



Putting
Children
First

Sacramento City Unified School District BOARD OF EDUCATION MEETING AND WORKSHOP

Board of Education Members

- Jessie Ryan, President, (Trustee Area 7)
- Darrel Woo, Vice President, (Trustee Area 6)
- Michael Minnick, 2nd Vice President, (Trustee Area 4)
- Jay Hansen, (Trustee Area 1)
- Ellen Cochrane, (Trustee Area 2)
- Christina Pritchett, (Trustee Area 3)
- Mai Vang, (Trustee Area 5)
- Rachel Halbo, Student Member

Thursday, October 18, 2018

4:30 p.m. Closed Session

6:00 p.m. Open Session

Rosemont High School

Little Theatre

9594 Kiefer Blvd.

Sacramento, CA 95827

AGENDA 2018/19-8

Allotted Time

4:30 p.m. **1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL**

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

3.1 *Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA, SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management*

3.2 *Government Code 54956.9 Conference with Legal Counsel – Anticipated Litigation:*

a) *Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9*

b) *Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9*

3.3 *Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment*

3.4 *Government Code 54957 – Public Employee Performance Evaluation:
Title: Superintendent*

6:00 p.m. **4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

4.1 *Broadcast Statement (Student Member Halbo)*

4.2 *The Pledge of Allegiance will be led by Eliana Enriquez a Sophomore at Rosemont High School.*

- *Presentation of Certificate by Member Pritchett*

6:05 p.m. **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

6:10 p.m. **6.0 AGENDA ADOPTION**

6:20 p.m. **7.0 PUBLIC COMMENT** **15 minutes**

Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

8.0 PUBLIC HEARINGS

6:35 p.m. 8.1 *Public Hearing on the Material Revision of the Charter Petition for Success Skills, Inc.: NorCal Trade and Tech (Jack Kraemer)* **Information**
5 minute presentation
5 minute discussion

6:45 p.m. 8.2 *Public Hearing on Advanced Placement (AP) World Language Instructional Materials: AP French; AP German; AP Latin; AP Chinese (Dr. Iris Taylor and Matt Turkie)* **Information**
5 minute presentation
5 minute discussion

6:55 p.m. 8.3 *Public Hearing on Approval of Resolution No. 3042: Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act (Dr. Iris Taylor and Matt Turkie)* **Action**
5 minute presentation
5 minute discussion

9.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES

7:05 p.m. 9.1 *California School Dashboard Local Indicator Update (Vincent Harris and Cathy Morrison)* **Information**
10 minute presentation
10 minute discussion

7:25 p.m. 9.2 *Approve City of Sacramento Police Department School Resource Officer (SRO) Contract (Nina Delgadillo and Lieutenant Adam Green)* **Action**
5 minute presentation
15 minute discussion

7:45 p.m. 9.3 *Budget Reduction Timeline Plan (Dr. John Quinto)* **Information**
10 minute presentation
15 minute discussion

8:10 p.m. 9.4 *Volunteer Manual and Business Process Update (Vincent Harris, Cancy McArn, Sean Alexander and Monica Garland)* **Information**
10 minute presentation
10 minute discussion

8:30 p.m. 9.5 *Suicide Prevention Board Policy (BP) 5141.52 (Victoria Flores)* **First Reading**
5 minute presentation
5 minute discussion

8:40 p.m. **10.0 CONSENT AGENDA** **2 minutes**

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.

10.1 Items Subject or Not Subject to Closed Session:

- 10.1a *Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Dr. John Quinto)*
- 10.1b *Approve Personnel Transactions 10/18/18 (Cancy McArn)*
- 10.1c *Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the Period of September 2018 (Dr. John Quinto)*
- 10.1d *Approve Donations to the District for the Period of September 1-30, 2018 (Dr. John Quinto)*
- 10.1e *Approve Request for Waiver of Budget Review Committee for Disapproved 2018-2019 Adopted Budget (Dr. John Quinto)*
- 10.1f *Approve Agreement with Fiscal Crisis and Management Assistance Team (FCMAT) for a Study of the Fiscal Health of the District (Dr. John Quinto)*
- 10.1g *Approve Mandatory Reporting to the Sacramento County Office of Education – Uniform Complaints Regarding the Williams Settlement Processed for the Period of July 2018 through September 2018 (Cancy McArn)*
- 10.1h *Approve Instructional Materials for Advanced Placement (AP) World Language Classes: AP French; AP German; AP Latin; AP Chinese (Dr. Iris Taylor and Matt Turkie)*
- 10.1i *Approve C.K. McClatchy High School Field Trip to Las Vegas, Nevada October 25-28, 2018 (Dr. Iris Taylor and Chad Sweitzer)*
- 10.1j *Approve Resolution No. 3039: Material Revision of the Charter Petition for Success Skills, Inc.: NorCal Trade and Tech (Dr. Iris Taylor and Jack Kraemer)*
- 10.1k *Approve Amendment to extend Capitol Collegiate Academy’s Facility Use Agreement (Dr. Iris Taylor and Jack Kraemer)*
- 10.1l *Approve Amendment to extend Sol Aureus College Preparatory’s Facility Use Agreement (Dr. Iris Taylor and Jack Kraemer)*
- 10.1m *Approve Amendment to Extend St. HOPE Public Schools’ Facility Use Agreement (Dr. Iris Taylor and Jack Kraemer)*
- 10.1n *Approve Amendment to extend Yav Pem Suab Academy’s Facility Use Agreement (Dr. Iris Taylor and Jack Kraemer)*
- 10.1o *Approve Resolution No. 3040: Authorizing the Execution of the Charter School Facilities Program Memorandum of Understanding with the State of California (Cathy Allen)*

- 10.1p *Approve Appointment of Bond Oversight Committee Members (Cathy Allen)*
- 10.1q *Approve Resolution No. 3041: Resolution of Intention to Convey Utility Easement Entitlements to the Sacramento Municipal Utilities District for Transportation Services (Cathy Allen)*
- 10.1r *Approve Revised 2018-19 Local Control and Accountability Plan (LCAP) (Vincent Harris and Cathy Morrison)*
- 10.1s *Approve Board Policy (BP) 5145.7 Sexual Harassment Revisions (Raoul Bozio and Stephan Brown)*
- 10.1t *Approve Resolution No: 3038 Board Stipends (Jessie Ryan)*
- 10.1u *Approve Minutes of the October 4, 2018 Board of Education Meeting (Jorge A. Aguilar)*

8:42 p.m. **11.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS** **Receive Information**

11.1 *Business and Financial Information:*

- *Purchase Order Board Report for the Period of July 15, 2018 through August 14, 2018*
- *Report on Contracts within the Expenditure Limitations Specified in Section PCC20111 for July 1, 2018 through August 31, 2018*

11.2 *Monthly Suspension Report – September 2018*

8:44 p.m. **12.0 FUTURE BOARD MEETING DATES / LOCATIONS**

- ✓ *November 1, 2018, 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*
- ✓ *November 15, 2018, 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*

8:46 p.m. **13.0 ADJOURNMENT**

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47th Avenue at the Front Desk Counter and on the District’s website at www.scusd.edu



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 8.1

Meeting Date: October 18, 2018

Subject: Public Hearing on the Material Revision of the Charter Petition for Success Skills, Inc.: NorCal Trade and Tech

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading
- Conference/Action
- Action
- Public Hearing

Division: Academic Office

Recommendation: To conduct Public Hearing to consider the level of support for the material revision of the charter for Success Skills, Inc.: NorCal Trade and Tech (NorCal Trade), and to conference and take action on Consent Agenda to approve Resolution 3039 to grant the material revision.

Background/Rationale: NorCal Trade is a Sacramento City Unified School District authorized independent charter school. The Charter Petition was approved on January 18, 2018 for a five-year term effective July 1, 2018 through June 30, 2023. Pursuant to the charter school's Memorandum of Understanding (17) (e), the addition of new sites not previously approved by the District is a material revision to the Charter Petition. The charter school seeks to add non-district owned property 10620 Schirra Avenue, Mather, CA as an approved site for classroom instruction.

Pursuant to Education Code 47607 (a) (1), a material revision of the provisions of a charter petition may be made only with the approval of the authority that granted the charter; (a) (2), renewals and material revisions of charters are governed by the standards and criteria in Section 47605.

The Governing Board will hold a Public Hearing in accordance with Education Code Section 47607 (a) (2) on October 18, 2018 along with a presentation by Jack L. Kraemer, Director of Innovative Schools and Charter Oversight, on the material revision of the charter for Success Skills, Inc.: NorCal Trade and Tech.

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:

1. Notice of Public Hearing
2. Charter Petition: <http://www.scusd.edu/charter-petitions>

Estimated Time of Presentation: 5 minutes

Submitted by: Dr. Iris Taylor, Chief Academic Officer

Jack Kraemer, Innovative Schools and Charter Oversight, Director

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District
Success Skills, Inc.: NorCal Trade and Tech

NOTICE OF PUBLIC HEARING

The Sacramento City Unified School District hereby gives notice that a
Public Hearing will be held as follows:

Topic of Hearing:

**Public Hearing on the Material Revision of the Charter Petition for
Success Skills, Inc.: NorCal Trade and Tech**

Copies of this program may be inspected at:

**Serna Educational Center
5735 47th Avenue
Sacramento, CA 95824**

The Sacramento City Unified School District Governing Board will hold a public hearing in accordance with Education Code section 47607 (a) (1) (2) to consider the level of support for the Material Revision of the Charter Petition for Success Skills, Inc.: NorCal Trade and Tech.

HEARING DATE: Thursday, October 18, 2018

TIME: 6:00 p.m.

LOCATION: Rosemont High School
9594 Kiefer Blvd.
Sacramento, CA 95827

FOR ADDITIONAL INFORMATION CONTACT: Jack Kraemer at jack-kraemer@scusd.edu or
(916) 643-9079.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 8.2

Meeting Date: October 18, 2018

Subject: Public Hearing on Advanced Placement (AP) World Language
Instructional Materials: AP French; AP German; AP Latin; AP Chinese

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office/Multilingual Education/Advanced Placement Departments

Recommendation: The Board of Education is requested to approve new textbooks for AP World Language Courses: AP French, AP German, AP Latin, and AP Chinese.

Background/Rationale: AP world language course across the district offer both native and non-native speakers the opportunities to gain valuable cultural awareness and language fluency. For the 2018-19 school year, AP French will be offered at three high school campuses, and there will be one section each of Latin, German and Chinese available in the district. Enrollment in all of these classes continues to increase each year. Students in these 4 AP World Language courses, combined, reflect half of the district's AP World Language enrollment.

The College Board revised and updated the course guides and end of course exams for AP World Language courses during the 2011-12 academic years. At that time textbooks were not uniformly adopted for use in District AP World Language classes. Some teachers have been using materials that were last published in 1990, or they rely on a combination of independently developed resources that may not be best aligned to the AP Exams. Ensuring equity in access to resources was a driving reason for recommending the adoption of common instructional materials. Common instructional materials for these courses have not previously been adopted. Updated AP Spanish Language and Culture Instructional materials were adopted at the SCUSD Board meeting on June 21, 2018.

Beginning in May 2018, AP World Language teachers (Spanish, French, German, Chinese and Latin) met with Academic Office facilitation to make recommendations and collaboratively select updated text resources for use in their courses. Parents and student stakeholders for each world language met, reviewed, and offered positive input

on the recommended texts. As a result of those meetings, the following recommendations were made:

1. Adopt for AP French Language and Culture:
 - a. Ladd. Allons au-dela!. Pearson. 2012. ISBN: 978-0-32895-489-6 with Online EText and Teacher Resources (7 year access)
 - b. Ladd. AP French. Pearson 2012. ISBN: 978-0-13317-537-0 with online text and resources (1 year access)
2. Adopt for AP German Language and Culture:
 - a. Chalipa, C. and ter Haseborg, H. Neue Blickwinkel, 2nd Ed. Wayside. 2017. ISBN: 978-1-94240-041-7 with Digital FlexText and Resources (1 year access)
3. Adopt for AP Latin:
 - a. Lienau, J. Scandite Muros. Wayside. 2017. ISBN: 978-1-94240-079-0 with Digital FlexText and resources (6 year access)
 - b. Mueller, H. Caesar: Selections from His Commentarii De Bello Gallico. Bolchazy-Carducci Publishers. 2012
 - c. Boyd, B. Vergil's Aenid: Selected Readings from Books 1, 2, 4 and 6. Bolchazy-Carducci Publishers. 2012
4. Adopt for AP Chinese Language and Culture:
 - a. Liu, Y and Yao, T, et al. Integrated Chinese Level 2. 4th Ed. Cheng & Tsui Publishers. 2018 ISBN: 978-1-62291-139-4 with Digital WebApp and resources (1 year access)
 - b. Liu, Y. and Yao, T., et al. Integrated Chinese Level 3 4th Ed. Cheng & Tsui Publishers. 2018. ISBN: 978-1-62291-150-9 with Digital WebApp and resources (1 year access)

Financial Considerations:

AP French Language and Culture Textbooks (with online resources) \$13,251.03

AP German Language and Culture Textbooks (with online resources) \$3,591.47

AP Latin Textbooks (with online resources) \$5,360.91

AP Chinese Language and Culture Textbooks (with online resources) \$7,038.81

TOTAL Cost for AP World Language Instructional Materials: \$29,242.22

LCAP Goal(s): College, Career, and Life Ready Graduates

Documents Attached:

1. Public Hearing Notice
2. Executive Summary
3. Textbooks Quotes

Estimated Time of Presentation: 5 minutes

Submitted by: Dr. Iris Taylor, Chief Academic Officer

Matt Turkie, Assistant Superintendent, Curriculum and Instruction

Vanessa Girard, Director, Multilingual Education

Kari Hanson-Smith, Coordinator, GATE and AP Programs

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District
Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act

NOTICE OF PUBLIC HEARING

The Sacramento City Unified School District hereby gives notice that a
Public Hearing will be held as follows:

Topic of Hearing:

Public Hearing on Advanced Placement (AP) World Language Instructional Materials

Copies of this program may be inspected at:

Serna Educational Center
5735 47th Avenue
Sacramento, CA 95824

The Sacramento City Unified School District Governing Board will approve the adoption of
Advanced Placement (AP) World Language Instructional Materials

HEARING DATE: Thursday, October 18, 2018

TIME: 6:00 p.m.

LOCATION: Rosemont High School
9594 Kiefer Blvd.
Sacramento, CA 95827

FOR ADDITIONAL INFORMATION CONTACT: SCUSD Academic Office/Curriculum and
Instruction Department (916) 643-9120

Board of Education Executive Summary

Academic Office/Multilingual Education/Advanced Placement Departments
Public Hearing on Advanced Placement (AP) World Language Instructional
Materials: AP French; AP German; AP Latin; AP Chinese
October 18, 2018



I. Overview of the Instructional Materials Adoption

The Advanced Placement World Language courses emphasize much more than language fluency. Rooted in the understanding of cultural themes, students in AP World Language courses undergo a course of study that goes beyond an emphasis on communication (understanding others and being understood by others) and are expected to apply interpersonal, interpretive, and presentational modes of communication in real-life situations. Courses are taught through immersive language study and engage students in rich explorations of culture, both contemporary and historical. Courses develop students' awareness and appreciation of culture, cultural products, patterns of social interactions and perspectives of native language speakers. In 2012 and 2015, The College Board updated the Course Descriptions and Course Exams for several AP World Language Courses, including several courses taught in Sacramento City USD. These courses include, but are not limited to, Chinese Language and Culture, French Language and Culture, German Language and Culture and Latin. At the time that updates were made by The College Board, SCUSD did not adopt new materials aligned to the end of course outcomes.

The district is therefore seeking Board of Education approval of the following materials for the following AP World Language Courses:

1. AP French Language and Culture
2. AP German Language and Culture
3. AP Latin
4. Chinese Language and Culture

Implementation of the materials will be effective beginning with the 2019-2020 school year.

II. Driving Governance

The district's Guiding Principle calls for all students to be given an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options. Undergirding this charge is the imperative to ensure that students and teachers have access to instructional materials that are aligned to the rigor, depth, and complexity of the Advanced Placement Exams. As a result, students are better equipped with the competencies and dispositions that will enable them to compete in a world that is rapidly changing, technology-driven, and increasingly globally interconnected. Thus, the adoption of new instructional materials in AP World Language courses is essential to afford students access to the knowledge, skills, and understandings needed for their future academic and career success.

Additionally, as per Board Policy 6161.1, Instruction - Selection and Evaluation of Instructional Materials: The Governing Board believes that instructional materials should be selected and evaluated with great care so that they will effectively support the adopted courses of study and meet current curricular goals. The review of instructional materials shall be coordinated with the overall development and evaluation of the district's curriculum. Taken as a whole, district instructional materials should present a broad spectrum of knowledge and viewpoints, reflect the ethnic and cultural diversity of our society, and enhance the use of multiple teaching strategies and technologies.

Board of Education Executive Summary

Academic Office/Multilingual Education/Advanced Placement Departments
Public Hearing on Advanced Placement (AP) World Language Instructional
Materials: AP French; AP German; AP Latin; AP Chinese
October 18, 2018



III. Budget

The budget that supports the adoption of AP World Language Instructional Materials is \$29,242.22. The source of funding is the State Lottery Fund. These monies can only be used for instructional materials.

IV. Goals, Objectives and Measures

The district is fully committed to implementing a college and career ready curriculum ensuring that students are given equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options. The district endeavors to implement Advanced Placement courses with fidelity and provide an infrastructure of support based on research, reform initiatives, and exemplary practices. This includes high-quality program aligned instructional materials and professional learning that is continuous and fosters a deepening of subject matter knowledge and a greater understanding of learning for improving classroom practice and student achievement.

The district will use multiple measures to assess the quality and effectiveness of the implementation of the CCSS aligned instructional materials. Student achievement will be assessed using the Advanced Placement Exams as well as curriculum embedded common district assessments within the materials. All results will be used to inform programmatic and systemic changes.

V. Major Initiatives

SCUSD's approach to selecting instructional materials aligned to The College Board requirements for Advanced Placement course descriptions consisted of two key strategies: convening an instructional materials review committee of primarily teachers, and stakeholder outreach through World Language parent/student stakeholder groups, and a materials display for public review and feedback.

Instructional Materials Committee

In May 2018, the district and SCTA worked together to form an AP World Languages instructional materials adoption committee. Over the summer, all AP World Language teachers met to review updated AP World Language curricular materials for adoption. The committee's work was guided by The College Board's AP Course descriptions and alignment to the six themes covered in each course. Teachers reviewed materials both submitted by publishers for consideration and requested by teachers. Over the course of a series of review sessions, the reviewing teachers narrowed the choices and made final selections.

Instructional Materials Outreach to Stakeholders

To afford a wider range of world language parents and students input in the selection of materials, the district displayed the top two sets of instructional materials selected by the committee at the Serna Center. Additionally, each AP World Language teacher hosted a parent/student information session after school, inviting families from Levels 2-AP to preview and discuss the materials under consideration. Feedback was collected. Data from the feedback forms were gathered and analyzed by the instructional materials committee as an integral component of the decision making process.

Board of Education Executive Summary

Academic Office/Multilingual Education/Advanced Placement Departments
Public Hearing on Advanced Placement (AP) World Language Instructional
Materials: AP French; AP German; AP Latin; AP Chinese
October 18, 2018



VI. Results

After an in-depth review of the ELA/ELD Instructional Materials, the Instructional Materials Committee recommends the following for Board adoption:

1. Adopt for AP French Language and Culture:
 - a. Ladd. Allons au-delà!. Pearson. 2012. with Online EText and Teacher Resources
 - b. Ladd. AP French. Pearson 2012. with online text and resources
2. Adopt for AP German Language and Culture:
 - a. Chalipa, C. and ter Haseborg, H. Neue Blickwinkel, 2nd Ed. Wayside. 2017. with Digital FlexText and Resources
3. Adopt for AP Latin:
 - a. Lienau, J. Scandite Muros. Wayside. 2017. with Digital FlexText and resources
 - b. Mueller, H. Caesar: Selections from His Commentarii De Bello Gallico. Bolchazy-Carducci Publishers. 2012
 - c. Boyd, B. Vergil's Aenid: Selected Readings from Books 1, 2, 4 and 6. Bolchazy-Carducci Publishers. 2012
4. Adopt for AP Chinese Language and Culture:
 - a. Liu, Y and Yao, T, et al. Integrated Chinese Level 2. 4th Ed. Cheng & Tsui Publishers. 2018 with Digital WebApp and resources
 - b. Liu, Y. and Yao, T., et al. Integrated Chinese Level 3 4th Ed. Cheng & Tsui Publishers. 2018. with Digital WebApp and resources

VII. Lessons Learned/Next Steps

Lessons Learned

As instructional materials become more technology based/rich, the district will need to reassess our plans for building its technology info structure.

Next Steps

Next steps in the district's implementation of the adopted instructional materials include, but are not limited to the following:

- Provide professional learning for leaders and teachers to build their capacity to effectively utilize the adopted instructional materials as requested by teachers.
- Assess the curriculum embedded assessments for recommendations for use in classrooms.
- Ensure student and teacher access to online resources to support listening and speaking practice.



Kari Hanson-Smith
 District Coordinator
 Sacramento City Unif Sch Dist
 5735 47th Ave
 Sacramento, CA 95824-4528
 United States

Quote Number: 59194
Quote Creation Date: 08-22-2018
Quote Expiration Date: 09-30-2018

Sacramento City Unif Sch Dist_French adoption

Price Quote Summary

Solution	Base Amount	Free Amount	Total
Ladd: AP French	\$ 4,647.00	\$ 232.35	\$ 4,647.00
Ladd: Allons au-dela	\$ 7,622.47	\$ 301.88	\$ 7,622.47
Solution Subtotal	\$ 12,269.47	\$ 534.23	\$ 12,269.47
	Shipping & Handling		\$ 981.56
		Total	\$ 13,251.03

Price Quote Detail

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
Ladd: AP French						
AP® French: Preparing for the Language and Culture Examination ©2012						
9780133175370	AP FRNCH 12 BK + DGTL CRS 1YR LIC	\$46.47	5	100	\$232.35	\$4,647.00
AP® French: Preparing for the Language and Culture Examination ©2012 Subtotal					\$ 232.35	\$ 4,647.00
Ladd: AP French Subtotal					\$ 232.35	\$ 4,647.00
Ladd: Allons au-dela						
Allons au-delà! ©2012						
9780328954896	ALLONS AU DELA 2012 STUDENT EDITION PLUS ETEXT ONLINE 7-YEAR LICENSE REALIZE	\$75.47	4	101	\$301.88	\$7,622.47
Allons au-delà! ©2012 Subtotal					\$ 301.88	\$ 7,622.47
Ladd: Allons au-dela Subtotal					\$ 301.88	\$ 7,622.47

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
Solution Subtotal					\$ 534.23	\$ 12,269.47
Shipping and Handling						\$ 981.56
Total						\$ 13,251.03

Addendum

Please submit a copy of this quotation, the District/School Purchase Order, and any other required documentation via one of the below:

eForm: <https://pearsoncommunity.force.com/support/s/pearson-order-form>

Fax: 1-877-260-2530

Mail: Pearson Education, P.O. Box 6820, Chandler, AZ 85246

For questions regarding your order please call Customer Service: 1-800-848-9500

As of December 31, 2016, Pearson will no longer accept Credit Card information via postal mail, facsimile, or email. Credit Card information will only be accepted via phone, eCommerce, or OASIS.

This is a price quotation for the customer's convenience only, and not an offer to contract. All quotations are subject to review and final acceptance by a duly authorized representative of Pearson at its offices. Pearson reserves the right to correct typographical, computational or other errors. Pearson's standard terms are net 30 days unless otherwise specified. All pricing is in US Dollars unless otherwise specified. Pricing calculations use multiple decimal places to determine the most accurate extended pricing but are represented in standard currency format.

Annual subscriptions and/or maintenance and support charges automatically renew on the anniversary date of the original purchase and will be invoiced accordingly, unless otherwise specified. If you wish to cancel, please let us know in writing prior to the date of renewal by emailing customerservice@pearson.com.

Fees for any renewals of product or support/maintenance subscriptions beyond the period covered by this pricing proposal will be at Pearson's then-current rates and, for products for which such fees are based on student count, the customer's then-current enrollment. All such renewal fees are due at the commencement of the new subscription period.

Implementation services provided by Pearson will be delivered to the customer based on established Pearson processes and billing procedures or through a Custom Scope of Work establishing milestones and/or billing schedule agreed upon by the customer. Changes, requested by the customer, to the original Scope of Work may result in additional costs. Travel related expenses associated with On-Site Training and Services are included in the listed price unless otherwise specified.

S&H charges (where applicable) are shown on the quote. S&H rates quoted are for standard ground transportation and may not reflect account contracted rates. If expedited shipping is requested, actual charges may be higher.

Pearson reserves the right to change and/or update technology platforms, including possible edition updates to customers during the term of access. Customers will be notified of any change prior to the beginning of the new school year.

Quoted prices may not reflect contract pricing for some customers. Any applicable contract pricing will be applied to the final invoice. If you require contract pricing reflected on the quote, please work with your Account Manager or contact Customer Service.

All pricing in this quotation is exclusive of any applicable sales, use or other similar taxes or duties. The customer is responsible for any such taxes or duties that may apply; if the customer is tax exempt, evidence of such tax exemption must be provided. Estimated tax may be provided solely for customer convenience. The amount indicated is only an estimate and is intended to be helpful for budgeting purposes. The actual amount of sales tax assessed at time of invoicing may be more or less.

Certain Pearson products may have minimum requirements related to licensing, services, and/or pricing that are reflected in the attached quotation. The breakdown of the fees set forth in this quotation is considered Pearson proprietary information and not subject to disclosure by the customer.

If you are not entirely satisfied with any of our products, then you may, within one year from the date of purchase, return all materials still in new, unused, salable condition for a full refund, credit, or replacement. All materials sold in a set or a package must be returned complete as originally sold. Materials that were provided gratis must be returned proportionate to the purchased items being returned for refund or credit.



262 US Route 1, Suite 2
Freeport, ME 04032

Phone: (888) 302-2519
Fax: (888) 302-2519
info@waysidepublishing.com
www.waysidepublishing.com
TIN: 27-1825295

Quote

Quote #: Q-49436
Date: 8/14/2018

Quote To:

Sacramento City Unified School District
Attn: Kari Hanson-Smith
5735 47th Ave
Sacramento, CA 95824
US

Ship To:

Sacramento City Unified School District
Attn: Kari Hanson-Smith
5735 47th Ave
Sacramento, CA 95824
US

Neue Blickwinkel

AP German Language Students Materials

QTY	ISBN	DESCRIPTION	SUBSCRIPTION LENGTH (Years)	UNIT PRICE	EXTENDED PRICE
30	9781942400417	Neue Blickwinkel, 2nd Edition, Multi-Year Hardcover Print and Digital (FlexText + Explorer) (ISBN: 9781942400417)	1	\$114.95	\$3,448.50
Neue Blickwinkel TOTAL:					\$3,448.50

Neue Blickwinkel

Teacher materials gratis

QTY	ISBN	DESCRIPTION	SUBSCRIPTION LENGTH (Years)	UNIT PRICE	EXTENDED PRICE
1	9781942400202	Neue Blickwinkel, 2nd Edition, Teacher Edition, Softcover (ISBN: 9781942400202)		\$0.00	\$0.00
1	9781942400219	Neue Blickwinkel, 2nd Edition, 1 Year Teacher Digital Package (Teacher FlexText + Student FlexText + Explorer) (ISBN: 9781942400219)	1	\$0.00	\$0.00
Neue Blickwinkel TOTAL:					\$0.00

Shipping

Shipping costs to a single destination point

QTY	ISBN	DESCRIPTION	SUBSCRIPTION LENGTH (Years)	UNIT PRICE	EXTENDED PRICE
1		Shipping and handling		\$142.97	\$142.97
Shipping TOTAL:					\$142.97

Notes

1. Teacher materials gratis



Bolchazy-Carducci Publishers, Inc.

1570 Baskin Road
Mundelein, Illinois 60060 USA

Phone: 847-526-4344; Fax: 847-526-2867

eMail: orders@bolchazy.com

Website: bolchazy.com

Page	Customer ID	Invoice ID
1	93272	1002538
Ref Date	Order Date	Ship Date
	8/3/2018	00/00/00

Ship To ID: 93272

INVOICE

PRO-FORMA

Sold To: Sacramento City Unified School District
5735 47th Avenue
ATTN: Purchasing
Sacramento, CA 95824

Ship To: Kari Hanson - Smith
AP Programs
5735 47th Avenue
Box 754
Sacramento, CA 95824

Customer PO #	Payment By	Rep	Shipped Via	Terms	Ordered By
quote				Pro-Forma	

ProdCode	Title	List Price	Ordered	Shipped	BO	Disc	Net Price	Extension
9780865167650	Vergil's Aeneid: Selected Readings-HB	50.00	20				50.00	1,000.00
9780865167780	Caesar: Selections De Bello Gallico-HB	50.00	20				50.00	1,000.00

Product Total	Sales Tax	Shipping	Invoice Total	Pre-Paid	Paid With Order	Balance Due
\$2,000.00	\$0.00	\$60.88	\$2,060.88	\$0.00	\$0.00	\$2,060.88



262 US Route 1, Suite 2
Freeport, ME 04032

Phone: (888) 302-2519
Fax: (888) 302-2519
info@waysidepublishing.com
www.waysidepublishing.com
TIN: 27-1825295

Quote

Quote #: Q-44475
Date: 8/2/2018

Quote To:

Sacramento City Unified School District
Attn: Kari Hanson-Smith
5735 47th Ave
Sacramento, CA 95824
US

Ship To:

Sacramento City Unified School District
Attn: Kari Hanson-Smith
5735 47th Ave
Sacramento, CA 95824
US

Scandite Muros Student Materials

QTY	ISBN	DESCRIPTION	SUBSCRIPTION LENGTH (Years)	UNIT PRICE	EXTENDED PRICE
20	9781942400790	Scandite Muros, Multi-Year Hardcover Print and Digital (FlexText + Explorer) (ISBN: 9781942400790)	6	\$162.95	\$3,259.00
Scandite Muros TOTAL:					\$3,259.00

Scandite Muros Teacher Materials

QTY	ISBN	DESCRIPTION	SUBSCRIPTION LENGTH (Years)	UNIT PRICE	EXTENDED PRICE
1	9781942400745	Scandite Muros, Teacher Edition, Softcover (ISBN: 9781942400745)		\$0.00	\$0.00
1	9781944876715	Scandite Muros, Multi-Year Teacher Digital Package (Teacher FlexText + Student FlexText + Explorer) (ISBN: 9781944876715)	6	\$0.00	\$0.00
Scandite Muros TOTAL:					\$0.00

Shipping

QTY	ISBN	DESCRIPTION	SUBSCRIPTION LENGTH (Years)	UNIT PRICE	EXTENDED PRICE
1		Shipping and handling		\$41.03	\$41.03
Shipping TOTAL:					\$41.03

TOTAL:	\$3,300.03
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Notes

1. Teacher material gratis



CHENG & TSUI COMPANY INC.

25 WEST STREET
BOSTON, MA 02111-1213

Tel#: (617)988-2400

Fax#: 617-426-3669

Quote # 13418

Quote Date: 5-Oct-18

Expires: 05-Nov-18
Shipping WHSE: PSSC
Taken by: TONY

Quoted To:

Client account number: SAC00011

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
C/O ED MARQUEZ, CURR & PROF DEV SPRT Unit A
5735 47TH AVENUE
SACRAMENTO, CA 95824
US

Tel: (916)643-9120

Fax: (916)643-9472

Shipping Location:

SHIP4

SACRAMENTO CITY USD
5735 47TH AVENUE BOX 754
ATTN: KARI HANSON-SMITH
SACRAMENTO, CA 95824
US

Tel: (916)643-2348

Fax: (916)277-6659

Ship by Date	Customer Department	Customer PO Number	Customer Release#	Terms of Sale	Inside Salesrep	Outside Salesrep
10/8/2018		100518 QUOTE		Net 30 days	4	
Ordered By	Currency	Exchange Rate	Carrier	Service Code	Frnt Method	
	US	1	UPS GROUNDTRAC COMMERCIAL		T	

Seq#	L	Item	Description	Qty Ordered	Pick Qty	List Price	Unit Price	Amt UM	Extended Price
1	S	9781622911394	INTEGRATED CHINESE 2 TEXT/SIMP 4E HC	30	0	73.99	73.99	EA	\$2,219.70
2	S	9781622911431	INTEGRATED CHINESE 2 WKBK/SIMP 4E	30	0	31.99	31.99	EA	\$959.70
3	S	9781622911493	INTEGRATED CHINESE 2 TEACHER RESOURCES 4E	1	0	89.99	0.00	EA	\$0.00
Extended Description									
THIS ITEM IS NON-RETURNABLE									
4	S	9781622912803	WEBAPP INTEGRATED CHINESE 2 ESSENTIAL 1 YR 4e	1	0	124.99	124.99	EA	\$124.99
5	S	9781622911592	INTEGRATED CHINESE 3 TEXT/S&T 4E HC	30	0	76.99	76.99	EA	\$2,309.70
6	S	9781622911578	INTEGRATED CHINESE 3 WKBK/S&T 4E	30	0	33.99	33.99	EA	\$1,019.70
7	S	9781622913510	WEBAPP INTEGRATED CHINESE 3 ESSENTIAL 1 YR 4e	1	0	126.99	126.99	EA	\$126.99
8	S	9781622911554	INTEGRATED CHINESE 3 TEACHER RESOURCES 4E	1	0	99.99	0.00	EA	\$0.00
Extended Description									
THIS ITEM IS NON-RETURNABLE									
9	R	COMMENT	PRICES ARE VALID FOR 30 DAYS						
10	R	COMMENT	AVAILABILITY IS SUBJECT TO CHANGE						
11	R	COMMENT	PURCHASE ORDER REQUIRED TO CONVERT QUOTE TO ORDER						

Subtotal:	\$6,760.78
Freight	\$278.03
Sales Tax	
Total:	\$7,038.81



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 8.3

Meeting Date: October 18, 2018

Subject: Public Hearing on Approval of Resolution No. 3042: Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office/Curriculum and Instruction

Recommendation: The Sacramento Board of Education is requested to declare a public hearing, and approve Resolution No. 3042, certifying that funds earmarked for instructional materials are expended in compliance with the Pupil Textbook and Instructional Materials Incentive Act. The resolution ensures that each pupil has sufficient standards-aligned instructional materials consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education.

Background/Rationale: *Education Code Section 60119 (as revised by Chapter 900, Statutes of 2004)* specifies the governing board shall hold a public hearing on or before the end of the eighth week of the school year. The Board shall make a determination through a resolution as to whether each pupil in the district has sufficient textbooks or instructional materials in each subject consistent with the content and cycles of the curriculum framework adopted by the state board, and to identify the remedy for any insufficiencies.

The attached resolution certifies that each Sacramento City Unified School District student has sufficient textbooks and/or instructional materials in all core subjects that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks. Additionally, the resolution certifies the availability of science lab equipment at grades 9-12.

Financial Considerations: The instructional materials budget is \$1,933,059 for the 2018-2019 school year.

Documents Attached:

1. Notice of Public Hearing
2. Executive Summary
3. Resolution No. 3042

Estimated Time of Presentation: 5 minutes

Submitted by: Dr. Iris Taylor, Chief Academic Officer

Matt Turkie, Assistant Superintendent Curriculum and Instruction

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District
Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act

NOTICE OF PUBLIC HEARING

The Sacramento City Unified School District hereby gives notice that a
Public Hearing will be held as follows:

Topic of Hearing:

**Review of the Pupil Textbook and Instructional Materials Incentive Program Act
For 2018-2019**

Copies of this program may be inspected at:

**Serna Educational Center
5735 47th Avenue
Sacramento, CA 95824**

The Sacramento City Unified School District Governing Board will approve Resolution No.3042:
Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act

HEARING DATE: Thursday, October 18, 2018

TIME: 6:00 p.m.

LOCATION: Rosemont High School
9594 Kiefer Blvd.
Sacramento, CA 95827

FOR ADDITIONAL INFORMATION CONTACT: SCUSD Academic Office/Curriculum and
Instruction Department (916) 643-9120

Board of Education Executive Summary

Academic Office

Public Hearing on Approval of Resolution No. 3042: Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act

October 18, 2018



I. Overview:

Each year, the SCUSD Board of Education holds a Public Hearing and adopts a resolution certifying that the allocation earmarked for instructional materials is expended in compliance with the Pupil Textbook and Instructional Materials Incentive Act. The resolution attests to the sufficiency of core textbooks/instructional materials for each student; as is required by the Williams Act. Additionally, the resolution certifies that materials in each core subject are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education. If insufficiencies are noted, the Board must identify the plan to remedy said insufficiencies within eight weeks from the adoption of the textbook sufficiency resolution.

The District's textbook/instructional materials ordering process for each school begins in the spring; deliveries of textbooks/instructional materials are made to schools beginning in June through September. To document sufficiency for purposes of the Pupil Textbook and Instructional Materials Incentive Act, each school is asked to complete a Textbook Sufficiency Survey. Schools must indicate whether they have sufficient textbooks/ instructional materials for each student. If there are not sufficient textbooks/instructional materials, schools are asked to note the number of textbooks/instructional materials needed and the reason for the insufficiency. The surveys are processed by the Library/Textbook Services and any needed materials ordered and are sent out to each school site.

II. Driving Governance:

Education Code Section 60119 (as revised by Chapter 900, Statutes of 2004) specifies that the governing board shall hold a public hearing on or before the end of the eighth week of the school year. The Board shall make a determination through a resolution as to whether each pupil in the district has sufficient textbooks or instructional materials in each subject consistent with the content and cycles of the curriculum framework adopted by the state board and to identify the remedy for the insufficiencies.

III. Budget:

The total funds allocated plus carryover from previous years totals \$1,933,059 for the 2018-19 school year. This is to be used towards the purchase of state adopted core instructional materials. The following chart outlines expenditures to date for 2018-2019.

2018-2019 Textbook Budget	
Total budget	\$1,933,059.00
Total expended	\$1,638,103.43
Account Balance	\$294,955.57

Board of Education Executive Summary

Academic Office

Public Hearing on Approval of Resolution No. 3042: Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act

October 18, 2018



IV. Goals, Objectives and Measures:

The goal is to ensure that each student has the requisite set of state-adopted textbook and instructional materials in each core academic subject and to allocate sufficient funds to support annual textbook expenditures. The objective is to accurately project textbook and instructional materials needs so that adequate funds may be allocated to address student textbook/instructional materials needs, per Education Code section 60119. The School Textbook Sufficiency Survey will serve as a measure for goal and objectives.

V. Major Initiatives:

The Library Textbook Services Department will assess the School Textbook/Instructional Materials Inventory and Order procedures and make recommendations for improving accuracy of projected needs, allocation of funding and the processing and distribution of textbooks and other instructional materials. As a part of this assessment, staff will take input from school site staff as well as other departments that interface with the textbook sufficiency process.

VI. Results:

100% percent of schools had sufficient textbooks and instructional materials by the eighth week of school, per Education Code 60119. Not all of the newly adopted Waldorf teacher materials have arrived yet. We have ordered all of the required materials, but as Waldorf materials are not common and can be difficult to source, some of these materials were not readily available. Our suppliers have back ordered these materials, and they are due to arrive in November.

VII. Lessons Learned/Next Steps:

In January 2019, site administrators will submit course offerings and projected student numbers for 2019-2020 to Library Textbook Services. If courses require new adoptions, a course of study and textbooks are to be approved by the Board before April 1 to be incorporated into the budget and to assure that materials arrive by the beginning of the school year. If Board approval is made after April 1, textbooks will be purchased the following school year. The department will continue to bar code and maintain electronic records in Destiny of all new textbooks to ensure accurate accounting.

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

RESOLUTION NO. 3042

**Resolution Regarding Sufficiency or Insufficiency of Instructional Materials:
Education Code Section 60119**

WHEREAS, the governing board of the Sacramento City Unified School District is committed to providing appropriate instructional materials for all students, and;

WHEREAS, the governing board of the Sacramento City Unified School District, in order to comply with the requirements of Education Code Section 60119, held a public hearing October 18, 2018, at, or about 6:30 p.m., which is before the eighth week of school, and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three places within the district stating the time, place and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, the definition of “sufficient textbooks or instructional materials” signifies each pupil, including English learners, has textbooks, instructional materials, or both, to use in class and to take home, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks or instructional materials were provided to pupils of the Sacramento City Unified School District, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each student which are aligned to the academic content standards and consistent with the cycled and content of the curriculum frameworks in English Language Arts (including the English Language Development component of an adopted program), Mathematics, Science, History-Social Studies, Foreign Language and Health, and;

WHEREAS, laboratory science equipment is available for science laboratory classes offered in grades 9 – 12, inclusive;

THEREFORE, IT IS RESOLVED, for the 2018-2019 school year, the Sacramento City Unified School District Board of Education has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 18th day of October, 2018, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

ATTESTED TO:

Jorge A. Aguilar,
Secretary of the Board of Education

Jesse Ryan
President, Board of Education



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1

Meeting Date: October 18, 2018

Subject: California School Dashboard Local Indicator Update

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Superintendent's Office and Continuous Improvement and Accountability Office

Recommendation: Receive information on the district's self-assessment and rating for the California School Dashboard Local Indicators.

Background/Rationale: The California School Dashboard represents a common tool that stakeholders may use to understand student progress and achievement in the context of the state's priorities. The Dashboard consists of both State and Local Indicators. The district has completed the self-assessment measures on the state's Local Indicators to be included in the Fall 2018 release of the California School Dashboard. Per the California Department of Education, the rating must be reported to the governing board in a public session prior to posting the results online. The Local Indicators data will be linked to the web page: <http://www.scusd.edu/lcap>.

Financial Considerations: None

LCAP Goals: College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Executive Summary
2. Local Indicators Quick Guide

Estimated Time of Presentation: 10 minutes

Submitted by: Vincent Harris, Chief Continuous Improvement and Accountability Officer
Cathy Morrison, LCAP/SPSA Coordinator

Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary

Superintendent's Office and
Continuous Improvement and Accountability Office
California School Dashboard Local Indicator Update
October 18, 2018



I. Overview/History of Department or Program

In July 2013, the state Legislature approved a new funding system for all California public schools. This new funding system, Local Control Funding Formula (LCFF), requires that every Local Education Agency develop a Local Control and Accountability Plan (LCAP). The 2018-19 school year represents the fifth year of LCFF implementation.

California's new accountability system under LCFF includes multiple measures, and addresses each of the eight state priorities outlined in the LCAP. The multiple-measure state accountability system was officially released as the California School Dashboard (Dashboard) in December 2017, and is updated annually. The Dashboard reports on both State and Local Indicators of the state's priorities. Each fall prior to the Dashboard release, Local Educational Agencies (LEAs) are required to self-assess and report a rating on the Local Indicators. Per the California Department of Education, the rating must be reported to the governing board in a public session prior to posting the results online.

II. Driving Governance:

Statute (Education Code §52064.5) requires the adoption of evaluation rubrics for the following purposes:

- a. To assist a school district in evaluating its strengths, weaknesses, and areas that require improvement;
- b. To assist a county superintendent of schools in identifying school districts in need of technical assistance, and which intervention is warranted.

The evaluation rubrics (now referred to as Dashboard) shall reflect a holistic, multidimensional assessment of school district and individual school site performance, and expectations for improvement in regard to each of the state priorities described in §52060. The state's design included a concise set of state indicators, and a methodology for establishing local performance indicators. State indicators are those for which the state already collects data; local indicators are those for which LEAs self-assess and self-report. For these local indicators, the emphasis on local collection and reporting is expected to enhance local decision-making for the relevant Local Control Funding Formula (LCFF) priority.

For each of the LCFF priorities, there is a standard; evidence required to demonstrate progress in meeting the standard; and criteria for assessing progress based on the evidence.

III. Budget:

Funds provided through the state's Local Control Funding Formula represent approximately 73% of the district's total general fund budget expenditures. The implementation of the California School Dashboard presents no impact to the district budget.

Board of Education Executive Summary

Superintendent's Office and
Continuous Improvement and Accountability Office
California School Dashboard Local Indicator Update
October 18, 2018



IV. Goals, Objectives and Measures:

The Equity, Access, and Social Justice Guiding Principle states “all students are given an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options.” This guiding principle demands that data be used to transparently assess students by name, by need, and by inequities, and it serves as the moral call to action to build on the district’s foundation while striving for continuous improvement.

The California School Dashboard represents a common tool that stakeholders may use to understand student progress and achievement in the context of the state’s priorities. Every LEA and all public schools in California are represented by a Dashboard.

The following measures are included in the Dashboard:

State Indicators	Local Indicators
<ul style="list-style-type: none">• Graduation Rate• Suspension Rate• English Learner Progress Indicator• Student Achievement (ELA/Math)• College-Career Indicator• Chronic Absenteeism	<ul style="list-style-type: none">• Basic Services• Implementation of State Standards• Parent Involvement• School Climate• Course Access (new – fall 2018)

The State Indicators are reported through established channels such as the California Longitudinal Pupil Achievement Data System (CALPADS). The state does not collect data for Local Indicators.

Local Indicators only appear on the district level Dashboard. School Dashboards do not include Local Indicators, except for the district’s dependent (locally-funded) charter schools. All charter schools in the state are regarded as a Local Educational Agency.

Unlike the State Indicators, which provide a color-based performance rating based on status and change, the rating system for Local Indicators consists of these three terms: “Met,” “Not Met,” or “Not Met for Two Years.” To receive the rating of “Met,” an LEA must do the following:

- Measure progress based on locally available information;
- Use the self-assessment tools provided by the State Board of Education;
- Report the results to the governing board and stakeholders at a regularly-scheduled meeting

Board of Education Executive Summary

Superintendent's Office and
Continuous Improvement and Accountability Office
California School Dashboard Local Indicator Update
October 18, 2018



To determine the rating for each Local Indicator, the district used the following methodology:

LCFF Priority 1: Basic

The district used data already collected in 2017-18 reported through the School Accountability Report Card to affirm sufficiency of instructional materials, the condition of school facilities, and teacher misassignments and vacancies.

LCFF Priority 2: Implementation of State Academic Standards

The district used the California Department of Education's Self-Reflection Tool to survey district administrators in spring 2018 on progress in areas of professional learning, instructional materials, and policies and programs that support improvement.

LCFF Priority 3: Parent Engagement

The district chose to measure progress in Parent Engagement (defined as seeking input in decision-making and promoting participation in programs) by reporting on the local measures defined in the district's LCAP for the 2017-18 school year.

LCFF Priority 6: School Climate

The district administered a school climate survey in spring 2018 to students in grade 3 through 12, including required measures of valid student perception of Safety and Connectedness.

LCFF Priority 7: Access to a Broad Course of Study

The district chose to report student enrollment in Career Technical Education pathways, A-G course enrollment, and Advanced Placement enrollment to determine a baseline for access to a broad course of study including programs and services provided to unduplicated students and individuals with exceptional needs.

The self-assessment tool guidance from the California Department of Education may be found here: <https://www.cde.ca.gov/ta/ac/cm/localindicators.asp>.

V. Major Initiatives:

The LCAP template requires districts to cite the nexus between the California School Dashboard and the information it provides districts about strengths, needs and performance gaps. The Dashboard builds on the foundations of LCFF, state priorities and implementation of new student academic standards and assessments. Use of the information provided by the Dashboard will increase district and school capacity and drive continuous improvement.

The LCAP provides details and resource allocation for the work of the school district as it actualizes the Equity, Access, and Social Justice guiding principle, Core Value, and the actions of

Board of Education Executive Summary

Superintendent's Office and
Continuous Improvement and Accountability Office
California School Dashboard Local Indicator Update
October 18, 2018



the Strategic Plan. To increase coherence throughout the system, the budget, School Plan for Student Achievement, and LCAP processes are increasingly aligned and integrated.

VI. Results:

Based on the criteria stipulated by the State Board of Education, the results for the Local Indicator rating is below. The district affirms with confidence that it has followed the steps required to provide the ratings below to the Dashboard.

VII.

Fall 2018 Dashboard Rating	
Priority 1: Basic Services	Met
Priority 2: Implementation of State Standards	Met
Priority 3: Parental Involvement	Met
Priority 6: School Climate	Met
Priority 7: Course Access	Met

As the LCAP is developed, the district will ensure that the actions in the LCAP are correlated to areas of need and performance gaps highlighted in the Dashboard as well as other measures. Through active and systematic use of the California School Dashboard and the Performance and Targeted Action Index, we expect that our district will become an active learning organization that improves student outcomes.

VII. Lessons Learned/Next Steps:

- After the Board meeting, staff will self-report to the online Dashboard tool prior to the California Department of Education's November 16, 2018 deadline.
- District leadership will use the state indicators and local indicators contained in the Dashboard to understand areas of strength, need, and performance gaps to help inform the development of the LCAP and School Plan for Student Achievement at school sites.
- Detailed results for the Local Indicators will be published on the district website and shared with parents, teachers, students, staff and community members.

Local Performance Indicator Quick Guide

The State Board of Education (SBE) approved standards for the local indicators that support an LEA in measuring and reporting progress within the appropriate priority area. The approved performance standards require a local educational agency (LEA) to:

- Annually measure progress on the local performance indicator based on locally available data.
- Report results at a regularly scheduled public meeting of the local governing board.
- Report results to the public through the Dashboard.

This Quick Guide identifies the approved standards and self-reflection tools that LEAs will use to report its progress on the local indicators.

Performance Standards

The performance standards for the local performance indicators are:

Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (LCFF Priority 1)

The LEA annually measures its progress in meeting the *Williams* settlement requirements at 100% at all of its school sites, as applicable, and promptly addresses any complaints or other deficiencies identified throughout the academic year, as applicable; the LEA then reports the results to its local governing board at a regularly scheduled meeting and to reports to stakeholders and the public through the Dashboard.

Implementation of State Academic Standards (LCFF Priority 2)

The LEA annually measures its progress implementing state academic standards; the LEA then reports the results to its local governing board at a regularly scheduled meeting and reports to stakeholders and the public through the Dashboard.

Parent Engagement (LCFF Priority 3)

The LEA annually measures its progress in: (1) seeking input from parents in decision making and (2) promoting parental participation in programs; the LEA then reports the results to its local governing board at a regularly scheduled meeting and reports to stakeholders and the public through the Dashboard.

School Climate (LCFF Priority 6)

The LEA administers a local climate survey at least every other year that provides a valid measure of perceptions of school safety and connectedness, such as the California Healthy Kids Survey, to students in at least one grade within the grade span(s) that the LEA serves (e.g., K-5, 6-8, 9-12), and reports the results to its local governing board at a regularly scheduled meeting of the local governing board and to stakeholders and the public through the Dashboard.

Access to a Broad Course of Study (LCFF Priority 7)

The LEA annually measures its progress in the extent to which students have access to, and are enrolled in, a broad course of study that includes the adopted courses of study specified in the California *Education Code (EC)* for Grades 1-6 and Grades 7-12, as applicable, including the programs and services developed and provided to unduplicated students and individuals with exceptional needs; the LEA then reports the results to its local governing board at a regularly scheduled meeting and reports to stakeholders and the public through the Dashboard.

Self-Reflection Tools

An LEA uses the self-reflection tools included within the Dashboard to report its progress on the local performance indicator to stakeholders and the public.

The self-reflection tools are embedded in the web-based Dashboard system and are also available in Word document format. In addition to using the self-reflection tools to reports its progress on the local performance indicators to stakeholders and the public, an LEA may use the self-reflection tools as a resource when reporting results to its local governing board. The approved self-reflection tools are provided below.

Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (LCFF Priority 1)

LEAs will provide the information below:

- Number/percentage of misassignments of teachers of ELs, total teacher misassignments, and vacant teacher positions
- Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home
- Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Note: The requested information are all data elements that are currently required as part of the School Accountability Report Card (SARC). In the future, for LEAs that use the CDE’s SARC template, this information will be auto-populated within the Web-based Dashboard system. LEAs that do not use the CDE’s SARC template will input this information in the Web-based Dashboard system.

Implementation of State Academic Standards (LCFF Priority 2)

LEAs may provide a narrative summary of their progress in the implementation of state academic standards based on locally selected measures or tools (Option 1). Alternatively, LEAs may complete the *optional* reflection tool (Option 2).

OPTION 1: Narrative Summary

In the narrative box provided on the Dashboard, identify the locally selected measures or tools that the LEA is using to track its progress in implementing the state academic standards adopted by the state board and briefly describe why the LEA chose the selected measures or tools.

Additionally, summarize the LEA's progress in implementing the academic standards adopted by the SBE, based on the locally selected measures or tools. The adopted academic standards are:

- English Language Arts (ELA) – Common Core State Standards for ELA
- English Language Development (ELD) (Aligned to Common Core State Standards for ELA)
- Mathematics – Common Core State Standards for Mathematics
- Next Generation Science Standards
- History-Social Science
- Career Technical Education
- Health Education Content Standards
- Physical Education Model Content Standards
- Visual and Performing Arts
- World Language

**OPTION 1 NOT
CHOSEN BY SCUSD**

OPTION 2: Reflection Tool

Recently Adopted Academic Standards and/or Curriculum Frameworks

- Rate the LEA’s progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.**

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
ELA – Common Core State Standards for ELA (Aligned to ELA Standards)					
Mathematics – Common Core State Standards for Mathematics					
Next Generation Science Standards					
History-Social Science					

- Rate the LEA’s progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.**

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
ELA – Common Core State Standards for ELA					
Mathematics – Common Core State Standards for Mathematics					
Next Generation Science Standards					
History-Social Science					

- Rate the LEA’s progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing).**

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
ELA – Common Core State Standards for ELA					
Mathematics – Common Core State Standards for Mathematics					
Next Generation Science Standards					
History-Social Science					

Other Adopted Academic Standards

4. **Rate the LEA’s progress implementing each of the following academic standards adopted by the state board for all students.**

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
Career Technical Education					
Health Education Content Standards					
Physical Education Model Content Standards					
Visual and Performing Arts					
World Language					

Support for Teachers and Administrators

5. **During the 2015-16 school year (including summer 2015), rate the LEA’s success at engaging in the following activities with teachers and school administrators?**

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

Support for Teachers and Administrators	1	2	3	4	5
Identifying the professional learning needs of groups of teachers or staff as a whole					
Identifying the professional learning needs of individual teachers					
Providing support for teachers on the standards they have not yet mastered					

Note: Minor technical changes to the verbiage for this prompt will be proposed at the November 2018 California State Board of Education meeting.

Optional Narrative

6. **Provide any additional information in the text box provided in the Dashboard that the LEA believes is relevant to understanding its progress implementing the academic standards adopted by the state board.**

Parent Engagement (LCFF Priority 3)

LEAs will provide a narrative summary of their progress toward: (1) seeking input from parents/guardians in school and district decision making; and (2) promoting parental participation in programs.

The summary of progress must be based ***either*** on information collected through surveys of parents/guardians ***or*** other local measures. Under either option, the LEA briefly describes why it chose the selected measures, including whether the LEA expects that progress on the selected measure is related to goals it has established for other LCFF priorities in its Local Control and Accountability Plan (LCAP).

OPTION 1: Survey

If the LEA administers a local survey to parents/guardians in at least one grade within each grade span that the LEA serves (e.g., K–5, 6–8, 9–12), the LEA will summarize the following in a text box provided in the Dashboard:

1. the key findings from the survey related to seeking input from parents/guardians in school and district decision making;
2. the key findings from the survey related to promoting parental participation in programs; and
3. why the LEA chose the selected survey and whether the findings relate to the goals established for other LCFF priorities in the LCAP.

**OPTION 1 NOT
CHOSEN BY SCUSD**

OPTION 2: Local Measures

Summarize in a text box provided in the Dashboard the following:

1. the LEA's progress on at least one measure related to seeking input from parents/guardians in school and district decision making;
2. the LEA's progress on at least one measure related to promoting parental participation in programs; and
3. why the LEA chose the selected measures and whether the findings relate to the goals established for other LCFF priorities in the LCAP.

Examples of measures that LEAs could select are listed below.

A. Seeking Input in School/District Decision Making

- (1) Measure of teacher and administrator participation in professional development opportunities related to engaging parents/guardians in decision making.
- (2) Measure of participation by parents/guardians in trainings that also involve school/district staff to build capacity in working collaboratively.
- (3) Measure of parent/guardian participation in meetings of the local governing board and/or advisory committees.

B. Promoting Participation in Programs

- (1) Measure of whether school sites have access to interpretation and translation services to allow parents/guardians to participate fully in educational programs and individual meetings with school staff related to their child's education.
- (2) Measure of whether school sites provide trainings or workshops for parents/guardians that are linked to student learning and/or social-emotional development and growth.
- (3) Measure of whether school and district staff (teachers, administrators, support staff) have completed professional development on effective parent/guardian engagement in the last two school years.

School Climate (LCFF Priority 6)

LEAs will provide a narrative summary of the local administration and analysis of a local climate survey that captures a valid measure of student perceptions of school safety and connectedness in at least one grade within the grade span (e.g., K–5, 6– 8, 9–12) in a text box provided in the Dashboard. LEAs will have an opportunity to include differences among student groups, and for surveys that provide an overall score, such as the California Healthy Kids Survey, report the overall score for all students and student groups. This summary may also include an analysis of a subset of specific items on a local survey and additional data collection tools that are particularly relevant to school conditions and climate.

1. **DATA:** Reflect on the key learnings from the survey results and share what the LEA learned.
2. **MEANING:** What do the disaggregated results (*if applicable*) of the survey and other data collection methods reveal about schools in the LEA, such as areas of strength or growth, challenges, and barriers?
3. **USE:** What revisions, decisions, or actions has, or will, the LEA implement in response to the results for continuous improvement purposes? Why? If you have already implemented actions, did you see the results you were seeking?

Access to a Broad Course of Study (LCFF Priority 7)

LEAs provide a narrative summary of the extent to which all students have access to and are enrolled in a broad course of study by addressing, at a minimum, the following four prompts:

1. Briefly identify the locally selected measures or tools that the LEA is using to track the extent to which all students have access to, and are enrolled in, a broad course of study, based on grade spans, unduplicated student groups, and individuals with exceptional needs served.
2. Using the locally selected measures or tools, summarize the extent to which all students have access to, and are enrolled in, a broad course of study. The summary should identify any differences across school sites and student groups in access to, and enrollment in, a broad course of study, and may describe progress over time in the extent to which all students have access to, and are enrolled in, a broad course of study.
3. Given the results of the tool or locally selected measures, identify the barriers preventing the LEA from providing access to a broad course of study for all students.
4. In response to the results of the tool or locally selected measures, what revisions, decisions, or new actions will the LEA implement, or has the LEA implemented, to ensure access to a broad course of study for all students?



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.2

Meeting Date: October 18, 2018

Subject: Approve City of Sacramento Police Department School Resource Officer (SRO) Contract

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Deputy Superintendent

Recommendation: Approve City of Sacramento Police Department School Resource Officers (SRO) Contract.

Background/Rationale: The Sacramento City Unified School District has had a strong partnership with the City of Sacramento Police Department for more than 9 years (with the increase of gang-related violence, community violence, drugs, vandalism, assaults, threats on and surrounding our campuses), the School Resource Officers (SROs) are essential in assisting our District with crime prevention and intervention issues as well as community engagement. The City of Sacramento Police Officers act as SROs and provide law enforcement support at Rosemont, Burbank, McClatchy, J.F. Kennedy, and Hiram Johnson and American Legion High Schools. They also provide two SROs that are able to respond to all remaining 71 school sites. The SROs work closely with schools, students, staff, and community members to build relationships and focus on long-term solutions. They establish and maintain constant contact with school administrators and respond to any school safety issue. The officers also assist students, parents, staff and community with various resources. SROs maintain a highly visible and open presence on each campus to encourage positive student interaction. They monitor the various functions at these campuses that have the potential for violence or criminal activity. The contract calls for eight police officers and one sergeant.

Financial Considerations: \$2,987,301

LCAP Goal(s): Operational Excellence; Safe, Emotionally Healthy and Engaged Students

Documents Attached:

1. Executive Summary
2. School Resource Officer Contract

Estimated Time of Presentation: 5 minutes

Submitted by: Lisa Allen, Deputy Superintendent
Nina Delgadillo, Director

Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary

Deputy Superintendent

Approve City of Sacramento Police Department
School Resource Officer (SRO) Contract
October 18, 2018



I. Overview/History of Department or Program

The School Resource Officer (SRO) program, coordinated through the Safe Schools Office, is essential in assisting our District by ensuring the safety of students and staff on our campuses. SROs work closely with school administrators, staff, and the District office in crime prevention and focusing on long-term solutions to ensure the safety of students, staff, parents and surrounding community members.

The prior Agreement for Peace Officer Assignment with the City of Sacramento Police Department was adopted by the SCUSD Board of Education and the City of Sacramento for the 2016- 2018 school years. The term of the Agreement was effective September 1, 2016, through June 30, 2018 and was extended for an additional one-month period to accommodate the District's request for Extended Summer Learning Program coverage, ending on July 31, 2018.

Through the Agreement, eight officers and one sergeant are assigned to our schools: J.F. Kennedy, C.K. McClatchy, Rosemont, Hiram Johnson, and Luther Burbank and American Legion High Schools with two floater SROs for the entire remaining district.

The current *Agreement for Peace Officer Assignment* with the City of Sacramento Police Department is pending SCUSD Board of Education Approval for the 2018-2020 school years. The term of the Agreement was to become effective July 1, 2018, through June 30, 2020.

II. Driving Governance

Researchers from Canada's Carleton University conducted a two-year study of the SRO program on school campuses based on this research. Some of the numerous benefits of the program, including:

- Prevention or minimization of property damage in the school and surrounding areas
- Prevention of student injuries and even death due to violence, drug overdoses, etc.
- Reduction of the need for schools to call 911
- Reduction of the likelihood that a student will get a criminal record
- Increase of the likelihood that students (particularly those with mental health issues) will get the help they need from the social service and health care systems
- Increase in feelings of safety among students and staff

Additionally, research from the Congressional Research Service (2013) illustrated that schools with SROs were more likely to create and implement an emergency plan

Board of Education Executive Summary

Deputy Superintendent

Approve City of Sacramento Police Department
School Resource Officer (SRO) Contract
October 18, 2018



agreement; develop plans to best deal with active shooters, bomb threats, hostage situations, and large-scale fights; and conduct risk assessments the school site.

III. Budget

The 2018 – 2020 SRO contract amount is \$2,987,301. The funding source for the SRO contract is General Fund. The funding source is allocated for salaries, training, overtime and vehicles.

IV. Goals, Objectives and Measures

The goal of the SRO is to provide a safe environment so that students can focus on educational goals. The presence of an SRO improves school climate and provides an immediate conduit to law enforcement to report crimes previously unreported. Moving forward, the District will work with the Police Department to provide data on SRO response to school safety concerns and resources offered to students, staff and parents. This data could be used to support Goal 4 of the LCAP, Operational Excellence.

V. Major Initiatives

The Sacramento Police Department provides a number of in-kind services to the District in support of the SRO Program. These include, but are not limited to:

- Summer salary for the SRO Sergeant
- Summer salary for SRO's assigned to assist district with special projects such as the development of numerous trainings to include Campus Monitor Training, Violent Intruder/Active Shooter Trainings
- Lieutenant assigned to support the SRO Unit to further address safety in our schools and security of our facilities after hours and with significant threat investigations
- Overtime for SROs not billed to SCUSD as noted above

In addition to the above listed services directly supporting the SRO program, the following services are provided at no cost to our district:

- Campus Monitor Training
- Nine additional trainings developed by the SROs and Office of Safe Schools as a result of information received at national and local conferences, including national threat trends, anti-bullying, and school safety best practices
- Police Academy Magnet Program Officers and Salaries (Hiram Johnson, C.K. McClatchy, and J.F. Kennedy High Schools)
- Magnet Academy Sergeant Salary

Board of Education Executive Summary

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Approve City of Sacramento Police Department
School Resource Officer (SRO) Contract
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VI. Results

The Agreement with the Sacramento Police Department not only provides direct benefit to those schools with SROs, but affords the District the opportunity to daily interface with a critical partner to improve the safety and security of our schools. In addition, this partnership provides our schools and District the resources of a major metropolitan police department in an emergency. Such resources include K9, SWAT, Air Operations, and traffic – all critical assets in responding to a crisis on a campus. The SROs work very closely with first responder partners, Sacramento County Sheriff’s Department and the Sacramento Fire Department as well as the California Department of Justice and its specialized unit, the Regional Threat Assessment Center. These close working relationships have proven critical in recent years when the District has received a number of serious threats to schools and the Serna Center.

Principals with assigned officers report overwhelming the positive impact the program has on their campus and the significant role their SRO has in helping to create safe learning environments for students. In their role on campus, SROs are not only serving in capacity of law enforcement, but serve also as mentors, role models, mediators, trainers, and helpers.

VII. Lessons Learned/Next Steps:

The partnership with the Sacramento Police Department and the SRO Program continues to strengthen and is an integral part of our school communities and providing safe schools. Approval of the Agreement and the expenses in the two-year contract is necessary to continue this program.

AGREEMENT FOR PEACE OFFICER ASSIGNMENT

THIS AGREEMENT ("Agreement") is entered into as of _____, 2018, by and between the **CITY OF SACRAMENTO**, a municipal corporation ("City"), and the **SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**, a local public entity ("District"), The City and the District hereinafter may be referred to collectively as the "Parties" or in the singular as "Party," as the context requires.

RECITALS

The City and the District have entered into this Agreement with reference to the following facts and circumstances:

- A. The District desires to enter into an agreement with City for the continuation of the assignment of City Police Officers to provide security services at various District school campuses.
- B. The Parties intend that the City Police Officers assigned to the District will provide a school-based protective services security team.
- C. The parties intend that during the summer vacation period, the City Police Officers will be reassigned from the District school campuses to the City except as needed to provide security services at District school campuses during summer school sessions.

AGREEMENT

NOW, THEREFORE, BASED UPON THE FOREGOING RECITALS WHICH THE PARTIES AGREE TO BE TRUE AND CORRECT, IT IS MUTUALLY AGREED AS FOLLOWS:

1. STATEMENT OF INTENT AND RULE OF CONSTRUCTION

By entering into this Agreement, the Parties intend not to violate or cause a violation of the terms of collective bargaining or other labor agreements to which either may be a party, nor the policies, rules and regulations governing the employees of either Party hereto. If any provision of this Agreement is inconsistent with such collective bargaining or other labor agreements, or of such policies, rules and regulations, then the applicable provisions of such collective bargaining or other labor agreements, and of such policies, rules and regulations shall take precedence for purposes of the construction and interpretation of this Agreement.

2. TERM

This Agreement shall be effective from July 1, 2018 through June 30, 2020, unless sooner terminated pursuant to the provisions of this Agreement.

3. SCOPE OF WORK

City agrees to assign eight (8) officers (collectively, the "Police Officers") as the minimum staffing level under this Agreement. The Police Officers shall work under the supervision of a Supervising Sergeant assigned to the Youth Services Unit. The Police Officers shall be selected by a panel consisting of representatives of the City of Sacramento Police Department and District personnel (the "Joint Panel"). The Police Officers, as selected by the Joint Panel, will be assigned by the City to the District for the term of this Agreement, unless any one or more of them are replaced by other officers selected by the Joint Panel.

The Police Officers assigned to the District shall provide foot, vehicle, and bike patrol and other security protection services on school campuses as agreed upon by the Parties. The Police Officers may issue citations or make arrests for crimes, write reports, and other related duties. Notwithstanding the foregoing, the Police Officers may pursue a criminal suspect if they witness a crime in progress. The Police Officers shall perform other specific tasks as agreed upon between the Parties, provided the Police Officers shall not be required to perform tasks beyond the authority vested in them pursuant to applicable law. The Police Officers shall be authorized to take control of crisis situations pursuant to the policies and procedures of the Sacramento Police Department. A general description of the Basic Functions of the Police Officers is attached hereto as Exhibit A and incorporated herein by this reference.

4. PEACE OFFICER ASSIGNMENTS

All Police Officers assigned to the District shall be limited to on-duty officers selected by the Joint Panel. All Police Officers shall attend training related to school safety, threat management, implicit bias, trauma-informed practices, and other school related training after being selected. All Police Officers shall meet the requirements of Education Code section 38001.5 unless a court of competent jurisdiction determines that said statute does not apply to the Police Officers. A Police Officer may be reassigned to another assignment upon the recommendation of a superintendent or designee and the approval of the Supervising Sergeant, which approval shall not be unreasonably withheld. If such reassignment results in a Police Officer being removed from a District assignment, the City shall make all reasonable efforts to expeditiously replace said officer. The Supervising Sergeant and the Police Officers shall have full authority to act to discharge their law enforcement duties pursuant to the policies and practices of the Sacramento Police Department. If circumstances permit, District personnel shall be consulted with respect to the handling of certain situations, provided that nothing in this Agreement shall restrict the discretion of the Supervising Sergeant and the Police Officers in their law enforcement activities.

The City shall retain the full responsibility and authority to direct and control the activities of the Police Officers and supervise and discipline the Police Officers in accordance with the collective bargaining agreement between the City and the Sacramento Police Officers

Association then in effect. Notwithstanding the foregoing, the Police Officers shall collaborate with the District relating to any event or activity which may involve a Police Officer assigned to the District, including, without limitation, conferring with any student, parent, faculty and school administrator. If a problem arises concerning the performance of duties by a Police Officer, the principal or his/her designee shall state such concerns in writing directed to the District's Director of Safe School or his or her designee. The Director of Safe Schools shall address the concerns with the Supervising Sergeant.

The Police Officers shall be afforded reasonable time to address collective bargaining agreement issues affecting the officers, provided that said officers shall use reasonable efforts to schedule such activity so as not to cause an unreasonable interruption of service to his or her school assignment.

The City shall retain the right to approve requests for sick leave, vacation, or other absences. In the event that a Police Officer will be absent for a period longer than one (1) week while on an approved sick leave of absence or approved time off (whether leave time, parental leave, vacation time, CTO, or other arrangement is utilized to accomplish such leave), the District may choose to have an additional officer assigned, or to use one of the other eight police officers to staff the temporary vacancy, provided, however, that the one (1) week period referenced above shall be extended to two (2) weeks if the facts and circumstances at the time of an absence are such that the Supervising Sergeant is not given reasonable prior notice that an Officer's absence would exceed one (1) week. Said replacement officers, in the sole judgment of the City, shall be qualified to perform services hereunder. The City will attempt in good faith if possible not to schedule more than one officer out on leave or vacation at the same time.

City agrees that during the District summer vacation period the Police Officers will be reassigned from District school campuses to the City except as needed to provide security services at District school campuses during summer school sessions. During the time periods when the Police Officers are reassigned to the City, the District will not be billed for their services.

5. SUPERVISING SERGEANT ASSIGNMENT

The Police Officers' supervising sergeant (the "Supervising Sergeant") shall have direct supervision and control over the Police Officers assigned to the District. The Supervising Sergeant, at the District's request, shall also assist and advise the District with respect to public safety and protection issues. The Supervising Sergeant will coordinate with the City Police Department and, if appropriate, the County Sheriff's Department, regarding the investigation of crimes reported on District facilities, and may conduct investigations as requested by the District.

The Supervising Sergeant has overall supervision of the Citywide School Resource Officer Program and as such is complementary to this agreement. If a problem arises concerning the performance of duties by the Supervising Sergeant, the Director of Safe School's or his/her designee shall state such concerns in writing directed to the Police Lieutenant in charge of the Police Youth Services Division. The Supervising Sergeant

shall be reassigned from duties under this Agreement either upon the reasonable request of the District or upon the mutual consent of the District and City.

6. PLACE, TIME AND HOUR OF ASSIGNMENT

The Police Officers assigned to the District shall report to the Supervising Sergeant at a location determined by the City and Superintendent or his/her designee. The schedule for City Police Officer duties for the District shall be as designated by the Supervising Sergeant in consultation with the Superintendent or his/her designee. The work schedules of the Police Officers shall be subject to the restrictions of the collective bargaining agreements between the City and the Sacramento Police Officers' Association then in effect. The District or Supervising Sergeant may request the Police Officers to work overtime during any given week, subject to the provisions of applicable collective bargaining agreements, Fair Labor Standards Act, and other applicable laws and policies. The District will only be responsible for payment of overtime that results directly from campus activity, or is previously authorized by the District. The overtime compensation to be paid to the Police Officers are set forth in the table set forth in Exhibit B which is attached hereto and incorporated herein by this reference.

7. VEHICLES, EQUIPMENT, AND TRAINING

Except as otherwise provided in this Agreement, the City shall furnish all equipment which may be required to support the Police Officers assigned to the District under this Agreement; in the event the City is required to provide new, additional, or replacement equipment, the District shall reimburse the City for actual replacement cost(s). In addition, the City shall furnish each Police Officer with a vehicle which is equipped and maintained pursuant to City standards and policies, equipment for the vehicles, and maintenance for the vehicles. The City shall charge the District for the vehicles, equipment for the vehicles, and maintenance for the vehicles at the rates set forth in Exhibit B which is attached hereto and incorporated herein by this reference. The District shall not acquire any legal interest in the vehicles or the equipment for the vehicles furnished by the City by virtue of this Agreement.

The District shall make available, a school campus, for the purpose of providing training to the Police Officers, so long as this does not cause an unreasonable interruption of school services or excessive associated costs. The District shall cover all associated fees for opening and closing the facility and any associated janitorial costs.

The District shall be responsible for providing threat assessment and other school safety related training for the Police Officers and Sergeant assigned to the District. These training expenses should be reflected in the annual budget and account for course costs, travel, lodging and per diem.

8. ADHERENCE TO THE DISTRICT RULES

At all times during the performance of this Agreement, the Police Officers shall adhere and obey all of the District's rules and regulations pertaining to the District's operations of

its schools, unless otherwise authorized by the Superintendent or his/her designee or unless such compliance is not practicable due to exigent circumstances.

Police officers are required by California Peace Officer's Standards and Training to be fingerprinted and obtain Department of Justice clearance. Sacramento police officers are held to stringent standards throughout their careers and shall be immediately removed from duty in the capacity of a school resource officer by the City if they engage in behavior that would preclude them from working at a school.

Consistent with the City of Sacramento's policies and the State of California's Values Act, SRO's do not enforce federal immigration law. As stated in the District's "Safe Haven/Immigration Enforcement Policy," BP 5145.13, SRO's will not participate in immigration enforcement efforts with federal authorities in their roles as SRO's and on District sites or properties. SROs, who learn of information related to student's or their family member's actual or perceived immigration status or place of birth, even if voluntarily offered by the parent, guardian, or student, must keep that information confidential and, therefore, shall not record or distribute that information at any time unless otherwise required by law

9. CONSIDERATION

The District agrees to pay the City for the services provided under this Agreement pursuant to the rates set forth in Exhibit B, which is attached hereto and incorporated herein by reference. The Parties may amend this Agreement in response to changes to collective bargaining agreements resulting in increases or decreases to the rates set forth in Exhibit B, pursuant to Section 21 of this Agreement.

The salary and benefit rate set forth in Exhibit B is based on the costs of full-time, on-duty officers, inclusive of summer school, exclusive of the District's summer break when the some or all of the Police Officers are reassigned from the District school campuses to the City. The costs in the salary and benefit rate include the straight time costs for sick leave, vacation, holidays, retirement, insurance, Medicare, workers compensation, and incentives.

The Overtime rate set forth in Exhibit B is set at one and one-half times the hourly base salary rate, plus workers compensation, unemployment costs and Medicare. The overtime costs for the police services shall be billed for the actual number of hours worked by the Police Officers.

Unplanned overtime costs resulting from duties directly related to the School Resource Officer Program will be billed to the District. Any overtime costs billed to the District for planned extracurricular school activities will be agreed upon in negotiation between the District and the Sacramento Police Department.

The Fleet Maintenance rate set forth in Exhibit B includes the annual cost to operate and maintain a vehicle plus fuel costs, inclusive of summer school, exclusive of the District's

summer break when the Police Officers are reassigned from the District school campuses to the City.

The District represents and warrants that as of the commencement of the term of this Agreement, it has duly appropriated funds to pay its obligations hereunder or that it will during the term hereof use its best efforts to obtain appropriation of sufficient funds to discharge its obligations hereunder.

10. METHOD OF PAYMENT

City shall invoice the District and detail the separate charges for the services of each Police Officer and the vehicle costs in accordance with Exhibit B, and the terms of this Agreement. The total estimated invoice amounts for the years covered by this Agreement are set forth in Exhibit B.

The District will be invoiced on a trimester basis and payment of each approved invoice shall be made by the District within thirty (30) calendar days after receipt of an invoice. Invoices will be submitted for payment in accordance with the following schedule and dates:

Trimester Invoicing Schedule
August 1, 2018 – December 31, 2018
January 1, 2019 – March 31, 2019
April 1, 2019 – July 31, 2019
August 1, 2019 – December 31, 2019
January 1, 2020 – March 31, 2020
April 1, 2020 – July 31, 2020

All invoices and payments shall be made in arrears. If the District disputes any item on an invoice for reasonable cause, the District may deduct that disputed item from the payment, but shall not delay payment for the undisputed portions. The amounts and reasons for such deductions shall be documented to City within thirty (30) calendar days after receipt of invoice by the District. The District shall assign a sequential reference number to each deduction. Within fifteen (15) days after the date the District submits documentation of any deduction taken, the Parties shall meet and confer in a good faith attempt to resolve the dispute over the invoice. In the event that Parties are unable to resolve such dispute only with respect to a dispute concerning the invoice statement, the Parties shall submit the dispute to an independent mutually-agreed upon arbitrator. Said arbitrator shall resolve the dispute based upon a reasonable interpretation of this Agreement, the subject invoice, the documentation provided by the District, and such other information deemed by said arbitrator to be relevant to the dispute. The arbitrator may resolve the dispute by way of mediation or binding decision.

Unless otherwise agreed, payment against invoice shall be delivered by first class mail through the facilities of the U.S. Post Office, postage prepaid, addressed to the applicable Party in the manner set forth in Section 19.

11. INDEPENDENT CONTRACTOR

In the performance of services under this Agreement, the City, the Police Officers shall act as independent contractors and not as employees of the District. Nothing herein shall be construed or deemed to create the relationship of employer/employee or principal/agent as between the District and the Police Officers assigned under this Agreement. Directions issued by the District to the Police Officers only relates to the objectives to be achieved and not the actual means to accomplish such objectives. City shall assume responsibility for federal and state income tax withholding for their employees, including but not limited to the Federal Income Tax (FIT), State Income Tax (SIT), Federal Insurance Contributions Act (FICA), State Unemployment Insurance (SUI), and State Disability Insurance (SDI), and any other deductions from income that City is required to make as the employer of the Police Officers.

12. NO JOINT VENTURE

This Agreement shall not create among the Parties a joint venture, partnership, joint powers authority, or any other relationship of association.

13. WORKERS' COMPENSATION

The District's responsibility for compensation under this Agreement shall be limited to the provisions of Section 9 and to the salary rates of compensation as set forth in Exhibit B, and the District shall not be responsible for providing workers' compensation insurance or any other protective insurance coverage or employment benefit that is based upon the relationship of employer and employee.

14. INDEMNITY

District shall assume the defense of and indemnify and hold harmless City from and against all actions or claims against City, its officers, agents or employees from any and all loss, including attorneys' fees, sustained by City by virtue of any damages to any person(s), firm or corporation who may be injured by or to any property that may be damaged arising out of the performance of this Agreement, except for actions or claims alleged to have occurred in full, or in part, as a result of active negligence by the City, its officers, agents or employees and except for actions or claims alleging dangerous conditions of City property which arise out of the acts or failure to act by the City, its officers, agents or employees which are not created by a District employee or District invitee.

City shall assume the defense of and indemnify and hold harmless District from and against all actions or claims against District, its officers, agents or employees from any and all loss, including attorneys' fees, sustained by District by virtue of any damages to any person(s), firm or corporation who may be injured by or to any property that may be damaged arising out of the performance of this Agreement, except for actions or claims alleged to have occurred in full, or in part, as a result of active negligence by the District, its officers, agents or employees and except for actions or claims alleging dangerous

condition of District property which arise out of the acts or failure to act by the District, its officers, agents or employees which are not created by a City employee or City invitee.

The indemnification provisions contained in this Agreement include but are not limited to any violation of applicable law, ordinance, regulation or rule, including where the claim, loss, damage, charge or expense was caused by deliberate, willful, or criminal acts of either party to this Agreement, or any of their agents, officers or employees or their performance under the terms of this Agreement.

It is the intent of the parties that where negligence or responsibility for injury or damages is determined to have been shared, principles of comparative negligence will be followed and each party shall bear the proportionate cost of any loss, damage, expense and liability attributable to that party's negligence.

Each party shall establish procedures to notify the other party, where appropriate, of any claims, administrative actions or legal actions with respect to any of the matters described in this indemnification section. The parties shall cooperate in the defense of such actions brought by others with respect to the matters covered in this agreement. Nothing set forth in this Agreement shall establish a standard of care for or create any legal rights for any person not a party to this Agreement.

The indemnity provisions of this Agreement shall survive the expiration or earlier termination of this Agreement.

15. INSURANCE

City Insurance. City, at its sole cost and expense and for the full term of this Agreement shall obtain and maintain at least all of the following minimum insurance requirements. All or a portion of the required insurance may be satisfied through the use of a self-insurance program or pooled insurance, if any. The City may show satisfactory proof by way of a letter from the City's Risk Manager or designee of self-insurance, or pooled insurance if any.

A. Comprehensive General Liability

A policy with a minimum limit of not less than \$2,000,000 combined single limit per occurrence for bodily injury and property damage, providing at least all of the following minimum coverages:

- 1) Premises Operations
- 2) Blanket Contractual
- 3) Personal Injury

B. Workers' Compensation and Employers' Liability

A policy written in accordance with the laws of the State of California and providing coverage for any and all employees of the City.

- 1) This policy shall provide coverage for Workers' Compensation (Coverage A) with statutory limits.
- 2) This policy shall also provide coverage of \$100,000 Employers' Liability (Coverage B).

C. Comprehensive Business Auto

A policy with a minimum of not less than \$2,000,000 combined single limit per occurrence for bodily injury and property damage. Coverage shall be applicable (without deductibles) to any and all leased, owned, hired, or non-owned vehicles used in pursuit of any of the activities associated with this agreement.

D. Special Provisions

The foregoing requirements as to the types and limits of insurance coverage to be maintained by City, and any approval of said insurance by the District, or its insurance consultant(s) are not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by City pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

District Insurance. District, at its sole cost and expense and for the full term of this Agreement shall obtain and maintain at least all of the following minimum insurance requirements. All or a portion of the required insurance may be satisfied through the use of a self-insurance program. The District may show satisfactory proof by way of a letter from the District's Risk Manager or designee of self-insurance, or pooled insurance, if any.

A. Comprehensive General Liability

A policy with a minimum limit of not less than \$2,000,000 combined single limit per occurrence for bodily injury and property damage, providing at least all of the following minimum coverages:

- 1) Premises Operations
- 2) Blanket Contractual
- 3) Personal Injury

B. Workers' Compensation and Employers' Liability

A policy written in accordance with the laws of the State of California and providing coverage for any and all employees of the District.

- 1) This policy shall provide coverage for Workers' Compensation (Coverage A) with statutory limits.
- 2) This policy shall also provide coverage of \$100,000 Employers' Liability (Coverage B).

C. Comprehensive Business Auto

A policy with a minimum of not less than \$2,000,000 combined single limit per occurrence for bodily injury and property damage. Coverage shall be applicable (without deductibles) to any and all leased, owned, hired, or non-owned vehicles used in pursuit of any of the activities associated with this agreement.

D. **Special Provisions**

The foregoing requirements as to the types and limits of insurance coverage to be maintained by District, and any approval of said insurance by the City, or its insurance consultant(s) are not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by District pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

All insurance requirements shall be met by all parties prior to the commencement of any of the activities required of the parties under this Agreement.

16. HEALTH AND SAFETY

City shall comply with all applicable Federal, state and local requirements pertaining to health and safety protection of the Police Officers.

17. TERMINATION

Either Party shall have the right to terminate this Agreement at any time by giving a written notice of termination to the other Party. The other Party shall have the right to specify the effective date of such termination, which, however, shall not be less than fifteen (15) days after the date of said notice. If either Party gives such notice of termination to the other Party, the other Party shall immediately cease rendering Services pursuant to this Agreement. In the event of such termination, City shall be paid for its services performed to the effective date of such termination. The foregoing notwithstanding, neither of the Parties waives their right to recover damages against the other for breach of this Agreement, including, without limitation, any amount necessary to compensate one Party for all detriment proximately caused by the other Party's failure to perform its obligations hereunder or which in the ordinary course of things would be likely to result therefrom.

18. THIRD PARTY OBLIGATIONS

City shall be solely liable to third parties with whom it enters into contracts to effectuate the purposes of this Agreement. City shall pay directly such parties for all amounts due under said arrangement. The Parties specifically do not intend to enter into this Agreement for the benefit of any person or entity that is not a named party hereto.

19. NOTICES

Any written communication required during the administration of this Agreement, including notice of termination or cancellation, shall be addressed to the respective Party as follows:

TO DISTRICT: Sacramento City Unified School District
Jorge Aguilar, Superintendent
5735 47th Ave, Sacramento, CA 95824
Phone: (916) 643-7400

TO CITY: Sacramento Police Department
ATTN: Captain Kathy Lester
5770 Freeport Blvd., Suite 100
Sacramento, CA 95822
Phone: (916) 808-0822
Fax: (916) 808-0818

Any Party who desires to change its address for notice may do so by giving notice as set forth herein.

20. NON-WAIVER

Waiver of any breach or default hereunder shall not constitute a continuing waiver or a waiver of any subsequent breach either of the same or of another provision of this Agreement.

21. MODIFICATION

No waiver, alteration, modification, or termination of this Agreement shall be valid unless made in writing and duly signed by the Parties hereof.

22. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument.

23. CAPTIONS

The headings or captions to the sections of this Agreement are not a part of the Agreement and shall have no effect upon the construction or interpretation of any part thereof.

24. SEVERABILITY

If any term, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, the remainder of this Agreement shall remain in full force and effect.

25. AMBIGUITIES

Each of the Parties has carefully reviewed this Agreement and has agreed to each term of this Agreement. No ambiguity shall be presumed to be construed against either Party.

26. SUCCESSORS AND ASSIGNS

All rights of each Party under this Agreement shall inure to the benefit of its successors in interest and assigns; all obligations and burdens assumed under this Agreement by each Party shall bind the successors in interest and assigns of each Party.

27. GOVERNING LAW

The interpretation and enforcement of this Agreement shall be governed by the laws of the State of California, the state in which the Agreement is signed. The Parties agree that venue for any legal action concerning any dispute arising under this Agreement shall be a court of competent jurisdiction located in Sacramento County, California.

28. INTEGRATION

This Agreement embodies the entire agreement of the Parties in relation to the scope of services herein described, and no other agreement or understanding verbal or otherwise, exists between the Parties.

29. PERSONNEL AND OTHER CONFIDENTIAL RECORDS

The District acknowledges that the Police Officers are subject to the California Public Safety Officers Bill of Rights (Government Code sections 3300, et seq.) The District shall not take any action that may lead to punitive action against the Police Officers, but shall address its concerns to the City for handling consistent with the Public Safety Officers Bill of Rights.

Personnel records, including records concerning the performance of the Police Officers, together with complaints made against the Police Officers are confidential pursuant to Evidence Code section 832.7 and Evidence Code sections 1043 and 1046, and the District shall not disclose such records. Any request for disclosure of such records shall be treated as a request for disclosure of confidential records pursuant to the following paragraph.

Each Party shall not disclose records received from the other Party, which has been designated as confidential, including Student or Pupil Records pursuant to FERPA, 20 U.S.C. Section 1232g, and California Education Code Section 49060 et seq. In the event a Party receives a request for disclosure of such confidential records, whether under the California Public Records Act, a duly-issued subpoena, or otherwise, said Party shall tender the request to the other Party who shall be responsible for addressing said request,

including the defense of its claim of confidentiality. The Party asserting its claim of confidentiality shall hold harmless and defend the Party receiving such request from any liability, claim, loss, cost, attorney's fees and damages, as adjudged by a court of competent jurisdiction, arising out of a refusal to disclose such confidential records.

30. DISPUTE RESOLUTION

With respect to any breach or dispute arising under this Agreement, the Parties shall meet and attempt, in good faith and in using their best and reasonable efforts, to resolve the same. Should the Parties be unable to resolve any dispute arising under this Agreement or mutually agree to an alternative dispute resolution method, the provisions of Section 27 above would apply.

31. AUTHORITY

The signers of this Agreement have the capacity and are authorized to execute this Agreement as the representatives of their respective Parties, and to bind said Parties to the terms hereof. This Agreement is subject to the approval by the each Party's governing body.

The Parties have entered into this Agreement as of the day and year first hereinabove appearing.

CITY OF SACRAMENTO, a municipal corporation

By: _____
Howard Chan
City Manager

Attest: _____
CITY CLERK

Approved as to Form:

By: _____
DEPUTY CITY ATTORNEY

SACRAMENTO UNIFIED SCHOOL DISTRICT, a local public agency

By: _____
John Quinto, Chief Business Officer

SCHOOL RESOURCE OFFICER

BASIC FUNCTION

The School Resource Officer (SRO) will work closely with school staff in identifying specific problems and focus on long-term solutions. The SRO will establish and maintain regular and consistent contact with the school administration and respond to any school safety issues. This relationship will provide for comprehensive and immediate accessibility to police resources.

REPRESENTATIVE DUTIES

The SRO will maintain a highly visible and open presence on each campus to encourage positive student interaction. Each officer will closely monitor the various functions within the school and youth community. The SRO should also be present at any school function when there is a reasonable likelihood that the function has the potential for violence or criminal activity. It is recommended that each officer develop a service-relationship with the principals of the local feeder schools. Additionally, off-campus duties may include picking up truants and transporting them back to campus, and networking (Community Oriented Policing) with community businesses and neighbors. Officers, while working on duty in the capacity as a peace officer, will be considered authorized chaperones for school related trips, competitions, and other related school activities.

The SRO will work closely with any conflict resolution or truancy program at each site. They may participate in conflict resolution, restorative justice, and crime awareness. In addition, as appropriate, and when not in conflict with their duties to enforce criminal laws, the SRO may utilize restorative practices when engaging with students to the extent appropriate in their experience and judgment. The SRO shall be provided training opportunities in restorative justice, implicit bias, and trauma-informed strategies as appropriate.

The SRO will coordinate with the Safe School Director to establish a schedule of presentations and training to students, school staff, and parents, as requested, on school safety and crime prevention issues. They will act as a coordinator for presentation requests outside of the officer's expertise.

The SRO will act as an intelligence gatherer and liaison officer for the school site and the Police Department and will bridge the gap between community and school related law enforcement problems. The officer will work on prevention, intervention, and suppression of all the drug and/or gang activity occurring in and around the schools.

The SRO should follow-up on investigations of crimes that occur on or near the school campuses when possible. The officer should endeavor to identify physical changes in the environment that may reduce crime in and around the school.

The SRO will have the capabilities for rapid, mutual-aid support from other government agencies. They will assist the school administration from other government agencies. They will assist the school administration in developing school policies that address

EXHIBIT A

crime and recommend procedural changes. The SRO will read and analyze their school's Emergency Preparedness plan.

The SRO will solve conflicts among youth groups within the school environment. They will operate under the philosophy of community-oriented policing and problem solving on school campuses and surrounding neighborhoods.

There are three (3) times that have been determined as "critical" at the high school campuses. These times are: before school, during lunch, and after school. Therefore, the Officer's presence on the campus during these times is essential. Exceptions to this may include an emergency call to another school or an emergency in the nearby community.

SCHOOL RESOURCE SERGEANT

The supervising Sergeant's role in the SRO program is extremely important. The District will rely on this Sergeant to communicate the needs of the District to the Officers. Additionally, the Sergeant will share the Officer's needs and concerns with the District liaison. The following is a list of the areas where the Sergeant can assist the District:

Coordinate with the Director of Safe Schools to meet and become acquainted with school administrators.

Collaborate with the Director of Safe Schools on strategic development and needed training of SROs.

Consult with Director of Safe Schools regarding the need for SPD special units on non-emergency situations.

Initiate and coordinate any needed training for officers or and assist in the development of safety bulletins for the schools.

Coordinate summer training for the officers and school staff.

Provide input and oversight on school safety issues and incidents.

Consult with the Director of Safe Schools as to the performance of the SROs.

Coordinate grievance procedures with the Director of Safe Schools.

Exhibit B

Sacramento City Unified School District

	Title	Rate ³	Quantity	Year 1			Year 2			Total
				Aug - Dec 2018	Jan - Mar 2019	Apr - Jun 2019	Aug - Dec 2019	Jan - Mar 2020	Apr - Jun 2020	
Salary & Benefits ¹										
	Police Officer	\$ 157,305	8	429,161	314,610	314,610	442,035	324,048	324,048	2,148,513
	Police Sergeant	\$ 208,536	1	71,116	52,134	52,134	73,250	53,698	53,698	356,030
				500,277	366,744	366,744	515,285	377,746	377,746	2,504,543
Overtime ²										
	Police Officer	\$ 73.70	1,700	50,116	37,587	37,587	51,619	38,715	38,715	254,339
	Police Sergeant	\$ 97.53	20	780	585	585	804	603	603	3,960
				50,896	38,172	38,172	52,423	39,317	39,317	258,298
Fleet Maintenance	Police Vehicle	\$ 15,600	9	47,880	35,100	29,250	47,880	35,100	29,250	224,460
	TOTAL			\$ 599,053	\$ 440,016	\$ 434,166	\$ 615,588	\$ 452,164	\$ 446,314	\$ 2,987,301

1 - Estimated 3% increase effective 7/1/19.

2 - Estimated rate increase of 3% effective 7/1/19. Number of overtime hours is an average of actual overtime hours worked in fiscal year 2016/17 plus 75 extra hours. Actual overtime expenses will vary depending on the actual number of overtime hours worked.

3 - Salary & Benefits is an annual, full year Officer rate. Overtime is an hourly rate. Fleet Maintenance is an annual rate.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.3

Meeting Date: October 18, 2018

Subject: Budget Reduction Timeline Plan

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: The Budget Reduction Timeline Plan identifies steps, progress and reductions needed to mitigate the District's structural deficit. The Timeline is due to the Sacramento County Office of Education (SCOE) on October 19, 2018. An updated Timeline will be included in the 2018-19 First Interim Report. Board approval will be needed by December 14, 2018.

Background/Rationale: On October 4, 2018, the District presented the 2018-19 Adopted Budget Revision. On October 11, 2018, the District received a letter from SCOE, informing the District that the Revised Budget has also been disapproved.

Staff is working with labor partners on identifying district-wide savings and reductions. Staff has put together a Budget Reduction Timeline Plan for Board approval which addresses the District's current deficit and timeline of reductions that will need to be made in order to address the deficit.

Financial Considerations: Budget reductions addressing the current deficit.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Executive Summary

Estimated Time: N/A

Submitted by: Dr. John Quinto, Chief Business Officer

Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary

Business Services

Budget Reduction Timeline Plan

October 18, 2018



I. OVERVIEW/HISTORY:

On October 4, 2018, staff presented the 2018-2019 adopted budget revision for Board approval. With the Board's approval, staff then submitted the 2018-2019 adopted budget revision to the Sacramento County Office of Education (SCOE) meeting the October 8, 2018 deadline.

On October 11, 2018, the District received a letter from SCOE indicating that the 2018-2019 adopted budget revision had been disapproved due to the negative unrestricted fund balance for the two subsequent fiscal years: 2019-20 and 2020-21.

On October 18, 2018, staff will present the budget reduction timeline plan for Board approval. Pursuant to Education Code 42127.1 through 42127.3, the District is requesting to waive the formation of a Budget Review Committee (BRC). The District will submit the request to waive the BRC at the October 18, 2018 Board Meeting. Upon approval of the Waiver by the California Department of Education (CDE), the District must re-submit a viable Board Approved Budget to CDE by December 31, 2018. The First Interim must first also reflect the viable budget with the multi-year expenditure plan and be submitted to CDE by December 14, 2018.

By October 19, 2018, the District will submit an updated cash flow and timeline.

II. Driving Governance:

- Education Code section 42127 requires the Governing Board of each school district to adopt a budget on or before July 1st. The adopted budget shall be submitted to the County Office of Education. The County Office of Education will determine if the district will be able to meet its financial obligations during the fiscal year and ensure a financial plan that will enable the district to satisfy its multi-year financial commitments.
- Per Education Code section 42127 (d), the County Superintendent may assign a fiscal advisor to the District.
- Per Education Code sections 42127.1 through 42127.3, the County Superintendent must call for the formation of a Budget Review Committee (BRC). District may waive the formation of the BRC by submitting a waiver to the California Department of Education by November 8, 2018.

III. Budget:

The budget reduction timeline plan will include savings and reductions that:

1. Do not need negotiation
2. Need negotiation
3. Cuts

Board of Education Executive Summary

Business Services

Budget Reduction Timeline Plan

October 18, 2018



IV. Goals, Objectives and Measures:

Present a budget reduction timeline plan for Board approval in conjunction with a request to waive the formation of a Budget Review Committee.

V. Major Initiatives:

- Budget Reduction Timeline Plan presented to the Board at the October 18, 2018.
- Work with Sacramento County Fiscal Advisor on mitigation measures for reserve deficiency.
- Request to waive the formation of a Budget Review Committee by the November 8, 2018 deadline.
- Meet the October 19, 2018 deadline to submit the cash flow and timeline.
- Meet the December 14, 2018 deadline to submit a First Interim Report with a viable Board approved budget and multi-year expenditure plan.
- Meet the December 31, 2018 deadline to submit a reversal of deficit spending and meet the 2% minimum reserve levels in 2019-20 and 2020-21.

VI. Results:

Continued review and updates given to the Board, staff, and community will provide information needed to make knowledgeable fiscal decisions and maintain fiscal solvency.

VII. Lessons Learned/Next Steps:

- Continue to monitor the fiscal health of the district and state.
- Work closely with the Sacramento County Office of Education and Fiscal Advisor.
- FCMAT Fiscal Health Assessment in October.
- Continue to identify and review viable options with labor partners and other stakeholders that the District could adopt to achieve cost savings and long-term financial sustainability and present a budget reduction timeline plan to the Board on October 18, 2018.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.4

Meeting Date: October 18, 2018

Subject: Volunteer Manual and Business Process Update

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Continuous Improvement and Accountability Office

Recommendation: Approval of Volunteer Procedures and Business Protocol draft

Background/Rationale: Parent volunteers have long been an active and effective resource for school sites. These volunteers spend countless hours supporting field trips, class assignments, end of year celebrations and many other school activities. They are a vital resource for our school communities. Given the importance of our volunteers it is important to have processes which support active volunteer engagement and promote a safe and secure environment for all children. A cross department team has reviewed our volunteer processes and procedures and revised them as appropriate to ensure that all students and volunteers are safe on our school sites. There was an intentional attempt to balance the need for safety with inclusiveness.

Financial Considerations: Minimal funding for site badges which should come from the long established Title 1 funding.

LCAP Goal(s): Family and Community Empowerment

Documents Attached:

1. Executive Summary
2. Volunteer Procedures draft
3. Business Protocol draft

Estimated Time of Presentation: 10 Minutes

Submitted by: Vincent Harris, Chief Continuous Improvement and Accountability Officer
Cancy McArn, Chief of Human Resources
Sean Alexander, Supervisor, Family and Community Empowerment
Monica Garland, Personnel Specialist, Human Resources

Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary

Continuous Improvement and Accountability Office

Volunteer Manual and Business Process Update

October 18, 2018



I. Overview/History of Department or Program

Parent volunteers have long been an active and effective resource for school sites. These volunteers spend countless hours supporting field trips, class assignments, end of year celebrations and many other school activities. They are a vital resource for our school communities. Given the importance of our volunteers it is important to have processes which support active volunteer engagement and promote a safe and secure environment for all children. A cross department team has reviewed our volunteer processes and procedures and revised them as appropriate to ensure that all students and volunteers are safe on our school sites. There was an intentional attempt to balance the need for safety with inclusiveness.

At the January 18, 2018 SCUSD Board meeting, Board Member Pritchett made a request to Superintendent Aguilar for an extensive audit of all sports program coaches and volunteers to make sure that anyone who has regular access to our students is being fingerprinted and has a background check.

Under the direction of Cancy McArn, Chief of Human Resources and Vincent Harris, Chief Continuous Improvement and Accountability Officer, a cross department workgroup was formed to review and amend the SCUSD Volunteer Process and develop a Business Protocol. The workgroup consists of representatives from:

- Continuous Improvement and Accountability Office
- Human Resource Services
- Academic Office
- Risk and Disability Management
- Deputy Superintendent's Office - Athletic Department
- Family and Community Empowerment (FACE)

This cross department representation was critical given the importance of balancing the need to create safe and secure environments for all students and offer an inclusiveness experience as possible for all families. We know that our families come from a very diverse set of backgrounds and it is typically more difficult for immigrant families and families where some members have criminal records to participate. We thought it was important to strike the appropriate balance.

Equally important, we researched volunteer process procedures in our neighboring California districts and national districts with similar demographics indicated that, with the exception of Oakland, all volunteers in these districts undergo fingerprint vetting. We adopted best practices as appropriate.

In an attempt to create the appropriate opportunities for family engagement, we created a new category of volunteer. We have the traditional volunteer who is now fingerprinted in all cases and can serve as a teacher helper, chaperone and other major volunteer

Board of Education Executive Summary

Continuous Improvement and Accountability Office

Volunteer Manual and Business Process Update

October 18, 2018



duties. The new role is called a visitor. This formal title applies to parents who may not qualify to be a volunteer and thus cannot chaperone or supervise children other than their own. However, this provides a vital opportunity for parents to be with their children on field trips and other school activities without having to undergo fingerprinting. It is important to note that visitors are supervised and at no time have the same autonomy as volunteers.

Given the significance of the fingerprint challenge in addition, the Volunteer Process draft was shared with the following district stakeholders for input:

- SCUSD Cabinet
- Instructional Area Superintendents
- SCTA
- UPE
- SEIU
- Teamsters
- Athletic Directors
- Office Managers
- LCAP PAC
- Risk Management
- Safe Schools
- Business Office
- Legal
- HR Directors

The feedback so far has been very positive and encouraging. We have tweaked the policy based on feedback but so far we have not been requested to make wholesale changes. The draft will also be shared with DELAC; CAC; students and parents at upcoming meetings.

II. Driving Governance:

Over 50 years of research shows that, regardless of family income or background, students whose parents are involved in their schooling are more likely to have higher grades and test scores, attend school regularly, have better social skills, show improved behavior, adapt well to school, and are more likely to pursue post-secondary education.

The Local Control Funding Formula (LCFF) lists parent involvement as one of the eight state priorities, plus other priorities identified locally.

In the SCUSD Local Control Accountability Plan, the district has committed to “providing tools and family empowerment opportunities that are linked to supporting student academic achievement and social emotional competencies in order for families to be

Board of Education Executive Summary

Continuous Improvement and Accountability Office

Volunteer Manual and Business Process Update

October 18, 2018



equal and active partners in their child's educational success.”

Volunteer opportunities for parents, guardians and community members are key to establishing ongoing, consistent engagement at school sites.

III. Budget:

The SCUSD Board allocation of \$25,000.00 to underwrite fingerprint costs for volunteers who may need this assistance was also addressed by the workgroup. A weighted system, based on Title 1 allocations per school site, was developed to determine equitable distribution.

IV. Goals, Objectives and Measures:

- Create a more streamlined process of application with stakeholder input
- Establish a clear vetting process for all volunteers
- Create additional avenues of engagement for SCUSD parents
- Establish a Business Protocol for the Volunteer Process
- Systematize volunteer data input district-wide
- Establish a weighted allocation for subsidized fingerprint costs.

V. Major Initiatives:

- Revision of the Volunteer Process and development of a Business Protocol for use district-wide
- Development of a volunteer input and data tracking system through Infinite Campus to ensure accountability and student safety

VI. Results:

The draft Volunteer Process and Business Protocol eliminates the prior three-level system and provides a clear application and vetting process and a better system of accountability. The draft also includes a description and provision for Parent/Guardian Visitors, who may not be able to volunteer on a regular and consistent basis for a variety of reasons, so that they can participate in special school events and activities.

VII. Lessons Learned/Next Steps:

- Upon approval of the draft by the Board, an Implementation Timeline will need to be established to allow time for training of key SCUSD staff and outreach to our parent/guardians.
- As this new system eliminates the three levels, current Level II volunteers will need to fingerprint. The Implementation Timeline will need to reflect the 2-3

Board of Education Executive Summary

Continuous Improvement and Accountability Office

Volunteer Manual and Business Process Update

October 18, 2018



week clearance process to keep volunteer service interruption to a minimum.

- An effective volunteer policy must balance the need for all students to be in safe and secure environment while at the same time providing a reasonable opportunity for all families to engage with their children at school.
- Implementation of the Volunteer Procedures will be a collaborative effort among several district departments. Roles and responsibilities as follow:

DEPARTMENT ROLE	REPONSIBILITIES
School Site Office Staff	Accept volunteer paperwork; administrator approval signature; refer volunteer to SCUSD Live Scan for fingerprinting; upon clearance input volunteer data in Infinite Campus; scan copy of application to the Family and Community Empowerment (FACE) Department for district file
Human Resource Services	Oversight of fingerprint process; notification of volunteer clearance to school site; list of clearances to Family and Community Empowerment (FACE) Department for file; co-facilitate Volunteer Process training to SCUSD staff and parents/guardians with FACE Department
Family and Community Empowerment (FACE) Department	Facilitate Volunteer Process training for SCUSD staff and parents/guardians; maintain application files; serve as main contact for volunteer program
Continuous Improvement and Accountability Office	Oversight of Volunteer Fingerprint Support funding



October 12, 2018

Dear Volunteer,

We are pleased that you have decided to participate in the Sacramento City Unified School District (SCUSD) Volunteer Program! As parents, grandparents, neighbors and community members you have valuable ideas, talents and time to share with our students and our schools. As a volunteer, your deeper engagement directly supports the District's guiding principle:

"Ensuring every student has an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options."

It is our belief that our volunteer programs are beneficial to everyone involved. Volunteers help foster stronger school/community relationships by creating a common ownership in the success of our schools, as well as, demonstrating the importance of community service to our students. All SCUSD Volunteer Program requirements are designed with student and adult safety in mind.

The SCUSD Volunteer Program provides support and guidance to schools to help them facilitate their parent and community engagement programs. Currently, volunteers work in a variety of capacities: doing work from home; acting as tutors/mentors; providing assistance in the classroom; participating on business/community partnership advisory boards; assisting in a school's main office or library/media centers and organizing fundraising efforts for school foundations, scholarships, field trips and extra-curricular activities.

This packet includes:

- Definition of the role of a parent visitor
- Definition of the role of a volunteer
- Volunteer Registration Process
- Volunteer Registration Form (maintained at site with a copy to Volunteer Office)
- Code of Conduct (maintained at site with a copy to Volunteer Office)
- Volunteer Fingerprinting and Criminal Background Check Authorization
- Volunteer Interest Form (maintained at site)
- Volunteer Rules and Regulations –Administrative Regulation (AR 1240) and School Board Policy (BP 1240)

If you have any questions, please direct them to the District Volunteer Office at (916) 643-7924.

Definition of a Parent/Guardian Visitor

Parent/Guardian Visitors*

Sacramento City Unified School District wants to encourage parents/guardians to be active participants in their child's education. While some parents/ guardians may not be able to volunteer on a regular basis, there are still opportunities to be involved at the school site.

Parent Visitors do not have the same definition as a volunteer.

A Parent/Guardian Visitor is a parent /guardian who visits the school on an intermittent basis, **no more than 10 days out of the 180 day school year**, to participate in activities in view of school staff and are never alone with students.

Parent/Guardian Visitors may:

- Attend a classroom/school event, school fair, recognition ceremony or school celebration.
- Visit the classroom or lunchroom on a limited basis.
- Act as a presenter for a classroom/school event such as Career Day.
- Participate in school beautification projects such as a School Garden Day.

Parent/Guardian Visitors on field trips:

- Limited to day field trips only, **no overnights.**
- Parent/Guardian visitors are allowed to take only their own child on field trip with prior approval from Administrator.
- Parent/Guardian visitors must also make arrangements with their child's teacher to be on the field trip list prior to the event.
- Parent/Guardian visitor must wear a **visitor identification badge** at all times.
- Parent/Guardian visitor must remain with their own child throughout the field trip.
- Parent/Guardian visitor must never be alone with other children.
- Teachers must not allow visitors to supervise children other than their own.

Visitor Identification

All visitors must sign-in at the front office and wear an identification badge at all times.

***For more information on school/classroom visitation, please refer to the SCUSD Annual Parent and Student Rights Notification and Standards of Behavior.**

SCUSD Visitor Code of Conduct

As a Visitor, we ask that you follow our SCUSD Visitor Code of Conduct:

- Understand that your role is a supportive one. The teacher and principal are completely in charge. If the teacher leaves the room, the teacher in the next room assumes responsibility. **You must not be left in charge of a classroom. You may not be alone with students.**
- As a courtesy, please notify your child's teacher, if you plan to visit the classroom.
- Remember, visitors in a classroom for observation of their student may not interrupt teaching. If you have questions for the teacher, please ask them outside of class time.
- Maintain student confidentiality at all times. Do not discuss any student other than your own.
- Use good judgment and avoid any compromising situations. Never be left alone with students out of view of other people. Always use adult bathrooms.
- Please do not take pictures or videos of students, other than you own, without permission.
- Please maintain a constructive attitude. Don't make negative comments about the school, its personnel or the students in front of students.
- Sign in each time you visit.
- Please dress and act as a role model.
- Remember, SCUSD has a zero tolerance policy. Never be under the influence of drugs or alcohol when with students on or off school grounds.
- Do not smoke on school grounds or at any time around students.
- Do not use cellphones in the classroom or at any time around students.

Signature _____ Date _____

Definition of a SCUSD Volunteer

Volunteer Definition*

A volunteer is a parent/guardian, community member or other adult who assists at a school site or program on a regular or semi-regular basis. Also, parents/guardians who observe or visit their child at school on a scheduled basis and stay more than 15 minutes each time are considered volunteers.

Authorized parents/guardians are not prohibited from visiting their child's classroom or school campus, if that visit is in compliance with Board Policy, school rules and applicable law. A parent/guardian picking up their child from school or occasionally observing or visiting their child's school is not considered a volunteer.

Volunteer activities include, but are not limited to:

1. Coaching
2. Short term supervision of students
3. One on one tutoring or mentoring outside the classroom or other supervised setting
4. Attending or chaperoning school sponsored trips
5. Transporting students in private vehicle
6. Student observation as part of a formal teacher preparation program
7. Any other volunteer activity, including that done by parents in child care and developmental programs, where there is a possibility of unsupervised contact with children
8. Any other volunteer activity where the funding agency requires such a criminal record clearance

Volunteers who chaperone field trips:

Refer to site administrator for direction and clearance.

Volunteer Drivers (Optional):

If you wish to volunteer to drive students other than you own to a field trip or event, please fill out the Driver's Form included in this packet.

Exclusion of Volunteers:

- Any person who is required to register as a sex offender shall not serve as a volunteer.
- Any person who has been convicted of a serious or violent felony shall not serve as a volunteer.
- Any person arrested for a serious or violent crime shall not serve as a volunteer.
- For any other conviction, the Superintendent or designee has the discretion to deny volunteer service depending on the nature of the conviction.

Volunteer Identification:

- Volunteers are required to sign in at the front office and wear Identification badges.

Tuberculosis Testing:

- No volunteer will be allowed to provide supervision or instruction to students without proof of a TB examination within the past 60 days indicating that she/he is free of active tuberculosis.
- Per Education Code, a volunteer who has volunteered or has been employed in another school district will be approved to volunteer if they can provide written verification from the former district that they were examined within the past four years and found to be free of communicable tuberculosis.
- A volunteer who has a negative skin test is required to re-take a tuberculosis test every four years.
- A prospective volunteer who has a positive skin test must provide proof of a clear chest x ray indicating she/he is free of active tuberculosis prior to being allowed to provide supervision or instruction of students. An annual questionnaire is required to be completed by the volunteer and reviewed by the District's Health Services Department.

Workers' Compensation:

Unsalariated volunteers may be considered employees of the district for worker's compensation insurance purposes. If injured while serving as a volunteer in the district they must call the workers' compensation reporting line at: (916) 643-9299 or (916) 643-9421.

*For additional information about SCUSD Volunteer Policy, please refer to the summary of Administrative Regulation (AR 1240) and School Board Policy (BP 1240) that are relevant to SCUSD volunteers.

DRAFT

SCUSD Volunteer Registration Process

In order to start volunteering, you need to have the following items on file with your school:

1. A current and completed volunteer registration form.
2. Copy of a recent TB Test or chest x-ray form/ card indicating a negative result.
3. A completed and cleared Volunteer Criminal Background Check Authorization Form (BC-1).
4. Have participated in a volunteer orientation conducted at your school.

- **SCUSD Volunteer Registration Form**

This must be completed each school year. This form will be maintained at your school site.

Mandatory tracking in Infinite Campus by school site Office Manager.

- **TB Testing**

TB tests can be done through your doctor, or various Medical Clinics. **All TB tests are a two-step process; administered and then read two days later.** If you ever had a “positive” skin reading, please bring in a clear chest x-ray card or form. You will be asked to complete an annual TB questionnaire.

No volunteer will be allowed to provide supervision or instruction to students without proof of a TB examination within the past 60 days indicating that she/he is free of active tuberculosis.

Per Education Code, a volunteer who has volunteered or has been employed in another school district will be approved to volunteer if they can provide written verification from the former district that they were examined within the past four years and found to be free of communicable tuberculosis.

A volunteer who has a negative skin test is required to re-take a tuberculosis test every four years.

A prospective volunteer who has a positive skin test must provide proof of a clear chest x ray indicating she/he is free of active tuberculosis prior to being allowed to provide supervision or instruction of students. An annual questionnaire is required to be completed by the volunteer and reviewed by SCUSD Health Services Department.

- **Fingerprinting**

Fingerprinting must be done at the SCUSD Serna Center or at another site using the SCUSD Fingerprint Form which includes: CODE ASSIGNED BY DOJ – “A0283”; and MAIL CODE ASSIGNED BY DOJ – “A3353”. You must have a completed Volunteer Fingerprinting and Criminal Background Check Authorization (BC-1) form, signed by the school site administrator (Principal), with you. **The cost for volunteer fingerprinting at SCUSD is \$47.00. This can be paid by personal check, money order or cash (exact change only), debit or credit card.** Fingerprints are “good” for the duration of “uninterrupted” volunteering in the District. If you have fingerprints on file with SCUSD you do not need to complete this process again.

Call the Fingerprinting Office at 643-7449 for more information. Hours of operation are Monday – Friday 8:00 a.m. – 4:30 p.m. Processing takes 3-4 weeks.

- **Volunteer Orientation**

Vetted volunteers must meet with school staff to review Volunteer Rules and Regulations and site policy and procedures.

Reminder: In order to ensure safety and minimize distractions to the learning environment, please do not bring infants or non- school age children to school with you when you are volunteering in the classroom. Volunteers are asked to make arrangements for off-campus child care.

SCUSD Volunteer Registration Form

Thank you for your time and interest in becoming a Sacramento City School District Volunteer! Volunteers are welcomed in our District and are valuable members of our learning community. As part of the pre-volunteer process, you are required to undergo a Fingerprint Background Check (BC-1) and have a TB clearance. **You are not authorized to volunteer on any campus until the mandatory requirements have been fulfilled and you have been notified.** If you will be a volunteer driver for any student activities, you must also complete the "Personal Automobile Use" form and fulfill the requirements of that process.

Personal Information

I hereby certify that the information contained in this Registration Form is true and correct to the best of my knowledge and agree to have any of these statements checked by the District, unless I have indicated to the contrary. Furthermore, I release all parties and persons from any and all liability for any damages that may result from furnishing such information to the District as well as from the use or disclosure of such information by the District, or any of its agents, employees, or representatives. I understand that any misrepresentation, falsification, or material omission of information on this Registration Form may result in my failure to volunteer.

Signature of Volunteer

Date

Signature of Site Administrator REQUIRED (print & sign)

Date

NOTE: Site Administrator Signature is mandatory to apply as a SCUSD Volunteer

Education Code §3502 prohibits the District from allowing a person required to register as a sex offender under Penal Code §290 to serve in a volunteer capacity as an aide or supervisor of students. Accordingly, the District will, before authorizing a person to serve as a volunteer conduct an automated records check pursuant to Education Code §35021.1 and/or call the Department of Justice or the Sheriff's Office to inquire whether the individual is a registered sex offender pursuant to the process set forth in Penal Code § 290.4

SCUSD Volunteer Code of Conduct

As a Volunteer, Your Role and Responsibilities in the School Are Unique

- **Understand** that your role is a supportive one. The teacher and principal are completely in charge. If the teacher leaves the room, the teacher in the next room assumes responsibility. You must not be left in charge of a classroom.
- **Remember** volunteers are only permitted to work with students on school grounds and under the supervision of certificated staff. Have no outside contact with an individual student unless authorized by administration or parents.
- **Maintain** student confidentiality at all times. Do not discuss any student with anyone except teachers, counselors, and volunteer coordinators.
- **Don't** make promises you can't keep. Avoid saying things like *"study hard and you'll definitely pass the test."*
- **Use** good judgment and avoid any compromising situations. Work in a room with other people at all times. Never be left alone with one student out of view of other people. Always keep the door open. Always use adult bathrooms.
- **Strictly** follow volunteer guidelines and discipline practices. Physical discipline is absolutely prohibited. Ask the teacher and volunteer coordinating staff for assistance with problematic student behavior.
- **Report** immediately to a staff person any physical abuse or sexual exploitive behavior towards a student.
- **Don't** engage students on any social media site, email, texts or take or show your picture or student's pictures/videos on your phone or other media devices

Volunteers Take Pride in Being Professional

- **Maintain** a constructive attitude. Don't make negative comments about the school, its personnel or the students to other volunteers or individuals outside the school.
- **Be Prompt** and consistent in your attendance. Teachers depend on volunteers and plan their work accordingly. Students depend on volunteers even more, especially on field trips. Notify your school as soon as possible if you are late or absent.
- **Keep** an accurate record of your attendance by signing in each day you volunteer.
- **Dress** and act professionally.
- **Establish** and maintain good and frequent communication with your classroom teacher or volunteer coordinator.
- **Never** be under the influence of drugs or alcohol when with students on or off school grounds.
- **Do not** smoke on school grounds or at any time around students.
- **Do not** lend money, contribute or solicit money for organizations while on school grounds.
- **Do not** use the internet inappropriately by going to websites that are not conducive to a professional or educational environment.
- **Do not** use cellphone in the classroom or at any time around students.

Health and Safety Are Always Important

- **Adhere** to District, school, and classroom policies rules and regulations.
- **Refer** any student in need of first aid or any type of medication to the teacher or front office.
- **Learn** and follow fire drill emergency procedures and all school rules.
- **Notify** the principal of any accident you had on school grounds. A written form must be submitted to the principal within 24 hours.

I agree to adhere to the above code of conduct at all times when I am a volunteer at a SCUSD school site or program. I understand that my volunteer status can be revoked at any time.

Signature

Site

Date

DRAFT

CRIMINAL BACKGROUND CHECK

FOR SITE/PROGRAM: _____

SITE ADMINISTRATOR SIGNATURE

DATE

***Site Administrator's signature is mandatory to apply as a SCUSD Volunteer PRIOR to bringing packet to Serna Center.**

PRINT NAME _____ PHONE: _____

BUDGET CODE _____ --- 0 --- 5800 --- _____ --- _____ --- _____ ---

IMPORTANT: This form is for **ALL VOLUNTEERS** or those working in programs where such screening is required. The prospective volunteer is instructed to bring this form, along with a valid California Driver's License or California Identification Card, plus their Social Security number to the Customer Service Specialist in the Serna Center in order to initiate the fingerprint and background check process. There is a fee of \$47 for this process. If the site is paying the cost, please add budget code above. If the volunteer is paying for the cost, we accept cash (only exact change), check or money orders, debit or credit card.

Prior to beginning any assignment, SCUSD Board policy requires that all volunteers be cleared to work by the Department of Justice.

I understand this requirement and **will not volunteer** with the District until clearance is received from the SCUSD Human Resources Office.

I have received a copy of the SCUSD rules and regulations for volunteers [BP1240 and AR 1240].

I hereby fully release and discharge the Sacramento City Unified School District, its officers, employees, agents and volunteers from any and all liability arising out of or in connection with this background check and all liabilities associated with and all claims related to this background check. For the purpose of this release, "liability" means all claims, demands, losses, causes of action, suits or judgements of any and every kind that arise as a result of the above named activity and resulting from any cause other than gross negligence.

Signature _____ Date _____

CRIMINAL BACKGROUND CHECK

PLEASE PRINT

Name: _____

Address: _____

City: _____ ZIP: _____

Other Names You Have Been known by: _____

Maiden Name: _____ DOB: _____

Home phone: _____ Cell Phone: _____

Work Phone: _____

Email: _____

A conviction may not necessarily disqualify you from the volunteer job for which you have applied. Convictions include diversionary offenses, or other offenses that have been plea-bargained, or for which you have pleaded no contest. Failure to reveal convictions is grounds for immediate termination. For security reasons, a screening will be done according to the level of volunteerism (See Volunteer Rules and Regulations).

References may be requested. Volunteer service may be terminated if service is unsatisfactory or no longer needed by the District. District policy is available on the website: www.scusd.edu

Have you ever been convicted of a felony or misdemeanor?

Yes _____ No _____

If Yes, please explain:



RISK & DISABILITY MANAGEMENT
5735 47th Avenue - Sacramento, CA 95824
Risk Management Main: (916) 643-9421
Disability Management Main: (916) 643-7895
Fax: (916) 399-2071
Keyshun Marshall, Coordinator II

This form is required and must be completed and returned to Risk Management. The information below will be submitted to the Department of Motor Vehicle (DMV) in accordance with Title 8, California Code of Regulations.

RELEASE OF DRIVER RECORD INFORMATION

I _____ authorize Sacramento City Unified School District to review driving, motor vehicle related information periodically for the duration of my employment.

I understand that my driving privileges are contingent upon the Sacramento City Unified School District's review of such information.

I understand my signature is confirmation that I have read and understand the above information.

Organization: Sacramento City Unified School District

Signature _____ **Date:** _____

Printed Name (as it appears on driver license): _____

Driver License Number: _____ **State** _____ **Circle Gender: M or F**

Birth Date (Month/Day/Year): _____ **Contact Phone Number:** _____

Department/Site: _____ **Title:** _____

Volunteer: **Substitute/PerDeim:**

VOLUNTEER INTEREST FORM

Name _____ Site/Program _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Child's Teacher: _____

I am interested in volunteering in the following areas (check all that apply):

- Classroom Helper

- Reading to Children

- Share hobby or career information

- Field Trip chaperone At-home work for classroom
- Yard/Cafeteria Assistance Volunteer Coordination
- Library Assistance Photograph events

- Child care during on-site event

- Mentor Students Tutor Students
- Community Gardens Assist with fundraising
- One-time family events other _____

Availability:

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Afternoon					

PHOTO RELEASE

I, _____, authorize the use of my photograph for school/district publicity purposes. I hereby fully release and discharge the Sacramento City Unified School District, its officers, employees, agents, and volunteers from any and all liability arising out of or connection with the use of my photograph and all liabilities associated with any and all claims related to such use of my photograph. For the purposes of this release, 'liability' means all claims, demands, losses, causes of actions, suits or judgments of any and every kind that arise as a result of the above described activity and resulting from any cause other than the District's gross negligence.

Signature _____ Date _____

Regulation: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Approved: November 16, 1998 Sacramento, California

Reviewed: June 11, 2002

Revised: May 23, 2006

Revised: March 15, 2011

Revised: September 12, 2011

Revised: December 20, 2012

Revised: September 9, 2014

Revised: April 25, 2018

Revised: May 2, 2018

Revised: May 21, 2018

Revised: June 6, 2018

Revised: August 1, 2018

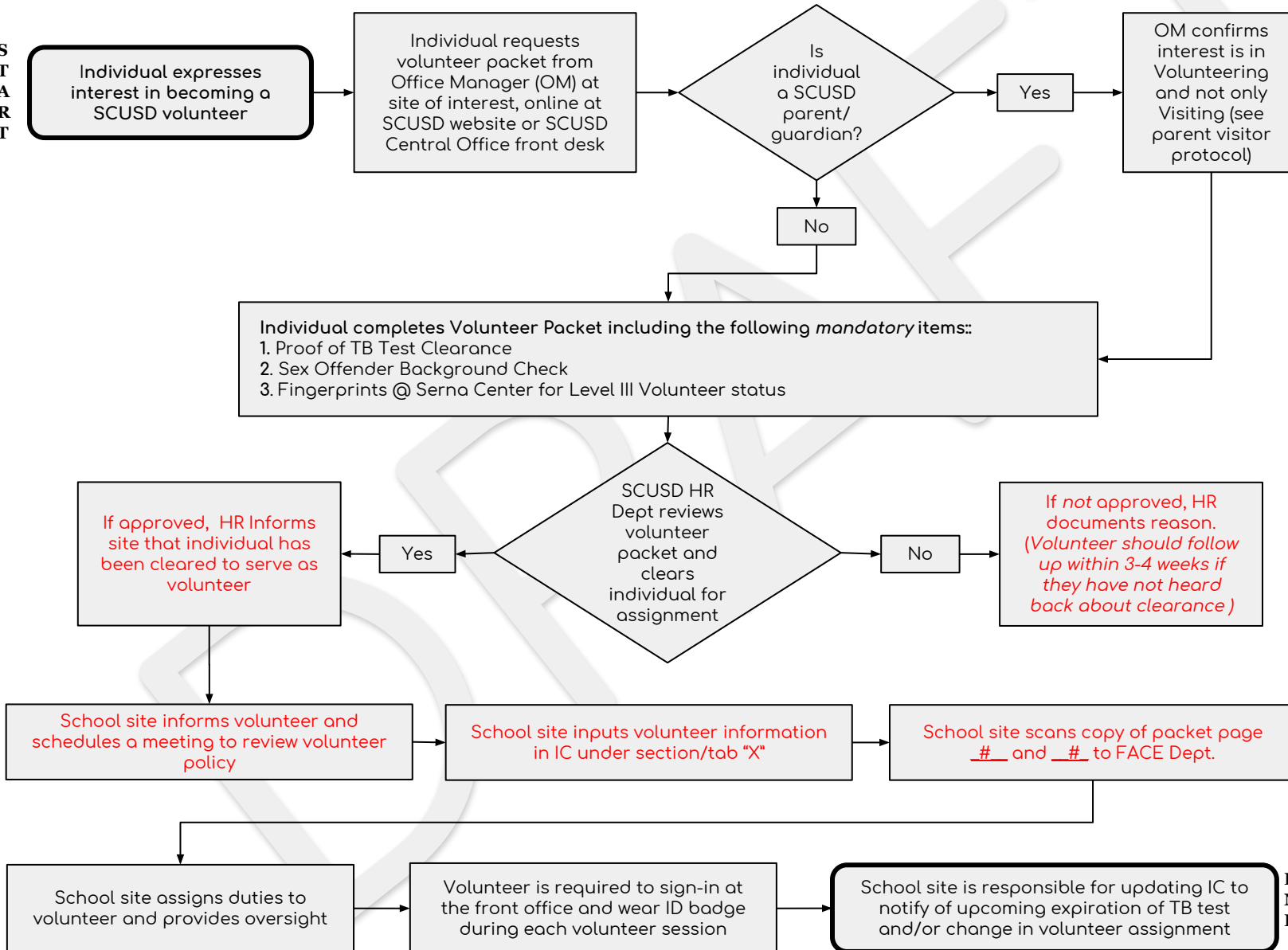
DRAFT



Volunteer Protocol

Sacramento City Unified School District wants to encourage parents/guardians to be active participants in their child's education. While some parents/guardians may not be able to volunteer on a regular basis, there are still opportunities to be involved at the school site. Below are the definitions and protocols for SCUSD Volunteers and SCUSD Parent Visitors. If further information is required, please call the SCUSD Family and Community Empowerment Department at (916) 643-7924

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Parent Visitor Protocol

Parent Visitors meeting the following criteria are not considered volunteers and should not perform volunteer duties as described in the Volunteer Packet:

- ❖ Visitation is intermittent (1x month or a classroom or lunchroom, a few times a year.
- ❖ Participate in school beautification projects
- ❖ Field Trips
- ❖ Limited to day field trips, no overnights
- ❖ Can only take their own child on field trip with prior approval from Admin
- ❖ Must make arrangements with their child's teacher
- ❖ Must wear Visitor ID Badge
- ❖ Must remain with their own child
- ❖ Teachers must not allow parents to supervise children other than their own

All visitors must sign in at front office, wear ID at all times and follow Visitor Code of Conduct



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item: 9.5

Meeting Date: October 18, 2018

Subject: Student Suicide Prevention Board Policy (BP) 5141.52

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: Approval - Move policy forward to 2nd Reading on 11/1/18)
- Conference/Action
- Action
- Public Hearing

Division: Student Support and Health Services (SSHS) Department

Recommendation: Move to Second Read/Adoption at Board meeting on November 1, 2018.

Background/Rationale: California Education Code (EC) Section 215, as added by Assembly Bill 2246, mandates that the Governing Board of any local educational agency (LEA) that serves pupils in grades 7-12, inclusive, adopt a policy on pupil suicide prevention, intervention, and postvention. The policy shall specifically address the needs of high-risk groups, including suicide awareness and prevention training for teachers, students, and parents.

In Sacramento County over 20% of high school students report seriously considering suicide. Knowing the warning signs for suicide and how to get help can help save lives. Staff that interact with youth are on the “front-line” in noticing warning signs of suicide and how to refer for help when needed.

Financial Considerations: Grant funding has been secured to provide mandated training to staff. Training for parents and community members has been available for the past 4 years through free Youth Mental Health First Aid classes, and will continue to be offered throughout the year. Staff will continue working with the Academic Department to implement training for students in 7-12th grades.

LCAP Goal(s): Safe, Emotionally Healthy and Engaged Students

Documents Attached:

1. Executive Summary
2. Student Suicide Prevention Board Policy BP 5141.52 (redline version)
3. Student Suicide Prevention Board Policy BP 5141.52 (DRAFT)

Estimated Time of Presentation: 5 Minutes

Submitted by: Victoria Flores, Director III, Student Support & Health Services

Jacqueline Rodriguez, Coordinator II, Student Support & Health Services

Approved by: Jorge A. Aguilar, Superintendent



I. Overview/History of Department or Program

AB 2246 required schools to adopt a comprehensive suicide prevention policy including suicide prevention that specifically addresses the needs of high-risk groups. The proposed revised SCUSD Student Suicide Prevention Policy Board Policy provides a comprehensive approach to student suicide prevention and intervention including providing staff training and education for all staff who work with K-12 students, student education for grades 7-12, and parent/caregiver information and education.

The SCUSD Student Support & Health Services Department has led suicide prevention efforts within SCUSD for over 10 years. The department annually updates the Suicide Risk Assessment Procedures, which outlines a standard process for suicide risk assessment and intervention. All school site administrators are informed and advised of these procedures. District employed mental health professionals, inclusive of Student Support Staff, School Social Workers, School Counselors, School Psychologists and School Nurses, receive suicide risk assessment training utilizing a standard assessment tool every two years.

II. Driving Governance:

Driving governance for this policy includes the district's LCAP goal of encouraging "Safe, Emotionally Healthy and Engaged Students." This policy is a reflection of current law, California Education Code (EC) Section 215, as added by Assembly Bill 2246.

III. Budget:

Grant funding from the Substance Abuse & Mental Health Services Administration (SAMHSA), Kaiser & Sacramento County Office of Education (SCOE) has been secured to provide mandated suicide risk assessment training to all staff who work with students 7th-12th grade. Training for parents and community members has been available for the past 4 years through free Youth Mental Health First Aid (YMHFA) classes. In addition, Question, Persuade, Refer (QPR) Suicide Prevention trainings have been provided to staff and community members for the last year. Both of these trainings will continue to be offered throughout the year.

Student Support & Health Services Staff will continue working with the Academic Department to identify a curriculum and implement training for students in 7-12th grades.

IV. Goals, Objectives and Measures:

1. Provide annual suicide prevention training to 7th through 12th grade students.
2. Provide annual suicide prevention training to staff who work with 7th through 12th grade students.
3. Provide ongoing opportunities for parents and community members to attend suicide prevention training.
4. Provide annual training to district-employed mental health providers on suicide risk assessment and intervention.



V. Major Initiatives:

Expanding current work on suicide prevention and intervention to include training for SCUSD staff and 7-12th grade students.

VI. Results:

A training plan will be developed and implemented, resulting in all 7th-12th grade students and staff who work with 7th-12th grade students being trained on suicide prevention awareness.

VII. Lessons Learned/Next Steps:

- Continue training district-employed mental health professionals in suicide risk assessment practices.
- Continue implementing District Suicide Risk Assessment Procedures
- Work with Human Resources and Academic Office on training implementation plan to broaden awareness efforts

Sacramento City USD

Board Policy

Suicide Prevention

BP 5141.52

Students

~~The Governing Board recognizes that suicide is a major cause of death among youth and that all suicide threats must be taken seriously. The Superintendent or designee shall establish procedures to be followed when a suicide attempt, threat or disclosure is reported. The district shall also provide students, parents/guardians and staff with education that helps them recognize the warning signs of severe emotional distress and take preventive measures to help potentially suicidal students.~~

~~The Superintendent or designee shall incorporate suicide prevention instruction into the curriculum.~~

~~The Superintendent or designee shall also offer parent education or information on the youth suicide problem and the district's suicide prevention curriculum.~~

~~Suicide prevention training for certificated and classified staff shall be designed to help staff recognize sudden changes in students' appearance, personality or behavior which may indicate suicidal intentions, help students of all ages develop a positive self image and a realistic attitude towards potential accomplishments, identify helpful community resources, and follow procedures established by the Superintendent or designee for intervening when a student attempts, threatens or discloses the desire to commit suicide. The training shall be offered under the direction of a trained district employee/nurse or in cooperation with one or more community mental health agencies.~~

(cf. 1020 - Youth Services)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

(cf. 6164.2 - Guidance/Counseling Services)

~~Staff shall report suicidal threats or statements to the principal or designee, who shall report the threats or statements to the student's parents/guardians unless such report is prohibited by or inconsistent with the law. These statements shall be subject to laws governing student privacy.~~

(cf. 5141 - Health Care and Emergencies)

Legal Reference:

EDUCATION CODE

49602 Confidentiality of student information
49604 Suicide prevention training for school counselors
WELFARE AND INSTITUTIONS CODE
5698 Emotionally disturbed youth; legislative intent

~~Management Resources:~~

~~CDE PUBLICATIONS~~

~~Suicide Prevention Program for California Schools, 1987~~

~~Health Framework for California Public Schools, 1994~~

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

adopted: November 16, 1998 Sacramento, California

revised: April 15, 2002

Sacramento City Unified School District Board Policy

Student Suicide Prevention Policy BP 5141.52

The Governing Board of SCUSD recognizes that suicide is the second leading cause of preventable death among youth and that an even greater amount of youth consider and attempt suicide (17 percent and over 8 percent of high school students, respectively) (Centers for Disease Control and Prevention, 2015).

The possibility of suicidal ideation and suicide requires vigilant attention from our district staff. As a result, we are ethically responsible for providing an appropriate and timely response in preventing suicide attempts and suicides. We also are committed to creating safe and nurturing campuses that minimize suicidal ideation in students, especially those students most at risk.

Recognizing that it is the duty of the district to protect the health, safety, and welfare of its students, this policy aims to safeguard students in grades K-12 and staff against self-harm, suicide attempts and deaths, and other trauma associated with suicide. This includes ensuring adequate supports for students, staff, and families affected by suicide attempts and loss. The emotional wellness of students greatly impacts school attendance and educational success; therefore, this policy shall be paired with other policies that support the emotional and behavioral wellness of students.

This policy is based on research and best practices in suicide prevention and has been adopted with the understanding that suicide prevention activities increase identification of those at risk of suicide, increase help-seeking behavior, and decrease suicide risk and suicidal behaviors. Empirical evidence refutes a common belief that talking about suicide can increase risk or “place the idea in someone’s mind.”

In an attempt to reduce suicidal behavior and its impact on students and families, the Superintendent or Designee shall develop strategies for suicide prevention, intervention, and postvention, as well as strategies for identifying mental health challenges frequently associated with suicidal thinking and behavior.

The Superintendent or Designee shall develop and implement preventive strategies and intervention procedures that include the following:

Overall Strategic Plan for Suicide Prevention

The Superintendent or Designee shall involve district-employed mental health professionals (e.g., school counselors, nurses, psychologists, social workers), administrators, other district staff members, parents/guardians/caregivers, students, local

health agencies and professionals, law enforcement, and community organizations in planning, implementing, and evaluating the district's strategies for suicide prevention and intervention.

To ensure the policies regarding suicide prevention are properly adopted, implemented, and updated, the district shall appoint the Student Support & Health Services Department to serve as the suicide prevention point of contact for the district. In addition, each school shall identify at least one staff member to serve as the liaison to the district's suicide prevention point of contact, and coordinate and implement suicide prevention activities on their specific campus. This policy shall be reviewed and revised as needed in conjunction with the previously mentioned community stakeholders.

I. Prevention

A. Suicide Prevention Promotion

All materials and resources used by SCUSD in suicide prevention and awareness efforts will be reviewed by designated SCUSD staff and partners to ensure they align with best practices for safe messaging.

B. Staff Training and Education

SCUSD approved training shall be provided for all school district staff in all job categories as well as other adults on campus who regularly interact with students or are in a position to recognize the risk factors and warning signs of suicide.

1. Initial/New-Hire Training:

- All suicide prevention trainings shall be offered under the direction of district-employed mental health professionals (e.g., school counselors, nurses, psychologists, or social workers) who have received advanced training specific to suicide. Staff training can be adjusted year-to-year based on previous professional development activities and emerging best practices.
- At a minimum, all staff shall participate in annual training on the core components of suicide prevention (identification of suicide risk factors and warning signs, prevention, intervention, referral, and postvention) New hire orientation shall include general suicide prevention training. Core components of the general suicide prevention training shall include:
 - Suicide risk factors, warning signs, and protective factors;
 - How to talk with a student about thoughts of suicide;

- o How to respond appropriately to a student who has suicidal thoughts. Such responses shall include constant supervision of any student judged to be at risk for suicide and an immediate referral for a suicide risk assessment; and
- o Emphasis on reducing stigma associated with mental illness and that early prevention and intervention can drastically reduce the risk of suicide.

2. Annual Staff Training

- In addition to initial orientations to the core components of suicide prevention, ongoing annual staff professional development will include the following:
 - o The impact of traumatic stress on emotional and mental health;
 - o Common misconceptions about suicide;
 - o School, district and community suicide prevention resources;
 - o Appropriate messaging about suicide (correct terminology, safe messaging guidelines, stigma reduction);
 - o The factors associated with suicide (risk factors, warning signs, protective factors);
 - o How to identify a student who may be at risk of suicide;
 - o How to talk with a student who is demonstrating emotional distress or is suicidal;
 - o How to appropriately respond and link the student to supports based on district guidelines;
 - o District-approved procedures for responding to suicide risk;
 - o District-approved procedures for supporting a student returning to school after exhibiting suicidal behavior;
 - o Responding after a suicide occurs (see Postvention section).

- The professional development will include additional information regarding groups of students empirically determined to be at elevated risk for suicide, which includes, but are not limited to, the following groups of students:
 - o Affected by suicide;

- o With a history of suicidal ideation or attempts;
- o With disabilities, mental illness, or substance abuse disorders;
- o Who express, or are perceived to express, diverse sexual orientations and/or gender identities;
- o Experiencing housing instability;
- o In the child welfare system;
- o Experiencing immigration related stress; and/or
- o Who have suffered traumatic experiences, including bullying, discrimination or harassment.

C. Advanced Specialized Staff Training (Assessment)

Additional professional development in suicide risk assessment and crisis intervention shall be provided to district-employed mental health professionals (school counselors, nurses, psychologists, and social workers) on a recurring basis.

D. Employee Qualifications and Scope of Services

SCUSD staff must act only within the authorization and scope of their active job classification, credential or license. It is expected that staff be able to identify suicide risk factors and warning signs, and follow the SCUSD suicide risk assessment procedures to connect students to district-employed mental health professionals for further assessment and intervention.

Any volunteers or organizations working within SCUSD are expected to act within the scope of their job classification, credential or license.

E. Parents, Guardians, and Caregivers Participation and Education

- To the extent possible, parents/guardians/caregivers should be included in all suicide prevention efforts. At a minimum, schools shall share with parents/guardians/caregivers the SCUSD suicide prevention policy and procedures.
- This suicide prevention policy shall be prominently displayed on the SCUSD website and included in the Student & Parent Handbook.
- Parents/guardians/caregivers should be invited to provide input on the

implementation of this policy.

- All parents/guardians/caregivers should have access to culturally and linguistically appropriate, evidence-based suicide prevention training resources and/or information that addresses the following:
 - Suicide risk factors, warning signs, and protective factors;
 - How to talk with a student about thoughts of suicide;
 - How to respond appropriately to a student who has suicidal thoughts;
 - Address stigma that prevents students and families from seeking and accessing help;
 - How to work with the school to communicate and address their student's mental health needs;
 - List of community resources available to support and intervene.

F. Student Participation and Education

Under the supervision of district-employed mental health professionals (MHP), and following consultation with county and community mental health agencies, students in grades 7 through 12 shall:

- Receive developmentally and linguistically appropriate, culturally relevant, student-centered education about the warning signs of mental health challenges and emotional distress;
- Receive developmentally appropriate guidance regarding the district's suicide prevention, intervention, and referral procedures;

The content of the education shall be delivered at least annually, and shall include:

- Coping strategies for dealing with stress and trauma;
- How to recognize behaviors (warning signs) and life issues (risk factors) associated with suicide and mental health issues in oneself and others;
- Help-seeking strategies for oneself and others, including how to engage school-based and community resources and refer at-risk peers for support;
- Emphasis on reducing the stigma associated with mental illness and the fact that early prevention and intervention can drastically reduce the risk of suicide.

Student-focused suicide prevention education shall be incorporated into classroom curricula (e.g., health classes, school orientation classes, science, and physical education).

SCUSD encourages the development and implementation of programs and/or activities on campus that raise awareness about mental wellness and suicide prevention (e.g., Mental Health Awareness Weeks, Peer Counseling Programs, and National Alliance on Mental Illness on Campus High School Clubs).

II. Assessment, Intervention, Referral

A. Suicide Risk Assessment & Intervention Procedures

Role of all district staff

1. SCUSD staff who are concerned that a student is exhibiting a potential suicide risk and/or self-injury must immediately contact the principal or designee. (If suicide risk is active and immediate, follow school protocols for calling 911, including a secondary call to the Safe Schools Office/School Resource Officer [SRO] Sergeant).
2. Staff must keep student under **constant** adult supervision until suicide risk assessment has been completed.
3. The principal or designee shall immediately contact a certified district-employed Mental Health Professional (MHP) that is certified in the SCUSD approved suicide assessment tools and is assigned to that site.
4. If no certified professional is available at the school site, the principal or designee will contact the Student Support & Health Services department staff (listed in the current SCUSD Suicide Risk Assessment Procedures) to identify a certified district-employed MHP to complete the assessment.
5. Staff will not release a student exhibiting potential suicide risk without a suicide risk assessment or plan for obtaining an assessment. If the student is exhibiting imminent danger to self or others, the student should be immediately transported to a hospital or mental health treatment center by a school resource officer, local law enforcement, and/or parent/caregiver.
6. If the parent/guardian/adult caregiver refuses to take the student for necessary follow-up care at an emergency room or mental health treatment center, staff must report the removal/refusal to child protective services and/or law enforcement.
7. Staff will maintain confidentiality of student as appropriate prior to, during, and after suicide risk assessment is completed. Information regarding student mental health

shall only be shared as is necessary for safety.

Role of SCUSD Suicide Assessment Certified District Employed Mental Health Professional

1. Certified district- employed MHPs trained in suicide risk assessment will administer the district approved suicide risk assessment tool.
2. If the student is deemed to be at risk of suicide or self-injury, the suicide assessment professional will contact the parent/guardian/caregiver (if perceived safe to do so) and principal to discuss the situation and develop a plan to ensure the student's safety. Both the student and parent/guardian/caregiver will at a minimum be provided with a safety plan that includes but is not limited to the following information:
 - Culturally and linguistically appropriate resources for counseling and mental health services
 - Local suicide prevention hotline number
 - Sacramento County Intake Stabilization Unit contact information
 - Additional resources and follow-up as appropriate
3. No disclosure shall be made to the student's parent/guardian/caregiver when there is reasonable cause to believe that the disclosure would result in a clear and present danger to the health, safety, or welfare of the student. In the case of non-disclosure to parent/guardian/caregiver, staff should consult with another certified district employed mental health professional, and must report safety/welfare concerns to child protective services and/or law enforcement. Documentation of this decision should be made on the suicide risk assessment disposition summary.
4. If the student is assessed to be at imminent risk of suicide or self-injury, the certified district employed mental health professional is to remain with the student, ensuring safety until an appropriate disposition plan can be developed that includes the provision of adequate supervision. It is recommended that there be at least two staff present with the student (including the mental health professional) until the student is transferred to appropriate care. If the student refuses supervision, staff will follow school protocol for calling 911, including a secondary call to the Safe Schools Office/ SRO Sergeant.
5. For all students assessed for suicide risk or risk of self-harm the certified district employed MHP should make contact with the student's parent/guardian/caregiver after the assessment to inform them of the outcome and safety plan (e.g. sent to Sac Co. Intake Stabilization Unit or Emergency Room, connected to therapist, returned to class, completed a safety plan, etc.).

Role of Parent, Guardian, Caregiver

Information about school, district, and community-based supports should be

disseminated to all parents/guardians/caregivers, so they know how to respond to a crisis and are knowledgeable about the resources available.

Role of Student

Students shall be encouraged to notify a staff member when they are experiencing emotional distress or suicidal ideation, or when they suspect or have knowledge of another student's emotional distress, suicidal ideation, or attempt. Confidentiality shall be maintained by school staff whenever possible. SCUSD will inform students of school-based and community based supports.

B. Intervention Plan for In-School Suicide Attempts

If a suicide attempt is made during the school day on campus, it is important to remember that the health and safety of the student and those around them is critical. The following steps should be implemented:

- Follow school protocol for calling 911, including a secondary call to the Safe Schools Office/SRO Sergeant, and provide as much information about any suicide note, medications taken, and access to weapons, if applicable;
- Remain calm. Remember the student is overwhelmed, confused, and emotionally distressed;
- Move all other students out of the immediate area and assess for any other students in need of support;
- Immediately contact the administrator or district employed mental health professional staff;
- If needed, provide medical first aid until a medical professional is available;
- Parents/guardians/caregivers should be contacted as soon as possible (if perceived as safe to do so);
- Do not send the student away or leave them alone, including accompanying them to the restroom;
- Provide comfort to the student. Listen and encourage the student to talk, if this helps calm them;
- Be comfortable with moments of silence as you and the student will need time to process the situation;
- Review options and resources of people who can help;
- Offer help, and be respectful, but do not promise confidentiality; and

- Student shall only be released to parents/guardians/caregivers or to a person who is qualified and trained to provide help.

C. Intervention Plan for Out-of-School Suicide Attempts

If a suicide attempt by a student is outside of SCUSD property, it is crucial that SCUSD protects the privacy of the student and maintain a confidential record of the actions taken to intervene, support, and protect the student. The following steps should be implemented:

- Designated staff should contact the parents/guardians/caregivers and offer support to the family;
- Discuss with the family options for response to the attempt. Obtain permission from the parents/guardians/caregivers to share information to ensure the facts regarding the crisis are correct while protecting confidentiality of student and minimizing rumors;
- Contact SCUSD Communications Department to respond to school-wide communications and media inquiries; and
- Provide care and determine appropriate support to affected students (see Postvention section).

D. Referral for Mental Health Services

Each school shall follow these steps:

- After a mental health referral is made for a student, district staff shall verify with the parent/guardian/caregiver that follow-up treatment has been accessed. It is recommended a re-entry meeting be held to develop a plan for supporting the student and incorporating any guidance from treatment providers (see Postvention section).
- If parents/guardians/caregivers refuse or neglect to access treatment for a student who has been identified to be at-risk for suicide or in emotional distress, the appropriate district staff member will meet with the parents/guardians/caregivers to identify barriers to treatment (e.g. cultural stigma, financial issues) and work towards reducing barriers, understanding the importance of care, and supporting access to services. District staff will follow mandated reporting laws as they apply.

III. Postvention

A. Re-Entry to School After a Suicide Threat or Attempt

A student who threatened or attempted suicide is at a higher risk for suicide in the

months following the crisis. An appropriate re-entry process, including a re-entry meeting, is an important component of suicide prevention. Involving students in planning for their return to school provides them with a sense of control, personal responsibility, and empowerment.

- Obtain a written release of information signed by parents/guardians/caregivers to coordinate care with treating providers, if possible;
- Inform the student's teachers about possible days of absences, while maintaining student confidentiality;
- Consider accommodations for student to make up work. Be understanding that assignments may add stress to the student and consider excusing missed assignments;
- If student has not been linked to mental health services in the community, district employed mental health professionals will make a referral with parent/guardian/caregiver permission.
- District employed mental health professionals should maintain ongoing contact with student to monitor their actions and mood; and
- Determine if the student's condition warrants ongoing supports through a Student Study/Success Team (SST) plan, a 504 Accommodation Plan or special education services through an Individual Education Plan (IEP).

B. Responding After a Death by Suicide

A death by suicide in the school community (whether by a student or staff member) can have devastating consequences on students and staff. SCUSD shall ensure that each school site follows the SCUSD Mental Health Crisis Response Procedures which includes the following steps:

- Contact the SCUSD Mental Health Crisis Response Coordinator to develop a school-wide postvention response plan;
- No information shall be released about the death until the school site administrator consults with the Safe Schools Office or SRO Sergeant;
- Identify a staff member to contact deceased's family to offer support;
- Contact SCUSD Communications Department to develop a communication plan for all school stakeholders;
- Coordinate an all-staff meeting, to include:

- o Informing staff about the death and what information is relevant and which you have permission to disclose;
 - o Emotional support and resources available to staff and students, including community and school based resources available;
 - o Talking points for staff to notify students; and
 - o Informing staff on how to refer students for support/assessment.
- Identify students significantly affected by the death and other students at risk of imitative behavior;
 - Identify students affected by suicide death but not at risk of imitative behavior;
 - Communicate with the larger school community about the suicide death;
 - Requests for memorials must be approved by the Crisis Response Team, including Communications Chief, Crisis Team Lead, and Safe Schools Office/SRO Sergeant. Responses should be handled in a thoughtful way and their impact on the surrounding community and other students should be considered;
 - SCUSD Communications Department will identify staff member to communicate regarding the death, utilizing current reporting guidelines on Suicide.Org Web site at www.reportingonsuicide.org. Research has proven that sensationalized media coverage can lead to contagious suicidal behaviors.
 - Utilize and respond to social media outlets by identifying and monitoring what platforms students are using to respond to death by suicide.
 - Include long-term suicide postvention responses:
 - Consider important dates (e.g. anniversary of death, deceased birthday, graduation, or other significant event) and how these will be addressed;
 - Offer support to any siblings, close friends, teachers, and/or students of deceased that may be in need.

(cf. 1020 - Youth Services)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 5141 - Health Care and Emergencies)

Legal Reference:

EDUCATION CODE

49602 Confidentiality of student information

49604 Suicide prevention training for school counselors

WELFARE AND INSTITUTIONS CODE

5698 Emotionally disturbed youth; legislative intent

Management Resources:

CDE PUBLICATIONS

AB 2246 Suicide Prevention Model Policy, posted 5/09/2017

Suicide Prevention Program for California Schools, 1987

Health Framework for California Public Schools, 1994

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

adopted: November 16, 1998 Sacramento, California

revised: April 15, 2002



**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

Agenda Item 10.1a

Meeting Date: October 18, 2018

Subject: Approval of Grants, Entitlements, and Other Income Agreements
Ratification of Other Agreements
Approval of Bid Awards
Approval of Declared Surplus Materials and Equipment
Change Notices
Notices of Completion

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Recommend approval of items submitted.

Background/Rationale: None

Financial Considerations: See attached.

LCAP Goal(s): College, Career and Life Ready Graduates; Safe, Emotionally Healthy, Engaged Students; Operational Excellence

Documents Attached:

1. Grants, Entitlements, and Other Income Agreements
2. Expenditure and Other Agreements
3. Approval of Declared Surplus Materials and Equipment
4. Notices of Completion – Facilities Projects

Estimated Time of Presentation: N/A

Submitted by: Dr. John Quinto, Chief Business Officer

Jessica Sulli, Contract Specialist

Approved by: Jorge A. Aguilar, Superintendent

GRANTS, ENTITLEMENTS AND OTHER INCOME AGREEMENTS – REVENUE

<u>Contractor</u>	<u>New Grant</u>	<u>Amount</u>
<u>HEALTH PROFESSIONS HIGH SCHOOL</u>		
California Department of Education A19-00033	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, received grant in 2017/18	\$32,105 No Match
<p>9/1/18 – 6/30/18: California Health Science Capacity Building Project. Enhancement grant funds will be used to expand or improve a pathway program that is currently being implemented at a school site. These funds are not intended to be used to maintain an already existing pathway. The funds will be used to cover Institute costs, curriculum development, grant coordination, articulate and implement dual credit options with postsecondary education programs, provide student activities such as job shadowing experiences, field trips, leadership opportunities through Cal-HOSA, work-based learning activities, recruiting and middle school outreach, and purchase updated equipment and classroom materials directly related to the pathway.</p>		
<u>SPECIAL EDUCATION</u>		
California Department of Education A19-00034	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, received grant in 2017/18	\$475,066 No Match
<p>7/1/18 – 9/30/20: Mental Health Average Daily Attendance (ADA) Allocation Grant. This federal grant is allocated to Special Education Local Planning Agencies (SELPA) for the specific provision of providing Educationally Related Mental Health Services (ERMHS) to qualified students receiving special education services. This provision of services is pursuant to requirements of the Individuals with Disabilities Act.</p>		

EXPENDITURE AND OTHER AGREEMENTS

<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
<u>ACADEMIC OFFICE</u>		
Sacramento County Office of Education SA19-00253	7/1/18 – 6/30/19: Provide consultation services including grant management, leadership training and professional development for implementation of School Improvement Grant (SIG).	\$96,800 Title I Funds
<u>FACILITIES SUPPORT SERVICES</u>		
Hibser Yamauchi Architects SA18-00204	10/06/17 – Completion of Services. First and second increases to Architect Agreement for the Hiram Johnson Core Academic HVAC Upgrade project. First increase is related to 7 additional meetings Architect was required to attend. Second increase is related to additional electrical engineering consulting services for ceiling and lighting upgrades for classroom buildings and carbon monoxide detection as required by the Division of the State Architect.	Original Amount: \$239,400 First Increase: \$16,750 Second Increase: \$15,650 New Total: \$271,800

APPROVAL OF DECLARED SURPLUS MATERIALS AND EQUIPMENT

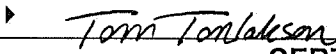

ITEM	SITE/DEPARTMENT	TOTAL VALUE	DISPOSAL METHOD
Computers, Monitors, Printers, Projectors	Woodbine Elementary	\$0.00	Salvage
Computers, Monitors, Printers	James Marshall Elementary	\$0.00	Salvage

NOTICES OF COMPLETION – FACILITIES PROJECTS

Contract work is complete and Notices of Completion may be executed.

Contractor	Project	Completion Date
DK Enterprises, Inc. DBA King's Roofing	Met Sacramento Roof Replacement	9/25/18

Grant Award Notification

GRANTEE NAME AND ADDRESS Jose Banda, Superintendent Sacramento City Unified School District 5735 47th Avenue Sacramento, CA 95824-4528				CDE GRANT NUMBER				
				FY	PCA	Vendor Number	Suffix	
				18	25214	67439	01	
Attention Jose Banda, Superintendent				STANDARDIZED ACCOUNT CODE STRUCTURE		COUNTY		
Program Office Accounting Office				Resource Code	Revenue Object	Sacramento		
Telephone 916-643-9000				6378	8590	INDEX		
Name of Grant Program California Health Science Capacity Building Project						0615		
GRANT DETAILS	Original/Prior Amendments	Extra Stipend	Total	Amend. No.	Award Starting Date	Award Ending Date		
	\$32,105		\$32,105		Sept. 1, 2018	June 30, 2019		
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency			
<p>I am pleased to inform you that you have been funded for the California Health Science Capacity Building Project at Arthur A. Benjamin Health Professions High School.</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) within 10 days to:</p> <p style="text-align: center;">Adrian Hodge, Associate Governmental Program Analyst Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901</p>								
California Department of Education Contact Cindy Beck				Job Title Health Careers Education Consultant				
E-mail Address cbeck@cde.ca.gov				Telephone 916-319-0470				
Signature of the State Superintendent of Public Instruction or Designee 				Date September 20, 2018				
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS								
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>								
Printed Name of Authorized Agent				Title				
E-mail Address				Telephone				
Signature 				Date				

Grant Award Notification (Continued)

Note: Conditions for the 2018–19 California Health Science Capacity Building Project (CHSCBP) Grant are as follows and are NOT reflective of the conditions of any prior year. Please read Grant conditions carefully.

The following conditions apply:

1. Grantees must limit administrative indirect costs to the rate approved by the California Department of Education (CDE) for the applicable fiscal year in which the funds are spent.
2. Grant funds may be used to cover an on-site coordinator at no more than **20 percent of one full-time equivalent** for the project **only if all other requirements of the grant are met**. Grantees choosing to support a grant coordinator must submit projected activities and hours with workplan and budget documents as well as a mid-year and final report of actual activities and time.
3. Grant funding is for enhancement costs only, **not for program maintenance or for supplanting**. The expenditure of funds must be reasonable and clearly tied to the activities described in the narrative, workplan, and budget. All activities funded must be centered on direct student activities and student leadership activities through Cal-HOSA Future Health Professionals.
4. No purchases will be approved for equipment or furniture, food, curriculum purchases, or associated costs. Grant funds may not be used to pay teacher stipends; the only exception is for grantees receiving the additional funds of up to \$10,000 for the externship experience. The externship experience must provide three teachers, two academic and one career technical education teacher, as well as 40 hours of experience in one or more healthcare facility to shadow and understand foundational elements of healthcare. **Only teachers participating in this externship experience may be paid a stipend** up to \$10,000 from the grant and will be required to develop integrated lesson plans to exemplify skills observed during the experience.
5. In accordance with California law, individual expenses will not be approved.
6. Full teams from each CHSCBP Grant, as directed in the original Request for Application, are required to participate in the development of the workplan activities and budget for the 2018–19 year. The planning meeting must be on-site prior to the submission of the workplan and budget.
7. Validation of progress will be conducted through school site visits, document review, and project reporting. In order to remain eligible for the CHSCBP Grant, grantees must maintain the status of the pathway as described in the application submitted for funding and adhere to the premise of a grade seven through twelve pathway while using a full team approach and developing and improving their pathway based upon the pathway assessment in the Grant Handbook.
8. Adherence to conditions of the grant, work plan progress, and validation are necessary for receipt of full funding and to be eligible for reapplication for any future funding.
9. Failure to comply with grant requirements; misappropriation of funds; incomplete, missing, or delinquent reports; or not meeting the outcomes as described in the application, work plan, and budget as approved will result in termination. Grantee termination can be determined by the CDE, district, or school site. Grant termination requires submission of a final report within 30 days of termination and return of all or partial funds upon receipt of a billing from the CDE. Supplies and equipment purchased with CHSCBP funds will be redirected to other health science sites or returned to the CDE.

If you have any questions regarding the CHSCBP requirements of the grant, please contact Cindy Beck, Health Careers Education Consultant, Career Technical Education Leadership Office, by phone at 916-319-0470 or by email at cbeck@cde.ca.gov.

Grant Award Notification

GRANTEE NAME AND ADDRESS Sacramento City Unified School District P.O. Box 246870 Sacramento, CA 95824-6870			CDE GRANT NUMBER			
			FY	PCA	Vendor Number	Suffix
			18	15197	67439	01
Attention Jorge Aguilar, Superintendent			STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Sacramento City Unified SELPA 3412			Resource Code	Revenue Object Code	34	
Telephone 916-643-9000			3327	8182	INDEX	
Name of Grant Program 2018–19 Mental Health Average Daily Attendance (ADA) Allocation					0663	
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	\$475,066		\$475,066		07/01/2018	09/30/2020
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency	
84.027A	H027A180116	Individuals with Disabilities Education Act Part B, Section 611			United States Department of Education	
<p>I am pleased to inform you that you have been funded for a Mental Health ADA Allocation grant. Funds shall be allocated to Special Education Local Plan Areas (SELPA) for pupils with mental health-related services required by their individualized education program. The grant amount is based on the 2017–18 Second Principal (P-2) Apportionment ADA calculations.</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly. Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Liem Vo, Associate Governmental Program Analyst Teaching and Learning Support Branch Special Education Division, Administrative Services Unit California Department of Education 1430 N Street, Room 2401 Sacramento, CA 95814-5901</p>						
California Department of Education Contact Chris Essman				Job Title Education Programs Consultant		
E-mail Address cessman@cde.ca.gov					Telephone 916-327-3507	
Signature of the State Superintendent of Public Instruction or Designee ▶ <i>Tom Tomblason</i>					Date September 24, 2018	
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS						
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>						
Printed Name of Authorized Agent				Title		
E-mail Address					Telephone	
Signature ▶					Date	

Grant Award Notification (Continued)

The following grant conditions apply:

1. This grant was awarded to the California Department of Education (CDE) by the U.S. Department of Education (ED). This program is authorized under the Individuals with Disabilities Education Act (IDEA), Part B, Section 611, as amended on December 3, 2004, and codified under Public Law (PL) 108-446, 20 *United States Code (USC)* 1400 et seq. Implementing regulations for this program are in Title 34 of the *Code of Federal Regulations (CFR)* Part 300. This grant shall be administered in accordance with the provisions of the IDEA.
2. IDEA Part B funds are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, codified in 2 *CFR* Part 200 and commonly referred to as the Uniform Guidance. The Uniform Guidance provisions in 2 *CFR* Part 200 replace provisions previously found in the Education Department General Administrative Regulations, or EDGAR, in 34 *CFR* parts 74 and 80 and prior Office of Management and Budget Circulars A-87 and A-133.
3. General assurances and certifications are required for grants supported by federal funds and are hereby incorporated by reference. The CDE has agreed to accept the assurances your agency currently provides in the Consolidated Application. Information about the general assurances and certifications are available at the CDE General Assurances 2018-19 web page at <https://www.cde.ca.gov/fg/fo/fm/generalassurances2018.asp>.
4. The grantee must sign and complete the Certification of Acceptance of Grant Requirements section of the AO-400, which certifies the grantee accepts and agrees to the conditions of the grant. The grantee must return the signed AO-400 to the CDE.
5. The grantee must complete and return the enclosed Expenditure Report to the CDE. Please ensure that these funds are appropriately reported by using the Standardized Account Code Structure indicated on this award. All approved project funds must be expended within the designated award period. Refer to the Expenditure Report for detailed information on reporting requirements and payment reimbursements. **Note:** The Federal Cash Management Improvement Act of 1990 was enacted by PL 101-453 and codified at 31 *USC* sections 3335, 6501, and 6503. The implementing regulations are provided in Title 31 of the *CFR* Part 205. In accordance with Title 31 *CFR* Part 205.10, the CDE grant allocations must be limited to the actual, immediate cash requirements of the grantee.
6. Upon completion of grant conditions 3 through 5, the initial payment will be processed up to the actual expenditures reported.
7. The grantee must provide for each member local educational agency receiving IDEA funds the negotiated, approved, federally recognized indirect cost rate (ICR) for agency-wide and general management costs according to *CFR* Part 200.331(a)(4). The CDE-approved rates for LEAs are available on the CDE Indirect Cost Rates (ICR) web page at <https://www.cde.ca.gov/fg/ac/ic/>. The grantee must complete the ICR Report and return with the Final Expenditure Report.
8. The grantee must complete and return to the CDE the Final Expenditure Report and ICR Report no later than **October 10, 2020**, in order to meet end-of-year federal reporting and payment deadlines. Upon receipt of these documents, up to 100 percent of the grant will be reimbursed.

Grant Award Notification (Continued)

9. Under the False Claims Act, each recipient awarded funds under the IDEA shall promptly refer to the ED Office of Inspector General (OIG) any credible evidence that a principal, employee, agent, contractor, sub-recipient, subcontractor, or other person has submitted a false claim or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving those funds. Information about the ED OIG Hotline is available on the OIG Hotline Fraud Prevention web page at <https://www2.ed.gov/about/offices/list/oig/hotline.html>.
10. Under authority of the CDE, if your agency is identified as noncompliant, special conditions may be imposed. The State Superintendent of Public Instruction may authorize the CDE to withhold partial or total funding. Agencies with sanctions will receive notification of special conditions. No payments will be released to agencies with special conditions until the CDE receives written notification from the agency agreeing to the special conditions.

If you have any fiscal questions regarding this grant, please contact Liem Vo, Associate Governmental Program Analyst, Special Education Division, by phone at 916-327-3676 or by email at SEDgrants@cde.ca.gov.

cc: Business Fiscal Officer: Expenditure Report and ICR Report
SELPA Director

**MEMORANDUM OF UNDERSTANDING
BETWEEN
SACRAMENTO COUNTY OFFICE OF EDUCATION
AND SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
SIG LEADERSHIP AND TECHNICAL ASSISTANCE MOU**

Agreement #1187

This Memorandum of Understanding (MOU) is entered into between the Sacramento County Office of Education hereinafter referred to as SCOE and the Sacramento City Unified District, hereinafter referred to as DISTRICT, dated July 1, 2018 for reference purposes only.

RECITALS

WHEREAS, DISTRICT received a five-year School Improvement Grant (SIG) from the California Department of Education focused on the improvement of eight designated school sites, and;

WHEREAS, SCOE has expertise in grant management, leadership training, and professional development; and DISTRICT desires to utilize such expertise as part of its SIG;

NOW, THEREFORE, the parties enter into this MOU in order to detail the support that SCOE will supply to DISTRICT in DISTRICT's implementation of the SIG, and agree as follows:

GENERAL PROVISIONS

A. SCOE Responsibilities:

1. SCOE shall provide professional development to DISTRICT's site leaders to strengthen and build leadership capacity by:
 - a. Jointly with the DISTRICT, provide training to site leaders on the SIG requirements and goals;
 - b. Jointly with the DISTRICT, train leaders to become systems thinkers so they can support the work of the SIG and continue to sustainably implement the work after the grant period ends;
 - c. Providing additional training and coaching of DISTRICT's leadership based upon ongoing needs assessments and feedback.
2. SCOE shall provide guidance in grant planning and administration by:
 - a. Meeting regularly with DISTRICT designated administrators and site principals to provide technical assistance in administering the SIG grant on topics such as:
 - i. developing and complying with grant timelines;
 - ii. complying with budgets and related requirements;
 - iii. identifying resources for research-based practices.

- b. Analyzing school site plans with the principals and their alignment with the SIG goals;
 - c. Providing guidance to DISTRICT and school sites on general grant management, including organizing documents related to school site plans and budgets.
 - d. Assisting DISTRICT and school sites with preparation for 2018-19 grant year by reviewing grant renewal documents.
3. SCOE shall provide a **primary contact** person for all work under this MOU:
- a. **Tami Wilson, twilson@scoe.net or (916) 228-2350**
4. Exhibit A details the support services SCOE will provide pursuant to this MOU. It is attached hereto and incorporated by reference. The specific dates of the activities may be modified by the mutual written agreement of the Parties' primary contacts identified herein.

B. DISTRICT responsibilities.

- 1. DISTRICT shall participate fully in SCOE's provision of services hereunder by:
 - a. Ensuring that site principals and the DISTRICT SIG representative are present during services.
 - b. Providing facilities, audio-visual equipment, and supplies as needed
 - c. Providing SCOE with a copy of attendance sign-in sheets upon request.
 - d. Providing relevant documentation, information, or materials as requested by SCOE
 - e. Completing necessary grant work between meetings with SCOE to the extent necessary for the project.
- 2. DISTRICT shall remain responsible for all facets of grant implementation and compliance including, but not limited to, implementation of grant terms, performance of all obligations, filing of reports, and budgeting.
- 3. DISTRICT shall remain responsible for complying with all grant monitoring and compliance requests and any follow-up requirements, including those related to grant auditing.
- 4. DISTRICT shall provide a **primary contact** person for all work under this MOU:
 - a. **Kelley Odipo, kelley-odipo@scusd.edu or (916) 643-9051**

C. Fiscal. DISTRICT agrees to pay SCOE \$96,800 for services provided during the 2018-19 fiscal year. SCOE will invoice DISTRICT within 30 days of execution of this MOU.

DISTRICT will remit payment to SCOE within 60 days of invoicing.

D. Term. This MOU is entered into and effective from July 1, 2018 through June 30, 2019.

- E. Termination of the Agreement. Any party may terminate this MOU at any time by giving 30 days prior written notice to the other parties. In the event of a material breach of this MOU, an aggrieved party may terminate this MOU by giving a 10-day notice of cure to the other party. Upon failure to timely cure, the aggrieved party may give written notice of intent to terminate, effective immediately upon receipt by the other party.
- F. Modification. This MOU constitutes the entire agreement and understanding of the parties. All prior understandings, terms or conditions are deemed merged into this MOU. Any changes to this MOU must be agreed to in writing by all parties. Should changes in legislation or the State budget occur that necessitate revision of this MOU, the parties shall meet to revise accordingly.
- G. Ownership and Control of Materials. Any and all products developed or utilized by SCOE pursuant to this agreement are the exclusive property of SCOE. DISTRICT, its employees, staff, and subcontractors shall not have the right to disseminate, market, or otherwise use the products without the express written permission of SCOE. SCOE shall have the authority to adapt and adopt materials developed by this agreement for dissemination purposes.

No audio or visual recording of the services provided under this agreement may be made by any means without the advance written permission of SCOE.

- H. Confidentiality. Each party shall be responsible for maintaining the confidentiality of employee and student data to the extent required by law. If either party fails to comply with this requirement it shall hold the non-offending party harmless and indemnify that party for the breach of confidentiality.
- I. Notice: Any notices required to be given by the MOU or by law shall be in writing. They shall be served either personally, by mail, or email.

Any notice to DISTRICT may be given at the following address:

Jorge A. Aguilar, Superintendent
Sacramento City Unified School District
5735 47th Avenue
Sacramento, CA 95824
Email: superintendent@scusd.edu

Any official notice to SCOE shall be sent to the following address:

Nancy Herota, Ed.D.
Assistant Superintendent, Educational Services
Sacramento County Office of Education
P.O. Box 269003
Sacramento, CA 95826-9003
Email: nherota@scoe.net


- J. Indemnification. Each party agrees to defend, indemnify, and hold harmless each of the other parties (including a party's directors, agents, officers and employees), from any claim, action, or proceeding arising from any actual or alleged acts or omissions of the indemnifying party, its director, agents, officers, or employees arising from the indemnifying party's duties and obligations described in this agreement or imposed by law.

It is the intention of the parties that this section imposes on each party responsibility to the others for the acts and omissions of their respective officials, employees, representatives, agents, subcontractors and volunteers, and that the provisions of comparative fault shall apply. This provision shall survive the termination of this agreement for any claim related to this agreement.

- K. Independent Agents. This MOU is by and between independent agents, and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture and/or association between the independent agents.
- L. Nondiscrimination. Any service provided by the parties pursuant to this Agreement shall be without discrimination based on the actual or perceived race, religious creed, color, national origin, nationality, immigration status, ethnicity, ethnic group identification, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, gender, gender identity, gender expression, sex, or sexual orientation, in accordance with all applicable Federal and State laws and regulations.
- M. Insurance. All parties shall maintain in full force Commercial Liability Insurance with limits of no less than \$1,000,000 per occurrence. Such requirement may be satisfied by coverage through a joint powers authority. Evidence of insurance coverage shall be furnished upon request by a party to this agreement.
- N. Execution of Agreement. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Photographic copies of such signed counterparts may be used in lieu of the originals for any purpose.

The undersigned represent that they are authorized representatives of the parties and hereby execute this MOU:

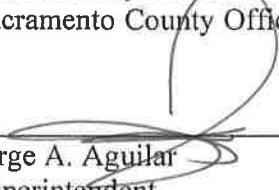
SIGNATURES



Nancy Herota, Ed.D.
Assistant Superintendent, Educational Services
Sacramento County Office of Education



Date



Jorge A. Aguilar
Superintendent
Sacramento City Unified School District



Date

Exhibit A
Sacramento City Unified School District
School Improvement Grant (SIG)
Agreement #1187

Technical Assistance beyond the Professional Learning Network
Total of 66 days of support: Dates TBD

Site Support for Budget Revisions and Renewal (1 day per revision, 2 for renewal) =
7 days per site x 8 schools = 56

1. Q4 Budget Revisions: July 18
2. Q1 Preliminary Budget Revisions: August 17
3. Q1 Budget Revisions: Oct. 15
4. Q2 Budget Revision: Jan. 15ish
5. Q3 Budget Revisions: April 15ish
6. Renewal Application: April-May (2 days per site)
7. Renewal Application: April-May (2 days per site)

LEA Support for Budget Revisions and Renewal = 10 days
Includes support for quarterly reports, CDE calls, renewal application

2 days per revision cycle x 4 cycles = 8 days
2 days renewal application = 2 days

Professional Learning Network for Administrators

Topics may include:

- Data analysis and root cause analysis
- Continuous improvement – *consider an outside provider*
- Systems work – what's in place Tier 1, 2, 3?
- Engaging community
- Organizing to measure and evaluate
- Research-based practices
- Benchmark Advance and/or myPerspective – leading, supporting, monitoring progress
- Other . . . (based on need)

	Date	Support Description	Notes	Attendance #s
1	August 9	Develop and Plan with District Designee	9:00-2:00 Serna	
2	August 14	Professional Learning Network Topic TBD	3:30-5:00 Serna	
3	August 28	Develop and Plan with District Designee	9:00-2:00 SCOE	
4	Sept. 4	Professional Learning Network Topic TBD	3:30-5:00 Serna	
5	Sept. 26	Develop and Plan with District Designee	9:00-2:00	

			Serna	
6	Oct. 9	Professional Learning Network Topic TBD Quarter 1 Revisions	3:30-5:00 Serna	
7	Oct. 31	Develop and Plan with District Designee	9:00-2:00 SCOE	
8	Nov. 6	Professional Learning Network Topic TBD	3:30-5:00 Serna	
9	Nov. 15	Develop and Plan with District Designee	9:00-2:00 Serna	
10	Dec. 4	Professional Learning Network Topic TBD	3:30-5:00 Serna	
11	Dec. 18	Develop and Plan with District Designee	9:00-2:00 SCOE	
12	Jan. 8	Professional Learning Network Topic TBD Quarter 2 Revisions	3:30-5:00 Serna	
13	Jan. 23	Develop and Plan with District Designee	9:00-2:00 Serna	
14	Feb. 5	Professional Learning Network Topic TBD	3:30-5:00 Serna	
15	Feb. 28	Develop and Plan with District Designee	9:00-2:00 SCOE	
16	March 5	Professional Learning Network Topic TBD	3:30-5:00 Serna	
17	March 19	Develop and Plan with District Designee	9:00-2:00 Serna	
18	April 2	Professional Learning Network Topic TBD Quarter 3 Revisions	3:30-5:00 Serna	
19	April 23	Develop and Plan with District Designee	9:00-2:00 SCOE	
20	May 7	Professional Learning Network Topic TBD Renewal	3:30-5:00 Serna	
21	May 21	Develop and Plan with District Designee	9:00-2:00 Serna	
22	June 4	Professional Learning Network Topic TBD	3:30-5:00 Serna	



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1b

Meeting Date: October 18, 2018

Subject: Approve Personnel Transactions 10/18/18

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Human Resources Services

Recommendation: Approve Personnel Transactions

Background/Rationale: None

Financial Considerations: None

LCAP Goal(s): Safe, Emotionally Healthy and Engaged Students

Documents Attached:

1. Certificated Personnel Transactions Dated October 18, 2018
2. Classified Personnel Transactions Dated October 18, 2018

Estimated Time of Presentation: N/A

Submitted by: Cancy McArn, Chief Human Resources Officer

Approved by: Jorge A. Aguilar, Superintendent

Attachment 1: CERTIFICATED 10/18/2018

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY/RE-EMPLOY							
CHASKO	JEANNE	E	Teacher, Elementary	HUBERT H BANCROFT ELEMENTARY	7/1/2018	6/30/2019	RE-EMPLOY 7/1/18-6/30/19
KOMURE	MORGAN	0	Teacher, High School	C. K. McCLATCHY HIGH SCHOOL	9/24/2018	6/30/2019	EMPLOY PROB 0 9/24/18
MCGAGIN	KATHLEEN	0	Teacher, Spec Ed	WASHINGTON ELEMENTARY SCHOOL	9/17/2018	6/30/2019	EMPLOY PROB0 9/17/18
PAZ	ADRIAN	B	Teacher, Resource, Special Ed.	AMERICAN LEGION HIGH SCHOOL	9/5/2018	6/30/2019	EMPLOY PROB1 9/5/18
PENA	ANDREW	B	Teacher, High School	ENGINEERING AND SCIENCES HS	9/26/2018	6/30/2019	EMPLOY PROB1 9/26/18
LEAVES							
GRONOTTE	DANIELLE	C	Teacher, Resource, Special Ed.	THEODORE JUDAH ELEMENTARY	10/9/2018	10/23/2018	LOA (PD) FMLA/CFRA/HE, 10/9-23/18
GRONOTTE	DANIELLE	C	Teacher, Resource, Special Ed.	THEODORE JUDAH ELEMENTARY	10/24/2018	6/30/2019	LOA RTN (PD) FMLA/CFRA/HE, 10/24/18
IRIBARNE	ALAYNA	A	Teacher, Elementary	MARK TWAIN ELEMENTARY SCHOOL	10/8/2018	12/17/2018	LOA (PD) PDL/HE 10/8-12/17/18
LOPEZ DE HOWARD	MARIA	A	Teacher, High School	HIRAM W. JOHNSON HIGH SCHOOL	9/1/2018	10/12/2018	LOA (PD) FMLA/CFRA/HE 9/1-10/12/18
MAESTAS	FRANK	A	Assistant Principal, Middle Sc	SAM BRANNAN MIDDLE SCHOOL	8/29/2018	10/7/2018	LOA (PD) FMLA/HE 8/29-10/7/18
PEREZ	SHAILA	A	Teacher, Spec Ed	SPECIAL EDUCATION DEPARTMENT	9/15/2018	6/30/2019	LOA RTN (PD) FMLA/CFRA/BABY, 9/15/18
VAN ESSEN	MARGARET	0	Teacher, Spec Ed	CALIFORNIA MIDDLE SCHOOL	9/4/2018	11/27/2018	LOA (PD) FMLA/CFRA 9/4/18-11/27/18
VO	CATHY	A	Teacher, Child Development	CHILD DEVELOPMENT PROGRAMS	10/11/2018	12/20/2018	LOA (PD) FDL/HE 10/11-12/20/18
ZARZA	VILMA	0	Teacher, Elementary	ISADOR COHEN ELEMENTARY SCHOOL	10/15/2018	6/30/2019	LOA (UNPD) ADMIN 10/15/17
RE-ASSIGN/STATUS CHANGE							
AVELAR	THOMAS	A	Counselor, Middle School	FERN BACON MIDDLE SCHOOL	7/1/2018	6/30/2019	STCHG 7/1/18
BARTHOLOMEW	KIMBERLY	C	Teacher, Elementary	PETER BURNETT ELEMENTARY	7/1/2018	6/30/2019	STCHG 7/1/18
BARTHOLOMEW	KIMBERLY	B	Teacher, Elementary	PETER BURNETT ELEMENTARY	6/18/2018	6/30/2018	STCHG 6/18/18
COOKE	MELISSA	0	Teacher, Spec Ed	MARTIN L. KING JR ELEMENTARY	6/19/2018	6/30/2018	STCHG 6/19/18
MILEVSKY	NICOLE	Q	School Psychologist	REASSIGNED	7/1/2018	6/30/2019	REA FR TCHR 7/1/18
MILLARD	CONSUELO	A	Teacher, High School	LUTHER BURBANK HIGH SCHOOL	7/1/2018	6/30/2019	STCHG 7/1/18
ROGERS	MICHELLE	B	Teacher, High School	HIRAM W. JOHNSON HIGH SCHOOL	9/24/2018	6/30/2019	REA 9/24/18
SHARMA	SANJU	B	Teacher, High School	C. K. McCLATCHY HIGH SCHOOL	8/30/2018	6/30/2019	STCHG 8/30/18
SHINTAKU	VANESSA	C	Teacher, Spec Ed	JOHN F. KENNEDY HIGH SCHOOL	7/1/2018	6/30/2019	STCHG 7/1/18
TEPLY	LORA	Q	Teacher, Elementary	HUBERT H BANCROFT ELEMENTARY	7/1/2018	6/30/2019	STCHG 7/1/18-6/30/19
VAUGHN-WAGGONER	COLLEEN	B	Teacher, High School	HIRAM W. JOHNSON HIGH SCHOOL	9/24/2018	6/30/2019	STCHG 9/24/18
SEPARATE / RESIGN / RETIRE							
VOGES	LAURA	B	Teacher, Elementary	ABRAHAM LINCOLN ELEMENTARY	7/1/2018	10/12/2018	SEP/RESIGN 10/12/18
VOSS	APRIL	0	Teacher, Elementary	CAROLINE WENZEL ELEMENTARY	7/1/2018	8/22/2018	SEP/RESIGN 8/22/18
TRANSFER							
AKABA-MCCUMBER	CHERY	A	Teacher, Elementary	ABRAHAM LINCOLN ELEMENTARY	9/24/2018	6/30/2019	TR FR JOHN STILL 9/24/18
GONG	KATHY	A	Teacher, Elementary	MARK TWAIN ELEMENTARY SCHOOL	7/1/2018	8/29/2018	TR FR B GREEN 7/1/18
VIDOVICH	PETER	A	Teacher, High School	HIRAM W. JOHNSON HIGH SCHOOL	9/24/2018	6/30/2019	TR FR ROSEMONT 9/24/18

Attachment 2: CLASSIFIED 10/18/2018

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY/RE-EMPLOY							
REINHARDT	SARAH	0	Teacher, Spec Ed	SEQUOIA ELEMENTARY SCHOOL	9/24/2018	6/30/2019	EMPLOY PROB 9/24/18
AGUILAR	GABRIELA	B	Morning Duty	ROSA PARKS MIDDLE SCHOOL	8/30/2018	3/31/2019	EMPLOY PROB 8/30/18
DAVENPORT	JUANITA	B	Morning Duty	NICHOLAS ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
DAVENPORT	JUANITA	B	Noon Duty	NICHOLAS ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
FLORES	STEPHANIE	B	Noon Duty	NEW JOSEPH BONNHEIM	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
FONG-PEREZ	STEVEN	B	Noon Duty	ROSA PARKS MIDDLE SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
HUFF	REVINA	B	Morning Duty	ETHEL PHILLIPS ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB1 8/30/18
ISAIS	PRISILA	B	Family Partnership Facilitator	PARENT ENGAGEMENT	10/2/2018	6/30/2019	EMPLOY PROB1 10/2/18
MAGALLON	DELIA	B	Noon Duty	ETHEL PHILLIPS ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB1 8/30/18
MC DONALD	KATHLEEN	B	Noon Duty	ISADOR COHEN ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
MOTA	ALEJANDRA	B	Noon Duty	ROSA PARKS MIDDLE SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
NUNEZ VARGAS	LEODEGARIO	B	Inst Aid, Spec Ed	ROSEMONT HIGH SCHOOL	9/27/2018	6/30/2019	RE-EMPLOY 9/27/18
PRICE	JUANITA	B	Morning Duty	NICHOLAS ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
PRICE	JUANITA	B	Noon Duty	NICHOLAS ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
SEMKIW	CYNTHIA	B	Attendance Tech II	HIRAM W. JOHNSON HIGH SCHOOL	9/24/2018	6/30/2019	RE-EMPLOY 9/24/18
SUTTON	CORA	B	Noon Duty	ISADOR COHEN ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
TOVAR	SOCORRO	B	Morning Duty	LEONARDO da VINCI ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
TOVAR	SOCORRO	B	Noon Duty	LEONARDO da VINCI ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
VELASQUEZ	BLANCA	B	Morning Duty	EARL WARREN ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB1 8/30/18
LEAVES							
STOUT	EBONY	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	6/16/2018	6/30/2018	LOA RTN (PD) CFRA/BB 6/16/18
WILLIAMS	DANIELLE	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	10/11/2018	12/19/2018	LOA (PD) FMLA/CFRA/HE 10/11-12/19/18
RE-ASSIGN/STATUS CHANGE							
CIRSTEA	ELENA	A	Bus Driver	TRANSPORTATION SERVICES	9/25/2018	12/31/2018	STCHG 9/25/18
CLARK	ASHLEY	B	Spec II Student Support Svcs	INTEGRATED COMMUNITY SERVICES	9/7/2018	6/30/2019	REA/STCHG 9/7/18
DEL TORO	YESENIA	A	Bus Driver	TRANSPORTATION SERVICES	9/25/2018	5/31/2019	STCHG 9/25/18
GARCIA	MELIZA	A	Bus Driver	TRANSPORTATION SERVICES	10/1/2018	6/30/2019	STCHG 10/1/18
GARCIA	ROSALBA	A	Bus Driver	TRANSPORTATION SERVICES	9/25/2018	6/30/2019	STCHG 9/25/18
LUTTRELL	TAMI	B	Bus Driver	TRANSPORTATION SERVICES	10/1/2018	4/30/2019	STCHG 10/1/18
MARK	STEPHANIE	B	Noon Duty	GENEVIEVE DIDION ELEMENTARY	8/30/2018	6/30/2019	STCHG 8/30/18
TRUJILLO	LAURA	B	Walking Attendant	SEQUOIA ELEMENTARY SCHOOL	7/1/2018	2/28/2019	STCHG 7/1/18
TRUJILLO	LAURA	B	Walking Attendant	SEQUOIA ELEMENTARY SCHOOL	3/1/2019	6/30/2019	STCHG 7/1/18
SEPARATE / RESIGN / RETIRE							
NUNALLY	LAVINA	B	Inst Aid, Spec Ed	PACIFIC ELEMENTARY SCHOOL	7/1/2018	9/19/2018	SEP/RESIGNED 9/19/18
REINHARDT	SARAH	B	Inst Aid, Spec Ed	SEQUOIA ELEMENTARY SCHOOL	9/1/2018	9/23/2018	SEP/RESIGN 9/23/18
SIEMS	KRYSTAL	A	Instructional Aide	PETER BURNETT ELEMENTARY	7/1/2018	8/30/2018	SEP/RESIGN 8/30/18



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1c

Meeting Date: October 18, 2018

Subject: Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the Period of September 2018

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Approve attached list of warrants and checks.

Background/Rationale: The detailed list of warrants, checks and electronic transfers issued for the period of September 2018 are available for the Board members upon request.

Financial Considerations: Normal business items that reflect payments from district funds.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Warrants, Checks and Electronic Transfers – September 2018

Estimated Time: N/A

Submitted by: Dr. John Quinto, Chief Business Officer

Amari Watkins, Director, Accounting Services

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District
Warrants, Checks, and Electronic Transfers
September 2018

<u>Account</u>	<u>Document Numbers</u>	<u>Fund</u>	<u>Amount by Fund</u>	<u>Total by Account</u>	
County Accounts Payable Warrants for Operating Expenses	97362136 - 97362972	General (01)	\$ 6,078,934.21		
		Charter (09)	\$ 81,287.14		
		Adult Education (11)	\$ 69,199.99		
		Child Development (12)	\$ 10,398.28		
		Cafeteria (13)	\$ 1,171,528.09		
		Building (21)	\$ 9,184,559.81		
		Developer Fees (25)	\$ 5,932.68		
		Self Insurance (67/68)	\$ 1,597,869.04		
		Payroll Revolving (76)	\$ 426,789.16		
					<u>\$ 18,626,498.40</u>
Alternate Cash Revolving Checks for Emergency Accounts Payable and Payroll	00001841 - 00001853	General (01)	\$ (1,043.05)		
		Charter (09)	\$ 19,372.55		
		Cafeteria (13)	\$ 161.90		
		Payroll Revolving (76)	\$ 10,780.67		
					<u>\$ 29,272.07</u>
Payroll and Payroll Vendor Warrants	97833409 - 97834270	General (01)	\$ 1,051,733.85		
		Charter (09)	\$ 45,925.46		
		Adult Education (11)	\$ 17,448.10		
		Child Development (12)	\$ 110,544.93		
		Cafeteria (13)	\$ 73,074.87		
		Building (21)	\$ 3,392.13		
		Payroll Revolving (76)	\$ 3,044,250.99		
					<u>\$ 4,346,370.33</u>
Payroll ACH Direct Deposit	ACH-01170704 - ACH-01176227	General (01)	\$ 14,352,685.90		
		Charter (09)	\$ 498,432.18		
		Adult Education (11)	\$ 311,416.44		
		Child Development (12)	\$ 703,975.38		
		Cafeteria (13)	\$ 405,040.11		
		Building (21)	\$ 46,068.71		
		Self Insurance (67/68)	\$ 23,530.94		
		Payroll Revolving (76)	\$ 32,249.99		
					<u>\$ 16,373,399.65</u>
		County Wire Transfers for Benefits, Debt Service, and Tax Payments	9700348819 - 9700348834	General (01)	\$ 79,363.36
Payroll Revolving (76)	\$ 8,592,260.96				
				<u>\$ 8,671,624.32</u>	
Total Warrants, Checks, and Electronic Transfers				<u>\$ 48,047,164.77</u>	



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1d

Meeting Date: October 18, 2018

Subject: Approve Donations to the District for the Period of September 1-30, 2018

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Accept the donations to the District for the period of September 1-30, 2018.

Background/Rationale: Per Board Policy 3290 Gifts, Grants and Bequests, the Board of Education accepts donations on behalf of the schools and the District. After Board approval, the Board Office will send a letter of recognition to the donors.

Financial Considerations: None

LCAP Goal(s): College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Donations Report for the period of September 1-30, 2018

Estimated Time: N/A

Submitted by: Dr. John Quinto, Chief Business Officer

Amari Watkins, Director, Accounting Services

Approved by: Jorge A. Aguilar, Superintendent

B OF A - BANK OF AMERICA											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
BA19-0000762	Posted	(0282-2) PHOEBE A HEARST ELE	4914	Check	09/05/18	2294			BOFA0000050	Donation, Art Enrichmnt, P He	21,500.00
	01-0812-0-8690-	- - - -0282-				21,500.00					
BA19-0000765	Posted	(0059-2) DAVID LUBIN ELEMENT/	4914	Check	09/05/18	1108			BOFA0000050	Donation, Instr Aide Salaries,	40,000.00
	01-9125-0-8690-	- - - -0059-				40,000.00					
BA19-0000766	Posted	(0059-2) DAVID LUBIN ELEMENT/	4914	Check	09/05/18	1107			BOFA0000050	Donation, Art Enrichmnt, D Lu	18,000.00
	01-9125-0-8690-	- - - -0059-				18,000.00					
BA19-0000783	Posted	Land Park Community Assoc	4914	Check	09/05/18	1502			BOFA0000050	Donations,LPCA Grant, Land	500.00
	01-9125-0-8690-	- - - -0510-				500.00					
BA19-0001111	Posted	(0032-2) CALEB GREENWOOD EI	4936	Check	09/12/18	3088			BOFA0000051	Donation, Chromebooks, C Gi	19,018.23
	01-0812-0-8690-	- - - -0032-				19,018.23					
BA19-0001112	Posted	(000258) YOURCAUSE (YOURCA	4936	Check	09/12/18	1000125738			BOFA0000051	Donation, YourCause LLC, Ck	50.00
	01-0812-0-8690-	- - - -0032-				50.00					
BA19-0001146	Posted	Sachiko J Louie	4965	Check	09/19/18	998			BOFA0000052	Donations, Sachiko Louie, Ck	200.00
	01-0812-0-8690-	- - - -0242-				200.00					
BA19-0001186	Posted	Visions of the Future Mentoring Svc	4943	Correction	09/14/18	20809121694				Transfer funds from Oakridge	.00
	01-0812-0-8690-	- - - -0168-				300.00					
	01-0812-0-8690-	- - - -0265-				300.00-					
BA19-0001304	Posted	(0415-2) CALIFORNIA MIDDLE SC	4993	Check	09/26/18	2835			BOFA0000054	Donation, Stipends, Cal Middl	25,848.00
	01-0812-0-8690-	- - - -0415-				25,848.00					
BA19-0001305	Posted	(0415-2) CALIFORNIA MIDDLE SC	4993	Check	09/26/18	2838			BOFA0000054	Donation, Stipends, Cal Middl	4,650.00
	01-0812-0-8690-	- - - -0415-				4,650.00					
Total for Sacramento City Unified School District											129,766.23

Fund-Object Recap

01-8690	Donation Board Acknowledgement	129,766.23
Fund 01 - General Fund		129,766.23
Fiscal Year 2019		
Total for Sacramento City Unified School District		129,766.23

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 9/1/2018, Ending Receipt Date = 9/30/2018, User Created = N, On Hold? = Y, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group =)

ESCAPE ONLINE

BOTW AP - Bank of the West (AP)											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
BW19-0000270	Posted	(0173-2) JOHN MORSE/WALDORI	4960	Check	09/17/18	005451			BOTW091918	TEACHER SAL/BENS,THE A	60,000.00
	01- 9125- 0- 8690-	- - - - 0173-				60,000.00					
BW19-0000284	Posted	(1800) CITY OF SACRAMENTO	4960	Check	09/17/18	0000584521			BOTW091918	JAY SCHENIRER, DIST 5, CI	260.00
	01- 0812- 0- 8690-	- - - - 0142-				260.00					
BW19-0000291	Posted	SEIU LOCAL 1000, DLC	4960	Check	09/17/18	9686			BOTW091918	2018 GIRLS SOFTBALL TEAI	150.00
	01- 0812- 0- 8690-	- - - - 0138-				150.00					
BW19-0000318	Posted	(0151-2) LEONARDO DA VINCI K-	4988	Check	09/25/18	16465			BOTW092618	SUPPLIES, L DA VINCI PTC,	137.58
	01- 0812- 0- 8690-	- - - - 0151-				137.58					
Total for Sacramento City Unified School District											190,313.81

Fund-Object Recap

01-8690	Donation Board Acknowledgement	60,547.58
Fund 01 - General Fund		60,547.58
Total for Sacramento City Unified School District		190,313.81

Org Recap

Sacramento City Unified School District

C - Check 129,766.23
 Z - Correction

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 9/1/2018, Ending Receipt Date = 9/30/2018, User Created = N, On Hold? = Y, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group =)

ESCAPE ONLINE

BOTW AP - Bank of the West (AP)											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount

Org Recap

Sacramento City Unified School District (continued)

C - Check	60,547.58
Total Receipts	190,313.81
Report Total	190,313.81

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 9/1/2018, Ending Receipt Date = 9/30/2018, User Created = N, On Hold? = Y, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group =)

ESCAPE ONLINE



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1e

Meeting Date: October 18, 2018

Subject: Approve Request for Waiver of Budget Review Committee for Disapproved 2018-2019 Adopted Budget

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Approve the submission of the request for waiver of budget review committee to the California Department of Education.

Background/Rationale: In accordance with Ed Code 42127, the District has been appointed a Fiscal Advisor. The Fiscal Advisor has been working with the District in order to address the deficiency in the subsequent fiscal year budgets.

Staff is requesting Board approval pursuant to the provisions of Education Code Section 42127.1, the Governing Board of the School District and the County Superintendent request to waive the requirement that a budget review committee be formed.

Financial Considerations: Reflects standard business information.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:

1. CDE Request for Waiver of Budget Review Committee

Estimated Time: N/A

Submitted by: Dr. John Quinto, Chief Business Officer

Approved by: Jorge A. Aguilar, Superintendent

California Department of Education Request for Waiver of Budget Review Committee

The Sacramento County Superintendent of Schools has disapproved the Adopted Budget of the Sacramento City Unified School District for fiscal year 2018-2019.

Pursuant to the provisions of Education Code Section 42127(g) and 42127 (i)(3), the Governing Board of the School District and the County Superintendent request to waive the requirement that a budget review committee be formed. Following are the reasons for the mutual decision to waive a budget review committee and the alternative course of action that will be taken:

1. To expedite the budget balancing plan process by bypassing this step and saving the district approximately 6 weeks.
2. The District has been working well with the Fiscal Advisor
3. Already have a working steering committee
4. Labor Management Consortium has been established to support this process

Signature of District Governing Board President or Designee	Date
<u>John Quinto, Chief Business Officer</u>	<u>(916) 643-9055</u>
Contact Name and Title	Telephone

Signature of County Superintendent or Designee	Date
Contact Name and Title	Telephone

Approved by the California Department of Education

Caryn Moore, Director, School Fiscal Services Division

=====
Send or fax this document by **November 8th** to:

Janet Finley, Consultant
Management Assistance Unit
School Fiscal Services Division
California Department of Education
1430 N Street, Suite 3800
Sacramento, California 95814

Telephone Number (916) 323-5091 / FAX Number (916) 327-6157



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1f

Meeting Date: October 18, 2018

Subject: Approve Agreement with Fiscal Crisis and Management Assistance Team (FCMAT) for a Study of the Fiscal Health of the District

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: To approve the agreement with Fiscal Crisis & Management Assistance Team (FCMAT) for a study of the fiscal health of the District.

Background/Rationale: On August 22, 2018, the District received a letter from the Sacramento County Office of Education informing the District that the 2018-19 Budget had been disapproved.

In accordance with Education Code 42127d, the District had been appointed an independent Fiscal Advisor that worked with the District in order to address the deficiency in the subsequent year budget.

The budget disapproval also qualified the District to receive independent auditing supports from FCMAT at no cost to the District.

Financial Considerations: None

LCAP Goal(s): Operational Excellence

Documents Attached:

1. Fiscal Crisis and Management Assistance Team Study Agreement

Estimated Time of Presentation: N/A

Submitted by: Dr. John Quinto, Chief Business Officer

Approved by: Jorge A. Aguilar, Superintendent

**FISCAL CRISIS & MANAGEMENT ASSISTANCE TEAM
STUDY AGREEMENT
September 27, 2018**

The Fiscal Crisis and Management Assistance Team (FCMAT), hereinafter referred to as the team, and the Sacramento City Unified School District, hereinafter referred to as the district, mutually agree as follows:

1. BASIS OF AGREEMENT

The team provides a variety of services to local education agencies (LEAs). In accordance with the 2018-19 Budget Act, the team has been assigned to study the fiscal health of the district due to the county superintendent disapproving the district's 2018-19 budget. The team may include staff from FCMAT, county offices of education, the California Department of Education, other school districts, or private contractors. All work shall be performed in accordance with the term's standards and conditions of this agreement.

The county superintendent will be notified of this agreement between the district and FCMAT and will receive a copy of the final report. The final report will also be published on the FCMAT website.

2. SCOPE OF THE WORK

A. Scope and Objectives of the Study

Prepare an analysis using the 20 factors in FCMAT's Fiscal Health Risk Analysis (2018 version), and identify the district's specific risk rating for fiscal insolvency.

B. Services and Products to be Provided

1. Orientation Meeting – If on-site review is needed, the team will conduct an orientation session at the district to brief district management and supervisory personnel on the team's procedures and the purpose and schedule of the study.
2. On-site Review – The team will conduct an on-site review at the district office and at school sites if necessary.

3. Draft Report – Electronic copies of a preliminary draft report will be delivered to the district’s administration for review and comment.
4. Final Report – Electronic copies of the final report will be delivered to the district’s administration and to the county superintendent following completion of the review. Printed copies are available from FCMAT upon request.

3. **PROJECT PERSONNEL**

The FCMAT study team may also include:

- | | |
|------------------------------|---------------------------------------|
| <i>A. Michelle Giacomini</i> | <i>FCMAT Deputy Executive Officer</i> |
| <i>B. Eric Smith</i> | <i>FCMAT Intervention Specialist</i> |
| <i>C. Tamara Ethier</i> | <i>FCMAT Intervention Specialist</i> |
| <i>D. Scott Sexsmith</i> | <i>FCMAT Intervention Specialist</i> |

4. **PROJECT COSTS**

The cost for the study pursuant to the 2018-19 Budget Act shall be as follows:

- A. All staff member and consultant daily rates and charges will be covered by a specific state apportionment for this purpose.
- B. **Based on the elements noted in section 2A, the total cost of the services is \$0.**

5. **RESPONSIBILITIES OF THE DISTRICT**

- A. The district will provide office and conference room space during on-site reviews.
- B. The district will provide the following items:
 1. Current or proposed detailed organizational charts.
 2. Any documents requested on a supplemental list. Documents requested on the supplemental list should be provided to FCMAT only in electronic format; if only hard copies are available, they should be scanned by the district and sent to FCMAT in electronic format.
 3. Documents should be provided in advance of fieldwork; any delay in the receipt of the requested documents may affect the start date and/or completion date of the project. Upon approval of the signed study agreement, access will be provided to FCMAT’s online SharePoint document repository, where the district will upload all requested documents.
- C. The district’s administration will review a preliminary draft copy of the report resulting from the study. Any comments regarding the accuracy of the data

presented in the report or the practicability of the recommendations will be reviewed with the team prior to completion of the final report. All such comments should be provided to the team within five working days after receipt of the draft.

Pursuant to Education Code (EC) 45125.1(c), representatives of FCMAT will have limited contact with pupils. The district shall take appropriate steps to comply with EC 45125.1(c).

6. **PROJECT SCHEDULE**

Field work dates are scheduled for October 15, 2018, October 16, 2018, and October 17, 2018 and all documents must be uploaded to SharePoint by October 10, 2018.

7. **COMMENCEMENT AND COMPLETION OF WORK**

FCMAT will begin work as soon as it has assembled an available and appropriate study team consisting of FCMAT staff and independent consultants, taking into consideration other jobs FCMAT has previously undertaken and assignments from the state. The team will work expeditiously to complete its work and deliver its report, subject to the cooperation of the district and any other parties from which, in the team's judgment, it must obtain information. Once the team has completed its fieldwork, it will proceed to prepare a preliminary report and a final report. The district understands and agrees that FCMAT is a state agency and all FCMAT reports are published on the FCMAT website and made available to interested parties in state government. In the absence of extraordinary circumstances, FCMAT will not withhold preparation, publication and distribution of a report once fieldwork has been completed, and the district shall not request that it do so.

8. **INDEPENDENT CONTRACTOR**

FCMAT is an independent contractor and is not an employee or engaged in any manner with the district. The manner in which FCMAT's services are rendered shall be within its sole control and discretion. FCMAT representatives are not authorized to speak for, represent, or obligate the district in any manner without prior express written authorization from an officer of the district.

9. **INSURANCE**


During the term of this agreement, FCMAT shall maintain liability insurance of not less than \$1 million unless otherwise agreed upon in writing by the district, automobile liability insurance in the amount required under California state law, and workers compensation as required under California state law. FCMAT shall provide certificates of insurance, with Sacramento City Unified School District named as additional insured, indicating applicable insurance coverages upon request prior to the commencement of on-site work.

10. HOLD HARMLESS


FCMAT shall hold the district, its board, officers, agents and employees harmless from all suits, claims and liabilities resulting from negligent acts or omissions of its board, officers, agents and employees undertaken under this agreement. Conversely, the district shall hold FCMAT, its board, officers, agents and employees harmless from all suits, claims and liabilities resulting from negligent acts or omissions of its board, officers, agents and employees undertaken under this agreement.

11. CONTACT PERSON

Name: Jorge Aguilar
Telephone: (916) 643-7400
E-Mail: JAguilar@scusd.edu



Jorge A. Aguilar, Superintendent
Sacramento City Unified School District
Date 10/1/18



Michael H. Fine
Chief Executive Officer
Fiscal Crisis and Management Assistance Team
September 27, 2018
Date



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1g

Meeting Date: October 18, 2018

Subject: Approve Mandatory Reporting to the Sacramento County Office of Education – Uniform Complaints Regarding the Williams Settlement Processed for the Period of July 2018 through September 2018

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Human Resource Services

Recommendation: Approve Mandatory Reporting to the Sacramento County Office of Education – Uniform Complaints Regarding the Williams Settlement Processed for the Period of July 2018 through September 2018.

Background/Rationale: The Williams Settlement Case and Education Code §35186 states that persons may now use the uniform complaint process to file complaints regarding deficiencies in instructional materials, facility problems, and teacher vacancy or mis-assignment. The District is required to report on these complaints to the Superintendent of the Sacramento County Office of Education. The report must contain the number of complaints by general subject area and the number of resolved and unresolved complaints.

Financial Considerations: None

LCAP Goal(s): Safe, Emotionally Healthy and Engaged Students

Documents Attached:

1. Complaint Report – Attachment A-1

Estimated Time of Presentation: N/A

Submitted by: Cancy McArn, Chief Human Resources Officer

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District
Complaint Report
Submitted to the Superintendent
Sacramento County Office of Education
Pursuant to Education Code 35186

July through September, 2018

Number of Complaints	Instructional Material	Facilities	Teacher Vacancy and Misassignment	CAHSEE	Resolved	Unresolved
0	0	0	0	0	0	0
Total: 0						



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1h

Subject: Approve Instructional Materials for Advanced Placement (AP) World Language Classes: AP French; AP German; AP Latin; AP Chinese

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office/Multilingual Education/Advanced Placement Departments

Recommendation: The Board of Education to approve new textbooks for AP World Language Courses: AP French, AP German, AP Latin, and AP Chinese.

Background/Rationale:

AP world language course across the district offer both native and non-native speakers the opportunities to gain valuable cultural awareness and language fluency. For the 2018-19 school year, AP French will be offered at three high school campuses, and there will be one section each of Latin, German and Chinese available in the district. Enrollment in all of these classes continues to increase each year. Students in these 4 AP World Language courses, combined, reflect half of the district's AP World Language enrollment.

The College Board revised and updated the course guides and end of course exams for AP World Language courses during the 2011-12 academic years. At that time textbooks were not uniformly adopted for use in District AP World Language classes. Some teachers have been using materials that were last published in 1990, or they rely on a combination of independently developed resources that may not be best aligned to the AP Exams. Ensuring equity in access to resources was a driving reason for recommending the adoption of common instructional materials. Common instructional materials for these courses have not previously been adopted. Updated AP Spanish Language and Culture Instructional materials were adopted at the SCUSD Board meeting on June 21, 2018.

Beginning in May 2018, AP World Language teachers (Spanish, French, German, Chinese and Latin) met with Academic Office facilitation to make recommendations and collaboratively select updated text resources for use in their courses. Parents and student stakeholders for each world language met, reviewed, and offered positive input on the recommended texts. As a result of those meetings, the following recommendations were made:

1. Adopt for AP French Language and Culture:
 - a. Ladd. Allons au-dela!. Pearson. 2012. ISBN: 978-0-32895-489-6 with Online EText and Teacher Resources (7 year access)
 - b. Ladd. AP French. Pearson 2012. ISBN: 978-0-13317-537-0 with online text and resources (1 year access)
2. Adopt for AP German Language and Culture:
 - a. Chalipa, C. and ter Haseborg, H. Neue Blickwinkel, 2nd Ed. Wayside. 2017. ISBN: 978-1-94240-041-7 with Digital FlexText and Resources (1 year access)
3. Adopt for AP Latin:
 - a. Lienau, J. Scandite Muros. Wayside. 2017. ISBN: 978-1-94240-079-0 with Digital FlexText and resources (6 year access)
 - b. Mueller, H. Caesar: Selections from His Commentarii De Bello Gallico. Bolchazy-Carducci Publishers. 2012
 - c. Boyd, B. Vergil's Aenid: Selected Readings from Books 1, 2, 4 and 6. Bolchazy-Carducci Publishers. 2012
4. Adopt for AP Chinese Language and Culture:
 - a. Liu, Y and Yao, T, et al. Integrated Chinese Level 2. 4th Ed. Cheng & Tsui Publishers. 2018 ISBN: 978-1-62291-139-4 with Digital WebApp and resources (1 year access)
 - b. Liu, Y. and Yao, T., et al. Integrated Chinese Level 3 4th Ed. Cheng & Tsui Publishers. 2018. ISBN: 978-1-62291-150-9 with Digital WebApp and resources (1 year access)

Financial Considerations:

AP French Language and Culture Textbooks (with online resources) \$13,251.03

AP German Language and Culture Textbooks (with online resources) \$3,591.47

AP Latin Textbooks (with online resources) \$5,360.91

AP Chinese Language and Culture Textbooks (with online resources) \$7,038.81

TOTAL Cost for AP World Language Instructional Materials: \$29,242.22

LCAP Goal(s): College, Career, and Life Ready Graduates

Documents Attached:

None

Estimated Time of Presentation: 5 minutes

Submitted by: Dr. Iris Taylor, Chief Academic Officer

Matt Turkie, Assistant Superintendent, Curriculum and Instruction

Vanessa Girard, Director, Multilingual Education

Kari Hanson-Smith, Coordinator, GATE and AP Programs

Approved by: Jorge A. Aguilar, Superintendent



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1i

Meeting Date: October 18, 2018

Subject: Approve C. K. McClatchy High School Field Trip to Las Vegas, Nevada
October 25-28, 2018

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office

Recommendation: Approve C. K. McClatchy High School Field Trip to Las Vegas, NV
from October 25, 2018 to October 28, 2018

Background/Rationale: On October 25, 2018 a group of six students, one parent chaperone and one adult chaperone from C. K. McClatchy High School will travel via commercial airline to Las Vegas, NV to participate in The Meadows Tournament at The Meadows School in Las Vegas, NV.

Financial Considerations: No cost to the district.

LCAP Goal(s): College, Career and Life Ready Graduates

Documents Attached:

1. Out of State Field Trip Documents

Estimated Time of Presentation: N/A

Submitted by: Dr. Iris Taylor, Chief Academic Officer

Chad Sweitzer, Instructional Assistant Superintendent

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District
FIELD TRIP REQUEST FORM
 (USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form is required for each student field trip. See below reference distribution section for details concerning each type of trip.

School Name CK McClatchy / /
 9/14/18 Date
 Teacher's Name Stephen Goldberg Room # _____ Telephone # 9167120782
 Fax # 9165512195

Field Trip Destination Meadows School, Las Vegas, NV

Local-50 mile radius (bus/walking) Local-50 mile radius (driver led trips) Out-of-Town (Beyond 50 mile radius)
(forward directly to Field Trip Office)

Overnight Out-of-State/Country Involving Swimming or Wading Unusual Activities

Route Fly from Sacramento to Las Vegas, shuttles to hotel and to and from tournament Educational nature of field trip/excursion Debate tournament

Depart Date 10 / 25 / 18 Time 5:00 pm am/pm Return Date 10 / 28 / 18 Time 8:00 pm am/pm

TRANSPORTATION will be provided by: Walking School Bus - contact Transportation Field Trip Office
 Charter Bus Company (certified): Yes No - Check with Field Trip Office
 Private Vehicle/Parent Driver/Faculty Driver - Complete Volunteer Personal Automobile Use Form for each vehicle and driver, must have fingerprint clearance (check with Human Resources for fingerprint clearances)
 Public Transportation Train Commercial Airline Other: _____

Funding Source CKM Debate Boosters Financial Assistance Available? Yes
 No

Number of students participating: 6

Adult Chaperones/Drivers: DRIVER DRIVER

1) Thuy Dao yes no 2) _____ yes no
 3) _____ yes no 4) _____ yes no

Teachers and Staff Attending:

1) Stephen Goldberg yes no 2) _____ yes no
 3) _____ yes no 4) _____ yes no

Principal Approval [Signature] Date 9/24/18

Risk Management Approval (Unusual Activities) [Signature] Date 9/27/18

Segment Administrator Approval [Signature] Date 9-25-18

Distribution: Refer to the Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

1. Local Trip (school or charter bus): (50-mile radius) - Submit to Principal for approval. Maintain all documents at site and forward a copy to Segment Administrator.
2. Local Trip: (50-mile radius: driver led, walking trip) - Submit driver led trips to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. Submit walking trips to Principal for approval then forward to Segment Administrator for approval 2 weeks prior to trip.
3. Out-of-Town: (beyond 50-mile radius) - Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
4. Overnight Trip: Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
5. Trip Involving Swimming or Wading: Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
6. Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkelling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. This may require Special Event Liability Insurance.
7. Out-of-State/Country: Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. Must have Superintendent, Board of Education and Risk Management approval prior to trip. Segment Administrator will place field trip item on Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board of Education.
8. Approved forms will be returned by Segment Administrator. Maintain a copy of all forms at site for 2 year

Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
 TRAVEL REQUEST**

School Name CK McClatchy Date 9 / 16 / 18
 Teacher's Name Stephen Goldberg Room # _____ Telephone # 9167120782
 Field Trip Destination Meadows School, Las Vegas, NV
 Reason for travel Debate tournament

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver to Risk Management for review before signing. Attach a detailed itinerary for each day

Signed 
 Teacher

Approvals:

 9/24/18
 Principal Date

 9/27/18
 Risk Management Dept. Date

 9/25/18
 Segment Administrator Date

 10/1/18
 Superintendent Date

 / /
 Board Approval Date

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Request to Attend: <input type="checkbox"/> Conference/Workshop <input type="checkbox"/> Business Meeting	Purpose for Attending: <input type="checkbox"/> Professional Development <input type="checkbox"/> Continued Education Credits Earned	Instructions: This form must be completed and received in Accounts Payable at least 30 days prior to the proposed trip- 60 days if out-of-state. REQ # _____
--	---	--

School/Department C. K. McClatchy Date 9-16-18

Date(s) of Event 10/25/18-10/28/18 Location Meadows School, Las Vegas NV

Event Title (attach brochure) Debate Tournament

Purpose* Debate Tournament

*(what value does this activity give students, attendees, staff, department/site or community?)

How does this travel align with the District's strategic plan? College and career ready students

How will this activity/event be used and shared?

Name of Attendee(s) (attach sheet for additional attendees)	Position	Substitute (Y/N)**	No. of Days Required	Budget Code (for substitute)
Stephen Goldberg	Debate Coach	No		
		No		
		No		
		No		
		No		

****IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770** Additional Attendees Attached

Approvals: <div style="margin-bottom: 10px;"> Principal/Department Head Signature & Print Name <u>9/24/18</u> Date </div> <div style="margin-bottom: 10px;"> Cabinet Level or Designee Signature <u>9-25-18</u> Date </div> <div style="margin-bottom: 10px;"> Chief Business Officer Signature Date </div> <div style="margin-bottom: 10px;"> Superintendent or Designee Signature <u>10/2/18</u> Date </div>	District cost for all attendees (estimate) Registration Fee *** <u>0.00</u> Meals included? <input type="checkbox"/> B <input type="checkbox"/> L <input type="checkbox"/> D Lodging _____ Transportation _____ Meals _____ Other _____ TOTAL <u>\$ 0.00</u>
--	---

Categorical Budget Code(s): n/a \$ _____
 General Fund/Unrestricted \$ _____

***If any meals are included in the cost of registration, how many of each: Breakfast _____ Lunch _____ Dinner _____

Prepayment Requested: All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

Requisition #	Dollar Amount
Registration Fee	_____
Hotel	_____
Airfare ****	_____
Car Rental ****	_____

**** If airfare or car rental is requested, send a copy of this form to Purchasing, Box 830



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1j

Meeting Date: October 18, 2018

Subject: Approve Resolution No. 3039: Material Revision of the Charter Petition for Success Skills, Inc.: NorCal Trade and Tech

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading
- Conference/Action
- Action
- Public Hearing

Division: Academic Office

Recommendation: To conduct Public Hearing to consider the level of support for the material revision of the charter for Success Skills, Inc.: NorCal Trade and Tech (NorCal Trade), and to conference and take action on Consent Agenda to approve Resolution 3039 to grant the material revision.

Background/Rationale: NorCal Trade is a Sacramento City Unified School District authorized independent charter school. The Charter Petition was approved on January 18, 2018 for a five-year term effective July 1, 2018 through June 30, 2023. Pursuant to the charter school's Memorandum of Understanding (17) (e), the addition of new sites not previously approved by the District is a material revision to the Charter Petition. The charter school seeks to add non-district owned property 10620 Schirra Avenue, Mather, CA as an approved site for classroom instruction.

Pursuant to Education Code 47607 (a) (1), a material revision of the provisions of a charter petition may be made only with the approval of the authority that granted the charter; (a) (2), renewals and material revisions of charters are governed by the standards and criteria in Section 47605.

The Governing Board will hold a Public Hearing in accordance with Education Code Section 47607 (a) (2) on October 18, 2018 along with a presentation by Jack L. Kraemer, Director of Innovative Schools and Charter Oversight, on the material revision of the charter for Success Skills, Inc.: NorCal Trade and Tech.

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:

1. Amendment 1
2. Resolution 3039

Estimated Time of Presentation: N/A

Submitted by: Dr. Iris Taylor, Chief Academic Officer

Jack Kraemer, Innovative Schools and Charter Oversight, Director

Approved by: Jorge A. Aguilar, Superintendent

Success Skills, Inc.: NorCal Trade and Tech Amendment 1 (October 18, 2018)

Success Skills, Inc.: NorCal Trade and Tech may provide classroom instruction at 10620 Schirra Avenue, Mather, CA 95655 beginning October 18, 2018 and expiring on June 30, 2023. This amendment is subject to all charter school commitments, terms, and conditions of its charter petition including student enrollment.

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 3039
RESOLUTION TO APPROVE THE MATERIAL REVISION OF THE CHARTER
PETITION FOR SUCCESS SKILLS, INC.: NORCAL TRADE AND TECH**

WHEREAS, Success Skills, Inc.: NorCal Trade and Tech (“NorCal Trade”) is a Sacramento City Unified School District authorized independent charter school established January 18, 2018; and

WHEREAS, the District’s Governing Board held a public hearing and took board action on October 18, 2018; and

WHEREAS, the Governing Board has considered the level of public support for the Material Revision of the Charter Petition for NorCal Trade and has reviewed all information received with respect to the Material Revision, including all supporting documentation; and

WHEREAS, after analysis of the Material Revision and the related supplemental materials, the Superintendent and Director of Innovative Schools and Charter Oversight have recommended approval of the Material Revision of the Charter for NorCal Trade as set forth in Amendment 1.

NOW, THEREFORE, BE IT RESOLVED that the Sacramento City Unified School District Board of Education hereby approves the Material Revision of the Charter Petition for NorCal Trade as set forth in Amendment 1.

BE IT FURTHER RESOLVED the term of the charter will remain June 30, 2023.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 18th day of October, 2018, by the following vote:

AYES: ____
NOES: ____
ABSTAIN: ____
ABSENT: ____
ATTESTED TO:

Jorge A. Aguilar
Secretary of the Board of Education

Jessie Ryan
President of the Board of Education



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1k

Meeting Date: October 18, 2018

Subject: Approve Amendment to Extend Capitol Collegiate Academy's Facility Use Agreement

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office

Recommendation: Approve Amendment to extend Capitol Collegiate Academy's Facility Use Agreement.

Background/Rationale: Pursuant Education Code 47614 ("Proposition 39"), public school facilities should be shared fairly among all public school pupils, including those in Charter Schools. Each school district shall make available, facilities sufficient for the charter school to accommodate all of the charter schools' in-district students in conditions reasonably equivalent to those in other public schools of the district. The Charter Schools pay the District "Facility Use Fees" based on a pro rata share facilities cost for the use of District facilities. The master Facility Use Agreement for future use by all Charter Schools is currently being updated and revised with an anticipated completion date of February 28, 2019. By mutual agreement between the District and Capitol Collegiate Academy, the Amendment extends the expiration of the current Facilities Use Agreement and related first extension Amendment from June 30, 2019 to June 30, 2020. The Amendment eliminates the need for Capitol Collegiate Academy to submit a Prop 39 Facility Request due no later than November 1, 2018 for the school year 2019-20.

Financial Considerations: The District will continue to receive from Capitol Collegiate Academy the pro rata share of the facilities costs.

LCAP Goal(s): Family and Community Empowerment

Documents Attached:

1. Amendment to the Facilities Use Agreement between Sacramento City Unified School District and Capitol Collegiate Academy

Estimated Time of Presentation: N/A

Submitted by: Dr. Iris Taylor, Chief Academic Officer

Jack Kraemer, Innovative Schools and Charter Oversight, Director

Approved by: Jorge A. Aguilar, Superintendent

AMENDMENT EXTENDING TERM OF FACILITIES USE AGREEMENT

This Amendment ("Amendment") is entered into by and between Sacramento City Unified School District ("District") and Capitol Collegiate Academy, a California non-profit public benefit corporation ("Non-Profit"), as operator of Capitol Collegiate Academy Charter School, on the effective date as set forth below. District and Non-Profit are referred to singularly as "Party" or collectively as "Parties."

WHEREAS, the District and the Non-Profit entered into an Agreement titled Facilities Use Agreement ("FUA") for the term July 1, 2015 to June 30, 2018, which became effective on June 22, 2015.

WHEREAS, the District and the Non-Profit previously modified the FUA by extending the term to June 30, 2019.

WHEREAS, the District and the Non-Profit desire to modify the FUA by extending the term.

NOW THEREFORE, for good and valuable consideration, the Parties agree as follows:

1. The term of the FUA shall be extended to June 30, 2020.
2. This Amendment shall not alter or affect in any way any other portion of the FUA. All other terms of said FUA remain in full force and effect.
3. This Amendment shall become effective upon the signatures of both parties and District Board approval.

IN WITNESS WHEREOF, the Parties execute this Amendment on the dates set forth below.

Dated: _____

9/25/18



Cristin Fiorelli
Principal/Executive Director

Dated: _____

Jorge Aguilar
SCUSD Superintendent
Sacramento City Unified School District



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.11

Meeting Date: October 18, 2018

Subject: Approve Amendment to Extend Sol Aureus College Preparatory's Facility Use Agreement

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office

Recommendation: Approve Amendment to extend Sol Aureus College Preparatory's Facility Use Agreement

Background/Rationale: Pursuant Education Code 47614 ("Proposition 39"), public school facilities should be shared fairly among all public school pupils, including those in Charter Schools. Each school district shall make available, facilities sufficient for the charter school to accommodate all of the charter schools' in-district students in conditions reasonably equivalent to those in other public schools of the district. The Charter Schools pay the District "Facility Use Fees" based on a pro rata share facilities cost for the use of District facilities. The master Facility Use Agreement for future use by all Charter Schools is currently being updated and revised with an anticipated completion date of February 28, 2019. By mutual agreement between the District and Sol Aureus College Preparatory, the Amendment extends the expiration of the current Facilities Use Agreement and related second extension Amendment from June 30, 2019 to June 30, 2020. The Amendment eliminates the need for Sol Aureus College Preparatory to submit a Prop 39 Facility Request due no later than November 1, 2018 for the school year 2019-20.

Financial Considerations: The District will continue to receive from Sol Aureus College Preparatory the pro rata share of the facilities costs.

LCAP Goal(s): Family and Community Empowerment

Documents Attached:

1. Amendment to the Facilities Use Agreement between Sacramento City Unified School District and Sol Aureus College Preparatory

Estimated Time of Presentation: N/A

Submitted by: Dr. Iris Taylor, Chief Academic Officer

Jack Kraemer, Innovative Schools and Charter Oversight, Director

Approved by: Jorge A. Aguilar, Superintendent

AMENDMENT EXTENDING TERM OF FACILITIES USE AGREEMENT

This Amendment ("Amendment") is entered into by and between Sacramento City Unified School District ("District") and Sol Aureus College Preparatory, a California non-profit public benefit corporation ("Non-Profit"), as operator of Sol Aureus College Preparatory, on the effective date as set forth below. District and Non-Profit are referred to singularly as "Party" or collectively as "Parties."

WHEREAS, the District and the Non-Profit entered into an Agreement titled Facilities Use Agreement ("FUA") for the term July 31, 2013 to July 31, 2018, which became effective on September 19, 2013.

WHEREAS, the District and the Non-Profit previously modified the FUA and First Amendment by extending the term to June 30, 2019.

WHEREAS, the District and the Non-Profit desire to modify the FUA and Second Amendment to Facilities Use Agreement by extending the term.

NOW THEREFORE, for good and valuable consideration, the Parties agree as follows:

1. The term of the FUA and Second Amendment to Facilities Use Agreement shall be extended to June 30, 2020.
2. This Amendment shall not alter or affect in any way any other portion of the FUA and First Amendment to Facilities Use Agreement. All other terms of said FUA and First Amendment to Facilities Use Agreement remain in full force and effect.
3. This Amendment shall become effective upon the signatures of both parties and District Board approval.

IN WITNESS WHEREOF, the Parties execute this Amendment on the dates set forth below.

Dated: 9-20-2018



Norm Hernandez
Principal

Dated: _____

Jorge Aguilar
SCUSD Superintendent
Sacramento City Unified School District



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1m

Meeting Date: October 18, 2018

Subject: Approve Amendment to Extend St. HOPE Public Schools' Facility Use Agreement

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office

Recommendation: Approve Amendment to extend St. Hope Public Schools' Facility Use Agreement

Background/Rationale: Pursuant Education Code 47614 ("Proposition 39"), public school facilities should be shared fairly among all public school pupils, including those in Charter Schools. Each school district shall make available, facilities sufficient for the charter school to accommodate all of the charter schools' in-district students in conditions reasonably equivalent to those in other public schools of the district. The Charter Schools pay the District "Facility Use Fees" based on a pro rata share facilities cost for the use of District facilities. The master Facility Use Agreement for future use by all Charter Schools is currently being updated and revised with an anticipated completion date of February 28, 2019. By mutual agreement between the District and St. Hope Public Schools, the Amendment extends the expiration of the current Facilities Use Agreement and related second extension Amendment from June 30, 2019 to June 30, 2020. The Amendment eliminates the need for St. Hope Public Schools to submit a Prop 39 Facility Request due no later than November 1, 2018 for the school year 2019-20.

Financial Considerations: The District will continue to receive from St. HOPE Public Schools the pro rata share of the facilities costs.

LCAP Goal(s): Family and Community Empowerment

Documents Attached:

1. Amendment to the Facilities Use Agreement between Sacramento City Unified School District and St. HOPE Public Schools

Estimated Time of Presentation: N/A

Submitted by: Dr. Iris Taylor, Chief Academic Officer

Jack Kraemer, Innovative Schools and Charter Oversight, Director

Approved by: Jorge A. Aguilar, Superintendent

AMENDMENT EXTENDING TERM OF FACILITIES USE AGREEMENT

This Amendment ("Amendment") is entered into by and between Sacramento City Unified School District ("District") and St. Hope Public Schools, a California non-profit public benefit corporation ("Non-Profit"), as operator of Sacramento Charter High School, Public School No. 7, and Oak Park Academy, on the effective date as set forth below. District and Non-Profit are referred to singularly as "Party" or collectively as "Parties."

WHEREAS, the District and the Non-Profit entered into an Agreement titled Facilities Use Agreement ("FUA") for the term July 1, 2012 to June 30, 2017, which became effective on June 21, 2012.

WHEREAS, the District and the Non-Profit entered into an Agreement for an extension of the term to July 1, 2017 to June 30, 2018, which became effective on October 24, 2016.

WHEREAS, the District and the Non-Profit previously modified the FUA by extending the term to June 30, 2019.

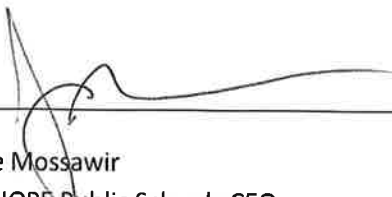
WHEREAS, the District and the Non-Profit desire to modify the Agreement by extending the term.

NOW THEREFORE, for good and valuable consideration, the Parties agree as follows:

1. The term of the FUA shall be extended to June 30, 2020.
2. This Amendment shall not alter or affect in any way any other portion of the FUA. All other terms of said FUA remain in full force and effect.
3. This Amendment shall become effective upon the signatures of both parties and District Board approval.

IN WITNESS WHEREOF, the Parties execute this Amendment on the dates set forth below.

Dated: 9/27/2018



Jake Mossawir
St. HOPE Public Schools CEO

Dated: _____

Jorge Aguilar
SCUSD Superintendent
Sacramento City Unified School District



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1n

Meeting Date: October 18, 2018

Subject: Approve Amendment to Extend Yav Pem Suab Academy's Facility Use Agreement

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office

Recommendation: Approve Amendment to extend Yav Pem Suab Academy's Facility Use Agreement

Background/Rationale: Pursuant Education Code 47614 ("Proposition 39"), public school facilities should be shared fairly among all public school pupils, including those in Charter Schools. Each school district shall make available, facilities sufficient for the charter school to accommodate all of the charter schools' in-district students in conditions reasonably equivalent to those in other public schools of the district. The Charter Schools pay the District "Facility Use Fees" based on a pro rata share facilities cost for the use of District facilities. The master Facility Use Agreement for future use by all Charter Schools is currently being updated and revised with an anticipated completion date of February 28, 2019. By mutual agreement between the District and Yav Pem Suab Academy, the Amendment extends the expiration of the current Facilities Use Agreement and related first extension Amendment from June 30, 2019 to June 30, 2020. The Amendment eliminates the need for Yav Pem Suab Academy to submit a Prop 39 Facility Request due no later than November 1, 2018 for the school year 2019-20.

Financial Considerations: The District will continue to receive from Yav Pem Suab Academy the pro rata share of the facilities costs.

LCAP Goal(s): Family and Community Empowerment

Documents Attached:

1. Amendment to the Facilities Use Agreement between Sacramento City Unified School District and Yav Pem Suab Academy

Estimated Time of Presentation: N/A

Submitted by: Dr. Iris Taylor, Chief Academic Officer

Jack Kraemer, Innovative Schools and Charter Oversight, Director

Approved by: Jorge A. Aguilar, Superintendent

AMENDMENT EXTENDING TERM OF FACILITIES USE AGREEMENT

This Amendment ("Amendment") is entered into by and between Sacramento City Unified School District ("District") and Urban Charter Schools Collective, a California non-profit public benefit corporation ("Non-Profit"), as operator of Yav Pem Suab Academy, on the effective date as set forth below. District and Non-Profit are referred to singularly as "Party" or collectively as "Parties."

WHEREAS, the District and the Non-Profit entered into an Agreement titled Facilities Use Agreement ("FUA") for the term July 1, 2015 to July 31, 2018, which became effective on July 3, 2015.

WHEREAS, the District and the Non-Profit previously modified the FUA by extending the term to June 30, 2019.

WHEREAS, the District and the Non-Profit desire to modify the FUA by extending the term.

NOW THEREFORE, for good and valuable consideration, the Parties agree as follows:

1. The term of the FUA shall be extended to June 30, 2020.
2. This Amendment shall not alter or affect in any way any other portion of the FUA. All other terms of said FUA remain in full force and effect.
3. This Amendment shall become effective upon the signatures of both parties and District Board approval.

IN WITNESS WHEREOF, the Parties execute this Amendment on the dates set forth below.

Dated: _____

9/20/19



Lee Yang
Superintendent

Dated: _____

Jorge Aguilar
SCUSD Superintendent
Sacramento City Unified School District



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1o

Meeting Date: October 18, 2018

Subject: Approve Resolution No. 3040 Authorizing the Execution of the Charter School Facilities Program Memorandum of Understanding with the State of California

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Facilities Support Services

Recommendation: Approve Resolution No. 3040.

Background/Rationale: St. Hope Public Schools applied directly to the California School Finance Authority (“CSFA”), State Allocation Board (“SAB”) and the Office of Public School Construction (“OPSC”) to receive funding from the State for charter school facilities at Public School #7 Elementary School. St. Hope has been approved by the CSFA and SAB for this project under the Charter School Facilities Program.

As a condition of receiving funds for the project, both St. Hope and SCUSD are required to execute a Memorandum of Understanding (“MOU”) between the SAB and the CSFA.

Financial Considerations: Funds to be released directly to St. Hope Public Schools (“SHPS”). If SHPS ceases to use the facilities or defaults on the loan, the District will have to offer the facilities up for a successor charter to use the facilities and take over any remaining loan payments, if any. If there is no successor charter school, the District may take over the facility and loan payments remaining, if any, or pay the balance in lump sum. If the District does not want to assume use of the facilities and the financial obligation, it may sell the property to pay off the loan balance.

LCAP Goal(s): Operational Excellence

Documents Attached:

1. Resolution No. 3040
2. St. Hope PS-7 Charter School Facility Program Memorandum of Understanding

Estimated Time of Presentation: N/A

Submitted by: Cathy Allen, Chief Operations Officer

Approved by: Jorge A. Aguilar, Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
RESOLUTION NO. 3040**

**AUTHORIZING THE EXECUTION OF THE CHARTER SCHOOL FACILITIES
PROGRAM MEMORANDUM OF UNDERSTANDING WITH THE STATE OF
CALIFORNIA**

WHEREAS, St. HOPE Public Schools has applied directly to the California School Finance Authority (“CSFA”), State Allocation Board (“SAB”), and Office of Public School Construction (“OPSC”) to receive funding from the State for charter school facilities at the Public School #7 Elementary School, and;

WHEREAS, St. HOPE Public Schools has been approved by the CSFA and SAB for this project under the Charter School Facilities Program, and now wishes to request the release of funds from the OPSC, and;

WHEREAS, both St. HOPE Public Schools and Sacramento City Unified School District are required as a condition of receiving funds for this project to execute a Memorandum of Understanding (“MOU”) among the SAB and the CSFA, and;

WHEREAS, the CSFA requires evidence that both the Governing Board of the Sacramento City Unified School District and St. HOPE Public Schools have authorized the execution of the MOU, attached hereto as Charter School Facilities Program Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Sacramento City Unified School District hereby authorizes the District’s Representative to the OPSC to execute the MOU in accordance with Part 10, Chapter 12.5, and commencing with Section 17070.10, et seq, of the Education Code, Title 1, and under the regulations provided in California Code of Regulations, Title 4, Section 10151 et seq., and California Code of Regulations, Title 2, Section 1859.160 et seq.

RESOLVED, this 18th day of October, 2018, at Sacramento, California, at a regular meeting of the Governing Board of the Sacramento City Unified School District by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

Jessie Ryan
President of the Board of Education

ATTESTED TO:

Jorge A. Aguilar
Secretary of the Board of Education

**CHARTER SCHOOL FACILITIES PROGRAM
MEMORANDUM OF UNDERSTANDING**

By and Among:

**St. HOPE Public Schools,
a Charter Management Organization,
on behalf of St. Hope Public School 7 Elementary,
(CDS Code # 34-67439-0101048)
a California Charter School**

and

**Sacramento City Unified School District,
a California Public School District ;**

and

**The State of California,
State Allocation Board and California School Finance Authority**

ARTICLE I – PURPOSE AND LIMITATION

- A. This Memorandum of Understanding (“MOU”) is made and entered into as of _____ (“Effective Date”) by and among the State Allocation Board and the California School Finance Authority (individually or collectively referred to as the “State”); and the charter management organization identified above, on behalf of the charter school identified above, a California Charter School operating as a non-profit public benefit corporation, in accordance with Education Code Section 47604 (the charter management organization and charter school referenced above hereinafter individually and collectively referred to as “Charter School”) and the California Public School District identified above (“School District”). The provisions of this MOU shall be effective from and after the Effective Date and shall continue until all duties and obligations of the parties, as stated in this MOU, are carried out.
- B. The Charter School has applied to the State for financing of its charter school facilities project (“Facilities”) under the Charter School Facilities Program (“CSFP”) established pursuant to Article 12 of Chapter 12.5 of Part 10 of the California Education Code and the regulations for its implementation provided in Title 4, Cal.

Code Regs., Section 10151, et seq., and Title 2 Cal. Code Regs., Section 1859.160, et seq., attached hereto and incorporated by reference. A copy of the Funding Agreement is attached as Exhibit "A". A copy of the Authority's Staff Summary is attached to the Funding Agreement as Exhibit "D" and incorporated herein by reference as a means of defining the Facilities.

- C. This MOU is intended to tie together two (2) separate legal agreements: (i) a Funding Agreement by and between the State and the Charter School; and (ii) a Facilities Use Agreement by and between the School District and the Charter School. In accordance with the CSFP, the State is the lender of certain monetary funds to the Charter School to enable the Charter School to acquire real property and/or construct improvements thereon. This loan transaction is set forth in the Funding Agreement of which the School District is not a party to because it is not a lender and does not have obligations under said Funding Agreement. In accordance with Section 17078.57(a)(3)(A) of the California Education Code, the School District must hold title to the Facilities, acquired with the funds loaned by the State under the CSFP, in trust for the benefit of the state public school system. Pursuant to the CSFP, the School District as the holder in trust of the Facilities must provide the use of the Facilities to the Charter School for a charter school educational program and, hence, is the basis for the Facilities Use Agreement between the School District and the Charter School.

A copy of the Funding Agreement, Exhibit "A", and the School District's Facilities Use Agreement, Exhibit "B", are incorporated into this MOU solely for the purpose of setting forth the separate instruments for this transaction and not for the purpose of making the State a party to the Facilities Use Agreement and the School District a party to the Funding Agreement. This MOU, the Funding Agreement and the Facilities Use Agreement (collectively, the "Agreements") set forth the entire agreements between the parties regarding the loan of funds and use of the real property pursuant to the CSFP. There are no understandings, agreements, representations, or warranties, express or implied, not specified herein regarding this MOU, the Funding Agreement and the Facilities Use Agreement; provided, that in the event any portion of this MOU, the Funding Agreement and/or the Facilities Use Agreement is held unenforceable by a court of competent jurisdiction, the remainder of the applicable agreement shall remain in full force and effect and shall not nullify the intent of the CSFP.

- D. This MOU is being entered into in accordance with the requirements of the CSFP. To the extent this MOU is inconsistent or in conflict with the provisions of the CSFP and the implementing regulations, the CSFP and implementing regulations shall prevail.
- E. Notwithstanding any provision contained herein, the duties and obligations of the State and the School District shall be limited to the following:
1. The State. The State shall be responsible to administer the CSFP and determine eligibility of and compliance by the Charter School to the requirements of the CSFP. The School District shall have no duty or

obligation to administer, monitor or enforce any requirements imposed upon the Charter School under the CSFP.

2. The School District. The School District's duties and obligations under the CSFP shall be limited to the following:

- a. Accept title to the Facilities, as defined below, as trustee for the State of California public school system. Title shall be conveyed by an instrument acceptable to the School District; and
- b. In the event the Charter School, or any subsequent charter school, ceases to use the Facility or an Event of Default occurs, the School District shall observe the requirements of Section 17078.62 of the California Education Code as set forth in Section 4.2 below.

Other than the duties set forth in this Article I, E(2), no duties or responsibilities shall be imposed upon the School District as the result of it holding title to the Facility in trust for the California public school system except for that which is expressly contained in this Agreement.

3. Securing Approvals, Permits and Other Entitlements. Notwithstanding State supplied bond funds, the State and the School District shall have no duty or obligation to secure, or expend funds or incur costs to secure, any approvals, permits and other entitlements for the Facility and operation of the Charter School. This limitation on duty and obligation shall apply to any repair, maintenance, modification, renovation, addition, expansion, reconstruction or re-habilitation occurring after the completion of initial construction of the Facility ("Future Work").

4. Construction. The State and the School District shall have no duty or obligation to construct all or any portion of the Facility or any Future Work. In the event of abandonment or any failure to complete the construction of the Facility or any Future Work for any reason, the School District, as trustee, will secure the site while it observes the requirements of Section 4.2 below.

5. Additional Funds. Other than the grant and the loan approved and provided under the CSFP, the State shall not be obligated to provide additional funds or financing for the planning, design, construction (including change orders and completion of construction), operation or maintenance of the Facility. The School District, by virtue of holding title to the Facility as trustee for the California public school system, shall not be obligated to provide additional funds or financing for the planning, design, construction (including change orders and completion of construction), operation or maintenance of the Facility.

6. Cooperation. In the event Charter School fails to complete construction or rehabilitation of the Facilities for any reason or fails to operate a school at the Facilities for any reason, the School District agrees that as the owner in trust of the Facilities for the public school system, the School District shall

cooperate with the State in its efforts to complete the construction of the Facilities or its effort to have a charter school operate from the Facilities; provided, that nothing in this MOU, the Funding Agreement, if applicable, and the Facilities Use Agreement shall require the School District to incur any costs or liabilities, or increase the School District's duties, obligations or exposure to liability, unless agreed to in writing by the School District.

ARTICLE II – FINANCING OF THE CHARTER SCHOOL'S PROJECT

2.1 Fifty Percent Local Matching Share Obligation

- A. The Charter School's Application for preliminary apportionment for the Facilities has been approved by the State. The Charter School's Apportionment ("Apportionment") is contingent upon the Charter School paying its 50% Local Matching Share obligation, which will be paid to the State by way of payments pursuant to the Funding Agreement.
- B. The Charter School's Application for a preliminary, advance, or final apportionment for the Facilities has been approved by the State. The State will provide as a grant funding for fifty percent (50%) of the approved costs for the Facilities and the Charter School will be responsible for fifty percent (50%) of the approved costs for the Local Matching Share for the Facilities. The Final Apportionment Amount will be reduced by any amounts received by the Charter School through an Advance Apportionment(s). The amounts of the Preliminary, Advance, and Final Apportionments are set forth in Exhibit "A" of the Funding Agreement.
- C. The Charter School will receive initial funding from the State for the Local Matching Share, less any lump sum payments made by, or on behalf of, the Charter School.

2.2 Conditions for Release of Funding

The following conditions must be satisfied before the State will release funding:

- A. The Charter School shall comply with all funding release conditions contained in the Funding Agreement to the satisfaction of the State.
- B. The Charter School agrees to utilize its apportionment for purposes consistent with the CSFP, and consistent with the purposes for which it was approved. The Charter School shall comply with any and all requirements and conditions imposed upon it for the development and operation of the Facility by any applicable governmental agency.
- C. Each party is duly authorized to enter, deliver, and perform this MOU, the Funding Agreement, as applicable to the appropriate parties, and the Facilities Use Agreement, as applicable to the appropriate parties.
- D. Pursuant to the provisions in Education Code Section 17199.4, the charter school's governing board approves the use of the intercept mechanism to make CSFP payments to the State. Evidence of filing of the intercept notice pursuant to 17199.4 in a form satisfactory to the Authority.

2.3 Charter School Facilities

- A. The Charter School's Facilities includes the real property and all improvements, repairs, replacements, substitutions, and modifications located or to be constructed on the property as described in its application for funding under CSFP.
- B. The Charter School's Facilities are located or will be located within the boundaries of the School District in the city and county as in Exhibit "D" of the Funding Agreement and is physically located within the school attendance area generating eligibility for funding, if applicable.
- C. The Charter School has satisfied itself as to the suitability of the Facilities by its own inquiries and tests. The Charter School shall, by entering into and occupying the Facilities, be deemed to have accepted the Facilities and to have acknowledged that they are in good order, condition and repair.
- D. The Charter School represents and warrants that it, by and through its officers, employees, agents and consultants, has made a thorough and independent examination of the Facilities and all matters related to its decision to enter into this Agreement. The Charter School is thoroughly familiar with all aspects of the Facilities and is satisfied that they are in an acceptable condition and meet its needs. The Charter School is solely responsible for identifying the real property, evaluating the condition of the title and suitability of the land for the Charter School's intended purpose, and negotiating and closing the acquisition of the real property. In addition, the Charter School is solely responsible for the construction of all improvements, repairs, replacements, substitutions, and modifications located or to be constructed on the real property

The State and/or the School District shall not have any obligation for construction work or improvements on or to the Facilities, to insure completion of construction, or provide additional funding in the event the Charter School determines it has insufficient funds to complete construction or operate the charter school. Pursuant to the CSFP, the School District is obligated to take title to the Facilities in trust for the benefit of the state public school system but such obligation does not make the School District a guarantor or warrantor of the Facilities and shall not impose any duty upon the School District to administer or oversee the construction of the Facilities by the Charter School, or in the event of any default prior to completion of construction, demolish all or any portion of the Facilities.

2.4 Payment

- A. The Charter School shall make payments to the State, as provided in the Funding Agreement in satisfaction of the requirements of the CSFP.
- B. This MOU, the Funding Agreement and the Facilities Use Agreement shall not be deemed to constitute a debt or liability or obligation of the State, the School District, or any political subdivision thereof, or a pledge of the faith and credit or taxing power of the State or any political subdivision thereof, but shall be a special obligation payable solely from the payments made by the Charter School. The obligation to make payments does not constitute an indebtedness of the Charter School or the School District, within the meaning of any constitutional or statutory

debt limitation or restriction and in all cases shall be made solely from legally available funds.

- C. Pursuant to the provisions in Education Code Section 17199.4, the charter school's governing board approves the use of the intercept mechanism to make CSFP payments to the State.

ARTICLE III – SECURITY PROVISIONS

- A. If title to the real property is already held by the Charter School:

1. the Charter School, at its sole cost and expense, shall cause to prepare a conveyance instrument, acceptable to the School District and the State, which shall convey title to the real property from the Charter School to the School District as trustee on behalf of the state public school system. The Charter School will convey to and the School District will accept conveyance of the good, absolute and marketable title to the Facilities in fee simple, free and clear of any mortgage, deeds of trust, liens (monetary or otherwise), claims, charges or other encumbrances or matters of any nature what so ever other than those included in any other provisions of this MOU. Prior to release of final apportionment, the Charter School must provide evidence to the State that title to the real property has been transferred to the School District. If Charter School fails to meet this requirement, Charter School will be in default of this MOU.
2. The Charter School shall provide proof satisfactory to the State and the School District that all liens and encumbrances that may arise from the construction of the Facilities have been released and/or satisfied.
3. The Charter School shall submit to the State and the School District for its review and acceptance a title report and a copy of each instrument listed in said title report. The title report shall be issued no more than thirty (30) calendar days prior to the date of submittal.
4. The Charter School shall provide to the State and the School District for its review and acceptance an American Land Title Association (“ALTA”) survey which together with (3) above, shall be sufficient for the Charter School,, at its sole cost and expense, shall provide the School District with a ALTA owner’s policy for the benefit of the School District and the State.

- B. If title to the real property is not held by the Charter School, the School District, at its sole cost and expense, shall cause to prepare a conveyance instrument, acceptable to the State, which shall convey title to the real property in trust on behalf of the state public school system. The School District will accept conveyance of the good, absolute and marketable title to the Facilities in fee simple, free and clear of any mortgage, deeds of trust, liens (monetary or otherwise), claims, charges or other encumbrances or matters of any nature what so ever other than those included in any other provisions of this MOU.

- C. The School District shall provide to the State for its review and files the original Final California Department of Education (“CDE”) approval subject to waivers

and/or exemptions to the use of real property as a school facility; provided, that if CDE has provided the Charter School any waivers and/or exemptions the Charter School shall obtain from CDE and provide to the School District a valid assignment of such waivers and/or exemptions. The purpose of the assignment is to ensure that the conveyance of fee title from the Charter School to the School District will not result in a situation whereby the Facilities then become non-compliant because of the transfer of fee simple title to the School District due to those requirements and standards that are typically imposed upon the School District.

- D. The School District shall provide to the State for its files the original “No Further Action” or “Further Action Letter” from the California Department of Toxic Substance Control (“DTSC”); provided, that if DTSC has issued a Further Action Letter, the Charter School shall provide to the School District proof satisfactory to the School District that all requirements of the Further Action Letter have been satisfied. Simultaneously with the delivery of the foregoing, the Charter School shall deliver to the State a copy of the documents delivered to the School District.
- E. The School District shall provide to the State for its review and files the final approval issued by DTSC for the final Preliminary Environmental Assessment (“PEA”) for the real property, if applicable.
- F. The School District shall provide to the State for its files the final approval of any applicable Federal, State, City or County agency necessary for the acquisition and construction of the Facilities, and the operation of the Facilities for an educational program conducted by the Charter School. As an example, and not as means of limitation, a charter school may require approval from the California Coastal Commission if a project will be located within its jurisdiction.
- G. Simultaneously with the delivery of the documents and instruments required in this Article III.A, the Charter School shall deliver to the State a copy of the same documents and instruments delivered to the School District.
- H. Title to the Facilities shall be conveyed to the School District by a grant deed or bill of sale, if applicable, agreed to and accepted by the School District. Title to the Facilities shall be held solely by the School District in whose boundaries the Facilities are to be located, in trust, for the benefit of the state public school system.
- I. Any person or entity providing a substantial contribution that is applied to the costs of the project in excess of the state share and the local matching share may be granted a security interest, as approved and memorialized in a written instrument executed by the State, to be satisfied from the proceeds, if any, realized when the property is ultimately disposed of. If the contribution was made for the explicit purpose of purchasing any asset with a normal life expectancy of less than twenty years, the security interest will be adjusted to reflect the depreciation of the assets. Contributions used solely to assist the applicant in meeting its local matching share shall not be entitled to a security interest. Where a contribution results in total project funding beyond the state and local matching shares, the contributor’s security interest shall be limited to the amount in excess of the state share and local matching share.

- J. If a default occurs and all payments have not been made, the security interest of any person or entity providing a substantial contribution to the costs of the project shall be satisfied only after the account is reimbursed for any remaining unpaid local matching share and the School District has been reimbursed for any costs and expenses incurred, if any, as the result of such default.
- K. Simultaneously with the execution of the Grant Deed, the Charter School and the School District shall enter into a Facilities Use Agreement, Exhibit "B". This Facility Use Agreement shall contain as standardized provisions the following, which must be addressed to the satisfaction of the State:
1. The acquisition and maintenance of all required licenses or permits. Any costs associated with licenses or permits shall not become an obligation of the State.
 2. The payment of all fees, and public charges of whatever nature accessed against the Facilities, including the payment of all taxes, and costs associated with telephone, water, sewer, gas, heat, electricity, garbage disposal, trash disposal, and all other services and utilities. Such fees and charges shall not become an obligation of the State.
 3. Prohibited uses of the Facilities, and provisions for the maintenance and repair of the Facilities. The State shall not under any circumstance be required to make any improvements or install any equipment on the Facilities, make any repairs, alterations or replacements of any nature to the Facilities, make any expenditures whatsoever in connection with this MOU or maintain the Facilities in any manner. The State shall not be required to maintain, repair or rebuild all or any part of the Facilities, and the Charter School or School District waive the provisions of Civil Code Sections 1941 and 1942 and any other law that would require the maintenance of the Facilities in a leasable condition or would provide the School District with the right to make repairs and deduct the cost of those repairs from its payments.
 4. The handling of hazardous materials.
 5. Insurance requirements, in addition to those specified in this MOU, for all risk (special-causes-of-loss) property and fire insurance; commercial general liability insurance; rental value insurance; worker's compensation insurance; flood and earthquake insurance as necessary; and such other types of insurance or endorsements to existing insurance as may be required by the School District.

ARTICLE IV – DEFAULT AND REMEDIES

4.1 Events of Default

The occurrence of any of the following shall constitute a "Default" or "Event of Default" under this Agreement:

- A. Failure by the Charter School to commence to use and occupy the Facilities for the operation of a charter school within one (1) year of receiving the certificate of occupancy issued by the Division of the State Architect.
- B. Failure by the Charter School to make any payment when due where such failure continues for a period of thirty (30) calendar days after receiving written notice by the State or the School District.
- C. Failure by the Charter School to maintain insurance on the Facilities or to provide reasonable evidence of insurance as required by the Funding Agreement and the Facilities Use Agreement, and where such failure continues for a period of thirty (30) calendar days after receiving written notice by the State or the School District;
- D. Failure by the Charter School to provide reasonable evidence of compliance with all requirements whether expressly stated in this MOU, the Funding Agreement, or the Facilities Use Agreement or otherwise imposed by the State under the CSFP or other applicable law or failure to observe or perform any other applicable covenant, condition, or agreement, where such failure continues for thirty (30) calendar days after receiving written notice of the failure. If thirty (30) calendar days is insufficient and the Charter School has instituted corrective action, the State, in its discretion, may extend this period up to one hundred and eighty (180) calendar days.
- E. The Charter School shall be or become insolvent, or admit in writing its inability to pay its debts as they mature, or make an assignment for the benefit of creditors; or the Charter School shall apply for or consent to the appointment of any receiver, trustee or similar officer for it or for all or any substantial part of its property; or such receiver, trustee or similar officer shall be appointed without the application or consent of the Charter School, as the case may be, where possession is not restored in sixty (60) calendar days; or the Charter School shall institute (by petition, application, answer, consent or otherwise) any bankruptcy, insolvency, reorganization, arrangement, readjustment of debt, dissolution, liquidation or similar proceeding relating to it under the laws of any jurisdiction; or any such proceeding shall be instituted (by petition, application or otherwise) against the Charter School (unless, in the case of a petition filed against the Charter School, the same is dismissed in sixty (60) days) or any judgment, writ, warrant of attachment or execution or similar process shall be issued or levied against a substantial part of the Charter School's Facilities; provided, however, in the event that any provision of this paragraph is contrary to any applicable law, it shall be of no force and effect, and not affect the validity of the remaining provisions;
- F. The determination by the State that any material representation or warranty made by the Charter School was untrue in any material respect when made;
- G. The Charter School's charter is not renewed or is revoked, or the Charter School ceases to use the Facilities for a charter school purpose. Nothing in this section shall affect a Charter School's rights and obligations pursuant to Education Code Section 17078.62 if the Charter School ceases to use the facility after a revocation and/or non-renewal;

- H. The Charter School shall abandon the Facilities or breach the Facilities Use Agreement; and/or
- I. If the performance of the payment obligations of the Charter School is guaranteed, the actual or anticipatory failure or inability, for any reason, of the Guarantor to honor the guarantee as required, and the Charter School's failure to provide written alternative assurance or security, which when coupled with the Charter School's then-existing resources, equals or exceeds the combined financial resources that existed at the time this Agreement is executed. The Charter School shall have sixty (60) calendar days following written notice by the State, to provide the written alternative assurance or security.
- J. If an Event of Default occurs and the Charter School continues to occupy and/or possess the Facilities, the Charter School shall remain liable for the performance of all of the obligations of the Charter School under and subject to the Funding Agreement and the Facilities Use Agreement, including, without limitation, the obligation to make payments to the State when due under the Funding Agreement.
- K. Failure by the School District to acquire title of the Facilities as required prior to release of certain funds under Education Code Section 17078.63 or within 30 days of receipt of CSFP funds for site acquisition or final apportionment.

4.2 Remedies on Default

The parties acknowledge and agree that this MOU, the Funding Agreement and the Facilities Use Agreement represent a unique situation that is not limited by the standard landlord's remedies provided by Sections 1951.2 and 1951.4 of the California Civil Code. The parties agree that if any Event of Default shall have occurred, any one or more of the following respective remedies, which are not exclusive but cumulative, may be pursued:

- A. If an Event of Default occurs and the Charter School continues to occupy and/or possess the Facilities, the Charter School shall remain liable for the performance of all of the obligations of the Charter School under and subject to the Funding Agreement, as amended, and the Facilities Use Agreement, as amended, including, without limitation, the obligation to make payments to the State when due under the Funding Agreement.
- B. If the Event of Default is solely because the Charter School's chartering authority has revoked or declined to renew the Charter School's charter, in accordance with Section 17078.62(b)(1) of the Education Code, the Charter School shall:
 - 1. have that time period specified in Section 17078.62 of the Education Code, as may be amended, to complete the review process contemplated in Section 47607 or 47607.5 of the Education Code, as may be amended; and
 - 2. so long as the Charter School continues to use and occupy the Facilities, remain liable for the performance of all of the obligations of the Charter School under the Funding Agreement, as may be amended, and the Facilities Use Agreement, as may be amended, including, without limitation, the obligation to make payments to the State when due under the Funding Agreement.

- C. If the Event of Default is solely because the Charter School's chartering authority has revoked or declined to renew the Charter School's charter, the Charter School shall not be liable under the Facilities Use Agreement, as may be amended, on the effective date of the last to occur of all of the following:
1. the Charter School completes the review process provided in Section 47607 or 47607.5 of the Education Code and the Charter School fails to obtain a renewal of its charter, or the Charter School relinquishes all rights to pursue or complete the review process provided in Section 47607 or 47607.5 of the Education Code and the Charter School notifies the State and the School District of its election; and
 2. the Charter School vacates the Facilities and relinquishes to the School District all right, title and interest in the occupancy and use of the Facilities.
- D. Upon the occurrence of Subsection C of this Section 4.2, the School District shall permit the Facility to be used in its "as is" and "where is" condition by another charter school:
1. that the State deems as qualified,
 2. whose charter petition is approved and is in good standing with the School District or charter authorizer; and
 3. that has agreed to a Funding Agreement with the State and a Facilities Use Agreement with the School District.
- E. In the event a successor charter school cannot be identified as provided in Subsection D of this Section 4.2, the School District may:
1. in accordance with Section 17078.62(b)(3) of the Education Code, take possession of and use the Facility as a public school facility; provided, that the School District shall be required to make payment to the State in accordance with Section 17078.62(b)(4) or the payments shall be reduced or eliminated if the School District satisfies the conditions set forth in Section 17078.62(b)(4)(A) and (B). In the event the payments do not qualify for reduction or elimination in accordance with Section 17078.62(b)(4)(A) and (B), the State and the School District shall enter into an agreement for the School District's assumption of the payment obligation under the Funding Agreement. Assumption of the payment obligation shall in no way release the Charter School from its payment obligations that accrued prior to the termination of the Funding Agreement or from the Charter School's obligations for any holdover; or
 2. In accordance with Section 17078.62(b)(5) of the Education Code, if the School District declines to take possession of the Facilities or if the Facilities are no longer needed for public school purposes, the School District shall dispose of the Facilities in accordance with requirements for the disposal of surplus public school sites. The monetary proceeds from the disposal of the Facilities shall be applied in the following priority: (i) repay any unpaid local matching share in favor of the State; (ii) repay any security interest

granted pursuant to Section 17078.57(a)(3)(B); and (iii) to the School District to be used for capital improvements in the School District.

3. disclaims its remainder interest in the Facilities, the State shall succeed to title owner pursuant to its remainder interest.
- F. The State may proceed by appropriate court action to enforce specific performance by the Charter School of its covenants under the Funding Agreement and this MOU and under the terms of accepting funding under the CSFP, or to recover damages for the breach thereof, including without limitation for the recovery of all past due payments together with interest, penalties, and late charges, and all other sums due the State. The Charter School shall pay or repay to the State all costs of such action or court action, including, without limitation, reasonable attorneys' fees and costs. The School District may proceed by appropriate court action to enforce this MOU and the Facilities Use Agreement against the Charter School.
 - G. In the event of the Charter School's default and the recovery of the Facilities by the School District, the State shall have the right to recover from the Charter School via the intercept mechanism described in Section 17199.4 of the Education Code (i) the amount of all outstanding payments or other obligations (whether direct or indirect owed by the Charter School to the State), if any, which are then due and owing, together with interest and late charges, and (ii) any other amounts due from the Charter School to the State, including indemnity payments, taxes, charges, reimbursement of any advances and other amounts payable by the Charter School to the State.
 - H. Notwithstanding anything to the contrary, the State, the Charter School and/or the School District may take whatever action at law or in equity that may appear necessary or desirable to enforce its respective rights with respect to this MOU, the Funding Agreement, or the Facilities Use Agreement or the Facilities, and the party or parties prevailing in the action shall have all of their respective costs of such action or court action, including, without limitation, reasonable attorneys' fees and costs as provided in this MOU, the Funding Agreement, and/or the Facilities Use Agreement or as otherwise permitted by law, paid by the parties against whom the action was brought.
 - I. No remedy herein conferred upon or reserved to the parties is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under this MOU, the Funding Agreement and the Facilities Use Agreement or existing at law or in equity. No delay or omission to exercise any right or power accruing upon any Event of Default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right or power may be exercised from time to time and as often as may be deemed expedient. In order to entitle either party to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice other than such notice as may be required under the Agreements. All remedies herein conferred upon or reserved to the parties shall survive the termination of this MOU, the Funding Agreement and/or the Facilities Use Agreement.

- J. The State, in its discretion, may provide the Charter School the opportunity to cure Default for up to a thirty (30) calendar day period. If thirty (30) calendar days is insufficient, and the Charter School has instituted corrective action, the State, in its discretion, may extend this period up to one hundred and eighty (180) calendar days.

ARTICLE V – MISCELLANEOUS

5.1 Release of Liability

The State and the School District are hereby released from any and all claims, demands, debts, liabilities, and causes of action of whatever kind or nature, whether known or unknown or suspected or unsuspected which the Charter School or any of the Charter School's employees or agents may have, claim to have, or which may hereafter accrue against the released parties or any of them, arising out of or relating to the Facilities or the Charter School's Facilities, including those in any way connected with any materials or substances defined as hazardous under any applicable statute, ordinance, rule or regulation, presently in, on or under, or now or hereafter emanating from or migrating onto or under the Facilities. In connection with this release, the Charter School hereby waives any and all rights conferred upon it by the provisions of Section 1542 of the California Civil Code, which reads as follows:

"A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor."

5.2 Non-waiver

No waiver of any provision of this MOU, the Funding Agreement and/or the Facilities Use Agreement shall be implied by any failure to enforce any remedy for the violation of that provision, even if that violation continues or is repeated. Any waiver of any provision contained in this MOU, the Funding Agreement and/or the Facilities Use Agreement, if applicable, must be in writing and executed by the applicable parties and will affect only the provision specified and only for the time and in the manner stated in the writing.

5.3 Indemnity

- A. Memorandum of Understanding. To the fullest extent permitted by law the Charter School shall at the Charter School's sole cost and expense with counsel acceptable to the School District and/or the State as applicable, indemnify, defend and hold the School District and the State harmless from and against any and all losses, costs, liabilities, claims, judgments, liens, damages (including consequential damages), actions, causes of action (whether in tort or contract law or equity or otherwise), charges, assessments, fines, penalties and expenses, including, without limitation, reasonable attorneys' fees and costs, and reasonable investigation costs (collectively "Claims"), incurred in connection with or arising from: (a) any breach or default by the Charter School in the observance or performance of any of the terms, covenants or conditions of this MOU on the Charter School's part to be observed or performed; (b) the construction, operation, maintenance, alteration, use or occupancy of the Facilities by the Charter School; (c) the condition of the Facilities, and any occurrence on the Facilities, from any

cause whatsoever, and (d) any acts omissions or negligence of the Charter School or the Charter School's employees, agents or contractors in, on or about the Facilities.

- B. Facilities Use Agreement. The State is not a party to the Facilities Use Agreement and, as a result, to the fullest extent permitted by law the Charter School shall at the Charter School's sole cost and expense with counsel acceptable to the State as applicable, indemnify, defend and hold the State harmless from and against any and all Claims incurred in connection with or arising from any breach or default by the Charter School in the observance or performance of any of the terms, covenants or conditions of the Facilities Use Agreement on the Charter School's part to be observed or performed.
- C. Funding Agreement. The School District is not a party to the Funding Agreement and, as a result, to the fullest extent permitted by law the Charter School shall at the Charter School's sole cost and expense with counsel acceptable to the School District as applicable, indemnify, defend and hold the School District harmless from and against any and all losses, costs, liabilities, claims, judgments, liens, damages (including consequential damages), actions, causes of action (whether in tort or contract law or equity or otherwise), charges, assessments, fines, penalties and expenses, including, without limitation, reasonable attorneys' fees and costs, and reasonable investigation costs (collectively "Claims"), incurred in connection with or arising from any breach or default by the Charter School in the observance or performance of any of the terms, covenants or conditions of the Funding Agreement on the Charter School's part to be observed or performed.
- D. The Charter School will at all times protect and defend, at its own cost and expense, the title to the Facilities from and against all claims, liens and legal processes of creditors and keep all the Facilities and the title free and clear of all such claims, liens, and processes except for the liens created or expressly permitted under the Agreements and the CSFP.

5.4 Notice

Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served and received if given in writing and personally delivered or either deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service or facsimile transmission, addressed as follows:

If to the State:

**California School Finance Authority
300 S. Spring, Suite 8500
Los Angeles, CA 90013
Attention: Katrina Johantgen**

If to the Charter School:
St. HOPE Public Schools
5201 Strawberry Ln.
Sacramento, CA 95820-4815
Attention: Julian Love

If to the School District:
Sacramento City Unified School District
PO Box 246870
Sacramento, CA 95824-6870
Attention: Jorge Aguilar

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the next business day following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

5.5 Applicable Law

This MOU shall be governed by and construed in accordance with the laws of the State of California.

5.6 Amendments

- A. The terms of this MOU may not be waived, altered, modified, supplemented or amended in any manner except in writing, upon the agreement of all of the parties, or except as otherwise permitted by law.
- B. The terms of this MOU may be amended, or new agreements executed, as necessary, upon the application of the Charter School and the approval by the State and the School District of a final apportionment.

5.7 Force Majeure

The time for the State, the Charter School or the School District to perform any obligation or assert any right under this MOU or the CSFP shall be extended on a day for day basis for any Force Majeure event, which shall include but not be limited to: (1) Acts of God or of the public enemy; and (2) Acts of the federal or State government in either its sovereign or contractual capacity.

5.8 Severability

Should any provision of this Memorandum of Understanding be determined to be invalid, illegal or unenforceable in any respect, such provision shall be severed and the remaining provisions shall continue as valid, legal and enforceable.

THE STATE:

STATE ALLOCATION BOARD:

By: _____

Name: _____

Title: _____

CALIFORNIA SCHOOL FINANCE AUTHORITY:

By: _____

Name: _____

Title: _____

THE SCHOOL DISTRICT: **SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**

By: _____

Name: _____

Title: _____

THE CHARTER SCHOOL: **ST. HOPE PUBLIC SCHOOL 7 ELEMENTARY**

BY: **ST. HOPE PUBLIC SCHOOLS, ON BEHALF OF ST. HOPE PUBLIC SCHOOL
7 ELEMENTARY**

By: _____

Name: _____

Title: _____

Exhibit A

Funding Agreement
(attached)

Exhibit B

Facilities Use Agreement

(attached)

**CHARTER SCHOOL FACILITIES PROGRAM
FUNDING AGREEMENT**

Between the State of California,

and

**St. HOPE Public Schools,
a Charter Management Organization, on behalf of
St. Hope Public School 7 Elementary
(CDS Code # 34-67439-0101048),
a California Charter School**

ARTICLE I – PURPOSE

- A. This Funding Agreement (“Agreement”) is made and entered into as of _____, (“Effective Date”) by and between the State Allocation Board and the California School Finance Authority (individually or collectively referred to as the “State”) and the charter management organization identified above on behalf of the charter school identified above , as assigned by the California Department of Education, a California Charter School operating as a non-profit public benefit corporation in accordance with Education Code Section 47604 (the charter management organization and charter school referenced above hereinafter individually and collectively referred to as “Charter School”). The provisions of this Agreement shall be effective from and after the Effective Date until the termination of the Agreement as provided herein.
- B. The Charter School has applied to the State for financing of its charter school facilities project (“Facilities”) under the Charter School Facilities Program (“CSFP”) established pursuant to Article 12 of Chapter 12.5 of Part 10 of the California Education Code and the regulations for its implementation provided in Title 4, Cal. Code Regs., Section 10151, et seq., and Title 2 Cal. Code Regs., Section 1859.160, et seq.
- C. The Charter School’s Facilities may involve the purchase of real property or the purchase of real property and construction of all improvements, repairs, replacements, substitutions, and modifications located or to be constructed on the property, or the construction of all improvements, repairs, replacements, substitutions, and modifications located or to be constructed on real property that the Charter School has acquired previously.
- D. This Agreement is being entered into in accordance with the requirements of the CSFP. To the extent the Agreement is inconsistent with or in conflict to the

provisions of the CSFP and the implementing regulations, the CSFP and implementing regulations shall prevail.

- E. The terms of this Agreement may not be waived, altered, modified, supplemented or amended in any manner except in writing, upon the agreement of the parties, or except as otherwise permitted by law. This Agreement may be amended, or a new agreement executed, as necessary, upon the application of the Charter School and the approval by the State of a final apportionment.

ARTICLE II – FINANCING OF THE CHARTER SCHOOL’S PROJECT

2.1 Fifty Percent Local Matching Share Obligation

A. Payments

1. The Charter School’s Application for Preliminary, Advance, and/or Final apportionment for the Facilities has been approved by the State. The State will provide as a grant funding for fifty percent (50%) of the approved costs for the Facilities, and the Charter School is responsible for a Local Matching Share of fifty percent (50%) of the approved costs for the Facilities. The Final Apportionment Amount will be reduced by any amounts received by the Charter School through any Advance Apportionment(s). The amounts of the Preliminary, Advance and/or Final Apportionment are set forth in Exhibit “A” of this Funding Agreement.
2. The Charter School’s Final Apportionment (“Apportionment”) is contingent upon the Charter School paying its 50% Local Matching Share obligation by making payments to the State pursuant to this Agreement. The 50% grant funding does not need to be repaid.
3. The Charter School will make its payments on the Local Matching Share to the State through the use of the Intercept Mechanism as described in Section 17199.4 of the Education Code. The Charter School shall comply with all provisions in this section prior to any funds being released.
4. The Charter School will repay the Local Matching Share to the State by making monthly payment installments, in arrears, as provided for in the schedule of payments (“Payment Schedule”), developed in compliance with section 2.1(D). The amount shall include interest on the unpaid principal balance at the interest rate prescribed in Section 17078.57(a)(1)(D) and (E) of the Education Code.
5. Payments will be applied first to accrued but unpaid interest, then to the unpaid principal balance.
6. Payments may be prepaid in whole or in part at any time before the end of the payment term without penalty.
7. Payments shall be made directly to the State Allocation Board for deposit into the respective 2002, 2004, 2006, or 2016 Charter School Facilities Account, or as otherwise directed by the State in writing.

B. Late Payments

The failure to make a payment on time will cause the State to incur costs not contemplated by the parties when entering into this Agreement, the exact nature and amount of which would be extremely difficult and impracticable to ascertain. Accordingly, on the fifteenth day after a payment is due, the Charter School may be assessed, by way of damages, a late charge in an amount equal to five percent (5%) of the past due amount. The parties agree that this late charge represents a fair and reasonable estimate of the costs incurred by the State as the result of a late payment, and the Charter School agrees to immediately pay the late charge. The State's acceptance of late charges will not constitute a waiver of default with respect to the overdue payment, and will not prevent the State from exercising any other rights available under this Agreement. The Charter School will pay a late charge only once on any late payment. The late charges will be deposited into the 2002, 2004, 2006, or 2016 Charter School Facilities Account.

C. Payment Period

The payment period shall commence upon the later to occur: (1) the Effective Date; or (2) after one full year of the Facilities being open and the Charter School commences its educational program ("Commencement Date"). The period shall end 30 years following the Effective or Commencement Date, or when paid in full.

D. Payment Schedule

1. Within thirty (30) days of the start of the Charter School's operations, the parties will execute a letter confirming the Commencement Date, the Expiration Date, the payment terms, and other such terms, including a Payment Schedule which shall be attached to this Agreement and incorporated herein as Exhibit "B".
2. The State shall establish the Payment Schedule in accordance with Education Code section 17078.57 and California Code of Regulations, title 4, Section 10160. The Payment Schedule may be amended, at the State's sole discretion, where the Charter School has demonstrated financial hardship to the State's satisfaction and the State has determined that the Charter School continues to be financially sound. The Payment Schedule shall end 30 years following the Effective or Commencement Date, or when paid in full.

E. Payments To Be Unconditional

Except as expressly provided for in this Agreement, any present or future law to the contrary notwithstanding, this Agreement shall not terminate, nor shall the Charter School be entitled to any abatement, suspension, deferment, reduction, setoff, counterclaim, or defense with respect to the payments, nor shall the obligations of the Charter School be affected (except as expressly permitted) by reason of:

1. any failure of the Facilities or any part thereof to be delivered or installed, any defects, malfunctions, breakdowns or infirmities in the Facilities, any

accident or unforeseen circumstances, or any damage to or destruction of the Facilities, or any part thereof;

2. any taking of the Facilities, or any part thereof, or interest therein by condemnation or otherwise;
3. any prohibition, limitation, restriction or prevention of the Charter School's use, occupancy or enjoyment of the Facilities, or any part thereof, or any interference with such use, occupancy or enjoyment by any person for any reason;
4. any title defect, lien or any other matter affecting title to the Facilities;
5. any eviction by paramount title or otherwise;
6. any default by the Charter School;
7. any action for bankruptcy, insolvency, reorganization, liquidation, dissolution or other proceeding relating to or affecting this Agreement or the Charter School;
8. the impossibility or illegality of performance by the Charter School;
9. any action of any governmental authority or any other person;
10. the Charter School's acquisition of ownership of all or part of the Facilities;
11. breach of any warranty or representation with respect to the Facilities;
12. any defect in the condition, quality, or fitness for use of the Facilities;
13. Any other cause or circumstance similar or dissimilar to the foregoing, and whether or not the Charter School has notice or knowledge of any of the foregoing; or
14. Notwithstanding the above, nothing in this section shall affect a Charter School's rights and obligations pursuant to Education Code Section 17078.62 if the Charter School ceases to use the facility after a revocation and/or non-renewal.

F. Acceptance and Application of Payment; Not Accord and Satisfaction

1. No receipt by the State of a lesser payment than the payment required under this Agreement shall be considered to be other than on account of the earliest amount due, and no endorsement or statement on any check or letter accompanying a payment or check shall be considered an accord and satisfaction. The State may accept checks or payments without prejudice to its right to recover all amounts due and pursue all other remedies provided for in this Agreement.
2. Acceptance of monies from the Charter School after the Charter School has received notice of termination shall in no way reinstate, continue, or extend the term or affect the termination notice. The State may receive and collect any payment due, and payment shall not waive or affect any prior notice, action, or judgment.

2.2 Conditions for Release of Funding

The following conditions must be satisfied, and such others as may be reasonably required by the State, before the State will release any funding:

- A. The Charter School shall have satisfied all of the requirements for such funding under the CSFP and Memorandum of Understanding, including that it shall have a current, valid charter.
- B. The Charter School shall have entered into this Agreement and the State shall have received an original of this Agreement properly executed on behalf of the Charter School, with each of the Exhibits hereto properly completed.
- C. If title to the property is already held by the Charter School, the Charter School, at its sole cost and expense, shall cause to prepare a conveyance instrument, acceptable to the school district in which the Facilities are located ("School District"), which is listed in the attached Staff Summary, Exhibit "D", and the State, which shall convey title to the real property from the Charter School to the School District as trustee on behalf of the public school system. The Charter School must notify the State and the School District when CSFP funds are received by the Charter School. Within 30 days of receipt of CSFP funds, the Charter School must provide evidence to the State that title to the real property has been transferred to the School District. If Charter School fails to meet this requirement, Charter School will be in default of this Agreement.
- D. If the Charter School is required to have a Guarantor for its project, it shall have entered into a guaranty with an acceptable Guarantor and the State shall have received an executed original of the agreement.
- E. The State shall have received a certificate of the secretary of the Charter School as to (i) the resolution of the board of directors of the Charter School, or authorizing the execution, delivery and performance of this Agreement, (ii) the bylaws of the Charter School, (iii) signatures of the officers or agents of the Charter School authorized to execute and deliver this Agreement on behalf of the Charter School and, if applicable, attaching thereto a copy of the Charter School's certificate or articles of incorporation or partnership or limited liability company formation document certified by the Office of the Secretary of State for the State of California.
- F. Certificate of good standing issued to the Charter School by the California Secretary of State not more than 30 days prior to the Effective Date of this Agreement, if applicable.
- G. The School District shall deliver to the State a standard preliminary title report issued by a title company with respect to the Facilities, and legible copies of all documents referred to in the title report. (Exhibit "C"). The Charter School and School District shall comply with the title requirements of section 3.4 of this Agreement, and shall provide to the State, upon request, all documents and materials relating to the Facilities and the title to the Facilities.
- H. The Charter School represents that it has a minimum debt service coverage ratio determined by the State to be sufficient, but in no event to be less than 1.0x.

- I. The Charter School represents that it is financially sound, and will demonstrate to the satisfaction of the State, its continued financial soundness. If the Charter School's chartering authority revokes or declines to renew the Charter School's charter, this Agreement will be in default and the provisions of Education Code section 17078.62 shall be invoked. Nothing in this section shall affect a Charter School's rights and obligations pursuant to Education Code Section 17078.62 if the Charter School ceases to use the facility after a revocation and/or non-renewal.
- J. The Charter School shall establish and maintain a separate and distinct account for deposits of all CSFP loan proceeds.
- K. The Charter School and the School District, in whose geographical jurisdiction the Charter School is located, will enter into an agreement governing the use of the facilities ("Use Agreement"). The phrase "substantial completion of construction" shall mean that standard of construction generally recognized by California construction law. The State shall have the right to review and approve the Use Agreement if there will be any modifications to the standard provisions. The State reserves the right to communicate directly with either the Charter School or the School District regarding amendments to the Use Agreement. The Charter School shall be in full compliance with the terms of the Use Agreement.

2.3 Payment During Dispute Period

Notwithstanding any dispute between the Charter School, its chartering authority, the State, or any vendor under any purchase agreement or any other person, the Charter School shall make all payments when due and shall not withhold any payments pending final resolution of a dispute, nor shall the Charter School assert any right of set-off or counterclaim against its obligation to make payments, and the Charter School waives any and all rights now or hereafter available by statute or otherwise to modify or to avoid strict compliance with its obligations under this Agreement.

2.4 Force Majeure

The time for the Charter School or the State to perform any obligation or assert any right under this Agreement or the CSFP shall be extended on a day for day basis for any Force Majeure event, which shall include but not be limited to: (1) Acts of God or of the public enemy; and (2) Acts of the federal or State government in either its sovereign or contractual capacity.

2.5 No Debt or Liability/Obligation of the State

- A. This Agreement shall not be deemed to constitute a debt or liability or obligation of the State or any political subdivision thereof, or a pledge of the faith and credit or taxing power of the State or any political subdivision thereof, but shall be a special obligation payable solely by the Charter School.
- B. The obligation to make payments does not constitute an indebtedness of the Charter School or its chartering authority within the meaning of any constitutional or statutory debt limitation or restriction and in all cases shall be made solely from legally available funds.

- C. The parties intend that the obligations of the Charter School shall be covenants, agreements and obligations that are separate and independent from any obligations of the State, and shall continue unaffected unless modified or terminated in accordance with an express provision of this Agreement.

ARTICLE III – CHARTER SCHOOL’S FACILITY

3.1 Utilization of Apportionment for Facility

The Charter School agrees to utilize its apportionment for purposes consistent with the CSFP, and for the acquisition of real property and the installation, construction, retrofitting and improvement of said real property in order to allow a charter school educational program to be conducted. To the extent that the apportionment is insufficient in any way, the Charter School must pay additional amounts as necessary to complete the acquisition, installation, construction, retrofitting and improvement of the Facilities and to ensure that all elements of the Facilities, including the property and improvements, are operational. The State shall have no obligation to provide additional funding beyond the apportionment provided for in this Agreement.

3.2 Use of Facilities for Charter School

- A. The Charter School may use and occupy the Facilities during the term of the Agreement solely for the operation of a charter school, as authorized under the California Education Code and subject to the terms of the Use Agreement. The foregoing statement shall not constitute a representation or guaranty that the operation of a charter school may be conducted in the Facilities or is lawful or permissible under any certificates of occupancy issued for the Facilities, or is otherwise permitted by law. Use of the Facilities shall in all respects comply with all applicable legal requirements.
- B. The general terms of the Charter School’s use of the Facilities shall be governed by the Use Agreement between the Charter School and the School District.
- C. Prior to commencing operations in the school, the Charter School shall provide the State and the School District with a copy of a valid certificate of occupancy issued by the appropriate governmental agency for the Facilities, if applicable, or the equivalent issued by the California Division of the State Architect.
- D. In the event the Charter School no longer is using the Facilities, the usage and priority provisions of Education Code section 17078.62 shall apply. The Charter School shall reasonably cooperate and assist with any transition that may take place pursuant to the priority provisions.
- E. The State and School District shall not have any obligation for construction work or improvements on or to the Facilities. The Charter School has made a thorough and independent examination of the Facilities and all matters related to its decision to enter into this Agreement. The Charter School is thoroughly familiar with all aspects of the Facilities and is satisfied that they are in an acceptable condition and meet its needs.
- F. The Charter School, its officers, members, partners, agents, employees and contractors shall not unlawfully discriminate, harass, or allow harassment against

any employee or applicant for employment because of sex, race, color, ancestry, religion, creed, national origin, culture, physical disability (including HIV and AIDS), mental disability, medical condition (cancer or genetic characteristics), sexual orientation, political affiliation, position in a labor dispute, age, marital status, and denial of statutorily-required employment-related leave. The Charter School, its officers, members, partners, agents, employees and contractors shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, title 2, section 7285 et seq.).

3.3 Facility Location and Suitability

- A. The Charter School's Facilities are located in the county listed in the attached Staff Summary, Exhibit "D", and are more particularly described in the "Project Description" section of the summary.
- B. The property is physically located within the geographical jurisdiction of the School District in which the Facilities are located, which is listed in Exhibit "D" and the school attendance area generating eligibility for funding, if applicable.
- C. The Charter School has satisfied itself as to the suitability of the Facilities by its own inquiries and tests. The Charter School shall, by entering into and occupying the Facilities, be deemed to have accepted the Facilities and to have acknowledged that they are in good order, condition and repair.

3.4 Title to the Facilities

- A. The School District has obtained or will obtain upon release of funds from the State, good, absolute and marketable title to the Facilities in fee simple, free and clear of any mortgage, deeds of trust, liens (monetary or otherwise), claims, charges or other encumbrances or matters of any nature what so ever other than those included in the title report on the terms and conditions of this Agreement. The Charter School agrees to obtain and transfer title in accordance with the requirements of Article III Section A of the Memorandum of Understanding.
- B. Title to the Facilities shall be conveyed to, and vested in trust for the benefit of the California State public school system.
- C. The Charter School and School District will at all times protect and defend, at its own cost and expense, the title from and against all claims, liens and legal processes of creditors, and keep all the Facilities and the title free and clear of all such claims, liens and processes except for the liens created or expressly permitted by the Security Provisions of this Agreement and the CSFP.
- D. Any sale, contract to sell, option to purchase, conveyance or other transference of the Facilities must first be approved by the State in writing.
- E. The Charter School will execute, acknowledge and record all documents, certificates and agreements, including without limitation any grant deed, bill of sale or assignment as necessary to effectuate a transfer to the School District title to the Facilities, as provided herein, and provide copies of all documents, certificates

and agreements to the State as required by this Agreement or as otherwise requested by the State.

3.5 Insurance Requirements

A. Types of Insurance

1. The Charter School shall, at its sole cost and expense, obtain and maintain at all times during the construction and occupancy of the Facilities, the following types of insurance on the Facilities, naming the State and School District loss payee and additionally insured:
 - a. All Risk (special-causes-of-loss) property and fire insurance (with extended coverage endorsement including malicious mischief and vandalism and sprinkler leakage).
 - b. Commercial general liability insurance (broad form) covering claims for bodily injury, personal injury, death and property damage based on or arising out of the ownership, use, occupancy or maintenance of the Facilities and all areas appurtenant thereto.
 - c. Rental value insurance.
 - d. Worker's compensation insurance
 - e. Other types of insurance or endorsements to existing insurance as may be reasonably required from time to time by the School District or the State.
- B. The Charter School shall not do anything, or permit anything to be done, in or about the Facilities that would: (i) invalidate or be in conflict with the provisions of or cause any increase in the applicable rates for any fire or other insurance policies covering the Facilities (unless it pays for such increased costs); (ii) result in a refusal by insurance companies of good standing to insure the Facilities in amounts reasonably satisfactory to the School District; (iii) result in injury to any person or property by reason of the Charter School's operations being conducted in the Facilities; or (iv) result in the cancellation of or assertion of any defense by the insurer to any claim under any policy of insurance maintained by or for the benefit of the School District.
- C. The Charter School, at its own expense, shall comply with all rules, orders, regulations or requirements of the American Insurance Association (formerly the National Board of Fire Underwriters) and with any similar body that shall hereafter perform the function of such Association.
- D. All of the insurance policies required shall be issued by corporate insurers licensed or qualified to do business in the State of California and rated A:X or better by A.M. Best Company, and shall be in form acceptable to the School District and the State.
- E. All certificates of insurance shall be delivered to the School District and the State, along with evidence of payment in full of all premiums required. All such certificates shall be in form acceptable to the State and School District and shall require the insurance company to endeavor to give to the State and School District

at least thirty (30) days' prior written notice before canceling the policy for any reason. Certificates evidencing all renewal and substitute policies of insurance shall be delivered to the State and School District, along with evidence of the payment in full of all premiums, at least thirty (30) days before termination of the policies being renewed or substituted.

- F. The State and School District shall be entitled to assignment and payment of all claims, causes of action, awards, payments, proceeds and rights to payment arising under or derived in connection with any insurance policy required to be maintained by the Charter School and any other insurance policies payable because of loss sustained to all or part of the Facilities, together with all interest which may accrue on any of the foregoing, provided, however, if the loss sustained to the Facilities can be repaired or constructed with the proceeds of the insurance policy (plus any additional funds needed and supplied by the Charter School), then, provided the Charter School is not in default hereunder, upon request of the Charter School, the proceeds of the insurance policy and such additional funds may be used for such repair and reconstruction of the Facilities, if agreed to by the State and the School District.
- G. The State and the School District shall immediately be notified in writing if any damage occurs or any injury or loss is sustained to all or part of the Facilities, or any action or proceeding relating to any such damage, injury or loss is commenced. The State and the School District may, but shall not be obligated to, in its own name appear in or prosecute any action or proceeding to enforce any cause of action based on warranty, or for damage, injury or loss to all or part of the Facilities, and may make any compromise or settlement of the action or proceeding, provided that no compromise or settlement of any action or proceeding that materially affects the Charter School shall be entered into or agreed to without the Charter School's prior written consent, which may not unreasonably be withheld.
- H. Waiver of Subrogation
 - 1. Notwithstanding anything to the contrary in this Agreement, the Charter School releases the School District and the State and their respective agents, employees, successor, assignees and subtenants from all liability for injury to any person or damage to any property that is caused by or results from a risk (i) which is actually insured against, to the extent of receipt of payment under such policy (unless the failure to receive payment under any such policy results from a failure of the Charter School to comply with or observe the terms and conditions of the insurance policy covering such liability, in which event, such release shall not be so limited), (ii) which is required to be insured against under this Agreement, or (iii) which would normally be covered by the standard form of "all risk-extended coverage" casualty insurance, without regard to the negligence or willful misconduct of the entity so released.
 - 2. The Charter School shall obtain from its insurers under all policies of fire, theft, and other property insurance maintained by it at any time during the

term insuring or covering the Facilities, a waiver of all rights of subrogation which the Charter School's insurers might otherwise, if at all, have against the State and School District, and the Charter School shall indemnify the State and School District against any loss or expense, including reasonable attorneys' fees, resulting from its failure to obtain such waiver.

- I. No approval by the School District or the State of any insurer, or the terms or conditions of any policy, or any coverage or amount of insurance, or any deductible amount shall be construed as a representation by the State of the solvency of the insurer or the sufficiency of any policy or any coverage or amount of insurance or deductible and the Charter School assumes full risk and responsibility for any inadequacy of insurance coverage or any failure of insurers.
- J. The Charter School is liable for all duties and obligations with respect to its purchase and development of the Facilities, and it shall bear the risk of any loss or claim relating to the Facilities. The State and the School District shall assume no liability or risk of loss.

3.6 Consent for Assignment

- A. The State's and the School District's (in accordance with the California Education Code) written consent shall be required before the Charter School may directly or indirectly, voluntarily or by operation of law, sell, assign, encumber, pledge or otherwise transfer or hypothecate all or any part of its interest in or rights with respect to the Facilities or permit all or any portion of the Facilities to be occupied by anyone other than itself or sublet all or any portion of the Facilities. Such consent shall not be unreasonably withheld. No sublease or assignment nor any consent by the State and the School District shall relieve the Charter School of any obligation to be performed under this Agreement or under the CSFP.
- B. The Charter School shall not be permitted to assign any of its rights or liabilities under this Agreement without the written consent of the State. A transfer of control shall be deemed to have occurred if there shall be any of the following: (i) a transfer of the ultimate beneficial ownership of fifty percent (50%) or more of the equity or other ownership interests in the Charter School or of any class of equity interests in the Charter School, including, without limitation, by the issuance of additional shares or other equity interests or other ownership interests in the Charter School, (ii) a transfer of the right to receive fifty percent (50%) or more of any category of distributions made by the Charter School, or (iii) a transfer of the right to direct the management, policies or operations of the Charter School, by contract or otherwise.
- C. Except as provided in Education Code Section 17078.62, in no event shall this Agreement be assigned or assignable by operation of law or by voluntary or involuntary bankruptcy proceedings or otherwise and in no event shall this Agreement or any rights or privileges hereunder be an asset of the Charter School under any bankruptcy, insolvency, reorganization or other debtor relief proceedings.

ARTICLE IV – REPORTING

A. The Charter School shall:

1. Report to the State any material adverse change in its financial and/or operational condition that could adversely affect its ability to make its payments under this Agreement and the CSFP;
2. Report to the State if the Charter School's charter has been revoked or has not been renewed within 30 days of notification of such action, including providing a copy of the document provided by the chartering authority notifying the Charter School of such action;
3. Provide audited financial statements within 120 days of the end of each fiscal year. Charter School may submit a written request for an extension from the State;
4. Notify the State when the Charter School incurs any borrowing of \$50,000 or more, with a duration of over one year. At its discretion, the State may conduct a financial soundness review; and
5. Comply with the State's requirements for reporting any civil or criminal matters.
6. Provide to the California School Finance Authority quarterly reports detailing all disbursements and interest earned as it relates to the separate CSFP account referenced in section 2.2, item 10 of the Funding Agreement.

ARTICLE V – DEFAULT AND REMEDIES

5.1 Events of Default

The occurrence of any of the following shall constitute a "Default" or "Event of Default" under this Agreement:

- A. Failure by the Charter School to commence to use and occupy the Facilities for the operation of a charter school within one (1) year of receipt of the certificate of occupancy.
- B. Failure by the Charter School to make any payment when due, and such failure continues for a period of thirty (30) calendar days after receiving written notice by the State;
- C. Failure by the Charter School to maintain insurance on the Facilities or to provide reasonable evidence of insurance as required, and where such failure continues for a period of thirty (30) calendar days after receiving written notice by the State;
- D. Failure by the Charter School to provide reasonable evidence of compliance with all legal requirements whether expressly stated under this Agreement or otherwise imposed by the State under the CSFP or other applicable law, or failure to observe or perform any other applicable covenant, condition or agreement, where such failure continues for thirty (30) calendar days after receiving written notice by the State. If thirty (30) calendar days is insufficient, and the Charter School has

instituted corrective action, the State, in its discretion, may extend this period up to one hundred and eighty (180) calendar days;

- E. The Charter School shall be or become insolvent, or admit in writing its inability to pay its debts as they mature, or make an assignment for the benefit of creditors; or the Charter School shall apply for or consent to the appointment of any receiver, trustee or similar officer for it or for all or any substantial part of its property; or such receiver, trustee or similar officer shall be appointed without the application or consent of the Charter School, as the case may be, where possession is not restored in sixty (60) calendar days; or the Charter School shall institute (by petition, application, answer, consent or otherwise) any bankruptcy, insolvency, reorganization, arrangement, readjustment of debt, dissolution, liquidation or similar proceeding relating to it under the laws of any jurisdiction; or any such proceeding shall be instituted (by petition, application or otherwise) against the Charter School (unless, in the case of a petition filed against the Charter School, the same is dismissed in sixty (60) days) or any judgment, writ, warrant of attachment or execution or similar process shall be issued or levied against a substantial part of the Charter School's Facilities; provided, however, in the event that any provision of this paragraph is contrary to any applicable law, it shall be of no force and effect, and not affect the validity of the remaining provisions;
- F. The determination by the State that any material representation or warranty made by the Charter School was untrue in any material respect when made;
- G. The Charter School's charter is not renewed or is revoked, or the Charter School ceases to use the Facilities for a charter school purpose. Nothing in this section shall affect a Charter School's rights and obligations pursuant to Education Code Section 17078.62 if the Charter School ceases to use the facility after a revocation and/or non-renewal;
- H. The Charter School shall abandon the Facilities; and/or
- I. If the performance of the payment obligations of the Charter School is guaranteed, the actual or anticipatory failure or inability, for any reason, of the Guarantor to honor the guarantee as required, and the Charter School's failure to provide written alternative assurance or security, which when coupled with the Charter School's then-existing resources, equals or exceeds the combined financial resources that existed at the time this Agreement is executed. The Charter School shall have sixty (60) calendar days following written notice by the State, to provide the written alternative assurance or security.
- J. Failure by the School District to acquire title of the Facilities as required prior to release of certain funds under Education Code Section 17078.63 or within 30 days of receipt of CSFP funds for site acquisition or final apportionment.

5.2 Remedies on Default

- A. The parties acknowledge and agree that this Agreement represents a unique situation that is not limited by the landlord's remedies provided by Sections 1951.2 and 1951.4 of the California Civil Code. Whenever any Event of Default shall have

occurred, any one or more of the following respective remedies, which are not exclusive but cumulative, may be pursued:

1. If the Event of Default is solely because the chartering authority has revoked or declined to renew the Charter School's charter, the Charter School shall remain liable for the performance of all of the obligations of the Charter School including, without limitation, the obligation to make payments to the State when due, so long as the Charter School continues to use and occupy the Facilities.
 2. On the termination of this Agreement for any reason, any steps the School District takes to comply with Education Code section 17078.62 shall in no way release the Charter School from its payment obligations that accrued prior to the last date upon which the Charter School had beneficial ownership and use of the facility ("Termination Date") or from the Charter School's obligation for any holdover. Assumption of this Agreement shall in no way release the Charter School from its payment obligations that accrued prior to the Termination Date or from the Charter School's obligations for any holdover.
 3. The State may proceed by appropriate court action to enforce specific performance by the Charter School of its covenants under this Agreement and under the terms of accepting funding under the CSFP, or to recover damages for the breach thereof, including without limitation for the recovery of all past due payments together with interest and late charges, and all other sums due the State. The Charter School shall pay or repay to the State all costs of such action or court action, including, without limitation, reasonable attorneys' fees and costs.
- B. In the event of the Charter School's default, the State shall have the right to recover from the Charter School via the intercept mechanism described in Section 17199.4 of the Education Code via the intercept mechanism described in Section 17199.4 of the Education Code (i) the amount of all unpaid payments or other obligations (whether direct or indirect owed by the Charter School to the State), if any, which are then due and owing, together with interest and late charges, and (ii) any other amounts due from the Charter School to the State, including indemnity payments, taxes, charges, reimbursement of any advances and other amounts payable by the Charter School to the State.
- C. Notwithstanding anything to the contrary, the State may take whatever action at law or in equity that may appear necessary or desirable to enforce its rights with respect to this Agreement or the Facilities, and the Charter School, as applicable, shall pay or repay to the State all costs of such action or court action, including, without limitation, reasonable attorneys' fees and costs as provided in this Agreement or as otherwise permitted by law.
- D. No remedy herein conferred upon or reserved to the parties is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement or existing at law or in equity. No delay or omission to exercise any right or power accruing upon any Event of

Default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right or power may be exercised from time to time and as often as may be deemed expedient. In order to entitle either party to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice other than such notice as may be required under this Agreement. All remedies herein conferred upon or reserved to the parties shall survive the termination of this Agreement.

- E. No waiver of any provision of this Agreement shall be implied by any failure to enforce any remedy for the violation of that provision, even if that violation continues or is repeated. Any waiver of any provision of this Agreement must be in writing and will affect only the provision specified and only for the time and in the manner stated in the writing.
- F. The State, in its discretion, may provide the Charter School the opportunity to cure Default for up to a thirty (30) calendar day period. If thirty (30) calendar days is insufficient, and the Charter School has instituted corrective action, the State, in its discretion, may extend this period up to one hundred and eighty (180) calendar days.

ARTICLE VI – RELEASE OF LIABILITY AND INDEMNIFICATION

6.1 No Liability

- A. To the fullest extent permitted by law, the Charter School, on its behalf and on behalf of its officers, members, partners, agents, employees, and contractors, waives all claims it may have now or in the future (in law, equity, or otherwise) against the State, officials, directors, officers, attorneys, accountants, financial advisors, staff and employees arising out of, knowingly and voluntarily assumes the risk of, and agrees that the State shall not be liable for any of the following:
 - 1. Injury to or death of any person; or
 - 2. Loss of, injury or damage to, or destruction of any tangible or intangible property, including the resulting loss of use, economic losses, and consequential, incidental, punitive or penal or resulting damage of any kind from any cause.
- B. The State shall not be liable under this clause regardless of whether the liability results from any active or passive act, error, omission, or negligence of any party; or is based on claims in which liability without fault or strict liability is imposed or sought to be imposed.
- C. The State shall not be liable for any latent, hidden, or patent defect of the Facilities, or any part thereof, or any failure of the Facilities or any part thereof to comply with any legal requirement.

6.2 No Representations/Warranties

The Charter School does not rely on, and the State does not make any express or implied representations or warranties as to any matters including, without limitation, (a) the physical condition of the Facilities, (b) the existence, quality, adequacy or availability of

utilities serving the Facilities, (c) the use, habitability, merchantability, fitness or suitability of the Facilities for the intended use, (d) the likelihood of deriving business from the location or the economic feasibility of the business, (e) Hazardous Materials on, in under or around the Facilities, (f) zoning, entitlements or any laws, ordinances or regulations which may apply to the use of the Facilities, or (g) any other matter relating to the Facilities.

6.3 Release of All Claims and Demands

The Charter School releases the State from any and all claims, demands, debts, liabilities, and causes of action of whatever kind or nature, whether known or unknown or suspected or unsuspected which the Charter School or any of its employees or agents may have, claim to have, or which may hereafter accrue against the released parties or any of them, arising out of or relating to or in any way connected with Hazardous Materials presently in, on or under, or now or hereafter emanating from or migrating onto or under the Facilities. In connection with such release, the Charter School hereby waives any and all rights conferred upon it by the provisions of Section 1542 of the California Civil Code, which reads as follows:

“A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor.”

6.4 Indemnification

- A. To the fullest extent permitted by law the Charter School shall at the Charter School's sole cost and expense with counsel acceptable to the State as applicable, indemnify, defend and hold the State harmless from and against any and all losses, costs, liabilities, claims, judgments, liens, damages (including consequential damages), actions, causes of action (whether in tort or contract law or equity or otherwise), charges, assessments, fines, penalties and expenses, including, without limitation, reasonable attorneys' fees and costs, and reasonable investigation costs (collectively "Claims"), incurred in connection with or arising from: (a) any breach or default by the Charter School in the observance or performance of any of the terms, covenants or conditions of this Agreement on the Charter School's part to be observed or performed; (b) the construction, operation, maintenance, alteration, use or occupancy of the Facilities by the Charter School; (c) the condition of the Facilities, and any occurrence on the Facilities, from any cause whatsoever; (d) any acts-omissions or negligence of the Charter School, its employees, agents or contractors in, on or about the Facilities; and (e) any breach in the Charter School's representations or warranties provided under this Agreement.
- B. The indemnification provided in this section shall apply regardless of the active or passive negligence of the State and regardless of whether liability without fault or strict liability is imposed or sought to be imposed; provided, however, that the right of indemnification shall not apply to the extent that a final judgment of a court of competent jurisdiction establishes that a claim was proximately caused by gross negligence or willful misconduct.

- C. In case any action or proceeding be brought, made or initiated against any of the State relating to any matter covered by the Charter School's indemnification obligations, the Charter School, shall at its sole cost and expense, resist or defend such claim, action or proceeding by counsel approved by the State. Notwithstanding the foregoing, the State may retain its own counsel to defend or assist in defending any claim, action or proceeding, and the Charter School shall pay the reasonable fees and disbursements of such counsel. The Charter School's obligations to indemnify the State shall survive the expiration or earlier termination of this Agreement. The State is an intended third-party beneficiary of this article, and shall be entitled to enforce the provisions hereof.
- D. The Charter School's obligation to indemnify the State may not be construed or interpreted as in any way restricting, limiting, or modifying the Charter School's insurance or other obligations under this Agreement and is independent of the Charter School's insurance and other obligations. The Charter School's compliance with the insurance requirements and other obligations under this Agreement shall not in any way restrict, limit or modify the Charter School's indemnification obligations under this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Funding Agreement on the dates set forth below adjacent to their respective signatures. The effective date of this Funding Agreement shall be the last date set forth below.

THE STATE:

STATE ALLOCATION BOARD:

Date: _____

By: _____

Name: _____

Title: _____

CALIFORNIA SCHOOL FINANCE AUTHORITY:

Date: _____

By: _____

Name: Katrina Johantgen

Title: Executive Director

THE CHARTER SCHOOL:

ST. HOPE PUBLIC SCHOOL 7 ELEMENTARY

BY: ST. HOPE PUBLIC SCHOOLS, ON BEHALF OF ST. HOPE PUBLIC SCHOOL 7 ELEMENTARY

Date: _____

By: _____

Name: _____

Title: _____

Exhibit A
Schedule of Apportionments

Apportionment	Date	Amount
Preliminary		
Advance		
Final		

Exhibit B
Payment Schedule

Exhibit C
Title Documentation

Exhibit D
Staff Summary

FACILITIES USE AGREEMENT

This Facilities Use Agreement ("Agreement") is made by and between Sacramento City Unified School District ("District") and St. HOPE Public Schools, a California non-profit public benefit corporation ("Non-Profit"), which operates Sacramento Charter High School, Public School No. 7, and Oak Park Preparatory School, charter schools (Singularly or collectively, the "Charter Schools"). The Non-Profit and District are collectively referred to as the "Parties."

RECITALS

- A. WHEREAS, the District and its charter schools are partners in the public education of students and it is the District's intent to ensure that its facilities are shared equally with all of its students, including those students who attend its charter schools housed in District facilities.
- B. WHEREAS, District is the owner of certain real property located at 5201 Strawberry Lane and 2315 34th Street, Sacramento, California ("Sites").
- C. WHEREAS, the Charter Schools are charter schools duly formed and approved by the District under the laws of the Charter Schools Act of 1992 (Education Code §§ 47600, *et seq.*) PS7 serves students in grades Kindergarten through 8th grade in the 2012-2013 to 2016-2017 school years; Oak Park Preparatory School serves students in 7th through 8th grade in the 2012-2013 to 2014-2015 school years; and, Sacramento Charter High School serves grades 9th through 12th in the 2012-2013 to 2016-2017 school years.
- D. WHEREAS, the Charter Schools desire to use certain District facilities located on the Sites for its public charter school programs.
- E. WHEREAS, the Parties intend this Agreement to satisfy their obligations for the 2012-2013 to 2016-2017 school years, under Education Code Section 47614 and Title 5 of the California Code of Regulations Section 11969, *et seq.*, adopted by the State Board of Education ("Proposition 39"), which among other things require a written agreement regarding the allocation of facilities.

AGREEMENT

NOW THEREFORE, in consideration of the covenants and conditions of this Agreement, the Parties hereby agree as follows. All obligations imposed hereby on the Charter Schools are equally imposed on the Non-Profit.

1. Recitals.

The recitals set forth above are incorporated herein and made part of this Agreement.

2. Facilities.

Use of the Facilities shall be for the purposes set forth in the Charter Schools' charter, and on the terms and conditions set forth herein. The Charter Schools shall not have exclusive use of the Sites. The District grants use to the Non-Profit of the facilities located at the 34th Street Site, as identified in Exhibits A and B attached to this Agreement and incorporated herein by reference, and the facilities at the Strawberry Lane Site (Collectively, "Facilities") under the terms and conditions set forth in this Agreement. In regard to the housing of PS7, the Facilities at the 5201 Strawberry Lane Site are designated for grades K-5. The Facilities at the 2315 34th Street Site are designated for PS7's grades 6-8. Charter Schools use of the Facilities shall be made available for the entire calendar year through the Term of this Agreement.

Notwithstanding the above, the District specifically reserves the right to have exclusive access to, and exclusive use of, Rooms P16-P20 and E33-E39 ("Co-location Space") at the 34th Street Site (as reflected in Exhibit B) including but not limited to placement of another educational program ("co-location"). Should the District choose to use some or all of the Co-location Space at the 34th Street Site, the District will also have shared access and use of the following areas of this Site (as reflected in Exhibit B): Annex 1, 2 and 3; the Auditorium building (including Auditorium classrooms 1, 2 and 3); the Mel Lawson Theater; the pool house, the field house and locker rooms; the pavilion gym building and locker rooms; a reasonable number of parking spaces; and a reasonable number of faculty and student rest rooms located in the east wing of the building ("Shared Use Areas"). The District's right to co-locate is limited to the Co-location Space and Shared Use Areas above.

As of August 1, 2012, the pool house and Auditorium building (including Auditorium classrooms 1, 2 and 3) are not available for use by the Charter Schools. Therefore, the Charter Schools will not be charged a fee for the pool house and Auditorium building (including Auditorium classrooms 1, 2 and 3) until these areas do become available for use by the Charter Schools. When and if the pool house and Auditorium building become available, the Charter Schools will have the option of using the pool house and Auditorium building or any subpart thereof, and will only be charged a fee should they choose to do so. The Charter School must provide the District with Sixty (60) days written notice if it will use the pool house and/or Auditorium building.

The District shall give written notice to the Non-Profit of the District's use of the Co-location Space or Shared Use Areas ("Notice of Use") at least sixty (60) days before it will begin such use.

For scheduling purposes related to the Shared Use Areas, the District will meet and confer with the Non-Profit, as follows:

- a. An initial scheduling meeting will occur within ten (10) days of the Notice of Use. At the initial scheduling meeting, the Parties will submit and discuss tentative schedules of use of the Shared Use Areas.

b. A master scheduling meeting (“Master Scheduling Meeting”) shall occur no later than thirty (30) days prior to the District’s use of the Co-location Space or Shared Use Areas. At the Master Scheduling Meeting, the Parties shall agree upon a master schedule. The Master Scheduling Meeting will consist of the Charter Schools’ Superintendent designee of the schools, and the District’s Chief Accountability Officer or his/her designee. The agreed-upon master schedule will supersede any previously developed schedules.

c. When creating the tentative and master schedules, (i) the Charter Schools will receive priority for regular use of the Shared Use Areas of the field house and locker rooms and the pavilion gym building and locker rooms, but the District would have use for no less than 2 hours per day between 8 a.m. and 3 p.m.; and (ii) the District will receive priority for regular use of the Shared Use Areas of the Annex 1, 2 and 3, the Auditorium building (including Auditorium classrooms 1, 2 and 3), and the Mel Lawson Theater, but the Charter Schools, collectively, would have use for no less than 2 hours per day between 8 a.m. and 3 p.m.. Any remaining time for these Shared Use Areas will be available for third-party use consistent with the District’s procedures and policies.

d. To the extent that there are times when the Shared Use Areas are not scheduled for use by either party, the Shared Use Areas will be made available on a first-come, first-serve basis from the time a request is submitted. Requests for use of the Shared Use Areas will be submitted by a party in writing to the other party and shall designate the time, date, number of hours, number of participants and type of use of the Shared Use Areas. No requests shall be made more than sixty (60) days in advance. The District shall confirm that the requested use is approved in a timely manner. Under mutual consent, the Parties will re-open the master calendar for any scheduling exceptions that may occur.

3. Term.

The term of this Agreement shall be from July 1, 2012 to June 30, 2017 (“Term”), unless earlier terminated as provided herein.

4. Facilities Use Fee.

Each and every school year, Non-Profit shall pay District a Facilities Use Fee. Facilities Use Fees shall be paid out in equal installments each month throughout the respective school year within the Term. Beginning on July 1, 2012, payments shall be payable on or in advance on the first day of each month (“Due Date”) in lawful money of the United States.

The calculation for the 2012-2013 school year, and terms of Facilities Use Fee payments, are further described with more particularity in Exhibit C, attached hereto and incorporated herein. These fees will be calculated and adjusted annually by the District.

The Facility Use Fee shall be based on a pro rata cost estimate per square foot for the Facilities provided. The dollar amount to be paid by Non-Profit, per square foot, for use of the Facilities during the Term will be calculated by the District pursuant to Title 5, California Code of Regulations, section 11969.7. To calculate the fee, the District must determine actual facilities costs and total space figures in the year preceding the fiscal year in which facilities are provided. Such amounts may only become available to the District after each fiscal year ends. Therefore, within ninety (90) days of the beginning of each fiscal year, or as soon as the actual facilities costs and total space figures for the prior fiscal year become available, whichever is later, the District shall provide notice to the Non-Profit of any amended Facilities Use Fee calculations based on the actual data for the prior fiscal year. Amounts owed to or by the Non-Profit due to this calculation will be credited or added to subsequent remaining monthly installment payments of the Facilities Use Fees.

If any payment is made more than fifteen (15) days after the Due Date, a late fee of one percent (1%) shall apply and interest shall accrue thereafter on such late payment commencing thirty (30) days after the Due Date, provided however that no interest shall accrue on said late fee. The interest charged shall be computed at the then-current discount rate established by the Federal Reserve Bank of San Francisco plus five percent (5%), or the maximum rate permitted by law. The payment by Non-Profit of any late fees or interest shall in no event excuse or cure any default by Non-Profit nor waive District's legal rights and remedies with respect to such default.

The Parties agree that the Facilities Use Fee is in lieu of Non-Profit paying a pro rata share for in-district students and any actual costs for out-of-district students.

5. [Not used.]

6. Dispute Resolution.

The Parties agree to attempt to resolve all disputes regarding this Agreement, including the alleged violation, misinterpretation, or misapplication of the Agreement and/or a schedule conflict for Shared Use Areas, pursuant to the dispute resolution procedures identified in the Charter Schools' charter.

7. Use.

a. Public Charter School. The Facilities shall be used and occupied by the Charter Schools for the sole purpose of operating a California public charter school and for no other purpose without the prior written consent of the District. The Charter Schools' enrollment must not exceed the safe and legal limit for the classroom space it occupies.

b. Insurance Risk. The District shall maintain first party property insurance for the Facilities. The Charter Schools shall not do or permit anything to be done in or about the Facilities nor bring or keep anything therein which will in any way increase the existing insurance rate or affect any fire or other insurance upon the Facilities, or any of the

contents of the Facilities (unless the District gives its prior approval and the Non-Profit pays any increased premium as a result of such use or acts), or cause a cancellation of any insurance policy covering the Facilities or any part thereof or any of its contents, nor shall the Charter Schools sell or permit to be kept, used, or sold in or about the Facilities any articles which may be prohibited by a standard form policy of fire insurance. The Charter Schools shall provide adequate and appropriate supervision for Charter School students and employees using the Facilities.

c. Rights of the District. The Charter Schools shall not do or permit anything to be done in or about the Facilities that will in any way obstruct or interfere with the rights of the District or injure the District, or use or allow the Facilities to be used for any unlawful purpose, nor shall the Charter Schools cause, maintain or permit any nuisance in or about the Facilities. The Charter Schools shall not commit or suffer to be committed any waste in or upon the Facilities.

d. Illegal Uses. The Charter Schools shall not use the Facilities or permit anything to be done in or about the Facilities that will in any way conflict with any applicable law, statute, ordinance or governmental rule, or regulation. The Charter Schools agree to comply with their respective charters as they relate to District Facilities.

e. Security Badges. The Charter Schools will provide identification cards to its staff. The identification cards will be pictured with school name, logo, staff names, and titles. In the event a Co-location with a District program occurs, both the Charter Schools' staff and District staff shall carry said cards at all times that they are at the Site.

f. Civic Center Act. The Charter Schools agree to comply with the provisions of the Civic Center Act (Education Code Section 38131, *et seq.*) in making use of the Facilities accessible to members of the community. The Parties understand that the Facilities are to be primarily used for school programs and activities and as such any use of the Facilities by members of the community shall not interfere with school activities at any time. District Board Policy and Administrative Regulations related to the Civic Center Act shall control scheduling, use and collection of fees related to use of the Facilities by members of the public. Consistent with that policy and the regulations, the District shall be solely responsible for coordinating access to the Facilities under the Civic Center Act and shall require users to provide appropriate proof of insurance related to use of the Facilities and to indemnify and hold harmless the District and Charter Schools for injury, risk of loss, or damage to property as a result of that access by members of the community. The District agrees to promptly clean and repair, if necessary, any portion of the Facilities used by members of the community immediately following such use. All requests for use of the Facilities made directly to the Charter Schools shall be forwarded to the District for coordination of use consistent with Board Policy and Administrative Regulations.

g. Alarms. The Charter Schools shall have access to activate burglar alarms and intruder alerts corresponding to the Facilities provided at the Site. The Charter Schools agree that in the event that any of Charter Schools' employees, directors, trustees, officers, agents,

students, visitors, or contractors, trigger a false alarm at the Site, the Charter Schools shall be responsible for costs incurred.

8. Furnishings and Equipment.

The furnishings and equipment to be provided by the District for the Facilities are those furnishings and equipment that exist at the Facilities as of July 1, 2012. Said furnishings and equipment will be provided pursuant to Education Code section 47614(b), and Title 5, California Code of Regulations, section 11969.2. The Non-Profit is responsible for any furnishings and equipment over and above those provided by the District, except the District shall be responsible for providing Charter Schools additional furnishings and equipment, consistent with the District's policies, that are reasonably equivalent to meet the increase in in-District ADA, when it occurs, throughout the term of this Agreement.

The Non-Profit shall return all such furniture, fixtures and equipment to the District in like condition at the termination of this Agreement, excepting ordinary wear and tear. Upon return of the furniture, fixtures, and equipment, the District will inspect said items within sixty (60) calendar days. The Non-Profit shall be responsible for costs to repair or replace furniture, fixtures, and equipment to like condition, excepting ordinary wear and tear. All furniture, fixtures, and equipment that are not the property of the District or are not otherwise reimbursed by the District shall remain the property and under the ownership of Non-Profit and shall be disposed of according to the provisions of the approved Charter petitions.

9. Utilities.

District agrees to furnish or cause to be furnished to the Facilities necessary utilities. Utilities include, but are not limited to, electrical, natural gas, sewer, waste disposal/recycling and water services. Due to cost containment efforts by the District, the number of bins associated with the Site(s) and the number of removals per week shall only increase during the Term proportionally based on an increase in ADA. The District's failure to furnish or cause to be furnished necessary utilities when such failure is caused by (i) Acts of God or other acts beyond the control or fault of the District; (ii) strikes, lockouts, or other labor disturbances or labor disputes of any kind; (iii) any laws, rules, orders, ordinances, directions, regulations, requirements, or any other action by federal, state, county or municipal authority; (iv) inability despite the exercise of reasonable diligence by the District to obtain electricity, water, or fuel; or (v) any other unavoidable delay, shall not cause the District to be in default and shall not result in any liability of the District.

The Non-Profit shall reimburse the District for the cost of utilities at the Sites, as charged to the District by its utility providers, pro-rated to reflect use by other users of the Sites. Thirty (30) days prior to the commencement of the 2012-2013 school year, and every subsequent school year during the Term of this Agreement, the District shall endeavor to notify the Non-Profit of its estimated monthly charge for utilities. The Non-Profit shall pay such charge to the District throughout the Term on a monthly basis concurrent with

the Non-Profit payment of the Facilities Use Fee to the District pursuant to Section 4 of this Agreement. Within one hundred twenty (120) days after the expiration of each school year, or earlier termination of this Agreement, the District shall provide the Non-Profit with a reconciliation of the Non-Profit's actual utility usage throughout the Term and the cost thereof. The District shall either refund the Non-Profit for any overpayment or shall invoice the Non-Profit for any underpayment. The Non-Profit shall reimburse the District for such underpayment, if any, within thirty (30) days after receipt of said invoice.

The Charter Schools shall comply with all District energy conservation policies in regard to use of the Facilities, as amended from time to time, including, but not limited to, Board Policy 3511 and the District's Energy Education program.

10. Proposition 39/Conditions Reasonably Equivalent.

a. Non-Profit acknowledges by execution of the Agreement that the Facilities provided by the Agreement are "reasonably equivalent," as that term is defined by Proposition 39. Non-Profit agrees that upon execution of this Agreement, all obligations of the District to the Non-Profit and Charter Schools under Proposition 39 have been satisfied for the Term of the Agreement.

b. Non-Profit acknowledges and agrees that neither the District nor any of its agents have made, and the District hereby disclaims any representations or warranties, express or implied, concerning the premises, the physical or environmental condition of the premises or any other property beneath, adjacent to, or otherwise related to the premises.

11. Custodial Services.

Custodial services shall be provided by the District pursuant to the terms and conditions as defined in Exhibit D.

12. Signage.

The Charter Schools shall be allowed to place signage on the exterior of the Facilities. The District will keep its own signage exhibited at the Site, identifying the school as operated or formerly operated by the District. The District shall have final approval over the design, content and location of the Charter Schools' signage, but shall not unreasonably deny such design, content or location. The Charter Schools must remove the signage upon termination of this Agreement. The Charter Schools must restore the Facilities, following removal of the signage, to the condition existing prior to installation of the signage to District's reasonable satisfaction. All such signage shall be subject to compliance with all applicable laws at Non-Profit's sole cost.

13. Maintenance and Repairs.

a. The District shall maintain the Facilities, furnishings and equipment, in good order, condition, and repair. The Non-Profit will reimburse the District for the costs, including

time, labor and materials, to maintain the Facilities in good order, condition and repair. Said costs to the Non-Profit will be the sum total of: 1) The Facilities Use Fee of Section 4 of the Agreement; 2) the costs of custodial services per Section 11 and Exhibit D of the Agreement; and 3) the actual costs, including salary, benefits and payroll taxes, of the equivalent of one full time (1.0 FTE) District-employed Plant Manager (SPOM III) assigned to the Sites for all 12 months of the year. The District will invoice the Non-Profit quarterly for these actual costs of the District employed custodian and Plant Manager assigned to the Site. The Non-Profit will pay said invoice within thirty (30) days of receipt.

b. The Charter Schools will provide reasonable workspace for the Plant Manager assigned to the Sites.

c. The District will be responsible for any modifications necessary to maintain the Facility in accordance with Education Code sections 47610, subd.(d) or 47610.5. District shall be responsible for the major maintenance of the facilities used by Charter Schools. For purposes of this section, "major maintenance" includes the major repair or replacement of plumbing, heating, air conditioning, electrical, roofing, and floor systems, exterior and interior painting, and any other items considered deferred maintenance under Education Code section 17582.

d. The District shall be responsible for providing the wiring / MIS infrastructure and maintaining it in its condition as of July 1, 2012. Any upgrades or improvements to the wiring / MIS infrastructure shall be the responsibility of the Charter Schools, in compliance with Section 14 ("Alterations and Additions"). The Charter Schools are responsible for the cost of internet services provided at the commercial rate.

e. Upon the expiration or earlier termination of this Agreement, the Charter Schools shall surrender the Facilities and furnishings and equipment in the same condition as received, ordinary wear and tear excepted.

14. Alterations and Additions.

The Charter Schools shall only make alterations, additions, or improvements ("Improvements") to the Facilities after obtaining the prior written consent of the District's Superintendent or his designee, which shall not be unreasonably withheld. Any Improvements to the Facilities made by the Charter Schools shall be paid for by the Charter Schools, and shall be contracted for and performed in accordance with federal, state and local law, and all applicable building code standards, including without limitation Title 24 of the California Code of Regulations, the Field Act, Americans with Disabilities Act and the Fair Employment and Housing Act and all applicable District policies relating to facilities construction (the "Construction Standards"). The District Superintendent or his designee will identify persons with whom the Charter Schools can communicate to seek information regarding District policies and to obtain consent for Improvements.

The District may impose, as a condition to the aforesaid consent, such requirements as the District may deem necessary in its sole discretion, including without limitation, the manner in which the work is done, a right of approval of the contractor by whom the work is to be performed, and the times during which it is to be accomplished.

Should the Charter Schools fail to obtain the prior written consent of the District's Superintendent or his designee for Improvements, the Charter Schools shall, upon written request by the District, immediately cease making Improvements until such written consent is obtained, and the Charter Schools shall bear any costs, expenses and liabilities associated with the work stoppage.

Should the Charter Schools fail to contract and perform the Improvements in accordance with the Construction Standards or fail to adhere to the conditions to the District's consent as described above, the District may, at its sole option, direct that the Charter Schools immediately cease making such Improvements, and the District may alter, repair, or improve the Facilities pursuant to paragraph 15 hereunder, to bring the Facilities into compliance with the Construction Standards and/or the conditions to the District's consent, and Charter Schools shall be responsible for all such costs and expenses incurred by the District for such alterations, repairs or improvements. No Improvement shall reduce or otherwise impair the value of the Facilities. No Improvements shall be commenced until Charter Schools have first obtained and paid for all required permits and authorizations of all governmental authorities having jurisdiction with respect to such Improvements. All Improvements shall be made in a good workmanlike manner and in compliance with all laws, ordinances, regulations, codes and permits.

Upon written reasonable request of the District prior to the expiration or earlier termination of the Agreement, Charter Schools will remove any and all improvements to the Facilities, at its own cost, that can be done without damage to the Facilities. In the event of charter termination or closure of one or more of Charter Schools, all property shall be disposed of in accordance with the provision of the approved individual Charter School's petition. Unless the Parties agree otherwise in writing on an item by item basis, Charter Schools maintains their ownership rights in any alterations, additions or improvements and may be allowed to remove at termination of this Agreement and restore the Facilities to the condition existing prior to alteration, addition or improvement. Notwithstanding the foregoing, any addition to the Facilities that the Charter Schools do not remove prior to vacating the Facilities, shall vest in the District.

15. Entry by District.

The District may enter the facility at any time to inspect the Facilities, to supply any service to be provided by the District to the Charter Schools hereunder and to alter, improve or repair the Facilities, or in the case of an emergency, consistent with Education Code Section 47607(a)(1).

The District may erect scaffolding and other necessary structures where reasonably required by the character of the work to be performed so long as the Charter Schools'

operations do not suffer unreasonable interference. The District agrees to use its best efforts at all times to keep any interference to the academic programs at Charter Schools to a minimum. The Charter Schools waive any claim for damages for any inconvenience to or interference with the Charter Schools' business, any loss or use of quiet enjoyment of the Facilities related to District's entry for the purposes identified in this Section.

16. Employees, Contractors and Independent Contractors.

The Charter Schools and the District, their employees, agents, contractors and subcontractors shall comply with the requirements of Education Code Sections 45125.1 and 45125.2 related to access to the Facilities and protection of minor students.

17. Indemnity.

The Charter Schools, individually and collectively, shall indemnify, hold harmless, and defend the District, its Board of Trustees, the members of its Board of Trustees, officers, employees and agents against and from any and all claims, demands, actions, suits, losses, liabilities, expenses and costs for any injury, death or damage to any person or property arising from the Charter Schools' use of the Facilities, excepting those claims, demands, actions, suits, losses, liabilities, expenses and costs arising from the negligent or intentional acts of the District, its employees, agents, officers and invitees.

The Charter Schools shall further indemnify, hold harmless, and defend the District, its Board of Trustees, the members of its Board of Trustees, officers, employees and agents against and from any and all claims arising from any breach or default in the performance of any obligation on the individual or collective Charter Schools' part to be performed under the terms of this Agreement, and from all costs, attorneys' fees, and liabilities incurred in or about the defense of any such claim or any action or proceeding brought thereon.

The District shall indemnify, hold harmless, and defend the Charter Schools, their trustees, officers, and agents against and from any and all claims, demands, actions, suits, losses, liabilities, expenses and costs for any injury, death or damage to any person or property arising from the District's conduct of business at the Facilities, excepting those claims, demands, actions, suits, losses, liabilities, expenses and costs arising from the negligent or intentional acts of the Charter Schools, their employees, agents, officers and invitees.

The District shall further indemnify, hold harmless, and defend the Charter Schools against and from any and all claims arising from any breach or default in the performance of any obligation on the District's part to be performed under the terms of this Agreement, and from all costs, attorneys' fees, and liabilities incurred in or about the defense of any such claim or any action or proceeding brought thereon.

Upon becoming aware of any casualty or accident in or on the Facilities, each Party to this Agreement shall give prompt written notice thereof to the other Party.

In the event of a third party claim or potential claim covered by these provisions, the Parties agree to take all steps reasonable or necessary to cooperate in defending and protecting their joint interests, and in expediting all reasonable or necessary efforts to gain coverage for the Parties under any liability policy or indemnity agreement issued in favor of the Non-Profit, including indemnity rights or agreements existing in contracts between the Non-Profit and any third party (such as contract with a supplier of goods or services), and further including efforts to reduce defense costs (through joint representation whenever possible), expenses and potential liability exposures.

18. Insurance.

The Charter Schools shall comply with insurance provisions contained within its charter and any Memoranda Of Understanding between the Parties.

19. Damage to or Destruction of School Site.

a. Cost. The cost of restoring the Facilities under this Section shall be borne by the Non-Profit if the cause of the casualty is the negligence or intentional act of one or more of the Charter Schools, its employees, agents, students or invitees. The cost of restoring the Facilities under this Section shall be borne by the District if the cause of the casualty is the negligence or intentional act of the District, its employees, agents, or invitees. The Parties shall tender the cost of restoring the Facilities to their respective insurance carriers if the casualty is caused by a third party.

b. Partial Damage – Insured. If the Facilities are damaged by any casualty which is covered under fire and extended coverage insurance carried by District, then District may restore such damage provided insurance proceeds are available to pay eighty percent (80%) or more of the cost of restoration and provided such restoration can be completed within ninety (90) days after the commencement of the work in the opinion of a registered architect or engineer appointed by District. In such event this Agreement shall continue in full force and effect, except that Charter Schools shall be entitled to proportionate reduction of use payments while such restoration takes place, such proportionate reduction to be based upon the extent to which the restoration efforts interfere with Charter Schools' business in the Facilities. The District shall provide the Charter Schools alternative space in the District for any part of the respective Charter Schools' program that is displaced by the partial damage and/or the repair work of the same. If one or more of the effected Charter Schools secure alternative space then there shall be no diminution in the use payments during the period of the restoration.

c. Total Destruction. If the Facilities are totally destroyed (defined as the destruction of more than fifty percent (50%) of the usable classroom space) or the Facilities cannot be restored as required herein under applicable laws and regulations, notwithstanding the availability of insurance proceeds, then this Agreement shall be terminated effective the date of the damage. Immediately upon the effective date of the damage, the District must provide a reasonably equivalent school facility to the effected Charter Schools as soon as

reasonable so as to avoid any interruption in the educational program of the effected Charter Schools.

20. Liens.

Non-Profit shall keep the Facilities free from any liens arising out of any work performed, materials furnished or obligations incurred by or on behalf of Non-Profit. Notwithstanding anything stated herein to the contrary, if the Non-Profit fails to promptly release and remove any such lien, District, at its sole option, may immediately (but shall not be obligated to) take all action necessary to release and remove such lien, without any duty to investigate the validity thereof, and all sums, costs and expenses, including reasonable attorneys' fees and costs, incurred by District in connection with such lien shall be immediately due and payable by Non-Profit.

21. Holding Over.

Non-Profit shall not remain in possession of the Facilities or any part thereof after the expiration of this Agreement or after termination thereof without the express written consent of District. Notwithstanding the foregoing, if the Non-Profit holds over, the Non-Profit shall pay the monthly Facilities Use Fee plus all other charges payable required by this Agreement. Any holdover by Non-Profit requires the Non-Profit and the Charter Schools to comply with all terms of this Agreement. A holdover by the Charter School shall not trigger any additional term. The District shall have the right to remove the Charter Schools at any time after the expiration of the Term or termination of this Agreement.

22. Assignment and Subletting.

The Non-Profit may not assign its rights under this Agreement or sublet any portion of the Facilities without the prior written consent of the District.

23. Rules, Regulations and Law.

The Charter Schools and the Charter Schools' agents, employees, students, visitors and invitees shall observe and comply fully and faithfully with all reasonable and nondiscriminatory policies, rules, and regulations adopted by the District for the care, protection, cleanliness, and operation of the Facilities, and the Facilities' furnishings and equipment, and shall comply with all applicable laws. The District will provide the Non-Profit with copies of the relevant written custodial and maintenance policies. The District will provide any such written policies that are amended during the term of the Agreement.

24. Smoking.

Smoking or the consumption of alcohol in any form shall not be allowed in or on District property and Facilities, including but not limited to all courtyards, walkways, and parking

areas.

25. Default by Non-Profit.

The occurrence of any one or more of the following events shall constitute a default and material breach of this Agreement by Non-Profit:

- a. The failure by Non-Profit to utilize the Facilities for the sole purpose of operating the Charter Schools.
- b. The failure by Non-Profit to make timely payments required under this Agreement.
- c. The failure by Non-Profit to observe or perform any of the material express covenants, conditions or provisions of this Agreement.

d. The revocation or non-renewal of one or more of the Charter School' charters. Notwithstanding the foregoing, this Agreement shall not be terminated pursuant to this provision provided that the Charter School continues to operate in accordance with the terms of this Agreement and is diligently pursuing a statutory appeal of the revocation or nonrenewal of its charter. In the event of any material default or breach by Non-Profit, District may, but shall not be obligated to, terminate this Agreement and Non-Profit's right to possession of the Facilities upon thirty (30) days written notice thereof to the Non-Profit if the default is not cured within the thirty (30) day period. If the nature of the default is such that the same cannot reasonably be cured within said thirty (30) day period, the Non-Profit shall not be in default if Non-Profit shall within such thirty (30) day period commence such cure and thereafter, diligently prosecute the same to completion. In no event shall such period to cure exceed sixty (60) days.

In the instance of a default pursuant to part (d) of this provision, the District may impose the following remedy: The specific Facilities allocated to the respective charter school(s) that has been revoked or not renewed shall revert back to District possession and use. Upon termination, District shall retain the right to recover from Non-Profit, without limitation, any amounts due under this Agreement or applicable law. Unpaid Facilities Use Fees shall bear interest from the date due at the maximum legal rate. In the event of termination by the District by reason of Non-Profit default or breach of this Agreement, the District shall not be obligated to provide facilities to the Charter Schools pursuant to Proposition 39 for the remainder of that school year.

26. Default by District.

District shall be in default of this Agreement if District fails to perform any material obligation required by this Agreement. In the event of any default by District, Charter School may perform the action that is the obligation of the District and invoice the District for the reasonable costs thereof. Prior to taking such action, the Non-Profit must provide thirty (30) days written notice thereof to the District if the District has failed to cure the default within thirty (30) days, unless the nature of the default is such that the

same cannot reasonably be cured within said thirty (30) day period, in which event District shall not be in default (and Charter School may not terminate this Agreement) if District commences to cure such default within such thirty (30) day period and thereafter, diligently prosecutes the same to completion.

27. Miscellaneous.

a. Waiver. The waiver by either Party of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or any subsequent breach of the same or any other term, covenant or condition herein contained. The subsequent acceptance of any charge hereunder by District or payment of any charge by Non-Profit shall not be deemed to be a waiver of any preceding default by Non-Profit or District of any term, covenant or condition of this Agreement, other than the failure of the Non-Profit to pay the particular charge so accepted, regardless of District's knowledge of such preceding default at the time of the acceptance of such charge.

b. Marginal Headings. The marginal headings and article titles to the articles of this Agreement are not a part of the Agreement and shall have no effect upon the construction or interpretation of any part hereof.

c. Successors and Assigns. The covenants and conditions herein contained, subject to the provisions as to assignment, apply and bind the heirs, successors, executors, administrators and assigns of the Parties hereto.

d. Amendment. No provision of this Agreement may be amended or modified except by an agreement in writing signed by the Parties hereto.

e. Construction. Each of the Parties acknowledges and agrees that this Agreement is to be construed as a whole according to its fair meaning and not in favor of nor against any of the Parties as draftsman or otherwise.

f. Venue. Any action or proceeding by any Party to enforce the terms of this Agreement shall be brought solely in the Superior Court of the State of California for the County of Sacramento.

g. Applicable Law. This Agreement shall be governed by and interpreted under the laws of the State of California applicable to instruments, persons, transactions and subject matter that have legal contacts and relationships exclusively within the State of California.

h. Severability. If any provision or any part of this Agreement is for any reason held to be invalid, unenforceable or contrary to public policy, law, or statute and/or ordinance, the remainder of this Agreement shall not be affected thereby and shall remain valid and fully enforceable.

i. Prevailing Authority. In the event of a conflict between the law and the terms of this

Agreement, the law shall prevail, and any such conflicting terms shall be severed from this Agreement and nullified. In the event of a conflict between the terms of the charter and the terms of this Agreement, the terms of this Agreement shall prevail. The Parties shall meet and confer to determine how to correct any conflicts so this Agreement complies with the Charter.

j. No Admission. Except as expressly agreed herein, nothing contained herein shall constitute an admission of fact or law.

k. Binding Obligation. If and to the extent that the Non-Profit is a separate legal entity from the District, the Non-Profit expressly agrees that this Agreement is a binding obligation on the Non-Profit and the Charter Schools and the District agrees that this Agreement is a binding obligation on the District.

l. Prior Agreements. This Agreement contains all of the agreements of the Parties hereto with respect to any matter covered or mentioned in this Agreement, and no prior agreements or understanding pertaining to any such matters shall be effective for any purpose.

m. Subject to Approval by Governing Board. This Agreement shall become effective upon ratification by the District's Governing Board.

n. Notices. All notices and demands that may be or are to be required or permitted to be given by either Party to the other hereunder shall be in writing. All notices and demands by the District to the Non-Profit or the Charter Schools shall be sent by United States Mail, postage prepaid, addressed to the Non-Profit or Charter Schools at the address set forth below. All notices and demands by the Non-Profit and/or Charter Schools to the District shall be sent by United States Mail, postage prepaid, addressed to the District at the address set forth below.

To District:

Sacramento City Unified School District
Attn: Mary Shelton, Chief Accountability Officer
5735 47th Avenue
Sacramento, CA 95824
Facsimile 916-643-9489

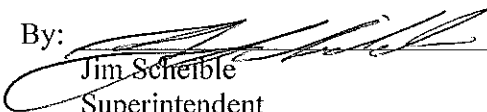
To Non-Profit or Charter School:

St. HOPE Public Schools
Attn: Jim Scheible, Superintendent
2315 34th Street
Sacramento, CA. 95817
Facsimile 916-649-7757

o. Execution in Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original of the Agreement. Signatures transmitted via facsimile or portable document format ("pdf") to other Parties to this Agreement shall be deemed equivalent to original signatures on counterparts.

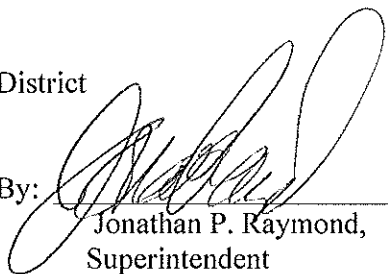
p. Warranty of Authority. Each of the persons signing this Agreement represents and warrants that such person has been duly authorized to sign this Agreement on behalf of the Party indicated, and each of the Parties by signing this Agreement warrants and represents that such Party is legally authorized and entitled to enter into this Agreement.

Non-Profit and Charter Schools

By: 
Jim Scheible
Superintendent

Date: 7/19/12

District

By: 
Jonathan P. Raymond,
Superintendent

Date: 7/17/12

Approved and ratified this 21 day of June, 2012, by the Board of Education of the Sacramento City Unified School District by the following vote:

AYES: 4

NOES: 0

Abstentions: 0

Secretary to the Board of Education

Exhibit A – Description and Square Footage of Facilities

School Name: Sacramento High School
 School Code: 550
 Site Area: 26.12 Acres
 Year Built: 1937, 1967 & 1974
 A.P.N. 010-0010-002
 Address: 2315 - 34th Street, Sacramento, CA 95817

Bldg/Room Code	Classroom No.	Room Use	Area	Year Built/Modernized	DSA #
PERMANENT BUILDINGS					
Bldg.001	West Wing			1974	36964
A-13	W-1	Reception	880		
A-36B	W-10	Student Center	485		
A-36F	W-11	Computer Classroom	449		
A-54	W-12	Classroom	1,249		
A-109B	W-13	Storage	56		
A-110	W-13	Mens	90		
A-109	W-13	Womens	108		
A-55	W-13	Print Office	139		
A-53	W-13	Conf. Room	780		
A-52A	W-14	Electrical Room	45		
A-52	W-14	Classroom	907		
A-50	W-16	Science Lab	1,650		
A-44	W-17	Science Lab	1,225		
A-49B	W-18	Storage	45		
A-49	W-18	Science Lab	1,648		
A-48	W-19	Science Lab	1,492		
A-14	W-1A	Principal	302		
A-15	W-1B	Conference Room	302		
A-12	W-2	Attendance	383		
A-47	W-20	Classroom	1,650		
A-42	W-21	Classroom	733		
A-46	W-22	Classroom	731		
A-41	W-23	Classroom	485		
A-40	W-24	Classroom	753		
A-45	W-25	Classroom	757		
A-56	W-26	Classroom	938		
A-57	W-27	Classroom	908		
A-37	W-28	Classroom	908		
A-38	W-29	Classroom	880		
A-10	W-3	VP.	141		
A-11	W-3	Dean	142		
A-09	W-3	Reception	288		
A-39	W-30	Classroom	876		
A-35	W-31	Classroom	878		
A-34	W-33	Classroom	881		
A-28A	W-34A	Conference Room	288		
A-28B	W-34B	Office	288		
A-17	W-35	Classroom	879		
A-18	W-36	Classroom	879		
A-31	W-37	Classroom	879		
A-19	W-38	Classroom	881		
A-04	W-39	Teacher Work Room	430		
A-03	W-40	Classroom	908		
A-02	W-41	Classroom	908		
A-01	W-42	Classroom	938		
A-16	W-43	Classroom	908		
A-27	W-44	Classroom	908		
A-33	W-45	Classroom	908		
A-24	W-6	Classroom	878		

<u>St Hope</u> <u>Public</u> <u>Schools</u>		<u>PS 7</u>
880		
485		
449		
	1,249	
	56	
	90	
	108	
	139	
	780	
	45	
	907	
1,650		
1,225		
	45	
	1,648	
	1,492	
302		
302		
383		
	1,650	
	733	
	731	
	485	
	753	
	757	
	938	
	908	
	908	
	880	
141		
142		
288		
	876	
	878	
881		
288		
288		
879		
879		
879		
879		
881		
430		
908		
908		
938		
908		
	908	
	908	
878		

Bldg/Room Code	Classroom No.	Room Use	Area	Year Built/Modernized	DSA #
A-25	W-7	Classroom	879		
A-26	W-8	Computer Classroom	1,216		
A-32	W-9	Classroom	1,028		
A-107B		Janitor	38		
A-102B		Custodian	50		
A-104		Mens	52		
A-51E		Electrical Room	68		
A-36A		Hallway	69		
A-13B		Vault	74		
A-103		Womens	78		
A-43B		Storage	98		
A-108		Womens	118		
A-36E		Librarian	141		
A-107		Mens	142		
A-51B		Custodian	142		
A-43		Storage	144		
A-36C		Work Room	190		
A-102		Girls	204		
A-36D		A.V. Room	215		
A-51C		MDF Room	238		
A-51A		Clerk	340		
A-101		Boys	399		
A-63		Corridor	493		
A-65		Corridor	579		
A-61C		Corridor	609		
A-62		Corridor	733		
A-66		Corridor	767		
A-61A		Corridor	947		
A-61B		Corridor	1,047		
A-64		Corridor	1,062		
		Unspecified	1,193		
A-36		Media Center/Library	5,398		
A-51		Book Room	1,752		
A-60		Corridor	2,060		
A-51C	W-15A	Reception	93		
A-08	W-4	Office	116		
A-07	W-4	Office	134		
A-51D	W-15B	VP.	142		
A-05	W-4	Parent Center	143		
A-06	W-4	Waiting Room	160		
A-22	W-5	Counselor	164		
A-20	W-5	Counselor	165		
A-21	W-5	Counselor	169		
A-23	W-5	Guidance Counselor	510		
A-30	W-32B	Reception	279		
A-29	W-32A	Principal	297		
BUILDING AREA TOTAL			59,999		
COVERED WALKWAYS			-		
CLASSROOMS			32		

<u>St Hope Public Schools</u>	<u>PS 7</u>
879	
1,216	
1,028	
38	
50	
52	
68	
69	
74	
78	
98	
118	
141	
142	
142	
144	
190	
204	
215	
238	
340	
399	
493	
579	
609	
733	
767	
947	
1,047	
1,062	
1,193	
5,398	
1,752	
2,060	
	93
116	
134	
	142
143	
160	
164	
165	
169	
510	
279	
297	
-	

Bldg. 002	Commons			1974	36964
B-1		Multi-use	16,412		
B-2		Storage	181		
B-2		Kitchen	125		
B-2		Storage	92		
B-2		Clock Tower	1,024		
B-2		Serving	1,816		
B-3		Snack Bar	184		
B-4		Scullery	173		
B-5		Storage	25		

16,412
181
125
92
1,024
1,816
184
173
25

Bldg/Room Code	Classroom No.	Room Use	Area	Year Built/Modernized	DSA #
B-5		Office	76		
B-6		Lockers	45		
B-6		Toilet	23		
B-7		Food Storage	493		
B-7A		Stairs	59		
BUILDING AREA TOTAL			20,728		
COVERED WALKWAYS			600		
CLASSROOMS			-		

<u>St Hope</u> <u>Public</u> <u>Schools</u>	<u>PS 7</u>
76	
45	
23	
493	
59	
600	

Bldg. 003	East Wing			1974	36964
C-04	E-13	Auto Shop	2,101		
C-13	E-13	Storage	169		
C-4A	E-13	Office	118		
C-21	E-41	Classroom	1,307		
C-21A	E-41	Storage	446		
C-27	E-41	Dark Room	299		
C-27B	E-41	Dark Room	56		
C-32	E-41	Storage	87		
C-55		Corridor	532		
C-56A		Corridor	1,209		
C-56B		Corridor	1,353		
C-56C		Corridor	1,109		
C-57		Corridor	531		
C-58		Corridor	1,075		
C-59		Corridor	532		
C-48	E-3	Classroom	879		
C-40	E-43	Classroom	898		
C-47	E-44	Classroom	908		
C-19	E-16	Computer Lab	781		
C-15	E-18	Science Lab	1,325		
C-08	E-33	Science Lab	1,855		
C-33	E-6	Classroom	887		
C-28	E-7	Classroom	879		
C-22	E-8	Classroom	879		
C-18	E-9	Classroom	875		
C-103A		Women	31		
C-104A		Men	31		
C-103		Girls	147		
C-104		Boys	147		
C-43	E-1	Reception	305		
C-16	E-10A	Office	105		
C-17	E-10B	Office	198		
C-10	E-11	Classroom	882		
C-11	E-12	Classroom	876		
C-29	E-14	Classroom	879		
C-23	E-15	Computer Lab	1,176		
C-14	E-17	Classroom	880		
C-25	E-19	Classroom	866		
C-42	E-2	Principal	294		
C-20	E-20	Office	182		
C-24	E-21	Computer Lab	789		
C-30	E-22	Classroom	879		
C-31	E-23	Classroom	896		
C-35	E-24A	Office	435		
C-36	E-24B	Office	435		
C-38	E-25	Classroom	879		
C-44AA	E-26A	Office	32		
C-44A	E-26A	Office	204		
C-44B	E-26B	Office	313		
C-45	E-27	Storage	190		

2,101
169
118
1,307
446
299
56
87
532
1,209
1,353
1,109
531
1,075
532
879
898
908
781
1,325
1,855
887
879
879
875
31
31
147
147
305
105
198
882
876
879
1,176
880
866
294
182
789
879
896
435
435
879
32
204
313
190

Bldg/Room Code	Classroom No.	Room Use	Area	Year Built/Modernized	DSA #
C-50	E-27	Art Classroom	877		
C-52	E-28	Art Classroom	908		
C-53	E-29	Art Classroom	938		
C-51	E-30	Art Classroom	906		
C-46	E-30/E-31	Kiln Room	135		
C-46	E-30/E-31	Storage	154		
C-39	E-31	Ceramic Lab	1,521		
C-26	E-32	Classroom	1,212		
C-07	E-34	Science Lab	1,366		
C-06	E-35	Classroom	907		
C-05	E-36	Science Lab	1,693		
C-03	E-37	Classroom	909		
C-02	E-38	Classroom	910		
C-01	E-39	Classroom	937		
C-41B	E-4	Office	431		
C-09	E-40	Classroom	905		
C-31A	E-42	Office	459		
C-41A	E-5	Office	431		
C-42A		Custodian	25		
C-105A		Women	31		
C-106A		Men	31		
		IDF	52		
C-14A		Custodian	66		
C-45A		Custodian	93		
C-106		Boys	146		
C-105		Girls	147		
C-14C		Girls	149		
C-14B		Boys	171		
C-49		Event Center	6,782		
BUILDING AREA TOTAL			56,433		
COVERED WALKWAYS			1,980		
CLASSROOMS			35		

<u>St Hope</u> <u>Public</u> <u>Schools</u>	<u>PS 7</u>
877	
908	
938	
906	
135	
154	
1,521	
1,212	
1,366	
907	
1,693	
909	
910	
937	
431	
905	
459	
431	
25	
31	
31	
52	
66	
93	
146	
147	
149	
171	
6,782	
1,980	

Bldg. 004	Auditorium		1937	2772
1st Floor				
		Corridors	2,258	2,258
		Foyer	260	260
		Stairs	433	433
		Stage	4,248	4,248
		Assembly	6,390	6,390
		Storage	3,177	3,177
		Toilets	573	573
		Practice Room	613	613
	Aud 303	Classroom	1,044	1,044
	Aud 301	Classroom	1,044	1,044
<i>Subtotal 1st Floor</i>			20,040	
Mezzanine Level				
		Corridors	165	165
		Stairs	156	156
		Toilets	330	330
		Storage	165	165
<i>Subtotal Mezzanine Level</i>			816	
2nd Floor				
		Stairs	366	366
		Foyer	230	230
		Storage	500	500

Bldg/Room Code	Classroom No.	Room Use	Area	Year Built/Modernized	DSA #
	Aud 302	Classroom	1,925		
		Assembly	4,779		
	<i>Subtotal 2nd Floor</i>		7,800		

**St Hope
Public
Schools** **PS 7**

1,925
4,779

BUILDING AREA TOTAL 28,656
COVERED WALKWAYS 188
CLASSROOMS 3

188

Bldg. 005	Dance Annex			1937	2772
	DA 2	Classroom	1,140		
	DA 1	Classroom	945		
	DA	Classroom	3,182		
		Storage	394		
		Costumes	225		
		Corridor	324		

1,140
945
3,182
394
225
324

BUILDING AREA TOTAL 6,210
COVERED WALKWAYS 948
CLASSROOMS 3

948

Bldg. 006	Pavilion Gym			1937	2772
1st Floor					
H602		Corridor	1,762		
V009		Medical Exam	587		
H601		Corridor	1,186		
C005		Instructor	156		
SFTB		Drying	516		
R601		Team Lockers	4,117		
SX61		Storage	223		
SX63		Instructor	160		
SX62		Equipment	436		
SH61		Storage	176		
SNW6		Storage	136		
		Office	111		
O002		Office	356		
SC04		Storage	111		
C004		Instructor	140		
R602		Team Lockers	3,559		
TR65		Showers	1,067		
B600		Pump Room	387		
ZC60		Wash Room	237		
TR6T		Toilet	302		
SR61		Storage	166		
C006		Instructor	139		
SC06		Drying	343		
SME6		Storage	131		
C007		Instructor	167		
C008		Instructor	130		
F600		Lobby	2,631		
SSEO		Storage	536		
V601		Football Stor.	1,055		
V602		Classroom	1,079		
H600		Corridor	1,949		
HTW6		Vestibule	37		
J600		Custodian	78		
SH6X		Storage	41		
SW60		Storage	107		

1,762
587
1,186
156
516
4,117
223
160
436
176
136
111
356
111
140
3,559
1,067
387
237
302
166
139
343
131
167
130
2,631
536
1,055
1,079
1,949
37
78
41
107

Bldg/Room Code	Classroom No.	Room Use	Area	Year Built/ Modernized	DSA #
TW60		Toilet (Men)	247		
ZBX1		Tickets	88		
CR0P		Storage	445		
		Refreshments	231		
SS86		Storage	179		
R010		Dressing Rm	325		
R011		Lockers	622		
COF7		Gym	12,648		
T10S		Shower	75		
T11S		Shower	112		
SH60		Lounge	117		
SE60		Storage	80		
T10T		Toilet	58		
T11T		Toilet	87		
ZBX2		Tickets	83		
TW60		Toilet (Women)	247		
		Unspecified	778		
		<i>Subtotal 1st Floor</i>	40,736		
		2nd Floor			
M600		Mechanical	1,804		
S261		Storage	172		
ZG60		Broad. Booth	101		
HTMF		Vestibule	70		
TMF2		Toilet (Men)	230		
HTWF		Lounge	99		
TWF2		Toilet (Women)	204		
		<i>Subtotal 2nd Floor</i>	2,680		

BUILDING AREA TOTAL 43,416
COVERED WALKWAYS 1,256
CLASSROOMS -

<u>St Hope Public Schools</u>	<u>PS 7</u>
247	
88	
445	
231	
179	
325	
622	
12,648	
75	
112	
117	
80	
58	
87	
83	
247	
778	

1,804
172
101
70
230
99
204

1,256

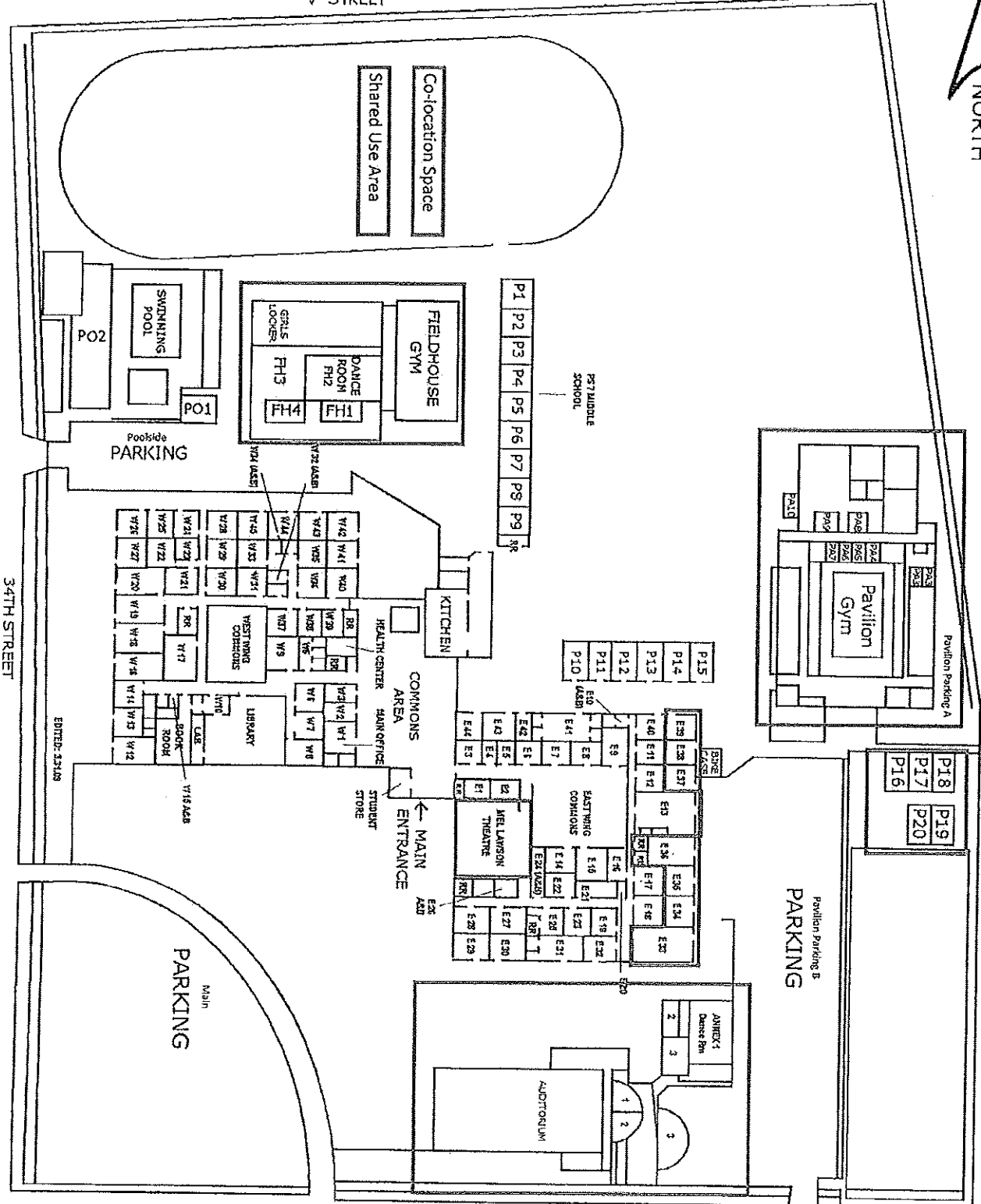
Bldg. 007	Fieldhouse Gym			1974	36964
		Equipment	138		
H710		Vestibule	212		
H708		Vestibule	212		
O709		Exercise	858		
		Storage	115		
S711		Storage	211		
		Storage	119		
C700		Student Store	518		
		Storage	292		
V700		Dance	3,826		
		Vestibule	88		
V701		Gymnastics	3,343		
		Classroom	2,072		
		Vestibule	49		
		Coaches	347		
H700		Corridor	648		
C705		Office	432		
T708		Lockers	179		
S700		Storage	95		
B700		Boiler	568		
S707		Showers	794		
		Toilet	260		
S701		Storage	187		

138
212
212
858
115
211
119
518
292
3,826
88
3,343
2,072
49
347
648
432
179
95
568
794
260
187

Exhibit B – Map of Sacramento High School Campus Facilities/Buildings and Other Property



"V" STREET



NORTH

Co-location Space
Shared Use Area

P1 P2 P3 P4 P5 P6 P7 P8 P9 P10

P27 MIDDLE SCHOOL

Parkside PARKING

34TH STREET

ENTER-33118

W143 W142 W141 W140 W139 W138 W137 W136 W135 W134 W133 W132 W131 W130 W129 W128 W127 W126 W125 W124 W123 W122 W121 W120 W119 W118 W117 W116 W115 W114 W113 W112

W144 W145 W146 W147 W148 W149 W150 W151 W152 W153 W154 W155 W156 W157 W158 W159 W160 W161 W162 W163 W164 W165 W166 W167 W168 W169 W170 W171 W172 W173 W174 W175 W176 W177 W178 W179 W180 W181 W182 W183 W184 W185 W186 W187 W188 W189 W190 W191 W192 W193 W194 W195 W196 W197 W198 W199 W200 W201 W202 W203 W204 W205 W206 W207 W208 W209 W210 W211 W212 W213 W214 W215 W216 W217 W218 W219 W220 W221 W222 W223 W224 W225 W226 W227 W228 W229 W230 W231 W232 W233 W234 W235 W236 W237 W238 W239 W240 W241 W242 W243 W244 W245 W246 W247 W248 W249 W250 W251 W252 W253 W254 W255 W256 W257 W258 W259 W260 W261 W262 W263 W264 W265 W266 W267 W268 W269 W270 W271 W272 W273 W274 W275 W276 W277 W278 W279 W280 W281 W282 W283 W284 W285 W286 W287 W288 W289 W290 W291 W292 W293 W294 W295 W296 W297 W298 W299 W300

KITCHEN

HEALTH CENTER
COMMONS AREA
MAIN OFFICE

STUDENT STORE
← MAIN ENTRANCE

MELLYARSON THEATRE

E1 E2 E3 E4 E5 E6 E7 E8 E9 E10 E11 E12 E13 E14 E15 E16 E17 E18 E19 E20 E21 E22 E23 E24 E25 E26 E27 E28 E29 E30

AUDITORIUM

P15 P14 P13 P12 P11 P10

Pavilion Parking A
P16 P17 P18 P19 P20

Pavilion Parking B
PARKING

37TH STREET

Main PARKING

"Y" STREET

Exhibit C – Facilities Use Fee

For the 2012-2013 school year, Non-Profit shall pay District an initial estimated Facilities Use Fee of Five Hundred Forty-Three Thousand Nine Hundred Four Dollars and Twenty Cents (\$543,904.20) based on a pro rata Facilities cost estimate of Two Dollars and Ten Cents (\$2.10) per square foot for the use of approximately Two Hundred Fifty Nine Thousand and Two (259,002) square feet of the Facilities (237,180 square feet at Sacramento High School site plus 21,822 square feet at the Strawberry Lane Site) during that time. The Facilities Use Fee shall be paid out in equal installments of Fourty-Five Thousand Three Hundred Twenty-Five Dollars and Thirty-Five Cents (\$45,325.35) each month throughout the fiscal year. Beginning on July 1, 2012, payments shall be payable on or in advance on the first day of each month (“Due Date”), without deduction, offset, prior notice or demand, in lawful money of the United States.

The District will re-calculate and adjust these fees annually for the remaining fiscal years for the Term of this Agreement.

In the event that there are adjustments made to the allocation of space, the Facilities Use Fee will be calculated according to the square feet allocated.

Exhibit D – Custodial Services

a. Routine Services. The District shall be responsible for providing the “routine” or regularly scheduled daily or weekly custodial services for the Strawberry Lane facility. The level of said services will be consistent with the District’s standard practices and policies. The District’s standard policies will be provided to the Charter schools. Said services will be provided by District employees, and Charter Schools have the right to report dissatisfaction with the custodial services so the District will take any corrective action that may be appropriate. Charter Schools shall have the right to direct the custodian to perform specific duties that are within the scope of the custodian’s job duties. The Charter Schools will reimburse the District for the actual costs, including time and labor (including salary, benefits and payroll taxes), to provide custodial services for the Strawberry Lane facility. In order to provide more comprehensive coverage of services, Charter Schools will employ two (2) 3.5 hour custodians on separate shifts.

Said reimbursement shall also include actual costs to the District for any cleaning supplies and tools necessary for those District personnel to provide Custodial Services, including but not limited to toilet paper, soap and paper towels. The District will invoice the Charter Schools quarterly for these services. The Charter Schools will pay said invoice within thirty (30) days of receipt.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1p

Meeting Date: October 18, 2018

Subject: Approve Appointment of Bond Oversight Committee Members

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Facilities Support Services

Recommendation: Board to approve new Bond Oversight Committee Members

Background/Rationale: To ensure that school bond funds are invested as the voters intended and that projects are completed wisely and efficiently, the Bond Oversight Committee (BOC) reviews the expenditure of General Obligation Bond Funds for the construction, repair, and modernization of SCUSD schools.

The committee works with an independent auditor and conducts research, surveys and site visits at the district and school site level. The BOC typically meets four times a year in its advisory role to the school district trustees. During the meetings, the committee will listen to reports from staff and consultants on the status of projects in progress. At some point during the year, a financial audit and a performance audit will be presented for the committee's review. Also once a year, the BOC Chair will make a year-end report to the Board of Trustees.

Most recently, membership is down three members from 11 appointed by the Board for Measures Q and R. SCUSD has received two applications. The Committee is tentatively set to meet on November 7, 2018. The goal is to have the two new applicants appointed prior to the meeting in order to have a full contingent of committee members present to conduct business.

Financial Considerations: None

LCAP Goal(s): College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Two Bond Oversight Committee Member Applications

Estimated Time of Presentation: N/A

Submitted by: Cathy Allen, Chief Operations Officer

Approved by: Jorge A. Aguilar, Superintendent



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

BOND OVERSIGHT COMMITTEE

Membership Application

NAME:

Terra

(First)

J.

(Middle)

Bennett Brown

(Last)

ADDRESS:

[Redacted]

(Residence)

TELEPHONE:

n/a

(Residence)

[Redacted]

(Cell)

same as above

(Mailing)

[Redacted]

(Business)

(n/a)

(FAX)

Length of residency in city of Sacramento: 2 years

EMPLOYER: (Name)

California State Auditor

[Redacted]

(Address)

(95814)

auditor evaluator

(Occupation)

ELIGIBILITY: (Please check the appropriate box that applies to your application)

Representative of the Business Community: Name of Business Organization

Active Member of Taxpayers' Organization: Name of Organization

Parent of SCUSD Student: Child enrolled in Grade:

Parent of SCUSD Student: Active in School PTA at

Active in School Site Council at

General Member

Confirmation of Above Eligibility Membership can be verified by contacting: she's also on the mortgage

Katrina Bennett Brown

spouse

[Redacted]

(Name)

(Position)

(Day Phone)

or Michael Blair, south Oak Park Community Ass'n president:

[Redacted]

FACILITIES, CONSTRUCTION OR FINANCE EXPERIENCES:

Organization	From (Date)	To (Date)	Positions Held
CFW, Inc.	July 2015	Oct. 2015	Facilities Planning Intern
Rebuilding Together Orange County	Jan. 2016	July 2016	volunteer home repairs
CA State Auditor	July 2016	present	review/evaluate contracts, municipal finances, etc.

EDUCATION:

School	Course of Study	Graduation Date/Degree
UCLA	Master of Public Policy	June 2015 / MPP
CSU - Dominguez Hills	Master of Arts - Sp. Education	Dec. 2009 / M.A.
Pomona College	History	May 2007 / B.A.

Additional Pertinent Courses or Training

Certified Internal Auditor, partway into certification for Gov't Financial Mgr.

Other Pertinent Skills Experience or Interests:

I can read, write Spanish (my speaking is rusty)

PLEASE FURNISH BRIEF, WRITTEN RESPONSES TO THE QUESTIONS BELOW. USE ADDITIONAL SHEETS IF NECESSARY.

1. Why do you think you should be appointed? What specifically in your background qualifies you as a candidate?

Training: education, public policy, interned w/ facilities/bonds firm, attended National Summit on School Design in 2015
 Education: (see above)
 Special Interests: student engagement, architecture

2. What do you see as the objective and goal of the Bond Oversight Committee?

To ~~assist~~ support fiscally responsible facilities that enhance student and community investment in the education SCUSD provides.

3. What contributions would you bring to the Bond Oversight Committee?

A background in facilitating challenging discussions among diverse stakeholders. An eye toward the needs of students with diverse learning needs. A program evaluation, auditing and teaching background (I've taught in elementary, middle, & high schools)

4. Do you have any reservations about the Bond Oversight Committee?

No! Just wondering if we meet after the workday.

5. Describe in detail your involvement in the organization/s you cite under the eligibility section of this application as qualifying you for committee membership?

I don't think any of my memberships in particular qualify me as a "General" member, but I am a regular ⁱⁿ participation with my community association, I am

6. You may add any additional information.

(n/a)

an "ambassador" for the Parks Dept, and I'm a member of the Sacramento Chapters of the Institute of Internal Auditors and the Ass'n of Gov't Accountants!

7. Please provide the names, addresses and telephone numbers of three (3) personal references other than family members, district employees and Board Members).

Name	Address	Telephone
Adrianna Barnes Brooks	916 Elm St. West Sacramento, CA	(510) 516-9550
Michael Blair (South Oak Park Community Ass'n)	Fruit Ridge Community Collaborative 4625 44th St. 95820	(916) 208-5123
Jillien Davey	525 14th St. Sacramento, CA 95814	(510) 362-5277

My signature below certifies that I am currently a resident of Sacramento City Unified School District.

Terra Bennett Brown
(Print Name)

Terra Bennett Brown
Signature

Date: 9/12/2018

PLEASE SUBMIT YOUR APPLICATION
TO THE OPERATIONS SUPPORT SERVICES OFFICE
SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
5735 47TH AVENUE - BOX 807
SACRAMENTO, CA 95824



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

BOND OVERSIGHT COMMITTEE

Membership Application

NAME:

Brian

C.

Hill

(First)

(Middle)

(Last)

ADDRESS:

TELEPHONE:

[Redacted Address]

[Redacted Telephone]

[Redacted Cell/Fax]

(Residence)

(Residence)

(Cell)

(Mailing)

(Business)

(FAX)

3.5

Length of residency in city of Sacramento: _____ years

Retired Northrop Grumman employee - Business Unit CFO

EMPLOYER: (Name)

(Address)

(Occupation)

ELIGIBILITY: (Please check the appropriate box that applies to your application)

Representative of the Business Community: _____
Name of Business Organization

Active Member of Taxpayers' Organization: _____
Name of Organization

Parent of SCUSD Student: Child enrolled in _____ Grade: _____
Bret Harte Elementary

Parent of SCUSD Student: Active in School PTA at _____

Active in School Site Council at _____

General Member

Confirmation of Above Eligibility Membership can be verified by contacting:

James Tucker

Principal - Bret Harte Elementary

(Name)

(Position)

(Day Phone)

FACILITIES, CONSTRUCTION OR FINANCE EXPERIENCES:

Organization	From (Date)	To (Date)	Positions Held
Northrop Grumman	1981	2013	Business Unit CFO, Audit
Consultant	2013	Current	Consultant

EDUCATION:

School	Course of Study	Graduation Date/Degree
Occidental College	Economics	AB, 1980
Vanderbilt University	Business Administration	MBA, 1997

Additional Pertinent Courses or Training N/A

Other Pertinent Skills Experience or Interests: Consulting, gardening, supplemental elementary school education

PLEASE FURNISH BRIEF, WRITTEN RESPONSES TO THE QUESTIONS BELOW. USE ADDITIONAL SHEETS IF NECESSARY.

1. Why do you think you should be appointed? What specifically in your background qualifies you as a candidate?

I have a strong interest in improving the lives of children and believe that this interest, along with my business background, will be an excellent combination for this role

Training: 32+ years of experience managing expenditures for a multi-billion dollar business, program management experience, corporate audits

Education: MBA studies in finance, management, operations, HR, and marketing; Bachelor's in economics

Special Interests: Bret Harte Garden--working with children at Title 1 school; Previous foster parent to 25-30 children over 5 years in Virginia

2. What do you see as the objective and goal of the Bond Oversight Committee?

Ensure that public funds are expended per legal and ethical standards, promote efficiencies in construction activities, identify and prioritize

operational improvements, and determine that appropriate program management techniques are employed in construction management. Provide

objective assessments on prioritization and contributions of bond activities to support healthy students and a healthy community.

3. What contributions would you bring to the Bond Oversight Committee?

I have been a change agent for improved financial performance in numerous business units, each with different priorities and processes. In conjunction with my audit experience

and background in the management of major aerospace programs, I will bring to the BOC an energetic, metrics-based view of bond activities. My deep experience

is balanced with a passion for supporting healthy educational opportunities for children.

4. Do you have any reservations about the Bond Oversight Committee?

I am unsure how the constituents (SCUSD board, SCUSD building/facility departments, and contractors) interact and how my participation will improve processes

rather than just being "more of the same."

5. Describe in detail your involvement in the organization/s you cite under the eligibility section of this application as qualifying you for committee membership?

I am a retiree volunteer currently guiding the development of the Infrastructure and curriculum for the Bret Harte Elementary School Garden Council. We have

taken a fallow garden plot and in 18 months have created a vibrant element to the school's education and enrichment programs. This program has been embraced

by administrators, teachers, parents, students, and the community

6. You may add any additional information.

7. Please provide the names, addresses and telephone numbers of three (3) personal references other than family members, district employees and Board Members).

Name	Address	Telephone
Karen Williams	Bethesda, MD	301-460-0000
Dennis Gunvalson	Sacramento, CA	916-486-1111
Rich Merker	Fairfax, VA	703-271-1111

My signature below certifies that I am currently a resident of Sacramento City Unified School District.

Brian Curtis Hill

(Print Name)


Signature

Date: March 20, 2018

PLEASE SUBMIT YOUR APPLICATION
TO THE OPERATIONS SUPPORT SERVICES OFFICE
SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
5735 47TH AVENUE – BOX 807
SACRAMENTO, CA 95824



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1g

Meeting Date: October 18, 2018

Subject: Approve Resolution No.3041 Resolution of Intention to Convey Utility Easement Entitlements to the Sacramento Municipal Utilities District for Transportation Services

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Facilities Support Services

Recommendation: Approve Resolution No.3041, which provides notice of a Public Hearing and the adoption of the SMUD Easement Entitlements Resolution at its regularly scheduled Board Meeting on November 1, 2018 at 6:00 PM.

Background/Rationale: The District is currently constructing Transportation Services and the Sacramento Municipal Utilities District (SMUD) has jurisdiction over the electrical distribution facilities to serve this facility. SMUD requires a utility easement to provide electrical services to Transportation Services.

Pursuant to Education Code 17557, the District must adopt a Resolution of Intention to dedicate or convey any District property prior to the adoption of a Resolution which dedicates or conveys property and provide notice of a Public Hearing.

Pursuant to Education Code 17558, copies of the adopted Resolution of Intention must be posted in three public places within the District not less than 10 days before the date of the meeting and publish the notice in a newspaper of general circulation not less than 5 days before the date it plans to provide a Public Hearing and adopt the Resolution.

Financial Considerations: None

LCAP Goal(s): Operational Excellence

Documents Attached:

1. Resolution No.3041

Estimated Time of Presentation: N/A

Submitted by: Cathy Allen, Chief Operations Officer

Approved by: Jorge A. Aguilar, Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

RESOLUTION NO. 3041

**RESOLUTION OF INTENTION TO CONVEY UTILITY EASEMENT ENTITLEMENTS
TO THE SACRAMENTO MUNICIPAL UTILITIES DISTRICT
FOR TRANSPORTATION SERVICES**

WHEREAS, the Sacramento City Unified School District (“District”) is in the process of developing the Transportation Services located at 7050 San Joaquin Street, in the City of Sacramento; and

WHEREAS, the Sacramento Municipal Utilities District (“SMUD”) has jurisdiction regarding electric distribution facilities and requirements to serve the Transportation Services (collectively, “facilities”); and

WHEREAS, SMUD requires a utility easement and related facility entitlements and requirements for the facilities (collectively, “utility entitlements”); and

WHEREAS, pursuant to the Education Code, the District must adopt this Resolution of Intention, by a two-thirds vote, and establish a time at a subsequent Board meeting to hold a public hearing in order to consider adoption of a resolution, by the same vote, for the actual approval of the utility entitlements (the “SMUD Easement Entitlements Resolution”); and

WHEREAS, the SMUD facilities are necessary to support the Transportation Services.

NOW, THEREFORE, BE IT RESOLVED by the Sacramento City Unified School District Board of Education which finds and determines as follows:

1. Adopts the foregoing recitals as true and correct.
2. Pursuant to Education Code 17557, hereby determines that the Board will hold a public hearing and consider the adoption of the SMUD Easement Entitlements Resolution at its regularly scheduled Board meeting on November 1, 2018 at 6:00 p.m., or as soon thereafter as the matter may be heard on the agenda.
3. Authorizes the Superintendent, or his designee, to provide notice of the Board meeting set forth above as required by law.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this ____ day of _____, 20__, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

Jessie Ryan
President of the Board of Education

ATTESTED TO:

Jorge A. Aguilar
Secretary of the Board of Education



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Item 10.1r

Meeting Date: October 18, 2018

Subject: Approve Revised 2018-19 Local Control and Accountability Plan (LCAP)

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Superintendent's Office and Continuous Improvement and Accountability Office

Recommendation: Adopt the revisions to the 2018-19 LCAP.

Background/Rationale: The LCAP is amended for these reasons: 1) Actions supported by federal funds (Title I) are added to the Local Control and Accountability Plan. These actions are new and were not included in the existing Local Education Agency (LEA) Plan. The district was advised to include these actions and expenditures in the LCAP rather than revise the LEA Plan at this time. 2) The district describes the technical, non-substantive edits requested by Sacramento County Office of Education (SCOE) for the 2018-19 LCAP.

The updated LCAP is available for public viewing in the reception area of the Serna Center, and posted on the web page: <http://www.scusd.edu/lcap>. Upon adoption, the LCAP will be forwarded to the Sacramento County Office of Education.

Financial Considerations: None

LCAP Goals: College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

Documents Attached:
None

Estimated Time of Presentation: N/A

Submitted by: Vincent Harris, Chief Continuous Improvement and Accountability Officer
Cathy Morrison, LCAP/SPSA Coordinator

Approved by: Jorge A. Aguilar, Superintendent



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1s

Meeting Date: October 18, 2018

Subject: Approve Board Policy (BP) 5145.7 Sexual Harassment Revisions

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Legal Services

Recommendation: Recommend for the Board to approve the revisions made to Board Policy (BP) 5145.7 Sexual Harassment.

Background/Rationale: The Governing Board is committed to maintaining a safe learning environment that is free from harassment and discrimination. Revisions to Board Policy ("BP") 5145.7, Student Sexual Harassment, are designed to ensure the continuing compliance with state and federal law that will result in maintaining safe learning environments for all students of the District. In creating the proposed revised BP, District staff worked collaboratively with the community to make improvements. Improvements to the BP include clarification on what constitutes sexual harassment and the complaint investigation responsibilities of the District as well as improved trainings for staff and students on the subject.

Financial Considerations: None

LCAP Goal(s): Safe, Emotionally Healthy and Engaged Students

Documents Attached:

1. BP 5145.7 Red line version
2. BP 5145.7 Clean version

Estimated Time of Presentation: N/A

Submitted by: Raoul Bozio, In-House Counsel
Stephan Brown, Director II

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City USD

Board Policy

Sexual Harassment

BP 5145.7

Students

The Governing Board is committed to maintaining a safe learning environment that is free of harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by any person. The Board also prohibits retaliatory behavior or action against any person who files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment, the unlawful sexual harassment of any student by any employee, student, or other person at school or at any school-related activity.

The District strongly encourages any student who feels that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who have experienced off-campus sexual harassment, including cyber harassment/on-line/social media activity and/or sexual violence, that has a continuing effect on campus, to immediately contact their teacher, the principal, or any other available school employee. Any district employee who receives a report or observes an incident of sexual harassment shall notify the principal, Site Designated Title IX Administrator or a District Title IX Compliance Officer. Once notified, the Site Designated Title IX Administrator or District Title IX Compliance Officer shall take the steps to promptly investigate and address the allegation, as specified in the accompanying administrative regulation. District and site personnel shall take immediate steps to intervene when safe to do so when she or he witnesses an act of discrimination, harassment, intimidation, retaliation, and/or bullying. While the district has promulgated a written complaint form, there is no requirement that the reporting student provide their complaint in writing in order for an investigation to occur.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

Students shall be informed that they should immediately contact a staff member if they feel they are being harassed by a fellow student, or staff member, or other person. District and site Sstaff shall promptly report complaints of sexual harassment to the- Site Designated Title IX Administrator or the District Title IX Compliance Officer designated in AR 5145.7 and AR 1312.3. District and site Sstaff shall similarly report any such incidents they may observe, even if

the harassed student has not complained.

The Superintendent through the District Title IX Compliance Officer shall take appropriate actions to reinforce the District's sexual harassment policy.

Prohibited sexual harassment includes, but is not limited to, sexual violence, unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature made against another person of the same or opposite sex in the educational setting, under any of the following conditions: (Education Code 212.5; 5 CCR 4916)

1. Submission to the conduct is explicitly or implicitly made a term or condition of an individual's academic status or progress.
2. Submission to or rejection of the conduct by an individual is used as the basis for academic decisions affecting the individual.
3. The conduct has the purpose or effect of having a negative impact on the individual's academic performance, or of creating an intimidating, hostile or offensive educational environment. The conduct is sufficiently severe, persistent, pervasive or objectively offensive, so as to create a hostile or abusive educational or working environment or to limit the individual's ability to participate in or benefit from an education program or activity.
4. Submission to or rejection of the conduct by the individual is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at or through any District program or activity.-

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

Types of conduct which are prohibited in the District and which may constitute sexual harassment include, but are not limited to:

1. Unwelcome leering, sexual flirtations, or propositions
2. Sexual slurs, -epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions
3. Graphic verbal comments about an individual's body, or overly personal conversation
4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures or obscene gestures, or computer-generated images of a sexual nature

5. Spreading sexual rumors
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class
7. Massaging, grabbing, fondling, stroking, or brushing the body
8. Touching an individual's body or clothes in a sexual way
9. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex or gender identity or expression
10. Displaying sexually suggestive objects
11. Sexual assault, sexual battery, sexual violence, or sexual coercion
12. Electronic communications containing comments, words, or images described above

Any prohibited conduct that occurs off campus and outside of school-related or school-sponsored programs or activities will be regarded as sexual harassment in violation of District policy if it has a continuing effect on or creates a hostile school environment for the complainant or victim of the conduct.

Instruction/Information

The Superintendent ~~or designee~~ and District Title IX Compliance Officer shall ensure that students receive age-appropriate information related to sexual harassment. ~~Students shall be assured that they need not endure any form of sexual behavior or communication, including harassment because of sexual orientation. They shall further be assured that they need not endure, for any reason, any harassment which impairs the educational environment or a student's emotional well-being at school.~~ Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence;
2. A clear message that students do not have to endure sexual harassment under any circumstance;
3. That any and all students are encouraged to immediately report observed incidents of sexual harassment even where the alleged victim of the harassment has not complained;
4. A clear message that student safety is the District's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the

sexual harassment complaint will be received, investigated, or resolved;

5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements of a uniform complaint, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and prompt action shall be taken to stop any harassment, prevent recurrence, and address any continuing effect on students;

6. Information about the District's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made;

7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the District investigation of a sexual harassment complaint is ongoing; and

8. A clear message that, when needed, the District will take interim measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation and that, to the extent possible, when such interim measures are taken, they shall not disadvantage the complainant or victim of the alleged harassment.

The District Title IX Compliance Officer shall receive training and shall oversee appropriate trainings for District staff, including management as well as certificated and non-certificated staff. Each Site Designated Title IX Administrator shall receive initial and on-going training, as appropriate, to carry out their duties.

- (cf. 5131.5 - Vandalism, Theft and Graffiti)
- (cf. 5137 - Positive School Climate)
- (cf. 5141.41 - Child Abuse Prevention)
- (cf. 5145.3 - Nondiscrimination/Harassment)
- (cf. 6142.1 - Family Life/Sex Education)

Complaint Process and Disciplinary Actions

Sexual harassment complaints by and against students shall be investigated and resolved in accordance with law, this policy, Administrative Regulation 5145.7, and the District's Uniform Complaint Procedures specified in BP and AR 1312.3. Principals and Site Designated Title IX Administrators are responsible for notifying students and parents/guardians that complaints of sexual harassment can be filed under BP/AR 1312.3, and where to obtain a copy of the procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

The ~~principal or designee~~ Site Designated Title IX Administrator shall promptly investigate any report of the sexual harassment of a student pursuant to the processes outlined in AR 5145.7.

Upon verifying that sexual harassment occurred, they shall ensure that appropriate action is promptly taken to end the harassment, address its effects on the person subjected to the harassment, and prevent any further instances of the harassment. In addition, the student may file a formal complaint with the ~~Superintendent or designee~~District's Title IX Compliance Officer in accordance with the ~~district~~District's Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

Upon investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to appropriate disciplinary and/or other corrective action or interventions. For students in grades K-3, this disciplinary action shall depend on the maturity of the students and the circumstances involved. For students in grades 4 through 12, the disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account. Students in grades K-3 may not be suspended or recommended for expulsion pursuant to Education Code 48900.2, however appropriate restorative discipline and/or other corrective actions will be provided based upon the totality of the circumstances involved.

(cf. 5144 – Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Upon investigation of a sexual harassment complaint, any employee who engages in, permits or fails to report sexual harassment or sexual violence toward any student shall be subject to appropriate disciplinary action up to and including dismissal in accordance with law and the applicable collective bargaining agreement. District personnel shall take immediate steps to intervene when safe to do so when she or he witnesses an act of discrimination, harassment, intimidation, retaliation, or bullying. In addition, criminal or civil charges may be brought against the alleged harasser; sexual harassment also may be considered a violation of laws relating to child abuse.

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

(cf. 5141.4 - Child Abuse Reporting Procedures)

(cf. 1312.3 - Uniform Complaint Procedures)

The ~~district~~District prohibits retaliatory behavior against any complainant or any participant in the complaint process. Information related to a complaint of sexual harassment shall be kept confidential to the extent possible, and individuals involved in the investigation of such a complaint shall not discuss related information outside the investigation process.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/ Privileged Information)

Record-Keeping

The District's Title IX Compliance Officer shall maintain a record of all reported cases of sexual harassment to enable the District to monitor, address, and prevent repetitive harassing behavior in District schools.

(cf. 3580 - District Records)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex\

~~200-240 Prohibition of discrimination on the basis of sex, especially:~~

212.5 Sexual harassment

212.6 Sexual harassment policy

~~230 Particular practices prohibited~~

48900 Grounds for suspension or expulsion

48900.2 Additional grounds for suspension or expulsion; sexual harassment

48904 Liability of parent/guardian for willful student misconduct

48980 Notice at beginning of term

CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships

1714.1 Liability of parents/guardians for willful misconduct of minor

UNITED STATES CODE, TITLE 20

1681-1688 Title IX, 1972 Education Act Amendments

UNITED STATES CODE, TITLE 42

2000d & 2000e et seq. Title VI & Title VII, Civil Rights Act of 1964 as amended

Franklin v. Gwinnet County Schools_—(1992) 112 S. Ct. 1028

Doe v. Petaluma City School ~~District~~District (1995, 9th Cir.) 54 F.3d 1447

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Gebser v. Lago Vista Independent School District, (1998) 524 U.S. 274

~~Clyde K. v. Puyallup School District~~District #3 (1994) 35 F.3d 1396

Oona R.-S. etc. v. Santa Rosa City Schools et al (N.D. Cal. 1995) 890 F.Supp. 1452

Patricia H. v. Berkeley Unified School ~~District~~District (N.D. Cal. 1993) 830 F.Supp. 1288

~~Rosa H. v. San Elizario Ind. School District~~District, 887 F. Supp. 140, 143—(W.D. Tex. 1995)

Davis v. Monroe County Board of Education (1999) 526 U.S. 629(1996, 11th Cir.) 74 F.3d 1186

~~Kelson v. City of Springfield, Oregon (1985, 9th Cir.) 767 F.2d 651~~

CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Q&A on Campus Sexual Misconduct, September 2017

Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016

Dear Colleague Letter: Title IX Coordinators, April 2015

Sexual Harassment: It's Not Academic, September 2008

Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

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Policy SACRAMENTO CITY UNIFIED SCHOOL ~~DISTRICT~~DISTRICT

adopted: November 16, 1998 Sacramento, California

revised: April 15, 2002

revised: 2018

Sacramento City USD

Board Policy

Sexual Harassment

BP 5145.7

Students

The Governing Board is committed to maintaining a safe learning environment that is free of harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by any person. The Board also prohibits retaliatory behavior or action against any person who submits a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The District strongly encourages any student who feels that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who have experienced off-campus sexual harassment, including cyber harassment/on-line/social media activity and/or sexual violence, that has a continuing effect on campus, to immediately contact their teacher, the principal, or any other available school employee. Any district employee who receives a report or observes an incident of sexual harassment shall notify the principal, Site Designated Title IX Administrator or a District Title IX Compliance Officer. Once notified, the Site Designated Title IX Administrator or District Title IX Compliance Officer shall take the steps to promptly investigate and address the allegation, as specified in the accompanying administrative regulation. District and site personnel shall take immediate steps to intervene when safe to do so when she or he witnesses an act of discrimination, harassment, intimidation, retaliation, and/or bullying. While the district has promulgated a written complaint form, there is no requirement that the reporting student provide their complaint in writing in order for an investigation to occur.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

Students shall be informed that they should immediately contact a staff member if they feel they are being harassed by a fellow student, staff member, or other person. District and site staff shall promptly report complaints of sexual harassment to the Site Designated Title IX Administrator or the District Title IX Compliance Officer designated in AR 5145.7 and AR 1312.3. District and site staff shall similarly report any such incidents they may observe, even if the harassed student has not complained.

The Superintendent through the District Title IX Compliance Officer shall take appropriate actions to reinforce the District's sexual harassment policy.

Prohibited sexual harassment includes, but is not limited to, sexual violence, unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature made against another person of the same or opposite sex in the educational setting, under any of the following conditions: (Education Code 212.5; 5 CCR 4916)

1. Submission to the conduct is explicitly or implicitly made a term or condition of an individual's academic status or progress.
2. Submission to or rejection of the conduct by an individual is used as the basis for academic decisions affecting the individual.
3. The conduct has the purpose or effect of having a negative impact on the individual's academic performance, or of creating an intimidating, hostile or offensive educational environment. The conduct is sufficiently severe, persistent, pervasive or objectively offensive, so as to create a hostile or abusive educational or working environment or to limit the individual's ability to participate in or benefit from an education program or activity.
4. Submission to or rejection of the conduct by the individual is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at or through any District program or activity.

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

Types of conduct which are prohibited in the District and which may constitute sexual harassment include, but are not limited to:

1. Unwelcome leering, sexual flirtations, or propositions
2. Sexual slurs, epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions
3. Graphic verbal comments about an individual's body, or overly personal conversation
4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures or obscene gestures, or computer-generated images of a sexual nature
5. Spreading sexual rumors

6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class
7. Massaging, grabbing, fondling, stroking, or brushing the body
8. Touching an individual's body or clothes in a sexual way
9. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex or gender identity or expression
10. Displaying sexually suggestive objects
11. Sexual assault, sexual battery, sexual violence, or sexual coercion
12. Electronic communications containing comments, words, or images described above

Any prohibited conduct that occurs off campus and outside of school-related or school-sponsored programs or activities will be regarded as sexual harassment in violation of District policy if it has a continuing effect on or creates a hostile school environment for the complainant or victim of the conduct.

Instruction/Information

The Superintendent and District Title IX Compliance Officer shall ensure that students receive age-appropriate information related to sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence;
2. A clear message that students do not have to endure sexual harassment under any circumstance;
3. That any and all students are encouraged to immediately report observed incidents of sexual harassment even where the alleged victim of the harassment has not complained;
4. A clear message that student safety is the District's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved;
5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements of a uniform complaint, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the

harassment, shall be investigated and prompt action shall be taken to stop any harassment, prevent recurrence, and address any continuing effect on students;

6. Information about the District's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made;

7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the District investigation of a sexual harassment complaint is ongoing; and

8. A clear message that, when needed, the District will take interim measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation and that, to the extent possible, when such interim measures are taken, they shall not disadvantage the complainant or victim of the alleged harassment.

The District Title IX Compliance Officer shall receive training and shall oversee appropriate trainings for District staff, including management as well as certificated and non-certificated staff. Each Site Designated Title IX Administrator shall receive initial and ongoing training, as appropriate, to carry out their duties.

(cf. 5131.5 - Vandalism, Theft and Graffiti)

(cf. 5137 - Positive School Climate)

(cf. 5141.41 - Child Abuse Prevention)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 6142.1 - Family Life/Sex Education)

Complaint Process and Disciplinary Actions

Sexual harassment complaints by and against students shall be investigated and resolved in accordance with law, this policy, Administrative Regulation 5145.7, and the District's Uniform Complaint Procedures specified in BP and AR 1312.3. Principals and Site Designated Title IX Administrators are responsible for notifying students and parents/guardians that complaints of sexual harassment can be filed under BP/AR 1312.3, and where to obtain a copy of the procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

The Site Designated Title IX Administrator shall promptly investigate any report of the sexual harassment of a student pursuant to the processes outlined in AR 5145.7. Upon verifying that sexual harassment occurred, they shall ensure that appropriate action is promptly taken to end the harassment, address its effects on the person subjected to the harassment, and prevent any further instances of the harassment. In addition, the student may file a formal complaint with the District's Title IX Compliance Officer in accordance with the District's Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

Upon investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to appropriate disciplinary and/or other corrective action or interventions. For students in grades 4 through 12, the disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account. Students in grades K-3 may not be suspended or recommended for expulsion pursuant to Education Code 48900.2, however appropriate restorative discipline and/or other corrective actions will be provided based upon the totality of the circumstances involved.

(cf. 5144 – Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Upon investigation of a sexual harassment complaint, any employee who engages in, permits or fails to report sexual harassment or sexual violence toward any student shall be subject to appropriate disciplinary action up to and including dismissal in accordance with law and the applicable collective bargaining agreement. District personnel shall take immediate steps to intervene when safe to do so when she or he witnesses an act of discrimination, harassment, intimidation, retaliation, or bullying. In addition, criminal or civil charges may be brought against the alleged harasser; sexual harassment also may be considered a violation of laws relating to child abuse.

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

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(cf. 5141.4 - Child Abuse Reporting Procedures)

(cf. 1312.3 - Uniform Complaint Procedures)

The District prohibits retaliatory behavior against any complainant or any participant in the complaint process. Information related to a complaint of sexual harassment shall be kept confidential to the extent possible, and individuals involved in the investigation of such a complaint shall not discuss related information outside the investigation process.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/ Privileged Information)

Record-Keeping

The District's Title IX Compliance Officer shall maintain a record of all reported cases of sexual harassment to enable the District to monitor, address, and prevent repetitive harassing behavior in District schools.

(cf. 3580 - District Records)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex\

212.5 Sexual harassment

212.6 Sexual harassment policy

48900 Grounds for suspension or expulsion

48900.2 Additional grounds for suspension or expulsion; sexual harassment

48904 Liability of parent/guardian for willful student misconduct

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Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

adopted: November 16, 1998 Sacramento, California

revised: April 15, 2002

revised: 2018



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1t

Meeting Date: October 18, 2018

Subject: Approve Resolution No. 3038: Resolution Regarding Board Stipends

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Board of Education

Recommendation: Approve Resolution No. 3038: Resolution Regarding Board Stipends.

Background/Rationale: Education Code section 35120 fails to define hardship which has led to uncertainty regarding payment of stipends for Board members who may be deserving of payment due to absence resulting from hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting. All stipend payments will be based on an attendance sign-in sheet as well as any Board resolution(s) excusing absences in compliance with law. A Board member who is absent from a meeting may be eligible for payment by reporting the excused absence to the Board Office. A Board resolution will be periodically placed, as needed, on the Board agenda to state that the reason for the absence complies with Education Code section 35120 and shall be reflected in the minutes.

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:

1. Resolution No. 3038: Resolution Regarding Board Stipends

Estimated Time of Presentation: N/A

Submitted by: Jessie Ryan, Board President

Approved by: Jorge A. Aguilar, Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

RESOLUTION NO. 3038

RESOLUTION REGARDING BOARD STIPENDS

WHEREAS, Education Code section 35120 and Board Bylaw 9250 of the Sacramento City Unified School District (“District”) authorize Board members to be paid stipends for meetings they were unable to attend due to illness, hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting; and

WHEREAS, the Board finds that the Board members may be paid, or retain, stipends for meetings they were unable to attend as stated in Attachment A.

NOW, THEREFORE, BE IT RESOLVED by the Sacramento City Unified School District Board of Education which finds and determines as follows:

1. Adopts the foregoing recitals as true and correct;
2. Authorizes stipends for meetings the Board members were unable to attend pursuant to Attachment A; and
3. Incorporates herein by reference Attachment A.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 18th day of October, 2018, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

Jessie Ryan
President of the Board of Education

ATTESTED TO:

Jorge A. Aguilar
Secretary of the Board of Education

ATTACHMENT A

RESOLUTION NO. 3038

1. Absence Due to Performing Services and Duties for the District: Stipends are authorized to the following Board member(s) due to attendance at a training for the District:
 - a. Board member Darrel Woo for the Board meeting on September 29, 2018.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1u

Meeting Date: October 18, 2018

Subject: Approve Minutes of the October 4, 2018 Board of Education Meeting

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Superintendent's Office

Recommendation: Approve Minutes of the October 4, 2018 Board of Education Meeting.

Background/Rationale: None

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:

1. Minutes of the October 4, 2018 Board of Education Regular Meeting
2. Strategic Time Breakdown of October 4, 2018 Meeting Minutes

Estimated Time of Presentation: N/A

Submitted by: Jorge A. Aguilar, Superintendent

Approved by: N/A



Putting
Children
First

Sacramento City Unified School District BOARD OF EDUCATION MEETING AND WORKSHOP

Board of Education Members

- Jessie Ryan, President, (Trustee Area 7)
- Darrel Woo, Vice President, (Trustee Area 6)
- Michael Minnick, 2nd Vice President, (Trustee Area 4)
- Jay Hansen, (Trustee Area 1)
- Ellen Cochrane, (Trustee Area 2)
- Christina Pritchett, (Trustee Area 3)
- Mai Vang, (Trustee Area 5)
- Rachel Halbo, Student Member

Thursday, October 4, 2018

4:30 p.m. Closed Session

6:00 p.m. Open Session

Serna Center

Community Conference Rooms
5735 47th Avenue
Sacramento, CA 95824

Minutes 2018/19-7

Allotted Time

1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL

Meeting was called to order at 4:36 p.m.

- Member Cochrane
- 2nd Vice President Minnick
- President Ryan
- Member Pritchett

A quorum was reached. No Public Comment adjourn into Closed Session.

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

- 3.1 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA, SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management
- 3.2 Government Code 54956.9 Conference with Legal Counsel – Anticipated Litigation:
 - a) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9
 - b) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9
- 3.3 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment
- 3.4 Government Code 54957 - Public Employee Performance Evaluation
Title: Superintendent
- 3.5 Education Code Section 35146 – The Board will hear staff recommendations on the following student expulsion(s):
 - a) Expulsion #1, 2018-19
 - b) Expulsion #2, 2018-19
- 3.6 Government Code 54956.8 – Conference with Real Property Negotiators:
Property: 2718 G Street, Sacramento, CA
Agency Negotiator: Superintendent or Designee
Negotiating Parties: SCUSD and Mogavero/Bardis Homes
Under Negotiation: Price and Terms for Lease/Exchange

4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE

Meeting was called back to order at 6:10 p.m. All Board members present.

4.1 Broadcast Statement (Student Member Halbo)

4.2 The Pledge of Allegiance was led by Oak Ridge Elementary Shine Students Shawn'Dria Clark and Jonissa Montejano. Presentation of Certificate by President Jessie Ryan

5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

By a unanimous vote the Board approved a settlement agreement regarding Program Specialist.

6.0 AGENDA ADOPTION

Vice President Woo motion to adopt agenda

Member Pritchett 2nd

Board Unanimous

7.0 PUBLIC COMMENT

15 minutes

Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

Cecile Nunley

Jessica and Mason Tavera

Kenya Martinez

Lysha Lewis

Ian Arnold

Mac Worthy

8.0 PUBLIC HEARINGS

8.1 Public Hearing on Resolution No. 3037: Resolution to Convey Utility Easement Entitlements to the Sacramento Municipal Utilities District for the Central Kitchen (Cathy Allen)

Cathy Allen, Chief Operations Officer, presented.

Public Comment:

None

Board Comment:

None

This is a Public Hearing for information. No action needed.

8.2 Public Hearing on 2018-19 Local Control and Accountability Plan (LCAP) Revisions (Vincent Harris and Cathy Morrison)

Vincent Harris, Chief Continuous Improvement and Accountability Officer, presented.

Public Comment:

Mac Worthy

Liz Guillen

Board Comment:

None

This is a Public Hearing for information. No action needed.

8.3 *Public Hearing and Approval of 2018-19 Adopted Budget Revision (Dr. John Quinto)*

Dr. John Quinto, Chief Business Officer, presented.

Public Comment:

Bob Hammes

Karen Swett

David Fischer w/ Catherine Boulos and Laura Shirley

Nikkie Milevsky

Ian Arnold

Thong Phan Quang

Carl Pinkston

Angel Garcia

Mac Worthy

Liz Guillen

Kenya Martinez

Board Comment:

Member Pritchett we are dismayed at the situation we are in and looking at ways to fix it. There's been a heightened awareness of what's happening in our district. Asking Dr. Quinto for a synopsis of how we got into this position, because this didn't happen overnight. Dr. Quinto responds his viewpoint. Revenues outpaced expenditures. Hasn't done the digging yet, been working with SCOE and fiscal advisor to try to understand how to move forward. Can say district was using one time funds to pay for ongoing expenses, grants. That was practice so when they end between March and July added to budget pulling from general funds. Increase in health costs, support for students with special needs. It's multi factual.

Student Member Halbo the budget needs to put students first. That being said majority of the students in our district don't know what's going on with the budget. Would it be possible to get some type of simplified electronic or physical PowerPoint presentation or summary of the issues informing the students what is going on and the direct effect.

2nd Vice President Minnick appreciates the time being taken on the best way to budget moving forward to make sure the kids are always first and foremost.

Vice President Woo adjustments are being made to the 2018-19 and 2019-20 LCAP is that in addition to what we accounted for already. Dr. Quinto responds those are restricted dollars, what are concern is here is unrestricted general fund.

Member Vang thinks moving forward it's really important that our school district really budget with the philosophy that all dollars really belong to our students first. The situation we are facing right now isn't something that happened overnight. It proceeds our Board even our Superintendent. It is our challenge to confront as a Board and as a community. Moving forward it going to be important to be committed to finding cost savings and making cuts in a way that does not disrupt our students learning.

Member Hansen many people have said this didn't happen overnight, absolutely not. When got on Board, six years ago, there was an unfunded liability of several hundreds of millions of dollars for health care obligations because lifetime medical was promised to employees. Which was noble and promised by the Board and negotiated by the union but they never paid for it. They just assumed it would be paid for in the future. Concerned when seeing part of the savings is to take away \$3 million out of the OPEB.

Member Cochrane a twenty-year veteran of public school teacher and knows our teachers are valuable.

President Ryan gravely aware that the decisions made today will continue to impact children throughout their childhood. This is a tremendous opportunity to do the right thing for all children in the Sacramento City Unified School District.

Vice President Woo motion to approve
Member Pritchett 2nd
Student Member Halbo – Aye
Board Unanimous

9.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES

9.1 Credit Recovery Update (Vincent Harris and Christina Espinosa)

Vincent Harris, Chief Continuous Improvement and Accountability Officer; Christina Espinosa, Director, Guidance and Counseling and Matthew Niblock, Principal, Sacramento Accelerated Academy presented.

Public Comment:
None

Board Comment:

2nd Vice President Minnick is this just for Accelerated Academy or is this for other credit recovery programs around the district. Mr. Niblock responds the latter every school uses 0 and 7th periods to provide online learning as a recovery method.

Member Pritchett assuming this a like a dashboard that goes to the counselors, is that correct. Mr. Harris responds in the broader sense yes but it's more of a system tool. We actually share this with principals and system leaders. Vice President Woo mentioned talking to students about why they have not enrolled into credit recovery. Would it be useful to take the position of opt out instead of opt in? Ms. Espinosa believes the district has informally done that already.

President Ryan appreciates this initiative.

This is a Public Hearing for information. No action needed.

9.2 Constituent Services Report (Stephan Brown)

Stephan Brown, Director, Student Hearing and Placement/Alternative Education and Constituent Services Office presented.

Public Comment:
Liz Guillen

Board Comment:

Member Vang what role does Constituent Services Office (CSO) play in Uniform Complaint Procedure (UCP). Mr. Brown responds the UCP in this district are handled through Human Resources (HR). The two offices are in regular contact and there is some collaboration but primary responsibility is through HR.

Member Pritchett appreciates the work being done. Would like something on our Facebook page to push out to parents regarding the CSO.

2nd Vice President Minnick nice to have a streamline system.

Vice President Woo thanks Mr. Brown. This has been long and coming. Appreciates first quarterly report. Would like to know how quickly constituents received resolution and how much time and resources it took.

Member Cochrane Mr. Brown is an excellent choice for this.

President Ryan this is absolutely necessary. The feedback previously received is customer service is an issue for families, for students across the district. It is astonishing that we lacked a real mechanism to track at this level.

This is a Public Hearing for information. No action needed.

9.3 Board Policy (BP) 5145.7 Sexual Harassment (Raoul Bozio and Stephan Brown)

Raoul Bozio, In House Counsel and Stephan Brown, Director, Student Hearing and Placement/Alternative Education and Constituent Services Office presented.

Public Comment:

None

Board Comment:

None

This is a Public Hearing for information. No action needed.

9.4 Approve Lease/Exchange Agreement with Mogavero/Bardis Homes for Old Marshall School (Cathy Allen)

Cathy Allen, Chief Operations Officer, presented.

Public Comment:

None

Board Comment:

None

Member Cochrane motion to approve

Vice President Woo 2nd

Student Member Halbo - Aye

Board Unanimous

10.0 CONSENT AGENDA

2 minutes

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.

10.1 Items Subject or Not Subject to Closed Session:

10.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Dr. John Quinto)

10.1b Approve Personnel Transactions 10/4/18 (Cancy McArn)

10.1c Approve Alice Birney K-8 School Field Trip to Ashland, Oregon October 24-26, 2018 (Dr. Iris Taylor and Tu Moua Carroz)

10.1d Approve C.K. McClatchy High School Field Trip to New York, New York October 11-18, 2018 (Dr. Iris Taylor and Chad Sweitzer)

10.1e Approve Rosemont High School Field Trip to Las Vegas, Nevada October 25-29, 2018 (Dr. Iris Taylor and Chad Sweitzer)

10.1f Approve Staff Recommendations for Expulsion #1, 2018-19 and Expulsion #2, 2018-19 (Doug Huscher and Stephan Brown)

10.1g Approve Revisions to Board Policies (BP) BP 0410 Nondiscrimination in District Programs and Activities; BP 1312.3 Uniform Complaint Procedures; BP 5111 Admission, BP 5111.1 District Residency; BP 5125 Student Records; BP 5145.3 Nondiscrimination/Harassment; BP 5145.4 Anti-Bullying (Raoul Bozio and Stephan Brown)

10.1h Approve Resolution No. 3037: Resolution to Convey Utility Easement Entitlements to the Sacramento Municipal Utilities District for the Central Kitchen (Cathy Allen)

10.1i Approve Resolution No. 3036 Board Stipends (Jessie Ryan)

10.1j Approve Minutes of the September 20, 2018 Board of Education Meeting (Jorge A. Aguilar)

Vice President Woo motion to approve

Member Pritchett 2nd

Student Member Halbo – Aye

Board Unanimous

President Ryan motion to rescind the action included under 10.1a pertaining to SRO Contract SA19-00215 for further discussed at a future Board meeting.

Member Cochrane 2nd

Student Member Halbo – Aye

Board Unanimous

In conclusion 10.1a was approved with the omission of SA19-00215 contract between Safe Schools Office and City of Sacramento Police Department for further discussion.

11.0 COMMUNICATIONS

11.1 Employee Organization Reports:

- SCTA – N/A
- SEIU
- TCS
- Teamsters
- UPE

These four organizations combined their report which was presented by Richard Owen with the organizations standing in support.

President Ryan, Vice President Woo and Member Pritchett volunteer to be part of the coalition for the employee organizations.

11.2 District Parent Advisory Committees:

- Community Advisory Committee – N/A
- District English Learner Advisory Committee – N/A
- Local Control Accountability Plan/Parent Advisory Committee – Oswaldo Hernandez

11.3 Superintendent's Report (Jorge A. Aguilar)

Shares a reflection thanking Member Cochrane for her comments about her thought that we need to have an Expanded Learning Summer Program next summer as well as continuing Elementary Athletics. Wants to thank everyone who was present at Pony Express for the starting of Elementary Athletics. There were hundreds of parents and family members sitting on the sidelines cheering on students from Matsuyama, Genevieve Didion, John Sloat and Caroline Wenzel. What a great gift it was to see the parents and children benefiting from the commitment made to equity, access and social justice. Thanks UPE, Teamsters, SEIU and SCTA all of whom contributed to making sure that we could actualize what was vision a number of months ago. Was asked recently if he thought he was contributing to the deficit by launching an athletics program which startup costs were a little less than a million dollars and the ongoing costs will be much lower. Technically yes that is true and the same thing happened when summer program was launched which benefitted over four thousand students. We did the same thing when we said we would pay for every Junior to take the SAT. We did the same thing when we committed to making sure that every student who took an AP course could take their AP test which cost \$90 a test. We are investing resources that we have to yet come with on an ongoing and structural way. Find it difficult to apologize for that. The reality is for many students the elementary athletics program was probably the first organized sports program they have participated in because they do not have a household that is able to pay the fees to participate and purchase the gear required to enjoy childhood. Very blessed as the highest paid employee

to be able to afford these costs for his own children. But the idea that his own children should enjoy those opportunities and others not be able to enjoy it is the reason for commitment and will stand with this Board to push on the notion that we have to put students at the center of this vision that we call Equity, Access and Social Justice. As partners have mentioned, we all have wants as adults but the question is to what extent are we going to invest in student needs over those wants. Feels very fortunate that the relationship that exists between Superintendent and Board is one that inspires and believes we will overcome these challenges and be here together celebrating the success that is sure to come to Sacramento City Unified students, to this district and of course to this entire city. Thanks everyone for being courageous and taking the stance.

11.4 President's Report (Jessie Ryan)

The Sacramento City Unified School District's fiscal problems are structural, complex and not new. The fiscal challenges are the results of decades long history of operating with an ongoing structural deficit that is not sufficiently prioritized meeting the needs of students. Making real, solid and permanent reductions in expenditures to address our long standing fiscal problems requires courage and commitment and working in collaboration with all partners and stakeholders. Quick fixes will not serve students well. Therefore, we have notified the Sacramento County Superintendent that the revised budget plan that we plan to submit by the state's required October 8th deadline does not contain sufficient reductions to completely eliminate the deficit. We simply need more time to work alongside the Sacramento County Office of Education, county's appointed fiscal advisor, our labor partners and our community to chart a sustainable course that is student centered. Our fiscal challenges can and will be resolved. However not with a quick fix. The way forward is working in partnership with shared ownership of the solution. Our current and future students are counting on us to solve this problem. We are determined not to let them down.

11.5 Student Member Report (Rachel Halbo)

The Be Here Campaign completed a successful attendance awareness month in September. Rally held at Hiram Johnson High School to promote attendance awareness. Looking to partner with ASBs and Student Governments at all district schools to promote attendance awareness at the specific schools. Student Advisory Council is putting out surveys for initiative ideas for the year. also holding first Youth Council Meeting on November 28th 1:00 – 3:00 p.m. at Serna Center. Attended a Sacramento City Youth Commission Meeting on Monday night. Looks forward to working with them as year progresses. Would like to thank Facilities for attending Student Advisory Council. Received positive feedback on SATs being paid for. Working hard to inform students on the way policies are implemented and the way that budgets are managed. Students shouldn't be just the topic of the discussion, they should be having the discussion. Representation of students can't happen if they do not know they are being represented.

11.6 Information Sharing By Board Members

Vice President Woo shares he has finally graduated from CSBA's MIG (Masters in Governance) Training. Weekend before spent at the California School Board Association Board of Directors meeting. Walked away with a taskforce report called Unchartered Waters. It is recommendations for prioritizing student achievement and effective governance in California's chartered schools. In addition, brought home from MIG Training a Board self-evaluation.

11.7 Board Committee Reports

- *Board Facilities Committee – N/A*
- *Board Budget Committee – Member Hansen met Monday will meet again next month.*
- *Board Governance & Policy Committee – N/A*
- *Board Evaluation Committee – Postponing 10/5 meeting but will have a report by next Board meeting.*

12.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS

Receive Information

President Ryan received Head Start/Early Head Start reports.

12.1 *Head Start/Early Head Start Reports/Early Head Start Expansion Reports*

13.0 FUTURE BOARD MEETING DATES / LOCATIONS

- ✓ *October 18, 2018 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*
- ✓ *November 1, 2018, 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*

14.0 ADJOURNMENT

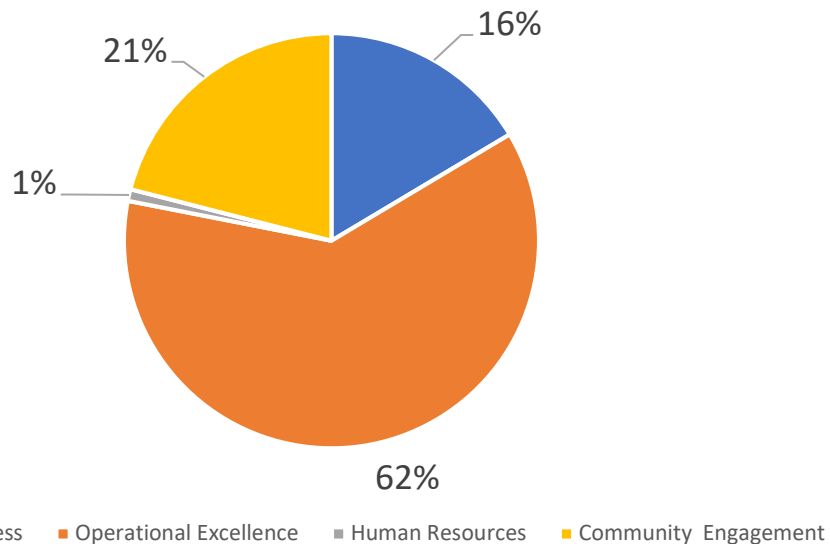
Student Member Halbo motion to adjourn
Member Pritchett 2nd
Board Unanimous

Meeting adjourned at 9:52 p.m.

Jorge A. Aguilar, Superintendent/Board Secretary

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47th Avenue at the Front Desk Counter and on the District's website at www.scusd.edu

October 4, 2018 Board Meeting Strategic Breakdown



The SCUSD Board of Education has set a goal to focus on Student Success for no less than 33% of each meeting. This is a recap of each category of time spent at the October 4, 2018 meeting.

Definitions:

Student Success encompasses any Board agenda item the involves the academic, social, emotional, and related outcomes of students.

Operational Excellence incorporates Board items that cover operations, budget, customer service, program efficiencies, and similar topics.

Human Resources entails any topic related to employee relations, collective bargaining agreements, and other similar Board items.

Community Engagement includes any Board item that include community group communications items, public comment, sharing from Board Members and the Superintendent, stellar student presentations, and other similar topics.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1

Meeting Date: October 18, 2018

Subject: Business and Financial Information

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Receive business and financial information.

Background/Rationale:

- Purchase Order Board Report for the Period of July 15, 2018 through August 14, 2018
- Report on Contracts within the Expenditure Limitations Specified in Section PCC 20111 for July 1, 2018 through August 31, 2018

Financial Considerations: Reflects standard business information.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Purchase Order Board Report for the Period of July 15, 2018 through August 14, 2018
2. Report on Contracts within the Expenditure Limitations Specified in Section PCC 20111 for July 1, 2018 through August 31, 2018

Estimated Time: N/A

Submitted by: Dr. John Quinto, Chief Business Officer

Approved by: Jorge A. Aguilar, Superintendent

Includes Purchase Orders dated 07/15/2018 - 08/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B19-00174	NATUS MEDICAL INCORPORATED	18-19 AUDIOMETER CALIBRATION, REPAIR, SUPPLIES	HEALTH SERVICES	01	5,000.00
B19-00177	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	MAIL METER EQUIPMENT	PURCHASING SERVICES	01	10,300.00
B19-00227	RAY MORGAN COMPANY	SUPPLIES FOR CANNON iPF8400 BANNER MAKER	CENTRAL PRINTING SERVICES	01	5,000.00
B19-00228	RAY MORGAN COMPANY	Supplies Oce 6250 Not Under Contract	CENTRAL PRINTING SERVICES	01	2,500.00
B19-00229	PAUL BAKER PRINTING INC.	Overflow printing & bindery	CENTRAL PRINTING SERVICES	01	20,000.00
B19-00230	NOBILE SAW WORKS	Blades and blade sharpening for paper cutter	CENTRAL PRINTING SERVICES	01	500.00
B19-00231	NORCAL LAMINATING SERVICES	Overflow laminating services	CENTRAL PRINTING SERVICES	01	2,000.00
B19-00232	MASTER COLOR PRINTING	Overflow printing & bindery	CENTRAL PRINTING SERVICES	01	4,000.00
B19-00233	TIME PRINTING INC	Overflow printing & bindery	CENTRAL PRINTING SERVICES	01	3,000.00
B19-00234	DELTA WEB PRINTING	Overflow Printing & Related Services	CENTRAL PRINTING SERVICES	01	50,000.00
B19-00235	INABIND	Bindery supplies	CENTRAL PRINTING SERVICES	01	2,000.00
B19-00236	SIGNATURE REPROGRAPHICS	Overflow printing	CENTRAL PRINTING SERVICES	01	1,500.00
B19-00237	ELK GROVE UNIFIED SCHOOL DIST ATTN: ACCOUNTS RECEIVABLE	Overflow printing	CENTRAL PRINTING SERVICES	01	5,000.00
B19-00238	SPICERS PAPER INC	Blanket paper order	CENTRAL PRINTING SERVICES	01	38,000.00
B19-00239	CATHERINE WELSH ENVELOPES	Overflow printing	CENTRAL PRINTING SERVICES	01	7,000.00
B19-00240	GSL Fine Lithographers	Overflow printing	CENTRAL PRINTING SERVICES	01	5,000.00
B19-00241	CINTAS CORPORATION ATTN : JOSE PH STARON	Rugs & shirts rental	CENTRAL PRINTING SERVICES	01	924.56
B19-00242	CALIFORNIA SURVEY & DRAFTING S UPPLY	SIGN AND BANNER SUPPLIES	CENTRAL PRINTING SERVICES	01	5,000.00
B19-00243	NEW HOME BUILDING SUPPLY INC	PEST CONTROL SUPPLIES	FACILITIES MAINTENANCE	01	300.00
B19-00244	ADI	MATERIALS AS NEEDED FOR ELECTRONICS SHOP	FACILITIES MAINTENANCE	01	18,000.00
B19-00245	BATTERIES PLUS	SERVICE AND PARTS AS NEEDED FOR ELECTRONICS SHOP	FACILITIES MAINTENANCE	01	200.00
B19-00246	BATTERY SYSTEMS #07	MATERIALS AS NEEDED FOR ELECTRONICS SHOP	FACILITIES MAINTENANCE	01	4,500.00
B19-00247	COMTECH COMMUNICATIONS INC	PARTS AS NEEDED FOR ELECTRONICS SHOP	FACILITIES MAINTENANCE	01	500.00

*** See the last page for criteria limiting the report detail.

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Includes Purchase Orders dated 07/15/2018 - 08/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B19-00248	FASTENAL INDUSTRIAL & SUPPLY	MATERIALS AS NEEDED FOR ELECTRONICS SHOP	FACILITIES MAINTENANCE	01	200.00
B19-00249	GRAYBAR ELECTRIC COMPANY INC	MATERIALS AS NEEDED FOR ELECTRONICS SHOP	FACILITIES MAINTENANCE	01	1,500.00
B19-00250	OVERHEAD DOOR COMPANY OF SACRAMENTO INC	SERVICE & MATERIALS AS NEEDED FOR ELECTRONICS SHOP	FACILITIES MAINTENANCE	01	1,500.00
B19-00251	Perlmutter Purchasing Power	SERVICE & MATERIALS AS NEEDED ELECTRONICS SHOP	FACILITIES MAINTENANCE	01	3,500.00
B19-00252	PLATT ELECTRIC SUPPLY	MATERIALS AS NEEDED FOR ELECTRONICS SHOP	FACILITIES MAINTENANCE	01	5,000.00
B19-00253	DELTA WIRELESS INC	SERVICE AND PARTS AS NEEDED FOR ELECTRONICS SHOP	FACILITIES MAINTENANCE	01	500.00
B19-00254	SYSTEMS TECH, INC.	FIRE INSPECTIONS SERVICE FEES	FACILITIES MAINTENANCE	01	15,000.00
B19-00255	ACTION RENTALS LDJ INC.	CARPENTRY MATERIALS FOR WORK ORDERS	FACILITIES MAINTENANCE	01	2,000.00
B19-00256	AIRGAS	MATERIALS AS NEEDED FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	2,500.00
B19-00257	AIRGAS	EQUIPMENT RENTAL FOR CARPENTER SHOP	FACILITIES MAINTENANCE	01	4,500.00
B19-00258	ALLIED BUILDING PRODUCTS	MATERIALS AS NEEDED FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	3,500.00
B19-00259	AMS	MATERIALS AS NEEDED FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	2,500.00
B19-00260	AURA HARDWARE LUMBER INC.	SUPPLIES AS NEEDED FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	2,000.00
B19-00261	BLUE COLLAR SUPPLY	MATERIALS AS NEEDED FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	500.00
B19-00262	BOB-LEON PLASTICS INC	MATERIALS AS NEEDED FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	1,000.00
B19-00263	CAPITOL BUILDERS HARDWARE INC	SUPPLIES AS NEEDED FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	2,000.00
B19-00264	CHARLES MCMURRAY CO INC	SUPPLIES FOR CARPENTER SHOP	FACILITIES MAINTENANCE	01	1,000.00
B19-00265	D & S PRODUCTS CO	SUPPLIES FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	400.00
B19-00266	DEL PASO PIPE & STEEL	MATERIALS AS NEEDED FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	2,000.00
B19-00267	GARCIA SHEETMETAL CORP	MATERIALS AS NEEDED FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	1,500.00
B19-00268	GRAINGER INC ACCOUNT #80927635 5	MATERIALS AS NEEDED FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	2,000.00
B19-00269	MORGAN-NELS INDUSTRIAL SUPPLY	SUPPLIES FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	500.00
B19-00270	NEW HOME BUILDING SUPPLY INC	CARPENTRY SUPPLIES FOR REPAIRS	FACILITIES MAINTENANCE	01	10,000.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
B19-00271	NOBILE SAW WORKS	MATERIALS AS NEEDED FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	500.00
B19-00272	ONETO METAL PRODUCTS CORP	MATERIALS AS NEEDED FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	1,000.00
B19-00273	AIR FILTER SUPPLY	AIR FILTER SUPPLIES AS NEEDED 2018-19	FACILITIES MAINTENANCE	01	3,000.00
B19-00274	PACIFIC SUPPLY INC	MATERIALS AS NEEDED FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	1,000.00
B19-00275	ROOFING SUPPLY GROUP	MATERIALS FOR ROOFERS	FACILITIES MAINTENANCE	01	1,500.00
B19-00276	JUNET STONE DBA COOK FOR HIRE	CATERING FOR 2018-19 BOARD MEETINGS/COOK FOR HIRE	BOARD OF EDUCATION	01	5,000.00
B19-00277	SPRINT	SPRINT BLANKET FOR BOARD MEMBERS	BOARD OF EDUCATION	01	5,000.00
B19-00278	CAROLINA BIOLOGICAL SUPPLY CO ACCT #121087	SUPPLEMENTAL SUPPLIES SCIENCE	C. K. McCLATCHY HIGH SCHOOL	01	2,300.00
B19-00279	NILES BIOLOGICAL	SUPPLEMENTAL SCIENCE SUPPLIES	C. K. McCLATCHY HIGH SCHOOL	01	1,200.00
B19-00280	AQUATIC RESEARCH ORGANISMS INC	SCIENCE SUPPLIES	C. K. McCLATCHY HIGH SCHOOL	01	600.00
B19-00281	WARDS NATURAL SCIENCE INC CONT RACT #010410-999	SCIENCE SUPPLIES	C. K. McCLATCHY HIGH SCHOOL	01	300.00
B19-00282	JOSTENS INC/DIPLOMAS	DIPLOMAS FOR 2018/2019	C. K. McCLATCHY HIGH SCHOOL	01	1,800.00
B19-00283	COMPLETE BUSINESS SYSTEMS	DUPLO SUPPLIES	C. K. McCLATCHY HIGH SCHOOL	01	4,000.00
B19-00284	EAN SERVICES LLC	VARIOUS SCHOOL FIELDTRIPS CAR RENTAL	CAREER & TECHNICAL PREPARATION	01	3,000.00
B19-00285	IMCO	BLANKET FOR CLAY	ROSEMONT HIGH SCHOOL	01	2,500.00
B19-00286	LINCOLN AQUATICS	SWIMMING POOL CHEMICALS - JOHN F KENNEDY HS	FACILITIES MAINTENANCE	01	10,000.00
B19-00287	SHIFFLER EQUIPMENT SALES, INC	MATERIALS AS NEEDED FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	1,000.00
B19-00288	SLAKEY BROS INC	MATERIALS AS NEEDED FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	1,000.00
B19-00289	A TEICHERT & SON, INC.	SERVICES/PARTS FOR CARPENTER SHOP	FACILITIES MAINTENANCE	01	1,000.00
B19-00290	WHITE CAP CONSTRUCTION SUPPLY	MATERIALS AS NEEDED FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	2,000.00
B19-00291	WIREMAN FENCE PRODUCTS	MATERIALS AS NEEDED FOR CARPENTRY SHOP	FACILITIES MAINTENANCE	01	2,000.00
B19-00292	AIRLESS SPRAY CENTER	MATERIALS/SUPPLIES FOR PAINT SHOP	FACILITIES MAINTENANCE	01	400.00
B19-00293	DUNN EDWARDS PAINTS	MATERIALS/SUPPLIES FOR PAINT SHOP	FACILITIES MAINTENANCE	01	7,000.00
B19-00294	KELLY MOORE PAINT COMPANY INC	PAINT SUPPLIES AS NEEDED	FACILITIES MAINTENANCE	01	4,500.00
B19-00295	MORGAN-NELS INDUSTRIAL SUPPLY	MATERIALS/SUPPLIES FOR PAINT SHOP	FACILITIES MAINTENANCE	01	500.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
B19-00296	NEFF RENTAL INC	RENTAL FOR PAINT SHOP AS NEEDED	FACILITIES MAINTENANCE	01	500.00
B19-00297	NGS HOLDINGS, INC	MATERIALS/SUPPLIES FOR SIGN SHOP (PAINTERS)	FACILITIES MAINTENANCE	01	1,500.00
B19-00298	NTS MIKEDON LLC	MATERIALS/SUPPLIES FOR PAINT SHOP	FACILITIES MAINTENANCE	01	1,500.00
B19-00299	ORIGINAL PAINT & EQUIPMENT	MATERIALS/SUPPLIES FOR PAINT SHOP	FACILITIES MAINTENANCE	01	1,000.00
B19-00300	PACIFIC WEST SIGNS	MATERIALS/SUPPLIES FOR SIGN SHOP (PAINTERS)	FACILITIES MAINTENANCE	01	500.00
B19-00301	PPG ARCHITECTURAL	MATERIALS/SUPPLIES FOR PAINT SHOP	FACILITIES MAINTENANCE	01	2,000.00
B19-00302	SHERWIN WILLIAMS CO	MATERIALS/SUPPLIES FOR PAINT SHOP	FACILITIES MAINTENANCE	01	5,000.00
B19-00303	UNIVERSITY ART CENTER	MATERIALS/SUPPLIES FOR PAINT SHOP	FACILITIES MAINTENANCE	01	1,400.00
B19-00304	VISTA PAINT CORPORATION	MATERIALS/SUPPLIES FOR PAINT SHOP	FACILITIES MAINTENANCE	01	1,000.00
B19-00305	WAREHOUSE PAINT, INC.	MATERIALS/SUPPLIES FOR PAINT SHOP	FACILITIES MAINTENANCE	01	1,500.00
B19-00306	ASTRO-COOLER PRODUCTS INC	INSULATIO MATERIALS FOR ASBESTOS SHOP	FACILITIES MAINTENANCE	01	500.00
B19-00307	GRAINGER INC ACCOUNT #80927635 5	SUPPLIES FOR ASBESTOS SHOP	FACILITIES MAINTENANCE	01	4,000.00
B19-00308	INDUSTRIAL CONTAINER SERVICES	CONTAINERS/SUPPLIES FOR HAZARDOUS WASTE	FACILITIES MAINTENANCE	01	1,500.00
B19-00309	MECHANICAL INSULATION SUPPLY	INSULATION MATERIALS/SUPPLIES FOR ASBESTOS SHOP	FACILITIES MAINTENANCE	01	500.00
B19-00310	SAFETY ENVIRONMENTAL CONTROL	ASBESTOS ABATEMENT SUPPLIES AS NEEDED	FACILITIES MAINTENANCE	01	1,000.00
B19-00311	APPLIED INDUSTRIAL TECH	MATERIALS/SUPPLIES FOR LABOR SHOP	FACILITIES MAINTENANCE	01	500.00
B19-00312	BAR HEIN CO	LABOR SHOP SUPPLIES BAR-HEIN COMPANY 113028	FACILITIES MAINTENANCE	01	17,000.00
B19-00313	BLISS POWER LAWN EQUIPMENT	SUPPLIES FOR LABOR SHOP POWER LAWN EQUIPMENT	FACILITIES MAINTENANCE	01	500.00
B19-00314	CAPITAL RUBBER CO	CAPITAL RUBBER COMPANY FOR SUPPLIES AS NEEDED	FACILITIES MAINTENANCE	01	2,000.00
B19-00315	CAPITOL CLUTCH & BRAKE INC	CAPITOL CLUTCH & BRAKE SUPPLIES AS NEEDED	FACILITIES MAINTENANCE	01	700.00
B19-00316	CROMER EQUIPMENT	MATERIALS/SUPPLIES FOR LABOR SHOP	FACILITIES MAINTENANCE	01	300.00
B19-00317	CROP PRODUCTION SERVICES	MATERIALS/SUPPLIES FOR LABOR SHOP	FACILITIES MAINTENANCE	01	5,000.00
B19-00318	D & S PRODUCTS CO	D&S PRODUCTS AND SUPPLIES AS NEEDED	FACILITIES MAINTENANCE	01	500.00
B19-00319	GRAINGER INC ACCOUNT #80927635 5	LABOR SHOP SUPPLIES	FACILITIES MAINTENANCE	01	2,000.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
B19-00320	AIR FILTER SUPPLY	AIR FILTER SUPPLIES AS NEEDED 2018-2019 SCHL YEAR	FACILITIES MAINTENANCE	01	30,000.00
B19-00321	AMERICAN REFRIGERATION SUPPLY ACCT #172405	HVAC SUPPLIES NEEDED FOR 2017-18 SCHOOL YEAR	FACILITIES MAINTENANCE	01	9,000.00
B19-00322	CULVER ARMATURE AND MOTOR SERV	HVAC SUPPLIES AS NEEDED 18-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	12,500.00
B19-00323	SIGNATURE REPROGRAPHICS	0267-401 O.W. ERLEWINE ROOF-BLUEPRINTING SERV	FACILITIES SUPPORT SERVICES	21	200.00
B19-00324	SCHOOLS INSURANCE AUTHORITY	SIA -EMPLOYEE ASST PROGRAM FOR DISTRICT EMPLOYEES	RISK MANAGEMENT	67	155,000.00
B19-00325	INTERNATIONAL FIRE EQUIP CO.	FACILITIES FIRE EXTINGUISHER SRVCS	FACILITIES MAINTENANCE	01	40,000.00
B19-00326	HARROLD FORD INC	SERVICE AND PARTS AS NEEDED FOR MAINTENANCE	FACILITIES MAINTENANCE	01	36,000.00
B19-00327	HUNT & SONS INC	GASOLINE FOR MAINTENANCE VEHICLES & EQUIPT	FACILITIES MAINTENANCE	01	90,000.00
B19-00328	GREEN ACRES NURSERY AND SUPPLY	GREEN ACRES-MATERIALS FOR LABOR SHOP	FACILITIES MAINTENANCE	01	1,000.00
B19-00329	HASTIE'S CAPITOL SAND & GRAVEL	LABORER SHOP SUPPLIES FOR WORK ORDERS	FACILITIES MAINTENANCE	01	3,000.00
B19-00330	HORIZON	HORIZON/AUTOMATIC RAIN-LABOR SHOP SUPPLIES	FACILITIES MAINTENANCE	01	500.00
B19-00331	JACOBSEN WEST	LABOR SHOP SUPPLIES - MOWER PARTS	FACILITIES MAINTENANCE	01	500.00
B19-00332	NAPA AUTO PARTS	MATERIALS/SUPPLIES FOR LABOR SHOP	FACILITIES MAINTENANCE	01	1,750.00
B19-00333	NOBILE SAW WORKS	LABOR SHOP SUPPLIES	FACILITIES MAINTENANCE	01	500.00
B19-00334	PAPE MATERIAL HANDLING BOBCAT WEST	MOWER EQUIPMENT SUPPLIES FOR LABOR SHOP	FACILITIES MAINTENANCE	01	1,000.00
B19-00335	SACRAMENTO FOR TRACTOR INC	SACRAMENTO FOR TRACTOR-LABOR SHOP SUPPLIES	FACILITIES MAINTENANCE	01	500.00
B19-00336	A TEICHERT & SON, INC.	TEICHERT AGGREGATES-LABOR SHOP SUPPLIES	FACILITIES MAINTENANCE	01	700.00
B19-00337	GRAINGER INC ACCOUNT #80927635 5	ELECTRICAL MATERIALS FOR 18-19 SCHL YR	FACILITIES MAINTENANCE	01	10,000.00
B19-00338	HI LINE ELECTRIC CO ATTENTION: ROSS / RANDY	ELECTRICAL MATERIALS NEEDED FOR 2018-19	FACILITIES MAINTENANCE	01	19,000.00
B19-00339	C. R. LAURENCE CO.	GLAZING MATERIALS FOR REPAIRS 2018-19	FACILITIES MAINTENANCE	01	9,000.00
B19-00340	HEIECK SUPPLY INC	MATERIALS & SUPPLIES AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	12,000.00
B19-00341	LES SCHWAB TIRE CENTERS	TIRES FOR FACILITIES VEHICLES	FACILITIES MAINTENANCE	01	14,500.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
B19-00342	FOLSOM LAKE FORD	SERVICE AND PARTS AS NEEDED FOR MAINTENANCE	FACILITIES MAINTENANCE	01	18,000.00
B19-00343	ZAJIC APPLIANCE SERVICE, INC	ZAJIC - APPLIANCE REPAIR - ALL PRESCHOOL/IT SITES	CHILD DEVELOPMENT PROGRAMS	12	2,500.00
B19-00344	IRON MOUNTAIN RECORDS MANAGMT	IRON MOUNTAIN EMPLOYEE RECORDS SYSTEM	HUMAN RESOURCE SERVICES	01	3,000.00
B19-00345	BADGE A MINIT	Blanket Order for Button Supplies	MATERIALS DEVELOPMENT LAB	01	1,000.00
B19-00346	GEORGE PATTON ASSOCIATES INC	Blanket Order for Plastic Shield Display Holders	MATERIALS DEVELOPMENT LAB	01	1,000.00
B19-00347	AMADOR STAGE LINES INC	STUDENT FIELD TRIPS 2018/19	YOUTH DEVELOPMENT	01	10,000.00
B19-00348	PANERA BREAD CO	CATERING FOR STAFF/SUPERVISOR TRAINING	NUTRITION SERVICES DEPARTMENT	13	5,000.00
B19-00349	EARTHGRAINS BAKING CO INC	FRESH BUNS/ROLLS FOR SCHOOLS	NUTRITION SERVICES DEPARTMENT	13	200,000.00
B19-00350	VALLEY TRUCK & TRACTOR CO	VALLEY TRUCK & TRACTOR CO LABOR SHOP SUPPLIES	FACILITIES MAINTENANCE	01	3,500.00
B19-00351	Air Tech Sales	HVAC SUPPLIES NEEDED FOR 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	500.00
B19-00352	Asset Technologies, LLC	SUPPLIES FOR HVAC 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	500.00
B19-00353	CULVER ARMATURE AND MOTOR SERV	HVAC REPAIRS NEEDED FOR 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	500.00
B19-00354	DMG NORTH INC	HVAC SUPPLIES NEEDED FOR 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	500.00
B19-00355	GEARY PACIFIC CORP	HVAC SUPPLIES AS NEEDED 18/19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	1,500.00
B19-00356	JOHNSON CONTROLS INC.	HVAC SUPPLIES NEEDED FOR 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	500.00
B19-00357	LENNOX INDUSTRIES INC	HVAC SUPPLIES NEEDED FOR 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	500.00
B19-00358	NORMAN WRIGHT MECHANICAL EQUIP	HVAC SUPPLIES NEEDED FOR 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	500.00
B19-00359	SIGLER WHOLESALER	HVAC SUPPLIES NEEDED FOR 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	4,000.00
B19-00360	SKASOL INC	HVAC REPAIRS NEEDED FOR 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	2,030.00
B19-00361	SLAKEY BROS INC	HVAC SUPPLIES NEEDED FOR 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	1,000.00
B19-00362	TRANE PARTS CENTER	HVAC SUPPLIES NEEDED FOR 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	2,000.00
B19-00363	US AIR CONDITIONING DISTRIBUTOR S LLC	HVAC SUPPLIES FOR 2018-2019 SCHOOL YEAR	FACILITIES MAINTENANCE	01	2,000.00
B19-00364	WHOLESALE OUTLET	HVAC SUPPLIES NEEDED FOR 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	500.00
B19-00365	STANDARD APPLIANCE PARTS INC.	MATERIALS/SUPPLIES AS NEEDED FOR HVAC SHOP	FACILITIES MAINTENANCE	01	500.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
B19-00366	AMERICAN TIME & SIGNAL CO	CLOCK SUPPLIES FOR ELECTRICAL SHOP 2018-19	FACILITIES MAINTENANCE	01	1,000.00
B19-00367	CALIFORNIA QUALITY PLASTICS	ELECTRICAL SUPPLIES/MATERIALS 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	3,500.00
B19-00368	CELL ENERGY INC.	BATTERIES FOR EMERGENCY LIGHTS 2018-19	FACILITIES MAINTENANCE	01	3,500.00
B19-00369	CENTRAL VALLEY ELECTRIC SUPPLY	ELECTRICAL SUPPLIES FOR ELECTRICAL SHOP 2018-19	FACILITIES MAINTENANCE	01	1,000.00
B19-00370	CULVER ARMATURE AND MOTOR SERV	CULVER ARMATURE FOR ELECTRICAL SUPPLIES 2018-2019	FACILITIES MAINTENANCE	01	3,500.00
B19-00371	FASTENAL COMPANY ATTN : JASON IGARTA	ELECTRICAL SUPPLIES FOR ELECTRICAL SHOP 2018-19	FACILITIES MAINTENANCE	01	1,000.00
B19-00372	PACIFIC COAST BREAKER	BREAKERS NEEDED FOR ELECTRICAL WORK 2018-19	FACILITIES MAINTENANCE	01	3,500.00
B19-00373	PLATT ELECTRIC SUPPLY	ELECTRIC SUPPLIES AS NEEDED 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	9,000.00
B19-00374	HEROLD & MIELENZ INC	MATERIALS FOR ELECTRIC SHOP 2018-19	FACILITIES MAINTENANCE	01	1,000.00
B19-00375	SUPPLY WORKS	ELECTRICAL SUPPLIES FOR ELECTRICAL SHOP 2018-19	FACILITIES MAINTENANCE	01	1,000.00
B19-00376	CAPITOL BUILDERS HARDWARE INC	GLAZING MATERIALS AS NEEDED FOR REPAIRS 2018-19	FACILITIES MAINTENANCE	01	500.00
B19-00378	DFS Flooring LP	FLOORING SUPPLIES FOR SCHOOL YEAR 2018-19	FACILITIES MAINTENANCE	01	4,000.00
B19-00379	DM FIGLEY CO INC	GLAZING MATERIALS AS NEEDED FOR REPAIRS 2018-19	FACILITIES MAINTENANCE	01	1,500.00
B19-00380	ENVIRONMENTAL SYSTEMS	MATERIALS/SUPPLIES FOR GLAZING SHOP 2018-19	FACILITIES MAINTENANCE	01	2,000.00
B19-00381	GRAINGER INC ACCOUNT #80927635 5	SUPPLIES NEEDED GLAZING SHOP 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	2,000.00
B19-00382	INTERSTATE PLASTICS	MATERIALS/SUPPLIES FOR GLAZING SHOP 2018-19	FACILITIES MAINTENANCE	01	1,500.00
B19-00383	KEYSTON BROS DISTRIBUTORS INC	MATERIALS/SUPPLIES FOR GLAZING SHOP 2018-19	FACILITIES MAINTENANCE	01	1,500.00
B19-00384	VISTAWALL ARCHITECTURAL CORP	MATERIALS/SUPPLIES FOR GLAZING SHOP 2018-19	FACILITIES MAINTENANCE	01	5,000.00
B19-00385	PACIFIC FLOORING SUPPLY INC	MATERIALS/SUPPLIES FOR GLAZING SHOP 2018-19	FACILITIES MAINTENANCE	01	4,500.00
B19-00386	SIERRA WINDOW COVERINGS INC	MATERIALS/SUPPLIES FOR GLAZING SHOP 2018-19	FACILITIES MAINTENANCE	01	1,000.00
B19-00387	UNITED RENTALS INC	NEEDED FOR EXTRA HIGH LIFT 2018-19	FACILITIES MAINTENANCE	01	1,500.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
B19-00388	ALL COUNTIES GLASS	MATERIALS/SUPPLIES FOR GLAZING SHOP 2018-19	FACILITIES MAINTENANCE	01	4,000.00
B19-00389	AFFORDABLE TRENCHLESS & PIPE L INING	TRENCHING SERVICE AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	1,000.00
B19-00390	HORIZON	MATERIALS AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	5,000.00
B19-00391	PACE SUPPLY	MATERIALS AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	5,000.00
B19-00392	SITE ONE LANDSCAPE SUPPLY	MATERIALS & SUPPLIE AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	8,000.00
B19-00393	HUNT & SONS INC	OIL AS NEEDED FOR MAINTENANCE VEHICLES	FACILITIES MAINTENANCE	01	5,000.00
B19-00394	KAMPS PROPANE INC ATTN: SHELL E Y TAYLOR	PROPANE FOR FACILITIES' EQUIPMENT	FACILITIES MAINTENANCE	01	5,000.00
B19-00395	INLINE DIESEL REPAIR	SERVICE AND REPAIRS TO FACILITIES VEHICLES	FACILITIES MAINTENANCE	01	10,000.00
B19-00396	RAPID INFORMATION DESTRUCTION SERVICES	SHRED OF CONFIDENTIAL HR DOCUMENTS	HUMAN RESOURCE SERVICES	01	1,200.00
B19-00397	UNIVERSAL LIMOUSINE	FIELD TRIPS 2018/19- UNIVERSAL LIMO	YOUTH DEVELOPMENT	01	11,500.00
B19-00398	MICHAEL'S TRANSPORTATION	FIELD TRIPS 2018/19- MTS	YOUTH DEVELOPMENT	01	10,000.00
B19-00399	RAPID INFORMATION DESTRUCTION SERVICES	RID SHREDDING SERVICE FOR CHILD DEV	CHILD DEVELOPMENT PROGRAMS	12	2,500.00
B19-00400	SACRAMENTO CHINESE COMMUNITY	VARIOUS PROGRAM SUPPLIES 2018-19 FY	YOUTH DEVELOPMENT	01	15,000.00
B19-00401	RALEY'S	CATERING FOR 2018-19 BOARD MEETINGS/RALEY'S	BOARD OF EDUCATION	01	2,000.00
B19-00402	RALEY'S	CATERING FOR 2018-19 BOARD MEETINGS/RALEY'S	BOARD OF EDUCATION	01	2,000.00
B19-00403	AMERICAN CHILLER SERV INC	SUPPLIES FOR HVAC 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	500.00
B19-00404	CAL STEAM	HVAC SUPPLIES NEEDED FOR 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	500.00
B19-00405	NEFF RENTAL INC	RENTAL OF EQUIPMENT AS NEEDED 2018-19	FACILITIES MAINTENANCE	01	2,000.00
B19-00406	BACKFLOW DISTRIBUTORS INC	MATERIALS AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	1,500.00
B19-00407	BACKFLOW TECHNOLOGIES	MATERIALS AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	2,000.00
B19-00408	CAPITAL RUBBER CO	MATERIALS & SUPPLIES AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	1,000.00
B19-00409	CHEM QUIP	MATERIALS AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	1,000.00
B19-00410	ACME CONSTRUCTION SUPPLY	MATERIALS & SUPPLIES AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	2,000.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
B19-00411	COMMERCIAL PUMP SERVICE INC	MATERIALS AND SERVICE AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	500.00
B19-00412	CAMCO WINDING & SALES INC dba CULVER ARMATURE & MOTOR	MATERIALS & SERVICE AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	1,000.00
B19-00413	CURT'S PUMPING & SEPTIC	PUMP & SEPTIC SERVICE AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	500.00
B19-00414	CUSTOM PUMP & POWER INC	MATERIALS & SERVICE AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	1,000.00
B19-00415	FERGUSON ENTERPRISES INC DBA GROENIGER & CO	MATERIALS & SUPPLIES AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	500.00
B19-00416	GRAINGER INC ACCOUNT #80927635 5	MATERIALS & SUPPLIES AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	3,000.00
B19-00417	LINCOLN AQUATICS	MATERIALS & SUPPLIES AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	2,000.00
B19-00418	SACRAMENTO WINDUSTRIAL CO	MATERIALS & SUPPLIES AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	2,000.00
B19-00419	ACTION RENTALS LDJ INC	EQUIPMENT RENTALS FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	3,500.00
B19-00420	SLAKEY BROS INC	MATERIALS & SUPPLIES AS NEEDED FOR PLUMBING SHOP	FACILITIES MAINTENANCE	01	1,500.00
B19-00421	PHAT LAM dba A & C AUTO REPAIR	VEHICLE SERVICE & PARTS AS NEEDED FOR MAINTENANCE	FACILITIES MAINTENANCE	01	2,500.00
B19-00422	ADVANCED TIRE SERVICE INC	TIRES FOR FACILITIES VEHICLES	FACILITIES MAINTENANCE	01	700.00
B19-00423	AMERIGAS	PROPANE AS NEEDED FOR FACILITIES EQUIPMENT	FACILITIES MAINTENANCE	01	1,000.00
B19-00424	AMERICA'S TIRE STORE	TIRES FOR FACILITIES VEHICLES	FACILITIES MAINTENANCE	01	4,200.00
B19-00425	BZ SERVICE STATION MAINTENANCE	SERVICE AS NEEDED FOR FACILITIES AND MAINTENANCE	FACILITIES MAINTENANCE	01	1,200.00
B19-00426	CALIFORNIA SERVICE TOOL INC	SUPPLIES AS NEEDED FOR FACILITIES	FACILITIES MAINTENANCE	01	500.00
B19-00427	COLLEGE OAK TOWING	TOWING SERVICES FOR MAINTENANCE VEHICLES	FACILITIES MAINTENANCE	01	500.00
B19-00428	SCHOOLS INSURANCE AUTHORITY	SIA / PROPERTY & LIABILITY INSURANCE	RISK MANAGEMENT	01	1,700,000.00
B19-00429	EAGLE TOWING INC	TOWING SERVICES FOR MAINTENANCE VEHICLES	FACILITIES MAINTENANCE	01	1,500.00
B19-00430	FASTENAL INDUSTRIAL & SUPPLY	MATERIALS AS NEEDED FOR MAINTENANCE	FACILITIES MAINTENANCE	01	4,500.00

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B19-00431	GRAINGER INC ACCOUNT #80927635 5	MATR'LS & SUPPLIES FOR FACILITIES REPAIRS	FACILITIES MAINTENANCE	01	3,000.00
B19-00432	MAITA CHEVROLET & GMAC	SERVICE AND PARTS AS NEEDED FOR MAINTENANCE	FACILITIES MAINTENANCE	01	500.00
B19-00433	NAPA AUTO PARTS	MTRL'S & SUPPLIES AS NEEDED FOR FACILITIES REPAIRS	FACILITIES MAINTENANCE	01	2,000.00
B19-00434	O'REILLY AUTO PARTS	MATERIALS AS NEEDED FOR FACILITIES REPAIRS	FACILITIES MAINTENANCE	01	3,000.00
B19-00435	SACRAMENTO AUTOGLASS & MIRROR	SERVICE AND GLASS FOR MAINTENANCE VEHICLES	FACILITIES MAINTENANCE	01	3,000.00
B19-00436	SCRUB BOYS	VEHICLE WASHES AS NEEDED FOR MAINTENANCE	FACILITIES MAINTENANCE	01	500.00
B19-00437	SHELL OIL COMPANY INC	GASOLINE FOR MOWERS - LABOR SHOP	FACILITIES MAINTENANCE	01	3,700.00
B19-00438	RALEY'S	PURCHASES FOR STUDENT MTGS/ACTIVITIES	YOUTH DEVELOPMENT	01	2,500.00
B19-00439	WHITE CAP CONSTRUCTION SUPPLY	MTRL'S & SUPPLIES FOR FACILITIES REPAIRS	FACILITIES MAINTENANCE	01	3,000.00
B19-00440	QUALITY TUNE UP #40	VEHICLE SMOG SERVICE FOR MAINTENANCE	FACILITIES MAINTENANCE	01	2,000.00
B19-00441	Sunstate Equipment Co., LLC	EQUIPMENT RENTALS FOR FACILITIES MAINTENANCE	FACILITIES MAINTENANCE	01	2,500.00
B19-00442	LUBE XPRESS & SMOG	SERVICE FOR MAINTENANCE VEHICLES	FACILITIES MAINTENANCE	01	2,500.00
B19-00443	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES FOR FACILITIES	FACILITIES MAINTENANCE	01	3,000.00
B19-00444	WESTERN PACIFIC DISTRIBUTORS	HVAC SUPPLIES NEEDED FOR 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	1,000.00
B19-00445	DRIVE LINE SERV OF SACTO INC	DRIVE LINES PARTS FOR SCHOOL BUSES	TRANSPORTATION SERVICES	01	2,000.00
B19-00446	AMERIGAS	PROPANE FOR CUSTODIAN EQUIPMENT	ROSEMONT HIGH SCHOOL	01	200.00
B19-00447	AT&T	TRANSITION PROGRAM PHONE (DUPLEX)	SPECIAL EDUCATION DEPARTMENT	01	3,450.00
B19-00448	GBC GENERAL BINDING CORP	Blanket Order for Laminating and Binding Supplies	MATERIALS DEVELOPMENT LAB	01	2,000.00
B19-00449	OAKLAND PACKAGING INC	Blanket Order for Boxes and Chipboard	MATERIALS DEVELOPMENT LAB	01	3,000.00
B19-00450	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	Blanket Order for School Supplies	MATERIALS DEVELOPMENT LAB	01	2,000.00
B19-00451	GBC GENERAL BINDING CORP	Blanket Order for Service Contract	MATERIALS DEVELOPMENT LAB	01	1,889.90
B19-00452	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	POSTAGE METER	HIRAM W. JOHNSON HIGH SCHOOL	01	700.00
B19-00453	AMADOR STAGE LINES INC	ATHLETIC TRANSPORTATION	C. K. McCLATCHY HIGH SCHOOL	01	7,899.20
B19-00454	ELDER CREEK TRASH & RECOVERY	WASTE REMOVAL FOR YARD, WOOD, MISC GARBAGE	BUILDINGS & GROUNDS/OPERATIONS	01	29,000.00

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B19-00455	HOME DEPOT	HOME DEPOT FOR GARDEN PROJECT	NEW JOSEPH BONNHEIM	09	5,000.00
B19-00456	RISO PRODUCTS OF SACRAMENTO	RISOGRAPH SUPPLIES 2018/2019 SY	DAVID LUBIN ELEMENTARY SCHOOL	01	1,000.00
B19-00457	ALL WEST COACHLINES INC	ATHLETIC TRANSPORTATION 18-19	ROSEMONT HIGH SCHOOL	01	22,000.00
B19-00458	AMADOR STAGE LINES INC	ATHLETIC TRANSPORTATION	ROSEMONT HIGH SCHOOL	01	5,500.00
B19-00459	EAN SERVICES, LLC	ATHLETIC TRANSPORTATION 18-19	ROSEMONT HIGH SCHOOL	01	5,500.00
B19-00460	ALL WEST COACHLINES INC	ATHLETIC TRANSPORTATION	C. K. McCLATCHY HIGH SCHOOL	01	16,600.00
B19-00461	LINCOLN AQUATICS	SWIMMING POOL CHEMICALS - HIRAM W JOHNSON HS	FACILITIES MAINTENANCE	01	10,000.00
B19-00462	CARMAZZI GLOBAL SOLUTIONS	LANGUAGE INTERPRETING FOR IEP	SPECIAL EDUCATION DEPARTMENT	01	45,000.00
B19-00463	APPLIED LANDSCAPE MAT INC	PLAYGROUND FIBER/BARK FOR SITES AS NEEDED	FACILITIES MAINTENANCE	01	10,000.00
B19-00464	DEPARTMENT OF GENERAL SERVICES	2018-2019 ADMINISTRATIVE HEARINGS COSTS	ADMIN-LEGAL COUNSEL	01	60,000.00
B19-00465	JOSTENS INC	TO PAY DUPLICATE DIPLOMAS	HIRAM W. JOHNSON HIGH SCHOOL	01	400.00
B19-00466	GRAINGER INC ACCOUNT #80927635 5	HVAC SUPPLIES NEEDED FOR 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	5,970.00
B19-00467	JOHNSTONE SUPPLY INC	HVAC SUPPLIES NEEDED FOR 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	5,000.00
B19-00468	REFRIGERATION SUPPLIES DIST IN	HVAC SUPPLIES NEEDED FOR 2018-19 SCHOOL YEAR	FACILITIES MAINTENANCE	01	9,000.00
B19-00469	ASTRO SECURITY	ANSWERING MONITOR SERVICE FOR INTRUSION ALARMS	FACILITIES MAINTENANCE	01	16,000.00
B19-00470	CELL ENERGY INC.	BATTERIES AS NEEDED FOR FACILITIES EQUIPMENT	FACILITIES MAINTENANCE	01	13,000.00
B19-00471	SAFETY KLEEN CORP	SOLVENT CLEANING SVC FOR FACILITIES	FACILITIES MAINTENANCE	01	6,000.00
B19-00472	CITY OF SACRAMENTO REVENUE DIVISION	FIRE INSPECTIONS SERVICE FEES	FACILITIES MAINTENANCE	01	30,000.00
B19-00473	SALDIVAR AUTO BODY	SERVICE AND PARTS FOR MAINTENANCE VEHICLE REPAIR	FACILITIES MAINTENANCE	01	5,000.00
B19-00474	LARRY'Z AUTOWORKS	SRVC AND PARTS AS NEEDED FOR MAINTENANCE VEHICLES	FACILITIES MAINTENANCE	01	13,000.00
B19-00475	TEREX UTILITIES WEST	SRVCE AND REPAIRS TO FACILITIES VEHICLES & EQUIPT	FACILITIES MAINTENANCE	01	5,000.00
B19-00476	LEE'S AUTOMOTIVE REPAIR	SRVCE AND REPAIRS TO FACILITIES VEHICLES	FACILITIES MAINTENANCE	01	10,000.00
B19-00477	ONE STOP TRUCK SHOP	SRVCE AND REPAIRS TO FACILITIES VEHICLES	FACILITIES MAINTENANCE	01	5,000.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
B19-00479	HUNTERS SERVICES INC	TREATMENT AND ELIMINATION OF UNDERGROUND PESTS	FACILITIES MAINTENANCE	01	6,000.00
B19-00480	RALEY'S	RALEYS / BEL-AIR 18-19	EDWARD KEMBLE ELEMENTARY	01	441.19
B19-00481	Elite Storage Containers, LLC	0520-418 HJHS CORE HVAC-STORAGE CONTAINER	FACILITIES SUPPORT SERVICES	21	1,250.00
B19-00482	HANNIBAL'S CATERING	CATERING TEACHERS' MEETING EVENTS CTE PRG	CAREER & TECHNICAL PREPARATION	01	3,000.00
B19-00483	HANNIBAL'S CATERING	CATERING TEACHERS' MEETING EVENTS CCR PRG	ACADEMIC ACHIEVEMENT	01	3,000.00
B19-00484	Kimmi Gutierrez	ISP 7/25/18-7/24/19	SPECIAL EDUCATION DEPARTMENT	01	1,479.00
B19-00485	ZONAR SYSTEMS INC	GPS / CHILD CHECK SYSTEM REPLACEMENT PARTS	TRANSPORTATION SERVICES	01	40,000.00
B19-00486	HUNT & SONS INC	UNLEADED & DIESEL FUEL FOR BUSES AND WHITE FLEET	TRANSPORTATION SERVICES	01	440,000.00
B19-00487	COLLEGE OAK TOWING	TOWING FOR SCHOOL BUSES	TRANSPORTATION SERVICES	01	15,000.00
B19-00488	TRANSTRAKS	TRANSPORTATION DATA MANAGEMENT SERVICE	TRANSPORTATION SERVICES	01	20,000.00
B19-00489	SPRINT	SPRINT RADIO PLAN 18/19 S.Y.	BOWLING GREEN ELEMENTARY	09	1,600.00
B19-00490	SILVERADO STAGES INC	STUDENT FIELD TRIPS 2018-19FY	YOUTH DEVELOPMENT	01	10,000.00
B19-00492	ALL WEST COACHLINES INC	ATHLETIC TRANSPORTATION- ALL WEST	WEST CAMPUS	01	25,000.00
B19-00493	EAN SERVICES, LLC	ATHLETIC TRANSPORTATION - ENTERPRISE	WEST CAMPUS	01	10,000.00
B19-00494	JOSTENS INC	TO PAY DUPLICATE DIPLOMAS	HIRAM W. JOHNSON HIGH SCHOOL	01	400.00
B19-00495	BRANNON TIRE	MICHELIN TIRES FOR BUSES AND WHITE FLEET	TRANSPORTATION SERVICES	01	30,000.00
B19-00496	ALL WEST COACHLINES INC	HJHS ATHLETIC TRANSPORTATION	HIRAM W. JOHNSON HIGH SCHOOL	01	16,000.00
B19-00497	AMADOR STAGE LINES INC	HJHS ATHLETIC TRANSPORTATION	HIRAM W. JOHNSON HIGH SCHOOL	01	3,200.00
B19-00498	BIG R METALS	SUPPLIES-MANUFACTURING AND DESIGN-JFK, GREENE	CAREER & TECHNICAL PREPARATION	01	4,000.00
B19-00499	WESTERN TOOLS AND EQUIPMENT	SUPPLIES-MANUFACTURING AND DESIGN-JFK, GREENE	CAREER & TECHNICAL PREPARATION	01	3,000.00
B19-00500	HOME DEPOT	SUPPLIES-CONSTRUCTION PROGRAM @ BURBANK HS	CAREER & TECHNICAL PREPARATION	01	7,000.00
B19-00501	VALLEY TOOL REPAIR	SUPPLIES-CONSTRUCTION PROGRAM @ BURBANK HS	CAREER & TECHNICAL PREPARATION	01	2,000.00
B19-00502	WOODCRAFT 320	SUPPLIES-CONSTRUCTION PROGRAM @ BURBANK HS	CAREER & TECHNICAL PREPARATION	01	2,000.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
B19-00503	SHASTA LINEN SUPPLY	SUPPLIES-CULINARY ARTS PROGRAM @ JFK-JAMES MORGAN	CAREER & TECHNICAL PREPARATION	01	3,000.00
B19-00504	HOME DEPOT	SUPPLIES-ENGINEERING AND DESIGN@ RHS	CAREER & TECHNICAL PREPARATION	01	5,000.00
B19-00505	G A WIRTH CO INC	SUPPLIES- ENGINEERING TECHNOLOGY PRGM@ SES-DAVIS	CAREER & TECHNICAL PREPARATION	01	2,000.00
B19-00506	MCMASTER CARR SUPPLY CO	SUPPLIES- ENGINEERING TECHNOLOGY PRGM@ SES-DAVIS	CAREER & TECHNICAL PREPARATION	01	3,000.00
B19-00507	NEWARK ELEMENT14	SUPPLIES- ENGINEERING TECHNOLOGY PRGM@ SES-DAVIS	CAREER & TECHNICAL PREPARATION	01	2,000.00
B19-00508	PITSCO INC	ROBOTIC SUPPLIES	ALBERT EINSTEIN MIDDLE SCHOOL	01	1,063.14
B19-00509	BARNES WELDING SUPPLIES	SUPPLIES-MANUFACTURING AND DESIGN-JFK, GREENE	CAREER & TECHNICAL PREPARATION	01	3,000.00
B19-00510	US FOODSERVICE	SUPPLIES-CULINARY ARTS PROGRAM @ JFK-JAMES MORGAN	CAREER & TECHNICAL PREPARATION	01	2,000.00
B19-00511	PRODUCE EXPRESS	SUPPLIES-CULINARY ARTS PROGRAM @ RHS -SINGER	CAREER & TECHNICAL PREPARATION	01	3,000.00
B19-00512	PRODUCE EXPRESS	SUPPLIES FOR CULINARY ARTS PRGM@ AMERICAN LEGION	CAREER & TECHNICAL PREPARATION	01	3,000.00
B19-00513	HOME DEPOT	HOME DEPOT - SUPPLIES	PARKWAY ELEMENTARY SCHOOL	01	500.00
B19-00514	ZAYO GROUP LLC	ZAYO - DARK FIBER LEASE	INFORMATION SERVICES	01	50,000.00
B19-00516	ANDYMARK INC	ROBOTIC SUPPLIES	ALBERT EINSTEIN MIDDLE SCHOOL	01	1,000.00
B19-00517	SMART & FINAL IRIS CO - ACCT 6 01246000-20405152	PARKWAY PARENT INVOLVEMENT -	PARKWAY ELEMENTARY SCHOOL	01	1,000.00
B19-00518	HANNIBAL'S CATERING	**BLANKET** HANNIBAL'S FOR 2018-19 YEAR	HUMAN RESOURCE SERVICES	01	2,165.00
B19-00519	LUNCH BOX EXPRESS	**BLANKET** LUNCH BOX/TASTY TIME FOR 2018-19 YEAR	HUMAN RESOURCE SERVICES	01	1,000.00
B19-00520	Carolyn or Dave Nealon	ISP 3/21/18 - 3/20/19	SPECIAL EDUCATION DEPARTMENT	01	1,129.00
B19-00521	Erin or Andrew Turner	ISP 4/24/18 - 4/23/19	SPECIAL EDUCATION DEPARTMENT	01	1,479.00
B19-00522	EFRAIN AND PATRICIA PADILLA	ISP 4/13/18 - 4/12/19	SPECIAL EDUCATION DEPARTMENT	01	1,479.00
B19-00523	Cristina Castro	ISP 5/4/18 - 5/3/19	SPECIAL EDUCATION DEPARTMENT	01	1,479.00
B19-00524	TERESA OR KEVIN PARTINGTON	ISP 5/17/18 - 5/16/19	SPECIAL EDUCATION DEPARTMENT	01	1,479.00
B19-00525	RALEY'S	SEVERE STUDENT HEALTH SUPPLIES	SPECIAL EDUCATION DEPARTMENT	01	1,000.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
B19-00526	EXCEL INTERPRETING SERVICES	TRANSLATION SERVICES	SPECIAL EDUCATION DEPARTMENT	01	36,500.00
B19-00527	SONOVA USA INC	AUDIOLOGY MTRLS/REPAIRS	SPECIAL EDUCATION DEPARTMENT	01	1,200.00
B19-00528	MARY V GWALTNEY	OUTSIDE PSYCH ASSESSMENTS	SPECIAL EDUCATION DEPARTMENT	01	35,000.00
B19-00529	MARISA VALLEJO	ISP 5/18 - 5/17/19	SPECIAL EDUCATION DEPARTMENT	01	1,479.00
B19-00530	Martin or Michelle Noufer	COMPENSATORY SERVICES TO 9/18	SPECIAL EDUCATION DEPARTMENT	01	7,500.00
B19-00531	GINA AND JOSHN NELSON	ISP 5/15/18 - 5/14/19	SPECIAL EDUCATION DEPARTMENT	01	1,479.00
B19-00532	HEIECK SUPPLY INC	HEIECK SUPPLY - MAINTAINENCE SUPPLIES FOR CD SITES	CHILD DEVELOPMENT PROGRAMS	12	3,000.00
B19-00533	FRESHY FRESH	FRESHY FRESH - LAUNDRY SVCS FOR CD SITES	CHILD DEVELOPMENT PROGRAMS	12	15,000.00
B19-00534	HANNIBAL'S CATERING	2018-19 BLANKET P.O. FOR HANNIBAL'S	SUPERINTENDENTS OFFICE	01	5,000.00
B19-00535	RALEY'S	FOOD FOR PARENT ENGAGEMENT EVENTS	PARENT ENGAGEMENT	01	5,000.00
B19-00536	BENITA SHAW	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	3,200.00
B19-00537	ANNA LISA ABRAHAMS	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	2,100.00
B19-00538	STACY REED	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	2,400.00
B19-00539	GRACE TRUJILLO	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	3,100.00
B19-00540	ANGEL GARCIA	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	200.00
B19-00541	KIMBERLY MCDANIEL	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	950.00
B19-00542	YVETTE RICO	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,250.00
B19-00543	ALLYN LIVINGSTON	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	5,900.00
B19-00544	VALERIE WILLIAMS	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	2,300.00
B19-00545	DANIELLE BIRD	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,600.00
B19-00546	SANDRA OROZCO	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,800.00
B19-00547	MEGAN and or MICHAEL TRIFIRO	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	950.00
B19-00548	VICTOR FRENCH	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	460.00
B19-00549	SHEILA BROADNAX	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,300.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
B19-00550	ANDREA GIAMUGNANI	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,900.00
B19-00551	PAULLYN PHONG	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	4,500.00
B19-00552	JOYCE MATHIEU	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	825.00
B19-00553	KEMEEC SOUVANNADETH	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	2,000.00
B19-00554	STACY BERNDT	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	3,600.00
B19-00555	EDUARDO OR CAROLINA CARMONA	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	3,200.00
B19-00556	MARIA IZQUIERDO	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	4,900.00
B19-00557	ALICIA NEVIS	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	2,600.00
B19-00558	SANDRA BROWN	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	6,300.00
B19-00559	ALICIANA AGUILAR	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,650.00
B19-00560	ARACELI SUAREZ	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,475.00
B19-00561	LESLIE HUANG	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,750.00
B19-00562	XIAO GUAN OR ZHEN YU	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	2,100.00
B19-00563	CHANTEL McGINNIS	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	2,200.00
B19-00564	MARIA RAMIREZ-ZAVALA	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	3,850.00
B19-00565	ESPECIAL SARPY	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,800.00
B19-00566	ROSA YOTZ-ABREGO	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,000.00
B19-00567	GLORIA LOMELI	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,950.00
B19-00568	Sylvia Mushili	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,000.00
B19-00569	HANNA or DAVID LEDDY	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	2,500.00
B19-00570	SAFIYA NEAL	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	2,100.00
B19-00571	RALEY'S	SUPPLIES-CULINARY ARTS PROGRAM @ JFK-JAMES MORGAN	CAREER & TECHNICAL PREPARATION	01	5,000.00
B19-00572	RALEY'S	SUPPLIES-CULINARY ARTS PROGRAM @ RHS -SINGER	CAREER & TECHNICAL PREPARATION	01	5,000.00
B19-00573	RALEY'S	RALEY'S- PROFESSIONAL DEVELOPMENT/ STAFF MEETINGS	YOUTH DEVELOPMENT	01	2,500.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
CHB19-00134	SUPPLY WORKS	CUSTODIAL SUPPLIES 2018-19 FY	NUTRITION SERVICES DEPARTMENT	13	4,500.00
CHB19-00135	RAY MORGAN/SCUSD	CANON COPIER RENTAL/NUTRITION 18/19	NUTRITION SERVICES DEPARTMENT	13	5,000.00
CHB19-00136	OFFICE DEPOT	ACADEMIC OFFICE SUPPLIES ORDER 2018-2019	ACADEMIC OFFICE	01	1,300.00
CHB19-00137	OFFICE DEPOT	OFFICE DEPOT BLANKET ORDER	AREA ASSISTANT SUPERINTENDENTS	01	500.00
CHB19-00138	OFFICE DEPOT	OFFICE DEPOT BLANKET ORDER	AREA ASSITANT SUPERINTENDENTS	01	500.00
CHB19-00139	OFFICE DEPOT	OFFICE SUPPLIES	LEARNING SUPPORT UNIT B	01	1,000.00
CHB19-00140	OFFICE DEPOT	OFFICE DEPOT/SUPPLEMENTAL INSTRUCTIONAL SUPPLIES	ABRAHAM LINCOLN ELEMENTARY	01	14,500.00
CHB19-00141	RAY MORGAN/SCUSD	RAY MORGAN (CANNON COPIER)	ENGINEERING AND SCIENCES HS	01	3,575.00
CHB19-00142	RAY MORGAN/SCUSD	CANON COPIERS - SCHOOL YEAR 2018-19	ALBERT EINSTEIN MIDDLE SCHOOL	01	8,500.00
CHB19-00143	OFFICE DEPOT	OFFICE DEPOT - CAP CITY - EHS INF/TOD INSTRUCT	CHILD DEVELOPMENT PROGRAMS	12	480.00
CHB19-00144	OFFICE DEPOT	OFFICE DEPOT - CAP CITY - EHS INF/TOD NON-INSTRUCT	CHILD DEVELOPMENT PROGRAMS	12	480.00
CHB19-00145	OFFICE DEPOT	OFFICE DEPOT - EHS HB HV - INSTRUCT & NON-INSTRUCT	CHILD DEVELOPMENT PROGRAMS	12	2,400.00
CHB19-00146	OFFICE DEPOT	OFFICE DEPOT - HS HB HV - INSTRUCT & NON-INSTRUCT	CHILD DEVELOPMENT PROGRAMS	12	960.00
CHB19-00147	OFFICE DEPOT	OFFICE DEPOT - CCP - INSTRUCT	CHILD DEVELOPMENT PROGRAMS	12	800.00
CHB19-00148	RAY MORGAN/SCUSD	CAPITAL CITY - COPIER RENTAL	CHILD DEVELOPMENT PROGRAMS	12	7,500.00
CHB19-00149	OFFICE DEPOT	OFFICE SUPPLIES	AREA ASSISTANT SUPERINTENDENT	01	1,000.00
CHB19-00150	SUPPLY WORKS	SUPPLY WORKS - STATE/STATE	CHILD DEVELOPMENT PROGRAMS	12	3,500.00
CHB19-00151	OFFICE DEPOT	OFFICE DEPOT - FB, SA - INSTRUCT	CHILD DEVELOPMENT PROGRAMS	12	2,500.00
CHB19-00152	OFFICE DEPOT	OFFICE DEPOT - CCP - NON-INSTRUCT	CHILD DEVELOPMENT PROGRAMS	12	800.00
CHB19-00153	OFFICE DEPOT	OFFICE DEPOT - FB, SA - NON-INSTRUCT	CHILD DEVELOPMENT PROGRAMS	12	2,500.00
CHB19-00154	SCUSD/PAPER	SERNA - COPIER PAPER USAGE	CHILD DEVELOPMENT PROGRAMS	12	4,000.00
CHB19-00155	RAY MORGAN/SCUSD	CANON COPIER 2018	NEW JOSEPH BONNHEIM	09	3,000.00
CHB19-00156	OFFICE DEPOT	OFFICE DEPOT SUPPLIES 17-18	NEW JOSEPH BONNHEIM	09	13,000.00
CHB19-00157	OFFICE DEPOT	CTE OFFICE SUPPLIES NON-INSTRUCTIONAL	CAREER & TECHNICAL PREPARATION	01	2,000.00
CHB19-00158	SUPPLY WORKS	CUSTODIAL SUPPLIES 18-19 SUPPLYWORKS	NEW JOSEPH BONNHEIM	09	5,760.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
CHB19-00159	SUPPLY WORKS	SUPPLY WORKS - SA, FB - CUSTODIAL SUPPLIES	CHILD DEVELOPMENT PROGRAMS	12	1,000.00
CHB19-00160	SUPPLY WORKS	CLEANING SUPPLIES FOR PLAYGROUP & TARGETED SITES	CHILD DEVELOPMENT PROGRAMS	12	2,500.00
CHB19-00161	OFFICE DEPOT	OFFICE DEPOT- SERNA - NON-INSTRUCT	CHILD DEVELOPMENT PROGRAMS	12	21,500.00
CHB19-00162	OFFICE DEPOT	OFFICE SUPPLIES WITH OFFICE DEPOT 2018-2019	ENROLLMENT CENTER	01	10,000.00
CHB19-00163	RAY MORGAN/SCUSD	CANON COPIER CONTRACT 2018/19	CAROLINE WENZEL ELEMENTARY	01	6,300.00
CHB19-00164	RAY MORGAN/SCUSD	RAY MORGAN COPIER LEASE	DAVID LUBIN ELEMENTARY SCHOOL	01	4,000.00
CHB19-00165	OFFICE DEPOT	2018/2019 OFFICE SUPPLIES/OFFICE DEPOT	DAVID LUBIN ELEMENTARY SCHOOL	01	5,000.00
CHB19-00166	RAY MORGAN/SCUSD	CANON COPIER	SAM BRANNAN MIDDLE SCHOOL	01	4,000.00
CHB19-00167	OFFICE DEPOT	2018-19 OFFICE DEPOT- ADMIN	EDWARD KEMBLE ELEMENTARY	01	3,455.00
CHB19-00168	OFFICE DEPOT	18-19 OFFICE DEPOT SUPPLIES	EQUITY, ACCESS & EXCELLENCE	01	1,500.00
CHB19-00169	RAY MORGAN/SCUSD	CANON COPIERS	LEONARDO da VINCI ELEMENTARY	01	9,700.00
CHB19-00170	RAY MORGAN/SCUSD	CANON COPIER RENTAL	ETHEL PHILLIPS ELEMENTARY	01	6,000.00
CHB19-00171	RAY MORGAN/SCUSD	CANON COPIER RENTAL 18/19	FERN BACON MIDDLE SCHOOL	01	6,000.00
CHB19-00172	RAY MORGAN - SCUSD	CANON COPIERS	ABRAHAM LINCOLN ELEMENTARY	01	8,000.00
CHB19-00173	OFFICE DEPOT	OFFICE DEPOT BO 18/19 GENERAL	FERN BACON MIDDLE SCHOOL	01	2,000.00
CHB19-00174	OFFICE DEPOT	OFFICE DEPOT BO 18/19 SUPPLEMENTAL SUPPLIES	FERN BACON MIDDLE SCHOOL	01	1,000.00
CHB19-00175	OFFICE DEPOT	OFFICE DEPOT MTRL'S & SUPPLIES FOR M & O	FACILITIES MAINTENANCE	01	7,000.00
CHB19-00176	OFFICE DEPOT	OFFICE DEPOT-STATE AND FEDERAL PROG DEPT	CONSOLIDATED PROGRAMS	01	1,200.00
CHB19-00177	OFFICE DEPOT	OFFICE DEPOT- COLLEGE & CAREER READINESS SUPPLIES	ACADEMIC ACHIEVEMENT	01	5,000.00
CHB19-00178	OFFICE DEPOT	Chargeback for Office and School Supplies	MATERIALS DEVELOPMENT LAB	01	25,000.00
CHB19-00179	OFFICE DEPOT	CLASSROOM SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	5,000.00
CHB19-00180	OFFICE DEPOT	RESOURCE PROGRAMS (OFFICE DEPOT)	SPECIAL EDUCATION DEPARTMENT	01	4,200.00
CHB19-00181	OFFICE DEPOT	WORKABILITY SUPPLIES OFFICE DEPOT	SPECIAL EDUCATION DEPARTMENT	01	2,000.00
CHB19-00182	OFFICE DEPOT	SEVERE CLASS SUPPLIES: OFFICE DEPOT	SPECIAL EDUCATION DEPARTMENT	01	11,500.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
CHB19-00183	OFFICE DEPOT	LD CLASS SUPPLIES: OFFICE DEPOT	SPECIAL EDUCATION DEPARTMENT	01	3,000.00
CHB19-00184	OFFICE DEPOT	SPEECH SUPPLIES: OFFICE DEPOT	SPECIAL EDUCATION DEPARTMENT	01	4,800.00
CHB19-00185	OFFICE DEPOT	PRE-K STAFF MATERIALS: OFFICE DEPOT	SPECIAL EDUCATION DEPARTMENT	01	2,000.00
CHB19-00186	OFFICE DEPOT	PRE-K SITE MATERIALS: OFFICE DEPOT	SPECIAL EDUCATION DEPARTMENT	01	3,000.00
CHB19-00187	SCUSD/PAPER	PAPER USE (LOC #0750)	SPECIAL EDUCATION DEPARTMENT	01	3,800.00
CHB19-00188	RAY MORGAN/SCUSD	SERNA COPIER CHARGES	SPECIAL EDUCATION DEPARTMENT	01	17,000.00
CHB19-00189	RAY MORGAN/SCUSD	COPIERS FOR SITE LOCATED PROGRAMS	SPECIAL EDUCATION DEPARTMENT	01	3,000.00
CHB19-00190	U S BANK/SCUSD	DISTRICT APPROVED CAL CARD - US BANK - RONALD HILL	TRANSPORTATION SERVICES	01	100.00
CHB19-00191	U S BANK/SCUSD	CAL CARD FOR OPERATIONS	BUILDINGS & GROUNDS/OPERATIONS	01	3,000.00
CHB19-00192	U S BANK/SCUSD	CAL CARD TRANSACTION(S) ELECTRONICS	FACILITIES MAINTENANCE	01	1,500.00
CHB19-00193	U S BANK/SCUSD	SUPPLIES FOR THE CARPENTRY SHOP FOR FY 2018-2019	FACILITIES MAINTENANCE	01	2,000.00
CHB19-00194	U S BANK/SCUSD	SUPPLIES FOR THE PAINTERS/ASBESTOS SHOP	FACILITIES MAINTENANCE	01	1,000.00
CHB19-00195	U S BANK/SCUSD	CAL CARD PROGRAM-SUPPLIES FOR LABOR SHOP	FACILITIES MAINTENANCE	01	4,000.00
CHB19-00196	U S BANK/SCUSD	CAL CARD PROGRAM - SUPPLIES FOR HVAC 2018-19	FACILITIES MAINTENANCE	01	2,000.00
CHB19-00197	U S BANK/SCUSD	CAL CARD PROGRAM - SUPPLIES FOR ELECTRICAL SHOP	FACILITIES MAINTENANCE	01	1,000.00
CHB19-00198	U S BANK/SCUSD	CAL CARD PROGRAM - SUPPLIES FOR GLAZING 2018-19	FACILITIES MAINTENANCE	01	3,500.00
CHB19-00199	U S BANK/SCUSD	CAL CARD PROGRAM - PLUMBING SUPPLIES & MATERIALS	FACILITIES MAINTENANCE	01	1,500.00
CHB19-00200	OFFICE DEPOT	18-19 SY OFFICE DEPOT SUPPLIES - PARENT ENGAGEMENT	PARENT ENGAGEMENT	01	3,000.00
CHB19-00201	OFFICE DEPOT	18-19 SY HOME VISIT OFFICE DEPOT SUPPLIES	PARENT ENGAGEMENT	01	5,000.00
CHB19-00202	OFFICE DEPOT	OFFICE SUPPORT w/ OFFICE DEPOT	CESAR CHAVEZ INTERMEDIATE	01	1,000.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
CHB19-00203	LAKESHORE LEARNING CORP ATTENTION: JON BELL	LAKESHORE - ALL PS SITES - INSTRUCT	CHILD DEVELOPMENT PROGRAMS	12	30,000.00
CHB19-00204	LAKESHORE LEARNING CORP ATTENTION: JON BELL	LAKESHORE - EHS & CCP - INSTRUCT	CHILD DEVELOPMENT PROGRAMS	12	5,100.00
CHB19-00205	SUPPLY WORKS	SUPPLY WORKS - CAP CITY - CUSTODIAL SUPPLY	CHILD DEVELOPMENT PROGRAMS	12	7,500.00
CHB19-00206	SUPPLY WORKS	SUPPLY WORKS - H JOHNSON - CUSTODIAL SUPPLIES	CHILD DEVELOPMENT PROGRAMS	12	6,500.00
CHB19-00207	SUPPLY WORKS	SUPPLY WORKS - HS, ST, PD, FD, WRAP	CHILD DEVELOPMENT PROGRAMS	12	55,000.00
CHB19-00208	SUPPLY WORKS	SUPPLY WORKS - CCP SITES - CUSTODIAL SUPPLIES	CHILD DEVELOPMENT PROGRAMS	12	6,000.00
CHB19-00209	SUPPLY WORKS	SUPPLY WORKS - JULY - SUMMER & DEEP CLEANING	CHILD DEVELOPMENT PROGRAMS	12	5,000.00
CHB19-00210	OFFICE DEPOT	OFFICE DEPOT - CAP CITY REG - NON INSTRUCT	CHILD DEVELOPMENT PROGRAMS	12	8,500.00
CHB19-00211	OFFICE DEPOT	OFFICE DEPOT - H JOHNSON REG - NON-INSTRUCT	CHILD DEVELOPMENT PROGRAMS	12	6,000.00
CHB19-00212	OFFICE DEPOT	OFFICE DEPOT - HS, ST, FD, PD, WRAP - INSTRUCT	CHILD DEVELOPMENT PROGRAMS	12	12,000.00
CHB19-00213	OFFICE DEPOT	OFFICE DEPOT - HS, ST, PD, FD, WRAP - NON-INSTRUCT	CHILD DEVELOPMENT PROGRAMS	12	6,000.00
CHB19-00214	RAY MORGAN/SCUSD	SERNA - COPIER RENTAL	CHILD DEVELOPMENT PROGRAMS	12	14,000.00
CHB19-00215	RAY MORGAN/SCUSD	HIRAM JOHNSON - COPIER RENTAL	CHILD DEVELOPMENT PROGRAMS	12	7,500.00
CHB19-00216	OFFICE DEPOT	2018-2019 INSTRUCTIONAL SUPPLIES/COPY PAPER	JOHN F. KENNEDY HIGH SCHOOL	01	30,000.00
CHB19-00217	RAY MORGAN/SCUSD	STILL COPIER RENTAL 2018-19	INTEGRATED COMMUNITY SERVICES	01	2,500.00
CHB19-00218	RAY MORGAN/SCUSD	SSHS SERNA COPIER RENTAL, 2018-19	INTEGRATED COMMUNITY SERVICES	01	100.00
CHB19-00219	RAY MORGAN/SCUSD	PARKER FRC@PHILLIPS COPIER RENTAL 2018-19	INTEGRATED COMMUNITY SERVICES	01	1,500.00
CHB19-00220	RAY MORGAN/SCUSD	ROSA PARKS COPIER RENTAL 2018-19	INTEGRATED COMMUNITY SERVICES	01	1,500.00
CHB19-00221	RAY MORGAN/SCUSD	PACIFIC COPIER RENTAL 2018-19	INTEGRATED COMMUNITY SERVICES	01	1,500.00
CHB19-00222	RAY MORGAN/SCUSD	JOHNSON COPIER RENTAL 2018-19	INTEGRATED COMMUNITY SERVICES	01	1,500.00
CHB19-00223	RAY MORGAN/SCUSD	WARREN COPIER RENTAL 2018-19	INTEGRATED COMMUNITY SERVICES	01	1,500.00
CHB19-00224	RAY MORGAN/SCUSD	WINN COPIER RENTAL 2018-19	INTEGRATED COMMUNITY SERVICES	01	1,500.00
CHB19-00225	RAY MORGAN/SCUSD	CONNECT CNTR COPIER RENTAL 2018-19	INTEGRATED COMMUNITY SERVICES	01	2,000.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
CHB19-00226	RAY MORGAN/SCUSD	HARTE COPIER RENTAL 2018-19	INTEGRATED COMMUNITY SERVICES	01	1,500.00
CHB19-00227	RAY MORGAN/SCUSD	BIDWELL COPIER RENTAL 2018-19	INTEGRATED COMMUNITY SERVICES	01	1,500.00
CHB19-00228	OFFICE DEPOT	2018-19 OFFICE DEPOT-STAFF	EDWARD KEMBLE ELEMENTARY	01	9,510.00
CHB19-00229	OFFICE DEPOT	CLASSROOM SUPPLIES	ROSEMONT HIGH SCHOOL	01	20,000.00
CHB19-00230	OFFICE DEPOT	CLASSROOM SUPPLIES TITLE1	ROSEMONT HIGH SCHOOL	01	10,000.00
CHB19-00231	OFFICE DEPOT	OFFICE DEPOT FOR OFFICE SUPPLIES	ACADEMIC OFFICE	01	5,000.00
CHB19-00232	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES / SIG	H.W. HARKNESS ELEMENTARY	01	5,000.00
CHB19-00233	OFFICE DEPOT	Office Depot Supplies 2018-19	THE MET	09	7,000.00
CHB19-00234	RAY MORGAN - SCUSD	Ray Morgan Copier Lease	THE MET	09	2,500.00
CHB19-00235	OFFICE DEPOT	OFFICE DEPOT SUPPLIES FOR 2018-2019	DEPUTY SUPERINTENDENT	01	2,000.00
CHB19-00236	OFFICE DEPOT	OFFICE DEPOT 2018-2019	STRATEGY & CONTINUOUS IMPRVMNT	01	2,639.64
CHB19-00237	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	H.W. HARKNESS ELEMENTARY	01	1,000.00
CHB19-00238	OFFICE DEPOT	school supplies	JOHN H. STILL - K-8	01	24,000.00
CHB19-00239	OFFICE DEPOT	PHI CENTER SUPPLIES: OFFICE DEPOT	SPECIAL EDUCATION DEPARTMENT	01	1,500.00
CHB19-00240	RAY MORGAN/SCUSD	COPIER RENTAL USAGE (Shared) 2018-2019	STRATEGY & CONTINUOUS IMPRVMNT	01	2,000.00
CHB19-00241	RAY MORGAN/SCUSD	COPIER RENTAL COLOR	STRATEGY & CONTINUOUS IMPRVMNT	01	3,000.00
CHB19-00242	RAY MORGAN/SCUSD	CANON COPIER	JOHN D SLOAT BASIC ELEMENTARY	01	3,300.00
CHB19-00243	RAY MORGAN/SCUSD	CANON COPIER	GEO WASHINGTON CARVER	09	3,800.00
CHB19-00244	SCUSD/PAPER	COPY PAPER USAGE 18-19 SCHOOL YEAR	DEPUTY SUPERINTENDENT	01	1,000.00
CHB19-00245	RAY MORGAN/SCUSD	SERNA: COPIER USAGE 18-19 SCHOOL YEAR	DEPUTY SUPERINTENDENT	01	1,000.00
CHB19-00246	RAY MORGAN - SCUSD	CANON COPIER RENTAL MODEL# IR 4235	H.W. HARKNESS ELEMENTARY	01	3,500.00
CHB19-00247	RAY MORGAN/SCUSD	CANON COPY MACHINES	PARKWAY ELEMENTARY SCHOOL	01	7,475.00
CHB19-00248	RAY MORGAN/SCUSD	CANON COPIER 2018/19	JOHN MORSE THERAPEUTIC	01	2,500.00
CHB19-00249	OFFICE DEPOT	OFFICE DEPOT 18/19 S.Y.	BOWLING GREEN ELEMENTARY	09	5,500.00
CHB19-00250	OFFICE DEPOT	OFFICE DEPOT - ADMIN SUPPLIES	WOODBINE ELEMENTARY SCHOOL	01	500.00
CHB19-00251	OFFICE DEPOT	OFFICE DELPOT CHARGEBAK ACCOUNT/STUDENT SUPPLIES	SUTTERVILLE ELEMENTARY SCHOOL	01	7,000.00
CHB19-00252	RAY MORGAN/SCUSD	CANON COPIER 18/19 S.Y.	BOWLING GREEN ELEMENTARY	09	4,000.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
CHB19-00253	RAY MORGAN - SCUSD	CANON COPIER RENTAL/ SERVICE/ SUPPLIES 2018-2019	SUTTERVILLE ELEMENTARY SCHOOL	01	4,500.00
CHB19-00254	RAY MORGAN/SCUSD	SERNA: COPIER USAGE	BUDGET SERVICES	01	2,000.00
CHB19-00255	RAY MORGAN - SCUSD	CANON COPIERS - HIRAM JOHNSON (MAIN)	HIRAM W. JOHNSON HIGH SCHOOL	01	1,450.00
CHB19-00256	RAY MORGAN/SCUSD	CANON COPIERS - HIRAM JOHNSON (MAIN)	HIRAM W. JOHNSON HIGH SCHOOL	01	16,558.39
CHB19-00257	RAY MORGAN/SCUSD	2018-2019 CANON COPIER RENTAL	GENEVIEVE DIDION ELEMENTARY	01	5,000.00
CHB19-00258	RAY MORGAN/SCUSD	CANON COPIER - CORPORATE ACADEMY - RM: 220	HIRAM W. JOHNSON HIGH SCHOOL	01	6,000.00
CHB19-00259	RAY MORGAN/SCUSD	CANON COPIER - HMS ACADEMY - RM: E1	HIRAM W. JOHNSON HIGH SCHOOL	01	3,000.00
CHB19-00260	U S BANK/SCUSD	CAL CARD / DEPUTY SUPERINTENDENT LISA ALLEN	DEPUTY SUPERINTENDENT	01	2,500.00
CHB19-00261	OFFICE DEPOT	OFFICE DEPOT FOR SUPPLIES	GEO WASHINGTON CARVER	09	5,000.00
CHB19-00262	OFFICE DEPOT	OFFICE DEPOT - INSTRUCTION SUPPLIES	WOODBINE ELEMENTARY SCHOOL	01	4,500.00
CHB19-00263	SCUSD/PAPER	COPY PAPER USAGE 18-19 SCHOOL YEAR	PARENT ENGAGEMENT	01	3,000.00
CHB19-00264	RAY MORGAN/SCUSD	SERNA: COPIER USAGE 18-19 SCHOOL YEAR	PARENT ENGAGEMENT	01	3,000.00
CHB19-00265	RAY MORGAN/SCUSD	CHRGBCK CANON RENTAL-COPIER FOR 18-19 SCHOOL YEAR	CALEB GREENWOOD ELEMENTARY	01	4,700.00
CHB19-00266	RAY MORGAN/SCUSD	Canon Copier 2018-2019	LIBRARY/TEXTBOOK SERVICES	01	1,400.00
CHB19-00267	OFFICE DEPOT	Office & Packing Supplies for 2018-2019	LIBRARY/TEXTBOOK SERVICES	01	1,000.00
CHB19-00268	OFFICE DEPOT	OFFICE DEPOT 2018-2019 TITLE 1	AMERICAN LEGION HIGH SCHOOL	01	3,000.00
CHB19-00269	OFFICE DEPOT	CTE OFFICE SUPPLIES INSTRUCTIONAL	CAREER & TECHNICAL PREPARATION	01	2,000.00
CHB19-00270	OFFICE DEPOT	OFFICE DEPOT 2018-2019 SCHOOL SUPPLIES	AMERICAN LEGION HIGH SCHOOL	01	2,000.00
CHB19-00271	SUPPLY WORKS	JANITORIAL SUPPLIES 18/19 S.Y.	BOWLING GREEN ELEMENTARY	09	5,000.00
CHB19-00272	SUPPLY WORKS	SUPPLYWORKS	GEO WASHINGTON CARVER	09	8,000.00
CHB19-00273	OFFICE DEPOT	SIG- ART OFFICE DEPOT SCHOOL SUPPLIES	PARKWAY ELEMENTARY SCHOOL	01	1,000.00
CHB19-00274	OFFICE DEPOT	SIG- LIBRARY ONLY-OFFICE DEPOT SCHOOL SUPPLIES	PARKWAY ELEMENTARY SCHOOL	01	500.00
CHB19-00275	OFFICE DEPOT	OFFICE DEPOT- YOUTH ENGAGEMENT SERVICES	YOUTH DEVELOPMENT	01	3,000.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
CHB19-00276	RAY MORGAN/SCUSD	SERNA: HUMAN RESOURCE DEPT COPIER USAGE 2018-2019	HUMAN RESOURCE SERVICES	01	4,000.00
CHB19-00277	SCUSD/PAPER	HUMAN RESOURCE DEPT /DOJ PAPER USAGE 2018-19 YEAR	HUMAN RESOURCE SERVICES	01	1,000.00
CHB19-00278	OFFICE DEPOT	SUPPLIES AND MATERIALS AS NEEDED	EMPLOYEE COMPENSATION	01	7,000.00
CHB19-00279	OFFICE DEPOT	OFFICE DEPOT FOR 2018-19	SUPERINTENDENTS OFFICE	01	3,500.00
CHB19-00280	SCUSD/PAPER	PAPER USAGE 2018-19	SUPERINTENDENTS OFFICE	01	1,000.00
CHB19-00281	RAY MORGAN/SCUSD	SERNA: COPIER USAGE 2018-19	SUPERINTENDENTS OFFICE	01	2,500.00
CHB19-00282	OFFICE DEPOT	CLASSROOM SUPPLIES	CESAR CHAVEZ INTERMEDIATE	01	11,000.00
CHB19-00283	OFFICE DEPOT	STUDENT SUPPLIES (O.D. 3010)	CALIFORNIA MIDDLE SCHOOL	01	8,000.00
CHB19-00284	OFFICE DEPOT	OFFICE DEPOT 2018-2019	PHOEBE A HEARST BASIC ELEM.	01	12,000.00
CHB19-00285	OFFICE DEPOT	OFFICE DEPOT- INSTRUCTIONAL SUPPLIES 18/19	BRET HARTE ELEMENTARY SCHOOL	01	2,000.00
CHB19-00286	OFFICE DEPOT	STUDENT INSTRUCTIONAL SUPPLIES	OAK RIDGE ELEMENTARY SCHOOL	01	4,000.00
CHB19-00287	OFFICE DEPOT	STUDENT INSTRUCTIONAL SUPPLIES	OAK RIDGE ELEMENTARY SCHOOL	01	4,000.00
CHB19-00288	RAY MORGAN - SCUSD	CANON COPIER RENTAL MODEL# IR 6555i	H.W. HARKNESS ELEMENTARY	01	3,500.00
CHB19-00289	OFFICE DEPOT	0007 LCFF - OFFICE DEPOT	PARKWAY ELEMENTARY SCHOOL	01	20,000.00
CHB19-00290	OFFICE DEPOT	TITLE I - SCHOOL SUPPLIES	PARKWAY ELEMENTARY SCHOOL	01	10,000.00
CHB19-00291	OFFICE DEPOT	0009 LCFF - OFFICE DEPOT	PARKWAY ELEMENTARY SCHOOL	01	10,000.00
CHB19-00292	OFFICE DEPOT	INSTRUCTIONAL MATERIALS & SUPPLIES	HUBERT H BANCROFT ELEMENTARY	01	3,000.00
CS18-00503	COLLEGE BOARD	FOR THE COLLEGE BOARD - INV EA80634393	STRATEGY & CONTINUOUS IMPRVMT	01	114,882.00
CS19-00035	SCHOOL SERVICES OF CALIFORNIA	SSC FISCAL SERVICES 7/1/18 - 6/30/19	BUSINESS SERVICES	01	3,300.00
CS19-00036	SHOUTPOINT, INC.	SHOUTPOINT/I CAMPUS MESSENGING SERVICES, 2018-19	INFORMATION SERVICES	01	53,525.10
CS19-00037	AMS.NET INC	PURE STORAGE RENEWAL, 7/9/18 - 7/31/19	INFORMATION SERVICES	01	21,417.60
CS19-00038	MATTHEW C FABIAN	0282-409 PHOEBE HEARST CSR RR	FACILITIES SUPPORT SERVICES	21	4,500.00
CS19-00039	SCHOOL SERVICES OF CALIFORNIA	SSC CADIE/SABRE 7/1/18-6/30/19 (2017-18 BOOKS)	BUSINESS SERVICES	01	650.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
CS19-00040	MATTHEW C FABIAN	431/E-RATE 21 INSPECTION SERVICES	INFORMATION SERVICES	21	68,670.00
CS19-00041	EATON INTERPRETING SERVICES	124021, EATON INTERPRETING SERVICE	RISK MANAGEMENT	01	20,000.00
CS19-00043	WALLACE KUHL AND ASSOCIATES	0521-416 WC CORE ACA RENO	FACILITIES SUPPORT SERVICES	21	68,050.00
CS19-00044	WALLACE KUHL AND ASSOCIATES	0810-428-1 CONSTRUCTION TESTING	FACILITIES SUPPORT SERVICES	21	58,505.00
CS19-00045	SITEIMPROVE INC	WEBSITE QUALITY ASSURANCE SOFTWARE	ADMIN-LEGAL COUNSEL	01	17,100.00
CS19-00046	SACRAMENTO COUNTY OFFICE OF ED FINANCIAL SERVICES	TITLE II PD-NPS -HOLY SPIRIT PARISH/SCOE	CONSOLIDATED PROGRAMS	01	1,100.00
CS19-00048	LOY MATTISON	E-RATE COORDINATION SRVC, 2018-19	INFORMATION SERVICES	01	22,000.00
CS19-00049	COMPUCLAIM INC	MEDI-CAL BILLING (MONTH-TO-MONTH)	SPECIAL EDUCATION DEPARTMENT	01	76,100.04
CS19-00050	SAN JOAQUIN COUNTY OFFICE OF E DUCATION	SEIS RENEWAL (2 YEAR 2018-19)	SPECIAL EDUCATION DEPARTMENT	01	47,287.50
CS19-00051	EATON INTERPRETING SERVICES	DEAF INTRP SERVICES	SPECIAL EDUCATION DEPARTMENT	01	39,375.00
CS19-00052	CAITLIN CONKLIN	INDEPENDENT EVALS	SPECIAL EDUCATION DEPARTMENT	01	13,440.00
CS19-00053	MARIANNA SOUSA	GET READY SUMMIT 2018-KEY NOTE SPEAKER	YOUTH DEVELOPMENT	01	500.00
CS19-00054	ACTION SUPPORTIVE CARE SERVICE	18-19 ACTION CONTRACT	HEALTH SERVICES	01	245,000.00
CS19-00055	EDUCATIONAL TESTING SERVICE	HISET TESTING	NEW SKILLS & BUSINESS ED. CTR	11	8,000.00
CS19-00080	LOZANO SMITH ATTORNEYS AT LAW	SA FOR GENERAL COUNSEL LEGAL SERVICES	ADMIN-LEGAL COUNSEL	01	1,000,000.00
N19-00001	POINT QUEST EDUCATION INC	AGENCY SERVICES (AIDE HOURS)	SPECIAL EDUCATION DEPARTMENT	01	180,000.00
N19-00002	LAGUNA PHYSICAL THERAPY & HAND REHABILITATION	AGENCY SERVICES (PT & EVALS)	SPECIAL EDUCATION DEPARTMENT	01	150,000.00
N19-00003	AMERICAN RIVER SPEECH THERAPY	AGENCY SERVICES (SPEECH)	SPECIAL EDUCATION DEPARTMENT	01	18,500.00
N19-00004	OCCUPATIONAL THERAPY FOR CHILD REN	AGENCY SERVICES (OT & EVALS)	SPECIAL EDUCATION DEPARTMENT	01	140,000.00
N19-00005	CAROLYN M. ECKER, OTR/L	AGENCY SERVICES (OT)	SPECIAL EDUCATION DEPARTMENT	01	18,500.00
N19-00006	NORTHERN CALIFORNIA REHAB INC.	AGENCY SERVICES (OT/PT/SPEECH)	SPECIAL EDUCATION DEPARTMENT	01	590,000.00
N19-00007	NORTHERN CALIFORNIA CHILDREN'S THERAPY CENTER	AGENCY SERVICES (OT/PT)	SPECIAL EDUCATION DEPARTMENT	01	75,000.00
P18-05505	CLARK & SULLIVAN CONSTRUCTION	0520-418 HJHS CORE ACAD HVAC BID	FACILITIES SUPPORT SERVICES	21	6,551,549.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P18-05508	RALEY'S	RAYLEY'S CATERING FOR RESEARCH PRACTICE FORUM	CONTINUOUS IMPRVMT & ACCNTBLTY	01	2,536.08
P19-00095	CSNA	CSNA DISTRICT SUBSCRIPTIONS	NUTRITION SERVICES DEPARTMENT	13	574.00
P19-00097	RAPID INFORMATION DESTRUCTION SERVICES	SHREDDING DOC SERVICE	LUTHER BURBANK HIGH SCHOOL	01	410.00
P19-00098	FOLLETT SCHOOL SOLUTIONS	QUESTION BANK - MATH - ONLINE RENEWAL	LUTHER BURBANK HIGH SCHOOL	01	318.99
P19-00099	W.T. COX SUBSCRIPTIONS INC.	MAGAZINE SUBSCRIPTIONS FOR STUDENTS	WILLIAM LAND ELEMENTARY	01	177.12
P19-00100	SAFETY CENTER INC	FORKLIFT RECERTIFICATION TRAINING	FACILITIES MAINTENANCE	01	2,900.00
P19-00101	DEL PASO PIPE AND STEEL	0595-401/24TH & FLORIN HEAVIER DUTY GATE	FACILITIES MAINTENANCE	21	7,852.16
P19-00102	JM ENVIRONMENTAL INC	0110-416/ETHEL PHILLIPS ASBESTOS RMVL	FACILITIES MAINTENANCE	21	7,300.00
P19-00103	CSBA	CSBA MEMBERSHIP / ELA MEMBERSHIP	BOARD OF EDUCATION	01	31,074.00
P19-00104	DFS FLOORING LP	NICHOLAS FLOORING MATERIALS	FACILITIES MAINTENANCE	01	2,259.28
P19-00105	INTERNATIONAL BACCALAUREATE	I.B. ANNUAL MYP AND DIPLOMA FEES	KIT CARSON INTL ACADEMY	01	20,694.00
P19-00106	ROBERT E SMITH dba ALL AWARDS	STUDENT SPIRIT WEAR 2018-2019	CAMELLIA BASIC ELEMENTARY	01	2,518.97
P19-00108	N2Y LLC	Unique Learning Systems curriculum	ACADEMIC OFFICE	01	110,338.43
P19-00109	WILLIAM DONNELLY dba NIAGRA HO OD CLEANING	COMMERCIAL HOOD CLEANING FOR JFK KITCHEN	NUTRITION SERVICES DEPARTMENT	13	750.00
P19-00110	HOUGHTON MIFFLIN HARCOURT	HMH Materials for C. Wenzel	LEARNING SUPPORT UNIT B	01	1,113.35
P19-00111	FARIA SYSTEMS INC	FY 18-19 MANAGEBAC - ANNUAL FEE	KIT CARSON INTL ACADEMY	01	3,838.00
P19-00112	RISO PRODUCTS OF SACRAMENTO	RISO EZ220 MAINTENANCE AGREEMENT	LUTHER BURBANK HIGH SCHOOL	01	174.00
P19-00113	RISO PRODUCTS OF SACRAMENTO	RISO EZ220 MAINTENANCE AGREEMENT	LUTHER BURBANK HIGH SCHOOL	01	225.00
P19-00114	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	FY 18-19 FLAGS US/CA	KIT CARSON INTL ACADEMY	01	81.35
P19-00115	OFFICE DEPOT	PRINTER FOR CARPENTER/ROOFER SHOP	FACILITIES MAINTENANCE	01	194.84
P19-00117	HOUGHTON MIFFLIN HARCOURT	EL SUPP. READING MATERIALS & JOURNALS	LUTHER BURBANK HIGH SCHOOL	01	1,180.12
P19-00118	SCHOOL HEALTH CORPORATION CUST #4523	SPORTS MEDICINE SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	1,695.66
P19-00119	ACTIVE NETWORK	ASB ACCOUNTING SOFTWARE - BLUE BEAR MAINTENANCE	LUTHER BURBANK HIGH SCHOOL	01	385.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-00121	FRESH INNOVATIONS CALIFORNIA	6629 FRESH SLICED APPLES 7/17/2018	NUTRITION SERVICES DEPARTMENT	13	3,306.25
P19-00122	AMAZON CAPITAL SERVICES	ELL TEACHER RESOURCE BOOKS	LUTHER BURBANK HIGH SCHOOL	01	115.56
P19-00123	OFFICE DEPOT	Office Supplies LBHS for ELSP	ACADEMIC OFFICE	01	143.69
P19-00124	BSN SPORTS	PE EQUIPMENT	ROSEMONT HIGH SCHOOL	01	2,984.02
P19-00125	FACING THE FUTURE	ENVIRONMENTAL SCIENCE SUPPLIES	ROSEMONT HIGH SCHOOL	01	126.71
P19-00126	GRAINGER INC ACCOUNT #80927635 5	LOCKOUT/TAG-OUTS SAFETY KITS FOR M&O	FACILITIES MAINTENANCE	01	3,661.91
P19-00127	DFS FLOORING LP	CP HUNTINGTON ROOM 17 CARPET REPLACEMENT	FACILITIES MAINTENANCE	01	3,838.50
P19-00128	GRAINGER INC ACCOUNT #80927635 5	FACILITIES BREAK ROOM LIGHTING	FACILITIES MAINTENANCE	01	884.29
P19-00129	JOHNSON CONTROLS INC.	0530-422 LUTHER BURBANK HVAC LIGHTING	FACILITIES SUPPORT SERVICES	01	1,134.74
P19-00130	COUNTY OF SACRAMENTO ENVIRONME NTAL MANAGEMENT	BACKFLOW APPROVAL TAGS	FACILITIES MAINTENANCE	01	2,750.00
P19-00131	PG & E	0810-428 NUTRITION SEVICES CENTRAL KITCHEN PG&E	FACILITIES SUPPORT SERVICES	21	2,500.00
P19-00132	RISO PRODUCTS OF SACRAMENTO	Riso Products of Sacramento Yearly Contract	HEALTH PROFESSIONS HIGH SCHOOL	01	425.00
P19-00133	SUPPLY WORKS	LEAF BLOWER	ROSEMONT HIGH SCHOOL	01	928.79
P19-00134	WARDS NATURAL SCIENCE INC CONT RACT #010410-999	SCIENCE CLASS SUPPLIES	ROSEMONT HIGH SCHOOL	01	243.44
P19-00135	WARDS NATURAL SCIENCE INC CONT RACT #010410-999	SCIENCE SUPPLIES	ROSEMONT HIGH SCHOOL	01	1,023.41
P19-00136	TOUCHLINE SOFTWARE	WORK PERMITS FOR STUDENTS	STUDENT SUPPORT AND FAMILY SER	01	325.00
P19-00137	TOUCHLINE SOFTWARE	QUICK PERMIT - YOUTH WORKPLACE SOFTWARE	LUTHER BURBANK HIGH SCHOOL	01	325.00
P19-00138	FOLLETT SCHOOL SOLUTIONS	BOOKS	LUTHER BURBANK HIGH SCHOOL	01	2,460.81
P19-00139	CURRICULUM ASSOCIATES LLC	i-READY CURRICULUM ASSOCIATES	NEW JOSEPH BONNHEIM	09	7,731.39
P19-00140	CITY OF SACRAMENTO	0844-428 TRANSP SERV RELOC-CITY OF SAC WTR SWR FEE	FACILITIES SUPPORT SERVICES	21	61,692.66
P19-00141	CITY OF SACRAMENTO	0810-428-1 NUT SERV PH I-CITY OF SAC WTR SWR FEE	FACILITIES SUPPORT SERVICES	21	18,390.90
P19-00142	COUNTY OF SACRAMENTO ENVIRONME NTAL MANAGEMENT	HAZARDOUS WASTE PERMITS	ROSEMONT HIGH SCHOOL	01	601.00
P19-00144	DIABLO VALLEY COLLEGE ATTN KIM SCHENK	CISCO ACADEMY ANNUAL ASC SUPPORT	A.WARREN McCLASKEY ADULT	11	300.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-00145	ATKINSON, ANDELSON, LOYA, RUUD & ROMO PROFESSIONAL CORP	FRISK BOOKS FOR ADMIN TRAINING	HUMAN RESOURCE SERVICES	01	2,576.40
P19-00147	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	FY 18-19 WHITEBOARDS CLASSROOM	KIT CARSON INTL ACADEMY	01	833.53
P19-00148	CDW-G	FY 18-19 LCD PROJ & DOC CAMS	KIT CARSON INTL ACADEMY	01	2,613.40
P19-00149	OFFICE DEPOT	SCANNER FOR L. HAYES-DIR STATE AND FED PROG	CONSOLIDATED PROGRAMS	01	447.98
P19-00150	CURRICULUM ASSOCIATES LLC	IREADY LICENSE	NEW JOSEPH BONNHEIM	09	11,900.00
P19-00153	TRIMARK ECONOMY RESTAURANT FIX TURES	CONVECTION OVEN FOR CAL MS / 2-DR REFER FOR GPS	NUTRITION SERVICES DEPARTMENT	13	10,503.38
P19-00154	TRIMARK ECONOMY RESTAURANT FIX TURES	COMBI OVEN FOR JFK HS	NUTRITION SERVICES DEPARTMENT	13	34,845.64
P19-00155	TRIMARK ECONOMY RESTAURANT FIX TURES	CONVECTION OVEN FOR LUTHER BURBANK KITCHEN	NUTRITION SERVICES DEPARTMENT	13	9,337.65
P19-00156	TRIMARK ECONOMY RESTAURANT FIX TURES	EQUIPMENT FOR NS TEST KITCHEN-SERNA	NUTRITION SERVICES DEPARTMENT	13	15,516.56
P19-00157	GRAPHIC PROMOTIONS	FARM TO SCHOOL SHIRTS FOR NS STAFF	NUTRITION SERVICES DEPARTMENT	13	16,123.52
P19-00158	KAMRAN & CO INC	EQUIPMENT FOR NS TEST KITCHEN-SERNA	NUTRITION SERVICES DEPARTMENT	13	9,421.70
P19-00159	PREMIER AGENDAS INC NATIONAL S ALES SUPPORT	STUDENT PLANNERS	WOODBINE ELEMENTARY SCHOOL	01	1,530.76
P19-00160	PUT-IN-CUPS	PUT-IN-CUPS	NEW JOSEPH BONNHEIM	09	1,939.84
P19-00161	NWN CORPORATION	FY 18-19 PC'S/NOTEBOOKS/PRINTERS	KIT CARSON INTL ACADEMY	01	11,536.22
P19-00162	KUTA SOFTWARE LLC	FY 18-19 IB/DP KUTA SOFTWARE	KIT CARSON INTL ACADEMY	01	628.93
P19-00163	MOBYMAX LLC	SCHOOL LEARNING AND PINPOINT ASSESSMENTS SOFTWARE	CAROLINE WENZEL ELEMENTARY	01	3,495.00
P19-00164	CDW-G	TV STAND FOR HR AND ACADEMIC DEPT	HUMAN RESOURCE SERVICES	01	1,145.44
P19-00165	CDW-G	MONITOR FOR CARPENTER'S SHOP	FACILITIES MAINTENANCE	01	176.71
P19-00166	EDUCAUSE	SCUSD.EDU DOMAIN RENEWAL , 7/31/18 - 7/31/19	INFORMATION SERVICES	01	40.00
P19-00167	NWN CORPORATION	Computer for VAPA Coordinator Gary Coartney	ACADEMIC OFFICE	01	1,889.46
P19-00168	CDW-G	MICROSOFT EES EXCHANGE LICENSES THROUGH 8-31-19	INFORMATION SERVICES	01	183,224.73
P19-00169	TOOLS4EVER	UMRA MAINTENANCE EXTENSION THROUGH 11/22/19	INFORMATION SERVICES	01	10,804.50
P19-00170	APPLE INC	LAPTOP FOR J. EDER (G. DIDION)	LEARNING SUPPORT UNIT B	01	1,113.27

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-00171	KAMRAN & CO INC	3-COMP SINK FOR BRET HARTE KITCHEN	NUTRITION SERVICES DEPARTMENT	13	2,007.12
P19-00172	OFFICE DEPOT	CSHE Binders	ACADEMIC OFFICE	01	384.71
P19-00173	LODI TOYOTA Lodi SCION	REPLACE CROWN VIC SECURITY VEHICLE	FACILITIES SUPPORT SERVICES	01	28,400.37
P19-00174	NWN CORPORATION	FY 18-19 CHROMEBOOKS/CARTS	KIT CARSON INTL ACADEMY	01	24,614.01
P19-00175	AMAZON CAPITAL SERVICES	CHILD DEVELOPMENT REG CENTER / CHIA CHA	CHILD DEVELOPMENT PROGRAMS	12	3,044.10
P19-00176	AMAZON CAPITAL SERVICES	CHILD DEVELOPMENT ROOM D @ H JOHNSON	CHILD DEVELOPMENT PROGRAMS	12	732.75
P19-00177	CRUSADER FENCE COMPANY INC	0521-416 WCAMPUS CORE RENO	FACILITIES SUPPORT SERVICES	21	1,378.00
P19-00178	MINDFUL SCHOOLS ATTN: ACCOUNT ING	MINDFUL SCHOOLS ONLINE TRAINING	INTEGRATED COMMUNITY SERVICES	01	1,350.00
P19-00179	AMAZON CAPITAL SERVICES	FAT CITY WORKSHOP VIDEO	SPECIAL EDUCATION DEPARTMENT	01	35.71
P19-00180	SCUSD - US BANK CAL CARD	SMALL STEEL SAFE FOR PAID MEAL SITE	NUTRITION SERVICES DEPARTMENT	13	56.69
P19-00181	BSN SPORTS	LOCKS FOR STUDENTS' LOCKER	C. K. McCLATCHY HIGH SCHOOL	01	3,227.00
P19-00182	OFFICE DEPOT	PRINTER FOR PROP 39 MANAGER	FACILITIES MAINTENANCE	01	295.51
P19-00183	PATON GROUP	SOFTWARE FOR MFG & DESIGN PRG-ROBERT GREENE-JFK	CAREER & TECHNICAL PREPARATION	01	3,500.00
P19-00184	NWN CORPORATION	RUSH!-DESKTOP FOR GATE/AP DEPT.	GIFTED AND TALENTED EDUCATION	01	966.55
P19-00185	ALL WEST COACHLINES INC	LEATAATA FLOYD SUMMER FIELD TRIP- RFDC	YOUTH DEVELOPMENT	01	2,305.00
P19-00186	COALITION FOR ADEQUATE FUNDING FOR SPECIAL EDUCATION	SELPA DUES (2018-2019)	SPECIAL EDUCATION DEPARTMENT	01	1,500.00
P19-00188	FLASHBAY INC	SCUSD LOGO FLASH DRIVES	BUSINESS SERVICES	01	734.04
P19-00189	HOME CAMPUS CARTY WEB STRATEGI ES	ATHLETIC'S PHYSICAL PROGRAM	ROSEMONT HIGH SCHOOL	01	895.00
P19-00190	BATTERY SYSTEMS #07	BATTERIES FOR AUTO SCRUBBER	ENGINEERING AND SCIENCES HS	01	544.71
P19-00191	PRECISION DATA PRODUCTS	SCANTRONS FOR ASSESSMENTS	ROSEMONT HIGH SCHOOL	01	779.76
P19-00192	RISO PRODUCTS OF SACRAMENTO	RISO CONTRACT RN2000	ALBERT EINSTEIN MIDDLE SCHOOL	01	425.00
P19-00193	VORT CORP	ASSESSMENT - CHRISTY ANDLOVEC	CHILD DEVELOPMENT PROGRAMS	12	1,099.22
P19-00194	SAGE PUBLICATIONS INC OUTSIDE THE BOX	JOURNAL FOR THE EDUCATION OF THE GIFTED	GIFTED AND TALENTED EDUCATION	01	251.00
P19-00195	BONGARDS CREAMERIES	6674 CHEESE STICKS 8/29/2018	NUTRITION SERVICES DEPARTMENT	13	4,476.00
P19-00197	LA TAPATIA TORTILLERIA INC	6658 TACO SHELLS 8/8/2018	NUTRITION SERVICES DEPARTMENT	13	3,178.50

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-00199	SNAK-KING CORP	6680 CHEESE PUFFS 8/16/2018	NUTRITION SERVICES DEPARTMENT	13	3,080.00
P19-00200	CARGILL INCORPORATED	6669 HARD BOIL EGGS 9/10/2018	NUTRITION SERVICES DEPARTMENT	13	2,336.10
P19-00201	CARGILL INCORPORATED	6673 HARD BOIL EGGS 9/24/2018	NUTRITION SERVICES DEPARTMENT	13	2,336.10
P19-00202	20TH CENTURY FOOD PRODUCTS	6677 SALAD DRESSING 10/10/2018	NUTRITION SERVICES DEPARTMENT	13	4,435.20
P19-00203	20TH CENTURY FOOD PRODUCTS	6676 SALAD DRESSING 9/18/2018	NUTRITION SERVICES DEPARTMENT	13	4,435.20
P19-00204	SNAK-KING CORP	6682 TORTILLA CHIPS 9/27/2018	NUTRITION SERVICES DEPARTMENT	13	6,938.91
P19-00205	CARGILL INCORPORATED	6668 HARD BOIL EGG 8/27/2018	NUTRITION SERVICES DEPARTMENT	13	2,695.50
P19-00206	GBC GENERAL BINDING CORP	Blanket Order for Replacement Laminator	MATERIALS DEVELOPMENT LAB	01	1,863.43
P19-00207	SNAK-KING CORP	6681 TORTILLA CHIPS 9/13/2018	NUTRITION SERVICES DEPARTMENT	13	4,966.50
P19-00208	CASPIO INC	CASPIO SOFTWARE RENEWAL 2018/19FY	YOUTH DEVELOPMENT	01	2,990.40
P19-00209	OFFICE DEPOT	READ 180 - HEADPHONES	HIRAM W. JOHNSON HIGH SCHOOL	01	433.00
P19-00210	SCUSD - US BANK CAL CARD	CLASSROOM INSTRUCT SUPPLIES	HIRAM W. JOHNSON HIGH SCHOOL	01	527.69
P19-00211	TURNITIN LLC	SCHOOL SITE LICENSE	HIRAM W. JOHNSON HIGH SCHOOL	01	4,629.00
P19-00212	TOUCHLINE SOFTWARE, INC	STUDENT WORK PERMIT SITE LICENSE	HIRAM W. JOHNSON HIGH SCHOOL	01	325.00
P19-00213	BATTERY SYSTEMS #07	BATTERIES FOR AUTOSCRUBBER	HIRAM W. JOHNSON HIGH SCHOOL	01	877.82
P19-00214	RISO PRODUCTS OF SACRAMENTO	RISO EZ221 MAINTENACE CONTRACT	HIRAM W. JOHNSON HIGH SCHOOL	01	100.00
P19-00215	IMAGESTUFF.COM	DOG TAGS 18-19	EDWARD KEMBLE ELEMENTARY	01	862.58
P19-00216	ROCHESTER 100, INC	18-19 FRIDAY FOLDERS	EDWARD KEMBLE ELEMENTARY	01	1,005.37
P19-00217	FLINN SCIENTIFIC INC	SCIENCE DEPT SUPPLIES	HIRAM W. JOHNSON HIGH SCHOOL	01	3,896.02
P19-00218	B & H PHOTO	CAMERA FOR YEARBOOK CLASS	HIRAM W. JOHNSON HIGH SCHOOL	01	646.20
P19-00219	PASCO SCIENTIFIC INC	SCIENCE DEPT SUPPLIES	HIRAM W. JOHNSON HIGH SCHOOL	01	1,291.77
P19-00220	RISO PRODUCTS OF SACRAMENTO	RISO COPIER SUPPLIES	ROSEMONT HIGH SCHOOL	01	393.29
P19-00221	SPARK FUN ELECTRONICS INC.	SUPPLIES/INVENTOR KIT FOR ENGINEERING PROGRAM	CAREER & TECHNICAL PREPARATION	01	3,133.17
P19-00222	CDW-G	Computer Monitor for Classroom use	HEALTH PROFESSIONS HIGH SCHOOL	01	205.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-00223	JSB INDUSTRIES	6646 SUNBUTTER SANDWICHES 8/29/2018	NUTRITION SERVICES DEPARTMENT	13	48,051.00
P19-00224	S A PIAZZA AND ASSOC LLC	6647 VARIOUS FLAVOR PIZZA 9/17/2018	NUTRITION SERVICES DEPARTMENT	13	17,289.60
P19-00225	S A PIAZZA AND ASSOC LLC	6648 VARIOUS FLAVORS PIZZA 10/1/2018	NUTRITION SERVICES DEPARTMENT	13	13,053.76
P19-00226	F AND W PLASTICS	6645 SPORKS 9/19/2018	NUTRITION SERVICES DEPARTMENT	13	16,780.40
P19-00227	P & R PAPER SUPPLY COMPANY	6635/6636 TRAYS 9/12/2018	NUTRITION SERVICES DEPARTMENT	13	52,099.20
P19-00228	TYSON FOODS	6637/6638 CRISPITO/DRUMSTICK 8/13/2018	NUTRITION SERVICES DEPARTMENT	13	35,155.20
P19-00229	TYSON FOODS	6639/6640 CRISPITO/ CHICKEN STRIPS 9/10/2018	NUTRITION SERVICES DEPARTMENT	13	30,460.45
P19-00230	TYSON FOODS	6641/6642 CRISPITO/CHICKEN STRIPS 9/24/2018	NUTRITION SERVICES DEPARTMENT	13	18,056.20
P19-00231	OUT OF THE SHELL YANGS 5TH TAS TE	6659 MANDARIN CHICKEN 9/5/2018	NUTRITION SERVICES DEPARTMENT	13	20,084.40
P19-00232	OUT OF THE SHELL YANGS 5TH TAS TE	6660 MANDARIN CHICKEN 10/3/2018	NUTRITION SERVICES DEPARTMENT	13	10,042.20
P19-00233	RICH CHICKS LLC	6661 CHICKEN PATTIES 9/11/2018	NUTRITION SERVICES DEPARTMENT	13	12,278.00
P19-00234	RICH CHICKS LLC	6662 CHICKEN PATTIES 10/9/2018	NUTRITION SERVICES DEPARTMENT	13	9,208.50
P19-00235	RICH CHICKS LLC	6663 CHICKEN PATTIES 10/23/2018	NUTRITION SERVICES DEPARTMENT	13	8,874.60
P19-00236	BAKE CRAFTERS FOOD COMPANY	6675 PANCAKES AND SANDWICHES 8/22/2018	NUTRITION SERVICES DEPARTMENT	13	15,532.72
P19-00237	SHANNON'S IMPERIAL BRAND	6664 BUNS AND HONEY STICKS BREAD 8/20/2018	NUTRITION SERVICES DEPARTMENT	13	13,461.24
P19-00238	SHANNON'S IMPERIAL BRAND	6665 HAMBURGER BUN AND BREAD 9/10/2018	NUTRITION SERVICES DEPARTMENT	13	12,230.04
P19-00239	SHANNON'S IMPERIAL BRAND	6666 HAMBURGER BUNS 9/24/2018	NUTRITION SERVICES DEPARTMENT	13	13,246.20
P19-00240	CARGILL INCORPORATED	6667 EGGSTRAVAGANZA 8/27/2018	NUTRITION SERVICES DEPARTMENT	13	14,123.10
P19-00241	GOLD STAR FOODS INC	6697 LUNCH KITS, SNACK, SALSA CUPS 8/16/2018	NUTRITION SERVICES DEPARTMENT	13	25,565.70
P19-00242	MILLER PACKING COMPANY	6691 HOT DOGS 8/2/2018	NUTRITION SERVICES DEPARTMENT	13	11,310.00
P19-00243	MILLER PACKING COMPANY	6692 HOT DOGS 9/5/2018	NUTRITION SERVICES DEPARTMENT	13	7,830.00
P19-00244	MILLER PACKING COMPANY	6693 HOT DOGS 9/19/2018	NUTRITION SERVICES DEPARTMENT	13	7,830.00
P19-00245	MICHAEL FOODS INC	6683 HARD BOIL EGGS 9/4/2018	NUTRITION SERVICES DEPARTMENT	13	10,965.00
P19-00247	GENERAL MILLS	6688 VARIOUS CEREAL AND SNACKS 8/30/2018	NUTRITION SERVICES DEPARTMENT	13	33,119.35

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-00248	MCI/LOS CABOS MEXICAN FOODS	6649 BURRITO 8/22/2018	NUTRITION SERVICES DEPARTMENT	13	10,539.00
P19-00249	MCI/LOS CABOS MEXICAN FOODS	6651 BURRITO 9/20/2018	NUTRITION SERVICES DEPARTMENT	13	10,922.80
P19-00250	MCI/LOS CABOS MEXICAN FOODS	6650 BURRITO 9/6/2018	NUTRITION SERVICES DEPARTMENT	13	9,719.30
P19-00251	DON LEE FARMS	6685 BEEF STEAK PATTIES 9/5/2018	NUTRITION SERVICES DEPARTMENT	13	7,688.40
P19-00252	DON LEE FARMS	6686 PANCAKES AND BEEF PATTIES 10/3/2018	NUTRITION SERVICES DEPARTMENT	13	8,627.88
P19-00253	DON LEE FARMS	6687 PANCAKES AND BEEF PATTIES 10/31/2018	NUTRITION SERVICES DEPARTMENT	13	10,581.60
P19-00254	SCHWANS FOOD SERVICE INC	6653 VARIES FLAVOR OF PIZZA 8/22/2018	NUTRITION SERVICES DEPARTMENT	13	21,163.20
P19-00255	SCHWANS FOOD SERVICE INC	6654 VARIES FLAVOR OF PIZZA 9/12/2018	NUTRITION SERVICES DEPARTMENT	13	21,163.20
P19-00256	SCHWANS FOOD SERVICE INC	6655 VARIOUS FLAVOR OF PIZZA 9/26/2018	NUTRITION SERVICES DEPARTMENT	13	16,904.40
P19-00257	GREAT MINDS	18-19 ENGAGE NY (2ND & 3RD)	EDWARD KEMBLE ELEMENTARY	01	17,878.24
P19-00258	EAST BAY RESTAURANT	EQUIPMENT FOR NS TEST KITCHEN-SERNA	NUTRITION SERVICES DEPARTMENT	13	24,000.97
P19-00259	BSN SPORTS	VOLLEYBALL & FOOTBALL JERSEYS	ROSEMONT HIGH SCHOOL	01	5,748.98
P19-00260	EDGEWOOD PRESS INC	STUDENT COMMUNICATION FOLDERS	ELDER CREEK ELEMENTARY SCHOOL	01	1,059.00
P19-00261	OFFICE DEPOT	COMPOSITION NOTEBOOKS - CARPENTRY	AMERICAN LEGION HIGH SCHOOL	01	85.52
P19-00262	ITS ELEMENTARY	NECK STRAPS FOR STAFF	JOHN CABRILLO ELEMENTARY	01	344.24
P19-00263	MIND RESEARCH INSTITUTE	ST MATH RENEWAL 18-19	EDWARD KEMBLE ELEMENTARY	01	5,000.00
P19-00264	TAYCO SCREENPRINT INC	SSC SIGNS	INTEGRATED COMMUNITY SERVICES	01	378.88
P19-00265	SUPPLY WORKS	CUSTODIAN SUPPLIES	ROSEMONT HIGH SCHOOL	01	10,695.69
P19-00266	ROCHESTER 100, INC	HOMEWORK FOLDERS-1ST GRADE-T. VANG	ELDER CREEK ELEMENTARY SCHOOL	01	54.13
P19-00267	RISO PRODUCTS OF SACRAMENTO	RISO MASTERS & INK	ELDER CREEK ELEMENTARY SCHOOL	01	1,190.75
P19-00268	NILES BIOLOGICAL	SCIENCE SUPPLIES NILES BIO - BREWER 2018 19	AMERICAN LEGION HIGH SCHOOL	01	166.73
P19-00269	PITNEY BOWES INC	PITNEY BOWES	NICHOLAS ELEMENTARY SCHOOL	01	663.53
P19-00270	OFFICE DEPOT	FILE CABINETS FOR THE ATTENDANCE OFFICE	C. K. McCLATCHY HIGH SCHOOL	01	1,948.45
P19-00271	SYSCO FOOD SVCS OF SACRAMENTO	6703 SNACKS, CONDIMENTS, DETERGENT 8/10/18	NUTRITION SERVICES DEPARTMENT	13	16,020.07
P19-00272	AMAZON CAPITAL SERVICES	FLEXISPOT STAND UP DESK	HIRAM W. JOHNSON HIGH SCHOOL	01	871.64

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P19-00274	SCHOOL EMPLOYERS ASSOCIATION OF CALIFORNIA	SEAC MEMBERSHIP 7/1/18-6/30/19	HUMAN RESOURCE SERVICES	01	3,584.00
P19-00275	INTERNATIONAL BACCALAUREATE	IB FEE CALEB GREENWOOD SEPT 1, 2018-AUG 31, 2019	AREA ASSISTANT SUPERINTENDENTS	01	8,520.00
P19-00276	INTERNATIONAL BACCALAUREATE	IB FEE LUTHER BURBANK SEPT 1, 2018 - AUG 31, 2019	AREA ASSISTANT SUPERINTENDENTS	01	11,650.00
P19-00277	CSDC	CSDC 2019 MEMBERSHIP	BG CHACON ACADEMY	09	1,059.00
P19-00278	ELAINE BROWN	REIMBURSEMENT FOR MINI BLINDS OFFICE/CLASSROOM	ENGINEERING AND SCIENCES HS	01	127.22
P19-00279	SCUSD - US BANK CAL CARD	CAL-CARD REIMB: JULY	INTEGRATED COMMUNITY SERVICES	01	71.75
P19-00280	AP EXAMINATIONS	AP EXAM INVOICE	ROSEMONT HIGH SCHOOL	01	19,596.00
P19-00282	PLATT ELECTRIC SUPPLY	HEALTH PROFESSIONS EMERGENCY LIGHTING	FACILITIES MAINTENANCE	01	2,852.61
P19-00283	THE SHADE CARE COMPANY	AW MCCLASKEY TREE SERVICE	FACILITIES MAINTENANCE	01	2,880.00
P19-00284	JOHNSON CONTROLS INC	379-422-1 WASHINGTON PORT HVAC 3 TON SPLIT UNIT	FACILITIES SUPPORT SERVICES	21	3,677.25
P19-00285	ACCREDITING COMMISSION FOR SCHOOLS	CONFIRMING - ACCREDITING COMMISSIONS OF SCHOOLS	NEW SKILLS & BUSINESS ED. CTR	11	1,020.00
P19-00286	SAN JUAN UNIFIED SCHOOL DIST. DISTRICT ACCTG - A/R	TITLE I NPS MOU INVOICE 2017-18	CONSOLIDATED PROGRAMS	01	5,510.96
P19-00287	TWIN RIVERS UNIFIED SCHOOL DISTRICT	TITLE I NPS MOU INVOICE 2017-18-TWIN RIVERS USD	CONSOLIDATED PROGRAMS	01	1,836.99
P19-00288	ASI PEAK ADVENTURES	JCBA - FIELD TRIP - SAC STATE	HIRAM W. JOHNSON HIGH SCHOOL	01	1,925.00
P19-00289	PG & E	0570-416 AMER LEGION CORE ACAD-ENG ADVANCE FEES	FACILITIES SUPPORT SERVICES	21	2,500.00
P19-00290	CALIFORNIA'S COALITION FOR ADEQUATE SCHOOL HOUSING	CASH MEMBERSHIP - DISTRICT MEMBERSHIP	FACILITIES SUPPORT SERVICES	01	1,186.00
P19-00291	THE SHADE CARE COMPANY	JF KENNEDY TREE SERVICE	FACILITIES MAINTENANCE	01	3,360.00
P19-00292	THE SHADE CARE COMPANY	SAC HIGH TREE SERVICE	FACILITIES MAINTENANCE	01	3,200.00
P19-00293	SACRAMENTO METRO CHAMBER FOUNDATION	ANNUAL MEMBERSHIP FOR SUPT. CABINET	SUPERINTENDENTS OFFICE	01	1,150.00
P19-00295	PUBLIC SERVICES EDUCATIONAL MATERIALS	CLASS MATERIALS FOR LAW ACADEMY -MIKE WASHINGTON	HIRAM W. JOHNSON HIGH SCHOOL	01	417.94
P19-00296	National Academy Foundation	NATIONAL ACADEMY FOUND FEES - HMS	HIRAM W. JOHNSON HIGH SCHOOL	01	2,000.00
P19-00297	AMAZON CAPITAL SERVICES	Jen Clemens Med Sci Amazon 2018-2019	HEALTH PROFESSIONS HIGH SCHOOL	01	734.44
P19-00298	SCUSD - US BANK CAL CARD	NEW TECH CAL-CARD MAY 2017	NEW TECH	09	351.81

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Includes Purchase Orders dated 07/15/2018 - 08/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-00299	ALL WEST COACHLINES INC	ALL WEST COACHLINES: INV# 68725	YOUTH DEVELOPMENT	01	2,305.00
P19-00300	AMADOR STAGE LINES INC	AMADOR STAGE LINES- INV# 79064	YOUTH DEVELOPMENT	01	2,977.44
P19-00301	JOSTENS INC	DIPLOMA COVERS FOR JUNE 2018	NEW TECH	09	183.06
P19-00302	NORTHSTAR AV	PROJECTOR LAMPS	HIRAM W. JOHNSON HIGH SCHOOL	01	365.89
P19-00303	RISO PRODUCTS OF SACRAMENTO	RISO MAINT-SERIAL #76693081 18/19 S.Y.	BOWLING GREEN ELEMENTARY	09	295.00
P19-00304	RISO PRODUCTS OF SACRAMENTO	FY 18-19 RISO SUPPLIES	KIT CARSON INTL ACADEMY	01	1,472.20
P19-00305	RISO PRODUCTS OF SACRAMENTO	RISO CONTRACT- 2018/19: 9/1/18 through 8/31/19	TAHOE ELEMENTARY SCHOOL	01	100.00
P19-00306	SCHOOL DATEBOOKS, INC	FY 18-19 SCHOOL DATEBOOKS - STU AGENDAS	KIT CARSON INTL ACADEMY	01	1,852.40
P19-00307	OFFICE DEPOT	TONG-HDMI CORD	PARKWAY ELEMENTARY SCHOOL	01	28.44
P19-00308	SCUSD - US BANK CAL CARD	NEW TECH CAL-CARD 2-6-18	NEW TECH	09	230.00
P19-00309	AMAZON CAPITAL SERVICES	HEADPHONES-AMAZON	PARKWAY ELEMENTARY SCHOOL	01	246.74
P19-00310	TOUCHLINE SOFTWARE, INC	QUICKPERMIT+SOFTWARE	WEST CAMPUS	01	325.00
P19-00311	DEMCO INC	Replacement Shelves	CALIFORNIA MIDDLE SCHOOL	01	386.21
P19-00312	DEMCO INC	Library Processing Supplies	LIBRARY SERVICES	01	296.31
P19-00313	SCHOLASTIC INC	CISNEROS/SCHOLASTIC PHONETICS SPN	BG CHACON ACADEMY	09	355.58
P19-00314	SCHOLASTIC INC SCHOLASTIC MAGA ZINES	SCHOLASTIC BOOKFAIR- INVOICE W3955394BF	PARKWAY ELEMENTARY SCHOOL	01	432.32
P19-00315	UNIVERSAL LIMOUSINE	UNIVERSAL LIMO- INV# 71818	YOUTH DEVELOPMENT	01	4,050.00
P19-00316	AMAZON CAPITAL SERVICES	IR THERMOMETERS FOR REFER TRUCKS	NUTRITION SERVICES DEPARTMENT	13	207.72
P19-00318	AMAZON CAPITAL SERVICES	FY 18-19 DP MATH STUDENT CALCS	KIT CARSON INTL ACADEMY	01	724.37
P19-00319	OFFICE DEPOT	PANELS -CLASSROOM	PARKWAY ELEMENTARY SCHOOL	01	892.13
P19-00320	ULINE	FY 18-19 ANTI SLIP SAFETY MATS	KIT CARSON INTL ACADEMY	01	503.44
P19-00321	EDUCATIONAL INNOVATIONS	SCIENCE DEPARTMENT	HIRAM W. JOHNSON HIGH SCHOOL	01	38.71
P19-00322	WARDS NATURAL SCIENCE INC CONT RACT #010410-999	Jen Clemens med Sci, Wards Part 1	HEALTH PROFESSIONS HIGH SCHOOL	01	2,309.73
P19-00323	SCHOELLER ALLIBERT US INC	STACK/NEST CONTAINERS FOR FOOD DISTRIBUTION	NUTRITION SERVICES DEPARTMENT	13	2,217.13
P19-00324	TRIMARK ECONOMY RESTAURANT FIX TURES	Aprons for NS staff	NUTRITION SERVICES DEPARTMENT	13	11,665.02
P19-00325	APPLE INC	LAPTOP FOR TRNG. SPEC.	ACADEMIC OFFICE	01	10,627.81

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Includes Purchase Orders dated 07/15/2018 - 08/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-00326	CONTINENTAL BINDER & SPECIALTY CORP	FY 18-19 CONTINENTAL BINDER & SPECIALTY CO.	KIT CARSON INTL ACADEMY	01	1,847.19
P19-00327	LRP PUBLICATIONS INC	SCHOOL LAW BRIEFINGS SUBSCRIPTION	ADMIN-LEGAL COUNSEL	01	264.67
P19-00328	PRECISION DATA PRODUCTS	SCANTRON TEST FORMS	HIRAM W. JOHNSON HIGH SCHOOL	01	1,539.99
P19-00329	SCUSD - US BANK CAL CARD	WORLD LANGUAGE BOOKS	HIRAM W. JOHNSON HIGH SCHOOL	01	525.00
P19-00330	CARPENTERS TRAINING TRUST FUND FOR NORTHERN CALIFORNIA	CARPENTRY BOOK ORDER 2018 19	AMERICAN LEGION HIGH SCHOOL	01	1,523.02
P19-00331	OFFICE DEPOT	INK FOR FRONT OFFICE	JOHN F. KENNEDY HIGH SCHOOL	01	435.21
P19-00332	OFFICE DEPOT	SUPPLIES FOR THE LINK CREW (CARLA)	JOHN F. KENNEDY HIGH SCHOOL	01	759.60
P19-00334	OFFICE DEPOT	SCREEN PROTECTOR FOR THE SURFACE PRO	HUMAN RESOURCE SERVICES	01	25.75
P19-00335	OFFICE DEPOT	ADMIN SUPPORT	CESAR CHAVEZ INTERMEDIATE	01	216.49
P19-00336	HOUGHTON MIFFLIN HARCOURT	WJ-IV KIT (FOR CAL MIDDLE SCHOOL)	SPECIAL EDUCATION DEPARTMENT	01	989.52
P19-00337	CURRICULUM ASSOCIATES LLC	READY BOOKS 18-19	EDWARD KEMBLE ELEMENTARY	01	2,853.19
P19-00338	SUNWEST FOODS INC	6694 HAWAIIAN RICE 9/17/2018	NUTRITION SERVICES DEPARTMENT	13	3,879.00
P19-00339	LAKESHORE LEARNING CORP ATTENTION: JON BELL	SANTOS LAKESHORE	JOHN D SLOAT BASIC ELEMENTARY	01	48.29
P19-00340	OFFICE DEPOT	BULLETIN BOARD	JOHN D SLOAT BASIC ELEMENTARY	01	22.72
P19-00341	OFFICE DEPOT	SONIA MILLER	JOHN D SLOAT BASIC ELEMENTARY	01	609.36
P19-00342	OFFICE DEPOT	DORI LIGI ROOM 7	JOHN D SLOAT BASIC ELEMENTARY	01	108.88
P19-00343	LAKESHORE LEARNING CORP ATTENTION: JON BELL	D. LIGI CLASS SUPPLIES	JOHN D SLOAT BASIC ELEMENTARY	01	108.35
P19-00344	LAKESHORE LEARNING CORP ATTENTION: JON BELL	MARTINEZ RM 12	JOHN D SLOAT BASIC ELEMENTARY	01	81.29
P19-00345	OFFICE DEPOT	Time Clock & Document Stamp	THE MET	09	230.56
P19-00346	OFFICE DEPOT	STUDENT WORK TABLE	JOHN D SLOAT BASIC ELEMENTARY	01	286.41
P19-00347	OFFICE DEPOT	T SANTOS ROOM 5	JOHN D SLOAT BASIC ELEMENTARY	01	135.94
P19-00348	DISCOUNT SCHOOL SUPPLY	INST MTRLS - DORIS BROUGHTON	CHILD DEVELOPMENT PROGRAMS	12	194.01
P19-00349	CURRICULUM ASSOCIATES LLC	BRIGGANCE - EVA RIOS	SPECIAL EDUCATION DEPARTMENT	01	870.51

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Includes Purchase Orders dated 07/15/2018 - 08/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-00350	BROOKES PUBLISHING COMPANY	TILLS SET FOR MONICA HARVEY	SPECIAL EDUCATION DEPARTMENT	01	666.81
P19-00351	OFFICE DEPOT	CARPENTRY PURCHASE	AMERICAN LEGION HIGH SCHOOL	01	609.43
P19-00352	AMAZON CAPITAL SERVICES	PORTABLE DRIVE - NAVARRO	SPECIAL EDUCATION DEPARTMENT	01	80.11
P19-00353	HERFF JONES INC	17-18 Graduation Diplomas	THE MET	09	403.77
P19-00355	SCUSD - US BANK CAL CARD	MARTINEZ ROOM 12	JOHN D SLOAT BASIC ELEMENTARY	01	204.09
P19-00356	ASSOCIATION OF CALIFORNIA SCHOOLS ADMINISTRATORS	2018-19 ACSA MEMBERSHIP	BOARD OF EDUCATION	01	880.00
P19-00357	Martin or Michelle Noufer	SETTLEMENT AGREEMENT	SPECIAL EDUCATION DEPARTMENT	01	2,089.00
P19-00358	AMAZON CAPITAL SERVICES	ENGLISH BOOK PURCHASE 2018 19	AMERICAN LEGION HIGH SCHOOL	01	886.50
P19-00359	LAUREAL MONTGOMERY	AUDIOLOGY COURSE - LAUREAL MONTGOMERY	HEALTH SERVICES	01	560.00
P19-00360	MICHELLE WOOTEN	AUDIOLOGY COURSE - MICHELLE WOOTEN	HEALTH SERVICES	01	800.00
P19-00361	LIYA SEMIANKOVICH	AUDIOLOGY COURSE - LIYA SEMIANKOVICH	HEALTH SERVICES	01	800.00
P19-00363	OFFICE DEPOT	OFFICE DEPOT FRONT OFFICE DESK	PARKWAY ELEMENTARY SCHOOL	01	4,158.25
P19-00365	OFFICE DEPOT	OFFICE ORDER MINI WIRELESS MOUSE	BUDGET SERVICES	01	34.28
P19-00366	OFFICE DEPOT	DESK FOR PRINCIPALS OFFICE	AMERICAN LEGION HIGH SCHOOL	01	227.31
P19-00367	OFFICE DEPOT	COMPUTER STAND L. HAYES-DIR STATE AND FED PROG	CONSOLIDATED PROGRAMS	01	67.85
P19-00368	CENTER FOR THE COLLABORATIVE CLASSROOM	1ST GRADE READING INTERVENTION MATERIALS	PHOEBE A HEARST BASIC ELEM.	01	4,489.58
P19-00369	CENTER FOR THE COLLABORATIVE CLASSROOM	1ST GRADE READING INTERVENTION MATERIALS	PHOEBE A HEARST BASIC ELEM.	01	906.75
TB19-00010	BENCHMARK EDUCATION COMPANY	Benchmark ELA K-6 additional materials @ 1 year	LIBRARY SERVICES	01	608,690.83
TB19-00020	CENGAGE LEARNING ATTN: ORDER F ULLFILLMENT	ELD Inside the U.S.A quote #2899765	LIBRARY SERVICES	01	8,956.72
TB19-00021	CENGAGE LEARNING ATTN: ORDER F ULLFILLMENT	ELD Edge A Materials	LIBRARY SERVICES	01	49,197.58
TB19-00022	CENGAGE LEARNING ATTN: ORDER F ULLFILLMENT	ELD Edge Level B Materials	LIBRARY SERVICES	01	33,690.20
TB19-00023	CENGAGE LEARNING ATTN: ORDER F ULLFILLMENT	ELD Inside Phonics Materials	LIBRARY SERVICES	01	13,560.34
TB19-00024	CENGAGE LEARNING ATTN: ORDER F ULLFILLMENT	ELD Edge Fundamentals	LIBRARY SERVICES	01	84,355.05

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Includes Purchase Orders dated 07/15/2018 - 08/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
TB19-00025	CENGAGE LEARNING ATTN: ORDER F ULLFILLMENT	ELD Inside Fundamentals per quote #3092053	LIBRARY SERVICES	01	61,560.31
TB19-00026	TEXTBOOK WAREHOUSE LLC	ELD Materials per #SO0534911	LIBRARY SERVICES	01	4,070.05
TB19-00027	VISTA HIGHER LEARNING	AP Spanish Language & Culture	LIBRARY SERVICES	01	33,124.79
TB19-00028	PEARSON EDUCATION INC	AP US Gov't Textbooks	LIBRARY SERVICES	01	80,776.31
TB19-00029	TEXTBOOK WAREHOUSE LLC	Spainsh 1 Workbooks	LIBRARY SERVICES	01	899.83
TB19-00030	CHINESE BOOKS FOR CHILDREN	Chinese Books for Elder Creek	LIBRARY SERVICES	01	4,114.18
TB19-00031	CENGAGE LEARNING ATTN: ORDER F ULLFILLMENT	AP Calculus AB & BC (per quote #3002559)	LIBRARY SERVICES	01	72,078.26
TB19-00032	PEARSON EDUCATION INC	PreCalculus quote #44447	LIBRARY SERVICES	01	54,322.00
Total Number of POs			803	Total	17,463,608.51

Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	661	9,111,576.38
09	Charter School	24	93,840.01
11	Adult Education	3	9,320.00
12	Child Development	35	248,090.08
13	Cafeteria	64	987,767.07
21	Building Fund	15	6,858,014.97
67	Self Insurance	1	155,000.00
		Total	17,463,608.51

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ESCAPE ONLINE

Includes Purchase Orders dated 07/15/2018 - 08/14/2018 ***

PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
B19-00226	10,900.00	01-4320	General Fund/Non-Instructional Materials/Su	9,900.00
P18-04786	1,223.98	01-4310	General Fund/Instructional Materials/Suppli	778.33-
P18-04952	664.92	01-5800	General Fund/Other Contractual Expenses	49.72
			Total PO Changes	<u>9,171.39</u>

Information is further limited to: (Minimum Amount = (999,999.99))

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ESCAPE ONLINE



Date: October 18, 2018
 To: Jorge A. Aguilar, Superintendent
 From: John Quinto, Chief Business Officer
 Subject: REPORT ON CONTRACTS WITHIN THE EXPENDITURE LIMITATIONS SPECIFIED IN PCC 20111

The following contracts were issued July 1, 2018 through August 31, 2018

SERVICE AGREEMENTS

REGISTER NO.	VENDOR	DESCRIPTION	AMOUNT
SA19-00010	Parent Teacher Home Visit	7/1/18 – 6/30/19: Academic parent teacher team services during the 2018/19 school year.	\$73,600 Title I and General Funds
SA19-00011	Capitol Advisors Group, LLC	7/1/18 - 6/30/19: Consulting services to assist district in the preparation and filing of reimbursement claims for the cost of the mandate reimbursement process program.	\$29,000 General Funds
SA19-00022	Wallace Kuhl & Associates	7/11/18 – Completion of Services: Materials testing and special inspection services for the West Campus Core Academic Renovation project.	\$68,050 Measure Q Funds
SA19-00034	AMS.NET, Inc.	7/1/18 – Completion of Services: 350 hours of flex support to be used to install fiber optic cable at 20 sites.	\$80,500 Measure Q Funds
SA19-00035	MCF Construction	6/1/18 – Completion of Services: On-site inspection and oversight for technology, data cabling and wireless access point installation for the E-Rate 21 project.	\$68,670 Measure Q Funds
SA19-00037	Shoutpoint, Inc.	7/1/18 – 7/31/19: Infinite Campus integrated messaging platform annual renewal.	\$53,525 General Funds
SA19-00058	AMS.NET, Inc.	8/1/18 – 7/31/19: Pure Storage maintenance and support annual renewal.	\$21,418 General Funds
SA19-00066	Wallace Kuhl & Associates	7/1/18 – Completion of Services: Materials testing and special inspections services for the SCUSD Central Kitchen Phase 1 project.	\$58,505 Measure R Funds

SA19-00071	Laarni Gallardo, RN, B.S.N.	7/1/18 - 6/30/19: Act as Director of the Nursing Assistant and Vocational Nursing Programs at Charles A. Jones Career & Education Center.	\$85,800 Adult Education Funds
SA19-00075	Frontline Technologies Group	7/1/18 - 6/30/19: Absence and Substitute Management system subscription renewal.	\$26,791 General Funds
SA19-00090	Loy Mattison	7/1/18 – 6/30/19: Federal E-rate program coordination services as needed for the 2018/19 school year.	\$22,000 E-Rate Funds
SA19-00094	Eaton Interpreting Services	7/1/18 – 6/30/19: Interpreting services as needed to ensure effective communication with deaf, hard of hearing, or deaf-blind persons for the Risk Management Department.	\$20,000 General Funds
SA19-00107	Compuclaim, Inc.	7/1/18 - 6/30/19: Annual renewal of agreement for Medi-Cal Billing Option software.	\$76,100 Medi-Cal Funds
SA19-00108	San Joaquin County Office Of Education	7/1/18 - 6/30/19: Renewal of license agreement for Special Education Information System (SEIS) software used in formatting, updating, tracking, storing and reporting on Pupil Records, including Individualized Education Plans (IEPs).	\$47,288 Special Education Funds
SA19-00115	David Batts	7/1/18 – 6/30/19: Athletic trainer services for Rosemont High School for the 2018/19 school year.	\$27,000 General Funds
SA19-00121	Eaton Interpreting Services	7/1/18 – 6/30/19: Interpreting services as needed to ensure effective communication with deaf, hard of hearing, or deaf-blind persons for the Special Education Department.	\$39,375 Special Education Funds
SA19-00124	State Of California Department Of Rehabilitation	7/1/18 – 6/30/19: Transition Partnership Program matching funds. Partnership works to successfully transition high school students with disabilities into meaningful employment and/or post-secondary education.	\$67,277 Special Education Funds
SA19-00125	Document Tracking Services	9/22/18 – 9/22/19: Annual renewal for DTS software used to create, edit, update, print and track School Accountability Report Card, Single Plan for Student Achievement, Local Control and Accountability Plan and other documents.	\$24,525 General Funds
SA19-00127	Attendance Works	8/1/18 – Completion of Services: Consulting services to evaluate the nature and quality of the contributors to chronic absences, existing resources/infrastructure, and gaps to address the problem.	\$20,440 Learning Communities for School Success Program Funds

SA19-00139	HMC Architects	8/1/18 – Completion of Services: Provide architectural planning and programming services to identify the scope of the John F. Kennedy Core Academic Improvement project.	\$26,250 Measure Q Funds
SA19-00143	University Enterprises, Inc.	8/13/18 – 8/17/18: Summer Math Institute for teachers, presented by the California Math Project at CSU, Sacramento.	\$20,890 Title I Funds
SA19-00148	Foundation For California Community Colleges	7/1/18 – 6/30/19: Middle school and high school annual license renewal for California College Guidance Initiative’s CaliforniaColleges.edu website.	\$33,695 Title I Funds
SA19-00150	Runyon Saltzman, Inc.	8/16/18 – Completion of Services: Campaign management services, ad placement and production of collateral for the “Be Here” attendance campaign.	\$89,000 Learning Communities for School Success Program Funds
S19-00010	Sierra Foothills Academy	Master Contract for Non-Public School or Agency Services for the 2018/19 school year.	\$85,000 Special Education Funds
S19-00016	Villa Santa Maria	Master Contract for Non-Public School or Agency Services for the 2018/19 school year.	\$36,000 Special Education Funds
S19-00032	Theraplay, Inc.	Master Contract for Non-Public School or Agency Services for the 2018/19 school year.	\$70,000 Special Education Funds
S19-00033	Jane Johnson Speech Therapy	Master Contract for Non-Public School or Agency Services for the 2018/19 school year.	\$40,000 Special Education Funds
S19-00045	Jabbergym, Inc.	Master Contract for Non-Public School or Agency Services for the 2018/19 school year.	\$65,000 Special Education Funds
S19-00047	Therapeutic Language Clinic	Master Contract for Non-Public School or Agency Services for the 2018/19 school year.	\$55,000 Special Education Funds
S19-00049	Growing Healthy Children Therapy Services, Inc.	Master Contract for Non-Public School or Agency Services for the 2018/19 school year.	\$85,000 Special Education Funds
S19-00050	Northern California Children's Therapy Center	Master Contract for Non-Public School or Agency Services for the 2018/19 school year.	\$75,000 Special Education Funds

S19-00052	The Music Works	Master Contract for Non-Public School or Agency Services for the 2018/19 school year.	\$27,500 Special Education Funds
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SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.2

Meeting Date: October 18, 2018

Subject: Monthly Suspension Report – September 2018

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Continuous Improvement and Accountability

Recommendation: None

Background/Rationale: The goal of this report is to provide a monthly update to the board of education on key trends in the suspension data. The data will be presented in a few ways including by site, segment and student group. This will be primarily a receive item; however, as appropriate staff will provide presentation updates to the board of education.

The report formats (and the field descriptions) are based on the official CDE suspension report at:

<https://data1.cde.ca.gov/dataquest/dqCensus/DisSuspRateLevels.aspx?year=2016-17&aggllevel=District&cds=3467439>.

The following is a glossary of the field descriptions:

- **Cumulative Enrollment:** Cumulative Enrollment consists of the total number of students who were actively enrolled from the beginning of school through the Report Month. For mobile students, they will be counted in the cumulative enrollment for each school in which they have attended during the school year.
- **Suspension Incidents:** Total count of ALL suspension incidents – off campus and on campus – issued from the beginning of school through the report month. at the selected entity for the selected population using the available filters.
- **Distinct Count of Suspended Students:** Total distinct count of ALL students suspended one or more times. Students who are suspended multiple times are only counted once.

- **Suspension Rate:** The Distinct Count of Suspended Students divided by Cumulative Enrollment.
- **Percent of Students Suspended with One Suspension:** The number of students with only one suspension divided by the Distinct Count of Suspended Students.
- **Percent of Students Suspended with Multiple Suspensions:** The number of students with two or more suspensions divided by the Distinct Count of Suspended Students.

Financial Considerations: None

LCAP Goal(s): Safe, Emotionally Healthy and Engaged Students

Documents Attached:

1. Draft suspension report

Estimated Time of Presentation: N/A

Submitted by: Vincent Harris, Chief Continuous Improvement and Accountability

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District

Suspension Report

Year to Date
8/30/18 to 09/30/18
DRAFT

School Segment	School	Cumulative Enrollment CY	Cumulative Enrollment PY	Change in PY to CY Cumulative Enrollment	Suspension Incidents CY	Suspension Incidents PY	Change in PY to CY Suspension Incidents	Distinct Suspension Incidents CY	Distinct Suspension Incidents PY	Change in PY to CY Distinct Suspension Incidents	Percent Students With Multiple Suspensions CY	Percent Students With Multiple Suspensions PY	Change in PY to CY Percent Students With Multiple Suspensions
District level	Districtwide	43398	42868	530	315	371	(56)	268	312	(44)	14.6	15.7	(1.2)
7-12	Kit Carson MS	575	511	64	29	12	17	22	10	12	27.3	10.0	17.3
7-12	School of Engineering and Scienc	540	551	(11)	4	2	2	3	2	1	33.3	0.0	33.3
Elementary	Abraham Lincoln El	571	568	3	2	6	(4)	2	5	(3)	0.0	20.0	(20.0)
Elementary	Bowling Green-Chacon	349	350	(1)	1	0	1	1	0	1	0.0	0.0	0.0
Elementary	Bowling Green-McCoy	480	471	9	0	1	(1)	0	1	(1)	0.0	0.0	0.0
Elementary	Bret Harte Elementary	276	281	(5)	7	9	(2)	4	7	(3)	25.0	14.3	10.7
Elementary	Caleb Greenwood	551	516	35	0	0	0	0	0	0	0.0	0.0	0.0
Elementary	Camellia Basic Elementary	444	465	(21)	0	0	0	0	0	0	0.0	0.0	0.0
Elementary	Caroline Wenzel Elementary	302	318	(16)	0	0	0	0	0	0	0.0	0.0	0.0
Elementary	Cesar Chavez ES 4-6	378	389	(11)	6	8	(2)	4	8	(4)	50.0	0.0	50.0
Elementary	Crocker/Riverside Elementary	666	658	8	0	0	0	0	0	0	0.0	0.0	0.0
Elementary	David Lubin Elementary	566	574	(8)	1	0	1	1	0	1	0.0	0.0	0.0
Elementary	Earl Warren Elementary	440	446	(6)	0	0	0	0	0	0	0.0	0.0	0.0
Elementary	Edward Kemble K-3	570	602	(32)	1	2	(1)	1	2	(1)	0.0	0.0	0.0
Elementary	Elder Creek Elementary	783	748	35	4	4	0	4	4	0	0.0	0.0	0.0
Elementary	Ethel I Baker Elementary	656	687	(31)	0	4	(4)	0	4	(4)	0.0	0.0	0.0
Elementary	Ethel Phillips Elementary	545	514	31	5	15	(10)	4	12	(8)	25.0	16.7	8.3
Elementary	Golden Empire Elementary	613	616	(3)	3	0	3	2	0	2	50.0	0.0	50.0
Elementary	H W Harkness Elementary	369	386	(17)	0	4	(4)	0	4	(4)	0.0	0.0	0.0
Elementary	Hollywood Park Elementary	355	355	0	4	3	1	3	3	0	33.3	0.0	33.3
Elementary	Hubert H. Bancroft Elementary	454	441	13	0	1	(1)	0	1	(1)	0.0	0.0	0.0
Elementary	Isador Cohen Elementary	288	281	7	1	2	(1)	1	2	(1)	0.0	0.0	0.0
Elementary	James W Marshall Elementary	405	407	(2)	0	0	0	0	0	0	0.0	0.0	0.0
Elementary	John Bidwell Elementary	284	317	(33)	0	0	0	0	0	0	0.0	0.0	0.0
Elementary	John Cabrillo Elementary	377	383	(6)	1	3	(2)	1	3	(2)	0.0	0.0	0.0
Elementary	John D Sloat Elementary	258	260	(2)	7	2	5	4	2	2	25.0	0.0	25.0
Elementary	Leataata Floyd Elementary	344	373	(29)	0	15	(15)	0	12	(12)	0.0	25.0	(25.0)
Elementary	Mark Twain Elementary	322	334	(12)	0	0	0	0	0	0	0.0	0.0	0.0
Elementary	Matsuyama Elementary	617	616	1	0	1	(1)	0	1	(1)	0.0	0.0	0.0
Elementary	New Joseph Bonnheim Charter	298	287	11	0	0	0	0	0	0	0.0	0.0	0.0
Elementary	Nicholas Elementary	652	677	(25)	3	7	(4)	3	7	(4)	0.0	0.0	0.0
Elementary	O W Erlewine Elementary	283	306	(23)	0	0	0	0	0	0	0.0	0.0	0.0
Elementary	Oak Ridge Elementary	507	511	(4)	0	5	(5)	0	3	(3)	0.0	66.7	(66.7)
Elementary	Pacific Elementary	764	743	21	5	2	3	3	2	1	33.3	0.0	33.3
Elementary	Parkway Elementary School	608	587	21	5	13	(8)	4	9	(5)	25.0	33.3	(8.3)
Elementary	Peter Burnett Elementary	539	565	(26)	4	2	2	4	1	3	0.0	100.0	(100.0)
Elementary	Phoebe A Hearst Elementary	675	672	3	0	0	0	0	0	0	0.0	0.0	0.0
Elementary	Pony Express Elementary	433	416	17	0	8	(8)	0	7	(7)	0.0	14.3	(14.3)
Elementary	Sequoia Elementary	426	463	(37)	0	0	0	0	0	0	0.0	0.0	0.0
Elementary	Susan B Anthony Elementary	347	312	35	1	0	1	1	0	1	0.0	0.0	0.0
Elementary	Sutterville Elementary	500	505	(5)	0	1	(1)	0	1	(1)	0.0	0.0	0.0
Elementary	Tahoe Elementary	398	367	31	2	0	2	2	0	2	0.0	0.0	0.0
Elementary	Theodore Judah Elementary	588	587	1	2	2	0	1	1	0	100.0	100.0	0.0
Elementary	Washington Elementary	279	247	32	0	0	0	0	0	0	0.0	0.0	0.0
Elementary	William Land Elementary	434	435	(1)	0	0	0	0	0	0	0.0	0.0	0.0
Elementary	Woodbine Elementary	330	284	46	2	11	(9)	2	9	(7)	0.0	22.2	(22.2)
High-Comprehensive	C K McClatchy HS	2475	2285	190	17	4	13	16	4	12	6.3	0.0	6.3
High-Comprehensive	Hiram W Johnson HS	1619	1507	112	4	40	(36)	4	28	(24)	0.0	39.3	(39.3)
High-Comprehensive	John F Kennedy HS	2255	2228	27	33	41	(8)	32	33	(1)	3.1	18.2	(15.1)
High-Comprehensive	Luther Burbank HS	1769	1737	32	14	24	(10)	14	21	(7)	0.0	9.5	(9.5)
High-Comprehensive	Rosemont HS	1352	1424	(72)	33	9	24	23	9	14	39.1	0.0	39.1
High-Small	Arthur A. Benjamin Health Profes	237	212	25	3	2	1	3	2	1	0.0	0.0	0.0
High-Small	George W. Carver SAS	263	275	(12)	12	1	11	11	1	10	9.1	0.0	9.1
High-Small	New Tech High	210	168	42	5	3	2	4	2	2	25.0	50.0	(25.0)
High-Small	The Met High School	280	277	3	0	0	0	0	0	0	0.0	0.0	0.0
High-Small	West Campus HS	845	863	(18)	0	0	0	0	0	0	0.0	0.0	0.0
K-8	A M Winn Elementary K-8 Waldorf	337	356	(19)	0	8	(8)	0	7	(7)	0.0	14.3	(14.3)
K-8	Alice Birney Waldorf-Inspired K8	520	525	(5)	0	0	0	0	0	0	0.0	0.0	0.0
K-8	Father Keith B Kenny K-8 School	386	396	(10)	0	0	0	0	0	0	0.0	0.0	0.0
K-8	Genevieve Didion Elementary	592	602	(10)	0	0	0	0	0	0	0.0	0.0	0.0
K-8	John H. Still K-8	968	976	(8)	22	14	8	21	10	11	4.8	20.0	(15.2)
K-8	Leonardo da Vinci K - 8 School	879	870	9	1	3	(2)	1	2	(1)	0.0	50.0	(50.0)
K-8	Martin Luther King Jr Elementary	430	461	(31)	6	6	0	5	5	0	20.0	20.0	0.0
K-8	Rosa Parks K-8 School	843	843	0	16	14	2	15	13	2	6.7	7.7	(1.0)
Middle	Albert Einstein MS	833	738	95	17	20	(3)	12	19	(7)	33.3	5.3	28.1
Middle	California MS	941	924	17	0	11	(11)	0	11	(11)	0.0	0.0	0.0
Middle	Fern Bacon MS	814	759	55	10	0	10	9	0	9	11.1	0.0	11.1
Middle	Sam Brannan MS	491	502	(11)	0	5	(5)	0	4	(4)	0.0	25.0	(25.0)
Middle	Sutter MS	1222	1205	17	1	0	1	1	0	1	0.0	0.0	0.0
Middle	Will C Wood MS	773	698	75	9	6	3	9	5	4	0.0	20.0	(20.0)
Specialty	American Legion HS	219	271	(52)	7	8	(1)	6	7	(1)	16.7	14.3	2.4
Specialty	Capital City School	406	250	156	0	0	0	0	0	0	0.0	0.0	0.0
Specialty	John Morse Therapeutic Center	46	46	0	0	0	0	0	0	0	0.0	0.0	0.0
Specialty	Success Academy 4-8	24	19	5	5	6	(1)	5	5	0	0.0	20.0	(20.0)

The above report formats (and the field descriptions) are based on the official CDE suspension report at <https://data1.cde.ca.gov/dataquest/dqCensus/DisSuspRateLevels.aspx?year=2016-17&aggllevel=District&cids=3467439>. The following is a glossary of the field descriptions.

Cumulative Enrollment: Cumulative Enrollment consists of the total number of students who were actively enrolled from the beginning of school through the Report Month. For mobile students, they will be counted in the cumulative enrollment for each school in which they have attended during the school year.

Suspension Incidents: Total count of ALL suspension incidents – off campus and on campus – issued from the beginning of school through the report month. at the selected entity for the selected population using the available filters.

Distinct Count of Suspended Students: Total distinct count of ALL students suspended one or more times. Students who are suspended multiple times are only counted once.

Suspension Rate: The Distinct Count of Suspended Students divided by Cumulative Enrollment.

Percent of Students Suspended with One Suspension: The number of students with only one suspension divided by the Distinct Count of Suspended Students.

Percent of Students Suspended with Multiple Suspensions: The number of students with two or more suspensions divided by the Distinct Count of Suspended Students.