

# GET A GRIP



**IF** CATALOG **12**  
**13**

# CATALOG UNDERGRADUATE

# CATALOG 12 13

## GET A GRIP:

The educational journey or climb toward a degree is an exhilarating challenge that is not without difficulty or aid. A strong harness for support and rope for guidance is what the climber needs to grasp in their struggle to the top. Getting a grip on the Faulkner Catalog will provide a plan for reaching the spectacular view from the top.



# FAULKNER UNIVERSITY:

# A CHRISTIAN UNIVERSITY

## LETTER FROM THE PRESIDENT:

**DR. BILLY D. HILYER**

Faulkner University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane; Decatur, Georgia 30033-4097; telephone number 404-679-4500) to award associate, baccalaureate, master and juris doctor degrees.

The three-fold purpose for publishing the Commission's address and contact number is to enable interested constituents (1) to learn about the accreditation status of [http://image1.masterfile.com/em\\_w/04/13/63/400-04136313w.jpg](http://image1.masterfile.com/em_w/04/13/63/400-04136313w.jpg) Faulkner University, (2) to file a third-

party comment at the time of Faulkner University's decennial review, or (3) to file a complaint against Faulkner University for alleged non-compliance with a standard or requirement. Normal inquiries about Faulkner University, such as admission requirements, financial aid, educational programs, etc., should be addressed directly to Faulkner University and not to the Commission's office.

**T**he cornerstone of Faulkner University is the combination of its academic excellence and spiritual commitment. The university has a distinguished faculty, a supportive administration, and an outstanding student body. Together these elements create an ideal educational and spiritual atmosphere.

At Faulkner University, we are interested in what an education helps students to be as well as what it helps them to do. Our commitment to the highest Christian ideals extends to the individual, family, church, community, nation, vocation, and profession.

We, the faculty, staff, and administration, desire to offer an academic challenge, to develop intellectual curiosity, and to enhance leadership and talents. Most of all, we strongly encourage the pursuit of spiritual maturity to glorify the kingdom of God.

I hope that your study of this catalog will cause you to consider the many opportunities available at Faulkner University to help you pursue your academic, spiritual, and career goals.

Dr. Billy D. Hilyer

## CAMPUS LOCATIONS

### MONTGOMERY CAMPUS

5345 Atlanta Highway  
Montgomery, AL 36109-3398  
(334) 272-5820 or (800) 879-9816

### BIRMINGHAM CAMPUS

4524 Southlake Parkway  
Hoover, AL 35244  
(205) 879-5588

### HUNTSVILLE CAMPUS

420 Wynn Drive  
Huntsville, AL 35805  
(256) 830-2626

### MOBILE CAMPUS

3943 Airport Boulevard  
Mobile, AL 36608  
(251) 380-9090

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# LEGAL STATEMENTS

## UNIVERSITY-STUDENT AGREEMENT AND THE ROLE OF CATALOGS, STUDENT HANDBOOK, AND SUPPLEMENTARY PUBLICATIONS

**T**he Faulkner University Undergraduate Catalog sets forth general academic policy and specific undergraduate academic policy. The University also publishes separate Graduate Catalogs, which describe master's and juris doctor programs, and a Student Handbook, along with supplementary publications for various programs.

While the provisions of this catalog will ordinarily be applied as stated, the University reserves the right to change any provision listed in this catalog including, but not limited to, academic requirements for graduation without actual notice to individual students. Every effort will be made to keep students advised of any such changes. Information on changes will be available in the Office of the Registrar and/or the Office of the Vice President for Academic Affairs. It is important that each student be aware of his or her individual responsibility to keep apprised of current graduation requirements for the student's respective degree program.

All students must read and follow the rules and regulations as presented in the Student Handbook. The handbook contains the conduct regulations, penalties for failure to comply, grievance procedures, and a statement on student rights. Failure to follow the conduct regulations contained in the handbook can result in disciplinary action including suspension and expulsion from the University. The Student Handbook, as amended from time to time, is incorporated in this catalog by reference for all purposes.

Students agree that any and all claims (in tort, contract or otherwise) asserted by them against Faulkner University or its employees that arise in any

way whatsoever out of their relationship with Faulkner as students or former students will be governed either by applicable Federal law or by the local laws (both decisional and statutory) of the State of Alabama, except that Alabama's choice of law or conflict of laws provisions will not be applicable.

Students agree that any civil action they commence against Faulkner University or its employees that arise in any way whatsoever out of their relationship with Faulkner University as students or former students can be heard only by a state or federal court sited in Alabama.

Students agree to submit to the personal jurisdiction of the State of Alabama in the case of any civil action instituted against them by Faulkner University or its employees that arises in any way whatsoever out of their relationship with Faulkner as students or former students.

The Faulkner University Undergraduate Catalog, Graduate Catalog, Student Handbook and other handbooks or guides are available on the University's website at [www.faulkner.edu](http://www.faulkner.edu).

### UNIVERSITY-STUDENT AGREEMENT

#### STUDENT RIGHTS AND RESPONSIBILITIES

Universities and colleges exist for the transmission of knowledge, skills, and dispositions for the general well-being of society. A key commitment of the University is to the preservation and perpetuation of the principles of a democratic society, individual freedom, a government of law, the American spirit of

community service, and personal responsibility. As a Christian liberal arts university, Faulkner accomplishes this through open inquiry, investigation, and engagement to promote knowledge, professionalism, critical thinking, leadership, lifelong learning, and service to others. In this light, Faulkner University has established the following mission and vision driven student rights and responsibilities to create a caring Christian environment for the development of the whole person.

#### STUDENT RIGHTS: STUDENTS HAVE A RIGHT TO:

1. Learn in a caring Christian environment.
2. Participate in all areas and activities of the University, free from any form of discrimination, including harassment, on the basis of race, color, national or ethnic origin, religion, sex, disability, age, or veteran status in accordance with the University's Articles of Incorporation and applicable federal and state laws.
3. Participate in a free exchange of ideas within the mission, vision, and core values of the University.
4. Personal privacy within the mission, vision, and core values of the University except as otherwise provided the University's policies, regulations, or procedures and those provided by law.
5. Receive or access the University Catalog, Student Handbook, University Calendar or other relevant program handbooks via the University website ([www.faulkner.edu](http://www.faulkner.edu)).
6. Access modifications, enhancements, additions,

or alterations to the regulations, policies and procedures to the University Catalog, Student Handbook, University Calendar and relevant program handbooks in a reasonable time frame via the University website ([www.faulkner.edu](http://www.faulkner.edu)).

**STUDENT RESPONSIBILITIES: STUDENTS HAVE A RESPONSIBILITY TO:**

1. Uphold the principles of personal and moral integrity contained within the Bible and exemplified by Christ.
2. Foster the creation of a caring Christian environment.
3. Foster the character traits of trustworthiness, respect, responsibility, fairness, caring, and citizenship within others and myself.
4. Respect and observe the personal privacy of others within the mission, vision, and core values of the University, except as otherwise provided the University's policies, regulations, or procedures and those provided by law.
5. Respect the rights and property of others, including other students, the faculty and the administration.
6. Recognize that student actions reflect upon the individuals involved and upon the entire university community.
7. Know, and adhere to and abide by the regulations, policies and procedures in the current University Catalog, Student Handbook, and relevant program handbooks.
8. Know the modifications, enhancements, additions, or alterations to the regulations, policies and procedures to the current University Catalog, Student Handbook, and relevant program handbooks posted on the University website ([www.faulkner.edu](http://www.faulkner.edu)).
9. Know the University calendar including critical events and deadlines.

10. To read and review all mail—electronic and otherwise—from the University.

**AMERICANS WITH DISABILITIES ACT AND SECTION 504 OF THE REHABILITATION ACT OF 1973**

Faulkner University complies with Section 504 of the Rehabilitation Act of 1973 and the applicable provisions of the Americans with Disabilities Act of 1990. (The University does consider itself a religious institution that falls within the exemption regarding public accommodation provisions that Title III of the ADA provides for such institutions.) Most campus buildings are equipped for and accessible to handicapped persons. Class schedules are arranged and other measures taken when necessary to provide reasonable accommodation to students with disabilities. New construction is in full compliance with the Act.

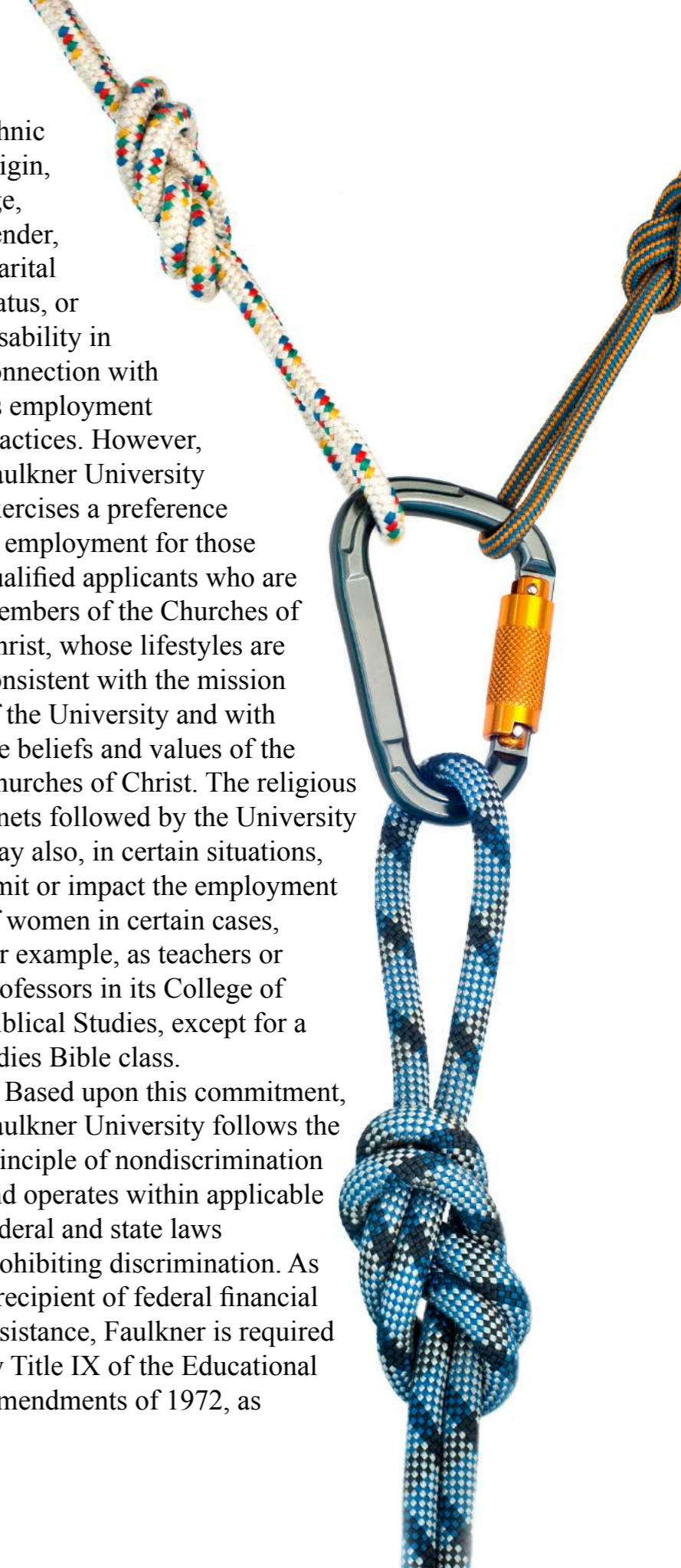
**NONDISCRIMINATION STATEMENT**

Faulkner University does not discriminate on the basis of race, color, national or ethnic origin, age, gender, marital status, veteran status or disability in connection with its educational policies, admissions, financial aid, educational programs, or activities to those who meet its admission criteria and are willing to uphold its values as stated in the Conduct Regulations.

Faulkner University is a church-affiliated liberal arts institution committed to employing a highly qualified and diverse administration, faculty and staff, who reflect the University's religious traditions, values, affiliation, and purpose. Thus, the institution invites individuals affiliated with the Churches of Christ to submit applications regardless of race, color, national or ethnic origin, age, gender, marital status, veteran status or disability. Faulkner University does not discriminate on the basis of race, color, national or

ethnic origin, age, gender, marital status, or disability in connection with its employment practices. However, Faulkner University exercises a preference in employment for those qualified applicants who are members of the Churches of Christ, whose lifestyles are consistent with the mission of the University and with the beliefs and values of the Churches of Christ. The religious tenets followed by the University may also, in certain situations, limit or impact the employment of women in certain cases, for example, as teachers or professors in its College of Biblical Studies, except for a ladies Bible class.

Based upon this commitment, Faulkner University follows the principle of nondiscrimination and operates within applicable federal and state laws prohibiting discrimination. As a recipient of federal financial assistance, Faulkner is required by Title IX of the Educational Amendments of 1972, as





amended, not to discriminate on the basis of sex in its admissions policies, treatment of students, employment practices or educational programs except as required by religious tenets of the Churches of Christ. Faulkner has an Equal Opportunity Plan available upon request in the Office of Human Resources. Inquiries concerning the application of federal and state laws or regulations may be referred to the Office of Human Resources.

### **ATHLETIC PARTICIPATION RATES AND FINANCIAL SUPPORT DATA**

Information regarding Faulkner's athletic participation rates and financial support data is available to students, prospective students, and the public upon request. Copies of the report are available in the Athletic Director's Office.

### **HARASSMENT ON THE BASIS OF A PROTECTED CHARACTERISTIC**

Harassment on the basis of any federal or state protected characteristic (race, color, national origin, religion, age, disability) will not be tolerated by the University. It subverts the mission of the University and threatens the careers, educational experience and well being of students, faculty and staff. This catalog incorporates by reference as if fully set out herein the Harassment Policy of Faulkner University, a copy of which can be found as an appendix to the Student Handbook.

Students who wish to make a complaint about discriminatory conduct on the basis of a protected characteristic, including harassment or sexual harassment, should file a complaint pursuant to the Student Complaints and Conflict Resolution policy set forth in the Student Handbook.

### **SMOKING AND WEAPONS**

Smoking or other use of tobacco on University properties or in University facilities and vehicles is prohibited. Faulkner University prohibits possession, use, and transportation on University properties of any dangerous or potentially dangerous weapons, including fixed-blade knives, shotguns, rifles, handguns, bows and arrows, crossbows, brass knuckles, air guns, swords, and fireworks or explosive devices.

### **CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT**

Faulkner University complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, which requires the compilation and dissemination of certain crime data and security. Campus Crime Statistics are posted on the University website.

## **MISSION, VISION & CORE VALUES**



### **MISSION**

The mission of Faulkner University is to glorify God through education of the whole person, emphasizing integrity of character in a caring Christian environment where every individual matters every day.

### **OVERVIEW OF INSTITUTION AND CHARACTERISTICS**

Faulkner University is a private church-affiliated liberal arts based institution in the tradition of

American higher education. In this tradition, Faulkner seeks to educate the whole person in preparation for success in a pluralistic democratic society. Faulkner follows the Christian liberal arts tradition of open inquiry, investigation, and engagement to promote knowledge, professionalism, critical thinking, leadership, lifelong learning, and service to others.

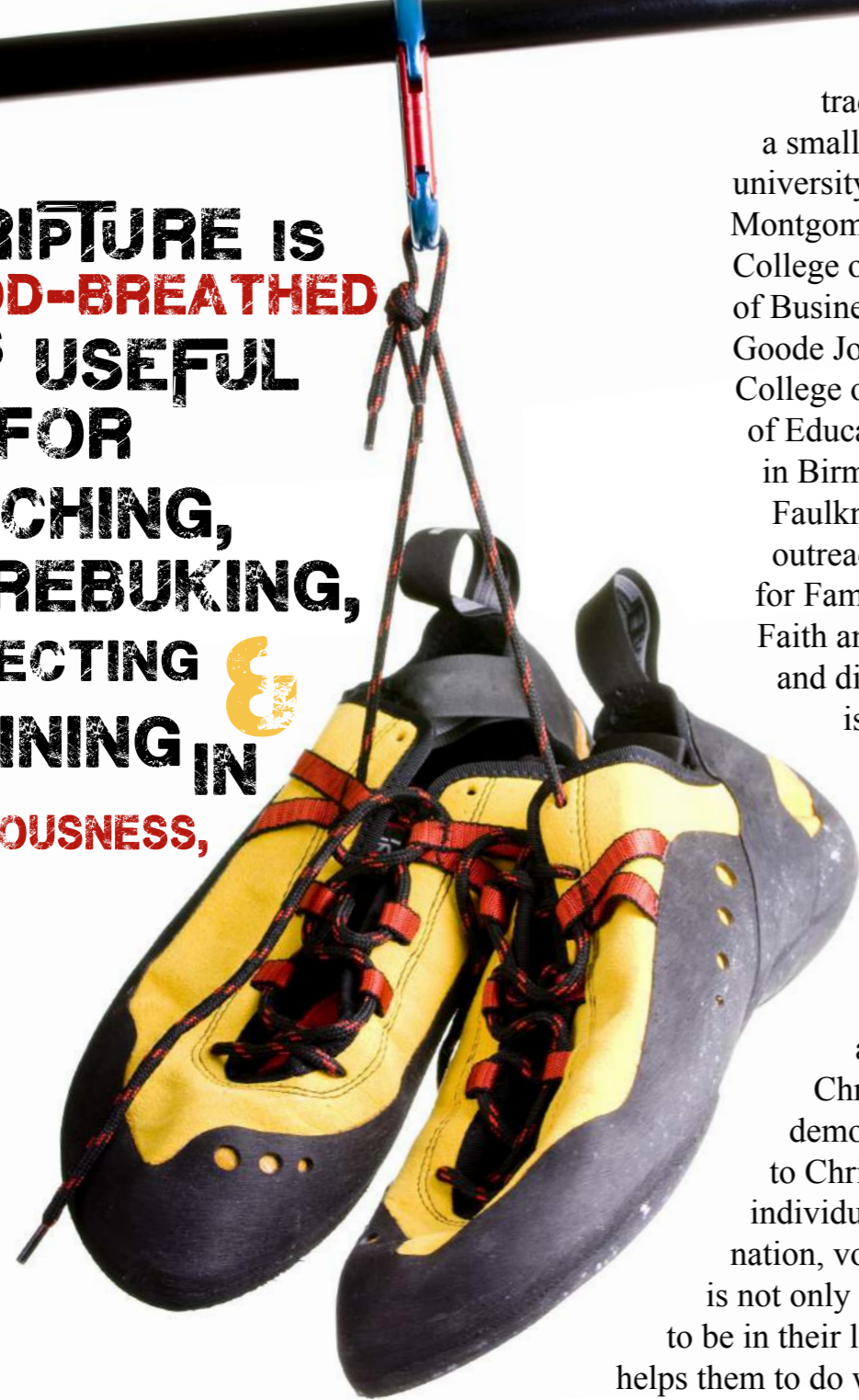
Faulkner University's campuses primarily serve four metropolitan communities—Montgomery, Birmingham, Huntsville, and Mobile—within

Alabama. The four communities are all urban environments with contiguous suburban and rural areas. The four communities are classified as metropolitan statistical areas (MSA) by the U. S. Census Bureau.

### **HISTORY OF THE UNIVERSITY**

Faulkner University is a multi-campus, co-educational private, Christian institution of higher education offering associate degrees,

**ALL  
SCRIPTURE IS  
GOD-BREATHED  
& IS USEFUL  
& FOR  
TEACHING,  
REBUKING,  
CORRECTING &  
TRAINING IN  
RIGHTEOUSNESS,**



baccalaureate, and master degrees to prepare students for professions or advanced studies in Bible, liberal arts and sciences, business, professional, and career education. Through the Jones School of Law, Faulkner offers the juris doctor in jurisprudence.

Founded as a two-year Bible college in 1942, Faulkner has evolved into an independent, co-educational institution in the Christian liberal arts

tradition. Faulkner has grown from a small seminary based institution to a university with five academic divisions on the Montgomery campus—Alabama Christian College of Arts and Sciences, Harris College of Business and Executive Education, Thomas Goode Jones School of Law, V.P. Black College of Biblical Studies, and the College of Education—and three extended campuses in Birmingham, Huntsville, and Mobile. Faulkner has two academic research and outreach centers: the Cloverdale Center for Family Strengths and the Institute for Faith and the Academy. The cornerstone and distinctive characteristic of Faulkner is the infusion of Christian ethics, morals, values, and concern for others throughout the entire institution. As an institution and faculty, we focus on conveying the knowledge to empower the pursuit of personal goals and life-roles and to enable daily life as productive Christians and citizens of a pluralistic democratic society. Our commitment to Christian ethical ideals extends to the individual, family, church, community, nation, vocation, and profession. Our interest is not only in what an education helps students to be in their lives, but also what an education helps them to do with their lives.

### **VISION AND BASIC COMMITMENTS**

The vision of Faulkner is based on the pursuit of academic excellence with a sense of responsibility to use one's gifts for the service of others and the benefit of society. The University seeks to promote the intellectual and ethical lives of its students, helping to prepare them for productive careers as well as for meaningful personal lives and positive contributions

to human progress. Faulkner's curricular and co-curricular programs are designed to educate the whole person through development of intellectual, moral, spiritual, physical, emotional and social qualities. Faulkner aims to promote the contemporary Christian mission of the service of faith and the promotion of equality and justice. As a Christian institution, Faulkner welcomes all who share in its vision and quest as reflected in the five goals and commitments.

Faulkner University is committed, in all of its policies and practices, to certain basic principles:

#### **TO CHRIST:**

Faulkner University is, first and foremost, a Christian university. Its environment, its policies, and its practices reflect this primary commitment, bringing every thought and activity into obedience to Christ. 2 Corinthians 10:5

#### **TO THE BIBLE:**

Faulkner University embraces the Bible as the inspired word of God. Every aspect of the curriculum and every program or activity is consistent with Biblical truth and practice. John 10:35; 2 Timothy 3:16

#### **TO THE INDIVIDUAL:**

Faulkner University acknowledges that every person is created in the image of God. Therefore, Faulkner University emphasizes the importance of the individual. Faulkner University is a place where every person matters every day, and where education is directed to the whole person, with loving and caring attention to the formation of Godly character within the student. Genesis 1:27

#### **TO EXCELLENCE IN HIGHER EDUCATION:**

Faulkner University provides excellent preparation in all its programs, enabling its graduates to compete successfully in their chosen pursuits. Ecclesiastes 9:10; Colossians 3:23

#### **TO AMERICAN IDEALS:**

Faulkner University is committed to the preservation and perpetuation of the principles of a democratic society, individual freedom, a government of law, the American spirit of community service, and

personal responsibility. Articles of Incorporation, June 5, 1942.

## CORE VALUES

Faulkner University was founded and continues to exist on the principles of first century Christianity. The University's statement of these Christian principles and core values is summarized as follows:

"God is God, Jesus Christ is Savior and Lord, the Bible is God's inerrant and authoritative revelation of Himself and His will, the church is God's redeemed people seeking in all things to please Him. To this Faulkner University is wholeheartedly committed."

### CONCEPTUAL FRAMEWORK: I CAN SOAR

Faulkner University has developed a conceptual framework—I Can Soar—that guides the curricular, co-curricular, and extra-curricular programs of the University. The conceptual framework captures the essence of Faulkner's mission and vision to glorify God and convey His glory in the world. I Can Soar builds upon the tremendous legacy of the University's founders by developing an understanding of Christianity's role in personal, family, and work

life and the expression of this understanding through Christian service. I Can Soar is based upon the concept bridging learning and service through curricular and co-curricular requirements. I Can Soar will require students to complete specific academic content across the curriculum and to engage in meaningful service activities while pursuing their degree. I Can Soar enhances and augments the Faulkner Experience and the legacy of Faulkner's founders, alumni, supporters, faculty, and staff.

I Can Soar is driven by the mission, vision, and core values of the institution. I Can Soar consists of three key elements—intellect, character, and service—that together foster the development of the whole person. The three elements of the conceptual framework complement each other and function in an additive process—Intellect + Character + Service or I + C + S—to create the Faulkner Experience. The relevance of the three elements is reflected in the words of Martin Luther King, Jr.

"The function of education, therefore, is to teach one to think intensively and to think critically. But education which stops with efficiency may prove

the greatest menace to society. The most dangerous criminal may be the man gifted with reason, but with no morals... We must remember that intelligence is not enough. Intelligence plus character--that is the goal of true education." King, Jr., M. L. (January-February 1947).

The following excerpts from the Bible reflect biblical foundations for the three elements:

"But those who wait on the Lord will find new strength. They will fly high on wings like eagles. They will run and not grow weary. They will walk and not faint." Isaiah 40:31

"Jesus replied, '...The Lord our God is the one and only Lord. You must love the Lord your God with all your heart, all your soul, and all your mind.' This is the first and greatest commandment. A second is equally important: 'Love your neighbor as yourself.' All the other commandments and all the demands of the prophets are based on these two commandments." Matthew 22:37-40; Mark 12:29-31; Luke 10:25-29; Deuteronomy 6:4-6; Leviticus 19:8

"For as he thinks in his heart, so is he..." Proverbs 23:7

# ACCREDITATION AND AFFILIATION



## REGIONAL ACCREDITATION

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complaint against Faulkner University for alleged non-compliance with a standard or requirement. Normal inquiries about Faulkner University, such as admission requirements, financial aid, educational programs, etc., should be addressed directly to Faulkner University and not to the Commission's office.

## SPECIALIZED ACCREDITATION

### EDUCATION

The College of Education at Faulkner University is accredited by the National Council for Accreditation of Teacher Education (NCATE), [www.ncate.org](http://www.ncate.org). This accreditation covers initial teacher preparation programs at the Montgomery campus.

### LEGAL STUDIES

The Legal Studies Program offered by the main campus in Montgomery, Alabama is approved by the American Bar Association. Students graduating with a Legal Studies degree from the Montgomery campus will receive an ABA-approved paralegal certificate along with their Legal Studies degree.

## AFFILIATION AND NONDISCRIMINATION STATEMENT

Faulkner University is a private, Christian university affiliated with the nondenominational Churches of Christ through its Board of Trustees, administration, and faculty. Students of all religious backgrounds or no religious background are welcomed, with the understanding that the rules governing their conduct will be based on Christian principles.

Faulkner University does not discriminate on the basis of race, color, national or ethnic origin, or age. In a manner consistent with applicable laws and regulations, it does not discriminate on the basis of sex or disability in the administration of its educational policies, programs, and activities, except where required by specific religious tenets held by Faulkner University and its controlling body.

### SCOPE

Faulkner University offers associate, baccalaureate, masters' and juris doctor degree programs. Enrollment consists of traditional dormitory and commuting

students as well as nontraditional and evening students.

### MONTGOMERY CAMPUS

The Alabama Christian College of Arts and Sciences (ACCAS) provides a core curriculum of liberal arts for all undergraduate degree programs as a foundation upon which subsequent learning is based. It also offers associate and baccalaureate and master's degrees in certain liberal arts disciplines. The graduate programs are described in the University's Graduate Catalog.

The Harris College of Business and Executive Education (HCBEE) offers programs designed to prepare leaders for roles in the



business community and the free enterprise system. It offers associate, baccalaureate, and master's degrees in various areas of business and executive education. The graduate programs are described in the University's Graduate Catalog.

The V. P. Black College of Biblical Studies (VPBCBS) provides all Faulkner students instruction in the Bible. Bible majors are prepared for leadership roles in Churches of Christ. It offers Bachelor of Arts, Bachelor of Science, and Master of Arts degrees in Biblical studies. The graduate programs are described in the University's Graduate Catalog.

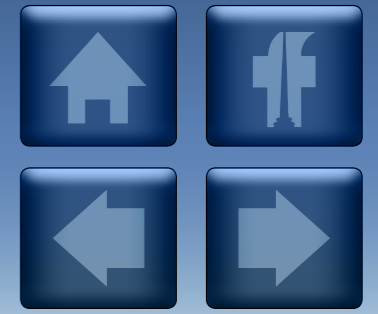
The College of Education (COE) is an NCATE-accredited school of education offering degrees in both Class B and Alternative A teacher certification degree areas approved by the Alabama State Department of Education. It offers baccalaureate and master's degrees. The graduate programs are described in the University's Graduate Catalog.

The Thomas Goode Jones School of Law (TGJSL) offers the juris doctor degree. The TGJSL program is described in a separate catalog.

### EXTENDED CAMPUSES

The campuses in Birmingham, Huntsville, and Mobile offer associate degrees and that part of the university core curriculum that fulfills the entrance competencies for the HRM, Executive BBA, and BCJ adult programs. Their enrollment is composed of adult students, such as working professionals, who are seeking to enhance employability and job-related skills. Programs at Birmingham and Mobile campuses are offered both day and evening. The Huntsville campus offers only night programs.

# CAMPUSES



## THE MONTGOMERY CAMPUS

Faulkner University's main campus is located in Montgomery, the capital city of Alabama. Its location is 164 miles southwest of Atlanta, 92 miles south of Birmingham, and 155 miles north of Mobile and the Gulf of Mexico. Approximately one-third of the population of the United States lives within a 600-mile radius of Montgomery. The U.S. Census Bureau estimates the population of Montgomery's Combined Statistical Area to be over 417,000. The climate in Montgomery allows an average of eight hours of sunshine daily and temperature averages of 49 in winter and 82 in summer.

Montgomery employers include state and local governments, Maxwell-Gunter Air Force Base, and large companies like Baptist Health, Alfa Insurance, and Hyundai. Local businesses near the campus seek students for part-time employment.

Sports enthusiasts enjoy Lagoon Park's seventeen tennis courts, eighteen-hole golf course, and a five-field softball complex, minutes away from Faulkner's campus. Riverwalk Stadium hosts the AA Montgomery Biscuits baseball team. The state Coliseum accommodates the State Fair and other events.

Local performance venues include Montgomery Performing Arts Centre, Davis Theatre for the Performing Arts, the Riverwalk Amphitheater, and the highly acclaimed Alabama Shakespeare Festival. Cultural and historical centers include state capitol complex, civil rights museums, and the Montgomery Museum of Fine Arts. Performance groups include the

Montgomery Symphony Orchestra, the Montgomery Ballet, the Capitol Sounds Band, the Recreators Band, the Montgomery Chorale, as well as Faulkner's own Dinner Theatre.

### PHYSICAL FACILITIES

Faulkner University's Montgomery campus is located on the Atlanta Highway near the intersection of Interstate 85 and Eastern Boulevard. It has a large campus convenient to shopping malls, theatres, restaurants, and churches.

E. L. Cullom Rotunda houses administrative offices, a large auditorium and classrooms.

Gus Nichols Library houses the University's major collection of books, serials, and digital, film, and other media.

Joe B. Greer Hall provides space for the office of the Dean of Alabama Christian College of Arts and Sciences, the department of Criminal Justice and Legal Studies, and the department of Social and Behavioral Sciences. The building includes classrooms and a computer lab.

Leonard Johnson Hall is the home to the College of Education with classrooms, a computer lab, the education curriculum lab, and office facilities for faculty and staff.

Linda Y. Brooks Hall provides spacious classrooms for science and other disciplines, and laboratories for biology, chemistry, physics, and criminalistics. Brooks Hall also houses faculty offices and the Instructional Support Lab.

Pop Myers Fine Arts Center provides an auditorium, stage, practice rooms, classrooms, choral rooms,

storage rooms and faculty offices for the Department of Fine Arts, Department of Humanities, and for the Great Books Honors College.

The Marjorie Y. Snook building houses the Jones School of Law, its administrative offices, classrooms, faculty offices, and law library.

Faulkner University Dinner Theatre is the new home for Faulkner's theatre program. It includes a spacious lobby, dinner seating for 90, stadium style theatre seating for 68, a kitchen, storage areas, dressing rooms, and offices for theatre faculty.

Harris Hall is home to the Harris College of Business and Executive Education. It houses classrooms, computer labs, faculty offices, the Admissions office, Human Resources, University Advancement and administrative suites, including those of the President and the Dean of Business.

Harris-Parker Hall houses V. P. Black School of Biblical Studies and the Cloverdale Center for Family Strengths. It includes classrooms, a computer lab, faculty and other offices, and administrative suites, including the office of the Dean of Biblical Studies. Its large atrium and Lester Chapel are frequently used for special events.

Tine W. Davis Gymnasium and the adjacent Freeman-Harrison Multiplex houses offices, classrooms, and other facilities for the Physical Education Department, Intercollegiate Athletics, and Student Activities and the Dean of Students. The Multiplex includes three athletic courts, weight rooms, dressing rooms, a jogging track, racquetball courts, an aerobics room, game and television rooms, and The Grille.

Lamar Harrison Field provides the grounds, stands, and related facilities for Faulkner's baseball team. Leopold D. Lee Family Fieldhouse provides a locker room, training facilities, offices, meeting rooms, and laundry facilities for the football team. The John Mark Stallings Field provides the grounds and related facilities for Faulkner's football team. The Softball Complex is located near the gymnasium and is used for intercollegiate as well as intramural competition. The five acre Dalraida Athletic Complex provides space for Soccer Teams and other groups.

The Student Commons, west of the Rotunda, houses the J. L. Perry Cafeteria, the Mailroom, the University Bookstore, and Café Sienna.

Burton Dormitory provides housing for female students while Baldwin and Davis Dormitories furnish housing for male students. Each room has phone and cable TV hook-ups and wireless Internet access. Each dormitory includes a television lounge and a free laundry. Davis Dormitory houses a wired computer lab. Rooms meeting ADA requirements are available upon request.

The three-story Margaret Harris Dormitory furnishes housing for female students. Each room has

phone and cable TV hook-ups and wireless Internet access. The common area includes a wired computer lab, a large lounge, a kitchen, a free laundry, and a television room. Rooms meeting ADA requirements are also available upon request.

Harrison Apartments furnish housing for upper level students in four three-story buildings. Each four-bedroom suite has a kitchen, living room, and washer and dryer. Each bedroom has connections for telephone, cable television, and wired Internet/intranet service. The four apartment buildings share a wired computer lab.

The Faulkner campus has a new three-story apartment building. The apartment suites will house up to 44 upperclassmen and will consist of four bedrooms with extra long twin beds, two bathrooms, a kitchen, and a common living area. The building will also have laundry rooms.

## EXTENDED CAMPUSES

### BIRMINGHAM CAMPUS

Faulkner University's Birmingham campus is conveniently located at 4524 Southlake Parkway in

Hoover, Alabama. The campus is easily accessible from Interstate 65 via Valleydale Road. The Birmingham campus includes instructional and laboratory space, technology and learning resource rooms as well as administrative offices.

### HUNTSVILLE CAMPUS

Faulkner University's Huntsville campus is located at 420 Wynn Drive just south of University Drive. Instructional and laboratory space, technology and learning resource rooms, and administrative offices are all part of this conveniently located educational facility.

### MOBILE CAMPUS

Faulkner University's Mobile campus is located at 3943 Airport Boulevard, approximately one mile west of Interstate 65 just before the Airport Boulevard/Azalea Road intersection. The campus is comprised of instructional and laboratory space, technology and learning resource rooms, and administrative offices creating an ideal learning facility.

# STUDENT LIFE



**I**n planning the educational experience for its students, Faulkner University gives attention to the quality of environment, activities, and associations outside the classroom as well as in the classroom. Student life plays a key role in supporting the mission, vision, core values, and conceptual

framework of the institution. Faulkner embraces the effect that student life has on the development of the whole person and the creation of a caring Christian environment. Student life works in conjunction with academic life to achieve the curricular, co-curricular, and extracurricular objectives of the University.

Student life and activities are shaped to aid not only the intellectual but also the spiritual, social, personal, and cultural development of the participants. The student life programs, services, and activities include the Student Government Association, social clubs, academic organizations, academic/professional

honor societies, performance groups/organizations, special interest groups, student publications, campus ministries, intramural sports, concerts, Jamboree and many more. Due to the nature of some educational programs of the University, the following guidelines and activities listed in this section may or may not apply to all student service areas.

## CONDUCT EXPECTATIONS AND REGULATIONS

Faulkner University aims to establish in its students high standards of conduct, individual responsibility, and a sense of the worth and dignity of the individual. Firm, reasonable, and sympathetic discipline helps to accomplish this aim. In matters pertaining to personal conduct, students are expected to behave as responsible citizens in a Christian community. A student's application for admission constitutes acceptance of the objectives and regulations of the University. The University reserves the right to dismiss a student whenever, in its judgment, the general welfare of the University seems to require such action. In all cases, careful attention is given to ensure that University procedures are followed for all students who are charged with violating any University regulation.

Faulkner University expects students to live and conduct themselves in a manner consistent with biblical principles. These principles are conveyed throughout the Bible and are reflected in the following passages:

“Rejoice in the Lord always. I will say it again: Rejoice! Let your gentleness be evident to all. The Lord is near. Do not be anxious about anything, but in everything, by prayer and petition, with thanksgiving, present your requests to God. And the peace of God, which transcends all understanding, will guard your hearts and your minds in Christ Jesus. Finally, brothers, whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable—if anything is excellent or praiseworthy—

think about such things. Whatever you have learned or received or heard from me, or seen in me—put it into practice. And the God of peace will be with you.”  
Philippians 4:4-9

“Therefore, as God's chosen people, holy and dearly loved, clothe yourselves with compassion, kindness, humility, gentleness and patience. Bear with each other and forgive whatever grievances you may have against one another. Forgive as the Lord forgave you. And over all these virtues put on love, which binds them all together in perfect unity. Let the peace of Christ rule in your hearts, since as members of one body you were called to peace. And be thankful. Let the word of Christ dwell in you richly as you teach and admonish one another with all wisdom, and as you sing psalms, hymns and spiritual songs with gratitude in your hearts to God. And whatever you do, whether in word or deed, do it all in the name of the Lord Jesus, giving thanks to God the Father through him.”  
Colossians 3:12-17

The pursuit of excellence in Christian behavior or action is a visible sign of spiritual growth and development. The courtesy and good manners of a Christian's conduct are an expression of inward and personal strength of character.

The University expects students to exhibit behaviors or actions consistent with biblical principles and the University's policy, procedures, principles or regulations at all times while a student at Faulkner and/or participating in any University sanctioned event on or off premises. Detailed conduct regulations appear in the Student Handbook, published on the University's web site. Representative of these are the following:

1. Students must abide by published dress and grooming codes.
2. Resident students under 20 years of age are subject to curfew.
3. The University prohibits the use of tobacco, alcohol, or controlled or illegal drugs in any form on any Faulkner campus.

4. All full-time students attending day classes on the Montgomery campus must attend daily chapel.
5. All student vehicles must be registered with Campus Security.
6. Students take part in athletics or other activities at their own risk. The University bears responsibility only when an accident or illness is due to University negligence.
7. Suspension or other serious disciplinary action may result from the following, on or off campus: possession or consumption of alcoholic beverages; illegal use or possession of drugs; stealing; cheating; sexual immorality; assault; profanity; vulgarity; gambling; dishonesty; hazing; possession and use of firearms, fireworks, or explosive chemicals; or attendance

**WHATEVER  
YOU DO,  
WHETHER IN  
WORD OR DEED,  
DO IT ALL  
IN THE NAME  
OF THE  
LORD JESUS,**

at any establishment or event at which the principal purpose is known to be dancing or the sale and/or consumption of alcoholic beverages. This list is representative, and not necessarily comprehensive.

## **RELIGIOUS LIFE**

Faulkner University is first and foremost a Christian institution whose mission emphasizes the development of the whole person in a Christian environment. Faulkner University was founded on biblical principles and is based on the conviction that the Bible is the revealed Word of God. The faculty and administration have created curricular, co-curricular, and extracurricular programs and experiences to facilitate the spiritual and religious life of the University. The objective of these programs and experiences is to provide a spiritual atmosphere that draws students into a deeper spiritual life and a stronger daily Christian walk. These programs and experiences include the Christian Cultural Heritage curriculum, chapel programs, Institute for Faith and the Academy programs, residence hall devotionals, campus-wide devotionals, religious clubs, Bible lectureship, mission trips, community outreach programs, and other special events. Many campus religious activities afford opportunities to gain deeper insight into God's Word. These activities include required Bible classes and daily chapel, dorm devotionals, all-campus devotionals, religious clubs, the annual Bible lectureship and campaign opportunities. A number of Montgomery churches provide programs designed especially for students of the University. Instructional and administrative functions of the University are guided by a commitment to biblical truth. For more extensive discussion of religious and spiritual life please consult the Student Handbook.

## **CHAPEL**

Faulkner University has conducted daily chapel services on the Montgomery campus since it was established in 1942. The chapel programs allow an organized daily devotion for worshipping God and fellowshiping with Christians. The chapel programs are designed to complement the curricular and co-curricular goals of Faulkner. The chapel programs foster the development of the whole person and provide students biblical, inspirational, educational, informative, and/or entertaining materials. As an integral part of the Faulkner experience, chapel is frequently mentioned by alumni as one of the fondest memories of Faulkner. Chapel attendance is required of all full-time students attending day class, all residential students, faculty and staff on the Montgomery campus. Chapel is open to all students, faculty, staff, friends, family members and other visitors who wish to worship. Chapel is a period of worship and all attendees are expected to conduct themselves in a reverent manner.

Students, faculty, and staff gather every class day for chapel on Faulkner's main campus. Chapel services allow time to worship God and to gain strength from being together with other Christians in a reverent atmosphere. The assembly includes announcements and sometimes brief programs of an informative, inspirational, or entertaining nature. Chapel is a vital part of communication and promotes a sense of community responsibility which is essential in the total program of Christian education. Full-time day students must attend chapel and conduct themselves in a manner appropriate for worship.

The chapel program is held at 10:00 AM during the week on the Montgomery campus (Monday through Thursday). Each chapel consists of a period of worship usually consisting of Scripture reading(s), corporate prayer(s), corporate singing, and a devotional presentation. The period of worship creates a reverent atmosphere for praising God and examining His Word. To facilitate the curricular and co-curricular goals

of Faulkner some chapels will also consist of special presentations that are inspirational, educational, informative, and/or entertaining. Each chapel also consists of announcements relevant to students.

## **ANNUAL BIBLE LECTURESHIP**

The Annual Bible Lectureship is an extension of the V. P. Black College of Biblical Studies of Faulkner University. The Annual Bible Lectureship provides students, ministers, faculty, administration, staff, alumni, and other friends of Faulkner University the opportunity to hear lectures on carefully selected themes by recognized ministers and gospel preachers. The Annual Bible Lectureship is conducted during the first full week of March and draws visitors from around the world to Faulkner for this time of spiritual enrichment, friendship renewal, and fellowship. Students are encouraged to participate in the lectureship as their schedule permits. Students are strongly encouraged to attend the evening events. Biblical studies majors are required to attend the Annual Bible Lectureship.

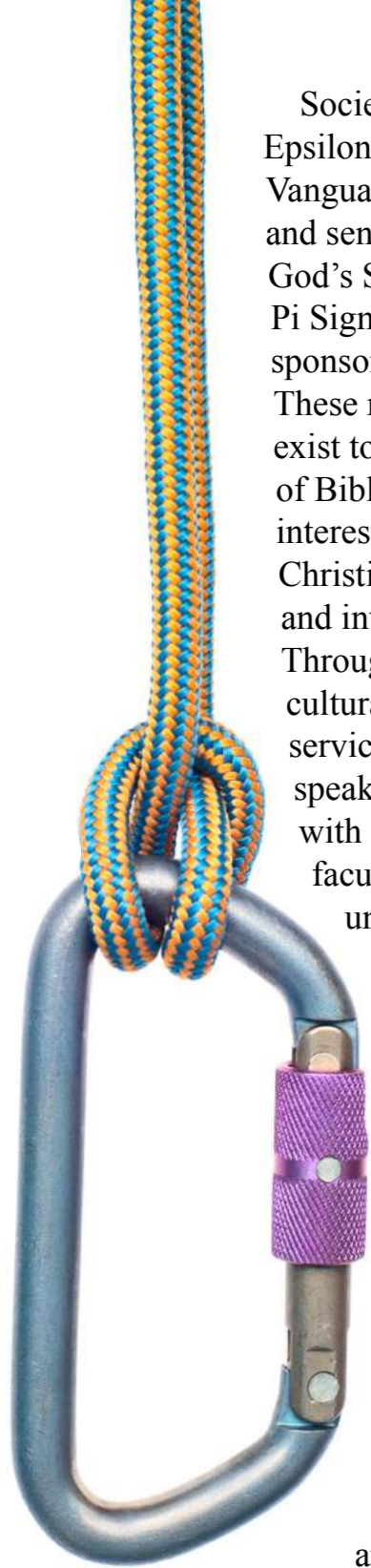
## **INSTITUTE FOR FAITH AND THE ACADEMY**

The Institute for Faith and Academy (IFA) is an arm of the Scholar's Council at Faulkner University. The Institute's purpose is to promote the understanding of how the Christian faith informs academic disciplines and the development of critical and reflective thinking skills to examine the intersection of faith and academics. IFA hosts world renowned lecturers, book readings, discussion groups, and conferences. IFA also publishes the Journal of Faith and the Academy.

## **RELIGIOUS SERVICE GROUPS**

Faulkner University offers several opportunities for students to engage in religious service groups including the Faulkner Near East and Archaeological





Society (FNEAS), Pi Tau Epsilon (missions club), the Vanguard program for junior and senior men, Women in God's Service (WINGS), and Pi Sigma Delta (Bible club) sponsored by the Bible faculty. These religious service groups exist to enhance the training of Bible majors and to prepare interested students for greater Christian service in domestic and international missions. Through domestic and cross-cultural ministry experiences, service projects, and resource speakers, and in conjunction with and demonstration by faculty and staff, members gain understanding and develop skills in their respective church roles.

#### **MINISTRIES, MISSIONS, AND DEVOTIONALS**

The worship of God and fellowship with other Christians are vital for spiritual growth and development. Faulkner University encourages all students to identify with a local area church of Christ and to establish an affiliation with a congregation. In addition

to local church involvement, Faulkner encourages students to become involved with Christian service opportunities in specialized ministries, such as area campus ministries, Inner-City Ministries, Adullam House, Agape, Family Promise, 100X Missions,

Save-a-Life, assisted living/residential facilities, and Woman-to-Woman.

Faulkner encourages students to become students of God's Word. Students gather in pairs and small groups for exploration of the Bible. Faulkner also facilitates devotional periods on the Montgomery campus in the residence facilities, Lester Chapel, and other venues on campus. These devotionals have been a Faulkner tradition for many years and have become one of the most cherished memories of alumni.

#### **STUDENT GROUPS AND EVENTS**

Faulkner University offers a wide array of clubs and organizations to meet the interests and needs of students. Students are encouraged to take advantage of the opportunities the clubs, organizations and societies provide for academic challenge, social connections, and spiritual growth. For more extensive discussion of religious and spiritual life please consult the Student Handbook.

Special interest clubs and organizations provide students with the opportunity to join others with similar interests, talents, or skills. These clubs and organizations offer a range of opportunities including service to Faulkner and the Faulkner community.

#### **INTRAMURAL SPORTS AND ATHLETICS**

Faulkner University provides opportunities for students in both intramural sports and intercollegiate athletics. A comprehensive intramural program including football, volleyball, basketball, kickball, softball, soccer and other individual activities is available for both women and men. The program provides an opportunity for every individual, regardless of ability, to enjoy a variety of sports in a Christian environment. Intercollegiate athletics are also an important part of student life at Faulkner. Women's teams represent Faulkner in soccer, volleyball, basketball, golf and softball, while men's teams compete in football, soccer, basketball, golf and baseball. Faulkner also offers club team participation

in bass fishing and cheerleading. Faulkner is a member of the National Association of Intercollegiate Athletics (NAIA) and competes in the Southern States Athletic Conference in all sports but football, which competes in the Mid-South Conference (MSC).

#### **SOCIAL CLUBS**

Social clubs at Faulkner University are an important part of student life. Every student who wants to be in a club is assured of receiving an invitation to join. The ten social clubs regularly engage in sports activities, service projects, and outings. The clubs are organized to provide students with a wholesome social life and opportunities to develop leadership abilities and cooperative attitudes. A highlight of each year is Jamboree, a spring production of music and theatre in which clubs participate. The performances are planned, produced, performed, and financed by the social clubs.

#### **PERFORMING GROUPS**

A number of performing groups exist to provide opportunities for student aesthetic expression and to exhibit that talent to Faulkner University patrons and the public.

University Chorus is open to all students through audition. It performs throughout the year, primarily for churches. An on-campus concert and a spring tour highlight each performing year.

Faulkner Singers is a small ensemble, performing music more appropriate for a smaller choral group. Membership is determined by audition.

Cornerstone A Cappella Quartet travels as singing ambassadors for the school. They work through the Admissions Office promoting Faulkner University and Christian education. For booking information, contact the Admissions Office.

University Band, made up of students with appropriate instrumental skills, performs at various events on campus and throughout the community.

Faulkner University Dinner Theatre, an extension of the University's music and theatre programs, provides a practical laboratory for developing skills learned in the classroom. It gives students performance experience needed to succeed in the professional theatre or in graduate study. The Dinner Theatre features a variety of plays and musicals, usually four shows during the academic year and two during the summer. The Dinner Theatre provides a creative outlet for students from all disciplines as well as for community volunteers. It creates regular opportunities for the community to visit Faulkner.

#### **STUDENT GOVERNMENT ASSOCIATION**

The Student Government Association (SGA) is comprised of undergraduate students in the University. All registered students at Faulkner University are members of the SGA and subject to the SGA's rules and regulations. The association is headed by an executive council which consists of four to six officers and two representatives from each class. A cabinet of students appointed by the SGA president is in charge of specific committees. These committees are responsible for the activities of the association. The Student Government Association exists to provide close cooperation and communication among the students, the administration and the faculty, and to provide a systematic plan of participation in the responsibilities of the University. The SGA sponsors on-campus social activities and off-campus retreats, assists in planning special activities, studies campus problems and makes recommendations to the faculty and the administration on a wide range of subjects relating to the University and to student welfare.

#### **STUDENT PUBLICATIONS**

The student publications at Faulkner University are The Spire, the student newspaper; The Sheaf, the yearbook;

and Images in Ink, the literary magazine. Any student enrolled at Faulkner may be a staff member for these publications. Scholarships are available for newspaper editor and yearbook editor.

#### **ACADEMIC ORGANIZATIONS AND HONOR SOCIETIES**

Academic based organizations provide students with an interest or major in a particular area to pursue opportunities for socializing, service, research, travel, and learning. Outstanding students are also invited to join academic honors societies according to standards established by each group. Other academically oriented groups are open to all interested students. The current academic organizations and honor societies represented at Faulkner are:

- Alpha Chi National College Honor Society
- Alpha Phi Sigma National Criminal Justice Honor Society
- Alpha Psi Omega National Theatre Honor Society
- Chi Alpha Sigma National Collegiate Athletic Honor Society
- Kappa Delta Pi International Honor Society in Education
- Lambda Epsilon Chi National Legal Studies Honor Society
- Phi Alpha Theta National History Honor Society
- Sigma Tau Delta International National English Honor Society
- Faulkner Near East and Archaeological Society
- Pi Sigma Delta Bible Club
- Pi Tau Epsilon Missions Club
- Institute of Faith and the Academy
- Student Alabama Education Association
- Faulkner Film Society: The Faulkner Film Society is an extension of the Humanities Department of Faulkner University. The Faulkner Film Society hosts film screenings to encourage dialogue and film appreciation in the Faulkner community. The Faulkner Film Society

emphasizes films of Hollywood's Golden Age and those that display a Christian aesthetic and sensibility. The Faulkner Film Society provides opportunities for faculty, staff, and administrators to interact with students in an informal setting. Students interested in the Faulkner Film Society may contact the Department of Humanities for more information (334-386-7919).

- Faulkner's Objective Recruiting Christian Education (FORCE): FORCE is a group of students who serve Faulkner in the Admissions Office as ambassadors and student recruiters for Faulkner. The mission of FORCE is to help prospective students plan for a successful college education experience by promoting Christian education from a student's perspective, introducing them to academic life, conveying Faulkner's friendly environment, stimulating positive student/teacher relationships and in all this, representing Faulkner's student body in a Christ-like fashion. Students interested in joining FORCE may contact the FORCE Sponsor in the Admissions Office for more information (334-386-7200).

#### **SPECIAL EVENTS**

Faulkner students have other opportunities for spiritual and service events throughout the year. These opportunities include special events such as Relay for Life, blood drives, Habitat for Humanity, ministries and Christmas boxes. Students also have opportunity to hear guest lecturers on moral and spiritual themes. Previous speakers have included V. P. Black, Arlam Carr, Jr., Peter Creeft, Artur Davis, Richard Gamble, Fred Gray, Sr., Mike Huckabee, Alan Keyes, Leland Ryken, Bruce Thornton and J. C. Watts. The University encourages students to explore these opportunities to put their knowledge and faith into action through Christian service

# STUDENT RESOURCES



## GENERAL STUDENT RESOURCES

### DIRECTOR OF THE SERVICE LEARNING CENTER

Faulkner's Spiritual Formation Program (SFP) requires students to devote forty clock hours per year to service learning. Students receive guidance and support for service learning opportunities from the Director of Service Learning. The Director of Service Learning provides institution-wide services to attain these service learning goals. The Director of Service Learning works with the University's departments, programs, and organizations to support the SFP's service learning outcomes. The Director of Service Learning is also responsible for establishing and maintaining community relationships to support the SFP's learning outcomes.

### STUDENT SUCCESS OFFICE

The Student Success Office (SSO) advises students in their class selections, schedules, and degree plans throughout their college careers. The SSO will then keep track of absences and academic progress through the help of GradesFirst. Students who are deemed at risk of falling behind in their classes will be contacted by an academic advisor. The student may then be scheduled for tutoring in their area(s) of concern. Students who are not at risk may also have the opportunity to schedule tutoring. The Student Success Office assists students with various issues that may arise during the year. The SSO works to connect the students to University services such as Career Services, Counseling, Financial Aid, Student Accounts,

academic departments and other student service areas. The SSO's main focus is helping students transition to college and successfully obtain a degree. Students may contact the Student Success office with any needs, concerns, or questions by emailing [advisors@faulkner.edu](mailto:advisors@faulkner.edu) or visiting room 130 in the Rotunda.

### STUDENT ACTIVITIES DIRECTOR

Faulkner University offers a wide range of extracurricular programs and activities for students. These activities include devotionals, intramural sports, Jamboree, Homecoming, (in)Formal, social events, concerts, and special events. The student activities are open to all currently enrolled Faulkner students and the majority of events occur on the Montgomery campus.

### RESIDENCE LIFE STAFF

Faulkner University provides dormitory and apartment living on the Montgomery campus. All undergraduate students under the age of 21 and enrolled full-time at the Montgomery campus are required to live in University housing. The exceptions to this rule are married students, a student living with their parents or guardians, or students with enough academic credits to be classified as a senior. Any other exceptions must be approved by the Dean of Students. Any student living off campus must provide a local address to the office of the Dean of Students. Faulkner University residences are patrolled by campus security and monitored by security cameras 24 hours-a-day. Each dormitory is staffed by a full time Dormitory Supervisor and several part time Resident Assistants. All dormitory residents must purchase

meal plans. On-campus living arrangements must be made each semester and generally cannot be changed during the term. Faulkner University is currently unable to provide on-campus housing for part-time students, students over the age of 25, married students, students with families, students enrolled in an Adult program, or students enrolled in the Jones School of Law.

### CAREER PLACEMENT CENTER

The Career Placement Center provides programs, services, and activities to support the career, professional, and employment goals of students. The Career Placement Center provides career fairs, workshops, employer contacts, and job search tools to support the career success of students

### UNIVERSITY POSTAL SERVICE

Faulkner University provides basic postal services to on-campus residents such as a mailbox for sending and receiving mail via the United States Postal Service. The University Mailroom, adjacent to the J. L. Perry Cafeteria, provides additional fee-based postal services such as USPS stamps, special delivery options, UPS services, and FEDEX services. All campus residents must reserve a mailbox. The student's return address should be on each letter mailed and should include the student's name, box number, and Faulkner University, 5345 Atlanta Highway, Montgomery, Alabama, 36109-3398.

### UNIVERSITY HEALTH CENTER

The University Health Center provides a Registered

Nurse (RN) to assist students with basic health care needs. The University Health Center provides the following services:

1. Nursing care and patient counseling.
2. Health promotion and well-being services such as blood pressure checks and temperature checks.
3. Basic treatment of minor cuts, minor sprains, flu, cold, and other minor illnesses.
4. Referrals and assistance in making appointments with a physician, nurse practitioner, physician assistant or other healthcare provider for other treatments and care. Note: All fees associated with these providers or services are the sole responsibility of the student.
5. Referrals and assistance in making appointments with a health care center, facility, or hospital for other treatments and care. Note: All fees associated with these providers or services are the sole responsibility of the student.

#### UNIVERSITY COUNSELING CENTER

The University Counseling Center provides confidential counseling services for personal, emotional, social, and mental health concerns that students may experience while attending Faulkner. The University Counseling Center services are available by appointment for all Faulkner students. The University Counseling Center will make referrals to community mental health providers when the needs of the student cannot be met by the University Counseling Center.

#### CAMPUS SECURITY

Campus Security oversees the safety and security of Faulkner University facilities. Faulkner University provides security services to all Faulkner campuses. The

Campus Security Officers (CSO) patrol the campuses to ensure that any and all criminal violations and breaches are duly noted and appropriate action is taken. CSOs are responsible for locking and unlocking campus facilities as requested by authorized personnel. The CSOs will also provide an escort to students, faculty or staff when available. Please consult the University website and Student Handbook for more details.

#### VETERANS SUPPORT

Veterans' information, including assistance in securing Veterans Administration Educational Benefits for military service veterans and dependents, is available. The University V.A. representative is responsible for enrollment certification of veterans and dependents, for reports to the Veterans Administration Regional Office and for liaison between the Veterans Administration Regional Office and the University.

#### ACADEMIC RECORDS

##### POSTSECONDARY STUDENT RIGHTS UNDER FAMILY EDUCATION RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all educational institutions that receive funds under an applicable program of the U.S. Department of Education. FERPA affords students certain rights with respect to their education records. These rights include:

1. *The right to inspect and review the student's education records within 45 days of the day the University receives a request for access.*

A student should submit to the registrar, Dean, head of the academic department, or other appropriate official, a written request that identifies the record(s) the student wishes to inspect. The University official will make arrangements for access and notify the student

of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. *The right to request the amendment of the student's education records that the student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.*

A student who wishes to ask the University to amend a record must complete the Educational Record Amendment and Appeal Form (ERAAF) and submit the form to the University Custodian of Educational Records – the University Registrar – to initiate a review of the record. The ERAAF requires the student to clearly identify the part of the record the student wants changed, specify why it should be changed, and provide all requested documentation for the change.

If the University decides not to amend the record as requested, the University will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. *The right to provide written consent before the University discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent.*

The University discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position



(including law enforcement unit personnel and health staff); a person or company with whom the University has contracted as its agent to provide a service instead of using University employees or officials (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the University.

In addition, the University reserves the right to release and publish directory information without consent, such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance, as required by § 99.37 of the regulations. Student has the right to restrict disclosure/release of directory information to third-parties by completing the Request to Restrict Directory Information form available from the Registrar or the University's website.

4. *The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA.*

The name and address of the office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-5901

5. *The right to obtain a copy of Faulkner University's student records policy. This policy is available in the Office of the Registrar*

In accordance with relevant federal and state laws and guidelines Faulkner University has

established clear policies for the handling of all student related records. Students enrolled at Faulkner will have an educational record created that constitutes their academic record or transcript. The academic record is subject to the aforementioned FERPA policies. Students may also have non-academic records maintained by the University. The access to these records may be subject to federal and state laws other than FERPA. The identified custodians for these records should be contacted for questions about access to these records. Academic records containing admissions and matriculation information, transcripts, and other essential data are maintained by the Registrar. The student has the right to request a copy of any materials contained in the record. A duplicating fee will be assessed.

#### **POLICY OF EDUCATIONAL RECORD**

The University's educational record policy is in compliance with the Postsecondary Student Rights under FERPA previously detailed. In addition the following policies and procedures apply to a student's educational record.

#### **POLICY FOR COPIES OF EDUCATIONAL RECORD**

A student may request either an official or unofficial copy of their educational record (transcript) via the Transcript Request Form (TRF). A student must complete the TRF and submit the signed form with payment by mail, fax or hand-delivery to the Registrar's Office on any Faulkner campus. Faulkner University will only send official transcripts via this form when specifically requested by the student.

#### **PROCEDURE TO INSPECT STUDENT RECORDS**

A student may inspect and review their student records upon request to the appropriate record custodian. A student must complete the Student Record Inspection Request Form and submit the signed form with any required payment by mail, fax, email, or

hand-delivery to the relevant record custodian on any Faulkner campus.

1. Submit to the record custodian, or appropriate University staff personnel, a written request which identifies as precisely as possible the record(s) the student wishes to inspect.
2. The record custodian or an appropriate University staff person will make the needed arrangements for access as promptly as possible. The student will be notified of the time and place where the records may be inspected. Access must be given in 45 days or less from the receipt of the request.
3. When a record contains information about more than one student, the student may inspect and review only the documents, which relate to his or her record.

#### **RIGHTS OF THE UNIVERSITY TO REFUSE ACCESS**

Faulkner University reserves the right to refuse permission for a student to inspect the following records:

1. The financial statement of the student's parents.
2. Letters and statements of recommendation for which the student waived his or her right of access, or which were placed in file before January 1, 1975.
3. Records connected with an application to attend Faulkner University if the application was denied.
4. Those records which are excluded from the Family Education Rights and Privacy Acts (FERPA) definition of education records.

#### **REFUSAL TO PROVIDE COPIES**

Faulkner University reserves the right to deny transcripts or copies of records not required to be made available by the FERPA if the student has an unpaid financial obligation to the University or there is an unresolved disciplinary action against the student.

# MOUNTAINEERING

(noun): activity in which one climbs a mountain, ranging in difficulty from simple peak bagging to full-blown expeditions to the world's highest peaks, in order to reach an intended destination, the peak.

Grades, reports of excessive absences from class, and other information relating to the current status of a student may only be released to a parent or guardian if the student is a dependent as defined and claimed on Federal income tax return or the student submits a signed release form granting permission to release information. This procedure may be followed until such time as the Registrar is informed, in writing, that the student is no longer a dependent. Grade reports and transcripts will not be released for any student until all financial obligations have been satisfied.

## ACADEMIC RESOURCES

Faulkner University provides several services to support student learning and success. These services are designed to provide students access to information resources, skills training, and learning tools in a variety of formats. Learning support services are provided through the computer resources and laboratories, the University Library System, Instructional Support Services, and Center for Special Services. Students in some degree programs also have access to several discipline specific Academic Resource Rooms. The Student Success Office is also available to help students find the academic resources they need.

### EAGLE IADVANTAGE

Faulkner University's Eagle iAdvantage provides Faulkner students access to the most up-to-date

technology including computing facilities, educational tools, and support services for the purpose of enhancing student life, learning, and work place preparation.

The many components of Faulkner's Eagle iAdvantage allow for a "study anywhere" approach for flexible, self-paced, and mobile learning within a 21st century learning environment. This enhancement provides students with greater collaboration opportunities with professors and peers, along with the internet, computer, and electronic communication skills essential for success throughout their lives and professional careers. For a detailed description of the Eagle iAdvantage, visit <http://www.faulkner.edu/iAdvantage/Default.aspx>.

### COMPUTER RESOURCES AND LABORATORIES

Faulkner provides a variety of computer resources to promote the academic success and to enhance the

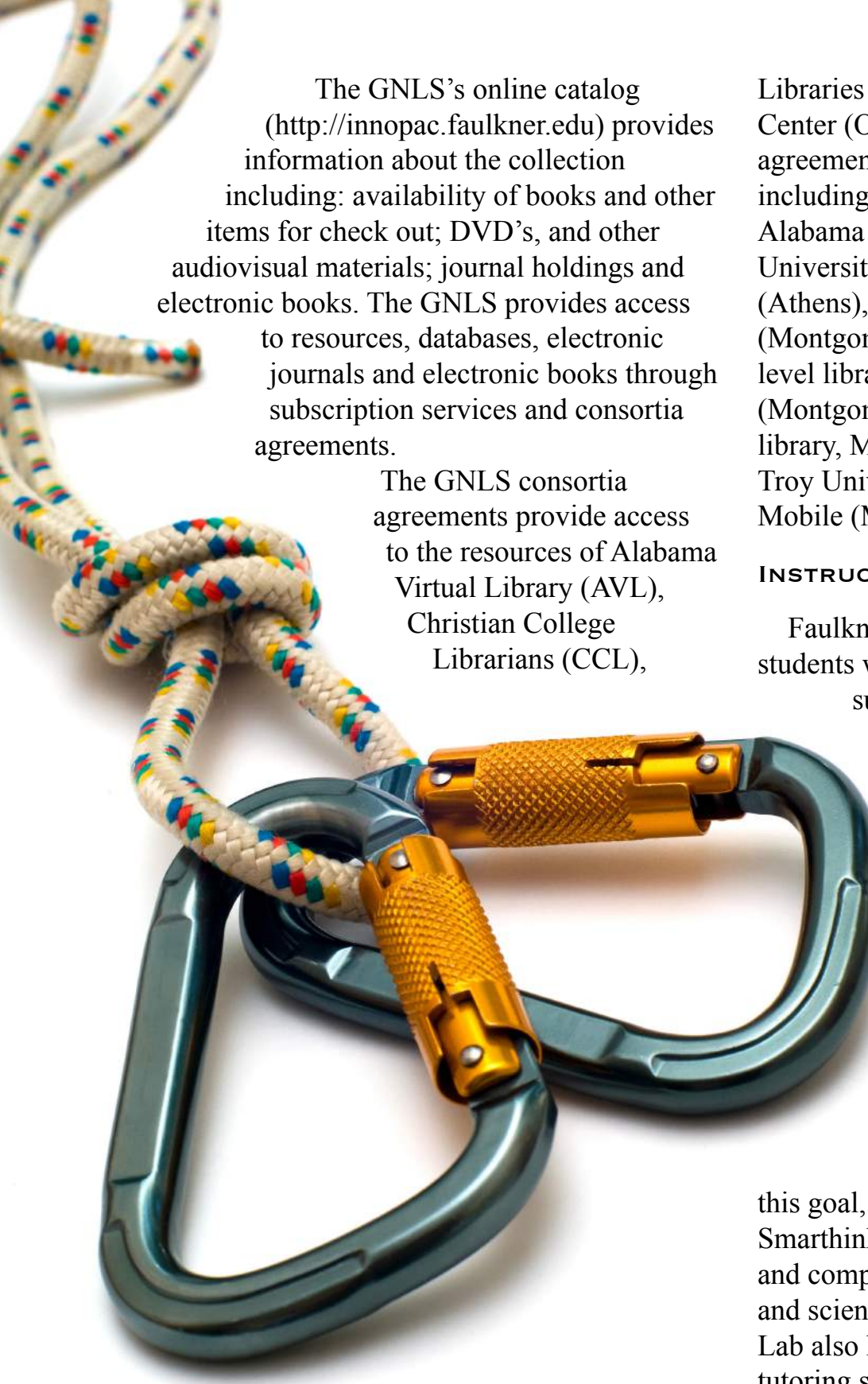
campus life of students. Students have a variety of means and opportunities to access computer resources and laboratories including the internet, on-campus Wi-Fi, libraries, and learning resource centers. The computers in laboratories, libraries, and learning resource centers are for instructional and general student use. These computers provide access to academic and course related software and resources as well as non-academic or personal resources. These computers are available during the operating hours of each facility.

### UNIVERSITY LIBRARY SYSTEM

Gus Nichols Library System (GNLS) is the major academic resource for Faulkner University with extensive collections of academic books and journals, special collections, and links to networked information resources in various electronic formats. The GNLS consists of the following the Gus Nichols Library, the Education Curriculum Resource Room and Laboratory, the F. Furman Kearley Library Collection, the George H. Jones Law Library, and three Technology and Learning Resource Rooms. The GNLS provides students with an integrated catalog and access to the resources of each library or collection (<http://innopac.faulkner.edu>). The GNLS libraries feature special collections in education, law, ministry and theology. For more information or to access the resources of the GNLS visit the Faulkner website at <http://www.faulkner.edu>.

# EDUCATIONEERING

(noun): activity in which one climbs the academic mountain, encountering points ranging in difficulty from intro courses to doctoral theses, in order to reach an intended destination, graduation.



The GNLS's online catalog (<http://innopac.faulkner.edu>) provides information about the collection including: availability of books and other items for check out; DVD's, and other audiovisual materials; journal holdings and electronic books. The GNLS provides access to resources, databases, electronic journals and electronic books through subscription services and consortia agreements.

The GNLS consortia agreements provide access to the resources of Alabama Virtual Library (AVL), Christian College Librarians (CCL),

Libraries (NAAL), and Online Computer Library Center (OCLC). The GNLS also has reciprocal agreements with libraries throughout the state including Alabama A&M University (Huntsville), Alabama State University (Montgomery), Amridge University (Montgomery), Athens State University (Athens), Auburn University at Montgomery (Montgomery), Birmingham Public Library (Research level library, Birmingham), Huntingdon College (Montgomery), Mobile Public Library (Research level library, Mobile), Samford University (Birmingham), Troy University, Montgomery and the University of Mobile (Mobile).

#### **INSTRUCTIONAL SUPPORT SERVICES**

Faulkner's Instructional Support Services provide students with academic assistance, information, and support in most areas of academic study.

Included in the Instructional Support Services are the Instructional Support Lab, the Writing Center, Student Support Services (Tutoring), and Learning Support Rooms.

#### **INSTRUCTIONAL SUPPORT LAB**

The Instructional Support Lab, located in Brooks Hall, is open for use by any Faulkner student. The Instructional Support Lab's primary goal is to be of academic assistance to the Faulkner student. In order to meet this goal, one-on-one tutoring in math and English, Smarthinking on-line tutoring, audio/video instruction, and computer-assisted instruction in math, English, and sciences are provided. The Instructional Support Lab also houses the Writing Center, a one-on-one tutoring service established by the English department, to aid students in improving writing skills. The Instructional Support Lab is equipped with Faulkner-networked computers featuring Microsoft Office and is open for study by individuals or groups. Instructors

may reserve the lab for class time. Lab personnel are also responsible for administering all math and English placement tests. The Instructional Support Lab serves as an open CLEP testing center. CLEP tests are administered twice monthly throughout the year and are available to the public as well as all Faulkner students. DANTES and MAT exams are also administered by the Instructional Support Lab staff once monthly throughout the year. Faulkner students are encouraged to become acquainted with the lab early in the semester to make maximum use of the services available. All services, with the exception of CLEP, DANTES, and MAT testing, are free of charge. For information on Instructional Support Lab services, visit the Instructional Support Lab website at [www.faulkner.edu/academics/isl.aspx](http://www.faulkner.edu/academics/isl.aspx).

#### **WRITING CENTER**

Faulkner University's Writing Center is housed within the Instructional Support Lab in Brooks Hall at Faulkner's main campus and provides students with tutoring in English composition and English grammar. Tutors can help students generate ideas for compositions or organize method and style according to the particular assignment, as well as help analyze the students' papers to point out any grammatical inefficiencies, errors or weaknesses in purpose, clarity, organization, style, mechanics, and/or the incorporation of any source material. The Writing Center has approximately 3-5 tutors during a given semester, and tutors are well qualified and typically the students' peers. The Writing Center Director is also available for additional assistance. Free to all Faulkner students, the Center is also primarily a tool for students in Faulkner's two sections of remedial English: EH 0301 and EH 0302. Remedial students are required to attend an hour of tutoring each week, with at least thirty minutes with the tutor and thirty minutes working on the computer under the supervision of the tutor. Students in EH 0301 or EH 0302 are assigned one scheduled meeting time and can sign up for one

THE CROSSROADS OF ALL THE CLIMBER'S PROTECTIVE MEASURES  
SUCH AS HELMET, SPECIAL CLOTHING, ROPE, TRAINING &  
EXPERIENCE, ALONG WITH THE HAZARDS OF THE MOUNTAIN

# SPHERE OF ACCEPTABLE RISK

additional slot based on availability. Non-remedial students seeking tutoring can sign up for two assigned meeting times a week. Walk-ins are allowed and accepted based on tutor availability. As it continues to expand, the Writing Center will also have resources available online.

## STUDENT SUPPORT SERVICES (TUTORING)

The Instructional Support Lab coordinates the Student Support Services program, which provides academic support to all Faulkner students. The program offers assistance through faculty/staff tutors, faculty recommended peer tutors, computer-based instruction, video instruction, and Smarthinking online tutoring. Smarthinking is a free online tutoring service that is available 24 hours a day, 7 days a week enabling students to get the help they need when they need it. For more information on Smarthinking, go to <http://www.faulkner.edu/iAdvantage/smarthinking/>. Students experiencing difficulty in an academic course of study can request tutoring services through GradesFirst or by contacting the Instructional Support Lab at (334) 386-7294. Students who need assistance with academic skills such as test taking strategies, overcoming test anxiety, and developing study skills may receive video instruction in these areas as well. Academic skills videos are housed in the Instructional Support Lab on the Montgomery campus and may be checked out to any campus. Students interested in learning more about Student Support Services or who are interested in becoming peer tutors should contact the Student Support Services Director at (334) 386-7294 or 1-800-879-9816 ext. 7294.

## LEARNING SUPPORT ROOMS

Faulkner's Instructional Support Services coordinates a learning support room on each extended campus. The Learning Support Rooms provide students with access to videos and reference materials on academic skills, study skills, writing, mathematics, and science.

## DISABILITY SERVICES: PROJECT KEY

Project Key, housed in the Center for Special Services, is a program provided by Faulkner University to promote services tailored to the unique needs of students with disabilities so that they may be full participants in the Faulkner Community. Our goal is to ensure opportunity for equal access and participation in all programs and services available and to provide reasonable and appropriate accommodations to persons who are otherwise qualified and demonstrate through documentation significant limitations in a basic life activity.

Project Key serves as the central contact point and service provider for all students with disabilities at Faulkner University including: Harris College of Business, V.P. Black College of Biblical Studies, Alabama Christian College of Arts and Sciences, College of Education, Jones School of Law and all Extended campuses.

## RESOURCES FOR FAULKNER STUDENTS WITH DISABILITIES

Decisions about accommodations for students with disabilities are made on an individual basis based on the student's diagnosis and documentation. Students may download documentation guidelines from the

University website at <http://www.faulkner.edu/studentlife/success/pk.aspx>. Project Key serves the following categories of disabilities:

- Learning Disabilities
- Attention Deficit/Hyperactive Disorder
- Psychological Disabilities
- Mobility Disabilities
- Chronic Health Disorders
- Low Vision or Blindness
- Deaf or Hard of Hearing

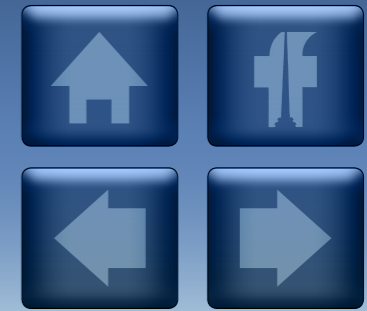
Current or prospective students may obtain more information and/or schedule an appointment with Pat Morrow, Director of Project Key, by calling 334-386-7185 or emailing [pmorrow@faulkner.edu](mailto:pmorrow@faulkner.edu).

## EDUCATIONAL TALENT SEARCH

Educational Talent Search is a program funded by the U.S. Department of Education located on the campus of Faulkner University. The program's objectives are to serve students of grades six through twelve from Montgomery, Elmore, Autauga, and Lawrence Counties, at their schools with services that are designed to help them graduate from high school and to continue in some type of postsecondary education. Included in these services are Financial Aid Workshops, ACT Workshops, Career Assessments and Workshops, college visits, cultural trips, and other types of classroom presentations and individual counseling that will help them to overcome barriers that will enable them to enroll in an institution of higher education. The program also serves high school dropouts by helping them get their G.E.D., postsecondary dropouts to reenter school, and high school graduates to enroll in a postsecondary institution.



# STUDENT ACCOUNTS



## CURRENT TUITION AND FEES

The cost of tuition, room, board, fees, and other charges are printed in the financial information supplement. This supplement is available online and can be accessed at <http://www.faulkner.edu>. For certain adult programs, program brochures outline special financial policies and associated tuition and fees for those programs. The University reserves the right to adjust rates at any time before the student incurs charges.

## PAYMENT POLICIES

All charges are due at registration. Registration is not complete until business office approval is granted.

Checks for tuition and fees must be made payable to Faulkner University and must identify the student for whom the payment is made. Faulkner University accepts MasterCard, Visa, and Discover. Books and supplies must be purchased separately.

A fee is assessed at the maximum allowed by Alabama state law for each returned check. If a student has checks returned, subsequent payments must be in cash or money order.

Students may apply to defer a portion of their balance for each term. The remaining balance, after down payment and confirmed financial aid, may be divided into equal installments. For certain adult programs, special deferred payment arrangements are outlined in the program brochure. In order to defer payment, students must do the following:

- Make the required down payment due at registration.

- Maintain a satisfactory credit record.

A deferment fee is assessed for those students permitted to defer payment.

A late payment fee is assessed for each late payment.

Students who are delinquent with payments may not be allowed to continue in classes or register for future classes. Once a student separates from Faulkner University with an unpaid balance, his or her account is considered in default.

## THIRD PARTY REIMBURSEMENT

### FUNDS PAID DIRECTLY TO THE UNIVERSITY

Students whose accounts will be paid directly to the University by a third-party sponsor, such as a company, church, the military, or other organization, must submit acceptable written commitment to the University. The University may defer payment of the reimbursement amount until funds are received from the third party. Any amount not covered by the third party must be paid by the student. A deferment fee will be charged. If the student's bill remains unpaid contrary to terms of the third-party agreement, continued enrollment may be delayed until suitable arrangements are made. The student is ultimately responsible for the timely payment of the account. If funds are not received on time the student is responsible for remaining balance due.

### FUNDS PAID DIRECTLY TO THE STUDENT

Students whose accounts will be paid directly to the student must follow the guidelines for deferred payments listed under Payment Policies in this catalog.

A deferment fee is charged. The student must remain current in order to remain enrolled. The student remains responsible for all charges associated with attending Faulkner.

## PAST DUE BALANCES

In the event a balance remains after the close of the term in which charges were incurred, an interest charge of 1.5% monthly will be added to the unpaid balance. This interest charge will continue monthly until the balance is paid in full. Any outstanding balance from a previous term must be paid before enrolling for the next term. Delinquent accounts may be placed with a collection agency and are subject to legal action. If, after a student leaves Faulkner, an obligation is due that requires an outside collection agency, the responsible party agrees to pay the collection agency fees, court costs, and attorney fees for collecting the balance.

## COURSE CHANGE CHARGES

Students must add or drop courses according to University academic policies. A course change fee is charged for each add or drop transaction. In the event the student incurs additional charges through adding of classes or through other adjustments, the resulting additional balance due must be paid immediately or in accordance with the deferment arrangement approved for that student.

## REFUND POLICIES

Tuition refunds are made in accordance with the schedule below only after the student notifies the Registrar's Office of his/her intention to drop or withdraw. If room or board charges apply, these charges will be based on the prorated period of occupancy during each term of residency. All other fees and charges are non-refundable. If charges have been paid by check, refunds are not made until the check has cleared the bank. In addition, refunds are not made until the conclusion of the published refund period as described in the Refund Schedule :

## REFUND SCHEDULES

Change of course or drop fees are assessed on the first day of class.

Registration is considered a contract binding on the student. If the student officially notifies Faulkner University of withdrawal, the withdrawal date is the date, as determined by the University, that the student began the withdrawal process or otherwise provided official notification to the Registrar's Office in writing of his/her intention to withdraw. If withdrawal results from misconduct, the institution is under no obligation to make any refunds. Scholarships will be adjusted at the same rate tuition is refunded. No combination of awards, however, may result in a refund of more than 100% of student's total charges.

Students receiving financial aid should consult with the Financial Aid Office concerning the possible effect of withdrawal or change in course load. Any remaining balance on account must be paid at the time of withdrawal or dismissal.

## SECURITY INTEREST IN STUDENT RECORDS

Diplomas, grades, transcripts, or other reports are not released until all accounts, current or otherwise, have been settled in agreement with University policy as outlined above. Faulkner University retains such documents as security for these obligations until they are satisfied.

## REFUND SCHEDULE

DROP/WITHDRAWAL	REFUND
Through the 7th day* from start date of term	100% less \$110
Through the 10th day* from start date of term	50%
After 10th day* from start date of term	0%

\*calendar days

# FINANCIAL AID



**T**he financial aid offered by Faulkner University consists of a combination of federal, state, and institutional funds designed to help students cover their cost of education. Institutional scholarships may be available to those eligible full-time students who apply early and meet certain qualifications. Students should talk with their admissions counselor concerning the availability of scholarships and the qualifications. Under no circumstances may institutional aid be

awarded beyond the amount needed to satisfy the student's account. Financial aid is awarded based on availability, so apply early and secure your financial aid for the upcoming school year.

## POLICY FOR AWARDING AID

Federal and state funded awards are governed by applicable government regulations. The majority of federal aid is based on financial need with the

exception of unsubsidized direct loans. State aid is awarded to all eligible state residents. Also, members of the Alabama National Guard may be eligible for Alabama National Guard Educational Assistance Program funds. Students must begin attendance in all courses for which they are registered to establish financial aid eligibility each term. Non-attendance in one or more courses may result in a reduction or denial of financial aid.

## FINANCIAL AID ENTRANCE AND EXIT INTERVIEWS

First time borrowers of Federal Direct loans must complete an entrance interview form prior to applying for their loan. Before graduation or transferring from Faulkner University, an exit interview form must be completed by all students who take out a Perkins and/or Federal Direct Loan. The maximum time that an undergraduate student may be eligible to receive Federal Title IV funds may not extend beyond 150% of the published length of his/her program of study. The number of hours a transfer student earns at each institution will be included in calculating the timeframe toward completion of a degree at Faulkner. Transfer students who have a large number of transfer credit hours should review their records carefully to anticipate any future problems with satisfactory progress.

## APPEAL PROCESS

Student aid recipients who have lost eligibility for financial aid may appeal in writing to the Director of Financial Aid, if there are extenuating circumstances relative to their case. If denied by the Director of Financial Aid, they may then appeal to the Vice President of Enrollment Management. Students whose appeals are approved will continue to be reviewed each semester until they meet the standards again.

## SATISFACTORY PROGRESS POLICY FOR FINANCIAL AID ELIGIBILITY (EFFECTIVE FALL TERM 2011)

HOURS ATTEMPTED	CUMULATIVE GPA	PACE
0-29	1.50	55%
30-59	1.75	65%
60+	2.00	70%

1. Each student's academic record will be reviewed at the end of each semester. At the time of review,

- the student must meet the standard in the table above that matches his/her total hours attempted.
2. The cumulative GPA used for the purpose of this policy will be the Faulkner GPA as recorded on the student's transcript in Regent.
3. Pace is determined by dividing total hours earned by total hours attempted.
4. Hours earned will include all hours recorded in Regent as earned, including transfer credits.
5. Attempted hours will include all hours appearing on the student's record in Regent as attempted, including transfer credits. This includes all letter grades, W's, I's, FA's and any other course for which the student was charged and began attendance, regardless of whether the student received any financial aid for such courses.
6. A student enrolled in an undergraduate program will not be allowed to attempt more than 150% of the published length of the program measured by the credit hours required for that program.
7. A student who fails to meet Satisfactory Academic Progress (SAP) may be placed on Financial Aid Warning for their next term of enrollment. During that term the student will still receive all of the Financial Aid for which they would otherwise be eligible. The University reserves the right to immediately place on Financial Aid Suspension any student who has shown little or no effort in attending classes or otherwise making academic progress.
8. After one term in Financial Aid Warning status, the student must be meeting SAP to continue to receive aid. Students who fail to meet SAP at the conclusion of one term of Financial Aid Warning will be placed on Financial Aid Suspension. Students on Financial Aid Suspension are ineligible for any Federal Title IV aid, including student loans, as well as the Alabama State Grant.

9. Students suspended from receiving Financial Aid may have their aid restored for future terms if they are found to be meeting SAP requirements after any term that follows their suspension.
10. Students may appeal their suspension status by completing the Financial Aid Suspension Appeal form and sending it, along with appropriate documentation, to the Director of Financial Aid.
11. If a suspension appeal is granted, the student may be placed on Financial Aid Probation for one term. During that term the student will receive all of the Financial Aid for which they are eligible. At the option of the University, the student whose suspension appeal is granted may be placed on an academic plan of one or more semesters. Such a plan would include specific targets for GPA and Pace that must be met at the conclusion of each semester in order to receive aid.

## SATISFACTORY PROGRESS POLICY FOR INSTITUTIONAL FINANCIAL AID

For institutional scholarships, the academic year consists of fall and spring semesters. A student's record is reviewed after the spring semester only.

However, a request for financial aid probation for one term can be requested by the student in writing and must be approved by the Vice President of Admissions.

## RETURN OF TITLE IV FUNDS POLICY

This policy only relates to the students who totally withdraw from school.

If the student officially notifies Faulkner University of his/her withdrawal, the withdrawal date is his/her last date of attendance. If the student drops out without notifying Faulkner University, then the student's withdrawal date is his/her last date of

attendance.

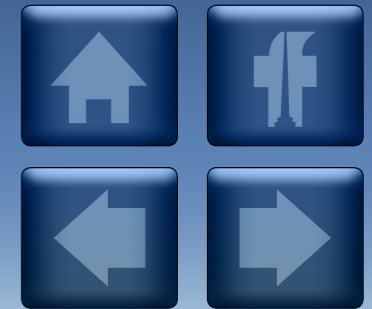
In order to determine whether Title IV funds must be returned, Faulkner must first determine the percentage of the payment period the student completed. If the student completed more than 60% of the period, then he or she earned 100% of the aid for the period. If the student completed 60% or less of the

period, then the percentage of the period completed is the percentage of aid earned. The percentage is determined by dividing the days attended in the period by the total days in the period, excluding scheduled breaks of at least 5 days in length.

From this percentage, the University determines how much Title IV aid has been earned for the period

and the University retains this amount. The remaining percentage (unearned) of Title IV aid is returned to different programs. The earned aid is determined from all awarded aid for which the student established eligibility as of the withdrawal date and which may be late disbursed under cash management and program regulations. Once the school's share of unearned

## ADMISSIONS & ENROLLMENT



funds is determined, then the student must return the difference between the amount of unearned aid and the amount that Faulkner University must return.

### GENERAL ADMISSION REQUIREMENTS

Regular undergraduate admission is granted to qualified high school graduates who score 18 or above on the American College Test (ACT) or 1290 (M+V+W) or higher on the Scholastic Aptitude Test (SAT) of the College Entrance Examination Board. The only applicants accepted without having taken the ACT or SAT are those who have been out of high school for at least five years. A qualified high school graduate is one who has completed a minimum of 15 units (three in English; nine in such academic subject areas as mathematics, science, social science and foreign language; and the remaining three in other courses) with a C average. Applicants who have not completed high school may be admitted if they

have a General Education Development Test (GED) Certificate.

All students who apply to Faulkner University must be of good character and must be willing to respect and uphold the values and ideals of the University, including conforming with its code of conduct. Faulkner reserves the right to deny admission to those whose previous actions could be interpreted to mean that they are not of good character, that they will not respect and uphold the values and ideals of the University, including its code of conduct. Faulkner also reserves the right to deny admission to those who, in its sole judgment, may pose a threat to the safety or well being of the campus community or whose admission creates the risk of disrupting the educational and spiritual atmosphere the University is endeavoring to create. Faulkner University also reserves the right to revoke the admission of anyone who has either misrepresented or failed to fully disclose facts which

would have a bearing on these issues.

### ADMISSION TO TRADITIONAL PROGRAMS

Those applicants who qualify for admission are accepted without regard to race, religion, gender, handicap, or national origin. All students who apply to Faulkner University must be willing to uphold the values and ideals of the University.

Prospective students and their parents are invited and encouraged to visit the campus. Admissions counselors are glad to arrange for overnight student guests to stay in University dormitories when space permits. Campus tours, class visitations, and conferences with professors may be arranged at the convenience of visitors.

The Admissions Office for traditional programs is

open weekdays 8:00am-5:00pm and at other times by appointment. For further information concerning admission to Faulkner University, contact the Director of Admissions, Faulkner University, 5345 Atlanta Highway, Montgomery, Alabama 36109-3398, or at 334-386-7200 or 1-800-879-9816, or by email at [admissions@faulkner.edu](mailto:admissions@faulkner.edu).

#### **CONDITIONAL ADMISSION**

Applicants who do not meet general admission requirements, but who are judged to have potential for success, may apply for conditional admission.

#### **ADMISSION OF HOME SCHOOL STUDENTS**

Students who fulfill high school requirements through home schooling must satisfy all admission standards set by the University, i.e., ACT/SAT scores, high school units, etc. Home school transcripts should be certified by the home school covering administrator.

#### **DUAL ENROLLMENT FOR HIGH SCHOOL STUDENTS**

Qualified high school students may enroll in approved University classes concurrently with their high school enrollment. To qualify, a student must be at least a high school sophomore, have a cumulative 3.0 GPA or an ACT composite score of 22, and must submit a letter of recommendation from a high school counselor, principal, or home school group leader.

#### **ADMISSION OF TRANSFER STUDENTS**

Faulkner University admits students who wish to transfer from other accredited colleges and universities. The transfer applicant must not be under suspension for any reason from another college. Official transcripts from all schools attended, including high school, must be received directly from the institution by Faulkner University. Copies of transcripts issued to students are not acceptable.

Specific information on the transfer of credits may be found in the section on Academic Standards. Prospective transferees should contact the Admissions Office for assistance in facilitating a smooth transfer. Prospective transferees from an Alabama Community College should consult the Statewide Transfer and Articulation System (STARS) for Faulkner's degree program specific transfer agreements with Alabama's Community Colleges.

#### **READMISSION OF FORMER STUDENTS**

Students who have not attended Faulkner University for five years or more must reapply through the Admissions Office. Former students who return after shorter absences need not reapply. They may begin the registration process by contacting their academic advisors. The Registrar's Office can help former students identify their academic advisors. Returning students must submit official transcripts from any schools attended during any absence from Faulkner. The transcripts must show the student to be in good standing. Students returning after an absence of one academic year will be governed by the academic programs and degree requirements in the current catalog.

#### **READMISSION/REINSTATEMENT OF UNIFORMED SERVICES MEMBERS**

A student whose absence from Faulkner University is necessitated by reason of service in the uniformed services and who provides the requisite documentation of eligibility may be readmitted to Faulkner University under the terms of the Higher Education Opportunity Act and will return with the same academic status as when last in attendance. Students separating from the military, and not eligible for readmission under the terms of the Higher Education Opportunity Act, may seek readmission to the University under the academic policies applicable to all students. It is the intention of the University to afford all veterans eligible for readmission under the terms of the Higher

Education Opportunity Act assistance in completing their education. To apply for reinstatement under the Higher Education Opportunity Act, contact the Office of the Registrar at any campus or center.

#### **ADMISSION OF TRANSIENT STUDENTS**

Transient status is available to students regularly enrolled, in good standing, at other colleges and universities who desire to attend Faulkner University for one term. Transient students must bring official forms from the Registrar's Office of the institution in which the student is regularly enrolled. This form must state that the student is in good standing and has permission from the other school to study as a transient student at Faulkner.

#### **ADMISSION OF NON-DEGREE TRACK STUDENTS**

Individuals who do not wish to work toward a degree from Faulkner University, or who wish to take courses on a non-credit basis, may apply for admission as special students. It is possible for one to apply and be admitted to a degree program after a period of enrollment as a special student, but work done for non-credit will not normally be accepted for credit. Arrangements must be approved by the Vice President for Academic Affairs or the Registrar to receive credit.

#### **STEPS IN THE ADMISSIONS PROCEDURE FOR TRADITIONAL PROGRAMS**

To gain admission to Faulkner University, applicants must have on file the following:

1. Application Form - This form may be obtained from the Admissions Office or at [www.faulkner.edu](http://www.faulkner.edu).
2. Fees - All applications must be accompanied by a nonrefundable application fee and a housing reservation fee if University housing is requested.
3. Personal References - At least two letters of recommendation from

non-family members must be submitted to the Admissions Office. The completed reference forms must be returned to the University by the evaluator.

4. Transcripts - Applicants must request that official copies of their high school transcripts be sent directly to the Admissions Office. Transfer students must also have official transcripts sent by the Registrar from each college/university previously attended.
5. ACT or SAT Score - Applicants must submit official copies of their ACT or SAT scores.

Application for Financial Aid is a separate process handled by a different office. See the Financial Aid section of this catalog for details.

#### STEPS IN THE ADMISSION OF INTERNATIONAL STUDENTS

Faulkner University welcomes international students into our traditional program. Many international students find our campus to be a comfortable environment where transition into a new culture is a wonderful experience. International students must complete the following steps for applying to Faulkner University:

1. Complete an application for admission. The \$50 application fee, \$250 international fee, and \$150 international program fee (all non-refundable) may be paid on-line.
2. Complete the affidavit of support (I-134) form and submit all supporting documentation.
3. Provide a recommendation letter from your previous (or current) school. If you are transferring to Faulkner University from another United States college or university, you and the Designated School Official (DSO) from your current school must complete the transfer form.
4. Provide certified, translated transcript(s) of previous education training from all schools outside the United States. Transcripts must be certified through either Lisano International or

World Education Services. Students should request the document-by-document report for the high school diploma/completion certificate and the course-by-course report for college transcripts.

5. Provide an acceptable documentation of English proficiency or a standardized test. Students from countries where English is not the native language are required to take the Test of English as a Foreign Language (TOEFL) or the Academic International English Language Testing System (IELTS) examination. Official TOEFL or IELTS score reports are required for admission to the Undergraduate and the Graduate programs and may be ordered from Educational Testing Services (ETS) or IELTS. The code number for Faulkner University is 1034. The minimum TOEFL and IELTS requirements for admission are:
6. Submit a deposit of \$3,000 US. The deposit

MINIMUM TOEFL REQUIREMENTS FOR ADMISSION			
PROGRAM	PAPER-BASED	COMPUTER-BASED	INTERNET-BASED
Undergraduate	500	173	1
Graduate	500	200	70

MINIMUM IELTS REQUIREMENTS FOR ADMISSION	
Undergraduate	5.0
Graduate	5.0

must be received prior to the issuance of an I-20. These funds will be applied to your account and will not be applicable toward any of your school expenses while you are here. It would be used for travel should you become sick or have to return home early for any reason. This deposit will be refunded to you upon your graduation from Faulkner or if you transfer from Faulkner as long as your full financial obligation to the University has been fulfilled.

#### APPLICATION REVIEW

Faulkner will review the materials and consider the request for admission after international students complete the application steps described above (Faulkner Application Form, affidavits, recommendations, transcripts, documentation of English proficiency/standardized test, and deposit). If the review determines that the applicant has met the institution's admission requirements for international students, then Faulkner will send a letter of acceptance to the student and issue an I-20. The I-20 will allow you to interview for the visa. The actual time that individual students are allowed to remain in the U.S. will vary.

After the I-20 is issued, if you should for any reason not be able to come to the U.S. and attend Faulkner, a \$500 processing fee will be deducted from your deposit and the remaining funds will be returned.

Prospective and current international students are responsible for staying informed of the United States Department of Homeland Security and regulations for the International Student and Exchange Visitor Program (SEVP). It is your responsibility to obtain your visa, file your I-901 form and pay the mandatory SEVIS fee, and make any necessary travel arrangements.

Please direct any questions or comments to [admissions@faulkner.edu](mailto:admissions@faulkner.edu).

#### ADMISSION TO ADULT PROGRAMS

Those applicants who qualify for admission are accepted without regard to race, religion, gender, handicap, or national origin. All students who apply to Faulkner University must be willing to uphold the values and ideals of the University.

Regular adult undergraduate admission is granted to qualified high school graduates who meet the criteria to be classified as an adult student. Applicants who meet at least one of the following criteria may be classified as adult students: (a) at least 24 years of

age, or (b) married, or (c) a parent, or (d) employed fulltime. A qualified high school graduate for adult applicants is one who has completed a high school curriculum and received a regular high school diploma, or has a General Education Development (GED) Certificate. Admission for adult students is handled by the Graduate and Adult Enrollment Office.

Admission to adult programs can be obtained for one term based on unofficial transcripts. However, all official transcripts and required documents for completion of the academic file must be received by the end of the first term. Non-compliant students will be withdrawn and may not resume studies until their file is completed.

Graduate and Adult Admissions Office representatives for adult programs are available on each Faulkner campus during regular business hours and at other times by appointment. For further information concerning admission as an adult student to Faulkner University, contact the Graduate and Adult Enrollment Office, Faulkner University, 5345 Atlanta Highway, Montgomery, Alabama 36109-3398, or at 334-386-7140 or 1-800-879-9816, extension 7140, or visit the Faulkner campus nearby.



#### ADMISSION TO EXECUTIVE AND PROFESSIONAL PROGRAMS

Admission to Faulkner University is dependent upon previous education, character, and the desire to

attend a Christian university. Those applicants who qualify for admission are accepted without regard to race, religion, gender, handicap, or national origin. All students who apply to Faulkner University must be willing to uphold the values and ideals of the University.

Applicants for admission to the Executive Bachelor of Business Administration (BBA), Human Resource Management (HRM), and Bachelor of Science in Criminal Justice (BCJ) programs must meet the specific admission requirements as described elsewhere in this catalog. Application for admission to these programs is made through the Graduate and Adult Enrollment Office.

#### ORIENTATION (iSTART)

iStart provides new students the knowledge of Faulkner and university life to begin the path to intellectual, moral, spiritual, physical, emotional, and social growth and development. iStart emphasizes and introduces new students to the skills for success in academic life, student life, and religious life. iStart also provides new students opportunities to forge

friendships with other new students and student mentors. iStart is led by faculty members so new students become acquainted with the instructors and advisors they will have at Faulkner.

The University's orientation program is comprised of Freshman Experience (FAFE 1111) and Transfer Experience (FATE 2111).

All entering full-time students on the Montgomery campus who have completed fewer than 13 semester hours must complete the University's orientation program during the first semester of enrollment. Students who earn credit by examination are not exempt from this orientation.

Transfer students with more than 12 semester hours are required to attend Transfer Experience.

#### iSTART FRESHMAN EXPERIENCE

This one-semester-hour class is required of all incoming freshmen. Transfer students with less than 12 hours are also required to attend. Freshman Experience is offered in conjunction with iStart each fall as a week-long class with follow-up sessions during the student's freshman year. For students unable to attend the week-long session, an eight-week session is offered during the student's first semester of his/her freshman year.

Freshman Experience topics include the phases of college life, academic course planning, scheduling,

academic policies and procedures, University policies and procedures, and an introduction to Faulkner's spiritual formation program. Students also learn about student and academic organizations on campus, service projects, clubs, student association, and other activities

# CARABINER

Noun: 1. A coupling link with a safety closure, used by rock climbers  
2. metal loop with a sprung gate used to quickly and reversibly connect components in safety-critical systems

and opportunities for involvement at Faulkner.

## **ISTART TRANSFER EXPERIENCE**

Transfer Experience is a one-semester-hour class required of all transfer students who enter Faulkner University with 13 or more hours. Faulkner's Transfer Experience course is a comprehensive initiative to assist transfer students in their adjustment to and success at Faulkner. Transfer Experience promotes the overall orientation to Faulkner University and engagement in the Faulkner experience. Topics include an introduction to Faulkner's mission, vision, core values and conceptual framework; an introduction to the services, procedures and processes of Faulkner University; an introduction to the Faulkner campus and resources; and an introduction to Faulkner's spiritual formation program.

## **ACADEMIC PLACEMENT**

### **PLACEMENT TESTING**

Upon entering Faulkner University, all incoming students will be given a Biblical Literacy Test for placement in Bible classes. All students in traditional programs who do not meet the University's general admission standards must take a placement test in English (writing). All students entering traditional programs are placed in math courses based upon their ACT/SAT math scores but may choose to take the math placement test as a means of improving math placement. The purpose of the tests, as the name suggests, is to provide guidance in placing students in the proper courses according to their needs. Recommendations will then be made, according to the scores, as to which course the student must take in these areas. If developmental courses are required, the student must take these courses the first semester of college studies. The student will not be allowed, under any circumstances, to enroll in any higher level English or math course until satisfactory completion of the lower level course has been attained. Any

student who fails to take the placement test will be automatically placed in developmental course(s) in that area. Students may take placement tests only one time. Exceptions will only be made with the approval of the Dean of the College of Arts and Sciences. Placement tests will be given prior to registration in the fall and spring semesters and only with special permission may they be taken during the first week of the semester. Placement tests must be taken before a student will be allowed to register for classes.

### **DEVELOPMENTAL STUDIES**

The developmental studies program is made up of special courses designed to strengthen critical areas identified as needing support as determined by Faulkner's placement tests. These tests are given at the beginning of the student's initial semester at Faulkner University. The primary objective of this program is to enhance the chances for academic success in the University experience. A student taking more than one developmental class in a semester may take no more than 13 semester hours credit. Required courses of developmental studies are as follows.

1. A student needing two developmental courses will enroll in EH 0301 or 0302 Fundamentals of Reading and Writing, MH 0305 Fundamentals of Algebra, a Bible course, and FACE 1300 College Edge. First semester freshmen must also register for Freshman Experience.
2. A student needing only one development course will enroll in the prescribed course, a Bible course, and other courses as determined by the academic advisor.
3. A student failing to pass a developmental course with a grade of C or above must take the course again the next semester enrolled, every semester until passing each course with a C or above. Developmental courses (those beginning with 0) are for institutional credit only and will not satisfy the graduation requirements for any degree program.

### **REGISTRATION**

Registration dates are announced on the official Academic Calendar and on the University's web site. New students register during summer orientation or on the two business days before classes begin. Returning students pre-register each semester for the following semester, or on the two business days before classes begin. Students who register late will pay a late registration fee. Students may not register after the fifth business day of each term.

### **COURSE NUMBERS**

The University uses a four-digit course numbering system. The first digit shows the level of the course, the second digit shows the semester hours of credit, and the last two digits identify specific courses. For example, BI 1311 is a freshman level course that carries 3 semester hours of credit. BI 2202 is a sophomore level course that carries 2 semester hours of credit. The basic unit of credit is the semester hour. One semester hour of credit represents 750 minutes of instructional contact time.

### **COURSE LOAD**

A student must be enrolled in 12 semester hours each term to be classified as a full-time student. Only full-time students are eligible for honors or scholarship assistance during that semester. A student on academic probation may not register for more than 15 credit hours except with the approval of the appropriate college Dean. A student with less than a B average (less than 3.0 GPA) may not register for more than 18 hours except with the approval of the appropriate college Dean. A student with a B average (3.0 GPA or above) may register for a maximum of 19 hours.

### **AUDITS**

Students may audit courses with the consent of the instructor and the Dean of the respective school and upon payment of an audit fee. This fee is not



refundable for any reason. Audit status may be changed to credit status only within the first four weeks of the semester and upon payment of the difference between the audit fee and the regular tuition.

#### **SEMINARS**

A seminar may be offered by an appropriately qualified faculty member if approved by the Dean of the appropriate college or school of the University. A request for a seminar may be initiated by a qualified faculty member or a student, but it must enroll a minimum number of students specified by the appropriate Dean for the class to be offered. The proposal for the seminar, stating its full particulars, must be submitted to the appropriate Dean on a form available from that Dean's office.

#### **INDEPENDENT/INDIVIDUAL STUDIES**

Students make the request to the respective Dean of the college (Arts and Sciences, Bible, Business, or Education.)

Independent/Individual Studies (IS) are normally available only to seniors who need the course for

graduation from Faulkner University. Independent Studies are not available for transient students. Only under extreme circumstances/emergencies will IS be granted to anyone with less than senior standing.

Requirements for an IS to be acceptable are: the course will not be offered the semester prior to the date of graduation; or a course is not offered during its regularly scheduled cycle due to other events; or the scheduled course conflicts with another required course.

The student must be enrolled for no more than 18 hours including the Independent/Individual Study. If a student needs 21 or more hours, the student's schedule should be broken into a two-semester schedule.

The instructor for the IS must be an approved/qualified faculty member of Faulkner University.

An official syllabus must be used to teach the class that should mirror the requirements of a full semester based class. If a student is failing the class by mid-term, a grade must be turned in to the Registrar's office.

No student will be allowed to take more than 6 hours of Independent/Individual Study in his/her total degree program. The only exceptions would be for extreme emergency cases and approval must be gained from the Vice President for Academic Affairs (VPAA) office.

Every IS must have the signature of the Dean of the college (Arts and Sciences, Bible, Business, or Education) and of the supervising faculty member.

Before the IS can be started, a copy of the IS agreement and syllabus must be filed in the VPAA office.

Under no circumstances shall fees be waived for an IS except for misadvising on the part of Faulkner faculty/staff. Request for fee waiver must be made to the Vice President for Academic Affairs. Fees can only be waived by the VPAA.

## **CHANGES IN CLASS SCHEDULES**

### **ADDITIONS TO CLASS SCHEDULES**

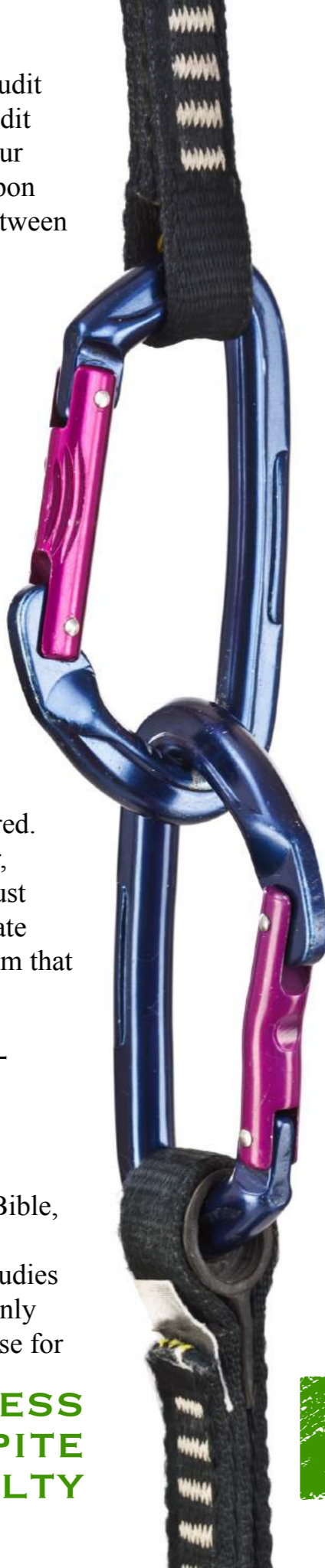
In order to add a class to a schedule, a student must complete an Add Form and have his/her advisor sign. The student must take this form to the Registrar's Office before the fifth day of the semester. A fee is charged for each Add Form processed, except in the case where the student must choose another class due to the cancellation of a class for which the student had been registered.

### **WITHDRAWALS FROM CLASSES**

A student may drop a course or withdraw from school (drop all courses) without academic penalty through the date identified in the Academic Calendar of each program as the "last day to drop a class with a W." During this period of time a student may drop a course by completing a Drop Form and securing the appropriate signatures. Drop Forms are available in the Registrar's Office and must be returned before the time noted above. A student withdrawing from school (all courses) must obtain a Withdrawal Form from the Registrar's Office and must secure all signatures indicated on the form. All drops/withdrawals after the published "last day to withdraw with a W" will result in a grade of F which will adversely affect the grade point average. A student has not officially withdrawn from a class or from school until the proper forms have been filed with the appropriate offices. In addition, tuition is charged or refunded according to the appropriate program Refund Policy in this catalog. A student will not be permitted to drop a class without academic penalty if the student has been awarded an "F" for academic dishonesty or unacceptable classroom behavior or if a student is under investigation for such problems and a sanction is pending.

**STEADFASTNESS  
DESPITE  
DIFFICULTY**

**PERSEVERANCE**



# ACADEMIC STANDARDS



## CLASS ATTENDANCE

Regular class attendance by all students is a requirement of the University. Class attendance is an academic matter and excessive absences result in academic penalty. A grade of F will be recorded for any class in which the student's absences exceed 25% of the total class meetings for that course. All absences for whatever reason count toward the 25% rule. Instructors may allow students to make up work missed because of a serious illness of the student or because of a death in his/her family. Students who are absent because they are away from campus to represent the University may make up work only if a Travel Letter is created for a sanctioned University event. When a student is allowed to make up a specific test or assignment because of an absence, the absence still counts toward the 25% rule. Any exceptions to this rule must be approved in writing by the Vice President for Academic Affairs.

Students with 4 or more unexcused absences must attend Study Hall from 6:30-8:30PM on Thursday nights in a room designated by the University and overseen by University personnel. Study Hall takes precedence over any other University event. Study Hall is available to all students as an opportunity to study in a quiet environment.

## ON-LINE ATTENDANCE POLICY

Professors will check the "Performance Dashboard" in Blackboard at the beginning and throughout the semester. This check will be used to identify students that have not participated in any manner in their on-line course. The students identified to not have

participated in any manner will be dropped from their class the Monday of the second full week after the start of the on-line class. The performance dashboard identifies if a student has ever visited the course, the frequency of the visits, and amount and/or type of work completed/attempted. Although students may not post a response to the discussion board assignment until late in the first week of class, the "Performance Dashboard" will be used to see if they have logged on and participated in any way. If a student has not logged on nor completed any assignments or participated in any on-line activities on Blackboard, they shall be counted as never attending and the professor will notify the Student Success Office for them to be withdrawn from the class.

## GRADES AND GRADE POINT AVERAGES

The following symbols (grades) are used to record the achievement and quality of the work of students in each course:

\* The grade of I (Incomplete) indicates that some requirement of the course is not yet complete. It is only given for reasons which have been unavoidable in the judgment of the instructor. An I which has not been changed to a permanent grade by the last day of classes of the following term automatically becomes an F. It is the responsibility of the student to initiate steps with the instructor to have an I changed before this deadline. The grade of W (Withdrawn) is given only when a student withdraws before the announced withdrawal deadline. Those who withdraw after the announced deadline will receive grades of F. See notes above.

## APPEALING A GRADE

If a student does not understand the reason for a grade, it is the student's responsibility to consult the instructor of the course about the grade. If after such consultation the student does not agree with the basis on which the grade was assigned, the student

GRADES AND GRADE POINT AVERAGES					
GRADE SYMBOLS CALCULATED IN GPA AND QUALITY POINTS PER HOUR				GRADE SYMBOLS NOT CALCULATED IN GPA	
	Scale	Significance	QP		Significance
A	90+	Excellent or Outstanding	4	I*	Incomplete
B	80-89	Good or Superior	3	W*	Withdrawn
C	70-79	Satisfactory or Average	2	P	Passing, no reference to achievement
D	60-69	Low Passing	1	FA	Failure for Attendance
F	Below 60	Failure	0	AU	Audit
Unless syllabus specifies otherwise, scale in this chart is understood University scale.				S	Satisfactory (multi-term HRM project)
				U	Unsatisfactory (multi-term HRM Project)

may initiate an appeal according to the procedures given below. The burden of proof will rest with the student. There are four stages of appeal available to a student and they must be followed sequentially.

Stages Two through Four must be completed during the term immediately following the term in which the grade was assigned unless an extension is authorized by the Vice President for Academic Affairs. At the completion of each stage of the appeal, the student is to be notified of the decision in writing.

- Stage One: An appeal must be initiated within 14 working days after the posting of grades for the term for which the grade was awarded. The student should petition the instructor in writing, giving salient reasons for the grade appeal. The student should retain a copy of the written appeal for personal records.
- Stage Two: If the student is not satisfied after review by the instructor, the student shall consult the department chair or appropriate director and submit a copy of the written appeal. The department chair or director will attempt to resolve the grade appeal. The chair will meet with the instructor and may consult with other persons who have relevant information.
- Stage Three: If all efforts to resolve the grade appeal at the departmental level are unsuccessful, the student may submit the written appeal to the Dean of the appropriate college. The Dean will examine the appeal and other pertinent materials submitted by the student. The Dean will meet with the instructor and also may request from the instructor materials deemed relevant. In an attempt to resolve the grade appeal, the Dean may interview the student, instructor, and others who may have pertinent information.
- Stage Four: If all efforts to resolve the grade appeal at the college level are unsuccessful, the student may submit the written appeal to the

Vice President for Academic Affairs (VPAA). The VPAA will examine the appeal and other pertinent materials submitted by the student. The VPAA will meet with the instructor and also may request materials deemed relevant. In an attempt to resolve the grade appeal, the VPAA may interview the student, instructor, and others who may have pertinent information.

#### **GRADE POINT AVERAGE**

A student's grade point average (GPA) is determined by dividing the total quality points earned for a term by the total quality hours earned in the same term. Term GPA, Faulkner cumulative GPA, and all-schools (overall) cumulative GPA are recorded on the permanent academic record. These averages are used to determine term honors, academic probation and suspension, renewal of academic scholarships, and eligibility for degrees.

#### **RETAKE COURSES**

Students may retake courses to improve grades, paying full tuition costs, and after consultation with the academic advisor. When a course is retaken the last grade earned is the grade used to calculate GPA. The previous grade remains on the transcript, but is not used to calculate GPA. The exception to this rule is a grade of W which carries no credit.

#### **TRANSFER CREDIT**

Students transferring from regionally accredited colleges and universities may transfer credit under the following conditions.

1. The school that awarded credit must mail official transcripts directly to Faulkner University.
2. A transfer student's Faulkner transcript will show credit for courses transferred according to the regulations below. A transferred course that is equivalent to a course in the student's curriculum at Faulkner will satisfy the equivalent degree requirement. Other transfer credits may

also appear on the transcript, even though they do not satisfy specific degree requirements. Students planning to transfer from an Alabama Community College should consult appropriate articulation agreements for guidance in planning their course of study for transfer to Faulkner.

3. The grade for any transferred course must be a D or better, except as follows:
  - a. Faulkner only accepts a C or better for English Composition I (EH 1301) and English Composition II (EH 1302).
  - b. Students may not transfer D credit in a course required for their majors. (Transfers from Alabama Community College System are allowed certain exemptions to this limitation. Please consult the STARS plan for details.)
  - c. A student may request the approval of the appropriate college Dean for transferring particular courses with grades of D if the student transfers with an overall GPA of 3.0 (B) or better. (A Dean's approval only applies to courses in that Dean's college.)
4. Students may transfer no more than 68 semester hours from two-year institutions.
5. Transfer students must earn credit in residency at Faulkner as follows.
  - a. Students must earn a minimum of 25% of all coursework at Faulkner to receive associate's degrees.
  - b. Students must earn a minimum of 25% of all coursework at Faulkner to receive bachelor's degrees.
  - c. Students must earn 60 hours at the senior college level to receive bachelor's degrees.

A student already enrolled at Faulkner University may take a course at another institution and transfer that credit to Faulkner University under the following conditions.

1. The student must have a cumulative Faulkner grade point average of 2.0 (C).
2. The student must obtain written permission from the Dean of the respective school prior to taking the course.
3. Grade points for courses taken at other institutions will not be used to compute the student's cumulative grade point average at Faulkner University unless the course is taken as part of the cross-enrollment agreement with another school. (See below.)

#### **FAULKNER – AUBURN UNIVERSITY AT MONTGOMERY – HUNTINGDON CROSS ENROLLMENT AGREEMENT**

In keeping with the desire to provide a complete and flexible educational opportunity for students in the Montgomery area, Faulkner has agreed to a cross enrollment arrangement with Huntingdon College and Auburn Montgomery. Under this agreement it is possible for a student enrolled at Faulkner to have access to courses offered either at Huntingdon or Auburn Montgomery. Specifics of the agreement for cross-enrollment between the three intuitions are as follows:

Full-time students officially registered and enrolled at Faulkner, Huntingdon, or Auburn Montgomery may cross enroll in the other institution one regular course during a given term. Courses are limited to a 4 semester hour course or a 5 quarter hour course.

1. All academic courses of either institution are subject to cross enrollment.
2. The cross enrollment student will be obligated to pay the host institution all laboratory fees and other special charges normally made for certain courses.
3. Cross enrollment must occur during coinciding terms. If the enrollment status at the home institution changes during the term, the student may remain enrolled at the host institution by paying all normal tuition and fees retroactive to

the beginning of the term.

4. Students will be cross enrolled only upon approval of their Dean and upon presentation of cross enrollment permission forms to the Registrar at the host institution.
5. Cross enrolled students are subject to all other rules and regulations of the host institution.
6. At the request of the student, the Registrar of the host institution will forward all grades of cross enrolled students to the Registrar of the home institution at the end of each term.

#### **NON-TRADITIONAL CREDIT**

##### **CREDIT FROM SCHOOLS WITHOUT REGIONAL ACCREDITATION**

Faulkner University does not accept credit from institutions not accredited by the Commission on Colleges of a regional accrediting agency such as the Southern Association of Colleges and Schools (SACS). Exceptions may be made for transferees from institutions with whom Faulkner University has negotiated special matriculation agreements.

Credit may be accepted from schools recognized by other accrediting agencies, including the Commission on Vocational and Technical Schools of SACS, according to the following policies:

1. A student may transfer no more than 15 semester hours from such schools.
2. A student must earn at least a 2.0 GPA on the first 12 Faulkner hours for such transfer.
3. A student may be required to take examinations to validate such credit.
4. A student must have a Dean's approval for such credit to meet requirements of a major.

##### **CREDIT FOR STANDARDIZED TESTS AND EXPERIENTIAL CREDIT**

A maximum of 60 hours of credit earned by CLEP/



DANTES, military service training, and extra-institutional learning may be accepted in fulfillment of the requirements for the bachelor's degree. (A maximum of 20 hours may be accepted from CLEP/DANTES; a maximum of 15 hours from technical colleges.) Military educational experiences are evaluated in keeping with the recommendations of the Office of Educational Credits and the Guide to Evaluation of Educational Experiences in the Armed Services. Credits for CLEP classes are awarded in keeping with the recommendations of the Commission on Educational Credits of the American Council on Education. The student should contact the Dean of the appropriate college to ascertain the Faulkner course(s) for which they will be granted credit. Faulkner University also grants credit for courses successfully completed in the Advanced Placement Program of the College Entrance Examination Board. Unless otherwise indicated by policy, for scores of 5, 4, and 3, the semester hours of credit awarded for AP are those allowed for the corresponding freshman course(s) at Faulkner University.

#### **ACADEMIC STANDING**

##### **CLASSIFICATION OF STUDENTS**

- Dual Enrolled Students: Superior students taking university courses while still in high school.
- Freshmen: Students who have earned 0 - 29 semester hours of credit.
- Sophomores: Students who have earned 30 - 59 hours of semester credit.
- Juniors: Students who have earned 60 - 89 semester hours of credit.
- Seniors: Students who have earned 90 or more semester hours of credit.
- Non-Matriculating Students: Students not working toward a degree at Faulkner University, including transient students or noncredit students.

Each student has the right to continue an education at Faulkner University as long as there is satisfactory academic progress and compliance with the regulations of the University. The student's academic progress is measured in terms of cumulative Faulkner grade point average which is computed at the end of each term. To remain in good standing academically, a student must attain a cumulative Faulkner grade point average as follows:

- A freshman must maintain a GPA of at least 1.5.
- A sophomore must maintain a GPA of at least 1.75.
- A junior must maintain a GPA of at least 2.0.
- A senior must maintain a GPA of at least 2.0.

#### ACADEMIC PROBATION AND SUSPENSION

A student who fails to meet the cumulative Faulkner GPA standards above is placed on Academic Probation, warning that a second consecutive term with a GPA below the standard above results in

Academic Suspension. Academic Suspension means a student may not enroll for one full term. However, no student, regardless of cumulative GPA, will be suspended at the end of any term in which he attains a GPA of 2.0 or higher. A student may be reinstated after one term of suspension, but remains on probation. If the student does not meet the GPA standard above during the first term of reinstatement, the student is placed on Second Academic Suspension. A student on Second Academic Suspension may not enroll for the next two semesters, and reinstatement after that time is at the discretion of the Admissions Committee, the Dean of the respective College, and the Vice President for Academic Affairs.

#### ACADEMIC HONORS

For full-time students, term grade reports and transcripts will recognize exceptional academic accomplishment as indicated in the charts below. Graduation honors calculate both grades for courses

taken elsewhere, as well as grades for courses taken at Faulkner.

PER TERM HONORS	
President's List	GPA 3.900 – 4.000
Dean's List	GPA 3.650 – 3.899
Honor Roll	GPA 3.500 – 3.649

GRADUATION HONORS	
Summa cum laude	GPA 3.900 and above
Magna cum laude	GPA 3.650 – 3.899
Cum laude	GPA 3.500 – 3.649

#### GRADE REPORTS

Final grades are posted online and accessible only with student ID and password. Official notice of academic honors, probation, or suspension is indicated on students' transcripts. A confirmation letter may follow. Midterm and term grades are available online to students with password access.

## THE ALABAMA CHRISTIAN COLLEGE OF ARTS AND SCIENCES

### UNIVERSITY WIDE

- Associate of Arts
  - General Studies
- Associate of Science
  - General Studies

### COMPUTER SCIENCES

- Associate of Science
  - Informatics
  - Computer Science and Information Science
- Bachelor of Science
  - Computer Science
  - Computer Science and Information Science
  - Informatics

### CRIMINAL JUSTICE & LEGAL STUDIES

- Associate of Science
  - Criminal Justice
  - Criminalistics
  - Legal Studies
- Bachelor of Science
  - Criminal Justice (Traditional Program)
  - Legal Studies
  - Bachelor of Criminal Justice (Professional Program)

### ENGLISH

- Bachelor of Arts
  - English (Literature)
  - English (Creative Writing)
  - English (Rhetoric/Composition)

## **FINE ARTS**

- Bachelor of Arts
  - Music
  - Music Theater
  - Theater (General)
  - Theater (Performance)
  - Theater (Technical)

## **HUMANITIES**

- Bachelor of Arts
  - Liberal Arts
  - Liberal Arts (Pre-Medical)

## **MATHEMATICS**

- Bachelor of Arts in Mathematics
- Bachelor of Science in Mathematics

## **PHYSICAL EDUCATION & SPORTS MANAGEMENT**

- Bachelor of Science in Sports Management

## **NATURAL AND PHYSICAL SCIENCES**

- Bachelor of Arts
  - Biology (General)
  - Bachelor of Science
  - Biology (General)
  - Biology (Environmental)
  - Biology (Pre-Medical/Dental)
  - Biology (Pre-Optometry)
  - Biology (Pre-Veterinary)
  - Biology (Pre-Physical Therapy)

## **SOCIAL & BEHAVIORAL SCIENCE SOCIAL SCIENCE**

- Bachelor of Arts
  - History
  - Social Science (Pre-Law)
  - Social Science (Political Science)
- Bachelor of Science
  - History
  - Social Science (Pre-Law)
  - Social Science (Political Science)

## **BEHAVIORAL SCIENCE**

- Bachelor of Arts
  - Counseling
  - Psychology
  - Social Science (Sociology)
- Bachelor of Science
  - Counseling
  - Psychology
  - Social Science (Sociology)

## **GRADUATE DEGREES**

- Master of Letters
  - Great Books
- Master of Science
  - Justice Administration
  - Counseling

\*See Graduate Catalog

# DEGREES:

## V.P. BLACK COLLEGE OF BIBLICAL STUDIES

### BIBLICAL STUDIES

- Bachelor of Arts
  - Biblical Text Track
  - Biblical Languages Track
  - Missions Track
  - Ministry Track
  - Youth & Family Ministry Track

### SECOND MAJOR IN VOCATIONAL CHRISTIAN MINISTRY

- Requires primary major outside the College of Biblical Studies and at least 33 semester hours in Biblical Studies.

### GRADUATE DEGREES

- Master of Arts
- Master of Arts in Biblical Studies
  - Old Testament Track
  - New Testament Track
  - Ministry Track
  - Missions Track
  - Youth & Family Ministry Track

\* See Graduate Catalog

# DEGREES:

## HARRIS COLLEGE OF BUSINESS AND EXECUTIVE EDUCATION

### BUSINESS ADMINISTRATION

- Associate of Science (Offered only at Extended Campuses)
  - Business Administration
- Bachelor of Science (Traditional Degrees)
  - Business Administration (General)
  - Business Administration (Bus. Info. Systems)
  - Business Administration (Finance)
  - Business Administration (Management)
  - Management

### BUSINESS INFORMATION SYSTEMS

- Associate of Science (Offered only at Extended Campuses)
  - Business Information Systems
- Bachelor of Science (Traditional Degree)
  - Business Information Systems
  - Business Information Systems (E-Commerce)
  - Information Systems and Technology
- Bachelor of Science (Traditional Degree)
  - Information Systems and Technology

### EXECUTIVE DEGREE PROGRAMS

- Bachelor of Business Administration
  - Business Administration (BBA)
- Bachelor of Science
  - Human Resource Management (HRM)

### GRADUATE DEGREE

- Master of Science
  - Master of Science in Management

\* See Graduate Catalog

# DEGREES!

## COLLEGE OF EDUCATION

### EDUCATION

- Bachelor of Arts
  - Biology
  - Biology (General Science)
  - History
  - History (General Social Science)
  - English
  - Mathematics
  - Theater
- Bachelor of Science
  - Elementary Education
  - Physical Education

### GRADUATE DEGREES

- Master of Education, Alt. A
  - Biology
  - Elementary Education
  - English
  - History
  - Mathematics
  - Physical Education

\* See Graduate Catalog

# DEGREES!

## THOMAS GOODE JONES SCHOOL OF LAW

### JURIS DOCTOR: LAW

\* See Law School Catalog

## GRADUATION REQUIREMENTS FOR ASSOCIATE'S DEGREES

1. In the first month of the semester during which the student expects to complete the requirements for graduation, the student must file with the Registrar an Application for Graduation and pay a graduation fee.
2. The student must complete all the courses required under the Core Curriculum Component, unless a substitution is approved by the appropriate college Dean and any waivers must be approved by the Vice President for Academic Affairs.
3. The student must complete an approved program of study, meeting all requirements listed for the program. Any exceptions must be approved in writing by the Dean of the appropriate college.
4. The student must earn a 2.0 GPA or better on all work attempted at Faulkner University and on all work attempted within the major field of study.
5. The student must earn a 2.0 cumulative Faulkner GPA or better for a minimum of 60 semester hours for any associate degree program.
6. The student must complete at least 25% of the course work applicable to the degree with Faulkner University.
7. No more than one-half of the credit applied to any degree may be earned from extra-institutional programs such as correspondence or College Level Examination Program. Credits from these sources that exceed one-fourth of the degree must be recommended by the appropriate Dean and approved by the Vice President for Academic Affairs. Some programs may not permit this much extra-institutional credit.
8. The student must complete an assessment of



general education learning (currently the MAPP – Measure of Academic Proficiency and Progress) upon accumulating between 55 to 75 semester hours of credit.

9. No student may participate in graduation exercises who has not completed all degree requirements prior to the date of the graduation exercise. Exceptions granted by Vice President for Academic Affairs.

10. All of the above relate to fulfillment of academic requirements. Students must also ensure that all financial and other obligations are met prior to participating in graduation.

### **GRADUATION REQUIREMENTS FOR BACHELOR'S DEGREES**

1. In the first month of the semester during which the student expects to complete the requirements for graduation, the student must file with the Registrar an Application for Graduation and pay a graduation fee.
2. The student must complete all the courses required under the Core Curriculum Component for the degree program, unless a substitution is recommended by the appropriate college Dean and any waivers must be approved by the Vice President for Academic Affairs.
3. The student must complete an approved program of study meeting all requirements for the program, with any exceptions approved in writing by the Dean of the appropriate college.
4. No more than 45 hours in the major subject, excluding Core Curriculum hours, may count toward graduation, except for the Bible major which requires 63 hours in Bible.
5. At least one-half of the hours required for the major or area of concentration must be in upper-division courses.
6. Students receiving the Bachelor of Arts degree must complete two semesters in a college level

foreign language.

7. In order to graduate with a minor, a student must complete at least 18 hours in the minor discipline with at least 6 of these hours in upper-division courses. Some minors, including Bible, require more than 18 hours. The program section of the catalog gives specifics.
8. The student must earn a 2.0 GPA or better on all work attempted at Faulkner University and on all work attempted within his or her major field of study. (This is a general rule. Some programs may require higher standards.)
9. The student must earn a 2.0 GPA or better for a minimum of 120 semester hours, including 48 hours in upper division (3000-4000) courses. (This is a general rule. Some programs may require higher standards.)
10. The student must complete at least 25% (senior year) of the course work applicable to the degree with Faulkner University.
11. The student must earn at least 60 semester hours in a senior college or institution with an approved third-year program.
12. No more than one-fourth of the credit applied to the degree may be earned from extra-institutional programs such as correspondence or College Level Examination Program. Credits from these sources that exceed one-fourth of the degree must be recommended by the appropriate Dean and approved by the Vice President for Academic Affairs. Some programs may not allow this much extra-institutional credit.
13. The student must take all standardized, comprehensive, or departmental tests that are announced at the beginning of the academic year.
14. The student must complete an assessment of general education learning (currently the MAPP – Measure of Academic Proficiency and

Progress) upon accumulating between 55 to 75 semester hours of credit.

15. Candidates for the baccalaureate degree must take an Exit Exam in their major field during the semester they anticipate graduation, as prescribed by their department.
16. The student must complete all service hours required in the Spiritual Formation Program.
17. Students must also ensure that all financial and other obligations are met prior to participating in graduation.

### **SECOND BACHELOR'S DEGREE**

Rarely is it in the best interest of the student to work toward a second bachelor's degree. A student may find that it is advantageous to take courses in a second field at the undergraduate level, but if a degree objective is sought, most often the student will find that a graduate degree can be earned while getting the additional coursework.

A student who has completed a bachelor's degree may, however, be allowed to receive a second bachelor's degree at Faulkner University provided he or she completes all requirements for the second degree and a minimum of 24 hours beyond the requirements for the first degree. The major for the second degree shall be distinct from that of the first. The second degree is not to be confused with a double major in which case only one degree is granted. The recommendation of the Dean of the respective college is required to pursue a second degree.

### **INSTITUTIONAL ASSESSMENTS FOR ALL STUDENTS AND PROGRAMS**

Faulkner University has the following requirements for all students and programs:

Any student who has completed

55 to 75 semester hours of course work must complete an assessment of general education learning. Faulkner currently administers the MAPP (Measure of Academic Proficiency and Progress) as the measure of general education learning.

Any student who completes a degree must complete an assessment of major field learning. The academic departments, in conjunction with the Office of Institutional Research, select the major field examination.

## **THE SPIRITUAL FORMATION PROGRAM AND FAULKNER UNIVERSITY**

Faulkner's Spiritual Formation Program enhances the Institution's focus on her mission which is: "To glorify God through education of the whole person, emphasizing integrity of character in a caring Christian environment where every individual matters every day." The Spiritual Formation Program promotes the contemporary Christian mission of the service of faith and the promotion of equality and justice. The Spiritual Formation Program places a renewed focus directly on to the following basic commitments of the University.

To Christ – Faulkner University is, first and foremost, a Christian university. Its environment, its policies, and its practices reflect this primary commitment, bringing every thought and activity into obedience to Christ.

To the Bible – Faulkner University embraces the Bible as the inspired Word of God. Every aspect of the curriculum and every program or activity is consistent with biblical truth and practice.

To the Individual – Faulkner University acknowledges that every person is created in the image of God. Therefore, Faulkner emphasizes the importance of the individual. Faulkner University is a place where every person matters every day, and where education is directed to the whole person, with

loving and caring attention to the formation of Godly character within the student.

The three elements of the Institutional Conceptual Framework complement each other and function in an additive process: Intellect + Character + Service (or I + C + S)—to create the Faulkner Experience.

The Institutional Conceptual Framework's elements are defined as follows:

- Intellect: symbolizes the knowledge and skills acquired in academic pursuits.
- Character: symbolizes the dispositions nurtured in spiritual development.
- Service: symbolizes the actions of contemporary Christians flowing from Intellect and Character

All Faulkner students are part of the Spiritual Formation Program.

### **SERVICE LEARNING**

Faulkner University's curriculum is grounded in Judeo-Christian values. As a result Faulkner focuses on the spiritual formation of the whole person. To facilitate this Faulkner provides a series of courses to foster engagement in service learning across the University. All students enrolled in a traditional degree program are required to complete the Experience in Service Learning series of courses (FASL 1090; FASL 2090; FASL 3090; and FASL 4190). Transfer students will be placed in the appropriate level of the FASL series based on the number of hours transferred.

### **UNIVERSITY CORE CURRICULUM**

The Faulkner University curriculum consists of core course requirements and professional studies course requirements. The University's core curriculum requirements are designed to provide broad liberal arts based knowledge, skills, and dispositions. The University's core is also designed to support the mission, vision, core values, and conceptual framework of Faulkner.

The University's core and the professional studies requirements are structured to promote the

development of literacy in a particular area of study. The curriculum's promotion of literacy supports the acquisition of knowledge, skills, and dispositions – or in other words: Intellect, Character, and Service. The University's curriculum consists of Christian Cultural Heritage Literacy, Cultural Heritage Literacy, Mathematical and Scientific Literacy, Information and Communication Literacy, Personal and Social Literacy, and Professional Literacy.

### **CHRISTIAN CULTURAL HERITAGE LITERACY**

The Christian Cultural Heritage Literacy component of the core is designed to develop biblical knowledge and an understanding of the cultural heritage of Christianity. The Christian Cultural Heritage Literacy curriculum required of all Faulkner students promotes the development of literacy in the biblical and Christian faith, knowledge, skills, and dispositions.

Christian Cultural Heritage Literacy curriculum consists of lower level and upper level Biblical Studies requirements and electives. The lower level requirements consist of the Life of Christ (BI 1211/1311), Book of Acts (BI 1214/1314), Pentateuch (BI 2202/2302) and a lower level Biblical Studies elective. The upper level requirements consist of Marriage and Family Relations (BI 3311), Christian Cultural Heritage (BI 4311), and two upper level Biblical Studies electives.

Through the Christian Cultural Heritage Literacy curriculum, Faulkner students will complete a minimum of eight courses in Biblical Studies. Students are required to register for a minimum of one Biblical Studies course within every 15 hours attempted. Students are encouraged to enroll in additional Biblical Studies courses to enhance their knowledge and promote spiritual development.

### **CULTURAL HERITAGE LITERACY**

The Cultural Heritage Literacy component of the core is designed to

develop cultural knowledge and an understanding of the cultural heritage of Christianity. The Cultural Heritage Literacy curriculum required of all Faulkner students promotes the development of literacy in the humanities, western culture, history, American culture and government, and Christian culture knowledge, skills, and dispositions.

Cultural Heritage Literacy curriculum consists of lower level requirements addressing the humanities, history, and culture. The lower level requirements consist of the Western Cultural Heritage Series (HU 1310, HU 1320, and HU 2310) and American Cultural Heritage (HY 2320). The Cultural Heritage Literacy curriculum works in conjunction with the combination of the Christian Cultural Heritage Literacy curriculum to promote the development of broad based knowledge, skills, and dispositions.

#### MATHEMATICAL AND SCIENTIFIC LITERACY

The Mathematical and Scientific Literacy component of the core is designed to develop mathematical and scientific knowledge and understanding. The Mathematical and Scientific Literacy curriculum required of all Faulkner students promotes the development of literacy in mathematical and scientific knowledge, skills, and dispositions.

Mathematical and Scientific Literacy curriculum consists of lower level requirements addressing mathematics, natural sciences, and physical sciences. The lower level requirements consist of a mathematics course, a natural science course, a physical science course, and a science laboratory course. The specific mathematics, natural sciences, and physical sciences courses will vary by degree program. The mathematics requirement consists of Finite Mathematics (MH 1338), Pre-calculus Algebra (MH 1340), or Calculus I (MH 1451). For the natural science requirement students select a course in biology based on their degree plan. For the physical science requirement students

# ASSOCIATE DEGREE CORE

THE UNIVERSITY CORE CURRICULUM CONSISTS OF THE FOLLOWING MINIMUM REQUIREMENTS FOR THE ASSOCIATE LEVEL PROGRAMS.

CATEGORY	HOURS
Christian Literacy	18-21
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	10
Information and Communication Literacy	15
Personal and Social Literacy	7
Total Core Curriculum Hours	52-56

CULTURAL HERITAGE LITERACY 12 SEMESTER HOURS	
HU 1310	Western Cultural Heritage I
HU 1320	Western Cultural Heritage II
HU 2310	Western Cultural Heritage III
HY 2320	American Cultural Heritage

PERSONAL AND SOCIAL LITERACY 7 SEMESTER HOURS	
Personal Literacy	
PE 1300	Lifetime Fitness
FAFE 1111 or FATE 2111	Freshman Experience or Transfer Experience
Social Literacy - One is required depending on degree plan	
BA 2303 or CJ 1300 or COU 2320 or SY 2328 or PY 1310 or PS 2308 or	Macroeconomics or Introduction to Criminal Justice or Introduction to Counseling or Introduction to Sociology or Introduction to Psychology or Introduction to American Constitutional Government

CHRISTIAN CULTURAL HERITAGE LITERACY* 8-12 HOURS	
BI 1211 or BI 1311	Life of Christ
BI 1214 or BI 1314	Book of Acts
BI 2202 or BI 2302	Pentateuch
Bible Elective	1 lower level Bible course

All students must also complete an additional lower level (1000 or 2000) course in Biblical Studies. In several degree programs, this course is specified. In other degree programs, this course may be selected by the student based upon personal interest.

\*A student must take at least one Bible course in each academic year in which the student is enrolled at least halftime. A student must include a Bible class in every 15 hours of credit earned. A student may not postpone taking a Bible class until a future term. A student may schedule an extra Bible class in a previous semester or in the summer. This is sometimes necessary for juniors or seniors to schedule other required courses. Credit for Bible classes ranges from 17-24 semester hours because some Bible courses are offered for either 2 or 3 hours credit. The Biblical Studies section of this catalog gives more detail. A student who enrolls at Faulkner University as a freshman, and who remains to earn an associate degree, must take four (4) Bible courses, typically one in each full-time semester.

# ASSOCIATE DEGREE CORE CONTINUED

## MATHEMATICAL AND SCIENTIFIC LITERACY 10 SEMESTER HOURS

Mathematics Requirement – choose one

MH 1338	Finite Mathematics
MH 1340	Pre-calculus Algebra
MH 1451	Calculus I

Physical Science Requirement – a Physical Science, Chemistry, or Physics course

CHM 1300	Chemistry and Society (recommended for non-science majors)
CHM 1311	General Chemistry I
CHM 1312	General Chemistry II
PHY 1304	Principles of Physical Science I
PHY 1305	Principles of Physical Science II
PHY 2311	University Physics I
PHY 2312	University Physics II

Natural Science Requirement – one course from Biology

BIO 1300	Perspectives in Biology (recommended for non-science majors)
BIO 1301	Principles of Biology I
BIO 1302	Principles of Biology II
BIO 2320	Man & His Environment (recommended for non-science majors)

## MATHEMATICAL AND SCIENTIFIC LITERACY CONT.

Science Laboratory Requirement - choose one of the following

PHY 1104 or PHY 1105 or PHY 2111 or PHY 2112	One scientific laboratory companion course is required for either the course taken for the Physical Science requirement or the Natural Science requirement.
CHM 1100 or CHM 1111 or CHM 1112	Students enrolled in associate level adult degree programs are not required to take a laboratory course.
BIO 1100 or BIO 1101 or BIO 1102 or BIO 2120	

## INFORMATION AND COMMUNICATION LITERACY 15 SEMESTER HOURS

Composition and Literature – Required of all students:

EH 1301	English Composition I
EH 1302	English Composition II
EH 2301 or EH 2302 or EH 2304	Survey of English Literature I or Survey of American Literature I or Survey of American Literature II

Communication – Required of all students

EH 1303	Speech Communication
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Technology – One of the following courses is required, depending on degree plan

CA 1302	Computer Applications
CS 1305	Computer Programming I
CSIS 1301	Introduction to Computer & Information Science
ED 2325	Technology in the Classroom (required for teacher certification)
HY 2300	Computers in the Social Sciences

select a course in chemistry, physics, or physical science based on their degree plan. For the science laboratory requirement students select a companion course to either the natural science or physical science course on their degree plan.

## INFORMATION AND COMMUNICATION LITERACY

The Information and Communication Literacy component of the core is designed to develop information and communication knowledge and understanding. The Information and Communication Literacy curriculum required of all Faulkner students promotes the development of literacy in compositional (writing), verbal/oral (speech), and technology knowledge, skills, and dispositions.

Information and Communication Literacy curriculum consists of lower level requirements addressing composition, communication, and technology. The compositional requirements consist of English Composition I (EH 1301) and English Composition II (EH 1302). The communication requirements vary by program, but consist of Speech Communication (EH 1303) and a literature course in English or American Literature (EH 2301, EH 2303, and EH 2304). The technology requirement varies by degree program, but consists of one course in computer and technology applications (CA 1302, CS 1305, CSIS 2305, ED 2325, HY 2300, or INF 1300).

## PERSONAL AND SOCIAL LITERACY

The Personal and Social Literacy component of the core is designed to develop personal and social knowledge and understanding. The Personal and Social Literacy curriculum required of all Faulkner students promotes the development of literacy in physical health and social sciences knowledge, skills, and dispositions.

Personal and Social Literacy curriculum

consists of lower level requirements addressing the physical health, social or behavioral science, communication, and technology. The Personal and Social Literacy component also includes lower level and upper level requirements for service learning. The physical health requirements consist of Lifetime Fitness (PE 1300) and two physical activity elective courses. The social or behavioral science requirement varies by degree program, but consists of one course from Psychology (PY 1310), Criminal Justice (CJ 1300), Counseling (COU 2320), Sociology (SY 2328), American Government (PS 2308), or Economics (BA 2303). The service learning requirement consists of Experience in Service Learning I, II, III, and IV (FASL 1090, FASL 2090, FASL 3090, FASL 4190). The Personal and Social Literacy curriculum also includes the University's Freshmen Experience or Transfer Experience course (FAFE 1111 or FATE 2111).

#### PROFESSIONAL LITERACY

The Professional Literacy component of the curriculum is designed to develop knowledge and understanding in a major field of study. The Professional Literacy curriculum required by each degree program promotes the development of literacy in professional knowledge, skills, and dispositions. The Professional Literacy curriculum in each degree program consists of departmental requirements, major field requirements, experiential requirements, and electives. The total number of hours and courses will vary according to the student's major and degree plan.

# BACCALAUREATE DEGREE CORE

THE UNIVERSITY CORE CURRICULUM CONSISTS OF THE FOLLOWING MINIMUM REQUIREMENTS FOR THE ASSOCIATE LEVEL PROGRAMS.

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	15
Personal and Social Literacy	10
Total Core Curriculum Requirement Hours	66-72

CULTURAL HERITAGE LITERACY 12 SEMESTER HOURS	
HU 1310	Western Cultural Heritage I
HU 1320	Western Cultural Heritage II
HU 2310	Western Cultural Heritage III
HY 2320	American Cultural Heritage

PERSONAL AND SOCIAL LITERACY 7 SEMESTER HOURS	
FASL 1090	Experience in Service Learning I
FASL 2090	Experience in Service Learning II
FASL 3090	Experience in Service Learning III
FASL 4190	Experience in Service Learning IV
FAFE 1111 or FATE 2111	Freshman Experience or Transfer Experience
PE 1300	Lifetime Fitness
PE Activity Electives	The Student must complete two activity courses
Social Science Electives (One of the following is required, depending on degree plan)	
BA 2303 or CJ 1300 or COU 2320 or SY 2328 or PY 1310 or PS 2308	Macroeconomics, Introduction to Criminal Justice, Introduction to Counseling, Introduction to Sociology, Introduction to Psychology, Introduction to American Constitutional Government

CHRISTIAN CULTURAL HERITAGE LITERACY* 18-24 HOURS	
COURSE	DESCRIPTION
BI 1211 or BI 1311	Life of Christ
BI 1214 or BI 1314	Book of Acts
BI 2202 or BI 2302	Pentateuch
Bible Elective	1 lower level Bible course
BI 3311	Marriage & Family Relations
BI 4311	Christian Cultural Heritage
Bible Electives	Two upper level textual courses
Bible Electives: All students must also complete an additional lower level (1000 or 2000) course in Biblical Studies. In several degree programs, this course is specified. In other degree programs, this course may be selected by the student based upon personal interest.	

\*A student must take at least one Bible course in each academic year in which the student is enrolled at least half-time. A student must include a Bible class in every 15 hours of credit earned. A student may not postpone taking a Bible class until a future term. A student may schedule an extra Bible class in a previous semester or in the summer. This is sometimes necessary for juniors or seniors to schedule other required courses. Credit for Bible classes ranges from 17-24 semester hours because some Bible courses are offered for either 2 or 3 hours credit. The Biblical Studies section of this catalog gives more detail. A student who enrolls at Faulkner University as a freshman, and who remains to earn an associate degree, must take four (4) Bible courses, typically one in each full-time semester.

# BACCALAUREATE DEGREE CORE CONT.

## MATHEMATICAL AND SCIENTIFIC LITERACY 11 SEMESTER HOURS

Mathematics Requirement – choose one

MH 1338	Finite Mathematics
MH 1340	Pre-calculus Algebra
MH 1451	Calculus I

Physical Science Area Requirement – one course from a Physical Science, Chemistry, or Physics offerings

CHM 1300	Chemistry and Society (recommended for non-science majors)
CHM 1311	General Chemistry I
CHM 1312	General Chemistry II
PHY 1304	Principles of Physical Science I
PHY 1305	Principles of Physical Science II
PHY 2311	University Physics I
PHY 2312	University Physics II

Physical Science Area Laboratory Requirement - one course from the Physical

Natural Science Requirement – one course from Biology

BIO 1300	Perspectives in Biology (recommended for non-science majors)
BIO 1301	Principles of Biology I
BIO 1302	Principles of Biology II
BIO 2320	Man & His Environment (recommended for non-science majors)

Natural Science Laboratory Requirement - one from the Biology laboratory offerings.

## INFORMATION AND COMMUNICATION LITERACY 15 SEMESTER HOURS

Composition and Literature – Required of all students:

EH 1301	English Composition I
EH 1302	English Composition II
EH 2301 or EH 2302 or EH 2304	Survey of English Literature I or Survey of American Literature I or Survey of American Literature II

Communication – Required of all students

EH 1303	Speech Communication
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Technology – One of the following courses is required, depending on degree plan

CA 1302	Computer Applications
CS 1305	Computer Programming I
CSIS 1301	Introduction to Computer & Information Science

Information Science

ED 2325	Technology in the Classroom (required for teacher certification)
HY 2300	Computers in the Social Sciences

\* The degree plans in the College of Education have the same core components (hence literacy areas) as the remainder of the University's traditional degree; however, the degree plans appear structurally different because they are formatted according to the ALSDE's guide.

\*\*A student must complete at least 40 semester hours of service per calendar year (August 1 – July 31) in order to graduate.

## UNIVERSITY-WIDE COURSES

University-wide courses are offered in support of student success and development across the University. The courses in these areas are components of the University's Student Success, iStart, and Spiritual Formation Programs.

## STUDENT SUCCESS COURSE (FACE)

University-wide student success courses are offered to support academic success and development. FACE courses are overseen by the Behavioral Sciences area of the Department of Social and Behavioral Sciences.

FACE 1300 The College Edge: Success in Academics

The College Edge focuses on practical strategies to help students – both traditional and non-traditional – progress from pre-college, through college and onto careers, through the discussion of a wide variety of topics such as study skills, working in groups, making presentations, conducting meetings, working with professors, and communication. This course is part of the University's Student Success program and may be deemed a requirement for some students.

Each student who is required to take this course must pass the course or repeat the course until it is passed. This course may also be taken as a general elective course but cannot count for a psychology, counseling, sociology, criminal justice, or other social science requirement in any program including BBA, BCJ, and HRM. (Offered every semester.)

## ORIENTATION COURSES (FAFE AND FATE)

University-wide orientation courses are offered to support academic success and development. Freshman Experience and Transfer Experience courses are overseen by the Director of iStart.

FAFE 1111 The Freshman Experience

The Freshman Experience course focuses on the orientation of new students to Faulkner University and university life as a college student. The purpose

of the class is to provide new students with academic and life skills necessary for college success. Student Success Advisors or faculty members from all disciplines lead the classes that are taught in such a way as to incorporate various teaching styles and to utilize a variety of speakers and extra-curricular activities.

The course is a student's first introduction to Faulkner's Spiritual Formation Program and all of its components. In addition, students in each class will form a character community to enhance students' development of character traits as outlined by Faulkner's Spiritual Formation program. Course objectives include sessions on campus resources, study skills, time management, personal relationships, money management, health and wellness, and academic advising. This course is part of the University's Student Success program and is required of all new students or students with less than 13 hours of transfer credit. This course is taken as a general elective course but cannot count for a psychology, counseling, sociology, criminal justice, or other social science requirement in any program including BBA, BCJ, and HRM. Prerequisites: None. Offered every semester.

#### FATE 2111 The Transfer Experience

The Transfer Experience course focuses on the orientation of transfer students to Faulkner University. The purpose of this class is to provide transfer students with the skills necessary to make a smooth transition from their previous college/university to Faulkner University. Student Success Advisors or faculty members from various disciplines lead the classes that are taught in such a way to engage the transfer student as he/she: explores factors influencing the transition into Faulkner; develops skills to enhance academic success with a focus on student responsibility; and develops skills to enhance spiritual formation and a Christian worldview. In addition, students are introduced to Faulkner policies and procedures,

campus facilities and resources, and University expectations and challenges. This course is part of the University's Student Success program and is required of all new students with more than 12 hours of transfer credit. This course is taken as a general elective course but cannot count for a psychology, counseling, sociology, criminal justice, or other social science requirement in any program including BBA, BCJ, and HRM. Prerequisites: None. Offered every semester.

### **FAULKNER SERVICE LEARNING COURSES (FASL)**

University-wide courses are offered in support of spiritual formation and engagement in service learning across the University. FASL courses are overseen by the Director of the Spiritual Formation Program.

All students at Faulkner University must register for the appropriate FASL course. FASL 1090, 2090, and 3090 are designed to assist students in exploring the connection of intellect, character and service through the performance of meaningful services to meet a specific community need of a local school, organization, or agency. FASL 4190 is designed as the capstone course for the sequence. Students will take this course concurrent with BI 4311 Christian Cultural Heritage and will also complete several assessment pieces relating to the Quality Enhancement Program (QEP) elements as a part of the course requirement.

#### FASL 1090 Experience in Service Learning I

The Experience in Service Learning I is designed to promote the exploration of the connection of intellect, character, and service through the performance of meaningful services to meet a specific community need of a local school, organization, or agency. Students must complete an average of 20 hours of approved service-learning hours per semester (40 hours per academic year). Students must complete a total of 160 hours of approved service-learning prior to graduation. Students will register for FASL 1090 concurrent with FAFE 1111.

#### FASL 2090 Experience in Service Learning II

The Experience in Service Learning II is designed to promote the exploration of the connection of intellect, character, and service through the performance of meaningful services to meet a specific community need of a local school, organization, or agency. Students must complete an average of 20 hours of approved service-learning hours per semester (40 hours per academic year). Students must complete a total of 160 hours of approved service-learning prior to graduation. Students will register for one FASL course per academic year. Transfer students will enroll in FASL 2090 concurrent with FATE 2111.

#### FASL 3090 Experience in Service Learning III

The Experience in Service Learning III is designed to promote the exploration of the connection of intellect, character, and service through the performance of meaningful services to meet a specific community need of a local school, organization, or agency. Students must complete an average of 20 hours of approved service-learning hours per semester (40 hours per academic year). Students must complete a total of 160 hours of approved service-learning prior to graduation. Students will register for one FASL course per academic year.

#### FASL 4190 Experience in Service Learning IV

The Experience in Service Learning IV is designed as the capstone for exploration of the connection of intellect, character, and service through the performance of meaningful services to meet a specific community need of a local school, organization, or agency. Students must complete an average of 20 hours of approved service-learning hours per semester (40 hours per academic year). Students must complete a total of 160 hours of approved service-learning prior to graduation. Students will register for FASL 4190 concurrent with BI 4311

**THE ALABAMA CHRISTIAN  
COLLEGE OF  
ARTS & SCIENCES**



**INTRODUCTION**

**GREAT BOOKS  
HONORS COLLEGE**

**DEPARTMENT OF  
COMPUTER SCIENCES**

**DEPARTMENT OF  
HUMANITIES**

**DEPARTMENT OF CRIMINAL  
JUSTICE & LEGAL STUDIES**

**DEPARTMENT OF  
MATHEMATICS**

**DEPARTMENT OF  
ENGLISH**

**DEPARTMENT OF  
PHYSICAL EDUCATION &  
SPORTS MANAGEMENT**

**THE ENGLISH  
LANGUAGE INSTITUTE**

**DEPARTMENT OF  
NATURAL & PHYSICAL  
SCIENCES**

**DEPARTMENT OF  
FINE ARTS**

**DEPARTMENT OF SOCIAL &  
BEHAVIORAL SCIENCES**



# INTRODUCTION



The Alabama College of Arts and Sciences provides the university the liberal arts core curriculum upon which all subsequent learning is based. Each degree program with their respective concentrations in one of the various disciplines is built upon this foundation of the liberal arts core. The study of the liberal arts is approached through the lens of a Christian worldview and includes the study of the Bible and related courses as part of the curricular core. Historically understood, the study of the liberal arts helps students acquire knowledge and understanding as a good in itself, shape their moral character, prepare them for a useful career in the community, and contribute to their freedom by avoiding the pitfalls of ignorance and parochialism.

The following departments and entities comprise the Alabama Christian College of Arts and Sciences:

- Evening and Weekend Programs
- Christian Institute for the Study of Liberal Arts
- Great Books Honors College
- Department of Computer Science
- Department of Criminal Justice & Legal Studies
- Department of English
- Department of Fine Arts
- Department of Humanities
- Department of Mathematics
- Department of Physical Education and Sports Management
- Department of Natural and Physical Sciences
- Department of Social and Behavioral Sciences

## UNDERGRADUATE OFFERINGS

The following majors are available through the departments listed above: Biology, Computer Science, Computer & Information Science, Counseling, Criminal Justice, English, History, Informatics, Legal Studies, Liberal Arts, Music, Music Theater, PE (N-12), Psychology, Social Science, Sports Management, and Theater. Additionally, existing degrees in science have been tailored for students seeking professional curricula such as pre-dentistry, pre-medicine, pre-pharmacy, pre-physical therapy, and pre-veterinary medicine. Apart from the baccalaureate degree in these disciplines the college also offers the general Associate of Arts and Associate of Science degrees.

The College of Arts & Sciences emphasizes the importance and versatility of a Liberal Arts education. The Liberal Arts Degree is typically understood as one that concentrates on a significant amount of writing, reading, critical thinking, and research. Often it is contrasted with math, science, or business. In reality, many liberal arts majors are employed within these fields and within related fields. According to Fortune magazine, nearly one-third of all CEO's majored in Liberal Arts. Therefore, as part of the requirements for the Liberal Arts Degree, all students will take 18 hours in one of the many disciplines offered through the various departments within Arts & Sciences, as well as through the disciplines of the Colleges of Biblical Studies and Business.

*See Generic Associate Degree Programs*

## EVENING AND WEEKEND PROGRAMS

Faulkner University, in addition to the Bachelor of Science degrees in Executive Business Administration (BBA) and Human Resource Management (HRM) offered through the Harris College of Business, also offers seven evening and weekend programs coordinated through the Alabama Christian College of Arts and Sciences:

- Adult Associate of Arts (AAA)
- Associate of Science in Computer and Information Science (ASCSIS)
- Associate of Science in Informatics (ASINF)
- Associate of Science in Legal Studies (ASLS)
- Associate of Science in Criminal Justice (ASCJ)
- Associate of Science in Criminalistics (ASCRI)
- Bachelor of Science in Criminal Justice (BCJ)

These programs, offered entirely in the evening and on selected weekends, primarily target a non-traditional student population. They provide the students the opportunity to complete an associate and/or a baccalaureate degree without concern for either scheduling conflicts or a lack of required classes for graduation.

The Adult Associate of Arts (AAA) degree allows the student to obtain an associate degree but also prepare them for entrance to the baccalaureate degrees (at night also) available in both the Colleges of Arts & Sciences and Business. The requirements for this degree (AAA) are the same as previously specified for the traditional Associate of Arts, except that the lab requirement for science is waived.

In these seven programs, course selections are from the University's regular (traditional) offerings. Classes are scheduled in two eight-week sessions per term. This allows students to concentrate their effort on only two courses simultaneously, most of the time. All classes are offered in a sequence to ensure beginning and completion dates; however, the guaranteed completion date assumes that the student takes, and successfully completes, all required courses as scheduled. [Schedules of the semester modules may be picked up at any time in the office of the Coordinator for the Evening and Weekend Programs.]

Realizing that many adult students have been out of school for several years and may need some review

in English and math fundamentals to be successful in their coursework, Faulkner recommends that all adult students entering college take Placement Tests in those areas. If test results show that students need some remediation, they are recommended to enroll for a fundamentals English and/or math class before proceeding to the regular English composition and math classes. If students need this remediation they may find it necessary to go an extra semester to complete their program, but will be much more likely to succeed in their academic pursuits as a result of the extra classes. When considering one's schedule, please be aware that Placement Test results may have an influence on the scheduling of the

English Composition classes. [Any fundamental course(s) required of a student does not count towards graduation requirements.]

The course requirements for the Associate of Science in Legal Studies (ASLS), Associate of Science in Criminal Justice (ASCJ), Associate of Science in Criminalistics (ASCRI), Associate of Science in Computer and Information Science (ASCSIS), Associate of Science in Informatics (ASINF), and the Bachelor of Science in Criminal Justice (BCJ) are located within the Departments of Computer Sciences and Criminal Justice respectively. Please consult those sections for degree plans, course descriptions, and other pertinent academic information.

## ARTS & SCIENCES DEPARTMENTS AND DEGREES

### DEPARTMENT OF COMPUTER SCIENCE

- B.S. Degree in Computer Science
- B.S. Degree in Computer & Information Sciences
- B.S. Degree in Informatics
- A.S. Degree in Computer & Information Sciences
- A.S. Degree in Informatics

### DEPARTMENT OF CRIMINAL JUSTICE AND LEGAL STUDIES

- A.S. Degree in Criminal Justice
- A.S. Degree in Criminalistics
- B.S. Degree in Criminal Justice
- A.S. Degree in Legal Studies
- B.S. Degree in Legal Studies

### DEPARTMENT OF ENGLISH

- B.A. Degree in English: Literature & Writing
- B.A. Degree in English: Creative Writing
- B.A. Degree in English: Rhetoric/Composition
- A.S. Degree in Legal Studies
- B.S. Degree in Legal Studies

### DEPARTMENT OF FINE ARTS

- B.A. Degree in Music
- B.A. Degree in Music Theatre
- B.A. Degree in Theatre: Performance Emphasis
- B.A. Degree in Theatre: Technical Emphasis
- B.A. Degree in Theatre: General Emphasis

### DEPARTMENT OF HUMANITIES

- B.A. Degree in Liberal Arts
- B.A. Degree in Liberal Arts: Pre-Med Track

### DEPARTMENT OF MATHEMATICS

- B.S. Degree in Mathematics

### DEPARTMENT OF PHYSICAL EDUCATION AND SPORTS MANAGEMENT

- B.S. Degree in Physical Education with a Certificate in Education
- B.S. Degree in Sports Management

### DEPARTMENT OF NATURAL AND PHYSICAL SCIENCE

- B.S. Degree in General Biology
- B.A. Degree in General Biology

- B.S. Degree in Biology: Pre-Medicine/Pre-Dentistry
- B.S. Degree in Biology: Pre-Optometry
- B.S. Degree in Biology: Pre-Veterinary Medicine
- B.S. Degree in Biology: Pre-Physical Therapy
- B.A. Degree in Biology: Pre-Physical Therapy
- B.S. Degree in Biology: Environmental Biology

### DEPARTMENT OF SOCIAL AND BEHAVIORAL SCIENCES

- B.S. Degree in History
- B.A. Degree in History
- B.A. Degree in Social Science: Pre-Law Minor
- B.S. Degree in Social Science: Pre-Law Minor
- B.A. Degree in Social Science Political Science Minor
- B.S. Degree in Social Science: Political Science Minor
- B.S. Degree in Counseling
- B.A. Degree in Psychology
- B.S. Degree in Psychology
- B.A. Degree in Social Science: Sociology
- B.S. Degree in Social Science: Sociology

# ASSOCIATE DEGREES

- GENERIC ASSOCIATE OF ARTS DEGREE PLAN
- GENERIC ASSOCIATE OF SCIENCE DEGREE PLAN

CHRISTIAN LITERACY*		HOURS
BI 1211 or BI 1311	Life of Christ	2-3
BI 1214 or BI 1314	Book of Acts	2-3
BI 2202 or BI 2302	Pentateuch	2-3
BI Elective		2-3
Total Hours		8-12

CULTURAL HERITAGE LITERACY		HOURS
HU 1310	Western Cultural Heritage I	3
HU 1320	Western Cultural Heritage II	3
HU 2310	Western Cultural Heritage III	3
HY 2320	American Cultural Heritage	3
Total Hours		12

MATHEMATICAL & SCIENTIFIC LITERACY		HOURS
Mathematics Requirements		
MH 1338	Finite Math (or higher)	3
Physical Science Requirement		
One course from Physical Science, Chemistry, or Physics		3
Natural Science Requirement		
One course from Biology		3
Scientific Laboratory Requirement**		
One Natural Science laboratory companion course for either the course taken for the Physical Science requirement or the Natural Science requirement		1
Total Hours		10

INFORMATION & COMMUNICATION LITERACY		HOURS
Composition and Literature		
EH 1301	English Composition I	3
EH 1302	English Composition II	3
Survey of :		
EH 2301 or EH 2303 or EH 2304	English Literature I or American Literature I or Survey of American Literature II	3
Communication Laboratory Requirements		
EH 1303	Speech Communication	3
Technology		
CA 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325 or	Computer Applications or Computer Programming I or Introduction to Computer and Information Science or Computers in the Social Sciences or Technology in the Classroom (required for seeking ED degrees)	3
Total Hours		15

PERSONAL & SOCIAL LITERACY		HOURS
Personal		4
PE 1300	Lifetime Fitness	3
FAFE 1111 or FATE 2111	Freshman Experience or Transfer Experience***	1

PERSONAL & SOCIAL LITERACY CONT.		HOURS
Social Science (one course from the following list)		3
PY 1310 or CJ 1300 or COU 2320 or SY 2328 or PS 2308 or BA 2303 or	Intro. to Psychology or Intro. to Criminal Justice or Intro. to Counseling or Intro. to Sociology or Intro. to American Constitutional Government or Macroeconomics	
Total Hours		7

ELECTIVES	HOURS
This number decreases by one hour for each BI course taken as a 3 hour course. Six of these 12 hours must be from the areas of humanities (i.e. biblical studies, fine arts, foreign language, literature, etc.)	12
Total Hours	12

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	10
Information and Communication Literacy	15
Personal and Social Literacy	7
Electives	12
Total Hours	64

\*Students who take 2 hour BI classes will have to increase the number of elective hours to obtain the 64 hours needed for the degree.

\*\*Students in adult programs are not required to

take the lab reducing the total science requirement to 6 hours and the degree requirements to 63 hours.

\*\*\*All incoming freshmen must complete FAFE 1111. Students transferring more than 12 semester

hours will take FATE 2111 (Faulkner University Transfer Experience) in lieu of FAFE 1111.

# DEPARTMENT OF COMPUTER SCIENCES



**I**n the department of computer sciences, our mission is to glorify God through education of the whole person and the preparation of highly competent, socially committed computer and information scientists, emphasizing integrity of character, the love of learning, the skill of solving problems, the spirit of critical inquiry, professional competence and leadership, excellence as the benchmark of everything conducted, and a culture of service to society with concern for its common good.

The department offers the Bachelor of Science (BS) and Associate of Science (AS) degree programs in Computer Science, Computer and Information Science, and Informatics.

## COMPUTER SCIENCE (CS)

Computer Science is primarily concerned with information processes, the structure and procedures needed to represent them, and the systems needed to implement them. Spanning a broad spectrum of basic and applied sub disciplines which range from foundations in logic and the computational complexity of algorithms through compilers, operating systems, and databases, the discipline continues to expand in terms of new architectures, networks, vision, robotics, and computer-aided design. It is an exciting and rewarding discipline, and is an attractive major for

the in-coming freshman and also for the continuing student who is considering a new field of study. The department offers a BS degree in computer science.

## COMPUTER AND INFORMATION SCIENCE (CSIS)

Computer and Information Science (CSIS) is intended for the student who does not want a stronger theoretical and hardware emphasis as that of his/her CS counterpart, but rather a strong emphasis on software systems (and programming) from their analysis through design, implementation, project management, evaluation, and social and ethical impact. It focuses on the problem solving skills and techniques needed to provide computer-based software solutions to practical problems, integrating fundamental practical knowledge in the fields of software engineering, database systems, programming languages, computer networks, and project management for software development. The department offers BS and AS degrees in Computer and Information Science.

## INFORMATICS (INF)

Informatics is an interdisciplinary degree that allows our students to solve technological problems in the areas that they are passionate about working

in, whether that is Bible, Biology, Criminal Justice or Law or something else entirely. A degree in Informatics enables students to seek positions where data, systems, and people come together, in the area of their passion; hence providing human-centered computing. The information revolution is global and impacts every facet of life. The necessity of having the right information, at the right time, in the right format has always been an accepted fact; however, the ability to attain this goal becomes more difficult during today's information explosion. Employers seek individuals who understand and are able to implement informatics-related concepts, philosophies, and processes. A degree in Informatics teaches students how to assess the presentation of information, evaluate the accessibility and relevancy of information storage and retrieval, implement usability testing on products that are information-dependent, understand information behavior and policy, and develop strategies for enhancing user satisfaction with information-dependent technologies.

Contact the faculty for more information.

Dr. Idongesit Mkpog-Ruffin or

Mrs. Susan Hammond

Department of Computer Sciences

Alabama Christian College of Arts and Science

5345 Atlanta Highway

Montgomery, AL 36109-3398

# GENERAL CORE FOR COMPUTER SCIENCE BA DEGREES

CHRISTIAN LITERACY		HOURS
BI 1211	Life of Christ	2-3
BI 1214	Book of Acts	2-3
BI 2202	Pentateuch	2-3
BI	Lower Level Elective	2-3
BI 3311	Marriage and Family Relations	3
BI 4311	Christian Cultural Heritage	3
BI	Upper Level Textual elective	2-3
BI	Upper Level Textual elective	2-3
Total Hours		18-24

CULTURAL HERITAGE LITERACY		HOURS
HU 1310	Western Cultural Heritage I	3
HU 1320	Western Cultural Heritage II	3
HU 2310	Western Cultural Heritage III	3
HY 2320	American Cultural Heritage	3
Total Hours		12

PERSONAL & SOCIAL LITERACY		HOURS
Personal Literacy		
FAFE 1111 or FATE 2111	Freshman or Transfer Experiences*	1
FASL 1090	Service Learning I	0
FASL 2090	Service Learning II	0
FASL 3090	Service Learning III	0
FASL 4190	Service Learning IV	1
PE 1300	Lifetime Fitness	3
PE	Activity Course Elective	1
PE	Activity Course Elective	1
Social Science		3
Total Hours		10

Note: A total of 45 – 48 hours of upper division credits are required for graduation.

\*All incoming freshmen must complete FAFE 1100. Students transferring more than 12 semester hours will take FATE 2111 (Faulkner University Transfer Experience) in lieu of FAFE 1100.

INFORMATION & COMMUNICATION LITERACY		HOURS
Composition and Literature		
CSIS 1305	Computer Programming I	3
EH 1301	English Composition I	3
EH 1302	English Composition II	3
EH 1303	Speech Communication	3
EH 2301 or EH 2303 or EH 2304	Survey of : English Literature I or American Literature I or American Literature II	3
Total Hours		15



# B.S. DEGREE IN COMPUTER SCIENCE

The Department of Computer Science offers a BS degree program in Computer Science (CS). The BS degree program in CS is broad, rigorous, and structured in a way that supports in-depth and systematic study of algorithmic processes – their theory, analysis, design, efficiency, implementation, and application. It trains students to think creatively and logically, to solve large and complex problems, and to communicate with clarity and precision. It sets the stage for graduate study or immediate employment in a wide variety of careers in science, business, and industry.

The computer industry is one of the fastest growing segments of the economy the world over, with opportunities in computer science at their highest point in recent years. The program's coverage of modern operating systems, database management systems, theory of computation, software engineering, and programming languages (such as JAVA, C++, C #, PERL, ORACLE) positions the undergraduate for success in the marketplace: commerce, industry, and government research laboratories. The program also prepares the student for graduate work in areas such as database systems, software engineering, theoretical computer science, programming languages, and algorithms.

Recipients of the BS degree will, in addition, have substantial depth and breadth in mathematics and physics. The mix of courses (e.g., computer science, math, physics, Bible, social science) provides students with a broad educational base and helps fashion their abilities to better engage in critical thinking and problem solving.

Note: A total of 45 – 48 hours of upper division credits are required for graduation.

CATEGORY	HOURS
Christian Literacy <i>(See Education Degree Plans for Secondary Education)</i>	18-24
Cultural Heritage Literacy <i>(See Education Degree Plans for Secondary Education)</i>	12
Mathematics & Scientific Literacy	12
Information and Communication Literacy	15
Personal and Social Literacy <i>(See Education Degree Plans for Secondary Education)</i>	10
<b>Total Core Curriculum Requirement Hours</b>	<b>67-73</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
<b>Mathematics</b>	
MH 1451      Calculus I	4
<b>Science</b>	
PHY 2311/      University Physics I/ PHY 2111      University Physics Lab	4
PHY 2312/      University Physics II/ PHY 2112      University Physics II Lab	4
<b>Total Hours</b>	<b>11</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
<b>Composition and Literature</b>	
CS 1305      Computer Programming I	3
EH 1301      English Composition I	3
EH 1302      English Composition II	3
EH 1303      Speech Communication	3
EH 2301 or EH 2303 or EH 2304      Survey of : English Literature I or American Literature I or American Literature II	3
<b>Total Hours</b>	<b>15</b>

PROFESSIONAL LITERACY	HOURS
<b>Computer Science Requirements</b>	
CS 1306      Computer Programming II	3
CS 2310      Fundamental Mathematical Structures	3
CS 2320      Data Structures & Algorithms	3
CS 2345      Computer Organization	3
CS 3300      Computer Architecture	3
CS 3330      Data Communications & Networking	3
CS 3340      Operating Systems	3
CS 3350      Database Concepts	3
CS 3386      Visual Programming	3
CS 3389      Software Development	3
CS 4330      Database Design & Implementation	3
CS 4345      Internet Programming	3
CS 4350      Design & Implementation of Programming Languages	3
CS 4360      Software Engineering	3
CS 4380      Internship/Project in Computer Science	3
CS 4390      Seminar in Computer Science	3
<b>Mathematics Requirements</b>	<b>13</b>
MH 1452      Calculus II	4
MH 2340      Statistics	3
MH 3310      Linear Algebra	3
MH 4300      Numerical Analysis & Scientific Computing	3
<b>Electives</b>	<b>3</b>
<b>Total Hours</b>	<b>80</b>

CATEGORY	HOURS
Core Curriculum Requirements	67-73
Professional Literacy	64
<b>Total Hours Required For Graduation</b>	<b>131-137</b>

# B.S. DEGREE IN COMPUTER AND INFORMATION SCIENCE

The BS degree program in Computer and Information Science (CSIS) sets the stage for graduate study or immediate employment in a wide variety of professional careers in science, business, and industry. It is an exciting and rewarding discipline; an attractive major for the in-coming freshman as well as the continuing student considering a new field of study.

The program equips the student with the capability to:

1. Investigate and analyze problems, providing viable computerized solutions that satisfy requirements for a given system;
2. Effectively use state-of-the-art paradigms such as object-oriented programming, visual programming, internet programming, and database programming in developing computer-

based solutions to practical problems;

3. Effectively articulate technical strategies, both orally and in writing;
4. Pursue careers as programmers, programmer analysts, software engineers, and database designers;
5. Apply knowledge of the concepts of computer and information science to respond to and manage changes and developments in information and communications technologies (ICTs);
6. Understand and apply the tools and techniques for conducting research and analysis required to evaluate software products in computer and information science;
7. Demonstrate an understanding of the social and

ethical issues in the computing profession;

8. Understand the functional components of computer systems and their characteristics, such as performance and how the components interact;
9. Seek advanced studies in computer-related fields without further preparation.

Recipients of the BS degree, will, in addition have substantial depth and breadth in business (accounting and organizational behavior). The mix of courses with, for instance, computer science, business, Bible, and social science provides students with a broad educational base and helps fashion their abilities to better engage in critical thinking and problem solving.

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	12
Information and Communication Literacy	15
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>67-73</b>

CHRISTIAN LITERACY	HOURS
BI 1211 Life of Christ	2-3
BI 1214 Book of Acts	2-3
BI 2202 Pentateuch	2-3
BI Lower Level Elective	2-3
BI 3311 Marriage and Family Relations	3
BI 4311 Christian Cultural Heritage	3
BI Upper Level Textual elective	2-3
BI Upper Level Textual elective	2-3
<b>Total Hours</b>	<b>18-24</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
<b>Mathematics</b>	<b>12</b>
MH 1451 Calculus I	4
<b>Science</b>	
Natural Science with companion lab	4
Physical Science with companion lab	4
<b>Total Hours</b>	<b>11</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
<b>Composition and Literature</b>	
CSIS 1305 Computer Programming I	3
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 1303 Speech Communication	3
EH 2301 or EH 2303 or EH 2304 Survey of : English Literature I or American Literature I or American Literature II	3
<b>Total Hours</b>	<b>15</b>

**B.S. DEGREE IN  
COMPUTER AND  
INFORMATION  
SCIENCE CONT.**



# B.S. DEGREE IN COMPUTER AND INFORMATION SCIENCE CONT.

PERSONAL & SOCIAL LITERACY		HOURS
Personal Literacy		
FAFE 1111 or FATE 2111	Freshman or Transfer Experiences*	1
FASL 1090	Service Learning I	0
FASL 2090	Service Learning II	0
FASL 3090	Service Learning III	0
FASL 4190	Service Learning IV	1
PE 1300	Lifetime Fitness	3
PE Activity Course Elective		1
PE Activity Course Elective		1
Social Science		3
Total Hours		10

PROFESSIONAL LITERACY		HOURS
Computer Science Requirements		
CS 1306	Computer Programming II	3
CS 2310	Fundamental Mathematical Structures	3
CS 2320	Data Structures & Algorithms	3
CS 2345	Computer Organization	3
CS 3300	Computer Architecture	3
CS 3330	Data Communications & Networking	3
CS 3340	Operating Systems	3
CS 3350	Database Concepts	3
CS 3386	Visual Programming	3
CS 3389	Software Development	3
CS 4330	Database Design & Implementation	3
CS 4345	Internet Programming	3
CS 4350	Design & Implementation of Programming Languages	3
CS 4360	Software Engineering	3
CS 4380	Internship/Project in Computer Science	3
CS 4390	Seminar in Computer Science	3
Mathematics Requirements		13
MH 1452	Calculus II	4
MH 2340	Statistics	3
MH 3310	Linear Algebra	3
MH 4300	Numerical Analysis & Scientific Computing	3
Electives		3
Total Hours		80

CATEGORY	HOURS
Core Curriculum Requirements	67-73
Professional Literacy	64
Total Hours Required For Graduation	131-137



# A.S. DEGREE IN COMPUTER AND INFORMATION SCIENCE

The AS degree program in Computer and Information Science (CSIS) provides a good foundation in computer and information science. The AS degree student gets good grounding in computer programming languages and paradigms such as object-oriented, visual, and database programming. All the courses are taught in the evenings and on weekends, and are available on a part-time basis.

Recipients of the AS degree will find many opportunities for employment in computer programming and application development and can also transfer in junior standing to a BS in computer and information science program. Students who use the AS credits to transfer into the BS program will have to complete additional core requirements listed in the baccalaureate program.

CATEGORY	HOURS
Christian Literacy	8-12
Cultural Heritage Literacy	6
Mathematics & Scientific Literacy	11
Information and Communication Literacy	15
Personal and Social Literacy	6
<b>Total Core Curriculum Requirement Hours</b>	<b>46-50</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2-3
BI 1214 or BI 1314 Book of Acts	2-3
BI 2202 or BI 2302 Pentateuch	2-3
BI Lower Level Elective	2-3
<b>Total Hours</b>	<b>18-24</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics	
MH 1340 Pre-calculus Algebra	3
Science	
Natural Science with companion lab	4
Physical Science with companion lab	4
<b>Total Hours</b>	<b>11</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition and Literature	
CS 1301 Introduction to Computer & Information Science	3
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 1303 Speech Communication	3
EH 2301 or EH 2303 or EH 2304 Survey of : English Literature I or American Literature I or American Literature II	3
<b>Total Hours</b>	<b>15</b>

PERSONAL & SOCIAL LITERACY	HOURS
Personal Literacy	
PE 1300 Lifetime Fitness	3
Social Science	3
<b>Total Hours</b>	<b>10</b>

PROFESSIONAL LITERACY	HOURS
Computer & Information Science Requirements	18
CSIS 1305 Computer Programming I	3
CSIS 2306 Computer Programming II	3
CSIS 2360 Introduction to Requirements Analysis & Software Design	3
CSIS 2315 Computers, Ethics & Society	3
CSIS 2350 Introduction to Database Concepts	3
CSIS 2376 Introduction to Visual Programming	3
Departmental Requirements	6
BA 2301 Principles of Accounting I	3
BA 2302 Principles of Accounting II	3
<b>Total Hours</b>	<b>24</b>

CATEGORY	HOURS
Core Curriculum Requirements	46-50
Professional Literacy	24
<b>Total Hours Required For Graduation</b>	<b>72-74</b>

# B.S. DEGREE IN INFORMATICS

Informatics (INF) embraces the diversity of ways in which problems are solved through the effective use of computing by understanding the diverse problem domains themselves. This is an interdisciplinary degree that intersects computing, an area of specialization, and information studies. The BS degree program in INF prepares students for graduate study or a career in a variety of professional settings where numerous job opportunities exist. INF is an emerging and cutting-edge discipline open to incoming freshmen as well as transfer students from other fields of study.

The Informatics degree plan requires a student to have a specific area of specialization chosen from one of Faulkner's bachelor degree programs such as:

- Computer and Information Science
- Biology or Health Science
- Criminal Justice or Legal Studies
- Bible

- English
- Counseling

The degree plan provides students with a well-rounded education that includes a general core of courses in Bible, humanities, social and natural sciences, and computer science.

The program equips the student with the knowledge to:

1. Understand the strategies in information design to make information effective, efficient, and aesthetic;
2. Maintain awareness of information-related policies and procedures;
3. Appreciate the history and evolution of Informatics as an academic discipline;
4. Be proficient in discussing and implementing the theories and philosophies surrounding information science and informatics;
5. Pursue careers as Webmasters, Database

Designers, Information Architects, or Information Usability Specialists;

6. Effectively analyze information-related technologies and develop oral and written technical reports communicating results of the analysis;
7. Recognize the technical and social constraints on information;
8. Seek advanced studies in information-related fields without further preparation.

Recipients of the BS degree will also be encouraged and assisted in obtaining internships and cooperative educational opportunities to gain valuable work experience and develop an employable resume prior to graduation. Seminar and project courses will be offered to permit students an opportunity to study informatics-related topics of particular interest.

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	15
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>66-72</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or Life of Christ BI 1311	2-3
BI 1214 or Book of Acts BI 1314	2-3
BI 2202 or The Pentateuch BI 2302	2-3
BI Lower Level Elective	2-3
BI 3311 Marriage and Family Relations	3
BI 4311 Christian Cultural Heritage	3
BI Upper Level Textual elective	2-3
BI Upper Level Textual elective	2-3
<b>Total Hours</b>	<b>18-24</b>



**B.S. DEGREE IN  
INFORMATICS CONT.**

# B.S. DEGREE IN INFORMATICS CONT.

MATHEMATICAL & SCIENTIFIC LITERACY		HOURS
Mathematics		
MH 1338 or MH 1340	Finite Mathematics or Pre-Calculus Algebra	3
Science		
Natural Science with companion lab		4
Physical Science with companion lab		4
Total Hours		11

PERSONAL & SOCIAL LITERACY		HOURS
Personal Literacy		
FAFE 1111 or FATE 2111	Freshman or Transfer Experiences*	1
FASL 1090	Service Learning I	0
FASL 2090	Service Learning II	0
FASL 3090	Service Learning III	0
FASL 4190	Service Learning IV	1
PE 1300	Lifetime Fitness	3
PE Activity Course Elective		1
PE Activity Course Elective		1
Social Science		3
Total Hours		10

INFORMATION & COMMUNICATION LITERACY		HOURS
CSIS 1305	Introduction to Computer & Information Science	3
EH 1301	English Composition I	3
EH 1302	English Composition II	3
EH 1303	Speech Communication	3
EH 2301 or EH 2303 or EH 2304	Survey of : English Literature I or American Literature I or American Literature II	3
Total Hours		15

PROFESSIONAL LITERACY		HOURS
Informatics Requirements		
INF 1320	Information Design	3
INF 1325	Information Design & Evaluation	3
INF 2315	Information, Ethics & Society	3
INF 3350	Database Systems for Information	3
INF 3360	User Interface Design	3
INF 4310	Evaluation of Information Systems	3
INF 4365	Project Management for Informatics	3
INF 4380	Internship/Project in Informatics	3
INF 4190	Seminar in Informatics	3
EH 3315	Technical Writing	3
Computer Science Requirements		15
CS 1305	Computer Programming I	3
CSIS 2306	Computer Programming II	3
CSIS 2376	Introduction to Visual Programming	3
CS 2310	Fundamental Mathematical Structures	3
MH 2340	Statistics	3
Area of Specialization Requirements		16-18
As determined by the Specialization Area Coordinator (and approved by Academic Advisor and Department Head)		
Total Hours		66

CATEGORY	HOURS
Core Curriculum Requirements	66-72
Professional Literacy	66
Total Hours Required For Graduation	127-135

# A.S. DEGREE IN INFORMATICS

The AS degree program in Informatics provides a good foundation for informatics-related careers and provides students with an overview of the discipline. AS degree students will gain an appreciation for information design and assessment, the social constraints on information, ethics and policies surrounding the use of information in today's society, and an introduction to usability of information via website design. All courses are taught in the evenings, weekends, or via the web and are available on a part-time basis.

Recipients of the AS degree will be eligible for a variety of employment opportunities in information-related fields or may transfer in junior standing into the BS degree program of Informatics. Students who use the A.S. credits to transfer into the BS program will have to complete additional core requirements listed in the baccalaureate program.

CATEGORY	HOURS
Christian Literacy	8-12
Cultural Heritage Literacy	6
Mathematics & Scientific Literacy	11
Information and Communication Literacy	15
Personal and Social Literacy	6
<b>Total Core Curriculum Requirement Hours</b>	<b>46-50</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2-3
BI 1214 or BI 1314 Book of Acts	2-3
BI 2202 or BI 2302 Pentateuch	2-3
BI Lower Level Elective	2-3
<b>Total Hours</b>	<b>18-24</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HY 1301 or HY 1302 or HY 2302 American Cultural Heritage	3
<b>Total Hours</b>	<b>6</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
<b>Mathematics</b>	
MH 1338 Finite Mathematics	3
<b>Science</b>	
Natural Science with companion lab	4
Physical Science with companion lab	4
<b>Total Hours</b>	<b>11</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
<b>Composition and Literature</b>	
CS 1301 Introduction to Computer & Information Science	3
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 1303 Speech Communication	3
EH 2301 or EH 2303 or EH 2304 Survey of : English Literature I or American Literature I or American Literature II	3
<b>Total Hours</b>	<b>15</b>

PERSONAL & SOCIAL LITERACY	HOURS
<b>Personal Literacy</b>	
PE 1300 Lifetime Fitness	3
<b>Social Science</b>	
<b>Total Hours</b>	<b>10</b>

PROFESSIONAL LITERACY	HOURS
<b>Informatics Requirements</b>	<b>9</b>
INF 1320 Information Design	3
INF 1325 Information Design & Evaluation	3
INF 2310 Informatics, Ethics & Society	3
<b>Computer Science Requirements</b>	<b>9</b>
CSIS 1305 Computer Programming I	3
CSIS 2306 Computer Programming II	3
CSIS 2376 Introduction to Visual Programming	3
<b>Electives</b>	<b>3</b>
<b>Total Hours</b>	<b>21</b>

CATEGORY	HOURS
Core Curriculum Requirements	46-50
Professional Literacy	21
<b>Total Hours Required For Graduation</b>	<b>67-71</b>

# DEPARTMENT OF CRIMINAL JUSTICE & LEGAL STUDIES



**T**he Criminal Justice/Legal Studies (CJ/LS) curriculum is designed to prepare the student planning to enter the field of criminal justice or legal studies by presenting a broad-based study of the many topics and principles essential to an understanding of the criminal justice and legal systems. The CJ/LS curriculum is also designed to prepare the student who is employed in one of the numerous criminal justice or legal organizations for promotion or career advancement. The curriculum seeks to encourage the integration of Christian ethical and moral perspectives with the more common value systems associated with the criminal justice/legal systems.

The Department of Criminal Justice and Legal Studies offers the Associate of Science in Criminal Justice, Associate of Science in Criminalistics, Associate of Science in Legal Studies, Bachelor of Science in Criminal Justice, Bachelor of Science in Legal Studies, and Master of Science in Justice

Administration degrees. Day, night, and weekend courses are offered at the freshman and sophomore levels and a one-year program is offered to complete the junior and senior level requirements for the Bachelor of Science in Criminal Justice. Refer to the curriculum listed as Bachelor of Science in Criminal Justice (BCJ) for additional information.

To receive the B.S. degree in Criminal Justice, a student must demonstrate competency by successfully completing the Directed Study (CJ 4350) and Special Issues in Criminal Justice (CJ 4305) with a grade of C or better during the senior year. The Directed Study requires a student to conduct academically-sound research on a selected topic, prepare a 25-page research paper, and make an oral presentation of their major findings. Special Issues in Criminal Justice is a comprehensive overview of the CJ curriculum with a comprehensive final exam that requires a student to demonstrate an understanding of the major Criminal Justice concepts, methods, and principles.

To receive the A.S. or B.S. degree in Legal Studies, a student must demonstrate competency by successfully completing a comprehensive final exam and the Paralegal Portfolio (LS 2190/4190) with a grade of C or better during his or her senior year.

With the exception of the BCJ program, a student may receive a minor in CJ by completing 18 semester hours of criminal justice courses. The specific courses will be determined by the Criminal Justice academic advisor based on the career path identified by the student. At least 12 semester hours must be junior and senior level courses.

Students enrolled in the Great Books Honors College that have completed GB I-IV may fulfill your contract obligation by selecting any two upper level courses within your major area with agreement from select professor(s) and the honors college. Please consult the Great Books section of the catalog for complete details.



# A.S. DEGREE IN CRIMINAL JUSTICE

CATEGORY	HOURS
Christian Literacy	9-12
Cultural Heritage Literacy	9
Mathematics & Scientific Literacy	9
Information and Communication Literacy	9
Personal and Social Literacy	6
<b>Total Core Curriculum Requirement Hours</b>	<b>45-48</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2-3
BI 1214 or BI 1314 Book of Acts	2-3
BI 2202 or BI 2302 Pentateuch	2-3
CJ 2332 Survey of Biblical Law	3
<b>Total Hours</b>	<b>9-12</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>9</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics	3
MH 1338 Finite Mathematics (or higher)	3
Physical Science	3
Physical Science or Chemistry	3
Natural Science	3
Biology	3
<b>Total Hours</b>	<b>12</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition & Literature	6
EH 1301 English Composition I	3
EH 1302 English Composition II	3
Communication	3
EH 1303 Speech Communication	3
Technology	3
CA 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325 Computer Applications or Computer Programming I or Introduction to Computer & Information Sciences or Computers in the Social Science or Technology in the Classroom	3
<b>Total Hours</b>	<b>12</b>

PERSONAL & SOCIAL LITERACY	HOURS
Personal Literacy	3
PE 1300 Lifetime Fitness	3
Social or Behavioral Science	3
PY 1310 or COU 2320 or SY 2328 or PS 2308 or BA 2303 Introduction to Psychology or Introduction to Counseling or Introduction to Sociology or Introduction to American Constitutional Government or Macroeconomics	3
<b>Total Hours</b>	<b>6</b>

PROFESSIONAL LITERACY	HOURS
Criminal Justice Requirements	18
CJ 1300 Introduction to Criminal Justice	3
CJ 2310 Criminal Investigations	3
CJ 2311 Organization & Administration	3
CJ 2320 Survey of Corrections	3
CJ 2330 Criminal Evidence	3
CJ 2331 Criminal Law	3
<b>Total Hours</b>	<b>18</b>

CATEGORY	HOURS
Core Curriculum Requirements	45-48
Professional Literacy	18
<b>Total Hours Required For Graduation</b>	<b>63-66</b>

# A.S. DEGREE IN CRIMINALISTICS

CATEGORY	HOURS
Christian Literacy	9-12
Cultural Heritage Literacy	9
Mathematics & Scientific Literacy	11
Information and Communication Literacy	12
Personal and Social Literacy	6
<b>Total Core Curriculum Requirement Hours</b>	<b>47-50</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2-3
BI 1214 or BI 1314 Book of Acts	2-3
BI 2202 or BI 2302 Pentateuch	2-3
CJ 2332 Survey of Biblical Law	3
<b>Total Hours</b>	<b>9-12</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>9</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics	3
MH 1338 Finite Mathematics (or higher)	3
Natural Science & Physical Science	8
CHM 1311/ CHM 1111 General Chemistry I & General Chemistry I Lab	4
BIO 1301/ BIO 1101 Principles of Biology I & Principles of Biology I Lab	4
<b>Total Hours</b>	<b>11</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition & Literature	6
EH 1301 English Composition I	3
EH 1302 English Composition II	3
Communication	3
EH 1303 Speech Communication	3
Technology	3
CA 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325 Computer Applications or Computer Programming I or Introduction to Computer & Information Sciences or Computers in the Social Science or Technology in the Classroom	3
<b>Total Hours</b>	<b>12</b>

PERSONAL & SOCIAL LITERACY	HOURS
Personal Literacy	3
PE 1300 Lifetime Fitness	3
Social or Behavioral Science	3
PY 1310 or COU 2320 or SY 2328 or PS 2308 or BA 2303 Introduction to Psychology or Introduction to Counseling or Introduction to Sociology or Introduction to American Constitutional Government or Macroeconomics	3
<b>Total Hours</b>	<b>6</b>

PROFESSIONAL LITERACY	HOURS
Criminal Justice Requirements	20
CJ 1301 Introduction to Criminal Justice	3
CJ 2310 Criminal Investigations	3
CJ 2340 Fingerprinting	3
CJ 2350 Crime Scene Investigation	3
CHM 1312/ CHM 1112 General Chemistry II/ General Chemistry II Lab	4
BIO 1302/ BIO 1102 Principles of Biology II/ Principles of Biology II Lab	4
<b>Total Hours</b>	<b>20</b>

CATEGORY	HOURS
Core Curriculum Requirements	47-50
Professional Literacy	20
<b>Total Hours Required For Graduation</b>	<b>67-70</b>



# B.S. DEGREE IN CRIMINAL JUSTICE

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

\*All incoming freshmen must complete FAFE 1111. Students transferring more than 12 semester hours will take FATE 2111 (Faulkner University Transfer Experience) in lieu of FAFE 1111.

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	15
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>66-72</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2-3
BI 1214 or BI 1314 Book of Acts	2-3
BI 2202 or BI 2302 Pentateuch	2-3
BI Lower Level Elective	2-3
BI 3311 Marriage and Family Relations	3
BI 4311 Christian Cultural Heritage	3
BI Upper Level Textual elective	2-3
BI Upper Level Textual elective	2-3
<b>Total Hours</b>	<b>18-24</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics	3
MH 1338 Finite Mathematics (or higher)	3
Physical Science	4
Physical Science or Chemistry or Physics with companion lab	4
Natural Science	4
Biology with companion lab	4
<b>Total Hours</b>	<b>11</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition & Literature	9
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304 Literature	3
Communication	3
EH 1303 Speech Communication	3
Technology	3
CA 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325 Computer Applications or Computer Programming I or Introduction to Computer & Information Sciences or Computers in the Social Science or Technology in the Classroom	3
<b>Total Hours</b>	<b>15</b>

# B.S. DEGREE IN CRIMINAL JUSTICE CONT.



PERSONAL & SOCIAL LITERACY CONT.		HOURS
FASL 4190	Service Learning IV	1
PE 1300	Lifetime Fitness	3
PE Activity Course Elective		1
PE Activity Course Elective		1
Social Science		3
PY 1310 or COU 2320 or SY 2328 or PS 2308 or BA 2303	Introduction to Psychology or Introduction to Counseling or Introduction to Sociology or Introduction to American Constitutional Government or Macroeconomics	3
<b>Total Hours</b>		<b>10</b>

PROFESSIONAL LITERACY		HOURS
Criminal Justice Requirements		51
CJ 1300	Introduction to Criminal Justice	3
CJ 2331	Criminal Law	3
CJ 3301	Criminology	3
CJ 3305	Constitutional Law	3
CJ 3306	Private Security	3
CJ 3308	Terrorism	3
CJ 3312	CJ and the Worldwide	3
CJ 4301	Criminalistics	3
CJ 4302	Courts & Courtroom Procedures	3
CJ 4303	Interview & Interrogation	3
CJ 4304	Criminal Justice Ethics	3
CJ 4305	Special Issues	3
CJ 4306	Criminal Behavior Analysis	3

PROFESSIONAL LITERACY CONT.		HOURS
CJ 4307	Research Methods for Criminal Justice	3
CJ 4308	Criminal Justice Budgeting	3
CJ 4350	Directed Study	3
CJ 4360	Internship	3
Electives (choose two)		6
CJ 1301	Introduction to Criminalistics	3
CJ 2310	Criminal Investigation	3
CJ 2311	Organization & Administration	3
CJ 2320	Survey of Corrections	3
CJ 2332	Survey of Biblical Law	3
CJ 2340	Fingerprinting	3
CJ 2350	Crime Scene Investigation	3
CJ 3302	Community Relations	3
CJ 3303	Probation, Pardon & Parole	3
CJ 3304	Juvenile Justice	3
<b>Total Hours</b>		<b>57</b>

CATEGORY	HOURS
Core Curriculum Requirements	66-72
Professional Literacy	57
<b>Total Hours Required For Graduation</b>	<b>123-129</b>

\*All incoming freshmen must complete FAFE 1111. Students transferring more than 12 semester hours will take FATE 2111 (Faulkner University Transfer Experience) in lieu of FAFE 1111.

# B.S. DEGREE IN CRIMINAL JUSTICE ADULT PROGRAM (BCJ)

## PROGRAM OBJECTIVES

The BCJ curriculum is designed to provide the working adult, who has completed the 60 semester hours of core curriculum, the opportunity to complete their Bachelor of Science in Criminal Justice degree in twelve months. By taking classes at night and on weekends, the adult student may complete two years

of course work in just twelve months. Some BCJ courses are web-enhanced.

Note: 60 semester hours of upper level courses are required for graduation. The BCJ curriculum as listed above is subject to change. Transfer credit will not be accepted for substitution of BCJ courses.

\*Students who transfer in core curriculum

requirements for the BCJ program can substitute 12 hours in general education courses for this requirement. Students who take courses at Faulkner University to satisfy the core curriculum requirements for the BCJ program must take a Bible course within every 15 hours to satisfy the University's Christian Literacy requirement.

CATEGORY	HOURS
Christian Literacy	12
Cultural Heritage Literacy	3
Mathematics & Scientific Literacy	9
Information and Communication Literacy	9
Personal and Social Literacy	12
<b>Total Core Curriculum Requirement Hours</b>	<b>60</b>

CHRISTIAN LITERACY	HOURS
BI 1311 Life of Christ	3
BI 1314 Book of Acts	3
BI 2302 Pentateuch	3
BI Lower Level Elective	3
<b>Total Hours</b>	<b>12</b>

CULTURAL HERITAGE LITERACY	HOURS
Humanities or History	3
<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
MH 1300 College Mathematics (or higher)	3
Natural Science or Physical Science	3
Mathematics or Natural Science or Physical Science	3
Elective	3
<b>Total Hours</b>	<b>12</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
<b>Composition</b>	
EH 1301 English Composition I	3
EH 1302 English Composition II	3
<b>Technology</b>	
CA 1302 Computer Applications	3
<b>Total Hours</b>	<b>9</b>

PERSONAL & SOCIAL LITERACY	HOURS
Social Sciences: Four courses in any social science area such as history, political science, economics, psychology, sociology, anthropology, library science, geography, etc.	
<b>Total Hours</b>	<b>12</b>

PROFESSIONAL LITERACY	HOURS
<b>MODULE 1</b>	
BCJ 3304 Juvenile Justice	3
BCJ 3310 Corrections in America	3
BCJ 3312 CJ & the Worldwide Web	3
<b>MODULE 2</b>	
BCJ 3301 Criminology	3
BCJ 4307 Research Methods	3
BCJ 2331 Criminal Law	3

PROFESSIONAL LITERACY CONT.	HOURS
<b>MODULE 3</b>	
BCJ 3306 Private Security	3
BCJ 3308 Terrorism	3
BCJ 4304 Ethics & the Criminal Justice System	3
BCJ 4301 Criminalistics	3
<b>MODULE 4</b>	
BCJ 4303 Interview & Interrogation	3
BCJ 4308 Criminal Behavior Analysis	3
BCJ 3311 CJ Professional & the Family	3
<b>MODULE 5</b>	
BCJ 3309 First Line Supervision	3
BCJ 3302 Community Relations	3
BCJ 3324 Crisis Management	3
BCJ 3305 Constitutional Law	3
<b>MODULE 6</b>	
BCJ 4305 Special Issues	3
BCJ 4302 Courts & Courtroom Procedures	3
BCJ 3313 Cultural Diversity	3
<b>Total Hours</b>	<b>60</b>

CATEGORY	HOURS
Core Curriculum Requirements	60
Professional Literacy	60
<b>Total Hours Required For Graduation</b>	<b>120</b>

# LEGAL STUDIES

\*AN AMERICAN BAR ASSOCIATION  
APPROVED PROGRAM

**T**he Legal Studies Program offered by the main campus in Montgomery, Alabama is approved by the American Bar Association. Students graduating with a Legal Studies degree from the Montgomery campus will receive an ABA-approved paralegal certificate along with their Legal Studies degree. Students who take legal specialty classes at a Faulkner University campus other than the Montgomery campus and attempt to transfer legal specialty credit to the Montgomery campus will be considered to have transferred from a non-ABA approved school and will be subject to the transfer policy stated below.

The American Bar Association defines a legal assistant or paralegal as “a person qualified by education, training or work experience who is employed or retained by a lawyer, law office, corporation, governmental agency or other entity and who performs specifically delegated substantive legal work for which a lawyer is responsible.”

## MISSION OF THE LEGAL STUDIES PROGRAM

The mission of the Faulkner University Legal Studies Program is to glorify God through education of the whole person and the preparation of highly competent, socially and ethically committed legal professionals, emphasizing integrity of character, an appreciation for the pursuit of equal justice for every person, and a lifelong dedication to critical inquiry and investigative thinking.

## VISION OF THE LEGAL STUDIES PROGRAM

It is the vision of the Faulkner University Legal Studies Program to be the foremost provider of undergraduate Christian legal education and the preferred partner for the legal community in producing occupationally competent and socially responsible graduates with the highest moral and ethical values.

## GOALS AND OBJECTIVES OF THE LEGAL STUDIES PROGRAM

### GOALS OF THE LEGAL STUDIES PROGRAM

The Faulkner University Legal Studies Program seeks to provide a program that supports its students during their academic and professional careers and advances the paralegal profession. Upon graduation from the

Legal Studies Program, students will be well-prepared to begin a career as a paralegal or continue studies towards an advanced degree. Students who already work in the legal field will be able to perform more effectively and efficiently in their positions.

### THE OBJECTIVES OF THE LEGAL STUDIES PROGRAM ARE AS FOLLOWS:

1. To offer a curriculum in which students demonstrate a broad understanding of substantive law, application of the practical aspects of a career as a paralegal, and analysis of laws applicable to the state of Alabama.
2. To produce legal professionals who demonstrate proficiency in the knowledge, skills, and dispositions critical to the profession established by national paralegal associations (including the American Bar Association and the American Association for Paralegal Education).
3. To produce professionals who employ the principles of legal ethics.
4. To maintain an academically challenging, yet flexible program





dedicated to the quality education and occupational competency of those students currently working in the legal field and to those students new to the profession.

5. To continuously review and revise the legal studies curriculum in response to the demands of the employing legal community and the suggestion of the Faulkner University Legal Studies Advisory Committee.
6. To maintain equality of opportunity in the legal studies program without discrimination or segregation on the grounds of color, religion, national origin, or sex.

### **TRANSFER OF LEGAL SPECIALTY COURSES**

Generally, legal specialty courses are those courses that cover a specific area of law or procedure. It is the policy of the Legal Studies Program to accept no more than the equivalent of fifty-percent of legal specialty courses. Legal specialty transfer credits may be considered from regionally accredited institutions provided the student completes the following procedure:

1. The student must meet with the Legal Studies Director and provide the Director with a copy of the transcript listing the particular legal specialty course with a grade of “C” or better, the date the course was taken, and the number of credits earned for the course.
2. The student must also provide a course syllabus or other acceptable documentation (course assignments, student work product) and be able to discuss specific paralegal skills acquired throughout the course. The Legal Studies Director may accept transfer credit for the course if it is determined that the course in question is sufficiently similar to one offered as part of the ABA-approved Faulkner University Legal Studies curriculum.

Strong preference is given to those courses taken from an ABA-approved paralegal program. The Faulkner University Legal Studies Program does not accept professional work experience, CLEP credit, paralegal or legal assistant certifications, CEUs, or the equivalent as transfer credit for legal specialty courses. Additionally, all Legal Studies students must complete a minimum of 10 semester hours of legal specialty course work in the traditional classroom environment;

therefore, the number of on-line legal specialty courses subject to transfer may be limited in order to satisfy this requirement. This transfer policy includes any and all legal specialty courses taken at any institution including any Faulkner University campus offering a non-ABA approved program.

To receive the A.S. or B.S. degree in Legal Studies, a student must demonstrate competency by successfully completing a comprehensive final exam and the Paralegal Portfolio (LS 2190/4190) with a grade of C or better during his or her senior year.

Legal Studies courses are offered during the day, evenings, weekends and on-line. The schedule of courses typically accommodates the students who work full or part-time, may have family responsibilities, and want to attend school on a full or part-time basis.

Students enrolled in the Great Books Honors College that have completed GB I-IV may fulfill the contract obligation by selecting any two upper level courses within the major area with agreement from select professor(s) and the honors college. Please consult the Great Books section of the catalog for complete details.

# A.S. DEGREE IN LEGAL STUDIES

CATEGORY	HOURS
Christian Literacy	10-12
Cultural Heritage Literacy	9
Mathematics & Scientific Literacy	6
Information and Communication Literacy	12
Personal and Social Literacy	6
<b>Total Core Curriculum Requirement Hours</b>	<b>43-45</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2-3
BI 1214 or BI 1314 Book of Acts	2-3
LS 2304 Paralegal Ethics	3
CJ 2332 Survey of Biblical Law	3
<b>Total Hours</b>	<b>10-12</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>9</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
MH 1338 Finite Mathematics (or higher)	3
Natural Science	3
<b>Total Hours</b>	<b>11</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
<b>Composition and Literature</b>	
EH 1301 English Composition I	3
EH 1302 English Composition II	3
<b>Communication</b>	<b>3</b>
EH 1303 Speech Communication	3
<b>Technology</b>	<b>3</b>
CA 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325 Computer Applications or Computer Programming I or Introduction to Computer & Information Sciences or Computers in the Social Science or Technology in the Classroom	3
<b>Total Hours</b>	<b>12</b>

PERSONAL & SOCIAL LITERACY	HOURS
<b>Personal Literacy</b>	
PE 1300 Lifetime Fitness	3
<b>Social or Behavioral Science</b>	<b>3</b>
LS 1300 Introduction to Paralegalism I	3
<b>Total Hours</b>	<b>10</b>

PROFESSIONAL LITERACY	HOURS
<b>LEGAL STUDIES REQUIREMENTS</b>	
LS 1301 Introduction to Paralegalism II	3
LS 1320 Law Office Management	3
LS 2190 Paralegal Portfolio	1
LS 2341 Evidence for Paralegals	3
LS 2340 Civil Procedure	3
LS 2335 Computer-based Legal Research	3
<b>Electives (choose four)</b>	<b>12</b>
LS 2310 Family Law	3
LS 2320 Real Property Law	3
LS 2330 Probates/Wills/Estates/Trusts	3
LS 2346 Criminal Law & Procedures	3
LS 2350 Directed Study	3
LS 2360 Internship	3
LS 2370 Tort Law	3
LS 2380 Business Organizations	3
<b>Total Hours Required for Professional Literacy</b>	<b>28</b>

CATEGORY	HOURS
Core Curriculum Requirements	43-45
Professional Literacy	28
<b>Total Hours Required For Graduation</b>	<b>71-73</b>

# B.S. DEGREE IN LEGAL STUDIES

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	15
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>66-72</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2-3
BI 1214 or BI 1314 Book of Acts	2-3
BI 2202 or BI 2302 Pentateuch	2-3
BI Lower Level Elective	2-3
BI 3311 Marriage and Family Relations	3
BI 4311 Christian Cultural Heritage	3
BI Upper Level Textual elective	2-3
BI Upper Level Textual elective	2-3
<b>Total Hours</b>	<b>18-24</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics	3
MH 1338 Finite Mathematics (or higher)	3
Physical Science	4
Physical Science or Chemistry or Physics with companion lab	4
Natural Science	4
Biology with companion lab	4
<b>Total Hours</b>	<b>11</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition and Literature	
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304 Literature	3
Communication	3
EH 1303 Speech Communication	3
Technology	3
CA 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325 Computer Applications or Computer Programming I or Introduction to Computer & Information Sciences or Computers in the Social Science or Technology in the Classroom	3
<b>Total Hours</b>	<b>15</b>

PERSONAL & SOCIAL LITERACY	HOURS
Personal Literacy	
FAFE 1111 or FATE 2111 Freshman or Transfer Experiences**	1
FASL 1090 Service Learning I	0
FASL 2090 Service Learning II	0
FASL 3090 Service Learning III	0

PERSONAL & SOCIAL LITERACY CONT.	HOURS
FASL 4190 Service Learning IV	1
PE 1300 Lifetime Fitness	3
PE Activity Course Elective	1
PE Activity Course Elective	1
Social Science	3
PY 1310 or COU 2320 or SY 2328 or PS 2308 or BA 2303 Introduction to Psychology or Introduction to Counseling or Introduction to Sociology or Introduction to American Constitutional Government or Macroeconomics	3
<b>Total Hours</b>	<b>10</b>

PROFESSIONAL LITERACY	HOURS
Criminal Justice Requirements	
LS 1300 Introduction to Paralegalism I	3
LS 1301 Introduction to Paralegalism II	3
LS 1320 Law Office Management	3
LS 2304 Paralegal Ethics	3
LS 2335 Computer-based Legal Research	3
LS 3340 Principles of Litigation	3
LS 3341 Evidence fro Paralegals	3
LS 4190 Paralegal Portfolio	1
CJ 3305 Constitutional Law	3
CJ 4303 Interview & Interrogation	3
CJ 4308 Criminal Justice Budgeting	3
CJ 4360 Internship	3
CJ 4302 Courts & Court Procedures	3
CJ 4307 Research Methods	3
CJ 4350 Directed Study	3
<b>Total Hours</b>	<b>46</b>

CATEGORY	HOURS
Core Curriculum Requirements	43-45
Professional Literacy	28
<b>Total Hours Required For Graduation</b>	<b>71-73</b>

# DEPARTMENT OF ENGLISH



The study of English language and literature leads students to broaden their understanding of the human experience and to gain proficiency in written and spoken communication. By directing students to study and reflect on the creative works of great writers, and to practice the crafts of writing and speaking in various applications, English faculty members at Faulkner University seek to reaffirm Christian ideals and practices in all walks of life. Through reading, writing and discussion, students are equipped to make sound judgments not only in their evaluation and appreciation of literature and other forms of writing, but also in many phases of human activity.

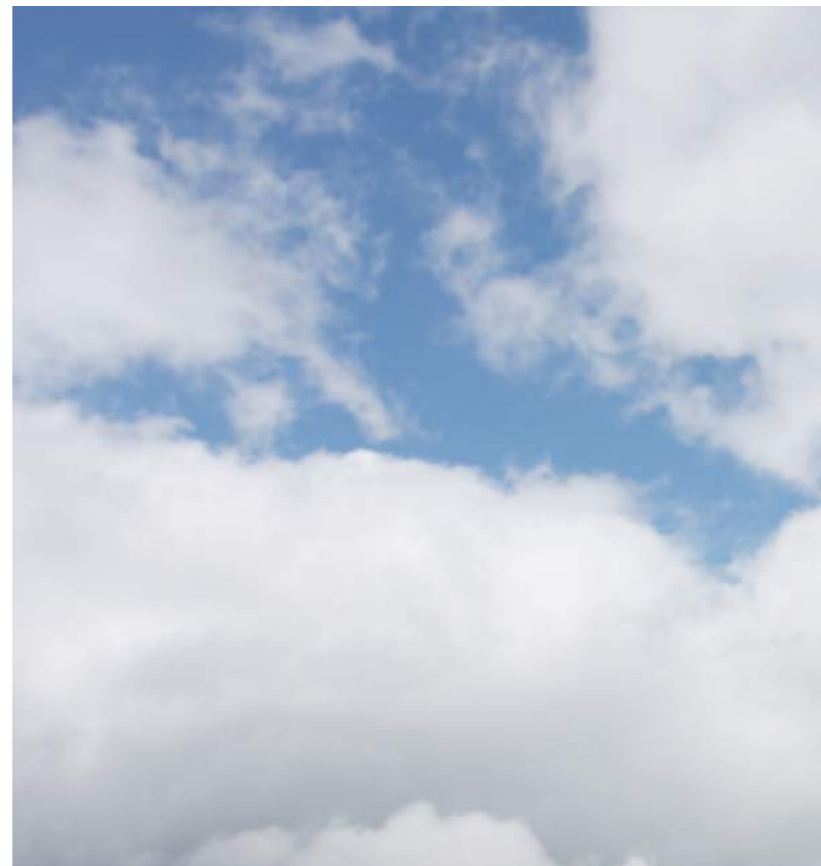
To these ends, the English Department offers a Bachelor of Arts degree in English with emphasis in one of the following areas: traditional literature and writing major; composition and rhetoric; creative writing. The department also offers an introductory course in speech communication. Upon completion of their selected degree program, students should be qualified to enter graduate school in their chosen field or to take a position in the professional world. English is a strong undergraduate major for students planning to enter law school or professions such as public relations, technical writing, sales, social services, civic work, and journalism.

For students who desire a teaching certificate in English at the secondary level, the College of Education offers both the Bachelor's Degree (Class B Certification) and Master's Degree (Alternative A Certification) with a teaching field in English Language Arts. (See College of Education section of the Catalog.)

A minor in English consists of eighteen (18) hours selected by the student in consultation with his or her advisor. The minor must include at least six (6) hours of upper-level courses.

All students who receive a bachelor's degree in English with emphasis in Literature or Secondary Education/English Language Arts must take the ETS Field Exam in English as an exit requirement for

graduation. All students who receive a bachelor's degree in English with emphasis in Composition/Rhetoric or Creative Writing will be required to prepare a senior portfolio of work using the guidelines set by the respective national organizations.





# CORE FOR B.A. DEGREE IN ENGLISH PROGRAMS

- Literature & Writing Emphasis
- Creative Writing Emphasis
- Rhetoric/Composition Emphasis

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	21
Personal and Social Literacy	10
<b>Total Core Hours</b>	<b>72-78</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2-3
BI 1214 or BI 1314 Book of Acts	2-3
BI 2202 or BI 2302 Pentateuch	2-3
Lower Level Bible Elective	2-3
BI 3311 Marriage and Family Relations	3
BI 4311 Christian Cultural Heritage	3
Upper Level Textual Elective	2-3
Upper Level Textual Elective	2-3
<b>Total Hours</b>	<b>18-24</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics	3
MH 1338 Finite Mathematics (or higher)	3
Physical Science	4
Physical Science or Chemistry or Physics with companion lab	4
Natural Science	4
Biology with companion lab	4
<b>Total Hours</b>	<b>11</b>

PERSONAL & SOCIAL LITERACY	HOURS
Personal	7
FAFE 1111 or FATE 2111 Freshman or Transfer Experience	1
FASL 1090 Experience in Service Learning I	0
FASL 2090 Experience in Service Learning II	0
FASL 3090 Experience in Service Learning III	0
FASL 4190 Experience in Service Learning IV	1
PE 1300 Lifetime Fitness	3
PE Activity Course Elective	1
PE Activity Course Elective	1
Social Science	3
PY 1310 Introduction to Psychology	3
<b>Total Hours</b>	<b>10</b>



# B.A. DEGREE IN ENGLISH: LITERATURE AND WRITING EMPHASIS

Note: 48 hours of upper level are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

\*All incoming freshmen must complete FAFE 1111.

Students transferring more than 12 semester hours will take FATE 2111 (Faulkner University Transfer Experience) in lieu of FAFE 1111.

CATEGORY	HOURS
Christian Literacy ( <i>See Core for B.A. Degree in English Programs</i> )	18-24
Cultural Heritage Literacy ( <i>See Core for B.A. Degree in English Programs</i> )	12
Mathematics & Scientific Literacy ( <i>See Core for B.A. Degree in English Programs</i> )	11
Information and Communication Literacy	21
Personal and Social Literacy ( <i>See Core for B.A. Degree in English Programs</i> )	10
<b>Total Core Hours</b>	<b>72-78</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition and Literature	9
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304 Literature Communication	3
Communication Laboratory Requirements	3
EH 1303 Speech Communication	3

INFORMATION & COMMUNICATION LITERACY CONT.	HOURS
Technology	3
CA 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325 Computer Applications or Computer Programming I or Introduction to Computer and Information Science or Computers in the Social Sciences or Technology in the Classroom (required for students seeking ED degrees)	3
Foreign Language (6 hours in a given foreign language)	6
Note: Students pursuing a B.A. degree in English who have not earned six (6) hours or more of foreign language credit at the college level may meet this requirement by achieving a passing score on a nationally administered standardized exam in foreign language. Otherwise students will need to take six (6) hours or more in a given foreign language.	
<b>Total Hours</b>	<b>21</b>

PROFESSIONAL LITERACY	HOURS
Literature Requirements	39
EH 2301 or EH 2303 Survey English Lit. I or Survey American Lit. I	3
EH 3365 American Writers Since 1800	3
EH 3375 British Writers Since 1800	3
EH 4313 Shakespeare	3
EH 4351 Studies in the English Language	3
EH 4301 Literary Criticism	3
EH 3301 Advanced Composition	3
EH 3300 Creative Writing	3
HU 3301 Western Philosophic Heritage	3
EH 4361 or EH 4362 or EH 4363 or EH 4364 Special Topics	3
EH 4333 Chaucer & Medieval Literature	3
EH 4325 Studies in the Novel	3
EH 4312 Internship	3
Electives	13
<b>Total Hours</b>	<b>52</b>

CATEGORY	HOURS
Core Curriculum Requirements	72-78
Professional Literacy	52
<b>Total Hours Required For Graduation</b>	<b>124-130</b>

# B.A. DEGREE IN ENGLISH: CREATIVE WRITING EMPHASIS

Worthy arguments are made for applying “creative” to many genres of writing. The creative writing courses in the English Department concentrate on short fiction and on poetry. A playwriting course is also offered. These courses are useful to any persons interested in improving their communication skills. Business classes teach one how to spend money; writing courses teach one how to spend words—both skills are needed for success in the 21st century. Note: 48 hours of upper level are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

\*All incoming freshmen must complete FAFE 1111. Students transferring more than 12 semester hours will take FATE 2111 (Faulkner University Transfer Experience) in lieu of FAFE 1111.

CATEGORY	HOURS
Christian Literacy ( <i>See Core for B.A. Degree in English Programs</i> )	18-24
Cultural Heritage Literacy ( <i>See Core for B.A. Degree in English Programs</i> )	12
Mathematics & Scientific Literacy ( <i>See Core for B.A. Degree in English Programs</i> )	11
Information and Communication Literacy	21
Personal and Social Literacy ( <i>See Core for B.A. Degree in English Programs</i> )	10
<b>Total Core Hours</b>	<b>72-78</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
<b>Composition and Literature</b>	
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or Literature Communication	3
<b>Communication Requirements</b>	
EH 1303 Speech Communication	3
<b>Technology</b>	
CA 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325 Computer Applications or Computer Programming I or Introduction to Computer and Information Science or Computers in the Social Sciences or Technology in the Classroom (required for students seeking ED degrees)	3
<b>Foreign Language (6 hours in a given foreign language)</b>	
Note: Students pursuing a B.A. degree in English who have not earned six (6) hours or more of foreign language credit at the college level may meet this requirement by achieving a passing score on a nationally administered standardized exam in foreign language. Otherwise students will need to take six (6) hours or more in a given foreign language.	
<b>Total Hours</b>	<b>21</b>

PROFESSIONAL LITERACY	HOURS
<b>Creative Writing Requirements</b>	
EH 2301 or EH 2303 Survey English Lit. I or Survey American Lit. I	3
TH 2306 Introduction to Acting	3
EH 3300 Creative Writing	3

PROFESSIONAL LITERACY CONT.	HOURS
EH 3301 Advanced Composition	3
EH 3302 Fiction Writing	3
EH 3304 Poetry Writing	3
EH 3321 Feature Writing	3
EH 3350 Playwriting	3
EH 4301 Literary Criticism	3
EH 4302 Advanced Fiction Writing	3
EH 4304 Advanced Poetry Writing	3
EH 4312 Internship	3
EH 4313 Shakespeare	3
EH 4351 Studies in English Language American or British Literature (one from the following list)	3
EH 3345 or EH 3365 or EH 3375 or EH 4313 or EH 4325 or EH 4333 or Young Adult Literature or American Writers Since 1800 or British Writers Since 1800 or Shakespeare Survey or Studies in the Novel or Chaucer & Medieval Studies	3
<b>Electives</b>	<b>7</b>
<b>Total Hours</b>	<b>52</b>

CATEGORY	HOURS
Core Curriculum Requirements	72-78
Professional Literacy	52
<b>Total Hours Required For Graduation</b>	<b>124-130</b>

# B.A. DEGREE IN ENGLISH: RHETORIC/ COMPOSITION EMPHASIS

Rhetoric and composition courses, beyond the freshman level, are offered through the Department of English. Students may obtain a Bachelor of Arts in English with an emphasis in Rhetoric and Composition.

Students wishing to pursue a graduate degree in any field or those interested in teaching writing at the high school level will be immersed in classical and modern rhetoric. Since we rarely hear the word “rhetoric” used today without a negative connotation—e.g. “empty rhetoric,” “mere rhetoric,” “Stop all this rhetoric and do something”—students will learn how rhetoric is an ancient and useful study, one of the original seven Liberal Arts (along with logic, grammar, arithmetic, geometry, astronomy, and music). The principles of rhetoric have been employed in law, politics, education, science, and religion from classical Greece and Rome through the Middle Ages and the Renaissance, and into the modern eras of the 19th, 20th, and 21st centuries. Each of these areas will be studied.

Note: 48 hours of upper level are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

\*All incoming freshmen must complete FAFE 1111. Students transferring more than 12 semester hours will take FATE 2111 (Faulkner University Transfer Experience) in lieu of FAFE 1111.

CATEGORY	HOURS
Christian Literacy ( <i>See Core for B.A. Degree in English Programs</i> )	18-24
Cultural Heritage Literacy ( <i>See Core for B.A. Degree in English Programs</i> )	12
Mathematics & Scientific Literacy ( <i>See Core for B.A. Degree in English Programs</i> )	11
Information and Communication Literacy	21
Personal and Social Literacy ( <i>See Core for B.A. Degree in English Programs</i> )	10
<b>Total Core Hours</b>	<b>72-78</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
<b>Composition and Literature</b>	<b>9</b>
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304 Literature Communication	3
<b>Composition and Literature</b>	<b>3</b>
EH 1303 Speech Communication	3
<b>Technology</b>	<b>3</b>
CA 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325 Computer Applications or Computer Programming I or Introduction to Computer and Information Science or Computers in the Social Sciences or Technology in the Classroom (required for students seeking ED degrees)	
<b>Foreign Language (6 hours in a given foreign language)</b>	<b>6</b>
Note: Students pursuing a B.A. degree in English who have not earned six (6) hours or more of foreign language credit at the college level may meet this requirement by achieving a passing score on a nationally administered standardized exam in foreign language. Otherwise students will need to take six (6) hours or more in a given foreign language.	
<b>Total Hours</b>	<b>21</b>

PROFESSIONAL LITERACY	HOURS
<b>Composition/Rhetoric Requirements</b>	<b>42</b>
EH 3300 Creative writing	3
EH 3301 Advanced Composition	3
EH 3301 or EH 3304 Fiction Writing or Poetry Writing	3
EH 3315 Technical Writing	3
EH 3321 Feature Writing	3
EH 4301 Literary Criticism	3
EH 4312 Internship	3
EH 4317 Rhetorical Theory	3
EH 4351 Studies in the English Language	3
EH 4361 or EH 4362 or EH 4363 or EH 4364 Special Topics	3
HU 3301 Introduction to Philosophy	3
HU 3303 Logic	3
American or British Literature (one from the following list)	3
EH 3345 or EH 3365 or EH 3375 or EH 4313 or EH 4325 or EH 4333 Young Adult Literature or American Writers Since 1800 or British Writers Since 1800 or Shakespeare Survey or Studies in the Novel or Chaucer & Medieval Studies	
<b>Electives</b>	<b>10</b>
<b>Total Hours</b>	<b>52</b>

CATEGORY	HOURS
Core Curriculum Requirements	72-78
Professional Literacy	52
<b>Total Hours Required For Graduation</b>	<b>124-130</b>

# THE ENGLISH LANGUAGE INSTITUTE



## MISSION OF THE INSTITUTE

The mission of Faulkner's English Language Institute is to provide an Intensive English Program in a caring Christian environment for non-native speakers of English to afford them the opportunity for employment and further academic pursuits.

## OVERVIEW OF THE ENGLISH LANGUAGE INSTITUTE

Faulkner University's English Language Institute (ELI) provides an Intensive English Language Program (IEP) for non-English speaking students to gain English proficiency, acclimate to American colleges, and enhance study skills for future academic pursuits and employment reasons. Faulkner's English Language Institute is located on the University's main campus in Montgomery, Alabama.

The Intensive English Program focuses on five language skills: listening, speaking, reading, writing, and grammar. These are offered in three core subject areas: Listening and Speaking; Reading and Writing; and Grammar. Elective courses are also provided to address the special needs of students in areas such as TOEFL preparation, academic vocabulary, business English, pronunciation skills, accent reduction, and American idioms.

## LEVELS OF ENGLISH PROFICIENCY

Each level has a duration of fifteen weeks – seven weeks of classes, a one week break, then seven more weeks of classes. Therefore, students are exposed to 75 instructional hours per semester for each subject area within each of the three levels. The lab/tutorial hours

(also 75 hours per semester) will be completed outside of the classroom in a variety of formats. A significant part of the lab/tutorial is the partnering of each student with a native English speaker to expose the student to conversational English. The student will maintain a log to indicate that these hours have been completed.

A brief description of each level is as follows:

### LEVEL I: HIGH BEGINNER

Students will enroll for Grammar I, Reading & Writing I, Listening & Speaking I, and the Lab/Tutorial.

### LEVEL II: LOW INTERMEDIATE

Students will enroll for Grammar II, Reading & Writing II, Listening & Speaking II, and the Lab/Tutorial.

### LEVEL III: HIGH INTERMEDIATE

Students will enroll for Grammar III, Reading & Writing III, Listening & Speaking III, and the Lab/Tutorial. Students at this level are also eligible for elective courses (based on demand). These will run concurrently with the required courses and will also be available in the summer term.

### LEVEL IV: ADVANCED

Students will enroll for Grammar IV, Academic Writing, Listening & Speaking IV, and the Lab/Tutorial. Students at this level are also eligible for elective courses (based on demand). These will run concurrently with the required courses and will also be available in the summer term. Advanced level students are also eligible for the Bridge Program.

## PROGRAM CALENDAR

The IEP consists of the same three semester terms (fall, spring, and summer) as all other Faulkner programs. However, unlike the semesters for other programs all three semesters for the IEP are 15 weeks in length. Each IEP semester begins with 7 weeks of classes followed by a one week break and then 7 more weeks of classes. All IEP semesters begin at the same time as the regular University schedule indicates.

## ENGLISH LANGUAGE INSTITUTE COURSES

### LISTENING & SPEAKING

The courses in Listening & Speaking focus on teaching the English listening and speaking skills necessary for success in an American university environment or workplace. There are four levels, beginning with talking about present, past, and future events at the High-Beginner Level and 13 participating in academic debates at the Advanced Level. The Listening/Speaking class includes meeting with a native English-speaking conversational partner on a weekly basis, a listening lab, and selections from debates, talks, and presentations. The course description for each of the four levels is as follows:

### LISTENING & SPEAKING I [HIGH BEGINNER]

This course covers how to talk about present, past, and future events. Students learn to understand short presentations, with emphasis on note-taking. It emphasizes pronunciation skills, question/answer techniques, and oral fluency.

### **LISTENING & SPEAKING II [LOW INTERMEDIATE]**

Students practice oral discussions, presentations, and conversational questioning techniques. Students begin modifying their accent with pronunciation exercises. The course focuses on note-taking and listening skills in relation to university course work.

### **LISTENING & SPEAKING III [HIGH INTERMEDIATE]**

Students, at a minimum, learn to communicate effectively with teachers through participation in class discussions and presentations. Students learn to follow telephone conversations, TV broadcasts, and instructor presentations on academic topics.

### **LISTENING & SPEAKING IV [ADVANCED]**

Students participate in academic debates, develop prediction strategies, converse using advanced pronunciation and intonation skills without concentrating on the language form. This course focuses on giving academic presentations without reading notes verbatim.

### **READING & WRITING**

The courses in Reading & Writing focus on the reading and writing skills necessary in academic and professional worlds. Students improve their writing skills by composing paragraphs, essays, and research papers, and their reading skills by exploring American articles, essays, poems, and short stories. At the Beginning Level, students learn to paraphrase sentences, write narrative paragraphs, and use multiple sentence structures. Students in the Advanced Level classes read and respond critically to readings, as well as write examination essays. The course description for each of the four levels is as follows:

#### **READING & WRITING I [HIGH BEGINNER]**

This course focuses on content comprehension. Students will learn to scan for specific information,

recognize a paraphrase of a sentence, implement transitional expressions, identify styles of paragraphs, create short essays, and write paragraphs using the narrative style.

#### **READING & WRITING II [LOW INTERMEDIATE]**

Students learn to read simplified newspaper articles, skim for main ideas, scan for details, and use inflectional markings. Writing focus is on short compositions in several rhetorical styles, summaries, timed assignments, and utilization of compound and complex sentences.

#### **READING & WRITING III [HIGH INTERMEDIATE]**

This course focuses on using introductory and conclusion paragraphs with transitional elements. Students learn to construct a how-to essay, summaries of multiple paragraphs, and an essay in response to data. Emphasis is on more complex grammatical structures in writing.

#### **ACADEMIC WRITING [ADVANCED]**

Students in this course write a short research paper using library and internet materials, a short letter of opinion, and a short examination essay. Students learn to read newspapers/magazines/journals in their own field of study with reasonable comprehension.

#### **GRAMMAR**

The courses in Grammar focus on common problem areas for ESL students. The classes begin with tag questions, past, continuous and future forms and common prepositions. At the Advanced Level, topics such as articles, noun clauses, and gerunds are taught. The classes are taught communicatively, giving attention to form and function. At the Advanced Level, attention is given to usage. Grammar taught in this course is designed to prepare students for success in their writing and speaking courses. The course description for each of the four levels is as follows:

#### **GRAMMAR I [HIGH BEGINNER]**

This course begins with a comprehensive review of basic grammar, such as punctuation, parts of speech,

and sentence components. Focus is on verb forms, articles, comparative and superlative adjectives/adverbs, question-formation styles, and tag questions.

#### **GRAMMAR II [LOW INTERMEDIATE]**

This course treats the review of sentence patterns and tenses. Focus is on irregular verbs, modals, verb forms (present perfect, gerunds, infinitives, modals), complex sentence structures, and use of negatives. The course uses methods such as peer editing to master concepts.

#### **GRAMMAR III [HIGH INTERMEDIATE]**

This course reviews and begins study on correct article usage (a/an/the), prepositions, the use of adjective/adverb clauses, and more verb forms (past perfect, future perfect, phrasal modals, negative and positive modals, passives, causatives, and parallelism within sentences.

#### **GRAMMAR IV [ADVANCED]**

This final grammar course focuses on usage rather than form of noun clauses, articles, prepositions, coordination, verbs (tenses, modals, gerunds, infinitives, participles, perfectives, conditionals), sentence formation, and subordination. A comprehensive review will be given in the course.

#### **LAB/TUTORIALS**

These experiences support the aforementioned three core subject areas – Listening and Speaking; Reading and Writing; and Grammar. Students will be required to register for a lab/tutorial for each level of the IEP program. The lab/tutorial hours (also 75 hours per semester) will be completed outside of the classroom in a variety of formats. Typically they are assigned projects by the 15 instructors of the three core subject areas. Oftentimes, they will include computer assignments utilizing specialized software that accompany the text materials for each course. Additionally, a

significant part of the lab/tutorial is the partnering of each student with a native English speaker to expose the student to conversational English.

### **ELECTIVES**

Elective courses are available upon demand and need and cover a wide spectrum of subject areas. They are available only to students who are classified as High Intermediate or Advanced. The following course descriptions provide a sample of the kind of courses that can be offered on an elective basis.

### **TOEFL PREPARATION**

Students taking this course practice and discuss exercises that appear on the TOEFL test.

### **ACADEMIC VOCABULARY STUDY**

This course emphasis is on synonym and antonym recognition, prefix/suffix/root formations. Students develop context analysis skills as they relate to university level content matter and denotation and connotation skills.

### **BUSINESS ENGLISH**

In this course, students study the vocabulary and typical forms of English that are necessary in business. This course expects students to already possess a knowledge of business in their native language.

### **PRONUNCIATION AND ACCENT REDUCTION**

This course is for upper level students desiring to complete intensive work on pronunciation alone. Course deals heavily with phonetic instruction to correct pronunciation towards a more native-like accent in English.

### **AMERICAN IDIOMS**

This course includes extensive practice in analysis of word choices and idiom usage. Students will learn meanings and contexts of American idioms as they are found in newspapers/novels/movies.

## **COMPLETION OF THE INTENSIVE ENGLISH PROGRAM**

Once a student successfully completes Faulkner University's Intensive English Program (IEP) he/she will receive a certificate of completion indicating said achievement. In addition, students will receive a Faulkner transcript listing the courses taken and the grades earned. Successful completers of the IEP will automatically qualify to apply for regular admission to Faulkner University's degree programs. Given that they have successfully completed the IEP, students do not need a TOEFL score as part of the application process to Faulkner University.

While Faulkner can guarantee qualification to apply for admission into its regular degree programs for those students successfully completing the IEP, it cannot make the same guarantee for students seeking admission to other universities. While it is possible that some institutions may require only completion of an IEP, others may require the TOEFL as an additional entrance requirement. Therefore, students will need to contact those institutions to ascertain the admission requirements for the particular university to which they seek admission. The Director of the ELI and/or the Office of Undergraduate Admissions will be happy to visit with students to assist them in their future educational pursuits.

## **ENROLLMENT IN THE ENGLISH LANGUAGE INSTITUTE**

### **ADMISSION TO ENGLISH LANGUAGE INSTITUTE**

#### **ELIGIBILITY FOR ADMISSION**

All applicants for the English Language Institute must:

1. Be at least 17 years old and a high school graduate. [Students who fail to satisfy the age requirement can appeal to the Office

of Undergraduate Admissions for special consideration.]

2. Be literate in their first language.
3. Plan to be full-time students for F-1 visa holders.
4. Demonstrate ability to meet financial obligations.

Prospective students who meet these eligibility requirements must complete the steps of the admissions process.

#### **STEPS IN THE ADMISSIONS PROCESS**

To gain admission to English Language Institute, applicants must complete the following steps:

1. Submission of Application. All applicants must submit a completed ELI application form. This may be completed on-line.
2. Submission of Fees. All applications must be accompanied by a non-refundable application fee of \$150 and, if university housing is requested, a non-refundable housing reservation fee of \$150.
3. Reference Forms. All applicants must request 2 persons to complete a reference form and submit the reference forms to the University by the evaluator. (These forms may be downloaded from the University's website.) At least one of these two references must come from your previous (or current) school.
4. Transcripts. All applicants must provide to the University Admissions Office certified, translated transcript(s) of previous education training from all schools outside the United States. Transcripts must be certified through either Lisano International or World Education Services. Applicants should request the document-by-document report for the high school diploma/completion certificate, and the course-by-course report for college transcripts. Transfer students must also have official transcripts sent by the Registrar of each college/university previously attended.

### ADDITIONAL STEPS FOR INTERNATIONAL STUDENTS

Faulkner University defines an international student as one who is not a US citizen or resident alien (i.e. one who possesses a 'green card'.) International students must complete the following steps for applying to Faulkner University:

1. Affidavit of Financial Support. All applicants must submit an affidavit stating the possession of sufficient funds available for self-support during the entire proposed course of study.
2. Affidavit of Support Form. All applicants must submit an affidavit to show that the applicant has sponsorship and will not become a public charge while in the United States. The affidavit must be completed using the U.S. Citizenship and Immigration Services Form I-134. Two significant pieces of documentation for the I-134 are as follows.
3. Affidavit letter from the sponsor (if applicable). As directed by the I-134 all applicants must submit an affidavit from the sponsor declaring that the sponsor is willing and able to financially support the applicant for each year the applicant is enrolled in the English Language Institute. The sponsor is financially responsible for the applicant until the applicant provides an affidavit from a new sponsor.
4. Official Financial Statement. As directed by the I-134 all applicants must request the submission of an original statement from an officer of the bank or other financial institution giving the following details regarding your personal account or your sponsor's account: (a) the date the account was opened, (b) total amount deposited for the past year, and (c) present balance.
5. Official Documents. All applicants must provide a copy of your passport information page.

Additionally, students transferring from another American school should enclose copies of the I-20, passport information page, visa, and the front and back of the I-94 card.

### TUITION AND FEES

The following are the estimated tuition and fees per semester for Faulkner's IEP:

TUITION AND FEES	
*Tuition	\$4,900 Irrespective of educational level
Books & Supplies	\$300 Estimated
Registration Fee	\$100
Total	\$5,300

\*Tuition includes cost of classes and associated academic fees.

All of the above cited costs are estimates and can change without notice. Room and board charges are not included and are applicable only if the student is residing on the Montgomery campus. If not, then the student needs to budget living expenses based on local cost of living. Additionally, testing costs (e.g. TOEFL, EPT, etc.), processing fees for international students, activity fees, etc. will be separate from what is listed but some of these will only apply if the student requires the indicated item.

Moreover, students need to be aware of the fact that the indicated costs represent what is paid to Faulkner University and do not include the expenses that will be associated with living in the USA. These will include costs for housing, food, living expenses, health insurance, entertainment, etc. All international ELI students are fully responsible for obtaining health, accident, medical evacuation and repatriation of remains insurance prior to beginning the ELI coursework. All ELI students are required to provide Faulkner with verification of repatriation insurance coverage.





The mission of the Faulkner University music program is to glorify God through the education of the whole person and through the preparation of competent musicians, emphasizing integrity of character; the love of learning, creating, and performing; the admiration of the Beautiful and the Sublime; and the integration of a Christian worldview into a philosophy of the arts. The studies in music are designed to develop musicians who are prepared for music studies on the graduate level or are prepared to enter a career in performance. In addition, studies in music at Faulkner provide guidance for musically talented students so they can contribute to the aesthetic and cultural life of the University, the community, and the Southeast.

Students may obtain a Bachelor of Arts in Music or Music Theatre, or a Bachelor of Arts in Liberal Arts with a concentration in Music. (See the Humanities section of the catalog.)

The University sponsors four performance ensembles, whose members are chosen by audition. The University Chorus and Faulkner Singers are vocal ensembles that perform locally and around the nation each year. The University Band marches at football games in the fall, and in the spring it performs concert repertoire. The Jazz Ensemble is a smaller band that, like the vocal ensembles, tours each year.

Before being admitted as music majors, students must take the Theory Placement Exam and pass an

audition on his or her primary instrument.

Students enrolled in the Great Books Honors College who have completed GB I-IV may fulfill their contract obligation by selecting any two upper-level courses within their major area with agreement from select professor(s) and the honors college. Please consult the Great Books section of the catalog for complete details.

Candidates for degrees in music must fulfill the following requirements:

1. Complete all course requirements.
2. Recital Attendance: A degree candidate must attend all recitals and university-sponsored concerts each semester enrolled at Faulkner University. If it is not possible to attend a recital, other concerts or assignments may be acceptable.
3. Performance Requirements
  - a. Each student is expected to perform in public recitals and/or a jury each semester enrolled in private instruction. (See private instruction syllabus for details.) The student will jury only on his or her principal instrument.
  - b. During the senior year, each student is required to perform a recital consisting of at least 45 minutes of musical material during the senior year. Students should prepare a program with notes and, for vocalists, translations. Students completing a degree in Liberal Arts with music concentration are not

required to perform a recital.

4. Piano Proficiency Requirements. A degree candidate must pass a Piano Proficiency Exam, which includes the following:
  - a. Play a Bach chorale at sight.
  - b. Improvise an appropriate accompaniment to a simple melody at sight.
  - c. Play the accompaniment to a simple solo vocal or instrumental piece.
  - d. Play scales and cadential patterns in several keys.

Students are required to enroll in piano lessons each semester until the proficiency exam is passed.

5. Exit Exam : A degree candidate must pass the Major Field Test during the final semester of the senior year. Students will be contacted by email to schedule the exam. The Major Field Test for Music consists of 129 multiple-choice questions, a number of which are grouped in sets and based on recorded excerpts from music literature, excerpts from scores or other passages of music notation. The subject matter is organized into two major areas: music theory and music history. Some of the questions within each of the major areas are designed to test examinees' analytical skills (both aural and written).

# B.A. DEGREE IN MUSIC

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

\*Ensemble Requirement: 8 hours with 6 upper-division hours. 2 semesters of lower-division participation are required before registering for upper-division ensembles. Credit earned through

membership in ensembles not sanctioned by the Fine Arts Department will not be counted toward graduation.

\*\*Private Applied Lessons: 8 hours are required, of which at least 6 hours must be upper division. Students may take upper-division lessons after completing 2 semesters at the lower-division level,

pending a recommendation by the jury. If piano is the principal instrument or if a student passes the Piano Proficiency Exam prior to taking Class Piano, then 2 additional hours of lower-division private lessons are required to substitute for Class Piano I and II (for a total of 10 hours of private instruction).

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	21
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>70-76</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2-3
BI 1214 or BI 1314 Book of Acts	2-3
BI 2202 or BI 2302 Pentateuch	2-3
Lower Level Bible Elective	2-3
BI 3311 Marriage and Family Relations	3
BI 4311 Christian Cultural Heritage	3
Upper Level Textual Elective	2-3
Upper Level Textual Elective	2-3
<b>Total Hours</b>	<b>18-24</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition and Literature	9
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304 Literature	3
Communication	3
EH 1303 Speech Communication	3
Technology	3
CA 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325 Computer Applications or Computer Programming I or Introduction to Computer & Information Sciences or Computers in the Social Science or Technology in the Classroom	3
Foreign Language	6
6 hours in a given foreign language	6
<b>Total Hours</b>	<b>21</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HRS.
Mathematics	3
MH 1338 Finite Mathematics (or higher)	3
Physical Science	4
Physical Science or Chemistry or Physics with companion lab	4

MATHEMATICAL & SCIENTIFIC LITERACY CONTINUED	HRS.
Natural Science	4
Biology with companion lab	4
<b>Total Hours</b>	<b>11</b>

PERSONAL & SOCIAL LITERACY	HOURS
Personal	7
FAFE 1111 or FATE 2111 Freshman or Transfer Experience	1
FASL 1090 Experience in Service Learning I	0
FASL 2090 Experience in Service Learning II	0
FASL 3090 Experience in Service Learning III	0
FASL 4190 Experience in Service Learning IV	1
PE 1300 Lifetime Fitness	3
PE Activity Course Elective	1
PE Activity Course Elective	1
Social	3
PA 1310 or CJ 1300 or COU 2320 or SY 2328 or PS 2308 or BA 2303 Intro to Psychology or Intro to Criminal Justice or Intro to Counseling or Intro to Sociology or Intro to American Constitutional Government or Macroeconomics	3
<b>Total Hours</b>	<b>10</b>

# B.A. DEGREE IN MUSIC CONTINUED

PROFESSIONAL LITERACY		HOURS
MU 1151-52;	Sight Singing & Ear	4
MU 2151-52	Training I-IV	
MU 1153-54	Class Piano I & II	2
MU 2231	Music Literature	2
MU 2341-42;	Music Theory I-IV	12
MU 3341-42		
MU 3010	Piano Proficiency Exam	0
MU 3331-31	Music History I & II	6
MU 3351	Conducting	3
MU 4010	Senior Recital	0
MU 4331	Christian Aesthetics & Philosophies of Fine Arts	3
MU 4332	Christian Aesthetics & Philosophies of Music	3
MU 4360	Music Internship	3
MU 11//-21//*	Ensemble (Chorus, Singers Band)	2
MU 31//-41//	Ensemble (Chorus Singers, Band)	6
MU 11//- 21//**	Private Applied Lessons	2
MU 22//-42//	Private Applied Lessons	6
<b>Total Hours</b>		<b>55</b>

CATEGORY	HOURS
Core Curriculum Requirements	70-76
Professional Literacy	55
<b>Total Hours Required For Graduation</b>	<b>125-131</b>



## MINOR IN MUSIC

A minimum of 18 hours in music courses are required for a minor, of which 6 must be upper-division courses. The following courses are recommended, but alternatives may be chosen by students demonstrating adequate preparation for more advanced study. Any such substitutions must have departmental approval.

At least 1 hour of private instruction is required. 2 semesters of successful ensemble participation are required.

PROFESSIONAL LITERACY		HOURS
MU 1151	Sight Singing & Ear Training I	1
MU 1152	Sight Singing & Ear Training II	1
MU 2341	Music Theory I	3
MU 2342	Music Theory II	3
MU 2231	Music Literature	2
MU 3351	Conducting	3
MU 4331	Christian Aesthetics & Philosophies of Fine Arts	3
<b>Total Hours</b>		<b>18</b>

# DEPARTMENT OF FINE ARTS

## THEATRE

The mission of the Faulkner University theatre program is to glorify God through the education of the whole person and through the preparation of competent directors, actors, technicians, and teachers, emphasizing integrity of character; the love of learning, creating, and performing; the admiration of the Beautiful and the Sublime; and the integration of a Christian worldview into a philosophy of the arts.

A thriving theatre program at Faulkner allows students to pursue studies in musical theatre, technical theatre, and to participate in a variety of performances.

The Faulkner University Dinner Theatre is a Montgomery tradition and the only dinner theatre in the Montgomery area! It provides a unique performing experience with six theatrical events annually. Auditions are open to the surrounding community as well as to Faulkner students, faculty, and staff.

Each potential graduate will be required to take an exit exam. This exam will be made up of questions taken from

all the course material the graduate has taken in pursuit of their Theatre degree. Each graduate will also be required to present their 4 (four) year cumulative portfolio for review and approval prior to graduation.

We currently offer the Bachelor of Arts degree in Theatre with emphasis in performance, technical theatre, or theatre generalist, and the Bachelor of Arts degree in Music Theatre as well as a BA degree in Theatre Education in conjunction with the Department of Education.

Note: Students pursuing a secondary education certificate from the State of Alabama in Theatre will follow the BA in Theatre Generalist Emphasis with special attention to the additional education courses required by the Department of Education. See the Department of

Education's section in this catalog for additional courses required.

Students enrolled in the Great Books Honors College who have completed GB I-IV may fulfill their contract obligation by

selecting any two upper level courses within their major area with agreement from select professor(s) and the honors college. Please consult the Great Books section of the catalog for complete details.



### DEPARTMENT OF FINE ARTS: THEATRE DEGREES

- B.A. Degree in Music
- B.A. Degree in Music Theatre
- B.A. Degree in Theatre: Performance Emphasis
- B.A. Degree in Theatre: Technical Emphasis
- B.A. Degree in Theatre: General Emphasis

# THEATER DEGREE CORE

- B.A. Degree in Music Theatre
- B.A. Degree in Theatre: Performance Emphasis
- B.A. Degree in Theatre: Technical Emphasis
- B.A. Degree in Theatre: General Emphasis

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	21
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>72-78</b>

CHRISTIAN LITERACY		HOURS
BI 1211 or BI 1311	Life of Christ	2-3
BI 1214 or BI 1314	Book of Acts	2-3
BI 2202 or BI 2302	Pentateuch	2-3
	Lower Level Bible Elective	2-3
BI 3311	Marriage and Family Relations	3
BI 4311	Christian Cultural Heritage	3
	Upper Level Textual Elective	2-3
	Upper Level Textual Elective	2-3
	<b>Total Hours</b>	<b>18-24</b>

CULTURAL HERITAGE LITERACY		HOURS
HU 1310	Western Cultural Heritage I	3
HU 1320	Western Cultural Heritage II	3
HU 2310	Western Cultural Heritage III	3
HY 2320	American Cultural Heritage	3
	<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY		HOURS
Mathematics Requirement		3
MH 1338	Finite Mathematics (or higher)	3
Physical Science		4
Physical Science or Chemistry or Physics with companion lab		4
Natural Science		4
Biology with companion lab		4
<b>Total Hours</b>		<b>11</b>

INFORMATION & COMMUNICATION LITERACY		HOURS
Composition and Literature		9
EH 1301	English Composition I	3
EH 1302	English Composition II	3
EH 2301 or EH 2303 or EH 2304	Literature Communication	3
Communication Laboratory Requirements		3
EH 1303	Speech Communication	3
Technology		3
CA 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325	Computer Applications or Computer Programming I or Introduction to Computer & Information Science or Computers in the Social Sciences or Technology in the Classroom (required for students seeking ED degrees)	3

INFORMATION & COMMUNICATION LITERACY CONTINUED		HOURS
Foreign Language		6
6 hours in a given foreign language		6
<b>Total Hours</b>		<b>21</b>

PERSONAL & SOCIAL LITERACY		HOURS
Personal		7
FAFE 1111 or FATE 2111	Freshman or Transfer Experience	1
FASL 1090	Experience in Service Learning I	0
FASL 2090	Experience in Service Learning II	0
FASL 3090	Experience in Service Learning III	0
FASL 4190	Experience in Service Learning IV	1
PE 1300	Lifetime Fitness	3
PE Activity Course Elective		1
PE Activity Course Elective		1
Social		3
PY 1310 or CJ 1300 or COU 2320 or SY 2328 or PS 2308 or BA 2302	Introduction to Psychology or Introduction to Criminal Justice or Introduction to Counseling or Introduction to Sociology or Introduction to American Constitutional Government or Macroeconomics	3
<b>Total Hours</b>		<b>10</b>

# B.A. DEGREE IN MUSIC THEATRE

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

PROFESSIONAL LITERACY	HOURS
Theatre Requirements	32
TH 1103/ 2103/3103/ 4104 Theatre Workshop (Performance)	4
TH 2330 Acting I	3
TH 2331 Acting II	3
TH 2340 Technical Theatre I	3
TH 3203 Stage Movement & Choreography I	2
TH 3204 Stage Movement & Choreography II	2
TH 3300 History of American Musical Theatre	3
TH 3301 Theatre History	3
TH 3304 Fundamentals of Makeup	3
TH 3305 Voice & Diction	3
TH 4360 Theatre Internship	3
Music Requirements	26
MU 1111- 2/ 2111-2/ 3211-2/ 4211-2 Private Voice (six UL required)	8
MU 1151 Sight Singing & Ear Training I	1
MU 1152 Sight Singing & Ear Training I	1
MU 1153 Class Piano I	1
MU 1154 Class Piano II	1

PROFESSIONAL LITERACY CONT.	HOURS
MU 2231 Music Literature	2
MU 2341 Music Theory I	3
MU 2342 Music Theory II	3
MU 3301 History of European Musical Theatre	3
MU 3010 Piano Proficiency Exam	0
MU 4331 Christian Aesthetics & Philosophies of Fine Arts	3
Total Hours	58

CATEGORY	HOURS
Core Curriculum Requirements	72-78
Professional & Major Field	58
Total Hours Required For Graduation	130-136

PROFESSIONAL LITERACY	HOURS
Major Field Requirements	53
TH 1103/2103/ 3103/4104 Theatre Workshop (Performance)	4
TH 2330 Acting I	3
TH 2331 Acting II	3
TH 2340 Technical Theatre I	3
TH 3203 Stage Movement & Choreography I	2
TH 3204 Stage Movement & Choreography II	2
TH 3300 History of American Musical Theatre	3
TH 3301 Theatre History	3
TH 3302 Dramatic Literature	3
TH 3303 Modern American Drama	3
TH 3304 Fundamentals of Makeup	3
TH 3305 Voice & Diction	3
TH 3314 History of Costume	3

PROFESSIONAL LITERACY CONT.	HOURS
TH 3330 Acting III	3
TH 3331 Acting IV	3
TH 4360 Theatre Internship	3
MU 4331 Christian Aesthetics & Philosophies of Fine Arts	3
Electives	6

The student is not required to take any specific courses to fill the elective requirement. They will, however, be encouraged to take courses that will strengthen and complement their degree program. Courses in Music, Art, Creative Writing and Literature are advisable. Students with deficiencies or special needs will be advised to take specific theatre courses that will count as electives. All electives must be upper division courses: 3000 or 4000 level.

Total Hours	58
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CATEGORY	HOURS
Core Curriculum Requirements	72-78
Professional & Major Field	58
Total Hours Required For Graduation	130-136

# B.A. DEGREE IN THEATRE: PERFORMANCE EMPHASIS

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

# B.A. DEGREE IN THEATRE: TECHNICAL EMPHASIS

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

PROFESSIONAL LITERACY	HOURS
Major Field Requirements	49
TH 1103/ 2103/ Theatre Workshop 3103/ (Performance) 4104	4
TH 2330 Acting I	3
TH 2340 Technical Theatre I	3
TH 2341 Technical Theatre II	3
TH 3300 History of American Musical Theatre	3
TH 3301 Theatre History	3
TH 3302 Dramatic Literature	3
TH 3303 Modern American Drama	3
TH 3304 Fundamentals of Makeup	3
TH 3314 History of Costume	3
TH 3340 Technical Theatre III	3
TH 3341 Technical Theatre IV	3
TH 4301 Stage Management	3
TH 4302 Play Directing	3
TH 4360 Theatre Internship	3
MU 4331 Christian Aesthetics & Philosophies of Fine Arts	3

PROFESSIONAL LITERACY CONT.	HOURS
Electives	6
The student is not required to take any specific courses to fill the elective requirement. They will, however, be encouraged to take courses that will strengthen and complement their degree program. Courses in Music, Art, Creative Writing and Literature are advisable. Students with deficiencies or special needs will be advised to take specific theatre courses that will count as electives. All electives must be upper division courses: 3000 or 4000 level.	6
<b>Total Hours</b>	<b>55</b>

CATEGORY	HOURS
Core Curriculum Requirements	72-78
Professional & Major Field	58
<b>Total Hours Required For Graduation</b>	<b>130-136</b>

# B.A. DEGREE IN THEATRE: GENERAL EMPHASIS

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

PROFESSIONAL LITERACY	HOURS
Major Field Requirements	36
TH 2330 Acting I	4
TH 2331 Acting II	3
TH 2340 Technical Theatre I	3
TH 2341 Technical Theatre II	3
TH 3301 Theatre History	3
TH 3302 Dramatic Literature	3
TH 3303 Modern American Drama	3
TH 3305 Voice & Diction	3
TH 3314 History of Costume	3
TH 3340 Technical Theatre III	3
TH 4302 Play Directing	3

PROFESSIONAL LITERACY CONT.	HOURS
TH 4360 Theatre Internship	3
Electives	27
The student is not required to take any specific courses to fill the elective requirement. They will, however, be encouraged to take courses that will strengthen and complement their degree program. Courses in Music, Art, Creative Writing and Literature are advisable. Students with deficiencies or special needs will be advised to take specific theatre courses that will count as electives. All electives must be upper division courses: 3000 or 4000 level.	6
<b>Total Hours</b>	<b>55</b>

CATEGORY	HOURS
Core Curriculum Requirements	72-78
Professional & Major Field	55
<b>Total Hours Required For Graduation</b>	<b>135-141</b>

# GREAT BOOKS HONORS COLLEGE



**A**n uncommon honors college requires an uncommon introduction. Honors colleges typically aim at telling about all the bells and whistles. At Faulkner University the Honors College was established with deep Christian conviction that academic excellence and service should always go together. So while we could feature all the benefits of the Great Books approach we would rather draw your attention to the genuine community to which you would belong. We should mention other perks such as the book scholarship that covers all your books for each Great Books course, but we would rather have you feel a sense of calling to service of God and one another. Many programs talk about the expert faculty and international reputation of the program. These are important, but not as important as the sense of purpose, contribution and accomplishment we cultivate at Faulkner. Using merely worldly standards, we think we compare well to some of the best programs. However, we are measured by a different standard. We read, write, think, discuss, and serve with the sense that there are eternal implications to all that we are doing.

We have a unique conference-room setting, all-expense paid academic and social trips to places such as Washington, D.C. and other benefits, but when all is said and done, it is our top priority to glorify God with the time, minds, and lives He has given us. We invite you to join us at Faulkner, if you are seeking an uncommon life shaping experience. In order to be eligible for the Great Books Honors College, students must meet the following requirements.

## ADMISSION TO THE GREAT BOOKS HONORS COLLEGE

### NEW STUDENTS

Students desiring to enter the Great Books Honors College must:

1. Complete a short application. (Available online or in the Director's office.)
2. Have a high school GPA of at least 3.0 on a 4.0 scale.
3. Score at least a 27 on the English component of the ACT or at least a 640 on the verbal component of the SAT.

### CONTINUING HONORS STUDENTS

After entering the College, students desiring to continue must:

1. Establish and maintain a cumulative GPA of at least 3.0 by the end of their freshman year.
2. Take and satisfactorily complete both the Great Books sequence and the honors contract courses.
3. Maintain honorable conduct in line with those general guidelines outlined in Faulkner University's Student Handbook.

In order to graduate from the Great Books Honors College, each student must complete a sequence of five courses (Great Books I-V) designed to provide a solid foundation for future study and reflective reading of masterpieces of the Western tradition. Students taking these Great Books courses are exempted from English Composition I-II and Western Cultural Heritage I-III. The only exception to these exemptions occurs when one of the five courses mentioned is required for a student's major (e.g. history majors must take Western

Civilization I), in which case some other arrangement can be made. The goal of these exemptions is to provide an honors education within the framework of the student's normal degree plan. Thus, there are not more courses (with the exception of the senior thesis), but higher quality courses.

### HONORS TRACK DEGREE

Further, honors students are able to take two classes designated from their majors as these are classes already required for each respective major. They merely add an honors component. Please note that all honors students can complete the honors track in their respective degree with the completion of two contract courses of any upper level courses and the senior thesis. Keep in mind that the Great Books Senior Thesis course does increase your total overall degree plan by three hours.

### SENIOR THESIS

Ideally, students will decide on a thesis topic within their first or second year of the Great Books sequence courses (Great Books I-V). This will enable the students to write material for their thesis as part of their other honors courses. Thus, the typical modifications to a student's degree plan will be as follows. Some adjustment can be made for the student who has AP and/or CLEP credit.

## DEGREE PLANS AND THE HONORS COLLEGE

Eliminate the following from your course schedule:

- EH 1301 English Composition I
- EH 1302 English Composition II



- HU 1310 Western Cultural Heritage I
- HU 1320 Western Cultural Heritage II
- HU 2310 Western Cultural Heritage III

Replace the deleted courses with Great Books (GB) courses.

### **PROGRAM BENEFITS**

The benefits of the Great Books Honors College are many and diverse. Some of these include the following.

#### **INTERDISCIPLINARY COURSEWORK**

The Great Books sequence courses all include a variety of authors on a number of different topics from a myriad of perspectives. Additionally, in their contract courses, students are encouraged to continue using the great texts (and the ideas in them) examined while in their introductory honors courses.

#### **SMALLER CLASS SIZES**

The maximum size for each the Great Books Sequence course is 15 students, and usually in a few sections, this number is even smaller. Further, the designated honors contract courses for each major typically feature low student/faculty ratios. These small classes allow better student-student and student-faculty interaction.

#### **INTERACTIVE CLASSES**

Instead of the typical lecture class experience, students in the Great Books sequence courses participate in a round-table discussion of the assigned readings. Faculties, in addition to their role as teachers in this setting, serve as guides through the entire program. This characteristic frequently expresses itself

through dialogue with students normally permeated with Socratic questioning. Other students are likewise encouraged to take part in this approach of teaching through asking intelligent, reflective questions with the result that the Great Books sequence is regularly stimulating and lively. Moreover, in their contract courses, honors students frequently find fields for greater interaction often including, but not limited to, class presentations of personal and scholarly research.

#### **STRONG COMMUNITY**

As a direct outgrowth of the in-class experience,

the body of students and faculty associated with the Great Books Honors College form a unique bond with one another as they share, critique, and re-articulate their own thoughts on some of the greatest ideas in history. However, this element especially (among all the other benefits of the Honors College) extends beyond the classroom. Honors College students, while definitely enjoying interaction with students and faculty outside the College, often find a special bond with other Honors College members. This bond (with students and faculty) often takes the form of mentoring, friendship, and other relationships that permeate the University experience.

#### **PREFERENCE FOR JOB PLACEMENT AND/OR GRADUATE SCHOOL**

Honors students are often given preference in the job and graduate school application process for their demonstrated dedication to learning and their proven ability to perform at a higher-than-average level of excellence. As you can see from only this brief description, the benefits of the Great Books Honors College are numerous in and outside the classroom, before and after graduation. Each student who graduates from the Honors College will have twenty-one hours designated honors. These are not additional hours, but have been designed to be completed within the student's major area of study.

For more information contact Dr. Robert Woods, Director of the Great Books Honors College and Professor of Great Books and Humanities, Faulkner University, 5345 Atlanta Highway, Montgomery, AL 36109; or email [rwoods@faulkner.edu](mailto:rwoods@faulkner.edu).



# DEPARTMENT OF HUMANITIES



In its broadest sense, the term “humanities” encompasses all branches of the study of humanity. In its more traditional academic meaning, it refers to a narrower range of topics including, but not necessarily limited to, language, rhetoric, literature, history, and philosophy (the studia humanitatis of the Renaissance). Training in this area is thus an interdisciplinary project, and the humanities comprise an essential component of a true liberal arts education.

The Department of Humanities performs several functions in pursuance of the goals outlined in the University’s mission statement:

1. It oversees the Western Cultural Heritage sequence, a vital part of the core curriculum.
2. It coordinates instruction in modern foreign languages and Latin.
3. It offers the Bachelor of Arts degree in Liberal Arts and the Master of Liberal Arts degree. While the scope of the liberal arts properly extends beyond the humanities, the Department of Humanities, as the most interdisciplinary of the departments within the College of Arts and Sciences, is the logical home for this degree.

A minor in Humanities consists of eighteen hours (including at least six hours of upper level courses) selected by the student in conjunction with his advisor.

A minor in Spanish consists of eighteen hours (including at least six hours of upper level courses) selected by the student in conjunction with his advisor.

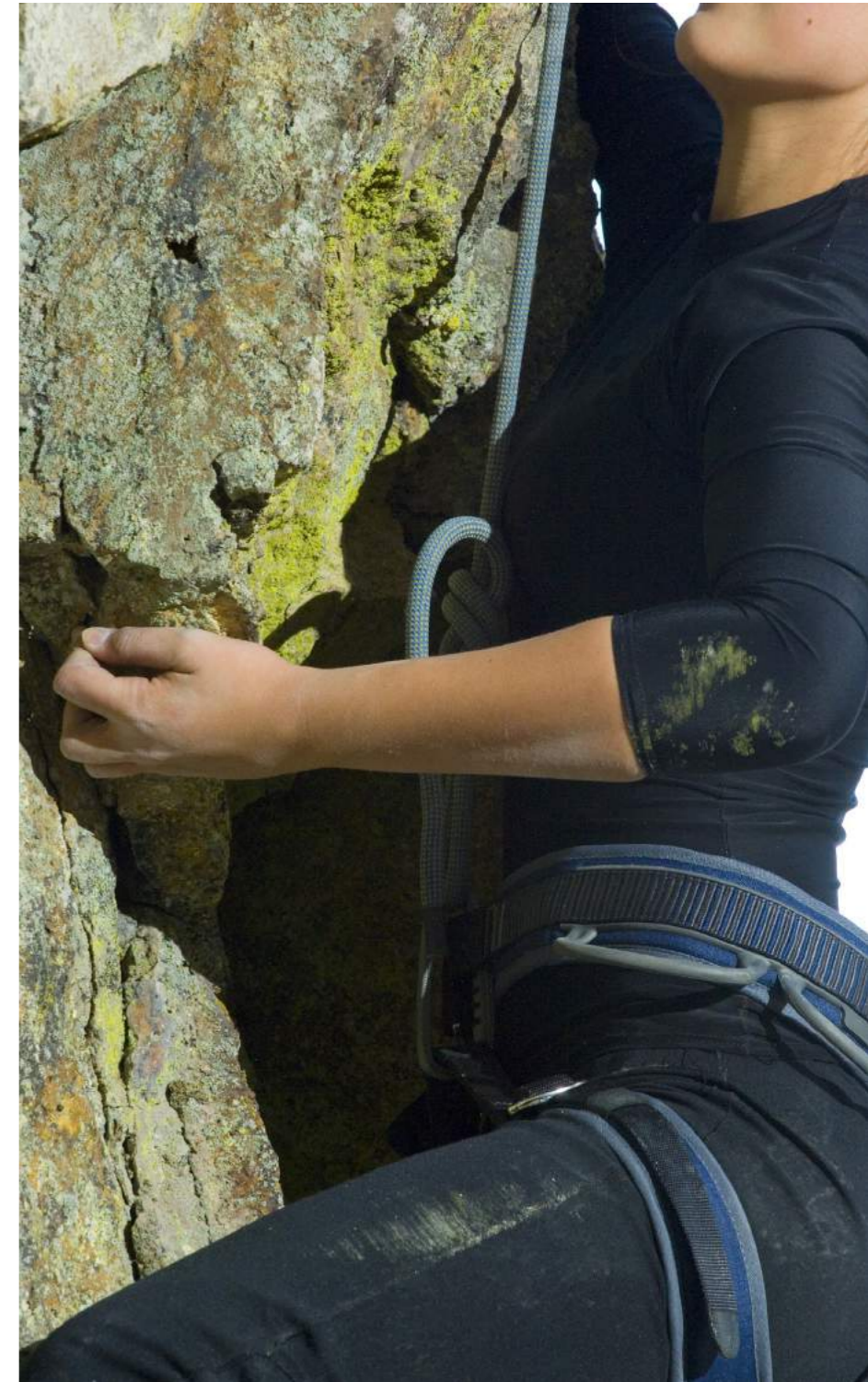
## LIBERAL ARTS

The liberal arts, historically understood, are not technical subjects such as computer science or marketing, which prepare students for careers

in specific fields. Instead, the liberal arts are those subjects which are appropriate to free men in a free society, those that help the student wrestle with the fundamental issues of human existence: What is the nature of reality? Who or what are we? What is our place in the universe? How do we know what we think we know? How are we to behave towards others and towards God? What meaning is there in our existence and actions?

Study of the liberal arts involves asking these questions and seeing how others throughout history have answered them. Students learn how the implications of these different answers have played out in society, culture, politics, law, literature, and the arts. In addition, at Faulkner we ask specifically, “What are Christian answers to these questions? What implications will those answers have for society, etc.?”

Because these questions and their answers lie at the center of human existence, study of the liberal arts has for centuries been seen as the core of a proper university education. No matter what career path a Faulkner student chooses, study of the liberal arts should help to orient him/her towards Christian answers to the above questions. Liberal arts majors can be found in all walks of life and most career tracks. A liberal arts degree stressing critical thinking and writing skills is appropriate preparation for most professional schools (including medicine and law) as well as for entry-level positions in business, government, and private education, among other fields. The Department of Humanities stresses the importance of internships for liberal arts majors who wish to acquire work experience in the fields in which they plan to make their careers.



# B.A. DEGREE IN LIBERAL ARTS

Note: 48 hours of upper-division credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

\* If a student takes the internship course within his minor area, HU 4390 is waived and replaced with three hours of upper-division electives.

CATEGORY	HOURS
Christian Literacy	18
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	21
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>72-78</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2-3
BI 1214 or BI 1314 Book of Acts	2-3
BI 2202 or BI 2302 Pentateuch	2-3
Lower Level Bible Elective	2-3
BI 3311 Marriage and Family Relations	3
BI 4311 Christian Cultural Heritage	3
Upper Level Textual Elective	2-3
Upper Level Textual Elective	2-3
<b>Total Hours</b>	<b>18</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics Requirement	3
MH 1338 Finite Mathematics (or higher)	3

MATHEMATICAL & SCIENTIFIC LITERACY CONTINUED	HOURS
Physical Science	4
Physical Science or Chemistry or Physics with companion lab	4
Natural Science	4
Biology with companion lab	4
<b>Total Hours</b>	<b>11</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition and Literature	
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304 Literature Communication	3
Communication Laboratory Requirements	
EH 1303 Speech Communication	3
Technology	
CA 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325 Computer Applications or Computer Programming I or Introduction to Computer & Information Science or Computers in the Social Sciences or Technology in the Classroom (required for students seeking ED degrees)	3
Foreign Language	6
6 hours in a given foreign language	6
<b>Total Hours</b>	<b>21</b>

PERSONAL & SOCIAL LITERACY	HOURS
Personal	7
FAFE 1111 or FATE 2111 Freshman or Transfer Experience	1
FASL 1090 Experience in Service Learning I	0
FASL 2090 Experience in Service Learning II	0
FASL 3090 Experience in Service Learning III	0
FASL 4190 Experience in Service Learning IV	1
PE 1300 Lifetime Fitness	3
PE Activity Course Elective	1
PE Activity Course Elective	1
Social	3
PY 1310 Introduction to Psychology	3
<b>Total Hours</b>	<b>10</b>

# B.A. DEGREE IN LIBERAL ARTS CONT.

PROFESSIONAL LITERACY	HOURS
Major Field Requirements	33
BA 2303 or BA 2304 Macroeconomics or Microeconomics	3
EH 3301 Advanced Composition	3
HU 3301 Western Philosophic Heritage	3
HU 3302 Moral Philosophy	3
HU 3303 Logic for Liberal Arts	3
HU 4300 Senior seminar in the Humanities	3
HU 4390 Internship*	3
MU 4331 Christian Aesthetics & Philosophies of Fine Arts	3
PS 3308 Constitutional Government	3
Literature Elective	3
EH 4301 or EH 4313 or EH 4333 or EH 4365 Literary Criticism or Shakespeare Survey or Chaucer & Medieval Studies or World Literature	
History Elective	3
Non-Western Civilization or Medieval Europe or Renaissance & Reformation or Early Modern Europe or Modern Europe or Historiogeography/Philosophy of History	
HY 3307 or HY 4301 or HY 4302 or HY 4303 or HY 4304 or HY 4313	

PROFESSIONAL LITERACY CONT.	HOURS
Departmental Requirements	24
Area of Concentration or Minor	18
Six courses are drawn from any of the disciplines within the Colleges of Arts and Sciences, Biblical Studies, or Business.	6
Foreign Language	6
This requirement is an addition to the six hours of foreign language required in core for all Bachelor of Arts degree plans.	6
<b>Total Hours</b>	<b>57</b>

CATEGORY	HOURS
Core Curriculum Requirements	72-78
Professional & Major Field	57
<b>Total Hours Required For Graduation</b>	<b>129-135</b>

Note: 48 hours of upper-division credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

\* If a student takes the internship course within his minor area, HU 4390 is waived and replaced with three hours of upper-division electives.



# B.A. DEGREE IN LIBERAL ARTS: PRE-MED TRACK

Note: 48 hours of upper-division credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

\* If a student takes the internship course within his minor area, HU 4390 is waived and replaced with three hours of upper-division electives.

CATEGORY	HOURS
Christian Literacy	18
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	12
Information and Communication Literacy	21
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>73-79</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2-3
BI 1214 or BI 1314 Book of Acts	2-3
BI 2202 or BI 2302 Pentateuch	2-3
Lower Level Bible Elective	2-3
BI 3311 Marriage and Family Relations	3
BI 4311 Christian Cultural Heritage	3
Upper Level Textual Elective	2-3
Upper Level Textual Elective	2-3
<b>Total Hours</b>	<b>18-24</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics Requirement	4
MH 1451 Calculus I (or higher)	4

MATHEMATICAL & SCIENTIFIC LITERACY CONT.	HOURS
Physical Science	4
CHM 1311 General Chemistry I	3
CHM 1111 General Chemistry I Lab	1
Natural Science	4
BIO 1301 Principles of Biology I	3
BIO 1101 Principles of Biology I Lab	1
<b>Total Hours</b>	<b>12</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition and Literature	9
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304 Literature Communication	3
Communication Laboratory Requirements	3
EH 1303 Speech Communication	3
Technology	3
CA 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325 Computer Applications or Computer Programming I or Introduction to Computer & Information Science or Computers in the Social Sciences or Technology in the Classroom (required for students seeking ED degrees)	3
Foreign Language	6
LAT 1301 Latin I	3
LAT 1302 Latin II	3
<b>Total Hours</b>	<b>21</b>

PERSONAL & SOCIAL LITERACY	HOURS
Personal	7
FAFE 1111 or FATE 2111 Freshman or Transfer Experience	1
FASL 1090 Experience in Service Learning I	0
FASL 2090 Experience in Service Learning II	0
FASL 3090 Experience in Service Learning III	0
FASL 4190 Experience in Service Learning IV	1
PE 1300 Lifetime Fitness	3
PE Activity Course Elective	1
PE Activity Course Elective	1
Social	3
PY 1310 Introduction to Psychology	3
<b>Total Hours</b>	<b>10</b>

# B.A. DEGREE IN LIBERAL ARTS: PRE-MED TRACK CONTINUED

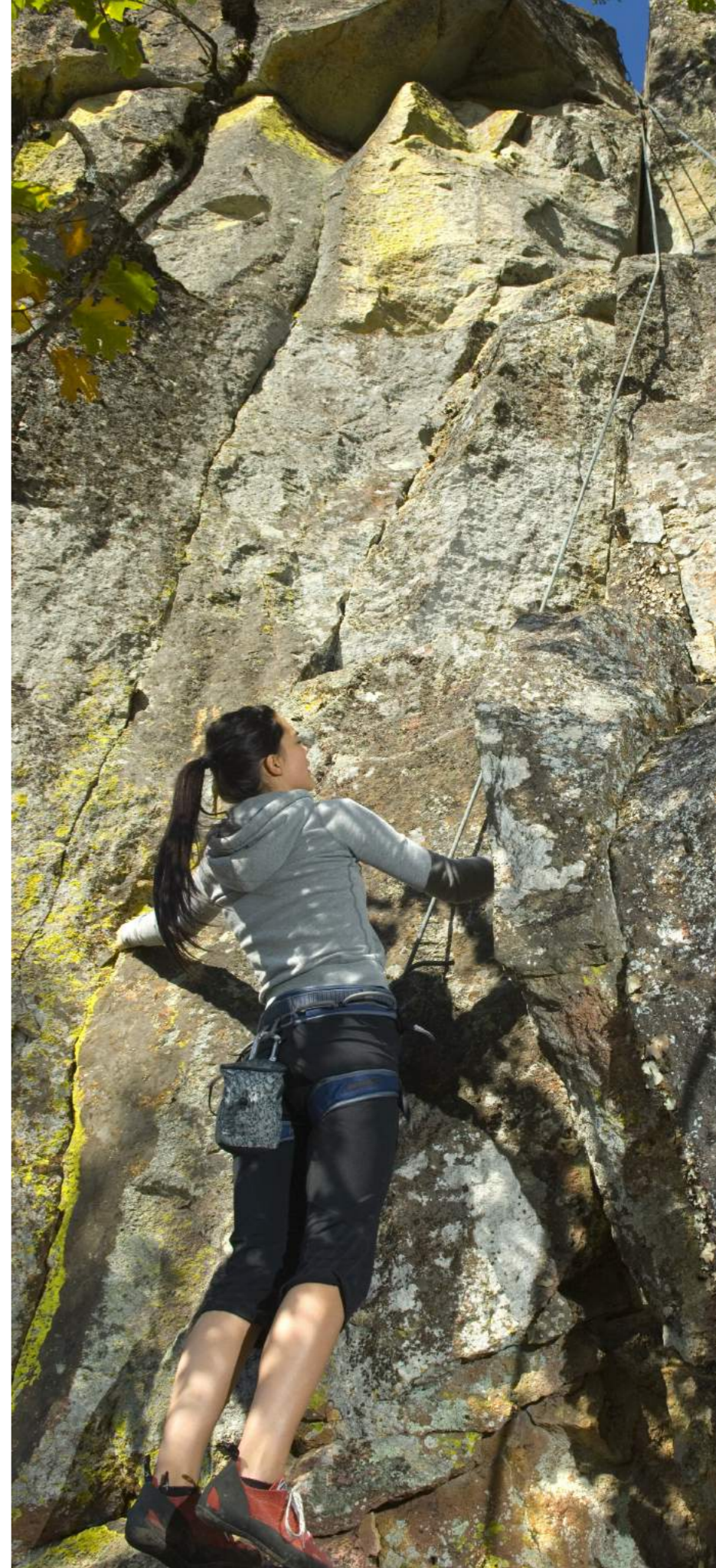
PROFESSIONAL LITERACY	HOURS
Major Field Requirements	30
BA 2303 or BA 2304 Macroeconomics or Microeconomics	3
EH 3301 Advanced Composition	3
HU 3301 Western Philosophic Heritage	3
HU 3302 Moral Philosophy	3
HU 3303 Logic for Liberal Arts	3
HU 4300 Senior Seminar in the Humanities	3
MU 4331 Christian Aesthetics & Philosophies of Fine Arts	3
PS 3308 Constitutional Government	3
Literature Elective	3
EH 4301 or EH 4313 or EH 4333 or EH 4365 Literary Criticism or Shakespeare Survey or Chaucer & Medieval Studies or World Literature	
History Elective	3
HY 3307 or HY 4301 or HY 4302 or HY 4303 or HY 4304 or HY 4313 Non-Western Civilization or Medieval Europe or Renaissance & Reformation or Early Modern Europe or Modern Europe or Historiogeography/ Philosophy of History	

PROFESSIONAL LITERACY CONT.	HOURS
Concentration Area: Pre-Medicine Track	30*
BIO 1302/ BIO 1102 Principles of Biology/ Principles of Biology Lab	4
CHM 1312/ CHM 1112 General Chemistry II/ General Chemistry II Lab	4
CHM 3349/ CHM 3149 Organic Chemistry I/ Organic Chemistry I Lab	4
CHM 3350/ CHM 3150 Organic Chemistry II/ Organic Chemistry II Lab	4
PHY 2311/ PHY 2111 University Physics I/ University Physics I Lab	4
PHY 2312/ PHY 2112 University Physics II/ University Physics II Lab	4
MH 2340 Statistics	3
BIO 4360 Internship	3
<b>Total Hours</b>	<b>60</b>

CATEGORY	HOURS
Core Curriculum Requirements	73-79
Professional & Major Field	60
<b>Total Hours Required For Graduation</b>	<b>133-139</b>

Note: 48 hours of upper-division credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

\*Students are strongly advised to consult the admissions requirements of the medical schools to which they intend to apply. Course requirements may vary slightly between institutions.



# FOREIGN LANGUAGES

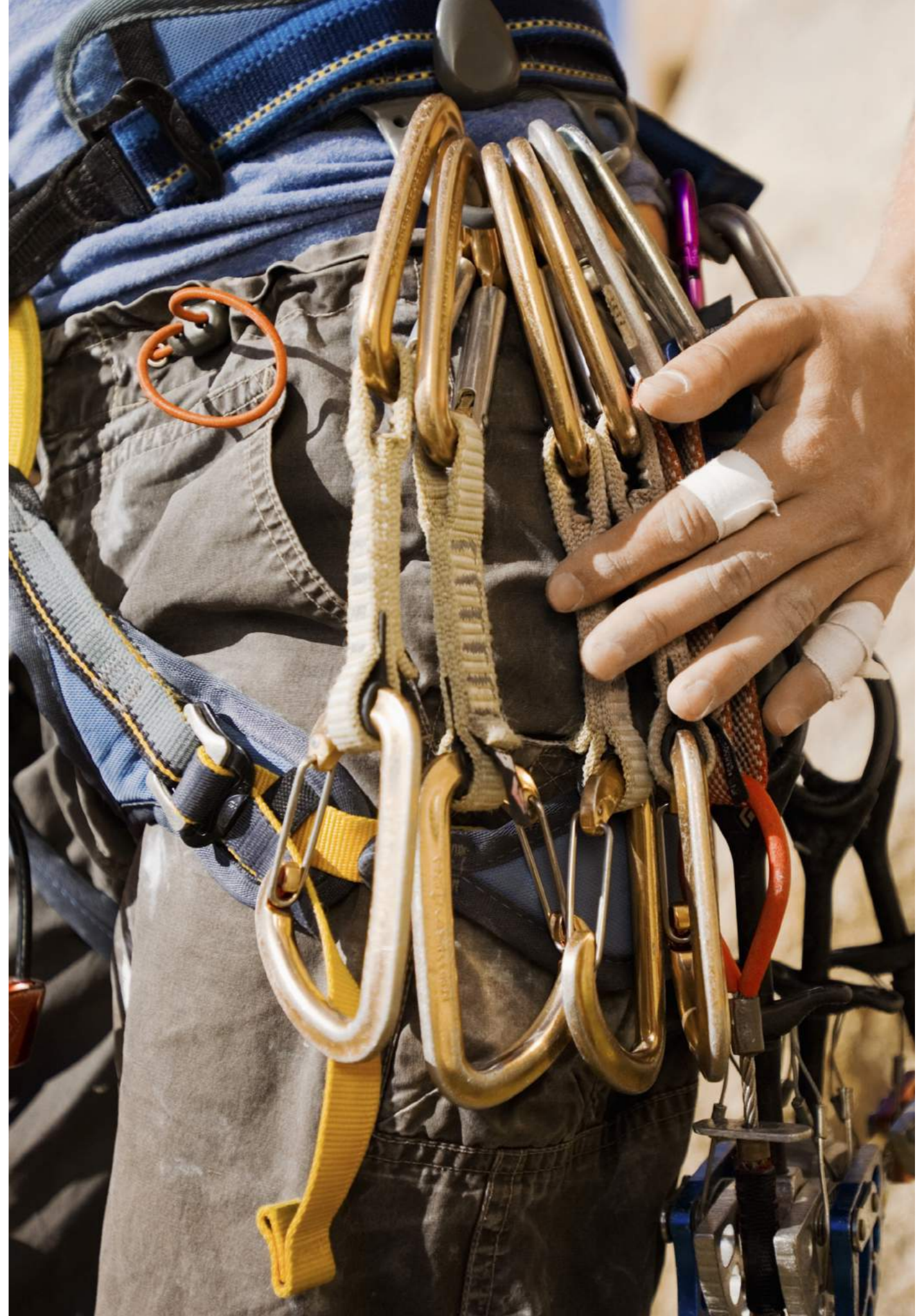
The study of foreign languages is provided to guide students in learning various languages for careers, Christian service, and personal fulfillment.

Knowledge of one or more foreign languages can provide the basis for a career or greatly enhance possibilities for entering and advancing in a variety of occupations (including Christian missions). The teaching of foreign languages is an open career field. Many opportunities in multinational businesses are available for the person skilled in a modern foreign language.

Perhaps more importantly, the study of foreign languages helps students discipline their minds by learning new structures of grammar and expression. Study of a foreign language also enables access to the written, spoken, and sung art of that particular culture, whether ancient or modern, and can provide immense personal enrichment as a result.

Although it is a “dead” language, the study of Latin is particularly useful for today’s students, especially those who intend to pursue graduate studies. As a basis for most modern Western languages, including English, Latin provides a “key” to understanding modern vocabulary and grammar. Latin students perform well above the national average on the verbal portion of standardized tests such as the Graduate Record Exam (GRE). Study of Latin also imparts all the benefits listed in the previous paragraph, the more so because Latin was the dominant language of educated people for almost 2,000 years of Western civilization.

Biblical languages, especially Greek, are recommended for Bible majors. These courses are helpful in the study of the biblical text, and are listed in the School of Biblical Studies section of the catalogue.



# DEPARTMENT OF MATHEMATICS



The mission of the Faulkner University Department of Mathematics is to provide graduates with the necessary skills and academic foundation for success in the work force in any field with a strong mathematical component as a mathematician or mathematics educator. The department is also committed to providing a rigorous course of study to encourage graduates

in the pursuit of advanced degrees or professional areas of interest. Mathematics is taught by Christian faculty emphasizing that mathematics may be used to uncover many of the mysteries of God's creation. The department strives to promote the development of character, integrity and moral ethics in the education of the whole person. Students develop quantitative, analytical, and critical thinking skills in a caring,

friendly, and moral environment.

Students enrolled in the Great Books Honors College who have completed GB I-IV may fulfill their contract obligation by selecting any two upper level courses within their major area with agreement from select professor(s) and the honors college. Please consult the Great Books section of the catalog for complete details.

## CORE FOR MATHEMATICS DEGREE PROGRAMS

- B.S. Degree in Mathematics
- B.A. Degree in Mathematics

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	15-21
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>129-135</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2-3
BI 1214 or BI 1314 Book of Acts	2-3
BI 2202 or BI 2302 Pentateuch	2-3
Lower Level Bible Elective	2-3
BI 3311 Marriage and Family Relations	3
BI 4311 Christian Cultural Heritage	3
Upper Level Textual Elective	2-3
Upper Level Textual Elective	2-3
<b>Total Hours</b>	<b>12</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics Requirement	4
MH 1451 Calculus I	4
Physical Science	4
PHY 2311 University Physics I	3
PHY 2111 University Physics I Lab	1
Natural Science	3
BIO 1300 Perspectives in Biology or BIO 2320 Man & Environment	
<b>Total Hours</b>	<b>11</b>

PERSONAL & SOCIAL LITERACY	HOURS
Personal	7
FAFE 1111 Freshman or Transfer or Experience or FATE 2111	1
FASL 1090 Experience in Service Learning I	0
FASL 2090 Experience in Service Learning II	0
FASL 3090 Experience in Service Learning III	0
FASL 4190 Experience in Service Learning IV	1
PE 1300 Lifetime Fitness	3
PE Activity Course Elective	1
PE Activity Course Elective	1
<b>Social</b>	<b>3</b>
PY 1310 or Intro to Psychology or CJ 1300 or Intro to Criminal Justice or COU 2320 Introduction to Counseling or SY 2328 or Introduction to Sociology or PS 2308 or Introduction to American or BA 2303 Constitutional Government or Macroeconomics	
<b>Total Hours</b>	<b>10</b>



# B.S. DEGREE IN MATHEMATICS

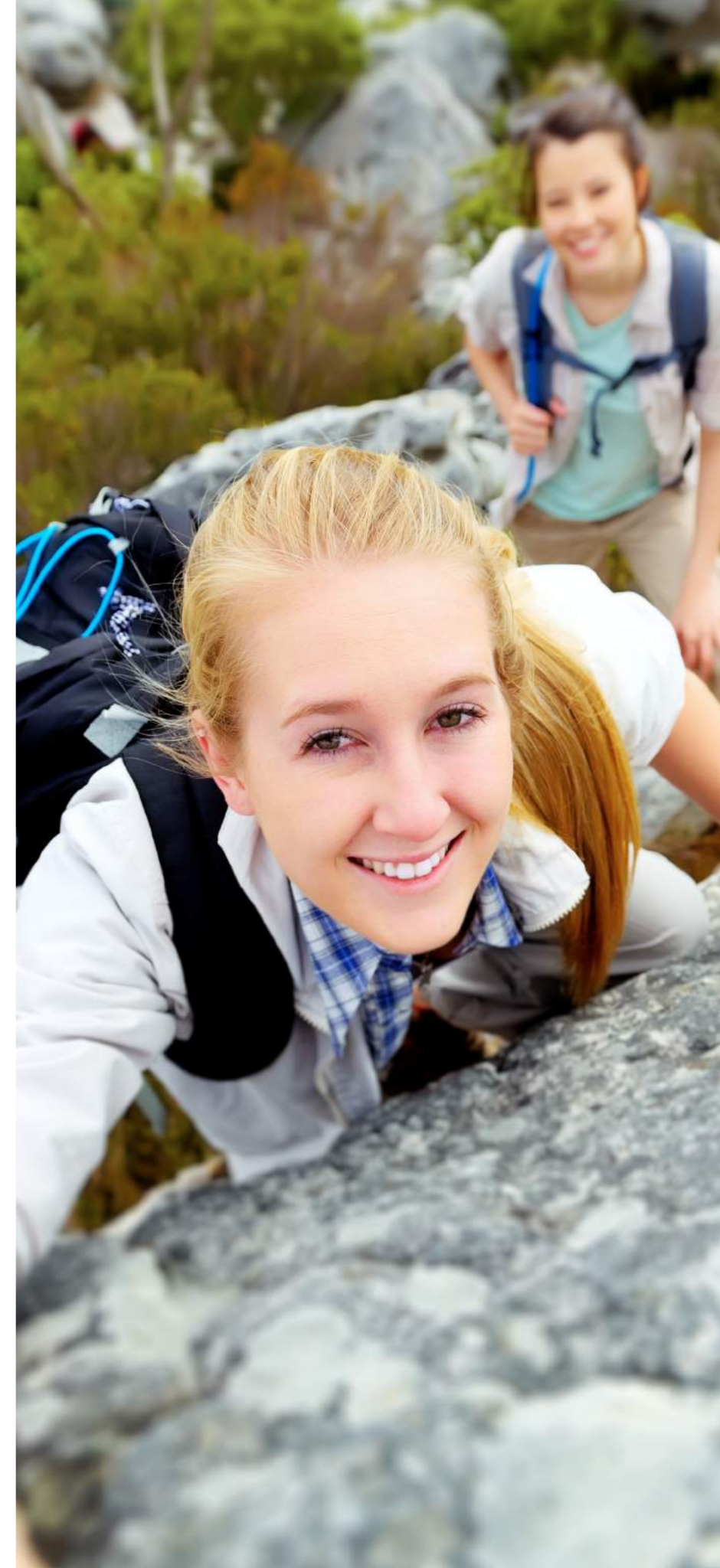
Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

INFORMATION & COMMUNICATION LITERACY		HOURS
Composition and Literature		9
EH 1301	English Composition I	3
EH 1302	English Composition II	3
EH 2301 or EH 2303 or EH 2304	Literature Communication	3
Communication Laboratory Requirements		3
EH 1303	Speech Communication	3
Technology		3
CS 1305	Computer Programming I	3
Total Hours		15

PROFESSIONAL LITERACY		HOURS
Mathematics Requirements		39
MH 2452	Calculus II	4
MH 2453	Calculus III	4
MH 2340	Statistics	3
MH 2190	Transition to Advanced Mathematics	1
MH 3310	Linear Algebra	3
MH 3320	Discrete Mathematics	3
MH 3370	Ordinary Differential Equations	3
MH 4300	Numerical Analysis & Scientific Computing	3

PROFESSIONAL LITERACY CONT.		HOURS
MH 4310	Mathematical Statistics	3
MH 4340	Abstract Algebra I	3
MH 4360	Real Analysis I	3
MH 4370	Complex Variables	3
Elective (Choose one of the following)		3
MH 3340 or MH 4330 or MH 4345 or MH 4350 or MH 4390	Number Theory or History of Mathematics or Abstract Algebra II or Foundations of Plane Geometry or Internship (last semester)	
Department Requirements		4
PHY 2312	University Physics II	3
PHY 3212	University Physics II Lab	1
Elective		12
9 of these elective hours must be upper division: Science or Computer Science recommended		
Total Hours		55

CATEGORY	HOURS
Core Curriculum Requirements	66-72
Professional & Major Field	55
Total Hours Required For Graduation	121-125



# B.A. DEGREE IN MATHEMATICS

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

INFORMATION & COMMUNICATION LITERACY		HOURS
Composition and Literature		
EH 1301	English Composition I	3
EH 1302	English Composition II	3
EH 2301 or EH 2303 or EH 2304	Literature Communication	3
Communication Laboratory Requirements		3
EH 1303	Speech Communication	3
Technology		
CS 1305	Computer Programming I	3
Foreign Language		
6 hours in a given foreign language		6
Total Hours		21

PROFESSIONAL LITERACY		HOURS
Mathematics Requirements		35
MH 2452	Calculus II	4
MH 2453	Calculus III	4
MH 2340	Elementary Statistics	3
MH 3310	Linear Algebra	3
MH 3320	Discrete Mathematics	3
MH 3370	Differential Equations	3

PROFESSIONAL LITERACY CONT		HOURS
Elective (Choose one of the following)		3
MH 4310 or MH 4330 or MH 4350 or MH 4360 or MH 3340 or MH 4340 or MH 4370	Mathematical Statistics* or History of Mathematics* or Foundations of Plane Geometry* or Real Analysis I* or Number Theory or Abstract Algebra I or Complex variables	
(*Classes are required by those seeking certification in Education)		
Elective		24
12 of these elective hours must be upper division: Math, Science or Computer Science recommended. ED 2325 is required for students using this degree for certification in education.		
Total Hours		59

CATEGORY	HOURS
Core Curriculum Requirements	72-78
Professional & Major Field	59
Total Hours Required For Graduation	131-137



# DEPARTMENT OF PHYSICAL EDUCATION & SPORTS MANAGEMENT

The renewed interest in Physical Education as a critical facet of everyone's life has placed added emphasis on the scientific base upon which the field is founded. Its relationship to anatomy, physiology, chemistry, and physics has taken on critical importance in the struggle to ensure people of varying physical capabilities the longest, healthiest, most active life possible. Physical educators supply the link of application between the physical scientists and society.

The purpose of the Department of Physical Education and Sports Management is threefold:

A primary purpose is to increase the every student's awareness of, and proficiency in, activities that will promote lifetime fitness.

A second area of emphasis is the training of physical education teachers who, upon completion of the program, are certified to teach in the public school system in Alabama. Information about teacher certification in Physical Education is given in this catalog under the College of Education.

The third facet of the department is the Sports Management major. This combination of Physical Education and Business coursework is designed to prepare the student for a career in the rapidly expanding field of commercial/corporate fitness and recreation.

Students enrolled in the Great Books Honors College that have completed GB I-IV may fulfill your contract obligation by selecting any two upper level courses within your major area with agreement from select professor(s) and the honors college. Please consult the Great Books section of the catalog for complete details.

## B.S. DEGREE IN PHYSICAL EDUCATION WITH CERTIFICATION IN EDUCATION

### REQUIREMENT FOR THE TEACHING CONTENT FIELD IN PHYSICAL EDUCATION

#### CERTIFICATION IN PHYSICAL EDUCATION (P-12)

CATEGORY	HOURS
Christian Literacy	16
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	9
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>58</b>

CHRISTIAN LITERACY	HOURS
BI 1211 Life of Christ	2
BI 1214 Book of Acts	2
BI 2202 Pentateuch	2
Lower Level Bible Elective	2
SY 3311 Sociological Concepts of the Family	3
BI 4311 Christian Cultural Heritage	3
Upper Level Textual Elective	2
<b>Total Hours</b>	<b>12</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics Requirement	3
MH 1338 Finite Mathematics (or higher)	3
Natural Science	8
BIO 1300 Introduction to Biology	3
BIO 1100 Introduction to Biology Lab	1
BIO 2393 Anatomy & Physiology I	3
BIO 2193 Anatomy & Physiology I Lab	1
<b>Total Hours</b>	<b>11</b>



# B.S. DEGREE IN PHYSICAL EDUCATION WITH CERTIFICATION IN EDUCATION

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition and Literature	6
EH 1301 English Composition I	3
EH 1302 English Composition II	3
[Literature requirement satisfied by ED 3315 Fundamentals of Reading]	
Communication	3
[Speech requirement satisfied through ED 4999]	
Foreign Language* or ESOL Course	3
Technology	
[Technology requirement satisfied by ED 2325 Technology in the Classroom]	
<b>Total Hours</b>	<b>9</b>

PERSONAL & SOCIAL LITERACY	HOURS
Personal	7
FAFE 1111 or Freshman or Transfer Experience	1
FATE 2111	
FASL 1090 Service Learning I	0
FASL 2090 Service Learning II	0
FASL 3090 Service Learning III	0
FASL 4190 Service Learning IV	1
PE 1300 Lifetime Fitness	3
PE Activity Course Elective	1
PE Activity Course Elective	1
Social	3
PY 3310 Childhood & Adolescent Psychology	3
<b>Total Hours</b>	<b>10</b>

PROFESSIONAL LITERACY	HOURS
Physical Education Major Requirements	33
PE 1317 Foundations of Health & Physical Education	3
PE 2301 Individual & Dual Sports	3
PE 2303 Team & Recreational Sports	3
PE 3303 Kinesiology	3
PE 3315 Advanced First Aid	3
PE 3331 Health Education	3
PE 3334 Motor Learning	3
PE 3360 Exercise Physiology	3
PE 4311 Prevention & Treatment of Athletic Injuries	3
PE 4303 Organization & Administration of PE/ Athletics	3
PE 4305 Motivational Aspects of Coaching Theory	3
Professional Education Certification Requirements	39
ED 2320 Introduction to Education	3
ED 2322 Foundations of Education	3
ED 2325 Technology in the Classroom	3
ED 3315 Fundamentals of Reading	3
ED 3340 The Exceptional Learner	3
ED 4320 Assessment in Education	3
ED 4329 Materials & Methods of Teaching Physical Education	3
ED 4348 Classroom Management	3
ED 4350 Seminar in Education	3
ED 4998 P-12 Internship in the School	9
PY 3380 Educational Psychology	3

PROFESSIONAL LITERACY CONTINUED	HOURS
Physical Education Teaching Field Requirements	6
PE 3333 Physical Education in the Elementary School	3
PE 4361 Physical Education for the Exceptional Child	3
<b>Total Hours</b>	<b>78</b>

CATEGORY	HOURS
Core Curriculum Requirements	58
Professional & Major Field	78
<b>Total Hours Required For Graduation</b>	<b>136</b>

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for Physical Education degree with teacher certification include successful completion of the Departmental Exit Exams for Physical Education and Education.

\* The foreign language requirement may be satisfied by a CLEP or AP score sufficient to warrant college level credit total.

‡12 or more transfer hours take Transfer Experience FATE 2111.

# For Teacher Education Degrees only Child and Adolescent Development (PY 3310) taken in lieu of Introduction to Psychology (PY 1310).

# B.S. DEGREE IN SPORTS MANAGEMENT

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	15
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>70-76</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2-3
BI 1214 or BI 1314 Book of Acts	2-3
BI 2202 or BI 2302 Pentateuch	2-3
Lower Level Bible Elective	2-3
BI 3311 Marriage and Family Relations	3
BI 4311 Christian Cultural Heritage	3
Upper Level Textual Elective	2-3
Upper Level Textual Elective	2-3
<b>Total Hours</b>	<b>18-24</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics Requirement	3
MH 1338 Finite Mathematics (or higher)	3
Natural Science	8
BIO 1300 Introduction to Biology	3

MATHEMATICAL & SCIENTIFIC LITERACY CONTINUED	HOURS
BIO 1100 Introduction to Biology Lab	1
BIO 2393 Anatomy & Physiology I	3
BIO 2193 Anatomy & Physiology I Lab	1
<b>Total Hours</b>	<b>11</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
<b>Composition and Literature</b>	
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304 Literature	3
<b>Communication Laboratory Requirements</b>	
EH 1303 Speech Communication	3
<b>Technology</b>	
CS 1302 Computer Applications	3
<b>Total Hours</b>	<b>15</b>

PERSONAL & SOCIAL LITERACY	HOURS
<b>Personal</b>	
FAFE 1111 or FATE 2111 Freshman or Transfer Experience	1
FASL 1090 Service Learning I	0
FASL 2090 Service Learning II	0
FASL 3090 Service Learning III	0
FASL 4190 Service Learning IV	1
PE 1300 Lifetime Fitness	3
PE Activity Course Elective	1
PE Activity Course Elective	1
<b>Social</b>	
BA 2303 Macroeconomics	3
<b>Total Hours</b>	<b>10</b>

PROFESSIONAL LITERACY	HOURS
<b>Physical Education Major Requirements</b>	
PE 1317 Foundations of PE	3
PE 2301 Individual & Dual Sports	3
PE 2303 Team & Recreational Sports	3
PE 3300 Health Nutrition	3
PE 3303 Kinesiology	3
PE 3360 Exercise Physiology	3
PE 4302 Prevention & Treatment	3
PE 4304 Developing Fitness Programs	3
PE 4305 Psychology of Coaching	3
PE 3315 First Aid	3
PE 4495 Sports Management Internship	3
<b>Business Requirements</b>	
BA 2301 Accounting I	3
BA 2302 Accounting II	3
BA 3380 Legal Environment of Business I	3
BA 3381 Legal Environment of Business II	3
MN 3300 Principles of Management	3
MKT 3310 Principles of Marketing	3
<b>Total Hours</b>	<b>78</b>

CATEGORY	HOURS
Core Curriculum Requirements	70-76
Professional & Major Field	52
<b>Total Hours Required For Graduation</b>	<b>122-128</b>

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

Note: Graduation requirements for the Bachelor of Science in Sports Management include successful completion of the Departmental Exit Exam.

# DEPARTMENT OF NATURAL & PHYSICAL SCIENCES



Studies of the natural and physical sciences lead students to reason well and deeply, to sharpen their capacities for inquiry, analysis and critical thinking and to develop a keen awareness for the physical and biological environments. Our classes are designed to emphasize the scientific method as well as the ethical, social, and political implications of scientific research. In these we provide a focus on the laws that govern and demonstrate a universe that manifests both order and design. Our classes also make students aware of how scientists use these laws for societal advancement. The curricula contribute to the preparation and development of students planning careers in the biological sciences, in the physical sciences of chemistry, physics and engineering, and in interdisciplinary areas such as environmental and forensic sciences. Courses in these scientific areas are also a significant part of the core education of all Faulkner students.

The Department of Natural and Physical Sciences provides curricula leading to both the Bachelor of Science (BS) (several specialized pre-professional studies biology curricula are available) and the Bachelor of Arts (BA) degrees (also see notes below regarding secondary school teacher certification). For details regarding Liberal Arts degrees with natural or physical science areas of emphasis and details about Faulkner's associate level degrees (AA and AS) please refer to those sections of the catalog. Degree minors in Biology are also available (see the bottom of this section). See the departments of your interest for the specific criteria for other minors to add to your biology degree.

NOTE: Students earning a baccalaureate degree

from the Science Department are required to schedule and take the ETS examination before they are granted their degrees.

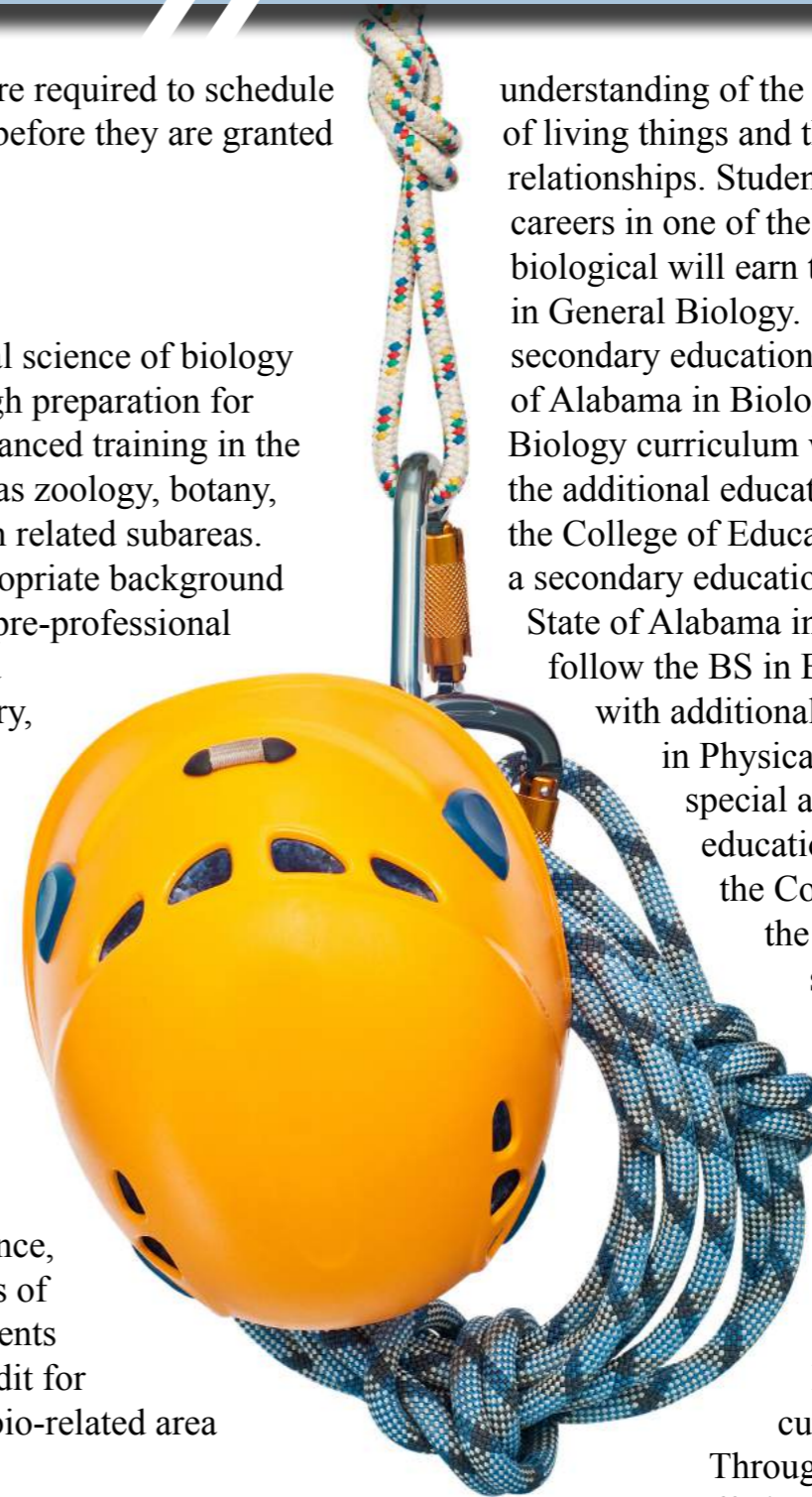
## BIOLOGY

Courses offered in the natural science of biology provide students with a thorough preparation for employment, research, and advanced training in the many biological sciences such as zoology, botany, mycology, microbiology, and in related subareas. They also contribute to an appropriate background for students preparing to enter pre-professional studies of human health-related fields such as medicine, dentistry, ophthalmology, physical therapy, nutrition, pharmacy, and related health science subareas. Similarly they prepare a student to enter into the applied biological fields such as animal science, agronomy, food science, and veterinary medicine and also related societal areas such as anthropology, archaeology, forensic science, mortuary science, and funeral service. Regardless of their interests, our biology students will earn college internship credit for experiences in the specialized bio-related area of their choice.

An assortment of courses in biology provides the General Biology Major with a broader and deeper

understanding of the structures and functions of living things and their complex inter-relationships. Students who wish to pursue careers in one of the many areas of the biological will earn the Baccalaureate degree in General Biology. Students pursuing a secondary education certificate from the State of Alabama in Biology will follow the BA in Biology curriculum with special attention to the additional education courses required by the College of Education. Students pursuing a secondary education certificate from the State of Alabama in General Science will follow the BS in Biology curriculum with additional course requirements in Physical Science and with special attention to the additional education courses required by the College of Education. See the College of Education section in this catalog for the additional courses required. While the BA degree is potentially less scientifically rigorous than the BS degree it provides students with the most flexibility of all of the Baccalaureate degree curriculum options we offer.

Through strategic selections of our offerings students may "tailor make" a curriculum to best suit his/her needs.



# B.S. DEGREE IN GENERAL BIOLOGY

Note: 48 hours of upper level credits are required for graduation. Ask your Bio-Major advisor about appropriate modifications of the General Biology curriculum to suit your needs. Students seeking the

General Science Teaching Certification must also add all education course requirements, two semesters of a foreign language and BIO 4129, PHY 1304/1104, 1305/1105 and 4129 to the above curriculum to

earn this endorsement. Graduation requirements for Biology degree include successful completion of the Departmental Exit Exam.

CATEGORY	HOURS
Christian Literacy	18-21
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	12
Information and Communication Literacy	15
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>67--70</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2-3
BI 1214 or BI 1314 Book of Acts	2-3
BI 2202 or BI 2302 Pentateuch	2-3
Lower Level Bible Elective	2-3
BI 3311 Marriage and Family Relations	3
BI 4311 Christian Cultural Heritage	3
Upper Level Textual Elective	2-3
Upper Level Textual Elective	2-3
<b>Total Hours</b>	<b>18-24</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition and Literature	9
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304 Literature	3
Communication Laboratory Requirements	3
EH 1303 Speech Communication	3
Technology	3
CS 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325 Computer Applications or Computer Programming I or Introduction to Computer & Information Science or Computers in the Social Sciences or Technology in the Classroom (required for students seeking ED degrees)	
<b>Total Hours</b>	<b>15</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics Requirement	4
MH 1451 Calculus I	4
Natural Science	8
BIO 1301 Principles of Biology I	3
BIO 1101 Principles of Biology I Lab	1
<b>Total Hours</b>	<b>12</b>

PERSONAL & SOCIAL LITERACY	HOURS
Personal	7
FAFE 1111 or FATE 2111 Freshman or Transfer Experience	1
FASL 1090 Service Learning I	0
FASL 2090 Service Learning II	0
FASL 3090 Service Learning III	0
FASL 4190 Service Learning IV	1
PE 1300 Lifetime Fitness	3
PE Activity Course Elective	1
PE Activity Course Elective	1
Social	3
PY 1310 or CJ 1300 or COU 2320 or SY 2328 or PS 2308 or BA 2302 Intro to Psychology or Intro to Criminal Justice or Intro to Counseling or Intro to Sociology or Intro to American Constitutional Government or Macroeconomics	
<b>Total Hours</b>	<b>10</b>

# B.S. DEGREE IN GENERAL BIOLOGY

Students often choose the following General Biology Bachelor of Arts (BA) degree curriculum because of the flexibility it offers them for curriculum planning. Students who want to earn a special minor while studying biology have over 15 elective hours to dedicate as they wish. Consult other sections of this catalog for the departmental

requirements to help you plan for minors. Students pursuing a secondary education certificate from the State of Alabama in Biology will follow the BA in Biology curriculum with special attention to the additional education courses required by the College of Education. See the College of Education section in this catalog for additional courses required.

PROFESSIONAL LITERACY	HOURS
Biology Requirements	34
BIO 1302 & BIO 1102 Principles of Biology II & Principles of Biology II Lab	4
BIO 2306 & BIO 2106 Botany & Botany Lab	4
BIO 3303/ BIO 3103 or BIO 3304/ BIO3104 Invertebrate Zoology/ Invertebrate Zoology Lab or Vertebrate Zoology/ Vertebrate Zoology Lab	4
BIO 3351 & BIO 3151 Genetics & Genetics Lab	4
BIO 3312/ BIO 3112 or BIO 3353/ BIO 3153 Cell Biology/Cell Biology Lab or Microbiology/ Microbiology Lab	4
BIO 3362 & BIO 3162 Ecology & Ecology Lab	4
BIO 3393/ BIO 3194 or BIO 3357/ BIO 3157 Vertebrate Anatomy & Physiology I/Vertebrate Anatomy & Physiology Lab or Plant Anatomy & Physiology I/ Plant Anatomy & Physiology I Lab	4

PROFESSIONAL LITERACY CONTINUED	HOURS
BIO 4360 Biology Internship	3
BIO 4380 Scientific Research	3
Departmental Requirements	26
MH 2340 Statistics	3
PHY 2311 & PHY 2111 University Physics I & University Physics I Lab	4
PHY 2312 & PHY 2112 University Physics II & University Physics II Lab	4
CHM 1312 & CHM 1112 General Chemistry II & General Chemistry II Lab	4
CHM 3349 & CHM 3149 Organic Chemistry I & Organic Chemistry I Lab	4
CHM 3350 & CHM 3150 Organic Chemistry II & Organic Chemistry II Lab	4
CHM 4349 Foundations of Biochemistry (or approved elective)	3
<b>Toal Hours</b>	<b>60</b>

CATEGORY	HOURS
Core Curriculum Requirements	67-70
Professional & Major Field	60
<b>Total Hours Required For Graduation</b>	<b>127-130</b>





# B.S. DEGREE IN GENERAL BIOLOGY

Note: 48 hours of upper level credits are required for graduation. Ask your Bio-Major advisor about appropriate modifications of the General Biology curriculum to suit your needs. Students seeking the

General Science Teaching Certification must also add all education course requirements, two semesters of a foreign language and BIO 4129, PHY 1304/1104, 1305/1105 and 4129 to the above curriculum to

earn this endorsement. Graduation requirements for Biology degree include successful completion of the Departmental Exit Exam.

CATEGORY	HOURS
Christian Literacy	18-21
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	21
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>72-75</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2
BI 1214 or BI 1314 Book of Acts	2
BI 2202 or BI 2302 Pentateuch	2
Lower Level Bible Elective	2-3
BI 3311 Marriage and Family Relations	3
BI 4311 Christian Cultural Heritage	3
Upper Level Textual Elective	2-3
Upper Level Textual Elective	2-3
<b>Total Hours</b>	<b>18-21</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics Requirement	4
MH 1340 Pre-calculus Algebra	3
Physical Science	4
CHEM 1311 General Chemistry I	3
CHEM 1111 General Chemistry I Lab	1
Natural Science	4
BIO 1301 Principles of Biology I	3
BIO 1101 Principles of Biology I Lab	1
<b>Total Hours</b>	<b>11</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition and Literature	9
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304 Literature	3
Communication Laboratory Requirements	3
EH 1303 Speech Communication	3
Technology	3
CS 1302 Computer Applications or CS 1305 Computer Programming I or CSIS 1301 Introduction to Computer & Information Science or HY 2300 Computers in the Social Sciences or	

INFORMATION & COMMUNICATION LITERACY CONTINUED	HOURS
ED 2325 Technology in the Classroom (required for students seeking ED degrees)	
Foreign Language	6
6 hours in of a given foreign language	
<b>Total Hours</b>	<b>21</b>

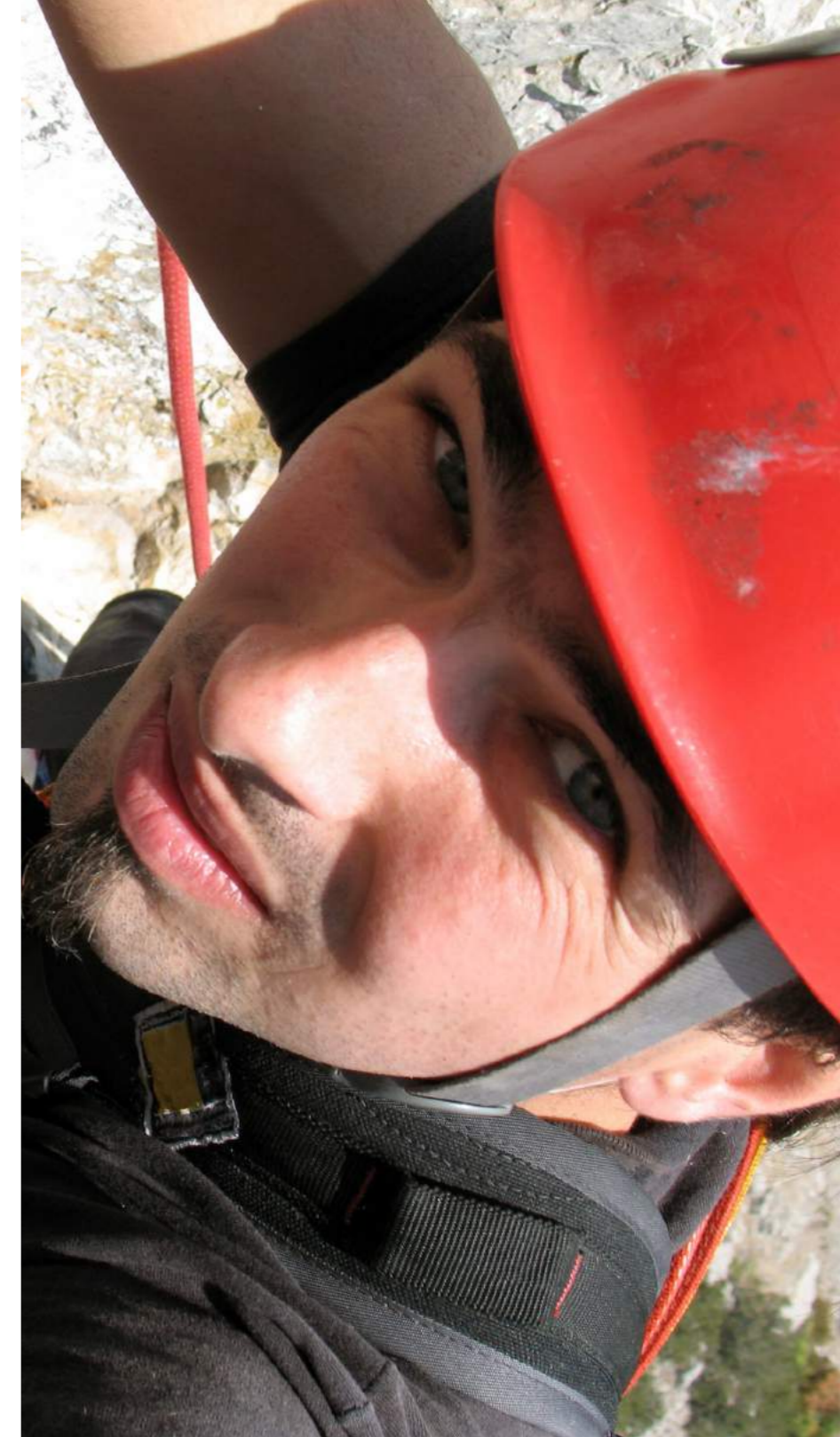
PERSONAL & SOCIAL LITERACY	HOURS
Personal	7
FAFE 1111 Freshman or Transfer or Experience	1
FATE 2111	
FASL 1090 Service Learning I	0
FASL 2090 Service Learning II	0
FASL 3090 Service Learning III	0
FASL 4190 Service Learning IV	1
PE 1300 Lifetime Fitness	3
PE Activity Course Elective	1
PE Activity Course Elective	1
Social	3
PY 1310 Introduction to Psychology or CJ 1300 Introduction to Criminal Justice or COU 2320 Introduction to Counseling or SY 2328 Introduction to Sociology or PS 2308 Introduction to American Constitutional Government	
BA 2302 Macroeconomics	
<b>Total Hours</b>	<b>10</b>

# B.S. DEGREE IN GENERAL BIOLOGY

Notes: 48 semester hours of upper level courses are required for graduation. Ask your Bio-Major advisor about appropriate modifications of the General Biology curriculum to suit your needs. Graduation requirements for Biology degree include successful completion of the Departmental Exit Exam. The Science Department highly recommends full competency in a foreign language recognizing that a student passing two semesters of college language may not achieve competency. Also note that a student who is already fluent in a language other than English may fulfill this requirement by earning appropriate CLEP scores. Ask your advisor about appropriate modifications of the General Biology curriculum to suit your needs. Students seeking certification to teach Biology must add BIO 4129 to their major requirements list and take all required Education courses specified to fulfill State of Alabama requirements for secondary school teachers.

PROFESSIONAL LITERACY		HOURS
Biology Requirements		37
BIO 1302 & BIO 1102	Principles of Biology II & Principles of Biology II Lab	4
BIO 2306 & BIO 2106	Botany & Botany Lab	4
BIO 3303/ BIO 3103 or BIO 3304/ BIO 3104	Invertebrate Zoology/ Invertebrate Zoology Lab or Vertebrate Zoology/ Vertebrate Zoology Lab	4
BIO 3325	Field Biology	3
BIO 3362/ BIO 3162	Ecology/ Ecology Lab	4
BIO 3351/ BIO 3151	Genetics/ Genetics Lab	4
BIO 3393/ BIO 3193 or	Vertebrate Anatomy & Physiology I/Vertebrate Anatomy & Physiology Lab	4
BIO 3353/ BIO 3153	Microbiology/ Microbiology Lab	4
BIO 4360	Biology Internship	3
BIO 4380	Scientific Research	3
Departmental Requirements		7
CHM 1312/ CHM 1112	General Chemistry II/ General Chemistry II Lab	4
MH 2340	Statistics	3
Electives		15
(approved electives selected in consultation with advisor)		
Total Hours		59

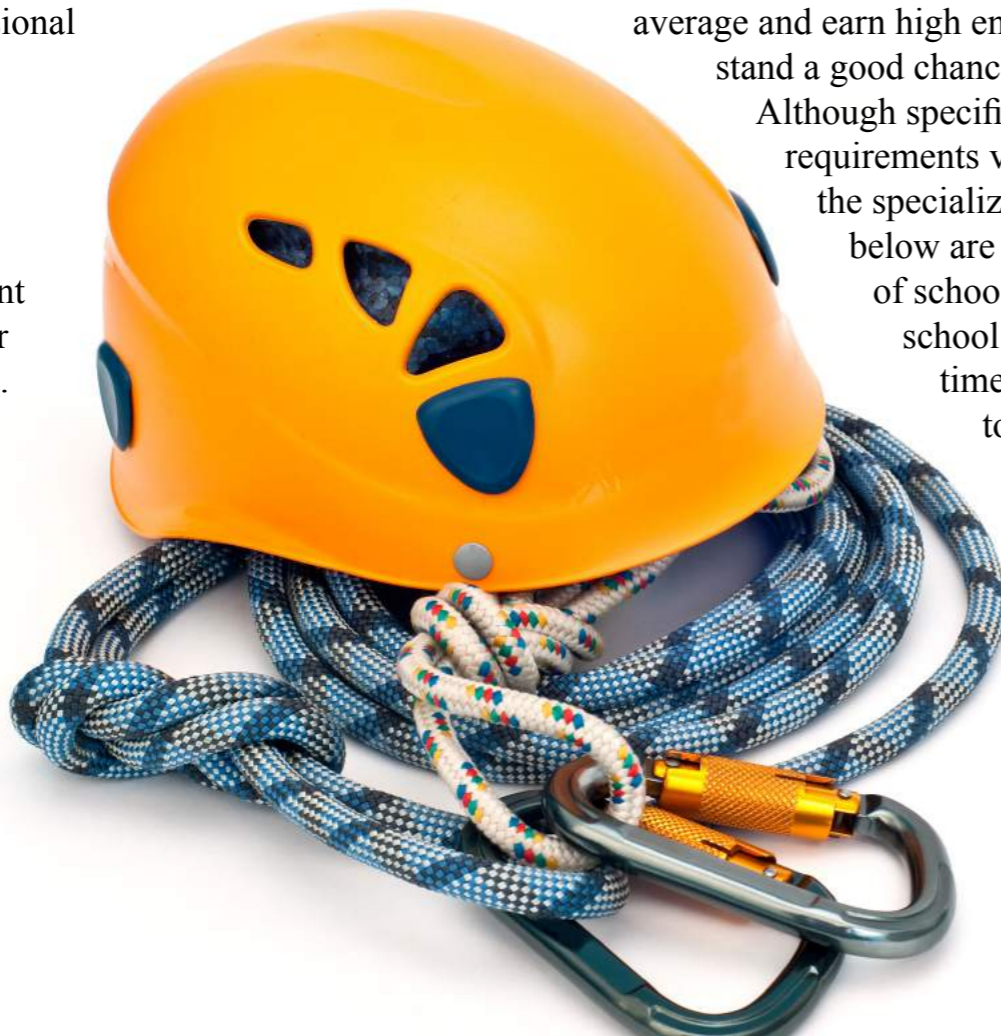
CATEGORY	HOURS
Core Curriculum Requirements	72-75
Professional & Major Field	59
Total Hours Required For Graduation	131-134



# PRE-PROFESSIONAL CURRICULA

Students may also obtain the Baccalaureate degree in biology by following one of six distinct pre-professional curricula. Curricula are available for 1) pre-medicine and pre-dentistry, 2) pre-ophthalmology/optometry, 3) pre-veterinary medicine, 4) pre-physical therapy, 5) pre-pharmacy, and 6) pre-professional environmental biology. Students should note that the requirements for many other professional and graduate programs (e.g. zoology, botany, chiropractic medicine, occupational therapy, nutrition, forensic science, agriculture, etc.) may also be completed at Faulkner University. Students with other specialties in mind should write to the nearest professional schools of that specialty for their entrance requirements and consult with the Science Department regarding Faulkner equivalent courses.

For more information on the general and pre-professional options, consult the following sections. Students pursuing the options below should consult their



advisors concerning admission requirements to the professional schools. Although some schools allow for early application and admittance to their professional programs for exceptional students, most pre-professional biology students prefer to complete their Baccalaureate degrees prior to entrance into professional programs. Note that the completion of these degree options does not guarantee admission to a professional school. Admission to professional schools is highly competitive and the numbers of applicants far exceed the numbers of available places. The requirements are demanding and students should excel in science, strive for at least a 3.6 grade point average and earn high entrance exam scores to stand a good chance of gaining admission.

Although specific transfer and admission requirements vary from school to school, the specialized curricula presented below are applicable for the majority of schools. Because professional school requirements change with time, students are obliged to communicate with the professional schools of their choice to get the current official entrance requirements. Any changes should be discussed with their advisors so that any special requirements may be appropriately scheduled.

## PRE-PROFESSIONAL DEGREES

- B.S. Degree in Biology: Pre-Medicine/Pre-Dentistry
- B.S. Degree in Biology: Pre-Optometry
- B.S. Degree in Biology: PreVeterinarian Medicine
- B.S. Degree in Biology: Pre-Physical Therapy
- B.S. Degree in Biology: Environmental Biology

## PRE-PROFESSIONAL LINKAGE CURRICULA

- Pre-Pharmacy
- Pre-Nursing
- Pre-Engineering

# B.S. DEGREE IN BIOLOGY: PRE-MEDICINE/PRE-DENTISTRY

This curriculum leads to the BS degree and is designed to prepare students for admission to medical or dental school. Students interested in medicine should note that the University of Alabama School of Medicine (UAB-SOM) has over 20 departments of specializations in medicine and the School of Dentistry lists many dental specialties as well. Professional medical and dental programs are very demanding and students should maintain very high GPA's to remain competitive for admission. Students following this curriculum should plan to take the Medical College Admission Test (MCAT) or the Dental Aptitude Test (DAT) at least a year in advance of their planned entry to professional school. For example the UAB-SOM recommends that an applicant's undergraduate program contain at least the following:

1. one year of general biology (embryology and genetics recommended)
2. one year of inorganic chemistry
3. one year of organic chemistry
4. a course in biochemistry is strongly recommended
5. one year of physics
6. one year of mathematics and computer science
7. one year of English
8. completion of the baccalaureate degree program (with rare exception).

In addition, most schools recommend that students also have a broad educational background. Therefore, students should take additional courses in biology, chemistry, humanities, and social and behavioral sciences as their time allows. At Faulkner University these requirements can be met by completing 130 semester hours in the following degree plan. Note that this suggested curriculum also matches closely the entrance requirements for many graduate programs in forensic science.

PROFESSIONAL LITERACY		HOURS
Biology Requirements		34
BIO 1302/ BIO 1102	Principles of Biology II/ Principles of Biology II Lab	4
BIO 3351/ BIO 3151	Genetics/ Genetics Lab	4
BIO 3312/ BIO 3112	Cell Biology/ Cell Biology Lab	4
BIO 3353/ BIO 3152	Microbiology/ Microbiology Lab	4
BIO 3393/ BIO 3193	Vertebrate Anatomy & Physiology I/Vertebrate Anatomy & Physiology I Lab	4
BIO 3394/ BIO 3194	Vertebrate Anatomy & Physiology II/Vertebrate Anatomy & Physiology II Lab	4
BIO 4360	Biology Internship	3
BIO 4380	Scientific Research	3
BIO 4382/ BIO 4182	Developmental Biology/ Developmental Biology Lab (or approved upper division elective with lab)	4
Departmental Requirements		26
MH 2340	Statistics	3
PHY 2311/ PHY 2111	University Physics I/ University Physics I Lab	4

PROFESSIONAL LITERACY CONT.		HOURS
PHY 2312/ PHY 2112	University Physics II/ University Physics II Lab	4
CHM 1312/ CHM 1112	General Chemistry II/ General Chemistry II Lab	4
CHM 3349/ CHM 3149	Organic Chemistry I/ Organic Chemistry I Lab	4
CHM 3350/ CHM 3150	Organic Chemistry II/ Organic Chemistry II Lab	4
CHM 4349	Foundations of Biochemistry	3
Total Hours		60

CATEGORY	HOURS
Core Curriculum Requirements (See Biology BS Curriculum)	67-70
Professional Literacy	60
Total Hours Required For Graduation	127-130

# B.S. DEGREE IN BIOLOGY: PRE-OPTOMETRY

This curriculum also leads to a BS degree but it is designed to specifically prepare students for admission to schools of Ophthalmology and Optometry. This program is very exacting. A student in this specialty should maintain a high GPA to become competitive for admission and should plan to take the Optometry College Admission Test at least a year in advance of entry to the professional school. Most optometry schools recommend that an undergraduate program contain the following:

1. one year of general biology
2. one year of inorganic chemistry
3. one year of organic chemistry
4. one year of physics
5. one year of mathematics (calculus and statistics)
6. one year of English
7. one year of psychology
8. one semester of microbiology
9. one year social and behavioral science

In addition, most schools recommend that students also have a broad educational background. Therefore, they are advised to take additional courses in biology, chemistry, humanities, and social and behavioral sciences. At Faulkner University these requirements can be met by completing 132 semester hours in the following degree plan.

PROFESSIONAL LITERACY		HOURS
Biology Requirements		33
BIO 1302/ BIO 1102	Principles of Biology II/ Principles of Biology II Lab	4
BIO 3351/ BIO 3151	Genetics/ Genetics Lab	4
BIO 3312/ BIO 3112	Cell Biology/ Cell Biology Lab	4
BIO 3353/ BIO 3152	Microbiology/ Microbiology Lab	4
BIO 3393/ BIO 3193	Vertebrate Anatomy & Physiology I/ Vertebrate Anatomy & Physiology I Lab	4
BIO 3394/ BIO 3194	Vertebrate Anatomy & Physiology II/ Vertebrate Anatomy & Physiology II Lab	4
BIO 4360	Biology Internship	3
BIO 4380	Scientific Research	3
BIO Upper Division Elective		3
Departmental Requirements		26
MH 2340	Statistics	3

PROFESSIONAL LITERACY CONT.		HOURS
PHY 2311/ PHY 2111	University Physics I/ University Physics I Lab	4
PHY 2312/ PHY 2112	University Physics II/ University Physics II Lab	4
CHM 1312/ CHM 1112	General Chemistry II/ General Chemistry II Lab	4
CHM 3349/ CHM 3149	Organic Chemistry I/ Organic Chemistry I Lab	4
CHM 3350/ CHM 3150	Organic Chemistry II/ Organic Chemistry II Lab	4
CHM 4349	Foundations of Biochemistry	3
Upper Level Psychology Elective		3
Total Hours		60

CATEGORY	HOURS
Core Curriculum Requirements (See Biology BS Curriculum)	67-70
Professional Literacy	62
Total Hours Required For Graduation	129-132

# B.S. DEGREE IN BIOLOGY: PRE-VETERINARY MEDICINE

This curriculum leads to a BS degree and is designed to prepare students for admission to schools of veterinary medicine. Students enrolled in this program should plan to take the Veterinary College Admission Test (VCAT) at least a year in advance of entry to veterinary school. A general undergraduate curriculum for many veterinary schools is as follows:

1. two years of general biology and other biology courses
2. a course in nutrition
3. one year of inorganic chemistry
4. one year of organic chemistry
5. one year of physics
6. pre-calculus or higher
7. one year of English composition
8. two years of humanities and fine arts
9. two years of history and social sciences

In addition, most veterinary schools recommend that students also have a broad educational background. Therefore, they are advised to take additional courses in biology (nutrition, animal biology and biochemistry), chemistry, humanities, and social and behavioral sciences. At Faulkner University these requirements can be met by completing 130 semester hours in the following degree plan.

PROFESSIONAL LITERACY		HOURS
Biology Requirements		34
BIO 1302/ BIO 1102	Principles of Biology II/ Principles of Biology II Lab	4
BIO 3351/ BIO 3151	Genetics/ Genetics Lab	4
BIO3304/ BIO 3104	Vertebrate Zoology/ Vertebrate Zoology Lab	4
BIO 3312/ BIO3112	Cell Biology/ Cell Biology Lab	4
BIO 3353/ BIO 3153	Microbiology/ Microbiology Lab	4
BIO 3393/ BIO 3193	Vertebrate Anatomy & Physiology II/ Vertebrate Anatomy & Physiology II Lab	4
BIO 4360	Biology Internship	3
BIO 4380	Scientific Research	3
BIO 4382/ BIO 4182	Developmental Biology/ Developmental Biology Lab	4
Departmental Requirements		26
CHM 1312/ CHM 1112	General Chemistry II/ General Chemistry II Lab	4

PROFESSIONAL LITERACY CONT.		HOURS
MH 2340	Statistics	3
PHY 2311/ PHY 2111	University Physics I/ University Physics I Lab	4
PHY 2312/ PHY 2112	University Physics II/ University Physics II Lab	4
CHM 3349/ CHM 3149	Organic Chemistry I/ Organic Chemistry I Lab	4
CHM 3350/ CHM 3150	Organic Chemistry II/ Organic Chemistry II Lab	4
CHM 4349	Foundations of Biochemistry (or approved upper division elective)	3
Total Hours		60

CATEGORY	HOURS
Core Curriculum Requirements (See Biology BS Curriculum)	67-70
Professional Literacy	60
Total Hours Required For Graduation	127-130



# B.S. DEGREE IN BIOLOGY: PRE-PHYSICAL THERAPY

The requirement for beginning practice in physical therapy is shifting from the baccalaureate degree to the master's degree. Because the entrance requirements to the physical therapy MS programs vary from school to school, students should communicate directly with the schools of their choice to ensure appropriate undergraduate course scheduling at Faulkner. An appropriate example is the master's degree program at the University of Alabama at Birmingham. At UAB applicants who hold a Bachelor's must have completed the following:

1. two years of biology (general and anatomy and physiology)
2. one year of inorganic chemistry
3. one year of physics
4. one year of mathematics (calculus and statistics)
5. one year of English
6. three psychology courses

In addition, students are advised to take additional courses in zoology, organic chemistry, and biochemistry. This is a demanding curriculum and students need to maintain high GPA's (a minimum 3.0

average in each category listed above) plus a minimum score of 1000 on the Graduate Record Examination (GRE) to be competitive in the application process. At Faulkner University these requirements can be met by completing 132 semester hours in the following BS degree plan. Some students may prefer to meet the minimum entrance requirements for Physical Therapy school by completing an alternative set of requirements for the BA degree (see below).

PROFESSIONAL LITERACY		HOURS
Biology Requirements		30
BIO 1302/ BIO 1102	Principles of Biology II/ Principles of Biology II Lab	4
BIO 3351/ BIO 3151	Genetics/ Genetics Lab	4
BIO 3312/ BIO3112	Cell Biology/ Cell Biology Lab	4
BIO 3353/ BIO 3153	Microbiology/ Microbiology Lab	4
BIO 3393/ BIO 3193	Vertebrate Anatomy & Physiology I/ Vertebrate Anatomy & Physiology I Lab	4
BIO 3394/ BIO 3194	Vertebrate Anatomy & Physiology II/ Vertebrate Anatomy & Physiology II Lab	4
BIO 4360	Biology Internship	3
BIO 4380	Scientific Research	3

PROFESSIONAL LITERACY CONT.		HOURS
Departmental Requirements		21
CHM 1312/ CHM 1112	General Chemistry II/ General Chemistry II Lab	4
PHY 2311/ PHY 2111	University Physics I/ University Physics I Lab	4
PHY 2312/ PHY 2112	University Physics II/ University Physics II Lab	4
MH 3240	Statistics	4
PY 3300	Lifespan Development	3
PY 3385	Behavior Modification Theories	3
Electives		4
Total Hours		60

CATEGORY	HOURS
Core Curriculum Requirements (See Biology BA Curriculum)	72-75
Professional Literacy	55
Total Hours Required For Graduation	127-130

Note: MH 1451 Calculus I and MH 2452 Calculus II are required to take the University Physics series.

\* Psychology courses listed are required or 6 hours of Psychology approved by your advisor.

# B.S. DEGREE IN BIOLOGY: ENVIRONMENTAL BIOLOGY

Environmental Science is a complex multi and interdisciplinary area of study that focuses on solving specific problems seen in our environment that have become important issues in today's modern society. Most people who get involved with this growing "green" field find themselves working in state or federal government offices connected to the management of public resources or in environmental protection and regulation. Industry hires many environmental specialists to ensure that they meet the prevailing standards and comply with changes as they arise. Many of the graduates of environmental science programs such as ours go on into graduate school to become researchers in a narrow aspect of the field. The Faulkner University Science Department has recently added the following curriculum for students who wish to pursue careers in the biological side of environmental science. The curriculum emphasizes the community side of biology and fosters a strong appreciation for the abiotic (physical) aspects of the environment.

Note: Students may consider a BA option in Environmental Biology. See the General Biology BA curriculum earlier in this section of the catalog.

PROFESSIONAL LITERACY		HOURS
Biology Requirements		40
BIO 1302/ BIO 1102	Principles of Biology II/ Principles of Biology II Lab	4
BIO 2306/ BIO 2106	Botany/ Botany Lab	4
BIO 2320/ BIO 2120	Man & His Environment/ Man & His Environment Lab	4
BIO 3300	Health Nutrition	3
BIO 3303/ BIO 3103	Invertebrate Zoology/ Invertebrate Zoology Lab	4
BIO 3351/ BIO 3151	Genetics/ Genetics Lab	4
BIO 3353/ BIO 3153	Microbiology/ Microbiology Lab	4
BIO 3362/ BIO 33162	Ecology/ Ecology Lab	4
BIO 3357/ BIO 3157	Plant Anatomy & Physiology/ Plant Anatomy & Physiology Lab	4
BIO 4357/ BIO 4157	Taxonomy/ Taxonomy Lab	4
BIO 4360	Biology Internship	3

PROFESSIONAL LITERACY CONT.		HOURS
BIO 4380	Scientific Research	3
Departmental Requirements		22
MH 2340	Statistics	3
CHM 1312/ CHM 1112	General Chemistry II/ General Chemistry II Lab	3
CHM 3349/ CHM 3149	Organic Chemistry I/ Organic Chemistry I Lab	4
CHM 3350/ CHM 3150	Organic Chemistry II/ Organic Chemistry II Lab	4
CHM 4349	Foundations of Biochemistry (or approved upper division elective)	3
PHY 1305/ PHY 1105	Principles of Physical Science II/ Principles of Physical Science II Lab	4
Total Hours		62

CATEGORY	HOURS
Core Curriculum Requirements (See Biology BS Curriculum)	67-70
Professional Literacy	60
Total Hours Required For Graduation	129-132



# SCIENCE EDUCATION

All secondary school teachers in Alabama public schools are required to earn a degree in their major field of teaching to become certified to teach in that area. Through a link with the Faulkner College of Education the Science Department provides the science training for certification in teaching biology and other sciences at middle and secondary schools. For specific information regarding education courses and details about current teacher certification requirements see the College of Education section of this catalog. Students planning to become Biology and general science teachers should consult with that department as soon as they have decided to pursue the teaching profession. Students seeking Certification in Secondary Education Biology (6-12) will follow the basic curriculum for the BA in General Biology with a specialized set of education classes as specified. Similarly, students seeking the opportunity to teach science subjects in addition to biology will meet the requirements for teaching Biology and General Science by following the BS in general biology curriculum with additional coursework in the physical sciences, language, and a specialized set of education classes as specified.

## PREPROFESSIONAL LINKAGE CURRICULA FOR TRANSFER PRIOR TO EARNING BS/BA

An assortment of professional and paraprofessional programs exists to which a student of science at Faulkner University may apply for admission. Students who have interest in programs of this type must contact the institution offering the program of interest to determine the specific course requirements for a strong application. The following examples include sample transfer requirements for your interest.

### PRE-PHARMACY

This curriculum is generally two years in duration and does not lead to a degree however, if a student desires, the BA/BS degree in biology may be earned and application dates for admission to pharmacy school would follow accordingly. Considerable competition exists for placement in pharmacy programs so students must maintain high academic standards (e.g. GPA) to be admitted. Requirements for pharmacy school vary from one institution to another; therefore, students should communicate with the schools of their choice for specific details regarding requirements before scheduling their Faulkner classes. As examples, the pre-pharmacy curriculum requirements for application to Samford University's McWhorter School of Pharmacy and Auburn University's Harrison School of Pharmacy are listed below. The courses offered at Faulkner University that satisfy these requirements are given in parentheses.

#### REQUIREMENTS FOR ADMISSION TO SAMFORD UNIVERSITY

BIO 1301/ BIO 1101	General Biology/ General Biology Lab
BIO 3393/ BIO 3193	Anatomy & Physiology/ Anatomy & Physiology Lab
CHM 1311/ CHM 1111/ CHM 1312/ CHM 1112	General Chemistry
CHM 3349/ CHM 3149/ CHM 3350/ CHM 3150	Organic Chemistry
MH 1330	Pre-Calculus Algebra
MH 1451 or MH 1341	Calculus or Business Calculus
MH 2340	Statistics
EH 1303	Speech
HY 2301 or HY 2302	History
SY 2328 or PY 1310	Sociology or Psychology
EH 1301 or EH 1302	English Composition
EH 2301 or EH 2303 or EH 2304	Literature
Physical Education (two activity courses)	
(9) Nine hours of Liberal Arts courses	
Total Hours	68

# PREPROFESSIONAL LINKAGE CURRICULA FOR TRANSFER PRIOR TO EARNING BS/BA

REQUIREMENTS FOR ADMISSION TO AUBURN UNIVERSITY	
HU 1310/HU 1320/ HY 2310	Core History
EH 1301/EH 1302	English Composition
	World Literature I/ World Literature II
CHM 1311/CHM 1111 & CHM 1312/CHM 1112	Fundamentals of Chemistry
MH 1451	Calculus
BIO 1301/BIO 1101	Principles of Biology
CHM 3349/CHM 3149/ CHM 3350/CHM 3150	Organic Chemistry
PHY 2311/ PHY 2111	General Physics
BIO 3393/BIO 3193 & BIO 3394/ BIO 3194	Anatomy and Physiology
MH 2340	Statistics
HU 3360 or ANTH 1301 or SY 2328 or (PY 1310/ BA 2304) or PS 2308 or PS 3308 or SY 2328	Core Social Science (Choose Two)
CH 4349	Principles of Biochemistry
BIO 3353/BIO 3153	General Microbiology
BIO 3351/BIO 3151	Genetics
CA 1302	Personal Computer Applications
Additional hours in Immunology, Ethics in Health Science	
Total Hours	84

Please note that many of our Pre-pharmacy students, after spending their first two years here, decide to complete a full four year degree here with us. If this is a possibility for you please contact your advisor at your earliest convenience for advice concerning the appropriate completion of your degree.

## PRE-NURSING AND ALLIED HEALTH PROGRAMS

Pre-nursing at Faulkner is generally a two year endeavor leading to an application and transfer to a regional school of nursing (e.g. AUM, UAB, Troy, USA). Contact Feed-Hardeman's Department of Nursing for a list of courses that you should take here at Faulkner to fulfill application requirements for their RN-BSN program. This would not lead to a degree here, however many students desire to earn the BA/BS degree in biology and apply for admission to nursing school before earning the BSN and RN elsewhere. Some nursing programs (e.g. UAB) are now also allowing some students with the Biology Baccalaureate degree to enter their MSN programs directly without the RN requirement so some students may take that route into nursing. Requirements for entrance into nursing school vary from one institution to another and also sometimes among the programs at the same institution, therefore students are obliged to communicate with the nursing schools of their choice for specific transfer requirements before scheduling their Faulkner classes. Some nursing schools will allow many core and introductory science classes to transfer while others limit their applicants to a select few transfer courses.

Faulkner University is also involved with providing the background training for students who wish to

enroll in other allied health programs at a number of institutions in the Southeast. Students receive specialized paramedical training at such institutions and may complete preparation for careers in Child Development, Clinical Laboratory Sciences, Dental Assisting and Hygiene, Emergency Medical Services, Health Information Technology, Medical Transcription, Human Services, Medical Assistant, Occupational Therapy Assistant, Physical Therapy Assistant, Radiologic Technology, Respiratory Therapy, Sonography, and Sports Medicine. For example, the Faulkner University Science Department has a cooperative Linkage program with Wallace State College (WSC) at Hanceville, AL. Our program links with their many Associate of Applied Science degree programs. To prepare for this a student would take the first year of general education and additional prerequisite courses here at Faulkner and then apply for acceptance into WSC or a similar institution. A student then transfers to the new institution at the appropriate program starting date to complete their coursework and clinical experiences in one of the specialized programs through this arrangement. Students interested in pursuing a linkage program should contact advisors in the Science Department at the earliest possible opportunity. This is important because the student must plan the appropriate course of study here at Faulkner to ensure they meet the entrance requirements and obtain special application materials for admission to WSC or other institutions. Typically, to make applications to these institutions students must have completed the prescribed courses for their specific program and must possess an academic grade average of "C" or better, as well as a "C" or better in each course for their specific program.

# PREPROFESSIONAL LINKAGE CURRICULA FOR TRANSFER PRIOR TO EARNING BS/BA

## PRE-ENGINEERING

Students interested in pursuing a career in one of the engineering fields can get a great start here at Faulkner University. The requirements for the first two years of a typical engineering program may be earned by taking an appropriate combination of core, mathematics and science courses. For example, a future engineering major may transfer all of the following course work from Faulkner University into Auburn University's Samuel Ginn College of Engineering program:

- English Composition I/II
- Western Civilization I/II
- General Psychology
- Principles of Microeconomics
- Ethics and Society (Bible)Appreciation of Music, Art, or Theater
- Computer Applications
- Calculus I/II/III
- Literature I/II
- Differential Equations
- Physics I/II

Depending upon the specific engineering subfield of interest students may also take substantial additional course work toward their degree requirements at this institution.

- Aerospace Engineering: General Chemistry I, Linear Algebra
- Biosystems Engineering: General Chemistry I/ II, (Forest option - only Chemistry I), Principles of Biology I/II
- Chemical Engineering: General Chemistry I/II, Organic Chemistry I/II, Intro. Psychology
- Civil Engineering: General Chemistry I/ II
- Electrical Engineering: General Chemistry I, Linear Algebra, C++ Programming, Java Programming
- Forest Engineering: General Chemistry I, Principles of Biology I
- Industrial Systems Engineering: General Chemistry I, Linear Algebra
- Materials Engineering: General Chemistry I/II, Linear Algebra, C++ Programming
- Mechanical Engineering: General Chemistry I, Linear Algebra
- Software Engineering: Linear Algebra, Java Programming
- Textile Engineering: General Chemistry I/II, C++ Programming
- Wireless Engineering: General Chemistry I, Linear Algebra, C++ Programming, Java Programming

# MINORS IN NATURAL OR PHYSICAL SCIENCE

Minors are currently available in Biology and Chemistry. A student interested in earning a minor in Biology must take the introductory Principles of Biology sequence, BIO 1301/1101 and BIO 1302/1102, prior to taking at least ten additional semester hours of Biology course work, at least six of which must be upper division. Similarly, to earn the Chemistry minor, a student must take the introductory General Chemistry sequence, CHM 1311/111 and CHM 1312/1112, prior to taking at least ten additional semester hours of Chemistry course work, six of which must be upper division. Additional upper division requirements apply to students who are earning the Liberal Arts degrees with these sciences as their areas of emphasis.

# DEPARTMENT OF SOCIAL & BEHAVIORAL SCIENCES



**T**he Social and Behavioral Science Department offers course work in History, Political Science, Psychology, Counseling, Sociology, and Anthropology that enables students to acquire knowledge and develop ideas, attitudes, and skills that not only provide a sound basis for appreciation of peoples and cultures, but also serve to prepare the graduate for employment in many fields. Specific majors are offered in History, Psychology, and Counseling, as well as more general majors in the Social and Behavioral Sciences with concentrations in a wide range of disciplines.

A Bachelor's Degree in one of the disciplines offered by this department prepares a graduate for employment in a variety of occupations. The analytical, research, and writing skills learned in these programs are adaptable to almost any occupational requirements of jobs in both the public and private sectors, including government and industry.

Graduates from these programs have gone on to successful careers in government service and research, including counseling, teaching, and other areas. In the private sector, almost every employer needs employees with the skills acquired in these programs.

In cooperation with Jones School of Law at Faulkner University, the department offers a pre-law curriculum leading to a BS degree in Social

Science that has been designed to promote an ethical, social, and environmental conscience in addition to strengthening one's potential for becoming a successful law school student.

In recent years, many of our graduates have successfully completed law schools throughout the Southeast, including Samford University, the University of Alabama, and Jones School of Law, while others have gone on to complete graduate school programs in Education, History, Political Science, Museum Studies, Psychology, Counseling, and Sociology.

In addition to the challenging course work offered in these programs, Faulkner University is dedicated to expanding the horizons of its students outside the classroom through extensive use of internships, guided field-trips, and activity-based research in the work setting. Each semester Faulkner students participate in hands-on learning through: attendance at professional meetings, such as the Southern Historical Association; Civil War Battlefield tours; Biblical Archaeology tours; and work experience at the Alabama Archives, the Governor's Office, Museums, and at various local educational and mental health facilities.

## GRADUATE PERFORMANCE (MAY, 2012)

Since 1992 our department has graduated over

225 students in History, Pre-Law, Political Science, Counseling, Sociology, and Psychology. Of those graduating, 125 are employed in their fields of study. Of these graduates, over 160 have applied to graduate school and were accepted. Of those, over half have completed their master's degrees, 18 have completed Juris Doctor's degrees, and several have completed PhDs in their fields. All in all, our department is very gratified to report that we appear to be very successful at preparing our graduates for employment in the field as well as preparing them for graduate school.

## SOCIAL SCIENCE

Courses in History and Political Science are offered as a major concentration for the Bachelor's Degree in History. Social Science degrees are offered with a minor in Political Science, Pre-Law, and Sociology. In addition, these courses are used in support of an Alabama State Department of Education secondary education teaching certificate with teaching fields in History or General Social Science. History and Political Science, along with the other social sciences courses, may also be selected as an area of concentration in other Social Science and Behavioral Science degree programs.

# HISTORY DEGREE CORE

CATEGORY	HOURS
Christian Literacy	18-21
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	12
Information and Communication Literacy	15-21
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>66-72</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2-3
BI 1214 or BI 1314 Book of Acts	2-3
BI 2202 or BI 2302 Pentateuch	2-3
Lower Level Bible Elective	2-3
BI 3311 Marriage and Family Relations	3
BI 4311 Christian Cultural Heritage	3
Upper Level Textual Elective	2-3
Upper Level Textual Elective	2-3
<b>Total Hours</b>	<b>18-24</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics Requirement	3
MH 1338 Finite Mathematics (or higher)	3
Physical Science	4
Physical Science or Chemistry or Physics with companion lab	4
Natural Science	4
Biology with companion lab	4
<b>Total Hours</b>	<b>11</b>

PERSONAL & SOCIAL LITERACY	HOURS
Personal	7
FAFE 1111 Freshman or Transfer or Experience	1
FATE 2111	
FASL 1090 Service Learning I	0
FASL 2090 Service Learning II	0
FASL 3090 Service Learning III	0
FASL 4190 Service Learning IV	1
PE 1300 Lifetime Fitness	3
PE Activity Course Elective	1
PE Activity Course Elective	1
<b>Social</b>	<b>3</b>
PY 1310 or CJ 1300 or COU 2320 or BA 2302 Introduction to Psychology or Introduction to Criminal Justice or Introduction to Counseling or Macroeconomics	
<b>Total Hours</b>	<b>10</b>



# B.S. DEGREE IN HISTORY

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for History degree include successful completion of the Departmental Exit Exam.

Students seeking teacher certification for history or social science are encouraged to take the BA degree in history. Please refer to the Education section of the catalog for the BA degree plan with the professional studies in education courses included.

CATEGORY	HOURS
Christian Literacy	18-21
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	12
Information and Communication Literacy	15-21
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>66-72</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
<b>Composition and Literature</b>	
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304 Literature	3
<b>Communication Laboratory Requirements</b>	
EH 1303 Speech Communication	3
<b>Technology</b>	
CS 1302 or CS 1305 or CSIS 1301 or ED 2325 Computer Applications or Computer Programming I or Introduction to Computer & Information Science or Technology in the Classroom (required for students seeking ED degrees)	3
<b>Total Hours</b>	<b>15</b>

PROFESSIONAL LITERACY	HOURS
<b>Departmental Requirements</b>	<b>121</b>
PS 3308 American Constitutional Government	3
HU 3360 World Regional Geography	3
SY 2328 Introduction to Social Sciences	3
ANTH 2301 Cultural Anthropology	3
<b>History Major Requirements</b>	<b>48</b>
HY 1302 U.S. History II	3
HY 2300 Computers in the Social Sciences	3
HY 3304 Civil War and Reconstruction	3
HY 3305 Modern America	3
HY 3306 History of Alabama	3
HY 3307 Non-Western Civilization	3
HY 4301 Medieval Europe	3
HY 4302 Renaissance & Reformation Europe	3
HY 4303 Early Modern Europe	3
HY 4304 Modern Europe	3
HY 4311 Research and Writing in History	3
HY 4313 Historiography and the Philosophy of History	3
HY 4370 Social Science Seminar	3

PROFESSIONAL LITERACY CONT.	HOURS
HY 4350 Internship	3
<b>HY Elective</b>	<b>3</b>
HY 3303 or HY 3313 or HY 3314 or HY 3315 African American History or History of the Civil Rights Movement or History of Women in America or Oral History	
<b>PS Elective</b>	<b>3</b>
PS 3311 or PS 3312 or PS 3316 or PS 4312 American Foreign Policy or Parties, Politics and Elections or State and Local Government or Comparative Government Institutions	
<b>Electives</b>	<b>6</b>
<b>Total Hours</b>	<b>66</b>

CATEGORY	HOURS
Core Curriculum Requirements	66-72
Professional & Major Field	66
<b>Total Hours Required For Graduation</b>	<b>132-138</b>

# B.A. DEGREE IN HISTORY

Note: Students pursuing a secondary education certificate from the State of Alabama in either History or General Social Science will follow the BA in History track with special attention to the

additional education courses required by the College of Education. See the College of Education section in this catalog for the additional courses required.

Note: 48 semester hours of upper level courses are

required for graduation.s

Note: Graduation requirements for History degree include successful completion of the Departmental Exit Exam.

CATEGORY	HOURS
Christian Literacy	18-21
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	12
Information and Communication Literacy	15-21
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>66-72</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition and Literature	9
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304 Literature	3
Communication Laboratory Requirements	3
EH 1303 Speech Communication	3
Technology	3
CS 1302 or CS 1305 or CSIS 1301 or ED 2325 Computer Applications or Computer Programming I or Introduction to Computer & Information Science or Technology in the Classroom (required for students seeking ED degrees)	
Foreign Language	6
6 hours in a given foreign language	
<b>Total Hours</b>	<b>21</b>

PROFESSIONAL LITERACY	HOURS
Departmental Requirements	12
PS 3308 American Constitutional Government	3
HU 3360 World Regional Geography	3
SY 2328 Introduction to Social Sciences	3
ANTH 2301 Cultural Anthropology	3
<b>History Major Requirements</b>	<b>30</b>
HY 2300 Computers in the Social Sciences	3
HY 3304 Civil War and Reconstruction	3
HY 3305 Modern America	3
HY 3306 History of Alabama	3
HY 3307 Non-Western Civilization	3
HY 4311 Research and Writing in History	3
HY 4313 Historiography and the Philosophy of History	3

PROFESSIONAL LITERACY CONTINUED	HOURS
HY 4370 Social Science Seminar	3
<b>European History</b>	<b>6</b>
HY 4301 Medieval Europe	3
HY 4302 Renaissance and Reformation Europe	
HY 4303 Early Modern Europe	
HY 4304 Modern Europe from 1870 to Present	
Electives	18
<b>Total Hours</b>	<b>66</b>

CATEGORY	HOURS
Core Curriculum Requirements	72-78
Professional & Major Field	60
<b>Total Hours Required For Graduation</b>	<b>132-138</b>

# SOCIAL SCIENCE CORE

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	12
Information and Communication Literacy	15-21
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>72-78</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2-3
BI 1214 or BI 1314 Book of Acts	2-3
BI 2202 or BI 2302 Pentateuch	2-3
Lower Level Bible Elective	2-3
BI 3311 Marriage and Family Relations	3
BI 4311 Christian Cultural Heritage	3
Upper Level Textual Elective	2-3
Upper Level Textual Elective	2-3
<b>Total Hours</b>	<b>18-24</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics Requirement	3
MH 1338 Finite Mathematics (or higher)	3
Physical Science	4
Physical Science or Chemistry or Physics with companion lab	4
Natural Science	4
Biology with companion lab	4
<b>Total Hours</b>	<b>11</b>

PERSONAL & SOCIAL LITERACY	HOURS
Personal	7
FAFE 1111 Freshman or Transfer or Experience	1
FATE 2111	
FASL 1090 Service Learning I	0
FASL 2090 Service Learning II	0
FASL 3090 Service Learning III	0
FASL 4190 Service Learning IV	1
PE 1300 Lifetime Fitness	3
PE Activity Course Elective	1
PE Activity Course Elective	1
Social	3
PY 1310 Introduction to Psychology	
<b>Total Hours</b>	<b>10</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition and Literature	
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304 Literature	3
Communication Laboratory Requirements	
EH 1303 Speech Communication	3
Technology	3
CS 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325 Computer Applications or Computer Programming I or Introduction to Computer & Information Science or Introduction to Computer & Information Science or Technology in the Classroom (required for students seeking ED degrees)	
Foreign Language	6
6 hours in a given foreign language	
<b>Total Hours</b>	<b>21</b>



# B.A. DEGREE IN SOCIAL SCIENCE WITH A MINOR IN PRE-LAW

Note: Students pursuing a secondary education certificate from the State of Alabama in either History or General Social Science will follow the BA in History track with special attention to the

additional education courses required by the College of Education. See the College of Education section in this catalog for the additional courses required.

Note: 48 semester hours of upper level courses are

required for graduation.

Note: Graduation requirements for History degree include successful completion of the Departmental Exit Exam.

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition and Literature	9
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304 Literature	3
Communication Laboratory Requirements	3
EH 1303 Speech Communication	3
Technology	3
CS 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325 Computer Applications or Computer Programming I & Information Science or Introduction to Computer & Information Science or Technology in the Classroom (required for students seeking ED degrees)	
Foreign Language	6
6 hours in a given foreign language	
<b>Total Hours</b>	<b>21</b>

PROFESSIONAL LITERACY	HOURS
Social Science Requirements	21
PS 3308 Constitutional Government	3
HU 3360 World Regional Geography	3
HY 3307 Non-Western Civilization	3
HY 4313 Philosophy of History	3
ANTH 2301 Cultural Anthropology	3
SY 2328 Introduction to Sociology	3
Philosophy (one of the following courses)	3
HU 3301 or HU 3302 or HU 3303 Western Philosophic Heritage or Moral Philosophy or Logic for Liberal Arts	
Pre-Law Concentration Requirements	36
HY 3304 Civil War and Reconstruction	3
HY 3305 Modern America	3
HY 3306 History of Alabama	3
PS 3312 Parties & Politics	3
PS 3316 State & Local Government	3

PROFESSIONAL LITERACY CONTINUED	HOURS
HY 4301 Medieval Europe	3
HY 4311 Research and Writing in History	3
BA 2301 Principles of Accounting I	3
BA 2302 Principles of Accounting II	3
BA 3380 Legal Environment of Bussiness I	3
BA 3381 Legal Environment of Bussiness II	3
CJ 3305 Constitutional Law	3
<b>Total Hours</b>	<b>57</b>

CATEGORY	HOURS
Core Curriculum Requirements	72-78
Professional & Major Field	57
<b>Total Hours Required For Graduation</b>	<b>129-135</b>

# B.S. DEGREE IN SOCIAL SCIENCE WITH A MINOR IN PRE-LAW

Note: Students pursuing a secondary education certificate from the State of Alabama in either History or General Social Science will follow the BA in History track with special attention to the

additional education courses required by the College of Education. See the College of Education section in this catalog for the additional courses required.

Note: 48 semester hours of upper level courses are

required for graduation.

Note: Graduation requirements for History degree include successful completion of the Departmental Exit Exam.

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition and Literature	9
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304 Literature	3
Communication Laboratory Requirements	3
EH 1303 Speech Communication	3
Technology	3
CS 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325 Computer Applications or Computer Programming I & Information Science or Introduction to Computer & Information Science or Technology in the Classroom (required for students seeking ED degrees)	
Foreign Language	6
6 hours in a given foreign language	
<b>Total Hours</b>	<b>21</b>

PROFESSIONAL LITERACY	HOURS
Social Science Requirements	21
PS 3308 Constitutional Government	3
HU 3360 World Regional Geography	3
HY 3307 Non-Western Civilization	3
HY 4313 Philosophy of History	3
ANTH 2301 Cultural Anthropology	3
SY 2328 Introduction to Sociology	3
Pre-Law Concentration Requirements	36
HY 3304 Civil War and Reconstruction	3
HY 3305 Modern America	3
HY 3306 History of Alabama	3
PS 3312 Parties & Politics	3
PS 3316 State & Local Government	3
HY 4301 Medieval Europe	3
HY 4311 Research and Writing in History	3
BA 2301 Principles of Accounting I	3
BA 2302 Principles of Accounting II	3

PROFESSIONAL LITERACY CONTINUED	HOURS
BA 3380 Legal Environment of Business I	3
BA 3381 Legal Environment of Business II	3
CJ 3305 Constitutional Law	3
Electives	6
<b>Total Hours</b>	<b>63</b>

CATEGORY	HOURS
Core Curriculum Requirements	66-72
Professional Literacy	63
<b>Total Hours Required For Graduation</b>	<b>129-135</b>

# B.A. DEGREE IN SOCIAL SCIENCE WITH A MINOR IN POLITICAL SCIENCE

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for the Social Science/Political Science degree include successful completion of the Departmental Exit Exam.

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	21
Personal and Social Literacy	10
Total Core Curriculum Requirement Hours	72-78

CATEGORY	HOURS
Core Curriculum Requirements	72-78
Professional Literacy	57
Total Hours Required For Graduation	129-135

PROFESSIONAL LITERACY	HOURS
Social Science Requirements	21
PS 3308 Constitutional Government	3
HU 3360 World Regional Geography	3
HY 3307 Non-Western Civilization	3
HY 4313 Philosophy of History	3
ANTH 2301 Cultural Anthropology	3
SY 2328 Introduction to Sociology	3
Philosophy (one of the following courses)	3
HU 3301 or HU 3302 or HU 3303	Western Philosophic Heritage or Moral Philosophy or Logic for Liberal Arts
Political Science Concentration Requirements	30
PS 3311 American Foreign Policy	3
PS 3312 Parties, Politics, & Elections	3
PS 3316 State & Local Government	3
PS 4311 Research and Writing in Political Science	3
PS 4312 Comparative Governmental Institutions	3
PS 4350 Political Science Internships	3
HY 3304 Civil War and Reconstruction	3
HY 3306 Alabama History	3
HY 4301 Medieval Europe	3
CJ 3305 Constitutional Law	3
Electives	6
Total Hours	63



# B.S. DEGREE IN SOCIAL SCIENCE WITH A MINOR IN POLITICAL SCIENCE

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for the Social

Science/Political Science degree include successful completion of the Departmental Exit Exam.

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	15
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>66-72</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition and Literature	9
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304 Literature	3
Communication Laboratory Requirements	3
EH 1303 Speech Communication	3
Technology	3
CS 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325 Computer Applications or Computer Programming I or Introduction to Computer & Information Science or Introduction to Computer & Information Science or Technology in the Classroom (required for students seeking ED degrees)	
<b>Total Hours</b>	<b>15</b>

PROFESSIONAL LITERACY	HOURS
Social Science Requirements	21
PS 3308 Constitutional Government	3
HU 3360 World Regional Geography	3
HY 3307 Non-Western Civilization	3
HY 4313 Philosophy of History	3
ANTH 2301 Cultural Anthropology	3
SY 2328 Introduction to Sociology	3
Philosophy (one of the following courses)	3
HU 3301 or HU 3302 or HU 3303 Western Philosophic Heritage or Moral Philosophy or Logic for Liberal Arts	
Political Science Concentration Requirements	30
PS 3311 American Foreign Policy	3
PS 3312 Parties, Politics, & Elections	3
PS 3316 State & Local Government	3

PROFESSIONAL LITERACY CONTINUED	HOURS
PS 4311 Research and Writing in Political Science	3
PS 4312 Comparative Governmental Institutions	3
PS 4350 Political Science Internships	3
HY 3304 Civil War and Reconstruction	3
HY 3306 Alabama History	3
HY 4301 Medieval Europe	3
CJ 3305 Constitutional Law	3
Electives	12
<b>Total Hours</b>	<b>63</b>

CATEGORY	HOURS
Core Curriculum Requirements	66-72
Professional Literacy	63
<b>Total Hours Required For Graduation</b>	<b>129-135</b>

# DEPARTMENT OF SOCIAL & BEHAVIORAL SCIENCES

## BEHAVIORAL SCIENCE

The Behavioral Science programs in Counseling, Psychology, and Sociology prepare students for dynamic careers helping diverse individuals and families at each stage of life to meet the challenges of a changing world. The breadth of the Behavioral Sciences require an interdisciplinary approach for the Counseling, Psychology, and Sociology programs as it encompasses a complex array of information on how children develop into competent individuals, how adults develop and maintain satisfying relationships, and a host of other issues that are central to living a quality life. The Counseling, Psychology, and Sociology programs provide the integration of research based theories, skills, and methods for counseling into the Christian worldview. The student learning is further enhanced by the application of counseling theories and Christian beliefs to real world issues. This model of integration and application helps students understand the interconnections between academic, career, mental, family, social, and spiritual life. This approach allows students to appreciate the importance of the linkages between home and school relationships as we search for answers to how parents affect children's academic readiness, school success, friendships, and preparation for the workforce, or the

interconnectedness of home and work as busy couples struggle to maintain an appropriate balance in their husband-wife interactions, parent-child relationships, and workplace demands.

The Counseling, Psychology, and Sociology programs offer a Bachelor of Arts, a Bachelor of Sciences, an interdisciplinary minor within the department, and a cross disciplinary minor for non-Social and Behavioral Sciences students, and a Master of Science in Counseling. (Please refer to the Graduate Catalog for details.) The Counseling, Psychology, and Sociology programs provide students with the foundation and opportunity for a wide variety of careers working with children, parents, single adults, couples, and families. Counseling, Psychology, and Sociology graduates can pursue careers teaching and administering programs for children, adolescents and adults; parent education; family life education; mental health; children's ministries; and family ministries. Counseling, Psychology, and Sociology graduates can also pursue graduate studies in counseling, psychology, sociology, law, education, special education, family life, ministry, and marriage and family therapy.

Counseling, Psychology, and Sociology graduates can pursue the following occupations: child welfare case manager; preschool/headstart teacher/

administrator; child care manager; child care information and referral specialist; early childhood intervention specialist; family day care consultant; child life hospital specialist; cooperative extension/4-H agent; after-school day care program teacher/director; parks and recreation activities director; scouting/YMCA/YWCA director or staff worker; substance abuse/rehabilitation counselor; juvenile program director/counselor; leisure services director; employee assistance specialist; crisis center director/counselor; senior citizen center director/counselor; legislative public policy specialist; health maintenance organization specialist; consumer credit counselor; pharmaceutical representative; mental health intake specialist; psychological technician; academic advisor; college recruiter; and many others.

The Counseling, Psychology, and Sociology programs also serve as an excellent undergraduate foundation for students pursuing advanced study in law, counseling, family therapy, psychology, and social work. In addition the Counseling, Psychology, and Sociology programs minors provide students a solid foundation for careers in fields such as education, business, and ministry.

# BEHAVIORAL SCIENCE CORE

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	15
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>72-78</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2-3
BI 1214 or BI 1314 Book of Acts	2-3
BI 2202 or BI 2302 Pentateuch	2-3
Lower Level Bible Elective	2-3
BI 3311 Marriage and Family Relations	3
BI 4311 Christian Cultural Heritage	3
Upper Level Textual Elective	2-3
Upper Level Textual Elective	2-3
<b>Total Hours</b>	<b>18-24</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics Requirement	3
MH 1338 Finite Mathematics (or higher)	3
Physical Science	4
Physical Science or Chemistry or Physics with companion lab	4
Natural Science	4
Biology with companion lab	4
<b>Total Hours</b>	<b>11</b>

PERSONAL & SOCIAL LITERACY	HOURS
Personal	7
FAFE 1111 Freshman or Transfer or Experience	1
FATE 2111	
FASL 1090 Service Learning I	0
FASL 2090 Service Learning II	0
FASL 3090 Service Learning III	0
FASL 4190 Service Learning IV	1
PE 1300 Lifetime Fitness	3
PE Activity Course Elective	1
PE Activity Course Elective	1
Social	3
PY 1310 Introduction to Psychology	
<b>Total Hours</b>	<b>10</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition and Literature	9
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304 Literature	3
Communication Laboratory Requirements	3
EH 1303 Speech Communication	3
Technology	3
CS 1302 or CS 1305 or CSIS 1301 or HY 2300 or ED 2325 Computer Applications or Computer Programming I or Introduction to Computer & Information Science or Introduction to Computer & Information Science or Technology in the Classroom (required for students seeking ED degrees)	
<b>Total Hours</b>	<b>21</b>

# B.A. DEGREE IN COUNSELING

Note: 48 semester hours of upper level courses are required for graduation.

degree include successful completion of the Departmental Exit Exam.

Note: Graduation requirements for the Counseling

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	15
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>66-72</b>

PROFESSIONAL LITERACY	HOURS
Counseling, Psychology, & Sociology Requirements	25
COU 2320 Introduction to Counseling	3
COU 3324 Helping Relationships & Advanced Counseling Skills	3
PY 3310 Childhood & Adolescence Development	3
PY 3330 Behavioral Statistics Lab	1
PY 3350 Research Methods	3
PY 4310 Abnormal Psychology	3
SY 2328 Introduction to Sociology	3
PS 3308 American Constitutional Government	3
<b>Counseling Requirements</b>	<b>21</b>
COU 3313 Human Sexuality	3
COU 3320 Life-roles and Career Development	3
COU 3370 Group Dynamics	3
COU 3375 Introduction to Professional Counseling Theories	3

PROFESSIONAL LITERACY CONT.	HOURS
COU 4345 Professional Ethics in Counseling	3
PY 4320 Psychological Assessment	3
ANTH 2301 Cultural Anthropology	3
<b>Counseling Experiential</b>	<b>6</b>
COU 4350 Practicum and Field-based Experience in Counseling	3
COU 4390 Internship and Pre-professional Seminar	3
<b>Liberal Arts Requirements</b>	<b>9</b>
<b>Foreign Language Requirement</b>	<b>6</b>
<b>History or Humanities Upper Level Elective</b>	<b>3</b>
<b>Electives</b>	<b>12</b>
<b>Total Hours</b>	<b>63</b>

CATEGORY	HOURS
Core Curriculum Requirements	66-72
Professional Literacy	61
<b>Total Hours Required For Graduation</b>	<b>127-133</b>



# B.S. DEGREE IN COUNSELING

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for the Counseling degree include successful completion of the Departmental Exit Exam.

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	15
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>66-72</b>

PROFESSIONAL LITERACY	HOURS
Counseling, Psychology, & Sociology Requirements	25
COU 2320 Introduction to Counseling	3
COU 3324 Helping Relationships & Advanced Counseling Skills	3
PY 3310 Childhood & Adolescence Development	3
PY 3330 Behavioral Statistics Lab	1
PY 3350 Research Methods	3
PY 4310 Abnormal Psychology	3
SY 2328 Introduction to Sociology	3
PS 3308 American Constitutional Government	3
<b>Counseling Requirements</b>	<b>21</b>
COU 3313 Human Sexuality	3
COU 3320 Life-roles and Career Development	3

PROFESSIONAL LITERACY CONT.	HOURS
COU 3370 Group Dynamics	3
COU 3375 Introduction to Professional Counseling Theories	3
COU 4345 Professional Ethics in Counseling	3
PY 4320 Psychological Assessment	3
ANTH 2301 Cultural Anthropology	3
<b>Counseling Electives</b> <i>Six hours of courses selected in consultation with advisors such as:</i>	<b>6</b>
COU 2330 Parent-Child Relationships	
COU 3312 Marital & Family Theory	
COU 3351 Coping with Loss & Grief	
COU 3355 Substance Abuse	
COU 3390 Interpersonal & Family Conflict & Violence	
PY 3380 Educational Psychology	
PY 3385 Behavior Modification Theories	
CJ 4303 Interview & Interrogation	
CJ 4306 Criminal Behavior Analysis	
SY 3331 Social Welfare	
<b>Counseling Experiential</b>	<b>6</b>
COU 4350 Practicum and Field-based Experience in Counseling	3
COU 4390 Internship and Pre-professional Seminar	3
<b>Total Hours</b>	<b>58</b>

CATEGORY	HOURS
Core Curriculum Requirements	66-72
Professional Literacy	58
<b>Total Hours Required For Graduation</b>	<b>124-130</b>



# B.A. DEGREE IN PSYCHOLOGY

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for the Psychology degree include successful completion of the Departmental Exit Exam.

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	15
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>66-72</b>

PROFESSIONAL LITERACY	HOURS
<b>Counseling, Psychology, &amp; Sociology Requirements</b>	<b>25</b>
COU 2320 Introduction to Counseling	3
COU 3324 Helping Relationships & Advanced Counseling Skills	3
PY 3310 Childhood & Adolescence Development	3
PY 3330 Behavioral Statistics	3
PY 3130 Behavioral Statistics Lab	1
PY 3350 Research Methods	3
PY 4310 Abnormal Psychology	3
SY 2328 Introduction to Sociology	3
PS 3308 American Constitutional Government	3
<b>Psychology Requirements</b>	<b>22</b>
PY 3340 Theories of Personality	3

PY 3360 Social Psychology	3
PY 4325 Experimental Psychology	3
PY 4125 Experimental Psychology Lab	3
PY 4320 Psychological Assessment	3
PY 4330 Physiological Psychology	3
PY 4345 Professional Ethics in Psychology	3
PY 4340 History & Systems	3
<b>Psychology Requirements</b>	<b>22</b>
PY 3340 Theories of Personality	3
PY 3360 Social Psychology	3
PY 4325 Experimental Psychology	3
PY 4125 Experimental Psychology Lab	1
PY 4320 Psychological Assessment	3
PY 4330 Physiological Psychology	3
PY 4345 Professional Ethics in Psychology	3
PY 4340 History & Systems	3
<b>Psychology Experiential</b>	<b>6</b>
PY 4350 Practicum & Field-based Experience in Psychology	3
PY 4390 Internship and Pre-professional Seminar	3
<b>Liberal Arts Requirements</b>	<b>9</b>
Foreign Language	6
History or Humanities Upper Level Elective	3
<b>Total Hours</b>	<b>62</b>

CATEGORY	HOURS
Core Curriculum Requirements	66-72
Professional Literacy	62
<b>Total Hours Required For Graduation</b>	<b>128-134</b>



# B.S. DEGREE IN PSYCHOLOGY

Note: 48 semester hours of upper level courses are required for graduation.

degree include successful completion of the Departmental Exit Exam.

Note: Graduation requirements for the Psychology

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	15
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>66-72</b>

PROFESSIONAL LITERACY	HOURS
<b>Counseling, Psychology, &amp; Sociology Requirements</b>	<b>25</b>
COU 2320 Introduction to Counseling	3
COU 3324 Helping Relationships & Advanced Counseling Skills	3
PY 3310 Childhood & Adolescence Development	3
PY 3330 Behavioral Statistics	3
PY 3130 Behavioral Statistics Lab	1
PY 3350 Research Methods	3
PY 4310 Abnormal Psychology	3
SY 2328 Introduction to Sociology	3
PS 3308 American Constitutional Government	3
<b>Psychology Requirements</b>	<b>22</b>
PY 3340 Theories of Personality	3
PY 3360 Social Psychology	3
PY 4325 Experimental Psychology	3
PY 4125 Experimental Psychology Lab	3

PROFESSIONAL LITERACY CONT.	HOURS
PY 4320 Psychological Assessment	3
PY 4330 Physiological Psychology	3
PY 4345 Professional Ethics in Psychology	3
PY 4340 History & Systems	3
<b>Psychology Requirements</b>	<b>22</b>
PY 3340 Theories of Personality	3
PY 3360 Social Psychology	3
PY 4325 Experimental Psychology	3
PY 4125 Experimental Psychology Lab	1
PY 4320 Psychological Assessment	3
PY 4330 Physiological Psychology	3
PY 4345 Professional Ethics in Psychology	3
PY 4340 History & Systems	3
<b>Psychology Electives</b>	<b>6</b>
<i>Six hours of courses selected in consultation with advisors such as:</i>	
PY 3380 Educational Psychology	
PY 3385 Behavior modification Theories	
ANTH 2301 Cultural Anthropology	
CJ 4308 Criminal Behavior Analysis	
SY 3331 Social Welfare	
CJ 4303 Interviewing Techniques	
CJ 4304 Ethics & the Criminal Justice System	

PROFESSIONAL LITERACY CONT.	HOURS
<b>Psychology Experiential</b>	<b>6</b>
PY 4350 Practicum & Field-based Experience in Psychology	3
PY 4390 Internship and Pre-professional Seminar	3
<b>Total Hours</b>	<b>62</b>

CATEGORY	HOURS
Core Curriculum Requirements	66-72
Professional Literacy	59
<b>Total Hours Required For Graduation</b>	<b>125-131</b>

# B.A. DEGREE IN SOCIAL SCIENCE WITH AN EMPHASIS IN SOCIOLOGY

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for the Social

Science degree include successful completion of the Departmental Exit Exam in Sociology.

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	15
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>66-72</b>

PROFESSIONAL LITERACY	HOURS
Liberal Arts & Social Science Requirements	18
HY 3307 Non Western Civilization	3
HU 3360 World Regional Geography	3
ANTH 2301 Cultural Anthropology	3
SY 2328 Introduction to Sociology	3
PS 3308 American Constitutional Government	1
Philosophy (one of the following courses)	3
HU 3301 or Western Philosophic Heritage	
HU 3302 or or Moral Philosophy or Logic	
HU 3303 for Liberal Arts	
<b>Sociology Requirements</b>	<b>30</b>
ANTH 3300 Anthropological Theories	3
COU 3312 Marital & Family Theory	3
COU 3313 Human Sexuality	3

PROFESSIONAL LITERACY CONT.	HOURS
PY 3360 Social Psychology	3
SY 4345 Professional Ethics in Sociology	3
PY 4340 History & Systems	3
SY 3329 Sociological Theory	3
SY 3330 Introduction to Social Work	3
SY 3331 Social Welfare & Social Problems	3
SY 3390 Interpersonal & Family Conflict & Violence	3
<b>Sociology Experiential</b>	<b>6</b>
SY 4350 Practicum & Field -based Experience in Sociology	3
SY 4390 Internship & Pre-professional Seminar	3
<b>Liberal Arts Requirements</b>	<b>9</b>
Foreign Language	6
History or Humanities Upper Level Elective	3
<b>Total Hours</b>	<b>63</b>

CATEGORY	HOURS
Core Curriculum Requirements	66-72
Professional Literacy	63
<b>Total Hours Required For Graduation</b>	<b>129-135</b>



# B.S. DEGREE IN SOCIAL SCIENCE WITH AN EMPHASIS IN SOCIOLOGY

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for the Social

Science degree include successful completion of the Departmental Exit Exam in Sociology.

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	15
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>66-72</b>

PROFESSIONAL LITERACY	HOURS
Liberal Arts & Social Science Requirements	18
HY 3307 Non Western Civilization	3
HU 3360 World Regional Geography	3
ANTH 2301 Cultural Anthropology	3
SY 2328 Introduction to Sociology	3
PS 3308 American Constitutional Government	1
Philosophy (one of the following courses)	3
HU 3301 or Western Philosophic Heritage	
HU 3302 or or Moral Philosophy or	
HU 3303 Logic for Liberal Arts	
<b>Sociology Requirements</b>	<b>30</b>
ANTH 3300 Anthropological Theories	3
COU 3312 Marital & Family Theory	3
COU 3313 Human Sexuality	3

PROFESSIONAL LITERACY CONT.	HOURS
PY 3360 Social Psychology	3
SY 4345 Professional Ethics in Sociology	3
PY 4340 History & Systems	3
SY 3329 Sociological Theory	3
SY 3330 Introduction to Social Work	3
SY 3331 Social Welfare & Social Problems	3
SY 3390 Interpersonal & Family Conflict & Violence	3
<b>Sociology Experiential</b>	<b>6</b>
SY 4350 Practicum & Field -based Experience in Sociology	3
SY 4390 Internship & Pre-professional Seminar	3
<b>Sociology Electives</b>	<b>6</b>
Six hours of courses selected in consultation with advisor	
<b>Total Hours</b>	<b>60</b>

CATEGORY	HOURS
Core Curriculum Requirements	66-72
Professional Literacy	60
<b>Total Hours Required For Graduation</b>	<b>126-132</b>

# MINORS IN COUNSELING & PSYCHOLOGY FOR NON-MAJORS

Students majoring in programs outside of the Behavioral Sciences may complete these additional course requirements to receive a minor in Counseling, Psychology, or Sociology. The minimum

requirements for a minor are completion of the approved courses in the minor area with a least a “C” grade or better in each course.

- MINOR IN COUNSELING
- MINOR IN PSYCHOLOGY
- MINOR IN SOCIOLOGY

MINOR IN COUNSELING FOR NON-MAJORS		HRS.
Counseling, Psychology, & Sociology Requirements		12
COU 3375	Introduction to Professional Counseling Theories	3
COU 3324	Helping Relationships & Advanced Counseling Skills	3
PY 1310	Introduction to Psychology	3
PY 3310	Childhood & Adolescence Development	3
Counseling Requirements		6
COU 3375	Introduction to Professional Counseling Theories	3
COU 3370	Group Dynamics	3
Counseling Electives (Choose two courses)		6
COU 2330 or COU 3312 or COU 3313 or COU 3320 or COU 3351 or COU 3355 or COU 3390 or COU 4345 or	Parent-Child Relationships or Marital & Family Theory or Human Sexuality or Life-roles & Career Development or Coping with Loss & Grief or Substance Abuse or Interpersonal & Family Conflict & Violence or Professional Ethics in Counseling or	
Total Minor Hours		24

MINOR IN PSYCHOLOGY FOR NON-MAJORS		HRS.
Counseling, Psychology, & Sociology Requirements		12
COU 3324	Helping Relationships & Advanced Counseling Skills	3
PY 1310	Introduction to Psychology	3
PY 3310	Childhood & Adolescence Development	3
PY 4310	Abnormal Psychology	3
Psychology Requirements		6
PY 3360	Social Psychology	3
PY 3340	Theories of Personality	3
Counseling Electives (Choose two courses)		6
PY 3380 or PY 3385 or PY 4325 or PY 4125 or PY 4320 or PY 4330 or PY 4345 or PY 4340 or	Educational Psychology or Behavior Modificaiton Theories or Experimental Psychology or Experimental Psychology Lab or Psychological Assessment or Physiological Psychology or Professional Ethics in Psychology or History & Systems or	
Total Minor Hours		24

MINOR IN SOCIOLOGY FOR NON-MAJORS		HRS.
Counseling, Psychology, & Sociology Requirements		12
COU 3375	Introduction to Professional Counseling Theories	3
COU 3324	Helping Relationships & Advanced Counseling Skills	3
PY 1310	Introduction to Psychology	3
PY 3310	Childhood & Adolescence Development	3
Counseling Requirements		6
COU 3375	Introduction to Professional Counseling Theories	3
COU 3370	Group Dynamics	3
Counseling Electives (Choose two courses)		6
ANTH or COU 2330 or COU 3355 or COU 3390 or PY 3360 or SY 4345 or CJ 1300 or	Cultural Anthropology or Parent-Child Relationships or Substance Abuse or Interpersonal & Family Conflict & Violence or Social Psychology or Professional Ethics in Social Sciences or Introduction to Criminal Justice or	
Total Minor Hours		24

# MINORS FOR COUNSELING & PSYCHOLOGY MAJORS

Students majoring in Counseling or Psychology may complete these additional course requirements to receive a cross-disciplinary minor. The minimum requirements for a minor are completion of the approved courses in the minor area with a least a "C" grade or better in each course.

MINOR IN COUNSELING FOR PSYCHOLOGY OR SOCIOLOGY MAJORS		HOURS
Counseling Requirements		6
COU 3375	Introduction to Professional Counseling Theories	3
COU 3370	Group Dynamics	3
Counseling Electives (Choose two courses)		6
COU 2330	Parent-Child Relationships	
COU 3312	Marital & Family Theory	
COU 3313	Human Sexuality	
COU 3320	Life-roles & Career Development	
COU 3351	Coping with Loss & Grief	
COU 3355	Substance Abuse	
COU 3390	Interpersonal & Family Conflict & Violence	
Total Major Hours		12

MINOR IN PSYCHOLOGY FOR COUNSELING OR SOCIOLOGY MAJORS		HOURS
Psychology Requirements		6
PY 3360	Social Psychology	3
PY 3340	Theories of Personality	3
Psychology Electives (Choose two courses)		6
PY 3380	Educational Psychology	
PY 3385	Behavior Modification Theories	
PY 4325	Experimental Psychology	
PY 4125	Experimental Psychology Lab	
PY 4330	Physiological Psychology	
PY 4305	Motivational Aspects of Coaching Theory	
PY 4340	History & Systems	
Total Minor Hours		12

## MINOR IN PSYCHOLOGY: COUNSELING OR SOCIOLOGY MAJORS

MINOR IN SOCIOLOGY FOR COUNSELING OR PSYCHOLOGY MAJORS		HOURS
Psychology Requirements		6
SY 3329	Sociological Theory	3
SY 3330	Introduction to Social Work	3
Psychology Electives (Choose two courses)		6
SY 3331	Social Welfare & Social Problems	
SY 3099	Individualized Study	
SY 3313/ COU 3313	Human Sexuality	
ANTH	Cultural Anthropology	
ANTH	Anthropological Theories	
Total Minor Hours		12

## MINOR IN SOCIOLOGY: COUNSELING OR PSYCHOLOGY MAJORS

## MINOR IN COUNSELING: PSYCHOLOGY OR SOCIOLOGY MAJORS

**THE V.P. BLACK  
COLLEGE OF  
BIBLICAL STUDIES**



**INTRODUCTION**

**YOUTH & FAMILY  
MINISTRY TRACK**

**BIBLICAL STUDIES  
CORE**

**BIBLICAL LANGUAGE  
TRACK**

**BIBLICAL TEXT TRACK**

**SECOND MAJOR IN  
VOCATIONAL CHRISTIAN  
MINISTRY**

**MISSIONS TRACK**

**BIBLICAL STUDIES  
MINOR**

**MINISTRY TRACK**

**BIBLICAL STUDIES MAJOR  
IN GREAT BOOKS**



# INTRODUCTION



**T**he Bible is the heart of the curriculum at Faulkner University, and all courses in the University are taught in the light of the teachings of the Bible. The Bible is accepted and taught as the inspired, authoritative and all-sufficient Word of God. By precept and example, training for dedicated Christian service is emphasized in and out of the classroom. The faculty in the College of Biblical Studies underscores the opportunities for trained Christian servants and the importance of exemplary lives.

The College of Biblical Studies exists to serve the students of the University as a whole. Every full-time student takes a course in the College of Biblical Studies each semester. Part-time students must take a Bible course within every fifteen hours enrolled. All students who do not major in Biblical Studies must take the following courses in Biblical Studies.

## LOWER LEVEL COURSES

The courses listed must be taken during the student's first four semesters at Faulkner.

BI 211 or BI 1311	Life of Christ
BI 1214 or BI 1314	Book of Acts
BI 2202 or BI 2302	Pentateuch
BI 1200 or Bible Elective (a lower level course)	Bible Literacy

## UPPER LEVEL COURSES

BI 3311	Marriage and Family
BI 4311	Christian Cultural Heritage
Bible Electives	Two upper level textual courses

Requirements for students who major in Biblical Studies are detailed in the appropriate sections below.

The College of Biblical Studies also exists to educate preachers and teachers of the gospel, elders and deacons, youth ministers, missionaries and other church workers. The College of Biblical Studies offers a Bachelor of Arts degree with tracks in Biblical Text, Biblical Languages, Missions, Ministry, and Youth and Family Ministry. These degree tracks are designed for those who plan to devote themselves to full-time service in the church. In addition, a secondary major in Vocational Christian Ministry (designed to complement a primary major in another field of study) and a minor in Biblical Studies are also offered. The College of Biblical Studies also offers a Master of Arts in Biblical Studies, described in a separate graduate programs catalog.

The College of Biblical Studies curriculum is divided into four fields of study: Textual, Doctrinal, Historical, and Practical. The balance between the fields in the degree requirements is designed to provide a well-rounded and functional undergraduate education in Biblical Studies.

## ADMISSION TO V. P. BLACK COLLEGE OF BIBLICAL STUDIES

Application for admission to the V. P. Black College of Biblical Studies may be made on acceptance as a student at Faulkner University. To be eligible for admission to the V. P. Black College of Biblical Studies, a student must meet the following requirements:

Satisfactory interview with a committee of the

faculty of the V. P. Black College of Biblical Studies.

Recommendations certifying good moral character from three persons unrelated to the applicants, including at least one religious leader.

Enrollment in Elementary New Testament Greek or Elementary Biblical Hebrew is recommended as early as possible. Bible majors and Vocational Christian Ministry majors must take Bible classes for 3 semester hours credit.

## RETENTION IN BIBLICAL STUDIES

To be eligible for retention in the V. P. Black College of Biblical Studies the student must meet the following requirements:

1. Maintain an average of 2.50 in all Bible courses.
2. Continue an exemplary moral life and show evidence of moral and spiritual growth.
3. Maintain active participatory membership in a local church.
4. An admitted student who does not continue to meet program requirements will be placed on probation for one semester. If the deficiency is not removed within the probationary semester the student will be subject to suspension.

## GRADUATION REQUIREMENTS IN BIBLICAL STUDIES

To graduate from the V. P. Black College of Biblical Studies the student must meet these requirements:

1. Admission to the V. P. Black College of Biblical Studies and satisfactory progress therein for at least two semesters (30 semester hours).

- Fulfillment of all degree plan elements with a GPA of at least 2.50 on all Bible classes.
- Completion of "Bible Content" examination.

- Successful exit interview.
- Completion of all institutional requirements for graduation (filing of all necessary forms

including application for graduation, clearance by Business Office, exit interview with Financial Aid Office if required, etc.).

# BIBLICAL STUDIES MAJOR TRACKS CORE



CATEGORY	HOURS
Christian Literacy	12
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	15
Personal and Social Literacy	10
<b>Total Core Hours</b>	<b>60</b>

CHRISTIAN LITERACY*	HOURS
BI 1311 Life of Christ	3
BI 1314 Book of Acts	3
BI 2302 Pentateuch	3
BI 3311 Marriage & Family Relations	3
<b>Total Hours</b>	<b>12</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics Requirements	3
MH 1338 Finite Math (or higher)	3
Physical Science Requirement	4
CHM 1300 Chemistry & Society	3
CHM 1100 Chemistry & Society Lab	1
Natural Science Requirement	4
BIO 1300 Perspectives of Biology	3
BIO 1100 Perspectives of Biology Lab	1
<b>Total Hours</b>	<b>11</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition and Literature	
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304	3
Survey of : English Literature I or American Literature I or Survey of American Literature II	
Communication Laboratory Requirements	
EH 1303 Speech Communication	3
Technology (choose one)	
CA 1302 oo Computer Applications or	3
BI 1301 Elementary New Testament Greek I	3
<b>Total Hours</b>	<b>15</b>

PERSONAL & SOCIAL LITERACY	HOURS
Personal Literacy	
FAFE 1111 or FATE 2111	1
Freshman or Transfer Experiences*	
FASL 1090 Service Learning I	0
FASL 2090 Service Learning II	0
FASL 3090 Service Learning III	0
FASL 4190 Service Learning IV	1
PE 1300 Lifetime Fitness	3
PE Activity Course Elective	1
PE Activity Course Elective	1
PY 1310 Introduction to Psychology	3
<b>Total Hours</b>	<b>10</b>

# B.A. DEGREE IN BIBLICAL STUDIES: BIBLICAL TEXT TRACK

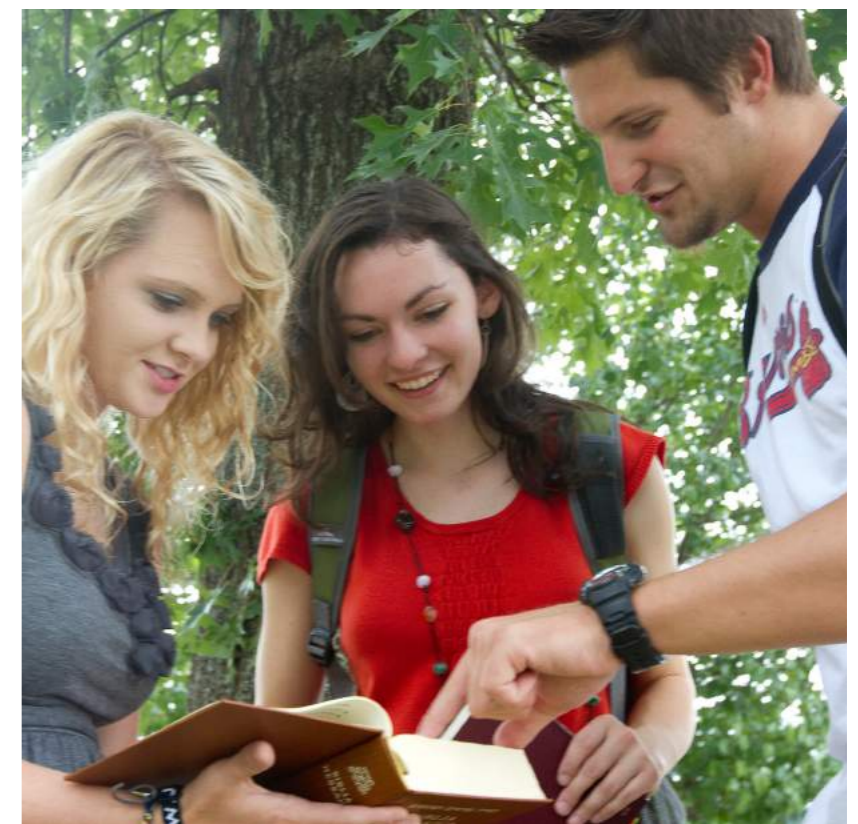
The track in Biblical Text is designed to provide students with the knowledge and skills necessary for serious study and research in the biblical text. This major is also designed to provide a solid academic foundation for graduate study in Biblical Studies.

Upper Level Courses: At least 48 hours of the 75 hours required in Bible must be taken from upper level courses. Eighteen of the Textual hours must also be taken from upper level courses.



PROFESSIONAL LITERACY		HOURS
Common Bible Requirements (all Biblical Studies Tracks)		9
BI 2309	Orientation to Biblical Studies	3
BI 3319	Biblical Interpretation	3
BI 3345	Introduction to World Missions	3
Biblical Text Track Requirements		9
BI 3342	Sermon Preparation & Delivery	3
BI 4320	Critical Introduction to the Old Testament	3
BI 4321	Critical Introduction to the New Testament	3
Doctrinal Requirements		6
Historical Requirements		9
Practical Requirements		12
Biblical Language Requirements (choose one set of courses)		12
BI 1301, BI 1302, BI 2305, BI 2306		
BI 3301, BI 3302, BI 4344, BI 4346		
Total Hours		75

CATEGORY	HOURS
University Core Curriculum	60
Bible Requirements for the Biblical Text Track	75
Total Hours Required for Graduation	135



# B.A. DEGREE IN BIBLICAL STUDIES: MISSIONS TRACK

The track in Missions is designed to prepare graduates to be effective communicators of the gospel in both foreign and domestic fields in a variety of cultures.

Upper Level Courses: At least 48 of the 75 hours required in Bible must be taken from upper level courses. Eighteen of the Textual hours must also be taken from upper level courses.

PROFESSIONAL LITERACY		HOURS
Common Bible Requirements (all Biblical Studies Tracks)		9
BI 2309	Orientation to Biblical Studies	3
BI 3319	Biblical Interpretation	3
BI 3345	Introduction to World Missions	3

PROFESSIONAL LITERACY CONTINUED		HOURS
Missions Text Track Requirements		15
BI 2322	The Preacher and His Work	3
BI 3342	Sermon Preparation and Delivery	3
BI 3356	Expository Preaching	3

BI 4341 or BI 4342	Preaching from the Psalms/ Prophets or Advanced Preaching	3
BI 4343	Practicum in Preaching	3
Textual Requirements		30
Doctrinal Requirements		6
Historical Requirements		9
PROFESSIONAL LITERACY CONTINUED		HOURS
Biblical Language Requirements (choose one set of courses)		6
BI 1301 & BI 1302		
BI 3301 & BI 3302		
Total Hours		75

CATEGORY	HOURS
University Core Curriculum	60
Bible Requirements for the Biblical Text Track	75
Total Hours Required for Graduation	135

PROFESSIONAL LITERACY		HOURS
Common Bible Requirements (all Biblical Studies Tracks)		9
BI 2309	Orientation to Biblical Studies	3
BI 3319	Biblical Interpretation	3
BI 3345	Introduction to World Missions	3
Missions Text Track Requirements		18
BI 2332	The Christian in the 21st Century	3
BI 3304	History of Christian Missions	3
BI 3342	Sermon Preparation & Delivery	3
BI 3360	Church Growth Principles	3
BI 4301	Missionary Anthropology	3
BI 4302 or BI 3307	Missions Practicum or Cross-Cultural Missions Campaign	3

PROFESSIONAL LITERACY CONTINUED		HOURS
Textual Requirements		27
Doctrinal Requirements		6
Historical Requirements		9
Biblical Language Requirements (choose one set of courses)		6
BI 1301 & BI 1302		
BI 3301 & BI 3302		
Total Hours		75

CATEGORY	HOURS
University Core Curriculum	60
Bible Requirements for the Biblical Text Track	75
Total Hours Required for Graduation	135

# B.A. DEGREE IN BIBLICAL STUDIES: MINISTRY TRACK

The track in Ministry is designed to prepare students to be effective expositors and communicators of the Word of God, especially from the pulpit.

Upper Level Courses: At least 48 of the 75 required hours in Bible must be taken from upper level courses. Eighteen of the Textual hours must also be taken from upper level courses.



# B.A. DEGREE IN BIBLICAL STUDIES: YOUTH & FAMILY MINISTRY TRACK

The track in Youth and Family Ministry is designed to equip graduates with the necessary knowledge and relational skills to effectively meet the needs of today's church families.

Upper Level Courses: At least 48 of the 75 hours required in Bible must be taken from upper level courses. Eighteen of the Textual hours must also be taken from upper level courses.



PROFESSIONAL LITERACY	HOURS
Common Bible Requirements (all Biblical Studies Tracks)	9
BI 2309 Orientation to Biblical Studies	3
BI 3319 Biblical Interpretation	3
BI 3345 Introduction to World Missions	3
<b>Youth &amp; Family Ministry Track Requirements</b>	<b>21</b>
FY 2301 Introduction to Youth Ministry	3
BI 2320 Introduction to Counseling Theories	3
FY 2330 Parent-Child Relationships	3
FY 3310 Childhood and Adolescence	3
FY 3313 Human Sexuality	3
FY 3330 Youth and Family Ministry in the Local Church	
FY 4390 Field work	
<b>Textual Requirements</b>	<b>24</b>
Doctrinal Requirements	6
Historical Requirements	9
Biblical Language Requirements (choose one set of courses)	6
BI 1301 & BI 1302	
BI 3301 & BI 3302	
<b>Total Hours</b>	<b>75</b>

CATEGORY	HOURS
University Core Curriculum	60
Bible Requirements for the Youth and Ministry Track	75
<b>Total Hours Required for Graduation</b>	<b>135</b>



# B.A. DEGREE IN BIBLICAL STUDIES: BIBLICAL LANGUAGES TRACK

The track in Biblical Languages is designed to provide students with the ability to read the Hebrew, Aramaic, and Greek languages, as well as facilitating the development of the knowledge and skills necessary for academic study and research in them. This major is also designed to provide a solid

academic foundation for graduate study in both the Old and New Testaments.

Upper Level Courses: At least 48 hours of the 75 hours required in Bible must be taken from upper level courses. Eighteen of the Textual hours must also be taken from upper level courses.

PROFESSIONAL LITERACY	HOURS
Common Bible Requirements (all Biblical Studies Tracks)	9
BI 2309 Orientation to Biblical Studies	3
BI 3319 Biblical Interpretation	3
BI 3345 Introduction to World Missions	3
Biblical Languages Track Requirements	24
BI 1301 Elementary New Testament Greek I	3
BI 1302 Elementary New Testament Greek II	3
BI 2305 Selected Readings from the Greek New Testament I	3
BI 2306 Selected Readings from the Greek New Testament II	3
BI 3301 Elementary Biblical Hebrew I	3
BI 3302 Elementary Biblical Hebrew II	3
BI 4344 Selected Readings from the Hebrew Old Testament	3
BI 4346 Elementary Biblical Aramaic	3
Textual Requirements	21
Doctrinal Requirements	6
Historical Requirements	9

PROFESSIONAL LITERACY CONTINUED	HOURS
Biblical Language Requirements (choose one set of courses)	6
BI 1301 & BI 1302	
BI 3301 & BI 3302	
Total Hours	75

CATEGORY	HOURS
University Core Curriculum	60
Bible Requirements for the Biblical Text Track	75
Total Hours Required for Graduation	135

## SECOND MAJOR IN VOCATIONAL CHRISTIAN MINISTRY

The second major in Vocational Christian Ministry is designed to equip Christians to better fulfill their calling to serve Jesus Christ through their vocations. A primary major outside the College of Biblical Studies is required. Faulkner students take Bible courses every full-time semester, completing 17-24 hours in Bible as a part of their regular course load. With careful planning and use of the Bible electives in the Bible core curriculum, a student can satisfy the requirements for the second major in Vocational Ministry with only three additional courses beyond the normal Bible core requirement. Note: This major requires at least 33

hours in Biblical Studies. Students considering this second major should take Bible courses for 3 semester hours credit.

### BIBLE CORE:

- BI 1311 The Life of Christ
- BI 1314 The Book of Acts
- BI 2302 The Pentateuch
- BI 3311 Marriage and Family Relations

### REQUIRED COURSES IN VCM MAJOR:

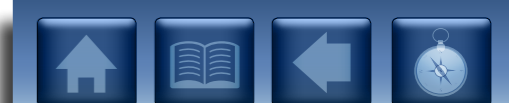
- BI 2309 Orientation to Biblical Studies
- BI 3320 Vocational Christian Ministry
- BI 3319 Biblical Interpretation
- BI 3345 Introduction to World Missions
- Practicum: BI 3307 or BI 4302 or BI 4332
- 6 Hours: Upper Level Bible Textual Courses

## REQUIREMENTS FOR A MINOR IN BIBLICAL STUDIES

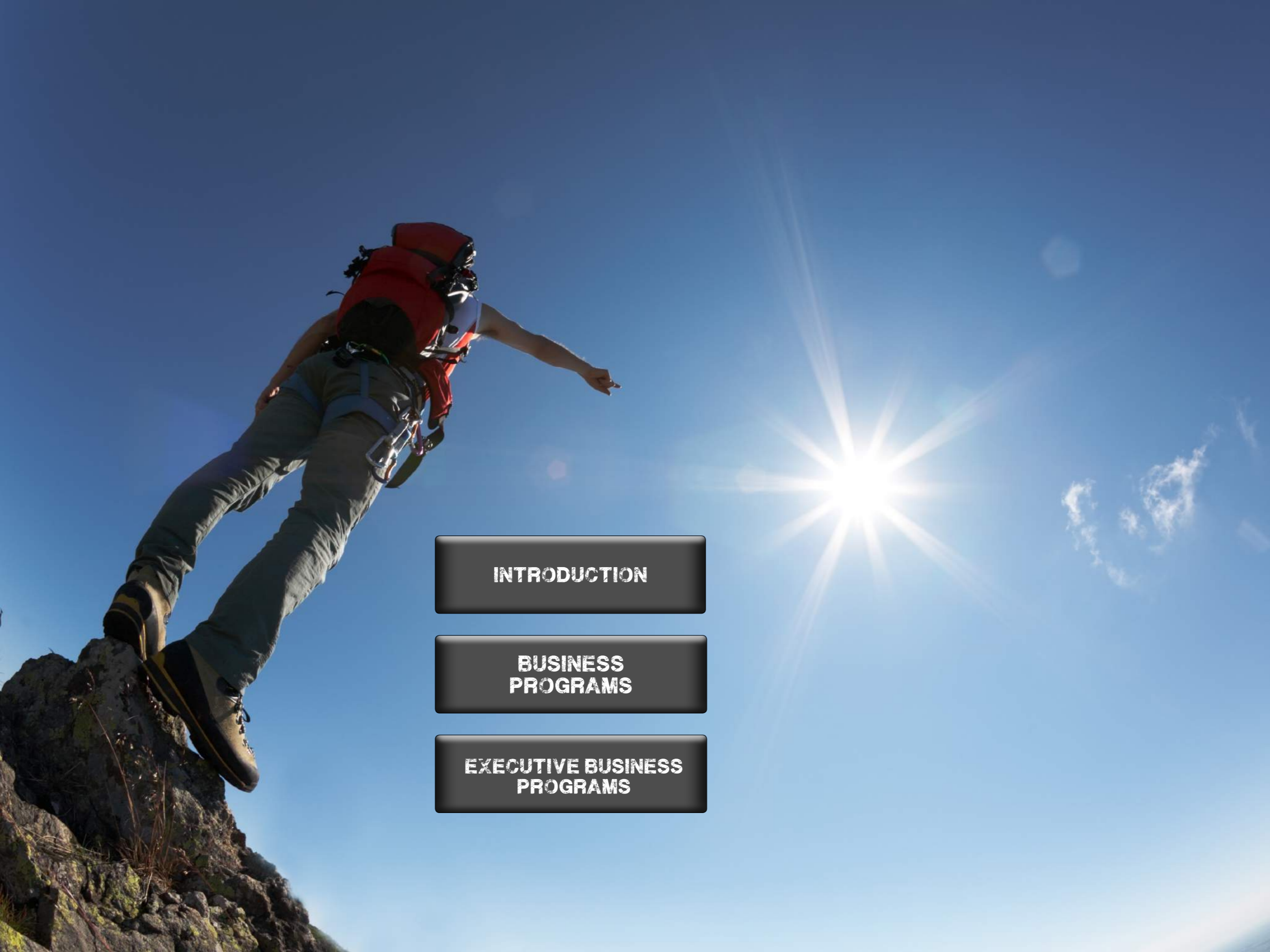
A minor in Bible requires at least 33 semester hours from the College of Biblical Studies with at least 12 semester hours in upper level courses. (Note: Students planning to minor in Biblical Studies should take all Bible courses for 3 semester hours.) The student's program should be planned with, and have the written approval of, the Dean of the College of Biblical Studies.

## BIBLICAL STUDIES MAJORS IN GREAT BOOKS

Biblical Studies majors enrolled in the Great Books Honors College who have completed GB I-IV may fulfill their contract obligation by selecting any 2 upper level courses in their major, with agreement from professors and the Honors College. See Great Books section of this catalog.



**THE HARRIS COLLEGE  
OF BUSINESS &  
EXECUTIVE EDUCATION**



**INTRODUCTION**

**BUSINESS  
PROGRAMS**

**EXECUTIVE BUSINESS  
PROGRAMS**



# INTRODUCTION



The programs offered in the Harris College of Business are designed to develop and enhance leadership qualities in men and women and prepare them for roles in the business community and the free enterprise system. The College emphasizes the integration of Christian values with traditional business and executive education.

The Harris College of Business offers the Bachelor of Science degree in the following areas: Accounting, Business Administration, Business Information Systems, and Management. Within the Business Administration program, emphases may be taken in Finance, Management or Business Information Systems. Also, within the B.S. in Business Information Systems an emphasis in E-Commerce is available. These programs prepare students for careers in accounting, business, information systems, finance, and management as well as graduate work in business.

The Harris College of Business offers innovative programs geared to adult students. An innovative Executive Bachelor of Business Administration (BBA) is offered to executives, managers, supervisors, and other professionals. Also, the Bachelor of Science in Human Resource Management (HRM) is offered for adults. Both of these programs are designed for students having two years of prior college, and enable them to complete the baccalaureate degree on a schedule convenient for them. Most adult classes are scheduled in the evening or on the weekend.

The Harris College of Business also offers electives in general Business Administration, and Business Information Systems with the two-year Associate of Arts degree. These two-year programs are offered

at the extension centers and provide a broad-based exposure to the liberal arts complemented by business courses to enhance learning horizons. These programs address the grassroots of learning while relating to a modern-day, real-world business environment.

The Harris College of Business operates within a highly student-oriented environment. The goal of the Harris College of Business and its instructors is to graduate students interested in what an education enables them to be as well as what it enables them to do.

## **GRADUATION REQUIREMENTS FOR B.S. OR B.A. DEGREES EARNED IN THE TRADITIONAL PROGRAM**

In addition to those standards set out elsewhere in this catalog, no student in any traditional program in Business can graduate if he or she has earned more than two (2) grades of "D" in any business subject, regardless of level (including MH 1341 Business Calculus). Students are allowed to re-take courses at the University in order to comply with this requirement.

## **STUDENTS CONTEMPLATING GRADUATE WORK OR TRANSFER**

All students contemplating graduate work or transfer must consult with the educational institution at which such graduate work is to be undertaken or to which such work is to be transferred. Different institutions have different requirements and it is the

sole responsibility of the students to ensure that their work at Faulkner will be accepted for transfer or as an appropriate foundation for entry into graduate study at a particular institution.

## **BUSINESS PROGRAMS**

- B.S. Degree in Accounting
- B.S. Degree in Business Administration (General)
- B.S. Degree in Management
- B.S. Degree in Business Information Systems
- A.S. Degree in Business Administration
- A.S. Degree in Business Information Systems

## **EXECUTIVE BUSINESS PROGRAMS**

- Executive Bachelor of Business Administration Degree
- Bachelor of Science in Human Resource Management

# BUSINESS PROGRAMS



## CORE FOR BACHELOR OF SCIENCE DEGREE PROGRAMS

- B.S. Degree in Accounting
- B.S. Degree in Business Administration (General)
- B.S. Degree in Management
- B.S. Degree in Business Information Systems

CATEGORY	HOURS
Christian Literacy	18-24
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	15
Personal and Social Literacy	10
<b>Total Core Curriculum Requirement Hours</b>	<b>129-135</b>

CHRISTIAN LITERACY	HOURS
BI 1211 or BI 1311 Life of Christ	2-3
BI 1214 or BI 1314 Book of Acts	2-3
BI 2202 or BI 2302 Pentateuch	2-3
Lower Level Bible Elective	2-3
BI 3311 Marriage and Family Relations	3
BI 4311 Christian Cultural Heritage	3
Upper Level Textual Elective	2-3
Upper Level Textual Elective	2-3
<b>Total Hours</b>	<b>18-24</b>

CULTURAL HERITAGE LITERACY	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics	3
MH 1338 Finite Mathematics (or higher)	3
Physical Science	3
Physical Science or Chemistry or Physics	3
Natural Science	4
Biology with companion lab	4
<b>Total Hours</b>	<b>11</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition and Literature	9
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304 Literature Communication	3
Communication Laboratory Requirements	3
EH 1303 Speech Communication	3
Technology	3
CA 1302 Computer Applications	3
<b>Total Hours</b>	<b>15</b>

PERSONAL & SOCIAL LITERACY	HOURS
Personal	7
FAFE 1111 or FATE 2111 Freshman or Transfer Experience	1
FASL 1090 Experience in Service Learning I	0
FASL 2090 Experience in Service Learning II	0
FASL 3090 Experience in Service Learning III	0
FASL 4190 Experience in Service Learning IV	1
PE 1300 Lifetime Fitness	3
PE Activity Course Elective	1
PE Activity Course Elective	1
Social	3
BA 2303 Macroeconomics	3
<b>Total Hours</b>	<b>10</b>

# B.S. DEGREE IN ACCOUNTING

(Traditional Daytime Program Only)

The B.S. in Accounting is designed to prepare the student for a career in accountancy.

## PROGRAM OBJECTIVES

- Provide exposure to key elements of the common body of knowledge across the business disciplines.
- Provide an education that incorporates a distinctly Christian perspective on ethical issues and related concerns arising in specific course content areas.
- Prepare students to secure employment within the business field, with particular emphasis in the area of accounting.
- Prepare students to pursue graduate studies in accounting or an MBA with an emphasis in accounting.
- Prepare students to pass the CPA exam.
- Prepare students to analyze and interpret financial data vital to administering a business enterprise.

## CPA REQUIREMENTS

Requirements to sit for the CPA exam vary from state to state. All students interested in sitting for the CPA exam must consult with the authority in their state to determine what educational and experiential requirements are necessary to sit for the exam. This inquiry should be undertaken **before** enrolling in a course of study in accounting.

\*Business Calculus, Business Mathematics, Personal & Consumer Finance, Principles of Accounting I and Accounting II should be completed by the end of the sophomore year.

PROFESSIONAL & MAJOR FIELD: REQUIRED BUSINESS COURSES		HOURS
ACF/ EC 2310	Personal & Consumer Finance	2-3
ACF 3302	Managerial Accounting	3
ACF 3310	Intermediate Accounting I	3
ACF 3311	Intermediate Accounting II	3
ACF 3312	Tax Accounting I	3
ACF 3313	Tax Accounting II	3
ACF 3340	Microcomputer Accounting	3
ACF 3360	Cost Accounting	3
ACF 4310	Managerial Finance	3
ACF 4350	Government/Not For Profit Accounting	3
ACF 4380	Auditing	3
BA 2301	Principles of Accounting I	3
BA 2302	Principles of Accounting II	3
BA 2304	Microeconomics	3
BA 2305	Business Mathematics	3
BA 3340	Business Statistics	3
BA 3380	Legal Environment of Business I	3
BA 3381	Legal Environment of Business II	3
BIS 3320	Business Spreadsheets	3
MN 3300	Principles of Management	3
MKT 3310	Principles of Marketing	3

CATEGORY	HOURS
Core Curriculum Requirements	66-72
Professional & Major Field	63
Total Hours Required For Graduation	129-135



# B.S. DEGREE IN BUSINESS ADMINISTRATION

The B.S. in Business Administration is a traditional broad-based program primarily designed to offer a versatile education in business administration.

## PROGRAM OBJECTIVES

- Provide exposure to a common body of knowledge across the business disciplines: accounting, economics, quantitative analysis, finance, business law, business information systems, management, and marketing.
- Prepare the students for strategic decision making in business entities.
- Develop effective oral and written communication skills appropriate to a business environment.
- Provide an education that incorporates a distinctly Christian perspective on ethical issues and related concerns arising in specific course content areas.
- Prepare students to secure employment within the business field.
- Prepare students to pursue graduate studies in business or related professional fields.

- Equip students with a calculus background sufficient to solve certain common types of problems in a business context.
- Prepare students to analyze and interpret financial data vital to administering a business enterprise.

In addition to the general B.S. in Business Administration, emphases are offered in Business Information Systems, Finance and Management. For students interested in specializing in these areas, these concentrations provide an in-depth academic exposure to the respective fields. They prepare students for specialized careers in management, finance and information systems. (These emphases are available only to those seeking the general Business Administration degree.)

Precise statements of program requirements for all B.S. in Business Administration degrees are provided on the following pages.

\*Business Calculus, Business Mathematics, Personal & Consumer Finance, Principles of Accounting I and Accounting II should be completed by the end of the sophomore year.

PROFESSIONAL & MAJOR FIELD: REQUIRED BUSINESS COURSES		HOURS
ACF/EC 2310	Personal & Consumer Finance	2-3
ACF 3302	Managerial Accounting	3
ACF 4310	Managerial Finance	3
BA 2301	Principles of Accounting I	3
BA 2302	Principles of Accounting II	3
BA 2304	Microeconomics	3
BA 2305	Business Mathematics	3
BA 3310	Professional Writing & Communications	3
BA 3340	Business Statistics	3
BA 3380	Legal Environment of Business I	3
BA 3380	Legal Environment of Business II	3
BA 4380	Business Policy & Strategy	3
BIS 3300	Database Management	3
BIS 3320	Business Spreadsheets	3
MIN 3300	Principles of Management	3
MN 4360	Organizational Behavior	3
MKT 3310	Principles of Marketing	3

## B.S. DEGREE IN BUSINESS ADMINISTRATION: GENERAL BUSINESS

- BIS EMPHASIS
- FINANCE EMPHASIS
- MANAGEMENT EMPHASIS

CATEGORY	HOURS
Core Curriculum Requirements	66-72
Professional & Major Field	51
Electives	3
Total Hours Required For Graduation	120-126

# B.S. DEGREE IN MANAGEMENT

(Traditional Daytime Program Only)

The B.S. in Management is a traditional broad-based program primarily designed to offer a versatile education in management.

## PROGRAM OBJECTIVES

- Provide exposure to a common body of knowledge across the business disciplines.
- Prepare the students for strategic decision making in business entities.
- Develop effective oral and written communication skills appropriate to a business environment.
- Provide an education that incorporates a distinctly Christian perspective on ethical issues and related concerns arising in specific course content areas.
- Prepare students to secure employment within the business field.
- Prepare students to pursue graduate studies in business or related professional fields.
- Provide a foundation for dealing with personnel and human resource management related issues.
- Expose students to leading trends and emerging ideas in the field of management.

\*Finite Math, Business Mathematics, Personal & Consumer Finance, Principles of Accounting I and Accounting II should be completed by the end of the sophomore year.

PROFESSIONAL & MAJOR FIELD: REQUIRED BUSINESS COURSES		HOURS
ACF/EC 2310	Personal & Consumer Finance	3
ACF 4310	Managerial Finance	3
BA 2301	Principles of Accounting I	3
BA 2302	Principles of Accounting II	3
BA 2304	Microeconomics	3
BA 2305	Business Mathematics	3
BA 3310	Professional Writing & Communications	3
BA 3340	Business Statistics	3
BA 3380	Legal Environment of Business I	3
BA 3381	Legal Environment of Business II	3
BA 4380	Business Policy & Strategy	3
BIS 3300	Database Management	3
BIS 3320	Business Spreadsheets	3
MN 3300	Principles of Management	3
MH 3325	Personnel/Human Resource Management	3
MN 4320	Marketing Management	3
MN 4360	Organizational Behavior	3
MN 4390	Readings in Management	3
MN 4395	Seminar in Management	3
MKT 3310	Principles of Marketing	3

CATEGORY	HOURS
Core Curriculum Requirements	66-72
Professional & Major Field	60
Total Hours Required For Graduation	126-132



# B.S. DEGREE IN BUSINESS INFORMATION SYSTEMS

(Traditional Daytime Program Only)

The Business Information Systems program is designed to bridge the gap between traditional computer science and business programs. There is indeed an urgent need for professionals able to analyze, create, communicate, store, retrieve, control, and dispose of information in today's business environment. The emphasis in this program is on business computing concepts and a study of sophisticated application software.

## PROGRAM OBJECTIVES

- Provide exposure to certain business disciplines to enable the student to effectively perform an information systems role in a business environment.

- Equip the student to perform a broad range of essential functions within an information systems environment (e.g., using sophisticated application software to collect, manage and analyze data; acquiring programming skills in one or more languages; analyzing and designing systems).
- Prepare the student to make strategic level decisions specifically within the information systems context for business entities.
- Develop effective oral and written communication skills appropriate to a business environment.
- Provide an education that incorporates a distinctly Christian perspective on ethical issues and related concerns arising in specific business

and/or information systems course content areas.

- Prepare students to secure employment within the field of information systems.
- Prepare students to pursue graduate studies in information systems or business.

\*Finite Math, Business Mathematics, Personal & Consumer Finance, Principles of Accounting I and Accounting II should be completed by the end of the sophomore year.

The vast majority of the computer courses are available during daytime hours only and only in a traditional classroom setting (i.e., not online).

PROFESSIONAL & MAJOR FIELD: REQUIRED BUSINESS COURSES		HOURS
ACF/EC 2310	Personal & Consumer Finance	3
ACF 4310	Managerial Finance	3
BA 2301	Principles of Accounting I	3
BA 2302	Principles of Accounting II	3
BA 2305	Business Mathematics	3
BA 3310	Professional Writing & Communications	3
BA 3340	Business Statistics	3
BIS 2376	BASIC Programming	3
BIS 3300	Database Management	3
BIS 3320	Business Spreadsheets	3
BIS 3340	Microcomputer Accounting	3
BIS 3386	Advanced Programming: Visual BASIC	3

PROFESSIONAL & MAJOR FIELD: REQUIRED BUSINESS COURSES CONT.		HOURS
BIS 4320	Systems Analysis & Design	3
BIS 4340	Web Page Architecture	3
BIS 4345	Advanced Programming: HTML	3
BIS 4380	Internship/Project in BIS	3
BIS 4390	Seminar in Information Systems	3
MN 3300	Principles of Management	3
MKT 3310	Principles of Marketing	3
MKT 3310	Principles of Marketing	3

CATEGORY	HOURS
Core Curriculum Requirements	66-72
Professional & Major Field	57
Total Hours Required For Graduation	123-129



B.S. IN BUSINESS ADMINISTRATION WITH A BIS EMPHASIS		HOURS
BIS 2376	BASIC Programming	3
BIS 3386	Advanced Programming: Visual BASIC	3
BIS 4320	Systems Analysis and Design	3
BIS 4340	Web Page Architecture	3
BIS 4390	Seminar in Information Systems	3
Total Emphasis Hours		15*
Total Hours Required for Graduation		132-138

\*Up to 3 hours may be fulfilled as Business Electives.

B.S. IN BUSINESS ADMINISTRATION WITH A MANAGEMENT EMPHASIS		HOURS
MN 3325	Personnel/HR Management	3
MN 4390	Readings in Management	3
MN 4395	Seminar in Management	3
MN 4320	Marketing Management	3
Total Emphasis Hours		12*
Total Hours Required for Graduation		129-135

\*Up to 3 hours may be fulfilled as Business Electives.

## B.S. DEGREE IN BUSINESS INFORMATION SYSTEMS: E-COMMERCE EMPHASIS

B.S. IN BUSINESS INFORMATION SYSTEMS: E-COMMERCE EMPHASIS		HOURS
BIS 3387	Advanced Programming: JAVA	3
BIS 3388	Database Programming	3
BIS 4395	Seminar in E-Commerce	3
Total Emphasis Hours		9
Total Hours Required for Graduation		132-138

## B.S. DEGREE IN BUSINESS ADMINISTRATION: BIS EMPHASIS

B.S. IN BUSINESS ADMINISTRATION WITH A FINANCE EMPHASIS		HOURS
ACF 4300	Investments	3
ACF/EC 4320	Managerial Economics	3
ACF 4330	Financial Markets & Institutions	3
EC/ACF 2310	Personal & Consumer Finance (satisfied as required Business course)	3
Total Emphasis Hours		12*
Total Hours Required for Graduation		129-135

\*Up to 3 hours may be fulfilled as Business Electives.

## B.S. DEGREE IN BUSINESS ADMINISTRATION: FINANCE EMPHASIS

## B.S. DEGREE IN BUSINESS ADMINISTRATION: MANAGEMENT EMPHASIS

# A.S. DEGREE IN BUSINESS ADMINISTRATION\*

(Offered at Extension Campuses Only)

\*Note: For this specialized AS degree only the following AS core requirements are waived to provide specialized training in Business Administration.

Associate of Science Core Requirement

- Physical and Natural Science Labs (two science

labs required): 2 hours

- Freshman Experience (FE 1111): 1 hour

The credit hours for these courses were merged into the 18 hours of Professional and Major Field requirements for this degree. The result was an increase of four to eight total degree hours from the regular Associate of Science degree.

\*\*Additional core classes are required to satisfy admissions requirements for baccalaureate degree programs, including BBA and HRM. Please refer to the appropriate catalog section for specific degree program requirements.

CHRISTIAN LITERACY		HOURS
BI 1211 or BI 1311	Life of Christ	2-3
BI 1214 or BI 1314	Book of Acts	2-3
BI 2202 or BI 2302	Pentateuch	2-3
Bible Elective		2-3
Total Hours		8-12

CULTURAL HERITAGE LITERACY		HOURS
HU 1310	Western Cultural Heritage I	3
HU 1320	Western Cultural Heritage II	3
HU 2310	Western Cultural Heritage III	3
HY 2320	American Cultural Heritage	3
Total Hours		12

MATHEMATICAL & SCIENTIFIC LITERACY		HOURS
MH 1383	Finite Math (or higher)	3
Natural Science		3
Physical Science		3
Total Hours		9

INFORMATION & COMMUNICATION LITERACY		HOURS
Composition and Literature		9
EH 1301	English Composition I	3
EH 1302	English Composition II	3
EH 2301 or EH 2303 or EH 2304	Literature Communication	3
Communication Laboratory Requirements		3
EH 1303	Speech Communication	3
Technology		3
CA 1302	Computer Applications	3
Total Hours		15

PERSONAL & SOCIAL LITERACY		HOURS
Personal		3
PE 1300	Lifetime Fitness	3
Social		3
BA 2303	Macroeconomics	3
Total Hours		6

PROFESSIONAL & MAJOR FIELD: REQUIRED BUSINESS ADMINISTRATION MAJOR REQUIREMENTS		HOURS
BA 1301	Business Principles & Concepts	3
BA 2305	Business Mathematics	3
BA 2301	Principles of Accounting I	3
BA 2312	Introduction to Professional Writing	3
BIS 2385	Introduction to Business Spreadsheets	3
Total Hours Required for Professional & Major Field		18
Total Hours Required for Graduation		68-72

CATEGORY	HOURS
Core Curriculum Requirements	50-54
Professional & Major Field	18
Total Hours Required For Graduation	68-72



# A.S. DEGREE IN BUSINESS INFORMATION SYSTEMS\*

(Offered at Extension Campuses Only)

\*Note: For this specialized AS degree only the following AS core requirements are waived to provide specialized training in BIS.

Associate of Science Core Requirement

- Western Cultural Heritage II, III (HU 1320 and 2310): 6 hours
- Physical or Natural Science: 3 hours
- Physical or Natural Science Lab (one science lab required): 1 hour
- English/American Literature (EH 2301, 2303, 2304): 3 hours
- Freshman Experience (FE 1111): 1 hour

\*\*Additional core classes are required to satisfy admissions requirements for baccalaureate degree programs, including BBA and HRM. Please refer to the appropriate catalog section for specific degree program requirements.

CHRISTIAN LITERACY		HOURS
BI 1211 or BI 1311	Life of Christ	2-3
BI 1214 or BI 1314	Book of Acts	2-3
BI 2202 or BI 2302	Pentateuch	2-3
Bible Elective		2-3
Total Hours Required for Christian Literacy		8-12

CHRISTIAN LITERACY		HOURS
BI 1211 or BI 1311	Life of Christ	2-3
BI 1214 or BI 1314	Book of Acts	2-3
BI 2202 or BI 2302	Pentateuch	2-3
Bible Elective		2-3
Total Hours		8-12

CULTURAL HERITAGE LITERACY		HOURS
HU 1310	Western Cultural Heritage I	3
HY 2320	American Cultural Heritage	3
Total Hours		6

MATHEMATICAL & SCIENTIFIC LITERACY		HOURS
MH 1383	Finite Math (or higher)	3
Natural Science or Physical Science		3
Total Hours		9

INFORMATION & COMMUNICATION LITERACY		HOURS
Composition and Literature		6
EH 1301	English Composition I	3
EH 1302	English Composition II	3
Communication Laboratory Requirements		3
EH 1303	Speech Communication	3
Technology		3
CA 1302	Computer Applications	3
Total Hours		12

PERSONAL & SOCIAL LITERACY		HOURS
Personal		3
PE 1300	Lifetime Fitness	3
Social		3
BA 2303	Macroeconomics	3
Total Hours		6

PROFESSIONAL & MAJOR FIELD: REQUIRED BUSINESS ADMINISTRATION MAJOR REQUIREMENTS		HOURS
BA 2301	Principles of Accounting I	3
BA 2302	Principles of Accounting II	3
BA 2305	Business Mathematics	3
BA 2310	Introduction to Finance	3
BIS 2300	BASIC Programming	3
BIS 2378	Survey of Programming	3
BIS 2390	Introduction to Microcomputer Accounting	3
BIS 2395	Introduction to Database Management	3
MH 2340	Statistics	3
Total Hours Required for Professional & Major Field		33

CATEGORY	HOURS
Core Curriculum Requirements**	38-42
Professional & Major Field	33
Total Hours Required For Graduation	71-74

# EXECUTIVE BUSINESS PROGRAMS



**T**he programs offered in the Harris College of Business & Executive Education are designed to develop and enhance leadership qualities in men and women preparing them for roles in the free enterprise system of the business community. The College emphasizes the integration of Christian values with business in its traditional and executive programs. The Harris College of Business & Executive Education operates within a quality student/teaching oriented environment and adapts a futuristic approach in graduating educated students interested in what an education enables them to be as well as what it enables them to do.

## EXECUTIVE BACHELOR OF BUSINESS ADMINISTRATION (BBA)

The Executive Bachelor of Business Administration is a broad-based program primarily designed to offer a versatile education in business and management within a stipulated time frame of one year (6 Modules). This executive program of study is offered to current and potential executives, professionals, managers, and supervisors who have completed two (2) years of college study. Candidates seeking admission to the program are generally expected to be above 23 years of age with at least two (2) years of relevant work experience. This program is geared to enhance the learning horizons of executives by offering a blend of the various courses considered vital for a career in business.

An objective of the Executive BBA program is for

it to distinguish itself in many ways: from the quality of its students, the teaching of its faculty, and the leadership/accomplishments of its prospective alumni.

It is our firm determination to maintain a leading role in the education of business professionals by offering them general management education opportunities throughout the various stages of their careers. We strive to maintain high Christian standards that will enable us to earn leadership status in executive education because of our outstanding faculty, innovative programs, and focus on Christian perspectives.

Our focus is on the most pressing issues facing business and industry. In order to show the dynamic nature of the marketplace, we will address the current international and regulatory forces affecting executive decisions. Often, our program participants become a source of vital information for the faculty and fellow students.

Classes are structured to combine theory with application, thus allowing executives the opportunity to learn from each other as well as from our own distinguished faculty. In general, small class sizes for the management programs are maintained to ensure that each participant receives individual attention.

One of our longtime goals has been the development of a complete and exclusive learning environment for our program participants. The Executive BBA program is designed to bridge the gap between traditional academic programs and executive education.

## DELIVERY METHOD FOR BBA

The Bachelor of Business Administration is offered in a one-year format that consists of 60 credit hours. The delivery method for the courses in this program consists of online and blended learning. It is a hybrid model of in-class lecture and supplementary online application that enhances the learning experience through a technology-centered focus. In-class lectures focus on content delivery and physical experiential learning in the form of case work, group exercises, and activities unique to each topic. The online component of each class involves the use of core-learning topical exercises whereby each student participates in personal research and discovery and the sharing of that knowledge based on assigned topics in a structured technology-centered learning environment.

Twelve courses blend the classroom and online environments. Classroom lectures are conducted on Tuesday/Thursday nights or Saturdays with additional online activities required throughout the course. Six Directed Studies are offered entirely in an online format that requires weekly student participation. The various technology-centered activities are designed and structured to build upon the principles and concepts pertinent to each course. Instruction, tests, case studies, assignments, and other specific requirements are accomplished primarily through individual effort; however, several activities involve group interaction and threaded discussions.

The technology-centered activities use Blackboard for Directed Studies and blended learning; therefore, a

mandatory training session is conducted on Saturday prior to the beginning of the first module. The training session will cover online access and navigation of the Blackboard platform that is paramount to successful completion of the program.

### PROGRAM HIGHLIGHTS

In addition to facilitating professional growth and development in a multitude of ways, the BBA program, being totally structured in modules within the semester, has the following advantages:

1. Credit for prior undergraduate work at accredited institutions.
2. Option of Tuesday/Thursday or Saturday classes for certain groups.
3. Completion within one year (50 weeks/3 semesters/6 modules).
4. Each semester comprised of 2 modules and each module comprised of 7 weeks.
5. Each module has four courses, two of which are 3-semester credit hours each, one for 1-semester credit hour, and another of 3-semester credit hours of Directed Study.
6. Ability to enter program several times during the year. (You may only begin in Module 1, however.)

### PROGRAM OBJECTIVES

1. Improve the student's capacity for effective decision making in organizations.
2. Facilitate professional growth by exposure to organizational culture and development of conceptual as well as diagnostic skills.
3. Emphasize objective setting, strategic planning, operational planning, and time-management concepts.



4. Review multiple organizational structures/ designs, job designs, and authority relationships.
5. Promote development of interpersonal relationships, along with effective oral and written communications.
6. Enhance human resource management skills to achieve high productivity.
7. Encourage integration of the biblical doctrines of Christian perspectives within the value systems of business, professional relationships, and the code of conduct in management.
8. Survey the economic environment as it relates to individuals, business, and society.
9. Analyze and interpret various management, marketing, economic, financial, accounting, legal, international business, and information system concepts vital to modern-day business management.
10. Survey statistical/quantitative methodology in

conjunction with problem scenarios that provide insights into managerial decisions.

### ADMISSION TO BBA

Students who meet the following requirements may apply for admission status:

1. Minimum GPA of 2.0 on credit hours applied to entrance competencies.
2. Completion of entrance competencies as listed below.
3. 23 years of age.
4. Two years of relevant work experience.

Conditional/provisional admission status may be granted by the BBA Department Director. Such admission exception must be in writing prior to enrollment. Absolutely no waiver shall be granted by the Director for any student who has less than the minimum 60 hours required entrance competency.

The Executive BBA Program consists of a total of 120 semester credit hours, that is, suggested 60 hours as an entrance requirement plus 60 hours in the one-year modular program. Any deficiencies in entrance competencies will be evaluated and students having such must fulfill the requirements before they graduate. Such students shall be granted provisional admission. These entrance requirements can be completed at either Faulkner University or any other regionally accredited college and must be completed within two years from the date the student begins the program. At least two years of relevant work experience is highly desirable. A student must maintain a cumulative GPA of 2.0 in order to be awarded the BBA degree.

Students enrolled in Faulkner University's one-year degree completion programs will not be granted permission to simultaneously take core courses. Transfer credit for core requirements will not be accepted from other schools if taken while enrolled in any of Faulkner University's one-year degree completion programs.

# EXECUTIVE BACHELOR OF BUSINESS ADMINISTRATION (BBA) DEGREE

## ACADEMIC CRITERIA FOR BBA

The Executive BBA Program, true to its literal implication, is a bachelor's degree program with a stair-step structure similar to the executive programs offered in block schedules or modules.

While it is designed to adhere to the executive/professional curriculum of Faulkner University in a flexible format, the very essence of this program is its executive orientation. This program provides a unique blend of traditional academics and executive management programs to effectively equip managers, professionals, and executives with the knowledge to confront the major issues and problems encountered in

the business world.

The program is designed to help students acquire a functional understanding of business organizations as operating systems within the larger system of society. This is accomplished by ensuring that incoming students possess a reasonably strong background in liberal arts.

Faulkner University's executive education programs, including the Executive BBA and HRM, are offered primarily as degree completion programs. Students graduating successfully from such programs are eligible to apply for admission to graduate programs in the College of Business of Faulkner University. Certain graduate Business

programs offered by Faulkner University might require additional prerequisites.

Students enrolled in the program are required to take six hours in two courses titled Christian Values and Ethics in Business and The Executive and the Family. These courses, by studying biblical passages emphasizing ethics and family values, are to provide a sense of professional responsibility in the acquisition of the abilities to reach conclusions on a carefully reasoned basis, to act with integrity in the face of social/organizational pressure, and to work constructively with others.

Transcripts from all institutions attended are considered in calculation for honors. A Faulkner

CHRISTIAN LITERACY		HOURS
BI 1311	Life of Christ	3
BI 1314	Book of Acts	3
BI 2202	Pentateuch	3
Bible Elective		3
Total Hours Required for Christian Literacy		12

\*Students who transfer in core curriculum requirements for the BBA program can substitute 12 hours in general education courses for this requirement. Students who take courses at Faulkner University to satisfy the core curriculum requirements for the BBA program must take a Bible course within every 15 hours to satisfy the University's Christian Literacy requirement.

MATHEMATICAL & SCIENTIFIC LITERACY		HOURS
MH 1300	College Math (or higher)	3
Natural Science or Physical Science		3
Mathematics or Natural or Physical Science		3
Total Hours		9

INFORMATION & COMMUNICATION LITERACY		HOURS
Composition Requirement		6
EH 1301	English Composition I	3
EH 1302	English Composition II	3
Total Hours		6

\* A course in computer literacy is recommended for students prior to taking the professional literacy area.

ELECTIVES		HOURS
Electives		18
Total Hours		18

CULTURAL HERITAGE LITERACY		HOURS
One course in humanities or history will satisfy this requirement		3
Total Hours Required for Heritage Literacy		3

PERSONAL & SOCIAL LITERACY		HOURS
Social Sciences: Four courses in any social science area such as history, political science, economics, psychology, sociology, anthropology, library science, geography, etc.		
Total Hours		12

CATEGORY	HOURS
Core Curriculum Requirements	60
Professional Literacy	60
Total Hours Required For Graduation	120

# EXECUTIVE BACHELOR OF BUSINESS ADMINISTRATION (BBA) DEGREE CONTINUED

transcript will show both a Faulkner grade point average (GPA), and an Overall GPA that includes any transfer credit as authorized by the Registrar's Office. However, the final GPA, which will be considered for honors at graduation, will include all Registrar approved credit from all accredited schools attended (technical and academic) in addition to credit awarded by Faulkner University. Students with an Overall GPA of 3.75 or higher will graduate with honors.

All requirements of the Executive BBA degree must be completed within four (4) years of the initial enrollment to the program. Students who withdraw from the program, prior to re-entry/re-enrollment, must satisfy the requirements based on the current curriculum/catalog including completion/satisfaction of any core requirement deficiencies.

## COMPREHENSIVE EXAMINATION FOR BBA

On the last date of classes in Module Six, a departmentally designed written Comprehensive Examination will be administered to all students. Satisfactory completion of all related coursework will be required prior to sitting for the Examination. The results of this Examination shall be reported on a Pass or Fail basis only.

The Examination shall be comprised of questions, cases, or problem situations which focus the student's energies on the progressive absorption features of the Executive BBA Program. The Examination is prepared by members of the Faulkner University

College of Business full-time faculty. Answers to the questions or solutions to the problems are to be essay-type and are to be written and completed within the testing session.

The Examination consists of six questions. The questions or problem situations are based on the concepts in the following courses of the BBA program:

- BBA 3320 Directed Study in Management
- BBA 3350 Directed Study in Marketing
- BBA 4300 Quantitative Business Analysis
- BBA 4310 Information Systems for Management
- BBA 4340 Managerial Accounting
- BBA 4390 Readings in Management

During Module 4 of the BBA Program, the students will receive a list of topics relating to the different

PROFESSIONAL LITERACY	HOURS
<b>MODULE 1</b>	
BBA 3301 Professional Business Writing	3
BBA 3310 Legal Environment of Business	3
BBA 3120 Management & Organization	1
BBA 3320 Directed Study in Management	3
<b>MODULE 2</b>	
BBA 3330 Survey of Accounting	3
BBA 3340 Survey of Economics	3
BBA 3150 Survey of Marketing	1
BBA 3350 Directed Study in Marketing	3

PROFESSIONAL LITERACY CONTINUED	HOURS
<b>MODULE 3</b>	
BBA 3360 Financial Management	3
BBA 3370 Christian Values Ethics in Business	3
BBA 3180 Personnel/Human Resource Management	1
BBA 3380 Directed Study in Human Resource Management	3
<b>MODULE 4</b>	
BBA 4330 Quantitative Business Analysis	3
BBA 4310 Information Systems for Management	3
BBA 4130 Human Relations in Organizations	1
BBA 4331 Directed Study in Organizational Behavior	3

PROFESSIONAL LITERACY CONTINUED	HOURS
<b>MODULE 5</b>	
BBA 4330 The Executive and the Family	3
BBA 4340 Managerial Accounting	3
BBA 4150 International Culture & Business	1
BBA 4350 Directed Study in International Business	3
<b>MODULE 6</b>	
BBA 4390 Readings in Management	3
BBA 4370 Small Business Management	3
BBA 4180 Business Policy & Strategy	1
BBA 4380 Directed Study in Management Policy	3
<b>Total Hours Required for Professional Literacy</b>	<b>60</b>

# EXECUTIVE BACHELOR OF BUSINESS ADMINISTRATION (BBA) DEGREE CONTINUED

courses from which the Examination will be taken.

Full-time business faculty on the Montgomery campus will evaluate the Examination and will assign either a “Pass” or “Fail” grade. A Pass grade is the equivalent of a numerical grade of 70 or higher on each of the six questions. A Pass grade will result in a student being certified to the BBA Academic Director as having successfully completed the Comprehensive Examination. A Fail grade is the equivalent to a numerical grade of 69 or below on any given section. A grade of Fail requires a retake of the Examination. The Pass or Fail grade designation is not used in determining grade point averages.

A student who receives a grade of 69 or below will be allowed two retakes of the Examination. The retake Examination questions will come from the same list of topics used for the first Comprehensive Examination. All retake Examinations will be administered on the Faulkner campus in Montgomery. Each retake of the Examination costs the student a retake fee of \$50.00 and this must be paid prior to taking the test. Students must register for each retake Examination. A student who has repeatedly failed the Comprehensive Examination may apply in writing to the BBA Academic Director to be allowed to retake the Examination a third time. A final decision regarding such will be made by the BBA Academic Review Committee. Also, any student who fails to attend the Comprehensive

Examination when he/she is scheduled, without prior notification, will be charged a \$50 fee for the rescheduling. A student who does not pass the retakes of the Comprehensive Examination must appeal in writing to the BBA Academic Director for re-admission to the program. If this petition is approved, the student must retake and successfully complete some or all of the BBA courses previously listed, as advised by the BBA Academic Review Committee. The student must then successfully complete the Comprehensive Examination prior to graduation.

## TRANSFERABILITY OF BBA CREDITS OR APPLICABILITY TO GRADUATE PROGRAMS

Because of the diversity in graduate programs (numerous programs across the nation and in various fields within the broad area of business, related to business, or outside of business) and the variety of entrance competencies for entry therein, it is not feasible for the University to undertake to advise students as to whether their programs of study at Faulkner will satisfy the prerequisites of other studies at other universities. Thus, the student contemplating transfer or graduate work at another institution bears the sole responsibility for ensuring that work done at Faulkner will satisfy the program requirements at a different university.



# BACHELOR OF SCIENCE IN HUMAN RESOURCE MANAGEMENT: HRM EXECUTIVE PROGRAM

The Bachelor of Science in Human Resource Management is offered in a one-year format that consists of 48 credit hours. The delivery method for the courses in this program consists of online and blended learning. It is a hybrid model of in-class lecture and supplementary online application that enhances the learning experience through a technology-centered focus. In-class lectures focus on content delivery and physical experiential learning in the form of case work, group exercises, and activities unique to each topic. The online component of each class involves the use of core-learning topical

exercises whereby each student participates in personal research and discovery and the sharing of that knowledge based on assigned topics in a structured technology-centered learning environment.

Ten courses/modules blend the classroom and online environments. Classroom lectures are conducted on Monday nights with additional online activities required throughout the course. Three Directed Studies are offered entirely in an online format that requires weekly student participation. The various technology-centered activities are designed and structured to build upon the principles and concepts

pertinent to each course. Instruction, tests, case studies, assignments, and other specific requirements are accomplished primarily through individual effort; however, several activities involve group interaction and threaded discussions.

The technology-centered activities use Blackboard for online Directed Studies and blended learning; therefore, a mandatory training session is conducted on Saturday prior to the beginning of the first module. The training session will cover access and navigation of the Blackboard platform that is paramount to successful completion of the program.

CATEGORY	HOURS
Christian Literacy	12
Cultural Heritage Literacy	3
Mathematics & Scientific Literacy	9
Information and Communication Literacy	6
Personal and Social Literacy	12
<b>Total Core Curriculum Requirement Hours</b>	<b>129-135</b>

CULTURAL HERITAGE LITERACY	HOURS
One course in humanities or history will satisfy this requirement	3
<b>Total Hours</b>	<b>3</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition Requirement	6
EH 1301 English Composition I	3
EH 1302 English Composition II	3
<b>Total Hours</b>	<b>6</b>

\* A course in computer literacy is recommended for students prior to taking the professional literacy area.

CHRISTIAN LITERACY	HOURS
BI 1311 Life of Christ	3
BI 1314 Book of Acts	3
BI 2202 Pentateuch	3
Bible Elective	3
<b>Total Hours</b>	<b>12</b>

\*Students who transfer in core curriculum requirements for the BBA program can substitute 12 hours in general education courses for this requirement. Students who take courses at Faulkner University to satisfy the core curriculum requirements for the BBA program must take a Bible course within every 15 hours to satisfy the University's Christian Literacy requirement.

PERSONAL & SOCIAL LITERACY	HOURS
Physical Education	2
Social Sciences	12
Social Sciences: Four courses in any social science area such as history, political science, economics, psychology, sociology, anthropology, library science, geography, etc.	
<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
MH 1300 College Math (or higher)	3
Natural Science or Physical Science	3
Mathematics or Natural or Physical Science	3
<b>Total Hours</b>	<b>9</b>

CATEGORY	HOURS
Core Curriculum Requirements	60
Professional Literacy	60
<b>Total Hours Required For Graduation</b>	<b>120</b>

# BACHELOR OF SCIENCE IN HUMAN RESOURCE MANAGEMENT: HRM EXECUTIVE PROGRAM CONTINUED

PROFESSIONAL LITERACY				HOURS
<b>SEMESTER 1</b>				
Module 1	5 weeks	HRM 4300	Organizational Behavior	3
Module 2	5 weeks	HRM 4311	Supervision & Management	3
Module 3	5 weeks	HRM 3300	Research Methods in Management	3
Module 4	5 weeks	HRM 3310	Statistical Methods & Research	3
Module 11		HRM 4199	Research Project (Part I)	1
Directed Study		HRM 3340	D.S. in Perspectives of Management	3
Directed Study		HRM 3140	Perspectives of Management	1
	20 weeks			17
<b>SEMESTER 2</b>				
Module 5	5 weeks	HRM 4310	Management Information Systems	3
Module 6	5 weeks	HRM 3320	Effective Interpersonal Relations	3
Module 7	5 weeks	HRM 3331	Biblical Perspectives	3
Module 11	5 weeks	HRM 4399	Research Project (Part 2)	3
Directed Study		HRM 4382	D.S. in International Dimensions	3
Directed Study		HRM 4182	International Dimensions	1
	15 weeks			16
<b>SEMESTER 3</b>				
Module 8	5 weeks	HRM 4330	Human Resource Management	3
Module 9	5 weeks	HRM 4381	Management & the Family	3
Module 10	5 weeks	HRM 4341	Business Ethics & Values	3
Module 11	1 week	HRM 4299	Research Project (Part 3)	2
Directed Study		HRM 3340	DS in Training & Development of Human Resources	3
Directed Study		HRM 3140	Training & Development of Human Resources	1
	16 weeks			15
HRM Total	51 weeks		Total Semester Hours	48

The Human Resource Management degree program is a nontraditional bachelor's degree program designed specifically for the working adult student. Individuals seeking admission to the program are generally expected to be above 23 years of age and to have completed two years of college study with a minimum GPA of 2.0 on suggested entrance competencies. The HRM program is focused on the working adult's professional and educational goals. It is intended to provide an introduction to, and an overview of, the field of human resources management. The program will benefit individuals in fields such as insurance, banking, law enforcement, sales, government, general administration, or military service.

The program is designed to be completed in approximately one (1) year and will fit into the working adult's busy schedule. Classes meet one night per week, for four hours each session. Each class (module) lasts five weeks. At the end of the program, one session (Module 11) is dedicated to the culmination of the Research Project. Classes generally consist of ten to twenty other adults who share the same motivation and who will become a support group as students attend classes and study together.

Classes are structured to combine theory with application, thus allowing adult students to learn from each other. Classes are offered and taught sequentially, and the material is organized in a manner that adults find preferable, thus maximizing the potential of the participants.

First, the student will participate in ten courses, or modules, which address pertinent issues and ideas related to the student's success. These sessions provide hands-on, immediate practice on the job. Detailed course descriptions are given later in this catalog. An emphasis on effective interpersonal communications



permeates the program. Forty-eight semester hours are earned by completing the HRM modules and Directed Studies.

Second, with the assistance of an instructor, the student will conduct an applied research project which is designed according to the student's interests. Most students elect to solve a problem directly related to their work.

## PROGRAM HIGHLIGHTS

In addition to facilitating professional growth and development in a multitude of ways, the HRM program, being totally structured in modules within the semester, has the following advantages:

1. Credit for prior undergraduate work at accredited institutions.
2. Classes one night per week plus an online component.
3. Total of three Directed Studies in the program (online).
4. Completion within 13 months.
5. All classes taken with other motivated and dedicated adults.
6. Each module has one course; all courses are offered sequentially.
7. Moderate tuition package with choice of individualized tuition plans for the working adult.

## PROGRAM OBJECTIVES

1. Facilitate professional growth by exposure to organizational culture and development of conceptual and diagnostic skills via a curriculum designed and structured for executive education.
2. Focus on organizational behavior and the managerial dimensions of attitudes, personality, perception, learning, roles, norms, and techniques for managing work groups.

3. Enhance the students' knowledge and understanding of the current issues and theories of human resource management.
4. To describe concepts and approaches underlying human resource management.
5. Recognize various elements that constitute an organization's external and internal environments and their possible impact upon management.
6. Identify demographic, cultural, and ethical differences occurring within a society, and their implications for management.
7. Appreciate the major laws and court decisions affecting equal employment opportunity and affirmative action.
8. Explain various factors that must be taken into account when designing a job and how these factors motivate employees.
9. Explain the role of communication in management; identify barriers to communication and cite requisites for effective communication.
10. Familiarize students with concepts of planning, organizing, staffing, leading, and controlling.
11. Improve the students' capacity for effective decision making in organizations.
12. Provide a practical understanding of the total enterprise and promote abstract thinking.
13. Emphasize objective setting, strategic planning, operational planning, and time-management concepts.
14. Review multiple organizational structures and designs, job designs, and authority relationships.
15. Promote development of interpersonal relationships and effective oral and written communications.
16. Encourage integration of Christian perspectives and biblical doctrines with value systems, in business, professional relationships, and management's code of conduct.
17. Survey statistical and quantitative methodology in conjunction with problem scenarios that provide insights into managerial decisions.

## ADMISSION TO HRM

Students who meet the following requirements may apply for admission status:

1. Minimum GPA of 2.0 on credit hours applied to entrance competencies.
2. Completion of entrance competencies as listed below.
3. 23 years of age.
4. Two years of relevant work experience.

Conditional/provisional admission status may be granted by the HRM Department Director. Such admission exception must be in writing prior to enrollment. Absolutely no waiver shall be granted by the Director for any student who has less than the minimum 60 hours required entrance competency.

The HRM Program consists of a total of 120 semester credit hours. This includes the minimum 60 hours as an entrance requirement, plus 48 hours in the one year modular program. The remaining 12 hours can be earned through coursework or CLEP testing. Any deficiencies in suggested competencies will be evaluated, and students lacking credit will need to fulfill the requirements before graduation. These entrance requirements can be completed at either Faulkner University or any other regionally accredited college and must be completed within four years from the date the student begins the program. A student must maintain a cumulative GPA of 2.0 in order to be awarded the Bachelor of Science in Human Resource

## ACADEMIC CRITERIA FOR HRM

The Human Resource Management program is an accelerated degree completion program designed to adhere to the liberal arts core curriculum required by Faulkner University, yet be flexible enough to provide the adult

student with the academic foundation to meet the challenges and problems of business or organization management.

The program will provide students with an understanding of business and organizational structure and functioning, increase effectiveness in communication and interpersonal relationships, and identify and describe significant life experiences and lessons learned from these experiences.

Adults enrolled in the program are required to take the following three courses, which are worth a total of nine (9) hours: Management and the Family, Biblical Perspectives, and Business Ethics and Values. These courses, by emphasizing biblical principles and studying biblical passages, are to provide a sense of professional ethics by enabling professionals to acquire the ability to reach conclusions on a carefully reasoned basis, to act with integrity in the face of social and organizational pressure, to work constructively with others, and to appreciate Christian family life.

Faulkner University's executive education programs, including the Executive BBA and HRM, are offered primarily as degree completion programs. Students graduating successfully from such programs are eligible to apply for admission to graduate programs in the College of Business of Faulkner University. Certain graduate Business programs offered by Faulkner University might require additional prerequisites.

Students must satisfy the above requirements, pass the courses in the HRM program, maintain a 2.0 grade point average on all work attempted, and pass a Comprehensive Examination in order to receive the Bachelor of Science degree. See the HRM Student Handbook for further discussion concerning the Comprehensive Examination.

Transcripts from all institutions attended are considered in calculation for honors. A Faulkner transcript will show both a Faulkner grade point average (GPA), and an Overall GPA that includes any

transfer credit as authorized by the Registrar's Office. However, the final GPA, which will be considered for honors at graduation, will include all Registrar approved credit from all accredited schools attended (technical and academic) in addition to credit awarded by Faulkner University. Students with an Overall GPA of 3.75 or higher will graduate with honors.

All requirements of the HRM degree must be completed within four (4) years of the initial enrollment to the program. Students who withdraw from the program, prior to re-entry re-enrollment must satisfy the requirements based on the current curriculum/catalog including completion/satisfaction of any core requirement deficiencies.

### **ACADEMIC ADVISING FOR HRM**

Students should recognize that they have the primary responsibility in planning their own academic program, given the fact that this is a structured degree completion program. All students entering the University's executive programs will be given an official evaluation of transcripts, military school and training, etc. Any student lacking in core requirements has a variety of options available to satisfy these deficiencies: CLEP, additional coursework, etc. The Assessment Center in the Registrar's Office will provide the student with detailed information on these options, and specific courses needed to satisfy core. While the Dean of the College of Business and the Vice President for Academic Affairs may make recommendations, the

Assessment Center has the responsibility and authority on the evaluation of any and all credit transferred to Faulkner.

The Vice President for Academic Affairs, the Dean of the College of Business, and the Program Chair/Director stand ready to help with special problems.

### **ACADEMIC APPEAL FOR HRM**

If a student has reason to question the decision of an instructor with regard to course content or to a grade received, the student should follow this protocol:

1. The appeal is first made to the instructor of the course.
2. If the student has further concerns, he/she may appeal (in writing) to the Program Director. The Director will investigate the student's concerns and respond.
3. If an appeal is made, the Program Director will forward the



appeal to the HRM Academic Review Committee and provide the student with a copy of the final decision.

The HRM Academic Review Committee is comprised of the Director/Chair of the HRM department, the Director/Chair of the BBA department, the Director/Chair of the M.S. in Management department, the Associate Dean of the College of Business, and the Dean of the College of Business and Executive Education.

The primary role of the Committee is to work with operational issues such as grades, conduct, Comprehensive Examinations, and special situations. The Committee deals with plagiarism and/or complicity though it is not limited to such. If any of the individuals in the Committee happens to be the professor who has awarded the grade being appealed, he/she will be replaced in that committee by another credentialed faculty member while the appeal is being addressed.

### **ACADEMIC MISCONDUCT IN HRM**

Academic misconduct includes but is not limited to plagiarism, falsification on tests and assignments, attempting to take credit for another's work, and abuse or inappropriate behavior toward an instructor or administrator. Inappropriate behavior would include disrespect for an instructor/administrator's authority, calling members of the administration at home with complaints, or any non-professional behavior during an academic session. Aggressive and/or offensive verbal communications with instructors, staff, administrators and/or fellow students will not be tolerated. Please refer to the HRM Student handbook for additional details.

### **CLASSROOM ATTENDANCE FOR HRM**

Regular class attendance is expected of all students and is essential for academic development. In some

courses, class interaction and individual participation are such vital parts of the course objective that appreciable absence from class negates the value of the course. An education, being more than the attainment of facts and skills, includes the development of attitudes, appreciations, and understandings that are experienced from the classroom.

The following policies and procedures are to be followed in regard to absences of students:

1. Students are expected to attend class and are responsible for assignments and work missed because of absence, but an instructor is not obligated to permit a student to make up work.
2. One absence is allowed without prior approval of the department chair; however, please note there is some exception to Module 11. Please refer to the HRM Student Handbook for additional details. When an absence does occur, the student is still responsible for the online component of the class. The student must have prior approval from the department chair before the second absence. Regardless of the reason for an absence (personal illness, family illness, death of family member, work, vacation, etc.) a student who misses three meetings of any class will receive an automatic "F" in the class.
3. The handling of other absences and makeup work is at the discretion of individual instructors, but it must be consistent with the program's class attendance policy mentioned in the syllabus distributed at the beginning of the module.
4. Instructors are required to keep an accurate record of class attendance and to notify the Program Director's office at the earliest moment an attendance problem becomes evident.

Please refer to the HRM Student Handbook for additional details.

### **COMPREHENSIVE EXAMINATION FOR HRM**

Students receive an HRM program calendar during registration that contains the date that the written Comprehensive Examination will be administered. Satisfactory completion of this Examination will be required prior to graduation. The results of this exam shall be reported on a Pass or Fail basis only.

The Examination shall be comprised of questions, cases, or problem situations which focus the student's energies on the progressive absorption features of the HRM Program. During semester three of the HRM program, the students will receive a list of topics relating to the different courses from which the Examination will be taken.

The departmentally designed Comprehensive Examination is administered to all students during the third semester of the program. The Examination is prepared by members of the Faulkner University College of Business Examination Committee based on topics submitted by instructors teaching in the HRM program. Answers to the questions or solutions to the problems are to be essay-type and are to be written and completed within the testing session. The Examination consists of six questions. The questions or problem situations are based on the concepts in the following courses of the HRM program:

- Module 1 HRM 4300 Organizational Behavior
- Module 4 HRM 3310 Statistical Methods & Research
- Module 5 HRM 4310 Management Information Systems
- Module 6 HRM 3320 Effective Interpersonal Relations
- Module 8 HRM 4430 Human Resource Management
- Directed Study 3 HRM 4390 Training & Development of Human Resources

Members of the Examination Committee will evaluate the Examination and will assign either a “Pass” or “Fail” grade. A Pass grade is the equivalent of a numerical grade of 70 or higher on each of the six questions. A Fail grade is the equivalent of a numerical grade of 69 or below on any given question. A grade of Fail requires a retake of the Examination. Any question failed must be re-taken before an overall Pass grade can be given for successful completion of the Comprehensive Examination. Students will be notified when the re-take Examination will be given. The re-take Examination may consist of any of the questions listed in the topic areas already given out to the student during Semester 3 of the program. A Pass grade will result in a student being certified to the HRM Chair/Director as having successfully completed the Comprehensive Examination. The Pass or Fail grade designation is not used in determining grade point averages.

A student who receives a grade of 69 or below will be allowed two retakes of the Examination. The retake Examination questions will come from the same list of topics used for the first Comprehensive Examination. All retake Examinations will be administered on the Faulkner campus in Montgomery. Each retake of the Examination costs the student a retake fee of \$50.00 and this must be paid prior to taking the test. Students must register for each retake taken. A student who has repeatedly failed the Comprehensive Examination may apply in writing to the HRM Director to be allowed to retake the examination a third time. A final decision regarding such will be made by the HRM Academic Review Committee. Also, any student who fails to attend the Comprehensive Examination when he/she is scheduled, without prior notification, will be charged a \$50 fee for the rescheduling. All students are expected to take the Comprehensive Examination on the date identified on the HRM calendar for their group.

A student who does not pass the retakes of the Comprehensive Examination must appeal in writing to the HRM Chair/Director for re-admission to the

program. If this petition is approved, the student must retake and successfully complete some or all of the HRM courses previously listed, as advised by the HRM Academic Review Committee. The student must then successfully complete the Comprehensive Examination. Students who, for whatever reason, withdraw from the program and later choose to take the Comprehensive Examination would have to assume responsibility for retaking any new/updated courses in HRM curriculum. The same applies to students who complete the program and do not take the Comprehensive Examination.

### **TRANSFERABILITY OF HRM CREDITS OR APPLICABILITY TO GRADUATE PROGRAMS**

Because of the diversity in graduate programs (numerous programs across the nation and in various fields within the broad area of business, related to business, or outside of business) and the variety of entrance competencies for entry therein, it is not feasible for the University to undertake to advise students as to whether their programs of study at Faulkner will satisfy the prerequisites of other studies at other universities. Thus, the student contemplating transfer or graduate work at another institution bears the sole responsibility for ensuring that work done at Faulkner will satisfy the program requirements at a different university.

Although the HRM program provides the student with a bachelor’s degree and 48 semester hours of upper-division credit, please note that admission requirements for graduate schools vary extensively. It is possible that some graduate schools may require more than 48 upper division hours for admission.



**THE COLLEGE  
OF EDUCATION**

The background of the entire image shows two rock climbers rappelling down a large, overhanging rock face. The climber in the foreground is a woman with tattoos, wearing a blue helmet, a striped long-sleeve shirt, and dark shorts. She is holding onto a rope and looking upwards. The climber in the background is a man wearing a red long-sleeve shirt and grey pants, also holding onto a rope. The sky is a clear, bright blue. On the left side of the image, there are four dark grey, rounded rectangular buttons stacked vertically, each containing white text.

**MISSION**

**ELEMENTARY EDUCATION  
DEGREE PLANS**

**SECONDARY EDUCATION  
DEGREE PLANS**

**COMPREHENSIVE EDUCATION  
DEGREE PLANS**

# THE MISSION OF THE COLLEGE OF EDUCATION



**T**he mission of Faulkner University's College of Education is to glorify God through the education of the whole person and the preparation of highly competent, professional, and socially committed elementary and secondary school educators who possess content, pedagogical, and professional knowledge, who emphasize integrity of character, who use their gifts in the service of others, and who demonstrate professional competence and leadership in their field.

The Faulkner University College of Education is committed to the preparation of elementary, secondary, and P-12 teachers who will demonstrate a high degree of both character and professional competence. Those who complete the program are prepared to provide leadership in schools as well as to teach in public and private schools. The College of Education oversees and coordinates the Teacher Education Program at Faulkner University.

The education of our future citizenry is one of the most noble and significant challenges for an individual to accept. As our society continues to change and seeks sources of positive influence, the need grows for dedicated, purpose-minded teachers. Those who pursue a teaching career now will inherit the task of motivating the first generation of the 21st century to lead an intelligent, responsible and meaningful life. With these goals in mind, the College of Education's vision integrates the University's five commitments—to Christ, the Bible, the Individual, Excellence, and

American Ideals—with the need for quality educators who will serve others with integrity.

As we consider the future and our role in it, the College of Education has created a vision for our quest to prepare future educators. In collaboration with the broader Faulkner University community, the professional community in schools surrounding our department, our teacher candidates, our alumni and our community, the teacher education program has a vision to prepare educators who are able to meet the challenges of teaching in the twenty-first century by following these major objectives:

- Fostering a Christ-like community of empathy, caring, friendliness, respect, openness, understanding, and integrity to establish lives of professional service in facilitating learning.
- Fostering the pursuit of cognitive, moral, emotional, physical, psychological, and spiritual excellence for lives of professional service in facilitating learning.
- Fostering the preparation of highly competent, professional, and socially committed elementary and secondary school educators and leaders for lives of professional service in facilitating learning.
- Fostering the pursuit of specialized training in content, pedagogical, and professional knowledge for lives of professional service in facilitating learning.
- Fostering the infusion of values, integrity, and character across the curriculum, co-curricular

experiences, and extra-curricular activities for lives of professional service in facilitating learning.

- Fostering the development of educators who demonstrate dedication to their pupils' intellectual growth and overall well-being in lives of professional service in facilitating learning.
- Fostering a desire to perpetuate the art and profession of teaching through lives of professional service in facilitating learning.
- Fostering the lifelong pursuit of professional excellence, innovation, and collaboration in research and preparation of professionals for the highest levels of practice and service in diverse schools, organizations, and communities for lives of professional service in facilitating learning.

## **NATIONAL ACCREDITATION AND STATE APPROVALS**

The initial teacher preparation programs within the College of Education at Faulkner University are accredited by the National Council for Accreditation of Teacher Education (NCATE).

The College of Education is approved to offer undergraduate degree programs leading to the Class B Alabama Teaching Certificate and graduate degree programs leading to the Alternate A Alabama Teaching Certificate by the Alabama State Department of Education (ALSDE). All of the programs satisfy the ALSDE's Alabama Quality Teacher Standards and Highly Qualified Teacher standards. The College of

Education’s approved ALSDE undergraduate program areas, as well as the associated ALSDE certification endorsement areas are summarized in the following chart.

ALSDE CERTIFICATION & GRADE LEVELS		
PROGRAM AREA	GRADE LEVELS	CLASS B: UNDERADUATE
Elementary Education	Grades K-6	Bachelor of Science (B.S.)
Biology	Grades 6-12	Bachelor of Arts (B.A.)
General Science	Grades 6-12	Bachelor of Arts (B.A.)
English Language Arts	Grades 6-12	Bachelor of Arts (B.A.)
History	Grades 6-12	Bachelor of Arts (B.A.)
General Social Science	Grades 6-12	Bachelor of Arts (B.A.)
Mathematics	Grades 6-12	Bachelor of Arts (B.A.)
Physical Education	Grades PreK-12	Bachelor of Science (B.S.)
Theatre	Grades PreK-12	Bachelor of Science (B.S.)
Choral	Grades PreK-12	Bachelor of Science (B.S.)

## TEACHER EDUCATION PROGRAM

### HANDBOOKS

The College of Education has prepared detailed handbooks for students pursuing a degree in any education field at Faulkner University. The handbooks contain the policies, procedures, guidelines, and processes for successful completion of an education degree at Faulkner. Students should obtain a copy of the current Undergraduate Teacher Education Handbook and Internship Handbook from the College or from the Faulkner website.

### COMPLETION OF DEGREE AND CERTIFICATION IN AN EDUCATION FIELD

Completion of a degree program in education requires much more than amassing course credits from the degree program lists. A Teacher Education Program candidate at Faulkner University will pass

through four gateways enroute to a career. Gateway one begins with the declaration of a major in education and progresses to application and admission into the Teacher Education Program. Gateway two moves to

application and admission into the Internship. Gateway three includes the Internship. Gateway four finalizes the route through certification and professional practice. Teacher Education Program candidates are presented to the Teacher Education Committee for approval to enter the Teacher Education Program and Internship Program.

### TEACHER EDUCATION PROGRAM GATEWAYS

#### • PRIOR TO FORMAL ADMISSION INTO THE TEACHER EDUCATION PROGRAM

Students must declare an education field as their academic major in the main office of the

College of Education. At this time, the student’s education file will be started. Upon declaration of an education major, students are eligible to enroll in the following education coursework: ED 2320 Introduction to Education, ED 2322 Foundation of Education, ED 2325 Technology in the Classroom, PY 3380 Educational Psychology, and ED 3340 Exceptional Learner. During these five courses, students will complete a minimum of 140 clinical hours in a P12 setting. Students may also complete any of the coursework detailed on the core side of their degree plan checklist. During the semester in which a student is completing the last of these five education courses, that student should apply for formal entrance into the Teacher Education Program. Students may not take more than these five courses prior to admission to the Teacher Education Program. Prior to program admission, the student may repeat any of the five courses in

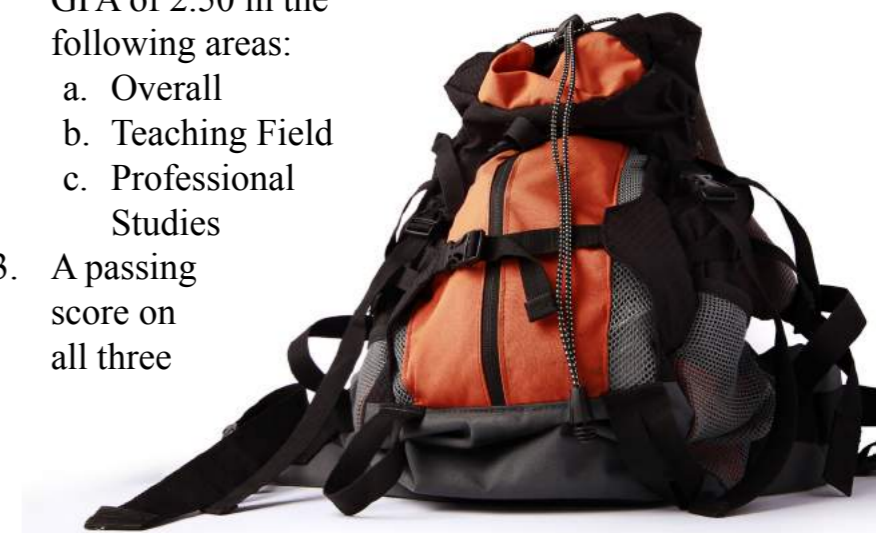
which she or he received a grade of C or below. In addition to the aforementioned Professional Studies Courses, approximately 60 hours of the Liberal Arts core must be completed.

#### • TEACHER EDUCATION PROGRAM ADMISSION

Application for admission into the Teacher Education Program should be made at the beginning of the semester in which a student will complete their fifth professional education course. Students may not exceed five professional education courses prior to being admitted to the Teacher Education Program. Candidates should apply for admission by submitting a formal application along with a one-page essay detailing why the applicant wants to teach by the announced deadline at the beginning of each Fall and Spring semester. Application forms for admission into the Teacher Education Program can be secured from the College of Education Office. All applicants will be required to complete various deadlines throughout the rest of the semester of application culminating in a formal interview with the TEC. All Teacher Education Program requirements must be submitted to the College of Education Certification Officer for processing.

To be eligible for admission into the Teacher Education Program, a student must meet the following requirements by the completion of the semester of application:

1. Submission of Teacher Education Application with attached “Why I Want To Teach” essay.
2. Demonstration of a minimum GPA of 2.50 in the following areas:
  - a. Overall
  - b. Teaching Field
  - c. Professional Studies
3. A passing score on all three





sections of the Alabama Prospective Teacher Test (APTTP).

4. Completion of the five allowed education courses.
5. Completion of English Composition I and English Composition II, with a grade of “C” or higher in both courses.
6. SAEA dues paid for current school year.
7. Satisfactory ratings on approved clinical experiences in a variety of settings totaling a minimum of 140 hours.
8. Submission and approval of electronic Portfolio through LiveText.™
9. Completion of background check and fingerprinting. The ALSDE requires a criminal background check with the application for certification. Students must register for fingerprints at [www.cogentid.com/AL](http://www.cogentid.com/AL). A fee will be required upon registration. Students must then take their registration paperwork to designated locations to be printed. A candidate whose suitability determination precludes admission to a State-approved teacher education program has the right to due process procedures in accordance with Rule 290-3-2-.22, Revocation and Suspension of Certificates and Unsuitability Determinations.
10. Submission of approved disposition rating checklists (students must have a completed rating checklist from each teacher from semester prior to application and each teacher from current semester, as well as one rating checklist from Dean of the College of Education).
  11. Submission of a passing score on Faulkner’s MAPP test.
  12. Satisfactory completion of AQT Math test.
  13. Satisfactory interview with a designated faculty member from the College of Education.
  14. Satisfactory interview with the

Teacher Education Committee.

Any application that does not meet all necessary requirements will not be accepted. Students whose application is denied are responsible for reapplying the following eligible semester. Please see the College of Education Certification Officer with any questions regarding the admission process.

Candidates who cannot be admitted to the Teacher Education Program due to a low GPA are encouraged to take or retake courses in the general studies in order to increase their GPA to at least a 2.50.

• **INTERNSHIP PROGRAM ADMISSION**

The Internship is the culminating experience for a candidate in the Teacher Education Program. The Internship is a full semester placement in a P12 school classroom setting that includes twenty days of full-time teaching responsibility within a 50 mile radius of the University.

Because the Internship is such a time consuming experience, candidates are not allowed to enroll in other classes, be employed, or engage in significant social club or extracurricular activities during the Internship experience unless specifically approved by the Teacher Education Committee. Candidates should apply for admission to the Internship Program by submitting a formal application along with a one-page autobiography by the announced deadline at the beginning of each Fall and Spring semester. Application forms for admission into the Internship Program can be secured from the College of Education Office. All applicants will be required to complete various deadlines throughout the rest of the semester of application culminating in a formal interview with the TEC. All Internship Program requirements must be submitted to the College of Education Certification Officer for processing.

The following criteria must be demonstrated before the conclusion of the semester of application to Internship:

1. Submission of the Internship Application with

attached one page autobiography (to be given to intern’s cooperating teacher).

2. Unconditional admission to the Teacher Education Program at least two semesters prior to application for the Internship.
3. Demonstration of a minimum GPA of 2.50 in the following areas:
  - a. Overall
  - b. Teaching Field
  - c. Professional Studies
4. Official passing test results on the Alabama Prospective Teacher Test must be on file with the College of Education.
5. Official passing test results from the appropriate Praxis II Content Test must be on file with the College of Education (Elementary Education majors must also take Teaching Reading Praxis II).
6. Successful completion of entire degree plan.
7. Submission and approval of a minimum of 300 hours of documented clinical experiences demonstrating completion of diversity requirements.
8. Submission and approval of Professional Portfolio in LiveText.™
9. Active membership in SAEA.
10. Completion of the Major Field Test (Secondary and P12 Majors only).
11. Completion of Start of School Experience with official documentation on file in the Education office.
12. Formal interview with the College of Education faculty members. A lesson plan will be presented at this time and electronic Portfolio will be reviewed.
13. Formal interview with the Teacher Education Committee.

Any application that does not meet all necessary requirements will not be accepted. Students whose application is denied are responsible for reapplying the following eligible semester.

- **GRADUATION REQUIREMENTS**

To receive the Baccalaureate Degree in Education, the following requirements are in effect:

1. Candidacy and admission into the Teacher Education Program (a minimum of two semesters prior to the Internship).
2. Completion of all courses and requirements listed on the appropriate degree plan (including an appropriate Internship).
3. Completion of 860 total hours of clinical experiences
4. Completion of ALSDE Teacher Certification requirements, including a passing score on the Alabama Basic Skills Test and the Praxis II, and appropriate paperwork (including fingerprinting and background check release forms).
5. Completion of all institutional requirements for graduation, i.e. filing of appropriate forms with the Registrar's Office, exit interview with the Financial Aid Office, and clearance with the Business Office.
6. Completion of an exit interview with the College of Education
7. Completion and final approval of electronic Portfolio in LiveText™ which will contain evidence of competencies and completion of the above requirements. All course artifacts should be found in the student's completed Portfolio.

- **CERTIFICATION**

Upon program completion and successful ratings during the Internship, the candidate will file for certification in the State of Alabama. For candidates seeking certification in two or more distinct teaching fields, an additional internship(s) will be required (such as physical education AND biology). Successful completion of an approved Teacher Education Program and satisfactory scores on the Alabama Prospective Teacher Test and the Praxis II qualify a student for a Class B Certificate. Application for Class B Certification should be secured from the College of Education during the

Internship. The completed application, official transcripts, a money order from the student in the amount of \$30, and verification of successful completion of an approved Teacher Education Program are submitted by the College of Education to the ALSDE when all requirements have been satisfied.

#### **RETENTION IN THE TEACHER EDUCATION PROGRAM**

In addition to the University's policies regarding suspension and expulsion, as outlined in Faulkner University's Student Handbook, the College of Education, as executed by the Teacher Education Committee, reserves the right to dismiss any student from the Teacher Education Program based upon disciplinary violations taken before the University's General Welfare Committee resulting in University disciplinary action. Additionally, an admitted candidate who does not continue to meet program requirements will be placed on probation as determined by the Teacher Education Committee.

To remain in the Teacher Education Program, a candidate must continuously meet the following requirements:

1. Maintaining a minimum of 2.50 grade point average overall, in professional studies, and in the teaching field.\*
2. Demonstration professional dispositions during all coursework and clinical experiences.
3. Satisfactory completion of all coursework tied to AQT and PAT standards.
4. Completion of all program gateways according to the mandated timeframes.

\*Any grade below a "C" in professional studies/content courses will not be used to meet certification requirements. ALSDE policies and university policies must be followed in calculation of GPA and awarding of credit for courses taken and courses repeated. ALSDE policies will supersede university policies.

If placed on probation, the Teacher Education

Committee will determine a corrective action plan, which may include a student's removal from the Teacher Education Program. Implementation and completion of a corrective action plan for remediation will determine a student's continued status within the Teacher Education Program.

#### **TESTING REQUIREMENTS**

##### **ALABAMA PROSPECTIVE TEACHER TEST (BASIC SKILLS)**

Students must successfully complete all three sections of the APTTP: reading, writing, and mathematics. This test is a precondition for teacher certification in the State of Alabama. Faulkner University requires that students pass this test in order to be eligible for admission into the Teacher Education Program. To register for the APTTP, go to [www.act.org/alabamapttp](http://www.act.org/alabamapttp) or call (800) 294-2105. Students must be prepared to pay the prescribed fee when registering for this test. The APTTP is administered on the Faulkner campus.

##### **PRAXIS II CONTENT KNOWLEDGE TEST**

Faulkner University requires that students achieve the minimum passing score on the Praxis II in their content field prior to being admitted to the Internship Program. This test is a precondition for teacher certification in the State of Alabama. To register for the Praxis II, go to [www.ets.org/praxis](http://www.ets.org/praxis) or call (609) 771-7395. Students must be prepared to pay the prescribed fee when registering for this test. Scores must be reported electronically to Faulkner University (Code 1068) and the ALSDE (Code 7020).

##### **PRAXIS II TEACHING READING**

Effective September 1, 2012, all elementary education majors are required to take Teaching Reading Praxis II examination prior to being admitted to the Internship Program. The testing codes are 0204 or 5204.

## **PRAXIS II PRINCIPLES OF LEARNING AND TEACHING**

Effective Sept. 1, 2013, candidates in all programs of study within the College of Education must also successfully pass one of the following examinations:

1. Principles of Learning & Teaching (K-6) – 0622
2. Principles of Learning & Teaching (7-12) – 0624

## **EDUCATION TESTING SERVICE PROFICIENCY PROFILE (ETSPP)\***

The ETSPP is a University examination designed to measure student achievement in their general education coursework. Students in the College of Education are required to take the ETSPP as part of their application process for entrance into the Teacher Education Program.

## **MAJOR FIELD TEST (MFT)\***

The MFT is a University examination designed to measure student success in their major field area. Students in the College of Education are required to take the MFT as part of their application process for entrance into the Internship Program. Only secondary and P12 education majors are required to take the MFT.

## **ALABAMA QUALITY TEACHER STANDARD MATH EXAMINATION\***

The ALSDE mandates that all teacher certification candidates demonstrate competence in six keys areas of mathematics. The College of Education uses an instrument designed by the University of Alabama to measure candidate completion of these standards. Students in the College of Education are required to take this Math examination as part of their application process for entrance into the Teacher Education Program.

**\*THERE IS NOT A COST FOR THESE UNIVERSITY EXAMINATIONS.**

## **CLINICAL EXPERIENCES**

Clinical Experiences are an important and integral part of the Teacher Education Program. Clinical hours are to be completed in prescribed education courses, as well as the Internship. Students will obtain clinical experience in diverse settings. Before admission into the Teacher Education Program, each candidate must complete 140 hours of clinical experience, and prior to admission to the Internship, the candidate must complete a total of 300 hours of clinical experience. The experiences will provide opportunity for candidates to develop the skills essential for classroom teachers. Clinical experiences during courses will include instruction, tutoring, or conducting workshops for P-12 pupils. All clinical experiences are designed to be community based, service oriented, and to promote skills development of Teacher Education candidates. The College of Education requires that its students experience a wide variety of clinical experiences that include students with exceptionalities and students from diverse ethnic, racial, gender, and socioeconomic groups.

## **REMOVAL FROM CLINICAL EXPERIENCES**

Removal from a school by the administration of that school or by Faulkner University College of Education faculty will result in immediate suspension from internship or clinical experiences. The Teacher Education Committee will meet to decide on a corrective action plan, which may include a student's removal from the Teacher Education Program. Implementation and completion of a corrective action plan will determine further opportunities to complete clinical experiences.

Interns removed from internship are not guaranteed a placement the following semester.

## **TRANSFER STUDENTS**

The College of Education welcomes transfer students from other accredited institutions and will accept transfer as detailed by the various STARS

agreements. Students may access the transfer agreements at the following web address: <http://intranet2.dpe.edu/ISS/home.aspx>. No more than three courses from the Professional Studies and Teaching Field area may be transferred from another university and accepted toward an Education degree. All professional transfer courses are subject to approval by the ALSDE. Students are responsible for producing syllabi to the College of Education from each course taken at another university which they wish to be considered for transfer.

NOTE: The following courses must be completed at Faulkner University:

- ED 2320 Introduction to Education,
- ED 4329/4229/4129 Materials and Methods,
- ED 4348 Classroom Management,
- ED 4350 Seminar in Education,
- ED 4997, 4998, or 4999 Internship.

In addition, transferred courses and/or credits used to meet approved program requirements in professional studies, instructional support, or other approved program requirements (courses other than general studies and Arts and Sciences type courses used to meet academic major requirements) must have been completed at a regionally accredited institution that prepares teachers on the same degree level of certification.

## **GREAT BOOKS HONORS COLLEGE STUDENTS**

Students enrolled in the Great Books Honors College who have completed GB I-IV may fulfill your contract obligation by selecting any two upper level courses within your major area with agreement from select professor(s) and the honors college. Please consult the Great Books section of the catalog for complete details.

# EDUCATION DEGREE PLANS

## ELEMENTARY EDUCATION (K - 6)

The primary purpose of the elementary education major is to provide a candidate with sufficient knowledge in areas of study that are considered important in teaching children. Graduates who complete the prescribed program as

mentioned above are qualified to receive the Alabama Class B Teaching Certificate.

Candidates take seventy three (73) semester hours in the University's core curriculum, thirty-three (33) semester hours of professional education studies, and

thirty-three (33) hours in the elementary major field areas. In the professional and elementary major field courses, there are many opportunities to work with children in diverse placements in schools in the tri-county area.

## BS DEGREE IN ELEMENTARY EDUCATION

CATEGORY	HOURS
Christian Literacy	16
Cultural Heritage Literacy	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy	12
Personal and Social Literacy	9
<b>Total Hours</b>	<b>60</b>

CULTURAL HERITAGE LITERACY (SATISFIES THE SDE'S SOCIAL SCIENCE REQUIREMENT)	HOURS
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HY 2320 American Cultural Heritage	3
<b>Total Hours</b>	<b>12</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
<b>Mathematics</b>	<b>12</b>
MH 1340 Pre-calculus Algebra (or higher)	3
MH 2305 Elementary Math I	3
MH 2306 Elementary Math II	3
Math Elective	3
<b>Science</b>	<b>12</b>
BIO 1300 Introduction to Biology	3
BIO 1100 Introduction to Biology Lab	1
PHY 1304 Physical Science I	3
PHY 1305 Physical Science II	3
PHY 1104 or PHY 1105 Physical Science Labs	2
<b>Total Hours</b>	<b>24</b>

CHRISTIAN LITERACY	HOURS
BI 1211 Life of Christ	2
BI 1214 Book of Acts	2
BI 2202 Pentateuch	2
BI Lower Level Elective	2
SY 3311 Sociological Concepts of the Family	3
BI 4311 Christian Cultural Heritage	3
BI Upper Level Textual elective	2
<b>Total Hours</b>	<b>16</b>



# BS DEGREE IN ELEMENTARY EDUCATION

Requirement for Teaching Content Field in Elementary Education

Certification in Elementary Education (K-6)

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for Elementary Education degree include successful completion of the LiveText® Portfolio Review.

\* The foreign language requirement may be satisfied by a CLEP or AP score sufficient to warrant three semester hours of college level credit.

\*\*12 or more transfer hours take Transfer Experience FATE 2111.

\*\*\*For Teacher Education Degrees only Child and Adolescent Development (PY 3310) taken in lieu of Introduction to Psychology (PY 1310).

INFORMATION & COMMUNICATION LITERACY (SATISFIES THE SDE'S LANGUAGE ARTS REQUIREMENT)	HOURS
Composition and Literature	9
EH 1301 English Composition I	3
EH 1302 English Composition II	3
Literature Elective	3
Communication Laboratory Requirements	3
Speech requirement satisfied through ED 4999	
Foreign Language or ESOL Course	3
Technology	0
Technology requirement satisfied by ED 2325 Technology in the Classroom	
<b>Total Hours</b>	<b>12</b>

PERSONAL & SOCIAL LITERACY	HOURS
Personal Literacy	6
FAFE 1111 or Freshman or Transfer Experiences**	1
FASL 1090 Service Learning I	0
FASL 2090 Service Learning II	0
FASL 3090 Service Learning III	0
FASL 4190 Service Learning IV	1
PE 1300 Lifetime Fitness	3
PE Activity Course Elective	1
Social Science	6
PY 3310*** Childhood and Adolescent Psychology	3
<b>Total Hours</b>	<b>9</b>

PROFESSIONAL LITERACY	HOURS
Elementary Education Major Field Requirements	16
ED 3315 Fundamentals of Reading	3
ED 3331 Health Education	3
ED 3332 Language Arts in the Elementary School	3
ED 3333 Physical Education in the Elementary School	3
ED 3344 Fine Arts in the Elementary School	3
ED 3335 Social Studies in the Elementary School	3
ED 4317 Children's Literature	3
ED 4326 Diagnostic and Prescriptive Reading	3
ED 4331 Science in the Elementary School	3
ED 4341 Math in the Elementary School	3
ED 3360 World Geography	3
Professional Education Certification Requirements	33
ED 2320 Introduction to Education	3

PROFESSIONAL LITERACY CONTINUED	HOURS
ED 2322 Foundations of Education	3
ED 2325 Technology in the Classroom	3
ED 3340 The Exceptional Learner	3
ED 3380 Educational Psychology	3
ED 4320 Assessment in Education	3
ED 4348 Classroom Management	3
ED 4350 Seminar in Education	3
ED 4997 Internship in the Elementary School	9
<b>Total Hours</b>	<b>49</b>

CATEGORY	HOURS
Core Curriculum Requirements	60
Professional Literacy	80
<b>Total Hours Required For Graduation</b>	<b>140</b>

# EDUCATION DEGREE PLANS

## SECONDARY EDUCATION (6 - 12)

**A** student who seeks certification in a secondary education (grades 6-12) teaching field must pursue a Bachelor of Arts degree in Biology, General Science, English Language Arts, History, General Social Science, or Mathematics and complete the required teacher education courses for certification.

Each secondary education program includes three components: general studies, professional education and subject-area courses. Candidates completing secondary education programs will earn degrees in their content fields and meet Alabama requirements for Highly Qualified Teaching status.

In planning a program in secondary education, the candidate should work closely with the assigned advisor to meet the requirements for the content program chosen. Professional studies, subject-area content, and general studies components will vary slightly.

\* The foreign language requirement may be satisfied by a CLEP or AP score sufficient to warrant college level credit total.

\*\*12 or more transfer hours take Transfer Experience FATE 2111.

\*\*\*For Teacher Education Degrees only Child and Adolescent Development (PY 3310) taken in lieu of Introduction to Psychology (PY 1310).

## GENERAL CORE FOR EDUCATION DEGREES

CHRISTIAN LITERACY		HOURS
BI 1211	Life of Christ	2
BI 1214	Book of Acts	2
BI 2202	Pentateuch	2
BI	Lower Level Elective	2
SY 3311	Sociological Concepts of the Family	3
BI 4311	Christian Cultural Heritage	3
BI	Upper Level Textual elective	2
Total Hours		16

INFORMATION & COMMUNICATION LITERACY		HOURS
Composition and Literature		9
EH 1301	English Composition I	3
EH 1302	English Composition II	3
(Literature requirement satisfied by ED 3316 Reading in the Content)		3
Communication Laboratory Requirements		6
Speech requirement satisfied through ED 4999		
Foreign Language or demonstrate proficiency*		6
Technology		
Technology requirement satisfied by ED 2325 Technology in the Classroom		
Total Hours		12

CULTURAL HERITAGE LITERACY		HOURS
HU 1310	Western Cultural Heritage I	3
HU 1320	Western Cultural Heritage II	3
HU 2310	Western Cultural Heritage III	3
HY 2320	American Cultural Heritage	3
Total Hours		12

PERSONAL & SOCIAL LITERACY		HOURS
Personal Literacy		6
FAFE 1111 or FATE 2111	Freshman or Transfer Experiences**	1
FASL 1090	Service Learning I	0
FASL 2090	Service Learning II	0
FASL 3090	Service Learning III	0
FASL 4190	Service Learning IV	1
PE 1300	Lifetime Fitness	3
PE Activity Course Elective		1
Social Science		3
PY 3310***	Childhood and Adolescent Psychology	3
Total Hours		9



# B.A. DEGREE IN BIOLOGY WITH CERTIFICATION IN EDUCATION

## REQUIREMENT FOR THE TEACHING CONTENT FIELD IN BIOLOGY

## CERTIFICATION IN SECONDARY EDUCATION BIOLOGY (6-12)

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for Biology degree with teacher certification include successful completion of the Departmental Exit Exams for Biology and Education.

CATEGORY	HOURS
Christian Literacy <i>(See Education Degree Plans for Secondary Education)</i>	16
Cultural Heritage Literacy <i>(See Education Degree Plans for Secondary Education)</i>	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy <i>(See Education Degree Plans for Secondary Education)</i>	12
Personal and Social Literacy <i>(See Education Degree Plans for Secondary Education)</i>	9
<b>Total Core Curriculum Requirement Hours</b>	<b>60</b>

MATHEMATICAL & SCIENTIFIC LITERACY		HOURS
Mathematics		3
MH 1383	Finite Math (or higher)	3
Physical Science		4
CHM 1311	General Chemistry I	3
CHM 1111	General Chemistry Lab	1
Natural Science		4
BIO 1301	Principles of Biology	3
BIO 1101	Principles of Biology I Lab	1
<b>Total Hours</b>		<b>11</b>

PROFESSIONAL LITERACY		HOURS
Science Departmental Requirements		7
CHM 1302	General Chemistry II	3
CHM 1112	General Chemistry II Lab	1
MH 2340	Statistics	3
Biology Major Requirements		35
BIO 1312/ BIO 1102	Principles of Biology II/ Principles of Biology Lab	4
BIO 2306/ BIO 2106	Botany/ Botany Lab	4
BIO 3303/ BIO 3103	Invertebrate Zoology/ Invertebrate Zoology Lab	4
or	or	
BIO 3304/ BIO 3104	Vertebrate Zoology/ Vertebrate Zoology Lab	4
BIO 3325	Field Biology	3
BIO 3351/ BIO 3151	Genetics/Genetics Lab	4
BIO 3353/ BIO 3153	Microbiology/ Microbiology Lab	4
BIO 3362/ BIO 3162	Ecology/ Ecology Lab	4
BIO 3393/ BIO 3193	Vertebrate A&P I/ Vertebrate A& P I Lab	4

PROFESSIONAL LITERACY CONT.		HOURS
BIO 4129	Materials and Methods of Teaching Biology	1
BIO 4389	Scientific Research	3
Professional Education Certificate Requirements		38
ED 2320	Introduction to Education	3
ED 2322	Foundations of Education	3
ED 2325	Technology in the Classroom	3
ED 3316	Reading in the Content Area	3
ED 3340	The Exceptional Learner	3
ED 4348	Classroom Management	3
ED 4229	Materials and Methods	2
ED 4320	Assessment in Education	3
ED 4350	Seminar in Education	3
ED 4999	Internship in teh Secondary School	9
PY 3380	Educational Psychology	3
<b>Total Hours</b>		<b>80</b>

CATEGORY	HOURS
Core Curriculum Requirements	60
Professional Literacy	80
<b>Total Hours Required For Graduation</b>	<b>140</b>

\* The foreign language requirement may be satisfied by a CLEP or AP score sufficient to warrant college level credit total.

\*\*12 or more transfer hours take Transfer Experience FATE 2111.

\*\*\*For Teacher Education Degrees only Child and Adolescent Development (PY 3310) taken in lieu of Introduction to Psychology (PY 1310).

# B.A. DEGREE IN BIOLOGY WITH CERTIFICATION IN EDUCATION

## REQUIREMENT FOR THE TEACHING CONTENT FIELD IN GENERAL SCIENCE

## CERTIFICATION IN SECONDARY EDUCATION BIOLOGY (6-12)

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for Biology degree with teacher certification include successful completion of the Departmental Exit Exams for Biology and Education.

CATEGORY	HOURS
Christian Literacy <i>(See Education Degree Plans for Secondary Education)</i>	16
Cultural Heritage Literacy <i>(See Education Degree Plans for Secondary Education)</i>	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy <i>(See Education Degree Plans for Secondary Education)</i>	12
Personal and Social Literacy <i>(See Education Degree Plans for Secondary Education)</i>	9
<b>Total Core Curriculum Requirement Hours</b>	<b>60</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics	3
MH 1340 Pre-calculus Algebra	3
Physical Science	4
CHM 1311 General Chemistry I	3
CHM 1111 General Chemistry Lab	1
Natural Science	4
BIO 1301 Principles of Biology	3
BIO 1101 Principles of Biology I Lab	1
<b>Total Hours</b>	<b>11</b>

PROFESSIONAL LITERACY	HOURS
Science Departmental Requirements	7
CHM 1302 General Chemistry II	3
CHM 1112 General Chemistry II Lab	1
MH 2340 Statistics	3
<b>Biology Major Requirements</b>	<b>34</b>
BIO 1312/ Principles of Biology II/	4
BIO 1102 Principles of Biology Lab	
BIO 2306/ Botany/ Botany Lab	4
BIO 2106	
BIO 3303/ Invertebrate Zoology/	4
BIO 3103 Invertebrate Zoology Lab	
or or	
BIO 3304/ Vertebrate Zoology/ Vertebrate	
BIO 3104 Zoology Lab	
BIO 3325 Field Biology	3
BIO 3351/ Genetics/Genetics Lab	4
BIO 3151	
BIO 3353/ Microbiology/ Microbiology	4
BIO 3153 Lab	
BIO 3362/ Ecology/ Ecology Lab	4
BIO 3162	
BIO 3393/ Vertebrate A&P I/	4
BIO 3193 Vertebrate A& P I Lab	
BIO 4389 Scientific Research	3

PROFESSIONAL LITERACY CONTINUED	HOURS
Biology & General Sciences Teaching Field Requirements	21
BIO 4129 Materials and Methods of Teaching Biology	1
CHM 3349/ Organic Chemistry I/ Organic	4
CHM 3149 Chemistry Lab	
MH 1451 Calculus I	4
PHY 1305/ Physical Science II and/	4
PHY 1105 Physical Science II Lab	
PHY 2311/ General Physics I/	4
PHY 2111 General Physics I Lab	
PHY 2312/ General Physics II/	4
PHY 2112 General Physics II Lab	
<b>Professional Education Certificate Requirements</b>	<b>38</b>
ED 2320 Introduction to Education	3
ED 2322 Foundations of Education	3
ED 2325 Technology in the Classroom	3
ED 3316 Reading in the Content Area	3
ED 3340 The Exceptional Learner	3
ED 4348 Classroom Management	3
ED 4229 Materials and Methods	2
ED 4320 Assessment in Education	3
ED 4350 Seminar in Education	3
ED 4999 Internship in teh Secondary School	9
PY 3380 Educational Psychology	3
<b>Total Hours</b>	<b>80</b>

CATEGORY	HOURS
Core Curriculum Requirements	60
Professional Literacy	100
<b>Total Hours Required For Graduation</b>	<b>160</b>



# B.A. DEGREE IN ENGLISH WITH CERTIFICATION IN EDUCATION

## REQUIREMENT FOR THE TEACHING CONTENT FIELD IN ENGLISH LANGUAGE ARTS

## CERTIFICATION IN SECONDARY EDUCATION ENGLISH LANGUAGE ARTS (6-12)

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for English degree with teacher certification include successful completion of the Departmental Exit Exams for English and Education.

CATEGORY	HOURS
Christian Literacy <i>(See Education Degree Plans for Secondary Education)</i>	16
Cultural Heritage Literacy <i>(See Education Degree Plans for Secondary Education)</i>	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy <i>(See Education Degree Plans for Secondary Education)</i>	12
Personal and Social Literacy <i>(See Education Degree Plans for Secondary Education)</i>	9
<b>Total Core Curriculum Requirement Hours</b>	<b>60</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics	3
MH 1338 Finite Mathematics (or higher)	3
Physical Science	4
Physical Science or Chemistry or Physics with companion lab	4
Natural Science	4
Biology with companion lab	4
<b>Total Hours</b>	<b>11</b>

PROFESSIONAL LITERACY	HOURS
English Major Requirements	33
EH 3300 Creative Writing	3
EH 3301 Advanced Composition	3
EH 3345 Young Adult Literature	3
EH 3365 American Writers Since 1800	3
EH 3375 British Writers Since 1800	3
EH 4301 Literary Criticism	3
EH 4313 Shakespeare	3
EH 4325 Studies in the Novel	3
EH 4333 Chaucer & Medieval Literature	3
EH 4351 Studies in the English Language	3
EH 4365 World Literature	3
Professional Education Certificate Requirements	38
ED 2320 Introduction to Education	3
ED 2322 Foundations of Education	3
ED 2325 Technology in the Classroom	3
ED 3316 Reading in the Content Area	3
ED 3340 The Exceptional Learner	3
ED 4348 Classroom Management	3
ED 4229 Materials and Methods	2
ED 4320 Assessment in Education	3

PROFESSIONAL LITERACY CONTINUED	HOURS
ED 4350 Seminar in Education	3
ED 4999 Internship in the Secondary School	9
PY 3380 Educational Psychology	3
English Language Arts Teaching Field Requirements	10
EH 1242/ EH 1142 Beginning Newswriting/ Beginning Newswriting Lab	3
EH 1303 Speech	3
EH 4129 Materials and Methods of Teaching English	1
TH 2306 Introduction to Acting	3
<b>Total Hours</b>	<b>81</b>

CATEGORY	HOURS
Core Curriculum Requirements	60
Professional Literacy	81
<b>Total Hours Required For Graduation</b>	<b>141</b>

# B.A. DEGREE IN HISTORY WITH CERTIFICATION IN EDUCATION

REQUIREMENT FOR THE TEACHING CONTENT FIELD IN HISTORY

CERTIFICATION IN SECONDARY EDUCATION ENGLISH LANGUAGE ARTS (6-12)

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for History degree with teacher certification include successful completion of the Departmental Exit Exams for History and Education.

CATEGORY	HOURS
Christian Literacy <i>(See Education Degree Plans for Secondary Education)</i>	16
Cultural Heritage Literacy <i>(See Education Degree Plans for Secondary Education)</i>	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy <i>(See Education Degree Plans for Secondary Education)</i>	12
Personal and Social Literacy <i>(See Education Degree Plans for Secondary Education)</i>	9
<b>Total Core Curriculum Requirement Hours</b>	<b>60</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics	3
MH 1338 Finite Mathematics (or higher)	3
Physical Science	4
Physical Science or Chemistry or Physics with companion lab	4
Natural Science	4
Biology with companion lab	4
<b>Total Hours</b>	<b>11</b>

PROFESSIONAL LITERACY	HOURS
Social Science Departmental Requirements	6
PS 3308 Constitutional Government	3
HU 3360 World Regional Geography	3
History Major Requirements	37
HY 2300 Computers in the Social Sciences	3
HY 3304 Civil War and Reconstruction	3
HY 3305 Modern America	3
HY 3306 History of Alabama	3
HY 3307 Non-Western Civilization	3
HY 4129 Materials and Methods of Teaching History	3
HY 4301, HY 4302, HY 4303, or HY 4304 European History	6
HY 4311 Research & Writing in History	3
HY 4313 Historiography & the Philosophy of History	3
HY 4370 Social Science Seminar	3
HY 1301 American History I	3
HY 1302 American History II	3
Professional Education Certificate Requirements	38
ED 2320 Introduction to Education	3
ED 2322 Foundations of Education	3
ED 2325 Technology in the Classroom	3

PROFESSIONAL LITERACY CONTINUED	HOURS
ED 3316 Reading in the Content Area	3
ED 3340 The Exceptional Learner	3
ED 4348 Classroom Management	3
ED 4229 Materials and Methods	2
ED 4320 Assessment in Education	3
ED 4350 Seminar in Education	3
ED 4999 Internship in the Secondary School	9
PY 3380 Educational Psychology	3
<b>Total Hours</b>	<b>81</b>

CATEGORY	HOURS
Core Curriculum Requirements	60
Professional Literacy	81
<b>Total Hours Required For Graduation</b>	<b>141</b>

# B.A. DEGREE IN HISTORY WITH CERTIFICATION IN EDUCATION

REQUIREMENT FOR THE TEACHING CONTENT  
FIELD IN GENERAL SOCIAL SCIENCE

CERTIFICATION IN SECONDARY EDUCATION  
HISTORY (6-12) AND GENERAL SOCIAL  
STUDIES (6-12)

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for History degree with teacher certification include successful completion of the Departmental Exit Exams for History and Education.

CATEGORY	HOURS
Christian Literacy <i>(See Education Degree Plans for Secondary Education)</i>	16
Cultural Heritage Literacy <i>(See Education Degree Plans for Secondary Education)</i>	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy <i>(See Education Degree Plans for Secondary Education)</i>	12
Personal and Social Literacy <i>(See Education Degree Plans for Secondary Education)</i>	9
<b>Total Hours</b>	<b>60</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics	3
MH 1338 Finite Mathematics (or higher)	3
Physical Science	4
Physical Science or Chemistry or Physics with companion lab	4
Natural Science	4
Biology with companion lab	4
<b>Total Hours</b>	<b>11</b>

PROFESSIONAL LITERACY	HOURS
Social Science Departmental Requirements	6
PS 3308 Constitutional Government	3
HU 3360 World Regional Geography	3
History Major Requirements	36
HY 2300 Computers in the Social Sciences	3
HY 3304 Civil War and Reconstruction	3
HY 3305 Modern America	3
HY 3306 History of Alabama	3
HY 3307 Non-Western Civilization	3
HY 4301, HY 4302, HY 4303, or HY 4304 European History	6
HY 4311 Research & Writing in History	3
HY 4313 Historiography & the Philosophy of History	3
HY 4370 Social Science Seminar	3
HY 1301 American History I	3
HY 1302 American History II	3
Professional Education Certificate Requirements	38
ED 2320 Introduction to Education	3
ED 2322 Foundations of Education	3
ED 2325 Technology in the Classroom	3
ED 3316 Reading in the Content Area	3

PROFESSIONAL LITERACY CONT.	HOURS
ED 3340 The Exceptional Learner	3
ED 4348 Classroom Management	3
ED 4229 Materials and Methods	2
ED 4320 Assessment in Education	3
ED 4350 Seminar in Education	3
ED 4999 Internship in the Secondary School	9
PY 3380 Educational Psychology	3
History & Social Science Teaching Field Requirements	7
EC 2310 Personal Finance	3
HY 4129 Materials and Methods of Teaching History	1
SY 2328 Introduction to Sociology	3
<b>Total Hours</b>	<b>81</b>

CATEGORY	HOURS
Core Curriculum Requirements	60
Professional Literacy	87
<b>Total Hours Required For Graduation</b>	<b>147</b>

# B.A. DEGREE IN MATHEMATICS WITH CERTIFICATION IN EDUCATION

## REQUIREMENT FOR THE TEACHING CONTENT FIELD IN MATHEMATICS

## CERTIFICATION IN SECONDARY EDUCATION MATHEMATICS (6-12)

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for Mathematics degree with teacher certification include successful completion of the Departmental Exit Exams for Mathematics and Education.

CATEGORY	HOURS
Christian Literacy <i>(See Education Degree Plans for Secondary Education)</i>	16
Cultural Heritage Literacy <i>(See Education Degree Plans for Secondary Education)</i>	12
Mathematics & Scientific Literacy	12
Information and Communication Literacy	15
Personal and Social Literacy <i>(See Education Degree Plans for Secondary Education)</i>	9
<b>Total Hours</b>	<b>64</b>

CATEGORY	HOURS
Core Curriculum Requirements	64
Professional Literacy	74
<b>Total Hours Required For Graduation</b>	<b>138</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics	4
MH 1451 Calculus I	4
Physical Science	4
Physical Science or Chemistry or Physics with companion lab	4
Natural Science	4
Biology with companion lab	4
<b>Total Hours</b>	<b>12</b>

INFORMATION & COMMUNICATION LITERACY	HOURS
Composition and Literature	9
EH 1301 English Composition I	3
EH 1302 English Composition II	3
(Literature requirement satisfied by ED 3316 Reading in the Content)	3
Communication Laboratory Requirements	6
Speech requirement satisfied through ED 4999	
Foreign Language or demonstrate proficiency*	6
Technology	3
CS/ CISIS 1305 Computer Programming I	3
<b>Total Hours</b>	<b>15</b>

PROFESSIONAL LITERACY	HOURS
Mathematics Major Requirements	36
MH 2340 Statistics	3
MH 2452 Calculus II	4
MH 2453 Calculus III	4
MH 3310 Linear Algebra	3
MH 3320 Discrete Mathematics	3
MH 3370 Differential Equations	3

PROFESSIONAL LITERACY	HOURS
MH 4129 Materials and Methods of Teaching Mathematics	3
MH 4310 Mathematical Statistics	3
MH 4330 History of Mathematics	3
MH 4350 Foundations of Geometry	3
MH 4360 Real Analysis I	3
MH 4340 Abstract Algebra or or Complex Variables	3
MH 4370	
Professional Education Certificate Requirements	38
ED 2320 Introduction to Education	3
ED 2322 Foundations of Education	3
ED 2325 Technology in the Classroom	3
ED 3316 Reading in the Content Area	3
ED 3340 The Exceptional Learner	3
ED 4348 Classroom Management	3
ED 4229 Materials and Methods	2
ED 4320 Assessment in Education	3
ED 4350 Seminar in Education	3
ED 4999 Internship in the Secondary School	9
PY 3380 Educational Psychology	3
<b>Total Hours</b>	<b>74</b>

# COMPREHENSIVE EDUCATION DEGREE PLANS

GRADES (P-12)

**A** student who seeks certification in a comprehensive education (grades P-12) teaching field must pursue a Bachelor of Arts degree in Fine Arts or a Bachelor of Science in Physical Education and complete the required teacher education courses for certification.

Each secondary education program includes three components: general studies, professional education, and subject-area courses. Candidates completing secondary education programs will earn degrees in their content fields and meet Alabama requirements for Highly Qualified Teaching status.

In planning a program in comprehensive education, the candidate should work closely with the assigned advisor to meet the requirements for the content program chosen. Professional studies, subject-area content, and general studies components will vary slightly.

\* The foreign language requirement may be satisfied by a CLEP or AP score sufficient to warrant college level credit total.

\*\*12 or more transfer hours take Transfer Experience FATE 2111.

\*\*\*For Teacher Education Degrees only Child and Adolescent Development (PY 3310) taken in lieu of Introduction to Psychology (PY 1310).

## GENERAL CORE FOR EDUCATION DEGREES

CHRISTIAN LITERACY		HOURS
BI 1211	Life of Christ	2
BI 1214	Book of Acts	2
BI 2202	Pentateuch	2
BI	Lower Level Elective	2
SY 3311	Sociological Concepts of the Family	3
BI 4311	Christian Cultural Heritage	3
BI	Upper Level Textual elective	2
Total Hours		16

INFORMATION & COMMUNICATION LITERACY		HOURS
Composition and Literature		9
EH 1301	English Composition I	3
EH 1302	English Composition II	3
(Literature requirement satisfied by ED 3315 Fundamentals of Reading)		3
Communication		6
Speech requirement satisfied through ED 4999		
Foreign Language* or ESOL Couses		6
Technology		6
Technology requirement satisfied by ED 2325 Technology in the Classroom		
Total Hours		12

CULTURAL HERITAGE LITERACY		HOURS
HU 1310	Western Cultural Heritage I	3
HU 1320	Western Cultural Heritage II	3
HU 2310	Western Cultural Heritage III	3
HY 2320	American Cultural Heritage	3
Total Hours		12

PERSONAL & SOCIAL LITERACY		HOURS
Personal Literacy		6
FAFE 1111 or FATE 2111	Freshman or Transfer Experiences**	1
FASL 1090	Service Learning I	0
FASL 2090	Service Learning II	0
FASL 3090	Service Learning III	0
FASL 4190	Service Learning IV	1
PE 1300	Lifetime Fitness	3
PE Activity Course Elective		1
Social Science		3
PY 3310***	Childhood and Adolescent Psychology	3
Total Hours		9



# B.A. DEGREE IN THEATER WITH CERTIFICATION IN EDUCATION

REQUIREMENT FOR THE TEACHING CONTENT FIELD IN THEATER CERTIFICATION IN THEATER EDUCATION (P-12)

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for Physical Education degree with teacher certification include successful completion of the Departmental Exit Exams for Physical Education and Education.

CATEGORY	HOURS
Christian Literacy <i>(See Comprehensive Education Degree Plans)</i>	16
Cultural Heritage Literacy <i>(See Comprehensive Education Degree Plans)</i>	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy <i>(See Comprehensive Education Degree Plans)</i>	12
Personal and Social Literacy <i>(See Comprehensive Education Degree Plans)</i>	9
<b>Total Core Curriculum Requirement Hours</b>	<b>60</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics	3
MH 1338 Finite Mathematics (or higher)	3
Physical Science	4
Physical Science or Chemistry or Physics with companion lab	4
Natural Science	4
Biology with companion lab	4
<b>Total Hours</b>	<b>11</b>

PROFESSIONAL LITERACY	HOURS
Theater Major Requirements	33
TH 2330 Acting I	3
TH 2331 Acting II	3
TH 2340 Technical Theatre I	3
TH 2341 Technical Theatre II	3
TH 3301 Theatre History	3
TH 3302 Dramatic Literature	3
TH 3303 Modern American Drama	3
TH 3305 Voice and Diction	3
TH 3314 History of Costume	3
TH 3340 Technical Theatre III	3
TH 4302 Play Directing	3
Professional Education Certificate Requirements	38
ED 2320 Introduction to Education	3
ED 2322 Foundations of Education	3
ED 2325 Technology in the Classroom	3
ED 3316 Reading in the Content Area	3
ED 3340 The Exceptional Learner	3
ED 4348 Classroom Management	3
ED 4229 Materials and Methods	2
ED 4320 Assessment in Education	3
ED 4350 Seminar in Education	3
ED 4999 P-12 Internship in the School	9
PY 3380 Educational Psychology	3
Theater Teaching Field Requirements	4
ED 3334 Fine Arts in the Elementary School	3
TH 4129 Materials and Methods of Teaching Theater	1
<b>Total Hours</b>	<b>75</b>

CATEGORY	HOURS
Core Curriculum Requirements	60
Professional Literacy	75
<b>Total Hours Required For Graduation</b>	<b>135</b>



# B.S. DEGREE IN PHYSICAL EDUCATION WITH CERTIFICATION IN EDUCATION

## REQUIREMENT FOR THE TEACHING CONTENT FIELD IN PHYSICAL EDUCATION CERTIFICATION IN PHYSICAL EDUCATION (P-12)

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for Theater degree with teacher certification include successful completion of the Departmental Exit Exams for Theater and Education.

CATEGORY	HOURS
Christian Literacy <i>(See Comprehensive Education Degree Plans)</i>	16
Cultural Heritage Literacy <i>(See Comprehensive Education Degree Plans)</i>	12
Mathematics & Scientific Literacy	11
Information and Communication Literacy <i>(See Comprehensive Education Degree Plans)</i>	12
Personal and Social Literacy	10
<b>Total Hours</b>	<b>61</b>

MATHEMATICAL & SCIENTIFIC LITERACY	HOURS
Mathematics	3
MH 1338 Finite Mathematics (or higher)	3
Natural Science	8
BIO 1300/ Introduction to Biology/ BIO 1100 Introduction to Biology Lab	4
BIO 2393/ Anatomy & Physiology/ BIO 2193 Anatomy & Physiology Lab	4
<b>Total Hours</b>	<b>11</b>

PERSONAL & SOCIAL LITERACY	HOURS
Personal Literacy	8
FAFE 1111 or Freshman or Transfer FATE 2111 Experiences**	1
FASL 1090 Service Learning I	0
FASL 2090 Service Learning II	0
FASL 3090 Service Learning III	0
FASL 4190 Service Learning IV	1
PE 1300 Lifetime Fitness	3
PE Activity Course Elective	1
PE Activity Course Elective	1
Social Science	3
PY 3310*** Childhood and Adolescent Psychology	3
<b>Total Hours</b>	<b>10</b>

PROFESSIONAL LITERACY	HOURS
Physical Education Major Requirements	33
PE 1317 Foundations of Health & Physical Education	3
PE 2301 Individual and Dual Sports	3
PE 2303 Team & Recreational Sports	3
PE 3303 Kinesiology	3
PE 3315 Advanced First Aid	3
PE 3331 Health Education	3
PE 3334 Motor Learning	3
PE 3360 Exercise Physiology	3
PE 4311 Prevention & Treatment of Athletic Injuries	3
PE 4303 Organization & Administration of PE/ Athletics	3
PE 4305 Motivational Aspects of Coaching Theory	3
Professional Education Certificate Requirements	39
ED 2320 Introduction to Education	3
ED 2322 Foundations of Education	3

PROFESSIONAL LITERACY CONTINUED	HOURS
ED 2325 Technology in the Classroom	3
ED 3316 Reading in the Content Area	3
ED 3340 The Exceptional Learner	3
ED 4348 Classroom Management	3
ED 4229 Materials and Methods	2
ED 4320 Assessment in Education	3
ED 4350 Seminar in Education	3
ED 4999 P-12 Internship in the School	9
PY 3380 Educational Psychology	3
Physical Education Teaching Field Requirements	6
PE 3333 Physical Education in the Elementary School	3
PE 4361 Physical Education for the Exceptional Child	3
<b>Total Hours</b>	<b>78</b>

CATEGORY	HOURS
Core Curriculum Requirements	61
Professional Literacy	78
<b>Total Hours Required For Graduation</b>	<b>139</b>

# COURSES



<b>ACCOUNTING &amp; FINANCE (ACF)</b>	<b>COMPUTER APPLICATIONS (CA)</b>	<b>COLLEGE EDGE (FACE)</b>	<b>HISTORY (HY)</b>	<b>MANAGEMENT (MN)</b>
<b>ANTHROPOLOGY (ANTH)</b>	<b>CHEMISTRY (CHM)</b>	<b>FRESHMAN EXPERIENCE (FAFE)</b>	<b>INFORMATICS (INF)</b>	<b>MUSIC (MU)</b>
<b>ARCHEOLOGY (ARCH)</b>	<b>CRIMINAL JUSTICE (CJ)</b>	<b>TRANSFER EXPERIENCE (FATE)</b>	<b>INFORMATION SYSTEMS &amp; TECHNOLOGY (IST)</b>	<b>PHYSICAL (PE)</b>
<b>BUSINESS ADMINISTRATION (BA)</b>	<b>COUNSELING (COU)</b>	<b>SERVICE LEARNING (FASL)</b>	<b>ITALIAN (IT)</b>	<b>PHYSICS (PHY)</b>
<b>BACHELOR OF BUSINESS ADMINISTRATION (BBA)</b>	<b>COMPUTER SCIENCE (CS)</b>	<b>FRENCH (FR)</b>	<b>LATIN (LAT)</b>	<b>POLITICAL SCIENCE (PS)</b>
<b>BACHELOR OF CRIMINAL JUSTICE (BCJ)</b>	<b>COMPUTER &amp; INFORMATION SCIENCE (CSIS)</b>	<b>YOUTH &amp; FAMILY MINISTRY (FY)</b>	<b>LEGAL STUDIES (LS)</b>	<b>PSYCHOLOGY (PY)</b>
<b>BIBLICAL STUDIES (BI)</b>	<b>ECONOMICS (EC)</b>	<b>GREAT BOOKS (GB)</b>	<b>MATHEMATICS (MH)</b>	<b>SPANISH (SP)</b>
<b>BIOLOGY (BIO)</b>	<b>EDUCATION (ED)</b>	<b>GERMAN (GER)</b>	<b>HUMAN RESOURCES MANAGEMENT (HRM)</b>	<b>SOCIOLOGY (SY)</b>
<b>BUSINESS INFORMATION SYSTEMS (BIS)</b>	<b>ENGLISH (EH)</b>	<b>HUMANITIES (HU)</b>	<b>MARKETING (MKT)</b>	<b>THEATER (TH)</b>

# ACCOUNTING & FINANCE (ACF)



## **ACF 2310 Personal & Consumer Finance (EC 2310)**

Managing personal finances; inflation and recession, tax problems, insurance, annuities, credit, budgeting, financial planning, home ownership, bank accounts, investments, and social insurance programs. (Must be eligible to take MH 1338 Finite Mathematics or higher; BA 2305 Business Math recommended for those taking this course and majoring in a Business field.)

## **ACF 3302 Managerial Accounting**

The collection, interpretation, and use of accounting data in management decisions and business activities. Prerequisite: Grade of C or better in BA 2302 Principles of Accounting II.

## **ACF 3310 Intermediate Accounting I**

Advanced principles of accounting systems and the analysis of financial data. Prerequisite: Grade of C or better in BA 2302 Principles of Accounting II.

## **ACF 3311 Intermediate Accounting II**

A continuation of ACF 3310. Prerequisite: Grade of C or better in ACF 3310 Intermediate Accounting I.

## **ACF 3312 Tax Accounting I**

Preparation of tax returns. Accounting for income tax purposes. Prerequisite: Grade of C or better in BA 2302 Principles of Accounting II.

## **ACF 3313 Tax Accounting II**

Specialized tax determinations of individuals, corporations, estates, and trusts. Additional emphasis

on tax research and compliance. Prerequisite: Grade of C or better in ACF 3312 Tax Accounting I.

## **ACF 3340 Microcomputer Accounting (BIS 3340)**

An introduction to automated accounting systems requiring the application of skills attained in Principles of Accounting I and II. Specific emphasis on accounts receivable and payable, general ledger, and inventory control. Prerequisites: Grade of C or better in BA 2302 Principles of Accounting II; Grade of C or better in CA 1302 Computer Applications.

## **ACF 3360 Cost Accounting**

Accounting principles and methods applied to job order cost, process cost, and standard cost systems. An emphasis on cost and control. Prerequisite: Grade of C or better in BA 2302 Principles of Accounting II.

## **ACF 4300 Investments**

Theory, concepts, and principles of investment decisions. Portfolio construction and management; investment media; fundamental and technical analysis; tools of investment analysis. Prerequisites: MH 1338 Finite Mathematics or higher; BA 2305 Business Mathematics.

## **ACF 4310 Managerial Finance (EC 4310)**

A study of financial management including financial markets and intermediaries, corporate taxation, financial statements, budgeting and forecasting techniques, discounting methods and capital budgeting, valuation, cost of capital structure, and capital asset pricing. Prerequisites: BA 2301 Principles of Accounting I, BA 2302 Principles of Accounting

II, BA 2303 Macroeconomics, BA 2305 Business Mathematics, BA 3340 Business Statistics, MH 1338 Finite Mathematics or higher.

## **ACF 4320 Accounting Information Systems (BIS 4320)**

The study of the elements of systems analysis with emphasis on structure design, information system life cycle phases, feasibility analysis, input/output design, and file design. Prerequisites: Grade of C or better in CA 1302 Computer Applications, BA 2302 Principles of Accounting II, BIS 3300 Database Management, BIS 3320 Business Spreadsheets.

## **ACF 4325 Managerial Economics (EC 4325)**

Decision theory and criteria for decision making concerning output, pricing, capital budgeting, scale of operation, investment, and inventory control. Attention is also given to concepts of profits, production, and cost functions. This course also emphasizes the quantitative and qualitative application of economic principles to business analysis. Prerequisites: Grades of C or better in: BA 2303 Macroeconomics, BA 2304 Microeconomics, and MH 1338 Finite Mathematics or higher.

## **ACF 4330 Financial Markets and Institutions**

The student will acquire a working knowledge of major financial markets and institutions, e.g., banks, brokerage houses, mutual funds, commodities, exchanges, exchange traded funds (ETF's), and international monetary exchanges. Prerequisite: MH 1338 Finite Mathematics or higher.

**ACF 4341 Advanced Accounting**

Advanced accounting theories and methods.  
Prerequisite: Grade of C or better in ACF 3311 Intermediate Accounting II.

**ACF 4350 Government/Not for Profit Accounting**

Principles of accounting practices and financial reporting for non-profit entities and governmental units. Grade of C or better in ACF 3311 Intermediate Accounting II.

**ACF 4380 Auditing**

Principles and procedures in auditing. Professional standards and ethics. Audit report preparation. Practice cases. Prerequisite: Grade of C or better in ACF 3311 Intermediate Accounting II.

# ANTHROPOLOGY (ANTH)



Courses in Anthropology are offered in support of several majors and areas of concentration in Social and Behavioral Science.

**ANTH 2301 Cultural Anthropology**

Basic anthropological concepts appropriate to holistic and comparative study of human societies. Emphasis is on understanding and appreciating cultural diversity. Offered every spring.

**ANTH 3300 Anthropological Theories**

An advanced study of the major contributions to the foundations and theories of the discipline of Anthropology. Offered on demand.

**SPECIAL COURSES****ANTH 2099/3099 Individualized Study**

The course is for introductory level focused study in anthropology. The course may involve a systematic reading program, library research, laboratory project,

studio work, field study or creative expression.

Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. ANTH 2099/3099 is open to sophomores only. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by Dean. Prerequisite: Instructor's consent; ANTH 1301. Offered on demand.

# ARCHAEOLOGY (ARCH)

Courses in Archaeology are offered in support of several majors and areas of concentration in Social and Behavioral Science and Bible.

**ARCH 4378 Archaeology Methods: Field Excavation Experience**

A preparation for Field Experience in Archaeology as part of the Interdisciplinary Biblical Archaeology

Program. Prerequisites: ANTH 2301, ANTH 3300. Offered on demand.

# BUSINESS ADMINISTRATION (BA)



## **BA 1301 Business Principles and Concepts**

An introduction to the basic principles of American business and the free enterprise system.

## **BA 1341 Business Calculus**

A course designed specifically for the Business major including basic techniques of differential and integral calculus with applications in business. Prerequisite: Grade of C or better in MH 1340 Pre-Calculus Algebra or appropriate score on ACT math subsection, SAT math section or placement test.

## **BA 2301 Principles of Accounting I**

The structure of accounting. Beginning principles, theory, and practice for service and trading enterprises. Prerequisite: BA 2305 Business Mathematics.

## **BA 2302 Principles of Accounting II**

A continuation of Accounting I. A special emphasis on applications to corporations. Requires the preparation and interpretation of financial data. Prerequisite: Grade of C or better in BA 2301 Principles of Accounting I.

## **BA 2303 Macroeconomics**

Study of macroeconomics, economic growth and development, economic systems, unemployment and inflation, circular flow, fiscal instruments, money and banks, monetarism, demand and supply, protectionism, and international economic order. (Must be eligible to take MH 1338 Finite Mathematics or higher.)

## **BA 2304 Microeconomics**

Study of microeconomics with emphasis on consumer choice, market demand and elasticity, business firm choice, market structures, capital structures, antitrust, regulatory agencies, and international trade. (Must

be eligible to take MH 1338 Finite Mathematics or higher.)

## **BA 2305 Business Mathematics**

Mathematics for personal and business finance. Topics studied include interest, markup, depreciation, discounts, installment loans, and taxes. (Must be eligible to take MH 1338 Finite Mathematics or higher.)

## **BA 2309 Introduction to Management**

An introduction to management principles, concepts, theory, and practice with focus on the management process.

## **BA 2310 Introduction to Finance**

An introduction to financial markets and intermediaries, and capital budgeting tools and techniques.

## **BA 2311 Introduction to Marketing**

An introduction to marketing principles, concepts, theory, and practice with an overview of the primary tools of marketing.

## **BA 2312 Introduction to Professional Writing**

Survey of the fundamentals of business writing. Exposure to drafting essential documents (business letters, memoranda, etc.). Emphasis on basic grammatical principles, clarity and conciseness in writing, organizational skills, and paragraph structure.

## **BA 2380 Business Law I**

An introduction to a general body of legal principles and concepts pertaining to business including contracts, sale of goods, consumer protection,

bailment's, agency and employment, estate planning, and business organization and regulation.

## **BA 2381 Business Law II**

A continuation of BA 2380 Business Law I. Prerequisite: BA 2380 Business Law I.

## **BA 3300 Database Management (BIS 3300)**

“Hands-on” database concepts using micro-computers. Learn to enter, store, retrieve, and revise information like purchase orders, financial statements, salespersons' records, etc. Development of cross-reference skills by department or job or as the situation requires. Introduction to data relationships. Prerequisites: BA 2305 Business Mathematics, CA 1302 Computer Applications.

## **BA 3310 Professional Writing and Communications**

Professional writing concepts. Emphasis on style, organization and mechanics. Focus on a multitude of business communications concepts. Prerequisite: CA 1302 Computer Applications and minimum grade of “C” in EH 1302 English Composition.

## **BA 3320 Business Spreadsheets (BIS 3320)**

Learn to access, analyze, and modify voluminous financial, accounting, and marketing data instantaneously and the use of multiple variables like income statements, balance sheets, sales reports and projects. Graphic presentation of existing and projected data in multi-dimensional formats. Overview of financial and statistical functions. Prerequisites: BA 2305 Business Mathematics, CA 1302 Computer Applications.

### **BA 3340 Business Statistics (EC 3340)**

Provides a statistical background through study and review of general statistical theories and techniques including probability, frequency distribution, sampling, hypothesis testing, correlation and regression.

Prerequisite: BA 2305 Business Mathematics. Must be eligible to take MH 1338 Finite Mathematics or higher.

### **BA 3380 Legal Environment of Business I**

Structure and evolution of business law. Legal principles and social forces in government, business, and society. Overview of court system. Studies in contracts and torts.

### **BA 3381 Legal Environment of Business II**

Studies in the Uniform Commercial Code: Overview of Article 2 (Sales) and Article 9 (Secured Transactions). BA 3380 Legal Environment of Business I recommended but not required.

### **BA 4380 Business Policy and Strategy**

The formulation and application of policies and programs pertaining to the business enterprise. Focus on multiple functional areas with business. Prerequisites: ACF 4310 Managerial Finance, BA 2301 Principles of Accounting I, BA 2302 Principles of Accounting II, BA 2303 Macroeconomics, BA 2305 Business Mathematics, BA 3340 Business Statistics, MN 3300 Principles of Management, MKT 3310 Principles of Marketing, MH 1338 Finite Mathematics or higher.

## **SPECIAL COURSES**

### **BA 2099/3099 Individualized Study**

The course may involve a systematic reading program, library research, laboratory project, studio work, field study, or creative expression. Conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. BA 2099 is open to sophomores only; BA 3099 is open to juniors and seniors. Number of credit hours awarded (1-3) will be set by the department head and requires formal approval of the Associate Dean of the College of Business.

# **BACHELOR OF BUSINESS ADMINISTRATION (BBA)**



## **MODULE 1**

### **BBA 3301 Professional Business Writing**

Review of organizational communication models. Message design for information, persuasion, motivation, attention, clarity, conciseness, accuracy, sincerity, and vividness. Focus on understanding differences in perception and emotional reaction. Integration of specific topics. Involves rigorous writing.

### **BBA 3310 Legal Environment of Business**

Overview of structure and evolution of business law. Legal principles affecting social forces in government,

business, and society. Survey of legal patterns in general business operations.

### **BBA 3120 Management and Organization**

The functions of management and the applications of management principles in organizations. Emphasis on planning, organization, implementation, and control. Study of strategic planning, portfolio strategy, group dynamics, motivation, leadership, ethics, and management practice.

### **BBA 3320 Directed Study in Management**

An analysis of management concepts covered in BBA 3120 Management and Organization through

appropriate discussion questions, case studies, concept comprehension reviews, and video review reports.

## **MODULE 2**

### **BBA 3330 Survey of Accounting**

Overview of the structure of accounting. Beginning principles, theory, and practice for general business. Basic preparation and interpretation of financial data for executives.

### **BBA 3340 Survey of Economics**

A general review of economic concepts and systems. Emphasis on how economic forces impact the

executive and modern day decision making.

### **BBA 3150 Survey of Marketing**

A general review of marketing processes for the executive. Emphasis on how knowledge of marketing research, consumer behavior, and product concepts can help business managers develop target markets.

### **BBA 3350 Directed Study in Marketing**

Emphasis on practical aspects of forecasting, market survey, and target market analysis. An analysis of marketing concepts covered in BBA 3150 Survey of Marketing through appropriate discussion questions, case studies, concept comprehension reviews, and video review reports.

## **MODULE 3**

### **BBA 3360 Financial Management**

A survey of financial management including financial markets, intermediaries, financial statements, budgeting, valuation, cost of capital, and capital structure. Focus on their application in the general business environment.

### **BBA 3370 Christian Values & Ethics in Business**

An analytical review of corporate ethics addressed from the biblical standpoint. Focus on code of ethics, integration of “integrity” into corporate cultures, top management commitment to ethics, and civic involvement.

### **BBA 3180 Personnel/Human Resource Management**

Focus on human resource planning, job analysis, recruiting sources, selection devices, employee training, career development, performance appraisals, and compensation administration for managers.

### **BBA 3380 Directed Study in Human Resource Management**

Managerial emphasis on manpower planning and performance appraisal process. An analysis of human resource management concepts covered in BBA 3180

Personnel/Human Resource Management through appropriate discussion questions, case studies, concept comprehension reviews, and video review reports.

## **MODULE 4**

### **BBA 4300 Quantitative Business Analysis**

Broad overview of quantitative tools and techniques used in managerial decision making. Emphasis on optimum use of decision tools and their applications in the general business environment.

### **BBA 4310 Information Systems for Management**

An overview of business information systems with focus on managerial decision making. Emphasis on managerial familiarity of modern information systems, terms, and applications.

### **BBA 4130 Human Relations in Organizations**

The study of organizational development, structure and design along with group dynamics as related to development of executive leadership. Emphasis on problem solving, motivation, productivity, incentive systems, and stress management.

### **BBA 4331 Directed Study in Organizational Behavior**

Review of the concepts learned in BBA 4130 Human Relationships in Organizations in relation to current issues facing the executive including the dynamics of change, corporate culture, and environment. Focus on leadership skill building through appropriate discussion questions, case studies, concept comprehension reviews, and video review reports.

## **MODULE 5**

### **BBA 4330 The Executive and the Family**

Overview of biblical concepts to broaden learning horizons that would be beneficial to strengthening family ties and relationships that contribute to professional development in today’s complex business environment. Emphasis on Christian value systems in organizations.

### **BBA 4340 Managerial Accounting**

A survey of the collection, interpretation, and use of accounting data in management decisions and business activities.

### **BBA 4150 International Culture & Business**

A survey of trends in international business. Review of policies and forces that impact the role of the management executive in the global economy. Focus on multinational cultures.

### **BBA 4350 Directed Study in International Business**

A review and analysis of international business issues covered in BBA 4150 International Culture & Business through appropriate discussion questions, case studies, concept comprehension reviews, and video review reports.

## **MODULE 6**

### **BBA 4390 Readings in Management**

Variable content in the management area. Survey and analysis of a multitude of leading articles in general business management. Emphasis on the development of the reading comprehension, critical thinking, and analytical/quantitative skills necessary to successful management.

### **BBA 4370 Small Business Management**

A survey of the key functional areas of a small business. Focus on the entrepreneur’s role and impact in the modern economy.

### **BBA 4180 Business Policy & Strategy**

The formulation and application of policies and programs pertaining to the business enterprise. Focus on multiple functional areas within business.

### **BBA 4380 Directed Study in Management Policy**

A broad analysis of various strategic management concepts covered in BBA 4180 Business Policy and Strategy through appropriate discussion questions, case studies, concept comprehension reviews, and video review reports.

# BACHELOR OF CRIMINAL JUSTICE (BCJ)



## **BCJ 2331 Criminal Law**

Criminal law is a study of the historical and philosophical concepts of law including the purpose and functions of criminal laws and statutes as a means of social control in the preservation of life and property. In this course a student will study the elements of various offenses including offenses against the person, offenses against property, and common defenses against criminal acts; and will learn the differences between misdemeanor and felony charges. The student will also receive initial exposure to the punishment prescribed for the various offenses. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

## **BCJ 3301 Criminology**

This course is a study of law and crime, the nature and causation of crime, and the various theories and research studies regarding criminality. Criminology explores the foundations of law and crime as it applies to society in both a historical context and in current times. This course examines the theories and studies including: the Classical School, the Biological Theories, the Psychological/Psychiatric Theories, the Social Structure Approaches, the Social Process Theories, and the Social Conflict Theories. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

## **BCJ 3302 Community Relations**

A study of the numerous and complex factors involved in the area of human relations as it impacts CJ agencies and their stakeholders. Community Relations examines the CJ system's interdependency

in administering justice, the impact of government on the criminal justice system and agencies, and studies the impact that public relations and public image have for criminal justice agencies. Community Relations examines the impact that public perception, trust and confidence play in the ability of the system to serve the public. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

## **BCJ 3304 Juvenile Justice**

This course provides a study of the Juvenile Justice system. Students will examine characteristics of juvenile offenders, juvenile court procedures, prevention and diversion programs, and theories of causation. Other topics to be covered include the history of juvenile justice, child abuse, violent youths and gangs, and Alabama state law as it relates to juveniles. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

## **BCJ 3305 Constitutional Law**

Examination of Constitutional provisions, their development through court interpretation, and their application to the legal system. Includes specific analysis of the First, Fourth, Fifth, Sixth, and Eighth Amendments. Also includes an analysis of various ethical considerations associated with constitutional issues. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

## **BCJ 3306 Private Security**

This course is an overview of the history and

development of the growing private security field. Special emphasis is placed on the work of Alan Pinkerton, and others, in the early days of the development of the private security field. Current liability issues related to the provision of private security services are explored. Methods of disaster preparedness and emergency preparedness planning are explored. Attention is also given to basic fraud detection techniques, including how to conduct a fraud vulnerability assessment and fraud risk analysis. A significant focus of this course is on the role of private security in crime prevention. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

## **BCJ 3308 Terrorism**

This course examines the history and philosophy of terrorism, particularly reviewing the beliefs and activities of terrorist groups that have influenced the course of world events. Concentration is given to the study of contemporary terrorist activities, both at home and abroad, and students are exposed to traditional and unique approaches employed worldwide to combat terrorist organizations and methodologies. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

## **BCJ 3309 First Line Supervision**

This course is designed to provide the student with a study of management concepts, theories, and practices commonly experienced by first line criminal justice supervisors. At the end of the course the student will be familiar with supervision topics such as leadership basics, leadership ethics, goal setting,

time management, motivation, communication, problem solving, decision making, stress management, practical negotiation, supervisory liability, meetings, networking, and future trends. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

### **BCJ 3310 Corrections in America**

This course is designed to familiarize the student with the early history of correctional thought and practice, the history of corrections in America, and the law of corrections. This course will also familiarize the student with current and future trends of corrections in America to include alternative sentencing such as probation, parole, house arrest, and drug treatment. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

### **BCJ 3311 CJ Professional and the Family**

This course is designed to provide the student with various resources, principles, and concepts that will help prepare, govern, and enhance the student's present and future marital and/or family relationships. The course will study current researched models for successful marriages and combine biblical principles to offer a practical, spiritual model for family life. Finally, the course will provide the student with the meaning and purpose of marriage and family according to the Bible. This course will be offered by lecture and enhanced online format. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

### **BCJ 3312 CJ and the Worldwide Web (WWW)**

This course is an overview of criminal justice topics and issues currently accessible on the Internet. Techniques are developed for locating information regarding sex offenders, tracing emails, using the SSDI (Social Security Death Index) to detect misuse of Social Security numbers of deceased people, locating and using forms related to suspicious banking transactions (SAR, suspicious activity reports). In-

class exercises allow each student to gain hands-on experience in the use of various search engines. Attention is given to matters related to meta-tags, copyright matters, and criminal activity that occur over the Internet. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

### **BCJ 3313 Crime and Cultural Diversity**

An examination of the native and immigrant cultures residing within the boundaries of the United States, and a study of how those cultures interact with the Criminal Justice System. Students review theories of minority criminality and race relations in the United States. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

### **BCJ 3324 Crisis Management**

This course provides the student with an introduction to counseling theory and practice by examining counseling methods and strategies to confront contemporary issues. This course will offer a biblical perspective, which is viewed as the basis from which to work in the encounter of a crisis throughout the healing process of a crisis. This course is designed to help prepare the CJ student with selected crises commonly found in field experience of the criminal justice practitioner. This course will be offered by lecture and enhanced online format. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

### **BCJ 4301 Criminalistics**

This course presents a survey of the different methods of scientific investigative techniques including fingerprinting, photography, casting, ballistic procedures, evidence collection, chain of custody, and utilization of crime laboratories. In addition students may participate in a crime scene search and discover the interdependent nature of the investigator and lab technician. Prerequisites: Currently enrolled in the

BCJ program or have the permission of the CJ/LS Department Chair.

### **BCJ 4302 Courts and Courtroom Procedure**

Court and Courtroom Procedures is a study of the American justice system in the administration of law and crime. This course provides students with an overview of the court systems at the state and federal level, an in-depth look at the duties and responsibilities of the key courtroom players and courtroom work groups in the administration of justice, and an overview of evidentiary matters and the impact that the interdependence of the CJ system on the judiciary. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

### **BCJ 4303 Interview and Interrogation**

This course is designed to familiarize students with basic communications concepts as well as basic concepts, processes, techniques, and legal aspects of interview and interrogation used in the field of criminal justice. The course will address the differences and similarities between interview and interrogation; different types, uses and processes of interviews; various forms of verbal and nonverbal communication; specialized types of interviews, such as probing, selection, counseling, and persuasive. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

### **BCJ 4304 Ethics and the Criminal Justice System**

This course examines dilemmas and decisions in the criminal justice system focusing on typical problems encountered in law enforcement, corrections, and the courts. Attention is given to due process, fundamental fairness and various ethical guidelines used in the criminal justice system. The use of force by law enforcement and the Dirty Harry problem are evaluated. Theories of punishment are also considered. Avenues of police corruption are also explored. This course will be offered by lecture and enhanced online format. Prerequisites: Currently



enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

### **BCJ 4305 Special Issues in Criminal Justice**

Special Issues is a study of significant current topics, problems, and issues facing the criminal justice system. This course also examines the current crises in criminal justice and the various proposed solutions to those crises. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

### **BCJ 4306 Criminal Behavior Analysis**

This course presents an introduction to the current methods and techniques used by law enforcement agencies in criminal profiling. Theoretical concepts drawn from criminology, sociology, and psychology are discussed with application to the criminal violations of sexual murder, rape, child victimization, and selected nuisance offenses of an interpersonal nature. Students will be familiar with basic terminology and descriptive terms associated with interpersonal crimes and related forensic study. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

### **BCJ 4307 Research Methods for Criminal Justice**

This course provides an introduction to the basic concepts of social science research and statistical methods typically used in the field of Criminal Justice. This course will explain the data gathering process, sampling procedures, and various statistical tests routinely performed on criminal justice data. The student will be prepared to evaluate reports and journal articles and to recognize emerging theories in the criminal justice field. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

## **BIBLE (BI)**



### **BI 1200/1300 Biblical Literacy**

A broad overview of the context and contents of the Old and New Testaments for students who have had little previous study of the Bible. Admission only by placement or approval of the Dean of Biblical Studies.

### **BI 2309 Orientation to Biblical Studies**

An introduction to the Biblical Studies program and its various fields, to ministry uses of the major in Biblical Studies, and to tools and facilities for research in the field. Required of all Biblical Studies majors in the sophomore year.

### **BI 4311 Christian Cultural Heritage**

An exploration of Christian Cultural Heritage as it relates to the student's major field of study. Required of all graduating students in their senior year except students majoring in Biblical Studies.

## **TEXTUAL FIELD**

### **OLD TESTAMENT**

#### **BI 1391 Introduction to the Books of the Old Testament**

An overview of each book in the Old Testament, studying the following for each book: author-ship, date, purpose, brief outline, expanded outline, how the book fits into the overall scheme of redemption, and its usage in the New Testament. Adult/Executive Program students only.

#### **BI 2202/2302 The Pentateuch**

A study of the first five books of the Old Testament in the light of their time.

#### **BI 2203/2303 The Conquest Through the Divided Kingdom**

History of the Hebrew nation from the time of Joshua through the period of the kings: their conflicts, struggles, periods of faithfulness and unfaithfulness, strengths, and weaknesses.

#### **BI 2307 Survey of the Old Testament**

A survey of the Old Testament designed to give the adult/executive an overview of this section of the Scriptures. Adult/Executive Program students only.

#### **BI 3236/3336 The Minor Prophets**

The books of the twelve minor prophets in their historical contexts with emphasis on the contents of each prophetic book.

**BI 3239/3339 Ezra, Nehemiah, Esther**

An exegetical interpretation of Ezra, Nehemiah, and Esther in their historical context.

**BI 3275/3375 Survey of the Women of the Old Testament (Women only)**

A brief historical study of the Old Testament. Selected passages related to women are given special attention in order to teach the message of the Old Testament for women then and now.

**BI 3301 Elementary Biblical Hebrew I**

A study of elementary Biblical Hebrew with special attention to grammar, syntax, and vocabulary. Reading of simple prose sections of the Hebrew Bible.

**BI 3302 Elementary Biblical Hebrew II**

A continuation of BI 3301. Prerequisite: BI 3301.

**BI 4215/4315 The Devotional and Wisdom Literature of the Old Testament**

Salient characteristics of the devotional and wisdom literature of the Old Testament; major themes of Job, Proverbs, Ecclesiastes, and the Song of Solomon; special attention to selected passages.

**BI 4222/4322 Isaiah**

A study of the book of Isaiah with emphasis on its author, historical setting, unity, and message to its eighth century B.C. readers, giving special attention to its Messianic prophecies.

**BI 4223/4323 Jeremiah and Lamentations**

A study of the books of Jeremiah and Lamentations in their historical settings with emphasis on their content and on the role of the prophet in the tumultuous years preceding and during the overthrow of Judah by Babylon.

**BI 4224/4324 Ezekiel and Daniel**

A study of the books of Ezekiel and Daniel in their historical settings with emphasis on the content and teachings of each book.

**BI 4320 Critical Introduction to the Old Testament**

A study of the canonicity, authorship, date, purpose, and setting of each book of the Old Testament. Critical problems will be addressed.

**BI 4344 Selected Readings from the Hebrew Old Testament**

Selected readings in the Hebrew Bible with special attention to syntax and vocabulary building. Prerequisites: BI 3301 and BI 3302.

**BI 4346 Biblical Aramaic**

A study of elementary Biblical Aramaic with specific attention to grammar, syntax, and vocabulary building. An introduction to the syntax of the language followed by reading of the Aramaic portion of the Hebrew Bible (Genesis 31:47; Jeremiah 10:11; Ezra 4:8-6:18; 7:12-26; Daniel 2:4b-7:28). Prerequisites: BI 3301, BI 3302, and BI 4344.

**NEW TESTAMENT****BI 1211/1311 The Life of Christ**

Based upon Matthew, Mark, Luke, and John, the life of Christ studied with special consideration to His life being exemplary, His teachings normative, and His atonement for sin and subsequent resurrection the chief end of His first coming.

**BI 1214/1314 The Book of Acts**

The establishment of the church and its emergence and growth in the Greco-Roman world of the first century A.D.

**BI 1301 Elementary New Testament Greek I**

Elements of New Testament Greek with emphasis on grammar, syntax, and vocabulary.

**BI 1302 Elementary New Testament Greek II**

A continuation of BI 1301. Prerequisite: BI 1301.

**BI 2305 Selected Readings from the Greek New Testament I**

Readings of the less difficult sections of the Greek

New Testament. Prerequisites: BI 1301 and BI 1302.

**BI 2306 Selected Readings from the Greek New Testament II**

Readings of more difficult sections of the Greek New Testament. Special attention is given to advanced grammar, syntax, and vocabulary. Prerequisites: BI 1301, BI 1302, and BI 2305.

**BI 2308 Survey of the New Testament**

A survey of the New Testament designed to give the adult/executive an overview of this section of the Scriptures. Adult/Executive program students only.

**BI 2391 Introduction to the Books of the New Testament**

An overview of each book in the New Testament, studying the following for each book: author-ship, date, purpose, brief outline, expanded outline, and how the book fits into the overall scheme of redemption. Adult/Executive Program students only.

**BI 3226/3326 I and II Corinthians**

The founding of the church in Corinth will be studied, and also an exposition of the Corinthian letters in light of their historical context.

**BI 3227/3327 Prison Epistles**

Ephesians, Colossians, Philippians, and Philemon will be studied in light of their authorship, audience, purpose, and date with special attention to their texts in their historical setting and their significance for today.

**BI 3234/3334 The General and Johannine Epistles**

A study of the epistles of James, Jude, and the Johannine letters in their historical context.

**BI 3238/3338 The Gospel of Matthew**

A study of the book of Matthew with an emphasis on its Jewish background.

**BI 3240/3340 The Gospel of John**

A study of the book of John with an emphasis on the major Johannine themes and symbols.

**BI 3249/3349 Galatians, I & II Thessalonians**

A study of the epistles of Galatians and I & II Thessalonians in their historical context.

**BI 3250/3350 I & II Timothy, Titus**

A study of the epistles of I & II Timothy and Titus with emphasis on the work of the evangelist and the qualifications and work of elders and deacons.

**BI 3285/3385 The Survey of Women of the New Testament (Women Only)**

A brief survey of the New Testament. Selected passages related to women give special attention to teaching the message of the New Testament for women then and now.

**BI 3328 In the Steps of the Apostles**

A study of selected biblical texts related to biblical geography, history, culture, and archaeology in Greece, Turkey, and Israel. Class lectures and assigned readings are combined with travel to related biblical sites, museums, and excavation sites. This course is offered only in Faulkner's Study Abroad program.

**BI 4226/4326 The Epistle to the Romans**

A study of the epistle of Romans in its historical context and its present day application.

**BI 4229/4329 The Epistle to the Hebrews**

A study of the epistle of Hebrews in its historical context and its present day application.

**BI 4235/4335 Exposition of the Book of Revelation**

A study of the book of Revelation in its historical context and its present day application.

**BI 4321 Critical Introduction to the New Testament**

A study of the canonicity, authorship, date, purpose, and setting of each book of the New Testament. Critical problems will be addressed.

**DOCTRINAL FIELD**

**BI 1312 The Case for Christianity I**

Historical evidences, as well as other evidences, establishing the validity of Christianity will be studied. Adult/Executive Program students only.

**BI 1313 The Case for Christianity II**

A continuation of BI 1312. Adult/Executive Program students only.

**BI 2315 Christianity and Humanism**

A comparative study of the worldviews of Christianity and humanism with their implications for Christian faith and practice.

**BI 2319/4319 Christian Ethics**

Ethical conduct in the light of Bible teaching will be studied. Some of the more relevant ethical issues of our day will be studied from a biblical perspective: abortion, euthanasia, war, genetic engineering with all of its facets, and similar matters. BI 2319 for Adult/Executive program students only. BI 4319 for upper division credit and requires additional work.

**BI 2321 Scheme of Redemption**

A general survey of God's plan for the redemption of mankind. Special attention will be given to the gradual unfolding of God's plan from all eternity throughout the history of man. The connective story of the Bible will be emphasized.

**BI 3315 Religious Cults**

A study of the origins and doctrines of the primary religious cults of our day.

**BI 3316 Contemporary Religious Thought**

A study of doctrines and movements characteristic of contemporary evangelical Christianity.

**BI 3317 Great Doctrines of the Bible**

The doctrines of God, Christ, the Holy Spirit, inspiration, sin, salvation, and the Church.

**BI 3319 Biblical Interpretation**

A study of the principles of Bible interpretation and techniques and methods of Bible study, with strong emphasis being given on how to establish Biblical authority. Required of all Biblical Studies majors.

**BI 3323 Contemporary Issues in the Church**

A study of current issues facing the church.

**BI 3390 The Inspiration and Authority of the Bible**

A consideration of the characteristics of the Bible, which demonstrate it to be the inspired, inerrant and authoritative Word of God, and an examination of how readers should receive it authoritatively.

**BI 4330 The Biblical Doctrine of the Church**

A study of biblical teachings regarding the church with special emphasis on the nature, organization, and worship of the church.

**BI 4336 Christian Evidences**

Evidences for the validity of the Christian faith as expressed in the Bible, in related materials, and in the experience of men.

**BI 4337 Biblical Doctrines of Last Things**

The end-time of all things according to the teachings of the Bible concerning the second coming of Christ, the intermediate state of the dead, the resurrection of the dead, the final judgment, eternal punishment, and heaven.

**BI 4378 Archaeology and the Bible**

A study of archaeology as it relates to the history and the interpretation of the Bible.

**HISTORICAL FIELD**

**BI 3321 The Early Church to the Reformation**

A study of Church history from New Testament times to the Reformation with special attention given to the Ante Nicene period.

**BI 3322 Church History from the 16th to the Present**

A brief study of the backgrounds, the beliefs, and growth of churches from the sixteenth century to the present.

**BI 3325 Survey of Church History**

An overview of Church history from A.D. 100 to the present.

**BI 4310 The Restoration Movement in America**

The Restoration principle; non-American backgrounds; the work of those in the movement from the nineteenth century to the present.

**BI 4325 The History of American Christianity**

A study of American Christianity in the context of history and culture from the Puritans to the present, emphasizing Protestantism, Catholicism, sectarian movements, Black Christianity and new religious movements.

**PRACTICAL FIELD**

**THE CHURCH**

**BI 1303 Introduction to the Use of Technology in Ministry**

Introduction to computer software and hardware by ministers and churches. This includes an introduction to system software and popular horizontal application software packages such as Word Processing, Spreadsheets, and Database Management Systems.

**BI 2331 Local Church Leadership**

Principles and their application for effective leadership in the local congregational setting will be studied.

The role of elders, deacons, evangelists, Bible school teachers, and others will be examined.

**BI 3335 Worship of the Local Church**

In-depth study of congregational worship with emphasis on practical ways of improving the worship of the local church.

**BI 3337 Introduction to Song Leading**

The elements of music, notation of pitch and rhythm, and beat patterns with emphasis on congregational singing and hymnology.

**BI 3347 Educational Program of the Local Church**

Comprehensive study of religious education of the local church, designing and maintaining educational programs.

**BI 3348 The Local Church Program**

Various phases and programs related to planning and implementing a workable program of work within the local congregation will be studied. Visitation, youth, evangelism, every-member involvement, gospel meetings, and giving are some of the programs studied.

**BI 4206/4306 Teaching the Bible to Children (Women only)**

Methods and materials for teaching the Bible to children.

**BI 4332 Church Work Practicum**

For students working with churches under supervision

and by permission of the Chair of the Bible Department. May include youth ministry, preaching, or mission work.

**PREACHING**

**BI 2322 The Preacher and His Work**

An overview of the work of the preacher, his personal family life, personal study, preaching, and visiting.

**BI 3342 Sermon Preparation and Delivery**

Techniques of sermon preparation and delivery. Preparing and delivering sermons under supervision.

**BI 3356 Expository Preaching**

A study of the expository method and issues of interpretation that lead to responsible homiletical practice. Laboratory experience in using the expository method with a variety of biblical texts. Prerequisite: BI 3342.

**BI 4341 Preaching from the Psalms/Prophets**

An in-depth study of preaching from Old Testament texts. Interpretation issues are addressed and preaching projects from the Psalms or the prophets are assigned. The choice of texts (from Psalms or prophetic books) will be made to accommodate the instructor and/or the students enrolled. Prerequisite: BI 3342.

**BI 4342 Advanced Preaching**

An in-depth exploration of sermon types, designs, and techniques and an evaluation of sermons of past and contemporary preachers. Students will preach sermons that incorporate a variety of styles and biblical texts. Prerequisite: BI 3342.

# BIOLOGY (BIO)



## **BIO 1300 Perspectives of Biology**

Concepts of biology are discussed with emphasis on basic knowledge as applied to everyday life. Content covers a full spectrum of biological subjects. Specifically intended to satisfy core natural science requirement. Does not meet the requirements for biology majors. Prerequisites: None; however, students enrolled in Fundamentals of Reading and Writing will not be allowed to take this class. Offered every semester.

## **BIO 1100 Perspectives of Biology Lab**

Lab complementary to BIO 1300. Taken concurrently or after taking BIO 1300. Does not meet the requirements for biology majors. Prerequisites: see BIO 1300. Offered every semester.

## **BIO 1301 Principles of Biology I**

Fundamental concepts of biology are covered including life chemistry, cell structure and function, organization of life form, basic genetics, and mutation. Prerequisites: None; however, students enrolled in Fundamentals of Reading and Writing and/or Basic Math will not be allowed to take this class. Lab required. Offered every fall semester.

## **BIO 1101 Principles of Biology I Lab**

Lab complementary to BIO 1301. Taken concurrently or with consent of instructor. Prerequisites: see BIO 1301. Offered every fall semester.

## **BIO 1302 Principles of Biology II**

Fundamental concepts of biology are covered including creation and evolutionary theory, biological diversity and classification, plant and animal

morphology, physiology and behavior, and basic principles of ecology. Prerequisites: None; however, students enrolled in Fundamentals of Reading and Writing and/or Basic Math will not be allowed to take this class. Helpful: BIO 1301/1101. Lab required. Offered every spring semester.

## **BIO 1102 Principles of Biology II Lab**

Lab complementary to BIO 1302. Taken concurrently or with consent of instructor. Prerequisites: see BIO 1302. Offered every spring semester.

## **BIO 2320 Man and His Environment**

An introduction to the basic principles of ecology, greenness, and Environmental Science are presented along with how the activities of man disrupt the normal interactions between components of the environment. Prerequisites: None; however, students enrolled in Fundamentals of Reading and Writing will not be allowed to take this class. Helpful: BIO 1300/1100, BIO 1302/1102. Offered every fall semester.

## **BIO 2120 Man and His Environment Lab**

Lab complementary to BIO 2320. Taken concurrently or with consent of instructor. Students who require or who are attending fundamentals classes will not be allowed to take this class.

## **BIO 2340 Medical Terminology**

The basis for structuring biomedical terminology is presented with applicable definitions and practice in the use of the vocabulary. Prerequisites: None; however, students enrolled in Fundamentals of Reading and Writing will not be allowed to take this

class. Helpful: BIO 1302/1102. Offered every spring semester.

## **BIO 2306 Botany**

General concepts of Plant Science are covered including basic anatomy and physiology, plant classification, and plant community ecology. Prerequisites: BIO 1301/1101 and BIO 1302/1102; Helpful: BIO 2320. Lab required. Offered even fall semesters.

## **BIO 2106 Botany Lab**

Lab complementary to BIO 2306. Taken concurrently or with consent of instructor. Prerequisites: see BIO 2306. Offered even fall semesters.

## **BIO 2352 Introduction to Microbiology**

An introduction to the study of microorganisms is provided with special emphasis on their relation to human health and welfare. Special topics such as morphology, taxonomy, characteristics and biochemical activities of microorganisms will also be introduced. Prerequisites: BIO 1300/1100 or 1301/1101. Lab required. Offered odd spring semesters.

## **BIO 2152 Introduction to Microbiology Lab**

Lab complementary to BIO 2352. Taken concurrently or with consent of instructor. Prerequisites: see BIO 2352. Offered odd spring semesters.

## **BIO 2393 Concepts of Anatomy and Physiology I**

A study of mammalian anatomy and physiology is presented emphasizing systems and functions; in particular, the muscular, skeletal, nervous, and

endocrine systems. Prerequisites: BIO 1300/1100, BIO 1301/1101, or BIO 1302/1102. Lab required. Offered every fall semester.

### **BIO 2193 Concepts of Anatomy and Physiology I Lab**

Lab complementary to BIO 2393. Taken concurrently or with consent of instructor. Prerequisites: see BIO 2393. Offered every fall semester.

### **BIO 2394 Concepts of Anatomy and Physiology II**

Continuation of BIO 2393/2193. A study of mammalian anatomy and physiology is presented emphasizing systems and functions; in particular, the circulatory, lymphatic, respiratory, urinary, digestive, and reproductive systems. Prerequisites: BIO 2393/2193. Lab required. Offered every spring semester.

### **BIO 2194 Concepts of Anatomy and Physiology II Lab**

Lab complementary to BIO 2394. Taken concurrently or with consent of instructor. Prerequisites: see BIO 2394. Offered every spring semester.

### **BIO 3300 Health Nutrition**

Study of the scientific basis and guidelines for proper nutrition is presented. Prerequisites: Students enrolled in Fundamentals of Reading and Writing and/or Basic Math will not be allowed to take this class. BIO 1300/1100, BIO 1301/1101, or BIO 1302/1102. Helpful: BIO 2393/2193 or BIO 3393/3193 and BIO 2394/2194 or BIO 2394/2194 or BIO 3394/3194. Offered every spring semester.

### **BIO 3325 Field Biology**

Field techniques for identifying and observing wild flora and fauna are covered with emphasis on Alabama ecosystems. Prerequisites: BIO 1301/1101 and BIO 1302/1102. Helpful: BIO 2320, BIO 2306/2106 and BIO 3362/3162. Offered even spring semesters.

### **BIO 3351 Genetics**

Principles of heredity are presented including nuclear

and extranuclear inheritance, mutation, population genetics, and genetic engineering. Prerequisites: BIO 1301/1101, MH 2340. Helpful: BIO 1302/1102. Lab required. Offered odd spring semesters.

### **BIO 3151 Genetics Lab**

Lab complementary to BIO 3351. Taken concurrently or with consent of instructor. Prerequisites: see BIO 3351. Offered odd spring semesters.

### **BIO 3303 Invertebrate Zoology**

A study of the phyla of the animal kingdom that have no backbones is presented including the structure, physiology, development and ecological and symbiotic relationships of representative species. Prerequisites: BIO 1301/1101 and BIO 1302/1102. Lab required. Offered odd fall semesters.

### **BIO 3303 Invertebrate Zoology Lab**

Lab complementary to BIO 3303. Taken concurrently or with consent of instructor. Prerequisites: see BIO 3303. Offered odd fall semesters.

### **BIO 3304 Vertebrate Zoology**

A study of animals in the Chordate Phylum is presented, including the anatomy, physiology, development and ecological and symbiotic relationships of representative species. Prerequisites: BIO 1301/1101 and BIO 1302/1102. Lab required. Offered even fall semesters.

### **BIO 3104 Vertebrate Zoology Lab**

Lab complementary to BIO 3304. Taken concurrently or with consent of instructor. Prerequisites: see BIO 3304. Offered even fall semesters.

### **BIO 3312 Cell Biology**

Structures and functions of the cell are covered including specialized structures, enzyme activities, and the cytoskeleton. Prerequisites: BIO 1301/1101 and BIO 1302/1102. Lab required. Offered even spring semesters.

### **BIO 3112 Cell Biology Lab**

Lab complementary to BIO 3312. Taken concurrently or with consent of instructor. Prerequisites: see BIO 3312. Offered even spring semesters.

### **BIO 3353 Microbiology**

The morphology, taxonomy, characteristics, and biochemical activities of microorganisms are presented in the context of human ecology. Prerequisites: BIO 1301/1101 and BIO 1302/1102. Helpful: BIO 3312/3112 and CHM 1312/1112. Lab required. Offered odd spring semesters.

### **BIO 3153 Microbiology Lab**

Lab complementary to BIO 3353. Taken concurrently or with consent of instructor. Prerequisites: see BIO 3353. Offered odd spring semesters.

### **BIO 3357 Plant Anatomy and Physiology**

The study of the structure, development, and functions of plant tissues and organs is presented emphasizing both nonvascular and vascular plants. Prerequisites: BIO 1301/1101 and BIO 1302/1102. Helpful: BIO 2320 and BIO 2306/2106. Lab required. Offered odd fall semesters.

### **BIO 3157 Plant Anatomy and Physiology Lab**

Lab complementary to BIO 3357. Taken concurrently or with consent of instructor. Prerequisites: see BIO 3357. Offered odd fall semesters.

### **BIO 3362 Ecology**

An introduction to the principles of ecology is presented along with how the activities of man disrupt the normal interactions between components of the environment. Prerequisites: BIO 1302/1102. Lab required. Offered every fall semester.

### **BIO 3162 Ecology Lab**

Lab complementary to BIO 3362. Taken concurrently or with consent of instructor. Prerequisites: see BIO 3362. Offered every fall semester.

### **BIO 3393 Vertebrate Anatomy and Physiology I**

Study of mammalian anatomy and physiology is presented emphasizing systems and functions with special emphasis on the human body, especially the muscular, skeletal, nervous, and endocrine systems. Prerequisites: BIO 1301/1101 and BIO 1302/1102. Helpful: BIO 3304/3104. Lab required. Offered every fall semester.

### **BIO 3193 Vertebrate Anatomy and Physiology I Lab**

Lab complementary to BIO 3393. Taken concurrently or with consent of instructor. Prerequisites: see BIO 3393. Offered every fall semester.

### **BIO 3394 Vertebrate Anatomy and Physiology II** (Continuation of BIO 3393/3193 and 3393H/3193H).

Study of mammalian anatomy and physiology is presented emphasizing systems and functions with special emphasis on the human body, especially the circulatory, lymphatic, respiratory, urinary, digestive, and reproductive systems Prerequisites: BIO 3393/3193. Helpful: BIO 3304/3104. Lab required. Offered every spring semester.

### **BIO 3194 Vertebrate Anatomy and Physiology II Lab**

Lab complementary to BIO 3394. Taken concurrently or with consent of instructor. Prerequisites: see BIO 3394. Offered every spring semester.

### **BIO 4129 Materials and Methods in Teaching Biology**

The course focuses on the materials and methods of teaching as related to the field of Biology and General Science and the purposes of education and characteristics of adolescents. Prerequisites: Admission into the teacher education program, BIO 1301/1101, BIO 1302/1102 and concurrent enrollment in ED 4229.

### **BIO 4360 Biology Internship**

This course offers the student a supervised work experience in a biological field at an appropriate local facility involved with biological research and/or technology. The student will earn credit for learning appropriate skills and for carefully reporting their experiences in written and oral forms. Prerequisites: Must be a biology major with a minimum of twelve semester hours of biology classes and a 3.0 average in all biology course work. Students must submit an application and obtain approval one semester prior to internship period. Offered by arrangement any semester.

### **BIO 4380 Scientific Research**

Experimental investigation is conducted under the direction of faculty members. A selected topic should coincide with student's area of concentration. Research is written in standard journal format prior to an oral presentation in a formal biology seminar. Prerequisites: 12 upper division hours in Biology

and class rank of junior or higher. Offered even fall semesters.

### **BIO 4382 Developmental Biology**

A descriptive study of the developmental patterns of representative members of the higher taxa of the plant, animal, and fungi kingdoms is presented with emphasis on experimental analysis of the developmental process. Prerequisites: BIO 2394/2194 or BIO 3394/3194 or BIO 3357/3157 or consent of the instructor. Helpful BIO 2306/2106, BIO 3303/3103, and BIO 3304/3104. Lab required. Offered odd spring semesters.

### **BIO 4182 Developmental Biology Lab**

Lab complementary to BIO 4382. Taken concurrently or with consent of instructor. Prerequisites: see BIO 4382. Offered odd spring semesters.

## **SPECIAL COURSES**

### **BIO 2099/3099 Individual Study**

The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Conferences or tutoring will be provided as required, but no formal lectures or recitations will be involved. Quizzes, tests, and examinations as may be appropriate. BIO 2099 is open only to sophomores; BIO 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by the Dean.

# BUSINESS INFORMATION SYSTEMS (BIS)



## **BIS 2300 Keyboarding/Word Processing**

An introduction to word processing techniques and concepts including familiarity and speed with the keyboard.

## **BIS 2376 BASIC Programming**

A detailed study of the BASIC language and the fundamental concepts of programming inclusive of system procedures, creating loops and controlling locations, nested loops, strings, arrays, subroutines, sequential files, random access files, and debugging. Focus on Microsoft Visual BASIC. Prerequisite: CA 1302 Computer Applications.

## **BIS 2378 Survey of Programming**

An overview of the “C” language with emphasis on structures, branching, and command operations. Prerequisite: BIS 2376 BASIC Programming.

## **BIS 2385 Introduction to Business Spreadsheets**

An introduction to microcomputer spreadsheets using the Windows XP and onward platforms. Prerequisite: CA 1302 Computer Applications.

## **BIS 2390 Introduction to Microcomputer Accounting**

An introduction and overview of accounting techniques using Windows XP and onward platforms. Prerequisites: CA 1302 Computer Applications, BA 2301 Principles of Accounting I.

## **BIS 2395 Introduction to Database**

An introduction to Microsoft Access for Windows XP and onward software packages with focus on entering, storing, revising, and retrieving data. Prerequisite: CA 1302 Computer Applications.

## **BIS 3300 Database Management (BA 3300)**

“Hands-on” database concepts using micro-computers. Learn to enter, store, retrieve, and revise information like purchase orders, financial statements, salespersons’ records, etc. Development of cross-reference skills by department or job or as the situation requires. Introduction to data relationships. Prerequisites: BA 2305 Business Mathematics, CA 1302 Computer Applications.

## **BIS 3310 Principles of Information Systems & Technology**

An in-depth review of Information Systems from a technological perspective. Reflection upon the integration of Information Systems and Technology. An overview of Information Systems as it impacts the “human side of enterprise.”

## **BIS 3320 Business Spreadsheets (BA 3320)**

Learn to access, analyze and modify voluminous financial, accounting and marketing data instantaneously and the use of the multiple variables like income statements, balance sheets, sales reports and projects. Graphic presentation of existing and projected data in multi-dimensional formats. Overview of financial and statistical functions. Prerequisites: BA 2305 Business Mathematics, CA 1302 Computer Applications.

## **BIS 3340 Microcomputer Accounting (ACF 3340)**

An introduction to automated accounting systems using Peachtree Accounting for Windows XP and onward, while applying skills attained in Principles of Accounting I and II. Specific emphasis on accounts receivable and payable, general ledger, and inventory

control. Prerequisites: Grades of C or better in BA 2301 Principles of Accounting I and BA 2302 Principles of Accounting II; BA 2305 Business Mathematics, CA 1302 Computer Applications.

## **BIS 3386 Advanced Programming: Visual BASIC**

Survey of the Visual BASIC programming language inclusive of variables and operators, decision structures, loops and timers, object properties, preferred user interface, special effects, and use of modules and procedures. Prerequisites: Grades of C or better in CA 1302 Computer Applications and BIS 2376 BASIC Programming; MH 1338 Finite Math.

## **BIS 3387 Advanced Programming: JAVA**

A study of the JAVA programming language using methods, classes, and objects. Focus on object concepts, input, selection, repetition, arrays and strings, and applets. Prerequisite: Grade of C or better in BIS 2376 BASIC Programming; MH 1338 Finite Math.

## **BIS 3388 Database Programming**

A problem solving approach to learning advanced database skills. Covers automating forms with Visual Basic and VB applications to Access 2007 (and later versions) and connecting databases to the web. Prerequisites: Grades of C or better in BIS 3300 Database Management, BIS 2376 BASIC Programming.

## **BIS 4320 Systems Analysis and Design**

The study of the elements of systems analysis with emphasis on structure design, information system life cycle phases, feasibility analysis, file design, and project management tools. Prerequisites: Grades of



C or better in BIS 3300 Database Management, BIS 3320 Business Spreadsheets.

### **BIS 4340 Web Page Architecture**

Planning and creating web sites, navigation techniques, hyperlinks, multimedia and themes, bookmarks and forms, and search engines. Use of Dreamweaver software. Prerequisites: Grade of C or better in BIS 3386 Advanced Programming: Visual BASIC; MH 1338 Finite Math or higher.

### **BIS 4345 Advanced Programming: HTML**

An in-depth reviewing of HTML with emphasis on creating web documents using HTML. Emphasis on web design. Prerequisites: Grades of C or better in

BIS 2376 BASIC Programming, BIS 4340 Web Page Architecture.

### **BIS 4380 Internship/Project in BIS**

Supervised work experience in the field of business information systems and/or project as assigned.

Prerequisites: Grades of C or better in BIS 3300 Database Management, BIS 3320 Business Spreadsheets, BIS 4345 Advanced Programming: HTML and permission of instructor.

### **BIS 4390 Seminar in Information Systems**

An overview of current trends in Management Information Systems. A forum for discussion and presentation of current issues in Information

Systems. Prerequisites: Grades of C or better in BIS 2376 BASIC Programming, BIS 3300 Database Management, BIS 3320 Business Spreadsheets, BIS 3340 Microcomputer Accounting, BIS 3386 Advanced Programming: Visual BASIC, BIS 4340 Web Page Architecture and permission of instructor.

### **BIS 4396 Seminar in E-Commerce**

An overview of current concepts, principles, and topics pertaining to e-commerce that include e-marketing, e-management, etc. Prerequisites: Grades of C or better in BIS 3386 Advanced Programming: Visual BASIC, BIS 4340 Web Page Architecture, BIS 4345 Advanced Programming: HTML, BIS 4390 Seminar in Information Systems.

# COMPUTER APPLICATIONS (CA)



### **CA 1302 Computer Applications**

Overview of terms and concepts of computing. A “hands-on” approach for surveying menu and mouse driven software for word processing, spreadsheets,

graphics, presentation, and database management.

Primary focus on Windows XP and Microsoft Office applications. Special computer applications as necessary. Core course for most majors.

# CHEMISTRY (CHM)



## **CHM 1300 Chemistry and Society**

A general introductory course that looks at chemistry from a practical standpoint. Students are made aware of the implications of chemistry in their everyday lives and the basic concepts of chemistry are introduced to account for these. Intended to satisfy the core requirement for physical science. Prerequisites: None; however, students enrolled in Fundamentals of Reading and Writing and/or Basic Math will not be allowed to take this class. Offered every semester.

## **CHM 1100 Chemistry and Society Lab**

Lab complementary to CHM 1300. Taken concurrently or with consent of instructor. Prerequisites: see CHM 1300. Offered every semester.

## **CHM 1311 General Chemistry I**

The topics of matter and energy, stoichiometry, atomic structure, quantum mechanics, the periodic table, chemical bonding, gas laws, and solution chemistry are covered in this section. Prerequisites: None; however, students enrolled in Fundamentals of Reading and Writing and/or Basic Math will not be allowed to take this class. Helpful: MH 1320 (or higher) or high school equivalent. Lab required. Offered every fall semester.

## **CHM 1111 General Chemistry I Lab**

Lab complementary to CHM 1311. Taken concurrently or with consent of instructor. Prerequisites: see CHM 1311. Offered every fall semester.

## **CHM 1312 General Chemistry II**

Continuation of CHM 1311/1111. Kinetics,

equilibrium, acids and bases, thermodynamics, electrochemistry, the elements, organic chemistry, and nuclear chemistry are covered. Prerequisites: CHM 1311/1111. Lab required. Offered every spring semester.

## **CHM 1112 General Chemistry II Lab**

Lab complementary to CHM 1312. Taken concurrently or with consent of instructor. Prerequisites: see CHM 1312. Offered every spring semester.

## **CHM 3301 Principles of Physical Chemistry**

An introduction to the essentials of physical chemistry that does not require extensive mathematics. General topics of thermodynamics, quantum mechanics, states of matter, equilibria, kinetics, electrochemistry, and spectroscopy are covered. Prerequisites: MH 1451, CHM 1312/1112. Helpful: PHY 1312/1112. Lab required. Offered odd fall semesters.

## **CHM 3101 Principles of Physical Chemistry Lab**

Lab complementary to CHM 3301. Taken concurrently or with consent of instructor. Prerequisites: see CHM 3301. Offered odd fall semesters.

## **CHM 3349 Organic Chemistry I**

Topics of basic theory, structure, and reactions of hydrocarbons; alkyl halides; stereochemistry; alkenes; alcohols; IR and NMR spectroscopy; and mass spectrometry are covered in this section. Prerequisites: CHM 1312/1112. Lab required. Offered even fall semesters.

## **CHM 3149 Organic Chemistry I Lab**

Lab complementary to CHM 3349. Taken concurrently or with consent of instructor. Prerequisites: see CHM 3349. Offered even fall semesters.

## **CHM 3350 Organic Chemistry II**

Continuation of CHM 3449. Topics covered include ethers; alkynes; UV spectroscopy; aromatic compounds; ketones and aldehydes; amines; carboxylic acids; and biomolecules. Prerequisites: CHM 3349/3149. Lab required. Offered odd spring semesters.

## **CHM 3350 Organic Chemistry II Lab**

Lab complementary to CHM 3350. Taken concurrently or with consent of instructor. Prerequisites: see CHM 3350. Offered odd spring semesters.

## **CHM 4349 Foundations of Biochemistry**

The molecular nature of cellular components, bioenergetics and metabolic pathways, and the workings of the genetic code are covered. Prerequisites: CHM 3350/3150. Offered odd fall semesters.

## **CHM 4301 Inorganic Chemistry**

A general course in inorganic chemistry that surveys fundamental topics of atomic structure, chemical bonding, periodic relationships, acid - base theories, and the main group and transition elements. Prerequisites: CHM 1312/1112, CHM 3301/3101 (or consent of the instructor), and MH 1451. Lab required. Offered even spring semesters.

### **CHM 4101 Inorganic Chemistry Lab**

Lab complementary to CHM 4301. Taken concurrently or with consent of instructor.

Prerequisites: see CHM 4301. Offered even spring semesters.

### **SPECIAL COURSES**

#### **CHM 2099/3099 Individual Study**

The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Conferences or tutoring as required, but no formal lectures or recitations.

Quizzes, tests, and examinations as may be appropriate. CHM 2099 is open only to sophomores; CHM 3099 is open to juniors and seniors. May be repeated for credit. The number of hours awarded (1-3) will be set by department head and approved by the Dean.

## **CRIMINAL JUSTICE (CJ)**



### **CJ 1300 Introduction to Criminal Justice**

An overview of the criminal justice system at the local, state and federal levels of law enforcement, corrections, and judicial system. This entry-level course will examine crime in America, define criminal justice, give a current status of crime statistics, and an overview of criminal law. Another major topic is policing at the state level, with particular attention given to the legal aspects of policing, and the issues and challenges of policing. The judicial system at the state and federal levels is also examined, focusing on courts, criminal trials, and sentencing. Finally, the course will highlight the correctional system, from probation, parole, and community corrections, to prisons/jails and prison life. This course is a prerequisite for all other CJ courses unless waived by the CJ/LS Department Chair. Offered every fall semester (day) and every spring semester (night).

### **CJ 1301 Introduction to Criminalistics**

This course provides an introduction to the integrated study of law and science, particularly biology and chemistry, as it pertains to the field of criminal justice. Course topics include forensic nursing, toxicology, odontology, anthropology, taphonomy, entomology,

bloodstain patterns, biological fluids, DNA, trace evidence, footwear, firearm and tool markings, documents examinations, analysis of controlled substances, and investigation of computer crimes. Students interested in applying principles of science to the field of criminal justice will be introduced to current career paths and opportunities within the CJ system. Offered even fall semesters (day).

### **CJ 2310 Criminal Investigation**

This course is designed to provide the student with a basic knowledge of the means and methods of investigating a variety of reported criminal offenses. The student will become familiar with the tools and techniques that facilitate the identification, collection, and examinations necessary to the successful completion of a criminal investigation. The course will also present theories and practices of the investigative process and the criminal justice system duties and responsibilities of the investigator, treatment of physical evidence, scientific aids commonly used by law enforcement officers, case preparation, and modus operandi. Offered every fall semester (night).

### **CJ 2311 Organization and Administration**

Organization and Administration in Criminal Justice is

a study of the introductory principles of organizational theories and administrative models as they pertain to management in the criminal justice system. In this course students will receive exposure to motivational models and theories for motivation of personnel, job design, leadership, group behavior, and decision making. This course also examines communication within an organization, communication structures, and communication problems. Offered every spring semester (night).

### **CJ 2320 Survey of Corrections**

An overview of corrections as part of the CJ system with emphasis on historical perspectives, theory and methods of incarceration, alternatives to incarceration, juvenile offenders, and current special issues. Students will also examine community corrections (diversion, probation, and intermediate sanctions), prison policy on management, prisoners' rights, the elderly and mentally challenged in prison. This course also includes the rights of victims and an in-depth study of the death penalty. Offered every fall semester (night).

### **CJ 2330 Criminal Evidence**

Evidence is an analysis of the rules of evidence with emphasis on evidence obtained through search,

seizure, and incident to arrest. This course examines the procedures and rules to which one must adhere in order for evidence to be admissible. This course also examines the problems associated with violations of the rules of evidence. Offered every spring semester (night).

### **CJ 2331 Criminal Law**

Criminal law is a study of the historical and philosophical concepts of law including the purpose and functions of criminal laws and statutes as a means of social control in the preservation of life and property. In this course a student will study the elements of various offenses including offenses against the person, offenses against property, and common defenses against criminal acts; and will learn the differences between misdemeanor and felony charges. The student will also receive initial exposure to the punishment prescribed for the various offenses. Prerequisites: None, but CJ 1300 is recommended either prior to enrolling in this course or to be taken in conjunction with this course. Offered every spring and every fall semester (BCJ).

### **CJ 2332 Survey of Biblical Law**

This course is an overview of Biblical foundations as related to inspiration and authority as these concepts apply to the current system of American jurisprudence. Significant coverage is given to church/state relations and the impact of various religious influences upon the delegates to the United States Constitutional Convention. The impact of Biblical origins of property law, family law and criminal law are examined in light of Old and New Testament developments as they relate to modern American jurisprudence. An overview of developments concerning the death penalty begins with Old Testament analysis, continues with New Testament analysis, and concludes with modern death penalty statutory analysis. Prerequisite: CJ or LS major. Offered even spring semesters (day).

### **CJ 2340 Fingerprinting**

This course is designed to provide students with

a practical study of fingerprinting beginning with biological and historical data, an examination of the Henry Classification System, and methods of lifting and processing latent fingerprints. In addition students will be introduced to scarred patterns, amputations, major case prints, and problems with fingerprinting the dead. Career opportunities will be presented along with practical application through case studies. Offered odd fall semesters (night).

### **CJ 2350 Crime Scene Investigation**

This course provides students with the practical application of criminal scene investigative techniques to the seven major crimes areas. Crime scene searches will be conducted of the following criminal violations: homicide, robbery, rape, aggravated assault, arson, motor vehicle theft, and larceny/theft. Legal concepts of physical evidence will be discussed along with practice in report writing and preparation for courtroom testimony. Offered every spring semester (day).

### **CJ 3301 Criminology**

This course is a study of law and crime, the nature and causation of crime, and the various theories and research studies regarding criminality. Criminology explores the foundations of law and crime as it applies to society in both a historical context and in current times. This course examines the theories and studies including: the Classical School, the Biological Theories, the Psychological/Psychiatric Theories, the Social Structure Approaches, the Social Process Theories, and the Social Conflict Theories. Prerequisites: CJ 1300 and departmental approval. Offered even fall semesters (day).

### **CJ 3302 Community Relations**

A study of the numerous and complex factors involved in the area of human relations as it impacts CJ agencies and their stakeholders. Community Relations examines the CJ system's interdependency in administering justice, the impact of government on the criminal justice system and agencies, and studies

the impact that public relations and public image have for criminal justice agencies. Community Relations examines the impact that public perception, trust, and confidence play in the ability of the system to serve the public. Prerequisites: CJ 1300 and departmental approval. Offered every summer and every fall semester (BCJ).

### **CJ 3303 Probation, Pardon and Parole**

This course is an introduction to the fields of probation, pardon, and parole. Students will study current theories, practices, organizational goals, and problems with parole programs. The course also examines community-based corrections, current trends in prison-related issues, prison life, and the death penalty. Prerequisites: CJ 1300 and departmental approval. Offered odd fall semesters (day).

### **CJ 3304 Juvenile Justice**

This course provides a study of the Juvenile Justice system. Students will examine characteristics of juvenile offenders, juvenile court procedures, prevention and diversion programs, and theories of causation. Other topics to be covered include the history of juvenile justice, child abuse, violent youths and gangs, and Alabama state law as it relates to juveniles. Prerequisites: CJ 1300 and departmental approval. Offered every spring and every fall semester (BCJ).

### **CJ 3305 Constitutional Law**

This course examines Constitutional provisions, their development through court interpretation, and their application to law enforcement. Prerequisites: CJ 1300 and departmental approval. Offered odd spring semesters (day).

### **CJ 3306 Private Security**

This course is an overview of the history and development of the growing private security field. Special emphasis is placed on the work of Alan Pinkerton, and others, in the early days of the

development of the private security field. Current liability issues related to the provision of private security services are explored. Methods of disaster preparedness and emergency preparedness planning are explored. Attention is also given to basic fraud detection techniques, including how to conduct a fraud vulnerability assessment and fraud risk analysis. A significant focus of this course is on the role of private security in crime prevention. Prerequisites: CJ 1300 and departmental approval. Offered every fall semester (day).

### **CJ 3308 Terrorism**

This course examines the history and philosophy of terrorism, particularly reviewing the beliefs and activities of terrorist groups that have influenced the course of world events. Concentration is given to the study of contemporary terrorist activities, both at home and abroad, and students are exposed to traditional and unique approaches employed worldwide to combat terrorist organizations and methodologies. Prerequisites: CJ 1300 and departmental approval. Offered every spring and every summer semester (BCJ).

### **CJ 3312 CJ and the Worldwide Web (WWW)**

This course is an overview of criminal justice topics and issues currently accessible on the Internet. Techniques are developed for locating information regarding sex offenders, tracing E-mails, using the SSDI (Social Security Death Index) to detect misuse of Social Security numbers of deceased people, locating and using forms related to suspicious banking transactions (SAR, suspicious activity reports). In-class exercises allow each student to gain hands-on experience in the use of various search engines. Attention is given to matters related to meta-tags, copyright matters, and criminal activity that occurs over the Internet. Prerequisites: CJ 1300 & CIS 1302. Offered every spring and every fall semester (BCJ).

### **CJ 4301 Criminalistics**

This course presents a survey of the different methods

of scientific investigative techniques including fingerprinting, photography, casting, ballistic procedures, evidence collection, chain of custody, and utilization of crime laboratories. In addition students will participate in a crime scene search and discover the interdependent nature of the investigator and lab technician. Students will be given the opportunity to use the compound and stereo microscopes in examination of hairs, fibers, paint, drugs, glass, soil, and tool marks. Forensic serology and toxicology concepts are also presented as they relate to the field investigator. Prerequisites: CJ 1300, both physical science and natural science requirements, and departmental approval. Offered even spring semesters (day).

### **CJ 4302 Courts and Courtroom Procedure (LS 4302)**

Courts and Courtroom Procedure is a study of the American justice system in the administration of law and crime. This course provides students with an overview of the court systems at the state and federal level, an in-depth look at the duties and responsibilities of the key courtroom players and courtroom work groups in the administration of justice, and an overview of evidentiary matters and the impact that the interdependence of the CJ system on the judiciary. Prerequisites: CJ 1300 and departmental approval. Offered odd fall semesters (day).

### **CJ 4303 Interview and Interrogation (LS 4303)**

This course is designed to familiarize students with basic communications concepts as well as basic concepts, processes, techniques, and legal aspects of interview and interrogation used in the field of criminal justice. The course will address the differences and similarities between interview and interrogation; different types, uses, and processes of interviews; various forms of verbal and nonverbal communication; specialized types of interviews, such as probing, selection, counseling, and persuasive.

Prerequisites: CJ 1300 and departmental approval. Offered every fall semester (day).

### **CJ 4304 Ethics and the Criminal Justice System**

This course examines dilemmas and decisions in the criminal justice system focusing on typical problems encountered in law enforcement, corrections, and the courts. Attention is given to due process, fundamental fairness, and various ethical guidelines used in the criminal justice system. The use of force by law enforcement and the Dirty Harry problem are evaluated. Theories of punishment are also considered. Avenues of police corruption are also explored. Prerequisites: CJ 1300 and departmental approval. Offered every spring and every summer semester (BCJ).

### **CJ 4305 Special Issues**

This is a study of significant current topics, problems, or issues in the criminal justice system. Prerequisites: CJ 1300 and departmental approval. Offered every spring semester (day).

### **CJ 4306 Criminal Behavior Analysis**

This course presents an introduction to the current methods and techniques used by law enforcement agencies in criminal behavior assessment. Theoretical concepts drawn from related social science fields are discussed with application to the criminal violations of sexual murder, rape, child victimization, and selected nuisance offenses of an interpersonal nature. Students will be familiar with basic terminology and descriptive terms associated with interpersonal crimes and related forensic study. Prerequisites: CJ 1300, PY 1310 and departmental approval. Offered every spring semester (day).

### **CJ 4307 Research Methods for Criminal Justice**

An introduction to the basic concepts of social science research and statistical methods typically used in the field of Criminal Justice. This course will explain the data gathering process, sampling procedures, and various statistical tests routinely performed on criminal

justice data. The student will be prepared to evaluate reports and journal articles and to recognize emerging theories in the criminal justice field. Prerequisites: CJ 1300 and upper level status. Offered every fall semester (day).

### **CJ 4308 Criminal Justice Budgeting**

This course is an introduction to and evaluation of criminal justice budgeting processes and techniques commonly used in criminal justice organizations and agencies. A consideration is given to basic concepts of accounting as they relate to the for-profit and not-for-profit sectors. Some elementary governmental accounting principles are introduced and their impact on basic law enforcement budgeting is explained.

Zero-based budgeting is examined in light of its historical context. Techniques for detection of theft, including lapping, are explored and explained. Prerequisites: CJ 1300 and upper level status. Offered every spring semester (day).

### **CJ 4350/51 Directed Studies in Criminal Justice**

This course will require the student to use the knowledge and skills acquired in Research Methods (CJ 4307) by conducting survey research in the field of criminal justice. This course is a directed study under the guidance of a CJ faculty member. The student's research project will consist of a written report which will include a description of a problem, literature review, research design, and methods of data

analysis. An oral presentation of the student's research and findings is also required. Prerequisites: senior standing, CJ 1300 and CJ 4307. Offered every spring semester (day).

### **CJ 4360/61 Internship**

This course offers the student a supervised work experience in the criminal justice system such as a law enforcement organization, correctional facility, law firm, or related legal organization. This course also provides an opportunity for individualized career development, including resume writing and interview skills. Prerequisites: CJ 1300 or LS 1300; and departmental approval. Offered every spring semester (day).

## **COUNSELING (COU)**



Courses in Counseling are offered in support of several majors and areas of concentration in the University.

### **COU 2310 Marriage and Family Development**

An overview study of the key theories, principles, and research in marriage and family development. The course examines physical, psychological, social, emotional, career, cognitive, intellectual, moral and spiritual development in the marriage and family setting. The course examines the historical and contemporary diversity issues impacting marriage and family development. Prerequisite: PY 1310. Offered on demand.

### **COU 2320 Introduction to Counseling**

An overview of the field of counseling that emphasizes theories and philosophies underlying current practices in the fields of counseling. Designed for those

entering the counseling field as well as for elders, ministers, teachers, supervisors, and church and social workers. Prerequisite: PY 1310. Offered every spring.

### **COU 2330 Parent-Child Relationships**

A study of the skills and concepts of parenting with an emphasis on the management and discipline of errant behavior. Prerequisite: PY 1310 or COU 2320. Offered odd fall semesters.

### **COU 2355 Drugs and Society**

An introductory study of substance abuse and its physiological, psychological and societal effects. Included are current trends in prevention and treatment. Offered on demand.

### **COU 2360 Personal and Social Adjustment**

A study of factors in today's world that effect the growth and development of successful, fulfilling

relationships. Attention is given to areas students wish to develop in themselves. This course is for non-counseling and non-psychology majors. This course can be used for general electives but cannot substitute for COU 2320 or PY 1310. Offered on demand.

### **COU 2390 Introduction to Interpersonal and Family Conflict and Violence**

This course will provide an introductory study of the problems and the effects of family violence and examine current societal responses to this increasing problem. It is designed to dispel the many myths that surround the various types of family violence. Offered on demand.

### **COU 3311 Marriage and Family Relations**

An in-depth study of the key theories, principles, and research in marriage and family development.

The course examines physical, psychological, social, emotional, career, cognitive, intellectual, moral, and spiritual development in the marriage and family setting. The course examines the historical and contemporary diversity issues impacting marriage and family development. Prerequisite: PY 1310 and COU 2320. Offered on demand.

### **COU 3312 Marital and Family Theory**

Introduction to systems, social learning, and psycho-dynamic marital theory. Attention given to dysfunctional manifestations within family systems and factors related to family strengths. Prerequisite: COU 2320 and permission of the Instructor. Offered odd fall semesters.

### **COU 3313 Human Sexuality**

A study of the key theories, principles, and research in human sexuality and development across the lifespan. The course examines physical, psychological, social, emotional, familial, career, cognitive, intellectual, moral, and spiritual development from conception to death. The course examines the historical and contemporary diversity issues impacting human sexual development. Prerequisite: PY 1310 and PY 3300 or PY 3310. Offered odd fall semesters.

### **COU 3320 Life-roles and Career Development**

A study of (a) career development theories and models, (b) the processes involved in career-decision making, (c) the diverse life-roles and their interaction with work and other roles. Prerequisite: COU 2320. Offered even spring semesters.

### **COU 3324 Helping Relationships and Advanced Counseling Skills**

A study of the techniques of counseling with an emphasis on gathering, analyzing, and interpreting case data. Includes an analysis of the dynamics of the counselor/counseled relationship. Special attention is given to helping each student develop personal counseling theories and techniques. Pre-requisite: PY/BI 2340. Offered every fall.

### **COU 3351 Coping with Loss and Grief**

A study of various situations of loss, the stages of the grief process, the coping response, and avenues of assistance and care. Offered odd spring semesters.

### **COU 3355 Substance Abuse**

A historical and contemporary study of substance abuse and its physiological, psychological, and societal effects. Included are current trends in prevention and treatment. Prerequisite: COU 2320. Offered even fall semesters.

### **COU 3365 Conflict Management**

A practical approach to understanding conflict and its sources. An emphasis is placed on the process of moving from conflict mediation to reconciliation and ultimately to effective self-management of conflict. Various models of mediation and reconciliation will be explored. Prerequisite: COU 2320. Offered even spring semesters.

### **COU 3370 Group Dynamics**

This course of study provides a broad understanding of group development, dynamics and counseling theories, leadership styles, basic and advanced methods of conducting groups in a counseling setting. Each student must conduct a group of his or her peers as a part of the study. Prerequisites: PY 1310, COU 2320 and COU 3324. Offered even fall semesters.

### **COU 3375 Professional Counseling Theories**

This course of study provides a broad understanding of professional roles and functions; professional goals and objectives; professional organizations and associations; professional history and trends; ethical and legal standards; professional preparation standards; and professional credentialing. Prerequisite: COU 2320. Offered every fall.

### **COU 3390 Interpersonal and Family Conflict and Violence**

This course will provide students with an in-depth study of the problems of violence in families including spouse abuse, child abuse, elder abuse, as well as the

dynamics and dangers of violent relationships. The study will examine the root causes of family violence and the devastation, multigenerational effects of violence on its victims and society. Students will study current societal responses to family violence including protection services, treatment programs, legal defense strategies, and current legislation. Prerequisite: COU 2320. Offered odd spring semesters.

### **COU 4345 Professional Ethics in Behavioral, Family, & Social Sciences**

An in-depth study of the theories and principles of ethics and moral development and the impact of these upon individuals, families, communities, professional, and public decisions/policies. The study will also exam the relevant dilemmas faced in the delivery of professional behavioral, family, and social services to individuals, families, and groups in today's health-care systems. Prerequisite: Classification as a junior or higher. Offered even spring semesters.

### **COU 4350 Field Experience in Marriage and Family Therapy**

Supervised experience or research for qualified juniors or seniors with a major or emphasis in Marriage and Family Therapy. Prerequisite: Permission of the instructor. Offered every fall.

### **COU 4390 Internship and Pre-professional Seminar**

This course is a pre-professional course, designed to assist the student in exploring the discipline of counseling, psychology, and sociology through clinical experience under the supervision of an experienced professional. Prerequisite: COU 4350. Offered every spring.

## **SPECIAL COURSES**

### **COU 2099/3099/4099 Individualized Study**

The course is for introductory level focused study in counseling. The course may involve a systematic reading program, library research, laboratory project,

studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. COU 2099

is open to sophomores only; COU 3099 is open to juniors and seniors only; COU 4099 is open to seniors only. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head

and approved by Dean. Prerequisites: Instructor's consent, COU 2320. Offered on demand.

# COMPUTER SCIENCE (CS)



## **CS 1305 Computer Programming I**

Introduces the fundamental concepts of programming from an object-oriented perspective. Topics include simple data types, control structures, an introduction to array and string data structures and algorithms, as well as debugging techniques and the social implications of computing. The course emphasizes good software engineering principles and developing fundamental programming skills in the context of a language that supports the object-oriented paradigm. Co-requisite: MH 1345 or higher. Offered every fall semester.

## **CS 1306 Computer Programming II**

A continuation of CS/CSIS 1305 Computer Science I, to include advanced programming techniques including classes and data abstractions, inheritance and polymorphism, overloading, exception handling, GUI component programming, Strings, Characters and Regular Expressions, Files, streams and Object Serialization and recursion. Students analyze, design, develop, implement and test complex programs. Prerequisite: A grade of C or better in CS/CSIS 1305. Offered every spring semester.

## **CS 2310 Fundamental Mathematical Structures**

Introduces discrete mathematics as it is used in computer science. Topics include functions, relations,

sets, propositional and predicate logic, simple circuit logic, proof techniques, elementary combinatorics, and discrete probability. Prerequisites: MH 1340, a grade of C or better in CS/CSIS 1305.

## **CS 2320 Data Structures and Algorithms**

Abstract data types, encapsulation and information hiding, modular programming and separate compilation, pointers and dynamic storage allocation, lists, stacks, queues, trees, graphs, searching and sorting algorithms. Prerequisites: CS 2310, MH 1451.

## **CS 2345 Computer Organization**

Understanding how a computer works. Introduction to physical aspects of computer systems: digital logic and circuit design, circuit components, memory types, data representation. Prerequisite: A grade of C or better in CS/CSIS 1305.

## **CS 3300 Computer Architecture**

Understanding how a computer is designed. Introduction to logical aspects of system implementation: structure and electronic design of processors. Study of elements such as instruction sets and formats, operation codes, data types, registers, addressing modes, memory access methods, and I/O mechanisms. Prerequisite: CS 2345.

## **CS 3330 Data Communications and Networking**

A survey of various methodologies and techniques utilized in interfacing data communications and networking systems within the business environment, along with the consideration of issues related to the management of these systems. Introduction to computer-based communications and networks: underlying concepts, basic hardware components and operating systems, network architectures and protocols, data integrity and security, message routing, network management. Prerequisite: CS 2345.

## **CS 3340 Operating Systems**

Basic concepts and components of operating systems, the relevant characteristics of hardware, and the tradeoffs between conflicting objectives faced by the operating system. Prerequisite: CS 2345.

## **CS 3350 Database Concepts**

Fundamentals of the relational data model: relation schema, relation, integrity constraints, relational database schema, relational database. Introduction to elements of database design: functional dependencies and normalization. Prerequisite: CS 2320.

## **CS 3386 Visual Programming**

Survey of a visual programming language inclusive



of variables and operators, decision structures, loops and timers, object properties, preferred user interface, special effects, and use of modules and procedures. Prerequisite: CS 1305.

### **CS 3389 Software Development**

Extension of the ideas of software design and development from the introductory programming sequence with an intensive experience in software construction to include topics such as testing, debugging and associated tools, configuration management. Prerequisites: a grade of C or better in CS 1306 or CSIS 2306, CS 2320.

### **CS 4330 Database Design and Implementation**

Conceptual database design using the entity-relationship model; null values and spurious tuples; functional dependencies and algorithms for relational database design. Implementation of relational databases. Prerequisite: CS 3350.

### **CS 4345 Internet Programming**

Introduction to World Wide Web programming: HTML

and the WWW architecture; Applet programming; Database integration. Prerequisites: CS 3350, CS 3388.

### **CS 4350 Design and Implementation of Programming Languages**

Survey of selected high-level languages. Implementation of data and control structures. Introduction to finite automata, languages, grammars, and compiler construction. Prerequisite: CS 3389.

### **CS 4360 Software Engineering**

Designed to support introductory subject matter of special interest in software engineering. Integration of software systems development concepts: project management, analysis, design, and implementation with telecommunications, database design, programming, testing, and system integration issues. Development of software systems from concept to completion through individual and team effort. Prerequisite: CS 3389.

### **CS 4380 Internship/Project in Computer Science**

Supervised work experience in the field of computer

science. Students planning to take this course need to consult with their advisor so they can be appropriately placed in an internship or assigned a project in the department. Prerequisite: Senior status in CS and permission of instructor.

### **CS 4390 Seminar in Computer Science**

An overview of current trends in computer science. A forum for discussion and presentation of current issues in computer science. Prerequisite: Senior status in CS and permission of instructor.

## **SPECIAL COURSES**

### **CS 2099/3099 Individualized Study**

The course may involve a systematic reading program, library research, laboratory project, studio work, field study, or creative expression. Conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as appropriate. CIS 2099 is open only to sophomores; CIS 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department chair and approved by the Dean.

# **COMPUTER & INFORMATION SCIENCE (CSIS)**



### **CSIS 1301 Introduction to Computer & Information Science**

This course provides a comprehensive overview of the scope and dynamics of computer and information science. Topics include history of computing, computer organization and components, software, networking and the Internet, database management, operating systems, computer ethics, and software productivity tools. Along with these topics, this course

offers an introduction to programming fundamentals to students by providing interactive tools such as HTML 5 and JavaScript for students to be exposed to software development.

### **CSIS 1305 Computer Programming I**

Introduces the fundamental concepts of programming from an object-oriented perspective. Topics include

simple data types, control structures, an introduction to array and string data structures and algorithms, as well as debugging techniques and the social implications of computing. The course emphasizes good software engineering principles and developing fundamental programming skills in the context of a language that supports the object-oriented paradigm. Co-requisite: MH 1345 or higher. Offered every spring semester.

### **CSIS 2306 Computer Programming II**

A continuation of CS/CSIS 1305 Computer Science I, to include advanced programming techniques including classes and data abstractions, inheritance and polymorphism, overloading, exception handling, GUI component programming, Strings, Characters and Regular Expressions, Files, streams and Object Serialization and recursion. Students analyze, design, develop, implement, and test complex programs. Prerequisite: a grade of C or better in CS/CSIS 1305. Offered every fall semester.

### **CSIS 2315 Computers, Ethics and Society**

Information production and consumption philosophies as they relate to the interactivity between technology and people in society today. Efficiency, effectiveness, and ethics in Information design will be studied from the user's perspective.

### **CSIS 2345 Computer Organization**

Understanding how a computer works. Introduction to physical aspects of computer systems: Digital logic and circuit design, circuit components, memory types, data representation. Prerequisite: A grade of C or better in CS/CSIS 1305.

### **CSIS 2350 Introduction to Database Concepts**

Introduction to the fundamentals of the relational data model: relation schema, relation, integrity constraints, relational database schema, relational database. Introduction to elements of database design: functional dependencies and normalization. Prerequisite: a grade of C or better in CS/CSIS 1305.

### **CSIS 2360 Introduction to Requirements Analysis and Software Design**

The study of the elements of software development life cycle with emphasis on requirements analysis, specification, design, and implementation. Prerequisite: CSIS 2350.

### **CSIS 2376 Introduction to Visual Programming**

A detailed study of the fundamental concepts of

visual programming including survey of a visual programming language inclusive of variables and operators, decision structures, loops and timers, object properties, preferred user interface, special effects and use of modules and procedures. Prerequisite: a grade of C or better in CS/CSIS 1305.

### **CSIS 3330 Data Communications and Networking**

A survey of various methodologies and techniques utilized in interfacing data communication systems within the business environment, along with the consideration of issues related to the management of these systems. Introduction to computer-based communications and networks: underlying concepts, basic hardware components and operating systems, network architectures and protocols, data integrity and security, message routing, and network management. Prerequisite: a grade of C or better in CSIS 2345.

### **CSIS 3360 User Interface Design**

Introduction to the design, implementation and evaluation of human-computer interfaces with emphasis on user-centered design and graphical user interfaces (GUI). Stresses the importance and necessity of effective user interface design. Prerequisite: a grade of C or better in CSIS 2306.

### **CSIS 4330 Database Design and Implementation**

Conceptual database design using the entity-relationship model; null values and spurious tuples; functional dependencies and algorithms for relational database design. Implementation of relational databases. Prerequisite: a grade of C or better in CS 3350.

### **CSIS 4360 Software Engineering**

Designed to support introductory subject matter of special interest in software engineering. Integration of software systems development concepts: project management, analysis, design, and implementation with telecommunications, database design, programming, testing and system integration issues. Development of software systems from concept

to completion through individual and team effort. Prerequisite: CS 3389.

### **CSIS 4365 Project Management for Software Development**

Planning and managing successful software development projects. Skills for tracking and controlling project deliverables. Prerequisite: CSIS 4360.

### **CSIS 4380 Internship/Project in Computer and Information Science**

Supervised work experience in the field of computer and information science. Students planning to take this course need to consult with their advisor so they can be appropriately placed in an internship or assigned a project in the department. Prerequisites: Senior status in CSIS and permission of instructor.

### **CSIS 4390 Seminar in Computer and Information Science**

An overview of current trends in computer and information science. A forum for discussion and presentation of current issues in computer and information science. Prerequisites: Senior status in CSIS and permission of instructor.

## **SPECIAL COURSES**

### **CSIS 2099/3099 Individualized Study**

The course may involve a systematic reading program, library research, laboratory project, studio work, field study, or creative expression. Conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as appropriate. CIS 2099 is open only to sophomores; CIS 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department chair and approved by the Dean.

# ECONOMICS (EC)



## **EC 2310 Personal & Consumer Finance (ACF 2310)**

Managing personal finances; inflation and recession, tax problems, insurance, annuities, credit, budgeting, financial planning, home ownership, bank accounts, investments, and social insurance programs.

Prerequisite: Must be eligible to take MH 1338 Finite Mathematics or higher. Recommended: BA 2305 Business Mathematics recommended for those majoring in a Business field.

## **EC 3340 Economics and Statistics (BA 3340)**

Provides a statistical background through study and review of general statistical theories and techniques including probability, frequency distribution, sampling, hypothesis testing, correlation, and regression.

Prerequisites: BA 2305 Business Mathematics; Must be eligible to take MH 1338 Finite Mathematics or higher.

## **EC 4310 Managerial Finance (ACF 4310)**

A study of financial management including financial

markets and intermediaries, corporate taxation, financial statements, budgeting and forecasting techniques, discounting methods and capital budgeting, valuation, cost of capital structure, and capital asset pricing. Prerequisites: BA 2301 Principles of Accounting I, BA 2302 Principles of Accounting II, BA 2303 Macroeconomics, BA 2305 Business Mathematics, BA 3340 Business Statistics, MH 1338 Finite Mathematics or higher.

# EDUCATION (ED)

## **ED 2097/2098/3097/3098/4097/4098 Practicum in Education I - VI**

Courses designed to provide for the development of skills essential for classroom teachers. Candidates will complete approximately 80 hours of service during each class. Clinical experience will be obtained through developing skills during interaction with P-12 school pupils and staff under the guidance of P-12 faculty. Courses only apply to student on a 2011 degree plan. Courses removed from Alabama State Department of Education checklists July 1, 2012.

## **ED 2120 Introduction to Education**

A course which is designed to assist pre-candidates in fulfilling most of the laboratory experiences required to enter into the Teacher Education Program. The course should be taken at the sophomore level. This course must be completed prior to application into the Teacher Education Program. Prerequisite: Second semester freshman standing. Offered fall and spring semesters.

## **ED 2322 Foundations of Education**

An introduction to the teaching profession including

an overview of the historical, philosophical and social foundations of education and their influence upon contemporary education. This course must be completed prior to application into the Teacher Education Program preferably the freshman year. Offered fall and spring semesters.

## **ED 2325 Technology in the Classroom**

An introduction to computers for education majors. Pre-candidates will complete the course with an understanding of educational technology and how technology impacts the lives of teachers. Lesson

plans will be written and presented using technology. Students will build websites, learn how to use an electronic grade book and produce PowerPoint presentations. This course must be completed prior to application into the Teacher Education Program. Offered fall and spring semesters.

### **ED 3315 Fundamentals of Reading in the Elementary School**

A survey of the methods of teaching reading to elementary pupils with emphasis upon contemporary methods. Field experience is required. Prerequisites: Admission into the Teacher Education Program and completion of the English core courses (EH 1301, EH 1302, HU 2310, EH 2303/2304). Offered every fall.

### **ED 3316 Reading in Content Areas**

The course focuses on reading rate, vocabulary development, application and extension of skills and techniques in content areas. It is required for all secondary education majors. Field experience is required. Prerequisites: Admission into the Teacher Education Program and completion of the English core courses (EH 1301, EH 1302, HU 2310, EH 2303/2304). Offered every fall.

### **ED 3331 Teaching Health and Safety in the Elementary School**

The course focuses on the materials and methods for developing health and safety concepts at the elementary level. Prerequisites: PE 1300 Lifetime Fitness and admission into the Teacher Education Program. Offered every spring.

### **ED 3332 Language Arts in the Elementary School**

The methods and materials for teaching communication skills in the elementary grades. Prerequisites: Completion of the English core courses (EH 1301, EH 1302, HU 2310, EH 2303/2304) and admission into the Teacher Education Program. Offered every fall.

### **ED 3334 Fine Arts in the Elementary School**

The methods, materials, and purposes for teaching music and art at the elementary level. Prerequisite: Admission into the Teacher Education Program. Offered every spring.

### **ED 3333 Teaching Physical Education in the Elementary School**

The methods and activities important to the psychomotor development of children. Prerequisites: PE 1300 Lifetime Fitness and admission into the Teacher Education Program. Offered every fall.

### **ED 3335 Social Studies in the Elementary School**

The methods and models of teaching social studies at the elementary level. Prerequisites: Completion of the Social Studies core (HY 1301, HY 1302, HU 1310, HY 3360, SY 3311) and admission into the Teacher Education Program. Offered every spring.

### **ED 3340 The Exceptional Learner**

An overview of the nature and needs of exceptional children with techniques for adapting classroom instruction to the needs of the individual child. Prerequisites: Childhood and Adolescent Psychology (PY 3310). This course is offered every fall and spring semesters.

### **ED 3380 Educational Psychology**

An overview of the nature and needs of exceptional children with techniques for adapting classroom instruction to the needs of the individual child. Prerequisite: PY 3310 Childhood and Adolescent Psychology. Offered every spring.

### **ED 4317 Children's Literature**

An introduction to the field of children's literature. It includes reading a large number of children's books. Prerequisites: Admission into the Teacher Education Program, completion of the English core courses (EH 1301, EH 1302, HU 2310, EH 2303/2304) and ED 3332 Language Arts in the Elementary School. Offered every fall.

### **ED 4320 Assessment in Education**

An introduction and evaluation of traditional and non-traditional teaching, testing, records, and statistical processes commonly used in educational literature. Prerequisites: Senior standing and admission into the Teacher Education Program. Offered fall and spring semesters.

### **ED 4326 Diagnostic and Prescriptive Reading**

The course focuses on the current trends and techniques in diagnosing pupil needs in reading, evaluating formal and informal reading assessment instruments, and identifying reading skills required in content areas. It is required for elementary education majors. Field experience is required. Prerequisites: Admission into the Teacher Education Program, completion of the English core courses (EH 1301, EH 1302, HU 2310, EH 2303/2304) and ED 3315 Fundamentals of Reading in the Elementary School. Offered every spring.

### **ED 4229 Materials & Methods of Teaching Secondary School Subjects**

The course focuses on the materials and methods of teaching as related to the purposes of education and characteristics of adolescents. Prerequisite: Admission into the Teacher Education Program. Offered every spring.

### **ED 4331 Science in the Elementary School**

The course focuses on the philosophy, curriculum, and teaching of elementary science concepts and scientific methods of observation and inquiry. Prerequisites: BIO 1300 and BIO 1100, PHY 1304 and PHY 1104, PHY 1305 and PHY 1105; and admission into the Teacher Education Program. Offered every fall.

### **ED 4341 Mathematics in the Elementary School**

The course focuses on the methods and materials for teaching quantitative concepts and reasoning in grades K-6. Prerequisites: Admission into the Teacher Education Program, completion of the math core requirements: MH 1340 Pre-Calculus Algebra, MH

2305 and MH 2306 Elementary Math I and II and a math elective. Offered every fall.

### **ED 4348 Classroom Management**

A study of interpersonal relationships among pupils, teachers, paraprofessionals, administrators, and parents. It also covers classroom procedures, management, and discipline techniques. Prerequisites: Senior standing and admission into the Teacher Education Program. Offered every spring.

### **ED 4350 Seminar in Education**

Current issues in education, internship resources, and finding employment in education. The completion of an electronic portfolio is the center of the course activities. Concurrent enrollment in ED 4350 is required for candidates enrolling for the Internship and is open only to them. Offered every fall and spring.

### **ED 4997 Internship in the Elementary School**

The course will provide a full-time directed candidate teaching for the full semester. It also provides a supervised experience allowing for candidate responsibility in the classroom. Prerequisites: Senior standing, admission into the Teacher Education Program, and approval of the Department Chairperson.

Concurrent enrollment in ED 4350 is required. Offered every fall and spring.

### **ED 4998 P-12 Internship in the School**

The course will provide a full-time directed candidate teaching for the full semester. It also provides a supervised experience allowing for candidate responsibility in the classroom. Prerequisites: Senior standing, admission into the Teacher Education Program, and approval by the Department Chairperson. Concurrent enrollment in ED 4350 is required. Offered every fall and spring.

### **ED 4999 Internship in the Secondary School**

The course will provide a full-time directed candidate teaching for the full semester. It also provides a supervised experience allowing for candidate responsibility in the classroom. Prerequisites: Senior standing, admission into the Teacher Education Program, and approval by the Department Chairperson. Concurrent enrollment in ED 4350 is required. Offered every fall and spring.

## **SPECIAL COURSES**

### **ED 2099 Individualized Study**

The course is for introductory level focused study

in education. The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. ED 2099 is open only to sophomores. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by Dean. Prerequisites: Instructor's Consent and ED 2120. Offered on demand.

### **ED 3099 Individualized Study**

The course is for advanced level focused study in education. The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. ED 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by Dean. Prerequisites: Instructor's Consent and ED 2120. Offered on demand.

## **ENGLISH (EH)**



Six (6) hours of composition (EH 1301 & EH 1302) are prerequisites for all literature courses. Three (3) hours of literature survey is a prerequisite for all advanced literature courses.

### **EH 0301 Fundamentals of Reading and Writing I**

A review of grammar and vocabulary with extensive

practice in reading comprehension and paragraph writing. Required of entering students who score below the established norm on the English Placement Test. Institutional credit. The purpose is to prepare students to succeed in EH 0302 (Fundamentals of Reading and Writing II). Does not substitute for the EH 1301 or EH 1302 requirements. A grade of C or

higher is required to pass this course. Offered every semester.

### **EH 0302 Fundamentals of Reading and Writing II**

A continuation of EH 0301 with emphasis on writing short essays. Required of students who score below the norm on the English Placement Test or who

have passed EH 0301 with a grade of C or higher. Institutional credit. The purpose is to prepare students to succeed in EH 1301 (English Composition I). Does not substitute for the EH 1301 or EH 1302 requirements. A grade of C or higher is required to pass this course. Offered every semester.

### **EH 1142 Laboratory for EH 1242**

Offered every spring semester.

### **EH 1242 Beginning Newswriting**

An introduction to the basic fundamentals of newswriting, with an emphasis on journalistic writing style, including how to write and organize news stories. Students will write for the student newspaper. Offered every spring semester.

### **EH 1301 English Composition I**

Primarily designed to develop the writing of essays, with attention to critical reading skills. A grade of C or higher is required to pass this course. Offered every semester.

### **EH 1302 English Composition II**

The continuation of the reading and writing skills developed in EH 1301, with an emphasis on persuasive writing and argumentation. A major part of the course will be devoted to the development of research skills. A grade of C or higher is required to pass this course. Prerequisite: EH 1301 or equivalent. Offered every semester.

### **EH 1303 Speech Communication**

Instruction and practice in the theory and skills of oral communication, such as the organization and delivery of short speeches, reading aloud in public, group discussion, critical listening, and evaluation. Offered every semester.

### **EH 2301 Survey of English Literature I**

A chronological survey of English literature. Includes selected writers and writings from Beowulf to 1798. Prerequisites: EH 1301 and EH 1302 or equivalent.

Offered every semester.

### **EH 2303 Survey of American Literature I**

A chronological survey. Includes selected writings from William Bradford through Herman Melville. Prerequisites: EH 1301 and EH 1302 or equivalent. Offered every semester.

### **EH 2304 Survey of American Literature II**

A chronological survey which includes selected writings from Walt Whitman through current American writers. Prerequisites: EH 1301 and EH 1302 or equivalent. Offered every semester.

### **EH 3300 Creative Writing**

An introductory course in the writing of both poetry and short stories. Prerequisites: EH 1301 and EH 1302. Offered odd spring semesters.

### **EH 3301 Advanced Composition**

Emphasizes clear, consistent, logical writing. Designed for English majors as well as students entering business or going on to graduate or professional schools. Students taking this course will complete 40-60 pages of writing, primarily in research/critical analysis format. Prerequisites: EH 1301 and EH 1302 or equivalent with a grade of C or higher. Offered every spring semester.

### **EH 3302 Fiction Writing**

Emphasis will shift between discussion of the students' work and close reading of established fiction writers from an anthology. Prerequisite: EH 3300 or permission of the instructor. Offered odd fall semesters.

### **EH 3304 Poetry Writing**

Emphasis will shift between discussion of the students' work and close reading of established poets from an anthology. Prerequisite: EH 3300 or permission of the instructor. Offered even fall semesters.

### **EH 3315 Technical Writing**

A study of effective technical and professional

communication that develops skills in proposal writing, technical report writing, document design, oral presentation, and basic research techniques through online and library sources. Students will read, write, and evaluate a number of short reports, including mechanism and product descriptions, instructions, abstracts and summaries, project proposals, and progress reports. Prerequisite: EH 1302 with grade of C or higher. Offered even spring semesters.

### **EH 3321 Feature Writing**

Feature Writing examines feature articles in newspapers, magazines, and television and Internet news presentations in order to illustrate key principles and elements of good feature writing. Students will write and critique their own feature articles and sharpen interviewing and researching skills necessary for successful feature writing. Through lectures, discussions, videotapes, and guest speakers students will learn about ways to have their articles published and to explore career opportunities as feature writers. Prerequisite: EH 1302 with grade of C or higher. Offered odd fall semesters.

### **EH 3345 Young Adult Literature**

An introduction to literature appropriate for the adolescent reader. The course includes an overview of the history of young adult literature; an analysis of individual titles and characteristics; reading patterns and major concerns of adolescents; and methods for teaching reading and writing as they relate to literature in the secondary school. Required for English Language Arts Education majors. Offered even spring semesters.

### **EH 3350 Playwriting**

Theory and practice in the art of writing for the stage. Exercises in dialogue, character development, conflict, and structure will be an essential part of the course. Offered on demand.

**EH 3365 American Writers Since 1800**

The course features major writers of fiction, poetry, or drama, as well as lesser known authors from 1800 to the present. Course content may vary with repeated offerings. Offered even fall semesters.

**EH 3375 British Writers Since 1800**

The course features major writers of the British Isles as well as lesser known authors from 1800 to the present. Course content may vary with repeated offerings. Offered even spring semesters.

**EH 4129 Materials and Methods in English Language Arts**

The course focuses on the materials and methods of teaching as related to the field of English Language Arts and the purposes of education and characteristics of adolescents. Prerequisites: Admission into the teacher education program and concurrent enrollment in ED 4229. Offered every spring semester.

**EH 4301 Literary Criticism**

This course examines various literary texts from the viewpoints of major critical theories of analysis and interpretation. Students apply the diverse critical approaches as they read and respond in writing to assigned fiction, poetry, or drama. Offered even fall semesters.

**EH 4302 Advanced Fiction Writing**

This course provides further opportunity for developing the skills begun in EH 3302. In place of the short exercises included in EH 3302, the student will complete a third full-length short story and will have at least three individual conferences with the instructor. Prerequisite: EH 3302 or permission of the instructor. Offered on demand.

**EH 4304 Advanced Poetry Writing**

This course provides further opportunity for developing the skills begun in EH 3304. Fewer exercises will be assigned, and the student will

complete a thematic project of at least four original poems. Prerequisite: EH 3304 or permission of the instructor. Offered on demand.

**EH 4312 Internship**

Students, with the aid of the instructor, will explore areas relevant to their special interests and receive on-the-job training through an internship. Offered by arrangement.

**EH 4313 Shakespeare Survey**

A study of the major plays including histories, tragedies, and comedies, as well as the sonnets. Offered odd fall semesters.

**EH 4317 Rhetorical Theory**

A study of ancient and contemporary theories and explanations of symbolic human communication and behavior. Topics covered will include the history and development of rhetorical theory, philosophies of argument, the role of ethics and emotion in persuasion, the relevance of rhetoric to a democratic society, and Biblical application of rhetoric. Offered even fall semesters.

**EH 4325 Studies in the Novel**

The course will consist of close reading and analysis of selected American or British novels from various time periods. Course content may vary with repeated offerings. Offered odd fall semesters.

**EH 4333 Chaucer and Medieval Studies**

An examination of the works of Geoffrey Chaucer, including the Canterbury Tales, and other major writings of the period with a view toward understanding social, political, and spiritual connections between the literary texts and medieval English society. Offered odd spring semesters.

**EH 4351 Studies in the English Language**

An introduction to the study of the English language, including the history of English. Emphasis will be

placed on how the language works and on ways to describe it. Designed primarily for people interested in English, foreign language, and communications. Offered even spring semesters.

**EH 4361/62/63/64 Special Topics I, II, III, IV**

This course will be a seminar featuring significant figures, movements, or issues in literature, language studies, or rhetoric with special attention to the methods and materials of scholarship. Other examples include legal writing, writing about social sciences or other disciplines, and reading and writing in cyberspace. Content varies with repeated offerings. Offered as scheduled on sufficient demand.

**EH 4365 World Literature**

A close examination of classic and modern works. Content will vary. Offered odd fall semesters.

**SPECIAL COURSES****EH 2099/3099 Individual Study**

The course may involve a systematic reading program, library research, laboratory project, studio work, field study, or creative expression. Conferences or tutoring as required, but no formal lectures or recitation. Quizzes, tests, and examinations as appropriate. EH 2099 is open only to sophomores; EH 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1 - 3) will be set by the department head and approved by the Dean.

# STUDENT SUCCESS (FACE)



University-wide student success courses are offered to support academic success and development. FACE courses are overseen by the Behavioral Sciences area of the Department of Social and Behavioral Sciences.

## **FACE 1300 The College Edge: Success in Academics**

The College Edge focuses on practical strategies to

help students – both traditional and non-traditional – progress from pre-college, through college and onto careers, through the discussion of a wide variety of topics such as study skills, working in groups, making presentations, conducting meetings, working with professors, and communication. This course is part of the University's Student Success program and may be deemed a requirement for some students.

Each student who is required to take this course must pass the course or repeat the course until it is passed. This course may also be taken as a general elective course but cannot count for a psychology, counseling, sociology, criminal justice, or other social science requirement in any program including BBA, BCJ, and HRM. (Offered every semester.)

# ORIENTATION (FAFE/FATE)

University-wide orientation courses are offered to support academic success and development. Freshman Experience and Transfer Experience courses are overseen by the Director of iStart.

## **FAFE 1111 The Freshman Experience**

The Freshman Experience course focuses on the orientation of new students to Faulkner University and university life as a college student. The purpose of the class is to provide new students with academic and life skills necessary for college success. Student Success Advisors or faculty members from all disciplines lead the classes that are taught in such a way as to incorporate various teaching styles and to utilize a variety of speakers and extra-curricular activities. The

course is a student's first introduction to Faulkner's Spiritual Formation Program and all of its components. In addition, students in each class will form a character community to enhance students' development of character traits as outlined by Faulkner's Spiritual Formation program. Course objectives include sessions on campus resources, study skills, time management, personal relationships, money management, health and wellness, and academic advising. This course is part of the University's Student Success program and is required of all new students or students with less than 13 hours of transfer credit. This course is taken as a general elective course but cannot count for a psychology, counseling, sociology, criminal justice, or other social science requirement in any program

including BBA, BCJ, and HRM. Prerequisites: None. Offered every semester.

## **FATE 2111 The Transfer Experience**

The Transfer Experience course focuses on the orientation of transfer students to Faulkner University. The purpose of this class is to provide transfer students with the skills necessary to make a smooth transition from their previous college/university to Faulkner University. Student Success Advisors or faculty members from various disciplines lead the classes that are taught in such a way to engage the transfer student as he/she: explores factors influencing the transition into Faulkner; develops skills to enhance academic success with a focus on student responsibility; and



develops skills to enhance spiritual formation and a Christian worldview. In addition, students are introduced to Faulkner policies and procedures, campus facilities and resources, and University

expectations and challenges. This course is part of the University's Student Success program and is required of all new students with more than 12 hours of transfer credit. This course is taken as a general elective

course but cannot count for a psychology, counseling, sociology, criminal justice, or other social science requirement in any program including BBA, BCJ, and HRM. Prerequisites: None. Offered every semester.

## FAULKNER SERVICE LEARNING (FASL)



University-wide courses are offered in support of spiritual formation and engagement in service learning across the University. FASL courses are overseen by the Director of the Spiritual Formation Program.

All students at Faulkner University must register for the appropriate FASL course. FASL 1090, 2090, and 3090 are designed to assist students in exploring the connection of intellect, character and service through the performance of meaningful services to meet a specific community need of a local school, organization, or agency. FASL 4190 is designed as the capstone course for the sequence. Students will take this course concurrent with BI 4311 Christian Cultural Heritage and will also complete several assessment pieces relating to the Quality Enhancement Program (QEP) elements as a part of the course requirement.

### **FASL 1090 Experience in Service Learning I**

The Experience in Service Learning I is designed to promote the exploration of the connection of intellect, character, and service through the performance of meaningful services to meet a specific community need of a local school, organization, or agency.

Students must complete an average of 20 hours of approved service-learning hours per semester (40 hours per academic year). Students must complete a total of 160 hours of approved service-learning prior to graduation. Students will register for FASL 1090 concurrent with FAFE 1111.

### **FASL 2090 Experience in Service Learning II**

The Experience in Service Learning II is designed to promote the exploration of the connection of intellect, character, and service through the performance of meaningful services to meet a specific community need of a local school, organization, or agency. Students must complete an average of 20 hours of approved service-learning hours per semester (40 hours per academic year). Students must complete a total of 160 hours of approved service-learning prior to graduation. Students will register for one FASL course per academic year. Transfer students will enroll in FASL 2090 concurrent with FATE 2111.

### **FASL 3090 Experience in Service Learning III**

The Experience in Service Learning III is designed to

promote the exploration of the connection of intellect, character, and service through the performance of meaningful services to meet a specific community need of a local school, organization, or agency. Students must complete an average of 20 hours of approved service-learning hours per semester (40 hours per academic year). Students must complete a total of 160 hours of approved service-learning prior to graduation. Students will register for one FASL course per academic year.

### **FASL 4190 Experience in Service Learning IV**

The Experience in Service Learning IV is designed as the capstone for exploration of the connection of intellect, character, and service through the performance of meaningful services to meet a specific community need of a local school, organization, or agency. Students must complete an average of 20 hours of approved service-learning hours per semester (40 hours per academic year). Students must complete a total of 160 hours of approved service-learning prior to graduation. Students will register for FASL 4190 concurrent with BI 4311

# FRENCH (FR)



## **FR 1311 French I**

An introduction to the basic skills of speaking, understanding, reading, and writing. Prerequisite: Eligibility for EH 1301. Offered on demand.

## **FR 1312 French II**

A continuation of FR 1311. Prerequisite: FR 1311 or equivalent. Offered on demand.

## **FR 2321 French III**

Further study of basic grammar with emphasis on composition and reading. Prerequisite: FR 1312 or equivalent. Offered on demand.

## **FR 2322 French IV**

Grammar review, reading, and conversation. Prerequisite: FR 2321 or equivalent. Offered on demand.

# YOUTH & FAMILY MINISTRY (FY)

## **FY 2301 Introduction to Youth Ministry**

A practical course to introduce students to the aims, needs, programs, methods, materials, and organization of a program for youth in the local church, as well as to opportunities and responsibilities of the youth minister. Also, current trends, issues, and problems in youth work will be studied.

## **FY 2330 Parent-Child Relationships**

A study of the skills and concepts of parenting with an emphasis on the management and discipline of errant behavior. Prerequisite: PY 1310.

## **FY 2390 Introduction to the Study of Family Violence**

This course will provide an introductory study of the problems and the effects of family violence and examine current societal responses to this increasing problem. It is designed to dispel the many myths that

surround the various types of family violence.

## **FY 3310 Childhood and Adolescence**

An examination of physical, emotional, and intellectual development from childhood through adolescence. Prerequisite: PY 1310. Recommended: PY 3300.

## **FY 3313 Human Sexuality**

An overview of human sexual development and behavior from the biblical perspective with an emphasis on making a connection between course material and the real world, especially with respect to the student's personal and professional life. Prerequisite: PY 1310. Recommended: PY 3300.

## **FY 3330 Youth and Family Ministry in the Local Church**

Biblical principles and practical techniques for

designing and implementing church programs to enrich family life and encourage church-home cooperation.

## **FY 3390 Family Violence**

This course will provide students with an in-depth study of the problems of violence in families including spouse abuse, child abuse, elder abuse, as well as the dynamics and dangers of violent relationships. The study will examine the root causes of family violence and the devastation, multigenerational effects of violence on its victims and society. Students will study current societal responses to family violence including protection services, treatment programs, legal defense strategies, and current legislation.

## **FY 4390 Field Work**

Youth and Family Ministry internship with a local church under the supervision of a major professor.

# GREAT BOOKS (GB)



## **GB 1301 Great Books I**

Utilizing the discussion approach, this course explores works of literature, philosophy, religion, and political thought of the ancient world. Authors include, but are not limited to, Homer, Plato, Aristotle, Aeschylus, Sophocles, Euripides, Aristophanes, Virgil, and Augustine. The course requires intensive work in reading, writing, and participation in class conversation. (Replaces HU 1310 or EH 1301.) Prerequisite: None. Offered every fall semester.

## **GB 1302 Great Books II**

Utilizing the discussion approach, this course explores works of literature, philosophy, religion, and political thought of the Middle Ages and Renaissance. Authors include, but are not limited to, Aquinas, Dante, Machiavelli, More, Luther, Calvin, and Shakespeare. The course requires intensive work in reading, writing, and participation in class conversation. (Replaces HU 1320 or EH 1302.) Prerequisite: None. Offered every spring semester.

## **GB 2301 Great Books III**

Utilizing the discussion approach, this course explores

works of literature, philosophy, religion, and political thought of the Enlightenment and Romantic era. Authors include, but are not limited to, Descartes, Milton, Locke, Voltaire, Rousseau, Kant, Wordsworth, and Austen. The course requires intensive work in reading, writing, and participation in class conversation. (Replaces HU 2310 or EH 1301/1302.) Prerequisite: None. Offered every fall semester.

## **GB 2302 Great Books IV**

Utilizing the discussion approach, this course explores works of literature, philosophy, religion, and political thought of the modern world. Authors include, but are not limited to, Kierkegaard, Marx, Dostoevsky, Sartre, Camus, Brecht, Auden, Eliot, Nietzsche, and Solzhenitsyn. The course requires intensive work in reading, writing, and participation in class conversation. (Replaces EH 1301/1302.) Prerequisite: None. Offered every spring semester.

## **GB 3301 Great Books V**

Utilizing the discussion approach, this course explores works of Christian formation through the centuries. Authors include, but are not limited to,

Ireneaus, Polycarp, Athanasius, Ignatius, Gregory of Nazianzus, Basil the Great, Ambrose, Gregory the Great, Benedict, John of the Cross, Teresa of Avila, The Cloud of Unknowing, Ignatius of Loyola, and Thomas a Kempis. The course requires intensive work in reading, writing, and participation in class conversation. (Replaces EH 1301/1302.) Prerequisite: None. Offered every fall semester.

## **Senior Thesis**

This is a course that the Great Books student will register for in the senior year. This course will be a guided class where each student will select his/her committee, examine a topic, develop a prospectus, set a timeline, and complete the thesis. Details of this course are in the Great Books Honors College Handbook.

## **Contract Courses**

Great Books Honors students are allowed to enter into two upper level courses and contract with the professor of that course. The honors work will be qualitatively richer. Details of these courses are in the Great Books Honors College Handbook.

# GERMAN (GER)



## **GER 1301 German I**

An introduction to the basic skills of speaking, understanding, reading and writing. Prerequisite: Eligibility for EH 1301. Offered on demand.

## **GER 1302 German II**

A continuation of GER 1301. Prerequisite: GER 1301 or equivalent. Offered on demand.

## **GER 2301 German III**

Further study of basic grammar with emphasis on composition and reading. Prerequisite: GER 1302 or equivalent. Offered on demand.

## **GER 2302 German IV**

Grammar review, reading, and conversation. Prerequisite: GER 2301 or equivalent. Offered on demand.

# HUMANITIES (HU)

## **HU 1310 Western Cultural Heritage I**

A chronological investigation of humanity in Western civilization undertaken through the study of art, music, literature, politics, philosophy, and theology from antiquity to the early medieval world (800 A.D.). The historical experience of man and his cultural expressions and values are interpreted through a Christian worldview as the best means to understand the nature of man. Prerequisite: Eligibility for EH 1301. Offered every semester.

## **HU 1320 Western Cultural Heritage II**

A chronological investigation of humanity in Western civilization undertaken through the study of art, music, literature, politics, philosophy, and theology from the

early medieval world (800 A.D.) through the Baroque period. The historical experience of man and his cultural expressions and values are interpreted through a Christian worldview as the best means to understand the nature of man. Prerequisite: Eligibility for EH 1301. Strongly Recommended: HU 1310. Offered every semester.

## **HU 2310 Western Cultural Heritage III**

A chronological investigation of humanity in Western civilization undertaken through the study of art, music, literature, politics, philosophy, and theology from the Baroque period to the present day. The historical experience of man and his cultural expressions and values are interpreted through a Christian worldview

as the best means to understand the nature of man. Prerequisite: Eligibility for EH 1301. Strongly Recommended: HU 1310 and HU 1320. Offered every semester.

## **HU 3301 Western Philosophic Heritage**

A reading of primary sources of philosophic inquiry in Western civilization with emphasis on historical and thematic developments. Major influential philosophies are assessed by way of the teachings and values of the Christian faith. Prerequisites: HU 1310, HU 1320, and HU 2310 or equivalent Great Books Honors College courses or permission of the instructor. Offered odd fall semesters.

### **HU 3302 Moral Philosophy**

An investigation into the fundamental principles, basic concepts, and justification of human action individually and in community. Both theistic and non-theistic philosophic approaches to ethical systems are considered and assessed in light of Christian ethical principles. Prerequisite: HU 3301 or permission of the instructor. Offered even spring semesters.

### **HU 3303 Logic for Liberal Arts**

A course in formal logic and traditional critical thinking. Its primary purpose is to develop the ability to properly appraise reasoning and arguments of all types, including arguments within scientific, political, religious, social, cultural, and moral arenas. Special attention will be given to the following: distinguishing arguments from non-arguments, deductive validity, inductive arguments, material and formal fallacies, persuasive techniques used within culture, constructing good arguments, and evaluating arguments typically encountered within the liberal arts and everyday life. Prerequisite: Junior standing or permission of the instructor. Offered even fall semesters.

### **HU 3360 World Regional Geography**

A chronological study of the impact of the physical environment on world cultural landscapes with an emphasis on the development of man-made features of the present.

### **HU 4300 Senior Seminar in the Humanities**

A capstone to the Liberal Arts curriculum in which the various disciplines are applied in a reflective/research project concerning the multiple aspects of human existence. The project is intended to demonstrate the relationship between the Christian faith and human learning. Prerequisite: Senior standing. Offered every spring.

### **SPECIAL COURSES**

#### **HU 2099/3099 Individualized Study**

This course may include a systematic reading program, library research, laboratory project, studio work, field study, or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and

examinations may be appropriate. HU 2099 is open to sophomores only; HU 3099 is open to juniors and seniors. May be repeated for credit. Number of credits awarded (1-3) will be set by department head and approved by the Dean.

#### **HU 4360-4361 Special Topics**

A seminar featuring significant figures, movements, or issues in the humanities, especially those concerning major moral and spiritual questions facing Western society in the 21st century. Examples include modern conservatism or liberalism, the postmodern mind, authors who write across disciplines such as C.S. Lewis or Russell Kirk, and issues such as abortion or human cloning. Every attempt will be made to identify and promote biblical perspectives on the topics under consideration. Offered on demand.

#### **HU 4390 Internship**

Supervised work experience in a professional, regional, community, or educational environment. Prerequisite: Departmental approval. Offered on demand.

## **HISTORY (HY)**



Frequency of offerings for the next 5 years is indicated at the end of each course description.

### **HY 1301 Survey of United States History to 1877**

A study of the development of the U.S. from the colonial period to the Civil War. Offered every semester.

### **HY 1302 Survey of United States History from 1877 to Present**

A study of the development of modern America from

the Civil War to the present. Offered every semester.

### **HY 2300 Computers in the Social Sciences**

A study of advanced techniques for word processing, database creation and manipulation, spreadsheets, presentation creation, Internet research, and statistical analysis applicable to the Social Sciences. Offered every spring semester.

### **HY 2301 Western Civilization to A.D. 1648**

A study of the political, military, economic, and social

changes that have shaped the modern world. Offered every fall.

### **HY 2302 Western Civilization from 1648 to Present**

A study of the political, military, economic, and social changes that have shaped the modern world. Offered on demand.

### **HY 2320 American Cultural Heritage**

Fourth course in a series of Cultural Heritage sequence reflecting peculiarly American contributions to

Western Cultural Heritage. Offered every fall and spring semester.

### **HY 2303 Introduction to African-American History**

A survey of the important contributions of African-Americans to the texture of American History. The course content will include the significant developments in black culture, religion, and political awareness from 1619 to the present. Offered on demand.

### **HY 2306 Introduction to Alabama History**

An introduction to the study of the social, economic, cultural, and political history of Alabama from the days of its settlement to the present. Offered on demand in the adult program.

### **HY 3303 African-American History**

An advanced study of the important contributions of African-Americans to the texture of American History. The course content will include the significant developments in black culture, religion, and political awareness from 1619 to the present. Offered even fall semesters.

### **HY 3304 The Civil War and Reconstruction**

A study of the causes of the Civil War, Civil War battlefield strategy, and the nature and results of Reconstruction. Offered odd spring semesters.

### **HY 3305 Modern America**

A study of the causes and effects of the nineteenth century American industrial revolution, the wars of the twentieth century, and the political, economic, and social changes of the twentieth century. Offered odd fall semesters.

### **HY 3306 History of Alabama**

A study of the social, economic, cultural and political history of Alabama from the days of its settlement to the present. Offered even spring semesters.

### **HY 3307 Non-Western Civilization**

An interdisciplinary survey of major past and present

non-western civilizations with emphasis given to social, economic, political, religious, intellectual, and artistic achievements in selected regions and historical periods to help students develop a broader perspective of non-western culture. Offered even fall semesters.

### **HY 3313 History of the Civil Rights Movement**

A survey of the important contributions of the Civil Rights Movement to American history. The course content will include the significant developments in African-American political activities and cultural awareness from 1954 to the present. Offered odd spring semesters.

### **HY 3314 History of Women in America**

A survey of the impact of women on American history and their contributions and influences on the political, economic, and cultural development of American society. Offered odd fall semesters.

### **HY 3315 Oral History**

This course is designed to give the student the skills necessary to conduct oral history research by interviewing eyewitnesses to historical events and then transcribing and editing the results. These completed oral history projects can then be housed in the library and used as primary source materials for researchers. Offered even spring semesters.

### **HY 4129 Materials and Methods in History and the Social Sciences**

The course focuses on the materials and methods of teaching as related to the field of Social Science and the purposes of education and characteristics of adolescents. Prerequisites: Admission into the teacher education program, consent of the instructor, and concurrent enrollment in ED 4229.

### **HY 4301 Medieval Europe (476 to 1350)**

A study of medieval Europe, with emphasis on the roots of modern institutions and patterns of thought (the university, common law, etc.). Offered odd fall semesters.

### **HY 4302 Renaissance and Reformation Europe (1350 to 1648)**

A study of the Renaissance and Reformation and their influence on the emergence of modernity in Western thought, especially the beginnings of constitutionalism, rationalism, and the scientific revolution. Offered even spring semesters.

### **HY 4303 Early Modern Europe (1648 to 1870)**

A study of the Renaissance and Reformation and their influence on the emergence of modernity in Western thought, especially the beginnings of constitutionalism, rationalism, and the scientific revolution. Offered even fall semesters.

### **HY 4304 Modern Europe from 1870 to the Present**

A survey of the social, economic, political, and military forces that have shaped modern Europe. Offered odd spring semesters.

### **HY 4305 English History Since 1066**

A study of the making of the English nation from the Norman Conquest to the present. Offered on demand.

### **HY 4311 Readings and Analytical Writing in History (PS 4311)**

Readings and analytical historical writing covering selected topics in U.S. or World History. The major emphasis of this course is the mastery of analytical skills and writing techniques used by historians in pursuit of their craft. Offered every spring.

### **HY 4313 Historiography and the Philosophy of History**

A detailed study of history as a distinct discipline and its related field of historical interpretation. Special emphasis will be given to the development of the Philosophy of History in Western culture. Prerequisite: Permission of the instructor. Offered every fall.

### **HY 4350 Internship (PS 4350)**

An extensive and detailed internship in Historical or Political Science Research with agencies such as the Alabama Archives, the Alabama Court System, or

the Alabama Historical Commission. Offered every semester.

### **HY 4370 Senior Seminar in Social Sciences**

A study emphasizing the interrelationship of the several social science disciplines. Offered every fall.

## **SPECIAL COURSES**

### **PS 2099/3099 Individualized Study**

The course may involve a systematic reading program, library research, laboratory project, studio work, field study, or creative expression. Course includes conferences or tutoring as required, but no

formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. HY 2099 is open to sophomores only; HY 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by Dean.

# **INFORMATICS (INF)**



### **INF 1320 Information Design**

Information production and consumption philosophies as they relate to the interactivity between technology and people. Efficiency and effectiveness in Information design will be studied from the user's perspective.

### **INF 1325 Information Design and Evaluation**

Exposure to advanced design concepts from the perspective of human-computer interaction; includes system prototyping and evaluative strategies for effective usability testing, analysis, and reporting. Prerequisite: INF 1320.

### **INF 2315 Information, Ethics and Society**

A review of ethical considerations and society's attitude toward information production, ownership, distribution and use by individuals and organizations will be presented. Ethical scenarios in context of ISO standards and U.S. information-related laws will also be discussed.

### **INF 3350 Database Systems for Informatics**

This course acquaints students with the proper procedures to create databases suitable for coursework, professional purposes, and personal use. It is a hands-

on exercise-oriented course that allows students to learn by doing, exposing them to practical examples of the computer as a useful tool. Prerequisites: INF 1325, CSIS 2305, CSIS 2376.

### **INF 3360 User Interface Design**

Introduction to the design, implementation, and evaluation of human-computer interfaces with emphasis on user-centered design and graphical user interfaces (GUI). Stresses the importance and necessity of effective user interface design. Prerequisite: a grade of C or better in CSIS 2306.

### **INF 4310 Evaluation of Information Systems**

Introduction to the concepts of cognitive and human information processing, their application to information systems design, and assessment of the usability and usefulness of information systems. Prerequisite: INF 3350.

### **INF 4365 Project Management for Informatics**

Introduction to the concepts and skills needed to perform heuristic evaluations of information systems while accounting for system and administrative constraints, potential users and stakeholders. Prerequisite: CSIS 2306.

### **INF 4380 Internship/Project in Informatics**

Supervised work experience in the field of Informatics. Students planning to take this course need to consult with their advisor so they can be appropriately placed in an internship or assigned a project in the department. Prerequisites: Senior status in INF and permission of instructor.

### **INF 4190 Seminar in Informatics**

An overview of current trends in Informatics. A forum for discussion and presentation of current issues in Informatics; guest lecturers and practitioners will be invited. Prerequisites: Senior status in INF and permission of instructor.

## **SPECIAL COURSES**

### **INF 2099/3099 Individualized Study**

The course may involve a systematic reading program, library research, laboratory project, studio work, field study, or creative expression. Conferences or tutoring as required, but no formal lectures or recitations; quizzes, tests, and examinations as appropriate. INF 2099 is open only to sophomores; INF 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department chair and approved by the Dean.

# INFORMATION SYSTEMS & TECHNOLOGY (IST)



## **IST 3310 Principles of Information Systems & Technology**

An in-depth review of Information Systems from a technological perspective. Reflection upon the integration of Information Systems and Technology. An overview of Information Systems as it impacts the “human side of enterprise.” Offered intermittently at discretion of department.

## **IST 3315 Network Management**

Configuration of small to medium sized networks, including PCs and servers. Focus on operational aspects of existing networks for smooth functioning. Overview of wireless networks and network security. Offered intermittently at discretion of department.

## **IST 3325 Technological Configuration & Troubleshooting**

A practical “hands-on” approach to the design and operation of PCs in the workplace today. Emphasis on diagnostics, installation of various components, and troubleshooting of systems to keep them functional and operational. Offered intermittently at discretion of department.

# ITALIAN (IT)

## **IT 1301 Italian I**

An introduction to the basic skills of speaking, understanding, reading and writing. Prerequisite: Eligibility for EH 1301. Offered on demand.

## **IT 1302 Italian II**

A continuation of IT 1301. Prerequisite: IT 1301 or equivalent. Offered on demand.

# LATIN (LAT)

## **LAT 1301 Latin I**

An introduction to the Latin language, including vocabulary, grammar, style, and techniques in reading and translation. Prerequisite: Eligibility for EH 1301. Offered every fall.

## **LAT 1302 Latin II**

Completion of the study of Latin grammar and syntax

begun in Latin I with continuation of reading and translation. Prerequisite: LAT 1301 or equivalent. Offered every spring.

## **LAT 2301 Latin III**

Translation of passages through readings selected from Latin authors, such as Caesar, Sallust, and Cicero. A systematic review of Latin grammar and syntax.

Prerequisite: LAT 1302 or equivalent. Offered on demand.

## **LAT 2302 Latin IV**

Translation of passages through readings selected from Latin authors, such as Vergil, Ovid, Plautus, Horace, and Catullus. Prerequisite: LAT 2301 or equivalent. Offered on demand.





## **LS 1300 Introduction to Paralegalism I**

This course provides an overview of the paralegal profession. The course includes an introduction to legal terminology, the judicial system, legal ethics, legal research and writing, substantive law, and paralegal ethics. This course also provides an overview of job search skills specific to the paralegal profession. No Prerequisites. Students enrolled in Fundamentals of Reading and Writing (EH 0301 or EH 0302) will not be allowed to take this class without the approval of the LS Director. LS 1300 is a prerequisite for all LS courses and is usually offered every fall and spring semesters.

## **LS 1301 Introduction to Paralegalism II**

This course provides the student with information in the different substantive areas of law: Torts, Contracts, Civil Litigation and Alternatives, Criminal Law & Procedure, Property Law & Specialized Areas, Probate Law, and Family Law; as well as a strong legal ethics component. The student will further their knowledge of Livetext and Blackboard by completing assignments and participating in discussions using these media formats. The student will further their competency in legal research and writing by performing research related to all substantive areas and by preparing a minimum of two written assignments on a substantive law question. Prerequisite: LS 1300.

## **LS 1320 Law Office Management**

This course is to familiarize paralegal students with the working environment of the law office and ensure that students entering an internship or the workforce have the practical functional skills critical for working in an office environment. Prerequisite: LS 1300.

## **LS 2190 Paralegal Portfolio**

A purposeful collection of student work that is accumulated throughout the student's studies. Under the guidance of the Legal Studies Program Director, students must submit material that reveals the extent of student learning, achievement, and development. The paralegal portfolio is intended to assess acquired knowledge and competence in areas considered necessary to successfully work as a paralegal/legal assistant. Prerequisites: LS 1300, LS 1301, LS 1320, LS 2335. This course is taken at the conclusion of the Legal Studies Program. Approval of Legal Studies Director required for enrollment.

## **LS 2304 Paralegal Ethics**

This course will introduce students to the types of moral and ethical dilemmas encountered in the legal field: generally to the ethical rules developed by the American Bar Association, and specifically, to the rules adopted by the State of Alabama for the regulation of attorney and paralegal conduct and the model codes of paralegal associations. Prerequisite: LS 1300. Usually offered every fall and every summer semester.

## **LS 2310 Family Law**

This course covers legal areas pertaining to the family: divorce, marital rights, property division, child custody, and alimony. Also includes an emphasis on practical skills and ethical considerations relative to the family law paralegal. Prerequisite: LS 1300. Offered odd spring semesters.

## **LS 2320 Real Property Law**

Covers the law and legal procedures peculiar to real property such as buying/selling real estate, abstracts

of titles, deeds, leases, easements, legal descriptions, conveyances, and landlord-tenant relationships. Also includes an emphasis on practical skills and ethical considerations relative to the family law paralegal. Prerequisite: LS 1300. Offered even spring semesters.

## **LS 2330 Probate, Wills, Estates and Trusts**

Covers the process of estate planning and probate, with emphasis on will drafting, creation of trusts, probate administration, guardianships, and conservatorships. Includes an emphasis on practical skills and ethical considerations relative to the probate law paralegal. Prerequisite: LS 1300. Offered every fall semester.

## **LS 2335 Computer-based Legal Research**

This course provides a hands-on computer oriented course to familiarize students with commercial software packages used in law offices. Particular emphasis is on the use of Westlaw, Lexis, and the Internet. The course also includes an emphasis on advanced legal research and writing projects. Prerequisites: LS 1300, LS 1301, EH 1301, EH 1301, EH 1302, CIS1302. Offered every spring and summer.

## **LS 2340 Civil Procedure**

Provides an analysis of the litigation process covering discovery methods, rules of evidence, court systems, settlement and post litigation procedures. Also includes an emphasis on practical civil procedure skills and ethical considerations relative to the paralegal. Prerequisite: LS 1300. Offered every fall semester.

## **LS 2341 Evidence for Paralegals**

A study of the rules of evidence applicable to admissibility requirements, burden of proof, testimonial privileges, hearsay rule, opinion testimony, documentary and real evidence. Also provides an

overview of the typical responsibilities of the paralegal in the collection and presentation of evidence.

Prerequisite: LS 1300. Offered every spring semester.

### **LS 2346 Criminal Law and Procedure**

This course provides an introduction and analysis of applicable substantive criminal law and criminal procedure. This course also provides an emphasis on practical paralegal skills and ethical guidelines for the criminal law paralegal. Prerequisite: LS 1300. Offered every spring semester.

### **LS 2350/4350 Legal Studies Directed Study**

This course includes an advanced independent legal research and writing project and oral presentation utilizing electronic visual aids or independent preparation for the Certified Legal Assistant Examination (CLA Exam) under faculty direction. Prerequisites: LS 1300, LS 1301. Approval of Legal Studies Director is required for enrollment. Offered every fall semester.

### **LS 2360/4360 Legal Studies Internship**

This course offers the student a supervised work experience as a public or private sector paralegal. This course also emphasizes an understanding of the legal office work culture, job search skills, and oral communication skills. Prerequisite: LS 1300. Offered every summer and fall semester.

### **LS 2370 Tort Law**

This course provides insight into the legal system through the study of tort law and the progression of a civil complaint. It also emphasizes practical paralegal

skills and ethical guidelines associated with the civil litigation paralegal. Prerequisite: LS 1300. Offered every summer semester.

### **LS 2380 Business Organizations**

This course provides an introduction and examination of various business entities and business law concepts. This course also provides an emphasis on practical skills and ethical guidelines essential for the legal assistant and other business professionals. Prerequisite: LS 1300. Offered even summer semesters.

### **LS 3340 Principles of Litigation**

This course provides an analysis of the litigation process covering discovery methods, rules of evidence, court systems, settlement and post-litigation procedures. Also includes an emphasis on practical civil litigation skills and ethical considerations relative to the paralegal. Prerequisites: LS 1300, LS 1301, EH 1301, EH 1302. Offered every spring semester.

### **LS 3341 Evidence for Paralegals**

This course is a study of the rules of evidence applicable to admissibility requirements, burden of proof, testimonial privileges, hearsay rule, opinion testimony, documentary and real evidence. This course provides an in depth analysis of the Federal Rules of Evidence and an analysis of the case law applicable to the rules. This course also provides an overview of the typical responsibilities of the paralegal in the collection and presentation of evidence. Prerequisites: LS 1300, LS 1301. Offered every spring semester.

### **LS 3350 Advanced Legal Writing**

This course is designed to enhance the foundation of paralegal competencies developed in the student's introductory and elective course work. Through study of advanced legal specialty subjects, students will gain additional experience and skill in critical analysis of legal issues, locating and evaluating appropriate legal authority, and the application of such authority to the resolution of hypothetical factual situations. The student will also consider advanced legal writing strategies applicable to successful litigation and appellate practice. Prerequisites: LS 1300, LS 1301, LS 1320, LS 2335, LS 3340, LS 3341. This course is taken at the conclusion of the Legal Studies Program. Approval of Legal Studies Director is required for enrollment. Offered every fall semester.

### **LS 4190 Paralegal Portfolio**

A purposeful collection of student work that is accumulated throughout the student's studies. Under the guidance of the Legal Studies Program Director, students must submit material that reveals the extent of student learning, achievement, and development. The paralegal portfolio is intended to assess acquired knowledge and competence in areas considered necessary to successfully work as a paralegal/legal assistant. Prerequisites: LS 1300, LS 1301, LS 1320, LS 2335, LS 3340, LS 3341. This course is taken at the conclusion of the Legal Studies Program. Approval of Legal Studies Director required for enrollment.

# MATHEMATICS (MH)



## **MH 0305 Fundamentals of Algebra**

A course including a review of arithmetic operations followed by fundamental algebraic operations: real numbers, integers, rational numbers, exponents, operations with polynomials, linear inequalities, solving and graphing linear equations. Prerequisite: Score of 17 or below on the math component of the ACT. This course will be used as institutional credit only. Offered every fall and spring semester.

## **MH 1300 College Mathematics**

A course designed for the executive and professional student to develop problem solving skills and present an overview of many of the concepts of mathematics. Topics include set theory, logic, probability, statistics, sets of real numbers, and consumer math. This course is not designed to prepare students for any other mathematics course. This course will not satisfy the Math requirement in any traditional program.

## **MH 1335 Intermediate Algebra**

This course is designed to provide the development of basic algebra skills necessary for success in Pre-calculus Algebra or Finite Mathematics. Topics include factoring, rational expressions, roots and radicals, absolute value equations and inequalities, quadratic equations. Prerequisite: Minimal score of 18 on math component of ACT or a grade of C or better in MH 0305. This course will not satisfy core curriculum degree requirements. Offered every semester.

## **MH 1338 Finite Mathematics**

This course is designed primarily for students not

intending to pursue further study in any mathematics or science related field. Topics include sets and counting, permutations, combinations, probability, statistics, matrices and their application to Markov chains. Additional topics may include linear programming and finance. Prerequisite: Minimal score of 20 on math component of ACT or a grade of C or better in MH 1335. Offered every fall and spring semester.

## **MH 1340 Pre-Calculus Algebra**

This course emphasizes the algebra of functions, including polynomial, rational, exponential and logarithmic functions; systems of equations and inequalities; the binomial theorem; and quadratic inequalities. Additional topics may include matrices, Cramer's Rule, and mathematical induction. Prerequisite: Minimal score of 20 on math component of ACT or a grade of C or better in MH 1335. Offered every fall and spring semester.

## **MH 1341 Business Calculus**

A course designed specifically for the business major including basic techniques of differential and integral calculus with business applications. Prerequisite: Minimal score of 24 on math component of ACT or a grade of C or better in MH 1340. Offered every spring semester. Business majors may substitute MH 1451 for MH 1341.

## **MH 1342 Pre-Calculus Trigonometry**

A course designed to provide adequate trigonometric background for the calculus sequence. Topics include analytic and geometric properties of trigonometric and

inverse trigonometric functions; graphs; identities; equations; sum and difference formulas; laws of sines and cosines; polar coordinates; vectors and other topics as time permits. Prerequisite: MH 1340 or equivalent. Offered every spring semester.

## **MH 1451 Calculus I**

A course covering limits, continuity, the derivative, computation and applications of the derivative, and the definite and indefinite integral. Prerequisite: Minimal score of 24 on math component of ACT or a grade of C or better in MH 1340. Offered every fall and spring semester. (MH 1341 will not substitute for MH 1451.)

## **MH 2305 Elementary Math I**

A course designed specifically and exclusively for Elementary Education majors. Topics include problem solving, set theory, logic, number systems and sets of real numbers. Neither MH 1301 nor MH 1338 will substitute for MH 2305. Prerequisite: MH 1340 or higher and sophomore standing. Offered every fall semester.

## **MH 2306 Elementary Math II**

A continuation of MH 2305 designed specifically and exclusively for Elementary Education majors. Topics include geometry, U.S. measurement, metric measurement, probability, statistics, and history of relevant math ideas. Prerequisite: MH 2305. Offered every spring semester and must be taken directly following MH 2305.

## **MH 2340 Statistics**

A course providing a statistical background including

probability, frequency distributions, sampling, hypotheses testing, correlation, and regression. Prerequisite: MH 1340 or higher. Offered every fall semester.

### **MH 2452 Calculus II**

This course is a continuation of Calculus I. Topics covered include applications of integrals, techniques of integration, infinite sequences, and series.

Prerequisite: MH 1451 or departmental approval. Offered every spring semester.

### **MH 2453 Calculus III**

This course is a continuation of Calculus II. Topics include Taylor's formula and numerical applications, polar coordinates, vector calculus, partial derivatives, multiple integrals, surface integrals, and line integrals.

Prerequisite: MH 2452 or departmental approval. Offered every fall semester.

### **MH 2190 Transition to Advanced Mathematics**

An introduction to mathematics proof is covered in this course including direct proof, proof by construction, induction, contradiction, and proof using the contrapositive method. Other topics may be included as time permits. Prerequisite: MH 2453. Offered every spring semester.

### **MH 3310 Linear Algebra**

This course includes the study of vector spaces, linear transformations, matrices, and systems of equations. Prerequisite: MH 1340 or higher. Offered even fall semesters.

### **MH 3320 Discrete Mathematics**

Topics in set theory, logic, relations, graph theory, counting principles, permutations, combinations, and modeling. Prerequisite: Junior standing or departmental approval. Offered odd fall semesters.

### **MH 3340 Number Theory**

This course includes the mathematics of integers, divisibility, primes, unique factorization,

congruences, Diophantine problems, and number theoretic functions. Prerequisite: Junior or senior standing. Offered on demand.

### **MH 3370 Ordinary Differential Equations**

Topics for this course include solution techniques for first-order differential equations, higher-order linear differential equations, Laplace transforms, series solutions, systems of linear differential equations, and applications. Prerequisite: MH 2453. Offered every spring semester.

### **MH 4129 Materials and Methods in Mathematics**

This course focuses on the materials and methods of teaching as related to the field of mathematics, the purposes of education and characteristics of adolescents. Prerequisites: Admission into teacher education program and concurrent enrollment in ED 4229. This course is only for those planning to enter the field of secondary education. Offered every spring semester.

### **MH 4300 Numerical Analysis and Scientific Computing**

This course deals with mathematical techniques for solving difficult mathematical problems and the implementation of these techniques on a modern computing system. At times, solutions are approximated using scientific computing methods. Applications are found in physics, engineering, orbital mechanics economics and other disciplines. Prerequisites: completion of calculus sequence as well as completion of CS 1305. Recommended: CS 2320. Offered even spring semesters.

### **MH 4310 Mathematical Statistics**

This course covers topics such as estimation of parameters, maximum likelihood estimation, sufficient statistics, confidence intervals, testing of hypothesis, distributions such as gamma, beta, chi-squared, Student's t and F distributions and fitting straight lines. Students are expected to be able to reproduce and apply theoretical results and to carry out some standard

statistical procedures. Prerequisites: MH 2340 and junior standing or departmental approval. Offered odd spring semesters.

### **MH 4330 History of Mathematics**

A course designed to provide students with a study of many famous mathematicians along with the historical development of key mathematical concepts. Each student taking this course for honors credit will be expected to contribute a superior effort in the traditional course format as well as perform in a timely and exemplary manner, the extra work required for honors qualification. Prerequisite: Junior standing or departmental approval. Offered even fall semesters.

### **MH 4340 Abstract Algebra I**

Topics for this course include sets, functions, integers, groups, homomorphisms, rings, ideals, and fields. Prerequisite: Junior standing or departmental approval. Offered even fall semesters.

### **MH 4345 Abstract Algebra II**

A continuation of MH 4340. Additional topics include the Sylow theorems, simple groups, integral domain arithmetic, field extensions, Galois theory, and geometric constructions. Prerequisite: MH 4340. Offered odd spring semesters.

### **MH 4350 Foundations of Plane Geometry**

A course designed to provide students with an axiomatic development of plane geometry. Prerequisite: Junior standing or departmental approval. Offered even spring semesters.

### **MH 4360 Real Analysis I**

A course designed to develop an understanding of the basic theory of real analysis. Topics will include the theoretical viewpoint of the real number system, sequences, limits of functions, continuity, differentiation, the Riemann integral, infinite series, and sequences and series of functions. Prerequisite: Junior or senior standing or departmental approval. Offered odd fall semesters.

### **MH 4370 Complex Variables**

This course includes properties of complex numbers, complex functions, analytic and harmonic functions, complex integration, series, residues, and conformal mapping. Prerequisite: Junior standing or departmental approval. Offered even spring semesters.

### **MH 4390 Internship**

Supervised work experience in the field of mathematics at an appropriate local facility.

## **SPECIAL COURSES**

### **MH 2099/3099 Individual Study**

The course may involve a systematic reading program, library research, laboratory project, studio work, field study, or creative expression. Conferences or tutoring as required, but no formal lectures or recitations.

Quizzes, tests, and examinations as appropriate. MH 2099 is open only to sophomores; MH 3099 is open to juniors and seniors. May be repeated for credit.

Number of credit hours awarded (1-3) will be set by department head and approved by the Dean.

# **HUMAN RESOURCE MANAGEMENT (HRM)**



## **MODULE 1**

### **HRM 4300 Group and Organizational Behavior**

A survey of employee behavior and how various factors affect organizational effectiveness. Students develop an understanding of organizational structure, corporate culture, and how motivation and proper leadership result in a successful organization. This module lasts five weeks.

## **MODULE 2**

### **HRM 4311 Supervision and Management**

This course is intended to survey the concepts of supervision and provide a perspective on the supervisory process as it pertains to management. Leadership, delegation, motivation, and conflict resolution are discussion components of this course. Learning is facilitated by discussion and interaction of practical situations relevant to supervision methods and techniques. This module lasts five weeks.

## **MODULE 3**

### **HRM 3300 Research Methods in Management**

This module concerns the teaching of basic research methods the student will use in the preparation of the Research Project (Module 11). It includes the methodological approaches to research, the methods of data collection, and evaluation techniques. Examples of research are presented and the student will complete the first steps of the Research Project, including the topic proposal. This module lasts five weeks.

## **MODULE 4**

### **HRM 3310 Statistical Methods and Research**

Problem analysis and evaluation techniques are presented. Students are shown methods for defining, researching, analyzing, and evaluating a problem or opportunity. This module lasts five weeks.

## **MODULE 5**

### **HRM 4310 Management Information Systems**

An overview of business information systems with focus on managerial decision making. Emphasis on managerial familiarity with modern information systems, terms, and applications. This module lasts five weeks.

## **MODULE 6**

### **HRM 3320 Effective Interpersonal Relations**

This module investigates communication and relationships in creating a productive work environment. Effectiveness in creating personal and social relationships is covered through readings and exercises. Topics pertain to nonverbal communication, constructive feedback, dealing with anger, and resolving conflict. Students develop a model for effective relationships. This module lasts five weeks.

## **MODULE 7**

### **HRM 3331 Biblical Perspectives**

This module reflects the commitment as a Christian, liberal arts University to nurturing an appreciation

for the rich resources of the Scriptures for creative, personal faith and human life in the understanding of the literature and history of the Bible and to integrate faith, learning, and living. This module lasts five weeks.

## MODULE 8

### HRM 4330 Human Resource Management

Students explore the values and perceptions of selected groups affecting social and economic life through a survey of policies and practices regarding recruitment, selection, and compensation of employees. There is an overview of employment legislation through a series of case studies and simulations. This module lasts five weeks.

## MODULE 9

### HRM 4381 Management and the Family

This is an overview of family values from a Christian perspective to broaden learning horizons that would be beneficial to strengthening family structure, ties, and relationships that contribute to professional development in today's complex business environment. This module lasts five weeks.

## MODULE 10

### HRM 4341 Business Ethics & Values

In this module the student formulates a philosophy of life, providing the base for such concerns as

ethics in business, accountability in government, respect for human rights, and a responsible lifestyle in a contemporary world. Ethical theories and personal values are examined through readings, an understanding of the workplace, and classroom discussion. This module lasts five weeks.

### HRM 4199, 4399, 4299 Research Project

The Research Project examines a problem or opportunity in the student's work or community environment. Each student combines his/her research and practical implementation of theories and concepts in order to develop a Project. The Project is then written and presented to the class instructor.

## DIRECTED STUDY I

### HRM 3340 Directed Study in Perspectives of Management

This course provides a general understanding of the variable content within the management area. It places emphasis on the core concepts and applications that make up the fundamentals of management. The development of diagnostic and analytical skills is highlighted. Critical and abstract thinking, which is necessary for successful management, is examined.

### HRM 3140 Perspectives of Management

Assessment of student's understanding of core concepts and applications that make up the fundamentals of management.

## DIRECTED STUDY II

### HRM 4382 Directed Study in International Dimensions

This course surveys trends in international business from a managerial perspective. There is also an overview of the global economy and a focus on multinational cultures.

### HRM 4182 International Dimensions

Assessment of student's understanding of trends in international business from a managerial perspective, the global economy, and multinational cultures.

## DIRECTED STUDY III

### HRM 4390 Directed Study in Training and Development of Human Resources

This course gives a general understanding of the nature of the training and development function within organizations. It includes training needs analyses, training philosophies, program development, implementation, and evaluation.

### HRM 4190 Training and Development of Human Resources

Assessment of student's understanding of the nature of the training and development function within organizations, including training needs analyses, training philosophies, program development, implementation, and evaluation.

# MARKETING (MKT)



### MKT 3310 Principles of Marketing

A general study of marketing procedures including evaluating target markets, consumer buying behavior, marketing research, product concepts, marketing

channels, wholesaling, retailing, distributing, promotion, advertising, and pricing.

### MKT 4320 Marketing Management (MN 4320)

Study and overview of the strategic marketing process

including planning, competitive marketing strategy, product life-cycle strategy, multi-dimensional product decisions, pricing, and advertising. Prerequisite: MKT 3310.

# MANAGEMENT (MN)



## **MN 3300 Principles of Management**

The functions of management and the applications of management principles in organization. Emphasis on planning, organization, implementation, and control. Study of strategic planning, portfolio strategy, group dynamics, motivation, leadership, ethics and management practice.

## **MN 3310 Small Business Management**

In-depth analysis of the key functional areas of a small business. Prerequisite: Grade of C or better in MN 3300 Principles of Management.

## **MN 3325 Personnel/Human Resource Management**

Focus on human resource planning, job analysis, recruiting sources, selection devices, employee training, career development, performance appraisals, and compensation administration. Prerequisite: Grade of C or better in MN 3300 Principles of Management.

## **MN 4320 Marketing Management (MKT 4320)**

Study and overview of the strategic marketing process

including planning, competitive marketing strategy, product life-cycle strategy, multi-dimensional product decisions, pricing, and advertising. Prerequisite: Grade of C or better in MKT 3310 Principles of Marketing.

## **MN 4360 Organizational Behavior**

Study of the mainsprings of motivation, social systems, work groups, and job satisfaction. Emphasis on leadership and supervision, group dynamics, organizational development, organizational structure and design, communicating relationships, incentive systems, and stress management. Prerequisite: Grade of C or better in MN 3300 Principles of Management.

## **MN 4390 Readings in Management**

Variable content in the management area. Survey and analysis of a multitude of leading articles in general business management. Prerequisite: Grade of C or better in MN 3300 Principles of Management; Senior status.

## **MN 4394 International Management**

A survey of trends in International business management with a focus on international human resource management. An overview of the global economy. Prerequisite: Grade of C or better in MN 3300 Principles of Management; Senior status.

## **MN 4395 Seminar in Management**

A forum of discussion pertaining to current trends and issues in the management area including re-engineering, restructuring, revitalization, and studying paradigm shifts. Prerequisite: Grade of C or better in MN 3300 Principles of Management; Senior status.

## **MN 4396 Seminar in E-Commerce**

An overview of current concepts, principles and topics pertaining to e-commerce that include e-marketing, e-finance, e-management, etc. Prerequisites: Grades of C or better in BIS 3386 Advanced Programming: Visual BASIC, BIS 4340 Web Page Architecture, BIS 4345 Advanced Programming: HTML, BIS 4390 Seminar in Information Systems.

# MUSIC (MU)

## **MU 1060/61-4060/61; MU 1160/61-4160/61 University Chorus**

The University's large choral ensemble. Members are selected by audition and commit to a demanding

rehearsal and performance schedule that includes an annual spring tour. The group performs sacred, a cappella music by composers from many nations and representing historical periods from the Renaissance

to the present day. 0-1 semester hour credit. Offered every semester.

**MU 1064/65-4064/65; MU 1164/65-4164/65****Faulkner Singers**

A select, sixteen-voice chamber ensemble chosen from the ranks of the Faulkner University Chorus. The group prepares and performs music that demands the finesse and vocal agility of a highly-disciplined chamber ensemble. 0-1 semester hour credit. Offered every semester

**MU 1082/83-4082/83; MU 1182/83-4182/83****Faulkner Jazz Ensemble**

Faulkner Jazz Ensemble is a traditional jazz combo/big band that performs music from a variety of jazz eras including swing, bebop, funk and fusion. The group will meet twice weekly and give performances in the community and at least one on-campus concert per semester. While preparation for performances will be the main focus of the ensemble, emphasis will also be placed on studying the basic concepts in jazz harmony, as well as introducing the fundamental concepts of jazz improvisation. 0-1 semester hour credit. Offered every semester.

**MU 1084/85-4084/85; MU 1184/85-4184/85****University Band**

Fall semester is marching band and spring semester is concert band. Performances will be given on and off campus. Membership determined by audition. 0-1 semester hour credit. Offered every semester.

**MU 1111/12-2111/12; MU 3211/12-4211/12 Private Voice**

Private instruction in techniques of breath control, tone production, diction, phrasing, and interpretation. Lower-division lessons meet ½ hour per week and upper division meet 1 hour per week. 2 semesters of lower division credit and jury approval are required to enter upper level study. 1-2 semester hours credit. Offered every semester.

**MU 1121/22-2121/22; MU 3221/22-4221/22 Private Piano**

Private instruction in techniques of playing the piano. Includes consideration of repertoire, harmonization, phrasing, and interpretation in addition to basic fingering skills. Lower division lessons meet ½ hour per week and upper division meet 1 hour per week. 2 semesters of lower division credit and jury approval are required to enter upper level study. Prerequisite for lower division: MU 1253 or permission of instructor. 1-2 semester hours credit. Offered every semester.

**MU 1151 Sight Singing & Ear Training I**

A study and practice of tonal and rhythmic relationships in music and the practice of singing these relationships at sight. Includes elementary theory principles. 1 semester hour credit. Offered every fall semester.

**MU 1152 Sight Singing & Ear Training II**

A continuation of MU 1151. Prerequisite: MU 1151. 1 semester hour credit. Offered every spring semester.

**MU 1153 Class Piano I**

Group instruction in basic techniques of playing the piano. Includes elementary note reading and fingering skills. Intended for the student with little or no previous knowledge of the piano. 1 semester hour credit. Offered every fall semester.

**MU 1154 Class Piano II**

Group instruction in basic techniques of playing the piano. Includes elementary note reading and fingering skills. 1 semester hour credit. Offered every spring semester.

**MU 1163 Class Voice**

Group instruction in basic techniques of breath control, tone production, diction, phrasing and interpretation using simple song repertoire, with suggested songs suitable for solos. Daily practice required. Does not count toward major or minor. 1 semester hour credit. Offered every fall semester.

**MU 1173 Choral Sight Singing**

A study of basic rudiments of music and sight singing skills needed for participation in the choral program of the University. May be required before or during the beginning semester of a student's participation in the University Chorus or Faulkner Singers. 1 semester hour credit. Offered every fall semester.

**MU 1191/92-2191/92; 3291/92-4291/92 Private Brass, Woodwinds, Percussion**

Applied private lesson designed to emphasize an instrument for concentration in music study. Lower division lessons meet ½ hour per week and upper division meet 1 hour per week. Weekly recital attendance is also required. 2 semesters of lower division credit and jury approval are required to enter upper level study. 1-2 semester hours credit. Offered every semester.

**MU 1193/94-2193/94; 3293/94-4293/94 Private Strings**

Applied private lesson designed to emphasize an instrument for concentration in music study. Lower division lessons meet ½ hour per week and upper division meet 1 hour per week. Weekly recital attendance is also required. 2 semesters of lower division credit and jury approval are required to enter upper level study. 1-2 semester hours credit. Offered every semester.

**MU 1195/96-2195/96; 3295/96-4295/96 Private Guitar**

Private instruction in classical guitar techniques. Lower division lessons meet ½ hour per week and upper division meet 1 hour per week. Weekly recital attendance is also required. 2 semesters of lower division credit and jury approval are required to enter upper level study. 1-2 semester hours credit. Offered every semester.

**MU 2151 Sight Singing & Ear Training III**

A continuation of MU 1152. Prerequisite: MU 1152. 1 semester hour credit. Offered every fall semester.



### **MU 2152 Sight Singing & Ear Training IV**

A continuation of MU 2151. Prerequisite: MU 2151. 1 semester hour credit. Offered every spring semester.

### **MU 2331 Music Literature**

A survey of Western music from the Middle Ages to the present. Through study of music literature and the cultivation of critical listening skills, students develop an understanding of musical styles and structures and the ability to listen perceptively to music. Prerequisite: MU 2342. 3 semester hours credit. Offered odd fall semesters.

### **MU 2341 Music Theory I**

A study of music notation, scales, intervals, part writing and performance styles. 3 semester hours credit. Offered every fall semester.

### **MU 2342 Music Theory II**

A continuation of MU 2341. Prerequisite: MU 2341. 3 semester hours credit. Offered every spring semester.

### **MU 3010 Piano Proficiency Exam**

Tests proficiency in piano techniques. 0 semesters hours credit. Offered every semester.

### **MU 3331 Music History I**

An in-depth study of the history of music from ancient

times to 1750. Prerequisite: MU 2331. 3 semester hours credit. Offered even fall semesters.

### **MU 3332 Music History II**

An in-depth study of the history of music from the end of the Baroque Period to the present. Prerequisite: MU 2331. 3 semester hours credit. Offered odd spring semesters.

### **MU 3341 Music Theory III**

A continuation of MU 2342, with the addition of chromatic idioms. Prerequisite: MU 2342. 3 semester hours credit. Offered every fall semester.

### **MU 3342 Music Theory IV**

A continuation of MU 3341. Prerequisite: MU 3341. 3 semester hours credit. Offered every spring semester.

### **MU 3351 Conducting**

Prerequisites: MU 2342 and permission of the instructor. 3 semester hours credit. Offered odd spring semesters.

### **MU 4010 Senior Recital**

45-minute recital on student's principal instrument. 0 semester hours credit. Offered every semester.

### **MU 4331 Christian Aesthetics and Philosophies of Fine Arts**

Utilizing the discussion approach, this course

explores writings in Christian aesthetics and Christian philosophies of art, dance, music, and theatre. 3 semester hours credit. Offered odd fall semesters.

### **MU 4332 Christian Aesthetics and Philosophies of Music**

A continuation of MU 4331, focusing on Christian aesthetics and philosophies of music. Prerequisites: MU 3332 and MU 4331. 3 semester hours credit. Offered even spring semesters.

## **SPECIAL COURSES**

### **MU 2099/3099 Individual Study**

The course may involve a systematic reading program, library research, laboratory project, studio work, field study, or creative expression. Conferences or tutoring as required, but no formal lectures or recitation. Quizzes, tests, and examination as appropriate. MU 2099 is open only to sophomores; MU 3099 is open to juniors and seniors. Number of credit hours awarded (1-3) will be set by the department head and approved by the Dean.

### **MU 4360 Music Internship**

Supervised work experience in a professional, regional, community, or educational music environment. Prerequisite: MU 3341 and departmental approval. 3 semester hours credit. Offered as needed.

# PHYSICAL EDUCATION (PE)



### **PE 1300 Principles of Lifetime Fitness**

A survey of the components of fitness including types of exercise, cardiovascular fitness, nutrition and diet, stress and mental health, flexibility, and low back injury. Offered every semester.

## **ACTIVITY COURSES**

### **PE 1102 Softball**

An introduction to the basic elements of softball, practice in the fundamentals, and actual game

experience.

### **PE 1104 Weight Training**

Introduction to the skills and benefits of weight training with particular emphasis on safety factors.

**PE 1105 Jogging**

Emphasis on the value of jogging in maintaining lifetime fitness through the use of appropriate techniques and safety precautions.

**PE 1106 Bowling**

Introduction and practice in the fundamentals of bowling, including score keeping. Fee required.

**PE 1107 Cycling**

The teaching of bicycle riding as a sport, a fitness tool, and as a means of transportation.

**PE 1108 Aerobics**

An indoor aerobic activity designed to develop cardiovascular fitness while exercising to music.

**PE 1109 Archery**

Introduction to the skills, equipment, history, and safety considerations of archery.

**PE 1110 Beginning Basketball**

Basic introduction to the game of basketball, including skills, rules, and strategy.

**PE 1112 Introduction to Fitness**

This class is designed for the beginning exerciser, for the student that is interested in weight loss. The primary mode of exercise will be walking.

**PE 1119 Badminton**

An introduction to the skills, rules, and benefits of the game of badminton.

**PE 1121 Golf**

Basic instruction in the game of golf, including stroke skills, club selection, and etiquette. Fee required.

**PE 1122 Volleyball**

Instruction in the basic skills, rules, and strategies, and safety precautions of volleyball.

**PE 1123 Tennis**

A beginning class in tennis, featuring basic skills, scoring, strategy, and court etiquette.

**PE 1125 Soccer**

An introduction to the history, rules, skills, and team play which characterize the world's most popular game.

**PE 1126 Orienteering**

Basic introduction to the sport of orienteering, which requires knowledge of the use of map and compass to complete a preset course in minimum time.

**PE 1127 Backpacking**

Designed to provide the student with an introduction to the sport of backpacking. Fee required. The following courses are intended for students who wish to expand their knowledge and skill in a specific activity. The student must have completed the beginning level activity class or have the instructor's approval to take these classes.

**PE 2121 Intermediate Golf**

Fee required.

**PE 2122 Intermediate Volleyball****PE 2123 Intermediate Tennis****COURSES PRIMARILY FOR MAJORS IN P.E./SPORTS MANAGEMENT****PE 1317 Foundations of Physical Education**

An introductory course to orient the major to the field of physical education. Includes an overview of the history, philosophy, and sociological implications of the profession. Offered every spring. (Class designated for Honors Program.)

**PE 2301 Individual and Dual Sports**

Basic rules, field dimensions, skills, strategies, and safety considerations specific to the following sports: golf, archery, gymnastics, swimming, tennis, badminton, wrestling, weight lifting, and track and field. Includes a study of various teaching methods, classroom organization and management, and tournament setup and execution. Offered every spring.

**PE 2303 Team and Recreational Sports**

Basic rules, field dimensions, skills, strategies, and safety considerations specific to the following sports: football, soccer, volleyball, softball, basketball, field hockey, camping, table tennis, cycling, and aerobics. Offered every fall.

**PE 2315 First Aid**

The American Red Cross Standard and Advanced First Aid Courses are covered. Offered on demand.

**PE 3303 Kinesiology**

A study of the interaction of muscles and bones to facilitate movement. Includes the study of leverage, muscle action, kinesthesia, and current methods of studying the science of movement. Prerequisite: BIO 2393/2193. Offered every spring. (Class designated for Honors Program.)

**PE 3315 Advanced First Aid**

The American Red Cross Standard and Advanced First Aid Courses are covered. Offered every spring.

**PE 3331 Health Education**

A general study of health facts, attitudes, and practices with emphasis on personal hygiene. Offered every spring.

**PE 3333 Physical Education for the Elementary School**

Techniques of teaching physical education and health at the elementary level including appropriate games and activities, developmental processes, and program development. Offered every fall.

**PE 3334 Motor Learning**

A study of learning theory and the developmental process as they relate to the acquisition of motor skills. Other topics include perception, kinesthesia, growth, and motivation. Offered every spring.

**PE 3360 Physiology of Exercise**

A course involving the basic physiological aspects of the human body as they relate specifically to exercise, including evaluation of immediate and long

term adaptations which result from varying levels of activity. Prerequisite: BIO 2493. Offered every fall.

### **PE 4303 Organization and Administration of Physical Education and Athletics**

A presentation of the various organizational and administrative structures, principles, and philosophies in physical education and athletics. Offered every fall.

### **PE 4304 Developing Fitness Programs**

Practical information for the Sports Management major on the design and use of the physical plant, exercise testing and prescription budgeting, equipment, and liability. Prerequisite: PE 3360. Offered every fall.

### **PE 4305 Motivational Aspects of Coaching Theory**

A survey of the research and literature related to modern coaching with particular emphasis on motivation and emotion as foundations of behavior along with whole-part learning, anxiety, attribution,

social facilitation and person-group perceptual processes. Offered every spring.

### **PE 4311 Prevention and Treatment of Athletic Injuries I**

A study of the care and prevention of athletic injuries and different forms of therapy in the treatment of such injuries. Prerequisite: PE 3303. Offered every fall.

### **PE 4329 Materials and Methods of Teaching Physical Education**

Teaching methods, selection, organization, and use of physical education materials in junior and senior high schools. Offered every fall.

### **PE 4361 Physical Education for the Exceptional Child**

A study of the total special physical education program including consideration of approaches unique to physically and/or mentally handicapped students. Offered every fall.

### **PE 4495 Sports Management Internship**

Supervised field experience in Sports Management. Offered on demand.

### **Physical Education Internship (P-12)**

See College of Education course descriptions: ED 4998.

## **SPECIAL COURSES**

### **PE 2099/3900 Individual Study**

The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Conferences or tutoring as required, but no formal lectures or recitations.

Quizzes, tests, and examinations as appropriate. PE 2099 is open only to sophomores; PE 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by the Dean.

# **PHYSICS (PHY)**



Modern society is inundated with electrical and mechanical systems. These not only increase the comforts of existence but also are greatly utilized in scientific research. To be truly proficient in any scientific field a basic understanding of the principles of physics is necessary. Physics covers not only the areas of electricity and mechanics, but also weather, astronomy, acoustics, nuclear energy, etc. As is the case in Chemistry, the Department of Natural and

Physical Sciences does not presently offer a major in Physics and the following courses are offered to primarily support other degree offerings. The Department does, however, offer the bachelor's degree in Biology that leads to certification to teach secondary school General Science (including physical science, earth science and physics) in Alabama. See the foot note at the bottom of the BS degree in General Biology for further information.

### **PHY 1304 Principles of Physical Science I**

The emphasis of this course is on the principles of physics and the principles of chemistry. It is designed primarily for students who need additional background prior to taking more advanced courses in physics and/or chemistry or for students who need a basic course in preparation for allied health fields. Prerequisites: None, however students enrolled in Fundamentals of Reading and Writing (EH 0301) and/or Basic Math

will not be allowed to take this class. Helpful: MH 1320 or higher. Lab required. Offered every fall semester.

### **PHY 1104 Principles of Physical Science I Lab**

Lab complementary to PHY 1304. Taken concurrently or with consent of instructor. Prerequisites: see PHY 1304. Offered every fall semester.

### **PHY 1305 Principles of Physical Science II**

The content of this course includes the areas of astronomy, meteorology, and geology. The course is designed primarily for education majors. Prerequisites: None, however students enrolled in Fundamentals of Reading and Writing (EH 0301) will not be allowed to take this class. Lab required. Offered every spring semester.

### **PHY 1105 Principles of Physical Science II Lab**

Lab complementary to PHY 1305. Taken concurrently or with consent of instructor. Prerequisites: see PHY 1305. Offered every spring semester.

### **PHY 2311 University Physics I**

Kinematics, Newton's laws, energy conservation,

momentum and angular momentum, gravitation, fluids, wave motion, and heat and thermodynamics. Prerequisite: MH 1451 or current enrollment. Lab required. Offered every fall semester.

### **PHY 2111 University Physics I Lab**

Lab complementary to PHY 2311. Taken concurrently or with consent of instructor. Prerequisites: see PHY 2311. Offered every fall semester.

### **PHY 2312 University Physics II**

Continuation of PHY 2311/2111. Kinetic theory of gases and thermodynamics, electricity, DC circuits, magnetism, AC circuits, light and geometric optics, and special relativity. Prerequisites: PHY 2311/2111, MH 2452 or current enrollment or permission from the instructor. Lab required. Offered every spring semester.

### **PHY 2112 University Physics II Lab**

Lab complementary to PHY 2312. Taken concurrently or with consent of instructor. Prerequisites: see PHY 2312. Offered every spring semester.

### **PHY 4129 Materials and Methods in Teaching Physical Sciences**

The course focuses on the materials and methods of teaching as related to the Physical Sciences Biology and General Science and the purposes of education and characteristics of adolescents. Prerequisite: Admission into the teacher education program, PHY1304/1104, PHY 1305/1105 and concurrent enrollment in ED 4229.

### **SPECIAL COURSES**

#### **PHY 2099/3099 Individual Study**

The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. PHY 2099 is open only to sophomores; PHY 3099 is open to juniors and seniors. May be repeated for credit. The number of hours awarded (1-3) will be set by department head and approved by the Dean.

## **POLITICAL SCIENCE (PS)**



### **PS 2308 Introduction to American Constitutional Government**

A survey of the structure, development, powers, and limits of the federal government. Offered on demand.

### **PS 2316 Introduction to State and Local Government**

An introductory study of the structures, development, powers, and limits of state and local government in the

U.S. Offered on demand in the adult program.

### **PS 3308 American Constitutional Government**

An advanced study of the structure, development, powers, and limits of the federal government. Offered every summer and fall semester.

### **PS 3311 American Foreign Policy**

A survey of the diplomatic history of the United States and its domestic and foreign implications. Offered even summer and fall semesters.

### **PS 3312 Parties, Politics and Elections**

A survey of the theory and practice of the American political party system at the national, state, and local levels. Offered odd spring semesters.

**PS 3316 State and Local Government**

An advanced study of the structures, development, powers, and limits of state and local government in the U.S. Offered odd fall semesters.

**PS 4311 Readings and Analytical Writing in Political Science**

Readings and analytical historical writing covering selected topics in U.S. or World History. The major emphasis of this course is the mastery of analytical skills and writing techniques used by historians in pursuit of their craft. Offered every spring.

**PS 4312 Comparative Government Institutions**

A thorough study of the world's major governmental systems. Prerequisite: PS 2308/3308. Offered even spring semesters.

**PS 4350 Internship**

An extensive and detailed internship in Historical or Political Science Research with agencies such as the Alabama Archives, the Alabama Court System, or the Alabama Historical Commission. Offered every semester.

**SPECIAL COURSES****PS 2099/3099 Individualized Study**

The course may involve a systematic reading program, library research, laboratory project, studio work, field study, or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. PS 2099 is open to sophomores only; PS 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by Dean.

# PSYCHOLOGY (PY)



Courses in Psychology are offered in support of several majors and areas of concentration in the University.

**PY 1310 Introduction to Psychology**

A survey of the scientific study of behavior and mental processes with specific reference to perception, physiology, learning, memory, language, development, abnormal behavior, and therapy. Offered every semester.

**PY 2300 Introduction to Developmental Psychology**

A survey of the theories, principles, and research in lifespan development. The course provides an overview of the physical, psychological, social, emotional, familial, career, cognitive, moral, and

spiritual aspects of development from conception to death. Prerequisite: PY 1310. Offered on demand.

**PY 2340 Introduction to Personality Development**

An introductory critical analysis of the major theories of personality. This course is for non-psychology majors. Prerequisite: PY 1310 and sophomore or above. Offered on demand.

**PY 3130 Behavioral Statistics Laboratory**

This laboratory applies computer and standard statistical analysis to Behavioral Science research. This laboratory is taught in conjunction with PY 3330. Offered every third semester.

**PY 3300 Lifespan Development**

A study of the key theories, principles, and research

in lifespan development. The course examines physical, psychological, social, emotional, familial, career, cognitive, intellectual, moral, and spiritual development from conception to death. The course examines the historical and contemporary diversity issues impacting lifespan development. Prerequisite: PY 1310 (excluding Education Majors). Offered every spring.

**PY 3310 Childhood and Adolescence Development**

A study of the key theories, principles, and research in childhood and adolescent development. The course examines physical, psychological, social, emotional, familial, career, cognitive, intellectual, moral, and spiritual development from birth through adolescence. The course examines the historical and contemporary

diversity issues impacting childhood and adolescent development. Prerequisite: PY 1310 (excluding Education Majors). Offered every fall

### **PY 3330 Behavioral Statistics**

The study of the statistical approach to behavior analysis and how it applies to the fields of behavioral science. To provide a working knowledge of descriptive and inferential statistics and probability theory. Prerequisites: Six semester hours of Psychology and instructor's consent. Offered every third semester.

### **PY 3340 Theories of Personality**

An advanced critical study of the major historical, contemporary, and emerging theories of personality. The course examines (a) the basic concepts and principles of each theoretical perspective; (b) the application of each theoretical perspective; and (c) research on each theoretical perspective. Prerequisites: PY 1310 and instructor's consent. Offered even spring semesters.

### **PY 3350 Research Methods in Psychology**

An introduction to research methods and strategies used to gather data for behavioral science research. Students will participate in the planning, collecting, and analysis of material. One main focus of the class is developing and writing research reports as required by the American Psychological Association. Prerequisite: PY 1310 and instructor's consent. Offered every third semester.

### **PY 3360 Social Psychology**

An examination of the behavioral consequences of group and individual interaction. Surveys such topics as attitude formation and change, group structure, media influence, and social interaction. Prerequisites: PY 1310, SY 2328 and instructor's consent. Offered even fall semesters.

### **PY 3380 Educational Psychology**

An introduction to the basic principles of psychology

applied to the educational environment and the process of learning. Emphasis is on exploring the theoretical foundation and the pragmatic implications found in the psychology of learning. Prerequisites: PY 1310 (excluding Education Majors) and PY 3300 or PY 3310. Offered every spring.

### **PY 3385 Behavior Modification Theories**

A comprehensive and practical study of both the principles of behavior modification and guidelines for their application. The course will provide a balance between theories, research, and practice, including both applied research and intervention techniques. Prerequisites: 9 hours of Psychology including PY 1310. Offered odd fall semesters.

### **PY 4305 Motivational Aspects of Coaching Theory**

A survey of the research and literature related to modern coaching with particular emphasis on motivation and emotion as foundations of behavior along with whole-part learning, anxiety, attribution, social facilitation, and person-group perceptual processes. Prerequisite: instructor's consent. Offered even spring semesters.

### **PY 4306 Psychological Profiling**

An introduction to the field of psychological research that attempts to gain insight into criminal thought processes, motivations, and behavior. Prerequisites: PY 1310 and instructor's consent. Offered on demand.

### **PY 4310 Abnormal Psychology**

The study of behavior disorders as classified in the DSM IV. Focusing on the definition, diagnosis, causes, and treatment. Prerequisites: PY 1310 and instructor's consent. Offered odd fall semesters.

### **PY 4320 Psychological Assessment**

A survey of the theory and techniques of item construction in psychological testing. Selection, evaluation, administration, scoring, interpretation, and uses of tests of intelligence, interests, personality aptitude and social adjustment. Prerequisites: PY 1310

and 9 additional hours in psychology or counseling. Offered every third semester.

### **PY 4125 Experimental Psychology Lab**

This laboratory class seeks to assimilate experimental experiences in the behavioral and physiological aspects of psychology. This laboratory is normally taught in conjunction with PY 4325 or PY 4330. This laboratory may be repeated as needed. Prerequisites: PY 1310 and 9 hours in psychology or counseling. Offered every third semester.

### **PY 4325 Experimental Psychology**

The study, design, and conduct of classic experimental approaches to gain a deeper understanding of psychological principles/theories. The conceptualization, formulation, and implementation of experimental investigative approaches to current avenues and considerations in psychological thought and theory. Prerequisites: PY 1310 and 9 hours in psychology or counseling. Offered every third semester.

### **PY 4330 Physiological Psychology**

A study of the relationship of biological factors (mostly brain activity) and behavior featuring how aspects of the brain such as neurotransmitters and neuro-anatomy relate to "real" psychological topics such as language, learning, anxiety, aggression, depression, and schizophrenia. Prerequisites: PY 1310 and BIO 1300 or BIO 1301 and instructor's consent. Offered every third semester.

### **PY 4340 History and Systems**

An examination of the historical sources of psychology and the relationship to existing schools of thought. Prerequisites: PY 1310 and 9 hours in psychology. Offered every third semester.

### **PY 4345 Professional Ethics in Behavioral, Family, & Social Sciences**

An in-depth study of the theories and principles of ethics and moral development and the impact of these

upon individuals, families, communities, professional, and public decisions/policies. The study will also examine the relevant dilemmas faced in the delivery of professional behavioral, family, and social services to individuals, families, and groups in today's health-care systems. Prerequisites: Classification as a junior or higher and instructor's consent. Offered even spring semesters.

#### **PY 4350 Field Experience in Psychology**

Supervised experience or research for qualified juniors or seniors with a major or emphasis in Psychology. Prerequisite: Permission of the instructor. Offered every fall.

#### **PY 4390 Internship and Pre-professional Seminar**

This course is a pre-professional course, designed to assist the student in exploring the discipline of counseling, psychology, and sociology through clinical and research experience under the supervision of an experienced professional. Prerequisite: instructor's consent. Offered every spring semester.

#### **SPECIAL COURSES**

#### **PY 2099/3099/4099 Individualized Study**

The course is for introductory level focused study in psychology. The course may involve a systematic reading program, library research, laboratory project,

studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. PY 2099 is open to sophomores only; PY 3099 is open to juniors and seniors only; PY 4099 is open to seniors only. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by Dean. Prerequisites: Instructor's consent, PY 1310. Offered on demand.

Courses in Sociology are offered in support of several majors and areas of concentration in Social and Behavioral Science.

## **SPANISH (SP)**



#### **SP 1301 Spanish I**

An introduction to the basic skills of speaking, understanding, reading, and writing, enhanced by a study of the culture and geography of the Spanish-speaking world. Prerequisite: Eligibility for EH 1301. Offered every fall.

#### **SP 1302 Spanish II**

A continuation of SP 1301. Prerequisite: SP 1301 or equivalent. Offered every spring.

#### **SP 2301 Spanish III**

Intermediate-level study of Spanish continuing the

emphasis of the basic skills of reading, listening, speaking, and writing, with special attention to oral communication. Prerequisite: SP 1302 or equivalent. Offered every fall.

#### **SP 2302 Spanish IV**

A continuation of SP 2301 with grammar review, reading and composition. Prerequisite: SP 2301 or equivalent. Offered every spring.

#### **SP 3301 Advanced Conversation**

Development of advanced conversation skills with emphasis on appropriate vocabulary, style, grammar

and syntax, pursued through listening, speaking, reading and writing. Prerequisite: SP 2302 or equivalent. Offered on demand.

#### **SP 3302 Spanish Culture and Civilization**

A cultural overview of Spain and its people, with attention to geography, history, food, festivals, art, architecture, music, and literature in their relation to Spain's national identity. Prerequisite: SP 3301 or equivalent. Offered on demand.



Courses in Sociology are offered in support of several majors and areas of concentration in Social and Behavioral Science.

### **SY 2328 Introduction to Sociology**

An introduction to the field, including a study of social groups, culture, community, and family. Offered every fall.

### **SY 2390 Introduction to Interpersonal and Family Conflict and Violence**

This course will provide an introductory study of the problems and the effects of family violence and examine current societal responses to this increasing problem. It is designed to dispel the many myths that surround the various types of family violence. Offered on demand.

### **SY 3311 Sociological Concepts of the Family**

A sociologically-based course to provide understanding of the nature and influence of marriage and family relations in various cultures. Offered every semester.

### **SY 3312 Marital and Family Theory**

Introduction to systems, social learning, and psychodynamic marital theory. Attention given to dysfunctional manifestations within family systems and factors related to family strengths. Prerequisite: Permission of the instructor. Offered odd fall semesters.

### **SY 3329 Sociological Theory**

A study of the major contributions to the foundations and theories of the discipline of sociology. Prerequisite: SY 2328. Offered every fall.

### **SY 3330 Introduction to Social Work**

An introduction to the philosophy and practice of social work. Offered every spring.

### **SY 3331 Social Welfare and Social Problems**

A social work course emphasizing social welfare programs and the major social problems of contemporary America. Offered every spring.

### **SY 3360 Social Psychology**

An examination of the behavioral consequences of group and individual interaction. Prerequisite: PY 1310 or SY 2328. Offered even fall semesters.

### **SY 3390 Interpersonal and Family Conflict and Violence**

This course will provide students with an in-depth study of the problems of violence in families including spouse abuse, child abuse, elder abuse, as well as the dynamics and dangers of violent relationships. The study will examine the root causes of family violence and the devastation, multigenerational effects of violence on its victims and society. Students will study current societal responses to family violence including protection services, treatment programs, legal defense strategies, and current legislation. Offered even spring semesters.

### **SY 4345 Professional Ethics in Behavioral, Family, & Social Sciences**

An in-depth study of the theories and principles of ethics and moral development and the impact of these upon individuals, families, communities, professional, and public decisions/policies. The study will also examine the relevant dilemmas faced in the delivery

of professional behavioral, family, and social services to individuals, families, and groups in today's health-care systems. Prerequisite: Classification as a junior or higher. Offered even spring semesters.

### **SY 4350 Field Experience in Marriage and Family Therapy**

Supervised experience or research for qualified juniors or seniors with a major or emphasis in Marriage and Family Therapy. Prerequisite: Permission of the instructor. Offered every fall semester.

### **SY 4390 Internship and Pre-professional Seminar**

This course is a Pre-professional course, designed to assist the student in exploring the discipline of counseling, psychology, and sociology through clinical experience under the supervision of an experienced professional. Offered every spring semester.

## **SPECIAL COURSES**

### **SY 2099/3099/4099 Individualized Study**

The course is for introductory level focused study in sociology. The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. SY 2099 is open to sophomores only; SY 3099 is open to juniors and seniors only; SY 4099 is open to seniors only. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by dean. Prerequisites: Instructor's consent, SY 2328. Offered on demand.





## **TH 1103/2103/3103/4103 Theatre Workshop (Performance)**

Credit is given for participation in major production, retroactive. Prerequisite: permission of instructor. 1 credit hour. Offered every semester.

## **TH 1104/2104/3104/4104 Theatre Workshop (Technical)**

Practical course in technical aspects of production. Credit is given for technical participation in theatre productions. Prerequisite: permission of instructor. 1 credit hour. Offered every semester.

## **TH 1007/08-2007/08;1107/08-2107/08 Theatre Ensemble**

This course is a performance troupe focusing primarily on musical theatre repertoire and performing throughout the community and the southeast. This course may substitute for Performance Workshop in the performance track and in the BA in music theatre. 0-1 credit hour. Offered every semester.

## **TH 2330 Acting I**

Basic rules of acting and practical training emphasized through rhythmic pantomime, scene performance, and varied roles. 3 credit hours. Offered every fall semester.

## **TH 2331 Acting II**

Continuation of Acting I. Emphasis is on characterization. Prerequisite: TH 2330. 3 credit hours. Offered every spring semester.

## **TH 2340 Technical Theatre I**

Basic theory and practice in areas of technical

production; the use of tools and stage equipment in construction of scenery, properties, lighting, costume, make-up, and sound. 3 credit hours. Offered every fall semester.

## **TH 2341 Technical Theatre II**

A continuation of study in the theory and practice of technical production including stage management, scenic construction, maintenance and fabrication of properties and costumes, and maintaining and running lighting and sound effects. Prerequisite: TH 2340. 3 credit hours. Offered every spring semester.

## **TH 3203 Stage Movement and Choreography I**

No previous movement experience required. A survey of choreography forms used in stage productions. An activities approach to increasing individual physical theatrical performance skills. The methodology of the course varies by semester. Exercises will be given to strengthen and stretch the body. Prerequisite: TH 2330. 2 credit hours. Offered even fall semesters.

## **TH 3204 Stage Movement and Choreography II**

An activities approach to increasing individual physical theatrical performance skills. The methodology of the course varies by semester. Exercises will be given to strengthen and stretch the body. Prerequisite: TH 3203. 2 credit hours. Offered odd spring semesters.

## **TH 3300 History of American Musical Theatre**

An in-depth study of the inception, styles, and trends of the American Musical. 3 credit hours. Offered odd fall semesters.

## **TH 3301 Theatre History**

General study of rise and development of Western theatre, classical period to present; reading and representative plays coordinated with study and development in the physical theatre with staging and roles of actor and director. 3 credit hours. Offered even spring semesters.

## **TH 3302 Dramatic Literature**

Historical survey of dramatic works that have influenced Western culture. 3 credit hours. Offered odd fall semesters.

## **TH 3303 Modern American Drama**

A study of plays and texts that have shaped American drama in the twentieth century. 3 credit hours. Offered odd spring semesters.

## **TH 3304 Fundamentals of Make-up**

This course focuses on communicating character to audience for either stage or film through makeup. Students learn basics of stage makeup, including aging techniques, character analysis, corrective makeup, use of color, use of simple modeling materials, crepe hair, and beginning special effects. Students work as makeup crew for at least one main season show. Prerequisite: TH 2340. 3 credit hours. Offered odd spring semesters.

## **TH 3305 Voice and Diction**

An introductory course to interpretation and techniques of oral reading using the International Phonetic Alphabet to study dialects and proper stage diction. 3 credit hours. Offered even spring semesters.

**TH 3314 History of Costume**

A historical survey of costumes from biblical times to the present. Cultural customs discussed as they relate to the costume of the day. 3 credit hours. Offered odd spring semesters.

**3330 Acting III**

Extensive scene work supervised by a faculty member. Designed to allow the student to experiment with styles of his/her own choosing. The course leads to a major presentation by the acting student. Prerequisite: TH 2331. 3 credit hours. Offered odd fall semesters.

**3331 Acting IV**

This course will examine the different responsibilities, problems, and opportunities of an actor for commercial, community, and educational theatre work. This class will contain lecture, audition preparation, and a showcase performance. Prerequisite: TH 3330. 3 credit hours. Offered even spring semesters.

**3340 Technical Theatre III**

A study of the materials and procedures used to create desired theatrical effects. Offered fall odd years. Prerequisite: TH 2341. 3 credit hours. Offered odd fall semesters.

**3341 Technical Theatre IV**

An advanced practical application class for the study of a variety of theatrical effects, including lighting, sound, costumes, props, as well as set designs. Prerequisite: TH 3340. 3 credit hours. Offered even spring semesters.

**TH 4129 Materials and Methods in Theater**

The course focuses on the materials and methods of teaching as related to the field of Theater and the purposes of education and characteristics of adolescents. Prerequisites: Admission into the teacher education program and concurrent enrollment in ED 4229. 1 credit hour. Offered even fall semesters.

**TH 4301 Stage Management**

This course will examine the different responsibilities and problems of a stage manager's job for commercial, community, and educational theatre. Stage management will contain both lecture and hands on training. Prerequisite: TH 2340. 3 credit hours. Offered even fall semesters.

**TH 4302 Play Directing**

Lecture/Workshop in selecting, analyzing, staging and producing plays. Includes student directing of short

plays. Prerequisite: TH 2340. 3 credit hours. Offered even fall semesters.

**TH 4360 Theatre Internship**

Supervised work experience in a professional, regional, community, or educational theatre environment. Prerequisite: departmental approval. 3 credit hours. Offered on demand.

**SPECIAL COURSES****TH 2099/3099 Individualized Study**

The course may involve a systematic reading program, library research, laboratory project, studio work, field study, or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitation. Quizzes, tests, and examinations may be appropriate. TH 2099 is open only to sophomores; TH 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by the department head and approved by the Dean.

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<b>Donna Putnam</b>	Counselor
<b>Michelle Bond</b>	Counselor
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<b>Brenda Campbell</b>	School Nurse
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<b>Vicki Ellis</b>	Baldwin (Men)
<b>Annette Stauch</b>	Davis (Men)
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<b>Keri Alford</b>	Harrison 6000
<b>Blake Boren</b>	Harrison 7000
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<b>Doug Amos</b>	Assistant Athletic Director for Media Relations and Marketing
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<b>Tripp Reynolds</b>	Academic Services Coordinator
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<b>Patrick McCarthy</b>	Head Coach
<b>Jacob Legg</b>	Assistant Coach
<b>Shep Mularz</b>	Assistant Coach
<b>Travis Watson</b>	Assistant Coach
<b>BASKETBALL</b>	
<b>Jim Sanderson</b>	Men's Basketball Head Coach
<b>Jeremy Monceaux</b>	Men's Assistant Coach
<b>Reed Sutton</b>	Women's Basketball Head Coach
<b>Kathryn Kundmueller</b>	Women's Assistant Coach
<b>Sarah Hughes</b>	Women's Assistant Coach/ Head JV Coach
<b>FOOTBALL</b>	
<b>Brent Barker</b>	Head Coach
<b>Charlie Knapp</b>	Football Operations Coordinator
<b>Steve Cheatham</b>	Offensive Coach
<b>Blake Boren</b>	Defensive End Coach
<b>Charlie Boren</b>	Defensive End Coach
<b>Nick Coleman</b>	Quarterback Coach
<b>Jamie Carter</b>	Defensive Tackle Coach
<b>Brandon Slay</b>	Outside Linebacker Coach
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<b>GOLF</b>	
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<b>INTERCOLLEGIAT ATHLETICS CONTINUED</b>	
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<b>Jason McLaughlin</b>	Men's Assistant Coach
<b>Jeffrey Porter</b>	Men's JV Head Coach
<b>Glenn Townsend</b>	Women's Head Coach
<b>Leslie Pierce</b>	Assistant Women's Coach
<b>SOFTBALL</b>	
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