



GFS Experience Report Center

"Your Success is Our Mission"

Overview

- **GFS Experience** is the ordering system commodity participants must use to purchase commodity items from Gordon Food Service.
 - Note: Log-In is accessible via www.gfs.com
- GFS Experience is linked to the **GFS School Commodity Tracking System (SCT)**, which enables the customer's ordering system to double as a commodity tracking tool.

Overview (cont.)

- The **GFS Experience Report Center** can be utilized to help track commodity entitlement balances and usage
 - Non-Processed (“brown box”) Item Usage Report
 - Processed Item Usage Report
- The Report Center can also assist with the following common activities throughout the school year:
 - Routine ordering and delivery
 - Commodity usage verification
 - Year-end commodity value calculation

[\(GFS-MI Inventory Calculator tool\)](#)

Why Should I Use the Report Center?

- Easy to access
- Provides information “at-a-glance”
- Live-running data
- Indicates when items are available to order
- Assists with trouble-shooting
- Provides invoice-level detail for order validation

How Do I Access the Report Center?

- **STEP #1:** Log-in to GFS Experience
- **STEP #2:** Click on the “**Ordering**” icon
- **STEP #3:** Click on the “**Order Management**” link
- **STEP #4:** Click on the “**Report Center**” link

Click on "Ordering"

The screenshot shows the GFS website homepage. At the top left is the GFS logo with 'gordon food service' below it. To its right are navigation links: Marketplace Stores, Canada English, Canada Francaise, and USA. At the top right is the GFS Experience logo. Below these is a navigation bar with links: Ordering | Recipes | Articles | How To's | Publications | Resources | Security | Support | Logout. A black banner below the navigation bar says 'Welcome amy klinkoski' on the left and 'Thursday, October 16, 2008' on the right. The main content area features a row of icons for 'Ordering', 'Admin', 'Resources', 'Recipes', and 'Support'. The 'Ordering' icon, which shows a shopping cart and a document, is circled in red, and a red arrow points to it from the left. Below this row is a grid of promotional tiles: 'Insider Info' (dated 10/13/08), 'Holiday Disposables', 'Tools of the Trade', 'This Just In! September / October 2008', 'Tabletop Trends Guide', 'Holiday Guide', 'Nutrition Guide', and 'Sign Up for the eBulletin!'. At the bottom of the main content area are links for 'View All Publications' and 'View All Current Promotions'. Below the main content are two featured product images: 'Sienna Bakery Cheesecake' and 'PRIMO GUSTO ITALIAN FOODS'. The Windows taskbar at the bottom shows the system tray with a clock and 'Local intranet'.

Click on "Order Management"

https://www.amphire.com - Access - Microsoft Internet Explorer

My Home Page **Order Mgmt.** Ordering View My Cart Checkout

GFS
gordon food service

Internet Ordering System

Account: HARRISON PARK MIDDLE SCHOOL (100014008)

Current Subtotal: \$0.00 | Line Items: 0 | Pieces: 0

Search [] [EXIT]

Welcome To Gordon Food Service Account Management

Account management allows you to order/manage multiple accounts. When the page is first viewed, the highlighted account is currently active. When an account is **Active**, all features within the site apply to that account. To change, simply click the **Activate** button. **IMPORTANT** : Please allow 1 to 2 seconds for an activation to take effect. When the selected account highlights, you may proceed.

Number	Name	Location	Last Order	Last Order Status	Current Order	Activate
100014008	HARRISON PARK MIDDLE SCHOOL	GRAND RAPIDS, MI	10/14/2008	Pending (future order)	0 Item(s)	Active
100017352	CENTRAL HS STAFF DEVELOPMENT	GRAND RAPIDS, MI			0 Item(s)	Activate
111870002	OTTAWA HILLS HS ALA CART	GRAND RAPIDS, MI			0 Item(s)	Activate
111870006	SOUTHWEST COMMUNITY CAMPUS	GRAND RAPIDS, MI			0 Item(s)	Activate
111870007	YOUTH CAREER DEVELOPMENT CTR	GRAND RAPIDS, MI			0 Item(s)	Activate
111870008	GRPS-MADISON MIDDLE SCHOOL	GRAND RAPIDS, MI			0 Item(s)	Activate
111870009	ALGER MIDDLE SCHOOL	GRAND RAPIDS, MI	10/14/2008	Confirmed with errors	0 Item(s)	Activate
111870039	BURTON JUNIOR HIGH SCHOOL	GRAND RAPIDS, MI	10/14/2008	Confirmed with errors	43 Item(s)	Activate
111870047	CENTRAL HIGH SCHOOL	GRAND RAPIDS, MI	10/14/2008	Pending (future order)	0 Item(s)	Activate
111870055	CRESTON HIGH SCHOOL	GRAND RAPIDS, MI	10/16/2008	Confirmed	0 Item(s)	Activate
111870071	WEST MIDDLE SCHOOL	GRAND RAPIDS, MI			0 Item(s)	Activate
111870098	LINCOLN SCHOOL	GRAND RAPIDS, MI	10/14/2008	Confirmed	0 Item(s)	Activate
111870101	G R PUBLIC SCHOOLS NUTRITION CTR	GRAND RAPIDS, MI	10/15/2008	Pending (future order)	0 Item(s)	Activate
111870128	GERALD R. FORD MIDDLE SCHOOL	GRAND RAPIDS, MI	10/14/2008	Confirmed	0 Item(s)	Activate

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Internet

Click on "Report Center"

The screenshot shows the GFS Internet Ordering System interface. At the top, there is a navigation bar with tabs for "My Home Page", "Order Mgmt.", "Ordering", "View My Cart", and "Checkout". The "Order Mgmt." tab is currently selected. Below the navigation bar, the GFS logo and "gordon food service" are displayed on the left. On the right, there is a summary table:

Current Subtotal	Line Items	Pieces
\$0.00	0	0

Below the table is a search bar with a "Search" button and an "EXIT" button. The account information "Account: HARRISON PARK MIDDLE SCHOOL (100014008)" is displayed. The main content area is titled "Order Mgmt." and contains several links with icons and descriptions:

- Order History**: From this page, you can review previous orders and track the progress of your current order.
- Download Catalog / Order Guide**: Download or print your order guide or catalog. You may choose the items and how to display them as well.
- Report Center**: View report data. (This link is circled in red with an arrow pointing to it.)
- Preferences**: Customize the site to suit your particular needs and web interface. Choose from such features as Preferred Welcome Page, and Default Product Sorts.
- Template Customization**: Customize your Template to fit your business needs. Add, modify, and resequence categories as you see fit.

At the bottom of the page, there is a footer with links for "Privacy Policy", "© 1999-2008 Amphere Solutions", "Legal Info", and "F.A.Q.". The browser's status bar shows "Internet".

How Do I Find My Account Info?

- **STEP #5:** Run an **Item Usage Report**
 1. Enter your search criteria into the “**Parameters**” box:
 - Under “**Report**”, select “**Item Usage Report**”
 - Under “**Type**”, select...
 - “**Non-Processed**” to view your Non-Processed balances (in cases)
 - “**Processed**” to determine your Processed balances (in pounds)
 2. Click “**Run Report**”

Running an Item Usage Report

The screenshot shows a web browser window with the URL <https://www.amphire.com>. The page title is "Internet Ordering System" and the account is "HARRISON PARK MIDDLE SCHOOL (100014008)". The navigation menu includes "My Home Page", "Order Mgmt.", "Ordering", "View My Cart", and "Checkout". The "Order Mgmt." tab is active. In the top right corner, there is a summary table:

Current Subtotal	Line Items	Pieces
\$0.00	0	0

Below the summary table is a search bar with a "Search" button and an "EXIT" button. The main content area is titled "Reports" and has a "Parameters" dropdown menu. A dialog box is open, showing the following parameters:

Parameters	
Report:	Item Usage Report
Type:	Non-Processed

The dialog box also contains "Run report" and "Cancel" buttons. A red circle highlights the dialog box, and a red arrow points to it from below.

Sample Item Usage Report A

Non-Processed (“brown box”) Commodities

My Home Page | **Order Mgmt.** | Ordering | View My Cart | Checkout

GFS
gordon food service

Internet Ordering System

Account: EAST MIDDLE SCHOOL (125610471)

Order Mgmt. Parameters

Reports

1 of 1 | 100% | Find | Next | Select a format | Export

Non-Processed USDA Items - page: 1
Generated on: 10/16/2008

USDA Description	USDA#	Item#	Yearly Ent	Received by Distributor	Outstd DOs	Carry Over	YTD Usage	Avail Bal	Pend Usq
APPLESAUCE 10	A350	120510	<u>98.00</u>	<u>15.00</u>	<u>83.00</u>	0	<u>6.00</u>	9.00	4.00
BEANS GREEN FRZ	A070	355490	<u>79.00</u>	<u>35.00</u>	<u>44.00</u>	0	<u>0</u>	35.00	0
BEEF 40	A608	110520	<u>9.00</u>	<u>9.00</u>	<u>0</u>	0	<u>7.00</u>	2.00	0
CHEDDAR SHRED Y 6/5	B031	199720	<u>206.00</u>	<u>53.00</u>	<u>153.00</u>	0	<u>14.00</u>	39.00	5.00
CHEESE SLICED YEL	B065	334450	<u>146.00</u>	<u>40.00</u>	<u>106.00</u>	0	<u>40.00</u>	0	0
CHIX DICED	A517	110530	<u>0</u>	<u>0</u>	<u>0</u>	9.00	<u>9.00</u>	0	0
CORN LGD 10	A110	120483	<u>101.00</u>	<u>32.00</u>	<u>69.00</u>	0	<u>5.00</u>	27.00	4.00

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Internet

Did you know?
All of the underlined values in this report are quick links!
Click on each one to see more information!

Quick Link Example #1

My Home Page **Order Mgmt.** Ordering View My Cart Checkout

GFS
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Internet Ordering System

Account: EAST MIDDLE SCHOOL (125610471)

Order Mgmt.

Parameters

Reports

page: 1
2008

Description	USDA#	DO#	PO#	VDO#	ND#	Pack	Date Exp	Qty Exp	Date Rec	Qty Rec	ATO
APPLESAUCE 10	A350	126K024u	71816430	126K024u	126K024u	6#10 CAN	09/30/2008	15.00	10/07/2008	15.00	True
APPLESAUCE 10	A350	126K029		126K029	126K029	6#10 CAN	11/30/2008	29.00		0.00	False
APPLESAUCE 10	A350	126K032t		126K032t	126K032t	6#10 CAN	01/15/2009	16.00		0.00	False
APPLESAUCE 10	A350	126K037		126K037	126K037	6#10 CAN	02/28/2009	2.00		0.00	False
APPLESAUCE 10	A350	126K039		126K039	126K039	6#10 CAN	02/28/2009	36.00		0.00	False

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You can see this information when you click on the underlined values for each item under "Yearly Ent"

Ordering View My Cart Checkout

Current Subtotal Line Items Pieces
\$0.00 0 0

Search

Parameters

Reports

Yearly Ent	Received by Distributor	Outstd DOs	Carry Over	YTD Usage	Avail Bal	Pend Usq
<u>98.00</u>	<u>15.00</u>	<u>83.00</u>	0	<u>6.00</u>	9.00	4.00
<u>79.00</u>	<u>35.00</u>	<u>44.00</u>	0	<u>0</u>	35.00	0
<u>9.00</u>	<u>9.00</u>	<u>0</u>	0	<u>7.00</u>	2.00	0
<u>206.00</u>	<u>53.00</u>	<u>153.00</u>	0	<u>14.00</u>	39.00	5.00
<u>146.00</u>	<u>40.00</u>	<u>106.00</u>	0	<u>40.00</u>	0	0
<u>0</u>	<u>0</u>	<u>0</u>	9.00	<u>9.00</u>	0	0
<u>101.00</u>	<u>32.00</u>	<u>69.00</u>	0	<u>5.00</u>	27.00	4.00

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Quick Link Example #2

My Home Page | **Order Mgmt.** | Ordering | View My Cart | Checkout

GFS
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Internet Ordering System

Account: EAST MIDDLE SCHOOL (125610471)

Order Mgmt.

Parameters

Reports

1 of 1 | 100% | Find | Next | Select a format | Export

ibutor - page: 1
21/2008

Description	USDA#	DO#	PO#	VDO#	ND#	Pack	Date Exp	Qty Exp	Date Rec	Qty Rec	ATO
APPLESAUCE 10	A350	126K024u	71816430	126K024u	126K024u	6#/10 CAN	09/30/2008	15.00	10/07/2008	15.00	True

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You can see this information when you click on the underlined values for each item under "Received by Distributor"

Ordering | View My Cart | Checkout

Current Subtotal | Line Items | Pieces
\$0.00 | 0 | 0

Search

Parameters

Reports

Yearly Ent	Received by Distributor	Outstd DOs	Carry Over	YTD Usage	Avail Bal	Pend Usq
98.00	<u>15.00</u>	83.00	0	6.00	9.00	4.00
79.00	<u>35.00</u>	44.00	0	0	35.00	0
9.00	<u>9.00</u>	0	0	7.00	2.00	0
206.00	<u>53.00</u>	153.00	0	14.00	39.00	5.00
146.00	<u>40.00</u>	106.00	0	40.00	0	0
0	<u>0</u>	0	9.00	9.00	0	0
101.00	<u>32.00</u>	69.00	0	5.00	27.00	4.00

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Quick Link Example #3

My Home Page **Order Mgmt.** Ordering View My Cart Checkout

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Internet Ordering System

Account: EAST MIDDLE SCHOOL (125610471)

Order Mgmt.

Parameters

Reports

1 of 1 100% Find | Next Select a format Export

- page: 1
21/2008

Description	USDA#	DO#	PO#	VDO#	ND#	Pack	Date Exp	Qty Exp	Date Rec	Qty Rec	ATO
APPLESAUCE 10	A350	126K029		126K029	126K029	6#10 CAN	11/30/2008	29.00		0.00	
APPLESAUCE 10	A350	126K032		126K032	126K032	6#10 CAN	01/15/2009	16.00		0.00	
APPLESAUCE 10	A350	126K037		126K037	126K037	6#10 CAN	02/28/2009	2.00		0.00	
APPLESAUCE 10	A350	126K039		126K039	126K039	6#10 CAN	02/28/2009	36.00		0.00	

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You can see this information when you click on the underlined values for each item under "Outstd DOs"

Ordering View My Cart Checkout

Current Subtotal Line Items Pieces
\$0.00 0 0

Search

Parameters

Reports

Select a format Export

USDA Description	USDA#	Item#	Yearly Ent	Received by Distributor	Outstd DOs	Carry Over	YTD Usage	Avail Bal	Pend Usg
APPLESAUCE 10	A350	120510	<u>98.00</u>	<u>15.00</u>	<u>83.00</u>	0	<u>6.00</u>	9.00	4.00
BEANS GREEN FRZ	A070	355490	<u>79.00</u>	<u>35.00</u>	<u>44.00</u>	0	<u>0</u>	35.00	0
BEEF 40	A608	110520	<u>9.00</u>	<u>9.00</u>	<u>0</u>	0	<u>7.00</u>	2.00	0
CHEDDAR SHRED Y 6/5	B031	199720	<u>206.00</u>	<u>53.00</u>	<u>153.00</u>	0	<u>14.00</u>	39.00	5.00
CHEESE SLICED YEL	B065	334450	<u>146.00</u>	<u>40.00</u>	<u>106.00</u>	0	<u>40.00</u>	0	0
CHIX DICED	A517	110530	<u>0</u>	<u>0</u>	<u>0</u>	9.00	<u>9.00</u>	0	0
CORN LQD 10	A110	120483	<u>101.00</u>	<u>32.00</u>	<u>69.00</u>	0	<u>5.00</u>	27.00	4.00

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Quick Link Example #4

My Home Page **Order Mgmt.** Ordering View My Cart Checkout

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Internet Ordering System

Account: EAST MIDDLE SCHOOL (125610471)

Order Mgmt.

Parameters

Reports

Year To Date Usage - page: 1
Generated on: 10/21/2008
<< Back

Inv#	Distrib#	Cust#	Account Name	Qty Ord	Qty Ship	DDF	Usage Description	Date
123859603	120510	125610277	LONG LAKE SCHOOL	1	1	1.00	1.00 APPLESAUCE UNSWT 6-10 COMM	10/14/08
123859463	120510	125610218	CENTRAL SCHOOLS	2	2	1.00	2.00 APPLESAUCE UNSWT 6-10 COMM	10/14/08
123859158	120510	125610307	TRAVERSE HEIGHTS SCHOOL	2	2	1.00	2.00 APPLESAUCE UNSWT 6-10 COMM	10/14/08
123859852	120510	125610404	WESTWOODS SCHOOL	1	1	1.00	1.00 APPLESAUCE UNSWT 6-10 COMM	10/14/08
123897022	120510	125610471	EAST MIDDLE SCHOOL	3	3	1.00	3.00 APPLESAUCE UNSWT 6-10 COMM	10/16/08

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You can see this information when you click on the underlined values for each item under "YTD Usage"

Ordering View My Cart Checkout

Current Subtotal Line Items Pieces
\$0.00 0 0

Search

Parameters

Reports

Yearly Ent	Received by Distributor	Outstd DOs	Carry Over	YTD Usage	Avail Bal	Pend Usq
<u>98.00</u>	<u>15.00</u>	<u>83.00</u>	0	<u>6.00</u>	9.00	4.00
<u>79.00</u>	<u>35.00</u>	<u>44.00</u>	0	<u>0</u>	35.00	0
<u>9.00</u>	<u>9.00</u>	<u>0</u>	0	<u>7.00</u>	2.00	0
<u>206.00</u>	<u>53.00</u>	<u>153.00</u>	0	<u>14.00</u>	39.00	5.00
<u>146.00</u>	<u>40.00</u>	<u>106.00</u>	0	<u>40.00</u>	0	0
<u>0</u>	<u>0</u>	<u>0</u>	9.00	<u>9.00</u>	0	0
<u>101.00</u>	<u>32.00</u>	<u>69.00</u>	0	<u>5.00</u>	27.00	4.00

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Internet

Now Back To Sample Report A...

My Home Page **Order Mgmt.** Ordering View My Cart Checkout

GFS
gordon food service

Internet Ordering System

Current Subtotal: \$0.00 Line Items: 0 Pieces: 0

Account: EAST MIDDLE SCHOOL (125610471)

Order Mgmt. Parameters

Reports

1 of 1 100% Find | Next Select a format Export

Processed USDA Items - page: 1
dated on: 10/21/2008

Description	USDA#	Item#	Yearly Ent	Received by Distributor	Outstd DOs	Carry Over	YTD Usage	Avail Bal	Pend Usq	Pend Bal
APPLE 10	A350	120510	98.00	15.00	83.00	0	9.00	6.00	6.00	0
GREEN FRZ	A070	355490	79.00	35.00	44.00	0	0	35.00	0	35.00
	A608	110520	9.00	9.00	0	0	7.00	2.00	0	2.00
R SHRED Y 6/5	B031	199720	206.00	53.00	153.00	0	17.00	36.00	11.00	25.00
SLICED YEL	B065	334450	146.00	40.00	106.00	0	40.00	0	0	0
ED	A517	110530	0	0	0	9.00	9.00	0	0	0
RD 10	A110	120483	101.00	32.00	69.00	0	9.00	23.00	4.00	19.00

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Internet

Scroll all the way to the right to see your Pending Balances

Sample Item Usage Report B

Processed Commodities

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Internet Ordering System

Account: EAST MIDDLE SCHOOL (125610471)

Order Mgmt.

Reports

Parameters

1 of 1 100% Find | Next Select a format Export

Processed USDA Items - page: 1
Generated on: 10/16/2008

Processor	USDA Description	USDA#	Entitlement Acct	Yearly Ent	Received by Distributor	Outstd DOs	Carry Over	YTD Usage	Avail Bal	Pend Usq
Advance Food Company	BEEF BLK COARSE	A594		<u>0</u>	<u>0</u>	<u>0</u>	6004.55	<u>2966.06</u>	3038.49	264.36
JTM Food Group, Inc	BEEF BLK COARSE	A594		<u>15720.00</u>	<u>15720.00</u>	<u>0</u>	7801.75	<u>2887.26</u>	20634.49	116.90
Pierre	BEEF BLK COARSE	A594		<u>4620.00</u>	<u>4620.00</u>	<u>0</u>	0	<u>30.13</u>	4589.87	30.13
Pierre	BONELESS PICNIC	A632		<u>0</u>	<u>0</u>	<u>0</u>	2298.92	<u>1303.16</u>	995.76	21.80
Land O Lakes	CHEESE BARREL 500	B049		<u>5160.00</u>	<u>5160.00</u>	<u>0</u>	43.35	<u>4756.80</u>	446.55	28.84
J.M. Smucker	CHEESE SLICED YEL	B065		<u>-405.00</u>	<u>-405.00</u>	<u>0</u>	432.00	<u>27.00</u>	0	0
Tyson	CHIX CHILL LG	A522	A522 White	<u>22044.00</u>	<u>22044.00</u>	<u>0</u>	13634.80	<u>5229.22</u>	30449.58	292.83

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Internet

Did you know?
All of the underlined values in this report are links!
Click on each one to see more information!

Quick Link Example #5

My Home Page **Order Mgmt.** Ordering View My Cart Checkout

GFS
gordon food service

Internet Ordering System

Account: EAST MIDDLE SCHOOL (125610471)

Order Mgmt.

Parameters

Reports

1 of 1 100% Find | Next Select a format Export

Page: 1
21/2008

Description	USDA#	DO#	PO#	VDO#	ND#	Pack	Date Exp	Qty Exp	Date Rec	Qty Rec	ATO
BEEF BLK COARSE	A594	JTMA594_7.17_08_MI7	GREATLAKES	JTMA594_7.17_08_MI7	JTMA594_7.17_08_MI7	60 LB CTN	07/01/2008	15720.00	07/18/2008	15720.00	True

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You can see this information when you click on the underlined values for each processor under "Yearly Ent"

Ordering View My Cart Checkout

Current Subtotal Line Items Pieces
\$0.00 0 0

Search EXIT

Parameters

Reports

Select a format Export

Processor	USDA Description	USDA#	Entitlement Acct	Yearly Ent	Received by Distributor	Outstd DOs	Carry Over	YTD Usage	Avail Bal	Pend Usq
Advance Food Company	BEEF BLK COARSE	A594		<u>0</u>	<u>0</u>	<u>0</u>	6004.55	<u>2966.06</u>	3038.49	264.36
JTM Food Group, Inc	BEEF BLK COARSE	A594		<u>15720.00</u>	<u>15720.00</u>	<u>0</u>	7801.75	<u>2887.26</u>	20634.49	116.90
Pierre	BEEF BLK COARSE	A594		<u>4620.00</u>	<u>4620.00</u>	<u>0</u>	0	<u>30.13</u>	4589.87	30.13
Pierre	BONELESS PICNIC	A632		<u>0</u>	<u>0</u>	<u>0</u>	2298.92	<u>1303.16</u>	995.76	21.80
Land O Lakes	CHEESE BARREL 500	B049		<u>5160.00</u>	<u>5160.00</u>	<u>0</u>	43.35	<u>4756.80</u>	446.55	28.84
J.M. Smucker	CHEESE SLICED YEL	B065		<u>-405.00</u>	<u>-405.00</u>	<u>0</u>	432.00	<u>27.00</u>	0	0
Tyson	CHIX CHILL LG	A522	A522 White	<u>22044.00</u>	<u>22044.00</u>	<u>0</u>	13634.80	<u>5229.22</u>	30449.58	292.83

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Quick Link Example #6

My Home Page | **Order Mgmt.** | Ordering | View My Cart | Checkout

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gordon food service

Internet Ordering System

Account: EAST MIDDLE SCHOOL (125610471)

Order Mgmt.

Parameters

Reports

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istributor - page: 1
21/2008

Description	USDA#	DO#	PO#	VDO#	ND#	Pack	Date Exp	Qty	Exp Date	Date Rec	Qty Rec	ATO
BEEF BLK COARSE	A594	JTMA594_7.17_08_MI 7	GREATLAKES	JTMA594_7.17_08_MI 7	JTMA594_7.17_08_MI 7	60 LB CTN	07/01/2008	15720.00	07/18/2008	15720.00	True	

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You can see this information when you click on the underlined values for each processor under "Received by Distributor"

Ordering | **View My Cart** | Checkout

Current Subtotal | Line Items | Pieces
\$0.00 | 0 | 0

Search

Parameters

Reports

Select a format | Export

	Yearly Ent	Received by Distributor	Outstd DOs	Carry Over	YTD Usage	Avail Bal	Pend Usg
Advance Food Company	0	0	0	6004.55	<u>2966.06</u>	3038.49	264.36
JTM Food Group, Inc	<u>15720.00</u>	<u>15720.00</u>	0	7801.75	<u>2887.26</u>	20634.49	116.90
Pierre	<u>4620.00</u>	<u>4620.00</u>	0	0	<u>30.13</u>	4589.87	30.13
Pierre	0	0	0	2298.92	<u>1303.16</u>	995.76	21.80
Land O Lakes	<u>5160.00</u>	<u>5160.00</u>	0	43.35	<u>4756.80</u>	446.55	28.84
J.M. Smucker	<u>-405.00</u>	<u>-405.00</u>	0	432.00	<u>27.00</u>	0	0
Tyson	<u>22044.00</u>	<u>22044.00</u>	0	13634.80	<u>5229.22</u>	30449.58	292.83

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Quick Link Example #7

There are no outstanding DO's!

All allocations have been released to this customer by the processors

gordon food service

Internet Ordering System

Account: EAST MIDDLE SCHOOL (125610471)

Order Mgmt.

Ordering View My Cart Checkout

Current Subtotal Line Items Pieces
\$0.00 0 0

Search

Parameters

Reports

1 of 1 100% Find | Next Select a format Export

Processed USDA Items - page: 1
Generated on: 10/16/2008

Processor	USDA Description	USDA#	Entitlement Acct	Yearly Ent	Received by Distributor	Outstd DOs	Carry Over	YTD Usage	Avail Bal	Pend Usq
Advance Food Company	BEEF BLK COARSE	A594		0	0	0	6004.55	2966.06	3038.49	264.36
JTM Food Group, Inc	BEEF BLK COARSE	A594		15720.00	15720.00	0	7801.75	2887.26	20634.49	116.90
Pierre	BEEF BLK COARSE	A594		4620.00	4620.00	0	0	30.13	4589.87	30.13
Pierre	BONELESS PICNIC	A632		0	0	0	2298.92	1303.16	995.76	21.80
Land O Lakes	CHEESE BARREL 500	B049		5160.00	5160.00	0	43.35	4756.80	446.55	28.84
J.M. Smucker	CHEESE SLICED YEL	B065		-405.00	-405.00	0	432.00	27.00	0	0
Tyson	CHIX CHILL LG	A522	A522 White	22044.00	22044.00	0	13634.80	5229.22	30449.58	292.83

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Quick Link Example #8

My Home Page **Order Mgmt.** Ordering View My Cart Checkout

GFS
gordon food service

Internet Ordering System

Account: EAST MIDDLE SCHOOL (125610471)

Order Mgmt.

Parameters

Reports

Year To Date Usage - page: 1
Generated on: 10/21/2008

<< Back

Inv#	Distrib#	Cust#	Account Name	Qty Ord	Qty Ship	DDF	Usage	Description	Date
123013712	203260	125610161	TRAVERSE CITY CENTRAL HIGH SCHOOL	2	2	47.62	95.24	BEEF STK BRGR CHARB 160-3Z ADV	08/05/08
123256356	203260	125610099	TC WEST SENIOR HIGH SCHOOL	3	3	47.62	142.86	BEEF STK BRGR CHARB 160-3Z ADV	08/26/08
123339830	203260	125610161	TRAVERSE CITY CENTRAL HIGH SCHOOL	2	2	47.62	95.24	BEEF STK BRGR CHARB 160-3Z ADV	09/02/08
123376142	203260	125610471	EAST MIDDLE SCHOOL	4	4	47.62	190.48	BEEF STK BRGR CHARB 160-3Z ADV	09/04/08
123424899	203270	125610277	LONG LAKE SCHOOL	1	1	26.26	26.26	BEEF PTY CHARB 200-2.5Z ADV	09/09/08
123424501	203260	125610471	EAST MIDDLE SCHOOL	2	2	47.62	95.24	BEEF STK BRGR CHARB 160-3Z ADV	09/09/08

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You can see this information when you click on the underlined values for each processor under "YTD Usage"

Order Mgmt. **View My Cart** Checkout

Current Subtotal Line Items Pieces
\$0.00 0 0

Search

Parameters

Reports

Yearly Ent	Received by Distributor	Outstd DOs	Carry Over	YTD Usage	Avail Bal	Pend Usq
				<u>2966.06</u>	3038.49	264.36
	<u>15720.00</u>	<u>15720.00</u>	<u>0</u>	<u>2887.26</u>	20634.49	116.90
	<u>4620.00</u>	<u>4620.00</u>	<u>0</u>	<u>30.13</u>	4589.87	30.13
	<u>0</u>	<u>0</u>	<u>2298.92</u>	<u>1303.16</u>	995.76	21.80
	<u>5160.00</u>	<u>5160.00</u>	<u>43.35</u>	<u>4756.80</u>	446.55	28.84
	<u>-405.00</u>	<u>-405.00</u>	<u>432.00</u>	<u>27.00</u>	0	0
	<u>22044.00</u>	<u>22044.00</u>	<u>0</u>	<u>5229.22</u>	30449.58	292.83

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Now Back To Sample Report B...

My Home Page | **Order Mgmt.** | Ordering | View My Cart | Checkout

GFS
gordon food service

Internet Ordering System

Account: EAST MIDDLE SCHOOL (125610471)

Order Mgmt. Parameters

Reports

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sed USDA Items - page: 1
dated on: 10/21/2008

Vendor	USDA Description	USDA#	Entitlement Acct	Yearly Ent	Received by Distributor	Outstd DOs	Carry Over	YTD Usage	Avail Bal	Pend Usq	Pend Bal
Food Company	BEEF BLK COARSE	A594		0	0	0	6004.55	3204.16	2800.39	390.76	2409.63
Food Group, Inc	BEEF BLK COARSE	A594		15720.00	15720.00	0	7801.75	3004.16	20517.59	172.52	20345.07
	BEEF BLK COARSE	A594		4620.00	4620.00	0	0	30.13	4589.87	30.13	4559.74
	BONELESS PICNIC	A632		0	0	0	2298.92	1303.16	995.76	87.20	908.56
Walmart	CHEESE BARREL 500	B049		5160.00	5160.00	0	43.35	4766.80	436.55	289.34	147.21
Walmart	CHEESE SLICED YEL	B065		-405.00	-405.00	0	432.00	27.00	0	0	0
	CHIX CHILL LG	A522	A522 White	22044.00	22044.00	0	13634.80	5473.49	30205.31	614.52	29590.79

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Internet

Scroll all the way to the right to see your Pending Balances

Glossary

- **Yearly Entitlement**: current school year entitlement
 - Non-Processed unit of measure is “cases”
 - Processed unit of measure is “pounds”
- **Received by Distributor**:
 - number of Non-Processed (“brown box”) cases that have been delivered by the USDA, or
 - number of Processed pounds that have been released by a given processor
- **Delivery Order Number (DO)**: unique number assigned to each USDA shipment (“truckload”) of food.
 - Note: each DO specifies the state, quantity, shipping period, planned usage and destination of the food.

Glossary (cont.)

- **Outstanding DOs:**
 - number of Non-Processed (“brown box”) cases that have NOT been delivered by the USDA, or
 - number of Processed pounds that have not been released by a given processor
- **Carry Over:** entitlement that was not completely utilized during the previous school year and that is made available into the following/current school year
- **YTD (Year-to-Date) Usage:** entitlement that has been spent during the current school year; carryover entitlement is spent before yearly entitlement

Glossary (cont.)

- **Available Balance**: the number of pounds or cases that are ready to be utilized; combines carryover entitlement and yearly entitlement
- **Pending Usage**: the number of pounds or cases that have been placed on an existing or pending/future order; subtracted from the Available Balance to achieve the Pending Balance
- **Pending Balance**: the number of pounds or cases that will remain after any pending usage clears the ordering system (occurs when an order is “Confirmed”)

THANK YOU!

Any Questions?