

NORTH HERTS COUNCIL

WEEK ENDING FRIDAY 14 JULY 2023

MEMBERS' INFORMATION

Topic	Page
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CCTV Reports	
Pre-Agenda, Agenda and Decision sheets	
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Produced by the Communications Team. Any comments, suggestions or contributions should be sent to the Communications Team at MIS@north-herts.gov.uk

NEWS AND INFORMATION

AGENDA & REPORTS

PUBLISHED WEEK COMMENCING

10 JULY 2023

Planning Control Committee – 27 July 2023

FORTHCOMING MEETINGS WEEK COMMENCING

17 JULY 2023

Cabinet Panel on the Environment – 19 July 2023

Cabinet Sub-Committee (Local Authority Trading Companies' Shareholder) – 21 July 2023 @
10:00am

CHAIR'S ENGAGEMENTS WEEK COMMENCING

17 JULY 2023

Date	Event	Location
Sunday 16 July 2023	Letchworth Food Festival	Letchworth
Thursday 20 July 2023 @ 10:30am	High Sheriff Visit	Tour of North Herts
Saturday 22 July 2023	Lions Letchworth Fun Day	Letchworth

VICE-CHAIR'S ENGAGEMENTS WEEK COMMENCING

17 JULY 2023

Date	Event	Location
	None	

OTHER EVENTS WEEK COMMENCING

17 JULY 2023

Date	Event	Location
Monday 17 July 2023	Baldock and District Area Forum	Youth Wing, Baldock Community Centre, Simpson Drive, Baldock, SG7 6DH

STRATEGIC PLANNING & ENTERPRISE

MEMBERS INFORMATION NOTE

Consultation on proposed station ticket office closures

The transport watchdog [Transport Focus](#) has been commissioned to consult on [proposals](#) from the local rail operator, GTR, to close ticket offices at all of the railway stations in North Hertfordshire (and most stations across the rest of the country) and redeploy staff onto station concourses, in some cases for longer or shorter hours than now (see table below).

Staff will be able to assist travellers with purchasing tickets from machines, provide information and advice on ticketing, and provide physical assistance to travellers with reduced mobility. GTR has explained this as follows:

The proposal aims to better support passengers by moving colleagues out from behind traditional ticket office windows, which would close, onto station concourses where customers need them most, making them more visible and accessible.

The aspiration is that colleagues would move to roles that cover a broader range of customer needs in the future – from travel and fares advice to accessibility assistance – following engagement with both colleagues and the unions.

These potential plans support wider moves to modernise the railway, put customer service at its heart and would offer a more varied and interesting role for colleagues.

Staff will continue to be available to provide assistance to wheelchair users from the first train until the last train of the day at Hitchin, Letchworth and Royston stations (as now, this has to be booked in advance). Baldock, Knebworth and Ashwell & Morden do not currently have step-free access to the platforms and therefore cannot provide this service. (As a side-note, we are still waiting to hear whether GTR's applications to DfT for Access for All funding for Baldock and Knebworth have been successful.)

As this is in part a cost-saving exercise, it is unclear whether there will be a reduction in the number of staff available in each station in future, and how this may affect customer service, especially at peak travel times.

It is also unclear whether and how staff will be able to assist travellers with:

- Claiming and issuing refunds
- Exchanging vouchers for tickets
- Planning and purchasing tickets for complex trips
- Purchasing tickets in advance of travel
- Purchasing tickets to destinations not programmed into ticket machines and online ticket sales portals (e.g. to connect with Eurostar services)

Edward Leigh will prepare a response from the Council covering these points and any other concerns that members would like to be included.

Please also respond to the consultation **by Wednesday 26 July 2023** with any feedback you receive from residents and encourage residents to respond directly themselves. (More responses are likely to have more impact.)

To make a difference, it is recommended that consultation responses focus on **specific** tasks that the proposed changes may make more difficult or cumbersome, potentially preventing or deterring people, especially those with characteristics protected under the Equality Act, from travelling by rail.

All responses to the consultation must be emailed to ticketoffice.GTR@transportfocus.org.uk (or there is a postal address and helpline given [here](#)).

Summary of changes to station staffing hours

Extended hours are shown in **green**; reduced hours in **red**.

	Mon–Fri	Sat	Sun
Knebworth	06:50 - 13:15 <i>no change</i>	08:00 - 13:45 <i>no change</i>	Closed <i>no change</i>
Hitchin	06:15 - 20:00 ↓ 05:45 - 23:20	06:15 - 20:00 ↓ 05:45 - 23:20	07:15 - 18:30 ↓ 06:45 - 18:30
Letchworth	06:10 - 20:00 ↓ 06:30 - 22:00	07:00 - 19:30 ↓ 07:30 - 22:00	09:00 - 17:10 ↓ 10:00 - 17:00
Baldock	06:40 - 13:10 <i>no change</i>	08:00 - 14:25 <i>no change</i>	Closed <i>no change</i>
Ashwell & Morden	06:30 - 09:30 <i>no change</i>	Closed <i>no change</i>	Closed <i>no change</i>
Royston	06:00 - 20:00 <i>no change</i>	07:00 - 20:00 <i>no change</i>	09:15 - 17:30 <i>no change</i>

Information note prepared by:

Edward Leigh, Senior Transport Officer
Tel: 01462 474 368
Email: edward.leigh@north-herts.gov.uk



REGULATORY

MEMBERS INFORMATION NOTE

Filming in Letchworth – Monday 17 July

Please be advised that we have granted permission to suspend a parking bay from 06.00hrs to 22:00hrs on the southern side of Leys Avenue towards Norton Way South on Monday 17 July. This is to enable filming to take place at 'No Morals Tattoos' for the second season of Tell Me Everything. The bay will accommodate the large vehicles required for the filming crew. Our Civil enforcement Officers together with the assistance of the Rangers from Letchworth BID will be on site to assist with any highway safety and parking issues.

For more information please contact:

Louise Symes
Tel: 01462 474 359
Email: Louise.Symes@north-herts.gov.uk

CUSTOMERS DIRECTORATE – Information Note July 2023

CUSTOMER SERVICE CENTRE UPDATE

Q1 has been a productive period for the Customer Service Centre, focussing on consistently providing a quality service for our customers across all contact channels.

Looking to achieve one of our key aims in the Customer Service Strategy, we now have a chatbot and live chat project underway, with the supplier currently building the first iteration of the bot for us to test. The navigational bot will help to direct customers to the relevant information or form they need on our website, with the aim to reduce the number of general enquiries we are receiving. The live chat will then be available to those who would like to speak to a member of the Customer Service team directly.

For more information please contact:

Name: Chris Jeffery
Title Customer Service Manager
Tel: 01462 474505
Chris.jeffery@north-herts.gov.uk

HERTS CARELINE UPDATE

Herts Careline - Update

Herts Careline has seen another hugely busy and productive quarter, supporting thousands of residents across Hertfordshire and developing the service for the future.

Highlights:

Vivago Wellbeing System Care Watch Pilot up and running bringing us encouraging results on the evaluation sheets being sent back. It potentially saved the life of one service user, alerting us to a severe decline in health which resulted in him being admitting to hospital and the hospital advising that if left any longer it would have been life threatening.

In the UK, the analogue telephone system is being gradually replaced with a digital system by end of 2025. This is called a digital upgrade. Careline had approximately 3,000 service users on the analogue system in November 2021 and we now only have approximately 23 left to transfer, ahead of schedule.

Online campaigns for summer holiday support for family members have been successful with increased visits to our website and social media channels

Social media presence has increased with additional followers gained across Facebook, Twitter, Instagram and LinkedIn.

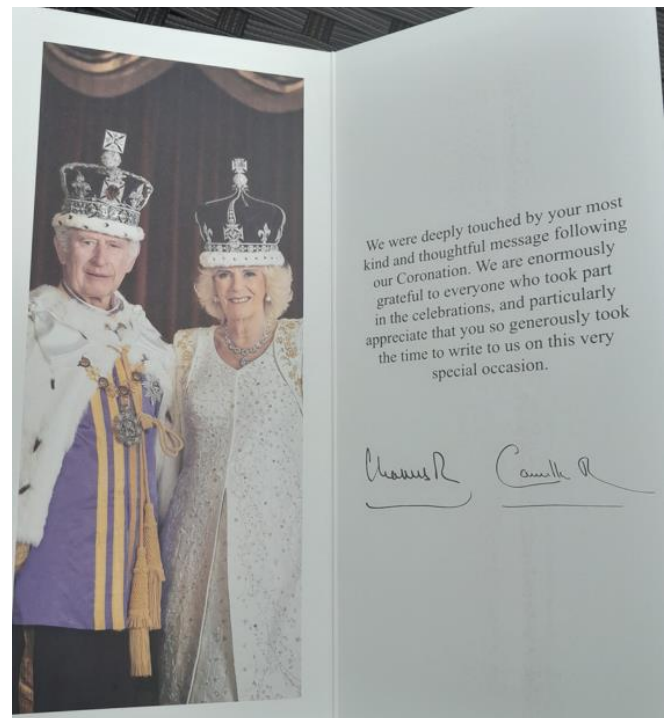
Expansion into the former IT training room has given the Careline technicians and admin team more room and greater capabilities to serve customers. It has also given more branding exposure with additional privacy window coverings

advertising the service.

Procurement for a new fallback responder service and new call handling software is ongoing.

The Careline Customer Satisfaction Survey 2023 is underway with encouraging results coming in and a good response rate. Final analysis will be carried out now that the survey closed on 07th July 2023.

His Majesty, King Charles III sent us a greetings card thanking Careline for writing to them ahead of Their Majesties Coronations.



For more information please contact:

Name: David Martins-Hesp
Title: Assistive Technology
Manager
Tel: 01462 474321
David.Martins-Hesp@north-herts.gov.uk

IT UPDATE

Tablet replacements

IT services have recently completed the trial of the Samsung Galaxy TAB A8 version of tablet and following the trial have now started procurement of more tablets. The Galaxy Tab A8 will replace the current tablets that are now reaching end of life. IT will be contacting existing tablet owners to discuss your needs and determine which device(s) will be most appropriate for your individual needs.

IT are currently investigating and preparing for a trial of wider working collaboration with external colleagues, this is primarily to support the procurement of the new joint waste contract with East Herts Council. It is hoped that following a successful trial this approach will be broadened out to others that may require access to two council systems on one device.

Digital Maturity Assessment

To help shape our Digital strategy we have commissioned a digital maturity assessment so that we can identify and baseline our current position.

A digital maturity assessment is a tool which measures the level of digital transformation and readiness in an organisation and can help identify any action required.

We have developed a survey that has been sent to all staff and councillors, the results will then be analysed and a summary report / action plan produced.

Please could you take a few moments to complete the online survey so we can get as much useful information and feedback as possible.

For more information please contact:

Name: Darren Edwards
Title: IT Manager
Tel: 01462 474455
Darren.edwards@north-herts.gov.uk

REVENUES & BENEFITS UPDATE

Benefits

The Energy Bill Support Scheme (EBSS) grant scheme was due to close on 30 June but has since been extended until the 11 August 2023. We are now getting very few applications coming through following with the vast majority received when the scheme first opened in February 2023. For more information please contact:

Name: Anne Banner
Title: Benefits Manager
Tel: 01462 474440
Anne.banner@north-herts.gov.uk

Environmental Crime Executive Briefing – June 2023

1. Enviro-crime PI's¹ for the past 5 years

	2019/20	2020/21	2021/22	2022/23	2023/24 ² (³)
Abandoned Vehicles	280	143	135	142	36 (34, + 6%)
Smoke related complaints	75	103	28	15	0 (6, - 100%)
Dog fouling	100	85	91	79	15 (14 + 7%)
Fly-tipping investigations	603	1048	874	839	191 (207, - 8%)
Total	1058	1379	1128	1075	242 (261, - 7%)

Table 1: Top 4 enviro-crime PI's

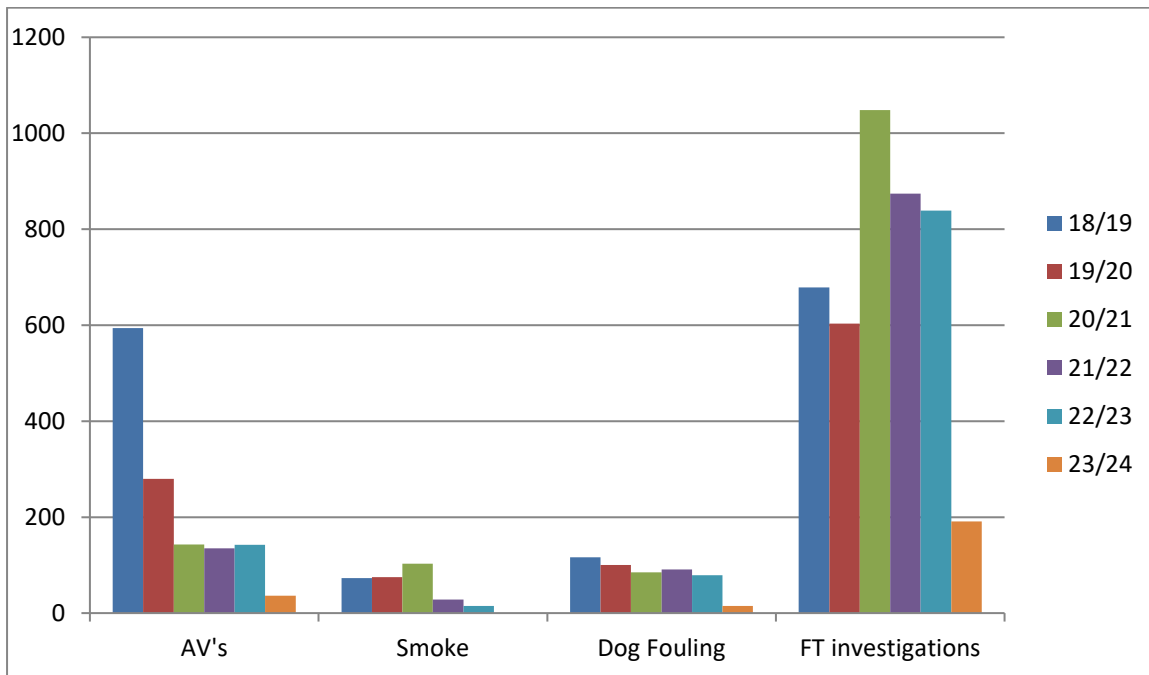


Figure 1: Enviro-crime reports between 2018/19 to 2023/24

The combined totals of the top four environmental ASB reports are down by 7% compared to the same period of the previous year. It should be noted that an increase can be seen in both abandoned vehicles and dog fouling. However, this is still a very new year of data, so as the year continues, we will have more data to compare and should expect to see these percentages change.

¹ These are the 'top 4' environmental ASB reports, however the team also deal with a range of other Environmental crime ASB including unauthorised distribution of leaflets, rough sleepers, and unauthorised encampments

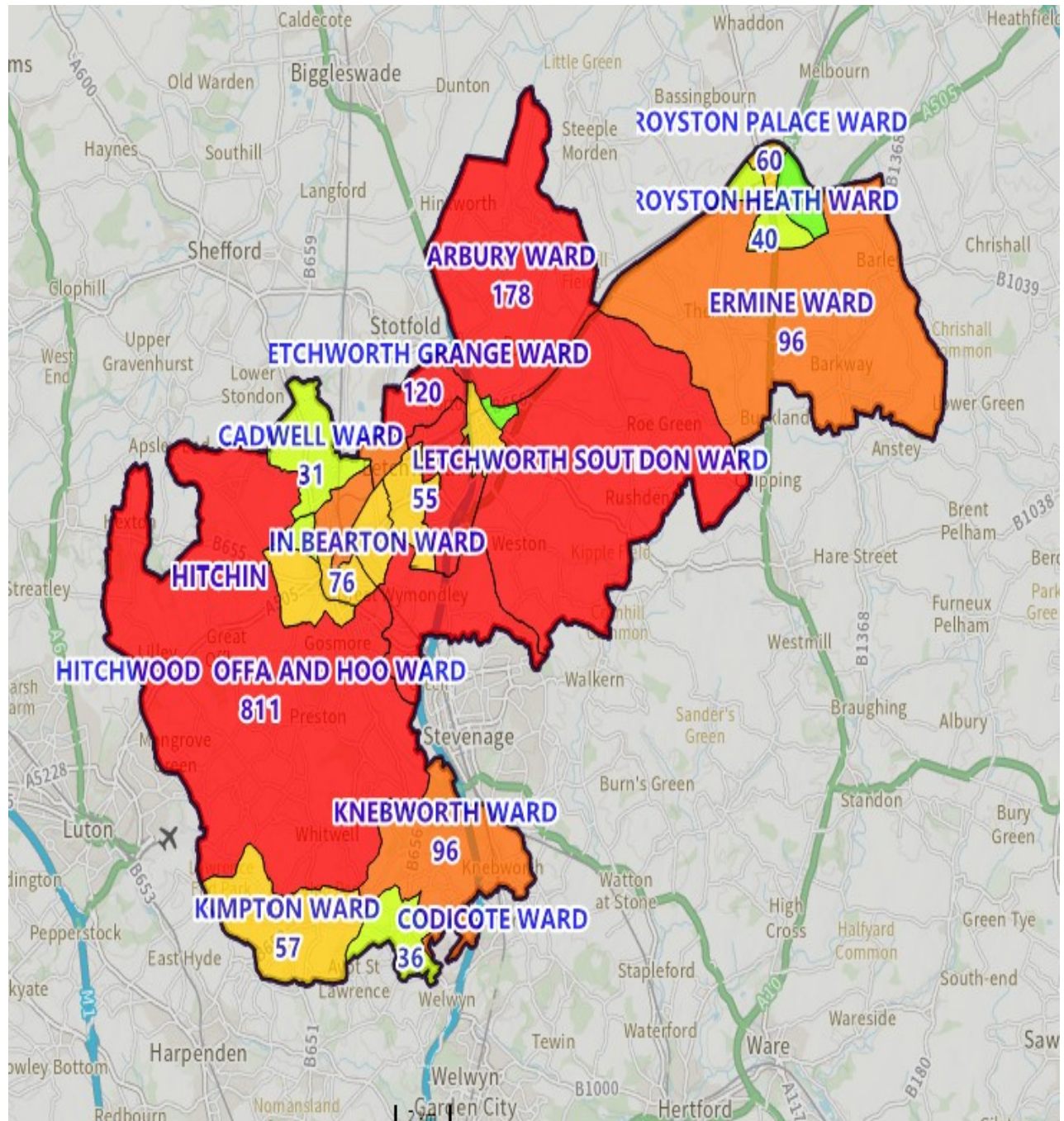
² Reports between 1st April – 30th June 2023

³ % increase/decrease based on the 2022/23 figures for the same period

Recorded fly-tipping incidents in June 2023 are 8% lower (-16 incidents) compared to the same period the previous year. However, fly-tipping incidents for the district remain high.

The GIS heat map can be accessed [here](#). The Hitchwood, Offa and Hoo ward is still contributing to the highest amount of fly-tipped waste in the district.

Fig 3: Fly-tipping map



2. Formal Enforcement Actions

Year	Simple Cautions	S33 Notices	S34 Notices	Littering FPNs	Successful Prosecutions	CPN	CPNW	Total Enforcement Activity
2012/13	1	0	0	0	1	0	0	2
2013/14	0	0	0	0	3	0	0	3
2014/15	0	0	0	0	2	0	0	2
2015/16	5	0	0	0	5	0	0	10
2016/17	0	3	0	0	12	0	0	15
2017/18	3	6	0	0	11	0	0	20
2018/19	2	7	0	0	7	0	0	16
2019/20	1	8	7	2	3	0	0	21
2020/21	2	9	18	0	6	1	9	45
2021/22	0	10	15	1	1	1	27	55
2022/23	2	6	5	0	2	0	20	35
2023/24	1	2	2	0	1	3	9	18
2024/25								0
Total	17	51	47	3	54	5	65	242

Table 3: Total enforcement action undertaken year on year

3. Press releases/social media activity:



North Herts Council 

@NorthHertsDC

...

Our first Southern Rural Area Forum takes place tonight (Thu) at Offley!
Come and share your ideas and views with local Councillors on fly-tipping and other local issues. Tea and biscuits available.

 Thursday 22 June

 7.30pm

 Offley Village Hall, Luton Road, Offley, SG5 3DG

Southern Rural Area Forum

Theme: Fly-tipping
Share your ideas and views with local Councillors

- Tea and biscuits available
- Doors open: 7.15pm
- Grant presentations: 7.30pm
- Presentation from Community Safety Team Leader: 8.15pm
- Discussion: 8.25pm

Timings are approximate

www.north-herts.gov.uk

 community@north-herts.gov.uk

Thursday 22 June 7.30pm

Offley Village Hall,
Luton Road, Offley,
SG5 3DG



North Herts Council

11:01 AM · Jun 22, 2023 · 311 Views

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Planning Control Committee held in the COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, LETCHWORTH GARDEN CITY, SG6 3JF on Thursday, 6th July, 2023 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Louise Peace, Tom Tyson, Ian Moody, Terry Tyler and Daniel Allen.

Having given due notice, Councillor Michael Muir substituted for Councillor Ian Moody, and Councillor Dave Winstanley substituted for Councillor Daniel Allen.

2 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

3 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that in accordance with Council policy this meeting was being audio recorded as well as filmed. The audio recordings would be available to view on Mod.gov and the film recording via the NHDC YouTube channel.
- (2) The Chair reminded Members to make declarations of interest before an item, the detailed reminder about this and speaking rights is set out under Chair's Announcements on the agenda.
- (3) The Chair advised that Section 4.8.23(a) applied to this meeting.
- (4) The Chair clarified the speaking process for registered speakers.
- (5) The Chair advised that she had agreed to allocate 10 minutes each for the public speakers and Member Advocates to speak on Item 6.

4 PUBLIC PARTICIPATION

The Chair confirmed that the registered speakers were in attendance.

5 21/00504/OP LAND TO THE EAST OF TALBOT WAY, KRISTIANSAND WAY AND FLINT ROAD ALLOTMENTS, LETCHWORTH GARDEN CITY , HERTFORDSHIRE

RESOLVED: That application 21/00504/OP be **GRANTED** planning permission due to the reasons outlined in the report of the Development and Conservation Manager.

6 18/01154/OP LAND NORTH OF HIGHOVER FARM TO STOTFOLD ROAD, HIGHOVER WAY, HITCHIN, HERTFORDSHIRE

RESOLVED: That application 18/01154/OP be **DEFERRED** outline planning permission to allow a review and update of the submitted Transport Assessment in order to address the cumulative impact of recent housing development in Hitchin on the road network and provide more detail of transport mitigation measures.

7 **22/00303/FP LAND FOR FOOTPATH BETWEEN THE GREENWAY AND, STOTFOLD ROAD, HITCHIN, HERTFORDSHIRE**

RESOLVED: That application 22/00303/FP be **DEFERRED** as the funding for the delivery of this proposal is dependent upon application 18/01154/OP being granted.

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Planning Control Committee held in the Council Chamber, District Council
Offices, Letchworth Garden City
on Tuesday, 11th July, 2023 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Simon Bloxham, Terry Tyler and Ian Moody.

Having given due notice, Councillor Michael Muir substituted for Councillor Simon Bloxham.

2 MINUTES - 15 JUNE 2023

RESOLVED: That the Minutes of the Meeting of the Committee held on 15 June 2023 be approved as a true record of the proceedings and be signed by the Chair.

3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

4 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be recorded.
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (3) The Chair clarified the speaking process for public participants.
- (4) The Chair advised that Section 4.8.23(a) of the Constitution applied to the meeting.

5 PUBLIC PARTICIPATION

The Chair confirmed that the registered speakers were in attendance.

6 23/00590/FP 93 NINESPRINGS WAY, HITCHIN, HERTFORDSHIRE, SG4 9NU

RESOLVED: That application 23/00590/FP be **GRANTED** planning permission subject to the reasons and conditions set out in the report of the Development and Conservation Manager with the following amendment to condition 6:

“Condition 6:

Location and details of the fence to be erected between the host property and the neighbouring property of No.91 shall be submitted to and approved in writing by the Local Planning Authority before the development is commenced and the approved details shall be implemented on site.

Reason: To ensure that the development will have an acceptable appearance which does not detract from the appearance and character of the surrounding area.”

And the addition of Condition 7 to read:

“Condition 7:

Prior to the change of use, the proposed Children’s home shall incorporate an Electric Vehicle (EV) domestic ready charging point.

EV Charging Point Specification: A charging point shall be installed by an appropriately certified electrician/electrical contractor in accordance with the following specification. The necessary certification of electrical installation should be submitted as evidence of appropriate installation to meet the requirements of Part P of the most current Building Regulations. Cable and circuitry ratings should be of adequate size to ensure a minimum continuous current demand for the vehicle of 16A and a maximum demand of 32A (which is recommended for Eco developments)

- *A separate dedicated circuit protected by an RBCO should be provided from the main distribution board, to a suitably enclosed termination point within a garage or an accessible enclosed termination point for future connection to an external charge point.*
- *The electrical circuit shall comply with the Electrical requirements of BS7671: 2008 as well as conform to the IET code of practice on Electric Vehicle Charging Equipment installation 2012 ISBN 978-1-84919-515-7 (PDF). This includes requirements such as ensuring the Charging Equipment integral protective device shall be at least Type A RCD (required to comply with BS EN 61851 Mode 3 charging).*
- *If installed in a garage all conductive surfaces should be protected by supplementary protective equipotential bonding. For vehicle connecting points installed such that the vehicle can only be charged within the building, e.g. in a garage with a (non-extended) tethered lead, the PME earth may be used. For external installations the risk assessment outlined in the IET code of practice must be adopted, and may require additional earth stake or mat for the EV charging circuit. This should be installed as part of the EV ready installation to avoid significant on cost later.*
- *A list of authorised installers (for the Government’s Electric Vehicle Homecharge Scheme) can be found at <https://www.gov.uk/government/organisations/office-for-low-emission-vehicles>.*
- *UK Government is intending to issue legislation in 2021 to require domestic EV charge points to be smart, thus we recommend that all charge points will be capable of smart charging, as detailed in UK Gov consultation response.*

Reason: To contribute to the objective of providing a sustainable transport network and to provide the necessary infrastructure to help off-set the adverse impact of the operational phase of the development on local air quality.”

7 23/00750/FP LAND BETWEEN DURHAM WAY AND YORK WAY, ROYSTON SG8 5GX

RESOLVED: That application 22/00750/FP be **GRANTED** planning permission subject to the reasons and conditions set out in the report of the Development and Conservation Manager, with an additional requirement for the agent to provide an Environmental Management Statement, to cover the installation of EV chargers and PV panels on site, and a relevant condition added subject to confirmation from the Chair of the Planning Control Committee. Should this not be agreed then the application would be brought back to the Committee for determination. As well as the deletion of Condition 19, the re numbering of Condition 20 to 22 to Conditions 19 to 21 and the following amendments to Informative 1 and conditions 19 and:

“Informative 1:

Tuesday, 11th July, 2023

Charging points shall be installed by an appropriately certified electrician/electrical contractor in accordance with the following specification. The necessary certification of electrical installation should be submitted as evidence of appropriate installation to meet the requirements of Part P of the most current Building Regulations. Cable and circuitry ratings should be of adequate size to ensure a minimum continuous current demand for the vehicle of 16A and a maximum demand of 32A (which is recommended for Eco developments)

- A separate dedicated circuit protected by an RBCO should be provided from the main distribution board, to a suitably enclosed termination point within a garage or an accessible enclosed termination point for future connection to an external charge point.
- The electrical circuit shall comply with the Electrical requirements of BS7671: 2008 as well as conform to the IET code of practice on Electric Vehicle Charging Equipment installation 2012 ISBN 978-1-84919-515-7 (PDF). This includes requirements such as ensuring the Charging Equipment integral protective device shall be at least Type A RCD (required to comply with BS EN 61851 Mode 3 charging).
- If installed in a garage all conductive surfaces should be protected by supplementary protective equipotential bonding. For vehicle connecting points installed such that the vehicle can only be charged within the building, e.g. in a garage with a (non-extended) tethered lead, the PME earth may be used. For external installations the risk assessment outlined in the IET code of practice must be adopted, and may require additional earth stake or mat for the EV charging circuit. This should be installed as part of the EV ready installation to avoid significant on cost later.
- A list of authorised installers (for the Government's Electric Vehicle Homecharge Scheme) can be found at <https://www.gov.uk/government/organisations/office-for-low-emission-vehicles>.
- UK Government is intending to issue legislation in 2021 to require domestic EV charge points to be smart, thus we recommend that all charge points will be capable of smart charging, as detailed in UK Gov consultation response.

Condition 18:

- Demolition/development shall take place in accordance with the Written Scheme of Investigation approved under condition (17).
- The development shall not be occupied until the site investigation and post investigation assessment has been completed in accordance with the programme set out in the Written Scheme of Investigation approved under condition (17) and the provision made for analysis, publication and dissemination of results and archive deposition has been secured.

Reason: To safeguard the archaeological record.”

8 **22/00754/FP THE FOUNDRY, STEVENAGE ROAD, ST IPPOLYTS, HITCHIN, HERTFORDSHIRE, SG4 7NX**

RESOLVED: That application 22/00754/FP be **GRANTED** planning permission subject to the reasons and conditions set out in the report of the Development and Conservation Manager with the following amendments to conditions 8 and 19:

“Condition 8:

Before the occupation of each dwelling hereby permitted, its dedicated car parking facilities shown on the approved plan shall be marked out and made available and shall thereafter be kept available solely for the parking of motor vehicles.

Reason: To ensure the provision of satisfactory car parking facilities clear of the public highway to meet the needs of the development.

Condition 19:

Prior to the first occupation of the development hereby permitted, each residential dwelling shall be provided with an active (ready to use) EV charging point which shall thereafter be provided and permanently retained.

Environmental Health Informative

EV Charging Point Specification: A charging point shall be installed by an appropriately certified electrician/electrical contractor in accordance with the following specification. The necessary certification of electrical installation should be submitted as evidence of appropriate installation to meet the requirements of Part P of the most current Building Regulations. Cable and circuitry ratings should be of adequate size to ensure a minimum continuous current demand for the vehicle of 16A and a maximum demand of 32A (which is recommended for Eco developments)

- *A separate dedicated circuit protected by an RBCO should be provided from the main distribution board, to a suitably enclosed termination point within a garage or an accessible enclosed termination point for future connection to an external charge point.*
- *The electrical circuit shall comply with the Electrical requirements of BS7671: 2008 as well as conform to the IET code of practice on Electric Vehicle Charging Equipment installation 2012 ISBN 978-1-84919-515-7 (PDF). This includes requirements such as ensuring the Charging Equipment integral protective device shall be at least Type A RCD (required to comply with BS EN 61851 Mode 3 charging).*
- *If installed in a garage all conductive surfaces should be protected by supplementary protective equipotential bonding. For vehicle connecting points installed such that the vehicle can only be charged within the building, e.g. in a garage with a (non-extended) tethered lead, the PME earth may be used. For external installations the risk assessment outlined in the IET code of practice must be adopted, and may require additional earth stake or mat for the EV charging circuit. This should be installed as part of the EV ready installation to avoid significant on cost later.*
- *A list of authorised installers (for the Government's Electric Vehicle Homecharge Scheme) can be found at <https://www.gov.uk/government/organisations/office-for-low-emission-vehicles>.*
- *UK Government is intending to issue legislation in 2021 to require domestic EV charge points to be smart, thus we recommend that all charge points will be capable of smart charging, as detailed in UK Gov consultation response.*

Reason: To ensure construction of a satisfactory development and to promote sustainable development in accordance with Building Regulations Part S and Policies 5, 19 and 20 of Hertfordshire's Local Transport Plan (adopted 2018)."

And the addition of Conditions 21 to 23, to read:

"Condition 21:

No development shall take place/commence until an Archaeological Written Scheme of Investigation has been submitted to and approved by the local planning authority in writing. The scheme shall include an assessment of archaeological significance and research questions; and:

- *The programme and methodology of site investigation and recording.*
- *The programme for post investigation assessment.*
- *Provision to be made for analysis of the site investigation and recording.*
- *Provision to be made for publication and dissemination of the analysis and records of the site investigation.*
- *Provision to be made for archive deposition of the analysis and records of the site investigation.*
- *Nomination of a competent person or persons/organisation to undertake the works set out within the Archaeological Written Scheme of Investigation.*

Reason: The site lies within an area where there is significant potential for archaeological remains and any finds should be retrieved and/or recorded before they are damaged or destroyed as a result of the development hereby permitted and to comply with Policy HE4 of the North Hertfordshire Local Plan 2011-2031.

Condition 22:

The development shall take place/commence in accordance with the programme of archaeological works set out in the approved Written Scheme of Investigation.

Reason: The site lies within an area where there is significant potential for archaeological remains and any finds should be retrieved and/or recorded before they are damaged or destroyed as a result of the development hereby permitted and to comply with Policy HE4 of the North Hertfordshire Local Plan 2011.

Condition 23:

The development shall not be occupied/used until the site investigation and post investigation assessment has been completed in accordance with the programme set out in the approved Written Scheme of Investigation and the provision made for analysis and publication where appropriate.

Reason: The site lies within an area where there is significant potential for archaeological remains and any finds should be retrieved and/or recorded before they are damaged or destroyed as a result of the development hereby permitted and to comply with Policy HE4 of the North Hertfordshire Local Plan 2011-2031."

9 PLANNING APPEALS

RESOLVED: That the Committee noted the report.

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Employment Committee held in the Council Chamber, District Council Offices,
Gernon Road, Letchworth, SG6 3JF
on Tuesday, 11th July, 2023 at 10.00 am

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Keith Hoskins.

Having given due notice, Councillor Ruth Brown substituted for Councillor Keith Hoskins.

2 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

3 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded;
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (3) The Chair advised that much of the discussion at this meeting would be in private session and that the live stream would be turned off after the meeting had moved in to Part 2 discussions.

4 RECRUITMENT TO TEMPORARY ROLE OF SERVICE DIRECTOR HOUSING AND ENVIRONMENTAL HEALTH

RESOLVED:

- (1) That the Employment Committee interviewed the candidate for the role.
- (2) That the Employment Committee noted the content of the report.

REASONS FOR DECISION: The report highlighted the background and recruitment processes for the role, whilst the performance of the applicants is noted in the Part 2 report.

5 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report will involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the said Act (as amended).

6 RECRUITMENT TO TEMPORARY ROLE OF SERVICE DIRECTOR HOUSING AND ENVIRONMENTAL HEALTH - PART 2

RESOLVED:

- (1) That the Committee noted the recommendations from the Head of Paid Service as set out in the reports.

Tuesday, 11th July, 2023

- (2) That the Head of Paid Service offer Candidate 2 the temporary role of 'Service Director - Housing and Environmental Health', subject to satisfactory completion of the notification requirements under the Council Constitution.

REASON FOR DECISION: As detailed in Section 8 of the Part 2 report.

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted *[if applicable]*

SERVICE DIRECTORATE: PLACE

1. DECISION TAKEN

- 1.1 To approve to hold a Make Lunch Family Fun Day event using Mrs Howard Hall and immediately outside in Howard Gardens, Letchworth Garden City on the 9th August 2023 between 14.00 hrs to 17.00 hrs.

2. DECISION TAKER

- 2.1. Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

- 3.1 7th July 2023

4. REASON FOR DECISION

- 4.1 To support the organisers to provide an annual event for the whole community.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The organisers have approached North Herts Council to host this event. No other locations were considered as part of this application.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation has been undertaken with colleagues in the Safety Advisory Group.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The organisers have approached NHC for approval to use this location for their event.

9. LEGAL IMPLICATIONS

- 9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

10. FINANCIAL IMPLICATIONS

- 10.1 There are no financial risks as this opportunity is generating income.

11. RISK IMPLICATIONS

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

13. SOCIAL VALUE IMPLICATIONS

13.1 The event is open to everyone.

14. ENVIRONMENTAL IMPLICATIONS

14.1 There are no known Environmental impacts or requirements that apply to this event.

15. HUMAN RESOURCE IMPLICATIONS

15.1 This item of work is contained within the Place Directorate existing work programs.

16. BACKGROUND PAPERS

16.1 None

17. APPENDICES

17.1 None

NOTIFICATION DATE - 14th July 2023

Signature of Executive Member ConsultedNot Applicable.....

Date7th July 2023



Signature of Decision Taker

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>
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SERVICE DIRECTORATE: PLACE

1. DECISION TAKEN

1.1 To approve to host Fun in the Park events at Jackmans Central Park, Letchworth on the 1st August and 23rd August 2023 from 10.00 to 13.00 hrs on each date.

2. DECISION TAKER

2.1. Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

3.1 13th July 2023

4. REASON FOR DECISION

4.1 To support the organisers to provide an annual event for the whole community.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 The organisers have approached North Herts Council to host this event. No other locations were considered as part of this application.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

6.1 Consultation has been undertaken with colleagues in the Safety Advisory Group.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 The organisers have approached NHC for approval to use this location for their event.

9. LEGAL IMPLICATIONS

9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial risks as this opportunity is generating income.

11. RISK IMPLICATIONS

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

13. SOCIAL VALUE IMPLICATIONS

13.1 The event is open to everyone.

14. ENVIRONMENTAL IMPLICATIONS

14.1 There are no known Environmental impacts or requirements that apply to this event.

15. HUMAN RESOURCE IMPLICATIONS

15.1 This item of work is contained within the Place Directorate existing work programs.

16. BACKGROUND PAPERS

16.1 None

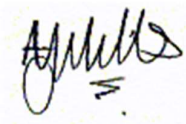
17. APPENDICES

17.1 None

NOTIFICATION DATE - 14th July 2023

Signature of Executive Member ConsultedNot Applicable.....

Date13th July 2023



Signature of Decision Taker

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted *[if applicable]*

SERVICE DIRECTORATE: PLACE

1. DECISION TAKEN

- 1.1 To approve to hold a Children's Beach Festival event at Bancroft Recreation Ground, Hitchin from the 17th July 2023 to 20th August 2023 (operating days 22nd July 2023 to 20th Aug 2023) between 12.00 hrs to 18.00 hrs each day.

2. DECISION TAKER

- 2.1. Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

- 3.1 12th July 2023

4. REASON FOR DECISION

- 4.1 To support the organisers to provide an annual event for the whole community.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The organisers have approached North Herts Council to host this event. No other locations were considered as part of this application.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation has been undertaken with colleagues in the Safety Advisory Group.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The organisers have approached NHC for approval to use this location for their event.

9. LEGAL IMPLICATIONS

- 9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

10. FINANCIAL IMPLICATIONS

- 10.1 There are no financial risks as this opportunity is generating income.

11. RISK IMPLICATIONS

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

13. SOCIAL VALUE IMPLICATIONS

13.1 The event is open to everyone.

14. ENVIRONMENTAL IMPLICATIONS

14.1 There are no known Environmental impacts or requirements that apply to this event.

15. HUMAN RESOURCE IMPLICATIONS

15.1 This item of work is contained within the Place Directorate existing work programs.

16. BACKGROUND PAPERS

16.1 None

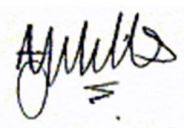
17. APPENDICES

17.1 None

NOTIFICATION DATE - 14th July 2023

Signature of Executive Member ConsultedNot Applicable.....

Date12th July 2023



Signature of Decision Taker

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted for the Officer or Executive Member
[NO]

Any conflict with any Member of the Panel and the bodies concerned **[NO]** *If yes indicate who and what below*

SERVICE DIRECTORATE: Legal and Community

1. DECISION TAKEN

1.1 The approval of the allocation **Southern Rural Community Grant** funding of:

1.1.1 **£1,000** to KIMPTON PARISH COUNCIL towards refurbishing Kimpton Pavilion on Kimpton Recreation Ground.

1.1.2 **£2,000** to ICKLEFORD PARISH COUNCIL towards new ECO Tumble safety surfacing for the play area at the recreation ground in Chambers Lane, Ickleford.

1.1.3 **£610** to OFFLEY PARISH COUNCIL towards two new benches for the Offley Recreation Centre.

2. DECISION TAKER

2.1 Cllr Alistair Willoughby (Executive Member for Community and Partnerships in consultation with the Service Director – Legal and Community).

3. DATE DECISION TAKEN:

13th July 2023

4. REASON FOR DECISION

4.1 The **Southern Rural Area Forum** held on 22 June 2023 considered funding applications from Kimpton Parish Council, Ickleford Parish Council and Offley Parish Council and recorded their recommendations to the Executive Member for Community and Partnerships for the formal commitment of Community Grant funds via the delegated authority process.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 There are no other reasonable alternative options.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

6.1 Consultation has taken place with the Southern Rural Area Forum Members in a public meeting on 22 June 2023. Members are in favour and recommend that the Southern Rural Area Community Grant budget should be used for this purpose.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The grant applications were considered by the Southern Rural Area Forum on 22 June 2023. The report with the application details is set out under item 3, available on the Council's website [[CLICK HERE](#)].
- 8.2 This delegated decision confirms that the recommendations made by the Area Forum members were accepted by the Executive Member for Community & Partnerships, and Service Director on those applications, 1.1.1 and 1.1.3 – funds to be released on condition of receipt of robust and adopted safeguarding policies.

9. LEGAL IMPLICATIONS

- 9.1 Following the decision of Full Council on 18 April 2023, an Area Forum shall consider applications for community grants in its area and make recommendations to the Executive Member for Community & Partnerships on them. The Executive Member has delegated authority to make these Executive decisions under section 14.6.8(b)((ii)A 5 of the constitution, in consultation with the Service Director: Legal & Community. That decision will be subject to a 5 clear working day call-in period, following publication in the Members Information Service (MIS) and on the Council's website.

10. FINANCIAL IMPLICATIONS

- 10.1. The 2023/24 base budget is **£8,700**, with **£2,231** carried forward from the 2022/23 budget. This leaves a budget available of **£10,931**.
- 10.2. The grant applications for this meeting total **£3,610**. If the grants are awarded as outlined in 1.1.1-1.1.3 and in Appendix 1-3, the remaining balance will be **£7,321**.

11. RISK IMPLICATIONS

- 11.1 There are no relevant risk entries that have been recorded on Pentana Risk, the Council's performance and risk system. Individual events should have their own risk assessments in place to mitigate any health and safety issues. Whenever a request for grant funding for equipment is received, the recipient of the funding will be advised to obtain insurance for the item to avoid a repeat request for funding in the event of the equipment being stolen or damaged. There are no pertinent risk implications for the Authority associated with any items within this report.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 Community Grant funds are awarded to community groups that clearly demonstrate positive impact on the community and wider environment. The projects outlined in this report seek to advance equality of opportunity and foster good relations.

13. SOCIAL VALUE IMPLICATIONS

13.1 The Social Value Act and “go local” policy do not apply to the matters contained within this report, as there are no recommendations on procurement.

14. ENVIRONMENTAL IMPLICATIONS

14.1. For Kimpton Parish Council’s application, sustainability has been built into the lighting specification with LEDs being used throughout the pavilion. Reusing materials whenever possible e.g., relocating a window and keeping the exterior fabric of the building. For stage 2 of the project, the group are going to look at installing a living roof on the pavilion.

14.2 For Ickleford Parish Council’s application, the Eco Tumble is recycled rubber, therefore environmentally friendly.

15. HUMAN RESOURCE IMPLICATIONS

15.1 The activities details of the Community & Partnership team are covered by existing budgets.

16. BACKGROUND PAPERS

16.1 Terms of Reference for Area Forums, Section 9 of Council Constitution.

16.2 Review of Grant Policy, 9th May 2023 [6. Delegated Decision - to approve Area Forum's following Full Council meeting 18 April 2023.pdf \(north-herts.gov.uk\)](#).

17. APPENDICES

17.1 See website links above.

NOTIFICATION DATE

14 July 2023



Signature of Service Director Consulted

Date ...11.7.23.....

Signature of Executive Member for Community and Partnerships



Decision Taker

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

EAST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
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Baldock

23/01580/TCA	Mr Jason Kitchener Essential Water Services (UK) Ltd Unit 4 Oakfield Business Corner, Works Road, Letchworth, Hertfordshire, SG6 1FB, UK	Coach House Cloisters Hitchin Street Baldock Hertfordshire SG7 6AE Mr Jason Kitchener 2x Golden Weeping Willow - Crown reduce by 33%
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Barley Parish Council

23/01418/FP	Sapele Design Ltd Mr Timothy Ashcroft Courtyard Cottage, , Manor Farm Barns, Church End, BARLEY, Nr Royston, Hertfordshire, SG8 8JW	Town House Church End Barley Hertfordshire SG8 8JW Mrs Alice Robertson Installation of defibrillator to existing rear elevation.
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23/01419/LBC	Sapele Design Ltd Mr Timothy Ashcroft Courtyard Cottage, Manor Farm Barns, Church End, BARLEY, Nr Royston, Hertfordshire, SG8 8JW	Town House Church End Barley Hertfordshire SG8 8JW Mrs Alice Robertson Installation of defibrillator to existing rear elevation.
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23/01537/FPH	CBArchitect Mr Christopher Bond Office 1, First Floor, 1 Market Hill, Royston, SG89JL, United Kingdom	Lynchetts High Street Barley Royston Hertfordshire SG8 8HT Mr & Mrs Knowles Two storey side extension, replacement porch, windows and pergola.
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Hinxworth Parish Council

23/01582/TCA	Mrs Kerrie Morris Branching Out Tree and Garden Services 38 Station Road, LOWER STONDON, SG16 6JL	Puddle End The Close Hinxworth Baldock Hertfordshire SG7 5HS Mrs Audrey Hayden 2 x Lawson Cypress - Remove
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Letchworth Garden City

23/01448/FPH	Whitebrick Mr Colin Weatherall Morris 29B Hermitage Road, Hitchin, SG5 1BY	11 South View Letchworth Garden City Hertfordshire SG6 3JH	Mrs Harvey	Single storey rear extension and first floor rear extensions to both side elevations, replace existing roof and windows and erection of detached outbuilding following demolition of existing rear conservatory and detached outbuilding.
23/01515/TCA	Settle Mrs Apryl Goodwin Blackhorse Road, Letchworth Garden City, SG6 1HA	25 Westbury Place Letchworth Garden City Hertfordshire SG6 3SS		
23/01516/TPO	Mr Scott Staines Norton Way Nissan , Norton Way North, Letchworth Garden City, Hertfordshire, SG6 1BL	Land At Norton Way Nissan And Honda Norton Way North Letchworth Garden City Hertfordshire SG6 1BL	Mr Scott Staines	T1 - T17 Lime - Prune by approx 50% and crown raise by approx 3.0m from ground
23/01521/TCA	Miss Maria Free Blackhorse Road, Letchworth, Herts, SG6 1HA, United Kingdom	79 High Avenue Letchworth Garden City Hertfordshire SG6 3QR	Miss Maria Free	1 - Sycamore crown reduction. 2 - Process and remove 1 plum tree. 3 - Crown reduce another plum tree.
23/01523/FPH	D.Chandler Architectural Design Ltd Mr Daniel Chandler 61 Gernon Road, Letchworth, SG6 3HS, United Kingdom	68 Willian Way Letchworth Garden City Hertfordshire SG6 2HL	Mr & Mrs Devine	First floor side extension to include a dormer window and insertion of rooflight to other side roofslope and two storey rear extension.
23/01531/FPH	Mr Ian Lawrence Mr Ian Lawrence Devonshire Business Centre, Works Road, Letchworth Garden City, SG6 1GJ, United Kingdom	58 Gaunts Way Letchworth Garden City Hertfordshire SG6 4PJ	Mr Martin Smith	Single storey front and side extensions (as a resubmission of planning application 23/00487/FPH granted on 13.04.2023).

23/01536/FP Avison Young Adam Dixon
65 Gresham Street, London, EC2V
7NQ, United Kingdom

23 Leys Avenue
Letchworth Garden
City
SG6 3ED

23/01538/TCA Mr Robert Hales Hales Marshall Design Architects
Walnut House, The Green, Teston Road, Offham, ME195NJ, United Kingdom

5 Hitchin Road
Letchworth Garden City
Hertfordshire
SG6 3LL

Mr Robert Hales

T8 Sycamore, T5 Ash - Crown raising and crown reduction approx 33%.

23/01544/FPH AJF Project Design Mr A Ford
22 Ashtons Lane, Baldock, SG7 6JJ, United Kingdom

9 Highfield
Letchworth Garden City
Hertfordshire
SG6 3QD

Mr & Mrs N Vasdev

Erection of detached outbuilding.

23/01578/FPH Anglian Home Improvements Bonita Ratcliffe
National Administration Centre, PO Box 65, Norwich, NR6 6EJ

20 Abbots Road
Letchworth Garden City
Hertfordshire
SG6 4UR

Mrs M Wild

Rear conservatory

Newnham Parish Meeting

23/01601/TCA Mr Peter Summers
58 Bridge Street, Whaddon, Royston, SG8 5SQ, United Kingdom

Lodge Cottage
Ashwell Road
Newnham
Baldock
Hertfordshire
SG7 5JX

Mr Peter Summers

8x Conifers, 3x Beech - Remove

Royston Town Council

23/01139/FP Andrew Stevenson Associates Mr Andrew Stevenson
21A High Street, GREAT DUNMOW, CM6 1AB

52 Green Street
Royston
Hertfordshire
SG8 7BA

Mr and Mrs P Ambler

Erection of one 2-bed bungalow with associated parking, landscaping and remodelling of existing landscape. Provision of vehicular access onto the highway.

23/01527/LDCE	Studio Charrette Mr Graham Cockburn The Clubhouse, 50 Grovenor Hill, London, W1 3QT, United Kingdom	47 Hampshire Road Royston Hertfordshire SG8 9FT
		Mr Francisco Quadros
		Retention of pergola and decking to side garden.
23/01529/FPH	TAB Architecture Ltd Mr Craig Farrow Unit 13 E-Space South, 26 St Thomas Place, Ely, CB7 4EX, United Kingdom	15 Shrubbery Grove Royston Hertfordshire SG8 9LJ
		Mr&Mrs Eliot
		Single storey front extension, insertion of no.2 rooflights to existing front roofslope and no.2 dormers to existing rear roofslope to facilitate conversion of loftspace into habitable accommodation and render to existing exterior brickwork.
Sandon Parish Council		
23/01317/S73	Mr Mark King 39a Park Farm Ind Estate, Ermine Street, Buntingford, Herts, SG9 9AZ	Land Adjacent To 15 Payne End Sandon Hertfordshire SG9 0QU
		Mr Mark King
		Removal of Condition Number 4 (hedge removal) of planning permission 20/00227/FP granted on 20/03/2020 for Erection of two 3-bed semi-detached dwellings including creation of vehicular crossovers and associated parking.
Weston Parish Council		
23/01478/FP	Wastell & Porter Architects Ltd Mr Mark Scott Bancroft House, 34 Bancroft, Hitchin, SG5 1LA	Friends Green Farm Friends Green Damask Green Road Weston Hitchin Hertfordshire SG4 7BU
		Mr D Papworth
		Erection of stables
23/01522/FPH	Ian Hale Planning And Design Ltd Mr Ian Hale 2 Peartree Close, Shefford, Bedfordshire, SG17 5JG	Cowmead Cottage Church Lane Weston Hitchin Hertfordshire SG4 7AH
		Kay Sheppard
		Insertion of dormer window to existing rear roofslope (as a resubmission of planning permission 23/00508/FPH).

23/01539/FPH	Plans To Expand Mr Geoffrey Phillips 97 Mildmay Rd, Stevenage, SG1 5RS	Butts End Fore Street Weston Hitchin Hertfordshire SG4 7AS
		Mr Simon Marlow
		Single storey side/rear extension following demolition of existing rear storage/oil tank.

WEST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
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Graveley Parish Council

23/01588/TCA	Dr Helen Lumley 4 Pondside, Graveley, Hitchin, SG47LG, United Kingdom	4 Pondside Graveley Hitchin Hertfordshire SG4 7LG
		Dr Helen Lumley
		Oak - Reduce by approx 25%

Great Ashby Community Council

23/01495/LDCP	Architect Your Home Mrs Sarah Burley 50 Chesholm Road, London, N16 0DR	29 Lomond Way Great Ashby Stevenage Hertfordshire SG1 6AJ
		Kathy Middleton
		Replace existing front elevation garage door with window, insertion of rear patio door to facilitate conversion of garage into playroom and installation of rear window following the removal of existing backdoor and kitchen window.
23/01496/FPH	Mr Adam Kemp 61 Lomond Way, Great Ashby, Stevenage, Hertfordshire, SG1 6BT	61 Lomond Way Great Ashby Stevenage Hertfordshire SG1 6BT
		Mr Adam Kemp
		Two storey rear extension, raise roof ridge height and insertion of front dormer to existing garage roofslope, insertion of roof terrace from existing rear dormer, insertion of side elevation windows and front porch extension following demolition of existing rear conservatory.

23/01583/LDCP	Your Plans UK Suite A2, Stevenage, Hertfordshire, SG1 3UN	Mr Harrison Eales Unit 2 The Neighbourhood Centre Whitehorse Lane Great Ashby Stevenage Hertfordshire SG1 6NH	Mr Cem Alkan Change of use from hairdressers (Class E) to restaurant (Class E)
Hitchin			
23/00944/NCS	PL4N & BUILD LTD. Mr Shamshad Ali 23 Brackendale Grove, Luton, LU3 2LT, United Kingdom	74 Sturgeons Way Hitchin Hertfordshire SG4 0BN	Ms Raman Paul Single storey rear extension with the following dimension: Length as measured from rear wall of original dwelling - 6.0 metres
23/01272/FP	Be Informed! Mr Charles Speakman 8 Broadmeadow Ride, Hitchin, SG4 7ST, United Kingdom	83 Whitehill Road Hitchin Hertfordshire SG4 9HP	Mr Michael Norgan Partial change of use land to residential curtilage. Part single storey, part two storey side and rear extensions to link existing single storey side annex/garage to main dwelling house following demolition of existing rear conservatory, first floor side extension, new first floor rear openings
23/01443/FPH	Improve It Design Ltd Mr John Williams 9 Broadstone, Dartmouth, Dartmouth, TQ6 9NR, United Kingdom	14 Bearton Road Hitchin Hertfordshire SG5 1UB	Ms Alice Bailey Single storey rear extension
23/01481/TPO	Mr Mike Pulford 21 Pirton Rd, Hitchin, SG5 2BD, United Kingdom	21 Pirton Road Hitchin Hertfordshire SG5 2BD	Mr Mike Pulford Removal of one Beech tree
23/01492/FP	Intouch Planning Ltd Mr James Gran 4 Ennismore Close, Letchworth Garden City, SG6 2SU, United Kingdom	Westbourne Residential Care Home 9 Bedford Road Hitchin Hertfordshire SG5 2TP	Mr Bains Change of use of care home to 16 residential apartments (C3 use), with roof extension to comprise increased ridge height, dormer windows and rooflights, with internal and external alterations.

23/01518/FP	MKE Architecture Mr Michael Fleming 22 Station Road, Fulbourn, Cambridge, CB21 5ES, United Kingdom	Flat 1 Newton House 45 Walsworth Road Hitchin Hertfordshire SG4 9SU Mr M Branham Single storey rear extension. Reinstatement of front door to basement flat to provide private entrance and construction of new external steps from pavement to basement level.
23/01532/LDCP	Whitebrick Mr Colin Weatherall Morris 29B Hermitage Road, Hitchin, Hertfordshire, SG5 1BY	37 Ninesprings Way Hitchin Hertfordshire SG4 9NR Mr Hamilton Single storey rear extension
23/01576/FPH	Mrs Szilvia Perge 17 Meadowbank, Hitchin, SG4 0HX	17 Meadowbank Hitchin Hertfordshire SG4 0HX Mrs Szilvia Perge Single storey front extension and two storey side extension following demolition of existing side elevation lean-to roof and front porch (revision of previously approved planning permission 22/01981/FPH granted 02.09.2022)
23/01591/FP	Quadrant Design Mr Salim Uddin Quadrant Design, 58 Reading, RG1 3AA, United Kingdom	115 Bancroft Hitchin Hertfordshire SG5 1LS Gary Wilks Internal refit of existing retail unit including new services, finishes and fittings and cosmetic changes to the shopfront.
23/01592/AD	Quadrant Design Mr Salim Uddin Quadrant Design, 58 Reading, RG1 3AA, United Kingdom	115 Bancroft Hitchin Hertfordshire SG5 1LS Gary Wilks Replacement externally illuminated fascia and hanging signs
23/01593/FPH	Mr Colin Rowe Mr Colin Rowe 38 Ferrars Avenue, Eynesbury, St Neots, PE19 2TZ	8 Fairfield Way Hitchin Hertfordshire SG4 0PU Mr Colin Shambrook Single storey rear extension

23/00769/FP Ian Hale Planning And Design Ltd Skegsbury House
Mr Ian Hale Skegsbury Lane
2 Peartree Close, Shefford, SG17 Kimpton
5JG Hitchin
Hertfordshire
SG4 8EX

Mr Neil Stagg

Erection of agricultural barn for storage

Knebworth Parish Council

23/01581/TCA Mr Kenneth Ramsay Larch Howe
LarchHow, Park Lane, Old Park Lane
Knebworth, Old Knebworth, SG3 Old Knebworth
6PS, United Kingdom Knebworth
Hertfordshire
SG3 6PS

Mr Kenneth Ramsay

3 x Lime - Re-pollard

23/01603/TCA Mr Mark Pugh 17 Deards End Lane
12 Deards End Lane, Knebworth, Knebworth
SG3 6NL, United Kingdom Hertfordshire
SG3 6NL

Mr Mark Pugh

5x Conifer - Remove. Conifer Hedge - Remove

Offley Parish Council

23/01472/LBC Ridge & Partners LLP Mr Keith Great Offley House
Noble Kings Walden Road
3 Valentine Place, London, SE1 Offley
8QH, United Kingdom Hertfordshire
SG5 3EA

Mr Abimbola Afolami

Replace rafters, repair timber purlins, replace timber collar, remove and repair brickwork to gable end frame, replace roof slates and installation of insulation.

Pirton Parish Council

23/01524/FPH Charlotte Fausset Architect Burge End Barns
Charlotte Fausset 5 Burge End Lane
41 Bunyan Close, Pirton, Hitchin, Pirton
Sg5 3re Hitchin
Hertfordshire
SG5 3QN

Sadler

Conversion of existing storage shed into office/tractor store

23/01525/LBC	Charlotte Fausset Architect Charlotte Fausset 41 Bunyan Close, Pirton, Hitchin, Sg5 3re	Burge End Barns 5 Burge End Lane Pirton Hitchin Hertfordshire SG5 3QN Sadler Conversion of existing storage shed into office/tractor store
23/01579/FPH	Binney & Sims Design Mrs Katie Davies-Binney Binney And Sims Design, Bellingham House, 2 Huntingdon Street, St Neots, PE19 1BG	The Almonds 8A High Street Pirton Hitchin Hertfordshire SG5 3PS Rob Potts Single storey front extension
St Ippolytts Parish Council		
23/01414/FP	Wilby & Burnett LLP Bill Irvin 123 Provident House, 123 Ashdon Road, Saffron Walden, Essex, CB10 2AJ, United Kingdom	St Ippolytts School Ashbrook Lane St Ippolytts Hitchin Hertfordshire SG4 7PB Mrs Rachael Peddie Replace slate tiles on existing pitched slate tiled roof and upgrade insulation
23/01502/FP	Lobs Design Mr Ian Lawrence Devonshire Business Centre, Works Road, Letchworth Garden City, SG6 1GJ	Land North West Of The Old Coach House And Opposite Maydencroft Cottage Maydencroft Lane Gosmore Hertfordshire SG4 7QA Highacre Cambridge Ltd Erection of three 2-bed terraced cottages
St Pauls Walden Parish Council		
23/01584/TCA	S Koball Agnell House, Bendish Lane, Whitwell, SG4 8HX, United Kingdom	Agnell House Bendish Lane Whitwell Hitchin Hertfordshire SG4 8HX S Koball T1 Lawson Cypress - Reduce height by 50%. T2 Apple - Fell. T3 Holly - Fell. T4 Ash - Reduce canopy by 3-4m and clear all phones lines.

(Including Withdrawn decisions)

EAST TEAM

Application No: 23/00247/EC	Location: Eastern Electricity Sub Station Baldock Road Letchworth Garden City Hertfordshire Applicant Name: Great British Communications Ltd Matthew McGimpse Description: The installation of 3 no. replacement antenna and ancillary equipment to new support poles at existing headframe. Installation of 1 no. GPS Module on top of gantry pole at ground level. Upgrades to cabinets within compound and Ancillary development thereto.	Decision: No Objection Decision Date: 11/07/2023
Application No: 23/00668/FP	Location: Alliance Healthcare Avenue One Letchworth Garden City Hertfordshire SG6 2HB Applicant Name: Mr Jon Paul Alliance Healthcare Description: Extension to existing concrete slab yard area and loading canopy. Creation of two additional car parking spaces following removal of flagpoles. Erection of external fridge unit.	Decision: Conditional Permission Decision Date: 12/07/2023
Application No: 23/00678/FPH	Location: 42 Church Street Baldock Hertfordshire SG7 5AF Applicant Name: Mrs Clare Dorrell Description: Insertion of windows to either side of ground floor door.	Decision: Conditional Permission Decision Date: 06/07/2023
Application No: 23/00755/DOC	Location: 2 Priory Close Royston Hertfordshire SG8 7DU Applicant Name: I. Turvey TDC New Homes Description: Details reserved by Condition 7 (Tree Protection Works) as attached to Planning Application 22/02212/FP granted on 09.11.2022.	Decision: Approval of Details Decision Date: 11/07/2023
Application No: 23/00756/DOC	Location: 2 Priory Close Royston Hertfordshire SG8 7DU Applicant Name: I. Turvey TDC New Homes Description: Details reserved by Condition 10 (sustainability and energy assessment) as attached to Planning Application 22/02212/FP granted on 09.11.2022	Decision: Approval of Details Decision Date: 11/07/2023
Application No: 23/00799/FPH	Location: 23 Fieldfare Letchworth Garden City Hertfordshire SG6 4YE Applicant Name: Mr Steven Baldry Description: Retention of front elevation shed	Decision: Refused Decision Date: 06/07/2023
Application No: 23/00861/FPH	Location: Church Cottage Church Lane Therfield Royston Hertfordshire SG8 9QD Applicant Name: Mr Timothy Underwood Description: Single storey extension to existing barn to form a subservient addition for use as an art studio.	Decision: Conditional Permission Decision Date: 11/07/2023
Application No: 23/00862/LBC	Location: Church Cottage Church Lane Therfield Royston Hertfordshire SG8 9QD Applicant Name: Mr Timothy Underwood Description: Single storey extension to existing barn to form a subservient addition for use as an art studio.	Decision: Conditional Consent Decision Date: 11/07/2023
Application No: 23/00913/FPH	Location: Daisy Barn Treacle Lane Rushden Buntingford Hertfordshire SG9 0SL Applicant Name: Mr Rob Sedgwick Description: Retention of a timber shed and replacing existing wooden gazebo roof with slate.	Decision: Conditional Permission Decision Date: 11/07/2023

EAST TEAM

Application No: 23/01025/FPH	Location: 9 Westholm Letchworth Garden City Hertfordshire SG6 4JB Applicant Name: Ms Tait Description: Erection of detached single storey annexe ancillary to the main dwelling	Decision: Conditional Permission Decision Date: 11/07/2023
Application No: 23/01054/FPH	Location: 11 Rose Walk Royston Hertfordshire SG8 5HG Applicant Name: Mr Dan Green Description: Front porch extension (as amended by plan received on 10th June 2023).	Decision: Conditional Permission Decision Date: 06/07/2023
Application No: 23/01090/FPH	Location: 14 Roan Walk Royston Hertfordshire SG8 9HT Applicant Name: Mr Graham Phillips Description: Single storey front extension	Decision: Conditional Permission Decision Date: 11/07/2023
Application No: 23/01115/DOC	Location: Upton House Baldock Street Royston Hertfordshire SG8 5AY Applicant Name: Mr Rupert Findley Description: Details reserved by Condition 4- Insulation (relating to Listed Building Consent 22/02039/LBC granted 30.01.2023)	Decision: Approval of Details Decision Date: 10/07/2023
Application No: 23/01145/FPH	Location: 49 Wheat Hill Letchworth Garden City Hertfordshire SG6 4HH Applicant Name: Izabela Carlton Description: Rear and roof extension and insertion of rooflights to existing east and west and proposed rear roofslopes to facilitate conversion of loftspace into habitable accommodation. Single storey rear extension to attached garage to facilitate conversion of garage into habitable accommodation (resubmission of planning application 23/00701/FPH) (as amended by plan received on 30th June and 3rd July 2023).	Decision: Conditional Permission Decision Date: 11/07/2023
Application No: 23/01157/FPH	Location: 7 Bell Acre Gardens Letchworth Garden City Hertfordshire SG6 2BY Applicant Name: Bartram Description: Two storey front extension (as amended by plans received on 16th June 2023).	Decision: Conditional Permission Decision Date: 07/07/2023
Application No: 23/01158/S73	Location: 20 Bidwell Close Letchworth Garden City Hertfordshire SG6 1QR Applicant Name: Mr Ranjit Sunal Description: Variation of Condition No.2 of planning permission 22/01190/FPH granted on 16/08/2022 - Erection of front entrance porch including WC following demolition of existing porch. Erection of detached games room outbuilding as shown on plans T10P00, T10E01, T10P100, T20E01 and T20P00.	Decision: Refused Decision Date: 07/07/2023
Application No: 23/01193/FPH	Location: Lilac Cottage Gannock Green Gannock Road Sandon Buntingford Hertfordshire SG9 0RH Applicant Name: Mr & Mrs S Evans Description: Part single, part two storey rear extension following demolition of existing conservatory (as amended by plans received on 6th July 2023).	Decision: Conditional Permission Decision Date: 12/07/2023
Application No: 23/01201/FPH	Location: Valentine House Partridge Hill Ashwell Baldock Hertfordshire SG7 5QZ Applicant Name: Mr David Cook Description: Erection of detached double garage with ancillary storage with useable roof space (as a variation of planning permission 23/00548/FPH granted on 02.05.2023).	Decision: Conditional Permission Decision Date: 11/07/2023

EAST TEAM

Application No: 23/01203/DOC	Location: 65 High Street Barkway Royston Hertfordshire SG8 8EB Applicant Name: Mr Harvey Walton Description: Details reserved by condition 3 (Archaeological WSI) of planning permission reference 23/00038/FPH granted on 29.03.2023.	Decision: Approval of Details Decision Date: 10/07/2023
Application No: 23/01222/FPH	Location: 26 Roman Lane Baldock Hertfordshire SG7 6PN Applicant Name: Mr & Mrs M Pearson Description: Single storey rear extension following demolition of conservatory	Decision: Conditional Permission Decision Date: 11/07/2023
Application No: 23/01255/TCA	Location: 2 Pledgers Place Barkway Royston Hertfordshire SG8 8DQ Applicant Name: Mr John Swain Description: Ash - Remove	Decision: No Objection Decision Date: 10/07/2023
Application No: 23/01263/LDCP	Location: 189 Jackmans Place Letchworth Garden City Hertfordshire SG6 1RG Applicant Name: Mrs Valerie Harvey Description: Replace existing attached garage door with a window and insertion of side elevation window and entrance door to facilitate conversion of garage into habitable accommodation.	Decision: Refused Decision Date: 10/07/2023
Application No: 23/01279/NMA	Location: Norton Place Icknield Way Baldock Hertfordshire SG7 5FH Applicant Name: McCarthy & Stone Description: Change to the wording of Condition 8 (vehicular accesses) of Section 73 planning permission reference 20/02750/S73 to read "Within 3 months of the first occupation of the development hereby permitted" rather than "Prior to the first occupation of the development hereby permitted" as a Non Material Amendment to Section 73 planning permission 20/02750/S73 granted 09/05/22	Decision: Withdrawn Decision Date: 11/07/2023
Application No: 23/01281/FPH	Location: Natterer Manor Farm Church End Barley Royston Hertfordshire SG8 8JW Applicant Name: Mr Darren Partt Description: Replace existing garage door with a window (as amended by revised site plan and plan nos. NB/23/02A and NB/23/03 received 21st June 2023)	Decision: Withdrawn Decision Date: 12/07/2023
Application No: 23/01290/LDCP	Location: 39 Sun Hill Royston Hertfordshire SG8 9AX Applicant Name: Gabriella and Andrew George Description: Roof extension to form gable end. Insertion of rear box dormer with three full height windows and 3no front roof lights to facilitate conversion of loft into habitable accommodation.	Decision: Granted Permission Decision Date: 10/07/2023
Application No: 23/01335/AD	Location: Unit RG2 Durham Way Royston Gateway Royston Hertfordshire SG8 5GX Applicant Name: Mr Greg Lockett Grant Instruments (Cambridge) Ltd Description: Installation of 1no. facade mounted illuminated fascia sign, 1no. facade mounted sign indicating delivery and collection point, 1no. free standing sign adjacent to pedestrian building entrance with company logo, 1no. free standing sign adjacent to site vehicle entrance with parking/loading directions.	Decision: Conditional Consent Decision Date: 11/07/2023
Application No: 23/01352/TCA	Location: 3 School Walk Letchworth Garden City Hertfordshire SG6 1QD Applicant Name: David Bonner - Works co-ordinator First Garden Cities Description: SW5 Conifer - Fell to ground level	Decision: No Objection Decision Date: 10/07/2023

EAST TEAM

Application No: 23/01353/TCA	Location: Allotments Rushby Walk Letchworth Garden City Hertfordshire Applicant Name: Mr David Bonner - Works Co-ordinator First Garden C Description: TR12 x 5 Sycamore - Cut back to previous pruning points, 2-3m	Decision: No Objection Decision Date: 10/07/2023
Application No: 23/01364/EC	Location: Land In Front Of 68 Chiltern View Letchworth Garden City Hertfordshire SG6 3RH Applicant Name: Openreach Chandrashekar Pandit Description: Installation of No.1 Fixed Line Broadband Communications Pole.	Decision: No Objection Decision Date: 11/07/2023
Application No: 23/01365/EC	Location: Land In Front Of 80 Hillbrow Letchworth Garden City Hertfordshire SG6 3RE Applicant Name: Openreach Chandrashekar Pandit Description: Installation of No.1 Fixed Line Broadband Communications Pole.	Decision: No Objection Decision Date: 11/07/2023
Application No: 23/01403/TCA	Location: 8 The Ridge Letchworth Garden City Hertfordshire SG6 1PP Applicant Name: Mr David Bonner First Garden Cities Homes Ltd Description: TR2 Ash - Crown reduce by 3-4m	Decision: No Objection Decision Date: 10/07/2023
Application No: 23/01404/AG	Location: Land At Mill End Sandon Hertfordshire SG9 0RN Applicant Name: Mr J Sapsed Description: Erection of agricultural storage building and hardstanding.	Decision: Refused Decision Date: 12/07/2023
Application No: 23/01424/TPO	Location: 20 Hollies Close Royston Hertfordshire SG8 7DZ Applicant Name: Mrs Jane Barons Description: T1 Veteran Beech - Remove to ground level. T2 Sycamore - 1.5m Crown reduction and a 15% Thin. T3, T4, T5, T6 Sycamore - Remove deadwood and 15% Crown thin and aerial.	Decision: Conditional Consent Decision Date: 10/07/2023
Application No: 23/01440/TCA	Location: 117 Glebe Road Letchworth Garden City Hertfordshire SG6 1DX Applicant Name: Mrs Apryl Goodwin Settle Description: 4x Conifers - Cut close to ground level	Decision: No Objection Decision Date: 12/07/2023
Application No: 23/01445/DOC	Location: Land Development Site Off Station Road Ashwell Hertfordshire Applicant Name: Matthew Homes Ltd Description: Details reserved by condition 4 (Hard and soft landscaping) of planning permission reference no. 20/03070/FP granted on 28.05.2021	Decision: Approval of Details Decision Date: 12/07/2023
Application No: 23/01456/TPO	Location: 8 Penfold Close Baldock Hertfordshire SG7 6UT Applicant Name: Mrs Claire Hazard Title Description: Large Beech - Remove a minimum of 25%	Decision: Conditional Consent Decision Date: 12/07/2023
Application No: 23/01509/TCA	Location: 124 Pixmore Way Letchworth Garden City Hertfordshire SG6 3TR Applicant Name: Mr Darren Coulter Description: T2. Sycamore - pollard tree to previous point. T3. Sycamore over hanging fence from water way - Monolith to 4 meters in height. T4. Sycamore over-hanging fence from water way - Monolith to 4 meters in height.	Decision: No Objection Decision Date: 11/07/2023

EAST TEAM

Application No: 23/01510/TPO	Location: Baldock Manor 4 London Road Baldock Hertfordshire SG7 6ND Applicant Name: Massetti Nouvita Description: T1 Copper Beech - raise crown to clear ground level by 3 metres.	Decision: Conditional Consent Decision Date: 12/07/2023
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WEST TEAM

Application No: 21/00680/LDCP	Location: Bury Lane Sports Field Codicote Hitchin Hertfordshire SG4 8XY Applicant Name: Codicote Parish Council Mrs Lorraine Ellis Description: Placement of no.3 shipping containers following demolition of existing buildings	Decision: Granted Permission Decision Date: 10/07/2023
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Application No: 22/02602/FP	Location: 33 Sun Street Hitchin Hertfordshire Applicant Name: MR Orenstein Carlton Asset Management Description: Conversion of existing two 2-bed flats into four 1-bed flats. Internal alterations and erection of single storey erection.	Decision: Refused Decision Date: 12/07/2023
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Application No: 22/02751/LBC	Location: 33 Sun Street Hitchin Hertfordshire Applicant Name: Mr Orenstein Carlton Asset Management Description: Conversion of existing two 2-bed flats into four 1-bed flats. Internal alterations and erection of single storey erection.	Decision: Refused Decision Date: 12/07/2023
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Application No: 22/03245/FPH	Location: 5 High Street Pirton Hertfordshire SG5 3PS Applicant Name: Sexton Description: Single storey rear extension following demolition of existing outbuilding, insertion of windows to the principal and rear roof slopes of dwelling (as amended by plans received 16 March 2023 and as detailed by plans received 25 May 2023).	Decision: Conditional Permission Decision Date: 11/07/2023
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Application No: 22/03248/FPH	Location: South Barn Brownings Lane Breachwood Green Hitchin Hertfordshire SG4 8PB Applicant Name: Mr Robin King Description: Single storey rear extension	Decision: Refused Decision Date: 06/07/2023
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Application No: 22/03249/LBC	Location: South Barn Brownings Lane Breachwood Green Hitchin Hertfordshire SG4 8PB Applicant Name: Mr Robin King Description: Single storey rear extension and internal alterations	Decision: Refused Decision Date: 06/07/2023
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Application No: 23/00531/S73	Location: Dunroamin Ramerick Nursery Bedford Road Holwell Hitchin Hertfordshire SG5 3RX Applicant Name: Mr John Finnigan Description: Variation of Condition 2 (submission of revised plans - L-01 Rev E and L-02 Rev D) of planning permission 22/00217/FP granted 04/10/2022 for Erection of one detached 4-bed dwelling, detached double garage following demolition of existing detached garage and associated works.	Decision: Conditional Permission Decision Date: 11/07/2023
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Application No: 23/00875/FPH	Location: 23 Quantock Close Great Ashby Stevenage Hertfordshire SG1 6BS Applicant Name: Miss Lisa Watkins Description: Extension and alterations to existing detached garage to facilitate garage conversion into habitable accommodation.	Decision: Conditional Permission Decision Date: 10/07/2023
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Application No: 23/00890/S73	Location: Land Between Little Orchard And The Coach House Todds Green Stevenage Hertfordshire Applicant Name: Mr Richard Chambers ArchiTech Ltd Description: Variation of condition 2 (revised plans - Changes to façade and external materials of planning permission 22/00311/FP granted 04.04.2022 for erection of one detached 4-bed dwelling and detached double garage. Creation of vehicular access off Stevenage Road.	Decision: Conditional Permission Decision Date: 07/07/2023
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WEST TEAM

Application No: 23/00962/FPH	Location: 21 Lytton Fields Knebworth Hertfordshire SG3 6BA Applicant Name: Mr David Collier Description: Erection of a repositioned front/side boundary wall following removal of existing fence	Decision: Conditional Permission Decision Date: 11/07/2023
Application No: 23/01032/FP	Location: Arcade Car Park West Alley Hitchin Hertfordshire SG5 1EG Applicant Name: Hitchin Arcade Limited Hitchin Arcade Limited Description: Retention of 4.5m high column with security camera	Decision: Unconditional Permission Decision Date: 07/07/2023
Application No: 23/01052/FP	Location: Hitchin Tennis Club Bancroft Hitchin Hertfordshire Applicant Name: Mr Nathan Hanks Description: Upgrade of tennis court lighting system to LED, including new columns	Decision: Conditional Permission Decision Date: 10/07/2023
Application No: 23/01093/FP	Location: 2 Waterlow Mews Little Wymondley Hitchin Hertfordshire SG4 7HL Applicant Name: Ms Savanthi Arora Inara Property Ltd Description: Change of use of a 1-bed residential dwelling to short stay serviced accommodation	Decision: Conditional Permission Decision Date: 10/07/2023
Application No: 23/01094/FPH	Location: 39 Broadmead Hitchin Hertfordshire SG4 9LX Applicant Name: Rob Connors Description: Erection of detached front double garage following demolition of existing outbuilding	Decision: Conditional Permission Decision Date: 06/07/2023
Application No: 23/01104/FPH	Location: 83 Heathfield Road Hitchin Hertfordshire SG5 1TA Applicant Name: Ms Elissa Grainger Description: Single storey rear extension	Decision: Conditional Permission Decision Date: 11/07/2023
Application No: 23/01130/LDCP	Location: 27 Windermere Close Great Ashby Stevenage Hertfordshire SG1 6AG Applicant Name: Mr Bo Ekvall Description: Resurfacing driveway	Decision: Granted Permission Decision Date: 10/07/2023
Application No: 23/01133/NMA	Location: 7 Highbury Road Hitchin Hertfordshire SG4 9RW Applicant Name: Dr Faryad Description: Insertion of rooflight to rear roofslope following removal of existing dormer window (as Non-Material Amendment to planning permission 17/01162/1 granted 07.07.2017)	Decision: Agreed Decision Date: 12/07/2023
Application No: 23/01144/FP	Location: Hitchin Cricket Ground Lucas Lane Hitchin Hertfordshire SG5 2JA Applicant Name: Mr Geoff Edwards Hitchin Town Cricket Ground Limite Description: Erection of single storey cricket pavilion.	Decision: Conditional Permission Decision Date: 06/07/2023
Application No: 23/01212/LDCP	Location: 29 Hampden Road Hitchin Hertfordshire SG4 0LD Applicant Name: Ms Liz Ransom Description: Insertion of rear box dormer, with Juliet balcony and 3no front rooflights to facilitate conversion of loft into habitable accommodation	Decision: Granted Permission Decision Date: 10/07/2023
Application No: 23/01216/FPH	Location: 39 Coleridge Close Hitchin Hertfordshire SG4 0QX Applicant Name: Mr David Wright Description: Single storey front and side extensions	Decision: Conditional Permission Decision Date: 11/07/2023

WEST TEAM

Application No: 23/01219/LDCP	Location: 48 Kingswood Avenue Hitchin Hertfordshire SG4 0NT Applicant Name: Mr & Mrs J Abbott Description: Roof extension to form gable end. Insertion of rear box dormer, second floor side window and front rooflights to facilitate conversion of loft into habitable accommodation (amended plans received 10/07/2023).	Decision: Granted Permission Decision Date: 10/07/2023
Application No: 23/01227/FPH	Location: Birkitt Hill House School Lane Offley Hitchin Hertfordshire SG5 3DB Applicant Name: Meredith Description: Installation of outdoor swimming pool	Decision: Conditional Permission Decision Date: 11/07/2023
Application No: 23/01251/LDCP	Location: Sundown Lucas Lane Hitchin Hertfordshire SG5 2JA Applicant Name: Miss Fish and Mr Baldwin Description: Roof extension to form gable end. Enlargement of existing rear dormer window including addition of full height window, to facilitate loft conversion and erection of detached rear outbuilding.	Decision: Granted Permission Decision Date: 12/07/2023
Application No: 23/01583/LDCP	Location: Unit 2 The Neighbourhood Centre Whitehorse Lane Great Ashby Stevenage Hertfordshire SG1 6NH Applicant Name: Mr Cem Alkan Description: Change of use from hairdressers (Class E) to restaurant (Class E)	Decision: Granted Permission Decision Date: 12/07/2023