COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS POST OFFICE BOX 1529 LAKE CITY, FLORIDA 32056-1529

CONSENT AGENDA

February 2, 2017

5:30 P.M.

- (1) BCC Administration Budget Amendment BA # 17-27 Cash Balance Forward Local Housing/SHIP Fund - \$13,517 (Pg. 1)
- (2) BCC Administration Authorizing Ben Scott, County Manager, to be the Authorized Agent on Behalf of the County for the FEMA Public Assistance Program - Agreement to Apply for Reimbursements for Hurricane Hermine was Approved on January 19, 2017 (Pg. 5)
- (3) Central Communications RFP 2016-R, Change Order (1) to Reflect National Environmental Policy (NEPA) and State Historic Preservation Officer (SHPO) Studies \$11,268 (Pg. 8)
- (4) Columbia County Fire Rescue Requesting Approval to Apply for the Florida Firefighter Assistance Grant - Purchase Five (5) Sets of Bunker Gear - \$12,050 (Pg. 15)
- (5) County Attorney Requesting Approval of Declaration of Restrictive Covenant and Access Easement for Onside Final Cover at County Landfill (Pg. 17)
- (6) Human Resource Requesting Approval for Unpaid Leave Request Charles Napier (Pg. 23)
- (7) Operations Department Budget Amendment BA # 17-29 Reimbursement for Replacement Traffic Control Box - Date of Accident 11/22/2016 - \$9,911 (Pg. 25)
- (8) Operations Department Utility Permit Florida Power & Light Company Craig Street, Dover Street, SE Country Club Road, Baya Avenue and SE Lofton Glen (Pg. 31)
- (9) Operations Department Utility Permit Florida Power & Light Company NW Moores Farm Road (Pg. 44)
- (10) Operations Department Utility Permit Environmental Consulting & Technology, Inc. -Washington Street (Pg. 55)
- (11) Operations Department Utility Permit Florida Power and Light Company NW Moore Rd, NE Guerdon Street, NW Sago Glen, NW Darling Place and NW Georgia Ave. (Pg. 85)
- (12) Operations Department Utility Permit Windstream Communications SW Rum Island Terrace, County Road 138 and Rattlesnake Road (Pg. 106)
- (13) Operations Department Utility Permit Florida Power and Light Installation and Replacement of Poles SW Koonville Ave. (Pg. 127)

- (14) Tourist Development Council Requesting Approval of Contract for Columbia County Tourist Development Council - Olustee Festival Tent Rental - \$494.27 (Pg. 167)
- (15) Tourist Development Council Requesting Approval to Reappoint Columbia County TDC Members: Mike Collins (1-year term), Cecil Shaw (2-year term), Mahendra Patel (3-year term), Nick Patel (4-year term) and Nupur Shukla (4-year term) (Pg. 172)
- (16) Tourist Development Council Requesting Approval for 2017-2018 Visit Florida Advertising Grant Applications and Allow Paula Vann to Digitally Sign Grant Documents on Behalf of the County - Visit Florida Advertising Grant - \$2,500 (Pg. 174)
- (17) Tourist Development Council Requesting Approval for 2017-2018 Visit Florida CHRN Grant Application - Allowing Paula Vann to Digitally Sign Grant Documents on behalf of the County - Visit Florida Cultural, Heritage, Rural and Nature Grant - \$5,000 (Pg. 183)



The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's	Date:	01/27/2017		Meeting Date	e: February 2, 2017	
Name:	Danielle	e Beard		Department:	BCC Finance	
Division	n Manag	er's Signature: -	K			

1. Nature and purpose of agenda item:

The final budget passed by the Board of County Commissioners for the Local Housing/SHIP fund includes only the current year grant revenue. This request includes a budget amendment to appropriate the remaining cash balance to be used for current year expenses. BA 17-27; total amendment \$13,517.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?	N/A			
	Yes Account	t No.		
,	No Please list request	st the proposed budg	et amendment to fund this	
Budget Amendment Number:	BA 17-27	Fund:	106-S.H.I.P. HOUSING	
FROM:		TO:		AMOUNT:
106-0000-389.04-00		106-8400-584.90-9	8	
OTHER SOURCES / CASH BALANCE F	ORWARD	RESERVES / CASI	H BALANCE FORWARD	\$13,517.00

For Use of County Manger Only:

X Consent Item

Memo

To:Ben ScottFrom:Danielle BeardOfficialDate:1-27-2017Re:Local Housing/SHIP Budget

Attached to this memo is the final budget for fiscal year 16/17 as passed by the Board of County Commissioners for the Local Housing/SHIP fund. As you are aware and is identified in the attachment, the budget passed by the Board for the Local Housing/SHIP fund only includes the current year grant funds and not the estimated beginning cash. However, the grant revenues from fiscal year 15/16 were not all spent, leaving a balance of approximately \$13,500 to be appropriated via roll-forward amendment in fiscal year 16/17.

Therefore, I request that you present the Board with a budget amendment to appropriate the estimated beginning cash and subsequently proceed with a roll-forward amendment so our office is permitted to pay invoices when presented.

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

BUDGET LOCAL HOUSING ASSISTANCE (SHIP) FUND

For the Year Ending September 30, 2017

	2015-16		2016-17	
		Final	Final	
		Budget		Budget
REVENUES				
State Grants - SHIP	\$	359,645	\$	444,338
Interest		-		-
Estimated Beginning Cash		-		-
TOTAL REVENUES, TRANSFERS & BALANCES	\$	359,645	\$	444,338
APPROPRIATIONS				
Administration	\$	53,950	\$	44,434
Housing Assistance		305,695		399,904
TOTAL APPROPRIATED EXPENDITURES	\$	359,645	\$	444,338

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS LOCAL HOUSING ASSISTANCE/SHIP FUND AS OF 9/30/2016

Row Labels	BASICSUBACCOUNTDESC	ACCOUNTELEMENTDESC	ACCOUNTOBJECTDESC	AMOUNT
106-0000-101.11-00	1-CASH	11-TD BANK POOLED CLAIMS	0-	\$ 0.0
106-0000-101.20-00	1-CASH	20-CASH/OTHER CASH	0-	\$ 22,016.6
106-0000-202.00-00	2-ACCOUNTS PAYABLE	00-	0-	\$ (8,500.0
106-0000-223.00-00	3-DEFERRED REVENUE	00-	0-	\$ -
106-0000-271.00-00	1-FUND BALANCE	00-	0-	\$ (27,102.1
106-0000-334.50-16	4-STATE GRANTS	50-ECONOMIC ENVIRONMENT	16-SHIP GRANT PROG YR 15/16	\$ (362,277.0
106-0000-369.20-02	9-MISC REVENUE	20-MISC REVENUE	2-PROGRAM INCOME - SHIP	\$ (9,000.0
106-1381-554.30-31	4-HOUSING & URBAN DEVELOPME	30-OPERATING EXPENDITURES	31-ADMINISTRATION	\$ 35,964.5
106-1381-554.30-34	4-HOUSING & URBAN DEVELOPME	30-OPERATING EXPENDITURES	34-CONTRACTUAL SERVICES	\$ 348,898.0
Grand Total				\$ -



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Today's Date: 01/27/2017	Meeting Date:	February 2, 2017
Name: Lacey Boatright	Department: BC	CC Administration
Division Manager's Signature:	Sa	

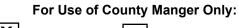
1. Nature and purpose of agenda item:

Letter authorizing Ben Scott, County Manager, to be the Authorized Agent on behalf of the County for the FEMA Public Assistance Program. Agreement to apply for reimbursements for Hurricane Hermine was approved on January 19, 2017.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?	X	N/A			
		Yes Account No.			
		No Please list the prop request	osed budg	et amendment to fund this	
Budget Amendment Number:	_		Fund:		
FROM:		TO:			AMOUNT:



Consent Item

BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

Memorandum

Date: 01/27/2017

To: Board of County Commissioners

From: Lacey Boatright, Financial Management Director

RE: Letter of Authorization-Hurricane Hermine

In order to expedite the application and reimbursement process, it is recommended that Ben Scott be assigned as the authorized agent. In order for FEMA to accept Mr. Scott as the authorized agent, they require a letter of authorization from the Board, signed by the Chairman, Ronald Williams.

BOARD OF COUNTY COMMISSIONERS . COLUMBIA COUNTY

Letter of Authorization

February 2, 2017

To Whom It May Concern:

On January 19, 2017, the Columbia County Board of County Commissioners approved the State Agreement to apply for reimbursements for Hurricane Hermine. We, Columbia County Board of County Commissioners, hereby authorize Ben Scott, County Manager, to be the authorized agent for the FEMA Public Assistance Program on behalf of the County.

Sincerely,

Ronald Williams, Chairman Sub-Grantee Authorized Agent Signature

> BOARD MEETS FIRST THURSDAY AT 5:30 P.M. AND THIRD THURSDAY AT 5:30 P.M.



The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's D	oate: 01/26/2017		Meeting Date	: February 2, 2017	
Name: L	awrence Wilson		Department:	Communications	
Division N	/anager's Signature	Sh			

1. Nature and purpose of agenda item:

RFP 2016-R, Change Order (1) to reflect NEPA and SHPO Studies

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?		N/A		
	X	Yes Account No.	302-2620-520.60-63	
		No Please list the pr request	oposed budget amendment to fund this	_
Budget Amendment Number:			Fund:	
FROM:		тс	D:	AMOUNT:

For Use of County Manger Only: Consent Item X

BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

To: Ben Scott, County Manager

From: Lawrence Wilson, Central Communications Director

Ref: RFP 2016-R, Change Order (#1) to reflect NEPA and SHPO Studies

Mr. Scott,

Below you will find a change order for the NEPA (National Environmental Policy Act) and the SHPO (State Historic Preservation Officer) review. After contract negotiations with Motorola, \$11,268 was removed from the bid due to the NEPA and SHPO studies. These were discussed and found not necessary at the time for Phase 1, Communications Site Development, RFP 2016-R. Staff stated that all Federal Communications Commission (FCC) and Federal Aviation Administration (FAA) licenses would be handled in-house to reduce the overall project cost. All licenses that filed were denied due to the absence of the two studies. Staff reached out to the FCC, after a lengthy discussion of the information on the FCC website and regulation, the FCC stated that the denial of our licenses were included with all other licenses across the U.S. that did not complete these two studies.

The change order is a request to have the \$11,268 added back to the negotiated bid. Staff does not have the resources on hand to accomplish all the red tape involved in obtaining the necessaries studies. Doing the studies in-house will surpass the quoted amount that was removed from the bid.

Thank you,

~~Original Signed~~

_____ January 26, 2017 Date

Authorized Representative Name / Title Lawrence Wilson, Director Department of Central Communications

CC: Scott Ward Ray Hill

> BOARD MEETS THE FIRST THURSDAY AT 5:30 P.M. AND THIRD THURSDAY AT 5:30 P.M.

Date:	January 23, 2017
Project Name:	Columbia County Site Development Project
Customer Name:	Columbia County Board Of County Commissioners
Customer Project Mgr:	Lawrence Wilson
Motorola Project Manager:	Bill Bloom

The purpose of this Change Order: (describe the key reasons for this Change Order)

Provide NEPA and SHPO services at all four sites as part of Motorola's site planning deliverables.

Investigations and reports to complete the FCC/National Environmental Policy Act compliance checklist and State Historical Preservation Office approval which is an FCC requirement. Determine if the site location affects Wilderness Area, Wildlife Preserve, Endangered Species, Historical Site, Indian Religious Site, Flood Plain, Wetlands, and High Intensity White Lights in Residential Neighborhoods or Excessive RF Radiation Exposure and prepare Cultural resource report.

Motorola Contract No.	FL-12I108A	Contract Date:	12/15/2016
Customer Contract No.	2016-R		

In accordance with the terms and conditions of the Contract identified above between Motorola Solutions, Inc. and Columbia County Board of County Commissioners the following changes are approved:

1. Contract Price Adjustments

Original Contract Value:	\$1,277,887.99
Previous Change Order amounts for Change Order numbered through	\$ N/A
This Change Order:	\$ 11,268.00
New Contract Value:	\$1,289,155.99

2. Completion Date Adjustments

Original Completion Date:	10/31/2017
Current Completion Date prior to this Change Order:	10/31/2017



New Completion Date: 10	0/31/2017
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- **3. Changes in Equipment** (additions, deletions or modifications) None
- 4. Changes in Services (additions, deletions or modifications)

Add the NEPA/SHPO deliverables at all four sites to Motorola's deliverables. Investigations and reports to complete the FCC/National Environmental Policy Act compliance checklist and State Historical Preservation Office approval which is an FCC requirement. Determine if the site location affects Wilderness Area, Wildlife Preserve, Endangered Species, Historical Site, Indian Religious Site, Flood Plain, Wetlands, and High Intensity White Lights in Residential Neighborhoods or Excessive RF Radiation Exposure and prepare Cultural resource report.

- 5. Scheduled Changes (additions, deletions or modifications) None
- 6. Pricing Changes (additions, deletions or modifications) Additional \$11,268.00
- 7. Customer Responsibilities (additions, deletions or modifications) Remove NEPA/SHPO deliverables from the customer
- 8. Payment Schedule (additions, deletions or modifications)

Unless amended above, all other terms and conditions of the Contract shall remain in full force. If there are any inconsistencies between the provisions of this Change Order and the provisions of the Contract, the provisions of this Change Order will prevail.

IN WITNESS WHEREOF the parties have executed this Change Order as of the last date signed below.

Motorola, Inc.	Customer: [insert	customer name]
By:	By:	
Printed Name:	Printed Name:	
Title:	Title:	
Date:	Date:	

FC Federal Communications Commission Environmental Compliance for Communications Towers National Environmental Policy Act (NEPA)

www.fcc.gov/general/tower-and-antenna-siting

All facilities constructed by or for FCC licensees or owned by registrants must comply with the Commission's environmental regulations implementing NEPA (47 CFR 1.1301-1.1319). The regulations include requirements for compliance with Section 106 of the National Historic Preservation Act (NHPA) as well.

<u>NEPA</u>

- Requires agencies to consider and disclose the environmental effects of their actions to improve decision-making and encourage transparency, public participation, and accountability;
- Defines effects broadly to include ecological, aesthetic, historic, social, and cumulative and indirect;
- Has three levels of review, depending on the significance of the effect (which depends on context and intensity):
 - Categorical exclusions (CE or CatEx) for action or types of action with minimal or no impacts on the environment
 - Environmental Assessments (EAs) for actions that may have a significant effect. If no significant effect, agency issues a Finding of No Significant Effect (FONSI)
 - Environmental Impact Statements (EISs) where impacts will be significant, a detailed analysis and disclosure of actions and alternatives;
- Does not mandate an outcome or prevent a project from moving forward; just requires consideration of effects and alternatives.

FCC and NEPA

Responsibility for NEPA and compliance rests with the FCC. Actions that trigger agency NEPA obligations include registering and licensing towers and facilities.

The FCC has delegated the initial assessment of whether a proposed facility is categorically excluded (and certification to that effect) as well as preparation of EAs to licensees and applicants.

We have categorically excluded from detailed analysis all agency actions except those associated with construction of facilities that fall into certain categories. The categories are facilities that:

- Will be in a wilderness area or wildlife preserve (generally on federal land);
- Might affect threatened and endangered species or their habitat (Endangered Species Act);
- Might affect properties included or eligible for inclusion in the National Register of Historic Places (NHPA) or Indian religious and cultural sites;
- Will be in a flood plain;
- Will involve "significant changes in surface features" during construction (e.g., wetlands, water diversion, deforestation);
- Will be over 450 feet and so might affect migratory birds;
- Involve high intensity lighting in a residential area; or
- Would cause RF emmissions exposure in excess of FCC-established limits

If the project—including antenna structures, equipment cabinets, fencing, roads, power and fiber connections, and their operation and maintenance—falls into any of these categories, applicant must file an EA, which the FCC posts for public comment. Applicant must get a FONSI before building.

The public can request and the agency can order additional environmental review on issues beyond the checklist. The agency can ask for mitigation to reduce impacts.

FC Federal Communications Commission Environmental Compliance for Communications Towers National Environmental Policy Act (NEPA)

www.fcc.gov/general/tower-and-antenna-siting

REMINDERS

- FCC rules impose enforceable duties on licensees and applicants so that the agency can meet its NEPA obligations.
- Rules apply to all licensees and applicants, including commercial licensees, broadcasters, utilities, public safety entities, railroads, mining companies, and tower registrants.
- In order to answer "yes" or "no" on FCC forms about whether the project might have "a significant effect on the environment," the applicant must complete the regulatory checklist before certifying; height and design are not dispositive of whether a proposed structure might have a significant effect.
- Building without following the requirements at 47 CFR 1.1301-1.1319 can constitute a violation of FCC rules and subject the constructing party to potential enforcement action; issuance of a license does not authorize building unless environmental requirements have been met.

LIMITED NEPA -COLLOCATION REQUIREMENTS & THE NATIONWIDE PROGRAMMATIC AGREEMENT

LIMITED NEPA REVIEW/CHECKLIST ITEMS

For antenna collocations and rooftop/building mounting, the FCC regulations call for RF exposure assessment and assessment of a facilities effect on historic resources listed in or eligible for listing in the National Register of Historic Places (NRHP). The two criteria taken together are typically referred to as a "Limited NEPA Review" or simply, "Limited NEPA." To be NRHP eligible, historic sites and structures

must generally be 50 years old or older.

WHAT IS THE NATIONWIDE PROGRAMMATIC AGREEMENT (NPA)?

RF Exposure is typically not a concern for collocation on existing antenna structures, but becomes more of a concern for rooftops and other building mounts. Further, the historical assessment portion of the Limited NEPA review has been streamlined by the Nationwide Programmatic Agreement for the collocation of Wireless Antennas signed into effect on March 16, 2001 (NPA). The Agreement is between the State Historic Preservations Officers (SHPOs), the FCC, and the Advisory Council on Historic Preservation. The NPA contains specific criteria for determining when an effect is present or

when more detailed historical assessment, in the form of an individual SHPO or Section 106 Review may be required.

IS COLLOCATION WITHOUT SHPO REVIEW ACCEPTABLE?

To be legally eligible for Limited NEPA review under the NPA, antenna structures that were not reviewed under processes and procedures outlined in the regulations implementing Section 106 of the National Historic Preservation Act must have reached their total built height on or before March 16, 2001. In general, adding 10% to the structure,

> or a 20-foot extension, whichever is greater is acceptable for antenna structures that underwent Section 106 Review or for structures built on or before March 16, 2001. Mounting on buildings and other structures that are not themselves listed in or eligible for listing in the NRHP or are not located in or within 250 feet of an NRHP listed district is also acceptable.

> ECA has developed Proprietary checklists for Limited NEPA assessment. These checklists address every aspect of the NPA. ECA can typically complete the Limited NEPA review without visiting the site. Therefore a low cost and fast turnaround time is achieved.

ECA has completed more than 4,000 projects at over 1,800 telecommunications sites since 1989. Our typical turnaround time for limited NEPA reviews is 5 to 7 working days. Please call Marvin Webster of ECA at (770) 667-2040 x101 to learn more about the FCC NEPA requirements.

ECA is an environmental and geotechnical consulting and engineering firm with a 20-year track record of excellent service to clients. ECA attributes its success to providing timely and innovative services and solutions with a persistent focus on the objectives of clients.

ENVIRONMENTAL CORPORATION OF AMERICA

p. 14

specific criteria for determining when an effect is present or when more detailed historical assessment may be required. ______ ECA has developed

The NPA contains

Proprietary checklists for Limited NEPA assessment.

s with a persistent focus on the objectives of clients.



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Today's Date: 01/26/2017	Meeting Date: February 2, 2017
Name: Jeff Crawford	Department: Fire Department
Division Manager's Signature:	Sh

1. Nature and purpose of agenda item:

Approval to apply for the Florida Firefighter Assistance Grant to purchase five (5) sets of bunker gear costing \$12,050

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

FROM:	-	TO:		AMOUNT:
Budget Amendment Number			Fund:	
		No Please list the propo request	esed budget amendment to fund this	
		Yes Account No.		
Is this a budgeted item?	X	N/A		



Consent Item



COLUMBIA COUNTY FIRE/RESCUE

P.O. Box 1529 Lake City, FL 32056 Phone (386) 758-3907 Fax (386) 754-7064

Jeffery Crawford Chief CCFR

Date: January 26, 2017

To: Ben Scott

RE: Grant Applications

I am requesting to apply for a grant called the FLORIDA FIREFIGHTER ASSISTANCE GRANT. We will be asking for \$12,025.00. This will allow us to purchase five (5) sets of bunker gear for our volunteers. There is no match needed for this grant.



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Today's Date: 01/26/2017	Meeting Date: February 2, 2017
Name: Joel Foreman	Department: County Attorney
Division Manager's Signature:	Ben Scatt

1. Nature and purpose of agenda item:

Requesting approval of form for Declaration of Restrictive Covenant and Access Easement for onside Final **Cover at County Landfill**

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

FROM:		то:			AMOUNT:
Budget Amendment Number	: -		Fund:		
		No Please list the prop request	osed budg	et amendment to fund this	
		Yes Account No.			
Is this a budgeted item?	X	N/A			



$\mathbf{M} \to \mathbf{M} \to \mathbf{R} \to \mathbf{N} \to \mathbf{M}$

To: Ben Scott

From: Joel F. Foreman

Re: Declaration of Restrictive Covenant and Access Easement – County Landfill

Date: January 26, 2017

Attached for inclusion on the Board's agenda for February 2, 2017, is a form document providing for imposition of a restrictive covenant and access easement as to the County's landfill property. By restricting the future use of the landfill property as provided by the proposed declaration, the County can avoid incurring the cost associated with bringing fill from off-site locations for final cover.

Landfill staff are recommending the use of on-site soils for final cover. DEP requires a recorded declaration restricting the use of the land subject to approval by DEP of the final document.

I am requesting Board approval of the form and for restriction on use of that portion of the landfill property determined by our landfill engineer to be necessary for on-site final cover.

There is no budget impact associated with this request.

Columbia County Central Landfill Restrictive Covenant Parcel: ______ Parcel ID: _____

THIS INSTRUMENT PREPARED BY: Joel F. Foreman, Esq. Foreman, McInnis, & Associates, P.A. P.O. Box 550 Lake City, FL 32056

DECLARATION OF RESTRICTIVE COVENANT AND ACCESS EASEMENT AGREEMENT

THIS DECLARATION OF RESTRICTIVE COVENANT AND ACCESS EASEMENT AGREEMENT (the "Declaration") is made by and between Columbia County, Florida, a political subdivision of the State of Florida (the "County") and the Florida Department of Environmental Protection (the "Department").

RECITALS:

- A. The County is the fee simple owner of that certain real property situated in Columbia County, Florida, more particularly described in Exhibit "A" attached hereto and made a part hereof (the "Entire Property"), within which lies the "Restricted Property," more particularly described in Exhibit "B" attached hereto and made a part hereof.
- B. The facility name at the time of this Declaration is Columbia County Central Landfill (the "Facility"). The Department's WACS Facility Identification Number is _____. The Facility is a Class 1 Landfill disposal facility.
- C. Rule 62-701.630 Florida Administrative code (F.A.C.) permits the use of on-site soils rather than offsite soils as part of the Facility's final cover, as fill, or for other construction purposes when calculating the Facility's closure costs under certain circumstances including, but not limited to, entering into a legal agreement with the Department to ensure that the designated on-site soils will be available and accessible for the benefit of the Department and the County, for the proposed closure-related uses.
- D. The Department may need access to and use of the property for the purpose of closure of the Facility pursuant to Rule 62-701 and the County desires to grant the Department an easement for that purpose.
- E. The County deems it desirable that this Declaration of Restrictive Covenant be entered into and that the Restricted Property be held subject to the restrictions, all of which are more particularly hereinafter set forth.

NOW, THEREFORE, to meet the requirements of Rule 62-701.630 F.A.C., and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by each of the undersigned parties, the County agrees as follows:

1. The foregoing recitals are true and correct and are incorporated herein by reference.

- 2. The County hereby imposes on the Restricted Property the following use restrictions:
 - a. Subject to the authorization through the issuance of the proper permits by the local regulatory agencies, including Columbia County, Florida, the on-site soils delineated in the Restricted Property shall be available and acceptable for the benefit of the Department and the County for closure-related uses.
 - b. The County shall not, without the written prior consent of the Department, utilize onsite soils in the Restricted Property except for closure-related uses.
 - c. To ensure the designated on-site soils will be available and accessible for the benefit of the Department and the County for closure related uses, the County shall submit a report by July 1st of each year following the execution of this Declaration of Restrictive Covenant that is certified by a Florida registered Professional Engineer. This report shall certify that the quality of suitable soils needed for use as final cover of the facility remain within the Restricted Property.
- 3. For the purpose of monitoring the restrictions contained herein and for the purpose of closure of the Facility pursuant to 62-701, the Department and its respective successors or assigns, as well as the Department's agents, including but not limited to contractors working on closure of the Facility pursuant to 62-701, shall have site access to the Restricted Property at reasonable times and with reasonable notice to the County, its successors and assigns.
- 4. It is the intention of the County that the restrictions contained in this Declaration shall touch and concern the Restricted Property, run with the land and title to the Restricted Property, and apply to, be binding upon, and inure to the benefit of the successors and assigns of the County and to the Department, its successors and assigns, and to any and all parties hereafter having any right, title or interest in the Restricted Property or any part thereof. The Department and its successors and assigns may enforce the terms and conditions of this Declaration by injunctive relief and other appropriate available legal remedies. Any forbearance on behalf of the Department or its successors and assigns to exercise its right in the event of the failure of the County, and its successors and assigns, to comply with the provisions of this Declaration shall not be deemed or construed to be a waiver of the Department's rights hereunder. This Declaration shall continue in perpetuity, unless otherwise modified in writing by the County and the Department as provided in Paragraph 6 hereof. These restrictions may be enforced in a court of competent jurisdiction by the Department or its successor agency, or by any other person, firm, corporation or governmental agency that may substantially benefit from these restrictions. If the County does not or will not be able to comply with any or all of the provisions of this Declaration, the County shall notify the Department in writing within three (3) calendar days. Additionally, the County shall notify the Department thirty (30) days prior to any conveyance or sale, granting or transferring the Restricted Property or portion thereof, to any heirs, successors, assigns or grantees, including, without limitation, the conveyance of any security interest in said Restricted Property.

- 5. To ensure the perpetual nature of these restrictions, the County, its successors and assigns, shall reference these restrictions in any subsequent deed of conveyance, including the Official Records Book and Page of record of this Declaration. Furthermore, prior to the entry into a landlord-tenant relationship with respect to the Restricted Property, the County agrees to notify in writing all proposed tenants of the Restricted Property of the existence and contents of this Declaration of Restrictive Covenant.
- 6. The Declaration is binding until a release of covenant is executed by the Department's Secretary (or its designee) and by the County (or its successors and assigns), and is recorded in the Columbia County Public Records. This Declaration may be modified in writing only. Any subsequent amendment must be executed by both the County and the Department or their respective successors or assigns, and thereafter recorded by the County, or its successors or assigns, as an amendment hereto.
- 7. If any provision of this Declaration is held to be invalid by any court of competent jurisdiction, the invalidity of such provision shall not affect the validity of any other provisions hereof. All such other provisions shall continue unimpaired in full force and effect.
- 8. The County covenants and represents that, on the date of this Declaration, it is seized of the Entire Property in fee simple, and has good right to create, establish and impose this restrictive covenant on the use of the Restricted Property. The County also covenants and warrants that the Entire Property is free and clear of any and all liens, mortgages or encumbrances that could impair the County's right to impose the restrictive covenant described in this Declaration, or that would be superior to the restrictive covenant described in this Declaration.

IN WITNESS WHEREOF, the County has executed this Declaration of Restrictive Covenant this day of , 20 .

COLUMBIA COUNTY, FLORIDA

By:

Print: _____ Chairman, Board of County Commissioners

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Joel F. Foreman, County Attorney

P. Dewitt Cason, Clerk of Circuit Court

APPROVED AS TO FORM BY THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION OFFICE OF GENERAL COUNSEL.

By:	
Print:	
Title:	
Date:	

WITNESSES:

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Print: _____

Print:		
Title:		
Division:		

Print: _____

STATE OF FLORIDA COUNTY OF _____

I HEREBY CERTIFY that on this _____day of ______, 20____, before me, an officer duly authorized in the aforesaid State and County to take acknowledgments, personally appeared _______ in his/her capacity as _______ of the Florida Department of Environmental Protection, who acknowledged that he/she freely and voluntarily executed the same under authority vested in him/her by said agency. He/She is _____ personally known to me, or produced ______ as valid identification.

By:

(NOTARIAL SEAL)

NOTARY PUBLIC



The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 01/2	26/2017	Meeting Date	: February 2, 2017	
Name: Penny Stan	ley	Department:	BCC Administration	
Division Manager's	Signature:			

1. Nature and purpose of agenda item:

Human Resource - Requesting Approval for Unpaid Leave Request - Charles Napier

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?	X	N/A		
		Yes Account No.		
		No Please list the prop request	osed budget amendment to fund this	
Budget Amendment Numbe	er:		Fund:	
FROM:	_	TO:		AMOUNT:



Consent Item

BOARD OF COUNTY COMMISSIONERS . COLUMBIA COUNTY

MEMORANDUM

то:	Board of County Commissioners
FROM:	Lisa K.B. Roberts, Human Resources Director
DATE:	January 26, 2017

SUBJECT: Unpaid Leave Request - Charlie Napier

On December 16, 2016 Columbia County hired Mr. Charlie Napier as a Mechanic II at the Public Works Department. On 12/31/16 he was working an outside second job on the weekend and had a worker's compensation injury. Mr. Napier does not qualify for FMLA since he has not worked for the County for at least twelve (12) months and at least 1,250 hours during the preceding twelve months. Therefore, in accordance with the Americans with Disabilities Act, a reasonable accommodation of unpaid leave was granted for 30 days (1/3/2017-2/3/2017) by the Department Head in accordance with Columbia County Personnel Policies and Procedures Manual, Chapter 24-Unpaid Leave

Requests for leave without pay in excess of thirty (30) days must be made in writing to the Board of County Commissioners at least five (5) days prior to the next Board meeting before the starting date of such leave. Mr. Napier has requested the Board consider an additional 30 days (3/3/2017) of reasonable accommodation of unpaid leave due to his medical condition in accordance with the Americans with Disabilities Act and the Columbia County Personnel Policies and Procedures Manual, Chapter 24-Unpaid Leave.

Your consideration of this request is greatly appreciated.

XC: Charlie Napier Employee File

BOARD MEETS FIRST THURSDAY AT 5:30 P.M. AND THIRD THURSDAY AT 5:30 P.M.



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Today's Date: 01/24/2017		Meeting Date:	ate: February 2, 2017	
Name: Kevin Kirby		Department:	Public Works Department	
Division Manager's Signature:	ILLS			

1. Nature and purpose of agenda item:

Reimbursement for Replacement Traffic Control Box; date of accident 11/22/2016. BA 17-29; total amendment \$9,911.00.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?		N/A					
		Yes Account N	lo.				
	X	No Please list request	o Please list the proposed budget amendment to fund this equest				
Budget Amendment Number:		BA 17-29		Fund:			
FROM:			TO:				AMOUNT:
101-0000-369.10-00			101-42	40-541.30-52			
MISC REVENUE / INSURANCE REIN	1B		OPER	ATING EXPENDITU	JRES / OPERATING SUP	PLIES	\$9,911.00

For Use of County Manger Only:

X Consent Item

District No. 1 - Ronald Williams District No. 2 - Rusty DePratter

District No. 3 - Bucky Nash District No. 4 - Everett Phillips District No. 5 - Tim Murphy BOARD OF COUNTY COMMISSIONERS . COLUMBIA COUNTY **MEMORANDUM**

> TO: Danielle Beard, Finance Director

Kevin Kirby, Assistant County Manager FROM:

January 9, 2017 DATE:

GEICO Insurance Claim #0527664150101027 **SUBJECT:**

On November 22, 2016 a motor vehicle driven by Kayla Foster was involved in an accident with another motor vehicle driven by Brandon Combs; whereas Ms. Foster traveled over a curb and struck a traffic control signal box causing enough extensive damage that it had to be replaced. On December 8, 2016 the Columbia County Sheriff's office assisted the county when the traffic control signal box was being installed by provided two (2) deputies for traffic control.

On December 16, 2016 GEICO reimbursed the county for the cost of replacing the traffic control signal box and the deputy's labor in the amount of \$9,910.31 check #185165754.

Therefore, I would request that those funds be reallocated into our sign shop account #101.4240.541.30-52 to reimburse our account for the repairs and the CCSO labor.

> BOARD MEETS FIRST THURSDAY AT 5:30 P.M. AND THIRD THURSDAY AT 5:30 P.M.

Invoice No.

COLUMBIA COUNTY PUBLIC WORKS DEPARTMENT Post Office Box 969 Lake City, FI 32056 386-719-7565

NVOICE Customer Misc Name GEICO INSURANCE COMPANY Date 12/14/2016 Address Order No. City State FI ZIP Rep Phone FOB Qty Description Unit Price TOTAL 1 Labor \$ 376.38 \$ 376.38 1 Maintenance of Traffic \$ 420.00 \$ 420.00 Equipment 1 \$ 450.00 \$ 450.00 1 Materials \$8,663.93 \$ 8,663.93

CLAIIM # 0527664150101027

Payment Select One	SubTotal \$ 9,910.31 Shipping Tax Rate(s)
Comments Name	TOTAL \$ 9,910.31
CC # Expires	Office Use Only
	· · · · · · · · · · · ·
Should you have any questions, please contact th	is Office at (386) 719-7565 or 719-7566(Rd.Dept.)

Thank You.

Detailed Payment Summary

GOVERNMENT EMPLOYEES INSURANCE CO

Field Claim Center: 08 Florida

NO. N 185165754

Date: 12/16/2016

ONE GEICO CENTER MACON, GA 31296-0001

Claimant Name: Columbia County Public Work Insured Name: Timothy Robert Foster Tax ID / SS# / Atty ADJ Code: Adjuster Code: J438

Columbia County Public Works Dept PO Box 969 Lake City FI 32056-0969 Total Amount: \$****9,910.31

Columbia County Public Works Dept

Claim #: 0527664150101027

Date of Loss: 11/22/2016

Pay To:

Payment Type: LOSS

IP AND FEATURE AND AMOUNT

08 APD \$***9910.31

In Payment Of Property Damage Coverage Claim settlement

Visit geico.com

Now, parties involved in a GEICO claim can track the progress of the claim, view damage photos and more at geico.com! *GEICO policyholders can make a payment, change drivers or vehicles and request additional coverages.* Not insured with GEICO? 15 minutes could save you 15% or more on car insurance. Of course, we're also available for policy or claim service 24/7 at 1-800-841-3000.

* These online services are unavailable to Assigned Risk policyholders.

clmschck

PLEASE DETACH AND KEEP FOR YOUR RECORDS

GOVERNMENT EMPLOYEES INSURANCE CO ONE GEICO CENTER MACON, GA 31296-0001 Claimant: Columbia County Public Work Feature Symbol & Amount APD S***9910.31	Bank of America 51-44 Hartford, CT 06120 119 CT Claim Number: 0527664150101027 Insured Name: Timothy Robert Foster	NO. N 185165754 VOID AFTER 180 DAYS Date: 12/16/2016 Amount: \$****9,910.31
NINE-THOUSAND-NINE-HUNDRED-TEN*AND*31/10(D'DOLLARS*********************************	*****
Pay to the Order of: Columbia County Public Works Dept	In Payment of: Property Damage Coverage Claim settlement	
Mail To: Columbia County Public Works Dept PO Box 969 Lake City Fl 32056-0969	Hallis 4	hite

#185165754# #011900445# 0000001919191#

		1			_			
TEMP	LE, INC.				The	1951		
P.O. Box 20	66 / 50 Davis Street]			U	N		
Decatur, AL					Te	emp	le	
Phone: 800/0						*		
Fax: 256/35								
rax. 230/33	5-4570				DATE:			
To	Columbia County				12-Dec			
	Attn: Bobby Cecere				TERM			
	7 (6). 50059 000010					DAYS		
					DELIV			shipping
						prepaie		
						PERS		
					Keith I	rasier		
QUOTE #:	16-639				lines a surger	ge 1 Of	1	·····
CONDITIONS:	The prices and terms on this qu	uotation are not subject to verb	al changes or other	agreer				
approved in wri	iting by Temple, Inc All quotati	ons and agreements are contin	gent upon strikes, a	acciden	ts, fires,			
availability of m	naterials and all other causes be	yond our control. Prices are ba	sed on cost and co	ndition	s existing			
on the date of	the quotation and are subject to	changes by Temple, Inc. befor	e final acceptance.					
ltem #		Description		Qty	Price		Exten	ded
670-5-140	Traffic Controller Assembly	y, Model TF332FL		1	\$ 8,	620.00	\$	8,620.00
	332A cabinet assembly with	out controller						
	Includes 16 load switches, 8	2010ECLip signal monitor,	FDOT					
	Approved Generator transfer	switch, Rack mount fiber te	mination panel					
					Тс	otal	\$	8,620.00
	Tax is not included. Columb	ia County is exempt.						
	Shipping is included FOB sh	ipping point, prepaid and all	owed.					
	Expected time to shipment is		f order.					
	30 day terms require a curre							
	Temple, Inc. reserves the rig	ht to charge additional 4% fo	or credit					
	card payments.							
	Thank you,							
	Temple, Inc.							
	<u>, , , , , , , , , , , , , , , , , , , </u>							
Quote Valid fo	or30 Days		K	ith F	rasier			,

COLUMBIA CO. SHERIFF'S OFFICE



INVOICE: 4296

Page: 1 of 1

* * * * * DELIVER TO * * * * *

***** CUSTOMER ***** COLUMBIA COUNTY ROAD DEPARTMENT 607 NW QUINTIN ST LAKE CITY FL 32055

Invoice Da	te	Due Date	Ship Via	FOB	Terms	Reference		erence	- FIL KH. (L.M.).
12/20/201	6	12/20/2016			NET 30				
	Conta	ct	Customer No	Phone	Fax		For		
Robert Cece	re		301			Traffic C	ontrol SR	100 & Baya	
Quantity	UOM	Description Unit Price				Extended			
	HOURS HOURS	M. Douglas 12/8/16 9:00 am-3:00 pm 30.0000 C. Lorton 12/8/16 9:00 am-3:00 pm 30.0000						180.00 180.00	
						s	JETOTAL:		360.00
						TOT	TAL DUE:		360.00
				- 0					
			Connei	T: BOBBY			,		

Detach and Return With Payment

Send Payment To: COLUMBIA CO. SHERIFF'S OFFICE

COLUMBIA CO. SHERIFF'S OFFICE 4917 US HWY 90 E LAKE CITY FL 32055-6288

TOTAL DUE: \$360.00 AMOUNT PAID: _____



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Today's Date	e: 01/27/2017	Meeting Dat	Meeting Date: February 2, 2017			
Name: Peni	ny Stanley	Department	BCC Administration			
Division Mar	nager's Signature:	Sh				

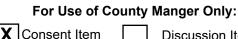
1. Nature and purpose of agenda item:

Operations Department - Utility Permit - Florida Power & Light Company - Craig Street, Dover Street, SE Country Club Road, Baya Avenue and SE Lofton Glen

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

FROM:		TO:		AMOUNT:
Budget Amendment Number	: _		Fund:	
		No Please list the proper request	osed budget amendment to fund this	
		Yes Account No.		
Is this a budgeted item?	X	N/A		



Consent Item

COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS UTILITY PERMIT

Date: 1/9/17	_ Permit No	County Road	Section No
Permittee <u>Florid</u>	a Power & Light		
Address <u>9001 Elli</u>	s Rd., Melbourne, FL 3	2904	Telephone Number <u>321-726-4804</u>
			called the County, to contract, operate and ood & overhead work located at
C/O Craig St./D	over St., S.E. Country (Club Rd., Old Ba	ya Ave, & 333 S.E. Lofton Glen.
EDOM		ТО	
Submitted for the U	tility Owner by: <u>Valerie Slyt</u> Typed Name	ter-Prmt Admn. ۷ & Title	Rerie Aytor 1/9/17 Signature Date
aerial and undergro application. Propos () FORT WHITE	und and the accurate location ed work is within corporate li	ons are shown on the imits of Municipality on was mailed on	nined the location of all existing utilities, both e plans attached hereto and made a part of this : YES () NO (). If YES: LAKE CITY to the following utility
again immediately u located at	pon completion of work. T	he Public Works Di	Telephone Number
The PERMITTEE's at the time of the 24	employce responsible for M Telephone Nur hour notice to starting work	Maintenance of Traf mber)	fic is (This name may be provided
and shall be completed from date of permit a	ted within <u>180</u> days after p approval, then PERMITTEE	ermitted work has b must review the per	aith withindays after issuance of permit, egun. If the beginning date is more than 60 days mit with the Columbia County Public Works n facility that would affect the permitted
4. The construction PERMITTEE.	and maintenance of such ut	ility shall not interfo	ere with the property and rights of a prior

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

Utilities Permit Page Two Revised: 8/17/00

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to b entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between and within the

County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations:

It is understand and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By:	Valerie Slyter
\mathbf{P}	ermittee
s	Jalvin Suft Rermit Admn.

Place Corporate Seal

Attested

Utilities Permit Page three Revised: 8/17/00

Recommended fo	r Approval:
Signature:	Jh K
Title:	ASS candy matter
Date:	01+72-17

Approval by Board of County Commissioners, Columbia County, Florida:

YES () NO ()

Date Approved: _____

Chairman's Signature:

JAN 1 2017

COVER SHEET FOR WR 7387757

- REPL ALL POLES & REPL/TRANSFER ALL FPL FACILIES

- CUT PROP. REMV POLE JUST ABOVF JU

- PERMIT COLUMBIA COUNTY LOCN 6 & 8

	Avian Design - E-ST DOS
	(Refer to DCS for Standard Detail)
	 Primary Jumpers: Insulator Cover & Hendrix
	Cable or Jumper Covers (gray hose)
	 Poly insulators, use #4AL Insulated wire tie
	with Hendrix Cable
	 #4CU Covered wire above & below all fuse
	switches
	 #4CU Covered wire above, #6CU Covered
	wire below all lightning arresters
- 1	- #4CU Covered wire pole bond above neutral
	 Equipment Covers: all lightning arresters and
	fuse switches (LA Caps, CS Covers)
	 Bushing Covers: all bushings
	(TXs, reclosers, cap banks, etc.)
	 Raptor Covers: according to framing
	 All phases (concrete poles)
	 All phases in salt spray areas (wood or
	concrete poles)
1	 A Phase for vertical and modified vertical
	framing (wood)
	 A & C Phase for triangular framing (wood)
	 B Phase for crossarm (wood)
	 B & C Phase for neutral mounted on
	crossarm (wood)
ŀ	 Raptor Cover secured to lines by installing
ĺ	soft drawn ties (#4AL on AL, #4CU on CU)
ŀ	 Raptor Covers are not required on wood
	poles if conductor spacing > 40" vertical or
	60" horizontal (exception- salt spray area)
1-	Guy Strain Insulators: Primary guys require
	guy strain insulators down to neutral
-	- Pole Top Cones: vertical disconnect switches
1	or corner poles (others as needed)
1-	 Bird Flight Diverters: OHGW or other wire

Avian Decign E 21 DC

only when specified in notes

WOODPECKER NOTES:

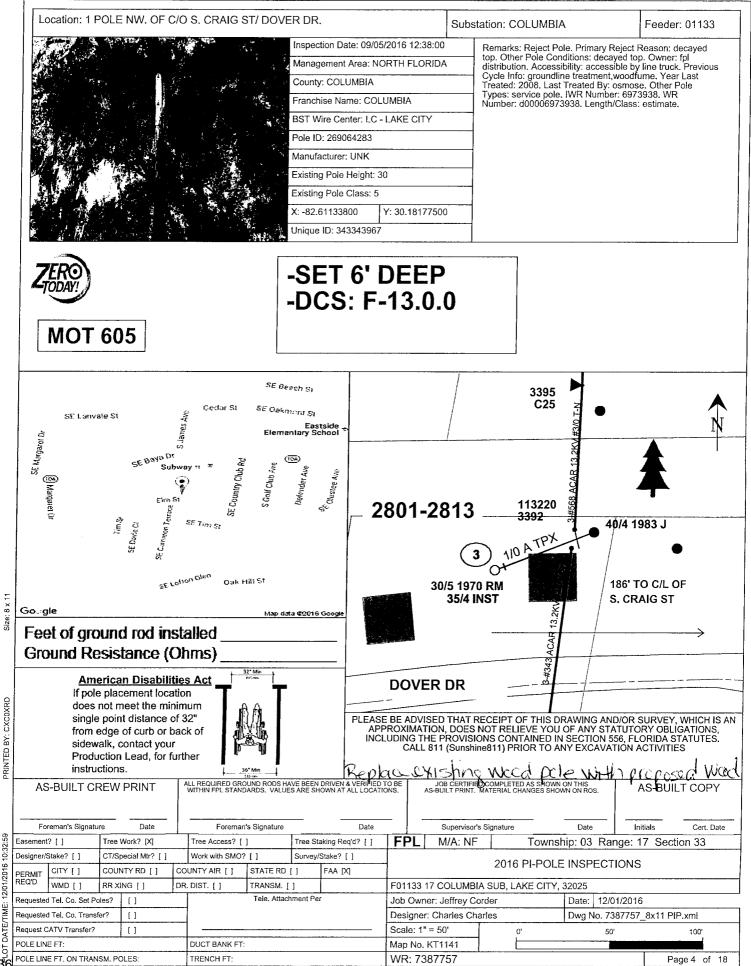
If work is to be done on the actual pole (e.g., pole removal/relocation or facility transfer), inspect each hole with a fashlight & anglec dentists mirror looking in and down to determine if the nest/hole is active. Active means eggs or young birds are present.

2. If the nest is active:

- a. The existing pole may not be relocated/removed until the nest/hole is no longer active.
- b. The top portion of the pole, to within 2 feet above the active nest/hole, may be
- cut to allow for the transfer of facilities. c. If the pole needs to be removed or replaced due to an emergency, contact your
- local Area Environmental Coordinator (AEC).
- 3. If the nest is not active, work can be done as follows: a. Recommended:
 - i. Cut the pole 2 feet (ft.) above and 2ft. below the nest hole
 - it. Band the section of pole that contains the nest to the new pole.
 - Note: ensure that wind loading is taken into consideration. iii. Remove the remainder of the o d pole.

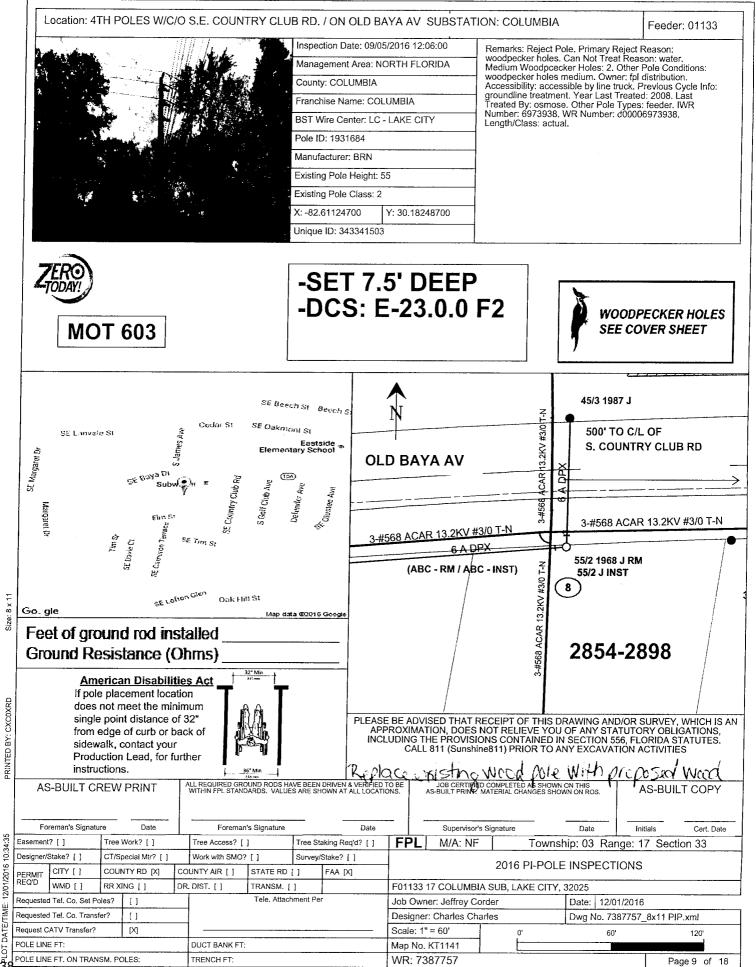
b. Alternative:

i. Remove the old pole entirely, including the inactive nest. Caution: there is a probability that the birds will create a new nest hole in the new pole. Contact your local AEC if you have any questions.

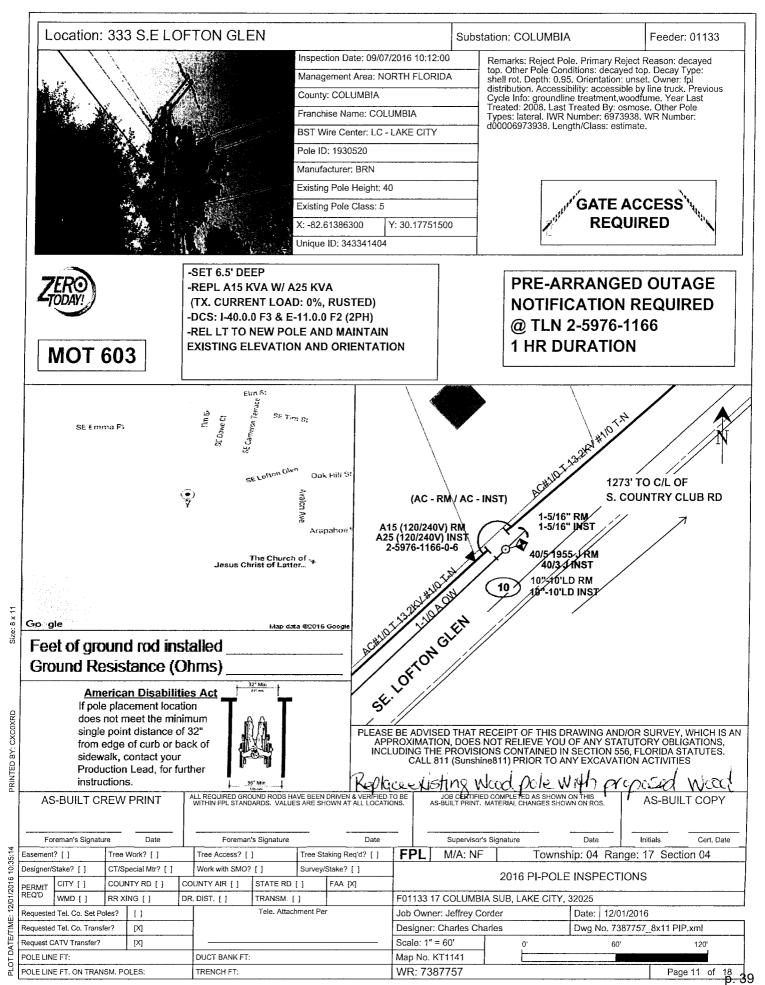


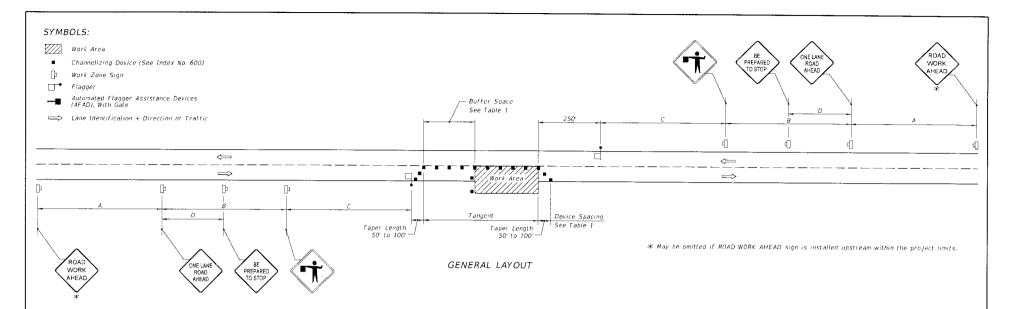
р. 3б

Location: 2 POLES N/O S.E.				Substa	tion: COLUME		Feeder: 01133
		ection Date: 09/07/		<u> </u>			
		agement Area: NO		i	Decay Type: shell	Pole. Primary Reject I rot. Depth: 0.7. Ori	entation: unset.
	· · · · · ·	nty: COLUMBIA		t	ruck, Previous C	ution. Accessibility: a ycle Info: groundline	
		chise Name: COLL	IMBIA	T	Freated By: osmo	me. Year Last Treat se. Other Pole Type	es: lateral, IWR
		Wire Center: LC -		Ľ	ength/Class: esti	3. WR Number: d000 imate.	306973938.
		ID: 1932110					
		ufacturer: UNK					i
		ing Pole Height: 40	<u></u>				
		ing Pole Class: 5	J				
			Y: 30.16913700				
	A	ue ID: 343341544	1. 30. 10913700				
	Onde			İ.			
JODAL.	SET 6' DEEP DCS: E-5.0.0 (21	PH MOD.	VERT)			SENS.	RONMENTALLY ITIVE BIRD AREA COVER SHEET
				B RD	#2 T-N		N
	SE Ruck Glen SE Duck Gles	163	33	COUNTRY CLUB	BC#2 T 13.2KV #	40/5 196 40/3 J	
SF Alligator Glenn Pondview Rd	SE Lindale Glen			SE CO			467
Goigle Exact of around rad inc	Map data @20	16 Google					
Ground Resistance (O	hms) es Act 4 Article		TO C/L OF BUCK GLEN	1			
does not meet the mini single point distance of from edge of curb or ba sidewalk, contact your Production Lead, for fur instructions.	32" ack of	APP	ROXIMATION, UDING THE P	, DOES NO ROVISION	OT RELIEVE YO	U OF ANY STATUT	R SURVEY, WHICH IS AN FORY OBLIGATIONS, FLORIDA STATUTES. I ACTIVITIES
	36" Min	TReplac	estistir	is Wo	od pole W	Hh archo Se	d word
AS-BUILT CREW PRINT	ALL REQUIRED GROUND RODS HAVE BEE WITHIN FPL STANDARDS. VALUES ARE	EN DRIVEN & VERIFIED 1 SHOWN AT ALL LOCATIO	TO BE JOE DNS. AS-BUI	BOERTIFIED (LTPRINT. M)	COMPLETED AS SHOW ATERIAL CHANGES SH	VN ON THIS YOWN ON ROS.	AS-BUILT COPY
Foreman's Signature Date	Foreman's Signature	Date		upervisor's S	Signature	Date	Initials Cert. Date
Easement? [] Tree Work? []		Staking Req'd? []	FPL M	I/A: NF	Town	ship: 04 Range:	17 Section 03
Designer/Stake? [] CT/Special Mtr? []		ey/Stake? []	-		2016 PI-POI	LE INSPECTION	IS
	COUNTY AIR [] STATE RD [] DR. DIST. [] TRANSM. []	FAA [X]	F01133 17 C	OLUMRIA	SUB, LAKE CIT	Y. 32025	
Requested Tel. Co. Set Poles? []	Tele. Attachment F	Per	Job Owner: Je			Date: 12/01/20	16
Requested Tel. Co. Transfer? []			Designer: Cha	1	les	Dwg No. 73877	57_8x11 PIP.xml
Request CATV Transfer? [X]			Scale: 1" = 50		0'	50'	100'
POLE LINE FT:	DUCT BANK FT:		Map No. KT1'				Doop 7 -6 40
POLE LINE FT. ON TRANSM. POLES:	TRENCH FT:		WR: 73877	ບ <i>1</i>			Page 7 of 18 P. 2



[] 23KV





7. When Buffer Space cannot be attained due to geometric constraints, use

e. Volume and complexity of the roadway has been considered.

10. See Index 600 for general TCZ requirements and additional

11. Automated Flagger Assistance Devices (AFADs) may be used in

1. If a railroad crossing is present, vehicles will not queue across

the greatest attainable length, not less than 200 ft.

oscillating, or strobe lights operating.

accordance with the Notes on Sheet 3.

GENERAL NOTES:

1. Special Conditions may be required in accordance with these notes and the following sheets.

2. If the Work Area encroaches on the Centerline, use the Layout for Temporary Lane Shift to Shoulder on Sheet 2 only if the Existing Paved Shoulder width is sufficient to provide for an 11' lane between the Work Area and the Edge of Existing Paved Shoulder. Reduce the posted speed when appropriate.

3. Temporary Raised Rumble Strips:

- a. Use when both of the following conditions are met concurrently: i. Existing Posted Speed is 50 mph or greater: ii. Work duration is greater than 60 minutes.
- b. Use a consistent Strip color throughout the work zone c. Place each Rumble Strip Set transversely across the lane at
- locations shown. d. Use Option 1 or Option 2 as shown on Sheet 2. Use only one option
- throughout work zone.
- 4. Additional one-way control may be provided by the following means: a. Flag-carrying vehicle; b. Official vehicle;

≥ DESCRIPTION:

- c. Pilot vehicles;
- d. Traffic signals

When flaggers are the sole means of one-way control, the flaggers must be in sight of each other or in direct communication at all times

- 5. When a side road intersects the highway within the TTC zone, place additional TTC devices in accordance with other applicable TCZ Indexes.
- 6. The two channelizing devices directly in front of the work area may be omitted provided vehicles in the work area have high-intensity rotating, flashing, oscillating, or strobe lights operating.

1457 REVISION 07/01/15

(FOOD		2016
FDUIO	DESIGN	STANDARDS

rail tracks. g. AFADs are not in use.

information.

60

65

20

20

20'

20'

INDEX	SHEET
NO.	NO.
603	1 of 3

Buffer

Space

155

200'

250

305'

360

425

495'

570'

645

730

8. Railroad Crossings:			DEVI	CE SPACING	_					Γ
 Rainboar Crossings: A. If an active rainboard crossing is located closer to the Work Area than the queue length plus 300 feet, extend the Buffer Space as shown on Sheet 2. D. If the queuing of vehicles across an active rainboard crossing 	Posted Speed			Maximum Spacing of Type I or Type II Barricades/Panels/Drums		Betw				
cannot be avoided, provide a uniformed traffic control officer or		On a	On a	On a	On a					
flagger at the highway-rail grade crossing to prevent vehicles		Taper	Tangent	Taper	Tangent	A	B	С	D	
from stopping within the highway raif grade crossing, even if automatic train warning devices are in place.	25	20'	50'	20'	50	200'	200	200'	100'	Γ
automatic train warning devices are in prace.	30	20'	50'	20'	50'	200'	200'	200'	100'	Γ
9. ROAD WORK AHEAD and the BE PREPARED TO STOP signs may be	35	20'	50	20'	50'	200'	200'	200'	100'	Γ
omitted if all of the following conditions are met: a. Work operations are 60 minutes or less.	40	20'	50	20'	50'	200'	200'	200'	100'	Γ
b. Speed limit is 45 mph or less.	45	20'	50	20	50'	350'	350'	350'	175	-
c. There are no sight opstructions to vehicles approaching the work	50	20'	50	20'	100	500	500'	500'	250 [°]	Γ
area for a distance equal to the Buffer Space shown in Table 1.	55	20'	50	20'	100'	2640'	1500	1000	500	Γ
d. Vehicles in the work area have high-intensity, rotating, flashing,	60	201	50'	20'	100	26.10	1500	1000	EON	

20'

20

20'

100'

100

100

50

50'

50'

TABLE 1

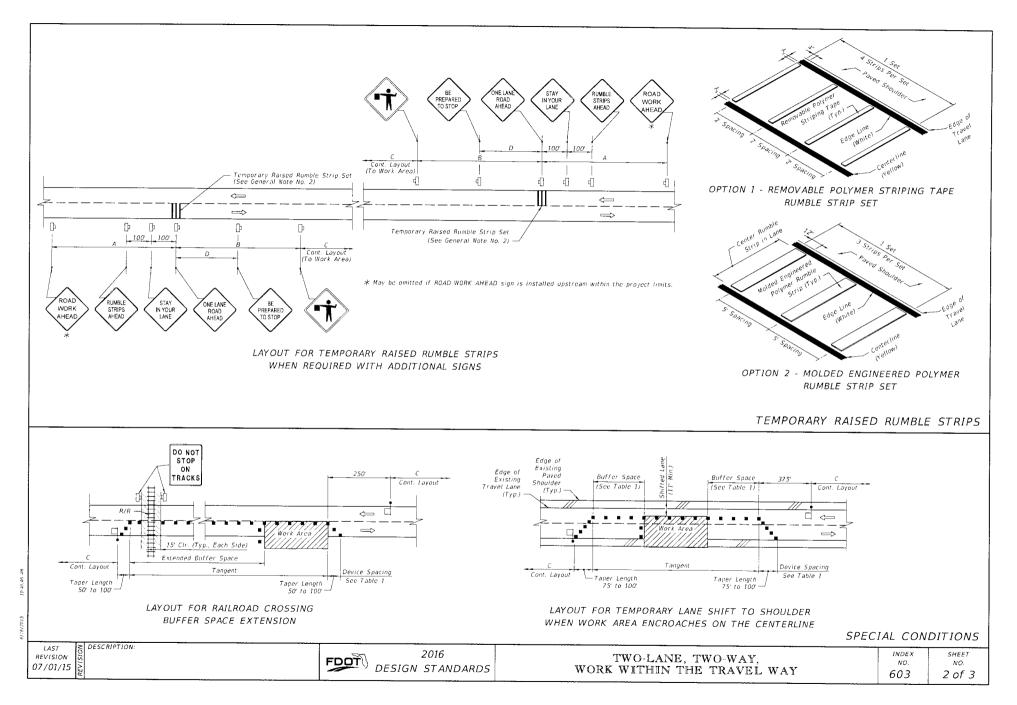
CONDITIONS

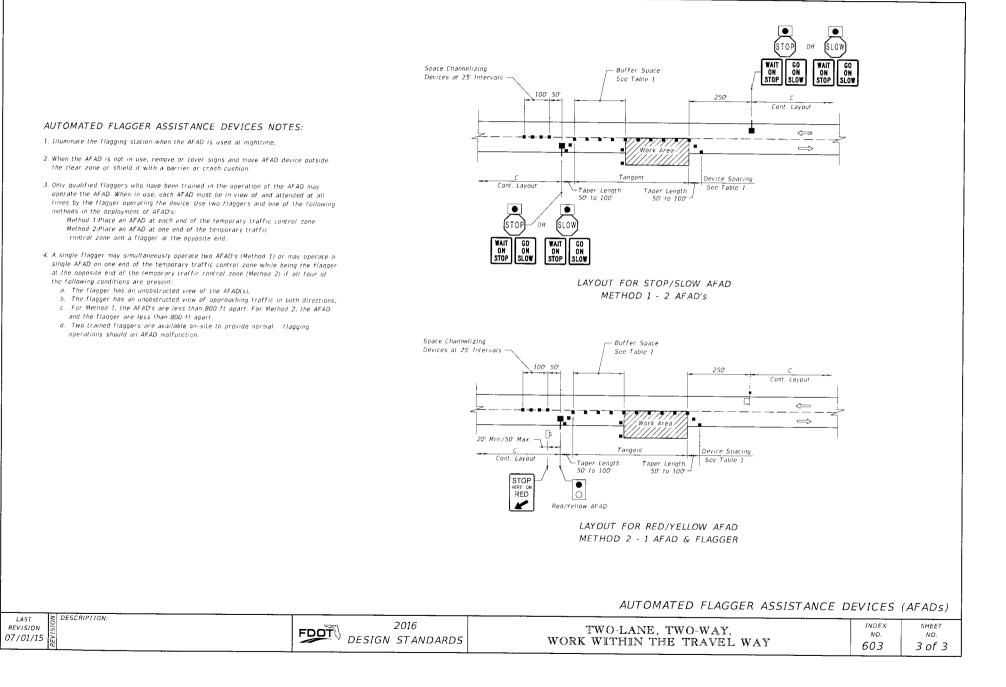
2640' 1500' 1000' 500

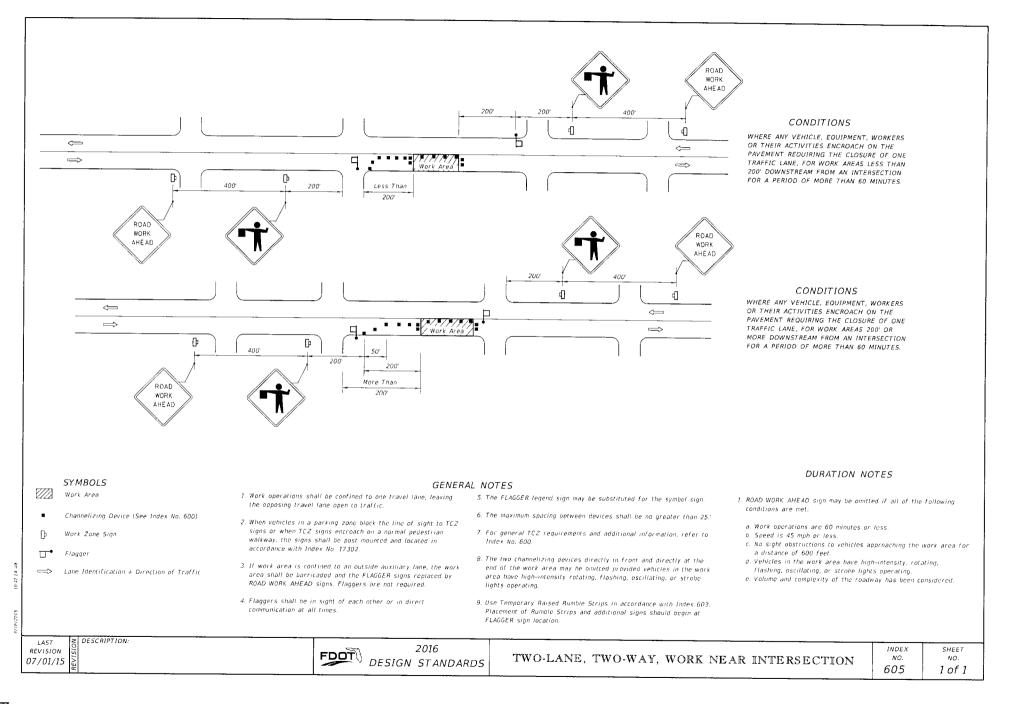
2640' 1500' 1000' 500'

2640 1500 1000 500

WHERE ANY VEHICLE, EQUIPMENT, WORKERS OR THEIR ACTIVITIES ENCROACH THE AREA BETWEEN THE CENTERLINE AND A LINE 2' OUTSIDE THE EDGE OF TRAVEL WAY.









COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date:	01/27/2017	Meeting D	ate: February 2, 2017	
Name: Penny	Stanley	Departme	nt: BCC Administration	
Division Manaç	ger's Signature: _	Sha		

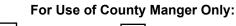
1. Nature and purpose of agenda item:

Operations Department - Utility Permit - Florida Power & Light Company - NW Moores Farm Road

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?	X	N/A	
		Yes Account No.	
		No Please list the proposed bud request	get amendment to fund this
Budget Amendment Number:		Fund:	
FROM:		то:	AMOUNT:



Consent Item

Discussion Item

COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS UTILITY PERMIT

Date: 1/6/17	Permit No	County Road _	Section No	
Permittee Florid	a Power & Light			
Address 9001 Ell	is Rd., Melbourne	e, FL 32904		
			ter called the County, to contract, operate and work located at NW Moores Farm Rd.	
FROM:		TO:		
Submitted for the Ut	ility Owner by: <u>Vale</u> Typed 1	rie Slyter-Permit Admir Name & Title	n. <u>Helerce Lyt</u> te 1/6/17 Signature Date	
aerial and undergrou application. Propose () FORT WHITE	and and the accurate ed work is within corp	locations are shown on t orate limits of Municipali fication was mailed on	ermined the location of all existing utilities, both the plans attached hereto and made a part of this ity: YES() NO(). If YES: LAKE CITY to the following utility	
again immediately u located at	pon completion of w	ork. The Public Works I	twenty-four (24) hours prior to starting work and Director is Telephone Number raffic is (This name may be provide	, ed
and shall be complet from date of permit a	ed within <u>180</u> days upproval, then PERMI	after permitted work has TTEE must review the p	d faith withindays after issuance of permit, s begun. If the beginning date is more than 60 days permit with the Columbia County Public Works tion facility that would affect the permitted	S
4. The construction PERMITTEE.	and maintenance of s	uch utility shall not inte	erfere with the property and rights of a prior	

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

Utilities Permit Page Two Revised: 8/17/00

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to b entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _______ within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations:

It is understand and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: <u>Valerie Slyter</u> Permittee

Place Corporate Seal

Attested

Utilities Permit Page three Revised: 8/17/00

Recommended	for Approval:
Signature:	IL K
Title:	ASS county intraces
Date:	<u>-1-12-17</u>

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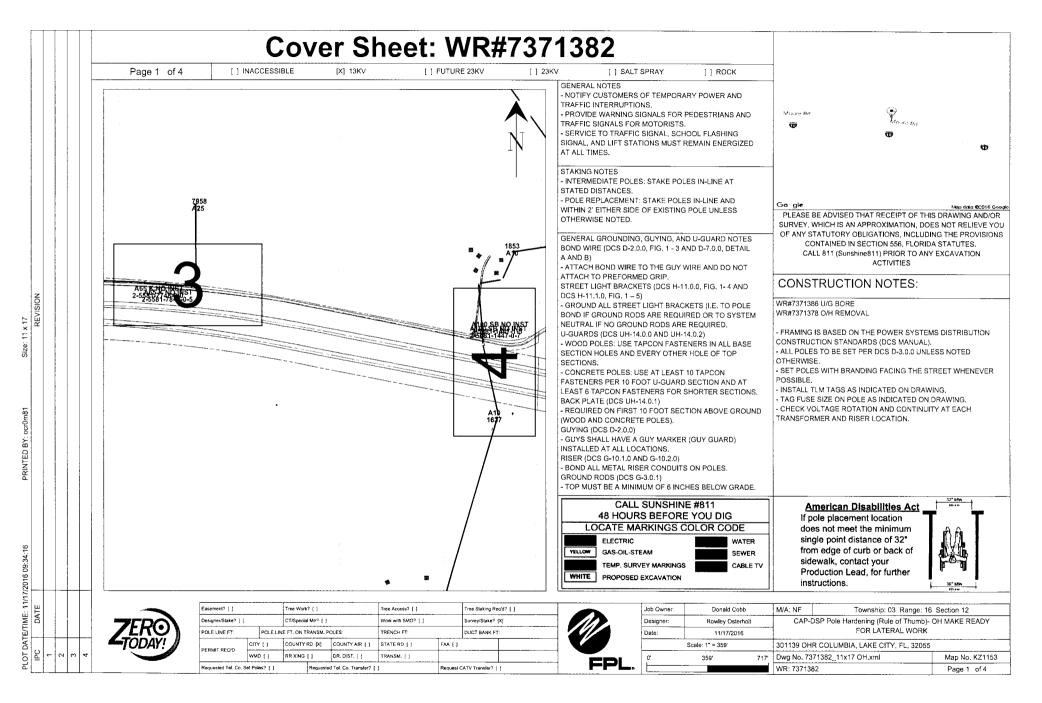
Approval by Board of County Commissioners, Columbia County, Florida:

YES () NO ()

Date Approved: _____

Chairman's Signature:

JAN 1 1 2017



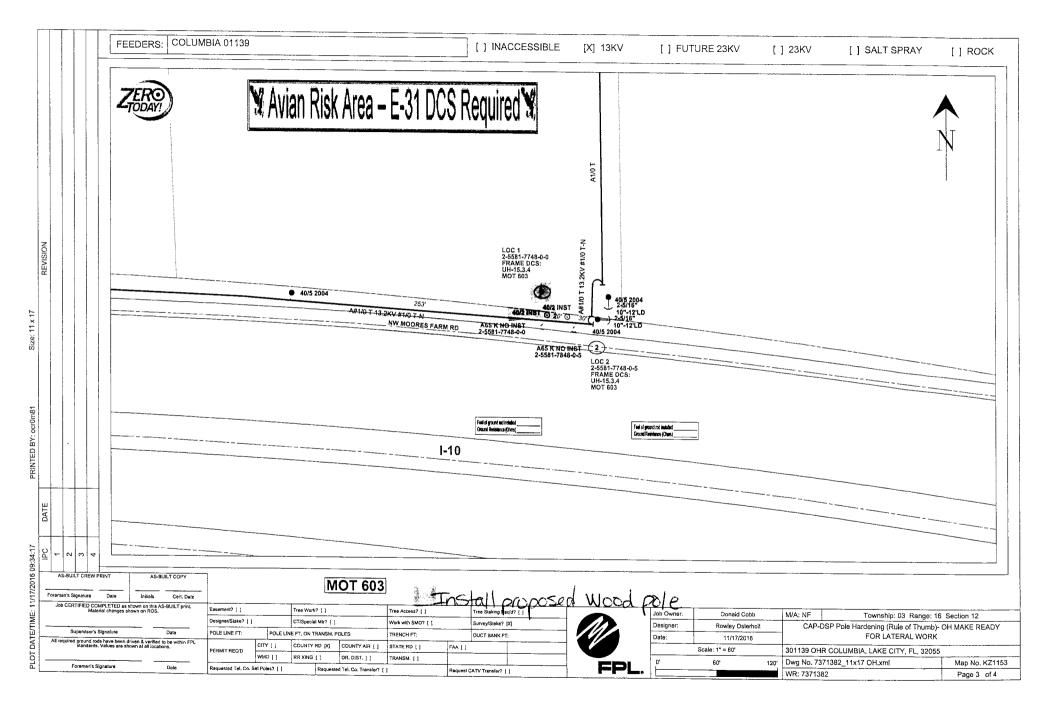
APPENDIX SHEET

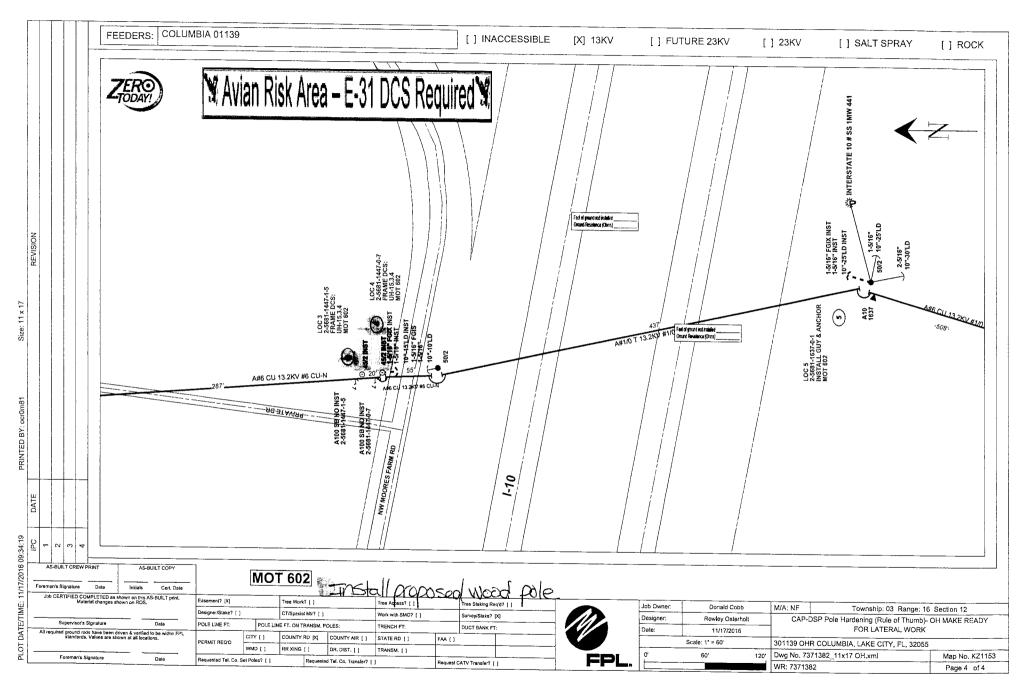
POLE SURVEY

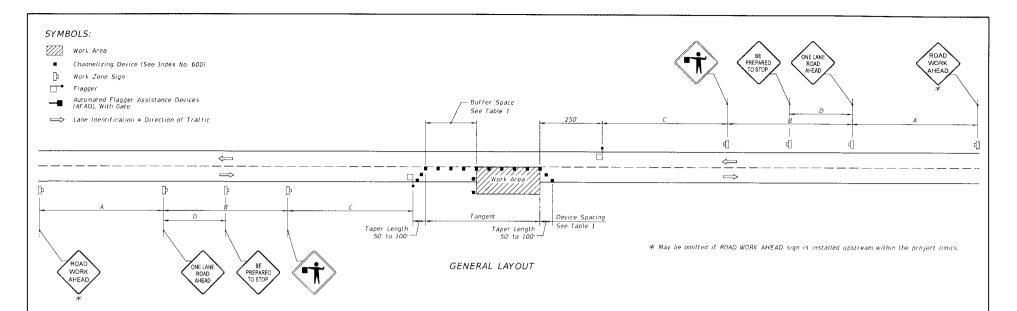
40'/2	2
45'/2	2

						P	DLE	SETTI	NG DE	PTHS							
	POLE	SETT	NG D	EPTH	SINE	ARTH /	GOOD	SOIL (FT)	MINIM	UM PO	DLE S	ETTIN	G DEPT	'HS IN F	ROCK* ((FT)
BOLE	CONCRETE POLES POLES CONCRETE POLES							WOOD POLES									
POLE	TYPE "0"	SU	IIIG	IIIA	IIH 8 KIP	CAST 12 KIP	SPUN 8 KIP	WOOD	POLE	TYPE "O"	SU	IIIG	IIIA	IIIH 8 KIP	CAST 12 KIP	SPUN 8 KIP	WOOD
20	7							4.5	20	6							4
25				<u> </u>				5	25				1				4.5
30 35	7.5	7.5		L				5.5	30		6						5
	7.5	7.5	9	L				6	35	6	6	7.5					5.5
40			9	10	11.5			6.5	40			7.5	8	9.5			5.5
45	·		9	10	11.5			7	45			7.5	8.5	9.5			6
50 55			9.5	10	11.5	13.5		7	50			7.5	8.5	9.5	12		6
60			9.5	ļ	12	14	13	7.5	55			8		10	12	13	6
65				<u> </u>	12	14		8	60					10	12		6.5
-70					12	14		8.5	65					10	12		6.5
75						14.5		9	70						12.5		7
80						15	14	9.5	75				<u> </u>		13	14	7.5
				1	1	15		10	80				1		13		8

	Avian Design – E-31 DCS
i i	(Refer to DCS for Standard Detail)
- N	Primary Jumpers: Insulator Cover 2. Hendrid
	Cable of Jumper Covers (grav hose)
	Poly maulatons, use addit Institutes and the
8	with Hendrix Cable
1-	#4CU Covered wire above & below all fuse
	SWALCING III
	#4CU Covered wire above, #6CU Covered
	with Delow all lightning arresters
-	#4CU Covered wire pole bond above neutral
-	Equipment Covers: all lightning arrestors and
	TURE SWITCHES (LA Capa, CS Covers)
-	Bushing Covers: all bushings
	(TXs. reclosers, cap banks, etc.)
~~~~	Raptor Covers: according to framing
5	- All phases (concrete poles)
8	- All phases in salt spray areas (wood or
1	concrete poles)
	<ul> <li>A Phase for vertical and modified vertical</li> </ul>
1	framing (wood)
1	
8	- B Phase for crossarm (wood)
	<ul> <li>B &amp; C Phase for neutral mounted on crossarm (wood)</li> </ul>
	Raptor Cover secured to lines by installing soft drawn ties (#4AL on AL, #4CU on CU)
	Raptor Covers are not required on wood
	poles if conductor spacing > 40" vertical or
	60" horizontal (exception- salt spray area)
-	Guy Strain Insulators: Primary guys require
ť.	guy strain insulators down to neutral
	Pole Top Cones: vertical disconnect switches
	or corner poles (others as needed)
	Bird Flight Diverters: OHGW or other wire
3	only when specified in notes
G	







#### GENERAL NOTES:

1. Special Conditions may be required in accordance with these notes and the following sheets.

2. If the Work Area encroaches on the Centerline, use the Layout for Temporary Lane Shift to Shoulder on Sheet 2 only if the Existing Paved Shoulder width is sufficient to provide for an 11' lane between the Work Area and the Edge of Existing Paved Shoulder. Reduce the posted speed when appropriate.

3. Temporary Raised Rumble Strips:

- a. Use when both of the following conditions are met concurrently: i. Existing Posted Speed is 50 mph or greater: ii. Work duration is greater than 60 minutes.
- b. Use a consistent Strip color throughout the work zone c. Place each Rumble Strip Set transversely across the lane at
- locations shown d. Use Option 1 or Option 2 as shown on Sheet 2. Use only one option
- throughout work zone.
- 4. Additional one-way control may be provided by the following means:
  - a. Flag-carrying vehicle; b. Official vehicle;
  - c. Pilot vehicles;
  - d. Traffic signals
- When flaggers are the sole means of one-way control, the flaggers must be in sight of each other or in direct communication at all times.
- 5. When a side road intersects the highway within the TTC zone, place additional TTC devices in accordance with other applicable TCZ Indexes.
- 6. The two channelizing devices directly in front of the work area may be omitted provided vehicles in the work area have high-intensity rotating, flashing, oscillating, or strobe lights operating.
- DESCRIPTION: LAST REVISION 07/01/15

7. When Buffer Space cannot be attained due to geometric constraints, use the greatest attainable length, not less than 200 ft.

#### 8. Railroad Crossings:

- a. If an active railroad crossing is located closer to the Work Area than the queue length plus 300 feet, extend the Buffer Space as shown on Sheet 2
- b. If the queuing of vehicles across an active railroad crossing cannot be avoided, provide a uniformed traffic control officer or flagger at the highway-rail grade crossing to prevent vehicles from stopping within the highway-rail grade crossing, even if automatic train warning devices are in place.

9. ROAD WORK AHEAD and the BE PREPARED TO STOP signs may be omitted if all of the following conditions are met:

- a. Work operations are 60 minutes or less.
- b. Speed limit is 45 mph or less.
- c. There are no sight obstructions to vehicles approaching the work area for a distance equal to the Buffer Space shown in Table 1. d. Vehicles in the work area have high-intensity, rotating, flashing,
- oscillating, or strobe lights operating. e. Volume and complexity of the roadway has been considered.
- 1. If a railroad crossing is present, vehicles will not queue across rail tracks.
- g. AFADs are not in use.

10. See Index 600 for general TCZ requirements and additional information.

2016

FDOT DESIGN STANDARDS

11. Automated Flagger Assistance Devices (AFADs) may be used in accordance with the Notes on Sheet 3.

			τ,	ABLE 1					
		DEVI	CE SPACING		Γ				
Posted Speed	Maximum Spacing Maximum S of Cones or Type I or Tubular Markers Barricades/Pa			or Type II	Buffer Space				
ľ	On a	On a	On a	On a		В	С	D	
	Taper	Tangent	Taper	Tangent		-	-		
25	20'	50	20	50'	200'	200	200'	100'	155'
30	20'	50	20'	50'	200'	200	200'	100'	200'
35	20'	50	20'	50'	200'	200	200'	100'	250'
40	20'	50'	20'	50'	200	200	200'	100'	305
45	20'	50'	20'	50'	350	350'	350'	175	360'
50	20'	50 [°]	20'	100'	500	500	500'	250'	425'
55	20'	50	20'	100'	2640'	1500	1000'	500'	495
60	20'	50	20'	100'	2640	1500	1000'	500'	570'
65	20'	50'	20'	100'	2640	1500	1000'	500'	645
70	20'	50'	20'	100'	2640	1500	1000	500	730'

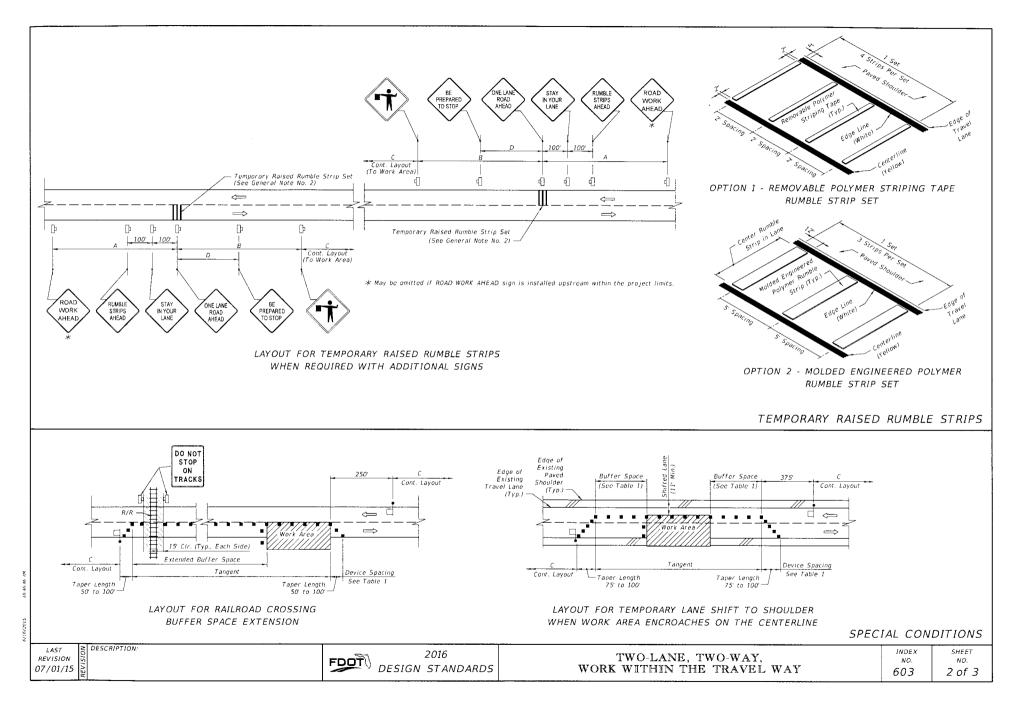
TWO-LANE, TWO-WAY, WORK WITHIN THE TRAVEL WAY

#### CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT. WORKERS OR THEIR ACTIVITIES ENCROACH THE AREA BETWEEN THE CENTERLINE AND A LINE 2" OUTSIDE THE EDGE OF TRAVEL WAY.

INDEX NO.	SHEET NO.
603	1 of 3

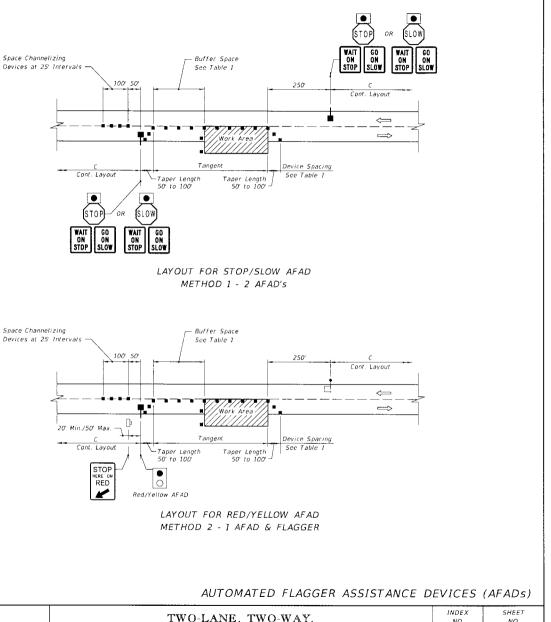
3



#### AUTOMATED FLAGGER ASSISTANCE DEVICES NOTES:

1. Illuminate the flagging station when the AFAD is used at nighttime.

- 2. When the AFAD is not in use, remove or cover signs and move AFAD device outside the clear Zone or shield it with a barrier or crash cushion.
- 3. Only qualified flaggers who have been trained in the operation of the AFAD may operate the AFAD. When in use, each AFAD must be in view of and attended at all times by the flagger operating the device. Use two flaggers and one of the following methods in the deployment of AFAD's:
  - Method 1:Place an AFAD at each end of the temporary traffic control zone. Method 2:Place an AFAD at one end of the temporary traffic control zone and a flagger at the opposite end.
- 4. A single flagger may simultaneously operate two AFAD's (Method 1) or may operate a single AFAD on one end of the temporary traffic control zone while being the flagger at the opposite end of the temporary traffic control zone (Method 2) if all four of the following conditions are present:
  - a. The flagger has an unobstructed view of the AFAD(s):
  - b. The flagger has an unobstructed view of approaching traffic in both directions:
    c. For Method 1, the AFAD's are less than 800 ft apart. For Method 2, the AFAD and the flagger are less than 800 ft apart.
  - and the flagger are tess than about a part. d. Two trained flaggers are available on-site to provide normal. Flagging operations should an AFAD malfunction.





## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's	Date: 01/23/2017		Meeting Date:	February 2, 2017	
Name:	Kevin Kirby		Department:	Public Works Department	
Divisior	n Manager's Signature:	14-12			

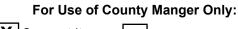
1. Nature and purpose of agenda item:

Utility permit from Environmental Consulting & Technology proposed monitoring well for the purpose of continuing the petroleum site investigation to ground water associated with the Rentz Station.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

## 2. Fiscal impact on current budget.

Is this a budgeted item?	X	N/A		
		Yes Account No.		
		No Please list the propo request	osed budget amendment to fund this	-
Budget Amendment Numbe	r:		Fund:	
FROM:	_	TO:		AMOUNT:



Consent Item

Discussion Item



Mr. Kevin Kirby Public Works Director Columbia County Post Office Box 1529 Lake City, Florida 32056

### RE: Utility Permit for Right-Of-Way Rentz Station 810 Northeast Washington Street, Lake City, Florida FAC ID: 12-9046234 FDEP Purchase Order: AE9B2B, Task 3 Change Order #7

Dear Mr. Kirby:

Environmental Consulting & Technology, Inc., (ECT) is continuing to conduct a site investigation of a petroleum discharge that occurred at the subject site in 1988. Copies of the recently collected ground-water flow (Attachment A) and petroleum contamination data (Attachment B) that demonstrate the need for additional wells have been attached for your information. ECT was issued the subject Change Order (Attachment C) by the Florida Department of Environmental Protection (FDEP) to install a pair of additional shallow, water table wells with one intended for the County right-of-way as indicated on the attached permit (Attachment D). ECT respectfully requests your assistance in processing the attached utility permit so that this work can begin as soon as possible.

If you have any questions regarding this letter, or if you wish to discuss the nature of the proposed work, please contact me at 352.332.0444 extension 11335 or by email at <u>mdale@ectinc.com</u>.

Sincerely,

ENVIRONMENTAL CONSULTING & TECHNOLOGY, INC.

Maion W. d.le

Mervin W. Dale, P.G. Staff Scientist II

MWD/saw

cc:

ATTACHMENTS

ATTACHMENT A—GROUNDWATER FLOW MAP ATTACHMENT B—GROUNDWATER CONTAMINANT MAPS ATTACHMENT C—CHANGE ORDER ATTACHMENT D—UTILITY PERMIT WITH ATTACHMENT

3701 Northwest 98th Street Gainesville, FL 32606

(352) 332-0444

FAX (352) 332-6722

Y:\GRS17\F1234 FDEP\RENTZ\5_REPORTS\CVR LTR.DOCX.1

**Reading File** 

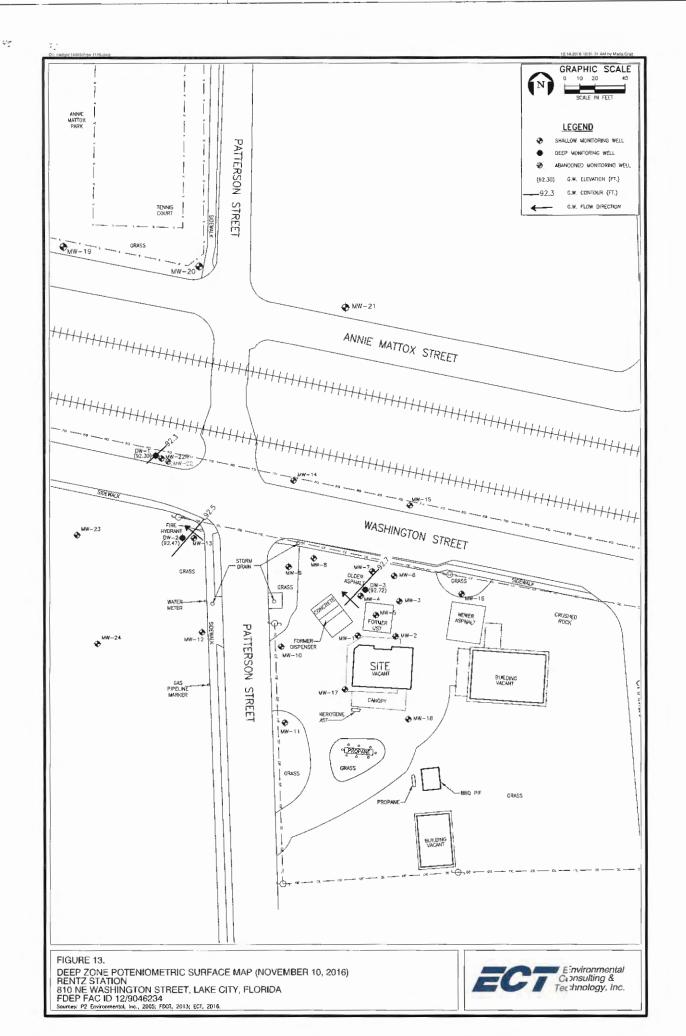
Parman Keller

Pamela J. McElroy Senior Scientist I

ATTACHMENT A---

**GROUNDWATER FLOW MAP** 





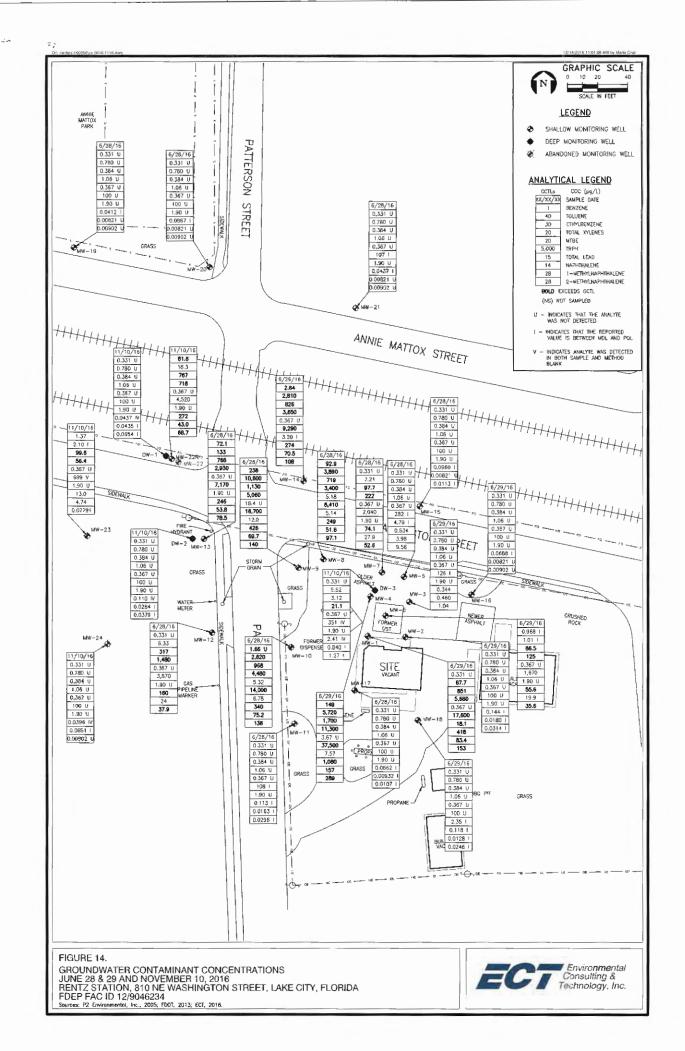
9. 59

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ATTACHMENT B—

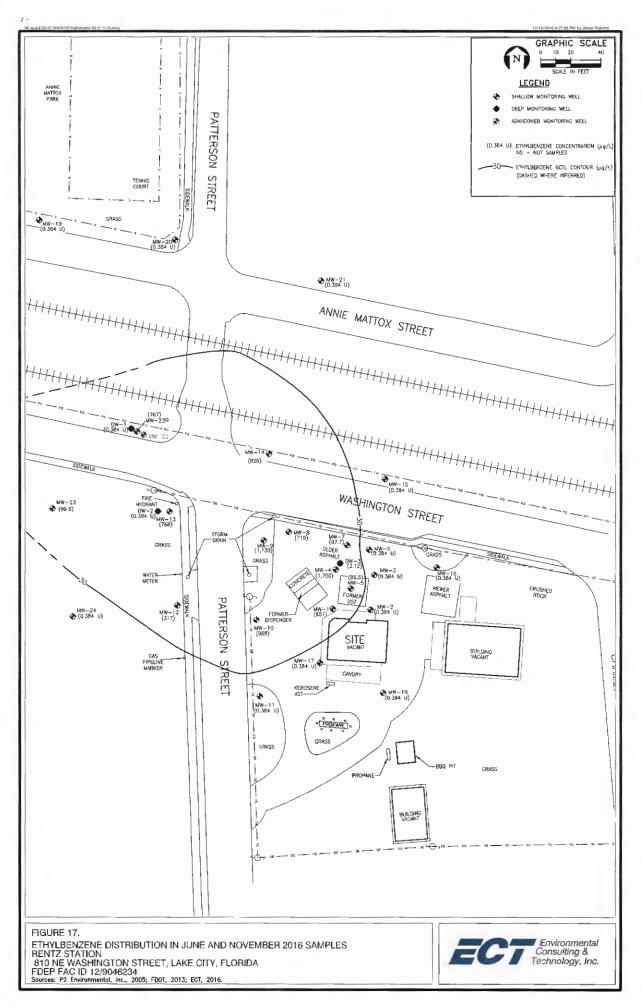
**GROUNDWATER CONTAMINANT MAPS** 

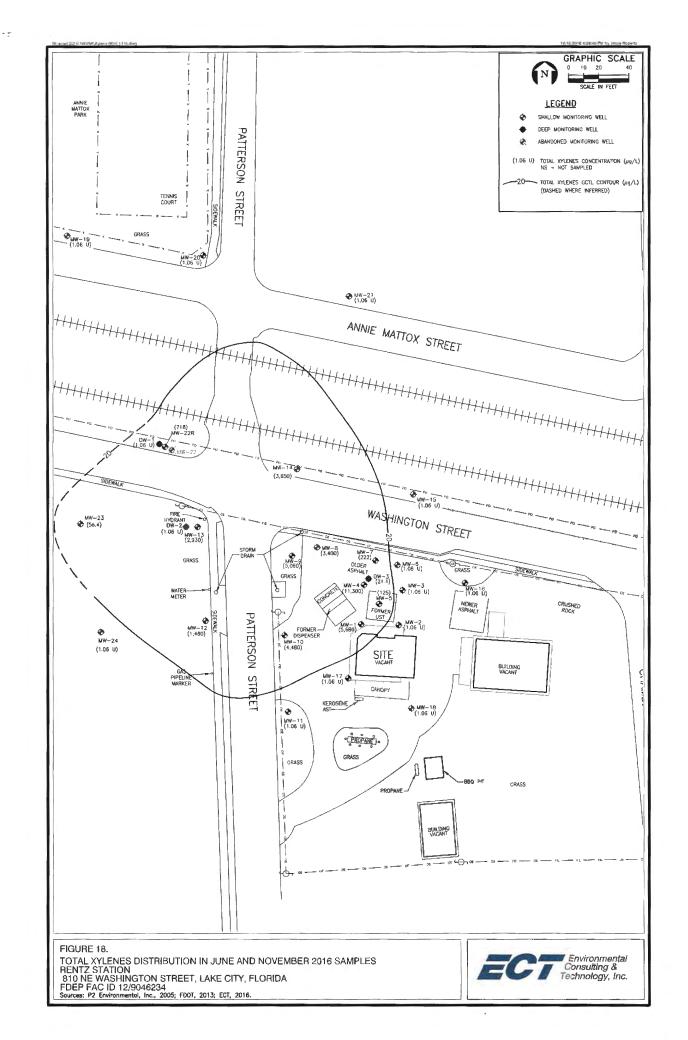












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p. 63

## ATTACHMENT C—

## **CHANGE ORDER**



Florida Department of Environmental Protection-Division of Waste Management-Petroleum Restoration Program Request for Change - Authorization for Change in Scope of Work

9-Digit Facility ID #: 129046234	Contract #:	GC805	PO#: AE9B2B
Facility Name: RENTZ STATION	Contractor:	Environmental Consulting & Technology	CO #: 7
Sile Manager Name: ELIZABETH ROGERS	<b>Contractor Phone:</b>	352-248-3335	Ref #: 805-031A
Site Manager Phone: (850)877-1133	FDEP Cost Share %:	100.00%	
Site Manager Email: ERogers@ene.com			

This is an authorization for the costs associated with the change in quantities of services being provided and/or deliverable due dates. In order for these costs to be paid, these changes must be processed through a change order to the purchase requisition and a revised Purchase Order issued by MFMP prior to initialing work.

Description of Change and Justification: Include complete description of who, what, where, when, how and why.

In accordance with ECT/FDEP teleconference held 12/16/2016, ECT recommends installation of 2 add's shallow wells (offsite locations shown on attached site map) per the attached Soil Boring and Well Installation and Waler Sampling Tables. The wells will also be sampled about 1 week following install for the parameters on the attached water sample table. The intent of the wells is to complete delineation of the shallow zone gw contamination in preparation of the GSAR to be submitted with updated tables, figures, logs, field notes and recommendations. Costs for the MOT required to comply with ROW permit for well installation planned for ROW along Washington St. have been included (quote from Comerstone Barricades attached (includes tax)) with the MOT tayout. See attached Figure 2C Ste Map with Proposed Lipts and Figure 1 MBT Flan.

TASK	PAY ITEM	DESCRIPTION	UNIT OF MEASURE	PAY ITEM PRICE	QUANTITY	EXTENDED PR	RICE
3	1-7.	6% Handling Fee for Cost Reimbursable Items	% Surcharge	\$0.06	1038.07	\$	62.28
3	1-5.	Off-Site Property Access Agreement	Per Agreement	\$200.00	2	\$ 4	400.00
3	1+4.	Permit Fees (actual fee only, cost to obtain permit is included in applicable pay items)	Reimbursable*	\$1.00	80	\$	80.00
3	8-1.	Monitoring Well Sampling with Waler Level, $\leq$ 100 fool depth	Per Well	\$140.00	2	\$ 2	280.00
3	9-27.	Water, BTEX + MTBE (EPA 602, EPA 624, EPA 8021 or EPA 8260)	Per Sample	\$31.50	2	\$	63.00
3	9-30.	Water, Polycyclic Aromatic Hydrocarbons, including 1- methylnaphthalene + 2-methylnaphthalene (EPA 510 [HPLC], EPA 625, EPA 8270 or EPA 8310)	Per Sample	\$73.50	2	\$ 1	147.00

Schedule of Pay Items 2-9-16

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Page 1 of 3

9-Dig	git Facility ID A	: 129046234	Contract #: 0	GC805		PO #:	B	
	Facility Name	RENTZ STATION	Contractor: E	nvironmental Co	nsulling & Techno	CO #:	7	
3	9-36.	Water, Total Recoverable Petroleum Hydrocarbons (F	L-PRO)	Per Sample	\$42.00	z	\$	84.0
3	9-41.	Water, Lead, Total (EPA 200.7, EPA 200.8, EPA 6010	) or EPA 6020)	Per Sample	\$8.40	2	\$	16.80
3	22-2.	мот		Reimbursable*	<b>\$1.00</b>	958.07	\$	958.0
3	12-6.	Transport and Disposal of Petroleum impacted Soll (In	ncludes drum)	Per Drum	\$160.00	3	\$	480.0
3	3-1.	Mobilization, Light Duty Vehicle (car or 1/2 Ion truck) - each way	≤ 100 miles	Per Round Trip	\$265.00	3	\$	795.0
3	5-3.a.	Direct Push Technology (DPT) Rig and Equipment		Full Day	\$1,400.00	1	\$	1,400.0
3	6-2.a.	Well Installation - 2 inch diameter (vertical)		Per Foot	\$23.50	28	\$	658.0
3	3-7.a.	DPT Rig and Support Vehicles Mobilization - ≤ 100 m	lles each way	Per Round Trip	\$400.00	1	\$	400.0
3	8-7.	Water Level or Free Product Gauging		Per Well	\$19.99	4	\$	79.9
3	8-11.	Electronic Data Deliverables (EDD)		Per Sampling Event	\$28.00	1	\$	28.0

### Florida Department of Environmental Protection-Division of Waste Management-Petroleum Restoration Program Request for Change - Authorization for Change in Scope of Work

For mimbursable pay items the cast listed is a "not to exceed" amount. Fees will be reimbursed for the pay item based on the actual invoice. Please note, the unit of measure for these items will be displayed as dollars for invoicing purposes. Please refer to the Scope of Work for additional description of these items.

Schedule of Pay Items 2-9-16

Page 2 of 3

2...

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9-Dig	it Facility ID #: 12	29046234		Contract #: GC805		PO #: AE9B2E	3
	Facility Name: RI	ENTZ STATION		Contractor: Environmental Co	onsulting & Techno	CO #: 7	
Task	Deliverable Name	3		Previous Due Date	New Due Date	Change	Order Subtotals
3	GSAR			3/6/2017	6/1/2017	\$	5,932.11
			Period ol Service:	5/5/2017	7/31/2017	\$	5,932.11
FDEF	Representative: ⁹ Sile Manager: m/Co. Manager:	Mervin W. Dale (Print Name) ELIZABETH ROGERS (Print Name) Tacl Jakusta (Print Name)		Previous End Date	New End Date	(FDEF	uthorized Cost 9 Share: 100%) 1/5/2017 (Date) 1/7 (Date) 1/9/17 (Date)
Technical App	riewer (optional); proval (optional); proval (optional);	UBm 16/17					

Florida Department of Environmental Protection-Division of Waste Management-Petroleum Restoration Program Request for Change - Authorization for Change in Scope of Work

Schedule of Pay items 2-9-16

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Page 3 of 3

#### Petroleum Contamination Site Response Action Services SCHEDULE OF PAY ITEMS INVOICE RATE SHEET

#### DETAIL INVOICE, Page 2 of 4

	Facility Name: RENTZ STATION		Contractor:	Envi	ronmental C	onsultin	g & Technology,	Inc.			_
7	-Digit Facility ID #: 9046234		CID #:		00080			Retainage %:	10%	Purchase Orde	£
	County: 12		Contract #:		GC805		FDI	P Cost Share %:	100.00%	Download Dat	e: 2/24/16 15:4
	Region: North		SPI ID #:		5170		Tota	i Extended Cost:	\$ 75,159.99	Asoginment Typ	e: CSF
51	te Manager Name: ELIZABETH ROGERS					•	Witho	et Handling Fee:	\$ 74,939.95		
Sit	e Manager Phone: (850)877-1133		Trans	Ridn	Agreement	0	Yes 🕲	No			
S	ite Manager Email: ERogers@ene.com										
					PO Rate S	heet		Previously Invoiced	This	i Invoice	Balance
PAY	DESCRIPTION	UNIT OF MEASURE	UNITS		GOTIATED EM PRICE	TOT	AL EXTENDED PRICE	UNITS	UNITS	Extended Price	UNITS
Tas	k1										
1-1.	File Review	Per Review	1	\$	400.00	\$	400.00	0	0	5 -	1
1-2.	Site Health & Safety Plan	Per Site	1	5	149.00	\$	149.00	0	0	\$ -	1
2-1.	Site Reconnaissance/Field Measurement Visit	Per Visit	1	5	300.00	\$	300.00	0	0	\$ -	1
3-1.	Mobilization, Light Duty Vehicle (car or 1/2 Ion truck) - ≤ 100 miles each way	Per Round Trip	1	5	265.00	\$	265.00	0	0	\$.	1
8-7,	Water Level of Free Product Gauging	Per Well	22	5	19.99	5	439.78	0	0	\$ -	22
		RETAINAGE				5	155.38	\$ -		\$ -	\$ 155.
		SUBTOTAL		T		\$	1,553.78	\$ .		\$ -	\$ 1,553.
Tas	k2										
1-4,	Permit Fees (actual fee only, cost to obtain permit is included in applicable pay Itams)	Reimbursable*	500	\$	1.00	\$	500.00	0	0	\$ -	500
1-5.	Off-Site Property Access Agreement	Per Agreement	4	15	200.00	S	600.00	0	0	\$ .	4
1-7.	6% Handling Fee for Cost Reimbursable Items	% Surcharge	2629.25	5	0.06	\$	157.76	0	0	\$ -	2629.25
2.2	Receptor Survey and Exposure Pathway Identification (excludes report)	Per Survey	1	5	350.00	s	350.00	0	0	s -	1
3-1,	Mobilization, Light Duty Vehicle (car or 1/2 ton track) - ≤ 100 miles each way	Per Round Trip	5	15	265.00	S	1,325.00	0	0	s -	5
3-7.a	DPT Rig and Support Vehicles Mobilization - \$ 100 miles each way	Per Round Trip	1	15	400.00	S	400.00	0	0	s .	1
3-9.a.	Drdl Fog and Support Vehicles Mobilization (hotlow stem auger, mud rotary or sonic) - < 100 miles each way	Per Round Trip	2	15	500.00	5	1,000.00	0	0	5 .	2
4-1.a.	Per Diem - For travel > 1 consecutive day (prorated in quarter day increments naccordance with 112.061, F.S.) - Travel Voucher required and quoted rate should be per person per day	Per Person, Per Day	32.8	s	60.00	5	2,624.00	0	0	s .	32.8
5-1.A.1.	Split Spoon Sampling - 2 foot (during boring) < 50 feet	Per Sooon	146	IS	25.00		3,650.00	0	0	\$	146
5-3.a.	Direct Push Technology (DPT) Rig and Equipment	Full Day	4	15	1.400.00		5,600.00	0	0	\$ -	4
5-6.	HSA or MR Boring, ≤ 6 inch diameter, < 50 foot total depth	Per Foot	45	5	18.50		832.50	0	0	\$ .	45
57.	HSA or MR Bening, ≤ 6 inch diameter, 50 to 100 toot total depth	Per Foot	20	2	20.00	-	400.00	0	0	\$ .	20
5.9.	HSA or MR Boring, > 6 to 10 inch diameter, < 50 toot total depth	Per Foot	192	15	22.00		4,224.00	0	0	5	192
5-12	HSA or MR Boring, > 10 to 14 inch diameter, < 50 foot total depth	Per Foot	BO	is	31.00	-	2,480.00	0	0	5	80
6-2a	Well Installation - 2 inch diameter (vertical)	Per Foot	292	15	23.50		6.862.00	0	0	\$ .	292
6-5.	Surface Casing - 5 Inch diameter	Per Fooi	80	5	27.00	-	2,160.00	0	0	5	80
7-1.	Grout and Abandon Well, 1 to 2 Inch diameter	Per Foot	14	5	11.00		154.00	0	0		
8-1.	Monitoring Well Sampling with Water Level, ≤ 100 foot depth	Per Well	26	5	140.00	_	3.640.00	0	0	<u>s</u> -	26
6-6.	Soit/Sediment Sample Collection	Per Sample	13	5	34,99	<u> </u>	454.87	0	0	5 -	13
8-7.	Water Level or Free Product Gauging	Per Well	1	s	19.99		59.97	0	0	-	3
8-11.	Electronic Data Deliverables (EDD)	Per Sampling Event	3	5	28.00	1.	84.00	0	0		3
8-14.	Choore (20 yilling for the constanting constant), if it may not out minimations are used in the second s	Per Sample	12	5							1
	complex submitted in the Information for SOLD Inching and the 25 years forces complex collected in the field.				12.00	-	144.00	0	0	\$ -	12
9.2	Soil, BTEX + MTBE (EPA 8021 or EPA 8260)	Per Sample	12	\$	31.50	-	378.00	0	0	\$ -	12
9-5.	Soil, Polycyclic Aromatic Hydrocarbons (EPA 8270 or EPA 8310)	Per Sample	12	5	73.50	-	882.00	0	0	5 -	12
9-8.	Soil, Total Recoverable Petroleum Hydrocarbons (FL-PRO)	Per Sample	12	5	42.00		504.00	0	0	<u>s</u> .	12
9-8.a.	Soll, TRPH Fractionation (MADEP-EPH/VPH Method or TPHCWG Direct Method)	Per Sample	6	5	183.75	-	1,102.50	0	0	\$ .	6
9-11.	Soil, Arsenic (EPA 6010 or EPA 6020)	Per Sample	1	15	10.50	1	10.50	0	0	5 -	1

Schedule of Pay Items 8-24-15

1/5/2017

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#### Petroleum Contamination Site Response Action Services SCHEDULE OF PAY ITEMS INVOICE RATE SHEET

DETAIL INVOICE, Page 3 of 4

				POF	late St	pest	Previously Invoiced	Thi	is Invoice		Balance
PAY FTEM	DESCRIPTION	UNIT OF MEASURE	UNITS	NEGOTIA ITEM PR		TOTAL EXTENDED PRICE	UNITS	UNITS		TENDED PRICE	UNITS
9-12	Soil, Cadmiwn (EPA 5010 or EPA 5020)	Per Sample	1	5	0.50	5 10.50	D	0	5		1
9-13.	Sol, Chromium (EPA 6010 or EPA 6020)	Per Sample	1	5	10.50	\$ 10.50	0	0	\$	-	1
9-14.	Soil, Lead (EPA 6010 or EPA 6020)	Per Sample	13	5	10.50	\$ 136.50	0	0	5	-	13
9-15.	Soit, Toxicity Characteristic Leaching Procedure-Extraction Only (EPA 1311)	Per Sample	1	5 3	26.25	\$ 26.25	0	0	15	- 1	1
9-16.	Soil, Synthetic Precipitation Leaching Procedure-Extraction Only (EPA1312)	Per Sample	12	\$ 3	26.25	\$ 315.00	0	0	5		12
9-27.	Water, BTEX + MTBE (EPA 602, EPA 624, EPA 6021 or EPA 8260)	Per Sample	32	S .	31.50	\$ 1,008.00	0	0	\$	-	32
9.30.	דואותי, רטויבינג אינאלאוג דין מוסטאנטאוג, אוגאנטאן דוונטיןאפאנאנאנאר י ביוופטוואפאנאנצאוי (בו איטיע וווטי רו בטן ביב בטא איזא אינגער בטא פוווי	Per Sample	32	\$	73,50	\$ 2,352.00	0	0	5	4	32
9-31.	Water, EDB [1,2-dibromosthane or ethylene dibromide] (EPA 504.1 or EPA 8011)	Per Sample	1	\$ 3	35.75	\$ 36.75	0	0	\$	-	1
	Water, Total Recoverable Patroleum Hydrocarbons (FL-PRO)	Per Sample	26	5	12.00	\$ 1,092.00	0	0	5		26
9-41.	Water, Lead, Total (EPA 200.7, EPA 200.8, EPA 6010 or EPA 6020)	Per Sample	27	s	8.40	\$ 226.80	0	D	s		27
944.a.	Water, Dissolved from (includes filter appropriate to sample method - EPA 200.7, 200.9, 60108, or 7380)	Per Samole	3		24.15	\$ 72.45	D	0	5		3
9-51	Water, Nitrate (as N) (EPA 300.0 or EPA 353.2)	Per Sample	3	1	10.50	\$ 31.50	Û.	8	5	-	3
9-57.	TRANS, CHEVEROSPHAN, JAS T JULT A 20010, LT A 2001, LT A 2001, LT A 2001, LT A 2000, CHI 90007 L UT	Per Sample	3			\$ 31.50	0	0	1		3
9-60.	ליון גבויה אבן זימפו, סגולוי ואסוהו טאופיט, אסווירטאישט, גד אסוטט, בראסוט, גראסוט, בראסטט, גראסטט, גראסטטר	Per Sample	3		10.50	\$ 31.50	0	0	s		3
9-79	Water, EDC (1,2-dichloroethane) (EPA Method 8021 or 8260)	Per Sample	1	1	52,50	\$ 52.50	0	0	5		1
9-80.	Water, Methana (EPA SOP RSK-175)	Per Sample	3		55.00	\$ 165.00	0	0	15		3
12-6	Transport and Disposal of Petroleum Impacted Soil (includes drum)	Per Drum	43		50.00	\$ 5,680.00	0	0	te		43
12-13.	Transport and Disposal of Petroleum Contact Water (includes drum)	Per Drum	5		50.00	\$ 750.00	0	0	1:		5
19-27.	Interim Assessment Report		1		50.00	\$ 1,150,00	0	0	1		1
22-1.		Per Report Reimbursable*	309.93	s 1,13	1.00	\$ 1,150,007		0	3		309.93
	Locking Plug, 2' Green MOT	Reinbursable*	1819.32	1.2	1.00		0	0	5	-	1819.32
22-2	IMOT		1012.32	-	-		\$ -		5		
		RETAINAGE				\$ 5,728,71 \$ 57,287.10	2		5		\$ 5,728.7
Tas	21	SUBIUIAL		-		¥ 31,291.10	3		1.8		\$ 57,287.10
1-3,	Notice of Discovery of Contamination Package (Initial or TPOC)	Dec Deckney	1	5 2	25.00	\$ 225.00	0	0	Is		1
1-4.	Permit Fees (actual fee only, cost to obtain permit is included in applicable pay items)	Per Package Reimbursable*	80	15			0	0	5		
1-5.	OF Star Property Access Agreement		2		00.00	\$ 80.00 \$ 400.00		0			80
1-3.	6% Handling Fee for Cost Reimbursable liems	Per Agreement				-	0		15		
3-1.		% Surcharge	1039.07			\$ 62.29	0	0	5	-	1038.07
3-7.a.	Mobilization, Light Duty Vehicle (car or 1/2 ton truck) - \$ (60 miles each way	Per Round Trip	3			\$ 795.00	0	0	\$	-	3
	DPT Rig and Support Vehicles Mobilization - ≤ 100 miles each way	Per Round Trip	1		00.00	\$ 400.00	0	0	\$	-	1
5-3.a.	Direct Push Technology (DPT) Rig and Equipment	Full Day	1		00.00	\$ 1,400.00	0	0	5	-	1
6-2.2.	Well installation - 2 inch diameter (verlical)	Per Foot	28		23.50	\$ 658.00	0	0	\$		28
8-7	[Monitoring Web Sampling with Water Level, ≤ 100 foot depth	Per Well	2		40.00	\$ 280.00	0	0	5		2
	Water Level or Free Product Gauging	Per Well	4	1	19.99	\$ 79.96	0	0	\$		4
8-11.	Electronic Data Deliverables (EDD)	Per Sampling Event	1		28.00	\$ 28.00	0	0	15		1
9-27	Water, BTEX + MTBE (ЕРА 602, ЕРА 624, ЕРА 8021 ог ЕРА 8260) (Water, Forgeyout Promator reprocessors, папраля, тапевулацияние - илектрацияние служаются в ото	Per Sample	2		31.50	\$ 63.00	0	0	5		2
9.30.	NO CLEDA STE FOA STO OCEDA 224M	Per Sample	2		73.50	\$ 147.00	0	0	15		2
9-36.	Water, Total Recoverable Petroleum Hydrocarbons (FL-PRO)	Per Sample	2	\$	42.00	5 84.00	0	0	5	-	2
9-41	Water, Laad, Total (EPA 200.7, EPA 200.8, EPA 6010 or EPA 6020)	Per Sample	2	s	8.40	\$ 16.60	a	c	s		2
12-6.	Transport and Disposal of Petroleum Impacted Soil (includes drum)	Per Drum	3		60.00	\$ 460.00	0	0	\$		3
19-3.	General Sile Assessment Report	Per Report	1	\$ 2,8	62.00	\$ 2,862.00	0	0	5	-	1
21-15.	P.G. or Qualified P.E. Review, Evaluation and Certification of a General Site Assessment Report	Per Report	1	\$ 3	00.00	\$ 300.00	Q	0	\$	· ·	1
22-2	IMOT	Reimbursable*	958.07	5	1.00	\$ 958.07	0	D	15		958.07

Schedule of Pay Items 8-24-16

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# Petroleum Contamination Site Response Action Services SCHEDULE OF PAY ITEMS INVOICE RATE SHEET

#### DETAIL INVOICE, Page 4 of 4

2				PC	Rate SI	heet		Previously Invoiced	Th	is inve	olce			Balance
PAY	DESCRIPTION	UNIT OF MEASURE	UNITS	NEGOT		TOTAL EXTEN	60	UNITS	บพศร		EXTENDE PRICE	0		UNITS
23-1.	Contingent Funding - Allowance only to be used as offset for field change orders	NOT BILLABLE	7000	\$	1.00	\$ 7,00	00	n/a	r/a		n/a			7000
		RETAINAGE				\$ 1,63	.91 \$	-		15			\$	1,631.9
		SUBTOTAL				\$ 15,31	11 \$	•		\$		-	5	16,319.1
		TOTAL COST		1		\$ 75,15	.99 5	-		\$		-	\$	75,159.9
Version	9.0		0	wher Cost	Share:	3	- \$	-		\$		-	\$	
			ŧ	DEP Cos	t Share:	\$ 75,15	2 99.1			\$			\$	75,159.99
				Ret	lainage:	\$ 7,51	100 \$			\$		-	5	7,516.00
			FDEP	Less Ret	ainage:	\$ 57,64	1.99 \$	-		15			15	67.643.95

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nager Appr Print Name

Signature

Date of Review Letter

Schedule of Pay Items 8-24-16

22-2 MOT Quote

MAINTENANCE OF TRAFFIC QUOTE



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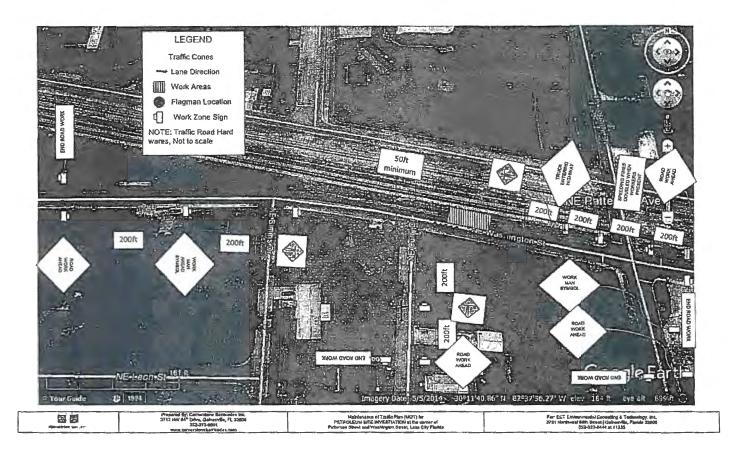
Project No. Rentz Station 2 Location: Lake City, FL Duration: 1 Estimate No. 024 Estimate by: Christopher Falade Date: 1/04/2017

Item Description	Unit	Duration (Day)	Unit Price	Quantity	E	stended
Mobilization	LO	1	\$ 200.00	1	\$	200.00
Maintenance of Traffic	ED	1	\$ 195.00	1	\$	195.00
2 Flagmen	HR	1	\$ 61.33	8	\$	490.64
Work Zone Signs	ED	1	\$ 0.40	14	\$	5.50
*Traffic Cones	EA	1	\$ 0.35	36	\$	12.50
				Total	\$	903.84
				Tax	\$	54.23
	1			Grand Total	5	958.07

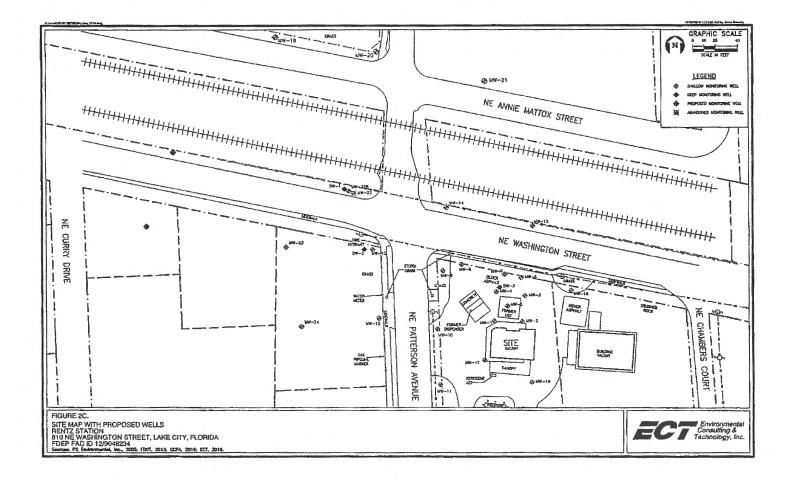
EA: Each ED: Each Day LO: Location *Job site situation will determine the number of cones.

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Figure I - MOT Plan



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FDEP Facility ID#: 129046234

### STCM Facility Name: Rentz Station

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SOIL BORING DETAILS Screening/Split Spoon Intervals								W	ELL INSTALL	ATION DET	ETAILS						
TASK #	Instaliation Method	Quantity	Depth (It bis)	Total Boring Footage (ft)	Screening Depth Interval 1 & Spacing	Screening Depth Interval 2 & Spacing	Screening Depth interval 3 & Spacing	Quantity	Well Type	Weli Diameter (IA)	Depth (ft bis)	Screen Interval (ft bia)	Total Weli Footage (N)	Surface Casing Diameter (in)	Surface Casing Depth (ft)	Total Casing Footage (fi)	Well Completion Type
3	HSA/MR	2	14	28	0-5'@1'	5-14'@2'		2	MW	2	14	4-14	28			0	B" MH
	TO	TALS		28									28			0 -	

Page 1 of 1

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### Florida Department of Environmental Protection - Petroleum Restoration Program

	FDEP Facility ID#:	129046234	-		s	STCM Facili	ty Name:	Rentz Stat	ion								•	
A DESCRIPTION OF	AMPLING TABLE	te soor of work.	6	0.0354		NEW THE	10.00	6.07¥10	- Carlo	1.576	14.54	oleva.	建分发生				AL DA	No.
Traction	Well #(s) or Water Sample Location	Frequency (if applicable)	Water Level/FP Gauging	(9-27.) BTEX + MTBE	(9-30.) PAHs	(9-36.) TRPH (FL PRO)	(9-41.) Lead, Total	(9-31.) EDB (via 504.1 or 8011)	(9-44.a.) Dissolve d Iron	(9-53.) Nitrate [as N]	(9-57.) Orthopho sphate las Pi	(9-60.) Sulfate	(9-80.) Methane	(9-79) EDC (8021 or 8260)				
3	New Shallow Well			1	1	1 1	1	- Guilt			10011		1			1		
3	New Shallow Well			1	1	1	1						1					
3	MW-17		1			1										1		
3	MW-19		1				A Angles and a second						1				1	
3	MW-21		1					1								1		
3	MW-23		1			1				1			1					
2 7		Task 3.Subtotal	4	2	2	· 2	2	- 0	0	0	, 0	0	0	0	0	0	0	0
1.1.328	GRAND TOTALS	3 1 1 P M	4	2	. 2,	5 ·2·	2	0	0	0	0	Q	0	0	0	0	0	Û

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Page 1 of 1

Version 11/19/15

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# ATTACHMENT D-

# UTILITY PERMIT WITH ATTACHMENT



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COLUMBIA	COUNTY	BOARD	<b>OF COUNTY</b>	COMISSIONERS
	1	UTILITY	PERMIT	

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Date:	1/12/17	Permit No.	County Road	Washington St.	Section No.
Permi	En		sulting & Technology, Inc.		
Addro	3701 N	W 98th St., Gain	esville, FL 32606	Telephone Num	352-332-0444 x. 11335
Reque	esting permi a prop	ssion from Colun osed monitoring	bia County, Florida, hereina well for the purpose of contir	fter called the Count using the petroleum	y, to contract, operate and site investigation of ground
			tion (FAC ID 9046234) in ac		
See a		÷	ll location in County Right-o		
FROM					na an a
Subm	itted for the	Utility Owner by	.: Mervin W. Dale, Staff Scie	entist II	1/12/2017
		1	yped Name & Title	Signature	Date
aerial applic ( ^X ) I	and underg ation. Prop FORT WHIT	round and the actors of the work is with (TE ( ). A letter		the plans attached lity: YES ( ^x ) NO 01/03/2017	
ognin	immediatel	u unon completio	n of work The Public Works	Director in Kevil	ours prior to starting work and h Kirby
locate	ed at 607 NV	V Quinten Ave.,	n of work. The Public Works Lake City, FL	Telephon	e Number
The P	ERMITTEE	E's employee resp To	Lake City, FL ponsible for Maintenance of T elephone Number <u>904-536-5</u>	Traffic is <u>Mervin v</u> 177	(This name may be provided
at the	time of the 2	24 hour notice to	starting work.)		

3. This PERMITTEE shall commence actual construction in good faith within 60 days after issuance of permit, and shall be completed within <u>30</u> days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

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Utilities Permit Page Two Revised: 8:17:00

relocated thereon as required by the Columbia County Public Works Director and or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to b entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safety conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations:

It is understand and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Jack D. Doolittle, CEO Submitted By: Permittee Moolittle

Place Corporate Seal

Signature and Title

Attested

Utilities Permit Page three Revised: 8/17/00

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Recommended for A	Approval:
Signature:	they
Title:	ASS candy MADAGER
Date:	01-23-17

Approval by Board of County Commissioners, Columbia County, Florida:

YES ( ) NO ( )

Date Approved:

Chairman's Signature:

Change Order AE9B2B

Page 1 of 5

Florida t Place

### CHANGED: Order No. AE9B2B

Version Number: 8 Internal Version false issued on Wed, 11 Jan, 2017 Created on Wed 11 Jan, 2017 by Ariba System

### Supplier:

Environmental Consulting & Technology, Inc. 3701 NW 98th Street Gainesville, FL 32606 United States Phone. 1352-332-0444 Fax 1352-332-6733 Contact: Skip Yelle

Ship To: DEP-PETROLEUM RESTORATION PROGRAM SECTION 2 BMC RM 430 MS 4545 2600 BLAIR STONE RD TALLAHASSEE, FL 32399 United States **Deliver To:** Elizabeth Rogers (Contracts)

Bill To: **DEP-PETROLEUM RESTORATION PROGRAM SECTION 2** BMC RM 430 MS 4545 2600 BLAIR STONE RD TALLAHASSEE, FL 32399 United States Entity Description: Department of Environmental Protection Organization Code 37450404555 Object Code: 000000-139900 Expansion Option JG Exemption Status: No Exemption Reason?

ltem	Action	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	Modified	Contractor has been selected to perform a Low		Dollar	75,159 99	None	\$1.00000 USD	\$75,159.99000 USD

Contractor has been selected to perform a Low Score Assessment (LSA) at Rentz Station, 810 NE Washington St. Lake City Columbia County, Florida, FAC ID 129046234. Attachment A, Scope of Work attached to the purchase order (PO) describes the work to be completed by the Contractor. All work shall be performed in accordance with the terms of the Agency Term Contract (ATC). The PRP reference number for this project is 805-031A

### Attache

d herelo and made a part of this PO is Attachment B - Schedule of Pay Items and Other Related Documents, Pay Items are at or below the negotiated maximum rates included in the ATC. Contractor must submit the appropriate completed documents from Attachment B to the Site Manager with each deliverable, as instructed. Upon completion and approval of all work under this PO, Contractor shall submit a signed Release of Claims document, along with the final invoice. Contractor must include Subcontractor Utilization Report form, included as a tab on Attachment B, with each invoice.

The Department will retain 10% of the total amount of each payment made. Contractor may submit a request for release of retainage upon completion, and DEP approval of, all work performed under this PO

The Department will evaluate the Contractor as specified in the Agency Term Contract.

The Contractor agrees to perform the services described in the PO in accordance with the terms of its ATC (as those terms may have been amended) which are in effect on date of issuance of the PO. The applicable ATC terms are available at the following URL: https://facts.fldfs. com/Search/ContractD etail.aspx?Agencyld= 370000&ContractId=GC 805

Distributors? N Requester: Elizabeth Rogers (Contracts) Ship To Code DEP309S State Contract ID:

### -- Change Order AE9B2B

Page 2 of 5

Contract ID Requester Phone PR No : PR9334456-V8 MyGreenFlorida Content, N Method of Procurement J - Agency ITN [s 287.057(1) (c), F S.] Shipping Method, Best Way FOB Code, INC-Dest FOB Code Description. Destination freight paid by vendor and included in price. Title passes upon receipt. Vendor files any claims Encumber Funds: Yes PO Start Date. Wed: 16 Mar, 2016 PO End Date: Mon, 31 Jul. 2017 Fiscal Year Indicator: 2017 PU#: 3701 Site Code. 370000-12 Terms and Conditions http://dms.myflorida.com/mfmp_PO_TC P Card Order? No

Total \$75 159 99000 USD Changes Purchase Order TimeCreated changed from Thu. 27 Oct. 2016 to Wed, 11 Jan. 2017 Purchase Order ContentLength changed from 1378454 to 504991 Purchase Order Filename changed from Attachment B (Revision 4) - Schedule of Pay Items & Other Related Documents -129046234 xism to PO AE9B2B - CO 7, Tk 3 & PO End Date - 129046234.pdf Purchase Order Extension changed from xism to pdf Purchase Order ContentType changed from application/vnd.ms-excel.sheet.macroEnabled 12 to application/pdf Purchase Order StoredFilename changed from 9833501 to 10013217 Purchase Order Date changed from Mon. 24 Oct, 2016 to Tue. 10 Jan, 2017 Purchase Order ContentLength changed from 1654005 to 1380969 Purchase Order Filename changed from PO AE9B2B - CO 6, Tk 2 - 129046234 pdf to Attachment B (Revision 5) - Schedule of Pay Items & Other Related Documents - 129046234 xism Purchase Order Extension changed from pdf to xism Purchase Order ContentType changed from application/pdf to application/vnd.ms-excel sheet macroEnabled.12 Purchase Order StoredFilename changed from 9842026 to 10013220 Purchase Order Date changed from Thu, 27 Oct, 2016 to Tue, 10 Jan, 2017 Purchase Order Total ordered changed from \$69,227.88000 USD to \$75,159.99000 USD Line Item 1, Accounting, Accounting 1, ERPTransactionDate changed from 10272016 to 01112017 Line Item 1, Accounting, Accounting 1, CurrentFLAIRAmount changed from 55,245 85 to 44,106 52 Line Item 1, Accounting, Accounting 1, RoundedAmount changed from 569,227.88000 USD to \$75,159,99000 USD Line Item 1, Quantity changed from 69,227.88 to 75,159.99 Line Item 1, ERPTransactionDate changed from 10272016 to 01112017 Line Item 1, LI Amount Recorder in FLAIR changed from \$69,227.88000 USD to \$75,159 99000 USD Line Item (Baseld 85816826760 13f94fbc.6c ) was deleted Purchase Order Total ordered changed from \$64,540.50000 USD to \$69,227.88000 USD Line Item 1, Accounting, Accounting 1, RoundedAmount changed from \$64,540,50000 USD to \$69,227,88000 USD Line Item 1, LI Amount Recorder in FLAIR changed from \$64,540,50000 USD to \$69,227,88000 USD Purchase Order Filename changed from PO AE9B2B - CO 4, Tk 3 - 129046234.pdf to Attachment B (Revision 4) - Schedule of Pay Items & Other Related Documents - 129046234.xism Purchase Order Extension changed from pdf to xlsm Purchase Order ContentType changed from application/pdf to application/vnd.ms-excet.sheet.macroEnabled.12 Purchase Order StoredFilename changed from 9687289 to 9833501 Purchase Order Creator changed from Leslie (Cross) Durkee (Contracts) to Jennifer Braswell (Contracts) Purchase Order Filename changed from Attachment B (Revision 3) - Schedule of Pay Items & Other Related Documents -129046234.xlsm to PO AE962B - CO 6, Tk 2 - 129046234.pdf Purchase Order Extension changed from xism to pdf Purchase Order ContentType changed from application/vnd.ms-excel sheet.macroEnabled.12 to application/pdf Purchase Order StoredFilename changed from 9687375 to 9842026 Purchase Order Creator changed from Leslie (Cross) Durkee (Contracts) to Jennifer Braswell (Contracts) Purchase Order Attachments 4 changed from [aribe.approvable.core.AttachmentWrapper [Baseld 63860946250 12iwn496.d6 ]] to (no value) Line Item 1, Accounting, Accounting 1, ERPTransactionDate changed from 09262016 to 10272016 Line Item 1, ERPTransactionDate changed from 09262016 to 10272016 Line Item (Baseld 84484807888 12t82mz4.6c ) was deleted Purchase Order ContentLength changed from 138941 to 1378454 Purchase Order ContentLength changed from 1381396 to 1654005 Purchase Order TimeCreated changed from Mon, 26 Sep. 2016 to Thu, 27 Oct, 2016 Purchase Order Date changed from Mon, 29 Aug, 2016 to Mon, 24 Oct, 2016 Purchase Order Date changed from Mon, 29 Aug, 2016 to Thu, 27 Oct. 2016 Line Item 1, Accounting, Accounting 1, CurrentFLAiRAmount changed from 56,136.39 to 55,245.85

Line Item 1, Quantity changed from 64,540.5 to 69,227.88

08 .q

Change Order AE9B2B

- Purchase Order Attachments 4 changed from (no value) to (ariba.approvable.core.AttachmentWrapper [Baseld 83860946250 12iwn496.d6 11
- Line Item 1, Accounting, Accounting 1, ERPTransactionDate changed from 09012016 to 09262016
- Line Item 1, ERPTransactionDate changed from 09012016 to 09262016
- Line Item [Baseld 83860945787 12iwn3wb.6c] was deleted Purchase Order TimeCreated changed from Thu, 1 Sep. 2016 to Mon, 26 Sep. 2016
- Purchase Order Total ordered changed from \$57,540 50000 USD to \$64,540,50000 USD
- Line Item 1, Accounting, Accounting 1, RoundedAmount changed from \$57,540.50000 USD to \$64,540 50000 USD Line Item 1, LI Amount Recorder in FLAIR changed from \$57,540.50000 USD to \$64,540.50000 USD
- Purchase Order Filename changed from Attachment B (Revision 2) SPI 129046234.zip to PO AE9B2B CO 4, Tk 3 129046234.pdf
- Purchase Order Extension changed from zip to pdf
- Purchase Order ContentType changed from application/x-zip compressed to application/pdf
- Purchase Order StoredFilename changed from 9378026 to 9687289
- Purchase Order Creator changed from Jonathan Labie (Contracts) to Leslie (Cross) Durkee (Contracts)
- Purchase Order Filename changed from PO AE9B2B CO 3 TK 2-3 & PO END DATE 129046234 pdf to Attachment B (Revision 3) -Schedule of Pay Items & Other Related Documents - 129046234.xism
- Purchase Order Extension changed from pdf to xlsm
- Purchase Order ContentType changed from application/pdf to application/vnd ms-excel.sheet macroEnabled.12
- Purchase Order StoredFilename changed from 9569279 to 9687375
- Purchase Order Creator changed from Shoun Riley (Contracts) to Leslie (Cross) Durkee (Contracts)
- Line Item 1, Accounting, Accounting 1, ERPTransactionDate changed from 07152016 to 09012016
- Line Item 1, ERPTransactionDate changed from 07152016 to 09012016 Line Item (Baseld 83431579082 12b10afe.6c j was deleted
- Purchase Order ContentLength changed from 1291824 to 138941
- Purchase Order ContentLength changed from 42888 to 1381396
- Purchase Order TimeCreated changed from Fri, 15 Jul, 2016 to Thu, 1 Sep 2016
- Purchase Order Date changed from Mon, 16 May, 2016 to Mon. 29 Aug, 2016
- Purchase Order Date changed from Fri, 15 Jul, 2016 to Mon, 29 Aug, 2016
- Line Item 1, Accounting, Accounting 1, Current/ELAIRAmount changed from 56.142.1 to 56,136.39
   Line Item 1, Quantity changed from 57,540.5 to 64,540.5
- Purchase Order Filename changed from PO AE9B2B CO 1, Tk 1 129046234.pdf to Attachment B (Revision 2) SPI 129046234.zip
- Purchase Order Extension changed from pdf to zip
- Purchase Order ContentType changed from application/pdf to application/x-zip-compressed
- Purchase Order StoredFilename changed from 9281371 to 9378026
- Purchase Order Filename changed from Atlachment B (Revision 2) SPI 129046234.zip to PO AE9B2B CO 3 TK 2-3 & PO END DATE - 129046234.pdf
- Purchase Order Extension changed from zip to pdf
- Purchase Order ContentType changed from application/x-zip-compressed to application/pdf
- Purchase Order StoredFilename changed from 9378026 to 9569279
- Purchase Order Creator changed from Jonathan Lable (Contracts) to Shoun Riley (Contracts)
- Purchase Order Attachments 4 changed from [ariba.approvable.core.AttachmentWrapper [Baseld 81183088335 11ambbv3.d6 ]] to (no value)
- Line Item 1, Accounting, Accounting 1, ERPTransactionDate changed from 05172016 to 07152016
- Line Item 1, Description, Full Description charged from Contractor has been selected to perform a Low Score Assessment (LSA) at the Rentz Station, 810 NE Washington St, Lake City, Columbia County, Florida, FAC ID 129045234. Attachment A, Scope of Work, attached to the purchase order (PO) describes the work to to Contractor has been selected to perform a Low Score Assessment (LSA) at Rentz Station, 810 NE Washington St. Lake City, Columbia County, Florida, FAC ID 129046234. Attachment A, Scope of Work, attached to the purchase order (PO) describes the work to be
- Line Item 1, ERPTransactionDate changed from 05172016 to 07152016 Line Item [Baseld 82471747061 11vxjrat.6c ] was deleted
- Purchase Order ContentLength changed from 124292 to 1291824
- Purchase Order ContentLength changed from 1291824 to 42888
- Purchase Order TimeCreated changed from Tue, 17 May, 2016 to Fri, 15 Jul, 2016
- Purchase Order Date changed from Thu, 14 Apr, 2016 to Mon, 16 May, 2016
- Purchase Order Date changed from Mon, 16 May, 2016 to Fri, 15 Jul, 2015
- Line Item 1, Accounting, Accounting 1, CurrentFLAIRAmount changed from 57,540.5 to 56,142.1
- Purchase Order Total ordered changed from \$57,211.97000 USD to \$57,540.50000 USD
- Line Item 1, Accounting, Accounting 1, RoundedAmount changed from \$57,211.97000 USD to \$57,540.50000 USD
   Line Item 1, LI Amount Recorder in FLAIR changed from \$57,211.97000 USD to \$57,540.50000 USD
- Purchase Order Extension changed from pdf to zip
- Purchase Order ContentType changed from application/pdf to application/x-zlp-compressed
- Purchase Order StoredFilename changed from 9281371 to 9378026
- Purchase Order Attachments 4 changed from (no value) to (ariba.approvable.core.AttachmentWrapper [Baseld 81183088335 11ambbv3.d6 []
- Line Item 1, Accounting, Accounting 1, ERPTransactionDate changed from 04152016 to 05172016
- Line Item 1, ERPTransactionDate changed from 04152016 to 05172016
- Purchase Order Filename changed from Attachment B (Revision 1) SPI 129046234.zip to PO AE9B2B CO 1, Tk 1 129046234.pdf
- Purchase Order Extension changed from zip to pdf
- Purchase Order ContentType changed from application/x-zip-compressed to application/pdf Purchase Order StoredFilename changed from 9281370 to 9281371
- Purchase Order Filename changed from PO AE9B2B CO 1, Tk 1 129046234.pdf to Attachment B (Revision 2) SPI 129046234.zip
- Line Item [Baseld 81183088266 11ambbt6.6c ] was deleted
- Purchase Order ContentLength changed from 1290706 to 124292
- Purchase Order ContentLength changed from 124292 to 1291824
- Purchase Order TimeCreated changed from Fri, 15 Apr, 2016 to Tue, 17 May, 2016
- Purchase Order Date changed from Thu, 14 Apr, 2016 to Thu, 14 Apr, 2016

# - Change Order AE9B2B

- Purchase Order Date changed from Thu, 14 Apr, 2016 to Mon, 16 May, 2016
- Line Item 1, Accounting, Accounting 1, CurrentFLAIRAmount changed from 57,211.97 to 57,540 5
- Line Item 1, Quantity changed from 57,211.97 to 57,540.5
- Purchase Order Total ordered changed from \$57,012.07000 USD to \$57,211.97000 USD
- Line Item 1, Accounting, Accounting 1, RoundedAmount changed from \$57,012.07000 USD to \$57,211 97000 USD
- Line Item 1, LI Amount Recorder in FLAIR changed from \$57,012.07000 USD to \$57,211.97000 USD
- Purchase Order Filename changed from Attachment B Schedule of Pay Items & Related Documents 129046234 xIsm to Attachment A -
- LSA Scope of Work 129046234.pdf • Purchase Order Extension changed from xism to pdf
- Purchase Order ContentType changed from application/vnd.ms-excel.sheet.macroEnabled.12 to application/pdf
- Purchase Order StoredFilename changed from 9191344 to 9201265
- Purchase Order Filename changed from Attachment A LSA Scope of Work 129046234 pdf to Attachment B (Revision 1) SPI -129046234.zip
- Purchase Order Extension changed from pdf to zip.
- Purchase Order ContentType changed from application/pdf to application/x-zlp-compressed
- Purchase Order StoredFilename changed from 9201265 to 9281370
- Purchase Order Attachments 3 changed from (no value) to [ariba.approvable.core.AttachmentWrapper [Baseld 80452389476 10yj9x0k.d6 ]]
- Line Item 1, Accounting, Accounting 1, ERPTransactionDate changed from 03162016 to 04152016
- Line Item 1, Accounting, Accounting 1, ERPMessage changed from SUCCESSFUL ENCUMBRANCE 60S to SUCCESSFUL ENCUMBRANCE 6SU
- Line Item 1, ERPTransactionDate changed from 03162016 to 04152016
- · Line Item [Baseld 80452389424 10yj9wz4.6c ] was deleted
- Purchase Order ContentLength changed from 1364392 to 271668
- Purchase Order ContentLength changed from 271668 to 1290706
- Purchase Order TimeCreated changed from Wed, 16 Mar, 2016 to Fri, 15 Apr, 2016
- Purchase Order Date changed from Mon, 14 Mar, 2016 to Wed, 16 Mar, 2016
- Purchase Order Date changed from Wed, 16 Mar, 2016 to Thu, 14 Apr, 2016
- Line Item 1, Accounting, Accounting 1, CurrentFLAIRAmount changed from 57,012.07 to 57 211 97
- Line Item 1, Quantity changed from 57,012.07 to 57,211.97

### Comments

- Jonathan Labie (Contracts), 03/14/2016;
- The following attachments are attached hereto and made a part of this Purchase Order Attachment A – Scope of Work
- Attachment B Schedule of Pay Items and Other Related Documents (Jonathan Lable (Contracts), Mon. 14 Mar. 2015) Lauren Mackey (Contracts), 03/16/2016:
- PRP rel # 805-031A (Lauren Mackey (Contracts), Wed, 16 Mar, 2016)
- COMMENT by Gwenn Godfrey (Contracts) on 03/16/2016
  Note Attachment B language appearing in upper right-hand corner titled "Less Surcharge" is used by the program to identify the total cost
  less the 6% handling and MFMP fee on reimbursable items. This information is only used as a check point for PRP staff. The total PO
  amount for the project is the amount appearing in the "Total Extended Cost" section in the upper right-hand side of the spreadsheet.
  ((inactive) Gwenn Godfrey (Contracts), Wed, 16 Mar, 2016)
   Jonathan Labie (Contracts), 04/14/2016:
- Change Order #1, Task #1 (referred to as "PO AE9B2B CO 1, Tk 1 129046234." below) is attached hereto and made part of this Purchase Order (PO) to increase the PO amount by \$199.90 (new PO total \$57,211.97).

Attachment B (Revision 1) zip file is attached hereto and made a part of this PO to replace Attachment B in its entirety.

All other terms and conditions of the PO remain unchanged. (Jonathan Lable (Contracts), Thu, 14 Apr, 2016) Jonathan Lable (Contracts), 05/16/2016:

Change Order #2, Task #2 (referred to as "PO AE9B2B - CO 2, Tk 2 - 129046234." below) is attached hereto and made part of this Purchase Order (PO) to increase the PO amount by \$328.53(new PO total \$57,540.50)

Attachment B (Revision 2) z.p file is attached hereto and made a part of this PO to replace Attachment B (Revision 1) in its entirety.

All other terms and conditions of the PO remain unchanged. (Jonathan Labie (Contracts), Mon. 16 May, 2016) Shoun Riley (Contracts), 07/15/2016:

Change Order #3 (referred to as "PO AE9B2B - CO 3 - TK 2-3 & PO END DATE - 129046234," below) is attached hereto and made part of this Purchase Order (PO) which extends the task deliverable due date(s) & PO End Date as follows:

Task 2 is extended to 9/30/2016 Task 3 is extended to 12/29/2016 PO End Date is extended to 2/27/2017

It is understood that should the due date for a deliverable fall on a weekend or State observed holiday, the due date will be recognized as the next State business day. All other terms and conditions of the PO remain unchanged (Shoun Riley (Contracts), Fri, 15 Jul, 2016) Leslie (Cross) Durkee (Contracts), 08/29/2016:

CONTINGENT FUNDING - REQUEST FOR CHANGE

Change Order #4, Task #3 (referred to as "PO AE9B2B - CO 4, Tk 3 - 129046234," below) is attached hereto and made part of this Purchase Order (PO) to add Contingent Funding Only, which increases the PO amount by \$7,000.00, (new PO total \$64,540.50).

Attachment B (Revision 3) is attached hereto and made a part of this PO to replace Attachment B (Revision 2) in its entirety.

It is understood that should the due date for a deliverable fall on a weekend or State observed holiday, the due date will be recognized as

### the next State business day

- All other terms and conditions of the PO remain unchanged. (Leslie (Cross) Durkee (Contracts), Mon, 29 Aug, 2016) [ selie (Cross) Durkee (Contracts), 09/26/2016
- Leslie (Cross) Durkee (Contracts), 09/26/2016 Change Order #5 (referred to as "PO AE9B2B - CO 5 - TK 2-3 & PO End Date - 129046234," below) is attached hereto and made part of this Purchase Order (PO) which extends the task deliverable due date(s) & PO End Date as follows:

Task 2 is extended to 12/15/2016 Task 3 is extended to 03/06/2017 PO End Date is extended to 05/05/2017

It is understood that should the due date for a deliverable fall on a weekend or State observed holiday, the due date will be recognized as the next State business day All other terms and conditions of the PO remain unchanged. (Leslie (Cross) Durkee (Contracts), Mon, 26 Sep, 2016)

Jennifer Braswell (Contracts), 10/24/2016

Change Order #6, Task(s) #2 (referred to as "PO AE9B2B - CO 6, Tk 2 - 129046234," below) is attached hereto and made part of this Purchase Order (PO) to increase the PO amount by \$4,687.38 (new PO total \$69,227.88).

Attachment B (Revision 4) is attached hereto and made a part of this PO to replace Attachment B (Revision 3) in its entirety.

It is understood that should the due date for a deliverable fall on a weekend or State observed holiday, the due date will be recognized as the next State business day

All other terms and conditions of the PO remain unchanged. (Jennifer Braswell (Contracts), Mon, 24 Oct, 2016) • COMMENT by Vicki Chatelain (Contracts) on 10/27/2016

Contractor has provided the DEP with quotes for some of the activities for this project. The terms and conditions of the DEP Agency Term Contract (ATC) apply to and control all work performed by Contractor, and DEP does not accept, agree to, or incorporate any other terms and conditions. Any terms and conditions negotiated between Contractor and any subcontractors or suppliers that seek to supplement, or are in conflict with the ATC, are not binding on or apply to the Contractor and DEP's contractual relationship. Contractor bears the risk that additional terms and conditions negotiated between it and subcontractors or suppliers will delay, interfere with or frustrate its performance under the ATC, (Vicki Chatelain (Contracts), Thu. 27 Oct. 2016)

Jennifer Braswell (Contracts), 01/10/2017
 Change Order (CO) #7, Task(s) #3 (referred to as "PO AE9B2B - CO 7, Tk 3 & PO End Date - 129046234," below) is attached hereto and made part of this Purchase Order (PO) to increase the PO amount by \$5 932 11 (new PO total \$75,159.99), and extends the task deliverable due date(s) & PO End Date as follows

Task #3 is extended to 6/1/2017 PO End Date is extended to 7/31/2017

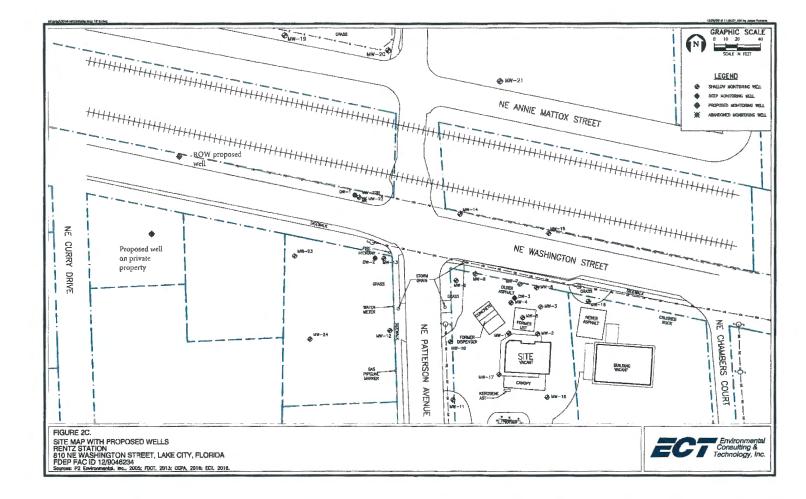
Attachment B (Revision 5) is attached hereto and made a part of this PO to replace Attachment B (Revision 4) in its entirety.

It is understood that should the due date for a deliverable fall on a weekend or State observed holiday, the due date will be recognized as the next State business day.

All other terms and conditions of the PO remain unchanged (Jennifer Braswell (Contracts), Tue, 10 Jan, 2017)

### Attachments

- ATTACHMENT by Jonathan Lable (Contracts) on Wednesday, March 16, 2016 at 1.16 PM Attachment A - LSA Scope of Work - 129046234 pdf (271668 bytes)
- ATTACHMENT by Jennifer Braswell (Contracts) on Tuesday, January 10, 2017 at 9 00 AM PO AE9B28 - CO 7, Tk 3 & PO End Date - 129046234 pdf (504991 bytes)
- ATTACHMENT by Jennifer Braswell (Contracts) on Tuesday, January 10, 2017 at 9 00 AM Attachment B (Revision 5) - Schedule of Pay Items & Other Related Documents - 129045234.xism (1380969 bytes)



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# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 01/24/2017				Meeting Date:		
Name:	Kevin K	irby		Department:	Public Works Department	
Divisior	n Manage	er's Signature:	14-12			

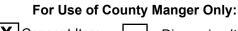
1. Nature and purpose of agenda item:

Utility permit from Florida Power and Light to replacement of 20 existing wood poles with new wood poles. Install 5 new wood poles and install 1 new concrete pole along NW Moore Rd, NE Guerdon Street, NW Sago Glen, NW Darling Place and NW Georgia Ave.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

# 2. Fiscal impact on current budget.

Is this a budgeted item?	X	N/A				
		Yes Account No.				
		No Please list the propo request	osed budget amendment to fund this			
Budget Amendment Number	:		Fund:			
FROM:	_	TO:		AMOUNT:		



Discussion Item

WR6073158

# COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS UTILITY PERMIT

Date: 1/19/17	Permit No	County Road	Section No
Permittee Florida	Power & Light		
Address 9001 Elli	s Road, Melbourne FL 329	904 Telep	phone Number <u>321-726-4818</u>
maintain <u>the repl</u> install 1	lacement of 20 existing	wood poles with new woon ng NW Moore Road, NE	d the County, to contract, operate and od poles; install 5 new wood poles; and Guerdon Street, NW Sago Glen Road,
			P.S.O.
Submitted for the U	Julity Owner by: <u>Kaylin C</u> Typed Nam	thin Permit Admin. All	Jignature Date
aerial and undergro application. Propos () FORT WHITE	ound and the accurate loca sed work is within corporate	pplication it has determined tions are shown on the plar e limits of Municipality: YES tion was mailed on	the location of all existing utilities, both as attached hereto and made a part of this S() NO(x). If YES: LAKE CITY to the following utility
2. The Columbia Co again immediately u	ounty Public Works Direct upon completion of work.	tor shall be notified twenty-1 The Public Works Director	four (24) hours prior to starting work and r is, Telephone Number (This name may be provided
The PERMITTEE's	s employee responsible for	r Maintenance of Traffic is	
at the time of the 24	Telephone N hour notice to starting wo	Jumber	(This name may be provided
and shall be completed from date of permit a	ted within <u>180</u> days after approval, then PERMITTE	r permitted work has begun. EE must review the permit w	ithin days after issuance of permit, If the beginning date is more than 60 days ith the Columbia County Public Works ility that would affect the permitted

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

Utilities Permit Page Two Revised: 8/17/00

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to b entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____and _____NW Georgia Avenue ______within the NW Moore Rd County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations:

It is understand and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Place Corporate Seal

Submittee By: Kaylin Chin Permittee Haylin Chins Permit Admin Signature and Title

Attested

Utilities Permit Page three Revised: 8/17/00

Recommended	for Approval:
Signature:	12/2
Title:	ASS county MUNGER
Date:	01-0-77

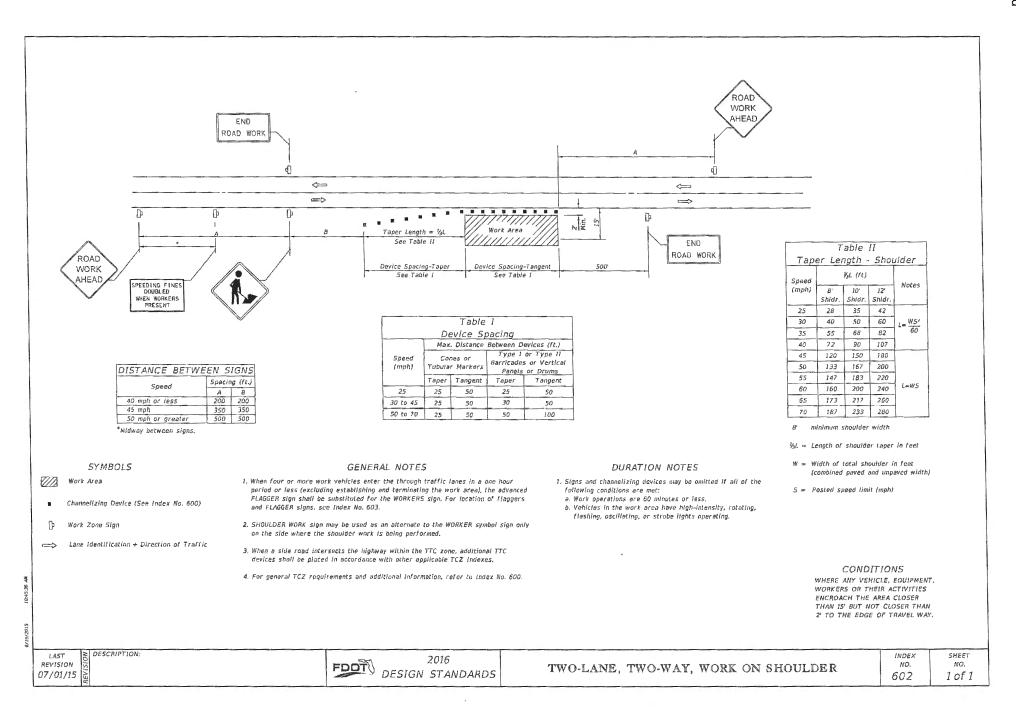
Approval by Board of County Commissioners, Columbia County, Florida:

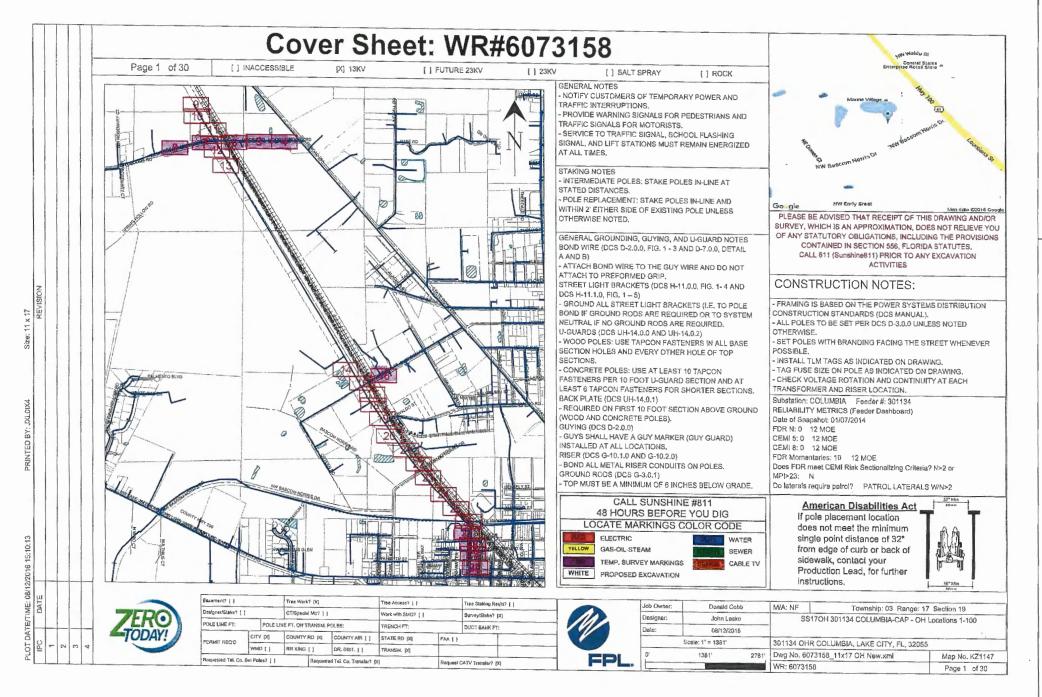
YES ( ) NO ( )

Date Approved:

Chairman's Signature:

1/23/12m





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# INDEX PAGE

### WR #6073158

• PLACE FPL LOWEST CONDUCTOR AT 27' ABOVE GRADE ON EVERY STRUCTURE

ALL CROSSARMS ARE 8'-10" FIBERGLASS, UNLESS OTHERWISE NOTED

CUSTOMER OUTAGES REQUIRED LISTED AT LOCATION

NEW STREETLIGHT BRACKETS USED WHEN INSTALLING CONCRETE POLES WHERE CURVED BRACKET EXISTS IN FIELD

• UNDERGROUND RISER TRANSFERS TO BE COMPLETED ON WR #6922482

### PERMITTING:

FPL TRANSMISSION
 COLUMBIA COUNTY
 CITY OF LAKE CITY
 FDOT

 ALL WORK WITHIN THE DOT RIGHT OF WAY WILL CONFORM TO THE CURRENT EDITION OF THE FDOT DESIGN STANDARDS INDEXES & THE FDOT UAM.
 FDOT RIGHT OF WAY WILL BE RESTORED TO ITS ORIGINAL CONDITION OR BETTER ONCE CONSTRUCTION IS COMPLETE.
 FDOT SECTION 29040000
 MOT'S INCLUDE

# FDOT NOTIFICATION NOTIFY FDOT 48 HOURS PRIOR TO START OF WORK

24 HRS PRIOR TO CONSTRUCTION CONTACT COLUMBIA COUNTY PUBLIC WORKS DEPT @ 386-758-1019 LINE SURVEY POLES: 40/3 - 1 40/2 - 5 45/1 - 2 45/2 - 15 50/1 - 12 50/2 - 22 50/3H 8KIP - 1 55/3H 8KIP - 5 60/3H 8KIP - 1 TX INSTALLED: 25 KVA - 27 50 KVA - 17 75 KVA - 2 100 KVA - 3

SWITCHES INSTALLED: 6

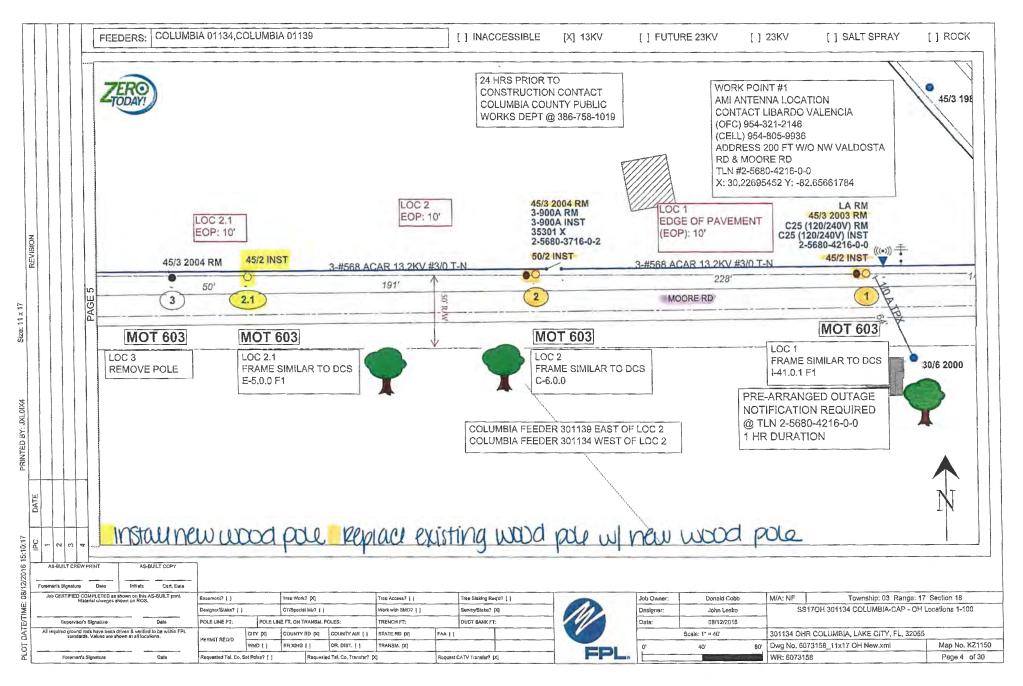
AMI EQUIPMENT AT LOCATIONS 1, 15

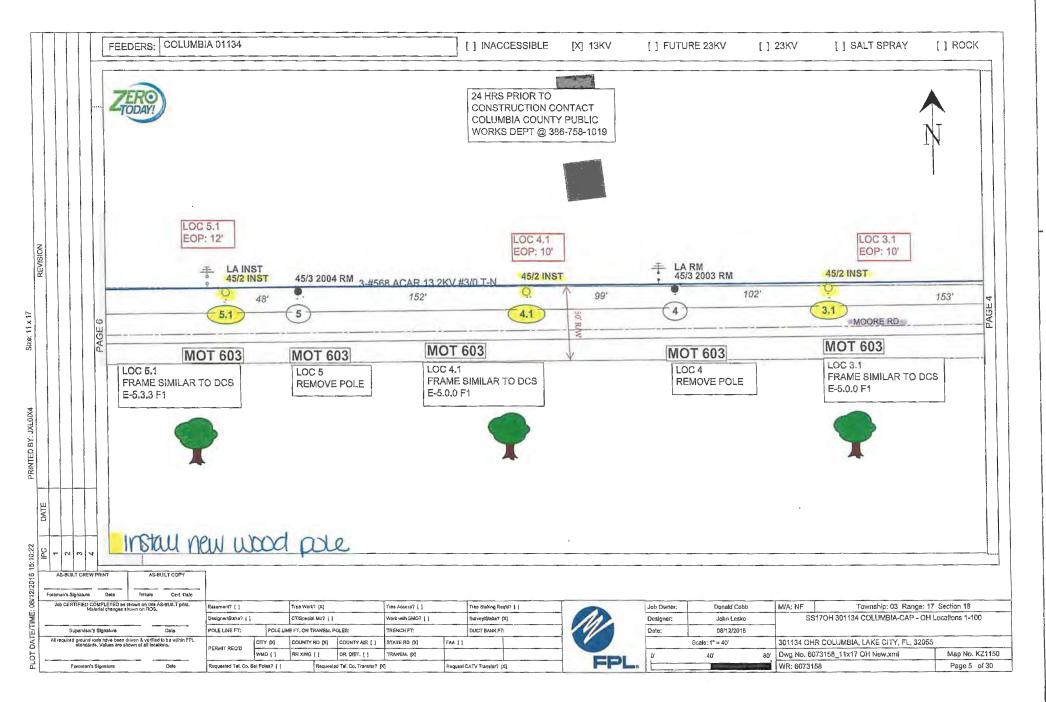
CONTACT: LIBARDO VALENCIA (OFFICE) 954-321-2146 (CELL) 954-805-9936

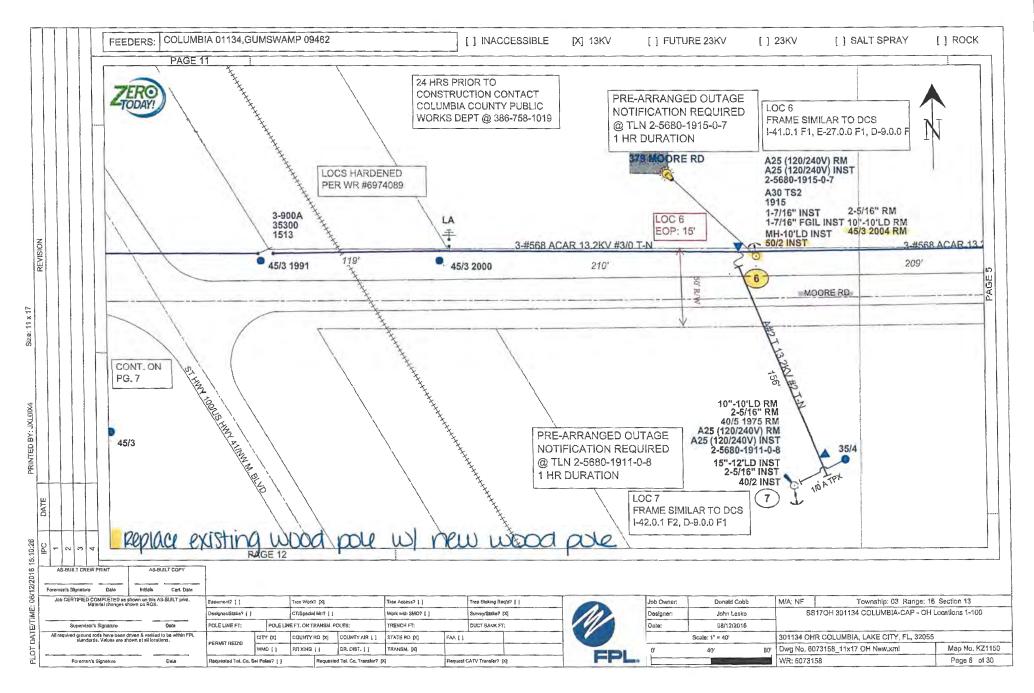
### LEGEND:

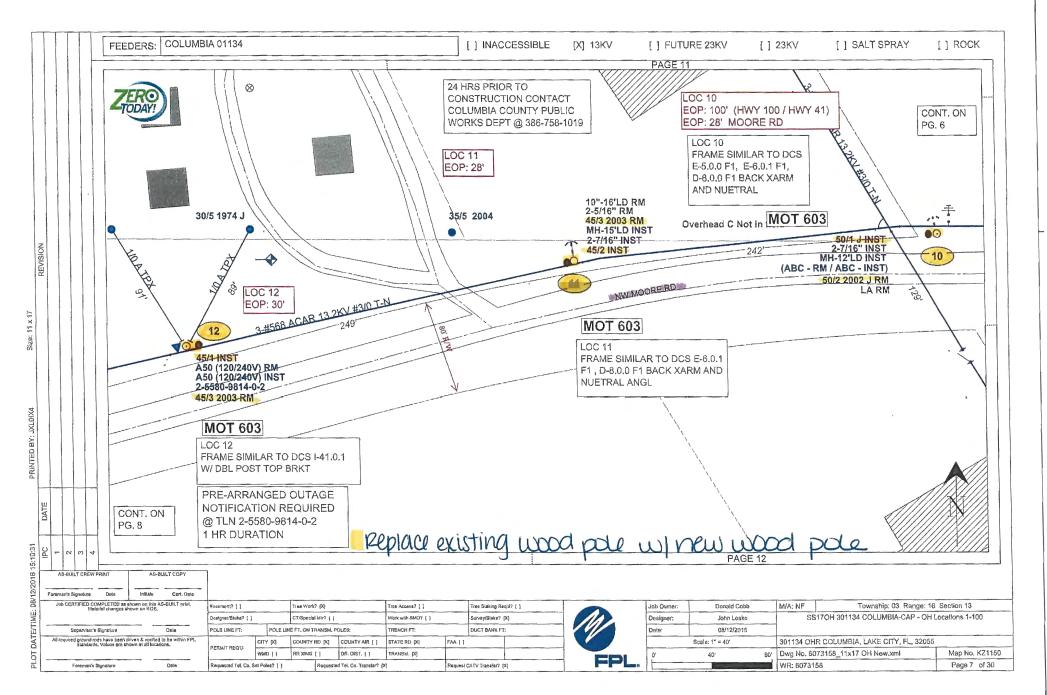
### EXISTING FPLWOOD POLE

- O PROPOSED FPL WOOD POLE
- & ATT WOOD POLE
- PROPOSED FPL CONCRETE POLE
- EXISTING FPL CONCRETE POLE

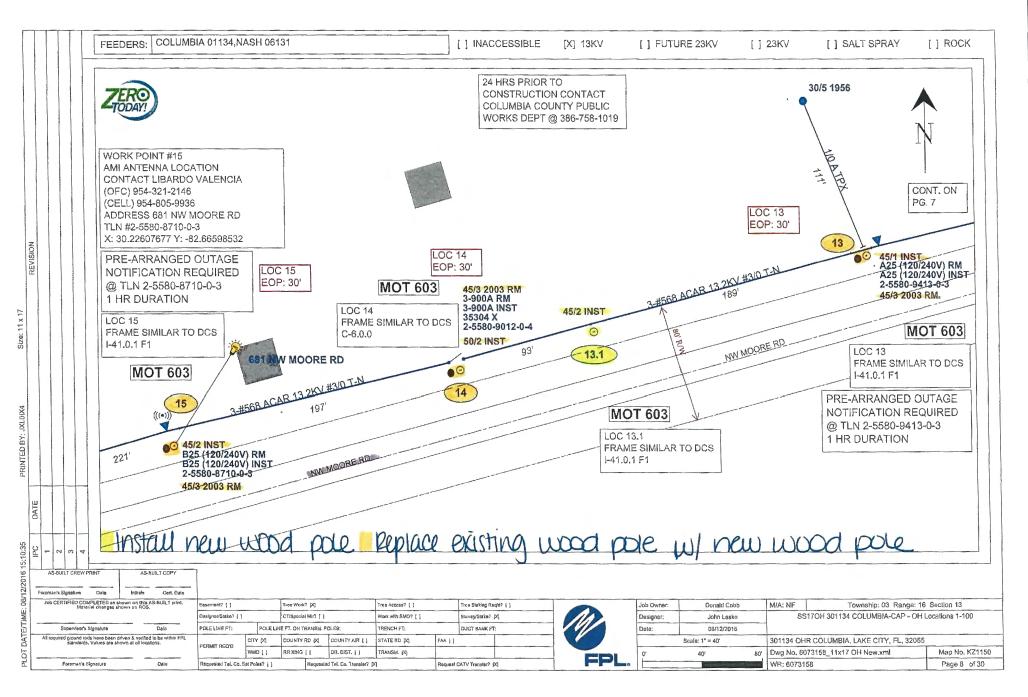


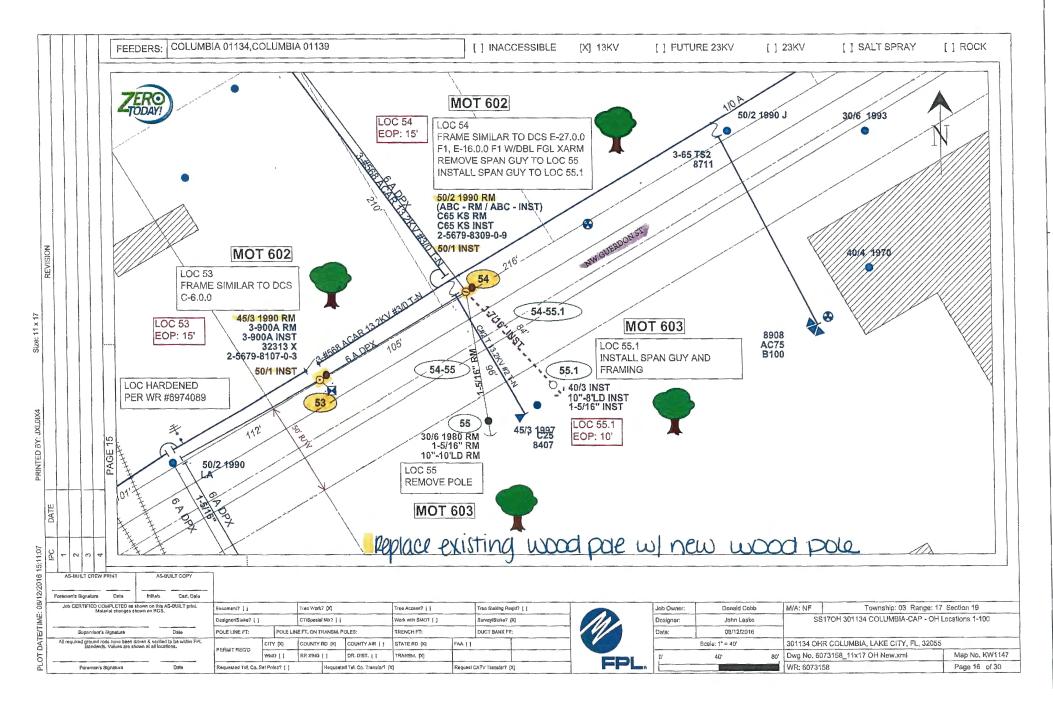


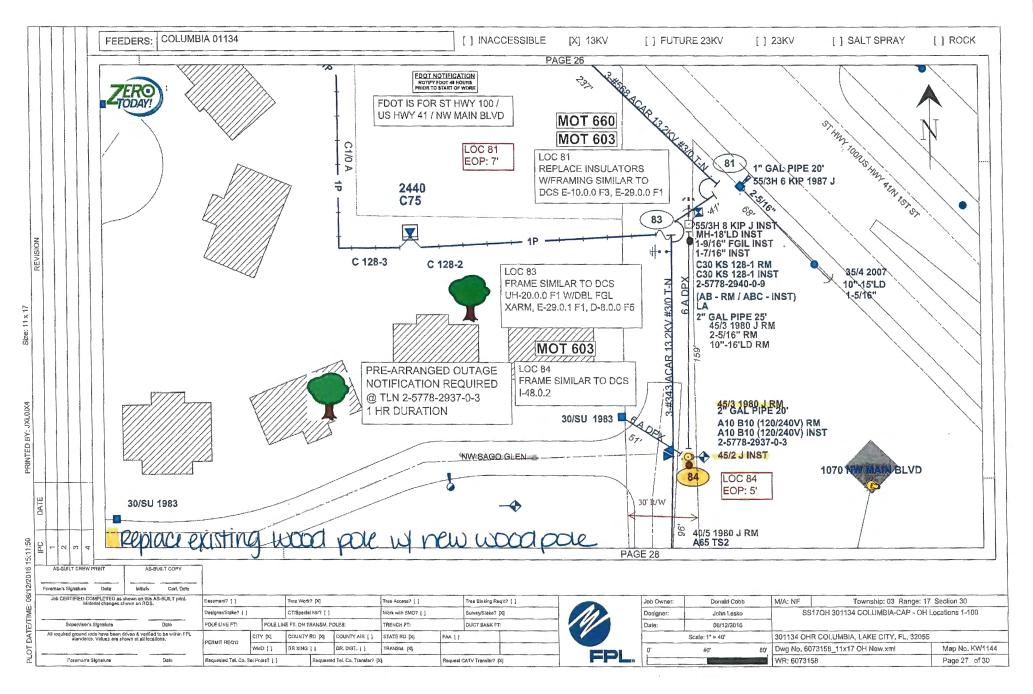


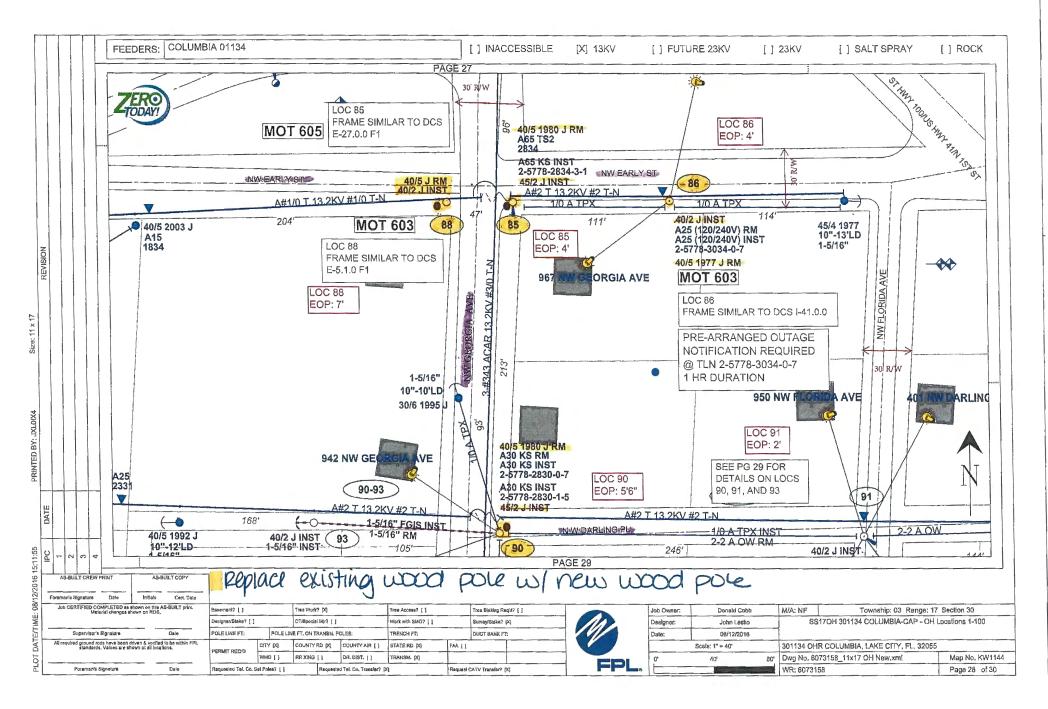


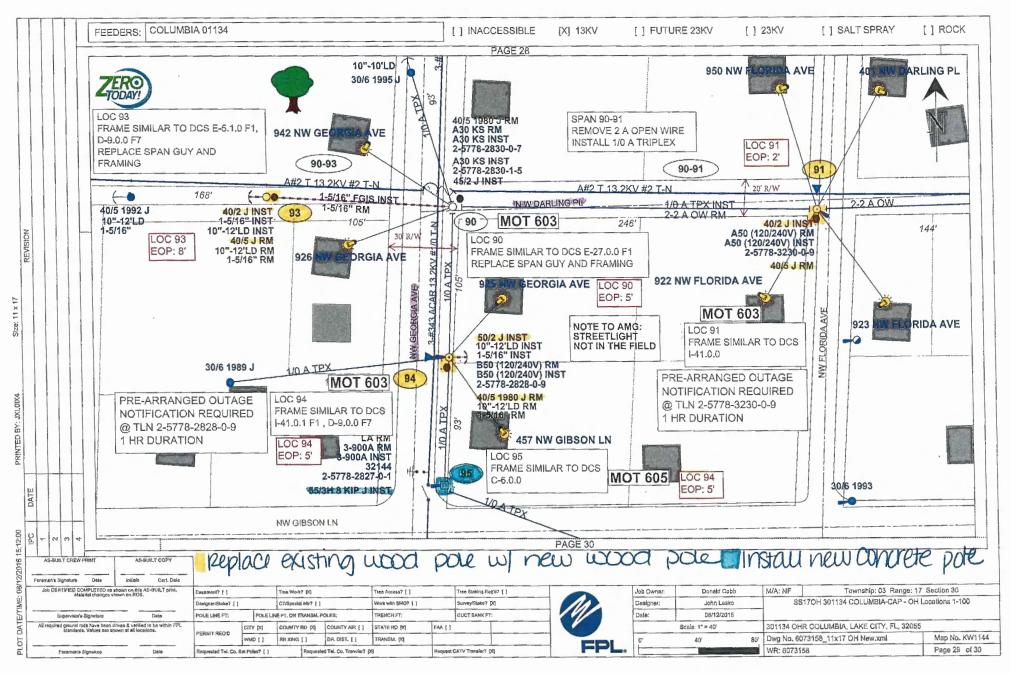
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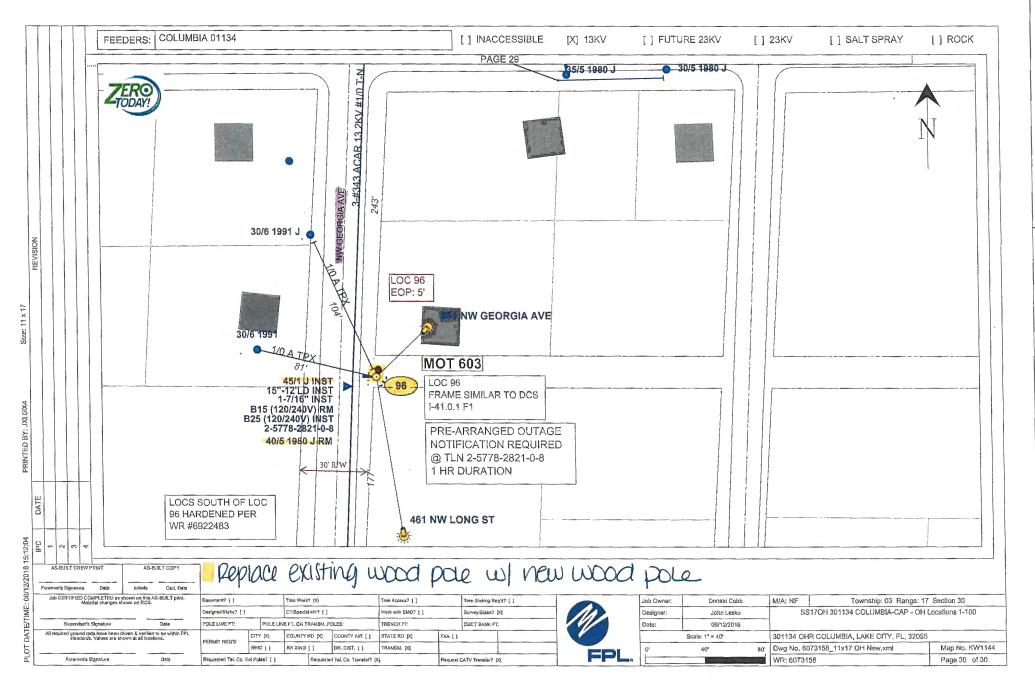


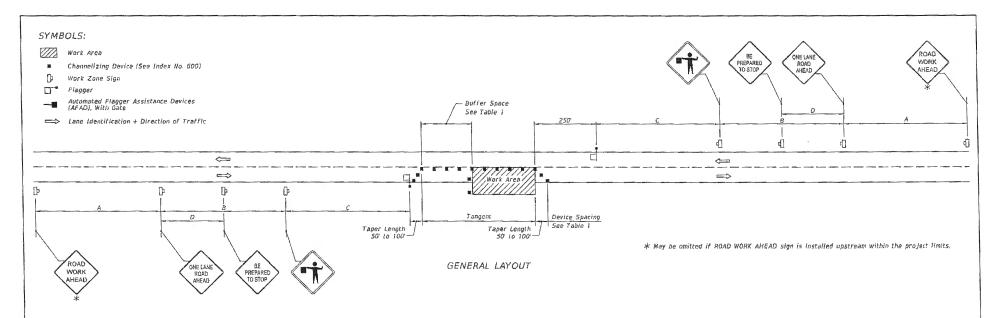












### GENERAL NOTES:

 Special Conditions may be required in accordance with these notes and the following sheets.

2. If the Work Area encroaches on the Conterline, use the Layout for Temporary Lane Shit to Shoulder on Sheet 2 only if the Existing Paved Shoulder width is sufficient to provide for an 11 lane between the Work Area and the Edge of Existing Paved Shoulder. Reduce the posted speed when appropriate.

3. Temporary Raised Rumble Strips:

- a. Use when both of the following conditions are met concurrently; i. Existing Posted Speed is 50 mph or greater;
- ii. Work duration is greater than 60 minutes.
- b. Use a consistent Strip color throughout the work zone.
- c. Place each Rumble Strip Set transversely across the lane at locations shown.
- d. Use Option 1 or Option 2 as shown on Sheet 2. Use only one option throughout work zone.
- 4. Additional one-way control may be provided by the following means:
  - a. Flag-carrying vehicle; b. Official vehicle;
  - c. Pilot vehicles;
  - d. Traffic signals.

124

213

LAST

REVISION 07/01/15

When flaggers are the spie means of one-way control, the flaggers

must be in sight of each other or in direct communication at all times.

 When a side road intersects the highway within the TTC zone, place additional TTC devices in accordance with other applicable TCZ Indexes.

6. The two channelizing devices directly in front of the work area may be omitted provided vehicles in the work area have high-intensity rotating, flashing, oscillating, or strobe lights operating. 7. When Buffer Space cannot be attained due to geometric constraints, use the greatest attainable length, not less than 200 ft.

#### 8. Railroad Crossings:

- a. If an active railroad crossing is located closer to the Work Area than the queue length plus 300 feet, extend the Buffer Space as shown on Sheel 2.
- b. If the queuing of vehicles across an active railroad crossing cannot be avoided, provide a uniformed traffic control officer or flagger at the highway-rail grade crossing to prevent vehicles from stopping within the highway-rail grade crossing, even it automatic train varining devices are in place.

 ROAD WORK AHEAD and the BE PREPARED TO STOP signs may be omitted if all of the following conditions are met:

- a. Work operations are 60 minutes or less.
- b. Speed limit is 45 mph or less.
- c. There are no sight obstructions to vehicles approaching the work area for a distance equal to the Buffer Space shown in Table 1.
- d. Vehicles in the work area have high-intensity, rotating, flashing, oscillating, or strobe lights operating.
- e. Volume and complexity of the roadway has been considered.
- I. If a railroad crossing is present, vehicles will not queue across rail tracks. a. AFADs are not in use.
- 10. See Index 600 for general TCZ requirements and additional
- Information.

11. Automated Flagger Assistance Devices (AFADs) may be used in accordance with the Notes on Sheet 3.

	10. see		77	ABLE 1					
		DEVI	CE SPACING						
Posted Speed	of Co	n Spacing Ines or Markers	Type I d	Spacing of or Type II Panels/Drums	Distance Botween Şigns			Bulfer Space	
	On a Taper	On a Tangent	On a Taper	On a Tangent	A	8	č	D	
25	20'	50	20'	50'	200'	200'	200'	100'	155'
30	20'	50'	20'	50'	200'	200	200'	100'	200'
35	20'	50	20'	50'	200'	200'	200'	100'	250
40	20'	50'	20'	50'	200	200'	200'	100	305
45	20'	50'	20'	50'	350'	350	350	175	360'
50	20'	50'	20'	100'	500'	500	500	250'	425
55	20'	50'	20'	100	2640	1500	1000'	500'	495
50	20'	50'	20'	100'	2640	1500	1000	500	570'
65	20'	50'	20'	100'	2640	1500'	1000'	500	645'
70	20'	50'	20'	100'	2640	1500	1000	500	730

### CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT, WORKERS OR THEIR ACTIVITIES ENCROACH THE AREA BETWEEN THE CENTERLINE AND A LINE 2' OUTSIDE THE EDGE OF TRAVEL WAY.

INDEX

NO.

603

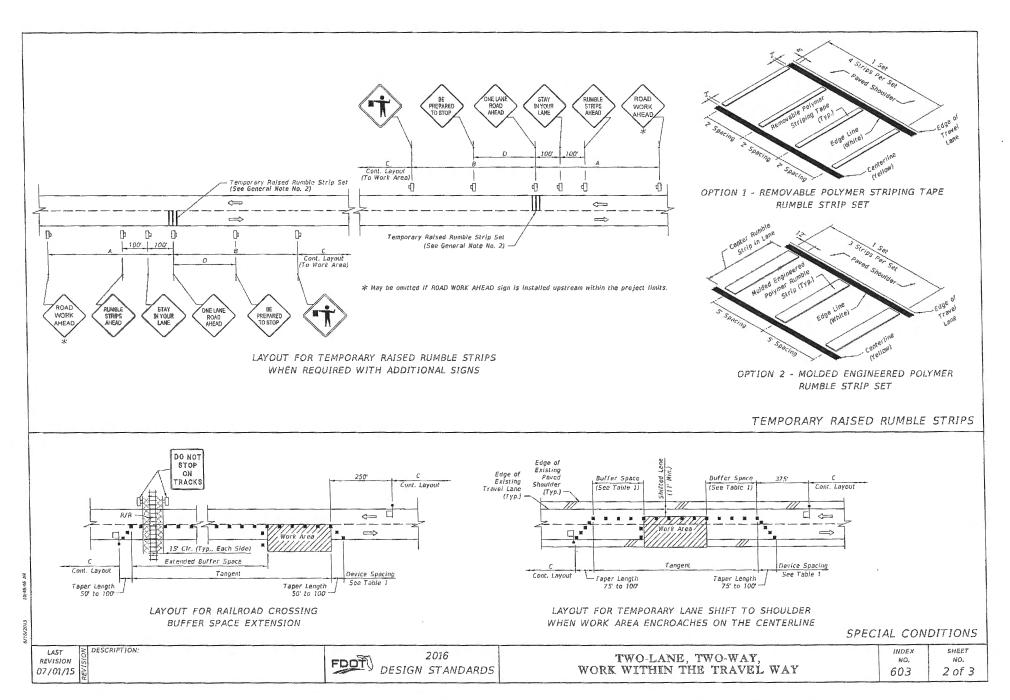
SHEET

NO.

1 of 3

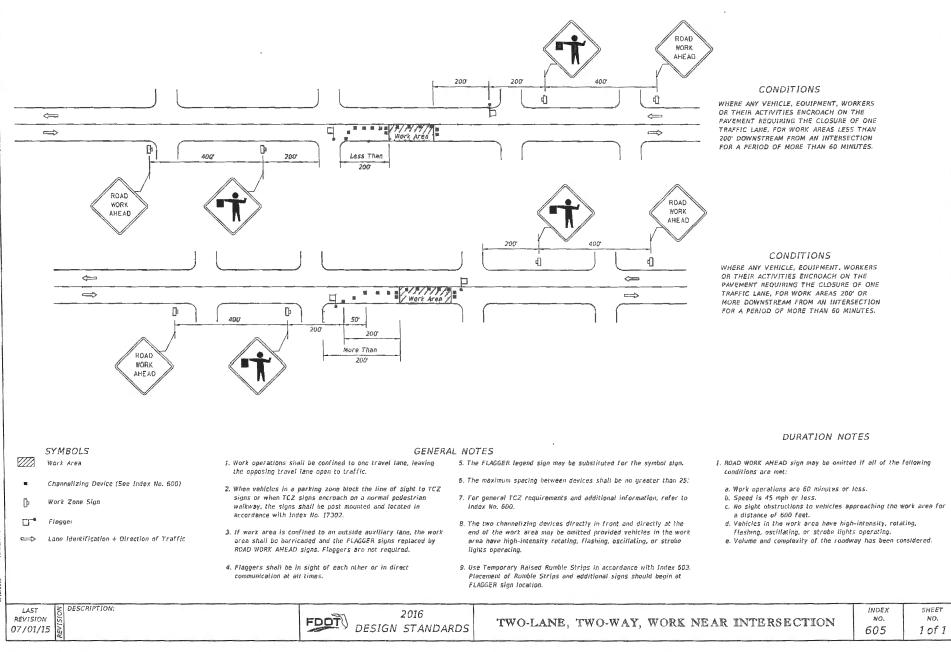
DESCRIPTION:	2016	
REVISIO	DESIGN STANDARDS	

TWO-LANE, TWO-WAY, WORK WITHIN THE TRAVEL WAY



#### :TN WAIT On Stop GO ON SLOW WAIT Space Channelizing Buffer Space ON STOP Devices at 25' Intervals See Table 1 SLOY 100' 50' 250 Cont. Layout AUTOMATED FLAGGER ASSISTANCE DEVICES NOTES: 1. Illuminate the flagging station when the AFAD is used at nighttime. ⇔ Work Area 2. When the AFAD is not in use, remove or cover signs and move AFAD device outside the clear zone or shield it with a barrier or crash cushion. Tangent Device Spacing Cont. Layout See Table 1 3. Only qualified flaggers who have been trained in the operation of the AFAO may Taper Length -Taper Length operate the AFAD, When in use, each AFAD must be in view of and attended at all 50' to 100 50' to 100' times by the flagger operating the device. Use two flaggers and one of the following • methods in the deployment of AFAD's: Method 1:Place an AFAD at each and of the temporary traffic control zone. STOP ้อส ÍSLOW Method 2:Place an AFAD at one end of the temporary traffic control zone and a flagger at the opposite end. WAIT ON STOP GO ON SLOW WAIT ON STOP GD QN SLOW 4. A single flagger may simultaneously operate two AFAD's (Method 1) or may operate a single AFAD on one end of the temporary traffic control zone while being the flagger at the opposite end of the temporary traffic control zone (Method 2) if all four of LAYOUT FOR STOP/SLOW AFAD the following conditions are present: a. The flagger has an unobstructed view of the AFAD(s); METHOD 1 - 2 AFAD's b. The flagger has an unobstructed view of approaching traffic in both directions; c. For Method 1, the AFAD's are less than 800 fl apart. For Method 2, the AFAD and the flagger are less than 800 ft apart. d. Two trained flaggers are available on-site to provide normal flagging operations should an AFAD malfunction. Space Channelizing Buffer Space Devices at 25 Intervals See Table 1 100' 50' 250 С Cont. Layout <----調用 $\Rightarrow$ ſÞ 20' Min./50' Max. Tangoni Device Spacing Cont. Layout See Table 1 Taper Length Taper Length 50' to 100 STOP . RED 0 K Red/Yellow AFAD LAYOUT FOR RED/YELLOW AFAD METHOD 2 - 1 AFAD & FLAGGER AUTOMATED FLAGGER ASSISTANCE DEVICES (AFADs) DESCRIPTION: LAST INDEX SHEET 2016 TWO-LANE, TWO-WAY, WORK WITHIN THE TRAVEL WAY REVISION FDOT NO. NO. DESIGN STANDARDS 07/01/15 603 3 of 3

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# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 01/24/2017			Meeting Date: February 2, 2017		
Name:	Kevin Kirby		Department:	Public Works Department	
Divisior	n Manager's Signature:	14-12			

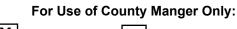
1. Nature and purpose of agenda item:

Utility permit from Windstream Communications to place by plow 100-pr copper cable along SW Rum Island Ter. in the W R/W @ 16' from EOP beginning 1500' S of SW Co Rd 138.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

# 2. Fiscal impact on current budget.

Is this a budgeted item?	X	N/A			
		Yes Account No.			
		— No Please list the prop request			
Budget Amendment Number:			Fund:		
FROM:		TO:			AMOUNT:



Consent Item

Discussion Item

#### COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS UTILITY PERMIT

(HGSPFLWO #704779081-00010)

Dale: 1/18/2017	Permit Nu.	County Road	SW Runi Island Ter	Section No. 35
Permittee	Windstream Co			
	ATTN: PERM			and a terration
Address	1110) Anderson Dr.	Supe 100, Ludo Rock, A	R 72212 Telephone Nombo	ar501-748-7654
				nty, to contract, operate and
maintain To	place by plow 100-	pr copper cable alon	g SW Rum Island Ter.	in the W R/W @ 16' from
				h a 30" minimum depth of
				of SW Rum Island Ter.
30" min depth		Camesnake Rd and S	W_Rum Island Ter and	continuing S for 784' with
av min nepu	1			
FROM:		TO:		
1.1.1.1.1.1.				
Submitted for t	he Utility Owner by:			1 18/2017
		l'yped Name & Title	Signal	ure Date
aerial and unde application. Pr CITY ( ) FQ	erground and the acc toposed work is with IRT WHITE ( ), A	urate locations are sho in corporate limits of M letter of notification w.	w on the plans attached he funicipality: YES ( )	o of all existing wilities, both ereto and made a part of this NO (X). If YES: LAKE to the following
				urs prior to starting work and
again immedial	and the second se	of work. The Public W	orks Director is <u>Kevin</u>	
		nsible for Maintenance	Telephone Nur of Traffic is TRAV	mber 386-752-5955
The CERMITER.		ie Number 865-9		This name may be provided
		in the second se		and ment of housed

at the time of the 24 hour notice to starting work.).

3. This PERMITTEE shall commence actual construction in good faith within <u>60</u> days after issuance of permit, and shall be completed within <u>30</u> days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5 It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest property right in said holder.

6. Pursuant to Section 337.403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility

Utilities Permit Page Two Revised: 6/22/01

as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of the permit, this permit is void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County. Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9 During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including placing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between and country's right of way as set forth above. PERMITTEE, at its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inch (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations:_

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these special instructions.

Submitted By: Windstream Communications Permittee e and Title

Place Corporate Seal

Utilities Permit Page Three Revised: 6/22/01

Recom	mendee	d for Approval:
Signal	ure:	164
Title	-	Ass comy united
Date		0423-17

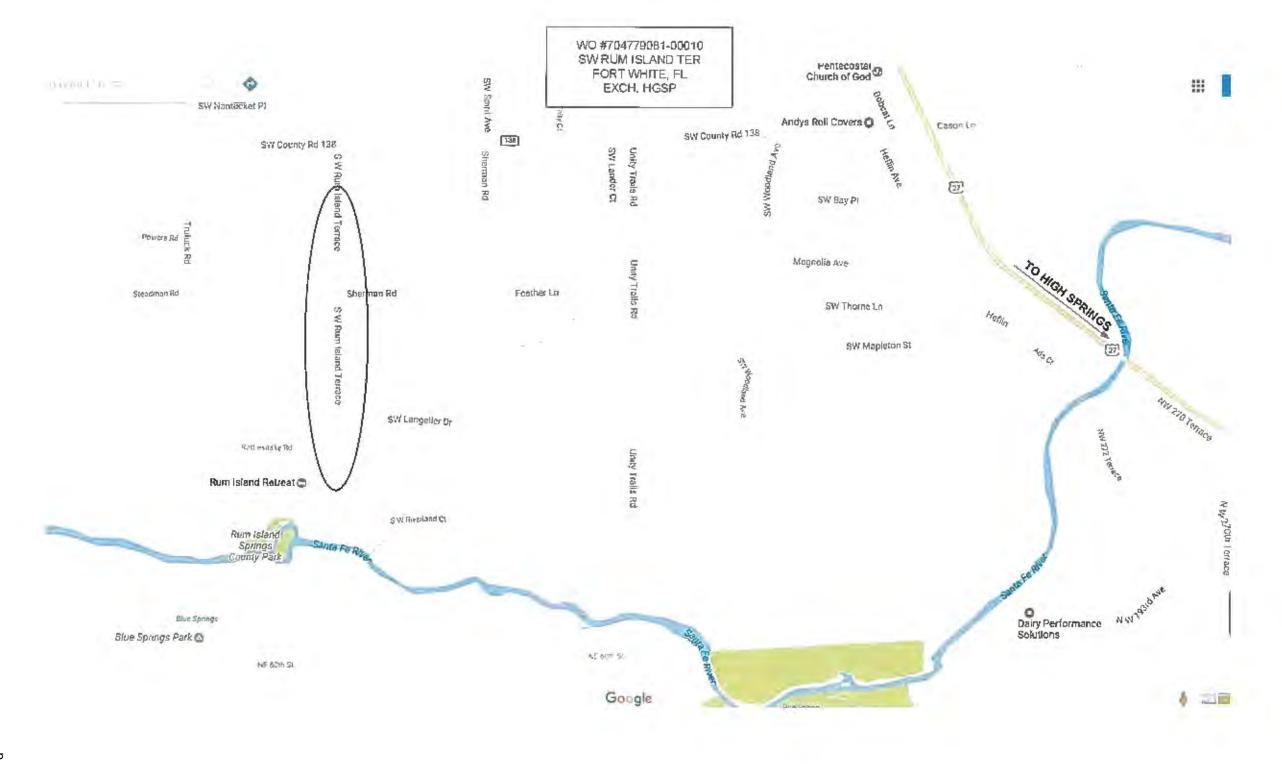
Approval by Board of County Commissioners, Columbia County Florida

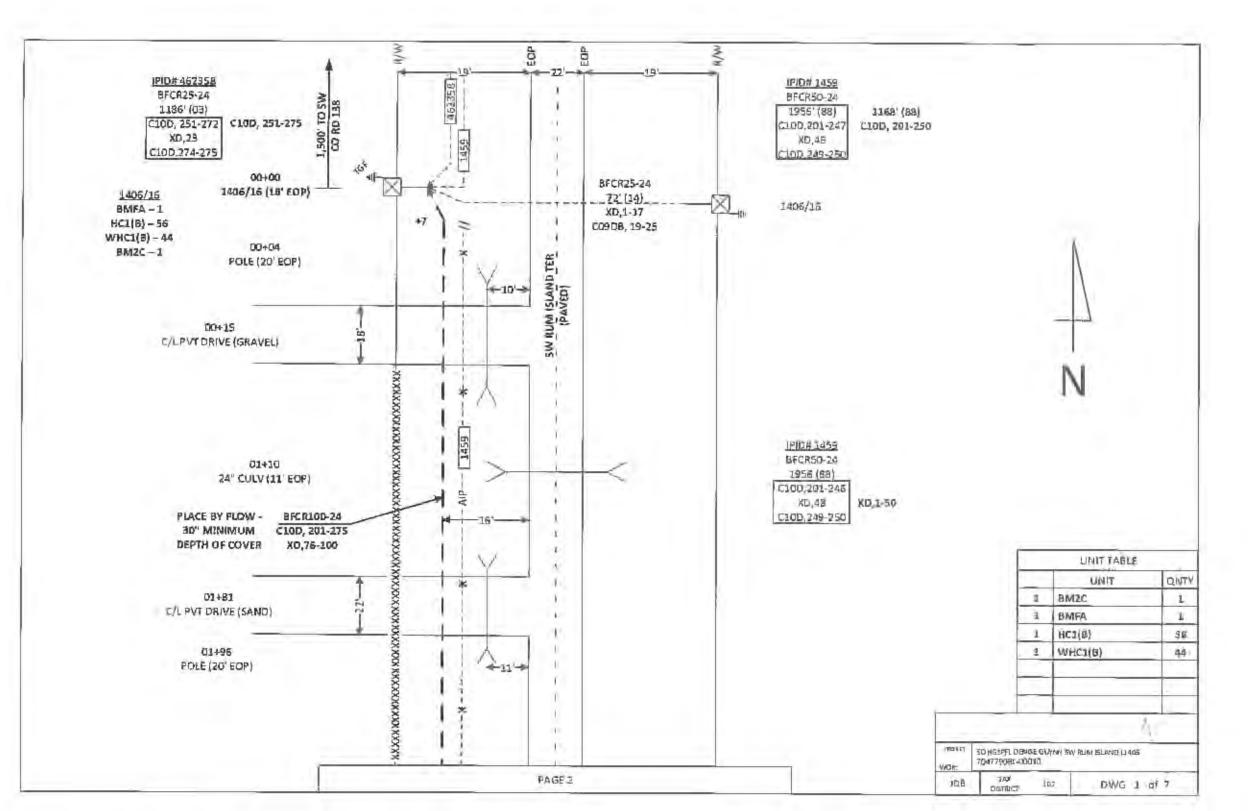
YES ( ) NO ( )

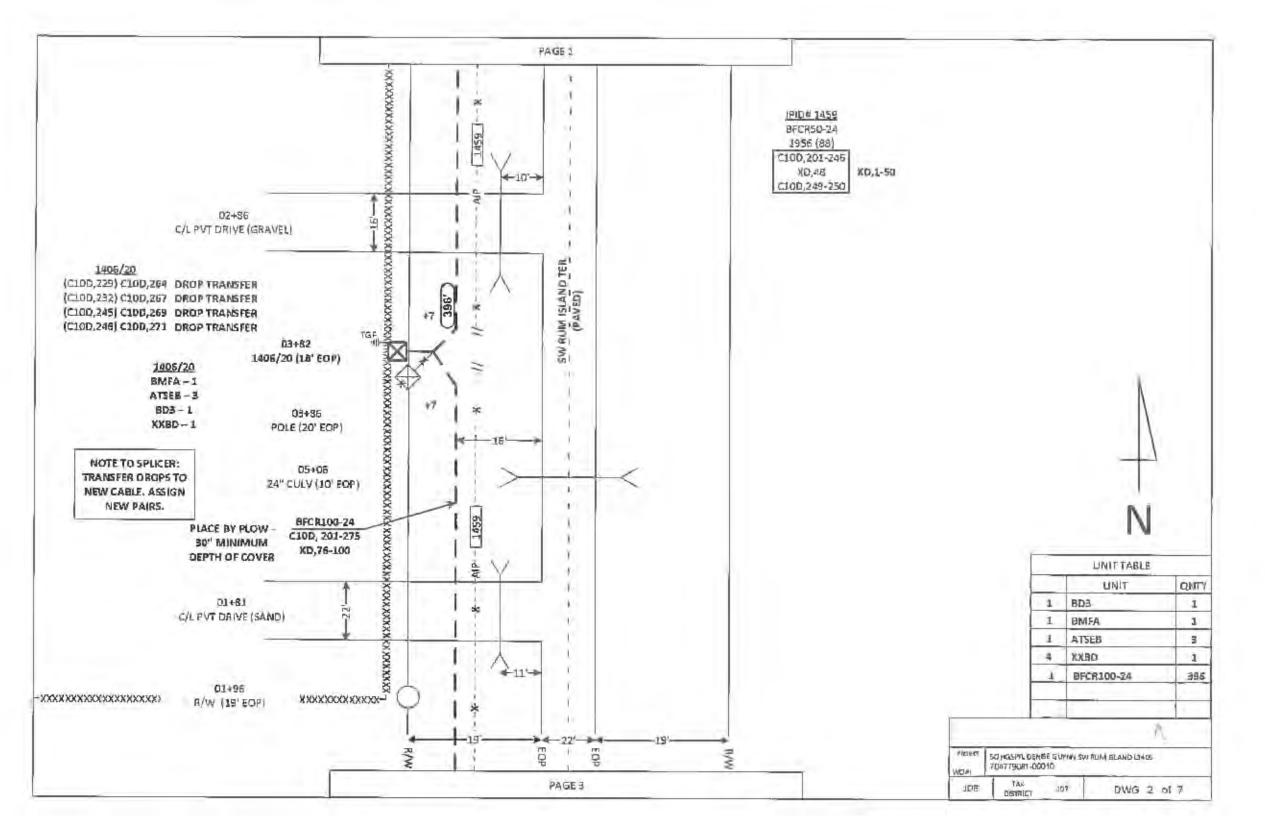
Date Approved:

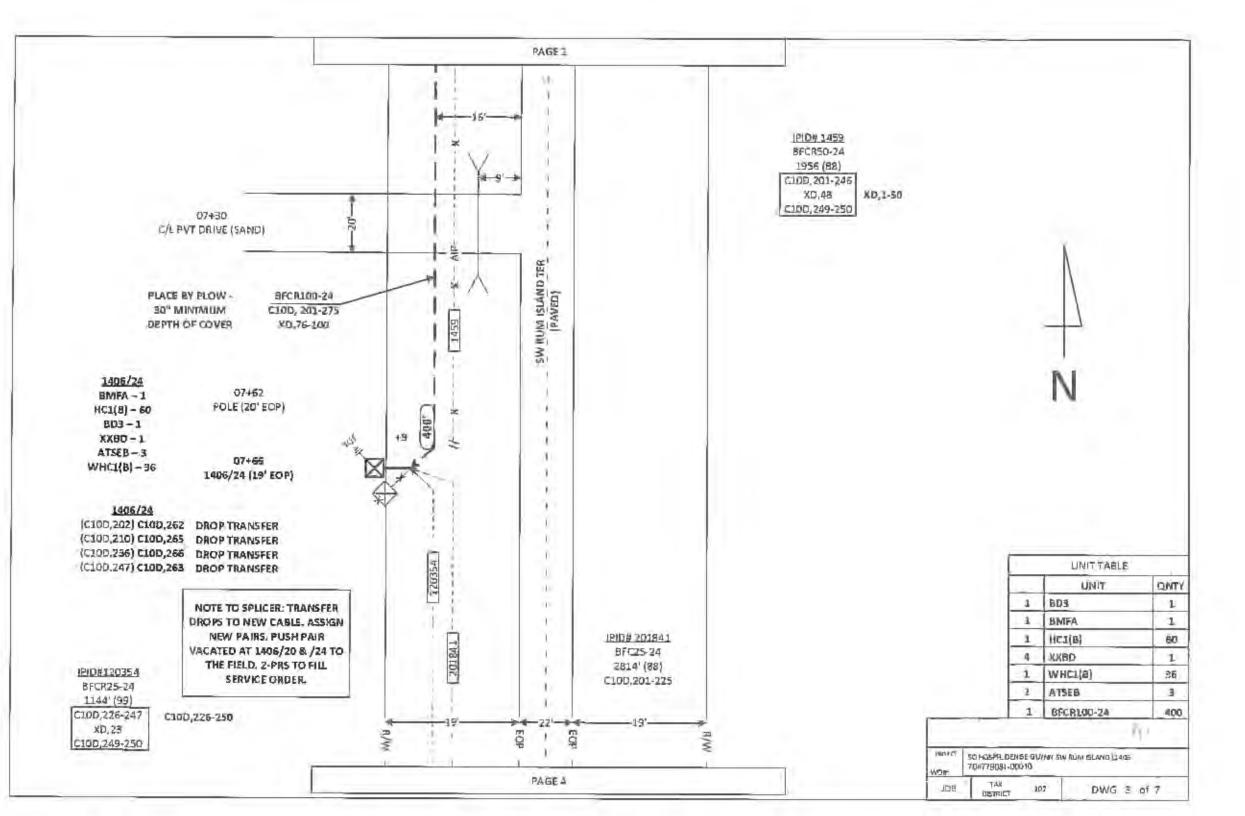
Chairman's Signature:

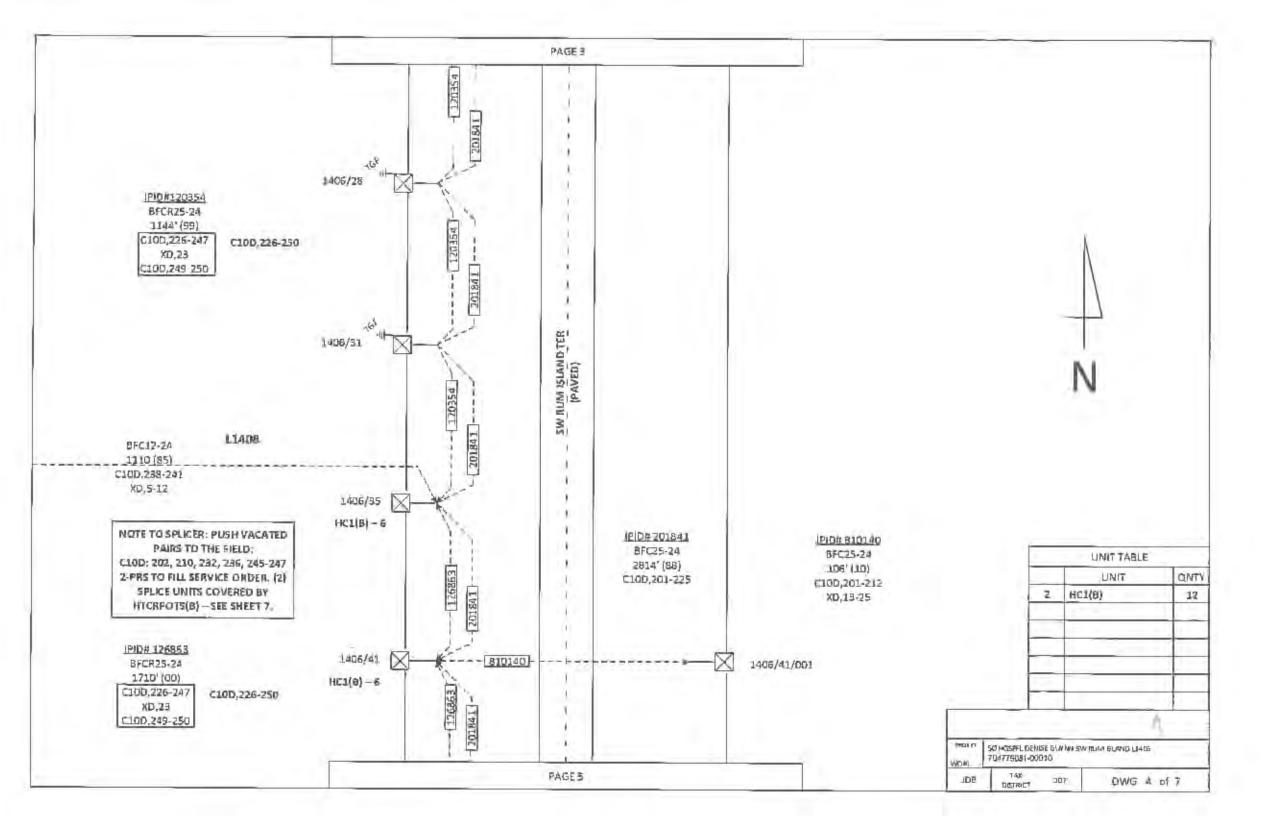
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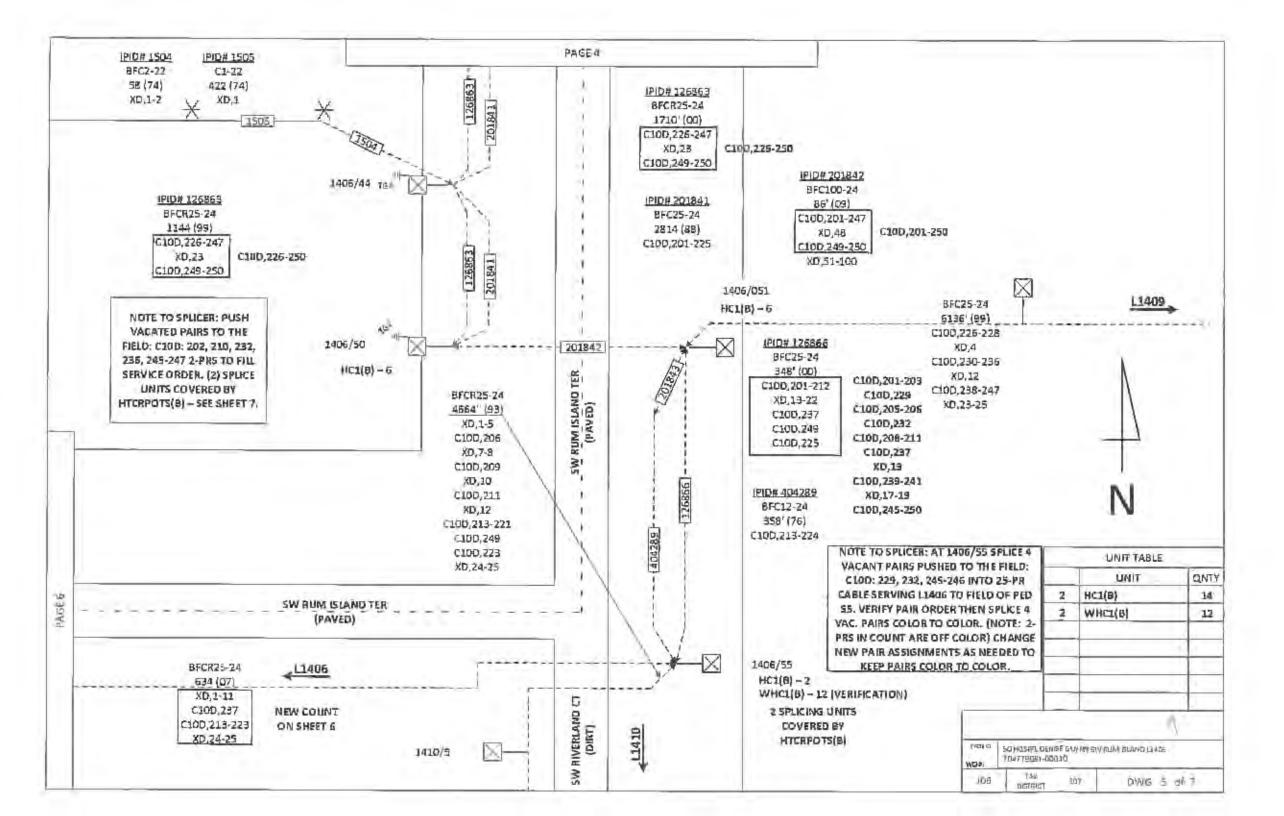


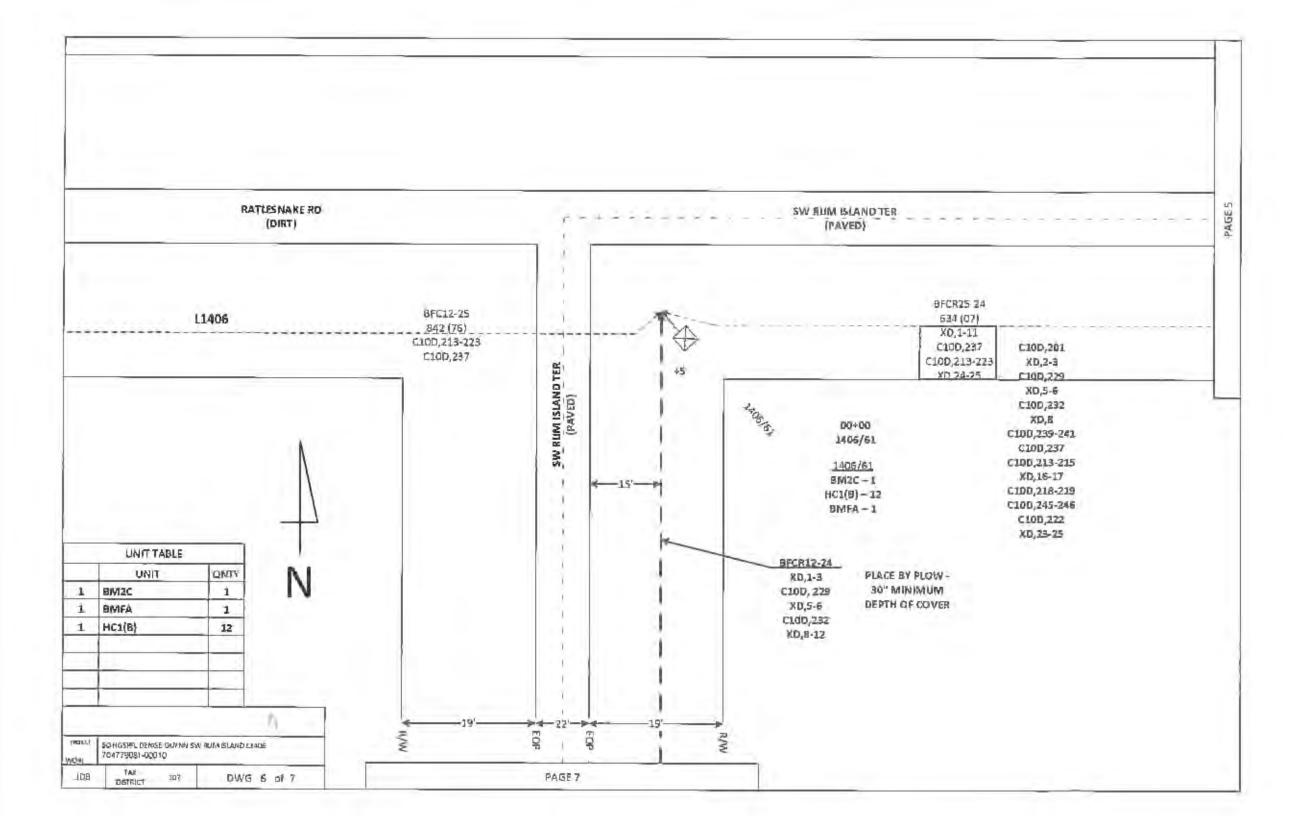


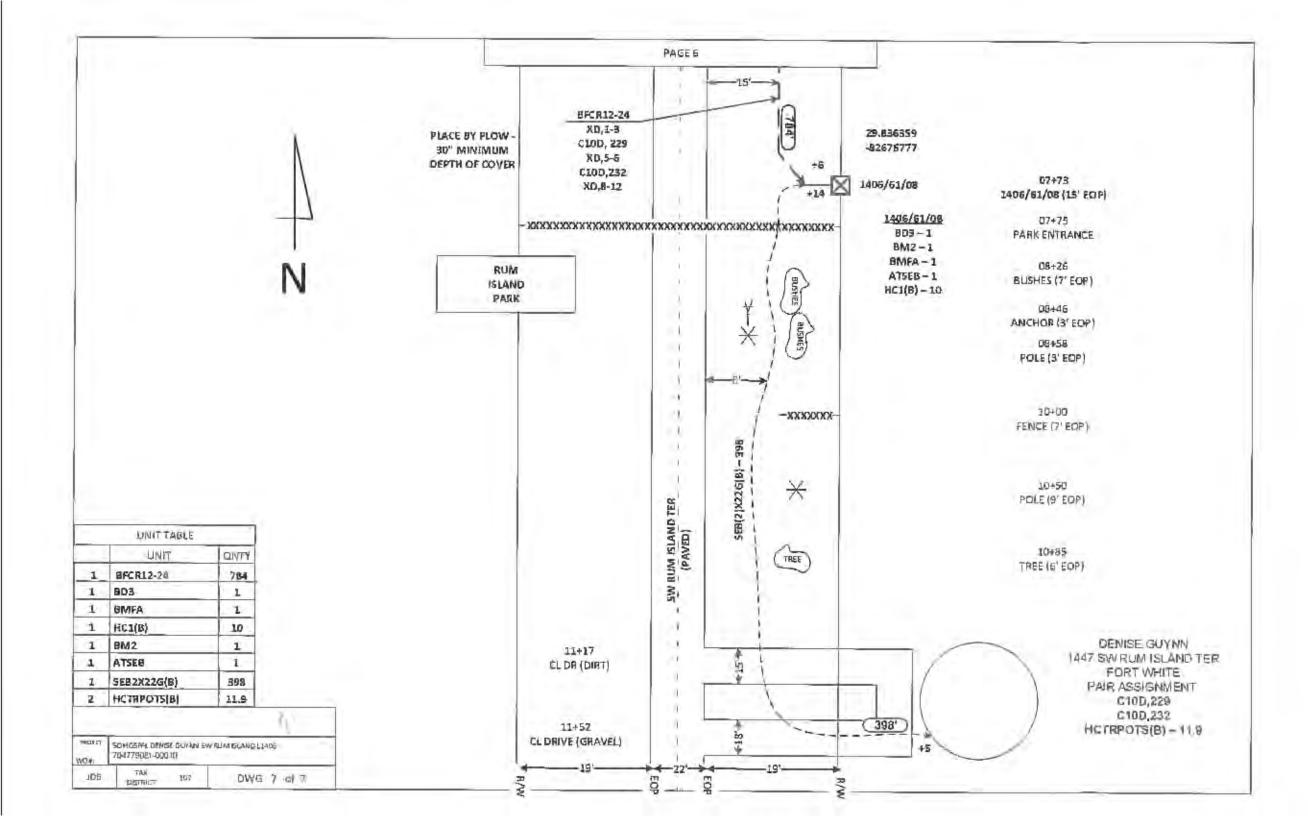














### COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's	s Date:	01/17/2017		Meeting Date:	February 2, 2017	
Name:	Kevin K	Kirby		Department:	Public Works Department	
Divisior	n Manag	er's Signature:	14-12			

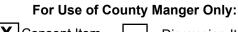
1. Nature and purpose of agenda item:

Utility permit from Florida Power And Light to install 34 proposed wood poles, replace 51 existing wood poles with proposed wood, install 6 proposed concrete poles, remove 7 existing wood poles, and replace 10 wood poles with proposed concrete located at SW Koonville Ave.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

#### 2. Fiscal impact on current budget.

FROM:		TO:			AMOUNT:
Budget Amendment Number	r: _		Fund:		
		No Please list the prop request	osed budg	et amendment to fund this	
		Yes Account No.			
Is this a budgeted item?	X	N/A			



Discussion Item

#### COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS UTILITY PERMIT

Date: <u>1/11</u> /17	Permit No	County Ro	ad	Section No	
Permittee Flori	id <u>a Power &amp; Light</u>				
Address <u>9001 E</u>	llis Rd., Melbourne	FL <u>329</u> 04	Telephone Nu	mber <u>321-726-4804</u>	
				nty, to contract, operate oposed wood, install 6 p	
concrete poles, r SW Koonville A	emove 7 existing wood	poles, and replace 10	) wood poles with pro	oposed concrete located	l at
	Utility Owner by: Vale Typed		n. <u>Valusi</u> Signature	Blyta. Date	1/11/17
aerial and underg application. Prop () FORT WHI	ground and the accurate posed work is within cor	locations are shown porate limits of Munic ification was mailed	n on the plans attache cipality: YES ( ) No	ion of all existing utilitied hereto and made a pa O (X). If YES: LAKE C to the following	urt of this CITY
again immediatel	ly upon completion of v	vork. The Public Wo	orks Director is	hours prior to starting v	,
The PERMITTE	E's employee responsit	le for Maintenance	of Traffic is	(This name may	
at the time of the	Telepho 24 hour notice to startin	one Number ng work.)		(This name may	be provided
and shall be com from date of perm	pleted within <u>180</u> days nit approval, then PERM	after permitted wor ITTEE must review	k has begun. If the b the permit with the C	days after issuance of beginning date is more the columbia County Public would affect the permit	han 60 days Works
4. The construct	ion and maintenance of	such utility shall no	t interfere with the pr	operty and rights of a p	rior

PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

Utilities Permit Page Two Revised: 8/17/00

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to b entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between

and

within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations:

It is understand and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: _	Valerie Slyter
Pe	mittee
Sil	alure Myter Permit Admin

Place Corporate Seal

Attested

Utilities Permit Page three Revised: 8/17/00

Recommended	for Approval:
Signature:	1LL
Title:	ADS County MANACSE
Date:	Oreland

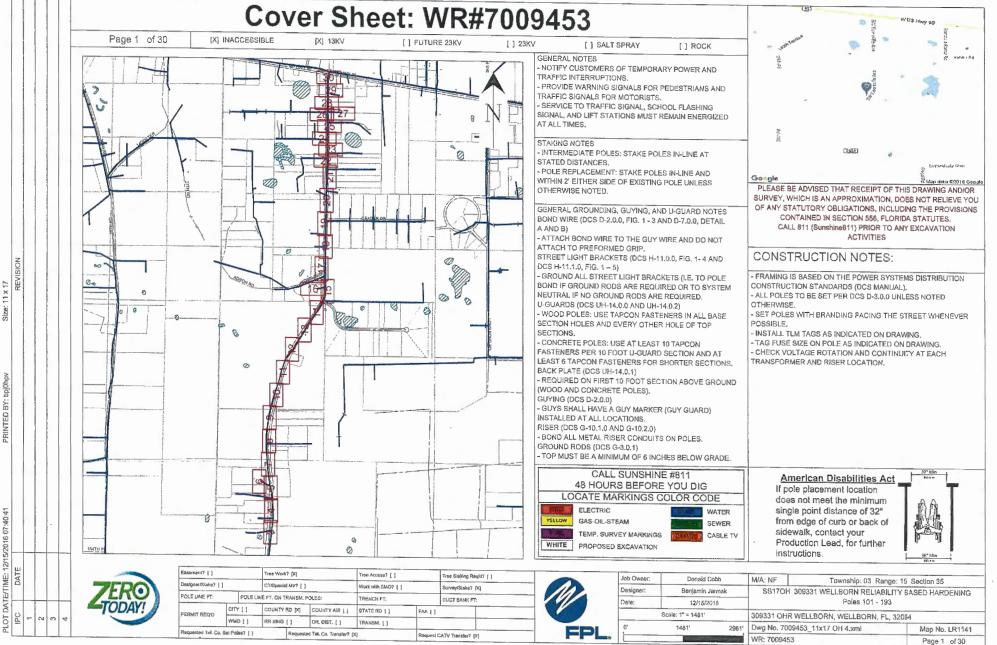
Approval by Board of County Commissioners, Columbia County, Florida:

YES ( ) NO ( )

Date Approved: _____

Chairman's Signature: _____

JAN 13 2017



4

### CONTACT 386-758-1019 CONNIE & MS DONALDSON

24 HOUR NOTIFICATION REQUIRED

#### **VOLTAGE NOTES:**

AT EACH LOCATION CHECK VOLTAGE AND PHASE ROTATION BEFORE AND AFTER TX REPLACEMENT

#### FPL Construction Symbols EXISTING STREET LIGHT 0 PROPOSED WOOD POLE • EXISTING WOOD POLE PROPOSED CONCRETE POLE EXISTING CONCRETE POLE ----PROPOSED OVERHEAD WIRE EXISTING OVERHEAD WIRE $\nabla$ PROPOSED TRANSFORMER EXISTING TRANSFORMER PROPOSED ANCHOR EXISTING ANCHOR వి PROPOSED FUSE SWITCH S EXISTING FUSE SWITCH 0 PROPOSED SPLICE BOX (5X10) EXISTING SPLICE BOX (5X10) Ó PROPOSED DISCONNECT SWITCH EXISTING DISCONNECT SWITCH $^{\odot}$ PROPOSED HAND HOLE ۲ EXISTING HAND HOLE $\infty$ EXISTING FOREIGN POLE <u></u> U GUARD

# Cover Sheet – WR#7009453 Feeder: WELLBORN-309331

Traffic control MOT standards are based on assumed truck setup. Actual truck setup will be determined by the construction crew at the time of construction.

Secondary risers will be worked on Work Request 7009485.

RECONDUCTOR FEEDER WELLBORN 309331

> INST #1/0 AAAC & #1/0-T-N LOC 135.5-137 LOC 136-139

REM #1/0 AAAC & #1/0-T-N LOC 136-137 LOC 138-139

REM #3-568 ACAR &3/0 T-N AND INST #3-568 ACAR &3/0 T-N LOC 108-111 LOC 128-129 LOC 135-138.5 Snap Shot Summary FPL Installed Poles 55 Cast 12 KIP Concrete: 2 55 3H Concrete: 13 50 3H Concrete: 1 50 1 Wood: 6 50 2 Wood: 6 50 2 Wood: 54 45 2 Wood: 16 40 2 Wood: 8 40 3 Wood: 3

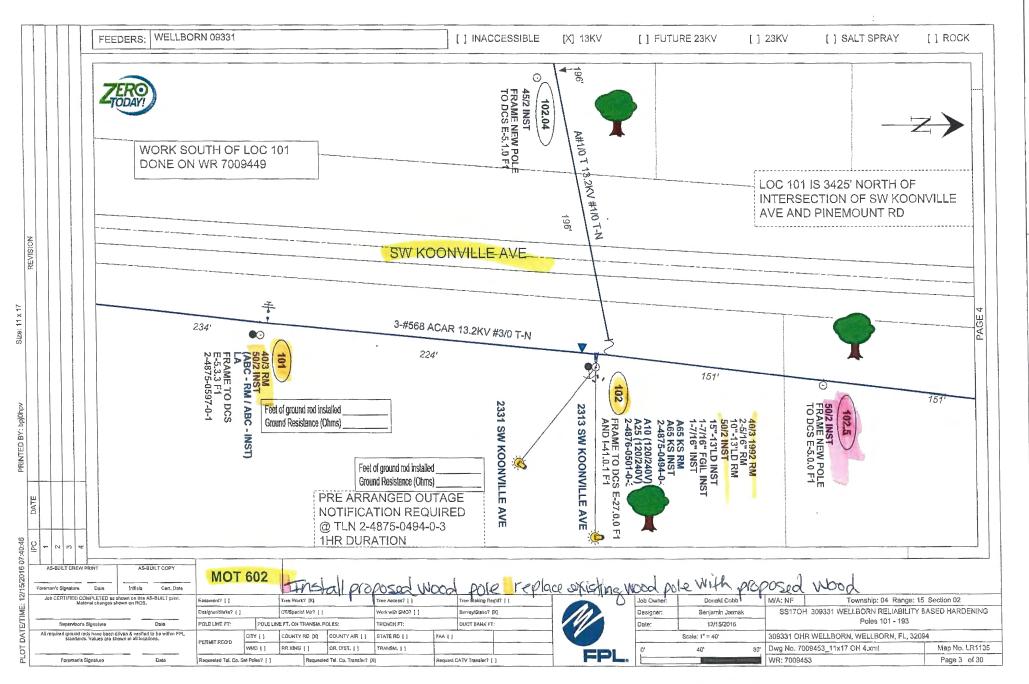
Joint Use replaced w/ FPL pole 2 Poles

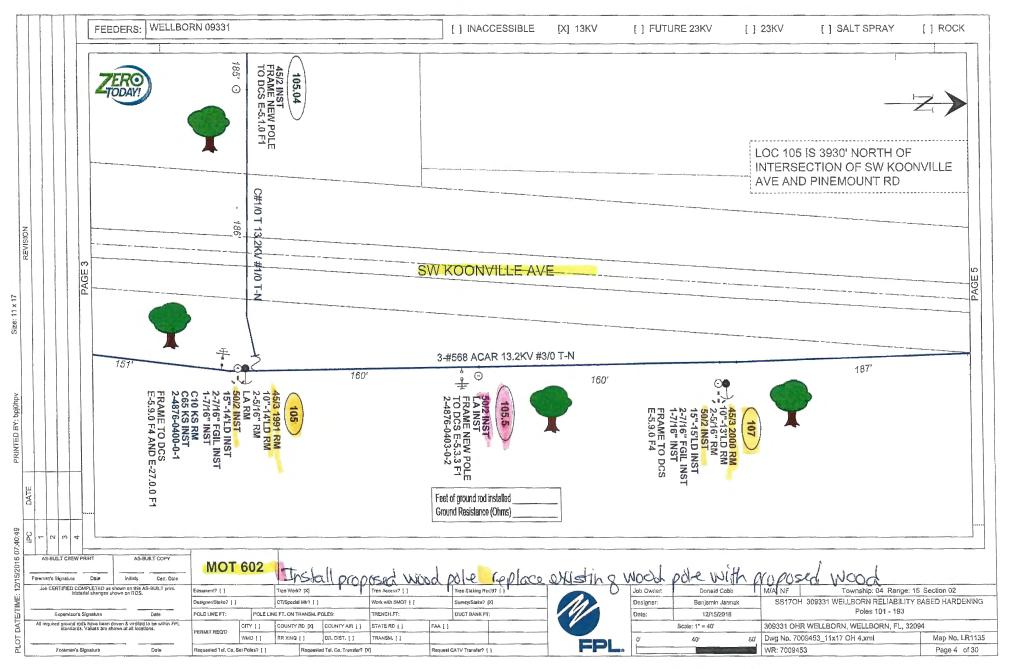
Install TX Count 100 KVA: 1 50 KVA: 2 25 KVA: 18

Date of Snapshot	01/07/14	
FDR N	1	12 MOE
CEMI 5	1	12 MOE
CEMI 8	0	12 MOE
Fdr Momentaries	23	12 MOE
Does fdr meet CEMI Ris Griteria? N>2 or MPI>23		<u>N</u>
Do laterals require patro	1? Patrol late	erals w/ N>2
	FDOT NOTFICA ON MOT USED	TION
PRIOR TO START WHEN LANE CLI FDOT ROADWAT COLUM	OSURE RE	RUCTION

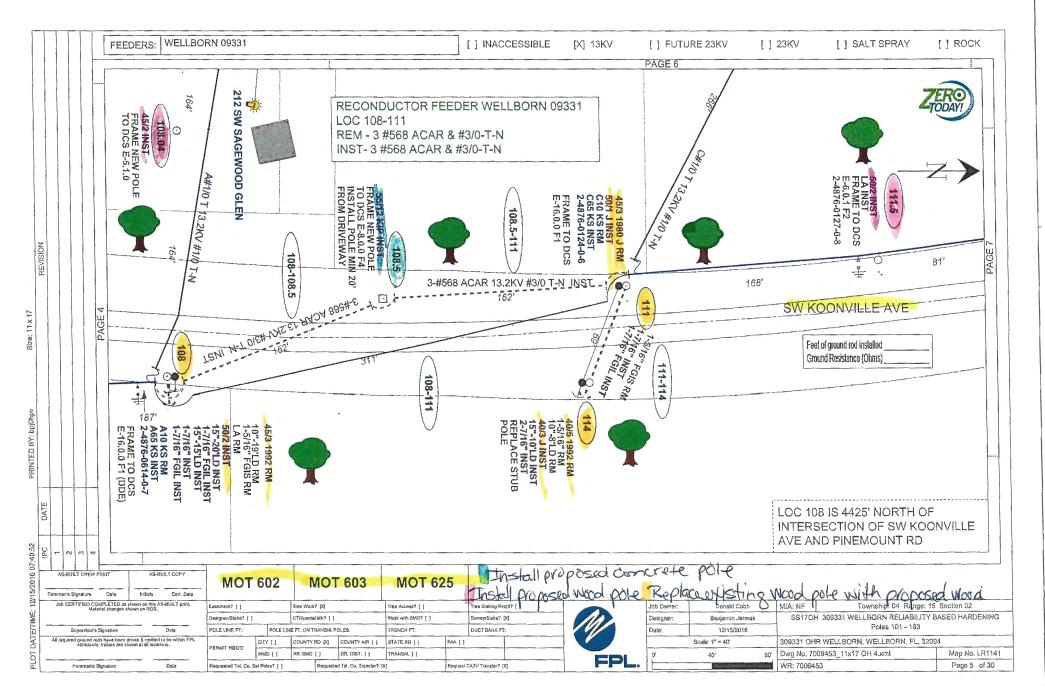
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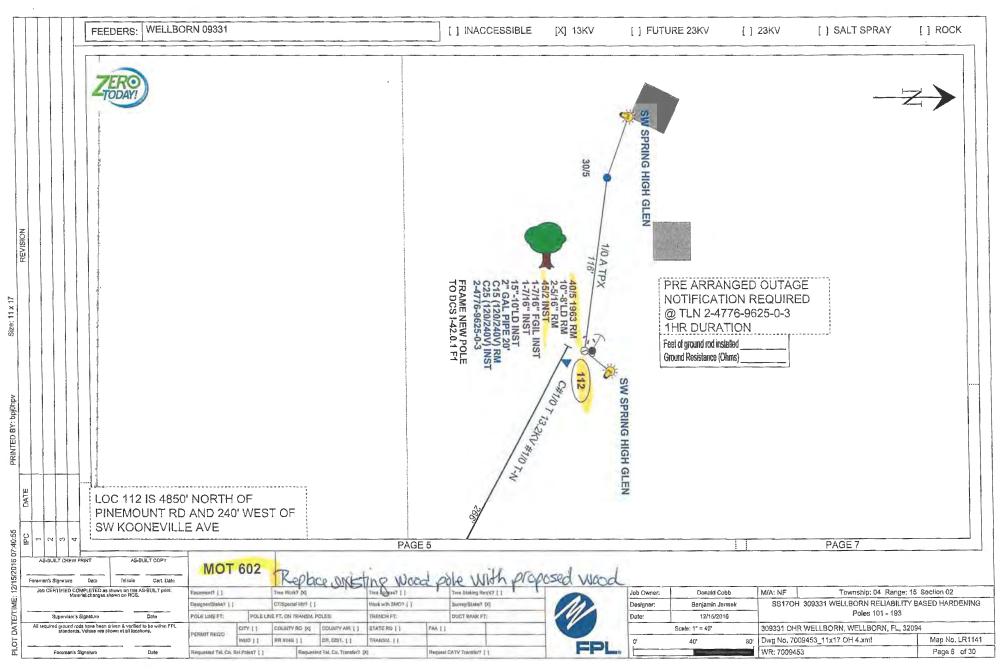
> COLUMBIA FDOT (386) 961-7180



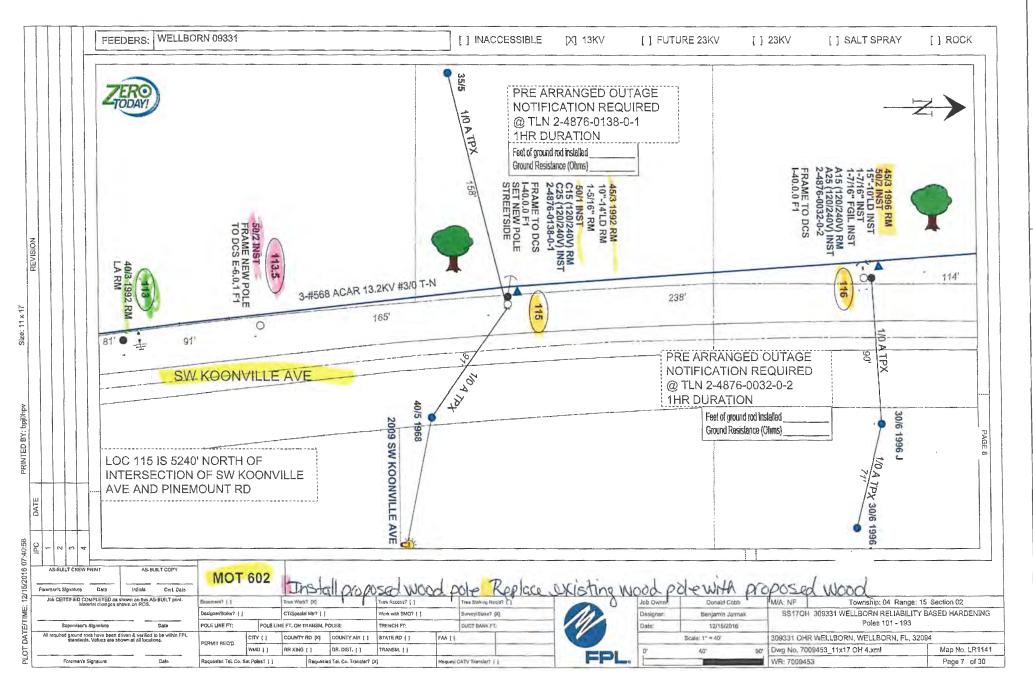


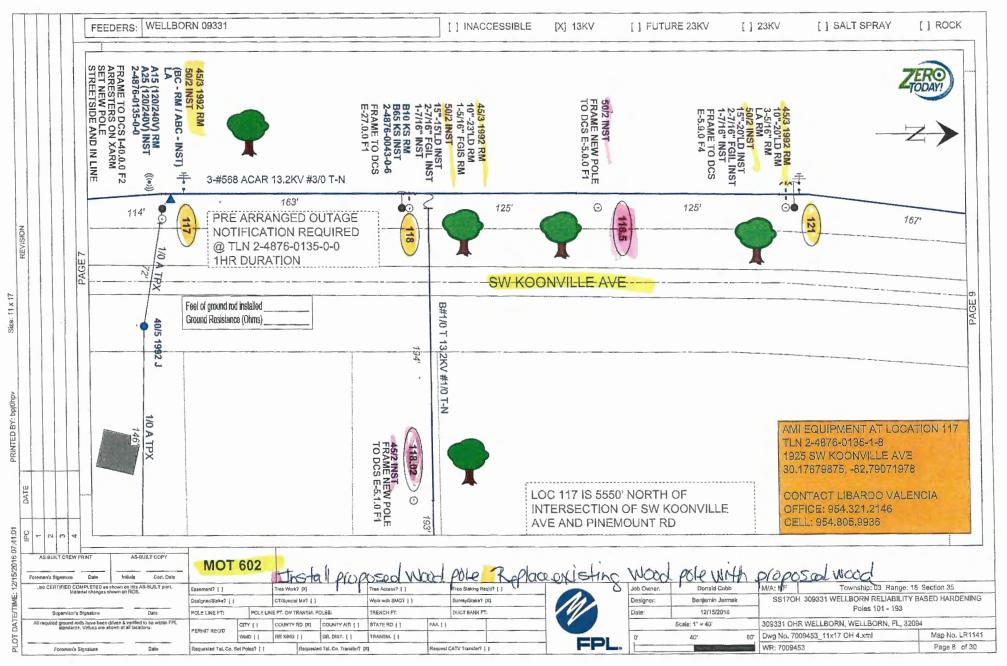
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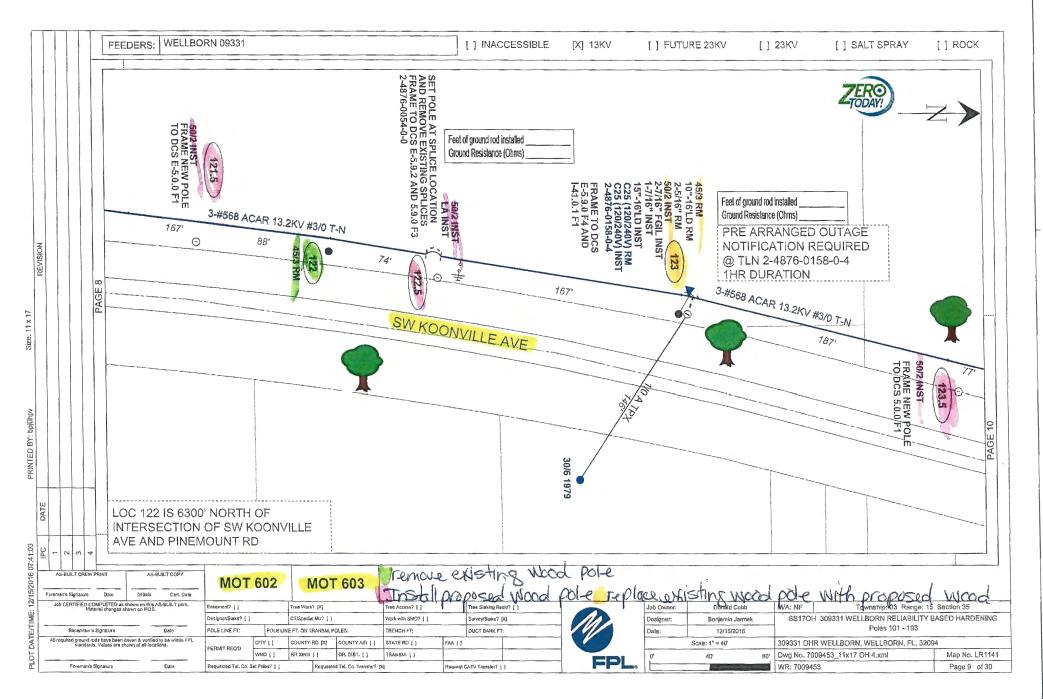


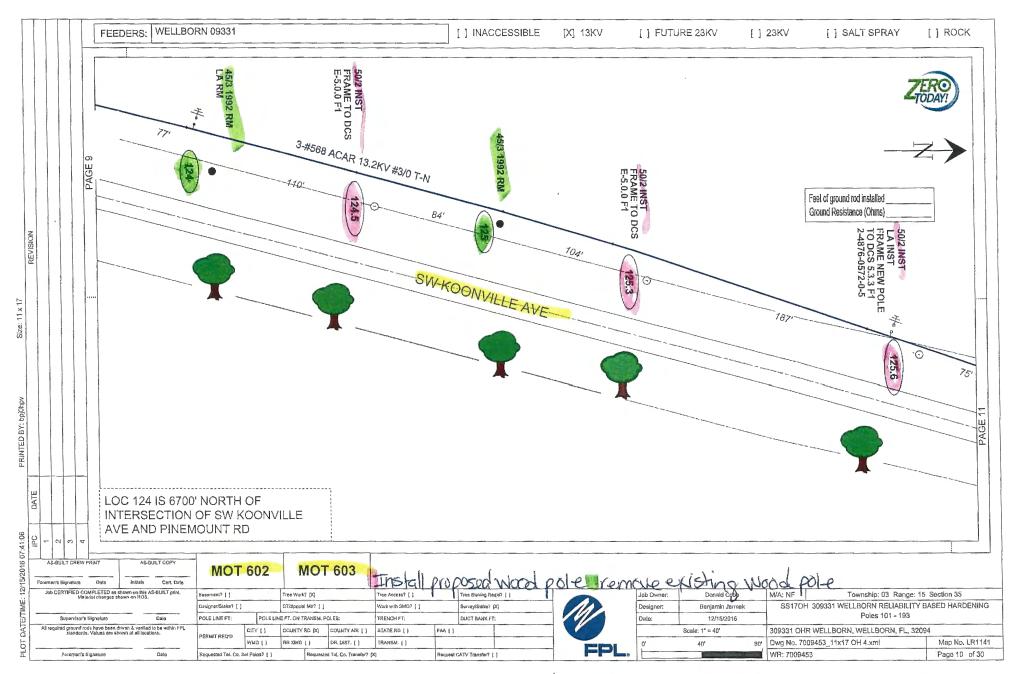


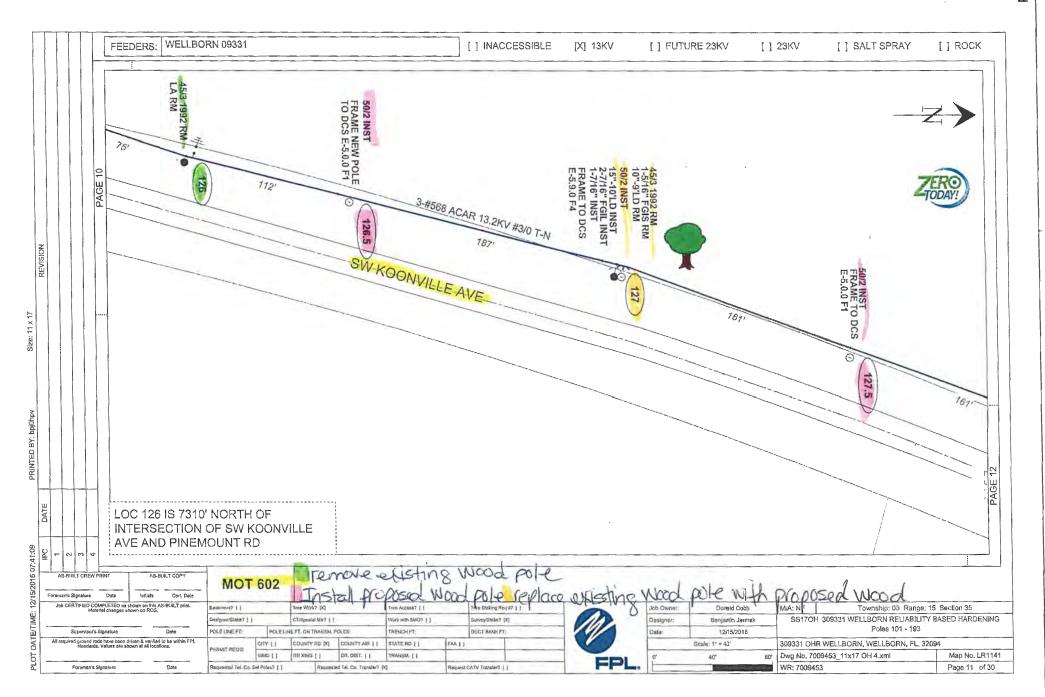
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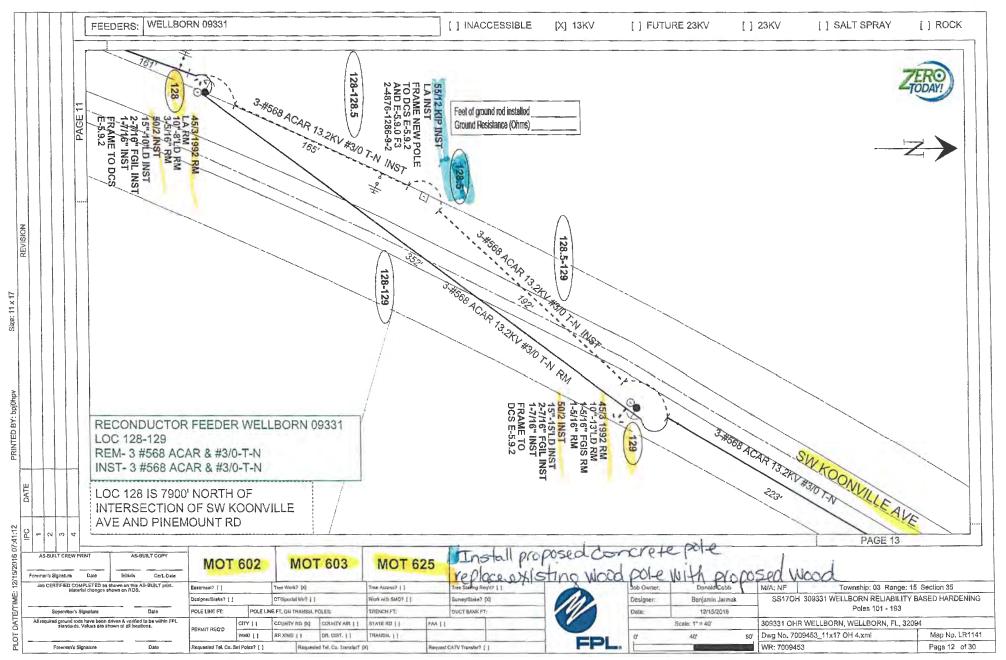


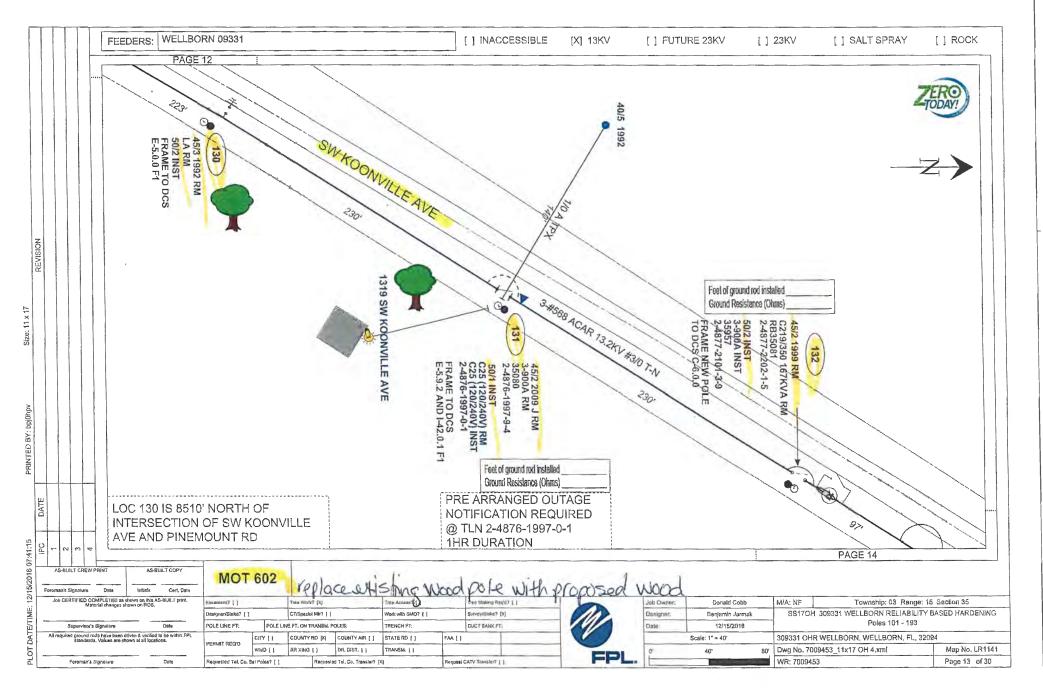


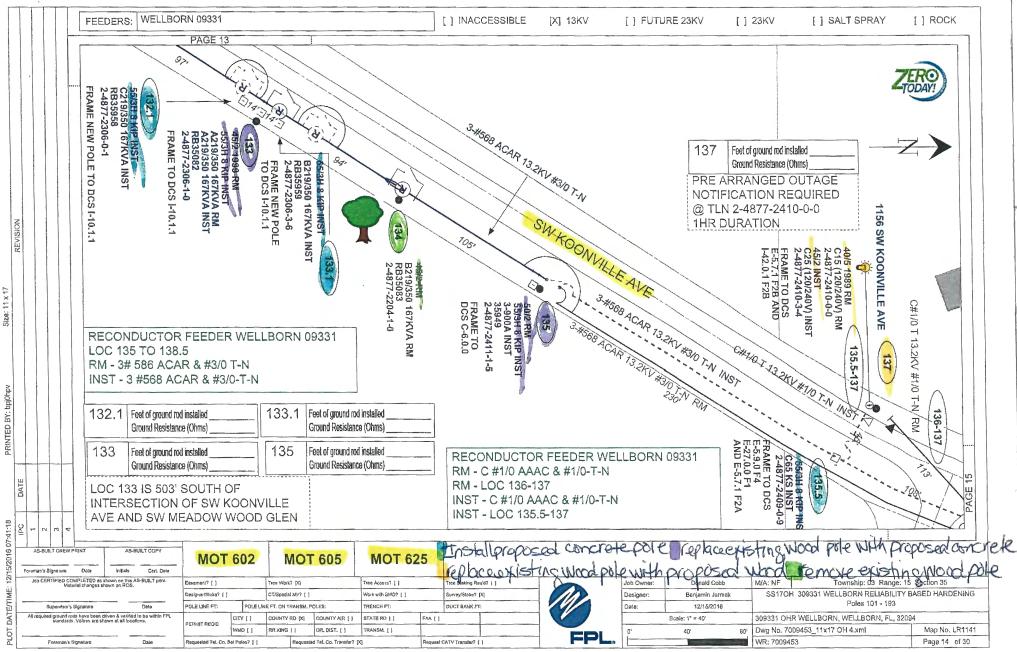




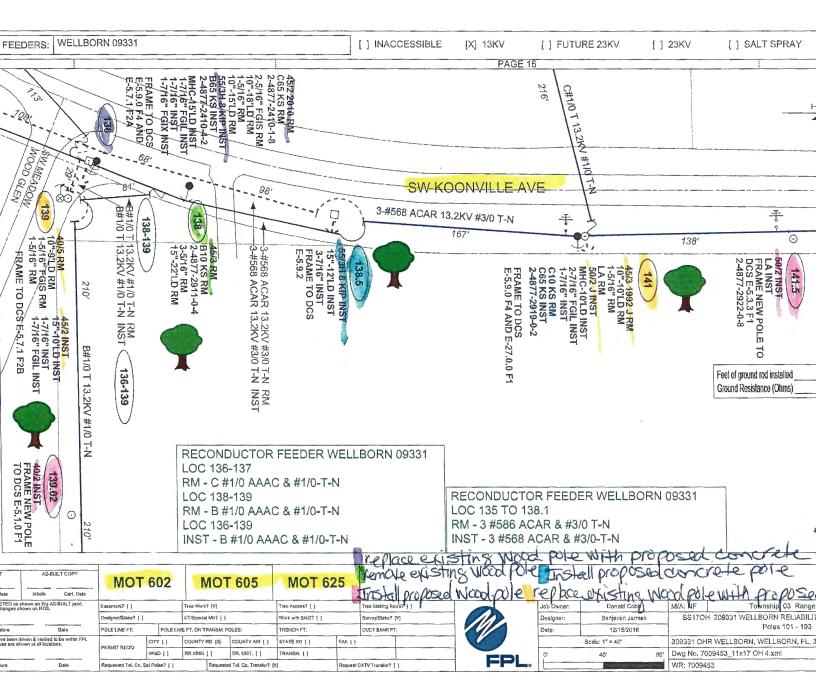


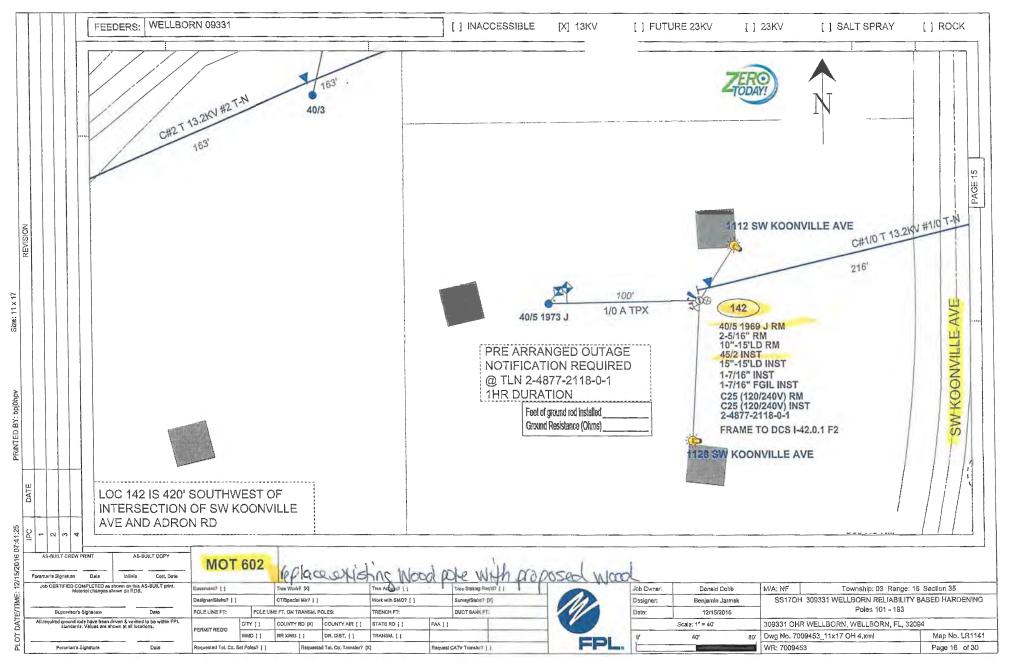




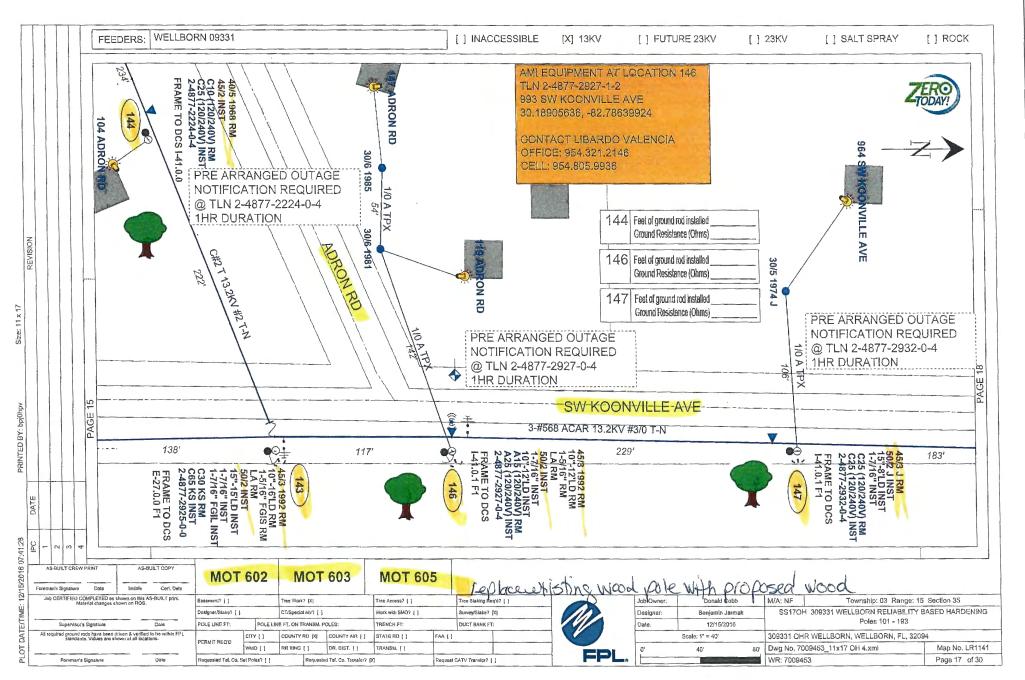


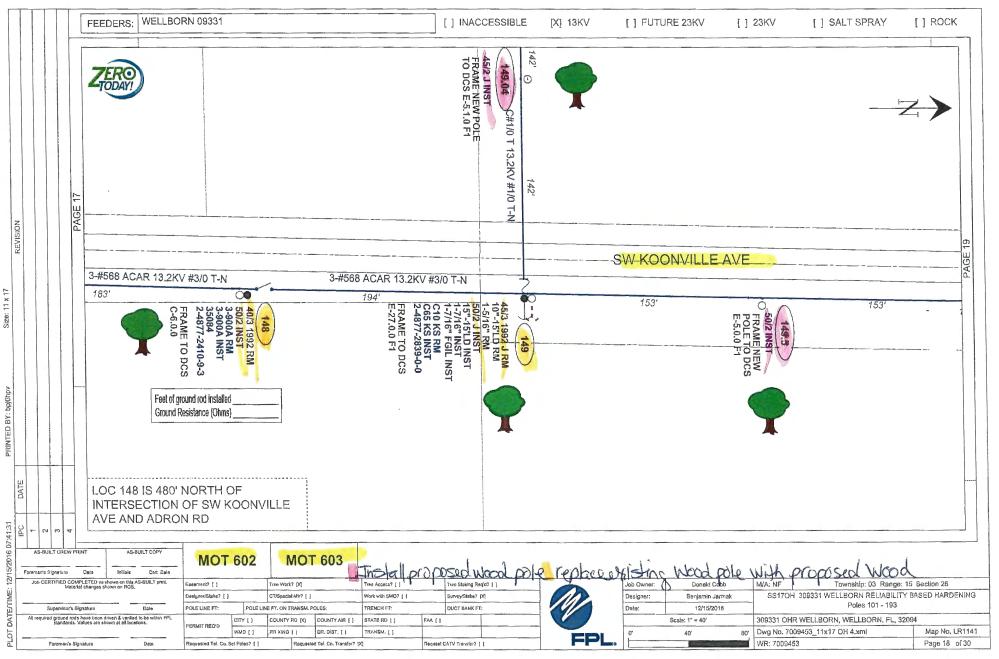
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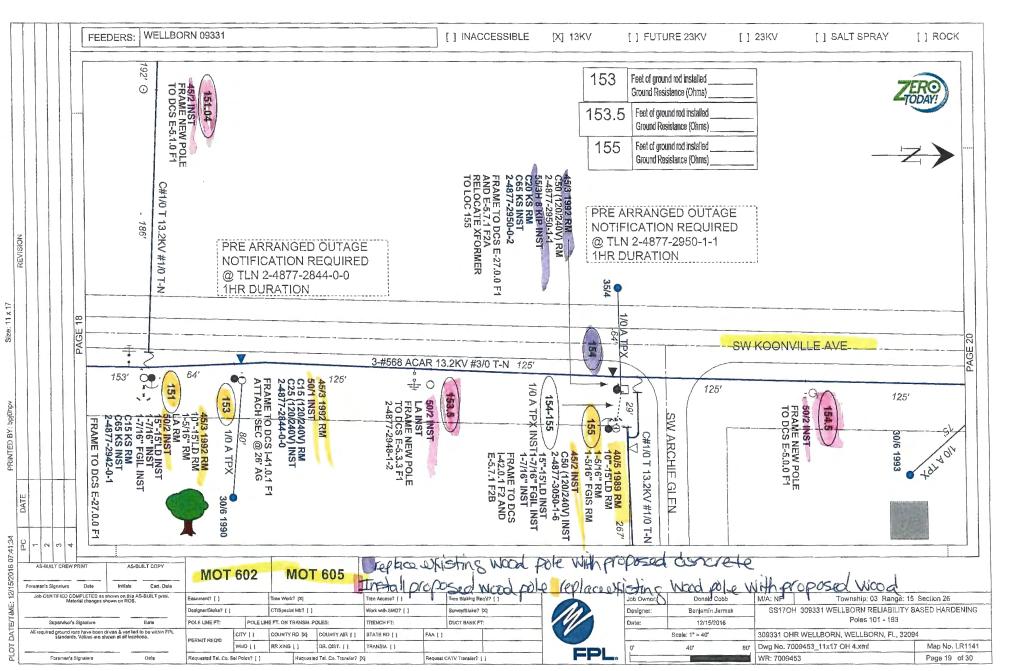


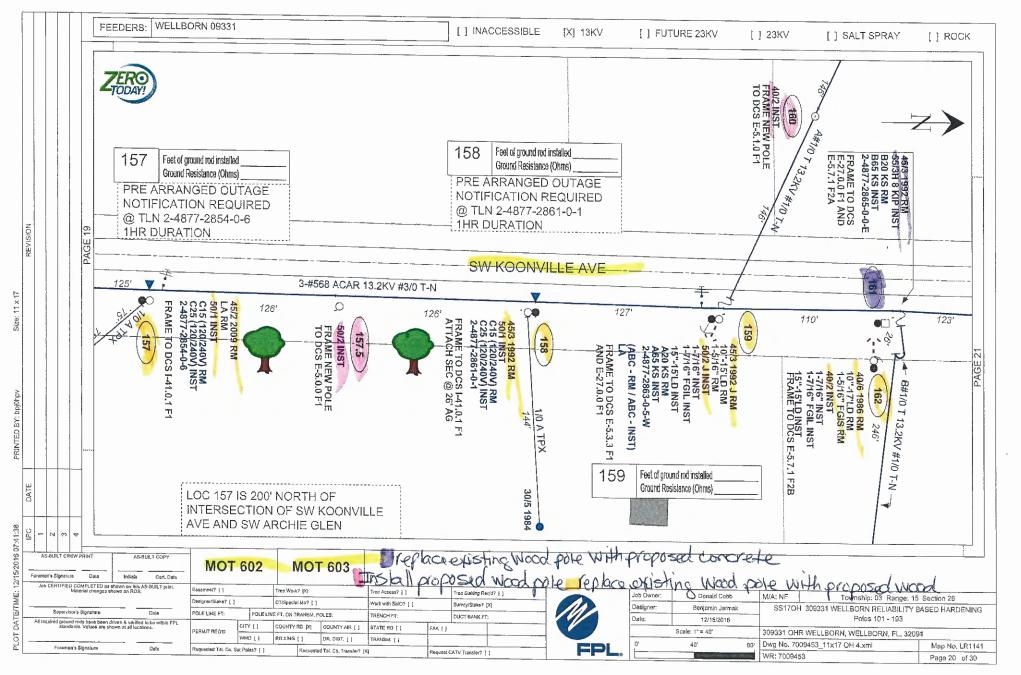


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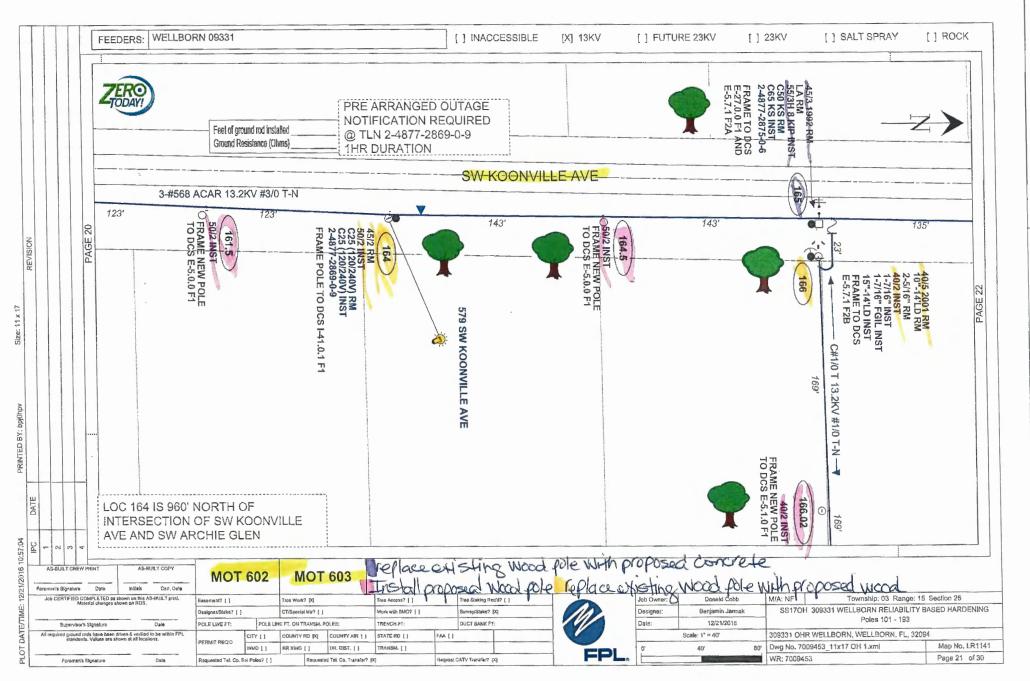


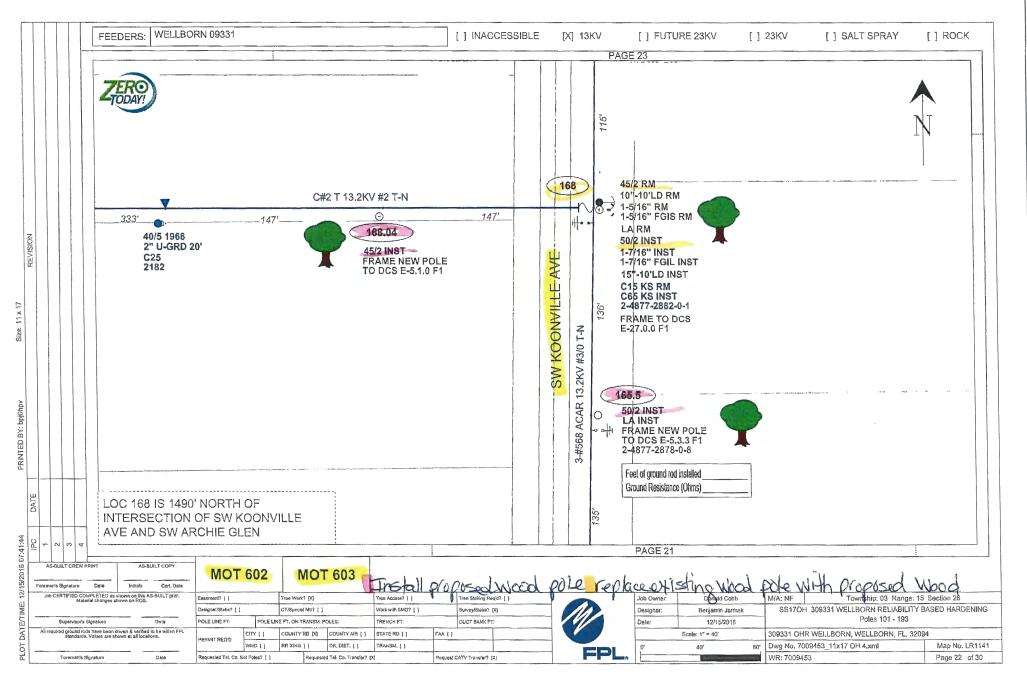


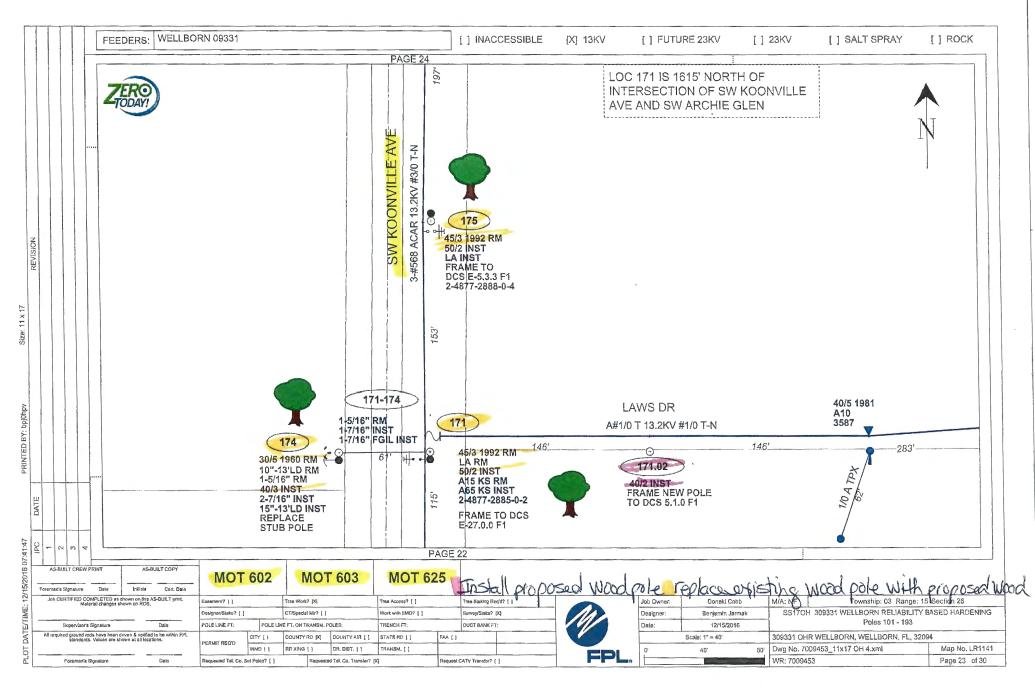


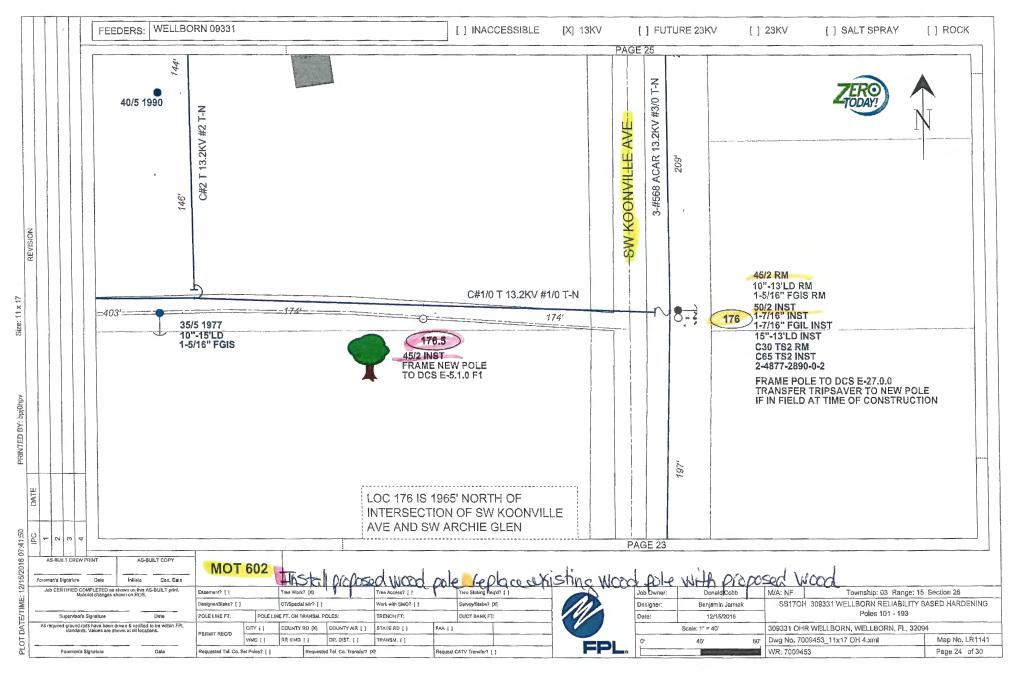


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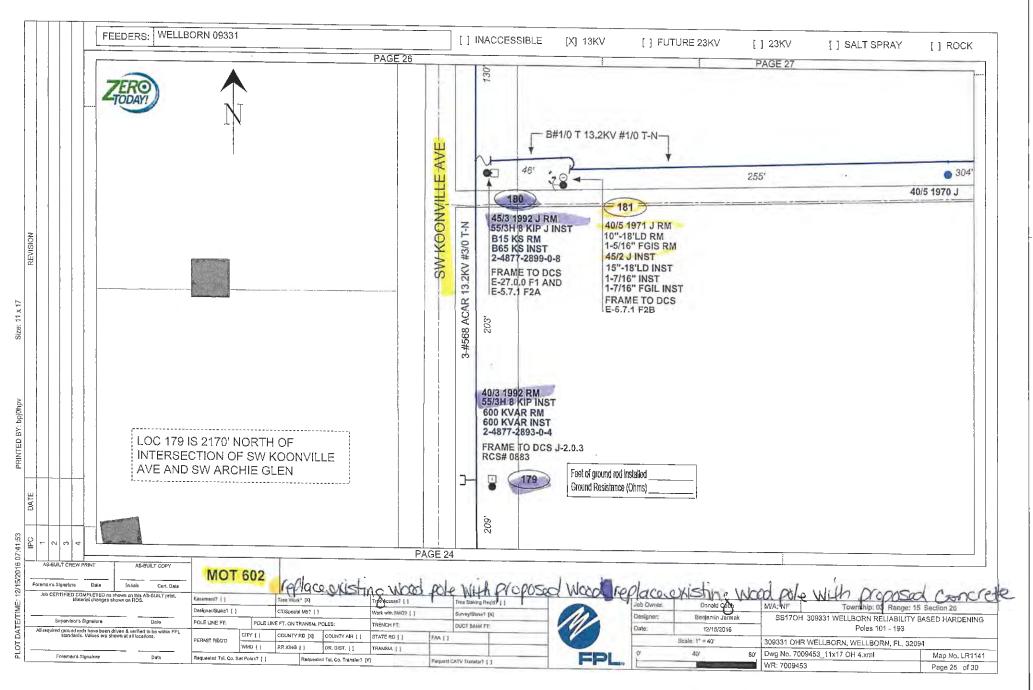


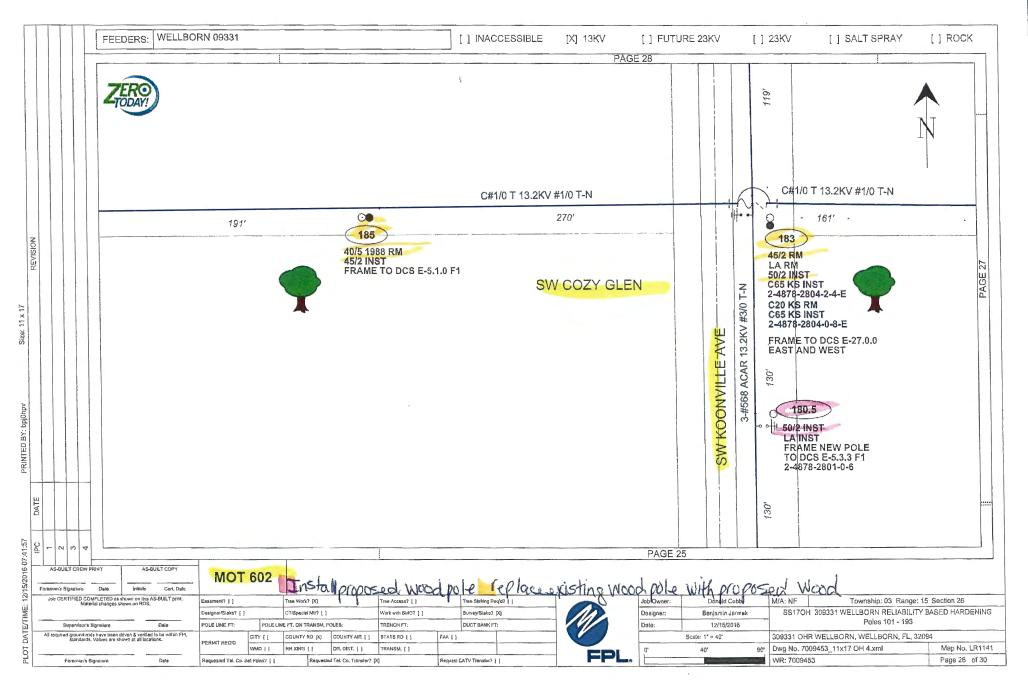


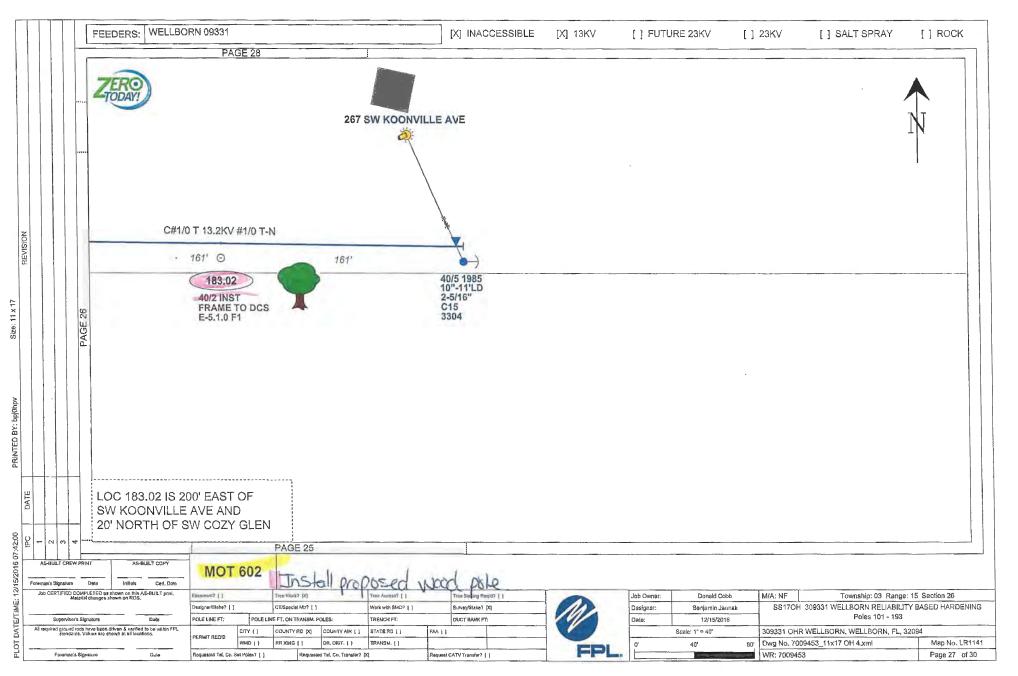


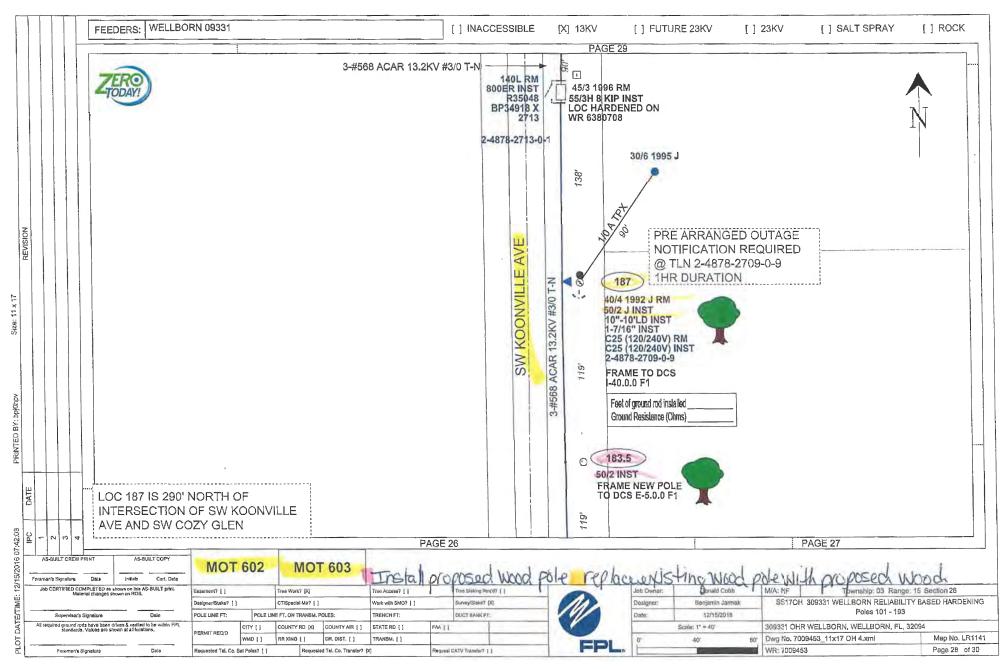
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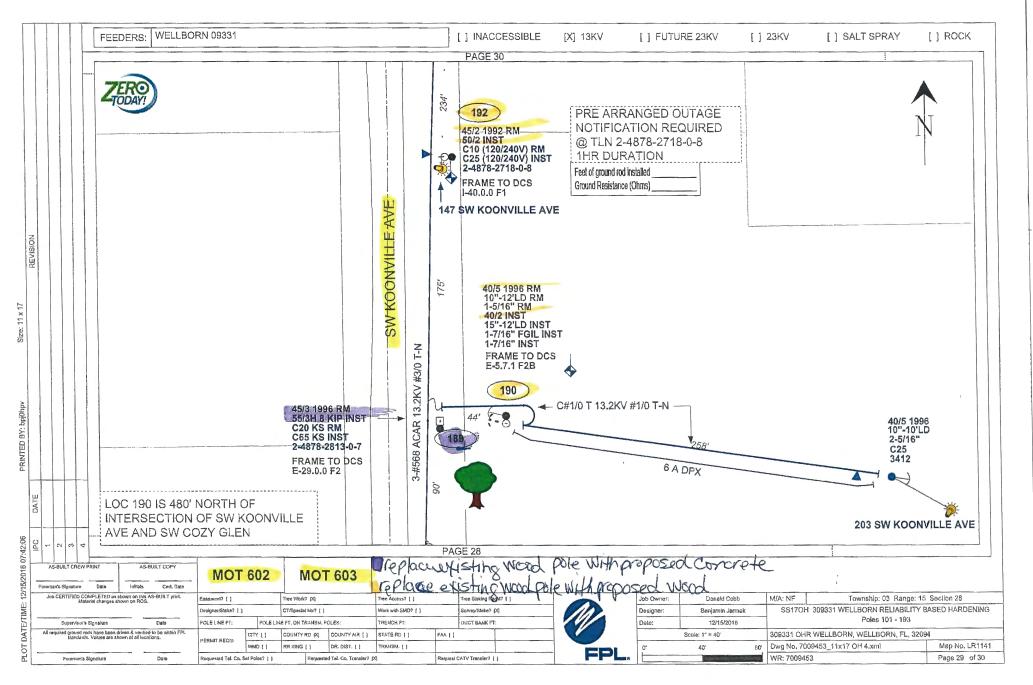
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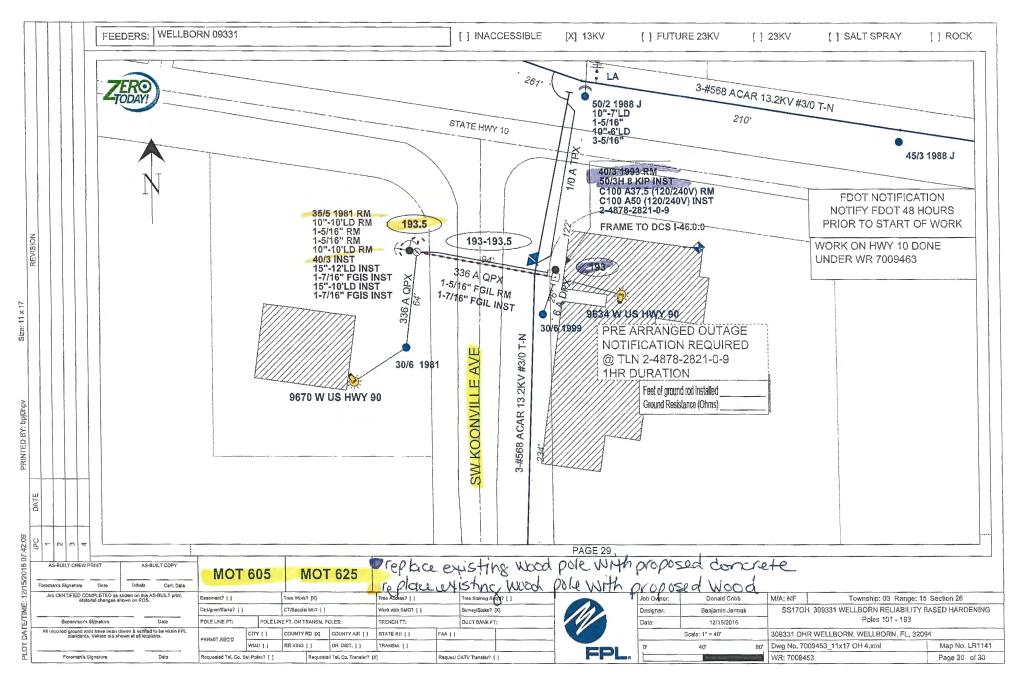


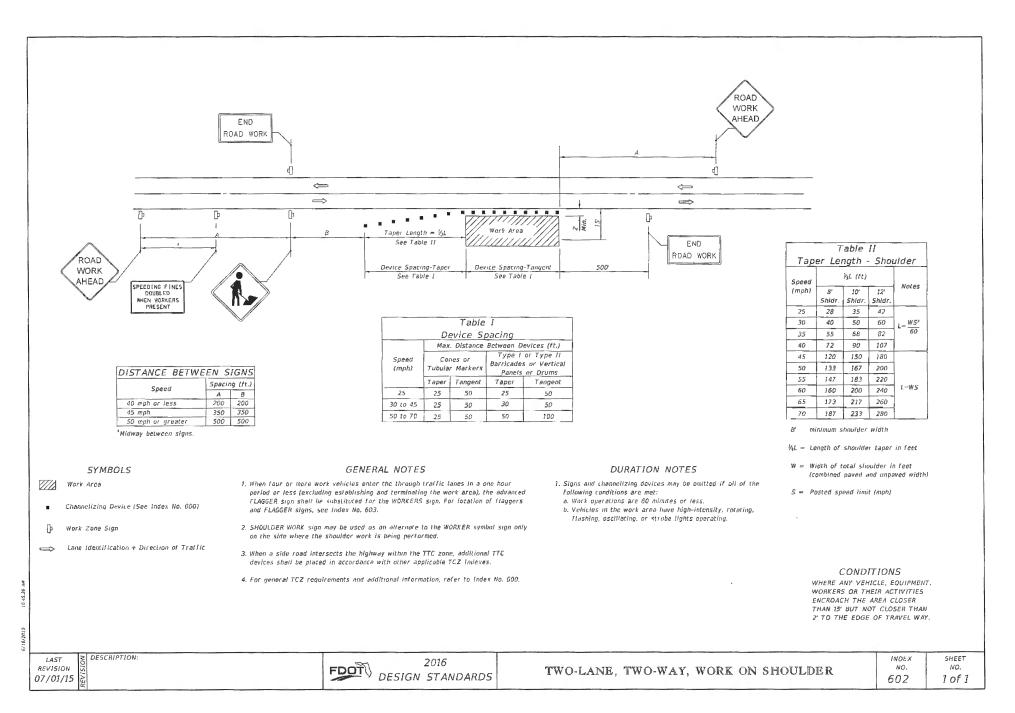


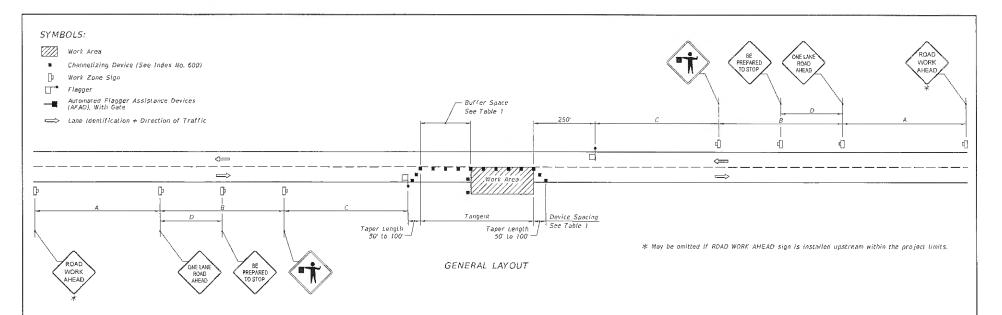












#### GENERAL NOTES:

1. Special Conditions may be required in accordance with these notes and the following sheets.

2. If the Work Area encroaches on the Centerline, use the Layout for Temporary Lane Shift to Shoulder on Sheet 2 only if the Existing Paved Shoulder width is sufficient to provide for an II' lane between the Work Area and the Edge of Existing Paved Shoulder. Reduce the posted speed when appropriate.

3. Temporary Raised Rumble Strips:

a. Use when both of the following conditions are met concurrently: i. Existing Posted Speed is 50 mph or greater; ii. Work duration is greater than 60 minutes.

b. Use a consistent Strip color throughout the work zone.

- c. Place each Rumble Strip Set transversely across the lane at
- locations shown.
- d. Use Option 1 or Option 2 as shown on Sheet 2. Use only one option throughout work zone.
- 4. Additional one-way control may be provided by the following means: a. Flag-carrying vehicle;
  - b Official vehicle:
  - c. Pilot vehicles;
  - d. Fraffic signals.

When flaggers are the sole means of one-way control, the flaggers must be in sight of each other or in direct communication at all times.

- 5. When a side road intersects the highway within the TTC zone, place additional TTC devices in accordance with other applicable TCZ Indexes.
- 6. The two channelizing devices directly in front of the work area may be omitted provided vehicles in the work area have high-intensity rotaling. flashing, oscillating, or strobe lights operating.

LAST REVISION	NOIS!	DESCRIPTION:
07/01/15	SE	1.00

2

5/16/2015

7. When Buffer Space cannot be attained due to geometric constraints, use the greatest attainable length, not less than 200 ft.

#### B. Railroad Crossings:

- a. If an active railroad crossing is located closer to the Work Area than the queue length plus 300 feet, extend the Buffer Space as shown on Sheet 2
- b. If the queuing of vehicles across an active railroad crossing cannol be avoided, provide a uniformed traffic control officer or flagger at the highway-rail grade crossing to prevent vehicles from stopping within the highway-rail grade crossing, even if automatic train warning devices are in place.

9. ROAD WORK AHEAD and the BE PREPARED TO STOP signs may be omitted if all of the following conditions are met:

- a. Work operations are 60 minutes or less.
- b. Speed limit is 45 mph or less.
- c. There are no sight obstructions to vehicles approaching the work area for a distance equal to the Buffer Space shown in Table 1. d. Vehicles in the work area have high-intensity, rotating, flashing,
- oscillating, or strobe lights operating. e. Volume and complexity of the roadway has been considered.
- f. If a raitroad crossing is present, vehicles will not queue across rail tracks.
- g, AFADs are not in use

10. See Index 600 for general TCZ requirements and additional information.

11. Automated Flagger Assistance Devices (AFADs) may be used in accordance with the Notes on Sheet 3.

			ŤA	BLE I					
		DEVI	CE SPACING						
Posted Speed	of Ca	m Spacing ones or Markers	Maximum Spacing of Type I or Type II Barricades/Panels/Drums		Distance Between Signs				Bulle Space
	On a Taper	On a Tangent	On a Taner	On a Tangeol	A	B	с	D	
25	20'	50'	20'	50'	200'	200'	200'	100'	155'
30	20"	50	20	50	200'	200	200'	100'	200'
35	20'	50	20'	50	200'	200'	200'	100'	250'
40	20'	50"	20'	50'	200	200	200'	100,	305
45	20'	50'	20'	50'	350	350'	3.50'	17.5	360'
50	20'	50"	20'	100	500'	500'	500	250'	425
55	20'	50'	20'	100'	2640	1500	1000'	500'	495
60	20'	50'	20'	100'	2640	1500	1000'	500'	570'
65	20'	50'	20'	100'	2640	1500	1000'	500'	645
7.0	20'	50	20'	100'	2640	1500	1000'	500	730

#### CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT, WORKERS OR THEIR ACTIVITIES ENCROACH THE AREA BETWEEN THE CENTERLINE AND A LINE 2 OUTSIDE THE EDGE OF TRAVEL WAY.

INDEX

NO.

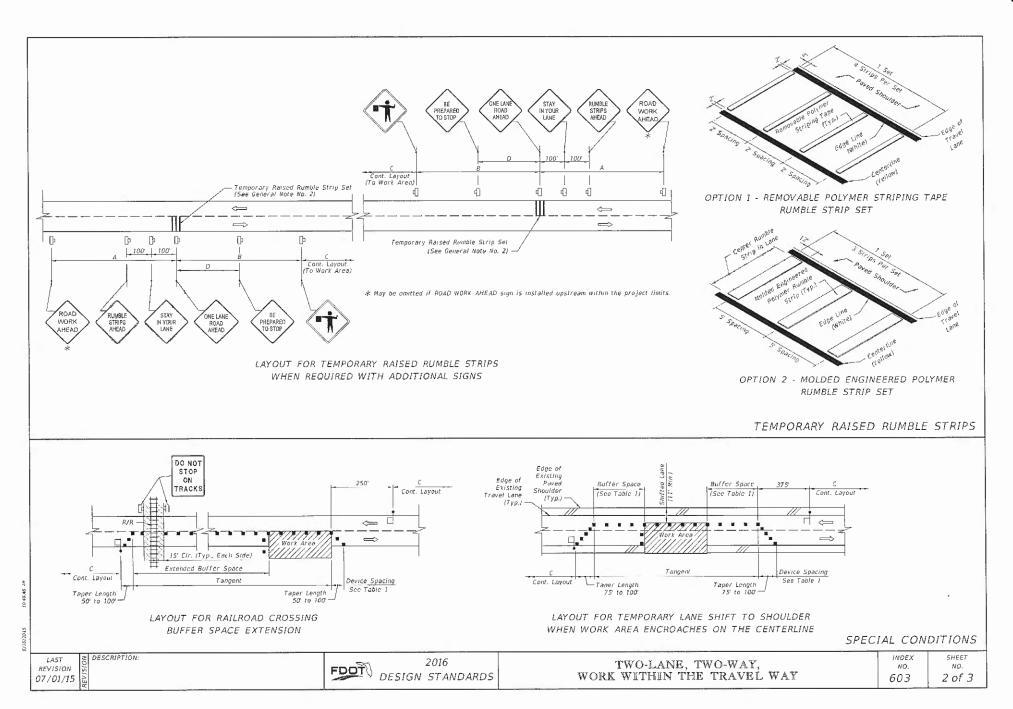
603

SHEET

NO.

1 of 3

2016	TWO-LANE, TWO-WAY,				
DESIGN STANDARDS	WORK WITHIN THE TRAVEL W.	ΑY			



#### AUTOMATED FLAGGER ASSISTANCE DEVICES NOTES:

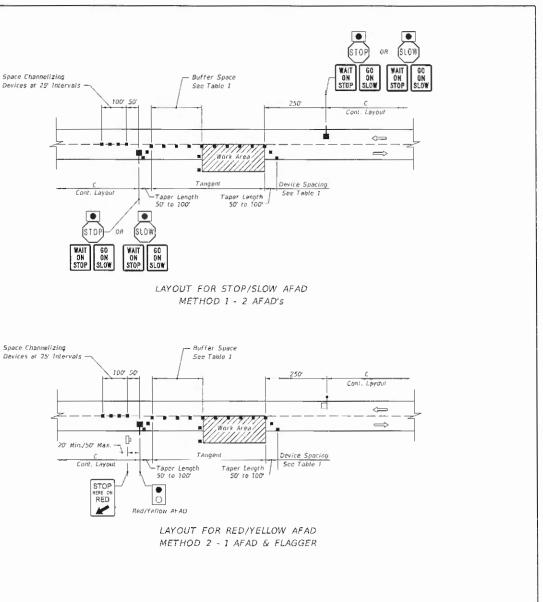
1. Illuminate the flagging station when the AFAD is used at nighttime.

- When the AFAD is not in use, remove or cover signs and move AFAD device autside the clear zone or shield it with a barrier or crash cushion.
- 3. Only qualified flaggers who have been trained in the operation of the AFAD may operate the AFAD. When in use, each AFAD must be in view of and attended at all times by the flagger operating the device. Use two flaggers and one of the following methods in the deployment of AFAD's:

Method 1:Place an AFAD at each end of the temporary traffic control zone. Method 2:Place an AFAD at one end of the temporary traffic control zone and a flagger at the apposite end.

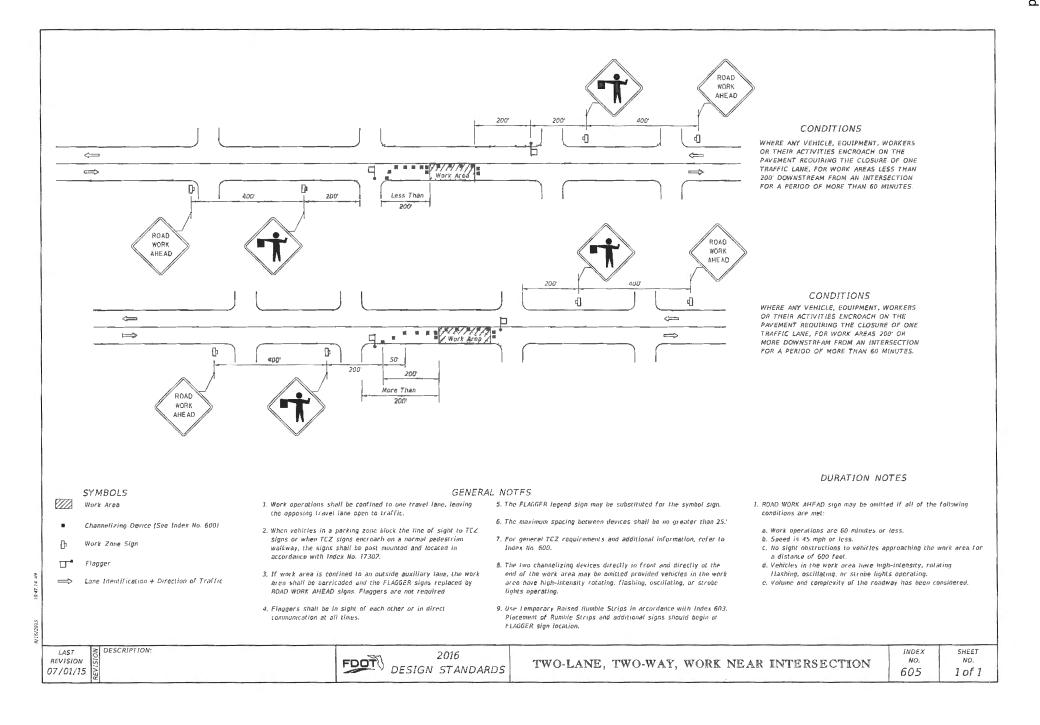
4. A single flagger may simultaneously operate two AFAD's (Method 1) or may operate a single AFAD on one end of the temporary traffic control zone while being the flagger at the opposite end of the temporary traffic control zone (Method 2) if all four of the following conditions are present:

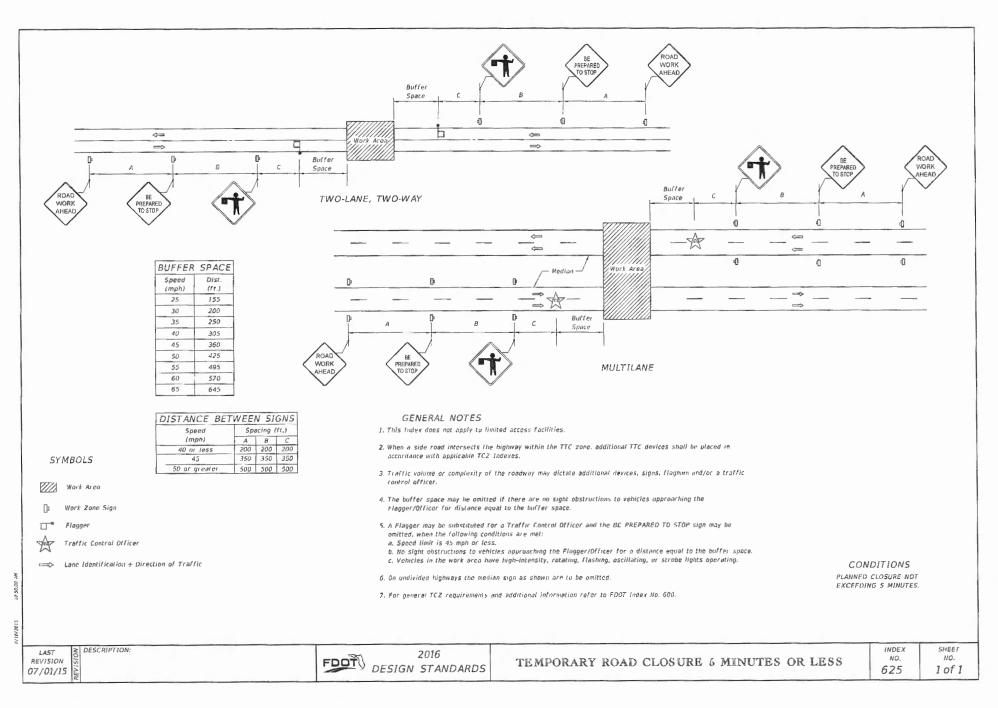
- a. The flagger has an unobstructed view of the AFAD(s);
- b. The flagger has an unbstructed view of approaching traffic in both directions: c. For Method 1, the AFAD's are less than BOD it apart. For Method 2, the AFAD and the flagger are less than BOD (t apart.
- and the Progger are less than out to part.
  d. Two trained flaggers are available on-site to provide normal flagging operations should an AFAD malfunction.



#### AUTOMATED FLAGGER ASSISTANCE DEVICES (AFADs)

LAST REVISION 07/01/15	TWO-LANE, TWO-WAY, WORK WITHIN THE TRAVEL WAY	INDEX NO. 603	SHEET NO. 3 of 3
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#### COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's	Date: 01/24/2017	Meeting Da	ate: February 2, 2017
Name:	Paula Vann	Departmen	nt: Tourist Development Council
Division	Manager's Signature: -	Sh	

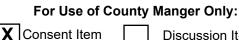
1. Nature and purpose of agenda item:

Please approve contract for Columbia County TDC Olustee Festival Tent Rental - \$494.27

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

#### 2. Fiscal impact on current budget.

Is this a budgeted item?		N/A			
	X	Yes Account No.	107-5200-55	2.31-48	
		No Please list the pr request	oposed budge	t amendment to fund this	-
Budget Amendment Number			Fund:		
FROM:	_	тс	):		AMOUNT:



**Discussion Item** 



971 West Duval Street Suite 45

758-2

# Memorandum

DATE: 1.24.2017

TO: Scott Ward, Assistant County Manager

FROM: Paula Vann, Tourist Development Director

RE: Olustee Tent Rental

Each year the Columbia County Tourist Development Department operates an information and promotional booth for Columbia County during the Olustee Festival. Columbia County Tourist Development is responsible for supplying the 10' x 40' tent for the booth. The attached contract is for the tent rental, set-up, and breakdown of a 10' x 40' tent from Suwannee Valley Event and Party Rentals for \$494.27.

SVR	Suwannee Valley Eve 516 5th Street, Lice Oe Phone: 386–362 7AX: 356–368	6. 7.1 38064 Contract			
	Contract No.	CAMB-COLU-A05			
Ordered by:		Order Dates			
Cody Gray Columbia County P.O. Box 1847 Lake City, FL 32055	386-758-1397	Ship:         Thursday, February 16, 2017 - 3:00 P.M.           Start:         Thursday, February 16, 2017 - 4:00 P.M.           End:         Sunday, February 19, 2017 - 5:00 P.M.			
Bill to:		Pickup: Sunday, February 19, 2017 - 5:00 P.M.			
Cody Gray Columbia County P.O. Box 1847 Lake City, Fl. 32056	386-758-1397	Credit: Established Credit Terms: C.O.D.			
Ship to:					
Cody Gray Columbia County P.O. Box 1847 Lake City, FL 52056	386-758-1397				
Down Town Lake City	near courthouse for Olestee F	estival			
	Olustee Festival 2017				

Quantity	Description	Total Net Price
RENT	ALS	
1 Ter	nts, Frame, 10' x 40' Marquee	\$342.87
4 Tei	nt Accessories, Side Walls, Solid White 8' X 20'	\$102.84
4 Tei	nt Accessories, Weight Barrels	\$48.56
	Rentals Sub-Total	\$494.27

TOTAL PRICE

\$494.27

### **Conditions of Rental:**

1. Lessee shall acknowledge receipt of the described equipment (the "Leased Equipment") under the terms set forth in this equipment lease (the "Lease"). The parties agree the Leased Equipment has been inspected by Lessor and personally examined by a representative of Lessee at the time of installation and acceptance by Lessee and the Leased Equipment was in good and serviceable condition.

2. Title to the Leased Equipment is, and at all times shall remain in the name of Suwannee Valley Event & Party Rentals (the "Lessor").

### **Condition of Leased Equipment**

3. The Leased Equipment hereunder is used and is leased in "as is" condition.

4. Lessee agrees that in the event any of the Leased Equipment becomes unsafe or in a state of disrepair, Lessee will immediately discontinue the use thereof and promptly notify Lessor. If it's condition is not the fault of the Lessee, Lessor agrees to replace such Leased Equipment with Leased Equipment of like kind and in good working condition.

5. All Leased Equipment will be cared for and maintained by Lessee in the same condition as it was received; ordinary wear and tear excepted, and Lessee agrees to pay for any damage to or loss of the Leased Equipment or accessories while in the possession or control of Lessee hereunder. In the event that Lessor must resort to litigation to recover for damages caused to or loss of the Leased Equipment, Lessee agrees to pay Lessor's reasonable attorney's fees, associated court costs and lost rental income. 6. Notice of loss or damage to Leased Equipment must be made immediately to Suwannee Valley Event & Party rentals at (386) 362-7368.

### Warranties; Limitation of Liability; Indemnification; Insurance

7. Parties agree that Lessor is not the manufacturer of the Leased Equipment or the agent of the manufacturer and that no warranty against patent or latent defects in material, workmanship, or capacity is given.

8. Lessor shall not be liable in any event to Lessee for any loss, delay or damage of any kind or character resulting from defects or inefficiency of the Leased Equipment or accidental breakage thereof.

9. Lessee agrees to indemnify and save harmless the Lessor, its owners, officers, agents, employees and subcontractors against all loss, damage, expense, and penalty arising from any action on account of injury to any person or property of any character occasioned by the use of Leased Equipment during the rental period or while the Leased Equipment is in the possession or control of Lessee. 11. Neither Lessor, it's assigns, the wholesaler, nor the manufacturer makes any other warranty or representation with respect to the Leased Equipment as to size, design, capacity, or suitability for Lessee's intended purpose of use. Lessee agrees that the Leased Equipment is of a size, design, and capacity selected by him and he is satisfied that the Leased Equipment is suitable for his purpose. 12. Suwannee Valley Event & Party Rentals may elect to provide physical damage insurance on the Leased Equipment while it is being rented to cover losses to Suwannee Valley Event & Party Rentals only, and not to any losses sustained by the Lessee. Liability insurance coverage for bodily injury and property damage caused to others is NOT INCLUDED in the rental and is not offered by Suwannee Valley Event & Party Rentals. Liability insurance coverage for Lessee, and any guests, employees, or invitees of Lessee, shall be provided at all times by Lessee, at Lessee's expense, while the Leased Equipment is in the possession or control of Lessee. Suwannee Valley Event & Party Rentals expressly disclaims any liability to Lessee or to any third party whatsoever while the Leased

#### Equipment is in the possession and control of Lessee. Installation; Maintenance; Use; Take Down of Equipment

13. Lessor shall install the Leased Equipment at Lessee's site according to the schedule determined by Lessor and Lessee. Lessee shall arrange access to the installation site for the benefit of Lessor's employees or subcontractors at a time sufficiently in advance of the first use of the Leased Equipment to ensure proper set up and installation, according to Lessor's guidelines. Lessor shall remove the Leased Equipment at Lessor's discretion after event is over and at a suitable time for removal. This time will be coordinated with Lessee, and Lessee shall provide Lessor's employees or subcontractors with access to the site with sufficient time to effectuate the removal, in accordance with Lessor's guidelines.

14. Lessee shall not take down, disassemble, move, adjust or otherwise alter Leased Equipment after it is set up or installed by Lessor. Any damage, cleaning costs, or increased labor costs resulting from or occasioned by actions of the Lessee in taking down, disassembling, moving, adjusting or otherwise altering the Leased Equipment shall be borne by Lessee.

15. Lessor reserves the right to take down or remove Leased Equipment at our discretion due to imminent bad weather or any other conditions that may cause potential loss or damage.

16. Lessee shall provide Lessor and his assigns "All Access Passes" to any event for inspection or maintenance of Leased Equipment. 17. Lessee understands that tents, floors, stages and other elements of the Leased Equipment are temporary structures and could possibly collapse during conditions of severe wind, rain, or snow or overcrowding. Lessor does not assume liability for harm to persons, or damages caused to any of the contents of a tent or other Leased Equipment while it is in Lessee's possession. It is also understood that by the nature of tents, there may be some leakage during rains.

18. Lessor shall not be responsible for damages to underground installations such as water, electric, gas or sewer lines, etc. Lessee is responsible for obtaining all permits, certificates, site surveys, and "dig safe" information necessary to set up the Leased Equipment at the site selected by Lessee. Lessee shall be responsible for the payment of any fees, fines, damages or other costs to any third party entity, including any governmental entity, arising out of the installation of the Leased Equipment at the Lessee's site.

19. Lessee agrees that if any paragraph or phrase violates any laws and is unenforceable, the remainder of the agreement shall remain intact and valid. Signature: _____ Date: _____ Page 1 of 2

#### WE CHARGE FOR TIME OUT...NOT TIME USED.

20. Failure to return the Leased Equipment upon expiration of the rental period, and failure to pay all amounts due (including costs for damage to the Leased Equipment or other property) are prima facie evidence of intent to defraud, punishable in accordance with Section 812.155 of the Florida Statutes. Suwannee Valley Event & Party Rentals shall NOT be liable to Lessee for any loss, delay, or damage of any kind resulting from deficits or inefficiency of the Leased Equipment or accidental breakage. Lessee agrees to indemnify and save harmless Suwannee Valley Event & Party Rentals against all claims of loss, damage, expense, and penalty or other financial cost or liability, arising from any action or on account of any injury or damage to person or property occasioned by the installation, set up, take down, use, operation, handling, or transportation of the Leased Equipment during the rental period or while the Leased Equipment is in the possession or control of the Lessee. In the event the Lessee should have cause for complaint, the Lessee agrees to resolve such dispute exclusively through mandatory binding arbitration conducted by the American Arbitration Association.

21. We require that all rentals be **PAID IN ADVANCE** and that an OPEN CHARGE CARD be left for settlement of any damages or cleaning of Leased Equipment or additional labor incurred due to failure to comply with rental contract stipulations. All items are rented in clean, working order, and are required returned in the same condition. Expense for Leased Equipment damaged or not returned clean will be charged to the Lessee. Lessee is responsible for the replacement cost even if items are stolen or vandalized. Lessee will be charged for the time that the Leased Equipment is in the possession of Lessee, not simply for the time that the Leased Equipment is set up or in use at Lessee's site. Additional, but not complete guidance concerning damages and additional labor cost issues are set forth below:

21(a). Typical, *but not limited to*, EQUIPMENT DAMAGE includes the following: <u>Tables</u> -Staples, tacks, nails, etc. placed in equipment; permanent markings of any sort that cannot be successful removed with cleaning. <u>Chairs</u> - Failure to protect the chairs from weather exposure and permanent marking of any sort, such as that caused by tree/shrubbery debris. <u>Tent</u> <u>Canvas and Sidewall</u> –Cooking or placing a fire or grill underneath or near the tent creating smoke damage to the canvas; cutting the canvas; permanent markings of any sort. <u>Linens</u>- Mildew stains (commonly caused by placing wet or damped linens into plastic); Permanent staining caused from candle wax, food and liquid spillage or other means; Failure to return linen hanger.

21(b). Typical, *but not limited to*, Non-Inclusive LABOR COST includes the following: Delivery/Pick-up service fee is for ONE designated site. Any additional labor provided by Lessor's staff to deliver/pickup equipment to separate locations, distances, down halls, up/down floors, etc. will incur additional deliver/pick-up cost. Failure by the Lessee to remove all non-leased items from underneath/on top of leased equipment prior to Lessor's staff performing breakdown/pick up. Relocating equipment to another area different than the area in which the equipment was delivered, unless prior approval was established by the Lessor. Chairs- All tape or party décor must be removed from chairs AND chairs must be folded and stacked prior to pick-up, unless set-up/breakdown service is provided on rental agreement. Tent Canvas and Sidewall – Failure to remove tape and any/all sticky residual substances or other décor. Tent Frame – Failure to remove signage/tape/rope/zip ties/ etc. Dishes- Failure to thoroughly rinse each piece, making each piece free of liquid and food particles. Linens – Failure to remove any loose food particles or party décor.

## I have read and understand the terms and conditions of this agreement and certify that I will be personally responsible for the care and return of the Leased Equipment and guarantee payment for any additional costs as stated above.

Lessee:

Signature of Lessee:	_Name of Company, if applicable:
Date:	_Name and Title of Authorized Officer:
<i>Office Use Only</i> ************************************	*********
Tent Canvas Number:	Installed By:



#### COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: 01/24/2017		Meeting Date	E February 2, 2017		
Name:	Paula Vann		Department:	Tourist Development Council	
Division	ı Manager's Si	gnature:			

1. Nature and purpose of agenda item:

Request to reappoint Columbia County TDC members: Mike Collins (1-year term), Cecil Shaw (2-year term), Mahendra Patel (3-year term), Nick Patel (4-year term) and Nupur Shukla (4-year term)

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

#### 2. Fiscal impact on current budget.

Is this a budgeted item?		N/A			
		Yes Account No.			
		No Please list the propo request	sed budge	et amendment to fund this	
Budget Amendment Number	:		Fund:		
FROM:	_	TO:			AMOUNT:



**Discussion Item** 



97 West Di

84

# Memorandum

DATE: 1.24.2017

TO: Scott Ward, Assistant County Manager

FROM: Paula Vann, Tourist Development Director

RE: Tourist Development Council Member Reappointments

The following Tourist Development Council members' terms have expired and require reappointment by the Board of County Commissioners. Additionally, per county ordinance 84R-1, council members' terms are to be staggered so that all the members' terms do not expire on the same date. Upon the expiration date listed below the terms will be eligible for a new four-year term.

NAME	TERM	EXPIRATION
MIKE COLLINS	1-Year	12.31.2017
CECIL SHAW	2-Year	12.31.2018
MAHENDRA PATEL	3-Year	12.31.2019
NICK PATEL	4 - Year	12.31.2020
NUPUR SHUKLA	4 - Year	12.31.2020

The TDC voted on January 18, 2017, to recommend to the BOCC to reappoint the TDC members above for the outlined terms.



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Today's Date	e: 01/24/2017		Meeting Date:	February 2, 2017	
Name: Pau	la Vann		Department:	Tourist Development Council	
Division Ma	nager's Signature:	Sh			

1. Nature and purpose of agenda item:

Request approval 2017-2018 Visit Florida Advertising grant applications, and to allow Paula Vann to digitally sign grant documents on behalf of BOCC. VF Advertising Grant: \$2,500

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

#### 2. Fiscal impact on current budget.

Is this a budgeted item?		N/A		
	X	Yes Account No.	107-5260-552.30-48	
		No Please list the pr request	oposed budget amendment to fund this	
Budget Amendment Number:			Fund:	
FROM:		тс	):	AMOUNT:

For Use of County Manger Only:

Consent Item

Discussion Item



971 West Duval Street, Suite 145 Post Office Box 1847 Lake City, Florida 32056-1847 (386) 758-1312 www.SpringsRUs.com

# Memorandum

DATE:	1.24.2017
TO:	Scott Ward, Assistant County Manager
FROM:	Paula Vann, Tourist Development Director
RE:	2017 - 2018 Visit Florida Advertising Grant Application

Columbia County Tourist Development is eligible for two Visit Florida grants for the 2017-2018 fiscal year, the Cultural, Heritage, Rural and Nature (CHRN) Grant and the Advertising Matching Grant. The TDC has completed applications for both grants and requests permission to sign the grant applications on behalf of the BOCC on the Visit Florida web portal.

The grant project is described below.

Advertising Matching Grant (\$2,500)

#GetSocial Columbia County

Our mission for the #GetSocial Columbia County project is to enrich our marketing efforts by highlighting events and attractions in Columbia County through social media. Creating a social media management hub that can be easily managed and tracked from a desktop and/or mobile device will add value to our objective by marketing to segmented audiences through various social media platforms.

#### **Applicant View**

#### **Organization Information**

Organization Information	
All applicants must meet eligibility requirements for the grant program applicant is possibly eligible to receive.	m. The eligibility questions are used to narrow the grant that an
*Are you a Non-for-Profit Company?	No
*Are you located in or does your organization represent a county that has 50,000 persons or less?	No
*Are you located in a municipality or unincorporated area having a population of 200,000 or less?	Yes
*If yes, what county(ies)?	Columbia County
Please visit the US Census Bureau website athttp://www.census.go	v/quickfacts/table/PST045215/00 to obtain your county population.
*Are you a local governmental agency?	Yes

#### **Contact Information**

Contact Information	
*Applicant Business Name:	Columbia County TDC
*Applicant Business Mailing Address:	971 West Duval Street, Suite 145
*City:	Lake City
*State:	Florida
*Zipcode:	32055
*Applicant Business Telephone Number:	386-758-1312
This is the person whom all correspondence will be directed to w	ith regards to this grant throughout the grant period.
Applicant Contact Information:	
*Applicant Contact Name:	Paula Vann
*Applicant Contact Person Email:	pvann@columbiacountyfla.com
*Applicant Contact Person Telephone:	386-758-1312

#### **Support Documentation**

Support Documentation		
Please remember that line 1 of your W-9 form, should match what you list as your legal name on your Minority letter. If you would like checks to be made out to a DBA, please include that on line 2 of your W-9, and Minority Letter.		
Download and fill the IRS W-9 Form and upload it back once filled.		
*Upload the completely filled IRS W-9 Form:	W-9.PDF	
Download and fill the Minority Vendor Letter and upload it back once filled.		
*Upload the completely filled Minority Vendor Letter:	Minority Vendor Letter - Form.pdf	

### **Project or Program Event**

Project or Program Event	
*Program Name:	#GetSocial 2018
*Start Date:	7/01/2017
*End Date:	6/15/2018
Timeline for Project/Program/Event to take place. Dates must fall a	after 7/1/17, and before 6/15/18.
The maximum value for the grant program of Advertising Max of \$2	2,500
*Grant Amount Requested:	2500
*Are you applying for any other grants through VISIT FLORIDA?	Yes
*If so, are they related to this project/program/event?	No
Project/Program/Event Information and Details	

*Briefly describe the mission/purpose of the project/program/event in which funding is requested for the purpose of promoting tourism in(to) Florida. Be sure you are detailed, clear and concise in describing your mission/purpose for the project/program/event. If using an upload please type "See Attached" in the response here.(max. 300 words):

Our mission for the #GetSocial 2018 Columbia County project is to enrich our marketing efforts by highlighting events and attractions in Columbia County through social media. Creating a social media management hub that can be easily managed and tracked from a desktop and/or mobile device will add value to our objective by marketing to segmented audiences through various social media platforms. Additionally, #GetSocial acts as an online virtual visitors center allowing us to interact with guests visiting our area.

## Advertising Grant - Columbia County TDC | Vann, Paula

Upload the Mission/Purpose option.			
*Is this a repeat project/program/event or extension to a previous project/program/event?	Yes		
Upload previous year's return on investment (ROI) results:			
*If yes, provide previous year's return on investment (ROI) results. I	f using an upload please type "See Attached" in the response here.		
#GetSocial was launched in November 2016. We are currently trac	king the results and ROI for year one.		
Since implementing in November our Facebook following has increa	ased 5.43% and our Instagram following has increased by 79.6%.		
If yes, and the program was not successful, what changes are you r	making?		
N/A			
Examples of ROI: Provide information that identifies the level of inc dollars received; include the measure means used to calculate thes	reased event attendance; impact to the community; additional travel e increases.		
*Name the Florida counties/municipalities involved/impacted by the	project/program/event. (max. 20 words)		
Columbia, Hamilton, Suwannee			
*Describe your project/program/event's expected economic impact in the community. Provide details on what those expectations include. If using an upload please type "See Attached" in the response here.			
Columbia County is very fortunate to be Florida's Gateway since 18 Historic Downtown Lake City and the Olustee Festival. It is our dut marketing tools. Social Media is the fastest growing marketing medi impact will be realized through our expanded marketing reach and t social media about our attractions and festivals. The value of this re media friends and followers with similar interests to visit Columbia C	y to keep up to date and implement the most effective and efficient lium, and vital to all destination's existence and future. The economic ravelers' active engagement through social sharing and discussion on each and engagement is multiplied when travelers inspire social		
Upload your expected economic impact in the community option.			
*Detail your strategy for marketing the proposed project/program/ev and marketing goals. If using an upload please type "See Attached"	ent, by providing details of your target market, advertising methods, in the response here.		
Our marketing strategy has three main distribution channels:			
1.Promote our social media outlets through our print and digital mar	keting campaigns and materials.		
2.Utilize paid social media advertisement to target market travelers	with special interests in outdoor adventure activities and history.		
3.Partner with social media promoters with a high number of outdoo through a social media take-over and other marketing campaigns.	or enthusiast followers to help build our base and expand our reach		
Upload your strategy for marketing option.			

*Detail your marketing plan for implementing the marketing strategy for the proposed project/program/event, which should include a timeline and advertising details. If using an upload please type "See Attached" in the response here.

## Advertising Grant - Columbia County TDC | Vann, Paula

Since the #GetSocial Hub is launched and active, 2018 will entail expanding the number of feeds we follow to 50 (currently we follow 25), creating our 2018 content strategy and actively engaging outdoor enthusiasts through the social media hub. Please see schedule
outlined below. Please note; in addition to the scheduled posts our marketing manager engages and interacts with guests through #GetSocial when the
opportunity arises.
Spring 2017 – Audit and asses 2016-2017 Social Media Content
June 2017 – Create July 2017 Social Media Content Calendar
July 2017
•Distribute July 2017 Social Media Content
•Social Media Advertisement (Target Market: Outdoor Adventure, Jacksonville, Orlando, Tallahassee)
•Create August 2017 Social Media Content
August 2017
Distribute August 2017 Social Media Content
•Create September 2017 Social Media Content
September 2017
•Distribute September 2017 Social Media Content
•Social Media Advertisement (Target Market: Outdoor Adventure, Gainesville, Tallahassee, New York)
•Create October 2017 Social Media Content October 2017
•Distribute October 2017 Social Media Content
•Social Media Advertisement (Target Market: Outdoor Adventure, Gainesville, Tallahassee)
•Create November 2017 Social Media Content
November 2017
•Distribute November 2017 Social Media Content
Create December 2017 Social Media Content
December 2017
Distribute December 2017 Social Media Content
•(2) Social Media Advertisements (Target Market: Family, Holiday Fun, Gainesville, Jacksonville, Orlando, Tallahassee, Valdosta)
•Create January 2018 Social Media Content
January 2018
Distribute January 2018 Social Media Content
•Create February 2018 Social Media Content
February 2018
<ul> <li>Distribute February 2108 Social Media Content</li> <li>(2) Social Media Advertisements (Target Market: History, Civil War, Gainesville, Jacksonville, Orlando, Tallahassee, Valdosta, Miami, Ft.</li> </ul>
Lauderdale)
•Create March 2018 Social Media Content
March 2018
•Distribute March 2018 Social Media Content
•Southeast insert in major market newspapers
•Website Retargeting Campaign
•(2) Social Media Advertisements (Target Market: Family, Spring Break, Nashville, Louisville, Indianapolis, Orlando)
•Create April 2018 Social Media Content
April 2018
Distribute April 2018 Social Media Content
•Create May 2018 Social Media Content
May 2018
•Distribute May 2018 Social Media Content
•Social Media Advertisement (Target Market: Outdoor Adventure, Jacksonville, Orlando, Tallahassee)
•Create June 2018 Social Media Content
Upload your marketing plan for implementing the marketing strategy
option.
*Will this project/program/event happen without VISIT FLORIDA No
grant funding?

## Budget

Budget Information		
Expenses Categories:		
Contracted Services Description:	Social Medial Hub	
Contracted Services Dollar Amount:	\$6,000	
Speakers Description:		
Speakers Dollar Amount:	\$0	
3rd Party Travel Description:		
3rd Party Travel Dollar Amount:	\$0	
Newspaper Advertising Description:		
Newspaper Advertising Dollar Amount:	\$0	
Billboard or Out of Home Advertising Description:		
Billboard or Out of Home Advertising Dollar Amount:	\$0	
Magazine Advertising Description:		
Magazine Advertising Dollar Amount:	\$0	
Radio Advertising Description:		
Radio Advertising Dollar Amount:	\$0	

# Advertising Grant - Columbia County TDC | Vann, Paula

Digital Advertising (i.e. Google AdWords, Banner Ads) Description:	
Digital Advertising (i.e. Google AdWords, Banner Ads) Dollar Amount:	\$0
Social Media Advertising (i.e. Facebook, Twitter) Description:	Social Media Advertisements
Social Media Advertising (i.e. Facebook, Twitter) Dollar Amount:	\$2,000
TV Advertising Description:	
TV Advertising Dollar Amount:	\$0
Email or E-Newsletter Advertising Description:	
Email or E-newsletter Advertising Dollar Amount:	\$0
Web Development Description:	
Web Development Dollar Amount:	\$0
Website Hosting Description:	
Website Hosting Dollar Amount:	\$0
Graphic Design/Production Description:	
Graphic Design/Production Dollar Amount:	\$0
Technical Web Design/Production Description:	
Technical Web Design/Production Dollar Amount:	\$0
Technical App Design/Production Description:	
Technical App Design/Production Dollar Amount:	\$0
Printing Description:	
Printing Dollar Amount:	\$0
Shipping/Postage Description:	
Shipping/Postage Dollar Amount:	\$0
Other 1 Description:	
Other Dollar 1 Amount:	\$0
Other 2 Description:	
Other 2 Amount:	\$0
Other 3 Description:	
Other 3 Amount:	\$0
Expected goods or services donated (In-kind) to applicant:	
In-Kind Services Donation Description 1:	
In-Kind Services Donation 1 Dollar Amount:	\$0
In-Kind Services Donation Description 2:	
In-Kind Services Donation 2 Dollar Amount:	\$0
In-Kind Services Donation Description 3:	
In-Kind Services Donation 3 Dollar Amount:	\$0
*Total Expenses:	8000

In-kind services or goods must be provided to the applicant by a 3rd party vendor(s).Current Federal Accounting Standards Board require that in-kind services be recognized and recorded. VISIT FLORIDA requires documentation with description of services/goods provided, estimated value, and dates of services/goods provided. All project/program/event marketing expenses must be incurred, billed, and paid within the grant timeline ofJuly 1, 2017 through June 15, 2018, in order to be eligible for reimbursement.

For all Matching Grants: Dollar for dollar match & amp;/or in-kind services or goods must be demonstrated. Staff salaries are not eligible. *Explain how you plan to match the requested grant award amount.(max. 300 words)

Columbia County will match the requested grant award dollar for dollar.

Advertising Grant Example: Applicant requests \$2,500 in grant funds. Applicant must expend \$5,000 in documented or in-kind donated services, in order to receive a reimbursement of \$2,500.

### **Confirmation and Signature**

#### Authorized Signature

Grant applications and any materials included in the applications are subject to Chapter 119, F.S., Florida's public records law. These laws grant the right to any person to inspect any non-exempt public record. Applicants are responsible for familiarizing themselves with the application of Florida's public records law and properly declaring, substantiating and defending any confidentiality claim or exemption concerning any submitted information as required by Florida Law.If the application contains information that the applicant believes constitutes trade secrets, intellectual property, proprietary information, or information protected by a specific statutory exemption, the information should be clearly identified with particularity and marked confidential.If a public records request is made involving documents with declarations of confidentiality, VISIT FLORIDA will notify the applicant so that the applicant may substantiate and defend the claim. VISIT FLORIDA will not provide legal representation to assist a confidentiality claim.

*I certify that the information contained in this application, including all attachments and support materials, is true and correct to the best of my knowledge and that I will abide by all legal, financial and reporting requirements as outlined in the Grant Program Guidelines.

Page : 4

# Advertising Grant - Columbia County TDC | Vann, Paula

*Signature of Applicant:	
*Title:	

# Advertising Grant - Columbia County TDC | Vann, Paula



# Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

N	Name (as shown on your income tax return)					
page	<b>Columbia County Board of Commiss</b>	ioners				
uo	Business name, if different from above					
Print or type Specific Instructions	Check appropriate box: Individual/ Sole proprietor	Corporation	Partnership	Other	Government	Exempt from backup withholding
stru	Address (number, street, and apt. or suite no.)				Requester's name and a	ddress (optional)
불드	P.O. Box 1529					
E.	City, state, and ZIP code					
ed	Lake City, FL 32056-1529					
See S	List account number(s) here (optional)					
Par	Taxpayer Identification Nun	nber (TIN)				

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number								
		-	-	-	-			
or								
Employer identification number								
5	9-	-6	0	0	0	5	6	4

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

#### Part II Certification

Under penalties of perjury, I certify that:

- 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- 3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

-		0	0		_
Sign Here	Signature of U.S. person ►	in	Set	Date > 6-12-14	

#### **Purpose of Form**

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

 An individual who is a citizen or resident of¹ the United States,

 A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or

• Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foleign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

The U.S. owner of a disregarded entity and not the entity,



#### PLEASE RETURN AS SOON AS POSSIBLE: -NOTE: ALL PAYMENTS WILL BE DELAYED UNTIL THIS LETTER IS RETURNED.

We are required to report to the Governor's Office the name, address and amount of expenditure which we have with any minority vendor. Under Chapter 288 Section 703, Florida Statutes, minority vendors include organizations owned at least 51% by a person or persons in one of the following minority categories: African American, Asian American, Hispanic American, Native American, and Non-Minority women.

We are also required to report the name, address and amount of expenditure which we have with any Service-Disabled Veteran Business. Under Chapter 295 Section 187, Florida Statutes, a service-disabled veteran business is at least 51% owned by one or more service disabled veterans.

Please complete the section below that applies to your company.

Legal Name Columbia County Board of County Commissioners				
D.B.A. (If different than above.) Columbia County TDC				
Address 971 West Duval Street, Suite 145, Lake City, FL 32055				
Is the business shown above a Service-Disabled Veteran Business?				

If the business shown above is owned by a <u>minority vendor</u>, check your qualifying minority status. Otherwise, check "Not a Minority Owned Business." Please do not check more than one category below.

CHECK & TOTAL OF ONE

NOT A Minority Owned Busi African American Male Asian American Male Hispanic American Male Native American Male	ness Non-Minority Women African American Female Asian American Female Hispaníc American Female Native American Female
Paule & Yann (signature)	Executive Director (Title)
Paula Vann	1.23.2017
(print name)	(date)

Please return to us using the address or fax below, or you may email us at accounting@VISITFLORIDA.org

Thank you for your time in filling out this form.

Sincerely,

E Fields

Evangeline Fields, Chief Financial Officer, Chief Operating Officer



### COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 01/26/2017	Meeting Date: February 2, 2017	
Name: Paula Vann	Department: Tourist Development Council	
Division Manager's Signature:	Sh	

1. Nature and purpose of agenda item:

Request approval 2017-2018 Visit Florida CHRN grant application, and to allow Paula Vann to digitally sign grant documents on behalf of BOCC. VF Cultural, Heritage, Rural and Nature Grant: \$5,000

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

#### 2. Fiscal impact on current budget.

Is this a budgeted item?		N/A		
	X	Yes Account No.	107-5260-552.30-48	
		No Please list the pr request	oposed budget amendment to fund this	—
Budget Amendment Number	:		Fund:	
FROM:	_	тс	):	AMOUNT:





971 West Duval Street, Suite 145 Post Office Box 1847 Lake City, Florida 32056-1847 (386) 758-1312 www.SpringsRUs.com

# Memorandum

DATE:	1.24.2017
TO:	Scott Ward, Assistant County Manager
FROM:	Paula Vann, Tourist Development Director
RE:	2017 - 2018 Visit Florida CHRN Grant Application

Columbia County Tourist Development is eligible for two Visit Florida grants for the 2017-2018 fiscal year, the Cultural, Heritage, Rural and Nature (CHRN) Grant and the Advertising Matching Grant. The TDC has completed applications for both grants and requests permission to sign the grant applications on behalf of the BOCC on the Visit Florida web portal.

The grant project is described below.

Cultural, Heritage, Rural, and Nature (CHRN) Grant (\$5,000)

Lake City-Columbia County Mobile App

The CHRN Matching Grant would assist in the licensing fees and marketing efforts for the Lake City-Columbia County Tourism App. This app highlights cultural, heritage and nature activities in the tri-county region. The additional marketing efforts to promote the mobile app will increase awareness in regards to all of the things to do in our region, specifically, to festivalgoers and travelers stopping to eat and purchase gas in our area.

# Cultural, Heritage, Rural and Nature Tourism (CHRN) - Marketing Grant Application 2017-2018 - Columbia County TDC | Vann, Paula Program Name :Columbia County Mobile App

### **Applicant View**

#### **Organization Information**

Organization Information				
All applicants must meet eligibility requirements for the grant program. The eligibility questions are used to narrow the grant that an applicant is possibly eligible to receive.				
*Are you a Non-for-Profit Company? No				
*Are you a public entity, school district, community college, or university?				
*Are you a current VISIT FLORIDA Premier Partner? No				
If not, contact partner@VISITFLORIDA.org.				
*Are you representing a rural community? Yes				
If yes, the match requirement is reduced to 50% for CHRN grants only.				
Please visit VISIT FLORIDA's Grants Toolkit https://visitflorida.box.com/s/s96uo052f8eh665splzj5nl4o7w4l2lh for the list of rural counties.				

### **Contact Information**

Contact Information				
*Applicant Business Name:	Columbia County TDC			
*Applicant Business Mailing Address:	971 West Duval Street, Suite 145			
*City:	Lake City			
*State:	Florida			
*Zipcode:	32055			
*Applicant Business Telephone Number:	386-758-1312			
This is the person whom all correspondence will be directed to with regards to this grant throughout the grant period.				
Applicant Contact Information:				
*Applicant Contact Name:	Paula Vann			
*Applicant Contact Person Email:	pvann@columbiacountyfla.com			
*Applicant Contact Person Telephone:	386-758-1312			

#### **Support Documentation**

Support Documentation			
Please remember that line 1 of your W-9 form, should match what you list as your legal name on your Minority letter. If you would like checks to be made out to a DBA, please include that on line 2 of your W-9.			
Download and fill the IRS W-9 Form and upload it back once filled.			
*Upload the completely filled IRS W-9 Form: W-9.PDF			
Download and fill the Minority Vendor Letter and upload it back once filled.			
*Upload the completely filled Minority Vendor Letter: Minority Vendor Letter - Form.pdf			

# **Project or Program Event**

Project or Program Event			
*Program Name: Columbia County Mobile App			
art Date: 7/01/2017			
*End Date: 6/15/2018			
Timeline for Project/Program/Event to take place. Dates must fall after 7/1/17, and before 6/15/18.			
The maximum value available for the grant program is CHRN-Marketing Max of \$ 5,000			
*Grant Amount Requested: 5000			
*Are you applying for any other grants through VISIT FLORIDA? Yes			
*If so, are they related to this project/program/event? No			
Project/Program/Event Information and Details			
*Briefly describe the mission/purpose of the project/program/event in which funding is requested for the purpose of promoting tourism in(to) Florida. Be sure you are detailed, clear and concise in describing your mission/purpose for the project/program/event. If using an upload please type "See Attached" in the response here.(max. 300 words):			
Our mission for the Lake City-Columbia County Mobile App project is to broaden our target marketing efforts by highlighting cultural.			

Our mission for the Lake City-Columbia County Mobile App project is to broaden our target marketing efforts by highlighting cultural, heritage and nature activities in the Suwannee River Valley region to a larger audience of visitors that travel to our area.

Additionally, our long-term goal is to utilize the mobile app as our vacation guide.

# Cultural, Heritage, Rural and Nature Tourism (CHRN) - Marketing Grant Application 2017-2018 - Columbia County TDC | Vann, Paula

Upload the Mission/Purpose option.				
*Is this a repeat project/program/event or extension to a previous project/program/event?	Yes			
Upload previous year's return on investment (ROI) results:				
*If yes, provide previous year's return on investment (ROI) results. If using an upload please type "See Attached" in the response here.				
The original Lake City-Columbia County Mobile App project is currently active. At the end of Year 1 we had over 500 App users. Moreover, we have active engagement from over 75% of these users. This is good baseline and we will continue to monitor increases (and decreases) in engagement and users.				
If yes, and the program was not successful, what changes are you m	naking?			
Examples of ROI: Provide information that identifies the level of incr dollars received; include the measure means used to calculate these	eased event attendance; impact to the community; additional travel increases.			
*Name the Florida counties/municipalities involved/impacted by the p	project/program/event. (max. 20 words)			
Columbia, Hamilton, Suwannee				
*Describe your project/program/event's expected economic impact ir include.If using an upload please type "See Attached" in the response	e here.			
Columbia County is very fortunate to be located at the I-75 and I-10 interchange in the heart of natural north Florida, which provides the opportunity to promote our area to the enormous amount of travelers en route to other destinations within Florida that stop to rest for a night at one of our hotels, eat at our restaurants, or purchase fuel at one of our gas stations. Additionally, we have a high volume of visitors to Lake City for youth sports tournaments and festivals, moreover, these visitors use idle time between games and events to purchase gas or eat at area restaurants. This idle time is an excellent opportunity to reach current visitors to promote the Mobile App to help visitors plan "what to do" in our area, during free-time. This free-time, which is otherwise used at the hotel pool or in the hotel room, could be utilized as fun activity time. The money spent at various state parks, outdoor recreation outfitters, and historic downtown businesses add value to our economic environment by increasing business revenue and tax revenue. Additionally, the larger economic impact will be realized in Columbia County businesses, hotels, restaurants and gas stations when new travelers visit or current visitors				
stay an extra day to visit these unique cultural, natural and historic si Upload your expected economic impact in the community option.				
*Detail your strategy for marketing the proposed project/program/eve and marketing goals. If using an upload please type "See Attached"	ent, by providing details of your target market, advertising methods, in the response here.			
The goal of the 2018 Mobile App project is to reach more festival-atter travelers to visit our website and download the Mobile App from the	endees and restaurant and gas station patrons to encourage App Store.			
We have partnered with area restaurants and gas stations to act as area ambassadors to provide information and direct visitors tools available to educate patrons on things to do in our region. The Mobile App is a valuable tool and easy to use so that everyone with a mobile device can access information easily. Additionally, we will utilize print marketing materials, such as, rack cards, banners, napkins, balloons, and cups at area festivals and in restaurants and gas stations as a way to build awareness about our website and app. Again, our target market are current Florida visitors with the intent to attract them back to Columbia County, or to extend their current vacation by staying an extra day in Florida to experience our nature and cultural leisure activities, such as: Ichetuckee Springs, Stephen Foster State Park, O'Leno State Park, Suwanee River Wilderness trail, Historic Downtown Lake City, and dozens of other outdoor activities.				
Upload your strategy for marketing option.				
*Detail your marketing plan for implementing the marketing strategy for the proposed project/program/event, which should include a timeline and advertising details. If using an upload please type "See Attached" in the response here.				
We would begin July 1. Please see breakdown below.				
<ul> <li>•Week 1-3: Planning</li> <li>•Week 4-6: Develop Artwork and print materials</li> <li>•Week 5-7: Print and order promotional materials</li> <li>•Week 8-10: Distribute marketing materials and educate area restaurants and gas stations</li> <li>•Week 11-52: Distribute marketing materials at area festivals and events</li> <li>•April 2018: SpringsRUs month. Local restaurants distribute coasters and post cards to patrons promoting our app</li> </ul>				
The app will continue to be marketed on the Columbia County TDC website, social media, in area hotels, on local billboards, and on signage at our sports complex.				
Upload your marketing plan for implementing the marketing strategy option.				
*Will this project/program/event happen without VISIT FLORIDA grant funding?	No			
Budget				
Budget Information				
Expenses Categories:				
Contracted Services Description: Annual App License				
Contracted Services Dollar Amount:	\$8,000			
Speakers Description:				
Speakers Dollar Amount:	\$0			
3rd Party Travel Description:				
3rd Party Travel Dollar Amount: \$0				
Newspaper Advertising Description:				
Newspaper Advertising Dollar Amount:	\$0 Page : 2			

# Cultural, Heritage, Rural and Nature Tourism (CHRN) - Marketing Grant Application 2017-2018 - Columbia County TDC | Vann, Paula

Billboard or Out of Home Advertising Description:	
Billboard or Out of Home Advertising Dollar Amount:	\$0
Magazine Advertising Description:	
Magazine Advertising Dollar Amount:	\$0
Radio Advertising Description:	
Radio Advertising Dollar Amount:	\$0
Digital Advertising (i.e. Google AdWords, Banner Ads) Description:	
Digital Advertising (i.e. Google AdWords, Banner Ads) Dollar Amount:	\$0
Social Media Advertising (i.e. Facebook, Twitter) Description:	
Social Media Advertising (i.e. Facebook, Twitter) Dollar Amount:	\$0
TV Advertising Description:	
TV Advertising Dollar Amount:	\$0
Email or E-Newsletter Advertising Description:	
Email or E-newsletter Advertising Dollar Amount:	\$0
Web Development Description:	
Web Development Dollar Amount:	\$0
Website Hosting Description:	
Website Hosting Dollar Amount:	\$0
Graphic Design/Production Description:	
Graphic Design/Production Dollar Amount:	\$0
Technical Web Design/Production Description:	
Technical Web Design/Production Dollar Amount:	\$0
Technical App Design/Production Description:	
Technical App Design/Production Dollar Amount:	\$0
Printing Description:	
Printing Dollar Amount:	\$0
Shipping/Postage Description:	
Shipping/Postage Dollar Amount:	\$0
Other 1 Description:	
Other 1 Dollar Amount:	\$0
Other 2 Description:	
Other 2 Amount:	\$0
Other 3 Description:	
Other 3 Amount:	\$0
Expected goods or services donated (In-kind) to applicant:	
In-Kind Services Donation 1 Description:	
In-Kind Services Donation 1 Dollar Amount:	\$0
In-Kind Services Donation Description 2:	
In-Kind Services Donation 2 Dollar Amount:	\$0
In-Kind Services Donation Description 3:	· · ·
In-Kind Services Donation 3 Dollar Amount:	\$0
*Total Expenses:	8000
In line any income an appear must be provided to the conflorent burn Ord	n anti-constant (a) Oursent Fallenal Assessmenting Otan danda Da and

In-kind services or goods must be provided to the applicant by a 3rd party vendor(s).Current Federal Accounting Standards Board require that in-kind services be recognized and recorded. VISIT FLORIDA requires documentation with description of services/goods provided, estimated value, and dates of services/goods provided. All project/program/event marketing expenses must be incurred, billed, and paid within the grant timeline ofJuly 1, 2017 through June 15, 2018, in order to be eligible for reimbursement.

For all Matching Grants: Dollar for dollar match & amp;/or in-kind services or goods must be demonstrated. Staff salaries are not eligible. *Explain how you plan to match the requested grant award amount.(max. 300 words)

Columbia County TDC will match grant award dollar for dollar.

CHRN-Marketing Rural Counties Grant Example: Applicant requests \$5,000 in grant funds. Applicant must expend \$7,500 in documented or in-kind donated services, in order to receive a reimbursement of \$5,000CHRN-Marketing Grant Example: Applicant requests \$5,000 in grant funds. Applicant must expend \$10,000 in documented or in-kind donated services, in order to receive a reimbursement of \$5,000

#### **Confirmation and Signature**

Authorized Signature

# Cultural, Heritage, Rural and Nature Tourism (CHRN) - Marketing Grant Application 2017-2018 - Columbia County TDC | Vann, Paula

Grant applications and any materials included in the applications are subject to Chapter 119, F.S., Florida's public records law. These laws grant the right to any person to inspect any non-exempt public record. Applicants are responsible for familiarizing themselves with the application of Florida's public records law and properly declaring, substantiating and defending any confidentiality claim or exemption concerning any submitted information as required by Florida Law.If the application contains information that the applicant believes constitutes trade secrets, intellectual property, proprietary information, or information protected by a specific statutory exemption, the information should be clearly identified with particularity and marked confidential.If a public records request is made involving documents with declarations of confidentiality, VISIT FLORIDA will notify the applicant so that the applicant may substantiate and defend the claim. VISIT FLORIDA will not provide legal representation to assist a confidentiality claim.

*I certify that the information contained in this application, including all attachments and support materials, is true and correct to the best of my knowledge and that I will abide by all legal, financial and reporting requirements as outlined in the Grant Program Guidelines.	
*Signature of Applicant:	
*Title:	

# Cultural, Heritage, Rural and Nature Tourism (CHRN) - Marketing Grant Application 2017-2018 - Columbia County TDC | Vann, Paula

Farm	W-9
Form	
(Rev. N	lovember 2005)
	ent of the Treasury
Internal	Revenue Service

# Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

1	Business name, if different from above			
Specific Instructions	Check appropriate box: Individual/ Check appropriate box: Sole proprietor Corporation Partnership	Other -	Government	Exempt from backup withholding
	Address (number, street, and apt. or suite no.) P.O. Box 1529		Requester's name and a	ddress (optional)
	City, state, and ZIP code Lake City, FL 32056-1529			
	List account number(s) here (optional)			

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social 1	security r	number			
	1 +	1 +	1	1	
		or			
Employ	er identi	fication	nun	nber	
ELO	1610	lolo	11	10	1 4

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

#### Part II Certification

Under penalties of perjury, I certify that:

- 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- 3. I am a U.S. person (including a U.S. resident alien)

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here	Signature of U.S. person ►	Set	Date > 6-12-14	
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#### Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

 Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

 An individual who is a citizen or resident of the United States,

 A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or

 Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foleign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

The U.S. owner of a disregarded entity and not the entity,

Page : 5 Form W-9 (Rev. 11-2005)

# Cultural, Heritage, Rural and Nature Tourism (CHRN) - Marketing Grant Application 2017-2018 - Columbia County TDC | Vann, Paula



#### PLEASE RETURN AS SOON AS POSSIBLE: -NOTE: ALL PAYMENTS WILL BE DELAYED UNTIL THIS LETTER IS RETURNED.

We are required to report to the Governor's Office the name, address and amount of expenditure which we have with any minority vendor. Under Chapter 288 Section 703, Florida Statutes, minority vendors include organizations owned at least 51% by a person or persons in one of the following minority categories: African American, Asian American, Hispanic American, Native American, and Non-Minority women.

We are also required to report the name, address and amount of expenditure which we have with any Service-Disabled Veteran Business. Under Chapter 295 Section 187, Florida Statutes, a service-disabled veteran business is at least 51% owned by one or more service disabled veterans.

Please complete the section below that applies to your company.

Legal Name Columbia County Board of County Commissioners		
D.B.A. (If different than above.) Columbia County TDC		
Address 971 West Duval Street, Suite 145, Lake City, FL 32055		
is the business shown above a Service-Disabled Veteran Business?		

If the business shown above is owned by a <u>minority vendor</u>, check your qualifying minority status. Otherwise, check "Not a Minority Owned Business." Please do not check more than one category below.

CHECK A TOTAL OF ONE

	NOT A Minority Owned Business African American Male Asian American Male Hispanic American Male Native American Male		Non-Minority Women African American Female Asian American Female Hispanic American Female Native American Female
Paule & Vann (signature)		Exec (Title)	utive Director
Paula Vann		1.23.	2017
(print n	ame)	(date)	

#### Please return to us using the address or fax below, or you may email us at accounting@VISITFLORIDA.org

Thank you for your time in filling out this form.

Sincerely,

E Fields

Evangeline Fields, Chief Financial Officer, Chief Operating Officer