



Town of Merrimack, New Hampshire

6 Baboosic Lake Rd · Merrimack, NH 03054 · www.merrimacknh.gov

January 29, 2024

REQUEST FOR BID MICROSOFT EXCHANGE SERVER LICENSING

Bids will be received by the Town of Merrimack until 2 PM on Friday, February 9, 2024 to supply Microsoft Exchange Server Licensing for the Town of Merrimack. Bids shall include delivery with the following bid specifications and conditions:

1. Windows Server 2022 Standard – 16 Core + SA (3 years) – Qty: (2) Two
SKU: 9EM-00556
2. Exchange Server 2019 Standard + SA (3 years) – Qty: (2) Two
SKU: 312-03709
3. Exchange Server 2019 – User CAL + SA (3 years) – Qty: (300) Three-hundred
SKU: 381-03626

The bid shall be submitted on the Bid Form furnished herewith and shall exclude state and federal taxes not applicable to municipalities. The bid price shall be quoted F.O.B. Town of Merrimack, 6 Baboosic Lake Road, Merrimack, NH.

The Town reserves the right to reject any or all bids, to waive irregularities in the bids, and to accept the bid which best serves the interest of the Town.

Bids must be marked “**Bid for Microsoft Exchange Server Licensing**” and be delivered to the Town of Merrimack Finance Department, 6 Baboosic Lake Rd, Merrimack, NH 03054 by the time specified above when they will be read aloud.

It is the bidder’s responsibility to confirm the bid is received by the Finance Department by the date and time specified.

The Town of Merrimack’s Purchasing Policy is available on the Town’s website: http://www.merrimacknh.gov/town/departments/finance/bid_opportunities; a copy may be obtained by contacting the Purchasing Agent.

For additional information please contact Kelly Valluzzi, Purchasing Agent, at kvalluzzi@merrimacknh.gov or (603) 424-7075.



TOWN OF MERRIMACK, NEW HAMPSHIRE

FINANCE DEPARTMENT

6 Baboosic Lake Road
Merrimack, NH 03054

Tel: 603-424-7075

Fax: 603-424-0516

Bid Form

Microsoft Exchange Server Licenses

Due by 2:00 PM on Friday, February 9, 2024

Microsoft Exchange Server Licenses, delivered, according to the Town's bid specifications:

Microsoft Server 2022 Standard – 16 Core + SA (3 years)

SKU: 9EM-00556 \$ _____ X 2 = \$ _____

Exchange Server 2019 Standard + SA (3 years)

SKU: 312-03709 \$ _____ X 2 = \$ _____

Exchange Server 2019 – User CAL + SA (3 years)

SKU: 381-03626 \$ _____ X 300 = \$ _____

Total = \$ _____

Detailed specifications enclosed yes ___ no ___

Delivery will be made within ___ calendar days after receipt of the Town's related purchase order.

The above bid is provided in accordance with the Town's bid invitation dated January 29, 2024, *except as indicated below.*

Bidder: _____

Street Address: _____

City, State, Zip Code: _____

Phone No: _____ Fax No: _____

Authorized Signature: _____

Printed Name: _____ Date: _____

Email: _____