



**Stephenville City Council**  
**Regular City Council Meeting**  
City Hall Council Chambers, 298 W. Washington  
Tuesday, September 4, 2018 at 5:30 PM

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I. CALL TO ORDER	
II. PLEDGES OF ALLEGIANCE	
III. INVOCATION BY PASTOR KEN MAY, FIRST BAPTIST CHURCH	
IV. REGULAR AGENDA	
1. Proclamation for Constitution Week	
2. Proclamation for Hunger Month	
3. Citizens' General Discussion	
4. Tarleton State University Music Business Program Dr. Douglas Tejada	
5. Cross Timbers Fine Arts Council Annual Report <a href="#">CTFAC Budget 2018-2019</a>	5 - 6
6. Consider Approval of Ordinance No. 2018-O-34 Adopting the Fee Schedule <a href="#">Ordinance No. 2018-O-34</a>	7 - 19
7. Consider Approval of Ordinance No. 2018-O-35 Adopting the 2018-2019 Budget <a href="#">Ordinance No. 2018-O-35</a> <a href="#">Proposed Budget 2018.09.04</a>	20 - 209
8. Consider Approval of Ordinance No. 2018-O-36 Adopting the 2018 Tax Rate <a href="#">Ordinance No. 2018-O-36</a>	210 - 223
9. Consider Approval of an Airport Development Agreement with Prime Building Components, LLC <a href="#">Staff Report - Airport Development Agreement</a>	224 - 240
10. Consider Approval of Resolution No. 2018-R-11 Approving a Negotiated Settlement Between the Atmos Cities Steering Committee and Atmos Energy Corporation <a href="#">Staff Report - Atmos</a> <a href="#">City Messaging (2018)RRM</a> <a href="#">2018-R-11 Atmos Negotiated Settlement</a>	241 - 252
V. TOURISM AND VISITORS BUREAU COMMITTEE Carla Trussell, Chair	
1. Committee Report <a href="#">TVB Committee Report - 28 Aug 2018</a>	253 - 286
2. Consider Approval of Hotel Occupancy Tax Fund Application for Woofstock	
3. Consider Approval of Hotel Occupancy Tax Fund Application for the American Junior Rodeo Association	

4.	Consider Hotel Occupancy Tax Fund Application for Larry Joe Taylor's Fall Festival/Rhymes and Vines	
5.	Consider Approval of Hotel Occupancy Tax Fund Expenditure in the Amount of \$40,000 for MoolaFest	
VI.	<b>PUBLIC WORKS COMMITTEE</b> Alan Nix, Chair	
1.	Committee Report <a href="#">Public Works Committee - 28 Aug 2018</a>	287 - 326
2.	Consider Approval of a Three-Year Lease Agreement with Wesley Wood Cattle Company	
3.	Consider Approval of a Contract with N.G. Painting for the Garfield Ground Storage Tank Rehabilitation Project	
4.	Consider Approval of a Professional Services Agreement with Parkhill, Smith and Cooper for the 536 Well Field Development Project	
5.	Consider Approval of a Professional Services Agreement with Freese and Nichols, Inc for the Master Infrastructure Management Plan	
6.	Consider Approval of Amendment No. 2 to the Solid Waste Franchise Agreement with Progressive Waste Solutions (dba WC of Texas)	
VII.	<b>PERSONNEL COMMITTEE REPORT</b>	
1.	Committee Report <a href="#">Personnel Committee Report - 28 Aug 2018</a>	327 - 331
VIII.	<b>NOMINATIONS COMMITTEE REPORT</b>	
1.	Committee Report <a href="#">Nominations Committee Report - 28 Aug 2018</a>	332
2.	Consider Approval of a Professional Services Contract for a Governmental Affairs Consultant	
IX.	<b>FINANCE COMMITTEE REPORT</b> Mark McClinton, Chair	
1.	Committee Report <a href="#">Finance Committee Report - 28 Aug 2018</a>	333 - 334
2.	Consider Approval of Contract with Brooks Watson & Co for Auditor Services	
X.	<b>MONTHLY BUDGET REPORT</b> Monica Harris, Director of Finance	
1.	Monthly Budget Report for the Period Ending July 31, 2018 <a href="#">Staff Report - Budget Report 04 Sept 2018</a>	335 - 350
XI.	<b>STEPHENVILLE TYPE B ECONOMIC DEVELOPMENT AUTHORITY UPDATE</b> Jeff Sandford, Executive Director	
XII.	<b>CONSENT</b>	

- |    |   |           |
|----|---|-----------|
| 1. | Consider Approval of Minutes<br><a href="#">City Council Work Session - 24 Jul 2018</a><br><a href="#">City Council Work Session - 31 Jul 2018</a><br><a href="#">City Council - 07 Aug 2018</a><br><a href="#">Council/SEDA Joint Work Session - 09 Aug 2018</a><br><a href="#">City Council Budget Hearings- 13 Aug 2018</a><br><a href="#">Special City Council Meeting - 23 Aug 2018</a><br><a href="#">City Council Work Session - 27 Aug 2018</a><br><a href="#">Special City Council Meeting - 28 Aug 2018</a> | 351 - 374 |
| 2. | Consider Approval of Bid Awards<br><a href="#">Street Renovation Materials</a><br><a href="#">Mowing Services - Wasson's Specialty Services</a><br><a href="#">Road Construction On-Call Contract</a><br><a href="#">Food Inspection Services</a><br><a href="#">Office Supplies - Staples</a>  | 375 - 403 |
| 3. | Consider Approval of Election Contract<br><a href="#">Election Contract</a>   | 404 - 407 |
| 4. | Consider Approval of Resolution No. 2018-R-12 Committing to the Texas Music Friendly Community Initiative<br><a href="#">2018-R-12 Texas Music Friendly Community</a>   | 408 - 409 |
| 5. | Consider Approval of Resolution No. 2018-R-13 Accepting the 2018 Pavement Maintenance Project<br><a href="#">Staff Report - Pavement Maintenance Project Acceptance</a>   | 410 - 411 |

XIII. COMMENTS BY CITY ADMINISTRATOR

- Council/SEDA Joint Work Session - Thursday, September 6 at 4:00 p.m.
- Bosque River Trail 5k and 1 mile fun run - Thursday, September 6
- Council Committee Meetings - Tuesday, September 18 at 5:30 p.m.
- Council / Planning and Zoning Commission Joint Work Session - Thursday, September 13 at 5:30 p.m.
- Town Hall Meetings to Answer Questions Regarding Charter Amendments - TBD
- Regular City Council Meeting - Tuesday, October 2, 2018
- Accepting applications for Boards and Commissions until Thursday, November 8, 2018

XIV. COMMENTS BY COUNCIL MEMBERS


XV. EXECUTIVE SESSION


In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with

1. Section 551.087 Economic Development Negotiations
  - Project Blue
  - Project Select
  - Project Tarleton Crossings
2. Section 551.074 Personnel Matters
  - Deputy City Secretary Position

XVI. ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION (IF NECESSARY)

XVII. ADJOURN

	<b>Cross Timbers Fine Arts Council</b>								
	Year Ends June 2019								
	Proposed Budget 2018-2019								
					Actual		Budget		
	REVENUE				2017-2018		2018-2019		
	Grants/Donations (General)								
		Memberships & Donations			\$24,565		\$30,000		
		Hotel/Motel Tax			\$65,340.80		60,000		
		Grants			\$5,500		\$1,500		
		Capital Campaign			\$32,825		\$32,000.00		
		Miscellaneous			527.12		\$500		
		TOTAL Grants/Donations			\$128,758		\$124,000		
	Fundraisers/Special Projects								
		Ragin Cajun			\$39,021		\$40,000		
		Other			\$210		\$11,800		
		TOTAL Fundraisers/Special Projects			\$39,232		\$51,800		
	Activity Fees/Ticket Sales/Other								
		Art Camp & Classes			\$9,176		\$10,000		
		Paint the Town			\$8,511		\$12,000		
		Gallery Commissions			\$199		\$350		
		Other/Misc			\$224		\$300		
		TOTAL Activity Fees/Ticket Sales/Other			\$18,110		\$22,650		
		<b>TOTAL REVENUE</b>			\$186,099		\$198,450		
	*	Budgeted Hotel Motel Tax is estimated per Draft City of Stephenville Budget							

	<b>Cross Timbers Fine Arts Council</b>							
	<b>Year Ends June 2018</b>							
	<b>Proposed Budget 2018-2019</b>							
							Actual	Budget
	<b>EXPENSES</b>						2017-2018	2018-2019
	Payroll Expense						\$ 59,964.03	60,000.00
	TOTAL Fundraisers/Special Projects						\$ 31,392.00	\$35,500.00
	TOTAL General Activities/Camps/Workshops						\$ 23,962.63	\$26,350
	Utilities							
	Electric						\$7,636	\$8,000
	Telephone/Internet						\$3,375	\$4,200
	Water/Sewer/Garbage						\$1,653	\$2,800
	TOTAL Utilities						\$12,664	\$15,000
	Other Operations Expense							
	Promotional Advertising						\$2,164	\$2,000
	General Administrative costs						\$13,379	\$15,600
	Maintenance						\$7,046	\$8,000
	Capital expense						\$45,792	\$32,500
	Travel/Mileage						\$1,084	\$1,500
	Web Site						\$769	\$1,000
	Misc/Other Operations Expense						\$789	\$1,000
	TOTAL Other Operations Expense						\$71,024	\$61,600
	<b>TOTAL EXPENSE</b>						<b>\$ 199,006.43</b>	<b>\$198,450.00</b>
	<b>TOTAL REVENUE</b>						<b>\$ 186,099.00</b>	<b>\$198,450.00</b>
	<b>Variance</b>						<b>(12,907.43)</b>	<b>\$0.00</b>

**ORDINANCE NO. 2018-O-34**

**AN ORDINANCE OF THE CITY OF STEPHENVILLE, TEXAS, ESTABLISHING FEES FOR SERVICES;  
AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the rates and charges and procedures relative to the collection thereof shall be established by the Council from time to time by ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS: that

SECTION 1. The fee schedule attached hereto for the support of the general government of the City of Stephenville, Texas, be established.

SECTION 2. This ordinance shall take effect on October 1, 2018.

SECTION 3. It is hereby officially found and determined that the meeting at which this Ordinance is passed is open to the public as required by law and that public notice of the time, place and purpose of the said meeting was given as required.

PASSED and APPROVED, BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, this the 4<sup>th</sup> day of September, 2018, at which meeting quorum was present and voting.

\_\_\_\_\_  
Doug Svien, Mayor

ATTEST:

\_\_\_\_\_  
Staci L. King, City Secretary

\_\_\_\_\_  
Reviewed by Allen L. Barnes,  
City Administrator

\_\_\_\_\_  
Approved as to form and legality  
Randy Thomas, City Attorney

**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>
<b>0201</b>	<b>FISCAL SERVICES</b>	
	TABC- Liquor License Application Fee	\$ 60.00
	Solicitation Permit, non-refundable application fee	\$ 25.00
	Solicitation Permit, non-refundable investigation fee per person	\$ 25.00
	Taxicab Permit (per year)	\$ 50.00
	Game Room License (per year)	\$ 250.00
	Gaming Machine Registration (per year)	50% of certification fee
	Private Owned Ambulance Service Permit (per year)	\$ 25.00
	Copying Charges (per page)(staff copied)	\$ 0.25
	Credit Access Business License (per year)	\$ 250.00
	Credit Access Business Application Fee (per year)	\$ 50.00
	Ad Valorem Taxes (per hundred)	\$ 0.48
	Hotel/Motel Occupancy Tax	7%
	City Sales Tax	1.50%
	Operations	1.3750%
	4B Economic Development	0.1250%
	Franchise Fees: (based on Gross Receipts)	
	Cable Television (set by PUC)	5%
	Electricity (set by PUC/per kwh)	4%
	Garbage (renew 1/1/2019)	7%
	Gas (renew 2020)	\$ 0.04
	Telephone (per access line set by PUC)   \$ 0.59   \$ 1.32	\$ 2.01
	Garage Sale Permits:	
	Prior to Garage Sale	\$ 3.00
	Day of Garage Sale	\$ 5.00
	Returned Check Fee	\$ 30.00
	Late Charge Past Due Date (gross billing)	10%
	Credit Card Process	2.00%
<b>0302</b>	<b>MUNICIPAL COURT – As Set by Municipal Court Judge</b>	
<b>0501</b>	<b>LEISURE SERVICES</b>	
	Gymnasium Rental:	
	Profit	\$ 250.00
	Non-Profit	\$ 125.00
	Per Hour	\$ 20.00
	For games/hour	\$ 50.00
	Concession Stand (per day)	\$ 50.00
	Small Pavilion & Century Park Rental:	
	Half Day (4 hours) Must be done before 2pm	\$ 75.00
	Full Day (8 hours)	\$ 150.00
	Large Pavilion:	
	Half Day (4 hours) Must be done before 2pm	\$ 150.00
	Full Day (8 hours)	\$ 300.00
	RV Hook-Up:	
	Per Night	\$ 20.00
	Senior Citizens (55 or older)	\$ 15.00



**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>
<b>0501</b>	<b>LEISURE SERVICES CONTINUED</b>	
	Birdsong Amphitheater:	
	Half Day (4 hours)	\$ 150.00 (1)
	Full Day (8 hours)	\$ 300.00 (1)
	Ticketed/For-profit events (per ticket sold for event)	\$ 1.00
	(1) \$ 50.00 Electrical	
	Half Day (4 hours) Must be done before 2pm	\$ 75.00
	Full Day (8 hours)	\$ 150.00
	Recreation:	
	Adult League (per team)	\$ 325.00
	Baseball League Fees:	
	Tb, cp, pinto/rec, pinto/comp, 8u gfp	\$ 50.00
	10u gfp, 12u gfp	\$ 65.00
	10u bb, 12u bb	\$ 65.00
	15u gfp	\$ 65.00
	15u, bb	\$ 65.00
	Non Baseball Youth Leagues (per person)	\$ 50.00
	Youth Programs	\$ 40.00 (2)
	Sibling discount (Must reside in same household)	\$ (10.00)
	Field Rental - Per Field Per Day	\$ 150.00 (3)
	Field lighting (per hour)	\$ 10.00
	Field Rental per hour (Field is not game ready)	\$ 20.00
	Field Rental per hour (Game ready-field worked once per day)	\$ 50.00
	 (2) Registration fees for individual sports may vary depending on participation for each class.	
	 (3) Ballfields may be rented April through September for tournaments. On Saturday and Sunday only, SPARD reserves all concession rights.	
	Splashville Swimming Pool:	
	Daily Admission (per person)	\$ 6.00
	Ages 2 & under	free
	Senior Citizen (65 & Up)/Military Family (Military ID Required)	\$ 3.00
	Twilight Fee (2 hours prior to closing)	\$ 2.00
	Monday Mania	\$ 3.00
	Daily Discount Passes:	
	5 visits	\$ 20.00
	10 visits	\$ 38.00
	20 visits	\$ 70.00
	Unlimited Individual Season Pass	\$ 115.00
	Unlimited Family Pass (family of 4)	\$ 225.00 (4)
	(4) Additional family member (all family members must reside in the same household)	\$ 10.00
	Party Area Rental (Mon-Sat) (does not include fee per guest)	\$ 45.00 (5)
	(5) Up to 24 guests \$ 3.75 per guest	
	Noon to 2:00 pm or 3:00 pm to 5:00 pm (Tuesday thru Saturday)	
	Private Party Rental	\$ 750.00
	Swimming Lessons	\$ 50.00

**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>
<b>0503</b>	<b>CEMETERY</b>	
	Cemetery Lots:	
	City Resident	\$ 600.00
	Non-City Resident	\$ 750.00
<b>0504</b>	<b>LIBRARY SERVICES</b>	
	Replace Lost Books	cost
	Fines for Late Return (per day)	\$ 0.25
	Copy Machine (per copy, self-serve)	\$ 0.10
	Late Fee Video Return (per day)	\$ 1.00
	Inter-Library Loan (postage)	\$ -
	Replacement Card Fee	\$ 2.00
<b>0505</b>	<b>STREETS SERVICES</b>	
	Street Cuts:	
	Asphalt Surfaces Over Concrete (per sq ft):	\$ 3.75
	Asphalt Pavement Replacement for Curb/Gutter Installation	cost
	Brick Surface Over Concrete (per sq ft):	\$ 5.25
	Parade Permits:	
	Type A - Less than 50 units	\$ 50.00
	Type B - More than 50 units	\$ 100.00
	Type C - Motorcades or parades otherwise not classified in "A" or "B". Marches included in this category.	\$ 25.00
<b>0506</b>	<b>COMMUNITY CENTER</b>	
	Daily Rental Fee (8 hours)	\$ 150.00
	Partial Day (4 hours)	\$ 75.00
	Holiday Rental (No rentals on Christmas Day, Thanksgiving Day)	\$ 200.00
	Senior Members	\$ 50.00
	Set-up of tables and chairs (Optional)	\$ 50.00
<b>0603</b>	<b>FIRE SERVICES</b>	
	Non-Routine Response Fee:	
	Per Unit (per hour)	\$ 70.00
	Supplies	cost
<b>0700</b>	<b>POLICE SERVICES</b>	
	Accident Reports	\$ 6.00
	Finger Printing (2 card max per person)	\$ 5.00 ea. Addtl \$ 10.00
	Offense Reports (per 1st page)	\$ 0.10 ea addtl \$ 1.00
	False Alarm Fee (per occurrence after five per year)	\$ 50.00
	Police Escort (per nonprofit event, except funerals)	\$ 190.00
	Solicitor Investigation Fee (Non Refundable)	\$ 25.00

**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>
<b>0707</b>	<b>ANIMAL CONTROL</b>	
	Dog License:	
	Male	\$ 20.00
	Neutered Male	\$ 5.00
	Female	\$ 20.00
	Spayed Female	\$ 5.00
	Guard dog	Bond + \$ 35.00
	Dangerous dog	Bond + \$ 50.00
	Cat License:	
	Male	\$ 20.00
	Neutered Male	\$ 5.00
	Female	\$ 20.00
	Spayed Female	\$ 5.00
	Multiple Dog Permit	\$ 50.00
	License Replacement	\$ 5.00
	Livestock (per year)	Inspection + \$ 25.00
	Boarding/Riding Stables (per year)	Inspection + \$ 25.00
	Late Fee for Licenses	\$ 5.00
	Late Fee for Permits	\$ 10.00
	Impoundment Fee (Established and collected by animal shelter)	
<b>0801</b>	<b>PLANNING SERVICES</b>	
	Zoning Ordinance	\$ 25.00
	Subdivision:	
	Ordinance	\$ 50.00
	Specifications	\$ 25.00
	Design Standards	\$ 25.00
	Zone Change Applications:	
	Acre or Less	\$ 300.00
	1.01 to 5 Acres	\$ 400.00
	5.01 or More	\$ 500.00
	Mapping:	
	City Zoning Map:	
	3ft L x 5ft W	\$ 50.00
	2ft L x 3ft W	\$ 30.00
	2ft L x 3ft W	\$ 30.00
	11in L x 17in W	\$ 20.00
	City Limits and Street Map:	
	3ft L x 5ft W	\$ 30.00
	2ft L x 3ft W	\$ 25.00
	2ft L x 3ft W	\$ 15.00
	11in L x 17in W	\$ 5.00

**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>
<b>0801</b>	<b>PLANNING SERVICES CONTINUED</b>	
	Parkland Dedication (In-lieu of) Per Dwelling Unit:	
	Per single-family dwelling unit	\$ 800.00
	Per dwelling unit for duplex, townhome, condominium, apts.	\$ 400.00
	Board of Adjustment Applications	\$ 200.00
	Subdivision Filing Fees:	
	Preliminary Plat (per plat)	\$ 200.00
	Preliminary Plat (per lot)	\$ 10.00
	Final Plat (per plat)	\$ 200.00
	Final Plat (per lot)	\$ 10.00
	Replat (per plat)	\$ 200.00
	Site Development Plan (per plan) - (water,sewer,streets,storm drain engineering review)	\$ 200.00
	Comprehensive Plan	\$ 100.00
	Subdivision Waiver Request (per item)	\$ 200.00
<b>0802</b>	<b>INSPECTION SERVICES</b>	
	Food Service Permit:	
	Annual Inspection:	\$ 250.00
	Administrative fee	\$ 50.00
	Contractor fee	\$ 200.00
	Pre-opening:	\$ 125.00
	Administrative fee	\$ 25.00
	Contractor fee	\$ 100.00
	Complaint	\$ 100.00
	Reinspection	\$ 75.00
	Temporary Mobile food-Inspection permit special event per day	\$ 35.00
	Mobile Home Park License:	
	Per Park	\$ 10.00
	Per Lot	\$ 10.00
	Mobile Home Inspection	\$ 25.00
	Certificate of Occupancy	\$ 25.00
	Inspections outside of normal business hours (per hour)	\$ 50.00
	Sign Permit Fees	
	Permanent Signs	
	1 to 50 sq. ft.	\$ 25.00
	51 to 100 sq. ft.	\$ 50.00
	101 to 200 sq. ft.	\$ 75.00
	210 to 300 sq. ft.	\$ 100.00
	Temporary Signs	
	Banner Sign (Commercial)	\$ 10.00
	Contractor/Construction	\$ 25.00
	Mobile Electronic Graphic Video Display	\$ 25.00
	Portable Sign	\$ 25.00
	Swooper Flags	\$ 10.00
	Weekend Builder Advertiser signs	\$ 25.00

**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>
<b>BUILDING PERMIT FEE SCHEDULE</b>		
	General Construction Permit Fees:	
	Value \$1 to \$500—flat fee	\$ 25.00
	Value \$501 to \$2,000, minimum	\$ 24.00 +
	pro-rated for each \$100 above \$500	\$ 3.00
	Value \$2,001 to \$25,000, minimum	\$ 70.00 +
	pro-rated for each \$1,000 above \$2,000	\$ 14.00
	Value \$25,001 to 50,000, minimum	\$ 392.00 +
	pro-rated for each \$1,000 above \$25,000	\$ 10.00
	Value \$50,001 to \$100,000, minimum	\$ 642.00 +
	pro-rated for each \$1,000 above \$50,000	\$ 7.00
	Value \$100,001 to \$500,000, minimum	\$ 992.00 +
	pro-rated for each \$1,000 above \$100,000	\$ 6.00
	Value \$500,001 to \$1,000,000, minimum	\$ 3,392.00 +
	pro-rated for each \$1,000 above \$500,000	\$ 5.00
	Value \$1,000,001 and up, minimum	\$ 5,892.00 +
	pro-rated for each \$1,000 above \$1,000,000	\$ 4.00
	Demolition Permit	\$ 25.00
	Structure Relocation Permit	\$ 25.00
 <b>ELECTRICAL PERMIT FEES</b>		
	Issuance fee for each permit	\$ 25.00
	Additional permit fees:	
	Installation of Service:	
	Up to 600 volts (residential)	\$ 6.00
	Up to 600 volts (commercial)	\$ 12.00
	Over 600 volts (residential or commercial)	\$ 17.00
	Equipment Motors:	
	0 to 10 Hp	\$ 3.00
	11 to 50 Hp	\$ 4.00
	50 to 100 Hp	\$ 5.00
	Over 100 Hp	\$ 6.00
	Appliances	\$ 3.00
	Swimming Pools	\$ 8.25
	Other	\$ 4.00
	Re-inspection Fee	\$ 25.00
	License Reciprocation Letter	\$ 6.00

**Penalty.** In the event any work, for which a permit is required by this chapter, is begun prior to obtaining said permit, the permit fee shall be doubled. The payment of such doubled fee shall not relieve any person from fully complying with the requirements of this chapter in execution of work nor from other penalties prescribed herein.

**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>
<b>PLUMBING PERMIT AND LAWN SPRINKLER FEES</b>		
	Issuance fee for each permit	\$ 25.00
	Fee for each fixture or opening to receive waste	\$ 3.00
	Building Sewer	\$ 5.00
	Water Heater	\$ 3.00
	Gas Piping Systems	\$ 4.00
	Gas System Test	\$ 4.00
	Industrial Waste Pre-Treatment Interceptor	\$ 6.00
	Water Service Line	\$ 4.00
	Installation, alteration and repair of water piping or water treating equipment	\$ 3.00
	Repair or alteration and repair of water piping or water treating equipment	\$ 3.00
	Repair or alteration of drainage or vent piping	\$ 3.00
	Lawn Sprinkler System	\$ 3.00
	Grease or Sand Trap	\$ 6.00
	Other	\$ 4.00
	Re-inspection Fee	\$ 25.00
<b>MECHANICAL PERMIT FEES</b>		
	Issuance fee for each permit	\$ 25.00
	Re-inspection Fee	\$ 25.00
<b>PLAN REVIEW FEE SCHEDULE (Council 5/13/2008)</b>		
Commercial and Multi-Family:		
	Value \$1 to \$10,000 - flat fee	\$ 50.00
	Value \$10,001 to \$25,000	\$ 70.69 +
	pro-rated for each \$1000 above \$10,000	\$ 5.46
	Value \$25,001 to 50,000, minimum	\$ 152.59 +
	pro-rated for each \$1,000 above \$25,000	\$ 3.94
	Value \$50,001 to \$100,000, minimum	\$ 251.09 +
	pro-rated for each \$1,000 above \$50,000	\$ 2.73
	Value \$100,001 to \$500,000, minimum	\$ 387.59 +
	pro-rated for each \$1,000 above \$100,000	\$ 2.19
	Value \$500,001 to \$1,000,000, minimum	\$ 1,263.59 +
	pro-rated for each \$1,000 above \$500,000	\$ 1.85
	Value \$1,000,001 and up, minimum	\$ 2,188.59 +
	pro-rated for each \$1,000 above \$1,000,000	\$ 1.23
Fire Code(Fire Alarm and Sprinkler System):		
	Value Up to \$250,000	\$ 500.00
	Value \$251,001 to \$500,000	\$ 850.00
	Value \$500,001 to \$1,000,000	\$ 1,100.00
	Value \$1,000,001 to \$3,000,000	\$ 1,600.00
	Value \$3,000,001 to \$6,000,000	\$ 2,400.00
	Value \$6,000,001 and up	\$ 2,400.00

**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>	
<b>0803</b>	<b>CODE ENFORCEMENT SERVICES</b>		
	Health and Sanitation Administrative Fees:		
	First Violation	\$ 25.00	
	Second Violation	\$ 50.00	
	Third Violation	\$ 100.00	
<b>3000</b>	<b>WATER FUND</b>		
	Water Rates:		
	Minimum Bill (0 gallons used)		
	5/8 inch and 3/4 inch meter	\$ 11.00	
	1 inch	\$ 24.29	
	1 1/2 inch	\$ 51.57	
	2 inch	\$ 89.76	
	3 inch	\$ 198.87	
	4 inch and larger	\$ 351.63	
	Plus Volume Charge—per 1,000 gallons	\$ 4.35	4.55
	Multifamily Billing:		Eff. 4/1/19
	70% of number of living units (per unit)	\$ 8.40	
	Plus Volume Charge--per 1,000 gallons	\$ 4.35	4.55
	Residential Surcharge per thousand gallon (May - September)		Eff. 4/1/19
	Over 12,000 gallons	\$ 1.00	
	Over 25,000 gallons	\$ 3.00	
	Over 50,000 gallons	\$ 4.00	
	Outside City Limits	115%	
	Outside City Limits Contractor Construction Water	200%	
	Customer Deposits:		
	Residential, minimum	\$ 150.00	
	Residential deposits shall be made either:		
	(a) in cash at the time of making application; or		
	(b) an applicant for residential connection may present a letter of credit from applicant's most recent utility company which represents a satisfactory payment history for at least twelve (12) months preceding the date of application. To be satisfactory, the letter must not indicate that the applicant has been advised of late payment more than two (2) times during the period.		
	(c) Any customer whose account has been active for twelve (12) months and has not been advised of a late payment during that period, shall be entitled to their deposit for utility service being applied to the account balance or refunded by check within thirty (30) days.		
	Commercial		2X monthly usage
	Minimum	\$ 500.00	

**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>
<b>3000</b>	<p><b>WATER FUND CONTINUED</b></p> <p>For commercial connections:</p> <p>(a) a service deposit shall be required which shall be equal to an estimate of the cost of seventy-five (75) days utility service, with a five hundred dollar (\$500.00) minimum deposit. The amount of the deposit shall be estimated by the utility billing clerks or his or her authorized representative.</p> <p style="padding-left: 40px;">Where billing figures for a comparable establishment are not available to establish the deposit for a commercial connection, the utility billing clerks shall estimate a two-month billing based upon information received from the applicant. The utility office shall review the estimate and within the first three months make the appropriate adjustment in the deposit amount.</p> <p>(b) Commercial deposits shall be made in cash. The Director of Finance or his or her authorized representative may authorize an alternative method of deposit for commercial accounts on a case by case basis</p> <p>(c) When and if it is found that the deposit required and is collected in accordance with the above schedule is not sufficient to protect the City from losses that may occur over a period of two and a half (2.5) months, the Director of Finance may, at his or her discretion, require an additional cash deposit, or may require an additional deposit if for any reason the amount of the deposit becomes less than the originally required under the schedules hereinabove set forth.</p> <p>(d) an applicant for commercial connection may present a letter of credit from applicant's most recent utility company which represents a satisfactory payment history for at least twelve (12) months preceding the date of application. To be satisfactory, the letter must not indicate that the applicant has been advised of late payment more than two (2) times during the period.</p>	

A customer with an existing account established before October 1, 2005, will not be required to establish an additional deposit unless and until the customer's service is terminated for non-payment. In that event, the deposit requirements of this section will apply.



**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>	
<b>3000</b>	<b>WATER FUND CONTINUED</b>		
	Basic Service Charges:		
	Connection Fee	\$ 20.00	
	Transfer Fee	\$ 20.00	
	After 5:00 p.m. or weekends (additional)	\$ 40.00	
	Damaged Meter Charge	cost	
	Fire Hydrant Meter Deposit	\$ 1,200.00	
	Fire Hydrant Meter Set Fee	\$ 25.00	
	Fire Hydrant Meter Relocation Fee	\$ 25.00	
	Meter Reset Fee	\$ 25.00	
	Non-Pay Reconnect Fee	\$ 30.00	
	Check Read (each, after two free annually)	\$ 10.00	
	Temporary Service (72 hours)	cost + \$ 20.00	
	Temporary Cut-Off for Repair	\$ 20.00	
	Leak Test (each, after two free annually)	\$ 10.00	
	Tampering Fee	\$ 50.00	
		+ repairs	
	Water Tap Charges:		
	5/8 inch and 3/4 inch taps	\$ 660.00	
	1 inch tap	\$ 817.00	
	1 1/2 inch tap	\$ 1,305.00	
	2 inch tap	\$ 1,772.00	
	Water Tap Charges do not include street repair.	at cost	
	See 0505 "Streets Services"		
	The City provides residential and commercial meters up to 1-inch diameter. The cost of city-approved water meters larger than 1-inch shall be borne by the developer. Contact Customer Service for an "at-cost" quote.		
<b>3100</b>	<b>SEWER FUND</b>		
	Sewer Rates:		
	Minimum Bill (0 gallons used)	\$ 9.50	
	Plus Volume Charge--per 1,000 gallons	\$ 3.70	\$ 3.90
			Eff. 4/1/19
	12,000 gallon minimum on sewer services that do not have corresponding water service		
	Multifamily Billing:		
	70% of Number of Living Units (per unit)	\$ 9.50	
	Plus Volume Charge—per 1,000 gallons	\$ 3.70	\$ 3.90
	Residential Winter Months Averaging (Dec, Jan, Feb)		Eff. 4/1/19
	Outside City Limits	115%	
	Sewer Tap:		
	4-inch tap	\$ 450.00	
	6-inch tap	\$ 537.50	
	Man-Hole	cost	
	Sewer Tap Charges do not include street repair.	at cost	
	See 0505 "Streets Services"		

**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>
<b>3100</b>	<b>SEWER FUND CONTINUED</b>	
	Charges for Industrial Pretreatment:	
	Compliance Sampling (in house)	
	BOD (per pound)	\$ 0.016
	TSS (per pound)	\$ 0.15
<b>3200</b>	<b>STORMWATER DRAINAGE</b>	
	Single Family Residential Properties (per property/per month):	
	0 to 5,000 sq. ft.	\$ 2.00
	5,001 to 21,780 sq. ft.	\$ 3.00
	Over 21,780 sq. ft.	\$ 4.00
	Commercial and all other properties (per property/per month):	
	Equivalent Residential Units (ERU):	
	ERU=LAND AREA (sq. ft.) div by 6,000 sq.ft	
	DETAINED ERU	\$ 3.00
	UNDETAINED ERU	\$ 5.10
	UNDEVELOPED	Exempt
	Floodplain Development	
	Floodplain Development Permit Fee	\$ 100.00
<b>5001</b>	<b>SANITATION SERVICES (Waste Connections) effective 1/1/15</b>	
	Garbage Rates	
	Residential:	
	2X per week	\$ 11.58
	extra pickup	\$ 5.79
	Commercial:	
	2X per week	\$ 18.80
	extra pickup	\$ 9.61
	2 yard:	
	1X per week	\$ 65.90
	2X per week	\$ 110.76
	3X per week	\$ 155.62
	extra pick up	\$ 41.58
	3 yard:	
	1X per week	\$ 90.02
	2X per week	\$ 120.68
	3X per week	\$ 184.02
	4X per week	\$ 241.86
	5x per week	\$ 299.68
	extra pick up	\$ 49.25
	4 yard:	
	1X per week	\$ 98.75
	2X per week	\$ 141.93
	3X per week	\$ 249.74
	4X per week	\$ 336.49
	5x per week	\$ 423.24
	6X per week	\$ 509.98
	extra pick up	\$ 56.07

**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>
<b>5001</b>	<b>SANITATION SERVICES CONTINUED (Waste Connections) effective 1/1/15</b>	
	6 yard:	
	1X per week	\$ 117.03
	2X per week	\$ 177.00
	3X per week	\$ 308.88
	4X per week	\$ 414.04
	5x per week	\$ 519.20
	6X per week	\$ 625.88
	extra pick up	\$ 69.72
	8 yard:	
	1X per week	\$ 132.27
	2X per week	\$ 242.18
	3X per week	\$ 359.74
	4X per week	\$ 480.37
	5x per week	\$ 604.66
	6X per week	\$ 727.14
	extra pick up	\$ 83.20
	<b>Fuel Surcharge.</b> Each month a fuel surcharge is added to the water bills based upon the average fuel cost incurred by Progressive Waste in providing service to the City.	
<b>4471</b>	<b>LANDFILL</b>	
	Regular Rate Gate Fees:	
	Minimum (Up to 800 lbs.)	\$ 20.00
	Per Ton	\$ 50.00
	Inadequate Containment	Fee Doubled
	Pull Off (Per Each)	\$ 25.00
	After Hours Fee	Fee +10%
	Min.	\$ 20.00
<b>3001</b>	<b>AIRPORT</b>	
	Airport Hangars (per month):	
	North side	\$ 135.00
	South side	\$ 185.00
	Small Corner	\$ 195.00
	Large Corner	\$ 210.00
	New Airport Hangars (per month):	
	Small	\$ 200.00
	Large	\$ 225.00
	Commercial	\$ 800.00
	Monthly Aircraft Tie down/Parking	\$ 15.00
	Fuel Tax (per gallon)	\$ 0.05
	Commercial Land Lease (per square foot)	\$ 0.10

**ORDINANCE NO. 2018-O-35**

**AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF STEPHENVILLE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019, AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF STEPHENVILLE FOR THE 2018-2019 FISCAL YEAR.**

WHEREAS, the budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019, was duly presented to the City Council by the City Administrator and a public notice was posted in the Stephenville City Hall.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:

SECTION 1. That the appropriations for the fiscal year beginning October 1, 2018 and ending September 30, 2019, for the support of the general government of the City of Stephenville, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2018-2019 budget.

SECTION 2. That the budget is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019.

PASSED and APPROVED this the 4<sup>th</sup> day of September, 2018.

\_\_\_\_\_  
Doug Svien, Mayor

ATTEST:

\_\_\_\_\_  
Staci L. King,  
City Secretary

\_\_\_\_\_  
Reviewed by Allen L. Barnes,  
City Administrator

\_\_\_\_\_  
Approved as to form and legality  
Randy Thomas, City Attorney



**PROPOSED**

# City Of Stephenville, Texas

**ANNUAL BUDGET REPORT  
FY 2018-2019**

PREPARED BY  
FINANCE DEPARTMENT  
mdh





DATE: August 1, 2018

TO: Honorable Doug Svien, Mayor  
Members of the Stephenville City Council

FROM: Allen L. Barnes, CPM, ICMA-CM  
City Administrator

SUBJECT: Transmittal of the Proposed Fiscal Year 2019 Annual Operating Budget

It is my honor to present, for your consideration, the City of Stephenville Annual Operating Budget for the fiscal year beginning October 1, 2018. As required by the City Charter and the Texas Constitution, the budget is balanced by the use of anticipated revenues and current fund balances to fund the anticipated expenditures necessary for orderly and efficient operation of the city's governmental and enterprise functions. This budget accurately represents the anticipated revenues and expenditures for Fiscal Year 2019. We might note that this budget as proposed has balanced revenues and expenditures. This is the first budget in years that has not depended on fund balances.

As of October 1, 2018 we anticipate having a total fund balance of \$31,998,145 along with projected budget year revenues of \$25,500,765 across all funds. We anticipate expenditures of \$42,936,953. This amount includes anticipated expenditures for the East Side Sewer Project as well as other projects carried over from FY 2018. The proposed budget anticipates the use of \$17,436,188 of fund balance in FY 2018. This is a result of carrying over \$17,699,360 of expenditures budgeted in FY 2017-2018 not anticipated to be expended. At year's end we anticipate a total fund balance of \$14,561,957 of which \$4,779,579 will be unrestricted.

At the proposed tax rate of \$0.48 per \$100, the proposed budget includes one new employee, changing two part-time employee to full-time, and a 2.36 percent cost of living increase for all employees. The General Fund proposes \$122,275 in capital spending which includes replacement programs of \$99,275 and new programs of \$23,000. The General Fund Operating expenditures include \$129,900 in new programs. The street repair program will spend \$1,000,190. We are designating 8.8 percent of sales tax and 8.8 percent of property taxes dedicated to street repair and replacement in this and future budgets.

We have continued including projected future budgets along with the proposed budget. We are presenting, for your approval, not only the operating budget for Fiscal Year 2019, but are also reflecting trends we see in the next four years. In future years we anticipate changing the methods of budget preparations to a more logical real world model, rather than the traditional governmental approach. We have done this by starting the process much earlier and working to apply a traditional business based budgeting process. In FY 2018 staff members attended training that will teach us how to apply the business method of thinking and budgeting to local government. This budget was developed with these business methods in mind.

We are proposing the creation of one new employee position, a School Resource Officer for the Police Department. All employee costs of this employee including overtime will be borne by the Stephenville Independent School District. We are also proposing the elevation of two part time positions to full time positions. These positions are the part time Records Clerk at the Police Department and the Part Time IT Technician. Directors of these departments have made a compelling case in requesting these positions.

There are a couple of new programs included in the proposed budget. The first is actually restarting a program from a couple of years ago. We have included \$20,000 for the development of an employee incentive program. The other new program includes \$40,000 to bring the Balanced Scorecard Institute week long training here to Stephenville. This is being done to save money and to expedite staff education in the Balanced Score Card. We will have 17 students and two people auditing the class. I would like to recognize all of our Division Directors for their part in making this difficult budget happen. Without their diligence to find areas for parsimony, over the cuts from last year's budget, we would not have developed the budget to be as lean and effective as it is.

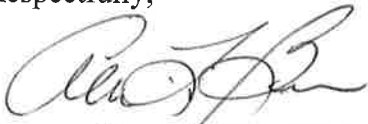
Special recognition goes to Monica Harris our Finance Director. Monica has spent innumerable hours in preparation of this budget. She has ferreted out discrepancies and errors presented in previous budgets and has developed a method of presenting the true and accurate picture of our financial map. Monica has spent many of her nights to insure that this document is a true and accurate reflection of the financial road ahead.

In moving forward this next fiscal year, we need keep our eye on a few issues of direct impact to the future revenue of the City of Stephenville. The first is the anticipated re-introduction of the revenue cap to the state legislature. The City should encourage TML to continue to oppose the passing of this initiative. The second is the sales tax applicable to internet sales. The City should scrutinize any legislation regarding the reporting of internet sales to ensure that municipalities receive their fair share of the tax.

In closing, this budget, as proposed, is the budget for City of Stephenville. It is not the City Administrator's or the Finance Director's budget. It is everyone's budget and as such we value complete transparency in the budget process. It is our belief that we have held true to these values and have delivered the most transparent budget possible.

This memorandum is respectfully submitted.

Respectfully,



Allen L. Barnes, CPM, ICMA-CM  
City Administrator

# City of Stephenville

## Fiscal Year 2018-2019

### Budget Cover Page

This budget will raise more revenue from property taxes than last year’s budget by an amount of \$338,711, which is a 5.88% percent increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$101,928.

The members of the governing body voted on the budget as follows:

**FOR:**

**AGAINST:**

**PRESENT and not voting:**

**ABSENT:**

#### Property Tax Rate Comparison

	<b>2018-2019</b>	<b>2017-2018</b>
Property Tax Rate	\$0.4800/100	\$0.4800/100
Effective Tax Rate:	\$0.4593/100	\$0.4441/100
Effective Maintenance & Operations Tax Rate:	\$0.4227/100	\$0.4073/100
Rollback Tax Rate:	\$0.5091/100	\$0.4918/100
Debt Rate:	\$0.0366/100	\$0.0409/100

Total Debt obligation for City of Stephenville secured by property taxes: \$ 3,165,000.



City of Stephenville  
Statement of Projected Cash Flows All Funds  
FY 2018-19

8/29/18 14:29

	General Fund	Water Sewer Fund	Landfill Fund	Airport Fund	Storm Water Fund	Hotel Occupancy Tax Fund	Debt Service Fund	Capital Project Fund	Non--Major Special Revenue Funds	Total
Estimated Cash Balance 10/01	7,222,393	21,392,989	281,413	41,026	1,146,306	167,510	196,586	430,833	71,529	30,950,585
Revenues	14,698,872	8,043,927	510,350	390,839	643,697	429,000	467,445	21,254	13,950	25,219,334
Transfers In	634,289	16,616						1,020,444		1,671,349
Transfers Out	(1,020,444)	(580,472)	(23,047)		(47,386)					(1,671,349)
Expenditures										
Personnel Costs	10,545,643	1,491,404	199,761	2,343	-	78,002				12,317,153
Operating Expenditures	3,553,561	3,084,757	136,065	78,689	125,000	347,405			27,221	7,352,698
Capital Expenditures	489,175	18,385,560	16,500	288,630	-			1,040,698		20,220,563
Debt Service	210,881	2,253,004	-	-	500,558		467,445			3,431,888
Total Expenditures	14,799,260	25,214,725	352,326	369,662	625,558	425,407	467,445	1,040,698	27,221	43,322,302
Net Revenues over(under) Expenditures	(486,543)	(17,734,654)	134,977	21,177	(29,247)	3,593	-	1,000	(13,271)	(18,102,968)
Estimated Cash Balance 09/30	6,735,850	3,658,335	416,390	62,203	1,117,059	171,103	196,586	431,833	58,258	12,847,617
Restricted:										
Operational Reserve	3,524,801	1,144,040	83,957	20,258	31,250	106,352				4,910,658
Debt Service	236,695	1,584,454					196,586			2,017,735
Tourism and Visitor Bureau						64,751				64,751
Capital Projects								431,833		431,833
Child Safety									4,745	4,745
Court Technology									12,612	12,612
Public Safety									40,901	40,901
Airport Improvement	1,000,000									1,000,000
Grant Match	150,000				500,238					650,238
Recreation Hall A/C	150,000									150,000
Estimated Unrestricted Cash Balance 9/30	1,674,354	929,841	332,433	41,945	585,571	-	-	-	-	3,564,144

City of Stephenville  
Summary of Revenues

Source of Funds	Budgeted Amounts		Recommended Budget Changes Positive (Negative)	Percent Change
	Amended 2017-18	Proposed 2018-19		
Taxes	12,939,951	13,879,249	939,298	7.26%
Licenses and permits	211,120	231,870	20,750	9.83%
Fines and forfeitures	177,700	180,450	2,750	1.55%
Intergovernmental grants	647,120	499,959	(147,161)	(22.74%)
Service charges	9,658,323	9,892,026	233,703	2.42%
Interest on investments	74,000	370,000	296,000	400.00%
Other Income	140,738	165,780	25,042	17.79%
Total Revenue before Debt Proceeds	23,848,952	25,219,334	1,370,382	5.75%
Debt Proceeds	17,193,752	0	(17,193,752)	(100.00%)
Total Revenue	41,042,704	25,219,334	(15,823,370)	(38.55%)
<b>General Funds</b>				
Taxes				
Property Taxes	5,254,270	5,608,116	353,846	6.73%
Sales Tax	5,300,000	5,790,679	490,679	9.26%
Other taxes	1,493,688	1,585,009	91,321	6.11%
Licenses and permits	211,120	231,870	20,750	9.83%
Fines and forfeitures	170,200	170,200	0	0.00%
Intergovernmental	305,942	216,240	(89,702)	(29.32%)
Service charges	1,092,683	942,336	(150,347)	(13.76%)
Interest on investments	37,500	76,000	38,500	102.67%
Other Income	88,595	78,422	(10,173)	(11.48%)
Debt Proceeds	163,752	0	(163,752)	(100.00%)
Total General Fund	14,117,750	14,698,872	581,122	4.12%
<b>Utility Fund</b>				
Water sales	4,294,200	4,574,640	280,440	6.53%
Wastewater charges	2,800,000	2,868,376	68,376	2.44%
Service and delinquent charges	232,000	257,157	25,157	10.84%
Interest on investments	27,500	282,000	254,500	925.45%
Intergovernmental	17,761	0	(17,761)	(100.00%)
Other Income	48,243	61,754	13,511	28.01%
Total Utility Fund before East Side Sewer	7,419,704	8,043,927	624,223	8.41%
Debt Proceeds	17,030,000	0	(17,030,000)	(100.00%)
Total Utility Fund	24,449,704	8,043,927	(16,405,777)	(67.10%)
<b>Landfill Fund</b>				
Gate fees	500,000	500,000	0	0.00%
Interest on investments	5,000	5,000	0	0.00%
Other Income	3,900	5,350	1,450	37.18%
Total Landfill Fund	508,900	510,350	1,450	0.28%
<b>Airport Fund</b>				
Hangar rental	100,000	106,380	6,380	6.38%
Service and delinquent charges	1,440	1,440	0	0.00%
Intergovernmental Grants	319,717	280,019	(39,698)	(12.42%)
Gasoline Sales	3,000	3,000	0	0.00%
Other Income	0	0	0	0.00%
Total Airport Fund	424,157	390,839	(33,318)	(7.86%)
<b>Storm Water Drainage Fund</b>				
Storm water drainage fee	635,000	638,697	3,697	0.58%
Interest on investments	2,500	5,000	2,500	100.00%
Total Stormwater Fund	637,500	643,697	6,197	0.97%
<b>Special Revenue Funds</b>				
Hotel/Motel Tax	400,000	429,000	29,000	7.25%
Child Safety	3,500	5,000	1,500	42.86%
Municipal Court Technology	4,000	5,250	1,250	31.25%
Public Safety	3,700	3,700	0	0.00%
	411,200	442,950	31,750	7.72%
<b>Other Funds</b>				
<b>Capital Projects Fund</b>				
Other Income	0	20,254	20,254	100.00%
Interest	1,000	1,000	0	0.00%
<b>Debt Service Fund</b>				
Property Taxes	491,993	466,445	(25,548)	(5.19%)
Interest	500	1,000	500	100.00%
Total Other Funds	493,493	488,699	(4,794)	(0.97%)
<b>Total Funds</b>	<b>41,042,704</b>	<b>25,219,334</b>	<b>(15,823,370)</b>	<b>(38.55%)</b>

City of Stephenville  
Summary of Transfers

Source of Funds	Budgeted Amounts		Recommended Budget Changes Positive (Negative)	Percent YTD Actual to Budget
	Amended 2017-18	Proposed 2018-19		
<b>Transfers In</b>				
General Fund	437,947	634,289	196,342	44.83%
Utility Fund	18,213	16,616	(1,597)	(8.77%)
Airport Fund	0	0	0	0.00%
Hotel Occupancy Tax Fund	216	0	(216)	(100.00%)
Capital Projects Fund	915,000	1,020,444	105,444	11.52%
<b>Total Transfers In</b>	<b>1,371,376</b>	<b>1,671,349</b>	<b>299,973</b>	<b>30.41%</b>
<b>Transfers Out</b>				
General Fund	(915,216)	(1,020,444)	105,228	11.50%
Utility Fund	(359,225)	(580,472)	221,247	61.59%
Landfill Fund	(52,182)	(23,047)	(29,135)	(55.83%)
Storm Water Drainage Fund	(44,753)	(47,386)	2,633	5.88%
<b>Total Transfers Out</b>	<b>(1,371,376)</b>	<b>(1,671,349)</b>	<b>299,973</b>	<b>21.87%</b>

City of Stephenville  
Summary of Expenditures

Source of Funds	Budgeted Amounts		Recommended Budget Changes Positive (Negative)	Percent YTD Actual to Budget
	Amended 2017-18	Proposed 2018-19		
<b>General Government:</b>				
City council	69,995	90,779	20,784	29.69%
City administrator	253,318	251,071	(2,247)	(0.89%)
City secretary	111,815	129,425	17,310	15.48%
Human resources	132,914	256,189	123,275	92.75%
<b>Total General Government</b>	<b>568,042</b>	<b>727,164</b>	<b>159,122</b>	<b>28.01%</b>
<b>Finance and Administration:</b>				
Emergency management	20,576	21,122	546	2.65%
Municipal building	168,589	158,638	(9,951)	(5.90%)
Municipal Service Center	91,995	93,055	1,060	1.15%
Finance-Purchasing	492,083	511,047	18,964	3.85%
Information Technology	272,130	310,499	38,369	14.10%
Tax	155,926	164,476	8,550	5.48%
Legal counsel	132,097	130,683	(1,414)	(1.07%)
Municipal court	166,000	172,069	6,069	3.66%
<b>Total Finance and Administration</b>	<b>1,499,396</b>	<b>1,561,589</b>	<b>62,193</b>	<b>4.15%</b>
<b>Parks &amp; Leisure Services:</b>				
Parks & Leisure Services Administration	153,988	134,134	(19,854)	(12.89%)
Recreation	610,840	605,670	(5,170)	(0.85%)
Park maintenance-Cemetery	1,002,362	908,111	(94,251)	(9.40%)
Library	247,798	251,095	3,297	1.33%
Senior citizens center	135,920	141,928	6,008	4.42%
Aquatic Center	304,371	233,227	(71,144)	(23.37%)
<b>Total Community Services</b>	<b>2,455,279</b>	<b>2,274,165</b>	<b>(181,114)</b>	<b>(7.38%)</b>
<b>Public Works:</b>				
Street maintenance	986,531	1,045,476	58,945	5.97%
<b>Fire Department:</b>				
<b>Total Fire Department</b>	<b>3,291,165</b>	<b>3,252,032</b>	<b>(39,133)</b>	<b>(1.19%)</b>
<b>Police Department:</b>				
<b>Total Police Department</b>	<b>5,217,995</b>	<b>5,431,835</b>	<b>213,840</b>	<b>4.10%</b>
<b>Community Development</b>				
<b>Total Community Development</b>	<b>538,447</b>	<b>506,999</b>	<b>(31,448)</b>	<b>(5.84%)</b>
<b>Total General Fund</b>	<b>14,556,855</b>	<b>14,799,260</b>	<b>242,405</b>	<b>1.67%</b>
<b>Utility Fund</b>				
Utilities administration	800,421	1,048,438	248,017	30.99%
Water production	843,439	875,025	31,586	3.74%
Water distribution	1,119,402	1,485,086	365,684	32.67%
Water customer service	229,895	283,939	54,044	23.51%
Wastewater collection	915,028	819,361	(95,667)	(10.46%)
Wastewater treatment	1,294,140	1,195,826	(98,314)	(7.60%)
Billing and collections	287,651	266,977	(20,674)	(7.19%)
Non-Departmental	2,350,607	2,636,013	285,406	12.14%
<b>Total Utility Fund before Eastside Sewer</b>	<b>7,840,583</b>	<b>8,610,665</b>	<b>770,082</b>	<b>9.82%</b>
Eastside Sewer	17,030,000	16,604,060	(425,940)	(2.50%)
<b>Total Utility Fund</b>	<b>24,870,583</b>	<b>25,214,725</b>	<b>344,142</b>	<b>1.38%</b>

City of Stephenville  
Summary of Expenditures

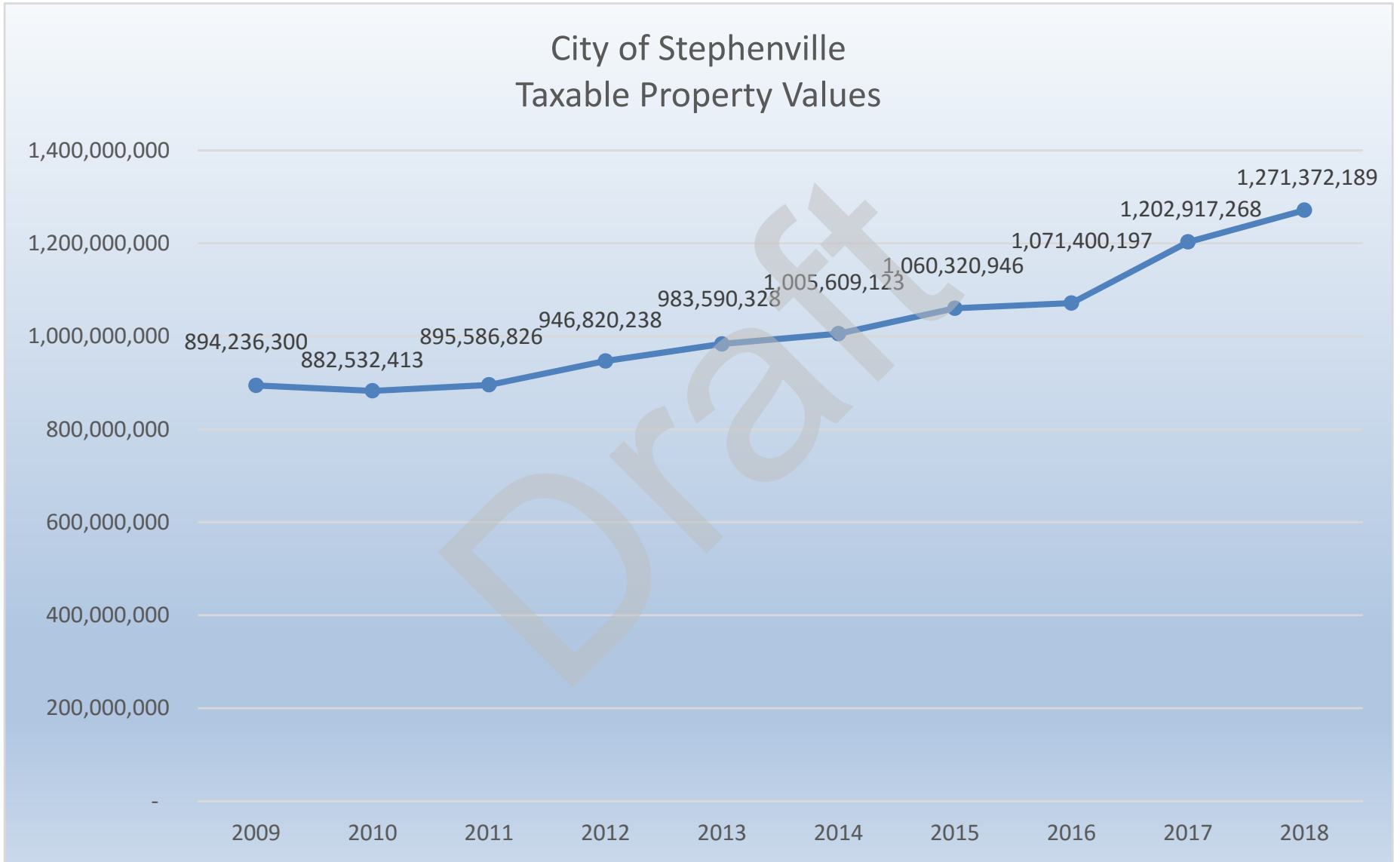
Source of Funds	Budgeted Amounts		Recommended Budget Changes Positive (Negative)	Percent YTD Actual to Budget
	Amended 2017-18	Proposed 2018-19		
<b>Landfill Fund</b>				
Total Landfill Fund	1,147,180	352,326	(794,854)	(69.29%)
<b>Airport Fund</b>				
Total Airport Fund	447,696	369,662	(78,034)	(17.43%)
<b>Storm Water Drainage Fund</b>				
Operations	125,200	125,000	(200)	(0.16%)
Debt Service	500,534	500,558	24	0.00%
Total Storm Water Drainage Fund	625,734	625,558	(176)	(0.03%)
<b>Special Revenue Fund</b>				
Hotel/Motel	460,000	425,407	(34,593)	(7.52%)
ChildSafety	0	11,970	11,970	100.00%
Court Technology	19,122	11,551	(7,571)	(39.59%)
Public Safety	7,299	3,700	(3,599)	(49.31%)
Total Special Revenue Fund	486,421	452,628	(33,793)	(6.95%)
<b>Debt Service Fund</b>				
Total Debt Service Fund	494,193	467,445	(26,748)	(5.41%)
<b>Capital Projects Fund</b>				
Streets	1,296,627	1,040,698	(255,929)	(19.74%)
BRT Phase II	40,000	0	(40,000)	(100.00%)
Total Capital Project Fund	1,336,627	1,040,698	(295,929)	(22.14%)
<b>Total Expenditures</b>	<b>43,965,289</b>	<b>43,322,302</b>	<b>(642,987)</b>	<b>(1.46%)</b>

Draft

City of Stephenville Proposed Statement of Activities						
Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue		
		Charges for Services	Grants and Contributions	Governmental Activities	Business-Type Activities	Total
<b>Governmental activities:</b>						
General government	2,095,562	15,820		(2,079,742)		(2,079,742)
Public safety:						
Emergency Management	21,122			(21,122)		(21,122)
Fire	3,252,032	525,100		(2,726,932)		(2,726,932)
Police	5,459,056	219,276	3,700	(5,236,080)		(5,236,080)
Municipal Court	172,069	180,450		8,381		8,381
Streets	2,086,174	15,000		(2,071,174)		(2,071,174)
Parks & Leisure Services:						
Parks & Leisure Administration	134,134			(134,134)		(134,134)
Park Maintenance-Cemetery	908,111	50,750		(857,361)		(857,361)
Recreation	605,670	158,500		(447,170)		(447,170)
Tourism	425,407			(425,407)		(425,407)
Senior Citizens Center	141,928	4,000		(137,928)		(137,928)
Library	251,095	2,100		(248,995)		(248,995)
Aquatic Center	233,227	172,500		(60,727)		(60,727)
Community Development	506,999	227,400		(279,599)		(279,599)
Long-term debt	467,445			(467,445)		(467,445)
Total governmental activities	<u>16,760,031</u>	<u>1,570,896</u>	<u>3,700</u>	<u>(15,185,435)</u>		<u>(15,185,435)</u>
<b>Business-type activities:</b>						
Water	3,230,773	4,703,219			1,472,446	1,472,446
Wastewater	19,347,939	2,996,955			(16,350,985)	(16,350,985)
Water/Wastewater Long-term debt	2,636,013				(2,636,013)	(2,636,013)
Storm Water Drainage	625,558	638,697			13,139	13,139
Sanitary Landfill Enterprise	352,326	500,000			147,674	147,674
Airport Enterprise	369,662	110,820	280,019		21,177	21,177
Total business-type activities	<u>26,562,271</u>	<u>8,949,690</u>	<u>280,019</u>		<u>(17,332,562)</u>	<u>(17,332,562)</u>
Total primary government	<u>43,322,302</u>	<u>10,520,586</u>	<u>283,719</u>	<u>(15,185,435)</u>	<u>(17,332,562)</u>	<u>(32,517,997)</u>
<b>General revenues:</b>						
Taxes:						
Property taxes general purposes				5,608,116		5,608,116
Property taxes debt service				466,445		466,445
Sales tax general purposes				5,790,679		5,790,679
Other taxes				2,014,009		2,014,009
Investment earnings				78,000	292,000	370,000
Miscellaneous				98,676	67,104	165,780
Transfers				634,289	(634,289)	0
Total general revenues and transfers				<u>14,690,214</u>	<u>(275,185)</u>	<u>14,415,029</u>
Change in net position				(495,221)	(17,607,747)	(18,102,968)
Net position-beginning				<u>25,660,473</u>	<u>43,194,375</u>	<u>68,854,848</u>
Net position-ending				<u>25,165,252</u>	<u>25,586,628</u>	<u>50,751,880</u>

**CITY OF STEPHENVILLE  
CERTIFIED TAX ROLL COMPARISON**

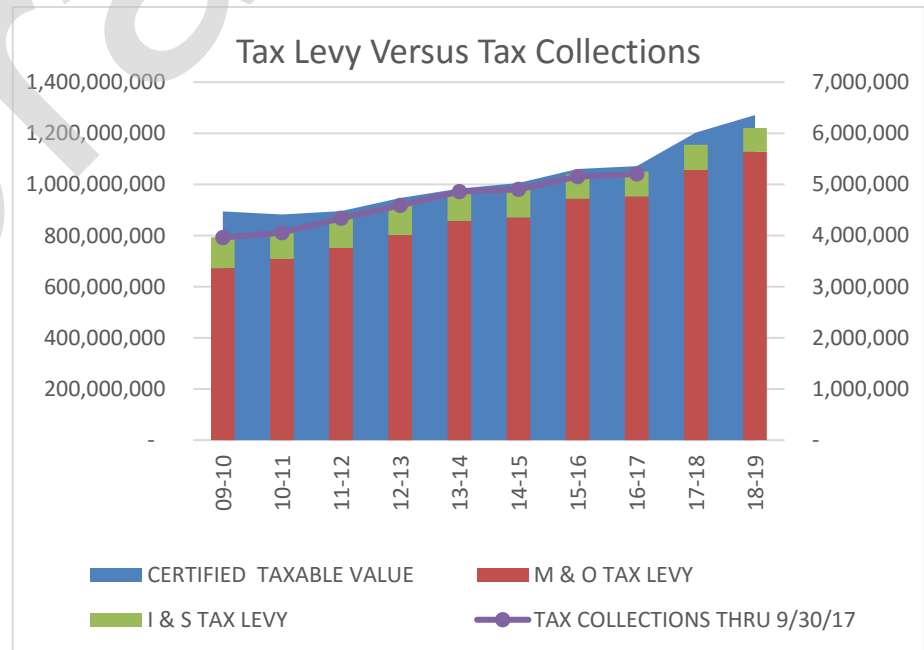
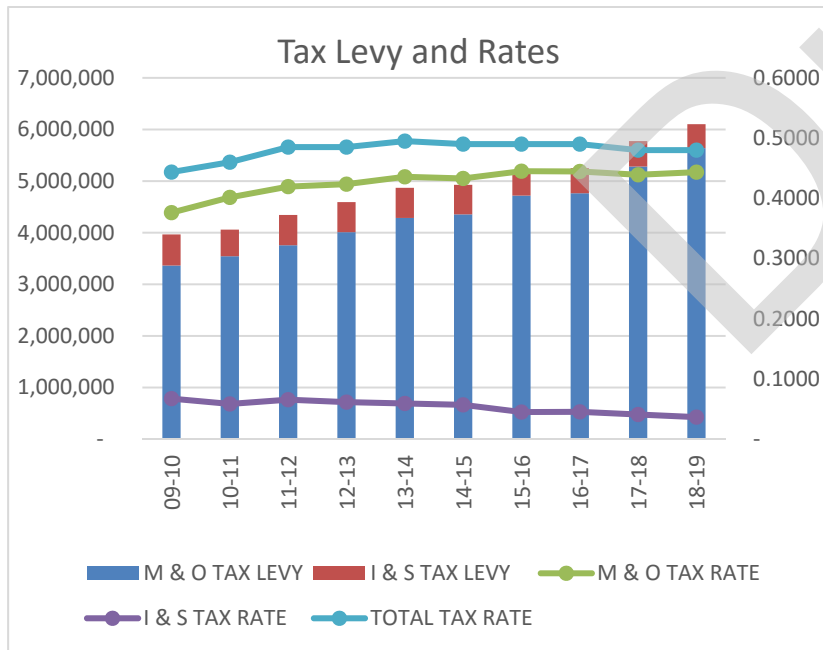
	FY14-15 2014	FY15-16 2015	FY16-17 2016	FY17-18 2017	FY18-19 2018	Difference 2017-2018
LAND - HOMESITE	111,755,860	117,259,960	117,957,730	136,374,690	139,392,420	3,017,730
LAND - NON HOMESITE	264,165,360	265,431,380	267,967,710	302,799,132	306,504,050	3,704,918
LAND - AG MARKET						0
LAND - TIMBER MARKET						0
LAND MARKET VALUE	375,921,220	382,691,340	385,925,440	439,173,822	445,896,470	6,722,648
IMPROVEMENTS - HOMESITE	457,237,360	453,396,110	474,458,530	495,122,698	513,677,310	18,554,612
IMPROVEMENTS - NON HOMESIT	406,181,110	455,236,710	466,719,650	515,533,360	539,455,020	23,921,660
IMPROVEMENTS	863,418,470	908,632,820	941,178,180	1,010,656,058	1,053,132,330	42,476,272
PERSONAL PROPERTY	346,184,290	368,015,800	382,496,970	357,795,120	407,209,350	49,414,230
AGRICULTURAL PRODUCTIVITY	14,154,100	13,763,550	13,582,660	16,048,850	16,845,890	797,040
PERSONAL PROPERTY	360,338,390	381,779,350	396,079,630	373,843,970	424,055,240	50,211,270
TOTAL MARKET VALUE	1,599,678,080	1,673,103,510	1,723,183,250	1,823,673,850	1,923,084,040	99,410,190
EXEMPT PROPERTY	433,801,348	447,561,330	460,143,387	466,135,750	471,431,480	5,295,730
PRODUCTIVITY LOSS	13,890,960	13,468,630	13,295,950	15,650,580	16,441,530	790,950
AG USE						0
HOMESTEAD CAP LOSS	148,740	270,620	69,120	372,660	582,450	209,790
TOTAL EXEMPT PROPERTY	447,841,048	461,300,580	473,508,457	482,158,990	488,455,460	6,296,470
TOTAL ASSESSED PROPERTY	1,151,837,032	1,211,802,930	1,249,674,793	1,341,514,860	1,434,628,580	93,113,720
EXEMPTIONS:						0
HOMESTEAD						0
OLD AGE(\$15,000)	13,940,090	14,611,480	14,760,580	15,374,860	15,242,924	(131,936)
DISABLED PERSONS(\$10,000)	500,570	481,050	411,090	331,130	348,790	17,660
DISABLED VET(\$3,000)	3,786,000	3,640,350	4,092,020	4,408,590	4,816,990	408,400
POLLUTION CONTROL	601,657	568,154	568,154	415,009	415,009	0
OTHER						0
MINIMUM VALUE	12,390	12,900	11,130	8,930	7,080	(1,850)
FREEPOR	99,887,202	113,918,050	119,339,715	102,809,073	127,175,598	24,366,525
ABATEMENT	27,500,000	18,250,000	18,250,000	15,250,000	15,250,000	0
TOTAL EXEMPTIONS	146,227,909	151,481,984	157,432,689	138,597,592	163,256,391	24,658,799
						0
NET TAXABLE	1,005,609,123	1,060,320,946	1,092,242,104	1,202,917,268	1,271,372,189	68,454,921
TAX RATE PER \$100 VALUATION	0.4900	0.4900	0.4900	0.4800	0.4800	
TAX LEVY	\$4,927,485	\$5,195,573	\$5,351,986	\$5,774,003	\$6,102,587	328,584



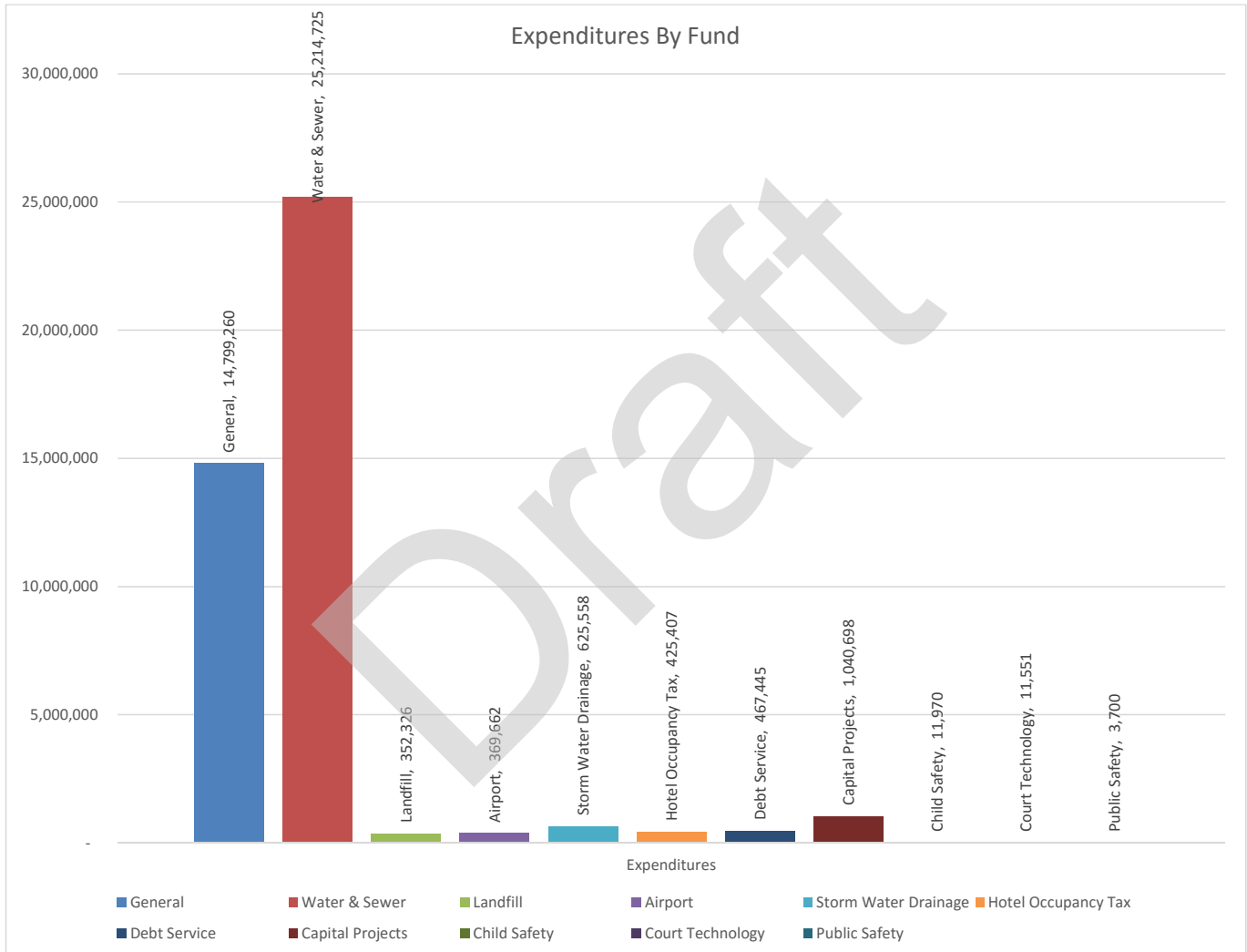
## TAXABLE PROPERTY VALUES, TAX RATE, LEVY, AND COLLECTIONS

ASSESEE YEAR	FISCAL YEAR	CERTIFIED TAXABLE VALUE	M & O TAX RATE	I & S TAX RATE	TOTAL TAX RATE	M & O TAX LEVY	I & S TAX LEVY	TOTAL TAX LEVY	TAX COLLECTIONS THRU 9/30/17	PERCENTAGE OF TAX COLLECTIONS	
	2009	09-10	894,236,300	0.3762	0.0673	0.4435	3,364,117	601,821	3,965,938	3,961,373	99.88%
	2010	10-11	882,532,413	0.4015	0.0585	0.4600	3,543,368	516,281	4,059,649	4,056,500	99.92%
	2011	11-12	895,586,826	0.4194	0.0656	0.4850	3,756,091	587,505	4,343,596	4,340,303	99.92%
	2012	12-13	946,820,238	0.4235	0.0615	0.4850	4,009,784	582,294	4,592,078	4,590,500	99.97%
	2013	13-14	983,590,328	0.4357	0.0593	0.4950	4,285,503	583,269	4,868,772	4,860,993	99.84%
	2014	14-15	1,005,609,123	0.4330	0.0570	0.4900	4,354,288	573,197	4,927,485	4,904,466	99.53%
	2015	15-16	1,060,320,946	0.4450	0.0450	0.4900	4,718,428	477,144	5,195,573	5,154,074	99.20%
	2016	16-17	1,071,400,197 *	0.4446	0.0454	0.4900	4,763,445	486,416	5,249,861	5,204,383	99.13%
	2017	17-18	1,202,917,268	0.4391	0.0409	0.4800	5,282,010	491,993	5,774,003	N/A	N/A
	2018	18-19	1,271,372,189	0.4434	0.0366	0.4800	5,637,264	465,322	6,102,587	N/A	N/A

\* Amount adjusted for FMC amendment





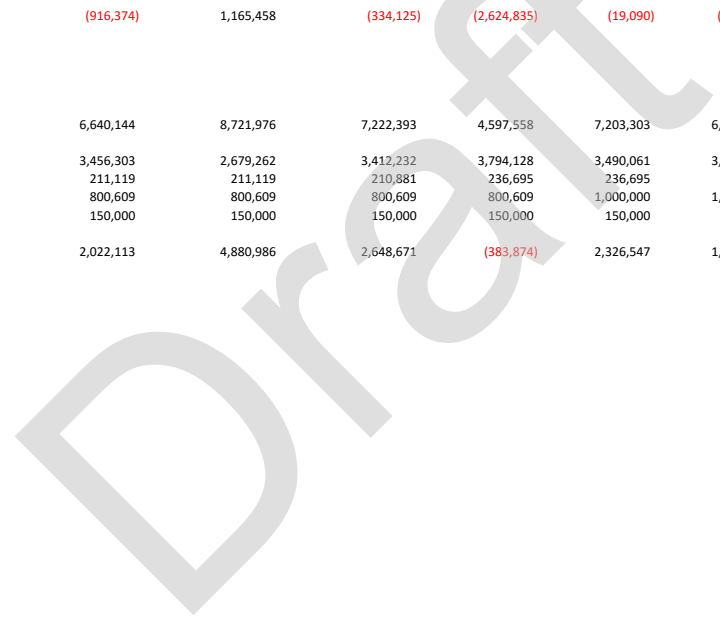


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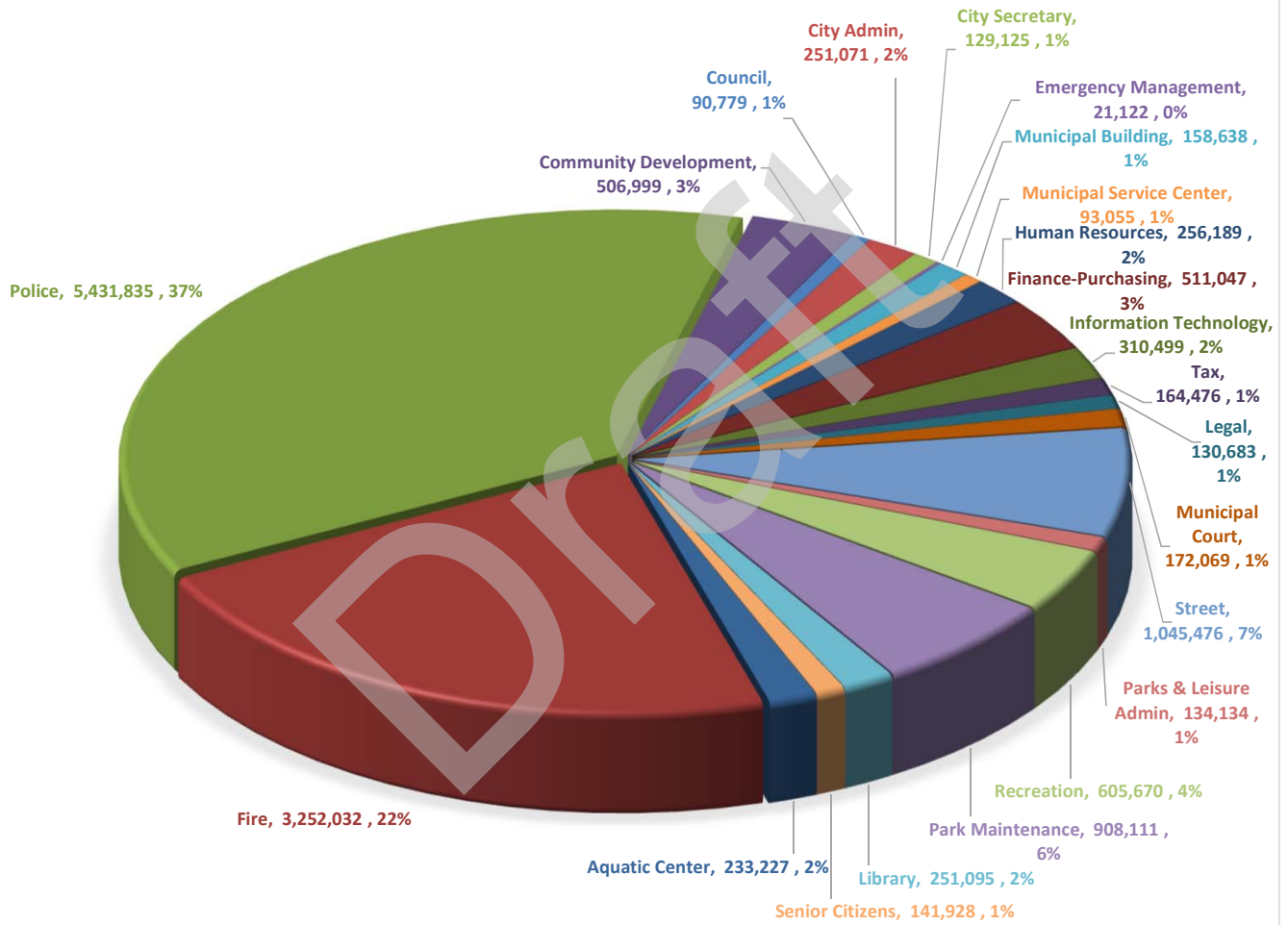
CITY OF STEPHENVILLE  
01-GENERAL FUND SUMMARY

FY 2018-2019

	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	PROJECTED 2019-2020	PROJECTED 2020-2021	PROJECTED 2021-2022	PROJECTED 2022-2023
Estimated Cash Balance 10/01	8,984,737	8,066,536	7,556,518	7,556,518	7,556,518	7,222,393	7,222,393	7,222,393	6,735,850	6,419,096	6,193,832	6,050,122
Revenues	13,854,265	13,957,877	14,117,750	12,782,099	14,458,594	14,031,813	14,698,872	14,698,872	15,151,348	15,603,824	16,056,300	16,508,776
Transfers In	258,870	703,870	437,947	437,947	437,947	637,716	620,882	634,289	489,604	516,647	529,504	540,291
Transfers Out	(375,000)	(225,489)	(915,216)	(915,216)	(875,000)	(1,000,000)	(1,020,444)	(1,020,444)	(1,048,831)	(1,079,880)	(1,110,546)	(1,142,725)
Expenditures												
Personnel Costs	9,503,513	9,954,021	10,228,494	8,200,834	10,157,674	11,394,993	10,466,123	10,545,643	10,862,012	11,187,872	11,523,508	11,869,213
Operating Expenditures	3,249,012	3,197,626	3,596,717	2,516,213	3,491,254	3,781,518	3,494,121	3,553,561	3,660,168	3,769,973	3,883,072	3,999,564
Capital Expenditures	2,423,018	1,417,647	572,384	263,066	547,478	906,734	147,275	489,175	150,000	125,000	150,000	175,000
Debt Service	30,584	85,369	159,260	159,258	159,260	211,119	210,881	210,881	236,695	183,010	62,388	-
Total Expenditures	15,206,127	14,654,663	14,556,855	11,139,372	14,355,666	16,294,364	14,318,400	14,799,260	14,908,875	15,265,855	15,618,968	16,043,777
Net Revenues over(under) Expenditures	(1,467,992)	(218,405)	(916,374)	1,165,458	(334,125)	(2,624,835)	(19,090)	(486,543)	(316,754)	(225,264)	(143,710)	(137,435)
Change in Receivables	118,192	104,024										
Change in other assets	(76,836)	(73,929)										
Change in Liabilities	508,435	(321,708)										
Estimated Cash Balance 9/30	8,066,536	7,556,518	6,640,144	8,721,976	7,222,393	4,597,558	7,203,303	6,735,850	6,419,096	6,193,832	6,050,122	5,912,687
Restricted:												
3 Months Operations	3,188,131	3,287,912	3,456,303	2,679,262	3,412,232	3,794,128	3,490,061	3,524,801	3,630,545	3,739,461	3,851,645	3,967,194
Debt Service	85,369	159,260	211,119	211,119	210,881	236,695	236,695	236,695	183,010	62,388	-	-
Airport Improvement	800,609	800,609	800,609	800,609	800,609	800,609	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Grant Match	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Recreation Hall A/C								150,000				
Estimated Unrestricted Cash Balance 9/30	3,842,427	3,158,737	2,022,113	4,880,986	2,648,671	(383,874)	2,326,547	1,674,354	1,455,541	1,241,983	1,048,477	795,493



### GENERAL FUND EXPENDITURES



**Summary of General Fund  
Capital Leases to Maturity**

Fiscal Year	Principal	Interest	Total
2019	193,236.94	17,641.62	210,878.56
2020	187,862.50	11,332.00	199,194.50
2021	139,812.26	5,697.40	145,509.66
2022	23,898.22	989.38	24,887.60
	<u>544,809.92</u>	<u>35,660.40</u>	<u>580,470.32</u>

**General Fund Capital Lease  
2015 E450 AEV Type III  
Payment due - June 15**

Fiscal Year	Principal	Interest	Total
2019	29,722.12	861.94	30,584.06
	<u>29,722.12</u>	<u>861.94</u>	<u>30,584.06</u>

**General Fund Capital Lease  
2016 E-One Pumper  
Payment due - October 14**

Fiscal Year	Principal	Interest	Total
2019	86,173.01	7,716.57	93,889.58
2020	88,672.03	5,217.55	93,889.58
2021	91,243.54	2,646.04	93,889.58
	<u>266,088.58</u>	<u>15,580.16</u>	<u>281,668.74</u>

**General Fund Capital Lease  
Four (4) 2017 Police Tahoes  
Payment due - October 14**

Fiscal Year	Principal	Interest	Total
2019	32,648.43	2,136.41	34,784.84
2020	33,699.71	1,085.13	34,784.84
	<u>66,348.14</u>	<u>3,221.54</u>	<u>69,569.68</u>

**General Fund Capital Lease  
K-9 Tahoe  
Payment due - March 1**

Fiscal Year	Principal	Interest	Total
2020	18,900.00	0.00	18,900.00
	<u>18,900.00</u>	<u>0.00</u>	<u>18,900.00</u>

**General Fund Capital Lease  
Five (5) 2018 Police Silverados  
Payment due - January 18**

Fiscal Year	Principal	Interest	Total
2019	21,159.87	3,727.73	24,887.60
2020	22,035.89	2,851.71	24,887.60
2021	22,948.17	1,939.43	24,887.60
2022	23,898.22	989.38	24,887.60
	<u>90,042.15</u>	<u>9,508.25</u>	<u>99,550.40</u>

**General Fund Capital Lease  
Three (3) 2018 Police Tahoes  
Payment due - April 9**

Fiscal Year	Principal	Interest	Total
2019	23,533.51	3,198.97	26,732.48
2020	24,554.87	2,177.61	26,732.48
2021	25,620.55	1,111.93	26,732.48
	<u>73,708.93</u>	<u>6,488.51</u>	<u>80,197.44</u>

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CITY OF STEPHENVILLE  
01-GENERAL FUND REVENUES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<b>0 TAXES</b>											
4001	PROPERTY TAX	4,688,619.43	4,782,555.08	5,224,270.00	5,294,277.62	5,266,746.00	5,249,818.00	5,575,116.00	5,575,116.00		
4001.000A	REFUNDS ON PROPERTY TAXES	(26,563.27)	(4,174.46)	-	(6,705.24)	(8,000.00)					
4003	PENALTY & INTEREST	39,641.92	35,415.42	30,000.00	-	30,000.00	30,000.00	30,000.00	30,000.00		
4004	LATE RENDITION FEES	2,732.42	3,609.85	-	-	3,000.00	3,000.00	3,000.00	3,000.00		
4010	CITY SALES TAX	5,285,141.54	5,264,443.33	5,300,000.00	4,607,994.23	5,567,961.00	5,459,000.00	5,790,679.00	5,790,679.00		
4030	MIXED DRINKS TAX	62,454.53	66,602.33	65,000.00	69,423.31	69,423.00	66,000.00	66,000.00	66,000.00		
4041	TELEPHONE FRANCHISE FEE	56,585.18	55,903.96	52,000.00	25,389.02	46,000.00	46,000.00	46,000.00	46,000.00		
4042	ELECTRIC FRANCHISE FEE	782,191.52	737,600.42	740,000.00	744,004.31	744,004.00	744,000.00	744,000.00	744,000.00		
4043	GAS FRANCHISE FEE	104,765.67	91,888.03	100,000.00	99,122.28	99,122.00	100,000.00	100,000.00	100,000.00		
4044	CABLE TV FRANCHISE FEE	98,007.14	71,774.09	75,000.00	38,220.60	76,000.00	76,000.00	76,000.00	76,000.00		
4045	WATER/WW FRANCHISE FEE	280,952.47	260,996.45	291,688.00	250,696.46	297,142.00	383,009.00	383,009.00	383,009.00		
4046	GARBAGE FRANCHISE FEE	178,955.34	163,023.74	170,000.00	136,319.12	181,759.00	170,000.00	170,000.00	170,000.00		
<b>** REVENUE CATEGORY TOTAL **</b>		<b>11,553,483.89</b>	<b>11,529,638.24</b>	<b>12,047,958.00</b>	<b>11,258,741.71</b>	<b>12,373,157.00</b>	<b>12,326,827.00</b>	<b>12,983,804.00</b>	<b>12,983,804.00</b>		
<b>1 LICENSES AND PERMITS</b>											
4102	ANIMAL PERMIT FEES	1,275.00	555.00	1,000.00	1,010.00	1,020.00	1,020.00	1,000.00	1,000.00		
4103	SOLICITOR'S LICENSES	455.00	150.00	150.00	150.00	150.00	300.00	150.00	150.00		
4104	GARAGE SALE PERMITS	2,179.00	1,834.00	2,000.00	1,597.50	1,800.00	2,000.00	2,000.00	2,000.00		
4108	GAME ROOM LICENSE	-	-	-	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00		
4109	GAMING MACHINE REGISTRATION	-	-	-	1,445.00	1,445.00	1,750.00	1,750.00	1,750.00		
4110	TAXI CAB LICENSE	-	50.00	50.00	-	50.00	50.00	50.00	50.00		
4112	LIQUOR LICENSE APPLICATION FEE	240.00	120.00	120.00	60.00	60.00	120.00	120.00	120.00		
4113	PRIVATE EMS PROVIDER LICENSE	-	-	-	50.00	50.00	100.00	100.00	100.00		
4114	CREDIT ACCESS BUSINESS LICENSE	-	-	-	-	1,500.00	1,500.00	1,500.00	1,500.00		
4115	CREDIT ACCESS BUSINESS APP FEE	-	-	-	-	300.00	300.00	300.00	300.00		
4120	BUILDING PERMITS	249,061.00	155,303.29	160,000.00	131,907.58	160,000.00	155,000.00	160,000.00	160,000.00		
4122	P&Z AND BOA APPLICATIONS	1,100.00	2,700.00	2,000.00	3,900.00	3,900.00	2,000.00	2,000.00	2,000.00		
4123	FILING FEES - SUBD. PLATTS	3,499.00	4,800.00	3,000.00	5,330.00	5,330.00	3,850.00	3,850.00	3,850.00		
4124	ELECTRICAL PERMITS	5,084.00	4,023.00	4,000.00	4,023.00	3,100.00	4,000.00	4,000.00	4,000.00		
4126	MOBILE HOME PARK FEES	3,140.00	3,170.00	3,000.00	3,180.00	3,180.00	3,100.00	3,100.00	3,100.00		
4127	PLUMBING PERMITS	7,445.00	3,822.00	5,000.00	4,570.00	5,484.00	5,000.00	5,000.00	5,000.00		
4128	MECHANICAL PERMITS	1,950.00	900.00	600.00	625.00	900.00	750.00	750.00	750.00		
4129	MOBILE HOME PERMITS	175.00	834.00	200.00	300.00	300.00	200.00	200.00	200.00		
4130	FOOD SERVICE PERMITS	31,577.50	30,450.00	30,000.00	33,925.00	33,925.00	35,000.00	35,000.00	35,000.00		
4131	PLAN REVIEW / FIRE CODE	9,161.59	1,000.00	500.00	-	-	-	-	-		
4132	BACK FLOW TESTING	-	303.60	-	9,138.60	10,000.00	10,000.00	10,000.00	10,000.00		
<b>** REVENUE CATEGORY TOTAL **</b>		<b>316,342.09</b>	<b>210,014.89</b>	<b>211,620.00</b>	<b>200,911.68</b>	<b>233,494.00</b>	<b>227,040.00</b>	<b>231,870.00</b>	<b>231,870.00</b>		
<b>2 FINES AND FORFEITURES</b>											
4201	MUNICIPAL COURT FINES	173,974.54	137,913.31	170,000.00	123,921.35	148,000.00	170,000.00	170,000.00	170,000.00		
4220	DELINQUENT FINES	322.03	126.02	200.00	136.15	200.00	200.00	200.00	200.00		
<b>** REVENUE CATEGORY TOTAL **</b>		<b>174,296.57</b>	<b>138,039.33</b>	<b>170,200.00</b>	<b>124,057.50</b>	<b>148,200.00</b>	<b>170,200.00</b>	<b>170,200.00</b>	<b>170,200.00</b>		
<b>3 INTERGOVERNMENTAL</b>											
4301	ERATH COUNTY	-	4,000.00	-	-	-	-	-	-		
4302	STEPHENVILLE ISD	70,128.23	72,108.11	72,000.00	72,110.58	72,111.00	145,640.00	145,640.00	145,640.00		
4303	FIBER OPTIC LEASE	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00		
4304	FEDERAL REIMBURSEMENT-POLICE	-	19,409.98	17,000.00	8,381.48	16,763.00	17,000.00	17,000.00	17,000.00		
4305	NTCCOG GRANTS	-	23,838.00	-	-	-	-	-	-		
4306	TARLETON REIMBURSEMENT	-	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00		
4350	GRANTS	144,330.37	453,396.71	163,342.00	108,295.50	136,820.00	-	-	-		
<b>** REVENUE CATEGORY TOTAL **</b>		<b>218,058.60</b>	<b>626,352.80</b>	<b>305,942.00</b>	<b>241,787.56</b>	<b>279,294.00</b>	<b>216,240.00</b>	<b>216,240.00</b>	<b>216,240.00</b>		

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CITY OF STEPHENVILLE  
01-GENERAL FUND REVENUES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>4 SERVICE CHARGES</u>											
4401	FIRE DEPT MISCELLANEOUS	21,750.00	21,750.00	145,283.00	-	145,283.00	-	-	-		Comanche Peak
4403	EMERGENCY AMBULANCE	576,040.81	528,575.84	550,000.00	437,686.98	511,950.00	525,120.00	525,000.00	525,000.00	\$294.68 x 1782 runs	
4405.0001	LIBRARY COPIER	2,399.40	1,911.85	1,500.00	1,548.40	1,600.00	2,000.00	1,600.00	1,600.00		
4405.0003	BOOKS	163.81	88.98	100.00	36.99	50.00	150.00	100.00	100.00		
4405.0006	LIBRARY MISCELLANEOUS	151.00	104.50	100.00	61.00	80.00	100.00	100.00	100.00		
4406	LIBRARY FINES	758.30	402.00	500.00	208.00	220.00	400.00	300.00	300.00		
4407	NON-RESIDENT FEES	1,110.00	-	-	-	-	-	-	-		
4410	AQUATIC CTR-GATE FEES	91,209.10	85,407.25	95,000.00	67,158.04	95,000.00	110,000.00	110,000.00	110,000.00	25,000 visits @ \$6	
4410.000A	AQUATIC CTR-SWIMMING LESSONS	11,755.40	7,170.00	10,000.00	8,905.00	10,000.00	14,500.00	14,500.00	14,500.00	5 session 80% capacity	
4410.000B	AQUATIC CTR-RENTAL RESERVATION	7,754.44	8,011.50	12,000.00	5,602.25	8,000.00	12,000.00	12,000.00	12,000.00	84 day; 12 private open pool for WA & lap swim in May 1 -	
4410.000C	AQUATIC CTR-PROGRAM ACTIVITIES	1,934.21	2,630.00	3,000.00	3,450.00	3,450.00	5,000.00	5,000.00	5,000.00	September average	
4410.000D	AQUATIC CTR-CONCESSION COMMISS	34,080.36	29,996.03	30,000.00	15,430.36	30,000.00	31,000.00	31,000.00	31,000.00		
4411	PARK FACILITIES RENTAL	10,602.71	14,438.00	12,500.00	11,500.00	14,000.00	12,500.00	12,500.00	12,500.00		
4411.000C	RENTAL-SR. CITIZEN FACILITY	4,440.00	2,380.00	2,500.00	2,175.00	2,300.00	4,000.00	4,000.00	4,000.00		
4412	CAMPER SITE FEES	7,192.90	9,560.00	8,000.00	4,915.36	5,318.00	8,250.00	8,250.00	8,250.00	average	
4413.000A	REC. ADULT PROGRAM ACTIVITIES	1,066.79	260.00	500.00	149.00	149.00	500.00	500.00	500.00		
4413.000B	REC. YOUTH PROGRAM ACTIVITIES	6,327.55	14,229.00	15,000.00	4,660.00	6,990.00	15,000.00	15,000.00	15,000.00		
4413.000C	REC. SENIOR PROGRAM ACTIVITIES	9,215.85	8,806.60	8,000.00	8,498.04	9,570.00	10,000.00	10,000.00	10,000.00	increased programming	
4413.000D	REC. SR. CITIZEN DANCES	4,894.71	1,411.00	14,000.00	3,538.00	3,538.00	3,000.00	3,000.00	3,000.00		
4414.000A	REC. ADULT LEAGUES	25,543.88	32,955.76	25,000.00	8,825.00	14,500.00	30,000.00	30,000.00	30,000.00	increased programming	
4414.000B	REC. YOUTH LEAGUES	74,531.33	65,131.25	57,500.00	74,930.00	78,980.00	70,000.00	75,000.00	75,000.00		
4415	REC. PROGRAM SPONSORS	13,200.00	4,000.00	8,000.00	-	-	10,000.00	10,000.00	10,000.00	start up sponsor prog	
4416	REC. SPECIAL EVENTS	2,958.09	4,912.00	4,000.00	16,445.00	17,010.00	5,000.00	5,000.00	5,000.00	expand	
4419	BALL FIELD CONCESSIONS	11,202.79	15,271.85	9,000.00	231.00	231.00	10,000.00	10,000.00	10,000.00	average	
4420	CEMETERY LOT SALES	67,900.00	42,524.00	50,000.00	24,424.00	27,972.00	30,000.00	30,000.00	30,000.00		
4422	REC-SR CITIZEN VENDING MACH	-	-	-	50.75	51.00	-	-	-		
4425	PUBLIC SAFETY REPORTS	3,105.35	3,334.95	3,000.00	2,384.65	2,990.00	3,336.00	3,336.00	3,336.00		
4426	POLICE ESCORT FEES	560.00	940.00	1,000.00	605.00	985.00	450.00	450.00	450.00		
4428	FALSE ALARMS	1,650.00	2,200.00	1,500.00	1,400.00	1,500.00	1,800.00	1,800.00	1,800.00		
4435	LEASES	1,800.00	-	4,200.00	4,700.00	5,400.00	5,400.00	5,400.00	5,400.00		
4440	PARKLAND DEDICATION FEE	-	22,468.20	-	-	-	-	-	-		
4455	STREET CUTS/CURB/GUTTER	15,566.50	15,352.38	15,000.00	16,929.38	16,929.00	15,000.00	15,000.00	15,000.00		
4465	LOT MOWING & DEMOLITION	8,159.25	5,425.02	6,000.00	1,945.54	2,900.00	3,500.00	3,500.00	3,500.00		
<b>** REVENUE CATEGORY TOTAL **</b>		<b>1,019,024.53</b>	<b>951,647.96</b>	<b>1,092,183.00</b>	<b>728,392.74</b>	<b>1,016,946.00</b>	<b>938,006.00</b>	<b>942,336.00</b>	<b>942,336.00</b>		
<u>5 OTHER REVENUE</u>											
4501	INTEREST ON INVESTMENTS	33,960.43	58,509.75	35,000.00	80,863.54	83,000.00	70,000.00	70,000.00	70,000.00		
4501.000A	INTEREST ON CHECKING ACCOUNTS	14,945.30	3,497.62	2,500.00	5,684.24	6,000.00	6,000.00	6,000.00	6,000.00		
4510	SALE OF CITY EQUIPMENT	78,164.08	44,931.75	20,000.00	21,404.00	21,404.00	20,000.00	20,000.00	20,000.00		
4515	SALE OF CITY LAND	(825.00)	73,426.00	-	1,100.00	1,100.00	-	-	-		
4520	INSURANCE PROCEEDS	34,322.38	18,537.42	7,411.00	88,022.03	88,022.00	-	-	-		
4520.000T	TORNADO INSURANCE PROCEEDS	22,605.46	-	-	-	-	-	-	-		
4540	INSUFFICIENT CHECK FEES	-	90.00	100.00	90.00	100.00	100.00	100.00	100.00		
4541	MISCELLANEOUS	32,205.77	99,531.10	20,000.00	3,332.47	3,400.00	20,000.00	20,000.00	20,000.00		
4542	DONATIONS & CONTRIBUTIONS	-	-	-	310.00	310.00	-	-	-		
4542.0705	POLICE DEPT DONATIONS-CID	-	250.00	-	-	-	-	-	-		
4543	SR CIT-DONATIONS/MEMORIALS	2,566.54	1,938.58	4,683.00	4,896.87	5,000.00	1,500.00	1,500.00	1,500.00		
4543.0001	SENIOR CITIZEN DANCE DONATIONS	-	13,412.80	10,000.00	8,203.50	10,000.00	10,000.00	10,000.00	10,000.00		
4544	LIBRARY DONATIONS/MEMORIALS	407.40	838.04	1,000.00	152.26	193.00	500.00	500.00	500.00		
4544.0001	BOOK DONATIONS	-	14,383.24	2,476.00	10,192.48	10,500.00	-	-	-		
4545	OVER - SHORT	-	(121.64)	-	-	-	-	-	-		
4547	POLICE DEPT MISC	613.50	5,765.07	-	1,700.00	1,700.00	-	-	-		
4548	K-9 DONATIONS	4,260.00	1,400.00	-	-	-	-	-	-		
4560	CAPITAL LEASE PROCEEDS	349,833.00	168,050.68	163,752.00	-	163,752.00	-	-	-		
4579	SEDA ADMIN REIMBURSEMENT	-	-	22,925.00	-	10,766.00	25,400.00	26,322.00	26,322.00	5% of SEDA Revenue	
4599	UNREALIZED GAIN/(LOSS) ON INV.	-	(2,256.78)	-	2,256.78	2,256.00	-	-	-		

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CITY OF STEPHENVILLE  
01-GENERAL FUND REVENUES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
**	REVENUE CATEGORY TOTAL **	<u>573,058.86</u>	<u>502,183.63</u>	<u>289,847.00</u>	<u>228,208.17</u>	<u>407,503.00</u>	<u>153,500.00</u>	<u>154,422.00</u>	<u>154,422.00</u>		
***	FUND TOTAL REVENUES ***	<u><u>13,854,264.54</u></u>	<u><u>13,957,876.85</u></u>	<u><u>14,117,750.00</u></u>	<u><u>12,782,099.36</u></u>	<u><u>14,458,594.00</u></u>	<u><u>14,031,813.00</u></u>	<u><u>14,698,872.00</u></u>	<u><u>14,698,872.00</u></u>		

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CITY OF STEPHENVILLE  
01-GENERAL FUND TRANSFERS

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>TRANSFERS IN</u>											
4590	TRANS. FR OTHER FUNDS-ADM. FEE	258,870.00	258,870.00	359,225.00	359,225.00	359,225.00	587,903.00	566,704.00	580,472.00		
4591	TRANSFER FM LANDFILL	-	445,000.00	52,182.00	52,182.00	52,182.00	20,960.00	23,116.00	23,047.00		
4592	TRANSFER FROM STORM DRAINAGE	-	-	26,540.00	26,540.00	26,540.00	28,853.00	31,062.00	30,770.00		
<b>** TRANSFERS IN TOTAL **</b>		<b>258,870.00</b>	<b>703,870.00</b>	<b>437,947.00</b>	<b>437,947.00</b>	<b>437,947.00</b>	<b>637,716.00</b>	<b>620,882.00</b>	<b>634,289.00</b>		
<u>TRANSFERS OUT</u>											
5105-800	OPERATING TRANSFERS OUT	375,000.00	-	-	-	-					
5900-800	TRANSFER OUT	-	-	875,000.00	875,000.00	875,000.00	1,000,000.00	1,020,444.00	1,020,444.00		
5900-807	TRANSFER OUT TO HOT FUNDS			216.00	216.00						
5900-810	TRANSFER OUT TO CAPITAL PROJECTS			40,000.00	40,000.00						
5500-801	TRANSFER TO AIRPORT FUND	-	199,391.00	-	-						
5501-800	TRANSFER TO CAPITAL PROJECTS	-	26,098.00	-	-						
<b>** TRANSFERS OUT TOTAL **</b>		<b>375,000.00</b>	<b>225,489.00</b>	<b>915,216.00</b>	<b>915,216.00</b>	<b>875,000.00</b>	<b>1,000,000.00</b>	<b>1,020,444.00</b>	<b>1,020,444.00</b>		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 CITY COUNCIL ADMINISTRATION</u>											
<u>1-PERSONNEL</u>											
5101-111	SALARIES	19,360.00	19,200.00	20,200.00	15,700.00	19,300.00	24,000.00	24,000.00	24,000.00	Mayor's salary has been excluded in previous budgets	
5101-113	PART-TIME WAGES	871.93	381.49	1,000.00	963.50	1,589.00	1,000.00	1,000.00	1,000.00		
5101-118	ONE-TIME PAY ADJUSTMENT				-						
5101-121	RETIREMENT	12.10	55.03	89.00	88.04	133.00	67.00	67.00	67.00		
5101-122	SOCIAL SECURITY	1,503.48	1,494.40	1,623.00	1,338.91	1,647.00	1,913.00	1,913.00	1,913.00		
5101-123	WORKERS' COMPENSATION	53.88	48.46	263.00	472.00	472.00	216.00	216.00	216.00		
5101-125	GROUP INSURANCE	18.82	65.13	-	190.66	331.00	-	-	-		
** CATEGORY TOTAL **		21,820.21	21,244.51	23,175.00	18,753.11	23,472.00	27,196.00	27,196.00	27,196.00		
<u>2-CONTRACTUAL</u>											
5101-211	POSTAGE	54.66	224.42	200.00	16.07	50.00	200.00	200.00	200.00		
5101-212	COMMUNICATIONS	-	50.00	-	-	-	-	-	-		
5101-213	PRINTING	5,987.51	2,196.18	1,000.00	1,148.10	1,378.00	1,000.00	1,000.00	1,000.00		
5101-214	ADVERTISING & PUBLIC NOTICES	1,189.66	3,051.01	3,000.00	2,247.54	2,697.00	3,000.00	3,000.00	3,000.00		
5101-215	EDUCATION & SCHOOLING	5,219.32	5,800.72	3,000.00	2,343.25	3,494.00	6,000.00	6,000.00	6,000.00		
5101-216	NEWSPAPER PUBLIC NOTICES	-	-	1,000.00	-	1,000.00	1,000.00	1,000.00	1,000.00		
5101-224	INSURANCE	1,599.54	1,448.31	1,720.00	1,907.34	1,908.00	1,908.00	1,993.00	1,993.00		
5101-252	DUES & SUBSCRIPTIONS	7,893.03	8,886.07	9,300.00	8,598.35	9,300.00	10,295.00	10,295.00	10,295.00	change from American Legal to Municode for Online Ordinance	
5101-253	OUTSIDE PROFESSIONAL	3,862.10	9,708.61	-	-	-	-	-	-		
5101-254	SPECIAL SERVICES	76,854.80	19,150.11	10,000.00	2,866.83	8,031.00	25,995.00	25,995.00	25,995.00	Increased Election cost, Ordinance Updates	
** CATEGORY TOTAL **		102,660.62	50,515.43	29,220.00	19,127.48	27,858.00	49,398.00	49,483.00	49,483.00		
<u>3-GENERAL SERVICES</u>											
5101-317	PHOTO & DUPLICATION	1,596.78	1,334.25	-	1,156.20	1,156.00	1,000.00	1,000.00	1,000.00		
5101-332	OPERATING SUPPLIES	2,073.33	3,271.17	2,600.00	1,869.84	2,600.00	2,600.00	2,600.00	2,600.00		
5101-333	COMPUTER SUPPLIES	-	-	5,000.00	4,006.54	4,007.00	500.00	500.00	500.00		
** CATEGORY TOTAL **		3,670.11	4,605.42	7,600.00	7,032.58	7,763.00	4,100.00	4,100.00	4,100.00		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5101-413	OFFICE EQUIPMENT MAINT.	5,454.32	-	-	-	-	-	-	-		
5101-416	COMPUTER MAINTENANCE	-	-	-	-	-	10,000.00	10,000.00	10,000.00	iCompass subscription & iPad Management subscription	
** CATEGORY TOTAL **		5,454.32	-	-	-	-	10,000.00	10,000.00	10,000.00		
<u>5-CAPITAL OUTLAY</u>											
5101-516	COMPUTER EQUIPMENT	-	-	10,000.00	9,726.50	9,727.00	5,600.00	-	-	iCompass video add-on	
** CATEGORY TOTAL **		-	-	10,000.00	9,726.50	9,727.00	5,600.00	-	-		
** DEPARTMENT TOTAL **		133,605.26	76,365.36	69,995.00	54,639.67	68,820.00	96,294.00	90,779.00	90,779.00		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>02 CITY ADMINISTRATOR</u>											
<u>1-PERSONNEL</u>											
5102-111	SALARIES	160,817.69	124,396.64	171,393.00	137,485.45	170,437.00	175,577.00	175,577.00	175,577.00		
5102-112	OVERTIME				295.70	325.00	2,503.00	-	-		
5102-115	INCENTIVE PAY	-	221.60	-	290.85	360.00	-	-	-		
5102-117	SICK TIME BUY BACK						2,707.00	2,707.00	2,707.00		
5102-118	ONE-TIME PAY ADJUSTMENT										1,754.00
5102-121	RETIREMENT	23,855.03	18,607.36	15,708.00	13,011.18	15,439.00	12,489.00	12,322.00	12,439.00		
5102-122	SOCIAL SECURITY	12,029.60	9,269.88	13,570.00	11,133.41	13,720.00	14,336.00	14,144.00	14,278.00		
5102-123	WORKER'S COMPENSATION	393.56	537.03	780.00	674.00	674.00	675.00	666.00	672.00		
5102-125	GROUP INSURANCE	12,814.16	12,022.04	18,742.00	13,136.24	15,677.00	15,880.00	15,880.00	15,880.00		
5102-126	CAR ALLOWANCE	3,630.00	4,000.00	6,000.00	4,750.00	6,000.00	6,000.00	6,000.00	6,000.00		
5102-127	CELL PHONE ALLOWANCE				200.00	325.00	600.00	600.00	600.00		
<b>** CATEGORY TOTAL **</b>		<b>213,540.04</b>	<b>169,054.55</b>	<b>226,193.00</b>	<b>180,976.83</b>	<b>222,957.00</b>	<b>230,767.00</b>	<b>227,896.00</b>	<b>229,907.00</b>		
<u>2-CONTRACTUAL</u>											
5102-211	POSTAGE	48.26	13.17	-	24.57	50.00	-	-	-		
5102-212	COMMUNICATION	858.42	1,002.61	700.00	330.93	345.00	700.00	700.00	700.00		
5102-215	EDUCATION & SCHOOLING	2,905.51	14,415.07	22,275.00	20,402.34	22,275.00	10,500.00	10,500.00	10,500.00		
5102-224	OTHER INSURANCE	580.92	713.04	750.00	676.74	677.00	750.00	714.00	714.00		
5102-252	DUES & SUBSCRIPTIONS	2,759.31	1,094.40	3,000.00	1,822.00	3,000.00	8,000.00	8,000.00	8,000.00	Dave Ramsey's Smart Dollar	
5102-253	OUTSIDE PROFESSIONALS	-	79,579.12	-	-	-	-	-	-		
5102-254	SPECIAL SERVICES	-	7,953.38	-	-	-	-	-	-		
<b>** CATEGORY TOTAL **</b>		<b>7,152.42</b>	<b>104,770.79</b>	<b>26,725.00</b>	<b>23,256.58</b>	<b>26,347.00</b>	<b>19,950.00</b>	<b>19,914.00</b>	<b>19,914.00</b>		
<u>3-GENERAL SERVICES</u>											
5102-314	OFFICE SUPPLIES	382.96	653.16	400.00	449.09	539.00	500.00	500.00	500.00		
5102-316	WEARING APPAREL						250.00	250.00	250.00		
5102-317	PHOTO & DUPLICATION	104.73	38.88	-	-	-	-	-	-		
5102-332	OPERATING SUPPLIES	32.06	145.29	-	13.19	50.00	500.00	500.00	500.00		
<b>** CATEGORY TOTAL **</b>		<b>519.75</b>	<b>837.33</b>	<b>400.00</b>	<b>462.28</b>	<b>589.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>		
<b>** DEPARTMENT TOTAL **</b>		<b>221,212.21</b>	<b>274,662.67</b>	<b>253,318.00</b>	<b>204,695.69</b>	<b>249,893.00</b>	<b>251,967.00</b>	<b>249,060.00</b>	<b>251,071.00</b>		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>03 CITY SECRETARY</u>											
<u>1-PERSONNEL</u>											
5103-111	SALARIES	69,057.93	74,466.24	59,971.00	48,404.94	59,938.00	61,442.00	61,442.00	61,442.00		
5103-115	INCENTIVE PAY	-	83.10	-	83.10	84.00	-	-	-		
5103-117	SICK TIME BUY BACK						718.00	718.00	718.00		
5103-118	ONE-TIME PAY ADJUSTMENT								604.00		
5103-121	RETIREMENT	10,507.51	11,300.91	5,629.00	4,682.64	5,550.00	4,383.00	4,383.00	4,423.00		
5103-122	SOCIAL SECURITY	5,474.84	5,969.64	4,863.00	4,084.77	5,026.00	5,031.00	5,031.00	5,077.00		
5103-123	WORKER'S COMPENSATION	225.88	234.20	279.00	307.00	307.00	237.00	237.00	239.00		
5103-125	GROUP INSURANCE	6,667.54	7,822.60	8,272.00	6,480.54	7,751.00	7,940.00	7,940.00	7,940.00		
5103-126	CAR ALLOWANCE	3,630.00	3,600.00	3,600.00	2,850.00	3,600.00	3,600.00	3,600.00	3,600.00		
<b>** CATEGORY TOTAL **</b>		<b>95,563.70</b>	<b>103,476.69</b>	<b>82,614.00</b>	<b>66,892.99</b>	<b>82,256.00</b>	<b>83,351.00</b>	<b>83,351.00</b>	<b>84,043.00</b>		
<u>2-CONTRACTUAL</u>											
5103-211	POSTAGE	37.78	22.59	50.00	14.54	20.00	50.00	50.00	50.00		
5103-212	COMMUNICATIONS	560.72	762.78	700.00	570.92	700.00	700.00	700.00	700.00		
5103-215	EDUCATION & SCHOOLING	1,093.37	1,076.65	8,621.00	7,844.33	8,621.00	10,000.00	9,150.00	9,150.00		
5103-224	OTHER INSURANCE	177.73	156.52	175.00	150.37	151.00	175.00	157.00	157.00		
5103-252	DUES & SUBSCRIPTIONS	483.76	508.44	405.00	607.44	608.00	1,000.00	1,000.00	1,000.00		
5103-253	OUTSIDE PROFESSIONAL	11,868.60	10,797.10	12,000.00	11,507.10	11,508.00	3,500.00	3,500.00	3,500.00	Lasersfische moved to 416	
<b>** CATEGORY TOTAL **</b>		<b>14,221.96</b>	<b>13,324.08</b>	<b>21,951.00</b>	<b>20,694.70</b>	<b>21,608.00</b>	<b>15,425.00</b>	<b>14,557.00</b>	<b>14,557.00</b>		
<u>3-GENERAL SERVICES</u>											
5103-313	BOOKS & EDUCATIONAL MATERIAL	4,096.12	5,379.68	4,800.00	4,351.79	6,051.00	500.00	500.00	500.00	Cancelled Law Book Updates	
5103-314	OFFICE SUPPLIES	465.42	955.43	500.00	478.42	500.00	500.00	500.00	500.00		
5103-317	PHOTO & DUPLICATION	-	14.99	50.00	-	-	50.00	50.00	50.00		
5103-333	COMPUTER SUPPLIES	174.44	399.82	1,500.00	1,259.20	1,400.00	500.00	500.00	500.00		
<b>** CATEGORY TOTAL **</b>		<b>4,735.98</b>	<b>6,749.92</b>	<b>6,850.00</b>	<b>6,089.41</b>	<b>7,951.00</b>	<b>1,550.00</b>	<b>1,550.00</b>	<b>1,550.00</b>		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5103-413	OFFICE EQUIPMENT	-	316.18	400.00	-	-					
5103-416	COMPUTER MAINTENANCE						13,975.00	8,600.00	13,975.00	Lasersfische support including for upgrade	
<b>** CATEGORY TOTAL **</b>		<b>-</b>	<b>316.18</b>	<b>400.00</b>	<b>-</b>	<b>-</b>	<b>13,975.00</b>	<b>8,600.00</b>	<b>13,975.00</b>		
<u>5-CAPITAL OUTLAY</u>											
5103-516	COMPUTER EQUIPMENT						15,000.00		15,000.00	Lasersfische Upgrade	
<b>** CATEGORY TOTAL **</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,000.00</b>	<b>-</b>	<b>15,000.00</b>		
<b>** DEPARTMENT TOTAL **</b>		<b>114,521.64</b>	<b>123,866.87</b>	<b>111,815.00</b>	<b>93,677.10</b>	<b>111,815.00</b>	<b>129,301.00</b>	<b>108,058.00</b>	<b>129,125.00</b>		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<b>04 EMERGENCY MANAGEMENT</b>											
<u>2-CONTRACTUAL</u>											
5104-212	COMMUNICATIONS	14,486.20	14,070.93	16,895.00	16,171.59	16,604.00	16,450.00	16,450.00	16,450.00		
5104-251	UTILITIES	1,848.65	2,516.31	2,681.00	2,056.29	3,324.00	3,672.00	3,672.00	3,672.00		
5104-254	SPECIAL SERVICES	-	-	-	-	-	-	-	-		
<b>** CATEGORY TOTAL **</b>		<u>16,334.85</u>	<u>16,587.24</u>	<u>19,576.00</u>	<u>18,227.88</u>	<u>19,928.00</u>	<u>20,122.00</u>	<u>20,122.00</u>	<u>20,122.00</u>		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5104-414	OTHER EQUIPMENT MAINTENANCE	-	3,962.50	1,000.00	780.00	1,000.00	1,000.00	1,000.00	1,000.00		
<b>** CATEGORY TOTAL **</b>		<u>-</u>	<u>3,962.50</u>	<u>1,000.00</u>	<u>780.00</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>		
<b>** DEPARTMENT TOTAL **</b>		<u><u>16,334.85</u></u>	<u><u>20,549.74</u></u>	<u><u>20,576.00</u></u>	<u><u>19,007.88</u></u>	<u><u>20,928.00</u></u>	<u><u>21,122.00</u></u>	<u><u>21,122.00</u></u>	<u><u>21,122.00</u></u>		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>05 MUNICIPAL BUILDING</u>											
<u>1-PERSONNEL</u>											
5105-111	SALARIES	27,414.76	27,810.72	29,264.00	23,614.14	29,264.00	63,174.00	29,998.00	29,998.00		
5105-113	PART-TIME WAGES	5,704.00	6,193.00	5,829.00	5,268.70	5,829.00	7,157.00	7,157.00	7,157.00		
5105-117	SICK TIME BUY BACK						573.00	573.00	573.00		
5105-118	ONE-TIME PAY ADJUSTMENT								370.00		
5105-121	RETIREMENT	3,963.03	4,021.26	2,591.00	2,153.88	2,591.00	4,249.00	2,038.00	2,057.00		
5105-122	SOCIAL SECURITY	2,478.23	2,562.05	2,685.00	2,259.93	2,685.00	5,425.00	2,887.00	2,914.00		
5105-123	WORKER'S COMPENSATION	103.00	105.00	443.00	450.00	443.00	545.00	426.00	430.00		
5105-125	GROUP INSURANCE	6,667.54	7,495.64	8,272.00	6,480.54	8,272.00	15,880.00	7,940.00	7,940.00		
<b>** CATEGORY TOTAL **</b>		<b>46,330.56</b>	<b>48,187.67</b>	<b>49,084.00</b>	<b>40,227.19</b>	<b>49,084.00</b>	<b>97,003.00</b>	<b>51,019.00</b>	<b>51,439.00</b>		
<u>2-CONTRACTUAL</u>											
5105-212	COMMUNICATIONS	11,206.30	14,556.71	15,000.00	13,336.45	15,826.00	20,000.00	15,040.00	15,040.00		
5105-224	INSURANCE	1,711.51	1,822.41	1,705.00	1,995.39	1,996.00	2,000.00	2,159.00	2,159.00		
5105-231	RENTAL	6,438.44	4,971.00	5,300.00	4,126.00	5,300.00	5,300.00	5,300.00	5,300.00		
5105-251	UTILITIES	17,535.51	16,802.22	17,000.00	10,347.63	17,000.00	17,000.00	17,000.00	17,000.00		
5105-252	DUES & SUBSCRIPTIONS	-	-	500.00	516.00	516.00	500.00	500.00	500.00		
5105-254	SPECIAL SERVICES	10,653.81	1,524.02	1,000.00	1,993.48	1,994.00	1,500.00	1,500.00	1,500.00		
5105-255.000T	TORNADO DAMAGE CLAIMS	10,760.17	-	-	-	-	-	-	-		
5105-260	PEST AND GERM CONTROL	213.00	563.00	600.00	517.50	600.00	600.00	600.00	600.00		
5105-262	JANITORIAL SERVICE	-	7.50	-	-	-	-	-	-		
<b>** CATEGORY TOTAL **</b>		<b>58,518.74</b>	<b>40,246.86</b>	<b>41,105.00</b>	<b>32,832.45</b>	<b>43,232.00</b>	<b>46,900.00</b>	<b>42,099.00</b>	<b>42,099.00</b>		
<u>3-GENERAL SERVICES</u>											
5105-314	OFFICE SUPPLIES	-	-	-	169.23	338.00	100.00	-	-		
5105-316	WEARING APPAREL	-	64.36	-	-	-	200.00	200.00	200.00	Shirts for staff	
5105-317	PHOTO & DUPLICATION	664.45	783.74	1,200.00	285.00	570.00	1,000.00	1,000.00	1,000.00		
5105-321	JANITORIAL SUPPLIES	993.13	1,565.27	1,500.00	1,292.79	1,500.00	1,500.00	1,500.00	1,500.00		
5105-332	OPERATING SUPPLIES	23,361.58	4,847.53	4,000.00	6,134.77	6,135.00	4,000.00	4,000.00	4,000.00		
5105-333	COMPUTER SUPPLIES	482.50	-	1,200.00	247.45	495.00	1,200.00	1,200.00	1,200.00		
<b>** CATEGORY TOTAL **</b>		<b>25,501.66</b>	<b>7,260.90</b>	<b>7,900.00</b>	<b>8,129.24</b>	<b>9,038.00</b>	<b>8,000.00</b>	<b>7,900.00</b>	<b>7,900.00</b>		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5105-413	OFFICE EQUIPMENT MAINTENANCE	324.74	1,000.00	500.00	-	500.00	500.00	500.00	500.00		
5105-414	ELEVATOR MAINTENANCE	8,281.36	8,459.47	8,700.00	8,701.49	8,700.00	8,700.00	8,700.00	8,700.00		
5105-421	BUILDING MAINTENANCE	36,828.22	12,421.74	21,300.00	11,274.49	18,000.00	15,000.00	18,000.00	18,000.00	Screens for meetings	
<b>** CATEGORY TOTAL **</b>		<b>45,434.32</b>	<b>21,881.21</b>	<b>30,500.00</b>	<b>19,975.98</b>	<b>27,200.00</b>	<b>24,200.00</b>	<b>27,200.00</b>	<b>27,200.00</b>		
<u>5-CAPITAL OUTLAY</u>											
5105-520	BUILDING IMPROVEMENTS	-	-	40,000.00	25,711.84	40,000.00	30,000.00	30,000.00	30,000.00	Carpet Upstairs - Bathrooms	
<b>** CATEGORY TOTAL **</b>		<b>-</b>	<b>-</b>	<b>40,000.00</b>	<b>25,711.84</b>	<b>40,000.00</b>	<b>30,000.00</b>	<b>30,000.00</b>	<b>30,000.00</b>		
<b>** DEPARTMENT TOTAL **</b>		<b>175,785.28</b>	<b>117,576.64</b>	<b>168,589.00</b>	<b>126,876.70</b>	<b>168,554.00</b>	<b>206,103.00</b>	<b>158,218.00</b>	<b>158,638.00</b>		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>06 MUNICIPAL SERVICE CENTER</u>											
<u>1-PERSONNEL</u>											
5106-111	SALARIES	27,801.82	27,934.30	28,542.00	23,008.23	28,486.00	29,248.00	29,248.00	29,248.00		
5106-113	PART-TIME WAGES	3,798.00	4,422.00	4,663.00	3,385.42	4,349.00	4,772.00	4,772.00	4,772.00		
5106-118	ONE-TIME PAY ADJUSTMENT										337.00
5106-121	RETIREMENT	4,018.93	4,039.05	2,527.00	2,098.95	2,481.00	1,949.00	1,949.00	1,969.00		
5106-122	SOCIAL SECURITY	2,377.32	2,461.83	2,540.00	2,102.85	2,594.00	2,602.00	2,602.00	2,629.00		
5106-123	WORKER'S COMPENSATION	103.32	109.00	376.00	375.00	375.00	316.00	316.00	319.00		
5106-125	GROUP INSURANCE	6,667.54	7,495.64	8,272.00	6,473.97	7,744.00	7,940.00	7,940.00	7,940.00		
** CATEGORY TOTAL **		44,766.93	46,461.82	46,920.00	37,444.42	46,029.00	46,827.00	46,827.00	47,214.00		
<u>2-CONTRACTUAL</u>											
5106-212	COMMUNICATIONS	6,389.63	5,703.79	6,425.00	5,196.46	6,457.00	6,156.00	6,156.00	6,156.00		
5106-215	EDUCATION & TRAINING	150.00	-	-	-	-	-	-	-		
5106-224	INSURANCE	2,232.21	2,380.57	2,400.00	2,588.55	2,589.00	2,600.00	2,791.00	2,791.00		
5106-231	RENTAL	3,566.98	3,678.20	3,700.00	3,100.29	5,061.00	3,294.00	3,294.00	3,294.00		
5106-251	UTILITIES	14,756.69	19,406.34	16,800.00	13,662.04	17,491.00	16,800.00	16,800.00	16,800.00		
5106-254	SPECIAL SERVICES	480.00	347.20	600.00	259.96	600.00	600.00	600.00	600.00		
5106-260	PEST CONTROL	426.00	426.00	500.00	335.00	402.00	500.00	500.00	500.00		
5106-262	JANITORIAL SERVICE	932.90	-	-	-	-	1,500.00	1,500.00	1,500.00	wax floors	
** CATEGORY TOTAL **		28,934.41	31,942.10	30,425.00	25,142.30	32,600.00	31,450.00	31,641.00	31,641.00		
<u>3-GENERAL SERVICES</u>											
5106-317	COPIER	305.13	139.81	350.00	159.19	200.00	200.00	200.00	200.00		
5106-321	JANITORIAL SUPPLIES	1,410.40	1,388.02	1,800.00	1,183.35	1,300.00	1,500.00	1,500.00	1,500.00		
5106-323	GASOLINE AND OIL	-	-	-	14,377.31	-	-	-	-		
5106-332	OPERATING SUPPLIES	1,370.31	1,410.38	1,500.00	1,429.82	1,500.00	1,500.00	1,500.00	1,500.00		
** CATEGORY TOTAL **		3,085.84	2,938.21	3,650.00	17,149.67	3,000.00	3,200.00	3,200.00	3,200.00		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5106-414	EQUIPMENT MAINTENANCE	641.23	839.70	1,000.00	787.79	1,000.00	1,000.00	1,000.00	1,000.00		
5106-421	BUILDING	13,844.66	8,245.71	10,000.00	5,373.39	9,200.00	10,000.00	10,000.00	10,000.00	Cameras - LED Lights Outside	
** CATEGORY TOTAL **		14,485.89	9,085.41	11,000.00	6,161.18	10,200.00	11,000.00	11,000.00	11,000.00		
<u>5-CAPITAL OUTLAY</u>											
5106-520	BUILDING IMPROVEMENTS						30,000.00		-	MSC Parking Lot to Code Split 1/2 to Water	
** CATEGORY TOTAL **							30,000.00		-		
** DEPARTMENT TOTAL **		91,273.07	90,427.54	91,995.00	85,897.57	91,829.00	122,477.00	92,668.00	93,055.00		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>07 HUMAN RESOURCES</u>											
<u>1-PERSONNEL</u>											
5107-111	SALARIES	50,494.14	50,720.32	51,743.00	41,679.83	51,575.00	53,002.00	53,002.00	53,002.00		
5107-111	ONE-TIME PAY ADJUSTMENT								527.00		
5107-121	RETIREMENT	7,386.56	7,420.54	4,635.00	3,934.53	4,752.00	3,825.00	3,825.00	3,860.00		
5107-122	SOCIAL SECURITY	3,751.58	3,786.77	4,004.00	3,351.76	4,206.00	4,390.00	4,390.00	4,430.00		
5107-123	WORKER'S COMPENSATION	149.68	165.55	230.00	242.00	242.00	207.00	207.00	208.00		
5107-125	GROUP INSURANCE	6,667.54	7,495.64	8,272.00	5,618.96	6,574.00	4,160.00	4,160.00	4,160.00		
5107-127	CELL PHONE ALLOWANCE	-	600.00	600.00	475.00	600.00	600.00	600.00	600.00		
5107-129	EMPLOYEE AWARDS			5,000.00	353.19	4,188.00	5,000.00	5,000.00	5,000.00		
5107-130	MERIT INCENTIVES						20,000.00	20,000.00	20,000.00		
<b>** CATEGORY TOTAL **</b>		<b>68,449.50</b>	<b>70,188.82</b>	<b>74,484.00</b>	<b>55,655.27</b>	<b>72,137.00</b>	<b>91,184.00</b>	<b>91,184.00</b>	<b>91,787.00</b>		
<u>2-CONTRACTUAL</u>											
5107-211	POSTAGE	244.00	330.76	400.00	195.94	400.00	400.00	400.00	400.00		
5107-212	COMMUNICATIONS	637.15	25.59	60.00	24.39	30.00	60.00	60.00	60.00		
5107-213	PRINTING	381.90	399.42	400.00	359.87	400.00	400.00	400.00	400.00		
5107-214	ADVERTISING & PUBLIC NOTICES	4,498.73	2,333.60	5,000.00	1,887.72	3,500.00	2,500.00	2,500.00	2,500.00		
5107-215	EDUCATION & SCHOOLING	1,274.32	1,534.13	2,000.00	2,223.19	2,500.00	2,000.00	41,535.00	41,535.00		\$40K for Balanced Scorecard Training
5107-224	INSURANCE	248.73	156.52	670.00	150.37	151.00	670.00	157.00	157.00		
5107-252	DUES & SUBSCRIPTIONS	724.00	987.50	800.00	419.00	800.00	1,000.00	1,000.00	1,000.00		
5107-253	OUTSIDE PROFESSIONAL	18,326.93	6,927.20	10,000.00	6,958.48	8,000.00	52,000.00	52,000.00	52,000.00		All Testing for any position \$12K, \$40K for salary survey
5107-254	SPECIAL SERVICES	17,436.54	17,472.18	34,200.00	30,217.30	34,200.00	63,000.00	63,000.00	63,000.00		HR Software, Flowers, Employee Luncheon, Air
5107-255	TUITION REIMBURSEMENT	600.00	800.00	500.00	-	500.00	600.00	600.00	600.00		Evac and CarFlite \$25K Tarleton interns
5107-256	PERFORMANCE AWARDS				998.43	1,612.00			-		
<b>** CATEGORY TOTAL **</b>		<b>44,372.30</b>	<b>30,966.90</b>	<b>54,030.00</b>	<b>43,434.69</b>	<b>52,093.00</b>	<b>122,630.00</b>	<b>161,652.00</b>	<b>161,652.00</b>		
<u>3-GENERAL SERVICES</u>											
5107-313	BOOKS & EDUCATIONAL MATERIAL	24.28	33.31	200.00	-	-	-	-	-		
5107-314	OFFICE SUPPLIES	1,772.80	837.64	1,000.00	1,108.49	1,400.00	1,000.00	1,000.00	1,000.00		
5107-315	TESTING MATERIALS				280.00	280.00			-		
5107-317	PHOTO & DUPLICATION	74.40	98.47	-	205.33	300.00	350.00	350.00	350.00	Manuals	
5107-332	OPERATING SUPPLIES				1,309.35	1,309.00			-		
5107-333	COMPUTER SUPPLIES	-	210.00	3,200.00	1,997.63	2,200.00	1,400.00	1,400.00	1,400.00	Computer	
<b>** CATEGORY TOTAL **</b>		<b>1,871.48</b>	<b>1,179.42</b>	<b>4,400.00</b>	<b>4,900.80</b>	<b>5,489.00</b>	<b>2,750.00</b>	<b>2,750.00</b>	<b>2,750.00</b>		
<b>** DEPARTMENT TOTAL **</b>		<b>114,693.28</b>	<b>102,335.14</b>	<b>132,914.00</b>	<b>103,990.76</b>	<b>129,719.00</b>	<b>216,564.00</b>	<b>255,586.00</b>	<b>256,189.00</b>		

Department changed from 5401 to 5107



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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016 COMBINED	ACTUAL 2016-2017 COMBINED	BUDGET 2017-2018 COMBINED	Y-T-D ACTUAL COMBINED	PROJECTED 2017-2018 COMBINED	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 FINANCIAL ADMIN/ACCOUN</u>											
<u>1-PERSONNEL</u>											
5201-111	SALARIES	240,183.22	268,612.85	244,262.00	155,271.07	244,126.00	250,185.00	250,185.00	250,185.00		
5202-111	SALARIES				41,905.16						
5201-117	SICK TIME BUY BACK						2,818.00	2,818.00	2,818.00		
5201-117	ONE-TIME PAY ADJUSTMENT									2,467.00	
5201-121	RETIREMENT	35,331.80	39,561.24	22,002.00	14,462.78	21,636.00	17,142.00	17,142.00	17,307.00		
5202-121	RETIREMENT				3,822.77						
5201-122	SOCIAL SECURITY	18,150.17	19,869.32	19,007.00	11,828.07	18,505.00	19,676.00	19,676.00	19,865.00		
5202-122	SOCIAL SECURITY				3,322.09						
5201-123	WORKER'S COMPENSATION	730.08	787.38	1,091.00	1,001.00	1,245.00	926.00	926.00	935.00		
5202-123	WORKER'S COMPENSATION				244.00						
5201-125	GROUP INSURANCE	26,670.16	33,185.66	34,236.00	21,449.91	33,458.00	34,572.00	34,572.00	34,572.00		
5202-125	GROUP INSURANCE				6,476.89						
5201-126	CAR ALLOWANCE	3,630.00	4,350.00	3,600.00	2,850.00	3,600.00	3,600.00	3,600.00	3,600.00		
5201-127	CELL-PHONE ALLOWANCE	-	725.00	600.00	475.00	600.00	600.00	600.00	600.00		
<b>** CATEGORY TOTAL **</b>		<b>324,695.43</b>	<b>367,091.45</b>	<b>324,798.00</b>	<b>263,108.74</b>	<b>323,170.00</b>	<b>329,519.00</b>	<b>329,519.00</b>	<b>332,349.00</b>		
<u>2-CONTRACTUAL</u>											
5201-211	POSTAGE	2,343.92	2,030.93	2,300.00	1,506.84	2,300.00	2,300.00	2,300.00	2,300.00		
5202-211	POSTAGE				101.98						
5201-212	COMMUNICATION	635.09	34.32	195.00	21.13	70.00	100.00	100.00	100.00		
5202-212	COMMUNICATIONS				3.77						
5201-213	PRINTING	98.51	119.47	250.00	102.68	120.00	250.00	250.00	250.00		
5201-214	ADVERTISING & PUBLIC NOTICE	768.20	1,419.10	1,500.00	-	1,500.00	1,500.00	1,500.00	1,500.00		
5202-214	ADVERTISING & PUBLIC NOTICE				212.50						
5201-215	EDUCATION & SCHOOLING	3,129.63	2,932.38	6,600.00	2,952.90	4,900.00	7,330.00	7,330.00	7,330.00	Balanced Scorecard training	
5202-215	EDUCATION & SCHOOLING				-						
5201-224	OTHER INSURANCE	753.68	626.09	695.00	451.11	603.00	663.00	628.00	628.00		
5202-224	OTHER INSURANCE				150.37						
5201-252	DUES & SUBSCRIPTIONS	896.00	1,091.89	1,690.00	740.00	1,690.00	1,690.00	1,690.00	1,690.00		
5202-252	DUES & SUBSCRIPTIONS				286.00						
5201-253	OUTSIDE PROFESSIONALS	22,125.00	17,550.00	21,000.00	20,815.00	21,000.00	21,000.00	21,000.00	21,000.00		
5201-254	SPECIAL SERVICES	81,346.48	72,244.46	71,500.00	58,370.30	71,500.00	68,266.00	68,250.00	68,250.00	13% of revenue collected	
<b>** CATEGORY TOTAL **</b>		<b>112,096.51</b>	<b>98,048.64</b>	<b>105,730.00</b>	<b>85,714.58</b>	<b>103,683.00</b>	<b>103,099.00</b>	<b>103,048.00</b>	<b>103,048.00</b>		
<u>3-GENERAL SERVICES</u>											
5201-314	OFFICE SUPPLIES	778.17	294.58	800.00	40.41	800.00	700.00	700.00	700.00		
5202-314	OFFICE SUPPLIES				80.94						
5201-316	WEARING APPAREL	-	177.55	-	-	280.00	250.00	250.00	250.00		
5202-316	WEARING APPAREL				-						
5201-332	OPERATING SUPPLIES	3,612.17	3,835.52	3,150.00	3,124.84	3,300.00	3,000.00	3,000.00	3,000.00		
5202-332	OPERATING SUPPLIES				99.93						
5201-333	COMPUTER SUPPLIES	-	95.00	1,500.00	-	1,070.00	3,500.00	3,500.00	3,500.00	Computer & CAFR software	
5202-333	COMPUTER SUPPLIES				864.94						
<b>** CATEGORY TOTAL **</b>		<b>4,390.34</b>	<b>4,402.65</b>	<b>5,450.00</b>	<b>4,211.06</b>	<b>5,450.00</b>	<b>7,450.00</b>	<b>7,450.00</b>	<b>7,450.00</b>		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016 COMBINED	ACTUAL 2016-2017 COMBINED	BUDGET 2017-2018 COMBINED	Y-T-D ACTUAL COMBINED	PROJECTED 2017-2018 COMBINED	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 FINANCIAL ADMIN/ACCOU</u>											
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5201-413	OFFICE EQUIPMENT	252.34	2,245.98	2,000.00	453.12	454.00	1,200.00	1,200.00	1,200.00		
5201-416	COMPUTER MAINTENANCE	16,363.10	14,991.73	47,800.00	17,968.92	17,969.00	67,000.00	67,000.00	67,000.00	carryover incode 10 upgrade	
<b>** CATEGORY TOTAL **</b>		<u>16,615.44</u>	<u>17,237.71</u>	<u>49,800.00</u>	<u>18,422.04</u>	<u>18,423.00</u>	<u>68,200.00</u>	<u>68,200.00</u>	<u>68,200.00</u>		
<u>5-CAPITAL OUTLAY</u>											
01-5201-516	COMPUTER EQUIPMENT			6,305.00	3,300.00	6,305.00					
		<u>-</u>	<u>-</u>	<u>6,305.00</u>	<u>3,300.00</u>	<u>6,305.00</u>	<u>-</u>	<u>-</u>	<u>-</u>		
<u>6-BANK CHARGES</u>											
5201-610	BANK CHARGES	910.57	40.00	-	32.00	32.00	-	-	-		
<b>** CATEGORY TOTAL **</b>		<u>910.57</u>	<u>40.00</u>	<u>-</u>	<u>32.00</u>	<u>32.00</u>	<u>-</u>	<u>-</u>	<u>-</u>		
<b>** DEPARTMENT TOTAL **</b>		<u>458,708.29</u>	<u>486,820.45</u>	<u>492,083.00</u>	<u>374,788.42</u>	<u>457,063.00</u>	<u>508,268.00</u>	<u>508,217.00</u>	<u>511,047.00</u>		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016 COMBINED	ACTUAL 2016-2017 COMBINED	BUDGET 2017-2018 COMBINED	Y-T-D ACTUAL COMBINED	PROJECTED 2017-2018 COMBINED	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>03 INFORMATION TECHNOLOGY</u>											
<u>1-PERSONNEL</u>											
5203-111	SALARIES	55,570.19	63,422.93	108,930.00	86,722.98	109,941.00	158,532.00	158,532.00	158,532.00		
5804-111	SALARIES	-	-								
5203-112	OVERTIME						6,540.00	3,270.00	3,270.00		
5203-113	PART TIME WAGES	7,295.85	10,270.00	15,367.00	9,589.29	12,689.00	-	-	-		
5203-115	INCENTIVE						360.00	360.00	360.00		
5203-117	SICK TIME BUY BACK						654.00	654.00	654.00		
5203-118	ONE-TIME PAY ADJUSTMENT										1,581.00
5203-121	RETIREMENT	8,032.92	9,312.97	11,113.00	9,024.27	10,812.00	11,481.00	11,264.00	11,369.00		
5804-121	RETIREMENT	-	-								
5203-122	SOCIAL SECURITY	4,775.88	5,637.76	9,601.00	7,778.11	9,735.00	13,178.00	12,928.00	13,050.00		
5804-122	SOCIAL SECURITY	-	-								
5203-123	WORKER'S COMPENSATION	202.60	214.01	550.00	589.00	589.00	620.00	608.00	615.00		
5804-123	WORKER'S COMPENSATION	-	-								
5203-125	GROUP INSURANCE	6,667.54	7,495.64	16,544.00	11,554.86	14,090.00	20,040.00	20,040.00	20,040.00		
5804-125	GROUP INSURANCE	-	-								
5203-126	VEHICLE ALLOWANCE	-	950.00	1,200.00	950.00	1,200.00	1,200.00	1,200.00	1,200.00		
5203-127	CELL PHONE	-	25.00	-	475.00	600.00	1,200.00	1,200.00	1,200.00		
<b>** CATEGORY TOTAL **</b>		<b>82,544.98</b>	<b>97,328.31</b>	<b>163,305.00</b>	<b>126,683.51</b>	<b>159,656.00</b>	<b>213,805.00</b>	<b>210,056.00</b>	<b>211,871.00</b>		
<u>2-CONTRACTUAL</u>											
5203-211	POSTAGE	-	-	200.00	-	-	200.00				
5804-211	POSTAGE	-	-								
5203-212	COMMUNICATIONS	875.03	641.96	1,600.00	8.25	10.00	100.00	100.00	100.00		
5804-212	COMMUNICATIONS	-	-								
5203-215	EDUCATION	150.00	765.00	4,000.00	2,053.64	3,500.00	3,135.00	3,135.00	3,135.00		
5804-215	EDUCATION	-	-								
5203-224	OTHER INSURANCE	49.50	156.52	350.00	409.76	411.00	410.00	428.00	428.00		
5804-224	OTHER INSURANCE	-	-								
5203-254	SPECIAL SERVICES	-	-	5,000.00	1,250.43	1,326.00					
5804-253	SPECIAL SERVICES	-	-								
<b>** CATEGORY TOTAL **</b>		<b>1,074.53</b>	<b>1,563.48</b>	<b>11,150.00</b>	<b>3,722.08</b>	<b>5,247.00</b>	<b>3,845.00</b>	<b>3,663.00</b>	<b>3,663.00</b>		
<u>3-GENERAL SERVICES</u>											
5203-314	OFFICE SUPPLIES	-	27.00	600.00	27.78	200.00	400.00	200.00	200.00		
5804-314	OFFICE SUPPLIES	-	-								
5203-317	PHOTO AND DUPLICATION	-	4.42	-	78.35	80.00	50.00	50.00	50.00		
5203-332	OPERATING SUPPLIES	414.66	80.01	1,000.00	-	500.00	1,000.00	500.00	500.00		
5804-332	OPERATING SUPPLIES	-	-								
5203-333	COMPUTER SUPPLIES	27.37	669.28	6,925.00	366.05	2,500.00	15,000.00	6,925.00	6,925.00	Upgrade Firewalls, Switches, & Add WiFi	Upgrade Firewalls, Switches
5804-333	COMPUTER SUPPLIES	-	-								
<b>** CATEGORY TOTAL **</b>		<b>442.03</b>	<b>780.71</b>	<b>8,525.00</b>	<b>472.18</b>	<b>3,280.00</b>	<b>16,450.00</b>	<b>7,675.00</b>	<b>7,675.00</b>		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016 COMBINED	ACTUAL 2016-2017 COMBINED	BUDGET 2017-2018 COMBINED	Y-T-D ACTUAL COMBINED	PROJECTED 2017-2018 COMBINED	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>03 INFORMATION TECHNOLOGY</u>											
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5203-413	OFFICE EQUIPMENT	2,073.50	1,998.35	2,500.00	326.24	1,000.00	2,500.00	1,000.00	1,000.00		
5203-416	COMPUTER EQUIPMENT MAINT.	49,488.35	39,265.05	86,650.00	47,161.07	86,650.00	66,290.00	66,290.00	66,290.00		
5804-416	COMPUTER MAINTENANCE	-	-								
<b>** CATEGORY TOTAL **</b>		<u>51,561.85</u>	<u>41,263.40</u>	<u>89,150.00</u>	<u>47,487.31</u>	<u>87,650.00</u>	<u>68,790.00</u>	<u>67,290.00</u>	<u>67,290.00</u>		
<u>5-CAPITAL OUTLAY</u>											
5203-516	COMPUTER EQUIPMENT	-	34,872.67	-	-	-	29,300.00	20,000.00	20,000.00	Replace City Hall Server & Add Storage	City Hall Server
<b>** CATEGORY TOTAL **</b>		<u>-</u>	<u>34,872.67</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>29,300.00</u>	<u>20,000.00</u>	<u>20,000.00</u>		
<b>** DEPARTMENT TOTAL **</b>		<u>135,623.39</u>	<u>175,808.57</u>	<u>272,130.00</u>	<u>178,365.08</u>	<u>255,833.00</u>	<u>332,190.00</u>	<u>308,684.00</u>	<u>310,499.00</u>		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<a href="#">04 TAX</a>											
<u>2-CONTRACTUAL</u>											
5204-253	OUTSIDE PROF.-ECAD	144,789.24	146,508.14	148,926.00	147,242.81	147,243.00	157,476.00	157,476.00	157,476.00	9% increase	
5204-253.000A	OUTSIDE PROF.-ECTAC	6,840.00	6,791.20	7,000.00	6,644.00	7,000.00	7,000.00	7,000.00	7,000.00		
<b>** CATEGORY TOTAL **</b>		<u>151,629.24</u>	<u>153,299.34</u>	<u>155,926.00</u>	<u>153,886.81</u>	<u>154,243.00</u>	<u>164,476.00</u>	<u>164,476.00</u>	<u>164,476.00</u>		
<b>** DEPARTMENT TOTAL **</b>		<u>151,629.24</u>	<u>153,299.34</u>	<u>155,926.00</u>	<u>153,886.81</u>	<u>154,243.00</u>	<u>164,476.00</u>	<u>164,476.00</u>	<u>164,476.00</u>		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 LEGAL COUNSEL</u>											
<u>1-PERSONNEL</u>											
5301-113	PART-TIME WAGES	94,963.00	100,622.50	100,000.00	67,237.50	100,000.00	100,000.00	100,000.00	100,000.00		
5301-122	SOCIAL SECURITY	7,062.33	7,695.56	7,650.00	5,779.02	7,650.00	7,650.00	7,650.00	7,650.00		
5301-125	GROUP INSURANCE	7,151.48	6,866.70	8,272.00	5,348.70	7,082.00	7,376.00	7,376.00	7,376.00		
<b>** CATEGORY TOTAL **</b>		<b>109,176.81</b>	<b>115,184.76</b>	<b>115,922.00</b>	<b>78,365.22</b>	<b>114,732.00</b>	<b>115,026.00</b>	<b>115,026.00</b>	<b>115,026.00</b>		
<u>2-CONTRACTUAL</u>											
5301-215	TRAVEL & EDUCATION	558.00	874.50	1,000.00	184.00	1,000.00	1,000.00	1,000.00	1,000.00		
5301-224	INSURANCE	149.96	156.52	175.00	150.37	151.00	157.00	157.00	157.00		
5301-252	DUES & SUBSCRIPTIONS	-	70.00	-	-	-	-	-	-		
5301-253	OUTSIDE PROFESSIONALS	24,747.50	11,937.60	15,000.00	1,621.47	5,000.00	14,250.00	14,250.00	14,250.00		
<b>** CATEGORY TOTAL **</b>		<b>25,455.46</b>	<b>13,038.62</b>	<b>16,175.00</b>	<b>1,955.84</b>	<b>6,151.00</b>	<b>15,407.00</b>	<b>15,407.00</b>	<b>15,407.00</b>		
<u>3-GENERAL SERVICES</u>											
5301-313	BOOKS & EDUCATIONAL	206.86	241.00	-	150.00	250.00	250.00	250.00	250.00		
<b>** CATEGORY TOTAL **</b>		<b>206.86</b>	<b>241.00</b>	<b>-</b>	<b>150.00</b>	<b>250.00</b>	<b>250.00</b>	<b>250.00</b>	<b>250.00</b>		
<b>** DEPARTMENT TOTAL **</b>		<b>134,839.13</b>	<b>128,464.38</b>	<b>132,097.00</b>	<b>80,471.06</b>	<b>121,133.00</b>	<b>130,683.00</b>	<b>130,683.00</b>	<b>130,683.00</b>		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>02 MUNICIPAL COURT</u>											
<u>2-CONTRACTUAL</u>											
5302-253	OUTSIDE PROFESSIONALS	127,397.76	130,366.88	131,000.00	113,543.70	136,256.00	143,069.00	143,069.00	143,069.00	5% increase	
5302-254	SPECIAL SERVICES	28,714.92	25,024.87	35,000.00	18,070.49	29,000.00	29,000.00	29,000.00	29,000.00		
<b>** CATEGORY TOTAL **</b>		<u>156,112.68</u>	<u>155,391.75</u>	<u>166,000.00</u>	<u>131,614.19</u>	<u>165,256.00</u>	<u>172,069.00</u>	<u>172,069.00</u>	<u>172,069.00</u>		
<b>** DEPARTMENT TOTAL **</b>		<u>156,112.68</u>	<u>155,391.75</u>	<u>166,000.00</u>	<u>131,614.19</u>	<u>165,256.00</u>	<u>172,069.00</u>	<u>172,069.00</u>	<u>172,069.00</u>		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>05 STREET MAINTENANCE</u>											
<u>1-PERSONNEL</u>											
5402-111	SALARIES	295,150.69	274,427.40	286,035.00	227,272.50	279,479.00	291,093.00	291,093.00	291,093.00		
5402-112	OVERTIME	-	137.34	820.00	1,770.04	2,179.00	1,833.00	1,833.00	1,833.00		
5402-114	ON CALL PAY	5,240.00	5,100.00	5,200.00	4,200.00	5,200.00	5,200.00	5,200.00	5,200.00		
5402-115	INCENTIVE PAY				46.16	277.00					
5402-117	SICK TIME BUY BACK						2,725.00	2,725.00	2,725.00		
5402-118	ONE-TIME PAY ADJUSTMENT										2,845.00
5402-121	RETIREMENT	43,480.16	40,441.60	25,860.00	21,292.84	25,166.00	20,555.00	20,555.00	20,745.00		
5402-122	SOCIAL SECURITY	22,342.73	21,384.61	22,343.00	18,561.25	22,742.00	23,593.00	23,593.00	23,811.00		
5402-123	WORKER'S COMPENSATION	21,572.76	24,986.35	30,044.00	27,987.00	27,987.00	26,006.00	26,006.00	26,245.00		
5402-125	GROUP INSURANCE	46,670.28	50,660.82	57,904.00	43,726.55	53,554.00	55,581.00	55,581.00	55,581.00		
<b>** CATEGORY TOTAL **</b>		<b>434,456.62</b>	<b>417,138.12</b>	<b>428,206.00</b>	<b>344,856.34</b>	<b>416,584.00</b>	<b>426,586.00</b>	<b>426,586.00</b>	<b>430,078.00</b>		
<u>2-CONTRACTUAL</u>											
5402-211	POSTAGE	91.76	33.86	100.00	23.98	50.00	50.00	50.00	50.00		
5402-212	COMMUNICATIONS	1,402.91	1,379.74	1,500.00	1,176.79	1,400.00	1,500.00	1,500.00	1,500.00		
5402-214	ADVERTISING	1,070.76	86.60	250.00	226.90	250.00	250.00	250.00	250.00		
5402-215	TRAINING & EDUCATION	56.31	-	500.00	-	-	500.00	500.00	500.00		
5402-224	INSURANCE	9,533.35	9,310.91	9,650.00	9,488.40	9,489.00	9,650.00	10,073.00	10,073.00		
5402-231	RENTAL	7,647.04	7,749.47	6,000.00	8,196.55	9,500.00	6,000.00	6,000.00	6,000.00		
5402-251	UTILITIES	197,593.13	211,013.56	200,000.00	130,631.80	196,428.00	200,000.00	200,000.00	200,000.00		
5402-253	OUTSIDE PROFESSIONALS	4,227.00	-	25,000.00	-	-	25,000.00	10,000.00	10,000.00		
5402-254	SPECIAL SERVICES	70,100.00	100.00	-	-	-	-	-	-		
5402-261	OTHER CONTRACTUAL SERVICES	2,060.00	300.00	35,000.00	-	-	35,000.00	10,000.00	10,000.00		
<b>** CATEGORY TOTAL **</b>		<b>293,782.26</b>	<b>229,974.14</b>	<b>278,000.00</b>	<b>149,744.42</b>	<b>217,117.00</b>	<b>277,950.00</b>	<b>238,373.00</b>	<b>238,373.00</b>		
<u>3-GENERAL SERVICES</u>											
5402-312	CHEMICALS	-	-	250.00	-	-	250.00	250.00	250.00		
5402-314	OFFICE SUPPLIES	-	193.97	50.00	81.98	125.00	50.00	50.00	50.00		
5402-316	WEARING APPAREL	2,454.76	2,467.88	3,150.00	2,224.52	2,500.00	3,150.00	3,150.00	3,150.00		
5402-318	SMALL TOOLS	543.88	2,074.92	1,000.00	1,176.84	1,500.00	1,000.00	1,000.00	1,000.00		
5402-322	STREET SIGNS & MARKINGS	14,854.93	9,683.38	10,000.00	5,030.76	10,000.00	10,000.00	10,000.00	10,000.00		
5402-323	GAS & OIL	13,553.85	15,049.69	15,575.00	14,778.91	15,865.00	15,575.00	15,575.00	15,575.00		
5402-332	OPERATING SUPPLIES	949.00	826.94	2,500.00	607.64	1,500.00	2,500.00	2,500.00	2,500.00		
<b>** CATEGORY TOTAL **</b>		<b>32,356.42</b>	<b>30,296.78</b>	<b>32,525.00</b>	<b>23,900.65</b>	<b>31,490.00</b>	<b>32,525.00</b>	<b>32,525.00</b>	<b>32,525.00</b>		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5402-411	VEHICLE MAINTENANCE	738.13	70.26	2,500.00	-	500.00	8,500.00	5,000.00	5,000.00		
5402-411.0009	2005 CHEVY DUMP TRUCK	454.05	1,360.49	1,200.00	652.28	1,200.00					
5402-411.0027	1992 CHEV DUMP TRUCK	399.09	7.00	300.00	-	150.00					
5402-411.0029	1999 CHEVROLET DUMPTRUCK	149.18	177.77	500.00	889.65	1,000.00					
5402-411.0121	2008 CHEVY DUMPTRUCK	124.28	52.53	500.00	103.22	250.00					
5402-411.0122	2007 ASPHALT ZIPPER	261.24	-	1,000.00	-	350.00					
5402-411.0123	09 FORD F-150 1/2 TON PICKUP	82.08	-	-	-	-					
5402-411.0124	2011 FORD F250 PICK UP	135.32	113.45	300.00	92.67	150.00					
5402-411.0125	2013 FORD F-150 1/2 TON	326.50	118.24	300.00	118.71	150.00					
5402-411.0126	2015 DODGE RAM QUAD CAB	103.10	122.10	500.00	90.91	150.00					
5402-411.0127	2016 FORD F350	16.75	38.34	300.00	112.36	150.00					
5402-411.0223	2011 F-750 WATER TRUCK	877.16	108.63	300.00	14.74	150.00					
5402-411.0224	2015 FORD F-750	-	127.03	1,000.00	126.47	300.00					
5402-412	MACHINERY MAINTENANCE	3,634.53	3,266.14	3,000.00	-	3,500.00	8,000.00	5,500.00	5,500.00		



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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>05 STREET MAINTENANCE</u>											
5402-412.0002	1998 CATERPILLAR LOADER	108.82	791.18	-	-	-					
5402-412.0053	2000 CAT 120 H GRADER	138.98	616.97	1,000.00	422.84	750.00					
5402-412.0054	2004 INGERSOL COMPACT ROLLER	191.07	143.75	300.00	-	150.00					
5402-412.0058	2000 LEEBOY ASPHALT PAVER	-	-	300.00	-	150.00					
5402-412.0101	2006 POWER BROOM	-	5.00	350.00	152.62	300.00					
5402-412.0220	2007 CATERPILLAR 924G FRONTEND	99.53	374.94	1,000.00	372.73	750.00					
5402-412.0221	2009 PNEUMATIC TIRE ROLLER	-	65.77	350.00	-	100.00					
5402-412.0222	2010 BANDIT WOOD CHIPPER 150XP	-	-	300.00	-	150.00					
5402-412.0224	2004 CASE BACKHOE 580M	99.48	35.97	-	-	-					
5402-412.0225	2016 JOHN DEERE	181.81	192.30	500.00	325.35	500.00					
5402-412.0226	2016 LEEBOY 100G ASPHALT PAVER	-	4.49	500.00	112.69	250.00					
5402-412.0227	2003 SKYTRAK FORK LIFT	-	10.39	500.00	305.00	500.00					
5402-414	OTHER EQUIPMENT MAINTENANCE	3,452.28	318.61	1,000.00	191.78	500.00	1,000.00	1,000.00	1,000.00		
5402-422	RIGHT OF WAY MAINTENANCE	223,082.61	115,031.25	200,000.00	62,110.94	200,000.00	200,000.00	200,000.00	200,000.00		
5402-423	STREET CUTS	2,268.97	61.67	10,000.00	-	10,000.00	10,000.00	10,000.00	10,000.00		
5402-425	BRIDGE MAINTENANCE	-	18,290.00	20,000.00	-	20,000.00	20,000.00	20,000.00	20,000.00		
<b>** CATEGORY TOTAL **</b>		<b>236,924.96</b>	<b>141,504.27</b>	<b>247,800.00</b>	<b>66,194.96</b>	<b>242,100.00</b>	<b>247,500.00</b>	<b>241,500.00</b>	<b>241,500.00</b>		
<u>5-CAPITAL OUTLAY</u>											
5402-511	VEHICLES	126,487.00	-	-	-	-					
5402-514	OTHER EQUIPMENT	-	111,882.00	-	-	-	158,000.00	18,000.00	103,000.00	Asphalt Dist Trailer, Dump Truck, Truck with Dump Bed	Asphalt Dist Trailer
5402-525	STREETS	1,203,304.97	885,402.59	-	60.00	-					
<b>** CATEGORY TOTAL **</b>		<b>1,329,791.97</b>	<b>997,284.59</b>	<b>-</b>	<b>60.00</b>	<b>-</b>	<b>158,000.00</b>	<b>18,000.00</b>	<b>103,000.00</b>		
<b>** DEPARTMENT TOTAL **</b>		<b>2,327,312.23</b>	<b>1,816,197.90</b>	<b>986,531.00</b>	<b>584,756.37</b>	<b>907,291.00</b>	<b>1,142,561.00</b>	<b>956,984.00</b>	<b>1,045,476.00</b>		

Department number changed from 5505 to 5402

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>00 PARKS &amp; LEISURE ADMIN</u>											
<u>1-PERSONNEL</u>											
5500-111	SALARIES	87,429.57	98,873.97	107,108.00	86,414.66	106,986.00	91,443.00	91,443.00	91,443.00		
5500-118	ONE-TIME PAY ADJUSTMENT										914.00
5500-121	RETIREMENT	13,163.12	13,734.81	9,803.00	8,047.08	9,556.00	6,375.00	6,375.00	6,436.00		
5500-122	SOCIAL SECURITY	6,737.61	7,147.92	8,469.00	6,841.47	8,475.00	7,317.00	7,317.00	7,387.00		
5500-123	WORKER'S COMPENSATION	2,658.53	3,080.91	486.00	733.00	733.00	3,221.00	3,221.00	3,252.00		
5500-125	GROUP INSURANCE	6,667.54	7,495.64	8,272.00	7,486.78	8,805.00	7,940.00	7,940.00	7,940.00		
5500-126	CAR ALLOWANCE	3,630.00	1,800.00	3,600.00	1,650.00	2,400.00	3,600.00	3,600.00	3,600.00		
5500-127	CELL PHONE ALLOWANCE	-	-	-	275.00	375.00	600.00	600.00	600.00		
<b>** CATEGORY TOTAL **</b>		<b>120,286.37</b>	<b>132,133.25</b>	<b>137,738.00</b>	<b>111,447.99</b>	<b>137,330.00</b>	<b>120,496.00</b>	<b>120,496.00</b>	<b>121,572.00</b>		
<u>2-CONTRACTUAL</u>											
5500-211	POSTAGE	-	-	100.00	-	-	100.00	100.00	100.00		
5500-212	COMMUNICATIONS	1,067.12	1,371.31	1,650.00	1,238.97	1,363.00	1,650.00	1,650.00	1,650.00		
5500-214	ADVERTISING				329.00	329.00					
5500-215	EDUCATION AND TRAINING	4,827.12	6,413.48	10,525.00	6,430.17	10,525.00	7,304.00	6,605.00	6,605.00		
5500-224	INSURANCE	6.73	156.52	175.00	150.37	151.00	1,075.00	157.00	157.00		
5500-252	DUES AND SUBSCRIPTIONS	122.00	720.89	500.00	447.00	500.00	750.00	750.00	750.00		
<b>** CATEGORY TOTAL **</b>		<b>6,022.97</b>	<b>8,662.20</b>	<b>12,950.00</b>	<b>8,595.51</b>	<b>12,868.00</b>	<b>10,879.00</b>	<b>9,262.00</b>	<b>9,262.00</b>		
<u>3-GENERAL SERVICES</u>											
5500-314	OFFICE SUPPLIES	44.97	111.53	500.00	183.10	500.00	500.00	500.00	500.00		
5500-316	WEARING APPEARAL	122.96	140.26	150.00	128.49	150.00	150.00	150.00	150.00		
5500-317	PHOTO AND DUPLICATION	12.71	120.91	100.00	245.00	290.00	100.00	100.00	100.00		
5500-332	OPERATING SUPPLIES	1,875.99	1,885.03	2,250.00	2,377.16	2,500.00	2,250.00	2,250.00	2,250.00		
5500-333	COMPUTER SUPPLIES	-	13.99	300.00		110.00	300.00	300.00	300.00		
<b>** CATEGORY TOTAL **</b>		<b>2,056.63</b>	<b>2,271.72</b>	<b>3,300.00</b>	<b>2,933.75</b>	<b>3,550.00</b>	<b>3,300.00</b>	<b>3,300.00</b>	<b>3,300.00</b>		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5500-413	OFFICE EQUIPMENT										
5500-416	COMPUTER MAINTENANCE										
5500-421	BUILDING MAINTENANCE										
<b>** CATEGORY TOTAL **</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<u>5-CAPITAL OUTLAY</u>											
5500-512	MACHINERY & EQUIPMENT										
5500-514	RECREATION EQUIPMENT										
<b>** CATEGORY TOTAL **</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<u>6-BANK CHARGES</u>											
5500-610	BANK CHARGES										
<b>** CATEGORY TOTAL **</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>** DEPARTMENT TOTAL **</b>		<b>128,365.97</b>	<b>143,067.17</b>	<b>153,988.00</b>	<b>122,977.25</b>	<b>153,748.00</b>	<b>134,675.00</b>	<b>133,058.00</b>	<b>134,134.00</b>		

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CITY OF STEPHENVILLE  
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PROPOSED BUDGET WORKSHEET  
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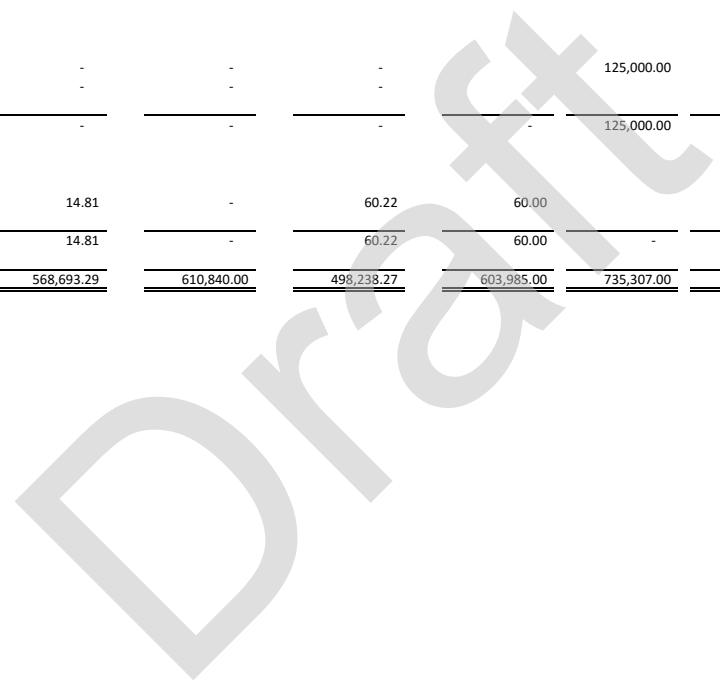
ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 RECREATION</u>											
<u>1-PERSONNEL</u>											
5501-111	SALARIES	133,449.20	133,394.23	146,708.00	96,525.39	106,648.00	150,262.00	150,262.00	150,262.00		
5501-112	OVERTIME	218.88	-	581.00	4,193.98	10,188.00	596.00	596.00	596.00		
5501-113	PART-TIME WAGES	90,902.46	122,576.67	108,093.00	114,475.05	130,530.00	108,162.00	108,162.00	108,162.00		
5501-115	INCENTIVE PAY	1,589.20	402.00	360.00	290.85	360.00	360.00	360.00	360.00		
5501-117	SICK TIME BUY BACK						1,226.00	1,226.00	1,226.00		
5501-118	ONE-TIME PAY ADJUSTMENT										1,528.00
5501-121	RETIREMENT	19,507.17	20,809.73	13,434.00	10,918.48	11,991.00	10,355.00	10,355.00	10,458.00		
5501-122	SOCIAL SECURITY	16,906.40	19,239.17	19,656.00	16,627.96	19,739.00	19,936.00	19,936.00	20,053.00		
5501-123	WORKER'S COMPENSATION	6,414.00	8,523.94	10,594.00	10,470.00	10,470.00	8,808.00	8,808.00	8,860.00		
5501-125	GROUP INSURANCE	23,429.14	28,243.95	36,434.00	24,308.32	30,660.00	34,572.00	34,572.00	34,572.00		
5501-126	CAR ALLOWANCE	-	200.00	600.00	-	-	-	-	-		
5501-127	CELL PHONE ALLOWANCE	-	275.00	600.00	-	-	-	-	-		
<b>** CATEGORY TOTAL **</b>		<b>292,416.45</b>	<b>333,664.69</b>	<b>337,060.00</b>	<b>277,810.03</b>	<b>320,586.00</b>	<b>334,277.00</b>	<b>334,277.00</b>	<b>336,077.00</b>		
<u>2-CONTRACTUAL</u>											
5501-211	POSTAGE	1,578.59	1,069.77	2,000.00	488.26	1,000.00	2,000.00	2,000.00	2,000.00		
5501-212	COMMUNICATIONS	1,774.48	2,771.02	2,000.00	2,104.82	2,337.00	2,000.00	2,000.00	2,000.00		
5501-213	PRINTING	-	-	-	255.00	255.00	255.00	255.00	255.00		
5501-214	ADVERTISING & PUBLIC NOTICES	8,623.86	12,744.61	7,500.00	8,535.90	10,000.00	7,500.00	7,500.00	7,500.00		
5501-215	EDUCATION & SCHOOLING	8,058.72	4,822.35	6,100.00	3,613.03	6,100.00	9,025.00	9,025.00	9,025.00		
5501-224	INSURANCE	825.66	847.77	900.00	864.99	865.00	900.00	900.00	913.00		
5501-231	RENTAL	11,281.86	3,394.55	6,000.00	1,623.24	2,500.00	6,000.00	6,000.00	6,000.00		
5501-251	UTILITIES	23,432.93	22,802.98	35,000.00	18,725.33	28,141.00	35,000.00	29,000.00	29,000.00		
5501-252	DUES & SUBSCRIPTIONS	802.00	1,028.00	500.00	287.00	500.00	1,000.00	1,150.00	1,150.00		
5501-254	SPECIAL SERVICES	248.66	61.96	9,250.00	10,125.00	10,500.00	9,250.00	9,250.00	9,250.00		
5501-260	PEST & GERM CONTROL	213.00	213.00	250.00	167.50	201.00	250.00	250.00	250.00		
5501-261	CONTRACT SVC.-OTHER	1,510.00	2,919.03	3,500.00	2,000.18	3,500.00					
5501-261.000Y	CONTRACT SVC.-YOUTH				2,118.86	3,000.00					
5501-262	JANITORIAL SUPPLIES	-	157.74	-	-	-					
5501-264	SPECIAL EVENTS	46,024.16	42,672.02	93,530.00	74,560.60	93,530.00	84,500.00	84,500.00	84,500.00	\$45K Summer Concert Series, \$7500 Fireworks	
<b>** CATEGORY TOTAL **</b>		<b>104,373.92</b>	<b>95,504.80</b>	<b>166,530.00</b>	<b>125,469.71</b>	<b>162,429.00</b>	<b>157,680.00</b>	<b>151,843.00</b>	<b>151,843.00</b>		
<u>3-GENERAL SERVICES</u>											
5501-313.000A	REC. SUPPLIES-ADULT	18,931.94	14,678.33	16,000.00	6,653.17	10,000.00	16,000.00	16,000.00	16,000.00		
5501-313.000Y	REC. SUPPLIES-YOUTH	55,294.59	82,527.62	50,000.00	58,675.04	68,000.00	60,000.00	60,000.00	60,000.00		
5501-314	OFFICE SUPPLIES	3,392.59	3,469.87	2,500.00	2,063.21	2,500.00	2,500.00	2,500.00	2,500.00		
5501-315	CONCESSION SUPPLIES	12,939.73	10,193.25	5,000.00	144.77	5,000.00	5,000.00	5,000.00	5,000.00		
5501-317	PHOTO & DUPLICATION	1,420.98	1,047.59	750.00	947.10	1,000.00	750.00	750.00	750.00		
5501-321	JANITORIAL SUPPLIES	2,155.15	2,592.92	2,000.00	1,272.21	2,500.00	2,500.00	2,500.00	2,500.00		
5501-332	OPERATING SUPPLIES	-	1,025.34	10,000.00	8,965.22	10,000.00	10,000.00	10,000.00	10,000.00		
5501-333	COMPUTER SUPPLIES	1,700.93	-	1,500.00	2,409.60	2,410.00	1,500.00	1,500.00	1,500.00		
<b>** CATEGORY TOTAL **</b>		<b>95,835.91</b>	<b>115,534.92</b>	<b>87,750.00</b>	<b>81,130.32</b>	<b>101,410.00</b>	<b>98,250.00</b>	<b>98,250.00</b>	<b>98,250.00</b>		

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CITY OF STEPHENVILLE  
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PROPOSED BUDGET WORKSHEET  
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ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 RECREATION</u>											
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5501-413	OFFICE EQUIPMENT	3,263.00	2,306.77	2,000.00	1,289.22	2,000.00	2,000.00	2,000.00	2,000.00		
5501-416	COMPUTER MAINTENANCE	8,236.50	11,972.28	2,500.00	1,085.45	2,500.00	3,100.00	2,500.00	2,500.00		
5501-421	BUILDING MAINTENANCE	4,943.34	9,695.02	15,000.00	11,393.32	15,000.00	15,000.00	15,000.00	15,000.00		
<b>** CATEGORY TOTAL **</b>		<u>16,442.84</u>	<u>23,974.07</u>	<u>19,500.00</u>	<u>13,767.99</u>	<u>19,500.00</u>	<u>20,100.00</u>	<u>19,500.00</u>	<u>19,500.00</u>		
<u>5-CAPITAL OUTLAY</u>											
5501-512	MACHINERY & EQUIPMENT	5,510.57	-	-	-	-	125,000.00			A/C Rec Hall	
5501-514	RECREATION EQUIPMENT	19,932.15	-	-	-	-					
<b>** CATEGORY TOTAL **</b>		<u>25,442.72</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>125,000.00</u>	<u>-</u>	<u>-</u>		
<u>6-BANK CHARGES</u>											
5501-610	BANK CHARGES	-	14.81	-	60.22	60.00					
<b>** CATEGORY TOTAL **</b>		<u>-</u>	<u>14.81</u>	<u>-</u>	<u>60.22</u>	<u>60.00</u>	<u>-</u>	<u>-</u>	<u>-</u>		
<b>** DEPARTMENT TOTAL **</b>		<u><u>534,511.84</u></u>	<u><u>568,693.29</u></u>	<u><u>610,840.00</u></u>	<u><u>498,238.27</u></u>	<u><u>603,985.00</u></u>	<u><u>735,307.00</u></u>	<u><u>603,870.00</u></u>	<u><u>605,670.00</u></u>		



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CITY OF STEPHENVILLE  
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ACCT NO#	ACCT NAME	ACTUAL 2015-2016 COMBINED	ACTUAL 2016-2017 COMBINED	BUDGET 2017-2018 COMBINED	Y-T-D ACTUAL COMBINED	PROJECTED 2017-2018 COMBINED	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>02 PARK MAINTENANCE</u>											
<u>1-PERSONNEL</u>											
5502-111	SALARIES	273,895.97	270,750.65	303,294.00	219,569.20	282,203.00	302,904.00	302,904.00	302,904.00		
5503-111	SALARIES										
5502-112	OVERTIME	4,782.89	5,380.41	5,039.00	5,141.38	9,860.00	4,913.00	4,913.00	4,913.00		
5503-112	OVERTIME										
5502-113	PART-TIME WAGES	73,008.70	29,786.00	37,290.00	13,784.80	29,330.00	24,018.00	24,018.00	24,018.00		
5503-113	PART-TIME WAGES										
5502-114	ON CALL PAY	4,440.44	5,532.28	5,200.00	4,100.00	5,100.00	5,200.00	5,200.00	5,200.00		
5502-115	INCENTIVE PAY	(22,800.00)	830.60	1,080.00	609.08	678.00	360.00	360.00	360.00		
5502-118	ONE-TIME PAY ADJUSTMENT										2,984.00
5502-121	RETIREMENT	41,109.98	40,886.20	28,948.00	20,678.47	27,225.00	20,886.00	20,886.00	21,086.00		
5503-121	RETIREMENT										
5502-122	SOCIAL SECURITY	26,963.48	23,626.79	26,921.00	19,172.71	25,937.00	25,810.00	25,810.00	26,038.00		
5503-122	SOCIAL SECURITY										
5502-123	WORKER'S COMPENSATION	12,277.80	12,432.59	16,688.00	16,160.00	16,160.00	12,965.00	12,965.00	13,081.00		
5503-123	WORKER'S COMPENSATION										
5502-125	GROUP INSURANCE	46,184.56	55,578.83	66,176.00	45,265.85	51,300.00	63,520.00	63,520.00	63,520.00		
5503-125	GROUP INSURANCE										
<b>** CATEGORY TOTAL **</b>		<b>459,863.82</b>	<b>444,804.35</b>	<b>490,636.00</b>	<b>344,481.49</b>	<b>447,793.00</b>	<b>460,576.00</b>	<b>460,576.00</b>	<b>464,104.00</b>		
<u>2-CONTRACTUAL</u>											
5502-212	COMMUNICATIONS	2,371.98	2,179.30	2,220.00	2,032.58	2,255.00	2,220.00	2,220.00	2,220.00		
5503-212	COMMUNICATIONS										
5502-215	EDUCATION & SCHOOLING	1,791.52	1,517.35	1,500.00	996.08	1,500.00	1,500.00	1,390.00	1,390.00		
5502-224	OTHER INSURANCE	9,540.93	9,934.85	9,420.00	10,242.25	10,242.00	9,420.00	11,306.00	11,306.00		
5503-224	INSURANCE										
5502-231	EQUIPMENT RENTAL	941.00	919.77	1,090.00	675.20	799.00	1,090.00	799.00	799.00		
5503-231	RENTAL										
5502-251	UTILITIES	112,713.42	110,321.58	95,000.00	78,623.96	104,000.00	95,000.00	95,000.00	95,000.00		
5503-251	UTILITIES										
5502-252	DUES & SUBSCRIPTIONS							992.00	992.00		
5502-253	PROFESSIONAL SERVICES	35,990.01	29,897.04	30,000.00	26,136.30	31,364.00	82,000.00	82,000.00	82,000.00	BRT Phase 1 & 2 mowing	
5502-254	SPECIAL SERVICES	158.91	26,200.00	16,000.00	13,362.16	16,000.00	16,000.00	16,000.00	16,000.00		
5503-254	SPECIAL SERVICES										
5502-255	DAMAGE CLAIMS	-	794.80	-	-	-					
5502-255.000H	HAIL DAMAGE CLAIMS	500.00	-	-	-	-					
5502-260	PEST CONTROL	426.00	426.00	300.00	335.00	402.00	300.00	300.00	300.00		
5502-265	MAINTENANCE REIMBURSEMENT	-	(7,725.00)	-	(7,800.00)	(7,800.00)		(6,700.00)	(6,700.00)		
<b>** CATEGORY TOTAL **</b>		<b>164,433.77</b>	<b>174,465.69</b>	<b>155,530.00</b>	<b>124,603.53</b>	<b>158,762.00</b>	<b>207,530.00</b>	<b>203,307.00</b>	<b>203,307.00</b>		

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<u>02 PARK MAINTENANCE</u>											
<u>3-GENERAL SERVICES</u>											
5502-311	AGRICUTURAL & CHEMICAL	9,349.93	3,489.14	6,000.00	9.99	6,000.00	6,000.00	6,000.00	6,000.00		
5502-311.000B	ATHLETIC FIELD CHEMICALS	-	6,599.29	5,000.00	4,411.79	5,000.00	5,000.00	5,000.00	5,000.00		
5502-316	WEARING APPAREL	2,412.91	2,127.71	2,450.00	1,944.49	2,100.00	2,400.00	2,400.00	2,400.00		
5503-316	WEARING APPAREL										
5502-318	SMALL TOOLS	2,336.66	1,721.85	2,250.00	1,162.06	2,250.00	2,250.00	1,800.00	1,800.00		
5503-318	SMALL TOOLS										
5502-321	JANITORIAL SUPPLIES	5,031.81	1,764.18	3,500.00	2,861.97	3,000.00	3,500.00	3,000.00	3,000.00		
5502-323	GAS & OIL	13,712.35	13,419.42	17,500.00	10,953.61	14,639.00	17,500.00	15,000.00	15,000.00		
5503-323	GAS & OIL										
5502-332	OPERATING SUPPLIES	2,967.17	2,164.28	3,250.00	1,730.74	2,500.00	3,250.00	2,500.00	2,500.00		
5503-332	OPERATING SUPPLIES										
<b>** CATEGORY TOTAL **</b>		<b>35,810.83</b>	<b>31,285.87</b>	<b>39,950.00</b>	<b>23,074.65</b>	<b>35,489.00</b>	<b>39,900.00</b>	<b>35,700.00</b>	<b>35,700.00</b>		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5502-411	VEHICLE MAINTENANCE	1,906.29	3,059.63	4,050.00	5,258.67	6,402.00	4,050.00	5,250.00	5,250.00		
5502-411.0006	'05 3/4 CHEVY PICK-UP										
5502-411.0093	2003 CHEVY 3/4 PICK UP										
5502-411.0100	2006 CHEVY 3/4 PICKUP										
5502-411.0101	2007 CHEVY SILVERADO 1/2 TON										
5502-411.0102	2008 CHEVY 3/4 TON P/UP										
5502-411.0103	09 FORD F-250 3/4 TON PICKUP										
5502-411.0105	2012 FORD 1/2 TON										
5502-411.0106	2013 FORD F-250 3/4 TON										
5503-411	VEHICLE MAINTENANCE										
5503-411.0008	2002 NH T-40 TRACTOR										
5503-411.0115	2009 FORD F-150 1/2 TON PICKUP										
5503-411.0116	2014 FORD F-250 3/4 TON TRUCK										
5502-412	MACHINERY MAINTENANCE	5,453.96	8,510.02	5,950.00	6,891.61	7,466.00	7,950.00	5,050.00	5,050.00		
5502-412.0007	MOWERS										
5502-412.0013	UTILITY VEHICLES (3)										
5502-412.0104	JOHN DEERE TX TURF GATOR (2)										
5502-412.0202	2012 KUBOTA TRACTOR										
5503-412	2007 SCAG MOWER										
5502-414	OTHER EQUIPMENT MAINTENANCE	2,603.19	4,353.81	2,500.00	1,829.07	2,300.00	2,500.00	2,200.00	2,200.00		
5503-414	EQUIPMENT MAINTENANCE										
5502-421	BUILDING MAINTENANCE	5,753.47	6,330.22	5,500.00	5,241.08	5,500.00	5,500.00	5,500.00	5,500.00		
5503-421	BUILDING MAINTENANCE										
5502-425	CEMETERY MAINTENANCE	5,520.60	12,169.65	5,000.00	1,016.01	5,000.00	5,000.00	5,000.00	5,000.00		
5503-425	CEMETERY MAINTENANCE										
5502-426	LIGHT SYSTEM MAINTENANCE	12,685.20	15,087.07	10,000.00	3,877.01	10,000.00	10,000.00	10,000.00	10,000.00		
5502-427	PARK MAINTENANCE	57,784.46	97,349.89	89,690.00	54,546.54	89,690.00	44,500.00	34,500.00	34,500.00	Picnic Tables & Trash Receptacles, Inclusion Swings & Pour in Place Surfacing-Jaycee park	
5502-427.0325	PARK MAINTENANCE-PARKLAND DED	-	1,270.20	-	356.33	356.00					
5502-425	BOSQUE RIVER TRAIL MAINTENANCE										
5502-428	BOSQUE RIVER TRAIL MAINTENANCE	995.73	3,100.96	41,056.00	7,226.66	41,056.00	2,500.00	2,500.00	2,500.00		
<b>** CATEGORY TOTAL **</b>		<b>92,702.90</b>	<b>151,231.45</b>	<b>163,746.00</b>	<b>86,242.98</b>	<b>167,770.00</b>	<b>82,000.00</b>	<b>70,000.00</b>	<b>70,000.00</b>		

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<u>02 PARK MAINTENANCE</u>											
<u>5-CAPITAL OUTLAY</u>											
5502-514	OTHER EQUIPMENT	-	14,948.16	15,000.00	14,985.76	14,986.00					
										Bosque River Bank Erosion, Resurface basketball cours at city park, 7 Shade structures over bleachers, Graham & Washington trail head landscaping	
5502-527	PARK IMPROVEMENTS	287,375.00	8,445.50	32,500.00	15,156.00	32,500.00	122,000.00		110,000.00		
5502-527.0325	PARKLAND DEDICATION IMPROVEMEN	-	21,198.00	80,000.00	45,593.56	80,000.00	30,000.00		-	BRT Phase II Park on Collin	
5502-528	CEMETERY IMPROVEMENTS	-	-	25,000.00	-	-		25,000.00	25,000.00	carryover	
5503-527	CEMETERY IMPROVEMENTS										
<b>** CATEGORY TOTAL **</b>		<u>287,375.00</u>	<u>44,591.66</u>	<u>152,500.00</u>	<u>75,735.32</u>	<u>127,486.00</u>	<u>152,000.00</u>	<u>25,000.00</u>	<u>135,000.00</u>		
<b>** DEPARTMENT TOTAL **</b>		<u>1,040,186.32</u>	<u>846,379.02</u>	<u>1,002,362.00</u>	<u>654,137.97</u>	<u>937,300.00</u>	<u>942,006.00</u>	<u>794,583.00</u>	<u>908,111.00</u>		

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PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<b>04 LIBRARY</b>											
<b>1-PERSONNEL</b>											
5504-111	SALARIES	96,619.97	102,194.09	129,385.00	104,364.81	129,235.00	132,654.00	132,654.00	132,654.00		
5504-113	PART-TIME WAGES	27,461.39	14,720.41	-	-	-	-	-	-		
5504-117	SICK TIME BUY BACK						1,100.00	1,100.00	1,100.00		
5504-118	ONE-TIME PAY ADJUSTMENT									1,311.00	
5504-121	RETIREMENT	13,972.86	14,776.62	11,457.00	9,516.73	11,253.00	8,914.00	8,914.00	9,001.00		
5504-122	SOCIAL SECURITY	9,286.15	8,806.24	9,898.00	8,203.37	10,080.00	10,232.00	10,232.00	10,332.00		
5504-123	WORKER'S COMPENSATION	424.04	537.03	698.00	677.00	677.00	623.00	623.00	628.00		
5504-125	GROUP INSURANCE	17,707.01	22,486.92	33,088.00	25,924.66	31,006.00	31,760.00	31,760.00	31,760.00		
<b>** CATEGORY TOTAL **</b>		<b>165,471.42</b>	<b>163,521.31</b>	<b>184,526.00</b>	<b>148,686.57</b>	<b>182,251.00</b>	<b>185,283.00</b>	<b>185,283.00</b>	<b>186,786.00</b>		
<b>2-CONTRACTUAL</b>											
5504-211	POSTAGE	529.62	776.81	500.00	362.19	500.00	500.00	500.00	500.00		
5504-212	COMMUNICATIONS	425.90	1,246.84	1,250.00	1,016.18	1,250.00	1,250.00	1,250.00	1,250.00		
5504-214	ADVERTISING & PUBLIC NOTICE	12.65	350.00	250.00	390.00	390.00	250.00	250.00	250.00		
5504-215	EDUCATION & SCHOOLING	-	-	500.00	551.76	552.00	500.00	500.00	500.00		
5504-224	INSURANCE	1,264.36	1,263.37	1,250.00	1,462.34	1,463.00	1,250.00	1,559.00	1,559.00		
5504-231	RENTAL	828.66	690.00	800.00	575.00	690.00	800.00	800.00	800.00		
5504-251	UTILITIES	9,904.75	11,107.99	11,000.00	7,270.08	11,000.00	11,000.00	11,000.00	11,000.00		
5504-252	DUES & SUBSCRIPTIONS	998.26	1,314.97	1,000.00	466.48	1,000.00	1,000.00	1,000.00	1,000.00		
5504-253	OUTSIDE PROFESSIONALS	-	10,450.00	-	-	-	-	-	-		
5504-254	SPECIAL SERVICES	195.86	99.95	200.00	74.85	200.00	200.00	200.00	200.00		
5504-255	SPECIAL EVENTS	2,995.82	3,766.51	2,000.00	581.36	2,000.00	2,000.00	2,000.00	2,000.00		
5504-260	PEST CONTROL	213.00	213.00	250.00	167.50	201.00	250.00	250.00	250.00		
<b>** CATEGORY TOTAL **</b>		<b>17,368.88</b>	<b>31,279.44</b>	<b>19,000.00</b>	<b>12,917.74</b>	<b>19,246.00</b>	<b>19,000.00</b>	<b>19,309.00</b>	<b>19,309.00</b>		
<b>3-GENERAL SERVICES</b>											
5504-313	BOOKS & EDUCATIONAL MATERIAL	17,873.44	27,691.83	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00		
5504-313.0001	BOOKS-FRIENDS OF THE LIBRARARY	-	2,895.98	4,272.00	2,922.53	4,272.00					
5504-314	OFFICE SUPPLIES	580.65	1,046.32	1,000.00	954.28	1,000.00	1,000.00	1,000.00	1,000.00		
5504-317	PHOTO & DUPLICATION	738.29	591.44	750.00	718.84	750.00	750.00	750.00	750.00		
5504-321	JANITORIAL SUPPLIES	1,284.14	954.87	1,500.00	601.16	1,000.00	1,500.00	1,500.00	1,500.00		
5504-332	OPERATING SUPPLIES	753.49	730.01	750.00	929.98	930.00	750.00	750.00	750.00		
5504-333	COMPUTER SUPPLIES	2,221.73	842.14	1,500.00	-	750.00	1,500.00	1,500.00	1,500.00		
5504-333.000A	ELECTRONIC SUPPLIES	-	3,900.12	3,000.00	4,056.34	4,057.00	3,000.00	3,000.00	3,000.00		
<b>** CATEGORY TOTAL **</b>		<b>23,451.74</b>	<b>38,652.71</b>	<b>30,772.00</b>	<b>28,183.13</b>	<b>30,759.00</b>	<b>26,500.00</b>	<b>26,500.00</b>	<b>26,500.00</b>		
<b>4-MACHINE &amp; EQUIPMENT MAINTENANCE</b>											
5504-414	EQUIPMENT MAINTENANCE	1,503.68	1,289.59	1,500.00	797.42	1,500.00	1,500.00	1,500.00	1,500.00		
5504-416	COMPUTER MAINTENANCE	4,903.17	4,559.84	6,000.00	4,969.80	6,000.00	6,000.00	6,000.00	6,000.00		
5504-421	BUILDING MAINTENANCE	9,486.35	13,875.50	6,000.00	4,966.15	6,000.00	6,000.00	6,000.00	6,000.00		
<b>** CATEGORY TOTAL **</b>		<b>15,893.20</b>	<b>19,724.93</b>	<b>13,500.00</b>	<b>10,733.37</b>	<b>13,500.00</b>	<b>13,500.00</b>	<b>13,500.00</b>	<b>13,500.00</b>		



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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>04 LIBRARY</u>											
<u>5-CAPITAL OUTLAY</u>											
<u>5504-516</u>	COMPUTER EQUIPMENT						9,000.00	5,000.00	5,000.00	Genealogy Software or Subscription	
** CATEGORY TOTAL **		-	-	-	-	-	9,000.00	5,000.00	5,000.00		
<u>6-BANK CHARGES</u>											
5504-610	BANK CHARGES	-	-	-	26.44	26.00					
** CATEGORY TOTAL **		-	-	-	26.44	26.00	-	-	-		
** DEPARTMENT TOTAL **		<u>222,185.24</u>	<u>253,178.39</u>	<u>247,798.00</u>	<u>200,547.25</u>	<u>245,782.00</u>	<u>253,283.00</u>	<u>249,592.00</u>	<u>251,095.00</u>		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>06 SENIOR CITIZENS</u>											
<u>1-PERSONNEL</u>											
5506-111	SALARIES	37,416.15	37,517.86	38,276.00	30,904.74	38,266.00	39,222.00	39,222.00	39,222.00		
5506-113	PART-TIME WAGES	21,141.30	21,920.00	24,883.00	18,278.12	24,175.00	25,453.00	25,453.00	25,453.00		
5506-117	SICK TIME BUY BACK						607.00	607.00	607.00		
5506-118	ONE-TIME PAY ADJUSTMENT										631.00
5506-121	RETIREMENT	5,408.71	5,424.86	5,593.00	3,411.80	4,041.00	3,241.00	3,241.00	3,272.00		
5506-122	SOCIAL SECURITY	4,143.98	4,304.37	4,831.00	3,688.68	4,623.00	4,993.00	4,993.00	5,043.00		
5506-123	WORKER'S COMPENSATION	1,593.32	1,804.93	2,705.00	2,839.00	2,839.00	2,291.00	2,291.00	2,312.00		
5506-125	GROUP INSURANCE	6,667.54	4,377.54	-	2,115.20	3,688.00	7,940.00	7,940.00	7,940.00		
** CATEGORY TOTAL **		76,371.00	75,349.56	76,288.00	61,237.54	77,632.00	83,747.00	83,747.00	84,480.00		
<u>2-CONTRACTUAL</u>											
5506-211	POSTAGE	991.60	1,228.59	1,200.00	1,162.43	1,400.00	1,200.00	1,200.00	1,200.00		
5506-212	COMMUNICATIONS	962.89	771.51	900.00	520.21	752.00	900.00	900.00	900.00		
5506-213	PRINTING	-	-	-	331.35	332.00	330.00	330.00	330.00		printing for halloween
5506-214	ADVERTISING & PUBLIC NOTICE	534.85	623.35	1,200.00	359.29	500.00	1,200.00	1,200.00	1,200.00		
5506-215	EDUCATION & SCHOOLING	-	1,029.85	200.00	-	-	200.00	200.00	200.00		
5506-224	INSURANCE	1,202.47	1,227.48	1,250.00	1,674.89	1,675.00	1,675.00	1,793.00	1,793.00		
5506-231	RENTAL	1,548.66	1,470.00	1,600.00	1,235.00	1,355.00	1,600.00	1,600.00	1,600.00		
5506-251	UTILITIES	9,004.92	9,245.73	10,000.00	6,644.02	10,000.00	10,000.00	10,000.00	10,000.00		
5506-252	DUES & SUBSCRIPTIONS	45.00	105.00	250.00	45.00	150.00	250.00	250.00	250.00		
5506-253	OUTSIDE PROFESSIONALS	5,760.00	6,300.00	7,200.00	5,100.00	7,200.00	7,200.00	7,200.00	7,200.00		
5506-253.0001	SENIOR CITIZEN DANCE	-	13,094.25	12,160.00	8,670.13	12,160.00	10,000.00	10,000.00	10,000.00		
5506-254	SPECIAL SERVICES	542.04	357.89	464.00	272.76	464.00	300.00	300.00	300.00		
5506-260	PEST & GERM CONTROL	468.00	468.00	500.00	422.50	456.00	500.00	500.00	500.00		
5506-261	CONTRACT SERVICES	6,616.80	6,251.40	4,000.00	7,104.55	7,856.00	7,200.00	7,200.00	7,200.00	Increasing instructors for classes	Yoga is 90/10 split, Tai Chi is 80/20 split
** CATEGORY TOTAL **		27,677.23	42,173.05	40,924.00	33,542.13	44,300.00	42,555.00	42,673.00	42,673.00		
<u>3-GENERAL SERVICES</u>											
5506-313	RECREATION SUPPLIES	2,554.56	3,113.41	2,725.00	2,389.67	3,061.00	7,000.00	3,225.00	3,225.00	Requested to be placed back to previous levels by senior board	
5506-314	OFFICE SUPPLIES	436.12	1,069.78	750.00	504.83	648.00	750.00	750.00	750.00		
5506-316	WEARING APPAREL				-	-	300.00	300.00	300.00	Staff would like to wear polos daily	
5506-317	PHOTO & DUPLICATION	539.36	639.55	500.00	602.54	719.00	500.00	500.00	500.00		
5506-321	JANITORIAL SUPPLIES	1,107.74	3,136.25	1,500.00	1,819.27	2,201.00	1,500.00	1,500.00	1,500.00	staff is working through utilizing less chemicals	
5506-332	OPERATING SUPPLIES	4,454.81	4,676.11	6,288.00	4,144.70	5,000.00	4,000.00	4,000.00	4,000.00		
5506-333	COMPUTER SUPPLIES	188.48	644.94	1,000.00	1,271.17	1,272.00	1,000.00	1,000.00	1,000.00		
5506-336	VENDING MACHINE SUPPLIES				62.90	100.00					
** CATEGORY TOTAL **		9,281.07	13,280.04	12,763.00	10,795.08	13,001.00	15,050.00	11,275.00	11,275.00		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5506-413	OFFICE EQUIPMENT MAINTENANCE	268.76	501.69	500.00	194.97	250.00	500.00	500.00	500.00		
5506-414	OTHER EQUIPMENT MAINTENANCE	33.01	582.77	500.00	1,088.00	1,088.00	500.00	500.00	500.00		
5506-421	BUILDING MAINTENANCE	2,166.49	2,543.84	4,945.00	3,628.44	4,945.00	2,500.00	2,500.00	2,500.00		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>06 SENIOR CITIZENS</u>											
** CATEGORY TOTAL **		<u>2,468.26</u>	<u>3,628.30</u>	<u>5,945.00</u>	<u>4,911.41</u>	<u>6,283.00</u>	<u>3,500.00</u>	<u>3,500.00</u>	<u>3,500.00</u>		
<u>5-CAPITAL OUTLAY</u>											
** DEPARTMENT TOTAL **		<u><u>115,797.56</u></u>	<u><u>134,430.95</u></u>	<u><u>135,920.00</u></u>	<u><u>110,486.16</u></u>	<u><u>141,216.00</u></u>	<u><u>144,852.00</u></u>	<u><u>141,195.00</u></u>	<u><u>141,928.00</u></u>		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>07 AQUATIC CENTER</u>											
<u>1-PERSONNEL</u>											
5507-113	PART-TIME WAGES	112,944.99	108,761.17	110,000.00	67,674.61	110,000.00	112,636.00	112,636.00	112,636.00		
5507-121	RETIREMENT				237.39	238.00					
5507-122	SOCIAL SECURITY	8,466.50	8,469.49	8,416.00	5,190.51	8,415.00	8,616.00	8,616.00	8,616.00		
5507-123	WORKERS COMPENSATION	3,094.36	3,202.05	3,903.00	4,276.00	4,276.00	3,793.00	3,793.00	3,793.00		
<b>** CATEGORY TOTAL **</b>		<b>124,505.85</b>	<b>120,432.71</b>	<b>122,319.00</b>	<b>77,378.51</b>	<b>122,929.00</b>	<b>125,045.00</b>	<b>125,045.00</b>	<b>125,045.00</b>		
<u>2-CONTRACTUAL</u>											
5507-211	POSTAGE	-	-	250.00	-	-	250.00	250.00	250.00		
5507-212	COMMUNICATIONS	1,932.45	938.30	2,000.00	771.05	882.00	2,000.00	2,000.00	2,000.00		
5507-214	ADVERTISING AND PUBLIC NOTICE	1,051.14	487.00	1,000.00	1,022.00	1,022.00	1,000.00	1,000.00	1,000.00		
5507-215	EDUCATION AND SCHOOLING	2,836.08	1,660.35	1,750.00	1,902.91	1,903.00	1,750.00	1,750.00	1,750.00		
5507-224	INSURANCE	2,685.26	2,965.25	3,000.00	3,160.51	3,161.00	3,200.00	3,423.00	3,423.00		
5507-251	UTILITIES	36,351.80	27,284.83	40,000.00	22,751.98	33,965.00	40,000.00	40,000.00	40,000.00		
5507-260	PEST AND GERM CONTROL	213.00	213.00	250.00	167.50	250.00	250.00	250.00	250.00		
5507-264	SPECIAL EVENTS				2,979.94	2,980.00					
<b>** CATEGORY TOTAL **</b>		<b>45,069.73</b>	<b>33,548.73</b>	<b>48,250.00</b>	<b>32,755.89</b>	<b>44,163.00</b>	<b>48,450.00</b>	<b>48,673.00</b>	<b>48,673.00</b>		
<u>3-GENERAL SERVICES</u>											
5507-312	CHEMICALS AND POOL SUPPLIES	16,112.60	12,775.03	10,000.00	12,247.05	14,000.00	15,000.00	15,000.00	15,000.00		
5507-313	AQUATIC SUPPLIES	2,053.34	1,680.35	1,500.00	789.04	1,500.00	1,750.00	1,500.00	1,500.00		
5507-315	CONCESSION SUPPLIES	12,453.58	10,064.67	10,909.00	11,544.64	13,500.00	10,909.00	10,909.00	10,909.00		
5507-316	WEARING APPAREL	1,890.00	6,116.22	1,750.00	1,845.59	1,846.00	1,750.00	1,750.00	1,750.00		
5507-321	JANITORIAL SUPPLIES	1,083.12	863.36	1,000.00	513.04	1,000.00	1,000.00	1,000.00	1,000.00		
5507-332	OPERATING SUPPLIES	(1,572.00)	1,110.77	2,000.00	934.07	1,500.00	2,000.00	2,000.00	2,000.00		
5507-333	COMPUTER SUPPLIES	-	96.56	-	-	-	1,000.00	1,000.00	1,000.00	replace computer and check in system	
<b>** CATEGORY TOTAL **</b>		<b>32,020.64</b>	<b>32,706.96</b>	<b>27,159.00</b>	<b>27,873.43</b>	<b>33,346.00</b>	<b>33,409.00</b>	<b>33,159.00</b>	<b>33,159.00</b>		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5507-413	OFFICE EQUIPMENT MAINTENANCE	40.57	220.57	500.00	357.92	500.00	500.00	500.00	500.00		
5507-414	OTHER EQUIPMENT MAINTENANCE	499.00	1,012.25	1,000.00	47.95	1,025.00	1,000.00	1,000.00	1,000.00		
5507-416	COMPUTER MAINTENANCE	-	1,900.00	1,000.00	-	-	1,000.00	1,000.00	1,000.00		
5507-421	BUILDING MAINTENANCE	1,382.60	1,515.42	8,850.00	14,980.28	16,000.00	8,850.00	8,850.00	8,850.00		
5507-425	SWIMMING POOL MAINTENANCE	4,364.14	12,399.60	95,293.00	44,146.02	90,439.00	53,000.00	15,000.00	15,000.00	Repaint slide/spray features S38K	
<b>** CATEGORY TOTAL **</b>		<b>6,286.31</b>	<b>17,047.84</b>	<b>106,643.00</b>	<b>59,532.17</b>	<b>107,964.00</b>	<b>64,350.00</b>	<b>26,350.00</b>	<b>26,350.00</b>		
<u>5-CAPITAL OUTLAY</u>											
5507-514	OTHER EQUIPMENT						12,000.00			Replacement of lily pads and snake	
<b>** CATEGORY TOTAL **</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,000.00</b>	<b>-</b>	<b>-</b>		
<b>** DEPARTMENT TOTAL **</b>		<b>207,882.53</b>	<b>203,736.24</b>	<b>304,371.00</b>	<b>197,540.00</b>	<b>308,402.00</b>	<b>283,254.00</b>	<b>233,227.00</b>	<b>233,227.00</b>		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016 COMBINED	ACTUAL 2016-2017 COMBINED	BUDGET 2017-2018 COMBINED	Y-T-D ACTUAL COMBINED	PROJECTED 2017-2018 COMBINED	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 FIRE &amp; EMS</u>											
<u>1-PERSONNEL</u>											
5601-111	SALARIES	1,588,402.78	1,631,659.15	1,693,865.00	1,332,045.86	1,673,861.00	2,005,748.00	1,749,608.00	1,749,608.00		
5602-111	SALARIES										
5603-111	SALARIES										
5604-111	SALARIES										
5601-112	OVERTIME	212,948.49	226,303.70	304,370.00	286,462.06	354,655.00	237,077.00	211,709.00	211,709.00		
5602-112	OVERTIME										
5603-112	OVERTIME										
5604-112	OVERTIME										
5601-113	PART TIME WAGES	1,944.00	2,018.50	1,166.00	1,034.33	1,519.00	1,627.00	1,627.00	1,627.00		
5605-113	VOLUNTEER WATER	5,381.60	-	-	-	-	-	-	-		
5601-115	INCENTIVE PAY	96,683.76	95,499.64	99,480.00	77,381.55	96,946.00	117,120.00	99,120.00	99,120.00		
5602-115	INCENTIVE PAY										
5603-115	INCENTIVE PAY										
5604-115	INCENTIVE PAY										
5601-117	SICK TIME BUY BACK						4,511.00	4,511.00	4,511.00		
5601-117	ONE-TIME PAY ADJUSTMENT									17,266.00	
5601-121	RETIREMENT	277,782.60	285,769.04	180,471.00	155,707.77	188,783.00	161,838.00	141,876.00	143,026.00		
5602-121	RETIREMENT										
5603-121	RETIREMENT										
5604-121	RETIREMENT										
5605-121	RETIREMENT										
5601-122	SOCIAL SECURITY	141,302.47	144,364.63	153,410.00	130,110.38	165,181.00	182,439.00	159,525.00	160,847.00		
5602-122	SOCIAL SECURITY										
5603-122	SOCIAL SECURITY										
5604-122	SOCIAL SECURITY										
5601-123	WORKER'S COMPENSATION	43,668.20	46,253.80	68,927.00	71,160.26	71,160.00	67,133.00	58,625.00	59,109.00		
5602-123	WORKER'S COMPENSATION										
5603-123	WORKER'S COMPENSATION										
5604-123	WORKER'S COMPENSATION										
5605-123	WORKER'S COMPENSATION										
5601-125	GROUP INSURANCE	204,484.76	241,041.78	275,988.00	208,863.84	247,965.00	305,493.00	257,853.00	257,853.00		
5602-125	GROUP INSURANCE										
5603-125	GROUP INSURANCE										
5604-125	GROUP INSURANCE										
5601-126	CAR ALLOWANCE	3,630.00	3,600.00	3,600.00	2,850.00	3,600.00	3,600.00	3,600.00	3,600.00		
<b>** CATEGORY TOTAL **</b>		<b>2,576,228.66</b>	<b>2,676,510.24</b>	<b>2,781,277.00</b>	<b>2,265,616.05</b>	<b>2,803,670.00</b>	<b>3,086,586.00</b>	<b>2,688,054.00</b>	<b>2,708,276.00</b>		
<u>2-CONTRACTUAL</u>											
5601-211	POSTAGE	163.92	137.92	300.00	244.77	300.00	250.00	250.00	250.00		
5602-211	POSTAGE										
5601-212	COMMUNICATIONS	10,235.25	10,420.70	10,700.00	8,754.94	10,516.00	10,632.00	10,632.00	10,632.00		
5602-212	COMMUNICATIONS										
5603-212	COMMUNICAITONS										
5604-212	COMMUNICATIONS										
5601-214	ADVERTISING	-	516.45	-	-	-	-	-	-		
5601-215	TRAINING & EDUCATION	24,948.79	25,081.60	25,000.00	20,611.51	26,200.00	32,790.00	26,000.00	26,000.00	2 40' shipping containers for training	
5602-215	TRAINING & EDUCATION										
5603-215	TRAINING & EDUCATION										
5605-215	TRAINING & EDUCATION										
5601-215.0001	TRAINING & EDUCATION-EMS	11,609.58	11,687.47	15,007.00	13,975.09	15,007.00	14,400.00	14,400.00	14,400.00	Stop the Bleed training kits	
5604-215	TRAINING & EDUCATION										
5601-224	INSURANCE	20,160.82	20,761.04	22,050.00	20,643.80	20,644.00	23,370.00	21,785.00	21,785.00		
5602-224	INSURANCE										
5603-224	INSURANCE										

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<u>01 FIRE &amp; EMS</u>											
5604-224	INSURANCE										
5605-224	OTHER INSURANCE										
5601-231	RENTAL	2,184.66	1,320.00	3,096.00	1,100.00	1,320.00	800.00	800.00	800.00		
5601-251	UTILITIES	26,080.45	25,334.17	21,000.00	18,828.56	23,143.00	21,000.00	21,000.00	21,000.00		
5605-251	UTILITIES										
5601-252	DUES & SUBSCRIPTIONS	1,563.84	1,284.50	3,100.00	1,314.95	2,567.00	3,265.00	3,265.00	3,265.00		
5602-252	DUES & SUBSCRIPTIONS										
5603-252	DUES & SUBSCRIPTIONS										
5605-252	DUES & SUBSCRIPTIONS										
5601-252.0001	DUES & SUBSCRIPTIONS-EMS	509.99	753.40	500.00	120.00	1,100.00	1,000.00	1,000.00	1,000.00		
5604-252	DUES & SUBSCRIPTIONS										
5601-253	OUTSIDE PROFESSIONALS	6,213.07	5,002.04	200.00	-	200.00	14,615.00	200.00	14,615.00	IAFF physicals	
5601-253.0001	OUTSIDE PROFESSIONALS-EMS	9,427.92	9,364.18	14,600.00	13,922.35	16,540.00	15,127.00	15,127.00	15,127.00		
5604-253	OUTSIDE PROFESSIONALS										
5601-254	SPECIAL SERVICES	3,922.89	-	4,000.00	89.79	500.00	2,000.00	2,000.00	2,000.00		
5601-255	DAMAGE CLAIMS	2,330.12	975.00	-	-	-	-	-	-		
5602-255.000T	TORNADO DAMAGE CLAIMS	2,525.00	-	-	-	-	-	-	-		
5601-258	STATE FEES	3,617.80	2,446.57	3,210.00	3,840.50	3,867.00	3,160.00	3,160.00	3,160.00		
5602-258	STATE FEES										
5603-258	STATE FEES										
5601-258.0001	STATE FEES	2,392.65	1,848.60	2,650.00	1,052.32	2,053.00	2,700.00	2,100.00	2,100.00		
5604-258	STATE FEES										
5601-259	FIRE DEPLOYMENT COSTS	-	3,881.66	-	9,956.42	15,000.00	-	-	-		
5603-259	FIRE DEPLOYMENT COSTS										
5601-260	PEST CONTROL	426.00	426.00	560.00	335.00	402.00	500.00	500.00	500.00		
5601-261	OTHER CONTRACTUAL SERVICES	500.00	5,365.49	5,500.00	4,629.40	5,500.00	5,500.00	5,500.00	5,500.00		
5605-260	VOLUNTEER WATER										
5602-261	OTHER CONTRACTUAL SERVICES										
5601-266	FIRE EQUIPMENT PURCHASE	-	-	-	418.69	-	-	-	-		
<b>** CATEGORY TOTAL **</b>		<b>128,812.75</b>	<b>126,606.79</b>	<b>131,473.00</b>	<b>119,838.09</b>	<b>144,859.00</b>	<b>151,109.00</b>	<b>127,719.00</b>	<b>142,134.00</b>		
<u>3-GENERAL SERVICES</u>											
5601-311	TACTICAL MEDIC SUPPLIES						10,000.00		-	Tactical Medic Program	
5601-312	AMBULANCE SUPPLIES	53,847.97	59,845.61	60,000.00	46,605.99	60,000.00	60,000.00	60,000.00	60,000.00		
5604-312	AMBULANCE SUPPLIES										
5601-313	BOOKS & EDUCATIONAL MATERIAL	86.56	1,128.77	860.00	1,374.19	1,376.00	1,120.00	1,120.00	1,120.00		
5602-313	BOOKS & EDUCATIONAL MATERIAL										
5603-313	BOOKS & EDUCATIONAL MATERIAL										
5601-314	OFFICE SUPPLIES	1,085.75	677.61	2,250.00	396.06	1,150.00	2,250.00	1,500.00	1,500.00		
5602-314	OFFICE SUPPLIES										
5603-314	OFFICE SUPPLIES										
5604-314	OFFICE SUPPLIES										
5601-316	WEARING APPAREL	26,988.73	32,617.59	40,100.00	28,249.98	39,962.00	41,100.00	41,100.00	41,100.00		
5602-316	WEARING APPAREL										
5603-316	WEARING APPAREL										
5604-316	WEARING APPAREL										
5605-316	WEARING APPAREL										
5601-317	PHOTO & DUPLICATION	350.85	317.50	200.00	527.85	550.00	200.00	200.00	200.00		
5602-317	PHOTO & DUPLICATION										
5601-318	SMALL TOOLS	7,042.10	20,391.23	16,800.00	11,243.15	16,937.00	29,050.00	16,800.00	21,450.00	Confined space rescue equipment, Ground Monitor nozzle	
5602-318	SMALL TOOLS										
5603-318	SMALL TOOLS										
5605-318	SMALL TOOLS										

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<u>01 FIRE &amp; EMS</u>											
5601-318.0001	SMALL TOOLS-EMS	2,325.87	6,050.32	4,537.00	4,248.42	4,537.00	5,700.00	5,700.00	5,700.00		
5604-318	SMALL TOOLS										
5601-321	JANITORIAL SUPPLIES	4,908.93	3,289.64	4,000.00	2,104.38	3,200.00	4,000.00	4,000.00	4,000.00		
5601-323	GAS & OIL	13,767.02	13,300.94	16,875.00	10,343.63	14,111.00	17,175.00	14,000.00	14,000.00		
5602-323	GAS & OIL										
5603-323	GAS & OIL										
5604-323	GAS & OIL										
5601.323.0001	GAS & OIL-EMS	8,709.52	11,142.51	13,200.00	10,409.82	13,200.00	13,200.00	13,200.00	13,200.00		
5601-332	OPERATING SUPPLIES	2,464.35	2,109.70	3,800.00	1,807.70	2,505.00	8,255.00	2,505.00	2,505.00	Exercise equipment	
5602-332	OPERATING SUPPLIES										
5603-332	OPERATING SUPPLIES										
5604-332	OPERATING SUPPLIES										
5605-332	OPERATING SUPPLIES										
5601-333	COMPUTER SUPPLIES	3,515.19	3,327.20	3,000.00	2,224.24	2,905.00	3,000.00	3,000.00	3,000.00		
5602-333	COMPUTER SUPPLIES										
5603-333	COMPUTER SUPPLIES										
5604-333	COMPUTER SUPPLIES										
<b>** CATEGORY TOTAL **</b>		<b>125,092.84</b>	<b>154,198.62</b>	<b>165,622.00</b>	<b>119,535.41</b>	<b>160,433.00</b>	<b>195,050.00</b>	<b>163,125.00</b>	<b>167,775.00</b>		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5601-411	VEHICLE MAINTENANCE	21,883.10	25,390.26	25,000.00	17,552.35	21,489.00	26,500.00	22,117.00	22,117.00	\$1,500 has been included to replace the leaking camper top on this truck.	
5602-411	VEHICLE MAINTENANCE										
5601-411.0196	2005 CHEVY TAHOE										
5602-411.0320	2003 CHEVY P/U										
5602-411.0340	2008 DODGE QUAD CAB PICK UP										
5602-411.0341	2012 CHEVY TAHOE										
5603-411	VEHICLE MAINTENANCE										
5603-411.0321	'00 CHEV C-70 TRUCK										
5603-411.0322	'81 CHEV C-60 TRUCK										
5603-411.0324	'96 GMC RESCUE TRUCK										
5603-411.0326	'90 CHEV C-70 TRUCK										
5603-411.0331	2016 E-ONE FIRE TRUCK										
5603-411.0332	'97 SUTPHEN PUMPER										
5603-411.0333	'93 E-ONE H-160 TRUCK										
5603-411.0334	2012 E-ONE PUMPER TRUCK										
5603-411.0335	'97 SUTPHEN MT										
5603-411.0366	2014 FORD F-550 TRUCK										
5601-411.0001	VEHICLE MAINTENANCE-EMS	6,413.32	1,830.85	6,250.00	7,977.61	8,600.00	6,250.00	6,250.00	6,250.00		
5604-411	VEHICLE MAINTENANCE										
5604-411.0327	'08 FORD E-450 AMBULANCE										
5604-411.0328	'05 FORD E-450 AMBULANCE										
5604-411.0329	2012 FORD E-450 AMBULANCE										
5604-411.0330	2015 FORD E-450 AMBULANCE										
5601-412	MACHINERY MAINTENANCE				479.93	1,750.00	8,000.00	4,000.00	4,000.00		
5603-412	MACHINERY MAINTENANCE	757.60	7,580.07	8,030.00							
5604-412.0001	2016 POLARIS RANGER 6X6										
5601-413	OFFICE EQUIPMENT MAINTENANCE	2,356.00	2,356.00	3,000.00	2,716.00	3,000.00	3,000.00	3,000.00	3,000.00		
5601-414	OTHER EQUIPMENT MAINTENANCE	4,807.03	4,301.09	5,230.00	4,297.77	6,202.00	5,230.00	5,230.00	5,230.00		
5602-414	OTHER EQUIPMENT MAINTENANCE										
5603-414	OTHER EQUIPMENT MAINTENANCE										
5604-414	OTHER EQUIPMENT MAINTENANCE										
5605-414	OTHER EQUIPMENT MAINTENANCE										
5601-416	COMPUTER EQUIPMENT	-	218.93	7,000.00	6,143.82	7,000.00	7,000.00	7,000.00	7,000.00		

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<u>01 FIRE &amp; EMS</u>											
5601-421	BUILDING MAINTENANCE	16,103.15	26,579.23	10,000.00	14,201.63	14,500.00	29,500.00	24,500.00	29,500.00	\$14,500 is added to paint interior of Station 1 and repair staiwell ceiling, Storage Racks for FS #1	
5605-421	BUILDING MAINTENANCE										
<b>** CATEGORY TOTAL **</b>		<b>52,320.20</b>	<b>68,256.43</b>	<b>64,510.00</b>	<b>53,369.11</b>	<b>62,541.00</b>	<b>85,480.00</b>	<b>72,097.00</b>	<b>77,097.00</b>		
<u>5-CAPITAL OUTLAY</u>											
5601-511		449,833.00	-	-	-	-	-	-	-		
5603-511	VEHICLES										
5601-511.0001	VEHICLES-EMS	-	14,572.26	16,763.00	-	16,763.00	45,000.00	-	-	Finance Ambulance	
5604-511	VEHICLES										
5601-514	OTHER EQUIPMENT	195,357.79	-	7,045.00	7,654.97	7,655.00	50,675.00	21,275.00	32,275.00	Replacement of outdated SCBA bottles, Computer Controlled Accountability System, Enclosed trailer, Rescue jacks	
5603-514	OTHER EQUIPMENT										
5601-514.0001	OTHER EQUIPMENT-EMS	-	36,671.96	-	-	-	-	-	-		
5604-514	OTHER EQUIPMENT										
<b>** CATEGORY TOTAL **</b>		<b>645,190.79</b>	<b>51,244.22</b>	<b>23,808.00</b>	<b>7,654.97</b>	<b>24,418.00</b>	<b>95,675.00</b>	<b>21,275.00</b>	<b>32,275.00</b>		
<u>6-BANK CHARGES</u>											
5601-610	BANK CHARGES	-	36.88	-	107.94	125.00	-	-	-		
<b>** CATEGORY TOTAL **</b>		<b>-</b>	<b>36.88</b>	<b>-</b>	<b>107.94</b>	<b>125.00</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<u>7-DEBT SERVICE</u>											
5601-750	LEASE PRINCIPAL	30,584.06	30,584.06	30,585.00	30,584.06	30,585.00	30,585.00	115,896.00	115,896.00		
5604-750	LEASE PYMT-2015 FORD AMBULANCE										
5601-750.0001	LEASE PAYMENTS-EMS	-	-	93,890.00	93,889.58						
5603-750	LEASE 2016 E-PUMPER					93,890.00	93,890.00				
5601-755	LEASE INTEREST							8,579.00	8,579.00		
<b>** CATEGORY TOTAL **</b>		<b>30,584.06</b>	<b>30,584.06</b>	<b>124,475.00</b>	<b>124,473.64</b>	<b>124,475.00</b>	<b>124,475.00</b>	<b>124,475.00</b>	<b>124,475.00</b>		
<b>** DEPARTMENT TOTAL **</b>		<b>3,558,229.30</b>	<b>3,107,437.24</b>	<b>3,291,165.00</b>	<b>2,690,595.21</b>	<b>3,320,521.00</b>	<b>3,738,375.00</b>	<b>3,196,745.00</b>	<b>3,252,032.00</b>		



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<u>01 POLICE</u>											
<u>1-PERSONNEL</u>											
5701-111	SALARIES	2,525,256.61	2,582,665.06	2,822,404.00	2,188,864.65	2,732,011.00	3,285,740.00	2,993,772.00	2,993,772.00		
5702-111	SALARIES										
5703-111	SALARIES										
5704-111	SALARIES										
5705-111	SALARIES										
5706-111	SALARIES										
5707-111	SALARIES										
5708-111	SALARIES										
5701-112	OVERTIME	218,271.24	291,034.76	255,952.00	224,102.01	272,401.00	318,769.00	262,969.00	262,969.00		
5702-112	OVERTIME										
5703-112	OVERTIME										
5704-112	OVERTIME										
5705-112	OVERTIME										
5706-112	OVER TIME										
5707-112	OVERTIME										
5708-112	OVERTIME										
5701-113	PART-TIME WAGES	17,911.40	20,156.65	24,787.00	12,964.63	19,466.00	8,792.00	8,792.00	8,792.00		
5704-113	PART-TIME WAGES										
5709-113	PART TIME WAGES										
5701-114	ON CALL PAY	24,918.36	31,832.96	26,000.00	19,285.73	24,486.00	32,240.00	26,000.00	26,000.00		
5702-114	ON CALL PAY										
5703-114	ON CALL										
5705-114	ON CALL PAY										
5701-115	INCENTIVE PAY	42,630.78	46,071.07	50,760.00	38,244.12	48,076.00	59,880.00	54,480.00	54,480.00		
5702-115	INCENTIVE PAY										
5703-115	INCENTIVE PAY										
5704-115	INCENTIVE PAY										
5705-115	INCENTIVE PAY										
5706-115	INCENTIVE PAY										
5707-115	INCENTIVE PAY										
5708-115	INCENTIVE PAY										
5701-116	SHIFT DIFFERENTIAL	19,708.38	20,248.88	24,400.00	15,707.36	19,738.00	24,400.00	21,900.00	21,900.00		
5702-116	SHIFT DIFFERENTIAL										
5703-116	SHIFT DIFFERENTIAL										
5701-117	SICK TIME BUY BACK						14,931.00	14,931.00	14,931.00		
5701-118	ONE-TIME PAY ADJUSTMENT								29,670.00		
5701-121	RETIREMENT	417,810.75	431,365.27	284,010.00	228,881.84	273,660.00	250,466.00	226,105.00	228,074.00		
5702-121	RETIREMENT										
5703-121	RETIREMENT										
5704-121	RETIREMENT										
5705-121	RETIREMENT										
5706-121	RETIREMENT										
5707-121	RETIREMENT										
5708-121	RETIREMENT										
5701-122	SOCIAL SECURITY	211,118.46	220,248.83	246,138.00	192,372.28	238,980.00	288,155.00	260,195.00	262,462.00		
5702-122	SOCIAL SECURITY										
5703-122	SOCIAL SECURITY										
5704-122	SOCIAL SECURITY										
5705-122	SOCIAL SECURITY										
5706-122	SOCIAL SECURITY										
5707-122	SOCIAL SECURITY										
5708-122	SOCIAL SECURITY										
5709-122	SOCIAL SECURITY										
5701-123	WORKER'S COMPENSATION	62,070.68	81,118.57	114,804.00	110,280.00	110,280.00	114,834.00	102,569.00	103,465.00		

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<u>01 POLICE</u>											
5702-123	WORKER'S COMPENSATION										
5703-123	WORKER'S COMPENSATION										
5704-123	WORKER'S COMPENSATION										
5705-123	WORKER'S COMPENSATION										
5706-123	WORKER'S COMPENSATION										
5707-123	WORKER'S COMPENSATION										
5708-123	WORKER'S COMPENSATION										
5709-123	WORKER'S COMPENSATION										
5701-125	GROUP INSURANCE	349,363.72	400,822.96	478,388.00	362,789.81	437,831.00	516,838.00	469,198.00	469,198.00		
5702-125	GROUP INSURANCE										
5703-125	GROUP INSURANCE										
5704-125	GROUP INSURANCE										
5705-125	GROUP INSURANCE										
5706-125	GROUP INSURANCE										
5707-125	GROUP INSURANCE										
5708-125	GROUP INSURANCE										
5701-126	CAR ALLOWANCE	3,630.00	3,600.00	3,600.00	2,850.00	3,600.00	7,200.00	3,600.00	3,600.00	increase requested	
5701-128	CLOTHING ALLOWANCE	-	7,725.00	9,600.00	5,750.00	7,200.00	7,200.00	7,200.00	7,200.00		
5704-128	CLOTHING ALLOWANCE										
5705-128	CLOTHING ALLOWANCE										
5706-128	CLOTHING ALLOWANCE										
5708-128	CLOTHING ALLOWANCE										
5702-111.0005	SALARY SAVINGS	-	-	(152,936.00)	-	-					
<b>** CATEGORY TOTAL **</b>		<b>3,892,690.38</b>	<b>4,136,890.01</b>	<b>4,187,907.00</b>	<b>3,402,092.43</b>	<b>4,187,729.00</b>	<b>4,929,445.00</b>	<b>4,451,711.00</b>	<b>4,486,513.00</b>		
<u>2-CONTRACTUAL</u>											
5701-211	POSTAGE	2,035.99	1,733.20	1,500.00	1,628.46	1,952.00	1,500.00	1,500.00	1,500.00		
5704-211	POSTAGE										
5701-212	COMMUNICATIONS	36,618.36	37,057.64	36,520.00	33,171.31	40,048.00	39,000.00	39,000.00	39,000.00		
5702-212	COMMUNICATIONS										
5703-212	COMMUNICATIONS										
5704-212	COMMUNICATIONS										
5705-212	COMMUNICATIONS										
5706-212	COMMUNICATIONS										
5707-212	COMMUNICATIONS										
5708-212	COMMUNICATIONS										
5709-212	COMMUNICATIONS										
5701-213	PRINTING	509.23	280.77	375.00	45.00	100.00	375.00	100.00	100.00		
5704-213	PRINTING										
5705-213	PRINTING										
5701-215	EDUCATION & SCHOOLING	94,686.74	81,068.56	85,000.00	49,045.87	85,000.00	90,000.00	85,000.00	85,000.00		
5702-215	EDUCATION & SCHOOLING										
5703-215	EDUCATION & SCHOOLING										
5704-215	EDUCATION & SCHOOLING										
5705-215	EDUCATION & SCHOOLING										
5706-215	EDUCATION & SCHOOLING										
5707-215	EDUCATION & SCHOOLING										
5708-215	EDUCATION & SCHOOLING										
5701-216	INVESTIGATIVE TRAVEL EXPENSE	6,369.98	2,648.95	3,000.00	2,078.17	2,700.00	3,000.00	3,000.00	3,000.00		
5705-216	INVESTIGATIVE TRAVEL EXPENSE										
5706-216	INVESTIGATIVE TRAVEL										
5708-216	INVESTIGATIVE TRAVEL EXPENSE										
5701-224	INSURANCE	44,359.20	44,385.02	43,315.00	44,126.87	44,127.00	43,315.00	48,050.00	48,050.00		
5702-224	INSURANCE										
5703-224	INSURANCE										

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ACCT NO#	ACCT NAME	ACTUAL 2015-2016 COMBINED	ACTUAL 2016-2017 COMBINED	BUDGET 2017-2018 COMBINED	Y-T-D ACTUAL COMBINED	PROJECTED 2017-2018 COMBINED	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 POLICE</u>											
5704-224	INSURANCE										
5705-224	INSURANCE										
5706-224	INSURANCE										
5707-224	INSURANCE										
5708-224	INSURANCE										
5709-224	INSURANCE										
5701-225	INTER-AGENCY AGREEMENT	7,641.97	6,710.60	10,000.00	5,016.66	7,500.00	10,000.00	10,000.00	10,000.00		
5701-231	RENTAL	18,985.85	18,995.68	20,500.00	10,364.48	13,500.00	36,500.00	36,500.00	36,500.00		
5705-231	RENTAL										
5709-231	RENTAL										
5701-251	UTILITIES	24,984.38	24,696.27	20,000.00	16,984.21	20,948.00	20,000.00	20,000.00	20,000.00		
5709-251	UTILITIES										
5701-252	DUES & SUBSCRIPTIONS	1,733.24	1,256.00	2,455.00	716.00	1,530.00	2,455.00	1,530.00	1,530.00		
5703-252	DUES & SUBSCRIPTIONS										
5705-252	DUES & SUBSCRIPTIONS										
5706-252	DUES & SUBSCRIPTIONS										
5707-252	DUES AND SUBSCRIPTIONS										
5708-252	DUES & SUBSCRIPTIONS										
5701-253	OUTSIDE PROFESSIONALS	29,829.97	37,434.83	32,100.00	38,205.98	40,313.00	32,900.00	32,900.00	32,900.00		
5702-253	OUTSIDE PROFESSIONAL										
5703-253	OUTSIDE PROFESSIONAL										
5705-253	OUTSIDE PROFESSIONALS										
5707-253	OUTSIDE PROFESSIONALS										
5701-254	SPECIAL SERVICES	78.97	29.25	150.00	-	75.00	150.00	100.00	100.00		
5702-254	SPECIAL SERVICES										
5702-255	DAMAGE CLAIMS	630.00	85.11	-	4,810.86	4,811.00					
5708-255	DAMAGE CLAIMS										
5701-260	PEST AND GERM CONTROL	218.93	213.00	420.00	167.50	201.00	420.00	201.00	201.00		
5709-260	PEST AND GERM CONTROL										
5701-261	DRUG ENFORCEMENT	8,339.61	7,051.29	15,000.00	7,488.58	15,000.00	20,000.00	17,500.00	17,500.00		
5705-261	DRUG ENFORCEMENT										
5708-261	DRUG ENFORCEMENT										
5701-263	PRISONER CONTRACT	14,100.00	15,600.00	20,000.00	12,300.00	16,000.00	20,000.00	15,000.00	15,000.00		
5701-266	WEAPONS PURCHASING PROGRAM	-	-	-	1,891.73	-					
5705-750	LEASE-ENTERPRISE VEHICLES	21,000.00	36,866.31	7,802.00	7,801.13	7,802.00	-	-	-		
<b>** CATEGORY TOTAL **</b>		<b>312,122.42</b>	<b>316,112.48</b>	<b>298,137.00</b>	<b>235,842.81</b>	<b>301,607.00</b>	<b>319,615.00</b>	<b>310,381.00</b>	<b>310,381.00</b>		
<u>3-GENERAL SERVICES</u>											
5701-313	BOOKS & EDUCATIONAL MATERIAL	1,132.76	525.81	1,000.00	817.54	1,000.00	1,000.00	1,000.00	1,000.00		
5702-313	BOOKS & EDUCATIONAL MATERIAL										
5701-314	OFFICE SUPPLIES	4,677.89	5,364.20	6,000.00	5,378.06	6,000.00	6,000.00	6,000.00	6,000.00		
5709-314	OFFICE SUPPLIES										
5701-316	WEARING APPAREL	34,460.37	31,421.17	31,575.00	25,361.14	31,848.00	66,675.00	37,075.00	37,075.00	MC traffic unit	
5702-316	WEARING APPAREL										
5703-316	WEARING APPAREL										
5704-316	WEARING APPAREL										
5705-316	WEARING APPAREL										
5706-316	WEARING APPAREL										
5707-316	WEARING APPAREL										
5708-316	WEARING APPAREL										
5702-316.0001	BODY ARMOR			42,360.00	16,823.68	28,525.00					
5701-317	PHOTO & DUPLICATION	1,049.43	682.54	900.00	837.45	1,050.00	900.00	900.00	900.00		
5702-317	PHOTO & DUPLICATION										
5704-317	PHOTO AND DUPLICATION										
5705-317	PHOTO & DUPLICATION										

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<u>01 POLICE</u>											
5709-317	PHOTO & DUPLICATION										
5701-321	JANITORIAL SUPPLIES	3,076.47	3,023.23	2,500.00	2,251.84	2,500.00	2,500.00	2,500.00	2,500.00		
5709-321	JANITORIAL SUPPLIES										
5701-323	GAS & OIL	38,999.54	44,157.19	48,210.00	45,049.47	52,043.00	48,210.00	48,210.00	48,210.00		
5702-323	GAS & OIL										
5705-323	GAS & OIL										
5706-323	GAS & OIL										
5707-323	GAS & OIL										
5708-323	GAS & OIL										
5701-332	OPERATING SUPPLIES	37,108.47	64,628.75	35,400.00	23,615.61	32,400.00	57,090.00	38,400.00	38,400.00	MC traffic unit	
5702-332	OPERATING SUPPLIES										
5703-332	OPERATING SUPPLIES										
5704-332	OPERATING SUPPLIES										
5705-332	OPERATING SUPPLIES										
5706-332	OPERATING SUPPLIES										
5707-332	OPERATING SUPPLIES										
5708-332	OPERATING SUPPLIES										
5701-333	COMPUTER SUPPLIES	13,272.92	15,796.38	15,750.00	8,658.33	14,600.00	15,750.00	15,750.00	15,750.00		
5702-333	COMPUTER SUPPLIES										
5703-333	COMPUTER SUPPLIES										
5704-333	COMPUTER SUPPLIES										
5705-333	COMPUTER SUPPLIES										
5706-333	COMPUTER SUPPLIES										
5708-333	COMPUTER SUPPLIES										
5709-333	COMPUTER SUPPLIES										
5701-334	ANIMAL SHELTER	17,000.04	17,000.04	26,500.00	24,333.32	36,000.00	36,000.00	36,000.00	36,000.00		
5707-334	ANIMAL SHELTER										
5701-335	K-9 PROGRAM SUPPLIES	-	6,277.68	-	-	-	3,000.00	3,000.00	3,000.00		
5702-335	K-9 PROGRAM SUPPLIES										
<b>** CATEGORY TOTAL **</b>		<b>150,777.89</b>	<b>188,876.99</b>	<b>210,195.00</b>	<b>153,126.44</b>	<b>205,966.00</b>	<b>237,125.00</b>	<b>188,835.00</b>	<b>188,835.00</b>		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5701-411	VEHICLE MAINTENANCE	32,005.74	36,215.30	42,200.00	18,468.42	27,544.00	53,900.00	41,000.00	41,000.00		
5701-411.0198	2014 CHEVY CAPRICE										
5701-411.0199	POLARIS ATV										
5702-411	VEHICLE MAINTENANCE										
5702-411.0199	POLARIS ATV										
5702-411.0300	2015 CHEVY TAHOE										
5702-411.0301	2017 CHEVY TAHOE										
5702-411.0302	2017 CHEVY TAHOE										
5702-411.0303	2017 CHEVY TAHOE										
5702-411.0304	2015 CHEVY CAPRICE										
5702-411.0305	2015 CHEVY TAHOE										
5702-411.0306	2016 CHEVY TAHOE										
5702-411.0307	2016 CHEVY TAHOE										
5702-411.0308	2016 CHEVROLET TAHOE										
5702-411.0310	2017 CHEVROLET TAHOE										
5702-411.0311	2016 CHEVY TAHOE- K-9										
5705-411	MOTOR VEHICLES										
5705-411.0190	2008 DODGE QUAD CAB PICK UP										
5705-411.0191	2008 DODGE QUAD CAB PICK UP										
5705-411.0192	2008 DODGE CHARGER										
5705-411.0193	2007 DODGE CHARGER										
5705-411.0196	2013 FORD EXPEDITION										
5705-411.0197	2014 FORD F-150 4 DOOR PICK UP										

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<u>01 POLICE</u>											
5706-411.0194	2014 CHEVY CAPRICE										
5706-411.0309	2013 CHEVY TAHOE										
5707-411.0439	2015 FORD F-350 TRUCK										
5708-411	MOTOR VEHICLES										
5708-411.0196	2013 FORD EXPEDITION										
5708-411.0311	2017 CHEVY TAHOE										
5701-413	OFFICE EQUIPMENT MAINTENANCE	61,263.33	76,674.50	90,000.00	70,349.88	80,718.00	157,300.00	157,300.00	157,300.00	Computers	
5709-413	OFFICE EQUIPMENT MAINTENANCE										
5701-414	OTHER EQUIPMENT MAINTENANCE	30,048.95	1,713.79	5,000.00	1,270.00	2,000.00	5,000.00	2,500.00	2,500.00		
5702-414	OTHER EQUIPMENT MAINTENANCE										
5701-421	BUILDING MAINTENANCE		11,935.45	10,000.00	7,643.19	30,000.00	30,000.00	10,000.00	10,000.00	Electronic door locks	
5702-421	BUILDING MAINTENANCE										
5703-421	BUILDING MAINTENANCE										
5709-421	BUILDING MAINTENANCE	22,453.43									
<b>** CATEGORY TOTAL **</b>		<u>145,771.45</u>	<u>126,539.04</u>	<u>147,200.00</u>	<u>97,731.49</u>	<u>140,262.00</u>	<u>246,200.00</u>	<u>210,800.00</u>	<u>210,800.00</u>		
<u>5-CAPITAL OUTLAY</u>											
5701-511	VEHICLES	123,247.31	213,412.28	250,284.00	51,620.08	250,284.00	161,850.00		120,900.00	4 new Tahoes & 2 Motorcycles	
5702-511	VEHICLES										
5705-511	VEHICLES										
5701-514	OTHER EQUIPMENT	11,970.00	30,333.00	89,487.00	89,257.58	89,258.00	28,000.00	28,000.00	28,000.00	L-3 Storage device	
5702-514	OTHER EQUIPMENT						35,055.00			MC traffic unit	
5703-514	OTHER EQUIPMENT										
5704-514	OTHER EQUIPMENT										
5705-514	OTHER EQUIPMENT										
5701-515	K-9 PROGRAM	-	44,282.08	-	-	-					
5702-515	K-9 PROGRAM										
<b>** CATEGORY TOTAL **</b>		<u>135,217.31</u>	<u>288,027.36</u>	<u>339,771.00</u>	<u>140,877.66</u>	<u>339,542.00</u>	<u>224,905.00</u>	<u>28,000.00</u>	<u>148,900.00</u>		
<u>6-BANK CHARGES</u>											
5701-610	BANK CHARGES	-	25.01	-	23.68	24.00					
<b>** CATEGORY TOTAL **</b>		<u>-</u>	<u>25.01</u>	<u>-</u>	<u>23.68</u>	<u>24.00</u>	<u>-</u>	<u>-</u>	<u>-</u>		
<u>7-DEBT SERVICE</u>											
5701-750	LEASE PRINCIPAL						86,644.00	77,342.00	77,342.00		3 current leases
5702-750	CAPITAL LEASE PAYMENTS	-	54,784.84	34,785.00	34,784.84	34,785.00					
5701-755	LEASE INTEREST							9,064.00	9,064.00		
<b>** CATEGORY TOTAL **</b>		<u>-</u>	<u>54,784.84</u>	<u>34,785.00</u>	<u>34,784.84</u>	<u>34,785.00</u>	<u>86,644.00</u>	<u>86,406.00</u>	<u>86,406.00</u>		
<b>** DEPARTMENT TOTAL **</b>		<u><u>4,636,579.45</u></u>	<u><u>5,111,255.73</u></u>	<u><u>5,217,995.00</u></u>	<u><u>4,064,479.35</u></u>	<u><u>5,209,915.00</u></u>	<u><u>6,043,934.00</u></u>	<u><u>5,276,133.00</u></u>	<u><u>5,431,835.00</u></u>		

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<u>01 COMMUNITY DEVELOPMENT</u>											
<u>1-PERSONNEL</u>											
5801-111	SALARIES	258,126.85	296,234.39	278,968.00	222,478.01	276,121.00	314,031.00	314,031.00	314,031.00	Inspections and Code Combined	
5802-111	SALARIES										
5803-111	SALARIES										
5801-112	OVERTIME	748.85	890.86	308.00	613.56	797.00	525.00	525.00	525.00		
5802-112	OVERTIME										
5801-113	PART TIME WAGES	-	2,760.00	-	-	-	-	-	-		
5801-117	SICK TIME BUY BACK						3,423.00	3,423.00	3,423.00		
5801-118	ONE-TIME PAY ADJUSTMENT									3,133.00	
5801-121	RETIREMENT	38,089.24	44,486.78	25,262.00	20,840.80	24,743.00	21,806.00	21,806.00	22,016.00		
5802-121	RETIREMENT										
5803-121	RETIREMENT										
5801-122	SOCIAL SECURITY	18,218.30	22,541.92	21,824.00	17,915.75	22,073.00	25,027.00	25,027.00	25,268.00		
5802-122	SOCIAL SECURITY										
5803-122	SOCIAL SECURITY										
5801-123	WORKER'S COMPENSATION	1,162.64	1,905.92	2,320.00	2,199.00	2,199.00	2,142.00	2,142.00	2,164.00		
5802-123	WORKER'S COMPENSATION										
5803-123	WORKERS' COMPENSATION										
5801-125	GROUP INSURANCE	34,838.06	42,038.09	41,360.00	30,822.84	36,369.00	35,920.00	35,920.00	35,920.00		
5802-125	GROUP INSURANCE										
5803-125	GROUP INSURANCE										
5801-126	CAR ALLOWANCE	3,150.00	3,000.00	3,600.00	2,850.00	3,600.00	3,600.00	3,600.00	3,600.00		
5801-127	CELL PHONE ALLOWANCE	-	1,500.00	2,400.00	1,400.00	1,775.00	1,800.00	1,800.00	1,800.00		
5802-127	CELL PHONE ALLOWANCE										
<b>** CATEGORY TOTAL **</b>		<b>354,333.94</b>	<b>415,357.96</b>	<b>376,042.00</b>	<b>299,119.96</b>	<b>367,677.00</b>	<b>408,274.00</b>	<b>408,274.00</b>	<b>411,880.00</b>		
<u>2-CONTRACTUAL</u>											
5801-211	POSTAGE	951.47	1,343.86	2,600.00	2,059.20	2,530.00	2,000.00	2,000.00	2,000.00		
5802-211	POSTAGE										
5803-211	POSTAGE										
5801-212	COMMUNICATIONS	2,741.53	1,355.29	2,150.00	1,439.33	1,765.00	1,750.00	1,750.00	1,750.00		
5802-212	COMMUNICATIONS										
5803-212	COMMUNICATIONS										
5801-213	PRINTING	387.51	365.28	750.00	133.34	400.00	600.00	400.00	400.00		
5802-213	PRINTING										
5803-213	PRINTING										
5801-214	ADVERTISING & PUBLIC NOTICES	1,370.15	2,908.90	2,000.00	1,763.90	2,000.00	3,000.00	3,000.00	3,000.00		
5801-215	TRAINING & EDUCATION	10,006.78	9,972.31	21,450.00	17,987.65	21,450.00	13,000.00	13,185.00	13,185.00	DCA Training to Planning	
5802-215	TRAINING & EDUCATION										
5803-215	TRAINING & EDUCATION										
5801-224	INSURANCE	2,078.81	1,863.20	2,225.00	1,595.84	1,597.00	2,225.00	1,684.00	1,684.00		
5802-224	INSURANCE										
5803-224	INSURANCE										
5801-252	DUES & SUBSCRIPTIONS	463.00	665.00	1,136.00	815.00	890.00	3,000.00	2,850.00	2,850.00		
5802-252	DUES & SUBSCRIPTIONS										
5803-252	DUES & SUBSCRIPTIONS										
5801-253	OUTSIDE PROFESSIONALS	127,230.42	74,612.00	75,494.00	53,202.73	88,110.00	36,200.00	6,200.00	36,200.00	Reduce outside and change duties of staff, develop TIRZ	
5802-253	OUTSIDE PROFESSIONALS										
5803-253	OUTSIDE PROFESSIONAL										
5801-254	SPECIAL SERVICES	10,922.59	29,079.54	37,700.00	16,157.66	28,343.00	16,000.00	16,000.00	16,000.00		

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<u>01 COMMUNITY DEVELOPMENT</u>											
5802-254	SPECIAL SERVICES										
5803-254	SPECIAL SERVICES										
5802-255.000T	TORNADO DAMAGE CLAIMS	435.03	-	-	-	-					
<b>** CATEGORY TOTAL **</b>		<b>156,587.29</b>	<b>122,165.38</b>	<b>145,505.00</b>	<b>95,154.65</b>	<b>147,085.00</b>	<b>77,775.00</b>	<b>47,069.00</b>	<b>77,069.00</b>		
<u>3-GENERAL SERVICES</u>											
5801-313	BOOKS & EDUCATIONAL MATERIAL	-	168.85	1,250.00	502.58	700.00	1,000.00	1,000.00	1,000.00		
5802-313	BOOKS & EDUCATIONAL MATERIAL										
5801-314	OFFICE SUPPLIES	2,222.86	1,801.87	1,450.00	1,913.49	2,300.00	1,450.00	1,450.00	1,450.00		
5802-314	OFFICE SUPPLIES										
5803-314	OFFICE SUPPLIES										
5801-316	WEARING APPAREL	-	-	600.00	-	275.00	800.00	750.00	750.00		
5802-316	WEARING APPAREL										
5803-316	WEARING APPAREL										
5801-317	PHOTO & DUPLICATION	308.79	694.35	700.00	104.29	150.00	500.00	500.00	500.00		
5801-323	GAS & OIL	786.30	1,623.07	250.00	1,089.76	1,320.00	1,000.00	1,300.00	1,300.00		
5802-323	GAS & OIL										
5803-323	GAS & OIL										
5801-332	OPERATING SUPPLIES	4,066.14	174.96	500.00	426.58	477.00	500.00	500.00	500.00		
5802-332	OPERATING SUPPLIES										
5803-332	OPERATING SUPPLIES										
5801-333	COMPUTER SUPPLIES	1,382.90	6,589.45	4,150.00	2,563.06	2,979.00	2,000.00	2,000.00	2,000.00		
5802-333	COMPUTER SUPPLIES										
5803-333	COMPUTER SUPPLIES										
<b>** CATEGORY TOTAL **</b>		<b>8,766.99</b>	<b>11,052.55</b>	<b>8,900.00</b>	<b>6,599.76</b>	<b>8,201.00</b>	<b>7,250.00</b>	<b>7,500.00</b>	<b>7,500.00</b>		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5801-411	VEHICLE MAINTENANCE	153.00	915.64	750.00	489.20	900.00	750.00	750.00	750.00		
5802-411.0140	2008 CHEVY COLORADO										
5802-411.0141	2009 FORD RANGER										
5802-411.0142	2015 CHEVROLET COLORADO										
5803-411.0095	2005 CHEVY S10 BLAZER										
5803-411.0134	2009 FORD F150										
5803-411.0141	2005 CHEVY S10 BLAZER										
5801-413	OFFICE EQUIPMENT MAINTENANCE	10,896.91	13,600.00	6,750.00	1,532.64	3,250.00	1,000.00	1,000.00	1,000.00		
5802-413	OFFICE EQUIPMENT MAINTENANCE										
5801-414	OTHER EQUIPMENT MAINTENANCE	-	-	500.00	-	500.00	500.00	-	-		
5802-414	OTHER EQUIPMENT MAINTENANCE										
5803-414	OTHER EQUIPMENT										
5801-416	COMPUTER EQUIPMENT MAINT				4,800.00	4,800.00	8,800.00	8,800.00	8,800.00	additional module for citizen permit management	
<b>** CATEGORY TOTAL **</b>		<b>11,049.91</b>	<b>14,515.64</b>	<b>8,000.00</b>	<b>6,821.84</b>	<b>9,450.00</b>	<b>11,050.00</b>	<b>10,550.00</b>	<b>10,550.00</b>		
<u>5-CAPITAL OUTLAY</u>											
5803-511	VEHICLES	-	1,626.23	-	-	-					
5801-532	SIDEWALK IMPROVEMENTS						20,254.00		-		moved to Capital Projects
<b>** CATEGORY TOTAL **</b>		<b>-</b>	<b>1,626.23</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,254.00</b>	<b>-</b>	<b>-</b>		

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CITY OF STEPHENVILLE  
01-GENERAL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016 COMBINED	ACTUAL 2016-2017 COMBINED	BUDGET 2017-2018 COMBINED	Y-T-D ACTUAL COMBINED	PROJECTED 2017-2018 COMBINED	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<a href="#">01 COMMUNITY DEVELOPMENT</a>											
<u>6-BANK CHARGES</u>											
5801-610	BANK CHARGES	-	-	-	6.68	7.00			-		
** CATEGORY TOTAL **		-	-	-	6.68	7.00	-	-	-		
** DEPARTMENT TOTAL **		<u>530,738.13</u>	<u>564,717.76</u>	<u>538,447.00</u>	<u>407,702.89</u>	<u>532,420.00</u>	<u>524,603.00</u>	<u>473,393.00</u>	<u>506,999.00</u>		

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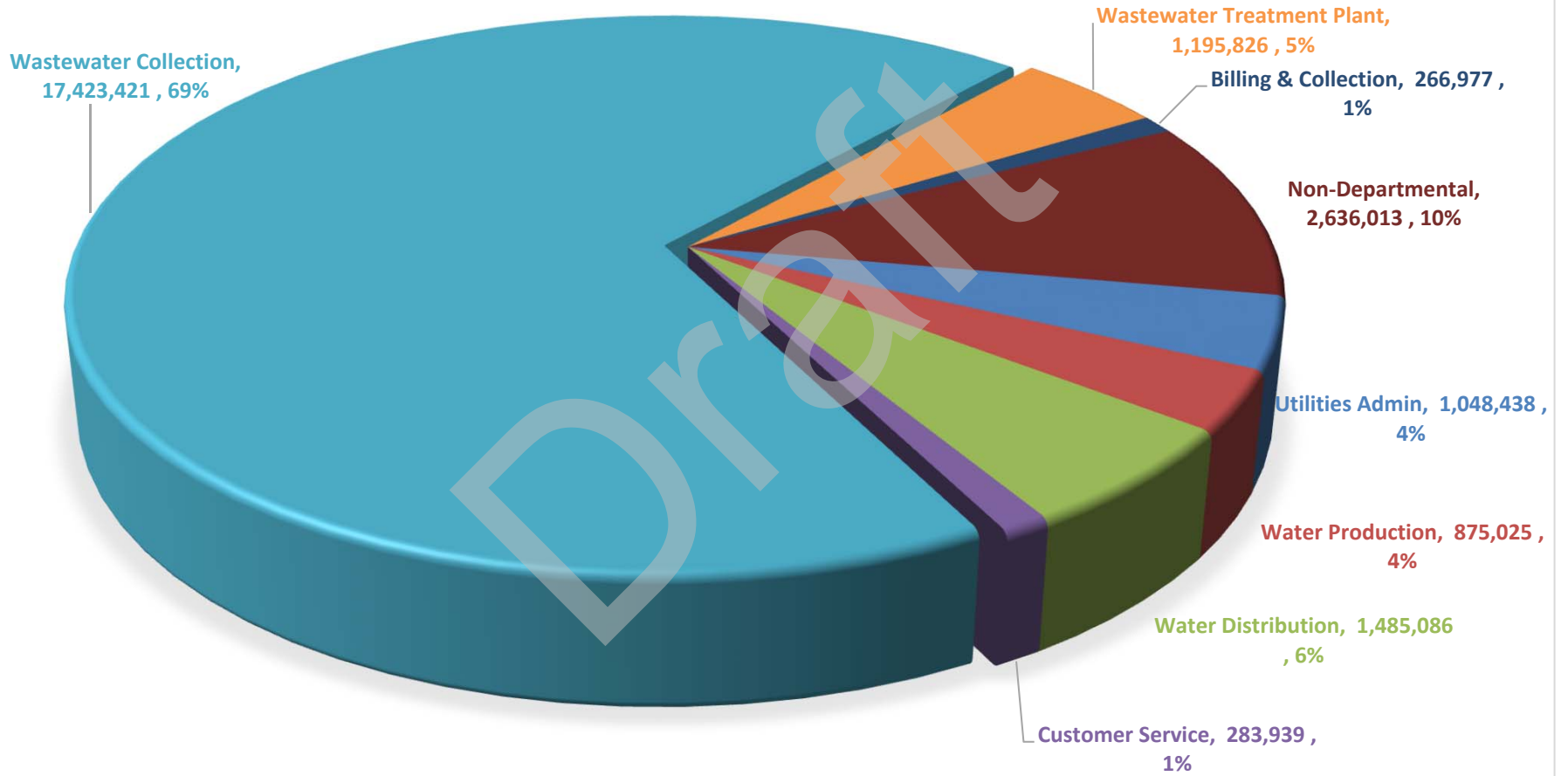
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CITY OF STEPHENVILLE  
02 - WATER AND WASTEWATER FUND SUMMARY

FY 2018-2019

	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	PROJECTED 2019-2020	PROJECTED 2020-2021	PROJECTED 2021-2022	PROJECTED 2022-2023
Estimated Cash 10/01	3,521,771	3,662,219	4,341,809	4,341,809	4,341,809	21,392,989	21,392,989	21,392,989	3,658,335	4,097,288	4,368,175	4,739,214
Revenues	7,100,588	7,611,194	24,449,704	6,554,229	24,625,990	7,796,927	7,796,927	8,043,927	8,651,927	9,161,927	9,416,927	9,416,927
Transfers In	19,075	19,075	18,213	18,213	18,213	17,220	16,564	16,616	16,616	16,616	16,616	16,616
Transfers Out	(258,870)	(258,870)	(359,225)	(359,225)	(359,225)	(587,903)	(566,704)	(580,472)	(431,690)	(464,700)	(476,140)	(488,344)
Expenditures												
Personnel Costs	1,368,925	1,415,572	1,468,682	1,135,905	1,386,494	1,479,324	1,479,324	1,491,404	1,536,146	1,582,230	1,629,697	1,678,588
Operating Expenditures	2,727,661	2,608,440	3,368,947	2,194,211	3,122,010	3,137,034	3,084,757	3,084,757	3,177,300	3,272,619	3,370,798	3,471,922
Capital Expenditures	1,386,798	1,429,462	17,974,035	142,672	666,375	19,361,060	18,017,560	18,385,560	1,500,000	2,000,000	2,000,000	2,000,000
Debt Service	191,917	166,682	2,058,919	1,849,839	2,058,919	2,253,004	2,253,004	2,253,004	1,584,454	1,588,107	1,585,869	1,586,103
Total Expenditures	5,675,301	5,620,156	24,870,583	5,322,627	7,233,798	26,230,422	24,834,645	25,214,725	7,797,900	8,442,956	8,586,364	8,736,613
Net Revenues over(under) Expenditures	1,185,492	1,751,243	(761,891)	890,590	17,051,180	(19,004,178)	(17,587,858)	(17,734,654)	438,953	270,887	371,039	208,586
Change in Receivables	2,154	(189,920)										
Change in Deferred Inflows of Resources		(7,605)										
Change in other assets	554,886	(1,170,756)										
Change in Liabilities	(1,602,084)	335,997										
Change in Deferred Outflows of Resources		(39,370)										
Estimated Cash Balance 9/30	3,662,219	4,341,809	3,579,918	5,232,399	21,392,989	2,388,811	3,805,131	3,658,335	4,097,288	4,368,175	4,739,214	4,947,800
Restricted:												
3 Months Operations	1,024,146	1,006,003	1,209,407	832,529	1,127,126	1,154,090	1,141,020	1,144,040	1,178,362	1,213,712	1,250,124	1,287,628
Debt Service	2,011,479	2,058,919	2,253,004	2,253,004	2,253,004	1,584,454	1,584,454	1,584,454	1,588,107	1,585,869	1,586,103	1,586,972
Estimated Unrestricted Cash Balance 9/30	626,594	1,276,887	117,507	2,146,866	18,012,859	(349,733)	1,079,657	929,841	1,330,819	1,568,594	1,902,987	2,073,200

### WATER & SEWER FUND EXPENDITURES



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CITY OF STEPHENVILLE  
02 -WATER AND WASTEWATER FUND REVENUES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<b>3 INTERGOVERNMENTAL</b>											
4352	TXDOT CDBG GRANT	-	244,424.73	17,761.00	17,760.78	17,761.00	-	-	-		
<b>** REVENUE CATEGORY TOTAL **</b>		-	244,424.73	17,761.00	17,760.78	17,761.00	-	-	-		
<b>4 SERVICE CHARGES</b>											
4451	WATER SALES	4,046,591.78	4,160,606.48	4,294,200.00	3,645,012.71	4,294,200.00	4,574,640.00	4,574,640.00	4,574,640.00		
4452	WASTEWATER CHARGES	2,763,039.26	2,829,471.21	2,800,000.00	2,433,889.61	2,900,000.00	2,868,376.00	2,868,376.00	2,868,376.00		
4453	PENALTY BILLING	101,660.21	103,555.22	100,000.00	92,303.22	113,000.00	110,157.00	110,157.00	110,157.00		
4454	TRANSFER CHARGES	5,220.00	5,180.00	4,000.00	4,260.00	4,600.00	5,000.00	5,000.00	5,000.00		
4455	CONNECTION CHARGES	38,431.32	39,797.31	31,000.00	34,520.00	40,000.00	33,000.00	33,000.00	33,000.00		
4456	SERVICE CHARGES	17,944.18	23,010.00	23,000.00	18,908.94	23,000.00	24,000.00	24,000.00	24,000.00		
4457	BILLING ADJUSTMENTS	(54,267.56)	23,831.31	(25,000.00)	(312.38)	-	-	-	-		
4458	DELINQUENT CHARGES	42,620.00	44,200.00	40,000.00	42,285.00	52,000.00	45,000.00	45,000.00	45,000.00		
4459	PRO-RATA/MISCELLANEOUS	6,077.19	-	20,000.00	771.15	771.00	-	-	-		
4460	STREET CUTS & RESTORATION	12,217.00	16,518.75	15,000.00	8,081.25	8,291.00	15,000.00	15,000.00	15,000.00		
4461	WATER TAPS	22,711.50	14,696.00	18,000.00	16,049.30	19,000.00	20,000.00	20,000.00	20,000.00		
4462	SEWER TAPS	11,150.00	3,512.50	5,000.00	4,762.50	5,000.00	5,000.00	5,000.00	5,000.00		
4465	PERMITS	700.00	100.00	1,000.00	100.00	100.00	-	-	-		
<b>** REVENUE CATEGORY TOTAL **</b>		7,014,094.88	7,264,478.78	7,326,200.00	6,300,631.30	7,459,962.00	7,700,173.00	7,700,173.00	7,700,173.00		
<b>5 OTHER REVENUE</b>											
4501	INTEREST ON INVESTMENTS	15,042.41	31,612.07	25,000.00	49,240.63	53,000.00	35,000.00	35,000.00	282,000.00		
4501.000A	INTEREST ON CHECKING ACCOUNTS	2,483.66	3,149.94	2,500.00	6,012.14	7,500.00	5,000.00	5,000.00	5,000.00		
4510	SALE OF CITY EQUIPMENT	13,000.00	-	-	-	-	-	-	-		
4535	LEASES	810.90	15,679.11	7,243.00	851.45	7,283.00	7,283.00	7,283.00	7,283.00		
4541	MISCELLANEOUS	12,375.21	19,763.94	6,000.00	17,012.41	14,716.00	13,000.00	13,000.00	13,000.00		
4545	OVER - SHORT	(26.00)	(99.78)	-	65.85	65.00	-	-	-		
4560	BOND PROCEEDS	-	-	17,030,000.00	132,365.36	17,030,000.00	-	-	-		
4591	GRANT PROCEEDS	14,084.81	-	-	-	-	-	-	-		
4595	CREDIT CARD FEES	15,023.80	16,025.15	17,000.00	14,038.20	16,490.00	17,119.00	17,119.00	17,119.00		
4596	WEB CREDIT CARD FEES	13,698.52	16,160.00	18,000.00	16,251.25	19,213.00	19,352.00	19,352.00	19,352.00		
<b>** REVENUE CATEGORY TOTAL **</b>		86,493.31	102,290.43	17,105,743.00	235,837.29	17,148,267.00	96,754.00	96,754.00	343,754.00		
<b>*** FUND TOTAL REVENUES ***</b>		<u>7,100,588.19</u>	<u>7,611,193.94</u>	<u>24,449,704.00</u>	<u>6,554,229.37</u>	<u>24,625,990.00</u>	<u>7,796,927.00</u>	<u>7,796,927.00</u>	<u>8,043,927.00</u>		

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CITY OF STEPHENVILLE  
02 -WATER AND WASTEWATER FUND TRAFERS

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>TRANSFERS IN</u>											
4590	ADMINISTRATIVE FEE	19,075.00	19,075.20	18,213.00	18,213.00	18,213.00	17,220.00	16,564.00	16,616.00		
<b>** TRANSFERS IN TOTAL **</b>		<u>19,075.00</u>	<u>19,075.20</u>	<u>18,213.00</u>	<u>18,213.00</u>	<u>18,213.00</u>	<u>17,220.00</u>	<u>16,564.00</u>	<u>16,616.00</u>		
<u>TRANSFERS OUT</u>											
5901-801	ADMIN. FEE-TRANSFER TO GENERAL	258,870.00	258,870.00	359,225.00	359,225.00	359,225.00	587,903.00	566,704.00	580,472.00		
<b>** TRANSFERS OUT TOTAL **</b>		<u>258,870.00</u>	<u>258,870.00</u>	<u>359,225.00</u>	<u>359,225.00</u>	<u>359,225.00</u>	<u>587,903.00</u>	<u>566,704.00</u>	<u>580,472.00</u>		

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CITY OF STEPHENVILLE  
02 -WATER AND WASTEWATER FUND EXPENDITURES

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PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>00 UTILITIES ADMINISTRATION</u>											
<u>1-PERSONNEL</u>											
5000-111	SALARIES	189,107.41	215,000.80	329,932.00	225,807.90	273,867.00	347,457.00	347,457.00	347,457.00		
5000-112	OVERTIME			4,752.00	1,497.18	3,736.00	461.00	461.00	461.00		
5000-114	ON-CALL PAY			1,300.00	800.00	1,300.00	1,836.00	1,836.00	1,836.00		
5000-115	INCENTIVE			2,160.00	664.71	734.00	2,520.00	2,520.00	2,520.00		
5000-117	SICK TIME BUY BACK						4,183.00	4,183.00	4,183.00		
5000-118	ONE-TIME PAY ADJUSTMENT								3,459.00		
5000-121	RETIREMENT	34,081.00	31,527.81	30,507.00	21,730.92	25,271.00	24,410.00	24,410.00	24,641.00		
5000-122	SOCIAL SECURITY	13,798.68	15,767.20	26,354.00	17,742.82	21,415.00	28,019.00	28,019.00	28,282.00		
5000-123	WORKER'S COMPENSATION	571.96	694.51	7,142.00	1,037.00	1,037.00	6,824.00	6,824.00	6,889.00		
5000-125	GROUP INSURANCE	18,430.54	24,078.96	51,830.00	28,673.43	33,748.00	45,708.00	45,708.00	45,708.00		
5000-126	CAR ALLOWANCE	3,630.00	5,025.00	5,400.00	4,275.00	5,400.00	5,400.00	5,400.00	5,400.00		
5000-127	CELL PHONE ALLOWANCE	-	575.00	600.00	475.00	600.00	600.00	600.00	600.00		
<b>** CATEGORY TOTAL **</b>		<b>259,619.59</b>	<b>292,669.28</b>	<b>459,977.00</b>	<b>302,703.96</b>	<b>367,108.00</b>	<b>467,418.00</b>	<b>467,418.00</b>	<b>471,436.00</b>		
<u>2-CONTRACTUAL</u>											
5000-211	POSTAGE	58.52	114.65	100.00	92.11	75.00	75.00	75.00	75.00		
5000-212	COMMUNICATIONS	1,132.29	683.61	750.00	516.35	650.00	750.00	750.00	750.00		
5000-214	ADVERTISING	441.10	1,167.20	800.00	882.18	882.00	800.00	800.00	800.00		
5000-215	TRAINING & EDUCATION	7,266.60	4,838.51	10,404.00	11,749.04	11,750.00	12,001.00	12,001.00	12,001.00	Dave Ramsey Entreleadership	
5000-224	INSURANCE	315.87	469.57	515.00	451.11	452.00	515.00	515.00	941.00		
5000-252	DUES & SUBSCRIPTION	685.94	2,651.43	500.00	1,570.10	1,570.00	1,500.00	1,285.00	1,285.00		
5000-253	OUTSIDE PROFESSIONAL	70,324.58	16,599.07	10,000.00	12,641.33	13,641.00	10,000.00	10,000.00	10,000.00		
<b>** CATEGORY TOTAL **</b>		<b>80,224.90</b>	<b>26,524.04</b>	<b>23,069.00</b>	<b>27,902.22</b>	<b>29,020.00</b>	<b>25,641.00</b>	<b>25,852.00</b>	<b>25,852.00</b>		
<u>3-GENERAL SERVICES</u>											
5000-314	OFFICE SUPPLIES	227.82	229.15	100.00	125.99	150.00	100.00	100.00	100.00		
5000-317	PHOTO & DUPLICATION	76.96	443.40	-	545.83	600.00	500.00	500.00	500.00		
5000-333	COMPUTER SUPPLIES	476.15	67.46	300.00	49.43	100.00	300.00	300.00	300.00		
<b>** CATEGORY TOTAL **</b>		<b>780.93</b>	<b>740.01</b>	<b>400.00</b>	<b>721.25</b>	<b>850.00</b>	<b>900.00</b>	<b>900.00</b>	<b>900.00</b>		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5000-413	OFFICE EQUIPMENT MAINTENANCE	-	-	500.00	-	100.00	250.00	250.00	250.00		
<b>** CATEGORY TOTAL **</b>		<b>-</b>	<b>-</b>	<b>500.00</b>	<b>-</b>	<b>100.00</b>	<b>250.00</b>	<b>250.00</b>	<b>250.00</b>		
<u>5-CAPITAL OUTLAY</u>											
5000-527	WATER LINE IMPROVEMENTS	-	-	41,475.00	37,874.72	37,875.00					
5000-527.2017	CDBG PROJECT GRANT MATCH	-	-	275,000.00	-	-	275,000.00	275,000.00	275,000.00	Carryover	
5000-527.2018	CDBG PROJECT GRANT MATCH	-	-	-	-	-	275,000.00	275,000.00	275,000.00		
<b>** CATEGORY TOTAL **</b>		<b>-</b>	<b>-</b>	<b>316,475.00</b>	<b>37,874.72</b>	<b>37,875.00</b>	<b>550,000.00</b>	<b>550,000.00</b>	<b>550,000.00</b>		
<b>** DEPARTMENT TOTAL **</b>		<b>340,625.42</b>	<b>319,933.33</b>	<b>800,421.00</b>	<b>369,202.15</b>	<b>434,953.00</b>	<b>1,044,209.00</b>	<b>1,044,420.00</b>	<b>1,048,438.00</b>		

CITY OF STEPHENVILLE  
02 -WATER AND WASTEWATER FUND EXPENDITURES

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PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 WATER PRODUCTION</u>											
<u>1-PERSONNEL</u>											
5001-111	SALARIES	137,593.47	139,019.95	141,781.00	114,475.86	141,739.00	145,225.00	145,225.00	145,225.00		
5001-112	OVERTIME	11,635.00	12,544.23	12,010.00	10,174.21	13,038.00	12,297.00	12,297.00	12,297.00		
5001-114	ON-CALL PAY	4,520.00	3,900.00	2,600.00	1,900.00	2,600.00	1,836.00	1,836.00	1,836.00		
5001-115	INCENTIVE PAY	2,539.57	2,520.18	2,520.00	2,035.53	2,520.00	2,520.00	2,520.00	2,520.00		
5001-118	ONE-TIME PAY ADJUSTMENT										1,413.00
5001-121	RETIREMENT	28,026.72	22,842.51	14,072.00	11,668.63	14,433.00	10,789.00	10,789.00	10,883.00		
5001-122	SOCIAL SECURITY	11,745.49	11,998.69	12,157.00	10,160.00	13,178.00	12,384.00	12,384.00	12,492.00		
5001-123	WORKER'S COMPENSATION	5,461.00	7,058.20	8,825.00	8,762.00	8,762.00	7,369.00	7,369.00	7,432.00		
5001-125	GROUP INSURANCE	20,266.03	22,747.07	24,816.00	19,441.62	23,253.00	23,820.00	23,820.00	23,820.00		
<b>** CATEGORY TOTAL **</b>		<b>221,787.28</b>	<b>222,630.83</b>	<b>218,781.00</b>	<b>178,617.85</b>	<b>219,523.00</b>	<b>216,240.00</b>	<b>216,240.00</b>	<b>217,918.00</b>		
<u>2-CONTRACTUAL</u>											
5001-211	POSTAGE	383.01	219.08	100.00	149.36	200.00	100.00	100.00	100.00		
5001-212	COMMUNICATIONS	4,195.30	4,182.94	4,000.00	3,526.16	4,260.00	4,000.00	4,000.00	4,000.00		
5001-215	TRAINING & EDUCATION	1,164.68	697.40	1,500.00	557.00	1,500.00	1,500.00	1,485.00	1,485.00		
5001-224	INSURANCE	10,517.41	11,223.00	12,000.00	12,243.06	12,244.00	12,000.00	13,152.00	13,152.00		
5001-251	UTILITIES	179,893.98	178,374.87	190,000.00	135,958.11	175,705.00	190,000.00	185,000.00	185,000.00		
5001-252	DUES & SUBSCRIPTIONS	360.00	390.00	700.00	390.00	390.00	700.00	390.00	390.00		
5001-253	OUTSIDE PROFESSIONALS			55,000.00	406.00	406.00	55,000.00	55,000.00	55,000.00		Wellfield Plan carryover
5001-254	SPECIAL SERVICES-ULRMWD	248,199.45	249,124.03	252,538.00	242,668.97	265,897.00	277,160.00	277,160.00	277,160.00		
5001-258	STATE FEES	23,870.11	35,627.77	20,000.00	28,857.77	31,000.00	32,000.00	32,000.00	32,000.00		
5001-260	PEST AND GERM CONTROL	852.00	874.74	900.00	686.99	900.00	900.00	900.00	900.00		
<b>** CATEGORY TOTAL **</b>		<b>469,435.94</b>	<b>480,713.83</b>	<b>536,738.00</b>	<b>425,443.42</b>	<b>492,502.00</b>	<b>573,360.00</b>	<b>569,187.00</b>	<b>569,187.00</b>		
<u>3-GENERAL SERVICES</u>											
5001-314	OFFICE SUPPLIES	50.98	38.99	20.00	45.53	46.00	20.00	20.00	20.00		
5001-316	WEARING APPAREL	1,373.02	1,198.18	1,800.00	1,461.63	1,800.00	1,800.00	1,800.00	1,800.00		
5001-317	PHOTO & DUPLICATION	189.27	-	-	-	-	-	-	-		
5001-318	SMALL TOOLS	205.90	194.81	300.00	166.66	300.00	300.00	300.00	300.00		
5001-323	GAS & OIL	5,745.07	7,338.06	8,000.00	6,991.13	8,000.00	8,000.00	8,000.00	8,000.00		
5001-332	OTHER SUPPLIES	608.34	622.88	500.00	529.03	700.00	500.00	500.00	500.00		
<b>** CATEGORY TOTAL **</b>		<b>8,172.58</b>	<b>9,392.92</b>	<b>10,620.00</b>	<b>9,193.98</b>	<b>10,846.00</b>	<b>10,620.00</b>	<b>10,620.00</b>	<b>10,620.00</b>		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5001-411	VEHICLE MAINTENANCE	-	-	1,000.00	-	1,000.00	1,000.00	1,000.00	1,000.00		
5001-411.0137	2012 FORD F-150 PICK UP	704.32	302.22	-	200.66	-	-	-	-		
5001-411.0138	2012 FORD F-150 PICK UP	390.42	279.75	-	296.52	-	-	-	-		
5001-411.0330	2014 FORD F-150 1/2 TON	843.60	713.14	-	109.58	-	-	-	-		
5001-412	MACHINERY MAINTENANCE						300.00	300.00	300.00		
5001-412.0087	'98 CASE TRACTOR	12.67	86.43	-	-	-	-	-	-		
5001-412.0235	2017 JOHN DEERE 5065E TRACTOR	-	-	300.00	-	300.00	-	-	-		
5001-414	OTHER EQUIPMENT MAINTENANCE	1,000.77	704.20	1,000.00	552.53	750.00	1,000.00	1,000.00	1,000.00		
5001-423	WATER FACILITY MAINTENANCE	268,181.23	152,355.12	75,000.00	87,937.37	90,000.00	75,000.00	75,000.00	75,000.00		
<b>** CATEGORY TOTAL **</b>		<b>271,133.01</b>	<b>154,440.86</b>	<b>77,300.00</b>	<b>89,096.66</b>	<b>92,050.00</b>	<b>77,300.00</b>	<b>77,300.00</b>	<b>77,300.00</b>		

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CITY OF STEPHENVILLE  
02 -WATER AND WASTEWATER FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<a href="#">01 WATER PRODUCTION</a>											
<a href="#">5-CAPITAL OUTLAY</a>											
5001-527	WATER&SEWER LINE REPLACEMENT	-	-	-	-	-	-	-	-	-	-
<b>** CATEGORY TOTAL **</b>		-	-	-	-	-	-	-	-	-	-
<b>** DEPARTMENT TOTAL **</b>		<u>970,528.81</u>	<u>867,178.44</u>	<u>843,439.00</u>	<u>702,351.91</u>	<u>814,921.00</u>	<u>877,520.00</u>	<u>873,347.00</u>	<u>875,025.00</u>		

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CITY OF STEPHENVILLE  
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ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>02 WATER DISTRIBUTION</u>											
<u>1-PERSONNEL</u>											
5002-111	SALARIES	196,674.13	214,673.66	134,716.00	108,706.72	134,602.00	138,012.00	138,012.00	138,012.00		
5002-112	OVERTIME	7,427.33	8,130.90	3,056.00	4,786.76	7,595.00	3,130.00	3,130.00	3,130.00		
5002-114	ON CALL PAY	2,140.00	3,000.00	1,300.00	1,300.00	2,000.00	1,224.00	1,224.00	1,224.00		
5002-115	INCENTIVE PAY	2,902.17	2,990.82	2,160.00	1,453.83	1,800.00	1,800.00	1,800.00	1,800.00		
5002-117	SICK TIME BUY BACK						630.00	630.00			630.00
5002-118	ONE-TIME PAY ADJUSTMENT										1,349.00
5002-121	RETIREMENT	37,928.34	32,524.02	12,475.00	10,675.23	12,759.00	9,650.00	9,650.00	9,650.00		9,740.00
5002-122	SOCIAL SECURITY	15,690.72	16,578.27	10,777.00	9,372.26	11,586.00	11,076.00	11,076.00	11,076.00		11,180.00
5002-123	WORKER'S COMPENSATION	7,585.08	10,223.90	7,136.00	12,283.00	12,283.00	6,615.00	6,615.00	6,615.00		6,676.00
5002-125	GROUP INSURANCE	31,791.34	35,702.10	28,162.00	20,085.49	23,897.00	23,820.00	23,820.00	23,820.00		23,820.00
<b>** CATEGORY TOTAL **</b>		<b>302,139.11</b>	<b>323,823.67</b>	<b>199,782.00</b>	<b>168,663.29</b>	<b>206,522.00</b>	<b>195,957.00</b>	<b>195,957.00</b>	<b>197,561.00</b>		
<u>2-CONTRACTUAL</u>											
5002-211	POSTAGE	371.49	9.69	150.00	49.88	50.00	100.00	100.00	100.00		100.00
5002-212	COMMUNICATIONS	1,626.99	1,875.55	1,700.00	1,890.22	2,250.00	1,700.00	1,700.00	1,700.00		1,700.00
5002-215	TRAINING & EDUCATION	1,206.42	2,158.28	2,000.00	247.00	1,000.00	1,980.00	1,980.00	1,980.00		1,980.00
5002-224	INSURANCE	4,078.46	3,749.74	4,075.00	3,611.51	3,612.00	4,075.00	3,260.00	3,260.00		3,260.00
5002-231	RENTAL	100.00	200.00	100.00	-	-	-	-	-		-
5002-251	UTILITIES	125,048.24	118,886.63	135,000.00	83,557.40	135,000.00	135,000.00	135,000.00	135,000.00		135,000.00
5002-252	DUES & SUBSCRIPTIONS	6,181.97	650.00	720.00	556.52	720.00	650.00	650.00	650.00		650.00
5002-253	OUTSIDE PROFESSIONALS	6,588.94	7.65	160,000.00	-	-	160,000.00	160,000.00	160,000.00		160,000.00
5002-254	SPECIAL SERVICES	6,130.00	3,844.25	-	-	-	-	-	-		-
<b>** CATEGORY TOTAL **</b>		<b>151,332.51</b>	<b>131,381.79</b>	<b>303,745.00</b>	<b>89,912.53</b>	<b>142,632.00</b>	<b>303,505.00</b>	<b>302,690.00</b>	<b>302,690.00</b>		Master plan carryover
<u>3-GENERAL SERVICES</u>											
5002-312	CHEMICALS	7,599.10	7,509.90	9,000.00	7,436.20	9,000.00	9,000.00	9,000.00	9,000.00		9,000.00
5002-314	OFFICE SUPPLIES	397.81	82.20	100.00	119.04	150.00	85.00	85.00	85.00		85.00
5002-316	WEARING APPAREL	2,255.21	1,489.66	3,775.00	1,738.83	2,500.00	3,775.00	2,750.00	2,750.00		2,750.00
5002-318	SMALL TOOLS	1,625.24	838.43	1,000.00	890.51	1,000.00	1,000.00	1,000.00	1,000.00		1,000.00
5002-323	GAS & OIL	10,392.82	12,036.07	12,000.00	12,606.03	15,126.00	12,500.00	12,500.00	12,500.00		12,500.00
5002-332	OTHER SUPPLIES	2,256.16	2,476.58	2,500.00	1,488.22	2,500.00	2,500.00	2,500.00	2,500.00		2,500.00
<b>** CATEGORY TOTAL **</b>		<b>24,526.34</b>	<b>24,432.84</b>	<b>28,375.00</b>	<b>24,278.83</b>	<b>30,276.00</b>	<b>28,860.00</b>	<b>27,835.00</b>	<b>27,835.00</b>		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5002-411	VEHICLE MAINTENANCE	-	-	100.00	-	-	3,100.00	3,100.00	3,100.00		3,100.00
5002-411.0080	'73 CHEVY 1-TON #80	305.40	23.96	500.00	-	-	-	-	-		-
5002-411.0086	'03 CHEVY DUMP TRUCK	2,136.99	1,072.54	1,500.00	1,486.91	1,500.00	-	-	-		-
5002-411.0139	2013 DODGE RAM 1500 1/2 TON	677.84	1,078.63	750.00	140.94	250.00	-	-	-		-
5002-411.0230	2013 FORD F-250 3/4 TON	329.14	830.26	750.00	804.80	900.00	-	-	-		-
5002-411.0331	2014 FORD F-250 3/4 TON TRUCK	534.19	320.88	-	578.30	600.00	-	-	-		-
5002-412	MACHINERY MAINTENANCE	957.16	2,122.61	1,800.00	1,447.44	1,800.00	4,500.00	4,500.00	4,500.00		4,500.00
5002-412.0089	AIR COMPRESSOR 99 INGLESOR	132.04	-	200.00	-	100.00	-	-	-		-
5002-412.0580	2003 CASE BACKHOE	2,475.47	1,844.08	2,500.00	375.53	2,500.00	-	-	-		-
5002-414	GENERATOR MAINTENANCE	7,077.65	4,918.09	4,400.00	4,946.22	4,400.00	4,400.00	4,400.00	4,400.00		4,400.00
5002-423	WATER FACILITY MAINTENANCE	84,014.21	96,461.98	150,000.00	84,730.30	150,000.00	150,000.00	150,000.00	150,000.00		150,000.00



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CITY OF STEPHENVILLE  
02 -WATER AND WASTEWATER FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>02 WATER DISTRIBUTION</u>											
** CATEGORY TOTAL **		98,640.09	108,673.03	162,500.00	94,510.44	162,050.00	162,000.00	162,000.00	162,000.00		
<u>5-CAPITAL OUTLAY</u>											
5002-527	WATER MAINS	-	-	125,000.00	22,929.11	125,000.00	750,000.00		125,000.00		
5002-528	WATER TANKS	-	-	300,000.00	11,800.70	15,000.00	300,000.00	585,000.00	585,000.00	GARFIELD GS - PHASE II REPLACE UNIT 86 -	Carryover \$285K Plus \$300K new
5002-529	EQUIPMENT						85,000.00		85,000.00	DUMP TRUCK	
** CATEGORY TOTAL **		-	-	425,000.00	34,729.81	140,000.00	1,135,000.00	585,000.00	795,000.00		
** DEPARTMENT TOTAL **		576,638.05	588,311.33	1,119,402.00	412,094.90	681,480.00	1,825,322.00	1,273,482.00	1,485,086.00		

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CITY OF STEPHENVILLE  
02 -WATER AND WASTEWATER FUND EXPENDITURES

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AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>03 CUSTOMER SERVICE</u>											
<u>1-PERSONNEL</u>											
5003-111	SALARIES	112,882.05	111,061.50	114,488.00	88,528.59	109,660.00	117,266.00	117,266.00	117,266.00		
5003-112	OVERTIME	3,831.86	2,781.21	5,000.00	5,959.13	7,494.00	5,120.00	5,120.00	5,120.00		
5003-114	ON-CALL PAY	-	200.00	2,600.00	1,800.00	2,200.00	1,836.00	1,836.00	1,836.00		
5003-115	INCENTIVE PAY	1,268.40	1,329.34	1,080.00	872.34	1,080.00	1,080.00	1,080.00	1,080.00		
5003-118	ONE-TIME PAY ADJUSTMENT										1,156.00
5003-121	RETIREMENT	20,833.10	16,868.19	10,907.00	8,741.00	11,014.00	8,604.00	8,604.00	8,681.00		
5003-122	SOCIAL SECURITY	8,716.89	8,808.63	9,422.00	7,712.85	10,171.00	9,875.00	9,875.00	9,964.00		
5003-123	WORKER'S COMPENSATION	3,567.36	4,918.15	6,239.00	5,974.00	5,974.00	5,897.00	5,897.00	5,950.00		
5003-125	GROUP INSURANCE	19,739.21	20,382.71	16,544.00	17,252.96	20,611.00	20,040.00	20,040.00	20,040.00		
<b>** CATEGORY TOTAL **</b>		<b>170,838.87</b>	<b>166,349.73</b>	<b>166,280.00</b>	<b>136,840.87</b>	<b>168,204.00</b>	<b>169,718.00</b>	<b>169,718.00</b>	<b>171,093.00</b>		
<u>2-CONTRACTUAL</u>											
5003-211	POSTAGE	257.86	132.74	75.00	244.05	344.00	300.00	300.00	300.00		
5003-212	COMMUNICATIONS	2,178.03	2,382.51	2,500.00	2,065.66	2,500.00	2,500.00	2,500.00	2,500.00		
5003-213	PRINTING	101.90	101.90	150.00	342.19	400.00	260.00	260.00	260.00		
5003-215	TRAINING & EDUCATION	1,006.36	1,067.16	1,000.00	222.00	1,000.00	1,485.00	1,485.00	1,485.00		
5003-224	INSURANCE	1,100.14	1,664.75	1,700.00	1,708.77	1,709.00	1,709.00	1,811.00	1,811.00		
5003-252	DUES & SUBSCRIPTIONS	360.00	390.00	390.00	390.00	390.00	390.00	390.00	390.00		
5003-255	DAMAGE CLAIMS	500.00	8,000.00	-	-	-	-	-	-		
<b>** CATEGORY TOTAL **</b>		<b>5,504.29</b>	<b>13,739.06</b>	<b>5,815.00</b>	<b>4,972.67</b>	<b>6,343.00</b>	<b>6,644.00</b>	<b>6,746.00</b>	<b>6,746.00</b>		
<u>3-GENERAL SERVICES</u>											
5003-313	BOOKS & EDUCATIONAL MATERIAL	-	-	100.00	-	100.00	100.00	-	-		
5003-316	WEARING APPAREL	970.63	874.89	1,500.00	735.97	1,000.00	1,500.00	1,500.00	1,500.00		
5003-318	SMALL TOOLS	86.97	143.99	150.00	285.13	285.00	150.00	150.00	150.00		
5003-323	GAS & OIL	4,530.08	6,940.16	9,000.00	6,044.03	7,500.00	9,000.00	8,000.00	8,000.00		
5003-332	OTHER SUPPLIES	162.06	317.97	300.00	214.79	300.00	300.00	300.00	300.00		
5003-333	COMPUTER SUPPLIES	644.81	-	-	780.00	780.00	-	-	-		
<b>** CATEGORY TOTAL **</b>		<b>6,394.55</b>	<b>8,277.01</b>	<b>11,050.00</b>	<b>8,059.92</b>	<b>9,965.00</b>	<b>11,050.00</b>	<b>9,950.00</b>	<b>9,950.00</b>		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5003-411	VEHICLE MAINTENANCE						1,500.00	900.00	900.00		
5003-411.0130	2006 CHEVROLET PICK UP	104.51	-	-	-	-	-	-	-		
5003-411.0132	2008 FORD F150 PICKUP	444.64	-	-	-	-	-	-	-		
5003-411.0134	2009 FORD F-150 1/2 TON PICKUP	891.32	12.30	-	-	-	-	-	-		
5003-411.0500	2016 CHEVY SILVERADO 1/2 TON	101.75	95.10	500.00	130.54	150.00					
5003-411.0501	2016 CHEVY SILVERADO 1/2 TON	106.75	178.26	500.00	75.75	100.00					
5003-411.0502	2017 DODGE RAM 1500	-	193.89	500.00	99.58	100.00					
5003-414	OTHER EQUIPMENT MAINTENANCE	153.23	-	250.00	-	250.00	250.00	250.00	250.00		
5003-423	METER MAINTENANCE	12,990.29	35,128.10	45,000.00	39,308.36	59,713.00	135,000.00	95,000.00	95,000.00	150 automated meters & 1 10 inch automated meter	
<b>** CATEGORY TOTAL **</b>		<b>14,792.49</b>	<b>35,607.65</b>	<b>46,750.00</b>	<b>39,614.23</b>	<b>60,313.00</b>	<b>136,750.00</b>	<b>96,150.00</b>	<b>96,150.00</b>		

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AS OF: JULY 31, 2018

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<a href="#">03 CUSTOMER SERVICE</a>											
<a href="#">5-CAPITAL OUTLAY</a>											
<b>** DEPARTMENT TOTAL **</b>		<u>197,530.20</u>	<u>223,973.45</u>	<u>229,895.00</u>	<u>189,487.69</u>	<u>244,825.00</u>	<u>324,162.00</u>	<u>282,564.00</u>	<u>283,939.00</u>		

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CITY OF STEPHENVILLE  
02 -WATER AND WASTEWATER FUND EXPENDITURES

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PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 WASTEWATER COLLECTION</u>											
<u>1-PERSONNEL</u>											
5101-111	SALARIES	197,260.40	195,772.95	208,871.00	172,099.25	213,125.00	218,923.00	218,923.00	218,923.00		
5101-112	OVERTIME	8,424.25	7,922.73	8,486.00	8,108.46	8,486.00	8,887.00	8,887.00	8,887.00		
5101-114	ON-CALL PAY	3,820.00	3,300.00	2,600.00	2,600.00	3,100.00	3,668.00	3,668.00	3,668.00		
5101-115	INCENTIVE PAY	2,539.30	2,630.72	2,520.00	2,326.17	2,880.00	2,880.00	2,880.00	2,880.00		
5101-117	SICK TIME BUY BACK						762.00	762.00	762.00		
5101-118	ONE-TIME PAY ADJUSTMENT										2,158.00
5101-121	RETIREMENT	37,110.07	30,433.69	19,699.00	16,893.54	19,958.00	15,670.00	15,670.00	15,815.00		
5101-122	SOCIAL SECURITY	14,915.24	14,860.85	17,018.00	14,040.05	17,952.00	17,987.00	17,987.00	18,152.00		
5101-123	WORKER'S COMPENSATION	5,452.04	8,964.09	11,271.00	10,761.00	10,761.00	10,740.00	10,740.00	10,839.00		
5101-125	GROUP INSURANCE	38,290.56	43,893.74	51,928.00	40,390.46	48,167.00	48,605.00	48,605.00	48,605.00		
<b>** CATEGORY TOTAL **</b>		<b>307,811.86</b>	<b>307,778.77</b>	<b>322,393.00</b>	<b>267,218.93</b>	<b>324,429.00</b>	<b>328,122.00</b>	<b>328,122.00</b>	<b>330,689.00</b>		
<u>2-CONTRACTUAL</u>											
5101-212	COMMUNICATIONS	1,370.41	1,556.24	1,500.00	1,212.80	1,500.00	1,500.00	1,500.00	1,500.00		
5101-215	TRAINING & EDUCATION	3,090.20	2,103.68	2,000.00	600.99	2,000.00	2,000.00	1,980.00	1,980.00		
5101-224	INSURANCE	3,536.36	3,469.12	3,455.00	3,353.24	3,354.00	3,455.00	3,712.00	3,712.00		
5101-231	RENTAL	300.00	300.00	300.00	398.10	400.00	300.00	300.00	300.00		
5101-251	UTILITIES	620.70	518.38	500.00	347.35	500.00	500.00	500.00	500.00		
5101-252	DUES SUBSCRIPTIONS	720.00	750.00	780.00	650.00	650.00	780.00	780.00	780.00		
5101-254	SPECIAL SERVICES	40,156.00	90,540.30	133,000.00	50,060.40	58,000.00	133,000.00	133,000.00	133,000.00	Sewer Basin 05 Phase II, Carryover Sewer Master Plan \$75K	
<b>** CATEGORY TOTAL **</b>		<b>49,793.67</b>	<b>99,237.72</b>	<b>141,535.00</b>	<b>56,622.88</b>	<b>66,404.00</b>	<b>141,535.00</b>	<b>141,772.00</b>	<b>141,772.00</b>		
<u>3-GENERAL SERVICES</u>											
5101-316	WEARING APPAREL	2,775.65	2,543.38	2,000.00	3,147.28	3,300.00	3,300.00	3,300.00	3,300.00		
5101-318	SMALL TOOLS	386.87	519.65	500.00	495.60	500.00	500.00	500.00	500.00		
5101-323	GAS & OIL	9,965.08	9,919.10	12,500.00	10,876.06	12,500.00	12,500.00	12,000.00	12,000.00		
5101-332	OTHER SUPPLIES	578.45	674.65	600.00	638.60	639.00	600.00	600.00	600.00		
<b>** CATEGORY TOTAL **</b>		<b>13,706.05</b>	<b>13,656.78</b>	<b>15,600.00</b>	<b>15,157.54</b>	<b>16,939.00</b>	<b>16,900.00</b>	<b>16,400.00</b>	<b>16,400.00</b>		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5101-411	VEHICLE MAINTENANCE						1,250.00	1,250.00	1,250.00		
5101-411.0135	2009 FORD RANGER PICKUP	417.80	196.74	250.00	663.80	700.00					
5101-411.0136	2010 FORD F 350 1 TON	103.10	226.88	500.00	1,049.72	1,100.00					
5101-411.0233	2015 FORD F-750 DUMP TRUCK	284.39	65.26	500.00	498.56	500.00					
5101-412	MACHINERY MAINTENANCE	-	-	-	577.50	578.00	4,750.00	4,750.00	4,750.00		
5101-412.0081	H V SEWER MACHINE 2000 VOLVO	-	-	1,000.00	-	-					
5101-412.0085	1985 TRAILER HVSM	113.29	13.18	250.00	-	-					
5101-412.0231	2012 JOHN DEERE BACKHOE	797.55	160.19	500.00	127.84	500.00					
5101-412.0232	2012 FREIGHTLINER/VACCON TRUCK	3,192.14	6,993.27	4,000.00	2,712.71	4,000.00					
5101-414	OTHER EQUIPMENT MAINTENANCE	1,113.39	408.33	500.00	299.23	300.00	500.00	500.00	500.00		
5101-415	MANHOLE MAINTENANCE	-	-	20,000.00	10,513.59	20,000.00	10,000.00	10,000.00	10,000.00		
5101-424	SEWER FACILITY MAINTENANCE	14,623.97	46,865.15	30,000.00	22,614.86	30,000.00	30,000.00	30,000.00	30,000.00		
5101-424.000B	LIFT STATION MAINTENANCE	231.42	2,202.00	500.00	2,347.47	2,324.00	500.00	500.00	500.00		

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CITY OF STEPHENVILLE  
02 -WATER AND WASTEWATER FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 WASTEWATER COLLECTION</u>											
** CATEGORY TOTAL **		20,877.05	57,131.00	58,000.00	41,405.28	60,002.00	47,000.00	47,000.00	47,000.00		
<u>5-CAPITAL OUTLAY</u>											
5101-511							18,500.00	18,500.00	18,500.00	Flatbed & Crane for unit 136 \$140,000 carryover for Eastside Sewer,	
5101-527	WATER&SEWER LINE REPLACEMENT	-	-	377,500.00	2,418.18	237,500.00	890,000.00	140,000.00	265,000.00	\$750,000 new projects Eastside Sewer Const.	
5101-527.2018	SEWER LINE REPLACEMENT			16,604,060.00	-	-	16,604,060.00	16,604,060.00	16,604,060.00	carryover	
** CATEGORY TOTAL **		-	-	16,981,560.00	2,418.18	237,500.00	17,512,560.00	16,762,560.00	16,887,560.00		
** DEPARTMENT TOTAL **		392,188.63	477,804.27	17,519,088.00	382,822.81	705,274.00	18,046,117.00	17,295,854.00	17,423,421.00		

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PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>02 WASTEWATER TREATMENT</u>											
<u>2-CONTRACTUAL</u>											
5102-224	INSURANCE	4,709.55	5,103.24	5,200.00	5,566.66	5,567.00	5,600.00	6,022.00	6,022.00		
5102-251	UTILITIES	109,875.02	113,039.51	120,000.00	74,012.63	115,000.00	120,000.00	115,000.00	115,000.00		
5102-254	SPECIAL SERVICES	32,211.00	-	9,000.00	-	-	-	-	-		
5102-255	DAMAGE CLAIMS	11,394.72	-	-	-	-	-	-	-		
5102-258	STATE FEES	18,855.98	19,728.52	22,000.00	22,937.71	23,500.00	22,000.00	22,000.00	22,000.00		
5102-261	CONTRACTUAL SERVICES-OMI	773,352.36	808,566.00	800,242.00	674,633.90	809,561.00	823,389.00	823,389.00	823,389.00		
<b>** CATEGORY TOTAL **</b>		<b>950,398.63</b>	<b>946,437.27</b>	<b>956,442.00</b>	<b>777,150.90</b>	<b>953,628.00</b>	<b>970,989.00</b>	<b>966,411.00</b>	<b>966,411.00</b>		
<u>3-GENERAL SERVICES</u>											
5102-332	OTHER SUPPLIES	-	995.00	-	-	-	-	-	-		
<b>** CATEGORY TOTAL **</b>		<b>-</b>	<b>995.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5102-412	EQUIPMENT MAINTENANCE	-	-	-	-	-	100.00	100.00	100.00		
5102-412.0234	2015 S550 T4 BOBCAT SKID STEER	-	-	-	65.00	100.00	-	-	-		
5102-414	WWTP GENERATOR MAINTENANCE	-	49.91	-	300.00	300.00	1,315.00	1,315.00	1,315.00		
5102-424	SEWER FACILITY MAINTENANCE	136,195.72	77,734.28	86,698.00	64,538.14	74,000.00	75,000.00	75,000.00	75,000.00		
5102-425	WWTP GENERATOR MAINTENANCE	650.00	850.00	-	-	-	-	-	-		
<b>** CATEGORY TOTAL **</b>		<b>136,845.72</b>	<b>78,634.19</b>	<b>86,698.00</b>	<b>64,903.14</b>	<b>74,400.00</b>	<b>76,415.00</b>	<b>76,415.00</b>	<b>76,415.00</b>		
<u>5-CAPITAL OUTLAY</u>											
5102-514	EQUIPMENT	-	-	251,000.00	67,649.00	251,000.00	153,000.00	120,000.00	153,000.00	\$120K Aerator Basin 2 Shafts, \$33K Chlorine Treatment System Rehab	\$120K Aerator Basin 2 Shafts
<b>** CATEGORY TOTAL **</b>		<b>-</b>	<b>-</b>	<b>251,000.00</b>	<b>67,649.00</b>	<b>251,000.00</b>	<b>153,000.00</b>	<b>120,000.00</b>	<b>153,000.00</b>		
<b>** DEPARTMENT TOTAL **</b>		<b>1,087,244.35</b>	<b>1,026,066.46</b>	<b>1,294,140.00</b>	<b>909,703.04</b>	<b>1,279,028.00</b>	<b>1,200,404.00</b>	<b>1,162,826.00</b>	<b>1,195,826.00</b>		

CITY OF STEPHENVILLE  
02 -WATER AND WASTEWATER FUND EXPENDITURES

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PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 UTILITY BILLING &amp; COLLECTION</u>											
<u>1-PERSONNEL</u>											
5201-111	SALARIES	74,361.71	71,706.54	72,620.00	58,590.96	72,553.00	74,385.00	74,385.00	74,385.00		
5201-115	INCENTIVE PAY	-	-	-	138.48	440.00	600.00	600.00	600.00		
5201-118	ONE-TIME PAY ADJUSTMENT								730.00		
5201-121	RETIREMENT	13,466.09	10,256.19	6,430.00	5,353.84	6,657.00	4,998.00	4,998.00	5,046.00		
5201-122	SOCIAL SECURITY	5,329.05	5,131.43	5,556.00	4,489.99	5,866.00	5,736.00	5,736.00	5,793.00		
5201-123	WORKER'S COMPENSATION	235.92	234.19	319.00	336.00	336.00	270.00	270.00	273.00		
5201-125	GROUP INSURANCE	13,335.08	14,991.28	16,544.00	12,950.68	14,856.00	15,880.00	15,880.00	15,880.00		
** CATEGORY TOTAL **		106,727.85	102,319.63	101,469.00	81,859.95	100,708.00	101,869.00	101,869.00	102,707.00		
<u>2-CONTRACTUAL</u>											
5201-211	POSTAGE	34,977.24	36,219.07	36,600.00	26,325.74	39,091.00	36,600.00	36,600.00	36,600.00		
5201-212	COMMUNICATIONS	9.06	10.46	30.00	4.76	10.00	15.00	15.00	15.00		
5201-213	PRINTING	105.00	316.00	500.00	106.00	350.00	350.00	350.00	350.00		
5201-215	TRAINING & EDUCATION	-	104.36	-	-	-	-	-	-		
5201-224	INSURANCE	355.45	313.04	350.00	300.74	301.00	350.00	314.00	314.00		
5201-253	OUTSIDE PROFESSIONALS	16,425.00	17,250.00	20,000.00	20,750.00	20,750.00	21,000.00	21,000.00	21,000.00	audit	
5201-254	SPECIAL SERVICES	37,259.56	39,021.52	59,006.00	55,114.95	57,758.00	28,155.00	28,155.00	28,155.00		
** CATEGORY TOTAL **		89,131.31	93,234.45	116,486.00	102,602.19	118,260.00	86,470.00	86,434.00	86,434.00		
<u>3-GENERAL SERVICES</u>											
5201-314	OFFICE SUPPLIES	53.96	268.39	200.00	-	200.00	200.00	200.00	200.00		
5201-316	WEARING APPAREL	-	128.72	-	-	160.00	160.00	160.00	160.00		
5201-317	PHOTO & DUPLICATION	78.20	70.45	-	227.15	256.00	300.00	300.00	300.00		
5201-333	COMPUTER SUPPLIES	-	570.74	500.00	570.74	575.00	1,600.00	1,600.00	1,600.00	receipt printer & computer	
5201-334	CREDIT CARD CHARGES	11,891.59	13,233.04	14,280.00	11,139.64	14,181.00	14,722.00	14,722.00	14,722.00		
5201-335	WEB CREDIT CARD FEES	21,349.98	29,581.07	32,220.00	29,452.58	35,928.00	36,189.00	36,189.00	36,189.00		
** CATEGORY TOTAL **		33,373.73	43,852.41	47,200.00	41,390.11	51,300.00	53,171.00	53,171.00	53,171.00		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5201-413	OFFICE (COMPUTER) MAINTENANCE	21,497.45	20,173.73	22,496.00	20,929.29	21,048.00	24,665.00	24,665.00	24,665.00		
** CATEGORY TOTAL **		21,497.45	20,173.73	22,496.00	20,929.29	21,048.00	24,665.00	24,665.00	24,665.00		
<u>5-CAPITAL OUTLAY</u>											
5201-516	COMPUTER EQUIPMENT						10,500.00		-	Forms Overlay and ebill software	
** CATEGORY TOTAL **		-	-	-	-	-	10,500.00	-	-		
** DEPARTMENT TOTAL **		250,730.34	259,580.22	287,651.00	246,781.54	291,316.00	276,675.00	266,139.00	266,977.00		

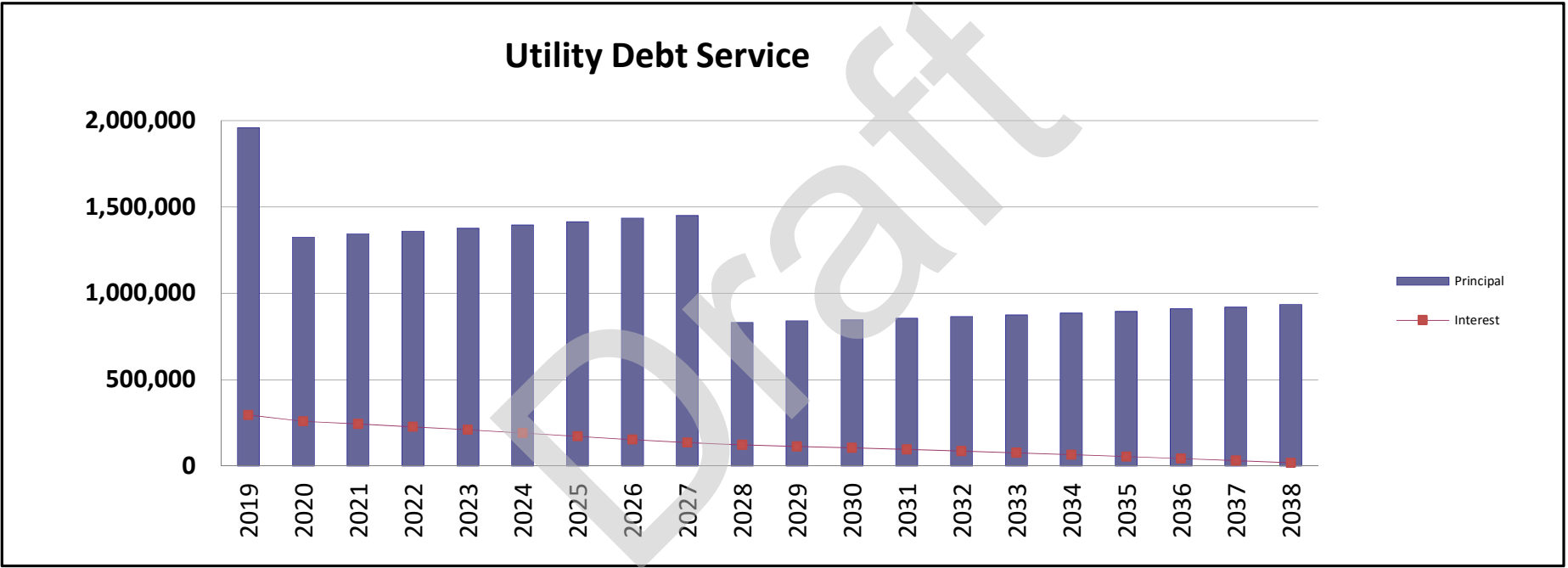
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CITY OF STEPHENVILLE  
02 -WATER AND WASTEWATER FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 NON DEPARTMENTAL</u>											
<u>5-CAPITAL OUTLAY</u>											
5901-500	DEPRECIATION	1,382,427.43	1,427,862.26	-	-	-	-	-	-	-	-
5901-550	GAIN ON SALE OF ASSETS	4,370.10	1,600.00	-	-	-	-	-	-	-	-
<b>** CATEGORY TOTAL **</b>		<b>1,386,797.53</b>	<b>1,429,462.26</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<u>6-BANK CHARGES</u>											
5901-610	BANK CHARGES	147.50	167.50	425,940.00	9,647.50	425,940.00	-	-	-	-	-
<b>** CATEGORY TOTAL **</b>		<b>147.50</b>	<b>167.50</b>	<b>425,940.00</b>	<b>9,647.50</b>	<b>425,940.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<u>7-DEBT SERVICE</u>											
5901-730	2001 BOND INTEREST	30,634.74	-	-	-	-	-	-	-	-	-
5901-731	2013 BOND INTEREST	22,637.40	22,019.05	23,157.00	11,703.00	23,157.00	22,659.00	22,659.00	22,659.00		
5901-732	2016 BOND INTEREST	-	31,175.74	37,536.00	18,768.00	37,536.00	37,536.00	37,536.00	37,536.00		
5901-733	2018 BOND INTEREST	-	-	-	-	-	175,250.00	175,250.00	175,250.00		
5901-740	2014 CAPITAL LEASE INTEREST	69,995.90	62,787.09	57,287.00	29,535.54	57,287.00	49,995.00	49,995.00	49,995.00		
5901-741	2004 BOND INTEREST	55,218.02	42,051.54	27,727.00	17,969.00	27,727.00	9,758.00	9,758.00	9,758.00		
5901-744	2003B BOND INTEREST	11,898.71	8,648.71	2,300.00	2,300.00	2,300.00	-	-	-		
5901-750	BOND PRINCIPAL	-	-	1,910,912.00	1,769,563.46	1,910,912.00	1,957,806.00	1,957,806.00	1,957,806.00		
5901-755	2006 BOND INTEREST	1,532.72	-	-	-	-	-	-	-		
<b>** CATEGORY TOTAL **</b>		<b>191,917.49</b>	<b>166,682.13</b>	<b>2,058,919.00</b>	<b>1,849,839.00</b>	<b>2,058,919.00</b>	<b>2,253,004.00</b>	<b>2,253,004.00</b>	<b>2,253,004.00</b>		
<u>8-NOT USED</u>											
5901-800	GROSS RECEIPTS TAX-TO GENERAL	280,952.47	260,996.45	291,688.00	250,696.46	297,142.00	383,009.00	383,009.00	383,009.00		
<b>** CATEGORY TOTAL **</b>		<b>280,952.47</b>	<b>260,996.45</b>	<b>291,688.00</b>	<b>250,696.46</b>	<b>297,142.00</b>	<b>383,009.00</b>	<b>383,009.00</b>	<b>383,009.00</b>		
<b>** DEPARTMENT TOTAL **</b>		<b>1,859,814.99</b>	<b>1,857,308.34</b>	<b>2,776,547.00</b>	<b>2,110,182.96</b>	<b>2,782,001.00</b>	<b>2,636,013.00</b>	<b>2,636,013.00</b>	<b>2,636,013.00</b>		





## Summary of Utility Debt Service Charges to Maturity

Year Ending September 30th	Outstanding Beginning of Year	Principal	Interest	Total Requirements
2019	23,658,636.61	1,957,805.90	295,196.53	2,253,002.43
2020	21,700,830.71	1,325,811.26	258,642.24	1,584,453.50
2021	20,375,019.45	1,344,608.15	243,498.10	1,588,106.25
2022	19,030,411.30	1,358,729.04	227,139.46	1,585,868.50
2023	17,671,682.26	1,376,065.44	210,037.35	1,586,102.79
2024	16,295,616.82	1,395,616.82	191,354.72	1,586,971.54
2025	14,900,000.00	1,415,000.00	170,753.00	1,585,753.00
2026	13,485,000.00	1,435,000.00	153,347.25	1,588,347.25
2027	12,050,000.00	1,450,000.00	134,897.50	1,584,897.50
2028	10,600,000.00	830,000.00	121,510.00	951,510.00
2029	9,770,000.00	840,000.00	113,367.50	953,367.50
2030	8,930,000.00	845,000.00	104,731.25	949,731.25
2031	8,085,000.00	855,000.00	95,635.25	950,635.25
2032	7,230,000.00	865,000.00	86,088.25	951,088.25
2033	6,365,000.00	875,000.00	76,082.25	951,082.25
2034	5,490,000.00	885,000.00	65,565.00	950,565.00
2035	4,605,000.00	895,000.00	54,528.00	949,528.00
2036	3,710,000.00	910,000.00	43,020.00	953,020.00
2037	2,800,000.00	920,000.00	31,124.50	951,124.50
2038	1,880,000.00	935,000.00	18,880.75	953,880.75
2039	945,000.00	945,000.00	6,331.50	951,331.50
		23,658,636.61	2,701,730.40	26,360,367.01
Series 2014 Refunding 2004		1,640,000.00		
Series 2013		920,000.00		
Series 2016		2,040,000.00		
Series 2018		17,030,000.00		
Series 2014 Capital Lease		2,028,636.61		
		<b>23,658,636.61</b>		

<b>Utility System Revenue &amp; Refunding Bonds</b> <b>Series 2014 (2004) - \$5,175,000</b> <b>Purpose: 2004 Long-Term Water</b> <b>Issued 05/01/2014 Matures 02/15/2019</b> <b>Principal Due - Feb 15</b>				
Fiscal Year	Interest Rate	Principal	Interest	Total
2019	1.19%	1,640,000.00	9,758.00	1,649,758.00
		<u>1,640,000.00</u>	<u>9,758.00</u>	<u>1,649,758.00</u>

<b>Utility System Revenue</b> <b>Series 2013 - \$1,000,000</b> <b>Purpose: Sewer - Kaylock Lockwood Improvements</b> <b>Issued 12/18/2013 Matures 02/15/2024</b> <b>Principal Due - Feb 15</b>				
Fiscal Year	Interest Rate	Principal	Interest	Total
2019	2.49%	20,000.00	22,659.00	42,659.00
2020	2.49%	170,000.00	20,293.50	190,293.50
2021	2.49%	175,000.00	15,998.25	190,998.25
2022	2.49%	180,000.00	11,578.50	191,578.50
2023	2.49%	185,000.00	7,034.25	192,034.25
2024	2.49%	190,000.00	2,365.50	192,365.50
		<u>920,000.00</u>	<u>79,929.00</u>	<u>999,929.00</u>

<b>Utility System Revenue</b> <b>Series 2016 - \$2,040,000</b> <b>Purpose: Tarleton Methodist Branch Sewer Project</b> <b>Issued 12/01/2016 Matures 02/15/2027</b> <b>Principal Due - Feb 15</b>				
Fiscal Year	Interest Rate	Principal	Interest	Total
2019	1.84%	0.00	37,536.00	37,536.00
2020	1.84%	50,000.00	37,076.00	87,076.00
2021	1.84%	40,000.00	36,248.00	76,248.00
2022	1.84%	55,000.00	35,374.00	90,374.00
2023	1.84%	20,000.00	34,684.00	54,684.00
2024	1.84%	20,000.00	34,316.00	54,316.00
2025	1.84%	605,000.00	28,566.00	633,566.00
2026	1.84%	620,000.00	17,296.00	637,296.00
2027	1.84%	630,000.00	5,796.00	635,796.00
		<u>2,040,000.00</u>	<u>266,892.00</u>	<u>2,306,892.00</u>

<b>Utility System Revenue</b> <b>Series 2018 - \$17,030,000</b> <b>Purpose: Eastside Sewer Project</b> <b>Issued 07/10/2018 Matures 02/15/2039</b> <b>Principal Due - Feb 15</b>				
Fiscal Year	Interest Rate	Principal	Interest	Total
2019		0.00	175,249.43	175,249.43
2020	0.18%	790,000.00	159,010.00	949,010.00
2021	0.28%	795,000.00	157,186.00	952,186.00
2022	0.36%	795,000.00	154,642.00	949,642.00
2023	0.44%	800,000.00	151,451.00	951,451.00
2024	0.58%	805,000.00	147,356.50	952,356.50
2025	0.70%	810,000.00	142,187.00	952,187.00
2026	0.81%	815,000.00	136,051.25	951,051.25
2027	0.89%	820,000.00	129,101.50	949,101.50
2028	0.95%	830,000.00	121,510.00	951,510.00
2029	1.00%	840,000.00	113,367.50	953,367.50
2030	1.05%	845,000.00	104,731.25	949,731.25
2031	1.09%	855,000.00	95,635.25	950,635.25
2032	1.13%	865,000.00	86,088.25	951,088.25
2033	1.17%	875,000.00	76,082.25	951,082.25
2034	1.22%	885,000.00	65,565.00	950,565.00
2035	1.26%	895,000.00	54,528.00	949,528.00
2036	1.29%	910,000.00	43,020.00	953,020.00
2037	1.31%	920,000.00	31,124.50	951,124.50
2038	1.33%	935,000.00	18,880.75	953,880.75
2039	1.34%	945,000.00	6,331.50	951,331.50
		<u>17,030,000.00</u>	<u>2,169,098.93</u>	<u>19,199,098.93</u>

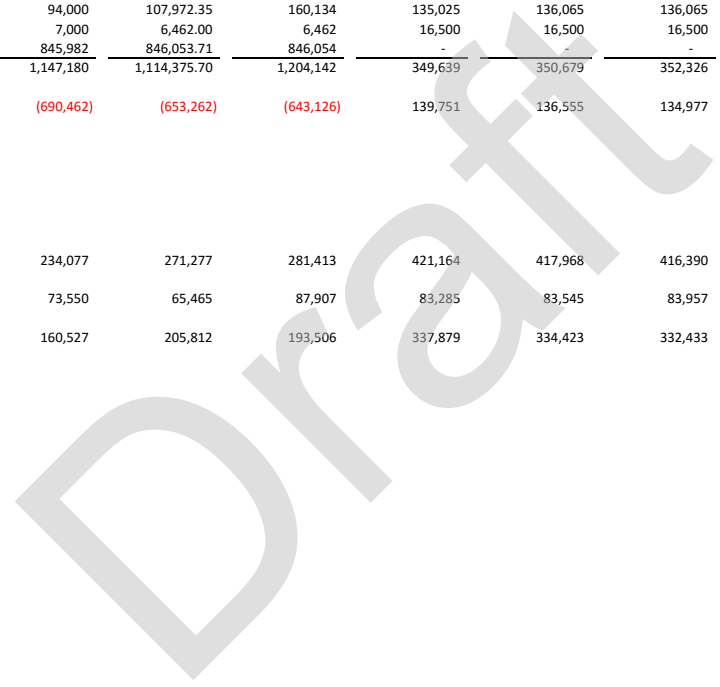
<b>Utility System Capital Lease</b> <b>Series 2014 - \$2,988,450</b> <b>Purpose: Water Meter Automation</b> <b>Issued 07/18/2014 Matures 09/15/2024</b> <b>Principal Due - Feb 15/Sept 15</b>				
Fiscal Year	Interest Rate	Principal	Interest	Total
2019	2.558%	297,805.90	49,994.10	347,800.00
2020	2.558%	315,811.26	42,262.74	358,074.00
2021	2.558%	334,608.15	34,065.85	368,674.00
2022	2.558%	328,729.04	25,544.96	354,274.00
2023	2.558%	371,065.44	16,868.10	387,933.54
2024	2.558%	380,616.82	7,316.72	387,933.54
		<u>2,028,636.61</u>	<u>176,052.47</u>	<u>2,204,689.08</u>

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CITY OF STEPHENVILLE  
03 -SANITARY LANDFILL FUND REVENUE

FY 2018-2019

	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	PROJECTED 2019-2020	PROJECTED 2020-2021	PROJECTED 2021-2022	PROJECTED 2022-2023
Estimated Cash Balance 10/01	824,703	1,295,948	924,539	924,539.00	924,539	281,413	281,413	281,413	416,390	418,697	544,149	670,178
Revenues	863,782	677,196	508,900	513,296.02	613,198	510,350	510,350	510,350	525,661	541,431	557,674	574,404
Transfers In												
Transfers Out	(19,075)	(464,075)	(52,182)	(52,182.00)	(52,182)	(20,960)	(23,116)	(23,047)	(27,453)	(21,701)	(22,678)	(21,127)
Expenditures												
Personnel Costs	185,083	165,450	200,198	153,887.64	191,492	198,114	198,114	199,761	205,754	211,927	218,285	224,834
Operating Expenditures	100,823	74,783	94,000	107,972.35	160,134	135,025	136,065	136,065	140,147	144,351	148,682	153,142
Capital Expenditures	143,311	191,366	7,000	6,462.00	6,462	16,500	16,500	16,500	150,000	38,000	42,000	
Debt Service	16,273	25,183	845,982	846,053.71	846,054	-	-	-				
Total Expenditures	445,490	456,782	1,147,180	1,114,375.70	1,204,142	349,639	350,679	352,326	495,901	394,278	408,967	377,976
Net Revenues over(under) Expenditures	399,217	(243,661)	(690,462)	(653,262)	(643,126)	139,751	136,555	134,977	2,307	125,452	126,029	175,301
Change in Receivables	6,099	267										
Change in other assets	125,198	(674,885)										
Change in Deferred Inflows of Resources	2,936	(3,138)										
Change in Liabilities	(35,112)	545,667										
Change in Deferred Outflows of Resources	(27,093)	4,341										
Estimated Cash Balance 9/30	1,295,948	924,539	234,077	271,277	281,413	421,164	417,968	416,390	418,697	544,149	670,178	845,479
Restricted:												
3 Months Operations	71,477	60,058	73,550	65,465	87,907	83,285	83,545	83,957	86,475	89,070	91,742	94,494
Debt Service	271,128	845,982										
Estimated Unrestricted Cash Balance 9/30	953,343	18,499	160,527	205,812	193,506	337,879	334,423	332,433	332,222	455,079	578,436	750,985

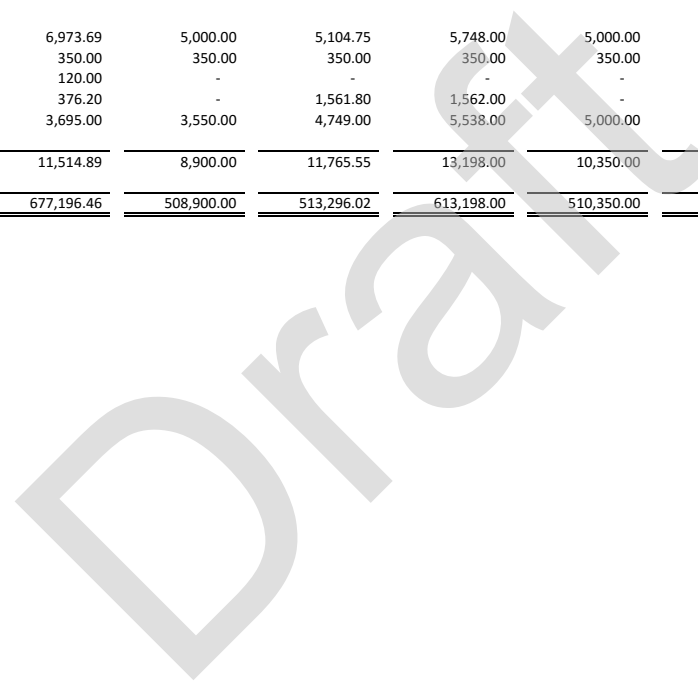


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CITY OF STEPHENVILLE  
03 -SANITARY LANDFILL FUND REVENUE

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<b>4 SERVICE CHARGES</b>											
4471	LANDFILL GATE FEES	856,647.64	665,681.57	500,000.00	501,530.47	600,000.00	500,000.00	500,000.00	500,000.00		
<b>** REVENUE CATEGORY TOTAL **</b>		<b>856,647.64</b>	<b>665,681.57</b>	<b>500,000.00</b>	<b>501,530.47</b>	<b>600,000.00</b>	<b>500,000.00</b>	<b>500,000.00</b>	<b>500,000.00</b>		
<b>5 OTHER REVENUE</b>											
4501	INTEREST ON INVESTMENTS	3,284.31	6,973.69	5,000.00	5,104.75	5,748.00	5,000.00	5,000.00	5,000.00		
4535	LEASES	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	Esquell Lease	
4540	INSUFFICIENT CHECK CHARGES	150.00	120.00	-	-	-	-	-	-		
4541	MISCELLANEOUS	-	376.20	-	1,561.80	1,562.00	-	-	-		
4595	CREDIT CARD FEES	3,350.00	3,695.00	3,550.00	4,749.00	5,538.00	5,000.00	5,000.00	5,000.00		
<b>** REVENUE CATEGORY TOTAL **</b>		<b>7,134.31</b>	<b>11,514.89</b>	<b>8,900.00</b>	<b>11,765.55</b>	<b>13,198.00</b>	<b>10,350.00</b>	<b>10,350.00</b>	<b>10,350.00</b>		
<b>*** FUND TOTAL REVENUES ***</b>		<b>863,781.95</b>	<b>677,196.46</b>	<b>508,900.00</b>	<b>513,296.02</b>	<b>613,198.00</b>	<b>510,350.00</b>	<b>510,350.00</b>	<b>510,350.00</b>		



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CITY OF STEPHENVILLE  
03 -SANITARY LANDFILL FUND REVENUE

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>TRANSFERS OUT</u>											
5001-800	ADMIN. FEE-TRANSFER TO WATER	19,075.00	19,075.20	-	-						
5001-801	OPERATING TRANSFER OUT	-	445,000.00	52,182.00	52,182.00	52,182.00	20,960.00	23,116.00	23,047.00		
<b>** TRANSFERS OUT TOTAL **</b>		<u>19,075.00</u>	<u>464,075.20</u>	<u>52,182.00</u>	<u>52,182.00</u>	<u>52,182.00</u>	<u>20,960.00</u>	<u>23,116.00</u>	<u>23,047.00</u>		

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CITY OF STEPHENVILLE  
03 -SANITARY LANDFILL FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

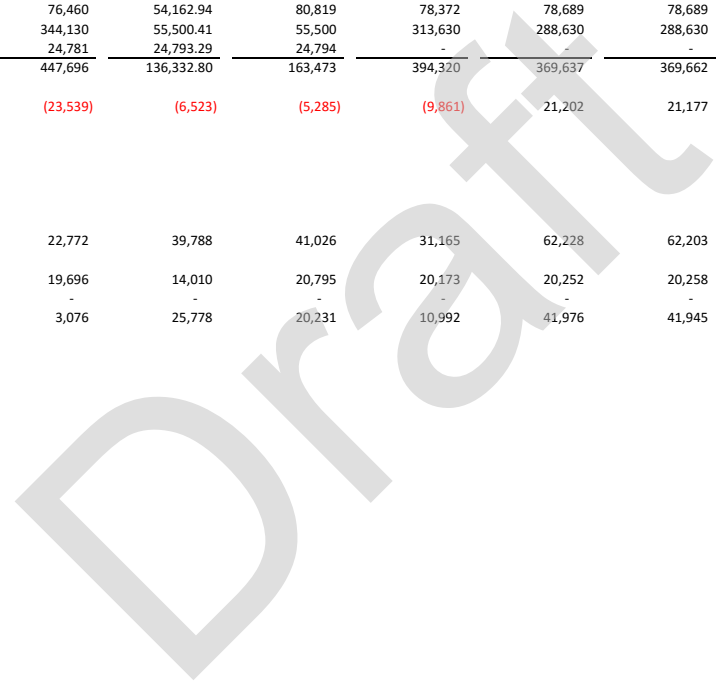
ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 TOTAL LANDFILL EXPENSE</u>											
5001-412.0008	2014 TANA E320 COMPACTOR	5,119.52	2,495.89	2,500.00	11,244.86	11,500.00					
5001-412.0009	2012 JD GATOR	-	-	250.00	-	100.00					
5001-412.0011	2016 TANA T6 SHARK SHREDDER	-	285.70	15,000.00	9,831.81	23,000.00					
5001-412.0012	2016 TANA T6DECO DRUM SCREEN	-	90.93	2,500.00	452.99	1,000.00					
5001-414	OTHER EQUIPMENT MAINTENANCE	-	-	150.00	4.08	50.00	150.00	150.00	150.00		
5001-415	SCALE MAINTENANCE	381.10	-	300.00	-	50.00	300.00	300.00	300.00		
5001-421	BUILDING MAINTENANCE	554.42	393.80	300.00	40.11	50.00	300.00	300.00	300.00		
<b>** CATEGORY TOTAL **</b>		<b>7,086.85</b>	<b>20,373.08</b>	<b>28,900.00</b>	<b>41,598.55</b>	<b>57,200.00</b>	<b>31,000.00</b>	<b>31,000.00</b>	<b>31,000.00</b>		
<u>5-CAPITAL OUTLAY</u>											
5001-500	DEPRECIATION	143,311.09	191,365.83	-	-	-					
5001-514	OTHER EQUIPMENT	-	-	7,000.00	6,462.00	6,462.00	16,500.00	16,500.00	16,500.00	Pressure Washer for Heavy Equip. Maint.	
<b>** CATEGORY TOTAL **</b>		<b>143,311.09</b>	<b>191,365.83</b>	<b>7,000.00</b>	<b>6,462.00</b>	<b>6,462.00</b>	<b>16,500.00</b>	<b>16,500.00</b>	<b>16,500.00</b>		
<u>6-BANK CHARGES</u>											
5001-610	BANK CHARGES	-	-	-	10.86	12.00					
<b>** CATEGORY TOTAL **</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>10.86</b>	<b>12.00</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<u>7-DEBT SERVICE</u>											
5001-750	LEASE PRINCIPAL	-	-	845,982.00	846,053.71	846,054.00					
5001-755	INTEREST	16,272.67	25,183.33	-	-	-					
<b>** CATEGORY TOTAL **</b>		<b>16,272.67</b>	<b>25,183.33</b>	<b>845,982.00</b>	<b>846,053.71</b>	<b>846,054.00</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>** DEPARTMENT TOTAL **</b>		<b>445,490.19</b>	<b>456,782.13</b>	<b>1,147,180.00</b>	<b>1,114,375.70</b>	<b>1,204,142.00</b>	<b>349,639.00</b>	<b>350,679.00</b>	<b>352,326.00</b>		

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CITY OF STEPHENVILLE  
04 -AIRPORT FUND SUMMARY

FY 2018-2019

	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	PROJECTED 2019-2020	PROJECTED 2020-2021	PROJECTED 2021-2022	PROJECTED 2022-2023
Estimated Cash Balance 10/01	44,343	41,051	46,311	46,311.00	46,311	41,026	41,026	41,026	62,203	74,560	109,413	141,687
Revenues	162,915	1,542,328	424,157	129,810.00	158,188	384,459	390,839	390,839	120,820	120,820	120,820	120,820
Transfers In	-	199,391	-	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures												
Personnel Costs	-	3,399	2,325	1,876.16	2,360	2,318	2,318	2,343	2,413	2,485	2,560	2,637
Operating Expenditures	94,920	129,620	76,460	54,162.94	80,819	78,372	78,689	78,689	81,050	83,482	85,986	88,566
Capital Expenditures	126,374	121,561	344,130	55,500.41	55,500	313,630	288,630	288,630	25,000	-	-	-
Debt Service	2,940	1,540	24,781	24,793.29	24,794	-	-	-	-	-	-	-
Total Expenditures	224,234	256,121	447,696	136,332.80	163,473	394,320	369,637	369,662	108,463	85,967	88,546	91,203
Net Revenues over(under) Expenditures	(61,319)	1,485,597	(23,539)	(6,523)	(5,285)	(9,861)	21,202	21,177	12,357	34,853	32,274	29,617
Change in Receivables	(19,981)	(8,669)	-	-	-	-	-	-	-	-	-	-
Change in other assets	71,051	(1,458,175)	-	-	-	-	-	-	-	-	-	-
Change in Deferred Inflows	(12,800)	-	-	-	-	-	-	-	-	-	-	-
Change in Liabilities	19,757	(13,493)	-	-	-	-	-	-	-	-	-	-
Estimated Cash Balance 9/30	41,051	46,311	22,772	39,788	41,026	31,165	62,228	62,203	74,560	109,413	141,687	171,304
Restricted:												
3 Months Operations	23,730	32,405	19,696	14,010	20,795	20,173	20,252	20,258	20,866	21,492	22,137	22,801
Debt Service	22,818	24,781	-	-	-	-	-	-	-	-	-	-
Estimated Unrestricted Cash Balance 9/30	(5,497)	(10,875)	3,076	25,778	20,231	10,992	41,976	41,945	53,694	87,921	119,550	148,503

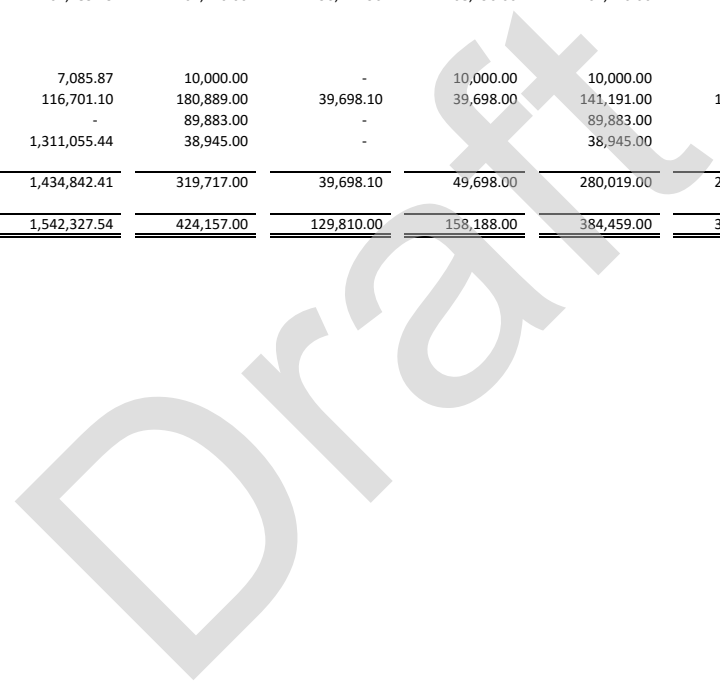


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CITY OF STEPHENVILLE  
04 -AIRPORT FUND REVENUE

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<b><u>4 SERVICE CHARGES</u></b>											
4435	LEASES	1,440.00	1,440.00	1,440.00	800.00	1,440.00	1,440.00	1,440.00	1,440.00		
4480	HANGAR RENTAL	106,508.90	103,175.00	100,000.00	87,075.00	104,435.00	100,000.00	106,380.00	106,380.00		
4482	GASOLINE SALES	3,140.19	2,870.13	3,000.00	2,236.90	2,615.00	3,000.00	3,000.00	3,000.00		
<b>** REVENUE CATEGORY TOTAL **</b>		<b>111,089.09</b>	<b>107,485.13</b>	<b>104,440.00</b>	<b>90,111.90</b>	<b>108,490.00</b>	<b>104,440.00</b>	<b>110,820.00</b>	<b>110,820.00</b>		
<b><u>5 OTHER REVENUE</u></b>											
4591	GRANT PROCEEDS	3,772.15	7,085.87	10,000.00	-	10,000.00	10,000.00	10,000.00	10,000.00		
4592	CAPITAL CONTRIBUTIONS	48,053.85	116,701.10	180,889.00	39,698.10	39,698.00	141,191.00	141,191.00	141,191.00		
4592.0001	CAPITAL CONTRIBUTIONS	-	-	89,883.00	-	-	89,883.00	89,883.00	89,883.00		
4592.0002	CAPITAL CONTRIBUTIONS	-	1,311,055.44	38,945.00	-	-	38,945.00	38,945.00	38,945.00		
<b>** REVENUE CATEGORY TOTAL **</b>		<b>51,826.00</b>	<b>1,434,842.41</b>	<b>319,717.00</b>	<b>39,698.10</b>	<b>49,698.00</b>	<b>280,019.00</b>	<b>280,019.00</b>	<b>280,019.00</b>		
<b>*** FUND TOTAL REVENUES ***</b>		<b>162,915.09</b>	<b>1,542,327.54</b>	<b>424,157.00</b>	<b>129,810.00</b>	<b>158,188.00</b>	<b>384,459.00</b>	<b>390,839.00</b>	<b>390,839.00</b>		



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CITY OF STEPHENVILLE  
04 -AIRPORT FUND TRANSFERS

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>TRANSFERS IN</u>											
	4590 TRANSFER FROM OTHER FUNDS	-	199,391.00	-	-	-	-	-	-	-	-
<b>** TRANSFERS IN TOTAL **</b>		-	199,391.00	-	-	-	-	-	-	-	-

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CITY OF STEPHENVILLE  
04 - AIRPORT FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

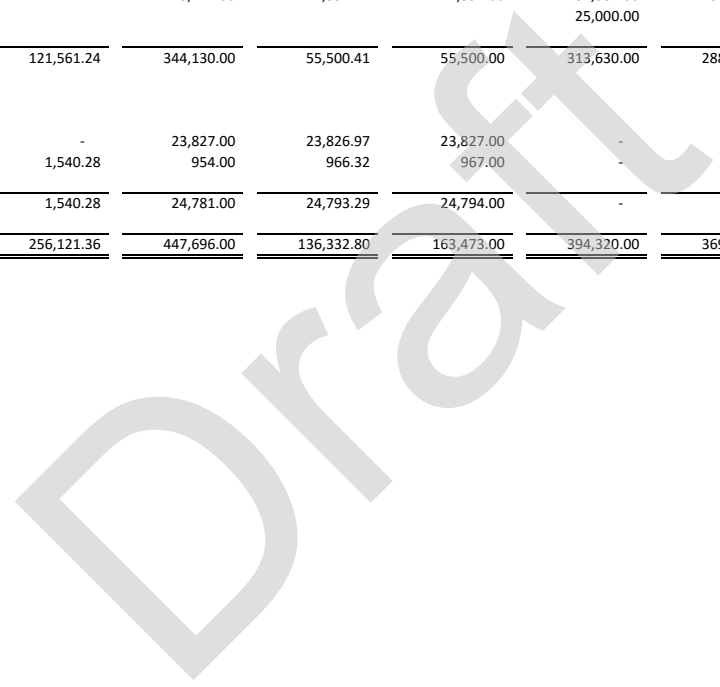
ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 TOTAL AIRPORT FUND EXPENSE</u>											
<u>1-PERSONNEL</u>											
5001-113	PART-TIME WAGES	-	3,168.00	1,907.00	1,503.88	1,926.00	1,953.00	1,953.00	1,953.00		
5001-118	ONE-TIME PAY ADJUSTMENT										20.00
5001-121	RETIREMENT	-	-	169.00	146.24	176.00	130.00	130.00	132.00		
5001-122	SOCIAL SECURITY	-	231.40	146.00	126.04	158.00	149.00	149.00	151.00		
5001-123	WORKER'S COMPENSATION	-	-	103.00	100.00	100.00	86.00	86.00	87.00		
<b>** CATEGORY TOTAL **</b>		<b>-</b>	<b>3,399.40</b>	<b>2,325.00</b>	<b>1,876.16</b>	<b>2,360.00</b>	<b>2,318.00</b>	<b>2,318.00</b>	<b>2,343.00</b>		
<u>2-CONTRACTUAL</u>											
5001-211	POSTAGE	6.45	3.33	50.00	-	10.00	50.00	50.00	50.00		
5001-212	COMMUNICATIONS	1,995.17	1,500.10	960.00	1,034.78	1,212.00	960.00	960.00	960.00		
5001-214	ADVERTISING	749.15	38.00	1,000.00	-	500.00	1,000.00	1,000.00	1,000.00		
5001-215	TRAINING & EDUCATION	1,188.35	616.88	1,200.00	1,502.74	1,503.00	1,200.00	1,200.00	1,200.00		
5001-224	INSURANCE	3,844.43	4,323.45	4,400.00	4,676.23	4,677.00	4,700.00	5,017.00	5,017.00		
5001-231	RENTAL	34,122.00	66,809.00	-	-	-	-	-	-		
5001-251	UTILITIES	28,788.22	27,319.61	30,000.00	19,897.48	30,000.00	30,000.00	30,000.00	30,000.00		
5001-252	DUES & SUBSCRIPTIONS	1,010.39	1,062.20	1,500.00	1,025.10	1,117.00	1,500.00	1,500.00	1,500.00		
5001-253	OUTSIDE PROFESSIONAL	559.00	-	-	-	-	-	-	-		
5001-254	SPECIAL SERVICES	-	-	1,000.00	-	1,000.00	1,000.00	1,000.00	1,000.00		
5001-258	STATE FEES	200.00	200.00	200.00	-	200.00	200.00	200.00	200.00		
5001-260	PEST CONTROL	213.00	213.00	200.00	167.50	200.00	200.00	200.00	200.00		
5001-261	CONTRACTUAL SERVICES	5,105.00	3,600.00	3,600.00	3,000.00	3,600.00	3,600.00	3,600.00	3,600.00		
<b>** CATEGORY TOTAL **</b>		<b>77,781.16</b>	<b>105,685.57</b>	<b>44,110.00</b>	<b>31,303.83</b>	<b>44,019.00</b>	<b>44,410.00</b>	<b>44,727.00</b>	<b>44,727.00</b>		
<u>3-GENERAL SERVICES</u>											
5001-321	JANITORIAL SUPPLIES	732.04	715.84	750.00	784.03	1,000.00	750.00	750.00	750.00		
5001-332	OTHER SUPPLIES	45.69	450.17	250.00	412.83	700.00	250.00	250.00	250.00		
<b>** CATEGORY TOTAL **</b>		<b>777.73</b>	<b>1,166.01</b>	<b>1,000.00</b>	<b>1,196.86</b>	<b>1,700.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>1,000.00</b>		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5001-411	VEHICLE MAINTENANCE						500.00	500.00	500.00		
5001-411.0301	2008 CHEVY TAHOE	324.50	14.75	500.00	-	-					
5001-414	OTHER EQUIPMENT MAINTENANCE	-	1,862.00	250.00	421.95	500.00	1,862.00	1,862.00	1,862.00		
5001-420	AWOS MAINTENANCE	5,965.84	5,469.00	6,000.00	-	6,000.00	6,000.00	6,000.00	6,000.00		
5001-421	BUILDING MAINTENANCE	2,526.87	3,437.97	1,000.00	6,580.52	5,000.00	1,000.00	1,000.00	1,000.00		
5001-422	AIRPORT MAINTENANCE	7,543.44	11,985.14	23,600.00	14,659.78	23,600.00	23,600.00	23,600.00	23,600.00		
<b>** CATEGORY TOTAL **</b>		<b>16,360.65</b>	<b>22,768.86</b>	<b>31,350.00</b>	<b>21,662.25</b>	<b>35,100.00</b>	<b>32,962.00</b>	<b>32,962.00</b>	<b>32,962.00</b>		

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CITY OF STEPHENVILLE  
04 - AIRPORT FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 TOTAL AIRPORT FUND EXPENSE</u>											
<u>5-CAPITAL OUTLAY</u>											
5001-500	DEPRECIATION	126,373.85	121,561.24	-	-						
5001-523	AIRPORT IMPROVEMENTS	-	-	200,988.00	44,109.00	44,109.00	156,879.00	156,879.00	156,879.00		
5001-523.0001	AIRPORT IMPROVEMENTS	-	-	99,870.00	-	-	99,870.00	99,870.00	99,870.00		
5001-523.0002	AIRPORT IMPROVEMENTS	-	-	43,272.00	11,391.41	11,391.00	31,881.00	31,881.00	31,881.00		
5001-5XX	AIRPORT IMPROVEMENTS						25,000.00			-	remodel pilots' lounge
<b>** CATEGORY TOTAL **</b>		<b>126,373.85</b>	<b>121,561.24</b>	<b>344,130.00</b>	<b>55,500.41</b>	<b>55,500.00</b>	<b>313,630.00</b>	<b>288,630.00</b>	<b>288,630.00</b>		
<u>7-DEBT SERVICE</u>											
5001-750	BOND PRINCIPAL	-	-	23,827.00	23,826.97	23,827.00	-	-	-		Paid in full
5001-755	BOND INTEREST	2,940.42	1,540.28	954.00	966.32	967.00	-	-	-		
<b>** CATEGORY TOTAL **</b>		<b>2,940.42</b>	<b>1,540.28</b>	<b>24,781.00</b>	<b>24,793.29</b>	<b>24,794.00</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>** DEPARTMENT TOTAL **</b>		<b>224,233.81</b>	<b>256,121.36</b>	<b>447,696.00</b>	<b>136,332.80</b>	<b>163,473.00</b>	<b>394,320.00</b>	<b>369,637.00</b>	<b>369,662.00</b>		

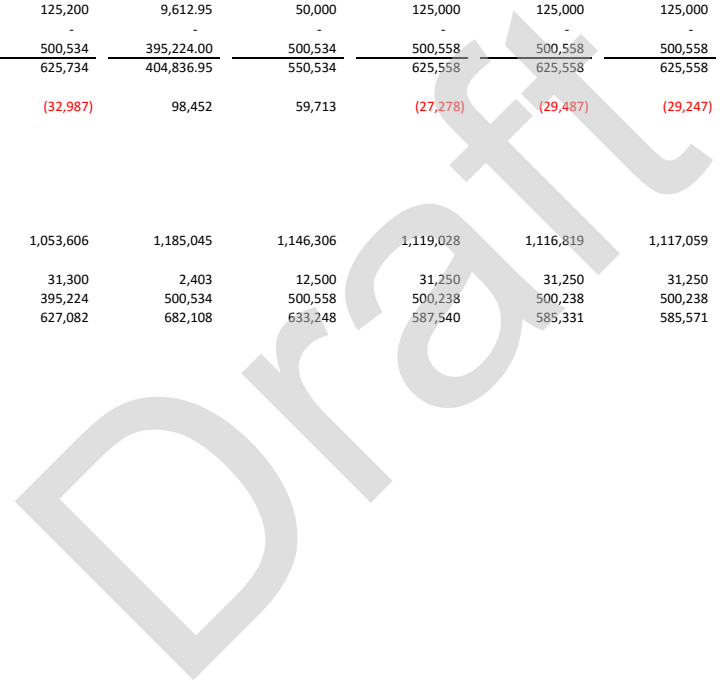


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CITY OF STEPHENVILLE  
05 -STORM WATER DRAINAGE FUND SUMMARY

FY 2018-2019

	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	PROJECTED 2019-2020	PROJECTED 2020-2021	PROJECTED 2021-2022	PROJECTED 2022-2023
Estimated Cash Balance 10/01	890,475	1,012,229	1,086,593	1,086,593.00	1,086,593	1,146,306	1,146,306	1,146,306	1,117,059	1,176,315	1,249,629	1,332,051
Revenues	635,251	637,019	637,500	548,042.40	655,000	643,697	643,697	643,697	656,571	669,702	683,096	696,758
Transfers In												
Transfers Out	-	-	(44,753)	(44,753.00)	(44,753)	(45,417)	(47,626)	(47,386)	(47,077)	(46,862)	(47,302)	(47,436)
Expenditures												
Personnel Costs	-	-	-	-	-	-	-	-	-	-	-	-
Operating Expenditures	5,920	56,107	125,200	9,612.95	50,000	125,000	125,000	125,000	50,000	50,000	50,000	50,000
Capital Expenditures	274,458	274,458	-	-	-	-	-	-	-	-	-	-
Debt Service	225,451	215,944	500,534	395,224.00	500,534	500,558	500,558	500,558	500,238	499,526	503,372	501,376
Total Expenditures	505,829	546,509	625,734	404,836.95	550,534	625,558	625,558	625,558	550,238	549,526	553,372	551,376
Net Revenues over(under) Expenditures	129,422	90,510	(32,987)	98,452	59,713	(27,278)	(29,487)	(29,247)	59,256	73,314	82,422	97,946
Change in Receivables	(4,572)	(276)										
Change in other assets	274,458	270,129										
Change in Deferred Inflows	2,474	7,284										
Change in Liabilities	(280,028)	(293,283)										
Estimated Cash Balance 9/30	1,012,229	1,086,593	1,053,606	1,185,045	1,146,306	1,119,028	1,116,819	1,117,059	1,176,315	1,249,629	1,332,051	1,429,997
Restricted:												
3 Months Operations	1,480	14,027	31,300	2,403	12,500	31,250	31,250	31,250	12,500	12,500	12,500	12,500
Debt Service	505,216	500,534	395,224	500,534	500,558	500,238	500,238	500,238	499,526	503,372	501,376	498,588
Estimated Unrestricted Cash Balance 9/30	505,533	572,032	627,082	682,108	633,248	587,540	585,331	585,571	664,289	733,757	818,175	918,909



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CITY OF STEPHENVILLE  
05 -STORM WATER DRAINAGE FUND REVENUE

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>4 SERVICE CHARGES</u>											
4450	STORM WATER DRAINAGE FEE	624,429.57	624,781.27	630,000.00	529,881.55	633,000.00	633,000.00	633,000.00	633,000.00		
4453	PENALTY	5,315.00	5,257.40	5,000.00	4,950.76	6,000.00	5,697.00	5,697.00	5,697.00		
4457	BILLING ADJUSTMENTS	2,838.26	(365.40)	-	-						
<b>** REVENUE CATEGORY TOTAL **</b>		<b>632,582.83</b>	<b>629,673.27</b>	<b>635,000.00</b>	<b>534,832.31</b>	<b>639,000.00</b>	<b>638,697.00</b>	<b>638,697.00</b>	<b>638,697.00</b>		
<u>5 OTHER REVENUE</u>											
4501	INTEREST ON INVESTMENTS	2,668.49	7,345.70	2,500.00	13,210.09	16,000.00	5,000.00	5,000.00	5,000.00		
<b>** REVENUE CATEGORY TOTAL **</b>		<b>2,668.49</b>	<b>7,345.70</b>	<b>2,500.00</b>	<b>13,210.09</b>	<b>16,000.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>5,000.00</b>		
<b>*** FUND TOTAL REVENUES ***</b>		<b>635,251.32</b>	<b>637,018.97</b>	<b>637,500.00</b>	<b>548,042.40</b>	<b>655,000.00</b>	<b>643,697.00</b>	<b>643,697.00</b>	<b>643,697.00</b>		

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CITY OF STEPHENVILLE  
05 -STORM WATER DRAINAGE FUND TRANSFERS

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>STORM WATER DRAINAGE</u>											
<u>TRANSFERS OUT</u>											
5103-801	ADMIN TRANSFER TO GENERAL	-	-	26,540.00	26,540.00	26,540.00	28,853.00	31,062.00	30,770.00		
5103-803	ADMIN TRANSFER TO WATER	-	-	18,213.00	18,213.00	18,213.00	16,564.00	16,564.00	16,616.00		
<b>** TRANSFERS OUT TOTAL **</b>		-	-	44,753.00	44,753.00	44,753.00	45,417.00	47,626.00	47,386.00		

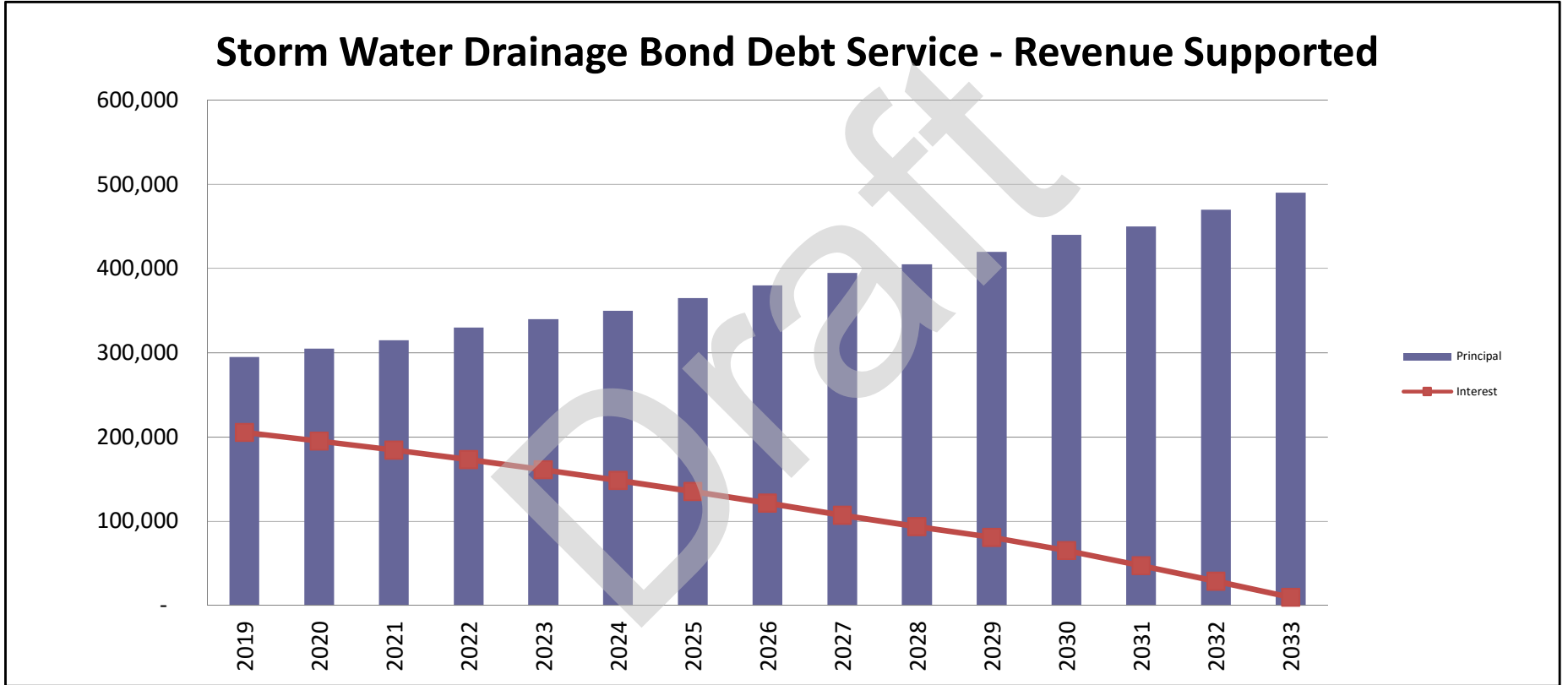
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CITY OF STEPHENVILLE  
05 -STORM WATER DRAINAGE FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>STORM WATER DRAINAGE</u>											
<u>2-CONTRACTUAL</u>											
5103-252	DUES & SUBSCRIPTIONS	34.00	-	200.00	-	-	-	-	-	-	-
5103-253	OUTSIDE PROFESSIONALS	1,400.00	5,600.00	75,000.00	-	-	75,000.00	75,000.00	75,000.00	Carryover Master Plan	
<b>** CATEGORY TOTAL **</b>		<u>1,434.00</u>	<u>5,600.00</u>	<u>75,200.00</u>	<u>-</u>	<u>-</u>	<u>75,000.00</u>	<u>75,000.00</u>	<u>75,000.00</u>		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5103-414	STORM DRAINAGE MAINTENANCE	4,485.59	50,506.75	50,000.00	9,612.95	50,000.00	50,000.00	50,000.00	50,000.00		
<b>** CATEGORY TOTAL **</b>		<u>4,485.59</u>	<u>50,506.75</u>	<u>50,000.00</u>	<u>9,612.95</u>	<u>50,000.00</u>	<u>50,000.00</u>	<u>50,000.00</u>	<u>50,000.00</u>		
<u>5-CAPITAL OUTLAY</u>											
5103-500	DEPRECIATION	274,458.24	274,458.24	-	-	-	-	-	-		
<b>** CATEGORY TOTAL **</b>		<u>274,458.24</u>	<u>274,458.24</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>		
<u>6-BANK CHARGES</u>											
<u>7-DEBT SERVICE</u>											
5103-750	BOND PRINCIPAL	-	-	285,000.00	285,000.00	285,000.00	295,000.00	295,000.00	295,000.00		
5103-755	BOND INTEREST	225,451.44	215,944.27	215,534.00	110,224.00	215,534.00	205,558.00	205,558.00	205,558.00		
<b>** CATEGORY TOTAL **</b>		<u>225,451.44</u>	<u>215,944.27</u>	<u>500,534.00</u>	<u>395,224.00</u>	<u>500,534.00</u>	<u>500,558.00</u>	<u>500,558.00</u>	<u>500,558.00</u>		
<b>** DEPARTMENT TOTAL **</b>		<u><u>505,829.27</u></u>	<u><u>546,509.26</u></u>	<u><u>625,734.00</u></u>	<u><u>404,836.95</u></u>	<u><u>550,534.00</u></u>	<u><u>625,558.00</u></u>	<u><u>625,558.00</u></u>	<u><u>625,558.00</u></u>		



## Summary of Storm Water Drainage Debt Service Charges to Maturity

Year Ending September 30th	Outstanding Beginning of Year	Principal	Interest	Total Requirements
2019	5,750,000	295,000	205,558	500,558
2020	5,455,000	305,000	195,238	500,238
2021	5,150,000	315,000	184,526	499,526
2022	4,835,000	330,000	173,372	503,372
2023	4,505,000	340,000	161,376	501,376
2024	4,165,000	350,000	148,588	498,588
2025	3,815,000	365,000	135,333	500,333
2026	3,450,000	380,000	121,513	501,513
2027	3,070,000	395,000	107,128	502,128
2028	2,675,000	405,000	93,725	498,725
2029	2,270,000	420,000	80,825	500,825
2030	1,850,000	440,000	65,200	505,200
2031	1,410,000	450,000	47,400	497,400
2032	960,000	470,000	29,000	499,000
2033	490,000	490,000	9,800	499,800
		5,750,000	1,758,582	7,508,582

<b>Combination Tax &amp; Revenue Certificates of Obligation</b>				
<b>Series 2006A - \$4,300,000</b>				
<b>Purpose: Storm Water - Methodist Branch Phase I</b>				
<b>Issued 12/19/2006 Matures 02/15/2027</b>				
<b>Principal Due - February 15</b>				
<b>Fiscal Year</b>	<b>Interest Rate</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2019	3.92%	220,000.00	87,808.00	307,808.00
2020	3.92%	230,000.00	78,988.00	308,988.00
2021	3.92%	240,000.00	69,776.00	309,776.00
2022	3.92%	250,000.00	60,172.00	310,172.00
2023	3.92%	260,000.00	50,176.00	310,176.00
2024	3.92%	270,000.00	39,788.00	309,788.00
2025	3.92%	280,000.00	29,008.00	309,008.00
2026	3.92%	295,000.00	17,738.00	312,738.00
2027	3.92%	305,000.00	5,978.00	310,978.00
		<u>2,350,000.00</u>	<u>439,432.00</u>	<u>2,789,432.00</u>
		<u>2,350,000.00</u>	<u>439,432.00</u>	<u>2,789,432.00</u>

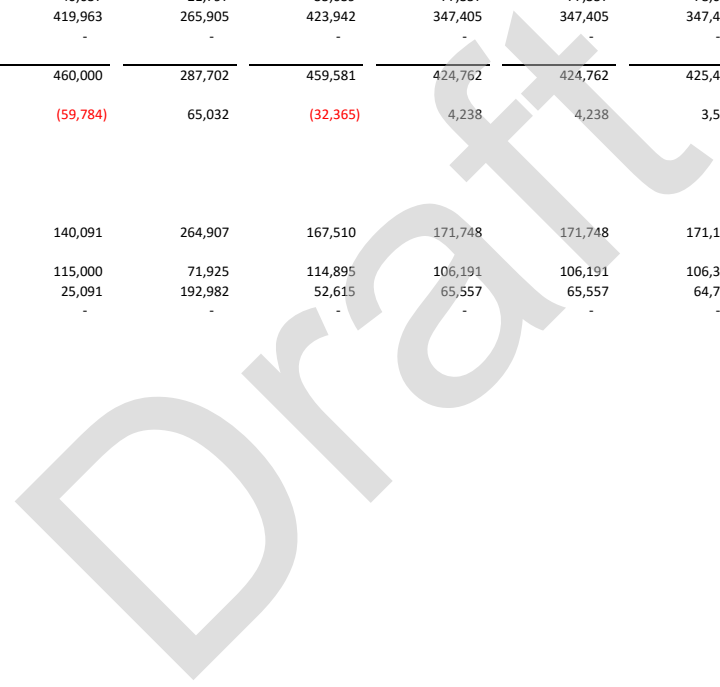
<b>Combination Tax &amp; Revenue Certificates of Obligation</b>				
<b>2013 Refunding (2008) - \$3,910,000</b>				
<b>Purpose: Storm Water - Methodist Branch Phase II</b>				
<b>Issued 01/17/2013 Matures 02/15/2033</b>				
<b>Principal Due - February 15</b>				
<b>Fiscal Year</b>	<b>Interest Rate</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2019	2.00%	75,000.00	117,750.00	192,750.00
2020	2.00%	75,000.00	116,250.00	191,250.00
2021	2.00%	75,000.00	114,750.00	189,750.00
2022	2.00%	80,000.00	113,200.00	193,200.00
2023	3.00%	80,000.00	111,200.00	191,200.00
2024	3.00%	80,000.00	108,800.00	188,800.00
2025	3.00%	85,000.00	106,325.00	191,325.00
2026	3.00%	85,000.00	103,775.00	188,775.00
2027	3.00%	90,000.00	101,150.00	191,150.00
2028	3.00%	405,000.00	93,725.00	498,725.00
2029	3.25%	420,000.00	80,825.00	500,825.00
2030	4.00%	440,000.00	65,200.00	505,200.00
2031	4.00%	450,000.00	47,400.00	497,400.00
2032	4.00%	470,000.00	29,000.00	499,000.00
2033	4.00%	490,000.00	9,800.00	499,800.00
		<u>3,400,000.00</u>	<u>1,319,150.00</u>	<u>4,719,150.00</u>
		<u>3,400,000.00</u>	<u>1,319,150.00</u>	<u>4,719,150.00</u>

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CITY OF STEPHENVILLE  
07 -HOTEL OCCUPANCY TAX FUND SUMMARY

FY 2018-2019

	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	PROJECTED 2019-2020	PROJECTED 2020-2021	PROJECTED 2021-2022	PROJECTED 2022-2023
Estimated Cash Balance 10/01	151,226	156,157	199,875	199,875	199,875	167,510	167,510	167,510	171,103	174,804	178,616	182,542
Revenues	420,423	453,533	400,000	352,518	427,000	429,000	429,000	429,000	441,870	455,126	468,780	482,843
Transfers In	-	-	216	216	216	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures												
Personnel Costs	-	-	40,037	21,797	35,639	77,357	77,357	78,002	80,342	82,752	85,235	87,792
Operating Expenditures	437,459	440,563	419,963	265,905	423,942	347,405	347,405	347,405	357,827	368,562	379,619	391,008
Capital Expenditures	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	437,459	440,563	460,000	287,702	459,581	424,762	424,762	425,407	438,169	451,314	464,854	478,800
Net Revenues over(under) Expenditures	(17,036)	12,971	(59,784)	65,032	(32,365)	4,238	4,238	3,593	3,701	3,812	3,926	4,043
Change in Receivables	3,742	13,886										
Change in other assets												
Change in Liabilities	18,225	16,861										
Estimated Cash Balance 9/30	156,157	199,875	140,091	264,907	167,510	171,748	171,748	171,103	174,804	178,616	182,542	186,585
Restricted:												
3 Months Operations			115,000	71,925	114,895	106,191	106,191	106,352	109,542	112,829	116,214	119,700
Tourism and Visitor Bureau	156,157	199,875	25,091	192,982	52,615	65,557	65,557	64,751	65,262	65,787	66,328	66,885
Estimated Unrestricted Cash Balance 9/30	-	-	-	-	-	-	-	-	-	-	-	-



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CITY OF STEPHENVILLE  
07 -HOTEL OCCUPANCY TAX FUND REVENUE

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>0 TAXES</u>											
4040	MOTEL OCCUPANCY TAX	417,581.83	448,440.73	400,000.00	350,708.10	425,000.00	425,000.00	425,000.00	425,000.00		
** REVENUE CATEGORY TOTAL **		417,581.83	448,440.73	400,000.00	350,708.10	425,000.00	425,000.00	425,000.00	425,000.00		
<u>4 SERVICE CHARGES</u>											
4416	REC-SPECIAL EVENTS	-	3,000.00	-	-	-	3,000.00	3,000.00	3,000.00		
** REVENUE CATEGORY TOTAL **		-	3,000.00	-	-	-	3,000.00	3,000.00	3,000.00		
<u>5 OTHER REVENUE</u>											
4501	INTEREST ON INVESTMENTS	1,192.85	2,092.76	-	1,809.59	2,000.00	1,000.00	1,000.00	1,000.00		
4520	INSURANCE PROCEEDS	1,648.76	-	-	-	-	-	-	-		
** REVENUE CATEGORY TOTAL **		2,841.61	2,092.76	-	1,809.59	2,000.00	1,000.00	1,000.00	1,000.00		
*** FUND TOTAL REVENUES ***		420,423.44	453,533.49	400,000.00	352,517.69	427,000.00	429,000.00	429,000.00	429,000.00		

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CITY OF STEPHENVILLE  
07 -HOTEL OCCUPANCY TAX FUND TRANSFERS

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>TRANSFERS IN</u>											
4591	TRANSFER IN FROM GENERAL FUND			216.00	216.00	216.00					
<b>** TRANSFERS IN TOTAL **</b>		-	-	216.00	216.00	216.00	-	-	-		
<u>TRANSFERS OUT</u>											
<b>** TRANSFERS OUT TOTAL **</b>		-	-	-	-	-	-	-	-		

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CITY OF STEPHENVILLE  
07 -HOTEL OCCUPANCY TAX FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 TOTAL EXPENSE</u>											
<u>1-PERSONNEL</u>											
5901-111	SALARIES			26,250.00	16,153.84	26,250.00	56,333.00	56,333.00	56,333.00		
5901-118	ONE-TIME PAY ADJUSTMENT								563.00		
5901-121	RETIREMENT			1,832.00	1,213.06	1,991.00	4,035.00	4,035.00	4,072.00		
5901-122	SOCIAL SECURITY			2,008.00	1,299.61	2,122.00	4,631.00	4,631.00	4,674.00		
5901-123	WORKERS' COMPENSATION				-		218.00	218.00	220.00		
5901-125	GROUP INSURANCE			7,847.00	1,905.60	3,176.00	7,940.00	7,940.00	7,940.00		
5901-126	CAR ALLOWANCE			1,800.00	1,050.00	1,800.00	3,600.00	3,600.00	3,600.00		
5901-127	CELL-PHONE ALLOWANCE			300.00	175.00	300.00	600.00	600.00	600.00		
** CATEGORY TOTAL **		-	-	40,037.00	21,797.11	35,639.00	77,357.00	77,357.00	78,002.00		
<u>2-CONTRACTUAL</u>											
5901-211	POSTAGE			75.00	70.50	100.00			-		
5901-212	COMMUNICATIONS			678.00	629.05	678.00	2,000.00	2,000.00	2,000.00		
5901-214.0001	ADVERTISING			53,840.00	19,004.91	53,840.00	20,000.00	20,000.00	20,000.00		
5901-215	EDUCATION & TRAINING			7,651.00	4,788.28	7,651.00	10,000.00	10,000.00	10,000.00		
5901-252	DUES & SUBSCRIPTIONS			11,656.00	11,655.38	11,656.00	20,000.00	20,000.00	20,000.00		
5901-253	H/M TAX-CHAMBER OF COMMERCE	241,688.58	256,251.85	60,962.00	60,961.55	60,962.00	-	-	-		
5901-254	H/M TAX-FINE ARTS COUNCIL	60,422.14	64,062.97	57,143.00	31,927.78	60,714.00	60,714.00	60,714.00	60,714.00		
5901-254.3001	TARLETON FFA			5,000.00	7,200.00	7,200.00	5,000.00	5,000.00	5,000.00		
5901-254.3002	SPOOKTACULAR			500.00	500.00	500.00	500.00	500.00	500.00		
5901-254.3003	TARLETON RODEO			7,500.00	7,500.00	7,500.00	15,000.00	15,000.00	15,000.00		
5901-254.3004	BACON BASH TEXAS GOAT			1,000.00	500.00	1,000.00	1,000.00	1,000.00	1,000.00		
5901-254.3005	ABBI SPRING FLING			6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00		
5901-254.3006	STEPHANVILLE SOX			3,600.00	3,600.00	3,600.00	1,800.00	1,800.00	1,800.00		
5901-254.3007	STEPHENVILLE HISTORICAL RENOVATION			24,000.00	24,000.00	24,000.00	10,000.00	10,000.00	10,000.00		
5901-254.3008	HICO ORIGINAL STEAK COOKOFF			1,000.00	1,000.00	1,000.00			-		
5901-254.3009	TAAF STATE YOUTH VOLLEYBALL			13,150.00	8,547.97	13,150.00			-		
5901-254.3012	KNIGHTS OF COLUMBUS SOCCER TRNT.						500.00	500.00	500.00		
5901-254.3013	40+ TEAM ROPING CHAMPIONSHIP						7,500.00	7,500.00	7,500.00		
5901-254.3011	COWBOY CAPITAL PRO RODEO			15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00		
5901-254.3014	ULTIMATE CALF ROPING & FINALS						7,500.00	7,500.00	7,500.00		
5901-254.3015	WORLD SERIES ROPING						7,500.00	7,500.00	7,500.00		
5901-254.3010	SUNDOWN ON THE SQUARE			5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00		
5901-254.3016	PROMOTIONAL ITEMS						10,000.00	10,000.00	10,000.00		
5901-254.3017	WAYFINDER SIGNS						10,000.00	10,000.00	10,000.00		
5901-254.3018	WEBSITE/PHOTOGRAPHY						25,173.00	25,173.00	25,173.00		
5901-255.000A	H/M TAX-SPECIAL EVENTS	72,928.01	55,911.84	-	17,757.65	17,758.00	20,000.00	20,000.00	20,000.00		
5901-255.000H	H/M TAX-MUSEUM	61,287.08	64,335.97	57,143.00	35,335.62	57,143.00	60,714.00	60,714.00	60,714.00		
5901-256.000F	SIGNALIZED CROSS WALK PROJECT	1,133.48							-		
5901-258	UNDESIGNATED GRANT FUNDS			60,100.00	-	56,125.00	23,504.00	23,504.00	23,504.00		
** CATEGORY TOTAL **		437,459.29	440,562.63	391,498.00	261,478.69	410,977.00	344,905.00	344,905.00	344,905.00		

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CITY OF STEPHENVILLE  
07 -HOTEL OCCUPANCY TAX FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 TOTAL EXPENSE</u>											
<u>3-GENERAL SERVICES</u>											
5901-317	PHOTO AND DUPLICATION			100.00	-	100.00			-		
5901-332	OPERATING SUPPLIES			3,894.00	2,803.02	2,894.00	2,500.00	2,500.00	2,500.00		
5901-333	COMPUTER SUPPLIES	-	-	1,971.00	1,623.17	1,971.00			-		
5901-337	PROMOTIONAL SUPPLIES			22,500.00		8,000.00					
<b>** CATEGORY TOTAL **</b>		-	-	28,465.00	4,426.19	12,965.00	2,500.00	2,500.00	2,500.00		
<u>5-CAPITAL OUTLAY</u>											
5901-527	PARK IMPROVEMENTS	-	-	-	-	-			-		
<b>** CATEGORY TOTAL **</b>		-	-	-	-	-			-		
<b>** DEPARTMENT TOTAL **</b>		<u>437,459.29</u>	<u>440,562.63</u>	<u>460,000.00</u>	<u>287,701.99</u>	<u>459,581.00</u>	<u>424,762.00</u>	<u>424,762.00</u>	<u>425,407.00</u>		

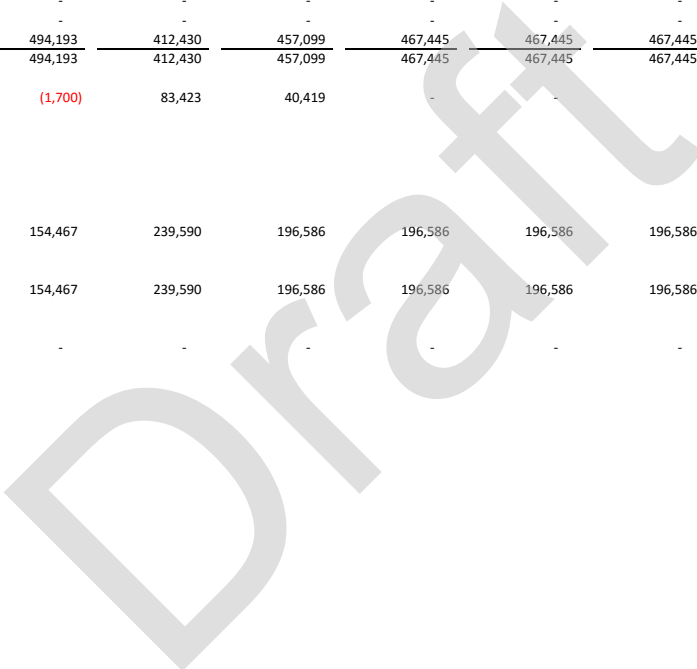
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CITY OF STEPHENVILLE  
08 -DEBT SERVICE FUND SUMMARY

FY 2018-2019

	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	PROJECTED 2019-2020	PROJECTED 2020-2021	PROJECTED 2021-2022	PROJECTED 2022-2023
Estimated Cash Balance 10/1	139,915	144,063	156,167	156,167	156,167	196,586	196,586	196,586	196,586	196,586	196,586	196,586
Revenues	484,638	483,921	492,493	495,852	497,518	467,445	467,445	467,445	260,850	265,300	283,294	294,782
Transfers In												
Transfers Out												
Expenditures												
Personnel Costs	-	-	-	-	-	-	-	-	-	-	-	-
Operating Expenditures	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditures	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service	481,375	469,196	494,193	412,430	457,099	467,445	467,445	467,445	260,850	265,300	283,294	294,782
Total Expenditures	481,375	469,196	494,193	412,430	457,099	467,445	467,445	467,445	260,850	265,300	283,294	294,782
Net Revenues over(under) Expenditures	3,263	14,725	(1,700)	83,423	40,419	-	-	-	-	-	-	-
Change in Receivables	885	(2,621)										
Change in other assets												
Change in Liabilities												
Estimated Cash Balance 9/30	144,063	156,167	154,467	239,590	196,586	196,586	196,586	196,586	196,586	196,586	196,586	196,586
Restricted:												
3 Months Operations												
Debt Service	144,063	156,167	154,467	239,590	196,586	196,586	196,586	196,586	196,586	196,586	196,586	196,586
Airport Improvement												
Grant Match												
Estimated Unrestricted Cash Balance 9/30	-	-	-	-	-	-	-	-	-	-	-	-

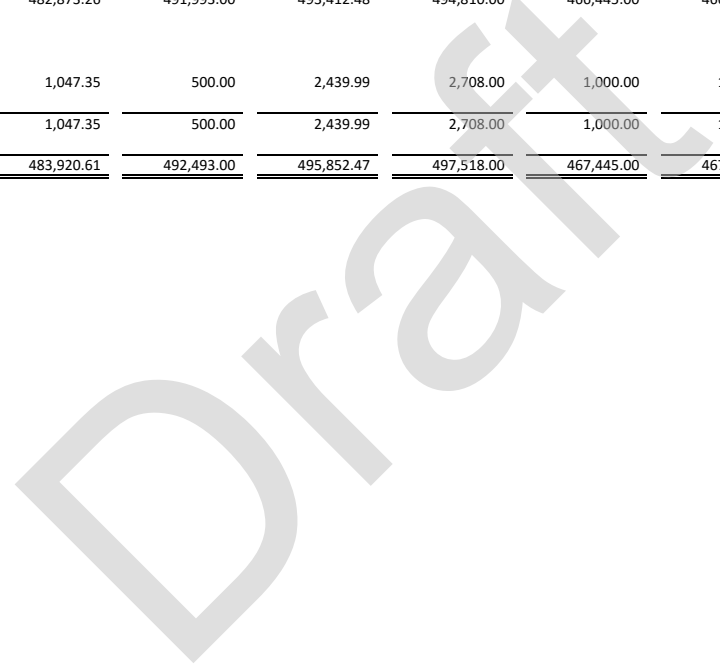


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CITY OF STEPHENVILLE  
08 -DEBT SERVICE FUND REVENUE

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>REVENUES</u>											
<u>0 TAXES</u>											
4001	PROPERTY TAXES	479,586.90	479,165.16	491,993.00	493,412.48	494,810.00	466,445.00	466,445.00	466,445.00		
4003	PENALTY & INTEREST	4,392.80	3,708.10	-	-						
<b>** REVENUE CATEGORY TOTAL **</b>		<u>483,979.70</u>	<u>482,873.26</u>	<u>491,993.00</u>	<u>493,412.48</u>	<u>494,810.00</u>	<u>466,445.00</u>	<u>466,445.00</u>	<u>466,445.00</u>		
<u>5 OTHER REVENUE</u>											
4501	INTEREST ON CHECKING	658.09	1,047.35	500.00	2,439.99	2,708.00	1,000.00	1,000.00	1,000.00		
<b>** REVENUE CATEGORY TOTAL **</b>		<u>658.09</u>	<u>1,047.35</u>	<u>500.00</u>	<u>2,439.99</u>	<u>2,708.00</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>		
<b>*** FUND TOTAL REVENUES ***</b>		<u><u>484,637.79</u></u>	<u><u>483,920.61</u></u>	<u><u>492,493.00</u></u>	<u><u>495,852.47</u></u>	<u><u>497,518.00</u></u>	<u><u>467,445.00</u></u>	<u><u>467,445.00</u></u>	<u><u>467,445.00</u></u>		



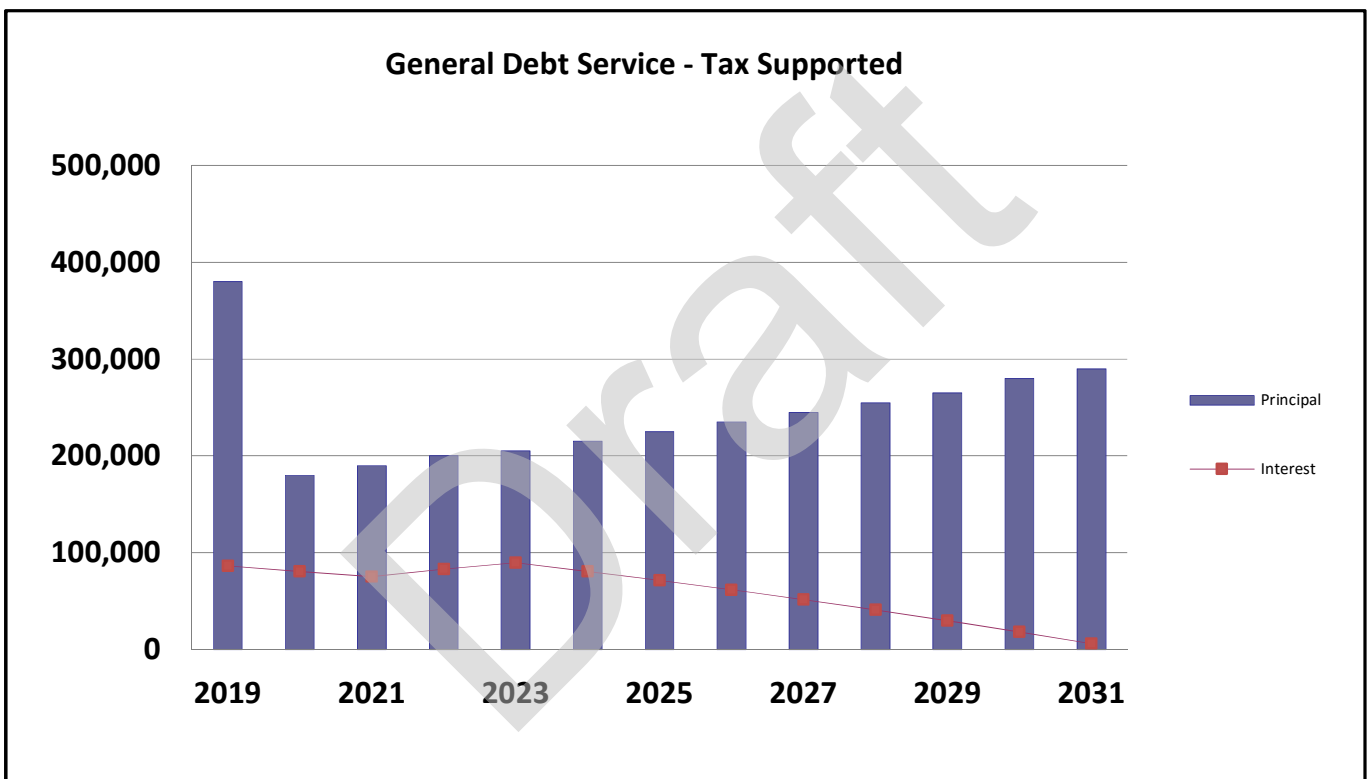
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CITY OF STEPHENVILLE  
08 - DEBT SERVICE FUND EXPENDITURES

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>01 TOTAL EXPENSES</u>											
<u>6-BANK CHARGES</u>											
5001-610	BANK CHARGES	-	-	1,000.00	-	-	1,000.00	1,000.00	1,000.00		
<b>** CATEGORY TOTAL **</b>		-	-	1,000.00	-	-	1,000.00	1,000.00	1,000.00		
<u>7-DEBT SERVICE</u>											
5001-750	BOND PRINCIPAL	415,000.00	390,000.00	365,000.00	365,000.00	365,000.00	380,000.00	380,000.00	380,000.00		
5001-755	BOND INTEREST	66,374.73	79,195.50	128,193.00	47,429.50	92,099.00	86,445.00	86,445.00	86,445.00		
<b>** CATEGORY TOTAL **</b>		481,374.73	469,195.50	493,193.00	412,429.50	457,099.00	466,445.00	466,445.00	466,445.00		
<b>** DEPARTMENT TOTAL **</b>		<u>481,374.73</u>	<u>469,195.50</u>	<u>494,193.00</u>	<u>412,429.50</u>	<u>457,099.00</u>	<u>467,445.00</u>	<u>467,445.00</u>	<u>467,445.00</u>		

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## Summary of Debt Service Charges to Maturity

### General Obligation Bonds and Certificates of Obligation -Tax Supported

Year Ending September 30th	Outstanding Beginning of Year	Principal	Interest	Total Requirements
2019	3,165,000.00	380,000.00	86,444.50	466,444.50
2020	2,785,000.00	180,000.00	80,850.00	260,850.00
2021	2,605,000.00	190,000.00	75,300.00	265,300.00
2022	2,415,000.00	200,000.00	83,293.75	283,293.75
2023	2,215,000.00	205,000.00	89,781.25	294,781.25
2024	2,010,000.00	215,000.00	80,856.25	295,856.25
2025	1,795,000.00	225,000.00	71,506.00	296,506.00
2026	1,570,000.00	235,000.00	61,731.00	296,731.00
2027	1,335,000.00	245,000.00	51,532.00	296,532.00
2028	1,090,000.00	255,000.00	40,906.00	295,906.00
2029	835,000.00	265,000.00	29,856.00	294,856.00
2030	570,000.00	280,000.00	18,275.00	298,275.00
2031	290,000.00	290,000.00	6,162.00	296,162.00
		3,165,000.00	776,493.75	3,941,493.75

<b>Certificates of Obligation</b>				
<b>2014 Refunding (2009) - \$1,315,000</b>				
<b>Purpose: 2009 Aquatics Center</b>				
<b>Issued 05/01/2014 Matures 02/15/2019</b>				
<b>Principal Due - February 15</b>				
<b>Fiscal Year</b>	<b>Interest rate</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2019	1.19%	310,000.00	1,844.50	311,844.50
		<u>310,000.00</u>	<u>1,844.50</u>	<u>311,844.50</u>

<b>Certificates of Obligation</b>				
<b>Series 2011 - \$4,000,000</b>				
<b>Purpose: Fire Station #2/ 2012 Street Project</b>				
<b>Issued 10/11/2011 Matures 02/15/2031</b>				
<b>Principal Due - February 15</b>				
<b>Fiscal Year</b>	<b>Interest rate</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2019	3.00%	70,000.00	84,600.00	154,600.00
2020	3.00%	180,000.00	80,850.00	260,850.00
2021	3.00%	190,000.00	75,300.00	265,300.00
2022	3%-4.25%	200,000.00	83,293.75	283,293.75
2023	4.25%	205,000.00	89,781.25	294,781.25
2024	4.25%	215,000.00	80,856.25	295,856.25
2025	4.25%	225,000.00	71,506.00	296,506.00
2026	4.25%	235,000.00	61,731.00	296,731.00
2027	4.25%	245,000.00	51,532.00	296,532.00
2028	4.25%	255,000.00	40,906.00	295,906.00
2029	4.25%	265,000.00	29,856.00	294,856.00
2030	4.25%	280,000.00	18,275.00	298,275.00
2031	4.25%	290,000.00	6,162.00	296,162.00
		<u>2,855,000.00</u>	<u>774,649.25</u>	<u>3,629,649.25</u>

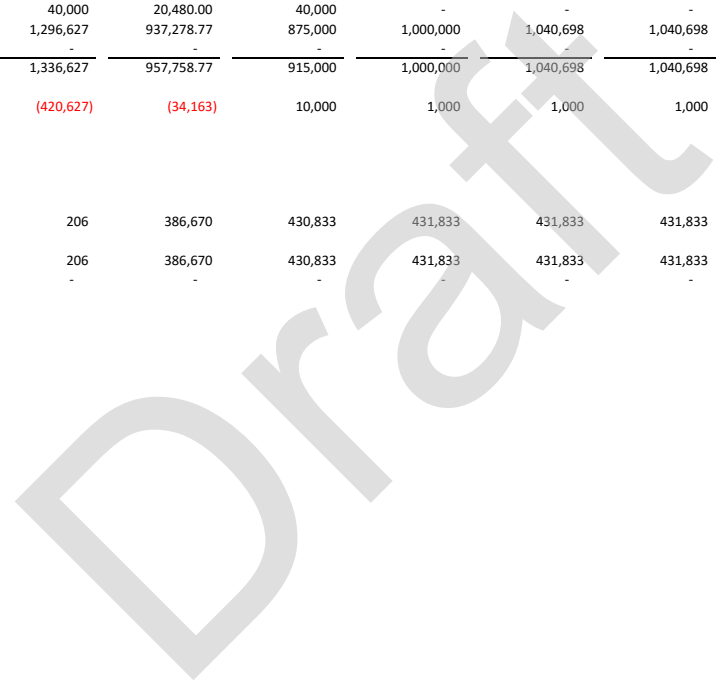


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CITY OF STEPHENVILLE  
10 -CAPITAL PROJECTS FUND SUMMARY

FY 2018-2019

	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	PROJECTED 2019-2020	PROJECTED 2020-2021	PROJECTED 2021-2022	PROJECTED 2022-2023
Estimated Cash Balance 10/01	696,136	441,743	420,833	420,833	420,833	430,833	430,833	430,833	431,833	432,833	433,833	434,833
Revenues	1,367	2,992	1,000	8,596.05	10,000	1,000	21,254	21,254	1,000	1,000	1,000	1,000
Transfers In	375,000	26,098	915,000	915,000.00	915,000	1,000,000	1,020,444	1,020,444	1,048,831	1,079,880	1,110,546	1,142,725
Transfers Out												
Expenditures												
Personnel Costs	-	-	-	-	-	-	-	-	-	-	-	-
Operating Expenditures	110,360	-	40,000	20,480.00	40,000	-	-	-	-	-	-	-
Capital Expenditures	520,401	50,000	1,296,627	937,278.77	875,000	1,000,000	1,040,698	1,040,698	1,048,831	1,079,880	1,110,546	1,142,725
Debt Service	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	630,760	50,000	1,336,627	957,758.77	915,000	1,000,000	1,040,698	1,040,698	1,048,831	1,079,880	1,110,546	1,142,725
Net Revenues over(under) Expenditures	(254,393)	(20,910)	(420,627)	(34,163)	10,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Change in Receivables												
Change in other assets												
Change in Liabilities												
Estimated Cash Balance 9/30	441,743	420,833	206	386,670	430,833	431,833	431,833	431,833	432,833	433,833	434,833	435,833
Restricted:												
Capital Projects	441,743	420,833	206	386,670	430,833	431,833	431,833	431,833	432,833	433,833	434,833	435,833
Estimated Unrestricted Cash Balance 9/30	-	-	-	-	-	-	-	-	-	-	-	-



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CITY OF STEPHENVILLE  
10 - CAPITAL PROJECTS FUND

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>REVENUES</u>											
4450	SIDEWALK MATCH							20,254.00	20,254.00		
** REVENUE CATEGORY TOTAL **		-	-	-	-	-	-	20,254.00	20,254.00		
<u>5 OTHER REVENUE</u>											
4501	INTEREST ON INVESTMENTS	1,367.42	2,992.41	1,000.00	8,596.05	10,000.00	1,000.00	1,000.00	1,000.00		
** REVENUE CATEGORY TOTAL **		1,367.42	2,992.41	1,000.00	8,596.05	10,000.00	1,000.00	1,000.00	1,000.00		
*** FUND TOTAL REVENUES ***		<u>1,367.42</u>	<u>2,992.41</u>	<u>1,000.00</u>	<u>8,596.05</u>	<u>10,000.00</u>	<u>1,000.00</u>	<u>21,254.00</u>	<u>21,254.00</u>		
<u>TRANSFERS IN</u>											
4590	TRANSFERS FROM OTHER FUNDS	375,000.00	26,098.00	915,000.00	915,000.00	915,000.00	1,000,000.00	1,020,444.00	1,020,444.00		
** TRANSFERS IN TOTAL **		375,000.00	26,098.00	915,000.00	915,000.00	915,000.00	1,000,000.00	1,020,444.00	1,020,444.00		
<u>EXPENDITURES</u>											
<u>2-CONTRACTUAL</u>											
5502-253	OUTSIDE PROFESSIONAL	110,359.72	-	40,000.00	20,480.00	40,000.00	-	-	-		
** CATEGORY TOTAL **		110,359.72	-	40,000.00	20,480.00	40,000.00	-	-	-		
<u>5-CAPITAL OUTLAY</u>											
5502-527	PARK IMPROVEMENTS	354,085.00	50,000.00	-	-	-	-	-	-		
5502-531	LAND	166,315.67	-	-	-	-	-	-	-		
5505-525	STREETS	-	-	875,000.00	937,278.77	875,000.00	1,000,000.00	1,000,190.00	1,000,190.00		
5505-525.0001	STREETS FOR FUTURE DEVELOPMENT	-	-	421,627.00	-	-	-	-	-		
5505-532	SIDEWALK IMPROVEMENTS	-	-	-	-	-	-	40,508.00	40,508.00	requires citizen match in 4450	
** CATEGORY TOTAL **		520,400.67	50,000.00	1,296,627.00	937,278.77	875,000.00	1,000,000.00	1,040,698.00	1,040,698.00		
** DEPARTMENT TOTAL **		<u>630,760.39</u>	<u>50,000.00</u>	<u>1,336,627.00</u>	<u>957,758.77</u>	<u>915,000.00</u>	<u>1,000,000.00</u>	<u>1,040,698.00</u>	<u>1,040,698.00</u>		

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CITY OF STEPHENVILLE  
11 - CHILD SAFETY FUND SUMMARY

FY 2018-2019

	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	PROJECTED 2019-2020	PROJECTED 2020-2021	PROJECTED 2021-2022	PROJECTED 2022-2023
Estimated Cash Balance 10/01	15,618	6,405	3,935	3,935	3,935	11,715	11,715	11,715	4,745	9,745	14,745	5,245
Revenues	5,287	3,653	3,500	3,949	7,780	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Transfers In												
Transfers Out												
Expenditures												
Personnel Costs												
Operating Expenditures	14,500	6,123	-	-	-	11,970	11,970	11,970			14,500	
Capital Expenditures												
Debt Service												
Total Expenditures	14,500	6,123	-	-	-	11,970	11,970	11,970	-	-	14,500	-
Net Revenues over(under) Expenditures	(9,213)	(2,470)	3,500	3,949	7,780	(6,970)	(6,970)	(6,970)	5,000	5,000	(9,500)	5,000
Change in Receivables												
Change in other assets												
Change in Liabilities												
Estimated Cash Balance 9/30	6,405	3,935	7,435	7,884	11,715	4,745	4,745	4,745	9,745	14,745	5,245	10,245
Restricted:												
Child Safety Purpose	6,405	3,935	7,435	7,884	11,715	4,745	4,745	4,745	9,745	14,745	5,245	10,245
Estimated Unrestricted Cash Balance 9/30	-	-	-	-	-	-	-	-	-	-	-	-

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CITY OF STEPHENVILLE  
11 -CHILD SAFETY FUND

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>REVENUES</u>											
<u>2 FINES AND FORFEITURES</u>											
4210	CHILD SAFETY FEES	5,286.57	3,651.70	3,500.00	3,880.02	7,700.00	5,000.00	5,000.00	5,000.00		
<b>** REVENUE CATEGORY TOTAL **</b>		<u>5,286.57</u>	<u>3,651.70</u>	<u>3,500.00</u>	<u>3,880.02</u>	<u>7,700.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>		
<u>5 OTHER REVENUE</u>											
4501	INTEREST ON INVESTMENTS	-	1.08	-	68.50	80.00	-	-	-		
<b>** REVENUE CATEGORY TOTAL **</b>		<u>-</u>	<u>1.08</u>	<u>-</u>	<u>68.50</u>	<u>80.00</u>	<u>-</u>	<u>-</u>	<u>-</u>		
<b>*** FUND TOTAL REVENUES ***</b>		<u><u>5,286.57</u></u>	<u><u>3,652.78</u></u>	<u><u>3,500.00</u></u>	<u><u>3,948.52</u></u>	<u><u>7,780.00</u></u>	<u><u>5,000.00</u></u>	<u><u>5,000.00</u></u>	<u><u>5,000.00</u></u>		
<u>EXPENDITURES</u>											
<u>2-CONTRACTUAL</u>											
5110-256-0001	CHILD SAFETY-S.T.A.R.	3,000.00									
5110-256-0002	CHILD SAFETY-SISD	2,000.00									
5110-256-0003	CHILD SAFETY-CASA	3,000.00					2,970.00	2,970.00	2,970.00		
5110-256-0004	CHILD SAFETY-CROSS TIMBERS	3,000.00					3,000.00	3,000.00	3,000.00		
5110-256-0005	CHILD SAFETY-P.R.C.A.C.	3,500.00					3,500.00	3,500.00	3,500.00		
5110-256.0006	SIGNALIZED CROSS WALK PROGRAM	-	6,122.54	-	-						
5110-256.0007	CHILD SAFETY-BACKPACK BUDDIES						2,500.00	2,500.00	2,500.00		
<b>** CATEGORY TOTAL **</b>		<u>14,500.00</u>	<u>6,122.54</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,970.00</u>	<u>11,970.00</u>	<u>11,970.00</u>		
<b>** DEPARTMENT TOTAL **</b>		<u><u>14,500.00</u></u>	<u><u>6,122.54</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>11,970.00</u></u>	<u><u>11,970.00</u></u>	<u><u>11,970.00</u></u>		

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CITY OF STEPHENVILLE  
12 -COURT TECHNOLOGY FUND SUMMARY

FY 2018-2019

	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	PROJECTED 2019-2020	PROJECTED 2020-2021	PROJECTED 2021-2022	PROJECTED 2022-2023
Estimated Cash Balance 10/01	76,616	81,887	24,557	24,557	24,557	18,913	18,913	18,913	12,612	6,122	437	581
Revenues	5,271	2,223	4,000	2,845.01	5,478	5,250	5,250	5,250	5,408	5,570	5,737	5,909
Transfers In												
Transfers Out												
Expenditures												
Personnel Costs												
Operating Expenditures	-	-	11,122	10,372.00	11,122	11,551	11,551	11,551	11,898	11,255	5,593	5,761
Capital Expenditures	-	59,553	8,000	-	-	-	-	-	-	-	-	-
Debt Service												
Total Expenditures	-	59,553	19,122	10,372.00	11,122	11,551	11,551	11,551	11,898	11,255	5,593	5,761
Net Revenues over(under) Expenditures	5,271	(57,330)	(15,122)	(7,527)	(5,644)	(6,301)	(6,301)	(6,301)	(6,490)	(5,685)	144	148
Change in Receivables												
Change in other assets												
Change in Liabilities												
Estimated Cash Balance 9/30	81,887	24,557	9,435	17,030	18,913	12,612	12,612	12,612	6,122	437	581	729
Restricted:												
Court Technology Purpose	81,887	24,557	9,435	17,030	18,913	12,612	12,612	12,612	6,122	437	581	729
Estimated Unrestricted Cash Balance 9/30	-	-	-	-	-	-	-	-	-	-	-	-

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CITY OF STEPHENVILLE  
12 -COURT TECHNOLOGY FUND

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>REVENUES</u>											
<u>2 FINES AND FORFEITURES</u>											
4222	MUNICIPAL COURT TECHNOLOGY FEE	5,270.71	2,212.59	4,000.00	2,629.25	5,250.00	5,250.00	5,250.00	5,250.00		
** REVENUE CATEGORY TOTAL **		5,270.71	2,212.59	4,000.00	2,629.25	5,250.00	5,250.00	5,250.00	5,250.00		
<u>5 OTHER REVENUE</u>											
4501	INTEREST ON INVESTMENTS	-	10.76	-	215.76	228.00	-	-	-		
** REVENUE CATEGORY TOTAL **		-	10.76	-	215.76	228.00	-	-	-		
*** FUND TOTAL REVENUES ***		5,270.71	2,223.35	4,000.00	2,845.01	5,478.00	5,250.00	5,250.00	5,250.00		
<u>COURT TECHNOLOGY</u>											
<u>2-CONTRACTUAL</u>											
5120-253	SPECIAL SERVICES	-	-	2,372.00	1,622.00	2,372.00	2,363.00	2,363.00	2,363.00	Iticket fees	
** CATEGORY TOTAL **		-	-	2,372.00	1,622.00	2,372.00	2,363.00	2,363.00	2,363.00		
<u>4-MACHINE &amp; EQUIPMENT MAINTENANCE</u>											
5120-416	COMPUTER MAINTENANCE	-	-	8,750.00	8,750.00	8,750.00	9,188.00	9,188.00	9,188.00	Iticket maint. & interface	
** CATEGORY TOTAL **		-	-	8,750.00	8,750.00	8,750.00	9,188.00	9,188.00	9,188.00		
<u>5-CAPITAL OUTLAY</u>											
5120-514	OTHER EQUIPMENT	-	59,553.00	8,000.00	-	-	-	-	-		
** CATEGORY TOTAL **		-	59,553.00	8,000.00	-	-	-	-	-		
** DEPARTMENT TOTAL **		-	59,553.00	19,122.00	10,372.00	11,122.00	11,551.00	11,551.00	11,551.00		

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CITY OF STEPHENVILLE  
13 -PUBLIC SAFETY FUND SUMMARY

FY 2018-2019

	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	PROJECTED 2019-2020	PROJECTED 2020-2021	PROJECTED 2021-2022	PROJECTED 2022-2023
Estimated Cash Balance 10/01	46,589	51,355	37,708	37,708	37,708	40,901	40,901	40,901	40,901	40,901	40,901	40,901
Revenues	5,666	3,610	3,700	6,876	6,893	3,700	3,700	3,700	3,700	3,700	3,700	3,700
Transfers In												
Transfers Out												
Expenditures												
Personnel Costs												
Operating Expenditures	-	17,257	7,299	1,865	3,700	3,700	3,700	3,700	3,700	3,700	3,700	3,700
Capital Expenditures	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service												
Total Expenditures	-	17,257	7,299	1,865	3,700	3,700	3,700	3,700	3,700	3,700	3,700	3,700
Net Revenues over(under) Expenditures	5,666	(13,647)	(3,599)	5,011	3,193	-	-	-	-	-	-	-
Change in Receivables												
Change in other assets												
Change in Liabilities	(900)											
Estimated Cash Balance 9/30	51,355	37,708	34,109	42,719	40,901	40,901	40,901	40,901	40,901	40,901	40,901	40,901
Restricted:												
Public Safety Purpose	51,355	37,708	34,109	42,719	40,901	40,901	40,901	40,901	40,901	40,901	40,901	40,901
Estimated Unrestricted Cash Balance 9/30	-	-	-	-	-	-	-	-	-	-	-	-

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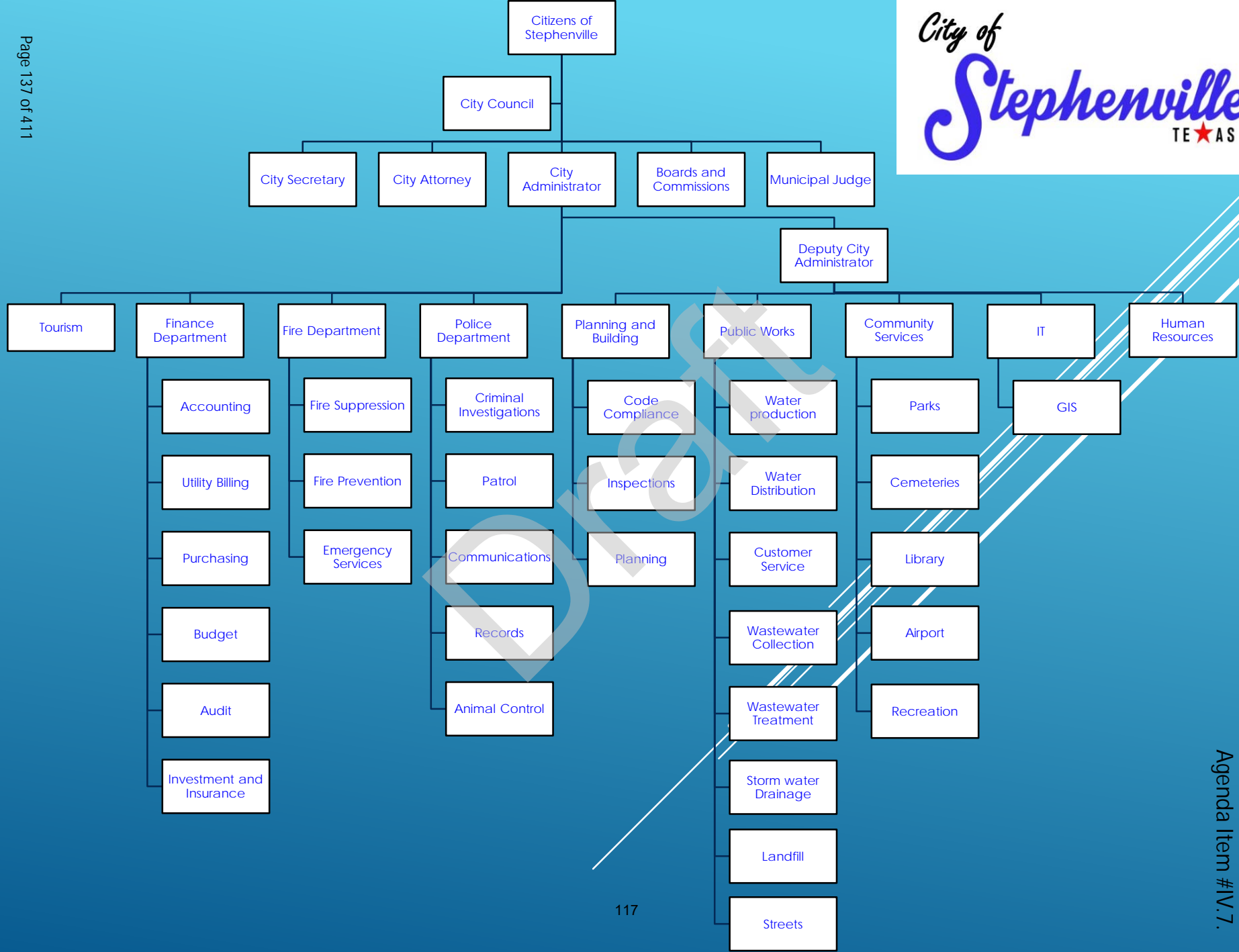
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CITY OF STEPHENVILLE  
13 - PUBLIC SAFETY FUND

PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31, 2018

ACCT NO#	ACCT NAME	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	Y-T-D ACTUAL	PROJECTED 2017-2018	DEPARTMENT REQUEST	ADMIN REQUEST	COUNCIL ADOPTED	DEPARTMENT REQUEST NOTES	ADMIN REQUEST NOTES
<u>REVENUES</u>											
<u>2 FINES AND FORFEITURES</u>											
4220	DRUG FORFEITURE	30.00	-	-	-	-	-	-	-	-	-
4221	FEDERAL DRUG FORFEITURE	2,039.31	-	-	2,809.38	2,809.00	-	-	-	-	-
<b>** REVENUE CATEGORY TOTAL **</b>		<b>2,069.31</b>	<b>-</b>	<b>-</b>	<b>2,809.38</b>	<b>2,809.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<u>3 INTERGOVERNMENTAL</u>											
	4350 PUBLIC SAFETY GRANTS	3,596.43	3,598.96	3,700.00	3,569.48	3,569.00	3,700.00	3,700.00	3,700.00		
<b>** REVENUE CATEGORY TOTAL **</b>		<b>3,596.43</b>	<b>3,598.96</b>	<b>3,700.00</b>	<b>3,569.48</b>	<b>3,569.00</b>	<b>3,700.00</b>	<b>3,700.00</b>	<b>3,700.00</b>		
<u>5 OTHER REVENUE</u>											
	4501 INTEREST ON INVESTMENTS	-	10.65	-	497.15	515.00	-	-	-		
<b>** REVENUE CATEGORY TOTAL **</b>		<b>-</b>	<b>10.65</b>	<b>-</b>	<b>497.15</b>	<b>515.00</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>*** FUND TOTAL REVENUES ***</b>		<b>5,665.74</b>	<b>3,609.61</b>	<b>3,700.00</b>	<b>6,876.01</b>	<b>6,893.00</b>	<b>3,700.00</b>	<b>3,700.00</b>	<b>3,700.00</b>		
<u>EXPENDITURES</u>											
<u>2-CONTRACTUAL</u>											
5130-260	FEDERAL FORFEITURE	-	7,256.80	-	-	-	-	-	-		
<b>** CATEGORY TOTAL **</b>		<b>-</b>	<b>7,256.80</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<u>5-CAPITAL OUTLAY</u>											
<u>6-BANK CHARGES</u>											
5130-617	LEOSE -PD TRAINING	-	-	7,299.00	1,865.00	3,700.00	3,700.00	3,700.00	3,700.00		
5130-634	DRUG FORFEITURE	-	10,000.00	-	-	-	-	-	-		
<b>** CATEGORY TOTAL **</b>		<b>-</b>	<b>10,000.00</b>	<b>7,299.00</b>	<b>1,865.00</b>	<b>3,700.00</b>	<b>3,700.00</b>	<b>3,700.00</b>	<b>3,700.00</b>		
<b>** DEPARTMENT TOTAL **</b>		<b>-</b>	<b>17,256.80</b>	<b>7,299.00</b>	<b>1,865.00</b>	<b>3,700.00</b>	<b>3,700.00</b>	<b>3,700.00</b>	<b>3,700.00</b>		





<b>APPROVED CITY EMPLOYEE POSITIONS</b>				
<b>Program Personnel</b>			<b>Requested</b>	<b>Approved</b>
<b>Title</b>	<b>FY16-17</b>	<b>FY17-18</b>	<b>FY18-19</b>	<b>FY18-19</b>
<b><u>City Administrator</u></b>				
City Administrator	1	1	1	1
Administrative Assistant	1	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b><u>City Secretary</u></b>				
City Secretary	1	1	1	1
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b><u>Municipal Building</u></b>				
Clerk II - City Hall	1	1	1	1
Building Maintenance			1	0
P/T Janitor - City Hall	0.3	0.3	0.3	0.3
<b>TOTAL</b>	<b>1.3</b>	<b>1.3</b>	<b>2.3</b>	<b>1.3</b>
<b><u>MSC</u></b>				
Clerk II - MSC	1	1	1	1
P/T Janitor - MSC	0.2	0.2	0.2	0.2
<b>TOTAL</b>	<b>1.2</b>	<b>1.2</b>	<b>1.2</b>	<b>1.2</b>
<b><u>Finance</u></b>				
Director of Finance/Administration	1	1	1	1
Senior Accountant	1	1	1	1
Accountant	1	1	1	1
Purchasing Manager	1	1	1	1
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b><u>Information Technology</u></b>				
Information Technology Manager	1	1	1	1
Information Technology	0	0	1	1
P/T Information Technology	0.5	0.725	0	0
GIS Analyst	1	1	1	1
<b>TOTAL</b>	<b>2.5</b>	<b>2.725</b>	<b>3</b>	<b>3</b>
<b><u>Human Resources</u></b>				
Human Resources Manager	1	1	1	1
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b><u>Parks &amp; Liesure Services</u></b>				
Director of Parks & Liesure Services	1	1	1	1
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

<b>APPROVED CITY EMPLOYEE POSITIONS</b>				
<b>Program Personnel</b>			<b>Requested</b>	<b>Approved</b>
<b>Title</b>	<b>FY16-17</b>	<b>FY17-18</b>	<b>FY18-19</b>	<b>FY18-19</b>
<b><u>Recreation</u></b>				
Recreation Superintendent	1	1	1	1
Recreation Coordinator	2	2	2	2
Aquatics Manager	1	1	1	1
P/T Janitor	0.25	0.15	0.15	0.15
<b>TOTAL</b>	<b>4.25</b>	<b>4.15</b>	<b>4.15</b>	<b>4.15</b>
<b><u>Park Maintenance</u></b>				
Park Maintenance Superintendent	1	1	1	1
Property Supervisor	1	1	1	1
Light Equipment Operator	3	3	3	3
Athletic Field Maintenance	1	1	1	1
P/T Athletic Field Maintenance		0.462	0.462	0.462
Seasonal Park Maintenance		0.923	0.923	0.923
Cemetery Property Supervisor	1	1	1	1
Light Equipment Operator	1	1	1	1
P/T Maintenance	0.725	0.725	0.725	0.725
<b>TOTAL</b>	<b>8.725</b>	<b>10.11</b>	<b>10.11</b>	<b>10.11</b>
<b><u>Library</u></b>				
Library Manager	1	1	1	1
Clerk	1	2	2	2
Children's Program Coordinator	1	1	1	1
P/T Clerk	0.5	0	0	0
P/T Janitor	0.1	0	0	0
<b>TOTAL</b>	<b>3.6</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b><u>Streets</u></b>				
Street Superintendent	1	1	1	1
Crew Leader	1	1	1	1
Heavy Equipment Operator	3	4	4	4
Light Equipment Operator	2	1	1	1
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b><u>Senior Citizens Recreation</u></b>				
Senior Citizens Coordinator	1	1	1	1
P/T Senior Citizen Assistants	1	0.961	0.961	0.961
P/T Janitor	0.25	0.45	0.45	0.45
<b>TOTAL</b>	<b>2.25</b>	<b>2.411</b>	<b>2.411</b>	<b>2.411</b>

<b>APPROVED CITY EMPLOYEE POSITIONS</b>				
<b>Program Personnel</b>			<b>Requested</b>	<b>Approved</b>
<b>Title</b>	<b>FY16-17</b>	<b>FY17-18</b>	<b>FY18-19</b>	<b>FY18-19</b>
<b><u>Fire</u></b>				
Fire Chief	1	1	1	1
Assistant Fire Chief	1	1	1	1
Training Officer	1	1	1	1
Administrative Assistant	1	1	1	1
P/T Janitor	0.1	0.075	0.075	0.075
Fire Marshall	1	1	1	1
Fire Inspector	1	1	1	1
Battalion Chief	2	2	2	2
Fire Captain	3	3	3	3
Fire Lieutenant	2	3	3	3
Fire Sergeant	2	0	0	0
Firefighter/EMT	18	18	24	18
<b>TOTAL</b>	<b>33.1</b>	<b>32.075</b>	<b>38.075</b>	<b>32.075</b>
<b><u>Police Administration</u></b>				
Police Chief	1	1	1	1
Assistant Police Chief	1	1	1	1
Administrative Assistant	1	1	1	1
Lieutenant	5	5	5	5
Police Sergeant	8	7	7	7
Patrol Officer	17	18	24	18
Dispatch Supervisor	1	1	1	1
Dispatcher	11	11	12	11
Records Clerk	1	1	2	2
P/T Records Clerk	0.725	0.725	0	0
Investigator	5	5	5	5
Civilian Officer	1	1	1	1
Property/CSI Technician	1	1	1	1
School Resource Officer	1	1	1	2
Animal Control Officers	2	2	2	2
P/T Janitor	0.5	0.405	0.405	0.405
Police Captain	0	0		0
<b>TOTAL</b>	<b>57.225</b>	<b>57.13</b>	<b>64.405</b>	<b>58.405</b>
<b><u>Planning/Development Admin</u></b>				
Director of Planning & Development/Deputy City Administrator	1	1	1	1
Building Official	1	1	1	1
Building Inspector	1	1	1	1
Permit Technician	1	1	1	1
Code Compliance Inspector	1	1	1	1
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

<b>APPROVED CITY EMPLOYEE POSITIONS</b>				
<b>Program Personnel</b>			<b>Requested</b>	<b>Approved</b>
<b>Title</b>	<b>FY16-17</b>	<b>FY17-18</b>	<b>FY18-19</b>	<b>FY18-19</b>
<b><u>Utility Administration</u></b>				
Director of Public Works	1	1	1	1
Executive Administrative Assistant	1	1	1	1
City Engineer	1	1	1	1
Construction Supervisor		1	1	1
Construction Technician		2	2	2
<b>TOTAL</b>	<b>3</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b><u>Water Production</u></b>				
Production Supervisor	1	1	1	1
Water Operator I	1	1	1	1
Water Operator II	1	1	1	1
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b><u>Water Distribution</u></b>				
Water Superintendent	1	1	1	1
Crew Leader	2	1	1	1
Heavy Equipment Operator	0	0	0	0
Light Equipment Operator	3	1	1	1
<b>TOTAL</b>	<b>6</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b><u>Customer Service</u></b>				
Customer Service Supervisor	1	1	1	1
Light Equipment Operator	2	2	2	2
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b><u>Wastewater Collection</u></b>				
WW Superintendent	0	0	0	0
Crew Leader	1	1	1	1
Heavy Equipment Operator	2	3	3	3
Light Equipment Operator	3	2	2	2
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b><u>Utility Billing</u></b>				
Utility Billing Clerks	2	2	2	2
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b><u>SOLID WASTE</u></b>				
Landfill Supervisor	1	1	1	1
Heavy Equipment Operator I	1	1	1	1
Gate Attendant	1	1	1	1
P/T Spotter	0.5	0	0	0
P/T Heavy Equipment Operator	0	0.725	0.7375	0.7375
<b>TOTAL</b>	<b>3.5</b>	<b>3.725</b>	<b>3.7375</b>	<b>3.7375</b>

<b>APPROVED CITY EMPLOYEE POSITIONS</b>				
<b>Program Personnel</b>			<b>Requested</b>	<b>Approved</b>
<b>Title</b>	<b>FY16-17</b>	<b>FY17-18</b>	<b>FY18-19</b>	<b>FY18-19</b>
<b><u>AIRPORT</u></b>				
P/T Janitor	0	0.1	0.1	0.1
<b>TOTAL</b>	<b>0</b>	<b>0.1</b>	<b>0.1</b>	<b>0.1</b>
<b><u>TOURISM</u></b>				
Tourism Manager	0	1	1	1
	0	1	1	1
<b>Total Full-Time Employees</b>	<b>156</b>	<b>157</b>	<b>173</b>	<b>160</b>
<b>Total Part-Time Employees</b>	<b>5.65</b>	<b>6.926</b>	<b>5.4885</b>	<b>5.4885</b>
<b>Grand Total</b>	<b>161.65</b>	<b>163.926</b>	<b>178.4885</b>	<b>165.4885</b>

Draft

City of Stephenville, Texas

Request for New Position(s)

Division Finance

Department Information Technology

Dept. # 01-203

Position Title/Description	Full-time Part-time Seasonal	Annual Regular Hours	Annual Overtime Hours	Projected Annual Salary	Projected Annual Overtime	Longevity Pay	Incentive Pay	Shift Differential	Other Pay	Total	Will Office Space be Required?	Cost of Equipment Required	
Full-Time IT Support Technician	Full-time	2,080	200	44,990	6,540	-	360		600	52,490			
	Social Security/Medicare										4,015		
	Annual Health Insurance										7,940		
	TMRS										3,664		
	Worker's Compensation										231		
	list equipment												
	computer and printer												2,000
Less P/T currently in budget												(17,769)	
<b>Total Estimated Position Cost</b>											<b>52,571</b>		
											-		
	Social Security/Medicare										-		
	Annual Health Insurance										-		
	TMRS										-		
	Worker's Compensation												
	list equipment												
<b>Total Estimated Position Cost</b>											<b>-</b>		
											-		
	Social Security/Medicare										-		
	Annual Health Insurance										-		
	TMRS										-		
	Worker's Compensation												
	list equipment												
<b>Total Estimated Position Cost</b>											<b>-</b>		

City of Stephenville, Texas

Request for New Position(s)

Division Central Government

Department Municipal Building

Dept. # 105

Position Title/Description	Full-time Part-time Seasonal	Annual Regular Hours	Annual Overtime Hours	Projected Annual Salary	Projected Annual Overtime	Longevity Pay	Incentive Pay	Shift Differential	Other Pay	Total	Will Office Space be Required?	Cost of Equipment Required	
Building Maintenance	Full-time	2,080	-	33,176						33,176			
	Social Security/Medicare										2,538		
	Annual Health Insurance										7,940		
	TMRS										2,316		
	Worker's Compensation										119		
	list equipment												
<b>Total Estimated Position Cost</b>												<b>46,089</b>	
											-		
	Social Security/Medicare										-		
	Annual Health Insurance										-		
	TMRS										-		
	Worker's Compensation												
	list equipment												
<b>Total Estimated Position Cost</b>												<b>-</b>	
											-		
	Social Security/Medicare										-		
	Annual Health Insurance										-		
	TMRS										-		
	Worker's Compensation												
	list equipment												
<b>Total Estimated Position Cost</b>												<b>-</b>	



City of Stephenville, Texas

Request for New Position(s)

Division Fire

Department Fire

Dept. # 601

Position Title/Description	Full-time Part-time Seasonal	Annual Regular Hours	Annual Overtime Hours	Projected Annual Salary	Projected Annual Overtime	Longevity Pay	Incentive Pay	Shift Differential	Other Pay	Total	Will Office Space be Required?	Cost of Equipment Required	
Firefighter/EMT	Full-time	2,756	170	42,690	4,228		3,000	-		49,918	No		
	Social Security/Medicare										3,819		
	Annual Health Insurance										7,940		
	TMRS										3,484		
	Worker's Compensation										1,903		
	list equipment												
	Uniforms												400
<b>Total Estimated Position Cost</b>												<b>67,464</b>	
Firefighter/EMT	Full-time	2,756	170	42,690	4,228		3,000	-		49,918	No		
	Social Security/Medicare										3,819		
	Annual Health Insurance										7,940		
	TMRS										3,484		
	Worker's Compensation										1,903		
	list equipment												
	Uniforms												400
<b>Total Estimated Position Cost</b>												<b>67,464</b>	
Firefighter/EMT	Full-time	2,756	170	42,690	4,228		3,000	-		49,918	No		
	Social Security/Medicare										3,819		
	Annual Health Insurance										7,940		
	TMRS										3,484		
	Worker's Compensation										1,903		
	list equipment												
	Uniforms												400
<b>Total Estimated Position Cost</b>												<b>67,464</b>	

City of Stephenville, Texas

Request for New Position(s)

Division Fire

Department Fire

Dept. # 601

Position Title/Description	Full-time Part-time Seasonal	Annual Regular Hours	Annual Overtime Hours	Projected Annual Salary	Projected Annual Overtime	Longevity Pay	Incentive Pay	Shift Differential	Other Pay	Total	Will Office Space be Required?	Cost of Equipment Required	
Firefighter/EMT	Full-time	2,756	170	42,690	4,228		3,000	-		49,918	No		
	Social Security/Medicare										3,819		
	Annual Health Insurance										7,940		
	TMRS										3,484		
	Worker's Compensation										1,903		
	list equipment												
	Uniforms												400
<b>Total Estimated Position Cost</b>												<b>67,464</b>	
Firefighter/EMT	Full-time	2,756	170	42,690	4,228		3,000	-		49,918	No		
	Social Security/Medicare										3,819		
	Annual Health Insurance										7,940		
	TMRS										3,484		
	Worker's Compensation										1,903		
	list equipment												
	Uniforms												400
<b>Total Estimated Position Cost</b>												<b>67,464</b>	
Firefighter/EMT	Full-time	2,756	170	42,690	4,228		3,000	-		49,918	No		
	Social Security/Medicare										3,819		
	Annual Health Insurance										7,940		
	TMRS										3,484		
	Worker's Compensation										1,903		
	list equipment												
	Uniforms												400
<b>Total Estimated Position Cost</b>												<b>67,464</b>	

City of Stephenville, Texas

Request for New Position(s)

Division Police

Department Police

Dept. # 701

Position Title/Description	Full-time Part-time Seasonal	Annual Regular Hours	Annual Overtime Hours	Projected Annual Salary	Projected Annual Overtime	Longevity Pay	Incentive Pay	Shift Differential	Other Pay	Total	Will Office Space be Required?	Cost of Equipment Required	
Patrol Officer (Traffic)	Full-time	2,080	100	51,854	3,817		1,080	-	1,040	57,791	No		
	Social Security/Medicare										4,421		
	Annual Health Insurance										7,940		
	TMRS										4,034		
	Worker's Compensation										2,582		
	list equipment												
	Uniforms, Leather Gear, & Motorcycle Gear												\$8,500
Radio & Equipment												\$6,300	
<b>Total Estimated Position Cost</b>												<b>91,568</b>	
Patrol Officer (Traffic)	Full-time	2,080	100	51,854	3,817		1,080	-	1,040	57,791	No		
	Social Security/Medicare										4,421		
	Annual Health Insurance										7,940		
	TMRS										4,034		
	Worker's Compensation										2,582		
	list equipment												
	Uniforms, Leather Gear, & Motorcycle Gear												\$8,500
Radio & Equipment												\$6,300	
<b>Total Estimated Position Cost</b>												<b>91,568</b>	
Patrol Officer (Day Shift)	Full-time	2,080	185	51,854	7,061		1,080	-	1,040	61,035	No		
	Social Security/Medicare										4,669		
	Annual Health Insurance										7,940		
	TMRS										4,260		
	Worker's Compensation										2,727		
	list equipment												
	Uniforms & Leather Gear												\$3,000
Radio & Equipment												\$5,000	
<b>Total Estimated Position Cost</b>												<b>88,631</b>	

City of Stephenville, Texas

Request for New Position(s)

Division Police

Department Police

Dept. # 701

Position Title/Description	Full-time Part-time Seasonal	Annual Regular Hours	Annual Overtime Hours	Projected Annual Salary	Projected Annual Overtime	Longevity Pay	Incentive Pay	Shift Differential	Other Pay	Total	Will Office Space be Required?	Cost of Equipment Required
Patrol Officer (Day Shift)	Full-time	2,080	185	51,854	7,061		1,080	-	1,040	61,035	No	
	Social Security/Medicare										4,669	
	Annual Health Insurance										7,940	
	TMRS										4,260	
	Worker's Compensation										2,727	
	list equipment											
	Uniforms & Leather Gear											\$3,000
	Radio & Equipment											\$5,000
<b>Total Estimated Position Cost</b>												<b>88,631</b>
Police Officer (Night Shift)	Full-time	2,080	185	51,854	7,061		1,080	1,250	1,040	62,285	No	
	Social Security/Medicare										4,765	
	Annual Health Insurance										7,940	
	TMRS										4,347	
	Worker's Compensation										2,783	
	list equipment											
	Uniforms & Leather Gear											3,000
	Radio & Equipment											5,000
<b>Total Estimated Position Cost</b>												<b>90,120</b>
Police Officer (Night Shift)	Full-time	2,080	185	51,854	7,061		1,080	1,250	1,040	62,285	No	
	Social Security/Medicare										4,765	
	Annual Health Insurance										7,940	
	TMRS										4,347	
	Worker's Compensation										2,783	
	list equipment											
	Uniforms & Leather Gear											3,000
	Radio & Equipment											5,000
<b>Total Estimated Position Cost</b>												<b>90,120</b>

City of Stephenville, Texas

Request for New Position(s)

Division Police

Department Police

Dept. # 701

Position Title/Description	Full-time Part-time Seasonal	Annual Regular Hours	Annual Overtime Hours	Projected Annual Salary	Projected Annual Overtime	Longevity Pay	Incentive Pay	Shift Differential	Other Pay	Total	Will Office Space be Required?	Cost of Equipment Required
Telecommunicator	Full-time	2,080		32,698						32,698	No	
	Social Security/Medicare										2,501	
	Annual Health Insurance										7,940	
	TMRS										2,282	
	Worker's Compensation										144	
	list equipment											
<b>Total Estimated Position Cost</b>												<b>45,565</b>
Position Title/Description	Full-time Part-time Seasonal	Annual Regular Hours	Annual Overtime Hours	Projected Annual Salary	Projected Annual Overtime	Longevity Pay	Incentive Pay	Shift Differential	Other Pay	Total	Will Office Space be Required?	Cost of Equipment Required
Records Clerk	Full-time	2,080		32,365						32,365	No	
	Social Security/Medicare										2,476	
	Annual Health Insurance										7,940	
	TMRS										2,259	
	Worker's Compensation										142	
	Minus 5704-113 Part Time Wages with benefits											(17,196)
<b>Total Estimated Position Cost</b>												<b>27,986</b>

GENERAL PAY PLAN

FINANCE AND ADMINISTRATION

2018-2019

POSITION	Min	Mid	Max	With Certification Pay	
				Bilingual	Maximum
P/T Janitor Non-Exempt <1,000 hrs no TMRS <1,560 hrs TMRS but no Ins. Hourly	\$9.39	\$10.43	\$11.47		
P/T I.T. intern Non-Exempt <1,000 hrs no TMRS <1,560 hrs TMRS but no Ins. Hourly	\$8.34	\$9.39	\$10.43		
Clerk I Non-Exempt 8-5	Annual	\$18,429	\$19,885	\$21,341	
	Monthly	\$1,536	\$1,657	\$1,778	\$50
	Bi-Weekly	\$709	\$765	\$821	\$844
	Hourly	\$8.86	\$9.56	\$10.26	\$10.55
Clerk II Non-Exempt 8-5	Annual	\$24,981	\$26,957	\$28,912	
	Monthly	\$2,082	\$2,246	\$2,409	\$50
	Bi-Weekly	\$961	\$1,037	\$1,112	\$1,135
	Hourly	\$12.01	\$12.96	\$13.90	\$14.19
Utility Billing Clerk (III) Non-Exempt 8-5	Annual	\$33,072	\$35,672	\$38,251	
	Monthly	\$2,756	\$2,973	\$3,188	\$50
	Bi-Weekly	\$1,272	\$1,372	\$1,471	\$1,494
	Hourly	\$15.90	\$17.15	\$18.39	\$18.68
Secretary Non-Exempt 8-5	Annual	\$23,837	\$26,832	\$29,806	
	Monthly	\$1,986	\$2,236	\$2,484	\$50
	Bi-Weekly	\$917	\$1,032	\$1,146	\$1,170
	Hourly	\$11.46	\$12.90	\$14.33	\$14.62
Administrative Assistant Non-Exempt 8-5	Annual	\$31,408	\$33,883	\$36,338	
	Monthly	\$2,617	\$2,824	\$3,028	\$50
	Bi-Weekly	\$1,208	\$1,303	\$1,398	\$1,421
	Hourly	\$15.10	\$16.29	\$17.47	\$17.76
Accountant Exempt	Annual	\$40,934	\$44,179	\$47,403	
	Monthly	\$3,411	\$3,682	\$3,950	\$50
	Bi-Weekly	\$1,574	\$1,699	\$1,823	\$1,846
	Hourly	\$19.68	\$21.24	\$22.79	\$23.08
Purchasing Manager Human Resources Manager Senior Accountant Exempt	Annual	\$45,261	\$48,963	\$52,666	
	Monthly	\$3,772	\$4,080	\$4,389	\$50
	Bi-Weekly	\$1,741	\$1,883	\$2,026	\$2,049
	Hourly	\$21.76	\$23.54	\$25.32	\$25.61
IT Manager Exempt	Annual	\$50,045	\$58,906	\$67,766	
	Monthly	\$4,170	\$4,909	\$5,647	\$50
	Bi-Weekly	\$1,925	\$2,266	\$2,606	\$2,630
	Hourly	\$24.06	\$28.32	\$32.58	\$32.87
Information Tech Non-Exempt 8-5	Annual	\$40,498	\$44,990	\$49,483	
	Monthly	\$3,375	\$3,749	\$4,124	\$50
	Bi-Weekly	\$1,558	\$1,730	\$1,903	\$1,926
	Hourly	\$19.47	\$21.63	\$23.79	\$24.08
Tourism & Visitor Manager Exempt	Annual	\$48,373	\$53,738	\$59,103	
	Monthly	\$4,031	\$4,478	\$4,925	
	Bi-Weekly	\$1,861	\$2,067	\$2,273	
	Hourly	\$23.26	\$25.84	\$28.42	
Director Exempt	Annual	\$81,224	\$88,109	\$94,973	
	Monthly	\$6,769	\$7,342	\$7,914	
	Bi-Weekly	\$3,124	\$3,389	\$3,653	
	Hourly	\$39.05	\$42.36	\$45.66	
City Secretary Exempt	Annual	\$60,362	\$65,478	\$70,574	
	Monthly	\$5,030	\$5,457	\$5,881	
	Bi-Weekly	\$2,322	\$2,518	\$2,714	
	Hourly	\$29.02	\$31.48	\$33.93	
SEDA Director of Admin & Marketing Exempt	Annual	\$34,403	\$38,709	\$43,014	
	Monthly	\$2,867	\$3,226	\$3,585	
	Bi-Weekly	\$1,323	\$1,489	\$1,654	
	Hourly	\$16.54	\$18.61	\$20.68	
SEDA Executive Director Exempt	Annual	\$90,085	\$100,048	\$110,000	
	Monthly	\$7,507	\$8,337	\$9,167	
	Bi-Weekly	\$3,465	\$3,848	\$4,231	
	Hourly	\$43.31	\$48.10	\$52.88	
Deputy City Administrator Exempt	Annual	\$87,589	\$98,550	\$109,491	
	Monthly	\$7,299	\$8,213	\$9,124	
	Bi-Weekly	\$3,369	\$3,790	\$4,211	
	Hourly	\$42.11	\$47.38	\$52.64	
City Administrator Exempt	Annual	\$113,048	\$126,922	\$140,774	
	Monthly	\$9,421	\$10,577	\$11,731	
	Bi-Weekly	\$4,348	\$4,882	\$5,414	
	Hourly	\$54.35	\$61.02	\$67.68	

COMMUNITY DEVELOPMENT

2018-2019

POSITION			Min	Mid	Max	With Certification Pay	
						Bilingual	Certificates
Code Enforcement & Health Inspector	Non-Exempt 8-5	Annual	\$33,779	\$38,002	\$42,224		\$43,909
		Monthly	\$2,815	\$3,167	\$3,519	\$50	\$90
		Bi-Weekly	\$1,299	\$1,462	\$1,624		\$3,659
		Hourly	\$16.24	\$18.27	\$20.30		\$1,689
Building Inspector	Non-Exempt 8-5	Annual	\$41,163	\$46,654	\$52,146		\$52,749
		Monthly	\$3,430	\$3,888	\$4,345	\$50	\$4,396
		Bi-Weekly	\$1,583	\$1,794	\$2,006		\$2,029
		Hourly	\$19.79	\$22.43	\$25.07		\$25.36
Building Official	Exempt	Annual	\$59,155	\$63,814	\$68,474		\$69,077
		Monthly	\$4,930	\$5,318	\$5,706	\$50	\$5,756
		Bi-Weekly	\$2,275	\$2,454	\$2,634		\$2,657
		Hourly	\$28.44	\$30.68	\$32.92		\$33.21
GIS/Analyst	Non-Exempt 8-5	Annual	\$34,902	\$39,270	\$43,638		\$44,242
		Monthly	\$2,909	\$3,273	\$3,637	\$50	\$3,687
		Bi-Weekly	\$1,342	\$1,510	\$1,678		\$1,702
		Hourly	\$16.78	\$18.88	\$20.98		\$21.27
Planner/GIS	Non-Exempt 8-5	Annual	\$45,344	\$48,984	\$52,624		\$53,227
		Monthly	\$3,779	\$4,082	\$4,385	\$50	\$4,436
		Bi-Weekly	\$1,744	\$1,884	\$2,024		\$2,047
		Hourly	\$21.80	\$23.55	\$25.30		\$25.59
Permit Clerk	Non-Exempt 8-5	Annual	\$31,408	\$33,883	\$36,338		\$36,941
		Monthly	\$2,617	\$2,824	\$3,028	\$50	\$3,078
		Bi-Weekly	\$1,208	\$1,303	\$1,398		\$1,421
		Hourly	\$15.10	\$16.29	\$17.47		\$17.76
Director	Exempt	Annual	\$78,957	\$85,176	\$91,395		
		Monthly	\$6,580	\$7,098	\$7,616		
		Bi-Weekly	\$3,037	\$3,276	\$3,515		
		Hourly	\$37.96	\$40.95	\$43.94		

RECREATION

2018-2019

POSITION			Min	Mid	Max	With Certification Pay	
						Bilingual	Maximum
P/T Senior Citizen Assistant	Non-Exempt <1,000 hrs no TMRS					\$25	
		Hourly	\$6.67	\$7.51	\$8.34		\$8.48
Clerk	Non-Exempt 8-5	Annual	\$24,086	\$25,979	\$27,872		\$28,475
		Monthly	\$2,007	\$2,165	\$2,323	\$50	\$2,373
		Bi-Weekly	\$926	\$999	\$1,072		\$1,095
		Hourly	\$11.58	\$12.49	\$13.40		\$13.69
Aquatics Manager Athletic Coordinator Sr Citizens Center Coordinator	Non-Exempt 8-5	Annual	\$26,291	\$32,011	\$37,710		\$38,314
		Monthly	\$2,191	\$2,668	\$3,143	\$50	\$3,193
		Bi-Weekly	\$1,011	\$1,231	\$1,450		\$1,474
		Hourly	\$12.64	\$15.39	\$18.13		\$18.42
Recreation Superintendent	Exempt	Annual	\$47,715	\$53,685	\$59,654		\$60,258
		Monthly	\$3,976	\$4,474	\$4,971	\$50	\$5,021
		Bi-Weekly	\$1,835	\$2,065	\$2,294		\$2,318
		Hourly	\$22.94	\$25.81	\$28.68		\$28.97
Director	Exempt	Annual	\$73,112	\$82,264	\$91,395		
		Monthly	\$6,093	\$6,855	\$7,616		
		Bi-Weekly	\$2,812	\$3,164	\$3,515		
		Hourly	\$35.15	\$39.55	\$43.94		

LIBRARY

2018-2019

POSITION			Min	Mid	Max	With Certification Pay	
						Bilingual	Maximum
P/T Clerk	Non-Exempt <1,000 hrs no TMRS <1,560 hrs TMRS but no Ins.					\$25	
		Hourly	\$7.93	\$8.92	\$9.91		\$10.05
Clerk	Non-Exempt 8-5	Annual	\$25,563	\$27,581	\$29,598		\$30,202
		Monthly	\$2,130	\$2,298	\$2,467	\$50	\$2,517
		Bi-Weekly	\$983	\$1,061	\$1,138		\$1,162
		Hourly	\$12.29	\$13.26	\$14.23		\$14.52
Librarian	Exempt	Annual	\$31,595	\$39,936	\$48,277		\$48,880
		Monthly	\$2,633	\$3,328	\$4,023	\$50	\$4,073
		Bi-Weekly	\$1,215	\$1,536	\$1,857		\$1,880
		Hourly	\$15.19	\$19.20	\$23.21		\$23.50

**MAINTENANCE**

**2018-2019**

POSITION		Min	Mid	Max	With Certification Pay		
					Bilingual	Certificates	Maximum
P/T Cemetery Maintenance	Non-Exempt <1,000 hrs no TMRS <1,560 hrs TMRS but no Ins. Hourly				\$50		\$8.63
		\$7.25	\$7.51	\$8.34			
		\$26,416	\$28,517	\$30,597			
		\$2,201	\$2,376	\$2,550			
Laborer II	Non-Exempt 8-5				\$50		\$15.00
		\$1,016	\$1,097	\$1,177			
		\$2,201	\$2,376	\$2,550			
		\$12.70	\$13.71	\$14.71			
Light Equipment Operator	Non-Exempt 8-5				\$50	\$30	\$17.33
		\$31,242	\$33,176	\$35,090			
		\$2,603	\$2,765	\$2,924			
		\$1,202	\$1,276	\$1,350			
Park Supervisor Cemetery Supervisor	Non-Exempt 8-5				\$50	\$30	\$20.72
		\$37,378	\$39,770	\$42,141			
		\$3,115	\$3,314	\$3,512			
		\$1,438	\$1,530	\$1,621			
Supervisor	Non-Exempt 8-5				\$50		\$22.99
		\$40,789	\$44,013	\$47,216			
		\$3,399	\$3,668	\$3,935			
		\$1,569	\$1,693	\$1,816			
Parks Superintendent	Exempt				\$50		\$28.65
		\$47,195	\$53,082	\$58,989			
		\$3,933	\$4,423	\$4,916			
		\$1,815	\$2,042	\$2,269			

**STREET**

**2018-2019**

POSITION		Min	Mid	Max	With Certification Pay		
					Bilingual	Certificates	Maximum
Laborer II	Non-Exempt 8-5				\$50		\$15.00
		\$26,416	\$28,517	\$30,597			
		\$2,201	\$2,376	\$2,550			
		\$1,016	\$1,097	\$1,177			
Light Equipment Operator	Non-Exempt 8-5				\$50		\$18.67
		\$29,099	\$33,675	\$38,230			
		\$2,425	\$2,806	\$3,186			
		\$1,119	\$1,295	\$1,470			
Heavy Equipment Operator	Non-Exempt 8-5				\$50		\$19.60
		\$34,674	\$37,419	\$40,165			
		\$2,889	\$3,118	\$3,347			
		\$1,334	\$1,439	\$1,545			
Crew Leader	Non-Exempt 8-5				\$50		\$22.56
		\$37,066	\$41,683	\$46,322			
		\$3,089	\$3,474	\$3,860			
		\$1,426	\$1,603	\$1,782			
Street Superintendent	Exempt				\$50		\$28.65
		\$47,195	\$53,082	\$58,989			
		\$3,933	\$4,423	\$4,916			
		\$1,815	\$2,042	\$2,269			

**PUBLIC WORKS**

**2018-2019**

POSITION		Min	Mid	Max	With Certification Pay		
					Bilingual	Certificates	Maximum
Laborer I	Non-Exempt 8-5				\$50	\$90	\$10.34
		\$17,118	\$18,470	\$19,822			
		\$1,427	\$1,539	\$1,652			
		\$658	\$710	\$762			
Light Equipment Operator Construction Technician	Non-Exempt 8-5				\$50	\$90	\$22.38
		\$30,368	\$37,627	\$44,866			
		\$2,531	\$3,136	\$3,739			
		\$1,168	\$1,447	\$1,726			
Heavy Equipment Operator	Non-Exempt 8-5				\$50	\$90	\$19.38
		\$34,029	\$36,338	\$38,626			
		\$2,836	\$3,028	\$3,219			
		\$1,309	\$1,398	\$1,486			
Crew Leader Construction Supervisor	Non-Exempt 8-5				\$50	\$90	\$23.08
		\$40,019	\$43,181	\$46,322			
		\$3,335	\$3,598	\$3,860			
		\$1,539	\$1,661	\$1,782			
Customer Service Supervisor	Non-Exempt 8-5				\$50	\$90	\$24.86
		\$43,222	\$46,634	\$50,024			
		\$3,602	\$3,886	\$4,169			
		\$1,662	\$1,794	\$1,924			



**WATER SYSTEM**

**2018-2019**

POSITION			With Certification Pay					
			Min	Mid	Max	Bilingual	Certificates	Maximum
Water Plant Operator I	Non-Exempt 8-5	Annual	\$34,258	\$36,962	\$39,666	\$50	\$90	\$41,350
		Monthly	\$2,855	\$3,080	\$3,305			\$3,446
		Bi-Weekly	\$1,318	\$1,422	\$1,526			\$1,590
		Hourly	\$16.47	\$17.77	\$19.07			\$19.88
Water Plant Operator II	Non-Exempt 8-5	Annual	\$38,834	\$41,891	\$44,949	\$50	\$90	\$46,634
		Monthly	\$3,236	\$3,491	\$3,746			\$3,886
		Bi-Weekly	\$1,494	\$1,611	\$1,729			\$1,794
		Hourly	\$18.67	\$20.14	\$21.61			\$22.42
Water Plant Supervisor	Non-Exempt 8-5	Annual	\$45,386	\$51,043	\$56,722	\$50	\$90	\$58,406
		Monthly	\$3,782	\$4,254	\$4,727			\$4,867
		Bi-Weekly	\$1,746	\$1,963	\$2,182			\$2,246
		Hourly	\$21.82	\$24.54	\$27.27			\$28.08
Water/WWtr Superintendent	Exempt	Annual	\$48,048	\$54,038	\$60,050	\$50	\$90	\$61,734
		Monthly	\$4,004	\$4,503	\$5,004			\$5,145
		Bi-Weekly	\$1,848	\$2,078	\$2,310			\$2,374
		Hourly	\$23.10	\$25.98	\$28.87			\$29.68
Executive Administrative Asst.	Non-Exempt 8-5	Annual	\$29,661	\$33,363	\$37,066	\$50		\$37,669
		Monthly	\$2,472	\$2,780	\$3,089			\$3,139
		Bi-Weekly	\$1,141	\$1,283	\$1,426			\$1,449
		Hourly	\$14.26	\$16.04	\$17.82			\$18.11
City Engineer	Exempt	Annual	\$67,413	\$75,837	\$84,261	\$50		\$84,864
		Monthly	\$5,618	\$6,320	\$7,022			\$7,072
		Bi-Weekly	\$2,593	\$2,917	\$3,241			\$3,264
		Hourly	\$32.41	\$36.46	\$40.51			\$40.80
Director	Exempt	Annual	\$79,622	\$89,586	\$99,528			
		Monthly	\$6,635	\$7,465	\$8,294			
		Bi-Weekly	\$3,062	\$3,446	\$3,828			
		Hourly	\$38.28	\$43.07	\$47.85			

**LANDFILL**

**2018-2019**

POSITION			With Certification Pay					
			Min	Mid	Max	Bilingual	Certificates	Maximum
Gate Attendant	Non-Exempt 8-5	Annual	\$27,373	\$29,370	\$31,366	\$50	\$90	\$33,051
		Monthly	\$2,281	\$2,447	\$2,614			\$2,754
		Bi-Weekly	\$1,053	\$1,130	\$1,206			\$1,271
		Hourly	\$13.16	\$14.12	\$15.08			\$15.89
Heavy Equipment Operator	Non-Exempt 8-5	Annual	\$31,533	\$34,216	\$36,878	\$50	\$90	\$38,563
		Monthly	\$2,628	\$2,851	\$3,073			\$3,214
		Bi-Weekly	\$1,213	\$1,316	\$1,418			\$1,483
		Hourly	\$15.16	\$16.45	\$17.73			\$18.54
Landfill Supervisor	Non-Exempt 8-5	Annual	\$39,187	\$44,096	\$48,984	\$50	\$90	\$50,669
		Monthly	\$3,266	\$3,675	\$4,082			\$4,222
		Bi-Weekly	\$1,507	\$1,696	\$1,884			\$1,949
		Hourly	\$18.84	\$21.20	\$23.55			\$24.36

**PUBLIC SAFETY PAY PLAN**

**FIRE STEPS**

**2018-2019**

POSITION								With Certification Pay			
			Starting	1 yr	2 yr	5 yr	7 yr Max	Bilingual	Paramedic	3 Certificates	Maximum
Firefighter/EMT	Non-Exempt Shift 24/48 27 day w/OT	Annual	\$42,690	\$43,765	\$44,840	\$47,045	\$49,773	\$50	\$250	\$90	\$54,459
		Monthly	\$3,558	\$3,647	\$3,737	\$3,920	\$4,148				\$4,538
		Bi-Weekly	\$1,642	\$1,683	\$1,725	\$1,809	\$1,914				\$2,095
		Hourly	\$15.49	\$15.88	\$16.27	\$17.07	\$18.06				\$19.76

**FIRE RANKS**

**2018-2019**

POSITION						With Certification Pay			
			Min	1 yr	2 yr Max	Bilingual	Paramedic	3 Certificates	Maximum
Fire Lieutenant	Non-Exempt Shift 24/48 27 day w/OT	Annual	\$53,136	\$56,305	\$58,730	\$50	\$250	\$90	\$63,416
		Monthly	\$4,428	\$4,692	\$4,894				\$5,285
		Bi-Weekly	\$2,044	\$2,166	\$2,259				\$2,439
		Hourly	\$19.28	\$20.43	\$21.31				\$23.01
Fire Inspector Training Captain	Non-Exempt 8-5	Annual	\$53,206	\$56,326	\$58,760	\$50	\$250	\$90	\$63,440
		Monthly	\$4,434	\$4,694	\$4,897				\$5,287
		Bi-Weekly	\$2,046	\$2,166	\$2,260				\$2,440
		Hourly	\$25.58	\$27.08	\$28.25				\$30.50
Fire Captain	Non-Exempt Shift 24/48 27 day w/OT	Annual	\$58,868	\$61,982	\$65,235	\$50	\$250	\$90	\$69,920
		Monthly	\$4,906	\$5,165	\$5,436				\$5,827
		Bi-Weekly	\$2,264	\$2,384	\$2,509				\$2,689
		Hourly	\$21.36	\$22.49	\$23.67				\$25.37
Fire Marshal	Non-Exempt 8-5	Annual	\$58,906	\$62,005	\$65,270	\$50	\$250	\$90	\$69,950
		Monthly	\$4,909	\$5,167	\$5,439				\$5,829
		Bi-Weekly	\$2,266	\$2,385	\$2,510				\$2,690
		Hourly	\$28.32	\$29.81	\$31.38				\$33.63
Fire Battalion Chief	Non-Exempt Shift 24/48 27 day w/OT	Annual	\$66,805	N/A	\$70,085	\$50	\$250	\$90	\$74,770
		Monthly	\$5,567	N/A	\$5,840				\$6,231
		Bi-Weekly	\$2,569	N/A	\$2,696				\$2,876
		Hourly	\$24.24	N/A	\$25.43				\$27.13
Assistant Chief	Non-Exempt Shift 24/48 27 day w/OT	Annual	\$72,152	N/A	\$73,613	\$50	\$250	\$90	\$78,298
		Monthly	\$6,013	N/A	\$6,134				\$6,525
		Bi-Weekly	\$2,775	N/A	\$2,831				\$3,011
		Hourly	\$26.18	N/A	\$26.71				\$28.41
Chief	Exempt 8-5	Annual	\$78,666	\$88,504	\$98,342				\$98,342
		Monthly	\$6,555	\$7,375	\$8,195				\$8,195
		Bi-Weekly	\$3,026	\$3,404	\$3,782				\$3,782
		Hourly	\$37.82	\$42.55	\$47.28				\$47.28

**POLICE CIVILIANS**

**2018-2019**

POSITION			Min	Mid	Max	With Certification Pay			
						Bilingual	Investigator Pay	3 Certificates	Maximum
P/T Records Clerk	Non-Exempt <1,000 hrs no TMRS <1,560 hrs TMRS but no Ins.	Hourly	\$7.93	\$8.92	\$9.91	\$50			\$10.20
Records Clerk	Non-Exempt 8-5	Annual	\$32,115	\$35,027	\$37,918				\$38,522
Property/Crime Scene Tech		Monthly	\$2,676	\$2,919	\$3,160	\$50			\$3,210
		Bi-Weekly	\$1,235	\$1,347	\$1,458				\$1,482
		Hourly	\$15.44	\$16.84	\$18.23				\$18.52
Administrative Assistant	Non-Exempt 8-5	Annual	\$32,968	\$34,653	\$36,338	\$50			\$36,941
		Monthly	\$2,747	\$2,888	\$3,028				\$3,078
		Bi-Weekly	\$1,268	\$1,333	\$1,398				\$1,421
		Hourly	\$15.85	\$16.66	\$17.47				\$17.76
Animal Control Officer	Non-Exempt 12/10 Shift	Annual	\$31,242	\$32,906	\$34,549	\$50		\$90	\$36,234
		Monthly	\$2,603	\$2,742	\$2,879				\$3,019
		Bi-Weekly	\$1,202	\$1,266	\$1,329				\$1,394
		Hourly	\$15.02	\$15.82	\$16.61				\$17.42

**POLICE STEPS**

**2018-2019**

POSITION			With Certification Pay					Bilingual	Investigator Pay	3 Certificates	Maximum
			Starting	1 yr	2 yr	5 yr	7 yr Max				
Dispatcher	Non-Exempt 12 Hour Shift	Annual	\$32,698	\$35,734	\$37,523	\$37,794	\$39,666	\$50		\$90	\$41,350
		Monthly	\$2,725	\$2,978	\$3,127	\$3,149	\$3,305				\$3,446
		Bi-Weekly	\$1,258	\$1,374	\$1,443	\$1,454	\$1,526				\$1,590
		Hourly	\$15.72	\$17.18	\$18.04	\$18.17	\$19.07				\$19.88
Police Cadet	Non-Exempt 80/14 Day Cycle 12 Hour Shift	Annual	\$41,309					\$50			\$41,912
		Monthly	\$3,442								\$3,493
		Bi-Weekly	\$1,589								\$1,612
		Hourly	\$19.86								\$20.15
Police Officer Investigator	Non-Exempt 80/14 Day Cycle 12 Hour Shift	Annual	\$43,930	\$46,114	\$46,758	\$49,358	\$51,854	\$50	\$200	\$90	\$55,931
		Monthly	\$3,661	\$3,843	\$3,897	\$4,113	\$4,321				\$4,661
		Bi-Weekly	\$1,690	\$1,774	\$1,798	\$1,898	\$1,994				\$2,151
		Hourly	\$21.12	\$22.17	\$22.48	\$23.73	\$24.93				\$26.89

**POLICE RANKS**

**2018-2019**

POSITION			Min	Mid	Max	With Certification Pay			
						Bilingual	Investigator Pay	3 Certificates	Maximum
Dispatcher Supervisor	Non-Exempt 12 Hour Shift	Annual	\$41,912	\$42,786	\$43,659	\$50		\$90	\$45,344
		Monthly	\$3,493	\$3,565	\$3,638				\$3,779
		Bi-Weekly	\$1,612	\$1,646	\$1,679				\$1,744
		Hourly	\$20.15	\$20.57	\$20.99				\$21.80
Detective Sergeant	Non-Exempt 8-5 80/14 Day Cycle 12 Hour Shift	Annual	\$56,618	\$59,509	\$62,400	\$50		\$90	\$64,085
		Monthly	\$4,718	\$4,959	\$5,200				\$5,340
		Bi-Weekly	\$2,178	\$2,289	\$2,400				\$2,465
		Hourly	\$27.22	\$28.61	\$30.00				\$30.81
Patrol Sergeant	Non-Exempt 8-5 80/14 Day Cycle 12 Hour Shift	Annual	\$56,618	\$59,509	\$62,400	\$50		\$90	\$63,482
		Monthly	\$4,718	\$4,959	\$5,200				\$5,290
		Bi-Weekly	\$2,178	\$2,289	\$2,400				\$2,442
		Hourly	\$27.22	\$28.61	\$30.00				\$30.52
Police Lieutenant	Non-Exempt 80/14 Day Cycle 12 Hour Shift	Annual	\$67,662	\$69,722	\$71,781	\$50		\$90	\$73,466
		Monthly	\$5,639	\$5,810	\$5,982				\$6,122
		Bi-Weekly	\$2,602	\$2,682	\$2,761				\$2,826
		Hourly	\$32.53	\$33.52	\$34.51				\$35.32
Police Assistant Chief	Exempt	Annual	\$75,587	\$79,456	\$83,325	\$50		\$90	\$85,010
		Monthly	\$6,299	\$6,621	\$6,944				\$7,084
		Bi-Weekly	\$2,907	\$3,056	\$3,205				\$3,270
		Hourly	\$36.34	\$38.20	\$40.06				\$40.87
Chief	Exempt	Annual	\$94,578	\$99,840	\$105,082			\$90	\$106,163
		Monthly	\$7,881	\$8,320	\$8,757				\$8,847
		Bi-Weekly	\$3,638	\$3,840	\$4,042				\$4,083
		Hourly	\$45.47	\$48.00	\$50.52				\$51.04

**CITY OF STEPHENVILLE  
Supplemental Pay  
FOR FISCAL YEAR 2018-19**

<b>Certificate Pay</b>	<b># Employees</b>	<b>Monthly Pay</b>
<b>Finance:</b>		
Bi-lingual	1	\$ 50

<b>Parks &amp; Recreation:</b>		
Pesticide Applicator	0	\$ 30
Aquatic Facilities	2	\$ 30

<b>Public Works:</b>		
Groundwater C	10	\$ 30
Groundwater B	5	\$ 30
Groundwater A	0	\$ 90
Wastewater Collection II	5	\$ 30
Wastewater Collection III	4	\$ 30
Class B MSW Operator	1	\$ 30
MSW Waste Screening	1	\$ 30
Prevention of Unauthorized Waste	2	\$ 30

<b>Fire:</b>		
Paramedic	27	\$ 250
Masters	2	\$ 30
Advanced	14	\$ 30
Intermediate	17	\$ 30
EMS Instructor	6	\$ 30
Fire Investigator	3	\$ 30

<b>Police:</b>		
Dispatch Intermediate	6	\$ 30
Dispatch Advanced	9	\$ 30
Dispatch Master	9	\$ 30
Peace Officer Intermediate	27	\$ 30
Peace Officer Advanced	25	\$ 30
Peace Officer Master	18	\$ 30
Forensic Investigator II	1	\$ 30
Investigator Stipend	6	\$ 200
Animal Control Intermediate	1	\$ 30
Animal Control Advanced	1	\$ 30
Bi-lingual	1	\$ 50

<b>Longevity Pay*</b>	<b># Employees</b>	<b>Current Monthly Pay*</b>
Year 0-1	3	\$ -
Year 1	17	\$ 4
Year 2 to 5	56	\$ 4
Year 6 to 10	34	\$ 4
Year 11 to 15	25	\$ 6
Year 16 to 25	24	\$ 6
Year 26 to Retirement	10	\$ 6

\* Per month for each year of service .  
State law requires \$4 per month for each year  
of service for public safety.

### City of Stephenville Pay Dates October 2018- September 2019

<p>October</p> <p style="padding-left: 40px;">5</p> <p style="padding-left: 40px;">19</p>	<p>April</p> <p style="padding-left: 40px;">5</p> <p style="padding-left: 40px;">19</p>
<p>November</p> <p style="padding-left: 40px;">2</p> <p style="padding-left: 40px;">16</p> <p style="padding-left: 40px;">30</p>	<p>May</p> <p style="padding-left: 40px;">3</p> <p style="padding-left: 40px;">17</p> <p style="padding-left: 40px;">31</p>
<p>December</p> <p style="padding-left: 40px;">14</p> <p style="padding-left: 40px;">28</p>	<p>June</p> <p style="padding-left: 40px;">14</p> <p style="padding-left: 40px;">28</p>
<p>January</p> <p style="padding-left: 40px;">11</p> <p style="padding-left: 40px;">25</p>	<p>July</p> <p style="padding-left: 40px;">12</p> <p style="padding-left: 40px;">26</p>
<p>February</p> <p style="padding-left: 40px;">8</p> <p style="padding-left: 40px;">22</p>	<p>August</p> <p style="padding-left: 40px;">9</p> <p style="padding-left: 40px;">23</p>
<p>March</p> <p style="padding-left: 40px;">8</p> <p style="padding-left: 40px;">22</p>	<p>September</p> <p style="padding-left: 40px;">6</p> <p style="padding-left: 40px;">20</p>

Sick Leave Buy Back checks will be issued November 16, 2018

Longevity Pay checks will be issued November 30, 2018

One-time Pay Adjustment checks will be issued December 7, 2018

\*Direct Deposit will post on Friday, December 28, 2018.



## HOLIDAY SCHEDULE

<u>Holiday</u>	<u>2018</u>	<u>2019</u>
1. Veterans Day	November 12 <sup>th</sup> (Monday)	
2. Thanksgiving	November 22 <sup>nd</sup> (Thursday)	
3. Day after Thanksgiving	November 23 <sup>rd</sup> (Friday)	
4. Christmas Holiday	December 24 <sup>th</sup> (Monday)	
5. Christmas Holiday	December 25 <sup>th</sup> (Tuesday)	
6. New Year's Day		January 1 <sup>st</sup> (Tuesday)
7. Martin Luther King Day		January 21 <sup>st</sup> (Monday)
8. Presidents' Day		February 18 <sup>th</sup> (Monday)
9. Good Friday		April 19 <sup>th</sup> (Friday)
10. Memorial Day		May 27 <sup>th</sup> (Monday)
11. Independence Day		July 4 <sup>th</sup> (Thursday)
12. Labor Day		September 2 <sup>nd</sup> (Monday)
13. Floating Holiday *		

\*Taken at employee's discretion, with approval of his/her supervisor.\*



## DISCLOSURE OF EMPLOYEE BENEFITS

**PAID VACATION:** 80 hours (shift firefighters 120 hours) per fiscal year ; 96 hours (shift firefighters 144 hours) per year after 5 years of service , 120 hours (shift firefighters 180 hours) per year after 10 years of service, 160 hours (shift firefighters 240 hours) per year after 15 years of service.

**SICK LEAVE:** 80 hours per fiscal year accumulative to 960 hours, shift fire fighters accrue 120 hours per year accumulative to 1,440 hours.

**PAID HOLIDAYS:** 13 Holidays per year.

**WORKER'S COMPENSATION INSURANCE:** All employees are covered as of employment date.

**FICA CONTRIBUTIONS:** Social Security and Medicare tax contributions are maintained on all employees.

**GROUP HOSPITALIZATION:** Coverage available as of the first day of the month following hire date with the City. City currently pays for employee coverage; dependent coverage available through payroll deductions by means of straight purchase or through the Section 125 Plan.

**CAREFLITE/AIRVAC:** Coverage available as of the first day of the month following hire date with the City. City currently pays for employee coverage and their households including college students. Individuals with Medicaid are not eligible for a Care Flite membership by state law.

**TELEHEALTH:** Provides 24/7/365 access to board-certified doctors via telephone consultations that can diagnose, recommend treatment and prescribe medication.

**DENTAL INSURANCE:** Coverage available as of the first day of the month following hire date with the City. City currently pays for employee coverage; dependent coverage available through payroll deductions by means of straight purchase or through the Section 125 Plan.

**VOLUNTARY INSURANCE:** There are several voluntary insurance plans to choose from such as additional life, Long-Term Disability, Short-Term Disability, AD&D, Cancer, Heart/Stroke, and plans for your spouse and children.

**T.M.R.S. RETIREMENT:** 6 % payroll deduction with two times matching amount made by City. 20 year retirement with completion of 20 years of creditable service with the Texas Municipal Retirement System.

**DEATH BENEFIT:** The City provides a death benefit through TMRS in the amount of one times the annual salary.

**LONGEVITY PAY:** \$4.00 per month for each year of service years 1 through 10. \$6.00 per month for each year after 10 years of service.

**TUITION REIMBURSEMENT:** \$1,200.00 per year for accredited courses, up to 6 credit hours per semester, completed with a "C" or better. Employees are eligible after completion of one year of service and courses must apply to position.

**DEFERRED COMPENSATION/CAFETERIA PLAN:** Employees are eligible to participate in a Section 457 Deferred Compensation plan and a Section 125 Cafeteria Plan.

**CREDIT UNION:** Employees are eligible to enroll with the Members Trust Credit Union.

**PAY PLAN:** Administered by City Council.

**SERVICE AWARDS:** Given annually for 5, 10, 15, 20, 25 ... years of service with the City.



## DISCLOSURE OF EMPLOYEE BENEFITS CONTINUED

**UNIFORMS:** Furnished to Fire, Ambulance, Cemetery, Parks & Recreation, Police, Street, Landfill, Water, and Wastewater Departments (See Department Director).

**BONDS:** Professional and general liability is maintained on all employees.

**CERTIFICATION PAY:** Paid to employees within the Fire, Police and Water/Wastewater Department. The City pays \$30.00 for each certification over the minimum required for a position. A maximum of three certifications will be paid.

**BI-LINGUAL PAY:** Employees who pass an exam, and whose position qualifies, may receive \$50.00 per month (\$25 per month for part-time) in bi-lingual pay.

Draft



**CITY OF STEPHENVILLE**

**Health Insurance  
For PLAN YEAR 2018-2019**

Coverage	Current Monthly Cost Standard Plan
Employees	\$ 604.90
Spouse	\$ 884.02
Children	\$ 461.84
Family	\$ 1,345.50

**Dental Insurance  
For PLAN YEAR 2018-2019**

Coverage	Current Monthly Cost
Employees	\$ 25.30
Spouse	\$ 30.60
Children	\$ 39.52
Family	\$ 72.92



**CITY PERSONNEL WHO TAKE HOME CITY VEHICLES**

**POLICE DEPARTMENT:**

1. C.I.D. Investigator on call, who resides within city limits.
2. K-9 Officer
3. School Resource Officer/K-9 Officer

**PARKS & RECREATION DEPARTMENT:**

1. Park Superintendent

**STREET DEPARTMENT:**

1. Street Superintendent
2. On call employee, who resides within city limits.

**UTILITIES DEPARTMENT:**

1. Utilities Superintendent
2. On call employees (2), who reside within city limits.

Draft

# Capital Requests

FUND	DEPT	DESCRIPTION	CARRYOVER FROM FY17-18	DEPT REQUEST FY18-19	ADMIN REQUEST FY18-19	COUNCIL APPROVED FY18-19
<b>GENERAL</b>						
01-5101-516	CITY COUNCIL	ICOMPASS VIDEO ADD-ON		5,600	-	-
01-5103-516	CITY SECRETARY	LASERFICHE UPGRADE		15,000	-	15,000
01-5105-520	MUNICIPAL BUILDING	CARPET UPSTAIRS, BATHROOMS		30,000	30,000	30,000
01-5106-520	MSC	PARKING LOT - UPDATE TO CODE		30,000	-	-
01-5203-516	INFORMATION TECHNOLOGY	NETWORK GEAR				
01-5203-516	INFORMATION TECHNOLOGY	REPLACE CITY HALL SERVER		20,000	15,000	15,000
01-5203-516	INFORMATION TECHNOLOGY	ADD STORAGE TO CITY HALL STORAGE CENTER		9,300	5,000	5,000
01-5501-520	RECREATION	A/C REC HALL		125,000	-	-
01-5502-527.0325	PARK MAINTENANCE	BRT PHASE II PARK ON COLLIN		30,000	-	-
01-5502-527	PARK MAINTENANCE	RESURFACE BASKETBALL COURTS AT CITY PARK		15,000	-	15,000
01-5502-527	PARK MAINTENANCE	BOSQUE RIVER BANK EROSION		15,000	-	15,000
01-5502-527	PARK MAINTENANCE	SEVEN (7) SHADE STRUCTURES OVER BLEACHERS AT FIELD		80,000	-	80,000
01-5502-527	PARK MAINTENANCE	GRAHAM ST AND WASHINGTON ST TRAIL HEADS		12,000	-	-
01-5502-528	CEMETERY	ROADS	25,000	-	25,000	25,000
01-5504-516	LIBRARY	GENEALOGY SOFTWARE OR SUBSCRIPTION		9,000	5,000	5,000
01-5402-514	STREET	SEALMASTER ASPHALT DISTRIBUTOR TRAILER		18,000	18,000	18,000
01-5402-514	STREET	DUMP TRUCK (REPLACE UNIT 29 - 1999 CHEVROLET)		85,000	-	85,000
01-5402-514	STREET	1-TON W/ DUMP BED (IN LIEU OF REPLACING UNIT 27 W/ DUMP TRUCK)		55,000	-	-
5506	SENIOR CITIZIENS	NEW SENIOR CENTER FACILITY		1,000,000	-	-
5507-514	AQUATICS CENTER	REPLACEMENT OF LILY PADS AND SNAKE		12,000	-	-
01-5601-514	FIRE	TRAILER		8,500	-	-
01-5601-514	FIRE	LOCATION TRACKING SYSTEM		9,900	-	-
01-5601-514	FIRE	RESCUE JACKS WITH ACCESSORIES		11,000	-	11,000
01-5601-514	FIRE SUPPRESSION	REPLACEMENT OF OUTDATED SCBA BOTTLES		21,275	21,275	21,275
01-5601-511.0001	EMS	AMBULANCE - CAPITAL LEASE PURCHASE		45,000	-	-

# Capital Requests

			CARRYOVER FROM FY17-18	DEPT REQUEST FY18-19	ADMIN REQUEST FY18-19	COUNCIL APPROVED FY18-19
FUND	DEPT	DESCRIPTION				
01-5701-514	POLICE	REPLACE L-3 STORAGE DEVICE		28,000	28,000	28,000
01-5702-511	POLICE	MOTORCYCLES (2)		40,950	-	-
01-5701-512	POLICE	MOTORCYCLE TRAFFIC UNIT - RADIOS & EQUIPMENT		35,055	-	-
01-5701-511	POLICE	LEASE PURCHASE 4 TAHOES		120,900	-	120,900
<b>TOTAL GENERAL FUND</b>			25,000	1,886,480	147,275	489,175
<b>CAPITAL PROJECTS</b>						
10-5505-525	STREET	STREET PAVEMENT MAINTENANCE	-	1,000,000	1,000,190	1,000,190
10-5505-532	STREET	SIDEWALK IMPROVEMENTS (REQUIRES MATCH)		20,254	20,254	20,254
<b>TOTAL CAPITAL PROJECTS</b>			-	1,020,254	1,020,444	1,020,444
<b>WATER/WASTEWATER</b>						
02-5000-527.2017	ADMINISTRATION	CDBG GRANT MATCH	275,000		275,000	275,000
02-5000-527.2018	ADMINISTRATION	CDBG GRANT MATCH		275,000	275,000	275,000
02-5002-527	DISTRIBUTION	WATER UTILITY LINES REHABILITATION		750,000		125,000
02-5002-528	DISTRIBUTION	GARFIELD 750,000 GAL GROUND STORAGE TANK REHAB	285,000	300,000	585,000	585,000
02-5002-511	DISTRIBUTION	DUMP TRUCK (REPLACE UNIT 86 2003 CHEVROLET)		85,000		85,000
02-5101-527.2018	COLLECTION	EAST SIDE SEWER 21-INCH CAPACITY EXPANSION	16,604,060	16,604,060	16,604,060	16,604,060
02-5101-527	COLLECTION	SEWER UTILITY LINES REHABILITATION		750,000	-	125,000
02-5101-527	COLLECTION	C/O EASTSIDE SEWER PROJECT	140,000		140,000	140,000
02-5101-511	COLLECTION	FLATBED AND CRANE FOR UNIT 136 - 2010 1-TON FORD F350		18,500	18,500	18,500
02-5102-514	WWTP	AERATOR BASIN NO. 2 SHAFTS		120,000	120,000	120,000
02-5102-514	WWTP	CHLORINE TREATMENT SYSTEM REHAB		33,000	-	33,000
02-5201-516	BILLING & COLLECTIONS	FORMS OVERLAY AND EBILL SOFTWARE		10,500	-	-
<b>TOTAL WATER/WASTEWATER</b>			17,304,060	18,946,060	18,017,560	18,385,560
<b>LANDFILL</b>						
01-5001-514	LANDFILL	PRESSURE WASHING TRAILER FOR HEAVY EQUIPMENT MAINTENANCE		16,500	16,500	16,500
<b>TOTAL LANDFILL</b>			-	16,500	16,500	16,500
<b>AIRPORT FUND</b>						
04-5001-523	AIRPORT	1202STVLE EXTEND & MARK RUNWAY 14-32 CARRYOVER	156,879	156,879	156,879	156,879
04-5001-523.001	AIRPORT	1702STVLE LAND ACQUISITION CARRYOVER	99,870	99,870	99,870	99,870
04-5001-523-002	AIRPORT	1702STEVE LAND ACQUISITION RUNWAY PROJECT PHASE I CARRYOVER	31,881	31,881	31,881	31,881
04-5001-520	AIRPORT	REMODEL PILOTS LOUNGE		25,000	-	-
<b>TOTAL AIRPORT</b>			288,630	313,630	288,630	288,630
<b>GRAND TOTAL</b>			17,617,690	22,182,924	19,490,409	20,200,309

FLEET & HEAVY EQUIPMENT REPLACEMENT

FUND	DEPT	ACCOUNT	Budget	Year	Make	Model	Desc	Original Cost	DEPT	ADMIN	COUNCIL	
									REQUEST	REQUEST	APPROVED	
									FY18-19	FY18-19	FY18-19	
<b>ADMINISTRATION</b>												
5106	MSC	5106-411		2004	KOMATSU	FG25T	FORKLIFT	20,450				
<b>TOTAL ADMINISTRATION</b>									<b>20,450</b>			
<b>PARKS &amp; LEISURE SERVICES</b>												
5502	PARK	5502-411-0006	300	2005	CHEVROLET		3/4 TON PICKUP TRUCK	15,871				
5502	PARK	5502-411-0093	650	2003	CHEVROLET		3/4 TON PICKUP TRUCK	15,297				
5502	PARK	5502-411-0100	300	2006	CHEVROLET		1/2 TON PICKUP TRUCK	17,373				
5502	PARK	5502-411-0101	300	2007	CHEVROLET		1/2 TON PICKUP TRUCK	17,300				
5502	PARK	5502-411-0102	300	2008	CHEVROLET		3/4 TON PICKUP TRUCK	19,240				
5502	PARK	5502-411-0103	300	2009	FORD	F250	3/4 TON PICKUP TRUCK	16,148				
5502	PARK	5502-411-0105	300	2012	FORD	F150	1/2 TON PICKUP TRUCK	20,800				
5502	PARK	5502-411-0105	300	2013	FORD	F250	3/4 TON PICKUP TRUCK	23,895				
5502	PARK	5502-412.0007	2,000	2009	JOHN DEERE		MOWER-TX TURF GATOR	7,950				
5502	PARK	5502-412.0007		2016	JOHN DEERE		GATOR	7,189				
5502	PARK	5502-412.0007	N/A	2011	JOHN DEERE		MOWER-TX TURF GATOR	7,645				
5502	PARK	5502-412.0007	N/A	2006	VENTRAC		MOWER	12,500				
5502	PARK	5502-412.0001		2004	POLARIS		RANGER 6 X 6	10,296				
5502	PARK	5502-412-0202	N/A	2012	KUBOTA	M8560 HF	TRACTOR	35,931				
5502	PARK	5502-412-0203	N/A	2012	JOHN DEERE	2653B	REEL MOWER	24,421				
5502	PARK	5502-412.0007	N/A	2007	TORO	30,411	REEL MOWER	40,387				
5503	CEMETERY	5503-411-0115	150	2009	FORD	F150	1/2 TON PICKUP TRUCK	13,163				
5503	CEMETERY	5503-411-0116		2014	FORD	F250	3/4 TON PICKUP TRUCK	22,638				
5503	CEMETERY	5503-411-0008	800	2002	NEW HOLLAND	T40	TRACTOR	16,000				
5503	CEMETERY	5503-412	450	2007	SCAG	TURF TIGER	29HP 61"DECK CANOPY	9,500				
<b>TOTAL PARKS &amp; LEISURE SERVICES</b>									<b>353,544</b>	-	-	-
5505	STREET	5505-411-0009	500	2005	CHEVROLET		DUMP TRUCK	36,900				
5505	STREET	5505-411-0027	500	1992	CHEVROLET		DUMP TRUCK	24,890	55,000	-	-	
5505	STREET	5505-411-0029	N/A	1999	CHEVROLET		DUMP TRUCK	35,187	85,000	-	85,000	
5505	STREET	5505-411-0121	1,500	2008	CHEVROLET		DUMP TRUCK	68,322				
5505	STREET	5505-411-0122	1,000	2007	ZIPPER	AZ500	ASPHALT ZIPPER	91,807				
5505	STREET	5505-411-0124	500	2011	FORD	F250	3/4 TON PICKUP TRUCK	18,875				
5505	STREET	5505-411-0125	N/A	2013	FORD	F150	1/2 TON PICKUP TRUCK-CREW/CAB	20,585				
5505	STREET	5505-411-0223	N/A	2011	FORD	F750	WATER TANKER TRUCK	82,315				
5505	STREET	5504-411-0224		2015	FORD	F750	DUMP TRUCK	74,624				
5505	STREET	5505-411-0126		2015	DODGE	RAM 1500	1/2 TON QUAD CAB PICKUP TRUCK	24,893				
5505	STREET	5505-411-0127		2016	FORD	F350	1 TON SINGLE CAB PICKUP TRUCK	38,487				
5505	STREET	5505-412-0002	2,500	1998	CATERPILLAR		LOADER	61,696				
5505	STREET	5505-412-0047	N/A	1982	FORD	1700	TRACTOR	4,000				
5505	STREET	5505-412-0053	2,000	2000	CATERPILLAR	120H	GRADER	121,167				
5505	STREET	5505-412-0054	N/A	2004	INGERSOL		COMPACT ROLLER	23,500				
5505	STREET	5505-412-0055	3,500	1971	CATERPILLAR	941B	LOADER-FRONT END	7,800				
5505	STREET	5505-412-0058	N/A	2000	LEEBOY		ASPHALT PAVER	37,500				

FLEET & HEAVY EQUIPMENT REPLACEMENT

FUND	DEPT	ACCOUNT	Budget	Year	Make	Model	Desc	Original Cost	DEPT	ADMIN	COUNCIL
									REQUEST	REQUEST	APPROVED
								FY18-19	FY18-19	FY18-19	
5505	STREET	5505-412-0101	350	2005	SELF PROPELLED		POWER BROOM	30,000			
5505	STREET	5505-412-0220	N/A	2007	CATERPILLAR	924G	LOADER-FRONT END	115,200			
5505	STREET	5505-412-0221	N/A	2009	PNEUMATIC TIR	CP142	DYNAPAC	65,650			
5505	STREET	5505-412-0222	500	2010	BANDIT	150XP	WOODCHIPPER	27,148			
5505	STREET	5505-412-0222		2016	JOHN DEERE	310SL	BACKHOE	88,000			
5505	STREET	5505-412-0222		2016	LEEBOY	1000G	ASPHALT PAVER	80,166			
5505	STREET	5505-412-0222		2003	SKYTRAK	6,036	TELESCOIC FORKLIFT	19,850			
5505	STREET	5505-412		2016	LIFTMOORE	3200REE-15	CRANE (ADDED TO 2016 FORD F350)	9,999			
<b>TOTAL COMMUNITY SERVICE</b>								<b>1,208,561</b>	<b>140,000</b>	<b>-</b>	<b>85,000</b>
<b>FIRE AND EMS</b>											
5602	FIRE PREVENTATION	5602-411-0320	750	2003	CHEVROLET		1/2 TON PICKUP TRUCK	19,378			
5602	FIRE PREVENTATION	5602-411-0340	750	2008	DODGE		1/2 TON PICKUP TRUCK-CREWCAB	16,453			
5602	FIRE PREVENTATION	5602-411-0341		2005	CHEVROLET	TAHOE	SUV	26,495			
5602	FIRE PREVENTATION	5602-411-0341		2012	CHEVROLET	TAHOE	SUV	25,327			
5603	FIRE SUPPRESSION	5603-411-0331		2016	E-ONE		FIRE TRUCK	449,833			
5603	FIRE SUPPRESSION	5603-411-0332	5,000	1997	SUTPHEN		PUMPER	196,902			
5603	FIRE SUPPRESSION	5603-411-0334	2,000	2012	E-ONE		PUMPER	338,391			
5603	FIRE SUPPRESSION	5603-411-0335	9,500	1997	SUTPHEN		MT LADDER	449,699			
5603	FIRE SUPPRESSION	5603-411-0321	1,500	2000	CHEVROLET		C-70 TRUCK	91,474			
5603	FIRE SUPPRESSION	5603-411-0326	1,500	1990	CHEVROLET		C-70 TRUCK	69,000			
5603	FIRE SUPPRESSION	5603-411-0366		2014	FORD	F550	BRUSH TRUCK	116,645			
5604	EMS	5604-411-0327	2,000	2008	FORD	E450	AMBULANCE	109,807	45,000	-	-
5604	EMS	5604-411-0328	2,000	2005	FORD	E450	AMBULANCE	83,341			
5604	EMS	5604-411-0329	2,000	2012	FORD	E450	AMBULANCE	137,349			
5604	EMS	5604-411-0330		2015	FORD	E450	AMBULANCE	143,938			
5604	EMS	5604-412-0001	N/A	2016	POLARIS	RANGER	6 X 6	13,895			
<b>TOTAL FIRE AND EMS</b>								<b>2,287,927</b>	<b>45,000</b>	<b>-</b>	<b>-</b>
<b>POLICE</b>											
5701	ADMINISTRATION	5701-411-0198		2014	CHEVROLET	CAPRICE	VEHICLE	27,452			
5702	PATROL	5702-411-0199		2015	POLARIS	RANGER CREW	UTILITY VEHICLE	24,000			
5702	PATROL	5702-411-0303	3,000	2017	CHEVROLET	TAHOE	PATROL VEHICLE	27,452			
5702	PATROL	5702-411-0301	3,000	2017	CHEVROLET	TAHOE	PATROL VEHICLE	27,452			
5702	PATROL	5702-411-0302	3,000	2017	CHEVROLET	TAHOE	PATROL VEHICLE	27,452			
5702	PATROL	5702-411-0310	3,000	2017	CHEVROLET	TAHOE	PATROL VEHICLE	27,452			
5702	PATROL	5702-411-0300		2018	CHEVROLET	TAHOE	SUV	29,715			
5702	PATROL	5702-411-0305		2018	CHEVROLET	TAHOE	SUV	29,715			
5702	PATROL	5702-411-0304		2018	CHEVROLET	TAHOE	SUV	27,720			
5702	PATROL	5702-411-0306		2016	CHEVROLET	TAHOE	SUV	34,233	30,225		30,225
5702	PATROL	5702-411-0307		2016	CHEVROLET	TAHOE	SUV	34,233	30,225		30,225
5702	PATROL	5702-411-0308		2016	CHEVROLET	TAHOE	SUV	34,233	30,225		30,225
5708	PATROL	5702-411-0311		2016	CHEVROLET	TAHOE	K-9 SUV	55,000			

FLEET & HEAVY EQUIPMENT REPLACEMENT

FUND	DEPT	ACCOUNT	Budget	Year	Make	Model	Desc	Original Cost	DEPT	ADMIN	COUNCIL
									REQUEST	REQUEST	APPROVED
								FY18-19	FY18-19	FY18-19	
5705	CID	5705-411-0190	750	2008	DODGE	BLUE	QUAD CAB PICKUP	16,453			
5705	CID	5705-411-0191	750	2008	DODGE	SILVER	QUAD CAB PICKUP	16,578			
5705	CID	5705-411-0192	750	2008	DODGE	CHARGER	PATROL VEHICLE	17,261			
5708	CID	5705-411-0196		2013	FORD	EXPEDITION	SUV	28,090			
5705	CID	5705-411-0197		2014	FORD	F150	1/2 TON PICKUP TRUCK	27,130			
5705	CID			2017	CHEVROLET	SILVERADO	1/2 TON PICKUP TRUCK - 4 DOOR	24,888			
5705	CID			2017	CHEVROLET	SILVERADO	1/2 TON PICKUP TRUCK - 4 DOOR	24,888			
5705	CID			2017	CHEVROLET	SILVERADO	1/2 TON PICKUP TRUCK - 4 DOOR	24,888			
5705	CID			2017	CHEVROLET	SILVERADO	1/2 TON PICKUP TRUCK - 4 DOOR	24,888			
5705	CID			2017	CHEVROLET	SILVERADO	1/2 TON PICKUP TRUCK - 4 DOOR	24,888			
5706	PROFESSIONAL STANDAR	5706-411-0309	750	2013	CHEVROLET	TAHOE	TAHOE SUV	26,409	30,225		30,225
5706	PROFESSIONAL STANDAR	5706-411-0194		2014	CHEVROLET	CAPRICE	VEHICLE	27,452			
5707	ACO	5707-411-0439		2015	FORD	F350	1 TON 4X4 DIESEL TRUCK	39,679			
<b>TOTAL POLICE DEPARTMENT</b>								<b>702,147</b>	<b>120,900</b>	<b>-</b>	<b>120,900</b>
<b>COMMUNITY DEVELOPMENT</b>											
5802	INSPECTIONS	5802-411-0141		2009	FORD	RANGER	1/2 TON PICKUP TRUCK	11,885			
5802	INSPECTIONS	5802-411-0142	500	2015	CHEVROLET	COLORADO	1/2 TON PICKUP TRUCK	20,265			
5803	CODE ENFORCEMENT	5803-411-0095	500	2009	FORD	F150	1/2 TON PICKUP TRUCK	14,543			
<b>TOTAL COMMUNITY DEVELOPMENT</b>								<b>46,693</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL GENERAL FUND</b>								<b>4,619,322</b>	<b>305,900</b>	<b>-</b>	<b>205,900</b>
<b>WATER/WASTEWATER</b>											
5001	PRODUCTION	5001-411-0137	N/A	2012	FORD	F150	1/2 TON PICKUP TRUCK	18,103			
5001	PRODUCTION	5001-411-0138	N/A	2012	FORD	F150	1/2 TON PICKUP TRUCK	18,103			
5001	PRODUCTION	5001-411-0330		2014	FORD	F150	1/2 TON EXT CAB PICKUP TRUCK	24,415			
5001	PRODUCTION	5001-412-0235		2017	JOHN DEERE	506SE	TRACTOR	18,379			
5002	WATER DIST	5002-411-0080	500	1973	CHEVROLET	C30	TRUCK (WeLL Pulling Rig)	8,000			
5002	WATER DIST	5002-411-0086	500	2003	CHEVROLET		DUMP TRUCK	36,545	85,000	-	85,000
5002	WATER DIST	5002-411-0139		2013	DODGE	RAM 1500	1/2 TON PICKUP TRUCK	22,025			
5002	WATER DIST	5002-411-0230	500	2013	FORD	F250	3/4 TON CREW CAB PICKUP TRUCK	34,962			
5002	WATER DIST	5002-411-0331	500	2014	FORD	F250	3/4 TON CREW CAB PICKUP TRUCK	40,957			
5002	WATER DIST	5002-412-0580	3,500	2015	CATERPILLAR	420F	BACKHOE	92,748			
5002	WATER DIST	5002-412-0085	N/A	1995	JOHN DEERE	MODEL 4039	TRACTOR	10,500			
5002	WATER DIST	5002-412-0089	200	1999	INGERSOL		AIR COMPRESSOR	10,327			
5003	CUSTOMER SERVICE	5003-411-0500	500	2016	CHEVROLET	SILVERADO	1/2 TON PICKUP TRUCK	26,035			
5003	CUSTOMER SERVICE	5003-411-0501	500	2016	CHEVROLET	SILVERADO	1/2 TON PICKUP TRUCK	26,035			
5003	CUSTOMER SERVICE	5003-411-0502	500	2017	DODGE	RAM 1500	1/2 TON PICKUP TRUCK	25,331			
5003	CUSTOMER SERVICE	5003-412-0002	500	2012	JOHN DEERE		TX-GATOR	10,849			
5101	COLLECTION	5101-411-0135	500	2009	FORD	RANGER	1/2 TON PICKUP TRUCK	14,214			
5101	COLLECTION	5101-411-0136	500	2010	FORD	F350	1 TON PICKUP TRUCK	20,252	18,500	18,500	18,500

FLEET & HEAVY EQUIPMENT REPLACEMENT

FUND	DEPT	ACCOUNT	Budget	Year	Make	Model	Desc	Original Cost	DEPT	ADMIN	COUNCIL
									REQUEST	REQUEST	APPROVED
									FY18-19	FY18-19	FY18-19
5101	COLLECTION	5101-412-0231	N/A	2012	JOHN DEERE	310SJ	BACKHOE	76,500			
5101	COLLECTION	5101-412-0232	N/A	2012	FREIGHTLINER	V390	VACCON TRUCK	301,365			
5101	COLLECTION	5101-412-0233	N/A	2015	FORD	F750	DUMP TRUCK	86,214			
5102	WWTP	5102-411-0080	300	2007	JOHN DEERE	5603	TRACTOR/FRONT END LOADER	37,982			
5102	WWTP	5102-412-0230	200	2015	BOBCOAT	S550	SKID STEER LOADER	31,955			
<b>TOTAL WATER/WASTEWATER FUND</b>								<b>991,796</b>	<b>103,500</b>	<b>18,500</b>	<b>103,500</b>
<b>LANDFILL</b>											
5001	LANDFILL	5001-411-0071	500	2002	DODGE		3/4 TON PICKUP TRUCK	16,396			
5001	LANDFILL	5001-412-0002	2,500	2006	CATERPILLAR	D6	DOZER	320,350			
5001	LANDFILL	5001-412-0003	2,500	1990	CATERPILLAR	816	COMPACTOR	189,650			
5001	LANDFILL	5001-412-0006	2,500	2008	CATERPILLAR	725	ARTICULATED TRUCK	253,281			
5001	LANDFILL	5001-412-0007	1,000	2009	KOMATSU	PC300LC	EXCAVATOR	220,100			
5001	LANDFILL	5001-412-0008		2014	TANA	E320	COMPACTOR	486,500			
5001	LANDFILL	5001-412-0096		2017	FORD	F350	1 TON PICKUP TRUCK	38,397			
5001	LANDFILL	5001-412-0010		2016	WACKER NEUS	PT6LT	TRAILER MOUNTED PUMP	18,400			
5001	LANDFILL	5001-412-0011		2016	TANA	SHARK 200DT	SHREDDER	590,600			
5001	LANDFILL	5001-412-0012		2016	TANA	T6DECO	DRUM SCREEN	200,000			
<b>TOTAL LANDFILL</b>								<b>2,333,674</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>AIRPORT</b>											
5001	AIRPORT	5001-411-0301	500	2008	CHEVROLET	TAHOE	SUV	27,608			
<b>TOTAL AIRPORT</b>								<b>27,608</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL ALL FUNDS</b>								<b>7,972,399</b>	<b>409,400</b>	<b>18,500</b>	<b>309,400</b>



NON MOBILE EQUIPMENT REPLACEMENT

Fund	Department	Account	TML ID #	Year	Make	Model	ID #	T	N	L	FA #	Purchase Price	DEPT REQUEST FY18-19	ADMIN REQUEST FY18-19
5502	Parks & Recreation	01-5502-412	48	2000	TORO	674 Reel Mower - model 3100	03201				147	\$3,500.00		
5502	Parks & Recreation	01-5502-412	33	2002	New Holland	Loader w/ Bucket	YL355827				62	\$4,500.00		
5502	Parks & Recreation	01-5502-412	34	2002	Modern	6' Box Blade	07079				63	\$425.00		
5502	Parks & Recreation	01-5502-412	35	2002	Unknown	48" Pallet Forks	26701				64	\$725.00		
5502	Parks & Recreation	01-5502-412	37	2004	Steiner	Power Rake	1048,45358				67	\$4,500.00		
5502	Parks & Recreation	01-5502-412	121	1997	Top Hat	16" Trailer w/ Tailgate (Black)	4P7E51628VT015082				150	\$2,390.00		
5502	Parks & Recreation	01-5502-412	97	2001	PJ	12'x5' Trailer w/ Tailgate (Red)	4P5SA121112015992	x			1043	\$2,000.00		
5502	Parks & Recreation	01-5502-412	138	2005	Top Hat	Trailer	4R7BU12145T057870					\$2,000.00		
5502	Parks & Recreation	01-5502-412	76	2007	SCAG	ZCAT 16 HP 36" Deck	B3900040					\$4,987.00		
5502	Parks & Recreation	01-5502-412	79	2000	TORO	REELMASTER 3100-D	200000389					\$8,000.00		
5502	Parks & Recreation	01-5502-414	155	2008	Unknown	7x16' Utility Trailer (Black)	5GX5L162X8M009248	x				\$2,195.00		
5502	Parks & Recreation	01-5502-414	102	2008	Kubota	Zero Turn Mower ZG327P-60 (60" deck)	12176					\$7,900.00		
5502	Parks & Recreation	01-5502-414	103	2008	Kubota	Zero Turn Mower ZG227-54 (54" deck)	10598					\$7,500.00		
5502	Parks & Recreation	01-5502-414	68	2005	Rhino	Rotary Shredder	11156					\$9,418.00		
5502	Parks & Recreation	01-5502-414	87	2008	John Deere	1200A Field Rake	TC1200A160815				1092	\$9,464.30		
5502	Parks & Recreation	01-5502-414	51	2004	Rahn	GROOMER	N/A					\$8,500.00		
5502	Parks & Recreation	01-5502-414	120	2002	Homemade	Load Trailandscape Trailer	4ZESH162X21148679	x	9		65	\$2,390.00		
5502	Parks & Recreation	01-5502-414	105	2004	Unknown	ALUMACRAFT 12 FT BOAT	TX3371JZ or B-3371JZ-040317-6652					\$2,000.00		
5502	Parks & Recreation	01-5502-414		2014	SCAG	61" TURF TIGER MOWER (STT61V-26CH-EFI)	K1901134					\$9,675.00		
5502	Parks & Recreation	01-5502-414		2014	TORO	CUTTING UNIT	314000102					\$13,390.00		
5502	Parks & Recreation	01-5502-414		2015	EAST TX TRAILER	DUMP TRAILER (7' x 12' BLACK)	58SBD1224FE002489					\$5,450.00		
5502	Parks & Recreation	01-5502-414		2017	John Deere	1200A Field Rake	1TC1200ACHT235505					\$14,985.76		
5503	Cemetery	01-5503-414	123	2004	Unknown	16' Trailer w/ Tailgate (Red)						\$2,500.00		
5503	Cemetery	01-5503-414	63	2004	Billy Goat	Leaf Vac	060904193				1048	\$3,865.95		
5503	Cemetery	01-5503-414	150	2006	Top Hat	Trailer w/4' Ramp	4R7BU12176T069187					\$950.00		
5503	Cemetery	01-5503-414	104	2008	Kubota	Zero Turn Mower ZG222-48 (48" deck)	180525BD464					\$6,400.00		
5503	Cemetery	01-5503-414	98	2012	SCAG	48" Cheetah SCZ48V Zero Turn Mower	G9600263				1138	\$7,378.21		
5503	Cemetery	01-5503-414		2014	SCAG	61" TURF TIGER MOWER	K1901495					\$9,675.00		
5505	Street	01-5505-412	124	2004	Interstate	14PBS Falt Bed	1JKPBS1404M004881	x	9		1044	\$6,220.00		
5505	Street	01-5505-412	126	1980	Trail King	TRAILER	1658280							
5505	Street	01-5505-412	199	1970	Homemade	UTILITY TRAILER	NO VIN-HOMEMADE					\$800.00		
5505	Street	01-5505-414	195	1998	Homemade	TRAILER (BLACK FLAT BED)								
5505	Street	01-5505-414	149	2006	Lorghorn	TRAILER	ST24508116E002761							
5505	Street	01-5505-414		2014	CENTEX	UTILITY TRAILER	5RHCT1217EH002233					\$980.00		
<b>PARKS &amp; LEISURE SERVICES</b>														
												\$	-	
												\$	-	

NON MOBILE EQUIPMENT REPLACEMENT

											DEPT REQUEST FY18-19	ADMIN REQUEST FY18-19	
	Police			2016	SAM-R	R150 Trailer					\$6,495.00		
						<b>POLICE</b>					<b>\$6,495.00</b>	\$ -	\$ -
5001	Water & WasteWater	02-5001-412	59	2004	Skagg	Turf Tiger Riding Mower	9360330		1046/104		\$7,000.00		
5001	Water & WasteWater	02-5001-414	106	2007	H & H	Utility Trailer	5NKBC18287P002003	x	9	1132	free - receive from court order		
5001	Water & WasteWater	02-5001-414		2014		Utility Trailer	4YMCL1222ET028023				\$21,300.00		
5001	Water & WasteWater	02-5001-414		2014	SCAG	52" DECK CHEETAH MOWER	K0100470				\$8,395.00		
5001	Water & WasteWater	02-5001-414		2015	SCAG	Turf Tiger Riding Mower	K1400010				\$9,350.00		
5001	Water & WasteWater	02-5001-414		2017	SCAG	52" CHEETAH SCZ52V ZERO TURN MOWER	L6400325				\$8,730.38		
5001	Water & WasteWater	02-5001-414		2016	CENTEX	5X10 UTILITY TRAILER	5RHCT1014GH002020				\$995.00		
5002	Water & WasteWater	02-5002-412	108	1980	Unknown	Flat Bed Trailer 16' (White)	956-855			315	Unkown		
5002	Water & WasteWater	02-5002-412	109	1980	Unknown	Black 6x8 Trailer (Holds Electric Eel)	957-521			316	Unknown		
5002	Water & WasteWater	02-5002-412	111	1988	Unknown	Trailer 6x8 (White)				318	Unknown		
5002	Water & WasteWater	02-5002-412	107	1980	Unknown	6" Pump on Wheels (Blue)	970159			319	Unknown		
5002	Water & WasteWater	02-5002-412	69	2005	Skagg	Tiger Cub Mower STC48A-19KA	A4805227				\$5,900.00		
5002	Water & WasteWater	02-5002-412	194	1999	Unknown	Trailer Tra/REMORQUE4ZECF	4ZECF1826X1127357	x		311	\$2,895.00		
5002	Water & WasteWater	02-5002-412	147	2006	Longhorn	5x8 Black Longhorn Trailer	5J2US08186E002451	x			\$675.00		
5002	Water & WasteWater	02-5002-412	148	2006	Longhorn	5x8 Black Longhorn Trailer	5J2US081X6E002760	x			\$675.00		
5002	Water & WasteWater	02-5002-414	211	2012	Longhorn	5X8 Utility Trailer	4YMUL0816CT029458	x	9	1134	\$599.99		
<b>WATER</b>						<b>WATER</b>					<b>\$66,515.37</b>	\$ -	\$ -
5001	Landfill	03-5001-412	110	1970	Unknown	Equipment Trailer 16' Flat Bed (Red)				317	Unknown		
5001	Landfill	03-5001-412		2018	BCI	Fuel Tank Trailer	4B9B1TD28JS075270				\$6,462.00		
<b>LANDFILL</b>						<b>LANDFILL</b>					<b>\$6,462.00</b>	\$ -	\$ -
<b>Totals</b>												\$ -	\$ -

## New Programs

FUND	DEPT	DESCRIPTION	CARRYOVER FROM FY17-18	DEPT REQUEST FY18-19	ADMIN REQUEST FY18-19	COUNCIL APPROVED FY18-19
<b>GENERAL</b>						
01-5105-421	MUNICIPAL BUILDING	SCREENS FOR MEETINGS		3,000	3,000	3,000
01-5107-253	HUMAN RESOURCES	SALARY SURVEY		40,000	40,000	40,000
01-5107-254	HUMAN RESOURCES	TARLETON INTERNS		25,000	25,000	25,000
01-5201-416	FINANCIAL ADMIN	UPGRADE INCODE 10	30,300		46,500	46,500
01-5201-333	FINANCIAL ADMIN	CAFR SOFTWARE		2,000	2,000	2,000
01-5203-333	INFORMATION TECHNOLOGY	UPGRADE FIREWALLS, SWITCHES AND ADD WIFI TO PARK		12,075	-	-
01-5502-253	PARK MAINTENANCE	BRT PHASE 1 & 2 MOWING		52,000	52,000	52,000
01-5502-427	PARK MAINTENANCE	INCLUSION SWINGS AND POUR IN PLACE SURFACING-JAYCEE PARK		2,000	2,000	2,000
01-5502-427	PARK MAINTENANCE	PICNIC TABLES AND TRASH RECEPTACLES		10,000	-	-
01-5507-425	AQUATIC CENTER	REPAINT SLIDES/SPRAY FEATURES		38,000		
01-5603-215	FIRE	2 40' SHIPPING CONTAINERS FOR TRAINING		6,790	-	-
01-5601-254	FIRE	IAFF PHYSICALS		14,415	-	14,415
01-5603-318	FIRE	CONFINED SPACE RESCUE EQUIPMENT		7,600	-	-
01-5601-318	FIRE	GROUND MONITOR NOZZLES		4,650	-	4,650
01-5604-215	EMS	WORKOUT EQUIPMENT		4,455	-	-
01-5601-421	FIRE	16 STORAGE RACKS/LOCKERS FOR BUNKER GEAR		5,000	-	5,000
01-5601-215.0001	FIRE	STOP THE BLEED TRAINING KIT		1,900	1,900	1,900
01-5601-311	FIRE	TACTICAL MEDIC BUDGET		10,000	-	-
01-5601-421	FIRE	PAINT INTERIOR OF STATION #1 AND REPAIR STAIRWELL CEILING		14,500	14,500	14,500
01-5701-413	POLICE	COMPUTERS FOR PATROL UNITS		40,000	40,000	40,000
01-5701-421	POLICE	ELECTRONIC DOOR LOCKS		20,000	-	-
01-5701-316	POLICE	MOTORCYCLE TRAFFIC UNIT WEARING APPARAL		29,600	-	-
01-5701-332	POLICE	MOTORCYCLE TRAFFIC UNIT OPERATING SUPPLIES		18,690	-	-
01-5701-126	POLICE	INCREASE TO CAR ALLOWANCE		3,600	-	-
01-5801-416	COMMUNITY DEVELOPMENT	ADDITIONAL MODULE FOR CITIZEN PERMIT MANAGEMENT		4,000	4,000	4,000
01-5801-416	COMMUNITY DEVELOPMENT	DEVELOPMENT OF TIRZ		30,000	-	30,000
	<b>TOTAL GENERAL FUND</b>		<b>30,300</b>	<b>399,275</b>	<b>230,900</b>	<b>284,965</b>

# New Programs

			CARRYOVER FROM FY17-18	DEPT REQUEST FY18-19	ADMIN REQUEST FY18-19	COUNCIL APPROVED FY18-19
FUND	DEPT	DESCRIPTION				
<b>WATER/WASTEWATER</b>						
02-5001-253	PRODUCTION	536 AC TRACT AIRPORT WELL FIELD EXPANSION PLAN - PHASE I	55,000		55,000	55,000
02-5002-253	DISTRIBUTION	WATER MASTER PLAN	160,000		160,000	160,000
02-5101-254	COLLECTION	SEWER SYSTEM MANAGEMENT PLAN	75,000		75,000	75,000
<b>TOTAL WATER/WASTEWATER</b>			<b>290,000</b>	<b>-</b>	<b>290,000</b>	<b>290,000</b>
<b>STORM WATER DRAINAGE FUND</b>						
04-5001-253	STORM WATER DRAINAGE	STORM WATER DRAINAGE MASTER PLAN	75,000		75,000	75,000
<b>TOTAL STORM WATER DRAINAGE</b>			<b>75,000</b>	<b>-</b>	<b>75,000</b>	<b>75,000</b>
<b>GRAND TOTAL</b>			<b>395,300</b>	<b>399,275</b>	<b>595,900</b>	<b>649,965</b>

Draft

### City of Stephenville, Texas Request for New or Enhanced Service(s)

Central Government Division	City Council Department	101 Dept. #	2018-2019 Fiscal Year	Staci L. King Submitted by
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<b>Purpose/Objective:</b> More user-friendly video interface; increased transparency	<b>Cost of Service</b>		
	Item	Account Number	Amount
	iCompass Video Add-On	01-5101-516	\$ 5,600.00
<b>Change/Improvement from Current Operations:</b> The iCompass video add-on allows video of council/P&Z meetings to be bookmarked according to agenda item. This makes searching videos for a particular item more user-friendly and increases transparency.			
	Total		\$ 5,600.00
<b>Impact/Consequence if request is denied:</b> None	<b>Proposed Funding Sources</b> Identify the anticipated source of funding for the request.		
	Type	Source	Amount
	Taxes		
	Grant		
	Utility Revenue		
	Fee		
	Other(Specify)		
	Total		
	Net Revenue/(Cost)		\$ (5,600.00)

**City of Stephenville, Texas**  
Request for New or Enhanced Service(s)

General Government      City Council      101      2018-2019      Staci L. King  
Division                      Department                      Dept. #                      Fiscal Year                      Submitted by

<b>Purpose/Objective:</b> Make our online Code of Ordinance more user-friendly; increased transparency in ordinance changes	<b>Cost of Service</b>		
	Item	Account Number	Amount
	Municode	5101-252	\$ 995.00
	American Legal reduction	5101-254	\$ (553.00)
<b>Change/Improvement from Current Operations:</b> Municode offers much more functionality than our previous vendor. Municode is mobile- and tablet-friendly; provides a more user-friendly search feature; includes a Google translate plug-in; social media sharing directly from the code; posting of ordinances between codifications; historical data; e-notify; access for staff to all ordinances for Municode customers			
	Total		\$ 442.00
<b>Impact/Consequence if request is denied:</b>	<b>Proposed Funding Sources</b>		
	Identify the anticipated source of funding for the request.		
	Type	Source	Amount
	Taxes		
<b>Other Comments:</b>	Grant		
	Utility Revenue		
	Fee		
	Other(Specify)		
	Total		
	Net Revenue/(Cost)	\$	(442.00)

**City of Stephenville, Texas**  
Request for New or Enhanced Service(s)

Central Government	City Administrator	102	2018-2019	Allen Barnes
Division	Department	Dept. #	Fiscal Year	Submitted by

<p><b>Purpose/Objective:</b> This recommendation is to develop a program whereby our team members can learn how to effectively manage their money. We have a number of team members who are living payday to payday and have no formal training on how to handle their finances.</p>	<p><b>Cost of Service</b></p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:40%;">Item</th> <th style="width:30%;">Account Number</th> <th style="width:30%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Dave Ramsey's Smart Dollar</td> <td>5102-252</td> <td style="text-align: right;">\$ 5,000.00</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td align="right" colspan="2">Total</td> <td style="text-align: right;">\$ 5,000.00</td> </tr> </tbody> </table>	Item	Account Number	Amount	Dave Ramsey's Smart Dollar	5102-252	\$ 5,000.00																			Total		\$ 5,000.00
Item	Account Number	Amount																										
Dave Ramsey's Smart Dollar	5102-252	\$ 5,000.00																										
Total		\$ 5,000.00																										
<p><b>Change/Improvement from Current Operations:</b> Most Americans live from pay day to pay day. It is often said that we are a people who are two weeks away from a financial disaster. Financial pressures have a direct impact on the quality of work performed, team member safety, and morale.</p>																												
<p><b>Impact/Consequence if request is denied:</b> This recommendation is a cost effective way to show our team members that we care about their well being both on and off the job.</p>	<p><b>Proposed Funding Sources</b> Identify the anticipated source of funding for the request.</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:20%;">Type</th> <th style="width:50%;">Source</th> <th style="width:30%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Taxes</td> <td> </td> <td> </td> </tr> <tr> <td>Grant</td> <td> </td> <td> </td> </tr> <tr> <td>Utility Revenue</td> <td> </td> <td> </td> </tr> <tr> <td>Fee</td> <td> </td> <td> </td> </tr> <tr> <td>Other(Specify)</td> <td>General Fund</td> <td> </td> </tr> <tr> <td align="right" colspan="2">Total</td> <td> </td> </tr> <tr> <td align="right" colspan="2">Net Revenue/(Cost)</td> <td style="text-align: right; color: red;">\$ (5,000.00)</td> </tr> </tbody> </table>	Type	Source	Amount	Taxes			Grant			Utility Revenue			Fee			Other(Specify)	General Fund		Total			Net Revenue/(Cost)		\$ (5,000.00)			
Type	Source	Amount																										
Taxes																												
Grant																												
Utility Revenue																												
Fee																												
Other(Specify)	General Fund																											
Total																												
Net Revenue/(Cost)		\$ (5,000.00)																										
<p><b>Other Comments:</b> Dave Ramsey's Smart Dollar Program is a program based on his Financial Peace University that is targeted for an employer-employee situation rather than for a religious institution.</p>																												

City of Stephenville, Texas  
Request for New or Enhanced Service(s)

Central Government Division      City Secretary Department      103 Dept. #      2018-2019 Fiscal Year      Staci L. King Submitted by

<b>Purpose/Objective:</b> To increase efficiency in processes and records management; decrease use and storage of paper	<b>Cost of Service</b>		
	Item	Account Number	Amount
	Software cost	01-5103-516	\$ 28,094.15
<b>Change/Improvement from Current Operations:</b> Upgrading our current Laserfiche platform will allow for more options to include: (1) paperless forms and workflows (2) increase number of users (3) web-based administrative console (IT will no longer have to install LF)			
	Total		\$ 28,094.15
<b>Impact/Consequence if request is denied:</b>	<b>Proposed Funding Sources</b>		
	Identify the anticipated source of funding for the request.		
	Type	Source	Amount
	Taxes		
	Grant		
<b>Other Comments:</b>	Utility Revenue		
	Fee		
	Other(Specify)		
	Total		
	Net Revenue/(Cost)		\$ (28,094.15)



**City of Stephenville, Texas**  
Request for New or Enhanced Service(s)

Finance                      Financial Admin/Accounting                      201                      2018-2019                      Monica D. Harris  
 Division                      Department                      Dept. #                      Fiscal Year                      Submitted by

<b>Purpose/Objective:</b> CAFR statement builder software.	<b>Cost of Service</b>		
	Item	Account Number	Amount
	Computer supplies	01-5201-333	\$ 2,000.00
<b>Change/Improvement from Current Operations:</b> Will allow Finance to produce the financial statements in the CAFR instead of the auditor, reducing the amount of review time needed.			
	Total		\$ 2,000.00
<b>Impact/Consequence if request is denied:</b> None.	<b>Proposed Funding Sources</b>		
	Identify the anticipated source of funding for the request.		
	Type	Source	Amount
	Taxes		
	Grant		
	Utility Revenue		
	Fee		
	Other(Specify)		
	Total		
<b>Other Comments:</b> AuditWare Software	Net Revenue/(Cost)		\$ (2,000.00)

**City of Stephenville, Texas**  
**Request for New or Enhanced Service(s)**

Community Services	Park Maintenance	502	2018-2019	Jesus Coronado
Division	Department	Dept. #	Fiscal Year	Submitted by

<p><b>Purpose/Objective:</b>                  To keep second phase of Bosque River Trail maintained by mowing, weedeating, edging, and blowing. Ensuring the trail is maintained on a frequent basis providing a clean and aesthetically pleasing amenity.</p>	<p><b>Cost of Service</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Item</th> <th style="width: 30%;">Account Number</th> <th style="width: 40%;">Amount</th> </tr> </thead> <tbody> <tr> <td>BRT Phase 1 &amp; 2 mowing</td> <td>01-5502-253</td> <td style="text-align: right;">\$52,000</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td style="text-align: right;">\$ 52,000.00</td> </tr> </tbody> </table>			Item	Account Number	Amount	BRT Phase 1 & 2 mowing	01-5502-253	\$52,000																Total		\$ 52,000.00
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BRT Phase 1 & 2 mowing	01-5502-253	\$52,000																									
Total		\$ 52,000.00																									
<p><b>Change/Improvement from Current Operations:</b>                  The second phase of the trail will be completed in 2018 and this will incur more acreage to be maintained adding to the existing acreage in our Park System.</p>																											
<p><b>Impact/Consequence if request is denied:</b>                  Currently Park staff maintains Phase 1 of the trail on a 10 - 14 day basis. The added acreage will double the area of trail maintenance, adding to the already heavy mowing schedule maintained by our 4 person staff, impacting quality of service and frequency. currently park staff maintains over 200 acres of Park Space.</p>	<p><b>Proposed Funding Sources</b>                  Identify the anticipated source of funding for the request.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Type</th> <th style="width: 30%;">Source</th> <th style="width: 40%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Taxes</td> <td> </td> <td> </td> </tr> <tr> <td>Grant</td> <td> </td> <td> </td> </tr> <tr> <td>Utility Revenue</td> <td> </td> <td> </td> </tr> <tr> <td>Fee</td> <td> </td> <td> </td> </tr> <tr> <td>Other(Specify)</td> <td>General Fund</td> <td> </td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td> </td> </tr> <tr> <td colspan="2" style="text-align: right;">Net Revenue/(Cost)</td> <td style="text-align: right; border-top: 3px double black; border-bottom: 3px double black;">\$ (52,000.00)</td> </tr> </tbody> </table>			Type	Source	Amount	Taxes			Grant			Utility Revenue			Fee			Other(Specify)	General Fund		Total			Net Revenue/(Cost)		\$ (52,000.00)
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**City of Stephenville, Texas**  
Request for New or Enhanced Service(s)

PARKS  
Division

COMMUNITY SERVICES  
Department

5502  
Dept. #

2018-2019  
Fiscal Year

Jennifer Basham  
Submitted by

<b>Purpose/Objective:</b> Several areas throughout our parks and facilities need attention. The projects listed allow us to continue to address deferred maintenance that should have been completed many years ago. Many of the items are from areas that sustained damage from flooding.	<b>Cost of Service</b>		
	Item	Account Number	Amount
	Seven (7) Shade Structures over bleachers at fields	5502-527	\$ 80,000.00
	Graham St and Washington St Trail Heads	5502-527	\$ 12,000.00
<b>Change/Improvement from Current Operations:</b> Improve irrigation in multiple locations for aesthetic, conservation, and improvement of surfaces.	Bosque River Bank Erosion	5502-527	\$ 15,000.00
	Picnic Table and Trash Receptacle	5502-427	\$ 10,000.00
	Inclusion Swings and Pour in Place Surfacing- Jaycee Park	5502-427	\$ 2,000.00
	Resurface basketball courts-city park	5502-527	\$ 15,000.00
	Total		\$ 134,000.00
<b>Impact/Consequence if request is denied:</b> Continued deterioration of assets	<b>Proposed Funding Sources</b> Identify the anticipated source of funding for the request.		
	Type	Source	Amount
	Taxes		
	Grant		
<b>Other Comments:</b>	Utility Revenue		
	Fee		
	Other(Specify)		
	Total		
	Net Revenue/(Cost)		\$ (134,000.00)

**City of Stephenville, Texas**  
Request for New or Enhanced Service(s)

Community Services Division	Senior Citizens Department	506 Dept. #	2018-2019 Fiscal Year	Jennifer Basham Submitted by
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<p><b>Purpose/Objective:</b> The senior activities center serves citizens 50 plus throughout Stephenville and Erath County. Currently the facility is in various states of disrepair and outdated facility. We propose the renovation or build of a new facility to serve the current and future generation of senior citizens.</p>	<p><b>Cost of Service</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Item</th> <th style="width: 30%;">Account Number</th> <th style="width: 30%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Design and remodel of senior</td> <td>5506-</td> <td style="text-align: right;">\$ 1,000,000.00</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ 1,000,000.00</td> </tr> </tbody> </table>	Item	Account Number	Amount	Design and remodel of senior	5506-	\$ 1,000,000.00																				Total	\$ 1,000,000.00
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Design and remodel of senior	5506-	\$ 1,000,000.00																										
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<p><b>Change/Improvement from Current Operations:</b> Improve the quality of services through a quality facility that is open, accessible, and current while also being adaptable for future use.</p>																												
<p><b>Impact/Consequence if request is denied:</b> Continued deterioration of assets</p>	<p><b>Proposed Funding Sources</b> Identify the anticipated source of funding for the request.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Type</th> <th style="width: 50%;">Source</th> <th style="width: 30%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Taxes</td> <td> </td> <td> </td> </tr> <tr> <td>Grant</td> <td> </td> <td> </td> </tr> <tr> <td>Utility Revenue</td> <td> </td> <td> </td> </tr> <tr> <td>Fee</td> <td> </td> <td> </td> </tr> <tr> <td>Other(Specify)</td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td style="text-align: right;">Total</td> <td> </td> </tr> </tbody> </table>	Type	Source	Amount	Taxes			Grant			Utility Revenue			Fee			Other(Specify)				Total							
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**City of Stephenville, Texas**  
**Request for New or Enhanced Service(s)**

Fire Division	Fire Department	601 Dept. #	2018-19 Fiscal Year	J. Chew Submitted by
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<b>Purpose/Objective:</b> Bunker Gear Storage Racks for Station 1	<b>Cost of Service</b>  <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:40%;">Item</th> <th style="width:30%;">Account Number</th> <th style="width:30%;">Amount</th> </tr> </thead> <tbody> <tr> <td>16 Storage rack/lockers</td> <td>01-5601-421</td> <td style="text-align: right;">\$ 5,000.00</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td align="right" colspan="2">Total</td> <td style="text-align: right;">\$ 5,000.00</td> </tr> </tbody> </table>	Item	Account Number	Amount	16 Storage rack/lockers	01-5601-421	\$ 5,000.00							Total		\$ 5,000.00									
Item	Account Number	Amount																							
16 Storage rack/lockers	01-5601-421	\$ 5,000.00																							
Total		\$ 5,000.00																							
<b>Change/Improvement from Current Operations:</b> Allow storage of bunker gear in wire racks which allow drying and circulation of air which should allow quicker reuse of bunkers and possibly extended service life. This has shown to be the case at Station 2.	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>																								
<b>Impact/Consequence if request is denied:</b> Continue to store in homemade wooden racks.	<b>Proposed Funding Sources</b> Identify the anticipated source of funding for the request.																								
<b>Other Comments:</b>	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:30%;">Type</th> <th style="width:40%;">Source</th> <th style="width:30%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Taxes</td> <td> </td> <td> </td> </tr> <tr> <td>Grant</td> <td> </td> <td> </td> </tr> <tr> <td>Utility Revenue</td> <td> </td> <td> </td> </tr> <tr> <td>Fee</td> <td> </td> <td> </td> </tr> <tr> <td>Other(Specify)</td> <td> </td> <td> </td> </tr> <tr> <td align="right" colspan="2">Total</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td align="right" colspan="2">Net Revenue/(Cost)</td> <td style="text-align: right; color: red;">\$ (5,000.00)</td> </tr> </tbody> </table>	Type	Source	Amount	Taxes			Grant			Utility Revenue			Fee			Other(Specify)			Total		\$ -	Net Revenue/(Cost)		\$ (5,000.00)
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**City of Stephenville, Texas**  
**Request for New or Enhanced Service(s)**

Fire Division	Fire Department	601 Dept. #	2018-19 Fiscal Year	J. Chew Submitted by
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<b>Purpose/Objective:</b> Computer linked accountability system- Provide a means of tracking the exact location of each firefighter on an emergency scene at all times and track their air status.	<b>Cost of Service</b>		
	Item	Account Number	Amount
	Computer Controlled, SCBA mounted Accountability System	01-5601-514	\$ 9,900.00
<b>Change/Improvement from Current Operations:</b> Greatly improve the safety of firefighters on the scene and make accountability and job assignments more efficient.			
		Total	\$ 9,900.00
<b>Impact/Consequence if request is denied:</b> Less organization of the fire scene	<b>Proposed Funding Sources</b> Identify the anticipated source of funding for the request.		
	Type	Source	Amount
	Taxes		
	Grant		
<b>Other Comments:</b>	Utility Revenue		
	Fee		
	Other(Specify)		
		Total	
	Net Revenue/(Cost)		\$ (9,900.00)

**City of Stephenville, Texas**  
**Request for New or Enhanced Service(s)**

Fire Division	Fire Department	601 Dept. #	2018-19 Fiscal Year	J. Chew Submitted by
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<b>Purpose/Objective:</b> Confined space rescue equipment	<b>Cost of Service</b>																								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Item</th> <th style="width: 30%;">Account Number</th> <th style="width: 40%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Tripod</td> <td>01-5601-318</td> <td style="text-align: right;">\$ 1,500.00</td> </tr> <tr> <td>Air Monitor Pump &amp; tubing</td> <td>01-5601-318</td> <td style="text-align: right;">\$ 500.00</td> </tr> <tr> <td>Blower</td> <td>01-5601-318</td> <td style="text-align: right;">\$ 600.00</td> </tr> <tr> <td>Air Respirators, Hoses &amp; bottle cart</td> <td>01-5601-318</td> <td style="text-align: right;">\$ 4,500.00</td> </tr> <tr> <td>Additional Rope &amp; hardware</td> <td>01-5601-318</td> <td style="text-align: right;">\$ 500.00</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td style="text-align: right;">\$ 7,600.00</td> </tr> </tbody> </table>	Item	Account Number	Amount	Tripod	01-5601-318	\$ 1,500.00	Air Monitor Pump & tubing	01-5601-318	\$ 500.00	Blower	01-5601-318	\$ 600.00	Air Respirators, Hoses & bottle cart	01-5601-318	\$ 4,500.00	Additional Rope & hardware	01-5601-318	\$ 500.00	Total		\$ 7,600.00			
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Additional Rope & hardware	01-5601-318	\$ 500.00																							
Total		\$ 7,600.00																							
<b>Change/Improvement from Current Operations:</b> We currently have no or very limited equipment to make a safe rescue of persons trapped in a ditch cave-in, grain elevator, low oxygen manhole, etc. This would allow those type incidents to be handled safer.																									
<b>Impact/Consequence if request is denied:</b> Continue to use what equipment is available from the water department.	<b>Proposed Funding Sources</b> Identify the anticipated source of funding for the request.																								
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**City of Stephenville, Texas**  
**Request for New or Enhanced Service(s)**

Fire Division	Fire Department	601 Dept. #	2018-19 Fiscal Year	J. Chew Submitted by
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<b>Purpose/Objective:</b> IAFF recommended annual physical assessment of all SFD operational personnel	<b>Cost of Service</b>		
	Item	Account Number	Amount
	IAFF annual physical assessment	01-5601-253	\$ 14,415.00
<b>Change/Improvement from Current Operations:</b> This would provide a very comprehensive look at the medical condition of our members each year.			
		Total	\$ 14,415.00
<b>Impact/Consequence if request is denied:</b> Members are provide a less comprhinsive annual physical by our insurance.	<b>Proposed Funding Sources</b> Identify the anticipated source of funding for the request.		
	Type	Source	Amount
	Taxes		
	Grant		
	Utility Revenue		
	Fee		
	Other(Specify)		
		Total	
<b>Other Comments:</b> This would be a recurring cost.			
	Net Revenue/(Cost)	\$	<u>(14,415.00)</u>



## City of Stephenville, Texas Request for New or Enhanced Service(s)

Fire  
Division

Fire  
Department

601  
Dept. #

2018-19  
Fiscal Year

J. Chew  
Submitted by

<p><b>Purpose/Objective:</b> Unmanned Ground Monitor Nozzles-Allow firefighters to set up large volume streams to protect exposures with limited manpower.</p>	<p><b>Cost of Service</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">Item</th> <th style="width: 35%;">Account Number</th> <th style="width: 30%;">Amount</th> </tr> </thead> <tbody> <tr> <td>1 Ground Monitor nozzles</td> <td>01-5601-318</td> <td style="text-align: right;">\$ 3,750.00</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td style="text-align: right;">\$ 3,750.00</td> </tr> </tbody> </table>			Item	Account Number	Amount	1 Ground Monitor nozzles	01-5601-318	\$ 3,750.00													Total		\$ 3,750.00			
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<p><b>Change/Improvement from Current Operations:</b> Less manpower would be needed to protect exposures allowing our limited resources to be used for fire attack. These would also allow for unmanned water application in very dangerous areas.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>																										
<p><b>Impact/Consequence if request is denied:</b> Continue current operations with limited exposure protection</p>	<p><b>Proposed Funding Sources</b> Identify the anticipated source of funding for the request.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Type</th> <th style="width: 55%;">Source</th> <th style="width: 30%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Taxes</td> <td> </td> <td> </td> </tr> <tr> <td>Grant</td> <td> </td> <td> </td> </tr> <tr> <td>Utility Revenue</td> <td> </td> <td> </td> </tr> <tr> <td>Fee</td> <td> </td> <td> </td> </tr> <tr> <td>Other(Specify)</td> <td> </td> <td> </td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td colspan="2" style="text-align: right;">Net Revenue/(Cost)</td> <td style="text-align: right; color: red;">\$ (3,750.00)</td> </tr> </tbody> </table>			Type	Source	Amount	Taxes			Grant			Utility Revenue			Fee			Other(Specify)			Total		\$ -	Net Revenue/(Cost)		\$ (3,750.00)
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**City of Stephenville, Texas**  
**Request for New or Enhanced Service(s)**

Fire Division	Fire Department	601 Dept. #	2018-19 Fiscal Year	J. Chew Submitted by
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<p><b>Purpose/Objective:</b> To enhance the abilities of the Public Education program to operate more efficiently and to reach more students</p>	<b>Cost of Service</b>		
	Item	Account Number	Amount
	Enclosed trailer	01-5601-514	\$ 8,500.00
<p><b>Change/Improvement from Current Operations:</b> The trailer would provide a place to transport and store props and stage backdrops, sound systems and other equipment.</p>			
		Total	\$ 8,500.00
<p><b>Impact/Consequence if request is denied:</b> without the trailer we are causing damage to the sound system and backdrops due to having to haul them loose in pickups.</p>	<b>Proposed Funding Sources</b> Identify the anticipated source of funding for the request.		
	Type	Source	Amount
	Taxes		
	Grant		
<p><b>Other Comments:</b></p>	Utility Revenue		
	Fee		
	Other(Specify)		
		Total	
	Net Revenue/(Cost)		<b>\$ (8,500.00)</b>

**City of Stephenville, Texas  
Request for New or Enhanced Service(s)**

Fire  
Division

Fire  
Department

601  
Dept. #

2018-19  
Fiscal Year

J. Chew  
Submitted by

<b>Purpose/Objective:</b> Res-Q-Jack Stabilization & Lifting Struts: used to lift vehicles and secure from movement during a complicated extrication operation.	<b>Cost of Service</b>		
	Item	Account Number	Amount
	4 point rescue jack kit	01-5601-514	\$ 8,400.00
	Assorted related accessories,	01-5601-514	\$ 2,600.00
<b>Change/Improvement from Current Operations:</b> This equipment would allow quicker and safer rescue of individuals and provide a safer atmosphere for the responders.			
	Total		\$ 11,000.00
<b>Impact/Consequence if request is denied:</b> continue operations as we currently do using cribbing.	<b>Proposed Funding Sources</b>		
	Identify the anticipated source of funding for the request.		
	Type	Source	Amount
	Taxes		
	Grant		
	Utility Revenue		
	Fee		
	Other(Specify)		
		Total	
		Net Revenue/(Cost)	<u>\$ (11,000.00)</u>

City of Stephenville, Texas  
Request for New or Enhanced Service(s)

Fire Division	Fire Department	601 Dept. #	2018-19 Fiscal Year	J. Chew Submitted by
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<p><b>Purpose/Objective:</b> Shipping Containers- To aid in fire and rescue training. This equipment will be used to train personnel in confined space rescue, SCBA confidence as well as other rescue operations. The containers can be reconfigured to meet other training needs now and in the future.</p>	<p><b>Cost of Service</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Item</th> <th style="width: 30%;">Account Number</th> <th style="width: 30%;">Amount</th> </tr> </thead> <tbody> <tr> <td>40 foot shipping container</td> <td>01-5601-215</td> <td style="text-align: right;">\$ 3,395.00</td> </tr> <tr> <td>40 foot shipping container</td> <td>01-5601-215</td> <td style="text-align: right;">\$ 3,395.00</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td style="text-align: right;">\$ 6,790.00</td> </tr> </tbody> </table>	Item	Account Number	Amount	40 foot shipping container	01-5601-215	\$ 3,395.00	40 foot shipping container	01-5601-215	\$ 3,395.00	Total		\$ 6,790.00															
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Total		\$ 6,790.00																										
<p><b>Change/Improvement from Current Operations:</b> the department does not now have the ability to effectively train in this area of operations,</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 20px;"> </td><td> </td><td> </td></tr> <tr><td style="height: 20px;"> </td><td> </td><td> </td></tr> <tr><td style="height: 20px;"> </td><td> </td><td> </td></tr> <tr><td style="height: 20px;"> </td><td> </td><td> </td></tr> <tr><td style="height: 20px;"> </td><td> </td><td> </td></tr> <tr><td style="height: 20px;"> </td><td> </td><td> </td></tr> <tr><td style="height: 20px;"> </td><td> </td><td> </td></tr> <tr><td style="height: 20px;"> </td><td> </td><td> </td></tr> <tr><td style="height: 20px;"> </td><td> </td><td> </td></tr> </table>																											
<p><b>Impact/Consequence if request is denied:</b> Training in this area is costly due to firefighters needing to go out of town to other facilities.</p>	<p><b>Proposed Funding Sources</b> Identify the anticipated source of funding for the request.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Type</th> <th style="width: 40%;">Source</th> <th style="width: 30%;">Amount</th> </tr> </thead> <tbody> <tr><td>Taxes</td><td> </td><td> </td></tr> <tr><td>Grant</td><td> </td><td> </td></tr> <tr><td>Utility Revenue</td><td> </td><td> </td></tr> <tr><td>Fee</td><td> </td><td> </td></tr> <tr><td>Other(Specify)</td><td> </td><td> </td></tr> <tr><td colspan="2" style="text-align: right;">Total</td><td> </td></tr> <tr><td colspan="2" style="text-align: right;">Net Revenue/(Cost)</td><td style="text-align: right; color: red;">\$ (6,790.00)</td></tr> </tbody> </table>	Type	Source	Amount	Taxes			Grant			Utility Revenue			Fee			Other(Specify)			Total			Net Revenue/(Cost)		\$ (6,790.00)			
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<p><b>Other Comments:</b> <b>THIS ITEM HAS BEEN INCLUDED IN BASELINE.</b></p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 20px;"> </td><td> </td><td> </td></tr> <tr><td style="height: 20px;"> </td><td> </td><td> </td></tr> <tr><td style="height: 20px;"> </td><td> </td><td> </td></tr> <tr><td style="height: 20px;"> </td><td> </td><td> </td></tr> <tr><td style="height: 20px;"> </td><td> </td><td> </td></tr> </table>																											

**City of Stephenville, Texas  
Request for New or Enhanced Service(s)**

Fire  
Division

Fire/EMS  
Department

601  
Dept. #

2018-2019  
Fiscal Year

G. Schrupf  
Submitted by

<p><b>Purpose/Objective:</b> To provide life saving training to the public. Stop the Bleed is a nationally recognized program that teaches everyone and anyone the skills needed to stop bleeding.</p>	<b>Cost of Service</b>		
	Item	Account Number	Amount
	Training Kit	01-5601-215.0001	\$950.00
	Training Kit	01-5601-215.0001	\$950.00
<p><b>Change/Improvement from Current Operations:</b> We currently do not offer this type training. It would be invaluable in a mass casualty incident .</p>			
	Total		\$ 1,900.00
<p><b>Impact/Consequence if request is denied:</b> Someone not having the knowledge and ability to save a life from severe bleeding.</p>	<b>Proposed Funding Sources</b> Identify the anticipated source of funding for the request.		
	Type	Source	Amount
	Taxes		
	Grant		
	Utility Revenue		
<p><b>Other Comments:</b> each training kit will allow us to teach about 10 people at a time.</p>	Fee		
	Other(Specify)		
	Total		
	Net Revenue/(Cost)		\$ (1,900.00)

**City of Stephenville, Texas**  
Request for New or Enhanced Service(s)

Fire Division	Fire/EMS Department	601 Dept. #	2018-2019 Fiscal Year	J Chew Submitted by
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<p><b>Purpose/Objective:</b> Budget for current tactical medic program while making SFD an equal member of the of the Region 6 Special Operations Group (SOG)</p>	<p><b>Cost of Service</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Item</th> <th style="width: 30%;">Account Number</th> <th style="width: 40%;">Amount</th> </tr> </thead> <tbody> <tr> <td>budget</td> <td></td> <td style="text-align: right;">\$10,000.00</td> </tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td style="text-align: right;">\$ 10,000.00</td> </tr> </tbody> </table>			Item	Account Number	Amount	budget		\$10,000.00										Total		\$ 10,000.00						
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<p><b>Change/Improvement from Current Operations:</b> currently we do not have a budget for the tactical medics</p>																											
<p><b>Impact/Consequence if request is denied:</b> Ability to buy protective equipment and other gear for the tactical medics in the group. Also to furnish medical supplies for the team members. Currently we do not have a budget and buys ems supplies out of the fire department budget.</p>	<p><b>Proposed Funding Sources</b> Identify the anticipated source of funding for the request.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Type</th> <th style="width: 50%;">Source</th> <th style="width: 30%;">Amount</th> </tr> </thead> <tbody> <tr><td>Taxes</td><td> </td><td> </td></tr> <tr><td>Grant</td><td> </td><td> </td></tr> <tr><td>Utility Revenue</td><td> </td><td> </td></tr> <tr><td>Fee</td><td> </td><td> </td></tr> <tr><td>Other(Specify)</td><td> </td><td> </td></tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td> </td> </tr> <tr> <td colspan="2" style="text-align: right;">Net Revenue/(Cost)</td> <td style="text-align: right; border-top: 3px double black;">\$ (10,000.00)</td> </tr> </tbody> </table>			Type	Source	Amount	Taxes			Grant			Utility Revenue			Fee			Other(Specify)			Total			Net Revenue/(Cost)		\$ (10,000.00)
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Net Revenue/(Cost)		\$ (10,000.00)																									
<p><b>Other Comments:</b> each city puts in a portion for their officers, Stephenville is the only city currently that provides medics.</p>																											

**City of Stephenville, Texas**  
**Request for New or Enhanced Service(s)**

Fire  
Division

Fire  
Department

601  
Dept. #

2018-19  
Fiscal Year

J. Chew  
Submitted by

<b>Purpose/Objective:</b> To maintain Fire/EMS personnel in optimal physical condition for improved job performance, reduced injuries and lower health costs.	<b>Cost of Service</b>		
	Item	Account Number	Amount
	Commercial Tread Mill	215	\$ 2,300.00
	Rowing Machine	215	\$ 900.00
	Squat Rack	215	\$ 755.00
	Leg Press	215	\$ 500.00
<b>Change/Improvement from Current Operations:</b> Add/replace equipment to that currently in use by SFD.			
	Total		\$ 4,455.00
<b>Impact/Consequence if request is denied:</b> Firefighter will continue to work out at Station 2, causing possible increased response times.	<b>Proposed Funding Sources</b>		
	Identify the anticipated source of funding for the request.		
	Type	Source	Amount
	Taxes		
	Grant		
	Utility Revenue		
<b>Other Comments:</b>	Fee		
	Other(Specify)		
	Total		
	Net Revenue/(Cost)		\$ (4,455.00)

**City of Stephenville, Texas  
Request for New or Enhanced Service(s)**

Police Department  
Division

Patrol  
Department

701  
Dept. #

2018-2019  
Fiscal Year

J. Halsey  
Submitted by

<p><b>Purpose/Objective:</b> Replacement of patrol car computers that are currently at the end of life.</p>	<b>Cost of Service</b>		
	Item	Account Number	Amount
		1 5701-413	\$ 40,000.00
<p><b>Change/Improvement from Current Operations:</b> Replacing laptops with tablets will improve the mobile data terminal program by decreasing the footprint inside the patrol car increasing much needed physical space, reducing the intricate connections and wires, increasing durability, and lowering the cost per setup in each patrol car.</p>			
	Total		\$ 40,000.00
<p><b>Impact/Consequence if request is denied:</b> Consequences for not purchasing new devices will prevent officers from receiving dispatched calls through the current system, prevent utilizing the RMS system, incur unfunded liability if any of the current mobile devices fail, and greatly minimize the amount of information officers rely on to provide premium customer service.</p>	<b>Proposed Funding Sources</b> Identify the anticipated source of funding for the request.		
	Type	Source	Amount
	Taxes		
	Grant		
	Utility Revenue		
	Fee		
	Other(Specify)		
		Total	
		Net Revenue/(Cost)	\$ (40,000.00)



**City of Stephenville, Texas**  
**Request for New or Enhanced Service(s)**

Patrol	Police	5701	2018-2019	Sha King
Division	Department	Dept. #	Fiscal Year	Submitted by

<b>Purpose/Objective:</b> Create a motorcycle traffic unit.	<b>Cost of Service</b>  <table border="1" style="width:100%; border-collapse: collapse; margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="width:35%;">Item</th> <th style="width:35%;">Account Number</th> <th style="width:30%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td>5702-111 thru 126</td> <td align="right">\$138,500</td> </tr> <tr> <td>Wearing Apparel</td> <td>5702-316</td> <td align="right">\$29,600</td> </tr> <tr> <td>Operating Supplies</td> <td>5702-332</td> <td align="right">\$18,690</td> </tr> <tr> <td>Radio's &amp; Motorcycle Equip</td> <td>5702-512</td> <td align="right">\$35,055</td> </tr> <tr> <td>Motorcycle</td> <td>5702-511</td> <td align="right">\$40,950</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td align="right">\$ 262,795.00</td> </tr> </tbody> </table>	Item	Account Number	Amount	Personnel	5702-111 thru 126	\$138,500	Wearing Apparel	5702-316	\$29,600	Operating Supplies	5702-332	\$18,690	Radio's & Motorcycle Equip	5702-512	\$35,055	Motorcycle	5702-511	\$40,950	Total		\$ 262,795.00									
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<b>Change/Improvement from Current Operations:</b> Increase the traffic division by two officers. Increase traffic enforcement and provide improved safety for travel through the city.	<table border="1" style="width:100%; border-collapse: collapse; margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="width:35%;">Type</th> <th style="width:35%;">Source</th> <th style="width:30%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Taxes</td> <td></td> <td></td> </tr> <tr> <td>Grant</td> <td></td> <td></td> </tr> <tr> <td>Utility Revenue</td> <td></td> <td></td> </tr> <tr> <td>Fee</td> <td></td> <td></td> </tr> <tr> <td>Other(Specify)</td> <td></td> <td></td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: right;">Net Revenue/(Cost)</td> <td align="right" style="color: red;">\$ (262,795.00)</td> </tr> </tbody> </table>	Type	Source	Amount	Taxes			Grant			Utility Revenue			Fee			Other(Specify)			Total			Net Revenue/(Cost)		\$ (262,795.00)						
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<b>Impact/Consequence if request is denied:</b> Continued decrease in traffic enforcement.	<table border="1" style="width:100%; border-collapse: collapse; margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="3" style="text-align: center;"><b>Proposed Funding Sources</b></th> </tr> <tr> <th colspan="3" style="text-align: center;">Identify the anticipated source of funding for the request.</th> </tr> <tr> <th style="width:35%;">Type</th> <th style="width:35%;">Source</th> <th style="width:30%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Taxes</td> <td></td> <td></td> </tr> <tr> <td>Grant</td> <td></td> <td></td> </tr> <tr> <td>Utility Revenue</td> <td></td> <td></td> </tr> <tr> <td>Fee</td> <td></td> <td></td> </tr> <tr> <td>Other(Specify)</td> <td></td> <td></td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: right;">Net Revenue/(Cost)</td> <td align="right" style="color: red;">\$ (262,795.00)</td> </tr> </tbody> </table>	<b>Proposed Funding Sources</b>			Identify the anticipated source of funding for the request.			Type	Source	Amount	Taxes			Grant			Utility Revenue			Fee			Other(Specify)			Total			Net Revenue/(Cost)		\$ (262,795.00)
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<b>Other Comments:</b> See attached memo for a more detailed explanation.	<table border="1" style="width:100%; border-collapse: collapse; margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="width:35%;">Type</th> <th style="width:35%;">Source</th> <th style="width:30%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Taxes</td> <td></td> <td></td> </tr> <tr> <td>Grant</td> <td></td> <td></td> </tr> <tr> <td>Utility Revenue</td> <td></td> <td></td> </tr> <tr> <td>Fee</td> <td></td> <td></td> </tr> <tr> <td>Other(Specify)</td> <td></td> <td></td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: right;">Net Revenue/(Cost)</td> <td align="right" style="color: red;">\$ (262,795.00)</td> </tr> </tbody> </table>	Type	Source	Amount	Taxes			Grant			Utility Revenue			Fee			Other(Specify)			Total			Net Revenue/(Cost)		\$ (262,795.00)						
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**City of Stephenville, Texas**  
**Request for New or Enhanced Service(s)**

Community Development Division	Planning and Building Department	801 Dept. #	2018-2019 Fiscal Year	Jeremy Allen Submitted by
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<p><b>Purpose/Objective:</b> Increase level of service in Code Compliance and reduce the budget expenditures</p>	<p><b>Cost of Service</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Item</th> <th style="width: 30%;">Account Number</th> <th style="width: 40%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Outside Professionals</td> <td>5802-253</td> <td style="text-align: right;">\$ (30,000.00)</td> </tr> <tr> <td>Salaries</td> <td>5801-111</td> <td style="text-align: right;">\$10,000</td> </tr> <tr> <td>Benefits</td> <td>5801-1XX</td> <td style="text-align: right;">\$ 1,545.00</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td style="text-align: right;">\$ (18,455.00)</td> </tr> </tbody> </table>			Item	Account Number	Amount	Outside Professionals	5802-253	\$ (30,000.00)	Salaries	5801-111	\$10,000	Benefits	5801-1XX	\$ 1,545.00	Total		\$ (18,455.00)									
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Total		\$ (18,455.00)																									
<p><b>Change/Improvement from Current Operations:</b> Currently we have one code enforcement officer and we contract all health inspections out to a private individual. Building Inspector would serve as a code enforcement officer and the code enforcement officer would do code enforcement as well as health inspections.</p>																											
<p><b>Impact/Consequence if request is denied:</b> The estimated \$20,000 budget savings would be eliminated.</p>	<p><b>Proposed Funding Sources</b> Identify the anticipated source of funding for the request.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Type</th> <th style="width: 50%;">Source</th> <th style="width: 30%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Taxes</td> <td></td> <td></td> </tr> <tr> <td>Grant</td> <td></td> <td></td> </tr> <tr> <td>Utility Revenue</td> <td></td> <td></td> </tr> <tr> <td>Fee</td> <td></td> <td></td> </tr> <tr> <td>Other(Specify)</td> <td></td> <td></td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: right;">Net Revenue/(Cost)</td> <td style="text-align: right;">\$ 18,455.00</td> </tr> </tbody> </table>			Type	Source	Amount	Taxes			Grant			Utility Revenue			Fee			Other(Specify)			Total			Net Revenue/(Cost)		\$ 18,455.00
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<p><b>Other Comments:</b> Increase in salary to the building inspector and code enforcement officer to go with increased responsibilities.</p>																											

**City of Stephenville, Texas**  
**Request for New or Enhanced Service(s)**

Community Development Division	Planning and Building Department	801 Dept. #	2018-2019 Fiscal Year	Jeremy Allen Submitted by
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<p><b>Purpose/Objective:</b>                  Improve the Quality of Life by promoting a walkable, connected city.</p>	<p><b>Cost of Service</b></p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:30%;">Item</th> <th style="width:30%;">Account Number</th> <th style="width:40%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Capital Outlay</td> <td>5801-532</td> <td align="right">20,254.00</td> </tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr> <td align="right" colspan="2">Total</td> <td align="right">\$ 20,254.00</td> </tr> </tbody> </table>	Item	Account Number	Amount	Capital Outlay	5801-532	20,254.00																Total		\$ 20,254.00
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<p><b>Change/Improvement from Current Operations:</b>                  Sidewalk in the city shall be constructed, reconstructed, and kept in good repair by the owner of the property fronting upon the sidewalk, at their sole expense. However, through this initiative the city will participate with matching funds to assist residents with their repairs. It's shall be called the "50/50 Sidewalk Replacement Program."</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:30%;">Type</th> <th style="width:30%;">Source</th> <th style="width:40%;">Amount</th> </tr> </thead> <tbody> <tr><td>Taxes</td><td> </td><td> </td></tr> <tr><td>Grant</td><td> </td><td> </td></tr> <tr><td>Utility Revenue</td><td> </td><td> </td></tr> <tr><td>Fee</td><td> </td><td> </td></tr> <tr><td>Other(Specify)</td><td> </td><td> </td></tr> <tr> <td align="right" colspan="2">Total</td> <td> </td> </tr> <tr> <td align="right" colspan="2">Net Revenue/(Cost)</td> <td align="right" style="color: red;">\$ (20,254.00)</td> </tr> </tbody> </table>	Type	Source	Amount	Taxes			Grant			Utility Revenue			Fee			Other(Specify)			Total			Net Revenue/(Cost)		\$ (20,254.00)
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<p><b>Impact/Consequence if request is denied:</b>                  The estimated \$20,000 savings in the PBS department will be used to fund this program for 2018-19.</p>	<p><b>Proposed Funding Sources</b>                  Identify the anticipated source of funding for the request.</p>																								
<p><b>Other Comments:</b></p>	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:30%;">Type</th> <th style="width:30%;">Source</th> <th style="width:40%;">Amount</th> </tr> </thead> <tbody> <tr><td>Taxes</td><td> </td><td> </td></tr> <tr><td>Grant</td><td> </td><td> </td></tr> <tr><td>Utility Revenue</td><td> </td><td> </td></tr> <tr><td>Fee</td><td> </td><td> </td></tr> <tr><td>Other(Specify)</td><td> </td><td> </td></tr> <tr> <td align="right" colspan="2">Total</td> <td> </td> </tr> <tr> <td align="right" colspan="2">Net Revenue/(Cost)</td> <td align="right" style="color: red;">\$ (20,254.00)</td> </tr> </tbody> </table>	Type	Source	Amount	Taxes			Grant			Utility Revenue			Fee			Other(Specify)			Total			Net Revenue/(Cost)		\$ (20,254.00)
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## City of Stephenville, Texas

### Request for New or Enhanced Service(s)

Utility Billing & Collections Division	Utility Billing & Collections Department	201 Dept. #	2018-2019 Fiscal Year	Monica D. Harris Submitted by
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<p><b>Purpose/Objective:</b> Allow customers to view, print and save electronic copies of bills from online access. Each month we receive several requests for electronic bills. A two year cost recovery is realistic.</p>	<p><b>Cost of Service</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Item</th> <th style="width: 30%;">Account Number</th> <th style="width: 40%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Software</td> <td>02-5201-516</td> <td style="text-align: right;">\$ 10,500.00</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td style="text-align: right;">\$ 10,500.00</td> </tr> </tbody> </table>			Item	Account Number	Amount	Software	02-5201-516	\$ 10,500.00																Total		\$ 10,500.00
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Software	02-5201-516	\$ 10,500.00																									
Total		\$ 10,500.00																									
<p><b>Change/Improvement from Current Operations:</b> Currently all bills are printed and mailed by a third party to customers via US Postal Service at a cost of about \$.53 each for printing and postage. The City mails about 6,500 bills each month or 78,000 per year.</p>																											
<p><b>Impact/Consequence if request is denied:</b> None. It would save the City \$.53 per bill for each customer that signed up for electronic billing. The annual recurring fee is about \$1900 requiring about 3,600 electronic bills to be cost neutral. This would require at least 300 or 5% of customers to participate each year.</p>	<p><b>Proposed Funding Sources</b> Identify the anticipated source of funding for the request.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Type</th> <th style="width: 30%;">Source</th> <th style="width: 40%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Taxes</td> <td> </td> <td> </td> </tr> <tr> <td>Grant</td> <td> </td> <td> </td> </tr> <tr> <td>Utility Revenue</td> <td> </td> <td> </td> </tr> <tr> <td>Fee</td> <td> </td> <td> </td> </tr> <tr> <td>Other(Specify)</td> <td> </td> <td> </td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td> </td> </tr> <tr> <td colspan="2" style="text-align: right;">Net Revenue/(Cost)</td> <td style="text-align: right; border-top: 3px double black; border-bottom: 3px double black;">\$ (10,500.00)</td> </tr> </tbody> </table>			Type	Source	Amount	Taxes			Grant			Utility Revenue			Fee			Other(Specify)			Total			Net Revenue/(Cost)		\$ (10,500.00)
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<p><b>Other Comments:</b> Getting the software would cost about \$10,500 the first year. To be cost neutral the first year, just under 20,000 electronic bills would have to be generated instead of printed bills. This would require over 1,667 or 26% of customers to participate. We currently have 779 customers on draft and on 176 customers on recurring online payments.</p>																											

**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>	<u>Proposed</u>
<b>0201</b>	<b>FISCAL SERVICES</b>		
	TABC- Liquor License Application Fee	\$ 60.00	
	Solicitation Permit, non-refundable application fee	\$ 25.00	
	Solicitation Permit, non-refundable investigation fee per person	\$ 25.00	
	Taxicab Permit (per year)	\$ 50.00	
	Game Room License (per year)	\$ 250.00	
	Gaming Machine Registration (per year)	50% of certification fee	
	Private Owned Ambulance Service Permit (per year)	\$ 25.00	
	Copying Charges (per page)(staff copied)	\$ 0.25	
	Credit Access Business License (per year)	\$ 250.00	
	Credit Access Business Application Fee (per year)	\$ 50.00	
	Ad Valorem Taxes (per hundred)	\$ 0.48	
	Hotel/Motel Occupancy Tax	7%	
	City Sales Tax	1.50%	
	Operations	1.3750%	
	4B Economic Development	0.1250%	
	Franchise Fees: (based on Gross Receipts)		
	Cable Television (set by PUC)		5%
	Electricity (set by PUC/per kwh)		4%
	Garbage (renew 1/1/2019)		7%
	Gas (renew 2020)	\$ 0.04	
	Telephone (per access line set by PUC)	\$ 0.59 \$ 1.32 \$ 2.01	
	Garage Sale Permits:		
	Prior to Garage Sale	\$ 3.00	
	Day of Garage Sale	\$ 5.00	
	Returned Check Fee	\$ 30.00	
	Late Charge Past Due Date (gross billing)	10%	
	Credit Card Process	\$ 2.50	2.00%
<b>0302</b>	<b>MUNICIPAL COURT – As Set by Municipal Court Judge</b>		
<b>0501</b>	<b>LEISURE SERVICES</b>		
	Gymnasium Rental:		
	Profit	\$ 250.00	
	Non-Profit	\$ 125.00	
	Per Hour	\$ 20.00	
	For games/hour	\$ 50.00	
	Concession Stand (per day)	\$ 50.00	
	Small Pavilion & Century Park Rental:		
	Half Day (4 hours) Must be done before 2pm	\$ 75.00	
	Full Day (8 hours)	\$ 150.00	
	Large Pavilion:		
	Half Day (4 hours) Must be done before 2pm	\$ 150.00	
	Full Day (8 hours)	\$ 300.00	
	RV Hook-Up:		
	Per Night	\$ 20.00	
	Senior Citizens (55 or older)	\$ 15.00	
	Birdsong Amphitheater:		
	Half Day (4 hours)	\$ 150.00 (1)	
	Full Day (8 hours)	\$ 300.00 (1)	
	Ticketed/For-profit events (per ticket sold for event)	\$ 1.00	
	(1) \$ 50.00 Electrical		

**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>	<u>Proposed</u>
<b>0501</b>	<b>LEISURE SERVICES CONTINUED</b>		
	Bosque River Trail		
	Half Day (4 hours) Must be done before 2pm	\$ 75.00	
	Full Day (8 hours)	\$ 150.00	
	Recreation:		
	Adult League (per team)	\$ 325.00	
	Baseball League Fees:		
	Tb, cp, pinto/rec, pinto/comp, 8u gfp	\$ 50.00	
	10u gfp, 12u gfp	\$ 65.00	
	10u bb, 12u bb	\$ 65.00	
	15u gfp	\$ 65.00	
	15u, bb	\$ 65.00	
	Non Baseball Youth Leagues (per person)	\$ 50.00	
	Youth Programs	\$ 40.00 (2)	
	Sibling discount (Must reside in same household)	\$ (10.00)	
	Field Rental - Per Field Per Day	\$ 150.00 (3)	
	Field lighting (per hour)	\$ 10.00	
	Field Rental per hour (Field is not game ready)	\$ 20.00	
	Field Rental per hour (Game ready-field worked once per day)	\$ 50.00	
	 (2) Registration fees for individual sports may vary depending on participation for each class.		
	 (3) Ballfields may be rented April through September for tournaments. On Saturday and Sunday only, SPARD reserves all concession rights.		
	Splashville Swimming Pool:		
	Daily Admission (per person)	\$ 5.50	\$ 6.00
	Ages 2 & under	free	
	Senior Citizen (65 & Up)/Military Family (Military ID Required)	\$ 3.00	
	Twilight Fee (2 hours prior to closing)	\$ 2.00	
	Monday Mania	\$ 3.00	
	Daily Discount Passes:		
	5 visits	\$ 20.00	
	10 visits	\$ 38.00	
	20 visits	\$ 70.00	
	Unlimited Individual Season Pass	\$ 115.00	
	Unlimited Family Pass (family of 4)	\$ 225.00 (4)	
	(4) Additional family member (all family members must reside in the same household)	\$ 10.00	
	Party Area Rental (Mon-Sat) (does not include fee per guest)	\$ 45.00 (5)	
	(5) Up to 24 guests \$ 3.75 per guest		
	Noon to 2:00 pm or 3:00 pm to 5:00 pm (Tuesday thru Saturday)		
	Private Party Rental	\$ 750.00	
	Swimming Lessons	\$ 50.00	
<b>0503</b>	<b>CEMETERY</b>		
	Cemetery Lots:		
	City Resident	\$ 600.00	
	Non-City Resident	\$ 750.00	

**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>	<u>Proposed</u>
<b>0504</b>	<b>LIBRARY SERVICES</b>		
	Replace Lost Books		cost
	Fines for Late Return (per day)	\$	0.25
	Copy Machine (per copy, self-serve)	\$	0.10
	Late Fee Video Return (per day)	\$	1.00
	Inter-Library Loan (postage)	\$	-
	Replacement Card Fee	\$	2.00
<b>0505</b>	<b>STREETS SERVICES</b>		
	Street Cuts:		
	Asphalt Surfaces Over Concrete (per sq ft):	\$	3.75
	Asphalt Pavement Replacement for Curb/Gutter Installation		cost
	Brick Surface Over Concrete (per sq ft):	\$	5.25
	Parade Permits:		
	Type A - Less than 50 units	\$	50.00
	Type B - More than 50 units	\$	100.00
	Type C - Motorcades or parades otherwise not classified in "A" or "B". Marches included in this category.	\$	25.00
<b>0506</b>	<b>COMMUNITY CENTER</b>		
	Daily Rental Fee ( <del>8:00AM—10:00PM</del> ) (8 hours)	\$	150.00
	Partial Day (4 hours)		\$ 75.00
	Holiday Rental (No rentals on Christmas Day, Thanksgiving Day)		\$ 200.00
	Senior Members	\$	50.00
	Set-up of tables and chairs (Optional)	\$	50.00
<b>0603</b>	<b>FIRE SERVICES</b>		
	Non-Routine Response Fee:		
	Per Unit (per hour)	\$	70.00
	Supplies		cost
<b>0700</b>	<b>POLICE SERVICES</b>		
	Accident Reports	\$	6.00
	Finger Printing (2 card max per person)	\$ 5.00 ea. Addtl	\$ 10.00
	Offense Reports (per 1st page)	\$ 0.10 ea addtl	\$ 1.00
	False Alarm Fee (per occurrence after five per year)	\$	50.00
	Police Escort (per nonprofit event, except funerals)	\$	190.00
	Solicitor Investigation Fee (Non Refundable)	\$	25.00
<b>0707</b>	<b>ANIMAL CONTROL</b>		
	Dog License:		
	Male	\$	20.00
	Neutered Male	\$	5.00
	Female	\$	20.00
	Spayed Female	\$	5.00
	Guard dog	Bond + \$	35.00
	Dangerous dog	Bond + \$	50.00
	Cat License:		
	Male	\$	20.00
	Neutered Male	\$	5.00
	Female	\$	20.00
	Spayed Female	\$	5.00
	Multiple Dog Permit	\$	50.00
	License Replacement	\$	5.00
	Livestock (per year)	Inspection + \$	25.00
	Boarding/Riding Stables (per year)	Inspection + \$	25.00
	Late Fee for Licenses	\$	5.00
	Late Fee for Permits	\$	10.00
	Impoundment Fee (Established and collected by animal shelter)		

**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>	<u>Proposed</u>
<b>0801</b>	<b>PLANNING SERVICES</b>		
	Zoning Ordinance	\$ 25.00	
	Subdivision:		
	Ordinance	\$ 50.00	
	Specifications	\$ 25.00	
	Design Standards	\$ 25.00	
	Zone Change Applications:		
	Acre or Less	\$ 300.00	
	1.01 to 5 Acres	\$ 400.00	
	5.01 or More	\$ 500.00	
	Mapping:		
	City Zoning Map:		
	3ft L x 5ft W	\$ 50.00	
	2ft L x 3ft W	\$ 30.00	
	2ft L x 3ft W	\$ 30.00	
	11in L x 17in W	\$ 20.00	
	City Limits and Street Map:		
	3ft L x 5ft W	\$ 30.00	
	2ft L x 3ft W	\$ 25.00	
	2ft L x 3ft W	\$ 15.00	
	11in L x 17in W	\$ 5.00	
	Parkland Dedication (In-lieu of) Per Dwelling Unit:		
	Per single-family dwelling unit	\$ 800.00	
	Per dwelling unit for duplex, townhome, condominium, apts.	\$ 400.00	
	Board of Adjustment Applications	\$ 200.00	
	Subdivision Filing Fees:		
	Preliminary Plat (per plat)	\$ 200.00	
	Preliminary Plat (per lot)	\$ 10.00	
	Final Plat (per plat)	\$ 200.00	
	Final Plat (per lot)	\$ 10.00	
	Replat (per plat)	\$ 200.00	
	Site Development Plan (per plan) - (water,sewer,streets,storm drain engineering review)	\$ 200.00	
	Comprehensive Plan	\$ 100.00	
	Subdivision Waiver Request (per item)		\$ 200.00
<b>0802</b>	<b>INSPECTION SERVICES</b>		
	Food Service Permit:		
	Annual Inspection:		
	Administrative fee	\$ 50.00	
	Contractor fee	\$ 200.00	
	Pre-opening:		
	Administrative fee	\$ 25.00	
	Contractor fee	\$ 100.00	
	Complaint	\$ 100.00	
	Reinspection	\$ 75.00	
	Temporary Mobile food-Inspection permit special event per day	\$ 35.00	
	Mobile Home Park License:		
	Per Park	\$ 10.00	
	Per Lot	\$ 10.00	
	Mobile Home Inspection	\$ 25.00	
	Certificate of Occupancy	\$ 25.00	
	Inspections outside of normal business hours (per hour)	\$ 50.00	
	Sign Permit Fees		
	Permanent Signs		
	1 to 50 sq. ft.	\$ 25.00	
	51 to 100 sq. ft.	\$ 50.00	
	101 to 200 sq. ft.	\$ 75.00	
	210 to 300 sq. ft.	\$ 100.00	



**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>	<u>Proposed</u>
<b>0802</b>	<b>INSPECTION SERVICES CONTINUED</b>		
	Temporary Signs		
	Banner Sign (Commercial)	\$	10.00
	Contractor/Construction	\$	25.00
	Mobile Electronic Graphic Video Display	\$	25.00
	Portable Sign	\$	25.00
	Swooper Flags	\$	10.00
	Weekend Builder Advertiser signs	\$	25.00
	<b>BUILDING PERMIT FEE SCHEDULE</b>		
	General Construction Permit Fees:		
	Value \$1 to \$500—flat fee	\$	25.00
	Value \$501 to \$2,000, minimum	\$	24.00 +
	pro-rated for each \$100 above \$500	\$	3.00
	Value \$2,001 to \$25,000, minimum	\$	70.00 +
	pro-rated for each \$1,000 above \$2,000	\$	14.00
	Value \$25,001 to 50,000, minimum	\$	392.00 +
	pro-rated for each \$1,000 above \$25,000	\$	10.00
	Value \$50,001 to \$100,000, minimum	\$	642.00 +
	pro-rated for each \$1,000 above \$50,000	\$	7.00
	Value \$100,001 to \$500,000, minimum	\$	992.00 +
	pro-rated for each \$1,000 above \$100,000	\$	6.00
	Value \$500,001 to \$1,000,000, minimum	\$	3,392.00 +
	pro-rated for each \$1,000 above \$500,000	\$	5.00
	Value \$1,000,001 and up, minimum	\$	5,892.00 +
	pro-rated for each \$1,000 above \$1,000,000	\$	4.00
	Demolition Permit	\$	25.00
	Structure Relocation Permit	\$	25.00
	<b>ELECTRICAL PERMIT FEES</b>		
	Issuance fee for each permit	\$	25.00
	Additional permit fees:		
	Installation of Service:		
	Up to 600 volts (residential)	\$	6.00
	Up to 600 volts (commercial)	\$	12.00
	Over 600 volts (residential or commercial)	\$	17.00
	Equipment Motors:		
	0 to 10 Hp	\$	3.00
	11 to 50 Hp	\$	4.00
	50 to 100 Hp	\$	5.00
	Over 100 Hp	\$	6.00
	Appliances	\$	3.00
	Swimming Pools	\$	8.25
	Other	\$	4.00
	Re-inspection Fee	\$	25.00
	License Reciprocity Letter	\$	6.00

**Penalty.** In the event any work, for which a permit is required by this chapter, is begun prior to obtaining said permit, the permit fee shall be doubled. The payment of such doubled fee shall not relieve any person from fully complying with the requirements of this chapter in execution of work nor from other penalties prescribed herein.

**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>	<u>Proposed</u>
<b>PLUMBING PERMIT AND LAWN SPRINKLER FEES</b>			
	Issuance fee for each permit	\$ 25.00	
	Fee for each fixture or opening to receive waste	\$ 3.00	
	Building Sewer	\$ 5.00	
	Water Heater	\$ 3.00	
	Gas Piping Systems	\$ 4.00	
	Gas System Test	\$ 4.00	
	Industrial Waste Pre-Treatment Interceptor	\$ 6.00	
	Water Service Line	\$ 4.00	
	Installation, alteration and repair of water piping or water treating equipment	\$ 3.00	
	Repair or alteration and repair of water piping or water treating equipment	\$ 3.00	
	Repair or alteration of drainage or vent piping	\$ 3.00	
	Lawn Sprinkler System	\$ 3.00	
	Grease or Sand Trap	\$ 6.00	
	Other	\$ 4.00	
	Re-inspection Fee	\$ 25.00	
<b>MECHANICAL PERMIT FEES</b>			
	Issuance fee for each permit	\$ 25.00	
	Re-inspection Fee	\$ 25.00	
<b>PLAN REVIEW FEE SCHEDULE (Council 5/13/2008)</b>			
Commercial and Multi-Family:			
	Value \$1 to \$10,000 - flat fee	\$ 50.00	
	Value \$10,001 to \$25,000	\$ 70.69 +	
	pro-rated for each \$1000 above \$10,000	\$ 5.46	
	Value \$25,001 to 50,000, minimum	\$ 152.59 +	
	pro-rated for each \$1,000 above \$25,000	\$ 3.94	
	Value \$50,001 to \$100,000, minimum	\$ 251.09 +	
	pro-rated for each \$1,000 above \$50,000	\$ 2.73	
	Value \$100,001 to \$500,000, minimum	\$ 387.59 +	
	pro-rated for each \$1,000 above \$100,000	\$ 2.19	
	Value \$500,001 to \$1,000,000, minimum	\$ 1,263.59 +	
	pro-rated for each \$1,000 above \$500,000	\$ 1.85	
	Value \$1,000,001 and up, minimum	\$ 2,188.59 +	
	pro-rated for each \$1,000 above \$1,000,000	\$ 1.23	
	Fire Code(Fire Alarm and Sprinkler System):		
	Value Up to \$250,000	\$ 500.00	
	Value \$251,001 to \$500,000	\$ 850.00	
	Value \$500,001 to \$1,000,000	\$ 1,100.00	
	Value \$1,000,001 to \$3,000,000	\$ 1,600.00	
	Value \$3,000,001 to \$6,000,000	\$ 2,400.00	
	Value \$6,000,001 and up	\$ 2,400.00	
<b>0803</b>	<b>CODE ENFORCEMENT SERVICES</b>		
	Health and Sanitation Administrative Fees:		
	First Violation	\$ 25.00	
	Second Violation	\$ 50.00	
	Third Violation	\$ 100.00	

**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>	<u>Proposed</u>
<b>3000</b>	<b>WATER FUND</b>		
	Water Rates:		
	Minimum Bill (0 gallons used)		
	5/8 inch and 3/4 inch meter	\$ 11.00	
	1 inch	\$ 24.29	
	1 1/2 inch	\$ 51.57	
	2 inch	\$ 89.76	
	3 inch	\$ 198.87	
	4 inch and larger	\$ 351.63	
	Plus Volume Charge—per 1,000 gallons	\$ 4.35	4.55
	Multifamily Billing:		Eff. 4/1/19
	70% of number of living units (per unit)	\$ 8.40	
	Plus Volume Charge—per 1,000 gallons	\$ 4.35	4.55
	Residential Surcharge per thousand gallon (May - September)		Eff. 4/1/19
	Over 12,000 gallons	\$ 1.00	
	Over 25,000 gallons	\$ 3.00	
	Over 50,000 gallons	\$ 4.00	
	Outside City Limits	115%	
	<del>Outside City Limits Contractor Construction Water</del>		200%
	Customer Deposits:		
	Residential, minimum	\$ 150.00	
	Residential deposits shall be made either:		
	(a) in cash at the time of making application; or		
	(b) <del>one-third to be paid in cash at the time of making application and the remaining two-thirds to be billed on the first two months billing; or</del>		
	(c) an applicant for residential connection may present a letter of credit from applicant's most recent utility company which represents a satisfactory payment history for at least twelve (12) months preceding the date of application. To be satisfactory, the letter must not indicate that the applicant has been advised of late payment more than two (2) times during the period.		
	(d) Any customer whose account has been active for twelve (12) months and has not been advised of a late payment during that period, shall be entitled to their deposit for utility service being applied to the account balance or refunded by check within thirty (30) days.		
	Commercial	2X monthly usage	
	Minimum	\$ 500.00	
	For commercial connections:		
	(a) a service deposit shall be required which shall be equal to an estimate of the cost of <del>sixty (60)</del> <b>seventy-five (75)</b> days utility service, with a five hundred dollar (\$500.00) minimum deposit. The amount of the deposit shall be estimated by the utility billing clerks or his or her authorized representative.		

**CITY OF STEPHENVILLE**

**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>	<u>Proposed</u>
3000	<b>WATER FUND CONTINUED</b>		
	Where billing figures for a comparable establishment are not available to establish the deposit for a commercial connection, the utility billing clerks shall estimate a two-month billing based upon information received from the applicant. The utility office shall review the estimate and within the first three months make the appropriate adjustment in the deposit amount.		
	(b) Commercial deposits shall be made in cash. The Director of Finance or his or her authorized representative may authorize an alternative method of deposit for commercial accounts on a case by case basis		
	(c) When and if it is found that the deposit required and is collected in accordance with the above schedule is not sufficient to protect the City from losses that may occur over a period of <del>two (2)</del> <b>two and a half (2.5)</b> months, the Director of Finance may, at his or her discretion, require an additional cash deposit, or may require an additional deposit if for any reason the amount of the deposit becomes less than the originally required under the schedules hereinabove set forth.		
	(d) <b>an applicant for commercial connection may present a letter of credit from applicant's most recent utility company which represents a satisfactory payment history for at least twelve (12) months preceding the date of application. To be satisfactory, the letter must not indicate that the applicant has been advised of late payment more than two (2) times during the period.</b>		

A customer with an existing account established before October 1, 2005, will not be required to establish an additional deposit unless and until the customer's service is terminated for non-payment. In that event, the deposit requirements of this section will apply.

Basic Service Charges:			
Connection Fee	\$	20.00	
Transfer Fee	\$	20.00	
After 5:00 p.m. or weekends (additional)	\$	40.00	
Damaged Meter Charge		cost	
Fire Hydrant Meter Deposit	\$	1,200.00	
<b>Fire Hydrant Meter Set Fee</b>			<b>\$ 25.00</b>
<b>Fire Hydrant Meter Relocation Fee</b>			<b>\$ 25.00</b>
<b>Meter Reset Fee</b>			<b>\$ 25.00</b>
Non-Pay Reconnect Fee	\$	30.00	
Check Read (each, after two free annually)	\$	10.00	
Temporary Service (72 hours)	cost + \$	20.00	
Temporary Cut-Off for Repair	\$	20.00	
Leak Test (each, after two free annually)	\$	10.00	
<b>Tampering Fee</b>			<b>\$ 50.00</b>
			<b>+ repairs</b>

**CITY OF STEPHENVILLE  
FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>	<u>Proposed</u>
<b>3000</b>	<b>WATER FUND CONTINUED</b>		
	Water Tap Charges:		
	5/8 inch and ¾ inch taps	\$ 660.00	
	1 inch tap	\$ 817.00	
	1 ½ inch tap	\$ 1,305.00	
	2 inch tap	\$ 1,772.00	
	Water Tap Charges do not include street repair.		at cost
	<b>See 0505 "Streets Services"</b>		
	The City provides residential and commercial meters up to 1-inch diameter. The cost of city-approved water meters larger than 1-inch shall be borne by the developer. Contact Customer Service for an "at-cost" quote.		
<b>3100</b>	<b>SEWER FUND</b>		
	Sewer Rates:		
	Minimum Bill (0 gallons used)	\$ 9.50	
	Plus Volume Charge--per 1,000 gallons	\$ 3.70	\$ 3.90
	<b>12,000 gallon minimum on sewer services that do not have corresponding water service</b>		
	Multifamily Billing:		Eff. 4/1/19
	70% of Number of Living Units (per unit)	\$ 9.50	
	Plus Volume Charge—per 1,000 gallons	\$ 3.70	\$ 3.90
	Residential Winter Months Averaging (Dec, Jan, Feb)		Eff. 4/1/19
	Outside City Limits	115%	
	Sewer Tap:		
	4-inch tap	\$ 450.00	
	6-inch tap	\$ 537.50	
	Man-Hole	cost	
	Sewer Tap Charges do not include street repair.		at cost
	<b>See 0505 "Streets Services"</b>		
	Charges for Industrial Pretreatment:		
	Compliance Sampling (in house)		
	BOD (per pound)	\$ 0.016	
	TSS (per pound)	\$ 0.15	
<b>3200</b>	<b>STORMWATER DRAINAGE</b>		
	Single Family Residential Properties (per property/per month):		
	0 to 5,000 sq. ft.	\$ 2.00	
	5,001 to 21,780 sq. ft.	\$ 3.00	
	Over 21,780 sq. ft.	\$ 4.00	
	Commercial and all other properties (per property/per month):		
	Equivalent Residential Units (ERU):		
	ERU=LAND AREA (sq. ft.) div by 6,000 sq.ft		
	DETAINED ERU	\$ 3.00	
	UNDETAINED ERU	\$ 5.10	
	UNDEVELOPED		Exempt
	Floodplain Development		
	Floodplain Development Permit Fee	\$ 100.00	

**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>	<u>Proposed</u>
<b>5001</b>	<b>SANITATION SERVICES (Waste Connections) effective 1/1/15</b>		
	Garbage Rates		
	Residential:		
	2X per week	\$	11.58
	extra pickup	\$	5.79
	Commercial:		
	2X per week	\$	18.80
	extra pickup	\$	9.61
	2 yard:		
	1X per week	\$	65.90
	2X per week	\$	110.76
	3X per week	\$	155.62
	extra pick up	\$	41.58
	3 yard:		
	1X per week	\$	90.02
	2X per week	\$	120.68
	3X per week	\$	184.02
	4X per week	\$	241.86
	5x per week	\$	299.68
	extra pick up	\$	49.25
	4 yard:		
	1X per week	\$	98.75
	2X per week	\$	141.93
	3X per week	\$	249.74
	4X per week	\$	336.49
	5x per week	\$	423.24
	6X per week	\$	509.98
	extra pick up	\$	56.07
	6 yard:		
	1X per week	\$	117.03
	2X per week	\$	177.00
	3X per week	\$	308.88
	4X per week	\$	414.04
	5x per week	\$	519.20
	6X per week	\$	625.88
	extra pick up	\$	69.72
	8 yard:		
	1X per week	\$	132.27
	2X per week	\$	242.18
	3X per week	\$	359.74
	4X per week	\$	480.37
	5x per week	\$	604.66
	6X per week	\$	727.14
	extra pick up	\$	83.20
	<b>Fuel Surcharge.</b> Each month a fuel surcharge is added to the water bills based upon the average fuel cost incurred by Progressive Waste in providing service to the City.		
<b>4471</b>	<b>LANDFILL</b>		
	Regular Rate Gate Fees:		
	Minimum (Up to 800 lbs.)	\$	20.00
	Per Ton	\$	50.00
	Inadequate Containment		Fee Doubled
	Pull Off (Per Each)	\$	25.00
	After Hours Fee		Fee +10%
	Min.	\$	20.00

**CITY OF STEPHENVILLE**  
**FEE SCHEDULE BY DEPARTMENT**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>Approved</u>	<u>Proposed</u>
<b>3001</b>	<b>AIRPORT</b>		
	Airport Hangars (per month):		
	North side	\$ 135.00	
	South side	\$ 185.00	
	Small Corner	\$ 195.00	
	Large Corner	\$ 210.00	
	New Airport Hangars (per month):		
	Small	\$ 200.00	
	Large	\$ 225.00	
	Commercial	\$ 800.00	
	Monthly Aircraft Tie down/Parking	\$ 15.00	
	Fuel Tax (per gallon)	\$ 0.05	
	Commercial Land Lease (per square foot)	\$ 0.10	

Draft

**ORDINANCE NO. 2018-O-35**

**AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF STEPHENVILLE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019, AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF STEPHENVILLE FOR THE 2018-2019 FISCAL YEAR.**

WHEREAS, the budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019, was duly presented to the City Council by the City Administrator and a public notice was posted in the Stephenville City Hall.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:

SECTION 1. That the appropriations for the fiscal year beginning October 1, 2018 and ending September 30, 2019, for the support of the general government of the City of Stephenville, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2018-2019 budget.

SECTION 2. That the budget is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019.

PASSED and APPROVED this the 4<sup>th</sup> day of September, 2018.

\_\_\_\_\_  
Doug Svien, Mayor

ATTEST:

\_\_\_\_\_  
Staci L. King,  
City Secretary

\_\_\_\_\_  
Reviewed by Allen L. Barnes,  
City Administrator

\_\_\_\_\_  
Approved as to form and legality  
Randy Thomas, City Attorney





## City of Stephenville

### Proposed 2018-2019 Budget Calendar

February 2018	Review Revenues
February 21	Departments submit revenue projections
March & April 2018	Prior year budget review and begin developing priorities for the next budget year
March 15	Budget Packets to Division Directors
March 31	Finance review of revenue complete
April 3	City Secretary to advertise citizen budget requests
April 16	Budget preparation manuals due from Division Directors to Director of Finance
April 17	Requests for written budget input from citizens due
June 5 - 8	City Administrator and Director of Finance meet with Division Directors to review and develop budget
June 12	Public input on citizen budget requests
July 6	1 <sup>st</sup> Draft to Council
July 25 (Statutory)	Receive Certified Tax Rolls from the Central Appraisal District
August 1	File a copy of complete budget with City Secretary. (Must be 30 days prior to tax rate adoption.) (Must be at least 16 days prior to hearing on budget)
August 7	Set time, date, and location of public hearing on proposed tax rate (Must be at least 7 days prior to hearing)
August 7	Council vote on maximum proposed tax rate (Must be roll call vote)
August 11	County Assessor publish public notice on maximum proposed tax rate (Must be at least 7 days prior to 1 <sup>st</sup> hearing and not later than September 1st)
August 11	Finance Director will publish notice of budget public hearing (Must be 10 days prior to hearing but not more than 30 days prior to hearing)
August 13 - 14	Council budget workshops
August 23	Public hearing on the proposed tax rate (1 <sup>st</sup> ) (Must be at least 3 days before 2 <sup>nd</sup> hearing)
August 23	Public hearing on budget
August 28	Public hearing on the proposed tax rate (2 <sup>nd</sup> ) (Must be at least 3 days prior to but not more than 14 days prior to adoption of tax rate.)
September 4	Ordinance adopting budget
September 4	Ordinance adopting tax rate by roll call vote
October 1	Begin new Budget Year 2018 – 2019
March	Budget review and revenue/expense projections for FY 2019 – 2020

# NOTICE OF TAX REVENUE INCREASE

The City of Stephenville conducted public hearings on August 23, 2018 and August 28, 2018 on a proposal to increase the total tax revenues of the City of Stephenville from properties on the tax roll in the preceding year by 4.51 percent.

The total tax revenue proposed to be raised last year at last year's tax rate of \$0.4800 for each \$100 of taxable value was \$5,763,876.

The total tax revenue proposed to be raised this year at the proposed tax rate of \$0.4800 for each \$100 of taxable value, excluding tax revenue to be raised from new property added to the tax roll this year, is \$6,000,659.

The total tax revenue proposed to be raised this year at the proposed tax rate of \$0.4800 for each \$100 of taxable value, including tax revenue to be raised from new property added to the tax roll this year, is \$6,102,587.

The of City of Stephenville is scheduled to vote on the tax rate that will result in that tax increase at a public meeting to be held on September 4, 2018 at STEPHENVILLE CITY COUNCIL CHAMBERS, 298 W WASHINGTON ST, STEPHENVILLE TX at 5:30 PM.

The City of Stephenville proposes to use the increase in total tax revenue for the purpose of funding street repairs and maintenance.

**2018 Property Tax Rates in City of Stephenville**

This notice concerns the 2018 property tax rates for City of Stephenville. It presents information about three tax rates. Last year's tax rate is the actual tax rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

**Last year's tax rate:**

Last year's operating taxes	\$5,272,746
Last year's debt taxes	\$491,130
Last year's total taxes	\$5,763,876
Last year's tax base	\$1,200,807,500
Last year's total tax rate	\$0.4800/\$100

**This year's effective tax rate:**

Last year's adjusted taxes (after subtracting taxes on lost property)	\$5,742,578
÷ This year's adjusted tax base (after subtracting value of new property)	\$1,250,137,389
=This year's effective tax rate (Maximum rate unless unit publishes notices and holds hearings.)	\$0.4593/\$100

**This year's rollback tax rate:**

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent healthcare expenditures)	\$7,003,173
÷ This year's adjusted tax base	\$1,250,137,389
=This year's effective operating rate	\$0.5602/\$100
x <b>1.08</b> =this year's maximum operating rate	\$0.6050/\$100
+ This year's debt rate	\$0.0366/\$100
= This year's total rollback rate	\$0.6416/\$100
-Sales tax adjustment rate	\$0.1325/\$100
=Rollback tax rate	\$0.5091/\$100

**Statement of Increase/Decrease**

If City of Stephenville adopts a 2018 tax rate equal to the effective tax rate of \$0.4593 per \$100 of value, taxes would increase compared to 2017 taxes by \$75,536.

**Schedule A - Unencumbered Fund Balance**

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
GENERAL FUND	7,776,337
DEBT SERVICE FUND	201,465

**Schedule B - 2018 Debt Service**

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
CERTIFICATE OF OBLIGATION 2011 SERIES	70,000	84,600	0	154,600
CERTIFICATE OF OBLIGATION 2014 SERIES	310,000	1,845	0	311,845
Total required for 2018 debt service			\$466,445	
- Amount (if any) paid from Schedule A			\$0	
- Amount (if any) paid from other resources			\$0	

- Excess collections last year	\$0
= Total to be paid from taxes in 2018	\$466,445
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2018	\$0
= Total debt levy	\$466,445

**Schedule C - Expected Revenue from Additional Sales Tax**

In calculating its effective and rollback tax rates, the unit estimated that it will receive \$1,684,904 in additional sales and use tax revenues.

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 320 W College Stephenville Tx 76401.

Name of person preparing this notice: Jennifer Carey  
Title: Tax Assessor-Collector  
Date Prepared: 07/20/2018

# 2018 Governing Body Summary #1B\*

## Comparison of This Year's Tax Levy with Last Year's Tax Levy (Includes Frozen Levy) City of Stephenville

Date: 07/25/2018 04:37 PM

Last Year's Tax Levy\*\*: \$5,763,876  
Last Year's Frozen Homestead Amount: \$0  
This Year's Frozen Homestead Amount: \$0

DESCRIPTION OF TAX RATE	TAX RATE PER \$100	THIS YEAR'S TAX LEVY***	TAX LEVY INCREASE****
Last Year's Tax Rate	\$0.4800	\$6,102,587	\$338,711
Effective Tax Rate	\$0.4593	\$5,839,412	\$75,536
Notice & Hearing Limit*****	\$0.4593	\$5,839,412	\$75,536
Rollback Tax Rate	\$0.5091	\$6,472,556	\$708,680
Proposed Tax Rate	\$0.4800	\$6,102,587	\$338,711

\*These figures are provided as estimates of possible outcomes resulting from varying the tax rate. Please be aware that these are only estimates and should not be used alone in making budgetary decisions.

\*\*Last year's tax levy is calculated using Texas Property Tax Code's definition of "last year's levy".

\*\*\*This year's tax levies are calculated using line 19 of the Effective Tax Rate Worksheet and this year's frozen tax levy on homesteads of the elderly or disabled.

\*\*\*\*Tax levy increase is the difference between this year's tax levy and last year's tax levy.

\*\*\*\*\*The Notice and Hearing Limit is the highest tax rate that may be adopted without notices and a public hearing. It is the lower of the rollback tax rate or the effective tax rate.

# 2018 Governing Body Summary #1B\*

## Comparison of This Year's Tax Levy with Last Year's Tax Levy (Does Not Include Frozen Levy) City of Stephenville

Date: 07/25/2018

Last Year's Tax Levy\*\*: \$5,763,876

DESCRIPTION OF TAX RATE	TAX RATE PER \$100	THIS YEAR'S TAX LEVY***	TAX LEVY INCREASE****
Last Year's Tax Rate	\$0.4800	\$6,102,587	\$338,711
Effective Tax Rate	\$0.4593	\$5,839,412	\$75,536
Notice & Hearing Limit*****	\$0.4593	\$5,839,412	\$75,536
Rollback Tax Rate	\$0.5091	\$6,472,556	\$708,680
Proposed Tax Rate	\$0.4800	\$6,102,587	\$338,711

\*These figures are provided as estimates of possible outcomes resulting from varying the tax rate. Please be aware that these are only estimates and should not be used alone in making budgetary decisions.

\*\*Last year's tax levy is calculated using Texas Property Tax Code's definition of "last year's levy".

\*\*\*This year's tax levies are calculated using line 19 of the Effective Tax Rate Worksheet.

\*\*\*\*Tax levy increase is the difference between this year's tax levy and last year's tax levy.

\*\*\*\*\*The Notice and Hearing Limit is the highest tax rate that may be adopted without notices and a public hearing. It is the lower of the rollback tax rate or the effective tax rate.

# 2018 Tax Rate Calculation Worksheet

## Taxing Units Other Than School Districts or Water Districts

### City of Stephenville

**254-918-1220**

Taxing Unit Name

Phone (area code and number)

**298 W Washington, Stephenville Tx 76401**

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the effective tax rate and rollback tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest.

School districts do not use this form, but instead use Comptroller Form 50-859 Tax Rate Calculation Worksheet for School Districts.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 Water District Rollback Tax Rate Worksheet.

This worksheet is provided to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

<b>SECTION 1: Effective Tax Rate (No New Taxes)</b>	
The effective tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the effective tax rate should decrease.	
The effective tax rate for a county is the sum of the effective tax rates calculated for each type of tax the county levies.	
Effective Tax Rate Activity	Amount/Rate
<b>1. 2017 total taxable value.</b> Enter the amount of 2017 taxable value on the 2017 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 14). <sup>1</sup>	\$1,200,526,528
<b>2. 2017 tax ceilings.</b> Counties, cities and junior college districts. Enter 2017 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2017 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$0
<b>3. Preliminary 2017 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$1,200,526,528
<b>4. 2017 total adopted tax rate.</b>	\$0.4800/\$100
<b>5. 2017 taxable value lost because court appeals of ARB decisions reduced 2017 appraised value.</b>	
A. <b>Original 2017 ARB Values.</b>	\$0
B. <b>2017 values resulting from final court decisions.</b>	\$0
C. <b>2017 value loss.</b> Subtract B from A. <sup>3</sup>	\$0
<b>6. 2017 taxable value, adjusted for court-ordered reductions.</b> Add Line 3 and Line 5C.	\$1,200,526,528
<b>7. 2017 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2017.</b> Enter the 2017 value of property in deannexed territory. <sup>4</sup>	\$0
<b>8. 2017 taxable value lost because property first qualified for an exemption in 2018.</b>	

<p>Note that lowering the amount or percentage of an existing exemption does not create a new exemption or reduce taxable value. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost to freeport or goods-in-transit exemptions.</p>	
<p>A. <b>Absolute exemptions.</b> Use 2017 market value:</p>	\$3,378,650
<p>B. <b>Partial exemptions.</b> 2018 exemption amount or 2018 percentage exemption times 2017 value:</p>	\$1,005,040
<p>C. <b>Value loss.</b> Add A and B.<sup>5</sup></p>	\$4,383,690
<p><b>9. 2017 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2018.</b> Use only properties that qualified in 2018 for the first time; do not use properties that qualified in 2017.</p>	
<p>A. <b>2017 market value:</b></p>	\$54,300
<p>B. <b>2018 productivity or special appraised value:</b></p>	\$950
<p>C. <b>Value loss.</b> Subtract B from A.<sup>6</sup></p>	\$53,350
<p><b>10. Total adjustments for lost value.</b> Add lines 7, 8C and 9C.</p>	\$4,437,040
<p><b>11. 2017 adjusted taxable value.</b> Subtract Line 10 from Line 6.</p>	\$1,196,089,488
<p><b>12. Adjusted 2017 taxes.</b> Multiply Line 4 by Line 11 and divide by \$100.</p>	\$5,741,229
<p><b>13. Taxes refunded for years preceding tax year 2017.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2017. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2017. This line applies only to tax years preceding tax year 2017.<sup>7</sup></p>	\$1,349
<p><b>14. Taxes in tax increment financing (TIF) for tax year 2017.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2018 captured appraised value in Line 16D, enter 0.<sup>8</sup></p>	\$0
<p><b>15. Adjusted 2017 taxes with refunds and TIF adjustment.</b> Add Lines 12 and 13, subtract Line 14.<sup>9</sup></p>	\$5,742,578
<p><b>16. Total 2018 taxable value on the 2018 certified appraisal roll today.</b> This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 18). These homesteads include homeowners age 65 or older or disabled.<sup>10</sup></p>	
<p>A. <b>Certified values:</b></p>	\$1,271,372,189
<p>B. <b>Counties:</b> Include railroad rolling stock values certified by the Comptroller's office:</p>	\$0
<p>C. <b>Pollution control and energy storage system exemption :</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:</p>	\$0
<p>D. <b>Tax increment financing:</b> Deduct the 2018 captured appraised value of property taxable</p>	\$0



by a taxing unit in a tax increment financing zone for which the 2018 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 21 below. <sup>11</sup>	
<b>E. Total 2018 value.</b> Add A and B, then subtract C and D.	\$1,271,372,189
<b>17. Total value of properties under protest or not included on certified appraisal roll.</b> <sup>12</sup>	
<b>A. 2018 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value. <sup>13</sup>	\$0
<b>B. 2018 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value. <sup>14</sup>	\$0
<b>C. Total value under protest or not certified:</b> Add A and B.	\$0
<b>18. 2018 tax ceilings.</b> Counties, cities and junior colleges enter 2018 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2017 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>15</sup>	\$0
<b>19. 2018 total taxable value.</b> Add Lines 16E and 17C. Subtract Line 18.	\$1,271,372,189
<b>20. Total 2018 taxable value of properties in territory annexed after Jan. 1, 2017.</b> Include both real and personal property. Enter the 2018 value of property in territory annexed. <sup>16</sup>	\$0
<b>21. Total 2018 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2017. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2017, and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for 2018. <sup>17</sup>	\$21,234,800
<b>22. Total adjustments to the 2018 taxable value.</b> Add Lines 20 and 21.	\$21,234,800
<b>23. 2018 adjusted taxable value.</b> Subtract Line 22 from Line 19.	\$1,250,137,389
<b>24. 2018 effective tax rate.</b> Divide Line 15 by Line 23 and multiply by \$100. <sup>18</sup>	\$0.4593/\$100
<b>25. COUNTIES ONLY.</b> Add together the effective tax rates for each type of tax the county levies. The total is the 2018 county effective tax rate. <sup>19</sup>	

<sup>1</sup>Tex. Tax Code Section 26.012(14)

<sup>2</sup>Tex. Tax Code Section 26.012(14)

<sup>3</sup>Tex. Tax Code Section 26.012(13)

<sup>4</sup>Tex. Tax Code Section 26.012(15)

<sup>9</sup>Tex. Tax Code Section 26.012(13)

<sup>10</sup>Tex. Tax Code Section 26.012

<sup>11</sup>Tex. Tax Code Section 26.03(c)

<sup>12</sup>Tex. Tax Code Section 26.01(c) and (d)

<sup>5</sup>Tex. Tax Code Section 26.012(15)

<sup>6</sup>Tex. Tax Code Section 26.012(15)

<sup>7</sup>Tex. Tax Code Section 26.012(13)

<sup>8</sup>Tex. Tax Code Section 26.03(c)

<sup>13</sup>Tex. Tax Code Section 26.01(c)

<sup>14</sup>Tex. Tax Code Section 26.01(d)

<sup>15</sup>Tex. Tax Code Section 26.012(6)

<sup>16</sup>Tex. Tax Code Section 26.012(17)

**SECTION 2: Rollback Tax Rate**

The rollback tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O):** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus eight percent. This rate accounts for such things as salaries, utilities and day-to-day operations.
2. **Debt:** The debt tax rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The rollback tax rate for a county is the sum of the rollback tax rates calculated for each type of tax the county levies. In most cases the rollback tax rate exceeds the effective tax rate, but occasionally decreases in a taxing unit's debt service will cause the effective tax rate to be higher than the rollback tax rate.

Rollback Tax Rate Activity	Amount/Rate
<b>26. 2017 maintenance and operations (M&amp;O) tax rate.</b>	\$0.4391/\$100
<b>27. 2017 adjusted taxable value.</b> Enter the amount from Line 11.	\$1,196,089,488
<b>28. 2017 M&amp;O taxes.</b>	
A. Multiply Line 26 by Line 27 and divide by \$100.	\$5,252,028
B. <b>Cities, counties and hospital districts with additional sales tax:</b> Amount of additional sales tax collected and spent on M&O expenses in 2017. Enter amount from full year's sales tax revenue spent for M&O in 2017 fiscal year, if any. Other taxing units enter 0. Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent.	\$1,749,921
C. <b>Counties:</b> Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other taxing units enter 0.	\$0
D. <b>Transferring function:</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in H below. The taxing unit receiving the function will add this amount in H below. Other taxing units enter 0.	\$0
E. <b>Taxes refunded for years preceding tax year 2017:</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2017. This line applies only to tax years preceding tax year 2017.	\$1,224
F. <b>Enhanced indigent health care expenditures:</b> Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance.	\$0
G. <b>Taxes in TIF:</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2018 captured appraised value in Line 16D, enter 0.	\$0
<b>H. Adjusted M&amp;O Taxes.</b> Add A, B, C, E and F. For taxing unit with D, subtract if discontinuing function and add if receiving function. Subtract G.	\$7,003,173

<b>29. 2018 adjusted taxable value.</b> Enter Line 23 from the Effective Tax Rate Worksheet.	\$1,250,137,389
<b>30. 2018 effective maintenance and operations rate.</b> Divide Line 28H by Line 29 and multiply by \$100.	\$0.5602/\$100
<b>31. 2018 rollback maintenance and operation rate.</b> Multiply Line 30 by 1.08.	\$0.6050/\$100
<p><b>32. Total 2018 debt to be paid with property taxes and additional sales tax revenue.</b>  Debt means the interest and principal that will be paid on debts that:</p> <ul style="list-style-type: none"> <li>(1) are paid by property taxes,</li> <li>(2) are secured by property taxes,</li> <li>(3) are scheduled for payment over a period longer than one year and</li> <li>(4) are not classified in the taxing unit's budget as M&amp;O expenses.</li> </ul> <p>A. <b>Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. Enter debt amount.</p> <p>B. Subtract <b>unencumbered fund amount</b> used to reduce total debt.</p> <p>C. Subtract <b>amount paid</b> from other resources.</p> <p>D. <b>Adjusted debt.</b> Subtract B and C from A.</p>	<p>\$466,445</p> <p>\$0</p> <p>\$0</p> <p>\$466,445</p>
<b>33. Certified 2017 excess debt collections.</b> Enter the amount certified by the collector.	\$0
<b>34. Adjusted 2018 debt.</b> Subtract Line 33 from Line 32D.	\$466,445
<b>35. Certified 2018 anticipated collection rate.</b> Enter the rate certified by the collector. If the rate is 100 percent or greater, enter 100 percent.	100.00%
<b>36. 2018 debt adjusted for collections.</b> Divide Line 34 by Line 35	\$466,445
<b>37. 2018 total taxable value.</b> Enter the amount on Line 19.	\$1,271,372,189
<b>38. 2018 debt tax rate.</b> Divide Line 36 by Line 37 and multiply by \$100.	\$0.0366/\$100
<b>39. 2018 rollback tax rate.</b> Add Lines 31 and 38.	\$0.6416/\$100
<b>40. COUNTIES ONLY.</b> Add together the rollback tax rates for each type of tax the county levies. The total is the 2018 county rollback tax rate.	

**SECTION 3: Additional Sales Tax to Reduce Property Taxes**

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its effective and rollback tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its effective tax rate and/or rollback tax rate because it adopted the additional sales tax.

Activity	Amount/Rate
<p><b>41. Taxable Sales.</b> For taxing units that adopted the sales tax in November 2017 or May 2018, enter the Comptroller's estimate of taxable sales for the previous four quarters.<sup>20</sup> Estimates of taxable sales may be obtained through the Comptroller's <b>Allocation Historical Summary</b> webpage. Taxing units that adopted the sales tax before November 2017, skip this line.</p>	\$0
<p><b>42. Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.<sup>21</sup></p> <p><b>Taxing units that adopted the sales tax in November 2017 or in May 2018.</b> Multiply the amount on Line 41 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95.<sup>22</sup></p> <p>- or -</p> <p><b>Taxing units that adopted the sales tax before November 2017.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.</p>	\$1,684,904
<p><b>43. 2018 total taxable value.</b> Enter the amount from Line 37 of the Rollback Tax Rate Worksheet.</p>	\$1,271,372,189
<p><b>44. Sales tax adjustment rate.</b> Divide Line 42 by Line 43 and multiply by \$100.</p>	\$0.1325/\$100
<p><b>45. 2018 effective tax rate, unadjusted for sales tax.</b><sup>23</sup> Enter the rate from Line 24 or 25, as applicable, on the Effective Tax Rate Worksheet.</p>	\$0.4593/\$100
<p><b>46. 2018 effective tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November 2017 or in May 2018.</b> Subtract Line 44 from Line 45. Skip to Line 47 if you adopted the additional sales tax before November 2017.</p>	\$0.4593/\$100
<p><b>47. 2018 rollback tax rate, unadjusted for sales tax.</b><sup>24</sup> Enter the rate from Line 39 or 40, as applicable, of the Rollback Tax Rate Worksheet.</p>	\$0.6416/\$100
<p><b>48. 2018 rollback tax rate, adjusted for sales tax.</b> Subtract Line 44 from Line 47.</p>	\$0.5091/\$100

<sup>17</sup>Tex. Tax Code Section 26.012(17)

<sup>18</sup>Tex. Tax Code Section 26.04(c)

<sup>19</sup>Tex. Tax Code Section 26.04(d)

<sup>20</sup>Tex. Tax Code Section 26.041(d)

<sup>21</sup>Tex. Tax Code Section 26.041(i)

<sup>22</sup>Tex. Tax Code Section 26.041(d)

<sup>23</sup>Tex. Tax Code Section 26.04(c)

<sup>24</sup>Tex. Tax Code Section 26.04(c)

**SECTION 4: Additional Rollback Protection for Pollution Control**

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Additional Rollback Protection for Pollution Control Activity	Amount/Rate
<b>49. Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>25</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>26</sup>	\$0
<b>50. 2018 total taxable value.</b> Enter the amount from Line 37 of the Rollback Tax Rate Worksheet.	\$1,271,372,189
<b>51. Additional rate for pollution control.</b> Divide Line 49 by Line 50 and multiply by \$100.	\$0/\$100
<b>52. 2018 rollback tax rate, adjusted for pollution control.</b> Add Line 51 to one of the following lines (as applicable): Line 39, Line 40 (counties) or Line 48 (taxing units with the additional sales tax).	\$0.5091/\$100

**SECTION 5: Total Tax Rate**

Indicate the applicable total tax rates as calculated above.

Effective tax rate (Line 24; line 25 for counties; or line 46 if adjusted for sales tax)	\$0.4593
Rollback tax rate (Line 39; line 40 for counties; or line 48 if adjusted for sales tax)	\$0.5091
Rollback tax rate adjusted for pollution control (Line 52)	\$0.5091

**SECTION 6: Taxing Unit Representative Name and Signature**

Enter the name of the person preparing the tax rate as authorized by the taxing unit.

**print here**

Printed Name of Taxing Unit Representative

**sign here** \_\_\_\_\_

Taxing Unit Representative

\_\_\_\_\_ Date

<sup>25</sup>Tex. Tax Code Section 26.045(d)

<sup>26</sup>Tex. Tax Code Section 26.045(i)

**ORDINANCE NO. 2018-O-36**

**AN ORDINANCE LEVYING A TAX RATE FOR THE CITY OF STEPHENVILLE, FOR THE TAX YEAR 2018**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:

That we, the City Council of the City of Stephenville, Texas, do hereby levy or adopt the tax rate of \$100.00 valuation for this city for tax year 2018, as follows:

\$ 0.4434	for the purpose of maintenance and operation.
<u>\$ 0.0366</u>	for the payment of principal and interest on bonds.
\$ 0.4800	Total Tax Rate

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.67 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$4.30.**

The Tax Assessor/Collector is hereby authorized to assess and collect the taxes of the City of Stephenville, Texas, employing the above tax rate.

PASSED and APPROVED this the 4<sup>th</sup> day of September, 2018.

\_\_\_\_\_  
Doug Svien, Mayor

ATTEST:

\_\_\_\_\_  
Staci L. King,  
City Secretary

\_\_\_\_\_  
Reviewed by Allen L. Barnes,  
City Administrator

\_\_\_\_\_  
Approved as to form and legality  
Randy Thomas, City Attorney

Regular City Council Meeting  
**STAFF REPORT**



**SUBJECT:** Prime Buildings Airport Development Agreement  
**MEETING:** City Council - 07 Aug 2018  
**DEPARTMENT:** Community Services  
**STAFF CONTACT:** Jen Basham

**RECOMMENDATION:**

Approve the development and reimbursement contract for public improvements at Clark Regional Airport.

**BACKGROUND:**

Prime Buildings was approved for a land lease in March 2018 to develop a hangar at the Clark Regional Airport, 1050 Airport Road. In addition to the hangar, Prime Buildings will be including parking and an apron as public improvements. Prime Buildings has requested the utilization of RAMP Grant funds to proceed with the apron and parking improvements. The RAMP Grant is funded through TxDot Aviation and is a 50/50 match for maintenance and improvements to the airport. The RAMP Grant must be submitted by the city, therefore Prime Buildings would be required to tender the cost of the improvements up front to the city. If the RAMP Grant denies the request the developer will be responsible for the total cost of the public improvements. All work is to be completed by April 2019.

**FISCAL IMPACT SUMMARY:**

The City of Stephenville will disperse RAMP Grant funding to Prime Buildings for public improvements at Clark Regional Airport.

**ALTERNATIVES:**

1. Approve
2. Deny
3. Amend

**ATTACHMENTS:**

[Developer Agreement for RAMP Grant Reimbursement](#)  
[Site Plan](#)  
[Prime Metal Building Hangar Plan](#)



PROJECT NO. \_\_\_\_\_

CONTRACT TYPE \_\_\_\_\_

**DEVELOPMENT AND REIMBURSEMENT CONTRACT  
FOR  
PUBLIC IMPROVEMENTS**

This is a Development and Reimbursement Contract for Public Improvements by and between Prime Building Components, LLC hereafter "Developer" and City of Stephenville, hereafter "City."

**WHEREAS**, PRIME METAL BUILDINGS ( the "Developer") whose mailing address is: 16134 S. US Highway 377, Dublin, TX 76446 , is the lessee and developer of real property located in the corporate limits of the City of Stephenville being described as A0640 ROBERTS MATTHEW & CITY ADDITION BLOCK 158(PART OF); AIRPORT; HANGER SITE (STEPHENVILLE AVIATION), an addition to the City of Stephenville, Texas (the "Development"); and

**WHEREAS**, the parties wish to enter into this agreement to provide for the construction of certain public improvements generally identified as City property located at 1050 Airport Rd more specifically described in Exhibit A attached hereto and made a part hereof by reference (the "Public Improvements") and for the reimbursement thereof, which, among other things, are necessitated by and will serve the Development; and

**WHEREAS**, this agreement is required to ensure that the Public Improvements are subject to reimbursement and constructed in accordance with the City's standard specifications for public works projects, applicable ordinances and design criteria manuals ("Standard Specifications"), and the plans and specifications prepared by Developer's engineer, KSA ("Developer's Engineer") dated 8-2-18, are approved by the City and are on file in the office of the City Engineer, which may be amended with the written approval of the City Engineer or his designee (the "Project Specifications"), such Standard Specifications and Project Specifications being incorporated herein by reference and herein called the "Plans and Specifications"; and

**WHEREAS**, the Developer understands and agrees that it has retained subject to the reimbursement by City, the Developer's Engineer to design the Public Improvements in accordance with the Standard Specifications, taking into consideration the specific site conditions that may impact the Public Improvements; and

**WHEREAS**, the Developer shall provide for the construction of the Public Improvements by and through Jay Mills Contracting, Inc whose address is P.O. Box 1669, Stephenville, Tx, 76401 (the "Contractor"), a construction contractor experienced in the construction of improvements similar to the Public Improvements, and

**WHEREAS**, Developer and Contractor recognize that the City has an interest in ensuring that the Public Improvements, which will, upon completion and acceptance by the City, become public property, subject to the right of reimbursement are properly constructed in accordance with the Plans and Specifications and that payment to Developer is provided therefore; NOW, THEREFORE, The

Developer, Contractor, and City (the "Parties") in consideration of their mutual promises and covenants contained herein agree as follows:

**1. Covenants of Developer and Contractor.**

**(a) Construction.** Contractor shall construct the Public Improvements in accordance with the Plans and Specifications and complete the Public Improvements on or before April 1, 2019. Developer shall be responsible for all initial monies due to the Contractor for construction of the Public Improvements, subject to the right of reimbursement set forth below.

**(b) Authority of City Engineer, Inspections, Tests and Orders, and Contractor Warranty.** All work on the Public Improvements shall be performed in a good and workmanlike manner in accordance with the Plans and Contract. The City Engineer may reject any work not performed in accordance with the Plans and Specifications, subject to Contractor's right to cure. The Contractor shall furnish the City Engineer or his representative with documentation necessary for ascertaining whether or not the work performed was in accordance with the Plans and Specifications applicable thereto. The City Engineer or his designee shall perform regular inspections of the work and shall perform a final inspection prior to final acceptance by the City.

**(c) Insurance.** Contractor shall provide for insurance in form and in substance in accordance with the City's standard insurance requirements for public works projects, which are on file in the Office of the City Engineer and which are incorporated herein by reference.

**(d) Means and Methods of Construction.** The means and methods of construction shall be such as Contractor may choose; subject to the requirement that the that the Public Improvements are constructed in accordance with Plans and Specifications.

**(e) Books and Records.** All of the Developer's and the Contractor's books and other records related to the construction of the Public Improvements shall be available for inspection by the City.

**(f) Encumbrances.** Upon completion and final acceptance of the Public Improvements by the City, the Public Improvements shall become the property of the City free and clear of all liens, claims, charges or encumbrances of any kind, provided that all eligible funds received from TxDOT and reimbursement to the Developer has been tendered. Developer shall not be required to tender ownership of the developments unless and until the City has tendered all reimbursement amounts due. The City will only be required to tender eligible fees reimbursed to the City from the RAMP grant.

**(g) Performance Bonds.** The Contractor shall execute a performance bond in the full amount of the cost to construct the Public Improvements in favor of the City ensuring completion of the Public Improvements in accordance with the Plans and Specifications and warranting against defects in materials and workmanship

for a period of two years from the date of final acceptance by the City as provided in 1(b) herein. The performance bond shall be executed by a corporate surety authorized to do business in Texas in accordance with Chapter 2253 of the Texas Government Code, shall be on the City's standard form, and shall contain a local resident agent for service of process. The Developer may be a co-obligee on the performance bond with regard to the Contractor's obligations.

~~**(h) Payment Bonds.** The Contractor shall execute a payment bond in the full amount of the cost to construct the Improvements in favor of the City insuring against claims from suppliers and subcontractors. The payment bond shall be executed by a corporate surety authorized to do business in Texas in accordance with Chapter 2253 of the Texas Government Code, shall be on the City's standard form, and shall contain a local resident agent for service of process. Owner and Developer may be a co-obligee on the payment bond.~~

AB  
JM

**(i) Retainage: Final Payments.** As security for the faithful completion of the Public Improvements, Contractor and Developer agree that the Developer shall retain ten (10) percent of the total dollar amount of the contract price until after final approval or acceptance of the Public Improvements by the City. The Developer shall thereafter pay the Contractor the retainage, only after Contractor has furnished to the Developer satisfactory evidence including an affidavit that all indebtedness has been paid, that all indebtedness connected with the work and all sums of money due for labor, materials, apparatus, fixtures or machinery furnished for and used in the performance of the work have been paid or otherwise satisfied. In addition, Contractor shall provide Developer with a consent to final payment from the payment bond surety.

**(j) INDEMNIFICATION. THE CONTRACTOR SHALL AND HEREBY DOES INDEMNIFY, DEFEND AND SAVE HARMLESS, THE CITY, ITS OFFICERS, AGENTS AND EMPLOYEES FROM ALL SUITS, ACTIONS OR CLAIMS OF ANY CHARACTER, NAME AND DESCRIPTION BROUGHT FOR OR ON ACCOUNT OF ANY INJURIES OR DAMAGES RECEIVED AS SUSTAINED BY ANY PERSON, PERSONS OR PROPERTY ON ACCOUNT OF THE OPERATIONS OF THE CONTRACTOR, HIS AGENTS, EMPLOYEES OR SUBCONTRACTORS; OR ON ACCOUNT OF ANY NEGLIGENT ACT OF**

**FAULT OF THE CONTRACTOR, HIS AGENTS, EMPLOYEES OR SUBCONTRACTORS IN CONSTRUCTION OF THE IMPROVEMENTS; AND SHALL PAY ANY JUDGMENT, WITH COSTS, WHICH MAY BE OBTAINED AGAINST THE CITY GROWING OUT OF SUCH INJURY OR DAMAGE.**

**(k) Agreement Controlling.** The provisions of this agreement shall control over any conflicting provision of any contract between the Developer, City and Contractor as to the construction of the Public Improvements.

**2. Scope of Work.** The Developer agrees to install and construct a hanger building, a taxi way, public parking on the West side and South side of the building and relocate existing electrical (See Exhibit A). The Developer agrees to pay all cost associated with the public improvements subject to the right of reimbursement. The City shall remit all reimbursement to the Developer within 30 days of RAMP grant funds from TxDOT. Developer shall not be under any obligation to tender the Improvements until all reimbursement funds have been tendered to Developer. The City shall not be under any obligation to tender funds without reimbursement from TxDOT.

**3. Covenants of City of Stephenville.** The City agrees to reasonably cooperate with Developer during the project. Upon proper completion of the Public Improvements in accordance with this agreement, the City agrees to accept the Public Improvements following tender of the reimbursement. City shall reimburse Developer for 50% of the cost of the incurred cost of Parking Area improvements and 25% of the incurred costs of the Taxi Way improvements within 30 days of receiving the eligible funds from TxDOT. The Developer shall prior to commencement of the work escrow in approved City account an amount equal to the total anticipated cost in which the City shall pay the Contractor for the work performed and invoiced. The City will submit the invoices to TxDOT for reimbursement that shall go to the developer from the agreed upon work. Further, City agrees that Developer shall have exclusive use for commercial purposes of the Hanger on the Public Improvement for a period of 30 years plus one five-year extension totaling 35 years subject to Developer complying with all pertinent City rules and regulations.

**4. Nexus and Rough Proportionality.** The Developer acknowledges and agrees that there is a reasonable nexus between the demands created by the Development and the Public Improvements, and that the costs associated with the construction and dedication of land for the Public Improvements is roughly proportional to the benefits received and the burdens imposed by the Development.

**5. Venue and Governing Law.** The Parties herein agree that this agreement shall be enforceable in Erath County, Texas, and if legal action is necessary in connection therewith, exclusive venue shall lie in Erath County, Texas. The terms and provisions of this agreement shall be construed in accordance with the laws and court decisions of the State of Texas.

**6. Successor and Assigns.** This contract shall be binding upon and inure to the benefit of the parties hereto, their respective successors and assigns.

Executed in triplicate this, second day of August, 2018.

DEVELOPER

Name: Prime Building Components LLC

By: [Signature]

Name: Austin Brown

Title: Owner

Address 16134 South US Hwy 377  
Dublin, TX 76446

CONTRACTOR

Name: Jay Mills Contracting, Inc.

By: [Signature]

Name: Toby Mills

Title: President

Address P.O. Box 1669  
Stephenville, TX 76401

CITY OF STEPHENVILLE, TEXAS

BY: \_\_\_\_\_

CITY MANAGER

ATTEST:

Staci King, CITY SECRETARY

BY: \_\_\_\_\_

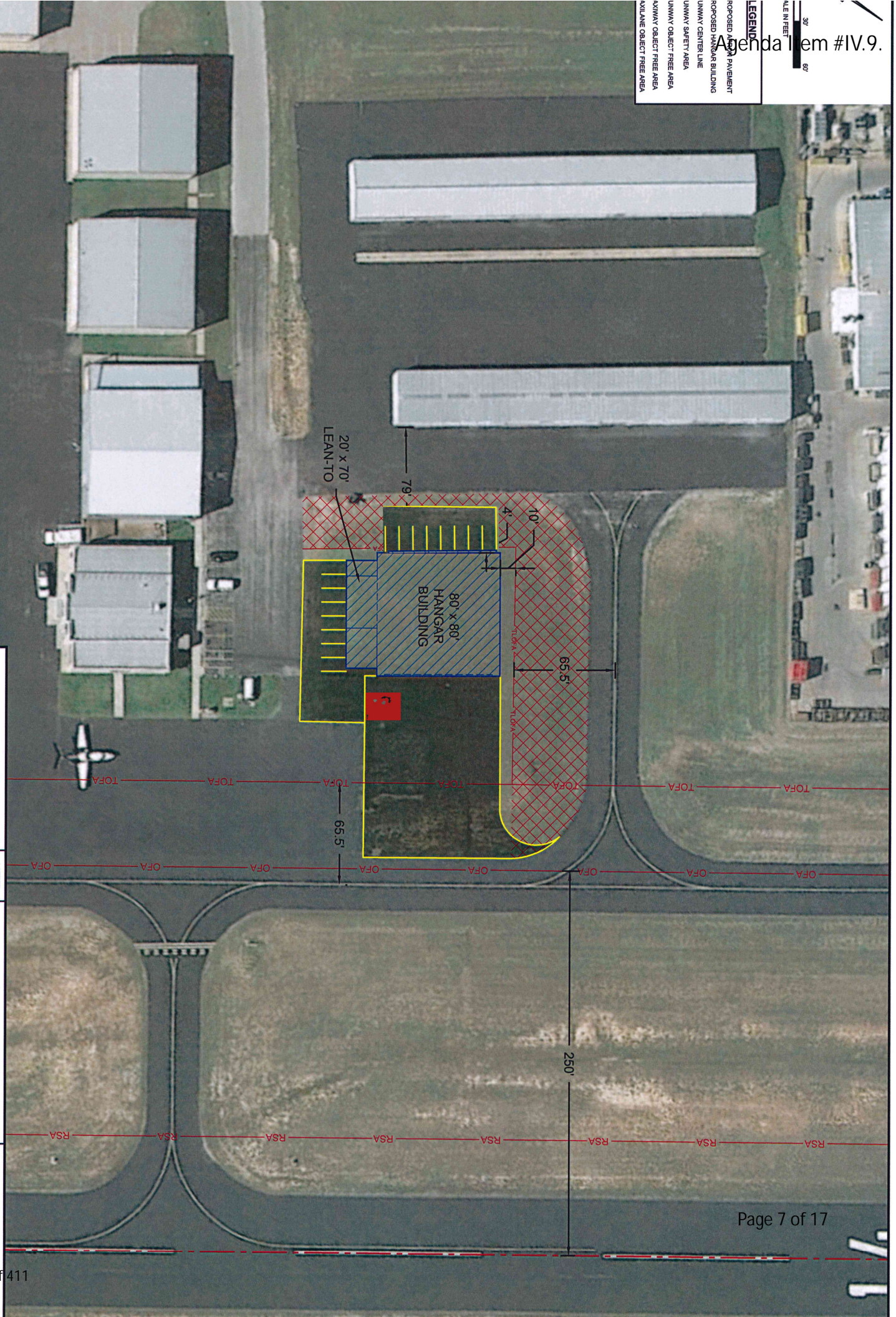
APPROVED AS TO LEGAL FORM:

Randy Thomas, CITY ATTORNEY

BY: \_\_\_\_\_

- LEGEND**
- PROPOSED ASPHALT PAVEMENT
  - PROPOSED HANGAR BUILDING
  - UNIMWAY CENTER LINE
  - UNIMWAY SAFETY AREA
  - UNIMWAY OBJECT FREE AREA
  - AXILLANE OBJECT FREE AREA

30'  
60'  
90'  
SCALE IN FEET



**IKSA**  
3800 Airport Blvd., Suite 100  
Tomball, TX 77375  
T: 281.344.1333 F: 281.344.1329  
www.iksa.com  
TXBE Firm Registration No. F-1398

LATEST REVISION:  
11/17/2017  
KSA JOB NUMBER:  
PMB 001

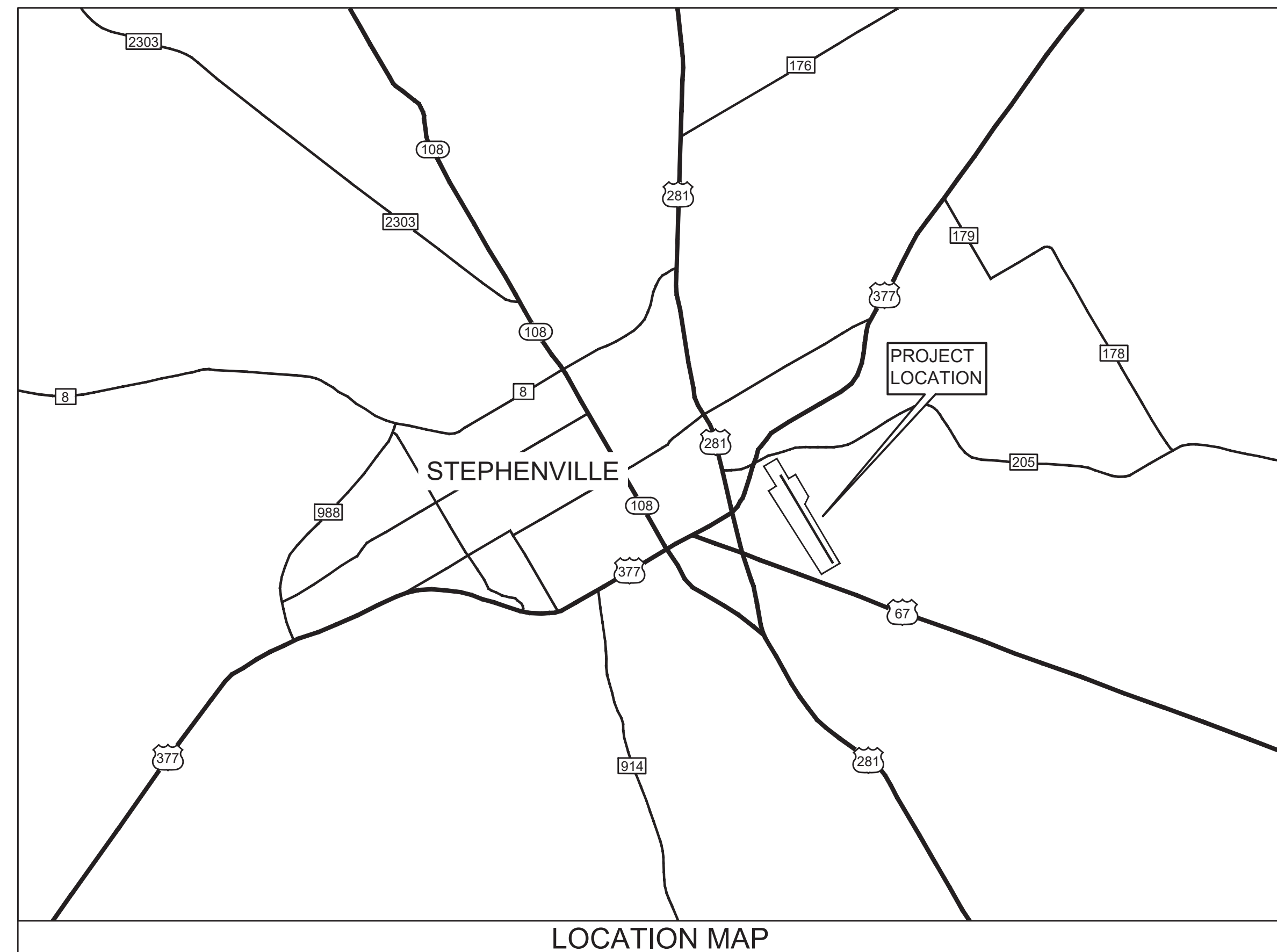
STEPHENVILLE CLARK  
REGIONAL AIRPORT  
STEPHENVILLE, TEXAS

PRIME METAL BUILD  
HANGAR LOCATION E

# CITY OF STEPHENVILLE, TEXAS STEPHENVILLE CLARK REGIONAL AIRPORT PRIME METAL BUILDING HANGAR

KSA JOB NO.: PMB.001

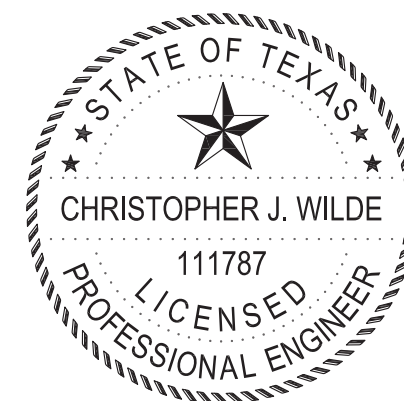
AUGUST 2018



SHEET INDEX	
C-1	COVER SHEET
C-2	PHASING PLAN 1
C-3	DEMOLITION PLAN
C-4	HANGAR GRADING PLAN
C-5	SANITARY SEWER AND WATER LINE UTILITIES
C-6	MARKING PLAN
C-7	MISCELLANEOUS DETAILS
C-8	DRAINAGE PLAN
DA1	EXISTING CONDITIONS DRAINAGE AREAS
DA2	PROPOSED CONDITIONS DRAINAGE AREAS

**RECOMMENDED BY:**

KSA



Christopher J. Wilde, P.E.  
Digitally signed by Christopher J. Wilde, P.E.  
Date: 2018.08.17 11:48:04 -05'00'

CHRIS WILDE, P.E., CFM  
PROJECT MANAGER

DATE

# KSA

58 Buick Street, San Angelo, Texas 76901  
T. 325-947-1555 F. 325-947-1559  
www.ksaeng.com

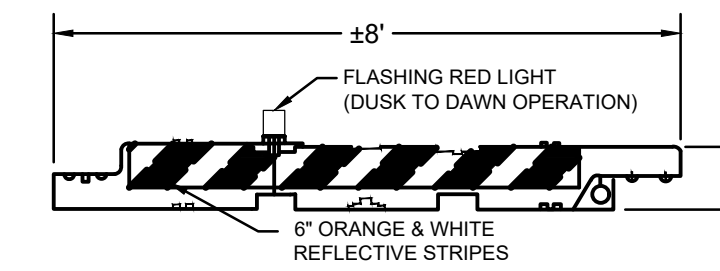
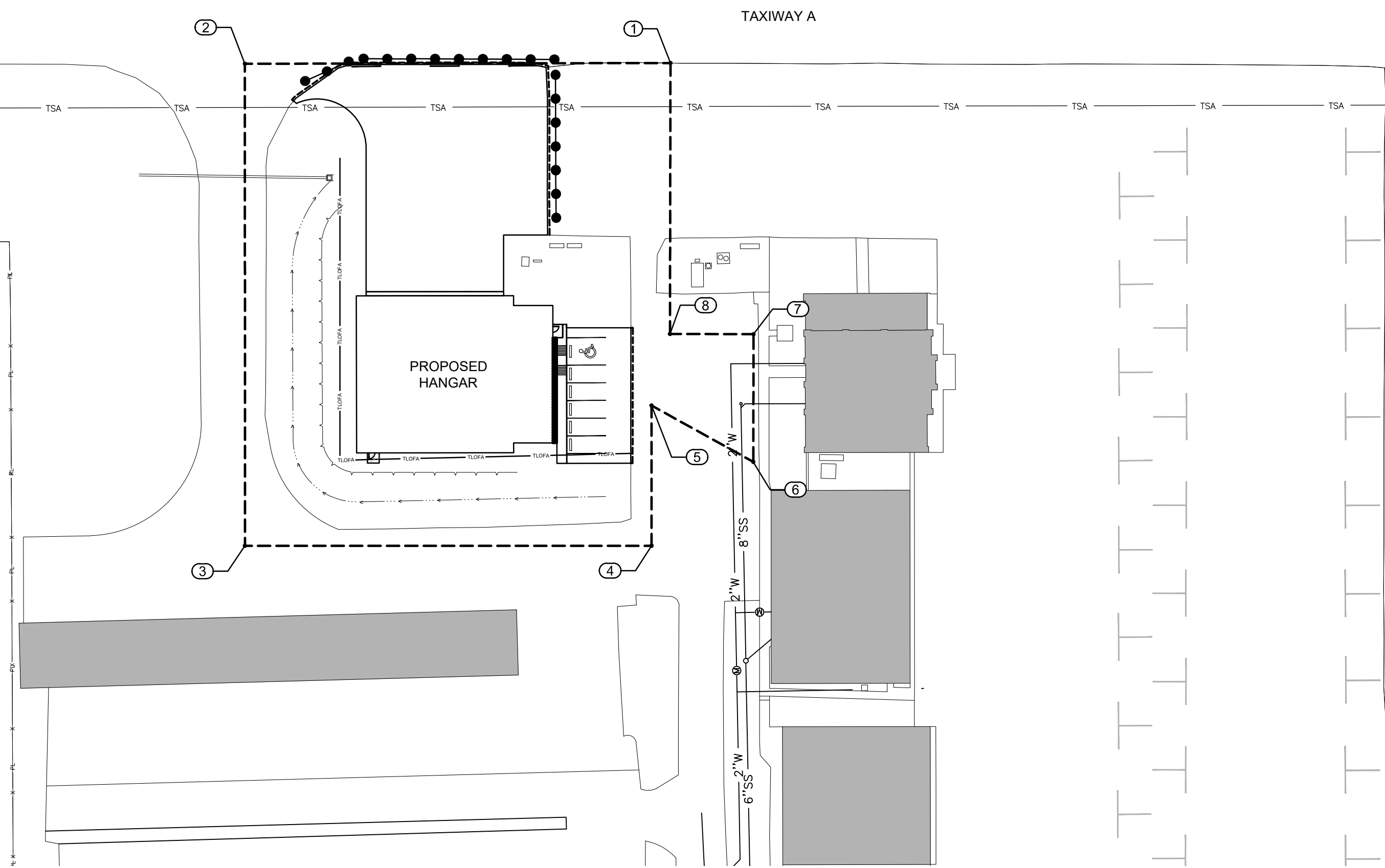
# PHASE 1

### PHASE 1 NOTES:

1. PRIOR TO BEGINNING WORK IN THIS PHASE, THE CONTRACTOR SHALL COORDINATE WITH THE AIRPORT SO THAT THE APPROPRIATE NOTAM(S) ARE ISSUED. THE NOTAM(S) IN THE PHASE SHALL ADDRESS THAT PERSONNEL AND EQUIPMENT ARE WORKING WEST OF RUNWAY 14-32 OUTSIDE OF THE RUNWAY SAFETY AREA.
2. WHEN PERSONNEL AND EQUIPMENT ARE REQUIRED TO BE WORKING INSIDE THE TAXIWAY SAFETY AREA, THE CONTRACTOR SHALL COORDINATE WITH THE AIRPORT SO THAT THE AIRPORT CAN ISSUE AN APPROPRIATE NOTAM THAT WORKERS ARE PRESENT IN THE RSA OF TAXIWAY A. ALL WORKERS WILL BE REQUIRED TO VACATE THE RSA WHEN AIRCRAFT ARE TAXIING THROUGH THE AREA.
3. RUNWAY 14-32 WILL REMAIN OPEN DURING THIS PROJECT.
4. INSTALL LOW-PROFILE BARRICADES AT LOCATIONS SHOWN.
5. WORK ACTIVITIES WITHIN WORK LIMITS FOR THIS PHASE SHALL INCLUDE:
  - a. INSTALL APPROPRIATE EROSION CONTROL DEVICES.
  - b. GRADING REQUIRED TO CONSTRUCT PROPOSED HANGAR AND ASSOCIATED PAVEMENT.
  - c. CONSTRUCT PROPOSED HANGAR AND ASSOCIATED PAVEMENT AS SHOWN IN THE PLANS.
6. AT THE COMPLETION OF THE ITEMS ABOVE, COORDINATE WITH AIRPORT STAFF TO PROCEED TO NEXT PHASE.
  - a. CANCEL NOTAM(S) IDENTIFIED ABOVE.

Coordinate Table

Point #	Ground Elevation	Latitude	Longitude	Northing	Easting	Description
1	1319.42	N21° 14' 08.63"	W100° 59' 50.94"	6762544.12	2067220.92	LIMITS OF WORK
2	1318.31	N21° 14' 10.43"	W100° 59' 52.12"	6762729.68	2067109.00	LIMITS OF WORK
3	1319.00	N21° 14' 09.18"	W100° 59' 54.31"	6762603.25	2066898.55	LIMITS OF WORK
4	1319.75	N21° 14' 07.46"	W100° 59' 53.18"	6762425.79	2067005.17	LIMITS OF WORK
5	1319.76	N21° 14' 07.82"	W100° 59' 52.55"	6762462.58	2067066.42	LIMITS OF WORK
6	1319.23	N21° 14' 07.24"	W100° 59' 52.52"	6762403.39	2067068.50	LIMITS OF WORK
7	1319.67	N21° 14' 07.57"	W100° 59' 51.94"	6762436.74	2067124.29	LIMITS OF WORK
8	1319.80	N21° 14' 07.93"	W100° 59' 52.17"	6762473.29	2067102.52	LIMITS OF WORK



### NOTES

1. LIGHTED BARRICADES SHALL BE PROVIDED, INSTALLED, AND MAINTAINED BY CONTRACTOR.
2. BARRICADE LIGHTING SHALL BE SPACED NOT TO EXCEED 20' ON CENTER AND SPACING BETWEEN BARRICADES NOT EXCEEDING 10'.
3. BARRICADES SHALL BE REQUIRED AROUND ALL EXCAVATIONS WHICH EXCEED 3" IN DEPTH BELOW ADJACENT PAVEMENT AND IN LOCATIONS SHOWN.
4. CONTRACTOR SHALL CHECK LAYOUT AND LIGHTS EACH DAY TO ENSURE BARRICADES ARE FUNCTIONING CORRECTLY.
5. OTHER METHODS FOR PROVIDING PAVEMENT BARRICADES MAY BE ACCEPTABLE, IF APPROVED BY ENGINEER. ALTERNATE METHODS SHALL BE SUBMITTED TO THE ENGINEER FOR APPROVAL PRIOR TO USE.

## TEMPORARY WATER FILLED LOW-PROFILE BARRICADE

N.T.S.

## PHASING PLAN 1

## PRIME METAL BUILDINGS HANGAR DEVELOPMENT STEPHENVILLE, TEXAS

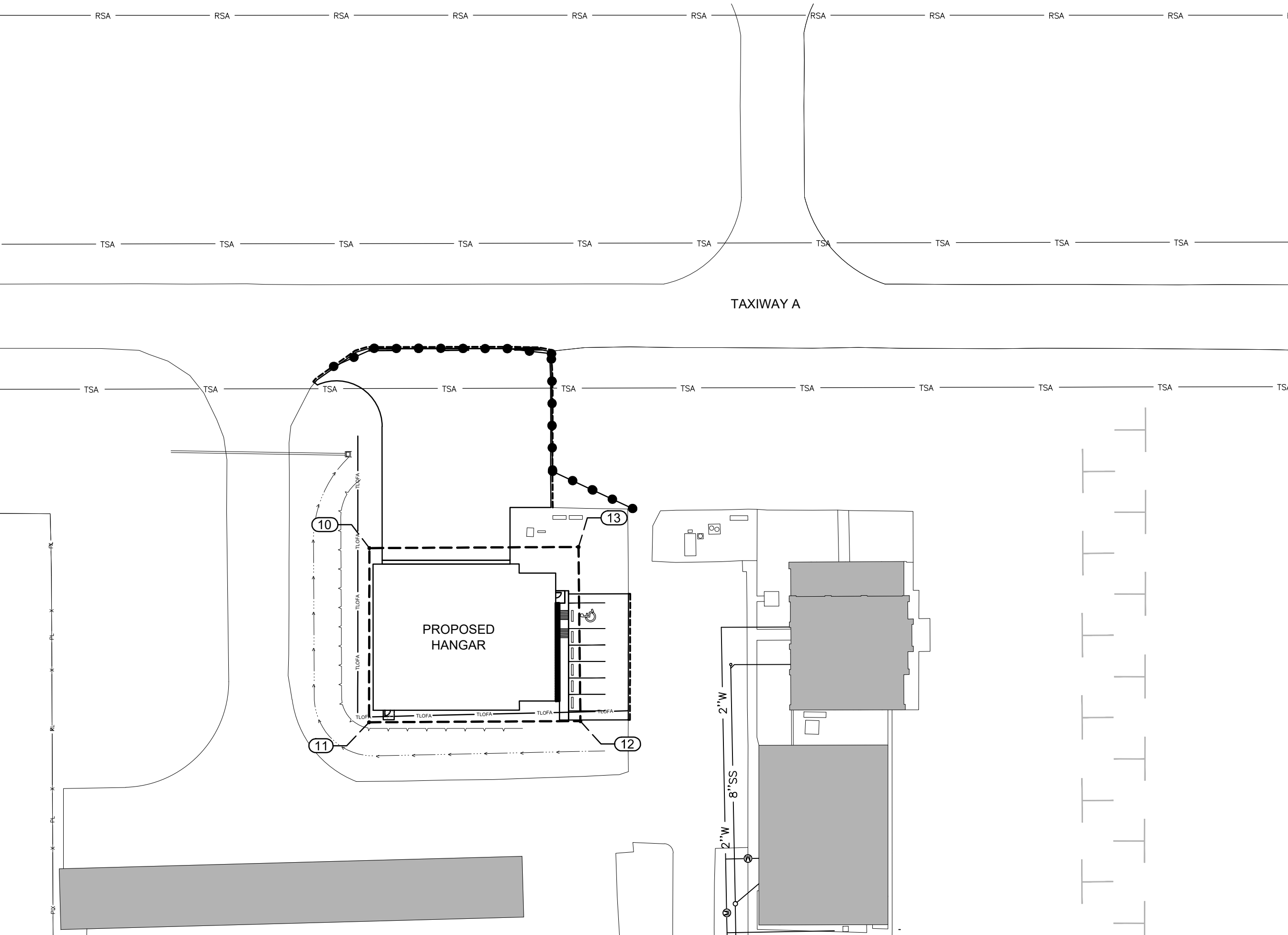
# PHASE 2

### PHASE 2 NOTES:

1. PRIOR TO BEGINNING WORK IN THIS PHASE, THE CONTRACTOR SHALL COORDINATE WITH THE AIRPORT SO THAT THE APPROPRIATE NOTAM(S) ARE ISSUED. THE NOTAM(S) IN THE PHASE SHALL ADDRESS THAT PERSONNEL AND EQUIPMENT ARE WORKING WEST OF RUNWAY 14-32 OUTSIDE OF THE RUNWAY SAFETY AREA.
2. WHEN PERSONNEL AND EQUIPMENT ARE REQUIRED TO BE WORKING INSIDE THE TAXIWAY SAFETY AREA, THE CONTRACTOR SHALL COORDINATE WITH THE AIRPORT SO THAT THE AIRPORT CAN ISSUE AN APPROPRIATE NOTAM THAT WORKERS ARE PRESENT IN THE RSA OF TAXIWAY A. ALL WORKERS WILL BE REQUIRED TO VACATE THE RSA WHEN AIRCRAFT ARE TAXIING THROUGH THE AREA.
3. RUNWAY 14-32 WILL REMAIN OPEN DURING THIS PROJECT.
4. WORK ACTIVITIES WITHIN WORK LIMITS FOR THIS PHASE SHALL INCLUDE:
  - a. ERECTION OF THE HANGAR BUILDING USING TEMPORARY CRANE OR FORKLIFT. THE CONSTRUCTION IS A STEEL FRAME, METAL SKIN BUILDING. THE ROOF IS SKILLION WITH A LEAN-TO AND HAS A PITCH OF 1:12. THERE ARE NO STRUCTURES ON THE ROOF.
6. AT THE COMPLETION OF THE ITEMS ABOVE, COORDINATE WITH AIRPORT STAFF TO PROCEED TO NEXT PHASE.
  - a. CANCEL NOTAM(S) IDENTIFIED ABOVE.

Coordinate Table

Point #	Ground Elevation	Latitude	Longitude	Northing	Easting	Description
10	1319.32	N21° 14' 09.42"	W100° 59' 52.80"	6762626.37	2067043.39	LIMITS OF WORK
11	1319.53	N21° 14' 08.94"	W100° 59' 53.65"	6762577.45	2066961.59	LIMITS OF WORK
12	1319.62	N21° 14' 07.97"	W100° 59' 53.01"	6762478.60	2067021.74	LIMITS OF WORK
13	1320.05	N21° 14' 08.47"	W100° 59' 52.17"	6762528.56	2067102.88	LIMITS OF WORK



**LEGEND**

- EXISTING PAVEMENT
- WORK LIMITS OF PHASE
- BARRICADES
- EXISTING FENCE LINE
- RUNWAY SAFETY AREA
- TAXIWAY SAFETY AREA

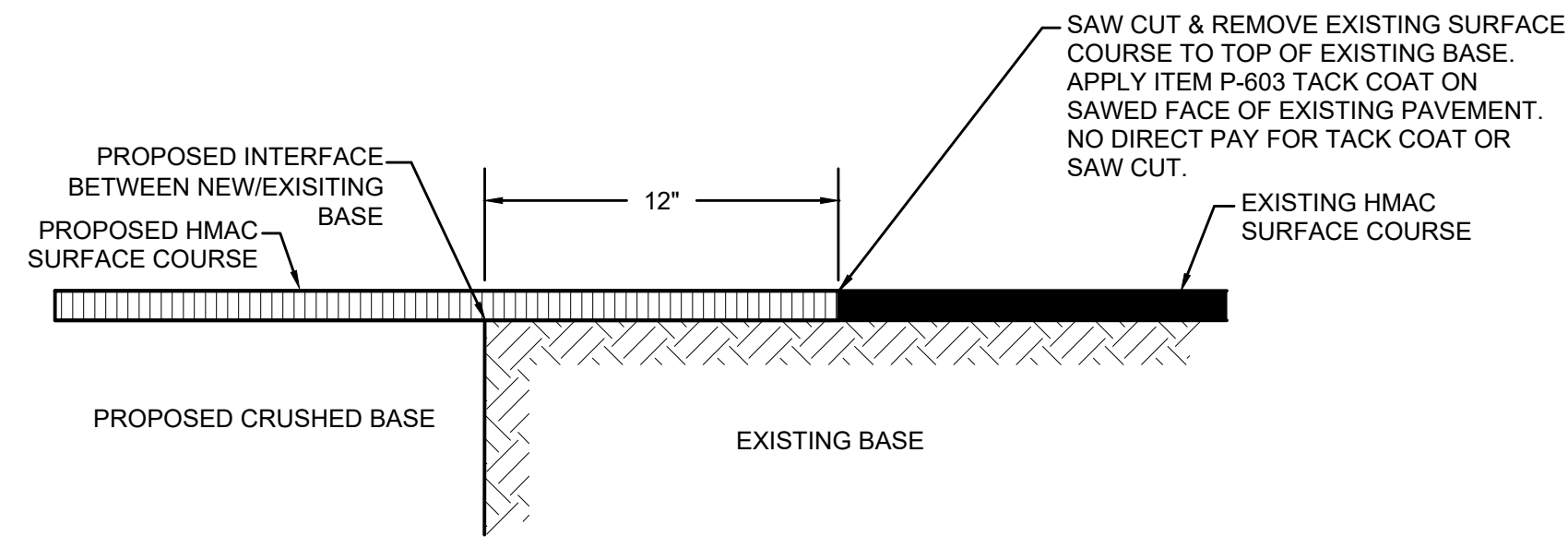
DESIGNED BY:	LATEST REVISION:
8/13/2018	8/13/2018
USA JOB NO.:	PMB.001

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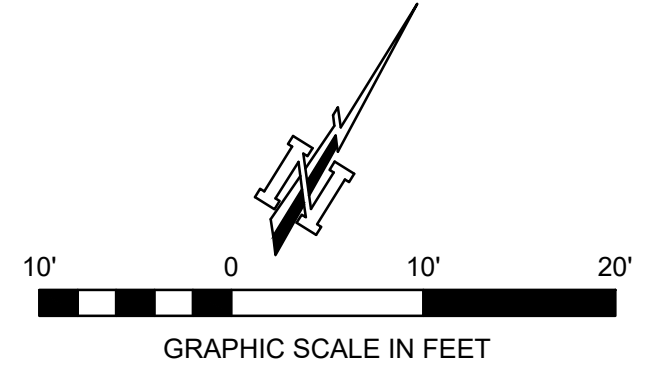
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 CHRISTOPHER J. WILDE  
 111787  
 LICENSED PROFESSIONAL ENGINEER

SEAL:  
 TBPE Firm Registration No. F-1356  
 SHEET NO.  
**C-2**





**NEW HMA PAVEMENT TIE-IN TO EXISTING HMA PAVEMENT**  
N.T.S.



MARK	REVISION	DATE

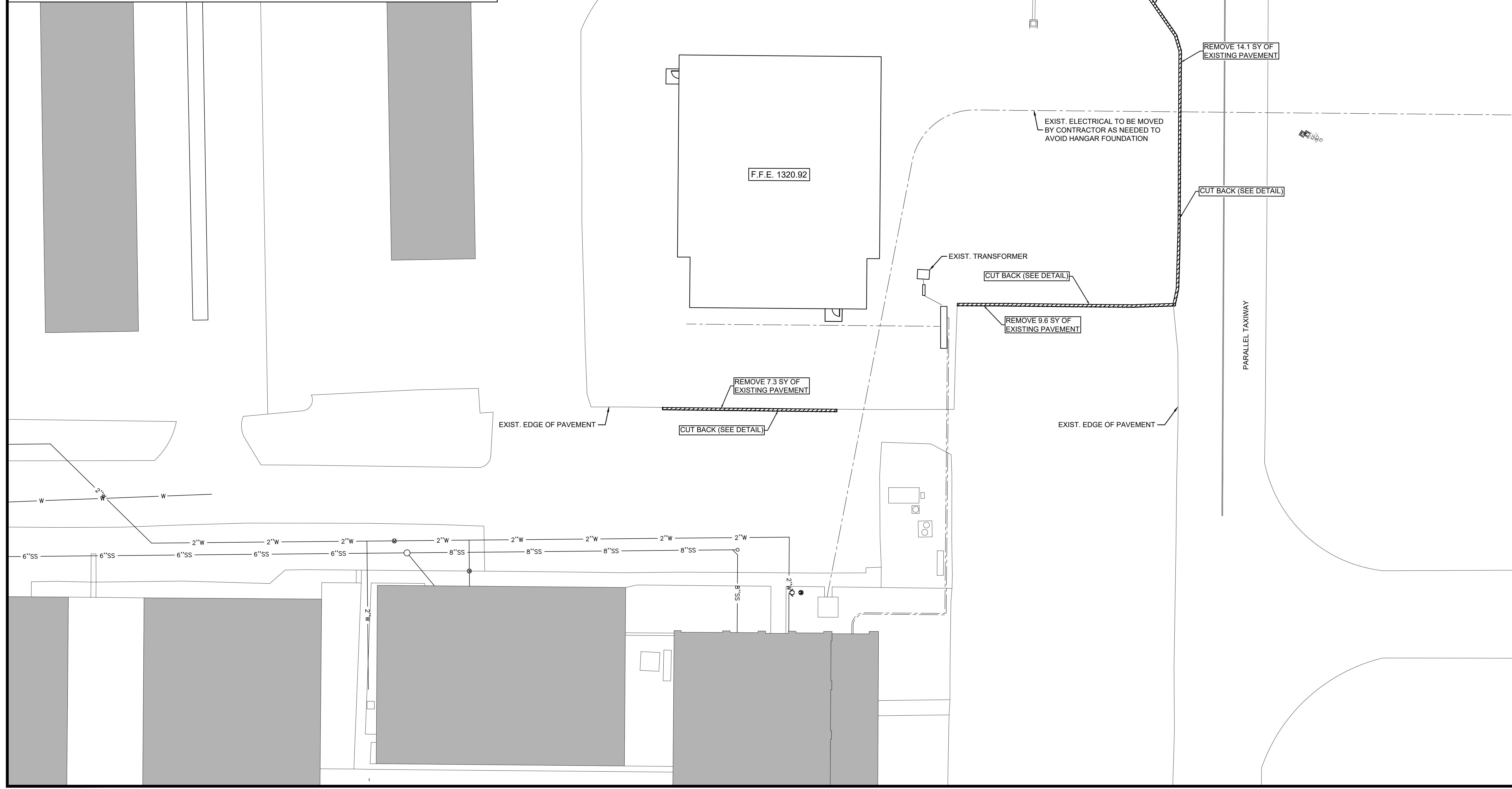
**DEMOLITION PLAN**

**PRIME METAL BUILDINGS HANGAR DEVELOPMENT STEPHENVILLE, TEXAS**

DRAWN BY:	PMB.001
DESIGNED BY:	
LATEST REVISION:	8/13/2018
KSA JOB NO.:	

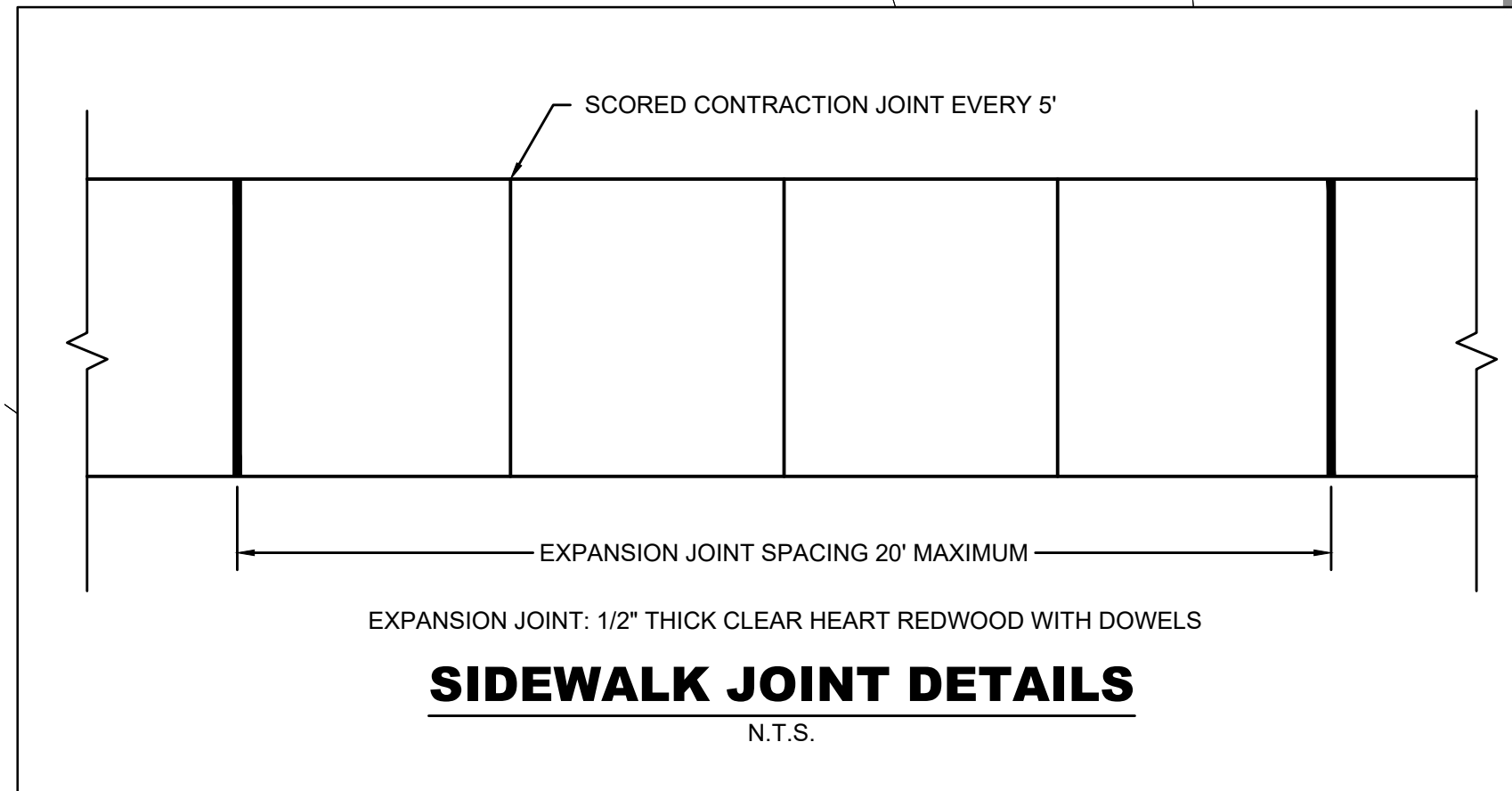
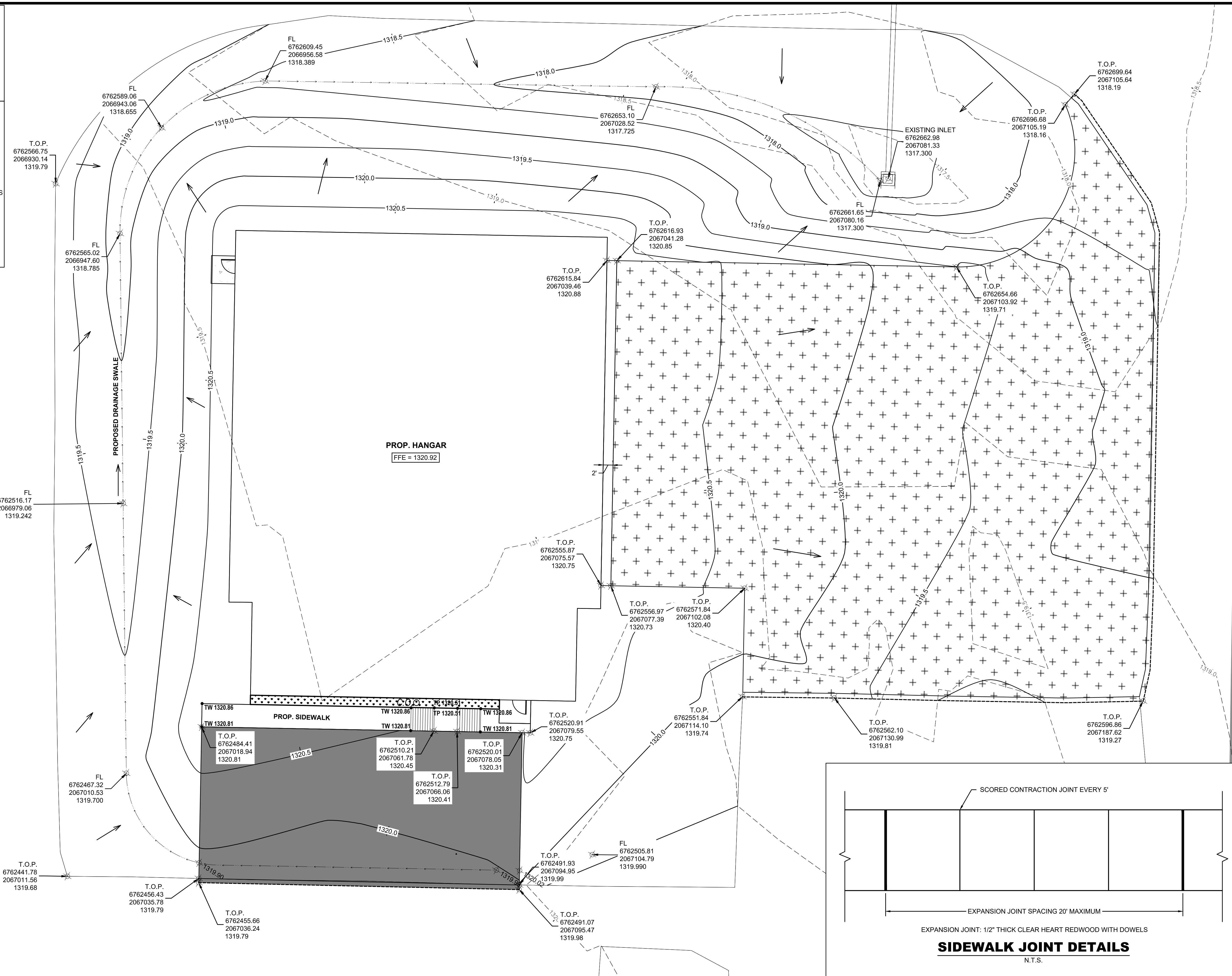
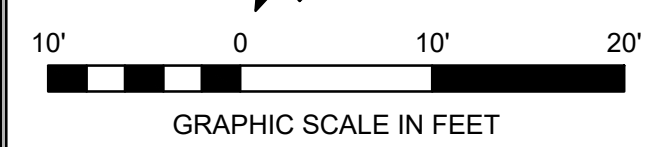
SEAL: TBPE Firm Registration No. F-1356

SHEET NO. **C-3**



**LEGEND**

- ASPHALT - APRON
- ASPHALT - PARKING
- CONCRETE
- EXISTING CONTOURS
- PROPOSED CONTOURS
- FLOWLINE
- TOP OF SLOPE
- SEWER LINE
- WATER LINE



DATE	REVISION	MARK

**HANGAR GRADING PLAN**

**PRIME METAL BUILDINGS HANGAR DEVELOPMENT STEPHENVILLE, TEXAS**

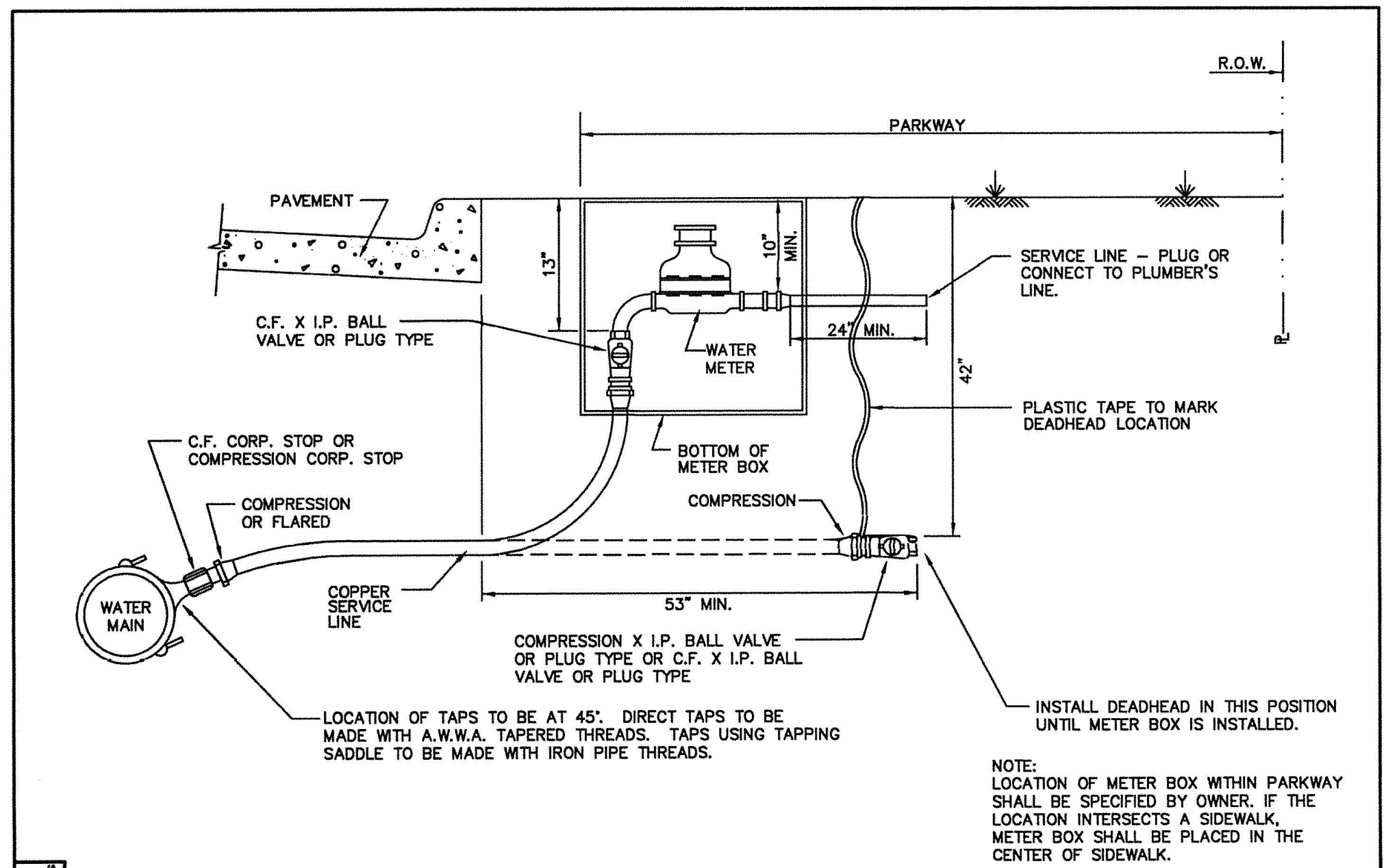
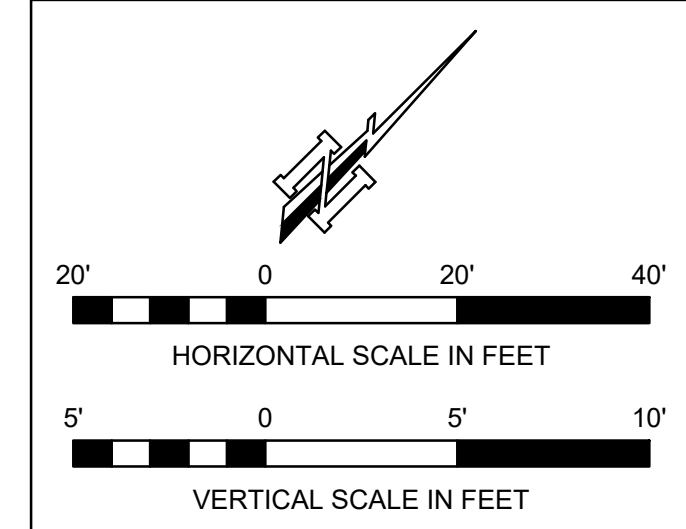
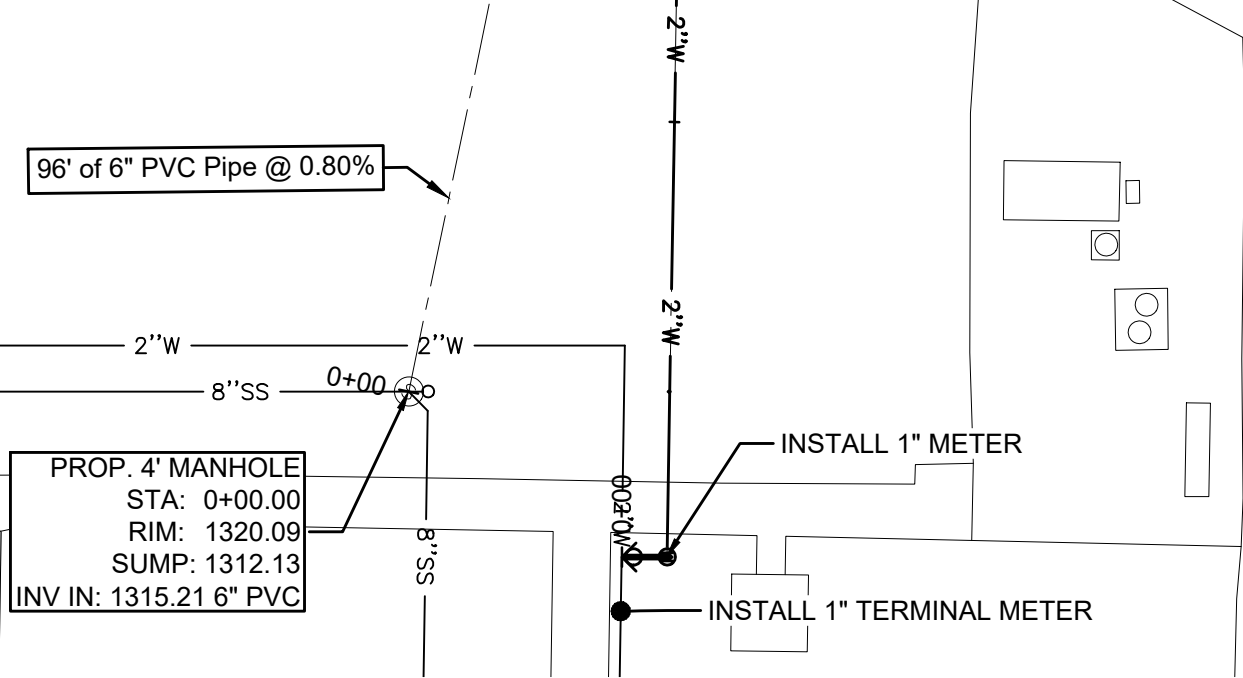
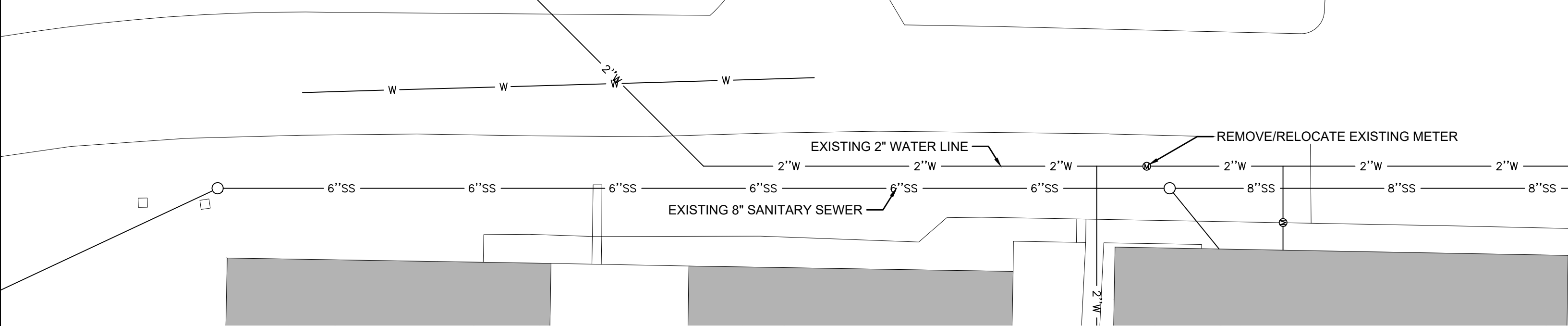
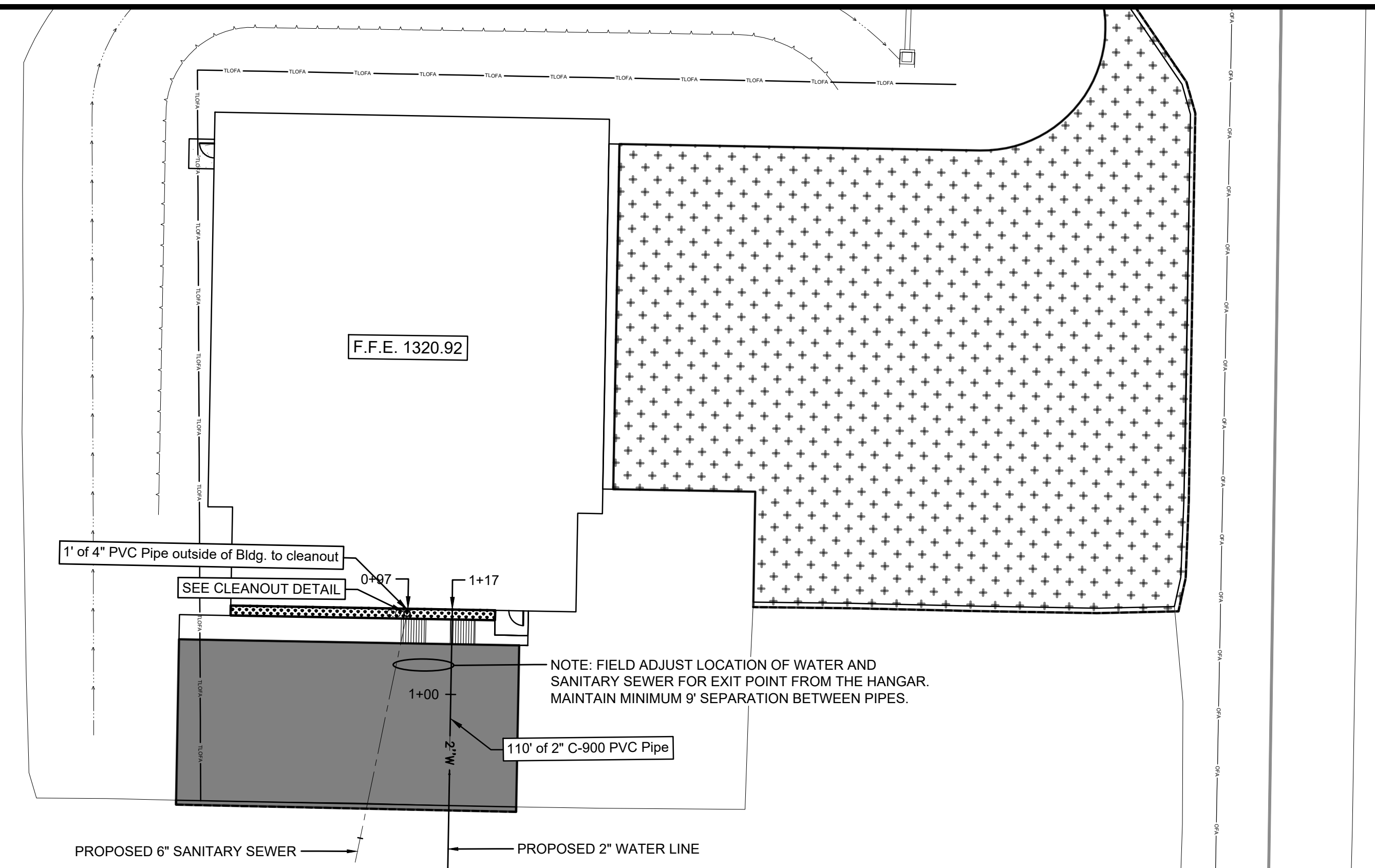
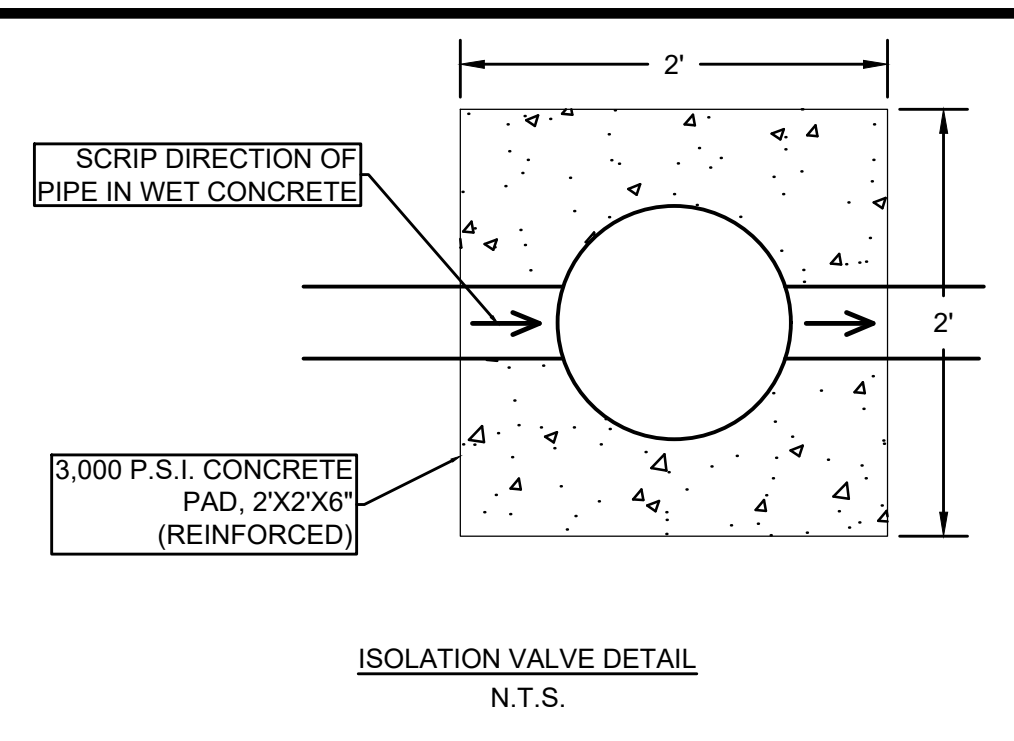
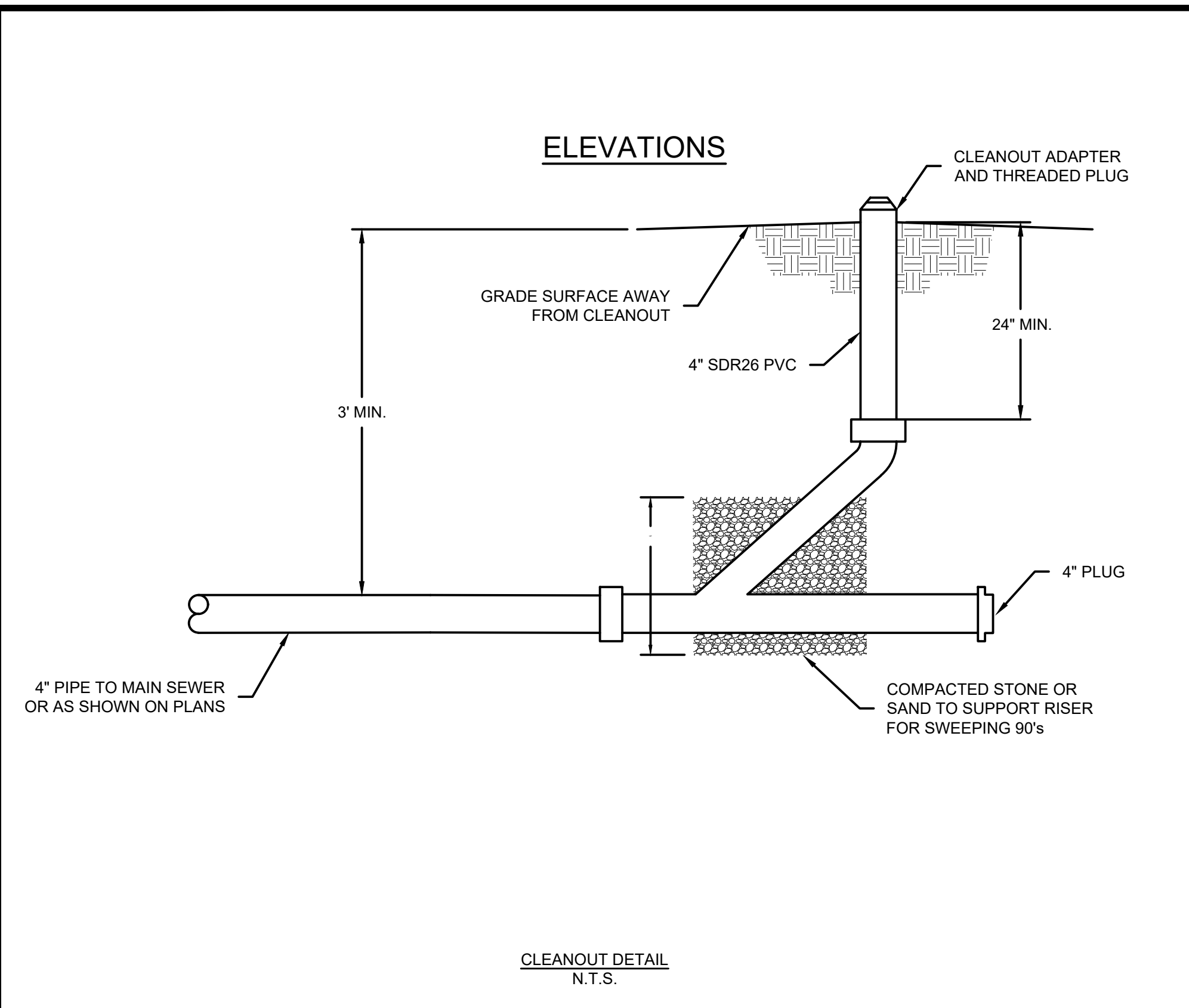
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SHEET NO. **C-4**

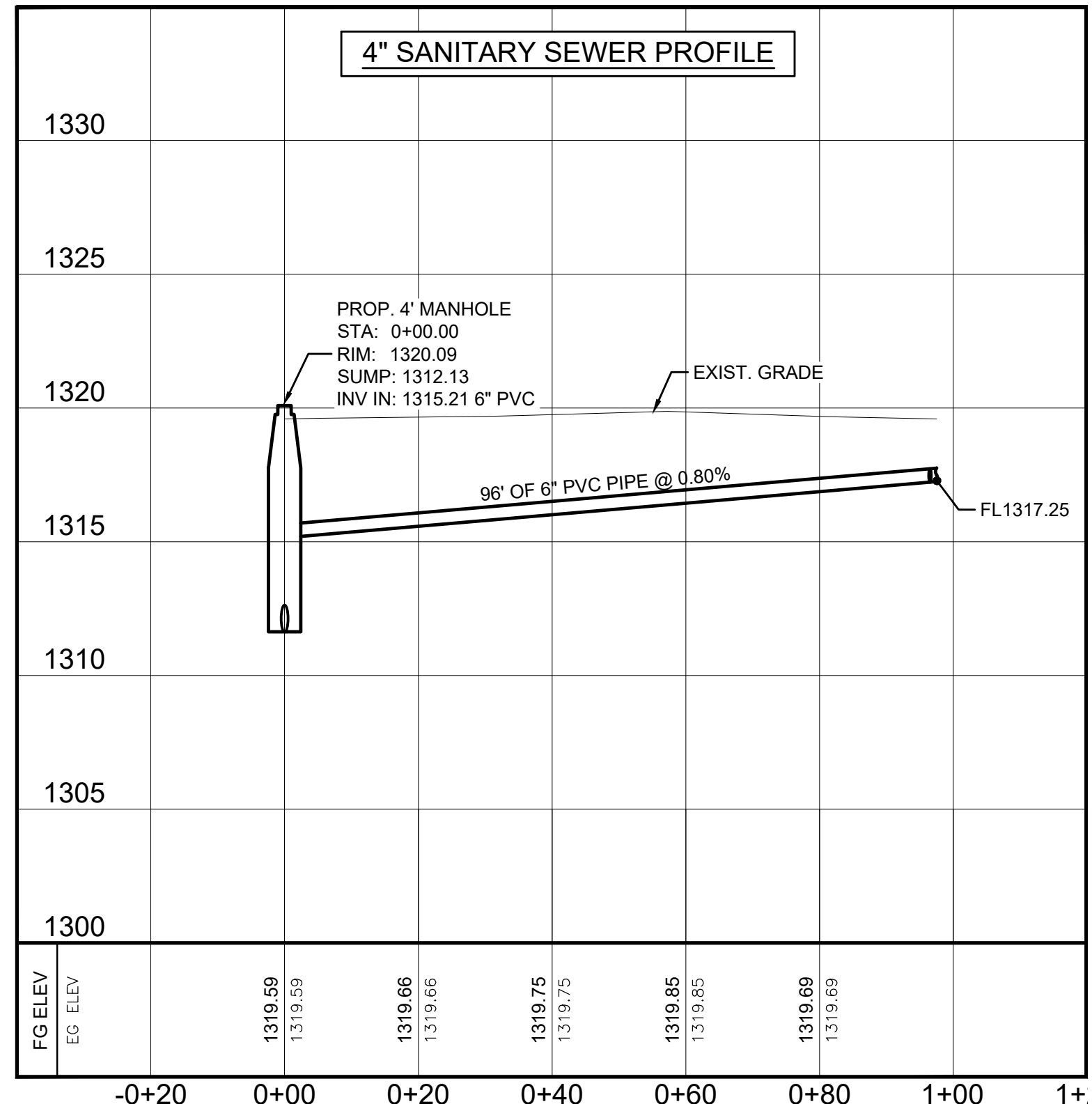
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DRAWING PATHNAME: LAYOUT\_PLOT\_DATE\_...  
SHEET NAME: P1M6\_001

DESIGNED BY:   
LATEST REVISION: 8/13/2018  
KSA JOB NO.:   
P1M6\_001



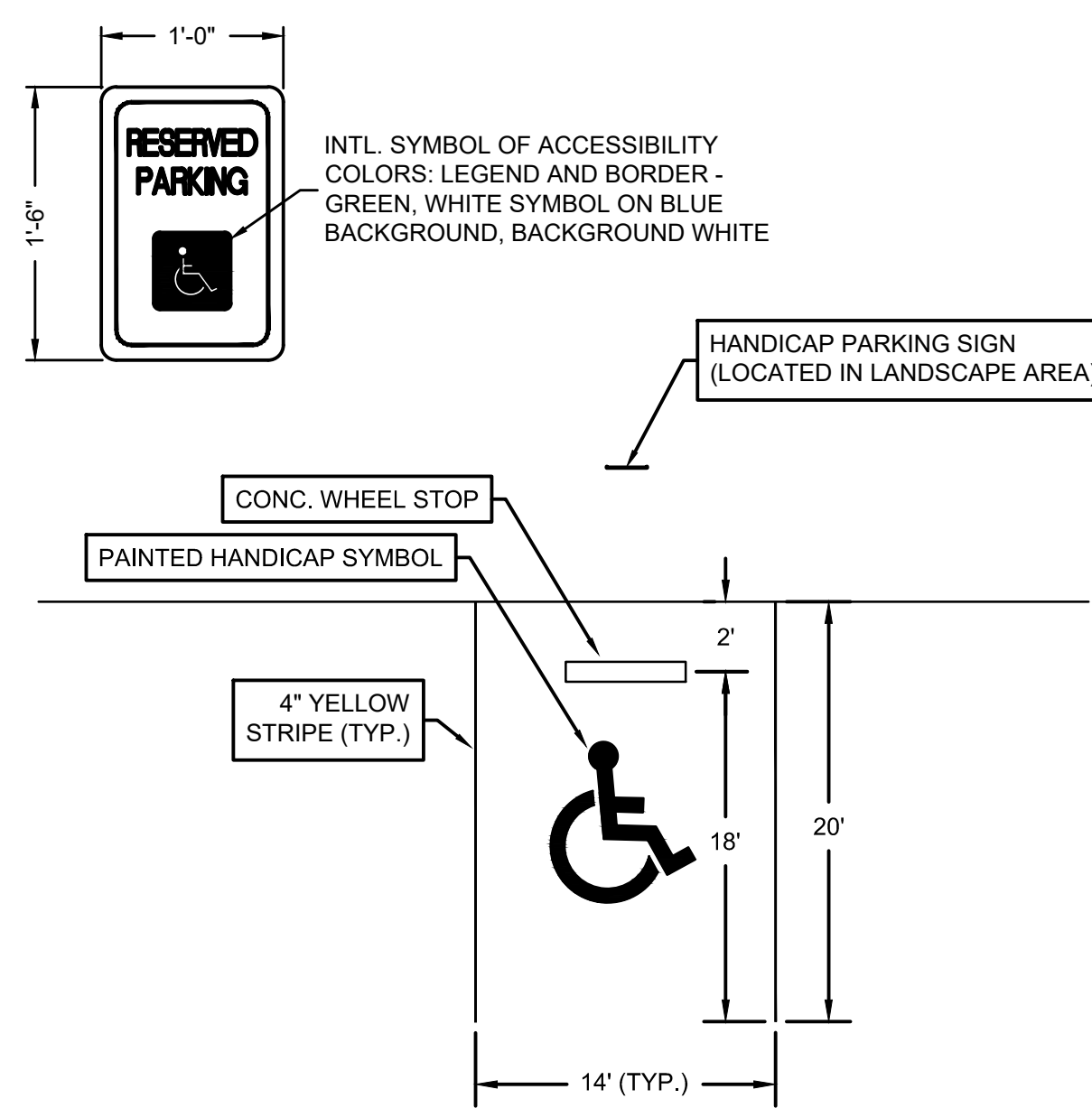
<b>WATER SERVICE INSTALLATION</b> 3/4" OR 1" LINE		North Central Texas Council of Governments STANDARD SPECIFICATION REFERENCE 502.10.3*
DATE	OCT. '04	STANDARD DRAWING NO. 4130

\*Section II Standard Drawings as of October 2004. Reference number only has been updated for Fifth Edition Specifications. Public Works Construction Standards North Central Texas, Fifth Edition.

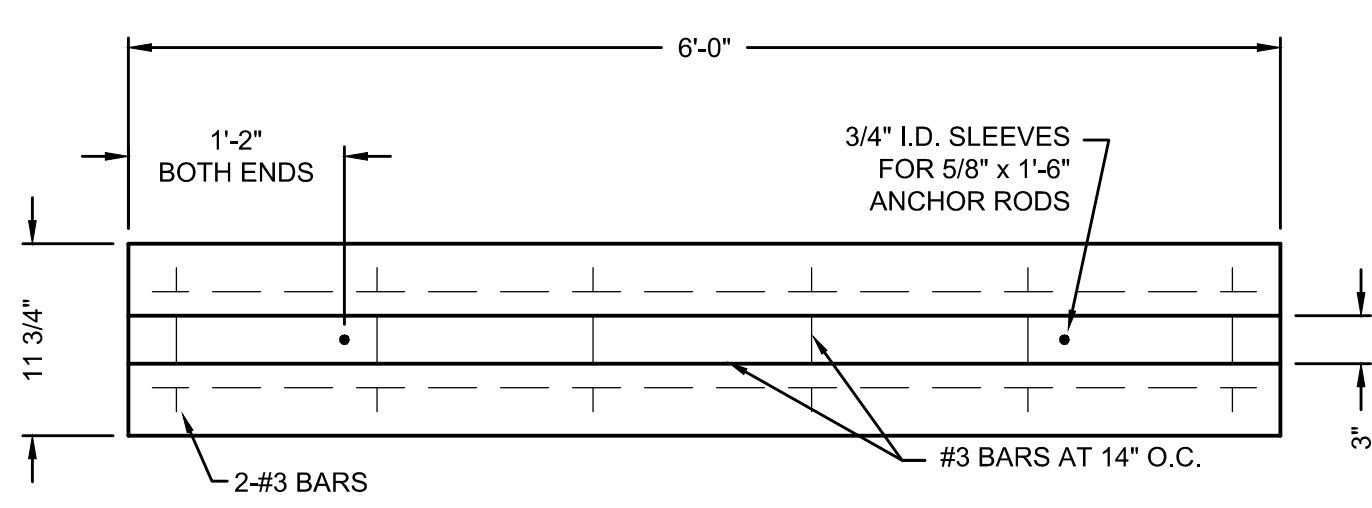


NOTE:  
CONTRACTOR TO VERIFY EXISTING UTILITY DEPTH AND ADJUST PROPOSED TO MATCH EXISTING FLOWLINE.

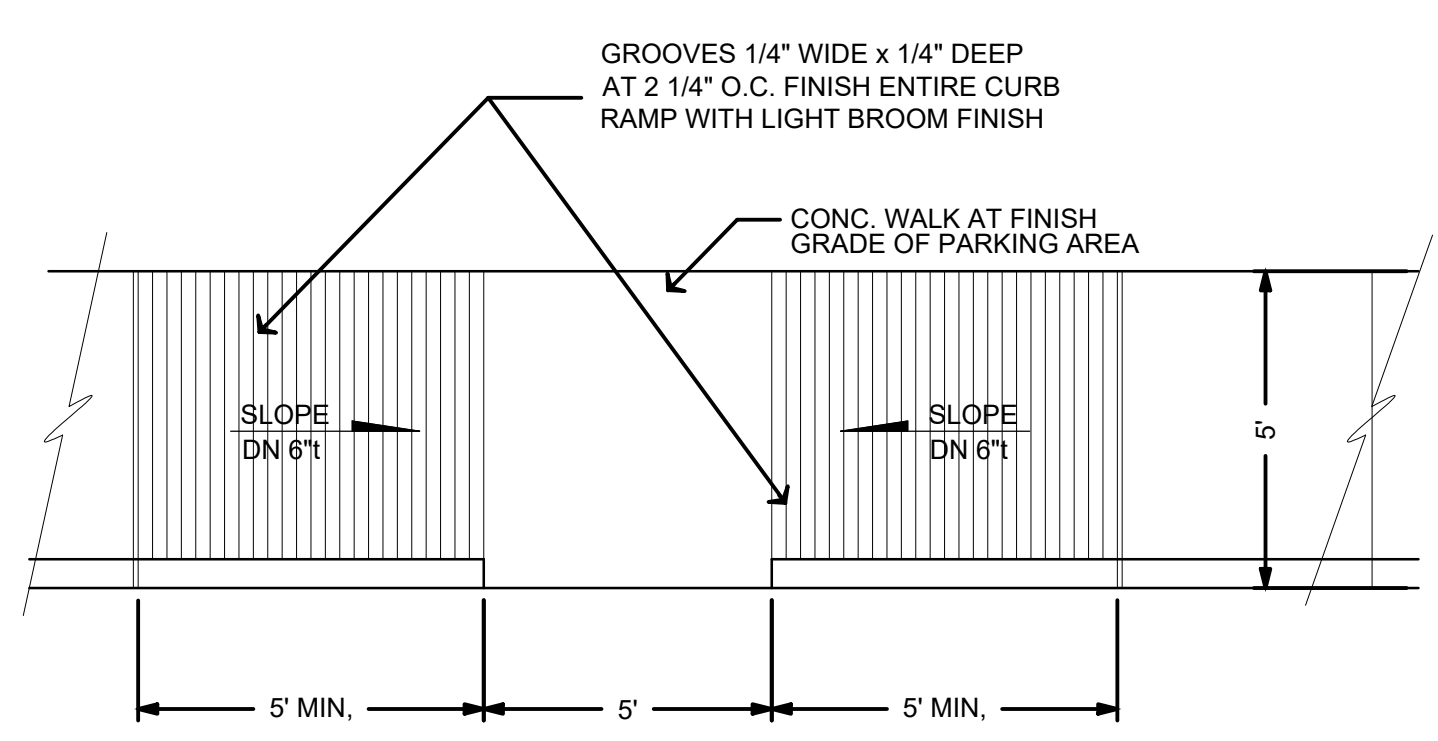
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PROJECT TITLE: CITY OF TEXAS PROJECT: PRIME METAL BUILDINGS HANGAR DEVELOPMENT STEPHENVILLE, TEXAS SHEET NO.: C-5 DRAWING PATHNAME: LAYOUT_PLOT_DATE_TIME PROJECT NO.: SHEET NAME:				
<b>SANITARY SEWER AND WATER LINE UTILITIES</b>				
<b>PRIME METAL BUILDINGS HANGAR DEVELOPMENT STEPHENVILLE, TEXAS</b>				
DRAWN BY:	DESIGNED BY:	LATEST REVISION:	KSA JOB NO.:	PMB_001
		8/13/2018		
SEAL: TBPE Firm Registration No. F-1356 SHEET NO.: C-5				



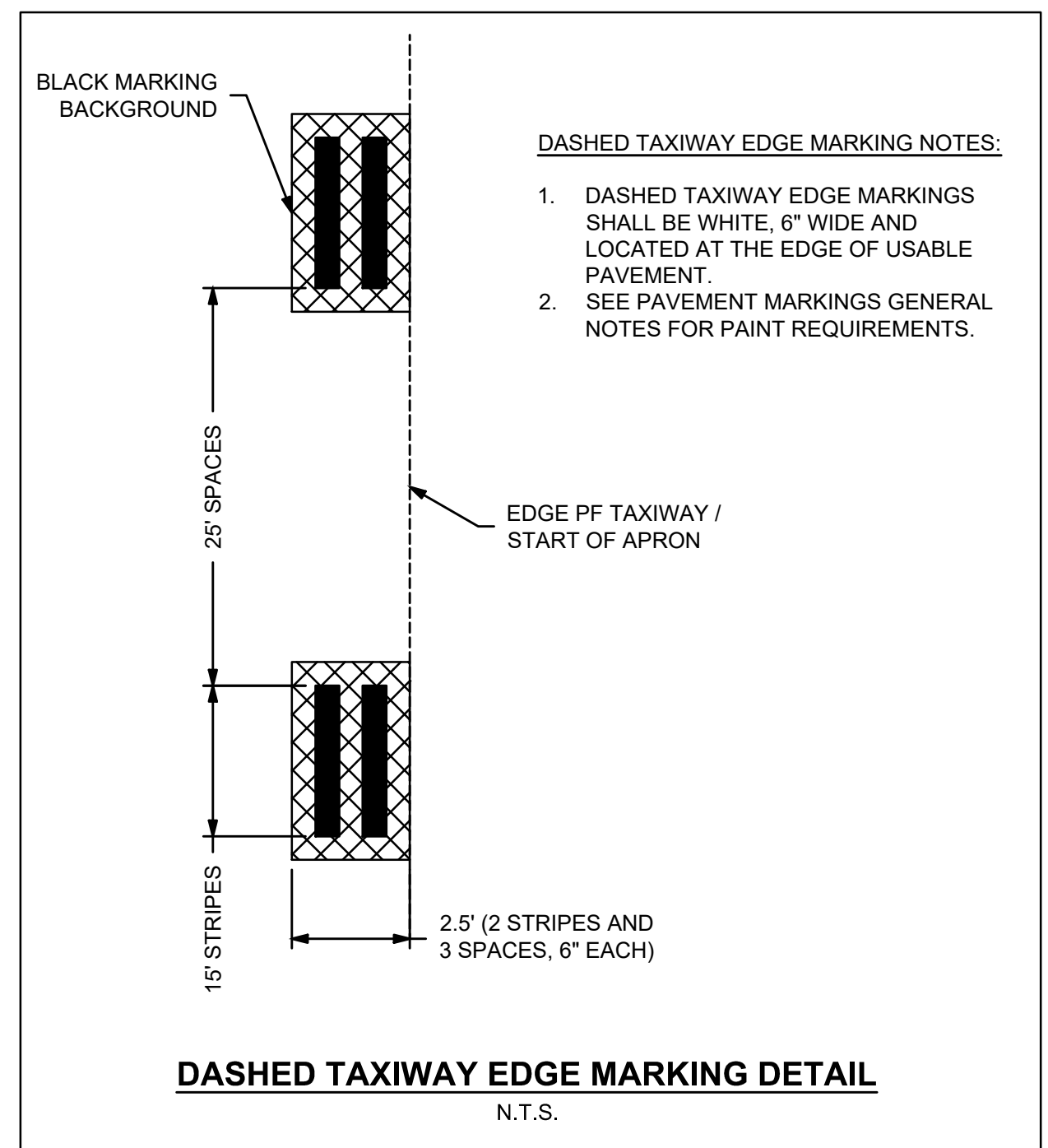
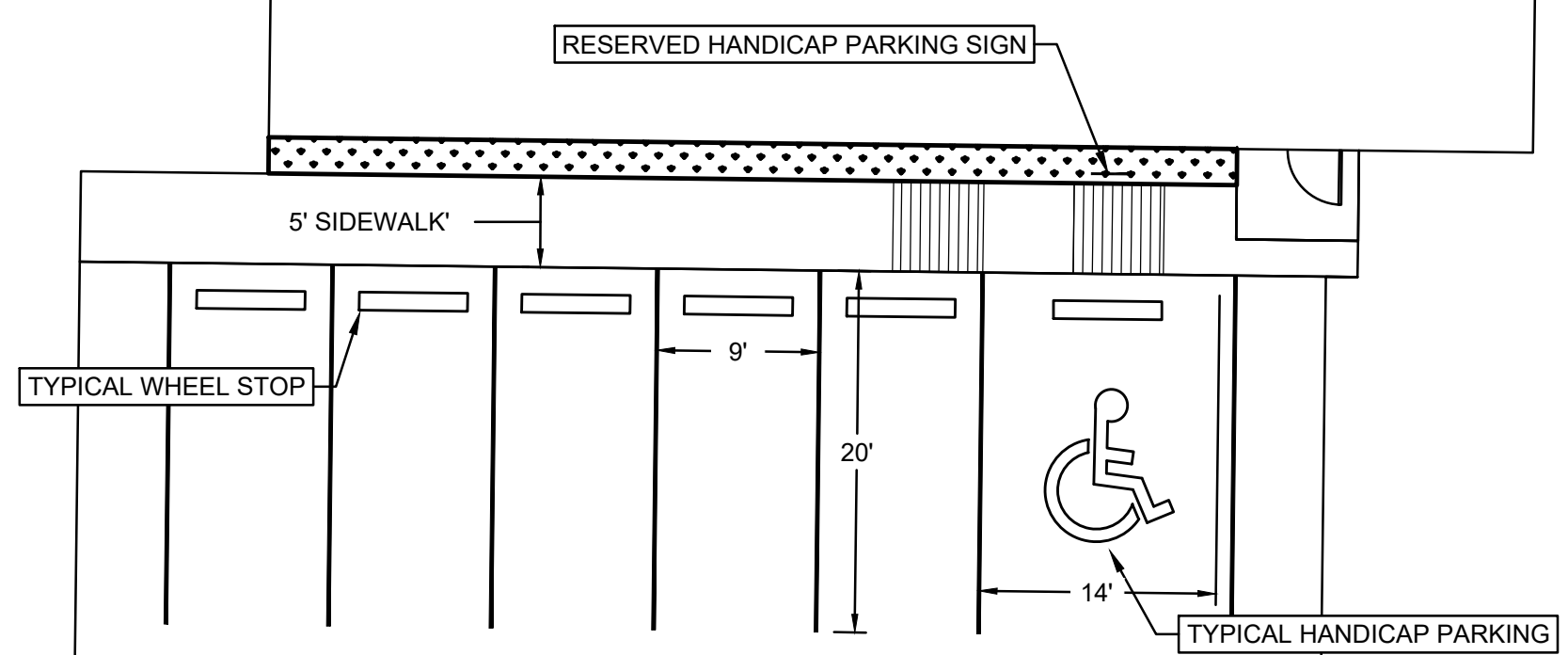
**TYPICAL HANDICAP PARKING SPACE DETAIL**  
N.T.S.  
STEPHENVILLE STANDARD DETAIL



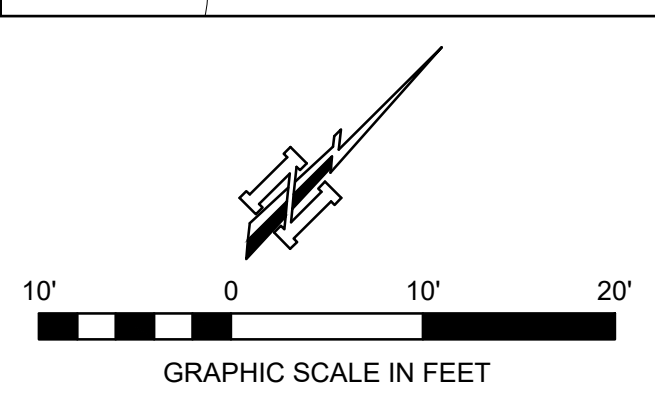
**WHEEL STOP DETAIL**  
N.T.S.



**SIDEWALK CURB RAMP AT PARKING LOT**  
N.T.S.



**DASHED TAXIWAY EDGE MARKING DETAIL**  
N.T.S.



DASHED TAXIWAY EDGE MARKING

NON-MOVEMENT LINE  
105' L X 4" W - RED PAINT

MARK	REVISION	DATE

**MARKING PLAN**

**PRIME METAL BUILDINGS  
HANGAR DEVELOPMENT  
STEPHENVILLE, TEXAS**

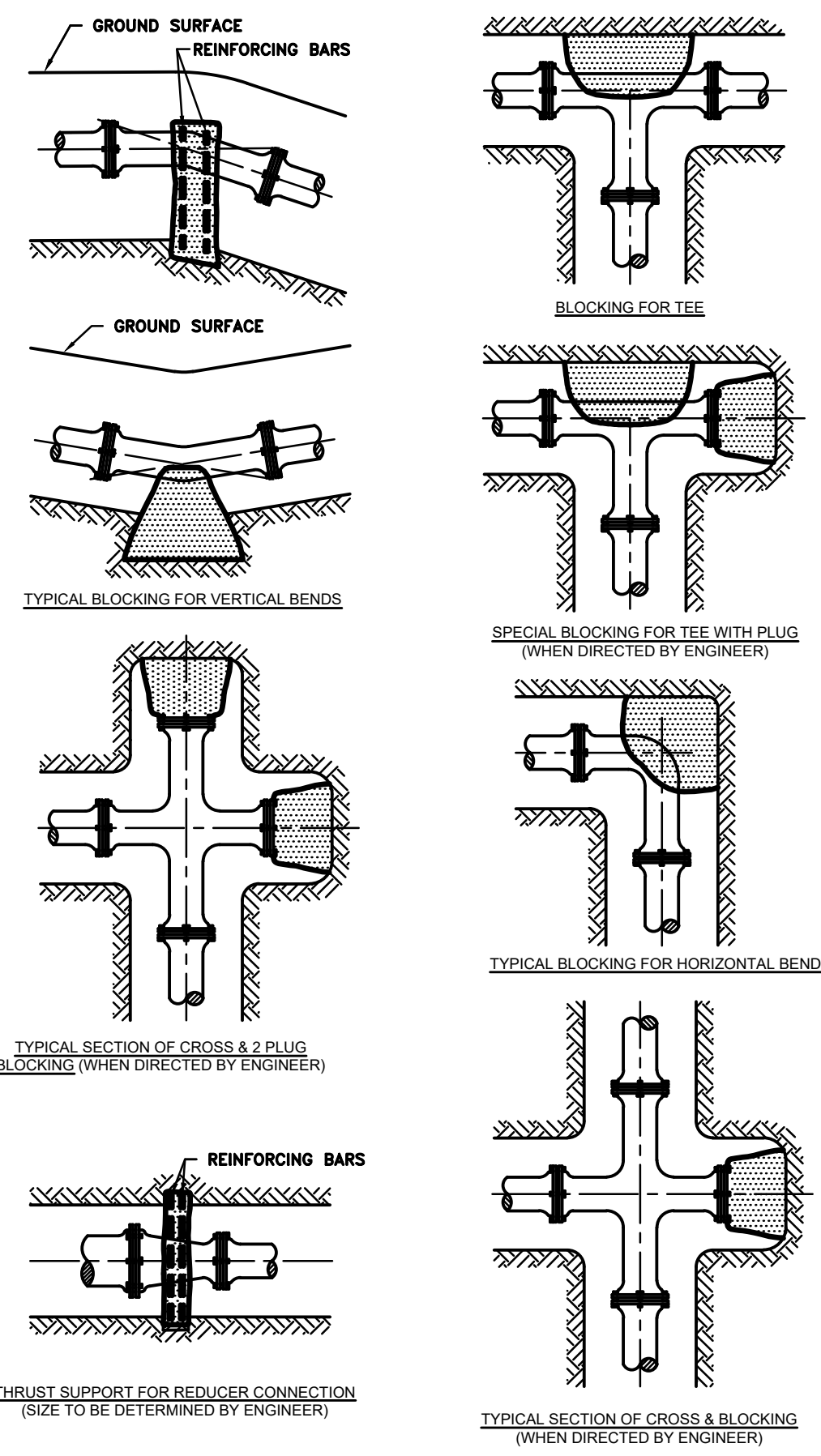
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SHEET NO.

**C-6**



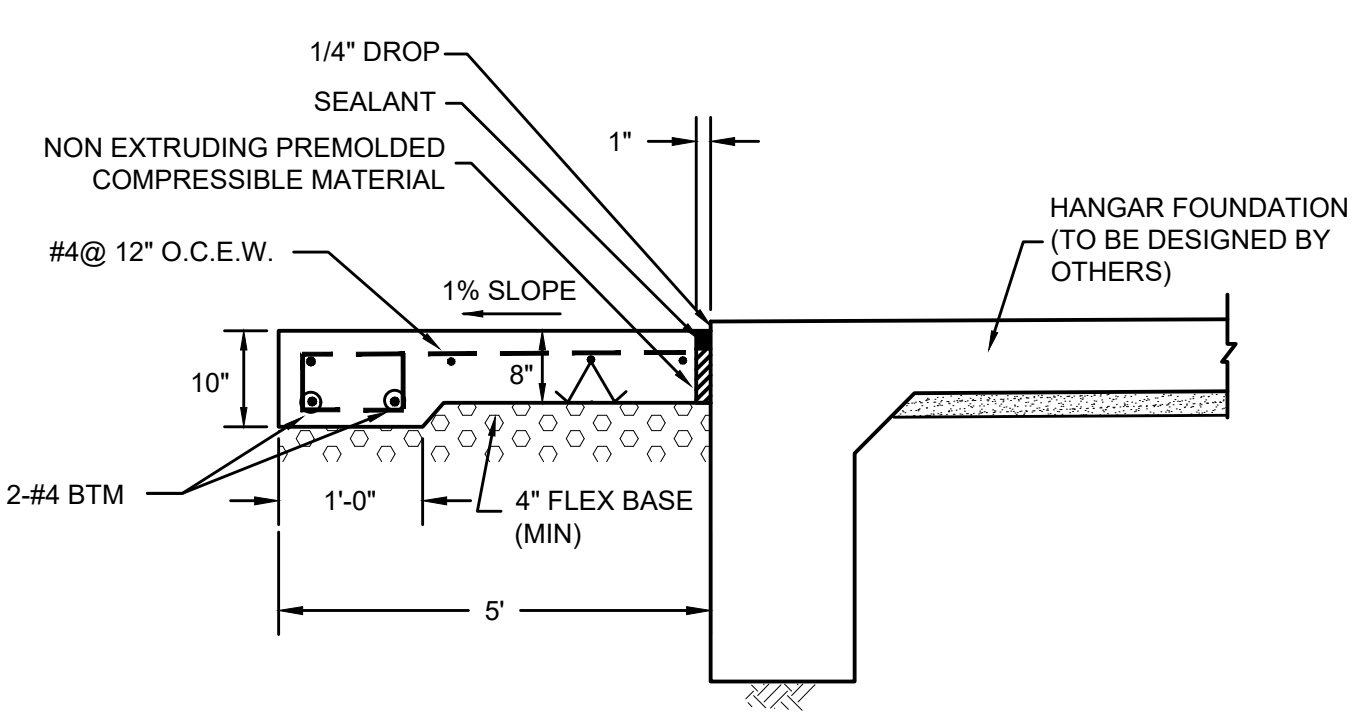
PIPE SIZE	TEES				BENDS				REDUCER		
	THRUST BLOCKING REQ'D. (SF)	90° THRUST BLOCKING REQ'D. (SF)	45° THRUST BLOCKING REQ'D. (SF)	22 1/2° THRUST BLOCKING REQ'D. (SF)	PIPE SIZE (IN.)	ANGLE (THETA)	THRUST BLOCKING REQ'D. (SF)				
2"	0.61	0.43	0.23	0.12	4-3	8.2	0.05				
3"	0.88	0.62	0.34	0.17	6-3	19.5	0.45				
4"	1.57	1.11	0.60	0.31	6-4	12.8	0.22				
6"	3.53	2.50	1.35	0.69	8-6	10.5	0.25				

**NOTES ON THRUST BLOCKING**

1. ALL BLOCKING SHALL BE AGAINST UNDISTURBED HAND DUG SOIL AND SHALL BE CONCRETE HAVING A MINIMUM 28 DAY STRENGTH OF 3500 LB. PER SQUARE INCH.
2. THRUST CALCULATIONS TO BE BASED ON THRUST DUE TO WATER PRESSURE AT 100% OF TEST PRESSURE.  $THRUST = 2AP \sin \frac{1}{2} \theta$ . WHERE A = AREA OF PIPE; P = WATER PRESSURE;  $\theta$  = DEFLECTION ANGLE.
3. VERTICAL UPLIFT BLOCKS SHALL BE DESIGNED ON THE BASIS OF 150 LBS. PER CU. FT. FOR CONCRETE AND SOIL AT 120 LBS. PER CU. FT. OVER THE AREA OF BLOCK.
4. VERTICAL DOWN THRUST BLOCKS SHALL BE DESIGNED ON THE BASIS OF 3500 LB. PER SQ. FT. ALLOWABLE SOIL BEARING PRESSURE. DIMENSIONS MAY BE DECREASED WITH APPROVAL OF THE ENGINEER IF MEASURED SOIL CONDITIONS PERMIT. IN POOR SOIL CONDITIONS, BLOCK DIMENSIONS SHALL BE INCREASED IN PROPORTION TO ALLOWABLE BEARING VALUE.
5. THRUST BLOCKS ON HORIZONTAL BENDS, TEES, CROSSES, AND REDUCERS SHALL BE SIZED BASED ON 2400 LBS. PER SQ. FT. OF BLOCKING SURFACE AREA IN CONTACT WITH UNDISTURBED SOIL. BLOCK DIMENSIONS MAY BE DECREASED WITH APPROVAL OF THE ENGINEER IF MEASURED SOIL CONDITIONS PERMIT. IN POOR SOIL CONDITIONS, BLOCK DIMENSIONS SHALL BE INCREASED IN PROPORTION TO THE ALLOWABLE BEARING VALUE.
6. ALL BLOCKING SHALL HAVE A MINIMUM SOIL COVER OF 1 FT.
7. ADDITIONAL REINFORCING MAY BE REQUIRED FOR HORIZONTAL BLOCKING TO HANDLE UNUSUAL SHEAR LOADING CONDITIONS.
8. ANCHOR COLLARS SHALL BE REINFORCED IN ACCORDANCE WITH REINFORCING BAR SCHEDULE FOR REDUCED BLOCKS SHOWN ABOVE. STEEL ANCHOR RING IN ACCORDANCE WITH DIMENSIONS OF ANCHOR COLLAR.
9. WRAP ALL FITTINGS AND BOLTS PRIOR TO PLACING CONCRETE BLOCKING WITH 8 MIL. POLYWRAP.

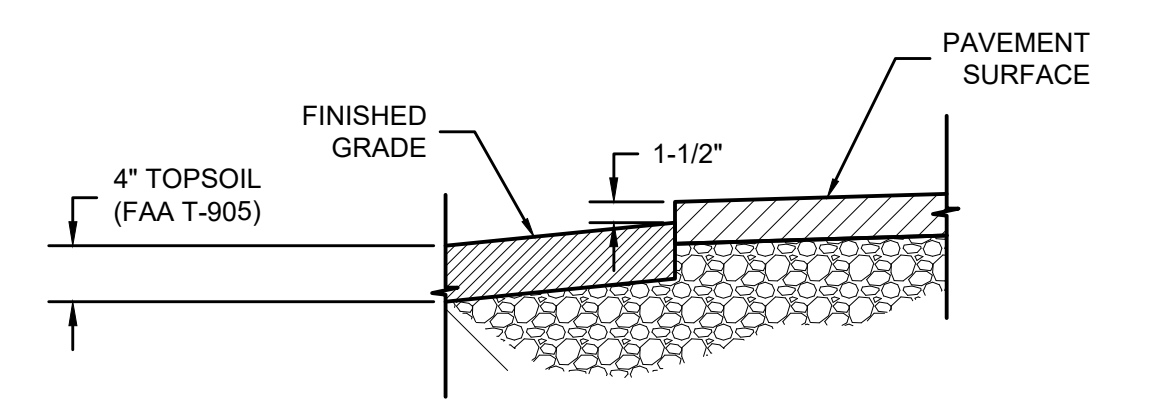
**THRUST BLOCKING DETAIL**

N.T.S.



**HANGAR PAVING STRIP DETAIL**

N.T.S.



**PAVEMENT DROP-OFF DETAIL**

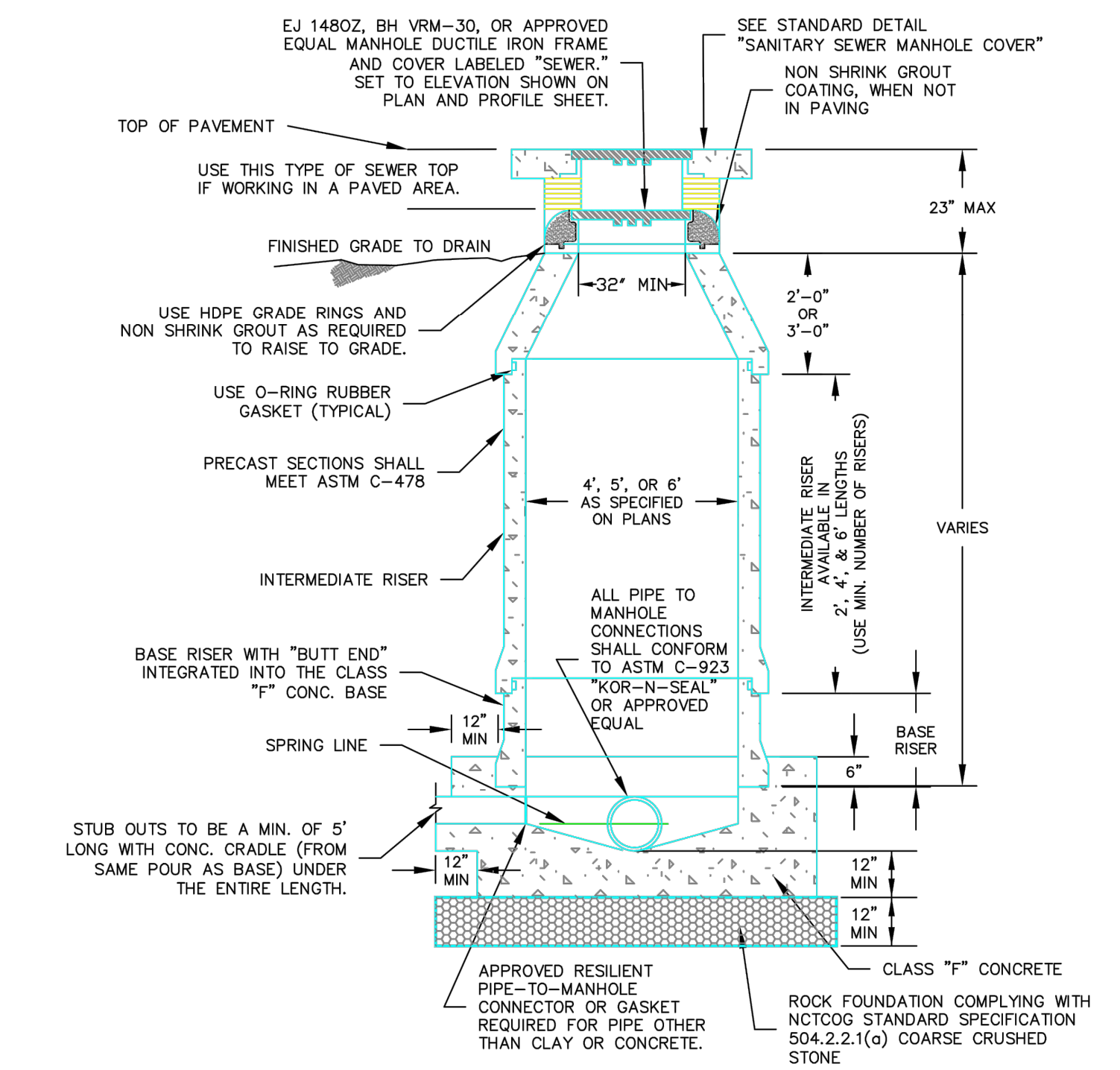
N.T.S.

**NOTES:**

1. PROVIDE 1-1/2" DROP-OFF FROM TOP OF PAVEMENT TO ADJACENT FINISHED GRADE AT EDGE OF ALL PAVEMENT CONSTRUCTED IN THIS PROJECT.
2. SUFFICIENT TOPSOIL MAY NOT BE AVAILABLE ON THE AIRPORT SITE. THE CONTRACTOR SHALL SUPPLY TOPSOIL FROM OFF-SITE AS REQUIRED.
3. THE TOPSOIL SHALL BE LIGHTLY ROLLED INTO PLACE.
4. ALL TOPSOILED AREAS SHALL BE TREATED WITH SEED AND FERTILIZER IN ACCORDANCE WITH THE SPECIFICATIONS OR SOD SHALL BE INSTALLED PER THE SPECIFICATIONS.

**PAVEMENT DROP-OFF DETAIL**

N.T.S.



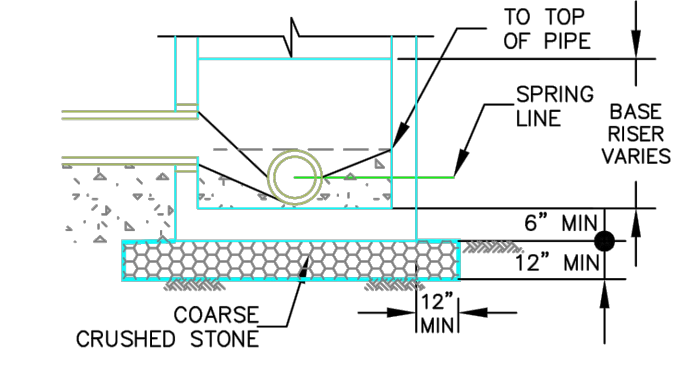
**SANITARY SEWER MANHOLE**

(4', 5', AND 6')

NOT TO SCALE

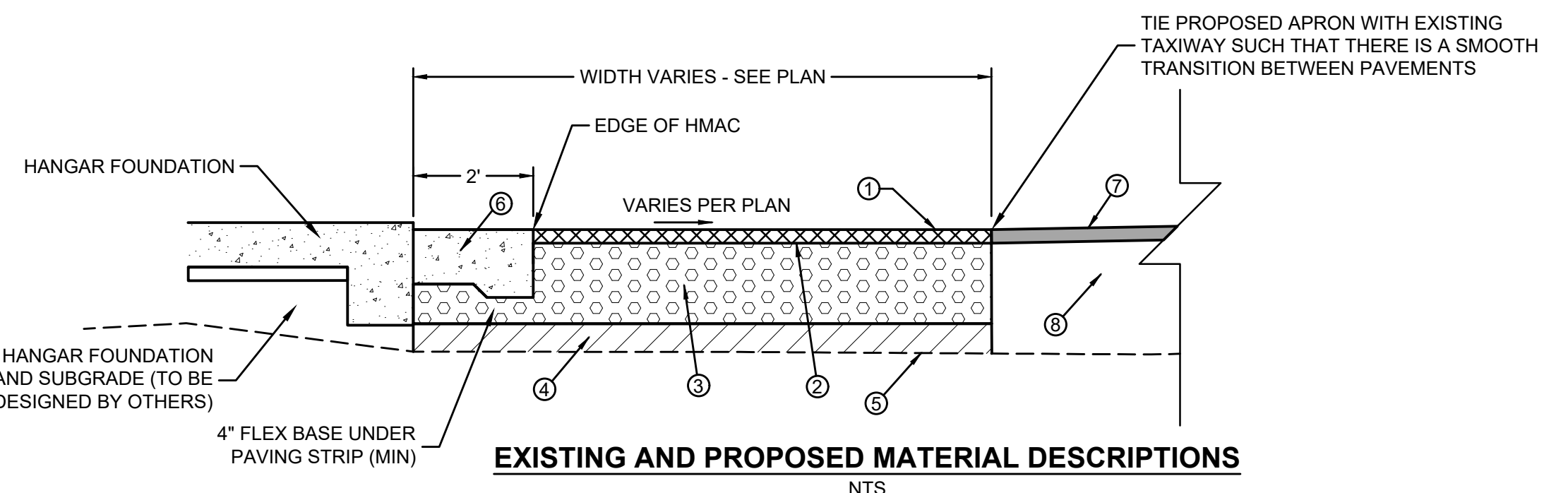
**GENERAL NOTES:**

1. ANY SERVICE LINE TAPS INTO MANHOLES SHALL BE INSTALLED ABOVE THE INVERT ELEVATION.
2. MANHOLES LOCATED WITHIN STORMWATER DRAINAGE WAYS OR FLOOD PLAINS SHALL UTILIZE GASKETED AND BOLTED LIDS.
3. STUB OUTS TO BE MIN. 5' LONG SUPPORTED BY EMBEDMENT SPECIFIED IN PLANS. STUB OUTS TO BE GROUTED AT M.H. WITH WATER TIGHT STOPPER OR CAS.
4. CAST-IN-PLACE MANHOLE CONSTRUCTION IS ACCEPTABLE WITH CITY APPROVAL.



**PRECAST BASE**

NOT TO SCALE



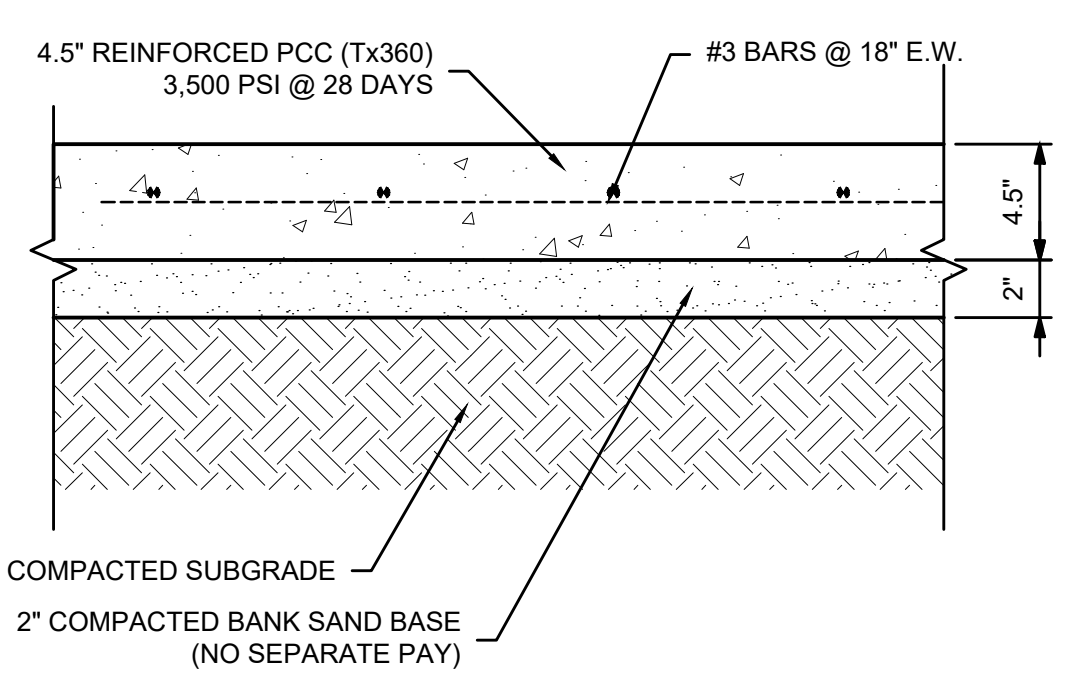
**EXISTING AND PROPOSED MATERIAL DESCRIPTIONS**

N.T.S.

1. HOT MIX ASPHALTIC CONCRETE PAVEMENT (4" APRON / 2" PARKING) MEETING THE REQUIREMENTS OF TxDOT ITEM 340, TYPE D OR TxDOT ITEM 344, TYPE SP-D.
2. PRIME COAT MEETING THE REQUIREMENTS OF FAA ITEM P-602, AND APPLIED AT A RATE OF 0.20 GAL./S.Y. (RATE SHALL BE ADJUSTED IN THE FIELD TO PROVIDE UNIFORM COVERAGE WITHOUT RUNOFF).
3. CRUSHED AGGREGATE BASE COURSE (8" APRON / 6" PARKING) MEETING THE REQUIREMENTS OF TxDOT ITEM 247, TYPE A, GRADE 1, AND SHALL BE COMPACTED TO 100% OF MAX. DRY DENSITY AS DETERMINED BY TEST METHOD ASTM D-698 (s) 2% OF OPTIMUM MOISTURE.
4. SCARIFIED SUBGRADE SHALL BE COMPACTED TO 95% OF ASTM-D-698 (s) 2% OF OPTIMUM MOISTURE.
5. EXISTING UNDISTURBED SOIL.
6. CONCRETE PAVING EDGE STRIP (2 FEET WIDE) TO BE CONSTRUCTED BY CONTRACTOR UPON COMPLETION OF HANGAR FOUNDATION. SEE DETAIL ABOVE.
7. EXISTING TAXIWAY PAVEMENT.
8. EXISTING TAXIWAY BASE AND SUBGRADE MATERIAL TO BE LEFT UNDISTURBED.

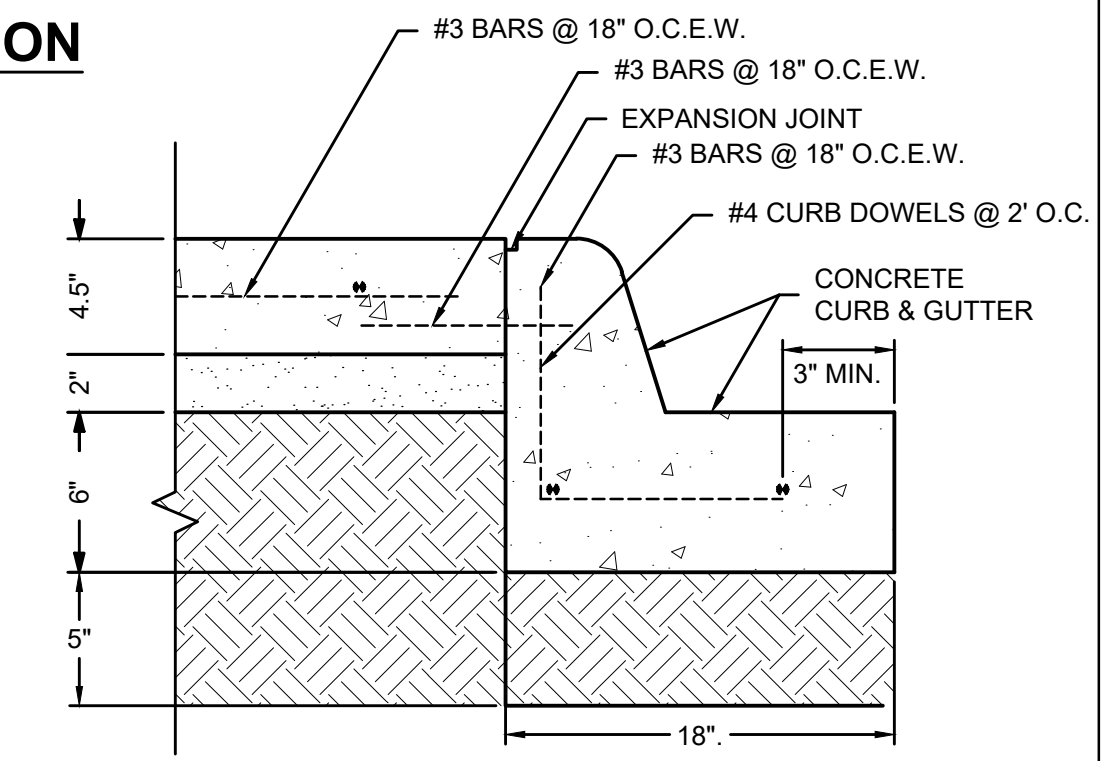
**PAVEMENT SECTION**

N.T.S.



**TYPICAL SIDEWALK CONCRETE PAVING SECTION**

N.T.S.

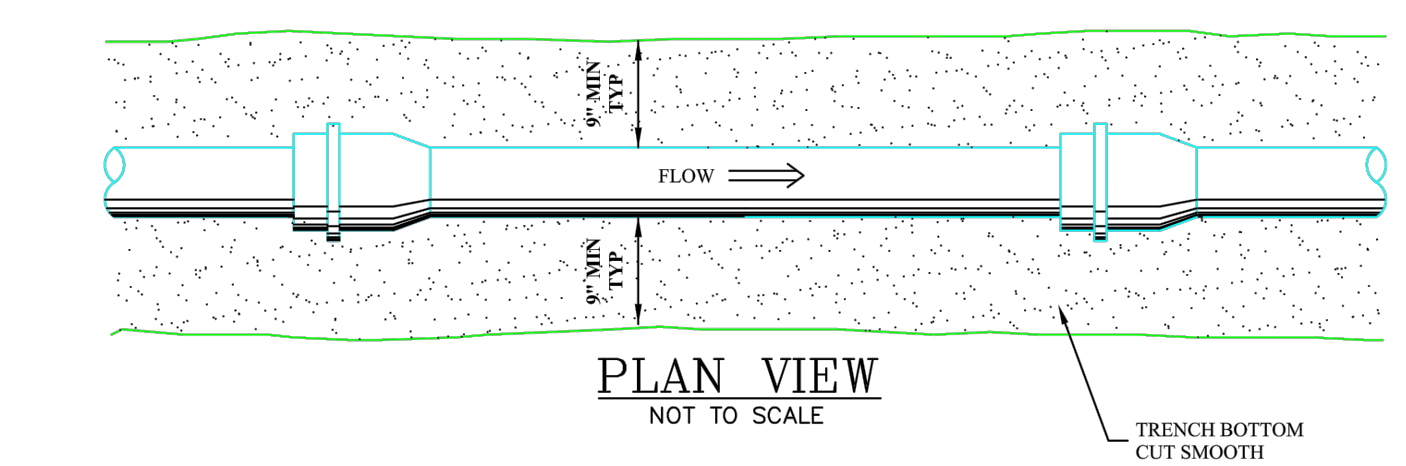


**SIDEWALK TO CURB**

N.T.S.

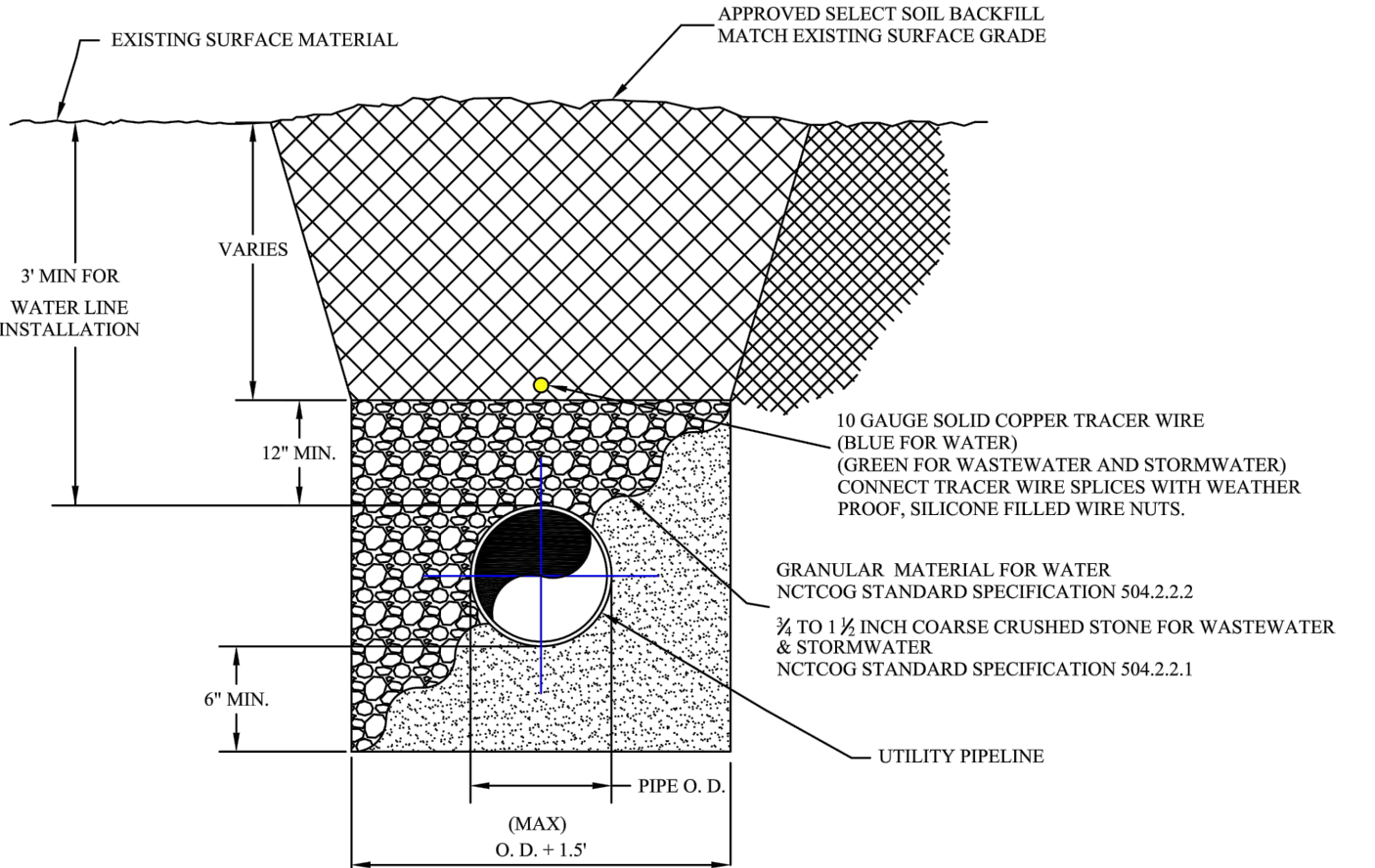
**NOTE:**

1. THERE SHALL BE A CONTRACTION JOINT PLACED EVERY 10' AND AN EXPANSION JOINT PLACED EVERY 40' WITH 3 NO. 4, 24" SMOOTH DOWELS.
2. CONCRETE SHALL MEET REQUIREMENTS OF TxDOT AND SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH OF 3,500 PSI @ 28 DAYS.



**PLAN VIEW**

NOT TO SCALE

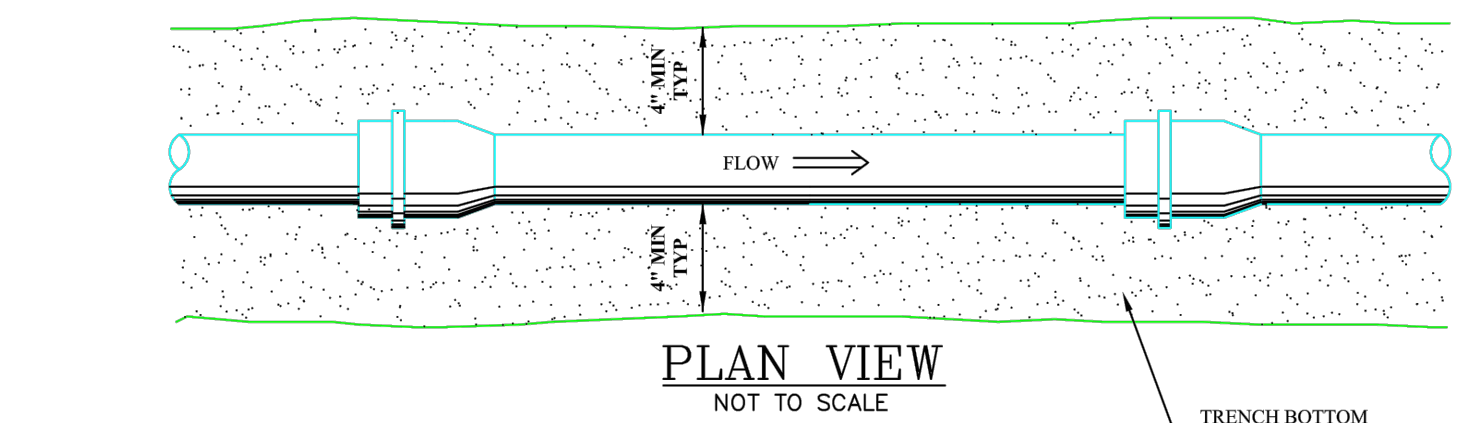


**EMBEDMENT AND BACKFILL UNDER NON-LOAD BEARING SURFACES**

NOT TO SCALE

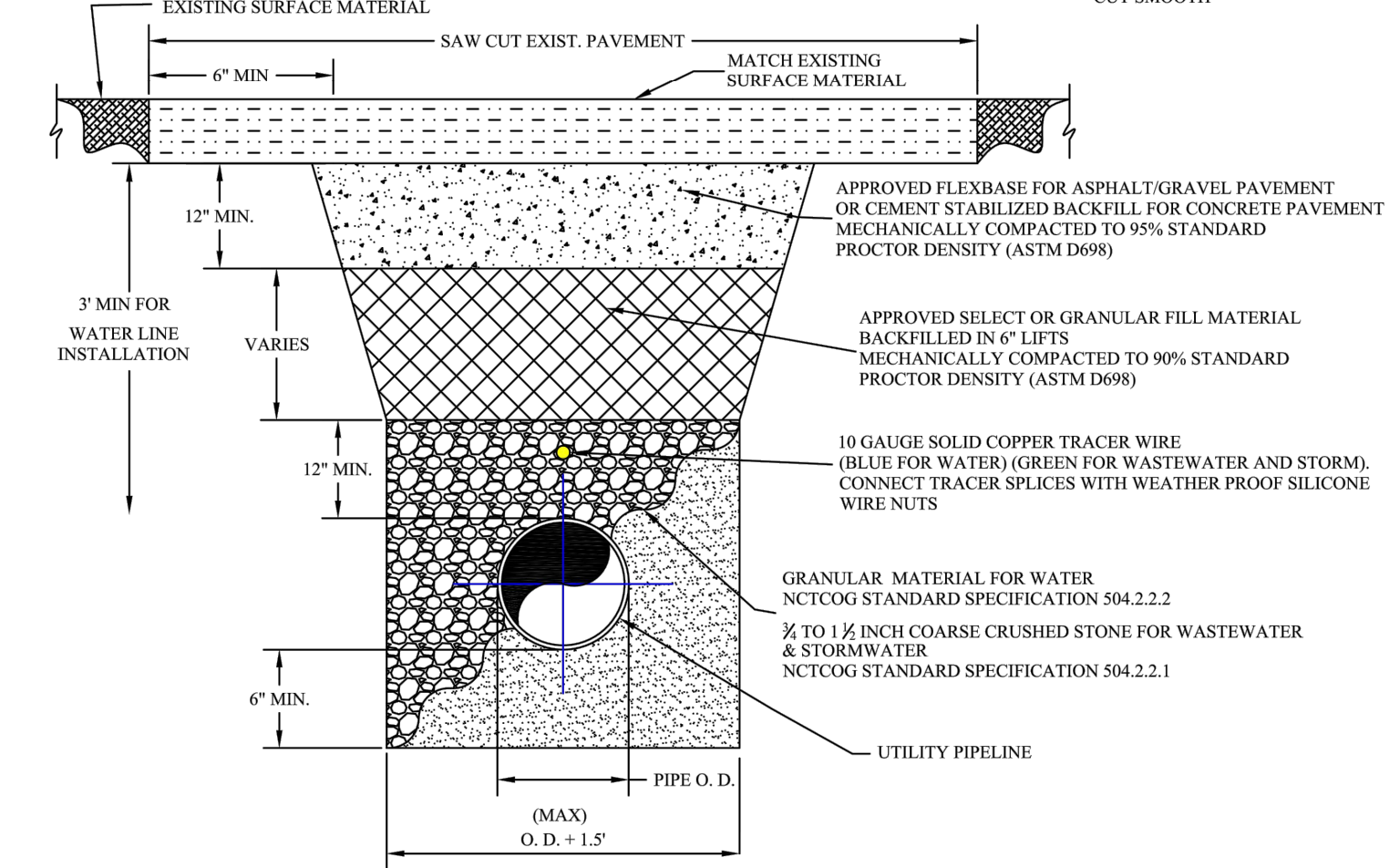
**GENERAL NOTES:**

1. SELECT BACKFILL SHALL BE SOIL MATERIAL.
2. ROCKS/STONES IN SELECT BACKFILL SHALL BE LIMITED TO 2" MAX DIMENSION.
3. COARSE CRUSHED STONE PIPE EMBEDMENT SHALL BE USED WHEN GROUND WATER IS ENCOUNTERED IN THE TRENCH.
4. ABOVE DETAILS SHALL APPLY TO ALL PVC WATER/WASTEWATER PIPE 12" IN DIAMETER AND SMALLER.



**PLAN VIEW**

NOT TO SCALE



**EMBEDMENT AND BACKFILL UNDER LOAD BEARING SURFACES WITH PAVEMENT REPAIR**

NOT TO SCALE

**GENERAL NOTES:**

1. THIS DETAIL SHALL BE UTILIZED UNDER AND WITHIN 5 RADIAL FEET OF LOAD BEARING SURFACES.
2. UTILITY LINES 3 FEET OR LESS IN DEPTH SHALL BE FULL DEPTH BACKFILLED USING ONLY APPROVED FLEXBASE OR CEMENT STABILIZATION AS APPROPRIATE. SELECT OR GRANULAR BACKFILL WILL NOT BE PERMITTED.
3. SELECT BACKFILL SHALL BE SOIL MATERIAL.
4. ROCKS/STONES IN SELECT BACKFILL SHALL BE LIMITED TO 2" MAX DIMENSION.
5. CRUSHED STONE PIPE EMBEDMENT SHALL BE USED WHEN GROUND WATER IS ENCOUNTERED IN THE TRENCH.
6. THE ABOVE DETAILS SHALL APPLY TO ALL PVC WATER/WASTEWATER/STORMWATER PIPE 12" IN DIAMETER AND SMALLER.

MISCELLANEOUS DETAILS

PRIME METAL BUILDINGS  
HANGAR DEVELOPMENT  
STEPHENVILLE, TEXAS

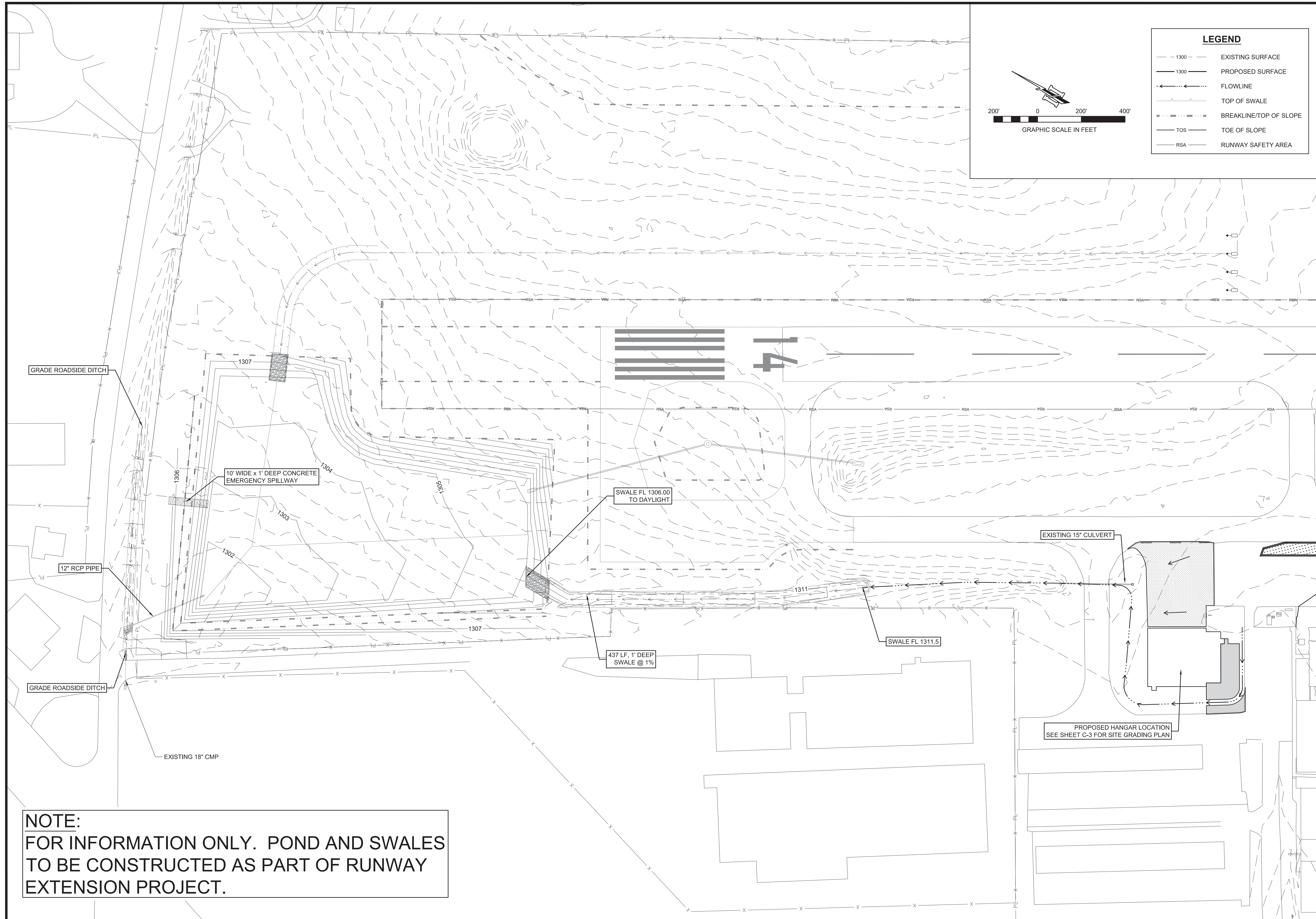
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111787  
LICENSED PROFESSIONAL ENGINEER

SEAL: TBPE Firm Registration No. F-1356  
SHEET NO.

C-7



**LEGEND**

- - - 1300 - - - EXISTING SURFACE
- 1300 — PROPOSED SURFACE
- ← FLOWLINE
- TOP OF SWALE
- BREAKLINE/TOP OF SLOPE
- TOS — TOE OF SLOPE
- RSA — RUNWAY SAFETY AREA

200' 0 200' 400'  
GRAPHIC SCALE IN FEET

MARK	REVISION	DATE

**DRAINAGE PLAN**

**PRIME METAL BUILDINGS  
HANGAR DEVELOPMENT  
STEPHENVILLE, TEXAS**

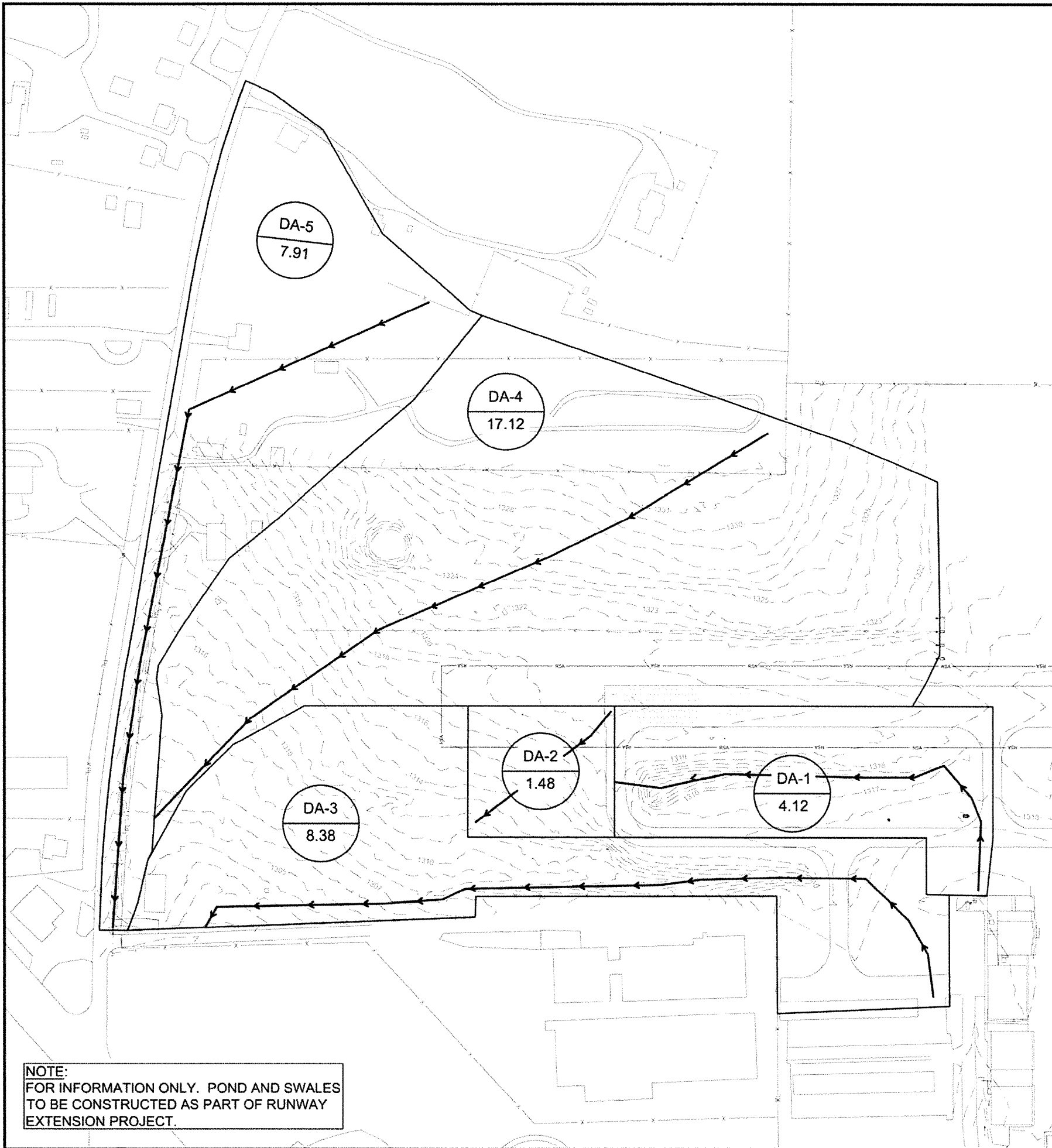
DRAWN BY:	DESIGNED BY:	LATEST REVISION:	KSA JOB NO.:
		8/13/2018	PMB.001

**KSA**  
88 Bullock Street  
San Angelo, Texas 76901  
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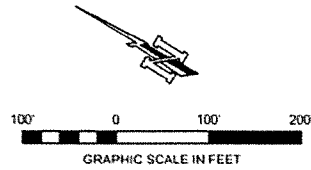
STATE OF TEXAS  
CHRISTOPHER J. WILDE  
111787  
LICENSED PROFESSIONAL ENGINEER

Christophe J. Wilde, P.E.  
SEAL: TBPE Firm Registration No. F-1356  
SHEET NO. **C-8**

**NOTE:**  
FOR INFORMATION ONLY. POND AND SWALES TO BE CONSTRUCTED AS PART OF RUNWAY EXTENSION PROJECT.



**NOTE:**  
 FOR INFORMATION ONLY. POND AND SWALES  
 TO BE CONSTRUCTED AS PART OF RUNWAY  
 EXTENSION PROJECT.



**LEGEND**

- 1300 --- EXISTING SURFACE
- - - - - RSA
- DRAINAGE AREAS
- ←←←←← EXISTING TC

**EXISTING CONDITIONS TIME OF CONCENTRATION**

DA	AREA (ac)	SHEET FLOW					SHALLOW CONCENTRATED FLOW				CHANNEL FLOW			TC SUM
		L (ft)	S (ft/ft)	N	P (in)	T (min)	L (ft)	S (ft/ft)	V (ft/s)	T (min)	L (ft)	V (ft/s)	T (min)	
1	4.12	250.6	0.0128	0.08	3.2	34.8	-	-	-	-	613	4.0	2.6	17.3
2	1.48	321	0.0164	0.14	3.2	25.5	-	-	-	-	-	-	-	25.5
3	8.38	260	0.0058	0.14	3.2	32.7	-	-	-	-	1239	3.7	5.7	38.4
4	17.12	300	0.0133	0.15	3.2	27.8	1042	0.0245	2.5	6.9	-	-	-	34.6
5	7.91	300	0.0333	0.15	3.2	19.2	181	0.0470	3.5	0.9	1144	3.7	5.2	25.3

**EXISTING CONDITIONS RUNOFF**

DA	AREA (ac)	INTENSITY (in/hr)					RUNOFF COEFFICIENT				DISCHARGE (cfs)			
		I <sub>5</sub>	I <sub>10</sub>	I <sub>25</sub>	I <sub>100</sub>	C <sub>5</sub>	C <sub>10</sub>	C <sub>25</sub>	C <sub>100</sub>	Q <sub>5</sub>	Q <sub>10</sub>	Q <sub>25</sub>	Q <sub>100</sub>	
1	4.12	4.7	5.3	6.2	7.6	0.47	0.47	0.47	0.47	9	10	12	15	
2	1.48	3.8	4.4	5.2	6.4	0.33	0.33	0.33	0.33	2	2	2	3	
3	8.38	3.0	3.5	4.1	5.2	0.37	0.37	0.37	0.37	9	11	13	16	
4	17.12	3.2	3.7	4.4	5.5	0.31	0.31	0.31	0.31	17	20	24	30	
5	7.91	3.9	4.4	5.2	6.4	0.38	0.38	0.38	0.38	12	13	16	19	
<b>TOTAL</b>											<b>50</b>	<b>57</b>	<b>67</b>	<b>83</b>


MARK	REVISION	DATE


KSA ENGINEERING PROJECTS 1777016 - 4:12 PM  
 EXHIBIT 502: CIVIL EXISTING AND PROPOSED DRAINAGE AREAS DWG (EXISTING) LAYOUT PLOT DATE: TIME  
 DRAWING PATH NAME: LAYOUT PLOT DATE: TIME  
 PROJECT TITLE: --- CITY XX, TEXAS

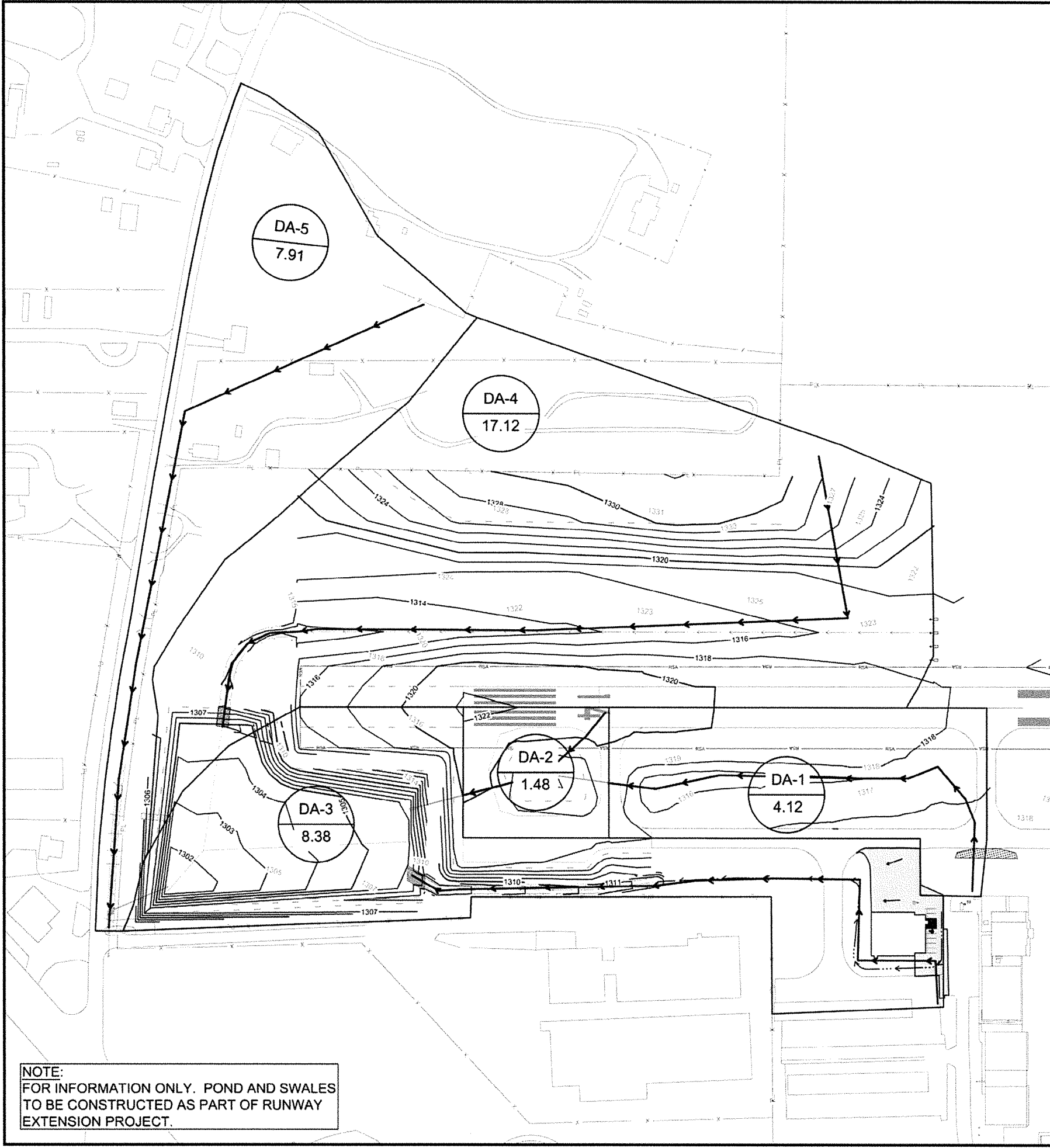
**EXISTING CONDITIONS  
 DRAINAGE AREAS**

**PRIME METAL BUILDINGS  
 HANGAR DEVELOPMENT  
 STEPHENVILLE, TEXAS**

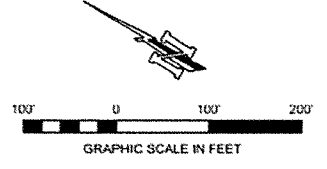
DRIVEN BY: CBS  
 DESIGNED BY: CJW  
 LATEST REVISION: 7/27/2018  
 KSA ID: 1555  
 PWB 001


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 111787  
 LICENSED PROFESSIONAL ENGINEER  
 7-27-18  
 SEAL  
 T&PE Firm Registration No. F-1356  
 SHEET NO. **DA1**



**NOTE:**  
FOR INFORMATION ONLY. POND AND SWALES  
TO BE CONSTRUCTED AS PART OF RUNWAY  
EXTENSION PROJECT.



**LEGEND**

- 1300 — PROPOSED SURFACE
- FLOWLINE
- - - - - TOP OF SWALE
- - - - - BREAKLINE/TOP OF SLOPE
- - - - - TOE OF SLOPE
- - - - - RUNWAY SAFETY AREA
- DA-1 ○ DRAINAGE AREAS
- PROPOSED TC

**PROPOSED CONDITIONS TIME OF CONCENTRATION**

DA	AREA (ac)	SHEET FLOW					SHALLOW CONCENTRATED FLOW				CHANNEL FLOW			TC SUM
		L (ft)	S (ft/ft)	N	P (in)	T (min)	L (ft)	S (ft/ft)	V (ft/s)	T (min)	L (ft)	V (ft/s)	T (min)	
1	4.12	251	0.0128	0.08	3.2	14.8	-	-	-	-	613	4.0	2.6	17.3
2	1.48	161	0.0311	0.14	3.2	11.4	-	-	-	-	153	8.3	0.3	11.7
3	8.38	79	0.0063	0.011	3.2	1.6	292	0.0068	1.7	2.9	832	4.2	3.3	7.8
4	17.12	300	0.0133	0.15	3.2	27.8	-	-	-	-	1122	4.4	4.3	32.0
5	7.91	300	0.0333	0.15	3.2	19.2	181	0.0470	3.5	0.9	1144	3.7	5.2	25.3

**PROPOSED CONDITIONS RUNOFF**

DA	AREA (ac)	INTENSITY (in/hr)				RUNOFF COEFFICIENT				DISCHARGE (cfs)			
		I <sub>5</sub>	I <sub>10</sub>	I <sub>25</sub>	I <sub>100</sub>	C <sub>1</sub>	C <sub>10</sub>	C <sub>25</sub>	C <sub>100</sub>	Q <sub>5</sub>	Q <sub>10</sub>	Q <sub>25</sub>	Q <sub>100</sub>
1	4.12	4.7	5.3	6.2	7.6	0.47	0.47	0.47	0.47	9	10	12	15
2	1.48	5.5	6.2	7.2	8.8	0.57	0.57	0.57	0.57	5	5	6	7
3	8.38	6.3	7.1	8.2	10.0	0.43	0.43	0.43	0.43	23	25	29	36
4	17.12	3.4	3.9	4.6	5.7	0.32	0.32	0.32	0.32	19	21	25	31
5	7.91	3.9	4.4	5.2	6.4	0.38	0.38	0.38	0.38	12	13	16	19
<b>TOTAL</b>										<b>67</b>	<b>76</b>	<b>88</b>	<b>109</b>

**POND RATING CURVE**

Stage (ft)	Storage (ac-ft)	Discharge (cfs)
1301	0.1	0
1302	0.4	2
1303	1.3	4
1304	3.0	5
1305	5.4	6
1307	11.0	7
1307.5	12.5	7
1308	14.1	700

**SUMMARY OF RESULTS**

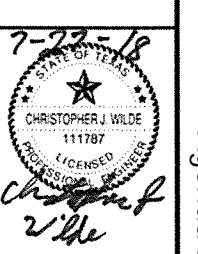
	100-yr	25-yr	10-yr	5-yr
Existing Discharge (cfs)	63.69	50.96	43.41	37.90
Proposed Discharge (cfs)	6.24	5.89	5.66	5.46
Pond WS Elevation (ft)	1305.8	1305.2	1304.8	1304.5

MARK	REVISION	DATE

**PROPOSED CONDITIONS DRAINAGE AREAS**

**PRIME METAL BUILDINGS HANGAR DEVELOPMENT STEPHENVILLE, TEXAS**

DRAWN BY: CBS	DESIGNED BY: CJW	LATEST PREVISION: 7/27/2018	KSA JOB NO.: PNB 001
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SEAL: T&E Firm Registration No. F-1356  
SHEET NO. **DA2**



August 24, 2018

## **STAFF REPORT**

### **BACKGROUND AND SUMMARY**

The City, along with 171 other Mid-Texas cities served by Atmos Energy Corporation, Mid-Tex Division (“Atmos Mid-Tex” or “Company”), is a member of the Atmos Cities Steering Committee (“ACSC”). In 2007, ACSC and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism (“RRM”), as a substitute for future filings under the GRIP statute.

Since 2007, there have been several modifications to the original RRM Tariff. The most recent iteration of an RRM Tariff was reflected in an ordinance adopted by ACSC members earlier this year. On or about April 1, 2018, the Company filed a rate request pursuant to the RRM Tariff adopted by ACSC members. The Company claimed that its cost-of-service in a test year ending December 31, 2017, entitled it to additional system-wide revenues of \$42.0 million. Application of the standards set forth in ACSC’s RRM Tariff required Atmos to reduce its request to \$27.4 million. After review of the consultants’ report, the Company offered to settle for a system-wide increase of \$25.9 million. Following further negotiations, ACSC’s Executive Committee agreed to recommend a system-wide rate increase of \$24.9 million. That increase when allocated to ACSC members results in an increase of \$17.8 million. The Effective Date for new rates is October 1, 2018. ACSC members should take action approving the Resolution before the end of September.

## **PROOF OF REVENUES**

Atmos generated proof that the rate tariffs attached to the Resolution will generate \$24.9 million in additional revenues on a system-wide basis. That proof is attached as Attachment 1 to this Staff Report. ACSC consultants have agreed that Atmos' Proof of Revenues is accurate.

## **BILL IMPACT**

Given the fact that ACSC demanded that Atmos reflect reduced federal income taxes in its cost-of-service, as reflected in the RRM Tariff adopted earlier this year, Atmos reduced its rates in March. The rate increase associated with the Resolution is largely offset by the lowered federal income tax rates, such that out-of-pocket expense to consumers should be roughly the same under new rates as what was experienced by consumers last winter. A bill impact comparison is attached as Attachment 2.

## **SUMMARY OF ACSC'S OBJECTION TO THE UTILITIES CODE SECTION 104.301 GRIP PROCESS**

ACSC strongly opposed the GRIP process because it constitutes piecemeal ratemaking by ignoring declining expenses and increasing revenues while rewarding the Company for increasing capital investment on an annual basis. The GRIP process does not allow any review of the reasonableness of capital investment and does not allow cities to participate in the Railroad Commission's review of annual GRIP filings or allow recovery of Cities' rate case expenses. The Railroad Commission undertakes a mere administrative review of GRIP filings (instead of a full hearing) and rate increases go into effect without any material adjustments. In ACSC's view, the GRIP process unfairly raises customers' rates without any regulatory oversight. In contrast, the RRM process has allowed for a more comprehensive rate review and annual evaluation of expenses and revenues, as well as capital investment.

## **EXPLANATION OF "BE IT ORDAINED" PARAGRAPHS**

1. This section approves all findings in the Resolution.

2. This section adopts the RRM rate tariffs and finds the adoption of the new rates to be just, reasonable, and in the public interest.
3. This section finds that existing rates are unreasonable. Such finding is a necessary predicate to establishment of new rates. The new tariffs will permit Atmos Mid-Tex to recover an additional \$24.9 million on a system-wide basis. Settling Cities will be responsible for \$17.8 million of the \$24.9 million.
4. This section approves an exhibit that establishes a benchmark for pensions and retiree medical benefits to be used in future rate cases or RRM filings.
5. This section approves an exhibit to be used in future rate cases or RRM filings regarding recovery of regulatory liabilities, such as excess deferred income taxes.
6. This section requires the Company to reimburse the City for expenses associated with review of the RRM filing, settlement discussions, and adoption of the Resolution approving new rate tariffs.
7. This section repeals any resolution or ordinance that is inconsistent with the Resolution.
8. This section finds that the meeting was conducted in compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.
9. This section is a savings clause, which provides that if any section is later found to be unconstitutional or invalid, that finding shall not affect, impair, or invalidate the remaining provisions of this Resolution. This section further directs that the remaining provisions of the Resolution are to be interpreted as if the offending section or clause never existed.
10. This section provides for an effective date upon passage.
11. This section directs that a copy of the signed Resolution be sent to a representative of the Company and legal counsel for ACSC.

**CONCLUSION**

The Legislature's GRIP process allowed gas utilities to receive annual rate increases associated with capital investments. The RRM process has proven to result in a more efficient and less costly (both from a consumer rate impact perspective and from a ratemaking perspective) than the GRIP process. Given Atmos Mid-Tex's claim that its historic cost of service should entitle it to recover \$42 million in additional system-wide revenues, the RRM settlement at \$24.9 million reflects savings of \$17.1 million. ACSC's consultants produced a report indicating that Atmos had justified increased revenues of at least \$21.7 million. Settlement at \$24.9 million is fair and reasonable. The ACSC Executive Committee consisting of city employees of 18 ACSC members urges all ACSC members to pass the Resolution before September 30, 2018. New rates become effective October 1, 2018.

**ATMOS ENERGY CORP., MID-TEX DIVISION  
 PROPOSED TARIFF STRUCTURE (BEFORE RATE CASE EXPENSE RECOVERY)  
 TEST YEAR ENDING DECEMBER 31, 2017**

Line No. (a) (b) (c) (d) (e) (f) (g) (h) (i) (j) (k)

1 Proposed Change In Rates: \$ 24,900,000 Schedule A  
 2 Proposed Change In Rates without Revenue Related Taxes: \$ 23,357,466 Ln 1 divided by Tax factor on WP\_F-5.1

	Revenue Requirements	Allocations	
7 Residential	\$ 338,431,486	77.95%	Per GUD 10170 Final Order
8 Commercial	84,223,622	19.40%	Per GUD 10170 Final Order
9 Industrial and Transportation	11,490,316	2.65%	Per GUD 10170 Final Order
10 Net Revenue Requirements GUD No. 10170	<u>\$ 434,145,424</u>	<u>100.00%</u>	

Increase to Customer Classes per GUD 10170 Final Order:				
Customer Charges	Current	Prospective	Revenues	
20 Residential Base Charge	\$ 18.35	\$ 0.50	\$ 9,103,979	
21 Residential Consumption Charge	\$ 0.13734	\$ 0.01118	9,103,979	
22 Commercial Base Charge	\$ 41.95	\$ 1.54	2,265,658	
23 Commercial Consumption Charge	\$ 0.08746	\$ 0.00421	2,265,658	
24 I&T Base Charge	\$ 752.00	\$ 32.12	309,095	
25 I&T Consumption Charge Tier 1 MMBTU	\$ 0.3172	\$ 0.0140	144,188	
26 I&T Consumption Charge Tier 2 MMBTU	\$ 0.2322	\$ 0.0102	118,338	
27 I&T Consumption Charge Tier 3 MMBTU	\$ 0.0498	\$ 0.0022	46,570	
28 Total			<u>\$ 23,357,466</u>	

Customer Charges Rounded Off and residential base charge increase for 2018 limited to \$0.60 per RRM tariff:					
Customer Charges	Proposed Change	Proposed Change In Revenues	Proposed Rates	Proposed Revenues	
Residential Base Charge	\$ 0.50	\$ 9,156,798	\$ 18.85	\$ 345,211,285	
Residential Consumption Charge	\$ 0.01112	9,051,844	\$ 0.14846	120,848,626	
Commercial Base Charge	\$ 1.55	2,278,481	\$ 43.50	63,944,478	
Commercial Consumption Charge	\$ 0.00419	2,253,573	\$ 0.09165	49,293,546	
I&T Base Charge	\$ 32.00	307,968	\$ 784.00	7,545,216	
I&T Consumption Charge Tier 1 MMBTU	\$ 0.0140	144,244	\$ 0.3312	3,412,408	
I&T Consumption Charge Tier 2 MMBTU	\$ 0.0103	118,980	\$ 0.2425	2,801,237	
I&T Consumption Charge Tier 3 MMBTU	\$ 0.0022	46,631	\$ 0.0520	1,102,180	
Total		<u>\$ 23,358,519</u>		<u>\$ 594,158,976</u>	

**ATMOS ENERGY CORP., MID-TEX DIVISION  
AVERAGE BILL COMPARISON - BASE RATES  
TEST YEAR ENDING DECEMBER 31, 2017**

Line							October 1, 2018	
							PROPOSED	CHANGE
1	<b>Rate R @ 45 Ccf</b>					<b>CURRENT</b>		
2	Customer charge					\$ 18.35		
3	Consumption charge	45.0	CCF	X \$ 0.13734	=	6.18		
4	Rider GCR Part A	45.0	CCF	X \$ 0.28533	=	12.84		
5	Rider GCR Part B	45.0	CCF	X \$ 0.30630	=	13.78		
6	Subtotal					\$ 51.15		
7	Rider FF & Rider TAX			X 0.06604	=	3.38		
8	Total					\$ 54.53		
9								
10	Customer charge						\$ 18.85	
11	Consumption charge	45.0	CCF	X \$ 0.14846	=	6.68		
12	Rider GCR Part A	45.0	CCF	X \$ 0.28533	=	12.84		
13	Rider GCR Part B	45.0	CCF	X \$ 0.30630	=	13.78		
14	Subtotal					\$ 52.15		
15	Rider FF & Rider TAX			X 0.06604	=	3.44		
16	Total					\$ 55.59	\$	1.06
17								1.94%
18								
19	<b>Rate C @ 346.5 Ccf</b>					<b>CURRENT</b>	<b>PROPOSED</b>	<b>CHANGE</b>
20	Customer charge					\$ 41.95		
21	Consumption charge	346.5	CCF	X \$ 0.08746	=	30.31		
22	Rider GCR Part A	346.5	CCF	X \$ 0.28533	=	98.88		
23	Rider GCR Part B	346.5	CCF	X \$ 0.22105	=	76.60		
24	Subtotal					\$ 247.74		
25	Rider FF & Rider TAX			X 0.06604	=	16.36		
26	Total					\$ 264.10		
27								
28	Customer charge						\$ 43.50	
29	Consumption charge	346.5	CCF	X \$ 0.09165	=	31.76		
30	Rider GCR Part A	346.5	CCF	X \$ 0.28533	=	98.88		
31	Rider GCR Part B	346.5	CCF	X \$ 0.22105	=	76.60		
32	Subtotal					\$ 250.74		
33	Rider FF & Rider TAX			X 0.06604	=	16.56		
34	Total					\$ 267.30	\$	3.20
35								1.21%

						<u>CURRENT</u>	<u>PROPOSED</u>	<u>CHANGE</u>
36	<b>Rate I @ 3907 MMBTU</b>							
37	Customer charge					\$ 752.00		
38	Consumption charge	1,500	MMBTU	X \$	0.3172 =	475.80		
39	Consumption charge	2,407	MMBTU	X \$	0.2322 =	558.79		
40	Consumption charge	0	MMBTU	X \$	0.0498 =	-		
41	Rider GCR Part A	3,907	MMBTU	X \$	0.2922 =	1,141.41		
42	Rider GCR Part B	3,907	MMBTU	X \$	0.4881 =	1,906.68		
43	Subtotal					\$ 4,834.68		
44	Rider FF & Rider TAX			\$	4,834.68 X 0.06604 =	319.28		
45	Total					<u>\$ 5,153.96</u>		
46								
47	Customer charge						\$ 784.00	
48	Consumption charge	1,500	MMBTU	X \$	0.3312 =		496.80	
49	Consumption charge	2,407	MMBTU	X \$	0.2425 =		583.58	
50	Consumption charge	0	MMBTU	X \$	0.0520 =		-	
51	Rider GCR Part A	3,907	MMBTU	X \$	0.2922 =		1,141.41	
52	Rider GCR Part B	3,907	MMBTU	X \$	0.4881 =		1,906.68	
53	Subtotal						\$ 4,912.47	
54	Rider FF & Rider TAX			\$	4,912.47 X 0.06604 =		324.42	
55	Total						<u>\$ 5,236.89</u>	\$ 82.93
56								1.61%
57	<b>Rate T @ 3907 MMBTU</b>							
58	Customer charge					\$ 752.00		
59	Consumption charge	1,500	MMBTU	X \$	0.3172 =	475.80		
60	Consumption charge	2,407	MMBTU	X \$	0.2322 =	558.79		
61	Consumption charge	0	MMBTU	X \$	0.0498 =	-		
62	Rider GCR Part B	3,907	MMBTU	X \$	0.4881 =	1,906.68		
63	Subtotal					\$ 3,693.27		
64	Rider FF & Rider TAX			\$	3,693.27 X 0.06604 =	243.90		
65	Total					<u>\$ 3,937.17</u>		
66								
67	Customer charge						\$ 784.00	
68	Consumption charge	1,500	MMBTU	X \$	0.3312 =		496.80	
69	Consumption charge	2,407	MMBTU	X \$	0.2425 =		583.58	
70	Consumption charge	0	MMBTU	X \$	0.0520 =		-	
71	Rider GCR Part B	3,907	MMBTU	X \$	0.4881 =		1,906.68	
72	Subtotal						\$ 3,771.06	
73	Rider FF & Rider TAX			\$	3,771.06 X 0.06604 =	249.04		
74	Total						<u>\$ 4,020.10</u>	\$ 82.93
75								2.11%

**City Messaging**  
**2018 RRM Rate Filing**  
**Atmos Energy – Mid-Tex Division**  
**August 2018**

- In 2008, Atmos Energy Mid-Tex Division initiated a Rate Review Mechanism (RRM) process, in collaboration with its cities. The previous RRM provided annual rate relief between 2012 and 2016.
- In March 2018, the ACSC coalition and Atmos Energy renegotiated and established a new RRM tariff.
- The RRM is a systematic process collaboratively developed by Atmos Energy (Mid-Tex Division) and the city coalitions, specifying how rates will be set over a specified period of time.
- Benefits of the RRM process:
  - Suspends Gas Reliability Infrastructure Program (GRIP) filings
  - Avoids costly rate case expenses that would be borne by customers
  - Provides transparent process for annual review of all Company expenses and investment
  - Provides for certain caps and discounts negotiated by your attorneys
  - Limits growth to residential customer charge
- Atmos Energy filed for a rate increase under the new terms of the RRM in April 2018. Negotiations with the ACSC coalition began shortly after the filing was made. Following those negotiations, a settlement was reached with a rate structure that will increase the average customer bill by the following:
  - Average Residential customer (using 45.0 Ccf a month) will have an increase of \$1.06/month or 1.94%
  - Average Commercial customer (using 346.5 Ccf a month) will have an increase of \$3.20/month or 1.21%
  - Average Industrial customer (3,907 MMBtu) will have an increase of \$82.93/month or 1.61%
  - Average Transportation customer (3,907 MMBtu) will have an increase of \$82.93/month or 2.11%
- The ACSC coalition, which your City is part of, has recommended the approval of the RRM settlement.



**RESOLUTION NO. 2018-R-11**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE (“ACSC”) AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY’S 2018 RATE REVIEW MECHANISM FILINGS; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHED EXHIBIT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; APPROVING AN ATTACHED EXHIBIT REGARDING AMORTIZATION OF REGULATORY LIABILITY; REQUIRING THE COMPANY TO REIMBURSE ACSC’S REASONABLE RATEMAKING EXPENSES; DETERMINING THAT THIS RESOLUTION WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND THE ACSC’S LEGAL COUNSEL.**

WHEREAS, the City of Stephenville, Texas (“City”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or “Company”), and a regulatory authority with an interest in the rates and charges of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee (“ACSC”), a coalition of similarly-situated cities served by Atmos Mid-Tex (“ACSC Cities”) that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, ACSC and the Company worked collaboratively to develop a new Rate Review Mechanism (“RRM”) tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program (“GRIP”) process instituted by the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

WHEREAS, the RRM tariff was adopted by the City in a rate ordinance earlier this year; and

WHEREAS, on about April 1, 2018, Atmos Mid-Tex filed its 2018 RRM rate request with ACSC Cities based on a test year ending December 31, 2017; and

WHEREAS, ACSC coordinated its review of the Atmos Mid-Tex 2018 RRM filing through its Executive Committee, assisted by ACSC's attorneys and consultants, to resolve issues identified in the Company's RRM filing; and

WHEREAS, the Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of \$24.9 million on a system-wide basis (\$17.8 million of which is applicable to ACSC members); and

WHEREAS, the attached tariffs (Exhibit A) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

WHEREAS, the Exhibit A rate tariffs incorporate the federal income tax rates that became effective January 1, 2018; and

WHEREAS, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (Exhibit B) and

WHEREAS, the settlement agreement establishes an amortization schedule for regulatory liability (Exhibit C); and

WHEREAS, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:**

**Section 1.** That the findings set forth in this Resolution are hereby in all things approved.

**Section 2.** That the City Council finds that the settled amount of an increase in revenues of \$24.9 million on a system-wide basis represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising

from Atmos Mid-Tex's 2018 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

**Section 3.** That the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Exhibit A, are just and reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional \$24.9 million in revenue on a system-wide basis over the amount allowed under currently approved rates. Such tariffs are hereby adopted.

**Section 4.** That the ratemaking treatment for pensions and retiree medical benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Exhibit B, attached hereto and incorporated herein.

**Section 5.** That amortization of regulatory liability shall be consistent with the schedule found in attached Exhibit C attached hereto and incorporated herein.

**Section 6.** That Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Company's 2018 RRM filing.

**Section 7.** That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Resolution, it is hereby repealed.

**Section 8.** That the meeting at which this Resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

**Section 9.** That if any one or more sections or clauses of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, and the remaining provisions of the Resolution shall be interpreted as if the offending section or clause never existed.

**Section 10.** That consistent with the City Ordinance that established the RRM process, this Resolution shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after October 1, 2018.

**Section 11.** That a copy of this Resolution shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LJB Freeway, Suite 1862, Dallas, Texas 75240, and to Geoffrey Gay, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED this 4<sup>th</sup> day of September, 2018.

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Doug Svien, Mayor

ATTEST:

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Staci L. King, City Secretary

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Allen L. Barnes, City Administrator  
Reviewed

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Randy Thomas, City Attorney  
Approved as to form and legality

## Tourism and Visitors Bureau Committee

# COMMITTEE REPORT



**MEETING:** Council Committee Meetings - 28 Aug 2018

**Present:** Carla Trussell, chair; Brady Pendleton; Sherry Zachery

**Absent:**

**DEPARTMENT:** Tourism and Visitors Bureau

**STAFF CONTACT:** Brady Pendleton

### Hotel Occupancy Tax Application - P.A.W.S. for First Annual Woofstock Concert:

P.A.W.S. is requested \$5,000 for their first-annual Woofstock concert event for equipment, paid advertising, and promotion. This request is an allowable Hotel Occupancy Fund expense for advertising the Woofstock event. Because this is a first-time event, Sherry Zachery made the motion to fund this event for \$3,000; Brady Pendleton seconded the motion. Committee recommends funding in the amount of \$3,000 to full council.

### Hotel Occupancy Tax Application - American Junior Rodeo Association for Upcoming Rodeo Event :

The American Junior Rodeo Association requested \$2,000 - \$2,500 in Hotel Occupancy Tax funds to cover the cost of rental fees for the rodeo to be held in Stephenville November 9-11, 2018. The organization will create a hotel tracking form, as well as gas station, restaurant, and shopping forms to report where folks are staying and/or spending who are connected with this event. This request is an allowable request for sporting event expenses, and for which the majority of the participants are tourists who substantially increase economic activity in hotels in the area. Brady Pendleton made the motion to fund this event for \$2,500; Carla Trussell seconded the motion. Committee recommends funding in the amount of \$2,500 to full council.

### Hotel Occupancy Tax Application - Tarleton State University Athletics - Texan Club :

Tarleton State University Athletics is requesting a \$3,100 sponsorship level to support their Texan Club. The sponsorship request is for support in hosting of visiting college and high school athletic teams and fans for all regular games, playoffs, and NCAA events. The Texan Club has a board of directors who govern the organization. The Texan Club sponsorship is an allowable Hotel Occupancy Fund request as it supports expenses relating to sporting events which substantially increase economic activity at hotels throughout the year. Brady Pendleton made the motion to fund the Texan Club sponsorship at the \$3100 level; Sherry Zachary seconded the motion. Committee recommends funding in the amount of \$3,100 to full council.

### Hotel Occupancy Tax Application - Larry Joe Taylor's Fall Fest 2018 (Rhymes & Vines):

Larry Joe Taylor's Fall Fest 2018 (Rhymes & Vines) is requesting \$3,000 for shuttle services for guests from Stephenville hotels to the venue and back. For 13 years, Larry Joe Taylor's Fall Fest 2018 (Rhymes & Vines) has attracted thousands of guests to Stephenville to enjoy live music at Melody Mountain Ranch. This year's Fall Fest anticipates between 3,500-5,000 in attendance, with 300-500 people staying in our local hotels for three to four nights during the event. In addition, Larry Joe Taylor reserves 10-20 rooms for artists performing at the Fall Fest. Extensive advertising is underway including print, radio, direct mail, and social media throughout Texas and Oklahoma. This application is an allowable expense for Hotel Occupancy Tax funds as it is for transportation for tourists from hotels to tourist attractions near the city. Brady Pendleton made the motion to fund this request for \$3,000 with half of the amount in advance, and the other half following the event as long as the post-event application is submitted and all Hotel Occupancy Tax funding criteria has been met;

Carla Trussell seconded the motion. Committee recommends funding of \$1,500 up-front to full council, with the remainder to be awarded after a post-event application is submitted.

#### **MOO-LA Fest:**

Staff presented the idea for MOO-LA FEST - an annual festival in the Stephenville City Park to celebrate our dairy heritage and showcase dairy products such as cheese, ice cream and milk. The proposed event will feature 20 hot air balloons with three days of activities to include fly-ins, tethered rides and two evenings with balloon glows. MOO-LA FEST will also feature live music at the Birdsong Amphitheater, food and beverage vendors, bounce houses and activities for children. The proposed event will be held May 31-June 2 to kick off National Dairy Month in June. The cost for a 20-balloon event would be between \$36,000 - \$40,000. Discussion included researching rainfall occurrence for proposed dates and event insurance. Brady Pendleton made the motion to authorize staff to move forward with the event and pay the \$1,000 deposit to the balloon organization; Sherry Zachery seconded the motion. Committee recommends that a positive recommendation be made to allocate \$40,000 for MOO-LA FEST.

#### **ATTACHMENTS:**

[HOT Application Woofstock 2018.08.28](#)

[HOT Application AJRA 2018.08.28](#)

[Texan Club](#)

[HOT Application TSU Athletics](#)

[HOT Application LJT Rhymes & Vines 2018.08.28](#)

[Shuttle Service Outline](#)



**CITY OF STEPHENVILLE**  
**HOTEL OCCUPANCY TAX (H.O.T) APPLICATION**  
**(HOTEL MOTEL FUNDS GRANT APPLICATION)**

**CITY OF STEPHENVILLE**  
**GUIDELINES UNDER TEXAS LAW FOR**  
**USE OF HOTEL OCCUPANCY TAX REVENUE**

**State Law:** By law of the State of Texas, the City of Stephenville collects a Hotel Occupancy Tax (HOT) from hotels, motels, inns, and bed-and-breakfast establishments. Chapter 351 of the Tax Code states that HOT funds may be used only if both parts of the following two-part test are met. Part One (1) requires that usage of HOT Funds must directly enhance and promote tourism and the convention, and hotel industry, and Part Two (2) limits the use of HOT Funds to the following:

1. **Convention center facilities or visitor information centers:** the acquisition of sites for and the construction, improvement, enlarging, equipping, repairing, operation, and maintenance of TVB center facilities or visitor information centers, or both;
2. **Registration of tourism and visitor's bureau delegates:** the furnishing of facilities, personnel, and materials for the registration of TVB delegates or registrants;
3. **Advertising, and conducting solicitations and promotional programs to attract tourists and visitor's delegates:** advertising and conducting solicitations and promotional programs to attract tourists and visitor's delegates or registrants to the municipality or its vicinity;
4. **Promotion of the arts:** the encouragement, promotion, improvement and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms;
5. **Historical restoration and preservation projects or activities:** historical restoration and preservation objects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and visitor's delegates to visit preserved historic sites or museums: (a) at or in the immediate vicinity of Tourism and Visitor's Bureau facilities or visitor information centers; or (b) located elsewhere in the municipality or its vicinity that would be frequented by tourists and visitor delegates;
6. **Sporting event expenses related to sporting events which substantially increase economic activity at hotels:** for a municipality located in a county with a population of 290,000 or less, expenses, including promotion expenses, directly related to a sporting



event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality or its vicinity.

7. **Signage:** Signage directing tourists to sights and attractions that are visited frequently by hotel guests in the municipality.
8. **Transportation systems for tourists:** Funding the costs for transporting tourists from hotels in and near the city to: the commercial center of the city, a convention center in the city, other hotels in or near the city, and tourist attractions in or near the city.

**City of Stephenville Process:** The City of Stephenville accepts applications from groups who request HOT Funds for events/activities/facilities, which fit into one or more of the above listed categories. All decisions of the City Council are final.

**City of Stephenville Policy:**

1. The purpose of HOT funding is to assist and support qualified events/activities/facilities, not to be the major patron or the majority funds provider (50% or more) for the event/activity/facility budget.
2. Priority will be given to those events and entities based upon documented ability to directly promote tourism and the hotel and convention industry in Stephenville by “demonstrating a proven record of increased hotel or tourism and visitor’s activity.” Such activity may result from hotel or tourism and visitor’s guests that are already in town and choose to attend the funded event or facility, or it may result from individuals coming from another city or county to stay in an area lodging to attend the funded event or facility. Applicants should document the potential to generate increased hotel or tourism and visitor’s activity by:
  - a. Providing historical information on the number of rooms nights used during previous years of the same event/activity/facility;
  - b. Providing current information on the size of room blocks reserved at area hotels to accommodate anticipated overnight guests attending the funded event/activity/facility.
  - c. Providing historical information on the number of guests at hotels or other lodging facilities that attended the funded event/activity/facility; and/or
  - d. Providing examples of marketing or programs and activities likely to generate or encourage overnight visitors to local lodging properties.

3. All applicants are encouraged to utilize local businesses for food, supplies, materials, printing, and the like. A minimum of 8% of the HOT Funds shall be spent with local businesses.
4. A portion of the revenues from any event/activity/facility receiving HOT Funds should be channeled back into the future costs of operating that same event/activity/facility or the continued operation of such.
5. It is critical that the Application/Request for funding be filled out completely and accurately. Under the application section "Fund Usage," it is responsibility of the applicant to specifically explain how the funds will be used only in eligible ways.
6. If applying under the Advertising category, please note the local requirement that advertising must be accomplished in advance of the event/activity/facility, and must utilize legitimate media for promotion outside of the area, i.e. direct mail, newspapers, magazines, radio, television, billboards.
7. As a general rule, all funding requests should be for fifty percent (50%) or less of Applicant's total projected revenue from the event/activity/facility.
8. Applicants are on notice that while the City of Stephenville makes decisions based on estimated budgets and projections, documentation of how granted funds were spent must be actual costs supported by proofs of payment. Any monies not used or not used lawfully, must be returned or repaid to the City within sixty (60) days of the event, along with the completed Post-Funding Analysis.
9. The final accounting of funds must mirror the items outlined in the Applicant's original application, in its fund expenditure outline, and in its request letter.
10. City of Stephenville guidelines were duly adopted by City Council on \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**FUNDING CONSIDERATION CHECKLIST**

**Name of Event/Activity/Facility:** \_\_\_\_\_

Does your event/activity/facility pass Part One (1) of the statutory test, defined specifically as directly enhancing and promoting tourism and the convention, and hotel industry in Stephenville?  YES  NO

Does your event/activity/facility pass Part Two (2) of the statutory test, defined specifically as fitting into one of more of the following categories:

- Convention center facilities or visitor information centers
- Facilities, personnel and materials for registration of the Tourism and Visitor’s Bureau delegates
- Advertising, and conducting solicitations and promotional programs to attract tourist and visitor’s
- Promotion of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion picture, radio, television, tape and sound recording
- Historical restoration and preservation projects or activities, or advertising and conducting solicitations and promotional programs to encourage tourists to visit preserved historic sites or museums in the area
- Signage directing tourist to sights and attractions that are visited frequently by hotel guests in the municipality
- Funding the costs for transporting tourists from hotels in and near the city to: the commercial center of the city, a convention center in the city, other hotels in or near the city, and tourist attractions in or near the city
- Sporting event expenses, including promotion expenses, related to sporting events at which the majority of participants are tourists who substantially increase economic activity at hotels in the area
- Is your application filled out thoroughly and completely, and are all required pages attached?
- Is your request for funding in accordance with the maximum funding guidelines?
- If applicable, have you submitted the Post-Funding Analysis and proofs of payment for last year’s event/activity/facility?
- If applicable, have you returned or repaid the City for any previous funds not used or not used lawfully?
- Have you documented how you will accurately track out-of-town guests, showing that your event will attract tourists that will directly support the Tourism and Visitor’s Bureau and the Hotel industry in the area?
- Is your request for fifty percent (50%) or less of your total projected revenue from the event/activity/facility?
- If you are applying under the Advertising category, is your request for one hundred percent (100%) or less of your total projected advertising expenditures?
- If you are applying under the Advertising category, have you met the local requirement that advertising must be accomplished in advance of the event/activity/facility, and must utilize legitimate media for promotion outside of the area, i.e. direct mail, newspapers, magazines, radio, television, billboards?
- Will all advertising indicate that the City of Stephenville is a direct sponsor of the event?

**APPLICATION**

**Organization Information**

Date: \_\_\_\_\_

\_\_\_\_\_  
Name of Organization

\_\_\_\_\_  
Address:

\_\_\_\_\_  
City, State, Zip:

\_\_\_\_\_  
Contact Name:

\_\_\_\_\_  
Contact Phone Number:

\_\_\_\_\_  
Website Address for Event/Activity/Facility:

Is your organization:     Non-Profit     Private for Profit

Tax ID#: \_\_\_\_\_

Organization's Creation Date: \_\_\_\_\_

Purpose for your organization:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Event/Activity/Facility Information**

\_\_\_\_\_  
Name of Event/Activity/Facility:

\_\_\_\_\_  
Date of Even/Activity:

\_\_\_\_\_  
Primary Location of Event/Activity/Facility:

\_\_\_\_\_  
Amount of HOT Funding Requested:

**Fund Usage:** How will the funds be used?

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**Primary purpose if funded Event/Activity/Facility:**

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**Check that statutory categories apply to funding request and amount requested under each category:**

**Convention center facilities or visitor information centers:** the acquisition of sites for and the construction, improvement, enlarging, equipping, repairing, operation, and maintenance of convention center facilities or visitor information centers, or both; \_\_\_\_\_

**Registration of Tourism and Visitor’s Bureau delegates:** the furnishing of facilities, personnel, and materials for the registration of tourism and visitor’s bureau delegates or registrants; \_\_\_\_\_

**Advertising, and conducting solicitations and promotional programs to attract tourists and visitor delegates:** advertising and conducting solicitations and promotional programs to attract tourists and visitor’s delegates or registrants to the municipality or its vicinity; \_\_\_\_\_

**Promotion of the arts:** the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape, and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms; \_\_\_\_\_

**Historical restoration and preservation projects or activities:** historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and visitor’s delegates to visit preserved historic sites or museums: (a) at or in the immediate vicinity of the Tourism and Visitor’s Bureau center facilities or visitor information centers; or (b) located elsewhere in the municipality or its vicinity that would be frequented by tourists and visitors delegates; \_\_\_\_\_

- Sporting event expenses related to sporting event which substantially increase economic activity at hotels:** for a municipality located in a county with a population of 290,000 or less, expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality or its vicinity. \_\_\_\_\_
  
- Signage:** Signage directing tourists from hotels in and near the city to: the commercial center of the city, a convention center in the city, other hotels in or near the city, and tourist attractions in or near the city.
  
- Transportation system for tourists:** Funding the costs for transporting tourist from hotels in and near the city to: the commercial center of the city, a convention center in the city, other hotels in or near the city, and tourist attractions in or near the city.

*(Answer the following three (3) questions only if sporting event-related)*

**If sporting even-related: How many individuals are expected to participate?**

\_\_\_\_\_

**If sporting event-related: How many of the participants are expected to be from another city or county?**

\_\_\_\_\_

**If sporting event-related: Quantify how the funded event/activity/facilities will substantially increase economic activity at hotel and motels within the City or its vicinity?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Questions for all Funding Requests**

**How many years have you held this event/activity?**

\_\_\_\_\_

**Expected attendance:**

\_\_\_\_\_

**How many people attending the event/activity/facility will use Stephenville hotels, motels, inn s or bed-and-breakfast establishments?**

\_\_\_\_\_

**How many nights will they stay?**

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**Do you reserve a room block for this event/activity/facility at an area hotel and if so, for how many rooms and at which hotels?**

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**Please list other years (over the last three years) that you have hosted your event/activity/facility, and list the amount of assistance given from HOT funding and the number of hotel rooms used:**

Motel/Year Held	Assistance Amount	Number of Hotel Rooms Used

**How will you measure the impact of your event/activity/facility on area hotel activity?**

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**Please list all other organizations, government entities and grants that have offered financial support to your event/activity/facility, and respective amounts:**

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**Please check all promotion efforts your organization is coordinating, and list the financial amounts committed to each media outlet:**

- Paid Advertising  
  Newspaper  
  Radio  
  TV  
  Social Media  
  Press Releases  
 Direct mailing to out-of-town recipients  
  Other

**What specific geographic areas do your advertising materials and promotions reach?**

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**What number of individuals located in another city or county will your proposed marketing reach?**

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**The above application for HOT funds received for the City of Stephenville, and the explanation of how such funds will be utilized, is true and accurate.**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date Signed

This Pre-Fund Analysis must be completely and accurately filled out and returned to the City of Stephenville, Attn: Tourism Coordinator, 298 W. Washington St. Stephenville, Texas 76401, no later than **sixty (60) days** before the event/activity/facility. If the total amount of the HOT funds were not used or were not lawfully used, then those funds must be returned or repaid to the City of Stephenville with the Post-Funding Analysis. Questions may be directed to the Tourism Coordinator at (254) 918-1212 or email [tourism@stephenvilletx.gov](mailto:tourism@stephenvilletx.gov).



**FUNDING CONSIDERATION CHECKLIST**

Name of

Event/Activity/Facility: Stephenville AJRA Rodeo

Does your event/activity/facility pass Part One (1) of the statutory test, defines specifically as directly enhancing and promoting tourism in Stephenville and directly enhancing and promoting the tourism, visitors, and hotel industry in Stephenville?  YES /  NO

Does your event/activity/facility pass Part Two (2) of the statutory test, defined specifically as fitting into one of more of the following categories:

- Tourism and Visitor’s Bureau facilities or visitor information centers
- Facilities, personnel and materials for registration of the Tourism and Visitor’s Bureau delegates
- Advertising, and conducting solicitations and promotional programs to attract tourist and visitor’s
- Promotion of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion picture, radio, television, tape and sound recording
- Historical restoration and preservation projects or activities, or advertising and conducting solicitations and promotional programs to encourage tourists to visit preserved historic sites or museums in the area
- Sporting event expenses, including promotion expenses, related to sporting
- Events at which the majority of participants are tourists who substantially increase economic activity at hotels in the area
- Is your application filled out thoroughly and completely, and are all required pages attached?
- Is your request for funding in accordance with the maximum funding guidelines?
- If applicable, have you submitted the Post-Funding Analysis and proofs of payment for last year’s event/activity/facility?
- If applicable, have you returned or repaid the City for any previous funds not used or not used lawfully?
- Have you documented how you will accurately track out-of-town guests, showing that your event will attract tourists that will directly support the Tourism and Visitor’s Bureau and the Hotel industry in the area?
- Is your request for fifty percent (50%) or less of your total projected revenue from the event/activity/facility?
- If you are applying under the Advertising category, is your request for one hundred percent (100%) or less of your total projected advertising expenditures?
- If you are applying under the Advertising category, have you met the local requirement that advertising must be accomplished in advance of the event/activity/facility, and must utilize legitimate media for promotion outside of the area, i.e. direct mail, newspapers, magazines, radio, television, billboards?
- Will all advertising indicate that the City of Stephenville is a direct sponsor of the event?

APPLICATION

**Organization Information**

Date: August 15, 2018

Name of Organization  
American Junior Rodeo Association

Address:  
PO Box 398

City, State, Zip:  
Bronte, TX 76933

Contact Name:  
Mary McMullan

Contact Phone Number:  
(325) 277-5824

Website Address for Event/Activity/Facility: http://ajra.org

Is your organization:  Non-Profit  Private for Profit

Tax ID#: 75-1810750

Organization's Creation Date: June 7, 1952

Purpose for your organization:  
The mission of the AJRA is to provide rodeo youth the opportunity to compete in an environment modeled after the PRCA that will prepare them for higher levels of competition, to encourage their competition through the pursuit of attaining a higher education, to be mindful of the sport's western heritage and the values garnered from that heritage such as hard work, family unity and Christian values while providing the youth members opportunities of leadership through directorships.

**Event/Activity/Facility Information**

Stephenville AJRA Rodeo, Lone Star Arena, Stephenville, Texas  
Name of Event/Activity/Facility:

November 9, 10 & 11, 2018  
Date of Even/Activity:

Lone Star Arena, Stephenville, Texas  
Primary Location of Event/Activity/Facility:

\$2,000.00-\$2,500.00  
Amount of HOT Funding Requested:

**Fund Usage:** How will the funds be used?

These funds will be used to cover the cost of the facility rental fees.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Primary purpose if funded Event/Activity/Facility:**

The AJRA has 14 scheduled rodeo events prior to the finals held in July 2019. This would be the first two qualifying rodeos of the 2018-2019 season.  
\_\_\_\_\_

*Check that statutory categories apply to funding request and amount requested under each category:*

- Tourism center facilities or visitor information centers:** the acquisition of sites for and the construction, improvement, enlarging, equipping, repairing, operation, and maintenance of tourism center facilities or visitor information centers, or both; \_\_\_\_\_
- Registration of Tourism and Visitor’s Bureau delegates:** the furnishing of facilities, personnel, and materials for the registration of tourism and visitor’s bureau delegates or registrants;  
\_\_\_\_\_
- Advertising, and conducting solicitations and promotional programs to attract tourists and visitor delegates:** advertising and conducting solicitations and promotional programs to attract tourists and visitor’s delegates or registrants to the municipality or its vicinity;  
\_\_\_\_\_
- Promotion of the arts:** the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape, and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms;  
\_\_\_\_\_  
\_\_\_\_\_
- Historical restoration and preservation projects or activities:** historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and visitor’s delegates to visit preserved historic sites or museums: (a) at or in the immediate vicinity of the Tourism and Visitor’s Bureau center facilities or visitor information centers; or (b) located elsewhere in the municipality or its vicinity that would be frequented by tourists and visitors delegates;  
\_\_\_\_\_  
\_\_\_\_\_

**Sporting event expenses related to sporting event which substantially increase economic activity at hotels:** for a municipality located in a county with a population of 290,000 or less, expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality or its vicinity. \_\_\_\_\_

*(Answer the following three (3) questions only if sporting event-related)*

**If sporting even-related: How many individuals are expected to participate?**

170-200 contestants \_\_\_\_\_

**If sporting event-related: How many of the participants are expected to be from another city or county?**

90% or more of the contestants will be from other cities and states. Contestants come from all over Texas, New Mexico and Colorado. \_\_\_\_\_

**If sporting event-related: Quantify how the funded event/activity/facilities will substantially increase economic activity at hotel and motels within the City or its vicinity?**

This event is for contestants ranging in age groups of 8 & Under through 16-19. Parents, and grand parents attend to watch their children to compete. During this weekend are two separate rodeos with 4 performances beginning on Friday evening and concluding on Sunday afternoon. Numerous families will be staying at the facility in their RV's and in hotels. Local restaurants, gas stations, shopping entities will benefit from this event. \_\_\_\_\_  
\_\_\_\_\_

**Questions for all Funding Requests**

**How many years have you held this event/activity?**

Last year was the first year since 2012 that our organization held an AJRA rodeo in Stephenville. \_\_\_\_\_

**Expected attendance:**

We are expecting between 170-200 contestants and over 200 spectators each day. \_\_\_\_\_

**How many people attending the event/activity/facility will use Stephenville hotels, motels, inn s or bed-and-breakfast establishments?**

About 75% \_\_\_\_\_

**How many nights will they stay?**

Two nights \_\_\_\_\_

**Do you reserve a room block for this event/activity/facility at an area hotel and if so, for how many rooms and at which hotels?**

HOT Funds Application Packet

The AJRA reserves approximately 6-8 rooms for their judges and workers at local hotels.

Please list other years (over the last three years) that you have hosted your event/activity/facility, and list the amount of assistance given from HOT funding and the number of hotel rooms used:

Motel/Year Hold	Assistance Amount	Number of Hotel Rooms Used
LaQuinta Inn/2017	\$2,500	6 rooms by the AJRA, not sure about rooms used by members and their families

How will you measure the impact of your event/activity/facility on area hotel activity?

We will make a Hotel Tracking Form available to our members so that they can report where they stayed during their weekend in Stephenville. Also, we can make a tracking form available for visits to restaurants, shopping entities and gas stations.

Please list all other organizations, government entities and grants that have offered financial support to your event/activity/facility, and respective amounts:

No other organizations have or will provide financial assistance for this event.

Please check all promotion efforts your organization is coordinating, and list the amount financial committed to each media outlet:

- Paid Advertising    Newspaper    Radio    TV    Social Media    Press Releases
- Direct mailing to out-of-town recipients    Other

What specific geographic areas do your advertising materials and promotions reach?

We use Rodeo News, Cowboy Times, Cowboy Sports News, THSRA Extreme Team News and Barrel Racer News for our advertising. In addition, we have a Facebook page for American Junior Rodeo Association and Instagram and our website has a large list of subscribers in which newsletters are sent out containing association news, information and upcoming events.

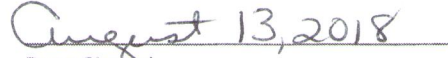
What number of individuals located in another city or county will your proposed marketing reach?

The advertising entities that we use reaches all areas of Texas, New Mexico, Colorado, Oklahoma and Louisiana.

HOT Funds Application Packet

The above application for HOT funds received for the City of Stephenville, and the explanation of how such funds will be utilized, is true and accurate.

  
Authorized Signature

  
Date Signed

This Pre-Fund Analysis must be completely and accurately filled out and returned to the City of Stephenville, Attn: Tourism Coordinator, 298 W. Washington St. Stephenville, Texas 76401, no later than **sixty (60) days** before the event/activity/facility. If the total amount of the HOT funds were not used or were not lawfully used, then those funds must be returned or repaid to the City of Stephenville with this Post-Funding Analysis. Questions may be directed to the Tourism Coordinator at (254) 918-1212 or email [tourism@stephenvilletx.gov](mailto:tourism@stephenvilletx.gov).



# 2018-19 TEXAN CLUB



Official Booster Organization for Tarleton State University Athletics  
Box T-0080 • Stephenville, Texas • 76402 • Phone: 254-968-9178 • Fax: 254-968-9674 • Email: Terri at hardcastle@tarleton.edu

## CORPORATE MEMBERSHIPS

**SPRIT LEVEL**  
\$850

**Benefits include:**

1. Listing year-round on official website
2. Banner displayed at all basketball games
3. One (1) Two Person Pass to all home sporting events
4. Team schedules and list of contact persons with phone numbers for all opponents
5. Access to Purple & White areas during home football and basketball games.
6. Listing in football program
7. Corporate name on football video board during home games.
8. Plowboy Shootout Hole Sponsorship
9. Ten (10) complimentary tickets to one game of your choice. (Call Terri Hardcastle at 254-968-0551 to choose your date)

**PURPLE & WHITE LEVEL**  
\$1,600

**Benefits include:**

1. Listing year-round on official website
2. Banner displayed at all basketball games
3. One (1) Two Person Pass to all home sporting events
4. Team schedules and list of contact persons with phone numbers for all opponents
5. Access to Purple & White areas during home football and basketball games.
6. Listing in football program
7. Corporate name on football video board during home games.
8. Plowboy Shootout Hole Sponsorship
9. Fifteen (15) complimentary tickets to one game of your choice. (Call Terri Hardcastle at 254-968-0551 to choose your date)

**PLOWBOY LEVEL**  
\$2,100

**Benefits include:**

1. Listing year-round on official website
2. Banner displayed at all basketball games
3. Two (2) Two Person Passes to all home sporting events
4. Team schedules and list of contact persons with phone numbers for all opponents
5. Access to Purple & White areas during home football and basketball games.
6. Listing in football program
7. Corporate name on football video board during home games.
8. Plowboy Shootout Hole Sponsorship
9. One (1) corporate night, which will include fifty (50) complimentary tickets

**CHOOSE 1: — FB — BK**

10. Online Advertising on official athletics website\*
11. Billboard Advertisement on panels at Memorial Stadium
12. Reserved parking for football games in Pavilion Parking Lot

**TEXAN LEVEL**  
\$3,100

**Benefits include:**

1. Listing year-round on official website
2. Banner displayed at all basketball games
3. Two (2) Two Person Passes to all home sporting events
4. Team schedules and list of contact persons with phone numbers for all opponents
5. Access to Purple & White areas during home football and basketball games.
6. Listing in football program
7. A-Frame Advertising at home football games.
8. Plowboy Shootout Hole Sponsorship
9. Two (2) corporate nights, which will include fifty (50) complimentary tickets per night

**CHOOSE 1: — FB — BK**

10. Online Advertising on official athletics website\*
11. Billboard Advertisement on panels at Memorial Stadium
12. Reserved parking for football games in Pavilion Parking Lot
13. 1/2-page ad in football program\*
14. Floor sticker on basketball floor on corporate night

**TEXAN RIDER LEVEL**  
\$5,000

**Benefits include:**

1. Listing year-round on official website
2. Banner displayed at all basketball games
3. Two (2) Two Person Passes to all home sporting events
4. Team schedules and list of contact persons with phone numbers for all opponents
5. Access to Purple & White areas during home football and basketball games.
6. Listing in football program
7. A-Frame Advertising at home football games.
8. Corporate Sponsorship at Plowboy Shootout
9. Two (2) corporate nights, which will include fifty (50) complimentary tickets per night

**CHOOSE 1: — FB — BK**

10. Online Advertising on official athletics website\*
11. Billboard Advertisement on panels at Memorial Stadium
12. Reserved parking for football games in Pavilion Parking Lot
13. Full-page ad in football program\*
14. Floor sticker on basketball floor on corporate night
15. Entry fee for one (1) team at Plowboy Shootout
16. Sidewalk advertising at football and basketball games

**JOHN TARLETON LEVEL**  
\$10,000 AND UP

**Benefits include:**

1. Listing year-round on official website
2. Banner displayed at all basketball games
3. Two (2) Two Person Passes to all home sporting events
4. Team schedules and list of contact persons with phone numbers for all opponents
5. Access to Purple & White areas during home football and basketball games.
6. Listing in football program
7. A-Frame Advertising at home football games.
8. Corporate Sponsorship at Plowboy Shootout
9. Two (2) corporate nights, which will include fifty (50) complimentary tickets per night

**CHOOSE 1: — FB — BK**

10. Online Advertising on official athletics website\*
11. Billboard Advertisement on panels at Memorial Stadium
12. Reserved parking for football games in Pavilion Parking Lot
13. Full-page ad in football program\*
14. Floor sticker on basketball floor on corporate night
15. Entry fee for one (1) team at Plowboy Shootout
16. Sidewalk advertising at football and basketball games

### RESERVED FOOTBALL TICKETS & PARKING

Available upon request at \$75 per seat added to your corporate dues. (This includes 1 RESERVED PARKING PASS per business in the Harbin St. Parking Lot)

No. of Tickets \_\_\_\_\_

### LOCAL CONTACT INFORMATION

Name of Business \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Email Address \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 Local Phone Number \_\_\_\_\_  
 Fax Number \_\_\_\_\_

\*Members are responsible for design of Online and football program advertising. Call Nate Bural at 254-968-1802 for more info regarding ad design after reserving your membership. Other advertising opportunities also available. Contact Byron Anderson at 254-968-9736.

### LEVEL OF MEMBERSHIP

- JOHN TARLETON LEVEL (\$10,000 & Up)
- TEXAN RIDER LEVEL (\$5,000)
- TEXAN LEVEL (\$3,100)
- PLOWBOY LEVEL (\$2,100)
- PURPLE & WHITE LEVEL (\$1,600)
- SPIRIT LEVEL (\$850)

Please indicate: \_\_\_\_\_ CASH/CHECK \_\_\_\_\_ Trade-Out

### PAYMENT INFORMATION

\*\*\* Please choose one option:

1. Payment Enclosed - \$ \_\_\_\_\_
2. Payment by Credit Card \_\_\_\_\_ Visa \_\_\_\_\_ Mastercard \_\_\_\_\_ Discover \_\_\_\_\_  
 Credit Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_ CVV \_\_\_\_\_  
 Name of Cardholder \_\_\_\_\_ Phone Number \_\_\_\_\_
3. Payment Plan - please bill: \_\_\_\_\_ Monthly \_\_\_\_\_ Quarterly \_\_\_\_\_ Semi-Annually \_\_\_\_\_ Full

Billing Address: \_\_\_\_\_

**APPLICATION**

**Organization Information**

Date: 8/13/18

TARLETON STATE ATHLETICS

Name of Organization  
Box 70080

Address:  
STEPHENVILLE, TX 76402

City, State, Zip:  
CONN REISMAN

Contact Name:  
254-968-0551

Contact Phone Number:  
TARLETONSPORTS.COM

Website Address for Event/Activity/Facility:

Is your organization:  Non-Profit  Private for Profit

Tax ID#: 756001870

Organization's Creation Date: 9/11

Purpose for your organization: SCHOLARSHIP FUND

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Event/Activity/Facility Information**

VISITING ATHLETIC TEAMS, HIGH SCHOOL PLAYOFFS

Name of Event/Activity/Facility:  
9/1 - 8/31

Date of Event/Activity:  
TARLETON STATE ATHLETIC VENUES

Primary Location of Event/Activity/Facility:  
\$3000.00

Amount of HOT Funding Requested:



Fund Usage: How will the funds be used?

SCHOLARSHIPS &  
STUDENT ENHANCEMENT

Primary purpose if funded Event/Activity/Facility:

Check that statutory categories apply to funding request and amount requested under each category:

Convention center facilities or visitor information centers: the acquisition of sites for and the construction, improvement, enlarging, equipping, repairing, operation, and maintenance of convention center facilities or visitor information centers, or both;

Registration of Tourism and Visitor's Bureau delegates: the furnishing of facilities, personnel, and materials for the registration of tourism and visitor's bureau delegates or registrants;

Advertising, and conducting solicitations and promotional programs to attract tourists and visitor delegates: advertising and conducting solicitations and promotional programs to attract tourists and visitor's delegates or registrants to the municipality or its vicinity;

Promotion of the arts: the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape, and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms;

Historical restoration and preservation projects or activities: historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and visitor's delegates to visit preserved historic sites or museums: (a) at or in the immediate vicinity of the Tourism and Visitor's Bureau center facilities or visitor information centers; or (b) located elsewhere in the municipality or its vicinity that would be frequented by tourists and visitors delegates;

- Sporting event expenses related to sporting event which substantially increase economic activity at hotels:** for a municipality located in a county with a population of 290,000 or less, expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality or its vicinity. VISITING TEAMS & FANS, HIGH SCHOOL PLAYOFFS, OTHER ATHLETIC FUNCTIONS, NCAA EVENTS
- Signage:** Signage directing tourists from hotels in and near the city to: the commercial center of the city, a convention center in the city, other hotels in or near the city, and tourist attractions in or near the city.
- Transportation system for tourists:** Funding the costs for transporting tourist from hotels in and near the city to: the commercial center of the city, a convention center in the city, other hotels in or near the city, and tourist attractions in or near the city.

*(Answer the following three (3) questions only if sporting event-related)*

If sporting even-related: How many individuals are expected to participate?

TOO MANY TO CALCULATE

If sporting event-related: How many of the participants are expected to be from another city or county?

TOO MANY TO CALCULATE

If sporting event-related: Quantify how the funded event/activity/facilities will substantially increase economic activity at hotel and motels within the City or its vicinity?

VISITING TEAMS AND FANS WILL STAY IN LOCAL HOTELS, EAT AT LOCAL RESTAURANTS, PURCHASE FUEL AT LOCAL STATIONS

**Questions for all Funding Requests**

How many years have you held this event/activity?

30

Expected attendance:

TOO MANY TO CALCULATE

How many people attending the event/activity/facility will use Stephenville hotels, motels, inn s or bed-and-breakfast establishments?

TOO MANY TO CALCULATE

HOT Funds Application Packet

How many nights will they stay?

TOO MANY TO CALCULATE

Do you reserve a room block for this event/activity/facility at an area hotel and if so, for how many rooms and at which hotels?

ROOM BLOCKS FOR TOURNAMENTS & NCAA CHAMPIONSHIPS.

Please list other years (over the last three years) that you have hosted your event/activity/facility, and list the amount of assistance given from HOT funding and the number of hotel rooms used:

Motel/Year Held	Assistance Amount	Number of Hotel Rooms Used
2017	3000	TOO MANY
2016	3000	TOO MANY
2015	3000	TOO MANY

How will you measure the impact of your event/activity/facility on area hotel activity?

FULL HOTELS DURING ATHLETIC YEAR

Please list all other organizations, government entities and grants that have offered financial support to your event/activity/facility, and respective amounts:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please check all promotion efforts your organization is coordinating, and list the financial amounts committed to each media outlet:

- Paid Advertising     Newspaper     Radio     TV     Social Media     Press Releases
- Direct mailing to out-of-town recipients     Other

What specific geographic areas do your advertising materials and promotions reach?

IMPOSSIBLE TO DETERMINE DUE TO EXTENSIVE RANGE OF SOCIAL MEDIA

HOT Funds Application Packet

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**What number of individuals located in another city or county will your proposed marketing reach?**

TOO MANY TO CALCULATE

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**The above application for HOT funds received for the City of Stephenville, and the explanation of how such funds will be utilized, is true and accurate.**

  
\_\_\_\_\_  
Authorized Signature

8/13/18  
\_\_\_\_\_  
Date Signed

This Pre-Fund Analysis must be completely and accurately filled out and returned to the City of Stephenville, Attn: Tourism Coordinator, 298 W. Washington St. Stephenville, Texas 76401, no later than **sixty (60) days** before the event/activity/facility. If the total amount of the HOT funds were not used or were not lawfully used, then those funds must be returned or repaid to the City of Stephenville with the Post-Funding Analysis. Questions may be directed to the Tourism Coordinator at (254) 918-1212 or email [tourism@stephenvilletx.gov](mailto:tourism@stephenvilletx.gov).

Form **W-9**  
(Rev. November 2017)  
Department of the Treasury  
Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Tarleton State University**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC     C Corporation     S Corporation     Partnership     Trust/Vestate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ **educational agency of the state of Texas**

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
Exempt payee code (if any) \_\_\_\_\_  
Exemption from FATCA reporting code (if any) \_\_\_\_\_  
*(Applies to accounts maintained outside the U.S.)*

5 Address (number, street, and apt. or suite no.) See instructions.  
**P.O. Box T-0120**

6 City, state, and ZIP code  
**Stephenville, TX 76402**

7 List account number(s) here (optional)

Requester's name and address (optional)

Print or type.  
See Specific Instructions on page 3.

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Social security number**

			-				-			
--	--	--	---	--	--	--	---	--	--	--

or

**Employer identification number**

7	5	-	6	0	0	1	8	7	0
---	---	---	---	---	---	---	---	---	---

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here    Signature of U.S. person ▶ *Teri L. Beauty*    Date ▶ August 10, 2018

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

**FUNDING CONSIDERATION CHECKLIST**

Name of

Event/Activity/Facility: Larry Joe Taylor's Fall Fest 2018 ("Rhymes & Vines")

Does your event/activity/facility pass Part One (1) of the statutory test, defined specifically as directly enhancing and promoting tourism and the convention, and hotel industry in Stephenville?  YES  NO

Does your event/activity/facility pass Part Two (2) of the statutory test, defined specifically as fitting into one of more of the following categories:

- Convention center facilities or visitor information centers
- Facilities, personnel and materials for registration of the Tourism and Visitor's Bureau delegates
- Advertising, and conducting solicitations and promotional programs to attract tourist and visitor's
- Promotion of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion picture, radio, television, tape and sound recording
- Historical restoration and preservation projects or activities, or advertising and conducting solicitations and promotional programs to encourage tourists to visit preserved historic sites or museums in the area
- Signage directing tourist to sights and attractions that are visited frequently by hotel guests in the municipality
- Funding the costs for transporting tourists from hotels in and near the city to: the commercial center of the city, a convention center in the city, other hotels in or near the city, and tourist attractions in or near the city
- Sporting event expenses, including promotion expenses, related to sporting events at which the majority of participants are tourists who substantially increase economic activity at hotels in the area
- Is your application filled out thoroughly and completely, and are all required pages attached?
- Is your request for funding in accordance with the maximum funding guidelines?
- If applicable, have you submitted the Post-Funding Analysis and proofs of payment for last year's event/activity/facility?
- If applicable, have you returned or repaid the City for any previous funds not used or not used lawfully?
- Have you documented how you will accurately track out-of-town guests, showing that your event will attract tourists that will directly support the Tourism and Visitor's Bureau and the Hotel industry in the area?
- Is your request for fifty percent (50%) or less of your total projected revenue from the event/activity/facility?
- If you are applying under the Advertising category, is your request for one hundred percent (100%) or less of your total projected advertising expenditures?
- If you are applying under the Advertising category, have you met the local requirement that advertising must be accomplished in advance of the event/activity/facility, and must utilize legitimate media for promotion outside of the area, i.e. direct mail, newspapers, magazines, radio, television, billboards?
- Will all advertising indicate that the City of Stephenville is a direct sponsor of the event?

**APPLICATION**

**Organization Information**

Date: August 23, 2018  
Melody Mountain Ranch, Inc.  
 Name of Organization  
4217 CR 423  
 Address:  
Stephonville, Texas 76401  
 City, State, Zip:  
Martha Taylor  
 Contact Name:  
254-434-7020  
 Contact Phone Number:  
www.larryjoetaylor.com/rhymes-and-vines.htm  
 Website Address for Event/Activity/Facility:

Is your organization:     Non-Profit     Private for Profit

Tax ID#: 20-8701416

Organization's Creation Date: around 2006

Purpose for your organization:  
Promotion and production of music festivals, and  
recording studios.

**Event/Activity/Facility Information**

Larry Joe Taylor's Fall Fest (located at Melody Mountain Ranch)  
 Name of Event/Activity/Facility:  
September 19-22, 2018  
 Date of Even/Activity:  
Melody Mountain Ranch - (Fm 3025)  
1290 PR 707, Stephonville, TX  
 Primary Location of Event/Activity/Facility:

Amount of HOT Funding Requested: \_\_\_\_\_

Fund Usage: How will the funds be used?

promotions of the event, facilitating travel to and from the event, for guests and musicians staying at hotels in Stephenville,

Primary purpose if funded Event/Activity/Facility:

providing shuttle for hotel guests to/from event

Check that statutory categories apply to funding request and amount requested under each category:

Convention center facilities or visitor information centers: the acquisition of sites for and the construction, improvement, enlarging, equipping, repairing, operation, and maintenance of convention center facilities or visitor information centers, or both;

Registration of Tourism and Visitor's Bureau delegates: the furnishing of facilities, personnel, and materials for the registration of tourism and visitor's bureau delegates or registrants;

Advertising, and conducting solicitations and promotional programs to attract tourists and visitor delegates: advertising and conducting solicitations and promotional programs to attract tourists and visitor's delegates or registrants to the municipality or its vicinity;

Promotion of the arts: the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape, and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms;

Historical restoration and preservation projects or activities: historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and visitor's delegates to visit preserved historic sites or museums: (a) at or in the immediate vicinity of the Tourism and Visitor's Bureau center facilities or visitor information centers; or (b) located elsewhere in the municipality or its vicinity that would be frequented by tourists and visitors delegates;



- Sporting event expenses related to sporting event which substantially increase economic activity at hotels:** for a municipality located in a county with a population of 290,000 or less, expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality or its vicinity. \_\_\_\_\_
- Signage:** Signage directing tourists from hotels in and near the city to: the commercial center of the city, a convention center in the city, other hotels in or near the city, and tourist attractions in or near the city.
- Transportation system for tourists:** Funding the costs for transporting tourist from hotels in and near the city to: the commercial center of the city, a convention center in the city, other hotels in or near the city, and tourist attractions in or near the city.

*(Answer the following three (3) questions only if sporting event-related)*

If sporting even-related: How many individuals are expected to participate?

\_\_\_\_\_

If sporting event-related: How many of the participants are expected to be from another city or county?

\_\_\_\_\_

If sporting event-related: Quantify how the funded event/activity/facilities will substantially increase economic activity at hotel and motels within the City or its vicinity?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Questions for all Funding Requests**

How many years have you held this event/activity?

13 years

Expected attendance:

3500 - 5,000

How many people attending the event/activity/facility will use Stephenville hotels, motels, inn s or bed-and-breakfast establishments?

300-500

How many nights will they stay?

3-4 nights

Do you reserve a room block for this event/activity/facility at an area hotel and if so, for how many rooms and at which hotels?

Yes - the number varies, and the hotel varies, generally 10-20 rooms for artists.

Please list other years (over the last three years) that you have hosted your event/activity/facility, and list the amount of assistance given from HOT funding and the number of hotel rooms used:

Motel/Year Held	Assistance Amount	Number of Hotel Rooms Used
2012	2,500	300
2013	2,000	300
2015	2,000	300

*Previously from Chamber of Commerce Stephen Wile*

How will you measure the impact of your event/activity/facility on area hotel activity?

Surveys, attendance, internet research / market reports

Please list all other organizations, government entities and grants that have offered financial support to your event/activity/facility, and respective amounts:

---



---



---

Please check all promotion efforts your organization is coordinating, and list the financial amounts committed to each media outlet:

- Paid Advertising  
  Newspaper  
  Radio  
  TV  
  Social Media  
  Press Releases  
 Direct mailing to out-of-town recipients  
  Other

What specific geographic areas do your advertising materials and promotions reach?

Texas, Oklahoma

What number of individuals located in another city or county will your proposed marketing reach?

around 3,000-5,000

The above application for HOT funds received for the City of Stephenville, and the explanation of how such funds will be utilized, is true and accurate.

*Maitha Taylor*  
Authorized Signature

August 23, 2018  
Date Signed

This Pre-Fund Analysis must be completely and accurately filled out and returned to the City of Stephenville, Attn: Tourism Coordinator, 298 W. Washington St. Stephenville, Texas 76401, no later than **sixty (60) days** before the event/activity/facility. If the total amount of the HOT funds were not used or were not lawfully used, then those funds must be returned or repaid to the City of Stephenville with the Post-Funding Analysis. Questions may be directed to the Tourism Coordinator at (254) 918-1212 or email [tourism@stephenvilletx.gov](mailto:tourism@stephenvilletx.gov).

SEPTEMBER 19<sup>TH</sup>-22<sup>ND</sup>, 2018  
 LARRY JOE TAYLOR'S 13<sup>TH</sup> ANNUAL  
**Fall Fest**  
*Rhymes & Vines Texas Music Festival*  
 Melody Mountain Ranch in Stephenville, TX

**Event Overview**

- This will be our 13<sup>th</sup> Annual Rhymes & Vines “Fall Fest”
- This is a 4-day outdoor music event held at Melody Mountain Ranch, just outside of Stephenville
- Each year this event brings approximately 3,500-4,000 people from all over the nation and offers a more relaxed and laid-back atmosphere than the larger event in April but with the same great music and food vendors.
- We have 10 full time employees running our office, ranching and general operations for all of our company events, but for this event we hire an additional 50 staff who are responsible for ticketing, parking, merchandise, bartending, office administration, armed security, designated drivers, stage hands and general management and operations.
- Fall Fest features over 20 bands, with acts such as Josh Weathers, Deryl Dodd, Max Stalling, Randall King, Bruce Robison & Kelly Willis, Davin James and Larry Joe Taylor
- Aside from the music, this event focuses on food preparation and enjoyment, plus home-made beer and wine, with a World Champion Jalapeno Popper Cook Off Competition (“Pop Off”), a home-brewing competition for beer and wine, and interactive cooking demonstrations by celebrity chefs





## Proposed Hotel Transportation Plan

### A) Need for Transportation

- a. We block off approximately 10-15 hotel rooms for musicians, and we provide recommendations to hundreds of people who call and email, choose not to camp but would like to attend. We estimate approximately 300 Stephenville hotel rooms are booked annually in September for this event.
- b. Each year we also provide a driver and vehicle for sponsors, artists and other guests who need a ride to and from the event. But as the attendance grows, we feel the need to enhance and improve our commute system to and from town for those who do not camp.

**B) Proposed Transportation Plan** -- We have never tracked how many commuters used Lyft, our driver, a limo or other means of transportation to our event in prior years, so measuring the number of trips to/from hotels and the event ahead of time is challenging. However, with what we do know about the hotel rooms used for the event and the potential reach with advertising, we propose the following plan:

- a. One local shuttle company charges \$10/person per direction to and from a Stephenville hotel and the event. We estimate \$3,000 would be a reasonable amount for 4 days, using up to \$2,500 of these funds for the shuttle service, and the remaining \$500 for promoting this service.
- b. Promotional materials would include social media ads, newspaper ads, radio ads, e-mailing lists (our newsletter email list contains approximately 23,000 people), and on-site signage at hotels and the event. We plan to use local newspapers and radio stations, but we also want to reach out of town guests about this incentive through other sources.
- c. We believe it would be reasonable to receive ½ of the remaining funds up front (\$1,500) to cover pre-event promotions, the fixed cost of the driver's time and fuel, plus maybe a few passengers.
- d. We propose the driver keep a tally of how many passengers are only transported directly to and/or from a local hotel and the event, and provide the City with an accounting after the event.
- e. If additional funds are needed, the City writes a check for the remaining funds. If additional funds are not needed, this money goes back to the City.
- f. We suggested using a shuttle company which holds more passengers per trip and would be more economical, as opposed to a taxi service or Lyft carrying only 3-4 people at a time. We are open to suggestions as to how to make this system work with other transportation services. Perhaps we start small with one company this year, and expand with more options next year?

SEPTEMBER 19<sup>TH</sup>-22<sup>ND</sup>, 2018  
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**C) If funding is approved, we would need to do the following:**

- a. Determine what contents we need to include with our advertising and begin promotions immediately
- b. Coordinate an on-site promotional plan with each hotel so that guests have all information they need for their use of the shuttle service. This includes locking down a definite schedule for the shuttle. Something like this:
  - i. Wednesday: 2pm – 12am
  - ii. Thursday: 12pm-- 12am
  - iii. Friday & Saturday: 9am – 12:30am
- c. Organize a hotel routing schedule with the shuttle, picking up at each hotel every hour at some point – it would be helpful to know in advance from each hotel if they have guests who plan to utilize the shuttle for the event. This would save time and avoid wasted trips.
- d. Coordinate a detailed pick-up and drop-off plan with the shuttle company at the event location so that the driver knows where to drop passengers off and pick them up at the event. The entrance gates can become very congested at peak hours, so it would be helpful to have an operational plan in place and a designated area for guests to wait for the shuttle. In the past, we have provided a drop off and pick up area marked by signage and tents for this type of service, and this helps to avoid confusion with guests, drivers, and event staff who are managing the exit lines.

This is simply a proposal- we kindly welcome any other ideas or suggestions. Thank you very much in advance for your time and consideration.

Sincerely,  
The Taylor Family ~ Larry Joe, Sherry, Zack and Martha



Public Works Committee  
**COMMITTEE REPORT**



**MEETING:** Council Committee Meetings - 28 Aug 2018

**Present:** P6 Alan Nix, Chair; P1 Mark McClinton; P8 Brandon Huckabee

**Absent:** P5 Rhett Harrison;

**DEPARTMENT:** Public Works

**STAFF CONTACT:** Nick Williams

**Agenda Item A: Spring Bouquet Neighborhood Drainage - Technical Memorandum Review**

**Discussion:** The stormwater flooding events in the Spring Bouquet neighborhood were revisited. A summary of the technical memorandum was reviewed and the alternatives identified were discussed. The Public Works Committee concurred with the technical memorandum identifying Alternative 1 – Upsized Storm Drain Piping, as the most cost effective solution. It was recommended the matter be referred to the Finance Committee to identify financing methods for the solution recommended by the Public Works Committee.

**Committee Action:** The committee directed staff to negotiate a professional services agreement for the documents necessary to create a shovel-ready project.

Staff will negotiate a professional services agreement with Freese and Nichols to develop plans, specifications and an opinion of probable construction cost for replacement of the existing stormwater infrastructure along Spring Bouquet. The negotiated agreement will be presented to the Public Works Committee for review. The matter will be referred to the Finance Committee to identify funding methodologies.

**Recommendation:** None.

**Agenda Item B: 536 Lease Agreement**

**Discussion:** A proposed lease agreement with Mr. Wesley Wood of Wood Cattle Company was discussed. Following some discussion, it was requested to add language confirming the cost per acre recognizes and considers the percentage of both cultivated and pasture land types. There was also some discussion of the amount of land considered by the lessee to be productive for cultivation or livestock

Mr. Wood requested the lease term be extended to allow for improvements, such as stock tank cleaning, to take place as well as for the cultivation of a winter crop.

**Committee Action:** Following discussion, a motion was made by Mr. McClinton, seconded by Mr. Huckabee, to recommend to the full council the approval of the lease agreement for a term of three (3) years.

**Recommendation:** The committee voted unanimously to recommend approval of the agreement with Wood Cattle Company with a three (3) year lease term to the full council.

### Agenda Item C: Garfield Ground Storage Tank Rehabilitation Project

- Discussion:** The history of the Garfield Ground Storage Tank Rehabilitation Project was discussed and the construction bids received on August 16, 2018 were reviewed.
- It was noted, that due in part to the apparent contractor's mobilization savings, a significant overall cost savings of approximately \$123,510 is anticipated for the project budget. The use of the anticipated savings toward the drilling of test wells on the 536 Well Field Development Project was discussed.
- Committee Action:** Following discussion, a motion was made by Mr. McClinton, seconded by Mr. Huckabee, to recommend council award of the construction project to N.G. Painting of Kerrville, Texas.
- Recommendation:** The committee voted unanimously to recommend approval to recommend to the full council the award of the construction project to N.G. Painting of Kerrville, Texas.

### Agenda Item D: 536 Well Field Development Project

- Discussion:** The professional services proposal from Parkhill, Smith and Cooper (PSC) was presented for the development of the 536 Well Field Development Project.
- The phase I portion of the proposal for the test well drilling program was discussed. It was noted PSC offered to include the physical drilling of the test wells under the service agreement, using a Stephenville-based local driller and as a pass-through cost, in an amount not-to-exceed \$142,371 in order to meet the March timeline for application submittal to the Texas Water Development Board.
- The use of the anticipated savings from the Garfield Ground Storage Tank Rehabilitation Project toward the drilling of test wells on the 536 Well Field Development Project was discussed. The Finance Department confirmed the funding balance of approximately \$18,861 (\$142,371-\$123,510) is available and the balance could be covered by utility enterprise funds with little impact.
- Committee Action:** Following discussion, a motion was made by Mr. McClinton, seconded by Mr. Huckabee, to recommend approval to the full council of the professional services agreement with PSC, including the drilling of the test wells.
- Recommendation:** The committee voted unanimously to recommend approval of the professional services agreement with PSC as presented, including the drilling of the test wells, to the full council.

### Agenda Item E: Master Infrastructure Management Plan

- Discussion:** The professional services proposal from Freese and Nichols (FNI) was presented for the development of the Master Infrastructure Management Project.
- It was noted the proposal encompasses water, sewer, street and storm infrastructure and works to identify a GIS-based, phased, comprehensive capital improvements plan as well as includes review and discussion of utility rates and impact fee schedules. It was also noted the proposal includes a 24-month timeframe and a liquidated damages clause to encourage adherence to the timeline.
- Committee Action:** Following discussion, a motion was made by Mr. Huckabee, seconded by Mr. McClinton, to recommend approval to the full council of the professional services agreement with FNI for the Master Infrastructure Management Plan.
- Recommendation:** The committee voted unanimously to recommend approval of the professional services agreement with FNI for the Master Infrastructure Management Plan as presented to the full council.



**Agenda Item F: Solid Waste Franchise Agreement Amendment No. 2**

- Discussion:** The second amendment to the exclusive franchise agreement for solid waste collection, hauling and disposal was presented.
- Amendment No. 2 proposes to extend the term of the agreement for five (5) years until December 31, 2023. It was noted that no changes to the fee structure have been proposed since 2015 and no changes to the fee structure are proposed in the amendment.
- The proposed modification to the hours of service for commercial and industrial customers only was briefly discussed whereby service could begin at 5:00 a.m. instead of 7:00 a.m. It was noted that a provision is included whereby the city could require service hours to be reinstated not to start prior to 7:00 a.m. should complaints be received.
- Committee Action:** Following discussion, a motion was made by Mr. McClinton, seconded by Mr. Huckabee, to recommend to the full council approval of Amendment No. 2 to Progressive Waste Solutions (doing business as d/b/a WC of Texas) as presented.
- Recommendation:** The committee voted unanimously to recommend approval of the Second Amendment to the Exclusive Franchise Agreement with Progressive Waste Solutions (doing business as d/b/a WC of Texas) as presented.

## Agreement

STATE OF TEXAS           §

COUNTY OF ERATH       §

This agreement made and entered into on this the 4<sup>th</sup> day of September, 2018, by and between the **CITY OF STEPHENVILLE**, a municipal corporation (hereinafter called "CITY"), and **WESLEY WOOD CATTLE COMPANY, LLC.** (hereinafter called "WOOD").

### I.

The term of this agreement shall be for three (3) years, from October 1, 2018 until October 1, 2021. Both parties shall have the option to terminate this agreement at any time upon ninety days' written notice to the other party at the address set out herein.

This contract shall be subject to extension or renewal upon mutual agreement of the CITY and WOOD, if not otherwise terminated as provided in this agreement, upon completion of the initial contract term.

### II.

The property, which is the subject of this agreement, is approximately 536 acres out of the John W. Bradley, Daniel Bell, Edward Bond, James Conger, M. S. Crow, W. D. Richardson, M. J. Leech, Hancock C. Smith, and Ira Foster Surveys, situated in Erath County, Texas, and described on Exhibit "A" attached hereto and being a part hereof for all purposes.

The property currently consists of approximately 360 acres of native pasture and 176 acres of cultivated land.

### III.

CITY agrees to allow WOOD full access to subject property for the purpose of grazing cattle and farming to support the grazing operation.

### IV.

WOOD agrees as follow:

1. To allow CITY full access to subject property upon prior notice to WOOD.
  - a. CITY may conduct survey, excavation, construction, test drilling or similar activities.
  - b. CITY will be responsible for any damage sustained to fences or gates during activities performed under Item 1.a. above.
    - i. When any work is performed by CITY, Gates will be left in the position found.
2. To allow no more than 75 head of cattle to graze on the property at any one time except that in the event Wood plants a crop for additional cattle grazing, WOOD shall be allowed to graze up to 200 head of cattle for up to a four (4) month period.
3. To cultivate and remove any non-grazed crop as soon as practical after the termination of this agreement.

4. To use the subject property in compliance with all Federal, State and Local laws and to ensure no actions require permits for nor qualify as a feeding operation. Concentrated wastes from temporarily confined livestock shall be managed in accordance with all applicable laws.
5. To pay for any electrical or other utilities used by WOOD.
6. To utilize property AS-IS and not alter or make improvements, unless under emergency conditions, to any facilities, trees, grounds or fences without written consent of CITY. WOOD shall have the option to add gates and shall have the option to remove only those added gates upon termination of the agreement. CITY shall have the option to pay for and retain gates or other approved improvements or to deduct cost of the improvements from the lease payment.
7. To repair any damage to structures, pens or fencing, including interior and perimeter fencing, caused by WOOD'S livestock or equipment within ten (10) days of the damage occurrence.
8. To not assign, sublease or permit third parties to occupy or use any portion of the subject property during the term of the agreement without written consent of CITY.
9. To not remove any earth, valuable stone or other substances on or under the surface of the subject property without written consent of CITY.

**V.**

As consideration, WOOD agrees to pay to CITY the amount of \$6,432 or \$12.00 per acre annually. Payment, in full, shall be received by the City of Stephenville, 298 West Washington, Stephenville, Texas, 76401, on or before October 31, 2018. The cost per acre considers and recognizes the estimated amount of both cultivated and native pasture land.

**VI.**

WOOD agrees to indemnify and hold CITY harmless from any claim, judgment or expense, which may occur due to the use of the subject property or due to the negligence of WOOD in WOOD'S operation or performance of this agreement. WOOD specifically agrees to indemnify and hold CITY harmless for any loss, damage, or injury incurred as a result of the terms of this agreement.

**VII.**

If any action at law or in equity, including an action for declaratory relief is brought to enforce or interpret the provisions of this agreement, the prevailing party shall be entitled to recover reasonable attorney's fees from the other party, which fees may be set by the Court in the trial of such action or may be enforced in a separate action brought for that purpose, and which fees shall be in addition to any other relief which may be awarded.

**VIII.**

This agreement is non-transferable and non-assignable in whole or in part without written consent by CITY.

**IX.**

This agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Erath County, Texas.

**X.**

This agreement shall be binding on and inure to the benefit of the parties hereto and their respective successors and assigns.

**XI.**

This agreement is the entire agreement of the parties, and there are no oral representations, warranties, other agreements or promises pertaining to this agreement not incorporated in writing. This agreement may be amended only by an instrument in writing signed by both parties.

EXECUTED in duplicate originals this 4<sup>th</sup> day of September, 2018.

**Contact Address:**  
**CITY OF STEPHENVILLE**  
298 West Washington  
Stephenville, TX 76401

**Contact Address:**  
**WESLEY WOOD CATTLE COMPANY, LLC.**  
1409 Melissa Drive  
Stephenville, TX 76401

\_\_\_\_\_  
DOUG SVIEN, HONORABLE MAYOR

\_\_\_\_\_  
WESLEY WOOD

STATE OF TEXAS       §

COUNTY OF ERATH     §

This instrument was acknowledged before me on the \_\_\_ day of September, 2018, by DOUG SVIEN, Mayor of the City of Stephenville, a municipal corporation, for and on behalf of said corporation.

\_\_\_\_\_  
Notary Public, State of Texas

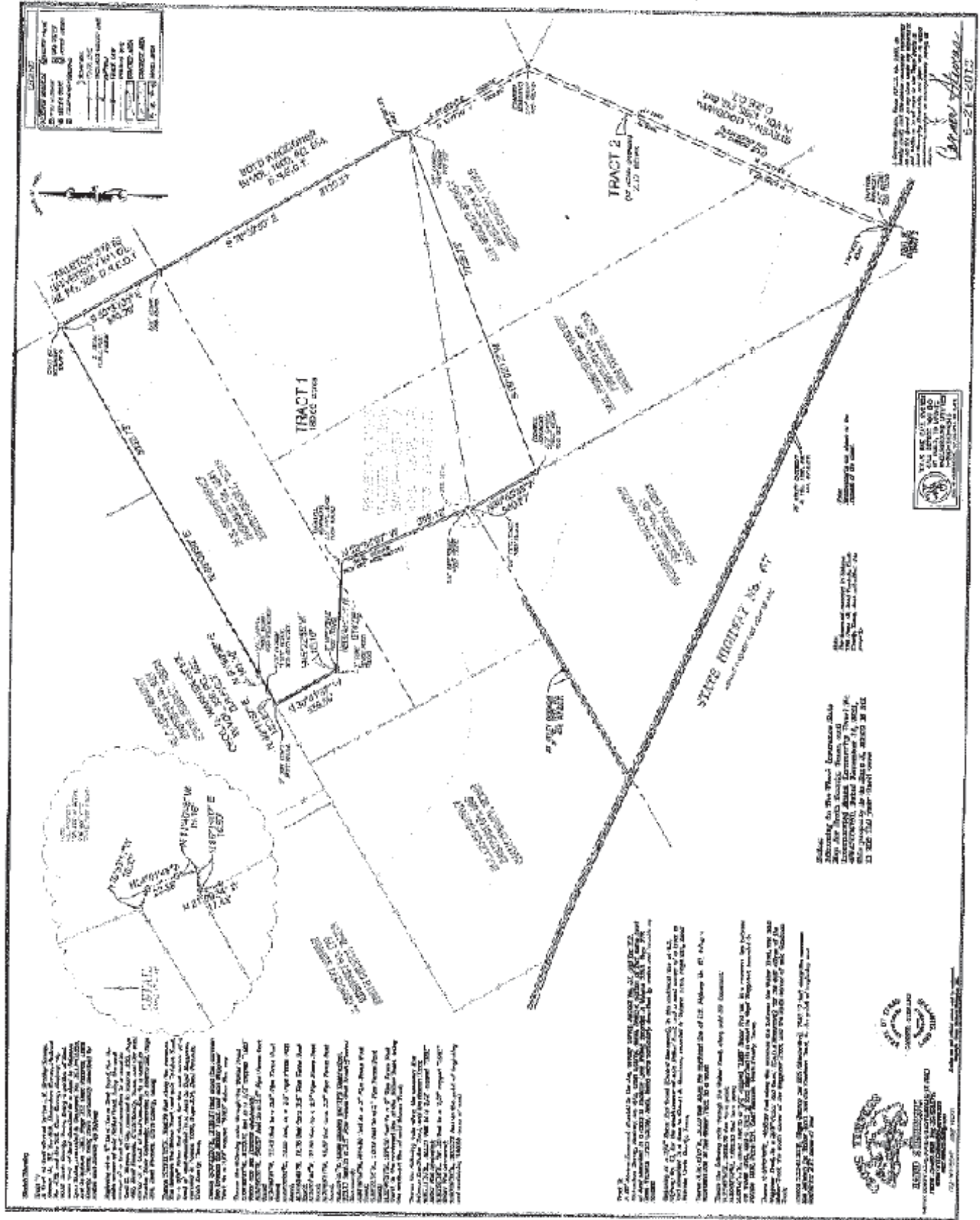
STATE OF TEXAS       §

COUNTY OF ERATH     §

This instrument was acknowledged before me on the \_\_\_ day of September, 2018, by WESLEY WOOD on behalf of WESLEY WOOD CATTLE COMPANY, LLC.

\_\_\_\_\_  
Notary Public, State of Texas

EXHIBIT A



**AGREEMENT  
BETWEEN CITY OF STEPHENVILLE  
AND  
PARKHILL, SMITH & COOPER, INC.  
FOR  
PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of September 4, 2018, ("Effective Date")  
between the City of Stephenville ("OWNER") and Parkhill, Smith & Cooper, Inc. ("ENGINEER").

OWNER'S Project, of which ENGINEER'S services under this AGREEMENT are a part, is  
generally identified as follows: 536 Water Well Field Development ("Project").

ENGINEER'S services under this AGREEMENT are generally identified as follows:

Phase 1: Analysis and Report Phase

Authorized Additional Services: To include test hole drilling program.

OWNER and ENGINEER further agree as follows:

*\*This agreement is for Phase 1 – Analysis and Report Phase services ONLY. The contract will be mutually amended after the completion of Phase 1 to include the following:*

Phase 2: Project Funding Phase

Phase 3: Final Design and Permitting Phase

Phase 4: Bidding and Negotiating Phase

Phase 5: Construction Phase

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**ARTICLE 1 - SERVICES OF ENGINEER**

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**1.01 Scope**

- A. ENGINEER shall provide or cause to be provided the services set forth herein and in Exhibit A.
- B. If authorized by OWNER, ENGINEER shall furnish Resident Project Representative(s) with duties, responsibilities and limitations of authority as set forth in Exhibit C.

**ARTICLE 2 – OWNER’S RESPONSIBILITIES**

---

**2.01 General**

- A. OWNER shall have the responsibilities set forth herein.
- B. Provide ENGINEER with all criteria and full information as to OWNER's requirements for the Project, including, design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any, budgetary limitations.
- C. Furnish copies of all design and construction standards, which OWNER will require to be included in the Drawings and Specifications; and furnish copies of OWNER's standard forms, conditions, and related documents for ENGINEER to include in the Bidding Documents, when applicable.
- D. Furnish to ENGINEER any other available information pertinent to the Project including reports and data relative to previous designs, or investigation at or adjacent to the Site.
- E. Following ENGINEER's assessment of initially-available Project information and data and upon ENGINEER's request, furnish or otherwise make available such additional Project related information and data as is reasonably required to enable ENGINEER to complete its Basic and Additional Services. Such additional information or data would generally include the following:
  - 1. Property descriptions.
  - 2. Zoning, deed, and other land use restrictions.
  - 3. Utility and topographic mapping and surveys.
  - 4. Property, boundary, easement, right-of-way, and other special surveys or data, including establishing relevant reference points.
  - 5. Any known explorations and tests of subsurface conditions at or contiguous to the Site, drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site, or hydrographic surveys, with appropriate professional interpretation thereof.
  - 6. Any know environmental assessments, audits, investigations and impact statements, and other relevant environmental or cultural studies as to the Project, the Site, and adjacent areas.
  - 7. Any known data or consultations as required for the Project but not otherwise identified in the Agreement or the Exhibits thereto.
- F. Give prompt written notice to ENGINEER whenever OWNER observes or otherwise becomes aware of a Hazardous Environmental Condition or of any other development that affects the scope or time



of performance of ENGINEER's services, or any defect or nonconformance in ENGINEER's services or in the work of any Contractor.

G. Arrange for safe access to and make all provisions for ENGINEER to enter upon public and private property, as required for ENGINEER to perform services under the Agreement.

H. Provide, as required for the Project in pursuing outside funding in the Project Funding Phase, it is understood the OWNER, at OWNER's discretion will provide the following:

1. Accounting, bond and financial advisory, independent cost estimating, and insurance counseling services.

2. Legal services with regard to issues pertaining to the Project as OWNER requires, Contractor raises, or ENGINEER reasonably requests.

3. Such auditing services as OWNER requires to ascertain how or for what purpose Contractor has used the moneys paid.

I. Provide the services of an independent testing laboratory to perform all inspections, tests, and approvals of Samples, materials, and equipment required by the Construction Contract Documents in the Construction Phase, or to evaluate the performance of materials, equipment, and facilities of OWNER, prior to their incorporation into the Work with appropriate professional interpretation thereof unless authorized as Additional Services under Exhibit A - Part 2.

J. Provide reviews, approvals, and permits from all governmental authorities having jurisdiction to approve all phases of the Project designed or specified by ENGINEER and such reviews, approvals, and consents from others as may, be necessary for completion of each phase of the Project.

K. Advise ENGINEER of the identity and scope of services of any independent consultants employed by OWNER to perform or furnish services in regard to the Project, including, but not limited to, cost estimating, project peer review, value engineering, and constructability review.

L. If OWNER designates a construction manager or an individual or entity other than, or in addition to, ENGINEER to represent OWNER at the Site, define the duties, responsibilities, and limitations of authority of such other party and the relation thereof to the duties, responsibilities, and authority of ENGINEER.

M. Examine all alternate solutions, studies, reports, sketches, Drawings, Specifications, proposals, and other documents presented by ENGINEER (including obtaining advice of an attorney, insurance counselor, and other advisors or consultants as OWNER deems appropriate with respect to such examination) and render in writing timely, decisions pertaining thereto.

N. Place and pay for advertisement for Bids in appropriate publications.

O. Attend the pre-bid conference, bid opening, pre-construction conferences, construction progress and other job related meetings, and Site visits to determine Substantial Completion and final payment.

P. Authorize ENGINEER to provide Additional Services as set forth in Exhibit A - Part 2 of the Agreement as required prior to ENGINEER performing the work in each phase.

Q. Make decisions and carry out OWNER'S responsibilities in a timely manner. Owner shall bear all costs incidental thereto so as not to delay the services of the ENGINEER.

## ARTICLE 3-SCHEDULE FOR RENDERING SERVICES

---

### 3.01 Commencement

- A. ENGINEER is authorized to begin rendering services as of the Effective Date.

### 3.02 Time for Completion

A. ENGINEER's services and compensation under this Agreement have been agreed to in anticipation of the orderly and continuous progress of the Project through completion. Unless specific periods of time or specific dates for providing services are specified in this Agreement, ENGINEER's obligation to render services hereunder will be for a period which may reasonably be required for the completion of said services.

B. If in this Agreement specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided, and if such periods of time or dates are changed through no fault of ENGINEER, the rates and amounts of compensation provided for herein shall be subject to equitable adjustment.

C. If OWNER authorizes changes in the scope, extent, or character of the Project or ENGINEER's services, then the time for completion of ENGINEER's services, and the rates and amounts of ENGINEER's compensation, shall be adjusted equitably.

### 3.03 Suspension

A. If OWNER fails to give prompt written authorization to proceed with any phase of services after completion of the immediately preceding phase, or if ENGINEER's services are delayed through no fault of ENGINEER, ENGINEER may be entitled to equitable adjustment of rates and amounts of compensation provided for elsewhere in this Agreement to reflect, reasonable costs incurred by ENGINEER in connection with, among other things, such delay or suspension and reactivation and the fact that the time for performance under this Agreement has been revised.

## ARTICLE 4 - PAYMENTS TO ENGINEER

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### 4.01 Methods of Payment for Basic Services and Additional Services of ENGINEER

A. *For Basic Services.* OWNER shall pay ENGINEER for Basic Services performed or furnished under Exhibit A - Part 1, as set forth in Exhibit B.

B. *For Additional Services.* OWNER shall pay ENGINEER for Additional Services performed or furnished under Exhibit A - Part 2, as set forth in Exhibit B.

### 4.02 Other Provisions Concerning Payments

A. *Preparation and Submittal of Invoices.* ENGINEER will prepare invoices in accordance with ENGINEER's standard invoicing practices and will submit to OWNER, unless otherwise agreed. The amount billed in each invoice will be calculated as set forth in Exhibit B.

B. *Payment of Invoices.* Invoices are due and payable within 30 days of receipt. If OWNER fails to make any payment due ENGINEER for services and expenses within 30 days after receipt of ENGINEER's invoice, the amounts due ENGINEER will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day, and ENGINEER may (after

giving seven-day notice to OWNER), suspend services under this Agreement until OWNER has paid in full all amounts due for services. Owner waives any and all claims against ENGINEER for any such suspension.

C. *Disputed Invoices*: If OWNER disputes an invoice, either as to the amount or entitlement, then OWNER shall promptly advise ENGINEER in writing of the specific basis for doing so, may withhold that portion so disputed, and must pay the undisputed portion.

D. *Records of ENGINEER's Costs*. Records of ENGINEER's costs pertinent to ENGINEER's compensation under this Agreement shall be kept in accordance with generally accepted accounting practices. To the extent necessary to verify ENGINEER's charges and upon OWNER's timely request, copies of such records will be made available to OWNER.

E. *Legislative Actions*. In the event of legislative actions after the Effective Date of the Agreement by any level of government that impose taxes, fees, or costs on ENGINEER's services or other compensation under this Agreement then Engineer may invoice for reimbursement by OWNER as a Reimbursable Expense to which a Factor of 1.0 shall be applied. Should such taxes, fees, or costs be imposed, they shall be in addition to ENGINEER's estimated total compensation.

## ARTICLE 5 - OPINIONS OF COST

---

### 5.01 Opinions of Probable Construction Cost

A. ENGINEER's opinions of probable Construction Cost provided for herein are to be made on the basis of ENGINEER's experience and qualifications and represent ENGINEER's best judgment as an experienced and qualified professional specifically familiar with the industry. However, because ENGINEER has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, ENGINEER cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by ENGINEER.

## ARTICLE 6 - GENERAL CONSIDERATIONS

---

### 6.01 Standards of Performance

A. *Standard of Care*. The standard of care for all professional engineering and related services performed or furnished by ENGINEER under this Agreement will be the care and skill ordinarily used by members of ENGINEER's profession practicing under similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by ENGINEER.

B. *Technical Accuracy*. OWNER shall not be responsible for discovering deficiencies in the technical accuracy of ENGINEER's services. ENGINEER shall correct deficiencies in technical accuracy without additional compensation, unless such corrective action is directly attributable to deficiencies in OWNER-furnished information.

C. *Consultants*. ENGINEER shall perform or furnish professional engineering and related services in all phases of the Project to which this Agreement applies. ENGINEER shall serve as OWNER's prime professional for the Project. ENGINEER may employ such ENGINEER's Consultants as ENGINEER

deems necessary to assist in the performance or furnishing of the services. ENGINEER shall not be required to employ any ENGINEER's Consultant unacceptable to ENGINEER.

D. *Compliance with Laws and Regulations.* ENGINEER and OWNER shall comply with applicable Laws or Regulations and OWNER-mandated standards. This Agreement is based on these requirements as of its Effective Date. Changes to these requirements after the Effective Date of this Agreement may be the basis for modifications to OWNER's responsibilities or to ENGINEER's scope of services, times of performance, or compensation.

E. *Reliance on Others.* OWNER shall be responsible for, and ENGINEER may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by OWNER to ENGINEER pursuant to this Agreement. ENGINEER may use such requirements, reports, data, and information in performing or furnishing services under this Agreement.

F. ENGINEER shall not be required to sign any documents, no matter by whom requested, that would result in the ENGINEER's having to certify, guarantee or warrant the existence of conditions whose existence the ENGINEER cannot ascertain. OWNER agrees not to make resolution of any dispute with the ENGINEER in any way contingent upon the ENGINEERs signing any such certification.

G. During the Construction Phase, ENGINEER shall not supervise, direct, or have control over Contractor's work, nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor, for safety precautions and programs incident to the Contractor's work in progress, nor for any failure of Contractor to comply with Laws and Regulations applicable to Contractor's furnishing and performing the Work.

H. ENGINEER neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the Work in accordance with the Contract Documents.

I. ENGINEER shall not be responsible for the acts or omissions of any Contractor(s), subcontractor or supplier, or of any of the Contractor's agents or employees or any other persons (except ENGINEER's own employees) at the Site or otherwise furnishing or performing any of the Contractor's work; or for any decision made on interpretations or clarifications of the Contract Documents given by OWNER without consultation and advice of ENGINEER.

J. The General Conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract" as prepared by the Engineers Joint Contract Documents Committee, C-700 (2007 Edition) unless both parties mutually agree to use other General Conditions.

## **6.02 Authorized Project Representatives**

A. ENGINEER and OWNER shall designate specific individuals to act as ENGINEER's and OWNER's representatives with respect to the services to be performed or furnished by ENGINEER and responsibilities of OWNER under this Agreement. Such individuals shall have authority to transmit instructions, receive information, and render decisions relative to the Project on behalf of each respective party.

## **6.03 Design without Construction Phase Services**

A. Should OWNER provide Construction Phase services with either OWNER's representatives or a third party, ENGINEER's Basic Services under this Agreement will be considered to be completed upon completion of the Final Design Phase or Bidding or Negotiating Phase as outlined in Exhibit A - Part 1.

B. It is understood and agreed that if ENGINEER's Basic Services under this Agreement do not include Construction Phase services, and that such services will be provided by OWNER, then OWNER assumes all responsibility for the application and interpretation of the construction Contract Documents

and waives all claims against the ENGINEER that may be in any way connected to Construction Phase administration, engineering or professional services except for those services that are expressly required of Engineer in Exhibit A.

#### **6.04 Use of Documents**

A. All Documents are instruments of service and ENGINEER shall retain an ownership and property interest therein (including the right of reuse at the discretion of the ENGINEER) whether or not the Project is completed.

B. OWNER may make and retain copies of Documents for information and reference in connection with use on the Project by OWNER. Such Documents are not intended or represented to be suitable for reuse by OWNER or others on extensions of the Project or on any other project. Any such reuse or modification without written verification or adaptation by ENGINEER, as appropriate for the specific purpose intended, will be at OWNER's sole risk and without liability or legal exposure to ENGINEER or to ENGINEER's Consultants.

C. Any verification or adaptation of the Documents for extensions of the Project or for any other project will entitle ENGINEER to further compensation at rates to be agreed upon by OWNER and ENGINEER.

D. Copies of OWNER-furnished data that may be relied upon by ENGINEER are limited to the printed copies (also known as hard copies) that are delivered to the ENGINEER. Files in electronic media format of text, data, graphics, or of other types that are furnished by OWNER to ENGINEER are only for convenience of ENGINEER. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk.

E. Copies of Documents that may be relied upon by OWNER are limited to the printed copies (also known as hard copies) that are signed or sealed by the ENGINEER. Files in electronic media format of text, data, graphics, or of other types that are furnished by ENGINEER to OWNER are only for convenience of OWNER. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk.

F. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.

G. When transferring documents in electronic media format, ENGINEER makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by ENGINEER at the beginning of this Project.

H. Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it will perform acceptance tests or procedures within 60 days, after which the receiving party shall be deemed to have accepted the data thus transferred. Any errors detected within the 60-day acceptance period will be corrected by the party delivering the electronic files. ENGINEER shall not be responsible to maintain documents stored in electronic media format after acceptance by OWNER.

#### **6.05 Insurance**

A. ENGINEER shall procure and maintain the following insurance: Worker's Compensation, General Liability and Professional Liability.

B. At OWNER's request ENGINEER shall deliver certificates of insurance evidencing the coverage. Such certificates shall be furnished prior to commencement of ENGINEER's services and at renewals thereafter during the life of this agreement.

C. OWNER shall require Contractor to purchase and maintain Workers' Compensation, General Liability and other insurance as specified in the Contract Documents and to cause ENGINEER and ENGINEER'S Consultants to be listed as additional insureds with respect to such liability and other insurance purchased and maintained by Contractor for the Project.

D. PSC shall provide to City certificates of insurance which shall contain the following minimum coverage:

<p><b>Commercial General Liability</b>                  General Aggregate      \$2,000,000</p> <p><b>Automobile Liability (Any Auto)</b>                  CSL                              \$1,000,000</p>	<p><b>Workers' Compensation</b>                  Each Accident      \$1,000,000</p> <p><b>Professional Liability</b>                  \$3,000,000 Annual Aggregate</p>
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**6.06 Termination**

- A. The obligation to provide further services under this Agreement may be terminated:
  - 1. For cause, by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.
  - 2. For convenience, by OWNER effective upon the receipt of notice by ENGINEER.

B. *Payments Upon Termination.* In the event of any termination, ENGINEER will be entitled to invoice OWNER and will be paid in accordance with Exhibit B for all services performed or furnished and all expenses incurred through the effective date of termination.

**6.07 Controlling Law**

- A. This Agreement is to be governed by the law of the state in which the Project is located.

**6.08 Successors, Assigns, and Beneficiaries**

A. Neither OWNER nor ENGINEER may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law.

**6.09 Dispute Resolution**

A. OWNER and ENGINEER agree to negotiate all disputes between them in good faith for a minimum of 30 days from the date of notice. Should such negotiations fail, the OWNER and ENGINEER agree that any dispute between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation prior to exercising any other rights under law, unless the parties mutually agree otherwise.

**6.10 Hazardous Environmental Condition**

A. OWNER represents to Engineer that to the best of its knowledge a Hazardous Environmental Condition does not exist.

B. OWNER has disclosed to the best of its knowledge to ENGINEER the existence of all Asbestos, PCB's, Petroleum, Hazardous Waste, or Radioactive Material located at or near the Site, including type, quantity and location.

C. If a Hazardous Environmental Condition is encountered or alleged, ENGINEER shall have the obligation to notify OWNER and, to the extent of applicable Laws and Regulations, appropriate governmental officials.

D. It is acknowledged by both parties that ENGINEER's scope of services does not include any services related to a Hazardous Environmental Condition. In the event ENGINEER or any other party encounters a Hazardous Environmental Condition, ENGINEER may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

#### **6.11 Allocation of Risks**

A. To the fullest extent permitted by law, ENGINEER shall indemnify and hold harmless OWNER, OWNER's officers, directors, partners, and employees from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of ENGINEER or ENGINEER's officers, directors, partners, employees, and ENGINEER's Consultants in the performance and furnishing of ENGINEER's services under this Agreement.

B. To the fullest extent permitted by law, OWNER shall indemnify and hold harmless ENGINEER, ENGINEER's officers, directors, partners, employees, and ENGINEER's Consultants from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of OWNER or OWNER's officers, directors, partners, employees, and OWNER's consultants with respect to this Agreement or the Project.

C. To the fullest extent permitted by law, ENGINEER's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss, or damages caused in part by the negligence of ENGINEER and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that ENGINEER's negligence bears to the total negligence of OWNER, ENGINEER, and all other negligent entities and individuals.

#### **6.12 Third-Party Beneficiaries**

A. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the OWNER or the ENGINEER. The ENGINEER'S services under this Agreement are being performed solely for the OWNER'S benefit, and no other party or entity shall have any claim against the ENGINEER because of this Agreement or the performance or nonperformance of services hereunder. The OWNER and ENGINEER agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.

#### **6.13 Miscellaneous Provisions**

A. *Notices.* Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address on the signature page and given personally, or by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.

B. *Survival.* All express representations included in this Agreement will survive its completion or termination for any reason.

C. *Severability.* Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and ENGINEER, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

D. *Waiver.* Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

E. *Headings.* The headings used in this Agreement are for general reference only and do not have special significance.

## **ARTICLE 7 - DEFINITIONS**

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### **7.01 Defined Terms**

A. Wherever used in this Agreement (including the Exhibits hereto) and printed with initial or all capital letters, the terms listed below have the meanings indicated, which are applicable to both the singular and plural thereof:

1. Definitions as defined by EJCDC standards

## **ARTICLE 8-EXHIBITS AND SPECIAL PROVISIONS**

---

### **8.01 Exhibits Included**

- A. Exhibit A, "ENGINEER's Services", consisting of 4 pages.
- B. Exhibit B, "Payments to Engineer", consisting of 2 pages.



**8.02 Total Agreement**

A. This Agreement (consisting of pages 1 to 18 inclusive, together with the Exhibits identified above) constitutes the entire agreement between OWNER and ENGINEER and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in duplicate, the Effective Date of which is indicated on page 1

OWNER:

\_\_\_\_\_  
Signature

By: Doug Svien

Title: Honorable Mayor

Date Signed: \_\_\_\_\_

Address for giving notices:

City of Stephenville

298 W Washington Street

Stephenville, Texas 76401

254.918.1223

ENGINEER:

  
\_\_\_\_\_  
Signature

By: Zane Edwards, PE

Title: Principal

Date Signed: 8/29/2018

Address for giving notices:

Parkhill, Smith & Cooper, Inc.

4222 85<sup>th</sup> Street

Lubbock, Texas 79423

806.473.2200

IN DUPLICATE

**EXHIBIT A  
ENGINEER'S SERVICES**

Article 1 of the Agreement is amended and supplemented to include the following agreement of the parties. ENGINEER shall provide Basic and authorized Additional Services as set forth below.

**EXHIBIT A - PART 1 -- BASIC SERVICES**

**A I.01 Phase 1 - Analysis and Report**

**A. ENGINEER shall:**

**1. Scope Development: (Weeks 1 - 6)**

a. Consult with OWNER to define and clarify OWNER's requirements for the Project and available data.

b. Advise OWNER as to the necessity of OWNER's providing data or services, which are not part of ENGINEER's Basic Services, and assist OWNER in obtaining such data and services.

c. Establish the scope along with internal software setup, and advise the OWNER, of any special investigations, field surveys or soil and foundation investigations which, in the opinion of the ENGINEER, may be required for the proper execution of the Analysis and Report Phase; and arrange with the OWNER for the conduct of such investigations and tests. Special investigations may include, for example, an investigation due to uncovering any reasonably unknown or unforeseen conditions that may materially affect project costs, such as unanticipated expansive soil conditions. The performance of these investigations and tests is not a part of the ENGINEER's Basic Services, and compensation therefore is not included in the Basic Fee. The investigations and tests may be performed by the ENGINEER, by agreement with the OWNER, in which case compensation shall be determined by the applicable portions of Exhibit B.

**2. Testing Documents and Alternative Solutions: (Weeks 7 – 17)**

a. Identify, consult with, and analyze requirements of governmental authorities having jurisdiction to approve the portions of the Project designed or specified by ENGINEER.

b. Identify and evaluate alternate solutions available to OWNER and, after consultation with OWNER, recommend to OWNER those solutions, which in ENGINEER's judgment meet OWNER's requirements for the Project.

c. Develop subsurface analysis testing documents as required by ENGINEER for development and implementation purposes.

**3. Modeling and Feasibility Report: (Weeks 18 – 26)**

a. Prepare a report (the "Report") which will, as appropriate, contain schematic layouts, proposed pipeline alignments, sketches and conceptual design criteria with appropriate exhibits to indicate the agreed-to requirements, considerations involved, and ENGINEER's recommended solution(s) based upon hydraulic analysis and operational considerations. ENGINEER shall utilize subconsultant services as required for the data collection in reference to applicable hydrogeologic and groundwater modeling.

b. Furnish three (3) review copies of the Report to OWNER and review it with OWNER.

c. Revise the Report in response to OWNER's and other parties' comments, as appropriate,

and furnish three (3) final copies and a PDF copy of the revised Report to the OWNER.

B. ENGINEER's services under the Study and Report Phase will be considered complete on the date when the final copies of the revised Report have been delivered to OWNER.

A 1.02 *Phase 2 - Project Funding Phase*: Scope and Schedule to be determined after Phase 1 complete and added via Contract Amendment.

A 1.03 *Phase 3 - Final Design and Permitting Phase*: Scope and Schedule to be determined after Phase 1 complete and added via Contract Amendment.

A 1.04 *Phase 4 - Bidding or Negotiating Phase*: Scope and Schedule to be determined after Phase 1 complete and added via Contract Amendment.

A 1.05 *Phase 5 - Construction Phase*: Scope and Schedule to be determined after Phase 1 complete and added via Contract Amendment.

## EXHIBIT A - PART 2 -- ADDITIONAL SERVICES

A 2.01 *Additional Services Requiring OWNER's Authorization in Advance*

A. If authorized in writing by OWNER, ENGINEER shall furnish or obtain from others Additional Services of the types listed below. These services will be paid for by OWNER as indicated in Article 4 of the Agreement.

1. Providing design and/or construction surveys and staking to enable ENGINEER to perform its services and Contractor to perform their work, and any type of property surveys or related engineering services needed for the transfer of interests in real property; and providing other special field surveys.

2. Services of a Resident Project Representative and other field personnel, as required, for on-site observation of construction and for construction layout surveys.

3. Soil investigations, including field and laboratory tests, borings, related engineering analysis and recommendations.

4. Preparing and furnishing to OWNER Record Drawings showing appropriate record information based on Project annotated record documents received from Contractor.

5. Services to make measured drawings of or to investigate existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by OWNER.

6. Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by ENGINEER or its design requirements including, but not limited to, changes in size, complexity, OWNER's schedule, character of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date of this Agreement or are due to any other causes beyond ENGINEER's control.

7. Services required as a result of OWNER's providing incomplete or incorrect Project information.

8. Providing additional renderings or models for OWNER's use.

9. Undertaking investigations and studies including, but not limited to, detailed consideration of operations, maintenance, and overhead expenses; cash flow and economic evaluations, rate schedules, and appraisals; evaluating processes available for licensing, and assisting OWNER in obtaining process licensing; detailed quantity surveys of materials, equipment, and labor; and audits or inventories required in connection with construction performed by OWNER.

10. Furnishing services of ENGINEER's Consultants for other than Basic Services.

11. Services during out-of-town travel required of ENGINEER other than for visits to the Site or OWNER's office.

12. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to, construction management, cost estimating, project peer review, value engineering, and constructability review requested by OWNER; and performing or furnishing services required to revise studies, reports, Drawings, Specifications, or other Bidding Documents as a result of such review processes.

13. Preparation of operation and maintenance manuals.

14. Preparing to serve or serving as a consultant or witness for OWNER in any litigation,

arbitration or other dispute resolution process related to the Project.

15. Providing more extensive services required to enable ENGINEER to issue notices or certifications requested by OWNER.

16. Services in connection with Work Change Directives and Change Orders to reflect changes requested by OWNER so as to make the compensation commensurate with the extent of the Additional Services rendered.

17. Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitute materials or equipment other than "or-equal" items; and services after the award of the Construction Agreement in evaluating and determining the acceptability of a substitution which is found to be inappropriate for the Project or an excessive number of substitutions.

18. Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.

19. Additional or extended services during construction made necessary by (1) emergencies or acts of God endangering the Work, (2) an occurrence of a Hazardous Environmental Condition as defined in the EJCDC documents, (3) Work damaged by fire or other cause during construction, (4) a significant amount of defective, neglected, or delayed work by Contractor, (5) acceleration of the progress schedule due to emergency involving services beyond normal working hours, or (6) default by Contractor.

20. Services in connection with any partial utilization of any part of the Work by OWNER prior to Substantial Completion.

21. Other services performed or furnished by ENGINEER not otherwise provided for in this Agreement.

22. Reimbursable expenses associated with providing additional services.

**EXHIBIT B  
PAYMENTS TO ENGINEER  
LUMP SUM METHOD**

Article 4 of the Agreement is amended and supplemented to include the following agreement of the parties:

ARTICLE 4 -- PAYMENTS TO THE ENGINEER

B 4.01 *Compensation for Basic Services - Lump Sum Method of Payment*

A. OWNER shall pay ENGINEER for Basic Services set forth in Exhibit A-Part 1, as follows:

1. A Lump Sum amount of \$ 55,000 based on the following distribution of compensation:

- |      |  |  |
|------|--|--|
| a.   | Phase 1 - Analysis and Report Phase:         | <u>\$ 55,000</u>                                   |
| i.   | Scope Development                            | (\$4,315)  |
| ii.  | Testing Documents and Alternative Solutions  | (\$10,840)   |
| iii. | Modeling and Feasibility Report              | (\$39,845)   |
| b.   | Phase 2 - Project Funding Phase:             | <u>\$ TBD via Contract Amendment after Phase 1</u> |
| c.   | Phase 3 - Final Design and Permitting Phase: | <u>\$ TBD via Contract Amendment after Phase 1</u> |
| d.   | Phase 4 - Bidding and Negotiating Phase:     | <u>\$ TBD via Contract Amendment after Phase 1</u> |
| e.   | Phase 5 - Construction Phase:                | <u>\$ TBD via Contract Amendment after Phase 1</u> |

2. The Lump Sum includes compensation for ENGINEER's services and services of ENGINEER's Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor, overhead, profit, and Direct Expenses.

3. The portion of the Lump Sum amount billed for ENGINEER's services will be based upon ENGINEER's estimate of the proportion of the total services actually completed during the billing period to the Lump Sum.

4. The Lump Sum is conditioned on Construction Contract Times to complete the Work not exceeding six (6) months in anticipation of meeting the March 2019 Texas Water Development Board Application submittal timeline for the Project Funding Phase. Should the Construction Contract Times to complete the Work be extended beyond this period, the total compensation to ENGINEER shall be appropriately adjusted.

5. Failure to meet the time for completion of the plans and specifications for the project, as stated above under section B 4.01-A.4, will result in liquidated damages of \$50.00 per consecutive calendar day until plans are submitted. Liquidated Damages are only applicable to services, which commence upon receipt of Notice-to-Proceed if outside funding is obtained.

6. If more prime contracts are awarded for Work designed or specified by ENGINEER for this Project than identified in Exhibit A - Part 1, the ENGINEER shall be compensated an additional amount equal to \$      \* for all Basic Services for each prime contract added.

\*To be negotiated if required.

B 4.02 *Compensation for Authorized Additional Services --Standard Unit Price Method of Payment.*

A. OWNER shall pay ENGINEER for authorized Additional Services set forth in Exhibit A - Part 2 as follows:

1. For reimbursable expenses, on the basis of cost times a factor of 1.08.
2. Anticipated Reimbursable Additional Services and associated costs are as follows, and may not be exceed without prior authorization by OWNER:

- |  |                  |
|--|------------------|
| a. Test Hole Driller (5 Test Hole Borings at assumed 600VF/EA):  | <u>\$100,950</u> |
| i. Site Investigation  |                  |
|  | (\$100)          |
| ii. Mobilization/Demobilization of Equipment and Per Diem        |                  |
|  | (\$500)          |
| iii. Provide Water Truck and Driver                              |                  |
|  | (\$500)          |
| iv. Drill Test Hole at \$28.70/VF                                |                  |
|  | (\$86,100)       |
| v. Geophysical Logging at \$2,250/EA                             |                  |
|  | (\$11,250)       |
| vi. Slush Pits at \$500/EA                                       |                  |
|  | (\$2,500)        |
| b. Hydrogeological Consultant:                                   | <u>\$33,921</u>  |
| i. Drilling Oversight, Collect Cuttings, Sieve Analysis & Report |                  |
| c. Engineering   | <u>\$7,500</u>   |
| i. Management of Drilling Consultant & Field Oversight           |                  |

07/16

**AGREEMENT FOR PROFESSIONAL SERVICES**

STATE OF TEXAS §

COUNTY OF ERATH §

This Agreement is entered into by City of Stephenville, Texas, hereinafter called "City" and Freese and Nichols, Inc., hereinafter called "FNI." In consideration of the Agreements herein, the parties agree as follows:

- I. **EMPLOYMENT OF FNI:** In accordance with the terms of this Agreement: City agrees to employ FNI; FNI agrees to perform professional services in connection with the Project; City agrees to pay to FNI compensation. The Project is described as follows: Master Utility Management Plan
- II. **SCOPE OF SERVICES:** FNI shall render professional services in connection with Project as set forth in Attachment SC - Scope of Services and Responsibilities of City which is attached to and made a part of this Agreement.
- III. **COMPENSATION:** City agrees to pay FNI for all professional services rendered under this Agreement in accordance with Attachment CO - Compensation which is attached hereto and made a part of this Agreement. FNI shall perform professional services as outlined in the "Scope of Services" for a lump sum fee of \$310,000.00. Details concerning the fee are included in Attachment CO.  
  
If FNI's services are delayed or suspended by City, or if FNI's services are extended for more than 60 days through no fault of FNI, FNI shall be entitled to equitable adjustment of rates and amounts of compensation to reflect reasonable costs incurred by FNI in connection with such delay or suspension and reactivation and the fact that the time for performance under this Agreement has been revised.
- IV. **TERMS AND CONDITIONS OF AGREEMENT:** The Terms and Conditions of Agreement as set forth as Attachment TC shall govern the relationship between the City and FNI.

Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than City and FNI, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of City and FNI and not for the benefit of any other party.

This Agreement constitutes the entire Agreement between City and FNI and supersedes all prior written or oral understandings.

This contract is executed in two counterparts.

IN TESTIMONY HEREOF, they have executed this Agreement, the \_\_\_\_ day of \_\_\_\_\_, 2018.

ATTEST:

**City of Stephenville, Texas**  
(City)

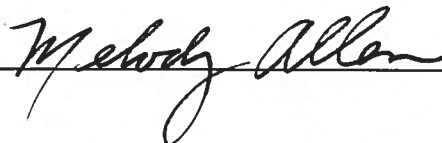
\_\_\_\_\_

By: \_\_\_\_\_

Print Name and Title

ATTEST:

**Freese and Nichols, Inc.**  
(FNI)

  
\_\_\_\_\_

By: Kelly Dillard Digitally signed by Kelly Dillard  
DN: c=US, E=ktd@freese.com, O=FNI, OU=Stephenville, CN=Kelly Dillard  
Reason: I have reviewed this document  
Date: 2018.08.24.10:54:28 -0500

**Kelly Dillard, Vice President**

Print Name and Title



## SCOPE OF SERVICES AND RESPONSIBILITIES OF CITY

### Scope Task Outline

- A - Project Management
- B - General Data Collection
- C - Land Use Assumptions, Water Demands and Wastewater Load Projections
- D - Water and Wastewater Hydraulic Modeling, Existing and Future System Analysis
- E - Water and Wastewater Risk Based Assessment and Capital Improvement Plan
- F - Drainage Modeling and Project Identification
- G - Drainage Capital Improvement Plan
- H - Comprehensive Capital Improvement Plan
- I - Funding Opportunities Assessment

### ARTICLE I

**BASIC SERVICES:** FNI shall render the following professional services in connection with the development of the Project:

#### **Task A – Project Management**

- A.1 **Project Administration:** FNI will provide project management services including project coordination and communications with the City. Monthly invoices and status reporting will be conducted.
- A.2 **Council Presentations:** FNI will prepare presentations and present at up to two (2) council presentations.

Project progress and milestone meetings are outlined in the individual scope tasks.

#### **Task B – General Data Collection**

- B.1 **Kick-Off Meeting:** FNI will meet with the City to review scope, project team, schedule of the project, and present a data request.
- B.2 **Data Collection:** FNI will compile information from the City including as-built files, GIS files, drainage complaints, facility sizing, water billing meter data, recently completed or under construction system improvements, groundwater well production data, and wastewater flow data. City planning documents are required to develop future population projections and the Land Use Assumptions. FNI will also obtain a 10-year water and wastewater capital improvements plan of completed projects from the City for review and inclusion in the impact fee calculations. Other data collection includes population and employment demographics data from North Central Texas Council of Governments (NCTCOG).
- B.3 **Review of City Planning Documents:** FNI will review the City's available planning documents and coordinate with the City to revise and adjust the projections based on published NCTCOG information or other data sources.
- B.4 **System Inventory Assistance:** FNI will provide up to 30 hours of GIS support to facilitate additional system inventory data collection to be incorporated in the masterplan study. FNI will develop a dataset format for field data collection. It is expected the City will collect information on approximately 250 features (sewer manhole measure downs and drainage infrastructure measurements). Field data collection by FNI is an additional service.

**Task C - Land Use Assumptions, Water Demands and Wastewater Load Projections**

- C.1 **Develop Land Use Assumptions:** FNI will utilize available data on impending developments and available lots to develop 5-year, 10-year, and 20-year land use assumptions. CCN, ETJ, and proposed annexation boundaries will be evaluated to define future water and wastewater service areas.
- C.2 **Meet with City to Discuss Proposed Land Uses throughout Future Service Area and Timing of Growth Expansion:** FNI will meet with the City to discuss the existing land uses and current and projected NCTCOG population projections, and update as necessary for 5-year, 10 year and 20-year conditions including the ETJ.
- C.3 **Review Historical Water Usage Records:** FNI will review historical records and use information to determine per capita water usage, commercial usage and peaking factors.
- C.4 **Develop Diurnal Water Demand Curves:** FNI will utilize SCADA data to develop average day and maximum day diurnal water demand curves for representation of daily water usage through the City for typical operating conditions.
- C.5 **Utilize Wastewater Field Testing Results to Develop Flow Data for Existing Wastewater Model Input:** FNI will utilize flow monitoring data conducting by the City in previous years and historical records to develop per capita wastewater flows, commercial flows and infiltration/inflow allowances. No flow monitoring is included as part of this contract.
- C.6 **Develop Water Demand and Wastewater Flow Projections:** FNI will develop water demand and wastewater flow projections for 5-year, 10-year, and 20-year conditions using the future land use assumptions and historical usage trends. The projections will be used to evaluate the sizing and timing of the capital improvement projects.
- C.7 **Progress Meeting:** FNI will meet with the City to discuss the land use assumptions, water demand and wastewater load projections. FNI will address comments from City staff and make revisions as necessary.

**Task D – Water and Wastewater Hydraulic Modeling, Existing and Future System Analysis**

- D.1 **Hydraulic Water and Wastewater Model Development:** FNI will develop the water model in the Innovyze InfoWater software to include 6-inch and larger water lines and other critical water lines in the modeling software. FNI will develop the wastewater model in the Innovyze InfoSewer software and utilize GIS data to include 10-inch and larger wastewater lines and other critical wastewater lines and lift stations in the modeling software. FNI will utilize the City's water and wastewater GIS mapping to create an electronic hydraulic model for both the water and wastewater systems.
- D.2 **Geocode Water Billing Meter Data:** FNI will create an electronic shapefile of the City's water customers showing location and usage by assigning a spatial location to each meter through a process called geocoding. This information will be used as part of the model validation and verification process.
- D.3 **Develop and Distribute Existing Water Demands:** FNI will utilize field testing results and data from the City utility billing system database to allocate existing demands throughout the City. The data will consist of metered usage fields for each customer account.

- D.4 **Conduct Water Pressure Testing:** FNI will identify up to ten locations for field testing based on areas of concern from the City. FNI will prepare procedures for the field testing showing proposed location of testing, duration of testing, required SCADA data during testing period, and assistance from the City. City staff will provide FNI with SCADA data from pressure testing period.
- D.5 **Review Wastewater Treatment Plant Permit Status:** FNI will conduct a review of the historical flows to the wastewater treatment plant and current permit status to determine future expansion triggers.
- D.6 **Conduct Water Model Calibration:** FNI will conduct model calibration by adjusting pump flows, water line C-values, demand distribution, and system pressures. FNI will present information showing the degree of accuracy for the flows, tank levels, and pressures in the hydraulic model.
- D.7 **Allocate Existing Wastewater Flows throughout City and Conduct Model Calibration:** FNI will use utility billing information to allocate wastewater flows throughout the system and conduct model calibration by adjusting peaking factors and wastewater flow distribution.
- D.8 **Meet with City to Review Water and Wastewater Model Calibration Results:** FNI will prepare mapping showing comparison of water pressure results vs. model pressure results for water model calibration and of wastewater meter results vs. modeling results for wastewater model calibration.
- D.9 **Evaluate Water Supply, Pumping and Storage Capacity:** FNI will evaluate existing and future pumping capacity with regards to TCEQ requirements and general industry recommendations. Ground and elevated storage will also be evaluated. FNI will also analyze the amount of existing water supply plus future needs based on the water demand projections.
- D.10 **Conduct Wastewater Inflow and Infiltration Data Analysis:** FNI will review existing and on-going flow monitoring results conducted by the City. FNI will develop dry and wet weather flows, quantity of infiltration and inflows from each sewer basin and develop recommendations for infiltration and inflow allowances for the recommended 5-year design storm event.
- D.11 **Perform Extended Period Modeling and Analysis of Existing and Future Water System:** FNI will utilize calibrated water model to perform an extended period simulation of the existing and future water system under maximum day and peak hour water demands. FNI will utilize water demand projections and calibrated model to develop future water system model scenarios.
- D.12 **Perform Steady State Modeling and Analysis of Existing and Future Wastewater System:** FNI will utilize calibrated wastewater model to perform a steady state simulation of the existing and future wastewater system under peak wet weather flows. FNI will utilize wastewater load projections and calibrated model to develop future wastewater water system model scenarios.
- D.13 **Develop Water System Improvement Alternatives for 5-year, 10-year and 20-year Conditions:** FNI will utilize 20-year model to simulate system improvement alternatives to meet 5-year, 10-year and 20-year future growth. Water system facilities and lines will be sized to meet maximum day demands, peak hour demands and to provide adequate fire flows of 1,500 gpm.
- D.14 **Develop Wastewater System Improvement Alternatives for 5-year, 10 year and 20-year Conditions:** FNI will utilize wastewater flow projections and the calibrated wastewater model to develop a 20-year wastewater modeling scenario. FNI will utilize the 20-year model to simulate system improvement alternatives to meet 5-year, 10-year and 20-year future growth. Wastewater facilities and lines will be sized to meet peak wet weather flows.

**Task E - Water and Wastewater Risk Based Assessment and Capital Improvement Plan**

- E.1 **Meeting with City Staff on RBA Parameters:** FNI will conduct a workshop with City to discuss risk-based renewal prioritization strategies and to define level of service expectations for each delivery point and to select facility outage conditions for modeling. Goals of this workshop are to:
- Identify condition variables (pipe material, age, maintenance history, etc.) and components (structural, mechanical, electrical, etc.) for each facility type (pump station and storage) and pipelines
  - Identify criticality variables (capacity provided, line size and access issues, redundancy, etc.) for each facility type (pump station and storage) and pipelines
  - Identify scoring parameters within each variable.
  - Identify scoring system and relative weight factors of each component
- E.2 **Assess Condition of Water and Wastewater Piping:** FNI will develop the coarse scoring system and ranges for the parameters defined and assign a condition score to each pipe segment. Coarse scoring is an assumed condition based on pipe age, material, work order history, etc.
- E.3 **Assign Criticality to Facilities and Pipelines:** FNI will evaluate the criticality of facilities and pipeline segments by assessing the capacity provided, accessibility, and system redundancy among other factors. Assign a criticality score to each pipeline segment and each facility. Water pipeline segments are defined as the span between system valves. Wastewater pipeline segments are defined as the span between manholes.
- E.4 **Develop Prioritization Scoring System Criteria and Assign Overall Risk Score:** In consultation with City staff, FNI will develop prioritization scoring system criteria. Scoring system for the condition of facilities based on several criteria such as pipeline diameter, material, age, capacity, history of repairs, criticality, etc., would be used to prioritize projects. For above ground facilities, some of the criteria might include mechanical, site, structural, etc. Assign an overall risk score to each facility and pipeline segment.
- E.5 **Meeting to Review Results of RBA Scoring Analysis:** FNI will conduct a workshop with City Staff to discuss the results of the condition and criticality scoring analysis for pipelines and facilities.
- E.6 **Prioritize Renewal Projects with Business Cases:** FNI will utilize scoring system to prioritize recommended renewal actions for assets with high risk scores. Renewal projects will be prioritized based on results of the scoring system assessment and include the following:
- Select threshold/trigger for inclusion in CIP
  - Evaluate renewal actions including replacement, rehabilitation, further inspection, etc.
  - Define CIP categories including:
    - Appurtenance replacement
    - Facility and pipeline rehabilitation
    - Facility and pipeline replacement
  - Prepare business cases for each high-risk project

- E.7 **Develop Draft Capital Improvement Plan (CIP) Costs, Phasing Plan & Mapping:** Develop costs and phasing for each proposed project. Costs will be in Year 2019 dollars and will include engineering and contingencies. Develop draft CIP scheduling of projects based upon water and wastewater system requirements and reliability needs and mapping showing project locations.
- E.8 **Workshop with City on Draft Capital Improvement Plan:** FNI will conduct a workshop with City to discuss draft CIP, project phasing, results of prioritization and analyze alternative completion dates as necessary.
- E.9 **Revise CIP and Prepare Preliminary Water and Wastewater System CIP Report:** FNI will revise computer modeling based upon the City's comments and modifications and prepare a CIP report discussing field test results, assumptions, water demand and wastewater flow projections and recommended capital improvement plans including schedule and costs of improvements. The report will include colored maps showing proposed system improvements as well as GIS digital copies. FNI will provide the City with two (2) copies of the draft report for review. FNI will address one iteration of City review comments and incorporate into the final report. FNI will provide the City with five (5) copies of the final report along with digital copies in PDF format.

#### **Task F – Drainage Modeling and Project Identification**

- F.1 **Rain-on-Mesh Analysis:** FNI will develop a citywide rain-on-mesh drainage model in HEC-RAS 2D. This model is intended as a visual analysis tool to identify areas of high flood risk and conceptually quantify flood impacts to roads and private property. This model will be executed for up to three storm frequencies to evaluate the impacts of a range of flood events. The model will not include the effect of existing storm drain pipes although some modifications will be made to the 2D mesh to represent certain significant drainage features. The model will be based on best available topography provided by the City which is expected to be two-foot interval contours.
- F.2 **Flood Hazard Assessment:** Based on the rain-on-mesh analysis, FNI will map structures and roadway flooding depths. FNI will develop an objective scoring system to assess the flood hazard of each area. This information will be used to identify areas of interest for inclusion in the CIP.
- F.3 **Renewal Condition and Criticality Assessment:** FNI will perform a desktop analysis of existing drainage assets for consideration for renewal improvements. FNI will evaluate factors such as age, known condition, evidence of erosion, and criticality of the asset in this assessment.
- F.4 **Progress Meeting:** FNI will present the areas of interest identified in the flood hazard assessment and the risk-based renewal assessment to City staff. The purpose of the meeting is to corroborate the findings of the analysis against institutional knowledge of flood prone areas and discuss the causes and possible solutions to those areas. Candidates for capital improvement will be identified at this time.
- F.5 **Field Visit:** After identifying areas of interest, FNI will perform up to two days of field visits of the candidate areas with City staff. The field visit will be used to perform limited data collection of existing drainage infrastructure in these areas. The field visit will also allow the team to develop a more complete understanding of the drainage problems in these areas to facilitate the development of improvement concepts.

### Task G – Drainage Capital Improvement Plan

- G.1 **Conceptual Analysis and Improvements Identification:** FNI will develop a conceptual solution for each project area with enough detail to identify the major infrastructure needs. Both structural and non-structural alternatives will be considered (watershed management strategies, detention, buyouts, increased capacity, maintenance, public awareness etc.) One alternative will be selected per project area through coordination with City staff. Existing studies will be used, or limited modeling will be performed to develop the alternative. Up to twenty (20) project areas will be considered and up to five (5) will be analyzed where hydrologic and hydraulic modeling is necessary to adequately define the scope of improvements. Any field survey necessary for the analysis is an additional service.
- G.2 **Develop CIP Cost and Mapping:** Develop costs and mapping for each proposed project. Costs will be in Year 2019 dollars and will include engineering and contingencies. Mapping will be developed depicting the proposed improvements and demonstrating the project locations.
- G.3 **Develop Prioritization Scoring System Criteria:** In consultation with City staff, FNI will develop prioritization scoring criteria. Expected parameters include project cost, condition and criticality, flooding depth, overtopping velocities, and property damage. FNI will rank the proposed projects based on the preliminary scoring criteria.
- G.4 **Workshop to Review Draft Capital Improvements:** FNI will conduct a meeting to review the draft capital improvements and to evaluate prioritization criteria and ranking.
- G.5 **Revise CIP and Prepare Preliminary Drainage CIP Report:** FNI will address City comments from the workshop and prepare a report discussing the methodology of the study with final project descriptions, mapping, and cost estimates. FNI will provide the City with two (2) copies of the draft report for review.
- G.6 **Final Report:** FNI will address one iteration of City review comments and incorporate into the final report. FNI will provide the City with five (5) copies of the final report along with digital copies in PDF format.

### Task H – Comprehensive Capital Improvement Plan

- H.1 **Desktop Analysis of Comprehensive Projects:** FNI will prepare maps overlaying the identified capital improvements for water, wastewater, drainage, and paving and prepare tabular summaries of the prioritization scoring and cost of comprehensive project combinations.
- H.2 **Comprehensive Project CIP Workshop:** FNI will conduct a workshop to evaluate the comprehensive project analysis and the expected synergies of combining projects. The driver of each comprehensive project will be identified, and the prioritization will be evaluated based on the synergies of the project.
- H.3 **Comprehensive CIP Documentation:** FNI will summarize and document the outcome of the workshop in a memorandum format to be used in developing the City's capital improvement plan.

**Task I – Funding Opportunities Assessments**

- I.1 **Water and Wastewater Utility Rates:** FNI will obtain historical data on number of connections, metered water sales, wastewater flow, and historical water and wastewater rates etc. FNI will compare the CIP cost to available utility revenue to determine the adequacy of the existing rates to pay for capital improvements.
- I.2 **Stormwater Utility Fee:** FNI will review the City's current fee structure and compare it to rates of nearby communities. FNI will compare the CIP cost to the available stormwater utility revenue to determine the adequacy of the existing rates to pay for capital improvements. FNI will describe the process of revising the rate structure and the allowable exclusions and components of an equitable structure.
- I.3 **Water, Wastewater, and Roadway Impact Fees:** FNI will describe the purpose, implementation process, and arguments for and against water, wastewater, and roadway impact fees. FNI will review the impacts fees of nearby communities as a benchmark for what developers pay in the region.
- I.4 **Documentation:** The results of any analyses and discussion of these funding sources will be presented in a memorandum.

**ARTICLE II**

**ADDITIONAL SERVICES:** Additional Services to be performed by FNI, if authorized by City, which are not included in the above described basic services, are described as follows:

- A. Field surveying topographic services.
- B. Field visits and field data collection in excess of the scoped services.
- C. GIS mapping services or assistance with these services in excess of the scoped of services.
- D. Preparing data and reports for assistance to City in preparation for hearings before regulatory agencies, courts, arbitration panels or any mediator, giving testimony, personally or by deposition, and preparations therefore before any regulatory agency, court, arbitration panel or mediator.
- E. Assisting City in the defense or prosecution of litigation in connection with or in addition to those services contemplated by this Agreement. Such services, if any, shall be furnished by FNI on a fee basis negotiated by the respective parties outside of and in addition to this Agreement.
- F. Providing basic or additional services on an accelerated time schedule. The scope of this service include cost for overtime wages of employees and consultants, inefficiencies in work sequence and plotting or reproduction costs directly attributable to an accelerated time schedule directed by the City.
- G. Preparing statements for invoicing or other documentation for billing other than for the standard invoice for services attached to this professional services agreement.

ARTICLE III

**TIME OF COMPLETION:** FNI is authorized to commence work on the Project upon execution of this Agreement and agrees to complete the services in 24 months from receipt of notice to proceed.

Failure to complete the project in accordance with the schedule will result in liquidated damages of \$50.00 per consecutive calendar day until the final deliverables are submitted.

If FNI's services are delayed through no fault of FNI, FNI shall be entitled to adjust contract schedule consistent with the number of days of delay. These delays may include but are not limited to delays in City or regulatory reviews, delays on the flow of information to be provided to FNI, governmental approvals, etc. These delays may result in an adjustment to compensation as outlined on the face of this Agreement and in Attachment CO.

ARTICLE IV

**RESPONSIBILITIES OF CITY:** City shall perform the following in a timely manner so as not to delay the services of FNI:

- A. Designate in writing a person to act as City's representative with respect to the services to be rendered under this Agreement. Such person shall have contract authority to transmit instructions, receive information, interpret and define City's policies and decisions with respect to FNI's services for the Project.
- B. Provide all criteria and full information as to City's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which City will require to be included in the drawings and specifications.
- C. Assist FNI by placing at FNI's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.
- D. Arrange for access to and make all provisions for FNI to enter upon public and private property as required for FNI to perform services under this Agreement.
- E. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by FNI, obtain advice of an attorney, insurance counselor and other consultants as City deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of FNI.
- F. Give prompt written notice to FNI whenever City observes or otherwise becomes aware of any development that affects the scope or timing of FNI's services.
- G. Furnish, or direct FNI to provide, Additional Services as stipulated in Attachment SC, Article II of this Agreement or other services as required.



ARTICLE V

**DESIGNATED REPRESENTATIVES:** FNI and City designate the following representatives:

City's Designated Representative – Nick Williams, P.E., 298 W. Washington Street, Stephenville, Texas 76401, Phone 254-918-1223

City's Accounting Representative – Monica Harris, 298 W. Washington Street, Stephenville, Texas 76401, Phone 254-918-1211

FNI's Designated Representative – Justin Oswald, P.E., 4055 International Plaza, Suite 200, Fort Worth, Texas 76109; Phone 817-735-7506; Email: [jto@freese.com](mailto:jto@freese.com)

FNI's Accounting Representative – Stephanie Kirchstein, 2711 North Haskell Avenue, Suite 3300, Dallas, Texas 75204; 2174-217-2212; Email [stephanie.kirchstein@freese.com](mailto:stephanie.kirchstein@freese.com)

ATTACHMENT CO

COMPENSATION

Compensation to FNI shall be the lump sum fee of Three Hundred Ten Thousand Dollars (\$310,000.00). If FNI sees the Scope of Services changing so that additional services are needed, including but not limited to those services described as Additional Services in Attachment SC, FNI will notify CITY for CITY'S approval before proceeding. Additional Services shall be computed based on the Schedule of Charges. Compensation is broken down as follows:

<u>Task</u>		
A	Project Management	17,000
B	General Data Collection	12,000
C	Land Use Assumptions and Water and Wastewater Load Projections	34,000
D	Water and Wastewater Hydraulic Modeling	81,000
E	Water/Wastewater RBA and CIP Development	60,000
F	Drainage Modeling	25,000
G	Drainage CIP Development	52,000
H	Comprehensive CIP	20,000
I	Funding Opportunities Assessments	<u>9,000</u>
	<b>Total</b>	<b>\$310,000</b>

Schedule of Charges:

<u>Position</u>	<u>Min</u>	<u>Max</u>
Professional 1	79	125
Professional 2	102	150
Professional 3	130	208
Professional 4	141	246
Professional 5	196	305
Professional 6	206	374
Construction Manager 1	83	164
Construction Manager 2	113	170
Construction Manager 3	161	192
Construction Manager 4	172	259
CAD Technician/Designer 1	62	121
CAD Technician/Designer 2	98	142
CAD Technician/Designer 3	115	188
Corporate Project Support 1	46	110
Corporate Project Support 2	66	155
Corporate Project Support 3	89	242
Intern / Coop	42	73

Rates for In-House Services

Technology Charge

\$8.50 per hour

Bulk Printing and Reproduction

	<u>B&amp;W</u>	<u>Color</u>
Small Format (per copy)	\$0.10	\$0.25
Large Format (per sq. ft.)		
Bond	\$0.25	\$0.75
Glossy / Mylar	\$0.75	\$1.25
Vinyl / Adhesive	\$1.50	\$2.00
Mounting (per sq. ft.)	\$2.00	
Binding (per binding)	\$0.25	

Travel

Standard IRS Rates

**OTHER DIRECT EXPENSES:**

Other direct expenses are reimbursed at actual cost times a multiplier of 1.10. They include outside printing and reproduction expense, communication expense, travel, transportation and subsistence away from the FNI office and other miscellaneous expenses directly related to the work, including costs of laboratory analysis, test, and other work required to be done by independent persons other than staff members. For Resident Representative services performed by non-FNI employees and CAD services performed in-house by non-FNI employees where FNI provides workspace and equipment to perform such services, these services will be billed at cost times a multiplier of 2.0. This markup approximates the cost to FNI if an FNI employee was performing the same or similar services.

These ranges and rates will be adjusted annually in February. Last updated February 2018.

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**TERMS AND CONDITIONS OF AGREEMENT**

1. **DEFINITIONS:** The term City as used herein refers to the City of Stephenville, Texas. The term FNI as used herein refers to Freese and Nichols, Inc., its employees and agents; also its subcontractors and their employees and agents. As used herein, Services refers to the professional services performed by Freese and Nichols pursuant to the AGREEMENT.
2. **CHANGES:** City, without invalidating the AGREEMENT, may order changes within the general scope of the WORK required by the AGREEMENT by altering, adding to and/or deducting from the WORK to be performed. If any change under this clause causes an increase or decrease in FNI's cost of, or the time required for, the performance of any part of the Services under the AGREEMENT, an equitable adjustment will be made by mutual agreement and the AGREEMENT modified in writing accordingly.
3. **TERMINATION:** The obligation to provide services under this AGREEMENT may be terminated by either party upon ten days' written notice. In the event of termination, FNI will be paid for all services rendered and reimbursable expenses incurred to the date of termination and, in addition, all reimbursable expenses directly attributable to termination.
4. **CONSEQUENTIAL DAMAGES:** In no event shall FNI or its subcontractors be liable in contract, tort, strict liability, warranty, or otherwise for any special, indirect, incidental or consequential damages, such as loss of product, loss of use of the equipment or system, loss of anticipated profits or revenue, non-operation or increased expense of operation or other equipment or systems.
5. **INFORMATION FURNISHED BY CITY:** City will assist FNI by placing at FNI's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project. FNI shall have no liability for defects or negligence in the Services attributable to FNI's reliance upon or use of data, design criteria, drawings, specifications or other information furnished by City and City agrees to indemnify and hold FNI harmless from any and all claims and judgments, and all losses, costs and expenses arising therefrom. FNI shall disclose to City, prior to use thereof, defects or omissions in the data, design criteria, drawings, specifications or other information furnished by City to FNI that FNI may reasonably discover in its review and inspection thereof.
6. **INSURANCE:** FNI shall provide to City certificates of insurance which shall contain the following minimum coverage:

<b>Commercial General Liability</b>		<b>Workers' Compensation</b>	
General Aggregate	\$2,000,000	Each Accident	\$1,000,000
<b>Automobile Liability (Any Auto)</b>		<b>Professional Liability</b>	
CSL	\$1,000,000	\$3,000,000 Annual Aggregate	

7. **SUBCONTRACTS:** If, for any reason, at any time during the progress of providing Services, City determines that any subcontractor for FNI is incompetent or undesirable, City will notify FNI accordingly and FNI shall take immediate steps for cancellation of such subcontract. Subletting by subcontractors shall be subject to the same regulations. Nothing contained in the AGREEMENT shall create any contractual relation between any subcontractor and City.
8. **OWNERSHIP OF DOCUMENTS:** All drawings, reports data and other project information developed in the execution of the Services provided under this AGREEMENT shall be the property of the City upon payment of FNI's fees for services. FNI may retain copies for record purposes. City agrees such documents are not intended or represented to be suitable for reuse by City or others. Any reuse by City or by those who obtained said documents from City without written verification or adaptation by FNI will be at City's sole risk and without liability or legal exposure to FNI, or to FNI's independent associates or consultants, and City shall indemnify and hold harmless FNI and FNI's independent associates and consultants from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom. Any such verification or adaptation will entitle FNI to further reasonable compensation. FNI may reuse all drawings, report data and other project information in the execution of the Services provided under this AGREEMENT in FNI's other activities. Any reuse by FNI will be at FNI's sole risk and without liability or legal exposure to City, and FNI shall indemnify and hold harmless City from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom.

9. **POLLUTANTS AND HAZARDOUS WASTES:** It is understood and agreed that FNI has neither created nor contributed to the creation or existence of any hazardous, radioactive, toxic, irritant, pollutant, or otherwise dangerous substance or condition at the site, if any, and its compensation hereunder is in no way commensurate with the potential risk of injury or loss that may be caused by exposures to such substances or conditions. The parties agree that in performing the Services required by this AGREEMENT, FNI does not take possession or control of the subject site, but acts as an invitee in performing the services, and is not therefore responsible for the existence of any pollutant present on or migrating from the site. Further, FNI shall have no responsibility for any pollutant during clean-up, transportation, storage or disposal activities.
10. **OPINION OF PROBABLE COSTS:** FNI will furnish an opinion of probable project development cost based on present day cost, but does not guarantee the accuracy of such estimates. Opinions of probable cost, financial evaluations, feasibility studies, economic analyses of alternate solutions and utilitarian considerations of operations and maintenance costs prepared by FNI hereunder will be made on the basis of FNI's experience and qualifications and represent FNI's judgment as an experienced and qualified design professional. It is recognized, however, that FNI does not have control over the cost of labor, material, equipment or services furnished by others or over market conditions or contractors' methods of determining their prices.
11. **CONSTRUCTION REPRESENTATION:** If required by the AGREEMENT, FNI will furnish Construction Representation according to the defined scope for these services. FNI will observe the progress and the quality of work to determine in general if the work is proceeding in accordance with the Contract Documents. In performing these services, FNI will endeavor to protect City against defects and deficiencies in the work of Contractors; FNI will report any observed deficiencies to City, however, it is understood that FNI does not guarantee the Contractor's performance, nor is FNI responsible for the supervision of the Contractor's operation and employees. FNI shall not be responsible for the means, methods, techniques, sequences or procedures of construction selected by the Contractor, or the safety precautions and programs incident to the work of the Contractor. FNI shall not be responsible for the acts or omissions of any person (except his own employees or agent) at the Project site or otherwise performing any of the work of the Project. If City designates a person to serve in the capacity of Resident Project Representative who is not a FNI's employee or FNI's agent, the duties, responsibilities and limitations of authority of such Resident Project Representative(s) will be set forth in writing and made a part of this AGREEMENT before the Construction Phase of the Project begins.
12. **PAYMENT:** Progress payments may be requested by FNI based on the amount of services completed. Payment for the services of FNI shall be due and payable upon submission of a statement for services to CITY and in acceptance of the services as satisfactory by the CITY. Statements for services shall not be submitted more frequently than monthly. Any applicable new taxes imposed upon services, expenses, and charges by any governmental body after the execution of this AGREEMENT will be added to FNI's compensation.
- If CITY fails to make any payment due FNI for services and expenses within thirty (30) days after receipt of FNI's statement for services therefore, the amounts due FNI will be increased at the rate of one percent (1%) per month from said thirtieth (30th) day, and, in addition, FNI may, after giving seven (7) days' written notice to CITY, suspend services under this AGREEMENT until FNI has been paid in full, all amounts due for services, expenses and charges.
13. **ARBITRATION:** No arbitration arising out of, or relating to, this AGREEMENT involving one party to this AGREEMENT may include the other party to this AGREEMENT without their approval.
14. **SUCCESSORS AND ASSIGNMENTS:** CITY and FNI each are hereby bound and the partners, successors, executors, administrators and legal representatives of CITY and FNI are hereby bound to the other party to this AGREEMENT and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this AGREEMENT.
- Neither CITY nor FNI shall assign, sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this AGREEMENT without the written consent of the other, except to the extent that any assignment, subletting or transfer is mandated by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this AGREEMENT. Nothing contained in this paragraph shall prevent FNI from employing such independent associates and consultants as FNI may deem appropriate to assist in the performance of services hereunder.
15. **PURCHASE ORDERS:** If a Purchase Order is used to authorize FNI's Services, only the terms, conditions/instructions typed on the face of the Purchase Order shall apply to this AGREEMENT. Should there be any conflict between the Purchase Order and the terms of this AGREEMENT, then this AGREEMENT shall prevail and shall be determinative of the conflict.

**SECOND AMENDMENT TO THE EXCLUSIVE FRANCHISE AGREEMENT**

This Second Amendment to the Exclusive Franchise Agreement (the "Amendment") is entered into this \_\_\_\_ day of \_\_\_\_\_, 2018, by and between Progressive Waste Solutions of TX, Inc. d/b/a WC of Texas (the "Service Provider") and the City of Stephenville, Texas (the "City"). Any capitalized terms not otherwise defined herein shall be given the meaning ascribed to them within the Agreement (as defined below).

**RECITALS:**

**WHEREAS**, the City and the Service Provider entered into an Exclusive Franchise Agreement dated January 1, 2014 followed by a First Amendment dated January 6, 2015 (as amended, the "Agreement") to provide collection, hauling, and disposal services for Municipal Solid Waste and Construction Waste within the City (as such terms are defined in the Agreement); and

**WHEREAS**, the City and the Service Provider mutually desire to extend and amend the Agreement as further described herein.

**AGREEMENT:**

**NOW, THEREFORE**, and in consideration of the premises and such other lawful consideration, the receipt and sufficiency of which each of the parties hereto acknowledge, the parties agree as follows:

1. Section 12. – "TERM OF AGREEMENT" is hereby deleted in its entirety and replaced with the following:

**"TERM OF AGREEMENT**. The term of this Agreement shall be for a period of five (5) years, commencing on January 1, 2019 and concluding on December 31, 2023. At the expiration of the term of this Agreement, the Agreement will be extended for successive periods of five (5) years; provided, that neither party provides the other party with written notice of intent to terminate this Agreement at least one hundred eighty (180) days prior to the expiration date of this Agreement or one hundred eighty (180) days prior to any of the then applicable individual five-year extension periods. If either party provides such notice, this Agreement will cease to be renewed and will terminate at the end of either this five (5) year Agreement, or at the end of the subsequent five (5) year extension period, as applicable."

2. Section 18 – "HOURS OF SERVICE" is hereby deleted in its entirety and replaced with the following:

**"HOURS OF SERVICE**. For all the Services provided hereunder to Residential Units, the Service Provider's hours of service shall be between 7:00 a.m. to 7:00 p.m., Monday through Friday. For all the Services provided hereunder to Commercial and Industrial Units, the Service Provider's hours of service shall be between 5:00 a.m. to 7:00 p.m., Monday through Friday; provided, however, that, if the City receives three (3) or more complaints within any calendar month regarding Service Provider's rendering of the Services pursuant to this sentence prior to 7:00 a.m., the City may, at its discretion, notify the Service Provider in writing that the Service Provider's hours of service shall be between 7:00 a.m. to 7:00 p.m., which notice shall be effective

forty-eight (48) hours after receipt by Service Provider. The Service Provider will not be required to provide service on weekends or Holidays except during natural disasters or emergencies, and may, at its sole discretion, observe Holidays during the term of this Agreement; provided, however, that the Service Provider shall provide such services on the immediately following Business Day.”

3. Reaffirmation. The parties hereby reaffirm their agreement with all the terms and provisions of the Agreement as amended by this Amendment.

4. Entire Agreement. The Agreement and this Amendment represent the entire agreement among the parties with respect to the matters that are the subject hereof

5. Counterparts; Facsimile Signatures. This Amendment may be executed in counterparts, each of which shall be deemed an original, but all of which shall collectively constitute one and the same instrument representing this Amendment between the parties hereto, and it shall not be necessary for the proof of this Amendment that any party produce or account for more than one such counterpart. Facsimile signatures shall be given the same force and effect as original signatures and shall be treated for all purposes and intents as original signatures:

IN WITNESS WHEREOF, the undersigned have executed this Third Amendment as of the date first written above.

CITY OF STEPHENVILLE, TEXAS

PROGRESSIVE WASTE SOLUTIONS OF TX, INC. D/B/A  
WC OF TEXAS

By: \_\_\_\_\_  
Doug Svien

By: \_\_\_\_\_  
Greg Brown

Title: Honorable Mayor

Title: Division Vice President

ATTEST:

By: \_\_\_\_\_  
Staci L. King

Title: City Secretary

Personnel Committee  
**COMMITTEE REPORT**



**MEETING:** Council Committee Meetings - 28 Aug 2018

**Present:** Chair Sherry Zachery, Alan Nix, Brandon Huckabee

**Absent:** All Present

**DEPARTMENT:** Planning and Building Services

**STAFF CONTACT:** Jeremy Allen

**Amend Code Compliance Officer Job Description to Code Enforcement and Health Inspector:**

Staff recommended amending the job description for the Code Compliance Officer to Code Enforcement and Health Inspector.

The person performs routine inspection of sites to enforce ordinances concerning high grass, weeds, junk, abandoned vehicles, dangerous buildings, and food establishments. A staff member acts as liaison for the contracted health inspector. The Code Compliance Officer has acted as the liaison in this position to contact the state certified health inspector, process applications and fees, take phone calls, assist vendors, and perform inspections on demand.

Staff recommended pay and certification pay to reflect the responsibilities of the position.

The Personnel Committee voted 3-0 to recommend to full council amending the job description for Code Compliance Officer to Code Enforcement and Health Inspector with pay and certification pay.

**ATTACHMENTS:**

[Staff Report - Code Enforcement and Health Inspector](#)



Personnel Committee  
**STAFF REPORT**

**SUBJECT:** Amend Code Compliance Officer Job Description to Code Enforcement and Health Inspector  
**MEETING:** Council Committee Meetings - 28 Aug 2018  
**DEPARTMENT:** Planning and Building Services  
**STAFF CONTACT:** Jeremy Allen

**RECOMMENDATION:**

Staff is recommending amending the job description for the Code Compliance Officer to Code Enforcement and Health Inspector.

**BACKGROUND:**

This position is skilled administrative and inspection work pertaining to the enforcement of the various codes and ordinances. The person performs routine inspection of sites to enforce ordinances concerning high grass, weeds, junk, abandoned vehicles, dangerous buildings, and food establishments. This person also performs a variety of routine and complex work in the interpretation and enforcement of adopted codes and related rules and regulations. Work is performed with considerable independence with established laws, codes, ordinances and technical guidelines, and is reviewed by an administrative superior.

A staff member acts as liaison for the contracted health inspector. The Code Compliance Officer has acted as the liaison in this position to contact the state certified health inspector, process applications and fees, take phone calls, assist vendors, and perform inspections on demand.

**FISCAL IMPACT SUMMARY:**

With the increased responsibilities staff is recommending changing the pay range for the position from \$15.30 - \$17.73 (\$31,824 - \$36,878) to \$16.24 - \$20.30 (\$33,779 - \$42,224).

Currently there is not an assigned certification pay for the position. Staff is recommending certification pay for the position in the amount of \$30 per month for each certification.

**ALTERNATIVES:**

1. Keep the Code Compliance Officer job description the same.
2. Add the responsibilities to another employee

**ATTACHMENTS:**

[Code Enforcement and Health Inspector 8-2018](#)





**Job Title:** Code Compliance Enforcement and Health Inspector  
**Department:** Development Services  
**Reports To:** Director of Development Services  
**FLSA Classification:** Non-Exempt  
**Pay Range:** ~~\$15.30 – \$17.73~~ \$16.24 - \$20.30  
**Certification Pay:** Health/Food Handler, Code Enforcement Officer I, II

**Job Summary:**

This position is skilled administrative and inspection work pertaining to the enforcement of the various codes and ordinances. The person performs routine inspection of sites to enforce ordinances concerning high grass, weeds, junk, abandoned vehicles, dangerous buildings, and food establishments. This person also performs a variety of routine and complex work in the interpretation and enforcement of adopted codes and related rules and regulations. Work is performed with considerable independence with established laws, codes, ordinances and technical guidelines, and is reviewed by an administrative superior.

**Typical Duties:** Duties may include but are limited to, the following:

1. Periodically patrols or inspects an assigned area to monitor for violations of local codes;
2. Responds to complaints of potential code violations relating to signing, high grass and weeds, nuisances, hazardous conditions, dangerous buildings abatement housing conditions, land use, zoning, subdivision ordinances, animals, noise, dumping, polluting, sanitation or other code related matters;
3. Performs work in accordance with safety policies and procedures;
4. Conducts field investigations of potential violations; gathers evidence; questions witnesses; compares facts to code requirements; makes findings' and issues warnings, correction notices, or citations;
5. Meets with owners, tenants, contractors, developers, businesses, etc. to review and explain code requirements and violations or potential violations; secures code compliance;
6. Maintains a variety of logs and records related to inspection and enforcement activities;

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Code Enforcement and Health Inspector  
Revised 8/2018

prepares recommendations for amendments and additions to codes or regulations which relate to the position;

7. Coordinates efforts with the police, planning, building, fire, and related departments, the city attorney, and other staff or agencies, as needed;
8. Works with police and prosecutors to obtain written or tape-recorded statements, depositions, or admissions, as needed;
9. Reviews cases being prepared for trial with emphasis on the evidentiary and legal issues crucial to successful prosecution;
10. Reports violations of fire safety regulations and safety standards to fire Marshall;
11. Performs related work or any other duties as may be required or requested.

**Minimum Qualification:**

- Must be a United States Citizen;
- Must have a valid Texas driver’s license and maintain a satisfactory driving record;
- High school diploma or GED required
- Ability to communicate (read, write, and speak) effectively in the English language;
- Modern office procedures, methods, and equipment including computers;
- Business letter writing and basic report preparation;
- English usage, spelling, grammar and punctuation;
- Certified with the Texas Department of Health as a Code Enforcement Officer or be able to attain certification within 1 year.

**Ability to:**

1. Perform required mathematical computations;
2. Effectively communicate technical information, orally and in writing, to contractor, property owners, employees, other governmental agency representatives, City officials, and the general public;
3. Analyze situations, problems and data, and use sound judgment in drawing conclusions and making decisions;
4. Establish and maintain working relationships with citizens, employees, supervisors and the general public;
5. Handle stressful situations and effectively deal with difficult or angry people;
6. Enforce laws, ordinances, codes and regulations of the City and State; with firmness, tact and impartiality;
7. Learn local geography including the location of streets, water mains and hydrants, and the major hazards of the City;
8. Stay abreast of new codes and ordinances in the field;
9. Prepare clear and accurate correspondence, documents, and reports;
10. Prioritize and organize various assignments in order to produce efficient and effective

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Code Enforcement and Health Inspector  
Revised 8/2018

- results;
11. Communicate clearly and concisely, both orally and in writing;
  12. Maintain ability appropriate to the performance of assigned duties and responsibilities which may include the following:
    - \*holding and sorting reports and paperwork
    - \*sitting or standing for extended periods of time
    - \*performing the functions of data entry on a personal computer
    - \*vehicle operation in the performance of a variety of errands
  13. Establish and maintain cooperative working relationships with those contacted in the course of work

**License or Certificate:**

- Private vehicle driver’s license
- Certified with the Texas Department of Health as a Code Enforcement Officer or be able to attain certification within 1 year.

**Work Environment:**

Some work is performed in an office environment and may be subject to ordinary risks typically found in an office environment. Some tasks are routinely performed without exposure to adverse environmental conditions; however, some tasks are performed with dust or pollen, heat/cold or extreme weather conditions. The noise level in the work environment is usually quiet to moderate. At times when work is performed outdoors, this may be during hot or cold weather conditions. The noise level could be moderately higher. Dust, pollen, wind, rain, or other outdoor conditions could be a factor.

**Physical Requirements:**

Position requires the ability to stand, sit, run, walk, push, pull, squat, kneel, twist, reach, crouch, crawl, climb and stoop while assisting others or working alone. Walking, standing or sitting for extended periods of time may be required in this position during the day-to-day functions. You may be required to drive and operate a motor vehicle according to state and local regulations for extended periods of time. Maintain effective audio-visual discrimination and perception is needed for making observations, communicating with others, reading and writing and or operating assigned equipment. Possibly dealing with personal danger which may include exposure to (a) natural and man-made disasters; (b) hazardous materials and/or toxic gases. This position also requires repetitive hand movement in using computer keyboard and typewriter. Must be able to lift and carry up to 40 pounds of supplies or working materials.

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Code Enforcement and Health Inspector  
Revised 8/2018



Nominations Committee  
**COMMITTEE REPORT**

**MEETING:** Council Committee Meetings - 28 Aug 2018

**Present:** Carla Trussell, Alan Nix, Sherry Zachery

**Absent:** Rhett Harrison, Chair

**DEPARTMENT:** Administration

**STAFF CONTACT:** Allen L. Barnes

**Governmental Affairs Consultant:**

Mayor Svien discussed the possibility of hiring a governmental affairs consultant to assist the city in obtaining funding from the state and federal government. The committee was agreeable to gathering more information on terms of the contract.

On Wednesday, August 29, Mayor Svien and Council member McClinton spoke with Todd Smith, a governmental affairs consultant. As a result of the conversation, it is recommended that the council authorize the city administrator to enter into a contract with Todd Smith, with the contract expiring at the conclusion of the 2019 Texas Legislative Session. The city will re-evaluate the contract after this time.



Finance Committee  
**COMMITTEE REPORT**

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**MEETING:** City Council - 04 Sep 2018

**Present:** Mark McClinton Chair, Carla Trussell, Brady Pendleton

**Absent:** none

**DEPARTMENT:** Finance

**STAFF CONTACT:** Monica Harris

#### Proposals for Audit Services:

Requests for Proposals for auditing services were evaluated and Brooks Watson & Co. was the firm chosen. The recommendation was discussed by the Finance Committee. The Finance Committee voted to request Council to accept the proposal from Brooks Watson & Co. to perform the city's audit for the year ending September 30, 2018, with the option to renew the agreement for three (3) subsequent years.

#### ATTACHMENTS:

[Audit RFP Evaluation Worksheet](#)

**CITY OF STEPHENVILLE  
PROPOSALS FOR AUDIT SERVICES  
EVALUATION WORKSHEET**

	Pattillo, Brown & Hill	Rutledge Crain & Associates	Carr Riggs & Ingram	Clifton Larson Allen	Brooks Watson & Co.	Fox Byrd & Co.
<b>I. Mandatory Criteria:</b>						
A. Licensed CPAs	Yes	Yes	Yes	Yes	Yes	Yes
B. Independent auditor	Yes	Yes	Yes	Yes	Yes	Yes
C. No record of substandard work	Yes	No	No	No	No	No
D. Meets all RFP requirements	Yes	Yes	Yes	Yes	Yes	Yes
<b>II. Technical Criteria</b>						
A. Technical experience of firm						
1. City government (0-15)	14	14	14	13	14	9
2. Other government entities (0-5)	5	5	4	4	4	3
B. Characteristics of staff						
1. Size and structure (0-5)	5	3	5	4	4	4
2. Qualifications (0-20)	18	17	15	18	18	12
3. Supervision (0-15)	14	13	13	13	13	11
C. Understanding of work to be performed						
1. Comprehensiveness of work plan (0-5)	5	5	5	4	5	4
2. Realistic time estimate (0-10)	6	6	6	6	6	4
<b>III. Cost criteria (0-25)</b>	20	21	16	21	21	25
<b>IV. Oral interview (if necessary) (0-15)</b>	N/A	N/A	N/A	N/A	N/A	N/A
<b>Total points</b>	<b>86</b>	<b>84</b>	<b>77</b>	<b>83</b>	<b>85</b>	<b>72</b>
<b>Time Estimate</b>	<b>370</b>	<b>304</b>	<b>400</b>		<b>344</b>	<b>226</b>
Proposed costs 2018	\$39,100	\$37,560	\$49,000	\$37,500	\$37,380	\$31,000
Proposed costs 2019	\$39,100	\$38,700	\$49,000	\$38,600	\$38,365	\$31,000
Proposed costs 2020	\$39,100	\$39,861	\$49,000	\$39,800	\$39,380	\$32,500
Proposed costs 2021	\$39,100	\$40,675	\$49,000	\$41,000	\$40,425	\$32,500

Regular City Council Meeting  
**STAFF REPORT**



**SUBJECT:** Monthly Budget Report for the period ending July 31, 2018  
**MEETING:** City Council - 04 Sep 2018  
**DEPARTMENT:** Finance  
**STAFF CONTACT:** Monica Harris

**BACKGROUND:**

In reviewing the financial statements ending July 31, 2018, the financial indicators are as or better than expected.

- **Property Tax**

We received \$25K in property taxes in the month of July, resulting in a \$528K increase over funds collected through July 31st of last year. Erath County normally collects 99.5% of the property taxes for Stephenville through July; the amount collected this year is 1.05% over budget.

- **Sales Tax**

We received \$471K in sales tax in July, resulting in \$208K over the target budget through July 31st. We have received \$247K or 5.18% more than last year.

- **HOT Funds**

We received \$351K in Hotel Occupancy Taxes through July as compared to \$297K last year. We spent \$288K in Hotel Occupancy Tax funds through July as compared to \$293K last year.

- **Revenue (Budgetary comparison)**

The target budget for operating revenue is \$20 million. We received \$21.6 million in revenue, resulting in \$1.6 million over budget. This is a result of property taxes, which are billed in October and due by January 31st, as well as sales and other taxes, service charges, and grants.

- **Expenditures (Budgetary comparison)**

The target budget for operating expenditures is \$16.9 million. We expended \$14.9 million, resulting in \$2 million under budget.

- **Revenue (Prior year comparison)**

Operating revenue received last year was \$20.5 million as compared to the current year's \$21.6 million, resulting in a \$1.1 million increase due to property taxes, sales taxes, and service charges.

- **Expenditures (Prior year comparison)**

Operating expenditures last year were \$15.4 million as compared to the current year's \$14.9 million, resulting in a \$574K decrease.

- **New Programs**

\$861,951 of the \$875,000 for street pavement maintenance has been spent as of July 31st.

**ATTACHMENTS:**

[Property Tax 07-31-18](#)

[Sales Tax 07-31-18](#)

[Sales Tax Chart 07-31-18](#)

[Budget Review 07-31-18](#)



# Property Tax

## FY 2017-2018

		1st Qtr Total	2nd Qtr Total	3rd Qtr Total	July	August	September	4th Qtr Total	YTD	YTD Projected
<b>Total</b>		<b>2,925,418</b>	<b>2,725,367</b>	<b>130,702</b>	<b>25,176</b>	-	-	<b>25,176</b>	<b>5,806,663</b>	<b>5,837,045</b>
Total Annual Budget	5,746,263									
Total Monthly Budget	478,855									
+/- Monthly Budget Total		1,488,852	1,288,801	(1,305,864)	(453,680)			(453,680)	60,400	
% +/- Monthly Budget Total		103.64%	89.71%	(90.90%)	(94.74%)			(94.74%)	1.05%	
Over/Under Prior Year Total		189,517	312,497	23,292	3,378			3,378	528,685	
% Over/Under		6.93%	12.95%	21.69%	15.50%			15.50%	10.02%	
<b>General Fund</b>		<b>2,676,338</b>	<b>2,493,344</b>	<b>119,728</b>	<b>23,208</b>			<b>23,208</b>	<b>5,312,618</b>	<b>5,340,534</b>
Annual Budget General Fund	5,254,270									
Monthly Budget General Fund	437,856									
+/- Monthly Budget Total		1,362,771	1,179,777	(1,193,840)	(414,648)			(414,648)	58,348	
% +/- Monthly Budget Total		103.75%	89.81%	(90.89%)	(94.70%)			(94.70%)	1.11%	
Over/Under Prior Year Total		190,338	298,805	21,872	3,211			3,211	514,226	
% Over/Under		7.66%	13.62%	22.35%	16.06%			16.06%	10.72%	
<b>Debt Service</b>		<b>249,080</b>	<b>232,023</b>	<b>10,974</b>	<b>1,967</b>			<b>1,967</b>	<b>494,044</b>	<b>496,511</b>
Annual Budget Debt Service	491,993									
Monthly Budget Debt Service	40,999									
+/- Monthly Budget Total		126,082	109,025	(112,024)	(39,032)			(39,032)	2,051	
% +/- Monthly Budget Total		102.51%	88.64%	(91.08%)	(95.20%)			(95.20%)	0.42%-	
Over/Under Prior Year Total		(821)	13,692	1,420	167			167	14,459	
% Over/Under		(0.33%)	6.27%	14.87%	9.30%			9.30%	3.01%	

## FY 2016-2017

		1st Qtr Total	2nd Qtr Total	3rd Qtr Total	July	August	September	4th Qtr Total	YTD
<b>Total</b>		<b>2,735,901</b>	<b>2,412,870</b>	<b>107,409</b>	<b>21,797</b>	<b>8,585</b>	<b>6,757</b>	<b>37,139</b>	<b>5,293,319</b>
Over/Under Prior Year Total		338,996	(190,823)	(63,319)	(24,215)	121	3,679	(20,415)	64,439
% Over/Under		14.14%	(7.33%)	(37.09%)	(52.63%)	1.43%	119.54%	(35.47%)	1.23%
<b>General Fund</b>		<b>2,486,000</b>	<b>2,194,539</b>	<b>97,856</b>	<b>19,997</b>	<b>7,918</b>	<b>6,223</b>	<b>34,138</b>	<b>4,812,533</b>
Over/Under Prior Year Total		311,212	(167,959)	(56,896)	(22,298)	231	3,410	(18,657)	67,700
% Over/Under		14.31%	(7.11%)	(36.77%)	(52.72%)	3.00%	121.23%	(35.34%)	1.43%
<b>Debt Service</b>		<b>249,901</b>	<b>218,331</b>	<b>9,554</b>	<b>1,800</b>	<b>667</b>	<b>534</b>	<b>3,001</b>	<b>480,786</b>
Over/Under Prior Year Total		27,785	(22,863)	(6,423)	(1,917)	(110)	269	(1,758)	(3,260)
% Over/Under		12.51%	(9.48%)	(40.20%)	(51.58%)	(14.12%)	101.65%	(36.94%)	(0.67%)

## FY 2015-2016

		1st Qtr Total	2nd Qtr Total	3rd Qtr Total	July	August	September	4th Qtr Total	YTD
<b>Total</b>		<b>2,396,905</b>	<b>2,603,693</b>	<b>170,728</b>	<b>46,012</b>	<b>8,464</b>	<b>3,078</b>	<b>57,554</b>	<b>5,228,880</b>
Over/Under Prior Year Total		(9,706)	183,128	44,444	21,419	(12,373)	(7,860)	1,187	219,053
% Over/Under		(0.40%)	7.57%	35.19%	87.09%	(59.38%)	(71.86%)	2.11%	4.37%
<b>General Fund</b>		<b>2,174,788</b>	<b>2,362,499</b>	<b>154,751</b>	<b>42,295</b>	<b>7,687</b>	<b>2,813</b>	<b>52,795</b>	<b>4,744,833</b>
Over/Under Prior Year Total		47,826	222,981	42,846	20,278	(10,986)	(7,041)	2,251	315,903
% Over/Under		2.25%	10.42%	38.29%	92.10%	(58.83%)	(71.45%)	4.45%	7.13%
<b>Debt Service</b>		<b>222,116</b>	<b>241,194</b>	<b>15,977</b>	<b>3,717</b>	<b>777</b>	<b>265</b>	<b>4,759</b>	<b>484,046</b>
Over/Under Prior Year Total		(57,532)	(39,853)	1,598	1,141	(1,387)	(818)	(1,064)	(96,851)
% Over/Under		(20.57%)	(14.18%)	11.11%	44.30%	(64.10%)	(75.55%)	(18.27%)	(16.67%)

## Sales and Use Tax

### FY 2017-2018

	1st Qtr Total	2nd Qtr Total	3rd Qtr Total	July	August	September	4th Qtr Total	YTD	YTD Projected
<b>Total</b>	<b>1,543,914</b>	<b>1,505,973</b>	<b>1,505,718</b>	<b>471,298</b>	<b>-</b>	<b>-</b>	<b>471,298</b>	<b>5,026,903</b>	<b>6,032,283</b>
Total Annual Budget	5,781,823								
Total Monthly Budget	481,819								
+/- Monthly Budget Total	98,458	60,517	60,262	(10,521)			(10,521)	(754,920)	
% +/- Monthly Budget Total	6.81%	4.19%	4.17%	(2.18%)			(2.18%)	(13.06%)	
Over/Under Prior Year Total	24,517	40,251	156,265	26,397			26,397	247,430	
% Over/Under	1.61%	2.75%	11.58%	5.93%			5.93%	5.18%	
<b>General Fund</b>	<b>1,415,254</b>	<b>1,380,475</b>	<b>1,380,241</b>	<b>432,023</b>			<b>432,023</b>	<b>4,607,994</b>	<b>5,529,593</b>
Annual Budget General Fund	5,300,000								
Monthly Budget General Fund	441,667								
+/- Monthly Budget General Fund	90,254	55,475	55,241	(9,643)			(9,643)	(692,006)	
% +/- Monthly Budget General Fund	6.81%	4.19%	4.17%	(2.18%)			(2.18%)	(13.06%)	
Over/Under Prior Year GF	22,474	36,897	143,243	24,197			24,197	226,811	
% Over/Under	1.61%	2.75%	11.58%	5.93%			5.93%	5.18%	
<b>4B</b>	<b>128,659</b>	<b>125,498</b>	<b>125,477</b>	<b>39,275</b>			<b>39,275</b>	<b>418,909</b>	<b>502,690</b>
Annual Budget 4B	481,823								
Monthly Budget 4B	40,152								
+/- Monthly Budget 4B	8,204	5,042	5,021	(877)			(877)	(62,914)	
% +/- Monthly Budget 4B	6.81%	4.19%	4.17%	(2.18%)			(2.18%)	(13.06%)	
Over/Under Prior Year 4B	2,043	3,354	13,022	2,200			2,200	20,619	
% Over/Under	1.61%	2.75%	11.58%	5.93%			5.93%	5.18%	

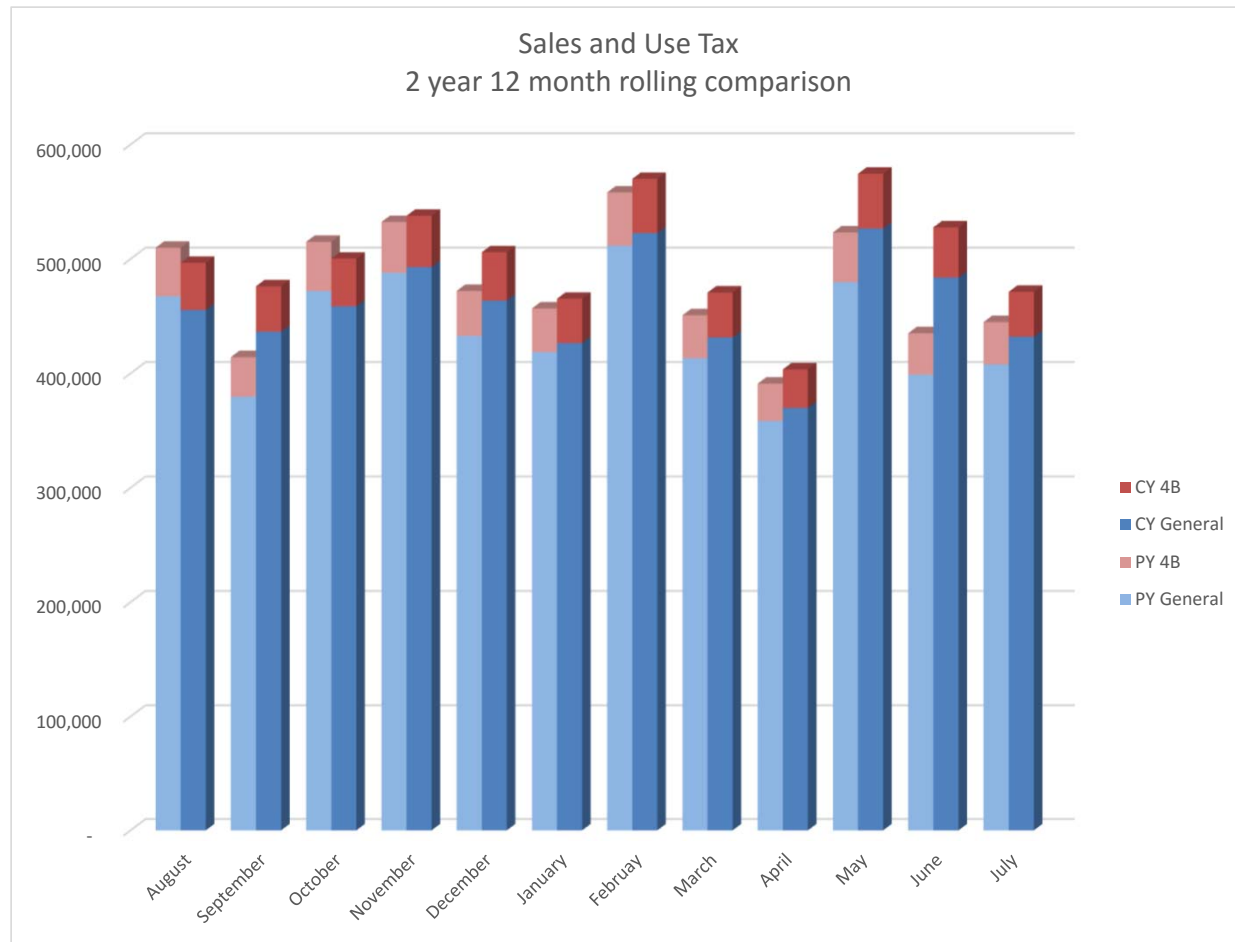
### FY 2016-2017

	1st Qtr Total	2nd Qtr Total	3rd Qtr Total	July	August	September	4th Qtr Total	YTD
<b>Total</b>	<b>1,519,397</b>	<b>1,465,722</b>	<b>1,349,453</b>	<b>444,901</b>	<b>496,696</b>	<b>476,129</b>	<b>1,417,727</b>	<b>5,752,298</b>
Over/Under Prior Year	119,563	65,889	(50,380)	(21,710)	30,085	9,518	17,893	152,965
% Over/Under Prior Year	8.54%	4.71%	(3.60%)	(4.65%)	6.45%	2.04%	1.28%	2.73%
<b>General Fund</b>	<b>1,392,780</b>	<b>1,343,578</b>	<b>1,236,998</b>	<b>407,826</b>	<b>455,305</b>	<b>436,452</b>	<b>1,299,583</b>	<b>5,272,940</b>
<b>4B</b>	<b>126,616</b>	<b>122,143</b>	<b>112,454</b>	<b>37,075</b>	<b>41,391</b>	<b>39,677</b>	<b>118,144</b>	<b>479,358</b>

### FY 2015-2016

	1st Qtr Total	2nd Qtr Total	3rd Qtr Total	July	August	September	4th Qtr Total	YTD
<b>Total</b>	<b>1,539,358</b>	<b>1,480,183</b>	<b>1,391,817</b>	<b>415,532</b>	<b>509,861</b>	<b>414,250</b>	<b>1,339,643</b>	<b>5,751,001</b>
Over/Under Prior Year	68,376	(6,887)	14,586	(17,033)	(28,378)	(24,131)	(69,542)	6,533
% Over/Under Prior Year	8.61%	8.21%	8.17%	8.57%	7.69%	9.05%	8.38%	8.34%
<b>General Fund</b>	<b>1,497,137</b>	<b>1,356,835</b>	<b>1,275,832</b>	<b>380,904</b>	<b>467,373</b>	<b>379,729</b>	<b>1,228,006</b>	<b>5,357,810</b>
<b>4B</b>	<b>42,221</b>	<b>123,349</b>	<b>115,985</b>	<b>34,628</b>	<b>42,488</b>	<b>34,521</b>	<b>111,637</b>	<b>393,191</b>

## City of Stephenville



Month	General	4B	Total	Month	General	4B	Total
Aug-16	467,373	42,488	509,861	Aug-17	455,305	41,391	496,696
Sep-16	379,729	34,521	414,250	Sep-17	436,452	39,677	476,129
Oct-16	472,085	42,917	515,002	Oct-17	458,630	41,694	500,324
Nov-16	487,955	44,360	532,314	Nov-17	492,913	44,810	537,724
Dec-16	432,741	39,340	472,081	Dec-17	463,711	42,156	505,867
Jan-17	418,679	38,062	456,741	Jan-18	426,509	38,774	465,283
Feb-17	511,652	46,514	558,166	Feb-18	522,509	47,501	570,010
Mar-17	413,247	37,568	450,815	Mar-18	431,457	39,223	470,680
Apr-17	358,490	32,590	391,080	Apr-18	369,877	33,625	403,502
May-17	479,646	43,604	523,250	May-18	526,667	47,879	574,546
Jun-17	398,862	36,260	435,123	Jun-18	483,697	43,973	527,670
Jul-17	407,826	37,075	444,901	Jul-18	432,023	39,275	471,298

**City of Stephenville  
Budget vs. YTD Actual  
July 31, 2018**

Date Prepared: August 20, 2018

Source of Funds	Approved Budget 2017-18	83% Target Budget	07/31/18 Current YTD Actual	Dollar Variance Positive(Negative)	Percent Variance	Notes
Property Taxes	\$ 5,746,263	\$ 4,788,552	\$ 5,780,985	\$ 992,433	20.73%	Billed in October and due by January 31st
Sales Taxes	5,781,823	4,818,186	5,026,903	208,717	4.33%	
Other Taxes	1,893,688	1,578,073	1,715,693	137,620	8.72%	Quarterly, Annual, & Seasonal Receipts
Licenses and permits	211,120	175,933	200,912	24,979	14.20%	Seasonal
Fines and forfeitures	177,700	148,083	130,851	(17,232)	(11.64%)	Fluctuating revenue source
Intergovernmental grants	315,942	263,285	241,788	(21,497)	(8.17%)	Annual and reimbursement based revenue
Service charges	9,658,323	8,048,602	8,155,499	106,897	1.33%	Seasonal
Interest on investments	75,000	62,500	179,773	117,273	187.64%	Fluctuating maturities and rates
Other Income	144,438	120,365	201,160	80,795	67.12%	Fluctuating revenue source
<b>Total Operating Revenue</b>	<u>24,004,297</u>	<u>20,003,579</u>	<u>21,633,562</u>	<u>1,629,983</u>	<u>8.15%</u>	
Intergovernmental grants	327,478	272,899	57,459	(215,440)	(78.95%)	Project driven revenue
Debt Proceeds	17,193,752	14,328,127	132,365	(14,195,762)	(99.08%)	Eastside sewer
<b>Total Revenue</b>	<u>41,525,527</u>	<u>34,604,605</u>	<u>21,823,386</u>	<u>(12,781,219)</u>	<u>(36.94%)</u>	
<b>Transfers-In</b>	\$ 1,371,376	\$ 1,142,813	\$ 1,371,376	\$ 228,563	20.00%	Transfer complete
<b>Transfers-Out</b>	(1,371,376)	(1,142,813)	(1,371,376)	(228,563)	(20.00%)	Transfer complete
<b>Expenditures</b>						
General Fund	\$ 13,988,963	\$ 11,657,471	\$ 10,717,047	\$ (940,424)	(8.07%)	
Utility Fund	4,837,629	4,031,356	3,330,030	(701,326)	(17.40%)	
Landfill Fund	294,198	245,165	261,860	16,695	6.81%	Annual insurance, Fuel, Maintenance
Airport Fund	78,785	65,654	56,039	(9,615)	(14.64%)	
Storm Water Drainage Fund	125,200	104,333	9,613	(94,720)	(90.79%)	
Special Revenue Funds	486,421	405,351	299,939	(105,412)	(26.01%)	
Stephenville Economic Dev Authority	481,422	401,185	176,561	(224,624)	(55.99%)	
<b>Total Operating Expenditures</b>	<u>20,292,618</u>	<u>16,910,515</u>	<u>14,851,089</u>	<u>(2,059,426)</u>	<u>(12.18%)</u>	
Capital	20,070,424	16,725,353	1,425,662	(15,299,954)	(91.48%)	
Debt Service	4,083,669	3,403,060	3,687,598	284,538	8.36%	Semi-annual payments, Debt retirement
<b>Total Expenditures</b>	<u>44,446,711</u>	<u>37,038,928</u>	<u>19,964,349</u>	<u>(17,074,842)</u>	<u>(46.10%)</u>	

**City of Stephenville**  
**Prior YTD Actual vs Current YTD Actual**  
**July 31, 2018**

Date Prepared: August 20, 2018

Source of Funds	Prior YTD Actual	Current YTD Actual	Variance Positive (Negative)	% Variance Positive (Negative)	Notes
Property Taxes	\$ 5,264,121	\$ 5,780,985	\$ 516,864	9.82%	Increased valuations
Sales Taxes	4,779,473	5,026,903	247,430	5.18%	
Other Taxes	1,682,596	1,715,693	33,097	1.97%	
Licenses and permits	180,243	200,912	20,668	11.47%	Back flow testing, gaming licenses, animal permits
Fines and forfeitures	127,698	130,851	3,153	2.47%	Fluctuating revenue source
Intergovernmental grants	331,786	241,788	(89,999)	(27.13%)	Grants differ year to year
Service charges	7,795,583	8,155,499	359,916	4.62%	Seasonal
Interest on investments	84,677	179,773	95,096	112.30%	Fluctuating maturities and rates
Other Income	261,759	201,160	(60,599)	(23.15%)	Fluctuating revenue source
<b>Total Operating Revenue</b>	<u>20,507,937</u>	<u>21,633,562</u>	<u>1,125,626</u>	<u>5.49%</u>	
Intergovernmental grants	0	57,459	57,459	0.00%	Differ from year to year
Debt Proceeds	2,830,600	132,365	(2,698,235)	0.00%	PY-Methodist Branch Sewer/Shedder & Trammel
<b>Total Revenue</b>	<u>23,338,537</u>	<u>21,823,386</u>	<u>(1,515,150)</u>	<u>(6.49%)</u>	
<b>Transfers-In</b>	\$ 676,621	\$ 1,371,376	694,755	102.68%	Transfers differ from year to year
<b>Transfers-Out</b>	(676,621)	(1,371,376)	(694,755)	(102.68%)	Transfers differ from year to year
<b>Expenditures</b>					
General Fund	\$ 10,724,747	\$ 10,717,047	(7,700)	(0.07%)	
Utility Fund	3,785,457	3,330,030	(455,427)	(12.03%)	
Landfill Fund	198,027	261,860	63,833	32.23%	PY-personnel vacancy, Insurance, Maintenance, Fuel
Airport Fund	124,603	56,039	(68,564)	(55.03%)	
Storm Water Drainage Fund	9,787	9,613	(174)	(1.78%)	
Special Revenue Funds	316,086	299,939	(16,147)	(5.11%)	
Stephenville Economic Dev Authority	267,213	176,561	(90,652)	(33.93%)	
<b>Total Operating Expenditures</b>	<u>15,425,920</u>	<u>14,851,089</u>	<u>(574,831)</u>	<u>(3.73%)</u>	
Capital	2,668,075	\$ 1,425,662	(1,242,413)	(46.57%)	Capital purchases differ from year to year
Debt Service	3,034,472	\$ 3,687,598	653,126	100.00%	Paid off Shredder/Trammel in current year
<b>Total Expenditures</b>	<u>21,128,467</u>	<u>19,964,349</u>	<u>(1,164,119)</u>	<u>(5.51%)</u>	

**City of Stephenville  
Summary of Revenues  
July 31, 2018**

Date Prepared: August 20, 2018

Source of Funds	Approved Budget 2017-18	83% Target Budget	07/31/18 Current YTD Actual	Dollar Variance Positive/(Negative)	Percent Variance	Notes
<b>General Funds</b>						
Taxes						
Property Taxes	5,254,270	4,378,558	5,287,572	909,014	20.76%	Billed in October and due by January 31st
Sales Tax	5,300,000	4,416,667	4,607,994	191,327	4.33%	
Other taxes	1,493,688	1,244,740	1,363,175	118,435	9.51%	Monthly, quarterly, and annual receipts
Licenses and permits	211,120	175,933	200,912	24,979	14.20%	Seasonal
Fines and forfeitures	170,200	141,833	124,058	(17,776)	(12.53%)	Fluctuating revenue source
Intergovernmental	305,942	254,952	241,788	(13,164)	(5.16%)	Annual and reimbursement based revenue
Service charges	1,092,683	910,569	728,393	(182,176)	(20.01%)	Seasonal
Interest on investments	37,500	31,250	88,805	57,555	184.17%	Fluctuating maturities and rates
Other Income	88,595	73,829	139,404	65,575	88.82%	Fluctuating revenue source
Total Operating Revenue	13,953,998	11,628,331	12,782,099	1,153,768	9.92%	
Debt Proceeds	163,752	136,460	0	(136,460)	(100.00%)	Capital Leases not recorded yet
Total General Fund	14,117,750	11,764,791	12,782,099	1,017,308	8.65%	
<b>Utility Fund</b>						
Water sales	4,294,200	3,578,500	3,645,013	66,513	1.86%	
Wastewater charges	2,800,000	2,333,333	2,433,890	100,557	4.31%	
Service and delinquent charges	232,000	193,333	221,729	28,396	14.69%	Fluctuating revenue source
Interest on investments	27,500	22,917	55,253	32,336	141.10%	Fluctuating maturities and rates
Other Income	48,243	40,203	48,219	8,016	19.94%	OMI credit
Total Operating Revenue	7,401,943	6,168,286	6,404,103	235,817	3.82%	
Intergovernmental	17,761	14,801	17,761	2,960	20.00%	
Debt Proceeds	17,030,000	14,191,667	132,365	(14,059,302)	(99.07%)	Full loan not recorded yet
Total Utility Fund	24,449,704	20,374,754	6,554,229	(13,820,525)	(67.83%)	
<b>Landfill Fund</b>						
Gate fees	500,000	416,667	501,530	84,863	20.37%	Seasonal
Interest on investments	5,000	4,167	5,105	938	22.50%	Fluctuating maturities and rates
Other Income	3,900	3,250	6,661	3,411	104.95%	Scrap metal sales and credit card fees
Total Operating Revenue	508,900	424,084	513,296	89,212	21.04%	
Debt Proceeds	0	0	0	0	0.00%	
Total Landfill Fund	508,900	424,084	513,296	89,212	21.04%	
<b>Airport Fund</b>						
Hangar rental	100,000	83,333	87,075	3,742	4.49%	
Service and delinquent charges	1,440	1,200	800	(400)	(33.33%)	Immaterial
Intergovernmental Grants	10,000	8,333	0	(8,333)	(100.00%)	Annual reimbursement based receipt
Gasoline Sales	3,000	2,500	2,237	(263)	(10.52%)	Lower sales than anticipated
Other Income	0	0	0	0	0.00%	
Total Operating Revenue	114,440	95,366	90,112	(5,254)	(5.51%)	
Intergovernmental Grants	309,717	258,098	39,698	(218,400)	(84.62%)	Project driven revenue
Debt Proceeds	0	0	0	0	0.00%	
Total Airport Fund	424,157	353,464	129,810	(223,654)	(63.27%)	
<b>Storm Water Drainage Fund</b>						
Storm water drainage fee	635,000	529,167	534,832	5,665	1.07%	
Interest on investments	2,500	2,083	13,210	11,127	534.19%	Fluctuating maturities and rates
Total Stormwater Fund	637,500	531,250	548,042	16,792	3.16%	
<b>Special Revenue Funds</b>						
Hotel/Motel Tax	400,000	333,333	352,518	19,185	5.76%	Higher receipts
Child Safety	3,500	2,917	3,949	1,032	35.36%	Fluctuating revenue source
Municipal Court Technology	4,000	3,333	2,845	(488)	(14.64%)	Fluctuating revenue source
Public Safety	3,700	3,083	6,876	3,793	123.03%	Annual receipts & forfeitures
Total Special Revenue Funds	411,200	342,666	366,187	23,521	6.86%	
<b>Other Funds</b>						
<b>Capital Projects Fund</b>						
Interest	1,000	833	8,596	7,763	931.94%	Fluctuating maturities and rates
<b>Debt Service Fund</b>						
Property Taxes	491,993	409,994	493,412	83,418	20.35%	Billed in October and due by January 31st
Interest	500	417	2,440	2,023	485.13%	Fluctuating maturities and rates
<b>Stephenville Economic Dev Authority</b>						
Sales Tax 4B	481,823	401,519	418,909	17,390	4.33%	
Interest	1,000	833	6,365	5,532	664.09%	Fluctuating maturities and rates
Total Other Funds	976,316	813,596	929,722	116,126	14.27%	
<b>Total Funds</b>	<b>41,525,527</b>	<b>34,604,605</b>	<b>21,823,386</b>	<b>(12,781,219)</b>	<b>(36.94%)</b>	

**Summary of Transfers**

<b>Transfers In</b>						
General Fund	437,947	364,956	437,947	72,991	20.00%	Transfer complete
Utility Fund	18,213	15,178	18,213	3,036	20.00%	Transfer complete
Hotel Occupancy Tax Fund	216	180	216	36	20.00%	Transfer complete
Capital Projects Fund	915,000	762,500	915,000	152,500	20.00%	Transfer complete
Total Transfers In	1,371,376	1,142,813	1,371,376	228,563	20.00%	
<b>Transfers Out</b>						
General Fund	(915,216)	(762,680)	(915,216)	(152,536)	(20.00%)	Transfer complete
Utility Fund	(359,225)	(299,354)	(359,225)	(59,871)	(20.00%)	Transfer complete
Landfill Fund	(52,182)	(43,485)	(52,182)	(8,697)	(20.00%)	Transfer complete
Storm Water Drainage Fund	(44,753)	(37,294)	(44,753)	(7,459)	(20.00%)	Transfer complete
Total Transfers Out	(1,371,376)	(1,142,813)	(1,371,376)	(228,563)	(20.00%)	

City of Stephenville  
 Summary of Expenditures  
 July 31, 2018

Date Prepared: August 20, 2018

Source of Funds	Approved Budget 2017-18	83% Target Budget	07/31/18 Current YTD Actual	Dollar Variance Positive/(Negative)	Percent Variance	Notes
<b>General Government:</b>						
City council	59,995	49,996	44,913	(5,083)	(10.17%)	
City administrator	253,318	211,098	204,696	(6,402)	(3.03%)	
City secretary	111,815	93,179	93,677	498	0.53%	Training, Annual expenditure
Total General Government	425,128	354,273	343,286	(10,987)	(3.10%)	
<b>Finance and Administration:</b>						
Emergency management	20,576	17,147	19,008	1,861	10.85%	Annual expenditure
Municipal buildings	220,584	183,820	187,062	3,242	1.76%	Fuel
Financial administration and accounting	411,302	342,752	313,917	(28,835)	(8.41%)	
Purchasing	74,476	62,063	57,571	(4,492)	(7.24%)	
Information Technology	195,743	163,119	121,316	(41,803)	(25.63%)	
Tax	155,926	129,938	153,887	23,949	18.43%	Quarterly payments in advance
Legal counsel	132,097	110,081	80,471	(29,610)	(26.90%)	
Municipal court	166,000	138,333	131,614	(6,719)	(4.86%)	
Human resources	132,914	110,762	103,991	(6,771)	(6.11%)	HR management software
Total Finance and Administration	1,509,618	1,258,015	1,168,838	(89,177)	(7.09%)	
<b>Community Services:</b>						
Community Svc Administration	153,988	128,323	122,977	(5,346)	(4.17%)	
Recreation administration	610,840	509,033	498,238	(10,795)	(2.12%)	
Park maintenance	707,922	589,935	472,364	(117,571)	(19.93%)	
Cemeteries	141,940	118,283	106,039	(12,244)	(10.35%)	
Library	247,798	206,498	200,547	(5,951)	(2.88%)	
Senior citizens center	135,920	113,267	110,486	(2,781)	(2.46%)	
Aquatic Center	304,371	253,643	197,540	(56,103)	(22.12%)	
Total Community Services	2,302,779	1,918,982	1,708,192	(210,790)	(10.98%)	
<b>Public Works:</b>						
Street maintenance	986,531	822,109	584,696	(237,413)	(28.88%)	
<b>Fire Department:</b>						
Fire and ambulance administration	333,957	278,298	278,101	(198)	(0.07%)	Insurance, State fees, Maintenance
Fire prevention and investigation	210,241	175,201	170,159	(5,042)	(2.88%)	Immaterial
Fire suppression	1,309,510	1,091,258	1,015,418	(75,840)	(6.95%)	
Emergency medical services	1,268,836	1,057,363	1,082,602	25,239	2.39%	Overtime, Training, Outside Prof., Maint.
Volunteer fire	20,338	16,948	12,187	(4,761)	(28.09%)	
Total Fire Department	3,142,882	2,619,068	2,558,467	(60,601)	(2.31%)	
<b>Police Department:</b>						
Police administration	470,372	391,977	376,089	(15,888)	(4.05%)	
Police patrol	2,047,407	1,706,173	1,696,771	(9,402)	(0.55%)	
Police communications	729,139	607,616	540,507	(67,109)	(11.04%)	
Police support services	74,671	62,226	54,932	(7,294)	(11.72%)	
Criminal investigation	644,237	536,864	445,199	(91,665)	(17.07%)	
Professional Standards	274,622	228,852	158,832	(70,020)	(30.60%)	
Animal control	138,846	115,705	105,147	(10,558)	(9.12%)	
Special Crimes	472,358	393,632	390,292	(3,340)	(0.85%)	
Public Safety Building	155,539	129,616	121,047	(8,569)	(6.61%)	
Total Police Department	5,007,191	4,172,661	3,888,817	(283,844)	(6.80%)	
<b>Planning &amp; Building Services</b>						
Planning	207,051	172,543	141,848	(30,695)	(17.79%)	
Inspection	262,562	218,802	209,689	(9,113)	(4.17%)	
Code enforcement	68,834	57,362	56,167	(1,195)	(2.08%)	
GIS	76,387	63,656	57,049	(6,607)	(10.38%)	
Total Planning & Building Services	614,834	512,363	464,752	(47,611)	(9.29%)	
Total Operating General Fund	13,988,963	11,657,471	10,717,047	(940,424)	(8.07%)	
<b>Debt Service</b>						
Fire suppression	93,890	78,242	93,890	15,648	20.00%	Annual payment
Emergency medical services	30,585	25,488	30,584	5,096	19.99%	Annual payment
Police patrol	34,785	28,988	34,785	5,797	20.00%	Annual payment
Total Debt Service	159,260	132,718	159,258	26,540	20.00%	
<b>Capital</b>						
City council	10,000	8,333	9,727	1,394	16.72%	Agenda Management software
Municipal buildings	40,000	33,333	25,712	(7,621)	(22.86%)	City Hall carpet and security locks
Financial administration and accounting	6,305	5,254	3,300	(1,954)	(37.19%)	Fixed Assets Software
Park maintenance	127,500	106,250	75,735	(30,515)	(28.72%)	Field rake, Concrete pads, Bill Johnson
Street maintenance	0	0	60	0	0.00%	Park
Cemeteries	25,000	20,833	0	(20,833)	(100.00%)	
Fire suppression	7,045	5,871	7,655	1,784	30.39%	Forcible Entry Door Simulator
Emergency medical services	16,763	13,969	0	(13,969)	(100.00%)	
Police patrol	61,212	51,010	26,732	(24,278)	(47.59%)	Vehicles
Police support services	9,900	8,250	9,750	1,500	18.18%	Mobile shelving
Criminal investigation	104,907	87,423	104,396	16,973	19.41%	Crime scene mapping equip, vehicles
Total Capital	408,632	340,526	263,066	(77,520)	(22.76%)	
Total General Fund	14,556,855	12,130,715	11,139,372	(991,403)	(8.17%)	

City of Stephenville  
 Summary of Expenditures  
 July 31, 2018

Date Prepared: August 20, 2018

Source of Funds	Approved Budget 2017-18	83% Target Budget	07/31/18 Current YTD Actual	Dollar Variance Positive/(Negative)	Percent Variance	Notes
<b>Utility Fund</b>						
Utilities administration	483,946	403,288	331,443	(71,845)	(17.81%)	
Water production	843,439	702,866	702,149	(717)	(0.10%)	
Water distribution	694,402	578,668	377,365	(201,303)	(34.79%)	
Water customer service	229,895	191,579	189,488	(2,091)	(1.09%)	
Wastewater collection	537,528	447,940	380,405	(67,535)	(15.08%)	
Wastewater treatment	1,043,140	869,283	842,054	(27,229)	(3.13%)	
Billing and collections	287,651	239,709	246,782	7,073	2.95%	Software maint, audit, credit card fees
Non-Departmental	717,628	598,023	260,344	(337,679)	(56.47%)	
Total Operating Utility Fund	<u>4,837,629</u>	<u>4,031,356</u>	<u>3,330,030</u>	<u>(701,326)</u>	<u>(17.40%)</u>	
<b>Capital</b>						
Utilities administration	316,475	263,729	37,875	(225,854)	(85.64%)	
Water production	0	0	203	0	0.00%	
Water distribution	425,000	354,167	34,730	(319,437)	(90.19%)	
Water customer service	0	0	0	0	0.00%	
Wastewater collection	16,981,560	14,151,300	2,418	(14,148,882)	(99.98%)	
Wastewater treatment	251,000	209,167	67,649	(141,518)	(67.66%)	
<b>Capital</b>	<u>17,974,035</u>	<u>14,978,363</u>	<u>142,875</u>	<u>(14,835,691)</u>	<u>(99.05%)</u>	
<b>Debt Service</b>	<u>2,058,919</u>	<u>1,715,766</u>	<u>1,849,839</u>	<u>134,073</u>	<u>7.81%</u>	Semi-annual payments
Total Utility Fund	<u>24,870,583</u>	<u>20,725,485</u>	<u>5,322,743</u>	<u>(15,402,945)</u>	<u>(74.32%)</u>	
<b>Landfill Fund</b>						
Operations	294,198	245,165	261,860	16,695	6.81%	Annual insurance, fuel, maintenance
Capital	7,000	5,833	6,462	629	10.78%	Fuel trailer
Debt Service	845,982	704,985	846,054	141,069	20.01%	Shredder/Trammel Lease payoff
Total Landfill Fund	<u>1,147,180</u>	<u>955,983</u>	<u>1,114,376</u>	<u>158,393</u>	<u>16.57%</u>	
<b>Airport Fund</b>						
Operations	78,785	65,654	56,039	(9,615)	(14.64%)	
Capital	344,130	286,775	55,500	(231,275)	(80.65%)	
Debt Service	24,781	20,651	24,793	4,142	20.06%	Semi-annual payments
Total Airport Fund	<u>447,696</u>	<u>373,080</u>	<u>136,333</u>	<u>(236,747)</u>	<u>(63.46%)</u>	
<b>Storm Water Drainage Fund</b>						
Operations	125,200	104,333	9,613	(94,720)	(90.79%)	
Debt Service	500,534	417,112	395,224	(21,888)	(5.25%)	Semi-annual payments
Total Storm Water Drainage Fund	<u>625,734</u>	<u>521,445</u>	<u>404,837</u>	<u>(116,608)</u>	<u>(22.36%)</u>	
<b>Special Revenue Fund</b>						
Hotel/Motel Operations	460,000	383,333	287,702	(95,631)	(24.95%)	
Hotel/Motel Capital	0	0	0	0	0.00%	
ChildSafety	0	0	0	0	0.00%	
Court Technology	19,122	15,935	10,372	(5,563)	(34.91%)	
Public Safety	7,299	6,083	1,865	(4,218)	(69.34%)	
Total Special Revenue Fund	<u>486,421</u>	<u>405,351</u>	<u>299,939</u>	<u>(105,412)</u>	<u>(26.01%)</u>	
<b>Debt Service Fund</b>						
Total Debt Service Fund	<u>494,193</u>	<u>411,828</u>	<u>412,430</u>	<u>602</u>	<u>0.15%</u>	Semi-annual payments
<b>Capital Projects Fund</b>						
Streets	1,296,627	1,080,523	937,279	(143,244)	(13.26%)	
BRT Phase II	40,000	33,333	20,480	(12,853)	(38.56%)	
Total Capital Project Fund	<u>1,336,627</u>	<u>1,113,856</u>	<u>957,759</u>	<u>(156,097)</u>	<u>(14.01%)</u>	
<b>Stephenville Economic Dev Authority</b>	<u>481,422</u>	<u>401,185</u>	<u>176,561</u>	<u>(224,624)</u>	<u>(55.99%)</u>	
<b>Total Expenditures</b>	<u>44,446,711</u>	<u>37,038,928</u>	<u>19,964,349</u>	<u>(17,074,842)</u>	<u>(46.10%)</u>	



**City of Stephenville  
Summary of Revenues  
July 31, 2018**

Date Prepared: August 20, 2018

Source of Funds	Prior YTD Actual	Current YTD Actual	Dollar Variance Positive/(Negative)	Percent Variance	Notes
<b>General Funds</b>					
Taxes					
Property Taxes	4,784,536	5,287,572	503,036	10.51%	Increased valuations
Sales Tax	4,381,183	4,607,994	226,811	5.18%	Higher receipts
Other taxes	1,384,115	1,363,175	(20,940)	(1.51%)	Telephone & Cable TV Franchise Taxes
Licenses and permits	180,243	200,912	20,668	11.47%	Back flow testing, gaming licenses, animal permits
Fines and forfeitures	123,683	124,058	374	0.30%	
Intergovernmental	331,786	241,788	(89,999)	(27.13%)	Differing grants year to year
Service charges	843,664	728,393	(115,271)	(13.66%)	Lower ambulance, cemetery, & parkland dedication
Interest on investments	43,272	88,805	45,532	105.22%	Fluctuating maturities and rates
Other Income	208,920	139,404	(69,516)	(33.27%)	PY-ECAD refund and sale of land
Total Operating Revenue	12,281,403	12,782,099	500,696	4.08%	
Debt Proceeds	0	0	0	0.00%	
Total General Fund	12,281,403	12,782,099	500,696	4.08%	
<b>Utility Fund</b>					
Water sales	3,225,953	3,645,013	419,060	12.99%	Higher consumption
Wastewater charges	2,346,809	2,433,890	87,081	3.71%	
Service and delinquent charges	191,217	221,729	30,512	15.96%	Fluctuating revenue source
Interest on investments	25,545	55,253	29,707	116.29%	Fluctuating maturities and rates
Other Income	45,386	48,219	2,833	6.24%	Credit card fees
Total Operating Revenue	5,834,910	6,404,103	569,193	9.75%	
Intergovernmental	0	17,761	17,761	100.00%	
Debt Proceeds	2,040,000	132,365	(1,907,635)	(93.51%)	PY - Tarleton Methodist Branch Sewer
Total Utility Fund	7,874,910	6,554,229	(1,320,681)	(16.77%)	
<b>Landfill Fund</b>					
Gate fees	568,555	501,530	(67,025)	(11.79%)	Atypical high trending to normal
Interest on investments	5,475	5,105	(370)	(6.76%)	Fluctuating maturities and rates
Other Income	3,854	6,661	2,807	72.84%	Scrap metal sales
Total Operating Revenue	577,884	513,296	(64,588)	(11.18%)	
Debt Proceeds	790,600	0	(790,600)	(100.00%)	PY - Shredder/Trammel
Total Landfill Fund	1,368,484	513,296	(855,188)	(62.49%)	
<b>Airport Fund</b>					
Hangar rental	83,410	87,075	3,665	4.39%	
Service and delinquent charges	800	800	0	0.00%	
Intergovernmental Grants	0	0	0	0.00%	
Gasoline Sales	2,311	2,237	(74)	(3.19%)	Immaterial
Other Income	0	0	0	0.00%	
Total Operating Revenue	86,521	90,112	3,591	4.15%	
Intergovernmental Grants	0	39,698	39,698	100.00%	
Debt Proceeds	0	0	0	0.00%	
Total Airport Fund	86,521	129,810	43,289	50.03%	
<b>Storm Water Drainage Fund</b>					
Storm water drainage fee	532,864	534,832	1,968	0.37%	
Interest on investments	5,495	13,210	7,715	140.40%	Fluctuating maturities and rates
Total Stormwater Fund	538,359	548,042	9,683	1.80%	
<b>Special Revenue Funds</b>					
Hotel/Motel Tax	298,481	352,518	54,036	18.10%	PY - delinquencies
Child Safety	2,779	3,949	1,170	42.09%	Fluctuating revenue source
Municipal Court Technology	1,236	2,845	1,609	130.22%	Fluctuating revenue source
Public Safety	3,599	6,876	3,277	91.06%	Fluctuating revenue source
	306,095	366,187	60,092	19.63%	
<b>Other Funds</b>					
<b>Capital Projects Fund</b>					
Interest	2,322	8,596	6,274	270.23%	Fluctuating maturities and rates
<b>Debt Service Fund</b>					
Property Taxes	479,585	493,412	13,828	2.88%	
Interest	818	2,440	1,622	198.17%	Fluctuating maturities and rates
<b>Stephenville Economic Dev Authority</b>					
Sales Tax 4B	398,289	418,909	20,619	5.18%	Higher receipts
Interest	1,750	6,365	4,615	263.75%	Moved from Special Revenue
Total Other Funds	882,764	929,722	46,958	5.32%	
<b>Total Funds</b>	<b>23,338,537</b>	<b>21,823,386</b>	<b>(1,515,150)</b>	<b>(6.49%)</b>	

**Summary of Transfers**

<b>Transfers In</b>					
General Fund	660,725	437,947	(222,778)	(33.72%)	Transfers differ from year to year
Utility Fund	15,896	18,213	2,317	14.58%	
Hotel Occupancy Tax Fund	0	216	216	100.00%	
Capital Projects Fund	0	915,000	915,000	100.00%	
Total Transfers In	676,621	1,371,376	694,755	102.68%	
<b>Transfers Out</b>					
General Fund	0	(915,216)	(915,216)	100.00%	
Utility Fund	(215,725)	(359,225)	(143,500)	(66.52%)	
Landfill Fund	(460,896)	(52,182)	408,714	88.68%	
Storm Water Drainage Fund	0	(44,753)	(44,753)	100.00%	
Total Transfers Out	(676,621)	(1,371,376)	(694,755)	(102.68%)	

**City of Stephenville  
Summary of Expenditures  
July 31, 2018**

Date Prepared: August 20, 2018

Source of Funds	Prior YTD Actual	Current YTD Actual	Dollar Variance Positive/(Negative)	Percent Variance	Notes
<b>General Government:</b>					
City council	65,449	44,913	(20,536)	(31.38%)	
City administrator	235,694	204,696	(30,999)	(13.15%)	
City secretary	105,685	93,677	(12,008)	(11.36%)	
Total General Government	<u>406,828</u>	<u>343,286</u>	<u>(63,542)</u>	<u>(15.62%)</u>	
<b>Finance and Administration:</b>					
Emergency management	19,688	19,008	(680)	(3.45%)	
Municipal buildings	178,804	187,062	8,258	4.62%	Maintenance, & fuel
Financial administration and accounting	351,447	313,917	(37,530)	(10.68%)	
Purchasing	57,930	57,571	(359)	(0.62%)	
Information Technology	150,062	121,316	(28,746)	(19.16%)	
Tax	153,221	153,887	666	0.43%	Higher ECAD fees
Legal counsel	100,901	80,471	(20,430)	(20.25%)	
Municipal court	128,724	131,614	2,890	2.24%	Higher County fees
Human resources	86,472	103,991	17,519	20.26%	HR management software
Total Finance and Administration	<u>1,227,250</u>	<u>1,168,838</u>	<u>(58,412)</u>	<u>(4.76%)</u>	
<b>Community Services:</b>					
Community Svc Administration	120,805	122,977	2,172	1.80%	Wages
Recreation administration	473,710	498,238	24,529	5.18%	Special events-moved from HOT Fund
Park maintenance	552,095	472,364	(79,732)	(14.44%)	
Cemeteries	109,407	106,039	(3,369)	(3.08%)	
Library	198,433	200,547	2,115	1.07%	Wages - P/T employee moved to F/T
Senior citizens center	113,188	110,486	(2,702)	(2.39%)	
Aquatic Center	152,058	197,540	45,482	29.91%	Maintenance, Utilities
Total Community Services	<u>1,719,696</u>	<u>1,708,192</u>	<u>(11,504)</u>	<u>(0.67%)</u>	
<b>Public Works:</b>					
Street maintenance	625,541	584,696	(40,845)	(6.53%)	
<b>Fire Department:</b>					
Fire and ambulance administration	280,232	278,101	(2,132)	(0.76%)	
Fire prevention and investigation	161,831	170,159	8,328	5.15%	Overtime, Supplies
Fire suppression	1,017,289	1,015,418	(1,871)	(0.18%)	
Emergency medical services	973,822	1,082,602	108,780	11.17%	Wages, Insurance, Overtime, Maintenance
Volunteer fire	13,681	12,187	(1,494)	(10.92%)	
Total Fire Department	<u>2,446,855</u>	<u>2,558,467</u>	<u>111,612</u>	<u>4.56%</u>	
<b>Police Department:</b>					
Police administration	385,036	376,089	(8,947)	(2.32%)	
Police patrol	1,609,596	1,696,771	87,176	5.42%	Wages, Body armor from grant
Police communications	564,431	540,507	(23,924)	(4.24%)	
Police support services	140,063	54,932	(85,131)	(60.78%)	1 F/T position moved to Prof. Standards
Criminal investigation	720,918	445,199	(275,719)	(38.25%)	Transfer of costs to Special Crimes
Professional Standards	223,536	158,832	(64,704)	(28.95%)	CY - vacancies
Animal control	86,863	105,147	18,284	21.05%	Wages, Shelter contract higher
Special Crimes	0	390,292	390,292	100.00%	Transferred from Criminal Investigation
Public Safety Building	124,068	121,047	(3,021)	(2.43%)	
Total Police Department	<u>3,854,511</u>	<u>3,888,817</u>	<u>34,306</u>	<u>0.89%</u>	
<b>Planning &amp; Building Services</b>					
Planning	213,813	141,848	(71,966)	(33.66%)	CY-personnel vacancies
Inspection	177,663	209,689	32,026	18.03%	PY-personnel vac, professional services
Code enforcement	52,589	56,167	3,577	6.80%	Special services
GIS	0	57,049	57,049	100.00%	Moved from Planning
Total Planning & Building Services	<u>444,066</u>	<u>464,752</u>	<u>20,686</u>	<u>4.66%</u>	
Total Operating General Fund	<u>10,724,747</u>	<u>10,717,047</u>	<u>(7,700)</u>	<u>(0.07%)</u>	
<b>Debt Service</b>					
Fire suppression	0	93,890	93,890	100.00%	New Pumper payment
Emergency medical services	30,584	30,584	0	0.00%	
Police patrol	80,146	34,785	(45,362)	(56.60%)	
Debt Service	<u>110,731</u>	<u>159,258</u>	<u>48,528</u>	<u>43.83%</u>	
<b>Capital</b>					
City council	0	9,727	9,727	100.00%	Agenda Management software
Municipal buildings	0	25,712	25,712	100.00%	City Hall carpet & security locks
Financial administration and accounting	0	3,300	3,300	100.00%	Fixed Assets Software
Park maintenance	43,662	75,735	32,073	73.46%	Field rake, Concrete pads, Bill Johnson Park
Street maintenance	954,009	60	(953,949)	(99.99%)	moved to Capital Projects Fund
Cemeteries	0	0	0	0.00%	
Fire suppression	0	7,655	7,655	100.00%	Forced Entry Door Simulator
Emergency medical services	53,344	0	(53,344)	(100.00%)	
Police patrol	83,188	26,732	(56,456)	(67.87%)	Different vehicles
Police communications	23,838	0	(23,838)	(100.00%)	
Police support services	0	9,750	9,750	100.00%	
Criminal investigation	0	104,396	104,396	100.00%	Crime mapping equipment, 5 vehicles
Capital	<u>1,158,041</u>	<u>263,066</u>	<u>(894,975)</u>	<u>(77.28%)</u>	
Total General Fund	<u>11,993,519</u>	<u>11,139,372</u>	<u>(854,147)</u>	<u>(7.12%)</u>	

**City of Stephenville  
Summary of Expenditures  
July 31, 2018**

Date Prepared: August 20, 2018

Source of Funds	Prior YTD Actual	Current YTD Actual	Dollar Variance Positive/(Negative)	Percent Variance	Notes
<b>Utility Fund</b>					
Utilities administration	714,220	331,443	(382,777)	(53.59%)	
Water production	732,198	702,149	(30,050)	(4.10%)	
Water distribution	468,845	377,365	(91,480)	(19.51%)	
Water customer service	191,588	189,488	(2,100)	(1.10%)	
Wastewater collection	407,449	380,405	(27,044)	(6.64%)	
Wastewater treatment	817,453	842,054	24,602	3.01%	Maintenance
Billing and collections	218,014	246,782	28,768	13.20%	Credit card fees, meter maint/verification
Non-Departmental	235,690	260,344	24,654	10.46%	Franchise tax to General, Bank charges
<b>Total Operating Utility Fund</b>	<b>3,785,457</b>	<b>3,330,030</b>	<b>(455,427)</b>	<b>(12.03%)</b>	
<b>Capital</b>					
Utilities administration	342,603	37,875	(304,728)	(88.95%)	
Water production	18,379	203	(18,176)	(98.90%)	
Water distribution	0	34,730	34,730	100.00%	Water tanks
Water customer service	22,395	0	(22,395)	(100.00%)	
Wastewater collection	10,250	2,418	(7,832)	(76.41%)	
Wastewater treatment	67,494	67,649	155	0.23%	
<b>Capital</b>	<b>461,120</b>	<b>142,875</b>	<b>(318,246)</b>	<b>(69.02%)</b>	
<b>Debt Service</b>					
	<b>1,813,038</b>	<b>1,849,839</b>	<b>36,801</b>	<b>2.03%</b>	Payments differ year to year
<b>Total Utility Fund</b>	<b>6,059,616</b>	<b>5,322,743</b>	<b>(736,872)</b>	<b>(12.16%)</b>	
<b>Landfill Fund</b>					
Operations	198,027	261,860	63,833	32.23%	PY-personnel vacancy, insur, Fuel, Maint
Capital	846,914	6,462	(840,452)	(99.24%)	
Debt Service	271,127	846,054	574,927	212.05%	Pay off shredder/trammel lease
<b>Total Landfill Fund</b>	<b>1,316,068</b>	<b>1,114,376</b>	<b>(201,692)</b>	<b>(15.33%)</b>	
<b>Airport Fund</b>					
Operations	124,603	56,039	(68,564)	(55.03%)	
Capital	152,000	55,500	(96,500)	(63.49%)	
Debt Service	22,818	24,793	1,975	8.66%	
<b>Total Airport Fund</b>	<b>299,421</b>	<b>136,333</b>	<b>(163,089)</b>	<b>(54.47%)</b>	
<b>Storm Water Drainage Fund</b>					
Operations	9,787	9,613	(174)	(1.78%)	
Debt Service	394,992	395,224	232	0.06%	Immaterial
<b>Total Storm Water Drainage Fund</b>	<b>404,779</b>	<b>404,837</b>	<b>58</b>	<b>0.01%</b>	
<b>Special Revenue Fund</b>					
Hotel/Motel Operations	233,153	287,702	54,549	23.40%	Higher revenues require higher payments
Hotel/Motel Capital	0	0	0	0.00%	
ChildSafety	6,123	0	(6,123)	(100.00%)	
Court Technology	59,553	10,372	(49,181)	(82.58%)	
Public Safety	17,257	1,865	(15,392)	(89.19%)	
<b>Total Special Revenue Fund</b>	<b>316,086</b>	<b>299,939</b>	<b>(16,147)</b>	<b>(5.11%)</b>	
<b>Debt Service Fund</b>					
<b>Total Debt Service Fund</b>	<b>421,766</b>	<b>412,430</b>	<b>(9,337)</b>	<b>(2.21%)</b>	
<b>Capital Projects Fund</b>					
Streets	0	937,279	937,279	100.00%	Charged in General Fund in prior year
BRT Phase II	50,000	20,480	(29,520)	(59.04%)	Engineering services
<b>Total Capital Project Fund</b>	<b>50,000</b>	<b>957,759</b>	<b>907,759</b>	<b>1815.52%</b>	
<b>Stephenville Economic Dev Authority</b>	<b>267,213</b>	<b>176,561</b>	<b>(90,652)</b>	<b>(33.93%)</b>	Wages, Economic Dev programs, Rent, Marketing
<b>Total Expenditures</b>	<b>21,128,467</b>	<b>19,964,349</b>	<b>(1,164,119)</b>	<b>(5.51%)</b>	

# City of Stephenville Capital Improvements

FUND DEPT DESCRIPTION			COUNCIL APPROVED FY17-18	YTD Expenditure	Anticipated Completion Date	Notes
<b>GENERAL</b>						
01-5101-516	CITY COUNCIL	AGENDA SOFTWARE	10,000	9,727	11/20/2017	Purchased
01-5105-520	MUNICIPAL BUILDING	CARPET, CAMERA SYSTEM, ROOF OVER COUNCIL CHAMBERS	40,000	25,712	9/30/2018	Purchased carpet & security locks
01-5502-527	PARK MAINTENANCE	CONCRETE WORK UNDER BLEACHERS	12,500	15,156	4/30/2018	Complete
01-5502-527	PARK MAINTENANCE	FLAG FOOTBALL FIELD - \$20,000 FROM OPTIMIST 1/3 EACH YEAR	50,000			
01-5502-514	PARK MAINTENANCE	FIELD RAKE	15,000	14,986	10/27/2017	Purchased
01-5503-527	CEMETERY	ROADS	25,000			Waiting on survey
01-5603-514	FIRE SUPPRESSION	FORCIBLE ENTRY DOOR SIMULATOR	7,045	7,045	12/13/2017	Purchased
01-5604-511	EMS	MOBILE COMMAND	15,600	16,763	5/18/2018	Purchased - moved money from operating to cover overage
01-5702-511	PATROL	VEHICLES (3) - LEASE PURCHASE	61,212	26,732	5/31/2018	PO #10441 issued 04/16/18 for \$30,832.00 for equipment
01-5704-514	POLICE SUPPORT SERVICES	MOBILE SHELVING	9,900	9,750	4/23/2018	Purchased
01-5705-511	CID	VEHICLES (5) - LEASE PURCHASE	25,320	24,888	1/19/2018	Purchased through lease purchase.
	<b>TOTAL GENERAL FUND</b>		<b>271,577</b>	<b>150,758</b>		
<b>CAPITAL PROJECTS</b>						
10-5505-525	STREET	STREET PAVEMENT MAINTENANCE	875,000	875,000	9/30/2018	
10-5505-525.0001	STREET	STREETS FOR FUTURE DEVELOPMENT*	421,627			
	<b>TOTAL CAPITAL PROJECTS</b>		<b>1,296,627</b>	<b>875,000</b>		
<b>WATER/WASTEWATER</b>						
02-5101-527.2018	COLLECTION	EAST SIDE SEWER 21-INCH CAPACITY EXPANSION	16,604,060			
02-5000-527	ADMINISTRATION	CDBG GRANT MATCH	275,000			
02-5001-527	DISTRIBUTION	536 AC TRACT AIRPORT WELL FIELD EXPANSION PLAN - PHASE I	55,000			Agreement to Council on 9/4/18
02-5002-527	DISTRIBUTION	WATER UTILITY LINES REHABILITATION	125,000	22,929	9/30/2018	
02-5002-528	DISTRIBUTION	GARFIELD 750,000 GAL GROUND STORAGE TANK REHAB	300,000	11,801	9/30/2019	Agreement to Council on 9/4/18.
02-5101-527	COLLECTION	SEWER UTILITY LINES REHABILITATION	125,000	2,418	9/30/2018	
02-5101-527	COLLECTION	C/O EASTSIDE SEWER PROJECT	242,250			
02-5102-514	WWTP	PRIMARY SLUDGE WASTE AND DRAIN VALVES	115,000		9/30/2018	PO #10515 issued 6/29/18 for \$91,000.00
02-5102-514	WWTP	SOUTH SECONDARY CLARIFIER DRIVE	51,000	64,500	7/31/2018	Purchased
02-5102-514	WWTP	TP2 AERATOR SHAFT REHAB (ALL)	85,000		7/31/2018	
	<b>TOTAL WATER/WASTEWATER</b>		<b>1,373,250</b>	<b>101,648</b>		

## City of Stephenville Capital Improvements

FUND			COUNCIL APPROVED FY17-18	YTD Expenditure	Anticipated Completion Date	Notes
FUND	DEPT	DESCRIPTION				
<b>LANDFILL</b>						
03-5001-514	LANDFILL	FUEL TRAILER	7,000	6,462	12/19/2017	Purchased
	TOTAL LANDFILL		7,000			
<b>AIRPORT FUND</b>						
04-5001-523	AIRPORT	1202STVLE EXTEND & MARK RUNWAY 14-32 CARRYOVER	200,988	44,109		
04-5001-523.0001	AIRPORT	1702STVLE LAND ACQUISITION CARRYOVER	81,320			
04-5001-523-0002	AIRPORT	1702STEVE LAND ACQUISITION RUNWAY PROJECT PHASE I CARRYOVER	43,272	11,391		
	TOTAL AIRPORT		325,580	55,500		
	GRAND TOTAL		3,274,034	1,182,907		

## City of Stephenville New Programs

FUND			COUNCIL APPROVED FY17-18	YTD Expenditure	Anticipated Completion Date	Notes
FUND	DEPT	DESCRIPTION				
<b>WATER/WASTEWATER</b>						
02-5002-253	DISTRIBUTION	WATER MASTER PLAN	160,000			Agreement to Council on 9/4/18
02-5101-254	COLLECTION	SEWER SYSTEM MANAGEMENT PLAN	75,000			Agreement to Council on 9/4/18
<b>TOTAL WATER/WASTEWATER</b>			<b>235,000</b>			
<b>STORM WATER DRAINAGE FUND</b>						
05-5103-253	STORM WATER DRAINAGE	STORM WATER DRAINAGE MASTER PLAN	75,000			Agreement to Council on 9/4/18
<b>TOTAL STORM WATER DRAINAGE</b>			<b>75,000</b>			
<b>GRAND TOTAL</b>			<b>310,000</b>	-		



**City of Stephenville**  
**City Council Work Session**  
Tuesday, July 24, 2018 at 12:00 PM

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The City Council of the City of Stephenville, Texas, convened on Tuesday, July 24, 2018, at 12:00 PM, in the Training Room at City Hall, 298 West Washington Street, for the purpose of a City Council Work Session, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

**COUNCIL PRESENT:** Mayor Doug Svien  
Council Member Mark McClinton  
Council Member Carla Trussell  
Mayor Pro Tem Brady Pendleton  
Council Member Rhett Harrison  
Council Member Alan Nix  
Council Member Sherry Zachery  
Council Member Brandon Huckabee

**COUNCIL ABSENT:**

**OTHERS ATTENDING:** Allen L. Barnes, City Administrator  
Jeremy Allen, Deputy City Administrator  
Staci L. King, City Secretary

**I. Call to Order**

The meeting was called to order at 12:23 p.m.

**II. Planning Work Session**

The city council met with executive staff to discuss long- and short-term goals for the City of Stephenville and how they envisioned reaching those goals.

No action was taken.

**III. Adjourn**

The meeting was adjourned at 3:36 p.m.

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Doug Svien, Mayor

ATTEST:

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Staci L. King, City Secretary



**City of Stephenville**  
**City Council Work Session**  
 Tuesday, July 31, 2018 at 8:00 AM

The City Council of the City of Stephenville, Texas, convened on Tuesday, July 31, 2018, at 8:00 AM, in the Training Room at City Hall, 298 West Washington Street, for the purpose of a City Council Work Session, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

**COUNCIL PRESENT:** Mayor Doug Svien  
 Council Member Mark McClinton  
 Council Member Carla Trussell  
 Mayor Pro Tem Brady Pendleton  
 Council Member Alan Nix  
 Council Member Sherry Zachery  
 Council Member Brandon Huckabee

**COUNCIL ABSENT:** Council Member Rhett Harrison

**OTHERS ATTENDING:** Allen L. Barnes, City Administrator  
 Staci L. King, City Secretary

**I. Call to Order**

The meeting was called to order at 8:00 a.m.

**II. Strategic Planning Work Session**

Mike Mowery and Scott Willingham of Strategic Government Resources led council, department directors, and the city "Innovation Team" in discussion regarding what the council's shared vision for city as related to the city's five pillars: infrastructure, leisure and activity assets, finance, economic development, and public safety.

No action was taken.

**III. Adjourn**

The meeting was adjourned at 2:30 p.m.

\_\_\_\_\_  
 Doug Svien, Mayor

ATTEST:

\_\_\_\_\_  
 Staci L. King, City Secretary





**City of Stephenville**  
**Regular City Council Meeting**  
 Tuesday, August 7, 2018 at 5:30 PM

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The City Council of the City of Stephenville, Texas, convened on Tuesday, August 7, 2018, at 5:30 PM, in the Council Chambers at City Hall, 298 West Washington Street, for the purpose of a Regular Business Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

**COUNCIL PRESENT:**

- Mayor Doug Svien
- Council Member Mark McClinton
- Mayor Pro Tem Brady Pendleton
- Council Member Alan Nix
- Council Member Sherry Zachery
- Council Member Brandon Huckabee

**COUNCIL ABSENT:**

- Council Member Carla Trussell
- Council Member Rhett Harrison

**OTHERS ATTENDING:**

- Allen L. Barnes, City Administrator
- Staci L. King, City Secretary
- Randy Thomas, City Attorney

**I. Call to Order**

**II. Pledge of Allegiance**

Council member Sherry Zachery led the Pledges of Allegiance to the United States and Texas flags.

**III. Invocation by Curt Plaxco, Stephenville Church of the Nazarene**

**IV. Regular Agenda**

**1. Citizens' General Discussion**

Belinda Starnes and Kaitlyn Ruderer, on behalf of P.A.W.S (Pets Are Worth Saving), addressed the council regarding their special event, Woofstock, being held on November 3, 2018 in order to raise funds for the organization. P.A.W.S. is a non-profit that places pets in foster and long-term placement homes.

Mayor Svien and Council member Pendleton agreed to share a \$250 sponsorship for the event and challenged the remainder of the council to do so as well.

**2. Set the Time, Date, and Location of Public Hearing on the Proposed Tax Rate**

MOTION by Alan Nix, second by Mark McClinton, to approve the following dates, times, and locations for two public hearings on the proposed tax rate:

1. Thursday, August 23, 2018 at 5:30 p.m. in the City Hall Council Chambers
2. Tuesday, August 28, 2018 at 5:30 p.m. in the City Hall Council Chambers

CARRIED by unanimous vote. by the following votes:

Ayes: Mark McClinton, Brady Pendleton, Alan Nix, Sherry Zachery, and  
Brandon Huckabee

3. **Set the Maximum Tax Rate for 2018**

Monica Harris, Director of Finance, explained to the council that this vote did not set the tax rate for 2018, it only outlined the *maximum* that the council would consider for adoption.

MOTION by Alan Nix, second by Brady Pendleton, to set the maximum 2018 tax rate to be considered as \$0.5091 per \$100 valuation.

CARRIED. by the following votes:

Ayes: Mark McClinton, Brady Pendleton, Alan Nix, and Brandon Huckabee

Noes: Sherry Zachery

4. **Consider Approval of Memorandum of Understanding with Stephenville Independent School District for School Resource Officer and K-9 Officer**

MOTION by Mark McClinton, second by Alan Nix, to approve the memorandum of understanding with Stephenville ISD for two school resource officers and one K-9 officer.

CARRIED by unanimous vote. by the following votes:

Ayes: Mark McClinton, Brady Pendleton, Alan Nix, Sherry Zachery, and  
Brandon Huckabee

5. **Consider Approval of a Developer Agreement with Drini Real Estate for the Christy Plaza Traffic Signal**

MOTION by Mark McClinton, second by Sherry Zachery, to approve a developer agreement with Drini Real Estate for the installation of a traffic signal to be located at the intersection of West Washington and Christy Plaza.

CARRIED by unanimous vote. by the following votes:

Ayes: Mark McClinton, Brady Pendleton, Alan Nix, Sherry Zachery, and  
Brandon Huckabee

6. **Consider Approval of an Advance Funding Agreement with TxDOT for the Christy Plaza Traffic Signal**

MOTION by Mark McClinton, second by Sherry Zachery, to approve an advance funding agreement with TxDOT for the installation of a traffic signal to be located at the intersection of West Washington and Christy Plaza.

CARRIED by unanimous vote. by the following votes:

Ayes: Mark McClinton, Brady Pendleton, Alan Nix, Sherry Zachery, and  
Brandon Huckabee

**V. Tourism and Visitors Bureau**

**1. Consider Approval of Hotel Occupancy Tax Fund Application for Lions Club Spooktacular 5K, 10K, and Half Marathon**

MOTION by Mark McClinton, second by Brandon Huckabee, to approve the HOT fund application for the Lions Club Spooktacular in the amount of \$500.

CARRIED by unanimous vote. by the following votes:

Ayes: Mark McClinton, Brady Pendleton, Alan Nix, Sherry Zachery, and Brandon Huckabee

**2. Consider Approval of Hotel Occupancy Tax Fund Application from Texas Association of Nippon Kenpo**

Robi Kunkel addressed the council regarding his event, the Cowboy Capital Karate Championship. Staff reported that while Mr. Kunkel's event met the criteria of a sporting event, he did not have any supporting documentation for his estimates of hotel stays or expenses. Concern was expressed over the fact that the event was only four days after the meeting and the Stephenville TVB branding would not be used in the advertising.

MOTION by Brady Pendleton, second by Mark McClinton, to approve the HOT fund application from the Texas Association of Nippon Kenpo in the amount of \$1500.

DENIED by the following votes:

Ayes: Mark McClinton and Brady Pendleton

Noes: Alan Nix, Sherry Zachery, and Brandon Huckabee

**VI. Planning and Zoning Commission**

Jeremy Allen, Planning and Building Services Director

**1. Case No.: SV2018-005: Applicant Rhyné Gailey is requesting a subdivision waiver from Section 6.12 Utility Policy to be constructed at 2250 Tarleton, Stephenville, TX.**

This item was removed from the agenda at the property owner's request.

**2. Consider Approval of Waiver from Section 6.12 Utility Policy of the City of Stephenville Subdivision Ordinance**

This item was removed from the agenda at the property owner's request.

**3. Case No. ZA2018-002: Consider a recommendation to the City Council to amend the Zoning Ordinance by adding "Citizen Collection Station" as a Conditional Use (Special Use Permit) in the Permitted Uses within the Industrial District (I).**

This item was removed from the agenda to be heard at a later date.

**4. Consider Approval of Ordinance No. 2018-O-\_\_ Creating a Conditional Use for "Citizen Collection Station" in the Industrial (I) District**

This item was removed from the agenda to be heard at a later date.

5. **Case No.: SUP2018-001: – Applicant Nix Manufacturing, LLC, is requesting a Conditional Use (Special Use Permit) for a "Citizen Collection Station" on a portion of 1.18 acre track located on Lot 1 & 2, Block 12 of the Shapard and Collins addition located at 750 Paddock, Stephenville, TX. [Citizen Collection Station– Specific Use Permit]**

This item was removed from the agenda to be heard at a later date.

6. **Consider Approval of Ordinance No. 2018-O-\_\_ Granting a Conditional Use Permit at 750 North Paddock**

This item was removed from the agenda to be heard at a later date.

7. **Public Hearing Case No. ZA2018-003: Amend the City of Stephenville Zoning Ordinance, amending section 6.1, Zoning Districts at Section 6.1B permitted uses to allow "Restaurant with alcoholic beverage service" in the (B-1) Neighborhood Business District as a permitted use.**
8. **Public Hearing Case No. ZA2018-004:Amend the City of Stephenville Zoning Ordinance, amending section 6.2, Zoning Districts at Section 6.2B permitted uses to allow "Restaurant with alcoholic beverage service" in the (B-2) Retail and Commercial Zoning District as a permitted use.**
9. **Public Hearing Case No. ZA2018-005:Amend the City of Stephenville Zoning Ordinance, amending section 6.3, Zoning Districts at Section 6.3B permitted uses to allow "Restaurant with alcoholic beverage service" in the (B-3) Central Business District as a permitted use**
10. **Public Hearing Case No. ZA2018-006:Amend the City of Stephenville Zoning Ordinance, amending section 6.6, Zoning Districts at Section 6.6B permitted uses to allow "Restaurant with alcoholic beverage service" in the (I) Industrial District as a permitted use.**
11. **Public Hearing Case No. ZA2018-007:Amend the City of Stephenville Zoning Ordinance, amending section 6.7, Zoning Districts at Section 6.7B permitted uses to allow "Restaurant with alcoholic beverage service" in the (DT) Downtown District as a permitted use**
12. **Public Hearing Case No. ZA2018-008:Repeal section 6.7C (4) "Restaurant with alcoholic beverage service" as a Conditional (Special Use Permit) in the Stephenville Zoning Ordinance.**
13. **Public Hearing Case No. ZA2018-009: Repeal section 6.5 RESTAURANT-ALCOHOLIC BEVERAGE SERVICE (B-5) in the Stephenville Zoning Ordinance.**

Items 7-13 are all related to "Restaurant with Alcoholic Beverage" and therefore the public hearings were combined.

Mayor Svien opened the public hearing at 6:12 p.m.

Jeremy Allen, Director of Planning and Building Services, explained to council that the current zoning ordinance, which listed "Restaurant with Alcoholic Beverage" as a "special use", was in conflict with state law. By removing "Restaurant with Alcoholic Beverage" as

a special use, and repealing Restaurant - Alcoholic Beverage Service B-5 zoning, the city would be in alignment with state statute.

Mayor Svien closed the public hearing at 6:14 p.m.

Council member Alan Nix expressed his concern with the state's overreach in this area. He feels that just because a business can obtain a permit from the Texas Alcoholic Beverage Commission, they shouldn't be allowed to operate wherever they choose - cities should still be able to determine where restaurants with alcohol can or can't open.

Council member Mark McClinton stated that he had heard concerns from residents regarding a restaurant with alcohol being allowed in areas backing up to residential areas. He suggested that the Planning and Zoning Commission look at whether restaurants are a good fit in any of the areas that border residential zoning.

Mr. Allen explained that when a business applies for a permit from TABC, there is a waiting period in which protests can be made before a permit is issued.

14. **Consider Approval of Ordinance No. 2018-O-\_\_ Amending the Zoning Ordinance by Allowing "Restaurant with Alcoholic Beverage Service" and Repealing Restaurant - Alcoholic Beverage Service (B-5) District**

MOTION by Brady Pendleton, second by Sherry Zachery, to approve Ordinance No. 2018-O-25 amending the zoning ordinance by allowing "Restaurant with Alcoholic Beverage Service" and repealing Restaurant - Alcoholic Beverage Service (B-5) District.

MOTION CARRIED. by the following votes:

Ayes: Brady Pendleton, Sherry Zachery, and Brandon Huckabee

Noes: Mark McClinton and Alan Nix

**VII. Planning and Development Committee Report**

Brandon Huckabee, Chair

1. **Committee Report**

Brandon Huckabee gave the committee report.

2. **Consider Approval of Ordinance No. 2018-O-26 Amending the Section 156.12.37 of the Sign Ordinance**

MOTION by Mark McClinton, second by Brandon Huckabee, to approve Ordinance No. 2018-O-26 amending Section 154.12.37 of the sign ordinance.

CARRIED by unanimous vote. by the following votes:

Ayes: Mark McClinton, Brandon Huckabee, Brady Pendleton, Alan Nix, and Sherry Zachery

3. **Consider Approval of Ordinance No. 2018-O-27 Amending Section 154.74 of the Wireless Communication Facility Ordinance**

MOTION by Brady Pendleton, second by Mark McClinton, to approve Ordinance No.

2018-O-27 amending section 154.74 of the wireless communication facility ordinance.

CARRIED by unanimous vote. by the following votes:

Ayes: Mark McClinton, Brady Pendleton, Alan Nix, Sherry Zachery, and  
Brandon Huckabee

4. **Consider Approval of Ordinance No. 2018-O-28 Amending the Zoning Ordinance by Adding Section 154.20.3 Conditional Use Permits**

MOTION by Brandon Huckabee, second by Sherry Zachery, to approve Ordinance No. 2018-O-28 amending the Zoning Ordinance by adding Section 154.20.3 *Conditional Use Permits*.

CARRIED by unanimous vote. by the following votes:

Ayes: Sherry Zachery, Brandon Huckabee, Mark McClinton, Brady  
Pendleton, and Alan Nix

5. **Consider Approval of Ordinance No. 2018-O-29 Amending the Zoning Ordinance by Adding Section 154.21.3 Variances**

MOTION by Brandon Huckabee, second by Brady Pendleton, to approve Ordinance No. 2018-O-29 amending the Zoning Ordinance by adding Section 154.21.3 *Variances*.

CARRIED by unanimous vote. by the following votes:

Ayes: Mark McClinton, Brady Pendleton, Alan Nix, Sherry Zachery, and  
Brandon Huckabee

**VIII. Public Works Committee**

Alan Nix, Chair

1. **Committee Report**

Alan Nix gave the committee report.

2. **Consider Approval of Contract Amendment with CH2MHILL/OMI for Wastewater Treatment Plant**

MOTION by Alan Nix, second by Mark McClinton, to approve the contract amendment with CH2MHILL/OMI for the Wastewater Treatment Plant.

CARRIED by unanimous vote. by the following votes:

Ayes: Mark McClinton, Brady Pendleton, Alan Nix, Sherry Zachery, and  
Brandon Huckabee

3. **Consider Approval of Contract with Public Management, Inc. for grant administration services for the 2016 Community Development Block Grant GLO - Disaster Recovery Program.**

MOTION by Alan Nix, second by Mark McClinton, to approve the contract with Public Management, Inc. for grant administration services for the 2016 Community Development Block Grant GLO - Disaster Recovery Program.

CARRIED by unanimous vote. by the following votes:

Ayes: Mark McClinton, Brady Pendleton, Alan Nix, Sherry Zachery, and Brandon Huckabee

4. **Consider Approval of Contract with KSA for engineering services for the 2016 Community Development Block Grant GLO - Disaster Recovery Program.**

MOTION by Alan Nix, second by Mark McClinton, to approve the contract with KSA for engineering services for the 2016 Community Development Block Grant GLO - Disaster Recovery Program.

CARRIED by unanimous vote. by the following votes:

Ayes: Mark McClinton, Alan Nix, Brandon Huckabee, Brady Pendleton, and Sherry Zachery

**IX. Finance Committee**

Mark McClinton, Chair

1. **Committee Report**

Mark McClinton gave the committee report.

2. **Consider Approval of Ordinance No. 2018-O-30 Approving the Fourth Quarter Budget Adjustments**

MOTION by Mark McClinton, second by Alan Nix, to approve Ordinance No. 2018-O-30 approving the fourth quarter budget adjustments for 2017-2018.

CARRIED by unanimous vote. by the following votes:

Ayes: Mark McClinton, Brady Pendleton, Alan Nix, Sherry Zachery, and Brandon Huckabee

**X. MONTHLY BUDGET REPORT**

Monica Harris, Director of Finance

1. **Budget Report for the Period Ending June 30, 2018**

MOTION by Mark McClinton, second by Brandon Huckabee, to approve the financial report as presented.

CARRIED by unanimous vote. by the following votes:

Ayes: Mark McClinton, Brady Pendleton, Alan Nix, Sherry Zachery, and Brandon Huckabee

**XI. Stephenville Type B Economic Development Authority Update**

Jeff Sandford, Executive Director, began by stating that he and his family are in Stephenville and are glad to finally be moved and settled in. So far, he has been going around and listening to what different people and different industries are looking for. Mr. Sandford also explained that, at the moment, SEDA was in discussion with various developers with projects totaling approximately \$100 million dollars in valuation. He added that these processes can take time, and not all will come to fruition. SEDA has also been working with Tarleton State University to come up with ways to help Tarleton students and graduates enter the Stephenville work force. Mr. Sandford

was pleased to announce that Barefoot Market, a local business, was the first to sign a contract in Phase I of the Tarleton Crossing Project.

## **XII. CONSENT**

1. **Consider Approval of Minutes**
  - **03 July 2018 - Regular City Council Meeting**
2. **Consider Approval of Ordinance 2018-O-31 Ordering a Special Election for the Purpose of Amending the City of Stephenville Charter**
3. **Consider Approval of Resolution No. 2018-R-10 Approving the Chip Seal Project**  
MOTION by Mark McClinton, second by Brady Pendleton, to approve the consent agenda as presented.  
CARRIED by unanimous vote. by the following votes:

Ayes: Mark McClinton, Brady Pendleton, Alan Nix, Sherry Zachery, and  
Brandon Huckabee

## **XIII. Comments by City Administrator**

- Council/SEDA workshop - Thursday, August 9, 5:30 p.m. - City Hall Training Room
- Budget Work Session - Monday, August 13, 5:30 p.m. - City Hall Training Room - These may continue through Thursday, August 16 as needed
- Texas Music City Work Session - Tuesday, August 21, 5:30 p.m. - Melody Mountain Ranch
- Public Hearing on the 2018 Tax Rate and FY18-19 Budget - Thursday, August 23, 5:30 p.m. - City Hall Council Chambers
- Public Hearing on the Tax Rate - Tuesday, August 28, 5:30 p.m. - City Hall Council Chambers
- Regular City Council Meeting - Tuesday, September 4, 5:30 p.m. - City Hall Council Chambers
- Bosque River Trail Phase II Celebration - Thursday, September 6, 7:00 p.m.

### Community Events

- Household Hazardous Waste - Saturday, August 18 - RESIDENTS ONLY - Voucher Required
- First Day of School - SISD - Wednesday, August 22
- Erath County United Way Fish Fry - Wednesday, August 22 - Newman Hall
- First Day of Classes - TSU - Monday, August 27
- Downtown Farmers Market - Saturday, September 1

## **XIV. Comments by Council members**

Mark McClinton wanted to give thanks to everyone who contributed to the 4th of July celebration and recognize the man hours that go into planning and executing an event of that size. He also wanted to recognize Julie Smith for the celebration that she arranged in recognition of the downtown historical district designation. Mr. McClinton also recognized the 12U Royals baseball team; they were the underdogs at the state tournament and were able to rally and come together as a team to be the second best team in the state. He said not only did the young men play baseball well, but their sportsmanship was excellent as well.



Brady Pendleton wanted to remind everyone that Handsome Hunks of Erath County would be taking place on Friday, August 16, to benefit Meals On Wheels Erath County.

Brandon Huckabee stated that Tarleton Crossing, as well as other new developments, were a victory for Stephenville and should be celebrated.

**XV. Adjourn**

The meeting was adjourned at 7:09 p.m.

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Doug Svien, Mayor

ATTEST:

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Staci L. King, City Secretary



**City of Stephenville City Council**  
**Stephenville Type B Economic Development Authority**  
**Join Work Session**

Thursday, August 9, 2018 at 5:30 PM

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The City Council of the City of Stephenville, Texas, convened on Thursday, August 9, 2018, at 5:30 PM, in the Training Room at City Hall, 298 West Washington Street, for the purpose of a City Council/SEDA Joint Work Session, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

**COUNCIL PRESENT:** Council Member Mark McClinton  
 Mayor Doug Svien  
 Mayor Pro Tem Brady Pendleton  
 Council Member Rhett Harrison  
 Council Member Alan Nix  
 Council Member Sherry Zachery  
 Council Member Brandon Huckabee

**COUNCIL ABSENT:** Council Member Carla Trussell

**OTHERS ATTENDING:** Allen L. Barnes, City Administrator

**SEDA MEMBERS**  
**ATTENDING:** Gerald Cook, President  
 Marion Cole  
 Fisher Rinderknecht  
 Matt Harpole  
 Shelby Slawson

Jeff Sandford, Director  
 Ashleigh Feuerbacher

**I. Call to Order**

Mayor Svien called the meeting to order at 5:30 p.m.

**II. FY2018-2019 SEDA Budget**

Jeff Sandford, SEDA Executive Director, addressed the council and his board stating that the FY2018-2019 SEDA budget was based on the two million in investments that are in the works. We need to allocate every penny appropriately. Our goal was to get this budget done by the 29th of June, as requested by city staff, and to the city finance director. Mr. Sandford stated that there was a fifteen percent (15%) growth since last year.

Personnel: cost was based on the salary survey conducted by TEDC (Texas Economic Development Council) for the two (2) professionals currently on staff. We went with the bottom line of that salary survey.

Contractual: The SEDA office did not have the equipment or technology that was needed to run as a functional office. We did not have a computer; Ashleigh was using her personal laptop. SEDA wanted to combine advertisement and marketing, but we did leave as separate and just decreased the advertising line item. Marketing was lowered because we can use some other sources that will not necessarily cost us. There are meetings with potential investments, which we take to lunch, show around town and we always want to put our best foot forward. Outside professionals include attorney fees, graphics, and any professional service. Mayor Svien asked what the attorney fees fun and Jeff stated \$200 an hour. Mayor Svien suggested that perhaps SEDA could utilize the city attorney on some things.

Special Services: This is generally used for receptions, funerals, promotional items, etc.

Economic Development Program: SEDA needs to have a certain amount of funds in this line item to be competitive for projects coming to us. Maybe it is for loans, forgivable loans, whatever that project may be looking for.

General Service: There is really no change here. We do need another computer and upgrade our technology. Typically we need to upgrade every three (3) years. We did not have a copy machine and we now have one leased for around fifty-five dollars a month. With the copier in-house, we no longer need to stop and come to city hall to make copies.

Administration fee: SEDA pays the city five percent (5%) of the revenue collected for covering services of city staff and officers. Mayor Svien asked the Monica Harris, finance director, if that five percent (5%) was sufficient. Monica advised that it is about two thousand below, but that it is pretty close.

Mayor Svien asked if the east side sewer was included in the proposed budget. Mr. Sandford stated that he could not discuss that tonight, Mr. Cook may want to elaborate on that, but this was an allowable expense.

Mayor Svien said there could be potential programs to come to the airport; such as pilot training and drone training.

Mr. Gerald Cook stated that when a potential project comes in, we need to be ready to talk about incentives and be able to compete with other cities. Our board approved this budget for FY 2018-2019, it isn't perfect, but it is our budget.

Council member McClinton asked about the marketing line item and what happens to the monies left over. Mr. Sandford stated the monies will go to the fund balance to build reserves. Mr. Sandford said that with the SEDA board not having an executive director for six (6) months, that would affect some of the line items.

Mayor Svien stated that the council gave authority to the SEDA board to spend up to ten thousand in funds, but we don't want any "slush" funds.

Jeff Sandford stated that nothing is spent without board approval.

Councilwoman Zachery asked, "What are you anticipating for office expenditures?"

Mr. Sandford stated that when I came in, there was no working computers, no copy machine, but in this day in time, it is important to be up with technology. We need brochures; Stephenville property, land, buildings. We spent money on analytics and what we need is something robust. What do we need the most of to function? I have no posters or anything on Stephenville in this location.

Council member McClinton asked if a half of million budget is not enough to work with, then what kind of money are you talking about. Mr. Cook said that you won't go far on five hundred thousand for incentives for a potential project, but you can run, operate, and offer some incentives. Mr. Sandford said that his target was one million.

Council member Harrison asked why can't the monies left over in a line item go towards grant money for incentives to project, instead of going into reserves. SEDA will look into that.

Council member McClinton said that he would like to see the budget reflect the actual numbers required to function for the fiscal year. Mr. Sandford stated that SEDA will spend money on things once the office is up and functioning as an actual office. Next year's budget will be more accurate than this year's budget.

### **III. Mission and Direction of the Stephenville Type B Economic Development Authority**

Council member McClinton said that his understanding was that the city council approves the expenditures of SEDA. Mr. Cook stated that he understood the same thing and that there needed to be a good balance of what the council wants from SEDA and how much oversight the council really wanted.

Mayor Svien stated that he would like for Mr. Allen Barnes, city administrator, and Mr. Jeff Sandford, SEDA executive director, to work together on issues as they arise, come up with a way to resolve those issues, and report to council on the progress. Mayor Svien also stated that there were issues, from both governing bodies, regarding relationship and trust. Council member McClinton stated that we, as a council, have to provide the vision and SEDA has to provide the way to get to that vision. Mr. Barnes stated that he agreed with needing to provide a vision. If the council can define success to SEDA then this will help. What does success look like? Mr. Cook agreed.

Mrs. Slawson asked that the council give the SEDA board some concrete things to achieve and direction to go by. What is our direction?

Mr. Sandford stated that we all don't have to like project X, but we do need to jump on the same bandwagon. If we don't, how do we expect the community to be behind us or support us?

### **IV. Policies and Procedures of the Stephenville Type B Economic Development Authority**

Mayor Svien stated that we need to start with where we are today and where we are going in the future; not focus on where we have been. The Mayor recommends that Mr. Sandford and Mr. Barnes get together, work out a plan to address issues as they arise, and if they cannot resolve it then it will be brought before the appropriate board for discussion. The Mayor would like to focus on where do we want SEDA to take Stephenville in the future, come up with a goal, and give

SEDA a plan of direction.

Mr. Cook agreed with Mayor Svien. SEDA acknowledges that the city council has ultimate control over SEDA. The council decides how strict or non-strict they will be over SEDA. SEDA would like direction from the council on what they are looking for and wanting. The SEDA board will work on a plan based on that. SEDA needs to hear feedback from the council regarding expectations. The big picture is to increase the number of jobs, help the economy in this area, attract business, and grow Stephenville.

Mayor Svien stated that communication is the key and can't be done enough or too much. SEDA needs to come to the council and tell us about projects in the works; perhaps in an executive session. Then both are bound by the confidentiality law and both groups know what is going on. Alan Nix suggested meeting the first business meeting of the month, SEDA could then provide a monthly report. Mr. Harpole said that the first business meeting would work for SEDA since they meet on the third Thursday of the month.

Mr. Cook stated that SEDA would discuss all that was talked about and suggested here tonight. The board will then work on a plan that everyone is good with. Mr. Barnes said that Staci King, city secretary, would be back in the office on Monday, August 13, 2018, and would have her schedule a workshop to discuss any issues that may need to be addressed.

Council member Nix suggested a written policy and procedure and employee manual that we can understand.

Mr. Cook stated that they would discuss all of these things on August 16th and then get back with the council on the first Tuesday of the month to report. Do we talk about the budget, big projects, or all of it? Council member McClinton said all of it.

Mayor Svien said that he and Gerald would be meeting on a regular basis to resolve issues quicker. Mr. Barnes and Mr. Sandford would be meeting regularly to discuss and resolve issues as they come up. Each board will have their individual workshops and then on the first business of the month, SEDA and the council will discuss items in executive session. I believe both boards want to be a better Stephenville. Mayor Svien thanked everyone for taking time to meet and the effort that each one puts in.

Council member Nix thanks everyone for coming tonight and the desire to work together.

**V. Adjourn**

Mayor Svien adjourned the city council meeting at 7:21 p.m.

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Doug Svien, Mayor

ATTEST:

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Staci L. King, City Secretary





**City of Stephenville - City Council Work Session**

Monday, August 13, 2018 and Tuesday, August 14, 2018  
at 5:30 PM

The City Council of the City of Stephenville, Texas, convened on Monday, August 13, 2018, and Tuesday, August 14, 2018 at 5:30 PM, in the Training Room at City Hall, 298 West Washington Street, for the purpose of a City Council Work Session, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

**I. Call to Order - Monday, August 13, 2018**

The meeting was called to order at 5:30 p.m.

Council members attending were:

- Mayor Doug Svien
- Council Member Mark McClinton
- Council Member Rhett Harrison
- Council Member Alan Nix
- Council Member Sherry Zachery
- Council Member Brandon Huckabee
- Council Member Trussell joined the meeting via Skype at 5:31 p.m.
- Council Member Pendleton was absent.

Others attending:

- Allen L. Barnes, City Administrator
- Staci L. King, City Secretary

**II. FY 2018-2019 Budget Work Session**

Projected expenditures and revenues for the 2018-2019 fiscal year were discussed.

**III. Adjourn**

The meeting was adjourned at 8:12 p.m.

**IV. Call to Order - Tuesday, August 14, 2018**

The meeting was called to order at 5:30 p.m.

Council members attending were:

- Mayor Doug Svien
- Council Member Mark McClinton
- Council Member Brady Pendleton
- Council Member Alan Nix
- Council Member Sherry Zachery
- Council Member Brandon Huckabee
- Council member Trussell joined the meeting via Skype.
- Council member Harrison joined the meeting at 5:37 p.m.

Others attending:

Allen L. Barnes, City Administrator

Staci L. King, City Secretary

**V. FY 2018-2019 Budget Work Session**

Projected expenditures and revenues for the 2018-2019 fiscal year were discussed.

**VI. Adjourn**

The meeting was adjourned at 8:12 p.m.

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Doug Svien, Mayor

ATTEST:

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Staci L. King, City Secretary





## City of Stephenville - Special City Council Meeting

Thursday, August 23, 2018 at 5:30 PM

The City Council of the City of Stephenville, Texas, convened on Thursday, August 23, 2018, at 5:30 PM, in the Council Chambers at City Hall, 298 West Washington Street, for the purpose of a Special Business Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

**COUNCIL PRESENT:**

Mayor Doug Svien  
 Council Member Mark McClinton  
 Mayor Pro Tem Brady Pendleton  
 Council Member Rhett Harrison  
 Council Member Alan Nix  
 Council Member Sherry Zachery  
 Council Member Brandon Huckabee

**COUNCIL ABSENT:**

Council Member Carla Trussell

**OTHERS ATTENDING:**

Allen L. Barnes, City Administrator  
 Staci L. King, City Secretary  
 Randy Thomas, City Attorney

**I. Call to Order**

The meeting was called to order at 5:30 p.m.

**II. Public Hearing on the Proposed 2018 Tax Rate**

Mayor Svien opened the public hearing on the 2018 tax rate at 5:31 p.m.

No one came forward to speak in favor of or opposition to the 2018 tax rate.

Mayor Svien closed the public hearing at 5:32 p.m.

**III. Public Hearing on the Proposed FY2018-2019 Budget**

Mayor Svien opened the public hearing on the 2018-2019 budget at 5:32 p.m.

No one came forward to speak in favor of or opposition to the 2018-2019 budget.

Mayor Svien closed the public hearing at 5:32 p.m.

**IV. Adjourn**

The meeting was adjourned at 5:33 p.m.

\_\_\_\_\_  
 Doug Svien, Mayor

ATTEST:

\_\_\_\_\_  
 Staci L. King, City Secretary



**City of Stephenville**  
**City Council Work Session**  
 Monday, August 27, 2018 at 5:30 PM

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The City Council of the City of Stephenville, Texas, convened on Monday, August 27, 2018, at 5:30 PM, in the Training Room at City Hall, 298 West Washington Street, for the purpose of a City Council Work Session, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

**COUNCIL PRESENT:** Mayor Doug Svien  
 Council Member Mark McClinton  
 Council Member Carla Trussell  
 Council Member Rhett Harrison  
 Council Member Alan Nix  
 Council Member Sherry Zachery  
 Council Member Brandon Huckabee

**COUNCIL ABSENT:** Mayor Pro Tem Brady Pendleton

**OTHERS ATTENDING:** Allen L. Barnes, City Administrator  
 Staci L. King, City Secretary

**I. Call to Order**

Mayor Svien called the meeting to order at 5:30 p.m.

**II. Stephenville Type B Economic Development Authority FY2018-2019 Budget**

Jeff Sandford, Executive Director, and Gerald Cook, President, Stephenville Type B Economic Development Authority, were present to answer questions regarding the SEDA Board-Approved budget. Concerns were brought up over the large increase in salaries, specifically for the director of marketing and administration, and over SEDA's willingness to contribute to the Eastside Sewer Project.

The SEDA Board of Directors will meet again to discuss these items. Council and SEDA will hold a work session on Thursday, September 6 at 4:00 p.m.

**III. Adjourn**

The meeting was adjourned at 7:33 p.m.

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Doug Svien, Mayor

ATTEST:


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Staci L. King, City Secretary



## City of Stephenville - Special City Council Meeting

Tuesday, August 28, 2018 at 5:30 PM

The City Council of the City of Stephenville, Texas, convened on Tuesday, August 28, 2018, at 5:30 PM, in the Council Chambers at City Hall, 298 West Washington Street, for the purpose of a Special City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

**COUNCIL PRESENT:**

Mayor Doug Svien  
 Council Member Mark McClinton  
 Council Member Carla Trussell  
 Mayor Pro Tem Brady Pendleton  
 Council Member Rhett Harrison  
 Council Member Alan Nix  
 Council Member Sherry Zachery  
 Council Member Brandon Huckabee

**COUNCIL ABSENT:**

**OTHERS ATTENDING:**

Staci L. King, City Secretary  
 Randy Thomas, City Attorney

**I. Call to Order**

Mayor Svien called the meeting to order at 5:30 p.m.

**II. Public Hearing on the Proposed 2018 Tax Rate**

Monica Harris, Director of Finance, explained that the council must adopt a maximum tax rate, which was done at the August 7 meeting. The city must then hold two public hearings on the tax rate, the first of which was held on August 23.

Mayor Svien opened the public hearing at 5:30 p.m.

No one came forward to speak in favor of, or opposition to, the 2018 tax rate.

Mayor Svien closed the public hearing at 5:31 p.m.

**III. Citizen Collection Station**

Council member Alan Nix had filed a conflict of interest with Staci King, City Secretary, and left the dais during the deliberations regarding a Citizen Collection Station.

1. **PUBLIC HEARING**

**Case No. ZA2018-002: Consider a recommendation to the City Council to amend the Zoning Ordinance by adding "Citizen Collection Station" as a Conditional Use (Special Use Permit) in the Permitted Uses within the Industrial District (I).**

Jeremy Allen, Director of Planning and Building Services, briefed council on this item. Council members Trussell and Zachery expressed concern over odors, insects, and other vermin being drawn to the collection sites. Mr. Allen explained to council that if a citizen collection station were approved, the owner of the property would be responsible for the code compliance, specifically rubbish accumulation, at the site. He stated that the permit could be revoked by staff if the property owner did not comply with city codes. Mr. Allen also explained that the council could, on a case-by-case basis, add additional terms (fencing, location, etc.) to the permit if they felt compelled to do so.

Mayor Svien opened the public hearing at 5:34 p.m.

No one came forward to speak in favor of or opposition to the amendment.

Mayor Svien closed the public hearing at 5:35 p.m.

2. **Consider Approval of Ordinance No. 2018-O-32 Creating a Conditional Use for "Citizen Collection Station" in the Industrial (I) District**

MOTION by Brady Pendleton, second by Mark McClinton, to approve Ordinance No. 2018-O-32 creating a conditional use for "Citizen Collection Station" in the Industrial District (I).

MOTION CARRIED by the following votes:

Ayes: Mark McClinton, Brady Pendleton, Rhett Harrison, and Brandon Huckabee

Noes: Carla Trussell and Sherry Zachery

3. **PUBLIC HEARING**

**Case No.: SUP2018-001: – Applicant Nix Manufacturing, LLC, is requesting a Conditional Use (Special Use Permit) for a "Citizen Collection Station" on a portion of 1.18 acre track located on Lot 1 & 2, Block 12 of the Shapard and Collins addition located at 750 Paddock, Stephenville, TX. [Citizen Collection Station– Specific Use Permit]**

Mayor Svien opened the public hearing at 5:45 p.m.

Alan Nix, representing Nix Manufacturing, was present to answer any questions. Mr. Nix explained that he was not in competition with the city's landfill, as it is not permitted to accept household waste, and he would not be accepting anything other than household trash. He also explained that he must be permitted through the Texas Commission on Environmental Quality in order to have a collection station. He stated that TCEQ required weekly disposal, so the dumpster would be emptied on a regular basis.

Mayor Svien closed the public hearing at 5:55 p.m.

4. **Consider Approval of Ordinance No. 2018-O-33 Granting a Conditional Use Permit at 750 North Paddock**

MOTION by Mark McClinton, second by Rhett Harrison, to approve Ordinance No. 2018-O-33 granting a conditional use permit at 750 North Paddock.

MOTION by Brady Pendleton, second by Sherry Zachery, to amend the motion by adding a requirement for surveillance cameras at the collection site. MOTION TO AMEND CARRIED by unanimous vote.

MOTION by Mark McClinton, second by Rhett Harrison, to approve Ordinance No. 2018-O-33 granting a conditional use permit at 750 North Paddock and requiring the installation of surveillance cameras at the collection site.

MOTION CARRIED by the following votes:

Ayes: Mark McClinton, Brady Pendleton, Rhett Harrison, Sherry Zachery,  
and Brandon Huckabee

Noes: Carla Trussell

**IV. Adjourn**

The meeting was adjourned at 6:02 p.m.

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Doug Svien, Mayor

ATTEST:

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Staci L. King, City Secretary



Regular City Council Meeting  
**STAFF REPORT**

**SUBJECT:** Street Renovation Materials  
**MEETING:** City Council - 04 Sep 2018  
**DEPARTMENT:** Finance  
**STAFF CONTACT:** Tricia Wortley

**RECOMMENDATION:**

It is the recommendation of the Purchasing and Public Works Departments that the contract be awarded to Northeastern Pavers for the Hot Mix Type D. Vulcan Materials is, however, recommended as the secondary vendor for these supplies in the event Northeastern Pavers is unable to make supplies available in a timely manner. Vulcan's bid price as set out herein will apply to such purchases.

It is also the recommendation of the Purchasing and Public Works Departments that the contract be awarded to Vulcan Materials for the Hot Mix Cold Laid Type FF, Aggregate Crushed Type 057, and Flexible Base Type A grades 1 and 2.

**BACKGROUND:**

Request for bids were advertised and solicited for the purchase of aggregate, hot mix, and base material. Bids were opened on August 6, 2018 at 2 pm. We received two bids which were reviewed. The contract will be in effect for the 2018-2019 fiscal year.

Bid tab is as follows: (prices are quoted per ton, FOB Stephenville)

Description	Vulcan Materials	Northeastern Asphalt
Hot Mix Type D	\$71.08	\$60.00
Hot Mix, Cold Laid, Type FF	\$79.08	No Bid
Aggregate ¾" to 1 ½" Crushed Type 057	\$19.99	No Bid
Flexible Base Material, Type A, Grade 1	\$17.49	No Bid
Flexible Base Material, Type A, Grade 2 Commercial	\$16.99	No Bid

Total Expenditure for fiscal year 2017-2018 was \$77,223.91 (to date)

Total Expenditure for fiscal year 2016-2017 was \$95,923.53

Total Expenditure for fiscal year 2015-2016 was \$90,014.45



Regular City Council Meeting  
**STAFF REPORT**

**SUBJECT:** Mowing Services  
**MEETING:** City Council - 04 Sep 2018  
**DEPARTMENT:** Finance  
**STAFF CONTACT:** Tricia Wortley

**RECOMMENDATION:**

The lowest bid for the Mowing Services came from Wasson’s Specialty Services, therefore the Purchasing Department along with the Parks Department personnel recommend Wasson’s Specialty Services be awarded the contract.

**BACKGROUND:**

Request for bids were advertised and solicited for Mowing Services. Bids were opened on August 7, 2018 at 2 pm. We received two bids which were reviewed. Upon verification, both vendors’ bids contained calculation errors in totaling. The figures below reflect the corrected totals.

The vendors responded as follows:

Vendor	Price
Wasson’s Specialty Services	\$47,675.00
All American Lawn	\$55,095.00





Regular City Council Meeting  
**STAFF REPORT**

**SUBJECT:** Renewal of Road Construction Work On-Call Contract  
**MEETING:** City Council - 04 Sep 2018  
**DEPARTMENT:** Finance  
**STAFF CONTACT:** Tricia Wortley

**BACKGROUND:**

This contract went out for bid in FY 16-17 and the City reserved the right to renew the contract for four years in increments of one year periods. The bid had a total of 48 items and the award was split between four vendors – Cruz Hernandez Construction, Lee Evans Construction, Peachtree Construction and Paver Restoration.

All awarded vendors were contacted and they responded as follows:

- Lee Evans Construction (items 22, 32 & 33) - opted not to renew the contract
- Paver Restoration (item 19) - agreed to renew with no price changes
- Peachtree Construction (items 6, 9, 10, 11, 12, 13, 14, 15) – increase of 5% across the board
- Cruz Hernandez Construction (items 23, 24, 25, 26, 27, 28, 29, 30, 31, 34, 35, 36, 37, 38, 39, 40) – items 27 and 28 will increase from \$4.00 and \$4.50/sq ft to \$5.50/sq ft, item 31 4" will increase from \$4.50/sq ft to \$5.50/sq ft

**ATTACHMENTS:**

[Pavement Restoration bid](#)

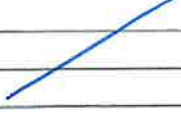
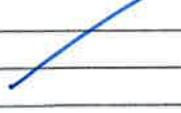
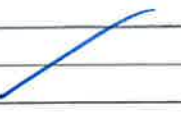

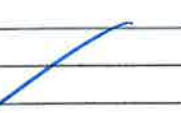


[Peachtree Construction bid](#)

[Hernandez Concrete bid](#)

**SCHEDULE OF ITEMS**

Item No.	Quantity Range	Item Description & Unit Price
1	0 – 500 CY 501 – 1,000 CY 1,001 - over CY	Removal of existing asphalt, excavation of street section and disposal of all material. _____ per cubic yard _____ per cubic yard _____ per cubic yard
2	0 – 1,000 SY 1,001 – 5,000 SY 5,001 - over SY	Pulverizing existing asphalt and base material; 6" deep only (No compaction). _____ per square yard _____ per square yard _____ per square yard
3	0 – 1,000 SY 1,001 – 5,000 SY 5,001 - over SY	Recycling or Pulverizing existing asphalt and base material a minimum of 6" deep; scarify subgrade 6" deep; compact & finish subgrade & pulverize material complete in place (95% subgrade and base compaction required). _____ per square yard _____ per square yard _____ per square yard
4	0 – 1,000 SY 1,001 – 5,000 SY 5,001 - over SY	Recycling or Pulverizing existing asphalt and base material a minimum of 6"; scarify subgrade 6"; compact and finish subgrade & pulverized base course complete in place (3% Portland cement treated base and compaction required). _____ per square yard _____ per square yard _____ per square yard
5	0 – 1,000 SY 1,001 – 5,000 SY 5,001 - over SY	Milling existing asphaltic pavement 2" deep with haul-off of materials and with traffic control. _____ per square yard _____ per square yard _____ per square yard
6	0 - 250 TON 251 – 500 TON 501 - over TON	Dig out 8" and replace with Type B, Hot Mix Asphaltic Concrete with haul-off and with traffic control. _____ per Ton _____ per Ton _____ per Ton

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7	Place Type A Grade 2 base, compacted to 6" thickness, complete in place (95% subgrade and base compaction required).	0 – 1,000 SY 1,001 – 5,000 SY 5,001 - over SY		per square yard per square yard per square yard
8	Place Type A Grade 2 base, compacted to 8" thickness, complete in place (95% subgrade and base compaction required).	0 – 1,000 SY 1,001 – 5,000 SY 5,001 - over SY		per square yard per square yard per square yard
9	2" Type D, Hot Mix Asphaltic Concrete overlay, complete in place.	0 - 500 TON 501 – 1,000 TON 1,001 - over TON		per Ton per Ton per Ton
10	3" Type D, Hot Mix Asphaltic Concrete overlay, complete in place.	0 - 500 TON 501 – 1,000 TON 1,001 - over TON		per Ton per Ton per Ton
11	Prime coat, A-EP at 0.25 gal/SY, complete in place	0 – 1,000 SY 1,001 – 5,000 SY 5,001 – over SY		per square yard per square yard per square yard
12	Tack coat, SS-1 at 0.15 gal/SY, complete in place	0 – 1,000 SY 1,001 – 5,000 SY 5,001 – over SY		per square yard per square yard per square yard
13	Single Course Treatment, Grade 4 coverstone, CRS-2 @ 0.40 gal/SY, complete in place.	0 - 1,000 SY 1,001 - 5,000 SY 5,001 – over SY		per square yard per square yard per square yard

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22	Removal of reinforced concrete.	0 - 50 CY 51 - over CY	<hr/> <hr/>	per cubic yard per cubic yard
23	Curb & Gutter, standard 24" section, 3000 psi concrete, complete in place (Inclusive of 3-No. 3 bars). To include backfill behind curb.	0 - 50 LF 51 - 100 LF 101 - over LF	<hr/> <hr/> <hr/>	per linear feet per linear feet per linear feet
24	Curb & Gutter, standard 30" section, 3000 psi concrete, complete in place (Inclusive of 3-No. 3 bars). To include backfill behind curb.	0 - 50 LF 51 - 100 LF 101 - over LF	<hr/> <hr/> <hr/>	per linear feet per linear feet per linear feet
25	Standup Curb, TxDOT Type II, 3000 psi concrete, complete in place (Inclusive of 2-No. 3 bars). To include backfill behind curb.	0 - 50 LF 51 - 100 LF 101 - over LF	<hr/> <hr/> <hr/>	per linear feet per linear feet per linear feet
26	Ribbon Curb, standard 6" x 12" section, 3000 psi concrete, complete in place (Inclusive of 2-No. 3 bars). To include backfill behind curb.	0 - 50 LF 51 - 100 LF 101 - over LF	<hr/> <hr/> <hr/>	per linear feet per linear feet per linear feet
27	4' Concrete Sidewalk, 4" thick, 3000 psi concrete, with reinforcement, complete in place.	0 - 1,000 SF 1,001 - 5,000 SF	<hr/> <hr/>	per square feet per square feet
28	4' Concrete Sidewalk, 6" thick, 3000 psi concrete, with reinforcement, complete in place.	0 - 1,000 SF 1,001 - 5,000 SF	<hr/> <hr/>	per square feet per square feet
29	Structural Concrete with reinforcement (culvert headwalls)	0 - 50 CY 51 - over CY	<hr/> <hr/>	per cubic yard per cubic yard

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30	Structural Concrete with reinforcement (retaining walls, box culverts)	0 – 50 CY _____ per cubic yard 51 – over CY _____ per cubic yard
31	Structural Concrete riprap with reinforcement (slope & flat work)	4" _____ per square foot 6" _____ per square foot 8" _____ per square foot
32	Rock riprap (grouted) and placement	3" - 5" _____ per cubic yard 10" - 12" _____ per cubic yard
33	Rock riprap (ungrouted) and placement	3" - 5" _____ per cubic yard 10" - 12" _____ per cubic yard
34	Typical Sidewalk Ramp Type 1 (TxDOT Standard)	0-5 EA _____ each
35	Typical Sidewalk Ramp Type 2 (TxDOT Standard)	0-5 EA _____ each
36	Typical Sidewalk Ramp Type 5 (TxDOT Standard)	0-5 EA _____ each
37	Typical Sidewalk Ramp Type 7 & 10 (TxDOT Standard)	0-5 EA _____ each
38	Typical Sidewalk Ramp Type 20 (TxDOT Standard)	0-5 EA _____ each
39	Adjust standard water valve boxes & install concrete collar.	0-5 EA _____ each
40	Adjust standard storm water and sewer manhole ring & install concrete collar.	0-5 EA _____ each
41	Structural excavation and backfill	0 – 100 CY _____ per cubic yard 101 – over CY _____ per cubic yard

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14	Single Course Treatment, Grade 4 coverstone, CHFRS-2 @ 0.40 gal/SY, complete in place.	
	0 - 1,000 SY	per square yard
	1,001 - 5,000 SY	per square yard
	5,001 - over SY	per square yard
15	Single Course Treatment, Grade 4 coverstone, CRS-2TR @ 0.40 gal/SY, complete in place.	
	0 - 1,000 SY	per square yard
	1,001 - 5,000 SY	per square yard
	5,001 - over SY	per square yard
16	Fog Seal Treatment, TRMSS @ 0.20 gal/SY, complete in place.	
	0 - 1,000 SY	per square yard
	1,001 - 5,000 SY	per square yard
	5,001 - over SY	per square yard
17	Fog Seal Treatment, TRFog @ 0.20 gal/SY, complete in place.	
	0 - 1,000 SY	per square yard
	1,001 - 5,000 SY	per square yard
	5,001 - over SY	per square yard
18	Fog Seal Treatment, CSS-1h @ 0.20 gal/SY, complete in place.	
	0 - 1,000 SY	per square yard
	1,001 - 5,000 SY	per square yard
	5,001 - over SY	per square yard
19	Rejuvenation Treatment, Reclamite @ 0.10 gal/SY, complete in place.	
	0 - 1,000 SY	\$ 1.15 per square yard
	1,001 - 5,000 SY	\$ 1.15 per square yard
	5,001 - over SY	\$ 1.15 per square yard
20	Crack Sealing (Crafco Polyflex Type 3)	
	0 - 500 LF	per linear feet
	501 - 1000 LF	per linear feet
	1,001 - over LF	per linear feet
21	Removal of curb & gutter.	
	0 - 50 LF	per linear feet
	51 - 100 LF	per linear feet
	101 - over LF	per linear feet

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42	<b>Channel Excavation &amp; Haul Off of Materials.</b>	
	0 - 500 CY	_____ per cubic yard
	501 - 1,000 CY	_____ per cubic yard
	1,001 - over CY	_____ per cubic yard
43	<b>Motor Grader, with operator capable of constructing to grade.</b>	
	0 - 40 HR	_____ per hour
	41 - 100 HR	_____ per hour
44	<b>15 yard Dump Truck, with Operator</b>	
	0 - 40 HR	_____ per hour
	41 - 100 HR	_____ per hour
45	<b>22 yard Dump Truck, with Operator</b>	
	0 - 40 HR	_____ per hour
	41 - 100 HR	_____ per hour
46	<b>D4 Track Dozer/Loader, with Operator</b>	
	0 - 40 HR	_____ per hour
	41 - 100 HR	_____ per hour
47	<b>Bobcat with grapple bucket, with Operator</b>	
	0 - 40 HR	_____ per hour
	41 - 100 HR	_____ per hour
48	<b>Cat 924 Wheel Loader, with Operator</b>	
	0 - 40 HR	_____ per hour
	41 - 100 HR	_____ per hour

All unit prices are to include mobilization and preparation cost. The City has the option to utilize the services of another contractor if the contacted bidder is not available in the time frame required. The firm's undersigned representative hereby declares that BIDDER has carefully examined these documents relating to the materials covered by the above bid or bids. Traffic Control Devices shall be provided by the BIDDER/CONTRACTOR and shall comply with all TMUTCD regulations.

ITB 3213

COMPANY NAME

PAVEMENT RESTORATION Inc

ADDRESS

111 VALLEY KNOLL  
BOERNE TX  
78006

AUTHORIZED BIDDER

ROBERT WIGGINS (PRESIDENT)  
Print or type

Signature



Phone 813 3232710

Fax 830 336 3484

Date 4/21/17

Email PAVERESTORE@msn.com

**Note: Bid must be signed by a person having the authority to bind the firm in a contract  
Bids not manually signed will be rejected**



**SCHEDULE OF ITEMS**

Item No.	Quantity Range	Item Description & Unit Price
1		Removal of existing asphalt, excavation of street section and disposal of all material.
	0 – 500 CY	<u>NO BID</u> per cubic yard
	501 – 1,000 CY	<u>NO BID</u> per cubic yard
	1,001 - over CY	<u>NO BID</u> per cubic yard
2		Pulverizing existing asphalt and base material; 6" deep only (No compaction).
	0 – 1,000 SY	<u>NO BID</u> per square yard
	1,001 – 5,000 SY	<u>NO BID</u> per square yard
	5,001 - over SY	<u>NO BID</u> per square yard
3		Recycling or Pulverizing existing asphalt and base material a minimum of 6" deep; scarify subgrade 6" deep; compact & finish subgrade & pulverize material complete in place (95% subgrade and base compaction required).
	0 – 1,000 SY	<u>NO BID</u> per square yard
	1,001 – 5,000 SY	<u>NO BID</u> per square yard
	5,001 - over SY	<u>NO BID</u> per square yard
4		Recycling or Pulverizing existing asphalt and base material a minimum of 6"; scarify subgrade 6"; compact and finish subgrade & pulverized base course complete in place (3% Portland cement treated base and compaction required).
	0 – 1,000 SY	<u>NO BID</u> per square yard
	1,001 – 5,000 SY	<u>NO BID</u> per square yard
	5,001 - over SY	<u>NO BID</u> per square yard
5		Milling existing asphaltic pavement 2" deep with haul-off of materials and with traffic control.
	0 – 1,000 SY	<u>NO BID</u> per square yard
	1,001 – 5,000 SY	<u>NO BID</u> per square yard
	5,001 - over SY	<u>NO BID</u> per square yard
6		Dig out 8" and replace with Type B, Hot Mix Asphaltic Concrete with haul-off and with traffic control.
	0 - 250 TON	<u>\$ 256.00</u> per Ton
	251 – 500 TON	<u>\$ 185.00</u> per Ton
	501 - over TON	<u>\$ 166.00</u> per Ton

7	Place Type A Grade 2 base, compacted to 6" thickness, complete in place (95% subgrade and base compaction required).
0 - 1,000 SY	<u>No Bid</u> per square yard
1,001 - 5,000 SY	<u>No Bid</u> per square yard
5,001 - over SY	<u>No Bid</u> per square yard
8	Place Type A Grade 2 base, compacted to 8" thickness, complete in place (95% subgrade and base compaction required).
0 - 1,000 SY	<u>No Bid</u> per square yard
1,001 - 5,000 SY	<u>No Bid</u> per square yard
5,001 - over SY	<u>No Bid</u> per square yard
9	2" Type D, Hot Mix Asphaltic Concrete overlay, complete in place.
0 - 500 TON	<u>\$ 146.00</u> per Ton
501 - 1,000 TON	<u>\$ 126.00</u> per Ton
1,001 - over TON	<u>\$ 109.00</u> per Ton
10	3" Type D, Hot Mix Asphaltic Concrete overlay, complete in place.
0 - 500 TON	<u>\$ 146.00</u> per Ton
501 - 1,000 TON	<u>\$ 126.00</u> per Ton
1,001 - over TON	<u>\$ 109.00</u> per Ton
11	Prime coat, A-EP at 0.25 gal/SY, complete in place
0 - 1,000 SY	<u>\$ 3.02</u> per square yard
1,001 - 5,000 SY	<u>\$ 2.63</u> per square yard
5,001 - over SY	<u>\$ 1.85</u> per square yard
12	Tack coat, SS-1 at 0.15 gal/SY, complete in place
0 - 1,000 SY	<u>\$ 2.40</u> per square yard
1,001 - 5,000 SY	<u>\$ 2.01</u> per square yard
5,001 - over SY	<u>\$ 1.24</u> per square yard
13	Single Course Treatment, Grade 4 coverstone, CRS-2 @ 0.40 gal/SY, complete in place.
0 - 1,000 SY	<u>\$ 12.30</u> per square yard
1,001 - 5,000 SY	<u>\$ 6.40</u> per square yard
5,001 - over SY	<u>\$ 4.80</u> per square yard

14	Single Course Treatment, Grade 4 coverstone, CHFRS-2 @ 0.40 gal/SY, complete in place.
0 - 1,000 SY	<u>\$ 11.80</u> per square yard
1,001 - 5,000 SY	<u>\$ 6.00</u> per square yard
5,001 - over SY	<u>\$ 4.40</u> per square yard
15	Single Course Treatment, Grade 4 coverstone, CRS-2TR @ 0.40 gal/SY, complete in place.
0 - 1,000 SY	<u>\$ 11.80</u> per square yard
1,001 - 5,000 SY	<u>\$ 6.00</u> per square yard
5,001 - over SY	<u>\$ 4.40</u> per square yard
16	Fog Seal Treatment, TRMSS @ 0.20 gal/SY, complete in place.
0 - 1,000 SY	<u>No BID</u> per square yard
1,001 - 5,000 SY	<u>No BID</u> per square yard
5,001 - over SY	<u>No BID</u> per square yard
17	Fog Seal Treatment, TRFog @ 0.20 gal/SY, complete in place.
0 - 1,000 SY	<u>No BID</u> per square yard
1,001 - 5,000 SY	<u>No BID</u> per square yard
5,001 - over SY	<u>No BID</u> per square yard
18	Fog Seal Treatment, CSS-1h @ 0.20 gal/SY, complete in place.
0 - 1,000 SY	<u>No BID</u> per square yard
1,001 - 5,000 SY	<u>No BID</u> per square yard
5,001 - over SY	<u>No BID</u> per square yard
19	Rejuvenation Treatment, Reclamite @ 0.10 gal/SY, complete in place.
0 - 1,000 SY	<u>No BID</u> per square yard
1,001 - 5,000 SY	<u>No BID</u> per square yard
5,001 - over SY	<u>No BID</u> per square yard
20	Crack Sealing (Crafco Polyflex Type 3)
0 - 500 LF	<u>No BID</u> per linear feet
501 - 1000 LF	<u>No BID</u> per linear feet
1,001 - over LF	<u>No BID</u> per linear feet
21	Removal of curb & gutter.
0 - 50 LF	<u>No BID</u> per linear feet
51 - 100 LF	<u>No BID</u> per linear feet
101 - over LF	<u>No BID</u> per linear feet

22	Removal of reinforced concrete.
0 - 50 CY	<u>No BID</u> per cubic yard
51 - over CY	<u>No BID</u> per cubic yard
23	Curb & Gutter, standard 24" section, 3000 psi concrete, complete in place (Inclusive of 3-No. 3 bars). To include backfill behind curb.
0 - 50 LF	<u>No BID</u> per linear feet
51 - 100 LF	<u>No BID</u> per linear feet
101 - over LF	<u>No BID</u> per linear feet
24	Curb & Gutter, standard 30" section, 3000 psi concrete, complete in place (Inclusive of 3-No. 3 bars). To include backfill behind curb.
0 - 50 LF	<u>No BID</u> per linear feet
51 - 100 LF	<u>No BID</u> per linear feet
101 - over LF	<u>No BID</u> per linear feet
25	Standup Curb, TxDOT Type II, 3000 psi concrete, complete in place (Inclusive of 2-No. 3 bars). To include backfill behind curb.
0 - 50 LF	<u>No BID</u> per linear feet
51 - 100 LF	<u>No BID</u> per linear feet
101 - over LF	<u>No BID</u> per linear feet
26	Ribbon Curb, standard 6" x 12" section, 3000 psi concrete, complete in place (Inclusive of 2-No. 3 bars). To include backfill behind curb.
0 - 50 LF	<u>No BID</u> per linear feet
51 - 100 LF	<u>No BID</u> per linear feet
101 - over LF	<u>No BID</u> per linear feet
27	4' Concrete Sidewalk, 4" thick, 3000 psi concrete, with reinforcement, complete in place.
0 - 1,000 SF	<u>No BID</u> per square feet
1,001 - 5,000 SF	<u>No BID</u> per square feet
28	4' Concrete Sidewalk, 6" thick, 3000 psi concrete, with reinforcement, complete in place.
0 - 1,000 SF	<u>No BID</u> per square feet
1,001 - 5,000 SF	<u>No BID</u> per square feet
29	Structural Concrete with reinforcement (culvert headwalls)
0 - 50 CY	<u>No BID</u> per cubic yard
51 - over CY	<u>No BID</u> per cubic yard

30	Structural Concrete with reinforcement (retaining walls, box culverts)
0 – 50 CY	<u>No BID</u> per cubic yard
51 – over CY	<u>No BID</u> per cubic yard
31	Structural Concrete riprap with reinforcement (slope & flat work)
4"	<u>No BID</u> per square foot
6"	<u>No BID</u> per square foot
8"	<u>No BID</u> per square foot
32	Rock riprap (grouted) and placement
3" - 5"	<u>No BID</u> per cubic yard
10" - 12"	<u>No BID</u> per cubic yard
33	Rock riprap (ungROUTED) and placement
3" - 5"	<u>No BID</u> per cubic yard
10" - 12"	<u>No BID</u> per cubic yard
34	Typical Sidewalk Ramp Type 1 (TxDOT Standard)
0-5 EA	<u>No BID</u> each
35	Typical Sidewalk Ramp Type 2 (TxDOT Standard)
0-5 EA	<u>No BID</u> each
36	Typical Sidewalk Ramp Type 5 (TxDOT Standard)
0-5 EA	<u>No BID</u> each
37	Typical Sidewalk Ramp Type 7 & 10 (TxDOT Standard)
0-5 EA	<u>No BID</u> each
38	Typical Sidewalk Ramp Type 20 (TxDOT Standard)
0-5 EA	<u>No BID</u> each
39	Adjust standard water valve boxes & install concrete collar.
0-5 EA	<u>No BID</u> each
40	Adjust standard storm water and sewer manhole ring & install concrete collar.
0-5 EA	<u>No BID</u> each
41	Structural excavation and backfill
0 – 100 CY	<u>No BID</u> per cubic yard
101 – over CY	<u>No BID</u> per cubic yard

42	Channel Excavation & Haul Off of Materials.
0 - 500 CY	<u>          No Bid          </u> per cubic yard
501 - 1,000 CY	<u>          No Bid          </u> per cubic yard
1,001 - over CY	<u>          No Bid          </u> per cubic yard
43	Motor Grader, with operator capable of constructing to grade.
0 - 40 HR	<u>          No Bid          </u> per hour
41 - 100 HR	<u>          No Bid          </u> per hour
44	15 yard Dump Truck, with Operator
0 - 40 HR	<u>          No Bid          </u> per hour
41 - 100 HR	<u>          No Bid          </u> per hour
45	22 yard Dump Truck, with Operator
0 - 40 HR	<u>          No Bid          </u> per hour
41 - 100 HR	<u>          No Bid          </u> per hour
46	D4 Track Dozer/Loader, with Operator
0 - 40 HR	<u>          No Bid          </u> per hour
41 - 100 HR	<u>          No Bid          </u> per hour
47	Bobcat with grapple bucket, with Operator
0 - 40 HR	<u>          No Bid          </u> per hour
41 - 100 HR	<u>          No Bid          </u> per hour
48	Cat 924 Wheel Loader, with Operator
0 - 40 HR	<u>          No Bid          </u> per hour
41 - 100 HR	<u>          No Bid          </u> per hour

All unit prices are to include mobilization and preparation cost. The City has the option to utilize the services of another contractor if the contacted bidder is not available in the time frame required. The firm's undersigned representative hereby declares that BIDDER has carefully examined these documents relating to the materials covered by the above bid or bids. Traffic Control Devices shall be provided by the BIDDER/CONTRACTOR and shall comply with all TMUTCD regulations.

ITB 3213

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COMPANY NAME PEACHTREE CONSTRUCTION, LTD.

ADDRESS 5801 PARK VISTA CIR.

KELLER, TX 76244

AUTHORIZED BIDDER J. BARRY CLARK

Print or type

J B C  
Signature

Phone 817-741-4658

Fax 617-741-4648

Date 4-22-17

Email jbclark@peachtreecon.com

***Note: Bid must be signed by a person having the authority to bind the firm in a contract  
Bids not manually signed will be rejected***

**SCHEDULE OF ITEMS**

Item No.	Quantity Range	Item Description & Unit Price
1	0 – 500 CY 501 – 1,000 CY 1,001 - over CY	Removal of existing asphalt, excavation of street section and disposal of all material. _____ per cubic yard _____ per cubic yard _____ per cubic yard
2	0 – 1,000 SY 1,001 – 5,000 SY 5,001 - over SY	Pulverizing existing asphalt and base material; 6” deep only (No compaction). _____ per square yard _____ per square yard _____ per square yard
3	0 – 1,000 SY 1,001 – 5,000 SY 5,001 - over SY	Recycling or Pulverizing existing asphalt and base material a minimum of 6" deep; scarify subgrade 6” deep; compact & finish subgrade & pulverize material complete in place (95% subgrade and base compaction required). _____ per square yard _____ per square yard _____ per square yard
4	0 – 1,000 SY 1,001 – 5,000 SY 5,001 - over SY	Recycling or Pulverizing existing asphalt and base material a minimum of 6"; scarify subgrade 6”; compact and finish subgrade & pulverized base course complete in place (3% Portland cement treated base and compaction required). _____ per square yard _____ per square yard _____ per square yard
5	0 – 1,000 SY 1,001 – 5,000 SY 5,001 - over SY	Milling existing asphaltic pavement 2” deep with haul-off of materials and with traffic control. _____ per square yard _____ per square yard _____ per square yard
6	0 - 250 TON 251 – 500 TON 501 - over TON	Dig out 8" and replace with Type B, Hot Mix Asphaltic Concrete with haul-off and with traffic control. _____ per Ton _____ per Ton _____ per Ton



7	Place Type A Grade 2 base, compacted to 6" thickness, complete in place (95% subgrade and base compaction required).
0 – 1,000 SY	_____ per square yard
1,001 – 5,000 SY	_____ per square yard
5,001 - over SY	_____ per square yard
8	Place Type A Grade 2 base, compacted to 8" thickness, complete in place (95% subgrade and base compaction required).
0 – 1,000 SY	_____ per square yard
1,001 – 5,000 SY	_____ per square yard
5,001 - over SY	_____ per square yard
9	2" Type D, Hot Mix Asphaltic Concrete overlay, complete in place.
0 - 500 TON	_____ per Ton
501 – 1,000 TON	_____ per Ton
1,001 - over TON	_____ per Ton
10	3" Type D, Hot Mix Asphaltic Concrete overlay, complete in place.
0 - 500 TON	_____ per Ton
501 – 1,000 TON	_____ per Ton
1,001 - over TON	_____ per Ton
11	Prime coat, A-EP at 0.25 gal/SY, complete in place
0 – 1,000 SY	_____ per square yard
1,001 – 5,000 SY	_____ per square yard
5,001 – over SY	_____ per square yard
12	Tack coat, SS-1 at 0.15 gal/SY, complete in place
0 – 1,000 SY	_____ per square yard
1,001 – 5,000 SY	_____ per square yard
5,001 – over SY	_____ per square yard
13	Single Course Treatment, Grade 4 coverstone, CRS-2 @ 0.40 gal/SY, complete in place.
0 - 1,000 SY	_____ per square yard
1,001 - 5,000 SY	_____ per square yard
5,001 – over SY	_____ per square yard

14	Single Course Treatment, Grade 4 coverstone, CHFRS-2 @ 0.40 gal/SY, complete in place.
0 - 1,000 SY	_____ per square yard
1,001 - 5,000 SY	_____ per square yard
5,001 – over SY	_____ per square yard
15	Single Course Treatment, Grade 4 coverstone, CRS-2TR @ 0.40 gal/SY, complete in place.
0 - 1,000 SY	_____ per square yard
1,001 - 5,000 SY	_____ per square yard
5,001 – over SY	_____ per square yard
16	Fog Seal Treatment, TRMSS @ 0.20 gal/SY, complete in place.
0 - 1,000 SY	_____ per square yard
1,001 - 5,000 SY	_____ per square yard
5,001 – over SY	_____ per square yard
17	Fog Seal Treatment, TRFog @ 0.20 gal/SY, complete in place.
0 - 1,000 SY	_____ per square yard
1,001 - 5,000 SY	_____ per square yard
5,001 – over SY	_____ per square yard
18	Fog Seal Treatment, CSS-1h @ 0.20 gal/SY, complete in place.
0 - 1,000 SY	_____ per square yard
1,001 - 5,000 SY	_____ per square yard
5,001 – over SY	_____ per square yard
19	Rejuvenation Treatment, Reclamite @ 0.10 gal/SY, complete in place.
0 - 1,000 SY	_____ per square yard
1,001 - 5,000 SY	_____ per square yard
5,001 – over SY	_____ per square yard
20	Crack Sealing (Crafco Polyflex Type 3)
0 - 500 LF	_____ per linear feet
501 – 1000 LF	_____ per linear feet
1,001 - over LF	_____ per linear feet
21	Removal of curb & gutter.
0 - 50 LF	_____ per linear feet
51 – 100 LF	_____ per linear feet
101 - over LF	_____ per linear feet

22	Removal of reinforced concrete.		
	0 - 50 CY	_____	per cubic yard
	51 - over CY	_____	per cubic yard
23	Curb & Gutter, standard 24" section, 3000 psi concrete, complete in place (Inclusive of 3-No. 3 bars). To include backfill behind curb.		
	0 - 50 LF	\$ 25. <sup>00</sup>	per linear feet
	51 - 100 LF	\$ 25. <sup>00</sup>	per linear feet
	101 - over LF	\$ 20. <sup>00</sup>	per linear feet
24	Curb & Gutter, standard 30" section, 3000 psi concrete, complete in place (Inclusive of 3-No. 3 bars). To include backfill behind curb.		
	0 - 50 LF	\$ 25. <sup>00</sup>	per linear feet
	51 - 100 LF	\$ 25. <sup>00</sup>	per linear feet
	101 - over LF	\$ 20. <sup>00</sup>	per linear feet
25	Standup Curb, TxDOT Type II, 3000 psi concrete, complete in place (Inclusive of 2-No. 3 bars). To include backfill behind curb.		
	0 - 50 LF	\$ 25. <sup>00</sup>	per linear feet
	51 - 100 LF	\$ 25. <sup>00</sup>	per linear feet
	101 - over LF	\$ 20. <sup>00</sup>	per linear feet
26	Ribbon Curb, standard 6" x 12" section, 3000 psi concrete, complete in place (Inclusive of 2-No. 3 bars). To include backfill behind curb.		
	0 - 50 LF	\$ 25. <sup>00</sup>	per linear feet
	51 - 100 LF	\$ 25. <sup>00</sup>	per linear feet
	101 - over LF	\$ 20. <sup>00</sup>	per linear feet
27	4' Concrete Sidewalk, 4" thick, 3000 psi concrete, with reinforcement, complete in place.		
	0 - 1,000 SF	\$ 4. <sup>50</sup>	per square feet
	1,001 - 5,000 SF	\$ 4. <sup>00</sup>	per square feet
28	4' Concrete Sidewalk, 6" thick, 3000 psi concrete, with reinforcement, complete in place.		
	0 - 1,000 SF	\$ 4. <sup>50</sup>	per square feet
	1,001 - 5,000 SF	\$ 4. <sup>00</sup>	per square feet
29	Structural Concrete with reinforcement (culvert headwalls)		
	0 - 50 CY	\$ 145. <sup>00</sup>	per cubic yard
	51 - over CY	\$ 140. <sup>00</sup>	per cubic yard

30	Structural Concrete with reinforcement (retaining walls, box culverts)		
	0 – 50 CY	\$ 165.00	per cubic yard
	51 – over CY	\$ 160.00	per cubic yard
31	Structural Concrete riprap with reinforcement (slope & flat work)		
	4"	\$ 4.50	per square foot
	6"	\$ 5.50	per square foot
	8"	\$ 7.00	per square foot
32	Rock riprap (grouted) and placement		
	3" - 5"		per cubic yard
	10" - 12"		per cubic yard
33	Rock riprap (ungrouted) and placement		
	3" - 5"		per cubic yard
	10" - 12"		per cubic yard
34	Typical Sidewalk Ramp Type 1 (TxDOT Standard)		
	0-5 EA	\$ 70000	each
35	Typical Sidewalk Ramp Type 2 (TxDOT Standard)		
	0-5 EA	\$ 800.00	each
36	Typical Sidewalk Ramp Type 5 (TxDOT Standard)		
	0-5 EA	\$ 700.00	each
37	Typical Sidewalk Ramp Type 7 & 10 (TxDOT Standard)		
	0-5 EA	\$ 850.00	each
38	Typical Sidewalk Ramp Type 20 (TxDOT Standard)		
	0-5 EA	\$ 900.00	each
39	Adjust standard water valve boxes & install concrete collar.		
	0-5 EA	\$ 300.00	each
40	Adjust standard storm water and sewer manhole ring & install concrete collar.		
	0-5 EA	\$ 700.00	each
41	Structural excavation and backfill		
	0 – 100 CY		per cubic yard
	101 – over CY		per cubic yard

42	Channel Excavation & Haul Off of Materials.
	0 - 500 CY _____ per cubic yard
	501 - 1,000 CY _____ per cubic yard
	1,001 - over CY _____ per cubic yard
43	Motor Grader, with operator capable of constructing to grade.
	0 - 40 HR _____ per hour
	41 - 100 HR _____ per hour
44	15 yard Dump Truck, with Operator
	0 - 40 HR _____ per hour
	41 - 100 HR _____ per hour
45	22 yard Dump Truck, with Operator
	0 - 40 HR _____ per hour
	41 - 100 HR _____ per hour
46	D4 Track Dozer/Loader, with Operator
	0 - 40 HR _____ per hour
	41 - 100 HR _____ per hour
47	Bobcat with grapple bucket, with Operator
	0 - 40 HR _____ per hour
	41 - 100 HR _____ per hour
48	Cat 924 Wheel Loader, with Operator
	0 - 40 HR _____ per hour
	41 - 100 HR _____ per hour

All unit prices are to include mobilization and preparation cost. The City has the option to utilize the services of another contractor if the contacted bidder is not available in the time frame required. The firm's undersigned representative hereby declares that BIDDER has carefully examined these documents relating to the materials covered by the above bid or bids. Traffic Control Devices shall be provided by the BIDDER/CONTRACTOR and shall comply with all TMUTCD regulations.


COMPANY NAME

Cruz Hernandez Concrete Const.

ADDRESS

5595 CR 456  
Stephenville, Tx 76401  
\_\_\_\_\_

AUTHORIZED BIDDER

Cruz Hernandez  
Print or type  
  
Signature

Phone 254-977-2566

Fax 254-968-1028

Date April 27, 2017

Email ch.concretelle@gmail.com

**Note: Bid must be signed by a person having the authority to bind the firm in a contract  
Bids not manually signed will be rejected**





Regular City Council Meeting  
**STAFF REPORT**

**SUBJECT:** Renewal of Food Inspection Services  
**MEETING:** City Council - 04 Sep 2018  
**DEPARTMENT:** Finance  
**STAFF CONTACT:** Tricia Wortley

**RECOMMENDATION:**

It is the recommendation of the Purchasing Department and Planning and Building Services that the contract for this year's Food Inspection Services be renewed with Duane Barritt.

**BACKGROUND:**

This contract went out for bid in FY 17-18 and was awarded to Duane Barritt. The City reserved the right to renew this contract for an additional year.

After contacting Mr. Barritt, he has confirmed that he is interested in renewing and stated there would be no price changes.

**FISCAL IMPACT SUMMARY:**

Total Expenditure for fiscal year 2017-2018 was \$28,400.00 (to date)

Total Expenditure for fiscal year 2016-2017 was \$27,600.00



Regular City Council Meeting  
**STAFF REPORT**



**SUBJECT:** Renewal of Annual Office Supplies Contract  
**MEETING:** City Council - 04 Sep 2018  
**DEPARTMENT:** Finance  
**STAFF CONTACT:** Tricia Wortley

**RECOMMENDATION:**

It is the recommendation of the Purchasing Department that the contract for this year's office supplies be renewed with Staples Business Advantage.

**BACKGROUND:**

This contract went out for bid in FY 17-18 and was awarded to Staples Business Advantage. The City reserved the right to renew this contract for two years in increments of one year periods.

After contacting MaryAnne Mazauskas with Staples, she has confirmed that they are interested in renewing and she submitted their price changes, which are attached. When calculated out based on estimated quantities purchased, the new proposed amounts will have very little impact. The difference comes out to less than \$6.00 for the year when using the estimated quantities ordered. Discounts will continue to be offered on the items that are not listed on the contract.

Staples has consistently provided good service as well as free delivery service to all city departments. Their locality is an added benefit as employees can visit for supplies in times of emergency.

**FISCAL IMPACT SUMMARY:**

Total Expenditure for fiscal year 2017-2018 was \$20,719.99 (to date)  
Total Expenditure for fiscal year 2016-2017 was \$30,861.18  
Total Expenditure for fiscal year 2015-2016 was \$28,995.85

**ATTACHMENTS:**

[Staples updated price list '18-'19](#)

**Proposed Program**

**Pricing** City Of  
**Proposal for:** Stephenville

Original Customer Information							Proposed				
Seq Num	Item Number	Customer Item Description	UOM	Qty	Current Price	Item Number	Description	Min Sell Uom	Qty in Sell Uom	New Price	Diff
1	135848	8.5X11 COPY PAPER	CT	109	\$35.99	135848	STAPLES 8.	CT	5000	\$36.99	1.00
2	648311	BINDER COVER W/HNG	EA	70	\$8.80	648311	BINDER PR	EA	1	\$4.77	(4.03)
3	153858	5 LRG TAB CLR DIVIDER	ST	55	\$1.27	153858	STPLS 5 LR	ST	1	\$1.23	(0.04)
4	236240	SUGAR 20 OZ 3 PK	PK	27	\$4.01	236240	SUGAR 20 O	PK	3	\$4.02	0.01
5	177154	COMPUTER PAPER 9.5X11	CT	26	\$23.00	177154	COMP PPR	CT	2500	\$30.14	7.14
6	813655	LASER BOND CUSTOM CUT	RM	25	\$4.20	813655	PAPER LETT	RM	500	\$4.20	0.00
7	1005827	HAPPY BDAY 7IN LUNCH	PK	20	\$5.64	1005827	HAPPY BDA	PK	8	\$5.55	(0.09)
8	1005837	BB HPPY BDAY 7IN LUNCH	PK	20	\$5.64	1005837	BB HPPY BD	PK	8	\$5.55	(0.09)
9	779066	DATA BINDER W/HKS 9.5X11	EA	20	\$6.02	779066	BINDER DA	EA	1	\$4.77	(1.25)
10	493942	HEAVY DUTY FORK 100/BX	BX	19	\$3.16	493942	STAPLES H	BX	100	\$3.09	(0.07)
11	493907	HEAVY DUTY SPOON 100/BX	BX	18	\$3.16	493907	STAPLES H	BX	100	\$3.07	(0.09)
12	236224	NON-DAIRY CREAMER 12 OZ	PK	17	\$3.64	236224	NON-DAIRY	PK	3	\$3.65	0.01
13	917881	BROTHER LABEL TAPE 1/2"W	PK	15	\$28.22	917881	BROTHER T	PK	2	\$23.12	(5.10)
14	82653	STANDARD VIEW BINDER	EA	12	\$3.79	082653	STPLS STAN	EA	1	\$3.70	(0.09)
15	440034	LEGAL TRAY BLACK	EA	12	\$9.77	440034	LEGAL TRA	EA	1	\$9.04	(0.73)
16	121632	ENV WINDOW GUM #10 -500	BX	10	\$13.64	121632	ENV WINDO	BX	500	\$14.32	0.68
17	82666	HEAVY DUTY VIEW BINDER	EA	10	\$7.84	082666	STPLS HD V	EA	1	\$7.69	(0.15)
18	82671	HEAVY DUTY VIEW BINDER	EA	10	\$5.86	082671	STPLS HD V	EA	1	\$5.86	0.00
19	82696	HEAVY DUTY VIEW BINDER	EA	10	\$4.15	082696	STPLS HD V	EA	1	\$4.16	0.01
20	1005830	BB HAPPY BDAY 2PLY BEV	PK	10	\$5.67	1970624	BN BRIGHT	PK	128	\$28.00	22.33
21	1005830	BB HAPPY BDAY 2PLY LNCH	PK	10	\$5.67	1970624	BN BRIGHT	PK	128	\$28.00	22.33
22	507885	ENVELOPE CLASP 9X12 BLUE	PK	10	\$12.18	507885	ENV. CLASP	PK	10	\$12.00	(0.18)
23	668487	INSERTABLE DIVIDERS 8TAB	ST	10	\$0.91	668487	TAB DIVID	ST	1	\$0.89	(0.02)
24	608450	BATTERY LITHIUM AAA 4/PK	PK	9	\$11.15	608450	BATTERY LI	PK	4	\$5.79	(5.36)
25	459599	CD/DVD ENVELOPE WHITE -	BX	9	\$3.11	459599	CD ENVELO	BX	50	\$2.97	(0.14)
26	813110	REINFORCED HANG FOLDER	BX	8	\$10.96	813110	SPLS 5TAB	BX	25	\$10.38	(0.58)
27	885660	MESH DRAWER ORGANIZER	EA	8	\$10.19	885660	MESH DRA	EA	1	\$9.94	(0.25)
28	117169	CANON PGI-250 PIGMNT	EA	8	\$15.04	117169	CANON PGI	EA	1	\$14.80	(0.24)
29	331273	ULTRALUX PLATES 5 7/8	PK	7	\$22.17	331273	ULTRALUX	CT	500	\$21.61	(0.56)
30	236216	SWEET N LOW 400 CT	BX	7	\$4.90	236216	SWEET N L	BX	400	\$4.92	0.02
31	599298	POST-IT POP-UP NOTES 3X3	PK	7	\$13.99	599298	POST-IT PO	PK	12	\$12.08	(1.91)
32	490887	8.5X11 WHITE CARD STOCK	PK	7	\$5.81	490887	8.5X11 WHI	PK	250	\$6.75	0.94
33	2462058	AT A GLANCE DESKPAD 17	EA	7	\$8.83	2805743	AY19 AAG 1	EA	1	\$8.61	(0.22)
34	108230	HP 950XL HYBLK/951 CMY	PK	7	\$82.36	108230	HP 950XL H	PK	4	\$96.07	13.71
35	2448663	MONTH AT A CLANCE APPT	EA	7	\$20.86	2796688	ATAGLNC M	EA	1	\$20.47	(0.39)
36	257352	INDEX MAKER 8 TAB CLEAR 5	PK	7	\$24.42	257352	INDEX MAK	PK	5	\$16.95	(7.47)
37	689510	LIFESAVERS WINTOGREEN	EA	6	\$16.76	689510	LIFESAVER	EA	1	\$8.80	(7.96)
38	511514	HEAVY DUTY PLASTIC KNIFE	BX	6	\$2.07	511514	HVY DUTY	BX	100	\$2.28	0.21
39	331271	ULTRALUX PAPER PLATES 8	PK	6	\$46.73	331271	ULTRALUX	CT	500	\$45.55	(1.18)
40	806397	KNIFE HEAVY WEIGHT PLY	BX	6	\$4.47	806397	KNIFE HVY	BX	100	\$3.98	(0.49)
41	492002	THERMAL POS ROLLS 3IN X	CT	6	\$51.96	492002	POS ROLLS	CT	24	\$63.44	11.48
42	461216	BIC RETRACTABLE PENS MED	DZ	6	\$11.00	461216	BIC ATLANT	DZ	12	\$6.98	(4.02)
43	82650	STANDARD VIEW BINDER	EA	6	\$3.79	082650	STPLS STAN	EA	1	\$3.74	(0.05)
44	815014	LETTER OPENER 2 7/8" 2PK	PK	6	\$0.77	815014	LETTER OP	PK	2	\$0.75	(0.02)
45	918765	CLASP ENV 6X9 MANILA	BX	6	\$8.49	918765	CLASP ENV	BX	100	\$8.40	(0.09)
46	418667	8 OZ FOAM CUP 1000 PER	CT	5	\$18.13	418667	8 OZ. FOAM	CT	1000	\$22.80	4.67
47	479872	ADDRESS LABELS 1"X2 5/8"	BX	5	\$4.37	479872	SPLS INKLS	BX	750	\$4.27	(0.10)
48	892277	5 SUBJECT SPIRAL	EA	5	\$4.60	892277	ACCEL 11X9	EA	1	\$4.47	(0.13)
49	803226	POST IT NOTES 3X3 VALUE	PK	5	\$18.59	803226	3X3 VALUE	PK	14	\$11.34	(7.25)
50	221689	3 TAB FILE FOLDERS MANILA	BX	5	\$18.86	221689	FOLDR 1/3C	BX	250	\$22.59	3.73
51	648819	1IN BLACK BINDER W/VIEW	EA	5	\$5.54	648819	1IN BLK BT	EA	1	\$5.42	(0.12)
52	472506	JUMBO PAPER CLIPS 1000CT	PK	5	\$4.28	472506	STAPLES JM	PK	1000	\$4.15	(0.13)
53	478887	BOX FILE LTR/LGL WHITE	CT	5	\$49.08	478887	BOX FILE L	CT	12	\$27.65	(21.43)
54	2070871	6QT BOX CLEAR W/BLUE LID	EA	5	\$31.31	2070871	6QT CONTA	PK	6	\$31.33	0.02
55	1878284	BOOKEND STEEL NONSKID	PR	5	\$10.99	617571	BOOKEND S	PR	1	\$2.78	(8.21)
56	385752	MESH PENCIL CUP BLACK	EA	5	\$3.68	385752	MESH LARG	EA	1	\$3.52	(0.16)
57	117163	CANON CLI-251 CYAN INK	EA	5	\$12.22	117163	CANON CLI	EA	1	\$12.02	(0.20)
58	167322	CANON CLI-251 COLOR INK	PK	5	\$39.24	167322	CANON CLI	PK	4	\$40.16	0.92
59	703715	BATTERY AA ALKALINE 20PK	PK	5	\$12.82	703715	BATTERY A	PK	20	\$12.82	0.00
60	487917	AWARD CERTIFICATE	PK	5	\$8.71	487917	GRTNR CER	PK	6	\$8.33	(0.38)

USING EST. QTY  
Original Proposed

3922.91	4031.91
616.00	333.90
69.85	67.65
108.27	108.54
598.00	783.64
105.00	105.00
112.80	111.00
112.80	111.00
120.40	95.40
60.04	58.71
56.88	55.26
61.88	62.05
423.30	346.80
45.48	44.40
117.24	108.48
136.40	143.20
78.40	76.90
58.60	58.60
41.50	41.60
56.70	280.00
56.70	280.00
121.80	120.00
9.10	8.90
100.35	52.11
27.99	26.73
87.68	83.04
81.52	79.52
120.32	118.40
155.19	151.27
34.30	34.44
97.93	84.56
40.67	47.25
61.81	60.27
576.52	672.49
146.02	143.29
170.94	118.65
100.56	52.80
12.42	13.68
280.38	273.30
26.82	23.88
311.76	380.64
66.00	41.88
22.74	22.44
4.62	4.50
50.94	50.40
90.65	114.00
21.85	21.35
23.00	22.35
92.95	56.70
94.30	112.95
27.70	27.10
21.40	20.75
245.40	138.25
156.55	156.65
54.95	13.90
18.40	17.60
61.96	200.80
196.20	200.80
64.10	64.10
43.55	41.65

61	388165	INDEX TABS 1.5IN ASST	PK	5	\$3.26	388165	INSERT 1.5	PK	25	\$3.17	(0.09)	16.39	5.85
62	223958	BINDING COMBS BLK 1/2IN	PK	4	\$4.19	223958	SPLS COMB	PK	25	\$2.35	(1.84)	16.76	9.40
63	332849	HP 05A BLACK TONER 2PK	PK	4	\$167.12	332849	HP 05A BLA	PK	2	\$147.95	(19.17)	668.48	591.80
64	423879	HP 305A BLACK TONER	EA	4	\$78.04	423879	HP 305A BL	EA	1	\$77.53	(0.51)	312.16	310.12
65	571563	NESTLE PURE LIFE WATER	CT	4	\$5.65	571863	NESTLE PU	CT	24	\$4.94	(0.71)	22.60	19.76
66	885322	DIAL FOAMING SOAP -	EA	4	\$2.36	885322	DIAL COMP	EA	1	\$2.32	(0.04)	9.44	9.28
67	320863	PURELL 8OZ ORIGINAL	EA	4	\$2.95	320863	PURELL OR	EA	1	\$3.15	0.20	11.80	12.60
68	321554	ENVELOPES #10 WHITE	BX	4	\$14.44	321554	DIAG SEAM	BX	500	\$14.21	(0.23)	57.76	56.84
69	381912	ENVELOPE EZ CLOSE #10	BX	4	\$22.01	381912	ENVELOPE	BX	500	\$21.55	(0.46)	88.04	86.20
70	187021	CLASP ENVELOPE BROWN	BX	4	\$6.82	487493	ENVELOPE	BX	250	\$21.90	15.08	27.28	87.60
71	474429	MAGAZINE LITERATURE	EA	4	\$11.72	474429	MAGAZINE	EA	1	\$6.56	(5.16)	46.88	26.24
72	556354	CUSTOM SELF INK STAMP	EA	4	\$14.13	556354	CUST SELF	EA	1	\$14.85	0.72	56.52	59.40
73	458419	POST-IT 3X3 POP DISPENSER	EA	4	\$9.99	458419	POST-IT 3X	EA	1	\$6.55	(3.44)	39.96	26.20
74	460017	POST-IT FILE TABS 3"x1.5"	PK	4	\$4.13	460017	POST-IT 3I	PK	24	\$2.50	(1.63)	16.52	10.00
75	512215	11X17 COPY PAPER	CT	4	\$47.75	512215	SPLS 11X17	CT	2500	\$47.05	(0.70)	191.00	188.20
76	490947	PASTELS 8.5X11 BLUE PAPER	RM	4	\$7.84	490947	PASTELS 8.	RM	500	\$4.91	(2.93)	31.36	19.64
77	744100	HVY WGT 3TAB MANILA	BX	4	\$8.49	744100	STPLS 3TAB	BX	50	\$8.71	0.22	33.96	34.84
78	382241	BIC BALLPOINT PENS MED	DZ	4	\$1.42	382241	ROUNDSTIC	DZ	12	\$1.42	0.00	5.68	5.68
79	382242	BIC BALLPOINT PENS MED	DZ	4	\$1.42	382242	ROUND STI	DZ	12	\$1.42	0.00	5.68	5.68
80	937934	HOLDIT USB POCKETS	PK	4	\$5.64	937934	HOLDIT US	PK	6	\$5.56	(0.08)	22.56	22.24
81	512430	TABLE OF CONTENTS	PK	4	\$25.03	512430	READY IND	PK	6	\$15.26	(9.77)	100.12	61.04
82	808592	RUBBERBANDS #19	PK	4	\$3.04	808592	STAPLES R	PK	1640	\$2.97	(0.07)	12.16	11.88
83	385747	SMALL WIRE MESH CUP	EA	4	\$3.24	385747	LARGE CUP	EA	1	\$3.00	(0.24)	12.96	12.00
84	558268	RIBBON EPSON ERC-32,	EA	4	\$14.05	558268	RIBBON RE	EA	1	\$12.29	(1.76)	56.20	49.16
85	505578	PRINTER RIBBON OKIDATA,	EA	4	\$11.55	508878	PRINTER RI	EA	1	\$11.40	(0.15)	46.20	45.60
86	902679	HP 61 BLACK/TRI COLOR	PK	4	\$49.60	902679	HP 61 BLAC	PK	2	\$48.76	(0.84)	198.40	195.04
87	117165	CANON CLI-251 MAGENTA	EA	4	\$12.99	117165	CANON CLI	EA	1	\$12.02	(0.97)	51.96	48.08
88	479067	PROCELL AA CELL BATTERY	BX	4	\$21.53	479067	PROCELL A	BX	24	\$20.95	(0.58)	86.12	83.80
89	479074	PROCELL AAA CELL BATTERY	BX	4	\$22.70	479074	PROCELL A	BX	24	\$21.69	(1.01)	90.80	86.76
90	1006107	CLASSIC RED BEVERAGE 2	PK	4	\$6.56	1006107	CLASSIC RE	PK	50	\$6.41	(0.15)	26.24	25.64
91	887389	CUTLERY SET, HVY DUTY,	PK	4	\$9.57	887389	360 COUNT	PK	360	\$9.46	(0.11)	38.28	37.84
92	461216	BIC ATLANTIS RETRACT	DZ	4	\$11.00	461216	BIC ATLANT	DZ	12	\$6.98	(4.02)	44.00	27.92
93	513168	MAGAZINE FILE HOLDER	EA	4	\$4.67	513168	BOX MAG F	EA	1	\$4.43	(0.24)	18.68	17.72
					<b>\$1439.38</b>					<b>\$1406.94</b>	<b>(32.44)</b>	<b>13342.49</b>	<b>13336.78</b>

\* Unit Factor = to 1 means prices quoted are in the requested UOM. Unit Factor > Or < 1 means purchase UOMs may vary.  
 Pricing is based on the national GPO program as of quote date. It is subject to change when the national GPO pricing is  
 \* Pricing on cut sheet paper and petroleum-based products are subject to market fluctuations.

**ELECTION SERVICES CONTRACT  
WITH THE COUNTY ELECTIONS OFFICER  
STATE OF TEXAS, COUNTY OF ERATH**

THIS CONTRACT made by and between the City of Stephenville, hereinafter referred to as “Political Subdivision,” and Gwinda Jones, County Election Officer for Erath County, Texas hereinafter referred to as “Contracting Officer,” and by authority of Section 31.092(b), Texas Election Code, for the conduct and supervision of the November 2018 Special Election. THIS AGREEMENT is entered into in consideration of the mutual covenants and promises hereinafter set out:

Political Subdivision is holding a general election for the selection of certain elected officers (at the expense of Political Subdivision).

The County owns an electronic voting system, the ES&S ExpressVote System (Version 5.2.2.0), which has been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122 as amended and is compliant with the accessibility requirements set forth by Texas Election Code Section 61.012. Political Subdivision desires to use the County’s electronic voting system and to compensate the County for such use.

NOW THEREFORE, in consideration of the mutual covenants, agreements, and benefits to the parties, IT IS AGREED as follows:

**DUTIES AND SERVICES OF “CONTRACTING OFFICER”**

The Contracting Officer shall be responsible for performing the following duties and shall furnish the following services and equipment.

- (a) Contact the designated polling places and arrange for their use in the election.
- (b) Procure and distribute election kits and all necessary election supplies.
- (c) Procure all necessary voting machines and equipment, transport machines and equipment to and from the vote centers and prepare the voting machine and equipment for use at the vote centers. Perform all testing as required by law.
- (d) Work with ES&S Service Bureau to program ballot on behalf of Political Subdivision. The Contracting Officer may enter into a separate elections services contract with another political subdivision for an election conducted on the same day. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Each Political Subdivision will furnish a list of candidates and/or propositions showing the order and the exact manner in

which they are to appear on the official ballot, including titles and text in each language in which the ballot is to be printed as soon after the filing period as possible.

(e) Serve as early voting clerk and provide deputy early voting clerks to assist with the early voting. As Early Voting Clerk, the Contracting Officer, shall receive applications for early voting ballots to be voted by mail. Any requests for early voting ballots to be voted by mail received by the Political Subdivision shall be forwarded immediately to the Contracting Officer, for processing.

(f) Notify the Political Subdivision of the date, time, and place of the election school and arrange for a facility for holding the school.

(g) Publish and Post Notice of Election.

(h) Publish the legal notice of date, time, and place of the Logic and Accuracy testing of the election equipment and conduct such test.

(i) Be responsible for accumulating votes cast at each of the vote centers. In accordance with TEC, Chapter 127.151:

Accumulation Station Manager: Gwinda Jones, County Clerk  
Station Supervisor: Michelle Allcon

The Contracting Officer will prepare the unofficial canvass reports after all precincts have been counted and will deliver a copy of the unofficial canvass to the Political Subdivision as soon as possible after all returns have been tabulated. All participating authorities shall be responsible for the official canvass of their respective elections.

The Contracting Officer shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each participating authority and the Secretary of State's Office.

(j) Assist in the general overall supervision of the election and provide advisory services in connection with the decisions to be made and the actions to be taken by the officers of the Subdivision who are responsible for holding the election.

### **DUTIES AND SERVICES OF "POLITICAL SUBDIVISION"**

(a) Political Subdivision will furnish a list of candidates and/or propositions showing the order and the exact manner in which they are to appear on the official ballot, including titles and text in each language in which the ballot is to be printed as soon after the filing period as possible.

**FEES**

- (a) The Contracting Officer will be responsible to pay the early voting judges/clerks, Election Day judges/clerks, and the ballot board. If more than one entity is holding an election on the same date the election judge/clerk costs will be divided by the participants. The Political Subdivision will receive a statement for their portion of the costs as applicable, including a summary and copies of all invoices. The number of election judges used will vary depending on the number and type of election(s) being held, but the number of judges will never be less than three.
- (b) Political Subdivision shall be responsible for paying a rental fee of voting machines on election day at a flat rate of \$3,500.00. This flat fee includes all the ExpressVote machines (ballot marking device), DS200s (scanner), laptops (electronic voter registration list) and ERM (Election Reporting Manager) needed to conduct the election.
- (c) ES&S will program and code the ballot for the election and bill Erath County. The Contracting Officer will then bill the Political Subdivision for their portion of the election.
- (d) Contracting Officer will contract with ES&S for ballot printing, to provide mail ballots and for mailing services to process mail ballots. The fee for the service is \$350.00, plus \$2.56 per ballot packet processed. The \$350.00 fee will be split by all entities holding an election on Election Day and the \$2.56 would be split by entities sharing the same ballot.
- (e) Political Subdivision will be charged the actual cost of publishing the Notice of Logic and Accuracy Test or their portion of the fee if multiple entities are holding an election on the same day.
- (f) There will also be a setup and take down fee, trailer usage fee, and miscellaneous expenses for supplies. If more than one entity is holding an election on the same date these fees will be divided between the participants.
- (g) An administrative fee of ten percent (10%) of the total cost of the election will be charged for overall supervision by the Contracting Officer.

**GENERAL CONDITIONS**

- (a) Nothing contained in this contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the election is to be filed, the place at which any function is to be carried out, the officers who conduct the official canvass of the election returns, the officer to serve as custodian of the voted ballots or other election records, or any other nontransferable function specified by section 31.096 of the Texas Election Code.

(b) This contract is ongoing and shall continue until cancelled by either party by giving a ninety (90) days prior written notice of any such cancellation to the other party.

(c) The Contracting Officer is the agent of the Political Subdivision for the purposes of contracting with third parties with respect to the election expenses within the scope of the Contracting Officer's duties, and the Contracting Officer is not liable for the failure to pay a claim.

(d) The Contracting Officer shall have this contract approved by Commissioner's Court of Erath County.

(f) Only the actual expenses directly attributable to the Contract may be charged (Section 31.00(b), Texas Election Code).

By signing this agreement, Political Subdivision is acknowledging that the Contracting Officer may enter into a separate elections services contract with another political subdivision for an election conducted on the same day.

**IN WITNESS WHEREOF**, the parties hereto acting under authority of their respective governing bodies have caused this Contract to be duly executed in several counterparts, each of which shall constitute an original, as of the \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
City of Stephenville

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Gwinda Jones, Erath County Clerk

\_\_\_\_\_  
Date

**RESOLUTION NO. 2018-R-12**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, SHOWING THE CITY'S COMMITMENT TO BECOMING A CERTIFIED "MUSIC FRIENDLY COMMUNITY"**

WHEREAS, the Texas Music Office has developed a program for certifying a "Music Friendly Community" in an effort to foster and develop music industry growth; and

WHEREAS, the City of Stephenville is committed to the continuation and expansion of the arts, including the music industry, in Stephenville and Erath County; and

WHEREAS, Stephenville and the surrounding area has a long history of supporting the arts through Tarleton State University's Clyde H. Wells Fine Arts Center (38 years); Cross Timbers Fine Arts Council (38 years); Larry Joe Taylor Music Festival (over 30 years); Texstar Ford Summer Nights Concert Series (17 years); City of Stephenville's Birdsong Amphitheater (17 years) and

WHEREAS, an advisory board has been created consisting of Cody Johnson, Owner of Twisted J, an event venue; Dr. Vicky Johnson, head of the Fine Arts Department for Tarleton State University; Whitney Lee, Executive Director of Cross Timbers Fine Arts Council; Doug Montgomery, owner of Texstar Ford and co-sponsor of the Texstar Ford Summer Concert Series; Jeff Sandford, Executive Director of the Stephenville Economic Development Authority; Doug Svien, Mayor of the City of Stephenville; Larry Joe Taylor, Singer/Songwriter and owner of Melody Mountain Ranch, an event venue; and board liaison Julie Smith, Manager of the City of Stephenville Tourism and Visitors Bureau.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, THAT:**

The City of Stephenville is fully committed to fostering music industry development and developing music industry growth.

PASSED AND APPROVED this the 4<sup>th</sup> day of September 2018.

\_\_\_\_\_  
Doug Svien, Mayor

ATTEST:

\_\_\_\_\_  
Staci L. King, City Secretary

\_\_\_\_\_  
Allen L. Barnes, City Administrator  
Reviewed



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Randy Thomas, City Attorney  
Approved as to form and legality

Regular City Council Meeting  
**STAFF REPORT**



**SUBJECT:** 2018 Pavement Maintenance Program – Street Resurfacing  
 Formal Project Acceptance

**MEETING:** City Council - 04 Sep 2018

**DEPARTMENT:** Public Works

**STAFF CONTACT:** Nick Williams

**RECOMMENDATION:**

Staff recommends acceptance of the 2018 Pavement Maintenance Program – Street Resurfacing as complete and requests authorization for the City Administrator to issue final payment to the contractor. An appropriate resolution is attached.

**BACKGROUND:**

The City of Stephenville City Council awarded the contract for the above referenced project on April 3, 2018 for \$233,570.00 to Jay Mills Contracting, Inc. of Stephenville, Texas. The contractor has completed the work in accordance with the plans and specifications.

**FISCAL IMPACT SUMMARY:**

To capitalize on the project's low unit cost and best utilize the city's budgeted pavement maintenance funds, the project areas were intentionally extended, in accordance with approved purchasing regulations, to expand the project.

The project was completed for \$287,696.00 of which \$273,311.20 has been paid to the contractor. The remaining balance of \$14,384.80 will be released to the contractor following formal project acceptance by the city council.

A recommendation for final payment has been received from the Engineer of Record. There are no identified outstanding issues and a signed Final Bills Paid Affidavit has been received.

Additionally, staff has contacted all known subcontractors and confirmed payment.

Formal project acceptance will initiate the contract warranty period for the contractor to address any construction defects which may arise within a one-year period of the formal acceptance date.

**ATTACHMENTS:**

[2018-R-13 2018 Pavement Maintenance Program](#)

RESOLUTION NO. 2018-R-13

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, TO ACCEPT THE 2018 PAVEMENT MAINTENANCE PROGRAM – STREET RESURFACING PROJECT AND AUTHORIZE FINAL PAYMENT TO JAY MILLS CONTRACTING, INC.; FINDING AND DETERMINING THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City of Stephenville entered into a unit price contract with JAY MILLS CONTRACTING, INC. with a final estimated total cost of \$233,570.00; and

WHEREAS, the project areas were extended, in accordance with regulated practices, to best utilize the cost per unit and best utilize the overall 2018 pavement maintenance budget; and

WHEREAS, the actual work was completed at a total cost of \$287,696.00 of which \$273,311.20 has been previously paid to the contractor, leaving an amount due of \$14,384.80; and

WHEREAS, the City has received an executed Final Bills Paid Affidavit from the Contractor and a recommendation of final payment from the Engineer of Record.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, THAT;

SECTION 1. The 2018 PAVEMENT MAINTENANCE PROGRAM – STREET RESURFACING PROJECT is hereby accepted, and the City Administrator is authorized to make final payment to the contractor.

SECTION 2. It is hereby officially found and determined the meeting which this resolution was passed was open to the public as required by law.

PASSED AND APPROVED this the 4<sup>th</sup> day of September 2018.

\_\_\_\_\_  
Doug Svien, Mayor

ATTEST:

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Staci L. King, City Secretary

\_\_\_\_\_  
Allen L. Barnes, City Administrator  
Reviewed

\_\_\_\_\_  
Randy Thomas, City Attorney  
Approved as to form and legality