

Lapeer County Community Mental Health Center Mission Statement

Recovery: hope; choice; health; fulfilling dreams

**LAPEER COUNTY
COMMUNITY MENTAL HEALTH**

**FULL SERVICES BOARD
MEETING MINUTES
May 31, 2018 / 5:30 p.m.**

BOARD MEETING START TIME:

The Lapeer County Community Mental Health Services Board met on Thursday May 31, 2018, in the CMH Training Center, 1570 Suncrest Drive, Lapeer, MI. The mission statement was read and roll was called.

PRESENT:

Tim Brown
Laird Kellie
Carol Winn
Catherine Bostick
Wayne Strandberg
Linda Jarvis
Kay Morris
Jean Bonior
Mary Linn Voss
Lori Curtis

Lauren Emmons – CEO
Larry Smith – CFO
Bobbie Chaves – recorder/Executive Assistant

ABSENT:

Ronald Barnard
Jeremy Howe

GUESTS:

Lisa Jolly – Recipient Rights Officer
Tom Greenman
Michelle Greenman
Katherine Schmidt
Terry Anderson

1st PUBLIC TIME:

Tom Greenman: discussed their concerns pertaining to securing staffing to care for their son. Issues surrounding their son pertain to his size and behavior. He understands that there are constraints but they are pleading for financial support.

Katherine Schmidt: Released as Director of Golden Arrow today 5/31/2018. When she was hired she stated that the Golden Arrow Board wasn't functioning in the manner in which it should and she has been very diligent in trying to improve the process. She is requesting the Board to look into the Golden Arrow Program to ensure everything is being run per protocol.

CHANGES TO THE AGENDA:

- Action Item: Approve By-Laws
- Discussion Item: Board Retreat
- Action Item: Accept Jean Bonior's Resignation as Board Member

PRESENTATIONS:

- A. Lisa Jolly (Recipient Rights Officer): CMH Board Annual Recipient Rights Training

PERSONNEL REPORT:

- A. Human Resources Report: May 2018

FINANCE:

- A. Expenditures List: Apr 2018

0518-001: Motion was made by M. Voss seconded by J. Bonior to approve the Apr 2018 Expenditures. MOTION CARRIED Unanimously.

- B. Balance Sheet: Apr 2018

0518-002: Motion was made by L. Kellie seconded by M. Voss to approve the Apr 2018 Balance Sheet. MOTION carried unanimously.

- C. General Ledger (Revenue/Expense): Apr 2018

0518-003: Motion was made by T. Brown seconded by K. Morris to accept amendments to the budget. MOTION carried unanimously

0518-004: Motion was made by L. Curtis seconded by K. Morris to approve Apr 2018 Expenditures/General Ledger. MOTION carried unanimously.

- D. Audit Committee Report: Apr 2018 Payroll

0518-005: Motion was made by T. Brown seconded by L. Kellie to receive Apr 2018 Payroll Audit. MOTION carried unanimously

CONSENT AGENDA:

- A. Full Service Board Meeting Minutes: Apr 2018 (with amendments)

- B. Committee of the Whole: May 2018

0518-006: Motion was made by C. Winn seconded by T. Brown to approve Apr 2018 Full Service Board (with some changes)/May 2018 Cow Minutes. All in favor, MOTION CARRIED Unanimously.

C. Recipient Rights Meeting Minutes: May 2018

ACTION ITEMS:

A. CEO Contract

0518-007: Motion was made by L. Jarvis seconded by K. Morris to approve the CEO's contract. MOTION CARRIED Unanimously.

B. Approve By-Laws

0518-008: Motion was made by K. Morris seconded by T. Brown to approve the CMH Board By-Laws. All in favor, MOTION CARRIED Unanimously.

C. Accept Jean Bonior's Resignation

0518-009: Motion was made by K. Morris seconded by T. Brown to accept Jean Bonior's resignation from the CMH Board. All in favor, MOTION CARRIED Unanimously

DISCUSSION ITEMS:

- A. Board Retreat: L. Jarvis & C. Bostick provided board with a draft Agenda and menu.
- K. Morris emphasized the importance of addressing what the Boards true expectations are for the future of CMH and that those objectives are obtainable.

COMMITTEE REPORTS:

- A. Communications Planning Committee: No Meeting
- B. Standards Committee: No Meeting
- C. Citizen's Advisory Committee: W. Strandberg briefed Board on general discussion topics from the meeting pertaining to 298 and other miscellaneous items. Praised Harmony Hall for their efforts.
- D. Health and Safety Committee: No meeting
- E. Recipient Right Advisory Committee: C. Winn really nothing to report
- F. Harmony Hall Advisory Committee: K. Morris reported that a few members went to Canada for 2 weeks. Preparing for next year's Clubhouse Accreditation Review and they are presenting at the Michigan State Club House Conference.
- G. Senior Reach Committee: No meeting
- H. Golden Arrow: J. Bonior provided a general consensus of what the program is meant to be utilized for to support those that meet the criteria.
- I. Authority Committee: Meet with County on 14 June 2018 pertaining to CMH becoming its Own Authority

CEO'S REPORT:

- A. Lauren:
- CARF: 18-20 July 2018
 - Evaluated manning in multiple departments and 1 Case Manager will be transferred from ACT to Case Management
 - Meant with Region 10 leadership to discuss options pertaining to Administrative responsibilities

- Aktion Club invitation for 11 Jun 2018 Event
- Stepping Stone Craft program and will be selling items at New to You consignment store
- Hillary Cole MICS Supervisor passed her license
- Dr. Stankee retired last day 5/31/18
- Dr. Sarah Steinacker agreed to contract for 2 days a week

2nd **PUBLIC TIME:** None

FOR INFORMATION:

A. Administrative Reports:

1. Quality Council Meeting Minutes – Next Meeting May 3, 2018
2. Citizens Advisory Council – May 2018

B. Correspondence:

1. June Calendar

ADJOURN: Motion was made by K. Morris to adjourn at 7:25 p.m.

Respectfully Submitted

Prepared by: Bobbie Chaves
Bobbie Chaves, recorder/secretary

Approved by: Kay Morris
Kay Morris, Secretary of the Board