

**CITY OF NAPLES, FLORIDA**  
**AGREEMENT**  
**(PROFESSIONAL SERVICES – CCNA – 287.055)**  
**(CSC) CONTINUING SERVICES CONTRACT)**

**Bid/Proposal No.** RFQ 19-001  
**Clerk Tracking No.** 2019-00056  
**Project Name:** Professional Services Library of Consultants (Library)

THIS AGREEMENT (the "Agreement") is made and entered into this 1<sup>ST</sup> day of April 2019 by and between the City of Naples, a Florida municipal corporation, (the "CITY") and **Calvin, Giordano & Associates, Inc.**, a Florida Corporation, authorized to do business in the State of Florida, whose business address is: **9990 Coconut Road, Suite 340; Estero, Florida 34135** (the "CONSULTANT").

WITNESSETH:

WHEREAS, the CITY desires to obtain the services of the CONSULTANT concerning certain services specified in this Agreement (referred to as the "Project"); and

WHEREAS, the CONSULTANT has submitted a proposal for provision of those services; and

WHEREAS, the CONSULTANT represents that it has expertise in the type of professional services that will be required for the Project.

NOW, THEREFORE, in consideration of the mutual covenants and provisions contained herein, the parties hereto agree as follows:

**ARTICLE ONE**  
**CONSULTANT'S RESPONSIBILITY**

1.1. The Services to be performed by CONSULTANT are generally described as **Library of Consultants for Professional Services** and may be more fully described in the Scope of Services, **(02/05/2019 Selection of Qualified Firms) EXHIBIT A** attached and made a part of this Agreement.

1.2. The CONSULTANT agrees to obtain and maintain throughout the period of this Agreement all such licenses as are required to do business in the State of Florida, the City of Naples, and in Collier County, Florida, including, but not limited to, all licenses required by the respective state boards and other governmental agencies responsible for regulating and licensing the professional services to be provided and performed by the CONSULTANT pursuant to this Agreement.

1.3. The CONSULTANT agrees that, when the services to be provided hereunder relate to a professional service which, under Florida Statutes, requires a license, registration, certificate of authorization or other form of legal entitlement to practice such services, it shall employ or retain only qualified personnel to provide such services.

1.4. CONSULTANT agrees to employ and designate, in writing, within 5 calendar days after

receiving its Notice to Proceed, or other directive from the CITY, a qualified licensed professional to serve as the CONSULTANT'S project coordinator (the "Project Coordinator"). The Project Coordinator shall be authorized and responsible to act on behalf of the CONSULTANT with respect to directing, coordinating and administering all aspects of the services to be provided and performed under this Agreement.

1.5. The CONSULTANT has represented to the CITY that it has expertise in the type of professional services that will be required for the Project. The CONSULTANT agrees that all services to be provided by CONSULTANT pursuant to this Agreement shall be subject to the CITY's review and approval and shall be in accordance with the generally accepted standards of professional practice in the State of Florida, as may be applied to the type of services to be rendered, as well as in accordance with all published laws, statutes, ordinances, codes, rules, regulations and requirements of any governmental agencies which regulate or have jurisdiction over the Project or the services to be provided and performed by CONSULTANT. In the event of any conflicts in these requirements, the CONSULTANT shall notify the CITY of such conflict and utilize its best professional judgment to advise CITY regarding resolution of the conflict.

1.6. The CONSULTANT agrees not to divulge, furnish or make available to any third person, firm or organization, without CITY's prior written consent, or unless incident to the proper performance of the CONSULTANT'S obligations hereunder, or in the course of judicial or legislative proceedings where such information has been properly subpoenaed, any non-public information concerning the services to be rendered by CONSULTANT hereunder, and CONSULTANT shall require all of its employees, agents, sub-consultants and sub-contractors to comply with the provisions of this paragraph. However, the CONSULTANT shall comply with the Florida Public Records laws including those requirements set out in ARTICLE FIVE, below.

1.7 The CONSULTANT agrees not to employ or offer to employ any Elected Officer or City Managerial Employee of the CITY who in any way deals with, coordinates on, or assists with, the professional services provided in this Agreement, for a period of 2 years after termination of all provisions of this Agreement. For purposes of this paragraph, the term "Elected Officer" shall mean any member of the City Council. For purposes of this paragraph, the term "City Managerial Employee" shall mean the City Manager, the Assistant City Manager, the City Clerk, and any City department head or director. If the CONSULTANT violates the provisions of this paragraph, the CONSULTANT shall be required to pay damages to the CITY in an amount equal to any and all compensation which is received by the former Elected Officer or City Managerial Employee of the CITY from or on behalf of the contracting person or entity, or an amount equal to the former Elected Officer's or City Managerial Employee's last 2 years of gross compensation from the CITY, whichever is greater.

1.8 The CONSULTANT agrees not to provide services for compensation to any party that is contracting with the CITY on the same subject matter, same project, or scope of services as set forth in this Agreement without approval from the CITY. This section does not prevent the CONSULTANT from contracting with other firms or government organizations for similar services.

1.9. Except as otherwise provided in this Agreement, the CONSULTANT agrees not to disclose or use any information not available to members of the general public and gained by reason of the CONSULTANT'S contractual relationship with the CITY for the special gain or benefit of the CONSULTANT or for the special gain or benefit of any other person or entity.

## **ARTICLE TWO CITY'S RESPONSIBILITIES**

2.1. The CITY shall designate in writing a project manager to act as the CITY's representative with respect to the services to be rendered under this Agreement (the "Project Manager"). The Project Manager shall have authority to transmit instructions, receive information, interpret and define the CITY's policies and decisions with respect to the CONSULTANT'S services for the Project. However, the Project Manager is not authorized to issue any verbal or written orders or instructions to the CONSULTANT that would have the effect, or be interpreted to have the effect, of modifying or changing in any way whatever:

- (a) The scope of services to be provided and performed by the CONSULTANT;
  - (b) The time the CONSULTANT is obligated to commence and complete all such services;
- or
- (c) The amount of compensation the CITY is obligated or committed to pay the CONSULTANT.

Any such modifications or changes shall only be made by or upon the authorization of the CITY's city manager as authorized by city council in the enabling legislation or in the CITY's procurement policies.

2.2. The Project Manager shall:

- (a) Review and make appropriate recommendations on all requests submitted by the CONSULTANT for payment for services and work provided and performed in accordance with this Agreement;
- (b) Arrange for access to and make all provisions for the CONSULTANT to enter the Project site to perform the services to be provided by the CONSULTANT under this Agreement; and
- (c) Provide notice to the CONSULTANT of any deficiencies or defects discovered by the CITY with respect to the services to be rendered by the CONSULTANT hereunder.

2.3. The CONSULTANT acknowledges that access to the Project Site, to be arranged by the CITY for the CONSULTANT, may be provided during times that are not the normal business hours of the CONSULTANT.

### ARTICLE THREE TIME

3.1. Services to be rendered by the CONSULTANT shall be commenced subsequent to the execution of this Agreement and its associated **Task Order(s)** and upon each Task Order's written Notice to Proceed from the CITY for all or any designated portion of the said Task Order and shall be performed and completed by the **agreed upon and specified date within the Task Order and any allowed Close-out time frame**. Each **Task Order will be numbered** to track the issuance of a Professional Services Project. Example: **(FY-##-Department-Division-CIP or GL #), i.e., 19-01-04-08-19G14**. This Agreement will be valid for a three (3) year term from April 1, 2019 through March 31, 2022 with an optional two (2) one (1) year renewals, if mutually agreed upon by the CITY and CONSULTANT. Time is of the essence with respect to the performance of this Agreement and its Task Orders.

3.2. Should the CONSULTANT be obstructed or delayed in the prosecution or completion of its services as a result of unforeseeable causes beyond the control of the CONSULTANT, and not due to

its own fault or neglect, including but not restricted to acts of God or of public enemy, acts of government or of the CITY, fires, floods, epidemics, quarantine regulations, strikes or lock-outs, then the CONSULTANT shall notify the CITY in writing within 5 working days after commencement of such delay, stating the cause or causes thereof, or be deemed to have waived any right which the CONSULTANT may have had to request a time extension.

3.3. No interruption, interference, inefficiency, suspension or delay in the commencement or progress of the CONSULTANT'S services from any cause whatsoever, including those for which the CITY may be responsible in whole or in part, shall relieve the CONSULTANT of its duty to perform or give rise to any right to damages or additional compensation from the CITY. The CONSULTANT'S sole remedy against the CITY will be the right to seek an extension of time to its schedule. This paragraph shall expressly apply to claims for early completion, as well as claims based on late completion.

3.4. Should the CONSULTANT fail to commence, provide, perform or complete any of the services to be provided hereunder in a timely and reasonable manner, in addition to any other rights or remedies available to the CITY hereunder, the CITY at its sole discretion and option may withhold any and all payments due and owing to the CONSULTANT until such time as the CONSULTANT resumes performance of its obligations hereunder in such a manner so as to reasonably establish to the CITY's satisfaction that the CONSULTANT'S performance is or will shortly be back on schedule.

#### **ARTICLE FOUR COMPENSATION**

4.1. The total compensation to be paid the CONSULTANT by the CITY for all Services will be indicated in each negotiated Task Order issued that includes both Scope of Services and Basis of Compensation and shall be paid in the manner set forth in the "Basis of Compensation Hourly Rates", which is attached as **EXHIBIT B** and made a part of this Agreement. If CITY AND CONSULTANT cannot come to an agreement upon a Task Order's negotiated total rate for a Project, then the CITY will end negotiations and move onto the next selected CONSULTANT that was solicited from the Library by a Letter of Interest (LOI) or from the Library based on their discipline for issuance of a Task Order.

#### **ARTICLE FIVE MAINTENANCE OF RECORDS**

5.1. The CONSULTANT will keep adequate records and supporting documentation which concern or reflect its services hereunder. The records and documentation will be retained by the CONSULTANT for a minimum of five 5 years from the date of termination of this Agreement or the date the Project is completed, whichever is later. The CITY, or any duly authorized agents or representatives of the CITY, shall have the right to audit, inspect and copy all such records and documentation as often as they deem necessary during the period of this Agreement and during the 5-year period noted above; provided, however, such activity shall be conducted only during normal business hours. If the CONSULTANT desires to destroy records prior to the minimum period, it shall first obtain permission from the CITY in accordance with the Florida Public Records laws.

#### **5.2 119.0701 F.S. CONTACT INFORMATION FOR CITY OF NAPLES' CUSTODIAN OF PUBLIC RECORDS, CITY CLERK'S OFFICE**

**If the CONSULTANT has questions regarding the application of**

**Chapter 119, Florida Statutes, to the CONSULTANT'S duty to provide public records relating to this contract, contact the City of Naples' Custodian of Public records, the City Clerk at Telephone: 239-213-1015; Email:PublicRecordsRequest@naplesgov.com; Address: 735 8<sup>th</sup> Street S., Naples, Florida 34102; Mailing address: same as street address.**

**5.3 The CONSULTANT shall:**

- (a) Keep and maintain public records required by the CITY to perform the service.
- (b) Upon request from the CITY's custodian of public records, provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter 119.0701 F.S. or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the CONSULTANT does not transfer the records to the CITY.

(d) Upon completion of the contract, transfer, at no cost, to the CITY all public records in possession of the CONSULTANT or keep and maintain public records required by the CITY to perform the service. If the CONSULTANT transfers all public records to the CITY upon completion of the contract, the CONSULTANT shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the CONSULTANT keeps and maintains public records upon completion of the contract, the CONSULTANT shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CITY, upon request from the CITY's custodian of public records, in a format that is compatible with the information technology systems of the CITY.

**ARTICLE SIX  
INDEMNIFICATION**

6.1. The CONSULTANT agrees to indemnify and hold harmless the City from liabilities, damages, losses and costs, including, but not limited to, all attorneys' fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the CONSULTANT and persons employer or utilized by the CONSULTANT in the performance of the Contract.

**ARTICLE SEVEN  
INSURANCE**

7.1. CONSULTANT shall obtain and carry, at all times during its performance under this Agreement, insurance of the types and in the amounts set forth in the document titled General Insurance Requirements, which is attached as EXHIBIT C and made a part of this Agreement.

**ARTICLE EIGHT  
SERVICES BY CONSULTANT'S OWN STAFF**

8.1. The services to be performed hereunder shall be performed by the CONSULTANT'S own staff, unless otherwise authorized in writing by the CITY. The employment of, contract with, or use of the services of any other person or firm by the CONSULTANT, as independent CONSULTANT or otherwise, shall be subject to the prior written approval of the CITY. No provision of this Agreement shall, however, be construed as constituting an agreement between the CITY and any such other person or firm. Nor shall anything contained in this Agreement be deemed to give any such party or any third party any claim or right of action against the CITY beyond such as may otherwise exist without regard to this Agreement.

#### **ARTICLE NINE WAIVER OF CLAIMS**

9.1. The CONSULTANT'S acceptance of final payment shall constitute a full waiver of any and all claims, except for insurance company subrogation claims, by it against the CITY arising out of this Agreement or otherwise related to the Project, except those previously made in writing and identified by the CONSULTANT as unsettled at the time of the final payment. Neither the acceptance of the CONSULTANT'S services nor payment by the CITY shall be deemed to be a waiver of any of the CITY'S rights against the CONSULTANT.

#### **ARTICLE TEN TERMINATION OR SUSPENSION**

10.1. The CONSULTANT shall be considered in material default of this Agreement and such default will be considered cause for the CITY to terminate this Agreement, in whole or in part, as further set forth in this section, for any of the following reasons: (a) failure to begin work under the Agreement within the times specified under the Notice(s) to Proceed, or (b) failure to properly and timely perform the services to be provided hereunder or as directed by the CITY, or (c) the bankruptcy or insolvency or a general assignment for the benefit of creditors by the CONSULTANT or by any of the CONSULTANT'S principals, officers or directors, or (d) failure to obey laws, ordinances, regulations or other codes of conduct, or (e) failure to perform or abide by the terms or spirit of this Agreement, or (f) for any other just cause. The CITY may so terminate this Agreement, in whole or in part, by giving the CONSULTANT at least 3 calendar days' written notice.

10.2. If, after notice of termination of this Agreement as provided for in paragraph 10.1 above, it is determined for any reason that the CONSULTANT was not in default, or that its default was excusable, or that the CITY otherwise was not entitled to the remedy against the CONSULTANT provided for in paragraph 10.1, then the notice of termination given pursuant to paragraph 10.1 shall be deemed to be the notice of termination provided for in paragraph 10.3 below and the CONSULTANT'S remedies against the CITY shall be the same as and limited to those afforded the CONSULTANT under paragraph 10.3 below.

10.3. The CITY shall have the right to terminate this Agreement, in whole or in part, without cause upon 7 calendar day's written notice to the CONSULTANT. In the event of such termination for convenience, the CONSULTANT'S recovery against the CITY shall be limited to that portion of the fee earned through the date of termination, together with any retainage withheld and any costs reasonably incurred by the CONSULTANT that are directly attributable to the termination, but the CONSULTANT shall not be entitled to any other or further recovery against the CITY, including, but not limited to, anticipated fees or profits on work not required to be performed.

**ARTICLE ELEVEN  
CONFLICT OF INTEREST**

11.1. The CONSULTANT represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder. The CONSULTANT further represents that no persons having any such interest shall be employed to perform those services.

**ARTICLE TWELVE  
MODIFICATION**

12.1. No modification or change in this Agreement shall be valid or binding upon the parties unless in writing and executed by the party or parties intended to be bound by it.

**ARTICLE THIRTEEN  
NOTICES AND ADDRESS OF RECORD**

13.1. All notices required or made pursuant to this Agreement to be given by the CONSULTANT to the CITY shall be in writing and shall be delivered by hand or by (USPS) United States Postal Service, first class mail service, postage prepaid, return receipt requested, or as otherwise agreed upon and addressed to the following CITY's address of record:

City of Naples  
735 Eighth Street South; Naples, Florida 34102-3796  
Attention: **Charles T. Chapman IV**, City Manager

13.2. All notices required or made pursuant to this Agreement to be given by the CITY to the CONSULTANT shall be made in writing and shall be delivered by hand or by the (USPS) United States Postal Service, first class mail service, postage prepaid, return receipt requested, or as agreed upon and addressed to the following CONSULTANT'S address of record:

Calvin, Giordano & Associates, Inc.  
9990 Coconut Road, Suite 340; Estero, Florida 34135  
Attention: **Chris Giordano, MSC, CCM**, Vice President  
FEI/EIN Number: On File                      State (FL)

13.3. Either party may change its address of record by written notice to the other party given in accordance with requirements of this Article.

**ARTICLE FOURTEEN  
MISCELLANEOUS**

14.1. The CONSULTANT assumes toward the CITY a duty of care commensurate with that which is imposed upon persons or firms in consultant's profession. CONSULTANT will make reasonable efforts to ensure that its employees and agents maintain a professional demeanor and that the work area is compliant with CITY property maintenance and Project standards.

14.2. No modification, waiver, suspension or termination of the Agreement or of any terms thereof shall impair the rights or liabilities of either party.

14.3. This Agreement is not assignable, in whole or in part, by the CONSULTANT without the prior written consent of the CITY.

14.4. Waiver by either party of a breach of any provision of this Agreement shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Agreement.

14.5. The headings of the Articles, Exhibits, Parts and Attachments as contained in this Agreement are for the purpose of convenience only and shall not be deemed to expand, limit or change the provisions in such Articles, Exhibits, Parts and Attachments.

14.6. This Agreement constitutes the entire agreement between the parties hereto and shall supersede, replace and nullify any and all prior agreements or understandings, written or oral, relating to the matter set forth herein, and any such prior agreements or understanding shall have no force or effect whatever on this Agreement.

14.7. The CONSULTANT shall comply fully with all provisions of state and federal law, including without limitation all provisions of the Immigration Reform and Control Act of 1986 ("IRCA") as amended, as well as all related immigration laws, rules, and regulations pertaining to proper employee work authorization in the United States. The CONSULTANT shall execute the Certification of Compliance with Immigration Laws, attached hereto as **EXHIBIT D**.

14.8. To the extent that any provision in the Specifications or any other Contract Documents pertaining to this Project conflict with any provision of this Agreement, this Agreement controls.

#### **ARTICLE FIFTEEN APPLICABLE LAW**

15.1. Unless otherwise specified, this Agreement shall be governed by the laws, rules, and regulations of the State of Florida, and by the laws, rules and regulations of the United States when providing services funded by the United States government. Any suit or action brought by either party to this Agreement against the other party relating to or arising out of this Agreement must be brought in the appropriate Florida state court in Collier County, Florida.

**END OF ARTICLE PAGE**



IN WITNESS WHEREOF, the parties hereto have executed this Agreement for the day and year first written above.

ATTEST:

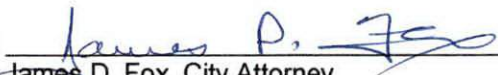
CITY:

CITY OF NAPLES, FLORIDA,  
A Municipal Corporation

By:   
Patricia L. Rambosk, City Clerk

By:   
Charles T. Chapman IV, City Manager


Approved as to form  
and legal sufficiency

By:   
James D. Fox, City Attorney

**CONSULTANT:**

CALVIN, GIORDANO & ASSOCIATES, INC.  
9990 Coconut Road, Suite 340  
Estero, Florida 34135  
Attention: **Chris Giordano, MSC, CCM**, Vice President

**CONSULTANT WITNESS:**

  
Witness  
Jessica V. Koehler  
Witness Printed Name

By: 

Printed Name: Chris Giordano, MSC, CCM

Title: Vice President

FEI/EIN Number: On File 65-0013869  
A Florida Corporation (FL)

(CORPORATE SEAL)



## EXHIBIT A

## SCOPE OF SERVICES

The Scope of Services to be provided under this Agreement will be included in each (CSC) Continuing Services Contract Task Order issued with a selected Firm from the Library of Consultants as indicated in the following Library of Firms.

Revised B 1.0 Architectural Services Discipline 2/5/19

### SELECTION COMMITTEE SELECTION OF QUALIFIED FIRMS

RFQ #19-001

#### B 1.0 Architectural Services Discipline

1. MHK Architecture & Planning, LLC
2. BSSW Architects, Inc.
3. CPH, Inc.
4. Wood Environmental & Infrastructure Solutions, Inc.
5. Alleguez Architecture, Inc.
7. Victor J. Latavish Architect, P.A.
9. Capstone Project Services, PLC

#### B 1.1 Building Commissioning Services

1. MHK Architecture & Planning, LLC
2. BSSW Architects, Inc.
3. Alleguez Architecture, Inc.
4. Wood Environmental & Infrastructure Solutions, Inc.

#### B 1.2 Urban Planning and Design

1. MHK Architecture & Planning, LLC
2. BSSW Architects, Inc.
3. GAI Consultants, Inc.
4. Stantec Consulting Services, Inc.
5. RWA, Inc.
6. Cardno Inc.
7. Wood Environmental & Infrastructure Solutions, Inc.
8. CPH, Inc.
9. Adeas-Q, LLC
10. Capital Consulting Solutions, LLC
11. Barth Associates, LLC

#### C 2.0 Engineering Services

1. Kimley Horn & Associates, Inc.
2. Johnson Engineering, Inc.
3. Jacobs Engineering Group Inc.
4. Weston & Sampson Engineers, Inc.
4. Cardno, Inc.
6. Hole Montes, Inc.
7. Vanasse Hangen Brustlin, Inc.
8. Q. Grady Minor & Associates, P.A.
9. AECOM Technical Services, Inc.
10. CPH, Inc.
11. Coastal Engineering Consultants, Inc.
12. RWA, Inc.
12. Wood Environmental & Infrastructure Solutions, Inc.
14. Agnoli, Barber & Brundage, Inc.
15. Erickson Consulting Engineers, Inc.
16. DRMP, Inc.
16. Kisinger Camp & Associates, Corp.
16. Turrell, Hall & Associates, Inc.
19. Humiston & Moore Engineers, P.A.
19. Bridging Solutions, LLC.
21. Hanson Professional Services, Inc.
- 21 TKW Consulting Engineers, Inc.
23. Aim Engineering & Surveying Inc.
24. Hazen & Sawyer

#### C 2.0 Engineering Services-Cont

24. Trebilcock Consulting Solutions, P.A.
26. David Plummer & Associates, Inc.
27. Water Science Associates, Inc.
28. TRC Worldwide Engineering, Inc.
29. Capital Consulting Solutions, LLC
30. American Structurepoint, Inc.
31. Blot Engineering, Inc.
32. Adeas-Q, LLC
33. Taylor Engineering, Inc.

#### C 2.1 Civil Engineering

1. Kimley Horn & Associates, Inc.
2. Johnson Engineering, Inc.
3. Stantec Consulting Services, Inc.
4. Cardno, Inc.
5. Jacobs Engineering Group Inc.
5. AECOM Technical Services, Inc.
5. Q. Grady Minor & Associates, P.A.
8. Hole Montes, Inc.
9. TetraTec, Inc.
10. Weston & Sampson Engineers, Inc.
10. Agnoli, Barber & Brundage, Inc.
12. Vanasse Hangen Brustlin, Inc.
13. Wood Environmental & Infrastructure Solutions, Inc.
14. RWA, Inc.
15. CPH, Inc.
16. Hanson Professional Services, Inc.
16. DRMP, Inc.
18. American Structurepoint, Inc.
19. Kisinger Camp & Associates, Corp.
20. Aim Engineering & Surveying Inc.
21. David Plummer & Associates, Inc.
22. Keith & Schnars, P.A.
23. Capital Consulting Solutions, LLC
24. TKW Consulting Engineers, Inc.
25. Trebilcock Consulting Solutions, P.A.
26. Blot Engineering, Inc.
27. PT Suppliers LLC d.b.a. Risk & Design Consulting

#### C 2.2 Electrical Engineering

1. Johnson Engineering, Inc.
2. TetraTec, Inc.
3. Jacobs Engineering Group Inc.
4. Matern Professional Engineering
5. AECOM Technical Services, Inc.
6. Wood Environmental & Infrastructure Solutions, Inc.
7. Hanson Professional Services, Inc.

EXHIBIT A CONTINUED ON NEXT PAGE



## EXHIBIT A

### SCOPE OF SERVICES (cont'd)

The Scope of Services to be provided under this Agreement will be included in each (CSC) Continuing Services Contract Task Order issued with a selected Firm from the Library of Consultants as indicated in the following Library of Firms.

#### C 2.3 Structural Engineering

1. Kimley Horn & Associates, Inc.
1. Jacobs Engineering Group Inc.
1. Cardno, Inc.
4. Bridging Solutions, LLC
5. Weston & Sampson Engineers, Inc.
6. Stantec Consulting Services, Inc.
7. Wood Environmental & Infrastructure Solutions, Inc.
7. Kisinger Camp & Associates, Corp.
9. AECOM Technical Services, Inc.
10. Vanasse Hangen Brustlin, Inc.
11. TRC Worldwide Engineering, Inc.
12. Keith & Schnars, P.A.
13. TKW Consulting Engineers, Inc.
14. American Structurepoint, Inc.
15. Blot Engineering, Inc.
16. Capital Consulting Solutions, LLC.
17. PT Suppliers LLC d.b.a Risk & Design Consulting

#### C 2.4 Transportation Engineering

1. Q. Grady Minor & Associates, P.A.
2. Kimley Horn & Associates, Inc.
3. Stantec Consulting Services, Inc.
4. Vanasse Hangen Brustlin, Inc.
5. Cardno, Inc.
6. Jacobs Engineering Group Inc.
7. Johnson Engineering, Inc.
8. Hole Montes, Inc.
9. Weston & Sampson Engineers, Inc.
10. Agnoli, Barber & Brundage, Inc.
11. RWA, Inc.
12. CPH, Inc.
13. American Structurepoint, Inc.
14. Kisinger Camp & Associates, Corp.
15. David Plummer & Associates, Inc.
16. DRMP, Inc.
17. Capital Consulting Solutions, LLC
18. Trebilcock Consulting Solutions, P.A.
19. Keith & Schnars, P.A.
20. AECOM Technical Services, Inc.
21. Hanson Professional Services, Inc.
22. Aim Engineering & Surveying Inc.
23. Adeas-Q, LLC.
24. Wood Environmental & Infrastructure Solutions, Inc.
25. Alternate Street Design, PA.

#### C 2.5 Mechanical Engineering

1. Matern Professional Engineering
2. Stantec Consulting Services, Inc.
2. TetraTec, Inc.
4. AECOM Technical Services, Inc.
5. Jacobs Engineering Group Inc.
6. Wood Environmental & Infrastructure Solutions, Inc.
7. Hanson Professional Services, Inc.

#### C 2.6 Environmental Engineer & Water Resources

1. Wood Environmental & Infrastructure Solutions, Inc.
2. TetraTec, Inc.
3. Kimley Horn & Associates, Inc.
4. AECOM Technical Services, Inc.
5. Johnson Engineering, Inc. .
6. Hole Montes, Inc.
7. Stantec Consulting Services, Inc.
8. Jacobs Engineering Group Inc.
8. Water Science Associates, Inc.
10. Agnoli, Barber & Brundage, Inc.
11. Q. Grady Minor & Associates, P.A.
12. CPH, Inc.
13. Turrell, Hall & Associates, Inc.
14. Cardno, Inc.
15. Erickson Consulting Engineers, Inc.
16. Hazen & Sawyer
17. Aim Engineering & Surveying Inc.
18. Hanson Professional Services, Inc.
19. Weston & Sampson Engineers, Inc.
20. DRMP, Inc.
21. RWA, Inc.
22. Vanasse Hangen Brustlin, Inc.
23. Kisinger Camp & Associates, Corp.
24. Trebilcock Consulting Solutions, P.A.
25. Keith & Schnars, P.A.
26. TKW Consulting Engineers, Inc.
27. Blot Engineering, Inc.
28. American Structurepoint, Inc.
29. Capital Consulting Solutions, LLC

#### C 2.7 Coastal and Marine Engineering

1. Turrell, Hall & Associates, Inc.
2. Coastal Engineering Consultants, Inc.
3. Erickson Consulting Engineers, Inc.
4. Humiston & Moore Engineers, P.A.
5. Kimley Horn & Associates, Inc.
6. Stantec Consulting Services, Inc.
6. Jacobs Engineering Group Inc.
6. Cardno, Inc.
9. Wood Environmental & Infrastructure Solutions, Inc.
10. Taylor Engineering, Inc.
11. Blot Engineering, Inc.

#### C 2.8 Building Commissioning Services

1. Matern Professional Engineering
2. Q. Grady Minor & Associates, P.A.
3. Jacobs Engineering Group Inc.
3. Wood Environmental & Infrastructure Solutions, Inc.
5. Hanson Professional Services, Inc.
6. Blot Engineering, Inc.

EXHIBIT A CONTINUED ON NEXT PAGE

## EXHIBIT A

### SCOPE OF SERVICES (cont'd)

The Scope of Services to be provided under this Agreement will be included in each (CSC) Continuing Services Contract Task Order issued with a selected Firm from the Library of Consultants as indicated in the following Library of Firms.

#### D 3.0 Landscape Architectural Services

1. Kimley Horn & Associates, Inc.
2. Johnson Engineering, Inc.
3. Michael McGee, Landscape Architect, P.A.
4. Q. Grady Minor & Associates, P.A.
5. Barth Associates, LLC
5. Weston & Sampson Engineers, Inc.
7. Vanasse Hangen Brustlin, Inc.
8. Calvin, Giordano & Associates, Inc.
8. GAI Consultants, Inc.
10. Agnoli, Barber & Brundage, Inc.
11. CPH, Inc.

#### D 3.1 Design

1. Kimley Horn & Associates, Inc.
2. Michael McGee, Landscape Architect, P.A.
3. Johnson Engineering, Inc.
4. Weston & Sampson Engineers, Inc.
4. Stantec Consulting Services, Inc.
6. Q. Grady Minor & Associates, P.A.
7. Barth Associates, LLC.
8. Vanasse Hangen Brustlin, Inc.
9. GAI Consultants, Inc.
10. Calvin, Giordano & Associates, Inc.
11. Keith & Schnars, P.A.
12. CPH, Inc.
13. Agnoli, Barber & Brundage, Inc.

#### D 3.2 Planning

1. Kimley Horn & Associates, Inc.
2. Michael McGee, Landscape Architect, P.A.
2. Weston & Sampson Engineers, Inc.
4. Stantec Consulting Services, Inc.
4. Barth Associates, LLC
6. Q. Grady Minor & Associates, P.A.
7. Johnson Engineering, Inc.
8. Calvin, Giordano & Associates, Inc.
9. Vanasse Hangen Brustlin, Inc.
9. GAI Consultants, Inc.
11. Agnoli, Barber & Brundage, Inc.
12. CPH, Inc.
12. Keith & Schnars, P.A.

#### D 3.3 Studies

1. Q. Grady Minor & Associates, P.A.
2. Michael McGee, Landscape Architect, P.A.
2. Kimley Horn & Associates, Inc.
4. Weston & Sampson Engineers, Inc.
4. Calvin, Giordano & Associates, Inc.
6. Johnson Engineering, Inc.
6. Vanasse Hangen Brustlin, Inc.
8. Stantec Consulting Services, Inc.
9. GAI Consultants, Inc.
10. Agnoli, Barber & Brundage, Inc.
10. Barth Associates, LLC.
10. Keith & Schnars, P.A.

#### E 4.0 Surveying / Mapping Services

1. Johnson Engineering, Inc.
2. Hole Montes, Inc.
3. Agnoli, Barber & Brundage, Inc.
4. Q. Grady Minor & Associates, P.A.
5. Aim Engineering & Surveying Inc.
6. Coastal Engineering Consultants, Inc.
7. RWA, Inc.
7. Stantec Consulting Services, Inc.
9. Cardno, Inc.
9. CPH, Inc.
11. Keith & Schnars, P.A.
12. Marco Surveying & Mapping, LLC.

#### **Notes:**

1. Numbering indicates a Firm's ranking. Duplicate numbers indicate a tie between firms.
2. Committee selected the seven firms that indicated they had a registered architect on staff for B 1.0 Architectural Services Discipline. RWA, Inc was removed from this discipline, but still qualified under B 1.2 Urban Planning and Design.

END OF EXHIBIT A

**EXHIBIT B**

**BASIS OF COMPENSATION HOURLY RATES**

As consideration for providing the Services as set forth in the Agreement, the CITY agrees to pay, and the CONSULTANT agrees to accept payment on a monthly basis on the percentage of work completed per Task Order issued. All Task Orders issued are based off the below hourly rates.

CONSULTANT will be allowed to submit a revised hourly rate table before the end of a CITY's Fiscal Year during the time frame of June 15<sup>th</sup> through August 15<sup>th</sup> that will be based off the Engineering News-Record Construction Cost Index published by McGraw-Hill Engineering News-Record. The CITY upon receipt of any request for a revised hourly rate table will review said hourly rates and determine with the CONSULTANT if any of the hourly rate(s) will be increased or decreased as negotiated between the CITY and the CONSULTANT. The first allowed submittal of a request for consideration of a revised hourly rate table must be received on/before the stated time frame or no later than August 15, 2020 for Fiscal Year 2021. Revised hourly rate requests will be allowed to be submitted in the same manor from the CONSULTANT to the CITY for consideration and review through the term of the Continuing Services Contract.

Hourly Rate Table on next page.

Retainage is not applicable to CCNA Services.

**EXHIBIT B CONTINUED ON NEXT PAGE**



**EXHIBIT B**

**BASIS OF COMPENSATION HOURLY RATES (cont'd)**

<b>DISCIPLINE/SUBDISCIPLINE CATEGORIES</b>		<b>Final City Hourly Rates</b>
1	Architect	\$130.00
2	Architect - Senior	\$165.00
3	Building Commissioning Services - Architect	\$138.00
4	Building Commissioning Services - Engineer	\$155.00
5	CADD Technician	\$90.00
6	Clerical/Administrative	\$70.00
7	Designer	\$105.00
8	Designer - Senior	\$130.00
9	Engineer	\$135.00
10	Engineer - Intern	\$120.00
11	Engineer - Senior	\$175.00
12	Environmental Specialist	\$120.00
13	Environmental Specialist - Senior	\$150.00
14	GIS Specialist	\$110.00
15	GIS Specialist - Senior	\$145.00
16	Graphic Designer	\$90.00
17	Inspector	\$90.00
18	Inspector - Senior	\$110.00
19	ISA Certified Arborist	\$95.00
20	Landscape Architect	\$120.00
21	Landscape Architect - Principal	\$195.00
22	Landscape Architect - Senior	\$145.00
23	Landscape Technician	\$85.00
24	Marine Biologist/Hydrogeologist	\$125.00
25	Marine Biologist/Hydrogeologist - Senior	\$155.00
26	Planner	\$120.00
27	Planner - Senior	\$155.00
28	Principal - Architect	\$200.00
29	Principal - Engineer	\$225.00
30	Project Coordinator	\$105.00
31	Project Manager	\$165.00
32	Project Manager -Senior	\$195.00
33	Scientist/Geologist	\$115.00
34	Scientist/Geologist - Senior	\$145.00
35	Survey Crew - 2 man	\$145.00
36	Survey Crew - 3 man	\$180.00
37	Survey Crew - 4 man	\$210.00
38	Surveyor and Mapper	\$140.00
39	Technician	\$85.00
40	Technician - Senior	\$105.00
41	Urban Planner	\$145.00

**END OF EXHIBIT B**

## EXHIBIT C

### GENERAL INSURANCE REQUIREMENTS

The CONSULTANT shall not commence work until he has obtained all the insurance required under this heading, and until such insurance has been approved by the Owner, nor shall the CONSULTANT allow any sub-consultant to commence work until all similar insurance required of the sub-consultant as also been obtained and approved by the Owner.

Certificates of insurance must be issued by an authorized representative of the insurance company at the request and direction of the policyholder and must include sufficient information so as to identify the coverage and the contract for Owner's improvements for which they are issued. Certificates of insurance must be issued by a nationally recognized insurance company with a Best's Rating of no less than B+VII, satisfactory to the Owner, and duly authorized to do business in the state of said Contract.

The CONSULTANT shall procure and maintain, during the life of this Contract, Workmen's Compensation Insurance for all of his employees to be engaged in work under this Contract, and he shall require any sub-consultant similarly to provide Workmen's Compensation Insurance for all of the latter's employees to be engaged in such work, unless such employees are covered by the protection afforded by the CONSULTANT'S insurance. In case any employees are to be engaged in hazardous work under this Contract, and are not protected under this Workmen's Compensation statute, the CONSULTANT shall provide, and shall cause each sub-consultant to provide, adequate coverage for the protection of such employees. It is acceptable to use a State-approved Workmen's Compensation Self-Insurance fund.

The CONSULTANT shall take out and maintain during the life of this Contract, Public Liability and Property Damage and shall include Contractual Liability, Personal Injury, Libel, Slander, False Arrest, Malicious Prosecution, Wrongful Entry or Eviction, Broad Form Property Damage, Products, Completed Operations and XCU Coverage to be included on an occurrence basis, and to the full extent of the Contract to protect him, the Owner, and any sub-consultant performing work covered by this Contract from damages for personal injury, including accidental death, as well as from claims for property damage, which may arise from operations under this contract, whether such operations be by himself or by a sub-consultant, or by anyone directly or indirectly employed by either of them. The CONSULTANT shall also maintain automobile liability insurance including "non-owned and hired" coverage. The entire cost of this insurance shall be borne by the CONSULTANT.

The amount of such insurance shall be no less than \$1,000,000 annual aggregate for bodily injury and property damage combined per occurrence.

Except for the Worker's Compensation and Professional Liability, the City of Naples must be named as Additional Insured on the insurance certificate and the following must also be stated on the certificate. "These coverage's are primary to all other coverage's the City possesses for this contract only." The City of Naples shall be named as the Certificate Holder. The Certificate Holder shall read as follows:

The City of Naples  
735 Eighth Street South  
Naples, Florida 34102

No City Division, Department, or individual name should appear on the Certificate.  
No other format will be acceptable.

The Certificate must state the bid number and title.

When using the ACORD 25 – Certificate of Insurance only the most current version will be accepted.

The City of Naples requires a copy of a cancellation notice in the event the policy is cancelled. The City of Naples shall be expressly endorsed onto the policy as a cancellation notice recipient.

*[If other insurance or insurance requirements or any waivers, attach as Exhibit C-1 through C-\_\_ ]*

**EXHIBIT D**

**CERTIFICATION OF COMPLIANCE WITH IMMIGRATION LAWS**

The undersigned is the **Vice President of Calvin, Giordano & Associates, Inc.** company ("the CONSULTANT"), and hereby certifies to the following:

1. The CONSULTANT is in full compliance with all provisions of the Immigration Reform and Control Act of 1986 ("IRCA"), as well as all related immigration laws, rules, regulations pertaining to proper employee work authorization in the United States.

2. The undersigned has verified that the CONSULTANT has obtained and maintains on file, and will continue to obtain and maintain on file, all documentation required by law, including but not limited to, Form I-9, Employment Eligibility Verification, for all persons employed by or working for the CONSULTANT in any capacity on any project for the City of Naples (CITY). All such persons have provided evidence of identity and eligibility to work to the CONSULTANT in accordance with the IRCA and related law. The undersigned hereby affirms that no person has been or will be employed by the CONSULTANT to work on projects for the CITY who is not authorized to work under law. The undersigned further affirms that the CONSULTANT'S files will be updated by written notice any time that additional employees work on projects for the CITY.

3. The CONSULTANT will have its consultants, sub-consultants, suppliers and vendors who are involved in projects for the CITY to sign a written acknowledgment that they too are in compliance with immigration law. It is understood that failure to do so could result in the CONSULTANT being liable for any violation of the law by such third parties.

4. The CONSULTANT will fully cooperate with and have its consultants, sub-consultants, suppliers and vendors to fully cooperate with, all inquiries and investigations conducted by any governmental agency in connection with proper compliance with the laws pertaining to appropriate work authorization in the United States.

5. The undersigned, on behalf of the CONSULTANT, acknowledges that this Certification may be relied upon by the CITY, its officers, directors, employees, and affiliates or related persons and entities.

6. If it is found that the CONSULTANT has not complied with the laws pertaining to proper employment authorization, and any legal and administrative action ensues against the CITY, the CONSULTANT will indemnify, defend and hold the CITY harmless along with their officers, directors, employees, and affiliated or related persons and entities.

7. The CONSULTANT acknowledges that the CITY by their authorized representatives shall have the right, at any time, upon 24 hours' notice, to examine the CONSULTANTS's books and records to confirm that the CONSULTANT is in compliance with the terms of this certification.

Executed this 9th day of April, 2019.

By:   
Chris Giordano, MSC, CCM, Vice President