

## **12/9/22 Administrative Council Meeting Minutes**

**Participated in Zoom meeting:** Dr. Brian Anderson, Angie Atkins, Dr. Dorothy Berglund, Russell Brandon, Dr. Marty Brock, Dr. David Brooking, Karen Clay, Rachael Damms, Mark Ellard, Rodney Godfrey, Jessica Harpole, Dr. Marty Hatton, Erinn Holloway, Dr. Holleen Krogh, Dr. Brandy Larmon, Melinda Lowe, Carla Lowery, Shannon Lucius, Iika McCarter, Jennifer Moore, Andrew Moneyemaker, Nicole Patrick, Mackenzie Pearce, Anika Perkins, Amanda Clay Powers, Laura Quinn, Ginger Smith, Susan Sobley, Andrea Stevens, Dr. Scott Tollison, Randy Vibrock, Dr. Deb Wells, Dr. Kim Whitehead, and Ken Widner

In the absence of President Nora Miller, Dr. Scott Tollison called the meeting to order.

### **Policies** –

Following a motion by Russell Brandon and a second by Mark Ellard, the Administrative Council voted to recommend President Miller approve changes to PS 1303 (Promotion of Faculty) that were approved by all reviewing bodies.

Following a motion by Mr. Brandon and a second by Carla Lowery, the Administrative Council voted to recommend President Miller approve changes to PS 1304 (Tenure of Faculty) that were recommended by Academic Council

Following a motion by Mr. Brandon and a second by Dr. Dorothy Berglund, the Administration Council voted to recommend President Miller approve changes to PS 1308 (Substantive Change) that were recommended by Academic Council.

Following a motion by Mr. Brandon and a second by Ms. Lowery, the Administrative Council voted to recommend President Miller approve changes to PS 1312 (Post-Tenure Review) that were approved by all reviewing bodies.

Following a motion by Mr. Brandon and a second by Dr. Berglund, the Administrative Council voted to recommend President Miller approve changes to PS 3508 (The Undergraduate Curriculum Council) that were recommended by Academic Council and the President's Cabinet.

### **Updates** –

Rodney Godfrey announced that IT is making progress on upgrading the infrastructure. They will do the core upgrade the week of December 19. Systems will be down at least one day that week. The date will be announced.

Dr. Marty Hatton noted that the School of Education has about 70 high school students on campus today for a Teacher Academy.

Laura Quinn said supervisor evaluations are due December 15, and employee evaluations will start in January.

Karen Clay reminded the group that the DEI Council is accepting nominations for the Excellence in Diversity and Inclusion Award and the University Initiative Impact Award through December 15.

Dr. Tollison thanked the members for their hard work this semester and wished them a great holiday break. He also noted many activities are planned for the spring so it promises to be a great semester too.

With a motion by Ms. Lowery and a second by Mr. Ellard, the Administrative Council meeting adjourned.