



REGIONAL DISTRICT
OF BULKLEY-NECHAKO



AGENDA

MEETING NO. 4

MARCH 23, 2017

P.O. BOX 820
BURNS LAKE, BC V0J 1E0
PHONE: (250) 692-3195 OR 1-800-320-3339
FAX: (250) 692-3305
www.rdbn.bc.ca

"A WORLD OF OPPORTUNITIES
WITHIN OUR REGION"

VISION

***“A World of Opportunities
Within Our Region”***

MISSION

***“We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region Through Effective
Leadership”***

AGENDA

Thursday, March 23, 2017



<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
	<u>AGENDA – March 23, 2017</u>	Approve
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>MINUTES</u>	
	(All grey highlighted items may be received as a block)	
9-27	Board Meeting Minutes – March 2, 2017	Adopt
28-32	Agriculture Committee Meeting Minutes - March 2, 2017 (Unapproved)	Receive
33-35	Agriculture Committee Meeting Minutes - January 26, 2017	Receive
36-46	Committee of the Whole Meeting Minutes - March 9, 2017 (Unapproved)	Receive
47-50	Committee of the Whole Meeting Minutes - February 9, 2017	Receive
51-55	Rural Directors Committee Meeting Minutes - March 9, 2017 (Unapproved)	Receive
56-59	Rural Directors Committee Meeting Minutes - February 9, 2017	Receive

BUSINESS ARISING OUT OF THE MINUTES**DELEGATIONS****Rio Tinto Alcan**

Justus Benckhuysen, Nechako Operations Coordinator
 Lianne Olson, Stakeholder & Community Relations Liaison
 RE: Update

Meeting No. 4
March 23, 2017

<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS</u>	<u>ACTION</u>
60-64	Cheryl Anderson, Manager of Administrative Services – North Central Local Government Association – Executive Nomination Procedures	Direction
65-86	Roxanne Shepherd, Chief Financial Officer - License of Occupation #0181968 - Ft. St. James Bridge Rest Area	Direction
87-88	Wendy Wainwright, Executive Assistant - Committee Meeting Recommendations - March 9, 2017	Recommendation (Page 88)
89-93	Roxanne Shepherd, Chief Financial Officer - Chinook Comfor Limited Shareholders' Resolution	Recommendation (Page 89)
94-116	Roxanne Shepherd, Chief Financial Officer - License of Occupation #6406623 – Glenannan Community Park	Recommendation (Page 94)
117-118	Roxanne Shepherd, Chief Financial Officer - Bulkley Valley Pool Budget for 2017	Recommendation (Page 117)
119	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area "G" (Houston Rural) and Electoral Area "B" (Burns Lake Rural) – Topley Fire Protection Society	Recommendation (Page 119)
120	Cheryl Anderson, Manager of Administrative Services – North Central Local Government Association Convention – May 3-5, 2017 - Terrace, B.C.	Recommendation (Page 120)
121	Cheryl Anderson, Manager of Administrative Services – RDBN Directors' Remuneration Amendment Bylaw No. 1796, 2017	Receive
122-123	Kristi Rensby, Finance/Administration - Report on Federal Gas Tax Projects Approved in 2017	Receive
124-125	Roxanne Shepherd, Chief Financial Officer - Final 2017 Draft Budget	Receive

Meeting No. 4
March 23, 2017

<u>PAGE NO.</u>	<u>ENVIRONMENTAL SERVICES REPORTS</u>	<u>ACTION</u>
126-135	Janine Dougall, Director of Environmental Services – Knockholt Landfill Phase 3A Development – Authorization to Proceed Using Prime Contractor Arrangement	Recommendation (Page 126)
136-142	Janine Dougall, Director of Environmental Services – 2017 District of Fort St. James ICI Paper Recycling Proposal	Recommendation (Page 137)
<u>DEVELOPMENT SERVICES (All Directors)</u>		
<u>Referrals</u>		
143-154	OCG Referral: Proposed Coastal GasLink Pipeline Huckleberry Multi-Use Site Electoral Area 'G'	Recommendation (Page 144)
155-159	Crown Land Referral No. 7408719 RE: Tophay Leo Farms Electoral Area "C"	Direction
<u>ELECTORAL AREA PLANNING (All Directors)</u>		
<u>Bylaws for First and Second Reading</u>		
160-169	Rezoning File No. A-01-17 Gary Fearnside Electoral Area "A"	Recommendation (Page 166)
<u>Application for Denial</u>		
170-189	Rezoning File No. E-02-16 Schultz Electoral Area "E"	Recommendation (Page 176)
<u>PROTECTIVE SERVICES (All Directors)</u>		
<u>Memos</u>		
190-191	Monthly 9-1-1 Call Report – January 2017 Rebecca Goertzen, Protective Services Assistant	Receive

Meeting No. 4
March 23, 2017

<u>PAGE NO.</u>	<u>OTHER (All Directors)</u> (All grey highlighted items may be received as a block)	<u>ACTION</u>
	<u>Planning Department Enquiries Report</u>	
192	<u>For February 2017</u>	Receive
	<u>Action List</u>	
193	<u>For February 2017</u>	Receive
	<u>Building Inspector's Report</u>	
194	<u>For February 2017</u>	Receive
	<u>Correspondence</u>	
195	<u>Prince Rupert Gas Transmission Project RE: Socio-Economic Effects Management Plan Update, Rev. 1, December 2016 (Under Separate Cover)</u>	Receive
	<u>VERBAL REPORTS</u>	
	<u>RECEIPT OF VERBAL REPORTS</u>	
	<u>ADMINISTRATION CORRESPONDENCE</u>	
	(All grey highlighted items may be received as a block)	
196-197	<u>Ministry of Transportation and Infrastructure - Thank You for Meeting at 2016 UBCM Convention</u>	Receive
198-199	<u>Canadian Radio-television and Telecommunications Commission – Response to January 12, 2017 RDBN Letter re: High-Speed Internet Targets</u>	Receive
200-201	<u>BC Transit – Welcome – Bulkley Nechako Regional Transit System</u>	Receive
202-215	<u>Small Business BC Awards – RDBN: Smithers Business Nominated for Small Business BC Awards</u>	Receive

Meeting No. 4
 March 23, 2017

PAGE NO. ADMINISTRATION CORRESPONDENCE (CONT'D) ACTION

216	Northern Development Initiative Trust – 2017 Local Government Management Internship Program	Receive
217	Northern Development Initiative Trust – Murray Ridge Trail Upgrade	Receive
218	Northern Development Initiative Trust – Fair Grounds Improvement	Receive
219	Enbridge – Shell Group LNG Announcement	Receive
220	Enbridge – Announcement: Enbridge Day 1	Receive
221-222	Cathy Peters – Youth and Child Exploitation: Recommendations to Help Stop It	Receive
223-225	District of Coldstream – Provincial Private Moorage Program	Receive
226-227	FCM Communiqué – Budget Day is March 22: This is Our Moment	Receive
228-236	Union of B.C. Municipalities:	Receive
	<ul style="list-style-type: none"> • Budget 2017 Highlights • Ruling Allows Municipal Regulation of Dispensaries • New Intake for Federal Gas Tax Fund • In Memoriam: Gerry Kingston • National Energy Board Modernization: Expert Panel Consultations • Windshield Repair Resolution Implemented • Gas Tax Fund Signage Templates • Local Governments and the Sharing Economy 	

INVITATIONS

237-241	Raising the Profile Project Regional Community Meetings	Receive
---------	--	----------------

FINANCIAL

242-249	Operating Accounts - Accounts Paid February, 2017	Ratify
---------	--	---------------

Meeting No. 4
March 23, 2017

PAGE NO. READING FILE ACTION

- Contents listed under Separate Cover

ADMINISTRATION BYLAWS

Bylaw for First, Second, Third Reading and Adoption

250-255 No. 1795 – Regional District of Bulkley-Nechako 1st, 2nd, 3rd
Financial Plan Reading &
(all/weighted/majority) Adoption

256-258 No. 1796 – Regional District of Bulkley-Nechako 1st, 2nd, 3rd
Directors’ Remuneration Amendment Reading &
(all/directors/majority) Adoption

Bylaws for Adoption

259-260 No. 1792 – Colony Point Street Lighting Local Adopt
Service Establishment Amendment
(all/directors/majority)

261-262 No. 1793 – Vanderhoof Rural Fire Protection Adopt
Local Service Establishment Amendment
(all/directors/majority)

SUPPLEMENTARY AGENDA

NEW BUSINESS

In accordance with Sections (1)(c) --labour relations or other employee relations 90 (2)(b) of the *Community Charter* – the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (Clean Water and Waste Water Fund) or information received relating to these matters must be closed to the public therefore exercise their option of excluding the public for this meeting.

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO**MEETING NO. 3****Thursday, March 2, 2017**

PRESENT:	Chair	Bill Miller
	Directors	Taylor Bachrach Eileen Benedict Shane Brienen Tom Greenaway John Illes Dwayne Lindstrom Thomas Liversidge Rob Newell Mark Parker Jerry Petersen Darcy Repen Gerry Thiessen
	Directors Absent	Mark Fisher, Electoral Area "A" (Smithers Rural) Rob MacDougall, District of Fort St. James
	Alternate Director	Stoney Stoltenberg, Electoral Area "A" (Smithers Rural)
	Staff	Melany de Weerd, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Jason Llewellyn, Director of Planning – left at 1:01 p.m. Roxanne Shepherd, Chief Financial Officer Corrine Swenson, Manager of Regional Economic Development – left at 12:54 p.m., returned at 12:59 p.m. Deneve Vanderwolf, Regional Economic Development Assistant – arrived at 12:59 p.m., left at 1:04 p.m. Wendy Wainwright, Executive Assistant
	Others	Chris Fudge, Regional Transit Manager, BC Transit Silas Brownsey, Executive Director, Transit Branch, Ministry of Transportation and Infrastructure
	Media	Flavio Nienow, LD News – left at 12:17 p.m., returned at 12:56 p.m.

CALL TO ORDER

Chair Miller called the meeting to order at 10:49 a.m.

**AGENDA &
SUPPLEMENTARY AGENDA**Moved by Director Benedict
Seconded by Alternate Director Stoltenberg**2017-3-1**

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of March 2, 2017 be approved as amended; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes
-January 26, 2017

Moved by Director Parker
 Seconded by Director Petersen

2017-3-2

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of January 26, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Board Meeting Minutes
-February 9, 2017

Moved by Director Illes
 Seconded by Director Brienen

2017-3-3

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of February 9, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee
Meeting Minutes

Moved by Director Benedict
 Seconded by Director Repen

2017-3-4

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Agriculture Committee Meeting Minutes
 -January 26, 2017 (Unapproved);
- Agriculture Committee Meeting Minutes
 -November 24, 2016;
- Committee of the Whole Meeting Minutes
 -February 9, 2017 (Unapproved);
- Committee of the Whole Meeting Minutes
 -January 12, 2017;
- Rural Directors Committee Meeting Minutes
 -February 9, 2017 (Unapproved);
- Rural Directors Committee Meeting Minutes
 - January 12, 2017, 2016."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS

Community to Community
Forum

Moved by Director Lindstrom
 Seconded by Director Illes

2017-3-5

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to investigate options to host a Community to Community Forum in Burns Lake or the East portion of the RDBN; and further that discussion take place with Nadleh Whut'en and Stellat'en First Nations regarding the potential utilization of their facilities; and further, that the following agenda items be considered: Regional and Inter-community Transit; developing a communications protocol/memorandum of understanding, and economic development."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Discussion took place regarding the importance of contacting the First Nations communities throughout the RDBN for input in regard to the agenda for a future Community to Community Forum. Chair Miller noted that in discussions with First Nations Chiefs they indicated the importance of having regional meetings including Chiefs and local government leaders throughout the entire region in attendance.

Committee Meeting
Recommendations
-February 9, 2017

Moved by Director Parker
Seconded by Alternate Director Stoltenberg

2017-3-6

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 3 as written:

Rural Directors Committee Meeting – February 9, 2017

Recommendation 1:

Re: Smithers Bikes – Request for Grant in Aid – Electoral Area 'A' (Smithers Rural)

"That Smithers Bikes be given \$500 grant in aid monies from Electoral Area "A" (Smithers Rural) to install a public bike pump in downtown Smithers."

Recommendation 2:

Re: Metis Nation New Caledonia Society – Request for Grant in Aid – Electoral Area 'C' (Smithers Rural)

"That Metis Nation New Caledonia Society be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) to purchase a transport ventilator to be used in Fort St. James and surrounding communities should their pending grant funding applications not be successful."

Recommendation 3:

Re: Write a Letter to CN in regard to Rail Cars Blocking Grade Crossings

"That the Regional District of Bulkley-Nechako Board of Directors, in support of the Fort Fraser Livestock Association, write a letter to CN expressing concerns that the Grade Crossings are being blocked by rail cars for lengths of time up to 3 hours in duration which creates safety concerns and delays transportation of goods and personnel; and further, that the letter be forwarded to the Honourable Marc Garneau, Minister of Transport (Canada), Nathan Cullen, MP, Skeena-Bulkley Valley, Todd Doherty, MP, Cariboo-Prince George, John Rustad, MLA Nechako Lakes, Doug Donaldson, MLA Stikine and Fort Fraser Livestock Association."

Moved by Director Greenaway
Seconded by Director Brien

2017-3-7

"That Motion 2017-3-6 be amended to remove Recommendation 2."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

"That the question be called on Motion 2017-3-6 as amended."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Lakes District Fall Fair
 Association - Northern
 Development Application
 -North West RAC

Moved by Director Benedict
 Seconded by Director Illes

2017-3-8

"That the Regional District of Bulkley-Nechako Board of Directors support the Lakes District Fall Fair Association application to the Northern Development Initiative Trust – Fabulous Festivals and Events in the amount of \$2,500."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

RDBN – Northern Development
 Application - Marketing
 Initiative Program

Moved by Director Illes
 Seconded by Alternate Director Stoltenberg

2017-3-9

"That the Regional District of Bulkley-Nechako Board of Directors
 1. support the Regional Tourism Brochure Update application to the Northern Development Initiative Trust – Marketing Initiatives program in the amount of \$5,945;
 2. authorize entering into an agreement for funding of the Regional Tourism Brochure Update project with Northern Development Initiative Trust, should the funding request be successful."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Federal Gas Tax Funds
 Electoral Area "A" (Smithers
 Rural) – Bulkley Valley Cross
 Country Ski Club

Moved by Alternate Director Stoltenberg
 Seconded by Director Repen

2017-3-10

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$25,000 of Electoral Area "A" Federal Gas Tax allocation monies to the Bulkley Valley Cross Country Ski Club for a renovation project at the Buchfink Family Memorial Ski Lodge;

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2. That the RDBN Board of Directors authorize the withdrawal of up to \$25,000 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Federal Gas Tax Funds
Electoral Area "C" (Fort St.
James Rural) – Stuart Lake
Golf Club

Moved by Director Greenaway
Seconded by Alternate Director Stoltenberg

2017-3-11

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$22,460.84 of Electoral Area "C" Federal Gas Tax allocation monies to the Stuart Lake Golf Club for a Community Energy Systems project at the Stuart Lake Golf Club;

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. That the RDBN Board of Directors authorize the withdrawal of up to \$22,460.84 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

Federal Gas Tax Funds
Electoral Area "A" (Smithers
Rural) –Town of Smithers

Moved by Alternate Director Stoltenberg
Seconded by Director Bachrach

2017-3-12

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$75,000 of Electoral Area "A" Federal Gas Tax allocation monies to the Town of Smithers for a Tourism Infrastructure project located at 3743 2nd Avenue in Smithers;

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. That the RDBN Board of Directors authorize the withdrawal of up to \$75,000 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

Bulkley Valley Dairymen's
Association-Request for Grant
in Aid - Electoral Area "A"
(Smithers Rural)

Moved by Alternate Director Stoltenberg
Seconded by Director Bachrach

2017-3-13

"That the Smithers Farmers' Institute be given \$1,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with an education/speaking session regarding dairy nutrition."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Colony Point Street Lighting
Service – Proposed Increase
in Tax Limit

Moved by Director Greenaway
Seconded by Alternate Director Stoltenberg

2017-3-14

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's February 21, 2017 memo titled "Colony Point Street Lighting Service – Proposed Increase in Tax Limit" and consider giving three readings to Bylaw No. 1792 further in the agenda."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Vanderhoof Rural Fire Protection Service - Proposed Increase in Tax Limit

Moved by Director Petersen
Seconded by Director Thiessen

2017-3-15

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's February 21, 2017 memo titled "Vanderhoof Rural Fire Protection Service – Proposed Increase in Tax Limit" and consider giving three readings to Bylaw No. 1793 further in the agenda."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Audit Engagement Letter

Moved by Director Bachrach
Seconded by Alternate Director Stoltenberg

2017-3-16

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's February 1, 2017 memo titled "Audit Engagement Letter," and further, that the Audit Engagement Letter for the year ended December 31, 2016 be approved for signature."

(All/Directors/Majority) CARRIED UNANIMOUSLY

The possible option to utilize a different Accounting Firm to provide a new approach to the audit of the RDBN was discussed. Chair Miller provided a history of RHB Schmitz and de Grace Chartered Accountants joining with PWC Canada. Staff suggested providing information in regard to Accounting Firm options prior to the 2018 Budget considerations.

Rob Newell, Director, Electoral Area "G" (Houston Rural) -Minerals Roundup 2017

Moved by Director Benedict
Seconded by Director Illes

2017-3-17

"That the Regional District of Bulkley-Nechako Board of Directors receive Rob Newell, Director, Electoral Area "G" (Houston Rural) report re: Minerals Roundup 2017."

(All/Directors/Majority) CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

MEMO

Report on Pipeline Referrals and Future Development Issues Moved by Director Parker
 Seconded by Director Lindstrom

2017-3-18

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to send a letter to the Oil and Gas Commission (OGC) and TransCanada stating the following:

1. A lack of response from the RDBN to referrals is not an indication that the RDBN supports, or has no objection to, the proposed activity;
2. The Regional Board reminds the OGC of its recommendations regarding public communication contained in its May 20, 2014 letter to the OGC.
3. The Regional Board's previous responses to referrals provided by letters dated July 21, 2014; October 14, 2014; October 26, 2015; and December 10, 2014 remain valid and are the Regional Board's response to the 2017 permit renewal referrals for Coastal Gaslink (CGL) and Prince Rupert Gas Transmission Line.
4. The OGC should ensure that the province and industry develop the procedures and processes necessary to directly accept, evaluate, and respond to public complaints, associated with pipeline construction."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding having further discussion at a Rural Directors Committee meeting in regard to land referrals. Director Benedict brought forward concerns in regard to industry negotiating on a one on one basis with land owners and not as a collective whole.

BYLAW FOR THIRD READING AND ADOPTION

Burns Lake Rural and Francois Lake (North Shore) Rural Official Community Plan Review Bylaw No. 1785 Moved by Director Benedict
 Seconded by Director Illes

2017-3-19

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing held on February 16, 2017 for "Burns Lake Rural and Francois Lake (North Shore) Rural Official Community Plan Bylaw No. 1785, 2017."
2. "That "Burns Lake Rural and Francois Lake (North Shore) Rural Official Community Plan Bylaw No. 1785, 2017" be given third reading and adoption this 2nd day of March, 2017."

(Participants/Directors/Two-Thirds) **CARRIED UNANIMOUSLY**

Jason Llewellyn, Director of Planning provided an overview of Supplementary Agenda Correspondence item "ALC – Response to Burns Lake and Francois Lake (North Shore) OCP Review – Bylaw 1785, 2016."

APPLICATION FOR DENIAL

Rezoning File No. E-02-16
Schultz, Electoral Area "E"

Withdraw for consideration at a later date.

OTHER (All Directors)

PLANNING DEPARTMENT REPORTS

Planning Department Reports Moved by Director Lindstrom
Seconded by Director Illes

2017-3-20

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department Reports:

- Enquiries Report for January, 2017;
- Minutes: Advisory Planning Commission (APC) – Electoral Area "E" RE: January 24, 2017;
- Building Inspector's Report for January, 2017.

Planning Department Correspondence:

- Ministry of Forests, Lands and Natural Resource Operations RE: Snow Survey and Water Supply Bulletin – February 1, 2017;
- Union of BC Municipalities – Local Government Feedback Regarding the Emergency Program Act Review."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Accident in Fort St. James
-February 9, 2017

Director Greenaway spoke of an accident that involved three logging trucks and a vehicle on February 9, 2017 near Fort St. James. The accident involved a fatality and serious injuries. The three logging trucks were from Vanderhoof and the First Responders that attended the scene to assist were also from Vanderhoof. Director Greenaway brought forward concerns regarding the issues of the number of logging trucks travelling through communities and speeds and driving behavior of those trucks. Due to the large amount of fibre resources leaving the community there are a large number of trucks from outside of the communities.

Discussion took place regarding the erratic behavior of some logging truck drivers.

Director Thiessen mentioned the importance of lobbying the Ministry of Transportation and Infrastructure in regard to the behavior of highway truck traffic through communities. He commented that the District of Vanderhoof has reduced the speed limit in its community to 30 km/hr for heavy trucks.

Director Brien spoke to further lobbying efforts in regard to issues with heavy truck traffic having longer loads (more axles), more trucks, lack of consistent drivers due to turnover in the industry, lines on the highways not lasting a season and wearing off and the need for better highway maintenance. Director Brien empathized driving behavior of good drivers. Numerous factors from the road conditions to the behavior of the drivers are

VERBAL REPORTS (CONT'D)

considerations in the issues that occurring on the highways with large truck traffic.

Director Repen noted that the driver being paid per load may impact the driving behavior of a truck driver.

Director Lindstrom mentioned he will be attending the COFI Convention in April 5-7, 2017 in Vancouver and intends to bring the issues forward at the convention.

Alternate Director Stoltenberg brought forward the need for RCMP to stop trucks not adhering to traffic laws. He also noted that roads deteriorate in the spring during the spring thaw and roads in the northern portion of the province do not appear to be in as good of condition as roads in the southern portion of the province.

Discussion took place in regard to inviting the RCMP Traffic Division and Ministry of Transportation and Infrastructure to a future Regional Board Meeting to discuss the issues.

Changes to the Societies Act for Not-for-Profit Organizations

Director Benedict spoke of having five community halls located in Electoral Area "E" (Francois/Ootsa Lake Rural) and attending a number of not-for-profit organizations' Annual General Meetings recently. She mentioned that some of the organizations are working with the changes to the Societies Act but some are still struggling. They will need to be in compliance by November, 2018. In attending the AGM's Director Benedict noted that it provides an opportunity for her to provide information in regard to the RDBN. She provided information recently in regard to the teleconference with ABC Communications and CityWest. She commented that the organizations were very interested to have an update in regard to internet service levels. ABC Communications also provided information in regard to upgrades to their infrastructure on the Southside of Francois Lake.

Lakes District Cattlemen's Association Annual General Meeting

Director Benedict attended the Lakes District Cattlemen's Association Annual General Meeting. The Bulkley Valley Cattlemen's Association is proposing to host the BC Cattlemen's Association Convention in 2018 in Smithers and has requested support from the Lakes District Cattlemen's Association.

RDBN Business Forum -September 19-20, 2017

Director Illes commented that the Village of Burns Lake has agreed to be a luncheon sponsor at the RDBN Business Forum in Burns Lake on September 19-20, 2017.

VERBAL REPORTS (CONT'D)

Fraser Lake Family Day Celebrations

Director Lindstrom mentioned that the Village of Fraser Lake, the Fraser Lake Volunteer Fire Department and residents of Fraser Lake came together to flood a skating rink, an oval rink and set a cross country ski track on Fraser Lake for Family Day. The event was a huge success and approximately 700 people were in attendance. Director Parker attended the event and noted that it was great to have an opportunity to bring everyone together in a good family atmosphere. He expressed his appreciation to the Village of Fraser Lake for taking the initiative to host the event.

Brownfields

Director Thiessen spoke of needing support from the Regional Board in regard to issues with brownfield sites and the costs and impacts to communities. In speaking with the Ministry of Environment the District of Vanderhoof is requesting a special tax rate that is available for brownfields that are not being mitigated.

District of Vanderhoof - Update

Thankful for Small Communities

- a young family in Vanderhoof has recently experienced a medical crisis and the community came together and raised over \$65,000 to assist;
- Director Thiessen expressed appreciation for small community support.

Vanderhoof Chamber of Commerce

- Currently conducting a re-evaluation of its operations.
- Director Thiessen is interested in discussing how Chambers of Commerce operate in other communities within the RDBN.

Vanderhoof Pool Construction Set to Begin

- construction of the Vanderhoof pool is set to begin April 17, 2017.

Vanderhoof Community Forest

- On Tuesday, February 28, 2017 the first load of logs for Vanderhoof Community Forest was delivered across the scales at the sawmill.

Vanderhoof Community Centre Grand Opening

- The grand opening for the Vanderhoof Community Centre is scheduled for March 28, 2017;
- YMCA Canadian Director will be in attendance.

Alternative Approval Process -Smithers Regional Airport Terminal Modernization Project

Director Bachrach mentioned that the Town of Smithers is proceeding with its Alternative Approval Process after needing to correct the original documentation for Provincial approval. Construction is scheduled to begin in the spring of 2017.

New Terms of Reference for The Smithers Transportation Committee

Director Bachrach noted that a new Terms of Reference and funding agreement has been signed that includes services and funding contribution from Moricetown Band to provide transit service between Smithers and Moricetown.

Director Repen expressed his satisfaction with the expansion of the Moricetown to Smithers transit service. He mentioned that services to Telkwa have also expanded including an additional run at 5:20 p.m.

VERBAL REPORTS (CONT'D)

**New Public Washrooms for
Downtown Smithers**

Director Bachrach mentioned that the Town of Smithers is moving ahead with new public washrooms for downtown Smithers on 2nd Avenue near Main Street.

**Terrace's Mills Memorial
Hospital – Replacement**

Director Newell stated that on February 28, 2017 the Honourable Mike de Jong, Minister of Finance announced that there is funding in the provincial budget for the replacement of Mills Memorial Hospital in Terrace.

**Carrots to Cattle Conference
February 17-18, 2017
-Smithers**

Director Repen mentioned that he attended the Carrots to Cattle Conference in Smithers on February 17-18, 2017. He attended a business planning meeting and was very encouraged by the promotion of agriculture in the area.

Chair's Update

FLNRO Hiring Panel for District Manager

- Chair Miller was invited to participate on the hiring panel for a District Manager for the Lakes District;
- The invitation was extended because of the relationship building and the work the Regional District has accomplished in regard to forestry issues in the region;
- Chair Miller thanked the Regional Board for its work in forestry.

UBCM CAO/CEO Forum – March 28-29, 2017 – Victoria, B.C.

- Chair Miller and Melany de Weerd, CAO are attending the UBCM CAO/CEO Forum March 28-29, 2017 in Victoria, B.C.;
- The forum provides a good opportunity to network with Regional Districts throughout the province;
- Chair Miller and Ms. de Weerd have been invited to provide a presentation in regard to the 9-1-1 levy cell phone surcharge;

NW Resource Benefits Alliance (RBA)

- Working to schedule a meeting with the Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development;
- Currently working to complete the amendments to the Memorandum of Understanding for March 24, 2017;

Business trip to Eugene, Oregon US

- While on a personal business trip to Eugene, Oregon, USA Chair Miller noted the urban growth that is occurring in Seattle, Washington;
- Population growth in the Pacific Northwest around Seattle, Washington in 2016 to date has increased by 150,000 people.

**Receipt of Verbal
Reports**

Moved by Director Repen
Seconded by Director Brien

2017-3-21

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS (CONT'D)

Invitation to RCMP and
 Ministry of Transportation
 and Infrastructure

Moved by Director Illes
 Seconded by Director Greenaway

2017-3-22

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to invite the Ministry of Transportation and Infrastructure and RCMP to a future RDBN Board Meeting to discuss issues in regard to truck driver behavior, heavy truck speeds being traveled on highways and through communities within the RDBN, and conditions of highways."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

ABC Communications
-Request for Letter of Support
-ABC Communications ISED
-Connect to Innovate

Moved by Director Benedict
 Seconded by Director Illes

2017-3-23

"That the Regional District of Bulkley-Nechako Board of Directors write a letter of support in principal to ABC Communication for its application to the Connect to Innovate Program."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Newell voiced concerns that the CRTC mapping that has been provided to outline areas qualified for the Connect to Innovate Program does not fully outline the areas that are in need of internet service. He mentioned the need to contact the CRTC to inform them of the lack of information on the maps. Director Benedict noted that in conversations with ABC Communications and CityWest they are aware that the map is not completely accurate and does not fully outline the areas that are lacking internet provision. Ms. de Weerd commented that ABC Communications and CityWest have agreed to provide maps to the RDBN to overlay with the maps from the CRTC to better understand the areas lacking internet coverage.

Administration
Correspondence

Moved by Alternate Director Stoltenberg
 Seconded by Director Lindstrom

2017-3-24

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Ministry of Forests, Lands and Natural Resource Operations
 – Rural Connectivity Projects – Denial;
- Ministry of Forests, Lands and Natural Resource Operations
 – Working Together: British Columbia's Spruce Beetle Mitigation Strategy;
- Ministry of Transportation and Infrastructure - Fire Safety Act;
- Norm Letnick, MLA, Kelowna-Lake Country - Minister of Agriculture – B.C. Government Francophone Affairs Program;
- Northern Development Initiative Trust – 2017 Economic Development Capacity Building;

ADMINISTRATION CORRESPONDENCE (CONT'D)

- Northern Development Initiative Trust – 2017 Grant Writing Support Funding;
- Northern Development Initiative Trust – Glenwood Hall Revitalization – Phase Three;
- Northern Development Initiative Trust – Buchfink Lodge Upgrade;
- Northern Development Initiative Trust – Lake Babine Nation Biomass Heating and Job Creation;
- Canadian Postmasters and Assistants Association - Federal Government Standing Committee on Government Operations and Estimates Report;
- B.C. Professional Fire Fighters Association Magazine
 - Request for Support With an Advertisement;
- Prince Rupert Gas Transmission Ltd – TransCanada's Scholarship Program;
- Nechako Valley Post-Secondary Education Committee
 - Reconfirming Support for Replacement of the CNC Campus in Vanderhoof;
- Canadian Fallen Heroes Foundation – Youth Remembrance Initiative;
- North Central Local Government Association - Call for Nominations;
- Minerals North 2017 – January Update;
- The Plant and Animal Health Strategy Team - Planning Forum Summary and Next Steps;
- Fort Fraser Local Community Commission Meeting Minutes
 - February 14, 2017;
- Smithers and District Transit Committee Meeting Minutes
 - February 17, 2017;
- Canada 150 Celebration – Canada 150 Merchandise
- Union of B.C. Municipalities
 - Community Gaming Grants
 - Local Government Program Services Reports
 - Communities in Bloom
 - New Liquor Act Comes Into Force
 - Connect to Innovate
 - Changes to Provincial Private Moorage Program
 - New Reconciliation Resources on UBCM.ca
 - Funding and Resources Update February 2017
 - Energy Star Builder Workshops
 - SpaceFinder: A Creative EconomyTool
 - 2017 Trade Show
 - Throne Speech Highlights

INVITATIONS

- Minerals North Conference Association - Minerals North 2019;
- Leaders PowerLunch Series – March 3, 2017- Vancouver, B.C.;
- #BCTECH Summit – March 14-15, 2017 Vancouver, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE (CONT'D)

Discussion took place regarding the Northern Development Initiative Trust funding and applications requiring support of the Regional Advisory Committees (RAC's) prior to moving forward to the NDIT Board of Directors. The subscription to the program has increased and a number of funding allocations are now oversubscribed. Director Thiessen noted that the original funding provided by the province at the inception of the program has since been utilized and the investments that have been made have made the program sustainable. Director Benedict noted that the intent is to have further discussions at the Rural Directors Committee.

Break for lunch 12:17 p.m.

Reconvened 12:49 p.m.

FINANCIAL

**Operating Accounts
 -January, 2017**

Moved by Alternate Director Stoltenberg
 Seconded by Director Bachrach

2017-3-25

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid January, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director Bachrach
 Seconded by Director Illes

2017-3-26

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

INVITATIONS:

-Federation of Canadian Municipalities – Webinar: Preview of FCM's New Climate and Asset Management Network
 –March 7, 2017 – 11:00 am – noon;
 -Fresh Outlook Foundation – Breakfast of Champions
 Celebrating Sustainability Successes – Driving the Business of Collaboration - March 2, 2017 UBC Okanagan;

CORRESPONDENCE:

-AE Today – Issue #4 2016;
 -BC Chamber of Commerce – Insight Newsletter February, 2017;
 -BC Community Forest Association – January, 2017 Newsletter;
 -Clean Energy Canada Review:
 - February 20, 2017 – Zoom, Zoom... Blast Off
 - February 13, 2017 – Yes, We Can Go it Alone
 - February 6, 2017 – RIP Fossil Fuel Growth
 - January 30, 2017 - The Alternative Facts Problem
 - January 23, 2017 – Clean Energy's Tipping Point;
 -E-Comm Quarterly Newsletter February, 2017;
 -Federation of Canadian Municipalities – New Climate and Infrastructure Programs;

READING FILE (CONT'D)

CORRESPONDENCE (CONT'D):

- Federation of Canadian Municipalities – President's Corner
 - February 2017;
- Federation of Canadian Municipalities – FCM Voice
 - February 10, 2017 – Register for AC 2017/Northern Remote #CDNmuni/FCM International Awards of Excellence/Gas Tax Fund
 - January 27, 2017 – Share our Budget Submission/FCM Roll of Honor/ Membership Drive/NEB Review
 - January 20, 2017 – Seizing the Moment/BCMC/WILG Scholarships/International Development Week;
- Fresh Outlook Foundation – Exciting Events for FOF in 2017;
- Government of Canada – Connect to Innovate Program;
- Human Trafficking/Sexual Exploitation in BC and Every Community – Public Presentations Handout;
- Municipal Advocacy Solutions – Marijuana Legalization and Municipalities;
- National Plant and Animal Health Planning Forum – Information;
- Nechako Reservoir Update - Flow Facts:
 - February 11th to February 17, 2017
 - January 28th to February 3, 2017
 - January 21st to February 27, 2017
 - January 14th to January 20, 2017;
- Northern BC Tourism – News from Northern BC Tourism;
- Premier's BC Natural Resource Forum – Record Attendance at Best-Forum Ever;
- Resource Works News – Resource Jobs a BC Strength;
- Transportation of Dangerous Goods – Safety Awareness;
- University of Northern British Columbia – CIRC 2016 Year End Report."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION BYLAWS

Bylaws for First, Second, and Third Reading

No. 1792 – Colony Point
 Street Lighting Local Service
 Establishment Amendment

Moved by Director Greenaway
 Seconded by Director Illes

2017-3-27

"That "Colony Point Street Lighting Local Service Establishment Amendment Bylaw No. 1792, 2017" be given first, second, and third reading this 2nd day of March, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1793 – Vanderhoof Rural
 Fire Protection Local Service
 Establishment Amendment

Moved by Director Petersen
 Seconded by Director Illes

2017-3-28

"That "Vanderhoof Rural Fire Protection Local Service Establishment Amendment Bylaw No. 1793, 2017" be given first, second, and third reading this 2nd day of March, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaws for Adoption

No. 1790 – RDBN Regional
Public Transit and Para-Transit
(Highway 16) Service
Establishment

Moved by Director Bachrach
Seconded by Director Illes

2017-3-29

"That "Regional District of Bulkley-Nechako Regional Public Transit and Para-Transit (Highway 16) Service Establishment Bylaw No. 1790, 2016" be adopted this 2nd day of March, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORTS

Carrots to Cattle Agriculture
Conference Tradeshow

Moved by Director Illes
Seconded by Director Parker

2017-3-30

"That the Regional District of Bulkley-Nechako Board of Directors authorize the Carrots to Cattle Agriculture Conference Tradeshow expenses of \$800 be allocated to the Administration Local Tradeshow Budget."

(All/Directors/Majority)

DEFEATED

Carrots to Cattle Agriculture
Conference Tradeshow

Moved by Director Repen
Seconded by Director Illes

2017-3-31

"That the Regional District of Bulkley-Nechako Board of Directors authorize the Carrots to Cattle Agriculture Conference Tradeshow expenses of \$800 be allocated to the Administration Agriculture Strategy Budget."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Transit Service Agreement
with BC Transit

Moved by Alternate Director Stoltenberg
Seconded by Director Bachrach

2017-3-32

"That the Regional District of Bulkley-Nechako Board of Directors approve and execute the Transit Service Agreement between the Regional District of Bulkley-Nechako and British Columbia Transit."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Bachrach commented that the Adoption of Bylaw No. 1790 – RDBN Regional Public Transit and Para-Transit (Highway 16) Service Establishment is a monumental step forward in the development of regional transit.

Director Bachrach recognized Silas Brownsey, Executive Director, Transit Branch, Ministry of Transportation and Infrastructure and Chris Fudge, Senior Regional Manager, BC Transit present in the gallery for their work and assistance in moving forward with the service.

Director Thiessen removed himself from the meeting at 12:56 p.m. due to a conflict of interest regarding the District of Vanderhoof's requests for Building Inspection Service.

DEVELOPMENT SERVICES (All Directors)

Request for Building Inspection Service- District of Vanderhoof Moved by Director Petersen
 Seconded by Director Liversidge

2017-3-33

"That the Regional District of Bulkley-Nechako Board of Directors authorize the RDBN entering into the agreement with the District of Vanderhoof for the provision of building inspection services for the months of March and April, 2017, as outlined in the March 1, 2017 staff report from the Director of Planning."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Thiessen returned at 1:00 p.m.

CORRESPONDENCE

ALC – Response to Burns Lake and Francois Lake (North Shore) OCP Review – Bylaw 1785, 2016 Moved by Director Illes
 Seconded by Director Brien

2017-3-34

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the ALC – Response to Burns Lake and Francois Lake (North Shore) OCP Review – Bylaw 1785, 2016."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Office of Housing and Construction Standards - What Building and Plumbing Officials Need to Know about the Building Act Moved by Alternate Director Stoltenberg
 Seconded by Director Repen

2017-3-35

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the Office of Housing and Construction Standards- What Building and Plumbing Officials Need to Know about the *Building Act*."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATION

Regional District of Fraser-Fort George – RDFFG's 50th Anniversary Celebration -March 8, 2017 Moved by Director Newell
 Seconded by Alternate Director Stoltenberg

2017-3-36

"That the Regional District of Bulkley-Nechako Board of Directors receive the invitation from the Regional District of Fraser-Fort George - Regional District of Fraser-Fort George's 50th Anniversary Celebration – March 8, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEM

Transit Service – Verbal Update on Next Steps Towards Implementation - Silas Brownsey, Executive Director, Transit Branch, Ministry of Transportation and Infrastructure and Chris Fudge, Senior Regional Transit Manager, BC Transit

Mr. Brownsey commented that today marks a significant milestone with the adoption of Bylaw 1790 and the approval of the Transit Service Agreement with BC Transit. He noted that today also represents a lot of work completed by a lot of people to be at this point in the process and he recognized today as an opportunity to celebrate.

Next Steps

- Strong partner from BC Transit;
 - o A letter of welcome from the President of BC Transit;
- Operational Phase:
 - o Marketing;
 - o Procurement;
 - o Acquisition;
 - o Stop location clarification and final decisions.
- Need to ensure open and clear communication between BC Transit and the Regional District of Bulkley-Nechako and Regional Transit Committee.

BC Transit

- Shifting into implementation stage with the signing of the Transit Service Agreement:
 - o Treating implementation similar to the 24 service agreement expansions occurring in the province currently;
 - o Has an established process in this phase;
 - o Implementation MOU between RD and BC Transit:
 - Establishes exactly what service is put on the road;
 - Establish timeline;
 - BC Transit to bring resources and experts to the forefront:
 - Fleet/scheduling/marketing;
 - Any assets that will support the implementation of the service;
 - Proposed operating companies perspective:
 - Time frame for the operating company to be set up.
- **Decisions to be made in the short term:**
 - o Competitive procurement process;
 - o Preliminary dialogue with known potential bidders that could handle service;
 - o Level of interest is low;
 - o Couple of options in terms of procuring operating;
 - Direct award system;
 - Identify an operating company to operate the service for approximately two years;
 - Provides an opportunity to align a competitive procurement for April 1, 2019;
 - Direct award system has been applied in other service areas;
 - Realize economies of scale – labour/facility/vehicle management;
 - Regional contracting strategy would apply to systems in northeast BC;
 - Process that BC Transit would work in consultation with the Regional District;
 - BC Transit Board of Directors make final decision:
 - Would like support from the Regional District.
- **Marketing and promotional campaign:**
 - o Very comprehensive:
 - Social media;
 - Print ads;
 - High profile;
 - Collaborative;
 - Support from local community to everyone's benefit;
 - Very comprehensive/collaborative approach.

DISCUSSION ITEM (CONT'D)

Director Repen thanked Mr. Brownsey and Mr. Fudge for their assistance in moving the Highway 16 Regional Transit Service forward. Director Repen commented that due to this occurring at the same time as the Moricetown to Smithers route and the additional runs added to the Smithers to Telkwa service that it be clearly identified in the Smithers/Telkwa area that there are two separate services.

Mr. Brownsey noted that in moving forward BC Transit will work with Regional District staff in regard to the operational component and determine any asks that will be required from the Regional District Board of Directors. Mr. Fudge indicated that the process is now similar to other BC Transit Service establishment processes that have occurred. He mentioned the need to ensure that work going forward is completed collaboratively.

Ms. de Weerd mentioned that the next meeting of the Regional District Board of Directors is scheduled for March 9th and the following meeting is March 23th. Chair Miller spoke of the different levels of government following different legislative requirements and thanked MOTI and BC Transit for their patience in moving the service forward. Chair Miller also thanked RDBN staff and Ms. de Weerd for her continued assistance throughout the process. He also spoke to the importance of continuing to work to connect the communities throughout the region that are located off the Highway 16 corridor.

ADJOURNMENT

Moved by Alternate Director Stoltenberg
 Seconded by Director Bachrach

2017-3-37

"That the meeting be adjourned at 1:19 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

 Bill Miller, Chair

 Wendy Wainwright, Executive Assistant

AGRICULTURE COMMITTEE MEETING
(Committee of the Whole)

Thursday, March 2, 2017

PRESENT: Chair Mark Parker

Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Tom Greenaway
John Illes
Dwayne Lindstrom – left at 2:10 p.m.
Thomas Liversidge
Bill Miller
Rob Newell
Jerry Petersen
Darcy Repen
Gerry Thiessen

Directors Absent Mark Fisher, Electoral Area "A" (Smithers Rural)
Rob MacDougall, District of Fort St. James

Alternate Director Stoney Stoltenberg, Electoral Area "A" (Smithers Rural)

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Jason Llewellyn, Director of Planning – arrived at 1:46 p.m.
Roxanne Shepherd, Chief Financial Officer
Corrine Swenson, Manager of Regional Economic Development
Deneve Vanderwolf, Regional Economic Development Assistant
– left at 2:10 p.m.
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Chair Parker called the meeting to order at 1:38 p.m.

AGENDA

Moved by Director Miller
Seconded by Alternate Director Stoltenberg

AG.2017-2-1

"That the Agriculture Committee Meeting Agenda of March 2, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Agriculture Committee
Meeting Minutes
-January 26, 2017

Moved by Alternate Director Stoltenberg
Seconded by Director Miller

AG.2017-2-2

"That the minutes of the Agriculture Committee meeting of January 26, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORT

Agriculture Forum
-November 9, 2016

Director Miller thanked Chair Parker, Director Fisher and RDBN staff for the work completed in regard to the Agriculture Forum on November 9, 2016 in Burns Lake.

Discussion took place regarding the work being completed from the Agriculture Forum:

- Northwest Invasive Plant Council is scheduled to be a delegation at the March 9, 2017 RDBN Committee of the Whole meeting;
- Chair Parker has been invited by the Standing Committee on Agriculture and Forestry of the Senate of Canada to attend a meeting via video conference on March 7, 2017 to provide a presentation in regard to foreign ownership of agriculture lands;
- Workshops have been conducted in the region in regard to the new *Water Sustainability Act*.
 - o Some uncertainty remains in regard to the new regulations;
 - o Workshops are required in the Burns Lake area;
 - o Ministry of Forests, Lands and Natural Resource Operations (FLNRO) has indicated they are willing to have workshops where needed;
 - o Beyond the Market has also assisted in facilitating workshops;
 - o Without completed water licensing for farm lands there could potentially be impacts to the property values;

Chair Parker noted the dialogue that took place at the Agriculture Forum and the connections that were made with individuals has assisted in addressing agriculture issues in the region.

Director Reppen spoke to the future of agriculture in the region and the potential for growth and the ability to move forward in building agriculture in North West BC.

VERBAL REPORTS

Presentation for Senate on the Acquisition of Farmland – March 7, 2017

Chair Parker noted that the video conference presentation for the Senate on the Acquisition of Farmland scheduled for March 7, 2017 will take place in Prince George.

Three key areas the presentation will focus on:

1. National Policy to protect Agriculture Land;
2. Need a solution to make it competitive for local and young farmers to acquire farmland on the same level as big industry;
 - a. assist farmers to get into the market and be sustainable;
3. Needs to be long term:
 - a. food production in and for Canada and food export by Canada for Canada;

Chair Parker noted that the Ministry of Agriculture has indicated that 2% of agriculture land in BC is owned by foreign entities. In Electoral Area "F" (Vanderhoof), 4% of agriculture land is owned by foreign companies.

Chair Parker has had discussions with the RDBN Planning department and Gary Blattner, Facilitator, Agriculture Forum in regard to the presentation. The presentation time allowance is 5-7 minutes with an opportunity for the Senate to question Chair Parker afterward.

VERBAL REPORTS (CONT'D)

Presentation for Senate on the Acquisition of Farmland – March 7, 2017 (Cont'd)

Director Thiessen identified the need for Farm Credit Canada (FCC) to be more progressive and more available to young farmers. Director Repen noted that FCC is available to support the growing of products but not for processing and there is a need to upgrade and update the use of FCC. Discussion took place regarding the long length of time it takes to complete an application process through FCC being a deterrent and not user friendly. FCC is an option already in place that has great potential but requires some updating to address the needs of current farming.

Carrots to Cattle Conference-March 17-18, 2017 -Smithers, B.C.

Chair Parker expressed the value in attending the Carrots to Cattle Conference March 17-18, 2017 in Smithers and the positive feedback he has received in regard to the RDBN including agriculture as a priority. He spoke to building trust and the role of the RDBN in the agriculture sector. Chair Parker has been contacted by other Regional Districts and communities requesting information and providing support in regard to the RDBN's Agriculture Committee and initiatives. He thanked the RDBN Board for its support and recognition of value in regard to agriculture in the region.

Carrots to Cattle Tradeshow Booth - Deneve Vanderwolf, Regional Economic Development Assistant

Ms. Vanderwolf noted the importance of having a tradeshow booth at the Carrots to Cattle Conference. She spoke of the RDBN's initiative in regard to the agriculture sector and having a booth at the conference provided an opportunity for education, relationship building and an opportunity for attendees to ask questions.

- Tradeshow component consisted of 6 booths:
 - Beyond the Market;
 - Ministry of Agriculture;
 - Regional District of Bulkley-Nechako;
 - Kubota Tractor;
 - Copper T Ranch;
 - Smithers Feed Store.

Friday, February 17, 2017

- Set up and booth was open from 4:00 p.m.-6:00 p.m.;
- Attendance during the 2 hours the booth was open prior to dinner was minimal;
- Staff networked with a number of individuals during dinner and during the Tradeshow the following day.
 - Local producers;
 - Community leaders;
 - Government employees;
 - Other attendees.

Saturday, February 18, 2017

- Booth was open from 8:30 a.m. to 4:00 p.m.
 - Was available to attendees during coffee breaks and lunch;
 - Attendees at event - 70;
 - Total conversations with booth attendees – 35;
 - Many took handouts that passed by the booth that did not speak directly with staff;
 - Conversations held in regard to:
 - RDBN Agriculture webpage;
 - Ease of use of website;
 - Connecting Consumers to Producers;
 - Possible funding fit for some agriculture training for producers in the Smithers area;

VERBAL REPORTS (CONT'D)

Carrots to Cattle Tradeshow Booth - Deneve Vanderwolf, Regional Economic Development Assistant (Cont'd)

- Two producers would like to be promoted in the Connecting Consumers to Producers but are just outside the RDBN Boundaries;
- RDBN Agriculture Plan and Land Use Inventories
 - What is it?
 - Why do it?
 - Where can they find it?
- SWOT (Skills Workforce Opportunities Team)
 - Promoted SWOT;
 - Explored potential agriculture representatives for the SWOT.

Chair Parker congratulated Director Fisher for his initiative to utilize grant in aid funds to assist the Carrots to Cattle Conference in sponsoring youth registrations. He also thanked staff and noted that it was well worth having staff in attendance.

Receipt of Verbal Reports

Moved by Director Miller
 Seconded by Director Petersen

AG.2017-2-3

"That the Agriculture Committee receive the verbal reports as presented."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATIONS

New Exporter Mission 2017 -March 6-7, 2017 – Seattle, WA

Moved by Director Illes
 Seconded by Director Benedict

AG.2017-2-4

"That the Agriculture Committee receive the invitation titled "New Exporter Mission 2017 – March 6-7, 2017 – Seattle, WA."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Miller spoke of visiting the Pacific Northwest recently and noted the potential growth for BC Agriculture to export to the area. He noted the growth of urban areas into agriculture lands has put restrictions on growing areas and will open opportunities for BC to export food.

Expanding Your Presence in in China – February 22, 2017 -Richmond, B.C.

Moved by Director Benedict
 Seconded by Director Petersen

AG.2017-2-5

"That the Agriculture Committee receive the invitation titled "Expanding Your Presence in China – February 22, 2017 – Richmond, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATIONS (CONT'D)

Chair Parker noted that the "Expanding Your Presence in China" is a Growing Forward 2 initiative. He commented that Growing Forward 3 is being developed and is currently interested in comments and recommendations. He mentioned that while extending BC's agriculture presence in China is good he also would like reassurance that local growing and production is a priority. Director Reppen spoke to the benefits of export markets and utilizing both export and local markets.

NEW BUSINESS

Logging Truck Irresponsible Driving Behavior

Discussion took place regarding erratic logging truck driver behavior and the contractors being accountable for their drivers.

SPECIAL IN-CAMERA MEETING

Moved by Director Miller
Seconded by Director Thiessen

AG.2017-2-6

"In accordance with Section 90 (1)(c) of the *Community Charter*, it is the opinion of the Regional District of Bulkley-Nechako Board of Directors that matters pertaining to labour relations or other employee relations be held in confidence, and therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

ADJOURNMENT

Moved by Director Brien
Seconded by Director Miller

A.G.2017-2-7

"That the meeting be adjourned at 2:20 p.m."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Mark Parker, Chair

Wendy Wainwright, Executive Assistant

AGRICULTURE COMMITTEE MEETING
(Committee of the Whole)

Thursday, January 26, 2017

PRESENT: Chair Mark Parker

Directors Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
John Illes
Dwayne Lindstrom
Rob MacDougall
Bill Miller
Jerry Petersen
Darcy Repen
Gerry Thiessen

Directors Taylor Bachrach, Town of Smithers
Absent Thomas Liversidge, Village of Granisle
Rob Newell, Electoral Area "G" (Houston Rural)

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Jason Llewellyn, Director of Planning
Roxanne Shepherd, Chief Financial Officer
Corrine Swenson, Manager of Regional Economic Development
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Chair Parker called the meeting to order a 2:47 p.m.

**AGENDA &
SUPPLEMENTARY AGENDA**

Moved by Director Petersen
Seconded by Director Fisher

AG.2017-1-1

"That the Agriculture Committee Meeting Agenda of January 26, 2017 be adopted; and further, that the Supplementary agenda be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

**Agriculture Committee
Meeting Minutes
-November 24, 2016 &
Agriculture Forum -November 9,
2016 - Minutes/Report**

Moved by Director Miller
Seconded by Director Petersen

AG.2017-1-2

"That the minutes of the Agriculture Committee meeting of November 24, 2016 and Agriculture Forum - November 9, 2016 Minutes/report be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Staff will bring forward the November 9, 2016 Agriculture Forum Minutes/Report to a future Agriculture Committee Meeting for further discussion.

CORRESPONDENCE

Correspondence

Moved by Director Benedict
Seconded by Director Fisher

AG.2017-1-3

"That the Agriculture Committee receive the correspondence titled "British Columbia Building Code 2012 – Building Inspection Regulations for Farm Buildings."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Jason Llewellyn, Director of Planning provided an overview of the "British Columbia building Code 2012 – Building Inspection Regulations for Farm Buildings". He noted that in BC all building including farm buildings are subject to the *BC Building Code* and the *B.C. Building Code* requires that farm buildings must comply with the requirements of the *National Farm Building Code of Canada 1995*. "Regional District of Bulkley-Nechako Building Bylaw 1634, 2012" does not apply to a farm building located on property which is classified as a farm by the B.C. Assessment Authority at the time of construction. There is still a requirement to meet the *BC Building Code*, however the RDBN plays no role in regulating that compliance.

Director Thiessen brought forward concerns regarding issues occurring in the Vanderhoof area wherein commercial and industrial buildings are being placed on agricultural lands without building permits even though they are not farm buildings. He mentioned that the District of Vanderhoof is now requiring building permits for farm buildings within the District boundaries.

Director Miller voiced concerns in regard to restrictions and regulations on farm buildings on agricultural lands. He spoke of the challenges associated with farming and the narrow margins for success.

Discussion took place in regard to the distinction between industrial use and farm use. The RDBN's Building Bylaw is similar to the Regional District of Fraser-Fort George and Peace River Regional District. The Cariboo, Thompson-Nicola, Squamish-Lillooet and Fraser Valley Regional District's Building Bylaws have limitations on buildings exempted from the request for a building permit.

INVITATION

Invitation

Moved by Director MacDougall
Seconded by Director Lindstrom

AG.2017-1-4

"That the Agriculture Committee receive the invitation titled "Carrots to Cattle 2017 – February 17-18, 2017 – Smithers, B.C."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

SUPPLEMENTARY AGENDA

INVITATION

**Water Sustainability Act
 Information Session**

Moved by Director Miller
 Seconded by Director Petersen

AG.2017-1-5

"That the Agriculture Committee receive the invitation titled
 "Water Sustainability Act Information Session."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Miller attended a workshop in Vanderhoof hosted by the Nechako Valley Regional Cattlemen's Association in regard to the Water License Application process. He noted that it was a valuable workshop to attend. Director Miller mentioned his concerns in regard to lack of training at Front Counter BC/Ministry of Forests, Lands and Natural Resource Operations when submitting a Water License Application. Director Greenaway indicated that he made an appointment at Front Counter BC in Fort St. James. Director Parker commented that the registration fee has been waived until December 31, 2017.

**SPECIAL IN-CAMERA
 MEETING**

Moved by Director MacDougall
 Seconded by Director Greenaway

AG.2017-1-6

"In accordance with Section 90 (1)(c) of the *Community Charter*, it is the opinion of the Regional District of Bulkley-Nechako Board of Directors that matters pertaining to labour relations or other employee relations be held in confidence, and therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Brien
 Seconded by Director MacDougall

A.G.2017-1-7

"That the meeting be adjourned at 3:11 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mark Parker, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**COMMITTEE OF THE WHOLE MEETING****Thursday, March 9, 2017**

PRESENT: Chairperson Bill Miller

Directors Taylor Bachrach
Eileen Benedict
Shane Brien
Tom Greenaway
John Illes
Dwayne Lindstrom
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Gerry Thiessen

Director Mark Fisher, Electoral Area "A" (Smithers Rural)
Absent Thomas Liversidge, Village of Granisle

Alternate Linda McGuire, Village of Granisle
Director Stoney Stoltenberg, Electoral Area "A" (Smithers Rural)

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Janette Derksen, Environmental Services Coordinator – left at 11:56 a.m.
Janine Dougall, Director of Environmental Services
Jason Llewellyn, Director of Planning – left at 12:05 p.m.
Roxanne Shepherd, Chief Financial Officer
Corrine Swenson, Manager of Regional Economic Development
Wendy Wainwright, Executive Assistant

Others Penni Adams, Program Manager, Northwest Invasive Plant Council – left at 11:30 a.m.
Chris Beach, Mayor, Village of Burns Lake
Donovan Dias, Vice President, Sales & Project Management, CityWest - Via Teleconference – 11:30 a.m.-11:51 a.m.
Darrell Hill, Field Coordinator, Northwest Invasive Plant Council – left at 11:30 a.m.
Chris Marett, Chief Executive Officer, CityWest - Via Teleconference – 11:30 a.m.-11:51 a.m.

Media Flavio Nienow, LD News

CALL TO ORDER

Chair Miller called the meeting to order at 10:56 a.m.

AGENDA & SUPPLEMENTARY AGENDAMoved by Alternate Director Stoltenberg
Seconded by Director Brien**C.W.2017-3-1**

"That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of March 9, 2017 be approved; and further, that the Supplementary Agenda be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Committee of the Whole
Minutes – February 9, 2017

Moved by Director Lindstrom
 Seconded by Director Newell

C.W.2017-3-2

"That the Committee of the Whole meeting minutes of February 9, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATIONS

NORTHWEST INVASIVE PLANT COUNCIL – Penni Adams, NWIPC Program Manager and Darrell Hill, NWIPC Field Coordinator RE: Update

Chair Miller welcomed Penni Adams, Program Manager and Darrell Hill, Field Coordinator, Northwest Invasive Plant Council.

Ms. Adams provided a PowerPoint Presentation.

Invasive Plant Management and the Role of the Northwest Invasive Plant Council

Why care about invasive species?

- Some non-native species co-exist in their new environment without negative impacts on native species;
- Others become invasive and can have ecologically devastating impacts leading to local extinction of native species;
- First Nations loss of forage for food and medicinal plants;
- Not just plants – animals, reptiles, fish and invertebrates;
- Spread of invasive species is the second biggest threat to biodiversity after urban expansion.

Terminology

Weed

- a plant growing where it is not wanted or a plant that no one has found a use for yet; native or introduced;

Invasive Plant

- a plant with the ability to spread and dominate an ecosystem;

Invasive Alien Plant

- a non-native plant with the ability to spread and dominate an ecosystem;

Noxious weed

- the legal term to describe invasive plants covered under the *BC Weed Control Act*.

Characteristics of Invasive Plants

- aka "superweeds";
- The best strategists!
- Grow rapidly;
- Prolific seed producers;
- Highly effective seed dispersers;
- No natural controls/competition (fungi, viruses, insects, larger predators);
- Out-compete native species;
- Like disturbed soils (and good soils, too!).

DELEGATIONS (CONT'D)

NORTHWEST INVASIVE PLANT COUNCIL – Penni Adams, NWIPC Program Manager and Darrell Hill, NWIPC Field Coordinator RE: Update (Cont'd)

Non-native? Is it invasive?

- Dandelion *Taraxacum officinale* – No;
- Common harebell *Campanula rotundifolia* – No;
- Mouse-ear Hawkweed *Pilosella officinarum* – Yes;
- Creeping Bellflower *Campanula rapunculoides* L.- Yes.

How bad can it get?

- Japanese knotweed *Fallopia japonica* - overgrowth;
- Spotted knapweed *Centaurea stoebe* – massive widespread;
- Mountain bluet *Centaurea montana* – massive widespread.

The Bad News

Economic impacts on

- Utilities and transportation;
- Recreation and tourism;
- Forestry;
- Agriculture;

Harm to human and animal health

- Not eaten by animals (no natural control);
- If eaten, may be toxic;
- Poisonous or thorny;

Environmental impacts

- Ecosystems at risk or destroyed;
- Invasive monocultures threaten productivity of land.

Economic Impacts – Agriculture

Agricultural land and pastures

- Invasive plants in crops cost an est. \$2.2 billion each year (CFIA 2016);
- \$1.4 billion is weed damage;
- \$0.4 billion in control measures;
- Livestock illness, mortality.

Economic Impacts – Forestry

Invasive Plants

- Increase wildfire hazard;
- Increase soil erosion and stream sedimentation;
- Suppress forest regeneration;
- Damage young trees and seedlings;
- Control requires restrictions on movement of trucks and equipment on known.

Human Health and Safety Impacts

- Leafy Spurge
 - Cause of dermatitis in humans and grazing animals;
- Common Tansy
 - Toxic and can cause skin irritations;
- Giant Hogweed
 - Sap can cause severe burns, and make skin sensitive to strong sunlight;
- Invasives create impassable barriers and impede site lines;
- Causes of hay fever and other allergies.

DELEGATIONS (CONT'D)

NORTHWEST INVASIVE PLANT COUNCIL – Penni Adams, NWIPC Program Manager and Darrell Hill, NWIPC Field Coordinator RE: Update (Cont'd)

Environmental Impacts

- Reduced light, moisture, nutrients and space available to native species;
- Loss of natural habitat for native insects, birds, and other wildlife;
- Reduced forage potential for insects, birds, and other wildlife;
- Competition with and replacement of native species;
- Reduced integrity and stability of slopes, hillsides and flowing water shorelines;
- Changes to soil chemistry.

The Good News

- Invasive Species Council of BC;
- Regional Invasive Species/Weed Committees;
- **Partners**
 - Provincial, regional and municipal governments;
 - First Nations;
 - Industry;
 - Agricultural associations.

Northwest Invasive Plant Council (NWIPC) Invasive Plant Management Areas (IPMA's)

- Bulkley;
- Lakes District;
- Nechako.

Who is NWIPC?

Non-profit society; board of directors

- Operates on a partnership model;
- Approximately 600 members;
- 26 different partners;
- First Nation partnerships;
- Single point invasive plant management;
- Your invasive plant committee as per the provincial Weed Act.

NWIPC Goals

- NWIPC strives to prevent and control the spread of invasive alien plant species in northwestern BC;
- The goal is to prevent further damage to the ecosystems of northwest BC from invasive alien plants and begin to rehabilitate ecosystems that have been degraded by alien plants.

Why NWIPC for Invasive Plant Work?

- "One-Stop" agency for all things invasive plant-wise;
- Coordinates invasive plant management activities across an enormous land base (3.7 million hectares);
- Quality assurance, consistency, and data integrity;
 - IPMA contractors required to follow the provincial Invasive Alien Plant Program protocols for surveys, treatments, monitoring and data entry;
- NWIPC audits IPMA contractors' work for quality, accuracy and efficacy of treatments;
- Coordinates with IPMA contractors and partners to ensure priorities are established and the work is done;
- Is responsible for all invoicing, payments, logistics, etc.

DELEGATIONS (CONT'D)

NORTHWEST INVASIVE PLANT COUNCIL – Penni Adams, NWIPC Program Manager and Darrell Hill, NWIPC Field Coordinator RE: Update (Cont'd)

Continuous Improvement

- The past two years have seen more efficient and effective workplans prepared for IPMA contractors yielding more on-the ground management, dollar for dollar;
- Increased and better communication between RDBN, NWIPC Field Coordinator and IPMA contractors;
- Containment lines (or polygons) for infestations such as Field scabious, Common tansy are being held;
- Contractors are better promoting the Landowner Weed Removal Rebate;
- Contractors given an "awareness" budget to do outreach to landowners and general public.

Where do we get the funding to do the work?

1. Provincial funding -provides for core program management and work on Crown lands;
 2. Crown corporation and private sector funds;
 3. Municipal government and regional districts funding:
 - May be given as up front grants; NWIPC invoices for total amount of funds; PO or Requisition; or invoices against an agreed upon maximum
- The varied ways in which NWIPC receives funding and the priorities of partners lend a complexity to managing invasive plants on multiple jurisdictions.

How are Funds Apportioned?

1. Directed funds (e.g., Landowner Rebate, Education & Awareness pooled fund) are set aside and not subject to program administration levies;
2. Levies are assessed for Program Overhead, Field Operations Coordination and a fund for Regional Early Detection Rapid Response;
 - Pooled funds from all partners;
3. Remainder goes to IPMA contractor budgets for on-the-ground work; jurisdiction specific.

How the NWIPC Partners with the RDBN

The Regional District of Bulkley Nechako:

- Provides a Director to the NWIPC Board;
- Promotes NWIPC as the invasive plant agency in their district;
- Supports our IPMA contractors with maps and land ownership issues;
- Supports the Landowner Weed Removal Rebate (aka 50:50) cost-sharing program;
- Provides funding agreement which allows operations to continue, year to year, in RDBN.

DELEGATIONS (CONT'D)

NORTHWEST INVASIVE PLANT COUNCIL – Penni Adams, NWIPC Program Manager and Darrell Hill, NWIPC Field Coordinator RE: Update (Cont'd)

What the NWIPC did in 2016.

		RDBN 2016 LoA	NWIPC Billing	Difference
IPMA Budget	Bulkley IPMA	10,250.00	10,196.84	53.16
	Lakes District IPMA	10,250.00	10,299.93	-49.93
	Nechako IPMA	10,250.00	10,117.67	132.33
	On the Ground Total Sub Total	30,750.00	30,614.43	135.57
Levies Applied	Program Administration 15%	6,450.00	4,592.17	1,857.83
	REDRR 2%	800.00	612.29	187.71
	Field Ops Coordination %5	2,000.00	1,530.72	469.28
	Levies Sub Total	9,250.00	6,735.18	2,514.82
Partner Directed Funds	E&A	500.00	500.00	-
	50/50	3,000.00	2,486.38	513.62
	Programs Sub Total	3,500.00	2,986.38	513.62
	GRAND TOTAL	43,500.00	40,335.99	3,164.01

Looking at 2017

NWIPC respectfully submits its request for \$44,500

Funding Request 2017	44,500.00
Budget	
Directed Funds	
a) Landowner Weed Removal Rebate (formerly 50/50)	3,000.00
b) Education & Awareness Pooled Fund	500.00
Amount remaining for "on the ground" Invasive Plant Management by NWIPC Contractors	41,000.00
1. Program Administration and Field Operations Coordination Levies:	
a) 15% Program Management Overhead	6,150.00
b) 2% REDRR Non Contributing Landowners' Pooled Fund	820.00
c) % Field Operations Coordination	2,050.00
2. NWIPC IPMA "on the ground" contracts (10,660 per District)	31,980.00

A Few of the Nasties!

- Hawkweeds (Hieracium spp.)
 - Native and non-native:
 - Orange=INVASIVE;
 - White = NATIVE;
 - Yellow = could be INVASIVE or NATIVE!
- Spotted knapweed (Centaurea stoebe.);
- Common tansy (Tanacetum vulgare);
- Leafy spurge (Euphorbia esula);
- Field scabious (Knautia arvensis);
- Oxeye daisy (Leucanthemum vulgare).

Director Parker noted that at the Agriculture Forum in 2016 it was identified that invasive plant education was extremely important. Ms. Adams mentioned that there are printed materials, brochures, fact sheets, tip sheets, carabiners with quick check information readily available from NWIPC and their field technicians. Discussion took place regarding the utilization of the Landowner Weed Removal Rebate (formerly 50/50) program. Ms. Adams noted that education to promote the program may be necessary but it is starting to be subscribed to throughout the

DELEGATIONS (CONT'D)

NORTHWEST INVASIVE PLANT COUNCIL – Penni Adams, NWIPC Program Manager and Darrell Hill, NWIPC Field Coordinator RE: Update (Cont'd)

region. The NWIPC has also extended the program to the Skeena Regional Cattlemen's Association.

Ms. Adams provided an overview of the "Report a Weed" app that can be downloaded to a mobile device. It provides the ability to identify plants and invasive species along with the location of the plant. The information is uploaded to the Ministry of Forests, Lands and Natural Resource Operations Invasive Species Specialist.

Discussion took place regarding the Canada Thistle that is in abundance along the highway corridor. Mr. Hill mentioned that the Canada Thistle is not identified as a top priority for the Ministry of Transportation and Infrastructure and funding is applied to high priority invasive species areas in accordance of priority. He indicated that individuals that are actively managing their lands are being identified to assist other agencies in treating right of ways.

Discussion took place regarding the management of invasive species such as the mountain bluet on organic farming land. Mr. Hill indicated that when contractors are provided the information regarding an organic farming operation there are alternate methods to treat invasive species. Individuals can contact the NWIPC if they require assistance in ridding their property of an invasive species in an organically friendly manner.

Chair Miller thanked Ms. Adams and Mr. Hill for attending the meeting

DELEGATIONS (CONT'D)

CITY WEST – Donovan Dias, Vice President, Sales & Project Management and Chris Marett, Chief Executive Officer RE: Update and Connect to Innovate Grant Application – Via Teleconference 11:30 a.m. – 11:51 a.m.

Chair Miller welcomed Chris Marett, Chief Executive Officer and Donovan Dias, Vice President, Sales & Project Management, City West.

Mr. Dias mentioned that CityWest has been in Prince Rupert since 1910 and now has internet telephone and television services from Prince Rupert to Houston. CityWest is investigating expanding services east of Houston. CityWest has fibre infrastructure along highway 16 with connectivity in Prince George, Vancouver and Seattle Washington, USA.

CityWest has recently been bringing fibre to home builds and replacing coaxial cable plants in Smithers, Telkwa and 40% complete in Houston and in locations west of the RDBN boundaries.

Connect to Innovate Program

- \$500 million grant program offered by the Federal Government;
- To connect communities and bring fibre backhaul to access the internet at high speed connections.

What can CityWest do for the RDBN municipalities and rural areas?

- How many households will be represented?
- Areas wanting to expand internet services to:
 - o Burns Lake and area;
 - o Fraser Lake and area;
 - o Topley and area;
 - o Vanderhoof and area.

DELEGATIONS (CONT'D)

CITY WEST – Donovan Dias, Vice President, Sales & Project Management and Chris Marett, Chief Executive Officer RE: Update and Connect to Innovate Grant Application – Via Teleconference 11:30 a.m. – 11:51 a.m. (Cont'D)

- Looking for Regional District support to build fibre into the RDBN municipalities which will help solidify CityWest's business case to move into the rural areas of the RDBN;
- CityWest typically builds capacity (breakouts) in the municipalities and then works to build out to the rural areas;
 - Building POP's (Point of Presence) locations can be challenging and cost prohibitive depending on distances;
- Doesn't currently have breakouts east of Houston;
- CityWest is a wire company and runs cable for its services;
 - Cables are run on BC Hydro or Telus poles (CityWest is charged for each point of pole contact);
 - Wire is long term and wireless is a short term solution;
 - Primarily focused on delivering fibre to builds.
- Ensure that the CityWest Project Manager completes the mapping project to identify underserved areas in the RDBN.

Chair Miller commented that high speed internet to the communities and rural areas in the region is a high priority of the RDBN Board of Directors. He noted that in Electoral Area "B" (Burns Lake Rural) there is very high interest to extend fibre and build capacity for high speed internet.

CityWest's request of the RDBN

- Letter of support for the Connect to Innovate Program;
 - Identify institutions that are currently underserved in communities;
 - Clarify the areas in the region that have been identified as having internet service are incorrect;
- Letters of support from area Members of Legislative Assembly (MLA's) and Members of Parliament (MP's);
- RDBN provide information to the Federal Government and CRTC (Canadian Radio-television and Telecommunications) that additional areas on the maps provided by the Federal Government in regard to the Connect to Innovate Program are underserved and need to be added to the map along with correct information in regard to the backbone/last mile service;
 - Federal Government is relying on municipalities and Regional Districts to provide feedback in regard to their maps;
 - There may be updated mapping available but most of the changes that CityWest could identify were in eastern Canada;
- Identify that the bandwidth of 5 Mbps upload and 1 Mbps download speeds identified in the Connect to Innovate Program is not sufficient for current and future internet usage;
 - The CRTC has identified that the target for internet service is 50 Mbps download and 10 Mbps upload speeds.

The RDBN is working to clarify the unidentified areas on the Federal Government maps that are underserved. CityWest's project manager is working with the RDBN GIS Technician to identify areas that CityWest will be able or won't be able to serve. Once the locations that can be serviced by a POP location are identified CityWest will be able to determine the areas that can be included in the Connect to Innovate Program application. The areas that are outside of a POP location may need to be serviced by a fixed broadband company.

Discussion took place regarding ISP's (Internet Service Provider's) infringement policy agreements. The infringement policy agreement does not apply to CityWest.

DELEGATIONS (CONT'D)

CITY WEST – Donovan Dias, Vice President, Sales & Project Management and Chris Marett, Chief Executive Officer RE: Update and Connect to Innovate Grant Application and Chris – Via Teleconference 11:30 a.m. – 11:51 a.m. (Cont'D)

Discussion took place regarding additional funding to extend services beyond what can be provided through the Connect to Innovate Program.

Director Repen thanked CityWest for the work completed in Telkwa to provide high speed internet to the community.

Chair Miller thanked Mr. Donovan and Mr. Marett for attending the meeting via teleconference.

REPORTS

NWIPC Funding for 2017

Moved by Director Petersen
Seconded by Director Bachrach

C.W.2017-3-3

1. "That the Committee of the Whole receive the Environmental Services Coordinator's February 28, 2017 memo titled "NWIPC Funding for 2017."
2. Further, that the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors contribute \$43,500 to the Northwest Invasive Plant Council for invasive plant management for 2017."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Discussion took place regarding the need to have additional funding for invasive species education.

2017 Budget – Third Draft

Moved by Director Brien
Seconded by Alternate Director McGuire

C.W.2017-3-4

"That the Committee of the Whole receive the Senior Financial Assistant's February 27, 2017 memo titled "2017 Budget – Third Draft."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

The Committee of the Whole suggested the following adjustments to the 2017 Budget:

Planning

Plotter Purchase (Funding from Capital Reserve)
Budgeted - \$34,000 reduce to \$20,000;

Environmental Services

Update the Solid Waste Management Plan (\$100,000 over 2 years)
Budgeted - \$70,000 (for 2017) adjust to \$50,000 for 2017 and \$50,000 for 2018.

SUPPLEMENTARY AGENDA

CORRESPONDENCE

BC Transit – Notice of Intent
 for Direct Award- Bulkley
 Nechako Regional System

Moved by Director Newell
 Seconded by Director MacDougall

C.W.2017-3-5

"That the Committee of the Whole receive the correspondence from BC Transit titled "Notice of Intent for Direct Award – Bulkley Nechako Regional System."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Bachrach noted that preliminary research was conducted to determine if there may be companies available that have the capacity and the ability to provide transit services for the Bulkley Nechako Regional System (Highway 16 Regional Transit Service) in a timely manner. The company that has been identified in BC Transit's Notice of Intent 17.06 For Direct Award notice currently operates all but one of the systems representing the North East region, including the Prince George Transit System.

Director MacDougall spoke of encouraging BC Transit and Ministry of Transportation and Infrastructure to discuss with Pacific Western Transportation the need to explore the opportunities to work to build partnerships in the region and hire local sub-contractors, employees, etc.

North Central Local
 Government Association
 - Last Call for NCLGA
 Award Nominations

Moved by Director Benedict
 Seconded by Alternate Director Stoltenberg

C.W.2017-3-6

"That the Committee of the Whole receive the correspondence from the North Central Local Government Association titled "Last Call for NCLGA Award Nominations."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Regional District of Fraser
 -Fort George 50th
 Anniversary Celebration
 -March 8, 2017

Director Thiessen spoke of attending the Regional District of Fraser-Fort George's 50th Anniversary celebration on March 8, 2017 in Prince George.

ADJOURNMENT

Moved by Director Bachrach
Seconded by Director Greenaway

C.W.2017-3-7

"That the meeting be adjourned at 12:09 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**COMMITTEE OF THE WHOLE MEETING****Thursday, February 9, 2017**

PRESENT: Chairperson Bill Miller

Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
John Illes
Dwayne Lindstrom
Rob MacDougall
Rob Newell
Jerry Petersen
Darcy Repen
Gerry Thiessen

Director Thomas Liversidge, Village of Granisle
Absent Mark Parker, Electoral Area "D" (Fraser Lake Rural)

Alternate Linda McGuire, Village of Granisle
Director

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Janine Dougall, Director of Environmental Services
Jason Llewellyn, Director of Planning
Roxanne Shepherd, Chief Financial Officer
Comine Swenson, Manager of Regional Economic Development
Wendy Wainwright, Executive Assistant

Other Chris Beach, Mayor, Village of Burns Lake

Media Flavio Nienow, LD News

CALL TO ORDER

Chair Miller called the meeting to order at 10:34 a.m.

AGENDAMoved by Director MacDougall
Seconded by Director Bachrach**C.W.2017-2-1**

"That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of February 9, 2017 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Committee of the Whole
Minutes – January 12, 2017**Moved by Director Petersen
Seconded by Director Illes**C.W.2017-2-2**

"That the Committee of the Whole meeting minutes of January 12, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Roxanne Shepherd, Chief Financial Officer provided a PowerPoint presentation and outlined the Senior Financial Assistant's January 27, 2017 memo titled "2017 Budget – Second Draft."

2017-2021 Budget

2017 Draft Budget

Questions from the January 12, 2017 Budget Meeting

- How do RDBN costs for environmental services compare to neighboring Regional Districts?
- How were assessments from the Huckleberry Mine properties affected by the shut down in August?
- List of Administration Special Projects;
- Tax brochure review and deadline for changes.

RDBN Environmental Services

- 2016 RDBN total expenditures budget \$18,287,174;
- 2016 Environmental expenditures budget:
 - Operations \$4,214,233;
 - Debt payments \$495,093;
 - Capital \$540,000;
 - Amortization \$650,000;
 - Total Expenditures \$5,899,327:
 - 32% of total expenditures;
- Peace River Regional District 2016 total expenditures budget \$64,304,491:
 - Regional Solid Waste budget \$18,974,155 or 30% of total expenditures;
- Regional District of Fraser-Fort George 2016 total expenditures budget \$44,761,420:
 - Regional Solid Waste budget \$17,755,964 or 40% of total expenditures;
- Regional District of Kitimat-Stikine 2016 total expenditures budget \$44,643,912:
 - Regional Solid Waste budget \$25,419,205 or 57% of total expenditures;
 - **2016 anomaly – usually approx. \$19.8 million or 44%.

Huckleberry Mine Assessments

- 2016 Hospital Assessments for all 8 folios - \$15,067,100
- 2017 Hospital Assessments for all 8 folios - \$14,865,100 – a 1% decrease

The mine has been put on care and maintenance allowing for a reasonably quick restart if metal prices improve. There has been little impact on property assessments. The mine could remain in care and maintenance mode for a couple of years.

If the mine decides the closure is permanent, they will provide written notification to BC Assessment and BC Assessment will let the Regional District know. Assessments would be reduced by approximately 50%. Buildings would remain and decision is reversible;

- RDBN would lose approximately 0.5% of its tax base.

If the mine decided to demolish the improvements on the properties, only the land value would remain:

- RDBN would lose approximately 1% of its tax base.

INVITATION

BC Innovation Council
-Regional Innovation
Opportunities Tour

Moved by Director Illes
Seconded by Director Brienon

C.W.2017-2-4

“That the Committee of the Whole receive the invitation from the BC Innovation Council – Regional Innovation Opportunities Tour.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

RDBN In-Camera Meeting
Information Sharing with
RDBN Municipalities

Director Illes requested that a policy be considered to allow for the RDBN to share its In-Camera Meeting information with RDBN member municipalities.

Melany de Weerd, Chief Administrative Officer commented that there are legislative requirements for information provided in an In-Camera meeting and there may be benefits and risks to providing all In-Camera information to RDBN municipalities. Staff will bring forward a report outlining the RDBN's ability and outline where legislation will prevent and allow the sharing of information from In-Camera meetings to a future Regional Board meeting for discussion.

ADJOURNMENT

Moved by Director Benedict
Seconded by Alternate Director McGuire

C.W.2017-2-5

“That the meeting be adjourned at 10:56 a.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL DIRECTORS COMMITTEE MEETING****Thursday, March 9, 2017**

PRESENT: Chair Eileen Benedict

Directors Tom Greenaway – arrived at 12:53 p.m.
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen

Director Absent Mark Fisher, Electoral Area "A" (Smithers Rural)

Alternate Director Stoney Stoltenberg, Electoral Area "A" (Smithers Rural)

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Jason Llewellyn, Director of Planning – left at 12:57 p.m.
Roxanne Shepherd, Chief Financial Officer
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Chair Benedict called the meeting to order at 12:40 p.m.

AGENDAMoved by Director Newell
Seconded by Director Miller**RDC.2017-3-1**

"That the Rural Directors Committee Agenda for March 9, 2017 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Rural Directors Committee
Meeting Minutes
-February 9, 2017**Moved by Director Parker
Seconded by Alternate Director Stoltenberg**RDC.2017-3-2**

"That the minutes of the Rural Directors Committee meeting of February 9, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

LDSS Ski and Snowboard
 Teams-Request for Grant in
 Aid – Electoral Areas "B"
 (Burns Lake Rural) "E"
 (Francois/Ootsa Lake Rural)

Moved by Director Miller
 Seconded by Alternate Director Stoltenberg

RDC.2017-3-3

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that School District No. 91 – LDSS Ski and Snowboard Teams be given \$250 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) for costs associated with LDSS Ski and Snowboard Teams attending Provincial Championships in Whistler, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fort St. James Secondary
 School-Request for Grant in
 Aid – Electoral Area "C"
 (Fort St. James Rural)

Moved by Director Petersen
 Seconded by Alternate Director Stoltenberg

RDC.2017-3-4

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Fort St. James Secondary School be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for a Grade 12 Scholarship."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fort St. James Secondary
 School-Request for Grant in
 Aid – Electoral Area "C"
 (Fort St. James Rural)

Moved by Alternate Director Stoltenberg
 Seconded by Director Parker

RDC.2017-3-5

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Fort St. James Secondary School Ski and Board Team be given \$1,500 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with Provincial Championships in Whistler, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

School District No. 91
 -Request for Grant in
 Aid – Electoral Area "D"
 (Fraser Lake Rural)

Moved by Director Parker
 Seconded by Director Miller

RDC.2017-3-6

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that School District No. 91 be given \$1,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with BC A Boys Basketball Provincials in Langley, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Fraser Lake Minor Hockey Association (Midget Team) Request for Grant in Aid – Electoral Area "D" (Fraser Lake Rural)

Moved by Director Parker
 Seconded by Director Petersen

RDC.2017-3-7

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Fraser Lake Minor Hockey Association (Midget Team) be given \$1,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with Midget Hockey Provincials in Clearwater, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Stellat'en First Nation Request for Grant in Aid – Electoral Area "D" (Fraser Lake Rural)

Moved by Director Parker
 Seconded by Alternate Director Stoltenberg

RDC.2017-3-8

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Stellat'en First Nation be given \$1,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with an Aboriginal Youth Hockey Tournament in Prince George, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

School District No. 91 -Request for Grant in Aid – Electoral Area "D" (Fraser Lake Rural)

Moved by Director Parker
 Seconded by Director Miller

RDC.2017-3-9

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that School District No. 91 be given \$500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with Junior Curling Provincials in Smithers, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Electoral Area Allocations of Federal Gas Tax Funds -Fourth Quarter 2016 & Allocation of Federal Gas Tax Community Works Fund Money

Moved by Alternate Director Stoltenberg
 Seconded by Director Petersen

RDC.2017-3-10

"That the Rural Directors Committee receive the Finance/Administration Coordinator's February 10, 2017 memos titled:
 -"Electoral Area Allocations of Federal Gas Tax Funds – Fourth Quarter 2016;"
 -"Allocation of Federal Gas Tax Community Works Fund Money."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

REFERRALS

Land Referral File No. 6408936, Moved by Director Miller
Webb, Electoral Area "B" Seconded by Director Newell

RDC.2017-3-11 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 6408936 be provided to the Province as the Regional District's comments on Crown Land Referral 6408936."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Land Referral File No. 74098894, Reimer
Electoral Area 'F' Moved by Director Petersen
Seconded by Director Newell

RDC.2017-3-12 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 74098894" be provided to the Province as the Regional District's comments on Crown Land Referral 74098894."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Land Referral File No. 7409876, Electoral Area 'F' Moved by Director Petersen
Seconded by Director Miller

RDC.2017-3-13 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409876" be provided to the Province as the Regional District's comments on Crown Land Referral 7409876."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Land Referral File No. 6408963, Electoral Area 'E' Moved by Director Miller
Seconded by Alternate Director Stoltenberg

RDC.2017-3-14 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 6408963" be provided to the Province as the Regional District's comments on Crown Land Referral 6408963."

(All/Directors/Majority) CARRIED UNANIMOUSLY

NEW BUSINESS

Letter of Support to CityWest
RE: Connect to Innovate
Program Discussion took place regarding the Rural Directors providing letters of support to CityWest in regard to its application to the Connect to Innovate Program. Director Miller spoke of having a combination of services that will provide the backbone for internet service throughout the region. Director Petersen mentioned that in Electoral Area "F" (Vanderhoof Rural) houses are spread out and currently provided service from Telus.

NEW BUSINESS (CONT'D)

The challenges to provide service to homes that are a distance from Point of Presence (POP) locations was discussed. Concerns were brought forward regarding the various ISP's (Internet Service Providers) being able to provide complete coverage to all rural residents in the region.

Chair Benedict noted the need to have high speed internet to assist in attracting people to the region and that long term planning to build the best internet services in the region is required. She noted that there are areas within 3-20 km from the Village of Burns Lake that do not have adequate internet service along with the Village of Burns Lake and better service is required. Director Miller spoke to the importance of building backbone capacity and POP locations to expand the internet service. He noted that CityWest's use of fibre cable to build internet service is a benefit to services currently available and will also provide the ability for expansion of wireless services and other fibre POP locations. Director Miller stated that it is critical to build an internet base with a minimum of 50 Mbps upload speeds. Discussion took place in regard to the oversubscription of the current wireless and other available systems.

Director Newell noted that CityWest has its own backhaul service and does not have data limits in regard to its internet usage.

Discussion took place regarding the need to continue to lobby for better and adequate internet service throughout the region.

Letter of Support to CityWest
RE: Connect to Innovate
Program

Moved by Director Miller
 Seconded by Director Newell

RDC.2017-3-15

"That the Rural Directors Committee write a letter of support from all Rural Directors to CityWest for its application to the Connect to Innovate Program."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Alternate Director Stoltenberg
 Seconded by Director Miller

RDC.2017-3-16

"That the meeting be adjourned 1:05 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

 Eileen Benedict, Chair

 Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL DIRECTORS COMMITTEE MEETING****Thursday, February 9, 2017**

PRESENT: Chair Eileen Benedict

Directors Mark Fisher
Tom Greenaway
Bill Miller
Rob Newell
Jerry Petersen

Director Absent Mark Parker, Electoral Area "D" (Fraser Lake Rural)

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Jason Llewellyn, Director of Planning
Roxanne Shepherd, Chief Financial Officer
Wendy Wainwright, Executive Assistant

Others Linda McGuire, Village of Granisle

CALL TO ORDER

Chair Benedict called the meeting to order at 10:01 a.m.

AGENDAMoved by Director Miller
Seconded by Director Greenaway**RDC.2017-2-1**

"That the Rural Directors Committee Agenda for February 9, 2017 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Rural Directors Committee
Meeting Minutes
-January 12, 2017**Moved by Director Petersen
Seconded by Director Miller**RDC.2017-2-2**

"That the minutes of the Rural Directors Committee meeting of January 12, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**REPORTS****Smithers Bikes-Request for
Grant in Aid – Electoral
Area "A" (Smithers Rural)**Moved by Director Fisher
Seconded by Director Petersen**RDC.2017-2-3**

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Smithers Bikes be given \$500 grant in aid monies from Electoral Area "A" (Smithers Rural) to install a public bike pump in downtown Smithers."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Metis Nation New Caledonia Society-Request for Grant in Aid – Electoral Area "C" (Fort St. James Rural)

Moved by Director Greenaway
Seconded by Director Miller

RDC.2017-2-4

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Metis Nation New Caledonia Society be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) to purchase a transport ventilator to be used in Fort St. James and surrounding communities."

Moved by Director Greenaway
Seconded by Director Miller

RDC.2017-2-5

"That Motion RDC.2017-2-4 be amended as follows: "that Metis Nation New Caledonia Society be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) to purchase a transport ventilator to be used in Fort St. James and surrounding communities should their pending grant funding applications not be successful."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

"That the question be called on Motion RDC.2017-2-4 as amended."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Fort Fraser Livestock Association – Rail Cars Blocking the Grade Crossings at Landaluza Road, Regional District of Bulkley-Nechako

Moved by Director Miller
Seconded by Director Greenaway

RDC.2017-2-6

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors, in support of the Fort Fraser Livestock Association, write a letter to CN expressing concerns that the Grade Crossings are being blocked by rail cars for lengths of time up to 3 hours in duration which creates safety concerns and delays transportation of goods and personnel; and further, that the letter be forwarded to the Honourable Marc Garneau, Minister of Transport (Canada), Nathan Cullen, MP, Skeena-Bulkley Valley, Todd Doherty, MP, Cariboo-Prince George, John Rustad, MLA Nechako Lakes, Doug Donaldson, MLA Stikine and Fort Fraser Livestock Association."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Benedict spoke of the new timelines in regard to the regulations for the transportation of livestock and these wait times would severely impact those timeline regulations.

Discussion took place regarding Transport Canada being the regulatory body to enforce Grade Crossings Regulations (SOR/2014-275) 97 (2). Frustrations were expressed in regard to response times in the past from CN and the Transport Canada in regard to issues pertaining to CN.

DEVELOPMENT SERVICES (All Directors)

REFERRALS

Land Referral File No.0326344, 0326374, 6400666, 6401018, 6401623 & 6401624 Hudson Bay Mountain Resort Electoral Area 'A'

Moved by Director Fisher
Seconded by Director Newell

RDC.2017-2-7

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral Nos., 0326344, 0326374, 6400666, 6401018, 6401623, and 6401624" be provided to the Province as the Regional District's comments on Crown Land Referral 0326344, 0326374, 6400666, 6401018, 6401623, and 6401624."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 0308078 Hanna & Ford Electoral Area 'G'

Moved by Director Newell
Seconded by Director Petersen

RDC.2017-2-8

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 0308078" be provided to the Province as the Regional District's comments on Crown Land Referral 0308078."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding Health Authorities being the responsible organization for follow-up in regard to sewage disposal systems on properties being installed and operated in accordance with provincial regulations prior to the sale/renewal of the leases or licences of the property.

Land Referral File No. 0284066 Johnson & Lenglet Electoral Area 'G'

Moved by Director Newell
Seconded by Director Miller

RDC.2017-2-9

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 0284066" be provided to the Province as the Regional District's comments on Crown Land Referral 0284066."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 0299154 Hanson Electoral Area 'E'

Moved by Director Miller
Seconded by Director Greenaway

RDC.2017-2-10

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 0299154" be provided to the Province as the Regional District's comments on Crown Land Referral 0299154."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REFERRALS (CONT'D)

Land Referral File No.
299013 Fennell
Electoral Area 'E'

Moved by Director Miller
Seconded by Director Greenaway

RDC.2017-2-11

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 299013" be provided to the Province as the Regional District's comments on Crown Land Referral 299013."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No.
740895 Boon
Electoral Area 'F'

Moved by Director Petersen
Seconded by Director Newell

RDC.2017-2-12

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 740895" be provided to the Province as the Regional District's comments on Crown Land Referral 740895."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Northwest Invasive Plant
Council (NWIPC)

The Northwest Invasive Plant Council is tentatively scheduled to attend the RDBN meeting on March 9, 2017. Discussion took place regarding the importance of invasive weed control and the impacts to properties and farmlands from invasive species. Director Miller spoke to the impacts in the Southern Interior of the Province along with program and policy changes taking place in Ireland and the European Union to address issues in regard to invasive species.

In the past there was more funding and engagement from various Provincial Ministries to assist in the fight of invasive plants but in recent years that has not been the case.

Discussion took place in regard to the need to have a Regional Board representative on the Northwest Invasive Plant Council.

ADJOURNMENT

Moved by Director Newell
Seconded by Director Greenaway

RDC.2017-2-13

"That the meeting be adjourned 10:25 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Eileen Benedict, Chair

Wendy Wainwright, Executive Assistant

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: March 14, 2017

**SUBJECT: North Central Local Government Association
- Executive Nomination Procedures**

NCLGA is accepting Nominations for the following positions:

President
1st Vice President
2nd Vice President
Director at Large (3 Positions)
Regional Representatives (appointed by the Regional District)

NCLGA requests that the nominations and appointments be submitted by the March 24, 2017 deadline.

RECOMMENDATION: (All/Directors/Majority)

Direction.



EXECUTIVE NOMINATION PROCEDURES 2017

NCLGA EXECUTIVE NOMINATION PROCEDURES

This document provides an explanation of the NCLGA Executive Nomination process.

The deadline for advance nominations is **March 24th, 2017**. Nominations received by the deadline will be included in the Annual Report. The NCLGA also accepts nominations from the floor of the Convention.

Positions Open to Nomination:

- President
- 1st Vice President
- 2nd Vice President
- Director at Large (3 Positions)

Regional Representatives:

In regards to the NCLGA **Regional Representative** positions, our bylaws were revised in 2011 and under the revised bylaw Regional Representatives shall be **appointed** by their respective Regional District or Regional Municipality. NCLGA requests that the names of these appointees be submitted by the March 24th, 2017 deadline.

Regional Representative Appointee Nominations for Executive Positions:

NCLGA accepts nominations for Regional Representative Appointees who would like to run for any of the Table Officer positions or Director at Large positions. If a Regional District or Municipality chooses to nominate their appointee for one of the other Executive Positions, they should appoint a **substitute representative** and notify NCLGA of their choice prior to our AGM in May.

In the event that the Regional Representative is successfully elected to a Table Officer or Director at Large position, the substitute appointee will automatically step into the position.

Please note: Only those nominated for executive positions by the deadline for advance nominations will have their biography and photograph included in the Annual Report Book.

Process for Elections (2 Ballots will be held)

If there is more than one nomination received for any Table Officer Position, there will be an election for that position. All other Table Officer Positions will be filled by acclamation.

The **first ballot** will be for:

- President
- First Vice-President
- Second Vice-President

Any unsuccessful candidate from the first ballot may choose to put their name forward for the **second ballot**, which will be for the three (3) Director at Large positions.

Information on the responsibilities and commitment of NCLGA Executive members is attached as Appendix A.

APPENDIX: A

Terms of Reference for Positions on the Executive of the North Central Local Government Association:

Candidates for the North Central Local Government Association Executive may be nominated by an NCLGA member. If their candidate is successful, the sponsoring community must be prepared to provide the NCLGA with a contact person within the community administration, and provide 20 hours per year of support to the NCLGA Executive Director.

General obligations for Executive committee members:

- Members of the NCLGA Executive are expected to consider the concerns of the entire NCLGA area when participating at the NCLGA table or representing the NCLGA at events and workshops.
- All Executive members will be expected to attend 4 – 6 "In person" meetings throughout the year. Most meetings are held in Prince George, but it may be necessary for meetings to be held in other locations. Members will also be expected to attend regular "conference call" meetings.
- Executive members will confirm attendance or express regrets for all scheduled meetings.
- Each Executive member will sit on at least one working committee. Meetings will be held by phone, or in person in conjunction with an Executive meeting. E-mail communication will also be used.
- Executive members will be aware of and follow NCLGA policy and by-laws.
- Executive members will be required to use e-mail and the Internet for internal board communications.

In addition to the general requirements listed above, specific obligations are attached to the following positions. There are no additional obligations attached to the position of Director at Large:

President: The President is responsible for the following:

- Chairing meetings of the NCLGA Executive.
- Acting as the main spokesperson for the Association when speaking to the media, membership, public, and other levels of government.
- Acting as the Area Association representative on the UBCM Board of Directors.
- Providing direction to staff between Executive meetings.
- Ensuring Executive input into the content of media releases.

First Vice President: Acts on behalf of the President in his/her absence. Sits as a table officer on the finance and personnel committees.

Second Vice President: Acts on behalf of the President in the absence of the Vice-President. Sits as a table officer on the finance and personnel committees.

Regional Representative: In addition to the general requirements, the Regional Representative is responsible for the following:

- Providing a conduit between the membership (municipal councils and regional boards) and the Executive by reporting out to the members within their area and by bringing the concerns of these members to the Executive table.
- Bringing the perspective of the members within the region to issues debated at the Executive table.
- With the approval of the President, may be asked to speak on behalf of the Association to the members, media, public, or other levels of government.

65



Regional District of Bulkley-Nechako Memo – Board Agenda March 23, 2017

To: Chair Miller and the Board of Directors
From: Roxanne Shepherd, Chief Financial Officer
Date: March 12, 2017
Re: License of Occupation #0181968 - Ft St James bridge rest area

Attached to this report is a renewal of a Licence of Occupation for a rest area outside of Fort St James. The rest area is located next to a bridge over the Stuart River on Stuart Lake Highway. Pictures of the rest area are attached to this report. The deadline to submit a renewal for this licence is March 31, 2017.

In the past, the Rotary Club of Fort St James has maintained the site. However, the Rotary Club is no longer active in Fort St James. Director Greenaway does not wish to renew the licence.

If the licence is renewed, commitments would include annual liability insurance, maintenance of the rest area, licence fee of \$200 for a thirty year licence, and submission of a management plan.

As per Section 4.1(n) of the licence, if the licence is not renewed the Regional District is responsible to ensure that the site is left in a clean, sanitary and tidy condition acceptable to the Province. Improvements must be removed as directed by the Province. The Regional District must also restore the surface of the Land to the condition that the Land was in on the Commencement Date.

Costs will be dependent on the extent of clean-up required by the Province. As there is no service established to fund this site, costs would need to be charged to General Government Administration.

I would be pleased to answer any questions.

R Shepherd

Recommendation:	(all/directors/majority)
That the Board of Directors:	
1. Receive the Chief Financial Officer’s March 12, 2017 memo titled “License of Occupation #018968 – Ft St James bridge rest area”; and,	
2. Provide direction on whether or not to renew the License of Occupation.	
3. If required by the Province, approve the site clean-up and the associated costs.	



sp



Licence No.:

File No.: 0181968

Disposition No.: 922047

THIS AGREEMENT is dated for reference May 15, 2016 and is made under the *Land Act*.

BETWEEN:

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA, represented by the minister responsible for the *Land Act*, Parliament Buildings, Victoria, British Columbia

(the "Province")

AND:

REGIONAL DISTRICT OF BULKLEY-NECHAKO
PO Box 820
Burns Lake, BC V0J 1E0

(the "Licensee")

The parties agree as follows:

ARTICLE 1 - INTERPRETATION

1.1 In this Agreement,

"**Agreement**" means this licence of occupation;

"**Commencement Date**" means May 15, 2016;

"**disposition**" has the meaning given to it in the *Land Act* and includes a licence of occupation;

"**Fees**" means the fees set out in Article 3;

"**Hazardous Substances**" means any substance which is hazardous to persons, property or the environment, including without limitation

(a) waste, as that term is defined in the *Environmental Management Act*; and

- (b) any other hazardous, toxic or other dangerous substance, the use, transportation or release into the environment of which, is now or from time to time prohibited, controlled or regulated under any laws or by any governmental authority, applicable to, or having jurisdiction in relation to, the Land;

"Improvements" includes anything made, constructed, erected, built, altered, repaired or added to, in, on or under the Land, and attached to it or intended to become a part of it, and also includes any clearing, excavating, digging, drilling, tunnelling, filling, grading or ditching of, in, on or under the Land;

"Land" means that part or those parts of the Crown land either described in, or shown outlined by bold line on, the schedule attached to this Agreement entitled "Legal Description Schedule" except for those parts of the land that, on the Commencement Date, consist of highways (as defined in the *Transportation Act*) and land covered by water;

"Management Plan" means the most recent management plan prepared by you in a form approved by us, signed and dated by the parties, and held on file by us;

"Realty Taxes" means all taxes, rates, levies, duties, charges and assessments levied or charged, at any time, by any government authority having jurisdiction which relate to the Land, the Improvements or both of them and which you are liable to pay under applicable laws;

"Security" means the security referred to in section 6.1 or 6.2, as replaced or supplemented in accordance with section 6.5;

"Term" means the period of time set out in section 2.2;

"we", "us" or "our" refers to the Province alone and never refers to the combination of the Province and the Licensee: that combination is referred to as **"the parties"**; and

"you" or "your" refers to the Licensee.

- 1.2 In this Agreement, "person" includes a corporation, partnership or party, and the personal or other legal representatives of a person to whom the context can apply according to law and wherever the singular or masculine form is used in this Agreement it will be construed as the plural or feminine or neuter form, as the case may be, and vice versa where the context or parties require.
- 1.3 The captions and headings contained in this Agreement are for convenience only and do not define or in any way limit the scope or intent of this Agreement.
- 1.4 This Agreement will be interpreted according to the laws of the Province of British Columbia.

- 1.5 Where there is a reference to an enactment of the Province of British Columbia or of Canada in this Agreement, that reference will include a reference to every amendment to it, every regulation made under it and any subsequent enactment of like effect and, unless otherwise indicated, all enactments referred to in this Agreement are enactments of the Province of British Columbia.
- 1.6 If any section of this Agreement, or any part of a section, is found to be illegal or unenforceable, that section or part of a section, as the case may be, will be considered separate and severable and the remainder of this Agreement will not be affected and this Agreement will be enforceable to the fullest extent permitted by law.
- 1.7 Each schedule to this Agreement is an integral part of this Agreement as if set out at length in the body of this Agreement.
- 1.8 This Agreement constitutes the entire agreement between the parties and no understanding or agreement, oral or otherwise, exists between the parties with respect to the subject matter of this Agreement except as expressly set out in this Agreement and this Agreement may not be modified except by subsequent agreement in writing between the parties.
- 1.9 Each party will, upon the request of the other, do or cause to be done all lawful acts necessary for the performance of the provisions of this Agreement.
- 1.10 Any liabilities or obligations of either party arising, or to be performed, before or as a result of the termination of this Agreement, and which have not been satisfied or remain unperformed at the termination of this Agreement, any indemnity and any release in our favour and any other provision which specifically states that it will survive the termination of this Agreement, shall survive and not be affected by the expiration of the Term or the termination of this Agreement.
- 1.11 Time is of the essence of this Agreement.
- 1.12 Wherever this Agreement provides that an action may be taken, a consent or approval must be obtained or a determination must be made, then you or we, as the case may be, will act reasonably in taking such action, deciding whether to provide such consent or approval or making such determination; but where this Agreement states that you or we have sole discretion to take an action, provide a consent or approval or make a determination, there will be no requirement to show reasonableness or to act reasonably in taking that action, providing that consent or approval or making that determination.
- 1.13 Any requirement under this Agreement for us to act reasonably shall not require us to act in a manner that is contrary to or inconsistent with any legislation, regulations, Treasury Board directives or other enactments or any policy, directive, executive direction or other such guideline of general application.

ARTICLE 2 - GRANT AND TERM

- 2.1 On the terms and conditions set out in this Agreement, we grant you a licence of occupation of the Land for public rest area purposes, as set out in the Management Plan. You acknowledge this licence of occupation does not grant you exclusive use and occupancy of the Land.
- 2.2 The term of this Agreement commences on the Commencement Date and terminates on the 30th anniversary of that date, or such earlier date provided for in this Agreement. We reserve the right to terminate this Agreement in certain circumstances as expressly provided in this Agreement.

ARTICLE 3 - FEES

- 3.1 The Fee for the Term is \$1.00, the receipt of which we acknowledge.

ARTICLE 4 - COVENANTS

- 4.1 You must
- (a) pay, when due,
 - (i) the Fees to us at the address set out in Article 10,
 - (ii) the Realty Taxes, and
 - (iii) all charges for electricity, gas, water and other utilities supplied to the Land for use by you or on your behalf or with your permission;
 - (b) deliver to us, immediately upon demand, receipts or other evidence of the payment of Realty Taxes and all other money required to be paid by you under this Agreement;
 - (c) observe, abide by and comply with
 - (i) all applicable laws, bylaws, orders, directions, ordinances and regulations of any government authority having jurisdiction in any way affecting your use or occupation of the Land or the Improvements including without limitation all laws, bylaws, orders, directions, ordinances and regulations relating in any way to Hazardous Substances, the environment and human health and safety, and
 - (ii) the provisions of this Agreement;

- (d) in respect of the use of the Land by you or by any person who enters upon or uses the Land as a result of your use of the Land under this Agreement, keep the Land and the Improvements in a safe, clean and sanitary condition satisfactory to us, and at our written request, rectify any failure to comply with such a covenant by making the Land and the Improvements safe, clean and sanitary;
- (e) not commit any wilful or voluntary waste, spoil or destruction on the Land or do anything on the Land that may be or become a nuisance to an owner or occupier of land in the vicinity of the Land;
- (f) use and occupy the Land only in accordance with and for the purposes set out in the Management Plan;
- (g) not construct, place or affix any Improvement on or to the Land except as permitted in the Management Plan;
- (h) pay all accounts and expenses as they become due for work performed on or materials supplied to the Land at your request, on your behalf or with your permission, except for money that you are required to hold back under the *Builders Lien Act*;
- (i) if any claim of lien over the Land is made under the *Builders Lien Act* for work performed on or materials supplied to the Land at your request, on your behalf or with your permission, immediately take all steps necessary to have the lien discharged, unless the claim of lien is being contested in good faith by you and you have taken the steps necessary to ensure that the claim of lien will not subject the Land or any interest of yours under this Agreement to sale or forfeiture;
- (j) not cut or remove timber on or from the Land without being granted the right under the *Forest Act* to harvest Crown timber on the Land;
- (k) take all reasonable precautions to avoid disturbing or damaging any archaeological material found on or under the Land and, upon discovering any archaeological material on or under the Land, you must immediately notify the ministry responsible for administering the *Heritage Conservation Act*;
- (l) permit us, or our authorized representatives, to enter on the Land at any time to inspect the Land and the Improvements, including without limitation to test and remove soil, groundwater and other materials and substances, where the inspection may be necessary or advisable for us to determine whether or not you have complied with your obligations under this Agreement with respect to Hazardous Substances, provided that we take reasonable steps to minimize any disruption of your operations;
- (m) indemnify and save us and our servants, employees and agents harmless against all claims, actions, causes of action, losses, damages, costs and liabilities, including fees of

solicitors and other professional advisors, arising out of one or more of the following:

- (i) any breach, violation or non-performance of a provision of this Agreement,
- (ii) any conflict between your use of the Land under this Agreement and the lawful use of the Land by any other person, and
- (iii) any personal injury, bodily injury (including death) or property damage occurring or happening on or off the Land by virtue of your entry upon, use or occupation of the Land,

and the amount of all such losses, damages, costs and liabilities will be payable to us immediately upon demand; and

- (n) on the termination of this Agreement,
 - (i) peaceably quit and deliver to us possession of the Land and, subject to paragraphs (ii), (iii) and (iv), the Improvements in a safe, clean and sanitary condition,
 - (ii) within 90 days, remove from the Land any Improvement you want to remove, if the Improvement was placed on or made to the Land by you, is in the nature of a tenant's fixture normally removable by tenants and is not part of a building (other than as a tenant's fixture) or part of the Land and you are not in default of this Agreement,
 - (iii) not remove any Improvement from the Land if you are in default of this Agreement, unless we direct or permit you to do so under paragraph (iv),
 - (iv) remove from the Land any Improvement that we, in writing, direct or permit you to remove, other than any Improvement permitted to be placed on or made to the Land under another disposition, and
 - (v) restore the surface of the Land to the condition that the Land was in on the Commencement Date, but if you are not directed or permitted to remove an Improvement under paragraph (iii), this paragraph will not apply to that part of the surface of the Land on which that Improvement is located,

and all of your right, interest and estate in the Land will be absolutely forfeited to us, and to the extent necessary, this covenant will survive the termination of this Agreement.

- 4.2 You will not permit any person who enters upon or uses the Land as a result of your use of the Land under this Agreement to do anything you are restricted from doing under this Article.

4.3 You must not use all or any part of the Land

- (a) for the storage or disposal of any Hazardous Substances; or
- (b) in any other manner whatsoever which causes or contributes to any Hazardous Substances being added or released on, to or under the Land or into the environment from the Land;

unless

- (c) such storage, disposal, release or other use does not result in your breach of any other provision of this Agreement, including without limitation, your obligation to comply with all laws relating in any way to Hazardous Substances, the environment and human health and safety; and
- (d) we have given our prior written approval to such storage, disposal, release or other use and for certainty any such consent operates only as a consent for the purposes of this section and does not bind, limit, or otherwise affect any other governmental authority from whom any consent, permit or approval may be required.

4.4 Despite any other provision of this Agreement you must:

- (a) on the expiry or earlier termination of this Agreement; and
- (b) at any time if we request and if you are in breach of your obligations under this Agreement relating to Hazardous Substances;

promptly remove from the Land all Hazardous Substances stored, or disposed of, on the Land, or which have otherwise been added or released on, to or under the Land:

- (c) by you; or
- (d) as a result of the use of the Land under this Agreement;

save and except only to the extent that we have given a prior written approval expressly allowing specified Hazardous Substances to remain on the Land following the expiry of the Term.

4.5 We may from time to time

- (a) in the event of the expiry or earlier termination of this Agreement;
- (b) as a condition of our consideration of any request for consent to an assignment of this

Agreement; or

- (c) if we have a reasonable basis for believing that you are in breach of your obligations under this Agreement relating to Hazardous Substances;

provide you with a written request to investigate the environmental condition of the Land and upon any such request you must promptly obtain, at your cost, and provide us with, a report from a qualified and independent professional who has been approved by us, as to the environmental condition of the Land, the scope of which must be satisfactory to us and which may include all such tests and investigations that such professional may consider to be necessary or advisable to determine whether or not you have complied with your obligations under this Agreement with respect to Hazardous Substances.

- 4.6 You must at our request from time to time, but not more frequently than annually, provide us with your certificate (and if you are a corporation such certificate must be given by a senior officer) certifying that you are in compliance with all of your obligations under this Agreement pertaining to Hazardous Substances, and that no adverse environmental occurrences have taken place on the Land, other than as disclosed in writing to us.

ARTICLE 5 - LIMITATIONS

5.1 You agree with us that

- (a) in addition to the other reservations and exceptions expressly provided in this Agreement this Agreement is subject to the exceptions and reservations of interests, rights, privileges and titles referred to in section 50 of the *Land Act*;
- (b) other persons may hold or acquire rights to use the Land in accordance with enactments other than the *Land Act* or the *Ministry of Lands, Parks and Housing Act*, including rights held or acquired under the *Coal Act*, *Forest Act*, *Geothermal Resources Act*, *Mineral Tenure Act*, *Petroleum and Natural Gas Act*, *Range Act*, *Water Sustainability Act* or *Wildlife Act* (or any prior or subsequent enactment of the Province of British Columbia of like effect); such rights may exist as of the Commencement Date and may be granted or acquired subsequent to the Commencement Date and may affect your use of the Land;
- (c) other persons may hold or acquire interests in or over the Land granted under the *Land Act* or the *Ministry of Lands, Parks and Housing Act*; such interests may exist as of the Commencement Date; following the Commencement Date we may grant such interests (including fee simple interests, leases, statutory rights of way and licences); you acknowledge that your use of the Land may be affected by such interests and the area or boundaries of the Land may change as a result of the granting of such interests;

- (d) you have no right to compensation from us and you release us from all claims, actions, causes of action, suits, debts and demands that you now have or may at any time in the future have against us arising out of any conflict between your use of the Land under this Agreement and any use of, or impact on the Land arising from the exercise, or operation of the interests, rights, privileges and titles described in subsections (a), (b), and (c);
- (e) this Agreement does not limit any right to notice, compensation or any other benefit that you may be entitled to from time to time under the enactments described in subsection (b), or any other applicable enactment;
- (f) you will not commence or maintain proceedings under section 65 of the *Land Act* in respect of any interference with your use of the Land as permitted under this Agreement that arises as a result of the lawful exercise or operation of the interests, rights, privileges and titles described in subsections (a), (b) and (c);
- (g) this Agreement is subject to the prior rights of the holder of the right of way granted to the Ministry of Transportation and Highways known as Highway 27 within District Lot 549A, Range 5, Coast District;
- (h) no major capital improvements are to be constructed within that portion of the licence covered by the Highway 27 Right of Way, unless you have obtained prior written approval from the Ministry of Transportation and Highways;
- (i) you will not remove or permit the removal of any Improvement from the Land except as expressly permitted or required under this Agreement;
- (j) any interest you may have in the Improvements ceases to exist and becomes our property upon the termination of this Agreement, except where an Improvement may be removed under paragraph 4.1(n)(ii), (iii) or (iv) in which case any interest you may have in that Improvement ceases to exist and becomes our property if the Improvement is not removed from the Land within the time period set out in paragraph 4.1(n)(ii) or the time period provided for in the direction or permission given under paragraph 4.1(n)(iii); and
- (k) if, after the termination of this Agreement, we permit you to remain in possession of the Land and we accept money from you in respect of such possession, a tenancy from year to year will not be created by implication of law and you will be deemed to be a monthly occupier only subject to all of the provisions of this Agreement, except as to duration, in the absence of a written agreement to the contrary.

ARTICLE 6 - SECURITY AND INSURANCE

6.1 On the Commencement Date, you will deliver to us Security in the amount of \$0.00 which will

- (a) guarantee the performance of your obligations under this Agreement;
 - (b) be in the form required by us; and
 - (c) remain in effect until we certify, in writing, that you have fully performed your obligations under this Agreement.
- 6.2 Despite section 6.1, your obligations under that section are suspended for so long as you maintain in good standing other security acceptable to us to guarantee the performance of your obligations under this Agreement and all other dispositions held by you.
- 6.3 We may use the Security for the payment of any costs and expenses associated with any of your obligations under this Agreement that are not performed by you or to pay any overdue Fees and, if such event occurs, you will, within 30 days of that event, deliver further Security to us in an amount equal to the amount drawn down by us.
- 6.4 After we certify, in writing, that you have fully performed your obligations under this Agreement, we will return to you the Security maintained under section 6.1, less all amounts drawn down by us under section 6.3.
- 6.5 You acknowledge that we may, from time to time, notify you to
- (a) change the form or amount of the Security; and
 - (b) provide and maintain another form of Security in replacement of or in addition to the Security posted by you under this Agreement;
- and you will, within 60 days of receiving such notice, deliver to us written confirmation that the change has been made or the replacement or additional form of Security has been provided by you.
- 6.6 You must
- (a) without limiting your obligations or liabilities under this Agreement, at your expense, purchase and maintain during the Term the following insurance with insurers licensed to do business in Canada:
 - (i) Commercial General Liability insurance in an amount of not less than \$2,000,000.00 inclusive per occurrence insuring against liability for personal injury, bodily injury (including death) and property damage, including coverage for all accidents or occurrences on the Land or the Improvements. Such policy will include cross liability, liability assumed under contract, provision to provide 30 days advance notice to us of material change or cancellation, and include us

as additional insured;

- (b) ensure that all insurance required to be maintained by you under this Agreement is primary and does not require the sharing of any loss by any of our insurers;
- (c) within 10 working days of Commencement Date of this Agreement, provide to us evidence of all required insurance in the form of a completed "Province of British Columbia Certificate of Insurance";
- (d) if the required insurance policy or policies expire or are cancelled before the end of the Term of this Agreement, provide within 10 working days of the cancellation or expiration, evidence of new or renewal policy or policies of all required insurance in the form of a completed "Province of British Columbia Certificate of Insurance";
- (e) notwithstanding subsection (c) or (d) above, if requested by us, provide to us certified copies of the required insurance policies.

6.7 We may, acting reasonably, from time to time, require you to

- (a) change the amount of insurance set out in subsection 6.6(a); and
- (b) provide and maintain another type or types of insurance in replacement of or in addition to the insurance previously required to be maintained by you under this Agreement;

and you will, within 60 days of receiving such notice, cause the amounts and types to be changed and deliver to us a completed "Province of British Columbia Certificate of Insurance" for all insurance then required to be maintained by you under this Agreement.

6.8 You shall provide, maintain, and pay for any additional insurance which you are required by law to carry, or which you consider necessary to insure risks not otherwise covered by the insurance specified in this Agreement in your sole discretion.

6.9 You waive all rights of recourse against us with regard to damage to your own property.

ARTICLE 7 - ASSIGNMENT

7.1 You must not sublicense, assign, mortgage or transfer this Agreement, or permit any person to use or occupy the Land, without our prior written consent, which consent we may withhold.

7.2 Prior to considering a request for our consent under section 7.1, we may require you to meet certain conditions, including without limitation, that you provide us with a report as to the environmental condition of the Land as provided in section 4.5.

ARTICLE 8 - TERMINATION**8.1 You agree with us that**

- (a) if you
 - (i) default in the payment of any money payable by you under this Agreement, or
 - (ii) fail to observe, abide by and comply with the provisions of this Agreement (other than the payment of any money payable by you under this Agreement),

and your default or failure continues for 60 days after we give written notice of the default or failure to you,
- (b) if, in our opinion, you fail to make diligent use of the Land for the purposes set out in this Agreement, and your failure continues for 60 days after we give written notice of the failure to you;
- (c) if you
 - (i) become insolvent or make an assignment for the general benefit of your creditors,
 - (ii) commit an act which entitles a person to take action under the *Bankruptcy and Insolvency Act* (Canada) or a bankruptcy petition is filed or presented against you or you consent to the filing of the petition or a decree is entered by a court of competent jurisdiction adjudging you bankrupt under any law relating to bankruptcy or insolvency, or
 - (iii) voluntarily enter into an arrangement with your creditors;
- (d) if you are a corporation,
 - (i) a receiver or receiver-manager is appointed to administer or carry on your business, or
 - (ii) an order is made, a resolution passed or a petition filed for your liquidation or winding up;
- (e) if you are a society, you convert into a company in accordance with the *Society Act* without our prior written consent;
- (f) if this Agreement is taken in execution or attachment by any person; or

- (g) if we require the Land for our own use or, in our opinion, it is in the public interest to cancel this Agreement and we have given you 60 days' written notice of such requirement or opinion;

this Agreement will, at our option and with or without entry, terminate and your right to use and occupy the Land will cease.

- 8.2 If the condition complained of (other than the payment of any money payable by you under this Agreement) reasonably requires more time to cure than 60 days, you will be deemed to have complied with the remedying of it if you commence remedying or curing the condition within 60 days and diligently complete the same.
- 8.3 You agree with us that
- (a) you will make no claim against us for compensation, in damages or otherwise, upon the lawful termination of this Agreement under section 8.1; and
- (b) our remedies under this Article are in addition to those available to us under the *Land Act*.

ARTICLE 9 - DISPUTE RESOLUTION

- 9.1 If any dispute arises under this Agreement, the parties will make all reasonable efforts to resolve the dispute within 60 days of the dispute arising (or within such other time period agreed to by the parties) and, subject to applicable laws, provide candid and timely disclosure to each other of all relevant facts, information and documents to facilitate those efforts.
- 9.2 Subject to section 9.5, if a dispute under this Agreement cannot be resolved under section 9.1, we or you may refer the dispute to arbitration conducted by a sole arbitrator appointed pursuant to the *Commercial Arbitration Act*.
- 9.3 The cost of the arbitration referred to in section 9.2 will be shared equally by the parties and the arbitration will be governed by the laws of the Province of British Columbia.
- 9.4 The arbitration will be conducted at our offices (or the offices of our authorized representative) in Prince George, British Columbia, and if we or our authorized representative have no office in Prince George, British Columbia, then our offices (or the offices of our authorized representative) that are closest to Prince George, British Columbia.
- 9.5 A dispute under this Agreement in respect of a matter within our sole discretion cannot, unless we agree, be referred to arbitration as set out in section 9.2.

ARTICLE 10 - NOTICE

10.1 Any notice required to be given by either party to the other will be deemed to be given if mailed by prepaid registered mail in Canada or delivered to the address of the other as follows:

to us

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS
5th Floor 499 George Street
Prince George, BC V2L 1R5;

to you

REGIONAL DISTRICT OF BULKLEY-NECHAKO
PO Box 820
Burns Lake, BC V0J 1E0;

or at such other address as a party may, from time to time, direct in writing, and any such notice will be deemed to have been received if delivered, on the day of delivery, and if mailed, 7 days after the time of mailing, except in the case of mail interruption in which case actual receipt is required.

10.2 In order to expedite the delivery of any notice required to be given by either party to the other, a concurrent facsimile copy of any notice will, where possible, be provided to the other party but nothing in this section, and specifically the lack of delivery of a facsimile copy of any notice, will affect the deemed delivery provided in section 10.1.

10.3 The delivery of all money payable to us under this Agreement will be effected by hand, courier or prepaid regular mail to the address specified above, or by any other payment procedure agreed to by the parties, such deliveries to be effective on actual receipt.

ARTICLE 11 - MISCELLANEOUS

11.1 No provision of this Agreement will be considered to have been waived unless the waiver is in writing, and a waiver of a breach of a provision of this Agreement will not be construed as or constitute a waiver of any further or other breach of the same or any other provision of this Agreement, and a consent or approval to any act requiring consent or approval will not waive or render unnecessary the requirement to obtain consent or approval to any subsequent same or similar act.

11.2 No remedy conferred upon or reserved to us under this Agreement is exclusive of any other

remedy in this Agreement or provided by law, but that remedy will be in addition to all other remedies in this Agreement or then existing at law, in equity or by statute.

- 11.3 The grant of a sublicense, assignment or transfer of this Agreement does not release you from your obligation to observe and perform all the provisions of this Agreement on your part to be observed and performed unless we specifically release you from such obligation in our consent to the sublicense, assignment or transfer of this Agreement.
- 11.4 This Agreement extends to, is binding upon and enures to the benefit of the parties, their heirs, executors, administrators, successors and permitted assigns.
- 11.5 If, due to a strike, lockout, labour dispute, act of God, inability to obtain labour or materials, law, ordinance, rule, regulation or order of a competent governmental authority, enemy or hostile action, civil commotion, fire or other casualty or any condition or cause beyond your reasonable control, other than normal weather conditions, you are delayed in performing any of your obligations under this Agreement, the time for the performance of that obligation will be extended by a period of time equal to the period of time of the delay so long as
- (a) you give notice to us within 30 days of the commencement of the delay setting forth the nature of the delay and an estimated time frame for the performance of your obligation; and
 - (b) you diligently attempt to remove the delay.
- 11.6 You acknowledge and agree with us that
- (a) this Agreement has been granted to you on the basis that you accept the Land on an "as is" basis;
 - (b) without limitation we have not made, and you have not relied upon, any representation or warranty from us as to
 - (i) the suitability of the Land for any particular use, including the use permitted by this Agreement;
 - (ii) the condition of the Land (including surface and groundwater), environmental or otherwise, including the presence of or absence of any toxic, hazardous, dangerous or potentially dangerous substances on or under the Land and the current and past uses of the Land and any surrounding land and whether or not the Land is susceptible to erosion or flooding;
 - (iii) the general condition and state of all utilities or other systems on or under the Land or which serve the Land;

- (iv) the zoning of the Land and the bylaws of any government authority which relate to the development, use and occupation of the Land; and
 - (v) the application of any federal or Provincial enactment or law to the Land;
 - (c) you have been afforded a reasonable opportunity to inspect the Land or to carry out such other audits, investigations, tests and surveys as you consider necessary to investigate those matters set out in subsection (b) to your satisfaction before entering into this Agreement;
 - (d) you waive, to the extent permitted by law, the requirement if any, for us to provide you with a "site profile" under the *Environmental Management Act* or any regulations made under that act;
 - (e) we are under no obligation, express or implied, to provide financial assistance or to contribute toward the cost of servicing, creating or developing the Land or the Improvements and you are solely responsible for all costs and expenses associated with your use of the Land and the Improvements for the purposes set out in this Agreement; and
 - (f) we are under no obligation to provide access or services to the Land or to maintain or improve existing access roads.
- 11.7 You agree with us that nothing in this Agreement constitutes you as our agent, joint venturer or partner or gives you any authority or power to bind us in any way.
- 11.8 This Agreement does not override or affect any powers, privileges or immunities to which you are entitled under any enactment of the Province of British Columbia.

The parties have executed this Agreement as of the date of reference of this Agreement.

SIGNED on behalf of **HER MAJESTY
THE QUEEN IN RIGHT OF THE
PROVINCE OF BRITISH COLUMBIA**
by the minister responsible for the *Land Act*
or the minister's authorized representative

Minister responsible for the *Land Act*
or the minister's authorized representative

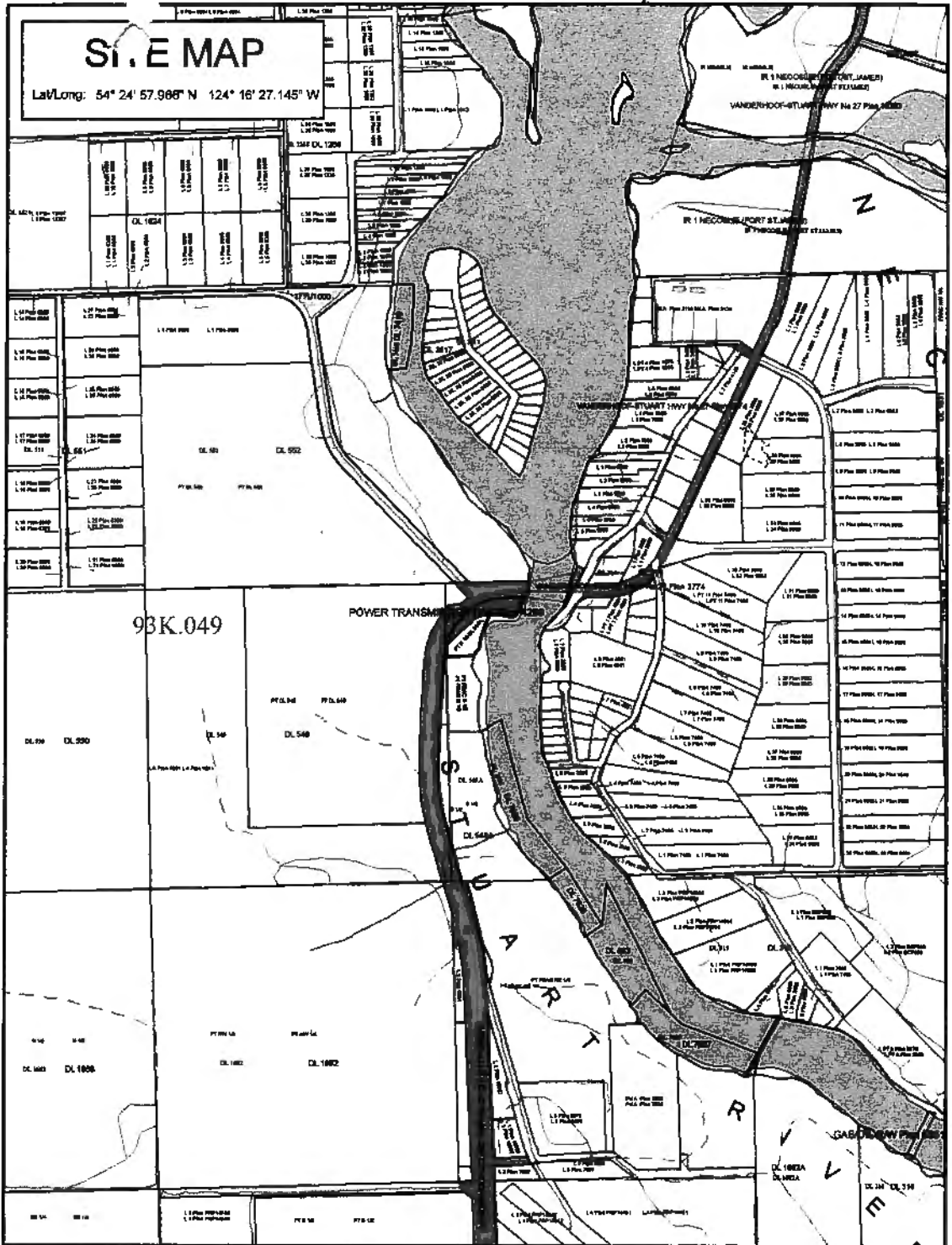
SIGNED on behalf of **REGIONAL DISTRICT OF BULKLEY NECHAKO**
By its authorized signatories

Authorized Signatory

Authorized Signatory

LEGAL DESCRIPTION SCHEDULE

LEGAL DESCRIPTION: PART OF NORTH 1/2, DISTRICT LOT 549A, RANGE 5 COAST DISTRICT.



File Number: 0181968

Site # 1 of 1 - **TENURE** Area = 1.5 Ha.

TYPE: LICENCE PURPOSE: COMMUNITY

SUBTYPE: LICENCE OF OCCUPATION SUBPURPOSE: MISCELLANEOUS

LOCATION: S of FORT ST JAMES

Prepared by
Ministry of Natural Resources
Northern British Columbia
Plan Control/CC
Date: April 21, 2016

Project: BC Above
Datum: NAD 83
Scale: 1:10,000

Photos

0 250 500 750

* If printed on 11x17 page *

Legend

Crown Land Acquisition	Proposed Pits
Primary Mining Permit	Protected Area
Subdivision	Environmental Sensitive Area
Municipality	Recreation Area
Stripped Rights of Way	State Mapping Features (SRM)
Stripped Road Right	Road or Stream
Stripped FWS Striped Lot	Right of Access - Dry
Stripped Transportation Way	Right of Access - Wet
Stripped ESR	Removal - Outside
Stripped RFR Striped Lot	Removal - Inside
Miscellaneous RFR	Contour - 20m Interval
Transportation Corridor	Transportation - Utility (SRM)
Highway	Airfield
Railway	Road
Stripped Road Right	Power Stranded Road
	Road Right
	Well
	Well Line



REGIONAL DISTRICT OF BULKLEY-NECHAKOMEMORANDUM

TO: Chairperson Miller and Board of Directors

FROM: Wendy Wainwright, Executive Assistant

DATE: March 16, 2017

SUBJECT: Committee Meeting Recommendations
– March 9, 2017

Following are recommendations from the March 9, 2017 Committee meetings for the Regional Board's consideration and approval.

Rural Directors Committee Meeting – March 9, 2017

Recommendation 1:

Re: LDSS Ski and Snowboard Teams – Request for Grant in Aid – Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural)

"That School District No. 91 – LDSS Ski and Snowboard Teams be given \$250 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) for costs associated with LDSS Ski and Snowboard Teams attending Provincial Championships in Whistler, B.C."

Recommendation 2:

Re: Fort St. James Secondary School– Request for Grant in Aid – Electoral Area "C" (Fort St. James Rural)

"That Fort St. James Secondary School be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for a Grade 12 Scholarship."

Recommendation 3:

Re: Fort St. James Secondary School– Request for Grant in Aid – Electoral Area "C" (Fort St. James Rural)

"That Fort St. James Secondary School Ski and Board Team be given \$1,500 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with Provincial Championships in Whistler, B.C."

Recommendation 4:

Re: School District No. 91– Request for Grant in Aid – Electoral Area "D" (Fraser Lake Rural)

"That School District No. 91 be given \$1,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with BC A Boys Basketball Provincials in Langley, B.C."

Recommendation 5:

Re: Fraser Lake Minor Hockey Association (Midget Team) – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)

“That Fraser Lake Minor Hockey Association (Midget Team) be given \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with Midget Hockey Provincials in Clearwater, B.C.”

Recommendation 6:

Re: Stelat’en First Nation – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)

“That Stelat’en First Nation be given \$1,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with an Aboriginal Youth Hockey Tournament in Prince George, B.C.”

Recommendation 7:

Re: School District No. 91 – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)

“That School District No. 91 be given \$500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with Junior Curling Provincials in Smithers, B.C.”

Recommendation 8:

Re: Letter of Support to CityWest RE: Connect to Innovate Program

“That the Rural Directors Committee write a letter of support from all Rural Directors to CityWest for its application to the Connect to Innovate Program.”

Committee of the Whole Meeting – March 9, 2017

Recommendation 9:

Re: NWIPC Funding for 2017

“That the Regional District of Bulkley-Nechako Board of Directors contribute \$43,500 to the Northwest Invasive Plant Council for invasive plant management for 2017.”

RECOMMENDATION:

(ALL/DIRECTORS/MAJORITY)

Recommendations 1 through 9 as written.



Regional District of Bulkley-Nechako Memo – Board Agenda March 23, 2017

To: Chair Miller and the Board of Directors
From: Roxanne Shepherd, Chief Financial Officer
Date: March 16, 2017
Re: Chinook Comfor Limited Shareholders' Resolution

Chinook Comfor Limited (the Company) consists of eight separate shareholders including the Regional District, the Village of Burns Lake and six First Nation economic development corporations representing six separate First Nations.

Each shareholder of the Company is entitled to appoint a single director to the Board of Directors except the Regional District that appoints two directors.

Due to the resignation of two directors of the Company, Chinook would like to appoint two new board members and has made the following resolution;

Chinook Comfor Limited resolves that "Lloyd Adams (Burns Lake Band Nominee) and Shannon Haizimsque (Wet'suwet'en First Nation Nominee) be appointed as directors of the Company to hold office until the next annual reference date or until they cease to hold office if sooner, and according to Article 3 of the Shareholders' Agreement dated March 31, 2016;"

I would be pleased to answer any questions.

R. Shepherd

Recommendation:

(all/directors/majority)

1. That the memorandum from the Chief Financial Officer, dated March 16, 2017 regarding be received.
2. That the RDBN authorize Chair Miller and Director Benedict to sign the Chinook Comfor Limited Shareholders' Resolution appointing Lloyd Adams (Burns Lake Band nominee) as Director effective November 15, 2016 and Shannon Haizimsque (Wet'suwet'en First Nation Nominee), as Director effective November 17, 2016, 2016.

**SHAREHOLDERS' RESOLUTIONS OF
CHINOOK COMFOR LIMITED
(the "Company")**

WHEREAS:

A. Barry Ryan Tibbett (Burns Lake Band Nominee) and Charles Julian Wake (Wet'suwet'en First Nation Nominee) have resigned as directors of the Company, effective November 10, 2016 and November 16, 2016, respectively; and

B. Lloyd Adams (Burns Lake Band Nominee) and Shannon Haizimsque (Wet'suwet'en First Nation Nominee) have consented in writing to act as directors of the Company, effective November 15, 2016 and November 17, 2016, respectively.

RESOLVED THAT

1. Resignation of Barry Ryan Tibbett and Charles Julian Wake as directors of the Company be confirmed;

2. Lloyd Adams (Burns Lake Band Nominee) and Shannon Haizimsque (Wet'suwet'en First Nation Nominee) be appointed as directors of the Company to hold office until the next annual reference date or until they cease to hold office if sooner, and according to Article 3 of the Shareholders' Agreement dated March 31, 2016;

3. Ashcroft & Company be appointed as the Company's agent to file appropriate forms with the Registrar of Companies to effect such appointments and resignations; and

4. These resolutions may be executed and transmitted by facsimile, electronic mail, or other electronic means, and in as many counterparts as may be necessary, each of which so signed and transmitted shall be deemed to be an original, and such counterparts together shall constitute one and the same original instrument and notwithstanding the date of execution shall be deemed to bear the date set out below.

Dated: December ____, 2016.

YINKA DENE ECONOMIC DEVELOPMENT LIMITED PARTNERSHIP,
by the authorized signatory(ies) of its general partner:


Per: _____
Signature

Print Name: _____

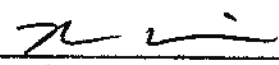
Per: _____
Signature

Print Name: _____

HUNUST' OT' EN INVESTMENT CORP.,
by its authorized signatory(ies):

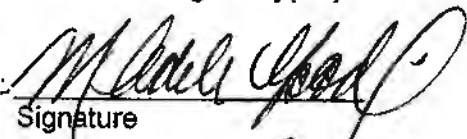
Per: 
Signature

Print Name: Hayley Nielsen

Per: 
Signature

Print Name: Ken Nielsen

NATANLII DEVELOPMENTS LTD.,
by its authorized signatory(ies):

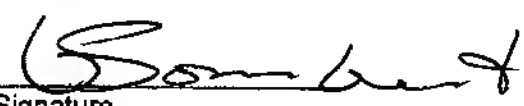
Per: 
Signature

Print Name: Adele Gooding

Per: _____
Signature

Print Name: _____

NOOT'SENAY ENTERPRISES LIMITED PARTNERSHIP,
by the authorized signatory(ies) of its general Partner,
Noot'senay Enterprises Ltd.:

Per: 
Signature

Print Name: Glenn Sombert, CGA

Per: _____
Signature

Print Name: _____

BURNS LAKE NATION FORESTRY LTD.,
by its authorized signatory(ies):

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

TS'IL KAZ KOH DEVELOPMENT LIMITED PARTNERSHIP,
by its authorized signatory(ies) of its general partner,
Ts'il Kaz Koh Development Corporation:

Per: Dan George
Signature

Print Name: Dan George

Per: _____
Signature

Print Name: _____

THE VILLAGE OF BURNS LAKE,
by its authorized signatory(ies):

Per: C. Beach
Signature

Print Name: Chris Beach

Per: SHERYL
Signature

Print Name: SHERYL WORTHING

93

REGIONAL DISTRICT OF BULKLEY NECHAKO,
by its authorized signatory(ies):

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____



Regional District of Bulkley-Nechako Memo – Board Agenda March 23, 2017

To: Chair Miller and the Board of Directors
From: Roxanne Shepherd, Chief Financial Officer
Date: March 12, 2017
Re: License of Occupation #6406623 – Glenannan Community Park

Attached to this report is a renewal of the Licence of Occupation for a community park, known as Glenannan Community Park, on the northeast shore of Francois Lake. The deadline to submit a renewal for this licence has been extended to April 18, 2017.

If the licence is renewed, commitments would include annual liability insurance, maintenance of the community park, and a licence fee of \$200 plus GST for a thirty year licence. A management plan is also required and was completed by the Glenannan Community Association. The Plan has been attached at the back of the Licence.

This park is currently maintained by the Glenannan Community Association. The Association is also maintaining liability insurance on the property. Director Parker is in agreement with the licence renewal and has agreed to fund the licence renewal fee from grant in aid.

I would be pleased to answer any questions.

R. Shepherd

Recommendation:

(all/directors/majority)

That the Board of Directors:

1. Receive the Chief Financial Officer's March 12, 2017 memo titled "License of Occupation #6406623 – Glenannan Community Park"; and,
2. Provide direction on whether or not to renew the License of Occupation.
3. If the licence is renewed, that the \$210 fee associated with renewal of the Licence of Occupation be funded by grant in aid monies from Electoral Area "D" (Fraser Lake Rural)

Licence No.:

File No.: 6406623

Disposition No.: 922079

THIS AGREEMENT is dated for reference September 18th, 2016 and is made under the *Land Act*.

BETWEEN:

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA, represented by the minister responsible for the *Land Act*, Parliament Buildings, Victoria, British Columbia

(the "Province")

AND:

REGIONAL DISTRICT OF BULKLEY-NECHAKO
PO Box 820
Burns Lake, BC V0J 1E0

(the "Licensee")

The parties agree as follows:

ARTICLE 1 - INTERPRETATION

1.1 In this Agreement,

"**Agreement**" means this licence of occupation;

"**Commencement Date**" means June 28th, 2016;

"**disposition**" has the meaning given to it in the *Land Act* and includes a licence of occupation;

"**Fees**" means the fees set out in Article 3;

"**Hazardous Substances**" means any substance which is hazardous to persons, property or the environment, including without limitation

(a) waste, as that term is defined in the *Environmental Management Act*; and

- (b) any other hazardous, toxic or other dangerous substance, the use, transportation or release into the environment of which, is now or from time to time prohibited, controlled or regulated under any laws or by any governmental authority, applicable to, or having jurisdiction in relation to, the Land;

“Improvements” includes anything made, constructed, erected, built, altered, repaired or added to, in, on or under the Land, and attached to it or intended to become a part of it, and also includes any clearing, excavating, digging, drilling, tunnelling, filling, grading or ditching of, in, on or under the Land;

“Land” means that part or those parts of the Crown land either described in, or shown outlined by bold line on, the schedule attached to this Agreement entitled “Legal Description Schedule” except for those parts of the land that, on the Commencement Date, consist of highways (as defined in the *Transportation Act*) and land covered by water;

“Management Plan” means the most recent management plan prepared by you in a form approved by us, signed and dated by the parties, and held on file by us;

“Realty Taxes” means all taxes, rates, levies, duties, charges and assessments levied or charged, at any time, by any government authority having jurisdiction which relate to the Land, the Improvements or both of them and which you are liable to pay under applicable laws;

“Security” means the security referred to in section 6.1 or 6.2, as replaced or supplemented in accordance with section 6.5;

“Term” means the period of time set out in section 2.2;

“we”, “us” or “our” refers to the Province alone and never refers to the combination of the Province and the Licensee: that combination is referred to as **“the parties”**; and

“you” or “your” refers to the Licensee.

- 1.2 In this Agreement, “person” includes a corporation, partnership or party, and the personal or other legal representatives of a person to whom the context can apply according to law and wherever the singular or masculine form is used in this Agreement it will be construed as the plural or feminine or neuter form, as the case may be, and vice versa where the context or parties require.
- 1.3 The captions and headings contained in this Agreement are for convenience only and do not define or in any way limit the scope or intent of this Agreement.
- 1.4 This Agreement will be interpreted according to the laws of the Province of British Columbia.

- 1.5 Where there is a reference to an enactment of the Province of British Columbia or of Canada in this Agreement, that reference will include a reference to every amendment to it, every regulation made under it and any subsequent enactment of like effect and, unless otherwise indicated, all enactments referred to in this Agreement are enactments of the Province of British Columbia.
- 1.6 If any section of this Agreement, or any part of a section, is found to be illegal or unenforceable, that section or part of a section, as the case may be, will be considered separate and severable and the remainder of this Agreement will not be affected and this Agreement will be enforceable to the fullest extent permitted by law.
- 1.7 Each schedule to this Agreement is an integral part of this Agreement as if set out at length in the body of this Agreement.
- 1.8 This Agreement constitutes the entire agreement between the parties and no understanding or agreement, oral or otherwise, exists between the parties with respect to the subject matter of this Agreement except as expressly set out in this Agreement and this Agreement may not be modified except by subsequent agreement in writing between the parties.
- 1.9 Each party will, upon the request of the other, do or cause to be done all lawful acts necessary for the performance of the provisions of this Agreement.
- 1.10 Any liabilities or obligations of either party arising, or to be performed, before or as a result of the termination of this Agreement, and which have not been satisfied or remain unperformed at the termination of this Agreement, any indemnity and any release in our favour and any other provision which specifically states that it will survive the termination of this Agreement, shall survive and not be affected by the expiration of the Term or the termination of this Agreement.
- 1.11 Time is of the essence of this Agreement.
- 1.12 Wherever this Agreement provides that an action may be taken, a consent or approval must be obtained or a determination must be made, then you or we, as the case may be, will act reasonably in taking such action, deciding whether to provide such consent or approval or making such determination; but where this Agreement states that you or we have sole discretion to take an action, provide a consent or approval or make a determination, there will be no requirement to show reasonableness or to act reasonably in taking that action, providing that consent or approval or making that determination.
- 1.13 Any requirement under this Agreement for us to act reasonably shall not require us to act in a manner that is contrary to or inconsistent with any legislation, regulations, Treasury Board directives or other enactments or any policy, directive, executive direction or other such guideline of general application.

ARTICLE 2 - GRANT AND TERM

- 2.1 On the terms and conditions set out in this Agreement, we grant you a licence of occupation of the Land for constructing, operating and maintaining a community hall and recreation site purposes, as set out in the Management Plan. You acknowledge this licence of occupation does not grant you exclusive use and occupancy of the Land.
- 2.2 The term of this Agreement commences on the Commencement Date and terminates on the 30 anniversary of that date, or such earlier date provided for in this Agreement. We reserve the right to terminate this Agreement in certain circumstances as expressly provided in this Agreement.

ARTICLE 3 - FEES

- 3.1 The Fee for the Term is \$1.00, the receipt of which we acknowledge.

ARTICLE 4 - COVENANTS

- 4.1 You must
- (a) pay, when due,
 - (i) the Fees to us at the address set out in Article 10,
 - (ii) the Realty Taxes, and
 - (iii) all charges for electricity, gas, water and other utilities supplied to the Land for use by you or on your behalf or with your permission;
 - (b) deliver to us, immediately upon demand, receipts or other evidence of the payment of Realty Taxes and all other money required to be paid by you under this Agreement;
 - (c) observe, abide by and comply with
 - (i) all applicable laws, bylaws, orders, directions, ordinances and regulations of any government authority having jurisdiction in any way affecting your use or occupation of the Land or the Improvements including without limitation all laws, bylaws, orders, directions, ordinances and regulations relating in any way to Hazardous Substances, the environment and human health and safety, and
 - (ii) the provisions of this Agreement;

- (d) in respect of the use of the Land by you or by any person who enters upon or uses the Land as a result of your use of the Land under this Agreement, keep the Land and the Improvements in a safe, clean and sanitary condition satisfactory to us, and at our written request, rectify any failure to comply with such a covenant by making the Land and the Improvements safe, clean and sanitary;
- (e) not commit any wilful or voluntary waste, spoil or destruction on the Land or do anything on the Land that may be or become a nuisance to an owner or occupier of land in the vicinity of the Land;
- (f) use and occupy the Land only in accordance with and for the purposes set out in the Management Plan;
- (g) not construct, place or affix any Improvement on or to the Land except as permitted in the Management Plan;
- (h) pay all accounts and expenses as they become due for work performed on or materials supplied to the Land at your request, on your behalf or with your permission, except for money that you are required to hold back under the *Builders Lien Act*;
- (i) if any claim of lien over the Land is made under the *Builders Lien Act* for work performed on or materials supplied to the Land at your request, on your behalf or with your permission, immediately take all steps necessary to have the lien discharged, unless the claim of lien is being contested in good faith by you and you have taken the steps necessary to ensure that the claim of lien will not subject the Land or any interest of yours under this Agreement to sale or forfeiture;
- (j) not cut or remove timber on or from the Land without being granted the right under the *Forest Act* to barvest Crown timber on the Land;
- (k) take all reasonable precautions to avoid disturbing or damaging any archaeological material found on or under the Land and, upon discovering any archaeological material on or under the Land, you must immediately notify the ministry responsible for administering the *Heritage Conservation Act*;
- (l) permit us, or our authorized representatives, to enter on the Land at any time to inspect the Land and the Improvements, including without limitation to test and remove soil, groundwater and other materials and substances, where the inspection may be necessary or advisable for us to determine whether or not you have complied with your obligations under this Agreement with respect to Hazardous Substances, provided that we take reasonable steps to minimize any disruption of your operations;
- (m) indemnify and save us and our servants, employees and agents harmless against all

claims, actions, causes of action, losses, damages, costs and liabilities, including fees of solicitors and other professional advisors, arising out of one or more of the following:

- (i) any breach, violation or non-performance of a provision of this Agreement,
- (ii) any conflict between your use of the Land under this Agreement and the lawful use of the Land by any other person, and
- (iii) any personal injury, bodily injury (including death) or property damage occurring or happening on or off the Land by virtue of your entry upon, use or occupation of the Land,

and the amount of all such losses, damages, costs and liabilities will be payable to us immediately upon demand; and

- (n) on the termination of this Agreement,
 - (i) peaceably quit and deliver to us possession of the Land and, subject to paragraphs (ii), (iii) and (iv), the Improvements in a safe, clean and sanitary condition,
 - (ii) within 90 days, remove from the Land any Improvement you want to remove, if the Improvement was placed on or made to the Land by you, is in the nature of a tenant's fixture normally removable by tenants and is not part of a building (other than as a tenant's fixture) or part of the Land and you are not in default of this Agreement,
 - (iii) not remove any Improvement from the Land if you are in default of this Agreement, unless we direct or permit you to do so under paragraph (iv),
 - (iv) remove from the Land any Improvement that we, in writing, direct or permit you to remove, other than any Improvement permitted to be placed on or made to the Land under another disposition, and
 - (v) restore the surface of the Land to the condition that the Land was in on the Commencement Date, but if you are not directed or permitted to remove an Improvement under paragraph (iii), this paragraph will not apply to that part of the surface of the Land on which that Improvement is located,

and all of your right, interest and estate in the Land will be absolutely forfeited to us, and to the extent necessary, this covenant will survive the termination of this Agreement.

4.2 You will not permit any person who enters upon or uses the Land as a result of your use of the

Land under this Agreement to do anything you are restricted from doing under this Article.

4.3 You must not use all or any part of the Land

- (a) for the storage or disposal of any Hazardous Substances; or
- (b) in any other manner whatsoever which causes or contributes to any Hazardous Substances being added or released on, to or under the Land or into the environment from the Land;

unless

- (c) such storage, disposal, release or other use does not result in your breach of any other provision of this Agreement, including without limitation, your obligation to comply with all laws relating in any way to Hazardous Substances, the environment and human health and safety; and
- (d) we have given our prior written approval to such storage, disposal, release or other use and for certainty any such consent operates only as a consent for the purposes of this section and does not bind, limit, or otherwise affect any other governmental authority from whom any consent, permit or approval may be required.

4.4 Despite any other provision of this Agreement you must:

- (a) on the expiry or earlier termination of this Agreement; and
- (b) at any time if we request and if you are in breach of your obligations under this Agreement relating to Hazardous Substances;

promptly remove from the Land all Hazardous Substances stored, or disposed of, on the Land, or which have otherwise been added or released on, to or under the Land:

- (c) by you; or
- (d) as a result of the use of the Land under this Agreement;

save and except only to the extent that we have given a prior written approval expressly allowing specified Hazardous Substances to remain on the Land following the expiry of the Term.

4.5 We may from time to time

- (a) in the event of the expiry or earlier termination of this Agreement;

- (b) as a condition of our consideration of any request for consent to an assignment of this Agreement; or
- (c) if we have a reasonable basis for believing that you are in breach of your obligations under this Agreement relating to Hazardous Substances;

provide you with a written request to investigate the environmental condition of the Land and upon any such request you must promptly obtain, at your cost, and provide us with, a report from a qualified and independent professional who has been approved by us, as to the environmental condition of the Land, the scope of which must be satisfactory to us and which may include all such tests and investigations that such professional may consider to be necessary or advisable to determine whether or not you have complied with your obligations under this Agreement with respect to Hazardous Substances.

- 4.6 You must at our request from time to time, but not more frequently than annually, provide us with your certificate (and if you are a corporation such certificate must be given by a senior officer) certifying that you are in compliance with all of your obligations under this Agreement pertaining to Hazardous Substances, and that no adverse environmental occurrences have taken place on the Land, other than as disclosed in writing to us.

ARTICLE 5 - LIMITATIONS

5.1 You agree with us that

- (a) in addition to the other reservations and exceptions expressly provided in this Agreement this Agreement is subject to the exceptions and reservations of interests, rights, privileges and titles referred to in section 50 of the *Land Act*;
- (b) other persons may hold or acquire rights to use the Land in accordance with enactments other than the *Land Act* or the *Ministry of Lands, Parks and Housing Act*, including rights held or acquired under the *Coal Act*, *Forest Act*, *Geothermal Resources Act*, *Mineral Tenure Act*, *Petroleum and Natural Gas Act*, *Range Act*, *Water Sustainability Act* or *Wildlife Act* (or any prior or subsequent enactment of the Province of British Columbia of like effect); such rights may exist as of the Commencement Date and may be granted or acquired subsequent to the Commencement Date and may affect your use of the Land;
- (c) other persons may hold or acquire interests in or over the Land granted under the *Land Act* or the *Ministry of Lands, Parks and Housing Act*; such interests may exist as of the Commencement Date; following the Commencement Date we may grant such interests (including fee simple interests, leases, statutory rights of way and licences); you acknowledge that your use of the Land may be affected by such interests and the area or boundaries of the Land may change as a result of the granting of such interests;

- (d) you have no right to compensation from us and you release us from all claims, actions, causes of action, suits, debts and demands that you now have or may at any time in the future have against us arising out of any conflict between your use of the Land under this Agreement and any use of, or impact on the Land arising from the exercise, or operation of the interests, rights, privileges and titles described in subsections (a), (b), and (c);
- (e) this Agreement does not limit any right to notice, compensation or any other benefit that you may be entitled to from time to time under the enactments described in subsection (b), or any other applicable enactment;
- (f) you will not commence or maintain proceedings under section 65 of the *Land Act* in respect of any interference with your use of the Land as permitted under this Agreement that arises as a result of the lawful exercise or operation of the interests, rights, privileges and titles described in subsections (a), (b) and (c);
- (g) you will not remove or permit the removal of any Improvement from the Land except as expressly permitted or required under this Agreement;
- (h) any interest you may have in the Improvements ceases to exist and becomes our property upon the termination of this Agreement, except where an Improvement may be removed under paragraph 4.1(n)(ii), (iii) or (iv) in which case any interest you may have in that Improvement ceases to exist and becomes our property if the Improvement is not removed from the Land within the time period set out in paragraph 4.1(n)(ii) or the time period provided for in the direction or permission given under paragraph 4.1(n)(iii); and
- (i) if, after the termination of this Agreement, we permit you to remain in possession of the Land and we accept money from you in respect of such possession, a tenancy from year to year will not be created by implication of law and you will be deemed to be a monthly occupier only subject to all of the provisions of this Agreement, except as to duration, in the absence of a written agreement to the contrary.

ARTICLE 6 - SECURITY AND INSURANCE

- 6.1 On the Commencement Date, you will deliver to us Security in the amount of \$0.00 which will
- (a) guarantee the performance of your obligations under this Agreement;
 - (b) be in the form required by us; and
 - (c) remain in effect until we certify, in writing, that you have fully performed your obligations under this Agreement.

- 6.2 Despite section 6.1, your obligations under that section are suspended for so long as you maintain in good standing other security acceptable to us to guarantee the performance of your obligations under this Agreement and all other dispositions held by you.
- 6.3 We may use the Security for the payment of any costs and expenses associated with any of your obligations under this Agreement that are not performed by you or to pay any overdue Fees and, if such event occurs, you will, within 30 days of that event, deliver further Security to us in an amount equal to the amount drawn down by us.
- 6.4 After we certify, in writing, that you have fully performed your obligations under this Agreement, we will return to you the Security maintained under section 6.1, less all amounts drawn down by us under section 6.3.
- 6.5 You acknowledge that we may, from time to time, notify you to
- (a) change the form or amount of the Security; and
 - (b) provide and maintain another form of Security in replacement of or in addition to the Security posted by you under this Agreement;

and you will, within 60 days of receiving such notice, deliver to us written confirmation that the change has been made or the replacement or additional form of Security has been provided by you.

- 6.6 You must
- (a) without limiting your obligations or liabilities under this Agreement, at your expense, purchase and maintain during the Term the following insurance with insurers licensed to do business in Canada:
 - (i) Commercial General Liability insurance in an amount of not less than \$2,000,000.00 inclusive per occurrence insuring against liability for personal injury, bodily injury (including death) and property damage, including coverage for all accidents or occurrences on the Land or the Improvements. Such policy will include cross liability, liability assumed under contract, provision to provide 30 days advance notice to us of material change or cancellation, and include us as additional insured;
 - (b) ensure that all insurance required to be maintained by you under this Agreement is primary and does not require the sharing of any loss by any of our insurers;
 - (c) within 10 working days of Commencement Date of this Agreement, provide to us evidence of all required insurance in the form of a completed "Province of British

Columbia Certificate of Insurance”;

- (d) if the required insurance policy or policies expire or are cancelled before the end of the Term of this Agreement, provide within 10 working days of the cancellation or expiration, evidence of new or renewal policy or policies of all required insurance in the form of a completed “Province of British Columbia Certificate of Insurance”;
- (e) notwithstanding subsection (c) or (d) above, if requested by us, provide to us certified copies of the required insurance policies.

6.7 We may, acting reasonably, from time to time, require you to

- (a) change the amount of insurance set out in subsection 6.6(a); and
- (b) provide and maintain another type or types of insurance in replacement of or in addition to the insurance previously required to be maintained by you under this Agreement;

and you will, within 60 days of receiving such notice, cause the amounts and types to be changed and deliver to us a completed “Province of British Columbia Certificate of Insurance” for all insurance then required to be maintained by you under this Agreement.

6.8 You shall provide, maintain, and pay for any additional insurance which you are required by law to carry, or which you consider necessary to insure risks not otherwise covered by the insurance specified in this Agreement in your sole discretion.

6.9 You waive all rights of recourse against us with regard to damage to your own property.

6.10 Despite sections 6.6 and 6.7, your obligations under those sections are suspended for so long as we in our sole discretion acknowledge our acceptance to you in writing your alternative risk financing program in respect of the matters covered by those sections.

If, in our sole discretion, your alternative risk financing program in respect of the matters covered by sections 6.6 and 6.7 is no longer acceptable to us, we will provide written notice to you and you must, within 60 days of such notice, obtain and provide to us evidence of compliance with section 6.6 of this Agreement.

ARTICLE 7 - ASSIGNMENT

- 7.1 You must not sublicense, assign, mortgage or transfer this Agreement, or permit any person to use or occupy the Land, without our prior written consent, which consent we may withhold.
- 7.2 Prior to considering a request for our consent under section 7.1, we may require you to meet certain conditions, including without limitation, that you provide us with a report as to the

environmental condition of the Land as provided in section 4.5.

ARTICLE 8 - TERMINATION

8.1 You agree with us that

- (a) if you
 - (i) default in the payment of any money payable by you under this Agreement, or
 - (ii) fail to observe, abide by and comply with the provisions of this Agreement (other than the payment of any money payable by you under this Agreement),and your default or failure continues for 60 days after we give written notice of the default or failure to you,
- (b) if, in our opinion, you fail to make diligent use of the Land for the purposes set out in this Agreement, and your failure continues for 60 days after we give written notice of the failure to you;
- (c) if you
 - (i) become insolvent or make an assignment for the general benefit of your creditors,
 - (ii) commit an act which entitles a person to take action under the *Bankruptcy and Insolvency Act* (Canada) or a bankruptcy petition is filed or presented against you or you consent to the filing of the petition or a decree is entered by a court of competent jurisdiction adjudging you bankrupt under any law relating to bankruptcy or insolvency, or
 - (iii) voluntarily enter into an arrangement with your creditors;
- (d) if you are a corporation,
 - (i) a receiver or receiver-manager is appointed to administer or carry on your business, or
 - (ii) an order is made, a resolution passed or a petition filed for your liquidation or winding up;
- (e) if you are a society, you convert into a company in accordance with the *Society Act* without our prior written consent;

- (f) if this Agreement is taken in execution or attachment by any person; or
- (g) if we require the Land for our own use or, in our opinion, it is in the public interest to cancel this Agreement and we have given you 90 days' written notice of such requirement or opinion;

this Agreement will, at our option and with or without entry, terminate and your right to use and occupy the Land will cease.

- 8.2 If the condition complained of (other than the payment of any money payable by you under this Agreement) reasonably requires more time to cure than 60 days, you will be deemed to have complied with the remedying of it if you commence remedying or curing the condition within 60 days and diligently complete the same.
- 8.3 You agree with us that
- (a) you will make no claim against us for compensation, in damages or otherwise, upon the lawful termination of this Agreement under section 8.1; and
 - (b) our remedies under this Article are in addition to those available to us under the *Land Act*.

ARTICLE 9 - DISPUTE RESOLUTION

- 9.1 If any dispute arises under this Agreement, the parties will make all reasonable efforts to resolve the dispute within 60 days of the dispute arising (or within such other time period agreed to by the parties) and, subject to applicable laws, provide candid and timely disclosure to each other of all relevant facts, information and documents to facilitate those efforts.
- 9.2 Subject to section 9.5, if a dispute under this Agreement cannot be resolved under section 9.1, we or you may refer the dispute to arbitration conducted by a sole arbitrator appointed pursuant to the *Commercial Arbitration Act*.
- 9.3 The cost of the arbitration referred to in section 9.2 will be shared equally by the parties and the arbitration will be governed by the laws of the Province of British Columbia.
- 9.4 The arbitration will be conducted at our offices (or the offices of our authorized representative) in Prince George, British Columbia, and if we or our authorized representative have no office in Prince George, British Columbia, then our offices (or the offices of our authorized representative) that are closest to Prince George, British Columbia.
- 9.5 A dispute under this Agreement in respect of a matter within our sole discretion cannot, unless we agree, be referred to arbitration as set out in section 9.2.

ARTICLE 10 - NOTICE

- 10.1 Any notice required to be given by either party to the other will be deemed to be given if mailed by prepaid registered mail in Canada or delivered to the address of the other as follows:

to us

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS
5th Floor 499 George Street
Prince George, BC V2L 1R5;

to you

REGIONAL DISTRICT OF BULKLEY-NECHAKO
PO Box 820
Burns Lake, BC V0J 1E0;

or at such other address as a party may, from time to time, direct in writing, and any such notice will be deemed to have been received if delivered, on the day of delivery, and if mailed, 7 days after the time of mailing, except in the case of mail interruption in which case actual receipt is required.

- 10.2 In order to expedite the delivery of any notice required to be given by either party to the other, a concurrent facsimile copy of any notice will, where possible, be provided to the other party but nothing in this section, and specifically the lack of delivery of a facsimile copy of any notice, will affect the deemed delivery provided in section 10.1.
- 10.3 The delivery of all money payable to us under this Agreement will be effected by hand, courier or prepaid regular mail to the address specified above, or by any other payment procedure agreed to by the parties, such deliveries to be effective on actual receipt.

ARTICLE 11 - MISCELLANEOUS

- 11.1 No provision of this Agreement will be considered to have been waived unless the waiver is in writing, and a waiver of a breach of a provision of this Agreement will not be construed as or constitute a waiver of any further or other breach of the same or any other provision of this Agreement, and a consent or approval to any act requiring consent or approval will not waive or render unnecessary the requirement to obtain consent or approval to any subsequent same or similar act.

- 11.2 No remedy conferred upon or reserved to us under this Agreement is exclusive of any other remedy in this Agreement or provided by law, but that remedy will be in addition to all other remedies in this Agreement or then existing at law, in equity or by statute.
- 11.3 The grant of a sublicense, assignment or transfer of this Agreement does not release you from your obligation to observe and perform all the provisions of this Agreement on your part to be observed and performed unless we specifically release you from such obligation in our consent to the sublicense, assignment or transfer of this Agreement.
- 11.4 This Agreement extends to, is binding upon and enures to the benefit of the parties, their heirs, executors, administrators, successors and permitted assigns.
- 11.5 If, due to a strike, lockout, labour dispute, act of God, inability to obtain labour or materials, law, ordinance, rule, regulation or order of a competent governmental authority, enemy or hostile action, civil commotion, fire or other casualty or any condition or cause beyond your reasonable control, other than normal weather conditions, you are delayed in performing any of your obligations under this Agreement, the time for the performance of that obligation will be extended by a period of time equal to the period of time of the delay so long as
- (a) you give notice to us within 30 days of the commencement of the delay setting forth the nature of the delay and an estimated time frame for the performance of your obligation; and
 - (b) you diligently attempt to remove the delay.
- 11.6 You acknowledge and agree with us that
- (a) this Agreement has been granted to you on the basis that you accept the Land on an “as is” basis;
 - (b) without limitation we have not made, and you have not relied upon, any representation or warranty from us as to
 - (i) the suitability of the Land for any particular use, including the use permitted by this Agreement;
 - (ii) the condition of the Land (including surface and groundwater), environmental or otherwise, including the presence of or absence of any toxic, hazardous, dangerous or potentially dangerous substances on or under the Land and the current and past uses of the Land and any surrounding land and whether or not the Land is susceptible to erosion or flooding;
 - (iii) the general condition and state of all utilities or other systems on or under the

Land or which serve the Land;

- (iv) the zoning of the Land and the bylaws of any government authority which relate to the development, use and occupation of the Land; and
 - (v) the application of any federal or Provincial enactment or law to the Land;
 - (c) you have been afforded a reasonable opportunity to inspect the Land or to carry out such other audits, investigations, tests and surveys as you consider necessary to investigate those matters set out in subsection (b) to your satisfaction before entering into this Agreement;
 - (d) you waive, to the extent permitted by law, the requirement if any, for us to provide you with a "site profile" under the *Environmental Management Act* or any regulations made under that act;
 - (e) we are under no obligation, express or implied, to provide financial assistance or to contribute toward the cost of servicing, creating or developing the Land or the Improvements and you are solely responsible for all costs and expenses associated with your use of the Land and the Improvements for the purposes set out in this Agreement; and
 - (f) we are under no obligation to provide access or services to the Land or to maintain or improve existing access roads.
- 11.7 You agree with us that nothing in this Agreement constitutes you as our agent, joint venturer or partner or gives you any authority or power to bind us in any way.
- 11.8 This Agreement does not override or affect any powers, privileges or immunities to which you are entitled under any enactment of the Province of British Columbia.

The parties have executed this Agreement as of the date of reference of this Agreement.



SIGNED on behalf of **HER MAJESTY
THE QUEEN IN RIGHT OF THE
PROVINCE OF BRITISH COLUMBIA**
by the minister responsible for the *Land Act*
or the minister's authorized representative

Minister responsible for the *Land Act*
or the minister's authorized representative

SIGNED on behalf of **REGIONAL DISTRICT OF BULKLEY
NECHAKO** By its authorized signatories

Authorized Signatory

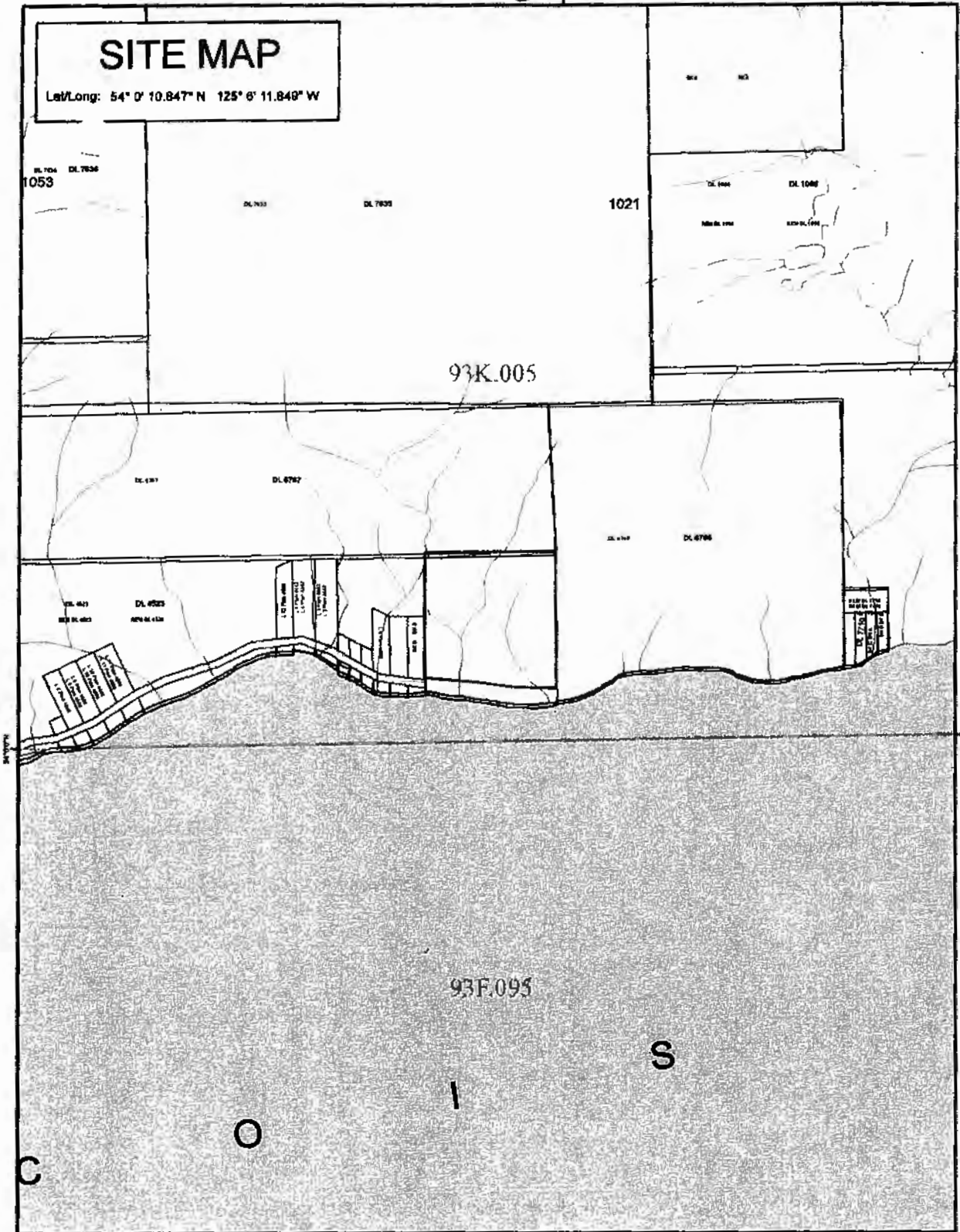
Authorized Signatory

LEGAL DESCRIPTION SCHEDULE

PART OF DISTRICT LOT 4523, RANGE 5 COAST DISTRICT, CONTAINING 12.851 HA, MORE OR LESS.

SITE MAP

Lat/Long: 54° 0' 10.847" N 125° 6' 11.849" W



File Number: 6406623

Site # 1 of 1 - TENURE

Area = 12.851 Ha.

TYPE: LICENCE

PURPOSE: COMMUNITY

SUBTYPE: LICENCE OF OCCUPATION

SUBPURPOSE: COMMUNITY FACILITY

LOCATION: E FRANCOIS LAKE

Projection: BC Albers
Datum: NAD 83

Scale: 1:10,000



Produced by
Ministry of Natural Resource Operations
and Environmental Conservation
Forest Centre
Date: April 21 2014

Forest Centre



BRITISH COLUMBIA

Legend

Crown Land Application	Protected Area
Primary Seismic Period	Protected Area
Substrate	OEC Ecological Reserve
Intensity	Recreation Area
Scheduled Rights of Way	Snow Shipping Facilities (SSO)
Municipal Road R/W	River or Stream
Class 2/3/4/5 Design Lot	River or Stream - Dry
Power Transmission E/W	Lake
Gas/E/W	Reservoir - Debris
Telecomm R/W Outfall Lot	Openwater/Field
Miscellaneous R/W	Contour - 20m above
Transportation Corridors	Transportation - Lines (SW)
Highway	Shield
Railway	Road
Storage Road A/R	Fenced Service Road
	Road Permit
	Trail
	Well Line

MANAGEMENT PLAN

REGIONAL DISTRICT OF BULKLEY NECHAKO

6406623

June 28th, 2016

"Her Majesty the Queen in Right of British Columbia (the "Province") and Regional District of Bulkley Nechako (the "Licensee") hereby agree that this document is the Management Plan for the purposes of Licence of Occupation No. _____, dated June 28th, 2016 from the Province to the Licensee (the "Licence") and that this document supersedes any earlier Management Plans. The signature of the Province's authorized representative is solely for the purpose of acknowledging the Province's acceptance of this document as the Management Plan for the purposes of the Licence and does not represent a certification by the Province or its signatory of any factual content or acceptance of professional responsibility by the Province's signatory for any advice or analysis contained in this document. "

ACCEPTED BY:

SIGNED on behalf of HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA by the Ministry of Forests, Lands and Natural Resource Operations, authorized representative of the minister responsible for the *Land Act*.

Authorized Signatory
Ministry of Forests, Lands and Natural
Resource Operations

SIGNED on behalf of REGIONAL DISTRICT OF BULKLEY NECHAKO by a duly authorized signatory

containing 3 pages (including this page)

TABLE OF DEVELOPMENT
FOR East ½ of E1/2 D.L. 4523, Range 5, Coast District
By
GLENANNAN COMMUNITY ASSOCIATION

<u>Nature of Improvement</u>	<u>Completion Date for Improvements</u>
<u>Phase 1</u>	All aspects of Phase 1 were completed
Parking Lot	by September 2006
Picnic Shelter	
2 outhouses	
Horseshoe Pitches	
Sign Post	
 <u>Phase 2</u>	
Garage for fire trailer/Storage shed..... 16' x 40'	Completed Fall 2008
Solar system for power installed to shed	Completed April 2014
 Overflow Parking Lot	September 2020

Dated: June 6, 2016



Proposed storage shed: 20' x 32' x 12' high
 Set back from road: 150 ft.
 Set back from eastern boundary: 222 ft.

● Hydro poles

All measurements approximate
 Not to scale



Regional District of Bulkley-Nechako Memo – Board Agenda March 23, 2017

To: Chair Miller and the Board of Directors
From: Roxanne Shepherd, Chief Financial Officer
Date: March 12, 2017
Re: Bulkley Valley Pool Budget for 2017

According to our Operating Agreement with the Bulkley Valley Aquatic Centre Management Society, the Bulkley Valley Regional Pool budget is subject to RDBN Board approval.

Attached for the Board's review and approval is the 2017 budget for the Bulkley Valley Regional Pool, as approved by the RDBN Bulkley Valley Pool Committee and the Pool Society's Board.

I would be pleased to answer any questions.

R. Shepherd

Recommendation:

(all/directors/majority)

That the Board of Directors:

1. Receive the Chief Financial Officer's March 12, 2017 memo titled "Bulkley Valley Pool Budget for 2017"; and,
2. Resolve to approve the 2017 budget for the Bulkley Valley Regional Pool.

Bulkley Valley Regional Pool & Recreation Centre
2017 Budget, BVAMS approved

	Actual 2015	Budget 2016	Actual 2016	Budget 2017
REVENUES:				
Admissions	\$ 168,197	\$ 168,000	\$ 177,729	\$ 173,450
Memberships	\$ 80,720	\$ 80,000	\$ 91,731	\$ 83,500
Swim Wear & Court Accessories Sales	\$ 22,550	\$ 23,000	\$ 23,361	\$ 23,500
Purchases Swim Wear & Court Access.	\$ (12,136)	\$ (10,000)	\$ (13,360)	\$ (12,000)
Net Revenue Swim Wear & Court Access.	\$ 10,414	\$ 13,000	\$ 10,001	\$ 11,500
Concession Sales	\$ 19,089	\$ 22,000	\$ 22,078	\$ 22,000
Purchases Concession	\$ (12,754)	\$ (15,800)	\$ (13,808)	\$ (15,500)
Net Revenue Concession	\$ 6,335	\$ 6,200	\$ 8,270	\$ 6,500
Program Revenue	\$ 176,267	\$ 182,000	\$ 206,030	\$ 190,000
Rental Revenue	\$ 42,727	\$ 42,000	\$ 43,863	\$ 43,000
Vending Machines	\$ 2,000	\$ 1,800	\$ 2,200	\$ 2,000
Total User Subtotal	\$ 488,660	\$ 492,800	\$ 539,824	\$ 509,950
Interest Income	\$ 556	\$ 300	\$ 484	\$ 400
Miscellaneous Income	\$ 81	\$ -	\$ 128	\$ -
Donations & Grants	\$ 41,310	\$ 40,000	\$ 56,061	\$ 55,000
Total User Revenue	\$ 528,607	\$ 533,100	\$ 596,497	\$ 565,350
Taxation Operating Subsidy	\$ 528,487	\$ 488,487	\$ 488,487	\$ 478,487
Taxation Capital	\$ 102,000	\$ 61,000	\$ 34,475	\$ 83,400
Grant from Regional District	\$ 630,487	\$ 549,487	\$ 522,962	\$ 561,887
Taxation In Kind	\$ 39,395	\$ 50,000	\$ 46,091	\$ 48,000
Total Taxation Support	\$ 669,882	\$ 599,487	\$ 569,053	\$ 609,887
TOTAL REVENUES:	\$ 1,198,489	\$ 1,132,587	\$ 1,165,550	\$ 1,175,237
EXPENSES:				
Active Network Fee/Schedule program	\$ 6,123	\$ 7,000	\$ 6,967	\$ 8,000
Advertising & Promotion	\$ 15,924	\$ 18,000	\$ 17,381	\$ 18,000
Bad Debt				
Cash Over & Short	\$ (188)	\$ -	\$ (124)	\$ -
Chemicals	\$ 14,945	\$ 17,000	\$ 18,142	\$ 17,500
BC Hydro	\$ 44,305	\$ 46,500	\$ 46,370	\$ 47,500
Natural Gas (In Kind)	\$ 39,395	\$ 50,000	\$ 46,091	\$ 48,000
Insurance	\$ 955	\$ 1,000	\$ 426	\$ 600
Banking Fees & Charges	\$ 8,561	\$ 8,000	\$ 9,996	\$ 10,000
Janitorial Supplies	\$ 14,330	\$ 10,000	\$ 10,433	\$ 11,000
Licenses and Permits	\$ 878	\$ 1,000	\$ 678	\$ 1,000
Memberships, Dues and Fees	\$ 1,077	\$ 1,000	\$ 498	\$ 1,000
Office Supplies & Postage	\$ 7,247	\$ 8,000	\$ 9,125	\$ 11,000
Professional Fees	\$ 2,480	\$ 2,500	\$ 2,545	\$ 2,550
Contract Instructors	\$ 1,040	\$ 2,000	\$ 4,007	\$ 2,000
Repairs & Maintenance	\$ 57,968	\$ 36,000	\$ 40,245	\$ 50,000
Repairs & Maintenance (Replacement)	\$ 44,850	\$ 29,500	\$ 57,373	\$ 30,000
Annual Shutdown	\$ 21,399	\$ 35,500	\$ 22,919	\$ 23,000
Staff/Board Programs	\$ 1,994	\$ 2,500	\$ 2,469	\$ 3,000
Supplies	\$ 23,573	\$ 29,500	\$ 28,904	\$ 30,300
Telephone	\$ 5,658	\$ 6,700	\$ 6,398	\$ 6,700
Training	\$ 2,365	\$ 6,000	\$ 1,467	\$ 8,000
Travel	\$ 888	\$ 2,500	\$ 973	\$ 2,500
Water and Waste	\$ 8,844	\$ 10,000	\$ 9,283	\$ 11,000
Wages & Benefits	\$ 735,511	\$ 810,294	\$ 791,025	\$ 832,022
Addition Debt Repayment		\$ -		
Capital Projects	\$ 66,513	\$ 61,000	\$ 34,475	\$ 83,400
TOTAL EXPENSES:	\$ 1,126,434	\$ 1,201,494	\$ 1,168,066	\$ 1,258,072
CURRENT SURPLUS (DEFICIT)	\$ 72,055	\$ (68,907)	\$ (2,516)	\$ (82,835)
PREVIOUS SURPLUS (DEFICIT)	\$ 84,011	\$ 156,066	\$ 156,066	\$ 153,551
NET SURPLUS (DEFICIT):	\$ 156,066	\$ 87,160	\$ 153,551	\$ 70,716



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
March 23, 2017**

To: Chair Miller and the Board of Directors
From: Kristi Rensby, Finance/Administration Coordinator
Date: March 14, 2017
Regarding: Federal Gas Tax Funds – Electoral Area 'G' (Houston Rural) and Electoral Area 'B' (Burns Lake Rural)
 Topley Fire Protection Society

The Topley Fire Protection Society has completed a number of upgrades at the new Fire Hall building located in Topley. The Society has now planned "Phase 2", and have requested the Regional District of Bulkley-Nechako's assistance in the form of further Federal Gas Tax Funds to complete additional energy efficiency upgrades, including insulating and re-siding the Topley Fire Hall, which is an RDBN-owned asset.

The total cost of the Phase 2 upgrades is estimated at \$27,168.75.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'G' allocation is \$143,169.77, and in Area 'B' is \$185,033.64. Directors Newell and Miller are supportive of this project and of accessing Federal Gas Tax Funds in the amount of up to \$15,000 from Area 'G' and \$5,000 from Area 'B' for this energy efficiency project. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing up to \$15,000 of Electoral Area 'G' and \$5,000 of Area 'B' Federal Gas Tax allocation monies towards the energy efficiency upgrades at the Topley Fire Hall;
2. That the RDBN Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further,

(All/Directors/Majority)
3. That the RDBN Board of Directors authorize the withdrawal of up to \$20,300 from the Federal Gas Tax Reserve Fund.

(Participants/Weighted/Majority)

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: March 14, 2017

**SUBJECT: North Central Local Government Association Convention
- May 3-5, 2017 – Terrace, B.C.**

This year's NCLGA Conference will be held in Terrace, B.C. from May 3-5. A draft agenda is attached.

At this time, formal authorization is being requested for attendance at the conference for the CAO and those rural directors wishing to attend.

RECOMMENDATION: (All/Directors/Majority)

That the Board of the Regional District of Bulkley-Nechako authorize attendance of Rural Directors and the CAO to the North Central Local Government Association Conference on May 3-5, 2017 in Terrace, B.C.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: March 14, 2017

**SUBJECT: RDBN Directors' Remuneration Amendment Bylaw No. 1796,
2017**

Further in the agenda is an amended RDBN Directors' Remuneration Bylaw. The new bylaw amends Sections 9 and 10 related to automobile mileage to include wording to satisfy Canada Revenue Agency standards. In addition, Schedule "A" has been amended to include Census 2016 information in regard to rural area population.

I would ask the Regional Board to consider giving three readings and adoption to Bylaw No. 1796 further in the agenda

RECOMMENDATION: (All/Directors/Majority)

That the Regional District of Bulkley-Nechako Board of Directors receive the Manager of Administrative Services' March 14, 2017 memo titled "RDBN Directors' Remuneration Amendment Bylaw No. 1796, 2017." Further, that the Regional District of Bulkley-Nechako Board of Directors consider giving three readings and adoption to Bylaw No. 1796, 2017 further in the agenda.



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
March 23, 2017**

To: Chair Miller and the Board of Directors
From: Kristi Rensby, Finance/Administration Coordinator
Date: February 17, 2017
Regarding: Report on Federal Gas Tax Projects Approved in 2017

In 2016, there were a number of projects considered for Federal Gas Tax funding support. A total of 14 met the criteria and resulted in applications being brought forward to the Board. All of those applications were approved in 2016 for funding, for a total investment commitment of \$766,836 in Federal Gas Tax monies in our region.

Attached is a listing of these projects.

Please note that this list consists only of projects with funding committed in 2016; it does not include expenditures for projects from previous years' commitments, nor any of the potential files currently being explored.

If you have any questions, I would be pleased to discuss them further with you.

RECOMMENDATION:	(All/Directors/Majority)
<p>That the RDBN Board of Directors receive the Finance/Administration Coordinator's February 17th memorandum titled "Report on Federal Gas Tax Projects Approved in 2016".</p>	

123

Regional District of Bulkley-Nechako
Federal Gas Tax Funds
Projects Approved in 2016

Electoral Area "A"

- BV Pool (energy upgrade, boiler)	14,333	
- BV Pool (energy upgrade, lighting)	27,403	
- Village of Telkwa (municipal hall upgrades)	25,000	
- BV Child Development Centre (energy upgrade)	<u>32,918</u>	
		\$99,653

Electoral Area "B"

- VBL Freon Plant (recreation)	40,000	
- LD Fair Association (wastewater upgrade)	19,096	
- Rose Lake Hall (recreation upgrade, additional)	<u>4,827</u>	
		63,923

Electoral Area "C "

- District of Fort St. James (projector)	59,000	
- Fort St. James Curling Club (energy upgrade)	25,635	
- Stuart Lake Seniors Centre (energy upgrade)	7,616	
- Pope Mountain Arts Building (cultural)	47,162	
- Murray Ridge Ski Hill (recreation)	<u>141,750</u>	
		281,163

Electoral Area "D"

- no new projects in 2016	<u>0</u>	
		0

Electoral Area "E"

- Grassy Plains Community Hall (energy upgrade)	50,000	
- LD Fair Association (wastewater upgrade)	<u>19,096</u>	
		69,096

Electoral Area "F"

- Cluculz Lake Community Hall (recreation)	<u>253,000</u>	
		253,000

Electoral Area "G"

- no new projects in 2016	<u>0</u>	
		0

Total Gas Tax Funds Committed in 2016 \$766,836



Regional District of Bulkley-Nechako Memo – Board Agenda March 23, 2017

To: Chair Miller and the Board of Directors
From: Roxanne Shepherd, Chief Financial Officer
Date: March 12, 2017
Re: Final 2017 Draft Budget

At the March 9 Committee of the Whole meeting, the third draft of the 2017 Financial Plan was presented. At the request of the Board, there were three changes made after the draft was presented.

The budget had \$70,000 in 2017 and \$30,000 in 2018 for the update of the Solid Waste Management Plan. As the plan will not be started until further in the year than originally planned, the budget has been adjusted to include \$50,000 in 2017 and \$50,000 in 2018.

At year-end 2016, there was \$36,557 in a capital reserve for replacement of the plotter. The planning department has priced plotters and feel they will only need \$20,000 for the replacement. There is also \$10,500 in GIS capital expenses budgeted for 2017 that was being funded from taxation. The GIS capital will now be funded from the reserve for the plotter. The Planning Department is aware of this change and is in agreement.

There has also been \$1,000 added to the Invasive Plant Management budget.

As a result of the changes above, the overall increase in regional services for 2017 is now at 0.1%. I have attached Schedule 3, the summary sheet of tax rates for regional services.

I would be pleased to answer any questions.

R. Shepherd

Recommendation:

(all/directors/majority)

That the Board of Directors:

1. Receive the Chief Financial Officer's March 12, 2017 memo titled "Final 2017 Draft Budget"; and,
2. Consider giving three readings and adoption to Regional District of Bulkley-Nechako Financial Plan Bylaw No. 1795, 2017 further in the agenda.

RDBN - 2017 Budget
Projected Tax Rates for Regional Services
 (excludes local services)

Dept	Service	Taxation			Converted Assessments		Tax on a \$100,000 Residential Property								
		2016 Tax	2017 Tax	2016 vs 2017	2016 Revised Roll	Completed Roll	Rural Taxpayers			Municipal Taxpayers					
							2016	2017	2017 vs 2016	2016	2017	2017 vs 2016			
Region-Wide Services															
1201	General Govt - Legislative	281,931	285,420	3,489	551,179,049	556,270,095	5.12	5.13	0.02	5.12	5.13	0.02			
1202	General Govt - Administration	593,980	469,989	(123,991)	551,179,049	556,270,095	10.78	8.45	(2.33)	10.78	8.45	(2.33)			
1203	General Govt - Finance	327,857	284,926	(42,931)	551,179,049	556,270,095	5.95	5.12	(0.83)	5.95	5.12	(0.83)			
		1,203,766	1,040,334	(163,434)	551,179,049	556,270,095	21.84	18.70	(3.14)	21.84	18.70	(3.14)			
1301	Feasibility Studies	-	-	-	551,179,049	556,270,095	-	-	-	-	-	-			
2500	Regional Economic Development	274,274	263,021	(11,253)	551,179,049	556,270,095	4.98	4.73	(0.25)	4.98	4.73	(0.25)			
4301	Development Serv	265,293	291,039	25,746	551,179,049	556,270,095	4.81	5.23	0.42	4.81	5.23	0.42			
5000	Environmental Serv.	3,079,681	3,099,240	19,559	551,179,049	556,270,095	55.87	55.71	(0.16)	55.87	55.71	(0.16)			
7501	9-1-1 Service	84,932	199,613	114,681	551,179,049	556,270,095	1.54	3.59	2.05	1.54	3.59	2.05			
	Total Region-Wide Services	4,907,948	4,893,248	(14,700)	551,179,049	556,270,095	89.04	87.97	(1.08)	89.04	87.97	(1.08)			
Regional Rural Services															
1101	Rural Govt - Legislative	84,955	78,428	(6,527)	275,372,034	276,075,628	3.09	2.84	(0.24)						
1102	Rural Govt - Administration	56,359	63,072	6,713	275,372,034	276,075,628	2.05	2.28	0.24						
		141,314	141,500	186	275,372,034	276,075,628	5.13	5.13	(0.01)						
1103	Rural Grant in Aid	102,519	102,519	-	275,372,034	276,075,628	3.72	3.71	(0.01)						
4101	Rural Planning	192,153	169,686	(2,467)	551,179,049	276,075,628	4.18	4.03	(0.15)	2.77	2.69	(0.08)			
4201	Building Inspection	168,887	197,523	28,636	165,105,643	166,885,030	10.23	11.85	1.62						
4401	Building Numbering	6,716	7,153	437	275,372,034	276,075,628	0.24	0.26	0.02						
4501	Uninsightly Premises	29,505	20,531	(8,974)	255,031,890	255,735,484	1.16	0.80	(0.36)						
5901	Weed Control	30,612	37,760	6,948	275,372,034	276,075,628	1.12	1.37	0.25						
7601	Emergency Preparedness	120,599	107,997	(12,603)	275,372,034	276,075,628	4.38	3.91	(0.47)						
7602	Emergency Response	4,085	6,176	2,091	275,372,034	276,075,628	0.15	0.22	0.08						
7603	Rural Fire Dept Traing & Eval & Compliance	39,259	45,498	6,239	275,372,034	276,075,628	1.43	1.65	0.22						
		163,943	159,671	(4,273)											
	Total Regional Rural Services	835,849	856,342	20,493			30.31	31.28	0.97						
	Total Combined Services	5,743,797	5,749,590	5,793			119.36	119.25	(0.11)	91.81	90.66	(1.16)			

125

Percentage Change - Region-wide Services	-0.3%
Percentage Change - Regional Rural Services	2.5%
Percentage Change - Total	0.1%

Tax Rate	1.19	1.19	(0.00)	0.92	0.91	(0.01)
-----------------	-------------	-------------	---------------	-------------	-------------	---------------

REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM



To: Chairperson Miller and Board of Directors (March 23, 2017)
From: Janine Dougall
Director of Environmental Services
Date: March 13, 2017
Subject: Knockholt Landfill Phase 3A Development – Authorization to Proceed Using Prime Contractor Arrangement

Landfilling operations are currently taking place in Phase 1 and Phase 2 at the Knockholt Landfill. Phase 3 development will see the expansion of the leachate collection and liner system to expand the area available for landfilling.

The development of Phase 3 at the Knockholt Landfill was initiated in 2016, with work including:

- Test pitting, geotechnical analysis and survey work to confirm existing soil conditions in the expansion area and depth to groundwater to allow for detailed design works;
- The development of a design brief which outlines, liner and leachate collection design, for submittal to the Ministry of Environment;
- Excess soil removal and ditching.

The Regional District has received approval from the Ministry of Environment to proceed with the development of Phase 3 of the Knockholt Landfill as outlined in the design brief (authorization letter attached). It should be noted that future consulting work will be required to undertake the review of the existing groundwater monitoring program as well as leachate characteristics and the impact of additional leachate collection on the existing treatment system.

The Phase 3 area has been broken down into three distinct sub-phases of development (see Figure "Site Activity Plan"). Based on an assumed annual tonnage of 15,000 metric tonnes of waste landfilled per year, Phase 3A is projected to have a capacity of 7 years, Phase 3B – 6.7 years, Phase 3C – 18.7 years for a total Phase 3 lifespan of approximately 32.4 years.

Cost projections for Phase 3 Development are as follows (figures include engineering and quality assurance and quality control, 2016 values):

- Phase 3A - \$432,000
- Phase 3B - \$382,000
- Phase 3C - \$704,000

The costs associated with Phase 3 Development in 2016 works were \$117,400, which included engineering design, soil removal and ditching. The further development of Phase 3A to allow for landfilling to occur has been included in the Environmental Services work plan for 2017 with a budget of \$350,000.

127



The works to be completed in 2017 will entail the following:

- Completion of detailed design;
- Construction activities including soil removal, liner development and installation of leachate collection piping and aggregate, tipping pad development and electric fence relocation.

Proposed Project Completion Process

Staff are proposing to complete the Phase 3A Development Project at the Knockholt Landfill with the RDBN acting as the Prime Contractor as allowed in the RDBN Purchasing Policy Bylaw No. 1532 (see attached). RDBN Environmental Services staff have successfully completed a number of projects including landfill development and closure utilizing this approach. An advantage of this approach is that it ensures that local contractors will be hired to complete the works thereby providing local employment and keeping RDBN taxpayer dollars in the Regional District.

Staff are requesting that the Board of Directors proceed with the Phase 3A Development Project at the Knockholt Landfill with the RDBN acting as Prime Contractor.

Further, staff are requesting that the Board of Directors approve an expenditure limit of \$350,000 for the Phase 3A Development Project. As outlined in Bylaw No. 1532, regular project and financial reporting will be provided to ensure that the Board of Directors are kept well informed regarding the progress of the projects.

RECOMMENDATION

(All/Directors/Majority)

1. That the Board of Directors receive the memorandum titled, "Knockholt Landfill Phase 3A Development – Authorization to Proceed Using Prime Contractor Arrangement" and dated March 13, 2016.
2. Further, that the Board of Directors authorize staff to proceed with completion of the Phase 3A Development Project at the Knockholt Landfill with the RDBN assuming the role of Prime Contractor as authorized under Bylaw No. 1532.
3. Further, that the Board of Directors approve an expenditure limit for completion of the Phase 3A Development Project of \$350,000.

Respectfully submitted,

Handwritten signature of Janine Dougall in blue ink.

Janine Dougall
Director of Environmental Services



March 11, 2017

File: MR-8856

Ms. Janine Dougall
Director of Environmental Services
Regional District of Bulkley-Nechako
Box 820
Burns Lake, BC
V0J 1E0

RECEIVED

MAR 13 2017

REGIONAL DISTRICT
OF BULKLEY-NECHAKO

Dear Janine:

Re: **Knockholt Phase 3 Design Brief**

Thank you for submitting the Knockholt Phase 3 Design Brief on December 12 2016.

I'm satisfied with the recommended course of action by XCG (the qualified professional).

I do have two items that should be further explored, moving forward.

1. XCG should provide opinion, for the consideration of the Ministry, on whether the expansion should come with additional or altered monitoring points (groundwater in particular). XCG should examine whether the locations of current groundwater monitoring wells are adequate to determine potential impacts from future landfilling activities.
2. XCG should undertake further examination of ammonia levels in the leachate. They should provide an opinion on how levels may be impacted by additional leachate collection. Further, recommendations on contingencies in dealing with this issue would be helpful.

Should you have any concerns or questions regarding the above, please contact me at (250) 847-7252.

Yours truly,

Eric Pierce
Environmental Protection Officer
Skeena Region

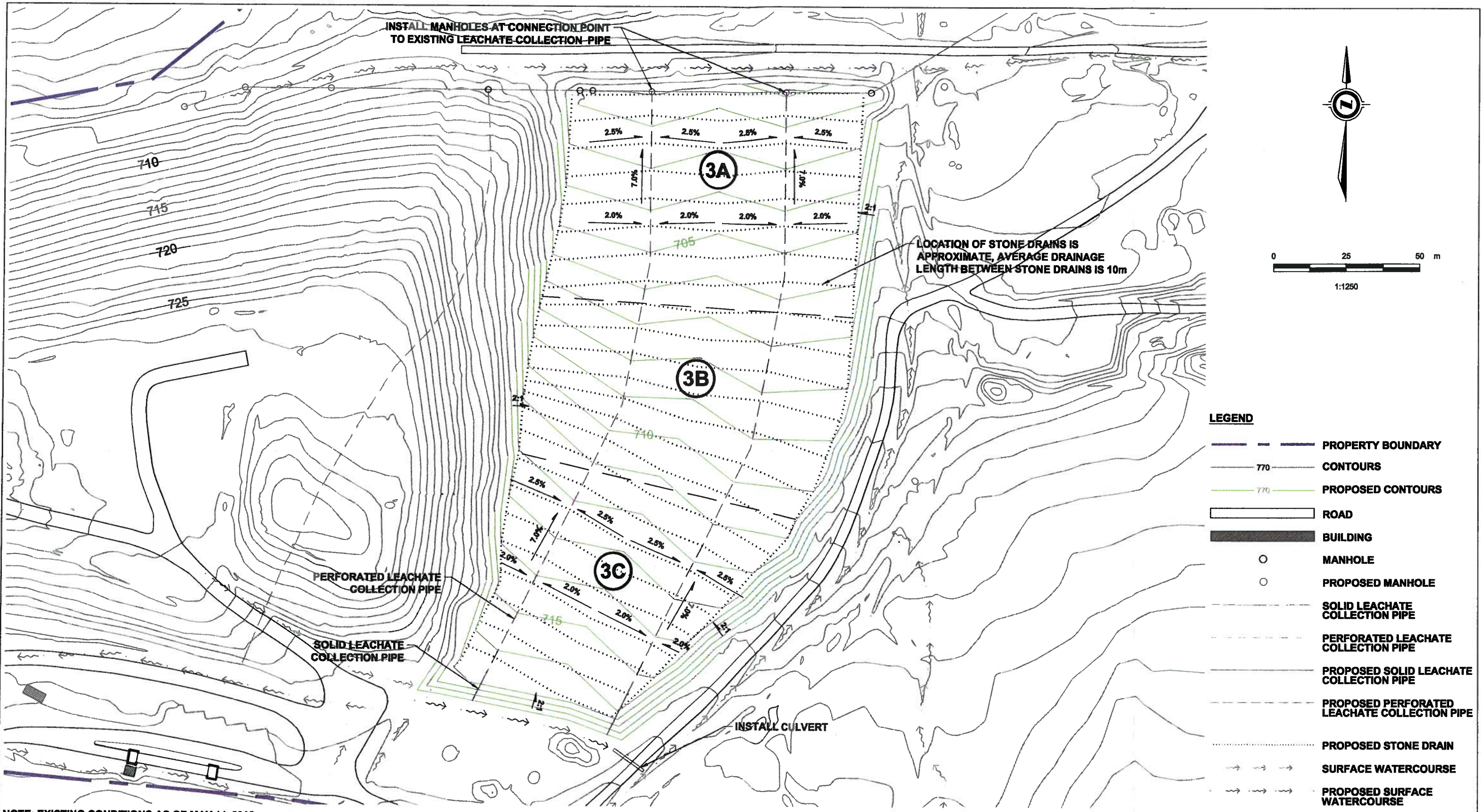
EP/ep

Ministry of
Environment

Northern Authorizations

Mailing Address:
Bag 5000
3726 Alfred Ave.
Smithers BC V0J 2N0

Location Address:
3726 Alfred Avenue
Smithers BC
Telephone: 250 847-7260
Facsimile: 250 847-7591



NOTE: EXISTING CONDITIONS AS OF MAY 14, 2016.

REVISIONS		DATE	APPROVED
REV	DESCRIPTION		
0	ISSUED FOR REVIEW	NOV 2016	E. MANCE
1	ISSUED FINAL	DEC. 2016	E. MANCE

PHASE 3 DESIGN BRIEF

KNOCKHOLT SUB-REGIONAL LANDFILL

REGIONAL DISTRICT OF BULKLEY-NECHAKO

VERIFY SCALE

BAR IS 10 mm ON ORIGINAL DRAWING. IF NOT 10 mm ON THIS SHEET, ADJUST SCALES ACCORDINGLY.

SITE ACTIVITY PLAN



XCG CONSULTING LTD.

Date: DECEMBER 2016 Location: KNOCKHOLT, B.C. Rev: 1

Scale: 1 : 1250 4-2248-01-05 Sheet: C-02

Phase 2C



REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1532

A BYLAW TO ADOPT A PURCHASING POLICY

WHEREAS the Regional Board of the Regional District of Bulkley-Nechako deems it expedient to adopt a purchasing policy whereby certain powers, duties or functions of the Regional Board are delegated to officials and employees of the Regional District of Bulkley-Nechako in accordance with Sections 176 and 192 of the *Local Government Act*,

NOW THEREFORE, the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as the "Regional District of Bulkley-Nechako Purchasing Policy Bylaw No. 1532, 2010."
2. The "Regional District of Bulkley-Nechako Purchasing Policy Bylaw No. 1384, 2006" is hereby repealed.
3. The Purchasing Policy attached as Schedule "A" to, and forming a part of this bylaw, is adopted and the delegation of powers, duties and functions of the Regional Board described in that schedule is approved.
4. This bylaw shall take effect on the day of its adoption.

READ A FIRST TIME this 25th day of February, 2010.

READ A SECOND TIME this 25th day of February, 2010.

READ A THIRD TIME this 25th day of February, 2010.

Certified a true and correct copy of "Regional District of Bulkley-Nechako Purchasing Policy Bylaw No. 1532, 2010."

Gail Chapman
Corporate Administrator

ADOPTED BY 2/3 OF THE VOTES CAST this 25th day of February, 2010.

Lillem Benedict
Chairperson

Gail Chapman
Corporate Administrator

REGIONAL DISTRICT OF BULKLEY-NECHAKO
PURCHASING POLICY

1) Scope

This policy applies to all purchases of goods and services by the Regional District of Bulkley-Nechako (RDBN) and all organizations controlled by it.

2) Interpretation

Any questions about the interpretation of this policy should be addressed to the Financial Administrator.

3) Objectives

- a) To procure the highest quality in supplies, materials, equipment and services at the least expense;
- b) To ensure that procurement for the RDBN is accomplished in a manner that is fair, competitive, efficient, effective and transparent;
- c) To encourage and promote standardisation in materials and equipment;
- d) To use environmentally sustainable and carbon conscious products or materials where available and consistent with the required quality and costs objectives;
- e) To prescribe such procedures which may be necessary for the efficient operation of the purchasing function.

4) Transparency

This policy and any related Regional District legislation will be made available on request.

5) Purchasing Authority

- a) The authority to commit the Regional District for purchases is obtained from the Board of Directors via this policy and approval of the annual budget that identifies allowable expenditures by department and programs. Capital expenditures are also approved via budget approval, although related individual by-laws may also be passed for authorisation of borrowing. Within this framework, the authority for individual purchases is described below.
- b) The following levels of authority are delegated by the Board of Directors for the purchase of goods or services for which the expenditure has been included in the annual budget:
 - i) For routine operating expenditures including periodic maintenance capital expenditures related to regular operations, the CAO has purchasing authority up to \$100,000;



- ii) For all other items included in the annual budget, the CAO has the authority for expenditures up to \$15,000 and the CAO and Financial Administrator acting together have authority up to \$25,000;
 - iii) In addition, the following purchasing authority limits apply:
 - (1) Department Head - \$10,000;
 - (2) Environmental Services Field Operations Supervisor - \$5,000
 - (3) Other Supervisors - \$2,000;
 - (4) Staff – \$1,000 with the verbal approval of their supervisor.
 - c) Unbudgeted purchases greater than \$2,000 must be approved by the Board. Smaller amounts may be approved by the CAO.
 - d) In an emergency situation, purchases otherwise requiring the approval of the Board may be made by notifying the CAO or, in his/her absence, the Financial Administrator, who will request the approval of the appropriate Board/Committee Chairperson. The Board of Directors will be notified at its next regularly scheduled meeting.
 - e) Construction contract extras:
 - i) Changes in scope must be approved by the Board;
 - ii) Extra charges resulting from unforeseen circumstances or unexpected conditions may be approved by the CAO if the amount of the additional charges does not exceed 20% of the approved contract amount or \$25,000, whichever is less, and the increased amount is still within budget. Otherwise they must be approved by the Board of Directors if greater than \$2,000 or the CAO for lesser amounts.
- 6) Competitive Bids**
- a) Purchases in excess of \$10,000 require competitive bids unless there is only one supplier within a reasonable area ;
 - i) At least two written quotes should be requested for purchases in excess of \$10,000, but less than \$25,000;
 - ii) At least three written quotations should be requested for purchases in excess of \$25,000, but less than \$75,000;
 - iii) Tenders or requests for written proposals (RFPs) from at least three suppliers should be requested for purchases in excess of \$75,000.
 - iv) The number of competitive bids may be less than those specified above if the number of suppliers within a reasonable area is limited.
 - b) The use of BC Bid, the electronic public tendering process made available by the Province of BC is encouraged for purchases in excess of \$75,000 (\$200,000 for construction contracts);
 - c) Tenders and RFPs must clearly identify the criteria that will be used in their evaluation along with their weighting and methods of evaluation against these criteria;



d) Geographic Preference

- i) Purchases below \$75,000 (\$200,000 for construction contracts) may give preference to suppliers within the Regional District. Quotations will be requested from local suppliers unless there are not enough suppliers within the RDBN. If a local supplier and a non-local supplier provide quotes, the following preference factors will be added to the non-local supplier's quotation to obtain a comparative cost:

<u>Cost of Purchase</u>	<u>Preference Factor</u>
Up to \$10,000	5%
\$10,001 to 25,000	3%
Above \$25,000	0%

e) Sole Source Supplier Arrangements

- i) In certain circumstances, it may be beneficial to negotiate a supply arrangement with one supplier to ensure the best blend of quality, price and service;
- ii) All sole source supplier arrangements must be approved by the Board of Directors.

f) Pre-Qualified Contractors and Consultants

- i) A list of pre-qualified equipment contractors or consultants may be established for the purpose of completing routine operating expenditures.
- ii) The development of the list of pre-qualified contractors will be based on the contractor's ability to provide the necessary equipment at competitive rates and having sufficient experience to provide the services required.
- iii) The development of the list of pre-qualified consultants will be based on the consultant's ability to demonstrate that they have sufficient related experience, competitive rates and adequate staff resources to provide the services required.
- iv) Direct purchases of services from these contractors or consultants may be authorized within the following limits:
 - a. CAO up to \$25,000;
 - b. Department Heads up to \$10,000;
 - c. Environmental Services Field Operations Supervisor up to \$5,000.
- v) Contractor or consultant selection from the pre-qualified list will be based upon the objective to procure the highest quality in supplies, materials, equipment and services at the least expense.

g) Prime Contractor Arrangements

- ii) In the event that the competitive bid process does not result in any bids that are within budget for the project, the Board of Directors may authorize the Regional District to act as a prime contractor to ensure the best blend of quality, price and service. In this circumstance, the competitive bidding process is terminated and the Regional Board may appoint a Regional District employee to act as project manager to purchase goods and services directly from known and qualified suppliers;



- iii) The Regional District Board may authorize the Regional District to act as prime contractor without first going through a competitive bid process if it can be shown that this would result in the best blend of quality, price and service.
- iv) All prime contractor arrangements must be approved by the Board of Directors;
- v) Once a prime contractor arrangement is approved and the Board authorizes the expenditure limit for the project, the head of the department responsible for the project has the authority to make the necessary expenditure for any item up to \$25,000 upon notification to the CAO. Items between \$25,000 and \$100,000 require the approval of the CAO. Items over \$100,000 require the approval of the Board Chairperson and the Board of Directors will be notified at the next regularly scheduled board meeting. Expenditure reports will be provided to the board on a regular basis.
- vi) If, at any time, it appears that such a project may go over budget, the department head must notify the appropriate Committee Chair and the Chair of the Board of Directors immediately with a recommendation on how to resolve the problem.

136



REGIONAL DISTRICT OF BULKLEY-NECHAKO MEMORANDUM

To: Chairperson Miller and Board of Directors (March 23, 2017)
From: Janine Dougall
Director of Environmental Services
Date: March 13, 2017
Subject: 2017 District of Fort St. James ICI Paper Recycling Proposal

In 2015, the Greening Up Fort (GUF) group, who received funding from the RDBN, dissolved their involvement in recycling operations. The recycling depot that was constructed using RDBN Gas Tax funding was transferred to the District of Fort St. James and a new funding partnership was established between the RDBN and the Nak'azdli Band for the provision of ICI paper and cardboard recycling.

The RDBN cardboard ban, which started on July 1, 2016, resulted in the removal of funding associated with ICI cardboard recycling. Therefore, for the time period of July 1-December 31, 2016, the Regional District Contract agreement with the Nak'azdli Band Council was for the provision of only ICI paper recycling in Fort St. James and surrounding area. The total maximum contribution toward the provision of ICI paper recycling for the 6 month period was \$7,425.30 (excluding taxes). In the fall of 2016, the Nak'azdli Band withdrew from this agreement and the remaining contract term from November 1-December 31, 2016 transferred to the District of Fort St. James.

The Regional District has now received a proposal from the District of Fort St. James for the continuance of ICI paper recycling services for the time period of January 1 to December 31, 2017. The proposal has been attached for additional information.

As outlined in the proposal, the recycling depot (Integrus Building) will continue to accept both mixed paper and cardboard from the ICI sector, however the funding requested is only for the mixed paper component of the operation. The historic tonnage of mixed paper collected is approximately 30% of total tonnages collected, therefore the amount of funding requested to cover the estimated costs associated with continuing the collection of mixed paper from the ICI sector is \$14,000 (excluding GST).

The total 2017 budget available for recycling in Fort St. James and surrounding area is \$99,474, so there are sufficient monies available to support the proposal.

At this time, Environmental Services Staff are recommending approval of a contract with the District of Fort St. James in support of their proposal for ICI mixed paper recycling services for the time period of January 1 to December 31, 2017 at a cost of \$14,000 (excluding GST).

137



RECOMMENDATION

(All/Directors/Majority)

1. That the Board of Directors receive the memorandum titled, "2017 District of Fort St. James ICI Paper Recycling Proposal" and dated March 13, 2017.
2. Further, that the Board of Directors approve a contract with the District of Fort St. James in support of the proposal for the continuance of ICI mixed paper recycling services for Fort St. James and Area, for the time period of January 1 – December 31, 2017 at a total cost of \$14,000 (excluding GST).

Respectfully submitted,

A handwritten signature in blue ink that reads "Janine Dougall".

Janine Dougall
Director of Environmental Services

138

RECEIVED

FEB 24 2017

REGIONAL DISTRICT
OF BULKLEY-NECHAKO

District of Fort St. James

Project Proposal

Regional District of Bulkley Nechako

3R's Funding Program

January 1, 2017 – December 31, 2017

Submitted February 17, 2017

Primary Contact Information:

Name: Kevin Crook
Office Phone: 250-996-8233
Mobile Phone: 250-996-1634
E-mail: cao@fortstjames.ca
Mailing Address: District of Fort St. James
PO Box 640, Fort St. James, BC V0J 1P0
Street Address: 477 Stuart Drive West

Introduction

The GUF Society started fibre recycling in Fort St. James and continue to be a pillar in the community for recycling. However, due to the parallel MMBC residential program the 3R's funding was redirected to accommodate commercial recycling in July 2015. This redirection of funding limited the GUF society and prevented them from continuing with residential recycling. They decided to instead, focus on educating the public about recycling and environmentally friendly habits. The Nak'azdli Recycling Depot, District of Fort St. James and GUF Society did not wish to see the existing service discontinued. As a result, Nak'azdli took over operations at the Integris Recycling Centre last July. They approached the District of Fort St. James indicating that they would no longer be able to run the facility part way through their term, and the District of Fort St. James has taken over operations.

Currently, the Integris Recycling Centre ships out approximately 8-10 Metric Tonnes (MT) of fibre per month. The District of Fort St. James provides a part time employee to bale the fibre and equipment to load the bales, as well as covering all of the building costs such as heat and light.

District of Fort St. James proposes to continue to use the facility for accepting and recycling cardboard, mixed paper and shredded office paper from commercial and industrial users. In partnership with GUF, we will continue to educate the business owners of Fort St. James to bring all commercial recycling to this building and to divert residential fibre to the Nak'azdli Recycling Depot; all residential fibre material will be handled through the MMBC program and all commercial fibre will be handled through the Integris Recycling Centre.

The intentions of the Integris Recycling Centre continue to be:

- Acting as a depot facility for the collection of commercial fibre products in Fort St. James
- Baling the products using the existing baler and shipping the material to Prince George using the most efficient means
- Increasing existing fibre collection with commercial sectors through enhanced community education and outreach.

Project Description

Funds from the 3 R's program will be used to support our operating costs for the mixed paper ICI sector, including employee wages, shipping costs, supplies, and signage, as well as other operational costs such as electricity and phone.

Contamination of materials must remain low. In addition to educating and assisting people who visit the depot, ongoing checks and sorting of the receptacle bins will be required by the worker.

We will continue to work with the GUF Society and hope to participate in community events alongside them.

Duties of Depot Staff

The worker(s), in addition to their primary role of baling the materials, will be responsible for managing and maintaining organization and cleanliness of the facility; keeping the bins free of contaminants; educating the public about recycling in Fort St. James, etc. The employee will be supervised by the District of Fort St. James administration.

Diversion Estimates

The Integris Recycling Centre currently diverts approximately 8-10 MT of solid waste from the landfill each month. On average, out of those 20 (0.5 MT) bales, 17 are cardboard and 3 are paper. Procedures have changed since the cardboard ban went into place. This has remained consistent. The cardboard ban went into effect at the same time as the facility discontinued accepting residential materials. We believe that use by Industrial and Commercial users has increased by approximately the same amount as it has been reduced by residential users.

End Markets for Materials

Cascades Recovery in Prince George has and will continue to be the main end market for the recyclables. Cascades Recovery delivers bales to their processing plant in Burnaby, BC.

Red Spade is the current contractor for pickup and delivery of bales. They charge \$400 per load of 8 bales. Cascades charges \$50/MT of mixed paper they receive at their facility. They pay \$50/MT for corrugated paper and \$100/MT for clean office paper

Educational Component of Project

The GUF Society, Nak'azdli and The District of FSJ will continue to educate the community about recycling initiatives. They will be present at the local fairs, appear regularly at First Nation's environmental days, assist in coordinating recycling opportunities offered outside the community, and green event planning. They will also continue with local bulletins and advertising to increase awareness and usage of the facilities available. The focus will continue to be on businesses and institutions, as they are currently the biggest fibre users. Educational goals for 2017 include informing residents and business owners about:

- The location of the recycling centre and the hours of operation
- The types of cardboard and mixed paper that can be put in the collection bins, and the types that cannot
- How to prepare cardboard and mixed paper products for recycling
- Where the cardboard and mixed paper are taken, and the things that they can be made into
- The current percentage of volume that cardboard and mixed paper that are recycled

- Other recycling opportunities available in the community (e.g., beverage containers, batteries, tin cans)
- Why, as a community, we should recycle
- How to positively impact our environment by reducing what we purchase

The desired behavior changes we anticipate in residents, businesses, and institutions in Fort St. James and surrounding areas as a result of this project are:

- Separating appropriate cardboard and mixed paper out of their regular garbage for deposit in the appropriate bins
- Taking uncontaminated beverage containers to the bottle depot
- Depositing the recycling products in the correct collection bins
- Through our educational efforts we hope to also expand the use of the MMBC program

Target audiences within the community may include, but are not limited to:

- Businesses in and out of town
- First Nations communities
- Schools
- Institutions

Products and activities that may be identified in the Educational Component may include, but are not limited to:

- Newspaper articles
- Signs and posters
- Waste reduction education through social media, websites etc.
- Displays and attendance at community events
- Local recycling workshops
- Presentations to, and activities with, schools, institutions, and businesses

Project Budget

Total expenditures for operations of the Integris Recycling Depot for 2017 are anticipated to be \$55,096. Our cost estimates are based on building and recycling operations over the past year. We request that the 3R's program fund 30% of costs to a maximum of \$14,000 (approximately 30% of costs will be towards mixed paper and office paper).

2017 Detailed Project Budget

REVENUES		
DISTRICT OF FSJ	(35,296)	From taxation revenue and/or user fees
RD 3R's Grant	(14,000)	Requested from Regional District of Bulkley Nechako
CARDBOARD & OFFICE PAPER REVENUE	(5,800)	Sales of baled cardboard and office paper
	(55,096)	
EXPENSES		
PROPERTY INSURANCE	136	Insurance on the building
BC HYDRO	2,000	Electricity for heat, light and equipment
PHONE	540	Phone for employee safety
WAGES & MERCS	29,120	\$20/hour, 25 hours/week, 12% MERCS
TRANSPORTATION	15,000	Pickup and delivery of bales from Fort St. James to Prince George
MIXED PAPER FEES	1,800	Charges for receiving mixed paper bales
BUILDING MAINTENANCE	2,500	Building and grounds upkeep and repairs
SIGNAGE	2,500	New signage directing proper use of bins
SUPPLIES	1,500	Baling wire and office supplies
	55,096	

Note that outreach and education are provided in-kind by the District and GUF.

100% of these costs are allocated for direct implementation of paper recycling services. This includes:

- baling of fibre
- maintenance of bin areas
- tracking of volume
- community promotion and marketing

Approximately 30% of the costs will be allocated to mixed paper and office paper.

Declaration Statement

In making this application, I the undersigned, declare to the best of our knowledge, the information contained in this application is correct and all required information is enclosed. Further, that should our proposal be accepted in part or in whole, that the funding will be used for the stated purposes only, and that we will comply with all terms and conditions as outlined.



Kevin Crook, Chief Administrative Officer

Feb. 24 2017

Date

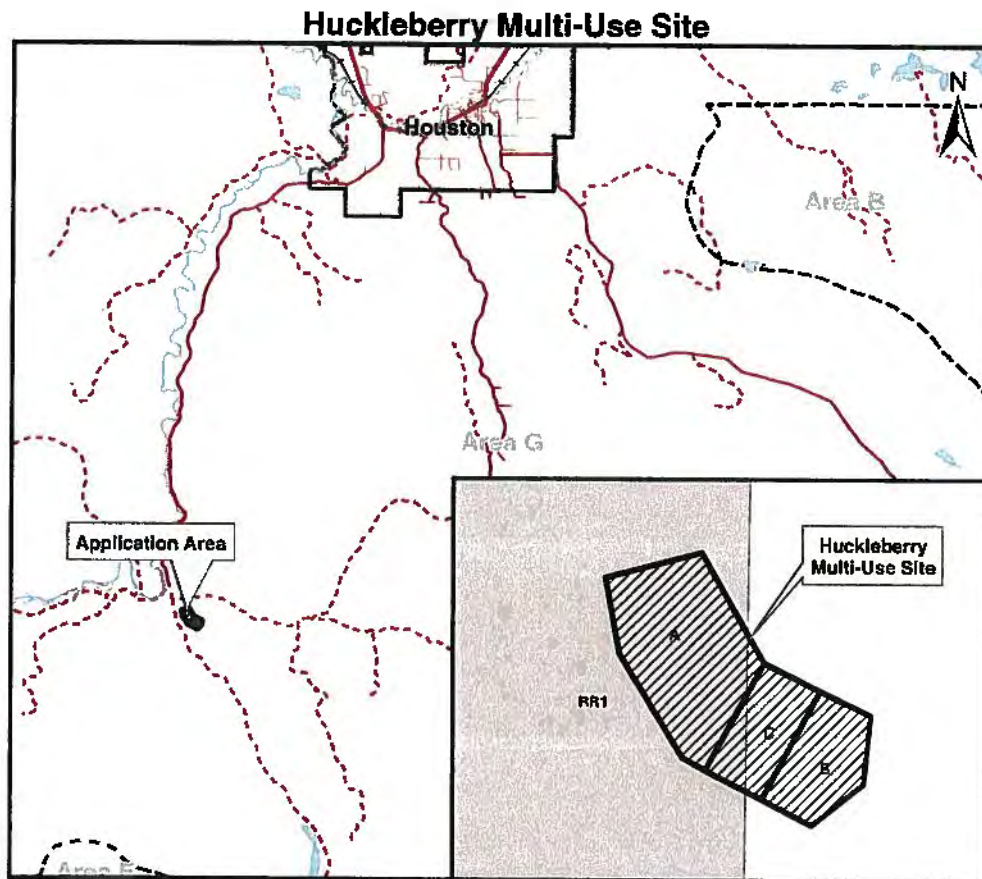


MEMORANDUM

To: Regional District Board
From: Jennifer MacIntyre, Planner I
Date: March 14, 2017
Re: Proposed Coastal GasLink Pipeline Huckleberry Multi-Use Site

Staff have received a referral for the Huckleberry Multi-Use Site which is 23 km south of Houston on the Morice Owen FSR in Electoral Area "G". The referral lands include 42.94 ha. and are separated into three different areas.

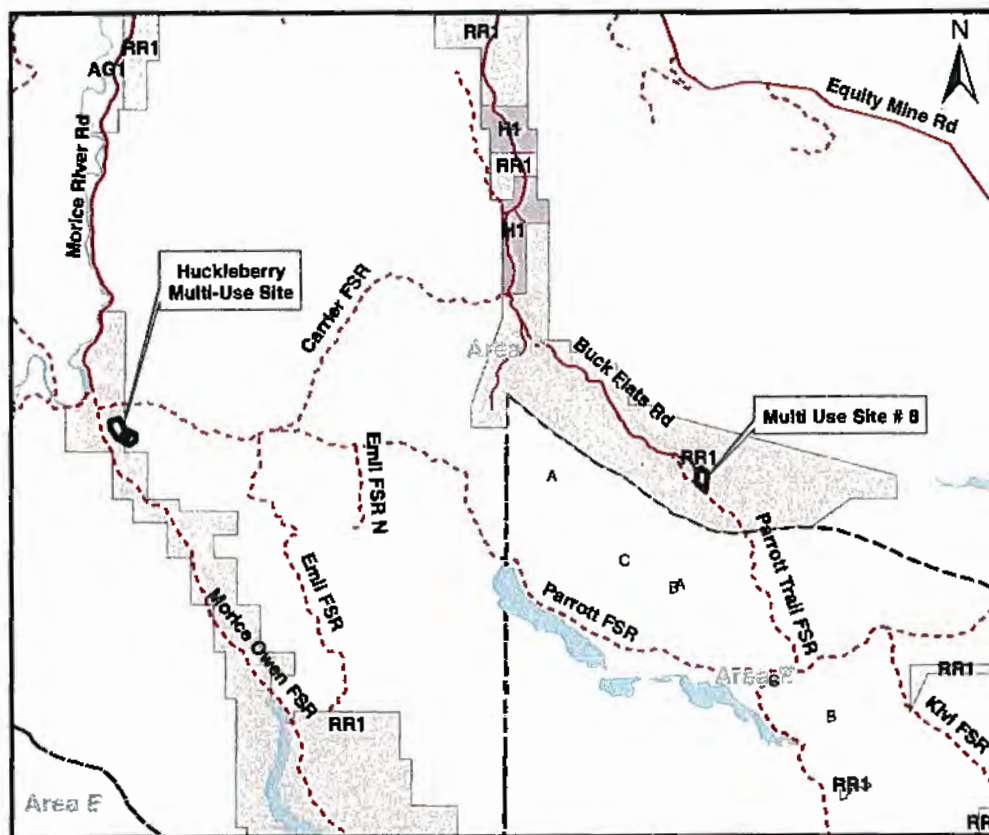
Multi-Use Sites are areas used for infrastructure to support pipeline construction and may include activities such as temporary construction camps, contractor yards, and designated refuelling areas. Multi-Use Site uses are subject to zoning regulations. Staff asked CGL to identify the specific uses but no response was received at the time of the writing of this report.



Portions of Area A and C are zoned Rural Resource (RR1) under RDBN Zoning Bylaw No. 700, 1993. The proposed uses for multi-use sites are not permitted on lands zoned RR1.

It is noted that one other Multi-Use Site (Multi-Use Site #8) is located on lands zoned RR1. Multi-Use Site #8 has been identified by TransCanada as the potential location of a 750 person work camp. TransCanada has not responded to the RDBN's requests that they deal with the land use issues associated with these potential sites. Therefore, it is recommended that the RDBN take this opportunity to advise TransCanada and the OGC that these Camps and other possible uses may not legally occur as proposed.

Multi-Use Site Huckleberry and Multi-Use Site #8



Recommendation:


That the Regional District Board direct that the letter attached to the staff report dated March 14th, 2017 from the Director of Planning be sent as the RDBN's response to the referral for the Huckelberry Multi Use Site.

(All Directors / Majority)

Reviewed by:


 Jason Llewellyn
 Director of Planning

Written by:


 Jennifer MacIntyre
 Planner I



37, 3RD AVE, PO Box 820
BURNS LAKE, BC
VOJ 1E0

145

REGIONAL DISTRICT
OF BULKLEY-NECHAKO
"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

March 24th, 2017

Peter Wijtkamp, Manager, Special Projects
BC Oil and Gas Commission
Bag 2, Fort St. John, British Columbia
V1J 2B0

Sent by e-mail to Peter.Wijtkamp@bcogc.ca

**Re: Notification / Invitation to Consult Regarding the proposed
Huckleberry Multi-Use Site**

This letter is provided on behalf of the Board of the Regional District of Bulkley-Nechako regarding the proposed Huckleberry Multi-Use Site associated with the Coastal GasLink Pipeline.

Please be advised that the uses proposed to occur in the Huckleberry Multi Use Site may not legally occur pursuant to "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993." Therefore, the Oil and Gas Commission should not approve any permits to construct and operate the Huckleberry Multi Use Site.

Also, please be aware that Multi-Use Site #8, and all other proposed pipeline related uses which are contrary to zoning may not legally occur. The Oil and Gas Commission should not approve any permits to construct and operate illegal land uses.

Please be encouraged to call me at your convenience should you have any questions.

Sincerely,

Jason Llewellyn
Director of Planning

cc: David Kmet, Sr. Lands Representative, TransCanada Corporation, 450 – 1st Street SW, Calgary, AB, Canada, T2P 5H1 (Dave_Kmet@transcanada.com)

MUNICIPALITIES:

SMITHERS FORT ST. JAMES
VANDERHOOF FRASER LAKE
HOUSTON TELKWA
BURNS LAKE GRANISLE

ELECTORAL AREAS:

A - SMITHERS RURAL E - FRANCOIS/OOTSA LAKE RURAL
B - BURNS LAKE RURAL F - VANDERHOOF RURAL
C - FORT ST. JAMES RURAL G - HOUSTON RURAL
D - FRASER LAKE RURAL

INQUIRIES@RDBN.BC.CA

WWW.RDBN.BC.CA

PH: 250-692-3195

FX: 250-692-3305

TF: 800-320-3339

RECEIVED

146

FEB 27 2017

REGIONAL DISTRICT
OF BULKLEY-NECHAKO

February 23, 2017

The Regional District of Bulkley-Nechako
37-3rd Avenue, PO Box 820
Burns Lake, British Columbia V0J 1E0



TransCanada Corporation
450 – 1st Street S.W.
Calgary, AB, Canada T2P 5H1

Tel: 250-596-8060
Fax: 403-920-2334
Emergency: 1-855-633-2011
Email:
Dave.Kmet@transcanada.com
www.transcanada.com/

Doc: CGW4703-HMA-LA-LTR-0418

RE: Crown Disposition - Regional District
Coastal GasLink Pipeline Ltd.
File No. 3551-1253 (MU Huckleberry)
Proposed Multi-Use Site Huckleberry within Units 27, 28, 37 and 38, Block K, Group 93-L-2
Project Notification Letter

Dear Sir and/or Madam:

Please be informed that our client, Coastal GasLink Pipeline Ltd., a wholly owned subsidiary of TransCanada, is preparing to make application for permit(s) to construct and operate the above mentioned Multi-Use Site as shown on the attached plans. Please see the enclosed description of the proposed scope of work and schedule for the activity.

The site will be constructed and operated in accordance to government regulations and guidelines.

As the party being notified and falling within the prescribed area, you may provide a written response to **Coastal GasLink Pipeline Ltd.** or to RPS, authorized agent on behalf of **Coastal GasLink Pipeline Ltd.** within 14 days of receiving this notification that does one or both of the following:

- sets out the reasons why the proposed activities that will be the subject of **Coastal GasLink Pipeline Ltd.'s** application to the OGC should not be carried out or should be modified; and/or
- request a meeting with **Coastal GasLink Pipeline Ltd.** and/or RPS., authorized agent on behalf of **Coastal GasLink Pipeline Ltd.** to discuss the proposed activities.

If a request to meet is included in your written response, please provide additional contact information, and a schedule outlining the best time to contact you for further discussions.

Written responses may be sent to the following addresses:

Coastal GasLink Pipeline Ltd.
450 – 1 Street SW
Calgary, Alberta T2P 5H1

Attn: Dave Kmet
Email: Dave.Kmet@transcanada.com

Coastal GasLink
Pipeline Project



Written submissions may also be sent by direct mail to the Commission's office any time prior to the application decision at:

BC Oil & Gas Commission

Bag 2

Fort St. John, British Columbia V1J 2B0

Once all of the agreements with Landowners/Stakeholders are obtained and the consultation/notification period has been completed, an application to the BC Oil & Gas Commission will be submitted in order to obtain a permit on the above noted project.

For further information about this project, please contact:

Coastal GasLink Pipeline Ltd.

Dave Kmet, Sr. Land Representative

Email: dave_kmet@transcanada.com

Phone: 403-920-7061

RPS

Sandra Dixon, Associate Project Manager

Email: sandra.dixon@rpsgroup.com

Phone: 403-385-4255

Yours truly,

Coastal GasLink Pipeline Ltd.

Dave Kmet
Sr. Land Representative
Coastal GasLink Project

Enclosures

Program Summary

CGW4703-MCSL-G-MP-1375-HUCKLEBERRY_MU_SKETCH_Rev0

CGW4703-MCSL-G-MP-1376-HUCKLEBERRY_MU_20K-Rev0

CGW4703-MCSL-G-MP-1377-HUCKLEBERRY_MU_50K-Rev0

CGW4703-MCSL-G-MP-1378-HUCKLEBERRY_MU_250K-Rev0

CGW4703-MCSL-G-MP-1379-HUCKLEBERRY_MU_OVERVIEW-Rev0

Ancillary Sites – Multi-use Sites Site – Huckleberry (approximately KP 520)

Coastal GasLink Pipeline Ltd., a wholly owned subsidiary of TransCanada PipeLines Limited, will require temporary ancillary sites for its Coastal GasLink Pipeline Project for preparation and use of construction camps, laydown areas and contractor yards before and during pipeline construction activities. Multi-use Site Huckleberry is located approximately 23 km southwest of Houston, BC.

PURPOSE

Multi-use sites will be required to provide infrastructure to support pipeline construction activities. These sites will need to be accessed and prepared prior to construction completion, and will continue to be used until cleanup activities have been completed. Multi-use sites include temporary construction camps, which will be used to accommodate personnel during these activities, and contractor yards, which will be used to store equipment and maintenance materials for fuel storage and designated refuelling areas, as well as provide field office space.

LOCATION AND ACCESS

Ancillary sites are located where an appropriate area of relatively level ground is available, located close to the pipeline right-of-way (ROW), with suitable ground access to the site and the ROW. Multi-use Site Huckleberry is located approximately 23 km southwest of Houston, BC. Ground access will include existing highways and industry service roads, some of which will be upgrade before use.

SIZE

Multi-use Site Huckleberry will be used for a temporary construction camp site, contractor yard, field offices and temporary warehouse structures for storing materials. Multi-use Site Huckleberry will be approximately 42.94 hectares.

SCHEDULE AND DURATION

Subject to the receipt of regulatory approval, camp construction would commence after a positive final investment decision has been made by LNG Canada (our customer). Following a positive final investment decision, construction and use of the proposed camp will last about three to four years.

EQUIPMENT AND PERSONNEL

Equipment associated with contractor yards includes pipe trucks/trailers, cranes, bulldozers, excavators, front-end loaders, pickup trucks, fuel trucks, water trucks, side booms, tractor trailers, delivery vehicles and fuel storage. The temporary construction camp equipment will include dormitory trailers, dining facilities, recreation facilities, power generation facilities, office trailers and waste handling facilities.

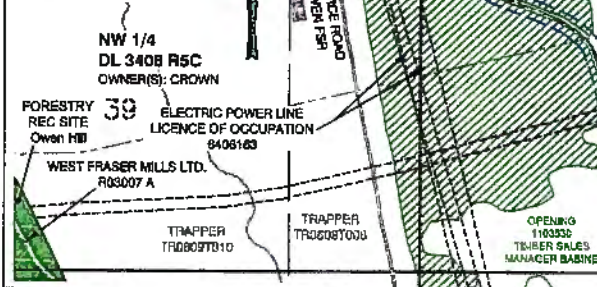
Example of a laydown area



Example of contractor yard and construction camp



TABLE OF CROSSINGS			
CROSSING No.	OWNER	DESCRIPTION	NAD 83 UTM ZONE #
MULTI-USE HUCKLEBERRY - RD-1	CROWN	NON-STATUS ROAD	N: 8007184 E: 840981
Caribou Range:	None		
Coal Licence:	None		
Community Forest:	None		
Guide / Quarter:	801072		
Mineral Reserve:	None		
Mineral Interest:	None		
Plunge Tenure:	None		
Trapper:	TR00097008		
Tree Farm Licence:	None		
Ungulate Winter Ranges:	None		
Wildlife Habitat Area:	6-288		
Wildlife Tree Retention Area:	None		
Wood Lot:	None		



UTM COORDINATE TABLE NAD83 UTM ZONE 9				
POINT	NORTH	EAST	ELEVATION	DESCRIPTION
1	8007866.6	840857.3	N/A	CALC POINT
2	8007880.0	840973.5	N/A	CALC POINT
3	8007303.6	841258.8	N/A	CALC POINT
4	8007213.6	841484.9	N/A	CALC POINT
5	8007193.7	841848.0	N/A	CALC POINT
6	8006913.8	841651.9	N/A	CALC POINT
7	8006787.2	841467.0	N/A	CALC POINT
8	8006847.1	841804.8	N/A	CALC POINT
9	8006897.1	841088.3	N/A	CALC POINT
10	8006976.6	841008.3	N/A	CALC POINT
11	8007317.6	840795.4	N/A	CALC POINT

TABLE OF AREAS REQUIRED			
PROPOSED FEATURE	EXISTING CLEARING	NEW CUT	TOTAL
TOTAL AREA WITHIN CROWN LANDS			
MULTI-USE SITE HUCKLEBERRY AREA A	24.12 ha	0.00 ha	24.12 ha
MULTI-USE SITE HUCKLEBERRY AREA B	6.82 ha	0.00 ha	6.82 ha
MULTI-USE SITE HUCKLEBERRY AREA C	6.00 ha	0.00 ha	6.00 ha
TOTAL	36.94 ha	0.00 ha	36.94 ha

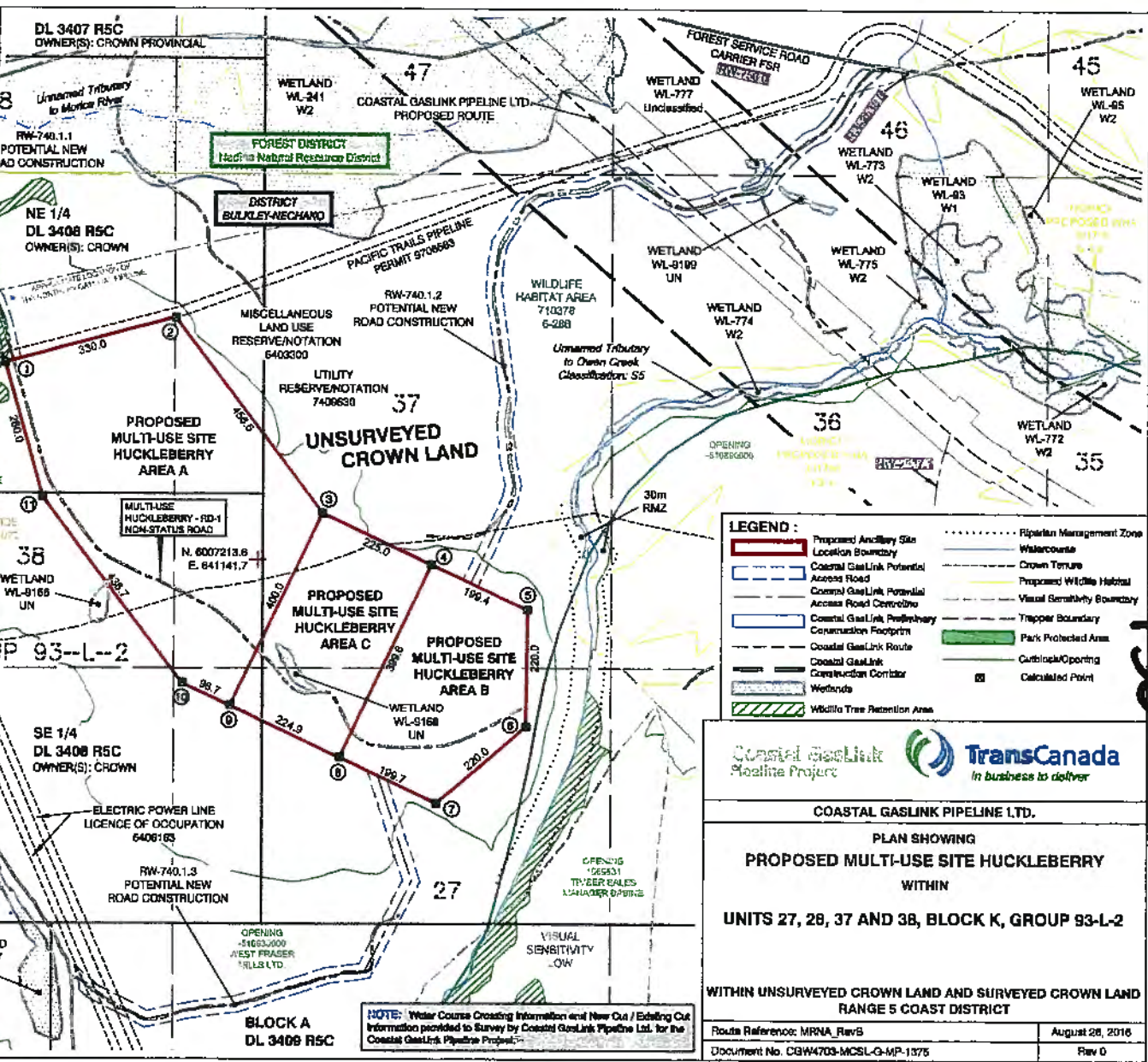
NOTES:

- The proposed project is not within the Agricultural Land Reserve (ALR)
- Project to be flagged at time of construction.
- UTM Coordinates shown are NAD83 Zone 9 N.
- The proposed project is within the South West OGC Zone.
- Distances shown are in metres and decimals thereof.

McELHANNEY
8808 - 72nd Street
Fort St. John, British Columbia
Phone: (250) 787-0958, Fax: (250) 787-0310
Job #: 3111-21424

REVISION	DESCRIPTION
0	Issued for Use, August 26, 2018

SCALE 1:7500



LEGEND:	
	Proposed Ancillary Site Location Boundary
	Coastal GasLink Potential Access Road
	Coastal GasLink Potential Access Road Centreline
	Coastal GasLink Preliminary Construction Footprint
	Coastal GasLink Route
	Coastal GasLink Construction Corridor
	Wetlands
	Wildlife Tree Retention Area
	Riparian Management Zone
	Watercourse
	Crown Tenure
	Proposed Wildlife Habitat
	Visual Sensitivity Boundary
	Trapper Boundary
	Park Protected Area
	Cutline/Opening
	Calculated Point

Coastal GasLink Pipeline Project **TransCanada**
In business to deliver

COASTAL GASLINK PIPELINE LTD.

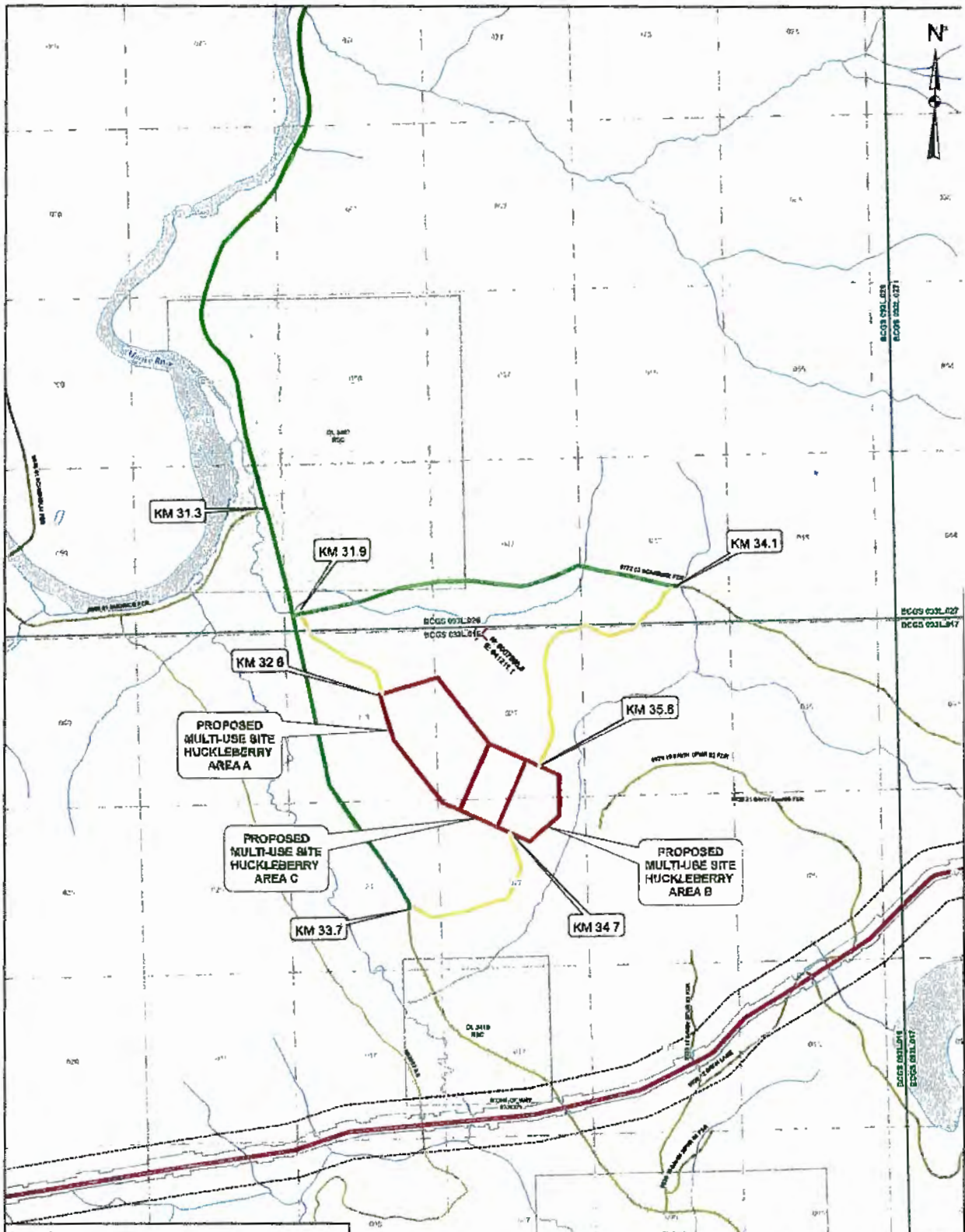
PLAN SHOWING
PROPOSED MULTI-USE SITE HUCKLEBERRY
WITHIN
UNITS 27, 28, 37 AND 38, BLOCK K, GROUP 93-L-2
WITHIN UNSURVEYED CROWN LAND AND SURVEYED CROWN LAND
RANGE 5 COAST DISTRICT

Route Reference: MRNA_RevB August 26, 2018
Document No. CGW4703-MCSL-G-MP-1375 Rev 0

NOTE: Water Course Crossing Information and New Cut / Existing Cut Information provided to Survey by Coastal GasLink Pipeline Ltd. for the Coastal GasLink Pipeline Project.

150

151



Legend

- Proposed Ancillary Site Location
- Existing Access
- Coastal GasLink Proposed Roads
- Coastal GasLink Potential Access Road
- Coastal GasLink Preliminary Construction Footprint
- Watercourse
- Lake / Water Body
- Titled - Private Land
- Title - Crown Land
- Crown Tenure
- Forest Service Road (FSR)
- Road Permit

Notes

- This proposed project is not within the Agricultural Land Reserve (ALR).
- This proposed project is within the South West OAG Core.
- UTM coordinates shown are NAD83 Zone 8 N.

McElhannay
 6806 72nd Street
 Fort St. John, BC, V1J 6M2
 Tel: 250-767-0338
 Job: 3111-31424

REVISION	DESCRIPTION
0	Issued for Use, August 26, 2019

SCALE 1:20,000

Coastal GasLink Pipeline Project

TransCanada
in business to deliver

COASTAL GASLINK PIPELINE LTD.

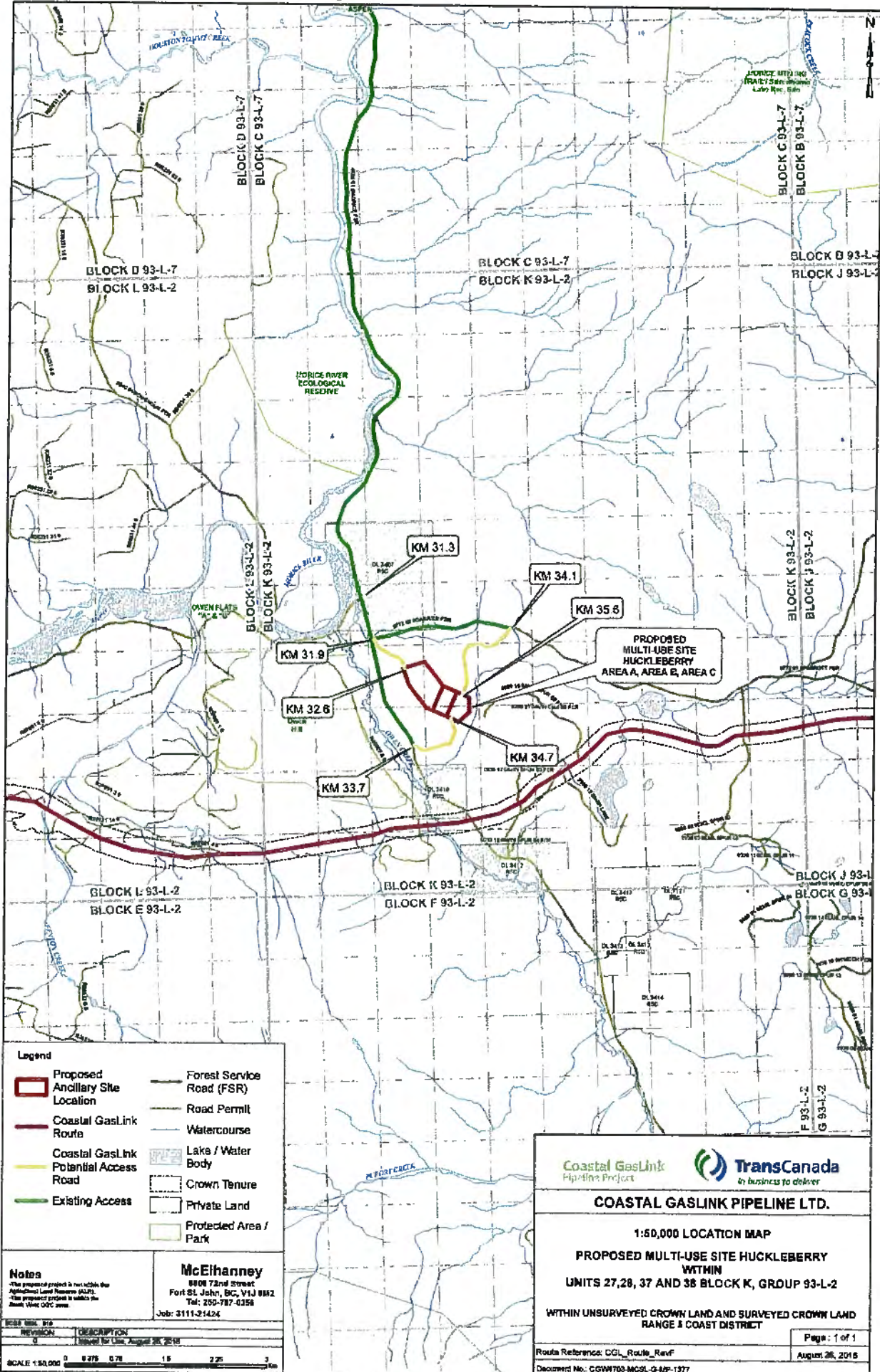
1:20,000 LOCATION MAP

PROPOSED MULTI-USE SITE HUCKLEBERRY WITHIN UNITS 27, 28, 37 AND 38 BLOCK K, GROUP 93-L-2

WITHIN UNSURVEYED CROWN LAND AND SURVEYED CROWN LAND RANGE 5 COAST DISTRICT

Page 1 of 1
 August 26, 2019

Route Reference: CGL_Route_RevF
 Document No.: CGW4703-MCSL-G-46F-1378



Legend

- Proposed Ancillary Site Location
- Coastal GasLink Route
- Coastal GasLink Potential Access Road
- Existing Access
- Forest Service Road (FSR)
- Road Permit
- Watercourse
- Lake / Water Body
- Crown Tenure
- Private Land
- Protected Area / Park

Notes

- The proposed project is not within the Agricultural Land Reserve (ALR).
- The proposed project is within the Rural Water OGC zone.

McEiHanney
 8808 72nd Street
 Fort St. John, BC, V1J 8M2
 Tel: 250-787-0358
 Job: 3111-21424

REVISION	DESCRIPTION
0	Issued for Use, August 26, 2016

SCALE 1:50,000

Coastal GasLink Pipeline Project **TransCanada**
In business to deliver

COASTAL GASLINK PIPELINE LTD.

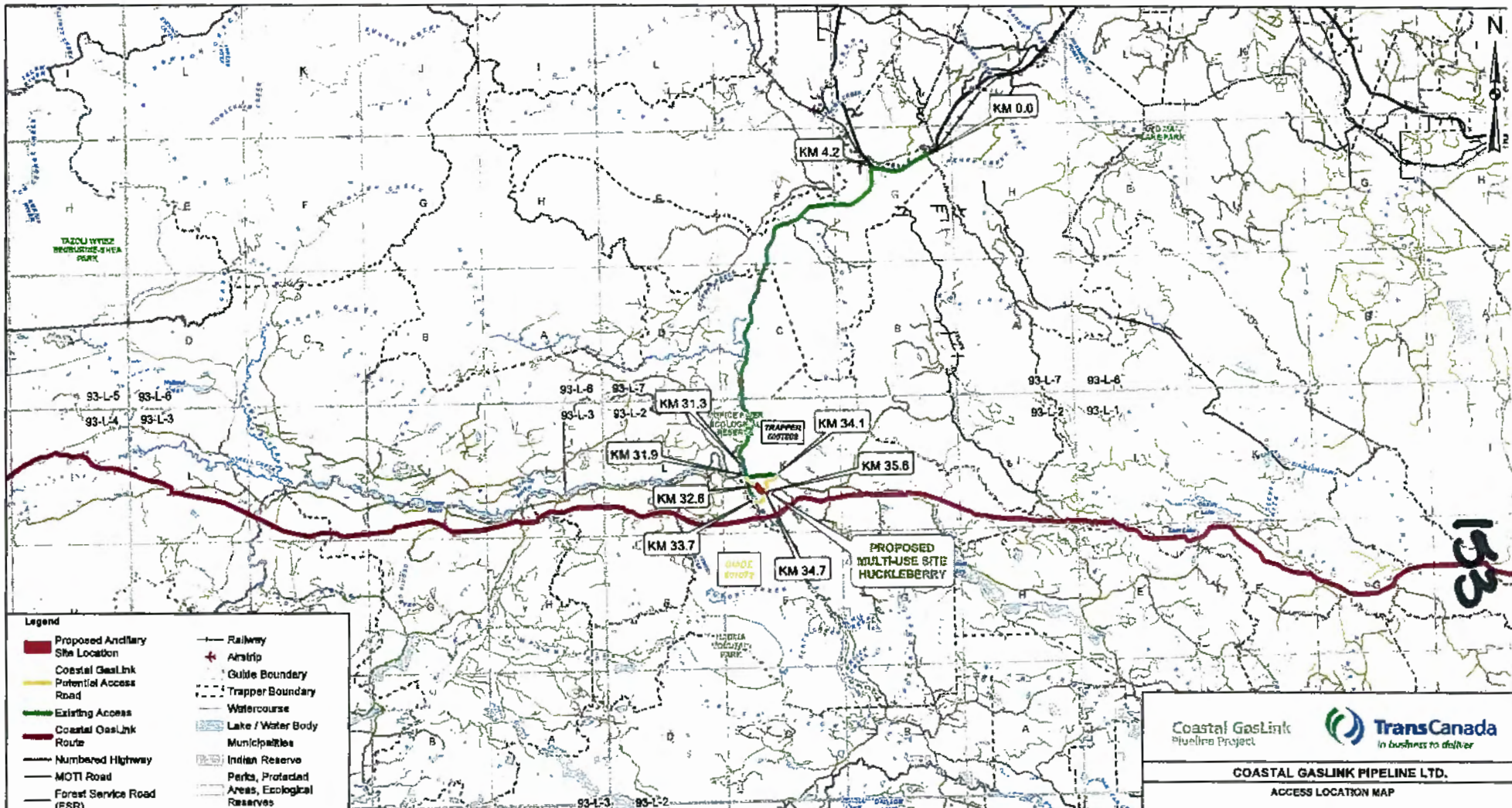
1:50,000 LOCATION MAP

PROPOSED MULTI-USE SITE HUCKLEBERRY
WITHIN
UNITS 27,28, 37 AND 38 BLOCK K, GROUP 93-L-2

WITHIN UNSURVEYED CROWN LAND AND SURVEYED CROWN LAND RANGE 1 COAST DISTRICT

Route Reference: CGL_Route_RavF
 Document No. CGW703-MCSL-G-48P-1377

Page: 1 of 1
 August 26, 2016



153

Legend

- Proposed Ancillary Site Location
- Coastal GasLink Potential Access Road
- Existing Access
- Coastal GasLink Route
- Numbered Highway
- MOTI Road
- Forest Service Road (FSR)
- Road Permit
- Railway
- Airstrip
- Guide Boundary
- Trapper Boundary
- Watercourse
- Lake / Water Body
- Municipalities
- Indian Reserve
- Parks, Protected Areas, Ecological Reserves

Notes
 -The proposed project is not within the Agricultural Land Reserve (ALR).
 -The proposed project is within the South West ODS Zone.

McElhanney
 1800 72nd Street
 Fort St. John, BC, V1J 4M2
 Tel: 250-767-0336
 Fax: 2511-8784

REVISION	DESCRIPTION
0	Issued for Use, August 28, 2018

SCALE 1:250,000

Paper size to scale: 11 x 17

Access Route from Intersection of Copeland Ave and Yellowhead Highway 16 to Multi-Use Site Huckleberry						
From	To	Distance	Road Name	Owner	FSR Segment	
0	4.2	4.2 Km	Highway 16	British Columbia Ministry of Transportation		
4.2	31.3	27.1 Km	Morice FSR 4656 01 0	District Manager Nadina	0.0 - 27.1	
31.3	31.9	0.6 Km	Morice - Owen FSR 9947 01	District Manager Nadina	0.0 - 0.6	
31.9	34.1	2.2 Km	Carrier FSR 9772 02	District Manager Nadina	0.0 - 2.2	
31.9	33.7	1.8 Km	Morice - Owen FSR 9947 01	District Manager Nadina	0.0 - 1.8	
34.1	35.6	1.5 Km	RW-7401.1	Coastal GasLink Potential Access Road		

Coastal GasLink Pipeline Project

TransCanada
In business to deliver

COASTAL GASLINK PIPELINE LTD.

ACCESS LOCATION MAP

PROPOSED MULTI-USE SITE HUCKLEBERRY

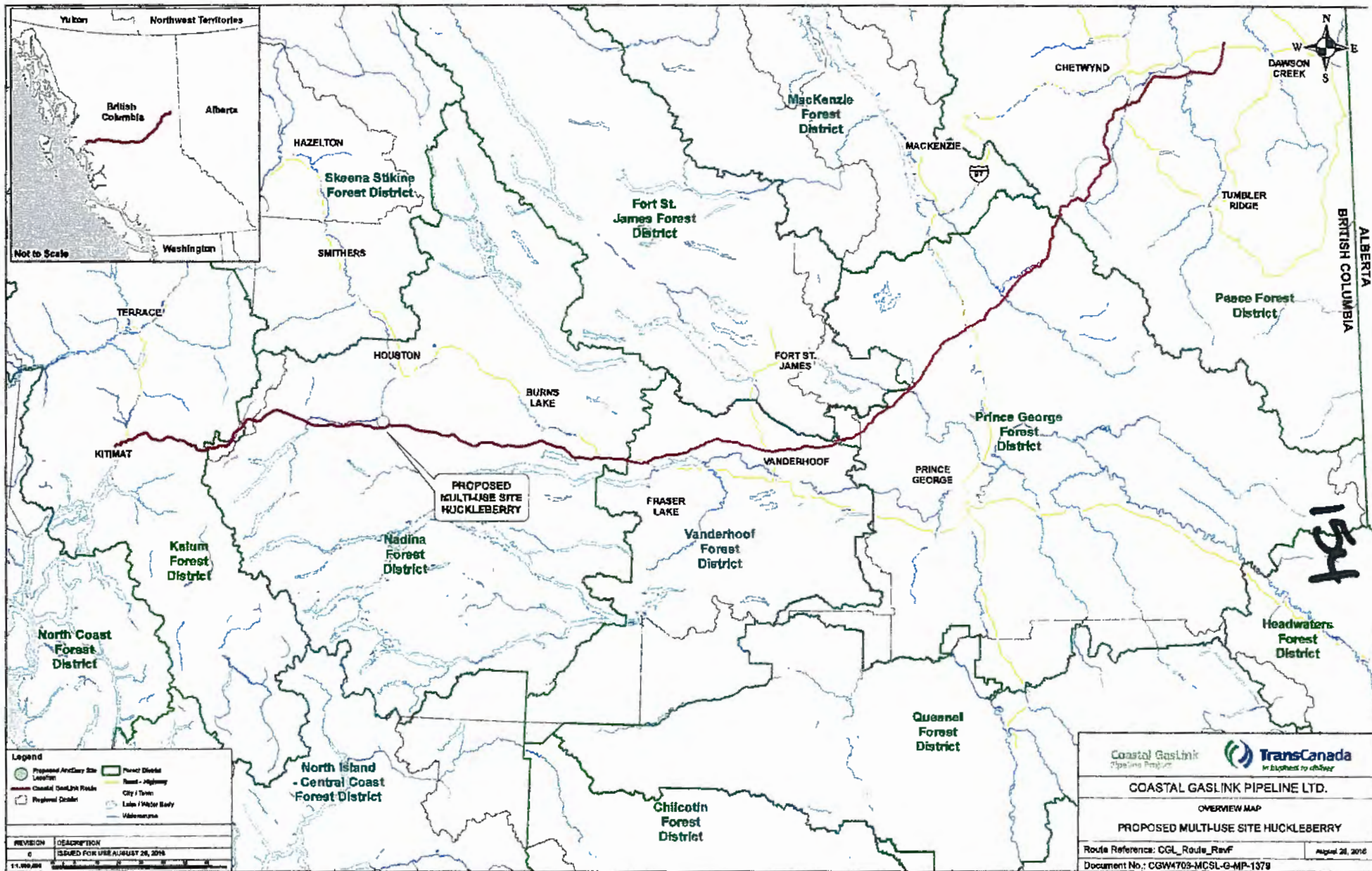
WITHIN

UNITS 27, 28, 37 AND 38 BLOCK K, GROUP 93-L-2

WITHIN UNSURVEYED CROWN LAND AND SURVEYED CROWN LAND RANGE 8 COAST DISTRICT

Page 1 of 1
 August 28, 2018

Route Reference: CGR_Route_RevF
 Document No.: CGM4703-MCML-GMP-1278





155

MEMORANDUM

To: Regional District Board
From: Jennifer MacIntyre, Planner I
Date: March 14, 2017
Re: Crown Land Referral No. 7408719 (Tophay Leo Farms Ltd.)

INTRODUCTION

At the July 21, 2016 Board meeting the Board passed the following motion,

"That the Regional District of Bulkley-Nechako provide a Comment Sheet in regard to Crown Land Referral No. 7408719 to the Province including: Other Comment: "That the Regional District of Bulkley-Nechako is opposed to the Crown Grant Application to obtain additional land for agriculture purposes by Tophay Leo Farms Ltd., Land Referral File No. 7408719"; and further, that the RDBN will provide further comment in the near future in regard to the RDBN's guiding principles in regard to Crown Grant Applications within the RDBN."

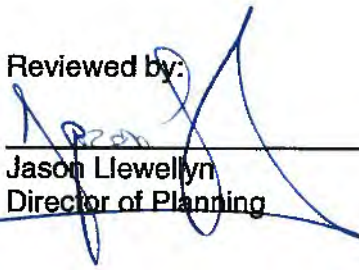
This recommendation was approved by the Regional District Board at the August 22, 2016 Board meeting. Please see the attached report and comment sheet that was sent to the Province.

Staff received follow up questions regarding Crown Land Referral No. 7408719 on March 7 2017 asking that *"the RDBN elaborate on the referral comments received with regards to why the regional district objects to the application. Based on the other information provided, I don't see any conflicts with the proposed use. The adjacent land uses are agricultural and forestry, and it appears to be consistent with the OCP, Zoning and ALR. Any additional information would be appreciated."*

Recommendation

Direction.

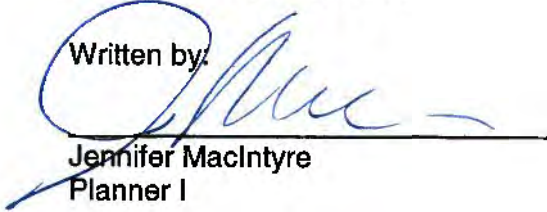
Reviewed by:



Jason Llewellyn
Director of Planning

Development Services – All/Directors/Majority

Written by:



Jennifer MacIntyre
Planner I



**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON CROWN LAND REFERRAL No. 7408719**

Electoral Area:	C
Applicant:	Tophay Leo Farms Ltd.
Existing Land Use:	Vacant, Forested
Zoning:	Agricultural (Ag1) under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
Plan Designation	Agriculture (AG) under Fort, St. James Rural OCP
Proposed Use Comply With Zoning:	Yes
If not, why?	
Agricultural Land Reserve:	In the ALR
Access Highway:	Ketch Road
Archaeological Site:	Not according to our mapping
Building Inspection:	Outside the building inspection area
Fire Protection:	Outside Rural Fire Protection Area
Other comments:	The Regional District of Bulkley-Nechako is opposed to the Crown Grant Application to obtain additional land for agriculture purposes by Tophay Leo Farms Ltd., Land Referral File No. 7408719; and further, the RDBN will provide further comment in the near future in regard to the RDBN's guiding principles in regard to Crown Grant Applications within the RDBN.



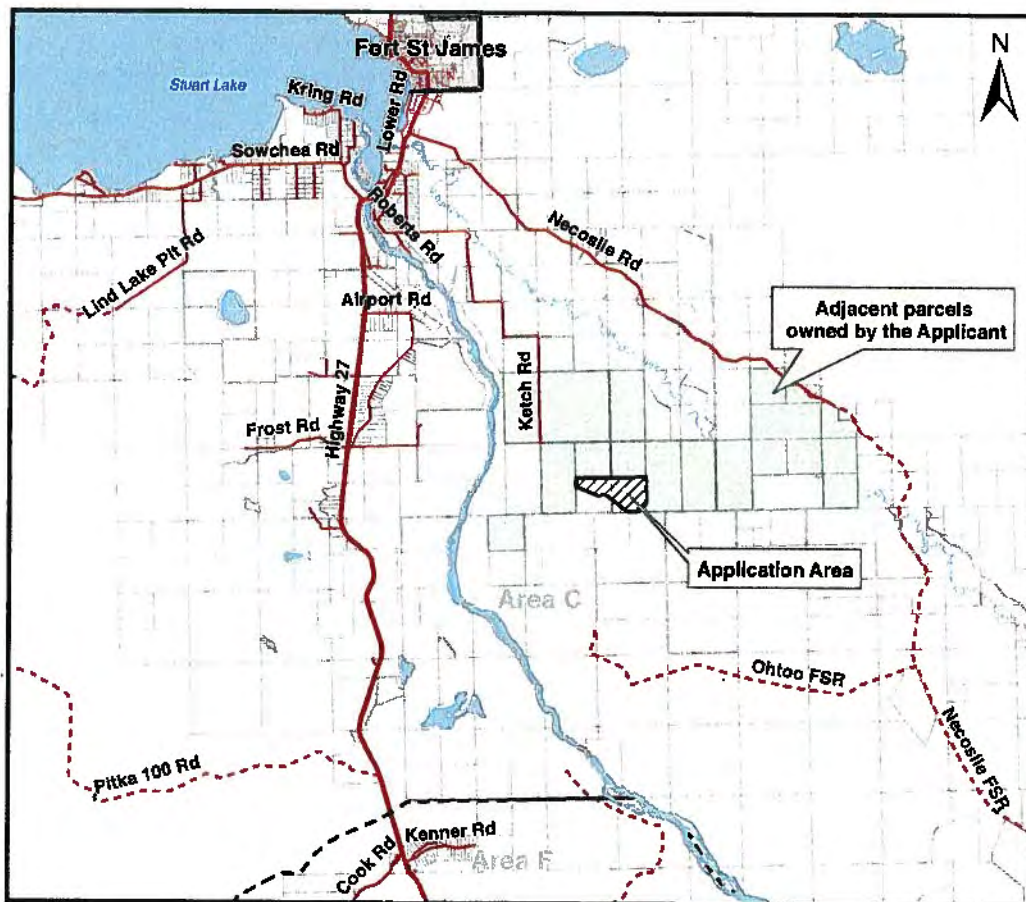
157

MEMORANDUM

To: Regional District Board
From: Jennifer MacIntyre, Planner I
Date: July 11, 2016
Re: Land Referral File No. 7408719 (Tophay Leo Farms Ltd.)

This application is regarding a Crown Grant to obtain additional land for extensive agriculture purposes. The subject property is located on crown land, legally described as Part of SE ¼, District Lot 1616 and Part of the SW ¼ District Lot 1617, Range 5, Coast District. The application area is approximately 76.37 ha. in size and is approximately 9 kilometres southeast of Fort St. James.

Location Map



The applicant, Tophay Leo Farms Ltd. is the owner of approximately 6,267.50 ha. of farm land in Electoral Areas C and F. The applicant mainly produces hay on the properties in

association with a business which compresses hay for shipment to China and other Asian markets. The applicant also produces beef and forage crops according to the BC Assessment classification.

The intent of this application is to provide additional arable land to the applicant's adjacent farm holdings in Area C. The applicant's home site is approximately 3.7 kilometres from the application area. The applicant intends to clear the land and put it into cereal crops and/or forage. The land is currently vacant and forested.

It is noted that the application area is in the Agricultural Land Reserve.

The application area is zoned Agricultural (Ag1) under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application No. 7408719.

Development Services – All/Directors/Majority

Reviewed by:

Jason Lewellyn
Director of Planning

Written by:

Jennifer MacIntyre
Planner I

Jennifer.MacIntyre

From: Maria.Sandberg
Sent: March 7, 2017 9:21 AM
To: Jason.llewellyn; Jennifer.MacIntyre
Subject: FW: Referral Comments - Land File 7408719
Attachments: 7408719_ReferralResponse_RDBN.pdf

-----Original Message-----

From: Hall, Ryan J FLNR:EX [mailto:Ryan.Hall@gov.bc.ca]
Sent: March 7, 2017 9:21 AM
To: Maria.Sandberg
Subject: Referral Comments - Land File 7408719

Hi Maria,

I am reviewing a land application for Crown grant - agricultural purposes near Fort St. James (Land File 7408719). Could you please elaborate on the referral comments we received from RDBN with regards to why the regional district objects to the application (see attached). Based on the other information provided, I don't see any conflicts with the proposed use. The adjacent land uses are agricultural and forestry, and it appears to be consistent with the OCP, zoning, and ALR.

Any additional information would be appreciated.

Thank you,

Ryan Hall, RPF
Senior Land Officer, Crown Lands
Omineca Region - FLNR
Tel. (250) 561-3446



**Planning Department Report
Rezoning Bylaw No. 1794
1st & 2nd Reading Report
File No. A-01-17
March 13, 2017**

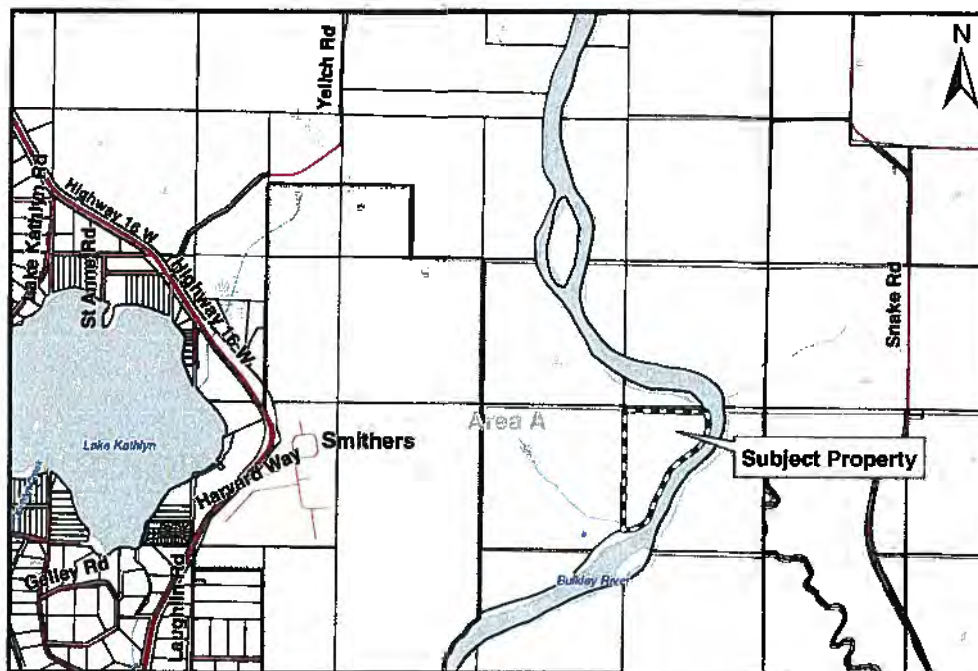
APPLICATION SUMMARY

Name of Applicant: Gary Fearnside

Electoral Area: A

Subject Property: Parcel A, (Plan 9922) of the Fractional NW $\frac{1}{4}$ of Section 7, Township 2A, Range 5, Coast District. The subject property is approximately 21.65 ha. in size.

Location: The subject property is located on the Bulkley River, 800 metres from the Town of Smithers.



O.C.P. Designation: Agriculture (AG) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014

Zoning: Agricultural (Ag1) zone in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

Existing Land Use: Seasonal Residential and Agriculture

ALR Status: Within the ALR

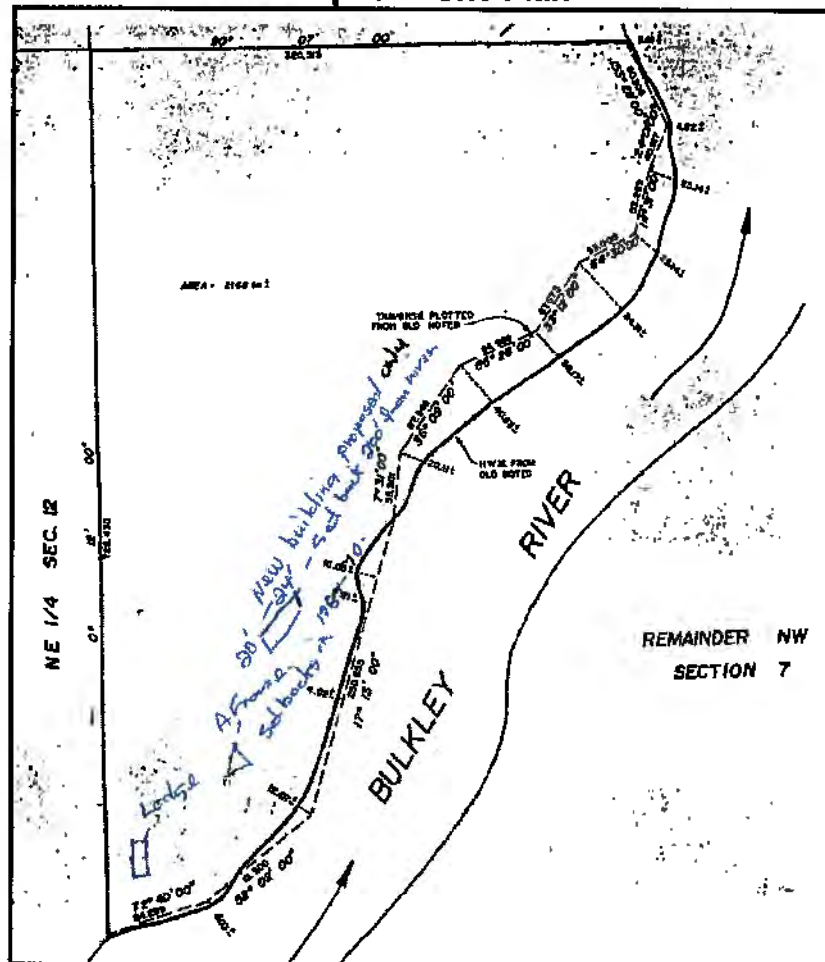
Proposed Rezoning:

The applicant wishes to use the property for his river adventure business; including, cabin rentals, kayaking, riverboat rides, rafting and possible hovercraft tours. The proposed maximum occupancy is 8 to 10 guests at a time. The operation will be seasonal, running for 4 months/ year in the summer. The proposed and existing uses include

- Proposed 20' x 24' lodge;
- Existing 16' x 37' cabin, comprised of two dwelling units (cabins) with a shared kitchen, common space (noted as "lodge" on proposed site plan);
- Existing 18' x 26' a-frame cabin;
- Proposed camping facilities, and;
- 2 existing outhouses;

The proposed uses do not conform to the Agricultural (Ag1) Zone. Therefore, Section 14.01 of the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 must be amended to include the proposed uses mentioned above for the subject property.

Proposed Site Plan



Non-Farm Use Decision

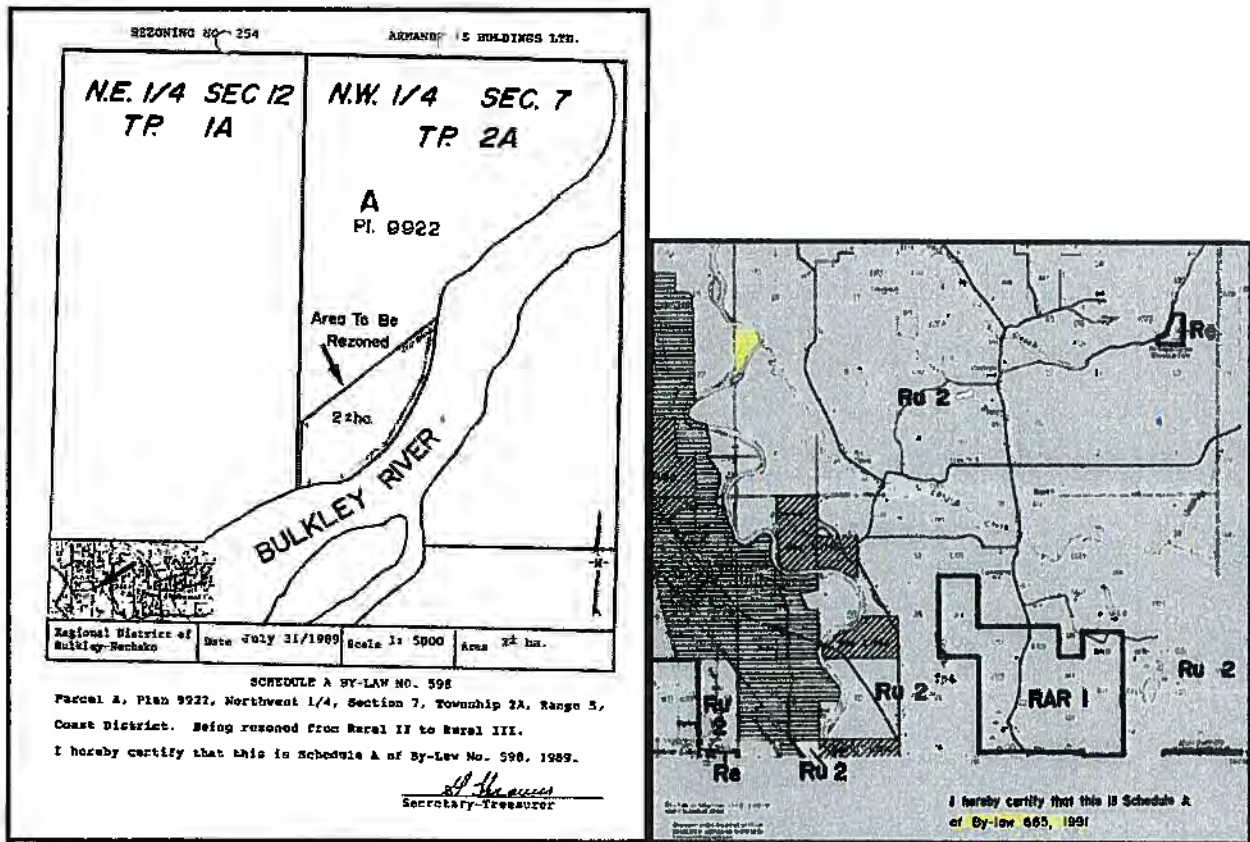
In 1989 the property went through the Agricultural Land Commission's (ALC) Non-Farm Use Application process to approve the use of the property as a small fishing camp. The property received approval for the non-farm use by ALC Resolution #467/89. The ALC permitted the use of three small rental cabins for tourist accommodation, used for seasonal use at the southernmost 0.3 ha. of the subject property.

The new proposal and site plan was referred to the ALC on January 18, 2017. An ALC Planner stated that "the proposed plan is within reasonable compliance with the ALC's decision in 1989 for the use of a fishing camp, provided the cabins are used on a temporary basis."

Previous Rezoning

In 1989 the owner of the property at that time applied to rezone 2 ha. of the property from Ru 2 to Ru 3 to allow the use of a small fishing camp. Bylaw 598 was approved by the Board. However, this change was not included in Zoning Bylaw 665 in 1991; or in the current zoning bylaw. Below shows the discrepancy between Bylaw 598 and the Bylaw 665 (zoning map) that were adopted.

Bylaws 598 & 665



It appears that Zoning Bylaw No 665 and 700 do not include the uses approved by mistake. Therefore, the applicant has asked that the Board waive the fees associated with this application. Section 5.2 of "Development Procedures Bylaw No. 1422, 2007" states that an application may be waived or reduced by an affirmative vote of at least two-thirds (2/3) of Board Members eligible to vote. The Board is asked to consider waiving the fees prior to consideration of First & Second Reading of the bylaw. Staff have no objection to this request.

REFERRAL COMMENTS

Ministry of Transportation

"Interests Unaffected by the Bylaw.

Comments: Thank you for the opportunity to comment on the proposed rezoning. However, as the parcel is outside the required 800m (as per Sec 52 of the Transportation Act), MOTI interests are unaffected.

Having said that, we strongly advise the property owner to seek access agreements with adjacent property owners to ensure that vehicular access is obtained to this parcel."

Northern Health Authority

Will appear on supplemental agenda.

Ministry of Agriculture

Will appear on supplemental agenda.

Area 'A' Advisory Planning Commission (APC)

"Resolution: The APC recommendations are for the RBN to update the Bylaw, amending the Bylaw to include an exception to this property only, ie: (t) tourist accommodation consisting of 3 seasonal dwellings, and camping facilities on the parcel legally described as Parcel A (Plan 9922) of the Fractional NW ¼ of Section 7, Township 2A, Range 5, Coast District.

Comments: Upon discussion the APC questions why the property owner was required to submit the application at all. Based upon the information provided in the application under "previous rezoning" it seems to be an internal error or omission that should be corrected as per the approval to amend Bylaw 598 which should have been included as an exception to Bylaw 665 in 1991 and would have been an exception again in the existing Bylaw 700, 1993."

PLANNING DEPARTMENT COMMENTS

OCP

The Subject property is designated as Agriculture (AG) under the Smithers Telkwa Rural OCP.

Section 3.1.2 (6) of the OCP states that,

"Non-farm use of agricultural land shall be avoided. Applications for exclusions, subdivisions, and non-farm uses within the Agricultural Land Reserve may only be considered under the following circumstances.

- a) *There is limited agricultural potential within the proposed area.*
- b) *Soil conditions are not suitable for agriculture.*
- c) *Neighboring uses will not be compromised*
- d) *Adequate provisions for fencing are provided, where a proposed development is adjacent to an existing agricultural use.*
- e) *The application is in the best interest of the community*
- f) *The proposed development considers and addresses potential impacts and potential improvements to recreational features and the environment including wildlife habitat.*
- g) *And traffic management issues will be considered and addressed appropriately."*

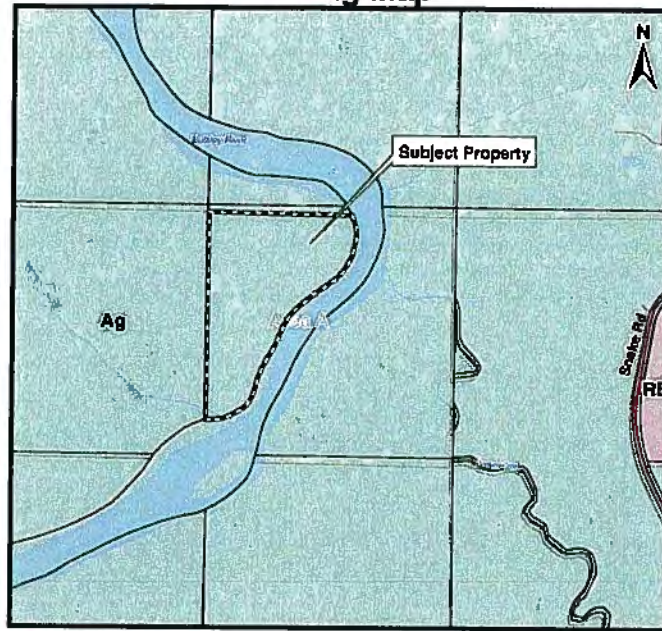
Zoning

The subject property is zoned Agricultural (Ag1) under Regional District Zoning Bylaw, No. 700, 1993. The permitted uses for the Ag1 zone are as follows.

- (a) *agriculture;*
- (b) *intensive agriculture;*
- (c) *horticulture, nursery, greenhouse;*
- (d) *single family dwelling;*
- (e) *two family dwelling on parcels not within the Agricultural Land Reserve;*
- (f) *logging and silviculture;*
- (g) *portable sawmill and lumber kiln (provided that the floor of the lumber kiln does not exceed 45 m²);*
- (h) *mineral, placer, coal and aggregate exploration, extraction and processing;*
- (i) *waste disposal site;*
- (j) *kennel and veterinary clinic;*
- (k) *outdoor recreation facilities;*
- (l) *primitive campsite;*
- (m) *guest ranch;*
- (n) *rural retreat;*
- (o) *peat extraction;*
- (p) *unpaved airstrips and helipads for use of aircraft flying non-schedule flights;*
- (q) *home occupation;*
- (r) *buildings and structures accessory to the permitted principal uses.*

165

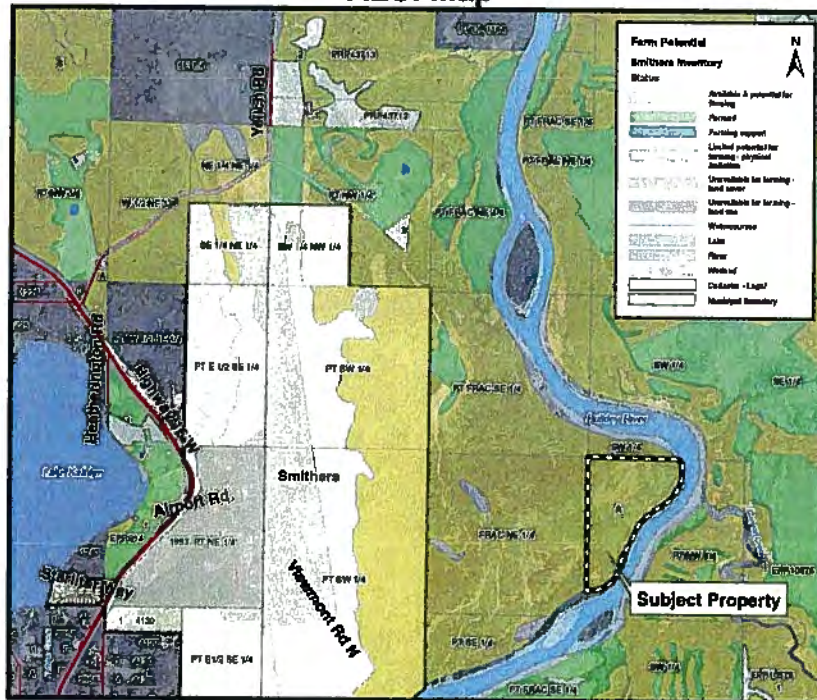
Zoning Map



Land Use

The surrounding land use is primarily agriculture. The Agricultural Land Use Inventory (ALUI) classifies the property as 'limited potential for farming – physical limitation'. The soil classification for the portion of the property used for tourist accommodation is Class 6, limited by topography.

ALUI Map



The neighboring properties are used by Sunny Point Cattle Co.; have farm class status, and use the subject property to graze cattle. It is unknown if the applicant has adequate

fencing that separates the proposed tourist commercial uses from the farm uses on the property.

Access

The property's only legal access is via the Bulkley River. There is a physical access to the property via a shared driveway that connects to Yelich Road. However, this access has not been secured.

The applicant intends to have the out of town guests' park their vehicles at the Smithers Airport parking lot and will shuttle guests to the Lunan Road public boat launch to access the property by water. The applicant states that no vehicles will be left at the public boat launch.

The applicant is also exploring the option to use a helicopter service to transport guests from the airport to the subject property.

Water access is not suitable for the majority of permitted uses under the Tourist Commercial (C3) zone, which permits resort lodge, restaurants, golf courses, campgrounds, marinas, guest ranches. Therefore, it is recommended that the zone be limited to only allow the proposed uses on the subject property rather it be rezoned to the Tourist Commercial Zone.

Building Permits

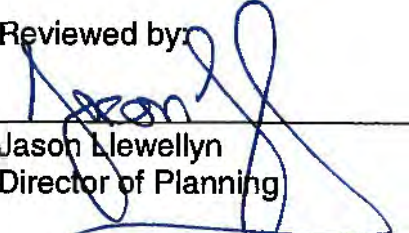
The property is located in the Regional District Building Inspection Area. Therefore, a building permit will have to be issued for the proposed lodge. There are two building permits on file for the existing cabins, and two sewage permits for pit privies issued in 1990.

Recommendations:

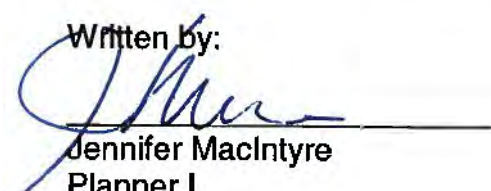
1. That the Board consider the applicant's request to waive the \$700 application fee pursuant to Section 5.2 of "Development Procedures Bylaw No. 1422, 2007."
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1794, 2017" be given first and second reading and subsequently be taken to Public Hearing.
3. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1794, 2017" be held and delegated to the Director or Alternate Director for Electoral Area A.

Electoral Area Planning – All Directors/Majority

Reviewed by:


 Jason Lewellyn
 Director of Planning

Written by:


 Jennifer MacIntyre
 Planner I



167

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1794, 2017**

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

1. That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following text is added to Section 14.01 Permitted Uses as Section 14.01 (t):

A maximum of 3 Guest Cabins, 1 Resort Lodge and a Primitive Campsite are permitted on the land legally described as, Parcel A, of the Fractional NW ¼ of Section 7, Township 2A, Range 5, Coast District, Plan 9922.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No.1794, 2017".

READ A FIRST TIME this 23 day of March, 2017

READ A SECOND TIME this day of , 2017

PUBLIC HEARING HELD this day of , 2017

READ A THIRD TIME this day of , 2017

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1794, 2017"

DATED AT BURNS LAKE this day of , 2017

Corporate Administrator

APPROVED BY THE MINISTRY OF TRANSPORTATION
this day of

ADOPTED this day of , 2017

Chairperson

Corporate Administrator

Jennifer.MacIntyre

From: Maria.Sandberg
Sent: January 13, 2017 11:30 AM
To: Jennifer.MacIntyre
Subject: FW: REzoning Application A-01-17

-----Original Message-----

From: airport8@telus.net [mailto:airport8@telus.net]
Sent: January 13, 2017 11:14 AM
To: Maria.Sandberg
Subject: REzoning Application A-01-17

This application had been passed by the Agricultural Land commission in Sept 1989 and states-processing of rezoning application can now be considered complete. By law #598 this 14 day of Sept 1989. My plans for the property are river adventures- including cabin rentals, kayaking, riverboat rides, rafting and possibly hovercraft tours. The new proposed building would be sometime in the future if this new adventure works out. The purpose of this building would be used for dining and lounge area. The maximum number of guests would be 8 to 10 occupancy, during months of June to the end of November. Parking spots will be paid parking at Smithers airport. Transportation to Lunan road boat launch would be taxi van, rental van, or I may purchase a van in the future. Depending on the clients preference they may wish to use a helicopter services, if so parking would be at the choice of helicopter company used. Vehicles will not be left at the boat launch parking lot. I would hope that the Agricultural land commission would waive the fee for this re application. Thanks Gary Fearnside.

169

AREA = 21.66 ha ±

NE 1/4 SEC. 12

725.438
12' 00"

TRAVERSE PLOTTED FROM OLD NOTES

Handwritten: 20' New building proposed only
A frame 24' Set back 200' from north
Set backs in 1987

RIVER

BULKLEY

REMAINDER NW SECTION 7

SW 1/4 SEC. 7

Plan 9922

72° 40' 00"
84.269

52° 02' 00"
111.306

12.07±

17° 13' 00"
250.855

16.09±

7° 31' 00"
101.310

87.548
36° 09' 00"

20.11±

40.23±

66.989
66° 28' 00"

67.973
33° 12' 00"

53.008
64° 30' 00"

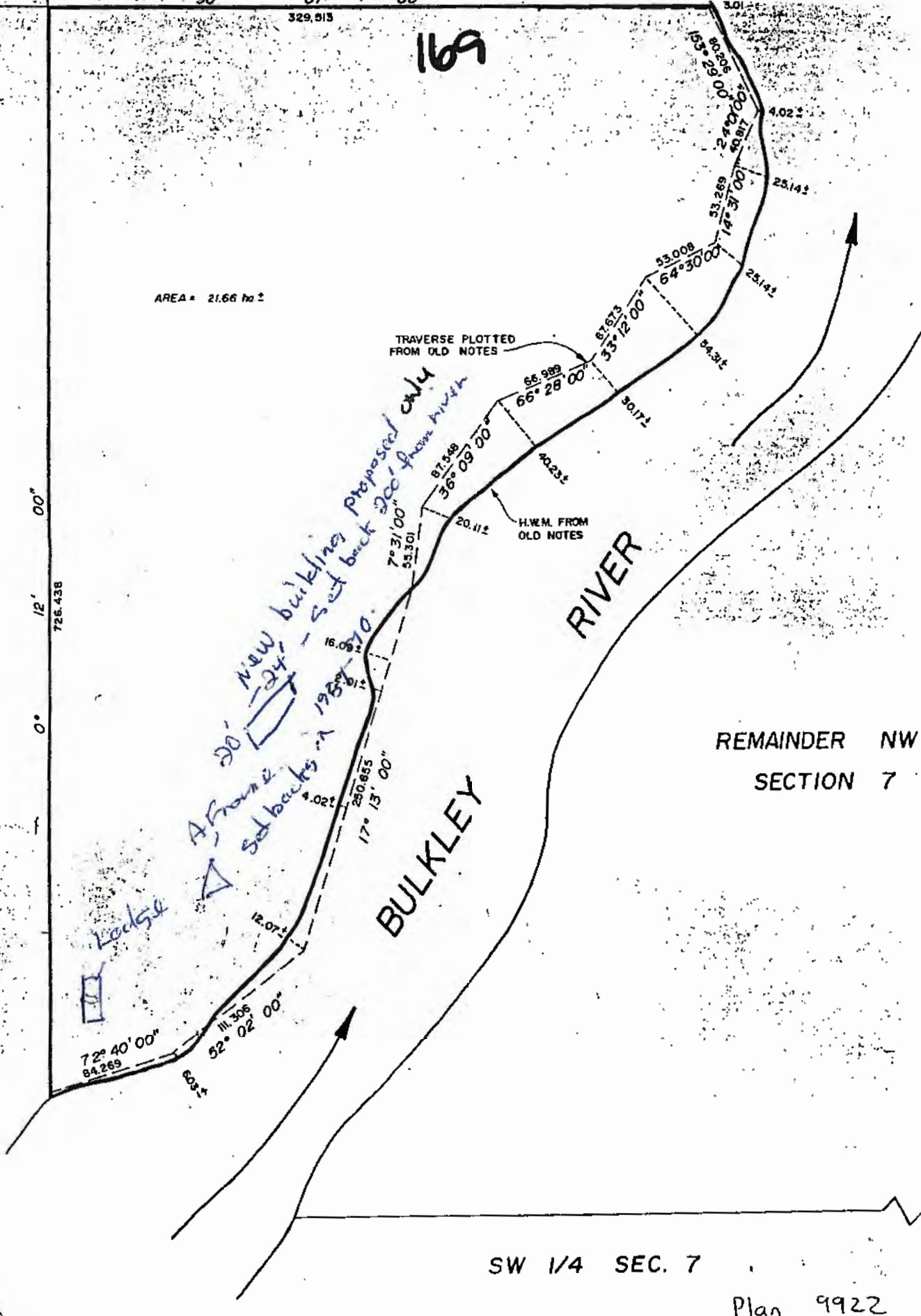
53.289
14° 31' 00"

80.205
15° 29' 00"

25.14±

25.14±

4.02±





Planning Department Report
Rezoning Report,
File No. E-02-16
March 15, 2017

APPLICATION SUMMARY

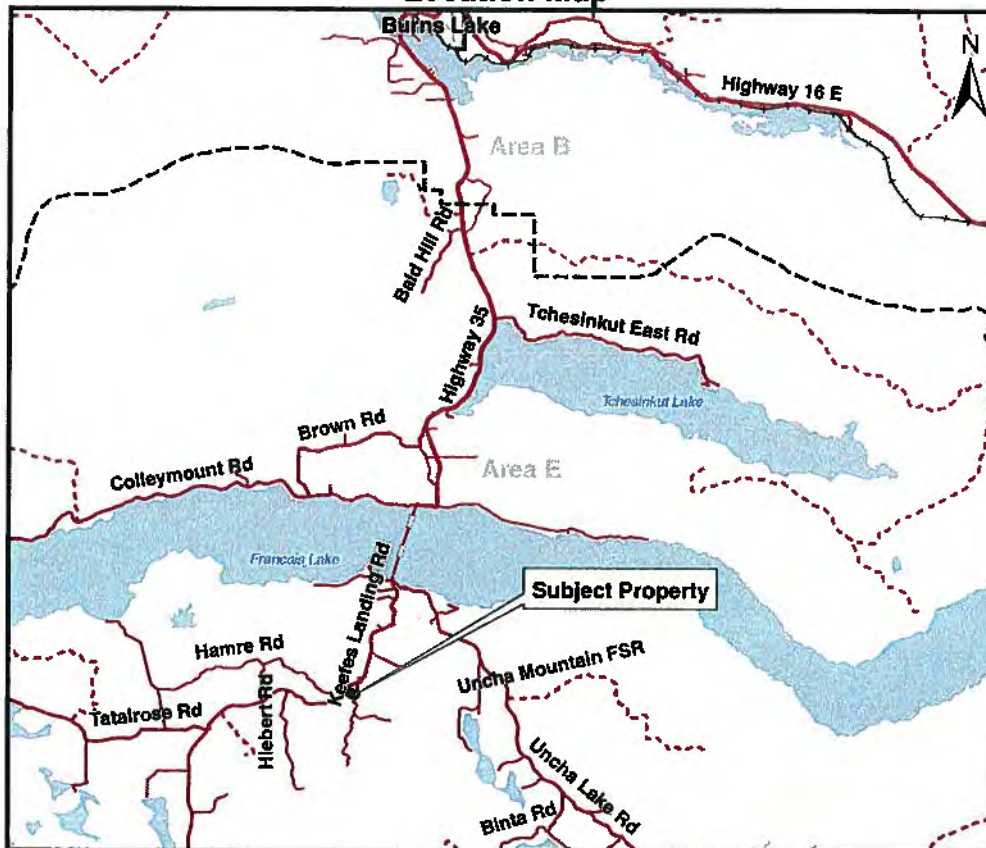
Name of Property Owner: Nelson and Elena Schultz

Electoral Area: E

Subject Property: Lot A, District Lot 1682, Range 4, Coast District, Plan 9468

Location: The subject property is located at 26783 York Road, in the community of Danskin, approximately 29 km south of the Village of Burns Lake.

Location Map



Existing Land Use: The 2.07 ha. subject property contains a 2,112 ft² residence built in 1991, 2 small sheds, and a greenhouse.

O.C.P. Designation(s): No OCP in Electoral Area 'E' south of Francoise Lake

Zoning:

Small Holdings (H1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

ALR Status:

Not in the ALR

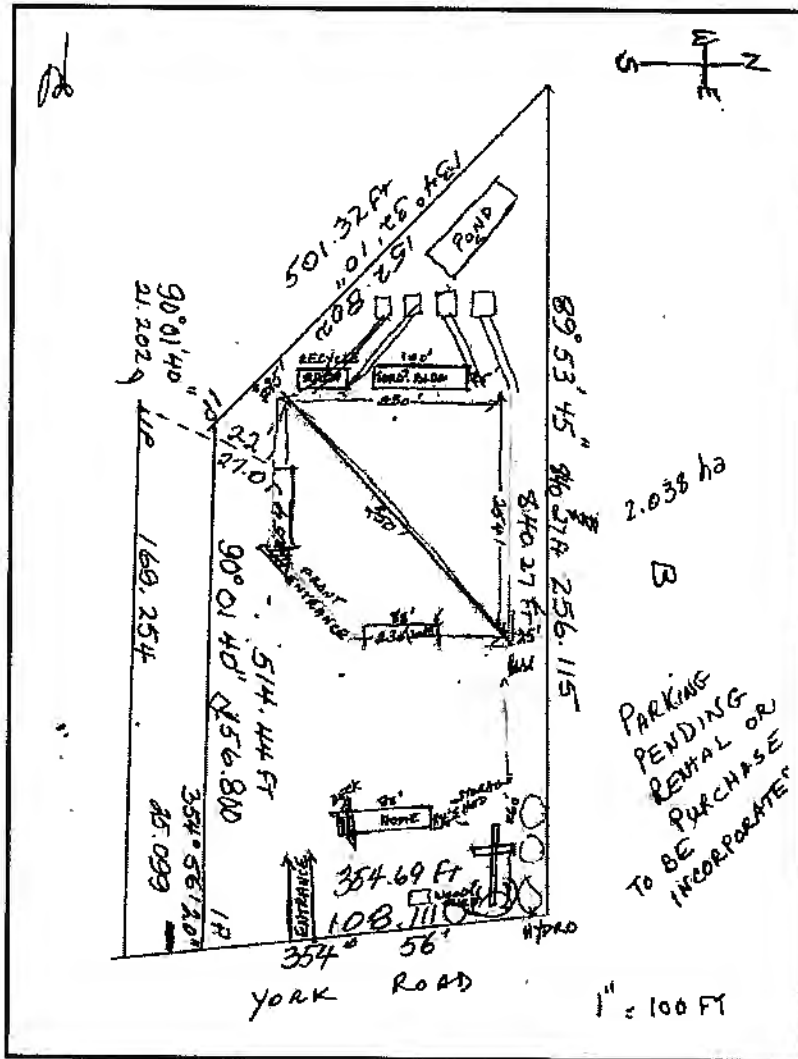
Proposed Rezoning:

The applicants own and operate TeleGospel International Inc., which is a registered charity. They wish to rezone the subject property from Small Holdings (H1) to Civic Institutional (P1) to allow the construction of a 59,420 ft² church or "sanctuary" as the building is described by the applicant.

The applicant indicates that the building would contain the following uses. A prayer café, fellowship hall and kitchen, offices, nursery, media room, auditorium, and 10 sleeping units on the 2nd floor. The uses are described in the attached letter from the applicant dated December 14th, 2016.

The building foot print, site plan, and tentative floor plan provided by the applicant are shown below.

Proposed Site Plan



Application Amendments:

The property owner has indicated that they wish to amend their application to include an adjacent property. However, they are unable to provide staff with authorization from that property owner to make application on their behalf. Without this authorization staff cannot include that property in the application. The applicant has indicated that this authorization may be available on March 22nd. They have also requested that the application be processed as quickly as possible.

REFERRAL COMMENTS**Area 'E' Advisory Planning Commission**

Resolution: That rezoning application E-02-16 be denied as the scale of the proposed development is not suitable for the area.

Comments:

The size of the proposed development is not appropriate for the Southside and will negatively impact the character of the community.

The size of the proposed development can be expected to have negative impacts on the roads, the ferry, and local services. Also, the proposed development can be expected to have a notable negative impact on the aesthetics & function of the immediate area.

Ministry of Transportation

Approval not recommended due to reasons outlined below:

The Ministry of Transportation and Infrastructure needs more information regarding drainage from the proposed asphalt parking areas. A drainage report indicating how water will be managed on site is required. MOTI will not accept surface water from the proposal into our drainage infrastructure.

Northern Health Authority

Please see attached letter.

PLANNING DEPARTMENT COMMENTS**Official Community Plan and Zoning**

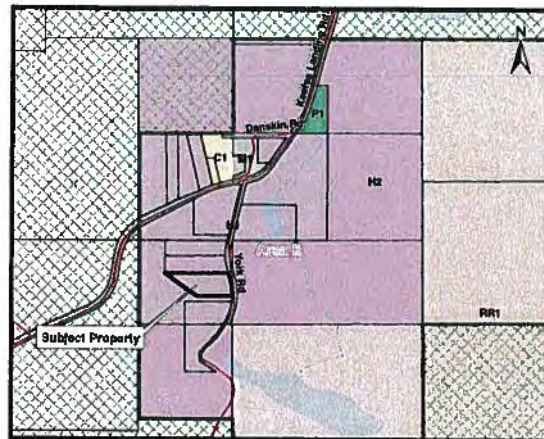
There is no Official Community Plan for this area.

The uses permitted in the proposed P1 zone include:

- (a) *public institutional uses including schools, hospitals, fire halls, police stations, and correctional centers;*
- (b) *churches and cemeteries;*
- (c) *community halls and associated recreation facilities including baseball diamonds, tennis courts, riding rings and skating rinks;*

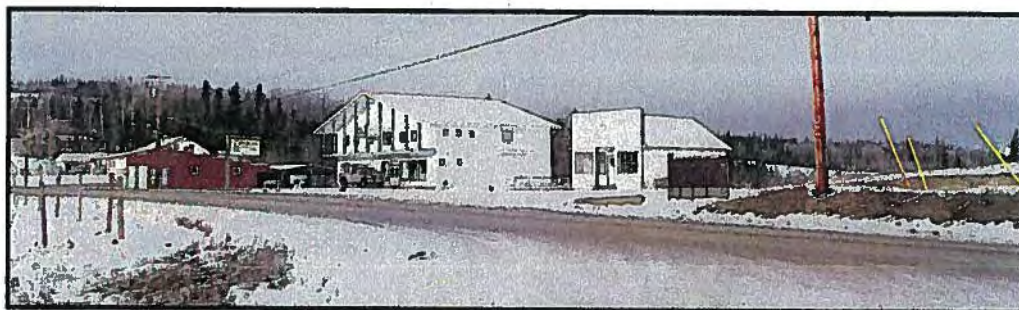
- (d) fraternal lodges and clubs;
 - (e) community care facilities;
 - (f) fire suppression crew camps;
 - (g) public utility uses;
 - (h) government offices, storage structures and compounds.
- (2) If a principal use of land has been established in the Civic/Institutional Zone, the following secondary uses of land, buildings or structures are permitted:
- (a) one dwelling unit per parcel;
 - (b) buildings and structures accessory to the permitted principal and secondary uses.

Zoning Map



The Danskin Community

The property is located within the community of Danskin. The area is primarily rural residential; however, there is a small community center nearby including a truck maintenance shop and a small store. There is also a Mennonite church located 800 meters north of the subject property on Keefes Landing Road.



York Road consists of rural residential properties of various sizes. There are approximately 15 assigned addresses on York Road and York East Road. There are vacant lots located to the west and north of the subject property. There is a dwelling to the south of the property.

Subject property



Looking South at neighbouring residence



Looking east across York Road at neighbouring residence



Sewage Disposal and Drinking Water

The applicant has stated that an upgrade to the sewage system will be designed by engineers. The applicants have contacted the Three Nations Community Water system to enquire if they can obtain water from this system. An additional on-site well is also proposed. Further confirmation is required from the applicant on whether the Three Nations Community Water System and the proposed well would be adequate for this development

On Site Water Supply for Fire Fighting Purposes

The subject property is in a Fire Protection Service Area. The BC Building Code requires that this building be serviced by an on-site water supply for firefighting purposes. In the rural area this typically requires an underground water tank or a pond serviced by a dry hydrant.

The applicant has stated that they wish to use the existing 260' deep well for a fire hydrant or the Three Nations Community Water system. Typically wells cannot be used for this purpose because they do not provide the necessary water pressure and volumes. It is not known if the Three Nations Water System would be able to serve as the water source for firefighting purposes. This should be confirmed by an engineer, in consultation with the service provider.

It is noted that the subject property is not located within the Regional District's Building Inspection Service Area. Therefore, the Building Inspection process will not ensure that this water supply is secured. Staff recommend that the water supply for firefighting purposes be identified and secured prior to final approval of any rezoning.

Parking & Capacity Issues

The Zoning Bylaw contains minimum requirements for off-street parking spaces. The following describes the estimated parking requirements for some of the main proposed uses, based on the applicant's description of the building's capacity.

• Auditorium	1500 seats	one space per 4 seats	375
• Media Work Shop	300 seats	one space per 4 seats	75
• Fellowship Hall	unknown area	one space per 4 persons capacity	?

• Prayer Café	100 seats	one space per 3 seats	33
• Office Staff	unknown area	one space per 30m ² of GFA	?
• 10 sleeping units	10 beds	one space per bed	<u>10</u>
			493

Based on a preliminary estimate the proposed uses would require a minimum of 493 parking spaces. It is noted that a number of uses are not included in this calculation. The applicant may have a legitimate argument that all uses would not occur simultaneously and there is no practical need to provide parking on this basis. A reduction in the parking requirements would require the Board to issue a development variance permit.

As noted the applicants state that they may purchase additional lands for parking. This area would also need to be rezoned to the Civic Institutional (P1) Zone and consolidated with the parent property in order to support the parking use.

If this application proceeds staff would work with the applicant to confirm the exact parking requirements, and develop a detailed parking layout on a proper site plan. The applicant should also provide a storm water drainage plan and identify the infrastructure necessary, in consultation with the Ministry of Transportation, as part of the application review process.

Traffic Impacts

The MOTI did not comment on the ability of the local roads to handle the potential increase in traffic generated by the proposed uses. However, it is clear that the traffic associated with the proposed development, when in full use, would have an impact on the character of the area.

Planning Department Concerns

The Planning Department has a number of concerns with the suitability of the rural property for a church or similar use. This concern is elevated because of the large scale of the proposed development. As noted by the APC the size of the proposed development is not appropriate for the Southside and will negatively impact the character of the community and the aesthetics & function of the immediate area.

Typically the Planning Department would continue to work with the applicant further to address the outstanding site development issues as necessary to allow the Board to evaluate the development proposed. However, given the concerns regarding the suitability of the property for the proposed use (regardless of the site development issues, and the lands involved in the application) staff hesitate to ask the applicant to expend further effort and resources answering staff's questions.

Staff have advised the applicant that the Planning Department cannot support the application for land use reasons, and that these issues cannot be resolved by adding adjacent lands to the application. The applicant was advised to consider whether they want to enter into an agreement to purchase adjacent lands, and that if they do decide to enter into such an agreement that they consider the use of conditions relating to zoning.

Staff recommend that the application E-02-16 be denied.

Should the Regional District Board wish to consider the application further it is recommended that the Board direct staff to do the following:

- work with the property owner to confirm the lands involved in the application;
- work with the property owner to address the outstanding site development issues;
- prepare the necessary bylaws to rezone the land for consideration; and
- report back to the Board with recommendations regarding 1st and 2nd reading, once the above has occurred.

Recommendations:


That Rezoning Application No. E-02-16 be denied.

Electoral Area Planning – All Directors/Majority

Reviewed by:

Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I

January 30, 2017

Jason Llewellyn, Director of Planning
Regional District of Bulkley-Nechako
37 - 3rd Avenue, PO Box 820
Burns Lake, B.C. V0J 1E0

**RE: File No. E-02-16 - Proposed Zoning Bylaw No. 700 Amendment, Subject Property 26783
York Road, Danskin**

Dear Mr. Llewellyn,

Thank you for the opportunity to review and provide comments on the above proposed rezoning application. Based on the information provided, please see the following comments on the proposed development in regards to on-site water supply, sewage disposal and the provision of food.

Water Supply

According to the application, there appears to be more than one proposed water supply system. As the proposed development includes uses other than a single-family residence, the proposed water supply system(s) would be subject to the B.C. *Drinking Water Protection Act* and *Regulation* (B.C. Reg. 200/2003). Northern Health requires more information regarding the proposed water supply system(s) in order to provide further comment. This includes, but is not limited to:

- Confirmation that the Three Nations Community Water System would be amenable to a connection with the proposed development
- Delineation of all the feasible proposed water supply sources and the corresponding distribution system. Please keep in mind that there must be cross-connection control between the drinking water system and the fire protection water system, lawn sprinkler or irrigation system, and/or any auxiliary water supply etc.
- Any information on the existing 260' deep well, including a well driller's log, chemical and bacteriological analyses of the water and any treatment systems and/or storage.

Please note that in accordance with the B.C. *Drinking Water Protection Act*, before undertaking any construction, installation, alteration or extension of a water supply system, the proposed water works require approval from the Northern Health Public Health Engineer, i.e. a construction permit. The existing well construction would also require approval.

Sewage Disposal

Given the size of the proposed building and the required parking lot, there may be challenges with respect to the site's ability to accommodate an on-site sewerage system. Northern Health requires more information regarding the proposed on-site sewerage disposal system in order to provide further comment.

Please note that if the estimated combined daily domestic sewage generated on the parcel is less than 22 700 L, any on-site sewage disposal system installed on the property must follow the requirements of the B.C. *Sewerage System Regulation* (B.C. Reg. 326/2004). Accordingly, only authorized persons, i.e., Registered Onsite Wastewater Practitioner or Professional Engineer (with training and/or experience in soil analysis and sewerage system construction and maintenance) can design, construct, and maintain an on-site sewerage system. The construction and maintenance of the sewerage system are to be consistent with standard practice.

If the estimated combined daily domestic sewage generated on the parcel is equal to or exceeds 22 700 L, the proposed sewage disposal system would be subject to the Ministry of Environment's *Municipal Wastewater Regulation* (B.C. Reg. 87/2012).

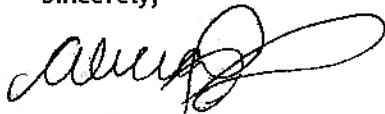
Provision of Food

According to the B.C. *Food Premises Regulation* (B.C. Reg. 210/99), a food premise is defined as "any place where food intended for public consumption is sold, offered for sale, supplied, handled, prepared, packaged, displayed, served, processed, stored, transported or dispensed". The regulation applies to every food premises other than those exempted in Section 2 of the regulation (see enclosed).

Therefore, provided that "food is prepared or served by voluntary caterers for functions or gatherings limited to members of their own organization and invited guests", the proposed development would be exempt from the B.C. *Food Premises Regulation* (B.C. Reg. 210/99). If the applicant is considering additional food operations, please consult with an Environmental Health Officer to determine if these operations would be subject to the regulation.

If you have any questions or concerns, please contact the undersigned at 250-567-6182.

Sincerely,



Alicia Parayno, CPHI(C)
Environmental Health Officer

179

November 7, 2016

To Whom It May Concern:\

The residential property described as

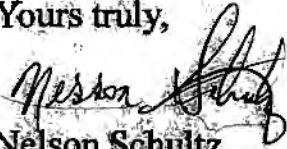
Lot of District Lot 1682, Range 4 and Coast District Plan 9468

is to be used as a Civic property which includes a TELEGOSPEL Television/Internet/
Faith Tabernacle in the Wilderness Worship/Bible Study/Gospel Music/Gospel
Movies/Holograms/Prayer/Salvation/Deliverances/Baptisms/PrayerCafe/FellowshipHall
/travellers' living quarters, TeleGospel International Inc. Charity #119209674.

A Cemetery for the congregants, if land is available, is considered in the Southwest
Corner.

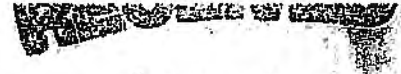
If you require further information, email tgospl@xplornet.ca or call 250-694-3556.

Yours truly,


Nelson Schultz


Elena Schultz

180



December 14, 2016

DEC 14 2016

REGIONAL DISTRICT
OF BULKLEY-NECHAKO

Mr. Jason Llewellyn
Director of Planning
Regional District of Bulkley Nechako
37, 3rd Avenue P.O. Box 820
Burns Lake, B.C.
V0J 1E0

Dear Sir: Re: Application to Rezone E-02-16 (Schultz)

In response to your letter of December 7, 2016, the description of the proposal is as follows in correction:

I. The Sanctuary is One Building which includes:

On the Main Floor:

1. Prayer Cafe Entrance: (Not a commercial enterprise.) It is called Prayer Cafe because, while having a Prayer time and Bible Study/Gospel Music, Gospel Ministry: Salvation and Deliverance, a beverage or a snack can also be consumed. This is a Charity.
2. Fellowship Hall and Kitchen, to the left of the Prayer Cafe, is an extension of and will be open to the Prayer Cafe but it is more suited for congregant weddings, and dinners for Bible day feasts, like Christmas and Passover/Easter, Pentecost Sunday, Thanksgiving, etc., and will be used with the Prayer Cafe as needed. The kitchen will be used for visiting guests as well.
3. Offices to the right, also in the same building, will include Administration of TeleGospel International Inc. Charity #119209674, as Faith Sanctuary, the Pastors' Offices, Printer Office (not commercial), Library, Accounting Office, Secretary and Stenographic Offices, Supplies Office, Building and Grounds Maintenance Offices; Design Room for congregants--International ministry and missionaries, orphanages, and churches.

4. Nursery beyond the Fellowship Hall is free for congregants.
5. Media Room. The Media Room consists of production of Gospel Television (License to be obtained); Gospel internet, Holograms, and Gospel Music recordings; Gospel movies, and anything Gospel. This is a Charity.
6. Sanctuary: A place for Christian Worship with Donations of Tithes and Offerings, and Gospel Music. Discipleship: Holy Spirit Baptisms, Prayer, Communion, Preaching, Teaching, Evangelism, and Water Baptisms.

On The Second Floor

1. On second floor are approximately ten (10) accommodation, for visiting and/or international travellers: musicians, preachers, Bible and Gospel music and bible students, visitors for television and internet, visiting production managers, or engineers necessary. As a Charity, donations are given to most of these workers in the Lord.

II. The Parking: Diagram #2(a)

1. The adjacent neighbour's parking, as stated, is pending. We did not include it in the proposal for rezoning. We are planning to purchase it and incorporate it as soon as possible, but as stated, did not include it in the proposal.
2. The building floor plan is enclosed - Diagram #1. There will be 1200 seats in the Sanctuary and 300 in the Balcony for a total of 1500. We estimate parking as five (5) in a family, in this area, for each vehicle. We have 10 across the street, 9 of which are children who do not need a vehicle.

II. The Parking, continued

There will be no structures in the front of the Sanctuary Building except

1 - 15' Cross in the NE corner, and

1 - Water Fountain in the middle of the property between the Sanctuary Building and York Road. This original well (approximately 260' deep is to be used for extra water supply as Fire Hydrant also).

Our House which is now 100' from York Road will be moved, to be used as a Shop Office in the Northwest rear side of the Sanctuary Building instead of purchasing a Toro building: an Garage addition for larger equipment may be added.

Uses of each area in the Sanctuary Building (estimated) when in full production:

1500 - full Sanctuary Sundays (1200 main floor and 300 balcony).

300 - Media work shop - weekly-days or evenings

100 - Prayer Cafe - weekly-days/evenings

50 - Maximum office staff

III. Waste Water

We have spoken to a Mechanical Engineer and we, personally, as farmers and urban dwellers for most years, as we are 83 and 78 years of age are totally familiar with septic fields. We are not going to use a septic "field" but have decided to use four tanks and a dugout/pond, subject to Engineering specs. There is ample room in the back of the Sanctuary Building for underground tanks and a dugout/pond. We have asked the Mechanical Engineer to do the configurations, as well, we have asked the Builder, who is now working on the architectural plans and estimates to complete the Sanctuary Building.

Grassy Plains School and Grassy Grocery Store & Butcher Shop have a dugout/Pond System that is larger than what we require, we estimate.

183

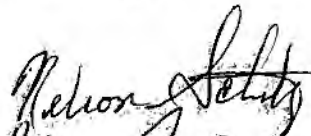

We have the Three Nations Community Water system directly in front of our property on York Road. We have contacted the Three Nations Water Project to see what they can do for us as far as Fire Hydrant/Water System in Volume is concerned. Their Water System is already 100' from our house so it would have to be extended to the Sanctuary Building for drinking water. We got in touch with Hayley Neilson to provide estimates for us. We shall be using well water for everything else. One extra well is planned for the Sanctuary Building.

Once you determine that we have enough Parking spots and their location, a revised plan will indicate only one Sanctuary Building on the property and one Shop Office building (our house) at the northwest rear of the Sanctuary Building.

The plan is to asphalt the whole lot.

Everything else will be parking and the pond.

Sincerely,



Elena Schultz
Nelson Schultz

ES/as

184

RECEIVED

MAR 02 2017

March 2, 2017

REGIONAL DISTRICT
OF BULKLEY-NECHAKO

Mr. Jason Llewellyn
Director of Planning
Regional District of Bulkley Nechako
37, 3rd Avenue P.O. Box 820
Burns Lake, B.C.
VOJ 1E0

Dear Sir:

Application to Rezone E-02-16 (Schultz)

This letter is to inform you that we have decided to amend our rezoning request due to the following:

1. Mr. [redacted] has called us to offer his 2 ha land to us as a sale which we agree to buy, which we shall incorporate into our 2.2 ha. Our Faith Tabernacle can then be positioned in the middle and we shall have adequate parking, water collection pond, and evergreen trees.
2. Mrs. [redacted] has offered her property of 40 acres and a 2 storey house with a natural creek running from our land through it to the lake to collect our rain water. We have accepted. We would require one 5' culvert on the highway just past our entrance at 26783 York Road and a 5' another at the end north, of the [redacted] property on York Road, number unknown. The purchase of the culverts shall be our expense.

3. Ministry of Transport's concerns for drainage from our asphalt parking lot into "their" drainage ditches is alleviated due to natural drainage into the Hofas land, creek, and lake, on the Hofas property from 26783 York Road which runs, again naturally, from the Fleming property on Hwy.16.
4. The Ministry of Transport shall also be informed that upgrades of asphalt will be required
 - (1) from Highway 16 via Wisteria to York Road, and
 - (2) from Highway 16 Fraser Lake, south side of Francois Lake.
5. The Health Ministry will be advised that the Prayer Cafe is not a commercial situation. It is a place for Bible Study and should Bible students want to bring their lunches, or have beverages like coffee and tea, milk, hot chocolate (no alcoholic beverages) are welcome. The kitchen will provide food for banquets, ministry travellers, etc., as a charity.
6. Also for the Health Ministry, our water at 26783 York Road was tested 14 years ago and it required water softener and filters for drinking water. This made the pipes completely clear of all residue and with the filtering system, the water is now potable.
7. The Health Ministry wanted to know whether the Three Nations Water Plant could be used. Haley Neilson brought us a contract (we did not sign yet). Our concern for that water plant is the lapses that the water is not available. We had to water our neighbours cattle for a week or so. Our second well would also fix that problem. I know that Bob Hill at Grassy Groceries and Cafe (\$1,000,000 turnover at that time), charged Bob Hill \$1200 a year for it.

186

We need a bridge over Francois Lake. I do not see any other way where up to five million people or more would be accommodated, not to live here but to get a touch of the Holy Spirit in Jesus Name in this End Time Harvest Time of souls.


In the last days Jesus is pouring His Spirit upon all flesh; Joel 2:28. These days are perilous and people are scared. There will be pockets of Holy Spirit-flowing that will save, heal, and deliver, His people. This is not a normal little church where people see it on the side of the road and ignore it. This time, the Power of the Holy Spirit, shall slay in the Spirit, heal, deliver, and baptize in the Holy Spirit with the evident of speaking in a heavenly language (tongues) and greater than Jesus did; to that end Jesus has chosen our family for such a time as this! Then He shall Rapture (take those to Heaven He has saved, for a time, while the Great Tribulation rages. The AntiChrist will put a number on your right hand or on you forehead and you will be doomed to Hell for eternity. When the stars fall from the sky, it shall be too late.

No human being can stop this.

Please advise us of the next meeting.

Sincerely,


Nelson Schultz


Elena Schultz



37, 3RD AVE, PO Box 820
BURNS LAKE, BC
VOJ 1E0

187

REGIONAL DISTRICT
OF BULKLEY & NECHAKO
"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

March 7th, 2017

Nelson & Elena Schultz
26873 York Road
Danskin, BC V0J 2P0

Dear Applicant,

Re: Application to Rezone Land: E-02-16 (Schultz)

Thank you for your March 2nd letter confirming that you wish to amend your rezoning application to include the properties at 26779 and 26697 York Road. Our understanding is that you wish to use these lands, in conjunction with your own property at 26783 York Road, as the location of the previously proposed "tabernacle" building which is intended to include all of the uses as described in your application. If this is not correct please let us know.

To accept this change to your application, to rezone all three properties to allow the proposed uses, we must be provided with a letter from the property owners authorizing you to act as their agent with respect to this application.

Once you provide the necessary authorizations from the owners of the land to be included in your application we will reconsider your proposal and prepare our recommendations to the Regional District Board. You will be provided with the staff report to be provided to the Regional District Board as soon as it is available.

Thank you for the information in your letter relating to development and servicing issues. As noted in our staff report to the Regional District Board, our first concern relates to the suitability of the location for the proposed uses and the large scale of the proposed development. The addition of new lands to your application may help facilitate resolution to some of the servicing and development issues; however, the land use concerns remain. Therefore, it is likely that staff's recommendation to deny the application will remain unchanged.

When the Board receives the staff report on your application the Board may deny your application, in which case the application process is ended. The Board may alternatively direct staff to prepare the necessary bylaws to rezone the land for consideration, and work with you to address the outstanding site development issues.

Sincerely,

Jason Derwallyn
Director of Planning

M:\Planning\Applications\Rezoning Files\2016\Area E/E-02-16 (Schultz)\Correspondence\March 7th, 2017 letter to Schultz.doc

MUNICIPALITIES:

SMITHERS FORT ST JAMES
VANDERHOOF FRASER LAKE
HOUSTON TELKWA
BURNS LAKE GRANISLE

ELECTORAL AREAS:

A - SMITHERS RURAL E - FRANCOIS/OOTSA LAKE RURAL
B - BURNS LAKE RURAL F - VANDERHOOF RURAL
C - FORT ST. JAMES RURAL G - HOUSTON RURAL
D - FRASER LAKE RURAL

INQUIRIES@RDBN.BC.CA
WWW.RDBN.BC.CA

PH: 250-692-3195
FX: 250-692-3305
TF: 800-320-3339

188

Jason.llewellyn

From: Elena Schultz <tgospl@xplornet.ca>
Sent: Monday, March 13, 2017 10:29 AM
To: Jason.llewellyn
Subject: Re: Kelly Hoffas property

Yes, we shall only use the property due to restrictions on drainage and parking. } property is 88 acres or 80 acres and it has a gravel pit for use for the parking spaces necessary. There are enough spaces for lagoons (pond) and water hydrant re fire etc. Jennifer told me she will get me ALL the requirements necessary to rezone. Ele

On 2017-03-13, at 9:27 AM, Jason.llewellyn wrote:

Thank you for the additional information Elena. Our plan is to take your application to the March 23rd, 2017 Board meeting. As we discussed when you were in the office last week the application may not be supported for land use reasons; therefore, please consider whether you should enter into an agreement to purchase. If you do decide to enter into an agreement please consider the use of conditions relating to zoning.

Are you asking for the information on the property across the road to yours, that you are considering purchasing? We can provide the information that we have but please understand that the information we have regarding property size and dimensions may not be accurate or reliable.

Jason

From: Elena Schultz [
Sent: March 11, 2017 11:21 AM
To: Jennifer.MacIntyre <Jennifer.MacIntyre@rdbn.bc.ca>
Subject: Kelly Hoffas property

1. Could you send me the square footage of he property as you did for the one: Frontage, north and south (one to the river and another on the south side also to the river) and then north side to the east end and opposite, as well as the whole of the east side. ? Maybe it's a creek only.

Jesus said" Build me a Tabernacle on the back of your property". It shall be our property!!!! And, it has all our problems solved: gravel instead of asphalt; drainage is natural so do not require anything special. Don't have to cut any of the beautiful big trees. There are two lakes on both sides, and a river/creek running through the property. There already is a lagoon 250' from the house but there is room for another lagoon . Three Nations water already to the house and we have a contract, not signed, to get water to the Tabernacle should we need it.

We shall be in touch with Ministries of Health and Transportation ASAP re above.

We shall build June 24.

189

2. Do you think you can call a SPECIAL Board Meeting for this after we submit everything you need ASAP?

I shall be submitting a letter with the necessary agreement re P1 March 22.

Elena Schultz

Handwritten notes and stamps in the right margin, including "110 8" and "110 0".

Faint, illegible text in the middle section of the page.

Faint, illegible text in the lower middle section of the page.

Faint, illegible text in the lower section of the page.

Faint, illegible text in the bottom section of the page.

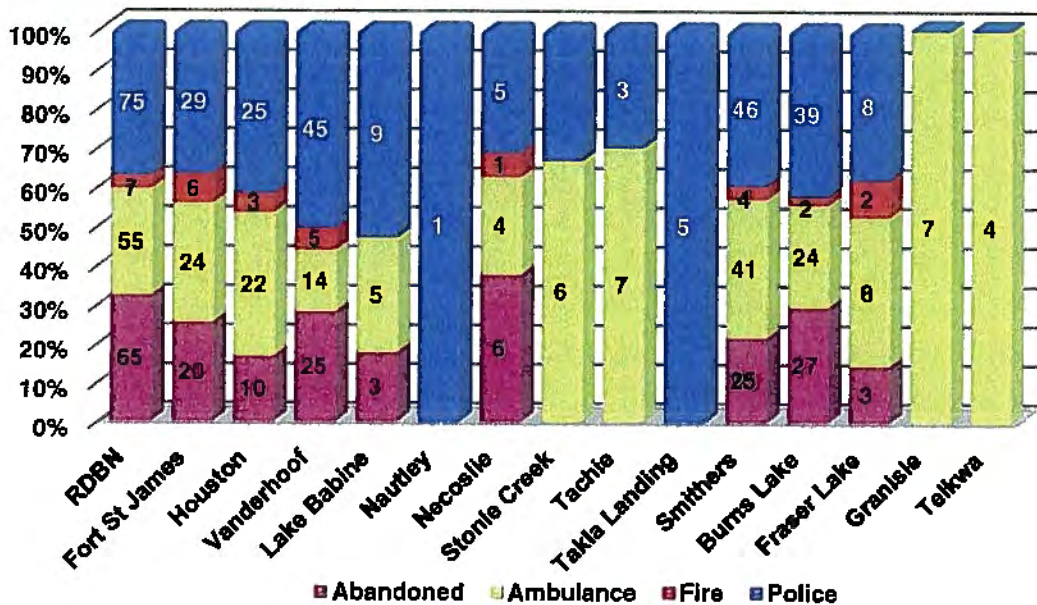


190 Memorandum

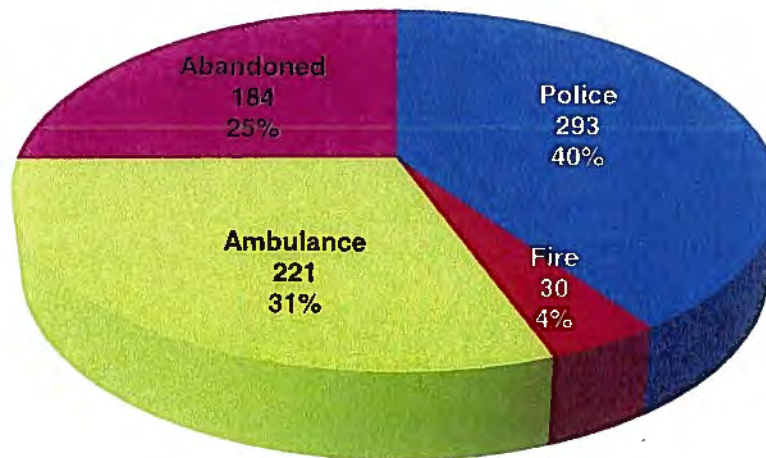
To: Chair Miller and the Board of Directors
 From: Rebecca Goertzen, Protective Services Assistant
 Date: February 17, 2017
 Re: Monthly 9-1-1 Call Report – January 2017

E-COMM received a total of **728** 9-1-1 calls for the month of January 2017 from the Regional District of Bulkley-Nechako area. The charts below show the 9-1-1 calls received by jurisdiction and call type.

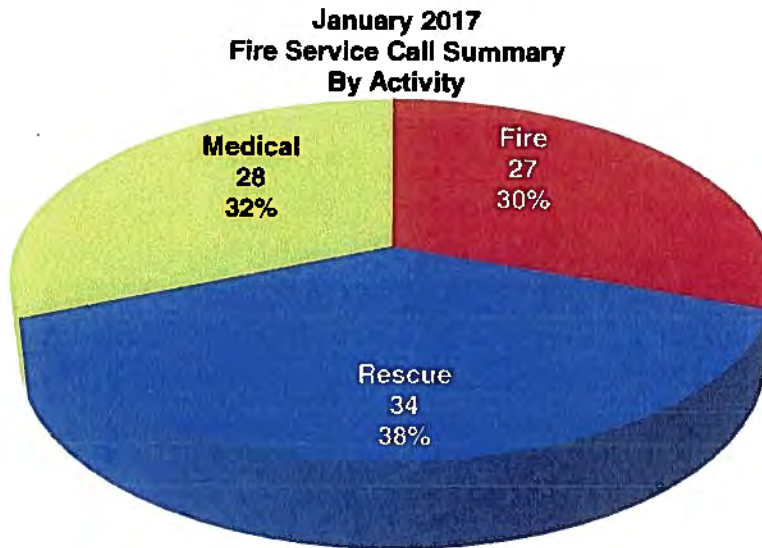
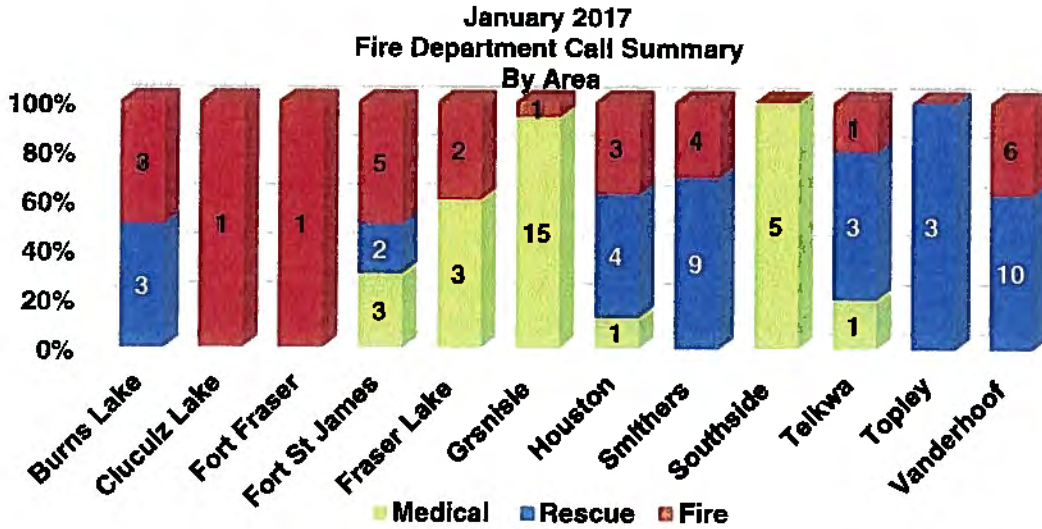
**January 2017
Monthly 9-1-1 Call Summary
By Area**



**January 2017
Monthly 9-1-1 Call Summary
By Type**



Of the 891 911 calls received in January, 89 were forwarded to the Fire Operation Communication Centre for Fire Department response. The charts below show the 9-1-1 calls received by Fire Department and by call type.



Recommendation

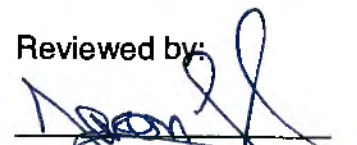
That the Board of Directors receive the memorandum titled "Monthly 9-1-1 Call Report".

All/Directors/Majority

Written By:


 Rebecca Goertzen
 Protective Services Assistant

Reviewed by:


 Jason Llewellyn
 Director of Planning
 and Protective Services



192

Planning Department Enquiries Report, Month of February 2017

Planning Enquiries

For the Directors' information, the Planning Department has kept track of and tabulated the number of planning enquiries from the public that were processed by the department for the month of February 2017. During this month the Planning Department responded to 186 enquiries. The enquiries are divided into 5 main subject areas: Development Services; Electoral Area Planning; House Numbering; Maps; Bylaw Enforcement; and Other. In January 2017, the Planning Department answered 175 enquiries.


Subject Area	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017
Development Services	37	25	28	33	34	44
Electoral Area Planning	63	32	32	40	45	50
House Numbering	18	11	5	4	23	6
Maps	79	34	41	28	29	27
Bylaw Enforcement	18	8	10	2	5	4
Other	72	64	60	43	39	55
Total	287	174	176	150	175	186

Recommendation

"That the Board receive the February 2017 Planning Department Enquiries Report."

(All Directors)

Respectfully submitted,



Jason Lewellyn
Director of Planning

REGIONAL DISTRICT OF BULKLEY-NECHAKO

Planning Department

February 2017 - Action List

PAGE #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Page 41-43 Rural Agenda March 9, 2017	Land Referral File No. 6408936 Webb Electoral Area "B"	Letter	Jennifer	Completed	March 10, 2017
Page 44-46 Rural Agenda March 9, 2017	Land Referral File No. 7409894 Reimer Electoral Area "F"	Letter	Jennifer	Completed	March 10, 2017
Page 47-49 Rural Agenda March 9, 2017	Land Referral File No. 7409876 Cromarty Electoral Area "F"	Letter	Jennifer	Completed	March 10, 2017
Page 50-54 Rural Agenda March 9, 2017	Land Referral File No. 6408963 Guenter Electoral Area "E"	Letter	Jennifer	Completed	March 10, 2017

193



Building Inspector's Report For February, 2017

1. Building Permit Summary for the Regional District of Bulkley-Nechako

There were 4 building permit applications submitted this reporting period. The fees collected this reporting period amount to \$2,360.00, with a total construction value of \$385,200.00. There have been 7 permits issued to date in 2017.

2. Building Permit Summary for the Village of Burns Lake

There were no building permit applications submitted this reporting period. There have been 2 permits issued to date in 2017.

3. Building Permit Summary for the Village of Fraser Lake

There were no building permit applications submitted this reporting period. There have been no permits issued to date in 2017.

4. Building Permit Summary for the Village of Granisle

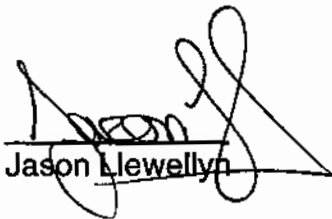
There were no building permit applications submitted this reporting period. There have been no permits issued to date in 2017.

5. Building Permit Summary for the District of Fort St. James

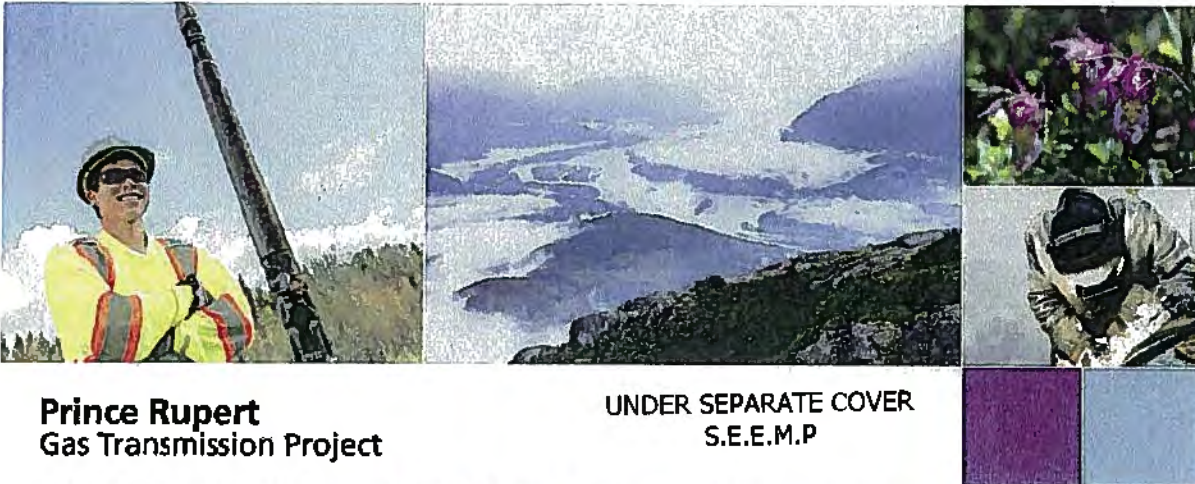
There were no building permit applications submitted this reporting period. There have been 2 permits issued to date in 2017.

Reviewed by:

Written by:


Jason Jewell


Jason Berlin



**Prince Rupert
Gas Transmission Project**

UNDER SEPARATE COVER
S.E.E.M.P

Socio-Economic Effects Management Plan Update February 2017

In a communication last July, PRGT shared an updated draft Socio-Economic Effects Management Plan (SEEMP) with Indigenous groups, local governments, service providers and Nisga'a nation which incorporated comments we received during the SEEMP development. That draft has since been submitted to the Ministry of Community, Sport and Cultural Development (CSCD) and the BC Environmental Assessment Office (EAO). On February 3, 2017, the EAO approved PRGT's SEEMP, after receiving a recommendation from the CSCD. This is an important milestone in the development of PRGT.

As per condition 34 of PRGT's Environmental Assessment Certificate Application, implementation of the SEEMP will take place upon commencement of mechanical construction, (the period after clearing and early works activities where trenching and pipe laying activities commence and camps are occupied with a larger workforce.) However engagement on social impacts, local benefits and potential project effects as well as general Project communications will continue on an ongoing basis as we have done over the last several years.

Attached is the approved SEEMP which reflects all comments received to date as well as guidance from regulators. If you have any questions about the SEEMP or any potential project impacts, please contact me directly at devin_oneal@transcanada.com.

Sincerely,

Devin O'Neal
Socio-Economic Advisor
Prince Rupert Gas Transmission Project



Board-Receive

RECEIVED

MAR 13 2017

REGION: L... OF
BULKLEY NECH

March 3, 2017

Bill Miller, Chair
Regional District Bulkley-Nechako
37 - 3rd Avenue
PO Box 820
Burns Lake BC V0J 1E0

Reference: 260657

Dear Chair Miller:

Re: Thank You

I am writing to thank you for taking the time to meet with me at the 2016 Union of British Columbia Municipalities (UBCM) convention in Victoria. I am glad we had the opportunity to discuss your support for passing lanes along Highway 16 at Colleymount Road, as well as your concerns regarding the safety of students crossing the highway in Fort Fraser.

The yearly UBCM gathering is a valuable chance for our government to come together with local representatives from around B.C. and look at ways we can work collaboratively to meet the unique needs of our province's communities. It is a privilege to find out more about the important progress being made by local leaders like yourself on transportation issues in your community, and I appreciate the opportunity to identify the steps we can take to help build on this work and deliver on our ministry's commitment to providing the safest, most reliable transportation network possible.

I asked ministry staff to follow up with you directly to discuss a potential pedestrian crossing for students in Fort Fraser in more detail.

I look forward to continuing to work together to ensure British Columbians have their voices heard, so that we can make a difference for generations to come.

Thank you again for taking the time to meet with me.

Sincerely,

Todd G. Stone
Minister

.../2

Copy to: Honourable John Rustad
Minister of Aboriginal Relations and Reconciliation
MLA, Nechako Lakes

Grant Main, Deputy Minister

Lindsay Kislock, Assistant Deputy Minister
Partnerships Department

Kevin Richter, Assistant Deputy Minister
Highways Department



Canadian Radio-television and
Telecommunications Commission

198
Conseil de la radiodiffusion et des
télécommunications canadiennes

Board-Receive

Ottawa, Canada
K1A 0N2

CRTC Case ID: 764298

February 22, 2017

RECEIVED

MAR 03 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Bill Miller
Chair
Regional District of Bulkley Nechako
37, 3rd Ave, PO Box 820
Burns Lake, BC
V0J 1E0

Dear Bill Miller:

Thank you for contacting the CRTC on February 8th with the resolution passed by the Regional District of Bulkley-Nechako Board of Directors on January 12, 2017.

A goal of the CRTC is to ensure that Canadians have access to quality and affordable internet services. To that end, the CRTC has set ambitious high-speed Internet targets of 50 Mbps download and 10 Mbps upload speeds for all Canadians.

The CRTC's objective is to have these target speeds available to Canadians whether they live in urban or in rural and remote areas. To help reach these goals, the CRTC is establishing a mechanism to fund projects in underserved areas. The fund will make available up to \$750 million over the first five years. A follow-up proceeding will be initiated in early 2017 to examine matters related to the implementation of the funding mechanism. The third-party administrator(s) for the project-management and accounting functions will be selected once this proceeding is complete. It will take at least 1 to 2 years before the funding mechanism is in operation.

Given the state of current telecommunications infrastructure in Canada, the CRTC expects fixed broadband Internet access services to be available in 90% of Canadian homes and businesses by the end of 2021, and in the remaining 10% within 10 to 15 years.

Innovation, Science and Economic Development Canada (ISED, formerly Industry Canada) has also announced an investment of up to \$500 million over five years to extend and enhance broadband services in 300 rural and remote communities in its Connect to Innovate program. Learn more on ISED's website: <https://www.canada.ca/en/innovation-science-economic-development/programs/computer-internet-access/connect-to-innovate.html>

I note you also express your concern about non-compete clauses. The Competition Bureau is the independent law enforcement agency responsible for the administration and enforcement of the Competition Act. Concerns regarding anti-competitive activities may be directed to the Competition Bureau through its website: <http://www.competitionbureau.gc.ca/eic/site/cb-bc.nsf/eng/home>

Canada

199

Regards,

Michelle Edge

CRTC Client Services | Services à la clientèle

Canadian Radio-television and Telecommunications Commission | Conseil de la radiodiffusion et des télécommunications canadiennes

Government of Canada | Gouvernement du Canada www.crtc.gc.ca

Ottawa, Canada K1A 0N2

Telephone | Téléphone 1-877-249-CRTC (2782) / TTY | ATS 1-877-909-CRTC (2782)

Outside Canada | Hors Canada 819-997-0313 / TTY | ATS 819-994-0423

Facsimile | Télécopieur 1-819-994-0218



March 1, 2017

Regional District of Bulkley-Nechako
37 - 3rd Avenue
Burns Lake, British Columbia
V9J 1E0

Dear Chair and Members:

I wish to extend the Regional District of Bulkley-Nechako (RDBN) an official welcome to the BC Transit family. With the collaboration and commitment of all the participating local funding partners, our team is very excited to work with you to introduce the Bulkley Nechako Regional Transit System.

This system is supported by a significant funding commitment by the Province of BC. In addition to funding the capital requirements and two thirds of the operating costs for five years, the Province of BC has committed to fund an RDBN Transit Coordinator position for the next three years. These commitments ensure the necessary investment and support are in place to make this new service a success.

Through our interactions and consultations this past year, we have gained a much better understanding and appreciation for the needs of communities along the Highway 16 corridor. As a partner with BC Transit, our support continues beyond the introduction of this new service. Over the coming years, our team of subject matter experts will assist you in promoting, growing and sustaining a successful transit system. This will include a marketing plan that will be developed in collaboration with local communities to create awareness and take into consideration local events and opportunities.

Furthermore, a member of our transit management team will present an annual service performance review to the RDBN Board to support local government decision making on routing and service levels. These annual reviews will support and assist communities in evaluating the service and identify opportunities for further improvement. With any new service, it is important to note that it typically takes a few years to mature and generate consistent ridership. As a result, after three years, BC Transit will undertake a comprehensive service optimization review to consider any necessary adjustments to support continuous improvement in service performance.

.../2

If at any time you have questions regarding the performance of your transit system, I encourage you to contact Chris Fudge, Regional Transit Manager at 250-995-5831 or chris_fudge@bctransit.com.

On behalf of BC Transit, we look forward to working with you on the implementation, promotion and success of the new Bulkley Nechako Regional Transit System.

Kind regards,

A handwritten signature in black ink, appearing to read 'M. Achadinha', written in a cursive style.

Manuel Achadinha
President and Chief Executive Officer

202

Board-Receive
RECEIVED

geraldine.craven

FEB 28 2017

From: Mark Blendheim <Blendheim.Mark@smallbusinessbc.ca>
Sent: February 27, 2017 4:10 PM
To: inquiries
Subject: RE: Regional District of Bulkley-Nechako: Smithers Business Nominated for Small Business BC Awards

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Hi Regional District of Bulkley-Nechako,

Hope you're well. On Thursday, we announced the winners of the [14th Annual Small Business BC Awards](#) at the Small Business BC Awards Ceremony in Vancouver. During the competition, a business from Smithers was nominated.

At the event, over 500 attendees joined us to network, celebrate entrepreneurship in British Columbia and find out who would take home the title of one of BC's best small businesses of the year. Not only was the [#SBBCAwards](#) hashtag trending in Vancouver, but in Canada as well!

This year's competition was the largest and fiercest yet, with 699 nominations from 72 communities across the province. Here is a link to the [2017 winners article](#) and [press release](#). Are you able share this news with your community?

Here is a link to the winners [graphics bank](#) that you can use in custom posts, as well as social links to [help congratulate the nominees in your area](#) and spread the about the winners on [Facebook](#), [Twitter](#) and [LinkedIn](#).

Thanks again for your support of this year's nominees and small business owners in the province. We look forward to passing along more good news soon.

Kind regards,

MARK BLENDHEIM

COMMUNICATIONS MANAGER

Suite 54 – 601 West Cordova St. Vancouver, BC V6B 1G1

Tel: 604 775 5607 | Toll-free: 1 800 667 2272 | Fax: 604 775 5520

Email: blendheim.mark@smallbusinessbc.ca

Website: www.smallbusinessbc.ca



To get the latest information relevant to YOUR business, join the [Small Business BC Community](#).

Newsletters include: monthly eNews, weekly seminar updates and regular events & special announcements. Should you wish to unsubscribe at any time, email feedback@smallbusinessbc.ca or click the unsubscribe link at the footer of the email.



From: Mark Blendheim
Sent: Friday, November 27, 2015 7:06 PM
To: inquiries@rdbn.bc.ca
Subject: Regional District of Bulkley-Nechako: Smithers Business Nominated for Small Business BC Awards

Hi Regional District of Bulkley-Nechako,

203

I hope you're well. I wanted to send you a message to let you know that a business in your community has been nominated in this year's Small Business BC Awards. I have attached the press release with more info.

Are you able to share the news with your community through an article or a social post congratulating them?

If you do a story on the business, I'd be happy to connect you with the owner, as well as a member of Small Business BC staff for quotes. Please let me know.

Also, it would be great to have more companies nominated from Smithers, and the surrounding area. Would you be able to post info about it in your news section or RT/share a tweet like this

<http://twitter.com/SmallBusinessBC/status/661988596656685056> to help spread the word?

This would be a huge help in raising awareness.

I look forward to hearing from you.

Kind regards,

MARK BLENDHEIM

COMMUNICATIONS MANAGER

Suite 54 – 601 West Cordova St. Vancouver, BC V6B 1G1

Tel: 604 775 5607 | Toll-free: 1 800 667 2272 | Fax: 604 775 5520

Email: blendheim.mark@smallbusinessbc.ca

Website: www.smallbusinessbc.ca



To get the latest information relevant to YOUR business, join the [Small Business BC Community](#).

Newsletters include: monthly eNews, weekly seminar updates and regular events & special announcements. Should you wish to unsubscribe at any time, email feedback@smallbusinessbc.ca or click the unsubscribe link at the footer of the email.

The banner features the Small Business BC Awards logo on the left, which consists of a stylized 'S' shape made of blue, red, and green geometric shapes. To the right of the logo, the text reads: "Your passion. Our awards. **NOMINATE & VOTE TODAY!** October 1 - November 30". Below this text is a purple triangle pointing right, followed by the website address "sbbcawards.ca". The background of the banner is a colorful, abstract geometric pattern of blue, green, and red shapes.

SMALL BUSINESS BC

PRESS RELEASE

WINNERS OF 14TH ANNUAL SMALL BUSINESS BC AWARDS REVEALED



February 24, 2017 – Vancouver: The winners of the 14th Annual Small Business BC Awards were announced last night at the Pan Pacific Vancouver during an evening of drinks, appetizers and networking with 500 entrepreneurs, industry influencers, government officials and special guests.

The Small Business BC Awards is the largest small business awards competition in the province. These awards recognize the outstanding achievements of British Columbia's entrepreneurs and celebrate the contributions that new and existing businesses registered in BC, with fewer than 50 employees, make to their local communities and the global economy.

Between October 1 and November 30, 2016, Small Business BC and the Insurance Bureau of Canada asked British Columbians to nominate their favourite small businesses. This year, 699 nominations were received from 72 communities across the province.

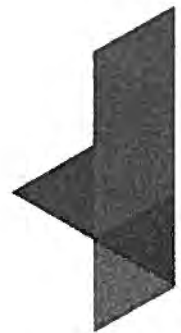
205

The businesses with the highest number of votes in each award category were asked to complete an extended application, to decide the Top 5 Finalists, who moved on to face a panel of judges earlier this month. Those who met the criteria and demonstrated they were the best for the category were announced as the winners — they are:

PREMIER'S PEOPLE'S CHOICE

Presented by the Province of British Columbia

Sea To Sky Air – Squamish



BEST APPRENTICE TRAINING

Presented by ITA and Kwantlen Polytechnic University

Ironside Design Manufacturing Inc. – Chilliwack

206



BEST COMMUNITY IMPACT

Presented by Vancity

Rainbow's Roost - Kamloops



207

BEST COMPANY

Presented by Sage

Rocky Point Ice Cream Inc. – Port Moody



BEST CONCEPT

Presented by Rogers Communications

Winecrush – Penticton



BEST EMPLOYER

Presented by TruShield Insurance

Central Kitchen + Bar – Kelowna



C · E · N · T · R · A · L



207

BEST IMMIGRANT ENTREPRENEUR

Presented by Small Business BC

Lilián Cazacu Notary Corporation – Langley



LILIÁN CAZACU
NOTARY CORPORATION



BEST INNOVATION

Presented by BC Innovation Council

Terramera – Vancouver

210

Terramera



BEST INTERNATIONAL TRADE

Presented by UPS Canada

Wize Monkey – Vancouver



BEST MARKETER*Presented by Yellow Pages***The Argosy – Prince Rupert**

The winners received a Small Business BC Awards trophy, the Premier's Prize in the amount of \$1,500 cash, a one-year all-access pass to Small Business BC education, resources and experts and one-on-one business mentorship with notable advisors from the award sponsors.

Nominations for next year's Small Business BC Awards competition will open October 1, 2017. More details on the Small Business BC Awards can be found at www.sbbcawards.ca.

—

Quotes

"Congratulations to Carlo Galvani and the Sea to Sky Air team in Squamish for winning the Premier's People's Choice Award. True ambassadors not only of their community, but of B.C.'s growing ecotourism industry, Sea to Sky Air offers a unique glimpse into the endless beauty of our province." – Premier Christy Clark

"The significant impact small businesses can have on their communities is no secret – they are the heart and soul of neighbourhoods throughout B.C. Many provide opportunities for young people and new British Columbians to enter the workforce, while others champion causes to give to those in need, and sponsor local sports and cultural programs. Congratulations to all the Small Business BC Awards winners. And thank you to all the participants for your drive and energy – your contributions to B.C.'s economy and culture are part of what makes our province such a great place for small businesses to thrive." – Hon. Coralee Oakes, Minister of Small Business, Red Tape Reduction and Liquor Distribution

"We saw an incredible level of participation in the Small Business BC Awards this year with 699 nominations from 72 communities across the province. We're proud to acknowledge all the companies who participated and would like to congratulate all those who came out on top as winners in this year's competition. These entrepreneurs are helping build a vibrant economy in our province and the Small Business BC Awards are the best way to celebrate and acknowledge their success and contribution." – George Hunter, CEO, Small Business BC

"On behalf of Canada's insurers, I would like to offer my sincerest congratulations to the winners of the 14th Annual Small Business Awards. At IBC, we know that small businesses and entrepreneurs are the backbone of the Canadian economy. That is why we're proud to support this great program. Canada's insurance industry will always be there to help entrepreneurs protect the businesses they worked so hard to build." – Bill Adams, Vice President, Western and Pacific, Insurance Bureau of Canada (IBC)

"Congratulations to all the winners in this year's Small Business BC Awards — especially, the winners of the Best Innovation Award, which we are proud sponsors of. They're helping to grow BC's economy by advancing innovative technologies to meet the needs of industry in British Columbia. We're proud to help companies in BC grow through our support of these awards and through initiatives like our Regional Innovation Opportunities tour, #BCTECH Summit and our province-wide BC Acceleration Network." – Carl Anderson, President and CEO, BC Innovation Council

"It's always a challenge to select a winner for the Best Apprenticeship Training Award, as all of the businesses are doing exceptional work in training the future of skilled trades. Congratulations to Ironside Design Manufacturing Inc. Their passion for passing on their knowledge and unique training model is exemplary of what we need more of in this province to ensure the skilled trades industry continues to grow stronger. We'd like to thank all businesses for participating in the Best Apprentice Training category and doing their part in training apprentices in British Columbia." – Gary Herman, CEO, Industry Training Authority

"Small business is big business. Small business represents 98 per cent of all business in the province and employs more than 1 million people. Small business drives innovation, inspires transformation and provides the most diverse platform for new ideas. As a post-secondary institution with a polytechnic university mandate, KPU is proud to note that many of our graduates either work at, or operate, their own small businesses and play a significant part in bringing prosperity and a bright future to communities across British Columbia." – Salvador Ferreras, Ph.D., Provost and Vice-President Academic, Kwantlen Polytechnic University

"On behalf of Sage, I would like to offer my most heartfelt congratulations to the winners of the 14th Annual Small Business BC Awards for their outstanding accomplishments and contributions to local communities. We are humbled by the tremendous dedication and passion BC entrepreneurs have demonstrated throughout this competition, and will continue to support them and all other small businesses so more entrepreneurs can focus on doing what they love and value most." – Paul Struthers, Executive Vice President and Managing Director, Sage Canada

"Being a strong, inspiring and supportive employer is one of the most important components to owning your own business. Congratulations to Central Kitchen + Bar for winning the Best Employer Award at this year's Small Business BC Awards, and congratulations to every nominee and participant — each of you deserves recognition for your contributions to our communities. TruShield is proud to partner with Small Business BC and continue to support the hard-working entrepreneurs of British Columbia." – Tony O'Brien, Executive Vice President, TruShield Insurance

"Small businesses have the business ideas, unique products and services and determination to grow beyond our borders. UPS Canada is proud to be a part of the 14th Annual Small Business BC Awards and continue our support for Canadian small business growth in international markets. Congratulations to the Top 5 Finalists in the Best International Trade category." – Paul Gaspar, Director of Small Business, UPS Canada

"We are encouraged to see how these small businesses are embracing the opportunity to make a positive social impact in their communities, not only in their day to day operations, but also by engaging with their clients and the local community." – Catherine Ludgate, Manager, Community Investment, Vancity

"Yellow Pages would like to offer our congratulations to The Argosy, winner of the Best Marketer Award, for their innovative and impactful marketing initiative. We would also like to express our thanks to all participants, and to Small Business BC for the opportunity to participate in acknowledging the achievements of BC's entrepreneurs." –

Sonny Magon, Senior Sales Manager, Yellow Pages

Media Contact:

Mark Blendheim

Communications Manager, Small Business BC

Direct: 604-775-5607

blendheim.mark@smallbusinessbc.ca

About Small Business BC

Small Business BC provides entrepreneurs with the information and guidance necessary to build a solid foundation for their business. Through a wide range of products, services, education and resources there's a piece that fits with every business. No matter what stage or what skill level, when an entrepreneur finds themselves asking "How do I...?" Small Business BC is the one to call.

About Insurance Bureau of Canada

Insurance Bureau of Canada (IBC) is the national industry association representing Canada's private home, auto and business insurers. Its member companies make up 90% of the property and casualty (P&C) insurance market in Canada. For more than 50 years, IBC has worked with governments across the country to help make affordable home, auto and business insurance available for all Canadians. IBC supports the vision of consumers and governments trusting, valuing and supporting the private P&C insurance industry. It champions key issues and helps educate consumers on how best to protect their homes, cars, businesses and properties. P&C insurance touches the lives of nearly every Canadian and plays a critical role in keeping businesses safe and the Canadian economy strong. It employs more than 120,000 Canadians, pays \$8.2 billion in taxes and has a total premium base of \$49 billion.

February 21, 2017

Regional District of Bulkley-Nechako
PO Box 820
Burns Lake, BC V0J 1E0

RECEIVED

MAR 02 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Attention: Chair Bill Miller

Dear Chair Miller:

Subject: 2017 Local Government Management Internship Program
Northern Development Project Number 4778 70

Thank you for your application to the 2017 Local Government Management Internship program. Northern Development is pleased to advise you that your application has been approved up to \$35,000 to support an intern in your community.

Funding under the 2017 Local Government Management Internship program is provided as a reimbursement upon Northern Development's receipt of reporting documents. Northern Development will forward the interim and final reporting forms to be completed in November 2017 and May 2018. Please note that this approval is subject to the Regional District of Bulkley-Nechako and Northern Development entering into an agreement, as well as Northern Development receiving the signed employment agreement between the Regional District of Bulkley-Nechako and the intern.

We wish you every success in mentoring an intern and look forward to seeing the results have a positive impact on local government succession in the region.

Sincerely,


for: Joel McKay
Chief Executive Officer

c: Melany de Weerd, Chief Administrative Officer, Regional District of Bulkley-Nechako

February 21, 2017

Stuart Lake Nordic Society
PO Box 1143
Fort St. James, BC V0J 2P0

**Attention: Paul Inden
Director**

Dear Mr. Inden:

**Subject: Murray Ridge Trail Upgrade
Community Halls and Recreation Facilities Program
Northern Development Project Number 4706 70**

The Northern Development Initiative Trust Corporation was created by the Province to be a catalyst for central and northern BC, to grow a strong diversified economy by stimulating sustainable economic growth through strategic and leveraged investments.

I am pleased to advise you that the Community Halls and Recreation Facilities application from the Stuart Lake Nordic Society for the 'Murray Ridge Trail Upgrade' has been approved for a grant up to \$60,000 (\$30,000 from the Prince George Regional Development Account and \$30,000 from the Pine Beetle Recovery Account) on February 15, 2017, subject to confirmation of other funding sources.

This approval is open for a period of twelve months from the date of approval, within which we expect all funding sources to be secured, a contract entered into with Northern Development and the project commenced.

Please advise us when the subjects listed above have been confirmed and our staff will work with you to develop a contract and communication opportunities. It is important to note that expenditures incurred prior to both parties signing a contract will not be reimbursed.

We wish you every success in your project and look forward to seeing the results have a positive impact on the local economy.

Sincerely,



Joel McKay
Chief Executive Officer

- c: Melany de Weerd, Chief Administrative Officer, Regional District of Bulkley-Nechako
Bill Miller, Director, Regional District of Bulkley-Nechako and Regional Advisor, Prince George
Regional Advisory Committee

218 Board-Receive



301 - 1268 Fifth Avenue
Prince George, BC V2L 3L2
Tel: 250-561-2525
Fax: 250-561-2563
info@northerndevelopment.bc.ca
www.northerndevelopment.bc.ca

February 20, 2017

Lakes District Fall Fair Association
Box 304
Francois Lake, BC V0J 1R0

Attention: Joan McFee
Director

Dear Ms. McFee:

Subject: Fair Grounds Improvement
Community Halls and Recreation Facilities Program
Northern Development Project Number 4646 50

RECEIVED
FEB 27 2017
REGIONAL DISTRICT OF
BULKLEY NECHAKO

The Northern Development Initiative Trust Corporation was created by the Province to be a catalyst for central and northern BC, to grow a strong diversified economy by stimulating sustainable economic growth through strategic and leveraged investments.

I am pleased to advise you that the Community Halls and Recreation Facilities application from the Lakes District Fall Fair Association for the 'Fair Grounds Improvement' project has been approved for a grant up to \$45,000 (\$15,000 from the Northwest Regional Development Account and \$30,000 from the Pine Beetle Recovery Account) on February 15, 2017, subject to confirmation of other funding sources.

This approval is open for a period of twelve months from the date of approval, within which we expect all funding sources to be secured, a contract entered into with Northern Development and the project commenced.

Please advise us when the subjects listed above have been confirmed and our staff will work with you to develop a contract and communication opportunities. It is important to note that expenditures incurred prior to both parties signing a contract will not be reimbursed.

We wish you every success in your project and look forward to seeing the results have a positive impact on the local economy.

Sincerely,

Joel McKay
Chief Executive Officer

- c: Melany de Weerd, Chief Administrative Officer, Regional District of Bulkley-Nechako
- Mark Fisher, Director, Regional District of Bulkley-Nechako and Regional Advisor, Northwest Regional Advisory Committee

219

Board-Receive
RECEIVED

MAR 14 2017

geraldine.craven

REGIONAL DISTRICT OF
PRINCE RUPERT

From: Enbridge External Relations <EnbridgeExternalRelations@enbridge.com>
Sent: March 10, 2017 3:58 PM
Subject: Shell Group LNG Announcement

As you may have seen, Shell Group confirmed today that the company will discontinue development of the Prince Rupert Liquefied Natural Gas (LNG) project, located on Ridley Island at the Port of Prince Rupert in British Columbia (B.C.). Enbridge will continue to advance commercial discussions and market the proposed Westcoast Connector Gas Transmission (WCGT) Project, an approximately 850-kilometre natural gas transmission corridor from northeast B.C. to the Prince Rupert area, to other industry participants. The proposed WCGT Project has an Environmental Assessment Certificate from the B.C. government, which is in effect until November 2019. This certificate allows for up to two, 48-inch natural gas pipelines within a single pipeline corridor providing a total transportation capacity of up to 8.4 billion cubic feet per day. We continue to see LNG development as an excellent long term opportunity for Enbridge and B.C. natural gas.

Graham Genge will continue to remain the point of contact for the project, and can be reached with any questions or comments at graham.genge@enbridge.com. As he is currently on holidays, in his absence, please feel free to direct questions to Michaela Bjorseth, michaela.bjorseth@enbridge.com

Best regards,

Michaela

Michaela Bjorseth
Team Lead, Aboriginal Relations

ENBRIDGE
TEL: 250-262-3538 | CELL: 250-793-0740 | michaela.bjorseth@enbridge.com
8ag Service 6180, Mile 53 Alaska Highway. Fort St. John, BC V1J 4H7

enbridge.com
Integrity. Safety. Respect.

220

Board-Receive

geraldine.craven

From: Enbridge External Relations <EnbridgeExternalRelations@spectraenergy.com>
Sent: February 27, 2017 8:42 AM
Subject: Announcement: Enbridge Day 1



February 27, 2017

RECEIVED
FEB 27 2017
REGIONAL DISTRICT OF
BULKLEY NECHAKO

I am pleased to share that we have successfully completed the combination of Enbridge and Spectra Energy, creating a global energy infrastructure leader.

As a result of this combination, which was announced on September 6, 2016, Enbridge now has the scale, financial flexibility and market access to lead in the gathering, processing and transportation of crude oil, liquids and natural gas across North America. Our assets are now more diversified and balanced between natural gas and crude oil, complemented by our rapidly growing renewable power generation business.

Going forward, we have what we believe is the best platform for growth, providing greater opportunities for our neighbors and communities in the areas where we live and work. We remain focused on timely, proactive and meaningful engagement in an open and honest manner.

As always, we are committed to delivering energy safely, reliability and responsibly and we greatly appreciate our relationship with you. If you have any questions about this announcement, please don't hesitate to reach out to me.

Sincerely,

Graham Genge
Aboriginal Relations Advisor

ggenge@spectraenergy.com
T: 250-635-0518/C: 250-641-0571

The press release can be accessed here <http://www.enbridge.com/> on Enbridge.com

This email communication and any files transmitted with it may contain confidential and/or proprietary information and is provided for the use of the intended recipient only. Any review, retransmission or dissemination of this information by anyone other than the intended recipient is prohibited. If you receive this email in error, please contact the sender and delete this communication and any copies immediately. Thank you.

geraldine.craven

RECEIVED

From: Cathy Peters <ca.peters@telus.net>
Sent: March 14, 2017 12:23 PM
To: ca.peters@telus.net
Subject: youth and child exploitation: recommendations to help stop it

Importance: High

MAR 14 2017
 REGIONAL DISTRICT OF
 BULKLEY NECHAKO

Dear Mayor and Councillors,

My name is Mrs. Cathy Peters and I have mailed 2 letters and this is my 2nd email to your community.

I hope your Council receives this information.

Our address is: #302-150 W. 15th St., North Vancouver V7M 0C4

I have been raising awareness to the issue of human trafficking/sexual exploitation, youth and child exploitation and youth porn use/addiction for the past 4 years, and have been speaking publicly for the past 2 years since the "Protection of Communities and Exploited Persons Act" became Federal law. I am collaborating with the RCMP serious crimes unit at headquarters in Surrey, BC.

My goal is to "traffick-proof" every community in BC.

Because of the internet, the global sex trade, of which we are part, is growing rapidly.

Demand for paid sex is growing, and consequently the "supply" must increase.

Children are the targets. There is a nasty underbelly of criminal activity developing in every community of BC in this area, and it must stop.

Below are some recommendations/considerations for your community.

Most Sincerely, Mrs. Cathy Peters (speaker/advocate)

Recommendations/considerations:

1. Positive, healthy **role-models** are needed for our youth. Mentorship is invaluable. "The Boys Club Network" is a good example of what is working in the Lower Mainland. Their goal: men mentoring boys to be "good men". Moosehide Campaign is gaining traction for aboriginal men and boys: founder Paul Lacerte.
2. Consider carefully who you give **business licenses** to in your community. Massage and body rub parlours, escort services, adult entertainment centers, holistic health centers, tattoo parlours, nail spas, day spas, modelling agencies, strip clubs and casinos can all be endemic to human sex trafficking.
3. Pornography use is fueling human sex trafficking. Individuals will act out on what they view (Dr. Gail Dines; author of Pornland). **Child pornography** is growing rapidly; both production and consumption. Western Canada has the highest rates in the country, and Victoria is the "child porn capital" of the country according to Statistics Canada research and this tool found at this Macleans link <http://www.macleans.ca/news/canada/canada-most-dangerous-cities-2016-safe-your-city/> Joel Conway of Fortress Foundation in Victoria has begun a "Men End Exploitation" movement, addresses youth porn use, and is an expert in social media and understanding our youth. <http://fortress-foundation.com/> Joel suggests "WiFi family friendly zones" in public areas; an idea being used in Europe. HE presented this concept to Victoria mayor Lisa Helps. Joel Conway is an outstanding resource and he is working with the VicPd and Saanich police.
4. **Sexual assault** in this country is an issue. Leader Rona Ambrose has put forward a private members bill that all judges in this country are trained in this area of the law. This bill has support from all parties. According to UBC law professor Benjamin Perrin in his new book "Victim Law" 95% of sexual assault in Canada is not reported. Only 6 out of 100 women report. Why? Women feel unsafe, nervous, alone, afraid to reach out to those who will support and do not have high expectations of the criminal justice system. We need to support

victims and to encourage them to report. (Read Robyn Doolittle series in the Globe and Mail on sexual assault cases).

5. **Motion M-47** motion by MP Arnold Viersen; "The Public Health Effects of Violent Sexual Material on our youth" passed unanimously in the House of Commons and is now being studied in Health Committee at the Federal level. This is presenting ground-breaking research in the world. There is recognition that there are serious harms and dangers on the internet that we need to educate our children about. "Education is our greatest weapon".
6. Encourage "**cyberspace safety programs**" in schools and community centers in order to encourage good humane digital citizens.
7. As I present to high schools, colleges, youth groups and boys clubs, **2 themes recur: Girls** who have been sexually abused/assaulted suffer trauma and PTSD. "While the perpetrator may pay for a night, she will pay with her life." (Quote from a frontline service provider). Girls do not get past the assault experience. Trauma counseling is needed; both in schools and communities.
Boys (many girls as well) are telling me they are hooked on porn and want help. "Fightthenewdrug" and its online program "Fortify" is successful for many young people. Otherwise, there are no other specific programs available to assist youth yet. This is a new area of "substance abuse". "Children of the Street Society" out of Coquitlam and founded by Diane Sowden is doing excellent work in the schools. They offer a parent toolkit online. <http://www.childrenofthestreet.com/parent-toolkit>
8. Please **pass on this information** to your law enforcement teams, frontline service providers, educators, health authorities.

223

Board-Receive



DISTRICT OF COLDSTREAM

9901 KALAMALKA ROAD, COLDSTREAM, BC V1B 1L6

Phone 250-545-5304 Fax 250-545-4733

Email: info@coldstream.ca Website: www.coldstream.ca

"Rural Living At Its Best"

February 22, 2017

File: 0230-20 SILGA 2017 Resolution

The Honourable Christy Clark, M.L.A.
Premier of British Columbia
PO BOX 9041 STN PROV GOVT
Victoria BC V8W 9E1

VIA EMAIL: premier@gov.bc.ca

Dear Premier Clark:

Re: Provincial Private Moorage Program

At their meeting held February 14, 2017, The District of Coldstream Council adopted the following resolution:

THAT the Ministry of Forest, Lands and Natural Resource Operations amend the Provincial General Permission for the Use of Crown Land for Private Moorage to explicitly require that a General Permission for private moorage requires compliance with any local government regulation pertaining to the construction, placement and use of private moorage;

AND THAT Front Counter BC reinstate its practice of referring Private Moorage applications to municipalities;

AND FURTHER THAT if the Ministry does not amend the Provincial General Permission for the Use of Crown Land for Private Moorage, that the Thompson Okanagan area be designated an "Application Only Area".

The District has forwarded this resolution to the Southern Interior Local Government Association to seek support at the 2017 Annual Convention with the intention of presenting this resolution at the 2017 UBCM Convention. The District hopes that you will support our efforts to ensure that local government requirements are protected as they relate to the construction of docks in our communities.

Yours truly,

Jim Garlick
Mayor

ENCL. 2017 SILGA Resolution and Background Information

Pc:

- Eric Foster M.L.A. Vernon-Monashee, via email eric.foster.MLA@leg.bc.ca
- Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operation, via email FLNR.Minister@gov.bc.ca
- Greg Kockx, Manager Land Tenures Branch, Ministry of Forests, Lands and Natural Resource Operations, via email Greg.Kockx@gov.bc.ca
- UBCM Member Municipalities

RESOLUTION TO THE**Southern Interior Local Government Association****(SILGA)****Provincial Private Moorage Program****District of Coldstream**

WHEREAS the Ministry of Forests, Lands and Natural Resource Operations has amended the private moorage program permitting residential docks to be authorized under a "General Permission" rather than an application-driven Crown land tenure;

AND WHEREAS residential docks authorized under a "General Permission" will not require a referral to the local government for compliance with local government requirements;

THEREFORE BE IT RESOLVED that the Ministry of Forests, Lands and Natural Resource Operations amend the Provincial General Permission for the Use of Crown Land for Private Moorage to explicitly require that a General Permission for private moorage requires compliance with any local government regulation pertaining to the construction, placement and use of private moorage;

AND THAT Front Counter BC reinstate its practice of referring Private Moorage applications to municipalities;

AND FURTHER THAT if the Ministry does not amend the Provincial General Permission for the Use of Crown Land for Private Moorage, that the Thompson Okanagan area be designated an "Application Only Area".

BACKGROUND INFORMATION

Under the previous process applications for a dock approval included a form of tenure for the area of the waterbody where the dock was to be located. Previously a person would receive tenure over the area, usually for a ten-year period of time. Through that process the local government would receive a referral to confirm compliance with use and dock dimensions. If the local government's requirements were satisfied and the dock met provincial guidelines, tenure would be granted and the dock permitted.

Under the new General Permission standards, tenure is not granted; the property owner has the right to install a dock on the water provided it meets the provincial guidelines.

One of the conditions to comply with the General Permission is that the dock has to comply with any local government requirements. Unfortunately there is no check at the provincial level to see if it complies, nor is there a referral to the local government for comments.

When an application is submitted to the province, provided it meets provincial requirements and environmental criteria, the owner will be advised that they can construct the dock. That approval is conditional to the dock meeting local government requirements.

The onus is then on the property owner to check with the local government to make sure the local government requirements are met.

This creates a scenario where people will believe they have what they need once the province "signs off" and may not check with the local government for their requirements.

It would be better for all parties if the province were to continue to refer applications to the local government prior to allowing the General Permission.

226

Board-Receive

geraldine.craven

From: FCM Communiqué <communique@fcm.ca>
Sent: March 9, 2017 6:02 AM
To: inquiries
Subject: Budget Day is March 22: This is our moment

RECEIVED
MAR 09 2017
REGIONAL DISTRICT OF
RIJKLEY

March 9, 2017

f in t d

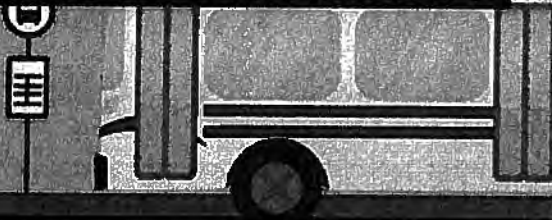
FCM

Communiqué

WITH THE RIGHT TOOLS IN FEDERAL BUDGET 2017

CITIES & COMMUNITIES CAN TRANSFORM CANADA

**BETTER
PUBLIC TRANSIT**



**AFFORDABLE
HOUSING**



**GREENER
COMMUNITIES**



**JOBS &
GROWTH**



SHARE AND RT IF YOU AGREE

FCM.CA/BUDGET2017

FCM

Budget Day is March 22: This is our moment

We now know the federal budget is coming on Wednesday, March 22. We're about to see if the federal government will empower municipalities with the tools we need to build better communities — and a better Canada.

All year, your FCM board, staff and leadership have driven unprecedented dialogue with the federal government. We've met with senior officials, cabinet ministers and the Prime Minister himself. We've secured unprecedented public attention. We've proven that local governments are nation-builders — capable project leaders, closest to people's daily lives. And we've shown how the right decisions in this budget can help you build the next generation of livable, competitive communities.

Affordable housing. Major transit expansions. Better roads, bridges, water and waste systems, and climate adaptations. FCM members have clear priorities. And with predictable, long-term funding in this budget, we know you're ready to make visionary projects happen.

Our united municipal voice created this moment. Our advocacy work has earned



Budget 2017 Highlights

Feb. 22, 2017

Finance Minister Mike de Jong introduced the 2017 provincial budget on Tuesday, projecting balanced budgets with modest surpluses over three years. *Budget 2017* featured increased spending to address the needs of youth with mental health and addiction issues; a reduction in Medical Service Premiums; and a commitment to work with local government to increase housing supply.

New spending commitments of interest to local government include the following:

Housing

- Over the coming year, the government will explore and implement opportunities to partner and invest with local governments to ensure municipalities have the capacity, incentives and performance targets to expedite the processing, approvals and permitting of housing development applications. This includes:
 - supporting improvements to local government capacity, where needed, to process applications in a more timely way;
 - using incentives to reward jurisdictions for achieving efficiencies and target outcomes in the application, approval and permitting processes; and
 - adopting a performance-based approach in providing provincial assistance.
- In his comments to media and guests, Minister de Jong acknowledged the increase of housing starts across the province, and Vancouver, Victoria and Kelowna in particular. Minister de Jong also indicated that the Ministry would be working with UBCM to discuss options for accelerating the approval process for new development.

Mental Health, Addictions and Youth

- *Budget 2017* provides additional spending targeting mental health and addictions issues for youth, including: \$45 million to provide more counselling and treatment for children; \$12 million for 28 addiction treatment beds for youth; \$9 million to expand early intervention and specialized mental health and substance abuse services; \$3 million for expanding the Youth E-Mental Health online/phone coaching; up to \$5 million over three years to support mental health initiatives for post-secondary students; and \$10 million in 2017/18 to reduce wait lists for substance use treatment services incremental to those provided by the Health Authorities.

Rural Communities

- \$40 million in additional funding will be provided in 2017/18 to support 100% connectivity for British Columbians before 2021.
- An additional \$25 million in annual funding is provided for the Rural Dividend program into 2019/20.
- A \$3000 tax credit will be provided for volunteer firefighters and search and rescue volunteers.

- An additional \$5 million per year is being added to community gaming grants. The new funding will be directed to capital projects undertaken by not-for-profit agencies.

First Nations

- \$120 million for family supports and reunification, culturally appropriate services, and additional staff within Indigenous communities that will begin to address the recommendations of the Grand Chief Ed John Report on Indigenous Child Welfare.

Taxation and User Fees

- Reducing Medical Service Plan Premiums by 50% for households with an annual net income of up to \$120,000.
- The small business income tax rate will be reduced from 2.5% to 2%.
- The provincial sales tax on electricity purchases for business will be phased out, as recommended by the Commission on Tax Competitiveness. Effective October 1, 2017 the tax rate on electricity will be reduced from 7% to 3.5 %. Effective April 1, 2019 electricity will be fully exempt from PST.

Infrastructure Funding

- \$40 million is allocated for Clean Water and Wastewater program for 2017/18. UBCM will ascertain the percentage of total program spending represented by this figure.

Environment

- \$36 million in new funding will be provide over three years to support the *BC Parks Future Strategy* to provide additional park rangers, 1,900 new campsites and a one-time grant to the BC Parks Foundation.
- \$9 million will be provided over three years for implementation of the Forest Carbon Initiative.

Economic Development

- An additional \$10 million in 2017/18 funding will provide an infusion to the Island Coastal Economic Trust.
- \$6 million will be provided over three years to the Ministry of International Trade to support three new trade and investment offices in Southeast Asia, specifically in Jakarta, Manila, and Johor Bahru in Malaysia.

Community Safety

- The government will invest an additional \$23 million over the next three years for the Province's expanded Guns and Gangs Strategy.

Social Services

- The Government will provide an addition \$199 million to fund a \$600 per year increase to income assistance for persons with disabilities; \$175 million to provide income assistance supports; \$135 million over three years for community living services; and
- \$20 million to support the creation of 2,000 new childcare spaces.



Ruling Allows Municipal Regulation of Dispensaries

Feb. 22, 2017

A BC Supreme Court judge has ruled that local governments have the right to deny business licences to medical marijuana dispensaries, as well as the right to enact bylaws prohibiting the sale or cultivation of marijuana. This is the result of a recent court case between the City of Abbotsford and Mary Jane's Glass & Gifts Ltd.

Originally, the City brought a petition forward requesting that Mary Jane's Glass & Gifts Ltd. be declared in breach of the City's business licence bylaw and zoning bylaw, and an order prohibiting the respondent from operating a marijuana dispensary within City limits. In response, the respondent challenged that the City's bylaws were in violation of the Constitution in that they restricted access to medical marijuana.

Justice Miriam Gropper ruled that although the federal government regulates the use of marijuana, local governments may still enact rules to regulate the substance. In ruling on the issue of restricted access, Justice Gropper noted that federal legislation does not explicitly authorize access to medical marijuana through dispensaries. This has been cited as the first time a judge has rendered a decision on overlapping jurisdictions as it pertains to marijuana.

The judge's decision allows local governments to continue to regulate medical marijuana dispensaries, while awaiting federal legislation regarding legalized marijuana.

Follow Us On

- Twitter: @ubcm



New Intake for Federal Gas Tax Fund

Mar. 8, 2017

Local governments are invited to prepare applications for the next round of Federal Gas Tax funding delivered through the Strategic Priorities Fund (SPF). All local governments outside of Metro Vancouver are eligible to apply to this program. The SPF provides up to 100% funding for eligible capital and capacity building projects.

Local governments will have close to three months to prepare their applications. The Program Guidelines including a facsimile of the application form are now available. Over the next month, UBCM will notify local governments when the new Program Information Management System (PIMS) is opened to receive applications. All applications must be submitted through PIMS. The deadline for submissions is June 1, 2017.

The objective of this round is to fully commit the remaining funding available for the Strategic Priorities Fund under the current Administrative Agreement. Full commitment of remaining funding is conditional upon quality of applications received. It is anticipated that a minimum of \$180 million be available to eligible local governments, making it the largest single intake for the Federal Gas Tax Fund in BC. All local governments are encouraged to apply to this SPF intake.

Through a decision of the Management Committee, the SPF will provide at a maximum \$6 million per funded project. Project applications over \$6 million remain eligible provided that additional costs are confirmed through other funding sources. Each eligible applicant may submit up to two capital applications and one capacity building application.

If you have questions with regard to Program Guidelines or the application form, please e-mail Gas Tax Program Services or phone 250-356-5134.

Follow Us On

- Twitter: @ubcm



In Memoriam: Gerry Kingston

Mar. 8, 2017

The local government community was saddened to hear of the death of Gerry Kingston after a short and fierce battle with cancer on January 30, 2017 in Chilliwack, BC.

Gerry was well known for his many contributions to local government. His first position after graduating college was at the Comox-Strathcona Regional District in Courtenay, BC where he worked up to the position of Treasurer. After 14 years on Vancouver Island, Gerry accepted the position of Secretary Treasurer in Abbotsford, BC in 1992, at the Central Fraser Valley Regional District. His career then led him back to work in Chilliwack, where he retired as the Chief Administrative Officer of Fraser Valley Regional District in early 2012.

Gerry was President of the Local Government Municipal Association (LGMA) from 2001 to 2002, receiving a Life Member Award in 2004. He was a great mentor to co-workers during his career, and was a frequent contributor at UBCM seminars and workshops, sharing his wealth of experience and knowledge with others.

In lieu of flowers, the family requests that donations be sent to the Canadian Cancer Society online under the memorial page for Gerald Kingston. Gerry did not want a somber funeral, but a celebration of life has been arranged by his wife Trudy and family for Saturday April 29th at the Quality Inn at 36035 N. Parallel Rd, Abbotsford from 1:30-2:30; reception to follow from 2:30-4:00 pm.

Follow Us On

- Twitter: @ubcm



National Energy Board Modernization: Expert Panel Consultations

Mar. 8, 2017

The Minister of Natural Resources has been mandated by the Prime Minister to modernize the National Energy Board (NEB) and to ensure that its composition reflects regional views and has sufficient expertise in such fields as environmental science, community development and indigenous traditional knowledge. An expert panel has been established to consult with interested parties as part of the review.

UBCM is developing a submission on behalf of BC local governments. Our submission will be based on previous resolutions and policy positions that have been adopted by the membership related to the NEB. We encourage local governments interested in making their specific interests known to the NEB expert panel to participate and to copy Josh van Loon, Senior Policy Analyst at UBCM.

The deadline for submissions is March 31, 2017.

Follow Us On

- Twitter: @ubcm



Windshield Repair Resolution Implemented

Feb. 22, 2017

The Insurance Corporation of British Columbia (ICBC) is altering its windshield repair program in a manner consistent with endorsed UBCM resolution 2015-B43. Beginning this spring, purchasers of ICBC's Optional Comprehensive Coverage will receive free chipped windshield repairs, as long as it is considered safe to do so.

In September 2015, UBCM's membership endorsed resolution B43, requesting that ICBC provide financial assistance for drivers in need of windshield rock chip repairs. The resolution was brought forward by the City of Quesnel, located in the Interior, where windshield rock chips have been quite common during the winter months.

ICBC believes this change will help reduce costs, and subsequently insurance rates, as windshield repairs costs less money than replacements. Furthermore, improvements in technology and the materials being used mean that replaced windshields are now able to last much longer than in the past. This new program will be included as part of ICBC's optional comprehensive coverage for private passenger vehicles, as well as certain light commercial vehicles weighing under 8,800 kg. A similar service was previously offered by ICBC, prior to being discontinued in 2001.

Follow Us On

- Twitter: @ubcm



Gas Tax Fund Signage Templates

Feb. 22, 2017

New signage templates for infrastructure projects that utilize Federal Gas Tax funding are now available. The Communications Protocol (Schedule E) of the Gas Tax Agreement requires that local governments consider the installation of temporary project signage during construction.

In general, local governments are encouraged to install project signage for projects that are of substantive scope and duration, and are undertaken in an area that is visible to the public.

Updated guidelines and new design templates are available through the UBCM's website.

Follow Us On

- Twitter: @ubcm



Local Governments and the Sharing Economy

Feb. 22, 2017

On April 12, local government staff and elected officials are invited to attend CivX 2017. This one-day event hosted by LMLGA and CivicInfo BC will provide attendees a better understanding of the opportunities, challenges of the sharing economy.

CivX events are an idea exchange for anyone within the local government sector in BC. Many local government leaders in British Columbia are considering how the sharing economy is impacting their communities. Communities are dealing with questions such as:

- How can local governments foster innovation and entrepreneurship within our shared economy, while protecting the rights of traditional businesses?
- Should local governments impose policies to regulate the business activities of peer-to-peer platforms?
- How can local government leaders leverage collaborative tools to gain efficiencies across their communities?

Speakers include:

- Michael van Hemmen, Public Policy Manager, Uber
- Surinder Bhogal, Chief Librarian, Surrey Libraries
- Mia Kohout, General Manager, Mobi Bike
- Dr. Victoria Lemieux, University of British Columbia, Blockchain@UBC Research Cluster
- Spencer Tickner, Director, Queen's Printer of British Columbia
- Amy Robinson, Director, Loco BC
- A panel of industry, academic, and municipal experts discussing Airbnb and short term rentals

Location: SFU's Wosk Centre for Dialogue, 580 West Hastings Street, Vancouver

Time: 8:30am - 4:30pm (Doors open at 8:00am)

Cost: \$199 plus GST (Includes lunch)

Register Today: www.civx.ca

Follow Us On

- Twitter: @ubcm

237

Board-Receive
RECEIVED

geraldine.craven

MAR 14 2017

From: Lola-Dawn Fennell <ld.pgcoss@gmail.com>
Sent: March 14, 2017 12:24 PM
To: geraldine.craven
Subject: RPP Regional Community Meeting
Attachments: RPP.RegionalConsultations.OUTLINE.pdf; RPP Project Summary 2017 (003).pdf

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Hi. I wanted to personally make sure folks outside of Prince George received this information, and to ask you to please forward it to any appropriate people you are aware of. Thanks, LD

Aging in place is important to us here at PG Council of Seniors, and we believe it is important to you as well. We ALL want BC seniors to have the choices, services and support to age in place with dignity, no matter where they live or what their personal circumstances.

This RPP Regional Community Meeting (**Friday April 28, 10 am to 4 pm @ PG Native Friendship Centre**) is an important opportunity for ALL of us who provide community-based services for seniors to come together and discuss our particular Northern challenges, and to collectively voice the importance of OUR inclusion in provincial strategies to address our aging population and health care systems design.

We hope to have participation from:

- non-profit organizations providing or concerned with services for seniors
- Better At Home programs
- recreational programs or services for seniors
- Health Authority staff working with community programs
- Family Practice leaders
- community leaders

Please see attached for further information. To register for this event, go to Eventbrite at :
<https://www.eventbrite.com/e/raising-the-profile-regional-meeting-prince-george-and-the-north-tickets-32102091219>

We are particularly hoping for participation from smaller communities outside of Prince George, so would appreciate you forwarding this to other agencies who provide services for seniors across Northern BC.

Thank you. LD

Lola-Dawn Fennell, Executive Director
Phone 250 564 5888 Ext 12 -- Fax 250 564 9155
Prince George Council of Seniors -- **Seniors Resource Centre**
721 Victoria Street, Prince George, BC V2L 2K5

PLEASE MARK THESE DATES ON YOUR CALENDAR:

Friday May 26 & Saturday May 27 -- PGCOS Fundraiser Parking Lot Sale (Spring cleaning opportunity -- donations happily accepted the week before the sale!)

238

Saturday September 30 -- 2nd Annual PGCOS Trivia Competition & Fundraiser (Get your team of competitors ready!)

Raising the Profile Project Regional Community Meetings



Locations and Times: Victoria (March 16th), Nanaimo (March 17th), Kelowna (April 11th) Nelson/Castlegar (April 20th), Prince George (April 28th), Vancouver (May 4th tentative), Surrey (May 5th)

Summary: To present the research and results of the Raising the Profile Project and identify ways to effectively support and sustain the Community-based Seniors Services Sector in BC for the long-term.

Who should participate?

We hope the meeting will include organizations, local government reps and community leaders advocating for and providing community-based seniors services, therefore:

1. Leaders in non-profit organizations that have a mandate focused entirely on supporting, engaging and providing services to seniors;
2. Leaders in non-profit organizations with significant programs for seniors;
3. Organizations managing Better at Home programs;
4. Seniors managers and directors of municipal recreational programs for seniors;
5. Leaders from Divisions of Family practice, interested in seniors' care;
6. Health Authority representation, interested in seniors' care;
7. Community-based advocates for coordinated and collaborative responses to aging populations and the needs of older adults;
8. Community leaders committed to age-friendly and dementia-friendly strategies;
9. Local Funders;
10. People who work in seniors or community centres and front-line seniors' activity workers;
11. Seniors who are in volunteer leadership roles in the sector; and
12. Board members of community and seniors centres/groups.

We also want to ensure these meetings engage communities and leaders in the work of Raising the Profile that have not yet had a chance to connect with the project. Specifically, we would like to reach out to and include leaders and elders from First Nations and Aboriginal communities, and very small rural communities around the province.

Proposed Agenda for the day:

Each step will involve creative, participatory exercises to engage participants in meaningful connection and dialogue:

1. Introductions – Participants will have a chance to identify themselves and clarify who is in the room through an exercise that is efficient and connecting, including news from the local community.
2. Raising the Profile - Presentation of the Raising the Profile Project including background, reports and findings.
3. Affirming/regionalizing the RPP results

- a. Small group discussions of the RPP results answering: Do these results and findings reflect the experience of my organization and community? Why or why not? What part of the Raising the Profile results resonate most meaningfully?
 - b. Report back with examples that reflect the local experience.
4. Presentation and discussion with the Divisions of Family Practice and Health Authorities
 5. World Café: Building Our Voice
By breaking up the conversations into thematic topics, participants will have a chance to dig into the materials. The goal will be to explore a series of questions such as:
 - What are some key strategies for building the capacity of the community-based seniors' services at the community, regional and provincial level?
 - What does your local region need to build and/or advance collaboration within the sector, with municipal recreation services and with the health system?
 - What are the key messages for this region and the communities in it?
 6. Next Steps: The Surrey Summit and others as identified.

Anticipated Event and Project outcomes:

A. Immediate:

- To provide potential and existing collaborations among community-based seniors services within regions with key research that supports and inspires.
- To build sector recommendations for change that appropriately reflect the needs of stakeholders around the province.

B. Medium:

- To ensure the aims of the Raising the Profile Project are accurately reflecting the needs and interests of the sector by providing the Project with clarity about regional differences and aspirations.
- To ensure the value and voices of community-based seniors services are included in provincial and federal strategies to address our aging population and health care systems design needs.

C. Long-term:

- Community programs that promote health and prevent demands on acute care resources are appropriately supported throughout the province.
- Seniors in BC will have choices, services and support to age in place with dignity, no matter where they live or what their personal circumstance.



Raising the Profile Project Project Summary February 2017

Raising the Profile Project (RPP) is a new initiative that has brought together a diverse group of local and provincial leaders – who either work in or support the non-profit or municipal community-based seniors' services sector – to look at how to build the capacity of this sector to address the growing needs of BC's aging population.

The project has been successful in gaining financial support and/or engaging representatives from the Ministry of Health, the United Way, the Union of BC Municipalities, the BC Recreation and Parks Association, the UBC Centre for Hip Health and Mobility, BC Healthy Communities, and the Office of the Seniors Advocate; elected officials and staff from a number of BC municipalities; executive directors of non-profit community-based seniors' services; and seniors who are volunteer leaders in the sector.

RPP defines *Community-Based Seniors' Services* as including all non-profit and municipal services that provide programming for older adults including community centres, multi-serve agencies, seniors' centres, community coalitions, and neighbourhood houses. Key funders include municipal governments, community foundations, the United Way, local businesses/donors, Community Gaming Grants, the Federal New Horizons program, regional health authorities and the Ministry of Health.

The project is compiling research and doing outreach to:

1. **Highlight seniors' programming initiatives and forms of collaboration** in local communities, and at a regional and provincial level, that are proving effective at reducing social isolation, enhancing resilience and increasing independence;
2. **Link the health promotion and prevention programming offered in the sector to the research** showing that these types of interventions significantly lower health care utilization and costs; and
3. **Identify the forms of collaboration that will strengthen the capacity of the sector** to work with physicians, other health care providers and health authorities to better support seniors in BC, who are living with chronic health challenges and/or who are at risk of frailty.

The findings and strategies identified in both the research and community-wide consultations for RPP will be shared at the Raising the Profile for Seniors Provincial Summit in Surrey on Nov. 2nd and 3rd, 2017.

Sort order: Control account, vendor number, report group
 Selection: Checks from Feb 01 2017 to Feb 28 2017 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
ABE001 ABERDEEN BUSINESS CONSULTING									
PA	TP-283-001	02/23/17			TP-283-001	-26.78	0.00		
Vendor (ABE001) totals:						-26.78	0.00		
ACE002 ACE HARDWARE									
PA	30375	02/09/17			30375	-51.46	0.00		
PA	30401	02/23/17			30401	-68.88	0.00		
Vendor (ACE002) totals:						-120.34	0.00		
ALT003 ALTERNATIVE GROUNDS									
PA	TP-280-001	02/09/17			TP-280-001	-90.30	0.00		
PA	TP-283-002	02/23/17			TP-283-002	-90.30	0.00		
Vendor (ALT003) totals:						-180.60	0.00		
ARO001 ARO AUTOMOTIVE & INDUSTRIAL									
PA	TP-280-002	02/09/17			TP-280-002	-129.23	0.00		
Vendor (ARO001) totals:						-129.23	0.00		
BAS001 BASHOR CONTRACTING LTD.									
PA	30376	02/09/17			30376	-5,910.18	0.00		
Vendor (BAS001) totals:						-5,910.18	0.00		
BCH002 BC HYDRO									
PA	30402	02/23/17			30402	-16,796.99	0.00		
Vendor (BCH002) totals:						-16,796.99	0.00		
BKV001 BKV ENTERPRISES									
PA	30377	02/09/17			30377	-662.39	0.00		
Vendor (BKV001) totals:						-662.39	0.00		
BLA001 BLACK PRESS GROUP LTD									
PA	TP-283-003	02/23/17			TP-283-003	-571.18	0.00		
Vendor (BLA001) totals:						-571.18	0.00		
BLR001 BL RETURN-IT RECYCLING DEPOT									
PA	TP-280-003	02/09/17			TP-280-003	-2,798.25	0.00		
Vendor (BLR001) totals:						-2,798.25	0.00		
BNK001 B N K AUTOMOTIVE LTD.									
PA	TP-283-004	02/23/17			TP-283-004	-68.56	0.00		
Vendor (BNK001) totals:						-68.56	0.00		
BUL012 BULKLEY VALLEY ECONOMIC									
PA	TP-282-001	02/27/17			TP-282-001	-3,333.33	0.00		
Vendor (BUL012) totals:						-3,333.33	0.00		
BUR001 BURNS LAKE AUTOMOTIVE SUPPLY									
PA	TP-280-004	02/09/17			TP-280-004	-646.59	0.00		
Vendor (BUR001) totals:						-646.59	0.00		
BUR012 BURNS LAKE PUBLIC LIBRARY									
PA	TP-282-002	02/27/17			TP-282-002	-14,930.58	0.00		
Vendor (BUR012) totals:						-14,930.58	0.00		
BUR014 BURNS LAKE REBROADCAST SOCIETY									
PA	TP-282-003	02/27/17			TP-282-003	-2,500.00	0.00		
Vendor (BUR014) totals:						-2,500.00	0.00		
BUR028 BURNS LAKE HOME HARDWARE									
PA	TP-280-005	02/09/17			TP-280-005	-159.50	0.00		
Vendor (BUR028) totals:						-159.50	0.00		
BVA001 B V AQUATIC CENTRE MANG. SOCIE									

243

Sort order: Control account, vendor number, report group
 Selection: Checks from Feb 01 2017 to Feb 28 2017 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
BVA001 B V AQUATIC CENTRE MANG. SOCIE (Continued)									
PA	TP-282-004	02/27/17			TP-282-004	-40,707.25	0.00		
Vendor (BVA001) totals:						-40,707.25	0.00		
CAS002 CASCADES RECOVERY INC.									
PA	TP-283-005	02/23/17			TP-283-005	-5,853.12	0.00		
Vendor (CAS002) totals:						-5,853.12	0.00		
CHE002 CHEVRON CANADA LIMITED									
PA	30378	02/09/17			30378	-5,460.85	0.00		
Vendor (CHE002) totals:						-5,460.85	0.00		
CIN001 CINTAS									
PA	30379	02/09/17			30379	-58.21	0.00		
Vendor (CIN001) totals:						-58.21	0.00		
CLU002 CLUCULZ LAKE COMMUNITY									
PA	30403	02/23/17			30403	-1,459.50	0.00		
Vendor (CLU002) totals:						-1,459.50	0.00		
CLU003 CLUCULZ LAKE VOL. FIRE DEPT									
PA	TP-282-005	02/27/17			TP-282-005	-1,497.25	0.00		
Vendor (CLU003) totals:						-1,497.25	0.00		
COL002 COLLEYMOUNT RECREATION COMM.									
PA	30380	02/09/17			30380	-2,250.00	0.00		
Vendor (COL002) totals:						-2,250.00	0.00		
DAV003 DAVERN ENTERPRISES									
PA	TP-280-006	02/09/17			TP-280-006	-556.50	0.00		
Vendor (DAV003) totals:						-556.50	0.00		
DIS001 DISTRICT OF FORT ST JAMES									
PA	30381	02/09/17			30381	-1,932.14	0.00		
Vendor (DIS001) totals:						-1,932.14	0.00		
DOC001 KATHY DOCKENDORF									
PA	30382	02/09/17			30382	-23.32	0.00		
Vendor (DOC001) totals:						-23.32	0.00		
EAG001 EAGLE AUTOMOTIVE CENTER									
PA	TP-280-007	02/09/17			TP-280-007	-478.62	0.00		
Vendor (EAG001) totals:						-478.62	0.00		
ESR001 ESRI CANADA LIMITED									
PA	TP-280-008	02/09/17			TP-280-008	-11,619.40	0.00		
Vendor (ESR001) totals:						-11,619.40	0.00		
FIN003 FINNING (CANADA)									
PA	TP-283-006	02/23/17			TP-283-006	-324.53	0.00		
Vendor (FIN003) totals:						-324.53	0.00		
FOR008 FORT FRASER VOL. FIRE DEP.									
PA	TP-282-006	02/27/17			TP-282-006	-1,516.67	0.00		
Vendor (FOR008) totals:						-1,516.67	0.00		
FOR015 FORT ST. JAMES LIBRARY									
PA	TP-282-007	02/27/17			TP-282-007	-1,145.83	0.00		
Vendor (FOR015) totals:						-1,145.83	0.00		
FOR033 FORT SAINT JAMES TV SOCIETY									
PA	TP-282-008	02/27/17			TP-282-008	-12,993.50	0.00		
Vendor (FOR033) totals:						-12,993.50	0.00		

Sort order: Control account, vendor number, report group
 Selection: Checks from Feb 01 2017 to Feb 28 2017 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
FOU002	FOUR STAR COMMUNICATIONS INC								
PA	TP-282-009	02/27/17			TP-282-009	-118.13	0.00		
	Vendor (FOU002) totals:					-118.13	0.00		
FRA014	FRASER LAKE LIBRARY BOARD								
PA	TP-282-010	02/27/17			TP-282-010	-2,013.00	0.00		
	Vendor (FRA014) totals:					-2,013.00	0.00		
FRA016	FRASER LAKE REBROADCASTING SOC								
PA	TP-282-011	02/27/17			TP-282-011	-5,583.33	0.00		
	Vendor (FRA016) totals:					-5,583.33	0.00		
FRA025	FRASER LAKE BOTTLE DEPOT								
PA	TP-280-009	02/09/17			TP-280-009	-3,945.69	0.00		
	Vendor (FRA025) totals:					-3,945.69	0.00		
GRA002	GRAYDON SECURITY SYSTEMS								
PA	TP-280-010	02/09/17			TP-280-010	-388.19	0.00		
	Vendor (GRA002) totals:					-388.19	0.00		
HIL003	HILL STOP TRUCK WASH								
PA	30383	02/09/17			30383	-43.47	0.00		
	Vendor (HIL003) totals:					-43.47	0.00		
HIP001	HI-PRO CORPORATE SPORTSWEAR								
PA	TP-280-011	02/09/17			TP-280-011	-1,456.00	0.00		
	Vendor (HIP001) totals:					-1,456.00	0.00		
HOT001	HOTSYNC COMPUTER SOLUTIONS								
PA	TP-280-012	02/09/17			TP-280-012	-13,155.53	0.00		
	Vendor (HOT001) totals:					-13,155.53	0.00		
HOU018	HOUSTON BOTTLE DEPOT								
PA	TP-280-013	02/09/17			TP-280-013	-3,398.54	0.00		
	Vendor (HOU018) totals:					-3,398.54	0.00		
ICO001	iCOMPASS								
PA	30384	02/09/17			30384	-120.75	0.00		
	Vendor (ICO001) totals:					-120.75	0.00		
IGI001	IGI RESOURCES								
PA	TP-283-007	02/23/17			TP-283-007	-2,851.99	0.00		
	Vendor (IGI001) totals:					-2,851.99	0.00		
INF001	INFOSAT COMMUNICATIONS								
PA	TP-283-008	02/23/17			TP-283-008	-51.38	0.00		
	Vendor (INF001) totals:					-51.38	0.00		
INL001	INLAND KENWORTH								
PA	TP-280-014	02/09/17			TP-280-014	-3,295.20	0.00		
	Vendor (INL001) totals:					-3,295.20	0.00		
KAL003	KAL TIRE - BURNS LAKE								
PA	TP-280-015	02/09/17			TP-280-015	-4,394.22	0.00		
	Vendor (KAL003) totals:					-4,394.22	0.00		
KIL001	DIANE KILLMAN								
PA	30385	02/09/17			30385	-473.75	0.00		
PA	30404	02/23/17			30404	-871.00	0.00		
	Vendor (KIL001) totals:					-1,344.75	0.00		
LAK004	LAKES DISTRICT AIRPORT SOCIETY								
PA	TP-282-012	02/27/17			TP-282-012	-6,250.00	0.00		

Sort order: Control account, vendor number, report group
 Selection: Checks from Feb 01 2017 to Feb 28 2017 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
LAK004	LAKES DISTRICT AIRPORT SOCIETY (Continued)								
	Vendor (LAK004) totals:					-6,250.00	0.00		
LAK012	LAKES DISTRICT MUSEUM SOCIETY								
PA	TP-282-013	02/27/17			TP-282-013	-3,083.33	0.00		
	Vendor (LAK012) totals:					-3,083.33	0.00		
LAK014	LAKES DISTRICT PRINTING								
PA	TP-280-016	02/09/17			TP-280-016	-123.20	0.00		
PA	TP-283-009	02/23/17			TP-283-009	-555.52	0.00		
	Vendor (LAK014) totals:					-678.72	0.00		
LAK032	LAKES DISTRICT FILM								
PA	TP-282-014	02/27/17			TP-282-014	-150.00	0.00		
	Vendor (LAK032) totals:					-150.00	0.00		
LDF001	LD FREE CLASSIFIEDS								
PA	TP-280-017	02/09/17			TP-280-017	-565.50	0.00		
	Vendor (LDF001) totals:					-565.50	0.00		
LOO001	LOOMIS EXPRESS								
PA	TP-280-018	02/09/17			TP-280-018	-68.24	0.00		
	Vendor (LOO001) totals:					-68.24	0.00		
MED001	MEDICAL SER. PLAN								
PA	30397	02/09/17			30397	-3,764.00	0.00		
	Vendor (MED001) totals:					-3,764.00	0.00		
MIN004	MINERALS NORTH								
PA	30386	02/09/17			30386	-472.50	0.00		
	Vendor (MIN004) totals:					-472.50	0.00		
MOB001	MOBY CONCRETE LTD.								
PA	TP-280-019	02/09/17			TP-280-019	-896.00	0.00		
	Vendor (MOB001) totals:					-896.00	0.00		
MON006	MONSTER INDUSTRIES								
PA	TP-283-010	02/23/17			TP-283-010	-658.01	0.00		
	Vendor (MON006) totals:					-658.01	0.00		
MUN005	MUNICIPAL INSURANCE ASS. OF BC								
PA	30395	02/09/17			30395	-83,558.00	0.00		
	Vendor (MUN005) totals:					-83,558.00	0.00		
NAP001	NAPA AUTO PARTS - BL								
PA	TP-280-020	02/09/17			TP-280-020	-59.26	0.00		
	Vendor (NAP001) totals:					-59.26	0.00		
NEC012	NECHAKO HEALTHY COM. ALLIANCE								
PA	TP-283-011	02/23/17			TP-283-011	-2,200.63	0.00		
	Vendor (NEC012) totals:					-2,200.63	0.00		
NOR009	NORTH CENTRAL LOCAL GOV ASSOC.								
PA	30405	02/23/17			30405	-7,411.36	0.00		
	Vendor (NOR009) totals:					-7,411.36	0.00		
NOR012	NORTHERN BC TOURISM ASSOC.								
PA	30387	02/09/17			30387	-2,712.53	0.00		
	Vendor (NOR012) totals:					-2,712.53	0.00		
NOR014	NORTHERN LOG HARVESTING LTD.								
PA	TP-280-021	02/09/17			TP-280-021	-6,604.51	0.00		
	Vendor (NOR014) totals:					-6,604.51	0.00		

Sort order: Control account, vendor number, report group
 Selection: Checks from Feb 01 2017 to Feb 28 2017 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
NOR019 NORTHLAND AUTOMOTIVE									
PA	TP-280-022	02/09/17			TP-280-022	-117.78	0.00		
Vendor (NOR019) totals:						-117.78	0.00		
NOR022 NORTHWEST FUELS LTD.									
PA	TP-283-012	02/23/17			TP-283-012	-1,808.16	0.00		
Vendor (NOR022) totals:						-1,808.16	0.00		
OVE002 OVERWAITEA FOODS									
PA	30388	02/09/17			30388	-264.17	0.00		
Vendor (OVE002) totals:						-264.17	0.00		
PAC004 PACIFIC NORTHERN GAS LTD.									
PA	TP-280-023	02/09/17			TP-280-023	-10,423.62	0.00		
Vendor (PAC004) totals:						-10,423.62	0.00		
PAC007 PACIFIC TRUCK & EQUIPMENT INC									
PA	TP-283-013	02/23/17			TP-283-013	-989.10	0.00		
Vendor (PAC007) totals:						-989.10	0.00		
PIT001 PITNEY BOWES									
PA	30406	02/23/17			30406	-534.74	0.00		
Vendor (PIT001) totals:						-534.74	0.00		
PIT002 PITNEY WORKS									
PA	30407	02/23/17			30407	-1,050.00	0.00		
Vendor (PIT002) totals:						-1,050.00	0.00		
PRA002 PRAGMATIC CONFERENCING									
PA	TP-283-014	02/23/17			TP-283-014	-118.28	0.00		
Vendor (PRA002) totals:						-118.28	0.00		
REC001 RECYCLING COUNCIL OF B.C.									
PA	30408	02/23/17			30408	-175.00	0.00		
Vendor (REC001) totals:						-175.00	0.00		
RED004 RED ROCKET SERVICES									
PA	TP-280-024	02/09/17			TP-280-024	-105.00	0.00		
Vendor (RED004) totals:						-105.00	0.00		
REI001 REITSMA'S HOME HARDWARE									
PA	TP-280-025	02/09/17			TP-280-025	-30.43	0.00		
Vendor (REI001) totals:						-30.43	0.00		
RIC001 RICH'S SAW SALES									
PA	TP-280-026	02/09/17			TP-280-026	-106.53	0.00		
Vendor (RIC001) totals:						-106.53	0.00		
ROG001 ROGERS									
PA	TP-283-015	02/23/17			TP-283-015	-160.99	0.00		
Vendor (ROG001) totals:						-160.99	0.00		
ROS003 ROSENAU TRANSPORT LTD.									
PA	TP-280-027	02/09/17			TP-280-027	-50.62	0.00		
PA	TP-283-016	02/23/17			TP-283-016	-153.25	0.00		
Vendor (ROS003) totals:						-203.87	0.00		
SMI003 SMITHERS CHAMBER OF COMMERCE									
PA	30374	02/08/17			30374	-945.00	0.00		
PA	30389	02/09/17			30389	-20.00	0.00		
Vendor (SMI003) totals:						-965.00	0.00		
SMI007 SMITHERS PUBLIC LIBRARY									

Sort order: Control account, vendor number, report group
 Selection: Checks from Feb 01 2017 to Feb 28 2017 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Data	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
SMI007 SMITHERS PUBLIC LIBRARY (Continued)									
PA	TP-282-015	02/27/17			TP-282-015	-7,019.50	0.00		
Vendor (SMI007) totals:						-7,019.50	0.00		
SMI020 SMITHERS FARMERS' INSTITUTE									
PA	30390	02/09/17			30390	-105.00	0.00		
PA	30396	02/09/17			30396	-4,000.00	0.00		
Vendor (SMI020) totals:						-4,105.00	0.00		
SMI021 SMITHERS WELL DRILLING									
PA	30409	02/23/17			30409	-100.80	0.00		
Vendor (SMI021) totals:						-100.80	0.00		
SMS001 SMS EQUIPMENT INC.									
PA	TP-283-017	02/23/17			TP-283-017	-165.92	0.00		
Vendor (SMS001) totals:						-165.92	0.00		
SOU003 SOUTHSIDE VOLUNTEER FIRE DEPT.									
PA	TP-282-016	02/27/17			TP-282-016	-1,992.00	0.00		
Vendor (SOU003) totals:						-1,992.00	0.00		
SPO001 SPOTLESS UNIFORM LTD.									
PA	TP-280-028	02/09/17			TP-280-028	-46.86	0.00		
Vendor (SPO001) totals:						-46.86	0.00		
SSQ001 SSQ FINANCIAL									
PA	30398	02/09/17			30398	-969.39	0.00		
Vendor (SSQ001) totals:						-969.39	0.00		
STE012 STEWART MCDANNOLD STUART									
PA	TP-283-018	02/23/17			TP-283-018	-2,168.36	0.00		
Vendor (STE012) totals:						-2,168.36	0.00		
SUD001 SUDS N' DUDS									
PA	TP-280-029	02/09/17			TP-280-029	-135.41	0.00		
Vendor (SUD001) totals:						-135.41	0.00		
SUN002 SUN LIFE FINANCIAL									
PA	30399	02/09/17			30399	-15,237.76	0.00		
Vendor (SUN002) totals:						-15,237.76	0.00		
SWE001 SWEEPING BEAUTIES JANITORIAL									
PA	TP-282-017	02/27/17			TP-282-017	-2,073.27	0.00		
Vendor (SWE001) totals:						-2,073.27	0.00		
TAY002 TAYLOR BROS HARDWARE									
PA	TP-280-030	02/09/17			TP-280-030	-25.17	0.00		
Vendor (TAY002) totals:						-25.17	0.00		
TEL002 TELUS COMMUNICATIONS COMPANY									
PA	30391	02/09/17			30391	-3,158.64	0.00		
Vendor (TEL002) totals:						-3,158.64	0.00		
TEL007 TELUS MOBILITY									
PA	TP-283-019	02/23/17			TP-283-019	-1,156.61	0.00		
Vendor (TEL007) totals:						-1,156.61	0.00		
TIN002 TINY'S CONTRACTING									
PA	30392	02/09/17			30392	-326.36	0.00		
Vendor (TIN002) totals:						-326.36	0.00		
TIR002 TIRETECH									
PA	TP-280-031	02/09/17			TP-280-031	-34.72	0.00		

Sort order: Control account, vendor number, report group
 Selection: Checks from Feb 01 2017 to Feb 28 2017 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
TIR002 TIRETECH (Continued)									
Vendor (TIR002) totals:						-34.72	0.00		
TOP005 TOPLEY FIRE PROTECTION SOC.									
PA	TP-282-018	02/27/17			TP-282-018	-2,620.84	0.00		
Vendor (TOP005) totals:						-2,620.84	0.00		
TOW003 TOWER COMMUNICATIONS									
PA	TP-283-020	02/23/17			TP-283-020	-5,887.71	0.00		
Vendor (TOW003) totals:						-5,887.71	0.00		
UNI006 UNION OF BC MUNICIPALITIES									
PA	30410	02/23/17			30410	-9,881.30	0.00		
Vendor (UNI006) totals:						-9,881.30	0.00		
USB001 US BANK CANADA									
PA	TP-281-001	02/23/17			TP-281-001	-13,151.64	0.00		
Vendor (USB001) totals:						-13,151.64	0.00		
VAL005 VALLEY DIESEL									
PA	30393	02/09/17			30393	-292.89	0.00		
Vendor (VAL005) totals:						-292.89	0.00		
VAN005 VANDERHOOF & DISTRICTS CO-OP									
PA	TP-283-021	02/23/17			TP-283-021	-14,127.59	0.00		
Vendor (VAN005) totals:						-14,127.59	0.00		
VIH001 VIHAR CONSTRUCTION LTD									
PA	30411	02/23/17			30411	-310.42	0.00		
Vendor (VIH001) totals:						-310.42	0.00		
VIS001 THE MOOSE - VISTA RADIO LTD.									
PA	30394	02/09/17			30394	-236.25	0.00		
Vendor (VIS001) totals:						-236.25	0.00		
WAS001 WASTE MANAGEMENT OF CANADA CO									
PA	TP-280-032	02/09/17			TP-280-032	-3,322.01	0.00		
Vendor (WAS001) totals:						-3,322.01	0.00		
WEL002 WELLMAN'S CAR AND TRUCK WASH									
PA	TP-280-033	02/09/17			TP-280-033	-21.00	0.00		
Vendor (WEL002) totals:						-21.00	0.00		
WIE004 Ken Wiebe									
PA	TP-280-034	02/09/17			TP-280-034	-197.80	0.00		
Vendor (WIE004) totals:						-197.80	0.00		
WIL004 WILLIAMS MACHINERY									
PA	TP-280-035	02/09/17			TP-280-035	-5,374.62	0.00		
Vendor (WIL004) totals:						-5,374.62	0.00		
XER001 XEROX CANADA LTD.									
PA	TP-280-036	02/09/17			TP-280-036	-1,023.43	0.00		
Vendor (XER001) totals:						-1,023.43	0.00		
Control account (1) totals:						-410,219.90	0.00		
REC002 RECEIVER GENERAL									
PA	30373	02/02/17			30373	-46,789.09	0.00		
PA	30400	02/09/17			30400	-37,429.01	0.00		
PA	30412	02/24/17			30412	-38,236.02	0.00		
Vendor (REC002) totals:						-122,454.12	0.00		

249

Sort order: Control account, vendor number, report group
 Selection: Checks from Feb 01 2017 to Feb 28 2017 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
Control account (2) totals:						-122,464.12	0.00		
Report Total						-532,674.02	0.00		

107 vendor(s) printed.

250

1st, 2nd, 3rd Reading
& Adoption

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1795

**Being a bylaw to adopt the Financial Plan
for the years 2017 to 2021**

The Regional District of Bulkley-Nechako in open meeting assembled ENACTED as follows:

1. Schedules "A", "B", "C", "D", and "E" attached hereto and made part of this bylaw, is the Financial Plan for the Regional District of Bulkley-Nechako for the years 2017 through 2021.
2. This bylaw may be cited as "Regional District of Bulkley-Nechako Financial Plan Bylaw No. 1795, 2017".

READ A FIRST TIME this day of , 2017

READ A SECOND TIME this day of , 2017

READ A THIRD TIME this day of , 2017

ADOPTED this day of , 2017

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true copy of Bylaw No. 1795 as adopted.

Corporate Administrator

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1796, 2017

A bylaw to amend "Regional District of Bulkley-Nechako Directors' Remuneration Bylaw No. 1717, 2014"

WHEREAS the Board of Directors of the Regional District of Bulkley-Nechako, hereinafter referred to as the Regional District, is empowered by the *Local Government Act* to set rates of remuneration for Directors and Alternate Directors;

AND WHEREAS it is deemed desirable to amend the previously enacted Remuneration Bylaw;

NOW THEREFORE the Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

1. Section 9 (a)(i) is hereby repealed and replaced by the following:
 - 9) **Reimbursement of Expenses** – That Directors and Alternate Directors be reimbursed for costs of travel, meals and accommodations for attendance at Board meetings and other Board authorized meetings or events as follows:
 - a) Travel in Excess of 16 kilometers
 - i) For automobile travel, the lesser of the Canada Revenue Agency's automobile allowance rate per kilometer for the current year or economy airfare, where available;
 2. Section 10 is hereby repealed and replaced by the following:
 - 10) That remuneration outlined in Sections 2(a), 2(b), 3, 4, 5, 6 and 7 shall be adjusted annually to reflect increases in the Consumer Price Index for British Columbia.
 3. Schedule "A" is hereby repealed and replaced by Schedule "A" attached to and forming a part of this bylaw.
- 2) This bylaw shall take effect immediately.
- 3) This bylaw may be cited as "Regional District of Bulkley-Nechako Directors' Remuneration Amendment Bylaw No. 1796, 2017."

257

Bylaw No. 1796
Page 2

READ A FIRST TIME this day of , 2017

READ A SECOND TIME this day of , 2017

READ A THIRD TIME this day of , 2017

ADOPTED this day of , 2017

Chairperson

Corporate Administrator

I certify that the foregoing is a true and correct copy of Bylaw No. 1796 as adopted.

Corporate Administrator

258

Schedule "A" of Bylaw No. 1796
Rural Population Pay

Directors	Population (2016 Census Excluding Native Reserves)	Monthly Population Pay (\$1 per person per year)
Electoral Area Director		
Area A	5,256	\$438
Area B	1,938	\$162
Area C	1,415	\$118
Area D	1,472	\$123
Area E	1,593	\$133
Area F	3,665	\$305
Area G	903	\$75

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1792

A bylaw to amend the tax limit for the Colony Point Street Lighting Service

WHEREAS the Regional District of Bulkley-Nechako has established by Bylaw No. 1477 the Colony Point Street Lighting Service within a portion of Electoral Area "C";

AND WHEREAS the Regional District wishes to increase the maximum annual tax requisition for this service from TWENTY-NINE (\$0.29) CENTS per ONE THOUSAND (\$1,000) DOLLARS to THIRTY-SIX (\$0.36) CENTS per ONE THOUSAND (\$1,000) DOLLARS of the net taxable value of land and improvements;

AND WHEREAS under Section 347 of the *Local Government Act*, the sole participant has consented to the adoption of this Bylaw;

AND WHEREAS under Regulation 113/2007, the approval of the Inspector is not required because the increase in the tax limit is not greater than 25% of the baseline amount five years previous;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 5 of Bylaw No. 1477, is hereby repealed and the following substituted therefore:

"4. The maximum amount that may be requisitioned annually shall be THIRTY-SIX (\$0.36) CENTS per ONE THOUSAND (\$1,000) DOLLARS of the net taxable value of land and improvements within the service area."
2. This bylaw may be cited as the "Colony Point Street Lighting Local Service Establishment Amendment Bylaw No. 1792, 2017".

READ A FIRST TIME this 2nd day of March , 2017

READ A SECOND TIME this 2nd day of March , 2017

READ A THIRD TIME this 2nd day of March , 2017

CONSENT OF THE DIRECTOR OF ELECTORAL AREA "C" received this 2nd day of March , 2017.

260

ADOPTED this day of , 2017

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1792 as adopted.

Corporate Administrator

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1793

**A bylaw to amend the tax limit for the Vanderhoof Rural Fire Protection
Local Service**

WHEREAS the Regional District of Bulkley-Nechako has established by Bylaw No. 755, 1993 the Vanderhoof Rural Fire Protection Local Service within a portion of Electoral Area "F";

AND WHEREAS the Regional District wishes to increase the maximum annual tax requisition for this service from THIRTY-FIVE THOUSAND FIVE HUNDRED (\$35,500) DOLLARS to FORTY-FOUR THOUSAND THREE HUNDRED SEVENTY-FIVE (\$44,375) DOLLARS;

AND WHEREAS under Section 347 of the *Local Government Act*, the sole participant has consented to the adoption of this Bylaw;

AND WHEREAS under Regulation 113/2007, the approval of the Inspector is not required because the increase in the tax limit is not greater than 25% of the baseline amount five years previous;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 3 of Bylaw No. 755, 1993, is hereby repealed and the following substituted therefore:
 - "3. The maximum amount that may be requisitioned annually for the cost of this service shall be FORTY-FOUR THOUSAND THREE HUNDRED SEVENTY-FIVE (\$44,375) DOLLARS."
2. This bylaw may be cited as "Vanderhoof Rural Fire Protection Local Service Establishment Amendment Bylaw No. 1793, 2017".

READ A FIRST TIME this 2nd day of March, 2017

READ A SECOND TIME this 2nd day of March, 2017

READ A THIRD TIME this 2nd day of March, 2017

CONSENT OF THE DIRECTOR OF ELECTORAL AREA "F" received this 2nd day of March, 2017.

262

ADOPTED this day of , 2017

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1793 as adopted.

Corporate Administrator