



**UNION SANITARY DISTRICT BOARD MEETING/  
UNION SANITARY DISTRICT FINANCING AUTHORITY  
AGENDA**

**Monday, March 22, 2021  
Regular Meeting - 4:00 P.M.**

**Union Sanitary District  
Administration Building  
5072 Benson Road  
Union City, CA 94587**

**Directors**  
Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**  
Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**CORONAVIRUS (COVID-19) ADVISORY NOTICE**

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Alameda County March 31, 2020 Updated Shelter in Place Order, and Executive Order No. N-33-20, Stay-at-Home Order, the Monday, March 22, 2021, Regular Board Meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. **To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by following the steps listed below to listen to the Board Meeting, and may provide public comment by sending comments to the Board Clerk by email at [assistanttogm@unionsanitary.ca.gov](mailto:assistanttogm@unionsanitary.ca.gov) or via voicemail by calling 510-477-7599 before 3:00 p.m. on the date of the meeting.** Comments will then be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Board President's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read into the record.

Any member of the public who needs accommodations should email or call the Board Clerk who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Union Sanitary District procedure for resolving reasonable accommodation requests.

To listen to this Regular Board Meeting:

Call: 1-888-788-0099 or 1-877-853-5247

Meeting ID: 838 9160 9531 #

Participant ID: #

Click the Zoom link below to watch and listen:

<https://us02web.zoom.us/j/83891609531>

1. Call to Order.

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2. ~~Salute to the Flag.~~ (This item has been suspended due to the COVID-19 pandemic.)

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3. Roll Call.

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- Motion 4. Approve Minutes of the Union Sanitary District Board Meeting of March 8, 2021.

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- Motion 5. Approve Minutes of the Union Sanitary District Special Board Meeting of March 9, 2021.

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- Information 6. February 2021 Monthly Operations Report *(to be reviewed by the Budget & Finance and Legal/Community Affairs Committees)*.

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7. Written Communications.

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8. Public Comment.  
Public Comment is limited to three minutes per individual, with a maximum of 30 minutes per subject. If the comment relates to an agenda item, the speaker should address the Board at the time the item is considered. Speaker cards will be available in the Boardroom and are requested to be completed prior to the start of the meeting.

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- Public Hearing 9. Conduct a Public Hearing to Receive Comments on the Initial Study and Mitigated Negative Declaration for the Enhanced Treatment and Site Upgrade Phase 1 Program *(to be reviewed by the Engineering and Information Technology Committee)*.

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- Motion 10. Review and Consider Approval of Publicly Available Pay Schedule Effective March 1, 2021 *(to be reviewed by the Personnel Committee)*.

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- Motion 11. Review and Consider Approval of Side Letter Agreement Between SEIU Local 1021 and the District Modifying Section 7.6 of the Current Memorandum of Understanding *(to be reviewed by the Personnel Committee)*.

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- Information 12. Publication of Kaiser Permanente Hospital of Fremont as Significant Violator in 2020 *(to be reviewed by the Legal/Community Affairs Committee)*.

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- Information 13. Report on the East Bay Dischargers Authority Meeting of February 18, 2021.

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- Information 14. COVID-19 Update.

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- Information 15. Check Register.

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- Information 16. Committee Meeting Reports. *(No Board action is taken at Committee meetings):*
  - a. Legal/Community Affairs Committee – Thursday, March 18, 2021, at 1:00 p.m.
    - Director Toy and Director Fernandez
  - b. Personnel Committee – Thursday, March 18, 2021, at 1:30 p.m.
    - Director Kite and Director Handley
  - c. Budget & Finance Committee – Friday, March 19, 2021, at 10:00 a.m.
    - Director Kite and Director Toy

- d. Engineering and Information Technology Committee – Friday, March 19, 2021, at 11:00 a.m.
  - Director Lathi and Director Handley
- e. Legislative Committee – will not meet.

Information

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- 17. General Manager’s Report. *(Information on recent issues of interest to the Board).*

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  - 18. Other Business:
    - a. Comments and questions. *Directors can share information relating to District business and are welcome to request information from staff.*
    - b. Scheduling matters for future consideration.

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  - 19. Adjournment – The Board will adjourn to the next Regular Board Meeting to be held virtually on Monday, April 12, 2021, at 4:00 p.m.
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The facilities at the District Offices are wheelchair accessible. Any attendee requiring special accommodations at the meeting should contact the General Manager’s office at (510) 477-7503 at least 24 hours in advance of the meeting.



## LEGAL/COMMUNITY AFFAIRS COMMITTEE MEETING

Committee Members: Director Toy and Director Fernandez

### Directors

Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

### AGENDA

**Thursday, March 18, 2021**

**1:00 P.M.**

**Alvarado Conference Room**

**5072 Benson Road**

**Union City, CA 94587**

### Officers

Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Alameda County May 18, 2020 Updated Shelter in Place Order, and Executive Order No. N-33-20, Stay-at-Home Order, this meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting via conference call.

To maximize public safety while still maintaining public access, members of the public can observe the meeting by calling 510-477-6190 to listen to the committee meeting, and may provide public comment by sending comments to the Board Clerk by email at [assistanttogm@unionsanitary.ca.gov](mailto:assistanttogm@unionsanitary.ca.gov) or via voicemail by calling 510-477-7599 up to one hour before the scheduled meeting start time.

1. Call to Order

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2. Roll Call

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3. Public Comment  
Public Comment is limited to three minutes per individual, with a maximum of 30 minutes per subject. If the comment relates to an agenda item, the speaker should address the Board at the time the item is considered. Speaker cards will be available and are requested to be completed prior to the start of the meeting.

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4. Items to be reviewed for the Regular Board meeting of March 22, 2021:
  - February 2021 Monthly Operations Report – Odor and Work Group Reports
  - Publication of Kaiser Permanente Hospital of Fremont as Significant Violator in 2020

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5. Adjournment

Items reviewed at committee meetings will be included in the agenda packet for the upcoming Board meeting. No action will be taken at committee meetings.
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## PERSONNEL COMMITTEE MEETING

Committee Members: Director Kite and Director Handley

### Directors

Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

### AGENDA

**Thursday, March 18, 2021**

**1:30 P.M.**

**Alvarado Conference Room**

**5072 Benson Road**

**Union City, CA 94587**

### Officers

Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

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1. Call to Order

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2. Roll Call

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3. Public Comment

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4. Items to be reviewed for the Regular Board meeting of March 22, 2021:

- Review and Consider Approval of Publicly Available Pay Schedule Effective March 1, 2021
  - Review and Consider Approval of Side Letter Agreement Between SEIU Local 1021 and the District Modifying Section 7.6 of the Current Memorandum of Understanding
- 

5. Adjournment

Items reviewed at committee meetings will be included in the agenda packet for the upcoming Board meeting. No action will be taken at committee meetings.
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**BUDGET & FINANCE COMMITTEE MEETING**  
Committee Members: Director Kite and Director Toy

**Directors**  
Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**AGENDA**  
**Friday, March 19, 2021**  
**10:00 A.M.**

**Officers**  
Paul R. Eldredge  
*General Manager/  
District Engineer*

**Alvarado Conference Room**  
**5072 Benson Road**  
**Union City, CA 94587**

Karen W. Murphy  
*Attorney*

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Alameda County May 18, 2020 Updated Shelter in Place Order, and Executive Order No. N-33-20, Stay-at-Home Order, this meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting via conference call.

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1. Call to Order

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2. Roll Call

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3. Public Comment  
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4. Items to be reviewed for the Regular Board meeting of March 22, 2021:
  - February 2021 Monthly Operations Report – Financial Reports

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5. Adjournment

Items reviewed at committee meetings will be included in the agenda packet for the upcoming Board meeting. No action will be taken at committee meetings.
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**ENGINEERING AND INFORMATION TECHNOLOGY  
COMMITTEE MEETING**

Committee Members: Director Lathi and Director Handley

**AGENDA**

**Friday, March 19, 2021**

**11:00 A.M.**

**Alvarado Conference Room**

**5072 Benson Road**

**Union City, CA 94587**

**Directors**

Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**

Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Alameda County May 18, 2020 Updated Shelter in Place Order, and Executive Order No. N-33-20, Stay-at-Home Order, this meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting via conference call. To maximize public safety while still maintaining public access, members of the public can observe the meeting by calling 510-477-6190 to listen to the committee meeting, and may provide public comment by sending comments to the Board Clerk by email at [assistanttogm@unionsanitary.ca.gov](mailto:assistanttogm@unionsanitary.ca.gov) or via voicemail by calling 510-477-7599 up to one hour before the scheduled meeting start time.

1. Call to Order

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2. Roll Call

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3. Public Comment  
Public Comment is limited to three minutes per individual, with a maximum of 30 minutes per subject. If the comment relates to an agenda item, the speaker should address the Board at the time the item is considered. Speaker cards will be available and are requested to be completed prior to the start of the meeting.

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4. Items to be reviewed for the Regular Board meeting of March 22, 2021:
  - Conduct a Public Hearing to Receive Comments on the Initial Study and Mitigated Negative Declaration for the Enhanced Treatment and Site Upgrade Phase 1 Program

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5. Adjournment

Items reviewed at committee meetings will be included in the agenda packet for the upcoming Board meeting.  
No action will be taken at committee meetings.

The facilities at the District Offices are wheelchair accessible. Any attendee requiring special accommodations at the meeting should contact the General Manager's office at (510) 477-7503 at least 24 hours in advance of the meeting.

**MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS OF  
UNION SANITARY DISTRICT/UNION SANITARY DISTRICT FINANCING  
AUTHORITY  
March 8, 2021**

**Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Alameda County March 16, 2020 Shelter in Place Order, and Executive Order No. N-33-20, Stay-at-Home Order, the Monday, March 8, 2021, Regular Board Meeting was not physically open to the public and all Board Members teleconferenced into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public were able to listen to the Board Meeting, and provide public comment by sending comments to the Board Clerk.**

**CALL TO ORDER**

President Handley called the meeting to order at 4:00 p.m. The regular meeting time was modified due to the COVID-19 emergency.

**SALUTE TO THE FLAG**

**ROLL CALL**

PRESENT: Tom Handley, President  
Pat Kite, Vice President  
Anjali Lathi, Secretary  
Manny Fernandez, Director  
Jennifer Toy, Director

STAFF: Paul Eldredge, General Manager/District Engineer  
Karen Murphy, District Counsel  
Mark Carlson, Business Services Manager/CFO  
Sami Ghossain, Technical Services Manager  
James Schofield, Collection Services Manager  
Robert Simonich, Fabrication Construction and Maintenance Manager  
Armando Lopez, Treatment and Disposal Services Manager  
Karoline Terrazas, Organizational Performance Manager  
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

GUESTS: Lora Carpenter, Fieldman Rolapp and Associates  
Doug Brown, Stradling Yocca Carlson & Rauth Law Firm



**APPROVE MINUTES OF THE UNION SANITARY DISTRICT BOARD MEETING OF FEBRUARY 22, 2021**

It was moved by Vice President Kite, seconded by Director Toy, to Approve the Minutes of the Board Meeting of February 22, 2021. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: None

**APPROVE MINUTES OF THE UNION SANITARY DISTRICT SPECIAL BOARD MEETING OF FEBRUARY 24, 2021**

It was moved by Director Fernandez, seconded by Secretary Lathi, to Approve the Minutes of the Special Board Meeting of February 24, 2021. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: None

**SECOND QUARTER FISCAL YEAR 2021 DISTRICT-WIDE BALANCED SCORECARD MEASURES**

This item was reviewed by the Legal/Community Affairs Committee. Organizational Performance Manager Terrazas provided an overview of the District-wide Balanced Scorecard Measures and responded to Boardmember questions.

**WRITTEN COMMUNICATIONS**

There were no written communications.

**PUBLIC COMMENT**

There was no public comment.

**CONSIDER A RESOLUTION AUTHORIZING THE PREPARATION AND SUBMISSION OF AN ENVIRONMENTAL PROTECTION AGENCY WATER INFRASTRUCTURE FINANCE AND INNOVATION ACT APPLICATION FOR THE ENHANCED TREATMENT AND SITE UPGRADE PHASE 1 PROJECT**

This item was reviewed by the Budget & Finance Committee. Business Services Manager/CFO Carlson stated the next phase of the Environmental Protection Agency (EPA) loan process requires the District to pass a resolution authorizing the General

Manager to prepare and submit on behalf of the District the WIFIA Loan Application to include the \$100,000 non-refundable application fee. Following Board approval, staff will prepare the application along with all supporting documents and submit to the EPA at the end of March 2021. Staff recommended the Board approve the proposed resolution authorizing the submittal of an Environmental Protection Agency Water Infrastructure Finance and Innovation Act (WIFIA) Application for the ETSU Phase 1 Project to include the payment of an application fee in the amount of \$100,000.

It was moved by Secretary Lathi, seconded by Director Fernandez, to Adopt Resolution No. 2919, Authorizing the Preparation and Submission of an Environmental Protection Agency Water Infrastructure Finance and Innovation Act Application for the Enhanced Treatment and Site Upgrade (ETSU) Phase 1 Projects. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: None

### **BOARD FEEDBACK FOLLOWING ENHANCED TREATMENT AND SITE UPGRADE (ETSU) PHASE 1 UPDATE BOARD WORKSHOP**

General Manager Eldredge provided an overview of Board feedback received following the ETSU Phase 1 Update Board Workshop and responded to Boardmember questions.

The Board requested the new Boardroom have a high ceiling, and that a movable dais and voting system be evaluated.

The Board expressed a preference for a dais designed with a raised portion for the Board and a lower portion attached for the General Manager, District Counsel, and Board Clerk that would be angled so the Board would have a direct line of sight to staff.

### **INFORMATION ITEMS:**

#### **Information Technology Software & Hardware Agreement Summary**

Fabrication, Maintenance, and Construction Manager Simonich presented the IT Software & Hardware Agreement Summary included in the Board meeting packet and responded to Boardmember questions.

#### **COVID-19 Update**

General Manager Eldredge provided an update regarding COVID-19 impacts on District operations and coordinated efforts.

#### **Check Register**

There were no questions regarding the check register.

**COMMITTEE MEETING REPORTS:**

The Legal/Community Affairs, Budget & Finance, and Engineering and Information Technology Committees met.

**GENERAL MANAGER’S REPORT:**

General Manager Eldredge stated the following:

- The East Bay Dischargers Authority will present information regarding its Pipeline Project at the Union City Council meeting to be held Tuesday, March 9, 2021, at 7:00 p.m.
- The Mid-Year Budget and Capacity Fee Discussion Combined Board Workshop will be conducted virtually Tuesday, March 9, 2021, at 4:00 p.m.
- The California 2022 Primary Election has been moved from March to June due to census data delays.

**OTHER BUSINESS:**

There was no other business.

**ADJOURNMENT:**

The meeting was adjourned at 4:50 p.m. to a Combined Board Workshop to be held virtually at 4:00 p.m. on Tuesday, March 9, 2021.

SUBMITTED:

ATTEST:

\_\_\_\_\_  
REGINA McEVOY  
BOARD CLERK

\_\_\_\_\_  
ANJALI LATHI  
SECRETARY

APPROVED:

\_\_\_\_\_  
TOM HANDLEY  
PRESIDENT

Adopted this 22<sup>nd</sup> day of March 2021

**MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF DIRECTORS OF  
UNION SANITARY DISTRICT  
March 9, 2021**

**Consistent with Executive Order No. N-25-20 and N-29-20 from the Executive Department of the State of California and the Alameda County Public Health Department's Updated March 31, 2020 Shelter in Place Order, and Executive Order No. N-33-20, Stay-at-Home Order, the District's March 9, 2021, Special Meeting was not physically open to the public. In order to maximize public safety while still maintaining transparency, members of the public were able to attend the meeting telephonically and electronically.**

**CALL TO ORDER**

President Handley called the special meeting to order at 4:00 p.m.

**ROLL CALL**

PRESENT: Tom Handley, President  
Pat Kite, Vice President  
Anjali Lathi, Secretary  
Manny Fernandez, Director  
Jennifer Toy, Director

STAFF: Paul Eldredge, General Manager/District Engineer  
Mark Carlson, Business Services Manager/CFO  
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

**PUBLIC COMMENT**

There was no public comment.

**BOARD WORKSHOP**

General Manager Eldredge and Business Services Manager/CFO Carlson presented information regarding:

- Mid-Year Budget
- Capacity Fee Program Discussion

**ADJOURNMENT:**

The special meeting was adjourned at approximately 4:50 p.m. to the next Regular Meeting to be held virtually on Monday, March 22, 2021, at 4:00 p.m.

SUBMITTED:

ATTEST:

\_\_\_\_\_  
REGINA McEVOY  
BOARD CLERK

\_\_\_\_\_  
ANJALI LATHI  
SECRETARY

APPROVED:

\_\_\_\_\_  
TOM HANDLEY  
PRESIDENT

Adopted this 22<sup>nd</sup> day of March, 2021



**Directors**  
Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**  
Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**MARCH 22, 2021  
BOARD OF DIRECTORS MEETING  
AGENDA ITEM # 6**

**TITLE:** Monthly Operations Report for February 2021 (*This is an Information Item*)

**SUBMITTED:** Paul R. Eldredge, General Manager/District Engineer

**Recommendation**

Information only.

**Previous Board Action**

None

**Background**

Attached are Monthly Operations Reports for February 2021. Staff is available to answer questions regarding information contained in the report.

**Work Group Managers**

General Manager/Administration	Paul Eldredge	GM
Business Services/CFO	Mark Carlson	BS
Collection Services	James Schofield	CS
Technical Support	Sami Ghossain	TS
Treatment and Disposal Services	Armando Lopez	T&D
Fabrication, Maintenance, and Construction	Robert Simonich	FMC

**ODOR COMPLAINTS:**

During the month of February 2021, there were no odor complaints received by the District.

## **STAFFING & PERSONNEL:**

### **Completed Recruitments**

- Environmental Health and Safety Specialist – Megan Hicks started 2/1/2021
- Junior Engineer – Limited Duration – new position for Enhanced Treatment and Site Upgrade (ETSU) Program – Caleb Merriam started 2/1/2021.
- Buyer I/II – William “Bill” Newman started 2/22/2021

### **Continuing Recruitments:**

- Assistant Engineer – Limited Duration – new position for ETSU on hold until March 2021

**G.M. ACTIVITIES:** For the month of February, the General Manager was involved in the following:

- Attended the East Bay Dischargers Authority (EBDA) JPA Commission Meeting
- Attended the EBDA Manager’s Advisory Committee Meeting
- Coordinated District response to COVID-19 Pandemic
- Attended Enhanced Treatment and Site Upgrade (ETSU) Phase 1 Update Board Workshop
- Attended California Public Employees’ Retirement System (CalPERS), Other Post-Employment Benefits (OPEB) Unfunded Liability, and Fiscal Model Update Combined Board Workshop

**Attachments:** Odor Report and Map  
Hours Worked and Leave Time by Work Group  
Business Services  
Technical Services  
Collection Services  
Fabrication, Maintenance, and Construction  
Treatment and Disposal Services



## **ODOR REPORT February 2021**

During the recording period from February 1, 2021 through February 28, 2021, there were no odor related service requests received by the District.



**Legend**

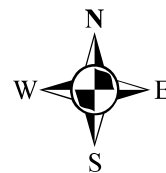
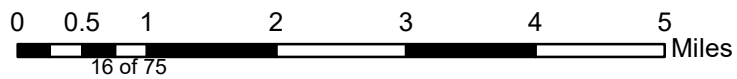
**Odor Complaints: February 2021**

- ★ Odor found, USD resolved (0)
- Odor found, not related to USD (0)
- ▲ No odor found (0)

**Odor Complaints: Mar. 2020 to Jan. 2021**

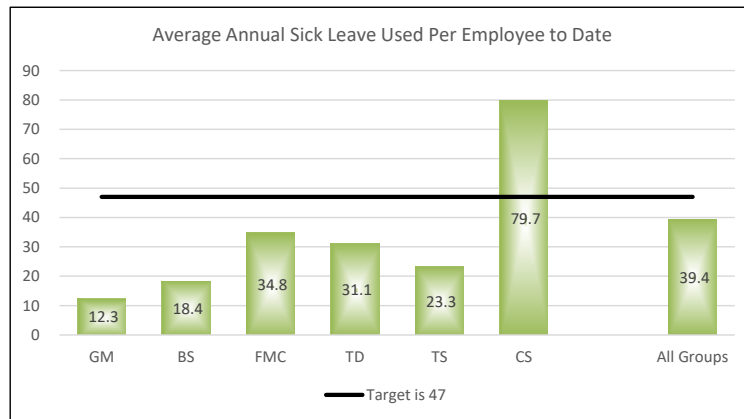
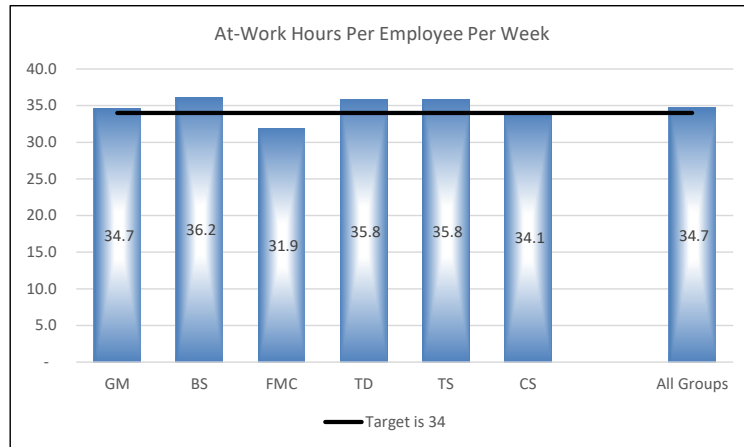
- ★ Odor found, USD resolved (1)
- Odor found, not related to USD (2)
- ▲ No odor found (13)

**Location of Odor Reports  
March 2020 to February 2021**





**HOURS WORKED AND LEAVE TIME BY WORK GROUP**  
**June 25, 2020 through February 17, 2021**  
**Weeks to Date: 34 out of 52 (65.38%)**



**NOTES**

- (1) Regular hours does not include hours worked by part-time or temporary employees.
- (2) Overtime hours includes call outs.
- (3) Discretionary Leave includes Vacation, HEC, Holiday, MAL, Funeral, Jury Duty, Military, OT Banked Use, Paid Admin., AWHIP, VRIP, Holiday Banked Use leaves.
- (4) Sick Leave includes sick and catastrophic sick leaves as well as protected time off, of which the District has no discretion.
- (5) Families First Coronavirus Response Act (FFCRA) - Emergency Paid Sick Leave (EPSL) and Paid Expanded Family Medical Leave Act (Paid EFMLA)

An employee using 15 vacation, 11 holiday, 2 HEC, and 5 sick days will work an average of 34.9 hours per week over the course of a year; with 20 vacation days, 34.2 hours per week.

**HOURS WORKED AND LEAVE TIME BY WORK GROUP**  
**June 25, 2020 through February 17, 2021**  
**Weeks to Date: 34 out of 52 (65.38%)**

Group	Average Number of Employees	AT-WORK HOURS		At-Work Hours Per Employee Per Week	LEAVE HOURS					Average Annual Sick Leave Used Per Employee To Date	FY20		
		Regular (1)	Overtime (2)		Discretionary (3)	Short Term Disability	Workers Comp	Sick (4)	FFCRA Paid Leave (5)		Average Number of Employees	At-Work Hours Per Week Per Employee	Annual Sick Leave Used
GM	2	2,345.75	0.75	34.7	349.75	-	-	24.50	-	12.3	2	34.9	35.9
BS	17	20,527.17	284.08	36.2	2,209.35	26.58	84.75	287.23	24.92	18.4	17	36.6	36.8
FMC	27	29,027.25	122.83	31.9	5,153.29	342.32	900.00	552.83	388.03	34.8	28	34.2	33.0
TD	29	34,672.82	447.64	35.8	3,879.26	29.87	-	519.94	382.11	31.1	27	35.4	48.8
TS	32	38,765.64	64.91	35.8	3,855.55	153.08	-	621.52	124.21	23.3	33	35.0	48.5
CS	32	35,533.75	1,426.19	34.1	5,161.75	303.04	-	2,155.42	394.04	79.7	31	33.9	91.2
<b>All Groups</b>	<b>139</b>	<b>160,872.38</b>	<b>2,346.40</b>	<b>34.7</b>	<b>20,608.95</b>	<b>854.89</b>	<b>984.75</b>	<b>4,161.44</b>	<b>1,313.31</b>	<b>39.4</b>	<b>138</b>	<b>35.1</b>	<b>50.5</b>

**SICK LEAVE INCENTIVE PROGRAM TARGETS**

**≥34**

**≤47**

The Sick Leave Incentive Program target goals are 47 or less hours of sick leave per employee annually, and 34 or more hours of at-work time per week per employee.

**NOTES**

(1) Regular hours does not include hours worked by part-time or temporary employees.

(2) Overtime hours includes call outs.

(3) Discretionary Leave includes Vacation, HEC, Holiday, MAL, Funeral, Jury Duty, Military, OT Banked Use, Paid Admin., AWHIP, VRIP, Holiday Banked Use leaves.

(4) Sick Leave includes sick and catastrophic sick leaves, as well as protected time off, of which the District has no discretion.

**(5) Families First Coronavirus Response Act (FFCRA) - Emergency Paid Sick Leave (EPSL) and Paid Expanded Family Medical Leave Act (Paid EFMLA)**

An employee using 15 vacation, 11 holiday, 2 HEC, and 5 sick days will work an average of 34.9 hours per week over the course of a year; with 20 vacation days, 34.2 hours per week.

**BUDGET AND FINANCE REPORT**

FY 2021

**Year-to-date as of 2/28/21**

67% of year elapsed

<u>Revenues</u>	Budget	Actual	% of Budget Rec'd	Audited Last Year Actuals 6/30/20
Capacity Fees	\$ 5,712,200	\$ 1,714,924	30%	\$ 14,179,464
Sewer Service Charges	60,500,000	31,649,575	52%	60,216,148
Operating (Includes work groups and fund 85)	1,293,500	792,821	61%	1,285,438
Interest	1,150,000	1,044,227	91%	3,167,480
Misc. (Annex fees, forfeited deposits)	75,000	14,760	20%	174,673
<b>Subtotal Revenues</b>	<b>\$ 68,730,700</b>	<b>35,216,307</b>	<b>51%</b>	<b>\$ 79,023,203</b>
Bond Proceeds	-	-	0.0%	73,508,248
<b>Total Revenues + Bond Proceeds</b>	<b>\$ 68,730,700</b>	<b>\$ 35,216,307</b>	<b>51%</b>	<b>\$ 152,531,451</b>

<u>Expenses</u>	Budget	Actual	% of Budget Used	Last Year Actuals
Capital Improvement Program:				
Capacity Proj.	\$ 22,630,500	\$ 11,632,256	51%	\$ 7,378,703
Renewal & Repl. Proj.	20,052,000	5,370,946	27%	5,317,131
Operating (includes fund 85)	45,075,355	26,446,351	59%	45,675,462
Special Projects	2,723,000	440,832	16%	1,288,761
Retiree Medical (ADC)	1,208,354	599,128	50%	- 9,636
Vehicle & Equipment	77,868	68,054	87%	42,258
Information Systems	960,800	636,929	66%	412,483
Plant & Pump Stat. R&R	400,000	-	0%	244,669
Emerg. Fund	-	-	0%	
Cty Fee for SSC Admin.	111,000	55,571	50%	109,988
Debt Servicing:				
SRF Loans	-	-		39,670,259
Bonds	4,684,773	3,540,572	76%	1,226,335
<b>Total Expenses</b>	<b>\$ 97,923,650</b>	<b>\$ 48,790,640</b>	<b>50%</b>	<b>\$ 101,356,412</b>
<b>Total Revenue &amp; Proceeds less Expenses</b>	<b>\$ (29,192,950)</b>	<b>\$ (13,574,333)</b>		<b>51,175,039</b>

**Operating (Work Group) Expenses**

	Budget	Actual	% of Budget Used	Audited Last Year Actuals
Board of Directors	\$ 180,354	\$ 85,406	47%	\$ 145,485
General Manager/Admin.	1,066,753	627,569	59%	1,028,600
Business Services	4,169,231	2,320,234	56%	4,195,435
Collection Services	7,623,414	4,398,751	58%	8,109,845
Technical Services	6,815,278	4,239,754	62%	7,716,365
Treatment & Disposal Services	15,187,206	8,752,769	58%	14,048,718
Fabrication, Maint. & Construction	9,050,619	5,488,361	61%	9,720,443
Non-Departmental	982,500	533,506	54%	710,571
<b>Total</b>	<b>\$ 45,075,355</b>	<b>\$ 26,446,351</b>	<b>59%</b>	<b>\$ 45,675,462</b>

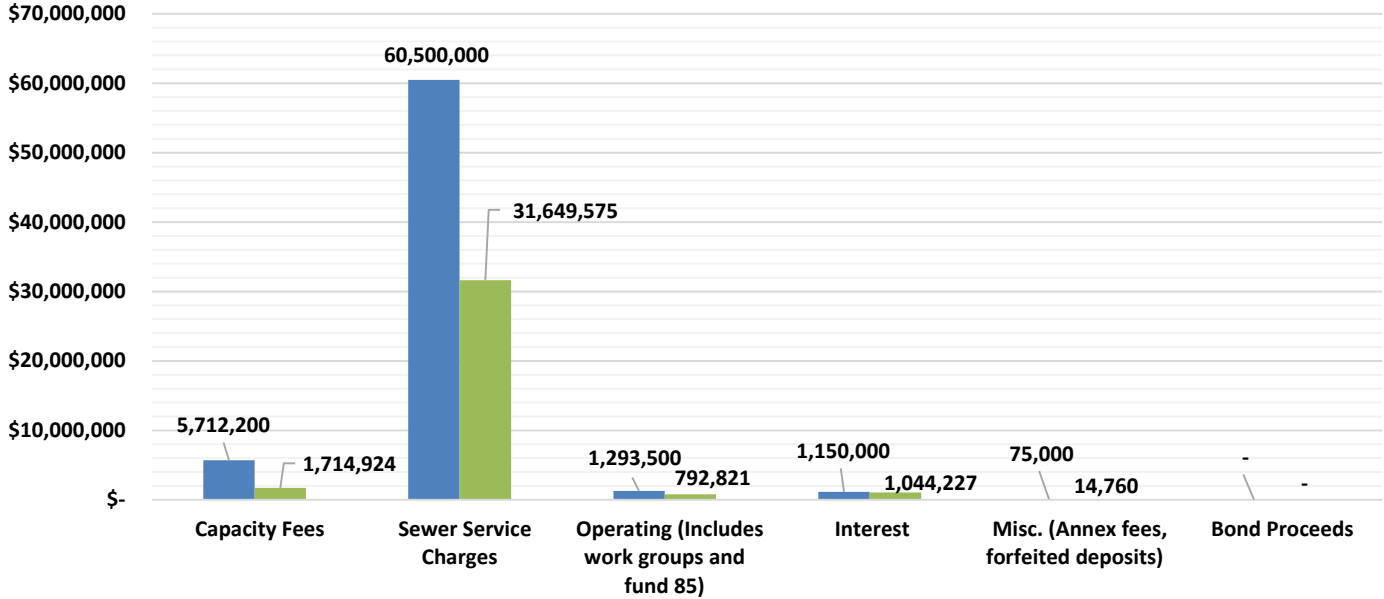
**Operating (Work Group) Expenses by Type**

	Budget	Actual	% of Budget Used	Last Year Actuals
Personnel (incl D&E)	\$ 30,366,922	\$ 18,570,293	61%	\$ 32,823,440
Repairs & Maintenance	2,416,400	1,209,247	50%	2,520,319
Supplies & Mats (chemicals, small tools)	3,457,020	1,733,754	50%	3,197,282
Outside Services (utilities, biosolids, legal)	8,517,513	4,861,285	57%	6,934,999
Fixed Assets	317,500	71,773	23%	199,422
<b>Total</b>	<b>\$ 45,075,355</b>	<b>\$ 26,446,351</b>	<b>59%</b>	<b>\$ 45,675,462</b>

**REVENUES AND EXPENSES REPORT**  
as of 2/28/21

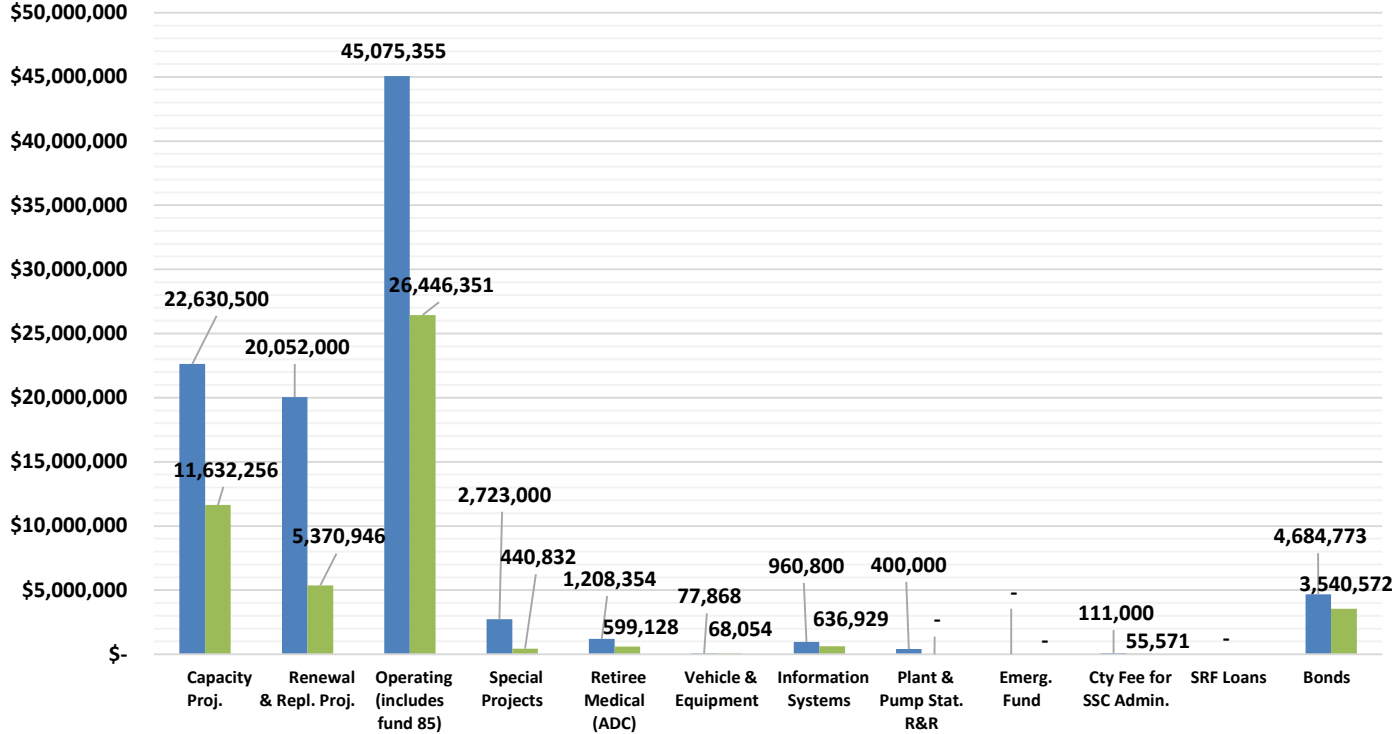
## Total Revenues

■ Budget ■ Actual



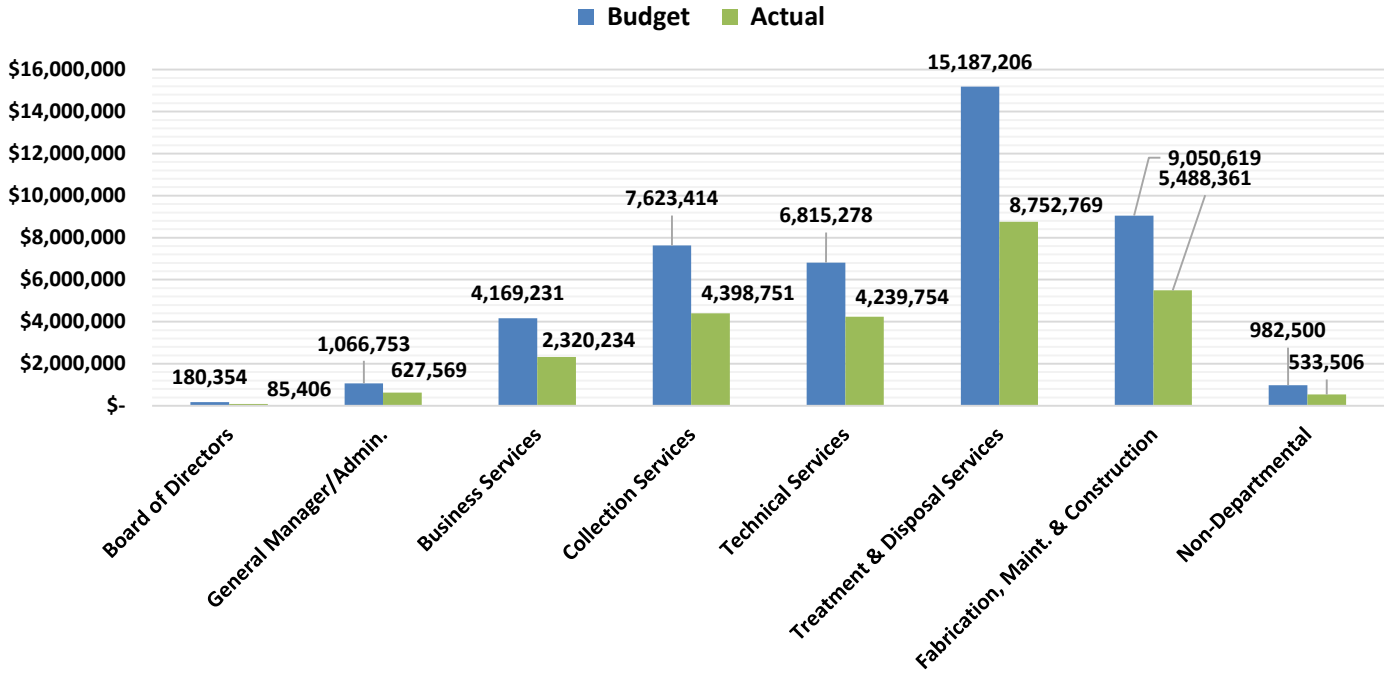
## Total Expenses

■ Budget ■ Actual

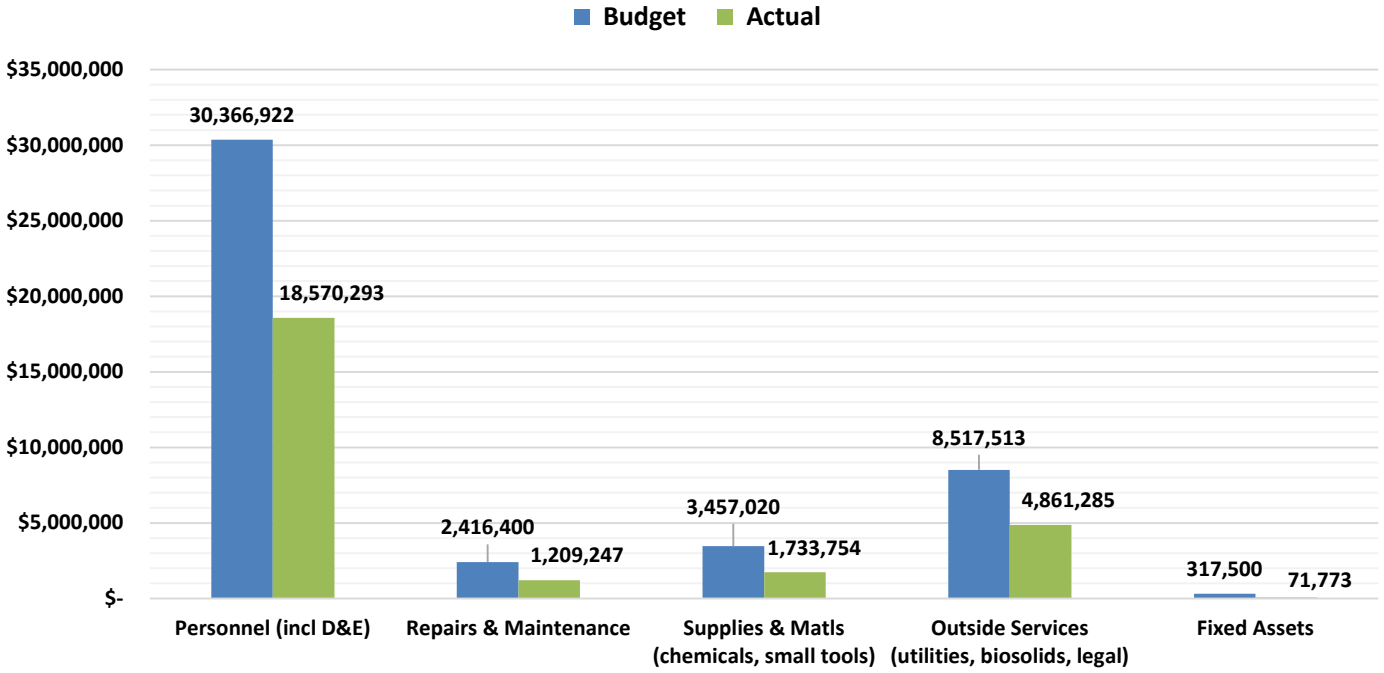


**REVENUES AND EXPENSES REPORT**  
as of 2/28/21

### Operating Expenses by Work Group

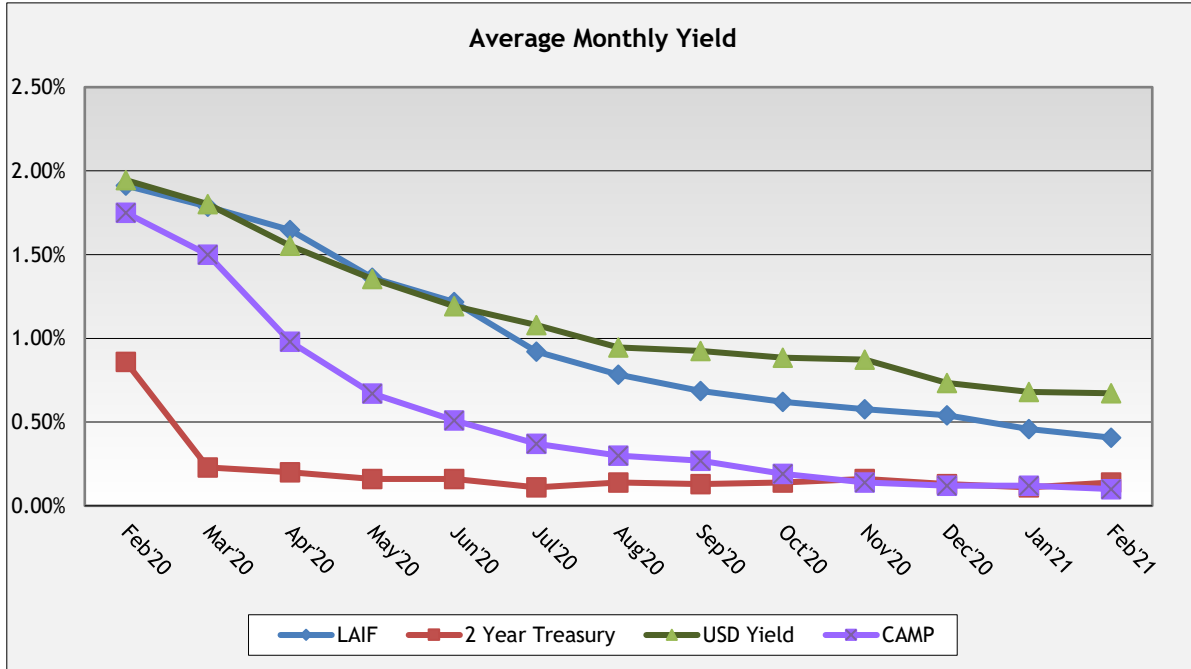


### Operating Expenses by Type



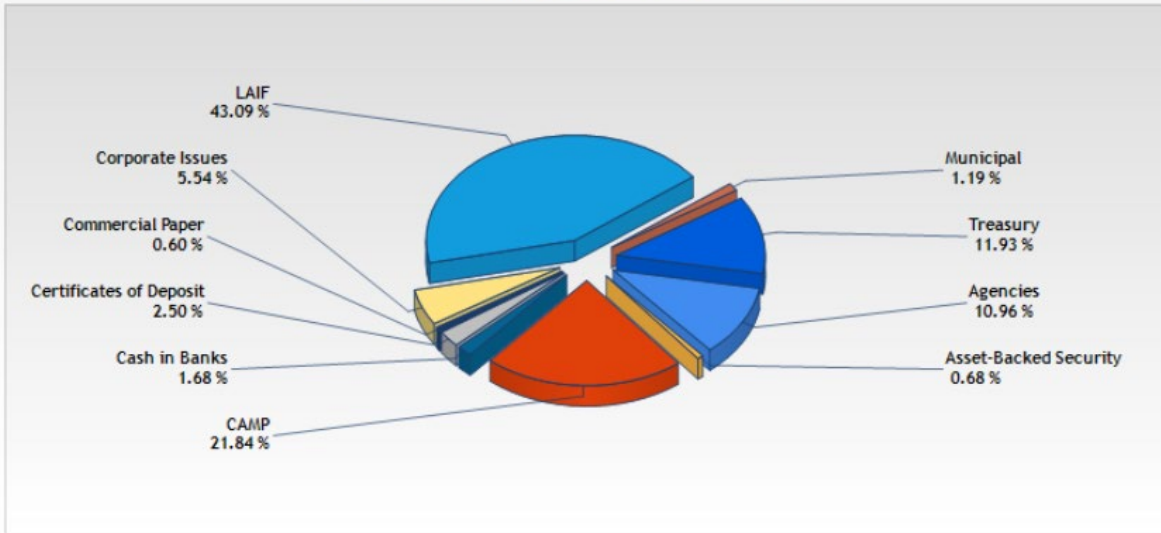
**Business Services Group  
February 2021**

**Performance Measures for the USD Investment Portfolio**

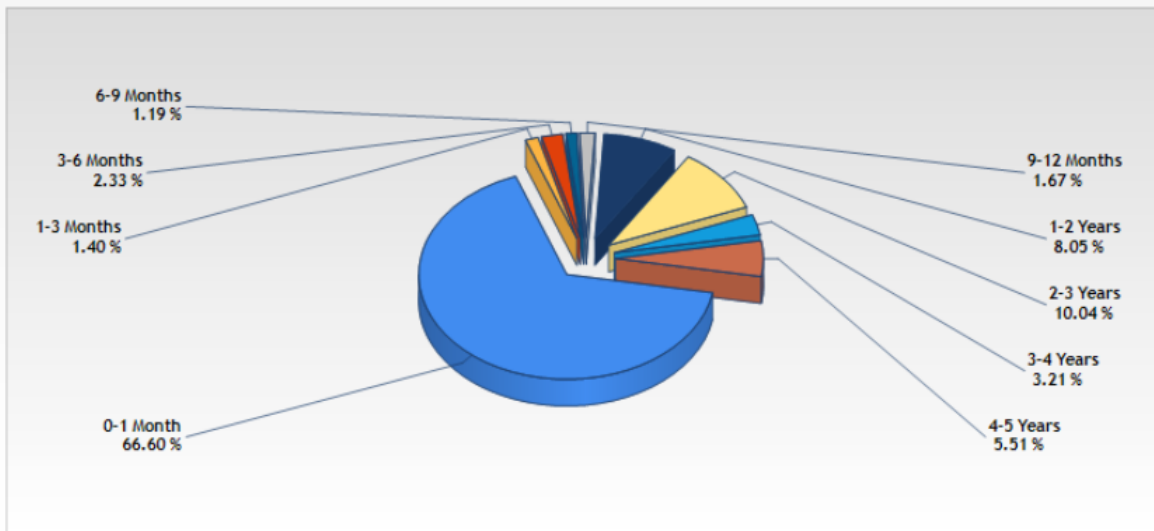


	Oct'20	Nov'20	Dec'20	Jan'21	Feb'21
<b>LAIF</b>	<b>0.62%</b>	<b>0.58%</b>	<b>0.54%</b>	<b>0.46%</b>	<b>0.41%</b>
<b>2 Year Treasury</b>	<b>0.14%</b>	<b>0.16%</b>	<b>0.13%</b>	<b>0.11%</b>	<b>0.14%</b>
<b>USD Yield</b>	<b>0.89%</b>	<b>0.87%</b>	<b>0.73%</b>	<b>0.68%</b>	<b>0.67%</b>
<b>CAMP</b>	<b>0.19%</b>	<b>0.14%</b>	<b>0.12%</b>	<b>0.12%</b>	<b>0.10%</b>

### Portfolio Holdings Distribution by Asset Class



### Portfolio Holdings Distribution by Maturity Range



Maturity Range	Face Amount/Shares	YTM @ Cost	Cost Value	Days To Maturity	% of Portfolio	Market Value	Book Value	Duration To Maturity
0-1 Month	111,470,146.42	0.296	111,470,146.42	1	66.60	111,470,146.42	111,470,146.42	0.00
1-3 Months	2,354,000.00	2.415	2,344,066.00	68	1.40	2,360,829.60	2,353,017.21	0.19
3-6 Months	3,898,000.00	1.167	3,904,682.29	129	2.33	3,916,097.42	3,901,165.67	0.35
6-9 Months	2,000,000.00	1.086	1,998,725.00	252	1.19	2,011,356.00	1,998,753.33	0.69
9-12 Months	2,781,000.00	1.498	2,787,656.06	331	1.67	2,819,745.89	2,785,436.88	0.90
1-2 Years	13,467,000.00	1.856	13,480,104.76	525	8.05	13,791,190.02	13,469,368.53	1.42
2-3 Years	16,979,000.00	1.552	16,805,368.62	918	10.04	17,439,027.63	16,886,515.59	2.48
3-4 Years	5,275,000.00	1.270	5,368,012.68	1,284	3.21	5,478,936.22	5,354,241.73	3.42
4-5 Years	9,092,000.00	0.530	9,218,215.07	1,631	5.51	9,133,118.72	9,216,842.75	4.40
<b>TOTAL / AVERAGE</b>	<b>167,316,146.42</b>	<b>0.672</b>	<b>167,376,976.90</b>	<b>279</b>	<b>100</b>	<b>168,420,447.92</b>	<b>167,435,488.11</b>	<b>0.75</b>

Union Sanitary District  
Portfolio Holdings  
Board Report - Holdings  
Report Format: By Transaction  
Group By: Asset Class  
Average By: Cost Value  
Portfolio / Report Group: All Portfolios  
As of 2/28/2021

Description	CUSIP/Ticker	Credit Rating 1	Settlement Date	Face Amount/Shares	Cost Value	Coupon Rate	Market Value	YTM @ Cost	Next Call Date	Maturity Date	% of Portfolio
<b>Agencies</b>											
FFCB 0.23 6/9/2022	3133ELH64	S&P-AA+	6/9/2020	1,635,000.00	1,631,730.00	0.230	1,635,163.50	0.330		6/9/2022	0.97
FFCB 0.25 9/21/2023-22	3133EMAM4	S&P-AA+	10/9/2020	1,625,000.00	1,622,237.50	0.250	1,625,406.25	0.308	9/21/2022	9/21/2023	0.97
FHLB 0.5 4/14/2025	3130AJHU6	None	4/16/2020	560,000.00	557,222.40	0.500	557,356.80	0.601		4/14/2025	0.33
FHLB 1.375 2/17/2023	3130AJ7E3	None	2/21/2020	775,000.00	773,574.00	1.375	793,762.75	1.438		2/17/2023	0.46
FHLB 2 10/26/2021-19	3130AB3D6	None	4/26/2017	1,000,000.00	1,000,000.00	2.000	1,012,750.00	2.000		10/26/2021	0.60
FHLMC 0.25 12/4/2023	3137EAFA2	S&P-AA+	12/4/2020	470,000.00	469,534.70	0.250	469,092.90	0.283		12/4/2023	0.28
FHLMC 0.25 6/26/2023	3137EAES4	None	6/26/2020	780,000.00	777,722.40	0.250	780,117.00	0.348		6/26/2023	0.46
FHLMC 0.25 8/24/2023	3137EAEV7	None	8/21/2020	520,000.00	519,469.60	0.250	520,400.40	0.284		8/24/2023	0.31
FHLMC 0.375 5/5/2023	3137EAER6	S&P-AA	5/29/2020	495,000.00	495,688.05	0.375	497,143.35	0.327		5/5/2023	0.30
FHLMC 0.375 7/21/2025	3137EAEU9	None	7/23/2020	525,000.00	522,385.50	0.375	518,169.75	0.476		7/21/2025	0.31
FHLMC 0.375 9/23/2025	3137EAEX3	None	9/25/2020	795,000.00	792,607.05	0.375	780,944.40	0.436		9/23/2025	0.47
FHLMC 1.5 2/12/2025	3137EAEP0	None	2/14/2020	1,035,000.00	1,034,203.05	1.500	1,074,464.55	1.516		2/12/2025	0.62
FNMA 0.25 5/22/2023	3135G04Q3	None	5/22/2020	865,000.00	862,396.35	0.250	866,098.55	0.351		5/22/2023	0.52
FNMA 0.25 7/10/2023	3135G05G4	None	7/10/2020	1,095,000.00	1,092,645.75	0.250	1,095,886.95	0.322		7/10/2023	0.65
FNMA 0.31 1/26/2024-22	3136G46V0	S&P-AA+	10/26/2020	259,000.00	258,896.40	0.310	258,137.53	0.322	10/26/2022	1/26/2024	0.15
FNMA 0.375 8/25/2025	3135G05X7	None	8/27/2020	555,000.00	552,402.60	0.375	546,652.80	0.470		8/25/2025	0.33
FNMA 0.375 8/25/2025	3135G05X7	None	10/22/2020	415,000.00	412,754.85	0.375	408,758.40	0.488		8/25/2025	0.25
FNMA 0.5 11/7/2025	3135G06G3	None	11/12/2020	520,000.00	518,138.40	0.500	513,546.80	0.573		11/7/2025	0.31
FNMA 0.5 6/17/2025	3135G04Z3	None	6/19/2020	865,000.00	863,209.45	0.500	858,633.60	0.542		6/17/2025	0.52
FNMA 0.5 6/17/2025	3135G04Z3	None	10/28/2020	1,010,000.00	1,011,494.80	0.500	1,002,566.40	0.468		6/17/2025	0.60
FNMA 0.5 8/14/2025-23	3135G05S8	S&P-AA+	8/24/2020	1,000,000.00	998,400.00	0.500	988,910.00	0.533	8/14/2023	8/14/2025	0.60
FNMA 0.625 4/22/2025	3135G03U5	None	4/24/2020	455,000.00	454,062.70	0.625	454,854.40	0.667		4/22/2025	0.27
FNMA 0.625 4/22/2025	3135G03U5	None	4/28/2020	125,000.00	124,763.75	0.625	124,960.00	0.664		4/22/2025	0.07
FNMA 1.875 4/5/2022	3135G0T45	S&P-AA+	3/16/2020	970,000.00	993,619.50	1.875	988,459.10	0.678		4/5/2022	0.59
<b>Sub Total / Average Agencies</b>				<b>18,349,000.00</b>	<b>18,339,158.80</b>	<b>0.635</b>	<b>18,372,236.18</b>	<b>0.621</b>			<b>10.96</b>
<b>Asset-Backed Security</b>											
Carmax Auto Owner Trust 0.34 12/15/2025	14316NAC3	S&P-AAA	1/27/2021	90,000.00	89,982.22	0.340	89,852.92	0.344		12/15/2025	0.05



Description	CUSIP/Ticker	Credit Rating 1	Settlement Date	Face Amount/Shares	Cost Value	Coupon Rate	Market Value	YTM @ Cost	Next Call Date	Maturity Date	% of Portfolio
Carmax Auto Owner Trust 1.89 12/16/2024	14315XAC2	S&P-AAA	1/22/2020	185,000.00	184,963.70	1.890	189,074.40	1.895		12/16/2024	0.11
Honda Auto Receivables 2020-1 1.61 4/22/2024-23	43813RAC1	None	2/26/2020	305,000.00	304,940.22	1.610	310,804.55	1.615	5/21/2023	4/22/2024	0.18
Honda Auto Receivables 2021-1 A3 0.27 4/21/2025-24	43813GAC5	None	2/24/2021	150,000.00	149,997.26	0.270	149,785.04	0.270	5/21/2024	4/21/2025	0.09
Toyota Auto Receivables 2020-A A3 1.66 5/15/2024-2	89232HAC9	None	2/12/2020	415,000.00	414,970.04	1.660	422,849.72	1.662	10/15/2023	5/15/2024	0.25
<b>Sub Total / Average Asset-Backed Security</b>				<b>1,145,000.00</b>	<b>1,144,853.44</b>	<b>1.398</b>	<b>1,162,366.63</b>	<b>1.401</b>			<b>0.68</b>
<b>CAMP</b>											
CAMP LGIP	LGIP4000	None	5/31/2011	36,549,273.35	36,549,273.35	0.100	36,549,273.35	0.100	N/A	N/A	21.84
<b>Sub Total / Average CAMP</b>				<b>36,549,273.35</b>	<b>36,549,273.35</b>	<b>0.100</b>	<b>36,549,273.35</b>	<b>0.100</b>			<b>21.84</b>
<b>Cash in Banks</b>											
Union Bank Cash	LGIPUNIONBANK	None	12/31/2016	2,805,735.91	2,805,735.91	0.010	2,805,735.91	0.010	N/A	N/A	1.68
<b>Sub Total / Average Cash in Banks</b>				<b>2,805,735.91</b>	<b>2,805,735.91</b>	<b>0.010</b>	<b>2,805,735.91</b>	<b>0.010</b>			<b>1.68</b>
<b>Certificates of Deposit</b>											
American Expr Centurion 2.45 4/5/2022	02587DN38	None	4/5/2017	247,000.00	247,000.00	2.450	252,983.28	2.450		4/5/2022	0.15
Belmont Savings Bank 2.15 3/22/2022	080515BV0	None	3/20/2017	248,000.00	248,000.00	2.150	252,976.17	2.150		3/22/2022	0.15
BMW Bank 2.15 3/10/2022	05580AGR9	None	3/10/2017	247,000.00	247,000.00	2.150	251,815.91	2.150		3/10/2022	0.15
Credit Agricole CIB NY 2.83 4/2/2021	22535CDU2	None	4/4/2019	575,000.00	575,000.00	2.830	576,530.30	2.830		4/2/2021	0.34
Credit Suisse0.59 2/1/2022	22549L6F7	S&P-A1	8/7/2020	435,000.00	435,000.00	0.590	436,008.85	0.590		2/1/2022	0.26
Discover Bank 2.25 12/29/2021	254672Y36	None	12/29/2016	247,000.00	247,000.00	2.250	251,142.56	2.250		12/29/2021	0.15
DNB Nor Bank ASA 2.04 12/2/2022	23341VZT1	NR	12/6/2019	430,000.00	430,000.00	2.040	443,689.70	2.040		12/2/2022	0.26
Ponce De Leon Federal Bank 1.85 5/28/2021	732333AJ8	None	5/31/2017	249,000.00	249,000.00	1.850	250,057.10	1.850		5/28/2021	0.15
Societe Generale NY 1.8 2/14/2022	83369XDL9	None	2/19/2020	570,000.00	570,000.00	1.800	578,517.11	1.800		2/14/2022	0.34
State Bank of India 2.25 1/26/2022	8562846A7	None	1/26/2017	247,000.00	247,000.00	2.250	251,521.36	2.250		1/26/2022	0.15
Sumitomo Mitsui Bank NY 0.7 7/8/2022	86565CKU2	None	7/14/2020	435,000.00	435,000.00	0.700	437,569.46	0.700		7/8/2022	0.26
Synchrony Bank 2.3 2/24/2022	87165ELT2	None	2/28/2017	247,000.00	247,000.00	2.300	252,037.96	2.300		2/24/2022	0.15
<b>Sub Total / Average Certificates of Deposit</b>				<b>4,177,000.00</b>	<b>4,177,000.00</b>	<b>1.892</b>	<b>4,234,849.76</b>	<b>1.892</b>			<b>2.50</b>

Description	CUSIP/Ticker	Credit Rating 1	Settlement Date	Face Amount/Shares	Cost Value	Coupon Rate	Market Value	YTM @ Cost	Next Call Date	Maturity Date	% of Portfolio
MUFG Bank LTD/NY 0 11/19/2021	62479LYK5	S&P-A1	2/22/2021	1,000,000.00	998,725.00	0.000	998,606.00	0.170		11/19/2021	0.60
<b>Sub Total / Average Commercial Paper</b>				<b>1,000,000.00</b>	<b>998,725.00</b>	<b>0.000</b>	<b>998,606.00</b>	<b>0.170</b>			<b>0.60</b>

#### Corporate Issues

Amazon.com Inc. 2.4 2/22/2023	023135AW6	Fitch-A+	4/15/2019	675,000.00	668,499.75	2.400	701,635.50	2.664		2/22/2023	0.40
American Express Credit 2.7 3/3/2022	0258M0EG0	Moody's-A2	5/15/2017	1,000,000.00	1,013,279.67	2.700	1,022,100.00	2.406		3/3/2022	0.61
American Honda Finance 1.95 5/10/2023	02665WDH1	None	1/10/2020	415,000.00	414,846.45	1.950	428,524.85	1.962		5/10/2023	0.25
Apple Inc 0.75 5/11/2023	037833DV9	S&P-AA+	5/11/2020	325,000.00	324,116.00	0.750	327,798.25	0.842		5/11/2023	0.19
Bank of America Corp 4.1 7/24/2023	06053FAA7	Fitch-A	3/22/2019	500,000.00	520,405.00	4.100	543,790.00	3.087		7/24/2023	0.31
BB&T Corporation 3.05 6/20/2022-22	05531FBG7	Fitch-A+	3/22/2019	525,000.00	525,714.00	3.050	542,666.25	3.006	5/20/2022	6/20/2022	0.31
Bristol-Myers Squibb Co 3.875 8/15/2025-25	110122DC9	S&P-A+	9/30/2020	177,000.00	202,254.36	3.875	198,245.31	0.879	5/15/2025	8/15/2025	0.12
Chevron Corp 2.1 5/16/2021	166764BG4	Moody's-Aa2	5/10/2017	1,000,000.00	999,500.00	2.100	1,002,260.00	2.113		5/16/2021	0.60
Exxon Mobil Corporation 2.726 3/1/2023	30231GAR3	Moody's-Aaa	6/14/2019	985,000.00	1,001,400.25	2.726	1,029,551.55	2.256		3/1/2023	0.60
Goldman Sachs Group Inc 3.75 5/22/2025-25	38148LAE6	S&P-BBB+	2/17/2021	380,000.00	424,528.40	3.750	418,877.80	0.940	2/22/2025	5/22/2025	0.25
JP Morgan Chase & Co 0.653 9/16/2024-23	46647PBS4	None	9/16/2020	110,000.00	110,000.00	0.653	110,625.90	0.653	9/16/2023	9/16/2024	0.07
JPMorgan Chase & Co 2.7 5/18/2023-23	46625HRL6	Fitch-A+	3/22/2019	525,000.00	517,970.25	2.700	550,215.75	3.045	3/18/2023	5/18/2023	0.31
Paccar Financial Corp 2.65 5/10/2022	69371RP83	None	5/10/2019	580,000.00	579,686.80	2.650	596,425.60	2.669		5/10/2022	0.35
State Street Corp 1.95 5/19/2021	857477AV5	Fitch-AA-	3/22/2019	530,000.00	520,566.00	1.950	531,982.20	2.805		5/19/2021	0.31
Toyota Motor Credit Corp 1.8 2/13/2025	89236TGT6	S&P-AA-	5/26/2020	250,000.00	252,442.50	1.800	257,797.50	1.584		2/13/2025	0.15
Toyota Motor Credit Corp 1.8 2/13/2025	89236TGT6	S&P-AA-	5/26/2020	180,000.00	181,758.60	1.800	185,614.20	1.584		2/13/2025	0.11
Wal-Mart Stores Inc 2.55 4/11/2023-23	931142DH3	S&P-AA	5/26/2020	965,000.00	1,015,701.10	2.550	1,005,665.10	0.701	1/11/2023	4/11/2023	0.61
<b>Sub Total / Average Corporate Issues</b>				<b>9,122,000.00</b>	<b>9,272,669.13</b>	<b>2.559</b>	<b>9,453,775.76</b>	<b>2.103</b>			<b>5.54</b>

#### LAIF

LAIF LGIP	LGIP1002	None	4/30/2011	72,115,137.16	72,115,137.16	0.407	72,115,137.16	0.407	N/A	N/A	43.09
<b>Sub Total / Average LAIF</b>				<b>72,115,137.16</b>	<b>72,115,137.16</b>	<b>0.407</b>	<b>72,115,137.16</b>	<b>0.407</b>			<b>43.09</b>

#### Municipal

Description	CUSIP/Ticker	Credit Rating 1	Settlement Date	Face Amount/Shares	Cost Value	Coupon Rate	Market Value	YTM @ Cost	Next Call Date	Maturity Date	% of Portfolio
City of Riverside CA 2.125 6/1/2021	769036BA1	S&P-AA-	6/1/2017	500,000.00	500,000.00	2.125	501,990.00	2.125		6/1/2021	0.30
State of California 2.152 4/1/2022	13063DAD0	Moodys-Aa3	4/27/2017	1,000,000.00	1,010,000.00	2.152	1,023,070.00	1.938		4/1/2022	0.60
Victor Valley College General Obligation Bond 2.35	92603PER9	Moodys-Aa2	12/28/2016	500,000.00	490,150.00	2.350	503,425.00	2.811		8/1/2021	0.29
<b>Sub Total / Average Municipal</b>				<b>2,000,000.00</b>	<b>2,000,150.00</b>	<b>2.194</b>	<b>2,028,485.00</b>	<b>2.199</b>			<b>1.19</b>
<b>Treasury</b>											
T-Bill 0 6/17/2021	9127963H0	S&P-A1+	6/24/2020	1,853,000.00	1,849,775.26	0.000	1,852,703.52	0.178		6/17/2021	1.11
T-Note 0.375 12/31/2025	91282CBC4	S&P-AA+	1/25/2021	755,000.00	752,847.07	0.375	741,432.65	0.434		12/31/2025	0.45
T-Note 1.25 7/31/2023	912828S92	Fitch-AAA	4/2/2019	1,035,000.00	990,365.62	1.250	1,060,678.35	2.302		7/31/2023	0.59
T-Note 1.375 6/30/2023	912828S35	Fitch-AAA	3/20/2019	1,385,000.00	1,325,867.00	1.375	1,422,173.40	2.431		6/30/2023	0.79
T-Note 1.375 9/30/2023	912828T26	Fitch-AAA	3/20/2019	1,545,000.00	1,475,112.89	1.375	1,589,959.50	2.436		9/30/2023	0.88
T-Note 1.5 10/31/2024	912828YM6	S&P-AA+	1/12/2021	1,005,000.00	1,049,479.10	1.500	1,041,984.00	0.327		10/31/2024	0.63
T-Note 1.5 3/31/2023	912828Q29	Fitch-AAA	3/20/2019	175,000.00	168,799.81	1.500	179,819.50	2.428		3/31/2023	0.10
T-Note 1.75 11/30/2021	912828U65	S&P-AA+	6/16/2020	550,000.00	562,396.49	1.750	556,919.00	0.199		11/30/2021	0.34
T-Note 1.75 7/15/2022	9128287C8	Fitch-AAA	7/31/2019	1,000,000.00	998,789.06	1.750	1,022,270.00	1.792		7/15/2022	0.60
T-Note 1.75 9/30/2022	912828L57	Fitch-AAA	3/20/2019	835,000.00	816,016.80	1.750	856,133.85	2.426		9/30/2022	0.49
T-Note 1.875 2/28/2022	912828W55	Fitch-AAA	4/2/2019	485,000.00	479,259.57	1.875	493,599.05	2.298		2/28/2022	0.29
T-Note 2 4/30/2024	912828X70	Fitch-AAA	6/7/2019	590,000.00	592,996.09	2.000	620,697.70	1.891		4/30/2024	0.35
T-Note 2 6/30/2024	912828XX3	Fitch-AAA	7/3/2019	470,000.00	474,846.88	2.000	495,041.60	1.783		6/30/2024	0.28
T-Note 2.125 12/31/2022	912828N30	Fitch-AAA	3/20/2019	1,170,000.00	1,157,340.24	2.125	1,212,003.00	2.426		12/31/2022	0.69
T-Note 2.125 2/29/2024	912828W48	Fitch-AAA	3/20/2019	2,000,000.00	1,970,625.00	2.125	2,107,580.00	2.442		2/29/2024	1.18
T-Note 2.125 3/31/2024	912828W71	S&P-AA+	3/2/2020	730,000.00	767,412.50	2.125	769,982.10	0.844		3/31/2024	0.46
T-Note 2.125 6/30/2022	912828XG0	Fitch-AAA	3/20/2019	710,000.00	703,454.69	2.125	728,914.40	2.418		6/30/2022	0.42
T-Note 2.25 12/31/2023	912828V23	Fitch-AAA	3/20/2019	2,000,000.00	1,982,968.75	2.250	2,110,540.00	2.439		12/31/2023	1.18
T-Note 2.625 1/31/2026	9128286A3	S&P-AA+	2/4/2021	715,000.00	791,164.26	2.625	779,571.65	0.463		1/31/2026	0.47
T-Note 2.75 8/15/2021	9128284W7	Fitch-AAA	10/28/2019	1,045,000.00	1,064,757.03	2.750	1,057,978.90	1.678		8/15/2021	0.64
<b>Sub Total / Average Treasury</b>				<b>20,053,000.00</b>	<b>19,974,274.11</b>	<b>1.684</b>	<b>20,699,982.17</b>	<b>1.723</b>			<b>11.93</b>
<b>Total / Average</b>				<b>167,316,146.42</b>	<b>167,376,976.90</b>	<b>0.693</b>	<b>168,420,447.92</b>	<b>0.672</b>			<b>100</b>

All investment actions executed since the last report have been made in full compliance with the District's Investment Policy. The District will meet its expenditure obligations for the next six months. Market value sources are the LAIF, CAMP, and BNY Mellon monthly statements. Broker/Dealers utilized per USD Investment Policy and at the discretion of investment portfolio advisor.

Reviewer:

Approver:  
27 of 75

Union Sanitary District  
Transactions Summary  
Board Report - Activity  
Group By: Action  
Portfolio / Report Group: All Portfolios  
Begin Date: 01/31/2021, End Date: 02/28/2021

Description	CUSIP/Ticker	Face Amount/Shares	Principal	Interest/Dividends	Coupon Rate	YTM @ Cost	Settlement Date	Total
<b>Buy</b>								
Goldman Sachs Group Inc 3.75 5/22/2025-25	38148LAE6	380,000.00	424,528.40	3,364.58	3.750	0.940	2/17/2021	427,892.98
Honda Auto Receivables 2021-1 A3 0.27 4/21/2025-24	43813GAC5	150,000.00	149,997.26	0.00	0.270	0.270	2/24/2021	149,997.26
MUFG Bank LTD/NY 0 11/19/2021	62479LYK5	1,000,000.00	998,725.00	0.00	0.000	0.170	2/22/2021	998,725.00
T-Note 2.625 1/31/2026	9128286A3	715,000.00	791,164.26	207.39	2.625	0.463	2/4/2021	791,371.65
<b>Sub Total / Average Buy</b>		<b>2,245,000.00</b>	<b>2,364,414.92</b>	<b>3,571.97</b>				<b>2,367,986.89</b>
<b>Deposit</b>								
CAMP LGIP	LGIP4000	2,673.38	2,673.38	0.00	N/A	0.000	2/26/2021	2,673.38
Union Bank Cash	LGIPUNIONBANK	2,805,735.91	2,805,735.91	0.00	N/A	0.000	2/28/2021	2,805,735.91
<b>Sub Total / Average Deposit</b>		<b>2,808,409.29</b>	<b>2,808,409.29</b>	<b>0.00</b>				<b>2,808,409.29</b>
<b>Interest</b>								
Amazon.com Inc. 2.4 2/22/2023	023135AW6	0.00	0.00	8,100.00	2.400	0.000	2/22/2021	8,100.00
Bristol-Myers Squibb Co 3.875 8/15/2025-25	110122DC9	0.00	0.00	7,265.63	3.875	0.000	2/16/2021	7,265.63
CAMP LGIP	LGIP4000	0.00	0.00	2,673.38	N/A	0.000	2/26/2021	2,673.38
Carmax Auto Owner Trust 0.34 12/15/2025	14316NAC3	0.00	0.00	15.30	0.340	0.000	2/16/2021	15.30
Carmax Auto Owner Trust 1.89 12/16/2024	14315XAC2	0.00	0.00	291.38	1.890	0.000	2/16/2021	291.38
FHLB 1.375 2/17/2023	3130AJ7E3	0.00	0.00	5,328.13	1.375	0.000	2/17/2021	5,328.13
FHLMC 0.25 8/24/2023	3137EAEV7	0.00	0.00	660.83	0.250	0.000	2/24/2021	660.83
FHLMC 1.5 2/12/2025	3137EAEP0	0.00	0.00	7,762.50	1.500	0.000	2/12/2021	7,762.50
FNMA 0.375 8/25/2025	3135G05X7	0.00	0.00	1,798.54	0.375	0.000	2/25/2021	1,798.54
FNMA 0.5 8/14/2025-23	3135G05S8	0.00	0.00	2,500.00	0.500	0.000	2/16/2021	2,500.00
Honda Auto Receivables 2020-1 1.61 4/22/2024-23	43813RAC1	0.00	0.00	409.21	1.610	0.000	2/22/2021	409.21
Ponce De Leon Federal Bank 1.85 5/28/2021	732333AJ8	0.00	0.00	391.24	1.850	0.000	2/1/2021	391.24
Societe Generale NY 1.8 2/14/2022	83369XDL9	0.00	0.00	5,187.00	1.800	0.000	2/16/2021	5,187.00
Synchrony Bank 2.3 2/24/2022	87165ELT2	0.00	0.00	2,863.85	2.300	0.000	2/24/2021	2,863.85
T-Note 1.25 7/31/2023	912828S92	0.00	0.00	6,468.75	1.250	0.000	2/1/2021	6,468.75
T-Note 2.75 8/15/2021	9128284W7	0.00	0.00	14,368.75	2.750	0.000	2/16/2021	14,368.75
Toyota Auto Receivables 2020-A A3 1.66 5/15/2024-2	89232HAC9	0.00	0.00	574.08	1.660	0.000	2/16/2021	574.08
Toyota Motor Credit Corp 1.8 2/13/2025	89236TGT6	0.00	0.00	3,870.00	1.800	0.000	2/16/2021	3,870.00
Victor Valley College General Obligation Bond 2.35	92603PER9	0.00	0.00	4,740.00	2.350	0.000	2/1/2021	4,740.00

Description	CUSIP/Ticker	Face Amount/Shares	Principal	Interest/Dividends	Coupon Rate	YTM @ Cost	Settlement Date	Total
<b>Sub Total / Average Interest</b>		<b>0.00</b>	<b>0.00</b>	<b>75,268.57</b>				<b>75,268.57</b>
<b>Matured</b>								
MUFG Bank LTD/NY 0 2/22/2021	62479LPN9	1,000,000.00	1,000,000.00	0.00	0.000	0.000	2/22/2021	1,000,000.00
T-Bill 0 2/4/2021	9127963W7	793,000.00	793,000.00	0.00	0.000	0.000	2/4/2021	793,000.00
<b>Sub Total / Average Matured</b>		<b>1,793,000.00</b>	<b>1,793,000.00</b>	<b>0.00</b>				<b>1,793,000.00</b>
<b>Sell</b>								
Bristol-Myers Squibb Co 3.875 8/15/2025-25	110122DC9	198,000.00	223,932.06	170.50	3.875	0.000	2/23/2021	224,102.56
FNMA 0.625 4/22/2025	3135G03U5	420,000.00	422,914.80	838.54	0.625	0.000	2/17/2021	423,753.34
T-Bill 0 6/17/2021	9127963H0	147,000.00	146,983.85	0.00	0.000	0.000	2/24/2021	146,983.85
<b>Sub Total / Average Sell</b>		<b>765,000.00</b>	<b>793,830.71</b>	<b>1,009.04</b>				<b>794,839.75</b>
<b>Withdraw</b>								
Union Bank Cash	LGIPUNIONBANK	6,729,222.59	6,729,222.59	0.00	N/A	0.000	2/27/2021	6,729,222.59
<b>Sub Total / Average Withdraw</b>		<b>6,729,222.59</b>	<b>6,729,222.59</b>	<b>0.00</b>				<b>6,729,222.59</b>

**MONTHLY OPERATIONS REPORT FOR THE MONTH FEB 2021  
TECHNICAL SUPPORT WORK GROUP SUMMARY**

**Capital Improvement Program**

**Aeration Blower No. 11 Project** – Submittals were submitted and reviewed.

**Alvarado Influent Pump Station Improvements Project** – Trench for the Hydraulic Power Unit ductbank was excavated and seismic retrofit of the building was completed.

**Alvarado Influent Valve Box Rehabilitation Project** – Project closed out.

**Centrifuge Building Improvements Project** - Submittals were submitted and reviewed.

**FY21 Cast Iron/Pipe Lining Project** - Submittals were submitted and reviewed. Contractor completed pre-installation inspection of the mains to be rehabilitated.

**Headworks Screens Replacement Project** – Contractor worked on corrective work items.

**Primary Digester No. 2 Rehabilitation Project** – Investigating and preparing the Digester for another leak test continued.

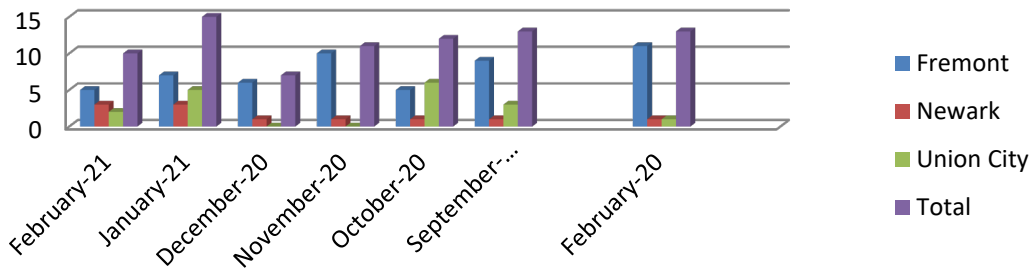
**Primary Digester No. 7 Project** – Installation of formwork and reinforcement for Digester No. 7 roof slab has been completed. Concrete placements for roof slab will take place in March.

**Wet Weather Flow Management – Calcium Thiosulfate Chemical Feed System** - Submittals were submitted and reviewed.

**Customer Service**

Trouble Calls dispatched from the Front Desk during business hours:

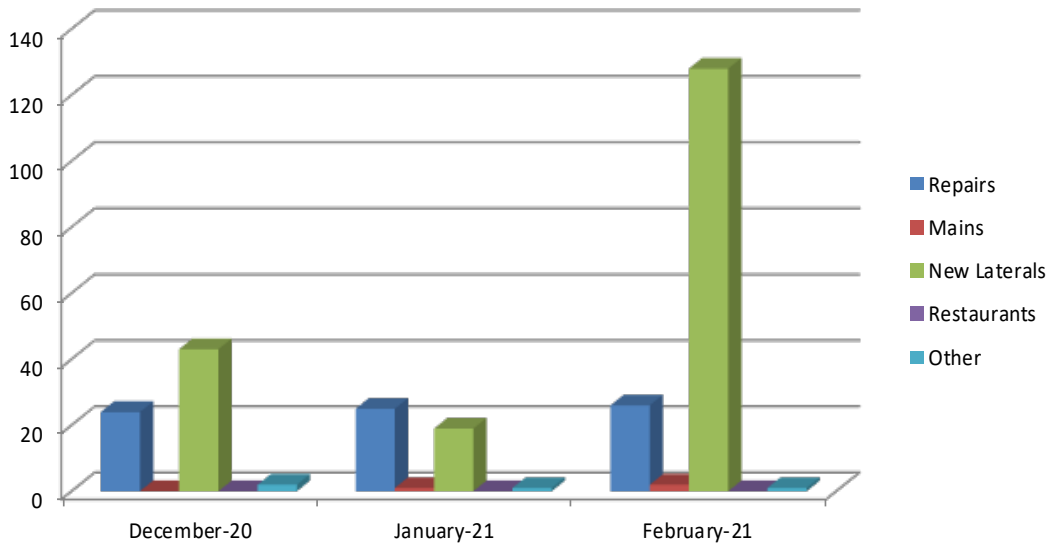
Month	Fremont	Newark	Union City	Total
February-21	5	3	2	10
January-21	7	3	5	15
December-20	6	1	0	7
November-20	10	1	0	11
October-20	5	1	6	12
September-20	9	1	3	13
<i>February-20</i>	<i>11</i>	<i>1</i>	<i>1</i>	<i>13</i>
<b>6-Month Total</b>				<b>68</b>



**Sewer Permits Issued**

Month	Repairs	Mains	New Laterals	Restaurants	Other
February-21	26	2	128	0	1
January-21	25	1	19	0	1
December-20	24	0	43	0	2

New Laterals - New residential lateral connections  
 Other - Non-residential construction (except restaurants)



**Communication**

- Social Media posts:
  - Keep garden chemicals out of drains
  - Holiday administrative office closure
  - Don't flush pet waste
  - USD homeowner information video
- Website updates:
  - Updated Sewer Service Charges page
  - Updated Sewer Repairs page

**Environmental Compliance**

**Pollution Prevention/Stormwater Programs**

USD's Environmental Compliance (EC) team conducts pollution prevention inspections at restaurants, car wash businesses, and other commercial facilities. EC also conducts inspections and enforcement for the City of Fremont's Environmental Services group. Over 600 Stormwater compliance inspections are conducted every year to ensure that commercial facilities, including restaurants and auto shops, comply with City Ordinance requirements, and do not discharge pollutants to the creeks and bay.

During the past month, the EC team conducted 93 Stormwater (Urban Runoff), and 39 FOG (restaurant) inspections. During this reporting period, Inspectors identified 11 Stormwater and 6 FOG enforcement actions. Six (6) of the Stormwater enforcements resulted in administrative fines ranging from \$100 to \$200 for each violation. Three (3) of the administrative fines were for illicit discharge violations.

**Urban Runoff (UR) Inspections and Enforcements**

February 2021	Number of UR Inspection	VW	WL	NOV	AF	LA	NOD	Total Enforcements	No. of Illicit Discharge/s	3
	93	1	0	4	6	0	0	11	% Enforcement	12%

**Fats, Oils, and Grease (FOG) Inspections and Enforcements**

February 2021	Number of FOG Inspections	VW	WL	NOV	AF	LA	NOD	Total Enforcements	% Enforcement	15%
	39	6	0	0	0	0	0	6		

*Enforcements*

VW – Verbal Warning, WL – Warning Letter, NOV – Notices of Violation

AF – Administrative Fine, LA – Legal Action, NOD – Notice of Deficiency

AO – Administrative Order, C&D – Cease & Desist Order, SNC – Significant Non-Compliance

**Dental Inspections, School Outreach, and Plant Tours**

# of Dental Inspections	# of School Outreach Events	# of Plant Tours
None	4 (Virtual)	None



**Industrial Pretreatment**

The Industrial Pretreatment program has pending permits as shown in the table below. USD inspectors are working with each of these companies to establish permitted industrial discharges.

**Pending Permits**

<b>New Industrial/Groundwater Permits</b>	<b>Groundwater/Temporary</b>
Tesla Inc. 47700 Kato Road (Changing from Class 2 to Zero Discharge on April 1 <sup>st</sup> )	Preston Pipeline (GW-0116)
Facebook Commissary	McGuire and Hester (GW-0117)
Membrane Technology Research	McGuire and Hester (GW-0118)
Bionova	FMC Corporation (GW-0119)
Sonova	
Rigetti Computing	
Estuary LLC	
Allogene	

**Permits Issued**

<b>Company Name</b>	<b>Date Permit Issued</b>
None	

**Industrial Permit Closures**

<b>Company Name</b>	<b>Date of Closure</b>
None	

**Reports (Annual & Semi-Annual Pretreatment Report, Union City Report, etc.)**

<b>Report Name</b>	<b>Date Report Completed and Submitted</b>
2020 Annual Pretreatment Report	2/25/21

**Enforcement Action**

<b>Industrial User Name &amp; Nature of Business</b>	<b>Comments</b>	<b>City</b>	<b>Parameter Violated</b>	<b>Discharge concentration (mg/L)</b>	<b>USD/Fed Limit Violated(mg/L)</b>	<b>Enforcement</b>
Boehringer Ingelheim Fremont, Inc.	N21-001	Fremont	Ammonia 6-month average	544.78	75	NOV
Kerry Ingredients & Flavours	N21-002	Union City	Oil & Grease	560	300	NOV

*A/V- Animal/Vegetable, TTL- Total, O&G- Oil & Grease*

(1) *WL – Warning Letter, NOV – Notices of Violation, AO – Administrative Order*  
*C&D – Cease and Desist Order, SNC – Significant Non-Compliance, EM – Enforcement Meeting*

**Other - Training, Special Meetings, Conferences, IAC (topics)**

<b>Activity</b>	<b>Date of Event</b>	<b>Organization &amp; Attendees</b>
None		

## Engineering/Construction

No. of projects under construction: 9

	<b>Construction Projects</b>	<b>Capital (\$1000)</b>	<b>Scheduled Completion</b>	<b>Completed Scope</b>	<b>Completed Time</b>	<b>Comments for February 2021 Activities</b>
1.	Aeration Blower No. 11 Project - Derek	\$1,652	10/21	10%	38%	Submittals were submitted and reviewed.
2.	Alvarado Influent Pump Station Improvements Project – Thomas	\$8,890	10/21	30%	67%	Trench for the Hydraulic Power Unit ductbank was excavated and seismic retrofit of the building was completed.
3.	Alvarado Influent Valve Box Rehabilitation Project – Kevin	\$402	09/20	10%	100%	Project closed out.
4.	Centrifuge Building Improvements Project – Somporn	\$688	10/21	10%	22%	Submittals were submitted and reviewed.
5.	FY21 Cast Iron/Pipe Lining Project – Andrew	\$307	3/21	20%	82%	Submittals were submitted and reviewed. Contractor completed pre-installation inspection of the mains to be rehabilitated. Liner installation scheduled for first two weeks of March.
6.	Headworks Screens Replacement Project – Thomas	\$1,822	11/20	98%	100%	Contractor worked on corrective work items.
7.	Primary Digester No. 2 Rehabilitation Project – Derek	\$3,058	10/20	97%	100%	Investigating and preparing the Digester for another leak test continued.
8.	Primary Digester No. 7 Project – Curtis	\$23,440	12/21	70%	65%	Installation of formwork and reinforcement for Digester No. 7 roof slab has been completed.
9.	Wet Weather Flow Management – Calcium Thiosulfate Chemical Feed System – Kevin/Blake	\$624	06/21	5%	17%	Submittals were submitted and reviewed.

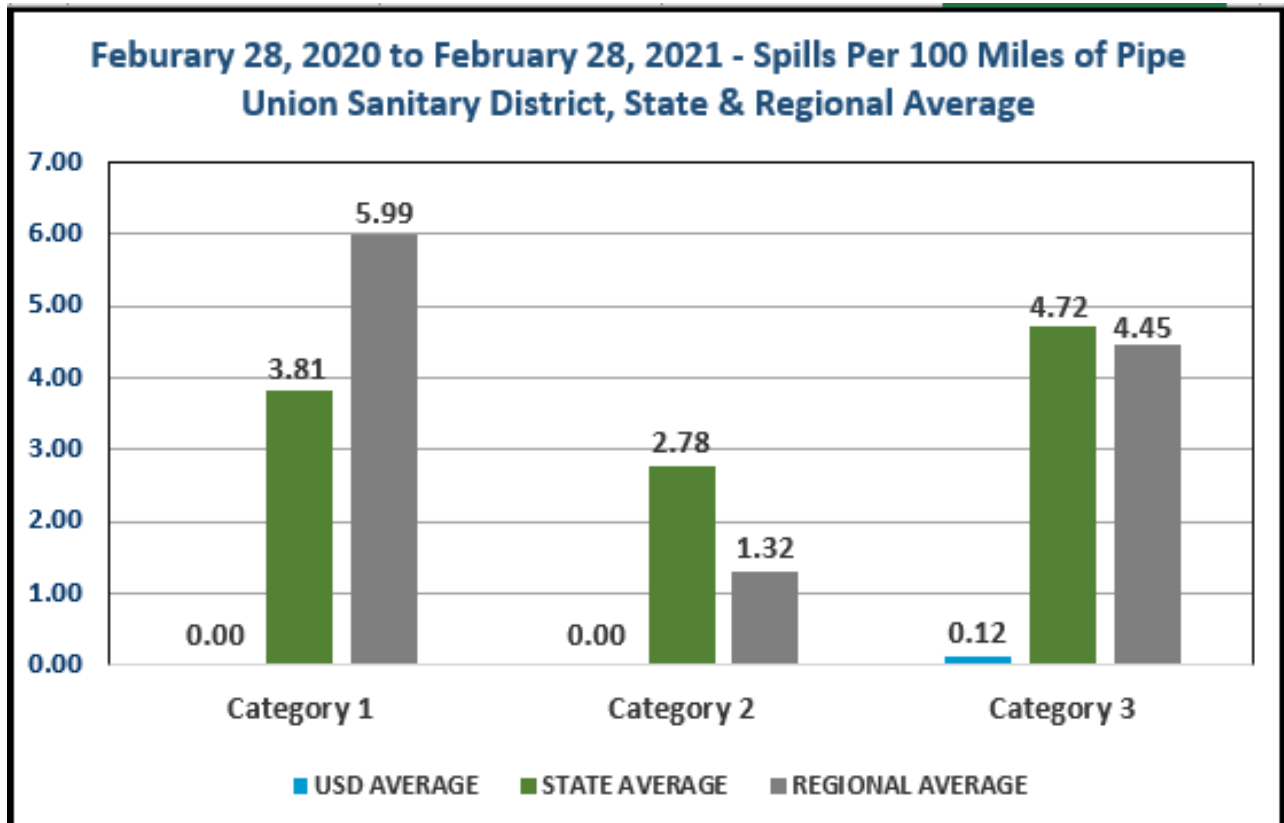
**Design/Study**

No. of projects in design/study phase: **12**

	<b>Design/Study Projects</b>	<b>Capital (\$1000)</b>	<b>Scheduled Completion</b>	<b>Completed Scope</b>	<b>Completed Time</b>	<b>Comments for February 2021 Activities</b>
1.	Cathodic Protection System Improvements Project - Thomas	\$87	07/20	100%	100%	Contract documents were revised to rebid the project.
2.	Emergency Outfall Improvements Project – Andrew	\$398	08/20	98%	100%	Easement and property acquisition work continued.
3.	Force Main Condition Assessment – Andrew	\$121	10/22	60%	75%	Pipe testing planned to take place in April 2021.
4.	Force Main Corrosion Repairs Project Phase 3 – Andrew	\$60	12/21	75%	74%	Project construction is pending the completion of Force Main relocation project.
5.	Gravity Sewer Rehabilitation / Replacement Project – Phase VII – Andrew	\$176	1/21	100%	100%	Project construction advertised on February 23 <sup>rd</sup> . Pre-bid conference scheduled for March 3 <sup>rd</sup> .
6.	Irvington Basin Masterplan Update - Andrew	\$378	11/21	58%	55%	Flow monitoring study concluded on February 19 <sup>th</sup> .
7.	Irvington Basin Reinforced Concrete Pipe Rehabilitation Project - Andrew	\$271	10/21	0%	0%	Board authorized design task order with the consultant at the February 22 <sup>nd</sup> meeting.
8.	Odor Control Alternatives Study – Kevin	\$465	12/20	99%	100%	Report will be finalized after the pilot testing project is completed.
9.	Odor Control Pilot Study - Somporn	\$99	12/21	72%	82%	Odor Pilot configured for Primary Clarifier Odor testing.
10.	Pump Stations Chemical System Improvements Project - Thomas	\$738	10/21	0%	0%	Board authorized design task order with the consultant at the February 22 <sup>nd</sup> meeting.
11.	Standby Power Generation System Upgrade Project – Kevin	\$2,281	01/21	84%	84%	Preliminary generator submittal review completed. Resubmittal in progress.
12.	WAS Thickener Replacement Project – Derek	\$807	06/21	60%	69%	90% design submittal in progress.



## February 28, 2020 to February 28, 2021 Spills Per 100 Miles of Pipe Union Sanitary District, State & Regional Average



### Spill Rate Statistics - February 28, 2020 to February 28, 2021 Spills per 100 Miles of Pipe

	Category 1	Category 2	Category 3
<b>USD AVERAGE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.12</b>
<b>STATE AVERAGE</b>	<b>3.81</b>	<b>2.78</b>	<b>4.72</b>
<b>REGIONAL AVERAGE</b>	<b>5.99</b>	<b>1.32</b>	<b>4.45</b>

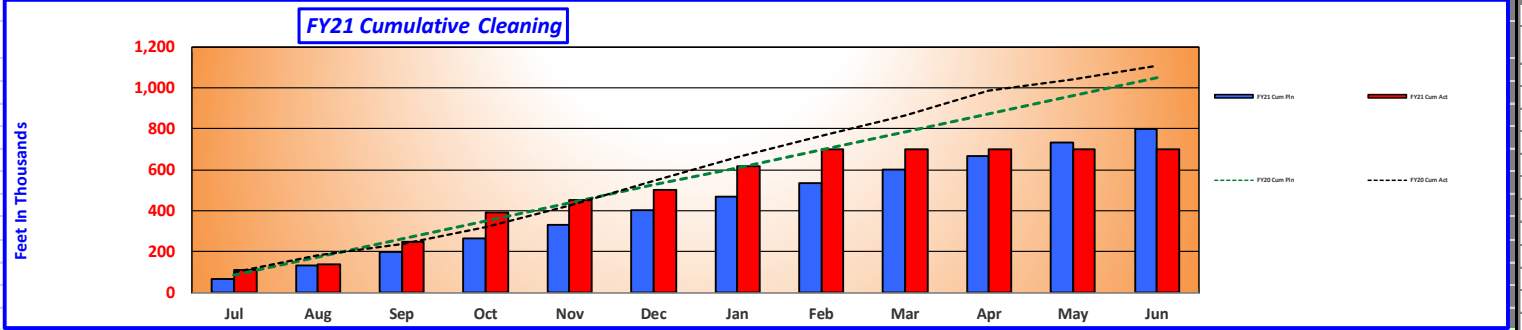
*Category 1 - 1,000 gallons or more. Discharges to surface water, not fully captured*

*Category 2 - 1,000 gallons or more. Does not reach surface waters, not fully captured*

*Category 3 - 1,000 gallons or less, does not reach surface waters, full captured*

## Performance Measures

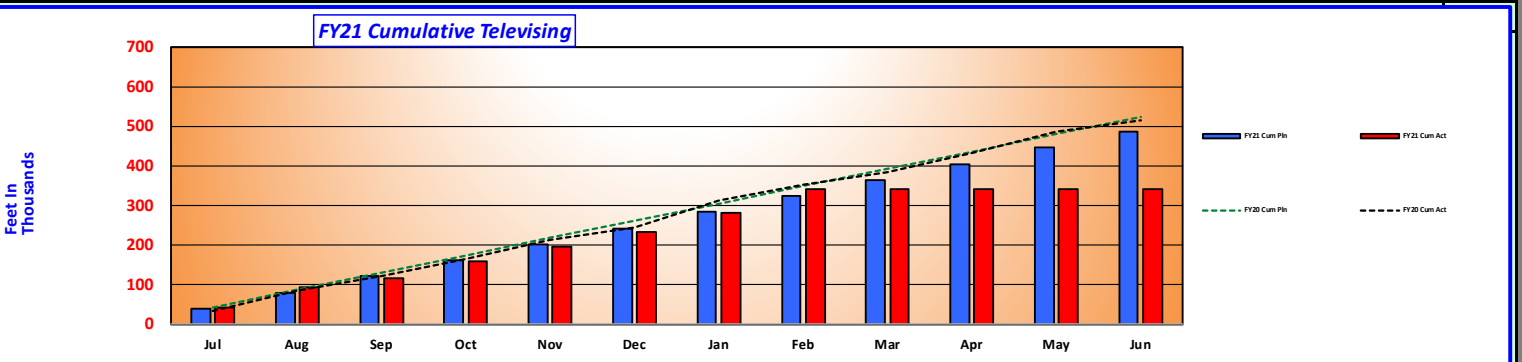
### FY21 PLAN



**Cleaning Actual Footages/Costs** **February-21 Clean Cost/Ft = \$0.92**

Description	Jul-20 Footage	Aug-20 Footage	Sept-20 Footage	FY21 Q1 Footage	Oct-20 Footages	Nov-20 Footages	Dec-20 Footages	FY21 Q2 Footage	Jan-21 Footage	Feb-21 Footage	FY21 Q3 Footage	FY21 YTD Footage	FY20 Footage	FY21 YE Goal	% Cmpl to Plan
84 Month Hydro-Jet Clean	79,422	23,368	43,420	146,210	52,711	37,683	7,974	98,368	58,987	57,112	116,099	360,677	601,992	516,751	69.8%
Selective Line Cleaning	5,921	6,144	28,377	40,442	886	3,440	36,178	40,504	34,124	1,300	35,424	116,370	193,383	125,737	92.6%
Special Condition Clean (NIC in Total)	2,374	477	1,603	4,454	854	1,315	7,217	9,386	0	1,569	1,569	15,409	14,274	23,315	66.1%
Root Control/Chemical Cln	25,483	1,356	38,178	65,017	87,303	16,031	2,620	105,954	20,998	24,908	45,906	216,877	294,525	274,707	78.9%
Cast Iron Project	0	0	0	0	0	916	3,390	4,306	263	0	263	4,569	3,014	3,839	119.0%
Other Special Projects (NIC in Total)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%
Spills/Stoppages (NIC in Total)	525	0	823	1,348	0	270	0	270	0	765	765	2,383	0	0	0.0%
<b>Totals</b>	<b>110,826</b>	<b>30,868</b>	<b>109,975</b>	<b>251,669</b>	<b>140,900</b>	<b>58,070</b>	<b>50,162</b>	<b>249,132</b>	<b>114,372</b>	<b>83,320</b>	<b>197,692</b>	<b>698,493</b>	<b>1,107,188</b>	<b>921,034</b>	<b>75.8%</b>

### FY21 PLAN



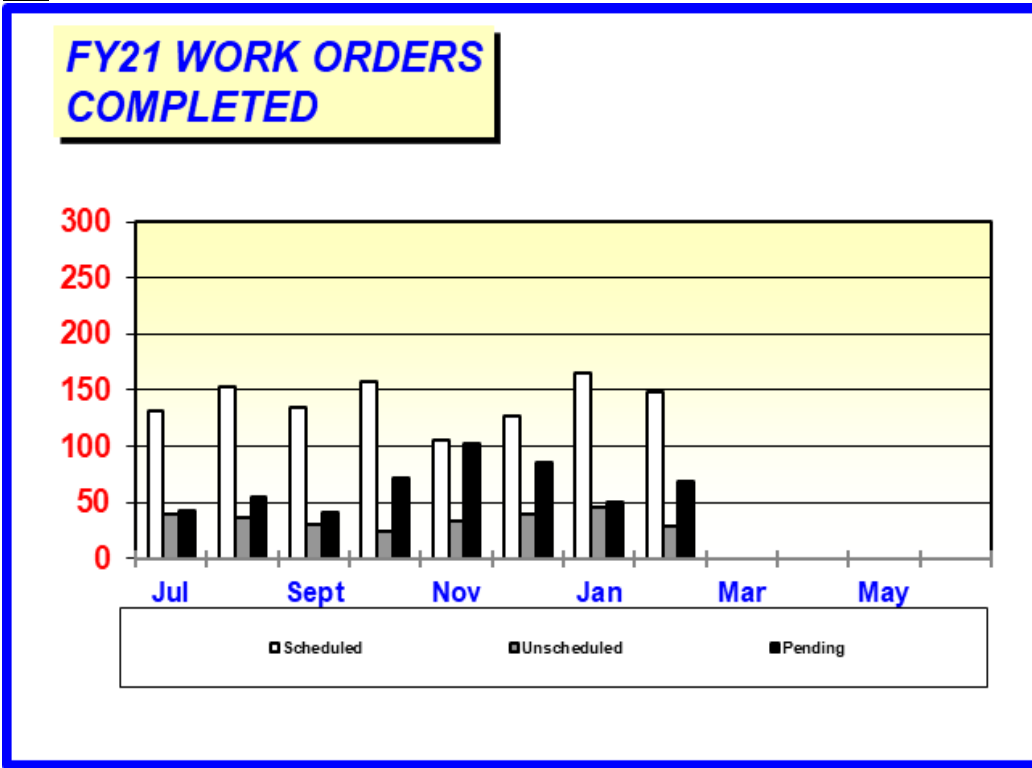
**Televising Actual Footages/Costs** **February-21 TV Cost/Ft = \$2.00**

Description	Jul-20 Footage	Aug-20 Footage	Sept-20 Footage	FY21 Q1 Footage	Oct-20 Footages	Nov-20 Footages	Dec-20 Footages	FY21 Q2 Footage	Jan-21 Footage	Feb-21 Footage	FY21 Q3 Footage	FY21 YTD Footage	FY20 Footage	FY21 YE Goal	% Cmpl to Plan
84 Month TV Inspection	42,944	41,030	11,156	95,130	42,184	31,133	29,867	103,184	48,260	60,217	108,477	306,791	437,518	444,728	69.0%
84 Month Manhole Inspection Count	0	0	0	0	0	0	0	0	97	115	212	212	-	-	-
Visual/Condition, Pre/Post Cnst TV (NIC in Total)	398	0	438	836	0	0	0	0	0	0	0	836	11,988	20,320	4.1%
Visual Manhole Inspection Count	12	9	66	87	27	12	22	61	29	11	40	188	-	-	-
New Development, CIP, Misc. (NIC in Total)	1,725	1,457	1,918	5,100	2,058	0	2,259	4,317	3,621	11,472	15,093	24,510	25,504	36,120	67.9%
QA/QC Line Condition	0	0	0	0	0	5,908	5,892	11,800	0	0	0	11,800	27,829	18,861	62.6%
QA/QC Root Control	0	10,697	10,100	20,797	0	600	873	1,473	0	0	0	22,270	13,830	23,219	95.9%
<b>Totals</b>	<b>42,944</b>	<b>51,727</b>	<b>21,256</b>	<b>115,927</b>	<b>42,184</b>	<b>37,641</b>	<b>36,632</b>	<b>116,457</b>	<b>48,260</b>	<b>60,217</b>	<b>123,822</b>	<b>340,861</b>	<b>516,669</b>	<b>486,808</b>	<b>70.0%</b>

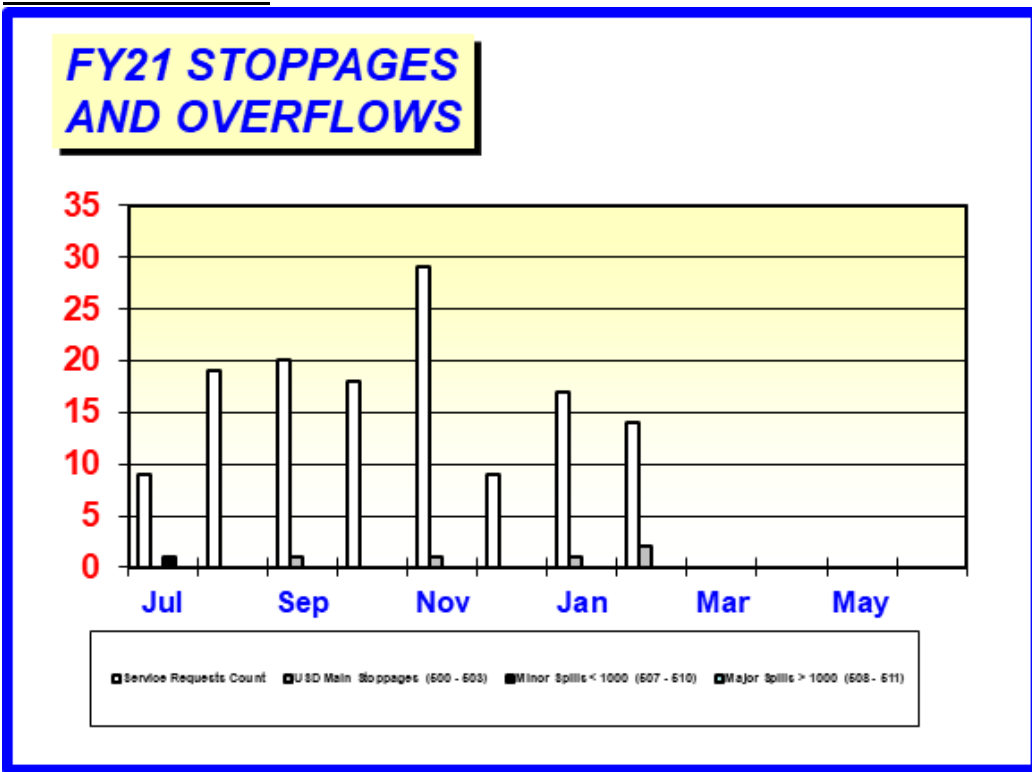
**Other Collection Services Status Data:**

**Support Team Work Order Status:**

C/S



**Maintenance Status:**



## Fabrication, Maintenance and Construction Activities Report February 2021

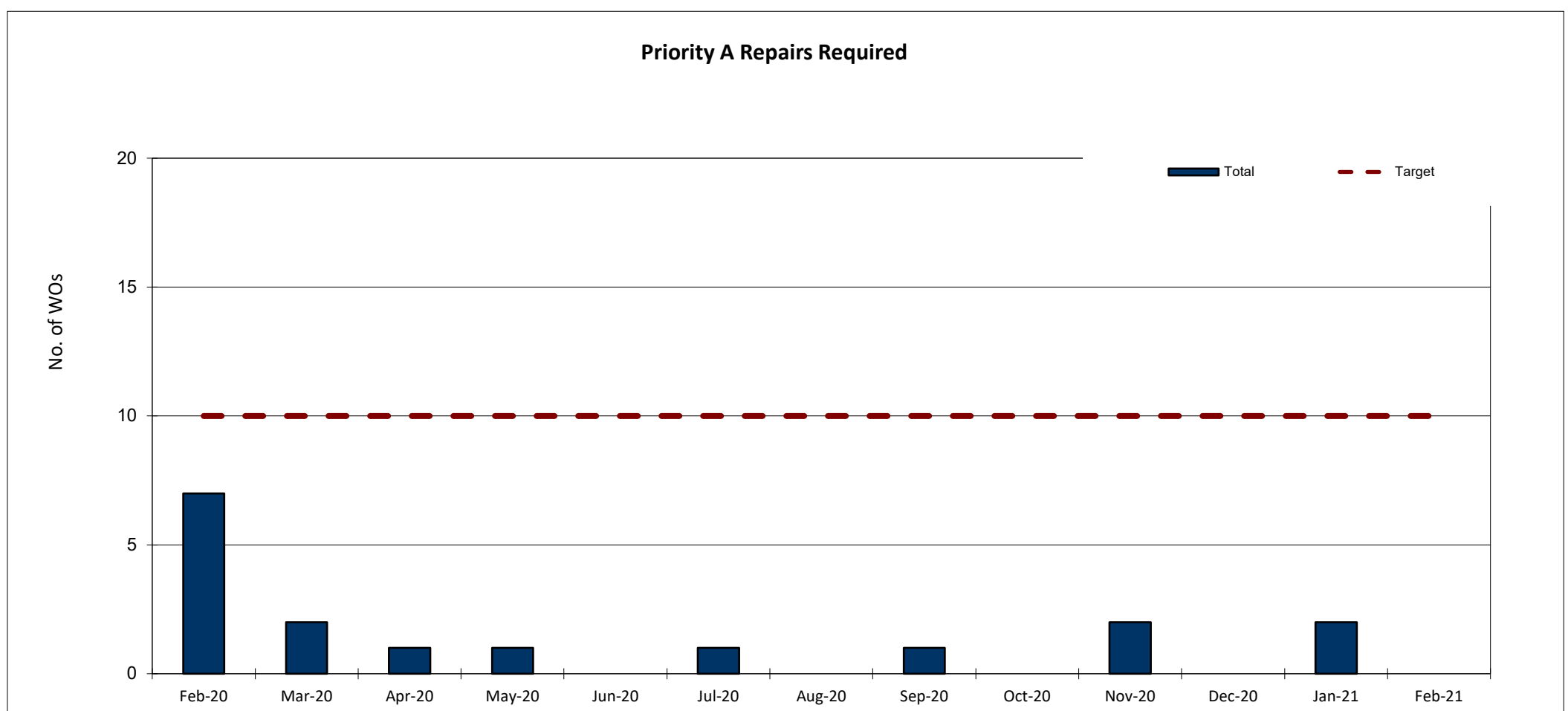
### Progress/Accomplishments

- Completed 99.25% of preventive maintenance activities for the month of February
- Completed 110 corrective maintenance work orders for the month of February
- Scraper arm replacement on GBT 1
- Secondary Digester 2 pressure testing
- Centrifuge 3 8K service
- Cogen emissions testing with Blue Sky Environmental

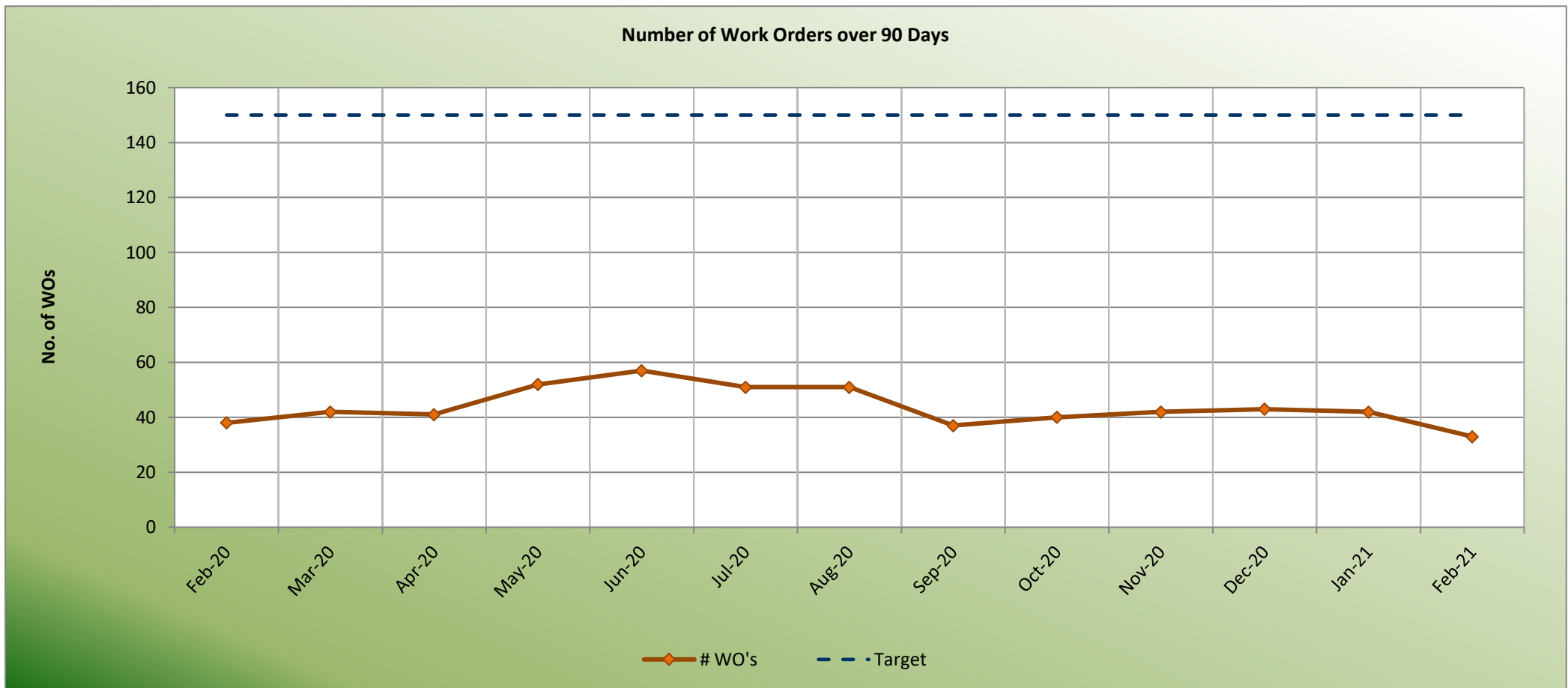
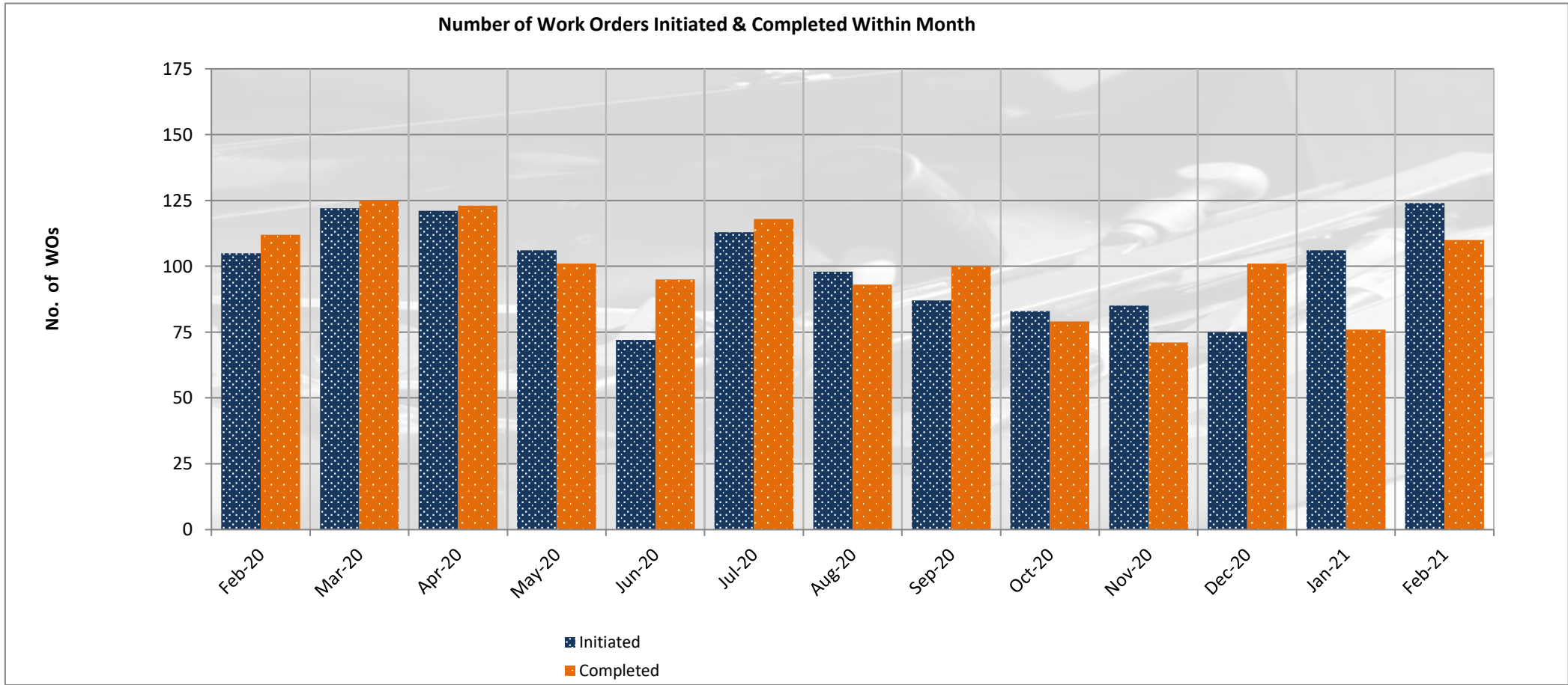
### Future Planning

- Installation of new supply fan at Headworks
- Coating of OCB Hypo Tank 3
- Take west Force Main out of service from NPS to the Plant for CB1 pipe repair
- Overhaul of Odor Scrubber 3
- Cathodic protection annual maintenance and reporting

### Performance Measurements







**Treatment & Disposal  
Activities Report  
February 2021**

**Progress/Accomplishments**

- Maintained 100% compliance with National Pollutant Discharge Elimination System (NPDES) permits
- Completed 98% preventive maintenance activities for the month of February
- Completed the Annual Biosolids report and submitted it to the Environmental Protection Agency (EPA) and State Water Resources Control Board (SWRCB)
- Performed 1-Water Line (1W) leak investigations; found source of leak and addressed it
- Submitted the Bay Area Clean Water Agencies (BACWA) Nutrients Survey and estimated the 2027 nutrient loading cap for Union Sanitary District
- Submitted the National Association of Clean Water Agencies (NACWA) Biosolids Survey
- Participated in the kickoff meeting for the East Bay Dischargers Authority (EBDA) NPDES permit

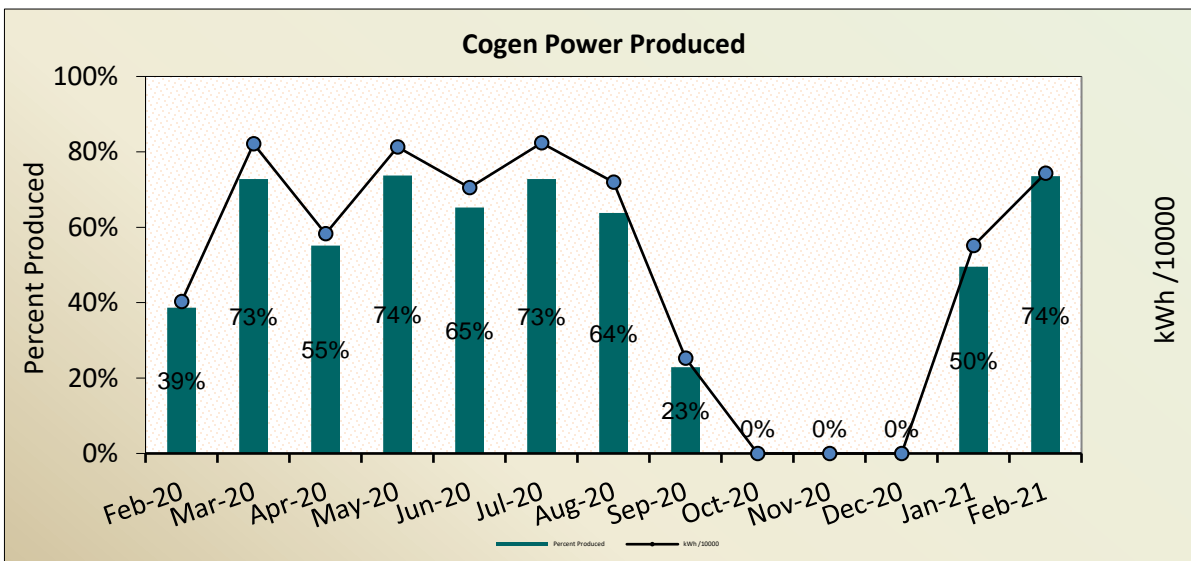
**Future Planning**

- Prepare the NACWA Peak Performance award application for 2020
- Provide information for the EBDA application for NPDES permit renewal to EPA

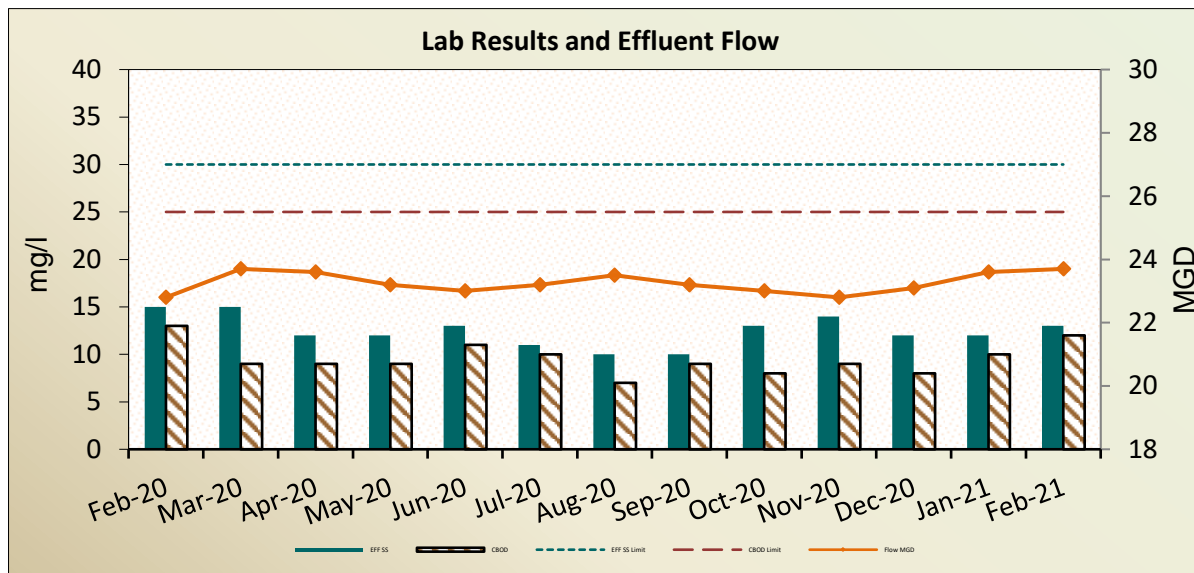
**Other**

- Cogeneration system produced 74% of power consumed for the month of February

**Performance Measurements**



Performance Measurements (continued)



USD's Final Effluent Monthly Monitoring Results				
Parameter	EBDA Limit	Dec-20	Jan-21	Feb-21
Copper, µg/l	78	5.7	5.1	5.7
Mercury, µg/l	0.066	0.0018	0.0021	0.0020
Cyanide, µg/l	42	4.0	< 1	< 1
Ammonia- N, mg/L (Range)	130	45 - 49.8	43.1 - 47	40.3 - 42.1
Fecal Coliform, MPN/100ml (Range)				
• 5-Day Geometric Mean	500	28 - 50	25 - 32	31 - 42
• 11-Sample 90th Percentile	1100	77 - 82	60 - 77	60
Enterococci				
• Monthly Geometric Mean	240	11.5	18.8	22.4

E = Estimated value, concentration outside calibration range. For SIP, E = DNO, estimated concentration.



**Directors**  
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Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**  
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*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**MARCH 22, 2021  
BOARD OF DIRECTORS MEETING  
AGENDA ITEM # 9**

**TITLE:** Conduct a Public Hearing to Receive Comments on the Initial Study and Mitigated Negative Declaration for the Enhanced Treatment and Site Upgrade Phase 1 Program

**SUBMITTED:** Paul R. Eldredge, General Manager/District Engineer  
Ric Pipkin, Enhanced Treatment and Site Upgrade Program Manager  
Curtis Bosick, Enhanced Treatment and Site Upgrade Assistant PM  
ETSU Steering Committee (Armando Lopez, Sami Ghossain, Robert Simonich)

**Recommendation**

Staff recommends that the Board of Directors open the public hearing and receive comments regarding the Initial Study and Mitigated Negative Declaration for the Enhanced Treatment and Site Upgrade (ETSU) Phase 1 Program.

**Discussion**

The California Environmental Quality Act (CEQA) requires an environmental review process for the ETSU Phase 1 Program. Hazen and Sawyer (Hazen), the designer for the ETSU Phase 1 Program, and their subconsultant Scheidegger and Associates conducted the environmental review and prepared an Initial Study/Mitigated Negative Declaration (IS/MND) for the ETSU Phase 1 Program. Although not required under CEQA for an IS/MND, holding a public hearing is a good practice to ensure opportunities for the public to provide comments during the public comment period.

Pursuant to CEQA, the consultant analyzed the ETSU Phase 1 Program's ("Project") potential impact with respect to various environmental factors (e.g., air quality, biological resources, cultural resources, etc.). The consultant has recommended mitigation measures to be included in the Program to mitigate any identified impacts to the environment. The Initial Study concludes that while several potential significant environmental impacts could result from the Project, mitigation measures will effectively mitigate these impacts. Therefore, staff is recommending that a Mitigated Negative Declaration (IS/MND) be utilized to satisfy the requirements of CEQA in lieu of the other options available which range from a Notice of Exemption to an Environmental Impact Report (EIR).

Staff circulated the IS/MND to local and state agencies for review on March 8, 2021 for a review period from March 9, 2021 through April 8, 2021. The attached "Notice of Document Availability and Intent to Adopt a Mitigated Negative Declaration" was published in the Tri-City Voice on March 9, 2021 and in The Argus on March 12, 2021. The public may comment on the IS/MND both in writing during the review period or during this public hearing.

Consultant and staff will review and consider the written and oral comments from the public and the local and state agencies. Staff has scheduled consideration of adoption of the IS/MND for the May 10, 2021 Board Meeting.

Consultant and staff have written this IS/MND for the entire ETSU Phase 1 Program in order to provide the most wide-ranging assessment of potential impacts from the various projects considered during the timeframe of the ETSU Program. Staff anticipates that as more design details are finalized for later phases there may be a need for additional environmental review.

## **Background**

The ETSU Program is the culmination of the District's planning efforts and is based on the outcomes and findings of the Plant Solids System/Capacity Assessment – Phases 1 and 2, Administration/Control/FMC Buildings Evaluation, the Effluent Management Study and the Secondary Treatment Process Improvements evaluation. The Program includes projects recommended for implementation that will be phased to address both immediate drivers (poor sludge settleability, treatment capacity, effluent disposal and aging infrastructure), while preparing for future requirements such as nutrient regulations for discharge in the Bay that are currently being considered by the Regional Water Quality Control Board.

The Phase 1 and 2 projects included in this program were presented to the Board during the workshop held on May 8, 2019 and are summarized in the Final Report which was approved by the Board on August 26, 2019. A third phase of projects was briefly outlined that covered the timeframe from 2040 to 2058 and included potentially stricter nutrient limits in the more distant future. The projects identified in the ETSU Program and modified by the 30% design report to be

implemented in the near-term (the next seven to ten years) are included in Phase 1 and are summarized in the table below.

Phase 1A	Aeration Basin Modifications	Retrofitting existing Aeration Basins 1 through 7 and construction of an 8 <sup>th</sup> aeration basin with the flexibility to operate initially with an anaerobic selector during the implementation phase and transitioning to a biological nutrient removal (BNR) process following completion.
Phase 1A	Campus Building (Admin, FMC, Ops)	Construction of a new combined Campus Building, including associated site and utility improvements.
Phase 1B	Secondary Clarifiers	Construction of four new 160-foot diameter secondary clarifiers, mixed liquor control box, and centralized RAS pump station.
Phase 1B	Effluent Facilities	Construction of new chlorination/dechlorination contact basins, effluent pump stations, and relocation of existing effluent force main.
Phase 1C	Plant Equalization Storage	Retrofitting existing Secondary Clarifiers 1 through 4 to operate as primary effluent equalization basins.

The full version of the ETSU Program report, including appendices, can be found at the following link: <https://unionsanitary.ca.gov/ETSU>.

PRE/RP/CB

Attachment: Figure 1 – Site Plan  
 Notice of Document Availability and Intent to Adopt a Mitigated Negative Declaration

# Figure 1: ETSU Program – Phase 1 Project Locations

Phase 1C – New Primary Effluent Equalization

Phase 1B – New Effluent Facilities

Phase 1A – New Campus Building



Phase 1A – Aeration Basin Modifications

Phase 1B – New Secondary Clarifiers

UNION SANITARY DISTRICT

NOTICE OF DOCUMENT AVAILABILITY  
AND INTENT TO ADOPT A MITIGATED NEGATIVE DECLARATION

**NOTICE IS HEREBY GIVEN** that a Mitigated Negative Declaration has been prepared for Union Sanitary District's Enhanced Treatment and Site Upgrade (ETSU) Phase 1 Program and is available for public review and comment. The document can be reviewed at the Union Sanitary District, 5072 Benson Road, Union City, California.

**PUBLIC REVIEW AND COMMENT PERIOD:** March 9, 2021 through April 8, 2021. Please send all comments to Ric Pipkin, Union Sanitary District, 5072 Benson Road, Union City, California 94587-2508.

**PROJECT LOCATION AND DESCRIPTION:** The ETSU Program was developed to meet the wastewater treatment and disposal needs for USD over the next 20 to 40 years. Phase 1 is the most immediate priority for the District's Alvarado Wastewater Treatment Plant and calls for the first phase of Secondary Treatment Process Improvements by 2027. Through four projects, Phase 1 will provide for improvements to the aeration basins (ABs) and addition of AB8, new secondary clarifiers, effluent facilities, equalization, and replacement of the existing Administration and Control Buildings with a new campus layout.

**INITIAL STUDY:** An Initial Study was prepared to determine if the proposed Project would result in significant adverse impacts on the environment. That document concluded that while several potential adverse environmental impacts could result from the Project, measures could be used to effectively mitigate these impacts. Accordingly, it has been determined that a Mitigated Negative Declaration is appropriate for the Phase 1 Program.

**TO REVIEW DOCUMENT:** Copies of the Initial Study and proposed Mitigated Negative Declaration can be reviewed at the Union Sanitary District, 5072 Benson Road, Union City, California or on the District's website at <https://www.unionsanitary.ca.gov>. All written comments on the proposed Mitigated Negative Declaration must be submitted no later than the April 8, 2021 deadline.

**PUBLIC HEARING:** The Union Sanitary District Board of Directors will conduct a public hearing to receive oral comments at a regularly scheduled meeting on March 22, 2021, beginning at 4:00 p.m. The Board will consider adoption of the Mitigated Negative Declaration at a regularly scheduled meeting on May 10, 2021, beginning at 4:00 p.m.

**TOXIC SITES:** The Alvarado WWTP site is identified as a program cleanup site as enumerated under Section 65962.5 of the California Government Code due to historical occurrence of petroleum hydrocarbon contamination in several areas of the plant site.



Ric Pipkin  
Enhanced Treatment and Site Upgrade Program Manager

March 3, 2021

Date





**Directors**  
Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**  
Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**MARCH 22, 2021  
BOARD OF DIRECTORS MEETING  
AGENDA ITEM # 10**

**TITLE:** Review and Consider Approval of Publicly Available Pay Schedule Effective March 1, 2021 *(This is a Motion Item)*

**SUBMITTED:** Paul R. Eldredge, General Manager/District Engineer  
Gene Boucher, Human Resources Manager

**Recommendation**

Staff recommends the USD Board of Directors Approves and the Board President signs the March 1, 2021 Classified Employees Pay Schedule which will be posted and retained in accordance with CalPERS requirements.

**Background**

The Publicly Available Pay Schedule, mandated by CalPERS in August 2011, is designed to:

1. ensure consistency between CalPERS employers; and,
2. enhance the disclosure and transparency of public employee compensation.

The “Publicly Available Pay Schedule” (CCR 570.5) must:

- be duly approved and adopted by the employer’s governing body in accordance with requirements of applicable public meetings laws; and
- identify the position title for every employee position; and
- show the pay rate for each identified position as a single amount or as multiple amounts within a range; and
- indicate the time base (i.e., bi-weekly, monthly, etc.); and

- be posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website; and
- indicate an effective date and date of any revisions; and
- be retained by the employer and available for public inspection for not less than 5 years.

The salary changes contained in the attached document are:

- 1) The adjustments made to the Classified employee pay ranges effective March 1, 2021, as per the Memorandum of Understanding dated February 26, 2019 – December 31, 2022 between Union Sanitary District and SEIU, Local 1021.
- 2) The CPI for the Western Region Bay Area from December 2019 through December 2020 was 2.2%
- 3) Salary increases for the term of the MOU between the District and SEIU Local 1021 will be based on the Consumer Price Index for all Urban Consumers (CPI-U) on the December-to-December average. The range for the cost-of-living adjustments (COLA's) will be 3.25% (minimum) to 4.5% (Maximum).
- 4) The updated salary table reflects an increase of 3.25% to all Classified salary ranges.

### **Previous Board Action**

The Board last approved the publicly available pay schedule at the February 24, 2020 meeting.

### **Attachments:**

Classified Employees Salary Schedule Effective March 1, 2021

**Union Sanitary District  
Classified Employees Salary Schedule  
Effective March 1, 2021**

Position Title	Grade	Step 1	Step 2	Step 3	Step 4	Step 5
Accountant	1	\$43.5372	\$45.7140	\$47.9997	\$50.3997	\$52.9197
Accountant	2	\$47.8910	\$50.2856	\$52.7998	\$55.4398	\$58.2118
Accounting Technician I	1	\$37.9432	\$39.8404	\$41.8324	\$43.9240	\$46.1202
Accounting Technician II	2	\$41.7372	\$43.8241	\$46.0153	\$48.3161	\$50.7319
Accounting Technical Specialist		\$46.9544	\$49.3022	\$51.7673	\$54.3556	\$57.0734
Administrative Specialist I	1	\$37.0875	\$38.9419	\$40.8890	\$42.9335	\$45.0801
Administrative Specialist II	2	\$39.0394	\$40.9914	\$43.0410	\$45.1930	\$47.4527
Assistant Storekeeper		\$36.0633	\$37.8665	\$39.7598	\$41.7478	\$43.8352
Chemist I	1	\$51.0300	\$53.5815	\$56.2606	\$59.0736	\$62.0273
Chemist II	2	\$53.5816	\$56.2607	\$59.0737	\$62.0274	\$65.1288
Collection System Trainer		\$50.8093	\$53.3497	\$56.0172	\$58.8181	\$61.7590
Collection System Worker I	1	\$39.9914	\$41.9909	\$44.0905	\$46.2950	\$48.6097
Collection System Worker II	2	\$43.9907	\$46.1902	\$48.4998	\$50.9247	\$53.4710
Communications & Intergovernmental Relations Coordinator		\$55.0555	\$57.8082	\$60.6987	\$63.7335	\$66.9202
Construction Inspector I	1	\$44.5841	\$46.8133	\$49.1540	\$51.6117	\$54.1923
Construction Inspector II	2	\$49.0424	\$51.4946	\$54.0693	\$56.7727	\$59.6114
Construction Inspector III	3	\$51.0042	\$53.5544	\$56.2322	\$59.0438	\$61.9960
Control Systems Specialist		\$54.9479	\$57.6953	\$60.5800	\$63.6090	\$66.7908
Customer Service Fee Analyst		\$42.3803	\$44.4993	\$46.7243	\$49.0605	\$51.5136
EC Outreach Representative		\$52.5962	\$55.2260	\$57.9873	\$60.8866	\$63.9310
EC Specialist/Outreach		\$56.2779	\$59.0918	\$62.0464	\$65.1487	\$68.4061
Engineering Assistant/Plan Checker		\$54.6812	\$57.4153	\$60.2860	\$63.3003	\$66.4654
Engineering Technician I	1	\$43.0181	\$45.1690	\$47.4275	\$49.7988	\$52.2888
Engineering Technician II	2	\$47.3199	\$49.6859	\$52.1702	\$54.7787	\$57.5177
Engineering Technician III	3	\$52.0520	\$54.6546	\$57.3873	\$60.2567	\$63.2695
Environmental Compliance Inspector I	1	\$42.1182	\$44.2241	\$46.4353	\$48.7570	\$51.1949
Environmental Compliance Inspector II	2	\$47.3839	\$49.7531	\$52.2408	\$54.8528	\$57.5954
Environmental Compliance Inspector III	3	\$52.5962	\$55.2260	\$57.9873	\$60.8866	\$63.9310
Environmental Compliance Inspector IV	4	\$56.2779	\$59.0918	\$62.0464	\$65.1487	\$68.4061

**Union Sanitary District  
Classified Employees Salary Schedule  
Effective March 1, 2021**

Position Title	Grade	Step 1	Step 2	Step 3	Step 4	Step 5
Fleet Mechanic I	1	\$42.4839	\$44.6081	\$46.8385	\$49.1804	\$51.6394
Fleet Mechanic II	2	\$47.5820	\$49.9611	\$52.4591	\$55.0821	\$57.8362
Instrument Tech/Electrician		\$52.3313	\$54.9479	\$57.6952	\$60.5800	\$63.6090
Janitor		\$28.8463	\$30.2886	\$31.8030	\$33.3932	\$35.0629
Laboratory Director		\$63.4716	\$66.6452	\$69.9775	\$73.4763	\$77.1502
Lead Collection System Worker		\$48.3898	\$50.8093	\$53.3497	\$56.0172	\$58.8181
Maintenance Assistant		\$18.2566	\$19.1694	\$20.1279	\$21.1343	\$22.1910
Mechanic I	1	\$43.6328	\$45.8144	\$48.1051	\$50.5104	\$53.0359
Mechanic II	2	\$48.8689	\$51.3123	\$53.8779	\$56.5718	\$59.4004
Painter		\$44.8433	\$47.0855	\$49.4397	\$51.9117	\$54.5073
Planner/Scheduler I	1	\$50.0953	\$52.6001	\$55.2301	\$57.9916	\$60.8912
Planner/Scheduler II	2	\$53.8695	\$56.5630	\$59.3911	\$62.3607	\$65.4788
Plant Operations Trainer		\$60.4371	\$63.4589	\$66.6319	\$69.9635	\$73.4616
Plant Operator I	1	\$41.0036	\$43.0538	\$45.2065	\$47.4668	\$49.8401
Plant Operator II	2	\$46.2242	\$48.5354	\$50.9622	\$53.5103	\$56.1858
Plant Operator III	3	\$53.9617	\$56.6598	\$59.4927	\$62.4674	\$65.5907
Receptionist		\$32.4293	\$34.0507	\$35.7533	\$37.5409	\$39.4180
Storekeeper I	1	\$45.6007	\$47.8807	\$50.2748	\$52.7885	\$55.4279
Storekeeper II	2	\$47.8806	\$50.2747	\$52.7884	\$55.4278	\$58.1992
Utility Worker		\$35.5379	\$37.3148	\$39.1806	\$41.1396	\$43.1966

Approved By:

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Tom Handley, President  
Board of Directors



**Directors**  
Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**  
Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**MARCH 8, 2021  
BOARD OF DIRECTORS MEETING  
AGENDA ITEM # 11**

**TITLE:** Review and Consider Approval of Side Letter Agreement Between SEIU Local 1021 and the District Modifying Section 7.6 of the Current MOU (*This is a Motion Item*)

**SUBMITTED:** Paul R. Eldredge, General Manager/District Engineer  
Gene Boucher, Human Resources Manager

**Recommendation**

Staff recommends the Board President and USD Board of Directors approve the side letter agreement between Service Employees International Union (SEIU) Local 1021 and the District to section 7.6(e) of the current MOU.

**Background**

During the wet weather season between November 1<sup>st</sup> and April 30<sup>th</sup>, the District may need to schedule Research & Support (R&S) Chemists and the Lab Director on short notice, depending upon weather events, to conduct sampling on an on-call basis. Currently, there are no provisions in the MOU that allow for District management to have R&S staff on-call to come in during wet weather periods to conduct testing.

The District and SEIU met to negotiate an On-Call Duty pay that is the same as on-call pay for other employees at the District who are needed to take on-call duty to be available for District needs.

The new section will allow staff to hold on-call periods and be available to the District when needed. Chemists and/or the Lab Director will be assigned on-call duty on a rotational basis.

Workers assigned on-call duty will receive additional pay at Step 5 of the employee's classification of one-and-a-half (1.5) hours per weeknight (3:30 p.m. to 7:00 a.m.) two-and one-half (2.5) hours per Saturday (7:00 a.m. Saturday to 7:00 a.m. Sunday), and three (3) hours per Sunday and holidays (7:00 a.m. to 7:00 a.m. the following day).

Staff recommends the Board approve the side letter agreement modifying section 7.6 of the current MOU to include the newly created section 7.6(e) to include language allowing for on-call pay for R&S Chemists and the Lab Director.

**Previous Board Action**

None

**Attachments:**

Side Letter Agreement adding section 7.6(e) On-Call Duty R&S Chemists & Lab Director

**SIDE LETTER AGREEMENT**  
**Between**  
**UNION SANITARY DISTRICT**  
**And**  
**SEIU, Local 1021**  
**Regarding Section 7.6 On-Call Duty**

Representatives from SEIU, Local 1021, and representatives for the Union Sanitary District met and mutually agreed to modify Section 7.6 of the Memorandum of Understanding between the parties, *with an effective date for the changes beginning on January 1, 2021*, in the following manner:

SECTION 7.6 On-Call Duty

**7.6(e) R&S Chemists & Lab Director**

1. On-Call assignments will be compensated per Section 7.6(a) Compensation of the MOU.
2. The On-Call program is limited to the wet weather season as defined by the NPDES permit. November 1<sup>st</sup> thru April 30<sup>th</sup>. Use of On-Call is not limited to wet weather events.
3. On-call duty will be assigned to all eligible and qualified Chemists and Lab Director on an equal opportunity basis by R&S On-Call procedure developed with and approved by management.
4. All Chemists and Lab Director will be required to take on-call duty. When assigned on-call duty, if it is not feasible for the employee to take calls, for whatever reason, it is the employee's responsibility to find another qualified employee to take his/her on-call duty. Specific procedures are contained in the R&S On-Call Procedure.
5. All Chemists and Lab Director assigned to on-call duty will be issued a beeper or other technology during the week they are assigned. Weeknight on-call begins each day after shift ends and weekend on-call (Saturday, Sunday, or holiday) is from 7:00am to 7:00am.

- 6. After the conclusion of the next wet weather season, both parties agree to meet and discuss the effectiveness of the program, to determine if changes to the R&S On-Call Procedures are needed.

**FOR THE DISTRICT**

DocuSigned by:  
*Paul R. Eldredge* March 4, 2021  
91F3D7DCBD12473...

**Paul Eldredge** Date  
General Manager

DocuSigned by:  
*Gene Boucher* March 4, 2021  
A2FACAD7EF45419...

**Gene Boucher** Date  
Human Resources Manager

**FOR SEIU LOCAL 1021**

DocuSigned by:  
*Ossee Desmangles* March 4, 2021  
7E0008BBF8AF408...

**Ossee Desmangles** Date  
SEIU Local 1021 Field Representative

DocuSigned by:  
*Louis Rivera* March 4, 2021  
AF77B34E599745D...

**Louis Rivera** Date  
SEIU Local 1021 President





**Directors**  
Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**  
Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**MARCH 22, 2021  
BOARD OF DIRECTORS MEETING  
AGENDA ITEM # 12**

**TITLE:** Publication of Kaiser Permanente Hospital of Fremont as Significant Violator in 2020 (*This is an Information Item*)

**SUBMITTED:** Paul R. Eldredge, General Manager/District Engineer  
Sami E. Ghossain, Technical Service Work Group Manager  
Michael Dunning, Environmental Compliance Coach  
Alex Paredes, Pretreatment Coordinator

**Recommendation**  
Information only.

**Discussion**

In accordance with the requirements of 40 CFR Section 403.8(f)(2)(viii) of the General Pretreatment Regulations for new and existing Sources, the District is required to publish the names of all dischargers to the District's wastewater treatment plant that were in Significant Noncompliance (SNC) with Environmental Protection Agency (EPA) Pretreatment Regulations and/or the District's Sewer Ordinance No. 36.04 any time during the 2020 calendar year.

The following discharger to the District's wastewater treatment plant had a significant violation during the Calendar Year 2020 evaluation period:

**Kaiser Permanente Hospital of Fremont** - Routine compliance sampling of Kaiser Permanente Hospital – Fremont detected a Total Oil and Grease concentration of 610 mg/L, which is in excess of the allowable USD local limit of 300 mg/L. Kaiser was issued Notice of Violation N20-008, which required it to determine the cause of the violation, take immediate action to prevent a reoccurrence and to perform self-monitoring to confirm its compliance status. Kaiser was issued an Administrative Penalty, which has been paid.

Agenda Item No. 12  
Meeting March 22, 2021  
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Attached is a copy of the publication that will appear in the Argus and Tri-City Voice during the fourth week of March 2021.

**Background**

None.

**Previous Board Action**

None.

PRE/SEG/MD/AP:dp

Attachment: Public Notice: Notice of Significant Violator

# Public Notice

FOR IMMEDIATE RELEASE:     UNION SANITARY DISTRICT  
5072 BENSON ROAD  
UNION CITY, CA 94587  
CONTACT: SAMI GHOSAIN  
(510) 477-7600

## **NOTICE OF SIGNIFICANT VIOLATOR**

Notice is hereby given that, pursuant to the requirements of 40 CFR Section 403.8 (f) (2)(viii) of the General Pretreatment Regulations for New and Existing Sources, the Union Sanitary District (USD) is required to publish the names of all dischargers to the District's wastewater treatment plant that were in Significant Non Compliance (SNC) with EPA Pretreatment Regulations and/or the District's Sewer Ordinance No. 36.04 requirements at any time during the 2020 calendar year.

The following discharger to Union Sanitary District's treatment plant had significant violations during 2020:

Kaiser Permanente Hospital Fremont  
39400 Paseo Padre Parkway,  
Fremont, CA

Routine compliance sampling of Kaiser Permanente Hospital Fremont detected a Total Oil and Grease concentration of 610 mg/L, which is in excess of the allowable USD local limit of 300 mg/L. Kaiser was issued Notice of Violation N20-008, which required it to determine the cause of the violation, take immediate action to prevent a reoccurrence and to perform self-monitoring to confirm its compliance status. Kaiser was issued an Administrative Penalty, which has been paid.

Kaiser was classified as Significant Non-Compliance (SNC) for exceeding the Technical Review Criteria (TRC) Local Limit for Total Oil and Grease during the April - September Evaluation Period of 2020 in accordance with 40 CFR 403.8(f)(2)(viii)(B), defined as those in which 33 percent or more of all of the measurements taken for the same pollutant parameter during a 6-month period equal or exceed the product of the numeric Pretreatment Standard or Requirement including instantaneous limits, as defined by 40 CFR 403.3(l) multiplied by the applicable TRC (TRC=1.4 for BOD, TSS, fats, oil and grease, and 1.2 for all other pollutants except pH).



**Summary of the EBDA Commission Meeting  
Thursday, February 18, 2021, 2020, at 9:30 a.m.**

- Commissioners Cutter, Duncan, Johnson, Lamnin, and Toy were present. This meeting was conducted telephonically and the dial-in information for the meeting was provided in the agenda.
- Commissioner Cutter moved to approve the Commission Meeting Minutes of January 21, 2021; List of Disbursements for January 2021; and Treasurer's Report for January 2021. The motion was seconded by Commissioner Toy and carried 5-0.
- The Commission unanimously approved the reports from the Managers Advisory, Financial Management, Operations & Maintenance, and Personnel Committees. The following items were discussed:
- **General Managers Report**  
The General Manager (GM) advised the Commission of the passing of Mr. Ron Weiser, a former O&M Manager of EBDA. The GM also advised that EBDA's Cal OES grant application for the OLPES Generator Replacement project was unsuccessful.
- **Managers Advisory Committee (MAC)**  
The GM reported that the MAC began a discussion on developing a Reserve Policy for EBDA.
- **Motion to Approve the EBDA-LAVWMA Amended Master Agreement**  
Commissioner Cutter moved to approve the motion. The motion was seconded by Commissioner Lamnin and carried unanimously, 5-0 by roll call vote.

Ayes: Commissioners Toy, Duncan, Cutter, Lamnin, Chair Johnson

Noes: None

Absent: None

Abstain: None

- **Financial Management Committee**  
The GM reported on the Financial Management Committee, which met on February 16, 2021, noting the Committee's review of the State Controller's Financial Transaction Report, January's List of Disbursements, and Treasurer's Report.
- **Resolution Approving Revisions to the Authority's Records Management Policy and Retention Schedule**  
Commissioner Toy moved to adopt the resolution. The resolution was seconded by Commissioner Duncan and carried unanimously, 5-0 by roll call vote.

Ayes: Commissioners Toy, Duncan, Cutter, Lamnin, Chair Johnson

Noes: None  
Absent: None  
Abstain: None

- **Motion Authorizing the General Manager to Execute an Agreement with Cargill for CEQA Analysis**  
Commissioner Lamnin moved to approve the motion. The motion was seconded by Commissioner Cutter and carried unanimously, 5-0 by roll call vote.

Ayes: Commissioners Toy, Duncan, Cutter, Lamnin, Chair Johnson  
Noes: None  
Absent: None  
Abstain: None

- **Operations and Maintenance (O&M) Committee**

The O&M Manager reported on the Operations and Maintenance Committee, which met on February 16, 2021, and discussed the status of EBDA facilities. The O&M Manager reviewed NPDES compliance data and provided an overview of current projects. The O&M Manager reported that the Member Agencies stayed below the JPA maximum flows, and it was necessary to operate one OLEPS diesel pump for approximately 5 hours during the recent wet weather events. The GM provided an update on COVID-19 safety and wastewater-based epidemiology.

The GM provided an update on the Cargill Brine Project due diligence phase. Staff thanked the San Leandro crew for their assistance with the recent shutdown to take core samples from the force main to assess corrosion vulnerability. The GM reported that the agreement with American Tower for lease of the AQPI Project East Bay radar site is still being negotiated and is anticipated to be on the Sonoma County Water Agency calendar in April.

- **Motion Authorizing the General Manager to Execute Amendment to Work Order No. 1, Work Order No. 2, and Work Order No. 3 with Carollo Engineers, Inc. for Engineering Services, for a Total Contract Amount of \$105,626**

Commissioner Cutter moved to approve the motion. The motion was seconded by Commissioner Duncan and carried unanimously, 5-0 by roll call vote.

Ayes: Commissioners Toy, Duncan, Cutter, Lamnin, Chair Johnson  
Noes: None  
Absent: None  
Abstain: None

- **Report from the Personnel Committee**

The GM reported on the Personnel Committee, which met on February 12, 2021, and discussed the draft Classification Plan, FY 2021/2022 wage and benefit assumptions, and the Commission Chair Rotation Policy. Staff was directed to consider additional benchmarking for salary and title for the proposed Administrative Technician position. A revised Classification Plan will be brought to the Commission in March. The Commission decided to retain the current Commission Chair Rotation Policy as prescribed in the Amended and Restated Joint Powers Agreement.

- **Items from Commission and Staff**

The Commission Chair moved to take Item No. 19 out of order. Staff expressed that it is a pleasure to work for the GM. Commissioner Lamnin reported that the Hayward Regional Shoreline Adaptation Master Plan has been approved by the City of Hayward.

- **Closed Session**

The Commission entered the closed session at 11:05 a.m. to discuss the General Manager's annual performance evaluation.

- **Reconvene Open Session**

The Commission reconvened open session at 11:33 a.m. The Commission Chair reported that the General Manager received an excellent performance review, and the Commission approves a salary step increase.



**Directors**  
Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**  
Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**MARCH 22, 2021  
BOARD OF DIRECTORS MEETING  
AGENDA ITEM # 14**

**TITLE:** COVID-19 Update (*This is an Information Item*)

**SUBMITTED:** Paul R. Eldredge, General Manager/District Engineer

**Recommendation**

Information only.

**Discussion**

None.

**Background**

General Manager Eldredge will provide an update on the District's COVID-19 response and staffing levels.

**Previous Board Action**

None.

**UNION SANITARY DISTRICT  
CHECK REGISTER  
02/27/2021-03/12/2021**

Check No.	Date	Dept	Invoice No.	Vendor	Description	Invoice Amt	Check Am
176907	3/4/2021	143	210038	OVERAA	PRIMARY DIGESTER NO. 7	\$1,599,990.00	\$1,599,990.00
176894	3/4/2021	114	201180039	HAZEN AND SAWYER	CAMPUS BUILDINGS (ADMIN, FMC, OPS)	\$170,862.91	\$486,552.66
	3/4/2021	114	2011800213		MP - AERATION BASIN MODIFICATIONS	\$315,689.75	
176884	3/4/2021	143	195317	CAROLLO ENGINEERS	WAS THICKENERS	\$49,508.73	\$131,042.77
	3/4/2021	143	195422		ALVARADO INFLUENT PS PUMPS AND VFDS	\$17,021.92	
	3/4/2021	143	195423		PRIMARY DIGESTER NO. 7	\$64,512.12	
176991	3/11/2021	110	20026	SYNAGRO WEST LLC	JANUARY 2021 BIOSOLIDS DISPOSAL	\$102,961.44	\$102,961.44
176908	3/4/2021	143	210038E	OVERAA	PRIMARY DIGESTER NO. 7 - ESCROW PYMT	\$84,210.00	\$84,210.00
176931	3/4/2021	170	3202	VISTAM INC	5KV/12KV BREAKER MAINTENANCE	\$70,000.00	\$70,000.00
176983	3/11/2021	110	170120210304	PACIFIC GAS AND ELECTRIC	SERV TO 02/21/2021 PLANT	\$44,484.13	\$64,326.80
	3/11/2021	170	096020210303		SERV TO 03/02/21 CATHODIC PROJECT	\$37.86	
	3/11/2021	170	761520210225		SERV TO 02/24/21 NEWARK PS	\$18,605.52	
	3/11/2021	170	380420210303		SERV TO 03/02/21 CHERRY ST PS	\$337.31	
	3/11/2021	110	224720210301		SERV TO 02/22/21 CS TRAINING TRAILER	\$861.98	
176925	3/4/2021	141	221038	TANNER PACIFIC INC	TWIN FORCE MAIN RELOCATION - PHASE 2	\$3,402.50	\$48,602.50
	3/4/2021	143	221036		ALVARADO INFLUENT PS PUMPS AND VFDS	\$45,200.00	
176888	3/4/2021	143	21945	DANIEL MECHANICAL SERVICE CO	ODOR CONTROL PILOT STUDY - TRAILER MOUNTED SKID	\$45,683.00	\$45,683.00



**UNION SANITARY DISTRICT  
CHECK REGISTER  
02/27/2021-03/12/2021**

Check No.	Date	Dept	Invoice No.	Vendor	Description	Invoice Amt	Check Am
176882	3/4/2021	143	11398249	BROWN & CALDWELL CONSULTANTS	PRIMARY DIGESTER NO. 7	\$30,119.04	\$30,119.04
176986	3/11/2021		39625	PREFERRED BENEFIT INSUR ADMINS	MARCH 2021 DELTA DENTAL STMT	\$20,197.31	\$23,380.11
	3/11/2021		39626		MARCH 2021 VSP STMT	\$3,182.80	
176996	3/11/2021	110	101694	USP TECHNOLOGIES	4306 GALS HYDROGEN PEROXIDE	\$18,903.34	\$18,903.34
176992	3/11/2021	143	221039	TANNER PACIFIC INC	AERATION BLOWER 11 & CENTRIFUGE BLDG IMPROV	\$9,765.00	\$16,155.00
	3/11/2021	143	221037		PRIMARY DIGESTER NO. 2 REHABILITATION	\$6,390.00	
176929	3/4/2021	110	48948823	UNIVAR SOLUTIONS USA INC	4797.3 GALS SODIUM HYPOCHLORITE	\$3,465.47	\$10,359.48
	3/4/2021	110	48957363		4746.7 GALS SODIUM HYPOCHLORITE	\$3,428.91	
	3/4/2021	110	48953156		4796.8 GALS SODIUM HYPOCHLORITE	\$3,465.10	
176885	3/4/2021	173	7928592	CDW GOVERNMENT LLC	85 ADOBE ACROBAT RENEWALS	\$7,565.00	\$10,359.00
	3/4/2021	173	7861342		1 CISCO SMARTNET 24X7X4	\$2,395.00	
	3/4/2021	173	7784675		1 CISCO ESSENTIALS	\$399.00	
176954	3/11/2021	170	16071	CRANE WORKS INC	2021 ANNUAL INSPECTIONS	\$9,740.00	\$9,740.00
176923	3/4/2021	173	2522	SHARESQUARED INC	PORTAL MIGRATION TO SHAREPOINT ONLINE	\$8,972.50	\$8,972.50
176960	3/11/2021	143	259560	ENGEO INCORPORATED	ALAMEDA CREEK-FORCEMAIN CROSSING GEOTECH	\$8,106.75	\$8,106.75

**UNION SANITARY DISTRICT  
CHECK REGISTER  
02/27/2021-03/12/2021**

Check No.	Date	Dept	Invoice No.	Vendor	Description	Invoice Amt	Check Am
176999	3/11/2021	121	47093	WECO INDUSTRIES LLC	CAMERA REPAIRS	\$88.85	\$7,589.14
	3/11/2021	121	47018		CAMERA REPAIRS	\$165.24	
	3/11/2021	121	47095		CAMERA REPAIRS	\$275.26	
	3/11/2021	121	47096		CAMERA REPAIRS	\$289.12	
	3/11/2021	121	47109		1 TRANSPORTER	\$6,770.67	
176943	3/11/2021		8599	ARTIST WALK FREMONT LLC	REFUND # 35412	\$7,260.00	\$7,260.00
176968	3/11/2021	110	9017702907	KEMIRA WATER SOLUTIONS INC	48,400 LBS FERROUS CHLORIDE	\$6,950.77	\$6,950.77
176994	3/11/2021	110	48959297	UNIVAR SOLUTIONS USA INC	4496.2 GALS SODIUM HYPOCHLORITE	\$3,247.95	\$6,715.15
	3/11/2021	110	48965498		4799.7 GALS SODIUM HYPOCHLORITE	\$3,467.20	
176896	3/4/2021	110	9017702442	KEMIRA WATER SOLUTIONS INC	44,820 LBS FERROUS CHLORIDE	\$6,540.83	\$6,540.83
176970	3/11/2021		9397	LANDSEA LS-NEWARK LLC	REFUND # 35445	\$6,300.00	\$6,300.00
176933	3/4/2021		10365	XL CONSTRUCTION	REFUND # 34410	\$6,145.00	\$6,145.00
176876	3/4/2021	143	2000459231	AECOM TECHNICAL SERVICES INC	CENTRIFUGE BUILDING IMPROVEMENTS	\$5,916.71	\$5,916.71
176952	3/11/2021		7665510	CDW GOVERNMENT LLC	1 CISCO CATALYST	\$3,323.37	\$4,977.20
	3/11/2021		7332054		1 CISCO POWER SUP	\$1,653.83	
176928	3/4/2021		10263	TOLL BROTHERS	REFUND # 34380	\$2,500.00	\$3,500.00
	3/4/2021		9161		REFUND # 34379	\$1,000.00	
176941	3/11/2021		20210210	AMAZON.COM LLC	02/21 - ASTD OFFICE SUPPLIES	\$3,240.76	\$3,240.76
176930	3/4/2021		488361	VALLEY OIL COMPANY	BULK OIL	\$3,002.60	\$3,002.60

**UNION SANITARY DISTRICT  
CHECK REGISTER  
02/27/2021-03/12/2021**

Check No.	Date	Dept	Invoice No.	Vendor	Description	Invoice Amt	Check Am
176985	3/11/2021	173	5469	PIPELOGIX INC	ANNUAL SOFTWARE SUPPORT	\$3,000.00	\$3,000.00
176987	3/11/2021	120	916004471693	REPUBLIC SERVICES #916	RECYCLE & ROLL OFF - MAR 2021	\$2,759.89	\$2,759.89
176962	3/11/2021		20210309	MAURICE FORTNER	COMPUTER NOTE	\$2,516.66	\$2,516.66
176957	3/11/2021		10016	DR HORTON BAY INC	REFUND # 35444	\$2,500.00	\$2,500.00
176973	3/11/2021		20926	MASTER PLUMBING	REFUND # 35440	\$2,500.00	\$2,500.00
176982	3/11/2021	170	132761	NEW IMAGE LANDSCAPING CO	LANDSCAPE MAINTENANCE - FMC - FEB 2021	\$2,385.68	\$2,385.68
176922	3/4/2021		2012893001	SAN LEANDRO ELECTRIC SUPPLY	ASTD ELECTRICAL SUPPLIES	\$1,180.85	\$2,354.70
	3/4/2021		2013788001		ASTD ELECTRICAL SUPPLIES	\$1,150.33	
	3/4/2021		2012893002		ASTD ELECTRICAL SUPPLIES	\$23.52	
176903	3/4/2021	170	45116	METROMOBILE COMMUNICATIONS INC	RADIO SERVICE - FEB 2021	\$2,345.24	\$2,345.24
176914	3/4/2021		18843	RESCUE ROOTER	REFUND # 34390	\$500.00	\$2,000.00
	3/4/2021		22988		REFUND # 34402	\$500.00	
	3/4/2021		18842		REFUND # 34389	\$500.00	
	3/4/2021		22989		REFUND # 34403	\$500.00	
176997	3/11/2021		9873817096	VERIZON WIRELESS	WIRELESS SERV & TABLETS 02/03/21-02/20/21	\$1,880.25	\$1,880.25
176959	3/11/2021	140	1015838688	EMPLOYMENT DEVELOPMENT DEPT	UI 4TH Q 2020 - D. LEMOS	\$1,800.00	\$1,800.00
176998	3/11/2021	113	8803772364	VWR INTERNATIONAL LLC	LAB SUPPLIES	\$77.60	\$1,757.35
	3/11/2021		8803801090		LAB SUPPLIES	\$1,353.11	
	3/11/2021		8803791523		LAB SUPPLIES	\$326.64	

**UNION SANITARY DISTRICT  
CHECK REGISTER  
02/27/2021-03/12/2021**

Check No.	Date	Dept	Invoice No.	Vendor	Description	Invoice Amt	Check Am
176897	3/4/2021	173	11723640	KRONOS INC	5 MANAGER LICENSE	\$1,732.50	\$1,732.50
176919	3/4/2021	110	21020919	S&S TRUCKING	GRIT HAULING 02/01/2021	\$807.26	\$1,712.92
	3/4/2021	110	21021016		GRIT HAULING 02/05/2021	\$905.66	
176892	3/4/2021	170	9782265442	GRAINGER INC	ASTD PARTS & MATERIALS	\$291.54	\$1,704.92
	3/4/2021	121	9778700410		1 PAINTING POLE	\$47.94	
	3/4/2021	122	9788740505		ASTD PARTS & MATERIALS	\$22.09	
	3/4/2021		9789089001		ASTD PARTS & MATERIALS	\$346.81	
	3/4/2021		9788740513		ASTD PARTS & MATERIALS	\$159.78	
	3/4/2021	122	9787557348		ASTD PARTS & MATERIALS	\$52.42	
	3/4/2021		9784669682		ASTD PARTS & MATERIALS	\$520.16	
	3/4/2021	170	9782265459		12 FUSES	\$264.18	
176946	3/11/2021	144	202020	BASMAA	ASTD OWOW FACT SHEETS	\$1,702.72	\$1,702.72
176984	3/11/2021	120	26371656	PEOPLEREADY INC	TEMP LABOR-RODRIGUEZ, D. WK END 02/12/2021	\$1,676.40	\$1,676.40
176905	3/4/2021	170	24104971	MOTION INDUSTRIES INC	ASTD PARTS & MATERIALS	\$1,274.25	\$1,669.83
	3/4/2021	170	24103196		ASTD PARTS & MATERIALS	\$72.98	
	3/4/2021	170	24104996		ASTD PARTS & MATERIALS	\$322.60	
176910	3/4/2021	122	24235	PRIME MECHANICAL SERVICE INC	MONTHLY MAINTENANCE - DEC 20	\$1,646.25	\$1,646.25
176900	3/4/2021		5029774	MALLORY SAFETY AND SUPPLY LLC	160 DISPOSABLE MASKS	\$1,536.50	\$1,536.50

**UNION SANITARY DISTRICT  
CHECK REGISTER  
02/27/2021-03/12/2021**

Check No.	Date	Dept	Invoice No.	Vendor	Description	Invoice Amt	Check Am
176978	3/11/2021		21941	MONARCH PLUMBING & ROOTER INC	REFUND # 34400	\$500.00	\$1,500.00
	3/11/2021		23024		REFUND # 34404	\$500.00	
	3/11/2021		24024		REFUND # 35423	\$500.00	
176964	3/11/2021	170	9791533491	GRAINGER INC	1 RELAY SOCKET	\$13.89	\$1,304.85
	3/11/2021	170	9791095863		ASTD PARTS & MATERIALS	\$48.54	
	3/11/2021		9793021495		30 PACKS DISPOSABLE GLOVES	\$622.95	
	3/11/2021		9793448805		ASTD PARTS & MATERIALS	\$75.47	
	3/11/2021		9793021487		20 PACKS DISPOSABLE GLOVES	\$517.59	
	3/11/2021	111	9796188697		ASTD PARTS & MATERIALS	\$26.41	
176977	3/11/2021	170	2123338	MOBILE MODULAR MANAGEMENT CORP	FMC TRAILER RENTAL - MAR 2021	\$1,245.43	\$1,245.43
176980	3/11/2021		20210228	NAPA AUTO PARTS	MONTHLY AUTO PARTS STMT - FEB 2021	\$1,217.84	\$1,217.84
176975	3/11/2021	170	53543335	MCMASTER SUPPLY INC	ASTD PARTS & MATERIALS	\$42.10	\$1,198.35
	3/11/2021	170	54272424		ASTD PARTS & MATERIALS	\$887.61	
	3/11/2021		54203301		12 PAINT BRUSHES	\$138.96	
	3/11/2021	113	54380902		ASTD PARTS & MATERIALS	\$129.68	

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176902	3/4/2021	170	52962166	MCMASTER SUPPLY INC	ASTD PARTS & MATERIALS	\$82.25	\$1,146.49
	3/4/2021	170	53115074		1 SECURITY LIGHT	\$358.97	
	3/4/2021		53800255		ASTD PARTS & MATERIALS	\$411.15	
	3/4/2021	170	54016985		ASTD PARTS & MATERIALS	\$122.87	
	3/4/2021	170	53023166		ASTD PARTS & MATERIALS	\$61.38	
	3/4/2021	170	54017098		ASTD PARTS & MATERIALS	\$61.06	
	3/4/2021	122	53887059		ASTD PARTS & MATERIALS	\$48.81	
176891	3/4/2021	113	3425938	FISHER SCIENTIFIC	LAB SUPPLIES	\$1,058.75	\$1,058.75
176918	3/4/2021		19871	ROTO-ROOTER SERVICES	REFUND # 34393	\$500.00	\$1,000.00
	3/4/2021		16801		REFUND # 34387	\$500.00	
176948	3/11/2021		13774	BENJAMIN FRANKLIN PLUMBING	REFUND # 35421	\$500.00	\$1,000.00
	3/11/2021		19881		REFUND # 34395	\$500.00	
176966	3/11/2021		20936	IPERMIT	REFUND # 34399	\$500.00	\$1,000.00
	3/11/2021		22985		REFUND # 35422	\$500.00	
176939	3/11/2021	170	9109847925	AIRGAS NCN	2 CY ARGON	\$382.51	\$929.26
	3/11/2021	170	9110104735		2 CY ARGON	\$468.95	
	3/11/2021	170	9110190846		ASTD PARTS & MATERIALS	\$77.80	
176956	3/11/2021	173	509926	DLT SOLUTIONS, LLC	AWS CLOUD STORAGE - JAN 2021	\$923.56	\$923.56

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176974	3/11/2021	113	2012A62	MCCAMPBELL ANALYTICAL	LAB SAMPLE ANALYSIS	\$238.00	\$906.00
	3/11/2021	113	2102198		LAB SAMPLE ANALYSIS	\$253.00	
	3/11/2021	113	2102748		LAB SAMPLE ANALYSIS	\$415.00	
176944	3/11/2021		9519299500	AT&T	SERV: 01/11/21 - 02/10/21	\$882.85	\$882.85
176881	3/4/2021	136	2522358864	BANK OF NEW YORK	JAN 2021 SERVICE FEES	\$868.26	\$868.26
176927	3/4/2021		30342	THE CONSTRUCTION ZONE LLC	5 TRAFFIC SIGNS	\$789.93	\$789.93
176926	3/4/2021		20447881	TELEDYNE ISCO INC	SAMPLING SUPPLIES	\$758.37	\$758.37
176942	3/11/2021		1102495863	ARAMARK	UNIFORM LAUNDERING & RUGS	\$267.10	\$697.95
	3/11/2021		1102495880		UNIFORM LAUNDERING SERVICE	\$383.53	
	3/11/2021		1102495911		ASTD DUST MOPS, WET MOPS & TERRY	\$47.32	
176901	3/4/2021	113	2102367	MCCAMPBELL ANALYTICAL	LAB SAMPLE ANALYSIS	\$630.00	\$630.00
176947	3/11/2021		24212000	BECK'S SHOES	SAFETY SHOES: C. MERRIAM & J. ARROYO & D. HOGUE	\$611.92	\$611.92
176880	3/4/2021		1102492117	ARAMARK	UNIFORM LAUNDERING SERVICE	\$346.56	\$610.16
	3/4/2021		1102492100		UNIFORM LAUNDERING & RUGS	\$263.60	
177000	3/11/2021	113	20210308	YORKE ENGINEERING LLC	SEMINAR: LI, C.-BAAQ REGS, PERMITTING & COMPLIANCE	\$599.00	\$599.00
176965	3/11/2021		604241937	HILLYARD/SAN FRANCISCO	ASST JANITORIAL SUPPLIES	\$559.59	\$559.59
176921	3/4/2021	170	85340220210218	SAN FRANCISCO WATER DEPT	SERVICE 01/21/2021 - 02/17/21	\$533.50	\$533.50
176932	3/4/2021	113	8803750141	VWR INTERNATIONAL LLC	LAB SUPPLIES	\$84.64	\$528.48
	3/4/2021	113	8803750140		LAB SUPPLIES	\$443.84	

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176938	3/11/2021	123	71974	AIR & TOOL ENGINEERING COMPANY	ASTD PARTS & MATERIALS	\$261.20	\$506.06
	3/11/2021	123	71983		ASTD PARTS & MATERIALS	\$244.86	
176886	3/4/2021		17832	CLEARWATER PLUMBING	REFUND # 34388	\$500.00	\$500.00
176889	3/4/2021		18844	ELITE ROOTER INC	REFUND # 34391	\$500.00	\$500.00
176895	3/4/2021		22980	IPERMIT	REFUND # 34401	\$500.00	\$500.00
176899	3/4/2021	173	22099	LOOKINGPOINT INC	BACKUP IMPROVEMENTS CONSULTING SERVICES	\$500.00	\$500.00
176904	3/4/2021		16800	MONARCH PLUMBING & ROOTER INC	REFUND # 34386	\$500.00	\$500.00
176915	3/4/2021		19865	AMERICAN RESIDENTIAL SVCS RESCUE ROC	REFUND # 34392	\$500.00	\$500.00
176916	3/4/2021		19876	AMERICAN RESIDENTIAL SVCS RESCUE ROC	REFUND # 34397	\$500.00	\$500.00
176917	3/4/2021		10687	ROOTER HERO	REFUND # 34385	\$500.00	\$500.00
176934	3/11/2021		24036	#1 HONEST PLUMBER	REFUND # 35425	\$500.00	\$500.00
176936	3/11/2021		19883	ABLE SEPTIC/ABLE UNDERGROUND	REFUND # 34396	\$500.00	\$500.00
176937	3/11/2021		20929	ABOVE ALL PLUMBING, INC.	REFUND # 34398	\$500.00	\$500.00
176940	3/11/2021		19880	ALL STAR PLUMBING	REFUND # 34394	\$500.00	\$500.00
176950	3/11/2021		11700	JOSE CARRIEL CAMACHO	REFUND # 35442	\$500.00	\$500.00
176955	3/11/2021		24047	CROWN PLUMBING	REFUND # 35424	\$500.00	\$500.00
176958	3/11/2021		24053	ECONOMY ROOTER & PLUMBING INC	REFUND # 35429	\$500.00	\$500.00
176967	3/11/2021		23009	JC'S GREEN PLUMBING	REFUND # 35419	\$500.00	\$500.00
176971	3/11/2021		18847	LARRIETA SANITATION CONST	REFUND # 35443	\$500.00	\$500.00



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176972	3/11/2021		10446	ALEX LEUNG	REFUND # 35420	\$500.00	\$500.00
176976	3/11/2021		9192	MISSION PEAK CONSTRUCTION INC	REFUND # 35454	\$500.00	\$500.00
176988	3/11/2021		19859	ROOTER HERO	REFUND # 35441	\$500.00	\$500.00
176990	3/11/2021		20920	STREAMLINE PLUMBING & DRAIN	REFUND # 35432	\$500.00	\$500.00
176993	3/11/2021		24027	TRENCHFREE INC	REFUND # 35428	\$500.00	\$500.00
176979	3/11/2021	170	24103969	MOTION INDUSTRIES INC	ASTD PARTS & MATERIALS	\$462.64	\$462.64
176981	3/11/2021	122	221023	NAYLOR STEEL INC	ASTD METAL, STEEL, STAINLESS & ALUMINUM	\$459.59	\$459.59
176963	3/11/2021	144	4089100501	GLACIER ICE COMPANY INC	138 7-LB BAGS OF ICE	\$248.39	\$453.58
	3/11/2021	144	4089103301		114 7-LB BAGS OF ICE	\$205.19	
176961	3/11/2021	170	904790303	EVOQUA WATER TECHNOLOGIES	DI WATER SYSTEM	\$433.93	\$433.93
176924	3/4/2021	170	101713	SILVERSON MACHINES INC	FREIGHT: LAB HOMOGENIZER REPAIR	\$319.87	\$319.87
176906	3/4/2021	132	2101604	OPTIMUM TECHNOLOGIES LLC	AT HOME EMPLOYEE PORTAL	\$316.00	\$316.00
176877	3/4/2021		15090	ALAMEDA COUNTY WATER DISTRICT	SPONSORSHIP FEE - SCIENCE & ENGINEERING FAIR	\$300.00	\$300.00
176945	3/11/2021	170	454229	AUTO BODY TOOLMART	ASTD PARTS & MATERIALS	\$148.09	\$297.73
	3/11/2021	170	454231		ASTD PARTS & MATERIALS	\$149.64	
176951	3/11/2021	143	195566	CAROLLO ENGINEERS	PRIMARY DIGESTER NO. 2 REHABILITATION	\$296.22	\$296.22
176911	3/4/2021	122	23862	R & S ERECTION OF S ALAMEDA	PM SERVICE ON ALL GATES	\$277.90	\$277.90
176893	3/4/2021		3P6752	HARRINGTON INDUSTRIAL PLASTICS	ASTD PVC PARTS & MATERIALS	\$102.19	\$218.37
	3/4/2021		3P6751		ASTD PVC PARTS & MATERIALS	\$116.18	

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176912	3/4/2021	111	820992249773	RED WING BUS ADVANTAGE ACCT	SAFETY SHOES: A. LULLO	\$204.29	\$204.29
176949	3/11/2021	120	15901090	BLAISDELL'S	4 INK CARTRIDGES	\$204.09	\$204.09
176890	3/4/2021		1000636575	ENVIRONMENTAL EXPRESS	ASTD LAB SUPPLIES	\$160.89	\$160.89
176875	3/4/2021	123	479817	AAA RENTALS	6 DIAMOND BLADES	\$149.59	\$149.59
177001	3/11/2021	113	2102041	ZALCO LABORATORIES INC	LAB ANALYSIS	\$125.00	\$125.00
176920	3/4/2021	170	2060	SABRE BACKFLOW INC	BACKFLOW CALIBRATION ACCURACY SERVICE	\$112.58	\$112.58
176913	3/4/2021		111259	REMOTE SATELLITE SYSTEMS INT'L	IRIDIUM SVC FEE MAR 2021	\$112.00	\$112.00
176879	3/4/2021		20210209	ALCO-EMA	MEMBERSHIP DUES: 07/2020 - 06/2021	\$100.00	\$100.00
176883	3/4/2021	132	493329	STATE OF CALIFORNIA	3 NEW HIRE FINGERPRINTS	\$96.00	\$96.00
176989	3/11/2021	170	8701699324	SEW-EURODRIVE INC	2 SEALS	\$93.56	\$93.56
176878	3/4/2021	170	4088644120210223	ALAMEDA COUNTY WATER DISTRICT	SERV TO: 02/22/21 - BOYCE ROAD	\$84.19	\$84.19
176953	3/11/2021	110	20210310	MITCHELL COSTELLO	EXP REIMB: FLOWERS - M. FORTNER	\$80.00	\$80.00
176887	3/4/2021	132	70385672	CONCENTRA MEDICAL CENTERS	1 DOT PHYSICAL	\$63.00	\$63.00
176935	3/11/2021	173	10945	A.S.I. CYBER CONCEPTS	E-WASTE RECYCLING	\$50.00	\$50.00
176909	3/4/2021	132	20210225	RICHARD PERRY	EXP REIMB: LIVESCAN FEE PRE-EMPLOYMENT	\$22.00	\$22.00
176995	3/11/2021	136	98XW53071	UPS - UNITED PARCEL SERVICE	SHIPPING CHARGES W/E 02/13/21	\$16.46	\$16.46
176969	3/11/2021	132	20210304	KATHLEEN KING	EXP REIMB: RECRUITMENT POSTCARD PHOTO	\$12.00	\$12.00
176898	3/4/2021	144	20210225	ELIZABETH LEDOAN	EXP REIMB: ACKNOWLEDGMENT CARD	\$2.18	\$2.18

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<b>Invoices:</b>					<b>Checks:</b>			
Credit Memos :			0					
\$0 - \$1,000 :			133	45,704.04	\$0 - \$1,000 :	70	30,858.55	
\$1,000 - \$10,000 :			47	174,661.37	\$1,000 - \$10,000 :	42	144,810.93	
\$10,000 - \$100,000 :			12	508,445.11	\$10,000 - \$100,000 :	11	422,098.27	
Over \$100,000 :			4	2,189,504.10	Over \$100,000 :	4	2,320,546.87	
<b>Total:</b>			<b>196</b>	<b>2,918,314.62</b>	<b>Total:</b>	<b>127</b>	<b>2,918,314.62</b>	