

# CITY OF POLSON COMMISSION MEETING AGENDA

CCOMMISSION CHAMBERS

December 16, 2019

7:00 P.M.

## 1. CALL TO ORDER

Mayor Briney

## 2. PLEDGE OF ALLEGIANCE

Mayor Briney

## 3. APPROVAL OF PROPOSED AGENDA

Mayor Briney

## 4. PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC **NOT** ON THE AGENDA (address items to the Chair. Commission takes no action on items discussed)

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## 5. CONSENT AGENDA

- a. December 1-12, 2019 claims
- b. City Commission Electronic Meeting Minutes December 2, 2019
- c. City Commission Written Summary Meeting Minutes December 2, 2019
- d. Finance Officer Bank Reconciliations November 30, 2018-June 30, 2019

## 6. INTERIM CITY MANAGER COMMENTS

Interim City Manager Wade Nash

### OLD BUSINESS

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## 7. SECOND READING OF ORDINANCE 2019-TBD AN ORDINANCE RENAMING CITY CODE CHAPTER 11 ENTITLED CABLE TELEVISION FRANCHISE AND GRANTING A FRANCHISE TO SPECTRUM PACIFIC WEST, LLC. THIS ORDINANCE UPON ADOPTION SHALL REPEAL ORDINANCE #2017-005 WHICH HAS BEEN CODIFIED AS CHAPTER 11 ARTICLE 1 OF THE POLSON MUNICIPAL CODE

City Finance Officer Cindy Dooley

\*vote required\*

### NEW BUSINESS

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## 8. MEMORANDUM OF UNDERSTANDING BETWEEN CONFEDERATED SALISH AND KOOTENAI TRIBES, THE STATE OF MONTANA, AND THE CITY OF POLSON INVOLVING THE COMMUNITY STRONG-DRUG ENDANGERED CHILDREN PROJECT

Melanie Smith, CSKT Community Strong Drug Endangered Children's Project Coordinator \*vote required\*

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## 9. RESOLUTION 2019-TBD AUTHORIZING THE CITY TO BORROW FUNDS TO PURCHASE FIRE EQUIPMENT

City Finance Officer Cindy Dooley

\*vote required\*

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## 10. RESOLUTION 2019-TBD TO DECLARE THE INTENT BY THE CITY OF POLSON TO REIMBURSE CERTAIN EXPENDITURES ADVANCED BY THE CITY FOR THE PURCHASE OF FIRE EQUIPMENT FROM GLACIER BANK LOAN PROCEEDS

City Finance Officer Cindy Dooley

\*vote required\*

pg. 113 **11. RESOLUTION 2019-TBD AUTHORIZING THE SALE OF SURPLUS PROPERTY EQUIPMENT TO CHIEF CLIFF VOLUNTEER FIRE DEPARTMENT**

City Finance Officer Cindy Dooley

\*vote required\*

pg. 116 **12. CITY OF POLSON RESOLUTION 2019-TBD ADOPTING THE LAKE COUNTY MULTI-HAZARD MITIGATION PLAN.**

Mark Clary Office of Emergency Management

\*vote required\*

pg. 119 **13. DISCUSSION OF TOBACCO FREE PARK POLICY**

Interim City Manager Wade Nash

**14. ADJOURN**

City of Polson encourages public participation in its public meetings and hearings. In doing so the City holds its meetings in handicapped accessible facilities. Any persons desiring accommodations for a handicapping condition should call the City Clerk at 883-8203 for more information.

For doc #s from 135130 to 135287

5a

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 General All-Purpose Fund	214550 Deposits Payable -	999999 ALPINE LANDSCAPE & DESIGN	FACL-CLN DEP REFUND	150.00
1000 General All-Purpose Fund	410200 Executive Services	4895 8x8, INC.	EXEC-TELEPHONE SERV	35.60
1000 General All-Purpose Fund	410200 Executive Services	000414 BROWN'S JEWELRY STORE	EXEC-COMMISSIONERS P	170.00
1000 General All-Purpose Fund	410360 Municipal Court	2031 DENNIS DEVRIES	CORT-CITY JUDGE CONT	1,850.00
1000 General All-Purpose Fund	410360 Municipal Court	4880 ACCESS MONTANA	CORT-INTERNET SERVIC	16.67
1000 General All-Purpose Fund	410360 Municipal Court	5193 KELLEY IMAGING SYSTEMS	CORT-SHARED COPIER M	45.00
1000 General All-Purpose Fund	410360 Municipal Court	4895 8x8, INC.	CORT-TELEPHONE SERV	33.99
1000 General All-Purpose Fund	410360 Municipal Court	3025 FIRST BANKCARD	CORT-STUNGUN	152.00
1000 General All-Purpose Fund	410360 Municipal Court	3025 FIRST BANKCARD	CORT-SUPPLIES	60.48
1000 General All-Purpose Fund	410400 Administrative Services	4880 ACCESS MONTANA	ADMN-INTERNET SERVIC	16.67
1000 General All-Purpose Fund	410400 Administrative Services	4895 8x8, INC.	ADMN-TELEPHONE SERVI	33.99
1000 General All-Purpose Fund	410400 Administrative Services	4895 8x8, INC.	ADMN-SHARED TELEPHN	20.99
1000 General All-Purpose Fund	410400 Administrative Services	3025 FIRST BANKCARD	ADMN-OFFICE 2019	109.99
1000 General All-Purpose Fund	410500 Financial Services	4880 ACCESS MONTANA	FINC-INTERNET SERVIC	16.64
1000 General All-Purpose Fund	410500 Financial Services	4895 8x8, INC.	FINC-TELEPHONE SERV	67.98
1000 General All-Purpose Fund	410500 Financial Services	4895 8x8, INC.	FINC-SHARED TELEPHN	20.99
1000 General All-Purpose Fund	410500 Financial Services	3025 FIRST BANKCARD	FINC-OFFICE 2019	110.00
1000 General All-Purpose Fund	411100 Legal Services	5139 CLINTON J FISCHER LAW	FACL-CITY ATTORNEY C	3,500.00
1000 General All-Purpose Fund	411100 Legal Services	4757 O'NEILL LAW OFFICE PLLC	FACL-CONTRCT CITY AT	2,400.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2943 CLICK HERE DESIGNS	FACL-MAINT, EMAIL, O	125.50
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000877 JOHNCO STORAGE	FACL-STORAGE 2/1-29/	158.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	5193 KELLEY IMAGING SYSTEMS	FACL-COPIER 3551CI C	90.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	5193 KELLEY IMAGING SYSTEMS	FACL-COPIER 3050CI C	90.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	4550 TROY JENSEN ELECTRIC, LLC	FACL-EMERGENCY EXIT	272.87
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	4550 TROY JENSEN ELECTRIC, LLC	FACL-OFFICE LIGHTS C	668.24
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2234 ACE HARDWARE/ TREMPER'S	FACL-ASST PAINT SUPP	62.25
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2234 ACE HARDWARE/ TREMPER'S	FACL-TAPE RETURN	-7.99
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2234 ACE HARDWARE/ TREMPER'S	FACL-WALLPLATE	4.49
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2234 ACE HARDWARE/ TREMPER'S	FACL-WASTEBSKT,CLNR,	63.96
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2234 ACE HARDWARE/ TREMPER'S	FACL-CHRISTMAS TREE,	6.48
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	5207 EVANS ENGRAVING	FACL-C PARDINI NAME	15.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	5207 EVANS ENGRAVING	FACL-T ISBELL NAME P	15.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000150 PETTY CASH FUND	FACL-BATTERY FOR BAC	59.99
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	4895 8x8, INC.	FACL-TELEPOHNE SERV	105.64
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000784 J.P. COOKE COMPANY	FACL- S HOOKS	10.30
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	001145 MISSOULA TEXTILE SERVICES	FACL-RUGS	78.06
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	001145 MISSOULA TEXTILE SERVICES	FACL-RUGS	78.06
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	3665 JODI O'SULLIVAN	FACL-NEW FLAGS, POWE	69.94
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	4922 PURCHASE POWER	FACL-BAL OF INVOICE	26.06
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000044 REPUBLIC SERVICES #889	FACL-WASTE DISPOSAL	65.27
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000185 SUPER 1 FOODS	FACL-CANDY	15.97
1000 General All-Purpose Fund	420140 Crime Control and	4605 THIRD EYE TECHNOLOGIES,	POLC-WORK ON COMPUTE	140.00
1000 General All-Purpose Fund	420140 Crime Control and	000414 BROWN'S JEWELRY STORE	POLC-CLEVELAND AWARD	85.00
1000 General All-Purpose Fund	420140 Crime Control and	4880 ACCESS MONTANA	POLC-INTERNET SERVIC	16.67
1000 General All-Purpose Fund	420140 Crime Control and	4880 ACCESS MONTANA	POLC-1003 1ST ST E S	19.31
1000 General All-Purpose Fund	420140 Crime Control and	4880 ACCESS MONTANA	POLC-WIRELESS INTERN	62.94
1000 General All-Purpose Fund	420140 Crime Control and	000046 BEACON TIRE CENTER	POLC-VEH #15 REPAIR	1,637.80
1000 General All-Purpose Fund	420140 Crime Control and	000046 BEACON TIRE CENTER	POLC-VEH #14 TIRE, M	664.00
1000 General All-Purpose Fund	420140 Crime Control and	000046 BEACON TIRE CENTER	POLC-K-9 TIRES MT/BA	68.00
1000 General All-Purpose Fund	420140 Crime Control and	000046 BEACON TIRE CENTER	POLC-VEH#9 TIRES MT/	68.00
1000 General All-Purpose Fund	420140 Crime Control and	000046 BEACON TIRE CENTER	POLC-VEH #8 TIRES MT	334.00
1000 General All-Purpose Fund	420140 Crime Control and	000046 BEACON TIRE CENTER	POLC-VEH #11 4 TIRES	500.00

For doc #s from 135130 to 135287

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 General All-Purpose Fund	420140 Crime Control and	5193 KELLEY IMAGING SYSTEMS	POLC-SHARED COPIER M	45.00
1000 General All-Purpose Fund	420140 Crime Control and	4743 WEX BANK	POLC-FUEL 11/1-30/19	2,927.74
1000 General All-Purpose Fund	420140 Crime Control and	3908 DELL MARKETING L.P.	POLC-OPTIPLEX 5070 S	2,434.90
1000 General All-Purpose Fund	420140 Crime Control and	3560 AXON ENTERPRISE INC	POLC-EVIDENCE LIC RE	6,246.00
1000 General All-Purpose Fund	420140 Crime Control and	4684 WASH N' GO, LLC	POLC-VEH WASH 11/1-3	49.58
1000 General All-Purpose Fund	420140 Crime Control and	000150 PETTY CASH FUND	POLC-POSTAGE FOR EVI	59.30
1000 General All-Purpose Fund	420140 Crime Control and	4895 8x8, INC.	POLC-TELEPHONE SERV	333.82
1000 General All-Purpose Fund	420140 Crime Control and	5193 KELLEY IMAGING SYSTEMS	POLC-UPDATED 3050CI	90.00
1000 General All-Purpose Fund	420140 Crime Control and	000044 REPUBLIC SERVICES #889	POLC-SHARED WASTE DI	35.58
1000 General All-Purpose Fund	420140 Crime Control and	000185 SUPER 1 FOODS	POLC-DRINKING WATER	8.97
1000 General All-Purpose Fund	420140 Crime Control and	000185 SUPER 1 FOODS	POLC-DRINKING WATER	8.97
1000 General All-Purpose Fund	420140 Crime Control and	2074 VERIZON WIRELESS	POLC-I PHONES	396.67
1000 General All-Purpose Fund	420140 Crime Control and	2074 VERIZON WIRELESS	POLC-DATA	65.81
1000 General All-Purpose Fund	420140 Crime Control and	2074 VERIZON WIRELESS	POLC-BASIC PHONES	242.68
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-SUPPLIED DVD	94.95
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-TLO	50.00
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-PHONE CASE	19.99
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-PHONE CHARGER	21.98
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-SUPPLIES	18.62
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-SUPPLIES	9.31
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-CABLE	6.79
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-SUPPLIES	50.00
1000 General All-Purpose Fund	420400 Fire Protection and	4880 ACCESS MONTANA	FIRE-INTERNET SERVIC	16.67
1000 General All-Purpose Fund	420400 Fire Protection and	000046 BEACON TIRE CENTER	FIRE-4 TIRES ROTATE	32.00
1000 General All-Purpose Fund	420400 Fire Protection and	4743 WEX BANK	FIRE-FUEL 11/01-30/1	218.40
1000 General All-Purpose Fund	420400 Fire Protection and	2234 ACE HARDWARE/ TREMPER'S	FIRE-ANTI-FREEZE	36.00
1000 General All-Purpose Fund	420400 Fire Protection and	000259 PETER BISHOP	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	2858 BRIT SCHLIEP	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	5204 PAUL AGLIANO	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	3269 CHRIS MCGUINNESS	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	3495 STEVE MCCOY	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	3665 JODI O'SULLIVAN	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	3876 KEITH PAUL	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	3958 BRUCE GERLACH	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	4162 JANE CLAPP	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	5205 COLE BICK	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	4378 MATT SISLER	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	4533 KEVIN STRAUB	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	4601 JULIE SISLER	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	4775 REGGIE HEISER	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	4776 JAMES MC KEE	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	4852 BLAKE HOLMAN	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	5206 AUSTIN STOCK	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	4919 TAYLER HAYES	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	4936 ZOERENE GEMBALA	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	4977 ROBYN SMITH	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	5039 TOBY HAYES	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	5077 KARLEE JENNISON	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	5107 NICK BAUGHMAN	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	5117 MATT ELLERMANN	FIRE-FIREFIGHTER STI	150.00
1000 General All-Purpose Fund	420400 Fire Protection and	5051 DPHS EMSTS	FIRE-EMS SERVICE LIC	35.00
1000 General All-Purpose Fund	420400 Fire Protection and	4895 8x8, INC.	FIRE-TELEPHONE SERV	33.99

For doc #s from 135130 to 135287

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 General All-Purpose Fund	420400 Fire Protection and	5208 NORTH RIDGE FIRE	FIRE-ASST PARKS	958.89
1000 General All-Purpose Fund	420520 Code Enforcement	4743 WEX BANK	PLNG-M ELLERMANN FUE	203.09
1000 General All-Purpose Fund	420520 Code Enforcement	4895 8x8, INC.	PLNG-M ELLERMANN TLP	29.99
1000 General All-Purpose Fund	420520 Code Enforcement	2074 VERIZON WIRELESS	PLNG-M ELLERMANN CEL	52.93
1000 General All-Purpose Fund	420520 Code Enforcement	2074 VERIZON WIRELESS	PLNG-M ELLERMANN CMP	40.01
1000 General All-Purpose Fund	420540 Land Use	4880 ACCESS MONTANA	PLNG-INTERNET SERVIC	16.67
1000 General All-Purpose Fund	420540 Land Use	000150 PETTY CASH FUND	PLNG-MAIL TO ELS	7.85
1000 General All-Purpose Fund	420540 Land Use	4895 8x8, INC.	PLNG-TELEPHONE SERV	33.99
1000 General All-Purpose Fund	420540 Land Use	4895 8x8, INC.	PLNG-BP TECH SHARED	20.99
1000 General All-Purpose Fund	430240 Road and Street	4880 ACCESS MONTANA	STRT-SATELITE@1003 1	19.32
1000 General All-Purpose Fund	430240 Road and Street	2234 ACE HARDWARE/ TREMPER'S	STRT-HEFT CONTRCTR B	14.99
1000 General All-Purpose Fund	430240 Road and Street	000150 PETTY CASH FUND	STRT-DVM REG OF VEHI	20.60
1000 General All-Purpose Fund	430240 Road and Street	4825 IBS, INC	STRT-ASST MISC PRODU	96.79
1000 General All-Purpose Fund	430240 Road and Street	4895 8x8, INC.	STRT-TELEPHONE SERV	33.99
1000 General All-Purpose Fund	430240 Road and Street	000044 REPUBLIC SERVICES #889	STRT-SHARED WASTE DI	35.58
1000 General All-Purpose Fund	430240 Road and Street	000185 SUPER 1 FOODS	STRT-DRINKING WATER	11.96
1000 General All-Purpose Fund	430240 Road and Street	2074 VERIZON WIRELESS	STRT-CELL PHONE SERV	158.79
1000 General All-Purpose Fund	430240 Road and Street	4550 TROY JENSEN ELECTRIC, LLC	STRT-REPLC BAD SWTCH	287.14
1000 General All-Purpose Fund	460430 Parks	4880 ACCESS MONTANA	PRKS-SATELITE SERV 1	19.31
1000 General All-Purpose Fund	460430 Parks	4743 WEX BANK	PRKS-FUEL 11/1-30/19	228.45
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-WALL PLATE	3.58
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-SQUARE BOX	13.98
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-PAINT	254.98
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-WW APPEARANCE G	31.75
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-BEADOBARD	9.55
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-MINI HINGE	3.69
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-1X8-8' CEDAR	19.01
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-1X8-8' CEDAR	19.01
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-CONV KIT METAL	24.99
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-BRUSH DUSTER PL	6.90
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-ASST PRODUCTS	44.78
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-NUT DRIVER SET	51.98
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-TUBE SQUARE 16	26.99
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-BAND BLADE	11.99
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-DRILL IMPACT KI	149.99
1000 General All-Purpose Fund	460430 Parks	4895 8x8, INC.	PRKS-TELEPHONE SERV	67.98
1000 General All-Purpose Fund	460430 Parks	001145 MISSOULA TEXTILE SERVICES	PRKS-LAUNDRY	12.47
1000 General All-Purpose Fund	460430 Parks	001145 MISSOULA TEXTILE SERVICES	PRKS-LAUNDRY	16.94
1000 General All-Purpose Fund	460430 Parks	001145 MISSOULA TEXTILE SERVICES	PRKS-LAUNDRY	11.99
1000 General All-Purpose Fund	460430 Parks	001145 MISSOULA TEXTILE SERVICES	PRKS-LAUNDRY	12.47
1000 General All-Purpose Fund	460430 Parks	000044 REPUBLIC SERVICES #889	PRKS-WASTE DISPOSAL	69.02
1000 General All-Purpose Fund	460430 Parks	2074 VERIZON WIRELESS	PRKS-CELL PHONE SERV	119.19
1000 General All-Purpose Fund	460430 Parks	3025 FIRST BANKCARD	PARK-GARBAGE CAN	649.00
			Total for Fund:	35,592.08
2002 Parks Impact Fees	460430 Parks	999999 PEGGY DEYOUNG	PARK-USED KUBOTA ZER	5,000.00
			Total for Fund:	5,000.00
2020 Police Municipal Services	420140 Crime Control and	000046 BEACON TIRE CENTER	POLC-VEH #22 TIRES M	68.00
2020 Police Municipal Services	420140 Crime Control and	000046 BEACON TIRE CENTER	POLC-VEH #17 TIRES M	68.00

For doc #s from 135130 to 135287

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
2020 Police Municipal Services	420140 Crime Control and	000046 BEACON TIRE CENTER	POLC-VEH #7 TIRES MT	68.00
2020 Police Municipal Services	420140 Crime Control and	4793 AUTOZONE, INC	POLC -LONG LIFE BULB	6.93
2020 Police Municipal Services	420140 Crime Control and	4793 AUTOZONE, INC	POLC-MINI BULBS, BUL	6.34
2020 Police Municipal Services	420140 Crime Control and	4793 AUTOZONE, INC	POLC-BULB GREASE, MI	-6.34
2020 Police Municipal Services	420140 Crime Control and	4793 AUTOZONE, INC	POLC-SYLV SLVRSTAR U	58.27
2020 Police Municipal Services	420140 Crime Control and	4793 AUTOZONE, INC	POLC-HEADLIGHT	11.45
2020 Police Municipal Services	420140 Crime Control and	2074 VERIZON WIRELESS	POLC-MBB EMBEDDED	640.26
			Total for Fund:	920.91
2310 Tax Increment District	470110 Administration	000080 LAKE COUNTY LEADER	PRA-PRA NOTICE	24.00
			Total for Fund:	24.00
2390 Drug Forfeiture Fund	420140 Crime Control and	4454 TRACKING PRODUCTS, INC.	POLC-CELLULAR DATA S	120.00
			Total for Fund:	120.00
2394 Building Code Enforcement	420500 Protective Inspections	4880 ACCESS MONTANA	BLDG-INTERNET SERVIC	16.67
2394 Building Code Enforcement	420500 Protective Inspections	4743 WEX BANK	BLDG-FUEL 11/1-30/19	96.04
2394 Building Code Enforcement	420500 Protective Inspections	5178 RANDY WEST	BLDG-RW MEALS	74.00
2394 Building Code Enforcement	420500 Protective Inspections	4895 8x8, INC.	BLDG-TELEPHONE SERV	33.99
2394 Building Code Enforcement	420500 Protective Inspections	4895 8x8, INC.	BLDG-BP TECH SHARED	20.99
2394 Building Code Enforcement	420500 Protective Inspections	2074 VERIZON WIRELESS	BLDG-CELL PHONE SERV	52.93
			Total for Fund:	294.62
2395 Tree Fund	480150 Tree Conservation	000011 MISSION VALLEY POWER	PRKS-SPORTS COMPLX	15.00
			Total for Fund:	15.00
2720 Police Donations	420140 Crime Control and	4815 MISSION VALLEY BPOE	POLC-MEALS CHRISTMA	1,129.50
2720 Police Donations	420140 Crime Control and	3025 FIRST BANKCARD	POLC-WEAPONS	558.33
			Total for Fund:	1,687.83
2810 Police Training Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-JH TRAVEL	237.26
2810 Police Training Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-FBI LEEDA AB	50.00
2810 Police Training Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-FBI LEEDA GS	50.00
2810 Police Training Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-FBI LEEDA WN	50.00
2810 Police Training Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-FBI LEEDA MG	50.00
			Total for Fund:	437.26
2820 Gas Apportionment Tax	430240 Road and Street	4743 WEX BANK	STRT-FUEL 11/1-30/19	550.38
2820 Gas Apportionment Tax	430240 Road and Street	2547 TREASURE STATE CONCRETE	STRT-3/8 CHIPS	1,243.24
			Total for Fund:	1,793.62
2821 Gas Tax- Special Street	430240 Road and Street	5163 HDR ENGINEERING INC	STRT-TO #4 STUTZMAN	2,800.00

For doc #s from 135130 to 135287

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
Total for Fund:				2,800.00
5010 Golf Fund	460446 Golf Course -	4880 ACCESS MONTANA	GLFM-SATELITE SERVIC	77.97
5010 Golf Fund	460446 Golf Course -	000046 BEACON TIRE CENTER	GLFM-TUBES	43.20
5010 Golf Fund	460446 Golf Course -	000034 WESTERN BUILDING CENTER	GLFM-ASST PVC PIPING	52.70
5010 Golf Fund	460446 Golf Course -	000034 WESTERN BUILDING CENTER	GLFM-PVC PIPING	10.36
5010 Golf Fund	460446 Golf Course -	000034 WESTERN BUILDING CENTER	GLFM-PVC SOLID DRAIN	52.44
5010 Golf Fund	460446 Golf Course -	000034 WESTERN BUILDING CENTER	GLFM-PVC 4" PIPE	26.93
5010 Golf Fund	460446 Golf Course -	5173 KIMBALL MIDWEST	super prim drill	94.14
5010 Golf Fund	460446 Golf Course -	2234 ACE HARDWARE/ TREMPER'S	GLFM-ALL PURPOSE CEM	17.99
5010 Golf Fund	460446 Golf Course -	2234 ACE HARDWARE/ TREMPER'S	GLFM-ASST MISC PRODU	56.66
5010 Golf Fund	460446 Golf Course -	2234 ACE HARDWARE/ TREMPER'S	GLFM-ANTI-FREEZE	36.00
5010 Golf Fund	460446 Golf Course -	2234 ACE HARDWARE/ TREMPER'S	GLFM-POST REBAR	41.79
5010 Golf Fund	460446 Golf Course -	2234 ACE HARDWARE/ TREMPER'S	GLFM-POST REBAR FENC	39.99
5010 Golf Fund	460446 Golf Course -	2234 ACE HARDWARE/ TREMPER'S	GLFM-DRILL/IMPACT KI	149.99
5010 Golf Fund	460446 Golf Course -	2547 TREASURE STATE CONCRETE	GLFM-3/4 DBL WASH RO	114.30
5010 Golf Fund	460446 Golf Course -	4895 8x8, INC.	GLFM-TELEPHONE SERV	33.99
5010 Golf Fund	460446 Golf Course -	4049 D & D CUSTOMS AND	GLFM-PWDR COAT CAGE	150.00
5010 Golf Fund	460446 Golf Course -	001145 MISSOULA TEXTILE SERVICES	GLFM-LAUNDRY	6.73
5010 Golf Fund	460446 Golf Course -	001145 MISSOULA TEXTILE SERVICES	GLFM-LAUNDRY	14.22
5010 Golf Fund	460446 Golf Course -	001145 MISSOULA TEXTILE SERVICES	GLFM-LAUNDRY	6.73
5010 Golf Fund	460446 Golf Course -	001145 MISSOULA TEXTILE SERVICES	GLFM-LAUNDRY	14.22
5010 Golf Fund	460446 Golf Course -	000044 REPUBLIC SERVICES #889	GLFM-WASTE DISPOSAL	34.18
5010 Golf Fund	460446 Golf Course -	2074 VERIZON WIRELESS	GLFM-CELL PHONE SERV	105.86
5010 Golf Fund	460446 Golf Course -	000644 CITY OF POLSON WATER	GLFM-COURSE RESTROOM	50.47
5010 Golf Fund	460446 Golf Course -	000644 CITY OF POLSON WATER	GLFM-COURSE RESTROOM	50.47
5010 Golf Fund	460446 Golf Course -	000644 CITY OF POLSON WATER	GLFM-COURSE RESTROOM	50.47
5010 Golf Fund	460446 Golf Course -	000644 CITY OF POLSON WATER	GLFM-MAINT SHOP/OLDE	92.63
5010 Golf Fund	460446 Golf Course -	000644 CITY OF POLSON WATER	GLFP-PRO SHOP UTILIT	59.40
5010 Golf Fund	460447 Golf Course - Pro Shop	000076 LINK'S MANAGEMENT, INC.	GLFP-PRO CONTRCT SER	11,070.92
5010 Golf Fund	460447 Golf Course - Pro Shop	000076 LINK'S MANAGEMENT, INC.	GLFP-CONTRCT AMENDMN	833.33
5010 Golf Fund	460447 Golf Course - Pro Shop	4664 CHARTER COMMUNICATIONS	GLFP-BUSINESS TV/INT	92.00
5010 Golf Fund	460447 Golf Course - Pro Shop	4920 OFFICE DEPOT, INC	GLFP-OFFICE SUPPLIES	82.15
5010 Golf Fund	460447 Golf Course - Pro Shop	001145 MISSOULA TEXTILE SERVICES	GLFP-LAUNDRY	10.69
5010 Golf Fund	460447 Golf Course - Pro Shop	001145 MISSOULA TEXTILE SERVICES	GLFP-LAUNDRY	4.00
5010 Golf Fund	460447 Golf Course - Pro Shop	001145 MISSOULA TEXTILE SERVICES	GLFP-LAUNDRY	4.00
5010 Golf Fund	460447 Golf Course - Pro Shop	001145 MISSOULA TEXTILE SERVICES	GLFP-LAUNDRY	4.00
5010 Golf Fund	460447 Golf Course - Pro Shop	000316 WALLACES GOLF SHOP	GLFP-OCT 2019 WEBSIT	45.01
5010 Golf Fund	460447 Golf Course - Pro Shop	000316 WALLACES GOLF SHOP	GLFP-NOV 2019 WEBSIT	25.00
5010 Golf Fund	460447 Golf Course - Pro Shop	000044 REPUBLIC SERVICES #889	GLFP-SHARED WASTE DI	35.58
5010 Golf Fund	460447 Golf Course - Pro Shop	5209 SUN MOUNTAIN SPORTS	GLFP-INTIAL LEASE PM	2,000.00
5010 Golf Fund	460447 Golf Course - Pro Shop	5209 SUN MOUNTAIN SPORTS	GLFP-FREIGHT CHARGE	200.00
5010 Golf Fund	460448 Golf Course - Carts	001594 JOHNSON DISTRIBUTING	GLFP-FLOORMAT RET AS	227.59
5010 Golf Fund	460460 G. C. Restaurant O & M	4895 8x8, INC.	GLFR-TELEPHONE SERV	33.32
5010 Golf Fund	460460 G. C. Restaurant O & M	000044 REPUBLIC SERVICES #889	GLFR-SHARED WASTE DI	35.58
5010 Golf Fund	460460 G. C. Restaurant O & M	2074 VERIZON WIRELESS	GLFR-CONCESSION STND	43.50
5010 Golf Fund	460460 G. C. Restaurant O & M	000644 CITY OF POLSON WATER	GLFR-RESTAURANT UTIL	59.39
Total for Fund:				16,289.89
5210 Water Fund	214100 Refunds Payable	999999 ESTATE OF TERRY WILLIAMS	WATR-REFUND OVERPAYM	108.59

For doc #s from 135130 to 135287

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
5210 Water Fund	430500 Water Utilities	4880 ACCESS MONTANA	WATR-INTERNET SERVIC	16.67
5210 Water Fund	430500 Water Utilities	4880 ACCESS MONTANA	WATR-SATELITE SERVIC	38.97
5210 Water Fund	430500 Water Utilities	4895 8x8, INC.	WATR-TELEPHONE SERV	54.98
5210 Water Fund	430530 Source of Supply and	5163 HDR ENGINEERING INC	WATR-T.O. #1 WELL HO	1,700.31
5210 Water Fund	430550 Transmission and	5064 CORE & MAIN LP	WATR-6" BEND STOCK	47.76
5210 Water Fund	430550 Transmission and	2007 UTILITIES UNDERGROUND	WATR-UTIL LOCATES NO	16.49
5210 Water Fund	430550 Transmission and	000046 BEACON TIRE CENTER	WATR-'05 SILVERADO M	68.00
5210 Water Fund	430550 Transmission and	000046 BEACON TIRE CENTER	WATR-4 TIRES MT/BAL	68.00
5210 Water Fund	430550 Transmission and	4743 WEX BANK	WATR-FUEL 11/1-30-19	270.83
5210 Water Fund	430550 Transmission and	3306 POLSON PROPANE	WATR-CITY SHOP PROPA	130.30
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-LEVERLOCK RULE	11.97
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-GREASE GUN LEVE	45.97
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-YELLOW KNIT GLO	9.99
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-MARKERS, FLAG M	17.55
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-SANDSPONGE FINE	16.47
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-ASST MISC PRODU	40.97
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-ASST MISC PRODU	9.35
5210 Water Fund	430550 Transmission and	2547 TREASURE STATE CONCRETE	WATR-CONCRETE SEALAN	31.80
5210 Water Fund	430550 Transmission and	2547 TREASURE STATE CONCRETE	WATR-MATERIALS POND	1,400.00
5210 Water Fund	430550 Transmission and	000693 MONTANA RAIL LINK, INC.	WATR-DRAINAGE PIPELI	100.00
5210 Water Fund	430550 Transmission and	5064 CORE & MAIN LP	WATR-LOCATORS	2,186.40
5210 Water Fund	430550 Transmission and	000044 REPUBLIC SERVICES #889	WATR-SHARED WASTE DI	30.95
5210 Water Fund	430550 Transmission and	2074 VERIZON WIRELESS	WATR-CELL PHONE SERV	185.26
5210 Water Fund	430550 Transmission and	2074 VERIZON WIRELESS	WATR-METER READER LA	40.01
5210 Water Fund	430570 Customer Accounting and	000005 POSTMASTER	WATR-BILLING RESERVE	250.00
Total for Fund:				6,897.59
5310 Sewer Fund	214600 Retainage Payable	5031 SWANK ENTERPRISES	SEWR-PAY REQ#31 RETA	-205.00
5310 Sewer Fund	430600 Sewer Utilities	4880 ACCESS MONTANA	SEWR-INTERNET SERVIC	16.64
5310 Sewer Fund	430600 Sewer Utilities	4880 ACCESS MONTANA	SEWR-SATELITE SERVIC	38.97
5310 Sewer Fund	430600 Sewer Utilities	4895 8x8, INC.	SEWR-TELEPHONE SERV	54.98
5310 Sewer Fund	430600 Sewer Utilities	2074 VERIZON WIRELESS	SEWR-CELL PHONE SERV	185.25
5310 Sewer Fund	430630 Collection and	2007 UTILITIES UNDERGROUND	SEWR-UTIL LOCATES NO	16.48
5310 Sewer Fund	430630 Collection and	4743 WEX BANK	SEWR-FUEL 11/1-30/19	629.30
5310 Sewer Fund	430630 Collection and	000034 WESTERN BUILDING CENTER	SEWR-ASST FASTENERS,	40.39
5310 Sewer Fund	430630 Collection and	000034 WESTERN BUILDING CENTER	SEWR-PERCUSSION BIT	14.98
5310 Sewer Fund	430630 Collection and	3411 WESTERN STATES EQUIPMENT	SEWR-MULTIQUIL GENER	1,565.50
5310 Sewer Fund	430630 Collection and	3306 POLSON PROPANE	SEWR-CITY SHOP PROPA	130.29
5310 Sewer Fund	430630 Collection and	000011 MISSION VALLEY POWER	SEWR-WEST SHORE	118.64
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-FASTENERS	8.56
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-ASST MISC PRODU	24.97
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-GLOVES	9.99
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-DRILL BITS	7.98
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-GLOVES	9.99
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-ASST MISC PRODU	31.89
5310 Sewer Fund	430630 Collection and	4756 J&M TRANSPORTATION	SEWR-COURIER SERVICE	80.00
5310 Sewer Fund	430640 Treatment and Disposal	2547 TREASURE STATE CONCRETE	SEWR-CONCRETE SEALAN	31.80
5310 Sewer Fund	430640 Treatment and Disposal	2547 TREASURE STATE CONCRETE	SEWR-MATERIALS POND	1,400.00
5310 Sewer Fund	430640 Treatment and Disposal	000044 REPUBLIC SERVICES #889	SEWR-SHARED WASTE DI	30.95
5310 Sewer Fund	430640 Treatment and Disposal	5031 SWANK ENTERPRISES	SEWR-PAY REQUEST #31	4,100.00
5310 Sewer Fund	430640 Treatment and Disposal	5031 SWANK ENTERPRISES	SEWR-PAY REQ #31 GRT	-38.95



For doc #s from 135130 to 135287

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
5310 Sewer Fund	430640 Treatment and Disposal	4425 DEPARTMENT OF REVENUE	SEWR-SWANK PAY REQ #	38.95
5310 Sewer Fund	430645 Wastewater Resource	000034 WESTERN BUILDING CENTER	SEWR-WWRF SUPPLY	15.60
5310 Sewer Fund	430645 Wastewater Resource	2234 ACE HARDWARE/ TREMPER'S	SEWR-WWRF MISC PRODU	4.36
5310 Sewer Fund	430645 Wastewater Resource	2234 ACE HARDWARE/ TREMPER'S	SEWR-ASST PRODUCT	16.62
5310 Sewer Fund	430645 Wastewater Resource	2234 ACE HARDWARE/ TREMPER'S	SEWR-TEE	2.98
5310 Sewer Fund	430645 Wastewater Resource	2234 ACE HARDWARE/ TREMPER'S	SEWR-FASTENERS	1.50
5310 Sewer Fund	430645 Wastewater Resource	2234 ACE HARDWARE/ TREMPER'S	SEWR-ROD, ELBOW	6.07
5310 Sewer Fund	430645 Wastewater Resource	2234 ACE HARDWARE/ TREMPER'S	SEWR-GARDEN STAKE	57.46
5310 Sewer Fund	430645 Wastewater Resource	2234 ACE HARDWARE/ TREMPER'S	SEWR-GLOVES, FUEL HO	42.97
5310 Sewer Fund	430645 Wastewater Resource	2234 ACE HARDWARE/ TREMPER'S	SEWR-FULL RING	71.92
5310 Sewer Fund	430645 Wastewater Resource	2234 ACE HARDWARE/ TREMPER'S	SEWR-ASST MISC PRODU	26.97
5310 Sewer Fund	430645 Wastewater Resource	2234 ACE HARDWARE/ TREMPER'S	SEWR-TAP CARDER	8.99
5310 Sewer Fund	430645 Wastewater Resource	5166 TIME WARNER CABLE	SEWR-WWRF INTERNET/P	204.96
5310 Sewer Fund	430645 Wastewater Resource	000044 REPUBLIC SERVICES #889	SEWR-WWRF WASTE DISP	47.77
5310 Sewer Fund	430645 Wastewater Resource	000185 SUPER 1 FOODS	SEWR-WWRF MISC PRODU	4.57
5310 Sewer Fund	430670 Customer Accounting and	000005 POSTMASTER	SEWR-BILLING RESERVE	250.00
Total for Fund:				9,105.29
Total:				80,978.09

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Fund/Account	Amount
1000 General All-Purpose Fund	
101000	\$35,592.08
2002 Parks Impact Fees	
102250	\$5,000.00
2020 Police Municipal Services Levy	
101000	\$920.91
2310 Tax Increment District	
101000	\$24.00
2390 Drug Forfeiture Fund	
101000	\$120.00
2394 Building Code Enforcement	
101000	\$294.62
2395 Tree Fund	
101000	\$15.00
2720 Police Donations	
101000	\$1,687.83
2810 Police Training Fund	
101000	\$437.26
2820 Gas Apportionment Tax Fund	
101000	\$1,793.62
2821 Gas Tax- Special Street Allocation	
101000	\$2,800.00
5010 Golf Fund	
101000	\$16,289.89
5210 Water Fund	
101000	\$6,897.59
5310 Sewer Fund	
101000	\$9,105.29
Total:	\$80,978.09

**CITY OF POLSON  
COMMISSION MEETING MINUTES**

**5c**

Commission Chambers

December 2, 2019

7:00 p.m.

**ATTENDANCE:** Mayor Briney, Commissioners, Donovan, Howlett, Marchello, Martin, Moll, Turner and Interim City Manager Wade Nash and City Clerk Cora Pritt

**OTHERS PRESENT** (who voluntarily signed in): Dustin Kisler, Bonnie Manicke, Lee Manicke, Joslyn Shackelford, and Shawneen Turner

**CALL TO ORDER: (00:01)** Mayor Briney called the meeting to order. The Pledge of Allegiance was recited. Roll call was taken. (**NOTE**-the sound system in the Commission Chambers had not been turned on until Mayor Briney was in the process of Approval of the Proposed Agenda.)

**APPROVAL OF PROPOSED AGENDA (00:42)** –**Commissioner Turner motion to approve the proposed agenda. Commissioner Martin second.** Commission discussion: none Public comment none. **VOTE: Unanimous Motion carried**

**PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC NOT ON THE AGENDA (01:40)** – Chris Stutzman-Ward I commented that in September 2017 he brought to the attention of the Commission the issues with the downspout and water issues at his store. He was given verbal promise it would be taken care of. In November 2018 again the promise was given that it would be taken care of. There had been some changes in the Streets Department Superintendent position. From April to September of 2019 nothing was done. Two weeks prior to the asphalt company shutting down for the winter, the project was taken care of. It is 150% better than before. There is still work to be done but tonight is a time to say Thank You for fixing the problems. Please keep the red tape to a minimal for businesses. We want to grow Polson.

**CONSENT AGENDA (04:50)** - a. November 15-27, 2019 claims, b. City Commission Electronic Meeting Minutes November 18, 2019, c. City Commission Written Summary Meeting Minutes November 18, 2019, d. Transfer of Ownership On-Premises Beer License 15-860-3769-101 Pizza Hut #212 to GMRG ACQ1, LLC. , e. Finance Bank Reconciliation September 30, 2018 & October 31, 2018 **Commissioner Moll motion to approve the Consent Agenda. Commissioner Howlett second.** Commission discussion: Commissioner Martin asked about the \$8,900.00 claim in Streets for a Sandb. City Clerk Cora Pritt responded it was for the new Sand Box that was put on the truck. Public comment: none **VOTE: Unanimous Motion carried**

**INTERIM CITY MANAGER COMMENTS (06:15)**-Interim City Manager Nash reported on the following: Building Inspector Randy West recently passed his Commercial Building Inspector exam and is now certified in that area. The City has hired two new employees for the front office: Alma Lucas-Utility Billing Clerk and Terri Cleveland Customer Service Representative. Jim Mercer will be here next week to meet with the City Commissioners, Mayor, City Department heads, and the City Manager Search Committee. Mr. Mercer was recently hired to begin the search for a new City Manager. Lenora Walters-City Court Clerk has been certified to be the substitute Judge as needed. A letter from the Flathead Irrigation District was recently received. The letter is dealing with the issue of the culvert that is ¾ of the way full and needs to be cleaned out. According to the letter, it is the City's responsibility to do so. In 24 years there hasn't been a time when the City was responsible for cleaning out culverts. There will be a meetings with Bill Smith, Ashley Walker and Clint Fischer regarding this matter. There has been a meeting set up for December 9<sup>th</sup> with the Montana Rail Link to discuss the land on 7<sup>th</sup> Ave. East. Commissioner Moll asked about the status of the lift station in Ridgewater. Interim City Manager Nash commented that it is not the responsibility of the City Engineer. The developers, Mr. Maddy and Mr. Duty are having their engineer design the project. Commissioner Moll commented that he brought the

subject up due to the misconception that the City isn't working with the public. Interim City Manager Nash commented that the City had set aside \$200,000.00. The developers know that the money has been set aside. Mayor Briney thanked the ladies who decorated City hall and in particular Beth Smith for decorating the Commission Chambers. Commissioner Howlett commented on the difference the smiling faces in the front office have made. The ladies do a great job. They help in such a happy way.

**WAIVER OF OPEN CONTAINER ORDINANCE FOR POLSON BUSINESS COMMUNITY FROM 5:00 P.M.- 8:00 P.M. ON DECEMBER 6, 2019 (14:13)-** Joslyn Shackelford presented this agenda item. Friday, December 6, 2019 will be the Annual Parade of Lights. The Polson Business Community is asking for a waiver of the Open Container Ordinance. This year's parade will be bigger than the previous years. Dustin Kisler-Perfect Shot Tavern commented that all the local bars affiliated with the parade have undergone TIPS class. Most of the bars will begin shutting down selling alcohol at 8:30 p.m. for this event. Interim City Manager Nash commented that barriers and ropes will be put in place in an effort to keep the children safe. Shawneen Turner commented that there will be 30 floats in this year's parade. There will be approximately 2000 people downtown to watch the parade. Safety is a big concern among the participants. **Commissioner Martin motion to approve the waiver of Open Container Ordinance for Polson Business Community from 5:00 p.m. – 8:00 p.m. on December 6, 2019. Commissioner Moll second.** Commission discussion: none Public comment: none **VOTE: Commissioner Turner excused himself due to his wife's involvement with the parade. Commissioners Donovan, Howlett, Martin, Moll, Marchello, and Mayor Briney voted in favor. Motion carried**

**FRANCHISE EXTENSION AGREEMENT WITH SPECTRUM PACIFIC WEST, LLC THROUGH JANUARY 31, 2020 (22:51) –** City Finance Officer Cindy Dooley presented this agenda item. The first reading of the ordinance regarding this subject was presented in October 2019. Since then, Charter has asked for some language changes be made. City Attorney Fischer is looking into this request and working through the changes. The current agreement will expire January 1, 2020 so the City is requesting a 30 day extension. **Commissioner Marchello motion to approve the Franchise Extension Agreement with Spectrum Pacific West, LLC to extend the existing cable franchise agreement to January 31, 2020 and to authorize Interim City Manager Wade Nash to sign the agreement and continue with informal renewal proceedings. Commissioner Donovan second.** Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

**AUDIT CONTRACT SERVICES FOR FY19, FY20, & FY 21 WITH DENNING, DOWNEY AND ASSOCIATES CPA'S P.C. (26:26) -** City Finance Officer Cindy Dooley presented this agenda item. Earlier this year Jennifer Cote, of Cote and Associates informed the City she would not be eligible to fulfill her contract as the City auditor. The City then put out a Request for Proposal (RFP) in September. The City received two applications. Interviews were conducted of both firms and the firm selected was Denning, Downey and Associates. The fees will be: FY19-\$13,000.00 FY20-\$13,500.00 and FY21-\$14,060.00. Mayor Briney asked how these fees compared to Cote and Associates. City Finance Officer Dooley answered these fees will be lower. Commissioner Martin asked if either applicant received had worked with a City. Finance Officer Dooley commented that neither applicant had worked with a City our size. Most of their clients were County, or school districts. **Commissioner Turner motioned to approve the Audit Engagement Services agreement, Non-audit Advisory Services agreement and Standard Audit Contract with Denning, Downey & Associates CPA's P.C. for fiscal years 2019, 2020, and 2021 and authorize Interim City Manager Wade Nash to execute the agreements and the Department of Administration Standard Audit Contract. Commissioner Howlett second.** Commission discussion: none Public Comment: Lee Manicke Ward II commented that the previous auditor that in 2015 it was pointed out to the City Manager and the City Commission that there is a statute that requires a bi-annual audit of the Polson Redevelopment Agency. None has been done. In 2015 the auditor determined that the Urban Renewal is not a separate entity. The Tax Increment District included 2016, 2017, and 2018. During that time, there were several irregularities and none were mentioned in the audit. There is property on 11<sup>th</sup> Street East is in the County not the City. The following year Mr.

Koopman hired an attorney. The monies were reimbursed but that never showed up in the audit. There are monies from 2009 that belong to the County that has never been disbursed. That should have been discovered. If an in-depth audit had been conducted these would have been discovered. There is nothing in the new contract. Have the auditor make an in-depth audit of the Tax Increment District Fund. Thank you. City Finance Officer Cindy Dooley commented that the Polson Redevelopment Agency would be a regular advisory board to the Commission. The Tax Increment District Fund is a part of the whole financial statement. The Tax Increment District Fund is a major fund and it gets a little more screening from the auditor. It is not the auditor's job to look at individual property tax. The Commission would need to request a special audit. Commissioner Turner commented that it would benefit the City to review this. City Finance Officer Dooley commented that the City went through the boundaries and the boundaries were corrected. Lee Manicke-Ward II commented that he sincerely disagreed with the map. Somewhere half a block was added to the district. Commissioner Turner asked which block. Mr. Manicke replied the half block south of Stutzman's. It is four lots. The Auditor needs to do an in-depth look. Mr. Koopman's improper tax was very well hidden in the books. We need something better on the Tax Increment District Funds than the last 10 years. **VOTE: Unanimous Motion carried**

Prior to adjourning Mayor Briney asked the Commission if Action Minutes are agreeable. The Commission stated yes Action Minutes are agreeable.

**Adjourn (42:22) - Commissioner Howlett motion to adjourn. Commissioner Donovan second. VOTE: Unanimous Motion carried.**

**ADJOURN: 7:42 p.m.**

\_\_\_\_\_

**Mayor Paul Briney**

**ATTEST:** \_\_\_\_\_

**Cora E. Pritt, City Clerk**

**CITY OF POLSON**  
**FINANCE OFFICER BANK RECONCILIATION**  
**November 30, 2018**

GENERAL LEDGER CASH REPORT BALANCE	\$ 9,067,253.13
PLUS PAYROLL LIABILITIES ACCRUED BUT NOT PAID	\$ 61,700.14
ADJUSTED GENERAL LEDGER BALANCE	<u>\$ 9,128,953.27</u>
GLACIER BANK OPERATING ACCOUNT	\$ -
GLACIER BANK COURT TRUST ACCOUNT	\$ 8,368.42
GLACIER BANK CDBG ACCOUNT	\$ 50.00
PLUS FINANCE/UB DEPOSITS IN TRANSIT	\$ 5,018.61
MINUS OUTSTANDING PAYROLL CHECKS	\$ (5,222.93)
MINUS OUTSTANDING CLAIM CHECKS	\$ (479,577.39)
MINUS OUTSTANDING COURT CHECKS	\$ (5,223.52)
MINUS OUTSTANDING PAYROLL ACH TRANSACTIONS	\$ (21,109.05)
PLUS GLACIER BANK REPURCHASE ACCOUNT	\$ 8,870,927.55
PLUS GLACIER BANK CD	\$ 750,000.00
PLUS EDWARD JONES MONEY MARKET	\$ 4,739.24
PLUS FIRST CITIZENS BANK SAVINGS ACCOUNT	\$ 482.34
PLUS PETTY CASH AND CASH DRAWERS	<u>\$ 500.00</u>
DEMAND ACCOUNTS & INVESTMENTS	<u>\$ 9,128,953.27</u>

12/04/19  
11:39:05

CITY OF POLSON  
Bank Reconciliation

Page: 1 of 1  
Report ID: BANKREC1

Reconciliation for Bank Account GLACIER BANK - \*\*089 & \*\*113 & \*\*2410 & \*\*83

Reconciliation Period 11/18

Account # \*\*089 & \*\*113 & \*\*2410 & \*\*83

Cash Account 101000 - Cash - Operating  
Cash Account 101010 - Cash - Sinking and Interest  
Cash Account 101100 - Investment - STIP  
Cash Account 102110 - Cash - Construction (Enterprise)  
Cash Account 102215 - Cash - Golf Rev. Bond 1998 S&I  
Cash Account 102216 - Cash - Rev Bond Sinking & Interest  
Cash Account 102220 - Cash - Revenue Bond Reserve  
Cash Account 102230 - Cash - Surplus Reserve  
Cash Account 102240 - Cash - Replacement/Depreciation  
Cash Account 102250 - Cash Impact Fee/Restricted  
Cash Account 102260 - Cash - Court Trust Account  
Cash Account 102300 - Cash - Customer Deposits  
Cash Account 103000 - Petty Cash  
Cash Account 103010 - Cash Drawer

Balance from Bank Statement	8,879,345.97
Deposits in Transit	0.00
Outstanding Checks	-484,800.32
Other Cash Items	0.00
OS Payroll Liabilities	-61,700.14
Adjusted Bank Balance	8,332,845.51
General Ledger Balance	9,067,253.13

Manual Adjustments	750,000.00 - CD - GLACIER BANK
	4,739.24 - MONEY MARKET - EDWARD JONES
	482.34 - SAVINGS - FIRST CITIZENS BANK
	500.00 - PETTY CASH & CASH DRAWERS
	5,018.61 - UB/FINANCE DEPOSITS IN TRANSIT
	-21,109.05 - PAYROLL ACH TRANSACTIONS OUTSTANDING
	-5,223.52 - COURT CHECKS OUTSTANDING

Total Manual Adjustments 734,407.62

Difference 0.00

Total checks and other credit items cleared: 951,580.45

Total deposits and other debit items cleared: 406,419.60

CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 11/18

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
<b>1000 General All-Purpose Fund</b>						
101000 Cash - Operating	-1,270.03	190,665.91	3,624.39	3,840.50	249,773.10	-60,593.33
103000 Petty Cash	200.00	0.00	0.00	0.00	0.00	200.00
103010 Cash Drawer	100.00	0.00	0.00	0.00	0.00	100.00
<b>Total Fund</b>	<b>-970.03</b>	<b>190,665.91</b>	<b>3,624.39</b>	<b>3,840.50</b>	<b>249,773.10</b>	<b>-60,293.33</b>
<b>2001 Fire Impact Fees</b>						
102250 Cash Impact Fee/Restricted	109,352.54	43.27	0.00	0.00	0.00	109,395.81
<b>2002 Parks Impact Fees</b>						
102250 Cash Impact Fee/Restricted	50,060.57	19.81	0.00	0.00	0.00	50,080.38
<b>2020 Police Municipal Services Levy</b>						
101000 Cash - Operating	52,326.55	4,190.28	244.00	0.00	13,666.66	43,094.17
<b>2170 Airport</b>						
101000 Cash - Operating	5.22	0.00	0.00	0.00	0.00	5.22
<b>2210 Parks/Salish Point</b>						
101000 Cash - Operating	20,643.00	8.17	0.00	0.00	0.00	20,651.17
<b>2211 Skate Park Fund</b>						
101000 Cash - Operating	75,196.36	29.76	0.00	0.00	0.00	75,226.12
<b>2212 Cultural Trust Grant</b>						
101000 Cash - Operating	105.38	0.04	0.00	0.00	0.00	105.42
<b>2213 Dog Park/Travis Dolphin</b>						
101000 Cash - Operating	4.17	0.00	0.00	0.00	0.00	4.17
<b>2214 Rotary Donation</b>						
101000 Cash - Operating	0.90	0.00	0.00	0.00	0.00	0.90
<b>2215 Hanging Basket Maintenance</b>						
101000 Cash - Operating	2,007.20	0.79	0.00	0.00	0.00	2,007.99
<b>2216 Parkland Subdivision Fee (formerly 7060)</b>						
101000 Cash - Operating	39,066.19	15.46	0.00	0.00	0.00	39,081.65
<b>2218 Carol Sampson Sherick Trail Memorial Fund</b>						
101000 Cash - Operating	840.13	0.33	0.00	0.00	0.00	840.46
<b>2219 Parks Donations</b>						
101000 Cash - Operating	405.69	0.16	0.00	0.00	0.00	405.85
<b>2221 Eagle Scout Project Fund</b>						
101000 Cash - Operating	12.45	0.00	0.00	0.00	0.00	12.45
<b>2222 Park Donations - Restricted</b>						
101000 Cash - Operating	2,033.59	0.80	0.00	0.00	0.00	2,034.39
<b>2223 Parks - Pickle Ball Courts Donations</b>						
101000 Cash - Operating	3,447.97	1.36	2,500.00	0.00	8,200.00	-2,250.67
<b>2225 Employee Christmas Fund</b>						
101000 Cash - Operating	2,611.03	1.03	0.00	0.00	0.00	2,612.06
<b>2310 Tax Increment District</b>						
101000 Cash - Operating	733,599.98	12,539.85	0.00	4,735.41	0.00	741,404.42
102216 Cash - Rev Bond Sinking &	26,606.10	0.00	0.00	0.00	0.00	26,606.10
102220 Cash - Revenue Bond Reserve	40,000.00	0.00	0.00	0.00	0.00	40,000.00
<b>Total Fund</b>	<b>800,206.08</b>	<b>12,539.85</b>		<b>4,735.41</b>		<b>808,010.52</b>
<b>2372 Permissive Medical Mills</b>						
101000 Cash - Operating	0.00	2,529.17	0.00	0.00	0.00	2,529.17



CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 11/18

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
2380 Stormwater System Fund						
101000 Cash - Operating	551,864.47	8,949.02	20.00	256.00	57.04	560,520.45
2386 Street Permits Revenue						
101000 Cash - Operating	20,892.36	8.27	0.00	0.00	0.00	20,900.63
2390 Drug Forfeiture Fund						
101000 Cash - Operating	24,584.64	1,047.81	0.00	0.00	147.93	25,484.52
2391 DUI Court Fee Fund						
101000 Cash - Operating	595.90	0.24	0.00	0.00	0.00	596.14
2394 Building Code Enforcement						
101000 Cash - Operating	145,949.17	2,860.31	0.00	1,500.00	10,086.47	137,223.01
2395 Tree Fund						
101000 Cash - Operating	4,155.41	1.64	0.00	0.00	2,485.52	1,671.53
2398 Credit Card Fees						
101000 Cash - Operating	689.15	413.62	0.00	419.21	0.00	683.56
2401 Light Maintenance District #19						
101000 Cash - Operating	-1,819.12	548.91	0.00	0.72	1,491.92	-2,762.85
2402 Light Maintenance District #20						
101000 Cash - Operating	-1,362.16	3,876.10	0.00	0.54	980.12	1,533.28
2500 Weed Cleanup Maintenance Fund						
101000 Cash - Operating	22,121.39	8.75	0.00	0.00	0.00	22,130.14
2510 Sidewalk Loan Fund						
101000 Cash - Operating	62,910.55	24.90	0.00	0.00	0.00	62,935.45
2702 Fire Training Center Donations						
101000 Cash - Operating	90.16	0.04	0.00	0.00	0.00	90.20
2703 Fire Memb. Donation Fund						
101000 Cash - Operating	6,214.14	102.46	0.00	0.00	0.00	6,316.60
2705 Downtown Christmas Light Fund						
101000 Cash - Operating	887.54	0.35	0.00	0.00	0.00	887.89
2710 Kids Safety/POLICE/FIRE						
101000 Cash - Operating	3.14	0.00	0.00	0.00	0.00	3.14
2720 Police Donations						
101000 Cash - Operating	7,148.03	2.83	0.00	0.00	113.69	7,037.17
2730 K-9 Donation Fund						
101000 Cash - Operating	72.37	0.03	0.00	0.00	0.00	72.40
2810 Police Training Fund						
101000 Cash - Operating	4,270.69	1.69	0.00	0.00	110.07	4,162.31
2820 Gas Apportionment Tax Fund						
101000 Cash - Operating	20,718.49	8,366.63	0.00	0.00	2,040.89	27,044.23
2821 Gas Tax- Special Street Allocation Program						
101000 Cash - Operating	37,140.59	2,874.11	0.00	0.00	2,197.02	37,817.68
2932 Parks ARRA Recycle Grant						
101000 Cash - Operating	73.37	0.03	0.00	0.00	0.00	73.40
2943 RCDI/Growth Policy						
101000 Cash - Operating	193.68	0.08	0.00	0.00	0.00	193.76
3500 SPECIAL ASSESSMENT DEBT-Revolving Fund						
101000 Cash - Operating	157,440.13	62.30	0.00	0.00	0.00	157,502.43

CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 11/18

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
<b>3542 SID #42 Streetscape Main St. Imp. Project</b>						
101010 Cash - Sinking and Interest	30,499.46	633.17	0.00	0.00	0.00	31,132.63
102220 Cash - Revenue Bond Reserve	37,500.00	0.00	0.00	0.00	0.00	37,500.00
Total Fund	67,999.46	633.17				68,632.63
<b>4530 TIFD City Dock &amp; Walkpath project</b>						
101000 Cash - Operating	9.00	0.00	0.00	0.00	0.00	9.00
<b>5010 Golf Fund</b>						
101000 Cash - Operating	290,836.16	21,917.50	99.45	15,768.68	65,648.83	231,435.60
102110 Cash - Construction	101,170.45	0.00	0.00	0.00	0.00	101,170.45
102216 Cash - Rev Bond Sinking &	11,215.74	0.00	0.00	0.00	0.00	11,215.74
102230 Cash - Surplus Reserve	67,882.00	196.38	0.00	0.00	0.00	68,078.38
102240 Cash - Replacement/Depreciation	25,140.40	0.00	0.00	0.00	0.00	25,140.40
Total Fund	496,244.75	22,113.88	99.45	15,768.68	65,648.83	437,040.57
<b>5201 Water Impact Fees</b>						
102250 Cash Impact Fee/Restricted	445,696.24	176.38	0.00	0.00	1,655.00	444,217.62
<b>5210 Water Fund</b>						
101000 Cash - Operating	2,020,362.60	100,173.60	2,101.66	34,783.14	63,275.01	2,024,579.71
102216 Cash - Rev Bond Sinking &	13,517.71	0.00	0.00	0.00	0.00	13,517.71
102220 Cash - Revenue Bond Reserve	17,167.00	0.00	0.00	0.00	0.00	17,167.00
102230 Cash - Surplus Reserve	44,258.37	1,169.65	0.00	0.00	0.00	45,428.02
102240 Cash - Replacement/Depreciation	860,371.03	0.00	0.00	0.00	0.00	860,371.03
103010 Cash Drawer	200.00	0.00	0.00	0.00	0.00	200.00
Total Fund	2,955,876.71	101,343.25	2,101.66	34,783.14	63,275.01	2,961,263.47
<b>5301 Sewer Impact Fees</b>						
102250 Cash Impact Fee/Restricted	222,063.20	87.88	0.00	0.00	0.00	222,151.08
<b>5310 Sewer Fund</b>						
101000 Cash - Operating	2,272,729.27	128,586.80	51,722.91	29,811.04	1,097,834.01	1,325,393.93
102216 Cash - Rev Bond Sinking &	189,624.02	0.00	0.00	0.00	0.00	189,624.02
102220 Cash - Revenue Bond Reserve	351,156.00	0.00	0.00	0.00	0.00	351,156.00
102240 Cash - Replacement/Depreciation	897,464.77	1,468.54	0.00	0.00	0.00	898,933.31
Total Fund	3,710,974.06	130,055.34	51,722.91	29,811.04	1,097,834.01	2,765,107.26
<b>7075 City Court Trust Account</b>						
102260 Cash - Court Trust Account	3,044.90	100.00	0.00	0.00	0.00	3,144.90
<b>7120 Fire Disability &amp; Pension (Third Class City)</b>						
101000 Cash - Operating	15.62	0.01	0.00	0.00	0.00	15.63
Totals	10,124,113.02	493,706.22	60,312.41	91,115.24	1,519,763.28	9,067,253.13



Member  
FDIC

Date 11/30/18 Page 1  
Primary Account XXXXXXXXXXXXX2113

CITY OF POLSON  
106 1ST ST E  
POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON

PUBLIC FUNDS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXXXX2113	Statement Dates	11/01/18 thru 12/02/18
Previous Balance	9,425,185.62	Days in the statement period	32
7 Deposits/Credits	230,924.41	Average Ledger	9,136,437.73
13 Checks/Debits	789,187.49	Average Collected	9,136,437.73
Service Charge	.00	Interest Earned	4,005.01
Interest Paid	4,005.01	Annual Percentage Yield Earned	0.50%
Ending Balance	8,870,927.55	2018 Interest Paid	37,329.19



Member  
FDIC

Date 11/30/18 Page 1  
Primary Account XXXXXXXXXXXXX2089

CITY OF POLSON  
106 1ST ST E  
POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account title: CITY OF POLSON

BUSINESS ANALYSIS CHECKING		Number of Enclosures	170
Account Number	XXXXXXXXXXXX2089	Statement Dates	11/01/18 thru 12/02/18
Previous Balance	.00	Days in the statement period	32
85 Deposits/Credits	1,191,716.98	Average Ledger	.00
172 Checks/Debits	1,191,716.98	Average Collected	.00
Service Charge	.00		
Interest Paid	.00		
Ending Balance	.00		

\*\*\*\*\*AUTO\*\*SCH 5-DIGIT 59860  
 23825 0.4401 AV 0.378 62 1 8  
 |||||  
 CITY OF POLSON  
 CDBG GRANT ACCOUNT  
 106 1ST ST E  
 POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON  
 CDBG GRANT ACCOUNT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXXXX2183	Statement Dates	11/01/18 thru 12/02/18
Previous Balance	50.00	Days in the statement period	32
Deposits/Credits	.00	Average Ledger	50.00
Checks/Debits	.00	Average Collected	50.00
Service Charge	.00		
Interest Paid	.00		
Ending Balance	50.00		

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\*\*\*\*\*AUTO\*\*SCH 5-DIGIT 59860  
23823 0.7603 AV 0.378 62 1 6  
  
POLSON CITY COURT  
TRUST ACCOUNT  
106 1ST ST E  
POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: POLSON CITY COURT  
TRUST ACCOUNT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	19
Account Number	XXXXXXXXXXXX2410	Statement Dates	11/01/18 thru 12/02/18
Previous Balance	10,206.80	Days in the statement period	32
9 Deposits/Credits	5,905.35	Average Ledger	8,221.95
15 Checks/Debits	7,743.73	Average Collected	8,221.95
Service Charge	.00		
Interest Paid	.00		
Ending Balance	8,368.42		

**CITY OF POLSON**  
**FINANCE OFFICER BANK RECONCILIATION**  
**December 31, 2018**

GENERAL LEDGER CASH REPORT BALANCE	\$ 11,445,965.66
PLUS PAYROLL LIABILITIES ACCRUED BUT NOT PAID	\$ 53,921.41
ADJUSTED GENERAL LEDGER BALANCE	<u>\$ 11,499,887.07</u>
GLACIER BANK OPERATING ACCOUNT	\$ -
GLACIER BANK COURT TRUST ACCOUNT	\$ 7,027.14
GLACIER BANK CDBG ACCOUNT	\$ 50.00
PLUS FINANCE/UB DEPOSITS IN TRANSIT	\$ 859.72
MINUS OUTSTANDING PAYROLL CHECKS	\$ (3,400.32)
MINUS OUTSTANDING CLAIM CHECKS	\$ (36,999.52)
MINUS OUTSTANDING COURT CHECKS	\$ (3,955.74)
MINUS OUTSTANDING PAYROLL ACH TRANSACTIONS	\$ (35,471.89)
PLUS GLACIER BANK REPURCHASE ACCOUNT	\$ 10,816,056.10
PLUS GLACIER BANK CD	\$ 750,000.00
PLUS EDWARD JONES MONEY MARKET	\$ 4,739.24
PLUS FIRST CITIZENS BANK SAVINGS ACCOUNT	\$ 482.34
PLUS PETTY CASH AND CASH DRAWERS	\$ 500.00
DEMAND ACCOUNTS & INVESTMENTS	<u>\$ 11,499,887.07</u>

12/04/19  
11:44:06

CITY OF POLSON  
Bank Reconciliation

Page: 1 of 1  
Report ID: BANKRECL

Reconciliation for Bank Account GLACIER BANK - \*\*089 & \*\*113 & \*\*2410 & \*\*83

Reconciliation Period 12/18

Account # \*\*089 & \*\*113 & \*\*2410 & \*\*83

Cash Account 101000 - Cash - Operating  
Cash Account 101010 - Cash - Sinking and Interest  
Cash Account 101100 - Investment - STIP  
Cash Account 102110 - Cash - Construction (Enterprise)  
Cash Account 102215 - Cash - Golf Rev. Bond 1998 S&I  
Cash Account 102216 - Cash - Rev Bond Sinking & Interest  
Cash Account 102220 - Cash - Revenue Bond Reserve  
Cash Account 102230 - Cash - Surplus Reserve  
Cash Account 102240 - Cash - Replacement/Depreciation  
Cash Account 102250 - Cash Impact Fee/Restricted  
Cash Account 102260 - Cash - Court Trust Account  
Cash Account 102300 - Cash - Customer Deposits  
Cash Account 103000 - Petty Cash  
Cash Account 103010 - Cash Drawer

Balance from Bank Statement	10,823,133.24
Deposits in Transit	0.00
Outstanding Checks	-40,399.84
Other Cash Items	0.00
OS Payroll Liabilities	-53,921.41
Adjusted Bank Balance	10,728,811.99
General Ledger Balance	11,445,965.66

Manual Adjustments	750,000.00 - CD - GLACIER BANK
	4,739.24 - MONEY MARKET - EDWARD JONES
	482.34 - SAVINGS - FIRST CITIZENS BANK
	500.00 - PETTY CASH & CASH DRAWERS
	859.72 - UB/FINANCE DEPOSITS IN TRANSIT
	-35,471.89 - PAYROLL ACH TRANSACTIONS OUTSTANDING
	-3,955.74 - COURT CHECKS OUTSTANDING

Total Manual Adjustments 717,153.67

Difference 0.00

Total checks and other credit items cleared: 791,266.53

Total deposits and other debit items cleared: 2,717,799.85

Notes:



CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 12/18

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
<b>1000 General All-Purpose Fund</b>						
101000 Cash - Operating	-60,593.33	795,856.69	52,576.58	117.25	182,087.94	605,634.75
103000 Petty Cash	200.00	0.00	0.00	0.00	0.00	200.00
103010 Cash Drawer	100.00	0.00	0.00	0.00	0.00	100.00
<b>Total Fund</b>	<b>-60,293.33</b>	<b>795,856.69</b>	<b>52,576.58</b>	<b>117.25</b>	<b>182,087.94</b>	<b>605,934.75</b>
<b>2001 Fire Impact Fees</b>						
102250 Cash Impact Fee/Restricted	109,395.81	49.19	0.00	0.00	0.00	109,445.00
<b>2002 Parks Impact Fees</b>						
102250 Cash Impact Fee/Restricted	50,080.38	22.52	0.00	0.00	0.00	50,102.90
<b>2020 Police Municipal Services Levy</b>						
101000 Cash - Operating	43,094.17	83,603.50	0.00	10,000.00	10,572.94	106,124.73
<b>2170 Airport</b>						
101000 Cash - Operating	5.22	0.00	0.00	0.00	0.00	5.22
<b>2210 Parks/Salish Point</b>						
101000 Cash - Operating	20,651.17	9.29	0.00	0.00	0.00	20,660.46
<b>2211 Skate Park Fund</b>						
101000 Cash - Operating	75,226.12	33.82	0.00	0.00	0.00	75,259.94
<b>2212 Cultural Trust Grant</b>						
101000 Cash - Operating	105.42	0.05	0.00	0.00	0.00	105.47
<b>2213 Dog Park/Travis Dolphin</b>						
101000 Cash - Operating	4.17	0.00	0.00	0.00	0.00	4.17
<b>2214 Rotary Donation</b>						
101000 Cash - Operating	0.90	0.00	0.00	0.00	0.00	0.90
<b>2215 Hanging Basket Maintenance</b>						
101000 Cash - Operating	2,007.99	0.90	0.00	521.68	0.00	1,487.21
<b>2216 Parkland Subdivision Fee (formerly 7060)</b>						
101000 Cash - Operating	39,081.65	17.57	0.00	0.00	0.00	39,099.22
<b>2218 Carol Sampson Sherick Trail Memorial Fund</b>						
101000 Cash - Operating	840.46	0.38	0.00	0.00	0.00	840.84
<b>2219 Parks Donations</b>						
101000 Cash - Operating	405.85	0.18	0.00	0.00	0.00	406.03
<b>2221 Eagle Scout Project Fund</b>						
101000 Cash - Operating	12.45	0.01	0.00	0.00	0.00	12.46
<b>2222 Park Donations - Restricted</b>						
101000 Cash - Operating	2,034.39	0.91	0.00	0.00	0.00	2,035.30
<b>2223 Parks - Pickle Ball Courts Donations</b>						
101000 Cash - Operating	-2,250.67	2,550.00	0.00	1.01	0.00	298.32
<b>2225 Employee Christmas Fund</b>						
101000 Cash - Operating	2,612.06	41.32	0.00	0.00	0.00	2,653.38
<b>2310 Tax Increment District</b>						
101000 Cash - Operating	741,404.42	56,029.77	0.00	0.00	0.00	797,434.19
102216 Cash - Rev Bond Sinking &	26,606.10	0.00	0.00	0.00	0.00	26,606.10
102220 Cash - Revenue Bond Reserve	40,000.00	0.00	0.00	0.00	0.00	40,000.00
<b>Total Fund</b>	<b>808,010.52</b>	<b>56,029.77</b>				<b>864,040.29</b>
<b>2372 Permissive Medical Mills</b>						
101000 Cash - Operating	2,529.17	49,963.83	0.00	0.00	52,493.00	0.00

CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 12/18

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
2380 Stormwater System Fund						
101000 Cash - Operating	560,520.45	8,906.04	1,441.93	4.00	4.00	570,860.42
2386 Street Permits Revenue						
101000 Cash - Operating	20,900.63	9.40	0.00	0.00	0.00	20,910.03
2390 Drug Forfeiture Fund						
101000 Cash - Operating	25,484.52	159.79	0.00	0.00	107.98	25,536.33
2391 DUI Court Fee Fund						
101000 Cash - Operating	596.14	0.27	0.00	0.00	0.00	596.41
2394 Building Code Enforcement						
101000 Cash - Operating	137,223.01	1,818.28	0.00	0.00	7,158.53	131,882.76
2395 Tree Fund						
101000 Cash - Operating	1,671.53	0.75	0.00	0.00	13.00	1,659.28
2398 Credit Card Fees						
101000 Cash - Operating	683.56	300.03	0.00	491.33	0.00	492.26
2401 Light Maintenance District #19						
101000 Cash - Operating	-2,762.85	7,520.61	0.00	1.24	1,491.92	3,264.60
2402 Light Maintenance District #20						
101000 Cash - Operating	1,533.28	2,676.76	0.00	0.00	1,128.82	3,081.22
2500 Weed Cleanup Maintenance Fund						
101000 Cash - Operating	22,130.14	9.95	0.00	0.00	0.00	22,140.09
2510 Sidewalk Loan Fund						
101000 Cash - Operating	62,935.45	28.30	0.00	0.00	0.00	62,963.75
2702 Fire Training Center Donations						
101000 Cash - Operating	90.20	0.04	0.00	0.00	0.00	90.24
2703 Fire Memb. Donation Fund						
101000 Cash - Operating	6,316.60	2.84	0.00	0.00	0.00	6,319.44
2705 Downtown Christmas Light Fund						
101000 Cash - Operating	887.89	0.40	0.00	0.00	0.00	888.29
2710 Kids Safety/POLICE/FIRE						
101000 Cash - Operating	3.14	0.00	0.00	0.00	0.00	3.14
2720 Police Donations						
101000 Cash - Operating	7,037.17	28.16	0.00	0.00	2,203.91	4,861.42
2730 K-9 Donation Fund						
101000 Cash - Operating	72.40	0.03	0.00	0.00	0.00	72.43
2810 Police Training Fund						
101000 Cash - Operating	4,162.31	1.87	0.00	0.00	0.00	4,164.18
2820 Gas Apportionment Tax Fund						
101000 Cash - Operating	27,044.23	8,370.59	0.00	0.00	671.02	34,743.80
2821 Gas Tax- Special Street Allocation Program						
101000 Cash - Operating	37,817.68	17.00	0.00	0.00	0.00	37,834.68
2932 Parks ARRA Recycle Grant						
101000 Cash - Operating	73.40	0.03	0.00	0.00	0.00	73.43
2943 RCDI/Growth Policy						
101000 Cash - Operating	193.76	0.09	0.00	0.00	0.00	193.85
3500 SPECIAL ASSESSMENT DEBT-Revolving Fund						
101000 Cash - Operating	157,502.43	70.82	0.00	0.00	0.00	157,573.25

CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 12/18

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
<b>3542 SID #42 Streetscape Main St. Imp. Project</b>						
101010 Cash - Sinking and Interest	31,132.63	31,801.92	0.00	0.00	33,112.33	29,822.22
102220 Cash - Revenue Bond Reserve	37,500.00	0.00	0.00	0.00	0.00	37,500.00
Total Fund	68,632.63	31,801.92			33,112.33	67,322.22
<b>4530 TIFD City Dock &amp; Walkpath project</b>						
101000 Cash - Operating	9.00	0.00	0.00	0.00	0.00	9.00
<b>5010 Golf Fund</b>						
101000 Cash - Operating	231,435.60	17,002.25	0.00	43.90	38,924.20	209,469.75
102110 Cash - Construction	101,170.45	0.00	0.00	3,334.65	0.00	97,835.80
102216 Cash - Rev Bond Sinking &	11,215.74	0.00	0.00	0.00	0.00	11,215.74
102230 Cash - Surplus Reserve	68,078.38	196.51	0.00	0.00	0.00	68,274.89
102240 Cash - Replacement/Depreciation	25,140.40	0.00	0.00	0.00	0.00	25,140.40
Total Fund	437,040.57	17,198.76		3,378.55	38,924.20	411,936.58
<b>5201 Water Impact Fees</b>						
101000 Cash - Operating	0.00	0.00	180.00	0.00	180.00	0.00
102250 Cash Impact Fee/Restricted	444,217.62	199.73	0.00	0.00	180.00	444,237.35
Total Fund	444,217.62	199.73	180.00		360.00	444,237.35
<b>5210 Water Fund</b>						
101000 Cash - Operating	2,024,579.71	73,992.73	0.00	32.94	40,398.00	2,058,141.50
102216 Cash - Rev Bond Sinking &	13,517.71	0.00	0.00	0.00	0.00	13,517.71
102220 Cash - Revenue Bond Reserve	17,167.00	0.00	0.00	0.00	0.00	17,167.00
102230 Cash - Surplus Reserve	45,428.02	1,331.37	0.00	0.00	0.00	46,759.39
102240 Cash - Replacement/Depreciation	860,371.03	0.00	0.00	0.00	0.00	860,371.03
103010 Cash Drawer	200.00	0.00	0.00	0.00	0.00	200.00
Total Fund	2,961,263.47	75,324.10		32.94	40,398.00	2,996,156.63
<b>5301 Sewer Impact Fees</b>						
102250 Cash Impact Fee/Restricted	222,151.08	99.89	0.00	0.00	0.00	222,250.97
<b>5310 Sewer Fund</b>						
101000 Cash - Operating	1,325,393.93	1,587,740.41	9,889.63	72.45	31,664.14	2,891,287.38
102216 Cash - Rev Bond Sinking &	189,624.02	0.00	0.00	0.00	0.00	189,624.02
102220 Cash - Revenue Bond Reserve	351,156.00	0.00	0.00	0.00	0.00	351,156.00
102240 Cash - Replacement/Depreciation	898,933.31	1,243.27	0.00	0.00	0.00	900,176.58
Total Fund	2,765,107.26	1,588,983.68	9,889.63	72.45	31,664.14	4,332,243.98
<b>7075 City Court Trust Account</b>						
102260 Cash - Court Trust Account	3,144.90	0.00	0.00	73.50	0.00	3,071.40
<b>7120 Fire Disability &amp; Pension (Third Class City)</b>						
101000 Cash - Operating	15.63	0.01	0.00	0.00	0.00	15.64
<b>Totals</b>	<b>9,067,253.13</b>	<b>2,731,710.07</b>	<b>64,088.14</b>	<b>14,693.95</b>	<b>402,391.73</b>	<b>11,445,965.66</b>



Member  
FDIC

Date 12/31/18 Page 1  
Primary Account XXXXXXXXXXXXX2113

CITY OF POLSON  
106 1ST ST E  
POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON

PUBLIC FUNDS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXXXX2113	Statement Dates	12/03/18 thru 12/31/18
Previous Balance	8,870,927.55	Days in the statement period	29
10 Deposits/Credits	2,439,355.77	Average Ledger	10,258,343.08
10 Checks/Debits	498,302.46	Average Collected	10,258,343.08
Service Charge	.00	Interest Earned	4,075.24
Interest Paid	4,075.24	Annual Percentage Yield Earned	0.50%
Ending Balance	10,816,056.10	2018 Interest Paid	41,404.43



Member  
FDIC

Date 12/31/18 Page 1  
Primary Account XXXXXXXXXXXX2089

CITY OF POLSON  
106 1ST ST E  
POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON

BUSINESS ANALYSIS CHECKING		Number of Enclosures	192
Account Number	XXXXXXXXXXXX2089	Statement Dates	12/03/18 thru 12/31/18
Previous Balance	.00	Days in the statement period	29
85 Deposits/Credits	3,216,321.54	Average Ledger	.00
191 Checks/Debits	3,216,321.54	Average Collected	.00
Service Charge	.00		
Interest Paid	.00		
Ending Balance	.00		



\*\*\*\*\*AUTO\*\*SCH 5-DIGIT 59860  
 46688 0.4401 AV 0.378 106 1 39  
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 CITY OF POLSON  
 CDBG GRANT ACCOUNT  
 106 1ST ST E  
 POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON  
 CDBG GRANT ACCOUNT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXXXX2183	Statement Dates	12/03/18 thru 12/31/18
Previous Balance	50.00	Days in the statement period	29
Deposits/Credits	.00	Average Ledger	50.00
Checks/Debits	.00	Average Collected	50.00
Service Charge	.00		
Interest Paid	.00		
Ending Balance	50.00		

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Date 12/31/18 Page:1 of 4  
 Primary Account XXXXXXXXXXXXX2410

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*****AUTO**SCH 5-DIGIT 59860
46685 0.7603 AV 0.378 106 1 36
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POLSON CITY COURT
TRUST ACCOUNT
106 1ST ST E
POLSON MT 59860-2137
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\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: POLSON CITY COURT  
 TRUST ACCOUNT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	7
Account Number	XXXXXXXXXXXX2410	Statement Dates	12/03/18 thru 12/31/18
Previous Balance	8,368.42	Days in the statement period	29
7 Deposits/Credits	3,099.28	Average Ledger	6,762.83
5 Checks/Debits	4,440.56	Average Collected	6,762.83
Service Charge	.00		
Interest Paid	.00		
Ending Balance	7,027.14		

**CITY OF POLSON**  
**FINANCE OFFICER BANK RECONCILIATION**  
**January 31, 2019**

GENERAL LEDGER CASH REPORT BALANCE	\$ 10,675,449.74
PLUS PAYROLL LIABILITIES ACCRUED BUT NOT PAID	<u>\$ 12,397.57</u>
ADJUSTED GENERAL LEDGER BALANCE	<u><u>\$ 10,687,847.31</u></u>
GLACIER BANK OPERATING ACCOUNT	\$ -
GLACIER BANK COURT TRUST ACCOUNT	\$ 8,199.53
GLACIER BANK CDBG ACCOUNT	\$ 50.00
PLUS FINANCE/UB DEPOSITS IN TRANSIT	\$ 2,865.27
PLUS COURT DEPOSITS IN TRANSIT	\$ 495.00
MINUS OUTSTANDING PAYROLL CHECKS	\$ (4,523.56)
MINUS OUTSTANDING CLAIM CHECKS	\$ (377,448.92)
MINUS OUTSTANDING COURT CHECKS	\$ (5,858.93)
MINUS OUTSTANDING PAYROLL ACH TRANSACTIONS	\$ (33,169.25)
PLUS GLACIER BANK REPURCHASE ACCOUNT	\$ 10,341,495.66
PLUS GLACIER BANK CD	\$ 750,000.00
PLUS EDWARD JONES MONEY MARKET	\$ 4,760.11
PLUS FIRST CITIZENS BANK SAVINGS ACCOUNT	\$ 482.40
PLUS PETTY CASH AND CASH DRAWERS	<u>\$ 500.00</u>
DEMAND ACCOUNTS & INVESTMENTS	<u><u>\$ 10,687,847.31</u></u>



12/05/19  
11:52:28

CITY OF POLSON  
Bank Reconciliation

Page: 1 of 1  
Report ID: BANKRECL

Reconciliation for Bank Account GLACIER BANK - \*\*089 & \*\*113 & \*\*2410 & \*\*83

Reconciliation Period 1/19

Account # \*\*089 & \*\*113 & \*\*2410 & \*\*83

Cash Account 101000 - Cash - Operating  
Cash Account 101010 - Cash - Sinking and Interest  
Cash Account 101100 - Investment - STIP  
Cash Account 102110 - Cash - Construction (Enterprise)  
Cash Account 102215 - Cash - Golf Rev. Bond 1998 S&I  
Cash Account 102216 - Cash - Rev Bond Sinking & Interest  
Cash Account 102220 - Cash - Revenue Bond Reserve  
Cash Account 102230 - Cash - Surplus Reserve  
Cash Account 102240 - Cash - Replacement/Depreciation  
Cash Account 102250 - Cash Impact Fee/Restricted  
Cash Account 102260 - Cash - Court Trust Account  
Cash Account 102300 - Cash - Customer Deposits  
Cash Account 103000 - Petty Cash  
Cash Account 103010 - Cash Drawer

Balance from Bank Statement	10,349,745.19
Deposits in Transit	0.00
Outstanding Checks	-381,972.48
Other Cash Items	0.00
OS Payroll Liabilities	-12,397.57
Adjusted Bank Balance	9,955,375.14
General Ledger Balance	10,675,449.74

Manual Adjustments	750,000.00 - CD - GLACIER BANK
	4,760.11 - MONEY MARKET - EDWARD JONES
	482.40 - SAVINGS - FIRST CITIZENS BANK
	500.00 - PETTY CASH & CASH DRAWERS
	2,865.27 - UB/FINANCE DEPOSITS IN TRANSIT
	495.00 - COURT DEPOSITS IN TRANSIT
	-5,858.93 - COURT CHECKS OUTSTANDING
	-33,169.25 - PAYROLL ACH TRANSACTIONS OUTSTANDING

Total Manual Adjustments	720,074.60
Difference	0.00
Total checks and other credit items cleared:	919,494.63
Total deposits and other debit items cleared:	449,027.51

CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 1/19

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
<b>1000 General All-Purpose Fund</b>						
101000 Cash - Operating	605,634.75	121,596.65	149.99	90.00	227,113.33	500,178.06
103000 Petty Cash	200.00	0.00	0.00	0.00	0.00	200.00
103010 Cash Drawer	100.00	0.00	0.00	0.00	0.00	100.00
<b>Total Fund</b>	<b>605,934.75</b>	<b>121,596.65</b>	<b>149.99</b>	<b>90.00</b>	<b>227,113.33</b>	<b>500,478.06</b>
<b>2001 Fire Impact Fees</b>						
102250 Cash Impact Fee/Restricted	109,445.00	1,984.37	0.00	0.00	0.00	111,429.37
<b>2002 Parks Impact Fees</b>						
102250 Cash Impact Fee/Restricted	50,102.90	1,243.40	0.00	0.00	0.00	51,346.30
<b>2020 Police Municipal Services Levy</b>						
101000 Cash - Operating	106,124.73	17,027.48	0.00	0.00	8,969.35	114,182.86
<b>2170 Airport</b>						
101000 Cash - Operating	5.22	0.00	0.00	0.00	0.00	5.22
<b>2210 Parks/Salish Point</b>						
101000 Cash - Operating	20,660.46	8.00	0.00	0.00	0.00	20,668.46
<b>2211 Skate Park Fund</b>						
101000 Cash - Operating	75,259.94	29.13	0.00	0.00	0.00	75,289.07
<b>2212 Cultural Trust Grant</b>						
101000 Cash - Operating	105.47	0.04	0.00	0.00	0.00	105.51
<b>2213 Dog Park/Travis Dolphin</b>						
101000 Cash - Operating	4.17	0.00	0.00	0.00	0.00	4.17
<b>2214 Rotary Donation</b>						
101000 Cash - Operating	0.90	0.00	0.00	0.00	0.00	0.90
<b>2215 Hanging Basket Maintenance</b>						
101000 Cash - Operating	1,487.21	0.58	0.00	0.00	0.00	1,487.79
<b>2216 Parkland Subdivision Fee (formerly 7060)</b>						
101000 Cash - Operating	39,099.22	15.14	0.00	0.00	0.00	39,114.36
<b>2218 Carol Sampson Sherick Trail Memorial Fund</b>						
101000 Cash - Operating	840.84	0.33	0.00	0.00	0.00	841.17
<b>2219 Parks Donations</b>						
101000 Cash - Operating	406.03	0.16	0.00	0.00	0.00	406.19
<b>2221 Eagle Scout Project Fund</b>						
101000 Cash - Operating	12.46	0.00	0.00	0.00	0.00	12.46
<b>2222 Park Donations - Restricted</b>						
101000 Cash - Operating	2,035.30	0.79	0.00	0.00	0.00	2,036.09
<b>2223 Parks - Pickle Ball Courts Donations</b>						
101000 Cash - Operating	298.32	0.12	0.00	0.00	0.00	298.44
<b>2225 Employee Christmas Fund</b>						
101000 Cash - Operating	2,653.38	1.03	0.00	0.00	0.00	2,654.41
<b>2310 Tax Increment District</b>						
101000 Cash - Operating	797,434.19	25,716.34	0.00	0.00	0.00	823,150.53
102216 Cash - Rev Bond Sinking &	26,606.10	0.00	0.00	0.00	0.00	26,606.10
102220 Cash - Revenue Bond Reserve	40,000.00	0.00	0.00	0.00	0.00	40,000.00
<b>Total Fund</b>	<b>864,040.29</b>	<b>25,716.34</b>				<b>889,756.63</b>
<b>2372 Permissive Medical Mills</b>						
101000 Cash - Operating	0.00	8,786.31	0.00	0.00	0.00	8,786.31

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
2380 Stormwater System Fund						
101000 Cash - Operating	570,860.42	8,872.29	8.00	0.00	0.00	579,740.71
2386 Street Permits Revenue						
101000 Cash - Operating	20,910.03	8.09	0.00	0.00	0.00	20,918.12
2390 Drug Forfeiture Fund						
101000 Cash - Operating	25,536.33	7,709.89	0.00	0.00	83.03	33,163.19
2391 DUI Court Fee Fund						
101000 Cash - Operating	596.41	0.23	0.00	0.00	0.00	596.64
2394 Building Code Enforcement						
101000 Cash - Operating	131,882.76	4,157.36	0.00	0.00	6,703.42	129,336.70
2395 Tree Fund						
101000 Cash - Operating	1,659.28	0.64	0.00	0.00	13.00	1,646.92
2398 Credit Card Fees						
101000 Cash - Operating	492.26	347.06	0.00	489.69	0.00	349.63
2401 Light Maintenance District #19						
101000 Cash - Operating	3,264.60	891.32	0.00	0.00	1,491.92	2,664.00
2402 Light Maintenance District #20						
101000 Cash - Operating	3,081.22	266.63	0.00	0.00	1,223.53	2,124.32
2500 Weed Cleanup Maintenance Fund						
101000 Cash - Operating	22,140.09	8.57	0.00	0.00	0.00	22,148.66
2510 Sidewalk Loan Fund						
101000 Cash - Operating	62,963.75	24.37	0.00	0.00	0.00	62,988.12
2702 Fire Training Center Donations						
101000 Cash - Operating	90.24	0.03	0.00	0.00	0.00	90.27
2703 Fire Memb. Donation Fund						
101000 Cash - Operating	6,319.44	2.45	0.00	0.00	0.00	6,321.89
2705 Downtown Christmas Light Fund						
101000 Cash - Operating	888.29	0.34	0.00	0.00	0.00	888.63
2710 Kids Safety/POLICE/FIRE						
101000 Cash - Operating	3.14	0.00	0.00	0.00	0.00	3.14
2720 Police Donations						
101000 Cash - Operating	4,861.42	1.88	0.00	0.00	553.45	4,309.85
2730 K-9 Donation Fund						
101000 Cash - Operating	72.43	1.03	0.00	0.00	0.00	73.46
2810 Police Training Fund						
101000 Cash - Operating	4,164.18	1.61	0.00	0.00	50.00	4,115.79
2820 Gas Apportionment Tax Fund						
101000 Cash - Operating	34,743.80	8,371.88	0.00	0.00	7,897.30	35,218.38
2821 Gas Tax- Special Street Allocation Program						
101000 Cash - Operating	37,834.68	14.65	0.00	0.00	0.00	37,849.33
2932 Parks ARRA Recycle Grant						
101000 Cash - Operating	73.43	0.03	0.00	0.00	0.00	73.46
2943 RCDI/Growth Policy						
101000 Cash - Operating	193.85	0.08	0.00	0.00	0.00	193.93
3500 SPECIAL ASSESSMENT DEBT-Revolving Fund						
101000 Cash - Operating	157,573.25	61.00	0.00	0.00	0.00	157,634.25

CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 1/19

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
<b>3542 SID #42 Streetscape Main St. Imp. Project</b>						
101010 Cash - Sinking and Interest	29,822.22	2,632.94	0.00	0.00	0.00	32,455.16
102220 Cash - Revenue Bond Reserve	37,500.00	0.00	0.00	0.00	0.00	37,500.00
Total Fund	67,322.22	2,632.94				69,955.16
<b>4530 TIFD City Dock &amp; Walkpath project</b>						
101000 Cash - Operating	9.00	0.00	0.00	0.00	0.00	9.00
<b>5010 Golf Fund</b>						
101000 Cash - Operating	209,469.75	38,212.00	2,320.89	43.90	43,894.65	206,064.09
102110 Cash - Construction	97,835.80	0.00	0.00	0.00	2,250.42	95,585.38
102216 Cash - Rev Bond Sinking &	11,215.74	0.00	0.00	0.00	0.00	11,215.74
102230 Cash - Surplus Reserve	68,274.89	159.47	0.00	0.00	0.00	68,434.36
102240 Cash - Replacement/Depreciation	25,140.40	0.00	0.00	0.00	0.00	25,140.40
Total Fund	411,936.58	38,371.47	2,320.89	43.90	46,145.07	406,439.97
<b>5201 Water Impact Fees</b>						
102250 Cash Impact Fee/Restricted	444,237.35	6,791.97	0.00	0.00	0.00	451,029.32
<b>5210 Water Fund</b>						
101000 Cash - Operating	2,058,141.50	69,085.58	136.82	16,357.29	35,021.12	2,075,985.49
102216 Cash - Rev Bond Sinking &	13,517.71	0.00	0.00	0.00	0.00	13,517.71
102220 Cash - Revenue Bond Reserve	17,167.00	0.00	0.00	0.00	0.00	17,167.00
102230 Cash - Surplus Reserve	46,759.39	1,159.80	0.00	0.00	0.00	47,919.19
102240 Cash - Replacement/Depreciation	860,371.03	600.00	0.00	0.00	0.00	860,971.03
103010 Cash Drawer	200.00	0.00	0.00	0.00	0.00	200.00
Total Fund	2,996,156.63	70,845.38	136.82	16,357.29	35,021.12	3,015,760.42
<b>5301 Sewer Impact Fees</b>						
102250 Cash Impact Fee/Restricted	222,250.97	3,148.04	0.00	0.00	0.00	225,399.01
<b>5310 Sewer Fund</b>						
101000 Cash - Operating	2,891,287.38	117,821.41	107,750.80	290,468.40	687,004.44	2,139,386.75
102216 Cash - Rev Bond Sinking &	189,624.02	0.00	0.00	0.00	0.00	189,624.02
102220 Cash - Revenue Bond Reserve	351,156.00	0.00	0.00	0.00	0.00	351,156.00
102240 Cash - Replacement/Depreciation	900,176.58	2,309.10	0.00	0.00	0.00	902,485.68
Total Fund	4,332,243.98	120,130.51	107,750.80	290,468.40	687,004.44	3,582,652.45
<b>7075 City Court Trust Account</b>						
102260 Cash - Court Trust Account	3,071.40	0.00	0.00	235.80	0.00	2,835.60
<b>7120 Fire Disability &amp; Pension (Third Class City)</b>						
101000 Cash - Operating	15.64	0.01	0.00	0.00	0.00	15.65
<b>Totals</b>	<b>11,445,965.66</b>	<b>449,071.62</b>	<b>110,366.50</b>	<b>307,685.08</b>	<b>1,022,268.96</b>	<b>10,675,449.74</b>

CITY OF POLSON  
106 1ST ST E  
POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON

PUBLIC FUNDS CHECKING		Number of Enclosures	0
Account Number	@XXXXXXXXXX@2113	Statement Dates	1/01/19 thru 1/31/19
Previous Balance	10,816,056.10	Days in the statement period	31
9 Deposits/Credits	162,666.17	Average Ledger	10,430,988.69
12 Checks/Debits	641,656.20	Average Collected	10,430,988.69
Service Charge	.00	Interest Earned	4,429.59
Interest Paid	4,429.59	Annual Percentage Yield Earned	0.50%
Ending Balance	10,341,495.66	2019 Interest Paid	4,429.59



Date 1/31/19 Page 1  
 Primary Account XXXXXXXXXXXXX2089

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 85108 2.3613 EX 0.000 212 1 9900  
 CITY OF POLSON  
 106 1ST ST E  
 POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON

BUSINESS ANALYSIS CHECKING		Number of Enclosures	159
Account Number	XXXXXXXXXXXX2089	Statement Dates	1/01/19 thru 1/31/19
Previous Balance	.00	Days in the statement period	31
80 Deposits/Credits	1,084,227.64	Average Ledger	.00
168 Checks/Debits	1,084,227.64	Average Collected	.00
Service Charge	.00		
Interest Paid	.00		
Ending Balance	.00		

\*\*\*\*\*AUTO\*\*SCH 5-DIGIT 59860  
 24278 0.4401 AV 0.383 63 1 5  
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 CITY OF POLSON  
 CDBG GRANT ACCOUNT  
 106 1ST ST E  
 POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON  
 CDBG GRANT ACCOUNT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXXXX2183	Statement Dates	1/01/19 thru 1/31/19
Previous Balance	50.00	Days in the statement period	31
Deposits/Credits	.00	Average Ledger	50.00
Checks/Debits	.00	Average Collected	50.00
Service Charge	.00		
Interest Paid	.00		
Ending Balance	50.00		

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\*\*\*\*\*AUTO\*\*SCH 5-DIGIT 59860  
 24276 0.7603 AV 0.383 63 1 3  
 POLSON CITY COURT  
 TRUST ACCOUNT  
 106 1ST ST E  
 POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: POLSON CITY COURT  
 TRUST ACCOUNT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	9
Account Number	XXXXXXXXXXXX2410	Statement Dates	1/01/19 thru 1/31/19
Previous Balance	7,027.14	Days in the statement period	31
13 Deposits/Credits	4,256.38	Average Ledger	6,526.94
6 Checks/Debits	3,083.99	Average Collected	6,526.94
Service Charge	.00		
Interest Paid	.00		
Ending Balance	8,199.53		



**CITY OF POLSON**  
**FINANCE OFFICER BANK RECONCILIATION**  
**February 28, 2019**

GENERAL LEDGER CASH REPORT BALANCE	\$ 10,664,142.12
PLUS PAYROLL LIABILITIES ACCRUED BUT NOT PAID	<u>\$ 61,047.61</u>
ADJUSTED GENERAL LEDGER BALANCE	<u><u>\$ 10,725,189.73</u></u>
GLACIER BANK OPERATING ACCOUNT	\$ -
GLACIER BANK COURT TRUST ACCOUNT	\$ 8,280.60
GLACIER BANK CDBG ACCOUNT	\$ 50.00
PLUS FINANCE/UB DEPOSITS IN TRANSIT	\$ 14,761.24
PLUS GOLF COURSE DEPOSIT IN TRANSIT	\$ 27,565.00
PLUS COURT DEPOSITS IN TRANSIT	\$ 2,135.00
MINUS OUTSTANDING PAYROLL CHECKS	\$ (1,955.10)
MINUS OUTSTANDING CLAIM CHECKS	\$ (211,798.48)
MINUS OUTSTANDING COURT CHECKS	\$ (6,897.00)
MINUS OUTSTANDING PAYROLL ACH TRANSACTIONS	\$ -
PLUS GLACIER BANK REPURCHASE ACCOUNT	\$ 10,137,305.96
PLUS GLACIER BANK CD	\$ 750,000.00
PLUS EDWARD JONES MONEY MARKET	\$ 4,760.11
PLUS FIRST CITIZENS BANK SAVINGS ACCOUNT	\$ 482.40
PLUS PETTY CASH AND CASH DRAWERS	<u>\$ 500.00</u>
DEMAND ACCOUNTS & INVESTMENTS	<u><u>\$ 10,725,189.73</u></u>

12/05/19  
16:29:29

CITY OF POLSON  
Bank Reconciliation

Page: 1 of 1  
Report ID: BANKRECI

Reconciliation for Bank Account GLACIER BANK - \*\*089 & \*\*113 & \*\*2410 & \*\*83

Reconciliation Period 2/19

Account # \*\*089 & \*\*113 & \*\*2410 & \*\*83

Cash Account 101000 - Cash - Operating  
Cash Account 101010 - Cash - Sinking and Interest  
Cash Account 101100 - Investment - STIP  
Cash Account 102110 - Cash - Construction (Enterprise)  
Cash Account 102215 - Cash - Golf Rev. Bond 1998 S&I  
Cash Account 102216 - Cash - Rev Bond Sinking & Interest  
Cash Account 102220 - Cash - Revenue Bond Reserve  
Cash Account 102230 - Cash - Surplus Reserve  
Cash Account 102240 - Cash - Replacement/Depreciation  
Cash Account 102250 - Cash Impact Fee/Restricted  
Cash Account 102260 - Cash - Court Trust Account  
Cash Account 102300 - Cash - Customer Deposits  
Cash Account 103000 - Petty Cash  
Cash Account 103010 - Cash Drawer

Balance from Bank Statement	10,145,636.56
Deposits in Transit	0.00
Outstanding Checks	-213,753.58
Other Cash Items	0.00
OS Payroll Liabilities	-61,047.61
Adjusted Bank Balance	9,870,835.37
General Ledger Balance	10,664,142.12

Manual Adjustments	750,000.00 - CD - GLACIER BANK
	4,760.11 - MONEY MARKET - EDWARD JONES
	482.40 - SAVINGS - FIRST CITIZENS BANK
	500.00 - PETTY CASH & CASH DRAWERS
	14,761.24 - FINANCE/UB DEPOSITS IN TRANSIT
	27,565.00 - GOLF COURSE DEPOSITS IN TRANSIT
	2,135.00 - COURT DEPOSITS IN TRANSIT
	-6,897.00 - COURT CHECKS OUTSTANDING

Total Manual Adjustments 793,306.75

Difference 0.00

Total checks and other credit items cleared: 702,640.91

Total deposits and other debit items cleared: 571,764.43

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 General All-Purpose Fund						
101000 Cash - Operating	500,178.06	23,413.54	170.54	96.10	185,907.19	337,758.85
103000 Petty Cash	200.00	0.00	0.00	0.00	0.00	200.00
103010 Cash Drawer	100.00	0.00	0.00	0.00	0.00	100.00
Total Fund	500,478.06	23,413.54	170.54	96.10	185,907.19	338,058.85
2001 Fire Impact Fees						
102250 Cash Impact Fee/Restricted	111,429.37	1,011.64	0.00	0.00	0.00	112,441.01
2002 Parks Impact Fees						
102250 Cash Impact Fee/Restricted	51,346.30	630.73	0.00	0.00	0.00	51,977.03
2020 Police Municipal Services Levy						
101000 Cash - Operating	114,182.86	1,041.09	0.00	0.00	8,662.11	106,561.84
2170 Airport						
101000 Cash - Operating	5.22	0.00	0.00	0.00	0.00	5.22
2210 Parks/Salish Point						
101000 Cash - Operating	20,668.46	7.54	0.00	0.00	0.00	20,676.00
2211 Skate Park Fund						
101000 Cash - Operating	75,289.07	27.46	0.00	0.00	0.00	75,316.53
2212 Cultural Trust Grant						
101000 Cash - Operating	105.51	0.04	0.00	0.00	0.00	105.55
2213 Dog Park/Travis Dolphin						
101000 Cash - Operating	4.17	0.00	0.00	0.00	0.00	4.17
2214 Rotary Donation						
101000 Cash - Operating	0.90	0.00	0.00	0.00	0.00	0.90
2215 Hanging Basket Maintenance						
101000 Cash - Operating	1,487.79	0.54	0.00	0.00	0.00	1,488.33
2216 Parkland Subdivision Fee (formerly 7060)						
101000 Cash - Operating	39,114.36	14.27	0.00	0.00	0.00	39,128.63
2218 Carol Sampson Sherick Trail Memorial Fund						
101000 Cash - Operating	841.17	0.31	0.00	0.00	0.00	841.48
2219 Parks Donations						
101000 Cash - Operating	406.19	0.15	0.00	0.00	0.00	406.34
2221 Eagle Scout Project Fund						
101000 Cash - Operating	12.46	0.00	0.00	0.00	0.00	12.46
2222 Park Donations - Restricted						
101000 Cash - Operating	2,036.09	0.74	0.00	0.00	0.00	2,036.83
2223 Parks - Pickle Ball Courts Donations						
101000 Cash - Operating	298.44	0.11	0.00	0.00	0.00	298.55
2225 Employee Christmas Fund						
101000 Cash - Operating	2,654.41	0.97	0.00	0.00	0.00	2,655.38
2310 Tax Increment District						
101000 Cash - Operating	823,150.53	763.01	0.00	31,927.32	7,981.83	784,004.39
102216 Cash - Rev Bond Sinking &	26,606.10	31,927.32	0.00	0.00	31,927.32	26,606.10
102220 Cash - Revenue Bond Reserve	40,000.00	0.00	0.00	0.00	0.00	40,000.00
Total Fund	889,756.63	32,690.33		31,927.32	39,909.15	850,610.49
2372 Permissive Medical Mills						
101000 Cash - Operating	8,786.31	606.34	0.00	0.00	0.00	9,392.65

CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 2/19

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
2380 Stormwater System Fund						
101000 Cash - Operating	579,740.71	8,816.65	1,523.07	8.00	600.00	589,472.43
2386 Street Permits Revenue						
101000 Cash - Operating	20,918.12	7.63	0.00	0.00	0.00	20,925.75
2390 Drug Forfeiture Fund						
101000 Cash - Operating	33,163.19	446.77	0.00	0.00	83.06	33,526.90
2391 DUI Court Fee Fund						
101000 Cash - Operating	596.64	0.22	0.00	0.00	0.00	596.86
2394 Building Code Enforcement						
101000 Cash - Operating	129,336.70	2,603.58	0.00	0.00	18,818.22	113,122.06
2395 Tree Fund						
101000 Cash - Operating	1,646.92	0.60	0.00	0.00	13.00	1,634.52
2398 Credit Card Fees						
101000 Cash - Operating	349.63	349.35	0.00	396.52	0.00	302.46
2401 Light Maintenance District #19						
101000 Cash - Operating	2,664.00	114.58	0.00	0.00	1,495.06	1,283.52
2402 Light Maintenance District #20						
101000 Cash - Operating	2,124.32	16.95	0.00	0.00	1,106.93	1,034.34
2500 Weed Cleanup Maintenance Fund						
101000 Cash - Operating	22,148.66	8.08	0.00	0.00	0.00	22,156.74
2510 Sidewalk Loan Fund						
101000 Cash - Operating	62,988.12	22.97	0.00	0.00	0.00	63,011.09
2702 Fire Training Center Donations						
101000 Cash - Operating	90.27	0.03	0.00	0.00	0.00	90.30
2703 Fire Memb. Donation Fund						
101000 Cash - Operating	6,321.89	2.31	0.00	0.00	0.00	6,324.20
2705 Downtown Christmas Light Fund						
101000 Cash - Operating	888.63	0.32	0.00	0.00	0.00	888.95
2710 Kids Safety/POLICE/FIRE						
101000 Cash - Operating	3.14	0.00	0.00	0.00	0.00	3.14
2720 Police Donations						
101000 Cash - Operating	4,309.85	106.10	0.00	0.00	0.00	4,415.95
2730 K-9 Donation Fund						
101000 Cash - Operating	73.46	0.03	0.00	0.00	0.00	73.49
2810 Police Training Fund						
101000 Cash - Operating	4,115.79	1.50	0.00	0.00	2,333.00	1,784.29
2820 Gas Apportionment Tax Fund						
101000 Cash - Operating	35,218.38	8,371.28	0.00	5,998.36	4,830.06	32,761.24
2821 Gas Tax- Special Street Allocation Program						
101000 Cash - Operating	37,849.33	13.81	0.00	0.00	0.00	37,863.14
2932 Parks ARRA Recycle Grant						
101000 Cash - Operating	73.46	0.03	0.00	0.00	0.00	73.49
2943 RCDI/Growth Policy						
101000 Cash - Operating	193.93	0.07	0.00	0.00	0.00	194.00
3500 SPECIAL ASSESSMENT DEBT-Revolving Fund						
101000 Cash - Operating	157,634.25	57.50	0.00	0.00	0.00	157,691.75

12/05/19  
16:36:05

CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 2/19

Page: 3 of 3  
Report ID: L160

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
<b>3542 SID #42 Streetscape Main St. Imp. Project</b>						
101010 Cash - Sinking and Interest	32,455.16	631.77	0.00	0.00	0.00	33,086.93
102220 Cash - Revenue Bond Reserve	37,500.00	0.00	0.00	0.00	0.00	37,500.00
Total Fund	69,955.16	631.77				70,586.93
<b>4530 TIFD City Dock &amp; Walkpath project</b>						
101000 Cash - Operating	9.00	0.00	0.00	0.00	0.00	9.00
<b>5010 Golf Fund</b>						
101000 Cash - Operating	206,064.09	196,416.00	2,544.39	197.70	42,643.75	362,183.03
102110 Cash - Construction	95,585.38	0.00	0.00	0.00	2,307.99	93,277.39
102216 Cash - Rev Bond Sinking &	11,215.74	0.00	0.00	0.00	0.00	11,215.74
102230 Cash - Surplus Reserve	68,434.36	148.24	0.00	0.00	0.00	68,582.60
102240 Cash - Replacement/Depreciation	25,140.40	0.00	0.00	0.00	0.00	25,140.40
Total Fund	406,439.97	196,564.24	2,544.39	197.70	44,951.74	560,399.16
<b>5201 Water Impact Fees</b>						
102250 Cash Impact Fee/Restricted	451,029.32	3,474.51	0.00	0.00	0.00	454,503.83
<b>5210 Water Fund</b>						
101000 Cash - Operating	2,075,985.49	71,178.71	0.00	77.17	45,399.18	2,101,687.85
102216 Cash - Rev Bond Sinking &	13,517.71	0.00	0.00	0.00	0.00	13,517.71
102220 Cash - Revenue Bond Reserve	17,167.00	0.00	0.00	0.00	0.00	17,167.00
102230 Cash - Surplus Reserve	47,919.19	1,099.89	0.00	0.00	0.00	49,019.08
102240 Cash - Replacement/Depreciation	860,971.03	300.00	0.00	0.00	0.00	861,271.03
103010 Cash Drawer	200.00	0.00	0.00	0.00	0.00	200.00
Total Fund	3,015,760.42	72,578.60		77.17	45,399.18	3,042,862.67
<b>5301 Sewer Impact Fees</b>						
102250 Cash Impact Fee/Restricted	225,399.01	1,613.21	0.00	0.00	0.00	227,012.22
<b>5310 Sewer Fund</b>						
101000 Cash - Operating	2,139,386.75	246,316.32	27,832.14	12,072.40	242,366.04	2,159,096.77
102216 Cash - Rev Bond Sinking &	189,624.02	0.00	0.00	0.00	0.00	189,624.02
102220 Cash - Revenue Bond Reserve	351,156.00	0.00	0.00	0.00	0.00	351,156.00
102240 Cash - Replacement/Depreciation	902,485.68	1,622.73	0.00	0.00	0.00	904,108.41
Total Fund	3,582,652.45	247,939.05	27,832.14	12,072.40	242,366.04	3,603,985.20
<b>7075 City Court Trust Account</b>						
102260 Cash - Court Trust Account	2,835.60	683.00	0.00	0.00	0.00	3,518.60
<b>7120 Fire Disability &amp; Pension (Third Class City)</b>						
101000 Cash - Operating	15.65	0.01	0.00	0.00	0.00	15.66
<b>Totals</b>	<b>10,675,449.74</b>	<b>603,870.55</b>	<b>32,070.14</b>	<b>50,773.57</b>	<b>596,474.74</b>	<b>10,664,142.12</b>



Member  
FDIC

Date 2/28/19 Page 1  
Primary Account XXXXXXXXXXXX2113

CITY OF POLSON  
106 1ST ST E  
POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON

PUBLIC FUNDS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXXXX2113	Statement Dates	2/01/19 thru 2/28/19
Previous Balance	10,341,495.66	Days in the statement period	28
9 Deposits/Credits	305,607.17	Average Ledger	10,148,386.90
10 Checks/Debits	513,689.41	Average Collected	10,148,386.90
Service Charge	.00	Interest Earned	3,892.54
Interest Paid	3,892.54	Annual Percentage Yield Earned	0.50%
Ending Balance	10,137,305.96	2019 Interest Paid	8,322.13



Member  
FDIC

Date 2/28/19 Page 1  
Primary Account XXXXXXXXXXXX2089

CITY OF POLSON  
106 1ST ST E  
POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON

BUSINESS ANALYSIS CHECKING		Number of Enclosures	149
Account Number	XXXXXXXXXXXX2089	Statement Dates	2/01/19 thru 2/28/19
Previous Balance	.00	Days in the statement period	28
82 Deposits/Credits	1,029,357.71	Average Ledger	.00
151 Checks/Debits	1,029,357.71	Average Collected	.00
Service Charge	.00		
Interest Paid	.00		
Ending Balance	.00		



Date 2/28/19 Page:1 of 2  
 Primary Account XXXXXXXXXXXXX2183

\*\*\*\*\*AUTO\*\*SCH 5-DIGIT 59860  
 24972 0.4401 AV 0.383 64 1 158  
 |||||...  
 CITY OF POLSON  
 CDBG GRANT ACCOUNT  
 106 1ST ST E  
 POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON  
 CDBG GRANT ACCOUNT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXXXX2183	Statement Dates	2/01/19 thru 2/28/19
Previous Balance	50.00	Days in the statement period	28
Deposits/Credits	.00	Average Ledger	50.00
Checks/Debits	.00	Average Collected	50.00
Service Charge	.00		
Interest Paid	.00		
Ending Balance	50.00		





Account Statement



Date 2/28/19 Page:1 of 4
Primary Account XXXXXXXXXXXXX2410

\*\*\*\*\*AUTO\*\*SCH 5-DIGIT 59860
24970 0.7603 AV 0.383 64 1 156
POLSON CITY COURT
TRUST ACCOUNT
106 1ST ST E
POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: POLSON CITY COURT
TRUST ACCOUNT

Table with 2 columns: Account Details (Totally Free Business Checking, Account Number, Previous Balance, etc.) and Summary Metrics (Number of Enclosures, Statement Dates, Days in the statement period, etc.).

**CITY OF POLSON**  
**FINANCE OFFICER BANK RECONCILIATION**  
**March 31, 2019**

GENERAL LEDGER CASH REPORT BALANCE	\$ 11,430,241.25
PLUS PAYROLL LIABILITIES ACCRUED BUT NOT PAID	\$ 53,055.93
ADJUSTED GENERAL LEDGER BALANCE	<u>\$ 11,483,297.18</u>
GLACIER BANK OPERATING ACCOUNT	\$ -
GLACIER BANK COURT TRUST ACCOUNT	\$ 11,634.15
GLACIER BANK CDBG ACCOUNT	\$ 50.00
PLUS FINANCE/UB DEPOSITS IN TRANSIT	\$ 5,371.70
PLUS GOLF RESTAURANT DEPOSIT IN TRANSIT	\$ 132.50
PLUS COURT DEPOSITS IN TRANSIT	\$ 924.81
MINUS OUTSTANDING PAYROLL CHECKS	\$ (1,548.28)
MINUS OUTSTANDING CLAIM CHECKS	\$ (32,553.16)
MINUS OUTSTANDING COURT CHECKS	\$ (9,727.23)
MINUS OUTSTANDING PAYROLL ACH TRANSACTIONS	\$ (13,323.39)
PLUS GLACIER BANK REPURCHASE ACCOUNT	\$ 10,765,825.60
PLUS GLACIER BANK CD	\$ 750,000.00
PLUS EDWARD JONES MONEY MARKET	\$ 4,778.02
PLUS FIRST CITIZENS BANK SAVINGS ACCOUNT	\$ 482.46
PLUS PETTY CASH AND CASH DRAWERS	<u>\$ 1,250.00</u>
DEMAND ACCOUNTS & INVESTMENTS	<u>\$ 11,483,297.18</u>

12/06/19  
12:46:13

CITY OF POLSON  
Bank Reconciliation

Page: 1 of 1  
Report ID: BANKRECL

Reconciliation for Bank Account GLACIER BANK - \*\*089 & \*\*113 & \*\*2410 & \*\*83

Reconciliation Period 3/19

Account # \*\*089 & \*\*113 & \*\*2410 & \*\*83

Cash Account 101000 - Cash - Operating  
Cash Account 101010 - Cash - Sinking and Interest  
Cash Account 101100 - Investment - STIP  
Cash Account 102110 - Cash - Construction (Enterprise)  
Cash Account 102215 - Cash - Golf Rev. Bond 1998 S&I  
Cash Account 102216 - Cash - Rev Bond Sinking & Interest  
Cash Account 102220 - Cash - Revenue Bond Reserve  
Cash Account 102230 - Cash - Surplus Reserve  
Cash Account 102240 - Cash - Replacement/Depreciation  
Cash Account 102250 - Cash Impact Fee/Restricted  
Cash Account 102260 - Cash - Court Trust Account  
Cash Account 102300 - Cash - Customer Deposits  
Cash Account 103000 - Petty Cash  
Cash Account 103010 - Cash Drawer

Balance from Bank Statement	10,777,509.75
Deposits in Transit	0.00
Outstanding Checks	-34,101.44
Other Cash Items	0.00
OS Payroll Liabilities	-53,055.93
Adjusted Bank Balance	10,690,352.38
General Ledger Balance	11,430,241.25

Manual Adjustments	750,000.00 - CD - GLACIER BANK
	4,778.02 - MONEY MARKET - EDWARD JONES
	482.46 - SAVINGS - FIRST CITIZENS BANK
	1,250.00 - PETTY CASH & CASH DRAWERS
	5,371.70 - UB/FINANCE DEPOSITS IN TRANSIT
	132.50 - GOLF RESTAURANT DEPOSITS IN TRANSIT
	924.81 - COURT DEPOSITS IN TRANSIT
	-9,727.23 - COURT CHECKS OUTSTANDING
	-13,323.39 - PAYROLL ACH TRANSACTIONS OUTSTANDING
Total Manual Adjustments	739,888.87

Difference	0.00
Total checks and other credit items cleared:	508,898.30
Total deposits and other debit items cleared:	1,087,353.61

CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 3/19

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
<b>1000 General All-Purpose Fund</b>						
101000 Cash - Operating	337,758.85	192,838.35	27.48	113.42	169,118.52	361,392.74
103000 Petty Cash	200.00	0.00	0.00	0.00	0.00	200.00
103010 Cash Drawer	100.00	0.00	0.00	0.00	0.00	100.00
<b>Total Fund</b>	<b>338,058.85</b>	<b>192,838.35</b>	<b>27.48</b>	<b>113.42</b>	<b>169,118.52</b>	<b>361,692.74</b>
<b>2001 Fire Impact Fees</b>						
102250 Cash Impact Fee/Restricted	112,441.01	916.93	0.00	0.00	0.00	113,357.94
<b>2002 Parks Impact Fees</b>						
102250 Cash Impact Fee/Restricted	51,977.03	633.23	0.00	0.00	0.00	52,610.26
<b>2020 Police Municipal Services Levy</b>						
101000 Cash - Operating	106,561.84	905.40	0.00	400.00	16,533.74	90,533.50
<b>2170 Airport</b>						
101000 Cash - Operating	5.22	0.00	0.00	0.00	0.00	5.22
<b>2210 Parks/Salish Point</b>						
101000 Cash - Operating	20,676.00	8.45	0.00	0.00	0.00	20,684.45
<b>2211 Skate Park Fund</b>						
101000 Cash - Operating	75,316.53	30.77	0.00	0.00	0.00	75,347.30
<b>2212 Cultural Trust Grant</b>						
101000 Cash - Operating	105.55	0.04	0.00	0.00	0.00	105.59
<b>2213 Dog Park/Travis Dolphin</b>						
101000 Cash - Operating	4.17	0.00	0.00	0.00	0.00	4.17
<b>2214 Rotary Donation</b>						
101000 Cash - Operating	0.90	0.00	0.00	0.00	0.00	0.90
<b>2215 Hanging Basket Maintenance</b>						
101000 Cash - Operating	1,488.33	0.61	0.00	0.00	0.00	1,488.94
<b>2216 Parkland Subdivision Fee (formerly 7060)</b>						
101000 Cash - Operating	39,128.63	15.98	0.00	0.00	0.00	39,144.61
<b>2218 Carol Sampson Sherick Trail Memorial Fund</b>						
101000 Cash - Operating	841.48	0.34	0.00	0.00	0.00	841.82
<b>2219 Parks Donations</b>						
101000 Cash - Operating	406.34	0.17	0.00	0.00	0.00	406.51
<b>2221 Eagle Scout Project Fund</b>						
101000 Cash - Operating	12.46	0.01	0.00	0.00	0.00	12.47
<b>2222 Park Donations - Restricted</b>						
101000 Cash - Operating	2,036.83	0.83	0.00	0.00	0.00	2,037.66
<b>2223 Parks - Pickle Ball Courts Donations</b>						
101000 Cash - Operating	298.55	0.12	0.00	0.00	0.00	298.67
<b>2225 Employee Christmas Fund</b>						
101000 Cash - Operating	2,655.38	1.08	0.00	0.00	0.00	2,656.46
<b>2310 Tax Increment District</b>						
101000 Cash - Operating	784,004.39	1,908.99	0.00	0.00	0.00	785,913.38
102216 Cash - Rev Bond Sinking &	26,606.10	0.00	0.00	0.00	0.00	26,606.10
102220 Cash - Revenue Bond Reserve	40,000.00	0.00	0.00	0.00	0.00	40,000.00
<b>Total Fund</b>	<b>850,610.49</b>	<b>1,908.99</b>				<b>852,519.48</b>
<b>2372 Permissive Medical Mills</b>						
101000 Cash - Operating	9,392.65	522.93	0.00	0.00	0.00	9,915.58

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
2380 Stormwater System Fund						
101000 Cash - Operating	589,472.43	8,835.43	803.53	0.00	0.00	599,111.39
2386 Street Permits Revenue						
101000 Cash - Operating	20,925.75	8.55	0.00	0.00	0.00	20,934.30
2390 Drug Forfeiture Fund						
101000 Cash - Operating	33,526.90	382.67	0.00	0.00	133.09	33,776.48
2391 DUI Court Fee Fund						
101000 Cash - Operating	596.86	0.24	0.00	0.00	0.00	597.10
2394 Building Code Enforcement						
101000 Cash - Operating	113,122.06	5,595.17	0.00	6.74	13,319.13	105,391.36
2395 Tree Fund						
101000 Cash - Operating	1,634.52	0.67	0.00	0.00	13.08	1,622.11
2398 Credit Card Fees						
101000 Cash - Operating	302.46	378.58	0.00	417.61	0.00	263.43
2401 Light Maintenance District #19						
101000 Cash - Operating	1,283.52	78.83	0.00	0.00	1,481.24	-118.89
2402 Light Maintenance District #20						
101000 Cash - Operating	1,034.34	90.98	0.00	0.00	820.56	304.76
2500 Weed Cleanup Maintenance Fund						
101000 Cash - Operating	22,156.74	9.05	0.00	0.00	0.00	22,165.79
2510 Sidewalk Loan Fund						
101000 Cash - Operating	63,011.09	25.74	0.00	0.00	0.00	63,036.83
2702 Fire Training Center Donations						
101000 Cash - Operating	90.30	0.04	0.00	0.00	0.00	90.34
2703 Fire Memb. Donation Fund						
101000 Cash - Operating	6,324.20	2.58	0.00	0.00	0.00	6,326.78
2705 Downtown Christmas Light Fund						
101000 Cash - Operating	888.95	0.36	0.00	0.00	0.00	889.31
2710 Kids Safety/POLICE/FIRE						
101000 Cash - Operating	3.14	0.00	0.00	0.00	0.00	3.14
2720 Police Donations						
101000 Cash - Operating	4,415.95	1.80	0.00	0.00	2,285.68	2,132.07
2730 K-9 Donation Fund						
101000 Cash - Operating	73.49	0.03	0.00	0.00	0.00	73.52
2810 Police Training Fund						
101000 Cash - Operating	1,784.29	14,624.73	0.00	0.00	0.00	16,409.02
2820 Gas Apportionment Tax Fund						
101000 Cash - Operating	32,761.24	8,371.81	0.00	0.00	7,621.86	33,511.19
2821 Gas Tax- Special Street Allocation Program						
101000 Cash - Operating	37,863.14	15.47	0.00	0.00	0.00	37,878.61
2932 Parks ARRA Recycle Grant						
101000 Cash - Operating	73.49	0.03	0.00	0.00	0.00	73.52
2943 RCDI/Growth Policy						
101000 Cash - Operating	194.00	0.08	0.00	0.00	0.00	194.08
3500 SPECIAL ASSESSMENT DEBT-Revolving Fund						
101000 Cash - Operating	157,691.75	64.42	0.00	0.00	0.00	157,756.17

CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 3/19

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
<b>3542 SID #42 Streetscape Main St. Imp. Project</b>						
101010 Cash - Sinking and Interest	33,086.93	5,121.34	0.00	0.00	0.00	38,208.27
102220 Cash - Revenue Bond Reserve	37,500.00	0.00	0.00	0.00	0.00	37,500.00
<b>Total Fund</b>	<b>70,586.93</b>	<b>5,121.34</b>				<b>75,708.27</b>
<b>4530 TIFD City Dock &amp; Walkpath project</b>						
101000 Cash - Operating	9.00	0.00	0.00	0.00	0.00	9.00
<b>5010 Golf Fund</b>						
101000 Cash - Operating	362,183.03	10,482.00	293.59	43.90	41,638.94	331,275.78
102110 Cash - Construction	93,277.39	0.00	0.00	0.00	0.00	93,277.39
102216 Cash - Rev Bond Sinking &	11,215.74	0.00	0.00	0.00	0.00	11,215.74
102230 Cash - Surplus Reserve	68,582.60	228.93	0.00	0.00	0.00	68,811.53
102240 Cash - Replacement/Depreciation	25,140.40	0.00	0.00	0.00	0.00	25,140.40
103010 Cash Drawer	0.00	0.00	0.00	0.00	-750.00	750.00
<b>Total Fund</b>	<b>560,399.16</b>	<b>10,710.93</b>	<b>293.59</b>	<b>43.90</b>	<b>40,888.94</b>	<b>530,470.84</b>
<b>5201 Water Impact Fees</b>						
102250 Cash Impact Fee/Restricted	454,503.83	3,495.67	0.00	0.00	0.00	457,999.50
<b>5210 Water Fund</b>						
101000 Cash - Operating	2,101,687.85	73,784.74	0.00	260.70	42,237.15	2,132,974.74
102216 Cash - Rev Bond Sinking &	13,517.71	0.00	0.00	0.00	0.00	13,517.71
102220 Cash - Revenue Bond Reserve	17,167.00	0.00	0.00	0.00	0.00	17,167.00
102230 Cash - Surplus Reserve	49,019.08	1,242.96	0.00	0.00	0.00	50,262.04
102240 Cash - Replacement/Depreciation	861,271.03	300.00	0.00	0.00	0.00	861,571.03
103010 Cash Drawer	200.00	0.00	0.00	0.00	0.00	200.00
<b>Total Fund</b>	<b>3,042,862.67</b>	<b>75,327.70</b>		<b>260.70</b>	<b>42,237.15</b>	<b>3,075,692.52</b>
<b>5301 Sewer Impact Fees</b>						
102250 Cash Impact Fee/Restricted	227,012.22	1,904.74	0.00	0.00	0.00	228,916.96
<b>5310 Sewer Fund</b>						
101000 Cash - Operating	2,159,096.77	737,915.71	5,278.39	22.75	30,974.73	2,871,293.39
102216 Cash - Rev Bond Sinking &	189,624.02	0.00	0.00	0.00	0.00	189,624.02
102220 Cash - Revenue Bond Reserve	351,156.00	0.00	0.00	0.00	0.00	351,156.00
102240 Cash - Replacement/Depreciation	904,108.41	2,104.26	0.00	0.00	0.00	906,212.67
<b>Total Fund</b>	<b>3,603,985.20</b>	<b>740,019.97</b>	<b>5,278.39</b>	<b>22.75</b>	<b>30,974.73</b>	<b>4,318,286.08</b>
<b>7075 City Court Trust Account</b>						
102260 Cash - Court Trust Account	3,518.60	0.00	0.00	686.87	0.00	2,831.73
<b>7120 Fire Disability &amp; Pension (Third Class City)</b>						
101000 Cash - Operating	15.66	14,224.01	0.00	0.00	0.00	14,239.67
<b>Totals</b>	<b>10,664,142.12</b>	<b>1,087,075.85</b>	<b>6,402.99</b>	<b>1,951.99</b>	<b>325,427.72</b>	<b>11,430,241.25</b>



Member  
FDIC

Date 3/29/19 Page 1  
 Primary Account XXXXXXXXXXXXX2113

CITY OF POLSON  
 106 1ST ST E  
 POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON

PUBLIC FUNDS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXXXX2113	Statement Dates	3/01/19 thru 3/31/19
Previous Balance	10,137,305.96	Days in the statement period	31
10 Deposits/Credits	934,994.01	Average Ledger	10,254,756.40
11 Checks/Debits	310,829.13	Average Collected	10,254,756.40
Service Charge	.00	Interest Earned	4,354.76
Interest Paid	4,354.76	Annual Percentage Yield Earned	0.50%
Ending Balance	10,765,825.60	2019 Interest Paid	12,676.89



Member  
FDIC

Date 3/29/19 Page 1  
Primary Account XXXXXXXXXXXX2089

CITY OF POLSON  
106 1ST ST E  
POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	171
Account Number	XXXXXXXXXXXX2089	Statement Dates	3/01/19 thru 3/31/19
Previous Balance	.00	Days in the statement period	31
92 Deposits/Credits	1,429,744.72	Average Ledger	.00
174 Checks/Debits	1,429,744.72	Average Collected	.00
Service Charge	.00		
Interest Paid	.00		
Ending Balance	.00		





\*\*\*\*\*AUTO\*\*SCH 5-DIGIT 59860  
47082 0.9505 AV 0.383 132 1 220  
|||||||  
POLSON CITY COURT  
TRUST ACCOUNT  
106 1ST ST E  
POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: POLSON CITY COURT  
TRUST ACCOUNT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	17
Account Number	XXXXXXXXXXXX2410	Statement Dates	3/01/19 thru 3/31/19
Previous Balance	8,280.60	Days in the statement period	31
12 Deposits/Credits	9,227.55	Average Ledger	10,198.17
13 Checks/Debits	5,874.00	Average Collected	10,198.17
Service Charge	.00		
Interest Paid	.00		
Ending Balance	11,634.15		

**CITY OF POLSON**  
**FINANCE OFFICER BANK RECONCILIATION**  
**April 30, 2019**

GENERAL LEDGER CASH REPORT BALANCE	\$	11,351,329.96
PLUS PAYROLL LIABILITIES ACCRUED BUT NOT PAID	\$	<u>36,745.99</u>
ADJUSTED GENERAL LEDGER BALANCE	<b>\$</b>	<b><u>11,388,075.95</u></b>
GLACIER BANK OPERATING ACCOUNT	\$	-
GLACIER BANK COURT TRUST ACCOUNT	\$	8,946.73
GLACIER BANK CDBG ACCOUNT	\$	50.00
PLUS FINANCE/UB DEPOSITS IN TRANSIT	\$	3,759.13
PLUS GOLF RESTAURANT DEPOSIT IN TRANSIT	\$	1,059.59
PLUS GOLF COURSE DEPOSIT IN TRANSIT	\$	4,720.00
PLUS COURT DEPOSITS IN TRANSIT	\$	1,746.00
MINUS OUTSTANDING PAYROLL CHECKS	\$	(2,311.49)
MINUS OUTSTANDING CLAIM CHECKS	\$	(41,348.27)
MINUS OUTSTANDING COURT CHECKS	\$	(7,846.50)
MINUS OUTSTANDING PAYROLL ACH TRANSACTIONS	\$	-
PLUS GLACIER BANK REPURCHASE ACCOUNT	\$	10,662,790.28
PLUS GLACIER BANK CD	\$	750,000.00
PLUS EDWARD JONES MONEY MARKET	\$	4,778.02
PLUS FIRST CITIZENS BANK SAVINGS ACCOUNT	\$	482.46
PLUS PETTY CASH AND CASH DRAWERS	\$	<u>1,250.00</u>
DEMAND ACCOUNTS & INVESTMENTS	<b>\$</b>	<b><u>11,388,075.95</u></b>

12/06/19  
19:55:05

CITY OF POLSON  
Bank Reconciliation

Page: 1 of 1  
Report ID: BANKRECL

Reconciliation for Bank Account GLACIER BANK - \*\*089 & \*\*113 & \*\*2410 & \*\*83

Reconciliation Period 4/19

Account # \*\*089 & \*\*113 & \*\*2410 & \*\*83

Cash Account 101000 - Cash - Operating  
Cash Account 101010 - Cash - Sinking and Interest  
Cash Account 101100 - Investment - STIP  
Cash Account 102110 - Cash - Construction (Enterprise)  
Cash Account 102215 - Cash - Golf Rev. Bond 1998 S&I  
Cash Account 102216 - Cash - Rev Bond Sinking & Interest  
Cash Account 102220 - Cash - Revenue Bond Reserve  
Cash Account 102230 - Cash - Surplus Reserve  
Cash Account 102240 - Cash - Replacement/Depreciation  
Cash Account 102250 - Cash Impact Fee/Restricted  
Cash Account 102260 - Cash - Court Trust Account  
Cash Account 102300 - Cash - Customer Deposits  
Cash Account 103000 - Petty Cash  
Cash Account 103010 - Cash Drawer

Balance from Bank Statement	10,671,787.01
Deposits in Transit	0.00
Outstanding Checks	-43,659.76
Other Cash Items	0.00
OS Payroll Liabilities	-36,745.99
Adjusted Bank Balance	10,591,381.26
General Ledger Balance	11,351,329.96

Manual Adjustments	750,000.00 - CD - GLACIER BANK
	4,778.02 - MONEY MARKET - EDWARD JONES
	482.46 - SAVINGS - FIRST CITIZENS BANK
	1,250.00 - PETTY CASH & CASH DRAWERS
	3,759.13 - UB/FINANCE DEPOSITS IN TRANSIT
	1,059.59 - GOLF RESTAURANT DEPOSITS IN TRANSIT
	4,720.00 - GOLF COURSE DEPOSITS IN TRANSIT
	1,746.00 - COURT DEPOSITS IN TRANSIT
	-7,846.50 - COURT CHECKS OUTSTANDING

Total Manual Adjustments	759,948.70
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Difference	0.00
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Total checks and other credit items cleared:	452,197.57
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Total deposits and other debit items cleared:	366,534.66
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CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 4/19

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
<b>1000 General All-Purpose Fund</b>						
101000 Cash - Operating	361,392.74	90,722.01	103.20	346.93	204,187.90	247,683.12
103000 Petty Cash	200.00	0.00	0.00	0.00	0.00	200.00
103010 Cash Drawer	100.00	0.00	0.00	0.00	0.00	100.00
<b>Total Fund</b>	<b>361,692.74</b>	<b>90,722.01</b>	<b>103.20</b>	<b>346.93</b>	<b>204,187.90</b>	<b>247,983.12</b>
<b>2001 Fire Impact Fees</b>						
102250 Cash Impact Fee/Restricted	113,357.94	626.29	0.00	582.60	0.00	113,401.63
<b>2002 Parks Impact Fees</b>						
102250 Cash Impact Fee/Restricted	52,610.26	632.28	0.00	612.00	0.00	52,630.54
<b>2020 Police Municipal Services Levy</b>						
101000 Cash - Operating	90,533.50	1,713.34	0.00	0.00	8,773.47	83,473.37
<b>2170 Airport</b>						
101000 Cash - Operating	5.22	0.00	0.00	0.00	0.00	5.22
<b>2210 Parks/Salish Point</b>						
101000 Cash - Operating	20,684.45	7.97	0.00	0.00	0.00	20,692.42
<b>2211 Skate Park Fund</b>						
101000 Cash - Operating	75,347.30	29.04	0.00	0.00	0.00	75,376.34
<b>2212 Cultural Trust Grant</b>						
101000 Cash - Operating	105.59	0.04	0.00	0.00	0.00	105.63
<b>2213 Dog Park/Travis Dolphin</b>						
101000 Cash - Operating	4.17	0.00	0.00	0.00	0.00	4.17
<b>2214 Rotary Donation</b>						
101000 Cash - Operating	0.90	0.00	0.00	0.00	0.00	0.90
<b>2215 Hanging Basket Maintenance</b>						
101000 Cash - Operating	1,488.94	0.57	0.00	0.00	0.00	1,489.51
<b>2216 Parkland Subdivision Fee (formerly 7060)</b>						
101000 Cash - Operating	39,144.61	15.09	0.00	0.00	0.00	39,159.70
<b>2218 Carol Sampson Sherick Trail Memorial Fund</b>						
101000 Cash - Operating	841.82	0.32	0.00	0.00	0.00	842.14
<b>2219 Parks Donations</b>						
101000 Cash - Operating	406.51	0.16	0.00	0.00	0.00	406.67
<b>2221 Eagle Scout Project Fund</b>						
101000 Cash - Operating	12.47	0.00	0.00	0.00	0.00	12.47
<b>2222 Park Donations - Restricted</b>						
101000 Cash - Operating	2,037.66	0.79	0.00	0.00	0.00	2,038.45
<b>2223 Parks - Pickle Ball Courts Donations</b>						
101000 Cash - Operating	298.67	0.12	0.00	0.00	0.00	298.79
<b>2225 Employee Christmas Fund</b>						
101000 Cash - Operating	2,656.46	1.02	0.00	0.00	0.00	2,657.48
<b>2310 Tax Increment District</b>						
101000 Cash - Operating	785,913.38	753.39	0.00	0.00	2,892.37	783,774.40
102216 Cash - Rev Bond Sinking &	26,606.10	0.00	0.00	0.00	0.00	26,606.10
102220 Cash - Revenue Bond Reserve	40,000.00	0.00	0.00	0.00	0.00	40,000.00
<b>Total Fund</b>	<b>852,519.48</b>	<b>753.39</b>			<b>2,892.37</b>	<b>850,380.50</b>
<b>2372 Permissive Medical Mills</b>						
101000 Cash - Operating	9,915.58	868.80	0.00	0.00	0.00	10,784.38

CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 4/19

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
2380 Stormwater System Fund						
101000 Cash - Operating	599,111.39	8,898.56	791.24	0.00	0.00	608,801.19
2386 Street Permits Revenue						
101000 Cash - Operating	20,934.30	308.07	0.00	0.00	0.00	21,242.37
2390 Drug Forfeiture Fund						
101000 Cash - Operating	33,776.48	348.96	0.00	0.00	82.91	34,042.53
2391 DUI Court Fee Fund						
101000 Cash - Operating	597.10	0.23	0.00	0.00	0.00	597.33
2394 Building Code Enforcement						
101000 Cash - Operating	105,391.36	9,751.44	150.00	50.00	4,829.35	110,413.45
2395 Tree Fund						
101000 Cash - Operating	1,622.11	0.63	0.00	0.00	13.00	1,609.74
2398 Credit Card Fees						
101000 Cash - Operating	263.43	370.92	0.00	456.22	0.00	178.13
2401 Light Maintenance District #19						
101000 Cash - Operating	-118.89	112.87	0.00	0.05	1,481.24	-1,487.31
2402 Light Maintenance District #20						
101000 Cash - Operating	304.76	80.69	0.00	0.00	823.79	-438.34
2500 Weed Cleanup Maintenance Fund						
101000 Cash - Operating	22,165.79	8.54	0.00	0.00	0.00	22,174.33
2510 Sidewalk Loan Fund						
101000 Cash - Operating	63,036.83	24.30	0.00	0.00	0.00	63,061.13
2702 Fire Training Center Donations						
101000 Cash - Operating	90.34	0.03	0.00	0.00	0.00	90.37
2703 Fire Memb. Donation Fund						
101000 Cash - Operating	6,326.78	2.44	0.00	0.00	0.00	6,329.22
2705 Downtown Christmas Light Fund						
101000 Cash - Operating	889.31	0.34	0.00	0.00	0.00	889.65
2710 Kids Safety/POLICE/FIRE						
101000 Cash - Operating	3.14	0.00	0.00	0.00	0.00	3.14
2720 Police Donations						
101000 Cash - Operating	2,132.07	1,519.16	0.00	0.00	179.99	3,471.24
2730 K-9 Donation Fund						
101000 Cash - Operating	73.52	0.03	0.00	0.00	0.00	73.55
2810 Police Training Fund						
101000 Cash - Operating	16,409.02	1,506.32	0.00	0.00	1,276.89	16,638.45
2820 Gas Apportionment Tax Fund						
101000 Cash - Operating	33,511.19	8,662.45	0.00	0.00	5,501.73	36,671.91
2821 Gas Tax- Special Street Allocation Program						
101000 Cash - Operating	37,878.61	14.60	0.00	0.00	0.00	37,893.21
2932 Parks ARRA Recycle Grant						
101000 Cash - Operating	73.52	0.03	0.00	0.00	0.00	73.55
2943 RCDI/Growth Policy						
101000 Cash - Operating	194.08	0.07	0.00	0.00	0.00	194.15
3500 SPECIAL ASSESSMENT DEBT-Revolving Fund						
101000 Cash - Operating	157,756.17	60.81	0.00	0.00	0.00	157,816.98

CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 4/19

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
<b>3542 SID #42 Streetscape Main St. Imp. Project</b>						
101010 Cash - Sinking and Interest	38,208.27	635.42	0.00	0.00	0.00	38,843.69
102220 Cash - Revenue Bond Reserve	37,500.00	0.00	0.00	0.00	0.00	37,500.00
<b>Total Fund</b>	<b>75,708.27</b>	<b>635.42</b>				<b>76,343.69</b>
<b>4530 TIFD City Dock &amp; Walkpath project</b>						
101000 Cash - Operating	9.00	0.00	0.00	0.00	0.00	9.00
<b>5010 Golf Fund</b>						
101000 Cash - Operating	331,275.78	38,007.94	25,244.47	186.47	130,643.95	263,697.77
102110 Cash - Construction	93,277.39	0.00	0.00	0.00	24,430.93	68,846.46
102216 Cash - Rev Bond Sinking &	11,215.74	0.00	0.00	0.00	0.00	11,215.74
102230 Cash - Surplus Reserve	68,811.53	204.19	0.00	0.00	0.00	69,015.72
102240 Cash - Replacement/Depreciation	25,140.40	0.00	0.00	0.00	0.00	25,140.40
103010 Cash Drawer	750.00	0.00	0.00	0.00	0.00	750.00
<b>Total Fund</b>	<b>530,470.84</b>	<b>38,212.13</b>	<b>25,244.47</b>	<b>186.47</b>	<b>155,074.88</b>	<b>438,666.09</b>
<b>5201 Water Impact Fees</b>						
102250 Cash Impact Fee/Restricted	457,999.50	176.54	0.00	0.00	1,655.00	456,521.04
<b>5210 Water Fund</b>						
101000 Cash - Operating	2,132,974.74	70,832.37	0.00	260.11	43,861.17	2,159,685.83
102216 Cash - Rev Bond Sinking &	13,517.71	0.00	0.00	0.00	0.00	13,517.71
102220 Cash - Revenue Bond Reserve	17,167.00	0.00	0.00	0.00	0.00	17,167.00
102230 Cash - Surplus Reserve	50,262.04	1,185.47	0.00	0.00	0.00	51,447.51
102240 Cash - Replacement/Depreciation	861,571.03	0.00	0.00	0.00	0.00	861,571.03
103010 Cash Drawer	200.00	0.00	0.00	0.00	0.00	200.00
<b>Total Fund</b>	<b>3,075,692.52</b>	<b>72,017.84</b>		<b>260.11</b>	<b>43,861.17</b>	<b>3,103,589.08</b>
<b>5301 Sewer Impact Fees</b>						
102250 Cash Impact Fee/Restricted	228,916.96	1,619.24	0.00	0.00	0.00	230,536.20
<b>5310 Sewer Fund</b>						
101000 Cash - Operating	2,871,293.39	124,724.08	4,464.33	10.45	42,954.49	2,957,516.86
102216 Cash - Rev Bond Sinking &	189,624.02	0.00	0.00	0.00	0.00	189,624.02
102220 Cash - Revenue Bond Reserve	351,156.00	0.00	0.00	0.00	0.00	351,156.00
102240 Cash - Replacement/Depreciation	906,212.67	1,980.52	0.00	0.00	0.00	908,193.19
<b>Total Fund</b>	<b>4,318,286.08</b>	<b>126,704.60</b>	<b>4,464.33</b>	<b>10.45</b>	<b>42,954.49</b>	<b>4,406,490.07</b>
<b>7075 City Court Trust Account</b>						
102260 Cash - Court Trust Account	2,831.73	14.50	0.00	0.00	0.00	2,846.23
<b>7120 Fire Disability &amp; Pension (Third Class City)</b>						
101000 Cash - Operating	14,239.67	5.49	0.00	0.00	0.00	14,245.16
<b>Totals</b>	<b>11,430,241.25</b>	<b>366,428.48</b>	<b>30,753.24</b>	<b>2,504.83</b>	<b>473,588.18</b>	<b>11,351,329.96</b>



Member  
FDIC

Date 4/30/19 Page 1  
Primary Account XXXXXXXXXXXXX2113

CITY OF POLSON  
106 1ST ST E  
POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON

PUBLIC FUNDS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXXXX2113	Statement Dates	4/01/19 thru 4/30/19
Previous Balance	10,765,825.60	Days in the statement period	30
9 Deposits/Credits	217,486.45	Average Ledger	10,717,171.36
13 Checks/Debits	324,926.08	Average Collected	10,717,171.36
Service Charge	.00	Interest Earned	4,404.31
Interest Paid	4,404.31	Annual Percentage Yield Earned	0.50%
Ending Balance	10,662,790.28	2019 Interest Paid	17,081.20





Member  
FDIC

Date 4/30/19 Page 1  
Primary Account XXXXXXXXXXXXX2089

CITY OF POLSON  
106 1ST ST E  
POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account title: CITY OF POLSON

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	220
Account Number	XXXXXXXXXXXX2089	Statement Dates	4/01/19 thru 4/30/19
Previous Balance	.00	Days in the statement period	30
161 Deposits/Credits	683,380.05	Average Ledger	.00
202 Checks/Debits	683,380.05	Average Collected	.00
Service Charge	.00		
Interest Paid	.00		
Ending Balance	.00		

\*\*\*\*\*AUTO\*\*SCH 5-DIGIT 59860  
 22845 0.4401 AV 0.383 60 1 452  
 |||||  
 CITY OF POLSON  
 CDBG GRANT ACCOUNT  
 106 1ST ST E  
 POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON  
 CDBG GRANT ACCOUNT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXXXX2183	Statement Dates	4/01/19 thru 4/30/19
Previous Balance	50.00	Days in the statement period	30
Deposits/Credits	.00	Average Ledger	50.00
Checks/Debits	.00	Average Collected	50.00
Service Charge	.00		
Interest Paid	.00		
Ending Balance	50.00		

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\*\*\*\*\*AUTO\*\*SCH 5-DIGIT 59860  
22843 0.7603 AV 0.383 60 1 450  
POLSON CITY COURT  
TRUST ACCOUNT  
106 1ST ST E  
POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: POLSON CITY COURT  
TRUST ACCOUNT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	17
Account Number	XXXXXXXXXXXX2410	Statement Dates	4/01/19 thru 4/30/19
Previous Balance	11,634.15	Days in the statement period	30
9 Deposits/Credits	5,931.81	Average Ledger	8,317.04
14 Checks/Debits	8,619.23	Average Collected	8,317.04
Service Charge	.00		
Interest Paid	.00		
Ending Balance	8,946.73		

**CITY OF POLSON**  
**FINANCE OFFICER BANK RECONCILIATION**  
**May 31, 2019**

GENERAL LEDGER CASH REPORT BALANCE	\$ 11,074,024.42
PLUS PAYROLL LIABILITIES ACCRUED BUT NOT PAID	\$ 83,903.29
	<hr/>
ADJUSTED GENERAL LEDGER BALANCE	<b>\$ 11,157,927.71</b>
	<hr/> <hr/>
GLACIER BANK OPERATING ACCOUNT	\$ -
GLACIER BANK COURT TRUST ACCOUNT	\$ 8,653.69
GLACIER BANK CDBG ACCOUNT	\$ 50.00
PLUS FINANCE/UB DEPOSITS IN TRANSIT	\$ 5,709.31
PLUS GOLF RESTAURANT DEPOSIT IN TRANSIT	\$ 726.65
PLUS GOLF COURSE DEPOSIT IN TRANSIT	\$ 2,648.00
PLUS COURT DEPOSITS IN TRANSIT	\$ 295.00
MINUS OUTSTANDING PAYROLL CHECKS	\$ (4,941.54)
MINUS OUTSTANDING CLAIM CHECKS	\$ (109,335.09)
MINUS OUTSTANDING COURT CHECKS	\$ (6,114.46)
MINUS OUTSTANDING PAYROLL ACH TRANSACTIONS	\$ -
PLUS GLACIER BANK REPURCHASE ACCOUNT	\$ 10,503,725.67
PLUS GLACIER BANK CD	\$ 750,000.00
PLUS EDWARD JONES MONEY MARKET	\$ 4,778.02
PLUS FIRST CITIZENS BANK SAVINGS ACCOUNT	\$ 482.46
PLUS PETTY CASH AND CASH DRAWERS	\$ 1,250.00
	<hr/>
DEMAND ACCOUNTS & INVESTMENTS	<b>\$ 11,157,927.71</b>
	<hr/> <hr/>

Reconciliation for Bank Account GLACIER BANK - \*\*089 & \*\*113 & \*\*2410 & \*\*83

Reconciliation Period 5/19

Account # \*\*089 & \*\*113 & \*\*2410 & \*\*83

- Cash Account 101000 - Cash - Operating
- Cash Account 101010 - Cash - Sinking and Interest
- Cash Account 101100 - Investment - STIP
- Cash Account 102110 - Cash - Construction (Enterprise)
- Cash Account 102215 - Cash - Golf Rev. Bond 1998 S&I
- Cash Account 102216 - Cash - Rev Bond Sinking & Interest
- Cash Account 102220 - Cash - Revenue Bond Reserve
- Cash Account 102230 - Cash - Surplus Reserve
- Cash Account 102240 - Cash - Replacement/Depreciation
- Cash Account 102250 - Cash Impact Fee/Restricted
- Cash Account 102260 - Cash - Court Trust Account
- Cash Account 102300 - Cash - Customer Deposits
- Cash Account 103000 - Petty Cash
- Cash Account 103010 - Cash Drawer

Balance from Bank Statement	10,512,429.36
Deposits in Transit	0.00
Outstanding Checks	-114,276.63
Other Cash Items	0.00
OS Payroll Liabilities	-83,903.29
Adjusted Bank Balance	10,314,249.44
General Ledger Balance	11,074,024.42

Manual Adjustments	750,000.00 - CD - GLACIER BANK
	4,778.02 - MONEY MARKET - EDWARD JONES
	482.46 - SAVINGS - FIRST CITIZENS BANK
	1,250.00 - PETTY CASH & CASH DRAWERS
	5,709.31 - UB/FINANCE DEPOSITS IN TRANSIT
	726.65 - GOLF RESTAURANT DEPOSITS IN TRANSIT
	2,648.00 - GOLF COURSE DEPOSITS IN TRANSIT
	295.00 - COURT DEPOSITS IN TRANSIT
	-6,114.46 - COURT CHECKS OUTSTANDING

Total Manual Adjustments 759,774.98

Difference 0.00

Total checks and other credit items cleared: 603,739.25

Total deposits and other debit items cleared: 444,207.88

CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 5/19

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
<b>1000 General All-Purpose Fund</b>						
101000 Cash - Operating	247,683.12	138,895.44	31.87	190.00	251,887.79	134,532.64
103000 Petty Cash	200.00	0.00	0.00	0.00	0.00	200.00
103010 Cash Drawer	100.00	0.00	0.00	0.00	0.00	100.00
<b>Total Fund</b>	<b>247,983.12</b>	<b>138,895.44</b>	<b>31.87</b>	<b>190.00</b>	<b>251,887.79</b>	<b>134,832.64</b>
<b>2001 Fire Impact Fees</b>						
102250 Cash Impact Fee/Restricted	113,401.63	7,438.43	0.00	0.00	0.00	120,840.06
<b>2002 Parks Impact Fees</b>						
102250 Cash Impact Fee/Restricted	52,630.54	22.16	0.00	0.00	0.00	52,652.70
<b>2020 Police Municipal Services Levy</b>						
101000 Cash - Operating	83,473.37	4,118.63	0.00	0.00	12,306.17	75,285.83
<b>2170 Airport</b>						
101000 Cash - Operating	5.22	0.00	0.00	0.00	0.00	5.22
<b>2210 Parks/Salish Point</b>						
101000 Cash - Operating	20,692.42	8.71	0.00	0.00	0.00	20,701.13
<b>2211 Skate Park Fund</b>						
101000 Cash - Operating	75,376.34	31.74	0.00	0.00	0.00	75,408.08
<b>2212 Cultural Trust Grant</b>						
101000 Cash - Operating	105.63	0.04	0.00	0.00	0.00	105.67
<b>2213 Dog Park/Travis Dolphin</b>						
101000 Cash - Operating	4.17	0.00	0.00	0.00	0.00	4.17
<b>2214 Rotary Donation</b>						
101000 Cash - Operating	0.90	0.00	0.00	0.00	0.00	0.90
<b>2215 Hanging Basket Maintenance</b>						
101000 Cash - Operating	1,489.51	0.63	0.00	0.00	0.00	1,490.14
<b>2216 Parkland Subdivision Fee (formerly 7060)</b>						
101000 Cash - Operating	39,159.70	16.49	0.00	0.00	0.00	39,176.19
<b>2218 Carol Sampson Sherick Trail Memorial Fund</b>						
101000 Cash - Operating	842.14	0.35	0.00	0.00	0.00	842.49
<b>2219 Parks Donations</b>						
101000 Cash - Operating	406.67	0.17	0.00	0.00	0.00	406.84
<b>2221 Eagle Scout Project Fund</b>						
101000 Cash - Operating	12.47	0.01	0.00	0.00	0.00	12.48
<b>2222 Park Donations - Restricted</b>						
101000 Cash - Operating	2,038.45	0.86	0.00	0.00	0.00	2,039.31
<b>2223 Parks - Pickle Ball Courts Donations</b>						
101000 Cash - Operating	298.79	0.13	0.00	0.00	479.98	-181.06
<b>2225 Employee Christmas Fund</b>						
101000 Cash - Operating	2,657.48	107.27	0.00	107.24	48.82	2,608.69
<b>2310 Tax Increment District</b>						
101000 Cash - Operating	783,774.40	10,158.13	0.00	1,876.00	0.00	792,056.53
102216 Cash - Rev Bond Sinking &	26,606.10	0.00	0.00	0.00	0.00	26,606.10
102220 Cash - Revenue Bond Reserve	40,000.00	0.00	0.00	0.00	0.00	40,000.00
<b>Total Fund</b>	<b>850,380.50</b>	<b>10,158.13</b>		<b>1,876.00</b>		<b>858,662.63</b>
<b>2372 Permissive Medical Mills</b>						
101000 Cash - Operating	10,784.38	2,476.73	0.00	0.00	0.00	13,261.11

CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 5/19

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
2380 Stormwater System Fund						
101000 Cash - Operating	608,801.19	8,760.82	12.39	264.00	823.00	616,487.40
2386 Street Permits Revenue						
101000 Cash - Operating	21,242.37	777.44	0.00	0.00	0.00	22,019.81
2390 Drug Forfeiture Fund						
101000 Cash - Operating	34,042.53	680.91	0.00	0.00	82.97	34,640.47
2391 DUI Court Fee Fund						
101000 Cash - Operating	597.33	0.25	0.00	0.00	0.00	597.58
2394 Building Code Enforcement						
101000 Cash - Operating	110,413.45	15,771.00	150.00	1,500.00	11,712.81	113,121.64
2395 Tree Fund						
101000 Cash - Operating	1,609.74	0.68	0.00	0.00	13.00	1,597.42
2398 Credit Card Fees						
101000 Cash - Operating	178.13	372.66	0.00	447.08	0.00	103.71
2401 Light Maintenance District #19						
101000 Cash - Operating	-1,487.31	319.07	0.00	0.63	1,481.24	-2,650.11
2402 Light Maintenance District #20						
101000 Cash - Operating	-438.34	169.54	0.00	0.18	798.73	-1,067.71
2500 Weed Cleanup Maintenance Fund						
101000 Cash - Operating	22,174.33	9.34	0.00	0.00	0.00	22,183.67
2510 Sidewalk Loan Fund						
101000 Cash - Operating	63,061.13	26.55	0.00	0.00	0.00	63,087.68
2702 Fire Training Center Donations						
101000 Cash - Operating	90.37	0.04	0.00	0.00	0.00	90.41
2703 Fire Memb. Donation Fund						
101000 Cash - Operating	6,329.22	2.67	0.00	0.00	0.00	6,331.89
2705 Downtown Christmas Light Fund						
101000 Cash - Operating	889.65	0.37	0.00	0.00	0.00	890.02
2710 Kids Safety/POLICE/FIRE						
101000 Cash - Operating	3.14	0.00	0.00	0.00	0.00	3.14
2720 Police Donations						
101000 Cash - Operating	3,471.24	2,113.18	0.00	0.00	2,172.06	3,412.36
2730 K-9 Donation Fund						
101000 Cash - Operating	73.55	0.03	0.00	0.00	0.00	73.58
2810 Police Training Fund						
101000 Cash - Operating	16,638.45	7.01	313.59	1,500.00	3,066.24	12,392.81
2820 Gas Apportionment Tax Fund						
101000 Cash - Operating	36,671.91	8,373.87	0.00	0.00	427.44	44,618.34
2821 Gas Tax- Special Street Allocation Program						
101000 Cash - Operating	37,893.21	15.96	0.00	0.00	0.00	37,909.17
2932 Parks ARRA Recycle Grant						
101000 Cash - Operating	73.55	0.03	0.00	0.00	0.00	73.58
2943 RCDI/Growth Policy						
101000 Cash - Operating	194.15	0.08	0.00	0.00	0.00	194.23
3500 SPECIAL ASSESSMENT DEBT-Revolving Fund						
101000 Cash - Operating	157,816.98	66.46	0.00	0.00	0.00	157,883.44

CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 5/19

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
<b>3542 SID #42 Streetscape Main St. Imp. Project</b>						
101010 Cash - Sinking and Interest	38,843.69	5,477.10	0.00	0.00	0.00	44,320.79
102220 Cash - Revenue Bond Reserve	37,500.00	0.00	0.00	0.00	0.00	37,500.00
Total Fund	76,343.69	5,477.10				81,820.79
<b>4530 TIFD City Dock &amp; Walkpath project</b>						
101000 Cash - Operating	9.00	0.00	0.00	0.00	0.00	9.00
<b>5010 Golf Fund</b>						
101000 Cash - Operating	263,697.77	110,580.30	7,402.82	15,161.73	116,434.11	250,085.05
102110 Cash - Construction	68,846.46	0.00	0.00	0.00	7,022.93	61,823.53
102216 Cash - Rev Bond Sinking &	11,215.74	0.00	0.00	0.00	0.00	11,215.74
102230 Cash - Surplus Reserve	69,015.72	184.40	0.00	0.00	0.00	69,200.12
102240 Cash - Replacement/Depreciation	25,140.40	0.00	0.00	0.00	0.00	25,140.40
103010 Cash Drawer	750.00	0.00	0.00	0.00	0.00	750.00
Total Fund	438,666.09	110,764.70	7,402.82	15,161.73	123,457.04	418,214.84
<b>5201 Water Impact Fees</b>						
102250 Cash Impact Fee/Restricted	456,521.04	6,818.24	0.00	0.00	0.00	463,339.28
<b>5210 Water Fund</b>						
101000 Cash - Operating	2,159,685.83	72,868.90	0.00	35,092.90	55,178.49	2,142,283.34
102216 Cash - Rev Bond Sinking &	13,517.71	0.00	0.00	0.00	0.00	13,517.71
102220 Cash - Revenue Bond Reserve	17,167.00	0.00	0.00	0.00	0.00	17,167.00
102230 Cash - Surplus Reserve	51,447.51	1,306.80	0.00	0.00	0.00	52,754.31
102240 Cash - Replacement/Depreciation	861,571.03	600.00	0.00	0.00	0.00	862,171.03
103010 Cash Drawer	200.00	0.00	0.00	0.00	0.00	200.00
Total Fund	3,103,589.08	74,775.70		35,092.90	55,178.49	3,088,093.39
<b>5301 Sewer Impact Fees</b>						
102250 Cash Impact Fee/Restricted	230,536.20	1,913.08	0.00	0.00	0.00	232,449.28
<b>5310 Sewer Fund</b>						
101000 Cash - Operating	2,957,516.86	125,713.80	19,640.37	29,935.56	283,533.51	2,789,401.96
102216 Cash - Rev Bond Sinking &	189,624.02	0.00	0.00	0.00	0.00	189,624.02
102220 Cash - Revenue Bond Reserve	351,156.00	0.00	0.00	0.00	0.00	351,156.00
102240 Cash - Replacement/Depreciation	908,193.19	2,487.53	0.00	0.00	0.00	910,680.72
Total Fund	4,406,490.07	128,201.33	19,640.37	29,935.56	283,533.51	4,240,862.70
<b>7075 City Court Trust Account</b>						
102260 Cash - Court Trust Account	2,846.23	0.00	0.00	12.00	0.00	2,834.23
<b>7120 Fire Disability &amp; Pension (Third Class City)</b>						
101000 Cash - Operating	14,245.16	6.00	0.00	0.00	0.00	14,251.16
<b>Totals</b>	<b>11,351,329.96</b>	<b>528,700.03</b>	<b>27,551.04</b>	<b>86,087.32</b>	<b>747,469.29</b>	<b>11,074,024.42</b>





Member  
FDIC

Date 5/31/19 Page 1  
 Primary Account XXXXXXXXXXXXX2113

CITY OF POLSON  
 106 1ST ST E  
 POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON

PUBLIC FUNDS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXXXX2113	Statement Dates	5/01/19 thru 6/02/19
Previous Balance	10,662,790.28	Days in the statement period	33
13 Deposits/Credits	172,660.47	Average Ledger	10,569,950.98
9 Checks/Debits	336,503.28	Average Collected	10,569,950.98
Service Charge	.00	Interest Earned	4,778.20
Interest Paid	4,778.20	Annual Percentage Yield Earned	0.50%
Ending Balance	10,503,725.67	2019 Interest Paid	21,859.40



Member  
FDIC

Date 5/31/19 Page 1  
Primary Account XXXXXXXXXXXXX2089

CITY OF POLSON  
106 1ST ST E  
POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	264
Account Number	XXXXXXXXXXXX2089	Statement Dates	5/01/19 thru 6/02/19
Previous Balance	.00	Days in the statement period	33
207 Deposits/Credits	776,881.56	Average Ledger	.00
218 Checks/Debits	776,881.56	Average Collected	.00
Service Charge	.00		
Interest Paid	.00		
Ending Balance	.00		

\*\*\*\*\*AUTO\*\*SCH 5-DIGIT 59860  
 22797 0.4401 AV 0.383 60 1 12  
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 CITY OF POLSON  
 CDBG GRANT ACCOUNT  
 106 1ST ST E  
 POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON  
 CDBG GRANT ACCOUNT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXXXX2183	Statement Dates	5/01/19 thru 6/02/19
Previous Balance	50.00	Days in the statement period	33
Deposits/Credits	.00	Average Ledger	50.00
Checks/Debits	.00	Average Collected	50.00
Service Charge	.00		
Interest Paid	.00		
Ending Balance	50.00		

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\*\*\*\*\*AUTO\*\*SCH 5-DIGIT 59860  
 22795 0.7603 AV 0.383 60 1 10  
 |||||  
 POLSON CITY COURT  
 TRUST ACCOUNT  
 106 1ST ST E  
 POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: POLSON CITY COURT  
 TRUST ACCOUNT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	16
Account Number	XXXXXXXXXXXX2410	Statement Dates	5/01/19 thru 6/02/19
Previous Balance	8,946.73	Days in the statement period	33
10 Deposits/Credits	6,660.46	Average Ledger	10,430.17
13 Checks/Debits	6,953.50	Average Collected	10,430.17
Service Charge	.00		
Interest Paid	.00		
Ending Balance	8,653.69		

**CITY OF POLSON**  
**FINANCE OFFICER BANK RECONCILIATION**  
**June 30, 2019**

GENERAL LEDGER CASH REPORT BALANCE	\$	11,719,368.91
PLUS PAYROLL LIABILITIES ACCRUED BUT NOT PAID	\$	39,179.87
		<hr/>
ADJUSTED GENERAL LEDGER BALANCE	<b>\$</b>	<b>11,758,548.78</b>
		<hr/> <hr/>
GLACIER BANK OPERATING ACCOUNT	\$	-
GLACIER BANK COURT TRUST ACCOUNT	\$	7,071.23
GLACIER BANK CDBG ACCOUNT	\$	50.00
PLUS FINANCE/UB DEPOSITS IN TRANSIT	\$	15,575.04
PLUS GOLF RESTAURANT DEPOSITS IN TRANSIT	\$	4,161.30
PLUS GOLF COURSE DEPOSITS IN TRANSIT	\$	18,765.30
MINUS OUTSTANDING PAYROLL CHECKS	\$	(6,252.78)
MINUS OUTSTANDING CLAIM CHECKS	\$	(93,165.16)
MINUS OUTSTANDING COURT CHECKS	\$	(4,237.00)
MINUS OUTSTANDING PAYROLL ACH TRANSACTIONS	\$	(59,215.65)
PLUS GLACIER BANK REPURCHASE ACCOUNT	\$	10,099,292.48
PLUS EAGLE BANK CD	\$	240,000.00
PLUS FIRST INTERSTATE BANK CDs	\$	480,000.00
PLUS GLACIER BANK CD	\$	750,000.00
PLUS MONTANA BOARD OF INVESTMENTS STIP	\$	300,000.00
PLUS EDWARD JONES MONEY MARKET	\$	4,799.50
PLUS FIRST CITIZENS BANK SAVINGS ACCOUNT	\$	454.52
PLUS PETTY CASH AND CASH DRAWERS	\$	1,250.00
		<hr/>
DEMAND ACCOUNTS & INVESTMENTS	<b>\$</b>	<b>11,758,548.78</b>
		<hr/> <hr/>

12/11/19  
11:24:48

CITY OF POLSON  
Bank Reconciliation

Page: 1 of 1  
Report ID: BANKREC1

Reconciliation for Bank Account GLACIER BANK - \*\*089 & \*\*113 & \*\*2410 & \*\*83

Reconciliation Period 6/19

Account # \*\*089 & \*\*113 & \*\*2410 & \*\*83

Cash Account 101000 - Cash - Operating  
Cash Account 101010 - Cash - Sinking and Interest  
Cash Account 101100 - Investment - STIP  
Cash Account 102110 - Cash - Construction (Enterprise)  
Cash Account 102215 - Cash - Golf Rev. Bond 1998 S&I  
Cash Account 102216 - Cash - Rev Bond Sinking & Interest  
Cash Account 102220 - Cash - Revenue Bond Reserve  
Cash Account 102230 - Cash - Surplus Reserve  
Cash Account 102240 - Cash - Replacement/Depreciation  
Cash Account 102250 - Cash Impact Fee/Restricted  
Cash Account 102260 - Cash - Court Trust Account  
Cash Account 102300 - Cash - Customer Deposits  
Cash Account 103000 - Petty Cash  
Cash Account 103010 - Cash Drawer

Balance from Bank Statement	10,106,413.71
Deposits in Transit	0.00
Outstanding Checks	-99,417.94
Other Cash Items	0.00
OS Payroll Liabilities	-39,179.87
Adjusted Bank Balance	9,967,815.90
General Ledger Balance	11,719,368.91

Manual Adjustments	240,000.00 - CD - EAGLE BANK
	480,000.00 - CD - FIRST INTERSTATE BANK
	750,000.00 - CD - GLACIER BANK
	300,000.00 - STIP - MONTANA BOARD OF INVESTMENTS
	4,799.50 - MONEY MARKET - EDWARD JONES
	454.52 - SAVINGS - FIRST CITIZENS BANK
	1,250.00 - PETTY CASH & CASH DRAWERS
	15,575.04 - FINANCE/UB DEPOSITS IN TRANSIT
	4,161.30 - GOLF RESTAURANT DEPOSITS IN TRANSIT
	18,765.30 - GOLF COURSE DEPOSITS IN TRANSIT
	-4,237.00 - COURT CHECKS OUTSTANDING
	-59,215.65 - PAYROLL ACH TRANSACTIONS OUTSTANDING
Total Manual Adjustments	1,751,553.01

Difference 0.00

Total checks and other credit items cleared: 721,422.06

Total deposits and other debit items cleared: 1,307,184.44

CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 6/19

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
<b>1000 General All-Purpose Fund</b>						
101000 Cash - Operating	134,532.64	735,311.24	52,563.47	74,927.30	232,164.67	615,315.38
103000 Petty Cash	200.00	0.00	0.00	0.00	0.00	200.00
103010 Cash Drawer	100.00	0.00	0.00	0.00	0.00	100.00
<b>Total Fund</b>	<b>134,832.64</b>	<b>735,311.24</b>	<b>52,563.47</b>	<b>74,927.30</b>	<b>232,164.67</b>	<b>615,615.38</b>
<b>2001 Fire Impact Fees</b>						
102250 Cash Impact Fee/Restricted	120,840.06	1,984.01	0.00	0.00	0.00	122,824.07
<b>2002 Parks Impact Fees</b>						
102250 Cash Impact Fee/Restricted	52,652.70	1,242.31	0.00	0.00	0.00	53,895.01
<b>2020 Police Municipal Services Levy</b>						
101000 Cash - Operating	75,285.83	72,195.95	0.00	10,927.23	11,291.34	125,263.21
<b>2170 Airport</b>						
101000 Cash - Operating	5.22	0.00	0.00	0.00	0.00	5.22
<b>2210 Parks/Salish Point</b>						
101000 Cash - Operating	20,701.13	7.20	0.00	0.00	0.00	20,708.33
<b>2211 Skate Park Fund</b>						
101000 Cash - Operating	75,408.08	26.22	0.00	0.00	179.00	75,255.30
<b>2212 Cultural Trust Grant</b>						
101000 Cash - Operating	105.67	0.04	0.00	0.00	0.00	105.71
<b>2213 Dog Park/Travis Dolphin</b>						
101000 Cash - Operating	4.17	0.00	0.00	0.00	0.00	4.17
<b>2214 Rotary Donation</b>						
101000 Cash - Operating	0.90	0.00	0.00	0.00	0.00	0.90
<b>2215 Hanging Basket Maintenance</b>						
101000 Cash - Operating	1,490.14	0.52	0.00	1,467.50	0.00	23.16
<b>2216 Parkland Subdivision Fee (formerly 7060)</b>						
101000 Cash - Operating	39,176.19	13.62	0.00	0.00	0.00	39,189.81
<b>2218 Carol Sampson Sherick Trail Memorial Fund</b>						
101000 Cash - Operating	842.49	0.29	0.00	0.00	0.00	842.78
<b>2219 Parks Donations</b>						
101000 Cash - Operating	406.84	40.14	0.00	0.00	0.00	446.98
<b>2221 Eagle Scout Project Fund</b>						
101000 Cash - Operating	12.48	0.00	0.00	0.00	0.00	12.48
<b>2222 Park Donations - Restricted</b>						
101000 Cash - Operating	2,039.31	0.71	0.00	0.00	0.00	2,040.02
<b>2223 Parks - Pickle Ball Courts Donations</b>						
101000 Cash - Operating	-181.06	210.00	0.00	0.06	0.00	28.88
<b>2225 Employee Christmas Fund</b>						
101000 Cash - Operating	2,608.69	0.91	0.00	0.00	58.31	2,551.29
<b>2310 Tax Increment District</b>						
101000 Cash - Operating	792,056.53	53,965.33	0.00	7,822.36	118,895.00	719,304.50
101100 Investment - STIP	0.00	0.00	100,000.00	0.00	0.00	100,000.00
102216 Cash - Rev Bond Sinking &	26,606.10	0.00	0.00	0.00	0.00	26,606.10
102220 Cash - Revenue Bond Reserve	40,000.00	0.00	0.00	0.00	0.00	40,000.00
<b>Total Fund</b>	<b>858,662.63</b>	<b>53,965.33</b>	<b>100,000.00</b>	<b>7,822.36</b>	<b>118,895.00</b>	<b>885,910.60</b>
<b>2372 Permissive Medical Mills</b>						

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
101000 Cash - Operating	13,261.11	43,772.84	0.00	4,820.29	52,213.66	0.00
2380 Stormwater System Fund						
101000 Cash - Operating	616,487.40	8,889.61	754.81	107.91	10,937.02	615,086.89
2386 Street Permits Revenue						
101000 Cash - Operating	22,019.81	207.66	0.00	0.00	0.00	22,227.47
2390 Drug Forfeiture Fund						
101000 Cash - Operating	34,640.47	664.53	0.00	0.00	7,732.78	27,572.22
2391 DUI Court Fee Fund						
101000 Cash - Operating	597.58	0.21	0.00	0.00	0.00	597.79
2394 Building Code Enforcement						
101000 Cash - Operating	113,121.64	14,313.18	150.00	0.00	29,349.44	98,235.38
2395 Tree Fund						
101000 Cash - Operating	1,597.42	0.56	2,500.00	0.00	30.41	4,067.57
2398 Credit Card Fees						
101000 Cash - Operating	103.71	442.97	0.00	435.00	0.00	111.68
2401 Light Maintenance District #19						
101000 Cash - Operating	-2,650.11	4,737.76	0.00	321.18	1,481.24	285.23
2402 Light Maintenance District #20						
101000 Cash - Operating	-1,067.71	4,633.41	0.00	283.61	793.77	2,488.32
2500 Weed Cleanup Maintenance Fund						
101000 Cash - Operating	22,183.67	7.71	0.00	0.00	0.00	22,191.38
2510 Sidewalk Loan Fund						
101000 Cash - Operating	63,087.68	21.93	0.00	0.00	0.00	63,109.61
2702 Fire Training Center Donations						
101000 Cash - Operating	90.41	0.03	0.00	0.00	0.00	90.44
2703 Fire Memb. Donation Fund						
101000 Cash - Operating	6,331.89	2.20	0.00	0.00	0.00	6,334.09
2705 Downtown Christmas Light Fund						
101000 Cash - Operating	890.02	0.31	0.00	0.00	0.00	890.33
2710 Kids Safety/POLICE/FIRE						
101000 Cash - Operating	3.14	0.00	0.00	0.00	0.00	3.14
2720 Police Donations						
101000 Cash - Operating	3,412.36	1,223.69	0.00	250.00	0.00	4,386.05
2730 K-9 Donation Fund						
101000 Cash - Operating	73.58	0.03	0.00	0.00	0.00	73.61
2810 Police Training Fund						
101000 Cash - Operating	12,392.81	4.31	0.00	0.00	680.35	11,716.77
2820 Gas Apportionment Tax Fund						
101000 Cash - Operating	44,618.34	8,373.91	0.00	1,955.06	666.28	50,370.91
2821 Gas Tax- Special Street Allocation Program						
101000 Cash - Operating	37,909.17	13.18	0.00	0.00	0.00	37,922.35
2932 Parks ARRA Recycle Grant						
101000 Cash - Operating	73.58	0.03	0.00	0.00	0.00	73.61
2943 RCDI/Growth Policy						
101000 Cash - Operating	194.23	0.07	0.00	0.00	0.00	194.30
3500 SPECIAL ASSESSMENT DEBT-Revolving Fund						



12/11/19  
11:34:15

CITY OF POLSON  
Cash Report by Fund/Account  
For the Accounting Period: 6/19

Page: 3 of 3  
Report ID: L160

Funds 1000-7120

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
101000 Cash - Operating	157,883.44	54.89	0.00	0.00	0.00	157,938.33
3542 SID #42 Streetscape Main St. Imp. Project						
101010 Cash - Sinking and Interest	44,320.79	19,013.40	0.00	3,874.66	33,112.33	26,347.20
102220 Cash - Revenue Bond Reserve	37,500.00	0.00	0.00	0.00	0.00	37,500.00
Total Fund	81,820.79	19,013.40		3,874.66	33,112.33	63,847.20
4530 TIFD City Dock & Walkpath project						
101000 Cash - Operating	9.00	0.00	0.00	0.00	0.00	9.00
5010 Golf Fund						
101000 Cash - Operating	250,085.05	124,120.76	2,720.26	427.27	113,599.43	262,899.37
102110 Cash - Construction	61,823.53	0.00	0.00	0.00	2,460.00	59,363.53
102216 Cash - Rev Bond Sinking &	11,215.74	0.00	0.00	0.00	0.00	11,215.74
102230 Cash - Surplus Reserve	69,200.12	145.14	0.00	0.00	0.00	69,345.26
102240 Cash - Replacement/Depreciation	25,140.40	0.00	0.00	0.00	0.00	25,140.40
103010 Cash Drawer	750.00	0.00	0.00	0.00	0.00	750.00
Total Fund	418,214.84	124,265.90	2,720.26	427.27	116,059.43	428,714.30
5201 Water Impact Fees						
102250 Cash Impact Fee/Restricted	463,339.28	6,781.09	0.00	0.00	0.00	470,120.37
5210 Water Fund						
101000 Cash - Operating	2,142,283.34	80,508.04	44.50	1,021.47	146,556.30	2,075,258.11
101100 Investment - STIP	0.00	0.00	100,000.00	0.00	0.00	100,000.00
102216 Cash - Rev Bond Sinking &	13,517.71	0.00	0.00	0.00	0.00	13,517.71
102220 Cash - Revenue Bond Reserve	17,167.00	0.00	0.00	0.00	0.00	17,167.00
102230 Cash - Surplus Reserve	52,754.31	1,073.59	0.00	0.00	0.00	53,827.90
102240 Cash - Replacement/Depreciation	862,171.03	600.00	0.00	0.00	0.00	862,771.03
103010 Cash Drawer	200.00	0.00	0.00	0.00	0.00	200.00
Total Fund	3,088,093.39	82,181.63	100,044.50	1,021.47	146,556.30	3,122,741.75
5301 Sewer Impact Fees						
102250 Cash Impact Fee/Restricted	232,449.28	3,142.82	0.00	0.00	0.00	235,592.10
5310 Sewer Fund						
101000 Cash - Operating	2,789,401.96	128,774.60	4,429.06	1,007.58	150,378.16	2,771,219.88
101100 Investment - STIP	0.00	0.00	100,000.00	0.00	0.00	100,000.00
102216 Cash - Rev Bond Sinking &	189,624.02	0.00	0.00	0.00	0.00	189,624.02
102220 Cash - Revenue Bond Reserve	351,156.00	0.00	0.00	0.00	0.00	351,156.00
102240 Cash - Replacement/Depreciation	910,680.72	2,106.46	0.00	0.00	0.00	912,787.18
Total Fund	4,240,862.70	130,881.06	104,429.06	1,007.58	150,378.16	4,324,787.08
7075 City Court Trust Account						
102260 Cash - Court Trust Account	2,834.23	0.00	0.00	0.00	0.00	2,834.23
7120 Fire Disability & Pension (Third Class City)						
101000 Cash - Operating	14,251.16	975.95	0.00	971.00	14,224.00	32.11
Totals	11,074,024.42	1,319,605.36	363,162.10	110,619.48	926,803.49	11,719,368.91



Member  
FDIC

Date 6/28/19 Page 1  
Primary Account XXXXXXXXXXXX2113

CITY OF POLSON  
106 1ST ST E  
POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON

PUBLIC FUNDS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXXXX2113	Statement Dates	6/03/19 thru 6/30/19
Previous Balance	10,503,725.67	Days in the statement period	28
9 Deposits/Credits	917,633.31	Average Ledger	10,034,307.15
11 Checks/Debits	1,325,915.28	Average Collected	10,034,307.15
Service Charge	.00	Interest Earned	3,848.78
Interest Paid	3,848.78	Annual Percentage Yield Earned	0.50%
Ending Balance	10,099,292.48	2019 Interest Paid	25,708.18



Member  
FDIC

Date 6/28/19 Page 1  
Primary Account XXXXXXXXXXXXX2089

CITY OF POLSON  
106 1ST ST E  
POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	266
Account Number	XXXXXXXXXXXX2089	Statement Dates	6/03/19 thru 6/30/19
Previous Balance	.00	Days in the statement period	28
215 Deposits/Credits	2,503,690.19	Average Ledger	.00
228 Checks/Debits	2,503,690.19	Average Collected	.00
Service Charge	.00		
Interest Paid	.00		
Ending Balance	.00		

\*\*\*\*\*AUTO\*\*SCH 5-DIGIT 59860  
 44524 0.4401 AV 0.383 100 1 164  
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 CITY OF POLSON  
 CDBG GRANT ACCOUNT  
 106 1ST ST E  
 POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: CITY OF POLSON  
 CDBG GRANT ACCOUNT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXXXX2183	Statement Dates	6/03/19 thru 6/30/19
Previous Balance	50.00	Days in the statement period	28
Deposits/Credits	.00	Average Ledger	50.00
Checks/Debits	.00	Average Collected	50.00
Service Charge	.00		
Interest Paid	.00		
Ending Balance	50.00		

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\*\*\*\*\*AUTO\*\*SCH 5-DIGIT 59860  
 44521 0.7603 AV 0.383 100 1 161  
  
 POLSON CITY COURT  
 TRUST ACCOUNT  
 106 1ST ST E  
 POLSON MT 59860-2137

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: POLSON CITY COURT  
TRUST ACCOUNT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	11
Account Number	XXXXXXXXXXXX2410	Statement Dates	6/03/19 thru 6/30/19
Previous Balance	8,653.69	Days in the statement period	28
8 Deposits/Credits	3,637.00	Average Ledger	7,021.89
8 Checks/Debits	5,219.46	Average Collected	7,021.89
Service Charge	.00		
Interest Paid	.00		
Ending Balance	7,071.23		



# CITY OF POLSON

## CITY COMMISSION AGENDA ITEM SUMMARY

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Agenda Item Number: 7  
Meeting Date: December 16, 2019  
Staff Contact: Cindy Dooley, Finance Officer

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**AGENDA ITEM SUMMARY:** Second reading of Ordinance #2019-TBD to Rename City Code Chapter 11 Entitled Cable Television Franchise and granting a Franchise to Spectrum Pacific West, LLC. This ordinance will repeal ordinance #2017-005 which has been codified as Chapter 11 Article 1 of the Polson Municipal Code.

**BACKGROUND:** The City has a franchise agreement originally with Bresnan Communications LLC, and now Charter Communications as their successor that is due to expire on January 1<sup>st</sup>, 2020. A one month extension of the existing franchise agreement was approved at the December 2, 2019 meeting.

Franchise fees are governed by Section 622 of the Federal Cable Act. Under Section 622, municipalities are entitled to a maximum of 5% of gross revenues derived from the operation of the cable system for the provision of cable services. As part of the renewal process, the City's municipal code governing cable franchises is also being reviewed. Chapter 11 of the Polson Municipal Code is based on Ordinance No. 2017-005. The ordinance is being updated to reflect new laws and regulations and to update language to align with the new franchise agreement.

After first reading of the ordinance, additional changes were discussed with the representative from Charter and City staff that included adding and/or changing the language to more closely align with the new franchise agreement. A redlined version of the ordinance is being presented tonight for second reading. Although it may look like a lot of change, the substance of the sections remains the same. The most notable changes are removal of the section on a franchise authority, and language regarding line extensions.

**ANALYSIS:** The renewal agreement with Charter Communications is for an initial period of 10 years and can be automatically extended for an additional term of five years. The franchise fee will be based on 5% of the gross revenues as that term is defined in Section 11.01.020 of the Ordinance.

**FINANCIAL CONSIDERATIONS:** The City has averaged about \$50,000 per year in cable franchise fees over the last four years. The City receives an annual payment from Charter Communications in the spring for franchise fees collected over the previous calendar year.

**STAFF RECOMMENDATION:** Approve the second reading of Ordinance #2019-TBD to enable the City to enter into a Franchise Agreement with Spectrum Pacific West, LLC, locally known as Charter Communications.

**SUGGESTED MOTION:** *I move to approve the second reading of Ordinance #2019-TBD to Rename City Code Chapter 11, Granting a Franchise to Spectrum Pacific West, LLC, locally known as Charter Communications and repealing Ordinance 2017-005 and replacing it with this Ordinance to be codified as Article 1 of Chapter 11.*

**ATTACHMENTS:** Ordinance #2019-TBD

CITY OF POLSON  
ORDINANCE #2019-\_\_\_\_\_

AN ORDINANCE RENAMING CITY CODE CHAPTER 11 ENTITLED CABLE TELEVISION FRANCHISE AND GRANTING A FRANCHISE TO SPECTRUM PACIFIC WEST, LLC. THIS ORDINANCE UPON ADOPTION SHALL REPEAL ORDINANCE #2017-005 WHICH HAS BEEN CODIFIED AS CHAPTER 11 ARTICLE 1 OF THE POLSON MUNICIPAL CODE.

**WHEREAS**, the City is negotiating a renewal of the franchise agreement with Spectrum Pacific West, LLC, locally known as Charter Communications, pursuant to the Communications Policy Act of 1984, as amended, 47 U.S.C. §§ 521, et. seq.; the Cable Television Consumer Protection Act of 1992, and the Telecommunications Act of 1996, and

**WHEREAS**, it is deemed in the interest of the City to provide for continuing cable television service to its residents, and

**WHEREAS**, as part of the renewal process of the Franchise Agreement, Chapter 11, Article 1 of the Polson Municipal Code has been reviewed and it has been determined that it needs to be re-written to provide more current language.

**NOW, THEREFORE, BE IT ORDAINED** by the City Commission of the City of Polson that:

Chapter 11 – Amendment. Chapter 11 shall be renamed FRANCHISES

Article 1 – Amendment. Chapter 11, Article 1 of the Polson Municipal Code is hereby repealed and a new Chapter 11, Article 1 is adopted as follows:

ARTICLE 1. – CABLE TELEVISION

SEC. 11.01.010 – NONEXCLUSIVE FRANCHISE.

A nonexclusive franchise is hereby granted to Spectrum Pacific West, LLC, locally known as Charter Communications, hereafter referred to as grantee, to install, construct, operate, maintain, reconstruct and expand a cable television system within the public streets, ways, alleys, rights of way and places of the City. Nothing in this Franchise shall be construed to prohibit the grantee from offering any service over its Cable System that is not prohibited by federal or state law.

~~A. This franchise does not relieve the grantee of any requirement of the grantor or of any ordinance the provisions of which are not inconsistent herewith including, but not limited to, Ordinance No. 331, rule, regulation, or specification of the grantor, including, but not limited to, any requirement relating to street work, street excavation permits, or the use, removal, or relocation of property in streets.~~

~~B.A. \_\_\_\_\_ Any privilege claimed under this franchise by the grantee in any street shall be subordinate to any prior lawful occupancy of the street. The grantor reserves the right to reasonably designate where a grantee's facilities are to be placed within the public ways.~~

~~C. The grantee shall at all times comply with all applicable present and future rules of the Federal Communications Commission.~~

~~D. The grantee shall at all times during the life of the franchise be subject to the lawful exercise of the grantor's police power and such reasonable regulations as the grantor may subsequently promulgate thereunder which are not inconsistent herewith.~~

B. This franchise shall not relieve the grantee of any obligations involved in obtaining pole or conduit space from any department of the city, utility company, or from others maintaining utilities in the public ways.

~~E. Grantee shall be subject to all provisions of the other ordinances, rules, regulations and other provisions of the city or state heretofore or hereafter adopted, including but not limited to, Ordinance No. 331 and those pertaining to works and activities in, on, over, under and about public rights-of-way, so long as such ordinances, rules, regulations and other provisions of the city or state do not unreasonably interfere with or conflict with specific provisions of the franchise.~~

~~F.C.~~ Any privilege claimed under this franchise in any public right-of-way or other public property shall be subordinate to the public use and any other lawful use thereof.

~~G. The grantor reserves the right to join with one or more of the other local area city and/or county governments in the formation and operation of an intergovernmental administrative franchising authority for the purpose of joint administration of this franchise. The grantor reserves the right to assign the administration of the provisions of any franchise granted pursuant to this chapter to such a duly established joint authority, and to join with other members of the authority in developing such intergovernmental agreement bylaws, rules and regulations as necessary for the proper administration of the joint authority.~~

H.D. This franchise shall not become effective for any purpose unless and until written acceptance thereof, together with the bond and insurance policies required by appropriate section hereof, shall have been filed with the city clerk. Written acceptance, which shall be in the form and substance approved by the city attorney, shall also be and operate as an acceptance of each and every term and condition and limitation contained in this franchise or otherwise specified as herein and therein provided.

I.E. The written acceptance shall be filed by grantee within 45 days after notifying grantor verbally of acceptance. In the event this day falls on a non-working day, then the next working day will suffice.

J.F. In default of the filing of such written acceptance as herein required, the grantee shall be deemed to have rejected and repudiated the ~~F~~franchise. Thereafter, the acceptance of the grantee shall not be received or filed by the city clerk. The grantee shall have no rights, remedies, or redress in the premises, unless and until the grantors, by resolution, shall determine that such acceptance be received or filed, and then upon such terms and conditions as the grantors may impose.

#### SEC. 11.01.020 – DEFINITIONS.

For purposes of this chapter, the following terms, phrases, words and their derivations shall have the meaning ascribed to them in the Cable Communications Policy Act of 1984, as amended from time to time (the "Cable Act"), unless otherwise defined herein. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number and words in the singular number include the plural number. The word "shall" is mandatory and "may" is permissive. Words not defined shall be given their common and ordinary meaning.

~~Cable Television System~~, *Cable System, Cable Service, and Basic Cable Service* shall be defined as set forth in the Cable Act.

Commission shall mean the governing body of the grantor.

*Cable Act* shall mean the Cable Communication Policy Act of 1984, as amended, 47 U.S.C. §§ 521, et. seq.



*City* means the City of Polson, a municipal corporation located in Lake County, State of Montana, and all territory within its present or future geographic boundaries.

*Channel* shall mean a portion of the electromagnetic frequency spectrum which is used in a cable system and which is capable of delivering a television channel.

*Equipment* shall mean any poles, wires, cable, antennae, underground conduits, manholes, and other conductors, fixtures, equipment and other facilities used for the maintenance and operation of physical facilities located in the Streets, including the Cable System.

~~*Federal Communications Commission or FCC* shall mean the Federal Communications Commission and any successor governmental entity thereto that federal agency established by the communications act of 1934, or any successor agency as established by congress.~~

*Franchise* shall mean the non-exclusive rights granted pursuant to this Franchise to construct, operate and maintain a Cable System along the public ways within all or a specified area in the Franchise Area.

*Franchise Area* shall mean the geographic boundaries of the grantor, and shall include any additions thereto by annexation or other legal means.

~~*Franchise authority* shall mean the City of Polson or the lawful successor, transferee, or assignee thereof.~~

*Gross Revenue* shall mean any revenue, as determined in accordance with generally accepted accounting principles, received by the grantee from the operation of the Cable System to provide Cable Services in the Franchise Area, provided, however, that such phrase shall not include: (1) any taxes, fees or assessments collected by the grantee from Subscribers for pass-through to a government agency, including, without limitation, any state regulatory fees, FCC User Fee, or any sales or utility taxes; (2) unrecovered bad debt; and (3) credits, refunds and deposits paid to Subscribers; (4) any exclusions available under applicable State law.

*Person* shall mean an individual, partnership, association, organization, corporation, trust or governmental entity.

*Service Area* shall mean the area described in Section 11.01.100 (A).

*Standard Installation* shall mean installations to residences and buildings that are located up to 125 feet from the point of connection to grantee's existing distribution system.

*State* shall mean the State of Montana.

*Street* shall include each of the following located within the Franchise Area: public streets, roadways, highways, bridges, land paths, boulevards, avenues, lanes, alleys, sidewalks, circles, drives, easements, rights of way and similar public ways and extensions and additions thereto, including but not limited to public utility easements, dedicated utility strips, or rights-of-way dedicated for compatible uses now or hereafter held by the grantor in the Franchise Area, which shall entitle the grantee to the use thereof for the purpose of installing, operating, extending, repairing and maintaining the Cable System.

*Subscriber* shall mean any Person lawfully receiving Cable Service from the grantee.

#### SEC. 11.01.030 – TERM OF FRANCHISE.

This Franchise and the rights, privileges and authority herein shall take effect thirty (30) days after final passage and approval of this chapter on ~~December~~November 16, 2019. This Franchise shall be for an initial term of ten (10) years. This Franchise will be automatically extended for an additional term of five (5) years, unless either party notifies the other in writing of its desire to not exercise this automatic extension (and enter renewal negotiations under the Cable Act) at least three (3) years before the

expiration of this Franchise. If such a notice is given, the parties will then proceed under the federal Cable Act renewal procedures.

SEC. 11.01.040 – POLICE POWERS. The grantee agrees to comply with the terms of any lawfully adopted generally applicable local ordinance necessary to the safety, health and welfare of the public, to the extent that the provisions of the ordinance do not have the effect of limiting the benefits or expanding the obligations of the grantee that are granted by the Franchise. This Franchise is a contract and except as to those changes which are the result of the grantor's lawful exercise of its general police power, the grantor may not take any unilateral action which materially changes the mutual promises in this contract.

~~SEC. 11.01.040 – LEVEL OF SERVICE.~~

~~During the term of the Franchise, the grantee shall not reduce the level of basic service from the level which the company provided at the beginning of the term of the Franchise.~~

SEC 11.01.050 – CABLE SYSTEM FRANCHISE REQUIRED. No Cable System shall be allowed to occupy or use the streets or public rights-of-way of the Franchise Area or be allowed to operate without a Cable System Franchise.

SEC. 11.01.0650 – CONDITIONS ON ~~NE~~ STREET OCCUPANCY.

All transmission and distribution structures, poles, other lines and equipment installed or erected by the grantee pursuant to the terms hereof shall be so located so as to cause a minimum of interference with the proper use of public ways and with the rights and reasonable convenience of property owners who own property that adjoins any of said public ways.

- A. *General Conditions.* Grantee shall have the right to utilize existing poles, conduits and other facilities whenever possible, and shall not construct or install any new, different, or additional poles, conduits, or other facilities on public property provided grantee is able to access existing poles, conduits, or other facilities on reasonable terms and conditions.
- B. *Underground Construction.* The facilities of the grantee shall be installed underground in those Service Areas where existing telephone and electric services are both underground at the time of system construction. In areas where either telephone or electric utility facilities are installed aerially at the time of system construction, the grantee may install its facilities aerially with the understanding that at such time as the existing aerial facilities are required to be placed underground by the grantor, the grantee shall likewise place its facilities underground. In the event grantor or any agency thereof directly or indirectly reimburses any utility for the placement of cable underground or the movement of cable, grantee shall be similarly reimbursed.
- C. *Construction Codes and Permits.* Grantee shall obtain all legally required permits before commencing any construction work, including the opening or disturbance of any Street within the Franchise Area, provided that such permit requirements are of general applicability and such permitting requirements are uniformly and consistently applied by the grantor as to other public utility companies and other entities operating in the Franchise Area. The grantor shall cooperate with the grantee in granting any permits required, providing such grant and subsequent construction by the grantee shall not unduly interfere with the use of such Streets. Notwithstanding the above, the grantee may set off any administrative permit fees or other fees required by the grantor related to the grantee's use of grantor rights-of-way against the franchise fee payments required under Section ~~11.01.12040.4~~ of this Franchise.
- D. *System Construction.* All transmission lines, equipment and structures shall be so installed and located as to cause minimum interference with the rights and reasonable convenience of property owners and at all times shall be kept and maintained in a safe, adequate and substantial condition, and in good order and repair. The grantee shall, at all times, employ ordinary care and

use commonly accepted methods and devices for preventing failures and accidents which are likely to cause damage, injuries, or nuisances to the public. Suitable barricades, flags, lights, flares or other devices shall be used at such times and places as are reasonably required for the safety of all members of the public. Any poles or other fixtures placed in any public way by the grantee shall be placed in such a manner as not to interfere with the usual travel on such public way.

- E. *Restoration of Public Ways.* Grantee shall, at its own expense, restore any damage or disturbance caused to the public way as a result of its operation, construction, or maintenance of the Cable System to a condition reasonably comparable to the condition of the Streets immediately prior to such damage or disturbance.
- F. *Tree Trimming.* Grantee or its designee shall have the authority to trim trees on public property at its own expense as may be necessary to protect its wires and facilities.
- G. *Relocation for the Grantor.* The grantee shall, upon receipt of reasonable advance written notice, to be not less than ten (10) business days, protect, support, temporarily disconnect, relocate, or remove any property of grantee when lawfully required by the grantor pursuant to its police powers. Grantee shall be responsible for any costs associated with these obligations to the same extent all other users of the grantor rights-of-way are responsible for the costs related to the relocation of their facilities.
- H. *Relocation for a Third Party.* The grantee shall, on the request of any Person holding a lawful permit issued by the grantor, protect, support, raise, lower, temporarily disconnect, relocate in or remove from the Street as necessary any property of the grantee, provided that the expense of such is paid by any such Person benefiting from the relocation and the grantee is given reasonable advance written notice to prepare for such changes. The grantee may require such payment in advance. For purposes of this subsection, "reasonable advance written notice" shall be no less than ten (10) business days in the event of a temporary relocation and no less than one hundred twenty (120) days for a permanent relocation.
- I. *Reimbursement of Costs.* If funds are available to any Person using the Streets for the purpose of defraying the cost of any of the foregoing, the grantor shall reimburse the grantee in the same manner in which other Persons affected by the requirement are reimbursed. If the funds are controlled by another governmental entity, the grantor shall make application for such funds on behalf of the grantee.
- J. *Emergency Use.* Grantee shall comply with 47 U.S.C. 544(g) and all regulations issued pursuant thereto with respect to an Emergency Alert System ("EAS").

| SEC. 11.01.07~~60~~ – USE OF POLES AND FACILITIES BY OTHER THAN GRANTEE.

Whenever in the judgment of the grantor it is deemed impracticable to permit erection of poles or construction of underground conduit system by any utility which may at the time have authority to construct or maintain a conduit or poles in street areas, the grantor may require the grantee to afford to such utility the right to use such poles or facilities of the grantee as the grantor finds practicable in common with the grantee, so long as the use of such poles or facilities does not interfere with the grantee's present and future use of such poles or facilities.

Subject to any applicable state or federal regulations or tariffs, the City shall have the right to make additional use, for any public purpose, of any poles or conduits controlled or maintained exclusively by or for the grantee in any street, provided such use by the City does not interfere with the use by the grantee. The City hereby holds the grantee harmless against and from all claims, demands, causes of action, suits, actions, proceedings, damages, costs or liabilities of every kind and nature whatsoever arising out of such use of said poles or conduits.

~~SEC. 11.01.070 – RIGHTS OF GRANTOR.~~

~~The grantor reserves the right to enact reasonable regulations pertaining to this franchise which may include, but is not limited to:~~

- ~~1. Construction and use of poles;~~
- ~~2. Use of poles and conduits by the city;~~
- ~~3. Common user;~~
- ~~4. Filing of pole user agreement;~~
- ~~5. Reservation of street rights;~~
- ~~6. Restoration of streets; and~~
- ~~7. Movement of facilities.~~

SEC. 11.01.080 – CONSTRUCTION, TECHNICAL AND SAFETY SPECIFICATIONS.

The grantee shall comply with the following construction, technical and safety requirements:

- A. Compliance with Codes. All construction practices and installation of equipment shall be done in accordance with all applicable sections of the National Electric Safety Code.
- B. Construction Standards and Requirements. All of the grantee's equipment shall be installed, located, erected, constructed, reconstructed, replaced, removed, repaired, maintained and operated in accordance with good engineering practices and performed by experienced maintenance and construction personnel.
- C. Safety. The grantee shall at all times employ ordinary care and shall use commonly accepted methods and devices preventing failures and accidents which are likely to cause damage.
- A-D. Network Technical Requirements. The Cable System shall be designed, constructed and operated so as to meet those technical standards adopted by the FCC relating to Cable Systems contained in part 76 of the FCC's rules and regulations as may be amended from time to time.

- ~~A. The grantee shall operate and maintain its cable television system in compliance with the applicable regulations and performance standards of the Federal Communications Commission (FCC) and other federal, state and local regulations.~~
- ~~B. The grantee shall at all times employ ordinary care and shall use commonly accepted methods and devices for preventing failures and accidents which are likely to cause damage, injuries or nuisances to the public.~~
- ~~C. The grantee shall maintain all structures, lines and equipment in, over, under and upon the streets wherever located, in a safe condition, and in good order and repair.~~

SEC. 11.01.090 – SERVICE OBLIGATIONS

- A. No Discrimination. Grantee shall not deny service, deny access, or otherwise discriminate against Subscribers, Channel users, or general citizens on the basis of race, color, religion, national origin, age or sex.
- B. Privacy. The grantee shall fully comply with the privacy rights of Subscribers as contained in Cable Act Section 631 (47 U.S.C. § 551).

SEC. 11.01.100090 – SYSTEM AVAILABILITY CONSTRUCTION AND EXTENSION.

- A. Service Area. Subject to applicable law, the grantee shall continue to provide Cable Service to all residences within the Franchise Area where grantee currently provides Cable Service (the

"Service Area"). Grantee shall have the right, but not the obligation, to extend the Cable System into any other portion of the Franchise Area, including annexed areas. Cable Service offered to Subscribers pursuant to this Franchise shall be conditioned upon grantee having legal access on reasonable terms and conditions to any such Subscriber's dwelling unit or other units wherein such Cable Service is provided.

~~B. Whenever the grantee shall have received written requests for service from at least fifteen (15) subscribers within four hundred (400) cable meters (1,300 cable feet) of its aerial trunk cable, or from at least twenty five (25) subscribers within four hundred (400) cable meters (1,300 cable feet) of its underground trunk cable, it shall extend the cable television system to such subscribers solely for the usual connection and service fees for all subscribers, provided that such extension is technically and economically feasible. The four hundred (400) meters shall be measured in extension length of the grantee's cable required for service located within the public way or easement and shall not include length of necessary drop to the subscriber's home or premises.~~

~~B. No person in the grantee's service area shall be arbitrarily refused service; but in recognition of the capital costs involved in unusual circumstances, including without limitation, instances when the distance from distribution cable to connection or service to subscribers is more than forty-five (45) meters (150 cable feet) or when a subscriber density exists less than the density specified hereinabove, services may be made available on the basis of costs of materials, labor and easements, in order to prevent inequitable burdens on subscribers in more densely populated areas.~~

~~B. *New Development Underground.* In cases of new construction or property development where utilities are to be placed underground, the grantor agrees to require as a condition of issuing a permit for open trenching to any developer or property owner that such developer or property owner give grantee at least thirty (30) days prior written notice of such construction or development, and of the particular dates on which open trenching will be available for Grantee's installation of conduit, pedestals and/or vaults, and laterals to be provided at Grantee's expense. Grantee shall also provide specifications as needed for trenching. Costs of trenching and easements required to bring service to the development shall be borne by the developer or property owner; except that if Grantee fails to install its conduit, pedestals and/or vaults, and laterals within fifteen (15) working days of the date the trenches are available, as designated in the written notice given by the developer or property owner, then should the trenches be closed after the fifteen day period, the cost of new trenching is to be borne by grantee. Unless otherwise authorized by grantor, in those areas and portions of the city where the transmission and/or distribution facilities of the public utility providing telephone service, and those of the utility providing electric service, are underground or hereafter are placed underground, or are to be placed underground by a builder, developer, or subdivider as part of a development or subdivision, then the grantee shall likewise construct, operate and maintain all its transmission and distribution facilities underground to the maximum extent that existing technology permits the grantee to do so.~~

~~C. *Annexation.* The grantor shall promptly provide written notice to the grantee of its annexation of any territory which is being provided Cable Service by the grantee or its affiliates. Such annexed area will be subject to the provisions of this Franchise upon sixty (60) days' written notice from the grantor, subject to the conditions set forth below and Section 11.01.100(A) above. The grantor shall also notify grantee in writing of all new street address assignments or changes within the Franchise Area. Grantee shall within ninety (90) days after receipt of the annexation notice, pay the grantor franchise fees on revenue received from the operation of the Cable System to provide Cable Services in any area annexed by the Grantor if the grantor has provided a written annexation notice that includes the addresses that will be moved into the Franchise Area in an Excel format or in a format that will allow grantee to change its billing system. If the annexation notice does not include the addresses that will be moved into the Franchise Area,~~

grantee shall pay franchise fees within ninety (90) days after it receives the annexed addresses as set forth above. All notices due under this section shall be sent by certified mail, return receipt requested to the addresses currently on file in the office of the city clerk with a copy to the Director of Government Affairs. In any audit of franchise fees due under this Franchise, Grantee shall not be liable for franchise fees on annexed areas unless and until Grantee has received notification and information that meets the standards set forth in this section.

~~B. Subject to applicable law, grantee shall provide, without charge, Standard Installation and one outlet and of basic Cable Service and one Converter or other similar equipment to the City to be placed at a municipal building location. This Cable Service shall not be used for commercial purposes. The grantor shall take reasonable precautions to prevent any inappropriate use or loss or damage to grantee's Cable System.~~

SEC. 11.01.1100 – SERVICE AND RATES.

- A. *Phone Service.* The grantee shall maintain a toll-free telephone number and a phone service operated to receive complaints and requests for repairs or adjustments at any time. If grantee maintains an office, the office shall maintain an adequate staff such that subscribers may transact all necessary business during regular business hours. Grantee's employees shall maintain a high standard of courtesy in customer relations at all times.
- B. *Notification of Service Procedures.* The grantee shall furnish each Subscriber at the time service is installed, written instructions that clearly set forth information concerning the procedures for making inquiries or complaints, including the grantee's name, address and local telephone number. Grantee shall give the grantor notice of any changes in rates, programming services or Channel positions in accordance with applicable law.
- C. *Rate Regulation.* Grantor shall have the right to exercise rate regulation to the extent authorized by law, or to refrain from exercising such regulation for any period of time, at the sole discretion of the grantor. If and when exercising rate regulation, the grantor shall abide by the terms and conditions set forth by the FCC. Nothing herein shall be construed to limit the grantee's ability to offer or provide bulk rate discounts or promotions.
- D. *Continuity of Service.* It shall be the right of all Subscribers to continue receiving Cable Service insofar as their financial and other obligations to the grantee are honored, and subject to grantee's rights under this section.

SEC. 11.01.1240 – FRANCHISE FEE PAYMENTS.

- A. *Amount of Fee.* Grantee shall pay to the grantor an annual franchise fee in an amount equal to five percent (5%) of the annual Gross Revenue. Franchise fees may be passed through to Subscribers as a line item on Subscriber bills or otherwise as grantee chooses, consistent with federal law. The amount of franchise fee and the method of calculation shall be equal when compared to the amount or method of calculation of the franchise fee in any other cable franchise or authorization to provide video service granted by grantor. In the event any other cable franchise or authorization to provide video service provides for a lesser franchise fee than this Franchise, grantee's obligation to pay a franchise fee under this Section 11.01.1240 shall be reduced by an equivalent amount.
- B. *Payment of Fee.* Payment of the fee due the grantor shall be made on an annual basis, within forty-five (45) days of the close of the previous calendar year. The grantee shall provide an annual summary report showing annual gross subscriber revenues received during the preceding year. The records of the grantee reflecting information in relation to this section shall be available

for inspection by duly authorized representatives of the City at all reasonable hours and upon reasonable notice.

- C. *Accord and Satisfaction.* No acceptance of any payment by the grantor shall be construed as a release or as an accord and satisfaction of any claim the grantor may have for additional sums payable as a franchise fee under this Franchise.
- D. *Limitation on Recovery.* The period of limitation for recovery of any franchise fee payable hereunder shall be three (3) years from the date on which payment by the grantee was due.
- E. *Interest charge for delinquent payments.* Should the grantee ever fail to pay any sums of money to the grantor owing to the grantor under provisions of this agreement when such sum becomes due and payable, grantee shall pay interest to the grantor on the delinquent sum, until it is fully paid, at two interest points above the prime rate of interest charged in the Polson area as calculated by the grantor.

| SEC. 11.01.1320 – INDEMNIFICATION AND INSURANCE.

A. *Indemnification.* The grantee shall, by acceptance of the Franchise granted herein, defend the grantor, its officers, boards, commissions, agents, and employees for all claims for injury to any Person or property caused by the negligence of grantee in the construction or operation of the Cable System and in the event of a determination of liability shall indemnify and hold grantor, its officers, boards, commissions, agents, and employees harmless from any and all liabilities, claims, demands, or judgments growing out of any injury to any Person or property as a result of the negligence of grantee arising out of the construction, repair, extension, maintenance, operation or removal of its wires, poles or other equipment of any kind or character used in connection with the operation of the Cable System, provided that the grantor shall give the grantee written notice of its obligation to indemnify the grantor within ten (10) days of receipt of a claim or action pursuant to this section. In the event any such claim arises, the grantor shall tender the defense thereof to the grantee and the grantee shall have the right to defend, settle or compromise any claims arising hereunder and the grantor shall cooperate fully herein. If the grantor determines in good faith that its interests cannot be represented by the grantee, the grantee shall be excused from any obligation to represent the grantor. Notwithstanding the foregoing, the grantee shall not be obligated to indemnify the grantor for any damages, liability or claims resulting from the willful misconduct or negligence of the grantor or for the grantor's use of the Cable System.

B. *Insurance.*

- 1. The grantee shall maintain in full force and effect during the life of this Franchise, public liability insurance in an insurance company authorized to do business in the State of Montana, in the amount of at least:

Workers' Compensation	Statutory Limits
Commercial General Liability	\$1,000,000 per occurrence, \$2,000,000 General Aggregate
Auto Liability including coverage on all owned, non-owned hired autos	\$1,000,000 per occurrence Combined Single Limit
Umbrella Liability	\$1,000,000 per occurrence

2. The grantor shall be added as an additional insured, arising out of work performed by grantee, to the above Commercial General Liability, Auto Liability and Umbrella Liability insurance coverage.
3. The grantee shall furnish the grantor with current certificates of insurance evidencing such coverage upon request.

Sec. 11.01.1430. – TRANSFER OF FRANCHISE.

~~The Franchise granted hereunder shall not be assigned, other than by operation of law or to an entity controlling, controlled by, or under common control with the grantee, without the prior consent of the grantor, such consent not to be unreasonably withheld or delayed. No such consent shall be required, however, for a transfer in trust, by mortgage, by other hypothecation, or by assignment of any rights, title, or interest of the grantee in the Franchise or Cable System to secure indebtedness. Within thirty (30) days of receiving a request for transfer, the grantor shall notify the grantee in writing of any additional information it reasonably requires to determine the legal, financial and technical qualifications of the transferee. If the grantor has not taken action on the grantee's request for transfer within one hundred twenty (120) days after receiving such request, consent by the grantor shall be deemed given. Grantee's right, title, or interest in the franchise shall not be sold, transferred, assigned, or otherwise encumbered, other than to an entity controlling, controlled by, or under common control with grantee, without the prior consent of the franchising authority, such consent not to be unreasonably withheld. No such consent shall be required, however, for a transfer in trust, by mortgage, by other hypothecation, or by assignment of any rights, title, or interest of grantee in the franchise or cable system in order to secure indebtedness.~~

Sec. 11.01.150 – RECORDS

~~Grantee shall permit any duly authorized representative of the grantor, upon receipt of advance written notice, to examine during normal business hours and on a non-disruptive basis any and all of grantee's records maintained by grantee as is reasonably necessary to ensure grantee's compliance with the material terms of this Franchise. Such notice shall specifically reference the subsection of the Franchise that is under review so that the grantee may organize the necessary books and records for easy access by the grantor. The grantee shall not be required to maintain any books and records for Franchise compliance purposes longer than one (1) year, provided that grantee shall retain books and records relevant to the payment of the Franchise Fee for a period of three (3) years. The grantee shall not be required to provide Subscriber information in violation of Section 631 of the Cable Act. The grantor agrees to treat as confidential any books, records or maps that constitute proprietary or confidential information to the extent grantee makes the grantor aware of such confidentiality. If the grantor believes it must release any such confidential books, records, or maps in the course of enforcing this Franchise, or for any other reason, it shall advise grantee in advance so that grantee may take appropriate steps to protect its interests. Until otherwise ordered by a court or agency of competent jurisdiction, the grantor agrees that , to the extent permitted by State and federal law, it shall deny access to any of grantee's books, records, or maps marked confidential, as set forth above, to any Person.~~

Sec. 11.01.1640. – ENFORCEMENT OR REVOCATION NOTICE OF VIOLATION.

- A. *Notice of Violation.* In the event that the ~~grantor franchising authority~~ believes that the grantee has not complied with the terms of the franchise, ~~the grantor shall first informally discuss the matter with grantee. If these discussions do not lead to resolution of the problem, the grantor #~~ shall notify grantee in writing of the exact nature of the alleged non-compliance (the "Violation Notice").
- B. *Grantee's Right to Cure or Respond.* Grantee shall have 30 days from receipt of the notice to (i) respond to the ~~grantor, franchising authority~~ (ii) to cure such default, ~~or, (iii) if, -in the event that,~~ by the nature of default, such default cannot be cured within the thirty (30) day period, to initiate



reasonable steps to remedy such default and notify the ~~grantor~~franchising authority of the steps being taken and the projected date that they will be completed.

C. Public Hearing. If the grantee fails to respond to the Violation Notice received from the grantor, or if the default is not remedied within the cure period set forth above, the Commission shall schedule a public hearing if it intends to continue its investigation into the default. The grantor shall provide the grantee at least twenty (20) days prior written notice of such hearing, which specifies the time, place and purpose of such hearing, notice of which shall be published by the Clerk of the grantor in a newspaper of general circulation within the grantor in accordance with Section 11.01.170 hereof. At the hearing, the Commission shall give the grantee an opportunity to state its position on the matter, present evidence and question witnesses, after which it shall determine whether or not the Franchise shall be revoked. The public hearing shall be on the record and a written transcript shall be made available to the grantee within ten (10) business days. The decision of the Commission shall be in writing and shall be delivered to the grantee. The grantee may appeal such determination to an appropriate court, which shall have the power to review the decision of the Commission *de novo*. The grantee may continue to operate the Cable System until all legal appeals procedures have been exhausted.

D. Enforcement. Subject to applicable federal and State law, in the event the grantor, after the hearing set forth in Section 11.01.150(C) above, determines that the grantee is in default of any provisions of the Franchise, the grantor may:

1. Seek specific performance of any provision, which reasonable lends itself to such remedy, as an alternative to damages; or
2. Commence an action of law for monetary damages or seek other equitable relief; or
3. In the case of a substantial default of a material provision of the Franchise, seek to revoke the Franchise itself in accordance with Section 11.01.160(E) below.

E. Revocation.

1. Prior to revocation or termination of the Franchise, the grantor shall give written notice to the grantee of its intent to revoke the Franchise on the basis of a pattern of noncompliance by the grantee, including one or more instances of substantial noncompliance with a material provision of the Franchise. The notice shall set forth the exact nature of the noncompliance. The grantee shall have sixty (60) days from such notice to either object in writing and to state its reasons for such objection and provide any explanation or to cure the alleged noncompliance. If the grantor has not received a satisfactory response from grantee, it may then seek to revoke the Franchise at a public hearing. The grantee shall be given at least thirty (30) days prior written notice of such public hearing, specifying the time and place of such hearing and stating its intent to revoke the Franchise. The public hearing shall be conducted in accordance with the requirements of Section 11.01.150(C) above.

2. Notwithstanding the above provisions, the grantee reserves all of its rights under federal law or regulation.

4. Upon revocation of the Franchise, grantee may remove the Cable System from the Streets of the grantor, or abandon the Cable System in place.

Sec. 11.01.1750. - NOTICE.

Unless expressly otherwise agreed between the parties, every notice or response to be served upon the ~~franchising authority or~~ grantee shall be in writing, and shall be deemed to have been duly given to the required party five business days after having been posted in a properly sealed and correctly addressed envelope by certified or registered mail, postage prepaid, at a post office or branch thereof regularly maintained by the U. S. Postal Service. The parties to the franchise shall keep one another notified of the identity and address on an annual basis.

Minimum public notice of any public meeting relating to this Franchise or any such grant of additional franchises, licenses, consents, certificates, authorizations or exemptions by the grantor to any Person(s) to provide Cable Services, video services, or other television services utilizing any system or technology requiring the use of the public rights of way shall be by publication at least once in a newspaper of general circulation in the area at least ten (10) days prior to the meeting and a posting at the administrative buildings of the grantor.

Grantor shall provide written notice to grantee within ten (10) days of grantor's receipt from any other Person(s) of an application or request for a franchise(s), license(s), consent(s), certificate(s), authorization(s), or exemption(s) to provide Cable Services, video services, or other television services utilizing any system or technology requiring the use of the public rights of way. Any public hearings to consider such application or request shall have the same notice requirement as outlined in Section 11.01.160(C).

~~Sec. 11.01.160. — TERMINATION OF FRANCHISE.~~

~~The City shall have the right to revoke or cancel this Franchise for a substantial breach of any of the material terms and conditions of this Franchise by the grantee. No such revocation shall be effective until the City has given the grantee written notice of the condition or omission which is the basis for the revocation. The company shall have sixty (60) days from the receipt of said written notice or such additional time as is reasonably necessary to correct the aforementioned condition or omission. If the grantee fails to correct said condition or omission, the City may, but is not required to, revoke this Franchise in accordance with the procedures listed in section 11.01.170 of this chapter.~~

~~The grantee shall not be in violation of this franchise and no revocation shall be effected if the grantee is prevented from performing its duties and obligations or observing the terms and conditions of this Franchise by an act of God, labor dispute, manufacturers' or contractors' inability to timely provide personnel or material, or other causes of like or different nature, collectively referred to as acts of God.~~

~~Upon the termination or expiration of this Franchise, the grantee may enter upon the streets of the City for the purposes of removing therefrom its property and equipment. In removing its property, the grantee shall, at its own expense, leave the streets or other public property in as nearly as possible as good a condition as that prevailing immediately prior to the grantee's removal of its property.~~

~~Any property of the grantee remaining in place one hundred twenty (120) days after termination or expiration of the Franchise shall be considered permanently abandoned. The grantor may extend such time in thirty (30) day increments not to exceed two (2) such extensions, or a total of one hundred eighty (180) days.~~

~~Sec. 11.01.170. — PROCEDURES.~~

~~In order that all parties be afforded due process of law:~~

~~A. Any inquiry, proceeding, investigation or other action taken or proposed to be taken by the City affecting operation of the grantee's cable television system, shall be taken only after:~~

- ~~1. The minimum legally required public notice is published in a local newspaper having general circulation in the City (and in the absence of any such requirement, the notice shall be published at least ten (10) days prior to the date of the proposed action); and~~
- ~~2. A written summary of such action or proposed action is served on the grantee at least ten (10) days prior to the proposed action; and~~
- ~~3. The grantee has been given the opportunity to respond, in writing, and at any hearing held by the City.~~

~~B. The public notice required by this section shall state clearly the action or proposed action to be taken, the time provided for response and the person or persons in authority to whom such responses should be addressed, and such other procedures as may be specified by the City. If a hearing is to be held, the public notice shall give the date and time of such hearing, whether public participation will be allowed and the procedures by which such participation may be obtained. The grantee shall be an indispensable party to any proceedings conducted in regard to its operations.~~

~~C. Failure to follow the procedures set out in this section will render the action, as to the grantee, null and void and shall have no effect whatsoever upon the rights granted to the grantee by this Franchise.~~

Sec. 11.01.180. – GRANTEE REGULATIONS.

The grantee shall have the authority, consistent with applicable FCC rules and regulations and the provisions of this Franchise, to promulgate such rules, regulations, terms and conditions governing the conduct of its business with subscribers as shall be reasonable and necessary to enable the grantee to exercise its rights and perform its obligations under this Franchise.

Sec. 11.01.190. – COMPLIANCE WITH APPLICABLE LAWS AND ORDINANCES.

~~The grantor and grantee shall conform to all applicable State and federal laws and rules regarding cable television as they become effective, rules and regulations of the United States, the state of Montana and the City in the construction and operation of its cable television system. Grantee shall also conform with all generally applicable grantor ordinances, resolutions, rules and regulations heretofore or hereafter adopted or established during the entire term of the Franchise. In the event of a conflict between grantor ordinances, resolutions, rules or regulations and the provisions of this Franchise, the provisions of the Franchise shall govern. The City reserves the right to adopt such additional regulations as it shall find necessary in the exercise of its police power, provided such regulations are reasonable and not materially in conflict with the rights and privileges granted in this franchise.~~

Date: November 4, 2019

First Reading        4   ayes     0   nays     0   abstentions     3   absent

Date: December 16, 2019

Second Reading      \_\_\_\_\_ ayes   \_\_\_\_\_ nays   \_\_\_\_\_ abstentions   \_\_\_\_\_ absent

Effective Date: January 15, 2020

City of Polson

ATTEST: \_\_\_\_\_  
Cora E. Pritt, City Clerk

\_\_\_\_\_  
Paul Briney, Mayor



## Memorandum of Understanding (MOU)

Between

Confederated Salish and Kootenai Tribes

And

The State of Montana

And

The City of Polson

### The Purpose of this MOU is to:

- 1) Recognize the establishment a working relationship between the Confederated Salish and Kootenai Tribes (CSKT) and the State of Montana (STATE) and The City of Polson working with in the exterior boundaries of the Flathead Reservation involving Drug Endangered Children;
- 2) Acknowledge the need to work together and create an on-going partnership between CSKT and the STATE and The City of Polson regarding Drug Endangered Children on the Flathead Reservation and promote cooperation between the state and a sovereign tribal government in mutually beneficial activities and services.

### Whereas:

The National Alliance for Drug Endangered Children (National DEC) defines drug endangered children as children who are at risk of suffering physical or emotional harm as a result of illegal drug use, possession, manufacturing, cultivation, or distribution. They may also be children whose caretaker's substance misuse interferes with the caretaker's ability to parent and provide a safe and nurturing environment.

The mission of National DEC is to break the cycle of abuse and neglect by empowering practitioners who work to transform the lives of children and families living in drug environments. National DEC works to strengthen community capacity to help drug endangered children by working to establish a national network of Local, State, and Tribal DEC alliances, and coordinating with these alliances on the provision of training and technical assistance and other resources.

National DEC provides training and technical assistance to all those in the community who assist and care for drug endangered children. By working together and leveraging resources, we can provide drug endangered children opportunities to live in safe and nurturing environments free from abuse and neglect.

Key to this effort is the growing number of Drug Endangered Children Alliances. These alliances provide DEC training and conferences, help establish local DEC alliances, develop protocols and guidelines, and bring



**And, Whereas:**

Dedicated individuals and key members of Tribal, Local, State, and Federal agencies and entities in the State of Montana within the exterior boundaries of the Flathead Reservation:

- have worked diligently to raise awareness about the problem of drug endangered children;
- have identified leadership for a reservation wide DEC effort;
- have established multi-disciplinary and multi-jurisdictional support;
- have gained participation of policy-makers;
- have developed an organizational structure;
- have established a working partnership with National DEC and both parties desire an on-going joint effort;
- and,
- are committed to furthering the DEC mission throughout exterior boundaries of the Flathead Reservation to the benefit of drug endangered children and families.

**Now, therefore, the parties to this MOU agree as follows:**

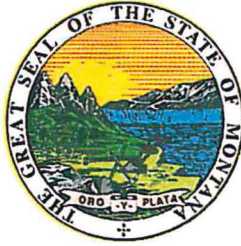
They will support each other in every way possible, including but not limited to the following

- To collaborate for the benefit of drug endangered children;
- To reduce duplication of efforts;
- To work toward sustainability and institutionalizing the identification and use of effective and efficient approaches that benefit drug endangered children and their families;
- To agree to share information and resources needed to facilitate the goals of this partnership and abide by the confidentiality restrictions as contained in federal, tribal, or state law;
- To provide technical assistance to the partnership for drug endangered children in formation of performing the goals of the partnership through engaging members, policy development, and creation of mission/vision statements;
- To facilitate protocol/guidelines/best practice policy development.

**Further, the parties to this MOU agree that:**

Nothing in this MOU will be construed as limiting or affecting in any way the authority or legal responsibility of either party, or as binding a party to perform beyond its available resources. Each party retains the sole discretion to determine its ability to comply with the terms of this MOU. This MOU is not a contractual agreement and does not impose any liability on either party for non-compliance.

This MOU shall be effective when signed by both parties and may be formally terminated by either party following 30 days written notice to the undersigned representative or successor representative of the other party.



The parties will confer at least annually on the terms of the MOU to maximize the effectiveness of the working relationship.

**Agreed to and accepted by:**

X

\_\_\_\_\_

County Commissioner Chairman    Date

X

\_\_\_\_\_

County Commissioner    Date

X

\_\_\_\_\_

County Commissioner    Date

X

\_\_\_\_\_

Polson City Manager    Date

X

\_\_\_\_\_

Polson City Mayor    Date



NATIONAL ALLIANCE  
FOR DRUG ENDANGERED CHILDREN

Children  
+ drugs = RISK

CSKT-DHRD  
**COMMUNITY  
STRONG DRUG  
ENDANGERED  
CHILDREN'S  
PROJECT**

**ATTEND THE TRAININGS AND FIND OUT HOW WE CAN RESCUE,  
DEFEND, SHELTER AND SUPPORT OUR CHILDREN AND  
FAMILIES TOGETHER. CSKT-DHRD 406-675-2700 x6112 or  
email [melanie.smith@cskt.org](mailto:melanie.smith@cskt.org)**

Community Strong Drug Endangered Children's Project. Program under grant 2016-AC-BX-0018 funded by the Bureau of Justice Assistance (BJA). This information does not necessarily represent the official position or policies of BJA.





## The Community Strong - Drug Endangered Children's (DEC) Project

The Community Strong-Drug Endangered Children's Project engages Tribal and non-Tribal professionals, disciplines, and communities in a comprehensive strategic planning process to address the impact of substance abuse to our children, families, and communities. By coming together as communities and having solution focused discussions and actions, we can together decrease substance abuse, decrease child abuses and neglect cases, as well as improving community safety and improve outcomes for our children.

Community Strong Drug Endangered Children's Project provides training and technical assistance to all communities and all professionals who respond to and care for drug endangered children, as well as those who work to prevent and address child abuse and neglect. This includes law enforcement, child welfare, prosecutors, judges, medical personnel, teachers, emergency services, probation/parole/corrections, treatment providers, prevention specialists, and others within these communities. Community Strong-Drug Endangered Children's Project is bringing professionals and community members together to truly collaborate and have a formalized multidisciplinary response. This project will also provide promising practices from across the nation, data and information, access to experts in various fields, and much more.

Training and technical assistance will be provided by the National Alliance for Drug Endangered Children (National DEC) ([www.nationaldec.org](http://www.nationaldec.org)) and The Community Strong-Drug Endangered Children's Project.

Contact: Melanie R. Smith, Community Strong Drug Endangered Children's Program, 406-675-2700 \*6112 or call 406-241-1251 [melanie.smith@cskt.org](mailto:melanie.smith@cskt.org)

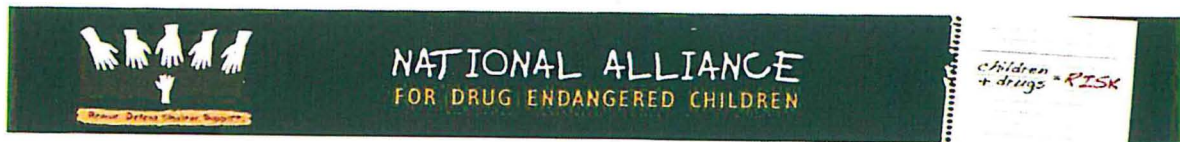
The Confederated Salish & Kootenai  
Tribes of the Flathead Reservation

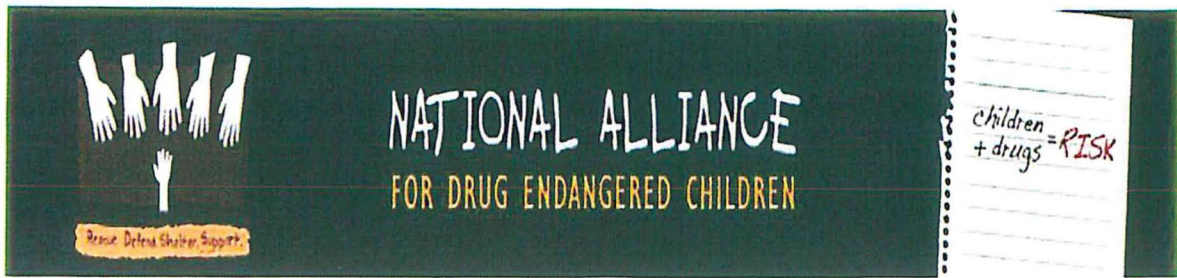
**Melanie R. Smith**  
Community Strong Drug Endangered  
Children's Project Coordinator



PO Box 278  
Pablo, MT 59855  
Email: [melanie.smith@cskt.org](mailto:melanie.smith@cskt.org)

Ph: (406) 675-2700, ext. 6112  
Cell: (406) 241-1251  
Fax: (406) 275-2749





# THE DEC APPROACH

**“National DEC’s approach for addressing the needs of children in dangerous drug environments focuses on the formation of community-based partnerships that encourage agency personnel from across multiple disciplines to coordinate their mutual interests, resources and responsibilities. We support state services and local communities by helping to develop efficient and effective strategies and tools that better leverage existing resources. We provide national leadership, strategic planning, training, and technical assistance to our alliances and network members and advocate for intervention on behalf of these innocent victims. ”**

**“The National Alliance for Drug Endangered Children (National DEC) provides national leadership in the development of programs, policies, and services on behalf of children and families who are in the cycle of substance abuse and violence. Our work also includes administering and advancing programs for the prevention of abuse and neglect, as well as raising public awareness of this critical issue.”**

Above quotes from Nationaldec.org website:

Community Strong Drug Endangered Children’s Project. Program under grant 2016-AC-BX-0018 funded by the Bureau of Justice Assistance (BJA). This information does not necessarily represent the official position or policies of BJA.



# CITY OF POLSON

## CITY COMMISSION AGENDA ITEM SUMMARY

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Agenda Item Number: 9  
Meeting Date: December 16, 2019  
Staff Contact: Cindy Dooley, Finance Officer

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**AGENDA ITEM SUMMARY:** Resolution No. 2019-#\_\_\_ authorizing the City to borrow funds to purchase fire equipment.

**BACKGROUND:** The City budgeted funds for the purchase of a used fire engine to replace two existing vehicles. The City solicited bids and received a bid from Texas Fire Trucks LLC in Cedar Park, Texas for a 2009 Pierce Rescue Pumper Truck for \$182,000. Additional expenditures of \$58,000 are anticipated for a total in service cost of \$240,000. The City has budgeted \$120,000 to be paid from the Fire Impact Fee Fund. The remaining \$120,000 will be financed. The City solicited the area banks for loan proposals. The City received proposals from Eagle Bank, First Interstate Bank and Glacier Bank. The proposal had a minimum of 12 years for repayment. The rates ranged from 3% fixed to 5.35% fixed. Glacier Bank provided the most favorable terms with the least cost to the City.

**ANALYSIS:** The City informed Glacier Bank that it intended to proceed with a loan pending approval by the City Commission.

**FINANCIAL CONSIDERATIONS:** Based on the loan terms, the General Fund loan payment each year will be approximately \$11,981.78. The total interest cost is approximately \$23,781.36.

**STAFF RECOMMENDATION:** Approve the Resolution to proceed with the borrowing of the funds from Glacier Bank.

**SUGGESTED MOTION:** *I move to approve Resolution No. 2019-#TBD to authorize the City to borrow funds for the purchase of fire equipment and for the Interim City Manager and Finance Officer to sign, execute and endorse all documents necessary to complete the financing.*

**ATTACHMENTS:** Resolution No. 2019-#\_\_\_

**CITY OF POLSON  
RESOLUTION No. 2019-#\_\_\_\_\_**

**RESOLUTION AUTHORIZING THE CITY TO BORROW FUNDS  
TO PURCHASE FIRE EQUIPMENT**

**WITNESSETH:**

**WHEREAS**, the City has entered into an Agreement to purchase the following described fire equipment, to-wit:

2009 Pierce Rescue Pumper Truck

**WHEREAS**, it is in the best interest of the City to borrow funds to complete the purchase of the above referenced fire equipment; and

**WHEREAS**, the purchase price of the equipment is \$182,000 plus additional costs to place the equipment in service of \$58,000 for a total in service cost of \$240,000; and

**WHEREAS**, \$120,000 of the purchase price has been budgeted to be paid from the Fire Impact Fee Fund; and

**WHEREAS**, Glacier Bank of Polson, Montana has agreed to loan the City the balance of the purchase price and in service cost of the equipment under the following terms and conditions:

Loan Amount:	\$120,000
Loan Term:	12 years
Rate:	3% APR fixed
Amortization:	24 equal semi-annual payments of principle and interest due on June 1st and December 1st of each year commencing June 1st, 2020.

**NOW, THEREFORE, BE IT RESOLVED BY THE POLSON CITY COMMISSION AS FOLLOWS:**

1. The City of Polson shall borrow the sum of \$120,000 from Glacier Bank of Polson, Montana, said funds to be used for the purchase of the fire equipment above described;
2. The terms of the loan shall be:

Loan Amount :	\$120,000
Loan Term:	12 years
Rate:	3% APR fixed
Amortization:	24 equal semi-annual payments of principle and interest due on June 1st and December 1st of each year commencing June 1st, 2020.

3. It is specifically understood that the obligation for repayment of the debt to Glacier Bank as above described will not be secured by a pledge of the City of Polson's taxing power;

4. Wade Nash, Interim City Manager and Cynda M. Dooley, Finance Officer are hereby authorized to sign, execute, and endorse all such documents as may be required by Glacier Bank to evidence such indebtedness.

PASSED AND APPROVED this 16th day of December, 2019.

City of Polson

ATTEST: \_\_\_\_\_  
Cora E. Pritt, City Clerk

\_\_\_\_\_  
Paul Briney, Mayor

STATE OF MONTANA )

:ss.

County of Lake )

On this \_\_\_ day of \_\_\_\_\_, 2019, before me, the undersigned, a Notary Public for the State of Montana personally appeared \_\_\_\_\_ and \_\_\_\_\_ personally known to me to be the Mayor and the City Clerk of the City of Polson, Montana, the Municipal Corporation that executed the within instrument, and acknowledge to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed by Notarial Seal the day and year in the certificate first above written.

\_\_\_\_\_  
Notary Public for the State of Montana  
Residing at \_\_\_\_\_  
My Commission expires \_\_\_\_\_

# CITY OF POLSON

## CITY COMMISSION AGENDA ITEM SUMMARY

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Agenda Item Number: 10  
Meeting Date: December 16, 2019  
Staff Contact: Cindy Dooley, Finance Officer

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**AGENDA ITEM SUMMARY:** Fire Engine Loan Reimbursement Resolution No. 2019-#\_\_\_\_\_ to declare the intent of the City of Polson to reimburse certain expenditures advanced by the City for the purchase of fire equipment from Glacier Bank Loan proceeds.

**BACKGROUND:** The City budgeted funds for the purchase of a used fire engine to replace two existing vehicles. The City solicited bids and received a bid from Texas Fire Trucks LLC in Cedar Park, Texas for a 2009 Pierce Rescue Pumper Truck for \$182,000. Costs incurred to date include a \$10,000 down payment, travel costs, mechanic inspection fees, and radio purchase for a total of \$20,258.20 that are eligible for reimbursement from the loan proceeds.

**ANALYSIS:** N/A

**FINANCIAL CONSIDERATIONS:** The expenditures have been made from the General Fund and the loan proceeds reimbursement will be deposited in the General Fund to offset the \$20,258.20 in expenditures.

**STAFF RECOMMENDATION:** Approve the Resolution so the reimbursement can be made.

**SUGGESTED MOTION:** *I move to approve Resolution No. 2019-#TBD to declare that it is the intent of the City of Polson to reimburse certain expenditures, advanced by the City from the General Fund for expenditures related to the purchase of the 2009 Pierce Rescue Pumper Truck, from proceeds of the loan.*

**ATTACHMENTS:** Resolution No. 2019-#\_\_\_\_\_

**CITY OF POLSON  
RESOLUTION No. 2019-#\_\_\_\_\_**

**RESOLUTION TO DECLARE THE INTENT BY THE CITY OF POLSON TO REIMBURSE  
CERTAIN EXPENDITURES ADVANCED BY THE CITY FOR THE PURCHASE OF FIRE  
EQUIPMENT FROM GLACIER BANK LOAN PROCEEDS**

**WITNESSETH:**

**WHEREAS**, the City of Polson has agreed to purchase certain items of fire equipment identified as follows, to-wit:

2009 Pierce Rescue Pumper Truck

**WHEREAS**, the purchase price of said equipment is \$182,000 plus additional costs to place the equipment in service of \$58,000 for a total in service cost of \$240,000; and

**WHEREAS**, the City of Polson has budgeted \$120,000 of the purchase price from the Fire Impact Fee Fund; and

**WHEREAS**, the City of Polson has determined that it is in the City's best interest to borrow the remaining portion of the purchase price and in service costs of said equipment in the amount indicated from Glacier Bank of Polson, Montana; and

**WHEREAS**, the City of Polson, within the last sixty (60) days has expended certain sums with respect to negotiating the purchase price and acquiring the above referenced fire equipment in the sum of \$20,258.20; and

**WHEREAS**, it is the City's intention to reimburse to the City of Polson the expenditures above referenced from the Glacier Bank loan proceeds.

**NOW, THEREFORE, BE IT RESOLVED BY THE POLSON CITY COMMISSION, AS FOLLOWS. TO-WIT:**

1. The City hereby declares that this Resolution shall constitute its declaration of official intent to reimburse the City for those certain expenditures above described in the sum of \$20,258.20 incurred prior to entering into the loan agreement above referenced from Glacier Bank; and
2. The expenditures have been incurred solely to acquire the fire equipment above referenced; and
3. The reimbursement amount shall be deposited in the City account from which said funds were originally withdrawn.

PASSED AND APPROVED this 16th day of December, 2019.

City of Polson

ATTEST: \_\_\_\_\_  
Cora E. Pritt, City Clerk

\_\_\_\_\_  
Paul Briney, Mayor

STATE OF MONTANA )

:ss.

County of Lake )

On this \_\_\_ day of \_\_\_\_\_, 2019, before me, the undersigned, a Notary Public for the State of Montana personally appeared \_\_\_\_\_ and \_\_\_\_\_ personally known to me to be the Mayor and the City Clerk of the City of Polson, Montana, the Municipal Corporation that executed the within instrument, and acknowledge to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed by Notarial Seal the day and year in the certificate first above written.

\_\_\_\_\_  
Notary Public for the State of Montana  
Residing at \_\_\_\_\_  
My Commission expires \_\_\_\_\_



**CITY OF POLSON**  
**CITY COMMISSION AGENDA ITEM SUMMARY**

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Agenda Item Number: 11  
Meeting Date: December 16, 2019  
Staff Contact: Cindy Dooley, Finance Officer

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**AGENDA ITEM SUMMARY:** Resolution No. 2019-#\_\_\_ authorizing the sale of surplus property equipment to Chief Cliff Volunteer Fire Department.

**BACKGROUND:** The City declared equipment as surplus property on November 18, 2019 which included the 1990 Central States Fire Engine and the 1998 International Truck. Normally surplus property is sold through some type of auction process to the highest bidder. Montana Code Annotated Section 7-8-101(2) allows a City to sell equipment to a County or a political subdivision of the County without going through a bid process. Chief Cliff Volunteer Fire Department offered \$35,000 for the two pieces of equipment and the City accepted their offer.

**ANALYSIS:** The City will be replacing the 1990 Central States Fire Engine with a used 2009 Pierce Rescue Pumper Truck. The 1998 International Truck which was used as a flush truck by the Street Department and Fire Department has been replaced by a new Freightliner Flush Truck through the MACI grant program.

**FINANCIAL CONSIDERATIONS:** The proceeds of the sale will be placed in the General Fund.

**STAFF RECOMMENDATION:** Approve the Resolution to proceed with the sale of the surplus property equipment.

**SUGGESTED MOTION:** *I move to approve Resolution No. 2019-#TBD to authorize the sale of the 1990 Central States Fire Engine and the 1998 International Truck to Chief Cliff Volunteer Fire Department.*

**ATTACHMENTS:** Resolution No. 2019-#\_\_\_

**CITY OF POLSON  
RESOLUTION No. 2019-#\_\_\_\_\_**

**RESOLUTION OF THE CITY OF POLSON TO SELL SURPLUS PROPERTY TO CHIEF  
CLIFF VOLUNTEER FIRE DEPARTMENT, A POLITICAL SUBDIVISION OF LAKE COUNTY,  
MONTANA.**

**WITNESSETH:**

**WHEREAS**, on November 18, 2019 the City Commission declared the following vehicles as surplus property to be sold:

1990 Central States Fire Engine and 1998 International Truck; and

**WHEREAS**, it is the intention of the City to sell said surplus vehicles to Chief Cliff Volunteer Fire Department, a Political Subdivision of Lake County, Montana, for the sum of \$35,000.00; and

**WHEREAS**, the City, pursuant to Section 7-8-101(2) M.C.A. has published notice of the City's intent to sell said surplus property to Chief Cliff Volunteer Fire Department for the sum indicated.

**NOW, THEREFORE, BE IT RESOLVED BY THE POLSON CITY COMMISSION AS FOLLOWS:**

**RESOLUTION**

It is **hereby resolved** that the City shall sell the 1990 Central States Fire Engine and 1998 International Truck, previously declared by the City to be surplus property, to Chief Cliff Volunteer Fire Department, a Political Subdivision of Lake County, Montana for the sum of \$35,000.00 cash, to be paid by Buyer at the time of sale. Interim City Manager Wade Nash is hereby authorized to execute any documents necessary to affect of the transfer the titles to said vehicles to Chief Cliff Volunteer Fire Department.

PASSED AND APPROVED this 16th day of December, 2019.

City of Polson

ATTEST: \_\_\_\_\_  
Cora E. Pritt, City Clerk

\_\_\_\_\_  
Paul Briney, Mayor

STATE OF MONTANA )  
  :SS.  
County of Lake         )

On this \_\_\_ day of \_\_\_\_\_, 2019, before me, the undersigned, a Notary Public for the State of Montana personally appeared \_\_\_\_\_ and \_\_\_\_\_ personally known to me to be the Mayor and the City Clerk of the City of Polson, Montana, the Municipal Corporation that executed the within instrument, and acknowledge to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed by Notarial Seal the day and year in the certificate first above written.

\_\_\_\_\_  
Notary Public for the State of Montana  
Residing at \_\_\_\_\_  
My Commission expires \_\_\_\_\_

# CITY OF POLSON

## CITY COMMISSION AGENDA ITEM SUMMARY

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Agenda Item Number: 12

Meeting Date: December 16, 2019

Staff Contact: Cindy Dooley, Finance Officer

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**AGENDA ITEM SUMMARY:** Resolution No. 2019-#TBD adopting the Lake County Multi-Hazard Mitigation Plan.

**BACKGROUND:** Every five years, the County in conjunction with the cities of Polson and Ronan and the town of St. Ignatius must update their disaster mitigation plan in order to be eligible for hazard mitigation funding. The City last adopted the plan by Resolution No. 1038 on February 4, 2013. The current update to the plan is called the “Multi-Hazard Mitigation Plan” dated February 2019. It was prepared by Tetra Tech from Helena, Montana. The plan is currently not available online but can be viewed in the office of the City Clerk. Mark Clary from the Lake County Office of Emergency Management will provide an overview of the plan at the December 16<sup>th</sup> meeting.

**ANALYSIS:** N/A

**FINANCIAL CONSIDERATIONS:** This project was funded by Lake County with no cost to the City.

**STAFF RECOMMENDATION:** Approve the Resolution to adopt the plan.

**SUGGESTED MOTION:** *I move to approve Resolution No. 2019-#TBD to adopt the Lake County Montana Multi-Hazard Mitigation Plan dated February 2019.*

**ATTACHMENTS:** Resolution No. 2019-#\_\_\_\_\_

**CITY OF POLSON  
RESOLUTION 2019-#\_\_\_\_\_**

**RESOLUTION ADOPTING  
LAKE COUNTY MULTI-HAZARD MITIGATION PLAN**

**WHEREAS**, in October of 2000 the President of the United States signed into law the “Disaster Mitigation Act of 2000” (PL 106-390) to amend the “Robert T. Stafford Disaster Relief and Emergency Act of 1988” which among other provisions requires local governments to adopt a Pre-Disaster Mitigation Plan in order to be eligible for hazard mitigation funding; and

**WHEREAS**, the City of Polson, Montana has worked closely with the Lake County Office of Emergency Management to update the county-wide Multi-Hazard Mitigation Plan that will serve the needs of Lake County; and

**WHEREAS**, the City of Polson supports the Lake County Multi-Hazard Mitigation Plan as a logical means toward protecting people and property from the potential devastating effects of natural and man-made hazards.

**NOW, THEREFORE, BE IT RESOLVED** that the Polson City Commission adopt, by way of this resolution, the “Lake County, Montana Multi-Hazard Mitigation Plan” as approved by the Montana Department of Emergency Services and the Federal Emergency Management Agency

PASSED AND APPROVED this 16th day of December, 2019.

City of Polson

ATTEST: \_\_\_\_\_  
Cora E. Pritt, City Clerk

\_\_\_\_\_  
Paul Briney, Mayor

STATE OF MONTANA )

:SS.

County of Lake )

On this \_\_\_ day of \_\_\_\_\_, 2019, before me, the undersigned, a Notary Public for the State of Montana personally appeared \_\_\_\_\_ and \_\_\_\_\_ personally known to me to be the Mayor and the City Clerk of the City of Polson, Montana, the Municipal Corporation that executed the within instrument, and acknowledge to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed by Notarial Seal the day and year in the certificate first above written.

\_\_\_\_\_  
Notary Public for the State of Montana  
Residing at \_\_\_\_\_  
My Commission expires \_\_\_\_\_

# CITY OF POLSON

## PARKS AND RECREATION DEPARTMENT

### TOBACCO-FREE PARKS & RECREATION POLICY

**WHEREAS, The City of Polson believes that commercial tobacco use in the proximity of children and adults engaging in or watching outdoor recreational activities at City Of Polson-owned or operated facilities is detrimental to their health and can be offensive to those using such facilities; and**

**WHEREAS, The City of Polson has a unique opportunity to create and sustain an environment that supports a tobacco-free norm through a tobacco-free policy, rule enforcement, and adult-peer role modeling on City Of Polson-owned recreational facilities; and**

**WHEREAS, The City of Polson believes parents, leaders, and officials involved in recreation are role models for youth and can have a positive effect on the lifestyle choices they make; and**

**WHEREAS, people who use smokeless tobacco ingest a similar amount of nicotine as regular smokers and are exposed to at least 30 chemicals that are known to cause cancer; and**

**WHEREAS, cigarettes, once consumed in public spaces, are often discarded on the ground, requiring additional maintenance expenses, diminishing the beauty of The City of Polson's recreational facilities, and posing a risk to toddlers and pets due to ingestion; and**

**WHEREAS, exposure to e-cigarette aerosol has not been proven to be safe; and e-cigarette aerosol contains harmful and potentially harmful chemicals such as Nicotine, Diacetyl, Benzene, and Tin.**

**WHEREAS, secondhand smoke levels in outdoor public places can reach levels as high as those found in indoor facilities where smoking is permitted; and**

**WHEREAS, the Surgeon General has determined that there is no safe level of exposure to secondhand smoke; and**

**WHEREAS, The Director of Parks and Recreation, City of Polson Commission, and the Polson Parks Board determine that the prohibition of commercial tobacco use at the City Of Polson's recreational facilities serves to protect the health, safety and welfare of the citizens of The City of Polson.**

## Definitions

(1) "Tobacco Product"  
means

- a) any product containing, made, or derived from tobacco or that contains nicotine that is intended for human consumption or is likely to be consumed, whether smoked, heated, chewed, absorbed, dissolved, inhaled, or ingested, or by any other means, including but not limited to a cigarette, a cigar, hookah, pipe tobacco, chewing tobacco, snuff, and snus.
- b) any product, regardless of whether or not it contains nicotine, that can be used to deliver nicotine or another substance or solution in any form, including but not limited to aerosolized, vaporized, or heated, to the person inhaling from the device, including but not limited to an e-cigarette, e-cigar, e-pipe, vape pen, e-hookah.
- c) notwithstanding any provision to the contrary, "Tobacco Product" includes any component, part, or accessory intended or reasonably expected to be used with a Tobacco Product, whether or not sold separately. The term "Tobacco Product" does not include drugs, devices or combination products approved for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug and Cosmetic Act.

## Tobacco-Free Parks & Recreation Policy and Procedures

1. No person shall use any Tobacco Product on **City of Polson**-owned or operated recreational facilities, including the restrooms, sports fields, spectator and concession areas. These facilities include Boettcher Park, Riverside Park, Sacajawea Park, O'Malley Park, Pamiavitch Park, Jana Campbell Park, and Polson Sports Complex, and within these facilities to include skate parks, baseball facilities, soccer facilities and Pickle ball courts.
2. The Tobacco-free Parks & Recreation Policy does not apply to a site that is being used in connection with the practice of cultural activities by American Indians that is in accordance with the American Indian Religious Freedom Act, 42 U.S.C. 1996 and 1996a, whether or not the public is allowed access to those places.
3. It is not a violation of this policy to use a product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.
4. Appropriate signs shall be posted in the above specified areas in a conspicuous manner.
5. Enforcement of the policy is a shared responsibility of the enforcement team and recreational area users. The enforcement team, including Parks and Recreation staff, special event organizers, sports organization officials and coaches, and other City of Polson staff, will make periodic observations of recreational facilities to monitor for compliance.



6. Any individual found violating this policy will be reminded and asked to comply before being subject to ejection from the recreational area. City of Polson staff found violating this policy may be subject to disciplinary action. This Tobacco-Free Parks & Recreation Policy is in addition to any federal, state, or local laws that restrict or otherwise regulate the use of Tobacco.
7. This policy is effective as of **[effective date]**.

DRAFT