



COLLEGE OF DuPAGE

Regular Board of Trustees Meeting

Tuesday, August 21, 2012

Regular Board Meeting Agenda
August 21, 2012

- 1. Call to Order**
- 2. Roll Call**

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Approval of Regular Board Meeting Agenda.

2. **PURPOSE**

At this time, the Board may approve tonight's Agenda.

3. **RECOMMENDATION**

It is recommended that the Board of Trustees approve tonight's Regular Board Meeting Agenda.

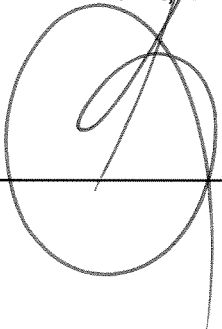
SIGNATURE PAGE FOR APPROVAL OF BOARD MEETING AGENDA

ITEM(S) ON REQUEST

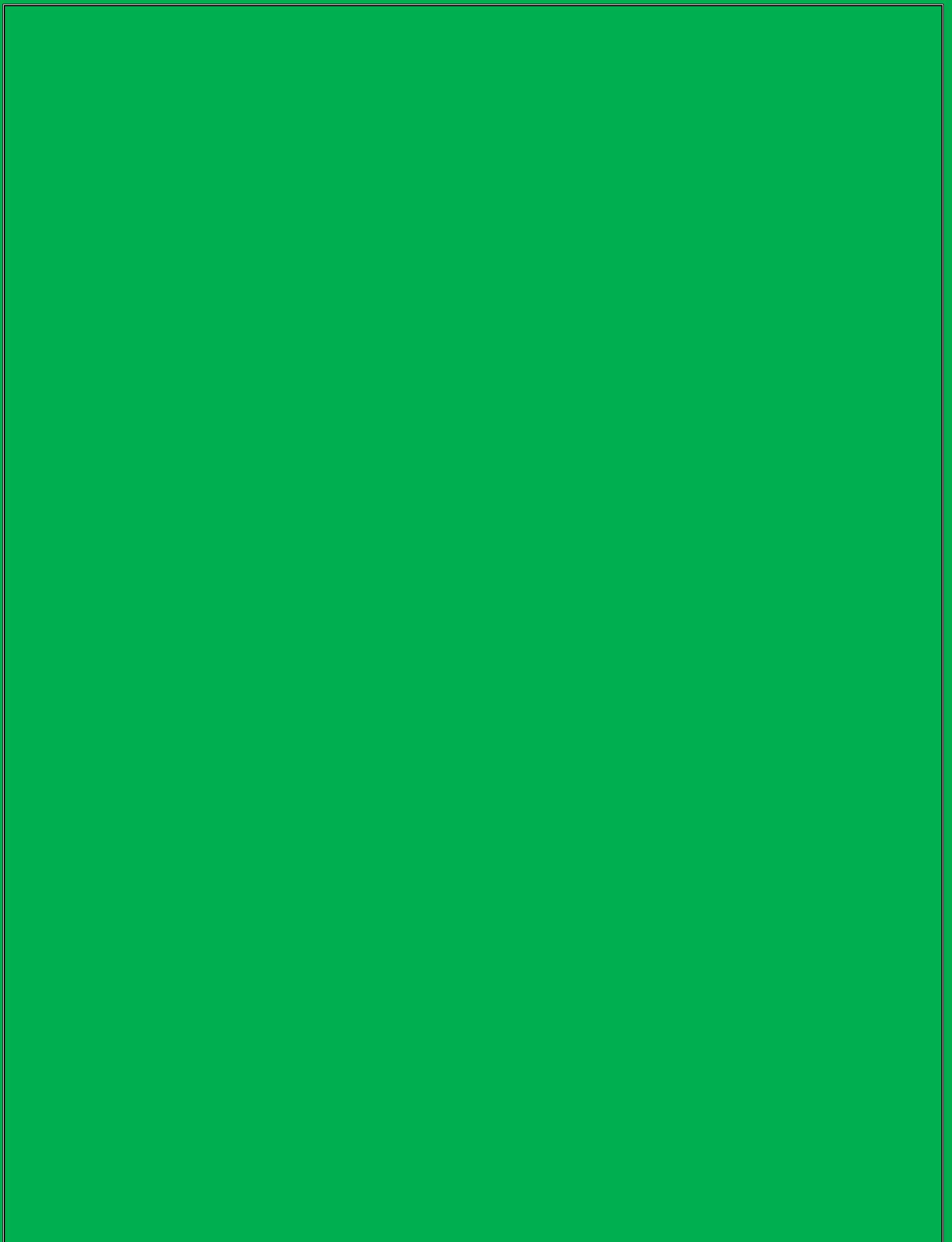
That the Board of Trustees approves the August 21, 2012 Regular Board Meeting Agenda.

Carol Blottaux

Administrative Assistant, Office of the President *8/1/12*
Date



President *8/2/12*
Date





**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL
STATE OF ILLINOIS**

TUESDAY, AUGUST 21, 2012
SSC-2200

REGULAR BOARD MEETING AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **PRESENTATIONS**
 4. A. **Center for Entrepreneurship**
 - Dr. Donna Stewart, Dean, Business and Technology
 4. B. **Bad Debt at C.O.D. – An Update**
 - Tom Glaser, Senior Vice President, Administration/Treasurer
5. **STUDENT TRUSTEE'S REPORT**
6. **PRESIDENT'S REPORT**
7. **COMMENTS FROM COLLEGE OF DuPAGE EMPLOYEES**
8. **COMMENTS FROM CITIZENS**
 8. A. **District No. 502 Citizens**
 8. B. **Citizens-at-Large**
9. **CONSENT AGENDA**** (Roll Call Vote)
 9. A. **For Information: Standard Items**
 9. A. 1) **Gifts and Grants Report**
 9. A. 2) **Governmental Consortium/Cooperative Purchases Report**
 9. A. 3) **Financial Statements**
 - a) **Schedule of Investments**
 - b) **Operating Funds – Budget and Expenditures**
 - c) **Disposal of Capital Assets**

9. B. For Approval: Standard items

9. B. 1) Minutes

- a) 7/19/12 Closed Session Minutes – Confidential for Board Only
- b) 7/19/12 Special Board Meeting

9. B. 2) Financial Reports

- a) June Treasurer's Report
- b) July Treasurer's Report
- c) Payroll and Accounts Payable Report

9. B. 3) Bid Items

- a) Physical Education Building (PE) Bid Package 2
- b) Student Resource Center (SRC) Bid Package 4
- c) Microsoft Enrollment for Education Solutions

9. B. 4) Requests for Proposals

None.

9. B. 5) Purchase Orders

- a) Continuing Education Department Phase II Furniture Purchase
- b) Apple Computer Equipment

9. B. 6) Personnel Actions

- a) Ratification of Classified Appointments
- b) Ratification of Administrative Promotions / Transfers
- c) Ratification of Managerial Promotions / Transfers
- d) Ratification of Classified Promotions / Transfers
- e) Ratification of Operating Engineers Promotions / Transfers
- f) Ratification of Managerial Resignations / Terminations
- g) Ratification of Classified Resignations / Terminations

9. C. For Approval: Construction-Related Items

9. C. 1) Ratification of Construction Change Orders

- Referendum-Related Projects
- Capital Budget Projects – None

9. C. 2) Approval of Construction Change Orders

- Referendum-Related Projects – None
- Capital Budget Projects – None

10. NEW BUSINESS

10. A. For Information

None

10. B. For Approval

- 1) Semi-Annual Review of Closed Session Minutes
- 2) Semi-Annual Authorization for Destruction of Verbatim Records of Closed Session Meetings

- 3) College Maintenance Center (CMC) ICCB Application
- 4) Approval to Commission Sculptor Matthew Placzek to Create 8' Chaparral, the College's Mascot

11. **ANNOUNCEMENTS BY BOARD CHAIRMAN**

11. A. Communications

11. B. Calendar Dates

Campus Events (Note: * = Required Board Event)

- ***Thursday, September 20 – Regular Board Meeting – SSC-2200 – 7:00 p.m.**

12. **ADJOURN**

FUTURE MEETING

Thursday, September 20, 2012

7:00 p.m. – Regular Board Meeting – SSC-2200

** Certain recurring recommendations may be included in the Consent Agenda at the discretion of the President. At the request of a Trustee or the President, an item may be removed from the Consent Agenda for separate discussion or approval.

Regular Board Meeting Agenda
August 21, 2012

4. PRESENTATIONS

5. STUDENT TRUSTEE'S REPORT

6. PRESIDENT'S REPORT

- 7. Comments from College of DuPage Employees**

- 8. Comments from Citizens**
 - A. District No. 502 Citizens**
 - B. Citizens-at-Large**

9. CONSENT AGENDA

A. For INFORMATION: Standard Items

- 1) Gifts and Grants Report**
- 2) Governmental Consortium /
Cooperative Purchases Report**
- 3) Financial Statements**

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
STANDARD BOARD INFORMATION

1. SUBJECT

Gifts and Grants Status Report.

2. REASON FOR CONSIDERATION

The Board is provided with a monthly update of gifts and grants.

3. BACKGROUND INFORMATION

The attachments report the status of cash donations and in-kind gifts to the Foundation and the current status of operational public and private grants to the College.

College of DuPage Foundation
 Monthly Gift Summary Report
 June 1 - 30, 2012

Fund Description	Gift Count	Cash	Pledges/Stocks	Gifts-In-Kind	Other	Total
Athletic Fund	3	\$75.00	\$0.00	\$0.00	\$0.00	\$75.00
Automotive Service Technology Program	1	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00
BioMerieux Scholarship	1	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Buffalo Theatre Ensemble	6	\$1,440.00	\$100.00	\$0.00	\$0.00	\$1,540.00
Cleve Carney Art Gallery	1	\$0.00	\$0.00	\$0.00	\$600,000.00	\$600,000.00
Cleve Carney Art Space Endowment Fund	29	\$11,400.00	\$0.00	\$0.00	\$0.00	\$11,400.00
College of DuPage Faculty Association Scholarship	9	\$135.00	\$0.00	\$0.00	\$0.00	\$135.00
Community Farm Fund	1	\$75.00	\$0.00	\$0.00	\$0.00	\$75.00
Community Promise Scholarship Fund	5	\$52.50	\$0.00	\$0.00	\$0.00	\$52.50
Community Relations Fund	3	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00
Culinary & Hospitality Center	3	\$5,007.50	\$0.00	\$0.00	\$0.00	\$5,007.50
Culinary Student Scholarship (Teen Culinary Challenge)	2	\$1,250.00	\$0.00	\$0.00	\$0.00	\$1,250.00
Early Childhood Education	3	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00
Elizabeth Geyer Scholarship	1	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00
General Fund	33	\$1,933.76	\$0.00	\$0.00	\$0.00	\$1,933.76
General Scholarship Fund	60	\$1,373.00	\$0.00	\$0.00	\$0.00	\$1,373.00
Glenn & Anita Dickson Fine & Applied Arts Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Golf 2012	16	\$2,600.00	\$1,000.00	\$1,479.00	\$0.00	\$5,079.00
Greg Joos Memorial Scholarship	3	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00
Healthcare Instructional Support	1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Homeland Security Programs	3	\$7.50	\$0.00	\$2,350.00	\$0.00	\$2,357.50
Latino Ethnic Awareness Association (LEAA)	1	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
Louis J. Mannion Scholarship	2	\$7.50	\$0.00	\$0.00	\$0.00	\$7.50
MAC Annual Fund	17	\$1,595.00	\$0.00	\$0.00	\$0.00	\$1,595.00
Rotary - Naperville Downtown	1	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Shirley A. Benson Nursing Endowment	1	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
Study Abroad Scholarship Fund	6	\$105.00	\$0.00	\$0.00	\$0.00	\$105.00
Tandaric Mem Fine Arts Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Troy Scholarship for Engineering	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Troy Scholarship for Nursing	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Visiting Chefs Series (formerly Unique Pairings)	4	\$9,000.00	\$1,500.00	\$0.00	\$0.00	\$10,500.00
WDCB Public Radio Future Fund	6	\$1,265.00	\$0.00	\$0.00	\$0.00	\$1,265.00
Planned Gifts	4	\$0.00	\$0.00	\$0.00	\$675,000.00	\$675,000.00
Grand Totals:		\$73,356.76	\$3,600.00	\$6,329.00	\$1,275,000.00	\$1,358,285.76

230 Gift(s) listed
 1 new planned gift

College of DuPage Foundation
Year to Date Summary Report
June 30, 2012

Fund Description	Gift Count	Cash	Pledges/Stocks	Gifts-In-Kind	Planned	Total
A. Zarcone Memorial Scholarship	4	\$230.00	\$0.00	\$0.00	\$0.00	\$230.00
A.R.C. Memorial Scholarship	2	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00
American Meteorological Society-COD	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Assurance Golden Jubilee Endowment	1	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
Athletic Fund	23	\$575.00	\$0.00	\$0.00	\$0.00	\$575.00
August Zarcone Endowment	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Automotive Service Technology Program	4	\$0.00	\$0.00	\$17,205.00	\$0.00	\$17,205.00
Belushi Artist-In-Residence Fund	1	\$2,324.16	\$0.00	\$0.00	\$0.00	\$2,324.16
BioMerieux Scholarship	1	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Buffalo Theatre Ensemble	29	\$4,695.00	\$100.00	\$0.00	\$0.00	\$4,795.00
Carol Stream Community College Scholarship	5	\$530.00	\$0.00	\$0.00	\$0.00	\$530.00
Carter Carroll Excellence in History Award	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
CDW Women in Technology Scholarship Fund	2	\$13,500.00	\$0.00	\$0.00	\$0.00	\$13,500.00
Certificate of GED Scholarship	2	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Christopher & Karen Thielman Culinary & Hospitality Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Christopher & Karen Thielman International Field Studies Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Cleve Carney Art Gallery	2	\$75,000.00	\$0.00	\$0.00	\$600,000.00	\$675,000.00
Cleve Carney Art Space Endowment Fund	33	\$37,025.00	\$0.00	\$0.00	\$0.00	\$37,025.00
College of DuPage Faculty Association Scholarship	74	\$1,840.00	\$0.00	\$0.00	\$0.00	\$1,840.00
Community Farm Fund	19	\$1,241.25	\$0.00	\$0.00	\$0.00	\$1,241.25
Community Promise Scholarship Fund	37	\$1,129.16	\$0.00	\$0.00	\$0.00	\$1,129.16
Community Relations Fund	42	\$3,770.60	\$0.00	\$11,860.04	\$0.00	\$15,630.64
Culinary & Hospitality Center	49	\$27,966.67	\$2,800.00	\$0.00	\$0.00	\$30,766.67
Culinary Student Scholarship (Teen Culinary Challenge)	3	\$2,750.00	\$0.00	\$0.00	\$0.00	\$2,750.00
DiabeticLifestyles.com Scholarship Fund	2	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Donald Carter Memorial Scholarship	20	\$1,007.00	\$0.00	\$0.00	\$0.00	\$1,007.00
DuPage Chapter Mothers and More Fund	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Early Childhood Education	26	\$305.00	\$0.00	\$0.00	\$0.00	\$305.00
Eileen Ward Scholarship Fund	6	\$1,250.00	\$0.00	\$0.00	\$0.00	\$1,250.00
Elizabeth Geyer Scholarship	2	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00
Ellen Johnson Memorial Scholarship	3	\$4,100.00	\$0.00	\$0.00	\$0.00	\$4,100.00
Elmhurst Rotary Club Vocational/Technical Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Fine Arts Program	6	\$2,350.00	\$0.00	\$10,771.45	\$0.00	\$13,121.45
Flexible Steel Lacing Scholarship	1	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00
Floral Design Memorial Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
General Fund	323	\$58,591.42	\$0.00	\$2,000.00	\$0.00	\$60,591.42
General Scholarship Fund	456	\$13,849.00	\$0.00	\$0.00	\$0.00	\$13,849.00
George Macht Endowed Scholarship Fund	2	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
George Macht Endowment	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Glen Ellyn Infant Welfare Scholarship	1	\$0.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00
Glenn & Anita Dickson Fine & Applied Arts Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00

College of DuPage Foundation
Year to Date Summary Report
June 30, 2012

Fund Description	Gift Count	Cash	Pledges/Stocks	Gifts-In-Kind	Planned	Total
Golf 2012	25	\$12,650.00	\$26,000.00	\$1,479.00	\$0.00	\$40,129.00
Golf 2013	2	\$0.00	\$5,000.00	\$39.60	\$0.00	\$5,039.60
Golf Day 2011	281	\$106,001.00	\$132.00	\$13,660.98	\$0.00	\$119,793.98
Greg Joos Memorial Scholarship	8	\$80.00	\$0.00	\$0.00	\$0.00	\$80.00
Hawthorn Garden Club Scholarship Fund	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Healthcare Initiative Scholarship	2	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00
Healthcare Instructional Support	6	\$105,050.00	\$0.00	\$5,630.00	\$0.00	\$110,680.00
Homeland Security Programs	60	\$15,596.50	\$666.67	\$264,455.00	\$0.00	\$280,718.17
Horticulture Program	1	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
Horticulture Student Competition	35	\$4,107.52	\$0.00	\$0.00	\$0.00	\$4,107.52
Hospitality Administration Program	2	\$1,150.00	\$0.00	\$0.00	\$0.00	\$1,150.00
Howard K. Canaday Music Scholarship	2	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
HVAC	1	\$2,550.00	\$0.00	\$0.00	\$0.00	\$2,550.00
International Education Development Fund	3	\$85.00	\$0.00	\$0.00	\$0.00	\$85.00
Jesse J. Lopez Give a Kid a Second Chance Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Jill Johnson Hall Memorial Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Julie Svec Memorial Scholarship Fund	1	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
Kathy Marszalek Memorial Scholarship	2	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Kiwanis/Central DuPage County	1	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00
Latino Ethnic Awareness Association (LEAA)	39	\$1,995.00	\$0.00	\$7,655.23	\$0.00	\$9,650.23
Lecture Series	1	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
Library Development Fund	1	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00
Lithography Club of Chicago	1	\$2,750.00	\$0.00	\$0.00	\$0.00	\$2,750.00
Louis J. Mannion Scholarship	26	\$414.50	\$0.00	\$0.00	\$0.00	\$414.50
MAC Annual Fund	178	\$37,087.00	\$0.00	\$7,842.00	\$0.00	\$44,929.00
Mary Mack Scholarship	20	\$1,906.00	\$25.00	\$0.00	\$0.00	\$1,931.00
Morrissey Dental Hygiene Scholarship	1	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Murphy Presidential Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
New Philharmonic/DuPage Opera Theatre	41	\$9,405.00	\$0.00	\$0.00	\$0.00	\$9,405.00
Older Adult Institute Fund	2	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
Power Construction Scholarship	1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Praxair Welding Scholarship	1	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Road Builder Charities Scholarship	2	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Rotary - Naperville Downtown	1	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Rotary - Naperville Rotary Charities Scholarship Fund	1	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00
S.C. Reed Scholarship	1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Second Year Nursing Scholarship	1	\$33.00	\$0.00	\$0.00	\$0.00	\$33.00
Shirley A. Benson Nursing Endowment	2	\$45,000.00	\$0.00	\$0.00	\$0.00	\$45,000.00
Shirley A. Benson Nursing Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Short Term Purpose	5	\$755.00	\$0.00	\$50,700.00	\$0.00	\$51,455.00
Study Abroad Scholarship Fund	53	\$920.00	\$0.00	\$0.00	\$0.00	\$920.00

College of DuPage Foundation
Year to Date Summary Report
June 30, 2012

Fund Description	Gift Count	Cash	Pledges/Stocks	Gifts-In-Kind	Planned	Total
Tandaric Mem Fine Arts Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Tom Galloway Scholarship	2	\$1,509.10	\$0.00	\$0.00	\$0.00	\$1,509.10
Troy Scholarship for Engineering	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Troy Scholarship for Nursing	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Tuition Relief Fund	5	\$801.00	\$0.00	\$0.00	\$0.00	\$801.00
Veterans Textbook Scholarship	8	\$1,320.00	\$0.00	\$0.00	\$0.00	\$1,320.00
Visiting Chefs Series (formerly Unique Pairings)	27	\$51,500.00	\$8,500.00	\$0.00	\$0.00	\$60,000.00
WDCB Public Radio Future Fund	90	\$17,479.20	\$1,588.68	\$0.00	\$0.00	\$19,067.88
Weiseman New Works Fund	1	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Westlake Student Productions	1	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Wilbur Walker Dodge Memorial Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Planned Gifts*	9	\$0.00	\$0.00	\$0.00	\$1,354,000.00	\$1,354,000.00
Grand Totals:		\$775,374.08	\$87,812.35	\$394,798.30	\$1,954,000.00	\$3,211,984.73

2,149 Gift(s) listed
10 planned gifts

College of DuPage Foundation
Monthly Gift Summary Report
 July 2012

Fund Description	Gift Count	Cash	Pledges/Stocks	Gifts-In-Kind	Planned	Total
A.R.C. Memorial Scholarship	1	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00
Athletic Fund	3	\$50.00	\$100.00	\$0.00	\$0.00	\$150.00
BioMerieux Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Buffalo Theatre Ensemble	10	\$950.00	\$200.00	\$0.00	\$0.00	\$1,150.00
Cleve Carney Art Space Endowment Fund	3	\$250.00	\$4,500.00	\$0.00	\$0.00	\$4,750.00
College of DuPage Faculty Association Scholarship	7	\$590.00	\$0.00	\$0.00	\$0.00	\$590.00
Community Promise Scholarship Fund	2	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00
Community Relations Fund	3	\$325.00	\$0.00	\$8,000.00	\$0.00	\$8,325.00
Culinary & Hospitality Center	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Early Childhood Education	2	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
General Fund	24	\$2,399.65	\$0.00	\$0.00	\$0.00	\$2,399.65
General Scholarship Fund	37	\$10,588.00	\$0.00	\$0.00	\$0.00	\$10,588.00
Golf 2012	9	\$16,125.00	\$0.00	\$1,221.50	\$0.00	\$17,346.50
Greg Joos Memorial Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
IL Health Improvement Scholarship Fund	1	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00
MAC Annual Fund	22	\$16,080.00	\$1,600.00	\$0.00	\$0.00	\$17,680.00
Margarita Salazar Respiratory Therapy Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
New Philharmonic/DuPage Opera Theatre	16	\$3,066.00	\$100.00	\$0.00	\$0.00	\$3,166.00
Study Abroad Scholarship Fund	4	\$70.00	\$0.00	\$0.00	\$0.00	\$70.00
Visiting Chefs Series (formerly Unique Pairings)	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
WDCB Public Radio Future Fund	6	\$204.39	\$0.00	\$0.00	\$0.00	\$204.39
New Planned Gifts	1	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00
Grand Totals:		\$56,118.04	\$6,500.00	\$9,221.50	\$100,000.00	\$171,839.54

156 Gift(s) listed
 11 total planned gifts

College of DuPage Foundation
Fiscal Year 2013 Gift Summary Report
 Year-to-Date as of July 31, 2012

Fund Description	Gift Count	Cash	Pledges/Stocks	Gifts-In-Kind	Planned	Total
A.R.C. Memorial Scholarship	1	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00
Athletic Fund	3	\$50.00	\$100.00	\$0.00	\$0.00	\$150.00
BioMerieux Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Buffalo Theatre Ensemble	10	\$950.00	\$200.00	\$0.00	\$0.00	\$1,150.00
Cleve Carney Art Space Endowment Fund	3	\$250.00	\$4,500.00	\$0.00	\$0.00	\$4,750.00
College of DuPage Faculty Association Scholarship	7	\$590.00	\$0.00	\$0.00	\$0.00	\$590.00
Community Promise Scholarship Fund	2	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00
Community Relations Fund	3	\$325.00	\$0.00	\$8,000.00	\$0.00	\$8,325.00
Culinary & Hospitality Center	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Early Childhood Education	2	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
General Fund	24	\$2,399.65	\$0.00	\$0.00	\$0.00	\$2,399.65
General Scholarship Fund	37	\$10,588.00	\$0.00	\$0.00	\$0.00	\$10,588.00
Golf 2012	9	\$16,125.00	\$0.00	\$1,221.50	\$0.00	\$17,346.50
Greg Joos Memorial Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
IL Health Improvement Scholarship Fund	1	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00
MAC Annual Fund	22	\$16,080.00	\$1,600.00	\$0.00	\$0.00	\$17,680.00
Margarita Salazar Respiratory Therapy Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
New Philharmonic/DuPage Opera Theatre	16	\$3,066.00	\$100.00	\$0.00	\$0.00	\$3,166.00
Study Abroad Scholarship Fund	4	\$70.00	\$0.00	\$0.00	\$0.00	\$70.00
Visiting Chefs Series (formerly Unique Pairings)	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
WDCB Public Radio Future Fund	6	\$204.39	\$0.00	\$0.00	\$0.00	\$204.39
New Planned Gifts	1	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00
Grand Totals:		\$56,118.04	\$6,500.00	\$9,221.50	\$100,000.00	\$171,839.54

156 Gift(s) listed
 11 total planned gifts

**College of DuPage
FY12 Grants Report
July 1, 2011 - June 30, 2012 (EOY)**

Note: New Entries in Bold

Granting Agency	Title	Division	Project Director	Type	Amount	Start Date	End Date	Description
COMPETITIVE GRANTS								
Illinois Board of Higher Education	FY12 Illinois Cooperative Work Study Program	Career Services	Sara Kirby	State	\$22,250	4/10/12	6/30/13	To support internships for students pursuing career and technical education careers.
IBM Corporation	FY12 Corporate Citizenship & Corporate Affairs Grant	Marketing & Communications	Ken Scott	Private	\$1,000	12/19/11	6/30/12	General operating support.
Illinois Arts Council	FY12 Partner In Excellence (McAninch Arts Center)	Liberal Arts	Stephen Cummins Roland Raffel	State	\$24,300	9/15/11	8/31/12	General operating support for the 2011-2012 season.
Illinois Department of Commerce and Economic Opportunity (DCEO)	FY12 Small Business Development Center/International Trade Center (SBDC/ITC)	Business & Technology	David Gay Rita Haake Luanne Mayorga	Federal/ State	\$10,000	1/1/11	12/31/11	To support COD Center for Entrepreneurship Small Business Development Center (SBDC), Procurement Technical Assistance Center (PTAC), and International Trade Center (ITC).
Illinois Department of Commerce and Economic Opportunity (DCEO)	FY12 Procurement Technical Assistance Center (PTAC) (1st Half)	Business & Technology	Rita Haake	Federal/ State	\$51,000	7/1/11	6/30/12	To support operations of the COD Center for Entrepreneurship Procurement Technical Assistance Center (PTAC).
Illinois Department of Commerce and Economic Opportunity (DCEO)	FY12 Procurement Technical Assistance Center (PTAC) (2nd Half)	Business & Technology	Rita Haake	Federal/ State	\$51,000	7/1/11	6/30/12	To support operations of the COD Center for Entrepreneurship Procurement Technical Assistance Center (PTAC).
Illinois Department of Commerce and Economic Opportunity (DCEO)	FY12 Small Business Development Center/International Trade Center (SBDC/ITC)	Business & Technology	David Gay Rita Haake Luanne Mayorga	Federal	\$87,500	1/1/12	12/31/12	To support COD Center for Entrepreneurship Small Business Development Center (SBDC), Procurement Technical Assistance Center (PTAC), and International Trade Center (ITC).
Illinois Department of Commerce and Economic Opportunity (DCEO)	FY12 Small Business Development Center/International Trade Center (SBDC/ITC)	Business & Technology	David Gay Rita Haake Luanne Mayorga	State	\$87,500	1/1/12	12/31/12	To support COD Center for Entrepreneurship Small Business Development Center (SBDC), Procurement Technical Assistance Center (PTAC), and International Trade Center (ITC).
Illinois State Library/Literacy Office	FY12 Adult Volunteer Literacy: People Educating People (PEP)	Continuing Education	Joseph Cassidy Dan Deasy	State	\$41,000	7/1/11	6/30/12	Community volunteers will give individualized instruction and provide tutoring for ABE, GED, ESL classes.
Illinois State Library/Literacy Office	FY12 Family Literacy: West Chicago	Continuing Education	Joseph Cassidy Dan Deasy	State	\$29,750	7/1/11	6/30/12	Support the <i>Leer es Poder</i> (Reading is Power) family literacy program.

**College of DuPage
FY12 Grants Report
July 1, 2011 - June 30, 2012 (EOY)**

Note: New Entries in Bold

Granting Agency	Title	Division	Project Director	Type	Amount	Start Date	End Date	Description
The DuPage Community Foundation	FY12 SchoolStage	Liberal Arts	Stephen Cummins Janey Sarther	Private	\$15,000	12/7/11	11/1/12	To support the MAC SchoolStage Series, a collection of curriculum-based performances targeted to students pre-kindergarten through 8th grade; submitted through the College of DuPage Foundation.
Tooling & Manufacturing Association Education Foundation	Machinery & Equipment Purchase Grant	Business & Technology	James Filipek	Private	\$15,999	7/1/11	6/30/12	To support a portion of the cost to purchase five Bridgeport vertical milling machines that will be used in basic and advanced machine shop classes for the Manufacturing Technology program.
COMPETITIVE GRANTS (Includes grants from State, Federal and Private Agencies where the proposal was in competition with other proposals and awards were made to a select number of institutions based on the merits of the project and proposal.)					\$414,049			
AGENCY-ALLOCATED GRANTS								
Illinois Arts Council	FY12 WDCB-FM Public Radio and Television Operating Grant	Marketing & Communications	Scott Wager	State	\$20,425	5/7/12	8/31/12	General operating support.
Illinois Emergency Management Agency	Public Assistance Grant	Police Department	Ray Snisko	Federal/ State	\$ 29,219.08	3/17/11	6/30/12	To provide financial assistance to recover from major disasters or emergencies declared by the President. Used for the snow removal, emergency assistance, RAVE alert system, and replacement and installation of the damaged wind turbine in the snow storm of 2011.
Illinois Arts Council	FY12 WDCB-FM Public Radio and Television Basic Grant	Marketing & Communications	Scott Wager	State	\$12,387	11/1/11	8/31/12	General operating support.
Illinois Community College Board	FY12 Adult Education and Family Literacy	Continuing Education	Joseph Cassidy	Federal/ State	\$1,821,534	7/1/11	6/30/12	To support FY12 Adult Education and Family Literacy programming.
Illinois Community College Board	FY12 Career & Technical Education Innovation Grant	Academic Affairs	Mary Klinefelter	Federal/ State	\$32,006	7/1/11	6/30/12	To purchase instructional equipment, materials and supplies to provide course offerings in medical terminology, medical instrumentation, and information technology at the Regional Centers.
Illinois Community College Board	FY12 Program Improvement Grant	Academic Affairs	Glenda Gallisath	Federal/ State	\$77,094	7/1/11	6/30/12	To purchase a vehicle for the Automotive Technology program, a 3-D printer for the Graphic Design program, an ambulance hydraulic lift for Fire Science and a BiPAP ventilator for Respiratory Care.

**College of DuPage
FY12 Grants Report
July 1, 2011 - June 30, 2012 (EOY)**

Note: New Entries in Bold

Granting Agency	Title	Division	Project Director	Type	Amount	Start Date	End Date	Description
Illinois Community College Board	FY12 Workforce Development Grant: Business and Industry Services Component	Business & Technology	David Gay Rita Haake Luanne Mayorga	State	\$165,098	7/1/11	6/30/12	To support COD Center for Entrepreneurship Small Business Development Center (SBDC), Procurement Technical Assistance Center (PTAC), and International Trade Center (ITC).
Illinois Community College Board	FY12 Career & Technical Education Program Postsecondary Perkins Grant	Academic Affairs	Glenda Gallisath	Federal/ State	\$583,410	7/1/11	6/30/12	For CTE programs and activities, equipment acquisition, faculty and staff development, and education and industry collaborations that will support student opportunities to enhance academic success, build technical skills, and prepare for future careers.
Jack H. Marston II Melanoma Fund (Jack's Fund)	FY12 Early Childhood Education Center Sun Shades Grant	Continuing Education	Joseph Cassidy Marsha Pobst	Private	\$10,060	7/1/11	6/30/13	For the purchase of shade structures on the pre-kindergarten and toddler playgrounds as well as educational materials that teach about sun safety.
AGENCY-ALLOCATED GRANTS (Includes grants where it was necessary to develop a concept or project and follow comprehensive guidelines for proposal submission in order to receive allocated funds. Adherence to reporting requirements and ability to measure successful program outcomes determines the level of the award.)					\$2,751,233			
SUBCONTRACTOR / PARTNER in GRANT								
IL Department of Human Services and IL Coalition for Immigrant and Refugee Rights	Illinois Refugee and Immigrant Citizenship Initiative (IRICI) with West Suburban Citizenship Coalition	Continuing Education	Dan Deasy	State	\$15,695	7/1/11	6/30/12	Partnership with World Relief DuPage, West Chicago High School District 94 and Exodus World Services to offer citizenship preparation classes, tutoring, legal assistance and application services to DuPage County permanent residents.
US Department of State Community College Initiative Program	Community College Consortium with Northern Virginia Community College	Academic Affairs	Sue Kerby	Federal	\$102,250	5/16/12	12/31/14	Partnership with Northern Virginia Community College to provide an academic year of study for approximately 12 underserved and non-elite students from developing countries. The students will participate in programs from one of the following fields: Agriculture, Applied Engineering, Business Management & Administration, Health Professions, Information Technology, Media, Tourism, and Hospitality Management.
SUBCONTRACTOR / PARTNER in GRANT					\$117,945			
FY12 Total All Grants: as of June 30, 2012					\$3,283,227			

College of DuPage
FY13 Grants Report
July 1, 2011 - July 31, 2012

Note: New Entries in Bold

Granting Agency	Title	Division	Project Director	Type	Amount	Start Date	End Date	Description
NO GRANTS AWARDED - JULY 2012								
FY13 Total All Grants: as of July 31, 2012					\$0			

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD INFORMATION

Below is a listing of items purchased using governmental consortium/
cooperative agreements.

These governmental contracts, cooperative/consortium agreements meet the
competitive bidding requirements of Illinois law.

Governmental Consortium/Cooperative Agreements
Purchases for August 2012

Date	Vendor	Agreement	Description	\$ Amount
7/16/12	UPS	IPHEC	Small Package Transportation Services	45000.

IPHEC – Illinois Public Higher Education Cooperative

COLLEGE OF DUPAGE
REGULAR BOARD MEETING

STANDARD BOARD INFORMATION

1. SUBJECT

Financial Statements.

2. REASON FOR CONSIDERATION

For monthly Board information.

3. BACKGROUND INFORMATION

- a) Schedule of Investments – This report is presented to the Board for information each month. It lists the Schedule of Investments for each of the College's Funds. The report details the purchase and maturity dates and interest rate earned.
- b) Operating Funds – Budget and Expenditures - This report is presented to the Board for information each month. It lists the budget-to-actual results for the current fiscal year for the Operating Funds.
- c) Disposal of Capital Assets – This report is presented to the Board for information on a quarterly basis (August, November, February, May). This report lists the reason for the disposal, location, number of items and their respective dollar values.

**COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
INVESTMENT SCHEDULE
7/31/2012**

<u>FINANCIAL INSTITUTION</u>	<u>DATE PURCHASED</u>	<u>DATE OF MATURITY</u>	<u>INTEREST RATE %</u>	<u>PRINCIPAL</u>
OPERATING INVESTMENTS:				
EDUCATIONAL FUND				
US Bank - IL FUNDS	N/A	N/A	0.10	\$ 21,935,438
Wheaton Bank & Trust NOW Acct	N/A	N/A	0.20	14,104,951
PFM Liquidity Acct	N/A	N/A	0.16	17,844,958
Sovereign Bank CD	2/1/2012	8/1/2012	0.30	249,000
Mizuho Corp Bank	2/29/2012	8/29/2012	0.25	249,000
Bank of China CD	1/11/2012	1/11/2013	0.55	249,000
State Bank of India CD	1/27/2012	1/25/2013	0.50	249,000
First Bank of Puerto Rico	2/8/2012	5/8/2013	0.55	249,000
Chase High Yield Saving	N/A	N/A	0.30	29,241,170
Northern Trust Short Ultra Bond	N/A	N/A		5,067,234
Money Market	07/26/12	08/02/13	1.00	30,157,973
Fair Market Value Adjustment	N/A	N/A		284
				<u>119,597,008</u>
DEBT SERVICE FUND				
PMA Citibank	N/A	N/A	0.11	<u>905,889</u>
				905,889
WORKING CASH FUND				
PFM Investments	N/A	N/A		7,977,034
PFM Fair Market Value Adjustment	N/A	N/A		(13,357)
PFM IIIT	N/A	N/A		<u>26,127</u>
				7,989,804
SUB-TOTAL OPERATING INVESTMENTS				<u>128,492,701</u>
CONSTRUCTION INVESTMENTS:				
SERIES 2011A Bonds				
Chase High Yield Saving	N/A	N/A	0.30	30,054,477
Managed Portfolio - 5/3 Bank	N/A	N/A	various	19,969,448
Money Market				40,358
Managed Portfolio Fair Value Adjustment				(94,728)
PMA Citibank Savings	N/A	N/A	0.11	<u>23,337,330</u>
				73,306,885
OPERATIONS AND MAINTENANCE (RESTRICTED) FUND				
PFM Investments	N/A	N/A	various	17,524,554
PFM Fair Market Value Adjustment	N/A	N/A		(31,165)
PFM IIIT	N/A	N/A		<u>60,965</u>
				17,554,354
SUB-TOTAL CONSTRUCTION INVESTMENTS				<u>90,861,239</u>
GRAND TOTAL ALL INVESTMENTS				<u><u>\$ 219,353,940</u></u>

COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
INVESTMENT SCHEDULE
7/31/2012

	OUTSTANDING INVESTMENTS PRINCIPAL	FY2013 INTEREST BUDGET	BUDGETED PLANNED TO DATE	INTEREST EARNED TO DATE
EDUCATIONAL FUND	\$ 119,597,008	\$ 150,000	\$ 13,106	\$ 17,563
OPERATIONS AND MAINTENANCE FUND	-	45,000	3,750	1,239
OPERATIONS AND MAINTENANCE (RESTRICTED) FUND	90,861,239	190,000	15,833	74,092
DEBT SERVICE FUND	905,889	44,049	3,671	663
AUXILIARY FUND	-	10,000	833	630
WORKING CASH FUND	7,989,804	20,000	1,666	6,598
	<u>\$ 219,353,940</u>	<u>\$ 459,049</u>	<u>\$ 38,859</u>	<u>\$ 100,785</u>

**COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
CONSTRUCTION BONDS
7/31/2012**

College of DuPage - 2011A Building Bonds

Date of Issue		8/10/2011
Original Bond Proceeds	\$	90,114,979
Original Expense Budget	\$	90,120,954
Expenses to Date	\$	25,041,429
Future Funds Available	\$	73,306,885

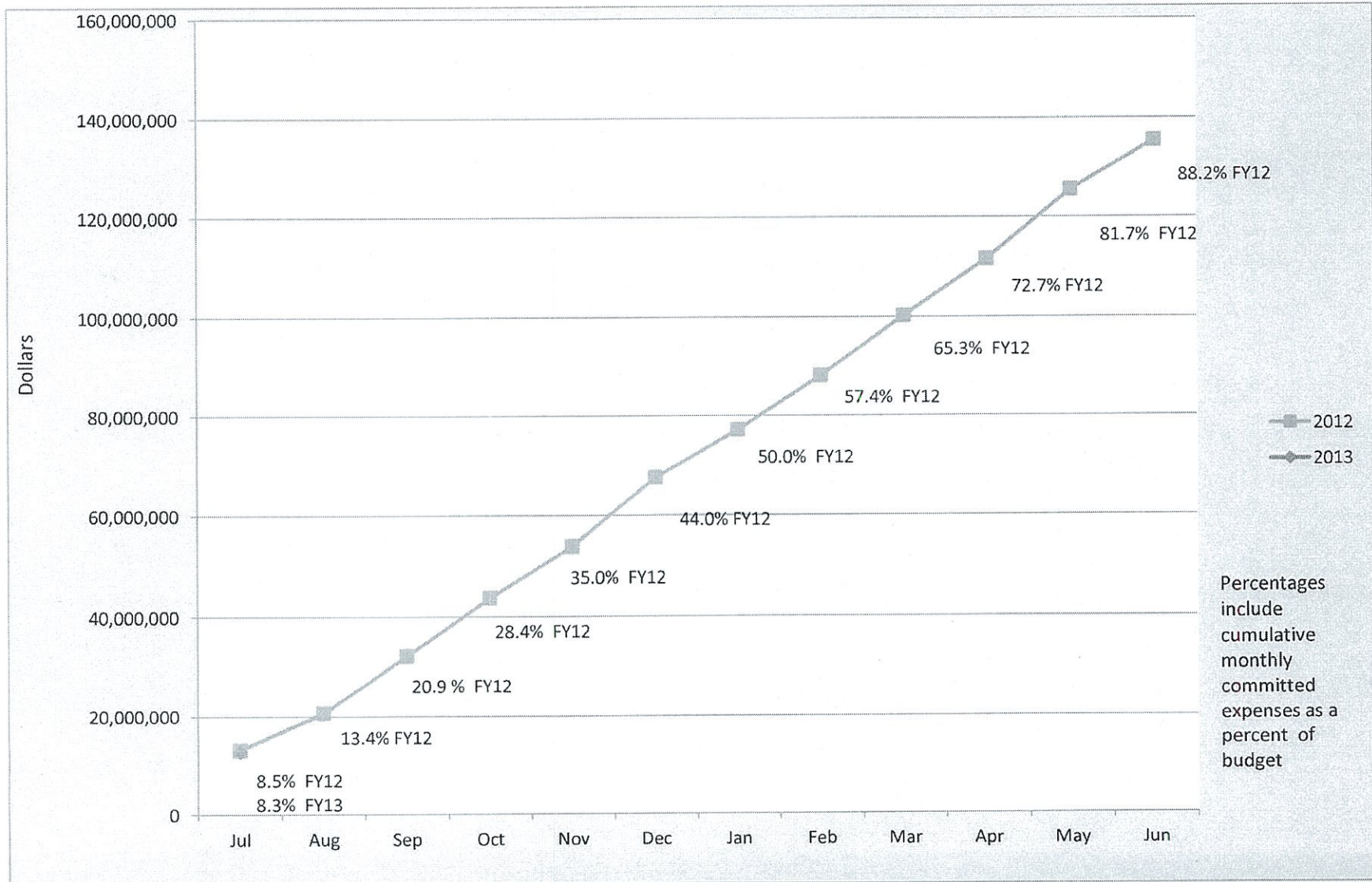
COLLEGE OF DUPAGE
FISCAL YEAR 2012 BUDGET AND EXPENDITURES
July 31, 2012
As of July 31, 2012 2 of 26 Payrolls have occurred = 8.7%

DIVISION	CURRENT ANNUAL BUDGET	EXPENDITURES YEAR TO DATE	* FUTURE COMMITMENTS	TOTAL COMMITTED	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
EDUCATION FUND						
President	\$ 941,518	\$ 75,298	\$ 9,025	\$ 84,323	\$ 857,195	8.96%
Govern. Relations/Board of Trustees	434,800	13,562	72,419	85,981	348,819	19.77%
Academic Affairs						
Academic Affairs Administration	5,192,834	275,530	398,841	674,371	4,518,463	12.99%
Business & Technology	15,463,281	1,003,452	190,046	1,193,498	14,269,783	7.72%
Health & Social Sciences	31,719,415	1,993,641	99,240	2,092,881	29,626,534	6.60%
Liberal Arts	22,571,973	1,194,237	66,204	1,260,441	21,311,532	5.58%
Library	8,100,320	693,402	233,149	926,551	7,173,769	11.44%
Continuing Education	2,813,445	249,967	22,566	272,533	2,540,912	9.69%
Student Services	7,898,486	448,707	69,269	517,976	7,380,510	6.56%
Information Technology	14,457,630	1,049,691	714,370	1,764,061	12,693,569	12.20%
Plan & Inst Effectiveness	919,101	73,445	2,156	75,601	843,500	8.23%
Development & Foundation	1,229,619	52,906	197,734	250,640	978,979	20.38%
Enrollment Management	5,562,923	261,071	32,952	294,023	5,268,900	5.29%
Total Academic Affairs	115,929,027	7,296,049	2,026,527	9,322,576	106,606,451	8.04%
Administrative Affairs						
Administrative Affairs Admin.	758,426	9,545	76,372	85,917	672,509	11.33%
Business Affairs	1,792,986	(23,173)	745,697	722,524	1,070,462	40.30%
Police Department	2,021,615	53,947	59,548	113,495	1,908,120	5.61%
Finance Office	4,339,800	86,577	144,797	231,374	4,108,426	5.33%
Facilities/Plant Administration	4,240,880	127,557	870,418	997,975	3,242,905	23.53%
Risk Management	217,056	18,163	8,554	26,717	190,339	12.31%
General Institutional	16,027,004	462,778	58,484	521,262	15,505,742	3.25%
Total Administrative Affairs	29,397,767	735,394	1,963,870	2,699,264	26,698,503	9.18%
Human Resources	2,534,327	98,898	9,477	108,375	2,425,952	4.28%
External Relations	3,628,700	233,825	175,510	409,335	3,219,365	11.28%
Total Education Fund:	\$ 152,866,139	\$ 8,453,026	\$ 4,256,828	\$ 12,709,854	\$ 140,156,285	8.31%
OPERATIONS & MAINTENANCE FUND						
Administrative Affairs	\$ 14,487,172	\$ 770,892	\$ 4,817,399	\$ 5,588,291	\$ 8,898,881	38.57%
Information Technology	640,766	47,713	620,340	668,053	(27,287)	104.26%
Total Operations & Maintenance Fund:	\$ 15,127,938	\$ 818,605	\$ 5,437,739	\$ 6,256,344	\$ 8,871,594	41.36%
Total General Funds	\$ 167,994,077	\$ 9,271,631	\$ 9,694,567	\$ 18,966,198	\$ 149,027,879	11.29%

* Future Committed figures include FY2012 encumbrances that will roll over to FY2013 when the Annual Close process occurs.

College of DuPage

FY 2012 & FY 2013 Education Fund Committed Expenditures



COLLEGE OF DUPAGE
DISPOSAL OF CAPITAL ASSETS
SUMMARY PAGE
FOR THE PERIOD APRIL 1, 2012 THROUGH JUNE 30, 2012

REASON FOR DISPOSAL	NUMBER OF ITEMS	ORIGINAL COST VALUE	PROCEEDS
DAMAGED	4	\$ 34,499.22	\$ -
DONATED	0	\$ -	\$ -
DISCARDED FOR OBSOLESCENCE	5	\$ 44,230.00	\$ -
SOLD	141	\$ 693,667.59	\$ 29,405.00
TRADED IN	6	\$ 21,908.97	\$ -
TOTAL	156	\$ 794,305.78	\$ 29,405.00

Locations partially inventoried during the quarter included: CHC Building, BIC Building, PE Building and TEC Building

TO BE REVIEWED BY BOARD AT THE AUGUST 2012 BOARD MEETING.

9. CONSENT AGENDA

B. For APPROVAL: Standard Items

- 1) Minutes**
- 2) Financial Reports**
- 3) Bids**
- 4) Requests for Proposals (RFP) – None**
- 5) Purchase Orders (PO)**
- 6) Personnel Actions**

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**
Approval of Board Meeting Minutes.

2. **REASON FOR CONSIDERATION**
The minutes of all Board of Trustees Meetings of Community College District 502 must be approved by the Trustees at a public Board Meeting.

3. **BACKGROUND INFORMATION**
Minutes are normally approved the month following the meeting dates.


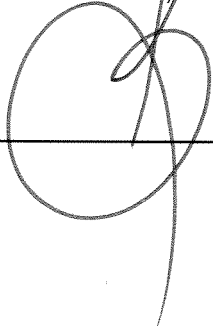
4. **RECOMMENDATION**
That the Board of Trustees approves the following Board Meeting Minutes:
 - a) 7/19/12 Closed Session – Confidential – for Board Members Only
 - b) 7/19/12 Regular Board Meeting

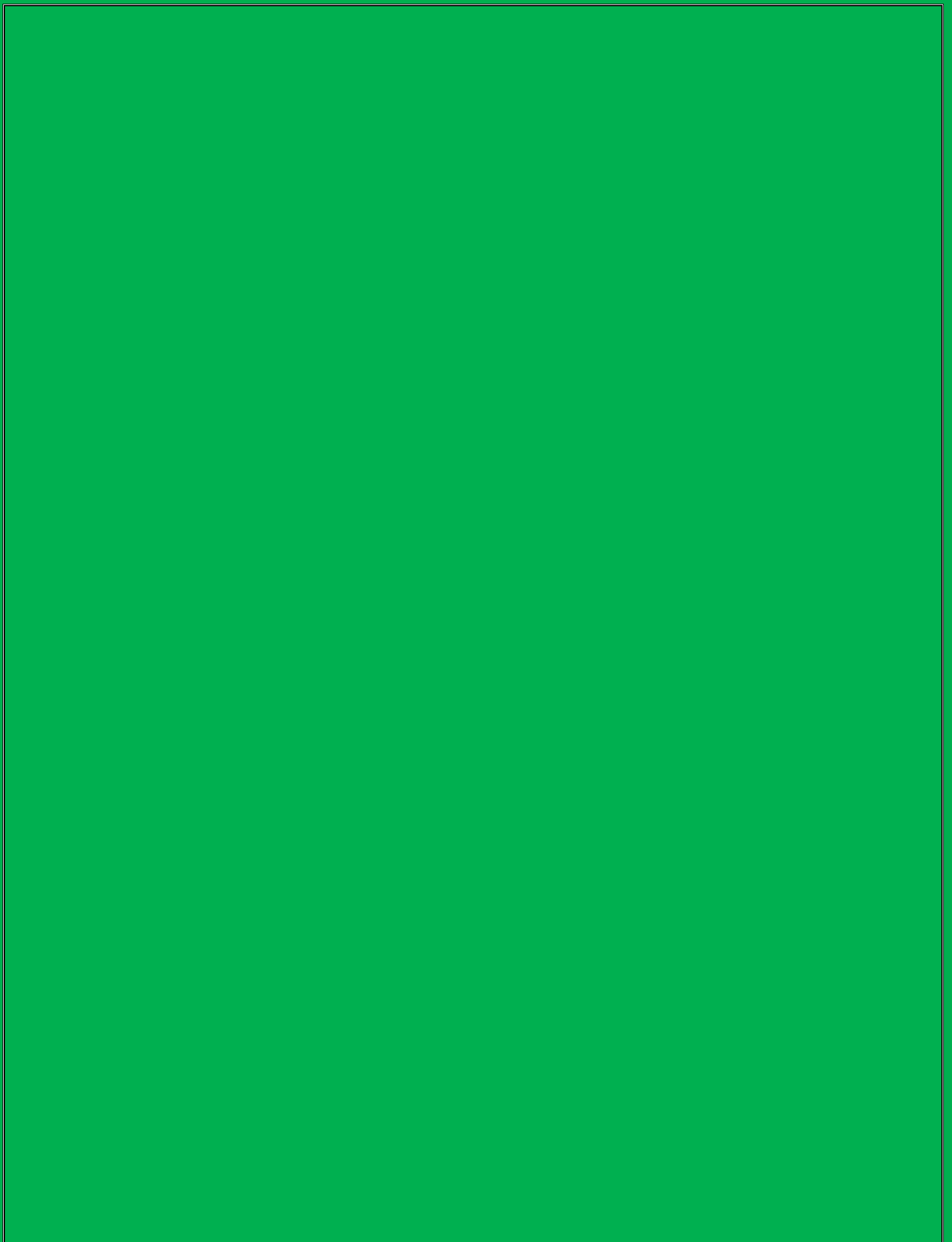
SIGNATURE PAGE FOR APPROVAL OF BOARD MEETING MINUTES

ITEM(S) ON REQUEST

That the Board of Trustees approves the following Board Meeting Minutes:

- a) 7/19/12 Regular Board Meeting - Closed Session
- b) 7/19/12 Regular Board Meeting

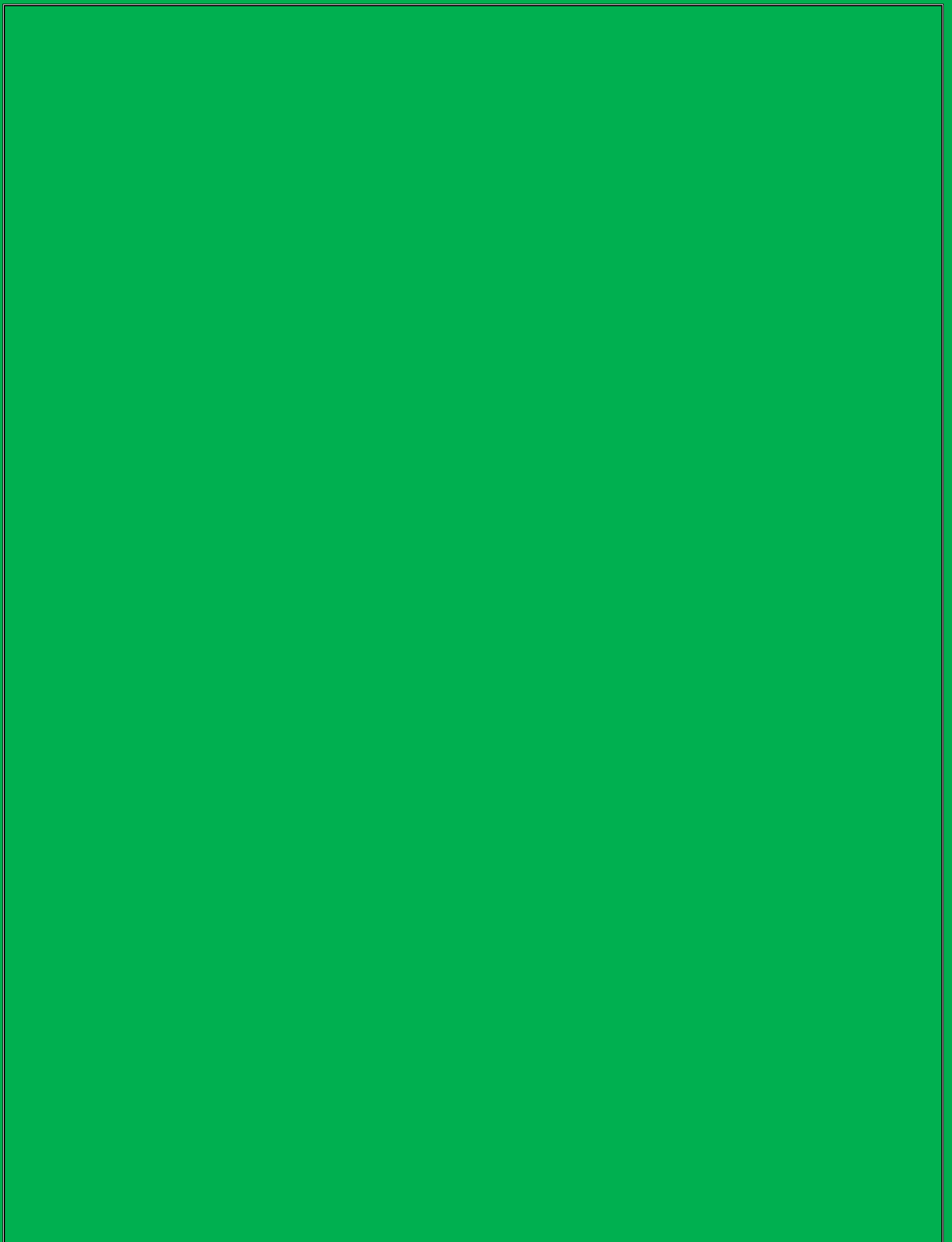
	<u>8/1/12</u>
Administrative Assistant, Office of the President	Date
	<u>8/1/12</u>
President	Date



7/19/12 Closed Session Minutes

CONFIDENTIAL

FOR BOARD ONLY



**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL
STATE OF ILLINOIS**

**MINUTES
THURSDAY, JULY 19, 2012
HELD ON CAMPUS IN SSC-2200, GLEN ELLYN, IL**

CALL TO ORDER

At 7:00 p.m., the Regular Meeting of the Board of Trustees was called to order by Chairman Carlin.

ROLL CALL

Present: Student Trustee Olivia Martin, Trustees Erin Birt, David Carlin, Dianne McGuire, Allison O'Donnell, Kim Savage, Nancy Svoboda and Joseph Wozniak.

Also Present: President Dr. Robert L. Breuder, Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C. and Legal Counsel Ken Florey of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd., staff members, representatives of the press and visitors. (Minutes prepared by Carol Blotteaux, Administrative Assistant, Office of the President.)

APPROVAL OF AGENDA

Chairman Carlin called for a motion to approve tonight's Agenda. Trustee Savage moved, Trustee McGuire seconded the motion. On voice vote, the Board of Trustees approved the Agenda for the Regular Board Meeting of July 19, 2012. The motion carried unanimously.

PRESENTATIONS

Dr. Glenda Gallisath, Associate Vice President of Academic Affairs, shared highlights of the annual Workforce Development Report, showing how twelve different departments and divisions of the College work together to serve the workforce development needs of residents and employers of District 502. Workforce development is education collaborating with both public and private sectors. She touched on five areas of the report for FY2011 and part of FY2012:

1. Growth and Diversification by Continuing Education and Extended Learning
2. New Degrees and Certificates
3. Continued Grant Support
4. Integration of the Student Success Grant
5. Enhanced Collaboration and Outreach

Dr. Gallisath responded to Board members' questions regarding the relationship with high schools. She advised they offer dual credit and dual enrollment classes to 21 high schools

and follow up with students by encouraging them to enroll at COD after they graduate. The Office of High School Partnerships is exploring new ways to strengthen the relationships with the area high schools.

With regard to manufacturing, over the past three years, there are new certificate programs linked to manufacturing. Donna Stewart, Dean of Business and Technology contacted Dr. Gallisath regarding an opportunity for COD to host a community-wide summit or expo on manufacturing involving area employers and educational partners. Joe Cassidy in Continuing Ed continues to develop new educational programs that meet employers' needs.

STUDENT TRUSTEE'S REPORT

Student Trustee Martin reported she attended the Illinois Community College Board (ICCB) Student Advisory Committee (SAC) Meeting in Normal, Illinois May 31 through June 2 where she met with Student Trustees from around Illinois and collaborated on topics concerning Illinois community colleges.

In an effort to plan for the fall semester at COD, Ms. Martin and members of the Student Leadership Council (SLC) plan on meeting with students at COD's satellite campuses. Their first visit will be to the Naperville campus, where they will discuss new and current policies and opportunities available to them at the Glen Ellyn campus.

SLC will hold their first meeting on July 31 to discuss plans for the fall semester.

PRESIDENT'S REPORT

Dr. Breuder read the draft of the magazine newsletter *Impact* which has a feature article on manufacturing technology, COD's involvement with a specific corporation and implications for many. This is an add-on to information provided by Dr. Gallisath.

The Board had two documents provided to them this evening – the Institutional Outcomes document for FY12, which will detail the accomplishments of COD employees over the past 12 months; and, the Financial Plan for 2013, which will detail disbursement of revenue for the year.

Over the past several months, Dr. Breuder has provided presentations detailing construction and renovation projects on campus. The work is being done for the purpose of providing a quality environment in which to work and deliver quality instruction and related services to our constituency. This evening, he presented a video which he felt would give the Board a sense of some of the aspects of the building program they weren't aware of in the past.

COMMENTS FROM COLLEGE OF DuPAGE EMPLOYEES

Glenn Hansen, President of the Faculty Association and Faculty Senate, stated his views on the recently approved faculty contract.

Assistant Professor Bob Hazard read comments on behalf of faculty who coordinate the Community Education Farm: Deborah Adelman, Shamili Sandiford and Diana Strode. An update was given on the Farm. Their first produce sale will be in early August.

COMMENTS FROM DISTRICT 502 CITIZENS

There were no comments from District 502 citizens.

COMMENTS FROM CITIZENS AT-LARGE

There were no comments from citizens at-large.

CONSENT AGENDA

Chairman Carlin asked if there were any Consent Agenda items the Board would like to remove and vote on separately. Hearing none, Trustee Svoboda moved, Trustee Savage seconded, that the Board of Trustees approve the Consent Agenda consisting of the following items:

- A. The following items for BOARD INFORMATION only:
 - 1) Gifts and Grants Report
 - 2) Governmental Consortium/Cooperative Purchases - None
 - 3) Financial Statements consisting of Schedule of Investments, Operating Funds – Budget and Expenditures, Tax Levy Collection

- B. The following items for BOARD APPROVAL:
 - 1) Minutes of the June 18 Regular Board Meeting:
 - a) 6/18/12 Closed Session Meeting
 - b) 6/18/12 Regular Board Meeting

 - 2) Financial Reports
 - a) Treasurer’s Report
 - b) Payroll and Accounts Payable Report

 - 3) Bid Items:
 - a) Autodesk Annual Education Subscription Renewal to the lowest responsible bidder, Imaginit Technologies, 55 E. Jackson Blvd., Suite 950, Chicago, IL 60604, for a total expenditure of \$81,972.30.

 - b) Staff Services Paper, on an item-by-item basis, to the lowest responsible bidders as follows:

<u>Item #</u>	<u>Vendor</u>	<u>\$ Amount</u>
1a, 1b, 1c, 1d, 2, 3, 4, 5, 6, 7a, 7b, 7c, 8, 9, 10a, 10b, 10c, 11a, 11b, 12a, 12b 14, 16	Midland Paper 101 E. Palatine Road Wheeling, IL 60090	\$122,652.00

13, 15, 17, 18, 19 Unisource Paper \$ 8,959.30
1141 N. Swift Road
Addison, IL 60101

for a total expenditure of \$131,611.30

c) Seaton Computing Center Renovation Bid Package 1 Rebid: Glazing, Plumbing and Excavation to the lowest responsible bidders:

a) That the Board of Trustees awards the bids for SCC Renovation Bid Package 1 and SCC Renovation Bid Package 1 Rebid: Glazing, Plumbing and Excavation to the lowest responsible bidders and assign the contracts to Power Construction Company, LLC as follows:

- Millwork Cabinetry work to Bernhard Woodwork, LTD. at 3670 Woodhead Dr. in Northbrook, IL for the value of \$69,738.71.
- Glazing work to Gateway Glazing, Inc. at 3455 Stern Avenue in St. Charles, IL for a base bid total of \$517,000.00.
- General Trades to OPC Construction, Inc. at 921 Aec Drive in Wood Dale, IL for the value of \$676,950.00.
- Tile work to Trostrud Mosaic & Tile Co. at 779 Dillon Drive in Wood Dale, IL for the value of \$17,628.00.
- Plumbing work to O'Sullivan Plumbing, Inc. at 9726 194th Street in Mokena, IL for the value of \$61,000.00.
- Excavation work to Diamond Construction Co. at 307 Caton Farm Road in Lockport, IL for the value of \$79,300.00.

For a subtotal of \$1,421,616.71;

b) That the Board of Trustees approves the increase in the contract amount with Power Construction Company, LLC., 2360 Palmer Drive, Schaumburg, IL 60137-3819 for the contract related expenses to SCC Renovation Bid Package 1 over the estimated construction cost of \$3,000,000 in accordance with contract terms, for an additional .85% fee for insurance in the amount of \$12,470.42 and 3.2% fee for trade contract costs in the amount of \$45,491.74 and

additional 5% fee for General Conditions in the amount of \$73,355.43 for a total fee amount of \$131,317.59.

For a total expenditure of \$1,552,934.30.

- 4) Requests for Proposals:
There were no Requests for Proposals.
 - 5) Purchase Orders for:
 - a) Project Management Consultant Contract with Mr. Scott Rogers of Oak Park, Illinois in an amount not to exceed \$27,000.00.
 - b) Construction Testing Services and Environmental Soil Sampling for McAninch Arts Center (MAC), Physical Education Building (PE), Student Resource Center (SRC), Seaton Computing Center (SCC), and the Campus Maintenance Center (CMC) with Testing Services Corporation, 360 South Main Place, Carol Stream, IL 60188 for a total expenditure not to exceed \$117,100.00.
 - 6) The Board ratified the following Personnel Actions:
 - a) Ratification of Faculty Appointments
 - b) Ratification of Classified Appointments
 - c) Ratification of Classified Promotions / Transfers
 - d) Ratification of Managerial Resignations / Terminations
 - e) Ratification of Classified Resignations / Terminations
 - f) Ratification of Managerial Retirements
 - g) Ratification of Classified Retirements
 - 7) In-Kind Donations Quarterly Report
 - 8) Addendum to the Joint Educational Agreement Between William Rainey Harper College and College of DuPage
- C. For Approval:
- 1) Ratification of Construction Change Orders
 - Referendum-Related Projects
- **2011 SITE AND GROUNDS – A. HORN #06: \$3,285.16.** This change is to provide a stone veneer on the inside of the existing planter at the SRC South Plaza. *This is an Owner-Requested Scope Change.*
 - **2011 SITE AND GROUNDS – A. HORN #07: \$18,876.00.** This change is to provide precast caps and additional stone veneer for the concrete retaining walls along the sidewalks in the MAC Amphitheater. *This is an Owner-Requested Scope Change.*
 - **2011 SITE AND GROUNDS – PIRTANO #04: \$2,776.50.** This change is to provide exploratory excavation surveying of existing utilities at the proposed location of the MAC Tensile Structure foundations. *This is an Owner-Requested Scope Change.*

- **2012 SITE AND GROUNDS – CENTRAL LAWN #01: \$9,230.00.** This change order reconciles the differences in unit-price quantities required by the contract documents and the quantities required by the Certified Irrigation Design. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – CENTRAL LAWN #02: \$5,350.00.** This change order is for the installation of a new irrigation main across the top of the BIC South Hill. The existing irrigation main was found to be too shallow. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – ABBEY PAVING #36: \$67,587.56.** This change order encompasses the scope of Project 10c - PE Canopy Trees. This work was structured as a change order to Abbey Paving's work as it incorporates areas where Abbey has existing responsibilities in their contract. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – ABBEY PAVING #38: \$34,207.97.** As part of planned landscaping enhancements to the MAC Courtyard, this change order modifies the proposed irrigation to accommodate revised landscaping along the edge of Pond 2. This change order also includes the replacement of the existing irrigation control wire at the SRC South Plaza. *This is an Owner-Requested Scope Change.*
- **BIC/SRC – MORTENSON #218.1: CREDIT (\$16,434.00).** The C.O.D. Auditor has completed his final review of Owner Change Orders #06 through #10. This change order is to correct the overcharges. *This change order is the result of an Internal Audit.*
- **BIC/SRC – MORTENSON #220: \$6,714.00.** During construction it was found that there were areas of conflict with existing structural steel and existing wall thicknesses that required the 2-1/2" AV conduits to be rerouted. The cost is related to rerouting these conduits in 13 classrooms. *This is a Design-Related Scope Change.*
- **BIC/SRC – MORTENSON #223: CREDIT (\$3,113.00).** The original design drawings showed flooring work to be completed on the 1st and 2nd floor of the SRC. This work is being eliminated since the scope of work has changed and will be completed as part of the SRC South Hallway project. *This is an Owner-Requested Scope Change.*
- **BIC/SRC – MORTENSON #224: CREDIT (\$1,157.00).** The C.O.D. Auditor has completed his final review of Berger Excavation's change orders. This change order is to correct the overcharges. *This change order is the result of an Internal Audit.*
- **BIC/SRC – MORTENSON: #210.1: \$30,246.00.** During construction there were several mechanical and plumbing system Requests for Information's (RFI's) submitted which added additional costs and credits to the contract to finalized system detail work. *This is a Design-Related Scope Change.*
- **CHC AND HEC SIGNAGE DESIGN – HERRICANE GRAPHICS: #01: \$14,487.00.** This is a change order to increase the contract to Hurricane Graphics on the CHC & HEC Design projects. The initial project scope did not include specialty lobby or hotel signage or exterior specialty signage to accommodate the 'W' logo. This change order is for design and construction work to accommodate owner requested signage in various locations throughout the building. *This is an Owner-Requested Scope Change.*
- **HEC – POWER: #157: \$30,970.00.** This change is to provide user requested additional exhaust fans and associated control wiring work associated with the two rooms having artificial smoke systems. Due to increased program use, the users requested to have additional building controls over the system to remove the smoke from the building more quickly than initially intended in the base building design. Funds for this work are not provided by the construction budget but rather the space and planning funds. *This is an Owner-Requested Scope Change.*
- **HEC 911 SIGNAGE – HERRICANE GRAPHICS #01: \$14,159.00.** This is a change order to increase the contract to Hurricane Graphics. The initial contract was for design only. Hurricane was the successful contractor for installation as well. The total budget anticipated for this scope of work was

- \$32,254.00 and with this change this work is within that budget. *This is an Owner-Requested Scope Change.*
- **HEC STREETSCAPE SIGNAGE – HERRICANE GRAPHICS: #01: \$9,317.00.** This is a change order to increase the contract to Hurricane Graphics. The change is to accommodate the expedited schedule to install the signage by building grand opening ceremonies as well as minor accommodations for field conditions adjustments made onsite during installation. *This is an Owner-Requested Scope Change.*
- **PARKING – ABBEY PAVING #25: \$20,461.53.** This change order is to relocate existing irrigation main in conflict with new storm sewer. Repair existing irrigation main found to be leaking. Relocate water line in conflict with location of new electrical equipment. *This is an Owner-Requested Scope Change.*
- **PARKING – ABBEY PAVING #27: \$1,289.40.** This change order is for the additional utility locating costs associated with 2011 landscape projects #16 SRC South and #25 MAC Courtyard. *This is an Owner-Requested Scope Change.*
- **PARKING – ABBEY PAVING #28: \$6,349.00.** This change order is for the relocation of several existing underground electrical power and lighting conduits found to be in conflict with required project excavation. *This is an Owner-Requested Scope Change.*
- **PARKING – ABBEY PAVING #29: \$5,082.00.** This change order is to furnish cobble stones for erosion control pads at swales, because the reuse of existing cobbles not possible. *This is an Owner-Requested Scope Change.*
- **PARKING – ABBEY PAVING #30: \$5,691.11.** This change order is for lot patching and traffic control signage to make College Ave. Parking Lots 6 and 7 safer during the winter. *This is an Owner-Requested Scope Change.*
- **PARKING – ABBEY PAVING #31: \$41,980.87.** This change order is for soil stabilization, in excess of contract allowances, for College Ave. Parking Lot 6 (stage1) and Lot 1A. *This is an Owner-Requested Scope Change.*
- **PARKING – ABBEY PAVING #32: \$925.58.** This change order is for additional handicap parking pavement striping in College Ave. Parking Lot 1. *This is an Owner-Requested Scope Change.*
- **PARKING – V3 COMPANIES #2: \$36,485.00.** This change order is for additional design services for modifications to Pond 9 to accommodate storm water run-off associated with the new CMC Building. In addition, this design is to accommodate the west campus future buildings as shown in the Planned Unit Development. *This is an Owner-Requested Scope Change.*
- **PE RENOVATION – POWER #03: \$134,983.00.** This change is for 3MD Relocation Services movers to relocate the MAC Performance department to west campus as a change order to their contract. *This is an Owner-Requested Scope Change.*
- **SRC SOUTH HALLWAY – MORTENSON: #01: \$3,716.00.** During the shop drawing review, it was determined that sidelights for the Media Room entrances did not show electric glass. This cost is to change the standard glass to the electric glass. *This is an Owner-Requested Scope Change.*
- **SSC RECEPTION DESK SIGNAGE – HERRICANE GRAPHICS: #01: \$16,525.00.** This is a change order to amend the Board approved signage design package approved previously for various signage work across campus. The total package of work previously awarded to Hurricane Graphics was \$90,340.00 for design services. The design services for the Student Services Center reception desk was mistakenly omitted. This change would increase the contract to include all design and engineering associated with this scope of work. Installation and construction is not included in this change. *This is an Owner-Requested Scope Change.*

- Capital Budget Projects
- **HSC NURSING LAB REMODEL – SCHWARTZ CONSTRUCTION GROUP #01: \$7,300.00.** The nursing staff requested changes that would increase the space in the lab to add an additional bed. This change is for the cost to remove and refinish the walls and ceiling in the storage room and for the additional cost to move the door. *This is an Owner-Requested Scope Change.*
 - 2) Approval of Construction Change Orders
 - Referendum-Related Projects
- **2011 SITE AND GROUNDS – A. HORN #08: \$8,405.54.** This change order reconstructs the three existing Gateway Entry Piers at the MAC Plaza to accommodate Planter Bowls. Revisions to the MAC Plaza Enhancements added planter bowls to these piers. *This is an Owner-Requested Scope Change.*
- There were no Capital Budget Projects.

NEW BUSINESS

A. For Information Only:
None.

B. For Approval:

- 1) Secretary O'Donnell moved, Trustee Svoboda seconded, that the Board approve Board Policies 20-35 and 20-40 Consolidation. Student Trustee Martin's preference is for the motion. On roll call, voting aye: Secretary O'Donnell, Trustees Savage, Svoboda, Wozniak, Vice Chairman Birt, Trustee McGuire and Chairman Carlin. Motion carried unanimously.
- 2) Vice Chairman Birt moved, Trustee Wozniak seconded, that the Board approve Board Policy 20-41 Code of Academic Conduct. Student Trustee Martin's preference is for the motion. On roll call, voting aye: Trustees Savage, Svoboda, Wozniak, Vice Chairman Birt, Trustee McGuire, Secretary O'Donnell and Chairman Carlin. Motion carried unanimously.
- 3) Trustee Savage moved, Trustee McGuire seconded, that the Board approve the 403(b) Plan Addendum. Student Trustee Martin's preference is for the motion. On roll call, voting aye: Trustees Svoboda, Wozniak, Vice Chairman Birt, Trustee McGuire, Secretary O'Donnell, Trustee Savage and Chairman Carlin. Motion carried unanimously.
- 4) Trustee Svoboda moved, Secretary O'Donnell seconded, that the Board approve the FY2013 Property, Liability, Workers' Compensation and Athletic Insurance Renewal. Student Trustee Martin's preference is for the motion. On roll call, voting aye: Trustees Wozniak, Vice

Chairman Birt, Trustee McGuire, Secretary O'Donnell, Trustees Savage, Svoboda and Chairman Carlin. Motion carried unanimously.

- 5) Trustee McGuire moved, Trustee Savage seconded, that the Board approve the Treasurer's Surety Bond. Student Trustee Martin's preference is for the motion. On roll call, voting aye: Vice Chairman Birt, Trustee McGuire, Secretary O'Donnell, Trustees Savage, Svoboda, Wozniak and Chairman Carlin. Motion carried unanimously.

ANNOUNCEMENTS

- **ICCTA Report**

- Trustee Svoboda noted the ICCTA Executive Committee will be meeting in Quincy, Illinois on August 10-11. Chairman Carlin will attend. He added there will be an Executive Committee Retreat facilitated by their legal counsel, Tom Ryder. Some of the topics for discussion will be their goals for next year; the 2012-13 legislative agenda, state and federal; the changing Illinois fiscal climate; ICCTA membership value; ICCTA meeting and special events dates; the state-wide public relations campaign; Committee chairs and assignments, educating new members of the General Assembly. He suggested that if any Board member has thoughts or concerns about any of these topics, they should mention them to either Trustee Svoboda or himself, and they will carry them to the meeting.

On September 14-15, there will be a meeting of the ICCTA Board of Representatives in Springfield. Robbins, Schwartz will be conducting a seminar on September 13 regarding legal issues in crisis media relations, collective bargaining issues, SURS retirement issues, etc. Trustee Svoboda plans to attend this meeting.

- **Foundation Report**

- Trustee Savage noted the Foundation ended a record-setting year on June 30 with \$3.2 million, 75% over their goal of \$1.8 million. This was the result of several significant planned gifts, including a gift from Cleve Carney and an additional \$600,000 estate pledge from a retired faculty member.

The 30th Annual Golf Outing is on September 17 at the Glen Oaks Country Club in Glen Ellyn with the hope of raising more than \$100,000 in support of student scholarships. To date, more than \$40,000 has been secured. Invitations will be going out in the next several weeks.

The Annual Scholarship Reception is scheduled for October 10. The reception brings together scholarship recipients and donors to give the students an opportunity to thank their donors in person.

For FY13, the Foundation will award \$400,000 in scholarships and awards.

The Grants Team and Academic Affairs are working together to craft a new Resource for Excellence Award from the Foundation in which \$100,000 will be given in mini grants as seed money from the Foundation for special academic projects and programs at the College.

Scott Marquardt, a Wheaton attorney, has joined the Foundation Board.

The next Foundation meeting is on September 11.

Chairman Carlin noted that Dr. Breuder sent the Board a message congratulating the Foundation on making great strides in a tough economic environment. Chairman Carlin thanked Dr. Breuder, the Foundation and staff for their hard work.

- Trustee McGuire congratulated COD Professor Tom Montgomery Fate on his book, *Cabin Fever: A Suburban Father's Search for the Wild*. She enjoyed the book and noted Professor Fate acknowledged COD for the sabbatical which offered him the opportunity to complete it.
- Trustee McGuire thanked Associate Vice President for Marketing and Communications Joe Moore for several COD advertising pieces she recently saw. In Naperville, they have a newsletter, *The Glimmer*, which ran an ad for Waterleaf. In the Sunday Daily Herald, there was another article highlighting one of our professors and the programs COD offers. The enrollment figures speak for the efforts of everyone, but she wanted to thank Mr. Moore in particular for the great marketing.

CLOSED SESSION

At 7:49 p.m., Chairman Carlin indicated he would entertain a motion to move into closed session. Trustee Savage moved, Trustee McGuire seconded, that the Board move into closed session for the purpose of discussing:

- Litigation...when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

ROLL CALL

Secretary O'Donnell called the roll, and the Board unanimously agreed to move into closed session. Chairman Carlin indicated no action would be taken following the closed session meeting.

RETURN TO OPEN SESSION

At 9:12 p.m., the Board returned to open session. Secretary O'Donnell called the roll.

ROLL CALL

Present: Trustees Dianne McGuire, Allison O'Donnell, Kim Savage, Nancy Svoboda, Joseph Wozniak, Erin Birt, David Carlin.

At 9:12 p.m., Chairman Carlin noted that, if there was no further business to come before the Board, he would entertain a motion to adjourn. Trustee Savage moved, Trustee McGuire seconded, that the Board Meeting adjourn. On voice vote, the motion carried unanimously.

By: _____
Allison O'Donnell, Board Secretary

Approved: August 21, 2012

By: _____
David Carlin, Board Chairman

COLLEGE OF DUPAGE
REGULAR BOARD MEETING
STANDARD BOARD APPROVAL

1. SUBJECT

Financial Reports.

2. REASON FOR CONSIDERATION

For monthly Board approval.

3. BACKGROUND INFORMATION

- a) June Treasurer's Report - The Treasurer's Report goes to the Board for approval every month except July. The June Treasurer's Report is presented along with the July report at the August Board meeting,
- b) July Treasurer's Report - The July Treasurer's Report is presented along with the June report at the August Board meeting
- c) Payroll and Accounts Payable Report – This report is presented to the Board for approval each month. This report lists the total payroll and accounts payable for the accounting month by fund.

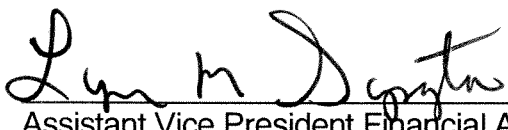
4. RECOMMENDATION

That the Board of Trustees approves the June and July Treasurer's Reports and the Payroll & Accounts Payable Report.

SIGNATURE PAGE FOR FINANCIAL REPORTS

ITEM(S) ON REQUEST

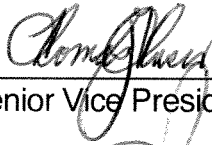
That the Board of Trustees approves the June and July Treasurer's Reports and the Payroll & Accounts Payable Report.



Assistant Vice President Financial Affairs/Controller

8/13/12

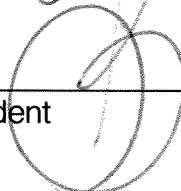
Date



Senior Vice President Administration/Treasurer

8/14/2012

Date


President

8/14/12

Date

College of DuPage
Community College District No. 502
Treasurer's Report as of June 30, 2012

MB Financial and Chase Concentration Accounts	
Beginning Balance	\$ 14,027,171
Current Activity	
Cash Receipts	4,834,074
Cash Disbursements	(17,544,815)
Wire Transfer/Bank Charges/Voids	30,189,900
Payroll	(5,649,940)
Total Month Activity	<u>11,829,219</u>
Ending Balance	<u>\$ 25,856,390</u>
Cash	
MB Financial Concentration Account	\$ 11,926,259
MB Financial Fed Account	10,009
Change Funds	17,920
Chase Concentration and Credit Card Accounts	13,930,131
Total Cash	<u>\$ 25,884,319</u>
Cash Equivalents	
ILFUNDS	\$ 16,971,536
Wheaton NOW Account	14,102,478
Citibank	24,240,954
Money Market	162,570
Global Government Securities	30,000,000
PFM Liquidity Account	17,841,269
Chase High Yield	59,284,740
Total Cash Equivalents	<u>\$ 162,603,547</u>
Investments	
Time Deposits	\$ 1,245,000
Northern Trust	5,067,234
PFM	25,499,773
PFM Fair Value Adjustment	(39,717)
IIIT PFM	43,883
Managed Portfolio	19,931,562
Managed Portfolio Fair Value Adjustment	(80,889)
Total Investments	<u>\$ 51,666,846</u>
Total Cash Equivalents & Investments	<u>\$ 214,270,393</u>
Total Cash, Cash Equivalents & Investments	<u>\$ 240,154,712</u>

College of DuPage
Community College District No. 502
Treasurer's Report as of July 31, 2012

MB Financial and Chase Concentration Accounts

Beginning Balance	\$ 25,856,390
Current Activity	
Cash Receipts	9,660,687
Cash Disbursements	(12,550,264)
Wire Transfer/Bank Charges/Voids	(49,169)
Payroll	(6,234,457)
Total Month Activity	<u>(9,173,203)</u>
Ending Balance	<u>\$ 16,683,187</u>

Cash

MB Financial Concentration Account	\$ 11,911,354
MB Financial Fed Account	10,009
Change Funds	17,920
Chase Concentration and Credit Card Accounts	4,771,833
Total Cash	<u>\$ 16,711,116</u>

Cash Equivalents

ILFUNDS	\$ 21,935,438
Wheaton NOW Account	14,104,951
Citibank	24,243,219
Money Market	30,198,331
PFM Liquidity Account	17,844,958
Chase High Yield	59,295,647
Total Cash Equivalents	<u>\$ 167,622,544</u>

Investments

Time Deposits	\$ 1,245,000
Northern Trust	5,067,234
PFM	25,501,588
PFM Fair Value Adjustment	(44,522)
IIIT PFM	87,092
Managed Portfolio	19,969,448
Managed Portfolio Fair Value Adjustment	(94,728)
Fair Value Adjustment	284
Total Investments	<u>\$ 51,731,396</u>

Total Cash Equivalents & Investments	\$ 219,353,940
Total Cash, Cash Equivalents & Investments	\$ 236,065,056

College of DuPage
Community College District No. 502
PAYROLL AND ACCOUNTS PAYABLE REPORT
CASH DISBURSEMENTS
July 31, 2012

Payroll - July 2012

	Gross	Net
Advices	8,939,429	5,878,847
Checks	487,469	355,610
Total Payroll	9,426,898	6,234,457

Accounts Payable - July 2012*

Imprest checks - Vendors	536,324
Imprest Echecks - Vendors	469,858
Imprest checks - Employees	30,293
Imprest Echecks - Employees	38,248
Imprest checks - Student Refunds	433,738
Imprest Debit Cards - Student Refunds	286,199
Imprest E-commerce - Student Refunds	125,892
Total Imprest	1,920,552
Operating checks - Vendors	2,056,458
Operating Echecks - Vendors	6,591,438
ACH transfers - Vendors	1,966,348
Wire transfers - Vendors	15,468
Total Operating	10,629,712

Combined Payroll and Accounts Payable - July 2012

Total Net Payroll Disbursements	6,234,457
Total Accounts Payable Disbursements	12,550,264
Total Cash Disbursements	18,784,721

*Includes payroll cash disbursements made to vendors and government agencies for employee withholdings.

COLLEGE OF DuPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
ACCOUNTS PAYABLE TO BE APPROVED BY BOARD
AT THE AUGUST 2012 BOARD MEETING

CHECKS ISSUED DURING ACCOUNTING MONTH - JULY

<u>NUMBER</u>	<u>PAYEE NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
IM*0096321	IL Community College Risk	College insurance premium coverage for FY 2013	\$ 1,147,431.00
IM*0096322	R.J. Galla Co., Inc.	Renewal of Bond Series 2011A and Treasurer 's Security Bond	53,366.00
IM*0096446	Advanced Communications	Fees for Health Science simulation lab renovation	97,733.70
IM*0096447	ComEd/Commonwealth Edison-Carol Stream	Distribution charges for April - June 2012	208,407.00
IM*0096448	CSC-Communications Supply Corp	Network equipment and supplies for BIC renovation project	15,466.19
IM*0096449	Hayes Mechanical	Boiler replacement Naperville and Westmont	130,181.40
IM*0096450	HisTREE.net	Tree inventory scanning software and equipment	23,580.00
IM*0096451	Illinois Heartland Library System	Annual group services for the Library	43,685.00
IM*0096452	Miles Chevrolet Nissan	Chevrolet Tahoe for the Police Department	24,517.50
IM*0096453	Morrow Brothers Ford Inc.	Ford utility truck for Police Department	24,694.00
IM*0096454	Motorola Solutions	Handheld devices for the Police Department	24,213.26
IM*0096455	Postmaster - Glen Ellyn	USPS postage usage replenishment - June 2012	60,000.00
IM*0096456	Proliance Energy Llc	Gas services May 2012	42,851.30
IM*0096457	Reserve Account	Postage usage replenishment for June 2012	35,000.00
IM*0096458	Robbins, Schwartz, Nicholas, Lifton & Taylor	Legal services May 2012	29,526.32
IM*0096459	Xerox Corporation	Xerox copier lease/usage fees May 2012	34,362.50
IM*0096460	DuPage County	Building permit for the MAC Tensile structure	18,377.50
IM*0096871	Proliance Energy Llc	Gas services June 2012	43,065.01
IM*A185	Dept of Treasury	Federal Tax withholding 7/12/12 payroll	726,048.53
IM*A185	Dept of Treasury	College share Medicare tax withholding 7/12/12 payroll	64,496.04
IM*A185	Dept of Treasury	College share FICA tax withholding 7/12/12 payroll	16,229.53
IM*A186	IDES-Magnetic Media Unit	State tax withholding 7/12/12 payroll	203,049.52
IM*A189	Dept of Treasury	Federal Tax withholding 7/16/12 payroll	681,541.75
IM*A189	Dept of Treasury	College share Medicare tax withholding 7/26/12 payroll	62,329.35
IM*A189	Dept of Treasury	College share FICA tax withholding 7/26/12 payroll	16,471.16
IM*A190	IDES-Magnetic Media Unit	State tax withholding 7/26/12 payroll	196,182.43
IM*E0008631	Aqua Designs, Inc.	Irrigation services for Site and Grounds project	78,687.59
IM*E0008632	Carter Group	Move management services for BIC project	65,492.00
IM*E0008633	Schwartz Construction Group	Health Science nursing lab renovation	116,265.56
IM*E0008707	Kushan, LLC	Instructional fees for Dental and Vet Assistant courses	31,201.20
IM*E0008708	MRXI Corporation	Instructional fees for Pharmacy Tech course	28,350.00
IM*E0008841	DuPage Credit Union	Payroll deduction 7/12/12 payroll	54,395.37
IM*E0008842	Valic Retirement Services	Payroll deduction 7/12/12 payroll	124,416.40
IM*E0008847	SURS-State Univ Retirement System of IL	SURS withholding 7/12/12 payroll	371,071.69
IM*E0008847	SURS-State Univ Retirement System of IL	Trust & Federal funds 7/12/12 payroll	18,050.31
IM*E0008847	SURS-State Univ Retirement System of IL	College share SURS health 7/12/12 payroll	17,565.60
IM*E0008877	A. Horn, Inc.	Landscaping improvements for site and grounds project	47,500.00
IM*E0008878	Abbey Paving Co. Inc.	Services for Parking Improvement project	1,438,735.81
IM*E0008879	Ad Astra Information Systems	Ad Astra annual maintenance FY 2013	16,500.00
IM*E0008880	Aqua Designs, Inc.	Irrigation services for Site and Grounds project	16,827.23
IM*E0008881	Corporate Concepts, Inc.	Furniture for BIC/SRC Phase II project	23,289.84
IM*E0008882	Creo Industrial Arts	Wayfinding signage for Regional Centers	43,612.23
IM*E0008883	Ellucian (formerly known as Datatel)	Annual license fees FY 2013	491,805.00
IM*E0008884	Entera, LLC	Campus Wayfinding signage	110,318.90
IM*E0008885	ESM Solutions Corp	Annual software licenses FY 2013	27,040.00
IM*E0008886	Forms & Surfaces	Installation of receptacles for BIC/SRC/SSC buildings	75,595.00
IM*E0008887	Franczek Radelet	Legal services May/June 2012	61,529.45
IM*E0008888	Gallagher Benefits Services Inc.	Payroll deductions May/June 2012	24,457.86
IM*E0008888	Gallagher Benefits Services Inc.	Life Insurance college share July 2012	4,140.18

COLLEGE OF DuPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
ACCOUNTS PAYABLE TO BE APPROVED BY BOARD
AT THE AUGUST 2012 BOARD MEETING

CHECKS ISSUED DURING ACCOUNTING MONTH - JULY

<u>NUMBER</u>	<u>PAYEE NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
IM*E0008889	Graef	Library renovation commissioning agent	\$ 15,450.00
IM*E0008890	Integrays Energy Services Inc.	Electric energy fees April - June 2012	404,652.24
IM*E0008891	Legat Architects	Professional services for the Physical Education Center	74,155.34
IM*E0008892	Mortenson Construction	Construction management services for BIC/SRC project	1,756,082.00
IM*E0008893	MRXI Corporation	Instructional fees for Pharmacy Tech course	20,900.00
IM*E0008894	Perceptive Software, Inc.	Image Now software licenses FY 2013	49,016.00
IM*E0008895	Rave Wireless, Inc.	Software licenses FY 2013	49,670.80
IM*E0008896	Schaeffges Brothers, Inc.	Landscaping services for Site and Grounds project	120,553.05
IM*E0008897	Smith Maintenance Company	Janitorial services for June 2012	36,103.88
IM*E0008898	Thorne Electric	Electrical work for Landscape Improvements project	102,526.52
IM*E0008899	Vixen Construction	Services for Site and Grounds project	27,620.80
IM*E0008900	Scholar Buys	Scanmail Office Suite software	58,076.00
IM*E0008901	Village of Glen Ellyn	Water and sewer services May 2012	26,448.90
IM*E0009066	DuPage Credit Union	Payroll deduction 7/26/12 payroll	54,259.02
IM*E0009067	Valic Retirement Services	Payroll deduction 7/26/12 payroll	127,393.55
IM*E0009201	SURS-State Univ Retirement System of IL	SURS withholding 7/26/12 payroll	361,581.58
IM*E0009201	SURS-State Univ Retirement System of IL	College share SURS health 7/26/12 payroll	16,783.93
IM*E0009201	SURS-State Univ Retirement System of IL	Trust & Federal funds 7/26/12 payroll	3,317.01
IM*W149	Sarl Ecole des Trois Ponts	Fees for Field Studies French Cooking trip (participant paid)	15,467.80
TOTAL CHECKS, E-CHECKS, ACH, & WIRE TRANSFERS ISSUED DURING ACCOUNTING MONTH			<u>\$ 10,629,711.63</u>

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

SUMMARY OF BIDS

Item 9. B. 3) a) Physical Education Building (PE) Bid Package 2

a) That the Board of Trustees awards the bids for Physical Education Building Bid Package 2 to the lowest responsible bidders and assign the contracts to Power Construction Company, LLC as follows:

- Demolition work to Robinette Demolition, Inc., 0S 560 Highway 83, Oakbrook Terrace, IL for the value of \$ 572,250.00. Alternate #23 for an additional \$1,000.00 is being recommended. Total contract award of \$ 573,250.00.
- Precast stair work to Advanced Cast Stone Company, W5104 Hwy144, Random Lake, WI for the value of \$120,510.00.
- Masonry will be presented at a later date following completion of the review of bid responses.
- Stairs and miscellaneous metals will be presented at a later date following completion of the review of bid responses.
- Millwork and cabinetry will be presented at a later date following completion of the review of bid responses.
- Metal Panels will be presented at a later date following completion of the review of bid responses.
- Roofing and sheet metal will be presented at a later date following completion of the review of bid responses.
- Overhead coiling doors will be presented at a later date following completion of the review of bid responses.
- General trades work to L.J. Morse Construction, 128 S. Broadway, Aurora, IL for the value of \$ 2,169,600.00. Alternate #05 for an additional \$ 20,890.00 is being recommended. Alternate #13A for an additional \$ 13,330.00 is being recommended. Alternate #13B for an additional \$ 21,760.00 is being recommended. Total contract award of \$ 2,225,580.00.

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- Tile will be presented at a later date following completion of the review of bid responses.
- Sports Flooring will be presented at a later date following completion of the review of bid responses.
- Carpet will be presented at a later date following completion of the review of bid responses.
- Painting will be presented at a later date following completion of the review of bid responses.
- Lockers & cubicles, no bids were received and the trade package will be re-bid.
- Bleachers will be presented at a later date following completion of the review of bid responses.
- Swimming pool work to Schaeffges Brothers, Inc., 851 Seton court, 2A, Wheeling, IL for the value of \$ 865,500.00.
- Elevators will be presented at a later date following completion of the review of bid responses.
- Fire Suppression work to Absolute Fire Protection, Inc., 5279 28th Avenue, Rockford, IL, for the value of \$ 211,600.00.
- Plumbing work to Abitua Sewer, Water & Plumbing, Inc., 887 Church Rd., Elgin, IL, for the value of \$ 1,115,000.00.
- HVAC work to Amber Mechanical Contractors, Inc., 11950 S. Central Ave., Alsip, IL for the value of \$ 2,472,000.00.
- Building Automation Systems work to Honeywell HBS, 95 E. Algonquin Rd. Building D, Des Plaines, IL, for the value of \$ 318,665.00.
- Electrical, Fire Alarm, Security, Low Voltage Communications, and Audio / Visual Systems to Block Electric Company, Inc., 203C Earl Road, Shorewood, IL, for the value of \$ 2,277,130.00. Alternate #05 for an additional \$ 3,000.00 is being recommended. Alternate #16B for an additional \$7,300.00 is being recommended. Alternate #28 for an additional \$ 4,000.00 is being recommended. Total contract award value of \$ 2,293,430.00.

For a subtotal expenditure of \$ 10,193,535.00.

- b) That the Board of Trustees accept the increase in the contract amount with Power Construction Company, LLC., 2360 Palmer Drive, Schaumburg, IL 60137 related to Physical Education Building Bid Package 2 in accordance with contract terms and the previously approved fee schedule that includes .85% fee for insurance in the amount of \$ 88,595.00 and a 2.25% fee for trade contract costs in the amount of \$ 229,355.00 and a 4.95% fee for General Conditions in the amount of \$ 515,933.00 for a total fee amount of \$ 833,882.00.

For a total expenditure of \$ 11,027,418.00.

Item 9. B. 3) b) Student Resource Center (SRC) Bid Package 4

- a) That the Board of Trustees awards the bid for SRC Renovation Bid Package #4 to the lowest responsible bidders as follows:
- Selective Demolition to Kinsale Contracting Group, Inc., 648 Blackhawk Drive, Westmont, IL for the base bid of \$ 1,030,000.00.
 - Structural Steel to Ralph H. Simpson, 733 Industrial Drive, Elmhurst, IL for the base bid plus Alternates 4 and 6 for a total of \$ 833,797.00.
 - Carpentry to M. A. Mortenson Company, 25 Northwest Point Boulevard, Elk Grove Village, IL for the base bid plus Alternate 4 for a total of \$ 2,080,700.00.
 - Architectural Casework to Accurate Custom Cabinets, 115 West Fay Avenue, Addison, IL for the base bid of \$ 329,205.00.
 - Roofing to G. E. Riddiford Company, 2333 Hamilton Road, Arlington Heights, IL for the base bid plus Alternate 4 for a total of \$ 1,471,200.00.
 - Glass and Glazing to Gateway Glazing, Inc., 3455 Stern Avenue, St. Charles, IL for the base bid of \$ 355,000.00.
 - Drywall to International Decorators, Inc, 28059 West Commercial Avenue, Barrington, IL for the base bid plus Alternates 4, 9 and 11 for a total of \$ 2,532,328.00.

- Fire Protection to Nelson Fire Protection, 11028 Raleigh Court, Rockford, IL for the base bid plus Alternate 4 for a total of \$ 807,365.00.
- Plumbing to Capitol Mechanical Industries, Inc., 998 North Lombard Road, Suite 150, Lombard, IL for the base bid of \$ 723,450.00.
- Electrical to Gibson Electric Company, Inc., 3100 Woodcreek Drive, Downers Grove, IL for the base bid plus Alternates 4 and 11 for a total of \$ 6,206,600.00.

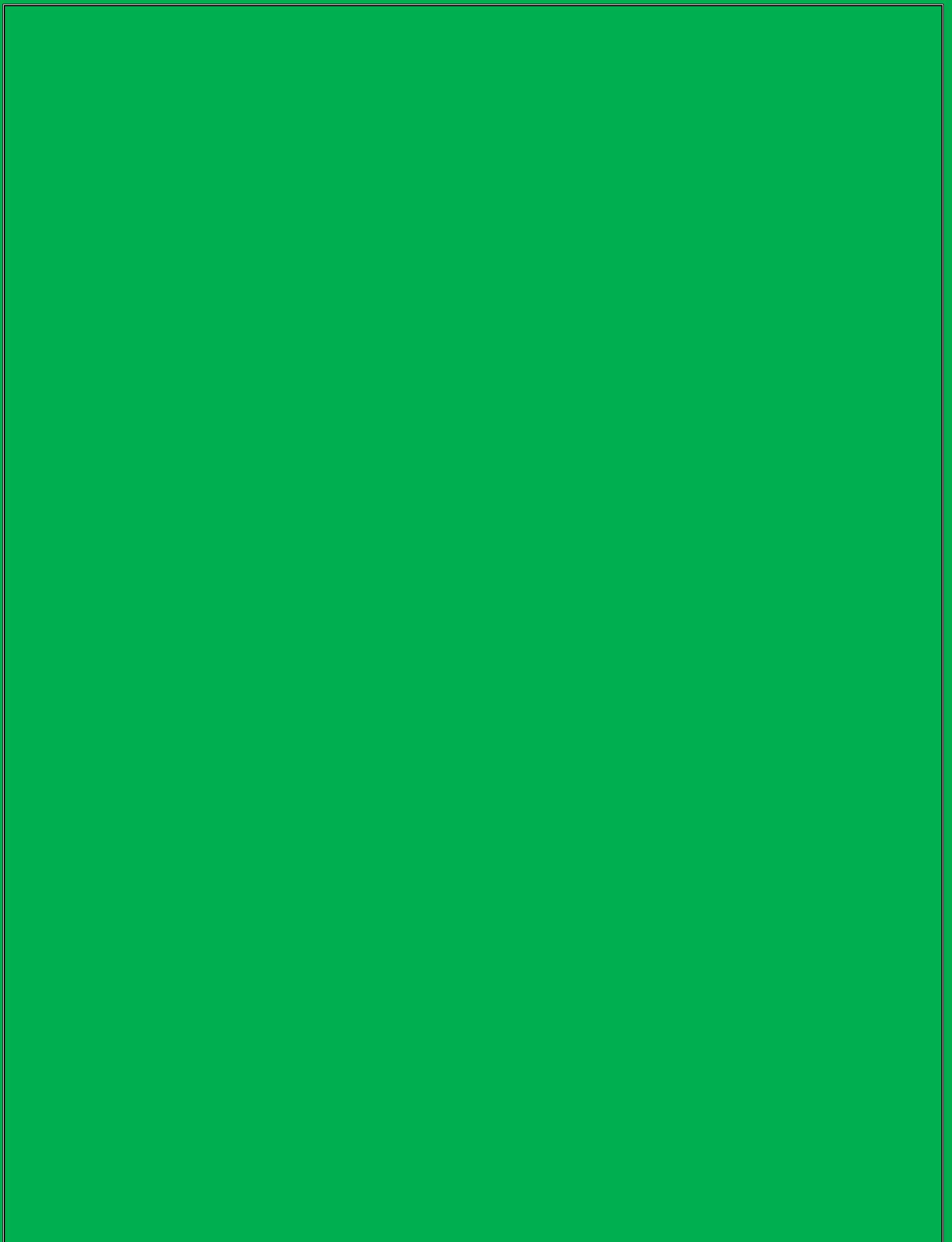
For a subtotal of \$ 16,369,645.00;

- b) That the Board of Trustees approves the increase in the construction management contract amount with M. A. Mortenson Company, 25 Northwest Point Blvd., Elk Grove Village, IL 60007, for the contracts related to SRC Library Renovation Bid Package #4, in accordance with the contract terms, for Site Services per the quote dated June 13, 2012 for temporary site services to support construction activities for a subtotal of \$ 1,369,629.00;
- c) As previously approved by the board, a 4.58% fee for General Conditions in the amount of \$ 812,459.00; a 0.95% fee for insurance in the amount of \$168,523.00; a 2.2% fee for trade contract costs in the amount of \$ 390,264.00 for a subtotal of \$ 1,371,246.00.

For a total project expenditure of \$ 19,110,520.00.

Item 9. B. 3) c) Microsoft Enrollment for Education Solutions.

That the Board of Trustees awards the bid for Microsoft Enrollment for Education Solutions to the lowest responsible bidder, SHI International, 290 Davidson Avenue, Somerset, New Jersey, 08873 for a total expenditure of \$ 188,874.30.



COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Physical Education (PE) Building Bid Package 2

2. BUDGET STATUS

Power Construction Company, the College's Construction Manager, estimated the total cost of this bid package to be \$11,530,802.00. The recommended awards total \$10,193,535.00 or \$1,337,267.00 below the estimate. These funds are being provided by the Referendum #2 Physical Education Building Addition and Renovation construction budget #03-90-36803-5804001.

3. BACKGROUND INFORMATION

This represents Bid Package 2 and includes the following twenty-three trades:

- a. 02.1 Demolition
- b. 03.2 Precast Concrete Stair
- c. 04.1 Masonry
- d. 05.2 Stairs and Miscellaneous Metals
- e. 06.1 Millwork and Cabinetry
- f. 07.1 Metal Wall Panels
- g. 07.2 Roofing and Sheet Metal
- h. 08.2 Overhead Coiling Doors and Grilles
- i. 09.1 General Trades
- j. 09.2 Tile
- k. 09.3 Sports Flooring
- l. 09.4 Carpet, Rubber Base and Wood Flooring
- m. 09.6 Painting
- n. 10.1 Lockers and Cubicles
- o. 11.1 Food Service Equipment
- p. 12.1 Telescoping Bleachers and Gymnasium Equipment
- q. 13.1 Swimming Pool
- r. 14.1 Elevator
- s. 21.1 Fire Suppression
- t. 22.1 Plumbing

- u. 23.1 Heating, Ventilation, and Air Conditioning
- v. 23.2 Building Automation System
- w. 26.1 Electrical, Fire Alarm, Security, Low Voltage Communications, and Audio / Visual Systems

The awarded bidder's contracts and all future project construction contracts will be assigned to the project's Construction Manager, Power Construction Company, LLC.

This bid package requested 30 alternate bids which are as follows:

- 1) Install a new concrete footing for the new curtain-wall system. This alternate was part of Bid Package 1. It was not required for the new system and therefore was not accepted by the College.
- 2) Install new pyramidal skylights in the PE Dance Studio #145 bid. This alternate was solicited as part of Bid Package 1. This work is not being accepted at this time.
- 3) A water feature including tile, plumbing work, and electrical work in Plaza / Lobby. This work is not being accepted at this time.
- 4) Replacing the overhead doors in the building. This work is not being accepted at this time.
- 5) Adding an operable panel partition between Mat Room 1 #138 and Mat Room 2 #136. This work has been accepted to proceed.
- 6) Providing local hot water boiler system in lieu of heat exchanger steam system from campus central plant. This work is not being accepted at this time.
- 7) Removing and replacing air-handling units #AHU-1, #AHU-3, and #AHU-5 in lieu of rebuilding them. This work is not being accepted at this time.
- 8) Eliminating the hanging circular acoustical cloud forms in Mind and Body Studio 1 #135 and Mind and Body Studio 2 #137 including additional sprinkler piping and exposed round ductwork. This work is not being accepted at this time.
- 9A) Removing and replacing existing standing seam metal roof panels on East Arena Storage Addition. This work is not being accepted at this time.
- 9B) Removing and replacing existing standing seam metal roof panels on North Arena Storage. This work is not being accepted at this time.

- 10A) Painting existing standing seam metal roof panels and associated sheet metal flashings and trim on East Arena Storage Addition. This work has been accepted to proceed.
- 10B) Painting existing standing seam metal roof panels and associated sheet metal flashings and trim on North Arena Storage. This work has been accepted to proceed.
- 11A) Painting existing sheet metal roof copings and flashings on the existing building as indicated on Sheet AR-101 - Overall Roof Plan. This work has been accepted to proceed.
- 11B) Removing and replacing existing sheet metal roof copings on the existing building with new custom color sheet metal roof copings and flashings as indicated on Sheet AR-101 - Overall Roof Plan. This work is not being accepted at this time.
- 12A) Providing new sheathing and metal wall panel system to East Arena Storage Addition east wall. This work has been accepted to proceed.
- 12B) Eliminating the new exterior plaster system to East Arena Storage Addition east wall. This work is not being accepted at this time.
- 13A) Providing new acoustical wall panel system in Natatorium #140. This work has been accepted to proceed.
- 13B) Providing new acoustical wall panel system in Arena / Fieldhouse #111. This work has been accepted to proceed.
- 14) Stripping and refinishing existing main competition maple wood basketball court in Arena / Fieldhouse #111 including gamelines, graphics, and logos. This work is not being accepted at this time.
- 15A) Removing and replacing existing resilient athletic flooring in Arena / Fieldhouse #111 with fluid-applied athletic flooring (Connor Sports Flooring; Product: "ElastiPlus"). This work is not being accepted at this time.
- 15B) Removing and replacing existing resilient athletic flooring in Arena / Fieldhouse #111 with rubber sheet athletic flooring (Basis of Design: Mondo; Product: "Mondo Advance Vulcanized"). This work is not being accepted at this time.

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- 15C) Removing and replacing existing resilient athletic flooring in Arena / Fieldhouse #111 with vinyl sheet athletic flooring (Basis of Design: Gerflor; Product: ""Taraflex Sport M Performance"". This work is not being accepted at this time.
- 16A) Removing and replacing existing Sound Reinforcement System in Arena / Fieldhouse #111. This work is not being accepted at this time.
- 16B) Providing new TV monitors (15 Total) in Plaza/ Lobby #200, Commons / Lobby #100, and Cardiovascular Fitness #202C. This work has been accepted to proceed.
- 16C) Provide the video projection system and all associated cabling and components in Multi-Activity #130. This work is not being accepted at this time.
- 17) Removing and replacing the existing electronic scoreboards (2 Total) in Arena / Fieldhouse #111 including electrical work. This work is not being accepted at this time.
- 18) Removing and replacing the existing electrically operated divider curtains (5 total) in Arena #111 / Fieldhouse #111 including electrical work. This work is not being accepted at this time.
- 19) Removing and replacing the existing electrically operated ceiling hung batting cages in Arena /Fieldhouse #111 including electrical work. This work is not being accepted at this time.
- 20) Providing new electrically operated basketball goals on main competition court (2 total) in Arena / Fieldhouse #111 including electrical work. This work is not being accepted at this time.
- 21) Providing new wall-mounted touch pad control system to operate basketball backstops, dividers curtains, and batting cages in Arena / Fieldhouse #111 including electrical work. This work is not being accepted at this time.
- 22) Providing new power hubs for trade shows and the like in Arena / Fieldhouse #111. This work is not being accepted at this time.
- 23) Removing and replacing decorative glass and metal guardrail system in Natatorium Balcony #208. This work has been accepted to proceed.
- 24) Removing and replacing existing light fixtures in Arena storage #116, Football Equipment Cage #116C, Softball Equipment Cage #116B, Baseball Equipment Cage #116A, Office #118, Arena Storage #117, Event

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Equipment Cage #117A, Golf Equipment Storage Cage #117C, Basketball Equipment Cage #117H, Track Equipment Cage #117D, Soccer Equipment Cage #117E, Volleyball Equipment #117G, and Tennis Equipment #117F, Electrical #119, Storage #130B, Storage #134, BDF #134A, and Storage #134B. This work is not being accepted at this time.

- 25) Providing a high performance opaque sealer on existing interior precast walls in Natatorium #140. This work is not being accepted at this time.
- 26) Providing plastic laminate on medium density fiberboard in lieu of solid surface at: Planter walls as shown in elevation 19/A-606 (2 total), power walls in Cardiovascular / Fitness #202C. This work is not being accepted at this time.
- 27) Extend the size of the telescoping bleachers from (2) two banks of 50' wide sections to (2) two banks of 77' wide sections as specified in Section 12 66 13 - Telescoping Bleachers. This work is not being accepted at this time.
- 28) Provide electrically controlled window shades systems in Mind and Body Studio 1 #135, Mind and Body Studio 2 #137, Mat Room 1 #138, and Mat Room 2 #138 (Window Elevations 1/A-615 and 3/A-611). This work has been accepted to proceed.
- 29) Provide 4mm thick "Weathered Copper C02" route and return metal composite material wall panels as manufactured by Virtabond in lieu of the specified Aurubis "Nordic Green" 32 ounce copper metal plate wall panels as fabricated / manufactured by Dri-Design. This work is not being accepted at this time.
- 30) Providing the touch pad timing and scoreboard system for the new lap pool to Natatorium #140. This work is not being accepted at this time.

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A review of each of the trades and recommendations are as follows:

- a. Demolition work includes all interior and structural demolition for the project. Four bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Robinette Demolition, Inc., 0S 560 Highway 83, Oakbrook Terrace, IL for the value of \$ 572,250.00. Alternate #23 for an add of \$1,000 is being recommended. Total contract award of \$573,250.00.
- b. Precast stair work includes main precast stair for the project. One bid was received due to the highly specialized work. We recommend that the bid be awarded to the lowest responsible bidder, Advanced Cast Stone Company, W5104 Hwy144, Random Lake, WI for the value of \$ 120,510.00.
- c. Masonry will be presented at a later date following completion of the review of bid responses.
- d. Stairs and miscellaneous metals will be presented at a later date following completion of the review of bid responses.
- e. Millwork and cabinetry will be presented at a later date following completion of the review of bid responses.
- f. Metal Panels will be presented at a later date following completion of the review of bid responses.
- g. Roofing and sheet metal will be presented at a later date following completion of the review of bid responses.
- h. Overhead doors will be presented at a later date following completion of the review of bid responses.
- i. General trades work includes all drywall, ceilings and accessories for the project. Four bids were received. We recommend that the bid be awarded to the lowest responsible bidder, L.J. Morse Construction, 128 S. Broadway, Aurora, IL for the value of \$2,169,600.00. Alternate #05 for an add of \$20,890.00 is being recommended. Alternate #13A for an additional \$13,330.00 is being recommended. Alternate #13B for an add of \$21,760.00 is being recommended. Total contract award of \$2,225,580.00.
- j. Tile will be presented at a later date following completion of the review of bid responses.
- k. Sports Flooring will be presented at a later date following completion of the review of bid responses.

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- l. Carpet will be presented at a later date following completion of the review of bid responses.
- m. Painting will be presented at a later date following completion of the review of bid responses.
- n. Lockers & cubicles, no bids were received and the trade package will be re-bid.
- o. Food service equipment will be presented at a later date following completion of the review of bid responses.
- p. Bleachers will be presented at a later date following completion of the review of bid responses.
- q. Swimming pool work includes all equipment, piping, concrete and finishes inside of the new swimming pool for the project. Two bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Schaeffges Brothers, Inc., 851 Seton court, 2A, Wheeling, IL for the value of \$865,500.00.
- r. Elevators will be presented at a later date following completion of the review of bid responses.
- s. Fire Suppression work includes all equipment and piping associated with the fire protection system for the project. Six bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Absolute Fire Protection, Inc., 5279 28th Avenue, Rockford, IL, for the value of \$211,600.00.
- t. Plumbing work includes all equipment and piping associated with plumbing system for the project. 10 bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Abitua Sewer, Water & Plumbing, Inc., 887 Church Rd., Elgin, IL, for the value of \$1,115,000.00.
- u. HVAC work includes all equipment, ductwork and piping associated with heating, ventilation and cooling system for the project. 13 bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Amber Mechanical Contractors, Inc., 11950 S. Central Ave., Alsip, IL for the value of \$2,472,000.00. A recommendation is not being made for the lowest bidder, Mechanical Concepts, Incorporated because we feel it is not in the best interest of the College. The Bid Package #2 Instructions to Bidders and the College's Administrative Procedure Manual (No. 10-90) allows "Contracts for construction-related services required to be publicly bid will be awarded to the lowest responsible bidder as determined at the sole discretion of the College".
- v. Building Automation Systems work includes all equipment and wiring associated with building automation system for the project. 4 bids were received. We

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recommend that the bid be awarded to the lowest responsible bidder, Honeywell HBS, 95 E. Algonquin Rd. Building D, Des Plaines, IL, for the value of \$318,665.00.

- w. Electrical, Fire Alarm, Security, Low Voltage Communications, and Audio / Visual Systems work includes all equipment, light fixtures, wiring and piping associated with all of the electrical systems for the project. 3 bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Block Electric Company, Inc., 203C Earl Road, Shorewood, IL, for the value of \$2,277,130.00. Alternate #05 for an additional \$3,000.00 is being recommended. Alternate #16B for an add of \$7,300.00 is being recommended. Alternate #28 for an additional \$4,000.00 is being recommended. Total contract award value of \$2,293,430.00.

A legal bid notice was published and 188 bidders were solicited. Eighty Five responses were received, twenty-three in district; Connelly Electric, Flo-Tech, PCI, Premier and Vortex (bid two separate trades) of Addison, T.A. Bowman of Bloomingdale, Tuschall of Burr Ridge, C.W. Burns and Gibson of Downers Grove, Voris Mechanical of Glendale Heights, Automatic Logic and Monaco of Lisle, Break Thru, Capitol, Haldeman-Homme and Otis of Lombard, Robinette (Awarded Vendor) of Oakbrook Terrace, C. Actielli of Villa Park, Action, Combined and Duff of West Chicago, Trostrude of Wood Dale. Five minority vendors responded; American Demolition, Bourbon Tile, Combined Roof, Manusos General Contractors and Monaco Mechanical.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

2.1 Demolition

	American	Break Thru	Robinette	US Dismantlement
Bid Total	\$ 1,040,800.00	\$ 994,500.00	\$ 572,250.00	\$ 836,000.00
Alt #4	no bid	no bid	no bid	\$ 6,000.00
Alt #7	\$ 20,000.00	\$ 34,500.00	\$ 24,450.00	\$ 4,000.00
Alt #8	no bid	no bid	\$ (950.00)	no bid
Alt # 9a	no bid	\$ 14,000.00	\$ 7,250.00	\$ 4,000.00
Alt # 9b	no bid	\$ 15,450.00	\$ 5,950.00	\$ 4,000.00
Alt #11b	no bid	\$ 11,500.00	\$ 9,950.00	no bid

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Alt #15a	\$ 95,000.00	\$ 61,750.00	\$ 56,650.00	\$ 84,000.00
Alt #15b	\$ 95,000.00	\$ 61,750.00	\$ 56,650.00	\$ 84,000.00
Alt #15c	\$ 95,000.00	\$ 61,750.00	\$ 56,650.00	\$ 84,000.00
Alt #16a	\$ 12,500.00	\$ 41,500.00	\$ 13,350.00	\$ 4,000.00
Alt #18	\$ 3,000.00	\$ 13,775.00	\$ 12,850.00	\$ 16,000.00
Alt #19	\$ 3,000.00	\$ 4,600.00	\$ 2,000.00	\$ 4,000.00
Alt #20	\$ 3,000.00	\$ 4,600.00	\$ 2,450.00	\$ 12,000.00
Alt #23	\$ 7,000.00	\$ 6,250.00	\$ 1,000.00	\$ 4,000.00
Alt #24	\$ 3,000.00	\$ 5,980.00	\$ 2,150.00	\$ 4,000.00
Total			\$ 573,250.00	

Recommended Vendor in Bold

3.2 Precast Concrete Stairs

	Advance Cast Stone
Lump Sum	\$ 120,510.00

Recommended Vendor in Bold

9.1 General Trades

	Boller	Doherty	Manusos	Morse
Bid Total	\$ 2,295,000.00	\$ 2,214,800.00	\$ 2,228,000.00	\$ 2,169,600.00
Alt #5	\$ 47,000.00	\$ 39,870.00	\$ 43,200.00	\$ 20,890.00
Alt #8	\$ (72,000.00)	\$ (69,000.00)	\$ (62,600.00)	\$ (72,650.00)
alt #13a	\$ 14,500.00	\$ 18,300.00	\$ 20,250.00	\$ 13,330.00
Alt #13b	\$ 2,300.00	\$ 29,300.00	\$ 32,775.00	\$ 21,760.00
Total				\$ 2,225,580.00

Recommended Vendor in Bold

13.1 Swimming Pool

	Mechanical	Schaeffges
Bid Total	\$ 982,000.00	\$ 865,500.00
Alt #3	\$ 96,745.00	\$ 199,000.00
Alt #30	\$ 47,410.00	no bid

Recommended Vendor in Bold

21.1 Fire Suppression

	Absolute	Automatic	K&S Automatic	Nelson
Bid Total	\$ 211,600.00	\$ 297,163.00	\$ 580,000.00	\$ 268,953.00
Alt #8	\$ (7,900.00)	\$ (7,458.00)	\$ (5,500.00)	\$ (3,965.00)
	U.S. Alliance	Valley		
Bid Total	\$ 380,334.00	\$ 259,485.00		
Alt #8	\$ (9,310.00)	\$ (6,235.00)		

Recommended Vendor in Bold

22.1 Plumbing

	Abitua	Action	Capitol	CW Burns
Bid Total	\$ 1,115,000.00	\$ 1,155,400.00	\$ 1,188,110.00	\$ 1,499,000.00
Alt #3	\$ 5,500.00	\$ 26,480.00	\$ 4,870.00	\$ 10,000.00
	DeFranco	Great Lakes	Jensen's	Leonard
Bid Total	\$ 1,169,955.00	\$ 1,564,233.00	\$ 1,187,242.00	\$ 1,367,237.00
Alt #3	\$ 2,900.00	\$ 2,500.00	\$ 5,900.00	\$ 1,500.00
	Mechanical	O'Sullivan		
Bid Total	\$ 1,465,000.00	\$ 1,410,750.00		
Alt #3	\$ 8,500.00	\$ 6,100.00		

Recommended Vendor in Bold

23.1 HVAC

	C. Acitelli	Advance Mechanical	Amber Mechanical	Commercial Mechanical
Bid Total	\$ 2,558,000.00	\$ 3,095,225.00	\$ 2,472,000.00	\$ 3,735,000.00
Alt 6	\$ 156,000.00	\$ 176,860.00	\$ 245,000.00	\$ 130,000.00
Alt 7	\$ 316,000.00	\$ 298,000.00	\$ 438,000.00	\$ 377,000.00
Alt 8	\$ (1,500.00)	n/a	\$ (1,200.00)	\$ (7,000.00)
	Flo-Tech	Great Lakes	Mechanical Inc	Mechanical Concepts
Bid Total	\$ 2,628,000.00	\$ 3,537,400.00	\$ 3,224,328.00	\$ 2,410,888.00
Alt 6	\$ 306,100.00	\$ 166,400.00	\$ 134,800.00	\$ 215,000.00
Alt 7	\$ 295,000.00	\$ 269,600.00	\$ 236,700.00	\$ 148.00
Alt 8	\$ (500.00)	n/a	no change	no change
	Monaco Mechanical	F.E. Moran	Premier Mechanical	Stern Corp
Bid Total	\$ 3,700,000.00	\$ 2,473,600.00	\$ 2,987,000.00	\$ 3,144,000.00
Alt 6	\$ 200,000.00	\$ 344,000.00	\$ 172,000.00	\$ 200,000.00
Alt 7	\$ 318,000.00	\$ 398,000.00	\$ 483,000.00	\$ 440,000.00
Alt 8	\$ (2,000.00)	\$ (1,200.00)	no change	\$ (4,000.00)
	Voris Mechanical			
Bid Total	\$ 3,718,000.00			
Alt 6	\$ 178,425.00			
Alt 7	\$ 354,665.00			
Alt 8	no bid			

Recommended Vendor in Bold

23.2 Building Automation System

	Automated Logic	Honeywell	Interactive	Siemens
Bid Total	\$ 395,000.00	\$ 318,665.00	\$ 388,144.00	\$ 396,164.00
Alt #6	\$ 47,000.00	\$ 9,300.00	\$ 16,040.00	\$ 2,040.00
Alt #7	no bid	\$ 7,700.00	\$ 59,809.00	\$ 7,500.00

Recommended Vendor in Bold

26.1 Electrical, Fire Alarm, Security, Low Voltage Communications and Audio/Visual Systems

	Block	Connelly	Gibson
Bid Total	\$ 2,277,130.00	\$ 2,685,500.00	\$ 2,475,745.00
Alt #3	\$ 1,800.00	\$ 2,000.00	\$ 1,720.00
Alt #4	\$ 4,900.00	\$ 9,300.00	\$ 6,860.00
Alt #5	\$ 3,000.00	\$ 1,600.00	\$ 1,110.00
Alt #6	\$ 4,200.00	\$ 8,100.00	\$ 11,700.00
Alt #7	\$ 32,000.00	\$ 9,700.00	\$ 13,410.00
Alt #16a	\$ 24,500.00	\$ 122,800.00	\$ 117,160.00
Alt #16b	\$ 7,300.00	\$ 38,900.00	\$ 41,120.00
Alt #16c	\$ 2,500.00	\$ 56,400.00	\$ 56,850.00
Alt #17	\$ 3,400.00	\$ 4,500.00	\$ 5,730.00
Alt #18	\$ 2,200.00	\$ 8,500.00	\$ 3,970.00
Alt #19	\$ 1,000.00	\$ 4,100.00	\$ 1,590.00
Alt #20	\$ 3,500.00	\$ 6,500.00	\$ 1,590.00
Alt #21	\$ 3,900.00	\$ 9,400.00	\$ 4,060.00
Alt # 22	\$ 34,800.00	\$ 50,400.00	\$ 52,930.00
Alt #24	\$ 28,500.00	\$ 32,500.00	\$ 43,990.00
Alt #27	\$ 1,200.00	\$ 9,600.00	\$ 990.00
Alt #28	\$ 4,000.00	\$ 33,800.00	\$ 22,900.00
Total	\$ 2,293,430.00		

Recommended Vendor in Bold

4. RECOMMENDATION

- a) That the Board of Trustees awards the bids for Physical Education Building Bid Package 2 to the lowest responsible bidders and assign the contracts to Power Construction Company, LLC as follows:
- Demolition work to Robinette Demolition, Inc., 0S 560 Highway 83, Oakbrook Terrace, IL for the value of \$ 572,250.00. Alternate #23 for an additional \$1,000.00 is being recommended. Total contract award of \$573,250.00.
 - Precast stair work to Advanced Cast Stone Company, W5104 Hwy144, Random Lake, WI for the value of \$120,510.00.
 - Masonry will be presented at a later date following completion of the review of bid responses.
 - Stairs and miscellaneous metals will be presented at a later date following completion of the review of bid responses.
 - Millwork and cabinetry will be presented at a later date following completion of the review of bid responses.
 - Metal Panels will be presented at a later date following completion of the review of bid responses.
 - Roofing and sheet metal will be presented at a later date following completion of the review of bid responses.
 - Overhead coiling doors will be presented at a later date following completion of the review of bid responses.
 - General trades work to L.J. Morse Construction, 128 S. Broadway, Aurora, IL for the value of \$2,169,600.00. Alternate #05 for an additional \$20,890.00 is being recommended. Alternate #13A for an additional \$13,330.00 is being recommended. Alternate #13B for an additional \$21,760.00 is being recommended. Total contract award of \$2,225,580.00.
 - Tile will be presented at a later date following completion of the review of bid responses.
 - Sports Flooring will be presented at a later date following completion of the review of bid responses.

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- Carpet will be presented at a later date following completion of the review of bid responses.
- Painting will be presented at a later date following completion of the review of bid responses.
- Lockers & cubicles, no bids were received and the trade package will be re-bid.
- Bleachers will be presented at a later date following completion of the review of bid responses.
- Swimming pool work to Schaeffges Brothers, Inc., 851 Seton court, 2A, Wheeling, IL for the value of \$865,500.00.
- Elevators will be presented at a later date following completion of the review of bid responses.
- Fire Suppression work to Absolute Fire Protection, Inc., 5279 28th Avenue, Rockford, IL, for the value of \$211,600.00.
- Plumbing work to Abitua Sewer, Water & Plumbing, Inc., 887 Church Rd., Elgin, IL, for the value of \$1,115,000.00.
- HVAC work to Amber Mechanical Contractors, Inc., 11950 S. Central Ave., Alsip, IL for the value of \$2,472,000.00.
- Building Automation Systems work to Honeywell HBS, 95 E. Algonquin Rd. Building D, Des Plaines, IL, for the value of \$318,665.00.
- Electrical, Fire Alarm, Security, Low Voltage Communications, and Audio / Visual Systems to Block Electric Company, Inc., 203C Earl Road, Shorewood, IL, for the value of \$2,277,130.00. Alternate #05 for an additional \$3,000.00 is being recommended. Alternate #16B for an additional \$7,300 is being recommended. Alternate #28 for an additional \$4,000.00 is being recommended. Total contract award value of \$2,293,430.00.

For a subtotal expenditure of \$ 10,193,535.00.




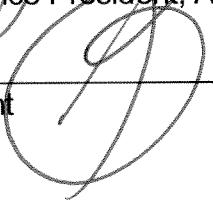
- b) That the Board of Trustees accept the increase in the contract amount with Power Construction Company, LLC., 2360 Palmer Drive, Schaumburg, IL 60137 related to Physical Education Building Bid Package 2 in accordance with contract terms and the previously

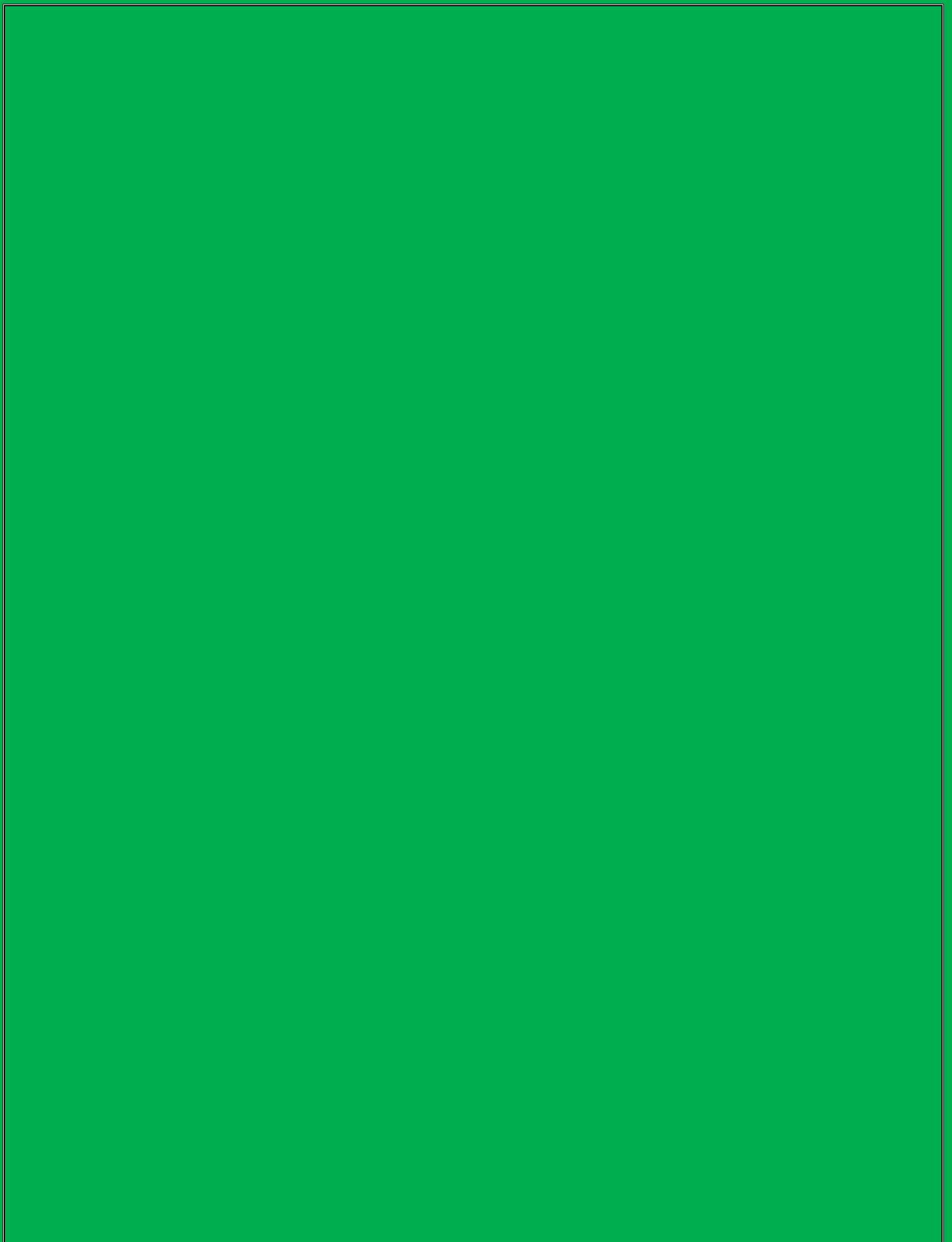
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approved fee schedule that includes .85% fee for insurance in the amount of \$88,595 and a 2.25% fee for trade contract costs in the amount of \$229,355 and a 4.95% fee for General Conditions in the amount of \$515,933 for a total fee amount of \$833,882.

For a total expenditure of \$11,027,418.

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 Director, Facilities Planning & Development	8/15/12 Date
 Director, Business Affairs	8/15/12 Date
 Senior Vice President, Administration and Treasurer	8/16/2012 Date
 President	8/16/12 Date



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Student Resource Center (SRC) Library Bid Package 4.

2. **BUDGET STATUS**

M. A. Mortenson Company, the College's Construction Manager, estimated the total cost of this bid package to be \$15,571,240.00. The recommended awards total \$16,369,645.00 or \$798,405.00 above the estimate. Funding for this project is being provided by the SRC Renovations budget #03-90-36800-5804001.

3. **BACKGROUND INFORMATION**

This project is being bid in multiple packages. This represents Bid Package 4 and includes the following fourteen trades:

- a. 02.01 Selective Demolition
- b. 05.01 Structural Steel
- c. 06.01 Carpentry
- d. 06.02 Architectural Casework
- e. 07.01 Roofing
- f. 08.03 Glass & Glazing
- g. 09.01 Drywall
- h. 09.07 Painting
- i. 10.01 General Trades
- j. 14.01 Elevators
- k. 21.01 Fire Suppression
- l. 22.01 Plumbing
- m. 23.01 HVAC
- n. 26.01 Electrical

The awarded bidder's contract and all future contracts associated with the project will be assigned to the project's Construction Manager, M. A. Mortenson Company.

This bid package requested 11 alternate bids which are as follows:

- 1) Provide a vestibule on the North side of the SRC. This work is not being accepted at this time.
- 2) Provide architectural cladding to the new Roof Top Units. This work is not being accepted at this time.

- 3) Leave Stair 6, which accesses the ACC, in its current location in lieu of moving it. The stair will be moved and therefore this alternate was not accepted by the College.
- 4) Extend Elevator #2 to the roof for maintenance access. This work has been accepted to proceed.
- 5) Delete the scope associated with upgrading Stair C within the Library. The stair will be upgraded and therefore this alternate was not accepted by the College.
- 6) Replace the railing located on the Northwest Terrace. This work has been accepted to proceed.
- 7) Paint and caulk the North tower. This work is not being accepted at this time.
- 8) Clean the existing ductwork. This work has been accepted to proceed.
- 9) Provide drywall column covers in the Library. This work has been accepted to proceed.
- 10) Modernize Elevator #1 in lieu of de-commissioning it. The elevator will be decommissioned and therefore this alternate was not accepted by the College.
- 11) Replace Variable Air Volume (VAV's) throughout the SRC. This work has been accepted to proceed. This work will be included with the re-bid of HVAC.

A review of each of the trades and recommendations are as follows:

- a. Selective Demolition includes all demolition for the entire project. Three bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Kinsale Demolition, Westmont, IL for the value of \$1,030,000.00.
- b. Structural Steel includes all steel work associated with the building remodel. Two bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Ralph H. Simpson Company, Elmhurst, IL for the value of \$833,797.00.
- c. Carpentry includes all work associated with rough carpentry, furnish and install doors and hardware, install architectural casework, and temporary partitions. Two bids were received. We recommend that the bid be awarded to the lowest responsible bidder, M. A. Mortenson Company, Elk Grove Village, IL for the value of \$2,080,700.00.

- d. Architectural Casework includes all work to furnish all casework, millwork, and resin panels. Two bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Accurate Custom Cabinets, Addison, IL for the value of \$329,205.00.
- e. Roofing includes work to reroof the SRC building. Four bids were received. We recommend that the bid be awarded to the lowest responsible bidder, G. E. Riddiford Company, 2333 Hamilton Road, Arlington Heights, IL, for the value of \$1,471,200.00.
- f. Glass and Glazing includes all interior glass required by the remodel. Four bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Gateway Glazing, Inc., 3455 Stern Avenue, St. Charles, IL for the value of \$355,000.00.
- g. Drywall includes all work for drywall and acoustical ceilings. Five bids were received. We recommend that the bid be awarded to the lowest responsible bidder, International Decorators, Barrington, IL for the value of \$2,532,328.00.
- h. Painting work is not being accepted at this time due to inadequate bidding participation and will be rebid with clarified scope.
- i. General Trades work is not being accepted at this time due to inadequate bidding participation and will be rebid with clarified scope.
- j. Elevator work is not being accepted at this time because the bid responses did not comply with the specifications.
- k. Fire Suppression includes all work for fire suppression. Two bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Nelson Fire Protection, Rockford, IL for the value of \$807,365.00. Apparent low bidder, United States Alliance Fire Protection, Inc. has requested that their bid be considered withdrawn because they made a substantive error in pricing.
- l. Plumbing includes all work for plumbing. Five bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Capitol Mechanical Industries, Lombard, IL for the value of \$723,450.00. Apparent low bidder, Mechanical, Inc., has requested that their bid be considered withdrawn because of a substantive error in pricing.
- m. HVAC work is not being accepted at this time. Due to multiple bidders being non-compliant with the bid specifications we will be rebidding the HVAC scope of work. The scope for this trade package is being clarified and further described to encourage better participation in the bid process.

- n. Electrical includes all work for electrical, fire alarm, data, and security. Four bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Gibson Electric Company, Downers Grove, IL for the value of \$6,206,600.00.

A legal bid notice was published. Forty four responses were received. Fifteen local vendors responded; Accurate Custom Cabinets (Awarded Vendor) and Premier Mechanical of Addison, T.A. Bowman of Bloomingdale, Colley Elevator of Bensenville, AMS Mechanical of Burr Ridge, C.W. Burns, F.E. Moran and Gibson Electric (Awarded Vendor) of Downers Grove, International Contractors and Simpson Co. (Awarded Vendor) of Elmhurst, Capitol Mechanical (Awarded Vendor) of Lombard, Robinette of Oakbrook Terrace, Acitelli Heating and Titan Electric of Villa Park, Kinsale Contracting (Awarded Vendor) of Westmont. One minority vendor responded, Alpine Demolition.

Following is a recap of the bid tabulation:

02.01 Selective Demolition

	Alpine Demolition	Kinsale Contracting	Robinette
Base Bid Total	\$ 1,034,000.00	\$ 1,030,000.00	\$ 1,099,950.00
Alt #1	\$ 12,000.00	\$ 7,000.00	\$ 19,950.00
Alt #3	\$ (8,000.00)	\$ (12,000.00)	\$ (9,000.00)
Alt # 5	\$ (14,000.00)	\$ (25,000.00)	\$ (16,950.00)

Recommended Vendor in Bold

05.01 Structural Steel

	T.A. Bowman Construction	Ralph H. Simpson
Lump Sum	\$ 968,000.00	\$ 774,617.00
Alt #1	\$ 78,000.00	\$ 78,302.00
Alt #2	no bid	no bid
Alt #3	\$ (44,000.00)	\$ (66,086.00)
Alt #4	\$ 61,000.00	\$ 20,554.00
Alt #5	\$ (31,500.00)	\$ (44,253.00)
Alt #6	\$ 44,000.00	\$ 38,626.00
Total		\$ 833,797.00

Recommended Vendor in Bold

06.01 Carpentry

	Doherty	Mortenson
Total Bid	\$ 3,594,000.00	\$ 2,073,800.00
Alt #1	\$ 12,000.00	\$ 55,900.00
Alt #3	\$ (10,500.00)	\$ 24,300.00
Alt #4	\$ 2,500.00	\$ 6,900.00
Alt# 5	\$ (800.00)	\$ 8,500.00
Total		\$ 2,080,700.00

Recommended Vendor in Bold

06.02 Architectural Casework

	Accurate Custom Cabinets	Onsite Woodwork
Lump Sum	\$ 329,205.00	\$ 718,800.00

Recommended Vendor in Bold

7.01 Roofing

	J. L. Adler	Bennett & Brosseau	Knickerbocker	G. E. Riddiford
Base Bid	\$ 1,600,000.00	\$ 1,525,000.00	\$ 2,091,000.00	\$ 1,452,700.00
Alt #1	\$ 19,500.00	\$ 26,000.00	\$ 31,800.00	\$ 31,800.00
Alt #4	\$ 34,000.00	\$ 9,600.00	\$ 26,000.00	\$ 18,500.00
Total				\$ 1,471,200.00

Recommended Vendor in Bold

8.03 Glass & Glazing

	Alliance Glass & Metal	Gateway Glazing	Harmon (no bid security)	Lake Shore Glass & Mirror
Bid Total	\$ 438,500.00	\$ 355,000.00	\$ 745,000.00	\$ 359,000.00
Alt #1	\$ 134,000.00	\$ 110,000.00	\$ 22,300.00	\$ 168,160.00
Alt #3		\$ 25,000.00		\$ 23,400.00
Alt #5	\$ (6,000.00)	\$ (5,000.00)	\$ 8,255.00	\$ (16,000.00)
Alt #7	\$ 11,000.00	\$ 26,000.00	\$ 19,450.00	\$ 53,200.00
Deduct Liab Pol Ins				\$ (37,000.00)

Recommended Vendor in Bold

09.01 Drywall

	Doherty	International Decorators	Anning Johnson	L.J. Morse	Thorne Associates
Bid Total	\$ 3,619,000.00	\$ 2,499,680.00	\$ 2,426,700.00	\$ 2,547,353.00	\$ 3,018,275.00
Alt #1	\$ 6,000.00	\$ 5,500.00	\$ 15,700.00	\$ 11,906.00	\$ 9,167.00
Alt #3	\$ (6,000.00)	\$ (2,960.00)	\$ 32,270.00	\$ (13,079.00)	\$ 2,991.00
Alt #4	\$ 2,200.00	\$ 9,236.00	\$ 7,900.00	\$ 13,090.00	\$ 3,628.00
Alt #5	\$ (21,000.00)	\$ (9,189.00)	\$ (16,520.00)	\$ (43,322.00)	\$ (61,299.00)
Alt #9	\$ 13,500.00	\$ 13,212.00	\$ 7,250.00	\$ 14,999.00	\$ 5,833.00
Alt #10	\$ (3,500.00)	\$ (1,465.00)	\$ (1,860.00)	\$ (708.00)	\$ (7,500.00)
Alt #11:	\$ 133,500.00	\$ 10,200.00	\$ 133,310.00	\$ 85,754.00	\$ (120,000.00)
Total		\$ 2,532,328.00			

Recommended Vendor in Bold

21.01 Fire Suppression

	Nelson Fire Protection	<i>* United States Alliance</i>
Base Bid:	\$ 805,632.00	\$ 496,085.00
Alt #1	\$ 10,343.00	\$ 6,000.00
Alt# 3	no bid	\$ (1,000.00)
Alt #4	\$ 1,733.00	\$ 2,000.00
Alt #5	\$ 8,470.00	\$ 6,000.00
Total	\$ 807,365.00	

**Bid Withdrawn*

Recommended Vendor in Bold

22.01 Plumbing

	C.W. Burns	Capitol Mechanical	Great Lakes	<i>*Mechanical, Inc</i>	O'Sullivan, Inc
Base Bid	\$ 925,000.00	\$ 723,450.00	\$ 863,795.00	\$ 587,100.00	\$ 856,000.00
Alt #1	\$ 15,260.00	\$ 9,870.00	\$ 31,900.00	\$ 15,650.00	\$ 32,225.00
Alt #10	\$ 15,400.00		\$ 26,360.00	\$ 7,400.00	

**Bid Withdrawn*

Recommended Vendor in Bold

26.01 Electrical

	Gibson Electric	Huen	Meade	Titan Electric
Base Bid Total	\$ 6,197,000.00	\$ 6,570,000.00	\$ 6,223,500.00	\$ 6,618,200.00
Alt #1	\$ 40,000.00	\$ 25,853.00	\$ 19,250.00	\$ 26,900.00
Alt #3	\$ (5,000.00)	\$ (37,999.99)	\$ (5,000.00)	\$ (97,600.00)
Alt #4	\$ 6,500.00	\$ 5,813.00	\$ 7,200.00	\$ 9,600.00
Alt #5	\$ 15,000.00	\$ 27,913.00	\$ 3,500.00	\$ 40,300.00
Alt #10	\$ (7,500.00)	\$ (9,447.00)	\$ (1,500.00)	\$ (1,560.00)
Alt #11	\$ 3,100.00	\$ 6,982.00	\$ 17,850.00	no bid
Total	\$ 6,206,600.00			

Recommended Vendor in Bold

4. RECOMMENDATION

- a) That the Board of Trustees awards the bid for SRC Renovation Bid Package #4 to the lowest responsible bidders as follows:
- Selective Demolition to Kinsale Contracting Group, Inc., 648 Blackhawk Drive, Westmont, IL for the base bid of \$1,030,000.00.
 - Structural Steel to Ralph H. Simpson, 733 Industrial Drive, Elmhurst, IL for the base bid plus Alternates 4 and 6 for a total of \$833,797.00.
 - Carpentry to M. A. Mortenson Company, 25 Northwest Point Boulevard, Elk Grove Village, IL for the base bid plus Alternate 4 for a total of \$2,080,700.00.
 - Architectural Casework to Accurate Custom Cabinets, 115 West Fay Avenue, Addison, IL for the base bid of \$329,205.00.
 - Roofing to G. E. Riddiford Company, 2333 Hamilton Road, Arlington Heights, IL for the base bid plus Alternate 4 for a total of \$1,471,200.00.
 - Glass and Glazing to Gateway Glazing, Inc., 3455 Stern Avenue, St. Charles, IL for the base bid of \$355,000.00.
 - Drywall to International Decorators, Inc, 28059 West Commercial Avenue, Barrington, IL for the base bid plus Alternates 4, 9 and 11 for a total of \$2,532,328.00.

- Fire Protection to Nelson Fire Protection, 11028 Raleigh Court, Rockford, IL for the base bid plus Alternate 4 for a total of \$807,365.00.
- Plumbing to Capitol Mechanical Industries, Inc., 998 North Lombard Road, Suite 150, Lombard, IL for the base bid of \$723,450.00.
- Electrical to Gibson Electric Company, Inc., 3100 Woodcreek Drive, Downers Grove, IL for the base bid plus Alternates 4 and 11 for a total of \$6,206,600.00.

For a subtotal of \$16,369,645.00;

- b) That the Board of Trustees approves the increase in the construction management contract amount with M. A. Mortenson Company, 25 Northwest Point Blvd., Elk Grove Village, IL 60007, for the contracts related to SRC Library Renovation Bid Package #4, in accordance with the contract terms, for Site Services per the quote dated June 13, 2012 for temporary site services to support construction activities for a subtotal of \$1,369,629.00;
- c) As previously approved by the Board, a 4.58% fee for General Conditions in the amount of \$812,459.00; a 0.95% fee for insurance in the amount of \$168,523.00; a 2.2% fee for trade contract costs in the amount of \$390,0264.00 for a subtotal of \$1,371,246.00.

For a total project expenditure of \$19,110,520.00.

SIGNATURE PAGE FOR STUDENT RESOURCE CENTER (SRC) LIBRARY BID
PACKAGE 4.

ITEM(S) ON REQUEST

- a) That the Board of Trustees awards the bid for SRC Renovation Bid Package #4 to the lowest responsible bidders as follows:
- Selective Demolition to Kinsale Contracting Group, Inc., 648 Blackhawk Drive, Westmont, IL for the base bid of \$1,030,000.00.
 - Structural Steel to Ralph H. Simpson, 733 Industrial Drive, Elmhurst, IL for the base bid plus Alternates 4 and 6 for a total of \$833,797.00.
 - Carpentry to M. A. Mortenson Company, 25 Northwest Point Boulevard, Elk Grove Village, IL for the base bid plus Alternate 4 for a total of \$2,080,700.00.
 - Architectural Casework to Accurate Custom Cabinets, 115 West Fay Avenue, Addison, IL for the base bid of \$329,205.00.
 - Roofing to G. E. Riddiford Company, 2333 Hamilton Road, Arlington Heights, IL for the base bid plus Alternate 4 for a total of \$1,471,200.00.
 - Glass and Glazing to Gateway Glazing, Inc., 3455 Stern Avenue, St. Charles, IL for the base bid of \$355,000.00.
 - Drywall to International Decorators, Inc, 28059 West Commercial Avenue, Barrington, IL for the base bid plus Alternates 4, 9 and 11 for a total of \$2,532,328.00.
 - Fire Protection to Nelson Fire Protection, 11028 Raleigh Court, Rockford, IL for the base bid plus Alternate 4 for a total of \$807,365.00.
 - Plumbing to Capitol Mechanical Industries, Inc., 998 North Lombard Road, Suite 150, Lombard, IL for the base bid of \$723,450.00.


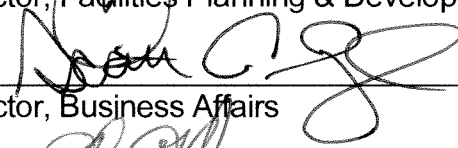

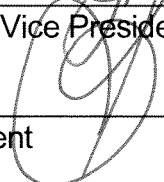
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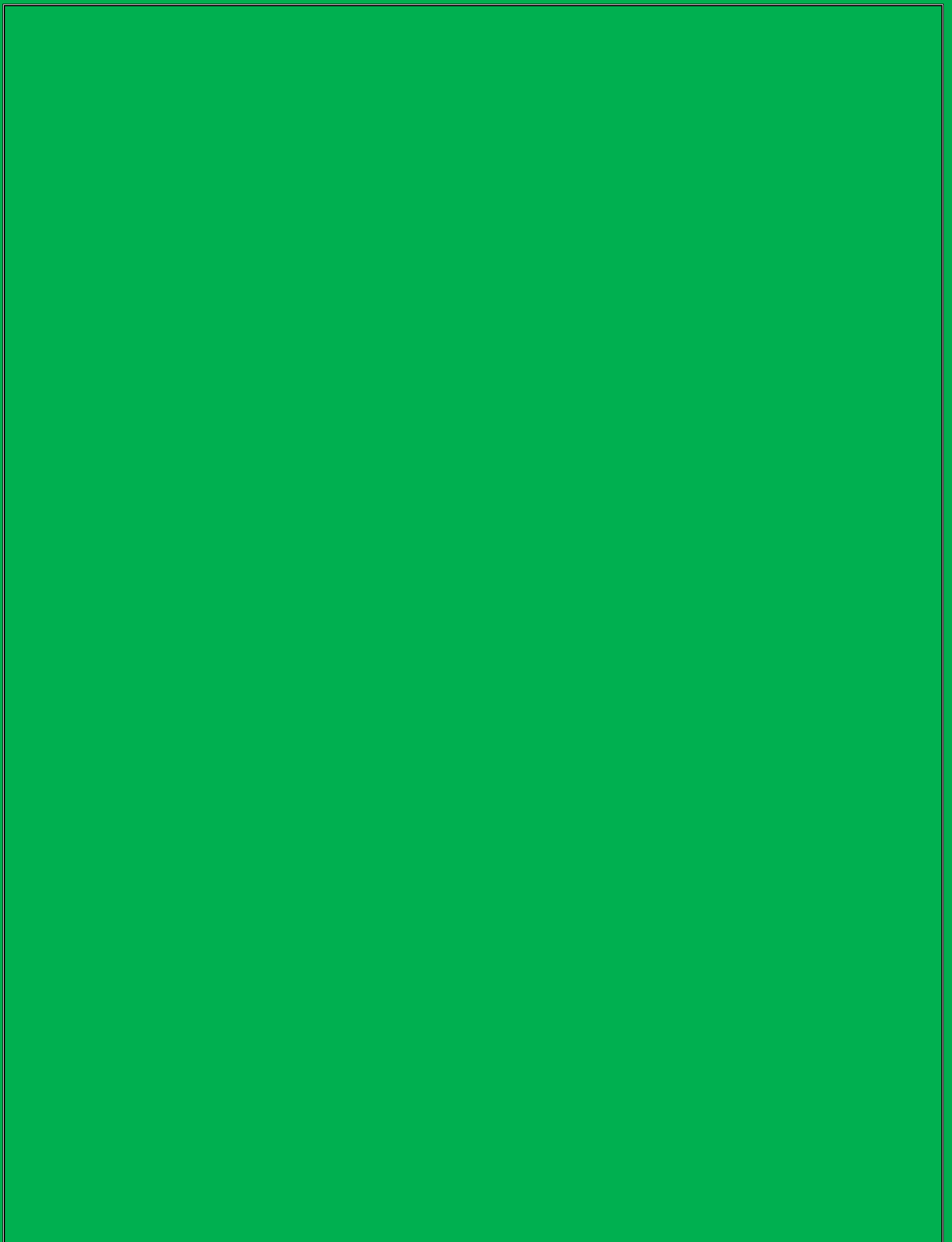
- Electrical to Gibson Electric Company, Inc., 3100 Woodcreek Drive, Downers Grove, IL for the base bid plus Alternates 4 and 11 for a total of \$6,206,600.00.

For a subtotal of \$16,369,645.00;

- b) That the Board of Trustees approves the increase in the construction management contract amount with M. A. Mortenson Company, 25 Northwest Point Blvd., Elk Grove Village, IL 60007, for the contracts related to SRC Library Renovation Bid Package #4, in accordance with the contract terms, for Site Services per the quote dated June 13, 2012 for temporary site services to support construction activities for a subtotal of \$1,369,629.00;
- c) As previously approved by the Board, a 4.58% fee for General Conditions in the amount of \$812,459.00; a 0.95% fee for insurance in the amount of \$168,523.00; a 2.2% fee for trade contract costs in the amount of \$390,0264.00 for a subtotal of \$1,371,246.00.

For a total project expenditure of \$19,110,520.00.

 _____ Director, Facilities Planning & Development	8/16/12 _____ Date
 _____ Director, Business Affairs	8/16/12 _____ Date
 _____ Senior Vice President, Administration and Treasurer	8/16/2012 _____ Date
 _____ President	8/16/12 _____ Date



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. SUBJECT

Microsoft Enrollment for Education Solutions.

2. BUDGET STATUS

Funds in the amount of \$188,874.30 are being provided by the IT Plan Capital Budget #01-90-90111-5806001.

3. BACKGROUND INFORMATION

This bid represents an annual licensing agreement of Microsoft operating systems, productivity, and server-based software. A listing of the products being purchased is reflected in the bid tabulation that follows. As defined in the Strategic Information Technology Plan, there is a need for annual expenditures for academic and administrative desktop software and upgrades. By ensuring that each desktop and server is compliant for the most current versions of the Microsoft software, the College is able to transition to new platforms more effectively and provide academic and administrative areas of the College the resources to incorporate new versions of applications into their curriculums in a timely manner.

A legal bid notice was published and 13 vendors were solicited. Six responses were received. Four minority vendors were solicited with three responding: EnPointe Technologies of Gardena, CA; SHI International of Sommerset, NY(awarded vendor); and Zones Corporate Solutions of Auburn, WA. Three local vendors were solicited with one responding, Insight Public Sector of Bloomingdale.

**Consent Agenda
Item 9. B. 3) c)
August 21, 2012**

The following is a recap of the Microsoft Enrollment for Education Solutions Bid Tabulation:

Item	Description	CDW-G	EnPointe Tech.	Insight	ScholarBuys	SHI International	Zones, Inc.
1a	Desktop Campus w/Enterprise Cal-Campus L/SA Faculty-A (2UJ-00003)	\$82,469.43	\$79,494.84	\$79,897.20	\$79,494.84	\$77,904.94	\$80,299.56
1b	OFFICESHAREPOINTS SVR ALNG LIC/SAPK MVL (H04-00232)	\$2,895.34	\$2,788.80	\$2,791.60	\$2,788.80	\$2,733.02	\$2,816.94
1c	VISUAL STUDIO PRO ALL LNG LIC/SAPK MVL-CAMPUS FACULTY-A (C5E-00181)	\$2,514.75	\$2,414.16	\$2,399.79	\$43,282.44	\$2,365.88	\$2,442.90
1d	VISIO PRO LIC/SA CAMPUS FACULTY (D87-01057)	\$6,983.82	\$6,725.16	\$6,610.20	\$65,527.20	\$6,590.66	\$6,797.01
1e	LIC/SA PROJECT PRO ALL LANG W/I PROJECT SVR CAL CAMPUS FACULTY (H30-00237)	\$7,515.51	\$7,242.48	\$7,185.00	\$72,252.36	\$7,097.63	\$7,314.33
1f	LIC/SA SQL CAL CAMPUS FACULTY A (359-00765)	\$7,343.07	\$7,070.04	\$7,170.63	\$20,865.24	\$6,928.64	\$6,624.57
1g	SQL SERVER ENT ED Core-2Core License (7JQ-00341)	\$50,789.64	\$48,924.48	\$49,195.08	\$48,924.48	\$47,945.99	\$49,418.60
1h	Windows Remote Desktop Services External Connector ALNG Lic/SAPK MVL (6XC-00298)	\$712.39	\$686.16	\$693.00	\$686.16	\$672.44	\$693.09
1i	LIC/SA WINDOWS SVR ENTALL LANG MVL CAMPUS FACULTY-A 30 PT (P72-001 65)	\$4,748.80	\$4,574.40	\$4,620.00	\$4,574.40	\$4,482.91	\$4,620.80
1j	EXCHANGE SVR LIC/SA PACK CAMPUS FACULTY (312-02177)	\$237.68	\$228.96	\$231.20	\$228.96	\$224.38	\$231.28
1k	EXCHANGE SVR ENT LIC/SA PARK CAMPUS FACULTY (395-0241 2)	\$1,360.52	\$1,310.40	\$1,323.60	\$1,310.40	\$1,284.19	\$1,323.64
1l	SHAREPOINT INTRNT Enterprise ALNG LIC SAPK MVL (CKF-00298)	\$17,377.50	\$16,739.40	\$16,908.50	\$16,739.40	\$16,404.61	\$16,908.50
1m	WINSVR EXT CONN ALNG LIC/SAPK MVL (R39-00374)	\$339.12	\$326.64	\$329.80	\$326.64	\$320.11	\$329.94
1n	WIN SVR Data Center ALNG Lic/SA/Pk MVL 1 Proc (P71-01031)	\$6,303.96	\$6,071.52	\$6,130.80	\$6,071.52	\$5,950.09	\$6,132.88
1o	FrFrmTMGEnt ALNG Lic/SAPk MVL iProc (4VD-00261)	\$967.54	\$931.92	\$941.20	\$931.92	\$913.28	\$941.34
1p	SysCtrSvrMgmtSteDataCtr (T6L-00237)	\$5,250.96	\$5,057.52	\$5,106.40	\$5,057.52	\$4,956.37	\$5,108.48
1q	SysCtrStd ALNG Lic/SAPk MVL 2Proc (T9L-00222)	\$2,223.60	\$2,142.00	\$2,157.00	\$2,142.00	\$2,099.16	\$2,163.60
1r	Total Cost of 1a through 1q	\$200,033.63	\$192,728.88	\$193,691.00	\$371,204.28	\$188,874.30	\$194,167.46
Awarded Vendor in Bold							


4. RECOMMENDATION

That the Board of Trustees awards the bid for Microsoft Enrollment for Education Solutions to the lowest responsible bidder, SHI International, 290 Davidson Avenue, Somerset, New Jersey, 08873 for a total expenditure of \$188,874.30.


SIGNATURE PAGE FOR MICROSOFT ENROLLMENT FOR EDUCATION
SOLUTIONS.

ITEM(S) ON REQUEST

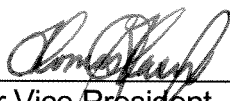
That the Board of Trustees awards the bid for Microsoft Enrollment for Education Solutions to the lowest responsible bidder, SHI International, 290 Davidson Avenue, Somerset, New Jersey, 08873 for a total expenditure of \$188,874.30.



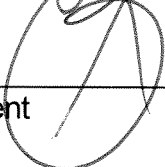
Director, Business Affairs 8/11/12
Date



Vice President, Information Technology 8.1.12
Date



Senior Vice President, Administration and Treasurer 8/4/2012
Date



President 8.6.12
Date

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

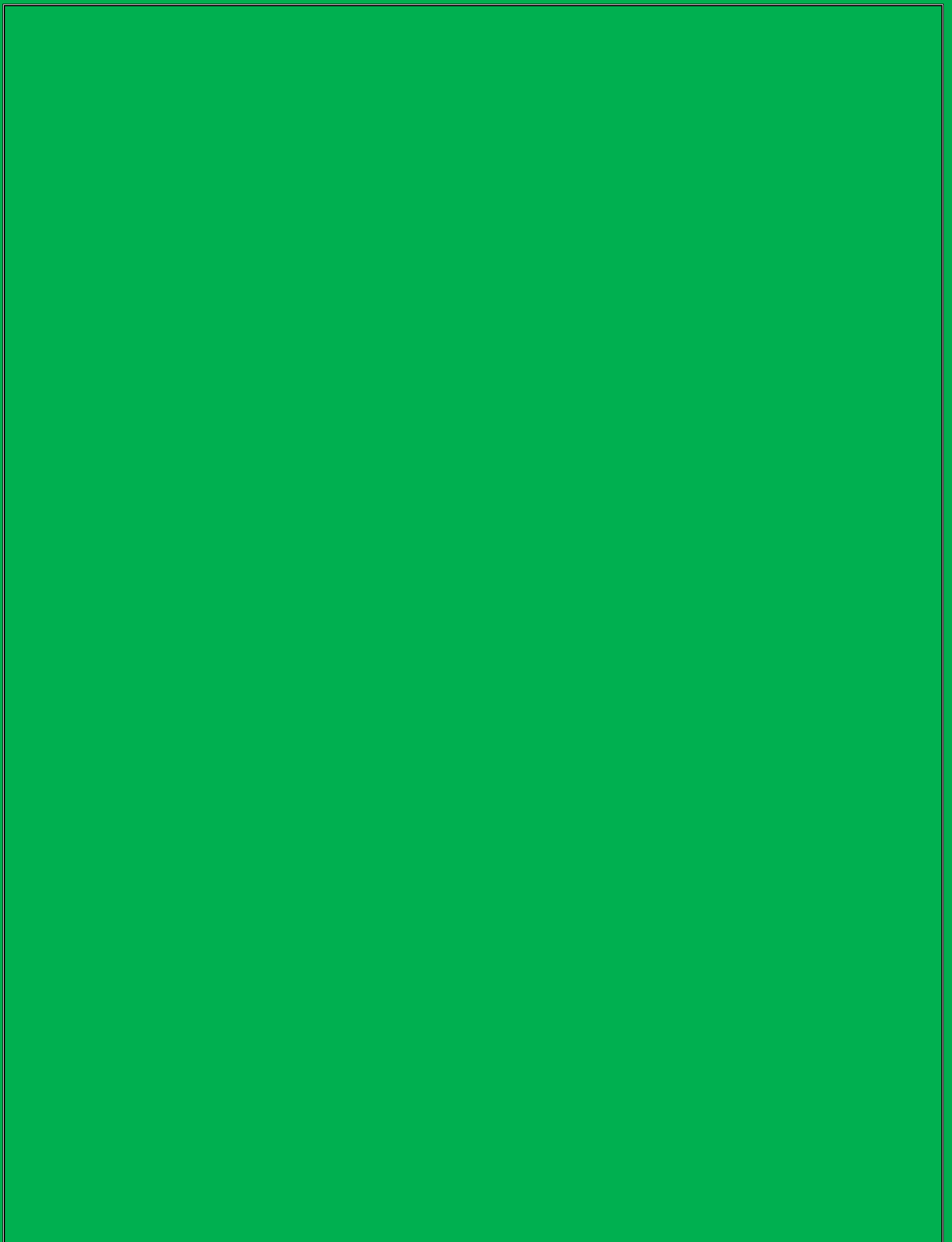
SUMMARY OF REQUESTS FOR PROPOSALS

There are no Requests for Proposals to approve this month.

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

SUMMARY OF PURCHASE ORDERS

- Item 09. B. 5) a) Continuing Education Department Phase II Furniture Purchase.
That the Board of Trustees approves the purchase of classroom furniture from Krueger International, Inc. 1330 Bellevue Street, Green Bay, WI 54302 for a total expenditure of \$46,078.27.
- Item 09. B. 5) b) Apple Computer Purchase
That the Board of Trustees approves a contract for the purchase of Computer Equipment with Apple Inc., 12545 Riata Vista Circle, Austin, TX 78727, for a total expenditure of \$106,506.00.



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Continuing Education Department Phase II Furniture Purchase.

2. **BUDGET STATUS**

Funds in the amount of \$46,078.27 are budgeted in the BIC/SRC Renovations Construction budget #03-90-32727-5805001.

3. **BACKGROUND INFORMATION**

This represents the purchase of classroom furniture for the Berg Instructional Center (BIC) east and Student Resource Center (SRC) Phase 2 renovation projects.

The cost of these items includes all delivery and installation charges.

The bid pricing being used for this furniture purchase was solicited as part of the Health Science Center, Technology Education Center, and BIC/SRC/SSC furniture bid that was awarded by the Board in October of 2008. This contract continues through 2012.

This purchase complies with State Statute, Board Policy and Administrative Procedures.


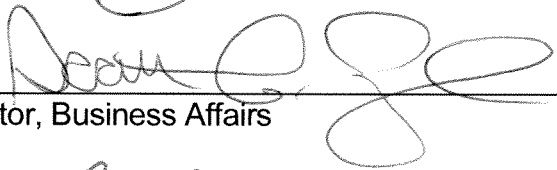
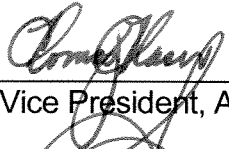
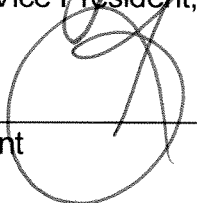
4. **RECOMMENDATION**

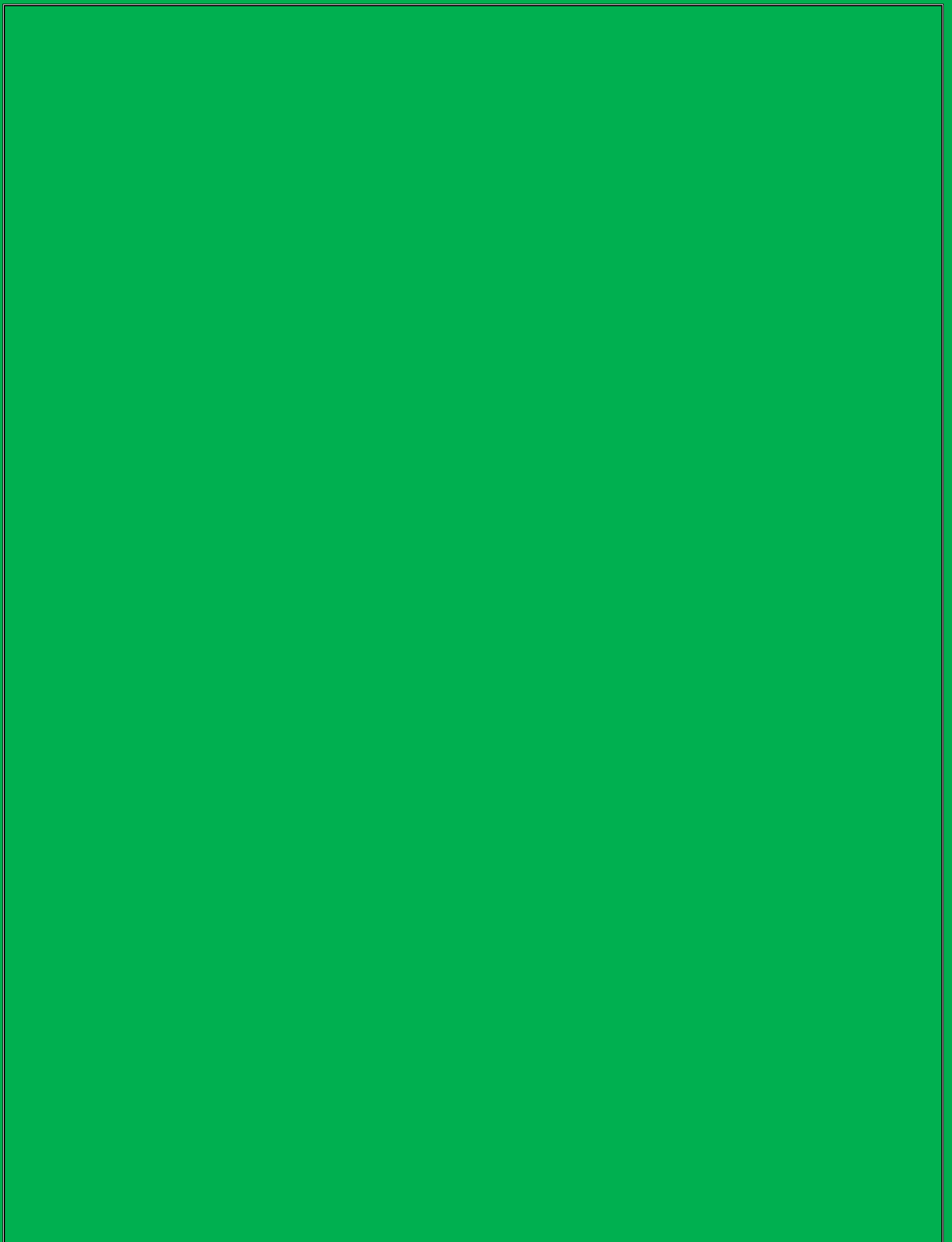
That the Board of Trustees approves the purchase of classroom furniture from Krueger International, Inc. 1330 Bellevue Street, Green Bay, WI 54302 for a total expenditure of \$46,078.27.

SIGNATURE PAGE FOR CONTINUING EDUCATION DEPARTMENT PHASE II
FURNITURE PURCHASE.

ITEM(S) ON REQUEST

That the Board of Trustees approves the purchase of classroom furniture from Krueger International, Inc. 1330 Bellevue Street, Green Bay, WI 54302 for a total expenditure of \$46,078.27.

 Director, Facilities Planning & Development	8/3/12 Date
 Director, Business Affairs	8/2/12 Date
 Senior Vice President, Administration & Treasurer	8/6/2012 Date
 President	8.7.12 Date



**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

STANDARD BOARD APPROVAL

1. **SUBJECT**

Apple Computer Equipment.

2. **BUDGET STATUS**

Funds in the amount of \$106,506.00 are being provided by the IT Plan capital budget #01-90-90111-5309001.

3. **BACKGROUND INFORMATION**

This represents the purchase of replacement Apple computer equipment for use in the following areas:

Qty	Description	Cost	Assigned To:
2	ZDMK MacBook Laptop	\$4,592.00	Administration Replacements
20	iMac Core Duo Desktop	\$24,880.00	Administration Replacements
28	Mac Pro Quad-Core Desktop	\$34,832.00	ACC Open Lab/Photo Output Rooms
6	iMac Quad Core Desktop	\$9,158.00	Faculty Replacements
14	MacBook Pro Laptop	\$33,044.00	Faculty Replacements
	Total Purchase:	\$106,506.00	

The classroom equipment will be used by students for instructional purposes. The units that we are replacing are approximately six years old and are in need of replacement due to the advanced technology needs of the academic department. The old units will be disposed of in accordance with our current Board Policy #10-85, Sale or Disposal of College Property.

This equipment is being purchased directly through Apple Inc., who is the sole-source educational distributor of this equipment. Although there are computer equipment dealers who sell Apple equipment, they are not authorized to sell Apple products to public and private nonprofit educational institutions. All purchases must be made directly through the Apple Higher Education Sales Department. The pricing received for these systems reflects higher educational pricing.

Maintenance for all equipment will be handled through our in-house maintenance technicians or third party maintenance vendors where applicable, to obtain the lowest maintenance costs. Anticipated life of this equipment is approximately three to five years.

The purchase of data processing equipment is exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

4. **RECOMMENDATION**

That the Board of Trustees approves a contract for the purchase of Computer Equipment with Apple Inc., 12545 Riata Vista Circle, Austin, TX 78727, for a total expenditure of \$106,506.00.


SIGNATURE PAGE FOR APPLE COMPUTER EQUIPMENT.

ITEM(S) ON REQUEST

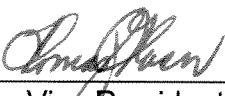
That the Board of Trustees approves a contract for the purchase of Computer Equipment with Apple Inc., 12545 Riata Vista Circle, Austin, TX 78727, for a total expenditure of \$106,506.00.



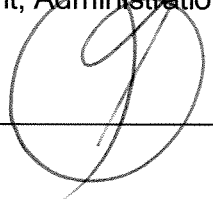
Director, Business Affairs 8/2/12
Date



Vice President, Information Technology 8.2.12
Date



Senior Vice President, Administration & Treasurer 8/6/2012
Date



President 8/6/12
Date

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. **SUBJECT**

Personnel Actions.

2. **REASON FOR CONSIDERATION**

Board Action is required to ratify and approve personnel actions for all employees.

3. **BACKGROUND INFORMATION**

- a. Ratification of Classified Appointments
- b. Ratification of Administrative Promotions / Transfers
- c. Ratification of Managerial Promotions / Transfers
- d. Ratification of Classified Promotions / Transfers
- e. Ratification of Operating Engineers Promotions / Transfers
- f. Ratification of Managerial Resignations / Terminations
- g. Ratification of Classified Resignations / Terminations

4. **RECOMMENDATION**

That the Board of Trustees ratifies the Classified Appointments; Administrative Promotions / Transfers; Managerial Promotions / Transfers; Classified Promotions / Transfers; Operating Engineers Promotions / Transfers; Managerial Resignations / Terminations; and Classified Resignations / Terminations.

Consent Agenda
REVISED Item 9. B. 6)
August 21, 2012

APPOINTMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>CLASSIFIED</u>					
Elizabeth Baker	Administrative Assistant III	Facilities	08/22/2012	New Hire Full Time	\$35,048
Rebecca Gavillet	Community Relations Specialist	External Relations	08/13/2012	New Hire Full Time	\$48,000
Jesus Hernandez	Information Center Specialist I	IT	08/06/2012	New Hire Full Time	\$49,500
Joy A. Hudson	Administrative Assistant V	Development & COD Foundation	07/30/2012	New Hire Full Time	\$40,705
Jamie M. Johnson	Information Center Specialist I	IT	08/06/2012	New Hire Full Time	\$49,500
Maggie McKinney	Administrative Assistant V	Finance	08/06/2012	New Hire Full Time	\$39,395
Ernest L. Moore	Information Center Specialist II	IT	08/16/2012	New Hire Full Time	\$54,974
Lynda G. Nagle	Administrative Assistant IV	Admissions & Outreach	08/22/2012	New Hire Full Time	\$35,900
Patricia Schwab	Administrative Assistant V	Business & Technology	08/13/2012	New Hire Full Time	\$39,395
Thomas Goodell	Lab Assistant I – Ceramics	Liberal Arts	08/13/2012	New Hire Part Time	\$16,650

Consent Agenda
REVISED Item 9. B. 6)
August 21, 2012

APPOINTMENTS - Continued

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>CLASSIFIED</u> - Continued					
Emilie Hansel	Administrative Assistant III	Articulation & Educational Partnerships	07/17/2012	New Hire Part Time	\$15,267

PROMOTIONS / TRANSFERS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>ADMINISTRATIVE</u>					
Ellen Roberts	Director, Business Affairs	Business Affairs	08/12/2012	Promotion Full Time	\$90,000
<u>MANAGERIAL</u>					
Joseph Girten	Lieutenant	Police Department	07/30/2012	Promotion Full Time	\$71,739
<u>CLASSIFIED</u>					
Batoul Zaiter	Administrative Assistant III	Teaching & Learning Center	08/13/2012	Transfer Full Time	\$36,542
Michael Kaiser	Administrative Assistant I	Student Services	07/10/2012	Transfer Part Time	\$12,802
<u>OPERATING ENGINEERS</u>					
Timothy Haigh	Operating Engineer	Facilities Operations	07/22/2012	Promotion Full Time	\$75,129

RESIGNATIONS / TERMINATIONS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>MANAGERIAL</u>					
Jeffrey E. Berger	Supervisor, Academic Lab	Information Technology	07/27/2012	Resignation	4 Yrs. 6 Mos.
Antoinette Woolsey	Manager, Employment & Employee Relations	Human Resources	08/11/2012	Resignation	2 Yrs. 7 Mos.
<u>CLASSIFIED</u>					
Laura C. Bingham	Test Admin for Firefighters	Fire Science	07/02/2012	Termination	7 Yrs. 4 Mos.
Marcel F. Duron	Administrative Assistant	West Chicago Regional Center	05/18/2012	Termination	0 Yrs. 6 Mos.
Nicole M. Isabelli	Pantry Cook	Culinary & Hospitality	07/20/2012	Termination	0 Yrs. 10 Mos.
Carol Kozlowski	Test Admin for Firefighters	Fire Science	07/05/2012	Termination	24 Yrs. 4 Mos.
Steven Lane	Senior Project Manager	Facilities, Operations, & Maintenance	07/26/2012	Resignation	2 Yrs. 4 Mos.
Roberto Martinez	Custodian I	Facilities, Operations & Maintenance	07/30/2012	Termination	0 Yrs. 8 Mos.
Sean P. McGowan	Dishwasher	Culinary & Hospitality	07/14/2012	Resignation	0 Yrs. 2 Mos.
Steven D. Moore	Lab Asst. I Sculpture P/T Faculty	Liberal Arts	07/10/2012	Resignation	4 Yrs. 7 Mos.

RESIGNATIONS / TERMINATIONS - Continued

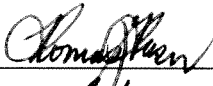
<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>CLASSIFIED</u> - continued					
Sarah A. Ramirez	Line Cook	Culinary & Hospitality	07/20/2012	Termination	0 Yrs. 10 Mos.
Michael D. Sawyer	Grounds Maintenance Technician	Facilities, Operations & Maintenance	06/30/2012	Resignation	20 Yrs. 1 Mos.

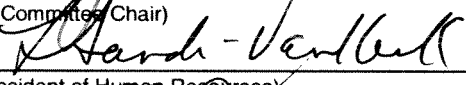
COLLEGE of DUPAGE

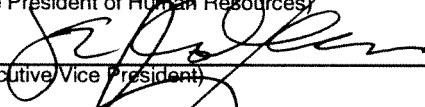
PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

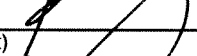
CANDIDATE: Ellen Roberts
POSITION: Director, Business Affairs
PREPARATION: MBA, Benedictine University, 2006
MAJOR AREAS: Business Administration
EXPERIENCE: College of DuPage
Staff Services Manager
2008-Present
3M
Regional Administrative Services Manager
2000-2007
3M
Regional Business Services Supervisor
1990-2000

RECOMMENDED BY:



(Search Committee Chair)


(Vice President of Human Resources)


(Executive Vice President)


(President)

RANK AND SALARY: Administrative 1: \$90,000

DATE OF HIRE: August 12, 2012

**COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE**

POSITION: Director, Business Affairs

DEPARTMENT: Business Affairs

CANDIDATE: Ellen Roberts

SEARCH COMMITTEE: Tom Glaser (Chair), Earl Dowling, John Wandolowski, Jean Kartje, Pat McFadden, Lynn Sapyta

ADVERTISEMENTS:

SOURCE	DATE
CareerBuilder.com (Diversity Package)	6/26/2012
Higher Ed Jobs.com	6/26/2012
AsianMBA.org	6/26/2012
HispanicMBA.org	6/26/2012
Black MBA.org	6/26/2012

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of candidates	17
Number of candidates who did not meet minimum requirements	28
Number of candidates who withdrew their application during selection process	0
Self-identified diverse candidates	3
Number of candidates interviewed	3
Number of diverse candidates interviewed	1

9. CONSENT AGENDA

C. For APPROVAL: Construction-Related Items

1) *Ratification* of Construction Change Orders

- **Referendum-Related Projects**
- **Capital Budget Projects - None**

2) *Approval* of Construction Change Orders

- **Referendum-Related Projects - None**
- **Capital Budget Projects - None**

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

CONSTRUCTION-RELATED BOARD APPROVAL

1. SUBJECT

Ratification of Construction-Related Change Orders.

2. BUDGET STATUS

Change orders will be funded from the designated project's overall budget and fall within the project's approved budget. All change orders not in excess of \$100,000.00, or 10% of the contract price, have been approved by the Director of Facilities Planning and Development. All single change orders exceeding \$50,000.00 have been approved by the President. All single change orders exceeding \$100,000.00, or 10% of the contract price, require approval by the Board of Trustees. Multiple change orders to a single construction-related contract are allowed up to a cumulative limit of 20% of the original contract price. Multiple change orders exceeding 20% of the contract price require approval by the Board of Trustees.

3. BACKGROUND INFORMATION

Referendum-Related Projects

Owner-Requested Scope Change: 2012 Site and Grounds, Central Lawn #03, #04, #05, #06, #07; Landworks #01; Vixen #01; BIC/SRC, Mortenson #226; Parking, Abbey Paving #39, #40.

Result of Internal Audit: BIC/SRC, Mortenson #227.

Un-Bought Scope Change: MAC Renovation, Legat #01; PE Renovation, Power #05; SCC Renovation, Power #03.

Capital Budget Projects

None

4. RECOMMENDATION

That the Board of Trustees ratifies the Construction-Related Change Orders from the attached Summary for August 2012.

SUMMARY OF RATIFICATION OF CONSTRUCTION-RELATED CHANGE ORDERS

REFERENDUM-RELATED PROJECTS

- **2012 SITE AND GROUNDS – CENTRAL LAWN #03: \$4,085.00.** This change is to provide sleeves for irrigation lines along Prairie Drive and for additional irrigation due to field conditions. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – CENTRAL LAWN #04: \$545.00.** This change is to provide the connection of several existing irrigation zones along College Road and Loading Dock Road to the irrigation controller at the soccer fields. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – CENTRAL LAWN #05: \$1,875.00.** This change is to provide for the reprogramming of the irrigation controllers in construction areas to comply with the College's water conservation guidelines. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – CENTRAL LAWN #06: \$1,645.00.** This is a unit-price contract for irrigation work on Bid Package #2. This change is to provide for additional irrigation required due to an increase in the width of the lawn at Lambert Road. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – CENTRAL LAWN #07: \$6,719.30.** This is a unit-price contract for irrigation work on Bid Package #2. This change is to provide irrigation in the parkway on the west side of Lambert Road north of the TEC crosswalk and south of the HSC. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – LANDWORKS #01: \$66,907.60.** This change is to provide additional grading, drainage, and landscaping due to high ground water levels. *This is an Owner-Requested Scope Change.*
- **2012 SITE AND GROUNDS – VIXEN #01: \$94,339.22.** This change is to provide foundation piers. The reengineering of the foundation system has enabled a dramatic reduction in cost from the original project budget. *This is an Owner-Requested Scope Change.*
- **BIC/SRC – MORTENSON #226: \$15,461.00.** At the request of the Health and Sciences Division, two offices in the BIC are being converted to observation rooms for use by the Human Services Department. This work includes adding a one way mirror, revising the lighting in the rooms, and adding additional power and data for cameras. *This is an Owner-Requested Scope Change.*
- **BIC/SRC – MORTENSON #227: CREDIT (\$28,845.00).** This credit is the result of the final review of SG Krause and Amber Mechanical's contracts and the associated credits for unused allowances. *This credit is the result of an internal audit.*

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

CONSTRUCTION-RELATED BOARD APPROVAL

- **MAC RENOVATION – LEGAT #01: \$5,910.00.** This change order is to increase Legat's contract for move coordination services for MPTV and Photo. Academic scheduling necessitated that this move been done separately from the rest of the building. This does not include the cost of the actual move and storage which will be bid at a later date. The change order is necessary to document a change in contract amount but has no financial impact to the College because the cost is included as part of the project budget. *This is an Un-bought Scope Change.*
- **PARKING – ABBEY PAVING #39: \$17,321.28.** This change is to provide additional irrigation and sod adjacent to the softball field, east of the College Lot 1A. *This is an Owner-Requested Scope Change.*
- **PARKING – ABBEY PAVING #40: \$14,181.85.** This change is to provide conduits under College Road west of College Lot 6 for future installation of fiber optic and communication lines to the new Campus Maintenance Center. *This is an Owner-Requested Scope Change.*
- **PE RENOVATION – POWER #05: \$42,666.00.** This change order is to increase Power's contract for budgeted layout, staking, survey work and temporary fencing and gates along with associated fees and general conditions. The change order is necessary to document a change in contract amount but has no financial impact to the College because the cost is included as part of the project budget. *This is an Un-bought Scope Change.*
- **SCC RENOVATION – POWER #03: \$22,763.00.** This change order is to increase Power's contract for budgeted layout, staking, survey work and temporary fencing and gates along with associated fees and general conditions. The change order is necessary to document a change in contract amount but has no financial impact to the College because the cost is included as part of the project budget. *This is an Un-bought Scope Change.*

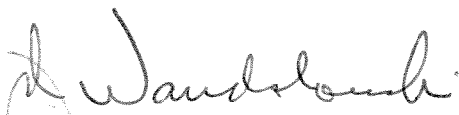

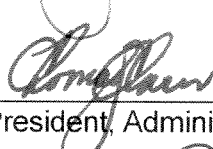

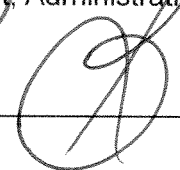

CAPITAL BUDGET PROJECTS

NONE

SIGNATURE PAGE FOR RATIFICATION OF CONSTRUCTION-RELATED
CHANGE ORDERS

ITEM(S) ON REQUEST

That the Board of Trustees ratifies the Construction-Related Change Orders listed for August 2012.

	
_____ John Wandolowski, Director Facilities Planning and Development	_____ Date
	
_____ Senior Vice President, Administration and Treasurer	_____ Date
	
_____ President	_____ Date

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

CONSTRUCTION-RELATED BOARD APPROVAL

1. SUBJECT

Approval of Construction-Related Change Orders.

2. BUDGET STATUS

Change orders will be funded from the designated project's contingency and fall within the project's approved budget. All change orders not in excess of \$100,000.00, or 10% of the contract price, have been approved by the Director of Facilities. All single change orders exceeding \$50,000.00 have been approved by the President. All single change orders exceeding \$100,000.00, or 10% of the contract price, require approval by the Board of Trustees. Multiple change orders to a single construction-related contract are allowed up to a cumulative limit of 20% of the original contract price. Multiple change orders exceeding 20% of the contract price require approval by the Board of Trustees.

3. BACKGROUND INFORMATION

Board approval is required due to the change order cumulative total exceeding 20% of the original contract value.

Referendum-Related Projects

None

Capital Budget Projects

None

4. RECOMMENDATION

That the Board of Trustees approves the Construction-Related Change Orders from the attached Summary for August 2012.

SUMMARY OF APPROVED CONSTRUCTION-RELATED CHANGE ORDERS

REFERENDUM-RELATED PROJECTS

None

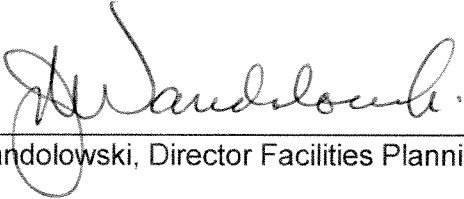

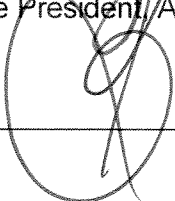
CAPITAL BUDGET PROJECTS

None

SIGNATURE PAGE FOR CONSTRUCTION-RELATED CHANGE ORDERS

ITEM(S) ON REQUEST

That the Board of Trustees approves the Construction-Related Change Orders listed for August 2012.

	8/11/12
John Wandolowski, Director Facilities Planning & Development	Date
	8/6/2012
Senior Vice President, Administration and Treasurer	Date
	8/7/12
President	Date

10. NEW BUSINESS

A. For INFORMATION

None.

10. NEW BUSINESS

B. For APPROVAL

- 1) Semi-Annual Review of Closed Session Minutes**
- 2) Semi-Annual Authorization for Destruction of Verbatim Records of Closed Session Meetings**
- 3) College Maintenance Center (CMC) ICCB Application**
- 4) Commission Sculptor Matthew Placzek to Create Roadrunner (Chaparral) Sculpture**

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

NEW BUSINESS APPROVAL

1. **SUBJECT**

Semi-Annual Review of Closed Session Minutes – Confidential for Board Only.

2. **REASON FOR CONSIDERATION**

By law, each Board is required to review, at least every six months, the written minutes of Closed Sessions to determine whether the minutes, in whole or in part, may be made part of the public record.

3. **BACKGROUND INFORMATION**

Minutes will not be released unless the Board of Trustees finds that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

4. **RECOMMENDATION**

It is recommended that the Board take one of the following actions:

- The Board finds and determines that the need for confidentiality still exists as to the minutes of the Board's closed meetings held on:

1)	February 21, 2012	3)	May 10, 2012
2)	April 19, 2012	4)	June 18, 2012

and/or

- The Board finds and determines that the minutes of the closed meetings of the Board on the dates listed below no longer require confidential treatment and shall be made available for public inspection [except as to parts of said minutes which continue to require confidential treatment].

1)	February 21, 2012	3)	May 10, 2012
2)	April 19, 2012	4)	June 18, 2012

SIGNATURE PAGE FOR APPROVAL OF
SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES

ITEM(S) ON REQUEST

It is recommended that the Board take one of the following actions:

- The Board finds and determines that the need for confidentiality still exists as to the minutes of the Board's closed meetings held on:

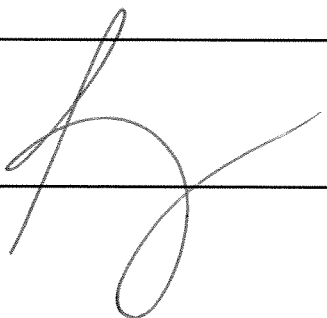
- | | |
|----------------------|------------------|
| 1) February 21, 2012 | 3) May 10, 2012 |
| 2) April 19, 2012 | 4) June 18, 2012 |

and/or

- The Board finds and determines that the minutes of the closed meetings of the Board on the dates listed below no longer require confidential treatment and shall be made available for public inspection [except as to parts of said minutes which continue to require confidential treatment]:

- | | |
|----------------------|------------------|
| 1) February 21, 2012 | 3) May 10, 2012 |
| 2) April 19, 2012 | 4) June 18, 2012 |

Board Secretary	Date
Legal Counsel	Date
President	Date

 8/2/12

EXHIBIT

“A”

FOLLOWS



Recording of Closed Meetings

1. A verbatim record shall be kept of all meetings of the Board of Trustees or any subsidiary “public body” (as defined by the *Illinois Open Meetings Act* 5ILCS 120 et seq.) of the College which are closed to the public. The verbatim record shall be in the form of an audio or video recording. In addition, minutes shall be kept of all closed meetings in the manner required by the *Illinois Open Meetings Act*. Minutes of closed meetings shall be placed before the Board or the subsidiary body, as the case may be, for approval as to form and content as soon as practicable following the closed meeting. The Secretary of the Board, or his/her designee, shall maintain the verbatim recordings and minutes of all closed meetings of the Board and all subsidiary public bodies of the College. The President shall promulgate such procedures as may be necessary to maintain the confidentiality of such verbatim recordings and minutes.
2. The verbatim record of closed meetings shall not be open for public inspection or subject to discovery, except as provided by law.

Adopted: 3/19/09

Reviewed:

Amended: 8/20/09



Recording of Closed Meetings

1. At the beginning of each closed meeting, those present will identify themselves by voice for the audio recording. If the meeting is videotaped, at the beginning of the meeting, those present will individually appear on camera and identify themselves by voice. The Chairman of the closed meeting will also announce the times at which the meeting commences and ends at the appropriate points on the recording.

2. Minutes or recordings will not be released unless the Board of Trustees finds that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential. As to any minutes or recordings not released, the Board will find that the “need for confidentiality still exists” with regard to those minutes or recordings. The administration will prepare a recommendation for the Board regarding the release and non-release of the respective minutes and recordings. Minutes of closed meetings will be kept indefinitely.

3. At the first Regular Board Meeting in February and August, the agenda will include the following item: “Authorization for destruction of verbatim recordings of closed meetings.” The administration will present a list to the Board of Trustees of the dates of closed meetings where:
 - A. A verbatim recording exists;

 - B. The Board of Trustees has approved the minutes of the closed meetings as to form, regardless of whether the minutes have been released for public review; and

 - C. There have been more than eighteen (18) months since the date of the closed meeting.

4. The Board of Trustees will consider whether to authorize destruction of the verbatim recordings of those closed meetings. When ordered by the Board of Trustees, the Secretary of the Board of Trustees or designee will destroy the recording of that closed meeting in a suitable manner.

Adopted: 10/01/09	Reviewed:	Amended:
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**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

NEW BUSINESS APPROVAL

1. **SUBJECT**

Authorization for Destruction of Verbatim Records of Closed Session Meetings as Provided by 5 ILCS 120, et seq. *Confidential for Board Only.*

2. **REASON FOR CONSIDERATION**

In compliance with the law and in accordance with Board Policy and Administrative Procedure 5-165, Recording of Closed Meetings (*Exhibit "A"*):

"At the first Regular Board Meeting in February and August, the agenda will include the following item: 'Authorization for destruction of verbatim recordings of closed meetings.' "

3. **BACKGROUND INFORMATION**

The administration will present a list to the Board of Trustees of the dates of closed meetings where a verbatim recording exists. The Board will consider whether to authorize destruction of the verbatim recordings of those closed meetings. When ordered by the Board of Trustees, the Secretary of the Board of Trustees or designee will destroy the recording of that closed meeting in a suitable manner.

4. **RECOMMENDATION**

- A) That the Board of Trustees review the attached list, by date, (*Exhibit "B"*) of the verbatim recordings of all Closed Session meetings, subject to destruction; and
- B) That the Board of Trustees direct the Board Secretary or designee to destroy the verbatim recordings of all closed sessions that currently exist where there have been more than eighteen (18) months since the date of the closed meeting.

**SIGNATURE PAGE FOR APPROVAL OF
AUTHORIZATION FOR THE DESTRUCTION OF VERBATIM RECORDS OF CLOSED
SESSION MEETINGS AS PROVIDED BY 5 ILCS 120, ET SEQ**

ITEM(S) ON REQUEST

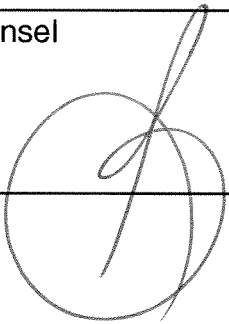
- A) That the Board of Trustees review the attached list, by date, (*Exhibit "B"*) of the verbatim recordings of all Closed Session meetings, subject to destruction; and

- B) That the Board of Trustees direct the Board Secretary or designee to destroy the verbatim recordings of all closed sessions that currently exist where there have been more than eighteen (18) months since the date of the closed meeting.

Board Secretary Date

Legal Counsel Date

President Date



8/2/12

EXHIBIT

“A”

FOLLOWS



Recording of Closed Meetings

1. A verbatim record shall be kept of all meetings of the Board of Trustees or any subsidiary “public body” (as defined by the *Illinois Open Meetings Act* 5ILCS 120 et seq.) of the College which are closed to the public. The verbatim record shall be in the form of an audio or video recording. In addition, minutes shall be kept of all closed meetings in the manner required by the *Illinois Open Meetings Act*. Minutes of closed meetings shall be placed before the Board or the subsidiary body, as the case may be, for approval as to form and content as soon as practicable following the closed meeting. The Secretary of the Board, or his/her designee, shall maintain the verbatim recordings and minutes of all closed meetings of the Board and all subsidiary public bodies of the College. The President shall promulgate such procedures as may be necessary to maintain the confidentiality of such verbatim recordings and minutes.
2. The verbatim record of closed meetings shall not be open for public inspection or subject to discovery, except as provided by law.

Adopted: 3/19/09	Reviewed:	Amended: 8/20/09
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Recording of Closed Meetings

1. At the beginning of each closed meeting, those present will identify themselves by voice for the audio recording. If the meeting is videotaped, at the beginning of the meeting, those present will individually appear on camera and identify themselves by voice. The Chairman of the closed meeting will also announce the times at which the meeting commences and ends at the appropriate points on the recording.
2. Minutes or recordings will not be released unless the Board of Trustees finds that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential. As to any minutes or recordings not released, the Board will find that the “need for confidentiality still exists” with regard to those minutes or recordings. The administration will prepare a recommendation for the Board regarding the release and non-release of the respective minutes and recordings. Minutes of closed meetings will be kept indefinitely.
3. At the first Regular Board Meeting in February and August, the agenda will include the following item: “Authorization for destruction of verbatim recordings of closed meetings.” The administration will present a list to the Board of Trustees of the dates of closed meetings where:
 - A. A verbatim recording exists;
 - B. The Board of Trustees has approved the minutes of the closed meetings as to form, regardless of whether the minutes have been released for public review; and
 - C. There have been more than eighteen (18) months since the date of the closed meeting.
4. The Board of Trustees will consider whether to authorize destruction of the verbatim recordings of those closed meetings. When ordered by the Board of Trustees, the Secretary of the Board of Trustees or designee will destroy the recording of that closed meeting in a suitable manner.

Adopted: 10/01/09	Reviewed:	Amended:
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EXHIBIT

“B”

FOLLOWS

**COLLEGE OF DuPAGE
CLOSED SESSION VERBATIM RECORDINGS**

2/20/07	5/8/07	9/20/07
2/22/07 6:03 p.m.	6/11/07	10/8/07
2/22/07 8:02 p.m.	6/21/07	10/18/07
2/25/07	7/9/07	11/12/07
3/12/07	7/19/07	11/19/07
3/22/07	8/23/07	12/10/07
4/9/07	9/10/07	
<hr/>		
1/14/08	5/22/08 5:01 p.m.	10/13/08
1/24/08	5/22/08 7:33 p.m.	10/14/08
2/7/08	5/27/08	10/20/08
2/15/08	5/29/08	10/21/08 3:32 p.m.
2/21/08	6/9/08	10/21/08 6:52 p.m.
2/23/08	6/19/08	10/22/08
3/10/08	7/14/08	10/23/08
3/20/08	7/24/08	11/10/08
3/28/08	8/11/08	11/20/08
4/10/08	8/21/08	12/8/08
4/24/08	9/8/08	
5/12/08	9/18/08	
<hr/>		
1/12/09	5/11/09	8/20/09 6:12 p.m.
2/19/09	5/21/09	8/20/09 8:05 p.m.
3/19/09	6/22/09	8/28/09
4/16/09 4:41 p.m.	7/16/09 6:34 p.m.	9/17/09
4/16/09 8:05 p.m.	7/16/09 8:23 p.m.	11/19/09
<hr/>		
2/20/10	6/22/10 6:00 p.m.	11/18/10
3/18/10	6/22/10 8:38 p.m.	12/4/10
4/29/10	8/26/10	12/12/10
5/20/10	8/28/10	12/13/10
<hr/>		
1/24/11 7:12 p.m.	5/23/11	10/20/11
1/24/11 8:33 p.m.	6/23/11	11/16/11
2/8/11	7/12/11	11/30/11
2/24/11	8/18/11	
3/14/11	9/12/11	
<hr/>		
1/19/12	4/19/12	
2/21/12	5/10/12	

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

NEW BUSINESS APPROVAL

1. SUBJECT

Campus Maintenance Center (CMC) ICCB Application.

2. BUDGET STATUS

Funds in the amount of \$8,500,000.00 are being provided by the Referendum #2 Campus Maintenance Center Project.

3. BACKGROUND INFORMATION

Locally funded capital projects require ICCB approval. Attached is the ICCB Capital Project Application for the Campus Maintenance Center Project.

4. RECOMMENDATION

That the Board of Trustees approves the Campus Maintenance Center Project submittal to the ICCB per the capital projects application form attached. The project budget is \$8,500,000.00.

SIGNATURE PAGE FOR CAMPUS MAINTENANCE CENTER PROJECT ICCB
APPLICATION

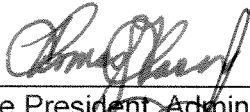
ITEM(S) ON REQUEST

That the Board of Trustees approves the Campus Maintenance Center Project submittal to the ICCB per the Capital Project Application. The project budget is \$8,500,000.00.



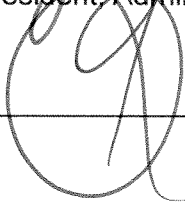
John Wandolowski, Director Facilities Planning and Development

8/1/12
Date



Senior Vice President, Administration and Treasurer

8/6/2012
Date



President

8/7/12
Date

Appendix A

Project Application Forms

CAPITAL PROJECT APPLICATION FORM PHYSICAL EDUCATION BUILDING

District/College and District # **502 – College of DuPage**
 Contact Person: **David Giuffre** Phone #: **(630) 942-3076**
 Project Title **Campus Maintenance Center**
 Project Budget **\$8,500,0000**

() check There if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc and disclose on funding attachment 2

Application Type (check the appropriate application type and follow instructions):

- Locally Funded New Construction--complete/submit Sections I, II, and II.
 Locally Funded Remodeling--complete/submit Sections I and III.
 Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
 Protection, Health and Safety--complete/submit Section I and Attachment PHS.
 Capital Renewal Project--complete/submit Section I and the Architect Recommendation form.
 ADA Project--complete/submit Section I, Attachment ADA, and Architect Recommendation form.

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes No

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
- C. Has the site been determined professionally to be suitable for construction purposes?
 Yes No

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) **Geotechnical investigation indicated suitable soils for construction and storm water management plan identified the site as an acceptable location for the new building.**

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Programmatic Justification

Facility Recommendations

Since its founding in 1965, College of DuPage (COD) has provided a 'Value of a Lifetime' to the surrounding region, serving as a world-class center for teaching, learning, and cultural experiences that are accessible and affordable. More than four decades later, the College remains at the forefront of higher education and cultural opportunity, serving more than 30,000 students per semester.

College of DuPage Campus Maintenance Center (CMC) is a new 35,789 s.f. facility that will be the central location for all campus maintenance services. The building is separated into three components, and the exterior expression reflects the particular uses of each portion of the building. The Heated Vehicle Storage is a 24'-0" high mass constructed of 10" thick painted insulated precast concrete wall panels with decorative horizontal reveals. The Shop Area is also constructed out of the same precast concrete wall panels, but the mass is approximately 18'-0" high, and the entire east wall will be clad in stainless steel mesh or a similar material. Finally, the Administration portion is a 12'-0" high mass constructed of full height 6" deep curtain wall.

1. What will the proposed project accomplish?

The CMC will provide better accessibility and comfort, offer indoor parking and repair shops and increase its capability to better suit the needs of the three distinct functions that operate in the building; Buildings & Grounds, Custodial (Operations), and Facility Planning and Construction (FP&C). Currently the departments are located in multiple buildings and on both ends of campus.

2. State how the project will meet the instructional objectives of the college.

College of DuPage will be better equipped to maintain and operate the campus buildings, grounds and parking by the new CMC. The building will allow for service vehicles to be repaired, restocked and maintained year-round in a conditioned space. The CMC will also allow carpentry and Grounds equipment to be secured in dedicated areas, maintained and serviced in well lit, conditioned spaces. Finally, the building will house a building engineer that will monitor and address west academic building issues and problems locally.

3. How will the new or remodeled space better serve instructional/programmatic areas as compared to existing facilities?

The Campus Maintenance Center will primarily be an infrastructure building that will not directly serve instructional or programmatic areas, but support the physical buildings and grounds.

4. What facilities are already available to meet the above-referenced objectives? (Should be reflected on the Square Footage Summary form if remodeling existing facilities.)

Current accommodations for the COD Operations include multiple buildings ('L' Building, Facility Studies Center (FSC), and the Green House) that are over 40 years old and do not provide in-door storage and service capabilities for all the equipment and machines used on campus. The Facility Planning and Construction (FP&C) department is currently housed in two separate suites in the Berg Instructional Center, and are not conducive to project synergy and communication.

5. **Why are the existing facilities considered inadequate? Describe the condition of existing space designated for this instructional/ programmatic area. What factors are driving the need for new space? State the factors/conditions such as changes in enrollment patterns or enrollment mix, insufficient or inadequate types of space, an emerging local district issue/relationship/partnership, etc., which demonstrates programmatic need.**

Refer to response 4 above.

6. **Is the project a part of the college master plan? (If not, explain why it is a priority and is the master plan being updated?)**

As part of the Board-approved 2010 Amendment to the 2005 Facilities Master Plan, the construction of the Campus Maintenance Center is a project that will address space and accessibility issues of the Operations and FP&C departments. The Campus Maintenance Center will better serve the needs of the new buildings, landscaping and environmental and custodial requirements of this large campus.

The new 31,500 square foot Campus Maintenance Center will bring more space and improve efficiencies. Building components include:

- Administrative areas with extensive natural light
- Shared lunch/training area to promote collaboration
- Fueling island
- Materials storage bins
- Surplus goods and attic stock storage

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

1. *What does the project include? Clearly describe the site(s), building(s), room(s), structure(s), equipment, utilities, land, and site improvements (i.e. landscaping, parking lot areas/spaces) affected by this proposed project. Describe the project using the applicable budget categories listed in Attachment #1 Project Budget. Clearly identify the name and address of any structures included in the project.*

Existing Building Description:

Project Overview

College of DuPage Campus Maintenance Center is a new 31,500 s.f. facility that will be the central location for all campus maintenance services. The building is separated into three components, and the exterior expression reflects the particular uses of each portion of the building. The Heated Vehicle Storage is a 24'-0" high mass constructed of 10" thick painted and insulated precast concrete wall panels with decorative horizontal reveals. The Shop Area is also constructed out of the same precast concrete wall panels, but the mass is approximately 18'-0" high, and the entire east wall will be clad in stainless steel mesh or a similar material. Finally, the Administration portion is a 12'-0" high mass constructed of full height 6" deep curtain wall. Located at the Southwest corner of the campus, the building will be designed to complement the style of other campus buildings, while being constructed from the appropriate materials for this type of a building.

Roofing Materials

The roofing system for the project will consist of a white, 60 mil EPDM roofing membrane over ½" fiberglass reinforced gypsum board over three (3) layers of 2" thick base insulation mechanically fastened to steel roof deck with a 10 mil vapor barrier directly on top of the deck. All copings and fascias will be pre-finished painted steel.

Exterior Skin

The exterior skin for the project will be as follows:

Heated Vehicle Storage: 10" painted insulated precast concrete wall panels with decorative horizontal reveals.

Shop Area: 10" thick painted insulated precast concrete wall panels with decorative horizontal reveals, and metal mesh or similar material on the long east wall.

Administration: 6" deep painted aluminum curtain wall system with 1" thick insulated low-E glazing.

Windows / Curtain Wall System

The windows and curtain wall system will be complimentary in terms of style, profile and finish, and will be commercial grade, thermally broken, factory-glazed windows or stick built curtain wall system with painted finish, 1" insulated glazing with a low-E coating on all glazing. There will be operable window units in the curtain wall system to allow for natural ventilation.

Interior and Exterior Doors and Frames

The interior doors for the project will be factory finished, solid core wood doors in the Administration, with painted aluminum frames. The large glass frames in the Administration area will be interior style storefront aluminum framing, with 1" thick insulated glazing (for sound reduction purposes). At the Shop area and Heated Vehicle Storage, all exterior doors will also be aluminum to match the doors at the Administration area. The interior doors and frames within the spaces will be hollow metal doors and frames. Overhead sectional doors will be fully glazed aluminum sectional doors to allow for additional natural light. Exterior doors will be operated electronically as well as manual override controls.

Interior Finishes

In the Administration area, interior finishes will be painted drywall partitions, carpet and ceramic tile flooring, and exposed steel structure with beams and columns. The exposed metal deck will be acoustical type with insulation in the flutes of the deck and will be painted. At the Shop area, walls will be either painted drywall or painted concrete block. Flooring will be sealed concrete, but the flooring at the offices and some other spaces will be v.c.t. or similar. Ceilings will also be exposed metal deck with exposed bar joists and will be painted. In the Heated Vehicle Storage, the walls will be non-painted precast concrete, with sealed concrete floor slabs. The ceiling will be exposed metal deck with exposed bar joists or trusses, and will not be painted.

Pavements

The Project will require construction of heavy duty pavement south of the proposed building to provide support for heavy vehicle traffic including the delivery of construction materials and snow melting salts. The pavement will be either 9-3/4" PC concrete pavement on 6" aggregate base or 10" of bituminous pavement on a 10" aggregate based course. PC concrete curb and gutter will surround the proposed paved areas.

Concrete Storage bins

Five pre-cast concrete storage bins will be constructed for exterior material storage south of the building. The walls are anticipated to be 10" thick precast concrete with concrete floors and spread footing foundations.

Storm Sewer

An existing 12" storm sewer, that traversed the site from east to west, will have to be relocated as it will be in direct conflict with the proposed building foundation. Additional storm sewers will be required to provide drainage for the paved area.

Data and Communications Fiber

Two 4" diameter PVC conduits will be installed from the building edge to existing MH #9 which is southeast of the proposed building. Fiber will be required to be blown into tube cells. New tube cells will be required from the building through MH #9 to MH #10 at which point they can be spliced to the existing tubecell. Fiber will be required to be blow into the tube cell from the building to the TEC building through the following MH's: 9, 10, 12, 11, 5A, 5 and TEC building.

Sanitary Sewer

Sanitary sewer is anticipated to be a 6" dia. PVC sewer line extending from the building north and east to a point south west of the HEC building where it will tie into existing sewer lines. The sanitary sewer is anticipated to flow by gravity to the northeast connection to the existing sewer lines.

Gas

Gas lines will extend north and east from the propose building to a point southwest of the of the HEC building. Size to be determined by the Building MEP.

Substructure

The foundations for the building will be shallow isolated and strip footings. The strip foundations for the precast wall panels at the vehicle storage and shop areas will be trenched, bank poured footings. The ground floor slab in the administrative area will be a 4" concrete slab reinforced with 6x6/W2.9/W2.9 welded wire reinforcing or 4.5 lbs/cy of synthetic macrofibers such as STRUX 90/40. The slab will be placed on a minimum 10 mil. thick polyfilm vapor retarder over a minimum of 4" of compacted granular fill as a leveling and capillary cut)off layer. The ground floor slab in the shop area will be a 5" concrete slab reinforced with 6x6/W2.9/W2.9 welded wire reinforcing or 4.5 lbs/cy of synthetic macrofibers such as STRUX 90/40. The ground floor slab in the vehicle storage area will be a 6" concrete slab reinforced with 6x6/W2.9/W2.9 welded wire reinforcing or 6 lbs/cy of synthetic macrofibers such as STRUX 90/40. These slabs will be placed on a minimum 10 mil. thick polyfilm vapor retarder over a minimum of 8" of compacted granular fill as a leveling and capillary cut-off layer.

Superstructure

The superstructure of the administrative area will be a complete steel frame system with a perimeter line of steel columns at approximately 21' centers supporting steel girders. One interior line of columns and girders is anticipated between the vehicle storage area wall and the exterior. Steel beams spanning approximately 27' and spaced approximately 10.5' on center will span between the vehicle storage area walls and the girder lines. The beams will support a 3" deep metal roof deck. The superstructure of the shop area will consist of 18"-24" steel bar joists at 5-6' on center spanning from the vehicle storage area wall to an interior CMU bearing wall and from there to the exterior precast bearing wall. The joists will support a 1-1/2" deep metal roof deck. The superstructure of the vehicle storage area will consist of 60-68" deep long span steel joists at approximately 10' on center bearing on the perimeter precast concrete bearing walls. The joists will have a double pitched top chord for drainage and will be bottom chord bearing on the top of the precast wall panels in order to create a clerestory glazing opportunity. The joists will support a 3" metal roof deck. In the northeast quadrant of the vehicle storage area there will be a storage mezzanine. The mezzanine will be framed with steel beams and girders supporting a grating or diamond plate floor system. This structure will be supported on the precast wall panels at the east side and will be hung from the roof joists at the west side to provide unobstructed parking areas below. This will necessitate either special joists or multiple joists at the locations of the hangers.

Design Criteria

The structure will be designed in accordance with the DuPage County Building Code incorporating the 2009 International Building Code with DuPage County amendments. Floors in the administration areas will be designed for a live load of 50 psf and a superimposed partition load of 20 psf. Shop area floors will be designed for a minimum of 100 psf unless there are more stringent requirements from the Owner. Vehicle storage areas will be designed for a general load of 50 psf and vehicle wheel loads. The storage mezzanine will be designed for a live load of 250 psf. The roof will be designed for a minimum of 25 psf snow load or the load resulting from snow drift. For loading purposes Occupancy Category II will used. Seismic Site Class D will be used unless a lesser class is given in the geotechnical report.

Mechanical Systems

The mechanical systems will be divided in three areas.

1. Heated Vehicle Storage (Class 3 Air)
2. Maintenance Area (Class 2 Air)
3. Office Area (Class 1 Air)

The mechanical systems will be designed to prevent any mixing of air classifications by providing independent air handling systems for each air class. A boiler room consisting of two Thermal Solutions Model EVA-1500 or EVA-2000 gas fired 88% efficient hot water boilers will be provided complete with primary/secondary pumping systems and variable frequency drives.

Heated Vehicle Storage and adjacent areas Approx. 17,400 Square Feet:

1. This area will be provided with an air handling system supported by the mezzanine. This unit will be sized to provide the following
 - a. 36,000 cfm providing 6-10 air changes per hour.
 - b. 60 degree winter indoor temperature
 - c. 85 degree summer temperature at 50% humidity
2. The air handling unit will be designed to bring in 30% outside air in normal operation but will go to 100% outside air upon activation of a carbon monoxide system. Purge exhaust fans will be provided to provide 100% exhaust. Air distribution for this unit will utilize fabric or galvanized ductwork running the length of the space.
3. The unit will be provided with a hot water heating coil as well as a direct expansion cooling coil (for a future air cooled condensing unit for tempering the space).
4. A carbon monoxide (tail pipe) exhaust system will be provided for vehicles in the designated maintenance area.

Maintenance Area, Approx. 5,300 square feet:

1. This area will be provided with a space or roof mounted air handling system providing heating, air conditioning and ventilation for the spaces. This unit will be sized to provide the following:
 - a. 10,000 CFM providing 6-10 air changes per hour
 - b. 70 Degree Winter space temperature
 - c. 74 degree summer space temperature
2. The air handling unit will be designed for 100% outside air and will be provided with a recovery loop or ventilator.
3. The unit will be provided with a hot water heating coil as well as chilled water cooling coil connected to an air cooled condensing unit for conditioning the space.
4. A dust collection system will be provided in the carpenters shop and craft room and exhaust in the paint booth.

Office Area, Approx. 7,500 square feet:

1. This area will be provided with a space or roof mounted air handling system providing heating, air conditioning and ventilation for the spaces. This unit will be sized to provide the following:
 - a. 12,000 CFM providing 6 air changes per hour
 - b. 70 Degree Winter space temperature
 - c. 72 degree summer space temperature
2. The air handler will be designed for 40% outside air.
3. The unit will be provided with a hot water pre-heat coil as well as a chilled water cooling coil connected to a chiller on the mezzanine.
4. Each designated space will be provided with a variable air volume box with a hot water heating coil. All external zone spaces will be provided with electric finned tube radiation.

General Building Plumbing

The building will be provided with general plumbing fixtures throughout the building as indicated on the architectural drawings. All waste, vent and water piping will be provided. Hose bibs will be provided around the outside of the building.

Roof drains and associated storm piping will be provide. As a LEED item a rain capture system might want to be considered for vehicles washing and toilets.

The maintenance area will be provided with additional emergency eye washes and showers.

The Heated Vehicle Storage area will be provided with trench drains with the underground sanitary drain lines running to a settling basin and three compartment oil separators. The manual was bay will be provide with hot and cold water hose bibs for connection to pressure washers. Eye washes and emergency showers will be provided.

Compressed air piping and connections will be provided where needed.

Additional hose bibs will be provided in the space.

Fire Protection

A complete wet pipe fire suppression system will be provided.

Electrical Systems

The electrical systems for the CMC project are as follows:

1. Utility Service
2. Power Distribution
3. Motor Control
4. Lighting and Lighting Control – Interior and Exterior
5. Emergency Power Generator
6. Grounding
7. Fire Alarm and Voice Evacuation System
8. Special Systems:
 - a. Structured Telecommunications and coaxial video systems and raceway infrastructure
 - b. Cable Tray
 - c. Master Clock System – provided by the College of DuPage
 - d. Security Systems and raceway infrastructure including:
9. Access Control System
10. Video Camera and Monitoring (CCTV)

Utility Service

The College of DuPage will lease a new Utility Company transformer that will be Tail-gated to the site and installed under the Infrastructure Project budget. The new transformer will be installed on a concrete pad outside the new building using utility company concrete pad specifications. The secondary service voltage will be 480Y/277V 3Phase, 4Wire. The design shall include new underground service conduits and conductor and new 15kV cables routed to a new external Feeder Bay attached to the existing medium voltage switchgear line up.

A new 480Y/277 volt, 3 phase, 800 amp distribution panel will be provided in the main electrical room. The switchboard will have an 800 amp 100% rated main electronic trip circuit breaker to act as the service disconnect switch. All main service distribution overcurrent protection devices shall be electronic trip circuit breakers. Metering of electrical load will be included on the main service switchboard and include data network connections to the BAS and/or building network. All individual main and feeder breakers shall be metered and connected to building data network.

Underground conduits and cabling will be provided for Telephone (Voice-copper), Voice/Data fiber, Fire Alarm network fiber, Security fiber, and BAS fiber.

All site conduits installed under paved areas will be encased in minimum 2” concrete.

Power Distribution

Lighting and General Purpose Receptacles:

1. 277 volt branch circuits for interior and exterior lighting served by three phase lighting panels.
2. 120 volt for general purpose and computer receptacles and incandescent or low voltage lighting, served by three phase branch panels.
3. Motors of 1/2 horsepower and larger shall be served at 480 volt or 208 volt, 3 phase, 3 wire. Motors less than 1/2 horsepower shall be served at 120 volt, 1 phase, 2 wire, as applicable. Heating, ventilation, air-conditioning, and other mechanical loads shall generally be served at 480 volt, 3 phase, 3 wire.
4. Branch circuit design shall be based on a maximum of 1900 volt amperes per 20 ampere, 120 volt circuit, and 4400 volt amperes per 20 ampere, 277 volt circuit.
5. Convenience duplex receptacles will be provided in corridors, offices, conference rooms, classrooms, Mechanical Rooms, Electrical Rooms, storage rooms, etc.
6. Dry type 80 degree centigrade energy efficient transformers shall be utilized to feed panel boards for general purpose convenience power.

7. Ground fault duplex (GFI) receptacles will be in Toilet Rooms and all locations within six (6) feet of water.
8. Duplex grounding receptacles will be provided for all computer outlets. Computer circuits shall be fed from general purpose panel boards with 125% rated neutrals (based on non-linear computer loads), integral SPD and dedicated neutral conductor per 1P circuit (no networked neutral conductors).
9. Surge Protective Device (surge suppressor) will be installed on the main switchboard, power distribution panelboard and on the branch circuit panel boards that provide power to computers and other technology equipment.
10. Ganged and other public toilets shall include electric hand dryers.
11. Electrical and control as required for architect specified motorized window blinds and garage doors. Locations and requirements will need to be coordinated.
12. The use of floor boxes shall be limited to only those absolutely required.
13. In general, conduit in walls and above ceilings will be EMT or IMC type. Threaded IMC conduit will be used in under slab installations. PVC conduit with rigid metal elbows shall be allowed in under slab installations. Rigid conduit shall be used in areas classified as hazardous.
14. Offices shall include double duplex power outlets near the desk area.
15. Vehicle maintenance areas shall be hazard rated as Category 1 Div 2. All electrical equipment shall comply with ratings within these areas.
16. Maintenance areas shall include appropriate electrical devices based upon user input. Types of devices shall be 2P circuits for specific equipment, cord reels, etc.

All distribution and branch circuit panel boards shall be provided with Main circuit breaker.

Interior transformers shall be dry type delta/wye energy efficient type and grounded per NEMA standards. K-Rated transformers shall be used for distribution to non-linear load equipment/circuits. Rating shall be determined based on connected loads.

Four inch high concrete housekeeping pads shall be provided for all floor mounted electrical equipment. Concrete pad shall extend 2in. beyond sides of equipment.

Motor Control

Where motors are not provided with VFD's, motor control for motorized equipment will be accomplished through combination starters with electronic overloads (including phase loss and phase unbalance protection) and instantaneous trip circuit breakers for increased reliability and ease of maintenance.

Lighting and Lighting Control

Illumination levels shall be designed for the following maintained average lighting levels and average-to-minimum uniformity ratios:

Area Description	Levels	Uniformity
Conference Rooms	40 foot-candle	3 to 1
Offices, & Maintenance Shops and bays Vehicle Parking	5 foot-candles	4 to 1
Restrooms	20 to 30 foot-candle	3 to 1
Mechanical/Electrical Rooms And Storage Rooms	25 to 30 foot-candle	3 to 1
Corridors	15 to 20 foot-candle	3 to 1
Exterior Walkways and Parking Areas	.5 foot-candle	4 to 1

All lighting fixtures in the facility will be energy efficient Light-Emitting Diode (LED) fixtures.

Task lighting shall be used within Maintenance bays.

Vehicle Parking and high bay applications shall utilize IP65 (ingress protection against dust and water), vandal resistant LED fixtures used to take advantage of superior photometrics, energy efficiency and instant start capabilities.

Occupancy sensing will be included in most spaces to automatically turn off lighting when a space is unoccupied. Photosensor control (daylight harvesting) will be specified in offices along exterior glass offices and spaces. Multiple levels lighting control will be achieved with lighting relays. Lighting control override switches will be also be specified in locations to be determined.

Low voltage lighting switches, contactors, relays, occupancy sensors, and wiring will be provided for the following areas control requirements:

- a. Offices areas– minimum two switches at the door. Switched 1/3, 2/3.
- b. Corridors – Networkable Relay Lighting Control (Blueridge system).
- c. Electrical and Mechanical Rooms – Snap switch at door.
- d. Toilets – Occupancy sensor switch type at door.
- e. Storage Rooms – controlled at door with snap switch.

Emergency egress unit battery type luminaries will be fluorescent type for low maintenance. Exit luminaries will be LED type for low maintenance and long lamp life.

Exterior lighting shall be controlled through networkable relay based/microprocessor based system (Blueridge System). Control system shall include astronomic time clock and photocell for photocell on-time clock off operation. System shall also control corridor light fixtures. Local override switch in main lobby and as otherwise requested by owner. System shall interface with the Building Automation system. Interior lighting control of common spaces shall have lighting relay override switches located in the common space.

All new exterior building light fixtures shall be match style and source (LED) of the existing campus LED parking lot lighting.

Any newly required parking lot pole lighting will be specified on the civil drawings, wired and controlled under the Blue Ridge system.

2. How does the proposed project relate to other ongoing or proposed projects?

The Campus Maintenance Center will be located on the south west corner of the Glen Ellyn campus and independent of other construction activities.

3. Are there any state or federal rules or regulations which may impact the project budget? (IEPA, Historic Preservation, etc.) If so, be sure that costs of compliance are included in the estimated project costs?

No

Attachment #1 Project Budget

Check One :

New Construction (+/-35,789 s.f.)
 Remodeling

Project Name: College of DuPage Campus Maintenance Center

Budget Amounts

	<u>New Construction</u>	<u>Remodeling</u>
Land	<u>N/A</u>	
Site Development	<u>\$ 55,000</u>	
New Construction (w/o Elect. or Mech.)	<u>\$3,747,000</u>	
Remodeling Construction (including Fixed Equipment)		<u> </u>
Mechanical	<u>\$1,300,000</u>	<u> </u>
Electrical	<u>\$1,044,000</u>	<u> </u>
General Conditions	<u>\$1,020,430</u>	
Contingency (10%)	<u>\$ 676,570</u>	
A/E Professional Fees	<u>\$ 657,000</u>	
Total	<u>\$8,500,000</u>	

Protection, Health, and Safety Project Name

Budget Amounts

Project Costs	<u>N/A</u>
Contingency	<u>N/A</u>
A/E Professional Fees	<u>N/A</u>
Total	

(Revised 11/3/99)

Attachment #2 Funding Source

District/College Name
Project Name

Check the source(s) of funds:

Available fund balance
(Including excess funds from
previously approved protection,
health, and safety projects)

NA Fund name (s):

Bond Proceeds
(including protection, health,
and safety bonds)

\$8,500,000 Type of bond issuance (s):

Protection, Health, and
Safety Tax Levy
(ILCS 805/3-20.3.01)

NA Tax rate/fiscal year:

Contract for Deed
(ILCS 805/3-36)

NA Term of Contract for Deed in months:

Lending Arrangement with a
Financial Institution
(ILCS 805/3-37)

NA Term of Lending Arrangements in months:

Lease Agreement
(ILCS 805/3-38)

NA Term of Lease in months:

Capital Renewal Funding

NA Proposed Fiscal Year Source(s):

ADA

Access for All Funding

NA Proposed Fiscal Year Source(s):

Attachment PHS

Protection, Health, and Safety Signature/Certification PageCheck if Applicable

Energy Conservation Certification (see attachment, if applicable)	√
Structural Integrity Certification (see attachment, if applicable)	√
** Budget Certification (see attachment, always required)	√

Feasibility Study Identifying Need of the Project

Other Documentation which May Support the Justification of this Project

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the College of DuPage Board of Trustees

Date

Signed _____, Chairperson

_____, Secretary

PROTECTION, HEALTH, AND SAFETY PROJECT**Budget and Certification**

Name and address of architect/engineer providing the estimate:

Legat Architects, Inc.
2015 Spring Road, Suite #175
Oak Brook, IL 60523

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

Architect/Engineer's Signature

Date: **February 22, 2012**

Illinois Registration or License Number:

001.016922

Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

PROTECTION, HEALTH, AND SAFETY PROJECT

Structural Integrity

Name and address of architect/engineer providing the estimate:

**Legat Architects, Inc.
2015 Spring Road, Suite #175
Oak Brook, IL 60523**

I certify that the proposed project is necessary because the current condition of the facility poses a threat to the structural integrity of the facility.

Architect/Engineer's Signature

Date: **July 31, 2012**

Illinois Registration or License Number:

001.016922

Seal

PROTECTION, HEALTH, AND SAFETY PROJECT**Certification for Energy Conservation**

Name and address of architect/engineer providing the estimate:

**Legat Architects, Inc.
2015 Spring Road, Suite #175
Oak Brook, IL 60523**

I certify that the methods and calculations used to determine the estimated energy usage, cost savings, and payback period, as submitted in the attached, meet or exceed those prescribed by industry standards. I further certify that the historic energy costs used in these calculations reflect accurately those of the college.

Architect/Engineer's Signature

Date: **July 31, 2012**

Illinois Registration or License Number:

001.016922

Seal

Square Footage Summary Attachment

Square Footage Summary

District/College Name – District502-CollegeofDuPage

Project Name - NewCampus MaintenanceCenter

Identify the increased square footage associated with a new construction project or provide a detailed summary of the space affected by this project. If additional explanation is necessary, please include in the scope of work narrative.

Net Assignable Square Feet

Description	New Square Footage	Existing Square Footage	Remodeled Square Footage
Classrooms	N/A	N/A	N/A
Laboratories	N/A	N/A	N/A
Offices	4287	N/A	N/A
Study	535	N/A	N/A
Special Use	N/A	N/A	N/A
Support	22358	N/A	N/A
Other	N/A	N/A	N/A
Total NASF	27180	N/A	N/A
Total Gross Square Feet (GSF)	35789	N/A	N/A
Efficiency (NASF / GSF)	76%	N/A	N/A

*Minimum acceptable efficiency is 70 percent.

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

NEW BUSINESS APPROVAL

1. **SUBJECT**
Approval to commission sculptor Matthew Placzek to create an 8' Chaparral, the College's mascot.

2. **BUDGET STATUS**
Fifty-one percent of the fifty-four thousand dollars, \$27,540.00, will come from the Student Activities budget, Account 10-99-12751-2900099, and the remainder from the construction budget, Account 03-90-32771-5804001.


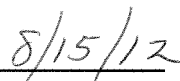
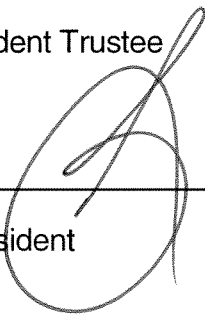
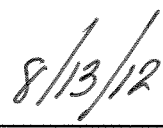
3. **BACKGROUND INFORMATION**
The President has been working with the Student Leadership Team and Student Trustee to create a permanent gift from students that will contribute to the collegiate field of the College. The Chaparral has been the College's mascot for more than forty years and serves to create a unifying spirit on campus, as well as helping in our marketing efforts. The 8' bronze will be located east of the new "living room" in an area that was constructed for such a purpose.

4. **RECOMMENDATION**
That the Board of Trustees authorize the President to enter into a contract with Matthew Placzek to sculpt an 8' bronze depiction, The Chaparral.

SIGNATURE PAGE FOR Approval to commission sculptor Matthew Placzek to
create an 8' Chaparral, the College's mascot.

ITEM(S) ON REQUEST

That the Board of Trustees authorize the President to enter into a contract with Matthew Placzek to sculpt an eight foot bronze depiction of the Chaparral.

	
Student Trustee	Date
	
President	Date

11. ANNOUNCEMENTS

A. Communications

B. Calendar Dates

Campus Events

- **Thursday, September 20
Regular Board Meeting
SSC-2200 ~ 7:00 p.m.**

Regular Board Meeting Agenda
August 21, 2012

12. ADJOURN