


Haines Borough
Borough Assembly Meeting #430
AGENDA

September 14, 2021 -6:30pm

Location: Assembly Chambers and Virtually, on ZOOM

Douglas Olerud
Mayor

Jerry Lapp
Assembly Member

Gabe Thomas
Assembly Member

Cheryl D. Stickler
Assembly Member

Carol Tuynman
Assembly Member

Paul Rogers
Assembly Member

Caitlin Kirby
Assembly Member

Alekka Fullerton
Interim Borough
Manager/Borough Clerk

Haines Borough ZOOM information (You must download Zoom first)

Webinar ID: 847 7564 4010

Passcode: 458319

- 1. CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL**
- 2. APPROVAL OF AGENDA & CONSENT AGENDA**
[The following Consent Agenda items are indicated by an asterisk () and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]*
Consent Agenda:
3 – Approve Minutes from 08-24-21 Regular Assembly Meeting
11B1 – Introduction of Ordinance 21-09-593 Borough Employees
- *3. APPROVAL OF MINUTES – 08-24-21 Regular Meeting**
- 4. PUBLIC COMMENTS – Sign-up is NOT required**
[For any topics not scheduled for public hearing. Individual comments are limited to 3 minutes] Note: during this section of the agenda, the assembly will listen and take notes. No official action will be taken at this time. Instead, comments and requests may be referred for further consideration to the administration, a committee, or a future assembly agenda.
- 5. ASSEMBLY COMMENTS**
- 6. MAYOR'S REPORT AND COMMENTS**
- 7. PUBLIC HEARINGS** [Individual comments are limited to 3 minutes]
 - A. Ordinance 21-08-592**
An ordinance of the Haines Borough Amending Haines Borough Code Chapter 2.60.050 Vacancy for Committees, Boards and Commissions
Motion: Adopt Ordinance 21-08-592
- 8. STAFF/FACILITY REPORTS AND DIRECTION TO OFFICERS**
 - A. Interim Borough Manager Report–9/9/21**
 - B. CFO Report – FY21 Sales Tax Actual to Budget**
- 9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES**
 - A. Port and Harbor Advisory Committee – Minutes from July 22, 2021.**
 - B. Solid Waste Working Group – Minutes from August 6, 2021.**
- 10. UNFINISHED BUSINESS – None**
- 11. NEW BUSINESS**
 - A. Resolutions** [Individual comments are limited to 3 minutes]
 - 1. Resolution 21-09-927**
A Resolution of the Haines Borough Assembly authorizing the Issuance of an Amended 2021 Property Tax Bill and Tax Refund in the amount of \$1,231.04 for Real Property Account 4-MBR-07-10C0 aka Tract C, McCrae Subdivision, which was Overbilled Due to a Manifest Clerical Error.
Motion: Adopt Resolution 21-09-927

11. NEW BUSINESS

A. Resolutions – *Continued*

2. Resolution 21-09-928

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to purchase a 2022 Chevrolet Tahoe Police Pursuit Vehicle for the amount of \$62,599.

Motion: Adopt Resolution 21-09-928

3. Resolution 21-09-929

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into a contract with NC Machinery to repair and paint the 1995 CAT Grader Model 160H for an amount not to exceed \$59,352.15.

Motion: Adopt Resolution 21-09-929

B. Ordinances for Introduction

Note: Five minutes allowed for the assembly to determine if a proposed ordinance has merit and should be advanced to a public hearing.

*** 1. Ordinance 21-09-593**

An Ordinance of the Haines Borough amending Haines Borough Code Title 2 defining Borough Employees.

*This ordinance is being introduced by the Mayor. **Motion:** Introduce Ordinance 21-09-593 and schedule it for its first public hearing 9/28/21 and a second public hearing for 10/12/21.*

2. Ordinance 21-09-594

An Ordinance Of The Haines Borough, Providing For The Addition Or Amendment Of Specific Line Items To The FY22 Budget.

*This ordinance is being introduced by the Mayor. **Motion:** Introduce Ordinance 21-09-594 and schedule it for its first public hearing 9/28/21 and a second public hearing for 10/12/21.*

C. Other New Business - None

12. CORRESPONDENCE

A. DEC Public Notice of Final Site Assessment Report for the Lutak Dock Temporary Stockpile Cell Footprint

B. DNR Public Notice of Requested Easement for 19 Mile Haines Hwy

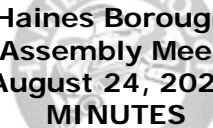
13. SET MEETING DATES

A. Committee of the Whole Meeting regarding FEMA Programs.

14. PUBLIC COMMENT

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS

16. ADJOURNMENT


Haines Borough
Borough Assembly Meeting #429
August 24, 2021
MINUTES

Draft

1. **CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL**: Mayor **OLERUD** called the meeting to order at 6:30 p.m in the Assembly Chambers and led the pledge to the flag.

Present: Mayor **OLERUD**, Assembly Members Jerry **LAPP**, Gabe **THOMAS**, Carol **TUYNMAN**, Paul **ROGERS**, Caitlin **KIRBY**. Cheryl D. **STICKLER** was excused.

Staff Present: Alekka **FULLERTON**/Interim Manager/Borough Clerk, Jila **STUART**/Finance Director, Ed **COFFLAND**/ Director of Public Facilities, Shawn **BELL**/ Harbormaster and Steven **AUCH**/Tourism Director.

Visitors Present: H. **LEE**, Tom **MORPHET**, Debra **SCHNABEL** and many others on ZOOM.

2. **APPROVAL OF AGENDA & CONSENT AGENDA**

The following Items were on the published consent agenda indicated by an asterisk (*)
 3 – Approve Minutes from 08-10-21 Regular Assembly Meeting
 11C1 – Marijuana License Renewal for Flower Mountain Farms

Motion: **ROGERS** moved to “**approve the agenda/consent agenda,**” and the motion carried unanimously.

- *3. **APPROVAL OF MINUTES**

*Note: The motion adopted by approval of the consent agenda: “**Approve minutes of the 08/10/21 Regular Borough Assembly meeting.**”*

4. **PUBLIC COMMENTS:** H. **LEE**

5. **ASSEMBLY COMMENTS:** None

6. **MAYOR’S REPORT AND COMMENTS:**

Mayor **OLERUD** reported on the Haines COVID outbreak, thank a healthcare provider, welcome back to school to students, seeking behavioral health support from Bartlett.

7. **PUBLIC HEARINGS**

- A. **Ordinance 21-07-586**

An ordinance of the Haines Borough Amending Haines Borough Code Section 14.20.100 Sales and Exchanges by Negotiation or Competitive Proposal.

Mayor **OLERUD** opened and closed the public hearing at 6:38 pm since no member of the public chose to speak.

Motion: **THOMAS** moved to “Adopt Ordinance 21-07-586,” and the motion carried unanimously in a roll call vote.

- B. **Ordinance 21-07-587**

An ordinance of the Haines Borough Amending Haines Borough Code Chapter 8.12.150 and Chapter 18.30.070 Recording of Liens.

Mayor **OLERUD** opened and closed the public hearing at 6:49:02 pm since no member of the public chose to speak.

Motion: **ROGERS** moved to “Adopt Ordinance 21-07-587,” and the motion carried unanimously in a roll call vote.

7. **PUBLIC HEARINGS** - *Continued*

C. **Ordinance 21-07-588**

An ordinance of the Haines Borough Amending Haines Borough Code Chapter 14.16.090 regarding Appraisal for Small Leases.

Mayor **OLERUD** opened and closed the public hearing at 6:41 pm since no member of the public chose to speak.

Motion: **LAPP** moved to "Adopt Ordinance 21-07-588," and the motion carried unanimously in a roll call vote.

D. **Ordinance 21-07-589**

An Ordinance of the Haines Borough Classifying Borough Land for Sale.

Mayor **OLERUD** opened and closed the public hearing at 6:24 pm since no member of the public chose to speak.

Motion: **TUYNMAN** moved to "Adopt Ordinance 21-07-589," and the motion carried unanimously in a roll call vote.

E. **Ordinance 21-07-590**

An ordinance of the Haines Borough Amending Haines Borough Code Chapter 2.100 Sheldon Museum and Cultural Center.

Mayor **OLERUD** opened and closed the public hearing at 6:44 pm since no member of the public chose to speak.

Motion: **ROGERS** moved to "Substitute Ordinance 21-07-590S in place of Ordinance 21-07-590 and Adopt Substitute Ordinance 21-07-590S," and the motion carried unanimously in a roll call vote.

F. **Ordinance 21-07-591**

An ordinance of the Haines Borough Amending Haines Borough Code Chapter 3.80 Sales Tax.

Mayor **OLERUD** opened the public hearing at 6:48 pm and the following member of the public chose to speak:

SCHNABEL

Hearing no further comments, the Mayor closed the public hearing at 6:50 pm.

Motion: **THOMAS** moved to "Adopt Ordinance 21-07-591," and the motion **FAILED** 5-0.

Motion: **ROGERS** moved to "refer this issue to the Finance Committee," and the motion carried unanimously.

G. **Ordinance 21-08-592**

An ordinance of the Haines Borough Amending Haines Borough Code Chapter 2.60.050 Vacancy for Committees, Boards and Commissions

Mayor **OLERUD** opened and closed the public hearing at 6:58 pm since no member of the public chose to speak.

8. STAFF/FACILITY REPORTS

A. Interim Borough Manager

FULLERTON provided an update to the written report and responded to a few questions.

B. Planner Plat Report

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

A. Planning Commission – Minutes from July 8, 2021 Meeting

B. Government Affairs and Services – Minutes from July 6, 2021 Meeting

10. UNFINISHED BUSINESS – None

11. NEW BUSINESS

A. Resolutions

1. Resolution 21-08-924

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a contract with Chatham Electric for Phase II of the Wastewater Influent and Lift Station Pump Upgrade on Beach Rd and Skyline Dr. for an amount not to exceed \$81,755.00.

No member of the public chose to speak with respect to this Resolution.

Motion: **LAPP** moved to “Adopt Resolution 21-08-924,” and the motion carried unanimously in a roll call vote.

2. Resolution 21-08-925

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a construction contract with Delta Western Petroleum for the Haines Harbor Petroleum Tank Replacement Project for an amount not to exceed \$ 98,000.00

No member of the public chose to speak with respect to this Resolution.

Motion: **THOMAS** moved to “Adopt Resolution 21-08-925,” and the motion carried unanimously in a roll call vote.

3. Resolution 21-08-926

A Resolution of the Haines Borough Assembly authorizing the Haines Borough Manager to acquire easements to allow for the placement of Land Slide Monitoring equipment on Parcels C-CIA-03-0400, C-CIA-03-0500 and C-CIA-03-06A0.

No member of the public chose to speak with respect to this Resolution.

Motion: **ROGERS** moved to “Adopt Resolution 21-08-926,” and the motion carried unanimously in a roll call vote.

B. Ordinances for Introduction – None

C. Other New Business

***1. Marijuana License Renewal**

Note: The motion adopted by approval of the consent agenda: "The Haines Borough has no objection to the renewal of the marijuana license for Flower Mountain Farms."

2. Ratification of Borough Manager Contract

Motion: ROGERS moved to "Ratify the Borough Manager's contract and authorize the Mayor to sign the contract," and the motion carried unanimously in a roll call vote.

3. Acceptance of Sport Ramp Paving Extended Warranty

Motion: LAPP moved to "Accept extended 3 year warranty on the sport ramp paving," and the motion carried unanimously in a roll call vote.

4. Creation of Commercial Fishing Advisory Board.

Motion: LAPP moved to "Create a Commercial Fishing Advisory Board to advise the Assembly with respect to Haines Borough recommendations on commercial fishing," and the motion carried unanimously.

12. CORRESPONDENCE

- A. 2022 Proposed Summer Ferry Schedule
- B. Haines Long Term Recovery Group Monthly Report
- C. HVFD Updated Roster

13. SET MEETING DATES

14. PUBLIC COMMENT: None

15. ANNOUNCEMENTS/ASSEMBLY COMMENTS/DIRECTION TO THE MANAGER:
ROGERS, LAPP, THOMAS

16. ADJOURNMENT – 7:38

ATTEST:

Douglas Olerud, Mayor

Aleka Fullerton, CMC, Borough Clerk



Haines Borough
Assembly Agenda Bill

Agenda Bill No.: 21-1097
Assembly Meeting Date: 09/14/21

Business Item Description:	Attachments:
Subject: Add requirement that board or commission member remain HB resident	1. Ordinance 21-08-592
Originator: Borough Clerk	
Originating Department: Administration	
Date Submitted: 08/2/21	

Full Title/Motion:
Motion: Adopt Ordinance 21-08-592

Administrative Recommendation:
This ordinance is recommended by the Borough Clerk.

Fiscal Impact:

Expenditure Required	Amount Budgeted	Appropriation Required	Projected Impact to Future Operating Budgets
\$ 00.00	\$ See below	\$ 0	Reduced maintenance costs

Comprehensive Plan Consistency Review:
Comp Plan Goals/Objectives: _____
Consistent: Yes No

Summary Statement:
Haines Borough Code Section 2.60.020 says that "a member of a committee, board or commission shall be a resident of the borough as defined below." Then it says, "For the purpose of this section, a person qualifying as a borough resident shall: A. Continue to maintain the person's principal place of residence within the corporate boundaries of the borough..."

For clarity, HBC Section 2.60.050 should add that the seat shall become vacant if the member no longer maintains the Haines Borough as their principal place of residence.

Referral:
Referred to: _____ Referral Date: _____
Recommendation: _____ Meeting Date: _____

Assembly Action:
Meeting Date(s): 08/10/21 Public Hearing Date(s): 8/24/21 and 9/14/21
Postponed to Date: _____

An ordinance of the Haines Borough Amending Haines Borough Code Chapter 2.60.050 Vacancy for Committees, Boards and Commissions

BE IT ENACTED BY THE HAINES BOROUGH ASSEMBLY:

Section 1. Classification. This ordinance is of a general and permanent nature and the adopted amendment shall become a part of the Haines Borough Code.

Section 2. Severability. If any provision of this ordinance or any application thereof to any person or circumstance is held to be invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance is effective upon adoption.

Section 4. Amendment of Section 2.60.050. Section 2.60.050 of the Haines Borough Code is hereby amended, as follows:

NOTE: **Bolded/UNDERLINED** ITEMS ARE TO BE ADDED
~~STRIKETHROUGH~~ ITEMS ARE DELETED

2.60.050 Vacancy.

The office of a member of a committee, board or commission shall become vacant on the failure of a member:

A. **To maintain the person's principal place of residence within the corporate boundaries of the Haines Borough; or**

A. ~~B.~~ To attend three consecutive regular and special meetings without excuse; or

~~B.~~ **C.** To attend a majority of regular and special meetings during any calendar year without excuse. A member intending to be absent at a regular meeting shall request to be excused in advance of the meeting from which the member will be absent.

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS ___ DAY OF AUGUST, 2021.

Douglas Olerud, Mayor

ATTEST:

Alekka Fullerton, CMC, Borough Clerk

Date Introduced:
Date of First Public Hearing:
Date of Second Public Hearing:

INTERIM MANAGER'S REPORT

DATE: September 9, 2021
 TO: Mayor and Borough Assembly
 FROM: Alekka Fullerton, Interim Borough Manager

Administration

- **COVID Outbreak** – We have had a second wave of COVID outbreaks. We definitely have community transmission, meaning, COVID is being transmitted from person to person in the community, not just between close contacts (although it is being transmitted by close contacts as well).
 - Vaccination is still our best tool to combat COVID although we are experiencing breakthrough cases (where vaccinated individuals are still contracting COVID). Most breakthrough cases are mild, most are the Delta variant (which is more contagious). According to Dr. Zink, one of the reasons we are seeing more breakthrough cases is due to waning immunity from the vaccine. This is the reason the CDC is considering a third booster vaccine to again bolster immunity in vaccinated individuals. It remains true that 82% of current COVID cases are in people who are unvaccinated. For more information on Hospitalizations, Deaths and Vaccine Breakthrough infections from the Alaska Division of Public Health, see http://dhss.alaska.gov/dph/Epi/id/siteassets/pages/HumanCoV/COVID_monthly_update_July2021.pdf.
 - GiveAKashot.com is a statewide COVID-19 vaccine incentive campaign where you could win \$49,000.
 - **Mu variant**- The Mu variant was identified in Alaska last spring and is currently being tracked. It represents a very small portion of the COVID infections in Alaska (mostly Delta variant).
 - Monoclonal Antibody Treatment- SEARHC has had great success with this COVID treatment for qualified individuals.
 - Masks are still required in all Borough facilities but all facilities are open to the public.

Elections: Election day is Tuesday, October 5. The ballots have arrived and I am currently accepting applications for both Absentee ballots by mail and email/fax. Early voting will start September 20 and will continue M-F, 9:00 – 5:00 pm at the Borough Administration Building. Since this will be an active polling place, no campaigning will be permitted within 200 feet of the Borough Administration building during that time frame. Masks are required for early voting. Certified candidates are:

BOROUGH ASSEMBLY

Richard Clement

Tyler Huling

Brenda Josephson

Debra Schnabel

BOROUGH SCHOOL BOARD

Brian Clay

Shannon Dryden

Kevin Shove

Michael Wald

Jonathan Wray

- **Absentee Ballot Options**
 - Apply to Vote Absentee-by-Mail: *now - Sept. 24*
 - Apply to Vote Absentee-by-Fax or email: *now- 5pm, Oct. 4*
 - Apply to Vote Absentee-by-Personal Rep.: *Sept. 20 – Oct. 4 and on election day*
 - Vote Absentee-in-Person: *Sept. 20 – Oct. 4*
- **Debris Collection from Homes Damaged by last December’s Disaster:** The 30 day debris collection period coordinated by the Haines Long Term Recovery Group continues until September 19 for identified houses damaged in the December Disaster. This program has been well received and well used (it may go over the \$110,000 budgeted).
- **Southeast Conference.** September 14-16 in Haines, Alaska. The Southeast Conference mitigation plan requires people coming to Haines to either be vaccinated or have proof of a negative COVID test taken in the 72 hours prior to arrival in Haines. In addition, attendees will be wearing masks during the conference.
- **Budget Recommendations:** As may be seen from the CFO report, the Borough has generated more sales tax than budgeted. Both the FY21 and the FY22 budgets have been very tight—one area that has been particularly impacted is employee training/travel budgets. All employee travel was eliminated in the FY21 and FY22 budgets. I would like to see employee travel/training budgets restored.
- **September 11 Memorials.** Saturday is the 20th anniversary of the four coordinated terrorist attacks on the United States which occurred on the morning of September 11, 2001.
 - The library will have a exhibit and 35-minute video memorializing the event.
 - HVFD will have memorial from 0800-1700 including a flag and memorial wall.
- **Firework show** at the Cannery Saturday at 8:30 pm in honor of Lucy Harrell (who wanted to go out with a bang!). Thank you to Jim Studley for organizing.
- **FEMA HGMP and BRIC programs.** Hazard Mitigation Assistance Grant (HGMP) and Building Resilient Infrastructure and Communities (BRIC) programs. Steve Wishstar has agreed to work with the Borough Administration in the drafting of applications and the overall digestion of the program requirements. It is recommended that a Committee of the Whole meeting be scheduled to discuss the specific program requirements.
- **State of Alaska Land Swap.** Simultaneously with the above, Wendy Marriott is working on a potential land swap between individual Beach Road residents and the State of Alaska per AS 38.05.870- Grants of Land After Natural Disaster.

Fire Department

- Like most departments, the fire department is understaffed. EMS has responded to 288 EMS runs this year to date.
- **New Ambulance** is due in Haines in November.

Lands Department

- **Construction Declarations** are currently being processed.
- **Permit Enforcement:** Dave has been working through open permits to make sure that conditions are being adhered to—you will frequently see him in the field inspecting.
- **PC Trail.** The Lands Department and Planning Commission have been focusing on Segment 1 of the PC Trail which is from Picture Point to Front Street.
- **Tidelands Survey:** In 2011, John Bean was engaged by the Borough to complete a tidelands survey for Portage Cove and Letnikof Cove tidelines. The project was never

completed and while the Borough has management control over the tidelands, we do not have ownership over them. The budget amendment offered for introduction under item 11B2 includes a budget amendment for the reissuance of such contract.

Police

- **Bear shot in Museum Apple Tree**. This was an unfortunate incident on many levels. It is unfortunate that the Museum did not have an electric fence installed around the apple tree. It is unfortunate that the electric fence borrowed by Museum staff from ADF&G was stolen prior to installation. It was unfortunate that the “less lethal” rounds used to haze the bear penetrated the bear requiring that it be euthanized. The good news is that HBPD, AWT and the Parks Ranger will all be participating in bear hazing training.
- **Resignation of Officer Brayton Long**: Brayton Long has resigned as a Haines Borough Police Officer. Please join me in thanking Officer Long for his many years of service. The open position will be advertised shortly.
- **Dispatch Position**. We are currently advertising for both a Dispatcher and a Dispatch Supervisor (although we only plan on hiring one). Our newest dispatcher, Jessica Breyer, will complete her training October 4.

Pool

- Jae McDermaid has been hired as the new Pool Manager. Amanda Painter will continue on staff both to help train Jae and to remain active as a lifeguard. Jae is currently finishing her credentialing which will allow her to train lifeguards in-house.

Port and Harbors

- **RFP for Harbor Landscaping**. We received one response to the RFP for Harbor Landscaping. Since this item is not currently budgeted, we have requested that some of the increased CIP funds (from the increase in sales tax) be used to fund the Harbor Landscaping in the amount of \$70,000.
- **Boat Launch Project**. This project is nearing completion. We have retained funds as allowed by the contract until all punch list items are complete.
- **Ice House Repair**. The Ice House was built to be an economic driver to help small businesses add value to fish landed in the Haines Borough. Since it was funded as an economic driver, unbudgeted economic development funds (additional Fund 23 funds resulting from increased Sales Tax revenue totaling over \$200,000) could be used to fix the Ice House. The cost to fix the Ice House is estimated between \$50,000 and \$60,000. Other options of funding sources could be CIP funds or Harbor funds.

Public Facilities/Public Works

- **Beach Road**: We have received several complaints regarding the hill leading up to the slide area on Beach Road. I want to remind the public that we know that the current situation on Beach Road is temporary. A permanent fix is currently being engineered by proHNS in the overall road design contract. Signage on the road confirms that it is a ONE WAY road. The area in question is paved and therefore can't be bladed. The road will be plowed this winter as usual.
- **Other Roads**: Public Works crews have been working on brushing and blading many roads in the Haines Borough, getting ready for winter.
- **Grader Repair**: In addition to the new transmission, the 1995 CAT grader will be getting a new paint job while it is in Juneau. It is currently rusting out in several places and it is believed that a new paint job will extend the useful life of the grader.

- **Borough Lot next to King's Store**: For many years, we have received complaints that water runs off the Borough lot under King's Store. Public Works has regraded the lot next door so that water will now move down the alley onto Main Street.
- **Public Facilities Tech hired**. Kolin O'Daniel has joined the Haines Borough staff and has already completed the refurbishment of the Skate Park restrooms.

Water/Sewer Department

- **Electrical Upgrade to WWTP**: Staff is very impressed with the quality of work on the electrical upgrades for the WWTP. We have had a problem with getting parts which has slightly extended the project.
- **Water fill station**. Will be online shortly.
- **Third Avenue water project** is ready for final inspection.

HAINES BOROUGH
FY21 Sales Tax Revenue Compared to Budget



		FY21	FY21	Revenue	% of	FY20	FY19
Sales/Excise Tax	Rate	Actual	Budget	Over/(Under)	Budget	Actual	Actual
				Budget			
Areawide General Fund	1.0%	\$ 534,441	\$ 323,000	\$ 211,441		\$ 590,832	\$ 645,613
Medical Service Area	0.5%	253,457	162,000	91,457		294,879	322,807
Economic Development/Tourism	1.0%	530,812	323,000	207,812		591,007	645,613
Capital Improvement Projects	1.5%	796,218	485,000	311,218		886,510	968,420
	4.0%	2,114,928	1,293,000	821,928	164%	2,363,228	2,582,454
Townsite Service Area	1.5%	742,890	438,000	304,890	170%	799,027	875,047
Lodging Tax	4.0%	75,444	65,000	10,444	116%	95,950	129,172
Tobacco Tax		122,816	92,000	30,816	133%	114,984	92,746
Marijuana Tax	2.0%	17,169	15,000	2,169	114%	7,145	-
Grand Totals		3,073,246	1,903,000	1,170,246	161%	3,380,335	3,679,418

MINUTES**Port and Harbor Advisory Committee**

Meeting Date: July 22, 2021

Date of Approval: August 26, 2021

1. **Call to Order:** A meeting of the Haines Borough Ports and Harbors Advisory Committee took place at 10:30 am, July 22, 2021, Terry Pardee presiding.
2. **Roll Call:**
Members in Attendance: Turner, Lapham, Studley, Pardee, Prisciandaro, Hughes
Members Not in Attendance: Gray - Excused

Others in Attendance: Shawn Bell/Harbormaster, Cheryl Stickler/Stand-in Liaison, Doug Olerud/Mayor
3. **Approval of Agenda:** Edited “Harbormaster’s Report” to include 2016 Pink Salmon Disaster Fund. Prisciandaro moved to approve the agenda as amended, Lapham seconded, motion carried unanimously. Edited “New Business” to include the Lutak Launch Ramp Working Group Report. Turner moved to approve the agenda as amended, Lapham seconded, motion carried unanimously.
4. **Approval of Minutes:** Lapham moved, Studley Seconded, to approve the minutes from the June 24, 2021 meeting and the motion carried unanimously.
5. **Public Comment:** None
6. **Harbormaster’s Report:**
 - A. **Pink Salmon Disaster Fund Grant** –Grant timeline and funds were discussed.
 - B. **Portage Cove Launch Ramp Construction Update** – Substantial Completion
 - C. **Fuel Tank Replacement Update** – Awaiting Contract Docs from Delta Western
 - D. **Lutak Dock Grant Applications** – Build Grant application complete and working to submit the PIDP Grant.
 - E. **PC Dock Gangway Winch & Pile Caps** – Update given.
 - F. **Aging Report**
7. **Unfinished Business:** None
8. **New Business:**
 - A. **Lutak Dock New Conceptual Plans** – Various discussion
 - B. **Lutak Dock Sport Ramp Working Group Report** – Report given by Studley and Turner.
9. **Public Comments:** Mayor commented on Pink Salmon Grant.

10. Set Meeting Dates:

A. Next PHAC Meeting Aug. 26, 2021 at 10:30 a.m.

11. Adjournment: The meeting was adjourned at 11:28.

Haines Borough
Solid Waste Working Group
Minutes of Aug. 6 Meeting
4 p.m.

Members present: Karen Hess, Tom Morphet, Melissa Aronson, Ben Kirkpatrick. Helen Alten and Alekka Fullerton (representing staff), Paul Rogers (representing assembly).

(Previous to the meeting, Aronson distributed outline of options for SWWG to propose to assembly.)

Hess suggests the group go back to the assembly for direction, saying she believes that much of the waste problem centered on issues at Community Waste Solutions, and as those issues are much resolved, it's unclear what the purpose of the group should be.

Alten said there are still issues with the landfill only being open a few days per week, and that there's public concern about that and the need for a downtown transfer station.

Aronson said the group has discussed expanding hours at the landfill or changing hours to make them more convenient for the public.

Morphet said the recent CVN article made it evident that bears are still getting into household garbage. He recommends sending the assembly the outline of options distributed by Aronson.

Aronson asked how many of the continuing bear issues are in the townsite, adding that one of the reasons the group was formed was to address illegal dumping outside the townsite.

Hess asked what was the problem the SWWG was asked to address and what has been accomplished since the SWWG was formed. If dump hours are too short, that needs to be addressed but government doesn't belong in private business. She said she understands why the borough got involved when Tom Hall was managing operations but now that he's not, that should be reconsidered.

Aronson explained that SWWG initially formed in 2014 and that the proposal that went to the assembly in 2017 was aimed at problems with CWS.

Alten said the borough gets complaints about dumping of food at the ballpark at 27 Mile and that the borough has no mechanism to deal with that.

Morphet says he was cited for illegal dumping in a letter from the former City of Haines and that no police action was necessary; the borough has an anti-littering ordinance.

Rogers said he can talk to the assembly about what the purpose of the group is. He says bears are supposed to be an issue for state wildlife enforcement, not borough police.

Aronson asks if the assembly can re-evaluate the role of SWWG.

Fullerton says that can't happen in time for the Aug. 10 assembly meeting but can be on agenda at Aug. 26 meeting if SWWG meets before then.

Aronson said SWWG needs clear direction from the assembly.

Hess said she's not comfortable moving forward without CWS representative Craig Franke present.

Aronson agrees, saying Franke is integral and that SWWG acting without Franke's involvement doesn't make sense.

Kirkpatrick asks what is it that the borough needs to happen that isn't happening now.

Aronson responds that the borough needs to send SWWG a portion of the DEC that's relevant to us (about CWS), and to set up a meeting that includes Craig Franke

Alten says there's also a need for SWWG to work on junk car issue.

Aronson responds that junk cars are more of a public works issue. She says she'll get a copy of the DEC report and also set up a meeting time that Craig Franke can be at.

Meeting adjourns at 4:45 p.m



**Haines Borough
Assembly Agenda Bill**

Agenda Bill No.: 21-1103

Assembly Meeting Date: 09/14/2021

Business Item Description:	Attachments:
Subject: Correct Manifest Clerical Error and Authorize Amended 2021 Property Tax Bill	1. Resolution 21-09-927 2. Memo from Assessor
Originator: Assessor	
Originating Department: Lands Department	
Date Submitted: 09/08/21	

Full Title/Motion:
Motion: Adopt Resolution 21-09-927

Administrative Recommendation:
This ordinance is recommended by the Assessor.

Fiscal Impact:			
Expenditure Required	Amount Budgeted	Appropriation Required	Projected Impact to Future Operating Budgets
\$	\$	\$	\$1,231.04

Comprehensive Plan Consistency Review:	
Comp Plan Goals/Objectives:	Consistent: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Summary Statement:
<p>Staff discovered a clerical error in the 2021 property tax bill regarding an individual parcel. The property tax bills was erroneously generated reflecting a 40-acre parcel when, in fact, the parcel is only 20-acres.</p> <p>The property owner received, and paid, their 2021 property tax bill prior to recognizing the error. The Assessor asks that the 2021 property tax bill be amended and the overpayment be refunded.</p> <p>Pursuant to both Alaska State law and borough code, the assembly may correct manifest clerical errors. Resolution 21-09-927 corrects such error and allows for the borough to amend the property tax bills for the affected parcel.</p>

Referral:	
Referred to:	Referral Date:
Recommendation:	Meeting Date:

Assembly Action:	
Meeting Date(s): 9/14/21	Public Hearing Date(s):
	Postponed to Date:

A Resolution of the Haines Borough Assembly authorizing the Issuance of an Amended 2021 Property Tax Bill and Tax Refund in the amount of \$1,231.04 for Real Property Account 4-MBR-07-10C0 aka Tract C, McCrae Subdivision, which was Overbilled Due to a Manifest Clerical Error.

WHEREAS, a manifest clerical error in lot size was reported to borough staff involving a 20 acre parcel in McCrae Subdivision (real property account 4-MBR-07-10C0); and

WHEREAS, the owners of record for this parcel received a 2021 assessment notice with property valuation for a 40 acre parcel per HBC 3.72.080 and AS 29.45.170; and

WHEREAS, the 2021 assessed value was incorrectly calculated using value for a 40 acre parcel rather than a 20 acre parcel; and

WHEREAS, the uncorrected tax bill, which has been paid in full, was in the amount of \$2,462.07 but should have been in the amount of \$1,231.04; and

WHEREAS, this is correctable by the assembly "at any time" as a manifest clerical error pursuant to HBC 3.74.260 and AS 29.45.500";

NOW, THEREFORE, BE IT RESOLVED that the Haines Borough Assembly authorizes the Borough Manager to issue an Amended 2021 tax bill and issue a refund in the amount of \$1,231.03.

Adopted by a duly-constituted quorum of the Haines Borough Assembly on this 14th day of September, 2021.

Douglas Olerud, Mayor

Attest:

Aleka Fullerton, CMC, Borough Clerk

Memo

Lands & Assessment



To: Alekka Fullerton, Interim Borough Manager & Jila Stuart, Chief Fiscal Officer
From: Dean Olsen, Assessor
Date: 9/8/2021
Re: Manifest Clerical Error (4-MBR-07-10C0)

Alekka & Jila,

This memo is to inform you of a property assessment error involving the incorrect lot size on Real Property account 4-MBR-07-10C0. After payment of the 2021 tax bill one of the four owners discovered the error in lot size and reported it to our office on September 2, 2021.

This error occurred when staff was entering land data into the MARS database for township, range, section number & plat number. An outdated Plat shows a lot size of 40 acres, but the lot has since been subdivided reducing the size to 20 acres.

The error in lot size is a manifest clerical error that may be corrected by the assembly per Haines Borough Code 3.74.260 (C).

I will draft a resolution for your approval for the next available assembly meeting. Let me know if you have questions or need additional information.

Sincerely,

Dean Olsen
Assessor
Haines Borough



**Haines Borough
Assembly Agenda Bill**

Agenda Bill No.: 21-1104

Assembly Meeting Date: 09/14/2021

Business Item Description:	Attachments:
Subject: Purchase of 2022 Chevrolet Tahoe Police Pursuit Vehicle	1. Resolution 21-09-928 2. Quotes for Vehicle
Originator: Borough Manager	
Originating Department: Police Department	
Date Submitted: 08/27/21	

Full Title/Motion:
Motion: Adopt Resolution 21-09-928

Administrative Recommendation:
This ordinance is recommended by the Assessor.

Fiscal Impact:			
Expenditure Required	Amount Budgeted	Appropriation Required	Projected Impact to Future Operating Budgets
\$ 62,599	\$	\$	

Comprehensive Plan Consistency Review:	
Comp Plan Goals/Objectives:	Consistent: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Summary Statement:
FY22 CIP funds were designated for the purchase of a Police Pursuit Vehicle. The proposed cost of the vehicle exceeds the budgeted funds in the amount of \$2,599. It is proposed that the additional \$2,599 come from the increased CIP funds realized due to the increase in budgeted sales tax revenue (included in the Budget Amendment for introduction at item 11B2).

Referral:	
Referred to:	Referral Date:
Recommendation:	Meeting Date:

Assembly Action:	
Meeting Date(s): 9/14/21	Public Hearing Date(s):
	Postponed to Date:

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to purchase a 2022 Chevrolet Tahoe for the Police Department for the amount of \$62,599.

WHEREAS, the Haines Borough has budgeted \$60,000 in the FY22 budget for a replacement Police Pursuit vehicle; and

WHEREAS, Alaska Sales and Services has provided a quote of \$40,324 for the purchase of a 2022 Chevrolet Tahoe; and

WHEREAS, the department has transitioned to Chevrolet Tahoe vehicles since they are better suited to the conditions in the Haines Borough (remote, rural location); and

WHEREAS, the Chevrolet Tahoe is a full-sized vehicles which will allow the officers to carry and store more equipment for day-to-day use as well as being heavier; and

WHEREAS, since the Chevrolet Tahoe is a heavier vehicle, along with being 4WD with better ground clearance, it is less likely to get stuck in inclement weather; and

WHEREAS, there is a Chevrolet dealership in Juneau but no Ford dealership for warranty work/service; and

WHEREAS, in addition to the base cost of the vehicle, the Alaska Safety upfit for the vehicle will be either \$16,675 without an integrated In-Car Camera System (ICCS), or \$20,420 with the ICCS (a grant for the ICCS has been submitted); and

WHEREAS, an additional \$4,100 for radio and vehicle marking and \$1,500 for delivery to Haines brings the cost to \$62,599; and

WHEREAS, additional sales tax revenues have allowed for the additional \$2,599 to be appropriated for the purpose of purchasing this vehicle; and

WHEREAS, the vehicle will also require winter tires/rims and sensors which funds will come from the Police Department operating budget rather than the CIP budget;

NOW, THEREFORE, BE IT RESOLVED that the Haines Borough Assembly authorizes the Borough Manager to purchase a 2022 Chevrolet Tahoe Police Pursuit Vehicle for the amount of \$62,599.

Adopted by a duly-constituted quorum of the Haines Borough Assembly on this 14th day of October, 2022.

Douglas Olerud, Mayor

Attest:

Alekka Fullerton, CMC, Borough Clerk



Alaska Sales & Service

Daniel Bacon | 907 265 7535 | danielb@aksales.com

Vehicle: [Fleet] 2021 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial

State of Alaska
5420 Dr. Martin Luther King Jr. Ave
Anchorage AK 99507

2022 Tahoe build sheet

2022 Tahoe as shown \$ 40,324

~~"A" Package Key, Upfits 1,9153~~

~~\$ 59,477~~

~~"B" Package Rear Upfit 17,695~~

~~\$ 58,019~~



Alaska Sales & Service

Daniel Bacon | 907 265 7535 | danielb@aksales.com

Vehicle: [Fleet] 2021 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (Complete)

Window Sticker

SUMMARY

[Fleet] 2021 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial

MSRP:\$51,300.00

Interior:Jet Black, cloth seat trim

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, 5.3L EcoTec3 V8

Transmission, 10-speed automatic

OPTIONS

CODE	MODEL	MSRP
CK10706	[Fleet] 2021 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial	\$51,300.00
OPTIONS		
**	**REQUIRES A FLEET OR GOVERNMENT ORDER TYPE. LATE AVAILABILITY**	\$0.00
1FL	Commercial Preferred Equipment Group	\$0.00
5J1	Calibration, keyless remote panic button and exterior lights/horn disable	\$0.00
5J3	Calibration, Surveillance Mode interior lighting	Inc.
5J9	Calibration taillamp flasher, Red/White	Inc.
5LO	Calibration taillamp flasher, Red/Red	Inc.
5Y1	(DISCONTINUED) Front center seat (20% seat) delete	\$0.00
6C7	Lighting, red and white front auxiliary dome	\$170.00
6E8	Key common, complete vehicle fleet	\$25.00
6J7	Flasher system, headlamp and taillamp, DRL compatible with control wire	\$50.00
6N5	Switches, rear window inoperative	\$57.00
6N6	Door locks and handles, inside rear doors inoperative	\$62.00
7X3	Spotlamp, left-hand	\$800.00
9C1	Identifier for Police Package Vehicle	(\$4,300.00)
9G8	Headlamps, Daytime Running Lamps and automatic headlamp control delete	\$50.00
AAC	Parts shipped loose	Inc.

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Data Version: 14250. Data Updated: Jul 14, 2021 11:01:00 PM PDT.



Alaska Sales & Service

Daniel Bacon | 907 265 7535 | danielb@aksales.com

Vehicle: [Fleet] 2021 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✔ Complete)

AMF	Remote Keyless Entry Package		\$75.00
ATD	Seat delete, third row passenger	Inc.	
ATZ	Seat delete, second row		(\$520.00)
AU7	Key, common, fleet		\$25.00
AZ3	Seats, front 40/20/40 split-bench		\$0.00
B9W	Wiring provisions, Daytime Running Lamp override		\$0.00
BCV	Lock control, driver side auto door lock disable		\$0.00
BTV	Remote start		\$300.00
C6C	GVWR, 7400 lbs. (3357 kg)	Inc.	
FE9	Emissions, Federal requirements		\$0.00
GAZ	Summit White		\$0.00
GU5	Rear axle, 3.23 ratio		\$0.00
H1T	Jet Black, cloth seat trim		\$0.00
IOR	Audio system, Chevrolet Infotainment 3 system, 8" diagonal color touchscreen		\$0.00
J55	Brake system, heavy duty	Inc.	
K3W	Battery, 900 cold-cranking amps with 95 amp hour rating	Inc.	
K6K	Battery, auxillary, 760 cold-cranking amps with 70 amp hour rating	Inc.	
KX4	Alternator, 220 amps	Inc.	
L84	Engine, 5.3L EcoTec3 V8		\$0.00
MQC	Transmission, 10-speed automatic		\$0.00
NSS	Not Equipped with Automatic Stop/Start, see dealer for details		(\$50.00)
PQA	1FL Safety Package		\$395.00
PXT	Wheels, 20" x 9" (50.8 cm x 22.9 cm) steel	Inc.	
R7N	Not Equipped with Steering Column Lock		(\$50.00)
R9Y	Fleet Free Maintenance Credit.		(\$33.75)
RAV	Tire, spare P275/55R20 all-season, blackwall, Firestone Firehawk Pursuit	Inc.	
RC1	Skid plate, front	Inc.	
RNQ	Wheel, full-size spare, matching 20" (50.8 cm) steel wheel without center cap	Inc.	
T66	Wiring provision, for outside mirrors and cargo side mirrors	Inc.	

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Alaska Sales & Service

Daniel Bacon | 907 265 7535 | danielb@aksales.com

Vehicle: [Fleet] 2021 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

UE4	Following Distance Indicator	Inc.	
UEU	Forward Collision Alert	Inc.	
UHX	Lane Keep Assist	Inc.	
UHY	Automatic Emergency Braking	Inc.	
UKJ	Front Pedestrian Braking	Inc.	
UN9	Radio Suppression Package, with ground straps		\$95.00
UT7	Ground wires, blunt cut cargo area and blunt cut console area	Inc.	
UTQ	Theft-deterrent system		\$50.00
V03	Cooling system, extra capacity	Inc.	
V53	Luggage rack side rails, delete	Inc.	
V76	Recovery hooks, 2 front, frame-mounted, Black		\$50.00
VK3	License plate front mounting package		\$0.00
VPV	Ship Thru, Produced in Arlington Assembly and shipped to Kerr Industries and onto Arlington Assembly		\$0.00
VQ2	Fleet processing option		\$0.00
VXT	Incomplete vehicle	Inc.	
VZ2	Speedometer calibration	Inc.	
WUA	Fascia, front high-approach angle	Inc.	
XCS	Tires, 275/55R20SL all-season, blackwall, Firestone Firehawk Pursuit	Inc.	
Z56	Suspension Package, heavy-duty, police-rated	Inc.	
---	Capless Fuel Fill	Inc.	
---	Exterior ornamentation delete	Inc.	
---	Instrumentation, analog	Inc.	
---	Theft-deterrent system, vehicle, PASS-Key III	Inc.	
---	Power supply, 50-amp, power supply, auxiliary battery	Inc.	
---	Power supply, 100-amp, auxiliary battery, rear electrical center	Inc.	
---	Power supply, 120-amp, (4) 30-amp circuit, Primary battery	Inc.	
---	Seat belts, 3-point, all seating positions	Inc.	
---	Protected idle	Inc.	

SUBTOTAL **\$48,550.25**

Adjustments Total \$0.00

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Alaska Sales & Service

Daniel Bacon | 907 265 7535 | danielb@aksales.com

Vehicle: [Fleet] 2021 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (Complete)

Destination Charge	\$1,695.00
TOTAL PRICE	\$50,245.25

FUEL ECONOMY

Est City:16 MPG

Est Highway:20 MPG

Est Highway Cruising Range:480.00 mi

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Alaska Safety, Inc.

Alaska Safety, Inc.
 4725 Gambell Street
 Anchorage, AK 99503
 Phone: (907) 561-5661 Fax: (907) 561-8484

Quotation# **045058**

Account ID 00001814	Contact josh	
Customer PO None	Telephone (907) 766-2121	Facsimile (907) 766-3760

Bill To:

Haines Borough
 Accounts Payable
 PO Box 1209
 Haines, AK 99827

Ship To:

Haines Borough
 PO Box 1209
 Haines, AK 99827

Special Order Drop Ship

Quote Date	Comments		Special Instructions			Terms
06/03/2021	2022 Tahoe Patrol Rig					NET 30
Ship Via	Date Required	FOB	Prepared By	Order#	Salesperson	
BESTWAY	06/03/2021	Anchorage	CV		Clint VanNoy	
Quantity	Item#	Description			Price	Total
1 EACH	WHIX45UFZ	Inner Edge for Tahoe, Ten 3-LED modules Inner Edge Extra Low Profile for Chevy Tahoe/Suburban, 2015-2020, Chevy Silverado-1500/2500/3500, 2014-2021 Ten 3-LED Lamps, Upper Front Unit, Two Piece, Individual Driver and Passenger Side Units, with Two LED Flashing/Take-Downs			\$1,200.00	\$1,200.00
1 EACH	PEC3900U	*Siren Speaker, 100watt compact, w/mount			\$250.00	\$250.00
4 EACH	ECED5051RB	*LED Directional, Multi Mt. Red/Blue 12-24V 3 Year Warranty. .6" High x 5.4" Wide.			\$125.00	\$500.00
6 EACH	SOEMPS2STS5RBW	Installed in grill and facing forward on winch bumper. *MPower 4" LED Light Tri Color STUD mpower 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tri Color - Red/Blue/White Two installed on rear bumper, and 4 for rear window.			\$135.00	\$810.00
1 EACH	RI22000	*Radiance PLUS Lightbar 20" White/Clear Includes Wire Harness White Backlight.			\$395.00	\$395.00
1 EACH	STGF1092CHT07	Free Standng Mount for GMC/Chevy trucks Fits Chevy or GMC 3/4 ton and 1 tons trucks from 2007 to 2020. This is the freestanding mount kit to allow the T-Rail system to be installed.			\$185.00	\$185.00
1 EACH	STGK10301S1USSCAXL	*Dual T-Rail Mount w/Locks, 1small, 1XL Dual T-Rail Mount 1 Small, 1 Universal XL with locks			\$450.00	\$450.00
1 EACH	SOECVDMLTALOO	*Universal Mt Red/White LED Dome Lght			\$75.00	\$75.00
2 EACH	SOPMP2WSDDDB	*Dual Adj. Windshield Shroud, Mpower Dual Window Shroud for use with Mpower 4inch stud mount lights. Angle Adjustment allows for variety if placement options, does not include the light heads. For use with stud mount mPower lighthouse			\$20.00	\$40.00

Used for M-Powers listed above for rear window,
 prevents light from backflashing into driver.

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Special Order Drop Ship

Quote Date	Comments		Special Instructions			Terms
06/03/2021	2022 Tahoe Patrol Rig					NET 30
Ship Via	Date Required	FOB	Prepared By	Order#	Salesperson	
BESTWAY	06/03/2021	Anchorage	CV		Clint VanNoy	
Quantity	Item#	Description			Price	Total
1 EACH	INPOWER	Power Distribution System Consists of the following: Cole Hersee 24117 Solenoid, Blue Seas Fuse Box 5029, Bussman Circuit Breaker # Cb185-50			\$290.00	\$290.00
1 HOUR	LABOR	Install Shop Labor Install customer supplied radio as well as above equipment			\$2,675.00	\$2,675.00
1 EACH	ST1K0574TAH15	Single Prisoner Transport, Tahoe 15-21 #6VS Single Prisoner Transport Coated Polycarbonate - For use w/Full Rear Stock Seat			\$1,200.00	\$1,200.00
1 EACH	PE3492L6S	*Siren Light Controller, Programmable. The XCEL Siren has a 3-level slide switch that can be programmed as independent, semi-progressive, or progressive. The unique programming features auxiliary buttons to level outputs and allow the officer to keep their eyes on the road. Features include adjustable backlighting buttons, visual notification of switching and programming functions, 11 built-in automotive style fuses.			\$450.00	\$450.00
1 EACH	SOENT2B3D	*Intersector Under Mirror LED, Red/White Intersector LED Light has 9 Generation3 LED light heads per unit. 180 Degree, Dual Color, Red and White			\$200.00	\$200.00
1 EACH	SOENT2B3E	*Intersector Under Mirror LED, Blue/White Intersector LED Light has 9 Generation3 LED light heads per unit. 180 Degree, Dual Color, Blue and White			\$200.00	\$200.00
1 EACH	STBK0060TAH21	Winch Bumper for 2021 Tahoe			\$700.00	\$700.00
1 EACH	JD425-6678	Tahoe Contour Console w/Printer Storage Chevy Tahoe Integrated Pentax/Brother Contour Console with Locking Lid Storage - (2021+), 14" of Equipment Mounting Space Mounting Location for Pentax/Brother PocketJet 6/7 Printer and Paper Roll. Lockable Storage. Driver's Side Knockout for Mounting Speaker			\$750.00	\$750.00

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Quotation# **045058**

Account ID 00001814	Contact josh	
Customer PO None	Telephone (907) 766-2121	Facsimile (907) 766-3760

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Special Order Drop Ship

Quote Date	Comments	Special Instructions			Terms	
06/03/2021	2022 Tahoe Patrol Rig				NET 30	
Ship Via	Date Required	FOB	Prepared By	Order#	Salesperson	
BESTWAY	06/03/2021	Anchorage	CV		Clint VanNoy	
Quantity	Item#	Description			Price	Total
1 EACH	JD425-3704	ABS Dual drop in cup holder			\$45.00	\$45.00
1 EACH	JD425-0150/4138	Computer Mount with Table Top, side Mnt. Jotto Desk is upgrading and simplifying your on-duty officer experience with the Mamba Mount, a console side mount designed to work in each zone; Store & Drive, Park & Work, and Tactically Safe. The Mamba Mount's 12" Extruded Motion Arm smoothly rotates from the driver to the passenger side with minimal force, no levers or brackets needed.			\$675.00	\$675.00
1 EACH	INMMSU-1	*Magnetic Mic Clip Kit.			\$35.00	\$35.00
1 EACH	INWARNXD9000	Warn Winch, 9000 lb, 100' wire rope Fastest line speed, longest rope Reliable, proven designs for real-world conditions. Remote control with 12 feet lead. 12-volts 4.6 hp, 24-volts 2.5 hp Series Wound motor. Pulling capacity rated up to 9,000 pounds. It has a 100 feet wire rope			\$1,850.00	\$1,850.00
1 EACH	KS3003	Eagle 3 Dual KA Band Radar Eagle 3 Dual Ka-band antenna with Same Direction, Fastest and Scan Mode. The Eagler 3 directional radar offers a wide range of features in the smallest mounted radar on the market. The color touch display with selectable color combinations has outstanding viewability in direct sunlight or at night. Front and rear targets are clearly displayed with position change and color.			\$2,750.00	\$2,750.00
1 EACH	SOENT3B3D	*Intersector Surface Mount, Red/White Intersector LED Light has 9 Generation3 LED light heads per unit. 180 Degree. Dual Color, Red and White Mounted on sides of push bumper.			\$200.00	\$200.00
1 EACH	SOENT3B3E	*Intersector Surface Mount, Blue/White Intersector LED Light has 9 Generation3 LED light heads per unit. 180 Degree. Dual Color, Blue and White			\$200.00	\$200.00

Alaska Safety, Inc.

Alaska Safety, Inc.
 4725 Gambell Street
 Anchorage, AK 99503
 Phone: (907) 561-5661 Fax: (907) 561-8484

Quotation# **045058**

Account ID 00001814	Contact josh	
Customer PO None	Telephone (907) 766-2121	Facsimile (907) 766-3760

Bill To:

Haines Borough
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 Haines, AK 99827

Ship To:

Haines Borough
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 Haines, AK 99827

Special Order Drop Ship

Quote Date	Comments		Special Instructions			Terms
06/03/2021	2022 Tahoe Patrol Rig					NET 30
Ship Via BESTWAY	Date Required 06/03/2021	FOB Anchorage	Prepared By CV	Order#	Salesperson Clint VanNoy	
Quantity	Item#	Description			Price	Total
1 EACH	INSS	Mag Safe-6 MagSafe-6...the safe and secure way to mount your AR-15 mags in a vehicle Constructed of black powder coated .060 gauge steel Mil-spec nylon webbing and velcro Double-slitched throughout Built-in carry handle Triple-thick Mil-spec height adjustment straps			\$240.00	\$240.00
1 EACH	PVDVR-906LE2	HD In-Car Video, 2 cameras Base Kit Includes: DVR, AHD Forward-Facing Camera, Mini-Dome Interior Camera, 128GB SD Card, Locking Cage, Camera Cables (2), GPS Antenna, Event Marker Button, 20ft LAN Cable, Wireless Mic System, Software			\$3,745.00	\$3,745.00
1 EACH	STWK0514TAH15	Window Barrier for 2022 Tahoe, Steel			\$310.00	\$310.00

Comments

This quotation is good for 30 days from the date listed above. Thank you for the opportunity!

Sub Total	\$20,420.00
EXMT 0% Tax	\$0.00
Freight	\$0.00
Grand Total	\$20,420.00
Deposit	\$0.00
Balance	\$20,420.00

Approved By: _____ Date _____

Josh Dryden

From: Daniel Bacon <danielb@aksales.com>
Sent: Thursday, August 19, 2021 4:41 PM
To: Josh Dryden
Subject: RE: Haines PD PO Tahoe PPV

EXTERNAL EMAIL: Do not open links or attachments unless you recognize the sender and know the content is safe.

Studded tire/Rim/Sensors=\$2,376, set of 4

-----Original Message-----

From: Josh Dryden [mailto:jdryden@haines.ak.us]
Sent: Thursday, August 12, 2021 12:02 PM
To: Daniel Bacon <danielb@aksales.com>
Subject: RE: Haines PD PO Tahoe PPV

Thanks Dan

-----Original Message-----

From: Daniel Bacon [mailto:danielb@aksales.com]
Sent: Monday, August 9, 2021 2:11 PM
To: Josh Dryden
Subject: RE: Haines PD PO Tahoe PPV

EXTERNAL EMAIL: Do not open links or attachments unless you recognize the sender and know the content is safe.

I will get a quote and forward it to you.

-----Original Message-----

From: Josh Dryden [mailto:jdryden@haines.ak.us]
Sent: Saturday, August 07, 2021 10:39 AM
To: Daniel Bacon (danielb@aksales.com) <danielb@aksales.com>
Subject: Haines PD PO Tahoe PPV

Would like to order extra set of rims and studded winter tires, please

Thanks Dan

-----Original Message-----

From: pd-sharp@haines.ak.us [mailto:pd-sharp@haines.ak.us]
Sent: Saturday, August 7, 2021 10:32 AM
To: Josh Dryden
Subject: Scanned image from MX-B476W

EXTERNAL EMAIL: Do not open links or attachments unless you recognize the sender and know the content is safe.



4600 Gambell Street
Anchorage, AK 99503-7408

Ph: (907) 222-6666
Fax: (907) 222-5980
Toll Free (888) 328-8649

Invoice

Date	Invoice #
6/10/2020	AAT18058

PAID
06/11/2020

Payment Received From:	Recipient
JOSH DRYDEN C/O ALASKA AUTO TRANSPORT, LLC 4600 GAMBELL STREET ANCHORAGE, AK 99503	JOSH DRYDEN HAINES, AK

Terms	Employee	Voyage #	Ship Date	Ref # / PO #
PREPAID	OYL	TRUCK	6/10/2020	

Quantity	Description	Rate	Amount
1	2020 CHEVY SILVERADO 2500 VIN#LF200729 ANCHORAGE TO HAINES, AK	1,200.00	1,200.00

Alaska Auto Transport LLC
4600 Gambell Street
Anchorage, AK 99503
(907) 222-6666

06/11/2020 09:28:47
CREDIT CARD
VISA SALE

Card # XXXXXXXXXXXX6862
SEQ #: 2
Batch #: 4
Trans #: 2
Approval Code: 00972G
TRANS ID: 460163627120707
Order Number: 18058
Entry Method: Manual
Mode: Online
Tax Amount: \$0.00
Avs Code: Y
Card Code: M

1500
updated
quote
8/20/21

Thank you f	SALE AMOUNT	\$1200.00	Total	\$1,200.00
			Payments/Credits	-\$1,200.00
			Balance Due	\$0.00

THANK YOU!

K	CUSTOMER COPY	Web Site	Effective 01/01/2016 a 3% service fee will apply to all credit card payments.
		w.AlaskaAuto.Com	USDOT 146888 MC559568



Haines Borough
Assembly Agenda Bill

Agenda Bill No.: 21-1105
Assembly Meeting Date: 09/14/2021

Business Item Description:	Attachments:
Subject: Repair of 1995 CAT Grader Model 160H	1. Resolution 21-09-929 2. Quote for Repair 3. Quote for Repainting
Originator: Director of Public Facilities	
Originating Department: Public Works	
Date Submitted: 08/27/21	

Full Title/Motion:
Motion: Adopt Resolution 21-09-929

Administrative Recommendation:
This ordinance is recommended by the Assessor.

Fiscal Impact:			
Expenditure Required	Amount Budgeted	Appropriation Required	Projected Impact to Future Operating Budgets
\$ 59,352.15	\$	\$	

Comprehensive Plan Consistency Review:	
Comp Plan Goals/Objectives:	Consistent: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Summary Statement:
<p>The 1995 CAT Grader Model 160H has been broken down for years. It needs a new transmission. We have the opportunity to get it fixed and use it for plowing this winter. In addition to repairing the transmission, the grader has several rust spots. It is believed that painting the grader will extend its useful life.</p>

Referral:	
Referred to:	Referral Date:
Recommendation:	Meeting Date:

Assembly Action:	
Meeting Date(s): 9/14/21	Public Hearing Date(s):
	Postponed to Date:

DRAFT

HAINES BOROUGH
RESOLUTION No. 21-09-929

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to enter into a contract with NC Machinery to repair and paint the 1995 CAT Grader Model 160H for an amount not to exceed \$59,352.15.

WHEREAS, the 1995 CAT grader model 160H has been broken down for more than 2 years; and

WHEREAS, authorization is needed to repair the transmission so that the grader is available for snowplowing this winter; and

WHEREAS, the 1995 CAT grader model 160H has several rust spots and is need of painting; and

WHEREAS, it is believed that repainting the grader will extend its useful life; and

WHEREAS, the Director of Public Facilities and Public Works Superintendent have reviewed the proposal and recommend both the repair and the repainting,

NOW, THEREFORE, BE IT RESOLVED by the Haines Borough Assembly that the Borough Manager is hereby authorized to enter into a contract with NC Machinery for the repair and repainting of the 1995 CAT Grader Model 160H for an amount not to exceed \$59,352.15.

Adopted by a duly-constituted quorum of the Haines Borough Assembly on this 14th day of September, 2021.

Douglas Olerud, Mayor

Attest:

Alekkka Fullerton, CMC, Borough Clerk



HAINES BOROUGH
PO BOX 1209
HAINES 99827-1209

CUSTOMER NO.	CONTACT	PHONE NO.	FAX NO.	Work Order No.
9995603	WILL HICKMAN	907-314-3168		
QUOTE NO.	P.O. NO.	DATE	Email	
174862		2021-08-11	whickman@haines.ak.us	
MAKE	MODEL	SERIAL NO.	UNIT NO.	
AA	160H	09EJ00117	160H	
NOTES				
SHIP MACHINE TO JUNEAU NC SHOP FOR REPAIRS				

SEGMENT: 01 REMOVE AND INSTALL TRANSMISSION ()
 NOTES:
 REMOVE AND INSTALL TRANSMISSION IN NC SHOP WITH
 OVERHEAD CRANE

Parts

Part Number	Description	Qty	Unit Price	Ext Price
4N7431	HOSE	1	32.57	32.57
2A6941	HOSE	1	36.89	36.89
3P9847	CLAMP	2	15.58	31.16
8T4984	CLAMP	9	14.03	126.27
8X4176	HOSE	1	26.75	26.75
8T4896	WASHER	2	0.36	0.72
8X7283	HOSE AS	1	98.31	98.31
9C9467	CLIP	1	9.10	9.10
8T4223	WASHER	4	0.74	2.96
4J0520	SEAL-O-RING	9	1.97	17.73
8T4121	WASHER	20	0.51	10.20
8X7317	HOSE	1	27.37	27.37
1188062	HOSE AS	1	88.25	88.25
9M2904	CLAMP	2	3.35	6.70
8T4196	BOLT	4	0.82	3.28
4F7389	RING	2	3.04	6.08
9C5344	SPACER	1	18.23	18.23
8X7332	HOSE AS	1	103.31	103.31
1087823	HOSE AS	1	84.15	84.15
5P9938	BOLT	4	0.82	3.28
1087824	HOSE AS	1	86.05	86.05
0057898	INSERT	2	11.11	22.22
5P0765	CM-HOSE STK	47	0.12	5.64
8T4896	WASHER	6	0.36	2.16
1R0719	FILTER A	1	15.77	15.77
5P7854	CLIP	1	9.77	9.77

3J1907	SEAL	2	1.02	2.04
6V3965	NIPPLE A	1	21.28	21.28
6V0852	CAP	1	4.20	4.20
8T4835	BOLT	2	1.50	3.00
8T4223	WASHER	4	0.74	2.96
4L6454	BOLT	4	0.54	2.16
5P1075	WASHER	9	0.57	5.13
8T4121	WASHER	6	0.51	3.06
8T9311	BOLT	4	8.91	35.64
8T4994	WASHER	8	1.24	9.92
1K6870	NUT	4	2.98	11.92
9X7380	SEAL O RING	3	1.80	5.40
9X7381	SEAL O RING	2	1.74	3.48
9W9920	MOUNT ASSY	2	47.91	95.82
9W6582	SLEEVE	2	17.57	35.14
8T4994	WASHER	2	1.24	2.48
7X0375	BOLT	2	8.20	16.40
9W7385	SLEEVE	2	30.02	60.04
8T5361	WASHER	2	2.70	5.40
8T6430	BOLT	8	4.33	34.64
8T4123	WASHER	8	1.22	9.76
1J5929	BOLT	2	17.44	34.88
8T4896	WASHER	12	0.36	4.32
5M6200	SEAL O RING	1	11.49	11.49
2388648	CAT ELC	3	13.97	41.91
2487521	CAT TRANS/DRIVE TR	3	18.15	54.45
144-0367	CLAMP	1	14.39	14.39
371-8946	CM HOSE BULK	34	0.97	32.98
8T9572	CAT TRANS/DRIVE TR	2	89.36	178.72
7M8485	SEAL	2	1.74	3.48
6V9746	SEAL O RING	2	1.19	2.38
4J0522	SEAL-O-RING	1	2.19	2.19
5D1026	CLAMP	2	1.83	3.66
5M2894	WASHER	8	0.34	2.72
7X0590	WASHER	4	4.28	17.12
5M3062	BOLT	5	0.43	2.15
8T4186	BOLT	6	0.87	5.22
6Y9960	MOUNT AS	2	84.98	169.96
9B7237	BOLT	12	0.65	7.80
2388649	CAT ELC	2	68.27	136.54

Total Parts: 1,971.15

Labor

Description	Qty	Ext Price
REMOVE AND INSTALL TRANSMISION	1	6,896.00
Total Labor:		6,896.00

Segment 01 Total: 8,867.15

SEGMENT: 03

RECONDITION TRANSMISSION ()

NOTES:

LEVEL 3 TRANSMISSION RECONDITION
RECONDITION, REPAIR OR REPLACE:

INCLUDED:

ALL BUSHINGS AND ANTI-FRICTION BEARINGS, ALL SEALS
AND GASKETS, THRUST WASHERS AND MISCELLANEOUS
HARDWARE.

RECONDITION, REPAIR OR REPLACE AS NEEDED:

CLUTCH DISCS, CLUTCH PLATES, PLANETARY
GEARS, PLANETARY SHAFTS, CLUTCH PISTONS, CLUTCH
HOUSINGS, PLANETARY CARRIERS, SPRINGS, PAINT
COMPONENT, YOKES, BEVEL GEAR, VALVE BODIES,
TRANSFER GEARS, TRANSMISSION OIL COOLER, ECM,
SHAFTS, IMPELLER, TURBINE AND STATOR.

DOES NOT INCLUDE:

ELECTRICAL COMPONENTS, CORE CHARGES, REPLACEMENT
OF MAJOR HOUSINGS AND CARRIERS, MACHINE WORK AND
BENCH TESTING.

Labor

Description	Qty	Ext Price
LEVEL 3 TRANSMISSION REBUILD	1	36,750.00
	Total Labor:	36,750.00
Segment 03 Total:		36,750.00
Total Segments:		45,617.15
SUB TOTAL (BEFORE TAXES)		45,617.15
TOTAL ESTIMATE		45,617.15

- This estimate will expire 30 days from the estimate date.
- Price excludes Freight Charges, Operating Supplies/EPA Fees and Overtime.
- Terms: Net 10th Prox.
- Sales Taxes where applicable are not included with the above prices.

ESTIMATED REPAIR TIME: _____ *from start date*
"The Signature is an authorization to proceed with the required repair work as described within the quote".

Issued PO# _____, **Authorized Name** _____ *Please Print.*

Date ____/____/____. _____
 Signature

Any Questions? Please Call Timothy Travis at 907-789-0181.



HAINES BOROUGH
 PO BOX 1209
 HAINES 99827-1209

CUSTOMER NO.	CONTACT	PHONE NO.	FAX NO.	Work Order No.
9995603	ED COFFLAND	907-766-6414		
QUOTE NO.	P.O. NO.	DATE	Email	
175585		2021-09-08	ecoffland@haines.ak.us	
MAKE	MODEL	SERIAL NO.	UNIT NO.	hours
AA	160H	09EJ00117	160H	
NOTES				

SEGMENT: 03 PREP & PAINT MACHINE ()
 NOTES:
 PREP AND PAINT MACHINE AND REPLACE DECALS

Parts

Part Number	Description	Qty	Unit Price	Ext Price
PARTS	ESTIMATED PARTS	1	2,455.00	2,455.00
Total Parts:				2,455.00

Labor

Description	Qty	Ext Price
SHOB LABOR TO PREP AND PAIN THE MACHINE	1	11,280.00
Total Labor:		11,280.00

Segment 03 Total: 13,735.00

Total Segments: 13,735.00

SUB TOTAL (BEFORE TAXES) 13,735.00

TOTAL ESTIMATE 13,735.00

- This estimate will expire 30 days from the estimate date.
- Price excludes Freight Charges, Operating Supplies/EPA Fees and Overtime.
- Terms: Net 10th Prox.
- Sales Taxes where applicable are not included with the above prices.

ESTIMATED REPAIR TIME: _____ from start date
 "The Signature is an authorization to proceed with the required repair work as described within the quote".

Issued PO# _____, Authorized Name _____ Please Print.

Date ____/____/____. _____
 Signature

Any Questions? Please Call Timothy Travis at 907-789-0181.



**Haines Borough
Assembly Agenda Bill**

Agenda Bill No.: 21-1106
Assembly Meeting Date: 09/14/2021

Business Item Description:	Attachments:
Subject: Amending Definition of Borough Employees	1. Ordinance 21-09-593
Originator: Borough Clerk	
Originating Department: Administration	
Date Submitted: 08/27/21	

Full Title/Motion:
Motion: Introduce Ordinance 21-09-593 and schedule it for its first public hearing 09/28/21 and its second public hearing 10/12/21.

Administrative Recommendation:
This ordinance is recommended by the Assessor.

Fiscal Impact:

Expenditure Required	Amount Budgeted	Appropriation Required	Projected Impact to Future Operating Budgets
\$	\$	\$	

Comprehensive Plan Consistency Review:

Comp Plan Goals/Objectives:	Consistent: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Summary Statement:
The definition of Borough Employee contained in HBC 2.04.030 needs to be updated to reflect that all borough employees, except school district employees, are hired by and may be removed by the manager.

Referral:

Referred to:	Referral Date:
Recommendation:	Meeting Date:

Assembly Action:

Meeting Date(s): 9/14/21	Public Hearing Date(s): 9/28/21 and 10/12/21
	Postponed to Date:

**An Ordinance of the Haines Borough amending Haines Borough Code Title 2
Defining Borough Employees.**

BE IT ENACTED BY THE HAINES BOROUGH ASSEMBLY:

Section 1. Classification. This ordinance is of a general and permanent nature and the adopted amendment shall become a part of the Haines Borough Code.

Section 2. Severability. If any provision of this ordinance or any application thereof to any person or circumstance is held to be invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance is effective upon adoption.

Section 4. Amendment of Section 2.04.030. Section 2.04.030 of the Haines Borough Code is hereby amended, as follows:

NOTE: **Bolded/UNDERLINED** ITEMS ARE TO BE ADDED
~~STRIKETHROUGH~~ ITEMS ARE DELETED

2.04.030 Employees.

The employees of the borough shall consist of:

...

B. All other employees of the borough except school district, ~~museum and library employees~~, shall be hired by, and may be removed by, the manager. Such persons, except for department heads, may be removed by the manager without the approval of the assembly, but such removal shall be subject to the rights conferred under this title. The manager may, in writing, direct any borough officer or department head to hire, suspend and/or remove any or all employees who serve under such borough officer or department head.

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS ___
DAY OF _____, 2021.

ATTEST:

Douglas Olerud, Mayor

Aleka Fullerton, CMC, Borough Clerk

Date Introduced: 09/14/21
Date of First Public Hearing: 09/28/21
Date of Second Public Hearing: 10/12/21



**Haines Borough
Assembly Agenda Bill**

Agenda Bill No.: 21-1107
Assembly Meeting Date: 9/14/21

Business Item Description:	Attachments:
Subject: FY22 Budget Amendment #1	1. Ordinance 21-09-594 2. Finance Director Memo
Originator: Borough Manager	
Originating Department: Administration/Finance	
Date Submitted: 9/9/21	

Full Title/Motion:
Motion: Introduce Ordinance 21-09-594 and schedule it for its first public hearing 9/28/21 and its second public hearing 10/12/21.

Administrative Recommendation:

Fiscal Impact:

Expenditure Required	Amount Budgeted	Appropriation Required	Projected Impact to Future Operating Budgets
\$ See attached	\$ See attached	\$ See attached	N/A

Comprehensive Plan Consistency Review:

Comp Plan Goals/Objectives:	Consistent: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Summary Statement:
See Finance Director's memo.

Referral:

Referred to:	Referral Date:
Recommendation:	Meeting Date:

Assembly Action:

Meeting Date(s): 09/14/21	Public Hearing Date(s): 9/28/21 and 10/12/21
	Postponed to Date:

AN ORDINANCE OF THE HAINES BOROUGH, PROVIDING FOR THE ADDITION OR AMENDMENT OF SPECIFIC LINE ITEMS TO THE FY22 BUDGET.

BE IT ENACTED BY THE HAINES BOROUGH ASSEMBLY:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Effective Date. This ordinance shall become effective immediately upon adoption.

Section 3. Appropriation. This appropriation is hereby authorized as part of the budget for the fiscal year July 1, 2021 through June 30, 2022.

Section 4. Purpose. To provide for the addition or amendment of specific line items to the FY22 budget as follows:

(1) To recognize the FY22 Federal Payment in Lieu of Taxes (PILT) payment which was \$9,954 higher than budgeted.

		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
01-01-09-4532	Federal Revenue – PILT	\$382,000	\$391,954	\$9,954

(2) To adjust budgeted property tax revenue to match actual per property tax bills. (This amendment also includes an estimate of 2020 refunds for properties impacted by the December 2020 disaster per ordinance #21-04-584.)

		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
01-01-09-4011	Property Tax Revenue – Areawide GF	\$1,395,000	\$1,415,000	\$20,000
02-01-09-4011	Property Tax Revenue – Townsite	\$650,000	\$664,000	\$14,000
01-01-09-4021	Property Tax Revenue – FD #1	\$218,000	\$222,000	\$4,000
76-01-00-4021	Property Tax Revenue – 2005 Bond	\$776,506	\$787,506	\$11,000
Total increase to budgeted property tax revenue				\$49,000

(3) To appropriate \$65,000 from the Equipment Sinking Fund for repairs to the 1995 CAT 160H grader.

		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
50-01-00-7392	Project expenditures (grader repair)	\$0	\$65,000	(\$65,000)
50-98-00-8258	Transfer IN to CIP from Sinking	\$0	\$65,000	\$65,000
61-98-00-8258	Transfer OUT from Sinking to CIP	\$0	\$65,000	(\$65,000)
Total for grader repair				(\$65,000)

Haines Borough
Ordinance No. 21-09-594
Page 2 of 4

(4) To appropriate an additional \$16,000 of harbor enterprise fund user fees for the harbor fuel tank replacement project.				
		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
92-50-00-7392	Project expenditures	\$150,000	\$166,000	(\$16,000)

(5) To appropriate an additional \$12,000 from the Townsite Service Area, Medical Service Area, and the Fire Service Areas for temporary increases to dispatch payroll to pay for new staff training and related overtime. (The cost of dispatch is recorded in the areawide general fund but then allocated out to Police, Ambulance, and Fire.)				
		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
01-02-50-6110	Wages	\$249,155	\$258,755	(\$9,600)
01-02-50-6115	Payroll Burden	76,728	\$79,128	(\$2,400)
01-99-00-8106	Dispatch Allocations out from Fund 01	462,578	474,578	12,000
02-99-00-8106	Dispatch Allocations to Fund 02 -TSA	289,574	297,086	(\$7,512)
20-99-03-8106	Dispatch Allocations to Fund 20 - MSA	86,502	88,746	(\$2,244)
25-99-01-8106	Dispatch Allocations to Fund 25 – FD#1	82,982	85,226	(\$2,244)
Total for dispatch new hire training and overtime				(\$12,000)

(6) To appropriate \$7,800 of Areawide general funds for tidelands survey work required to transfer ownership of Portage Cove and Letnikof Cove tidelines from DNR to the Haines Borough.				
		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
01-01-17-7312	Professional Services (survey)	\$0	\$7,800	(\$7,800)

(7) To appropriate an additional \$2,599 of Capital Improvement Project sales tax funds for purchase of a new Chevrolet Tahoe police patrol vehicle for a total appropriation of \$62,599. (In FY21 CIP revenues were \$311,000 higher than budgeted and this amendment would appropriate some of the previously unbudgeted revenue.)				
		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
50-01-00-7392	Project Expenditures	\$60,000	\$62,599	(\$2,599)

(8) To appropriate \$70,000 of Capital Improvement Project sales tax funds for harbor uplands landscaping at the new sport ramp. This work was designed with the sport ramp but previously removed from the construction contract. An RFP has been issued to provide landscaping as a separate contract. (In FY21 CIP revenues were \$311,000 higher than budgeted and this amendment would appropriate some of the previously unbudgeted revenue.)				
		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
92-50-00-7392	Project Expenditures	\$0	\$70,000	(\$70,000)
50-98-00-8257	Xfer OUT from CIP (landscaping)	\$0	\$70,000	(\$70,000)
90-98-00-8257	Xfer IN to Harbor Enterprise	\$0	\$70,000	\$70,000

Haines Borough
Ordinance No. 21-09-594
Page 3 of 4

Total CIP funds for harbor landscaping	(\$70,000)
--	------------

(9) To appropriate an additional \$70,000 of Capital Improvement Project sales tax funds for a junk car storage facility. A sinking fund was started in FY21 for this facility with \$30,000. This appropriation would bring the total available to \$100,000. (In FY21 CIP revenues were \$311,000 higher than budgeted and this amendment would appropriate some of the previously unbudgeted revenue.)

		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
50-01-00-7392	Project Expenditures	\$0	\$70,000	(\$70,000)

(10) To appropriate \$121,000 of Capital Improvement Project sales tax funds to pay off debt from loans made to the Haines Borough from the Alaska Department of Environmental Conservation for water utility improvements made from 2011 through 2014. (In FY21 CIP revenues were \$311,000 higher than budgeted and this amendment would appropriate some of the previously unbudgeted revenue.)

		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
90-01-00-7510	Principal Payments	\$86,598	\$207,598	(\$121,000)
50-98-00-8257	Xfer OUT from CIP (debt repayment)	\$0	\$121,000	(\$121,000)
90-98-00-8257	Xfer IN to Water Enterprise	\$0	\$121,000	\$121,000
Total CIP funds for water fund debt repayment				(\$121,000)

(11) To recognize and appropriate revenue from the Federal Emergency Management Agency (FEMA) and the State of Alaska for anticipated FY22 expenses for the debris collection project.

		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
42-01-00-4589	Federal Revenue	\$0	\$82,500	\$82,500
42-01-00-4341	State Revenue	0	\$27,500	\$27,500
42-01-00-7392	Project expenditures	0	\$110,000	(\$110,000)
Total net for Debris Collection				0

(12) To recognize and appropriate revenue from the Federal Emergency Management Agency (FEMA) and the State of Alaska for anticipated FY22 expenses for the Beach Road debris removal project.

		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
42-01-00-4589	Federal Revenue	\$0	\$120,000	\$120,000
42-01-00-4341	State Revenue	0	\$40,000	\$40,000
42-01-00-7392	Project expenditures	0	\$160,000	(\$160,000)
Total net for Beach Road Debris Removal				0

Haines Borough
Ordinance No. 21-09-594
Page 4 of 4

(13) To recognize and appropriate revenue from the Federal Emergency Management Agency (FEMA) and the State of Alaska for anticipated FY22 expenses for survey, permitting, design, and construction administration/inspection for December 2020 flood event road repairs.				
		Current Budget	Proposed Budget	Fund Balance Increase / (Decrease)*
42-01-00-4589	Federal Revenue	\$0	\$451,500	\$451,500
42-01-00-4341	State Revenue	0	\$150,500	\$150,500
42-01-00-7392	Project expenditures	0	\$602,000	(\$602,000)
Total net for Road Rehabilitation Design				\$0

* A positive amount in this column is favorable. A negative amount is unfavorable.

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS _____ DAY OF _____, 2021.

ATTEST:

Douglas Olerud, Mayor

Alekka Fullerton, Borough Clerk

Date Introduced: ##/##/
Date of First Public Hearing: _/_/_
Date of Second Public Hearing: _/_/_

HAINES BOROUGH

Summary of Proposed Amendments to the FY22 Budget - Ordinance #21-09-577



	Areawide General	Townsite General	Medical Service Area	Fire Service Areas	Capital Improvements	Equipment Sinking	School Bond	Water Fund*	Harbor Fund*	
FUND	01	02	20	25	50	61	76	90	92	
BUDGETED Fund/(Cash) Balance as of 06/30/2021	3,248,599	670,817	60,627	31,127	1,167,188	494,410	400	231,384	735,338	
FY22 Adopted BUDGET Revenue Over (Under) Expense	(396,070)	(90,618)	-	(28,970)	14,284	129,000	-	(47,214)	19,007	TOTAL
Proposed Amendments:										
1. Federal PILT revenue higher than budgeted	9,954									9,954
2. Property Tax higher than budgeted	20,000	14,000		4,000			11,000			49,000
3. 1995 CAT 160H Grader Repair						(65,000)				(65,000)
4. Additional Harbor fuel tank expense									(16,000)	(16,000)
5. Training new dispatchers		(7,512)	(2,244)	(2,244)						(12,000)
6. Tidelands survey work	(7,800)									(7,800)
7. Police Patrol Vehicle					(2,599)					(2,599)
8. Harbor Uplands Lanscaping					(70,000)					(70,000)
9. Junk car storage facility					(70,000)					(70,000)
10. Water fund debt repayment					(121,000)					(121,000)
11. Debris Collection -FEMA										-
12. Beach Rd Debris Removal - FEMA										-
13. Road Repair Design - FEMA										-
Proposed Increase/(Decrease) to Fund Balance	22,154	6,488	(2,244)	1,756	(263,599)	(65,000)	11,000	-	(16,000)	(305,445)
Proposed FY22 BUDGET Revenue Over (Under) Expense	(373,916)	(84,130)	(2,244)	(27,214)	(249,315)	64,000	11,000	(47,214)	3,007	
Projected Fund/(Cash) Balance as of 06/30/2022	2,874,683	586,687	58,383	3,913	917,873	558,410	11,400	184,170	738,345	

* The cash balance is shown instead of the fund balance and the cash budget is shown which does not include depreciation expense



THE STATE
of **ALASKA**
GOVERNOR MICHAEL J. DUNLEAVY

Department of Environmental
Conservation

DIVISION OF SPILL PREVENTION AND RESPONSE

Contaminated Sites Program
Post Office Box 1542
Haines, Alaska 99827
Phone: 907.766.3184
Fax: 907.766.3185
dec.alaska.gov

File No: 900.38.001

September 2, 2021

Ms. Beth Astley
US Army Corps of Engineers, Alaska District
Post Office Box 6898
JBER, Alaska 99506-1518

Re: *Site Assessment Report* Approval
Haines-Fairbanks Pipeline, Pipeline Milepost (PMP) 17.7

Dear Ms. Astley:

The Alaska Department of Environmental Conservation (ADEC) has received and reviewed the *Final Site Assessment Report* for the Lutak Dock Temporary Stockpile Cell Footprint associated with the Haines-Fairbanks Pipeline Milepost (PMP) 17.7 site, prepared by Nortech and dated July 29, 2021. This report is approved in accordance with 18 Alaska Administrative Code (AAC) 75.335(d).

The US Army Corps of Engineers (USACE) conducted a soil removal at the Haines-Fairbanks Pipeline PMP 17.7 site in spring 2021. Contaminated soil was stored in a lined cell at the Haines Borough's Lutak Dock facility prior to being loaded on a barge for transport to Juneau. This report documents the sample results at the Lutak Dock both prior to and after the stockpiling of the contaminated soil. Sampling of the facility was conducted using the incremental sampling methodology in order to determine an average baseline across the area. Samples collected after the stockpiled soil was removed did not show any potential significant impact from that use. Although low levels of some petroleum hydrocarbons were detected in both the pre- and post-use samples, none of the results exceeded the ADEC's default cleanup levels; thus, ADEC does not require any action to be conducted at the Lutak Dock at this time.

If you have any questions regarding this site, you can reach me at 907-766-3184, or via email at annemarie.palmieri@alaska.gov.

Sincerely,

A handwritten signature in cursive script, appearing to read "Anne Marie Palmieri".

Anne Marie Palmieri
Environmental Program Manager

cc: Shawn Bell, Haines Borough Harbormaster



**PUBLIC NOTICE
ADL 109209**

DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES (DOTPF)

September 8, 2021

Subject to AS 38.05.850, the Department of Natural Resources, Division of Mining, Land and Water, Southeast Regional Land Office has received an easement application for the following:

APPLICANT: Alaska Department of Transportation and Public Facilities (DOTPF)

PROJECT NAME: ADL 109209

GEOGRAPHIC LOCATION: Within the NE ¼ of Section 9, Township 29 South, Range 57 East, Copper River Meridian, Alaska.

PROPERTY DESCRIPTION: The requested easement is near Mile 19 of the Haines Highway in Haines, Alaska. It is adjacent to the Chilkat Bald Eagle Preserve and located along a debris flow centerline to the northeast (please see attached development diagram).

REQUESTED ACTIVITY: DOTPF requests an easement to access the debris channel to develop and maintain the diversion basin within the channel. The development and maintenance work to the diversion basin will control and limit the velocity of rock and other debris from flowing down and obstructing the Haines Highway during heavy rainfall or flood events. DOTPF requests a private easement and public access to the road will be restricted via gate for safety purposes.

This easement request does not include those portions located within the Chilkat Bald Eagle Preserve or Lot 1 of the Ridge Hill Subdivision.

REQUESTED TERM: Indefinite

Construction term:

Start: Fall 2021 or early spring 2022

End: Spring 2022

DEADLINE FOR COMMENTS: October 8, 2021

The public is invited to comment on this activity. The purpose of this notice is to gather input before a decision is made on this activity. To ensure consideration, written comments must be received by the Division of Mining, Land and Water at Southeast Regional Land Office, PO Box 111020, Juneau, Alaska 99811 on or before 5:00 p.m. on the date noted above. Questions concerning this activity or requests to view the full application packet should be directed to Megan Hillgartner, Telephone: (907) 465-3937, or e-mail:

megan.hillgartner@alaska.gov.

After review and adjudication, we may issue an authorization with stipulations for the activity. The activity may be modified during the review and adjudication process.

The Alaska Department of Natural Resources complies with Title II of the Americans with Disabilities Act of 1990. Individuals with disabilities who may need auxiliary aids, services or special modifications to comment should contact Megan Hillgartner by phone at (907) 465-3937 or TDD (907) 465-3898

The DMLW, reserves the right to waive technical defects in this notice.

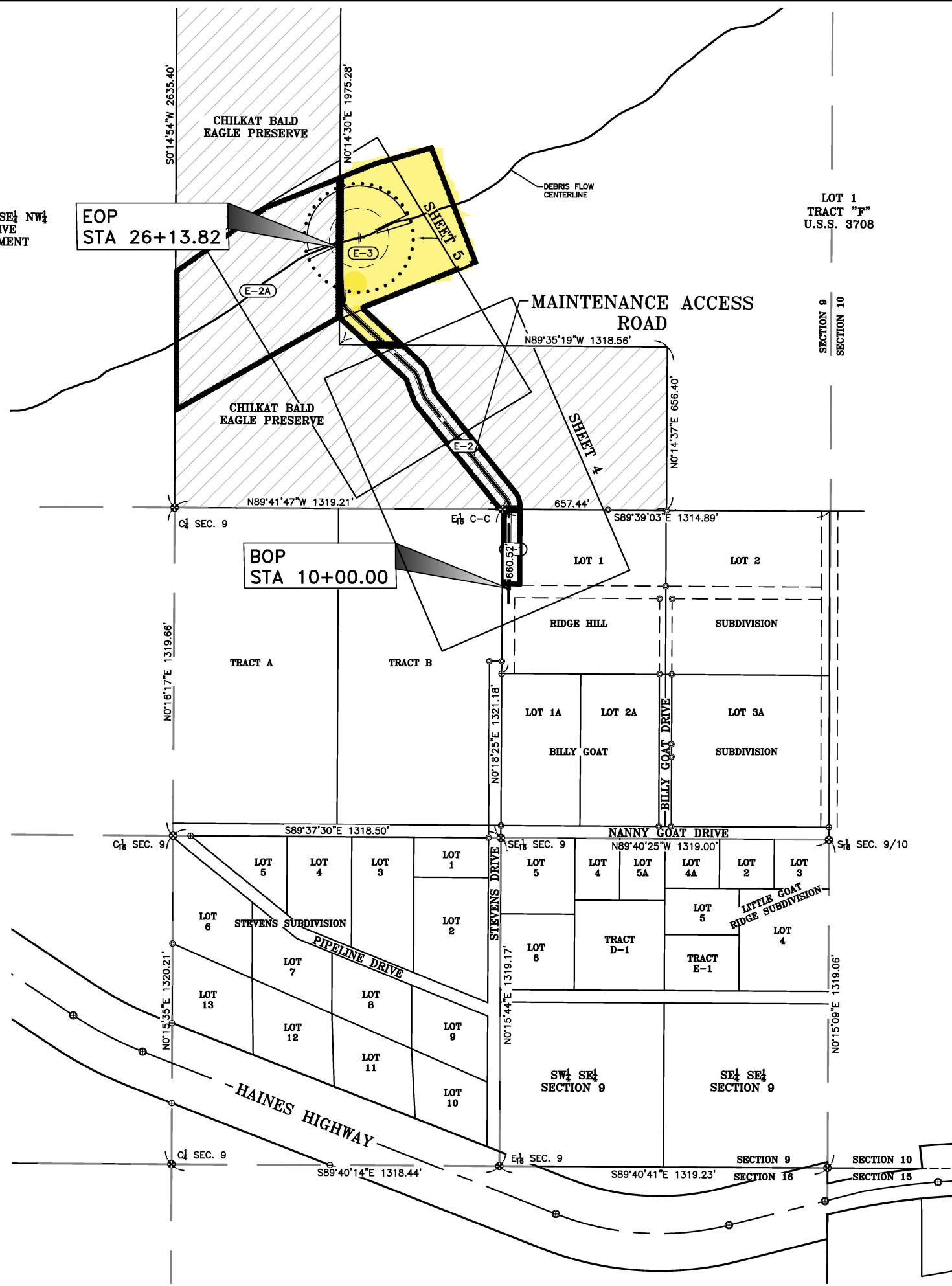
Q:\SEA\68656\RW\C3D\BASEMAP\68656 ROW PLANSET.dwg May 18, 2021 - 12:50pm

N $\frac{1}{2}$ NW $\frac{1}{4}$, SE $\frac{1}{4}$ NW $\frac{1}{4}$
NATIVE
ALLOTMENT

EOP
STA 26+13.82

BOP
STA 10+00.00

LOT 1
TRACT "F"
U.S.S. 3708



DATE	REVISION	BY
STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES RIGHT OF WAY MAP ALASKA PROJECT NO. 0003188 / Z686560000 SEA: SR REGIONWIDE NHS SLOPE STABILIZATION, MAINTENANCE ACCESS ROAD SCALE: 1" = 250' SHEET 3 OF 5		