



Town of Olds

**Regular Council Agenda
for Monday, September 26, 2016 at 7 p.m.
to be held in the Council Chambers,
Town Office at 4512 – 46 Street, Olds, AB**

1. CALL TO ORDER

A.) ADDED ITEM(s)

B.) ADOPTION OF THE AGENDA

2. ADOPTION OF PREVIOUS MINUTES

Pages 3-6 2A) Regular Council Meeting Minutes – September 12, 2016

3. PRESENTATION AND DELEGATIONS

Pages 7-30 3A) RCMP – Cpl Mike Black – Statistical Update

4. BUSINESS ARISING OUT OF MINUTES

5. BYLAWS

Pages 31-40 5A) Bylaw 2016-18 Highlands Phase 7 - Amends LUB 01-23
(Public Hearing and consideration of second and third reading)

Pages 41-50 5B) Bylaw 2016-20 Cemetery Bylaw
(Consideration of first, second, unanimous consent and third reading)

Pages 51-52 5C) Bylaw 2016-23 Cemetery Rates Bylaw – Schedule “D”
(Consideration of first, second, unanimous consent and third reading)

Pages 53-54 5D) Bylaw 2016-21 Repealing Bylaw
(Consideration of second and third reading)

Pages 55-66 5E) Bylaw 2016-22 Land Use Bylaw Amendment
(Consideration of first reading and set public hearing)

6. UNFINISHED BUSINESS

7. NEW BUSINESS

Pages 67-68 7A) Cell Phone Service Contract

Pages 69-70 7B) Olds & District Chamber of Commerce – 2016 Business Awards

Pages 71-77 7C) Rotary Club of Olds – 2016 Harvest Ball

Pages 78-80 7D) Alberta Urban Municipalities Association Resolutions

8. REPORTS FROM COUNCIL

Pages 81-117 8A) Reports from Council, Authorities, Boards, Commissions,
Committees and Task Forces

9. QUARTERLY FINANCIAL POSITION UPDATE

Pages 118-122 9A) Financial Update to August 31, 2016

10. ACCOUNTS PAYABLE

Pages 123-130 10A) Accounts Payable Cheque Register – August 1 to 31, 2016

11. CORRESPONDENCE AND INFORMATION

Pages 131-140 11A) Correspondence and Information Report

12. QUESTION PERIOD

13. ADJOURNMENT



Town of Olds

Request for Decision

3

Adoption of Previous Minutes

September 26, 2016

2a

RECOMMENDATION

- 1. That the minutes from the September 12, 2016 Regular Council meeting be adopted as presented.

BACKGROUND

The purpose of this RFD is to adopt the previous minutes of Council as described in the *Municipal Government Act Division 9, Part 6, Section 208 Performance of major administrative duties. 'The chief administrative officer must ensure that (c) the minutes of each council meeting are given to council for adoption at a subsequent council meeting.'*

And the *Town of Olds Procedure Bylaw 2014-18* excerpt:

MINUTES:

- 1. All minutes of council meetings shall be recorded in the English language, without note or comment.
- 2. The names of the Councillors present at the meetings shall be recorded as present, the names of the Councillors absent shall be recorded as absent.
- 3. The minutes of each council meeting shall be presented to Council for adoption at the next council meeting.
- 4. The name of any Councillor leaving or joining the meeting shall be recorded along with the time the Councillor left or joined the meeting.
- 5. The CAO, or as designated by the CAO, is responsible for recording the minutes of Council and responsible for causing the minutes to be prepared.

ALTERNATIVE OPTIONS

- 1. The minutes of the Regular Council meeting can be adopted as amended; Council would need to be specific in an amendment to the recording of the previous meeting minutes.

ATTACHMENTS

Attachment 1 - Prior to Adoption: Regular Council meeting minutes of September 12, 2016.

Submitted By	Marcie McKinnon Legislative Clerk	Date: September 21, 2016
CAO Signature:		Date: Sept 22/16

Minutes of the Town of Olds Regular and In-Camera Council meeting held on Monday, September 12, 2016 at 1:00 p.m. in the Council Chambers, Olds Town Office.

PRESENT – ELECTED OFFICIALS:

In the Chair Mayor J. Dahl;
Councillor D. Bennett; Councillor W. Bearchell; Councillor M.J. Harper; Councillor M.A. Overwater; and Councillor H. Walsh

ABSENT– ELECTED OFFICIALS:

Councillor R. Durieux

PRESENT for the Regular meeting of Council – STAFF:

Norman McInnis, Chief Administration Officer; Garth Lucas, Chief Financial Officer; Doug Wagstaff, Chief Operating Officer; Scott Chant, Chief Operating Officer; Monica Leatherdale, Communications Coordinator; and Marcie McKinnon, Legislative Clerk.

1. CALL TO ORDER

Mayor Dahl called the meeting to order at 1:00 p.m.

A.) ADDED ITEM(s)**B.) ADOPTION OF THE AGENDA**

Moved by Councillor Bearchell, “to accept the Regular Council Agenda for September 12, 2016 as presented.”

Motion Carried 16-352

2. ADOPTION OF PREVIOUS MINUTES**2A) Regular Council Meeting Minutes**

Moved by Councillor Bennett, “that the minutes from the August 22, 2016 Regular Council meeting be adopted as presented.”

Motion Carried 16-353

3. PRESENTATION AND DELEGATIONS**4. BUSINESS ARISING OUT OF MINUTES****5. BYLAWS****5A) Bylaw 2016-15 West View Area Structure Plan**

Moved by Mayor Dahl, “that Motion 16-330, be rescinded, and further, that a public hearing for Bylaw 2016-15 be delayed to allow for an open house.”

Motion Carried 16-354

5B) Bylaw 2016-21 Repealing Bylaw

Moved by Councillor Walsh, “that first reading be given to Town of Olds Bylaw 2016-21 Repealing Bylaw.”

Motion Carried 16-355

6. UNFINISHED BUSINESS**7. NEW BUSINESS****7A) Muscular Dystrophy – Proclamation**

Moved by Councillor Overwater, "that The Council of the Town of Olds does hereby declare September 2016 as "Muscular Dystrophy Awareness Month" in Olds Alberta."

Motion Carried 16-356

7B) Big Brother Big Sister – Proclamation

Moved by Councillor Overwater, "that Council of the Town of Olds does hereby declare September 2016 as "Big Brother Big Sister Month" in Olds Alberta."

Motion Carried 16-357

7C) Southern Alberta Energy from Waste Association – Appointments

Moved by Councillor Bennett, "that Larry Wright be appointed as the official Voting Member Representative and further Mayor Judy Dahl be appointed as the Alternate Member Representative of Southern Alberta Energy from Waste Association (SAEWA) as per Section 3.2 and 3.3 of the SAEWA Bylaws.

Motion Carried 16-358

7D) 2016 Capital Budget Adjustments

Moved by Councillor Overwater, "that Council approves the adjustments to the 2016 approved capital budget in the amount of \$417,000 for a total 2016 Capital Budget of \$4,941,590 as presented."

Motion Carried 16-359

7E) Post Tax Sale Disposal Request

Moved by Councillor Harper, "that Council forgives all outstanding taxes and penalties on roll #7006600 and allow the owner of the mobile home park to take possession of the mobile home for disposal."

Motion Carried 16-360

7F) Canada 150 Centennial Park Application

Moved by Councillor Bearchell, "that Council approve \$208,505 Centennial Park Solar Lighting and Pathway Upgrade project in advance of the regular 2017 Capital Budget approval to take advantage of a Canada 150 Community Infrastructure Program grant application contribution of \$104,252."

Motion Carried 16-361

Moved by Councillor Bearchell, "that Council authorize Administration to proceed upon confirmation that full grant funding of \$104,252 has been approved by the Federal Government via Western Economic Diversification Canada."

Motion Carried 16-362

8. REPORTS FROM COUNCIL

Councillor Harper advised Olds & District Chamber of Commerce is looking for feedback through a survey; on how the Tour of Alberta impacted local businesses. And she will be attend the session this week with Senator Black.

Mayor Dahl attended the "This Conversation has to Happen" Conference and wished to extend congratulations on a very well done event.

Councillor Overwater attended the Waste Commissions meeting and provided update on final budget stages, it will go forward for approval in September.

Moved by Councillor Overwater, "that the reports from Council, Authorities, Boards, Commissions, Committees and Task Forces, ending September 12, 2016 be received for information."

Motion Carried 16-363

9. QUARTERLY FINANCIAL POSITION UPDATE

10. ACCOUNTS PAYABLE

11. CORRESPONDENCE AND INFORMATION

11A) Correspondence and Information Report

Moved by Councillor Bearchell, "that the Correspondence and Information Report ending September 12, 2016 be received for information."

Motion Carried 16-364

12. QUESTION PERIOD

Mayor Dahl recessed the meeting at 1:35 p.m.

Monica Leatherdale and Marcie McKinnon left the meeting.

13. IN-CAMERA

Meeting reconvened at 1:40 p.m.

Moved by Councillor Overwater, "that this meeting go in-camera."

Motion Carried 16-365

The meeting went in-camera at 1:41 p.m.

Moved by Councillor Bearchell, "that this meeting reconvene to the regular Council meeting."

Motion Carried 16-366

The regular Council meeting reconvened at 2:05 p.m.

14. ADJOURNMENT

Moved by Councillor Bennett, "that this meeting adjourn."

Motion Carried 16-367

The meeting adjourned at 2:06 p.m.

Judy Dahl
Mayor

Norman McInnis
Chief Administrative Officer

These minutes approved this day of 2016.



Request for Decision

7

Delegation: Cpl. Mike Black with Olds RCMP

September 26, 2016

3a

RECOMMENDATION

That Cpl. Black be thanked for the presentation of the Olds Municipal Detachment & Mayor's Reports covering for January 1 to September 21, 2016.

BACKGROUND

The Olds Municipal Royal Canadian Mounted Police have provided Council with the Olds Municipal Detachment Mayor's reports covering from January 1 to September 21, 2016 reporting periods.

Excerpt:

Town of Olds Bylaw No. 2014-18 Procedural Bylaw

DELEGATIONS:

- 2. *Delegations shall be granted a maximum of fifteen (15) minutes to present the matter outlined in their letter. Where the Mayor or other presiding officer determines that additional time shall be granted to a delegation, additional time shall be granted in the length specified by the Mayor or other presiding officer.*

ALTERNATIVE OPTIONS

- 1. Council can request additional information / clarification. Council would need to be specific in the information or clarification they are seeking.

ATTACHMENTS

Attachment 1 - Olds Municipal Detachment Mayor's Report January 1 to March 31, 2016

Attachment 2 - Olds Municipal Detachment Mayor's Report April 1 to June 30, 2016

Attachment 3 - Olds Municipal Detachment Mayor's Report July 1 to September 21, 2016

Submitted By:	Marcie McKinnon Legislative Clerk	Date: September 22, 2016
CAO Signature:		Date: Sept 22/16

Occurrence Stats (All Violations)

Mayor's Report
From 2016/01/01 to 2016/03/31
8
Clearance

Violation group - Traffic Offences - Traffic Accidents	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9930 0020 Traffic Collision(s) - Non - Fatal Injury	2	0	2	2	1	150.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	44	0	44	5	36	93.2%
9930 0040 Traffic Collision(s) - Property Damage - Non - Reportable	3	0	3	0	1	33.3%
	49	0	49	7	38	91.8%
Violation group - Traffic Offences - Provincial Traffic Offences	Reported	Unfounded	Actual	Clearance		
9510 0010 Fail to Stop or Remain at Accident Scene (Provincial/Territorial)	18	1	17	2	1	17.6%
9520 0010 Dangerous Driving (Provincial/Territorial)	1	1	0	0	0	0.0%
9520 0020 Driving without Due Care or Attention - Provincial/Territorial	2	0	2	2	0	100.0%
9530 0010 Driving While Disqualified or License Suspension (Provincial/Territorial)	2	0	2	2	0	100.0%
9900 0010 Non-Moving Traffic - Occupant Restraint/Seatbelt Violations - Provincial/Territorial	22	0	22	22	0	100.0%
9900 0020 Moving Traffic - Intersection Related Violations - Provincial/Territorial	3	0	3	3	0	100.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Territorial	56	0	56	56	0	100.0%
9900 0040 Other Moving Traffic Violations - Provincial/Territorial	110	1	109	83	1	77.1%
9900 0050 Motor Vehicle Insurance Coverage Violations-Provincial/Territorial	2	0	2	2	0	100.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	111	0	111	109	0	98.2%
9910 0030 Drivers License Suspensions - By Police	3	0	3	1	0	33.3%
	330	3	327	282	2	86.9%
Violation group - Traffic Offences - Other Criminal Code Traffic Offences	Reported	Unfounded	Actual	Clearance		
9313 0010 Failure to stop or remain - Other	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Traffic Offences - Municipal By-laws	Reported	Unfounded	Actual	Clearance		
9950 0010 Municipal Bylaws - Traffic	4	0	4	1	1	50.0%
	4	0	4	1	1	50.0%

Occurrence Stats (All Violations)

Clearance **9**

Violation group - Traffic offences - Impaired Operation Related Offences	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9230 0010 Impaired Operation and/or over 80 mg% of Motor Vehicle	8	1	7	4	1	71.4%
9230 0030 Impaired Care or Control of Motor Vehicle	1	1	0	0	0	0.0%
9235 0030 Impaired Care or Control (by a Drug) of Motor Vehicle	1	0	1	1	0	100.0%
9240 0020 Failure/Refusal of Approved Screening Device	1	0	1	1	0	100.0%
	11	2	9	6	1	77.8%
Violation group - Traffic offences - Dangerous Operation of Motor Veh./Vessel/Aircraft	Reported	Unfounded	Actual	Clearance		
9120 0010 Dangerous Operation of Motor Vehicle Causing Bodily Harm	0	0	0	0	1	0.0%
9130 0010 Dangerous operation of Motor Vehicle	1	0	1	2	0	200.0%
9133 0010 Operation of Motor Vehicle while being pursued by police	0	0	0	1	0	0.0%
	1	0	1	3	1	400.0%
Violation group - Provincial Statutes {except traffic}	Reported	Unfounded	Actual	Clearance		
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	30	0	30	26	2	93.3%
7300 0110 911 Act - Offences Only	6	5	1	0	1	100.0%
7300 0180 Trespass Act - Provincial/Territorial - Offences Only	2	1	1	1	0	100.0%
7300 0900 Other Provincial/Territorial Statutes (not otherwise specified) - Offences Only	2	0	2	0	1	50.0%
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	5	0	5	0	0	0.0%
8840 0291 Child Welfare Act - Other Activities	5	0	5	0	0	0.0%
8840 0297 Coroner's Act - Sudden Death/Other Activities	1	0	1	0	0	0.0%
8840 0306 Family Relations Act - Other Activities	2	0	2	0	1	50.0%
8840 0336 Mental Health Act - Other Activities	22	1	21	0	0	0.0%
8840 0341 911 Act - Other Activities	13	0	13	0	0	0.0%
8840 0376 Trespass Act - Provincial/Territorial - Other Activities	2	0	2	0	0	0.0%
8840 0381 Other Provincial/Territorial Statutes (not otherwise specified) - Other Activities	1	0	1	0	0	0.0%
	91	7	84	27	5	38.1%

Occurrence Stats (All Violations)

Clearance **10**

Violation group - Provincial Statutes - Municipal By-laws

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9955 0010 Municipal Bylaws - Other	21	1	20	4	2	30.0%
	21	1	20	4	2	30.0%

Violation group - Other Federal Statutes - Firearms Act

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0391 Firearms Act - Other Activities	2	0	2	0	0	0.0%
	2	0	2	0	0	0.0%

Violation group - Other Criminal Code - Other Criminal Code

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3410 0010 Failure to comply with condition of undertaking or recognizance / direction in remand order	6	0	6	5	0	83.3%
3410 0030 Breach of recognizance - other	2	0	2	2	0	100.0%
3420 0020 Counterfeit money: buy/possess/import	3	0	3	0	0	0.0%
3430 0010 Disturbing the peace/Causing a disturbance	18	4	14	1	6	50.0%
3470 0010 Resists/obstructs peace officer	3	0	3	3	0	100.0%
3510 0010 Fail to attend court	2	0	2	2	0	100.0%
3520 0010 Fail to comply probation order	5	1	4	2	0	50.0%
3540 0010 Uttering Threats Against Property or an Animal	1	1	0	0	0	0.0%
3780 0020 Possess break-in instruments	1	0	1	1	0	100.0%
3810 0110 Causing animals or birds unnecessary suffering	1	0	1	1	0	100.0%
	42	6	36	17	6	63.9%

Violation group - Other Criminal Code - Offensive Weapons

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3375 0010 Possession of weapon for dangerous purpose	1	0	1	1	0	100.0%
3375 0040 Carrying concealed weapon	1	0	1	1	0	100.0%
	2	0	2	2	0	100.0%

Occurrence Stats (All Violations)

Clearance **11**

Violation group - Other Criminal Code - Offences Against Morals	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
3455 0015 Child Pornography - Possession for the purpose of publication	1	1	0	0	0	0.0%
3455 0020 Child Pornography - Transmits, makes available, distributes or sells	1	1	0	0	0	0.0%
	2	2	0	0	0	0.0%
Violation group - Other Criminal Code - Corruption	Reported	Unfounded	Actual	Clearance		
3730 0110 Disobeying order of court	1	1	0	0	0	0.0%
	1	1	0	0	0	0.0%
Violation group - National Survey Codes	Reported	Unfounded	Actual	Clearance		
8999 3006 Request for Service of Legal Document - Warrant Other than Search Warrants-Criminal Code	1	0	1	0	0	0.0%
8999 3008 Request of Service of Legal Document - Warrant Other than Search Warrants - Provincial Statutes	1	1	0	0	0	0.0%
8999 3012 Search warrant executed-Positive	1	0	1	1	0	100.0%
8999 3057 Prisoners Held	2	0	2	1	1	100.0%
8999 3065 Victim Services Offered - Accepted	8	0	8	7	0	87.5%
8999 3066 Victim Services Offered - Declined	17	4	13	3	5	61.5%
8999 3071 Victim Services - Proactive Referral	4	0	4	0	0	0.0%
	34	5	29	12	6	62.1%
Violation group - FES - Environment and Wildlife	Reported	Unfounded	Actual	Clearance		
6900 0170 Canadian Environmental Protection Act - Offences Only	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Drug Enforcement - Trafficking	Reported	Unfounded	Actual	Clearance		
4210 0020 Possession for the Purpose of Trafficking - Schedule I: Heroin	1	0	1	1	0	100.0%
4220 0020 Possession for the Purpose of Trafficking - Schedule I: Cocaine	1	0	1	1	0	100.0%
4240 0020 Possession for the Purpose of Trafficking - Schedule II: Cannabis	1	0	1	1	0	100.0%

Occurrence Stats (All Violations)

Violation group - Drug Enforcement - Trafficking	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
4250 0010 Trafficking - Schedule I: Methamphetamine (Crystal Meth)	1	1	0	0	0	0.0%
4250 0020 Possession for the Purpose of Trafficking - Schedule I: Methamphetamine (Crystal Meth)	1	0	1	1	0	100.0%
	5	1	4	4	0	100.0%
				Clearance		
Violation group - Drug Enforcement - Possession	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
4120 0010 Possession - Schedule I: Cocaine	3	0	3	3	0	100.0%
4130 0010 Possession - Schedule I: Other	2	0	2	2	0	100.0%
4140 0050 Possession - Schedule VIII: Cannabis Marihuana - 30 grams or less	2	0	2	1	2	150.0%
4150 0010 Possession - Schedule I: Methamphetamine (Crystal Meth)	2	0	2	2	0	100.0%
4160 0020 Possession - Schedule I: Methylenedioxyamphetamine (Ecstasy)	1	0	1	1	0	100.0%
	10	0	10	9	2	110.0%
				Clearance		
Violation group - Drug Enforcement - Drug Enforcement Other	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
6900 0140 Controlled Drugs and Substances Act (Section 46 only)	2	0	2	1	2	150.0%
8840 0001 Controlled Drugs & Substance Act - Other Activities	2	0	2	0	0	0.0%
	4	0	4	1	2	75.0%
				Clearance		
Violation group - Crimes Against the Person - Sexual Offences	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1330 0010 Sexual Assault	1	1	0	2	0	0.0%
	1	1	0	2	0	0.0%
				Clearance		
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1610 0010 Robbery - with Firearm	1	0	1	0	0	0.0%
1610 0020 Robbery - with Other Offensive Weapon	1	0	1	0	0	0.0%
1625 0010 Criminal Harassment	4	4	0	0	0	0.0%
1626 0040 Harassing communications	6	5	1	0	1	100.0%

Occurrence Stats (All Violations)

Clearance **13**

Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1627 0010 Uttering threats against a person	13	6	7	4	2	85.7%
	25	15	10	4	3	70.0%

Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1410 0010 Aggravated Assault	1	0	1	1	0	100.0%
1420 0010 Assault With Weapon or Causing Bodily Harm	10	1	9	7	1	88.9%
1430 0010 Assault	13	3	10	8	4	120.0%
	24	4	20	16	5	105.0%

Violation group - Crimes Against Property - Theft under \$5000.00

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2140 0011 Other theft under \$5000	31	4	27	7	2	33.3%
2140 0051 Theft of bicycle under or equal to \$5000	1	0	1	0	0	0.0%
2142 0011 Theft under or equal to \$5000 From a motor vehicle	23	1	22	0	0	0.0%
2143 0010 Theft under or equal to \$5000 - Shoplifting	3	0	3	0	0	0.0%
2165 0020 Identity Theft	0	0	0	1	0	0.0%
	58	5	53	8	2	18.9%

Violation group - Crimes Against Property - Theft over \$5000.00

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2130 0005 Other theft over \$5000	2	0	2	0	0	0.0%
2135 0100 Theft of car	4	1	3	1	0	33.3%
2135 0101 Theft of truck	10	1	9	0	0	0.0%
	16	2	14	1	0	7.1%

Violation group - Crimes Against Property - Possession of Stolen Goods

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2156 0010 Possession of property obtained by crime less than or equal \$5000	6	0	6	4	1	83.3%
	6	0	6	4	1	83.3%

Occurrence Stats (All Violations)

14

Violation group - Crimes Against Property - Mischief				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2170 0070 Mischief - Damage to, or Obstruct enjoyment of property	50	5	45	7	6	28.9%
	50	5	45	7	6	28.9%
Violation group - Crimes Against Property - Fraud				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2160 0035 False pretences less than or equal to \$5000	2	0	2	0	1	50.0%
2160 0070 Fraud (money/property/security) greater than \$5000	2	0	2	0	0	0.0%
2160 0075 Fraud (money/property/security) less than or equal to \$5000	7	0	7	5	1	85.7%
2160 0150 Theft, forgery, misuse of credit card	0	0	0	1	0	0.0%
2160 0155 Unauthorized use of credit card data	2	0	2	0	0	0.0%
2160 0220 Obtain food/lodging by fraud - cheque	1	0	1	0	0	0.0%
2160 0280 Draw. execute document without authorization, so as to defraud	1	0	1	0	0	0.0%
2166 0010 Identity Fraud	0	0	0	2	0	0.0%
	15	0	15	8	2	66.7%
Violation group - Crimes Against Property - Break and Enter				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2120 0010 Break and Enter - Business	6	2	4	0	0	0.0%
2120 0020 Break and Enter - Residence	17	5	12	1	0	8.3%
2120 0050 Being unlawfully in a dwelling house	1	1	0	0	0	0.0%
	24	8	16	1	0	6.3%
Violation group - Common Police Activities - Related Police Activities				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0020 Abandoned Vehicles	11	0	11	0	0	0.0%
8550 0030 Suspicious Person/ Vehicle/ Property	36	0	36	0	0	0.0%
8550 0040 Animal Calls	5	0	5	0	0	0.0%
8550 0050 False Alarms	52	0	52	0	0	0.0%
8550 0060 Items Lost/Found - except passports	10	0	10	0	0	0.0%

Occurrence Stats (All Violations)

Violation group - Common Police Activities - Related Police Activities	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8550 0071 Passports Lost/Found (excluding Canadian passports lost in Canada)	1	0	1	0	0	0.0%
	115	0	115	0	0	0.0%
Violation group - Common Police Activities - Assistance to General Public	Reported	Unfounded	Actual	Clearance		
8545 0130 Assistance to General Public	25	0	25	0	0	0.0%
8550 0080 Person Reported Missing	4	0	4	0	0	0.0%
8550 0090 Property Check	1	0	1	0	0	0.0%
8550 0101 Request to locate individual	1	0	1	0	0	0.0%
8550 0190 Wellbeing Check	3	0	3	0	0	0.0%
	34	0	34	0	0	0.0%
Totals	Reported	Unfounded	Actual	Clearance		
	979	68	911	427	85	56.2%

All codes

Occurrence Stats (All Violations)

Mayor's Report
From 2016/04/01 to 2016/06/30

Clearance **16**

Violation group - Traffic Offences - Traffic Accidents	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9930 0020 Traffic Collision(s) - Non - Fatal Injury	4	0	4	1	1	50.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	41	0	41	5	21	63.4%
	45	0	45	6	22	62.2%
Violation group - Traffic Offences - Provincial Traffic Offences	Reported	Unfounded	Actual	Clearance		
9510 0010 Fail to Stop or Remain at Accident Scene (Provincial/Territorial)	8	0	8	1	1	25.0%
9520 0010 Dangerous Driving (Provincial/Territorial)	2	1	1	1	0	100.0%
9520 0020 Driving without Due Care or Attention - Provincial/Territorial	3	0	3	2	1	100.0%
9530 0010 Driving While Disqualified or License Suspension (Provincial/Territorial)	5	0	5	4	0	80.0%
9900 0010 Non-Moving Traffic - Occupant Restraint/Seatbelt Violations - Provincial/Territorial	21	0	21	21	0	100.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Territorial	28	0	28	27	0	96.4%
9900 0040 Other Moving Traffic Violations - Provincial/Territorial	52	0	52	32	5	71.2%
9900 0050 Motor Vehicle Insurance Coverage Violations-Provincial/Territorial	3	0	3	3	0	100.0%
9900 0060 Parking Offences (Provincial/Territorial)	1	0	1	0	0	0.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	34	0	34	32	0	94.1%
9910 0010 Roadside Suspensions - alcohol related - No grounds to charge	1	0	1	0	0	0.0%
	158	1	157	123	7	82.8%
Violation group - Traffic Offences - Other Criminal Code Traffic Offences	Reported	Unfounded	Actual	Clearance		
9320 0010 Driving while disqualified/prohibited	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Traffic Offences - Municipal By-laws	Reported	Unfounded	Actual	Clearance		
9950 0010 Municipal Bylaws - Traffic	3	0	3	0	0	0.0%
	3	0	3	0	0	0.0%

Occurrence Stats (All Violations)

Mayor's Report
From 2016/04/01 to 2016/06/30
Clearance **17**

Violation group - Traffic offences - Impaired Operation Related Offences	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9230 0010 Impaired Operation and/or over 80 mg% of Motor Vehicle	6	1	5	3	1	80.0%
9230 0030 Impaired Care or Control of Motor Vehicle	4	0	4	2	0	50.0%
9240 0010 Failure/Refusal to Provide Breath Sample	1	0	1	1	0	100.0%
9240 0020 Failure/Refusal of Approved Screening Device	2	0	2	2	0	100.0%
	13	1	12	8	1	75.0%
Violation group - Provincial Statutes {except traffic}	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	16	1	15	14	0	93.3%
7300 0100 Mental Health Act - Offences Only	1	1	0	0	0	0.0%
7300 0110 911 Act - Offences Only	3	2	1	0	0	0.0%
7300 0180 Trespass Act - Provincial/Territorial - Offences Only	5	1	4	1	2	75.0%
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	4	0	4	0	0	0.0%
8840 0291 Child Welfare Act - Other Activities	5	0	5	0	0	0.0%
8840 0297 Coroner's Act - Sudden Death/Other Activities	1	0	1	0	0	0.0%
8840 0306 Family Relations Act - Other Activities	1	0	1	0	0	0.0%
8840 0336 Mental Health Act - Other Activities	23	1	22	0	0	0.0%
8840 0341 911 Act - Other Activities	20	0	20	0	0	0.0%
8840 0376 Trespass Act - Provincial/Territorial - Other Activities	4	0	4	0	0	0.0%
8840 0381 Other Provincial/Territorial Statutes (not otherwise specified) - Other Activities	1	0	1	0	0	0.0%
	84	6	78	15	2	21.8%
Violation group - Provincial Statutes - Municipal By-laws	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9955 0010 Municipal Bylaws - Other	24	0	24	2	0	8.3%
	24	0	24	2	0	8.3%

Occurrence Stats (All Violations)

Clearance **18**

Violation group - Other Federal Statutes - Firearms Act	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8840 0391 Firearms Act - Other Activities	2	0	2	0	0	0.0%
	2	0	2	0	0	0.0%
Violation group - Other Criminal Code - Other Criminal Code	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
3410 0010 Failure to comply with condition of undertaking or recognizance / direction in remand order	5	0	5	6	0	120.0%
3410 0017 Fail to Comply with an Undertaking given to officer in charge or peace officer	2	0	2	2	0	100.0%
3410 0030 Breach of recognizance - other	1	0	1	1	0	100.0%
3420 0020 Counterfeit money: buy/possess/import	0	0	0	2	0	0.0%
3420 0040 Utter/export counterfeit money	1	0	1	0	0	0.0%
3430 0010 Disturbing the peace/Causing a disturbance	15	8	7	0	3	42.9%
3470 0010 Resists/obstructs peace officer	5	0	5	5	0	100.0%
3470 0020 Resists/obstructs public officer	1	0	1	1	0	100.0%
3520 0010 Fail to comply probation order	5	0	5	7	0	140.0%
3810 0010 False Fire Alarm	1	0	1	1	0	100.0%
3810 0100 Injure or endanger other animals - not cattle	2	0	2	0	0	0.0%
3810 0110 Causing animals or birds unnecessary suffering	1	1	0	0	0	0.0%
	39	9	30	25	3	93.3%
Violation group - Other Criminal Code - Offensive Weapons	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
3375 0010 Possession of weapon for dangerous purpose	1	0	1	1	0	100.0%
3395 0010 Unsafe storage of firearms	1	1	0	0	0	0.0%
3720 0010 Careless use of a firearm	2	0	2	1	0	50.0%
	4	1	3	2	0	66.7%
Violation group - Other Criminal Code - Corruption	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
3730 0110 Disobeying order of court	2	2	0	0	0	0.0%

Occurrence Stats (All Violations)

Clearance **19**

Violation group - Other Criminal Code - Corruption	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
3730 0200 Public Mischief	1	1	0	0	0	0.0%
	3	3	0	0	0	0.0%
Violation group - National Survey Codes	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8999 3065 Victim Services Offered - Accepted	3	0	3	3	0	100.0%
8999 3066 Victim Services Offered - Declined	13	4	9	3	2	55.6%
8999 3071 Victim Services - Proactive Referral	2	2	0	0	0	0.0%
8999 3072 Elder Abuse (65 and over)	1	0	1	0	0	0.0%
	19	6	13	6	2	61.5%
Violation group - FES - Public Safety	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8840 0161 Explosives Act - Other Activities	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Drug Enforcement - Trafficking	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
4220 0020 Possession for the Purpose of Trafficking - Schedule I: Cocaine	1	0	1	0	0	0.0%
4240 0010 Trafficking - Schedule II: Cannabis	1	1	0	0	0	0.0%
	2	1	1	0	0	0.0%
Violation group - Drug Enforcement - Possession	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
4110 0010 Possession - Schedule I: Heroin	1	0	1	1	0	100.0%
4140 0050 Possession - Schedule VIII: Cannabis Marihuana - 30 grams or less	4	0	4	2	0	50.0%
4150 0010 Possession - Schedule I: Methamphetamine (Crystal Meth)	3	0	3	3	0	100.0%
	8	0	8	6	0	75.0%

Occurrence Stats (All Violations)

Clearance **20**

Violation group - Drug Enforcement - Drug Enforcement Other	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8840 0001 Controlled Drugs & Substance Act - Other Activities	6	0	6	0	0	0.0%
	6	0	6	0	0	0.0%
Violation group - Crimes Against the Person - Sexual Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1330 0010 Sexual Assault	5	1	4	4	0	100.0%
1711 0010 Obtaining sexual services for consideration 286.1(1) CC	1	1	0	0	0	0.0%
	6	2	4	4	0	100.0%
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1625 0010 Criminal Harassment	9	6	3	1	2	100.0%
1626 0040 Harassing communications	11	5	6	2	3	83.3%
1627 0010 Uttering threats against a person	7	2	5	2	3	100.0%
	27	13	14	5	8	92.9%
Violation group - Crimes Against the Person - Kidnapping/Hostage/Abduction				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1516 0010 Forcible confinement	1	1	0	0	0	0.0%
	1	1	0	0	0	0.0%
Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1420 0010 Assault With Weapon or Causing Bodily Harm	4	0	4	4	0	100.0%
1430 0010 Assault	13	6	7	6	1	100.0%
1460 0010 Assault on Police Officer	1	0	1	1	0	100.0%
	18	6	12	11	1	100.0%
Violation group - Crimes Against Property - Theft under \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2140 0011 Other theft under \$5000	20	2	18	3	1	22.2%

Occurrence Stats (All Violations)

Clearance **21**

Violation group - Crimes Against Property - Theft under \$5000.00

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2140 0051 Theft of bicycle under or equal to \$5000	4	0	4	0	0	0.0%
2142 0011 Theft under or equal to \$5000 From a motor vehicle	15	0	15	0	0	0.0%
2143 0010 Theft under or equal to \$5000 - Shoplifting	6	0	6	3	2	83.3%
2165 0020 Identity Theft	1	0	1	0	0	0.0%
	46	2	44	6	3	20.5%

Violation group - Crimes Against Property - Theft over \$5000.00

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2130 0005 Other theft over \$5000	1	0	1	1	0	100.0%
2135 0100 Theft of car	2	1	1	0	0	0.0%
2135 0101 Theft of truck	5	0	5	1	0	20.0%
2135 0103 Theft of sport utility vehicle (SUV)	1	1	0	0	0	0.0%
2135 0104 Theft of motorcycle	1	1	0	0	0	0.0%
	10	3	7	2	0	28.6%

Violation group - Crimes Against Property - Possession of Stolen Goods

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2156 0010 Possession of property obtained by crime less than or equal \$5000	2	0	2	1	0	50.0%
	2	0	2	1	0	50.0%

Violation group - Crimes Against Property - Mischief

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2170 0070 Mischief - Damage to, or Obstruct enjoyment of property	46	7	39	7	6	33.3%
	46	7	39	7	6	33.3%

Violation group - Crimes Against Property - Fraud

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2160 0035 False pretences less than or equal to \$5000	0	0	0	1	0	0.0%
2160 0070 Fraud (money/property/security) greater than \$5000	0	0	0	1	0	0.0%
2160 0075 Fraud (money/property/security) less than or equal to \$5000	7	3	4	1	0	25.0%

Occurrence Stats (All Violations)

Violation group - Crimes Against Property - Fraud	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2160 0150 Theft, forgery, misuse of credit card	1	0	1	0	0	0.0%
	8	3	5	3	0	60.0%
Violation group - Crimes Against Property - Break and Enter	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2120 0010 Break and Enter - Business	11	0	11	0	0	0.0%
2120 0020 Break and Enter - Residence	7	6	1	1	0	100.0%
2120 0040 Break and Enter - Other	1	0	1	0	0	0.0%
2120 0050 Being unlawfully in a dwelling house	3	2	1	1	0	100.0%
	22	8	14	2	0	14.3%
Violation group - Crimes Against Property - Arson (excluding offences related to death)	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2110 0010 Arson - damage to property	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Common Police Activities - Related Police Activities	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8550 0020 Abandoned Vehicles	8	0	8	0	0	0.0%
8550 0030 Suspicious Person/ Vehicle/ Property	40	0	40	0	0	0.0%
8550 0040 Animal Calls	6	0	6	0	0	0.0%
8550 0050 False Alarms	69	0	69	0	0	0.0%
8550 0060 Items Lost/Found - except passports	15	0	15	0	0	0.0%
	138	0	138	0	0	0.0%
Violation group - Common Police Activities - Assistance to General Public	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8545 0130 Assistance to General Public	30	0	30	0	0	0.0%
8550 0080 Person Reported Missing	12	0	12	0	0	0.0%
8550 0121 Peace Bonds	1	0	1	0	0	0.0%

All codes

Occurrence Stats (All Violations)

Mayor's Report
From 2016/04/01 to 2016/06/30

Clearance **23**

**Violation group - Common Police Activities - Assistance to
General Public**

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0190 Wellbeing Check	10	0	10	0	0	0.0%
	53	0	53	0	0	0.0%

Totals

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	790	73	717	235	55	40.4%

Occurrence Stats (All Violations)

Clearance **24**

Violation group - Traffic Offences - Traffic Accidents

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0020 Traffic Collision(s) - Non - Fatal Injury	3	0	3	3	0	100.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	39	0	39	5	41	117.9%
9930 0040 Traffic Collision(s) - Property Damage - Non - Reportable	2	0	2	0	2	100.0%
	44	0	44	8	43	115.9%

Violation group - Traffic Offences - Provincial Traffic Offences

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9510 0010 Fail to Stop or Remain at Accident Scene (Provincial/Territorial)	6	0	6	1	1	33.3%
9520 0010 Dangerous Driving (Provincial/Territorial)	1	0	1	1	0	100.0%
9520 0020 Driving without Due Care or Attention - Provincial/Territorial	4	0	4	2	0	50.0%
9530 0010 Driving While Disqualified or License Suspension (Provincial/Territorial)	1	0	1	1	0	100.0%
9900 0010 Non-Moving Traffic - Occupant Restraint/Seatbelt Violations - Provincial/Territorial	30	0	30	30	0	100.0%
9900 0020 Moving Traffic - Intersection Related Violations - Provincial/Territorial	2	0	2	2	0	100.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Territorial	8	0	8	7	0	87.5%
9900 0040 Other Moving Traffic Violations - Provincial/Territorial	53	0	53	39	0	73.6%
9900 0050 Motor Vehicle Insurance Coverage Violations-Provincial/Territorial	5	1	4	4	0	100.0%
9900 0060 Parking Offences (Provincial/Territorial)	1	0	1	0	0	0.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	49	1	48	44	2	95.8%
9910 0010 Roadside Suspensions - alcohol related - No grounds to charge	1	1	0	0	0	0.0%
9910 0015 Roadside Suspensions - drug related - No grounds to charge	2	0	2	2	0	100.0%
9910 0030 Drivers License Suspensions - By Police	1	0	1	1	0	100.0%
	164	3	161	134	3	85.1%

Violation group - Traffic Offences - Other Criminal Code Traffic Offences

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9313 0010 Failure to stop or remain - Other	1	0	1	0	1	100.0%
9320 0010 Driving while disqualified/prohibited	1	0	1	1	0	100.0%
	2	0	2	1	1	100.0%

Occurrence Stats (All Violations)

Clearance **25**

Violation group - Traffic Offences - Municipal By-laws

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9950 0010 Municipal Bylaws - Traffic	4	0	4	0	0	0.0%
	4	0	4	0	0	0.0%

Violation group - Traffic offences - Impaired Operation Related Offences

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9230 0010 Impaired Operation and/or over 80 mg% of Motor Vehicle	2	0	2	1	0	50.0%
9230 0030 Impaired Care or Control of Motor Vehicle	5	1	4	2	0	50.0%
	7	1	6	3	0	50.0%

Violation group - Provincial Statutes {except traffic}

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	14	0	14	14	0	100.0%
7300 0110 911 Act - Offences Only	4	2	2	0	1	50.0%
7300 0180 Trespass Act - Provincial/Territorial - Offences Only	6	5	1	0	0	0.0%
7300 0900 Other Provincial/Territorial Statutes (not otherwise specified) - Offences Only	2	1	1	1	0	100.0%
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	1	0	1	0	0	0.0%
8840 0291 Child Welfare Act - Other Activities	8	1	7	0	0	0.0%
8840 0297 Coroner's Act - Sudden Death/Other Activities	4	0	4	0	0	0.0%
8840 0336 Mental Health Act - Other Activities	23	2	21	0	1	4.8%
8840 0341 911 Act - Other Activities	24	0	24	0	0	0.0%
8840 0376 Trespass Act - Provincial/Territorial - Other Activities	4	0	4	0	0	0.0%
8840 0381 Other Provincial/Territorial Statutes (not otherwise specified) - Other Activities	2	0	2	0	0	0.0%
	92	11	81	15	2	21.0%

Violation group - Provincial Statutes - Municipal By-laws

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9955 0010 Municipal Bylaws - Other	16	0	16	7	2	56.3%
	16	0	16	7	2	56.3%

Occurrence Stats (All Violations)

Mayor's Report
From 2016/07/01 to 2016/09/21
Clearance **26**

Violation group - Other Federal Statutes - Firearms Act				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0391 Firearms Act - Other Activities	2	0	2	0	0	0.0%
	2	0	2	0	0	0.0%
Violation group - Other Criminal Code - Other Criminal Code				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3410 0010 Failure to comply with condition of undertaking or recognizance / direction in remand order	4	0	4	3	0	75.0%
3410 0013 Fail to comply/appear - summons	1	0	1	1	0	100.0%
3410 0016 Fail to comply/appear - Appearance Notice/PTA/Recognizance before Officer I/C	6	0	6	6	0	100.0%
3410 0017 Fail to Comply with an Undertaking given to officer in charge or peace officer	3	0	3	3	0	100.0%
3410 0030 Breach of recognizance - other	1	0	1	1	0	100.0%
3420 0020 Counterfeit money: buy/possess/import	3	0	3	0	0	0.0%
3420 0040 Utter/export counterfeit money	2	0	2	1	0	50.0%
3430 0010 Disturbing the peace/Causing a disturbance	24	5	19	1	12	68.4%
3510 0010 Fail to attend court	8	0	8	5	2	87.5%
3520 0010 Fail to comply probation order	3	0	3	2	0	66.7%
3810 0111 Causing damage or injury to animals or birds	1	0	1	0	0	0.0%
	56	5	51	23	14	72.5%
Violation group - Other Criminal Code - Corruption				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3730 0110 Disobeying order of court	4	3	1	0	1	100.0%
	4	3	1	0	1	100.0%
Violation group - National Survey Codes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8999 3012 Search warrant executed-Positive	1	0	1	1	0	100.0%
8999 3065 Victim Services Offered - Accepted	3	1	2	2	0	100.0%
8999 3066 Victim Services Offered - Declined	27	5	22	6	4	45.5%
8999 3071 Victim Services - Proactive Referral	1	0	1	0	1	100.0%
	32	6	26	9	5	53.8%

Occurrence Stats (All Violations)

Clearance **27**

Violation group - FES - Other FES Statutes

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0171 Family Orders & Agreements Enforcement Assistance Act - Other Activities	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%

Violation group - FES - Consumer Protection

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
6900 0520 Tobacco Act - Offences Only	1	1	0	0	0	0.0%
	1	1	0	0	0	0.0%

Violation group - Drug Enforcement - Production

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
4450 0010 Production - Schedule I: Methamphetamine (Crystal Meth)	1	1	0	0	0	0.0%
	1	1	0	0	0	0.0%

Violation group - Drug Enforcement - Possession

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
4140 0050 Possession - Schedule VIII: Cannabis Marihuana - 30 grams or less	1	0	1	0	1	100.0%
4150 0010 Possession - Schedule I: Methamphetamine (Crystal Meth)	1	0	1	1	0	100.0%
	2	0	2	1	1	100.0%

Violation group - Drug Enforcement - Drug Enforcement Other

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0001 Controlled Drugs & Substance Act - Other Activities	3	0	3	0	0	0.0%
	3	0	3	0	0	0.0%

Violation group - Crimes Against the Person - Sexual Offences

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1330 0010 Sexual Assault	1	1	0	0	0	0.0%
	1	1	0	0	0	0.0%

Occurrence Stats (All Violations)

Mayor's Report
From 2016/07/01 to 2016/09/21
28
Clearance

Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats	Reported	Unfounded	Actual	Clearance		Rate
				By Charge	Otherwise	
1625 0010 Criminal Harassment	7	4	3	1	1	66.7%
1626 0040 Harassing communications	4	3	1	0	1	100.0%
1627 0010 Uttering threats against a person	9	6	3	1	1	66.7%
	20	13	7	2	3	71.4%
Violation group - Crimes Against the Person - Kidnapping/Hostage/Abduction				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1516 0010 Forcible confinement	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1430 0010 Assault	18	9	9	3	5	88.9%
	18	9	9	3	5	88.9%
Violation group - Crimes Against Property - Theft under \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2140 0011 Other theft under \$5000	29	3	26	3	3	23.1%
2140 0051 Theft of bicycle under or equal to \$5000	2	0	2	1	1	100.0%
2142 0011 Theft under or equal to \$5000 From a motor vehicle	13	1	12	0	0	0.0%
2143 0010 Theft under or equal to \$5000 - Shoplifting	2	0	2	1	0	50.0%
	46	4	42	5	4	21.4%
Violation group - Crimes Against Property - Theft over \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2130 0005 Other theft over \$5000	2	0	2	0	0	0.0%
2135 0100 Theft of car	4	0	4	0	0	0.0%
2135 0101 Theft of truck	7	0	7	0	0	0.0%
2135 0104 Theft of motorcycle	1	0	1	0	0	0.0%

Occurrence Stats (All Violations)

Violation group - Crimes Against Property - Theft over \$5000.00	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2135 0105 Theft of other motor vehicle	3	2	1	0	0	0.0%
	17	2	15	0	0	0.0%
Violation group - Crimes Against Property - Possession of Stolen Goods	Reported	Unfounded	Actual	Clearance		
2153 0010 Possession of property obtained by crime over \$5000	1	0	1	0	0	0.0%
2156 0010 Possession of property obtained by crime less than or equal \$5000	5	0	5	1	1	40.0%
	6	0	6	1	1	33.3%
Violation group - Crimes Against Property - Mischief	Reported	Unfounded	Actual	Clearance		
2170 0070 Mischief - Damage to, or Obstruct enjoyment of property	44	5	39	2	13	38.5%
	44	5	39	2	13	38.5%
Violation group - Crimes Against Property - Fraud	Reported	Unfounded	Actual	Clearance		
2160 0075 Fraud (money/property/security) less than or equal to \$5000	8	1	7	0	0	0.0%
2160 0150 Theft, forgery, misuse of credit card	1	0	1	0	0	0.0%
2160 0160 Use/traffick/possess a forged document	1	0	1	0	0	0.0%
2166 0010 Identity Fraud	2	2	0	0	0	0.0%
	12	3	9	0	0	0.0%
Violation group - Crimes Against Property - Break and Enter	Reported	Unfounded	Actual	Clearance		
2120 0010 Break and Enter - Business	8	0	8	0	0	0.0%
2120 0020 Break and Enter - Residence	13	9	4	1	0	25.0%
2120 0050 Being unlawfully in a dwelling house	1	0	1	0	1	100.0%
	22	9	13	1	1	15.4%

Occurrence Stats (All Violations)

Violation group - Common Police Activities - Related Police Activities	Reported	Unfounded	Actual	Clearance 30		
				By Charge	Otherwise	Rate
8550 0020 Abandoned Vehicles	7	0	7	0	0	0.0%
8550 0030 Suspicious Person/ Vehicle/ Property	31	0	31	1	0	3.2%
8550 0040 Animal Calls	10	0	10	0	0	0.0%
8550 0050 False Alarms	63	0	63	0	0	0.0%
8550 0060 Items Lost/Found - except passports	15	0	15	0	0	0.0%
8550 0170 J & M Div Only - False/Abandoned 911 Call	1	0	1	0	0	0.0%
	127	0	127	1	0	0.8%
Violation group - Common Police Activities - Assistance to General Public	Reported	Unfounded	Actual	Clearance		
8545 0130 Assistance to General Public	23	0	23	0	0	0.0%
8550 0090 Property Check	5	0	5	0	0	0.0%
8550 0190 Wellbeing Check	5	0	5	0	0	0.0%
	33	0	33	0	0	0.0%
Totals	Reported	Unfounded	Actual	Clearance		
	778	77	701	217	99	45.1%



Town of Olds

Request for Decision

Bylaw 2016 – 18 Highlands Phase 7
(Amends the Town of Olds Land Use Bylaw – 01-23)

September 26, 2016

31

5a

RECOMMENDATION

That the Public Hearing be held for Town of Olds Bylaw 2016-18;

That Second Reading be given to Town of Olds Bylaw 2016-18, Bylaw to Adopt The Highlands Phase 7, as presented; and

That Third Reading be given to Town of Olds Bylaw 2016-18, Bylaw to Adopt The Highlands Phase 7, as presented.

BACKGROUND

This application is referred to as The Highlands Phase 7. The subject lands fall within the existing Highlands Area Structure Plan, Bylaw 2016-06.

Property Details:

Civic Address:	5701 – 70 Avenue
Legal Address:	Ptn. SW 31-032-01-5
Area:	39.641 ha (98.07 ac)
Zoning:	Urban Reserve (UR)

PROPOSAL

The application proposes to adopt Bylaw 2016-18 which would amend the Town of Olds Land Use Bylaw 01-23 by redesignating 8.73 ha (21.57 ac) of Ptn. SW 31-032-01-5, 39.641 ha (98.07 ac) into CN, R2, R3, RF, roads, and UR. This is to facilitate the future subdivision of:

- 1 x Commercial Neighbourhood District (CN),
- 58 units x General Residential District (R2),
- 42 units x Medium Residential District (R3),
- 3 x Recreation Facility District (RF) parcels,
- Roads
- and leaves a balance Urban Reserve (UR) parcel.

Notes:

- Confirmation of Municipal Reserve (MR) and Public Utility Lots (PUL) parcels
 - Note: All MR and PUL parcels will be designated Recreation Facility district (RF).
- 57 Street:
 - Designated as a Major Residential Collector road with a 22.00 m width.
 - The north side from 70 Avenue to east boundary of the school parcel requires a 2.50 m separated sidewalk

- The south side along the north boundary of the proposed CN parcel requires a 2.50 m separated sidewalk.
- Road widening of 10.00 m along the full boundary of 70 Avenue.
- South West storm water management pond:
 - Storm pond and associated infrastructure will require a separate application for redesignation (to RF district), Subdivision, and Development Permit.
 - The stormwater facilities will be required to be functional prior to the final building inspection sign off. This is to ensure no occupancy takes place prior to utilities being in place

Review of Utilities: Engineering Comments

Water:

- Water falls under the Provincial Water Act, and there are existing connection points to the quarter section boundary.
 - The water servicing concept plan has been reviewed. At this time the fire flows do not meet the 233 L/s industrial fire flow, which is a blanket standard for the whole community; however, Stantec has stated that the available fire flow is within a more practical level of service and comparable to that used in Central Alberta municipalities.
 - Upon review of the current water model information, based on the information available, an upgrade to the existing system is not required at this time.
- REPORT: Highlands Development, Olds – Water Analysis 20160429, by Stantec

Stormwater:

- The pond constructed in Phase 2 was accepted by the Town and the Province under the Environmental Protection and enhancement Act in 2010. The Highlands Phase 2 pond is considered grandfathered with regards to its release rates.
 - All future stormwater facilities will be subject to the regulations current at the time of approval.
- REPORT: Registration 268102-00-00 20100702 Town of Olds
 - REPORT: Richardson's Brothers, Town of Olds – Stormwater Analysis 20160505, by Stantec
 - REPORT: Highlands Stormwater Management Report – 20160719, by Stantec

Sanitary (Wastewater):

- REPORT: Highlands Subdivision Proposed Sanitary System Flow Path
- REPORT: Town of Olds Highlands Development [Wastewater], 20160623, by Stantec

Comments Received:

- Town of Olds
 - Development Officer:
 - The narrow lots will result in a higher amount of curb dedicated to driveways, and thus less on street parking.
 - The space needed for the three bins (garbage, recycling, and compost) on the street may be limited.

- o Verification of turning radius for garbage, school, and emergency vehicles, will be needed at the time of subdivision.

- Mountain View County: See letter dated 2016-09-19, in Attachment 4
- ATCO Gas: See Letter dated 2016-09-12, in Attachment 4
- Area Landowner: One Response – See Attachment 4

This application is consistent with the Highlands Area Structure Plan, Bylaw 2016-06 Development Concept (Figure 4.1).

The Highlands Area Structure Plan Bylaw 2016-06 is consistent with the Municipal Development Plan as the latter shows the subject lands as residential.

ALTERNATIVE OPTIONS

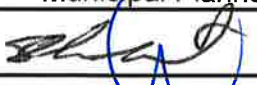
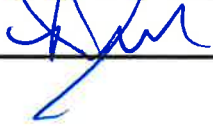
1. That Council requests further information from Administration before proceeding with second or third reading of the bylaw.
2. That Council provides direction to Administration on changes to the proposed bylaw with the amended bylaw coming before Council for second and third reading at a later date.
3. That Council refuses second reading to the proposed Bylaw.

FINANCIAL IMPLICATIONS

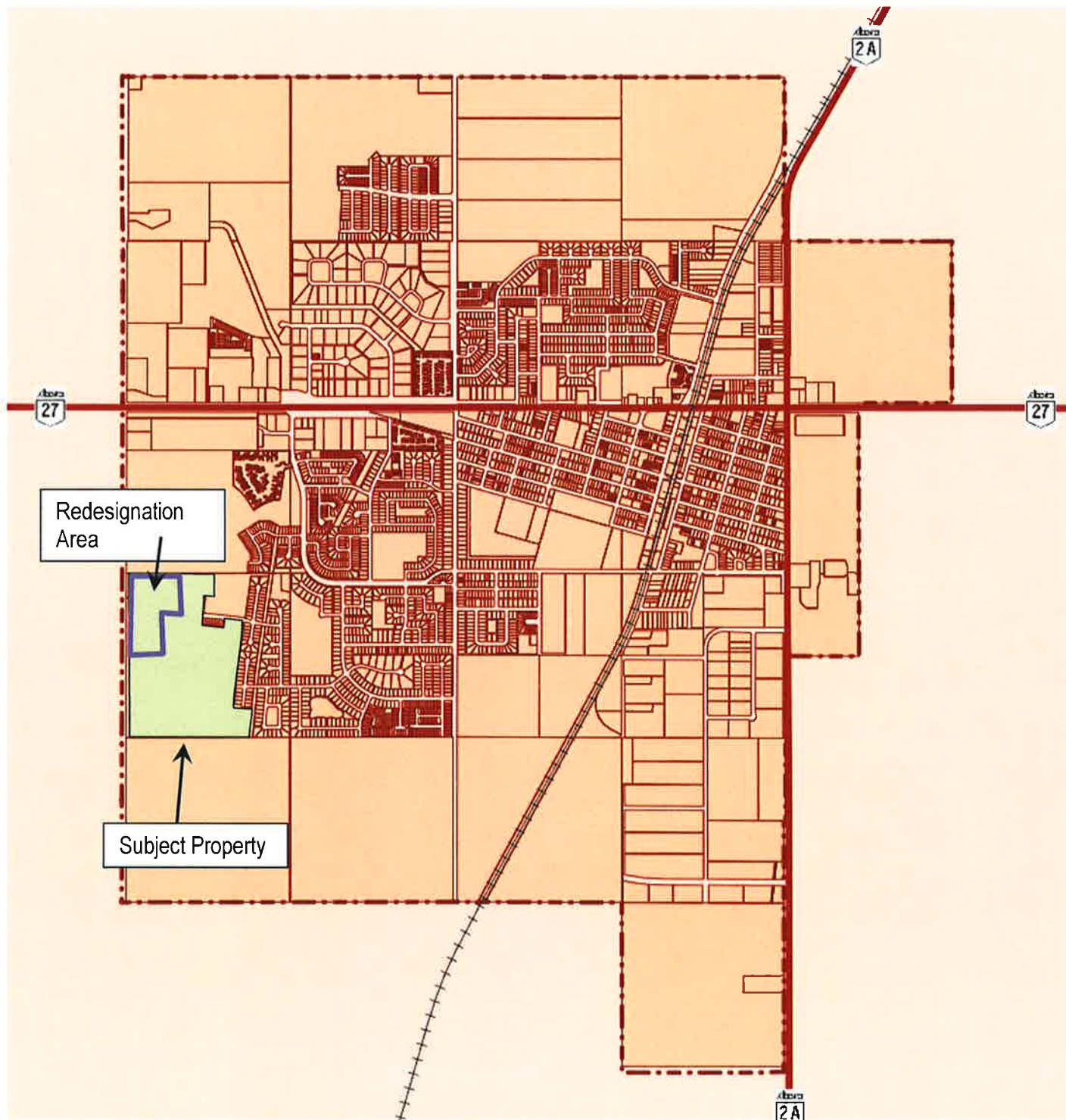
The applicant has paid applicable applications fees, according to fees set in the Land Use Bylaw, Rates Bylaw.

ATTACHMENTS

- Attachment 1: Subject Property Location
- Attachment 2: Bylaw No. 2016-18 & Schedule A
- Attachment 3: Proposed Plan for Subdivision
- Attachment 4: Circulation Responses
 - Mountain View County 20160919
 - ATCO Gas 20160912
 - 86 Briegel Rd 20160907

Submitted By:	Kimberly Soutiere Municipal Planner	Date: <i>Sept 21/2016</i>
COO Signature:		Date: <i>Sept 21/2016</i>
CAO Signature:		Date: <i>Sept 22/16</i>

Attachment 1 – Subject Property Location



Attachment 2 - Bylaw No. 2016-18 & Schedule A

**TOWN OF OLDS
BYLAW NO. 2016-18**

A bylaw of the Town of Olds, in the Province of Alberta, pursuant to provisions of the Municipal Government Act, being Chapter M-26 of the revised statutes of Alberta 2000 and amendments thereto, to provide for the amendment of the Town of Olds Land Use Bylaw, Bylaw 01-23

WHEREAS the *Municipal Government Act*, Revised Statutes of Alberta 2000 Chapter M-26 and amendments thereto, permit a Council by bylaw to amend a statutory plan, and

AND WHEREAS the Council of the Town of Olds deems it necessary and expedient to amend the Town of Olds Land Use Bylaw, Bylaw 01-23,

AND WHEREAS the requirements of the *Municipal Government Act* RSA 2000, Chapter M-26 regarding the advertising of this Bylaw and public hearing have been complied with;

NOW THEREFORE THE MUNICIPAL CORPORATION OF THE TOWN OF OLDS IN COUNCIL ASSEMBLES, ENACTS THE FOLLOWING:

1. This Bylaw may be cited as **Town of Olds Bylaw 2016-18 – Highlands Phase 7, Bylaw to Amend Town of Olds Land Use Bylaw 01-23.**
2. That the Land Use District Map, Being Schedule A of the Land Use Bylaw No. 01-23 be amended to change the designation of a portion of Ptn. SW 31-032-01-5, from Urban Reserve "UR" District to Commercial Neighbourhood District (CN), General Residential District (R2), Medium Residential District (R3), Recreation Facility District (RF), as shown on the attached map (Schedule A).
3. This Bylaw comes into force on the date it is passed.

Read for a first time on the ____ day of _____, 2016
 Public Hearing held on the ____ day of _____, 2016
 Read a second time on the ____ day of _____, 2016
 Read a third and final time on the ____ day of _____, 2016

 Judy Dahl, Mayor
 Officer

 Norman McInnis, Chief Administrative
 Officer

SIGNED by the Chief Elected Officer and the Chief Administrative Officer this ____ day of _____ 2016.







Updated 16/06/16, 8:39 AM By: SST/AFORD

Schedule 'A'

N.W. 1/4 SEC. 31, TWP. 32, RGE. 1, W.5M

70th AVENUE

S.W. 1/4 SEC. 31,
TWP. 32, RGE. 1, W.5M.

- Legend:
-  R2 (General Residential District)
 -  R3 (Medium Residential District)
 -  CN (Neighbourhood Commercial)
 -  MR (Municipal Reserve)
 -  PUL (Public Utility Lot)
 -  Road



V:\1128\ACTIVE\112849583\05B_DWGS_LEGAL\49583-TM3.DWG

Phase 7
Land Use Plan
Highlands

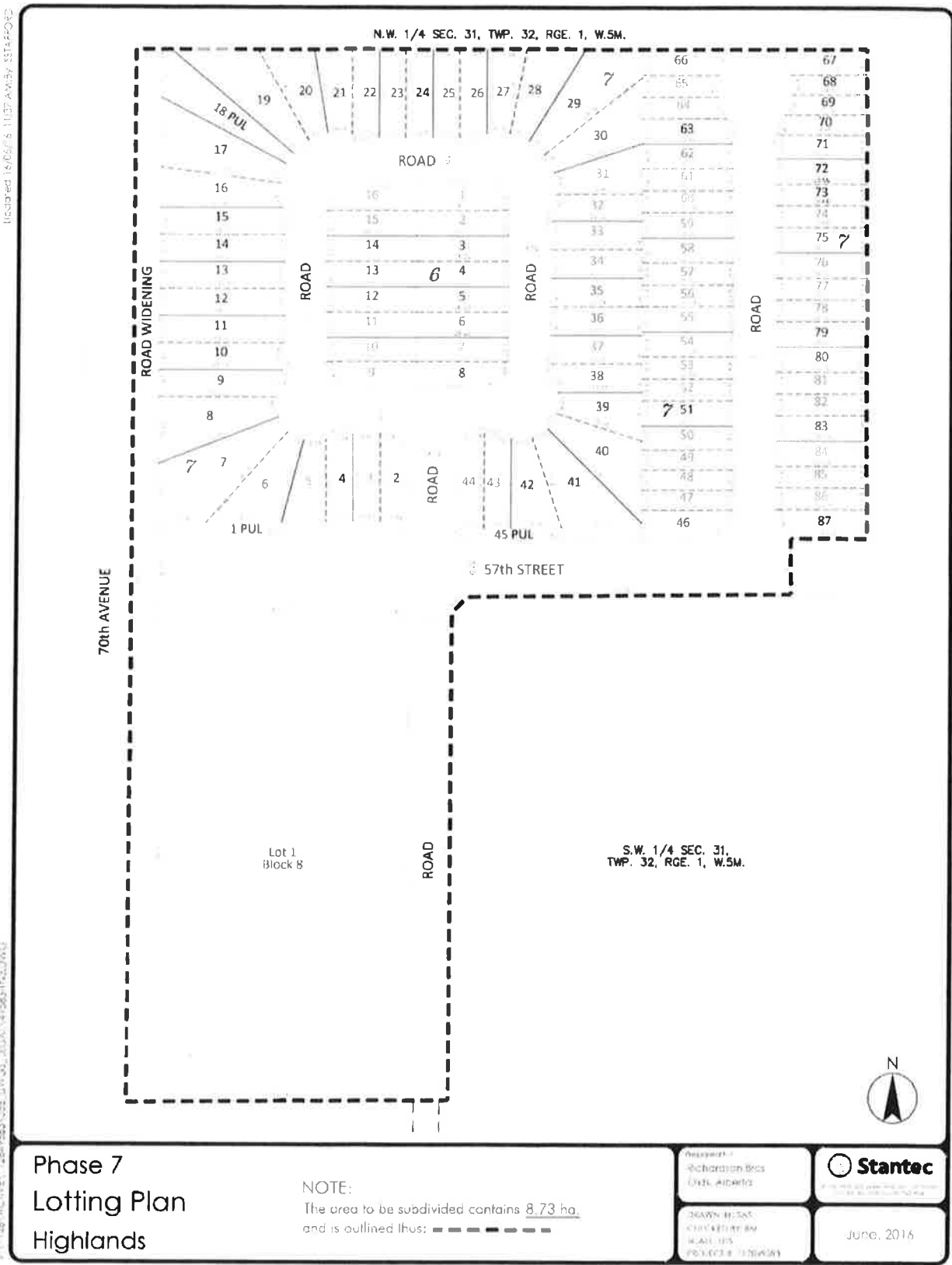
Prepared for:
Richardson Bros
Olds, Alberta



DRAWN BY: SAS
CHECKED BY: BM
SCALE: NIS
PROJECT #: 112849583

June, 2016

Attachment 3: Proposed Plan for Subdivision



Location: 14/05/16 11:07 AM BY: STAFF/PC

PROJECT ACTIVE: 12472531.045, 01/03, 10/11/14/16/17/20/18

Phase 7
 Lotting Plan
 Highlands

NOTE:
 The area to be subdivided contains 8.73 ha,
 and is outlined thus: - - - - -

Prepared by:
 Richardson Beck
 (City, Alberta)

DRAWN BY: SAJ
 CHECKED BY: RM
 SCALE: 1:15
 PROJECT #: 12472531

Stantec

June, 2016

Attachment 4: Circulation Responses



September 19, 2016

Town of Olds
4512 – 46 Street
Olds, AB
T4H 1R5

Attention: Kimberly Soutiere

Dear Ms. Soutiere:

Re: Bylaw 2016-18 Highlands ASP – Phase 7

Thank you for your email dated September 2, 2016 with respect to the above noted draft Plan. The letter and material was circulated to the Planning and Development Services Department as well as the Operational Services Department with comments as follows:

- 1. Manager Planning & Development: We assume 1 PUL, 18 PUL and 45 PUL are proposed to be rezoned Recreation Facility District (RF); however, Schedule A indicates these parcels as MR (Municipal Reserve). Also possibly due to photo reproduction, 18 PUL is not clearly indicated. Town Administration may wish to amend Schedule A prior to Council's consideration of Bylaw No. 2016-18.

Thank you for your consideration to include us in your referral agencies.

Sincerely,

Lee-Ann Gaudette, Administrative Assistant
Planning and Development Services
/lg

F 403 335 3311 T 403 264 9754 F 403 335 9207
1408 - 5th St SW, Postal Box 100, Olds, AB T4H 0V6

Building Plans Section



Your File: Bylaw 2016-18
Our File: OLD01

September 12, 2016

Re: Proposed Town of Olds Bylaw, The Highlands Area Structure Plan

The Engineering Department of ATCO GAS, an Operating Name of ATCO Gas and Pipelines Ltd. have reviewed the above-named plan and have no objections, subject to the following:

CONDITIONS TO SUBDIVIDE:

1. A gas main installation and front lot rights-of-way will be needed to service the newly created lots. It is recommended that the owner/developer contact ATCO Gas' Distribution Engineer at (403) 357-5220 prior to approval of subdivision regarding proposed alignments and right-of-way requirements. Please note, plans suitable for registration are required to commence the design. Designing, obtaining the necessary approvals and the installation can take up to three (3) months.
2. ATCO Gas' existing Right-of-Way or other land rights shall be carried forward and registered on any newly created lots.
3. Work of any nature (i.e. grading, paving, stockpiling, landscaping, berms, etc.) affecting the surface of ATCO Gas' right-of-way must first receive prior written consent from ATCO Gas' Land Administration Department (780) 420-4135.
4. Should it be necessary to lower, relocate or make any alterations to our existing pipelines and/or appurtenances due to this project, contact ATCO Gas' Distribution Engineer at (403) 357-5220. If alterations are required, the cost shall be borne by owner/developer.
5. A Right-Of-Way will be required to service the new lots. A 4 mtr All-Utility Right-Of-Way will be needed to provide proper access and work space to construct and maintain ATCO's new facility. This Right-Of-Way will be required at the time of subdivision and at the owner's expense. Please contact ATCO Gas Engineering to discuss development and alignment coordination of utilities.
6. Additional Comments: Fifty Seventh (57th) Street will have to be developed and to grade. Gas servicing will come from the east along 57th. URW's will be required.

FOR YOUR INFORMATION:

1. Each lot is to have a separate service line.
2. When gas service is required for the individual lots, the owner/developer shall contact the local ATCO Gas office at 403-357-5200 to discuss their service requirements, timing and the associated costs
3. Remember to contact Alberta One-Call at 1-800-242-3447 to have the gas lines located at least 48 hours prior to any excavation.

If you have any questions or concerns, please do not hesitate to call.

Yours truly,

Mark Shudra

Land Agent

Red Deer District Operations

cc Nicole Smith

7590 Edger Industrial Drive Red Deer Alberta T4P 3R2
Tel 403-357-5200 Fax 403-357-5219
www.atcogas.com

September 7/2016

Kimberly Soutiere BAsc
Municipal Planner

I would like to oppose the Proposal of the re-designation of the land use bylaw 01-23 to Bylaw 2016-18.

Directly west of Holy Trinity School there will be a proposed cul de sac that will be separated into 42 parcels compiled of 4 and 5 plexes. Normally each owner or renter have an average of 2 vehicles which would total 84 vehicles for this particular road. There is no possible way that this road can accommodate parking or traffic for this number of vehicles.

Also the area further west of this cul de sac is designated for 58 units which needs to accommodate 116 vehicles per day in and out.

These 2 locations have no Green space other than the school yard or the small play area on Briegel Rd south of 57 Street. The school area is used by students daily for 10 months of the year and is owned by the Catholic School Board.

There is not another area in Olds that has this amount of multi-family residences on 1 single road. In fact the normal is 20-24 homes in a cul de sac not 42 as planned.

I don't disagree that all communities require affordable housing but it should not be so concentrated as to de-value existing high end homes.

This is an obvious attempt to generate as much income for parties involved. This new proposal is a complete reversal as to what had been proposed a year ago with a high end condo complex now is designated as low cost housing.

No feasibility study has been done on the latest proposal on the amount of additional traffic on Winter Drive which now impacts Briegel Rd to 57 Street. This issue was presented at the previous meeting regarding the amount of traffic already coming off 63 Ave to Winter Drive. School buses have problems navigating to the school without the additional vehicles this proposal will create.

Individuals in these 2 areas that attend Deer Meadows School or Olds College have no alternative but to use Winter Drive. They will not travel down 70 Ave to Hwy 27 to reach these destinations.

In conclusion I feel that all parties concerned i.e Planning Dept, Richardson Bros. and Town council need to address these issues before moving forward with this plan.

Respectfully submitted
Ron Coyne
86 Briegel Rd
Olds,ab



Town of Olds

Request for Decision

Cemetery Bylaw 2016-20

September 26, 2016

41

5b

RECOMMENDATION

That First Reading be given to Town of Olds Bylaw 2016-20

That Second Reading be given to Town of Olds Bylaw 2016-20

That Council unanimously agree to consider Third Reading to Town of Olds Bylaw 2016-20

That Third Reading be given to Town of Olds Bylaw 2016-20

BACKGROUND

Town of Olds Cemetery Business Plan completed by Lees & Associates in 2013 recommended that the Town's Cemetery Bylaw and Rate Bylaw Schedule "D" Cemetery Rates be updated.

Stakeholder engagement included: Heartland Funeral Services, Serenity in Granite, Royal Canadian Legion #105, Wildrose Memorials, Alternatives Funeral & Cremation, Remco Memorials, Legacy Monuments. Stakeholders provided general feedback on cemetery operations and future development. Bylaw has been reviewed and subsequent feedback has been incorporated into the revisions for changes.

ALTERNATIVE OPTIONS

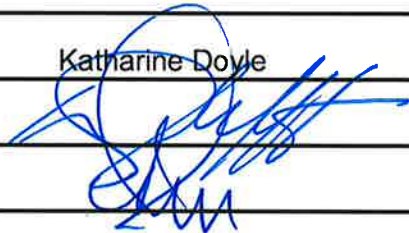

1. Council requests further information from Administration before proceeding with first reading of the bylaw
2. Council provides direction to Administration on changes to the proposed bylaws

FINANCIAL IMPLICATIONS

n/a

ATTACHMENTS

Attachment 1 - Cemetery Bylaw 2016-20

Submitted By:	Katharine Doyle	Date: September 21, 2016
COO Signature:		Date: September 21, 2016
CAO Signature:		Date: Sept 22/16

TOWN OF OLDS
Bylaw No. 2016-20
Cemetery

Being a Bylaw of the Town of Olds in the Province of Alberta to provide for the **Control and Management of the Olds Cemetery**.

WHEREAS pursuant to the provision so The Municipal Government Act, Statutes of Alberta, 1994, Chapter M-26-1, as amended, and the regulations set forth in The Cemeteries Act of the Province of Alberta, the Council of the Town of Olds deems it expedient to pass a Bylaw to provide for the Control and Management of the Olds Cemetery.

NOW THEREFORE the Council of the Town of Olds, in the Province of Alberta, enacts as follows:

1. Short Title: this Bylaw may be cited as the "Cemetery Bylaw".

2. Definitions:

- 2.1 **Ages:** Infant means baby, infants and children up to 2 years of age; Child is any person from 2 years of age to 6 years of age inclusive; Adult is any person 7 years of age or over
- 2.2 **Base:** shall mean the bottom part of lower portion of a monument.
- 2.3 **Block:** shall mean an area of more than one plot.
- 2.4 **Burial permit:** shall mean a permit issued by the Funeral Home under the Provincial Vital Statistics Act required to bury or cremate the remains of the deceased and is required by law. If the deceased has been cremated a Cremation Certificate can be accepted in its place.
- 2.5 **CAO:** shall mean the Chief Administrative Officer of the Town.
- 2.6 **Cemetery:** shall mean the following land hereby declared to be the cemetery of the Town of Olds and shall hereafter be known as the Olds Cemetery, namely;
- i. Block B, Plan 8910769
 - ii. Block C, Plan 9312436
- 2.7 **Columbarium:** shall mean an above ground structure containing compartments for interring cremains.
- 2.8 **Constable:** shall mean a member of the Royal Canadian Mounted Police or a Special Constable as appointed by Alberta Justice and the Town of Olds.
- 2.9 **Council:** shall mean the Council of the Town of Olds.
- 2.10 **Licensee:** shall mean a person or persons who purchase a lot or lots in the cemetery.
- 2.11 **Liner or vault box:** shall mean a box placed in the ground to totally enclose a casket in a grave in the cemetery. The container is designed and built to withstand the weight

of the earth and standard cemetery maintenance equipment and to prevent the grave from collapsing

- 2.12 **Lot:** shall mean a subdivision of land or a niche in a columbarium for the purpose of interment in the cemetery as shown on the cemetery map on record with the Town.
- 2.13 **Maintenance Period:** shall mean that period from the conclusion of the Victoria Day statutory holiday weekend in May to Labour Day statutory holiday weekend in September.
- 2.14 **Monument:** shall mean a memorial serving to help people remember a person buried in the cemetery that when permanently constructed or erected:
- i. Can extend above the surface of the ground.
 - ii. Can be flush with the ground
 - iii. Can be etched on a niche cover.
- 2.15 **Niche:** shall mean a single compartment for placing a receptacle containing cremated remains
- 2.16 **Non-resident:** shall mean a person who has not resided in the Town of Olds or Mountain View County; or has not resided in the Town of Olds or Mountain View County for the majority of the previous ten consecutive years.
- 2.17 **Permit:** shall mean a prescribed form by the Town for application to carry out any work at the Cemetery.
- 2.18 **Plot:** shall mean an area large enough for (2) two or more lots.
- 2.19 **Resident** is a person whose primary residence is in the Town of Olds or Mountain View County; or a person who has resided in the Town of Olds or Mountain View County for the majority of the previous ten consecutive years.
- 2.20 **Scattering Garden:** shall mean an area within the cemetery dedicated to the scattering of cremated remains
- 2.21 **Town:** shall mean the Town of Olds.
- 2.22 **Veteran:** shall mean any former member of the Canadian Armed Forces who successfully underwent basic training and is honorably released as defined by Veterans Affairs Canada

3. General Rules:

- 3.1 No person shall, while in the cemetery:
- a. Wilfully destroy, mutilate, deface, injure, write upon or remove any monument, marker or other structure or object placed in the cemetery or any fence, railing or wood installed for protection or ornamentation.
 - b. Wilfully destroy, cut, break, pick or injure any tree, shrub or plant.
 - c. Play at any game or sport or discharge any firearm except at a military funeral.
 - d. Wilfully or unlawfully disturb the quiet or good order of the cemetery or persons assembled for the purpose of burying a body by improper noise or conduct.
 - e. Be a nuisance, or at any time behave in an indecent or unseemly manner.
 - f. Interfere with the cemetery or any lot, monument, marker, or other structure.

- g. Drive a vehicle at a speed in excess of (15) km per hour.
- 3.2 The Town may prohibit the driving of any vehicle in the cemetery when the roads are in an unfit condition and may prohibit the driving of vehicles in any part of the cemetery. The owner of any vehicle shall be responsible for any damage done by vehicle within the boundaries of the cemetery.
- 3.3 Vehicles in the cemetery shall keep to the roads provided except cemetery employees in the performance of their work.
- 3.4 No pets shall be allowed in the cemetery.
- 3.5 Persons within the cemetery shall use only the roads and walks and no one is permitted to walk upon or across lots except cemetery staff in the performance of their work. The Town expressly disclaims liability for any injuries sustained by anyone violating this rule.
- 3.6 All work in the immediate vicinity of a lot shall be discontinued during a burial service.

4. Block, Plot and Lot:

- 4.1 The CAO or designate shall make all sales of lots in the cemetery including columbarium niches and shall receive all monies resulting from the sale of such lots.
- 4.2 The Town reserves the right to limit the number of lots developed and/or make available for sale each year; and to direct the area and sequencing of development and lot sales.
- 4.3 The CAO or designate shall keep a current account of all monies received therefrom and of all expenditures made in connection with the cemetery, the location of each lot, the name of the licensee of each lot, the name and location of each and every interment and disinterment and all other transactions necessary to keep a complete record of all business transacted in the cemetery.
- 4.4 The fees for the purchase, opening or closing of lots and the inscription on a niche at the cemetery shall be in accordance with the rates set out in **Schedule 'A'** attached hereto and forming part of this Bylaw.
- 4.5 Any person acquiring a lot or lots under the provision of this Bylaw shall only acquire the right and privilege of burial of the dead therein subject to the provisions of this Bylaw and shall not be deemed to acquire any title to the land which shall remain vested in the name of the Town.
- 4.6 If the Town for any reason deems a previously purchased lot unusable, the Town will supply a similar lot at no cost to the original purchaser or heirs and the original lot shall revert to the Town.
- 4.7 Cemetery lots may be resold, but such sale must be registered with the Town or a fee set out in the Town of Olds Rates Bylaw at the time of sale. Field of Honour lots may only be resold to the Town or only to a veteran as defined in Section 2.21
- 4.8 The purchaser may cancel a purchase without penalty within 30 days of the agreement being signed on any item(s) that have not been used for burial. After the

30 days cancellation of unused space can be arranged with the Cemetery with a charge of an administration fee.

- 4.9 The Cemetery Administration will accept the return of an unused lot or niche as long as there is no reason that space could not be used. The purchaser receive the original price paid or 85% of the current resident price, which ever amount is greater. Where GST was applicable to the original purchase price it will be refunded.
- 4.10 No lots shall be further subdivided or altered in any manner at variance with the cemetery plans, unless authorized by the Town.
- 4.11 The Town shall take all reasonable precautions to protect licensees and the property rights of the licensee within the cemetery from loss or damage; but the Town distinctly disclaims all responsibility or liability for loss or damage from causes beyond its control and especially from damage caused by the elements, of an act of God, common enemies, thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents, invasions, insurrections, riots, or an order of a military or civil authority.

5. Interments and Disinterments:

- 5.1 No lot shall be used for any other purpose than for the burial of the human dead.
- 5.2 No interments in an adult lot shall contain more than three (3) cremains, or one (1) full burial as the initial interment and three (3) cremains, or one (1) adult and one (1) infant or two (2) infants buried in one (1) casket.
- 5.3 The depth of burial from the surface the surrounding ground shall be 1.83m (six feet) for an adult and 1.21m (four feet) for an infant with the exception of cremains.
- 5.4 Two urns are permitted in a columbarium niche.
- 5.5 Double depth plot burials are not permitted.
- 5.6 Whenever a block, plot or lot is held jointly by two or more parties, authority for interment in such block, plot, or lot or any part thereof will be accepted by the Town from anyone of the said parties or their executors or agents.
- 5.7 No interments shall be permitted in the cemetery until an approved burial permit has been filed with the Town.
- 5.8 The Town shall make available lots in the cemetery for unclaimed bodies of deceased person and for the bodies of indigent persons.
- 5.9 The owner of a lot, or person instructing the Town to open a lot shall be responsible to give complete and precise instructions regarding the location of the lot and the Town shall not be responsible for any errors resulting from the lack of proper instruction.
- 5.10 If the lot owner is deceased and a conflict arises in regards to the lot, in the absence of a Court Order the people in the following order of priority will make the decision:
 - i. The personal representative designated in the will of the deceased

- ii. The spouse of the deceased if the spouse was living with the deceased at the time of death, or the person who had been living with the deceased at the time of death as a spouse for a continuous period of at least 2 years
 - iii. An adult child of the deceased
 - iv. A parent of the deceased
 - v. An adult grandchild of the deceased
 - vi. An adult niece or nephew of the deceased
- 5.11 The Town assumes no liability or responsibility for any interments.
- 5.12 Notwithstanding any other provision of this bylaw, orders for burials must reach the Town (48) hours (two clear working days) before the burial is to take place, unless the CAO, for emergency reasons, otherwise allows.
- 5.13 Burial services shall be primarily conducted between the hours of (8:00 a.m. to 3:30 p.m.) Monday to Friday inclusive. If burial service is required after 3:30 p.m. or on weekdays or Statutory Holidays, such fees to provide same shall be based on the rate as stated in the Town of Olds Rate Bylaw.
- 5.14 Lots shall be opened and closed only by person employed by the Town and no person or persons, not under the control or employment of the Town shall open or close any lot for the purpose of interring or removing a body.
- 5.15 No remains shall be disinterred or removed from the cemetery for any purpose unless a Licensed Funeral Director is in charge, the RCMP are advised and a disinterment permit has been issued by the Director of Vital Statistics. Disinterment fees will be as set out in the Town of Olds Rate Bylaw. Nothing in this Section or Bylaw restricts cremains being disinterred from the columbarium, by application to the Town on the approved form.
- 5.16 All full burials must have concrete liners

6. Care of Lots:

- 6.1 The Town is the sole provider of general care services of the entire cemetery. The licensee of a lot shall observe all rules and regulations passed from time-to-time by the Town for keeping lots in order.
- 6.2 Grave decorations placed at the cemetery shall conform to the following guidelines:
- i. Flowers and similar decorations shall be placed in approved containers and affixed to the monument
 - ii. Grave decorations must not include lawn ornaments or any items made of glass or china placed on any part of the grave or adjacent to the monument
 - iii. No person shall place, erect or plant any object in any part of the cemetery, with the exception of temporary memorial funeral designs or floral pieces within seven (7) days of the burial
- 6.3 The Town shall have authority to remove all floral designs, flowers, weeds, trees, shrubs, plant or herbage of any kind from the cemetery as soon as they become unsightly, dangerous, detrimental or diseased.
- 6.4 After seven (7) calendar days following a burial, the Town reserves the right to do any required maintenance.

- 6.5 The Town reserves the right to prevent the planting or removal of any flowers, floral designs, trees, shrubs, plants or herbage of any kind.
- 6.6 The Town reserves the right to prevent the planting or removal of any flowers, floral designs, trees, shrubs, plants or herbage of any kind.
- 6.7 The Town shall undertake to maintain as may be practicable, the planting of trees and shrubs to preserve and maintain landscape features.
- 6.8 The Town shall report to a family member or responsible party of an installation that it is in disrepair. It shall be the duty of the family member or responsible party to repair or remove such installation within thirty days of notice by the Town.
- 6.9 The Town is not obliged to provide, maintenance beyond the maintenance period due to damage that can occur to the grounds and/or the difficulties of the frozen/thaw seasons. The Town reserves the right to alter the commencement and termination of the maintenance period for whatever reason.
- 6.10 If any installation, interment or disinterment is made outside the maintenance period any remedial work to the grave or grounds will be performed in the next maintenance period.

7. Perpetual Care

- 7.1 Perpetual care, for the purposes of the Bylaw, shall mean care of the grounds and any shrubs, trees, walkways, structures, fencing or gates installed by the Town. The Town shall not provide perpetual care for lot site installations including borders, monuments, or ground covers.
- 7.2 The Town may authorize lot site repairs when the Town is unable to locate any family members.

8. Field of Honour Section Block 36:

- 8.1 The Town shall set aside an area, which shall be known, as the "Field of Honour," which shall be reserved for the burial of veterans.
- 8.2 No interments shall take place in the Field of Honour Section, unless an application for burial on the prescribed form has been fully completed and signed by the applicant. The Town assumes no responsibility for applications made in error or falsely completed.
- 8.3 Veterans and spouses may pre-purchase but not pre-select lots. Pre-purchase shall mean a payment made in the present towards a future burial lot or columbarium niche. This payment does not include opening or closing fees, nor is it to be used toward the reservation of a particular burial lot or columbarium niche. The lot will be selected by the Town of Olds Cemetery Administrator at the time of interment.

- 8.4 Reservation shall mean an arrangement whereby a particular burial plot or columbarium niche is set aside in advance for later use.
- 8.5 No reservations for particular lots are permitted, unless both spouses qualify as a veterans. The reservation can only be made after one ~~or the other~~ spouse is interred.
- 8.6 A spouse may be interred in a veteran's lot, but only after the veteran has been interred. Only one (1) casket and one (1) cremain or two (2) cremains are permitted in one (1) lot.
- 8.7 Only pillow type head stones, consistent with those approved by Veterans Affairs Canada are permitted.
- 8.8 Headstones may be 55.8cm (one foot ten inches) or 76cm (two foot six inches) in width, 30.5cm (one foot in length), 15.2cm (six inches in depth at the back) and 7.5cm (three inches in depth at the front of the stone), to a maximum of two per lot if both are veterans.
- 8.9 Two headstones 55.8cm (one foot ten inches) in width, or one headstone 76cm (two foot six inches) in width, are permitted on one plot, but two headstones are only permitted if both interments are qualifying veterans pursuant to Section 2.16.
- 8.10 For a spouse not qualifying as a veteran, but interred in the same lot, the name and date of the spouse may be engraved on the headstone, or a brass plate may be attached.
- 8.11 The resale of lots is prohibited except to the extent provided by Section 4.7.
- 8.12 No more than fifty percent of the normal adult lot fee will be charged to veterans, as per attached **Schedule "D"**

9. Monuments and Lot Site Installations

- 9.1 Any and all work at the cemetery requires the authorization of the Town and a valid business licence for all persons/companies hired to complete the installations.
- 9.2 Any of the construction or planting mentioned in Section 6.3 in existence before the passing of this Bylaw, may at the discretion of the Town be removed free of charge by the Town upon request by the licensee or may be removed by the Town from time-to-time, if by reason or neglect or age, they become in a state of disrepair.
- 9.3 All monuments will be of granite or bronze only.
- 9.4 All monuments shall be placed at the head of the plot or lot on solid ground and shall be in a line designated by the Town. No foot markers will be permitted.
- 9.5 Excluding the Field of Honour, only one monument will be allowed per lot. If a second memorial is required pursuant to Section 5.2, it must be a flat marker not to exceed 762mm x 762mm (30" x 30").
- 9.6 All persons erecting monuments shall ensure that the surrounding areas are left in the same condition as found.

- 9.7 All persons employed in the construction and erection of monuments or doing other work in the cemetery, whether employed by the Town or not, shall be subject to the direction and control of the CAO or his/her designate.
- 9.8 If concrete runners are provided, all monuments shall be installed directly on the runner provided, with or without a base. Common infant lots- only flat markers to a maximum size of 24"x24" (610mmx610mm)
- i. Block 32- flat markers only at ground level, not to exceed 30"x30" (762mmx762mm)
 - ii. Block 35-all monuments to be directly installed on concrete runners provided, maximum 12" (300mm) in depth, including the base
 - iii. All other blocks, maximum of 48" (1200mm) in width and 16" (400mm) in depth, with or without a base.
 - iv. The total combined height of a monument and base shall not exceed 48" (1200mm).
 - v. Cremation section on the west side of the columbaria area- markers to be installed on the runners provided to a maximum size of 30"x30" (762mmx762mm).
- 9.9 The supervisor shall consider all foundations for the erection of monuments or markers. The foundation shall extend 6" (152mm) in all directions beyond the bottom base at ground level but not to exceed plot width.
- 9.9 No lot shall be covered by any slab of concrete, stone or other similar material. The lot will be sown to grass by the Parks and Recreation Department and kept level with the surroundings.
- 9.10 No monument shall be erected in the cemetery until the design, description and material composition has been approved by the Town, and a permit on the prescribed form has been issued by the Town for the erection thereof for a fee set out in Schedule "A." Such structure shall be erected according to the provision of this Bylaw and under the direction of the CAO or designate.
- 9.11 All monuments must be checked and verified by the CAO or designate for compliance with this Bylaw prior to installation.
- 9.12 Employees of the cemetery are not permitted to do any work for lot owners except upon order of the CAO or designate.

10. Enforcement of Rules

- 10.1 The Town is hereby empowered to enforce all rules and regulations and to exclude from the cemetery, any persons violating it. The Town shall have charge of the grounds and the buildings including the conduct of funerals, traffic employees, licensees and visitors, and at all times shall have supervisions and control of all persons in the cemetery.
- 10.2 The Town may remove all installations at the cemetery made without authorization by the Town.
- 10.3 All installations in the cemetery not conforming to the rules, regulations and provisions of the bylaw, may be made to conform by the Town, except where such conformity may destroy the installation.

10.4 A Constable or Town employee from time-to-time in charge of the cemetery may evict therefrom, using such force as is reasonably necessary, or denies entrance to any person who contravenes any of the provisions of this Bylaw.

11. Summary Convictions

11.1 Any person, who contravenes any provision of this Bylaw, is guilty of an offence and is liable on summary conviction to a fine not exceeding \$10,000. (Ten Thousand Dollars), or to imprisonment for not more than one year, or to both fine and imprisonment.

11.2 If a person is found guilty of an offence under this Bylaw, the court may, in addition to any other penalty imposed, order the person to comply with this Bylaw.

11.3 The levying and payment of any fine or the imprisonment for any period provided in the Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs, from which he is liable under the provisions of this Bylaw.

12. Voluntary Payment Tickets

12.1 Where a Constable believes that a person has contravened any provision of the Bylaw, he may serve upon such person a voluntary payment ticket either personally, or by mailing or leaving the same at their last known address and such service shall be adequate for the purpose of this Bylaw.

12.2 A voluntary ticket shall be in such form as determined by the Constable and shall state the section of the Bylaw which was contravened and the amount which is provided in **Schedule "B"** that will be accepted by the Town in lieu of prosecution.

12.3 Upon production of a voluntary payment ticket issued pursuant to this Section within fourteen (14) days from the issue thereof, together with the payment to the Town of the fee as provided in **Schedule "B,"** the person to whom the ticket was issued shall not be liable for prosecution of the contravention in respect of which the ticket was issued.

13. Repeals

This Bylaw, upon receiving third and final reading, shall repeal Bylaw 1542-98, 01-08, 2011-07

Read for a first time this ____ day of _____ 2016
Read for a second time this ____ day of _____ 2016
Unanimous Consent for presentation of third and final reading this ____ day of _____ 2016.
Read for a third and final time this ____ day of _____ 2016.

SIGNED by the Chief Elected Officer and the Chief Administrative Officer this ____ day of ____ 2016.



Request for Decision
 Cemetery Rates Bylaw 2016-23
 September 26, 2016

51

5c

RECOMMENDATION

- That First Reading be given to Town of Olds Bylaw 2016-23 Schedule D**
- That Second Reading be given to Town of Olds Bylaw 2016-23 Schedule D**
- That Council unanimously agree to consider Third Reading to Town of Olds Bylaw 2016-23 Schedule D**
- That Third Reading be given to Town of Olds Bylaw 2016-23 Schedule D**

BACKGROUND

Town of Olds Cemetery Business Plan completed by Lees & Associates in 2013 recommended that the Town’s Cemetery Bylaw and Rate Bylaw Schedule “D” Cemetery Rates be updated.

Stakeholder engagement included: Heartland Funeral Services, Serenity in Granite, Royal Canadian Legion #105, Wildrose Memorials, Alternatives Funeral & Cremation, Remco Memorials, Legacy Monuments. Stakeholders provided general feedback on cemetery operations and future development. Bylaw has been reviewed and subsequent feedback has been incorporated into the revisions for changes.

ALTERNATIVE OPTIONS

- That Council gives first, second and third reading to the proposed Bylaw 2016-23 Schedule D
- That Council requests further information from Administration before proceeding with first reading of the bylaw
- That Council provides direction to Administration on changes to the proposed bylaw

FINANCIAL IMPLICATIONS

n/a

ATTACHMENTS

Attachment 1- Cemetery Bylaw 2016-23 Schedule D

Submitted By: Katharine Doyle	Date: September 21 2016
COO Signature: 	Date: September 21 2016
CAO Signature: 	Date: Sept 22/16

Town of Olds

**BYLAW NO. 2016-23
Schedule "D" To Amend Bylaw 01-06**

CEMETERY RATES

Rates effective January 1, 2017

Sale of Cemetery Lots	Resident	Non-Resident
Adult	\$500	\$1,100
Youth (under 18 years of age)	\$350	\$ 550
Field of Honour	\$350	\$ 350
Field of Honour Columbarium	\$550	\$ 550
Cremation Lots (Block 000 - (SOLD OUT))	\$400	\$ 600
Columbarium Niches (includes first opening/closing)	\$1045	\$1,150

Grave Opening and Closing	Resident		Non-Resident	
	Summer	Winter	Summer	Winter
Adult	\$440	\$660	\$550	\$770
Child Standard	\$220	\$440	\$330	\$550
Cremation	\$240	\$440	\$330	\$550
Columbarium (Second Urn)	\$165	\$170	\$275	\$275
Foundations (ribbon foundations automatic charge single foundations as requested)	\$165	\$165	\$275	\$275
Scattering Garden	\$100	\$150	\$150	\$225
Weekend /Holiday Fees	\$660	\$880	\$770	\$990
Weekday Late Fees	\$82/hour	\$82/hour	\$137/hour	\$137/hour

In a regular plot one full burial and three cremains OR three cremains are allowed.

Additional Information:

Monument Permit Fees \$50
All Prices are + GST

Summer Rates Effective May 1st
Winter Rates Effective November 1st



Town of Olds

Request for Decision

53

Repeal of Bylaws covered in Community Standards Bylaw

September 26, 2016

5d

RECOMMENDATION

That a Second Reading be given to Town of Olds Bylaw 2016-21 Repealing Bylaw.

That a Third Reading be given to Town of Olds Bylaw 2016-21 Repealing Bylaw.

BACKGROUND

The Community Standards Bylaw 2015-08 came into effect on July 4, 2016. A cross-functional team, referred to the 'Community Standards Project Team' built the Bylaw on internal and external research and public engagement activities.

Through this analysis, the Team has determined the following bylaws should be Repealed completely.

1. *Bylaw 1489-95 Smoking (Sportsplex) Bylaw.*
2. *Bylaw 01-22 The Town of Olds Smoking Bylaw.*
3. *Bylaw 1495-95 Cat Control Bylaw.*
4. *Bylaw 1517-97 Restrain and Regulate the Running-At-Large of Cats.*
5. *Bylaw 1178-80 The Noise Bylaw.*
6. *Bylaw 01-03 Alarm and Intrusion Systems Bylaw.*
7. *Bylaw 04-16 Unsightly Premises and Snow Removal Bylaw.*
8. *Bylaw 2008-18 Public Behaviours Bylaw.*
9. *Bylaw 2005-25 Dog Control Bylaw.*
10. *Bylaw 2008-04 Dog Control Rates Bylaw.*

On September 12, 2016 Council approved first reading. Two weeks of public advertising has been completed. Bylaw is being presented back to Council for consideration of Second and Third Reading of Bylaw 2016-21 Repealing Bylaw.

ATTACHMENTS

Attachment 1 – Town of Olds Bylaw 2016-21 Repealing Bylaw

Submitted By:	Marcie McKinnon Legislative Clerk	Date: September 13, 2016
CAO Signature:		Date: Sept 22/16

**TOWN OF OLDS
BYLAW NO. 2016-21
"REPEALING BYLAW"**

A bylaw of the Town of Olds, in the Province of Alberta, pursuant to provisions of the Municipal Government Act, being Chapter M-26 of the revised statutes of Alberta 2000 and amendments thereto.

WHEREAS the *Municipal Government Act*, Revised Statutes of Alberta 2000 Chapter M-26 and amendments thereto, permit a Council by bylaw to repeal an existing bylaw,

AND WHEREAS the Council of the Town of Olds has adopted Bylaw 2015-08 Community Standards Bylaw on May 24, 2016 effective July 4, 2016,

AND WHEREAS the Council of the Town of Olds deems it necessary and expedient to repeal existing bylaws made irrelevant by through the adoption of Bylaw 2015-08,

AND WHEREAS the requirements of the *Municipal Government Act* RSA 2000, Chapter M-26 regarding the advertising of this Bylaw and subsequent readings have been complied with;

NOW THEREFORE THE MUNICIPAL CORPORATION OF THE TOWN OF OLDS IN COUNCIL ASSEMBLES, ENACTS THE FOLLOWING:

1. Bylaw 1489-95 Smoking (Sportsplex) Bylaw, is hereby repealed.
2. Bylaw 01-22 The Town of Olds Smoking Bylaw, is hereby repealed.
3. Bylaw 1495-95 Cat Control Bylaw, is hereby repealed.
4. Bylaw 1517-97 Restrain and Regulate the Running-At-Large of Cats, is hereby repealed.
5. Bylaw 1178-80 The Noise Bylaw, is hereby repealed.
6. Bylaw 01-03 Alarm and Intrusion Systems Bylaw, is hereby repealed.
7. Bylaw 04-16 Unsightly Premises and Snow Removal Bylaw, is hereby repealed.
8. Bylaw 2008-18 Public Behaviours Bylaw, is hereby repealed.
9. Bylaw 2005-25 Dog Control Bylaw, is hereby repealed.
10. Bylaw 2008-04 Dog Control Rates Bylaw, is hereby repealed.

This Bylaw comes into force on the date it is passed.

Read for a first time on the 12th day of September, 2016

Read a second time on the day of , 2016

Read a third and final time on the day of , 2016

Judy Dahl, Mayor

Norman McInnis, Chief Administrative Officer

SIGNED by the Chief Elected Officer and the Chief Administrative Officer this ____ day of _____, 2016.



Town of Olds

Request for Decision

Land Use Bylaw Amending Bylaw 2016-22

September 26, 2016

55

5e

RECOMMENDATION

That first reading be given to Bylaw 2016-22.

That a public hearing be scheduled for October 24, 2016, at 7:00 pm in Council Chambers.

PROPOSAL

An application has been received to redesignate 4812 & 4814 - 51 Street (Lots 29 & 30, Block 10, Plan 1511226) from General Residential District (R2) to Medium Density Residential District (R3). This change is presented as an amendment to the Land Use Bylaw 01-23.

A redesignation from R2 to R3 in the Land Use Bylaw (LUB) is required to enable favorable consideration of a development permit application for a multi-plex housing development at this location. The R3 District allows a multi-plex as a permitted use.

BACKGROUND

4812 & 4814 - 51 Street are currently vacant lots. Demolitions of existing buildings (detached dwelling and detached garage) occurred in 2015 in preparation of redevelopment. The parcels have a total area of 1,115 m² (12,000ft²).

The subject properties are located in east Olds. Area parcels to the north, south and east of the subject properties are all designated R2. The adjacent lot to the west is designated Light Industrial, is owned by the Town of Olds and currently operates as a shop/warehouse.

If successful with this redistricting application, the applicant intends to apply for a development permit to build a six-plex. Attached is a site plan to demonstrate that a six-plex development could meet the requirements of the LUB – including 2 parking stalls per unit. Also attached are the proposed six-plex building plans.

LEGISLATION & POLICY

As per the Town's Land Use Bylaw, the area of the properties is sufficient to accommodate a higher density residential development such as a six-plex. There is available space to meet the parking requirement of 12 stalls for a six unit dwelling and also have room for landscaping, garbage and recycling bins, and snow storage.

The Municipal Development Plan (MDP) identifies the subject properties and surrounding lots to the south and west for residential use. The MDP supports infill residential development on vacant or underutilized parcels of land. The proposed developments represent infill developments.

The MDP also identifies in the vision statement the availability of an abundance of housing options to meet the needs of young families, older families, single person households, students, seniors and renters. It should also be noted that the subject properties are close to Olds College and a multi-unit development would accommodate demands for alternate forms of housing for students and faculty. The MDP states that a goal of the Town is to create inclusive neighborhoods containing a range of housing opportunities and related compatible uses supporting the needs and preferences of a variety of household types and income levels.

The subject properties are in the East Olds Area Redevelopment plan area. This application ~~is~~ not supported by the future land use map in the East Olds Area Redevelopment Plan (ARP). The properties are identified as General Residential (R2) in the ARP. If the applicant is successful with this application, the East Olds ARP would also require an amendment to change the future land use of the parcels to Medium Density Residential (R3).

However, Policy 4.1.1 of the plan encourages redevelopment of the underutilized and vacant properties as future residential developments where applicable. Also pertinent is Policy 4.1.3, which states that new multi-dwelling developments must be integrated with the surrounding neighborhood through appropriate site and building design, building height, massing, materials, pedestrian connectivity and landscaping.



CONCLUSION

Staff supports this application to redesignate the subject properties to Medium Density Residential District (R3) for the following reasons:

- (1) The subject parcel areas are large enough to meet the requirements of the Land Use Bylaw for higher density residential development.
- (2) The proposed redesignation is consistent with the policies of the Municipal Development Plan.
- (3) The proposed redesignation is consistent with the policies of the East Olds Area Redevelopment Plan.

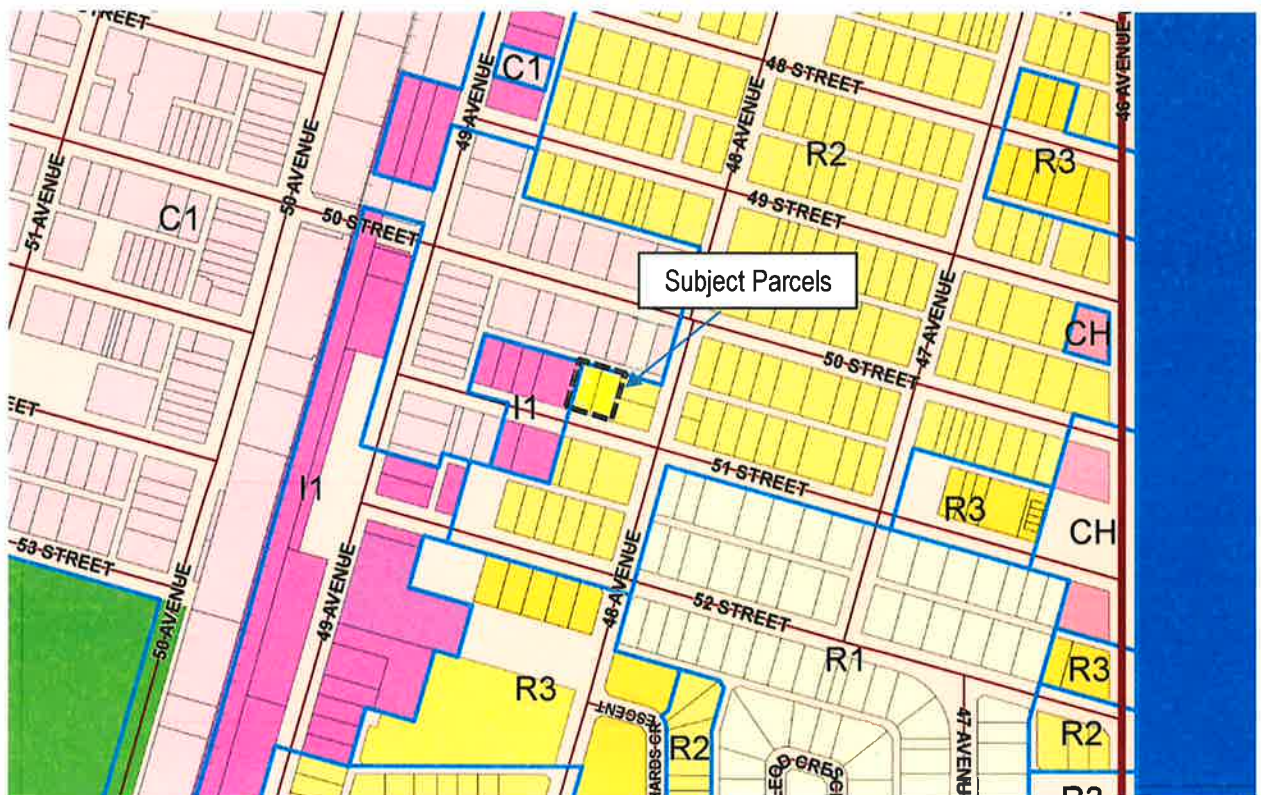
ATTACHMENTS

- Attachment 1 – Subject Property Location & Aerial Photo
- Attachment 2 - Site Photo
- Attachment 3 – Prospective Site Plan and Building Concept
- Attachment 4 – Bylaw No. 2016-22

Submitted By: Carey J. Keleman, Development Officer II	Date: September 19, 2016
Chief Operating Officer Signature: Scott Chant 	Date: <i>Sept 19/2016</i>
CAO Signature: Norm McInnis 	Date: <i>Sept 22/16</i>

ATTACHMENT 1: Property Location & Map of Adjacent Land Use Districts

4812 & 4814 – 51 Street; Lots 29 & 30 , Block 10, Plan 1511226

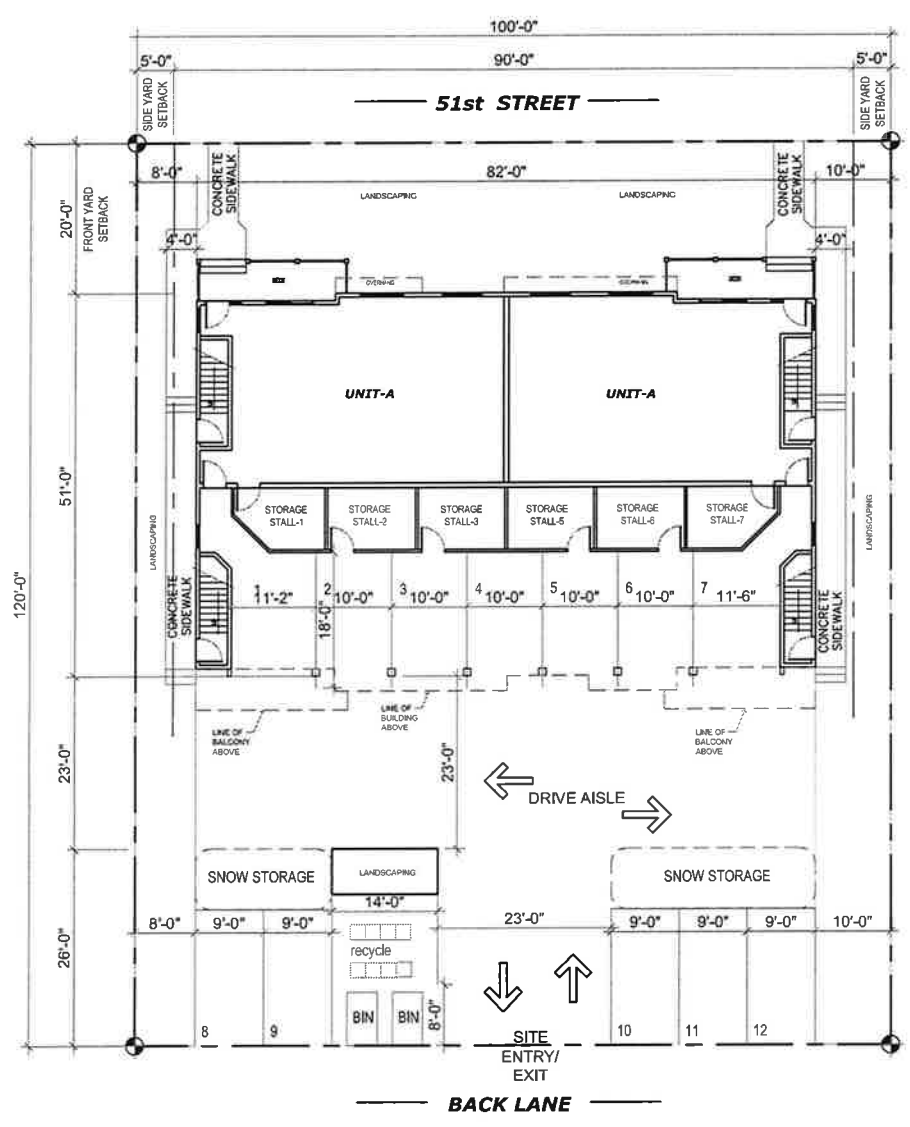


ATTACHMENT 2 – Site Photo



Bylaw 2016-22

ATTACHMENT 3:



SITE PLAN

SCALE: 1/16" = 1'-0"

LEGAL ADDRESS:

Plan 1511226; Block 10; Lot 29 and, Plan 1511226; Block 10; Lot 30, OLDS, ALBERTA.

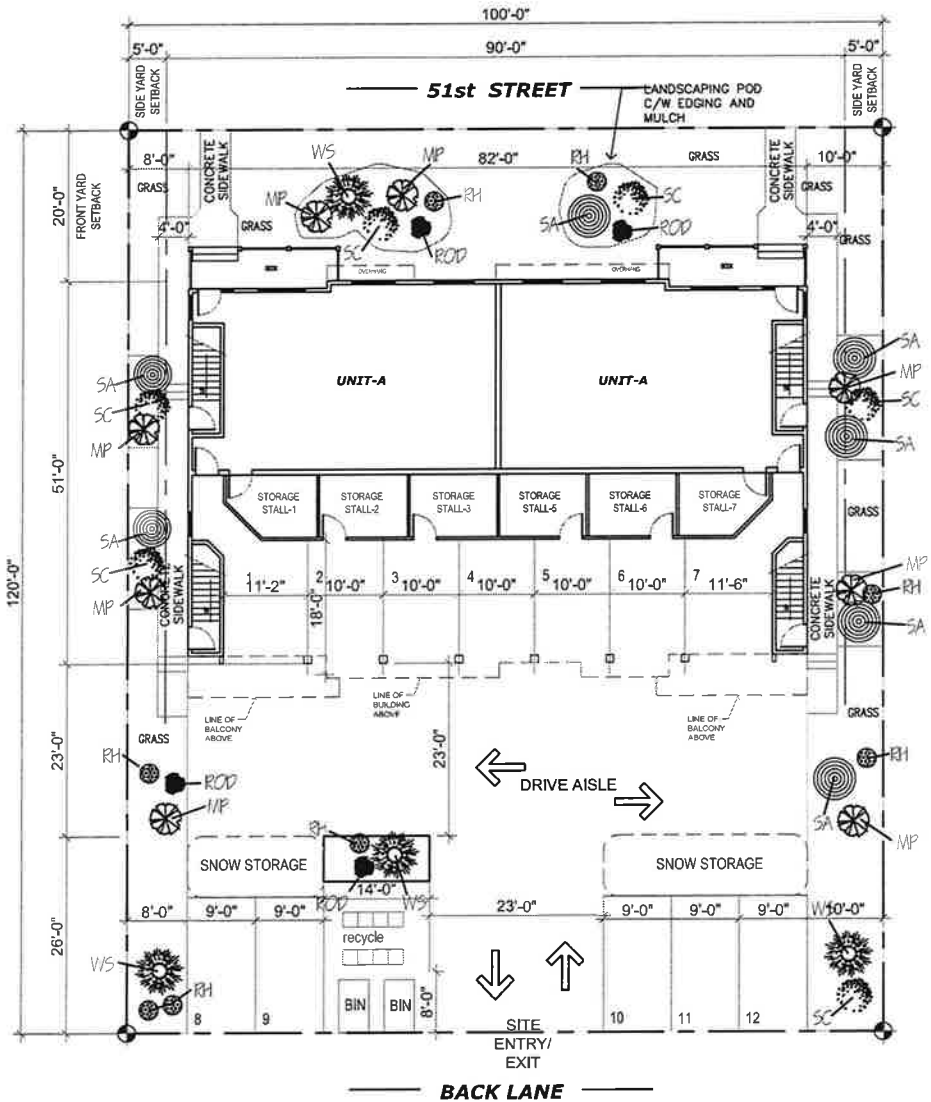
TOTAL SITE AREA = 12,000 SQ. FT.
 A) BUILDING AREA (FOOT PRINT) = 4,059 SQ. FT.
 B) SECOND FLOOR = 3,966 SQ. FT.
 TOTAL FLOOR AREA = A + B = 8,025 SQ. FT.
 30% OF SITE = 3,600 SQ. FT.
 ACTUAL LANDSCAPED AREA = 3,704 SQ. FT. (SITE AREA- PARKING +BUILDING)

6- 2 BEDROOM UNITS x 2 ea. = 12 PARKING STALLS
 12 PARKING STALLS PROVIDED

PROJECT			
OLDS 6 UNIT 2 STOREY CONDO			
DWG. NAME			
SITE PLAN			
DESIGNED	JH	DATE	01 SEPT. 2016
DRAWN	JH	SCALE	AS NOTED
CHECKED		JOB #	
		REVISION	0
		DRAWING #	A-1.1

Ethos Engineering Inc.
 Consulting Structural Engineers
 2nd Floor, 8526 - 109 St NW
 Edmonton, Alberta T6G 1E5
 Phone (780) 436-2592
 Fax (780) 436-2919

Bylaw 2016-22



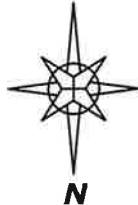
GENERAL NOTES AND SPECIFICATIONS:

- 1) ALL PLANT MATERIAL, HANDLING, PLANT RESTRAINTS ETC. TO CONFORM TO LOCAL REGULATIONS AND CONDITIONS
- 2) TREE PLANTING LOCATIONS MAY BE SLIGHTLY ALTERED AS TO NOT INTERFERE WITH EXACT UTILITY LOCATIONS ONCE EXACT INSTALLATION OF UTILITIES ARE IN PLACE. NO TREES ARE TO BE PLANTED ABOVE OR UNDER UTILITY LINES.
- 3) GROUND COVER AT ALL SHRUBBERY AND INDICATED LOCATIONS TO BE BARI. MULCH. SHRUBBERY TO BE SET BACK MINIMUM 450 mm FROM EDGING.

PLANT SPECIES LEGEND:

- SYMBOL**
- WS WHITE SPRUCE - (*Picea glauca*) - minimum 6'-0" in height
(total number planted - 4)
Coniferous trees- 75% - 2.5 m. in height, 25% 5.0 m. in height.
 - SA SWEDISH ASPEN - Swedish Column (*Populus tremula*)
(total number planted - 7)
 - SC SIBERIAN SPRUCE - (*Prunus virens*)
(total number planted - 6)
Deciduous trees- 50% - 50 mm min. caliper, 50% - 75 mm min. caliper.
 - MP MUGO PINE - (*Pinus mugo*) - minimum 450mm in height
(total number planted - 8)
 - ROD RED OSIER DOGWOOD - (*Cornus stolonifera*) - minimum 600mm in height
(total number planted - 4)
 - RH ROSE - *Rosa* (*rugosa* hybrid rose) - minimum 450mm in height
(total number planted - 5)

- PLANTING COUNT:**
- 4 CONIFEROUS TREES
 - 13 DECIDUOUS TREES
 - 8 CONIFEROUS SHRUBS
 - 12 DECIDUOUS SHRUBS



LANDSCAPE PLAN

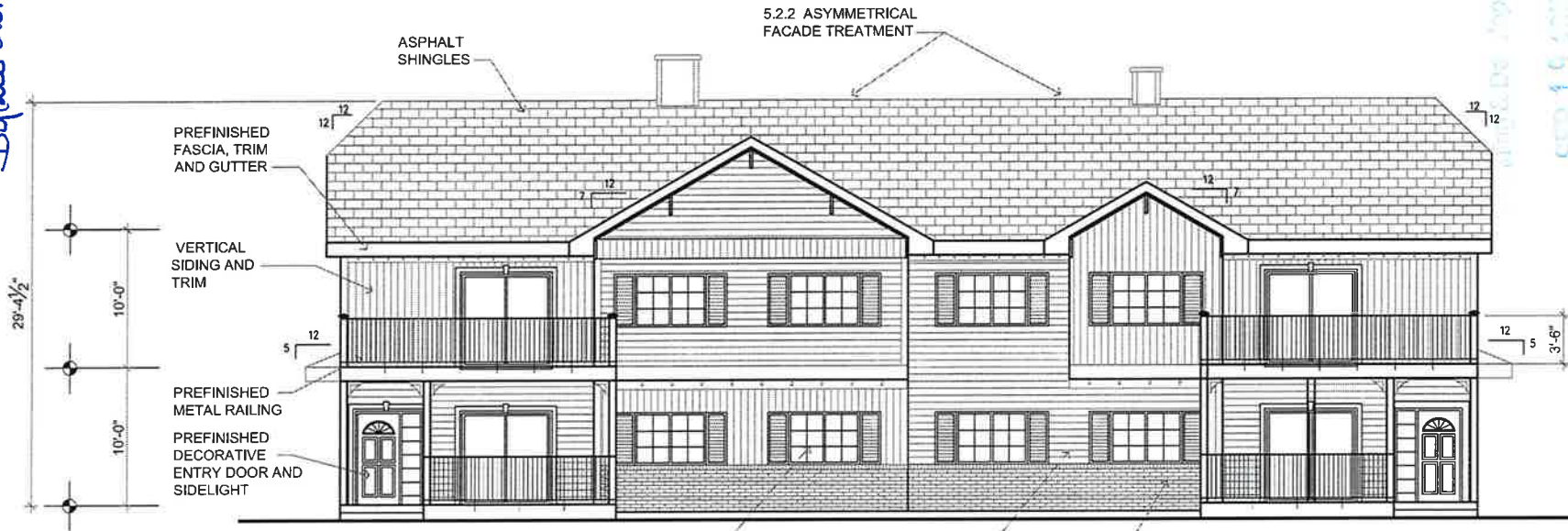
SCALE: 1/16" = 1'-0"
LEGAL ADDRESS:
 Plan 1511226; Block 10; Lot 29 and, Plan 1511226; Block 10; Lot 30.
 OLDS, ALBERTA.

TOTAL SITE AREA = 12,000 SQ. FT.
 A) BUILDING AREA (FOOT PRINT) = 4,059 SQ. FT.
 B) SECOND FLOOR = 3,966 SQ. FT.
 TOTAL FLOOR AREA = A + B = 8,025 SQ. FT.
 30% OF SITE = 3,600 SQ. FT.
 ACTUAL LANDSCAPED AREA = 3,704 SQ. FT. (SITE AREA-PARKING+BUILDING)

OLDS 6 UNIT 2 STOREY CONDO			
LANDSCAPING PLAN			
PROJECT	DATE: 01 SEPT. 2016	REVISION	0
DWG. NAME	DESIGNED: JH	DRAWN: JH	CHECKED: AS NOTED
			DRAWING #
			A-1.2

Ethos Engineering Inc.
 Consulting Structural Engineers
 2nd Floor, 8526 - 109 St NW
 Edmonton, Alberta, T6G 1E5
 Phone (780) 436-2592
 Fax (780) 436-2919

Bylaws 2016-22



FRONT ELEVATION

SCALE: 1/8" = 1'-0"

PREFINISHED MUNTIN BARS TRIM AND SHUTTERS



REAR ELEVATION

SCALE: 1/8" = 1'-0"

DECORATIVE SHUTTERS

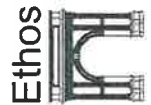
ISSUED FOR DEVELOPMENT REVIEW - SEPT. 19, 2016

61

**OLDS 6 UNIT 2 STOREY CONDO
BUILDING ELEVATIONS**

DESIGNED	JH	DATE	SEPT. 2016	REVISION	0
DRAWN	JH	SCALE	AS NOTED	DRAWING #	A-3.1
CHECKED		JOB #			

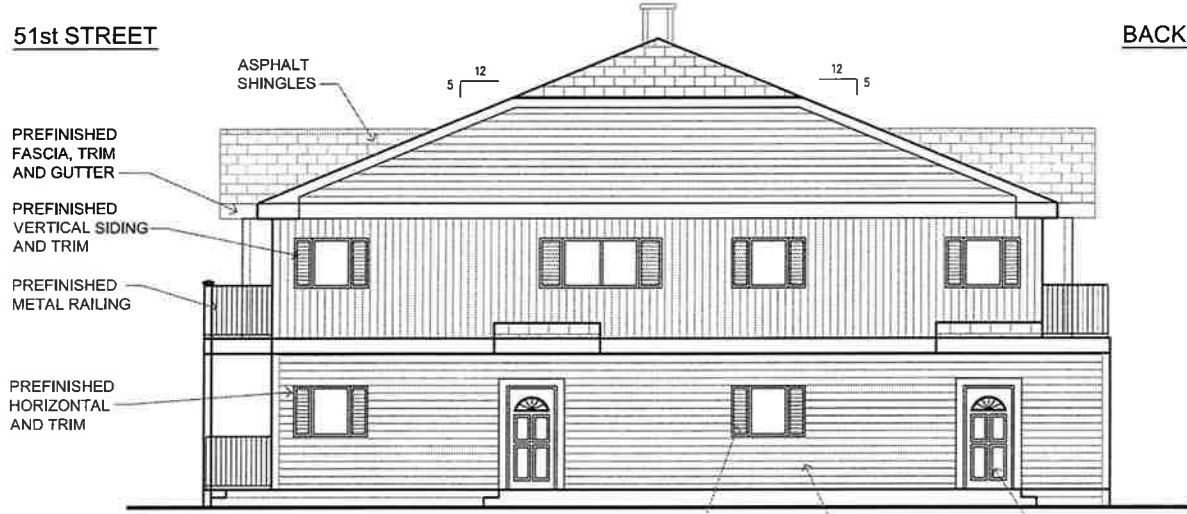
Ethos Engineering Inc.
 Consulting Structural Engineers
 2nd Floor, 8526 - 104 St NW
 Edmonton, Alberta T6G 1E5
 Phone (780) 436-2892
 Fax (780) 436-2910



Bylaw 2016-22

51st STREET

BACK LANE



RIGHT SIDE ELEVATION

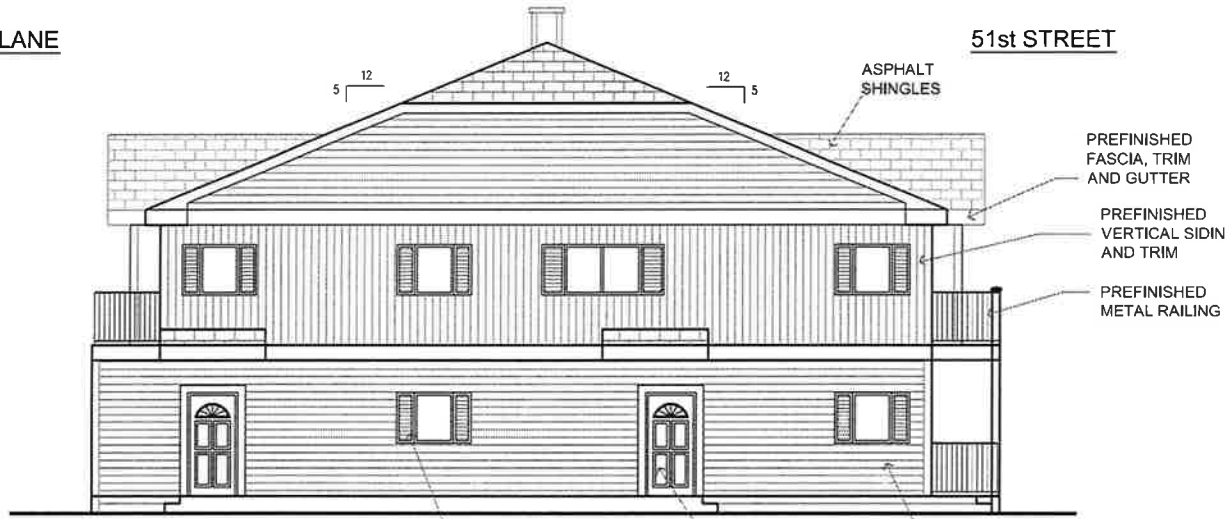
SCALE: 1/8" = 1'-0"

- ASPHALT SHINGLES
- PREFINISHED FASCIA, TRIM AND GUTTER
- PREFINISHED VERTICAL SIDING AND TRIM
- PREFINISHED METAL RAILING
- PREFINISHED HORIZONTAL AND TRIM

- DECORATIVE SHUTTERS
- PREFINISHED HORIZONTAL AND TRIM
- PREFINISHED DECORATIVE ENTRY DOOR AND SIDELIGHT

BACK LANE

51st STREET



LEFT SIDE ELEVATION

SCALE: 1/8" = 1'-0"

- ASPHALT SHINGLES
- PREFINISHED FASCIA, TRIM AND GUTTER
- PREFINISHED VERTICAL SIDING AND TRIM
- PREFINISHED METAL RAILING

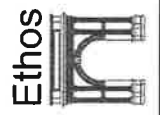
- DECORATIVE SHUTTERS
- PREFINISHED DECORATIVE ENTRY DOOR AND SIDELIGHT
- PREFINISHED HORIZONTAL AND TRIM

ISSUED FOR DEVELOPMENT REVIEW - SEPT. 19, 2016

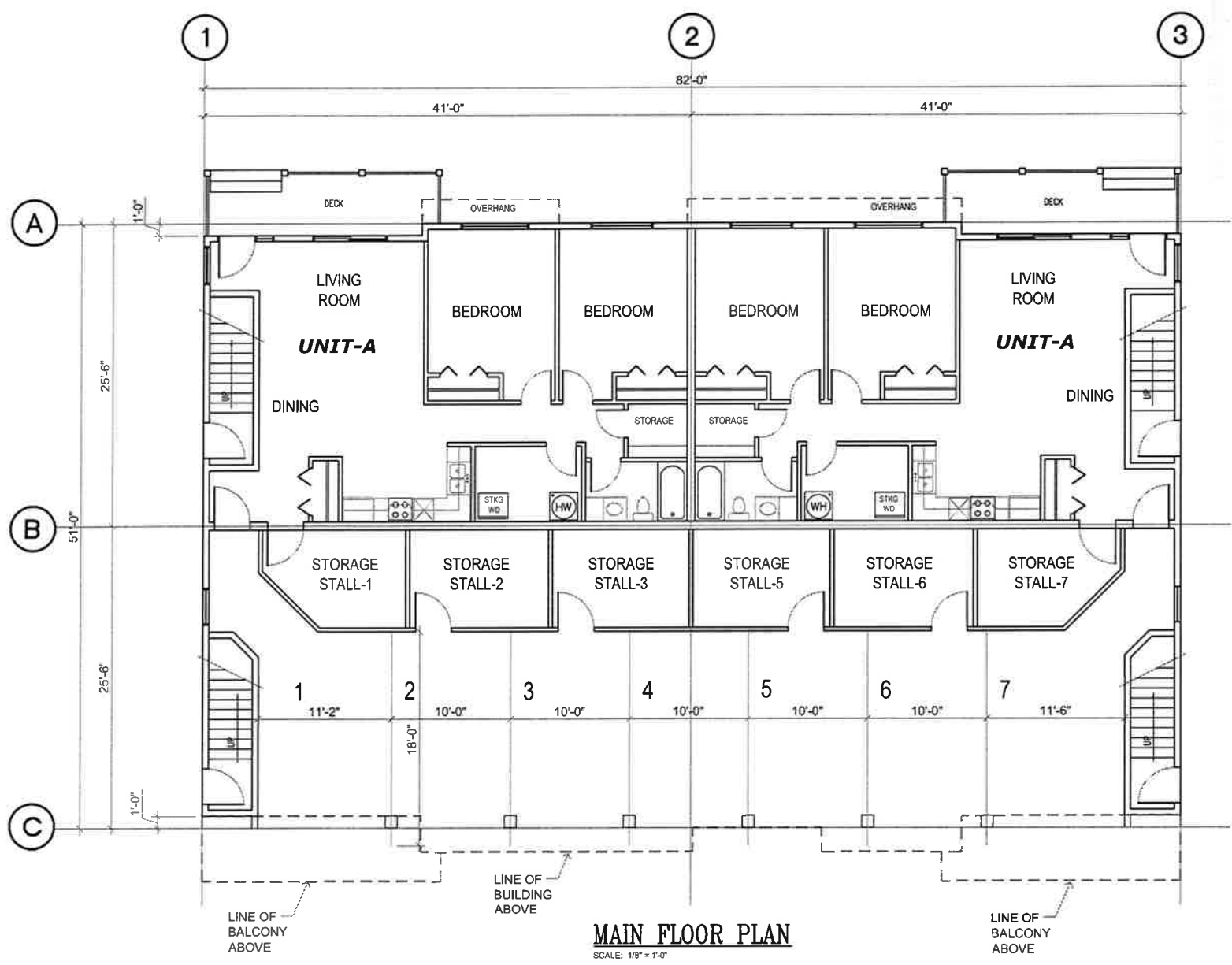
62

PROJECT			
OLDS 6 UNIT 2 STOREY CONDO			
BUILDING ELEVATIONS			
DESIGNED	JH	DATE	01 SEPT, 2016
DRAWN	JH	SCALE	AS NOTED
CHECKED		REVISED	0
		DRAWING #	A-3.2

Ethos Engineering Inc.
 Consulting Structural Engineers
 2nd Floor, 4526 - 109 St NW
 Edmonton, Alberta T6C 1L5
 Phone (780) 436-2892
 Fax (780) 436-2919



Bylaw 2016-22



MAIN FLOOR PLAN
SCALE: 1/8" = 1'-0"

ISSUED FOR DEVELOPMENT REVIEW - SEPT. 19, 2016

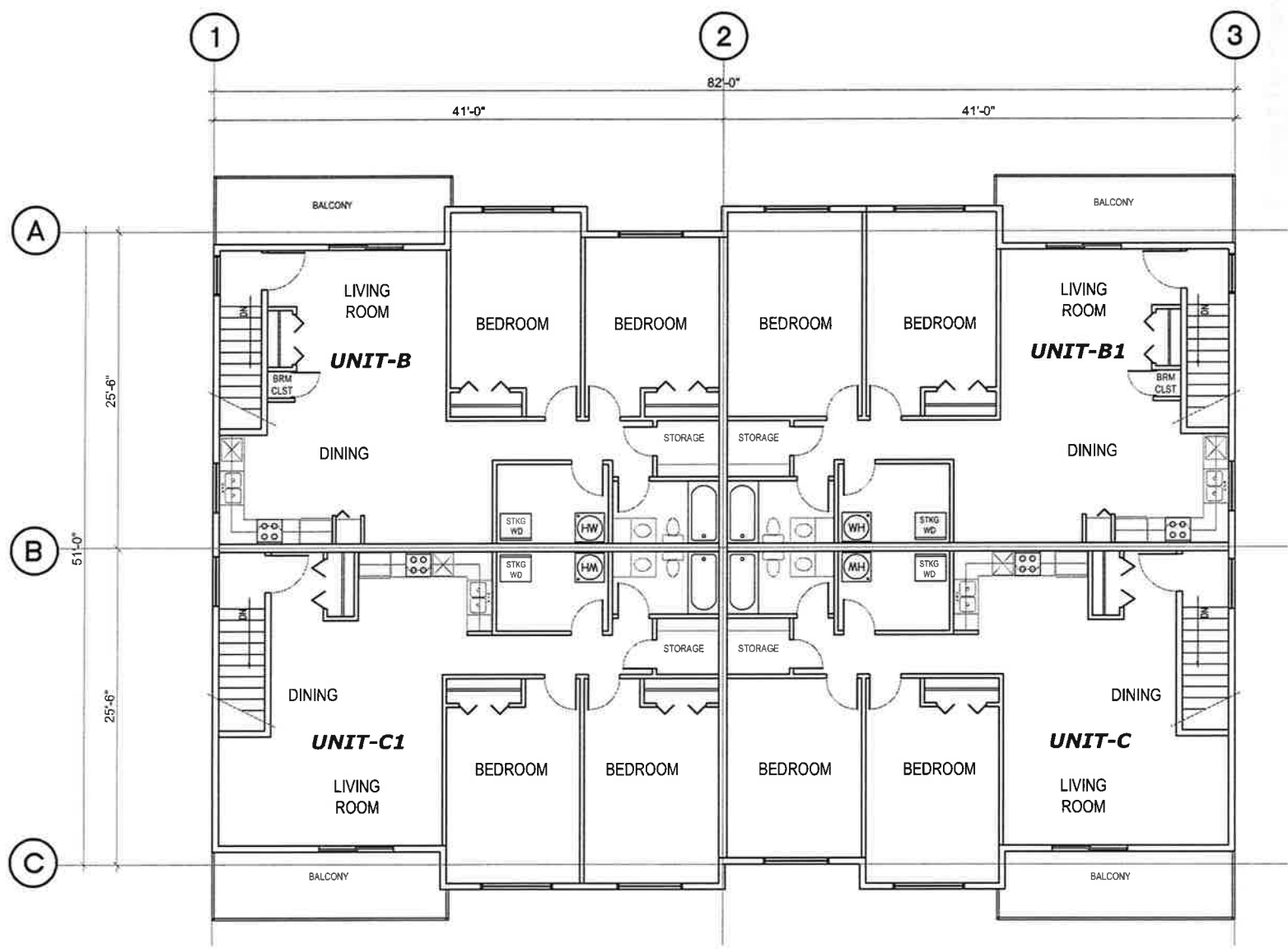
63

PROJECT		OLDLS 6 UNIT 2 STOREY CONDO	
DWG. NAME		MAIN FLOOR PLAN	
DESIGNED	JH	DATE	01 SEPT. 2016
DRAWN	JH	SCALE	AS NOTED
CHECKED		JOB #	A-2.1
		REVISION	0
		DRAWING #	

Ethos Engineering Inc.
 Consulting Structural Engineers
 2nd Floor, 8526 - 104 St NW
 Edmonton, Alberta T6G 1E5
 Phone (780) 436-2892
 Fax (780) 436-2919



Bylaw 2016-22



SECOND FLOOR PLAN
SCALE: 1/8" = 1'-0"

SEP 19 2016

PROJECT			
OLDS 6 UNIT 2 STOREY CONDO			
ENGINEER			
Ethos Engineering Inc. Consulting Structural Engineers 2004 Floor, 8520 - 10th St NW Edmonton, Alberta T6G 1E5 Phone (780) 436-2892 Fax (780) 436-2919			
SECOND FLOOR PLAN			
DESIGNED: JH	DATE: 01 SEPT. 2016	REVISION: 0	DRAWING #: A-2.2
DRAWN: JH	SCALE: AS NOTED	CHECKED: -	JOB #: -

ISSUED FOR DEVELOPMENT REVIEW - SEPT. 19, 2016

ATTACHMENT 4 :

**Town of Olds
Bylaw 2016-22**

A BYLAW OF THE TOWN OF OLDS to amend Bylaw 01-23, the Town of Olds Land Use Bylaw;

WHEREAS the parcels shown on Schedule A to this Bylaw and legally described as Lots 29 & 30, Block 10, Plan 1511226 and Lots 17 & north half of 18, Block 23, Plan 2652S are presently designated General Residential District (R2) in the Town of Olds Land Use Bylaw;

AND WHEREAS an application to redesignate the parcel as Medium Density Residential District (R3) has been submitted;

AND WHEREAS the requirements of the *Municipal Government Act* RSA 2000, Chapter M-26 regarding the advertising of this Bylaw and public hearing have been complied with;

NOW THEREFORE THE MUNICIPAL CORPORATION OF THE TOWN OF OLDS IN COUNCIL ASSEMBLED, ENACTS THE FOLLOWING:

1. This Bylaw may be cited as the Land Use Amending Bylaw No. 2016-22.
2. Bylaw No. 01-23, being the Town of Olds Land Use Bylaw is hereby amended by re-designating the subject parcel as Medium Density Residential District (R3) shown in Schedule A.
3. This Bylaw comes into force on the date it is passed.

Read for a first time on the day of , 2016

Public Hearing held on the day of , 2016

Read for a second time on the day of , 2016

Read for a third and final time on the day of , 2016.

Judy Dahl, Mayor

Norman McInnis,
Chief Administrative Officer

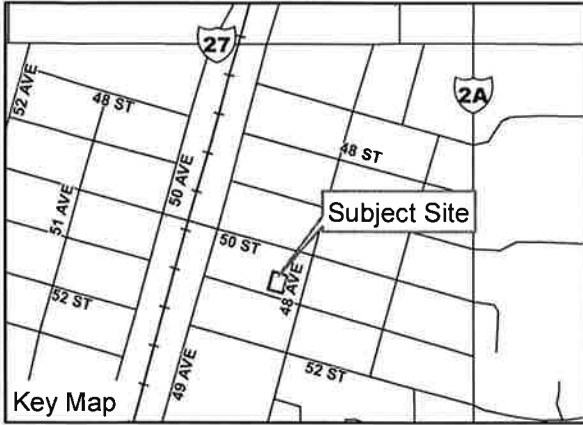
SIGNED by the Chief Elected Official and the Chief Administrative Officer on this ____ day of _____, 2016.

Town of Olds

Bylaw No. 2016-22

SCHEDULE A

To amend Land Use Bylaw No. 01-23

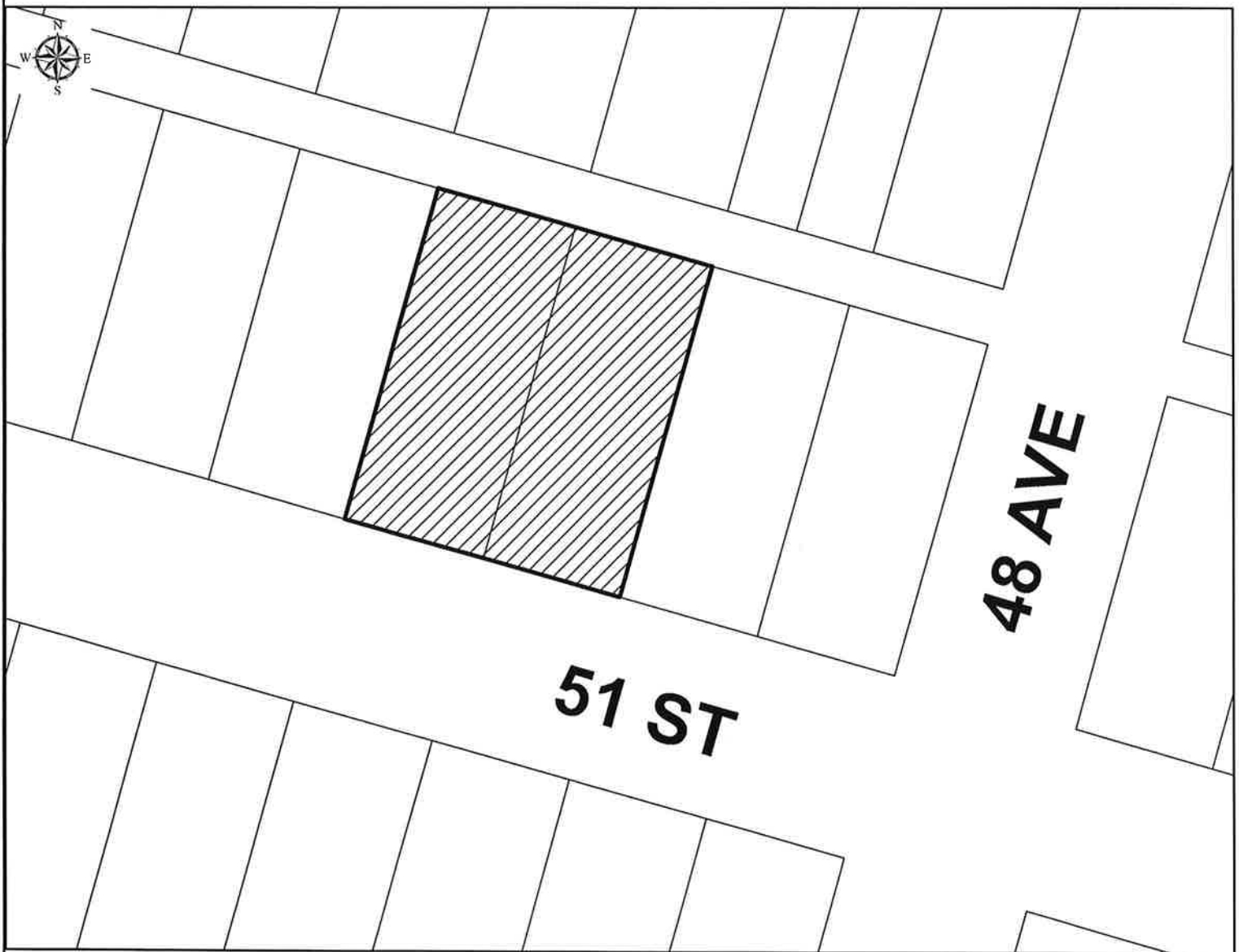


LEGAL DESCRIPTION:

Lots 29 & 30, Block 10, Plan 151 1226



From General Residential (R2) to Medium Density Residential (R3)





Town of Olds

Request for Decision

67

Cell Phone Service Contract

September 26, 2016

7a

RECOMMENDATION

That Council authorizes the Mayor and the Chief Administrative Officer to enter into a contract for the provision of cell phone service with Rogers Communications for the period November 1, 2016 – October 31, 2019.

BACKGROUND

The cell phone service contract for the past three years has been with Bell Mobility. Due to phone replacements throughout the year it is in our best interest to wait until the end of October to cancel the current contract with Bell Mobility to avoid any phone payouts.

In June of this year a Request for Proposals for cell phone service for the next three years was sent to Bell Mobility, Rogers Communications, and Telus Communications Company (Little House of Wireless and Advanced Telecomm).

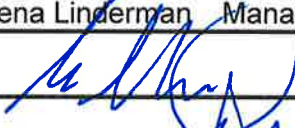

A summary of the evaluation of the proposals received from each of the firms is attached.

ALTERNATIVE OPTIONS

1. Accept the recommendation of Administration as Rogers for the selection of a cell phone service supplier.
2. Choose a different firm as cell phone service supplier based upon a different interpretation of the proposals received.
3. Instruct Administration to send out another Request for Proposals and to advertise it more widely.

ATTACHMENTS

Schedule 1: RFP Evaluation Summary

Submitted By: Sheena Linderman, Manager of Finance	Date: September 14, 2016
CFO Signature: 	Date: Sept 14/16
CAO Signature: 	Date: Sept 22/16



Town of Olds

2016 Cell Phone Service Weighting Criteria

		Bell	Rogers	Telus (Advanced Telecomm)	Telus (Little House of Wireless)**
Type, speed and strength of network in the Town of Olds area. National and international coverage is also required	5 points	4 (testing was done using all 3 networks)	5 (testing was done using all 3 networks)	4 (testing was done using all 3 networks)	N/A
Format of billing	5 points	5	5	5	N/A
Ease and cost of adding/replacing phones during the life of the contract	20 points	15	10	20	N/A
Make and model of phones provided under the contract	10 points	10	10	10	N/A
Simplicity of the proposed contract/billing system	20 points	20	20	20	N/A
Proposed total monthly cost	40 points	30	40	20	N/A
Total Points	100 points	84	90	79	N/A

** Not enough information was given in RFP package



Town of Olds

Request for Decision

69

2016 Business Awards Recognition & Celebrations

September 26, 2016

7b

RECOMMENDATION

That a corporate table be purchased (attendance to be confirmed) to the 2016 Olds & District Chamber of Commerce Business Awards Recognition & Celebration on Thursday, October 13, 2016.

BACKGROUND

Each year, the Olds & District Chamber of Commerce celebrates Business Awards Week Recognition & Celebrations with two events: in September, the "Business, Beer & Blue Jeans" event, and in October, the "Business Awards Banquet". These events pay tribute to the owners and managers of small and medium sized enterprises, and are great reminders to the entire community of the tremendous contribution small business makes to our local economy.

OPTIONS FOR ACTION

1. Council can approve the purchase of a table other than the recommendation and would have to provide direction accordingly.
2. Council can receive this item for information only and in doing so not approve any ticket purchase.

FINANCIAL IMPLICATIONS

Cost	Source of Funding
\$440.00	2-1103-221-01
Total Cost \$440.00	

ATTACHMENTS

Attachment: 2016 Business Awards Recognition & Celebrations poster

Prepared By:	Marcie McKinnon Legislative Clerk	Date: September 21, 2016
CAO Signature:		Date: Sept 22/16



Olds & District Chamber of Commerce

2016 BUSINESS AWARDS RECOGNITION & CELEBRATIONS
THEME: 'PROGRESS THROUGH PERSEVERANCE'

OLDS CHAMBER BUSINESS AWARDS BANQUET
THURSDAY, OCTOBER 13, 2016

Commencing at 5:30 p.m.

POMEROY INN & SUITES – CENTENNIAL SUITES

5:30 p.m. Cocktails & **NETWORKING**

Live Jazz Band Entertainment

6:30 – 7:45 p.m. – Dinner

7:45 – 8:30 p.m. – **NOMINATIONS & AWARDS**

TICKET ORDER FORM

(Invoice & tickets will be forwarded upon receipt of your ticket order)

Olds Chamber Members

___ tickets - \$55/person + GST

___ table for 8 people - \$440. + GST

___ table for 10 people - \$550. + GST

___ table for 12 people - \$660. + GST

Non Chamber Members

___ tickets - \$75/person + GST

___ table for 8 people - \$600. + GST

___ table for 10 people - \$750. + GST

___ table for 12 people - \$900. + GST

Name

Business / Organization

Ticket / Table prices include meal & entertainment!

Please forward your Ticket Order to the Olds Chamber prior to September 30, 2016

Email: oldscham@telusplanet.net or Fax: 403.556.1515



Request for Decision

2016 Rotary Club of Olds Harvest Ball October 29, 2016

September 26, 2016

7c

RECOMMENDATION

That a corporate table be purchased (attendance to be confirmed) to the Olds Rotary Club Harvest Ball 2016 being held on Saturday October 29, 2016.

BACKGROUND

In 2015 Council approved a corporate table of eight be purchased at a cost of \$1,250.00.

In 2014 Council approved a corporate table of eight be purchased at a cost of \$1,250.00 to the 2014 Olds Rotary Club Harvest Ball being held on October 25, 2014 and further approved that an auction item of a family swim pass, of a value not to exceed \$720.00 be given to the 2014 Olds Rotary Club Harvest Ball being held on October 25, 2014.

A letter received from the Rotary Club of Olds reads, in part:

"... Since July 2000, the Rotary Club of Olds has strived to make our town, the surrounding community, and the world a better place for all. On a local level, we have support the Olds Splash Park, the Olds and area Fire Department with specialized equipment, and many other beneficial programs. Internationally, our club has supported La Colmena, MX. Scholl Renovation, Malawi Girls on the Move and the global effort to eradicate Polio. Without the support of individuals and business like yours this kind of support would be possible.

The Rotary Club of Olds supports these amazing causes solely through our fundraising efforts. Our major fundraiser is the Harvest Ball which will take place on October 29th. Generous donations and support made last year's Harvest Ball another big success and raised over \$80,000. We are extremely proud that 100% of those funds raised goes back into the programs we support. Over the past 4 years the Rotary Club of Olds has invested over \$310,000 back into Olds and the surrounding area. "

The purchase of a corporate table of eight is recognition of a Gold sponsor. That provides for newspaper recognition and 1 individual slide in slide show.

ALTERNATIVE OPTIONS

1. Council can receive this item for information only and in doing so not approve any ticket purchase or auction item to the Olds Rotary Club Harvest Ball 2016.

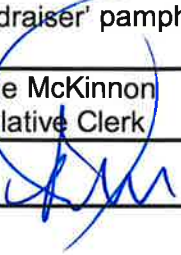
FINANCIAL IMPLICATIONS

Cost	Source of Funding
	2-1102-214-00
	2-1103-221-01
Total Cost	

ATTACHMENTS

Attachments:

- 1. Olds Rotary Club letter dated September 2016
- 2. "2016 Rotary Harvest Ball Fundraiser" pamphlet

Prepared By:	Marcie McKinnon Legislative Clerk	Date: September 21, 2016
CAO Signature:		Date: Sept 22/16



THIS BUSINESS IS A GENEROUS
SUPPORTER OF THE
OLDS ROTARY CLUB
AND THE
2016
Harvest Ball Fundraiser

For information on Harvest Ball or to purchase tickets, please contact
403-507-0002 - INFO@OLDSROTARY.COM - WWW.OLDSROTARY.COM

Rotary Harvest Ball Fundraiser



Olds Rotary Club Supports

COMMUNITY

ORE Commercial Kitchen
Olds Search & Rescue Truck
Olds & Area Fire Department
Olds Community Garden
Mountain View Lodge Patio Doors
Ronald McDonald House, Red Deer
Fire Training Centre
Olds Hospital Gazebo
Didsbury Playground
Holy Trinity Catholic School
Special Olympics Trailer and Tent
Lending Shelf Storage Shed
Cow Palace Floor Paving
Mountain View Food Bank
Rivervalley School Playground, Sundre
Vistas Rotary Playgound
Olds Fashioned Christmas

YOUTH

Spartans Football
Olds Library Ebooks
International Student Exchanges
Youth Scholarships
Leadership Camps
Olds High School Interact Club
Canadian School Leadership Conference
Breakfast for Learning
Olds Figure Skating Club
Olds Minor Hockey

INTERNATIONAL

Kisii School Project
La Colmena, Mx. School Renovation
Polio Plus Wheel Chairs

Want to know more about Rotary?

Check out our website:
www.oldsrotary.com

Rotary International Website
www.rotary.org

Join us for Breakfast
7:00 am Thursdays
Smitty's Restaurant
4513 52 Ave Olds, AB

Town of Olds Regular Council Meeting September 26, 2016

oldsrotary.com

Saturday, October 29th, 2016

HOW TO GET INVOLVED



1 Attend Our Event

Ticket purchase options include the following.

Ticket Purchase Options

Corporate Table

8 Tickets

\$1250

Gold Sponsor Recognition

Executive Table

4 Tickets

\$620

Silver Sponsor Recognition

Individual Tickets

\$125

2 Make a Nomination

If you know of a community member who is deserving of recognition, we have three categories open for nominations.

- Citizen
- Youth
- Humanitarian of the Year

For more information about the nomination process please contact us

3 Donate an Auction Item

We are gratefully accepting donations of items for our silent and live auction.

If you'd like to discuss how your donation can best showcase your business, please contact:

Trish Branter

403-507-1015

info@oldsrotary.com

4 Sponsor Our Event

We will recognize your generous support.

Sponsorship Levels

Diamond \$3000+

4 Individual slides in slide show
Prominent signage at the event
Newspaper Recognition

Platinum \$2000 - \$2999

2 Individual slides in slide show
Newspaper Recognition

Gold \$1250 - \$1999

1 Individual slide in slide show
Newspaper Recognition

Silver \$625- \$1249

Recognition in slide show¹
Newspaper Recognition

Bronze \$250- \$624

Recognition in slide show²
Newspaper Recognition

Friends up to \$250.00

Newspaper Recognition

¹Five sponsors per slide

²Ten sponsors per slide

For Tickets and Information please contact:

Carol McEachern

403-507-0002

info@oldsrotary.com



Box 4083
Olds, Alberta T4H 1P7

September 2016

Subject: Request for Donation,

Hello,

I am writing as a proud member of the Rotary Club of Olds, Alberta. Since July 2000, the Rotary Club of Olds has strived to make our town, the surrounding community, and the world a better place for all. Locally, we have supported the Olds Splash Park, Olds and Area Fire Department with specialized equipment, the Special Olympians with tents and a trailer, Olds Seniors Lodge Gardens, Breakfast for Learning, and many other beneficial programs. Internationally, our club has supported La Colmena, Mx. School Renovation, Malawi Girls on the Move, and the global effort to eradicate Polio. Without the support of individuals and business like yours this kind of support would be impossible.

The Rotary Club of Olds supports these amazing causes solely through our fundraising efforts. Our major fundraiser is the Harvest Ball which will take place on October 29th. Generous donations and support made last year's Harvest Ball another big success and raised over \$80,000. We are extremely proud that 100% of those funds raised goes back into the programs we support. Over the past 4 years the Rotary Club of Olds has invested over \$310,000 back into Olds and the surrounding area.

This year, our goal is to match or surpass the success of last year's event in order to continue funding our existing programs as well as the new needs that have emerged in our communities. To do this we need your assistance. We kindly request the donation of an item or a cash donation. Your item would be used in either a silent or live auction and would greatly assist us in reaching our goal. The members of the Olds Rotary Club are business people as well. With this in mind we want to help ensure that the item you donate truly reflects your business and helps market it to the 280 community professionals that attend our sold out event. We will also promote your business during the Harvest Ball and in the local newspaper. As well, we strongly encourage our members and their families to support the businesses that contribute to our cause.

We hope you will join us in reaching our goal and take pride in knowing that your donation will make a real difference in the lives of many. Please contact me with any questions and to discuss the opportunity to be a part of the difference the Rotary Club of Olds makes.

We sincerely thank you for your time and continued support.

Yours sincerely,

Olds Rotary Member



How your business is recognized is important to us.

We appreciate the support that you provide to the Rotary Club of Olds. Your donation allows us to do great things in our community and the world! We want to ensure that when you are being recognized properly during the Harvest Ball, as well as before and after the event in our print media. To do this we will need your business's current logo.

Please forward the business logo you would like us to use to the following email address:

rotarylogos@gmail.com

Please forward all logos in PDF, ESP, or JPEG formats before October 1st, 2015.



Town of Olds

Request for Decision

78

Alberta Urban Municipalities Association Resolutions

September 26, 2016

7d

RECOMMENDATION

That the 2016 resolutions package from Alberta Urban Municipalities Association be received for information.

BACKGROUND

At the annual fall convention, the Alberta Urban Municipalities Association (AUMA) hosts its Annual General Meeting. Municipalities from across Alberta’s urban centres submit resolutions on a variety of areas of concern to be vetted and voted upon by the AUMA membership and carried forward to the Provincial Government through AUMA’s advocacy efforts.

ALTERNATIVE OPTIONS

FINANCIAL IMPLICATIONS

ATTACHMENTS

Attachment 1- Administration Input to AUMA Resolutions

Submitted By:	Kelly Lloyd Coordinator of Strategic Affairs	Date: September 20, 2016
CAO Signature:		Date: Sept 22/16

**AUMA 2016 Resolutions
Administration Input**

RESOLUTION**2016.A1** 2016 Submission on MGA Amendments (AUMA Board of Directors)

The Town of Olds has previously submitted responses through discussion guides, participation during the Minister's Summer Tour and AUMA surveys.

2016.B1 Requirements for Water/Wastewater Operator Certification (Village of Beiseker)

Administration does not support this resolution as there is not clarity in the resolution. This resolution speaks to a portion of what is a much larger picture for smaller municipalities and moves them more towards shared benefits and costs on a regional basis.

2016.B2 Amendments to Educational Requisition Cap (Town of Black Diamond)

Administration does not support the resolution as written. The court ruled that the Catholic system can requisition for property taxes. The suggestion of a Cap is reasonable, but the province does not have jurisdiction on a Constitutional issue.

2016.B3 Oil and Gas Awareness Day (City of Brooks)

Administration does not support this resolution. Olds recognizes the "shared prosperity" provided to all Albertans, however, this seems to be more of a political statement than a benefit to Alberta.

2016.B4 Sustainable Support for Local Registry Agents (Town of Cardston)

Administration does not support this resolution. As Alberta Registry Agents were privatized in 1993, this resolution is purely business.

2016.B5 Education Property Taxes on Properties Eligible for GIPO (Town of Devon)

Administration supports this resolution. Municipalities pay their own portion on their own properties and the province should too.

2016.B6 Clean Coal Technologies (Village of Forestburg)

Administration supports this resolution.

2016.B7 Climate Change Emission Levies (Town of Hanna)

Administration supports this resolution. The PPA agreement will prematurely close the plants. The province should honour their commitment under the PPA.

2016.B8 Fixed Date for Educational Levies (Town of Hanna)

While administration supports this resolution, the date of February 28th is an uncertainty. Should another date be looked at in correlation to the Provinces fiscal year end?

2016.B9 Mobile Home Sites Tenancy Act (Town of Okotoks)



Administration supports this resolution, however, cautions the development of another body.

- 2016.B10** Alberta Health Services - Lift Assist (Town of Olds)
- 2016.B11** Alberta Transportation Warrant System Review (Town of Olds)
- 2016.B12** Urban Street Light Standards (Town of Olds)

Administration supports the three aforementioned resolutions.

- 2016.B13** Process for Enumerating Shadow Population (Town of Peace River)

Administration does not support this resolution as Determination of Population is already under consideration within the MGA review.

- 2016.B14** Policing Services for Combatting Serious Crimes (Town of Penhold/Town of Innisfail)

Administration supports this resolution.

- 2016.B15** Changes to RCMP Auxiliary System (City of Red Deer)

Administration supports this resolution.

- 2016.B16** Equalization of Policing Costs (City of Red Deer)

Administration does not support this resolution as the resolution is unclear. Information in the background pertaining to split on population is incorrect as Olds pays a 70/30 split formula. Is the resolution asking for one fully funded RCMP position to offset costs or for all the positions to be fully funded?

- 2016.B17** Municipal Participation in Bilateral Funding Agreements (City of Red Deer)

Administration supports this resolution. If municipalities are to be recognized as a form of government, they should be able to participate in decisions for their communities' future.

- 2016.B18** Noise Attenuation (City of Red Deer)

Administration supports this resolution. Consistency is required.

- 2016.B19** Broadband Internet (City of St. Albert)

Administration does not support this resolution as there should be a working provincial network (SuperNet) to support builds in communities. The main issue is the lack in the current backbone system.

- 2016.B20** Capital Funding for Alberta's Library Systems (Town of Strathmore)
How is the capital funding going to be repaid?

Administration does not support this resolution as there is not a defined suggestion as to how the debt is to be repaid and is concerning especially if many cannot cover operating costs currently.

- 2016.C1** Secure Access to Natural Gas Pipelines (Lac la Biche County)

Administration does not support this resolution. Distribution is still a regulated activity and the regulated rate option for energy seems to be working.



Town of Olds

Request for Decision

81

Reports from Council, Authorities, Boards, Commissions, Committees and Task Forces

September 26, 2016

Ea

RECOMMENDATION

That the reports from Council, Authorities, Boards, Commissions, Committees and Task Forces, ending September 26, 2016 be received for information.

BACKGROUND

	Central Alberta Economic Partnership		Municipal Planning Commission
	Citizens' on Patrol	✓	Olds & District Chamber of Commerce
	Community Learning Campus		Olds & District Community Policing Advisory Society
	Family & Community Support Services		Olds & District Municipal Library Board
✓	Fire Committee		Olds Institute Technology Committee
	Mountain View Regional Waste Management Commission		Parkland Community Planning Services
✓	Mountain View Regional Water Services Commission	✓	Parkland Regional Library Board
✓	Mountain View Seniors' Housing		Red Deer River Municipal Users Group
	Mountain View County Highway 2/27 ASP Steering Committee		South Red Deer Regional Wastewater Commission
✓	Municipal Area Partnership	✓	Southern Alberta Energy from Waste Association

ALTERNATIVE OPTIONS

1. Council can receive for information the minutes of the various authorities, boards, commissions and task forces.

ATTACHMENTS

Various minutes are attached.

Prepared By:	Marcie McKinnon Legislative Clerk	Date:	September 21, 2016
CAO Signature:	<i>[Signature]</i>	Date:	<i>Sept 22/16</i>

**TOWN OF OLDS
FIRE COMMITTEE MEETING
MINUTES
Wednesday, September 7, 2016 at 18:30
Fire Department – Olds**

PRIOR TO APPROVAL

PRESENT

Rudy Durieux, Councillor, Town of Olds; Debbie Bennett, Councillor, Town of Olds; Duncan Milne, Councillor, Mountain View County; Al Kemmere, Councillor, Mountain View County; Lorne Thompson, Fire Chief, Town of Olds; Jason Kjorsvik, Deputy Chief, Town of Olds; Brian Powell, Deputy Chief, Town of Olds; Pam Thomas, Community Services Coordinator, Mountain View County

Regrets

RECORDED BY

Debra Martens, Administrative Support, Olds Fire Department

1.0 CALL TO ORDER

Meeting called to order at 18:32 by Chairman Rudy Durieux.

2.0 ADDED ITEMS

Presentation to Olds Fire Department firefighters – 19:00

3.0 ADOPTION OF THE AGENDA

Moved by Councillor Debbie Bennett "that the Fire Committee Meeting Agenda be adopted as amended."

Carried.

4.0 MINUTES/BUSINESS ARISING

4A) Minutes of the March 10, 2016 Fire Committee Meeting

Moved by Councillor Al Kemmere "that the minutes from the March 10, 2016 Fire Committee meeting be adopted as presented."

Carried.

5. DELEGATION

5A) Purchasing Gym Equipment: Olds Firefighter Association President, Casey Bateman

Lorne provided background regarding the inception of the gym, RCMP member use, and answered questions from Town and County Council members; Jason Kjorsvik added that the gym is creating a culture of physical and mental well-being; Casey Bateman discussed that following the RCMP removing the equipment, the gym is noticeably missed; Firefighter Bateman noted how the gym created strength in body and in mind, promotes teamwork and camaraderie; the equipment quotes were discussed followed by questions from the committee regarding fundraising to purchase the equipment; the fire committee thanked Firefighter Bateman for attending

Delegation left the meeting at 6:54 pm

6. BUSINESS ARISING FROM THE PREVIOUS MINUTES**7. OLD BUSINESS****7A) AFFRCS**

In place and operational; still some difficulties west; OFD has been testing radios Harris and Motorola – both are very clear; looking into the Alberta Community Partnership grant in order to purchase radios for 4 municipalities; Councillors asked if the radios purchased for 640 and 630 last year as well as the current HUB system become redundant; Lorne noted that the radios would not, but that in the future AFFRCS and the P25 pagers will make the HUB system redundant

RECESS – 19:03

Presentation from Mountain View County to Olds Fire Department Firefighters offering their thanks for the department efforts during the Fort McMurray wildfire and for keeping our own communities safe while the Mountain View County Task Forces were deployed.

MEETING RESUMED – 19:15

7B) REPLACEMENT ENGINE 621

Request for Proposals opened on August 22, 2016; closing is September 30, 2016; Lorne will provide the County with a breakdown of the proposals following the closing date

8. NEW BUSINESS**8A) SMALL EQUIPMENT REPORT**

Moved by Councillor Duncan Milne ``that the Small Equipment Report be received for information with the amendment that Fort McMurray revenue has its own line item. ``
Carried.

8B) 2017 BUDGET

Discussion regarding Town of Olds portion and Mountain View County portion of the 2017 Budget:
Town of Olds: \$450, 042
Mountain View County: \$186, 437

Moved by Councillor Debbie Bennett ``that the 2017 Budget be received for information. ``
Carried.

8C) LANGUAGE CHANGE IN THE FIRE AGREEMENT

Moved by Councillor Al Kemmere ``that the proposed language changes in the Fire Agreement, in order to match the language in the Inter-Municipal Cooperation Master Agreement, be received for information. ``
Carried.

8D) OLDS FIRE DEPARTMENT 2ND QUARTER REPORT

Quarterly reports will be emailed to County when complete.

Moved by Councillor Duncan Milne ``that the Olds Fire Department 2nd Quarter report be received for information. ``
Carried.

8E) FORT McMURRAY REPORT

Lorne reported on Fort McMurray revenue; a discussion ensued among the committee regarding how the revenue should be spent; revenue will be discussed at the upcoming Regional Fire Chief meeting and Lorne will email the committee and provide notes about the discussion.

Moved by Councillor Al Kemmere "that the Regional Chiefs review the Fort McMurray event and the subsequent revenue generated and that Mountain View County staff review county policies and/or protocols regarding transferring funds from one department to another without council vote." Carried.

The Fire Committee discussed the purchase of gym equipment.

Deputy Chief Brian Powell offered to provide a report to the Committee noting how the Olds Firefighters Association has fund-raised the past 5 years and how that money was spent.

9. REPORTING

9A) MEDICAL RESPONSE (Lift Assists)

Have not increased; remained steady

10. INFORMATION/ROUND TABLE

Al Kemmere inquired about the status of the SCBA; Lorne noted that all SCBA across the county is in place and in-service; RIT packs back-ordered; good experience across the county

11. NEXT MEETING/ADJOURNMENT

11A) Next Meeting: Wednesday, January 11, 2016, at 18:30

11B) Adjournment

Moved by Councillor Debbie Bennett to adjourn the Fire Committee meeting.
Carried

The meeting adjourned at 20:37

Rudy Durieux, Councillor, Town of Olds
Chair

Date: _____

Lorne Thompson, Fire Chief
Town of Olds

Minutes

Mountain View Regional Water Services Commission

July 13, 2016

9:00 AM

Meeting held at the Anthony Henday Water Treatment Plant

Members Present:

Rick Blair – Town of Carstairs - Chairman

Robb Stuart – Town of Bowden

Brian Spiller – Town of Innisfail

Lavar Adams – Town of Didsbury

Wade Bearchell – Town of Olds

Jo Tennant – Town of Crossfield

Also Present:

John Van Doesburg – Manager

Earl Kearns – Maintenance Manager

Wes Olstad – Technical Services Manager

Terry Wood- Finance Manager and Recording Secretary

Chairman Rick Blair called the meeting to order at 9:00 am.

Adoption of Agenda

Moved by Brian Spiller to adopt the agenda.

Carried

Approval of June 8 Meeting Minutes

Moved by Jo Tennant to approve the minutes.

Carried

Chairman's Report

Chairman Blair outlined his activities over the past month.

Staff & Manager's Reports

John Van Doesburg presented the Operations Report.

Wesley Olstad presented the Technical Report.

Earl Kearns presented the Maintenance Report.

John Van Doesburg presented the Administrator's Report.

Moved by Lavar Adams that the Chair and Staff reports be accepted for information.

Carried

Finance Report

Terry Wood presented the Finance Report

Moved by Jo Tennant that the Finance Report be accepted for information.

Carried

New Business

Expansion of Administration Building

Jo Tennant moved to direct the Chair and the Administrator to identify potential contractors for the expansion project and report back to the Commission.

Carried

Alberta Infrastructure and Transportation Grant

The Commission has received a grant of 42.06% of the estimated eligible project costs up to \$506,402 for the project.

UV Update Project

Lavar Adams moved to direct the Chair and the Administrator to identify a potential engineering firm for the project and report back to the Commission.

Carried

MVRWSC Credit Card Policy

Wade Bearchell moved to adopt the proposed MVRWSC Credit Card Policy.

Carried

Administrative Center and Financial Services Agreement SDR – MVRWSC

Jo Tennant moved that the agreement be accepted as presented.

Carried

Next Meeting Date

Sept. 14, 2016 at 9:00 a.m. at Anthony Henday Water Treatment Plant.

Adjournment

Moved by Robb Stuart to adjourn the meeting at 10:05.

Carried

Chairman

Manager

Operations Report July 13,2016

- Train 4 – Clean and PDT. @ PDTs failed. GE onsite week of July 4th.
Found the cassettes are not worth repairing.
New cassettes have been ordered. 500D. This is the next generation for us. Is going to require some upgrades. First issue that has come up is electric cranes are needing to be upgraded.
Replacement schedule is roughly 16 weeks.
- AE is reviewing crane upgrades required for new cassettes. Currently rated at 1500KGs.
GE has supplied 2 concepts that require different crane upgrades.
Proposal completion tentatively July 22nd
- Stantec installed replacement server. Network switch was found to be water damaged.
Replacement has been ordered. Software issue's to be completed when switch is replaced.

Technical Services July 13/16

- Received Gap Assessment from PWC, Identifies Improvements to the ISO 14001 Program Needed to Conform to the New Standard

- Annual Instrumentation Service

- Bowden Operational Assistance

- Ultraviolet Disinfection Project Underway, Design Review and Tendering

- Disinfection Byproduct Testing Completed

Maintenance Report July 13/16

Plant:

- Lothian pump out to inspect train 2 flash mixer seal leak.
- June 20 lost communications on the main line, Telus called out to repair.
- Working with architects on the new building.

Down Line:

- Changed out leaky fittings at M.P.R.
- Doing Bowden site visits.
- Cutting grass.
- Having conflict with Telus over working in our R.O.W. on Rg. Rd. 10.
- Alberta 1 calls.

S.R.D.

- Power outage in Bowden on the long weekend, called out twice to reset the pumps once at 11:30 PM and 2 AM. Telus had the line repaired at 7:30. At 2:30 the Olds station lost communications, there was no power to the station. Found a breaker was tripped on the transformer and a surge protection switch was also tripped. Stantec is checking out the causes.
- Open up the pressure sustaining valve at Bowden because Olds was having problems keeping up with the higher flows.
- Pumping out air release vaults.
- 2 crossings coming up for Tagish Engineering in Penhold.
- Alberta 1 calls.

MOUNTAIN VIEW REGIONAL MANAGERS REPORT July 2016

1. Administration
 - a. Meetings with Stantec for Phase 2 of the Pipeline project
 - b. No conversations with Rocky View County
 - c. Architect has provided a set of new plans
 - d. Meeting with Architect on costs
 - e. Insurance
 - f. Agreement for Adm space and financial with SRD
2. Agreements
 - a. Penhold Community Agreement – Waiting
3. Financial
 - a. Cash Flow
4. Project –
 - a. Stantec has prepared a letter for the boards approval
5. Legal- None
6. SRD
 - a. Operating is on going
 - b. Crossings
 - c. OMF and communication issues still continue
 - d. Warranty Issues being addressed
7. General
 - a. Day to Day items
8. Next Month Activities
 - a. General Adm
 - b. Set up for the next phase of Water
 - c. SRD Line operation
 - i. Waskasoo
 - ii. Operations
 - d. Penhold agreement
 - e. Building design / Process

Financial Report July 13, 2016

- RBC on-line banking. Threat of a postal strike has been an opportunity to pursue more on-line banking solutions.
- Purchased and set up new computer for accounting department. Training for update of our Simply Accounting software.
- Working with Bob Jenkins in preparation for commencing SRD administrative functions August 1. Purchased and set up computer for accounting and installed software. Clearing storage space for SRD records.
- Financial Statements for June 30, 2016 are included in the package.

**Mountain View Regional Water Commission
Comparative Income Statement
At June 30, 2016**

	Actual June 1, 2016 to June 30, 2016	Actual Jan 1, 2016 to June 30, 2016	Budget Year to Date	% YTD to YTD Budget	Budget Jan 01, 2016 to Dec 31, 2016
REVENUE					
Sales Revenue					
Water Sales - Town of Innisfail	113,134.80	698,941.95	665,000.00	1.05	1,330,000.00
Water Sales - Bowden Institution	14,452.20	79,541.40	75,000.00	1.06	150,000.00
Water Sales - Town of Bowden	10,751.75	62,990.15	77,500.00	0.81	155,000.00
Water Sales - Town of Olds	159,968.35	973,421.85	950,000.00	1.02	1,900,000.00
Water Sales - Town of Didsbury	60,683.95	331,746.85	365,000.00	0.91	730,000.00
Water Sales - Town of Carstairs	58,156.60	275,635.70	240,000.00	1.15	480,000.00
Water Sales - Town of Crossfield	66,602.85	336,759.85	350,000.00	0.96	700,000.00
Water Sales - TAQA North Energy	7,127.25	53,597.90	45,000.00	1.19	90,000.00
Water Sales - Carmen Jansen	281.90	719.40	390.00	1.84	780.00
Water Sales - Perfecto Cocjin	65.00	390.00	390.00	1.00	780.00
Water Sales - Wayne Cipperley	110.20	632.30	390.00	1.62	780.00
Water Sales - Robert Rowntree	65.00	390.00	390.00	1.00	780.00
Water Sales - John Korschuk	65.00	390.00	390.00	1.00	780.00
Water Sales - Enmax Green Power Inc.	0.00	3,781.95	5,000.00	0.76	10,000.00
TOTAL Water Sales	491,464.85	2,818,939.30	2,774,450.00	1.02	5,548,900.00
Interest Income	4,031.43	23,077.07	5,000.00	4.62	68,394.00
Mountain View County Agreement	0.00	0.00	0.00	0.00	165,421.00
Town of Penhold Contract	8,977.01	50,575.60	0.00	0.00	0.00
SRD Net Income	15,019.57	52,595.32	19,595.00	2.68	39,190.00
TOTAL Other Income	28,028.01	126,247.99	24,595.00	5.13	273,005.00
Total Revenue	519,492.86	2,945,187.29	2,799,045.00	1.05	5,821,905.00
EXPENSE					
Capital Expenditures					
Capital Expenditures Expense	0.00	12,953.76	137,000.00	0.09	274,000.00
Total Capital Expenditures	0.00	12,953.76	137,000.00	0.09	274,000.00
Payroll Expenses					
Wages - Hourly	59,480.01	376,857.72	405,300.00	0.93	810,600.00
Employee RRSP Expense	3,541.84	22,949.55	22,500.00	1.02	45,000.00
EI Expense	-280.77	12,830.53	12,000.00	1.07	15,000.00
CPP Expense	3,423.86	24,437.19	24,000.00	1.02	31,000.00
WCB Expense	0.00	6,168.97	6,000.00	1.03	12,000.00
Payroll Processing Fees Expense	460.82	3,762.77	3,000.00	1.25	6,000.00
Employee Benefits & Pension Plans	9,998.78	56,998.54	78,000.00	0.73	156,000.00
Total Payroll Expense	76,624.54	504,005.27	550,800.00	0.92	1,075,600.00
General & Administrative Expenses					
Alberta First Call	375.00	1,611.00	1,500.00	1.07	3,000.00
Automobile Exp (gas, etc.)	908.94	5,159.02	6,000.00	0.86	12,000.00
Board Expenses	4,121.56	27,626.44	25,000.00	1.11	50,000.00
CAO Professional Development	0.00	0.00	1,500.00	0.00	3,000.00
Cassette Maintenance Contract	0.00	176,324.70	180,250.00	0.98	360,500.00
Cathodic Protection Expense	0.00	0.00	3,800.00	0.00	7,600.00
Chemicals Expense	0.00	41,930.63	100,000.00	0.42	200,000.00
Delivery & Freight Expense	38.15	247.19	1,000.00	0.25	2,000.00
Insurance Expense	0.00	167.89	55,000.00	0.00	110,000.00
Interest & Bank Charges Expense	0.00	108.86	500.00	0.22	1,000.00

Interest on Long Term Loans	92,563.48	390,970.66	387,974.50	1.01	775,949.00
ISO 14001 Expense	0.00	6,809.58	7,000.00	0.97	14,000.00
Janitorial Service & Supplies	1,201.93	9,149.47	8,500.00	1.08	17,000.00
Lab Supplies Expense	2,151.14	9,120.96	16,000.00	0.57	32,000.00
Legal Fees Expense	0.00	5,000.00	5,000.00	1.00	10,000.00
Lube & Oil - Pumps	0.00	0.00	1,300.00	0.00	2,600.00
Meals Expense	436.02	2,695.83	3,000.00	0.90	6,000.00
Memberships, Dues & Fees Expense	0.00	2,113.75	5,000.00	0.42	10,000.00
Office, Postage & General Expense	1,344.71	11,607.41	6,000.00	1.93	12,000.00
Professional Fees Expense	1,005.48	46,835.11	20,000.00	2.34	40,000.00
Rental Equipment Expense	0.00	0.00	750.00	0.00	1,500.00
Right of Ways	0.00	0.00	0.00	0.00	0.00
Repairs & Main - Down Line	221.37	11,694.41	25,000.00	0.47	50,000.00
Repairs & Main - Grounds	2,200.00	4,400.00	7,000.00	0.63	14,000.00
Repairs & Main - Lagoon Cleanout	0.00	0.00	125,000.00	0.00	250,000.00
Repairs & Main - Plant	11,580.86	115,717.66	105,000.00	1.10	210,000.00
Repairs & Main - Vehicles & Equip	149.95	3,632.06	3,500.00	1.04	7,000.00
Small Tools & Supplies	0.00	383.36	1,500.00	0.26	3,000.00
Staff - Education, etc.	0.00	5,808.06	12,500.00	0.46	25,000.00
Staff - Safety Supplies	0.00	7,101.64	4,000.00	1.78	8,000.00
Telephone Expense	3,393.77	23,805.00	25,000.00	0.95	50,000.00
Town of Penhold Contract	8,977.04	50,575.63	0.00	0.00	0.00
Utilities - Meter Stations	1,163.02	8,532.65	7,500.00	1.14	15,000.00
Utilities - Mid Point Reservoir	8,064.00	44,466.80	50,000.00	0.89	100,000.00
Utilities - Plant Heating	1,167.17	18,584.82	15,000.00	1.24	30,000.00
Utilities - Power Plant	36,474.60	214,908.08	250,000.00	0.86	500,000.00
Waste Removal Expense	237.60	2,033.80	1,750.00	1.16	3,500.00
Debtenture	64,801.58	341,402.78	344,399.00	0.99	688,798.00
Transfer to/from Reserves	50,000.00	300,000.00	300,000.00	1.00	765,421.00
Total General & Admin. Expenses	292,577.37	1,890,525.25	2,194,934.00	0.86	4,389,868.00
TOTAL EXPENSE	369,201.91	2,407,484.28	2,882,734.00	0.84	5,739,468.00
NET INCOME	150,290.95	537,703.01	-83,689.00	6.43	82,437.00

Mountain View Regional Water Services Commission
South Red Deer Comparative Income Statement
At June 30, 2016

	Actual June 1, 2016 to June 30, 2016	Actual Jan 1, 2016 to June 30, 2016	Budget Year to Date	% YTD to YTD Budget	Budget Jan 01, 2016 to Dec 31, 2016
Revenue					
SRD Administration Income	3,000.00	18,000.00	18,000.00	1.00	36,000.00
SRD Wage Income	21,540.00	125,100.00	125,000.00	0.97	250,000.00
SRD Overtime Income	270.00	270.00	3,000.00	0	6,000.00
SRD Call outs Income	1,980.00	12,012.00	15,000.00	0.80	30,000.00
SRD Truck Income	13,842.60	78,746.32	57,500.00	1.33	115,000.00
SRD Monitoring Fee Income	2,880.00	17,472.00	17,500.00	1.00	35,000.00
Total SRD Revenue	43,512.60	251,600.32	236,000.00	196,824.00	472,000.00
Expenses					
SRD - Capital expenditures		14,000.00	12,500.00	1.12	25,000.00
SRD - Wages - Hourly	27,996.82	182,352.74	165,700.00	1.10	331,400.00
SRD - Automobile Exp (gas, etc)	496.19	2,256.21	4,000.00	0.56	8,000.00
SRD - Insurance Expense	0.00	0.00	1,000.00	0.00	2,000.00
SRD - Meal Expense	0.00	0.00	500.00	0.00	1,000.00
SRD - Office, Postage & General	0.00	0.00	26,000.00	0.00	52,000.00
SRD - Professional Fees Expense	0.00	0.00	1,250.00	0.00	2,500.00
SRD - Repairs & Mtn - Veh & Ec	0.00	0.00	2,000.00	0.00	4,000.00
SRD - Small Tools	0.00	0.00	500.00	0.00	1,000.00
SRD - Staff - Education, etc.	0.00	0.00	1,000.00	0.00	2,000.00
SRD - Staff - Safety Supplies	0.00	0.00	1,500.00	0.00	3,000.00
SRD - Telephone Expense	0.00	396.05	500.00	0.79	1,000.00
Total SRD Expenses	28,493.01	199,005.00	216,450.00	0.92	432,900.00
Net Income SRD	15,019.59	52,595.32	19,550.00	2.69	39,100.00

Mountain View Regional Water Services Commission
Statement of Financial Position
June 30 2016

Assets**Current Assets**

Cash		
Royal Bank Chequing	4,897,529.25	
Royal Bank Payroll	69,106.19	
Royal Bank 30 Day Term Deposit	295,915.77	
Total Cash		5,262,551.21
Accounts Receivable		660,714.15
Prepaid Expenses		85,585.25
Total Current Assets		<u>6,008,850.61</u>

Capital Assets

Building	146,863.28	
Accumulated Amortization	- 7,343.00	
Net - Building		139,520.28
Water System	57,262,046.49	
Accumulated Amortization	- 9,326,968.48	
Net - Water System		47,935,078.01
Machinery & Equipment	218,961.11	
Accumulated Amortization	- 98,361.02	
Net Machinery & Equipment		120,600.09
Vehicles	242,272.93	
Accumulated Amortization	- 165,513.73	
Net - Vehicles		76,759.20
Total Capital Assets		<u>48,271,957.58</u>

Other Non-Current Assets

Mountain View County Receivable		1,654,210.50
---------------------------------	--	--------------

Total Assets

55,935,018.69

Liabilities**Current Liabilities**

Accounts Payable	252,168.64	
Payroll Deductions & Benefits Payable	2,365.62	
Vacations Payable	108,956.12	
GST Payable	- 39,641.74	
Total Current Liabilities		<u>323,848.64</u>

Long Term Debt

22,154,456.75

Accumulated Surplus to Dec. 31, 2015		32,620,421.56
Current Earnings		536,291.74
Transfer to Capital Reserve		300,000.00
Accumulated Surplus June 30, 2016		<u>33,456,713.30</u>

Total Liabilities & Equity

55,935,018.69



Meeting Agenda

Minister of Seniors and Housing, Lori Sigurdson the MVSH Board of Directors
September 16, 2016 at 11:30 AM to 12:30 AM
Sundre Seniors Supportive Living Facility, Sundre
Courtyard Meeting Room
Lunch will be provided

Each of these agenda items have been known and discussed from simple concept to stage of action with Alberta Housing and the Department for the last 5 years.

Our Board would simply like permission to move forward on each of these initiatives in order to keep MVSH in the forefront of meeting senior's social housing needs in our communities.

- Our Vision – We enhance lives by providing quality care and self-sustainable living through innovative leadership.
- Our Mission – We provide quality, safe, self sustainable living and support services while promoting a healthy and independent lifestyle.

1) Access to capital for MVSH from ASHC for Sundre Facility and future projects.

- A commitment from Minister of Housing (Honourable Greg Weadick, Minister of Municipal Affairs – letter available) on July 17, 2014 before our MVSH Board project decision to proceed. Minister said ASHC was approved by Cabinet to loan to HMBs (Housing Management Bodies) like MVSH, and for MVSH to put its Sundre Project financing into its three year capital business plan to help the Housing Division to prepare its 2014-15 funding targets. MVSH received a CMHC grant through the Alberta Housing Ministry to address the first half of this request, but the second part of this request is still outstanding.
- Future capital projects for MVSH will depend on this access to capital from ASHC (current plans are for projects in Carstairs, Didsbury and Olds).

2) Asset ownership transfer from Alberta Housing to MVSH for all Seniors Self Contained properties owned by Alberta Housing to ownership under MVSH responsibility as landlord and owner.

- MVSH has developed an asset management plan to include all 463 units under its oversight, management and operations. In the past few years, MVSH has been in discussion with Housing Division proposing a solution to the long standing issues of inadequate funding for provincially owned assets under the Alberta Housing Program with the Province as landlord and owner with MVSH Management as landlord representative.
- MVSH asset management program totals about \$80 million of which \$58 Million (cost) are assets owned by MVSH and \$22 Million (estimated) are assets owned by the Province.



- MVSH deferred maintenance is approximately \$5 Million on all assets in this inventory, and the share for assets owned by the Province is \$2.5 Million.
- MVSH proposes to take ownership and management of the senior self contained program assets for improved asset management and increased flexibility in community development. The results expected will be better housing and better service for tenants as well as better landlord/tenant relationships.
- Under this proposal, MVSH as a HMB will still be accountable for social housing programs but relieving the Housing Division of asset management responsibilities and maintenance funding.
- MVSH now operates or manages 150 senior self contained units in 12 separate smaller buildings in 5 municipalities within Mountain View County.
- MVSH currently operates the senior self contained units at an annual breakeven with subsidized rents as revenue, except for Provincial coverage for insurance, property taxes and emergent or deferred maintenance. The 12 senior self contained sites under MVSH management are all high maintenance and over 30 years of age, requiring a major renovation or replacement capital plan.
- In the face of inadequate funding for deferred maintenance, and only funding for emergency facility issues, the residents and tenants are not well served. MVSH feels they can do a better service to residents as owner and landlord.

3) Meeting the needs of Community Housing program by rent subsidy as opposed to asset ownership.

- MVSH manages 21 units of Community Housing for Alberta Housing.
- Community Housing operates with an operating deficit of \$40 K per year with these 21 units under asset management.
- 14 of these 21 Community Housing Units are not available and vacant due to outstanding damage or repairs or are not habitable for occupancy in current condition.
- There are only 3 applicants on the MVSH Community Housing waitlist in one municipality.
- Community Housing continues to be a huge behaviour management issue for MVSH as landlord agent, and the damage to housing is huge even if repaired, as the condition deteriorates quickly from abuse.
- MVSH proposes sale of these Community Housing assets and move the current tenants and any future demand or waitlist to the direct rent supplement program (DRSP).

Thanks for this opportunity and please contact us if you need anything further as you consider our request.



Town of Olds

Prior to Approval

Minutes of the Municipal Planning Commission (MPC) Meeting, Thursday, September 15, 2016
at 8:30 a.m. in the Town of Olds Council Chambers.

PRESENT – MPC MEMBERS

Public at Large: Don Dwyer, Dave Harris, Heather Ryan and Andy Weiss.
Elected Officials: Mayor Dahl, Councillor Wade Bearchell and Councillor Mary Jane Harper.

ABSENT – MPC MEMBERS

Absent: None

PRESENT – STAFF

Scott Chant, Chief Operating Officer; Carey Keleman, Development Officer II; Jane Archer, Development Officer I; and Karol Jorgensen, Recorder.

ATTENDEES & DELEGATES

Edward Furst; George Gaeke, Olds College Instructor; and students in the Rural Development Practices course of the Land Use Planning Program at Olds College.

1. CALL TO ORDER

Chairperson Dwyer called the meeting to order at 8:30 a.m.

2. ADDED ITEM(S)

None.

3. ADOPTION OF AGENDA

Moved by Councillor Harper, "to adopt the September 15, 2016 Municipal Planning Commission Agenda as presented."

Motion Carried 16.43

4. ADOPTION OF PREVIOUS MINUTES

Moved by Commissioner Ryan, "to adopt the August 18, 2016 Municipal Planning Commission Minutes as presented."

Motion Carried 16.44

5. BUSINESS ARISING FROM MINUTES

None.

6. ITEMS TO BE DELIBERATED

6A) DP16-137

5106 & 5110 – 50 Avenue

Change of Use to 'Public & Quasi-Public Use' for a Church

Development Officer Keleman presented this application as contained in the Agenda.

A discussion on parking in Uptowne Olds included signage for 2 hour parking on Sunday; available spaces for street parking and in the public parking lots; and parking needs for St. Paul's Lutheran Church located in the close vicinity.

Development Officer Keleman noted there is an abundance of parking in the Uptowne area including 55 stalls in the public parking lot on 52 Street. The Uptowne Olds Committee did not receive circulation; although there were members of Uptowne Olds who are also property owners and received circulation.

Signage for 2 hour parking in Uptowne Olds includes Saturday and Sunday. Changes to signage currently in place is a Council decision. It was suggested that Uptowne Olds should be consulted if changes were to be taken forward.

The application is not for a permanent development and providing money in lieu of parking was not required.

The benefits to businesses in the Uptowne area was noted.

Moved by Mayor Dahl, "that the Municipal Planning Commission approve Development Permit Application DP16-137 as presented subject to a term period and subject to conditions listed in the attached draft Development Permit."

Motion Carried 16-45

7. DEVELOPMENT UPDATES

7A) June 2016 Development & Building Permits and Monthly Building Permit Statistics

Development Officer Keleman reported on the list of development and building permit files for August 2016 and the Monthly Building Permit Statistics.

Moved by Commissioner Weiss, "that the development updates be received as information."

Motion Carried 16-46

8. ADJOURNMENT

The next MPC meeting will be Thursday, October 20, 2016 at 8:30 a.m. in Town of Olds Council Chambers.

Commissioner Harris moved to adjourn the Municipal Planning Commission meeting at 8:45 a.m.

Motion Carried 16-47

These Minutes approved _____.

DON DWYER
CHAIRPERSON

SCOTT CHANT
CHIEF OPERATING OFFICER



**Olds and District Chamber of Commerce
Board of Directors Meeting Minutes
Wednesday, June 15, 2016 – 6:00 p.m.
Olds College, Duncan Marshall Place – Board Room**

101

Present: Directors Councillor Mary Jane Harper, Bill Hall, Tracy Gardner, Britnee Cook, Stephen Dodwell,
Melissa Maschke, Dean Owen, Judy Schlichenmayer
Regrets: Directors: Bob Murray, Ben Stone, Doug Collie
Chairperson: Stephen Dodwell **Recording:** Barb Babiak

VISION: To see our vibrant community continue to grow and prosper.

MISSION STATEMENT: The mission of the Olds and District Chamber of Commerce is to foster a positive business environment by providing services, advocacy and leadership to our members.

AGENDA

1. REVIEW AND APPROVAL OF AGENDA
2. REVIEW AND APPROVAL of May 18, 2016 BOARD MINUTES *(attachment)*
3. COMMITTEE AND/OR PROJECT/EVENT REPORTS
 - 3.1 **Executive Committee Report** *(Stephen Dodwell)*
- Meeting Update
 - 3.2 **Olds Institute for Community & Regional Development** *(Bill Hall / Barb Babiak)*
* June 10 & 11, 2016 Retreat
 - 3.3 **OI BARE Committee** *(Bill Hall / Barb Babiak)*
* May 25, 2016 Meeting *(attachment)*
 - 3.4 **Finance Committee** *(Judy Schlichenmayer)*
* Accounts Payable – June 15, 2016 *(attachment)*
* Month End Financial Reports – May 31, 2016 *(attachments)*
 - 3.5 **Luncheon/Breakfast Meetings Update** *(Barb B)*
* Alberta Healthy Living Programs / Habitat for Humanity – June 8
* Robbery Prevention / Age Friendly – September 14
 - 3.6 **Business Awards Committee** *(Ben Stone)*
* May 19, 2016 Meeting Update
 - 3.7 **Business After Hours Committee** *(Dean Owen)*
* June 2 - Canadian Tire Garden Party
* June 25 – Netook Business Breakfast Event
 - 3.8 **Discover Olds Committee** *(Stephen Dodwell)*
* Overview & Meeting Update *(attachment)*
 - 3.9 **Tour of Alberta Event – September 2** *(Stephen Dodwell)*
* Overview & Meeting Update *(attachment)*
4. CORRESPONDENCE RECEIVED
 - 4.1 **2016 PIN Executive Leadership Conference** *(attachment)*

5. BUSINESS ARISING

- 5.1 Alberta Chambers AGM & Policy Session June 12-14/16 Overview *(attachment)*
- 5.2 Meeting – Tuesday, June 7/16 with OI, Town, BARE Committee, Uptowne Olds, Discover Olds, Everything Olds, Tour of Alberta *(Stephen Dodwell / Ben Stone)*
- 5.3 Town of Olds Council Report *(Councillor Harper)*

6. NEW BUSINESS

6.1

7. DATE OF NEXT MEETING

*** Regular Board of Directors Meeting**
Olds College, DMP Board Room
Wednesday, August 17, 2016 – 6:00 pm

No Board Meeting in July

8. ADJOURNMENT

=====

The Meeting was called to Order at 6:03 pm

1. REVIEW & APPROVAL OF AGENDA

MOTION: Mary Jane Harper moved acceptance of the Agenda as circulated. Seconded. Carried.

2. REVIEW & APROVAL of May 18, 2016 MEETING MINUTES

MOTION: Bill Hall moved acceptance of the May 18, 2016 Board Meeting Minutes as circulated. Seconded. Carried.

3. COMMITTEE AND/OR PROJECT/EVENT REPORTS

3.1 **Executive Committee Report** *(Stephen Dodwell)*
 * no meeting to report on

3.2 **Olds Institute for Community & Regional Development** *(Bill Hall / Barb Babiak)*
 * Bill Hall provided an update from the June 10 & 11th OI Board Retreat.
 * At last year’s retreat, OI Board Members discussed Board Governance. This year’s discussion during the retreat included next steps for OI Board, moving from Committees and Pillar Committees to Projects to better focus. BARE, Physicians Recruitment and Uptowne Olds will remain as OI Committees. The OI Board discussed a name change for Olds Institute to help market OI more effectively. At the next Board meeting the Bylaws will again be looked at in the hopes of having Mtn View County continue as a member.

3.3 **OI B.A.R.E Committee** *(Bill Hall / Barb Babiak)*
 * The BARE Committee Meeting continues to discuss the BVP (Business Visitation Program) for local businesses. BARE has approached College students to assist with the survey and hope to be able to use past work already done by BARE in addition to the survey.

3.4 Finance Committee *(Judy Schlichenmayer)*

103

3.4.1 Accounts Payable – June 15, 2016 *(attachment)*

MOTION: Judy Schlichenmayer moved acceptance of the Accounts Payable of June 15, 2016 in the amount of \$6,422.47 as circulated. SECONDED. CARRIED

3.4.2 Month End Financial Reports – May 31, 2016 *(attachments)* Revised Budget as at June 15, 2016 *(attachment)*

MOTION: Judy Schlichenmayer moved acceptance of the Month End Financial Reports as at May 31, 2016 as circulated and acceptance of the 'Revised Budget' as at June 15, 2016 as circulated. SECONDED CARRIED

It was requested that:

- the Committees with Overview be added to August, 2016 Agenda.
- Corporate Members be provided 2 Complimentary BA Banquet Tickets
- Members who did not re-join for the 2016 Year be approached with a 'One Time Offer' of pro-rated fees
- Stephen Dodwell, Mary Jane Harper and Barb Babiak meet Wednesday, June 22/16 – 11:00 am to review the current Membership Package
- the Board hold a Brainstorming Meeting the end of August. A Town of Olds facilitator to be approached.

3.5 Luncheon/Breakfast Meetings Update *(Barb B)*

- * Alberta Healthy Living Programs / Habitat for Humanity – June 8
- * Robbery Prevention / Age Friendly – September 14
 - adding 2 minute learning sessions to the luncheons was discussed
 - approach member businesses to host a luncheon at their premises

3.6 Business Awards Committee

- * May 19, 2016 Meeting Update
 - during the May Meeting, the Committee made the decision that past plaque sponsors be given the opportunity to sponsor the plaque again for the 2016 awards.
 - ECS Award Winner for May 2016 was Cheyanne Hobbs, Rundlestone Salon and Spa
 - adding an 'Environmental Award' and increasing the 'Plaque Sponsorship' was discussed and will be taken back to the BA Committee to look at

3.7 Business After Hours Committee *(Dean Owen)*

- * June 2 - Canadian Tire Garden Party
- * June 25 – Netook Business Breakfast Event
 - these events are not so successful. Mary Jane agreed to attend the June 25th event

3.8 Discover Olds Committee *(Stephen Dodwell)*

- * Overview & Meeting Update
 - this is in the early stages of putting together a framework. The Committee is defining what tourism means and looking at branding or giving Olds an identity. The Committee includes representatives from the main Stakeholders.

3.9 Tour of Alberta Event – September 2 *(Stephen Dodwell)*

- * Overview & Meeting Update

- the Committee is moving forward with this event, lots of good work being done and lots of volunteers on board

4. CORRESPONDENCE RECEIVED

4.1 2016 PIN Executive Leadership Conference *(attachment)*
- information only

5. BUSINESS ARISING

5.1 Alberta Chambers AGM & Policy Session June 12-14/16 Overview *(attachment)*
- a written report was provided by ACC

5.2 Meeting – Tuesday, June 7/16 with OI, Town, BARE Committee, Uptowne Olds, Discover Olds, Everything Olds, Tour of Alberta *(Stephen Dodwell / Ben Stone)*
- good meeting amongst the organizations. Discussed having Uptowne & Chamber part of one or one organization. Bill Hall volunteered to serve on the Uptowne Committee. Stephen Dodwell will approach Leon Durrand, Chair of Uptowne to advise and ask who the Uptowne Rep will be on the Chamber Board

5.3 Town of Olds Council Report *(Councillor Harper)*
- new Municipal Government Act is being reviewed by Council. This act becomes law this September
- new business in SE corner of Olds passed another hurdle (marijuana grow op)

6. NEW BUSINESS

6.1

7. DATE OF NEXT MEETING

*** Regular Board of Directors Meeting**
Olds College, DMP Board Room
Wednesday, August 17, 2016 – 5:00 pm

No Board Meeting in July

It was the consensus of those present to change the start time for future Board Meetings to 5:00 pm

8. ADJOURNMENT

- 7:40 pm

Date: _____

Witness

President

Witness

Secretary

Greetings from Olds Chamber President, Stephen Dodwell August 2016



The countdown is on for people to submit their nominations for the **2016 Olds & District Chamber of Commerce Business Awards** in eight categories. Deadline is Wednesday, August 31st. Nomination forms can be accessed on the Olds Chamber Website at www.oldsalberta.com. We encourage everyone to get involved and nominate a business, organization or employee for an award.

The Olds Business Community is invited to drop by the **Rusty Key Bistro** on **Thursday, September 22nd** from **5:30 – 7:00 pm** for our Annual **'Business, Beer & Blue Jeans Event'** where all nominated businesses, organizations and employees will be announced in the eight categories. This is a come and go event with complimentary appetizers and refreshments being served.

We would like to remind the Olds Business Community that our next scheduled **Chamber Luncheon** is **Wednesday, September 13th (date to be confirmed)** at the **Pomeroy Inn & Suites**. We will have RCMP Representatives share information on **'Robbery Prevention'** highlighting preventative measures businesses can take and how employees should react should they experience a potential robbery or break and entry. Great information for the business community in light of recent activity in our community!

Olds Chamber representatives continue to serve on the Discover Olds Tourism Strategy Committee along with other community partners in an attempt to develop a strategy which supports regional tourism and enables visitors to Discover Olds. Please feel free to contact me at gm@pomeroyolds.com should you have any questions pertaining to this initiative.

The Olds Chamber attended a session on August 11th hosted by OI Connected Community Committee to learn of the results of their analysis regarding online presence of businesses in Olds. The survey of businesses they conducted included criteria such as online e-commerce, social media use, site's visual appeal and more. The guest speaker in attendance shared a global view of how businesses are engaging and succeeding in online commerce. OI will be hosting a Roger Brooks Video Session on 'Branding' at the Olds Library on August 25th – 12 pm; bring your own lunch!

The Tour of Alberta Committee is wrapping up the last of the details for this event. The 2nd leg finish of the Tour of Alberta Bike Race will occur in Olds on September 2, 2016. The Committee has reached out to the community to create a very special experience for residents and visitors and plans are in place to host a festival in conjunction with the Bike Race. The Tour of Alberta Bike Race will be seen by millions in over 200 nations thus a great opportunity to showcase our community.

Diversifying the Economy! How can Alberta move from an economy of circumstance to an economy of purpose? Senator Doug Black will be in Olds on Tuesday, September 13th, 7:00 pm at the Pomeroy Inn & Suites to address members of the community about the economic issues facing Alberta and will share his vision for an Alberta economy that's pioneering and resilient in the 21st century.

4-H Alberta Centennial Fever! 4-H Alberta is going back to where it all began 100 years ago when the first 4-H Club was organized in Olds back in 1917. This group anticipates there will be 2,500 4-H members, families and alumni in Olds to share stories and talk about how 4-H helped them create stronger communities throughout Alberta during the 4-H Alberta 100 Years Celebrations taking place in Olds, August 3 – 6, 2017!

December 31st of this year, the current Executive Director will be leaving the Olds Chamber after 21 years of service. The Board of Directors have been meeting on a regular basis to ensure a plan is in place for the replacement to make the transition for the new Executive Director a smooth one!

Several Chamber Representatives recently met with the Uptowne Olds Group which has resulted in representatives attending meetings of both groups and which also allows for the opportunity of working ever more closely to a new future! 106

The Board of Directors recently held their 'Brainstorming Session' with lots of discussion and input happening pertaining to the Olds Chamber's strengths, challenges, opportunities and threats. During this facilitated session, the Board Members were also asked what their 'Dreams for the Chamber in the future' might look like. Board Members are now tasked with a number of action items from this session!

As President, please feel free to contact myself or other Board Members should you wish to share ideas pertaining to the Chamber or should you have any concerns. The list of Directors and their email contact can be accessed on our website at www.oldsalberta.com

Thank you!
Stephen Dodwell, President
Olds & District Chamber of Commerce

The regular meeting of the Parkland Regional Library Board was called to order at 1:05 p.m. on Thursday, September 8, 2016 in the PRL Board Room, Lacombe.

Present: Debra Smith (Board Chair), Darcy Bachman, Gavin Bates, Tammy Burke, Gord Christensen, Deborah Cryderman, Leona Dickau, Rudy Durieux, Darlene Dushanek, Sandy Gamble, Bruce Gartside, Bob Green, Kyle Greenwood, Loanna Gulka, Lynda Haarstad-Petten, Asaph Johnson, Ken Krause, Dana Kreil, Sue Krest, Bev Krochak, Megan Chernoff for Chris Lust, Peter Miller, Leah Nelson, Gail Nowlan, Ray Olfert, Rachelle Peters, Bill Rock, Sharolyn Sánchez, Jeremy Sayer, Janine Stannard, Sonia Temple, Nancy Hartford for Doug Weir, Michael Wells, Sharon Williamson

With regrets: Jean Bota, Kaye Innes, Stephen Levy, Rick Manning, Les Stulberg, Jamie Syer

Absent: Jay Byer, Colleen Ebden, Richard Elhard, Bryan Gust, Michelle Hewko, Charles Jarvis, Lonnie Kozlinski, Dean Lane, Brenda McDermott, Rick Pankiw, Wayne Rempel, Lee Van Koughnett, Shannon Yearwood

Staff: Ron Sheppard, Anna Alexander, Meredith Bratland, Lauralee Gilmour, Colleen Schalm, Tim Spark, Donna Williams

Call to Order

Meeting called to order at 1:05 p.m. by Smith.

Smith welcomed everyone and asked everyone to introduce themselves.

Smith reminded everyone about the Parkland Fall Conference on September 26 and the registration deadline date on September 9.

1.1.1. Agenda

1.1.1.2 Adoption of the Agenda

Motion by Durieux, seconded by Cryderman to accept the agenda as presented.

CARRIED UNANIMOUSLY
PRL 33/2015-16

1.1.2 Approval of minutes

Motion by Bachman, seconded by Dickau, to approve the minutes of the May 19, 2016 meeting as presented.

CARRIED UNANIMOUSLY
PRL 34/2015-16

1.3 Business arising from the minutes of May 19, 2016

Smith asked if there was any business arising from the minutes. Nothing was brought forward.

2. Consent Agenda

Smith asked if there was any business arising from the consent agenda.

A motion to approve the consent agenda as presented was made by Gartside, seconded by Stannard.

CARRIED UNANIMOUSLY
PRL 35/2015-16

Rachele Peters entered the meeting at 1:25 p.m.

3. Items for Action/Information

3.1 PRL's 2017 Budget

PRL's budget is prepared with conservative estimates. Revenue is estimated at its minimum level and expenditures are estimated at their maximum level. For 2017, we project that the provincial operating grant to regional systems will remain at \$4.70 per capita and \$5.55 per capita for the rural library service grant. We also assume that grant levels will be based on 2015 population statistics.

Under Library Materials:

- Line 1 - book allotment was reduced to \$1.13. These funds were reallocated to eContent
- Line 6 - eContent Platform fees subscriptions was reduced
- Line 12 – First Nations expense is new

Cost of Service:

- Lines 20 and 21 – increased to support the increases in salaries and benefits. Line 20 supports a revised wage and salary grid with its incremental increases.

In passing the budget, Board members approved the movement of funds between reserves and operating.

Anticipated funds are required to purchase a new cargo van in 2017 (approximately \$30,500) and from the Technology Reserve, \$41,500 for computer hardware; \$80,000 for computers for libraries; and \$115,000 for new SuperNet CED units for member libraries.

The budget supports the new wage and salary grid. Staff was mandated by the Executive Committee to review the wages. The grid no longer provides a 2.5% increase compounded for staff who have reached the end of the grid. Instead staff at the end of salary grid would receive a cost of living increase.

Overall, the budget has a 2% increase in the p.c. requisition to municipalities.

Motion by Stannard, seconded by Bachman, that the PRL Board approves the PRL's 2017 Budget as presented.

CARRIED UNANIMOUSLY
PRL 36/2015-16

3.2 Auditor Tenders

According to PRL policy 4.4.4. "The auditor shall be appointed by the Board for a period of up to three consecutive years. Before an auditor is appointed, a request for tender (RFT) for auditing services must be conducted". Parkland staff contacted 8 firms but only 3 responded with proposals. Due to scheduling conflicts at PRL's year end, staff do not recommend choosing MNP. All proposal quotes were comparable. After discussing with the Executive Committee, the committee recommended to the board to continue with Collins Barrow as the auditor.

Motion by Cryderman, seconded by Peters, that the PRL Board approves that the PRL Board appoint Collins Barrow as auditor for the years 2017 – 2019.

CARRIED UNANIMOUSLY
PRL 37/2015-16

3.3 Auditor Selection

Regarding the selection of the auditor, PRL policy makes this a board responsibility. The approval process would be more timely if the duty was the responsibility of the Executive Committee. When RFTs are received for audit services, they are usually only good for 30 days and it is difficult to time the RFT process so it coincides with board meetings. Having the Executive Committee select the auditor would solve the timing issue. If the Executive Committee became responsible for the auditor selection, PRL's policy will have to be changed. PRL's policy states:

4.4.4 Audit

The auditor shall be appointed by the Board for a period of up to three consecutive years. Before an auditor is appointed, a request for tender (RFT) for auditing services must be conducted.

If the board wanted to make the Executive Committee responsible for choosing the auditor, the policy would read as follows:

The auditor shall be appointed by the Executive Committee for a period of up to three consecutive years. Before an auditor is appointed, a request for tender (RFT) for auditing services must be conducted.

After a brief discussion the board decided to delegate the responsibility of selecting the auditor to the Executive Committee.

Motion by Green, seconded by Sayer, to change Parkland's Finance Policy to state "*The auditor shall be appointed by the Executive Committee for a period of up to three consecutive years.*"

CARRIED UNANIMOUSLY

PRL 38/2015-16

3.4 First Nations Initiative

Parkland received a grant from the provincial government to supply library service to First Nation residents. The grant was for 9,878 residents for a total of \$101,249.50. The Public Library Services Branch (PLSB) is working on a work plan to help coordinate the development of outreach activities to First Nation communities. The work plan has a number of parameters which include:

- Grant recipients agree to ensure that reserve and settlement residents will be treated as local residents
- Implementing relationship building with reserve and settlement residents
- Funds can be spent on relevant expenses and transfer of funds to other libraries or organizations is prohibited.
- A working group representing all grant recipients will work to develop the plan, coordinate activities, and cooperate to make the goal of this project work as well as possible.

Sheppard met with representatives from Yellowhead Regional Library, Northern Lights Regional Library, Edmonton Public library and PLSB, Aboriginal Affairs, and members of Treaty 6 at a First Nations meeting on September 6. At the meeting, it was decided that a First Nation resident could go to any library in the province and get a library card from that library. The libraries represented at this meeting are working on a joint meeting with Treaty 6 to discuss options for library service and present library service in a cohesive way. Parkland also has a plan for reaching out to First Nations reserve residents with a program with free library cards. Updates on First Nations activities will be provided ongoingly.

Peters left the meeting at 2:10 p.m.

3.5 LAPP Audit

Every three years, Parkland is required to conduct an audit to ensure Parkland is compliant with all LAPP requirements. An audit was performed for the 2015 fiscal year. No issues were identified related to Parkland's compliance to LAPP requirements.

Motion by Olfert, seconded by Burke, to receive the LAPP Audit for information.

CARRIED UNANIMOUSLY

PRL 39/2015-16

3.6 Online Card Registration

The Online Card Registration was discussed at the Executive Committee at the September 8 meeting prior to the Board meeting. The intent was to come up with a way for patrons to register online and receive free library cards. However, due to concerns about the potential loss

of card fees to member libraries, the Executive Committee mandated staff to do further research before implementing a free online card sign up initiative.

3.7 Organizational Chart

As a result of a work-flow study done in Technical Services, a number of changes were made:

- A shipper/receiver was hired
- Created an Interlibrary Loan and Website Technician
- Created the position of Systems Technician to assist the systems librarian
- The position of Interlibrary Loan and Horizon Helpdesk Technician was eliminated

According to Parkland's Personnel Policy (4.10.2):

The Board must be informed of changes to Parkland Regional Library's organizational chart. The creation of new positions requiring the establishment of new job descriptions or the elimination of positions requiring the deletion of job descriptions must be approved by the Board.

No new staff were hired. These new positions were created by recognizing current staff.

Motion by Durieux, seconded by Miller, to approve the creation of the Interlibrary Loan and Website Technician and Systems Technician positions.

CARRIED UNANIMOUSLY
PRL 40/2015-16

Motion by Burke, seconded by Haarstad-Petten, to eliminate the position of Interlibrary Loan and Horizon Helpdesk Technician.

CARRIED UNANIMOUSLY
PRL 41/2015-16

3.8 Parkland Community Update

Several board members gave updates on community activities in their municipalities.

- Gulka, representative from Town of Ponoka, talked about the First Nation residents in their library. Ponoka Jubilee does not charge First Nation patrons and do not charge any card fees for any patrons.
- Sanchez, Town of Penhold representative, asked about funds to help the library with capital purchases.
- Bev Krochak from Clive reported on the new facility of the Clive Public Library. The library board rents part of the building to FCSS for additional revenue.
- Peter Miller reported on the Forestburg Public Library. They are expanding programs to include things such as yoga to bring more patrons to the library.
- Megan Cheroff from Sylvan reported that they extended their hours on the same day as the local Farmer's Market. Also started a Pokemon walk.
- Darcy Bachman announced that Stettler has a new library manager.
- Sonia Temple announced that the Cremona Library is adding on an addition of about 700 sq. ft.

- Rudy Durieux from Olds announced that the Olds Public Library created a special event that paired with a local fundraiser, "Chase for Nate", and achieved great success.
- Bill Rock, from Amisk, said with the low income families, they rely on the services of the library more.
- Bob Green, ALTA Rep, is attending a 3-day workshop to work on things for ALTA.
- Deb Cryderman, Camrose City, reported that the library received a \$6,500 grant from FCSS to help feed kids in the library after school. The Rotary Club donated \$2,000 towards a program for people suffering from dementia.

3.9 Updates

3.9.1 Consulting Services

A paper copy of the Consulting Services report was included in the agenda package.

3.9.2 Technical Services/Systems

A paper copy of the Technical Services/Systems report was included in the agenda package.

3.9.3 IT

The IT report was included in the package.

4. Adjournment

Motion by Stannard to adjourn the meeting at 2:45 p.m.

CARRIED UNANIMOUSLY
PRL 42/2015-16

Meeting adjourned at 2:45 p.m.

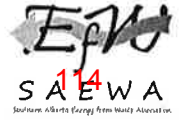
Chair

SOUTHERN ALBERTA ENERGY from WASTE ASSOCIATION



Minutes from Board Meeting held on Thursday, July 21, 2016		
Wheatland County, Hgwy #1 R.R. #1, Strathmore, AB.		
Call to Order: 12:03 pm. Chair Armstrong called the meeting to order		
	Director/Member	Director/Member
Directors Present: 11 Directors Absent: 2 Alternates Present: 1 Non-Voting Present: 1 Special Guests: 3 Quorum: 7	Ben Armstrong – Chair Berniece Bland, Alternate Wheatland County <i>Drumheller & District Solid Waste *</i>	Paul Ryan – Vice Chair MD of Bighorn <i>Bow Valley Waste Management Commission*</i>
Minutes: Sherry Poole SAEWA Manager <i>*The listing of the Waste Jurisdiction for each Director only indicates the Jurisdiction the community is a member of, and does not indicate representation of that Jurisdiction.</i>	Dennis Cassie Town of Coalhurst <i>Town of Coalhurst</i>	Kim Craig Town of Coaldale <i>Town of Coaldale</i>
	Judy Dahl Larry Wright, Alternate Town of Olds <i>Town of Olds</i>	Ben Goetz Town of Glenwood <i>Chief Mt Regional Waste Commission*</i>
	Tom Grant Town of Vulcan <i>Vulcan District Waste Commission</i>	Ray Juska Village of Duchess <i>Newell Regional Solid Waste Management Authority Ltd</i>
	Greg Sheppard Special Areas <i>Special Areas/Big Country Waste Management Commission</i>	Val Warnock - absent Town of Trochu <i>Drumheller & District Solid Waste*</i>
	Joe Watson Town of Picture Butte <i>Town of Picture Butte</i>	Tom White Lethbridge County <i>Lethbridge County</i>
	Terry Diack - absent Town of Three Hills <i>Town of Three Hills</i>	Patricia McKean - absent Mountain View County <i>Mountain View County</i>
	Robert Reid - absent Village of Cremona <i>Village of Cremona</i>	Chris Vardas - absent Town of Sundre <i>Town of Sundre</i>
		Al Gil - absent Town of Carstairs <i>Town of Carstairs</i>
Special Guests: 3	1. Mary Anne Overwater, Mountain View Regional Waste Commission 2. Don Vander Velde, Councillor Wheatland County, and 3. Dan Rochette, Director Recycling Council of Alberta	
Agenda Item #	Motion	
<u>Item 1:</u>	1.0 Meeting called to order by Chair Armstrong @ 12:03 pm.	

SOUTHERN ALBERTA ENERGY from WASTE ASSOCIATION



<p><u>Item 2:</u> Adoption of Agenda MTN B2016-07-01</p>	<p>2.0 MOTION BY MEMBER Dahl To adopt the 2016-07-21 Agenda with amendments as noted: 6.4 AAMDC Insurance Policy Renewal 6.5 SAEWA Invoice to MD of Bighorn for final RCP Reimbursement submitted July 20, 2016 6.6 IT update put forward by Member Grant 7.4 Brownlee Invoice # re: AGM 2016 Governance Review 7.5 Alberta Recycling Management Association (ARMA) reimbursement cheque received payable to SAEWA 8.0 In Camera session 9.0 Member Reports</p> <p align="right">CARRIED ALL</p>
<p><u>Item 3:</u> Adoption of Board Minutes MTN B2016-07-02</p>	<p>3.0 MOTION BY MEMBER To adopt the 2015-06-24 Board Minutes</p> <p align="right">CARRIED ALL</p>
<p><u>Item 4:</u> For Information MTN B2016-07-03</p>	<p>4.0 MOTION BY MEMBER Goetz To receive Executive Meeting Minutes - draft 2016-07-08 for information.</p> <p align="right">CARRIED ALL</p>
<p><u>Item 5:</u> Business Arising MTN B2016-07-04</p>	<p>5.0 BUSINESS ARISING FROM THE BOARD MINUTES:</p> <p>5.1 MOTION BY MEMBER Ryan To receive Action Log update provided by administration up to an including 2016 07 21 as received for information.</p> <p align="right">CARRIED ALL</p> <p>5.2 Board members confirmed receipt of a Confidential Read Only Detailed Business Plan that was sent directly to them via Canada Post whereas it was determined that any further discussion in relation to this item, due to confidentiality of the document will have to be put forward in Camera.</p> <p align="right">RECEIVED FOR INFORMATION</p> <p>5.3 The Board received an update from administration regarding the HDR requisition for financial data submitted to Waste Member Authorities confirming that data was successfully received from:</p> <ol style="list-style-type: none"> 1. Big Country Waste Management Commission 2. Newell Regional Solid Waste Management Authority 3. Mountain View Regional Waste Commission 4. Drumheller & District Solid Waste Management Authority, and

<p>B2016-07-05 Action Item</p>	<p>5. Bow Valley Waste Management Commission Whereas the Board directed as an action item to administration to provide follow up calls to those recorded by HDR as unreported responses.</p> <p style="text-align: right;">ACTION ITEM</p> <p>5.4 MOTION BY MEMBER Dahl To direct the Executive to enter into a conversation with Decentralized Energy Canada (DEC) at minimal cost to SAEWA.</p> <p style="text-align: right;">CARRIED ALL</p> <p>B2016-07-06 Action Item</p> <p>5.5 MOTION BY MEMBER Sheppard To receive for information Member Ryan report update from presentation made to the LGAA Zone 1 Meeting on July 7, 2016 where member Ryan stated that he received a positive response from the members in attendance of the meeting, as well the motion includes directive to administration for development of communication circulation tree to determine routing of the Board approved minutes going forward.</p> <p style="text-align: right;">CARRIED ALL</p> <p>Action Item</p> <p>5.6 Included in above motion.</p> <p>5.7 Federation of Canadian Municipalities (FCM) provided email in acknowledgement of signed contract agreement which is due to be put forward to the FCM Board for final signature on July 29, 2016.</p> <p style="text-align: right;">ACTION ITEM FOR FOLLOW UP</p>
<p><u>Item 7:</u> New Business</p> <p>Action Item</p>	<p>6.0 NEW BUSINESS ITEMS:</p> <p>6.1 Chair Armstrong reported on the Tansley Meeting attended in Calgary at the beginning of July then put over to Member Ryan for further comment, Paul stated that it was evident that Tansley was looking for opportunities to sell their technology and he anticipates that there will not be need for further follow up in this case.</p> <p style="text-align: right;">RECEIVED FOR INFORMATION</p> <p>6.2 Member Warnock put forward an email to the Executive to the Board re: AUMA Convention October 2016 to notify of an opportunity for request of a meeting with Hon. Danielle Larivee; the Board discussed interest in putting for a letter and to that Director Dahl also made a note in suggestion that Al Kemmere , Councillor of Mountain View County (a member municipality) whom is also President AAMD&C could possibly be approached by SAEWA to determine his position in support of submitting a</p>

<p>Action Item</p>	<p>letter of request for a meeting on behalf of SAEWA. ACTION ITEM FOR FOLLOW UP</p> <p>6.3 Administration advised that the Regional Collaboration Grant 2013 – 2014 has expired effective July 31, 2016 and the MD of Bighorn did forward a letter from the province that provided notice of final reporting due by end July 31, 2016 and that the report and compliance signatures will be submitted forthwith the due date. ACTION ITEM FOR FOLLOW UP</p> <p>Action Item</p> <p>6.4 AAMDC Insurance Policy Renewal Application has been received and is due to be submitted by November 1, 2016. ACTION ITEM FOR FOLLOW UP</p> <p>6.5 Administration reported that final requisition of RCP funds has been submitted on July 20, 2016 to the MD of Bighorn. FOR INFORMATION</p> <p>B2016-07-07 Action Item</p> <p>6.6 MOTION BY MEMBER Grant Member Grant To direct administration to research options and costs for development of an website Information Management System and to put those forward to the Executive to the Board for decision to implement into the current website as a result of discussion of more effective ways to expedite confidential documents and read reports in real time going forward. CARRIED ALL</p>
<p><u>Item 7:</u> For Information B2016-07-08</p>	<p>7.0 ITEMS FOR INFORMATION: MOTION BY MEMBER Ryan To receive items for information including:</p> <ol style="list-style-type: none"> 1. Citrix Monthly Invoice for August 8 – September 7, 2016 2. ATB Statement dated to the end of June 30, 2016 <p>CARRIED ALL</p>
<p><u>Item 8:</u> In Camera 1:31 pm B2016-07-09</p> <p>Out of Camera 2:15 pm B2016-07-10</p> <p>B2016-07-11</p>	<p>8.0 MOTION BY MEMBER Dahl To proceed in Camera @ 1:31 pm – Contractual Item CARRIED ALL</p> <p>8.1 MOTION BY MEMBER Craig To proceed out of Camera @ 2:15 pm. CARRIED ALL</p> <p>8.2 MOTION BY MEMBER White</p>

SOUTHERN ALBERTA ENERGY from WASTE ASSOCIATION



<p>Action Item</p> <p>B2016-07-12</p> <p>Action Item</p> <p>B2016-07-13</p> <p>Action Item</p>	<p>The Board has approved to direct Executive to hire a qualified consultant to develop Terms of Reference to complete engineering work for the Siting and Transportation Module of the Project Development Plan.</p> <p align="right">CARRIED ALL</p> <p>8.3 MOTION BY MEMBER Ryan</p> <p>To direct Board to submit recommendations for revision to the Detailed Business Plan directly to administration to collate for information to the Executive to address with HDR prior to next Executive Meeting scheduled for August 12, 2016.</p> <p align="right">CARRIED ALL</p> <p>8.4 MOTION BY MEMBER Cassie</p> <p>The Board has directed Executive and Administration to report back to the Board August 24, 2016 recommendations in coordination of a Strategic Planning Session.</p> <p align="right">CARRIED ALL</p>
<p><u>Item 9:</u></p> <p>Member Reports</p>	<p>9.0 MEMBER REPORTS:</p> <p>9.1 Member Dahl made suggestion to consider implementation of a Rise and Report section into the Minutes format.</p> <p align="right">RECEIVED FOR INFORMATION</p>
<p>Meeting Adjourned: 2:31 pm</p> <p>MTN B2016-07-14</p>	<p>MOTION BY MEMBER White</p> <p>In adjournment of meeting at 2:31 pm.</p> <p>Member White on behalf of Lethbridge County has advised that they will host the August 26, 2016 Board Meeting.</p> <p align="right">CARRIED ALL</p>



Town of Olds

Request for Decision

118

Financial Update to August 31, 2016

September 26, 2016

9a

RECOMMENDATION

That the financial report for the eight month period January 1st, 2016 to August 31, 2016 be accepted for information.

BACKGROUND

As a routine practice, Council is provided with financial reports to indicate the Town's financial position, and to demonstrate how actual activity is tracking in relation to the approved annual Budget. Reports are provided showing revenue and spending for both operating and capital budgets during the 08 months of 2016; that being January 1, 2016 to August 31, 2016 or 67% of the way through fiscal year.

Council approved the 2016 operating on February 22, 2016 and the capital budget on January 25, 2016 with adjustments approved on September 12, 2016.

As can be seen by the data provided in the schedules, at 67% of the way through the 2016 fiscal year, the Operating budget is 49% spent while the Capital budget is 16.5% spent. Invoicing does lag slightly and therefore the total amount spent and committed to be spent would be slightly higher.

ALTERNATIVE OPTIONS

1. Any specific questions regarding revenue generation/collection and the timing of spending against both the capital and operating budgets can be answered by the applicable program managers.
2. The 08-month financial reports for 2016 can be accepted for information.

ATTACHMENTS

- Schedule 1: Operating & Capital - Revenue & Expense Statements - by Function.
- Schedule 2: Balance Sheet as at August 31, 2016.
- Schedule 3: Operating Revenue & Expense Summary - by Department.
- Schedule 4: Capital Financing & Spending Summary by Department.

Submitted By: Sheena Linderman	Manager of Finance	Date: September 16, 2016
CFO Signature:		Date: Sept 16 / 16
CAO Signature:		Date: Sept 22 / 16



Revenue and Expense Statements - by Function
For the 08 Months Ended August 31, 2016

Schedule I

Town of Olds

119
%

	2015 Dec-31	2016 BUDGET	2016 Y-T-D ACTUAL	REMAINING DOLLARS	COLLECTED USED
OPERATING					
REVENUES					
Taxation	(11,753,043)	(12,083,910)	(12,233,516)	(149,606)	101%
Grants in Lieu of Taxes	(30,827)	0	(29,800)	(29,800)	--
Sale to Other Govt's	(242,494)	(233,545)	(56,890)	176,655	24%
Sale of Goods and Services	(8,704,531)	(9,787,640)	(5,682,956)	4,104,684	58%
Other Revenue/Franchise Fees	(1,680,826)	(1,698,230)	(1,605,178)	93,052	95%
Conditional Grants	(1,049,096)	(1,019,270)	(580,817)	438,453	57%
Other	(47,967)	(39,230)	(38,817)	413	99%
Transfer From Other Functions	(1,765,088)	(1,660,775)	0	1,660,775	0%
Transfer From Reserves	(1,695,422)	(45,950)	0	45,950	0%
TOTAL REVENUES	<u>(26,969,293)</u>	<u>(26,568,550)</u>	<u>(20,227,974)</u>	<u>6,340,576</u>	<u>76%</u>
EXPENDITURES					
Salaries, Wages & Benefits	6,344,116	6,705,600	4,164,288	(2,541,312)	62%
Contracted & General Services	3,560,879	3,543,835	2,270,938	(1,272,897)	64%
Purchases from Other Government	4,825,240	5,576,120	2,727,876	(2,848,244)	49%
Materials, Goods, Supplies & UT	1,927,551	1,822,750	951,875	(870,875)	52%
Transfer Payments	4,775,419	4,797,725	2,669,336	(2,128,389)	56%
Financial Service Charges	3,671,454	693,330	262,679	(430,651)	38%
Other Transactions	32,521	35,000	24,405	(10,595)	70%
Transfer to Other Functions	1,790,088	1,685,765	0	(1,685,765)	0%
Transfer to Capital	864,663	663,140	0	(663,140)	0%
Transfer to Reserves	1,015,982	1,045,285	0	(1,045,285)	0%
TOTAL EXPENDITURES	<u>28,807,914</u>	<u>26,568,550</u>	<u>13,071,397</u>	<u>(13,497,153)</u>	<u>49%</u>
CAPITAL					
FINANCES ACQUIRED					
Long-term Debt & Debentures	0	0	0	0	
Other Revenue from Other Sources	(566,548)	(337,500)	(22,059)	315,441	7%
Sale of Fixed Assets	42,141	(72,500)	(47,490)	25,010	66%
Conditional Grants	(3,051,717)	(2,776,500)	(2,500)	2,774,000	0%
Transfer from Operating	(864,663)	(683,140)	0	683,140	0%
Transfer from Reserves	(862,474)	(1,071,950)	0	1,071,950	0%
TOTAL FINANCES ACQUIRED	<u>(5,303,261)</u>	<u>(4,941,590)</u>	<u>(72,050)</u>	<u>3,114,450</u>	<u>1%</u>
FINANCES APPLIED					
Fixed Asset Additions	5,141,868	4,941,590	814,711	(4,126,879)	16.5%
Transfer Payments	161,393	0	0	0	--
TOTAL FINANCES APPLIED	<u>5,303,261</u>	<u>4,941,590</u>	<u>814,711</u>	<u>(4,126,879)</u>	<u>16.5%</u>
Y-T-D (SURPLUS) / DEFICIT	<u>1,838,620</u>	<u>0</u>	<u>(6,413,916)</u>	<u>(8,169,006)</u>	



BALANCE SHEET
As at August 31, 2016

Town of Olds

	2015 December 31, 2015	2016 August 31, 2016	
ASSETS			
Cash on Hand & On Deposit	9,533,580	14,890,031	Note 1
Receivables	16,065,686	16,687,466	Note 2
Other Assets	36,339	80,000	
Inventories	14,267	14,267	
Net Fixed Assets	71,369,567	71,369,568	Note 3
TOTAL ASSETS	<u>\$ 97,019,439</u>	<u>\$ 103,041,332</u>	
LIABILITIES			
Accounts Payable	(2,345,375)	(28,627)	
Long term Debt Obligation	(18,527,381)	(18,018,413)	Note 4
Other Liabilities	(565,522)	(766,363)	
Deferred Revenue	(479,763)	(2,430,644)	
Reserves	(6,943,915)	(6,943,915)	
Equity In Fixed Assets	(67,949,512)	(65,026,721)	Note 5
Net Accumulated Operating Surplus - opening	(2,046,591)	(3,412,732)	
plus: Accumulated Surplus Y-T-D 2016	1,838,620	(6,413,916)	
TOTAL LIABILITIES	<u>\$ (97,019,439)</u>	<u>\$ (103,041,332)</u>	

Note 1: Contains deposits in the ATB operating account of \$3,077,421.44
 Dominion Securites of \$1,917,209.63 and MVCU of \$9,312,714.07 and ATB of \$500,000
 OI Security GIC of \$80,000
 Includes Petty Cash and other deposits of \$2,685.47

Note 2: Taxes outstanding as of June 30 -\$2,387,507.39
 Utilities receivable is \$325,227.75
 Includes a receivable of \$13,996,003.44 from OIRCD
 Other receivables total \$(21,272.58)

Note 3: TCA and Amortization are only recorded at year end

Note 4: Debentures with Alberta Capital Finance

Note 5: Equity in Fixed Assests increases as debenture and loan payments are made



**Operating Revenue & Expenditures by Department
for the 8 Months Ended
August 31, 2016
67% of the year**

Per Budget Loaded Department	REVENUES				EXPENDITURES				Actual Contribution to Surplus
	Budget	YTD Actual	Remaining Dollars	% Collected	Budget	YTD Actual	Remaining Dollars	% Used	
0 General Government	-13,550,240	-13,189,305	-360,935	97%	4,965,600	1,976,596	2,989,004	40%	11,212,709
11 Council & Legislation	0	0	0	0%	315,950	198,123	117,827	63%	-198,123
12 Administration	-117,230	-76,382	-40,848	65%	956,440	697,262	259,178	73%	-620,880
12-01 Office of the CAO	0	0	0		491,260	257,603	233,657	52%	-257,603
21 RCMP	-654,090	-543,367	-110,723	83%	1,506,930	186,410	1,320,520	12%	356,957
23 Fire Services	-423,565	-532,413	108,848	126%	975,840	492,795	483,045	50%	39,617
24 Disaster Services	0	0	0	0%	23,420	3,520	19,900	15%	-3,520
26 Bylaw Enforcement	-32,800	-26,985	-5,815	82%	296,600	145,631	150,969	49%	-118,646
32 Roads	-402,100	-20,142	-381,958	5%	1,907,050	1,011,906	895,144	53%	-991,763
37 Storm Water	-36,050	0	-36,050	0%	36,050	27,561	8,489	76%	-27,561
41 Water	-2,892,920	-1,730,300	-1,162,620	60%	2,892,920	1,716,243	1,176,677	59%	14,057
42 Wastewater	-4,482,110	-2,606,148	-1,875,962	58%	4,482,110	2,048,859	2,433,251	46%	557,289
43 Solid Waste	-916,260	-556,956	-359,304	61%	916,260	519,354	396,906	57%	37,602
51 F.C.S.S.	-220,760	-201,972	-18,788	91%	288,350	201,605	86,745	70%	367
52 Social Development	-128,500	-96,785	-31,715	75%	134,460	92,989	41,471	69%	3,796
56 Cemetery	-48,380	-28,788	-19,592	60%	109,565	55,369	54,196	51%	-26,581
61 Planning & Development	-339,500	-208,350	-131,150	61%	813,420	463,512	349,908	57%	-255,163
61 Economic Development	-5,000	-21,859	16,859	0%	485,780	307,754	178,026	63%	-285,895
62 Sunshine Bus	-13,000	-6,755	-6,245	52%	63,530	23,858	39,672	38%	-17,103
72 Recreation Administration	-598,830	0	-598,830	0%	598,830	393,548	205,282	66%	-393,548
72 Aquatic Centre	-471,150	-195,611	-275,539	42%	1,319,040	682,717	636,323	52%	-487,106
72 Rec. Complex	-523,550	-169,407	-354,143	32%	1,236,540	477,050	759,490	39%	-307,643
72 Parks	-9,860	-1,205	-8,655	12%	787,800	502,247	285,553	64%	-501,042
72 Special Events	-25,800	-6,320	-19,480	24%	48,150	41,318	6,832	86%	-34,998
72 Splash Park	0	-1,736	1,736	0%	42,210	5,223	36,987	12%	-3,487
72 Sports Fields	-6,000	-7,187	1,187	120%	190,790	77,858	112,932	41%	-70,671
72 Campground	-11,500	0	-11,500	0%	2,800	0	2,800	0%	0
72 Weed & Pest Control	0	0	0	0%	21,500	15,744	5,756	73%	-15,744
74 Museum	-50,390	0	0	0%	50,390	32,268	18,123	64%	-32,268
74 Evergreen Centre	-7,870	0	0	0%	7,870	1,325	6,545	17%	-1,325
74 Library	-506,865	0	-506,865	0%	506,865	352,786	154,079	70%	-352,786
74 Heritage	-94,230	0	-94,230	0%	94,230	62,363	31,867	66%	-62,363
Amortization	0	0	0	0%	0	0	0	0%	0
Total Operating	-26,568,550	-20,227,974	-6,340,576	76%	26,568,550	13,071,397	13,497,153	49%	7,156,577



Capital Financing and Spending by Department For the 08 months ended August 31, 2016

Town of Olds

67% of the year

Department	Capital Spending		Capital Financing					Major Projects		
	2016 Budget	2016 Actual	Funding Sources						Budget	
			Municipal Taxes	Utility Funds	Grants	Other	Reserves		Total Funds	
12 Administration	40,000				40,000				40,000	
23 Fire Services	715,950				337,500	337,500	40,950		715,950	SCBA, Small equipment replacement, 621 Pumper
26 Municipal Enforcement	7,800		7,800						7,800	In car camera
31 Operations Equipment	117,840	57,324	45,340	0		72,500			117,840	skid steer, leaf vacuum, mower, blade runner, truck repl.
32 Roads	595,000	8,000			245,000		350,000		595,000	solar powered pedestrian crosswalks (4), trails, new ops shop detailed design, wayfinding project, advanced green signals (57th ave)
37 Storm Sewer										
41 Water	450,000	163,560		100,000			350,000		450,000	reduction of water loss North and South pump station fire pump engines
42 Wastewater	150,000				150,000				150,000	wireless flow monitors in sanitary lines (15)
43 Solid Waste		9,261								
Street Improvement Program	2,063,000	247,015		510,000	1,553,000				2,063,000	
56 Cemetery	115,000	32,631			115,000				115,000	Cemetery enhancements
72 Aquatic Centre	30,000						30,000		30,000	Pool heat exchanger and tank replacement
72 Rec. Complex	336,000	138,621			336,000				336,000	Concession upgrade, parking lot, security camera, FAME, snow removal equip.
72 Parks	246,000	83,977	20,000				226,000		246,000	christmas lights, playground upgrades, hwy 27 beautification, parks signage replacement, playing fields
72 Splashpark	75,000	74,320					75,000		75,000	Splashpark
Grand Total	4,941,590	814,710	73,140	610,000	2,776,500	410,000	1,071,950		4,941,590	

16.5%



Town of Olds

Request for Decision

123

Accounts Payable Cheque Register
August 1, 2016 – August 31, 2016

September 26, 2016

10a

RECOMMENDATION

That the August 1, 2016 – August 31, 2016 Accounts Payable report be received for information.

BACKGROUND

Accounts Payable System Cheque Register Reports containing cheques numbered 00966 to 001148 in the amount of \$346,087.55 as issued.

Electronic payments numbered 1201 to 1359 in the amount of \$891,527.59

Pre-Authorized Payments for the month of August in the amount of \$376,878.64

ATTACHMENTS

- Attachment 1 – Accounts Payable Cheque Register
- Attachment 2 – Accounts Payable Deposit Register
- Attachment 3 – Summary of Pre-Authorized Payments

Submitted By: Sheena Linderman	Manager of Finance	Date: September 16, 2016
CFO Signature:		Date: Sept 16/16
CAO Signature:		Date: Sept 22/16

Ranges: From: To: From: To: 124
 Cheque Number 0001 1000000 Cheque Date 8/1/2016 8/31/2016
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
00966	2AC001	2A CAR WASH	8/5/2016	GENERAL	PMCHQ00000076	\$221.55
00967	674001	674451 ALBERTA LTD	8/5/2016	GENERAL	PMCHQ00000076	\$1,537.20
00968	ALB008	ALBERTA MAINTENANCE ENFORCEMEN	8/5/2016	GENERAL	PMCHQ00000076	\$207.00
00969	ALT003	AL TURNER CONSULTING	8/5/2016	GENERAL	PMCHQ00000076	\$34,125.00
00970	AMS001	AMSC INSURANCE SERVICES LTD	8/5/2016	GENERAL	PMCHQ00000076	\$29,675.84
00971	BOU001	BOUNDARY EQUIPMENT CO LTD	8/5/2016	GENERAL	PMCHQ00000076	\$35.96
00972	CAM003	CAMFIL CANADA INC	8/5/2016	GENERAL	PMCHQ00000076	\$1,693.33
00973	CAN020	CAN PAK ENVIRONMENTAL INC	8/5/2016	GENERAL	PMCHQ00000076	\$31,686.72
00974	CIN003	CINTAS LOCATION #851	8/5/2016	GENERAL	PMCHQ00000076	\$88.40
00975	CLO001	CLOVERDALE PAINT	8/5/2016	GENERAL	PMCHQ00000076	\$1,190.70
00976	DOW001	DOWLAND AUTOMOTIVE LTD	8/5/2016	GENERAL	PMCHQ00000076	\$563.51
00977	FOR003	FORD CREDIT CANADA LEASING	8/5/2016	GENERAL	PMCHQ00000076	\$442.23
00978	FOR006	FORDYCE, ELIZABETH	8/5/2016	GENERAL	PMCHQ00000076	\$5.00
00979	FUT001	FUTURE AG INC	8/5/2016	GENERAL	PMCHQ00000076	\$16.55
00980	HOM001	HOME RUN SPORTS	8/5/2016	GENERAL	PMCHQ00000076	\$1,338.74
00981	ILO001	I LOCK & KEY O/A 1646794 ALBER	8/5/2016	GENERAL	PMCHQ00000076	\$295.11
00982	KOP001	KOPPANG, ANGELA	8/5/2016	GENERAL	PMCHQ00000076	\$384.00
00983	MUN003	MUNIX	8/5/2016	GENERAL	PMCHQ00000076	\$1,000.00
00984	REC001	RECEIVER GENERAL	8/5/2016	GENERAL	PMCHQ00000076	\$188.35
00985	REC001	RECEIVER GENERAL	8/5/2016	GENERAL	PMCHQ00000076	\$376.70
00986	REC004	RECREATION FACILITY PERSONNEL	8/5/2016	GENERAL	PMCHQ00000076	\$1,057.00
00987	SENS001	SENSUS USA	8/5/2016	GENERAL	PMCHQ00000076	\$1,665.98
00988	STA005	STAPLES	8/5/2016	GENERAL	PMCHQ00000076	\$880.95
00989	SUM003	SUMMIT TIRE	8/5/2016	GENERAL	PMCHQ00000076	\$18.38
00990	TEL002	TELUS COMMUNICATIONS INC	8/5/2016	GENERAL	PMCHQ00000076	\$257.73
00991	THE007	THE OLDS CAR & TRUCK WASH	8/5/2016	GENERAL	PMCHQ00000076	\$83.06
00992	UNI005	UNITED RENTALS OF CANADA INC	8/5/2016	GENERAL	PMCHQ00000076	\$1,052.80
00993	URB001	URBAN SYSTEMS	8/5/2016	GENERAL	PMCHQ00000076	\$12,691.88
00994	WOL001	WOLSELEY CANADA INC	8/5/2016	GENERAL	PMCHQ00000076	\$19.96
00995	COL006	COLLINS CONCRETE & BOBCAT LTD	8/11/2016	GENERAL	PMCHQ00000078	\$20.00
00996	DOL001	DOLLARAMA L P	8/11/2016	GENERAL	PMCHQ00000078	\$10.00
00997	GAD001	GADGETS COMPUTERS & ELECTRONIC	8/11/2016	GENERAL	PMCHQ00000078	\$10.00
00998	HRB001	H & R BLOCK	8/11/2016	GENERAL	PMCHQ00000078	\$10.00
00999	JIM001	JIM BOB'S GARDEN CENTER & LAND	8/11/2016	GENERAL	PMCHQ00000078	\$20.00
01000	MAR006	MARK CROUCH BACKHOE SERVICE LT	8/11/2016	GENERAL	PMCHQ00000078	\$20.00
01001	MOU006	MOUNTAIN VIEW PUBLISHING INC	8/11/2016	GENERAL	PMCHQ00000078	\$10.00
01002	OLD015	OLDS ELECTRIC & LIGHTING LTD	8/11/2016	GENERAL	PMCHQ00000078	\$4.50
01003	REG002	REGIS HOLDINGS (CANADA) LTD	8/11/2016	GENERAL	PMCHQ00000078	\$10.00
01004	SUN019	SUNSTROKE FLOW PRODUCTS LTD	8/11/2016	GENERAL	PMCHQ00000078	\$10.00
01005	THE013	THE SOURCE (BELL) ELECTRONICS	8/11/2016	GENERAL	PMCHQ00000078	\$10.00
01006	THU002	THUMBS UP SERVICES A DIVISION	8/11/2016	GENERAL	PMCHQ00000078	\$20.00
01007	ALB013	ALBERTA MUNICIPAL SERVICES COR	8/11/2016	GENERAL	PMCHQ00000078	\$796.68
01008	CIN003	CINTAS LOCATION #851	8/11/2016	GENERAL	PMCHQ00000078	\$384.99
01009	DAR002	D'ARCY NOEL	8/11/2016	GENERAL	PMCHQ00000078	\$647.00
01010	DOO001	DOOR SERVICE BY MOONLIGHT LTD	8/11/2016	GENERAL	PMCHQ00000078	\$132.83
01011	EAR001	EARTH DISTRIBUTORS	8/11/2016	GENERAL	PMCHQ00000078	\$457.80
01012	FIR010	FIRST CHOICE COLLISION	8/11/2016	GENERAL	PMCHQ00000078	\$1,010.84
01013	GAD001	GADGETS COMPUTERS & ELECTRONIC	8/11/2016	GENERAL	PMCHQ00000078	\$193.10
01014	GOV002	GOVERNMENT OF ALBERTA	8/11/2016	GENERAL	PMCHQ00000078	\$240.00
01015	ILO001	I LOCK & KEY O/A 1646794 ALBER	8/11/2016	GENERAL	PMCHQ00000078	\$367.92
01016	JAC003	JACKALL CONSULTING INC	8/11/2016	GENERAL	PMCHQ00000078	\$370.63
01017	JEN001	JENSEN'S MENS WEAR LTD	8/11/2016	GENERAL	PMCHQ00000078	\$1,529.38
01018	KJO001	KJORSVIK, JASON	8/11/2016	GENERAL	PMCHQ00000078	\$59.85
01019	MDS001	M & D SANDS INC	8/11/2016	GENERAL	PMCHQ00000078	\$1,399.65
01020	MOU003	MOUNTAIN VIEW COUNTY	8/11/2016	GENERAL	PMCHQ00000078	\$9,521.79
01021	NAT006	NATIONAL TRUST FOR CANADA	8/11/2016	GENERAL	PMCHQ00000078	\$42.00

Town of Olds
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

125

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
01022	OLD012	OLDS CONTRACTING LTD	8/11/2016	GENERAL	PMCHQ00000078	\$1,774.50
01023	OLD046	OLDS SIGN SHOP INC	8/11/2016	GENERAL	PMCHQ00000078	\$798.00
01024	PER003	PERSONAL EMPOWERMENT & EMPLOYM	8/11/2016	GENERAL	PMCHQ00000078	\$500.00
01025	STA002	STANDARD GENERAL INC	8/11/2016	GENERAL	PMCHQ00000078	\$981.75
01026	STA005	STAPLES	8/11/2016	GENERAL	PMCHQ00000078	\$281.27
01027	STO001	STONE-COR CONSTRUCTION	8/11/2016	GENERAL	PMCHQ00000078	\$157.50
01028	STO005	STONE ORCHARD SOFTWARE INC	8/11/2016	GENERAL	PMCHQ00000078	\$10,437.00
01029	TEMP00000000037	UNITED FARMERS OF ALBERTA CO-O	8/11/2016	GENERAL	PMCHQ00000078	\$61.66
01030	TEMP00000000038	MILLER, EDNA	8/11/2016	GENERAL	PMCHQ00000078	\$1,144.58
01031	UPS001	UPS CANADA	8/11/2016	GENERAL	PMCHQ00000078	\$35.55
01033	WES004	WESTVIEW CO-OP ASSOC LTD	8/11/2016	GENERAL	PMCHQ00000078	\$470.03
01034	WOL001	WOLSELEY CANADA INC	8/11/2016	GENERAL	PMCHQ00000078	\$388.14
01035	YOU001	YOUNG FITNESS INC	8/11/2016	GENERAL	PMCHQ00000078	\$302.40
001078	2AC001	2A CAR WASH	8/18/2016	GENERAL	PMCHQ00000081	\$341.25
001079	ALB017	ALBERTA RECREATION & PARKS ASS	8/18/2016	GENERAL	PMCHQ00000081	\$546.00
001080	ALB019	ALBERTA TRAFFIC SUPPLY LTD	8/18/2016	GENERAL	PMCHQ00000081	\$364.35
001081	ALT004	ALTAMIX CONCRETE LTD	8/18/2016	GENERAL	PMCHQ00000081	\$8,400.00
001082	AST002	ASTROJUMP	8/18/2016	GENERAL	PMCHQ00000081	\$157.50
001083	BRU001	BRUNSWICK MOBILE GLASS LTD	8/18/2016	GENERAL	PMCHQ00000081	\$399.00
001084	CAN019	CANSEL - CALGARY	8/18/2016	GENERAL	PMCHQ00000081	\$1,260.00
001085	CAN020	CAN PAK ENVIRONMENTAL INC	8/18/2016	GENERAL	PMCHQ00000081	\$29,856.67
001086	CIN003	CINTAS LOCATION #851	8/18/2016	GENERAL	PMCHQ00000081	\$83.10
001087	DPO001	DPOC	8/18/2016	GENERAL	PMCHQ00000081	\$3,150.00
001088	FRE002	FREY, SLOANE	8/18/2016	GENERAL	PMCHQ00000081	\$30.00
001089	GAD001	GADGETS COMPUTERS & ELECTRONIC	8/18/2016	GENERAL	PMCHQ00000081	\$78.75
001090	GOO002	GOODMEN ROOFING LTD	8/18/2016	GENERAL	PMCHQ00000081	\$1,002.03
001091	HBI001	HB INDUSTRIES (DRUMHELLER) LTD	8/18/2016	GENERAL	PMCHQ00000081	\$2,934.10
001092	JOH001	JOHN DEERE FINANCIAL	8/18/2016	GENERAL	PMCHQ00000081	\$1,095.25
001093	MAS001	MANDY WILD	8/18/2016	GENERAL	PMCHQ00000081	\$50.00
001094	PET003	PETTY CASH	8/18/2016	GENERAL	PMCHQ00000081	\$99.05
001095	STA005	STAPLES	8/18/2016	GENERAL	PMCHQ00000081	\$73.79
001096	STA007	STARTEC REFRIGERATION SERVICES	8/18/2016	GENERAL	PMCHQ00000081	\$6,553.01
001097	WES004	WESTVIEW CO-OP ASSOC LTD	8/18/2016	GENERAL	PMCHQ00000081	\$619.76
001098	WOR001	WORKER'S COMPENSATION BOARD	8/18/2016	GENERAL	PMCHQ00000081	\$18,479.67
001099	113001	1136210 ALBERTA LTD	8/26/2016	GENERAL	PMCHQ00000083	\$2,000.00
001100	ALB008	ALBERTA MAINTENANCE ENFORCEMEN	8/26/2016	GENERAL	PMCHQ00000083	\$207.00
001101	ALB013	ALBERTA MUNICIPAL SERVICES COR	8/26/2016	GENERAL	PMCHQ00000083	\$796.68
001102	CAN015	CANADIAN TIRE #475	8/26/2016	GENERAL	PMCHQ00000083	\$649.99
001103	CAN020	CAN PAK ENVIRONMENTAL INC	8/26/2016	GENERAL	PMCHQ00000083	\$528.33
001104	CAN026	CANADIAN PUBLIC WORKS ASSOCIAT	8/26/2016	GENERAL	PMCHQ00000083	\$457.80
001105	CIN003	CINTAS LOCATION #851	8/26/2016	GENERAL	PMCHQ00000083	\$83.10
001106	DOD001	DODD, TREVOR & RHONDA	8/26/2016	GENERAL	PMCHQ00000083	\$1,000.00
001107	DOU004	DOUBLE D TRAILER RENTALS & SAL	8/26/2016	GENERAL	PMCHQ00000083	\$5,808.00
001108	FOR003	FORD CREDIT CANADA LEASING	8/26/2016	GENERAL	PMCHQ00000083	\$469.05
001109	LUO001	LUONG, JENNY	8/26/2016	GENERAL	PMCHQ00000083	\$120.00
001110	MCD002	MCDONALD, RICHARD & ASHLEIGH	8/26/2016	GENERAL	PMCHQ00000083	\$2,000.00
001111	MCM002	MC MANN YOUTH FAMILY AND COMMU	8/26/2016	GENERAL	PMCHQ00000083	\$1,340.00
001112	MER002	MERIDIAN CUSTOM BUILDERS LTD	8/26/2016	GENERAL	PMCHQ00000083	\$2,000.00
001113	NOR004	NORMARK HOMES	8/26/2016	GENERAL	PMCHQ00000083	\$2,000.00
001114	REC001	RECEIVER GENERAL	8/26/2016	GENERAL	PMCHQ00000083	\$352.66
001115	REC001	RECEIVER GENERAL	8/26/2016	GENERAL	PMCHQ00000083	\$176.33
001116	ROA001	ROADDATA SERVICES LTD	8/26/2016	GENERAL	PMCHQ00000083	\$81.90
001117	SMI003	SMILEMAKERS	8/26/2016	GENERAL	PMCHQ00000083	\$188.97
001118	SPI001	SPICERS CANADA ULC	8/26/2016	GENERAL	PMCHQ00000083	\$839.74
001119	STE004	STEVENSON HOMES	8/26/2016	GENERAL	PMCHQ00000083	\$2,000.00
001120	SUM005	SUMMIT PSYCHOLOGY	8/26/2016	GENERAL	PMCHQ00000083	\$540.00
001121	TAB001	TAB	8/26/2016	GENERAL	PMCHQ00000083	\$2,932.25
001122	TEL001	TELUS	8/26/2016	GENERAL	PMCHQ00000083	\$327.86
001123	TEL002	TELUS COMMUNICATIONS INC	8/26/2016	GENERAL	PMCHQ00000083	\$4,638.62
001124	THE007	THE OLDS CAR & TRUCK WASH	8/26/2016	GENERAL	PMCHQ00000083	\$194.15
001125	THE008	THE PAINT POT (OLDS) LTD	8/26/2016	GENERAL	PMCHQ00000083	\$682.44
001126	TIM002	TIMCO ELECTRICAL LTD	8/26/2016	GENERAL	PMCHQ00000083	\$714.00
001127	WOL001	WOLSELEY CANADA INC	8/26/2016	GENERAL	PMCHQ00000083	\$297.39

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
001128	CAN014	CANADIAN RED CROSS SOCIETY	8/31/2016	GENERAL	PMCHQ00000085	\$1,024.80
001129	CIN003	CINTAS LOCATION #851	8/31/2016	GENERAL	PMCHQ00000085	\$83.10
001130	CLE005	CLEANRIVER RECYCLING SOLUTIONS	8/31/2016	GENERAL	PMCHQ00000085	\$12,625.20
001131	COO001	COOTER'S TRANSPORTATION SYSTEM	8/31/2016	GENERAL	PMCHQ00000085	\$945.00
001132	DOW001	DOWLAND AUTOMOTIVE LTD	8/31/2016	GENERAL	PMCHQ00000085	\$382.11
001133	EMC001	EMCO CORP	8/31/2016	GENERAL	PMCHQ00000085	\$467.25
001134	FUT001	FUTURE AG INC	8/31/2016	GENERAL	PMCHQ00000085	\$592.00
001135	ILO001	I LOCK & KEY O/A 1646794 ALBER	8/31/2016	GENERAL	PMCHQ00000085	\$474.61
001136	LIL001	LI'L SHAVER (2015) LTD	8/31/2016	GENERAL	PMCHQ00000085	\$3,800.39
001137	NIK001	NIKONCHUK, CHERYL	8/31/2016	GENERAL	PMCHQ00000085	\$94.80
001138	PLA001	PLATT CONTRACTING	8/31/2016	GENERAL	PMCHQ00000085	\$4,428.90
001139	REM001	REMPEL'S PAINTING	8/31/2016	GENERAL	PMCHQ00000085	\$1,706.25
001140	STA005	STAPLES	8/31/2016	GENERAL	PMCHQ00000085	\$221.22
001141	TEMP0000000039	LEHIGH HANSON MATERIALS LTD	8/31/2016	GENERAL	PMCHQ00000085	\$7,251.59
001142	THI001	THINK TANK PRODUCTS INC	8/31/2016	GENERAL	PMCHQ00000085	\$278.25
001143	TOM002	TOMKO SPORTS SYSTEMS ALBERTA	8/31/2016	GENERAL	PMCHQ00000085	\$174.90
001144	UPS001	UPS CANADA	8/31/2016	GENERAL	PMCHQ00000085	\$51.89
001145	URB001	URBAN SYSTEMS	8/31/2016	GENERAL	PMCHQ00000085	\$44,637.71
001146	WAG002	WAGSTAFF, GRACE	8/31/2016	GENERAL	PMCHQ00000085	\$164.81
001147	WIN004	WINSLOW, DENNIS E	8/31/2016	GENERAL	PMCHQ00000085	\$175.00
001148	VES001	EDWARDS, JAMES	8/31/2016	GENERAL	PMCHQ00000085	\$67.26
Total Cheques: 140						Total Amount of Cheques: \$346,087.55

Town of Olds
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

127

Ranges: From: To: From: To:
 Cheque Number EFT0000000001 EFT0000120000 Cheque Date 8/1/2016 8/31/2016
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT000000001201	ACK001	ACKLANDS GRAINGER	8/5/2016	GENERAL	PMCHQ00000077	\$777.74
EFT000000001202	AET001	AETAN HOLDINGS LTD	8/5/2016	GENERAL	PMCHQ00000077	\$2,493.75
EFT000000001203	AUT001	AUTO PARTS PLUS	8/5/2016	GENERAL	PMCHQ00000077	\$6.99
EFT000000001204	CAB001	CAB-K BROADCASTING LTD	8/5/2016	GENERAL	PMCHQ00000077	\$58.80
EFT000000001205	CAN007	CANADIAN LINEN AND UNIFORM SER	8/5/2016	GENERAL	PMCHQ00000077	\$142.68
EFT000000001206	CAR002	CARMICHAEL, NICOLE	8/5/2016	GENERAL	PMCHQ00000077	\$169.03
EFT000000001207	CLM001	CLM DISTRIBUTION	8/5/2016	GENERAL	PMCHQ00000077	\$709.51
EFT000000001208	COM009	COMPANIONS CARING 4 U	8/5/2016	GENERAL	PMCHQ00000077	\$580.00
EFT000000001209	DIG001	DIGITEX INC	8/5/2016	GENERAL	PMCHQ00000077	\$128.71
EFT000000001210	DIR001	DIRECT ENERGY REGULATED SERVIC	8/5/2016	GENERAL	PMCHQ00000077	\$55.37
EFT000000001211	HAR002	HARTLEY'S EQUIPMENT RENTALS IN	8/5/2016	GENERAL	PMCHQ00000077	\$582.75
EFT000000001212	MOT001	MOTOCAR AUTOMOTIVE LTD	8/5/2016	GENERAL	PMCHQ00000077	\$20.16
EFT000000001213	MOU006	MOUNTAIN VIEW PUBLISHING INC	8/5/2016	GENERAL	PMCHQ00000077	\$3,749.55
EFT000000001214	NIE001	NIEMEYER'S OILFIELD SUPPLIES	8/5/2016	GENERAL	PMCHQ00000077	\$640.28
EFT000000001215	NIE002	NIEMEYER'S WELDING & MACHINING	8/5/2016	GENERAL	PMCHQ00000077	\$1,821.41
EFT000000001216	OLD015	OLDS ELECTRIC & LIGHTING LTD	8/5/2016	GENERAL	PMCHQ00000077	\$111.62
EFT000000001217	OLD049	OLDS VACUUM 2000	8/5/2016	GENERAL	PMCHQ00000077	\$82.95
EFT000000001218	ONE001	O-NET	8/5/2016	GENERAL	PMCHQ00000077	\$3,215.10
EFT000000001219	ORK001	ORKIN CANADA CORP	8/5/2016	GENERAL	PMCHQ00000077	\$94.50
EFT000000001220	OUR001	OUR CAN CO LTD	8/5/2016	GENERAL	PMCHQ00000077	\$1,911.00
EFT000000001221	PAP001	PAPER CUTS	8/5/2016	GENERAL	PMCHQ00000077	\$199.50
EFT000000001222	PAR002	PARKLAND COMMUNITY PLANNING SE	8/5/2016	GENERAL	PMCHQ00000077	\$167.18
EFT000000001223	SAB001	SABY TRUCKING & LOADING LTD	8/5/2016	GENERAL	PMCHQ00000077	\$2,520.00
EFT000000001224	SEL001	SELECT COFFEE SERVICE	8/5/2016	GENERAL	PMCHQ00000077	\$1,338.52
EFT000000001225	SUN005	SUNSET GLASS LTD	8/5/2016	GENERAL	PMCHQ00000077	\$189.00
EFT000000001226	THE015	THEITEAM LTD	8/5/2016	GENERAL	PMCHQ00000077	\$8,431.88
EFT000000001227	TOM001	TOMBSTONE STUDIOS	8/5/2016	GENERAL	PMCHQ00000077	\$767.00
EFT000000001228	TRA001	TRACKSIDE SALES & SERVICE	8/5/2016	GENERAL	PMCHQ00000077	\$111.09
EFT000000001229	TYC001	TY-CAL INSPECTION SERVICES INC	8/5/2016	GENERAL	PMCHQ00000077	\$1,122.26
EFT000000001230	UNI001	UNIFIRST CANADA LTD	8/5/2016	GENERAL	PMCHQ00000077	\$383.09
EFT000000001231	UNI003	UNITED FARMERS OF ALBERTA	8/5/2016	GENERAL	PMCHQ00000077	\$1,055.19
EFT000000001232	WOL002	WOLSELEY INDUSTRIAL CANADA INC	8/5/2016	GENERAL	PMCHQ00000077	\$253.28
EFT000000001233	ACK001	ACKLANDS GRAINGER	8/11/2016	GENERAL	PMCHQ00000079	\$34.78
EFT000000001234	AGA002	AGAT LABORATORIES	8/11/2016	GENERAL	PMCHQ00000079	\$1,597.05
EFT000000001235	AIR001	AIRENET INTERNET SOLUTIONS	8/11/2016	GENERAL	PMCHQ00000079	\$420.00
EFT000000001236	BMH002	B & M HARDWARE - TOWN OFFICE A	8/11/2016	GENERAL	PMCHQ00000079	\$235.50
EFT000000001237	CAB001	CAB-K BROADCASTING LTD	8/11/2016	GENERAL	PMCHQ00000079	\$73.50
EFT000000001238	CJA001	CJ ACCOUNTING SERVICES	8/11/2016	GENERAL	PMCHQ00000079	\$288.30
EFT000000001239	COM003	COMMUNICATIONS GROUP	8/11/2016	GENERAL	PMCHQ00000079	\$2,160.60
EFT000000001240	DIA001	DIAMOND SOFTWARE INC	8/11/2016	GENERAL	PMCHQ00000079	\$202.41
EFT000000001241	DIG001	DIGITEX INC	8/11/2016	GENERAL	PMCHQ00000079	\$170.45
EFT000000001242	DPL001	D PLUMBING & HEATING	8/11/2016	GENERAL	PMCHQ00000079	\$847.81
EFT000000001243	HAR002	HARTLEY'S EQUIPMENT RENTALS IN	8/11/2016	GENERAL	PMCHQ00000079	\$1,147.55
EFT000000001244	HIW001	HI-WAY 9 EXPRESS LTD	8/11/2016	GENERAL	PMCHQ00000079	\$73.46
EFT000000001245	HON001	HONEYMAN, MICHELLE L	8/11/2016	GENERAL	PMCHQ00000079	\$173.68
EFT000000001246	INT002	INTERPROVINCIAL TRAFFIC SERVIC	8/11/2016	GENERAL	PMCHQ00000079	\$1,346.63
EFT000000001247	JAM002	JAMES ELECTRIC MOTOR SERV LTD	8/11/2016	GENERAL	PMCHQ00000079	\$339.11
EFT000000001249	KCL001	KCL CONSULTING INC	8/11/2016	GENERAL	PMCHQ00000079	\$7,013.44
EFT000000001250	MMJ001	M & M JANITORIAL	8/11/2016	GENERAL	PMCHQ00000079	\$3,045.00
EFT000000001251	MOO001	MOODY'S EQUIPMENT	8/11/2016	GENERAL	PMCHQ00000079	\$538.32
EFT000000001252	MOT001	MOTOCAR AUTOMOTIVE LTD	8/11/2016	GENERAL	PMCHQ00000079	\$121.72
EFT000000001253	MOU006	MOUNTAIN VIEW PUBLISHING INC	8/11/2016	GENERAL	PMCHQ00000079	\$555.66
EFT000000001254	NAP001	NAPA AUTO PARTS	8/11/2016	GENERAL	PMCHQ00000079	\$157.49
EFT000000001255	OAK001	OAKCREEK GOLF & TURF INC	8/11/2016	GENERAL	PMCHQ00000079	\$635.18
EFT000000001256	OLD015	OLDS ELECTRIC & LIGHTING LTD	8/11/2016	GENERAL	PMCHQ00000079	\$934.31
EFT000000001257	OLD022	OLDS FIREFIGHTERS ASSOCIATION	8/11/2016	GENERAL	PMCHQ00000079	\$5,801.90

Town of Olds
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

128

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT000000001258	OUR001	OUR CAN CO LTD	8/11/2016	GENERAL	PMCHQ00000079	\$1,260.00
EFT000000001259	SAF002	SAFETY CODES COUNCIL	8/11/2016	GENERAL	PMCHQ00000079	\$931.30
EFT000000001260	SEL001	SELECT COFFEE SERVICE	8/11/2016	GENERAL	PMCHQ00000079	\$320.12
EFT000000001261	SPI004	SPI HEALTH & SAFETY	8/11/2016	GENERAL	PMCHQ00000079	\$1,026.38
EFT000000001262	THR001	THR TRUCKING	8/11/2016	GENERAL	PMCHQ00000079	\$826.88
EFT000000001263	TRA001	TRACKSIDE SALES & SERVICE	8/11/2016	GENERAL	PMCHQ00000079	\$1,783.95
EFT000000001264	ULT002	ULTIMATE SAFETY ALBERTA	8/11/2016	GENERAL	PMCHQ00000079	\$793.65
EFT000000001265	WAL001	WALLACE, JERRY	8/11/2016	GENERAL	PMCHQ00000079	\$100.00
EFT000000001266	WEG001	W E GREER LTD	8/11/2016	GENERAL	PMCHQ00000079	\$3,196.96
EFT000000001267	WIN002	WINDSOR, KATHLEEN	8/11/2016	GENERAL	PMCHQ00000079	\$157.50
EFT000000001268	WOL002	WOLSELEY INDUSTRIAL CANADA INC	8/11/2016	GENERAL	PMCHQ00000079	\$472.25
EFT000000001269	AAM001	AAMD&C	8/18/2016	GENERAL	PMCHQ00000082	\$295.82
EFT000000001270	ACK001	ACKLANDS GRAINGER	8/18/2016	GENERAL	PMCHQ00000082	\$223.59
EFT000000001271	BIO002	BIONDAN NORTH AMERICA INC	8/18/2016	GENERAL	PMCHQ00000082	\$1,185.18
EFT000000001272	CAN005	CANADIAN CORPS OF COMMISSIONAI	8/18/2016	GENERAL	PMCHQ00000082	\$2,268.00
EFT000000001273	CAN009	CANADIAN PACIFIC RAILWAY CO	8/18/2016	GENERAL	PMCHQ00000082	\$621.00
EFT000000001274	COM003	COMMUNICATIONS GROUP	8/18/2016	GENERAL	PMCHQ00000082	\$124.04
EFT000000001275	DIG001	DIGITEX INC	8/18/2016	GENERAL	PMCHQ00000082	\$59.87
EFT000000001276	DRI001	D R INSPECTIONS & PERMITS LTD	8/18/2016	GENERAL	PMCHQ00000082	\$15,447.92
EFT000000001277	EDD001	EDDIES'S HANG-UP DISPLAY LTD	8/18/2016	GENERAL	PMCHQ00000082	\$103.45
EFT000000001278	ESC001	ESC AUTOMATION INC	8/18/2016	GENERAL	PMCHQ00000082	\$127.56
EFT000000001279	FOL001	FOLLACK, RYAN & JENNIFER	8/18/2016	GENERAL	PMCHQ00000082	\$48.00
EFT000000001280	FOR005	FORAN EQUIPMENT LTD	8/18/2016	GENERAL	PMCHQ00000082	\$99,285.00
EFT000000001281	GUI001	GUILLEVIN SAFETY & INDUSTRIAL	8/18/2016	GENERAL	PMCHQ00000082	\$23,432.33
EFT000000001282	HAR002	HARTLEY'S EQUIPMENT RENTALS IN	8/18/2016	GENERAL	PMCHQ00000082	\$931.82
EFT000000001283	HIW001	HI-WAY 9 EXPRESS LTD	8/18/2016	GENERAL	PMCHQ00000082	\$182.53
EFT000000001284	JOE001	JOE JOHNSON EQUIPMENT INC	8/18/2016	GENERAL	PMCHQ00000082	\$2,201.56
EFT000000001285	LOO002	LOOMIS EXPRESS	8/18/2016	GENERAL	PMCHQ00000082	\$29.00
EFT000000001286	MOO001	MOODY'S EQUIPMENT	8/18/2016	GENERAL	PMCHQ00000082	\$10.77
EFT000000001287	MOT001	MOTOCAR AUTOMOTIVE LTD	8/18/2016	GENERAL	PMCHQ00000082	\$39.41
EFT000000001288	MOU006	MOUNTAIN VIEW PUBLISHING INC	8/18/2016	GENERAL	PMCHQ00000082	\$555.66
EFT000000001289	MTV001	MT VIEW REGIONAL WASTE MGMT CO	8/18/2016	GENERAL	PMCHQ00000082	\$8,699.90
EFT000000001290	MTV002	MT VIEW REGIONAL WATER SERV CO	8/18/2016	GENERAL	PMCHQ00000082	\$139,742.30
EFT000000001291	NIE002	NIEMEYER'S WELDING & MACHINING	8/18/2016	GENERAL	PMCHQ00000082	\$1,049.67
EFT000000001292	OLD011	OLDS CONCRETE (2014) LTD	8/18/2016	GENERAL	PMCHQ00000082	\$16,960.13
EFT000000001293	OLD015	OLDS ELECTRIC & LIGHTING LTD	8/18/2016	GENERAL	PMCHQ00000082	\$612.75
EFT000000001294	ORK001	ORKIN CANADA CORP	8/18/2016	GENERAL	PMCHQ00000082	\$246.75
EFT000000001295	OUR001	OUR CAN CO LTD	8/18/2016	GENERAL	PMCHQ00000082	\$3,281.25
EFT000000001296	SEL001	SELECT COFFEE SERVICE	8/18/2016	GENERAL	PMCHQ00000082	\$174.50
EFT000000001297	SIG001	SIGNS BY JAN	8/18/2016	GENERAL	PMCHQ00000082	\$114.19
EFT000000001298	THE015	THEITEAM LTD	8/18/2016	GENERAL	PMCHQ00000082	\$8,277.10
EFT000000001299	TYC001	TY-CAL INSPECTION SERVICES INC	8/18/2016	GENERAL	PMCHQ00000082	\$8,339.20
EFT000000001300	ULT002	ULTIMATE SAFETY ALBERTA	8/18/2016	GENERAL	PMCHQ00000082	\$238.19
EFT000000001301	UNI003	UNITED FARMERS OF ALBERTA	8/18/2016	GENERAL	PMCHQ00000082	\$463.77
EFT000000001302	UNI004	UNITED FARMERS OF ALBERTA- CAR	8/18/2016	GENERAL	PMCHQ00000082	\$10,630.79
EFT000000001303	WAS001	WASTE MANAGEMENT	8/18/2016	GENERAL	PMCHQ00000082	\$5,222.56
EFT000000001304	WEG001	W E GREER LTD	8/18/2016	GENERAL	PMCHQ00000082	\$896.41
EFT000000001306	WOL002	WOLSELEY INDUSTRIAL CANADA INC	8/18/2016	GENERAL	PMCHQ00000082	\$104.97
EFT000000001307	AAM001	AAMD&C	8/26/2016	GENERAL	PMCHQ00000084	\$521.86
EFT000000001308	ACK001	ACKLANDS GRAINGER	8/26/2016	GENERAL	PMCHQ00000084	\$111.79
EFT000000001309	ALB012	ALBERTA MUNICIPAL SERVICES COR	8/26/2016	GENERAL	PMCHQ00000084	\$5,760.97
EFT000000001310	BIO002	BIONDAN NORTH AMERICA INC	8/26/2016	GENERAL	PMCHQ00000084	\$137.51
EFT000000001311	CAN005	CANADIAN CORPS OF COMMISSIONAI	8/26/2016	GENERAL	PMCHQ00000084	\$2,268.00
EFT000000001312	CAN007	CANADIAN LINEN AND UNIFORM SER	8/26/2016	GENERAL	PMCHQ00000084	\$142.68
EFT000000001313	CAR002	CARMICHAEL, NICOLE	8/26/2016	GENERAL	PMCHQ00000084	\$568.26
EFT000000001314	COR001	CORIX WATER PRODUCTS LP	8/26/2016	GENERAL	PMCHQ00000084	\$2,106.55
EFT000000001315	DOU003	DOUGAN, MIKE	8/26/2016	GENERAL	PMCHQ00000084	\$50.00
EFT000000001316	INT001	INTERCON MESSAGING INC	8/26/2016	GENERAL	PMCHQ00000084	\$1,340.84
EFT000000001317	JOE001	JOE JOHNSON EQUIPMENT INC	8/26/2016	GENERAL	PMCHQ00000084	\$3,450.55
EFT000000001318	JUN001	JUNK TO GEMS	8/26/2016	GENERAL	PMCHQ00000084	\$50.00
EFT000000001319	MEN001	MENGERSEN, MARK	8/26/2016	GENERAL	PMCHQ00000084	\$50.00
EFT000000001320	MOU006	MOUNTAIN VIEW PUBLISHING INC	8/26/2016	GENERAL	PMCHQ00000084	\$1,635.66
EFT000000001321	NEO001	NEOPOST LEASING SERVICES CANAD	8/26/2016	GENERAL	PMCHQ00000084	\$946.94

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT000000001322	NIE001	NIEMEYER'S OILFIELD SUPPLIES	8/26/2016	GENERAL	PMCHQ00000084	\$517.27
EFT000000001323	OAK001	OAKCREEK GOLF & TURF INC	8/26/2016	GENERAL	PMCHQ00000084	\$1,328.17
EFT000000001324	OLD015	OLDS ELECTRIC & LIGHTING LTD	8/26/2016	GENERAL	PMCHQ00000084	\$215.25
EFT000000001325	OLD049	OLDS VACUUM 2000	8/26/2016	GENERAL	PMCHQ00000084	\$305.55
EFT000000001326	ONE001	O-NET	8/26/2016	GENERAL	PMCHQ00000084	\$26,162.82
EFT000000001327	SEL001	SELECT COFFEE SERVICE	8/26/2016	GENERAL	PMCHQ00000084	\$758.75
EFT000000001328	THE015	THEITEAM LTD	8/26/2016	GENERAL	PMCHQ00000084	\$1,130.80
EFT000000001329	WAT001	WATER ART FITNESS INTERNATIONAL	8/26/2016	GENERAL	PMCHQ00000084	\$221.13
EFT000000001330	ACK001	ACKLANDS GRAINGER	8/31/2016	GENERAL	PMCHQ00000086	\$223.59
EFT000000001331	ALB014	ALBERTA ONE-CALL LOCATION CORP	8/31/2016	GENERAL	PMCHQ00000086	\$252.00
EFT000000001332	ALT002	ALTERNATOR & STARTER EXPERTS	8/31/2016	GENERAL	PMCHQ00000086	\$218.79
EFT000000001333	AMR001	AMRE SUPPLY LTD	8/31/2016	GENERAL	PMCHQ00000086	\$217.59
EFT000000001334	BEN001	BENNETT, DEBBIE	8/31/2016	GENERAL	PMCHQ00000086	\$82.78
EFT000000001335	BMH002	B & M HARDWARE - TOWN OFFICE A	8/31/2016	GENERAL	PMCHQ00000086	\$1,432.45
EFT000000001336	CAN005	CANADIAN CORPS OF COMMISSIONAI	8/31/2016	GENERAL	PMCHQ00000086	\$2,268.00
EFT000000001337	COR001	CORIX WATER PRODUCTS LP	8/31/2016	GENERAL	PMCHQ00000086	\$1,122.68
EFT000000001338	DIG001	DIGITEX INC	8/31/2016	GENERAL	PMCHQ00000086	\$635.65
EFT000000001339	DIX001	DIXON, HEATHER J	8/31/2016	GENERAL	PMCHQ00000086	\$30.78
EFT000000001340	DUN001	DUNRITE PRINTING SERVICES	8/31/2016	GENERAL	PMCHQ00000086	\$254.10
EFT000000001341	FOR001	FOR TREES COMPANY LTD	8/31/2016	GENERAL	PMCHQ00000086	\$7,898.63
EFT000000001342	HAR002	HARTLEY'S EQUIPMENT RENTALS IN	8/31/2016	GENERAL	PMCHQ00000086	\$13.65
EFT000000001343	INT001	INTERCON MESSAGING INC	8/31/2016	GENERAL	PMCHQ00000086	\$296.56
EFT000000001344	LIF001	LIFESAVING SOCIETY	8/31/2016	GENERAL	PMCHQ00000086	\$60.00
EFT000000001345	NAP001	NAPA AUTO PARTS	8/31/2016	GENERAL	PMCHQ00000086	\$137.10
EFT000000001346	OAK001	OAKCREEK GOLF & TURF INC	8/31/2016	GENERAL	PMCHQ00000086	\$122.93
EFT000000001347	OLD011	OLDS CONCRETE (2014) LTD	8/31/2016	GENERAL	PMCHQ00000086	\$72,775.50
EFT000000001348	OLD015	OLDS ELECTRIC & LIGHTING LTD	8/31/2016	GENERAL	PMCHQ00000086	\$63.00
EFT000000001349	ONE001	O-NET	8/31/2016	GENERAL	PMCHQ00000086	\$9,429.54
EFT000000001350	ORK001	ORKIN CANADA CORP	8/31/2016	GENERAL	PMCHQ00000086	\$99.23
EFT000000001351	PAR002	PARKLAND COMMUNITY PLANNING SE	8/31/2016	GENERAL	PMCHQ00000086	\$360.04
EFT000000001352	PAR003	PARKLAND GEOTECHNICAL CONSULTI	8/31/2016	GENERAL	PMCHQ00000086	\$4,089.75
EFT000000001353	POL001	POLAND, DIANE K	8/31/2016	GENERAL	PMCHQ00000086	\$16.90
EFT000000001354	SOU002	SOUTH RED DEER REGIONAL WASTEW	8/31/2016	GENERAL	PMCHQ00000086	\$308,972.29
EFT000000001355	THE010	THE PLAYGROUND GUYS	8/31/2016	GENERAL	PMCHQ00000086	\$525.15
EFT000000001356	TRA001	TRACKSIDE SALES & SERVICE	8/31/2016	GENERAL	PMCHQ00000086	\$2,835.00
EFT000000001357	TYR001	TYR SPORT	8/31/2016	GENERAL	PMCHQ00000086	\$1,194.55
EFT000000001358	ULT002	ULTIMATE SAFETY ALBERTA	8/31/2016	GENERAL	PMCHQ00000086	\$162.54
EFT000000001359	WEG001	W E GREER LTD	8/31/2016	GENERAL	PMCHQ00000086	\$1,055.80

Total Cheques: 157

Total Amount of Cheques: \$891,527.59

**Pre-Authorized Payments
Aug-16**

130

Monthly Payments			
Timing of Payment	Vendor	Description	PAP Amount
2016			
1-Aug	Ricoh	Lease Payment: Administration Photocopier	\$ 280.83
2-Aug	John Deere	Lease Payment: JD 997 Z-Trak mower	\$ 284.17
2-Aug	John Deere	Lease Payment: JD 997 Z-Trak mower	\$ 456.39
2-Aug	John Deere	Lease Payment: John Deere Utility Tractor	\$ 1,185.61
2-Aug	John Deere	Lease Payment: John Deere 1600 Turbo Wide Area Mower	\$ 1,305.89
3-Aug	Golf Lease	Lease Payment: Toro Mowers	\$ 4,396.35
3-Aug	Golf Lease	Lease Payment: Sweeper	\$ 691.95
8-Aug	Lease	Wet Water Industries	\$ 253.68
8-Aug	De Lage Landen	Lease Payment: Vac Truck	\$ 6,774.37
15-Aug	Roynat Lease	Fire Hall Photocopier	\$ 70.35
15-Aug	Roynat Lease	Public Works Photocopier/Color Printer/Scanner	\$ 178.50
15-Aug	Roynat Lease	Development Photocopier/ Color Printer/ Scanner	\$ 558.60
22-Aug	Caterpillar	Lease Payment: Caterpillar Financial	\$ 2,992.68
25-Aug	Kubota	Lease Payment: Kubota Mowers	\$ 236.80
25-Aug	CDN Western	Lease Payment: Grader	\$ 2,241.35
Total of Monthly Payments			\$ 21,907.52
Automatic Payments			
3-Aug	ATB Mastercard	Mastercard Payments	\$ 2,723.57
3-Aug	Receiver General	Payroll Deductions/Contributions	\$ 58,577.57
3-Aug	LAPP	LAPP	\$ 37,063.91
4-Aug	ATB	Mutual Funds	\$ 1,188.82
5-Aug	Receiver General	Payroll Deductions/Contributions	\$ 344.59
9-Aug	Mountain View Power	Hwy Sign Power	\$ 105.44
10-Aug	Receiver General	Payroll Deductions/Contributions	\$ 72.22
10-Aug	Royal Bank	Corporate Creditor Fee	\$ 74.87
15-Aug	Bell Mobility	Cell Phones	\$ 2,183.32
16-Aug	Transcanada	Electricity	\$ 60,355.20
17-Aug	Receiver General	Payroll Deductions/Contributions	\$ 53,462.34
17-Aug	LAPP	LAPP	\$ 36,575.01
18-Aug	ATB	Mutual Funds	\$ 1,188.82
18-Aug	RBC VISA	Visa Payments	\$ 4,015.17
29-Aug	ATB Mastercard	Mastercard Payments	\$ 5,656.85
31-Aug	Receiver General	Payroll Deductions/Contributions	\$ 53,898.19
31-Aug	LAPP	LAPP	\$ 36,470.23
31-Aug	Land Titles	Land Titles	\$ 1,015.00
Total of Monthly Payments			\$ 354,971.12
Total Pre-Authorized Payments			\$ 376,878.64



Town of Olds

Request for Decision

131

Correspondence and Information

September 26, 2016

11a

RECOMMENDATION

That the Correspondence and Information Report ending September 26, 2016 be received for information.

BACKGROUND

The Correspondence and Information Report is a collection of general information received at the Town Office and is provided to Council as information. Council may choose to provide direction to Administration on any item contained in this report.

Council Policy 105C excerpt:

- d. Ensure that all mail to the "Mayor", "Council", or the "Mayor and Council" is:
 - i. immediately forwarded to the Mayor's office, CAO and added to the Correspondence File which will appear on the next Council Agenda,
 - ii. reviewed by the CAO to see if administrative analysis and report is required,
 - iii. mail requiring a response, is answered to by signature of the Mayor, CAO or designate.

LIST OF CORRESPONDENCE AND INFORMATION PRESENTED:

ITEM #	FROM / TO	REGARDING
A	Alberta Municipal Affairs (dated Aug 29/16)	Gas Tax Fund (GTF) Program
B	Transport Canada (dated Sep 6/16)	Grade Crossing Regulations
C	Town of Sundre (date Sep 16/16)	Letter to Minister of Health
D	Mountain View Seniors' Housing (dated Sep 21/16)	Letter to Minister of Seniors and Housing

ALTERNATIVE OPTIONS

1. Council can provide further direction on any of the correspondence or information items.
2. Council can pass make another recommendation being specific in what it wishes to direct as an alternate follow up.

ATTACHMENTS

Correspondence and Information packet is attached.

Submitted By:	Marcie McKinnon Legislative Clerk	Date: September 21, 2016
CAO Signature:		Date: Sept 22/16



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Lesser Slave Lake

RECEIVED
SEP - 9 2016
C: GL
SL
CC

AR85916

August 29, 2016

Her Worship Judy Dahl
Mayor
Town of Olds
4512 - 46 Street
Olds AB T4H 1R5

Dear Mayor Dahl,

The Government of Alberta is committed to working with municipalities to make life better for Albertans. By providing stable, predictable funding to our municipal partners, we continue to ensure you have the resources needed to meet your local infrastructure priorities and strengthen the communities you call home. Alberta is partnering with the Government of Canada to provide Gas Tax Fund (GTF) funding to assist with building strong, safe, and resilient communities.

I am pleased to accept the following qualifying project submitted by your municipality under the GTF program.

Project #	Project Name	GTF Funding
711063	2016 Street Improvement Program	\$464,568

The provincial government appreciates opportunities to celebrate your GTF funded projects with you, so please send invitations for these milestone events to my office. If you would like to discuss possible project recognition events and activities, as outlined in the program guidelines, contact Municipal Affairs Communications, toll-free at 310-0000, then 780-427-8862, or at ma.gtfgrants@gov.ab.ca.

I look forward to working in partnership to strengthen Alberta's communities.

Sincerely,

Hon. Danielle Larivee
Minister of Municipal Affairs

cc: Norman McInnis, Chief Administrative Officer, Town of Olds



427 Laurier Avenue West
Enterprise Building
14th Floor
Ottawa, ON
K1A 0N5

SEP 06 2016

Mayor Judy Dahl
Olds
4512 46 Street
Olds, Alberta T4H 1R5

RECEIVED
SEP 13 2016
GL ✓
RF ✓
SC ✓
A ✓

Subject: Requirements under the *Grade Crossings Regulations* pursuant to the *Railway Safety Act*

Dear Mayor Judy Dahl:

As you may be aware, on November 28, 2014, the new *Grade Crossings Regulations* came into force. The Regulations apply to all public and private grade crossings on federally regulated rail lines. They also apply to the grade crossing owners (railway companies, road authorities and private entities) who share ownership of these crossings.

The overriding objective of the Regulations is to improve safety by establishing comprehensive safety standards for grade crossings, clarifying roles and responsibilities of railway companies and road authorities, and ensuring that they share safety-related information with each other.

We are sending this letter to provide you with more information about the Regulations and to remind you of some important requirements.

As you are likely aware, different requirements of the Regulations will be phased-in over the next five years. As of November 28, 2014, railway companies and road authorities are required to be in compliance with specific provisions in the Regulations for existing grade crossings. These requirements specifically concern the crossing surface, railway signage, the inspection and testing of warning systems, as well as record keeping related to the inspection and testing of warning systems. Additionally, there are other provisions in effect which apply to existing crossings concerning the whistling cessation process, the obstruction of public crossings, and the temporary protection measures required at crossings in the event that a work or activity could interfere with the safety of railway operations.

Furthermore, new requirements are upcoming. Specifically, road authorities and railway companies will be required to share safety-related information with each other by November 28, 2016, in order to fully comply with the regulatory requirements by the end of 2021.

Road authorities and railway companies will have five years to upgrade their crossings to satisfy the regulatory requirements based on the information shared. For convenience, Transport Canada has developed a form to facilitate the sharing of information with railway companies, which can be found online at: www.canada.ca/grade-crossings. The use of this form is optional.



Grade Crossings Regulations: what you need to know

There are about 14,000 public and 9,000 private grade crossings along more than 40,000 kilometres of federally regulated railway track in Canada. Transport Canada's *Grade Crossings Regulations* (the Regulations) help to improve safety at these crossings by:

- establishing comprehensive and enforceable safety standards for both new and existing crossings in Canada;
- clearly defining the roles and responsibilities of railway companies and road authorities; and
- ensuring that railway companies and road authorities share key safety information with each other.

What is a grade crossing?

A grade crossing is an intersection where a road or path crosses railway tracks at the same level. Grade crossings are also known as level crossings, railway crossings, or train crossings.

What is a public grade crossing?

A public grade crossing is where railway tracks intersect with a road that is owned by a public authority, such as a province, municipality or band council, and is used by the general public.

What is a private grade crossing?

A private grade crossing is where railway tracks intersect with a road that is owned and used by private parties, such as farmers, commercial businesses or private individuals.



Did you know that you may have responsibilities under the Regulations?

Railway companies, road authorities (provinces, municipalities and band councils) and private crossing owners are each responsible for managing the safety at grade crossings.

The Regulations identify the roles and responsibilities of railway companies and road authorities that relate to:

- Information sharing
- Crossing surfaces
- Sightlines
- Roadway and railway signs
- Traffic signals
- Warning systems

Do you know what's expected of you?

Greater Collaboration Through Information Sharing

Transport Canada has developed forms that may be used by the railway company or the road authority to facilitate information sharing. These forms can be found at www.Canada.ca/grade-crossings.

The Regulations require that railway companies and road authorities share safety-related information on their grade crossings. Sharing this information with each other will allow them to determine what they need to do to make their crossings safer.

What's happening when?

- **Immediately:** When constructing a new grade crossing or making a change to an existing grade crossing.
- **By November 28, 2016:** To share safety information with each other for existing public grade crossings.

Available funding for grade crossings

Transport Canada can provide funding for eligible costs related to a grade crossing improvement project.

To learn more visit: <https://www.canada.ca/en/services/transport/rail.html>

Enforceable Grade Crossings Standards

The Regulations incorporate standards based on the best engineering practices known today and make them law. This requires all federally regulated grade crossings in Canada to meet the same standard. Railway companies and road authorities will continue to apply the best options, building on the existing guidelines, for making their crossings safe.*

What's happening when?

- **Immediately:** The standards will apply to new grade crossings; or when making a change to an existing grade crossing – widening the road, for example.
- **By the end of 2021:** The standards will apply to surfaces, signs, sightlines and warning systems for existing grade crossings.

***Note:** Immediate action can and will be taken by Transport Canada where a serious safety deficiency is identified.

Effective Sightlines

A safe crossing is a visible crossing — so the Regulations contain formulas for defining the area that road authorities, railway companies and private land owners must keep clear of anything that could block a road user's view of an oncoming train.

What's happening when?

The Regulations prescribe customizable requirements for your crossings.

- **Immediately:** When constructing new grade crossings, or making a change to an existing grade crossing.
- **By the end of 2021:** To existing grade crossings.



Working Together to Safeguard Public Grade Crossings

The Regulations and standards require road authorities and railway companies to work together on:

Blocked public crossings

Under the *Grade Crossings Regulations*:

- Railway equipment cannot block a public grade crossing for more than five minutes when a road user requires passage, unless the railway equipment is moving.
- When emergency vehicles require passage, railway companies must immediately clear any grade crossing.

If the municipality has a safety concern relating to a crossing that is blocked, both parties must work together to find a solution to the safety concern. After 90 days, if they find no solution, the municipality can inform Transport Canada.

Activity on/near a crossing

The requirements are that if a railway company or road authority performs any activity, such as rail or road repair at or near a crossing, they must:

- Share information about the activity with each other, and
- Take temporary protection measures (e.g. detours) to address any threat to the safety of railway operations.

Train whistling cessation

Train whistling is an important way to keep drivers, cyclists and pedestrians safe when using public grade crossings.

Whistling cessation

- Section 23.1 of the *Railway Safety Act* provides a process for whistling cessation at a public grade crossing subject to certain requirements outlined in the Regulations.
- Crossings must be equipped with an appropriate warning system based on railway speed design, vehicle and pedestrian use, and the number of railway tracks going through the crossing.
- The municipality must also pass a resolution agreeing that the whistle should not be used at that crossing.

Transport Canada encourages railway companies and municipalities to work together to ensure that all the requirements have been met. Should these two parties disagree that the requirements have been met, they may approach Transport Canada for a final decision.

Should a road authority wish to pursue whistling cessation, the procedure for train whistling at public crossings can be found at www.canada.ca/grade-crossings.

Complaint and Dispute Resolution

Who can help when complaints or issues become disputes that railway companies and road authorities cannot resolve? ¹³⁶

If the complaint or dispute is about grade crossing safety, contact Transport Canada. Learn more at www.Canada.ca/grade-crossings.

If a railway company and a road authority disagree on who should pay for railway work at a crossing, either party can ask the Canadian Transportation Agency to apportion the costs of the project. Learn more at the Canadian Transportation Agency at www.otc-cta.gc.ca.

Need help?

For general inquiries:

Email: RailSafety@tc.gc.ca

Phone: 613-998-2985

Toll-free: 1-844-897-RAIL (1-844-897-7245)

Fax: 613-990-7767

Transport Canada
Rail Safety Branch
Mailstop: ASR
427 Laurier Street West,
Ottawa, Ontario
K1A 0N5

Pacific: 604-666-0011

Prairie and Northern: 1-888-463-0521

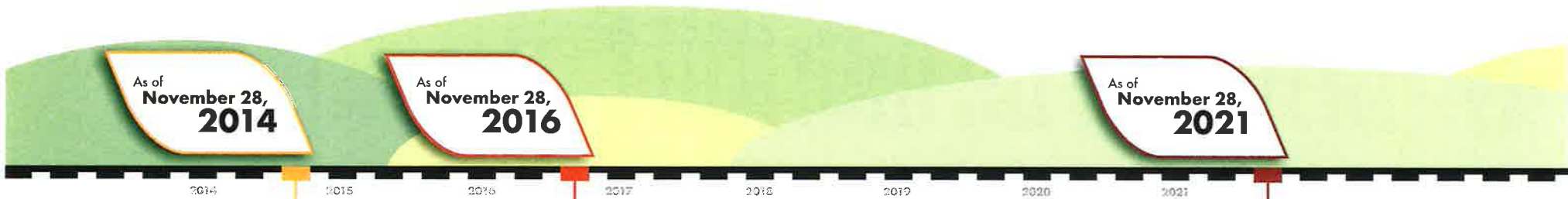
Ontario: 416-973-9820

Quebec: 514-283-5722

Atlantic: 506-851-7040

www.canada.ca/grade-crossings

Timelines



Railway companies and road authorities were required to:

- Meet surface condition design and railway signage requirements
- Test and inspect warning systems
- Meet new construction requirements for new crossings
- Respect new provisions for preventing blocked crossings
- Follow new train whistling cessation process
- Apply new and existing protection measures
- Keep records

Railway companies and road authorities must share the following safety information:

- Point of contact (regular, emergency)
- Location of grade crossing
- Details on the road approach and rail configuration (number of lanes, gradient, tracks, whistling, signage, etc.)
- Road/rail volumes and speeds
- Crossing user details (vehicles, pedestrians, assistive devices, etc.)

Crossings must meet certain requirements defined in the Regulations such as:

- Sightlines
- Crossing surface design
- Road and railway signs
- Crossing Warning Systems
- Traffic Signals timing with warning systems

September 16, 2016

Honorable Sarah Hoffman, Minister of Health
423 Legislative Building
10800 97 Ave
Edmonton, AB T5K 2B6

Dear Minister Hoffman,

Thank you so very much for all your help over the past few months since the AHS announcement in early March to close fifteen long term care beds at the Sundre Hospital. That announcement was not met with acceptance by anyone in our community.

Thank you for seeing representatives from Sundre and District immediately after our concerns were brought to your attention during question period March 15, 2016. The fact that you would make time for us in your busy schedule to immediately hear about our concerns in more detail speaks volumes to your dedicated service to those you represent in our community, and throughout our province.

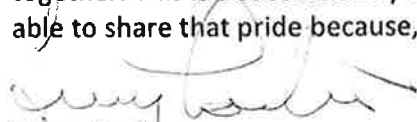
Thank you for following through in scheduling a second meeting with the Sundre and District Hospital Futures Committee to hear first hand about a proposed community solution to address the current, and future health care needs in our hospital. Making yourself available to hear us, and assist us in moving forward through a solution focussed process, is what we all expect. Thank you for delivering on that expectation.

Thank you for working with our local MLA, Jason Nixon, on all the background "stuff" that we don't see. Despite what we see between the government and the opposition, in this case, everyone worked together to support a community based solution to issues faced by Alberta Health Services and Alberta Health. In a conversation I had with Jason last night, he indicated he has tremendous respect for the work you are doing as Health Minister. I want to assure you that I have that same sincere respect for your dedication to "making the system work" for the people of our community, and our province.

Thank you for the proactive action in having Deputy Minister Dr. Carl Amrhein, and Alberta Health Service CEO Dr. Verna Yiu, come to the Sundre Hospital - twice - to meet with the Hospital Futures Committee. That unprecedented step brought both credibility and collaboration to the discussions about improving present and future health care services in our hospital and in our region. The community now has a feeling that "we have been heard" and, more importantly, listened to, as the Hospital Futures Committee presented informed solutions to the very real issues faced by Alberta Health Services, Alberta Health, and all Albertans. I believe the solutions to many "government problems" lie in the untapped creativity found in every Alberta community. The process we have all engaged in over the past few months is such a great example of community solutions being found when government listens. Thank you for mentoring this process for our community.

Please pass on our sincere thank you to Deputy Minister Amrhein, and Dr. Yiu for their dedication, time and willingness to "try something different" in looking for solutions to health care issues at our hospital and in our community. By taking the time to come to Sundre, tour the hospital, talk with the health care professionals who are doing the real work, they gained both credibility and insight. Their support of the solutions proposed by the Hospital Futures Committee, and the follow through with all the detail work to make it happen, is deeply appreciated.

In summary, THANK YOU. Because of your leadership, dedication, willingness to trust, guidance and direction, the concerns presented to you have been heard, and the solutions proposed by the community, have been put in place. This is a shining example of how government should work with Albertans. You don't get to hear "thank you" often enough in public service. I wanted you to hear how deeply grateful we are in our community for help in resolving present and future hospital services in Sundre and District by working collaboratively, understanding the issues, and finding solutions together. This is a success story our community can be very proud of. I want you to be able to share that pride because, without you, it wouldn't have been possible.



Terry Leslie, Mayor
Town of Sundre

TL/cr

Cc Premier Rachel Notley
Health Minister (Deputy Premier) Sarah Hoffman
Alberta Health Deputy Minister, Dr. Carl Amrhein
Alberta Health Services CEO, Dr. Verna Yiu
Wildrose Official Opposition Leader, Brian Jean
Mountain View County Council
Mountain View Seniors Housing Board
Sundre and District Hospital Futures Committee
Sundre Round Up



September 21, 2016

Honourable Lori Sigurdson,
Alberta Minister of Seniors and Housing
Office of the Minister of Seniors and Housing
404 Legislature Building
10800 – 97 Avenue
Edmonton, AB, T5K2B6

Sent by email to seniors.minister@gov.ab.ca

Re: Meeting September 16, 2016 - Minister and Mountain View Seniors' Housing (MVSH) Board of Directors

Dear Honourable Sigurdson,

On behalf of the Board of Directors for Mountain View Seniors' Housing (MVSH), I wish to thank you for taking the time to meet and discuss some of the significant issues that we face while working to meet our mandate as a Management Body in Alberta. For reference these specific items are attached with details to support each issue and our proposed solution.

As you are aware, MVSH operates as a Housing Management Body under the Alberta Housing Act. We look forward to continuing our strong relationship with Alberta Seniors, Housing and Health on issues for both Seniors' and Community Housing in Mountain View County and within member Municipalities of the Town of Carstairs, the Village of Cremona, the Town of Didsbury, the Town of Olds and the Town of Sundre.

We hope you enjoyed our Grand Opening event for the Sundre Seniors' Supportive Living Facility and we sincerely thank you for your presence, your kind words and greetings from the Province. The new facility is a testament to what can be achieved through strong partnerships and cooperation amongst all levels of Government and Community. The certificate provided by your Ministry will be framed and placed in a prominent location in our new facility.

Sincerely,

Bruce Beattie, Board Chair
Mountain View Seniors' Housing
bruce.beattie@mvsh.ca
www.mvsh.ca

cc MVSH Board Directors
Sam Smalldon, CAO, MVSH

Attachment – Agenda Items from September 16, 2016 Meeting with the Minister and the MVSH Board of Directors at Sundre Seniors' Supportive Living Facility.

Our Vision - We enhance lives by providing quality care and self-sustainable living through innovative leadership.

