

CITY OF POLSON COMMISSION MEETING AGENDA

COMMISSION CHAMBERS

OCTOBER 15, 2018

7:00 P.M.

1. CALL TO ORDER

Mayor Paul Briney

2. PLEDGE OF ALLEGIANCE

Mayor Paul Briney

3. APPROVAL OF PROPOSED AGENDA

Mayor Paul Briney

4. PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC **NOT ON THE AGENDA (address items to the Chair. Commission takes no action on items discussed)**

5. CONSENT AGENDA pg. 3

- a. October 1 – 11, 2018 claims
- b. City Commission Electronic Meeting Minutes October 1, 2018
- c. City Commission Written Summary Meeting Minutes October 1, 2018
- d. Transfer of All-Alcoholic Beverage License with Catering Endorsement License No. 15-860-3791-002 from Laga Sorriso LLC to Flathead Lake Food & Beverage, LLC Member Scott E Biggs
- e. Appoint Linda Greenwood to the Parks and Tree Board

6. PROCLAMATION – RICK SKATES pg. 23

Mayor Paul Briney

7. PROCLAMATION – ROBERT SLOAN pg. 24

Mayor Paul Briney

8. CITY MANAGER COMMENTS

City Manager Mark Shrives

NEW BUSINESS

9. PUBLIC HEARING-BUDGET AMENDMENTS FISCAL YEAR 2017-2018 pg. 25

City Finance Officer Cindy Dooley

10. RESOLUTION TO APPROPRIATE MONEY AND PROVIDE FOR THE PAYMENT OF DEBTS AND EXPENSES FOR THE CITY OF POLSON IN FISCAL YEAR 2017-2018 AS ALLOWED BY MCA 7-6-4006 pg. 25

City Finance Officer Cindy Dooley

Vote Required

11. RIDGEWATER TIME EXTENSION REQUEST pg. 28

City Planner Kyle Roberts

Vote Required

12. RESOLUTION TO REQUEST DISTRIBUTION OF 2018 BRIDGE AND ROAD SAFETY AND ACCOUNTABILITY PROGRAM FUNDS (BaRSAA) pg. 51

City Finance Officer Cindy Dooley

Vote Required

13. WASTEWATER RESOURCE RECOVERY FACILITY UPDATE/DISCUSSION/DECISION

City Manager Mark shrives

Vote Required

14. ADJOURN

The City of Polson encourages public participation in its public meetings and hearings. In doing so the City holds its meetings in handicapped accessible facilities. Any persons desiring accommodations for a handicapping condition should call the City Clerk at 883-8203 for more information

For doc #s from 131811 to 131940

5a.

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 General All-Purpose Fund	410200 Executive Services	4895 8x8, INC.	EXEC-TELEPHN SERV	35.96
1000 General All-Purpose Fund	410360 Municipal Court	4880 ACCESS MONTANA	CORT-INTERNET SERVIC	15.00
1000 General All-Purpose Fund	410360 Municipal Court	2031 DENNIS DEVRIES	CORT-CITY JUDGE CONT	1,650.00
1000 General All-Purpose Fund	410360 Municipal Court	1925 VALLEY BUSINESS SYTEMS	CORT-SHARED COPIER C	59.00
1000 General All-Purpose Fund	410360 Municipal Court	5084 KEN AVISON	CORT-SUBSTITUTE JUDG	52.50
1000 General All-Purpose Fund	410360 Municipal Court	4895 8x8, INC.	CORT-TELPHNE SERV	69.27
1000 General All-Purpose Fund	410400 Administrative Services	4880 ACCESS MONTANA	ADMN-INTERNET SERVIC	15.00
1000 General All-Purpose Fund	410400 Administrative Services	2074 VERIZON WIRELESS	ADMN-C.M. CELL PHONE	53.67
1000 General All-Purpose Fund	410400 Administrative Services	2074 VERIZON WIRELESS	ADMN-C.M. TABLET	40.01
1000 General All-Purpose Fund	410400 Administrative Services	4895 8x8, INC.	ADMN-TELEPHN SERV	32.14
1000 General All-Purpose Fund	410400 Administrative Services	4895 8x8, INC.	ADMN-SHARED TELPHN S	20.07
1000 General All-Purpose Fund	410500 Financial Services	4880 ACCESS MONTANA	FINC-INTERNET SERVIC	15.00
1000 General All-Purpose Fund	410500 Financial Services	000282 QUILL CORPORATION	FINC-STORAGE BOXES	39.99
1000 General All-Purpose Fund	410500 Financial Services	4895 8x8, INC.	FINC-TELPHN SERV	64.28
1000 General All-Purpose Fund	410500 Financial Services	4895 8x8, INC.	FINC-SHARED TELEPHN	20.06
1000 General All-Purpose Fund	411100 Legal Services	5125 FIELD LAW OFFICES, PLLC	FACL-CITY ATTYNY CONT	2,200.00
1000 General All-Purpose Fund	411100 Legal Services	4820 M RICHARD GEBHARDT	FACL-CONTRCT CITY AT	2,200.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2943 CLICK HERE DESIGNS	FACL-WEB MAINT, EMAI	147.35
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000877 JOHNCO STORAGE	FACL-STORAGE 11/1-30	75.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	1925 VALLEY BUSINESS SYTEMS	FACL-COPIER 305 CLN/	35.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	1925 VALLEY BUSINESS SYTEMS	FACL-COPIER 3551C CL	141.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	001145 MISSOULA TEXTILE SERVICES	FACL-RUGS	74.63
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	001145 MISSOULA TEXTILE SERVICES	FACL-RUGS	74.63
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	3068 WALMART COMMUNITY CREDIT	FACL- STAFF PICNIC	141.03
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	3068 WALMART COMMUNITY CREDIT	FACL-SUPPLIES	26.86
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	3025 FIRST BANKCARD	FACL-MALWARE SUBSCRI	39.99
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	3025 FIRST BANKCARD	FACL-FREEDCAMP SUBSC	26.97
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	3025 FIRST BANKCARD	FACL - CC REWARDS	-50.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000300 HARBOR LIGHT FURNITURE &	FACL-NEW WINDOW BLIN	150.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000282 QUILL CORPORATION	FACL-MISC OFFICE SUP	143.91
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	4922 PURCHASE POWER	FACL-POSTAGE	503.50
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	999999 DEPARTMENT OF	FACL-FLAG TO FLY OVE	56.55
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2888 MISSION VALLEY SECURITY	FACL-QTRLY ALARM MON	35.50
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2888 MISSION VALLEY SECURITY	FACL-QTRLY ALARM MON	75.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2888 MISSION VALLEY SECURITY	FACL-OUTSTANDING CRE	-0.50
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000044 REPUBLIC SERVICES #889	FACL-WASTE DISPOSAL	60.07
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000185 SUPER 1 FOODS	FACL-BEEF PATTIES	35.92
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000185 SUPER 1 FOODS	FACL-BAG OF ICE	6.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000185 SUPER 1 FOODS	FACL-VEND MACHINE SU	5.58
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000185 SUPER 1 FOODS	FACL-CLN SUPPLIES	13.65
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	4895 8x8, INC.	FACL-TELEPHN SERV	108.23
1000 General All-Purpose Fund	420140 Crime Control and	4880 ACCESS MONTANA	POLC-INTERNET SERVIC	15.00
1000 General All-Purpose Fund	420140 Crime Control and	4880 ACCESS MONTANA	POLC-1003 1ST ST E S	57.94
1000 General All-Purpose Fund	420140 Crime Control and	000046 BEACON TIRE CENTER	POLC-FORD EXPLR TIRE	105.00
1000 General All-Purpose Fund	420140 Crime Control and	1879 THE UPS STORE	POLC-SHIPMENT	13.69
1000 General All-Purpose Fund	420140 Crime Control and	1879 THE UPS STORE	POLC-SHIPMENT	11.16
1000 General All-Purpose Fund	420140 Crime Control and	1925 VALLEY BUSINESS SYTEMS	POLC-SHARED COPIER C	59.00
1000 General All-Purpose Fund	420140 Crime Control and	4743 WEX BANK	POLC-FUEL 9/1-30/18	2,940.09
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-SUPPLIES	110.20
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-THERMAL PAPER	58.00
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-DVDS & SUPPLIES	77.88
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-SUPPLIES	32.38

For doc #s from 131811 to 131940

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-SUPLLIES	44.80
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-CC REWARDS	-50.00
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-CC REWARDS	-100.00
1000 General All-Purpose Fund	420140 Crime Control and	3889 INTOXIMETERS	POLC-MOUTHPIECE FST	146.25
1000 General All-Purpose Fund	420140 Crime Control and	4684 WASH N' GO, LLC	POLC-VEH WASH 9/1-30	62.11
1000 General All-Purpose Fund	420140 Crime Control and	2888 MISSION VALLEY SECURITY	POLC-QTRLY ALARM MON	218.85
1000 General All-Purpose Fund	420140 Crime Control and	2888 MISSION VALLEY SECURITY	POLC-QTRLY ALARM MON	35.50
1000 General All-Purpose Fund	420140 Crime Control and	000044 REPUBLIC SERVICES #889	POLC-SHARED WASTE DI	31.93
1000 General All-Purpose Fund	420140 Crime Control and	000185 SUPER 1 FOODS	POLC-WATER	8.97
1000 General All-Purpose Fund	420140 Crime Control and	2074 VERIZON WIRELESS	POLC-I PHONES	375.55
1000 General All-Purpose Fund	420140 Crime Control and	2074 VERIZON WIRELESS	POLC-DATA	80.02
1000 General All-Purpose Fund	420140 Crime Control and	2074 VERIZON WIRELESS	POLC-BASIC PHOENS	125.84
1000 General All-Purpose Fund	420140 Crime Control and	3857 STANFORD POLICE &	POLC-D MOLL ARMOR VE	862.30
1000 General All-Purpose Fund	420140 Crime Control and	3614 TOBY'S CARWASH LLC	POLC-VEH WASH 9/1-30	8.45
1000 General All-Purpose Fund	420140 Crime Control and	4895 8x8, INC.	POLC-TELEPHNE SERVIC	233.11
1000 General All-Purpose Fund	420140 Crime Control and	4849 JOHN DEERE FINANCIAL	POLC-ASST PRODUCT RE	-11.81
1000 General All-Purpose Fund	420400 Fire Protection and	4880 ACCESS MONTANA	FIRE-INTERNET SERVIC	15.00
1000 General All-Purpose Fund	420400 Fire Protection and	4743 WEX BANK	FIRE-FUEL 09/1-30/18	457.42
1000 General All-Purpose Fund	420400 Fire Protection and	3306 POLSON PROPANE	FIRE-PROPANE	55.02
1000 General All-Purpose Fund	420400 Fire Protection and	4895 8x8, INC.	FIRE-TELEPHONE SERVI	32.14
1000 General All-Purpose Fund	420520 Code Enforcement	4743 WEX BANK	PLNG-M ELLERMANN FUE	161.76
1000 General All-Purpose Fund	420520 Code Enforcement	3025 FIRST BANKCARD	CODE-ME TRAVEL	295.11
1000 General All-Purpose Fund	420520 Code Enforcement	000185 SUPER 1 FOODS	PLNG-CODE CMLPLC 1ST	7.88
1000 General All-Purpose Fund	420520 Code Enforcement	2074 VERIZON WIRELESS	PLNG-M ELLERMANN CEL	52.18
1000 General All-Purpose Fund	420520 Code Enforcement	2074 VERIZON WIRELESS	PLNG-M ELLERMANN COM	40.07
1000 General All-Purpose Fund	420520 Code Enforcement	4895 8x8, INC.	PLNG-M ELLERMANN TEL	29.14
1000 General All-Purpose Fund	420540 Land Use	4880 ACCESS MONTANA	PLNG-INTERNET SERVIC	15.00
1000 General All-Purpose Fund	420540 Land Use	000080 LAKE COUNTY LEADER	PLNG-PUB HEAR COURGA	61.34
1000 General All-Purpose Fund	420540 Land Use	000080 LAKE COUNTY LEADER	PLNG-PUB HEAR COURGA	30.67
1000 General All-Purpose Fund	420540 Land Use	4743 WEX BANK	PLNG-FUEL 09/01-30/1	36.63
1000 General All-Purpose Fund	420540 Land Use	3025 FIRST BANKCARD	PLAN-BITDEFENDER	59.99
1000 General All-Purpose Fund	420540 Land Use	3025 FIRST BANKCARD	PLAN-KR TRAVEL	396.00
1000 General All-Purpose Fund	420540 Land Use	3025 FIRST BANKCARD	PLAN-BS TRAVEL	396.00
1000 General All-Purpose Fund	420540 Land Use	3025 FIRST BANKCARD	PLAN-CC REWARDS	-50.00
1000 General All-Purpose Fund	420540 Land Use	4895 8x8, INC.	PLNG-TELEPHONE SERVI	32.14
1000 General All-Purpose Fund	420540 Land Use	4895 8x8, INC.	PLNG-BP TECH SHARED	16.07
1000 General All-Purpose Fund	430240 Road and Street	4849 JOHN DEERE FINANCIAL	STRT-IPHONE CRG CABL	25.47
1000 General All-Purpose Fund	430240 Road and Street	4880 ACCESS MONTANA	STRT-SATELITE @1003	28.97
1000 General All-Purpose Fund	430240 Road and Street	000034 WESTERN BUILDING CENTER	STRT-LOCK NUT FOR PO	0.43
1000 General All-Purpose Fund	430240 Road and Street	2234 ACE HARDWARE/ TREMPER'S	STRT-MOPSTICK WNGNUT	14.99
1000 General All-Purpose Fund	430240 Road and Street	3068 WALMART COMMUNITY CREDIT	STRT- SUPPLIES	41.16
1000 General All-Purpose Fund	430240 Road and Street	3068 WALMART COMMUNITY CREDIT	PRKS- SUPPLIES	59.93
1000 General All-Purpose Fund	430240 Road and Street	2888 MISSION VALLEY SECURITY	STRT-QTRLY ALARM MON	56.46
1000 General All-Purpose Fund	430240 Road and Street	000044 REPUBLIC SERVICES #889	STRT-SHARED WASTE DI	31.93
1000 General All-Purpose Fund	430240 Road and Street	2074 VERIZON WIRELESS	STRT-CELL PHONE SERV	156.54
1000 General All-Purpose Fund	460430 Parks	4849 JOHN DEERE FINANCIAL	PRKS-TP ALUM RAKE	49.99
1000 General All-Purpose Fund	460430 Parks	4880 ACCESS MONTANA	PRKS-INTERNET SERVIC	15.00
1000 General All-Purpose Fund	460430 Parks	4880 ACCESS MONTANA	PRKS-SATELITE SERVIC	28.97
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-1" PVC BALL VAL	5.99
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-9" RECIP BL 2PK	9.29
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-NUT FLANGE 8MM	2.59
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-ANTIFREEZE, GLO	28.93

For doc #s from 131811 to 131940

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-ASST PVC	12.57
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-CHAIN LUBE OIL	14.99
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-COUPLE COMP 1"	12.98
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-PADLOCK COMB	21.99
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-RECIP SAW HD DE	89.99
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-ELBOW 2" 90 DEG	11.96
1000 General All-Purpose Fund	460430 Parks	001145 MISSOULA TEXTILE SERVICES	PRKS-LAUNDRY	12.47
1000 General All-Purpose Fund	460430 Parks	001145 MISSOULA TEXTILE SERVICES	PRKS-LAUNDRY	12.47
1000 General All-Purpose Fund	460430 Parks	001145 MISSOULA TEXTILE SERVICES	PRKS-LAUNDRY	12.47
1000 General All-Purpose Fund	460430 Parks	001145 MISSOULA TEXTILE SERVICES	PRKS-LAUNDRY	12.47
1000 General All-Purpose Fund	460430 Parks	4743 WEX BANK	PRKS-FUEL 09/01-30/1	473.31
1000 General All-Purpose Fund	460430 Parks	000044 REPUBLIC SERVICES #889	PRKS-WASTE DISPOSAL	16.42
1000 General All-Purpose Fund	460430 Parks	2074 VERIZON WIRELESS	PRKS-CELL PHONE SERV	117.18
1000 General All-Purpose Fund	460430 Parks	4895 8x8, INC.	PRKS-TELEPHONE SERVI	64.28
Total for Fund:				17,641.78
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-MLEA GRADUATION	48.46
2020 Police Municipal Services	420140 Crime Control and	2074 VERIZON WIRELESS	POLC-MBB EMBEDDED	640.26
2020 Police Municipal Services	420140 Crime Control and	4849 JOHN DEERE FINANCIAL	POLC-K-9 SUPPLIES	71.98
2020 Police Municipal Services	420140 Crime Control and	4849 JOHN DEERE FINANCIAL	POLC-NEW K-9 SUPPLIE	477.96
Total for Fund:				1,238.66
2394 Building Code Enforcement	420500 Protective Inspections	4880 ACCESS MONTANA	BLDG-INTERNET SERVIC	15.00
2394 Building Code Enforcement	420500 Protective Inspections	2074 VERIZON WIRELESS	BLDG-CELL PHONE SERV	52.18
2394 Building Code Enforcement	420500 Protective Inspections	4895 8x8, INC.	BLDG-TELEPHONE SERV	32.14
2394 Building Code Enforcement	420500 Protective Inspections	4895 8x8, INC.	BLDG-BP TECH SHARED	16.07
Total for Fund:				115.39
2395 Tree Fund	480150 Tree Conservation	000011 MISSION VALLEY POWER	PRKS-SPORTS COMPLX,	25.77
Total for Fund:				25.77
2720 Police Donations	420140 Crime Control and	3025 FIRST BANKCARD	POLC-RETIREMENT GIFT	350.00
Total for Fund:				350.00
2810 Police Training Fund	420140 Crime Control and	3142 ALAN BOOTH	POLC-AB TRAVEL MEALS	32.00
Total for Fund:				32.00
2820 Gas Apportionment Tax	430240 Road and Street	2234 ACE HARDWARE/ TREMPER'S	STRT-VLV GATE	29.99
2820 Gas Apportionment Tax	430240 Road and Street	4743 WEX BANK	STRT-FUEL 9/01-30/18	459.26
2820 Gas Apportionment Tax	430240 Road and Street	2547 TREASURE STATE CONCRETE	STRT-3/8 CHIPS, CRS-	693.32
2820 Gas Apportionment Tax	430240 Road and Street	2547 TREASURE STATE CONCRETE	STRT-3/8 CHIPS, CRS-	685.11
2820 Gas Apportionment Tax	430240 Road and Street	2547 TREASURE STATE CONCRETE	STRT-3/8 CHIPS, CRS-	434.49
2820 Gas Apportionment Tax	430240 Road and Street	2547 TREASURE STATE CONCRETE	STRT-3/8 CHIPS, CRS-	1,399.91
Total for Fund:				3,702.08

For doc #s from 131811 to 131940

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
5010 Golf Fund	214600 Retainage Payable	5128 LOCKHART LAW FIRM, APC	GLFM- RETAINAGE RELE	16,922.72
5010 Golf Fund	460446 Golf Course -	4880 ACCESS MONTANA	GLFM-SATELITE SERVIC	77.94
5010 Golf Fund	460446 Golf Course -	4425 DEPARTMENT OF REVENUE	GLFM - FINAL GRT O &	810.44
5010 Golf Fund	460446 Golf Course -	2234 ACE HARDWARE/ TREMPER'S	GLFM-SEAL TAPE, GREA	14.13
5010 Golf Fund	460446 Golf Course -	001145 MISSOULA TEXTILE SERVICES	GLFM-LAUNDRY	19.16
5010 Golf Fund	460446 Golf Course -	001145 MISSOULA TEXTILE SERVICES	GLFM-LAUNDRY	6.73
5010 Golf Fund	460446 Golf Course -	001145 MISSOULA TEXTILE SERVICES	GLFM-LAUNDRY	13.28
5010 Golf Fund	460446 Golf Course -	001145 MISSOULA TEXTILE SERVICES	GLFM-LAUNDRY	6.73
5010 Golf Fund	460446 Golf Course -	5128 LOCKHART LAW FIRM, APC	GLFM-O & J GOLF SETT	81,044.40
5010 Golf Fund	460446 Golf Course -	5128 LOCKHART LAW FIRM, APC	GLFM- 1½ GRT TO STAT	-810.44
5010 Golf Fund	460446 Golf Course -	2547 TREASURE STATE CONCRETE	GLFM-MASONRY SAND	1,845.39
5010 Golf Fund	460446 Golf Course -	2094 WILBUR ELLIS COMPANY	GLFM-WG AUTUMN ELITE	5,741.37
5010 Golf Fund	460446 Golf Course -	2094 WILBUR ELLIS COMPANY	GLFM-ASST FERTILIZER	11,062.47
5010 Golf Fund	460446 Golf Course -	2094 WILBUR ELLIS COMPANY	GLFM-HERITAGE BO SYG	2,536.00
5010 Golf Fund	460446 Golf Course -	4955 PACIFIC GOLF & TURF LLC	GLFM-JD SNAP RING, W	24.86
5010 Golf Fund	460446 Golf Course -	2094 WILBUR ELLIS COMPANY	GLFM-AUTUMN ELITE	6,379.30
5010 Golf Fund	460446 Golf Course -	2094 WILBUR ELLIS COMPANY	GLFM-FUNGICIDE RETUR	-561.00
5010 Golf Fund	460446 Golf Course -	000644 CITY OF POLSON WATER	GLFM-COURSE RESTROOM	50.47
5010 Golf Fund	460446 Golf Course -	000644 CITY OF POLSON WATER	GLFM-COURSE RESTROOM	100.47
5010 Golf Fund	460446 Golf Course -	000644 CITY OF POLSON WATER	GLFM-COURSE RESTROOM	80.15
5010 Golf Fund	460446 Golf Course -	000644 CITY OF POLSON WATER	GLFM-COURSE RESTROOM	105.79
5010 Golf Fund	460446 Golf Course -	1864 CHS/MOUNTAIN WEST	GLFM-FUEL	829.11
5010 Golf Fund	460446 Golf Course -	1864 CHS/MOUNTAIN WEST	GLFM-FUEL	1,335.92
5010 Golf Fund	460446 Golf Course -	2888 MISSION VALLEY SECURITY	GLFM-QTRLY ALARM MON	104.85
5010 Golf Fund	460446 Golf Course -	000044 REPUBLIC SERVICES #889	GLFM-WASTE DISPOSAL	125.92
5010 Golf Fund	460446 Golf Course -	2074 VERIZON WIRELESS	GLFM-CELL PHONE SERV	147.24
5010 Golf Fund	460446 Golf Course -	4895 8x8, INC.	GLFM-TELEPHONE SERVI	32.14
5010 Golf Fund	460447 Golf Course - Pro Shop	000076 LINK'S MANAGEMENT, INC.	GLFP-PRO CONTRCT SER	10,712.42
5010 Golf Fund	460447 Golf Course - Pro Shop	000316 WALLACES GOLF SHOP	GLFP-FB ADVERTISEMNT	20.00
5010 Golf Fund	460447 Golf Course - Pro Shop	000316 WALLACES GOLF SHOP	GLFP-CITY SHARE CC A	2,586.28
5010 Golf Fund	460447 Golf Course - Pro Shop	001145 MISSOULA TEXTILE SERVICES	GLFP-LAUNDRY	4.42
5010 Golf Fund	460447 Golf Course - Pro Shop	001145 MISSOULA TEXTILE SERVICES	GLFP-LAUNDRY	12.77
5010 Golf Fund	460447 Golf Course - Pro Shop	001145 MISSOULA TEXTILE SERVICES	GLFP-LAUNDRY	4.00
5010 Golf Fund	460447 Golf Course - Pro Shop	001145 MISSOULA TEXTILE SERVICES	GLFP-LAUNDRY	4.00
5010 Golf Fund	460447 Golf Course - Pro Shop	000644 CITY OF POLSON WATER	GLFP-PRO SHOP WATER,	157.85
5010 Golf Fund	460447 Golf Course - Pro Shop	000044 REPUBLIC SERVICES #889	GLFP-SHARED WASTE DI	116.65
5010 Golf Fund	460448 Golf Course - Carts	1864 CHS/MOUNTAIN WEST	GLFP-FUEL	353.58
5010 Golf Fund	460448 Golf Course - Carts	1864 CHS/MOUNTAIN WEST	GLFP-FUEL	435.94
5010 Golf Fund	460450 Golf Course Restaurant	3233 FOOD SERVICES OF AMERICA	GLFR-FOOD SUPPLY	230.53
5010 Golf Fund	460450 Golf Course Restaurant	000185 SUPER 1 FOODS	GLFR-FOOD SUPPLY	2.27
5010 Golf Fund	460460 G. C. Restaurant O & M	3306 POLSON PROPANE	GLFR-PROPANE FUEL	263.74
5010 Golf Fund	460460 G. C. Restaurant O & M	001145 MISSOULA TEXTILE SERVICES	GLFR-LAUNDRY	37.34
5010 Golf Fund	460460 G. C. Restaurant O & M	001145 MISSOULA TEXTILE SERVICES	GLFR-LAUNDRY	15.35
5010 Golf Fund	460460 G. C. Restaurant O & M	001145 MISSOULA TEXTILE SERVICES	GLFR-LAUNDRY	35.79
5010 Golf Fund	460460 G. C. Restaurant O & M	001145 MISSOULA TEXTILE SERVICES	GLFR-LAUNDRY	13.80
5010 Golf Fund	460460 G. C. Restaurant O & M	000644 CITY OF POLSON WATER	GLFR-WATER, SEWR, STRM	157.84
5010 Golf Fund	460460 G. C. Restaurant O & M	2888 MISSION VALLEY SECURITY	GLFR-QTRLY ALARM MON	52.50
5010 Golf Fund	460460 G. C. Restaurant O & M	000044 REPUBLIC SERVICES #889	GLFR-SHARED WASTE DI	116.64
5010 Golf Fund	460460 G. C. Restaurant O & M	4459 GRIME FIGHTERS OF	GLFR-HOOD EXHAUSE CL	395.00
5010 Golf Fund	490200 Revenue Bonds	4823 VALLEY BANK OF RONAN	GLFM-REVENUE BOND PM	20,792.82
5010 Golf Fund	490200 Revenue Bonds	4823 VALLEY BANK OF RONAN	GLFM-REVENUE BOND PM	12,854.41
5010 Golf Fund	490510 Bank Loan Debt Service	4823 VALLEY BANK OF RONAN	GLFM-EQUIP LOAN PMT	8,479.31

For doc #s from 131811 to 131940

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
5010 Golf Fund	490510 Bank Loan Debt Service	4823 VALLEY BANK OF RONAN	GLFM-EQUIP LOAN PMT	7,840.87
			Total for Fund:	193,741.66
5210 Water Fund	430500 Water Utilities	4880 ACCESS MONTANA	WATR-INTERNET SERVICI	15.00
5210 Water Fund	430500 Water Utilities	4880 ACCESS MONTANA	WATR-SATELTIE SERVIC	38.97
5210 Water Fund	430500 Water Utilities	3068 WALMART COMMUNITY CREDIT	WATR- SUPPLIES	36.76
5210 Water Fund	430500 Water Utilities	3025 FIRST BANKCARD	WATR-HAMMER DRILL	209.77
5210 Water Fund	430500 Water Utilities	3025 FIRST BANKCARD	WATR-OFFICE SUBSCRIP	104.99
5210 Water Fund	430500 Water Utilities	3025 FIRST BANKCARD	WATR- CC REWARDS	-75.00
5210 Water Fund	430500 Water Utilities	3025 FIRST BANKCARD	WATR-AW TRAVEL REFUN	-138.03
5210 Water Fund	430500 Water Utilities	3614 TOBY'S CARWASH LLC	WATR-VEH WASH 9/1-30	5.73
5210 Water Fund	430500 Water Utilities	4895 8x8, INC.	WATR-TELEPHONE SERVI	52.21
5210 Water Fund	430550 Transmission and	000034 WESTERN BUILDING CENTER	WATR-STITCH SCREW, F	64.65
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-ASST GALV PARTS	25.94
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-FOAM WASP SPRY	7.98
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-ASST MISC PARTS	59.13
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-COMP CONNECTR	5.98
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-FLEXSEAL SPRAY	12.99
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-KEY	7.00
5210 Water Fund	430550 Transmission and	4743 WEX BANK	WATR-FUEL 09/01-30/1	252.13
5210 Water Fund	430550 Transmission and	2547 TREASURE STATE CONCRETE	WATR-3/4 RECYCLE	169.71
5210 Water Fund	430550 Transmission and	2007 UTILITIES UNDERGROUND	WATR-UTIL LOCATES SE	25.12
5210 Water Fund	430550 Transmission and	000044 REPUBLIC SERVICES #889	WATR-SHARED WASTE DI	30.65
5210 Water Fund	430550 Transmission and	2074 VERIZON WIRELESS	WATR-CELL PHONE SERV	242.75
5210 Water Fund	430550 Transmission and	4793 AUTOZONE, INC	WATR-HEATER HOSE CON	3.30
5210 Water Fund	430550 Transmission and	4793 AUTOZONE, INC	WATR-LTV BATTERY	34.50
5210 Water Fund	430550 Transmission and	4793 AUTOZONE, INC	WATR-BALL/U JOINT SE	102.50
5210 Water Fund	430550 Transmission and	4793 AUTOZONE, INC	WATR-BALL/U JOINT SE	-102.50
5210 Water Fund	430560 Geographical Information	4895 8x8, INC.	W.G.I.S.-TELEPHONE S	16.07
5210 Water Fund	430570 Customer Accounting and	000005 POSTMASTER	WATR-BILLING RESERVE	300.00
5210 Water Fund	430570 Customer Accounting and	4507 MT WATERWORKS, LLC	WATR-COIL METER PIT,	1,332.00
5210 Water Fund	430570 Customer Accounting and	2888 MISSION VALLEY SECURITY	WATR-SERVICE CALL	314.80
5210 Water Fund	430570 Customer Accounting and	2888 MISSION VALLEY SECURITY	WATR-QTRLY ALARM MON	128.50
			Total for Fund:	3,283.60
5310 Sewer Fund	430600 Sewer Utilities	4880 ACCESS MONTANA	SEWR-INTERNET SERVICI	15.00
5310 Sewer Fund	430600 Sewer Utilities	4880 ACCESS MONTANA	SEWR-SATELITE SERVIC	38.97
5310 Sewer Fund	430600 Sewer Utilities	3068 WALMART COMMUNITY CREDIT	SEWR- SUPPLIES	36.76
5310 Sewer Fund	430600 Sewer Utilities	3025 FIRST BANKCARD	SEWR-LAPTOP SCREEN	40.84
5310 Sewer Fund	430600 Sewer Utilities	3025 FIRST BANKCARD	SEWR-OFFICE SUBSCRIP	105.00
5310 Sewer Fund	430600 Sewer Utilities	3025 FIRST BANKCARD	SEWR- CC REWARDS	-75.00
5310 Sewer Fund	430600 Sewer Utilities	3025 FIRST BANKCARD	SEWR-CD TRAVEL REFUN	-138.03
5310 Sewer Fund	430600 Sewer Utilities	3614 TOBY'S CARWASH LLC	SEWR-VEH WASH 9/1-30	5.73
5310 Sewer Fund	430600 Sewer Utilities	2074 VERIZON WIRELESS	SEWR-CELL PHONE SERV	242.75
5310 Sewer Fund	430600 Sewer Utilities	4895 8x8, INC.	SEWR-TELEPHONE SERVI	52.20
5310 Sewer Fund	430630 Collection and	000011 MISSION VALLEY POWER	SEWR-WEST SHORE	134.96
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-POSTHOLE TAMPER	39.99
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-ELEC TAPE	12.90
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-BLK GLS SPRYPAI	23.96
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-ASST PRODUCT	72.87

For doc #s from 131811 to 131940

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
5310 Sewer Fund	430630 Collection and	4743 WEX BANK	SEWR-FUEL 09/01-30/1	603.12
5310 Sewer Fund	430630 Collection and	2007 UTILITIES UNDERGROUND	SEWR-UTIL LOCATES SE	25.12
5310 Sewer Fund	430630 Collection and	4756 J&M TRANSPORTATION	SEWR-COURIER SERV SE	108.00
5310 Sewer Fund	430630 Collection and	4793 AUTOZONE, INC	SEWR-HEATER HOSE CON	3.29
5310 Sewer Fund	430630 Collection and	4793 AUTOZONE, INC	SEWR-LTV BATTERY	34.49
5310 Sewer Fund	430630 Collection and	4793 AUTOZONE, INC	SEWR-BALL/U JOINT SE	102.49
5310 Sewer Fund	430630 Collection and	4793 AUTOZONE, INC	SEWR-BALL/U JOINT SE	-102.49
5310 Sewer Fund	430640 Treatment and Disposal	2547 TREASURE STATE CONCRETE	SEWR-3/4 RECYCLE	169.70
5310 Sewer Fund	430640 Treatment and Disposal	000044 REPUBLIC SERVICES #889	SEWR-SHARED WASTE DI	30.65
5310 Sewer Fund	430640 Treatment and Disposal	2183 DOWL	SEWR-T.O.#4 INVOICE	42,924.69
5310 Sewer Fund	430640 Treatment and Disposal	2183 DOWL	SEWR-HWTP SAFETY EQU	491.50
5310 Sewer Fund	430660 Geographical Information	4895 8x8, INC.	S.G.I.S.-TELEPHONE S	16.07
5310 Sewer Fund	430670 Customer Accounting and	000005 POSTMASTER	SEWR-BILLING RESERVE	300.00
5310 Sewer Fund	430670 Customer Accounting and	4507 MT WATERWORKS, LLC	SEWR-COIL METER PIT,	1,332.00
5310 Sewer Fund	430670 Customer Accounting and	2888 MISSION VALLEY SECURITY	SEWR-QTRLLY ALARM MO	36.00
Total for Fund:				46,683.53
Total:				266,814.47

City of Polson
Fund Summary for Claims
For the Accounting Period: 10/18

Fund/Account	Amount
1000 General All-Purpose Fund	
101000	\$17,641.78
2020 Police Municipal Services Levy	
101000	\$1,238.66
2394 Building Code Enforcement	
101000	\$115.39
2395 Tree Fund	
101000	\$25.77
2720 Police Donations	
101000	\$350.00
2810 Police Training Fund	
101000	\$32.00
2820 Gas Apportionment Tax Fund	
101000	\$3,702.08
5010 Golf Fund	
101000	\$193,741.66
5210 Water Fund	
101000	\$3,283.60
5310 Sewer Fund	
101000	\$46,683.53
Total:	\$266,814.47

CITY OF POLSON COMMISSION MEETING

Commission Chambers

October 1, 2018

5c.

7:00 p.m.

ATTENDANCE: Mayor Briney, Commissioners Donovan, Howlett, Martin, Moll, City Manager Mark Shrives and City Clerk Cora Pritt

ABSENT: Commissioners Marchello and Turner

OTHERS PRESENT (who voluntarily signed in): Elsa Duford, Lita Fonda, Bonnie Manicke, Lee Manicke, and Rob Zolman

CALL TO ORDER: (00:01) Mayor Briney called the meeting to order. The Pledge of Allegiance was recited. Roll call was taken.

APPROVAL OF PROPOSED AGENDA (00:43) – Commissioner Martin motion to approve the proposed agenda. Commissioner Donovan second. Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC NOT ON THE AGENDA (01:13) –None

CONSENT AGENDA (01:27) - a. Additional June, 2018 claims, b. September 14-27, 2018 claims, c. City Commission Electronic Meeting Minutes September 17, 2018, d. City Commission Written Summary Meeting Minutes September 17, 2018. **Commissioner Howlett motion to approve the Consent Agenda. Commissioner Moll second.** Commission discussion: Commissioner Moll asked about the new snow plow. City Manager Shrives answered that the Streets Department is selling one of their older dump trucks to the Golf Maintenance Department. The Golf Maintenance Department will be selling one of their old dump trucks. The new dump truck is a used truck from Seattle Washington. Commissioner Martin asked about the grant writer that the Fire Department had hired. City Manager Shrives explained that the City was partnering with Polson Rural Fire Department in hiring this grant writer that the Rural Fire Department had found. The grant will be for the purchase of SCBA equipment. Public comment: none **VOTE: Unanimous Motion carried.**

CITY MANAGER COMMENTS (04:37)-City Manager Shrives commented that he had received a complimentary note from S. Conrad on the way that Cameron Milton and Roger Wallace professionally handle the running of the golf course. Code Compliance update: 44 complaints in September. 38 have been dealt with. The City is dealing with issues on a complaint basis.

CITY POSITION REGARDING PROPOSED COUNTY TEXT AMENDMENTS TO 1993 POLSON DEVELOPMENT CODE (06:16) – City Planner Kyle Roberts presented this agenda item. Last month at the City County Planning Board meeting, Lake County presented the proposed amendments to the 1993 Polson Development Code. These amendments were at the request of an applicant. Within the City limits the 2016 Polson Development Code is the guide for development. The County is still using the 1993 Polson Development Code for outside the City limits. The proposed amendment would permit accessory dwelling units in the front yard of a property. In the event that a property would annex into the City this would become an issue. This is also in direct violation of Montana Code Annotated 76-2-203. City Staff is recommending sending a letter to the County Commissioners outlining the situation and the violation. What the applicant had proposed would be acceptable. The Lake County Planning Department modified the request. **Commissioner Howlett**

motion to approve sending Lake County Board of Commissioners a letter detailing the City's official position regarding Lake County's proposed text amendment to the 1993 Polson Development Code. Commissioner Moll second. Commission discussion: Commissioner Moll asked about the communication between the City and the County Commission. City Manager Shrives replied that he and Mayor Briney have met with the County Commission regarding the letter that is to be put together on the drug houses. There will be a meeting with the Ronan Police Chief, Tribal Police Chief, and Polson Police Chief before the letter is written. Commissioner Martin stated that there is already visibility with regards to this matter. Public Comment: Lita Fonda, Ward 1- commented one of the reasons for the text amendment by Lake County Planning Department was to bring that area into agreement with the other County Planning zones. Elsa Duford, Ward II – asked if the text is allowed to be amended, how the City will handle the issue when property is annexed. Will the structure have to be removed? City Planner Roberts answered that the City would have the authority to remove the structure but doubtful that would occur. Lita Fonda, Ward I – asked if manufactured home are permitted in Low Residential Zoning District within the City limits. City Planner Roberts answered yes. **VOTE: Unanimous Motion carried**

CITY OF POLSON GROWTH POLICY UPDATE (20:15) – City Planner Kyle Roberts presented this agenda item. This is an annual update of the Growth Policy per the 2016 Growth Policy. There is a time line to review and update. The Growth Policy is to be reviewed and updated every 10 years. There was an error on page 111. The incorrect statement has been corrected. Mayor Briney commended City Planner Roberts on catching the mistake and correcting it. City Planner Roberts added that this had also been presented to the City County Planning Board at the previous meeting and there were no revisions.

RIDGEWATER MASTERPLAN UPDATE/DISCUSSION (26:52) – City Planner Kyle Roberts presented this agenda item. Over the past year City Planner Kyle Roberts and City Manager Mark Shrives have conducted several meetings with the developers, Michael Maddy and Dennis Duty on reviewing and updating the 72 Conditions of Approval along with other issues. City Planner Roberts commented that the City would like to have a Land Use Attorney review the final Conditions of Approval. The current Time Extension is set to expire October 16, 2018. The City could grant a short extension to allow legal review. City Manager Shrives commented that the decision does not need to be made tonight. Commissioner Martin asked why have someone else review the Conditions? City Manager Shrives answered just to make sure the Conditions are compatible with the law. Developer Michael Maddy commented that they are not interested in any legal review. The corrections were simple and don't require legal review. Developer Dennis Duty commented that this is all very frustrating. A whole year was spent on updating the Conditions of Approval. The updated Conditions of Approval were agreed upon. Mayor Briney commented that he does not want to see this become another legal battle. Commissioner Moll asked if a different attorney could review the documents since the Developers do not want the previous Land Use Attorney to review the documents. Commissioner Martin put a time limit of one week review. Commissioner Howlett agreed that the Conditions should be looked at. Developer Dennis Duty commented that he's not opposed to the review just the time limits. City Manager Shrives explained he's not looking for a fight, just wants a legal perspective. Developer Duty commented that the updated Conditions of Approval are within City Code. Mayor Briney commented that he would like to have legal review of the updated Conditions just to keep the City safe. Developer Michael Maddy commented that the City should have their own attorney, Richard Gebhardt, review the updated Conditions. This is really simple. City Manager Shrives commented that the City would stay on track with this. Commissioner Martin commented that if there are any issues that Mr. Maddy and Mr. Duty need to be kept informed.

Mayor Briney inquired of the Commission if action minutes were agreeable. The Commission agreed.

Adjourn (47:50) - Commissioner Donovan motion to adjourn. Commissioner Howlett second.

VOTE: Unanimous Motion carried.

ADJOURN: 7:48 p.m.

Mayor Paul Briney

ATTEST: _____

Cora E. Pritt, City Clerk

5d.



Montana Department of Revenue



Gene Walborn
Director

Steve Bullock
Governor

September 26, 2018

License Type: Montana All-Alcoholic Beverages with Catering Endorsement License

License Number: 15-860-3791-002

Subject: Transfer of Ownership

Applicant: Flathead Lake Food & Beverage, LLC – Member: Scott E. Biggs

Location Address: d/b/a Lakeview Bar & Grill, 820 Shoreline Drive, Polson, Lake County, Montana

EXISTING LICENSED PREMISES

We need your help to determine if the above applicant and location comply with all laws and ordinances administered by your office. We ask that you advise us by **October 8, 2018**, if there is a compliance issue. We will assume the laws and ordinances have been met if we don't hear from you by that date.

Building, health and fire approval will be required before department approval will be considered. Building, health and fire officials will be contacted by the applicant to schedule final inspections.

It is important for you to understand that local laws are not enforced through the alcoholic beverage licensing process. There are additional factors that can influence the issuance of a license or prevent processing of the application such as:

- Compliance with local laws may influence our final decision; and
- Notification of a local deficiency

Questions? Please contact me at the address, telephone number or e-mail below.

Sincerely,

Patty Kautz
Licensing & Compliance Specialist
Department of Revenue
Alcoholic Beverage Control Division
PO Box 1712
Helena MT 59604-1712
Telephone (406) 444-0017
pkautz@mt.gov

Encl. Floor Plan and Application Pages
Certificate of Service

CERTIFICATE OF SERVICE

I certify that on 26th day of September, 2018, a true and correct copy of the foregoing has been served by placing same in the United States mail, postage prepaid, and addressed as follows:

POLSON CITY ATTORNEY
106 1ST STREET E
POLSON MT 59860-2137
cityttorney@cityofpolson.com

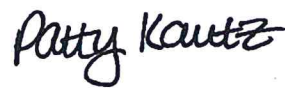
LAKE COUNTY SANITARIAN
COURTHOUSE 106 4TH AVE E
POLSON MT 59860
dluke@lakemt.gov

POLSON BUILDING INSPECTOR
106 1ST STREET E
POLSON MT 59860-2137
BLDGINSPECTOR@CITYOFPOLSON.COM

POLSON COUNCILPERSONS
106 1ST STREET E
POLSON MT 59860-2137

CONFEDERATED SALISH & KOOTENAI TRIBES
PO BOX 238
FLATHEAD AGENCY
PABLO MT 59855

CLINT COTTLE, CHIEF
POLSON FIRE DEPARTMENT
106 1ST STREET EAST
POLSON MT 59800
firechief@cityofpolson.com



General Information

The applicant is a: Limited Liability Company Ownership Type:

Is this a Montana Business? Yes No N/A

Joint Tenants with Rights of Survivorship (JTROS)? Yes No N/A

Name of Entity Applying: FLATHEAD LAKE FOOD & BEVERAGE, LLC

Business Name (DBA): LAKEVIEW BAR & GRILL



Business Address of Premises to be Licensed

Street Address

820 SHORELINE DR

Street Address 2

Unit Type

Unit

City

POLSON

State

MONTANA

Zip/Postal Code

59860

Country

USA

Street Address

24422 AVENIDA DE LA CARLOTA

Street Address 2

SUITE 490

Unit Type

Unit

City

LAGUNA HILLS

State

CALIFORNIA

Zip/Postal Code

92653

Country

USA

Business Contact Information

Contact Name

SCOTT BIGGS

Business Phone

949-221-0010

Cell Phone

949-910-8640

Fax

Email

Jessica@mtbevlaw.com

Are the premises for licensing located:

Within the boundaries of an incorporated city/town.

Within a distance of five miles of an incorporated city/town.

Within an unincorporated city/town or outside the boundaries of, and more than five miles distance from, any city/town whether incorporated or unincorporated.

City

POLSON

County

LAKE

Preparer Contact Information

Preparer Name

JESSICA BURBANK

Business Phone

4066257021

Cell Phone

Fax

Email

Jessica@mtbevlaw.com

Address

PO BOX 728 MISSOULA MT

Ownership Information

Does this business have multiple ownership tiers? Yes No N/A

Ownership Information

Type	Name	DOB	SSN	Shares	Address	City	State
Individual(s)	SCOTT E. BIGGS	[REDACTED]	[REDACTED]	0	24422 AVENIDA DE LA CARLOTA, STE 490	LAGUNA HILLS	CA

Officers and Directors

Name	Title	DOB	SSN	Address
SCOTT E. BIGGS	SOLE MEMBER	[REDACTED]	[REDACTED]	24422 AVENIDA DE LA CARLOTA, STE 490 LAGUNA HILLS CA 92653

Management Information

Who will manage your business operations? Individual

- Managing Entity information is not available at this time
- Individual Manager information is not available at this time

Managing Individuals

Name	DOB	SSN	Phone	Salary	Address
HUGH PETER TERTELING	[REDACTED]	[REDACTED]	4062607347	36,000.00	207 8TH AVENUE WEST POLSON MT 59860
LAURIE ANN JOYCE	[REDACTED]	[REDACTED]	4062088191	24,000.00	207 8TH AVENUE WEST POLSON MT 59860

Premises Information

1. Does the applicant's premises:

- a. Have permanently installed walls extending from floor to ceiling? Yes No N/A
- b. Have a unique, clearly defined address that is not shared with another business? Yes No N/A
(i.e. Suite or Unit Designated)
- c. Have another business operating out of the same premises? Yes No N/A
- d. Have a public external entrance that is shared with another premises for which a gambling operator license has been issued? Yes No N/A
- e. Share a common internal wall with another premises to which a gambling operator license has been issued? Yes No N/A
- f. Have a bar and at least 12 seats at the bar, tables or booths independent of gaming machines? Yes No N/A

2. Describe where the premises is located:

- a. Are the entrance doors of the premises proposed for licensing on the same street as, and within 600 feet of, the entrance doors of a building occupied exclusively as a church, synagogue or other place of worship or school (except a commercially operated or post secondary school)? Yes No N/A
- b. Is the premises located within 150 feet of another premises licensed for on-premises alcoholic beverage consumption? (As defined in 23-5-629 MCA) Yes No N/A
1. Does the second premises already have a permit for placement of video gambling machines? Yes No N/A
2. Is there a structural walkway between the two premises? Yes No N/A
3. Is the second premises licensee affiliated with the applicant? Yes No N/A
4. Is there an immediate family member related to the applicant within the ownership structure of the second premises licensee? Yes No N/A
5. Do the two licensed premises share any common management personnel? Yes No N/A
6. Would the applicant be considered a parent or subsidiary business entity of the second licensee? Yes No N/A
7. Does any person or entity within the ownership structure of the applicant share a commonality of business interest with any other person or entity within the ownership structure of the second licensee? Yes No N/A
8. Are there any contractual agreements or financing agreements between the applicant and the second licensee? Yes No N/A
9. Are there any investors common to the applicant and the second licensee? Yes No N/A

3. Is the premises within any defined zones:

- a. Where the sale of alcoholic beverages is restricted by city or county zoning ordinance? Yes No N/A
- b. Where gambling is restricted by city or county zoning ordinance? Yes No N/A

4. Is the building ready for use?

- a. The premises proposed for licensing: Is newly constructed
- Is a remodel of an existing premises
- Does not require any physical changes

5. Is the premises operated under a concession agreement?

- Yes No N/A

Concessionaire Information

Name of Owning Entity or Individual

Name of Business

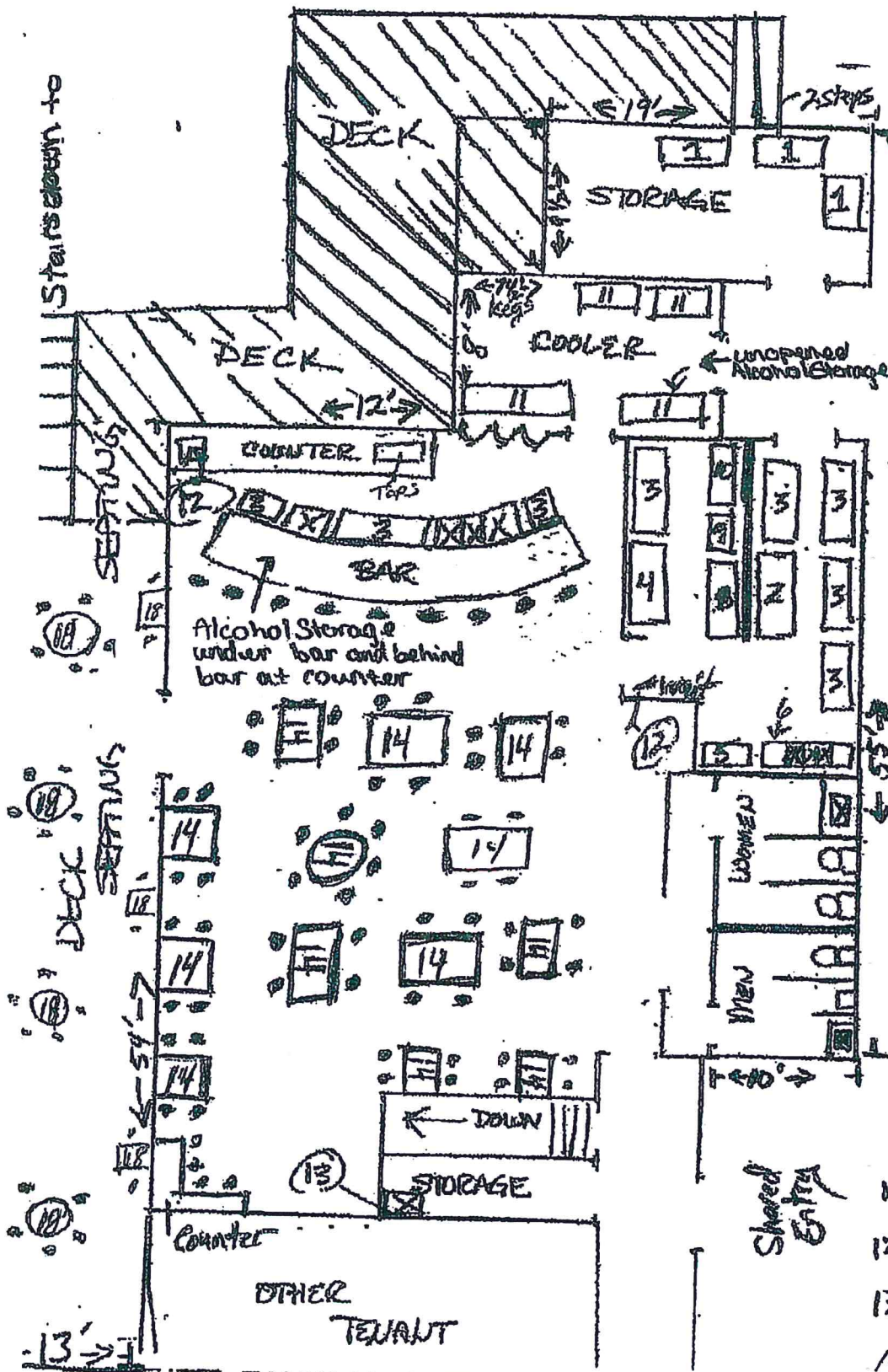
Address

City

State

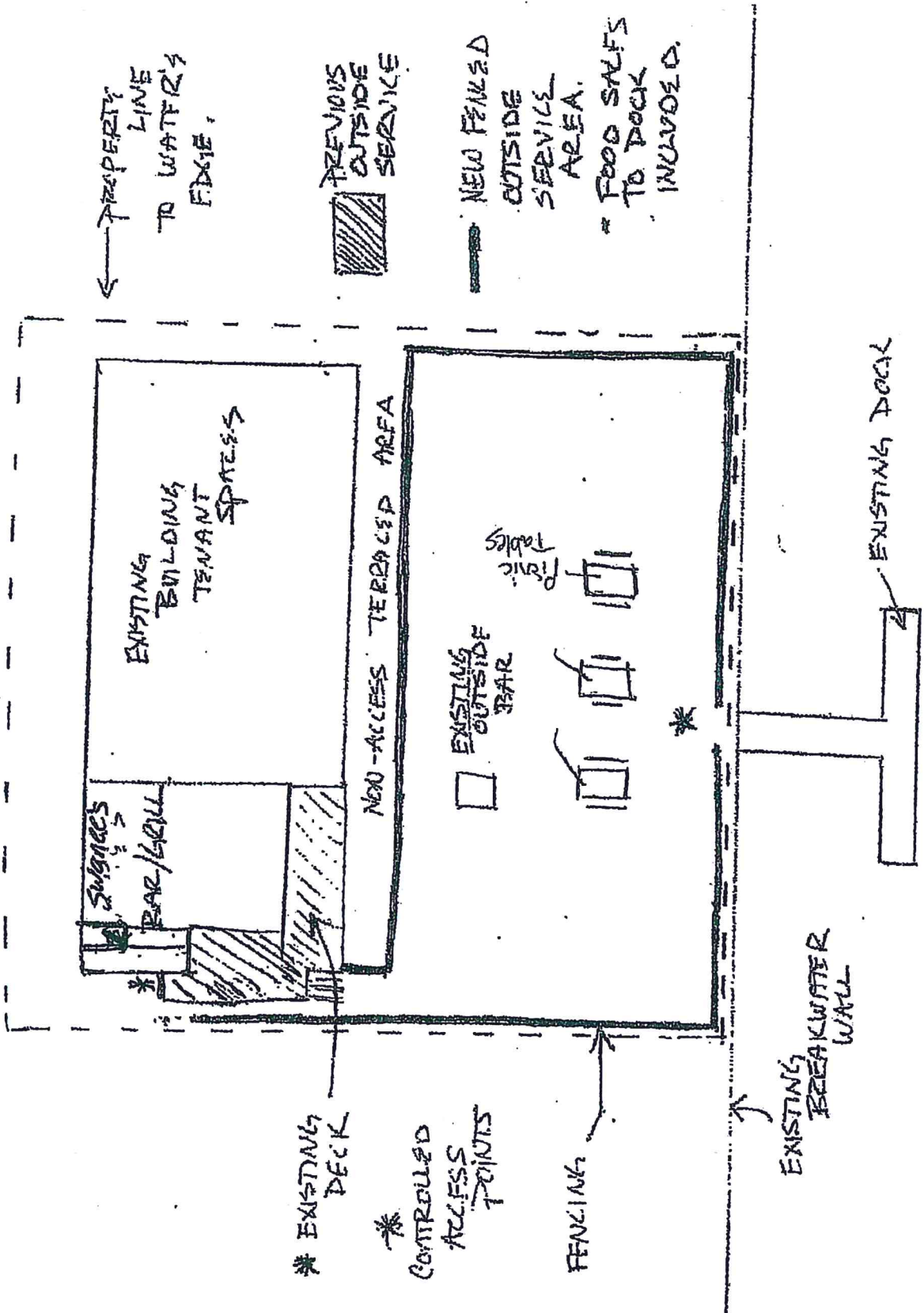
Zip/Postal Code

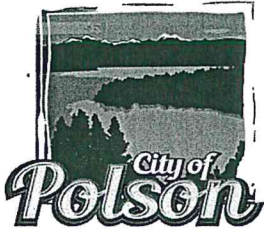
Country



- 1) FREEZER STORAGE
- 2) REFRIG STORAGE
- 3) PREP TBL #/OR SHELF
- 4) REFRIG PREP TBL
- 5) DISH TBL
- 6) UNDER COUNTER DISHWASH
- 7) X
- XXX SINKS
- 8) PIZZA OVEN
- 9) FRYER
- 10) 6 BRNR STOVE/ GRIDDLE/ OVENS
- 11) SHELVES
- 12) POS
- 13) MOP SINK
- 14) TABLES
-) CHAIRS

Lakeview Bar & Grill
 820 Shoreline Drive, Tolson, MT 59860
 License No. 15-860-3791-002





Application for Board Vacancy

Submit to: City Hall, 106 1st Street East, Polson, MT 59860

Name of Board you are applying for: Parks & Recreation Board

Applicant Name: LINDA GREENWOOD

Home Address: 14 B AVE. P.O. Box 1668 Polson

Do you reside within the Polson City Limits? YES: NO:

How long have you lived in Polson? 21 years

Why do you want to become a Board Member?

See attached

How do you feel you will best contribute as a Board Member?

See attached

Signature of Applicant: Linda Greenwood Date: 9/25/18

Information on this application is public information. The information provided herein is true and complete. A false or misleading statement may be cause for elimination from consideration.

RECEIVED
SEP 26 2018
BY: [Signature]

To whom it may concern:

For several years now I have been the Chair of the Greater Polson Community Foundation's Envision Polson Year Round Recreation and Cultural Committee. During that time, some of the projects and successes which have come out of this Committee are: The Polson International Film Festival (FLIC); The Mission Valley Ice Arena Association; and the Senior Olympics; We will continue to meet as an ad-hoc committee when there is a reason to meet. However, since we now have a Polson Parks and **Recreation** Director, we do not want to duplicate efforts. I have some time now that I am retired, and serving as a Board Member gives me a way to stay involved in the community.

I feel my greatest contribution to the Board would be in my related experience. I am also knowledgeable regarding the current activities and happenings in Polson and the Mission Valley. I know a considerable number of people in our community since I worked for the Job Service for 7 years; served as the Administrator of the Helping Hands Fund Project (the emergency needs program for the County) for 6 years; worked with "at risk" Middle School students; and currently serve on the Capital Campaign Committee as well as the Board of Directors of the Boys and Girls Club (17 years). I also have a background in Recreation which was my minor in college.

Thank you for considering me for a vacancy on the Polson Park and Recreation Board.

Linda Greenwood

**PROCLAMATION HONORING RICK SKATES FOR HIS YEARS OF
SERVICE TO THE CITY OF POLSON**

WHEREAS, Rick Skates began his banking career in July of 1976 when he joined First Citizens Bank as Assistant Vice President after graduating from Montana State University and the Pacific Coast Bank School and

WHEREAS, In January 2001 Rick Skates began serving as President First Citizens Bank and

WHEREAS, Rick Skates has served the community of Polson as President of Jaycees where he received several State awards, President of the Chamber of Commerce twice, Exalted Ruler of the Elks Club, President of Rotary, a Wild Horse Island commission member, City Golf Board member, Flathead Lake Board member, served on the School Board of Trustees, Paul Harris Fellow of Rotary International, previous winner of the Chamber of Commerce Citizen of the Year and a member of The Montana Shamrockers, performing all throughout the NorthWest and Ireland. The Shamrockers were named Montana's official good-will ambassadors to Ireland and

WHEREAS, Rick Skates wan an originator of the Lake County Trade Fair which is still in place today. He also originated and planned the Memorial Day Celebration in 2007 with twelve retired Generals from Montana where the bridge was re-named "Armed Forces Memorial Bridge and

WHEREAS, Rick Skates is an avid fisherman and regularly donates trophy lake trout fishing trips to charities and fundraisers and

WHEREAS, Rick Skates and his wife Kathy were married for 45 years prior to her passing in March 2017 and raised their daughter Natalie. Natalie enriched their lives with a granddaughter Teagan and

NOW, THEREFORE, BE IT RESOLVED, that I Paul Briney, Mayor of the City of Polson and the Commission of the City of Polson hereby thank Rick Skates for all his years of service and extend our best wishes upon his retirement.

Mayor Paul Briney
City of Polson

PROCLAMATION HONORING ROBERT SLOAN FOR HIS YEARS OF SERVICE TO THE CITY OF POLSON COMMUNITY

WHEREAS, Robert Sloan began his banking career in August of 1974 when he joined First Citizen Bank as a “trainee” doing teller duties after graduating from the University of Montana. He later graduated from the Pacific Coast Banking School and

WHEREAS, Robert Sloan has served as Executive Vice President of the First Citizen Bank; and

WHEREAS, Robert Sloan has actively been involved in Kiwanis, the Polson Chamber of Commerce, Boy Scouts, Little League, softball and a member of the Polson Church of Jesus Christ of Latter Day Saints and The Montana Shamrockers, performing all throughout the NorthWest and Ireland. The Shamrockers were named Montana’s official good-will ambassadors to Ireland and

WHEREAS, Robert Sloan has served the City of Polson by participating on the City /County Planning Board, City Police Commission, City Board of Adjustments, City Park Board; and

WHEREAS, Robert Sloan and his wife Judy have been married for 46 years and raised seven children in the Polson School District and

WHEREAS, Robert Sloan was an integral part of First Citizen Banks for the past 40 years, providing opportunities and service to the community

NOW, THEREFORE, BE IT RESOLVED, that I Paul Briney, Mayor of the City of Polson and the Commission of the City of Polson hereby thank Robert Sloan for all his years of service and wish to extend our best wishes on his retirement.

Mayor Paul Briney
City of Polson

CITY OF POLSON

CITY COMMISSION AGENDA ITEM SUMMARY

Agenda Item Number: 10

Meeting Date: October 15, 2018

Staff Contact: Cindy Dooley, Finance Officer

AGENDA ITEM SUMMARY: Approval of Resolution No. 2018-#___ to appropriate money and provide for the payment of debts and expenses for the City of Polson in fiscal year 2017-2018.

BACKGROUND: The final budget, even though it is displayed on a line item basis, is approved at the fund level. Per MCA 7-6-4006, the City is allowed to amend the final approved budget for any funds where the expenditures exceed the approved appropriations. This usually occurs when the City receives unanticipated revenues and then spends those revenues or unexpected expenditures are incurred that require the use of fund balance reserves (prior year net revenues). A budget amendment requires a public hearing to be held during the regular City Commission business meeting. At the public hearing any taxpayer or resident may be heard for or against any part of the proposed budget amendments.

ANALYSIS: For fiscal year 2017-2018 there are a total of 7 funds that require a budget amendment. Exhibit A to the Resolution details the appropriation amount that is needed and the source of the appropriation and the amount available to fund the appropriation.

FINANCIAL CONSIDERATIONS: The total increase in appropriations is \$18,831.00.

STAFF RECOMMENDATION: Approve the Budget Amendments Resolution to be in compliance with budgetary laws.

SUGGESTED MOTION: *I move to approve Resolution No. 2018-#TBD to appropriate money and provide for the payment of debts and expenses for the City of Polson in fiscal year 2017-2018 as detailed on Exhibit A of the resolution.*

ATTACHMENTS: Resolution No. 2018-#_____
Exhibit A

CITY OF POLSON
RESOLUTION NO. 2018-#_____

RESOLUTION TO APPROPRIATE MONEY AND PROVIDE FOR THE PAYMENT OF DEBTS AND EXPENSES FOR THE CITY OF POLSON IN FISCAL YEAR 2017-2018 AS ALLOWED BY MCA 7-6-4006.

WHEREAS, pursuant to MCA section 7-6-4006 the City Commission of the City of Polson, Montana, may appropriate money and provide for payment of debts and expenses of the local government; and

WHEREAS, appropriations may be adjusted by passage of a resolution stating the adjustment, which is the procedure authorized by the governing body for debt service funds for obligations related to debt approved by the governing body, trust funds for obligations authorized by trust covenants, any fund for federal, state, local, or private grants and shared revenue accepted and approved by the governing body; any fund for special assessments approved by the governing body; the proceeds from the sale of land, any fund for gifts or donations, and money borrowed during the fiscal year; and

WHEREAS, the governing body may amend the budget for the fiscal year and conducted a public hearing on October 15, 2018 stating its intention to amend the FY2018 budget and provide for additional appropriations and identified reserves, unanticipated revenue or previously unbudgeted revenue that will fund the appropriations; and

WHEREAS, the annual appropriations and transfers out for various departments of the City of Polson, Montana for the Fiscal Year 2017-2018 will be controlled and monitored for budgetary compliance at the fund level; and

WHEREAS, the following adjustments to increase expenditure fund budgets are proposed and deemed necessary:

See attached Exhibit A for detail regarding each budget amendment.

NOW BE IT RESOLVED by the Polson City Commission that unanticipated revenues, unbudgeted revenues and fund balance reserve amounts will be used to cover the following expenditures:

Appropriation Amount		Fund	Account	Object
\$ 2,907.00	Added to	2223	460430	299
\$ 206.00	Added to	2391	420140	299
\$ 254.00	Added to	2401	430263	341
\$ 2,014.00	Added to	2703	420400	299
\$ 6,649.00	Added to	2730	420140	900
\$ 4,347.00	Added to	2820	430240	281
\$ 2,454.00	Added to	3542	490300	610

PASSED AND APPROVED this 15th day of October, 2018.

Paul Briney, Mayor

ATTEST: _____
Cora E Pritt, City Clerk

City of Polson					
Resolution No. 2018-# ____					
Exhibit A					
Budget Amendment Appropriations					
Fiscal Year 2017-2018					
Fund and Line Item	Description	Budget Amendment Appropriation	Source of Appropriation	Revenue or Fund Balance Reserve Amount	Justification
2223-460430-299	Parks-Pickle Ball Courts Donations-Assets less than \$5000	\$ 2,907.00	Donation Revenue - Donations-Pickle Ball Project: 2223-365035	\$ 4,350.00	Unanticipated donations were received for the Pickle Ball Court project so additional expenditures were incurred.
2391-420140-299	DUI Court Fee Fund-Crime Control and Investigation-Assets less than \$5000	\$ 206.00	Court Fines and Forfeitures Revenue: 2391-351000	\$ 800.00	New fund created for DUI Court Fees. Expenditures incurred based on revenue received.
2401-430263-341	Light Maintenance District #19-Street Lighting-Electric	\$ 254.00	Fund Balance Reserves: 2401-260100	\$ 3,645.40	Electric costs for Light Maintenance District #19 exceeded the budget appropriation and fund balance reserves are available.
2703-420400-299	Fire Memb. Donation Fund-Fire Protection and Control-Assets less than \$5000	\$ 2,014.00	Grant Revenue - Montana Community Foundation: 2703-337030	\$ 9,000.00	Unanticipated Grant was received in FY18 so additional expenditures were incurred.
2730-420140-900	K-9 Donation Fund-Crime Control and Investigation-Capital Outlay \$5,000+	\$ 6,649.00	Donation Revenue - Donations Operating: 2730-365000	\$ 10,772.00	Unanticipated donations received for purchase of new police dog so additional expenditures were incurred.
2820-430240-281	Gas Tax Apportionment Fund-Road and Street Maintenance-Street Chemicals	\$ 4,347.00	Fund Balance Reserves: 2820-250200	\$ 24,774.00	Expenditures exceeded budgeted amounts due to 2017/2018 winter season conditions and fund balance reserve is available.
3542-490300-610	SID #42 Streetscape Main St. Imp. Project-Special Improvement Bonds-Principal	\$ 2,454.00	Revenue-Bond Principal & Interest Assessments: 3542-363020	\$ 7,229.00	Principal Payoff received in FY18 that was applied to the principal balance of the bonds which increased the expenditure over the budgeted amount.

CITY OF POLSON

CITY COMMISSION AGENDA ITEM SUMMARY

Agenda Item No.: (Motion) Ridgewater Master Plan Subdivision Time Extension Request
 Meeting Date: October 15, 2018
 Staff Contact: Kyle Roberts, City Planner
 Phone and Email: 406-883-8213 | cityplanner@cityofpolson.com

AGENDA ITEM SUMMARY: This Agenda Item requests the City Commission make a motion to approve, conditionally approve, or deny the Ridgewater Master Plan Subdivision time extension request.

BACKGROUND: The Ridgewater Subdivision is a Master Planned Subdivision located in the southeastern portion of the city consisting of a mix of residential and commercial zoning. The subdivision received preliminary approval in May 2005 and was approved for a 10-year extension in March 2007; approved for a six-month extension in February 2017; a two-month extension in August 2017; and a one-year extension in October 2017. The subdivision is set to expire on October 16, 2018.

Over the course of the past year, Cougar Ridge Development, LLC (developer) and City staff have met to discuss and work through City concerns/issues with the subdivision. The potential outcome of the discussions was to be developer-proposed modifications to the subdivision's original conditions of approval. Earlier this month, the developer requested that modifications to the conditions be disregarded and removed from consideration. At this time the developer is requesting a ten-year time extension on the subdivision.

ANALYSIS: Discussed in detail in the staff report attached, City staff requests that the City Commission consider two vital pieces of information when evaluating the time extension request. First is preliminary plat time extension allowance and the second is the need for secondary access in the subdivision. Included in the staff report is a discussion of potential solutions to remedy the secondary access issue.

Should the City Commission choose to deny the extension request, the Ridgewater Master Plan Subdivision will expire immediately. This will have no impact on the subdivision's final platted lots as of October 15, 2018. If in the event the subdivision expires, the developer retains the option to continue creating lots either by submitting a new master plan for review and approval, or by proposing the creation of a small number of lots via major subdivision review.

STAFF RECOMMENDATION:

Should a time extension be granted, it is recommended that either of the following be incorporated into a developer's agreement:

- A) The developer must provide an updated traffic impact study complete with mitigation measures proposed and must adhere to the proposed measures; or
- B) The developer must construct a second access connecting Ridgewater Drive to Hillcrest Drive (Access 8) as indicated in the traffic impact study at the time the subdivision's grand total vehicles per day reaches 7,500 (vpd counts to be derived from the ITE Trip Generation Manual according to land uses).

SUGGESTED MOTION: None

ATTACHMENTS: i) Ridgewater Master Plan Subdivision Time Extension Request Staff Report Package, October 15, 2018

Ridgewater Master Plan Subdivision – Time Extension Request
Polson City Commission | October 15, 2018
STAFF REPORT

BACKGROUND: The Ridgewater Master Plan Subdivision, originally approved in May 2005, has largely been developed as a market-driven subdivision. As shown in the timeline on Attachment 1, the progression of platting lots in Ridgewater has been fairly steady with the exception of a five-year period during the recent economic downturn. Today the subdivision consists of 40 platted single-family lots (nine of which are developed); a developed multi-family lot; and 23 platted commercial lots (ten of which are undeveloped).

At time of Ridgewater Master Plan approval in 2005, the subdivision was approved for two years. In 2007, the subdivision was approved for a ten-year extension. In February 2017, Cougar Ridge Development, LLC (developer) requested another ten-year extension. The City requested that a legal review of the subdivision be conducted before granting another ten-year extension – the City and developer agreed to a 180-day extension to allow for a comprehensive review. Due to the complexity of issues during the review, the City Commission requested a short two-month extension in August 2017.

In October 2017, the developer requested a one-year extension to allow for an opportunity to discuss and work with City staff with regard to the City’s concerns/issues with the subdivision. The potential outcome of the discussions was to be developer-proposed modifications to the subdivision’s original conditions of approval. As progress was made over the past year, City staff would provide status updates to the City Commission on a quarterly basis. The table below shows the dates in which the developer and City staff met. It was not until late last month that the developer-proposed modifications to the conditions were completed. At the City Commission meeting on October 1st, the City requested that a quick legal review of the proposed modifications be conducted before going to the City-County Planning Board for a public hearing on October 9th. The developer then requested that their proposed modifications be disregarded and removed from consideration, and that the subdivision move forward with the original conditions intact for a public hearing with the City Commission on October 15th in which the developer will seek a ten-year time extension. City staff concurred with this decision, refer to the City Attorney memo (Attachment 2).

Meetings between staff and developer were held on:		
November 1 st	January 8 th	September 5 th
November 15 th	January 17 th	September 24 th
November 28 th	June 7 th	
December 12 th	July 10 th	
Dates that staff reached out to the developer via email requesting to meet:		
July 23 rd	August 7 th	

ANALYSIS: As the Ridgewater Master Plan Subdivision is set to expire on October 16, 2018, the developer is requesting a ten-year extension. At this time, the City Commission *may*, at the request of the developer, extend the subdivision’s approval for a mutually agreed-upon period of time, and a request for an extension must be in writing and must provide responses to the following criteria:

- a. Progress to date in completing or demonstration and evidence of good faith efforts to satisfy the required conditions of preliminary plat approval.

- b. Duration of the required extension and the ability of the subdivider to meet the required conditions of preliminary plat approval within the requested extension period.
- c. Significant changes in the vicinity of the subdivision that have occurred or are planned to occur within the requested extension period and whether the preliminary plat conditions adequately mitigate the significant changes. Significant changes constitute changes that may render the subdivision non-compliant with current design standards, such as road design, wildfire, or flood standards.
- d. Consistency with adopted comprehensive planning documents, including but not limited to, the jurisdiction's growth policy, annexation policy, capital improvements plan, transportation plan, etc.
- e. Impacts to public health, safety and general welfare.
- f. Planning and provisions of public facilities and services in the vicinity of the subdivision and whether the requested extension conforms to those plans and provisions. [6.06.610 (9)(b), Polson Development Code]

The developer's time extension request and response to the aforementioned criteria are included as Attachment 3 of this staff report.

City staff requests that the City Commission consider two vital pieces of information: preliminary plat time extension allowance and secondary accesses. A discussion of each follows.

Preliminary Plat Time Extension Allowance: Currently the Ridgewater Master Plan Subdivision is approximately one-fifth platted and is in its thirteenth year of preliminary plat existence. New language in the Polson Development Code states "The governing body may issue more than one extension; however, the total extensions for preliminary plat approval for non-phased¹ subdivisions shall be no more than ten years" [6.06.610 (9)(b), Polson Development Code]. If approved, the developer's ten-year extension request would result in 21 years of total extensions for preliminary plat.

Secondary Accesses: The City's primary concern with the subdivision is ingress and egress – this was also a finding of concern from the legal review conducted in 2017. Today, there is only one constructed road that provides access in/out of the subdivision – Ridgewater Drive at US Highway 93. The approved master plan states "A minimum of two, approved, ingress and egress vehicular roads shall be operational at all times once groundbreaking on this project is made" (*Cougar Ridge Development Staff Report*, March 21, 2005, page 6). Furthermore, "The master development and phase 1 application emphasizes that the development will not funnel the traffic to a single entry but rather has multiple access points" (*Requested Extension for Cougar Ridge/Ridgewater* letter, Susan B. Swimley, June 28, 2017). As illustrated in Attachment 4, multiple access points were proposed and recommended in the required traffic impact study that accompanied approval of the master plan as will be discussed shortly. "The public safety reason for multiple access points is to allow for the availability of an exit route in an emergency and to ensure that fire protection, law enforcement and emergency medical services are able to reach the area to provide services in an emergency. When comparing the approved Master Development Plan against the finally platted subdivision lots, one will see that anticipated access points

¹ "Phased development" means a subdivision application and preliminary plat that at the time of submission consists of independently platted development phases that are scheduled for review on a schedule proposed by the subdivider" (76-3-103, MCA). Ridgewater Master Plan is considered a non-phased development as its original approval predates "phased development" review criteria.

have been blocked by subdivided phase lots” (ibid). This was due to material changes² that occurred throughout the subdivision’s evolution as evidenced when one compares the approved master plan layout shown in Attachment 5 to the today’s lot configuration shown in Attachment 6.

As previously mentioned, the traffic impact study approved with the master plan identifies traffic impacts as the subdivision develops as well as recommendations to mitigate these impacts. Attachment 7 contains relevant excerpts from the traffic impact study. As shown in Table 1 of page 12 of Attachment 7, the study forecasted the development of the subdivision in three phases: Phase I in 2006 with 25 single-family lots and five commercial lots; Phase II in 2007 with 19 single-family lots and five commercial lots; and full build-out in 2016 with 143 single-family lots, 108 multi-family lots, and 63 commercial lots. There are two important points to consider from the study. First, the author of the study recommends that a traffic report amendment be conducted to address significant changes, should they occur, before the full build-out of the subdivision. What’s more, the study states “The developer plans to revisit this report [traffic study] after completion of Phase II, to update the traffic impacts, the actual development occurring and the mitigation measures proposed” (*Traffic Impact Analysis for the Cougar Ridge Development*; Attachment 7, page 1). In spite of the material changes made to the subdivision, to date no update or amendment to the traffic impact study has been made.

Second, the study recommends that by Phase II a second access be constructed, specifically a connection to 15th Avenue (Access 5). One can assume that the study recommended 15th Avenue because it had forecasted that the bulk of platted lots and development would be residential, and thus a secondary access of 15th Avenue would be most needed. However, although the bulk of platted lots have been residential, the majority of the actual development has occurred on commercial lots. That being said, at this point in time a second access may be more logical to be constructed in the commercial area of the subdivision. Additionally, 15th Avenue is not a second access option as Condition #48 of the subdivision’s conditions of approval state “15th Ave E. is not to be used” (*Cougar Ridge Development Staff Report*, March 21, 2005, page 13). The subdivision is in need of a second access as illustrated by the current number of platted lots shown in the table below.

NUMBER OF PLATTED LOTS – TRAFFIC IMPACT STUDY PHASE II VS. CURRENT			
	Number of Residential Lots:		Number of Commercial Lots
	Single-Family	Multi-Family	
Phase II (2007)	44	0	10
October 2018	40	1	23

In addition to the number of platted lots, the study identifies an estimated vehicle trips per day (vpd) threshold as shown in Tables 3 and 4 on page 14 of Attachment 7. An estimated 3,820 vpd was forecasted by Phase II. As shown in the table below, today the subdivision generates an estimated grand total of 6,312 vpd (not factoring in the ten platted, undeveloped commercial lots).³ This provides further proof that a second access should be developed and more urgently as the current ten platted, undeveloped commercial lots develop in the near future.

² Significant changes to: lot configuration or increase in the number of lots; significant road or pedestrian/bicycle facilities; easement provisions; or designated access may be considered a material change [6.06.310 (4), Polson Development Code].

³ Refer to Attachment 8 for trip generation calculations.

TRIP GENERATION – TRAFFIC IMPACT STUDY PHASE II VS. CURRENT			
Trip Generation for Residential Development			
	Number of Units:	Daily Trips (vehicles per day):	
Phase II (2007)	44 Single-Family	420	
October 2018	40 Single-Family	383	
	1 Multi-Family	233	
October 2018 Total:	40 SF, 1 MF	616	
Trip Generation for Commercial Development			
	Land Use Type:	Number of Lots:	Daily Trips (vehicles per day):
Phase II (2007)	Convenience Store & Gas	1	1,268
	Fast Food Restaurant w/ Drive up	1	992
	Restaurant: High Turnover	1	509
	Retail: Specialty	5	177
	Office Building	2	448
Phase II (2007) Total:		10	3,394
October 2018		10 (undeveloped)	Unknown
		13	5,696
October 2018 Total:		23	5,696
GRAND TOTAL TRIP GENERATION			
Phase II (2007)		3,820 vehicles per day	
October 2018		6,312 vehicles per day	

At this time, the City Commission shall determine the extent to which the request meets the criteria for extension, including whether or not any changes to the primary criteria impacts identified in the original subdivision approval or any new information not previously considered exists that creates any new potentially significant adverse impacts that would support denial of the subdivision extension request. Additional conditions may not be imposed as a condition of subdivision extension [6.06.610 (9)(b)(iv), Polson Development Code].

Should the City Commission choose to deny the extension request, the Ridgewater Master Plan Subdivision will expire immediately. This will have no impact on the subdivision's final platted lots as of October 15, 2018. If in the event the subdivision expires, the developer retains the option to continue creating lots either by submitting a new master plan for review and approval, or by proposing to create a small number of lots via major subdivision review.

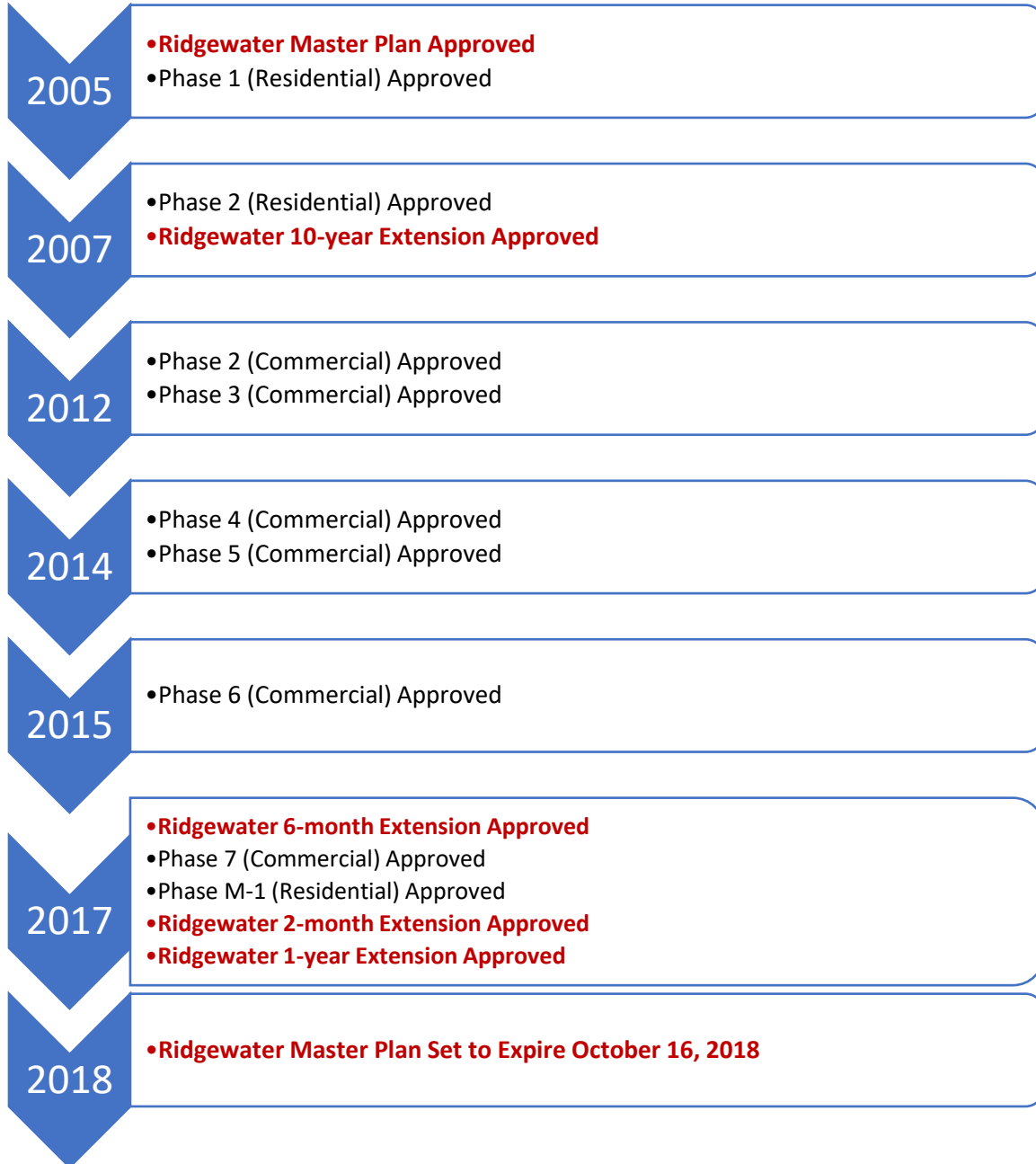
RECOMMENDATION: Should a time extension be granted, it is recommended that either of the following be incorporated into a developer's agreement: a) the developer must provide an updated traffic impact study complete with mitigation measures proposed and must adhere to the proposed measures; or, b) construct a second access connecting Ridgewater Drive to Hillcrest Drive (Access 8) as indicated in the traffic impact study at the time the subdivision's grand total vehicles per day reaches 7,500 (vpd counts to be derived from the ITE Trip Generation Manual according to land uses).

While the study states that Access 8 would not be constructed until the final phase (full build-out), there are valid reasons for it to be constructed soon. First, there is currently no second access; second, the need for a second access is long overdue; third, the majority of development has occurred in the commercial area and there are currently ten platted, undeveloped lots with potential for development; fourth, generally commercial uses generate more vpd than residential uses; fifth, the traffic study states that at the City's request, elimination of potential accesses should occur in a descending order (to minimize impacts to access and connectivity) and Access 8 is listed as the last to be eliminated (*Traffic Impact Analysis for the Cougar Ridge Development*; Attachment 7, page 11); and finally, the study states "Connectivity of public streets provides the greatest emergency access accessibility. Similarly, connectivity of public streets provides the most convenient access around the City for both residents and visitors" (ibid).

Providing a secondary access in a timely manner via either option presented will ensure that the subdivision's development meets the purpose of the Polson Development Code by promoting the health, safety, morals and general welfare of the people of the city of Polson. More specifically, a secondary access will secure safety from fire and other dangers, and lessen congestion and provide an effective transportation system within and outside of the subdivision.

ATTACHMENT 1

Ridgewater Progression Timeline



ATTACHMENT 2

MEMORANDUM

To: Mark Shrives, City Manager
From: M. Richard Gebhardt, City Attorney

Re: Change of Conditions Proposal-Ridgewater

I have had an opportunity to review the spreadsheet that Kyle Roberts prepared which compares the current conditions of Master Plan approval with the proposed conditions. Many of the changes were proposed to clarify or eliminate matters that were no longer relevant to the developer or to the citizens of Polson. They were changed by circumstances or amendment to the Polson Development Code.

Although, our staff and commissioners have never been through a full blown major planning process it is not hard to imagine the time, effort and expense that such a process takes. The previous planning staff and commissioners were completely aware of the issues and the facts of the specific proposal.

The current staff and commissioners are unaware of the reasoning behind the original conditions. These conditions when they were placed on the Master Plan were assumed to be statutorily and constitutionally sound and enforceable.

The recent proposals, in part, are substantively changing the Master Plan without a full review of the statutory criteria such as effects on public safety, public health, and transportation. If allowed, without a full blown factual submittal and hearing the amendments to the Master Plan would expose the City to legal liability for failure to follow the statutory guidelines. Any litigation arising from that amendment would delay the ability of the subdivider to continue sale and marketing.

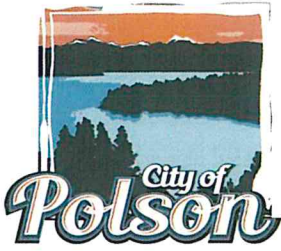
The true issues are these:

The developer wants an extension so that it may continue to move toward full sale in a market that needs to catch up to availability.

The City is in desperate need to have a reasonable alternative access for emergency and overflow traffic.

The control over that access is in the possession of the developer and the City has proposed a timeline for completion of the access so that if the extension is approved the citizens' public safety is assured as the subdivision is built out.

In conclusion, I would recommend to the Commission that we honor the previous conditions of approval and, if reasonable secondary or alternative access can be assured, that an extension be granted in the best interests of the citizens.



CITY OF POLSON

Planning & Building Department
106 1st Street E. | Polson, MT 59860
T: 406-883-8214 | F: 406-883-8238
E: bp@cityofpolson.com
W: www.cityofpolson.com

Date Rec'd: 10.9.18
Fee: \$200.00

TIME EXTENSION REQUEST APPLICATION

All project time-extension requests are reviewed by City staff and subsequently reviewed and granted a decision by the City Commission.

NAME OF APPLICANT:

Name Cougar Ridge Development LLC Phone #: 406-885-3218
Mailing Address: 50238 Hwy 93
City: Polson State: MT Zipcode: 59860

PROJECT INFORMATION:

Project Name: Ridgewater
Project Address: Ridgewater Drive
What was original approval for: master plan subdivision
Original Date Granted: Original Date Expires:

REASON FOR TIME EXTENSION REQUEST: Master plan Development not Done yet

LENGTH OF REQUESTED TIME EXTENSION: 10 years

PROJECT TO DATE, INDICATE THE FOLLOWING:

- Zoning Conformance Review Completed: [X] Yes [] No [] N/A
Building Permit Review Completed: [] Yes [] No [X] N/A
All Applicable Fees Have Been Paid: [X] Yes [] No [] N/A
Ground Breaking Has Begun: [X] Yes [] No [] N/A

Should any information or representation submitted in connection with this application be untrue, I understand that any approval based thereon may be rescinded, and other appropriate action taken. The signing of this application signifies approval for the Polson Planning staff to be present on the property for routine monitoring and inspection during the approval and development process.

(Applicant) [Signature]

(Date) 9-28-18

- a. *Progress to date in completing or demonstration and evidence of good faith efforts to satisfy the required conditions of preliminary plat approval.*

At each Phase of division, Engineering and Planning has been taken beyond the immediate need to provide for the reviewed Phase, but considerations for next Phases and amenable to potential future requirements voiced by City.

Many of the original Conditions are either no longer valid, ie; MDOT considerations, or the design has changed to allow for less stressful infrastructure pressures. The division approval was for far more units than are being completed, this results in a more predictable traffic and pedestrian use patterns.

- b. *Duration of the required extension and the ability of the subdivider to meet the required conditions of preliminary plat approval within the requested extension period.*

The Project has proven to be larger and more difficult to fulfill in an acceptable manner than originally anticipated. This is a similar issue with divisions throughout western Montana's divisions for the early 2000's to date.

- c. *Significant changes in the vicinity of the subdivision that have occurred or are planned to occur within the requested extension period and whether the preliminary plat conditions adequately mitigate the significant changes. Significant changes constitute changes that may render the subdivision non-compliant with current design standards, such as road design, wildfire, or flood standards.*

Any proposed Phase MUST meet or mitigate Standards. Obviously these Standards have been met to date. It is true that changes have occurred to the Subdivision when compared to the original plan as reviewed. The Lots are finishing in a larger size than proposed. I doubt changes have occurred or will occur that will fail Flood or wildfire concerns. The Division has provided evidence of enough dynamics to accommodate many uses not originally anticipated. For example, more health care facilities exist than were originally thought to be interested in this neighbor hood.

- d. *Consistency with adopted comprehensive planning documents, including but not limited to, the jurisdiction's growth policy, annexation policy, capital improvements plan transportation plan, etc.*

The approval statement is consistent with overall City planning, The lot uses have been reviewed thoroughly during division and with zoning conformance. As the area grows and fulfills it's density, there is a long term ability to add to the connectivity of Polson. As the project exists today, it needs to infill the vacant areas to allow a better tax base and need the impetus for more connectivity.

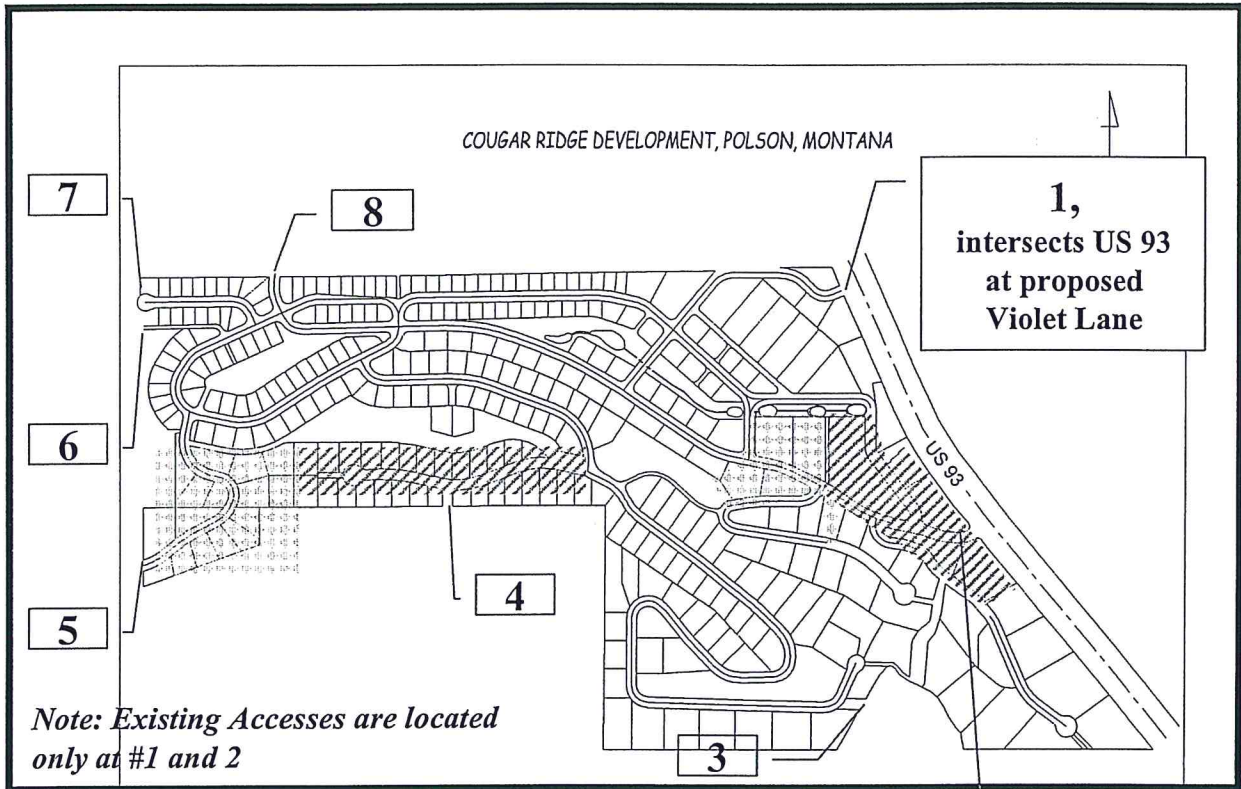
- e. *Impacts to public health, safety and general welfare.*

Thus far this division is following either a direct plan or a mitigated division that has been successfully reviewed for Public Health, Safety and General Welfare. Under General Welfare this division has had either a direct or indirect ability to add amenities to the Public, ie. The Aquatic Center, Soccer fields, and I am sure there are more Public use oriented non profit ventures in the future. Either from land acquisition and use in a Public amenity, or allowing access and utility to adjacent properties either currently used for the Public benefit, or at some future time.


- f. *Planning and provisions of public facilities and services in the vicinity of the subdivision and whether the requested extension conforms to those plans and provisions.*


To date this development and it's backers have provided both facilities and services to this division and some adjacent properties. All the while providing an additional tax basis to the City. This request is to be allowed to continue growth with the City if Polson. .


ATTACHMENT 4



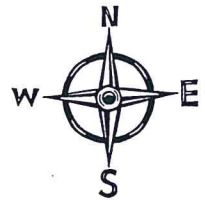
Legend:

Access Drive #  **1**

Phase I 

Phase II 

2,
intersects US 93
opposite proposed
Memory Lane



Cougar Ridge TIA

**Figure 2
Site Development**

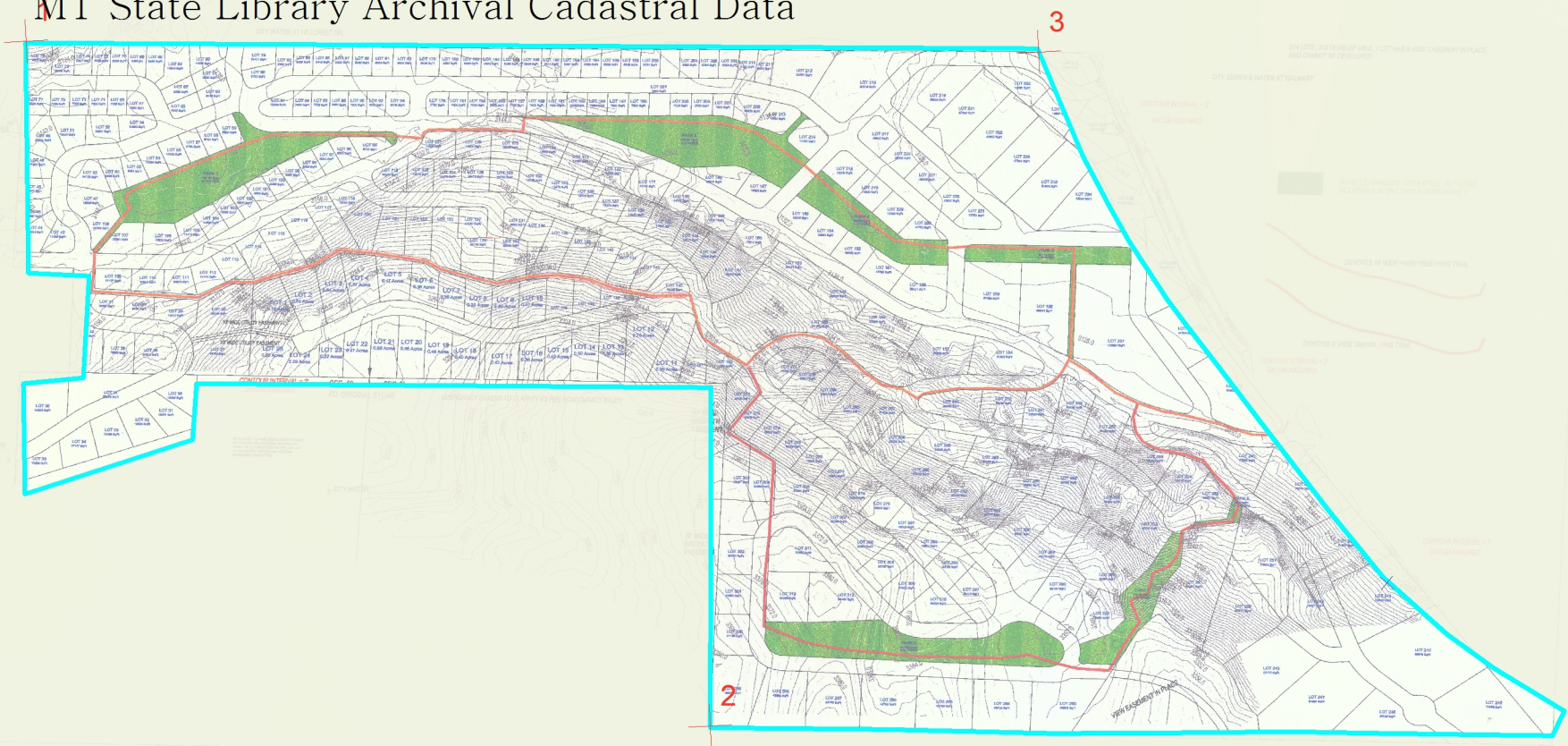


ATTACHMENT 5

COUGAR RIDGE MASTER PLANNED DEVELOPMENT, POLSON, MONTANA
DEVELOPER
1/2 NW 1/4 & PORTIONS OF THE S 1/2 SECTION 11 T.22 N., R.20 W.
& NE 1/4 SECTION 10, T.22 N., R.20 W., P.M.M. LAKE CO.

Legend

MT State Library Archival Cadastral Data



3

2



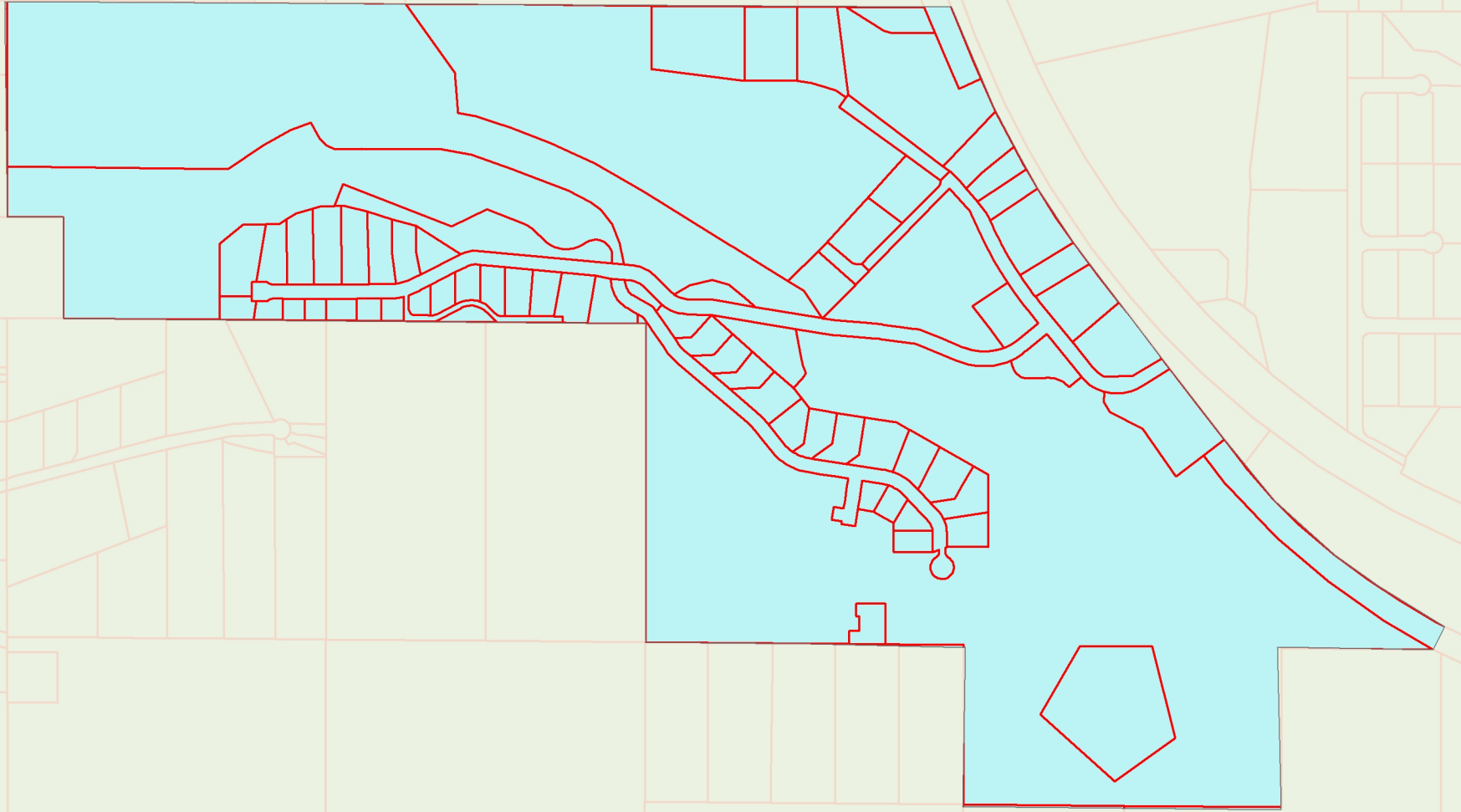
ATTACHMENT 6

Legend



Cadastral 2017/04/15

MT State Library Archival Cadastral Data



Cougar Ridge Development Traffic Impact Analysis

1. EXECUTIVE SUMMARY

The Cougar Ridge Development proposes to develop 212 acres near the southern city limit of Polson, in Lake County, Montana as shown in **Figure 1**. The site is currently occupied by an abandoned sawmill and has no development. The developer is seeking annexation into the City of Polson for 251 proposed residential lots and 63 proposed commercial lots.

The purpose of this traffic impact analysis is to provide information to the developer and the governmental agencies concerning the traffic impacts of this development on the public road system. No on-site traffic analysis is provided. The developer plans to revisit this report after completion of Phase II, to update the traffic impacts, the actual development occurring and the mitigation measures proposed.

*Phase II = 44 single family lots,
10 commercial
lots*

Section 1 of this report describes the report purpose and summarizes the Cougar Ridge recommended mitigation measures. **Section 2** provides a description of the existing traffic system in the study area, including planned improvements to the major roadways: US 93 and Montana Highway 35 (MT 35). **Section 3** describes the proposed development, the traffic projected from the development (trip generation) and distribution of site traffic onto the adjoining public road system (trip distribution). **Section 4** summarizes transportation impacts associated with the development (traffic analysis) and provides recommendations to mitigate the development's traffic impacts

1.1 Phasing Assumptions

Impacts are projected for the opening year (Phase I) planned for 2006, for a Phase II scenario in 2007 and for a completion year of 2016 (set ten years after Phase I). The completion year of 2016 assumes full development occurs within the ten-year analysis period. Development in the Flathead area, although the highest in Montana, does not support this rapid rate. However, a traffic analysis typically identifies the full-development impacts and this report assumes a very aggressive growth market.

1.2 Summary

The site layout and numerous site access points are shown in **Figure 2**. This report assumes the reconstruction of US 93 and MT 35 is complete (Appendix A). At full, build-out, the site is expected to generate 11,100 daily trips and 1,025 PM peak hour trips spread across six accesses to the existing street network.

With the added trips from the Cougar Ridge development, the surrounding road system will continue to function at an acceptable level-of-service (LOS) in the first phase, 2006. During Phase II (2007 or later), Access 2 will experience unacceptable delays for Cougar Ridge traffic due to increasing traffic on US 93 and the (site) demand for left turns onto northbound US 93. With completion of Cougar Ridge (final conditions analyzed for 2016), the traffic will be dispersed across the local road network. The city and state system should accept the additional traffic without detrimental impacts, except for the continuation of signalization at Access 2 with US 93.

1.3 Recommendations

The following improvements are recommended to mitigate traffic impacts:

Phase I:

1. Construct Access 2 (Sawmill Drive at US 93) with Stop-Sign Control.
2. Omit Access 4 (Claffey Drive). Road connection could be constructed in final development but is not required.
3. Connect the Phase I sidewalks or paths with the US 93 bikepath.
4. Require all construction traffic to use US 93 to access the site.

Phase II: (47 SF lots, 10 Commercial lots)

1. Install a Traffic Signal at Access 2, based upon a developer-supplied, MDT-approved traffic signal warrant study. Design will require coordination with and approval by MDT. The full build-out intersection will require a 250' left-turn lane for the west (eastbound) leg.
2. Construct Access 5 to 15th Avenue as connection to public streets via a city standard road. Route may vary based upon right-of-way (ROW) and development activities.
3. Require all construction traffic to use US 93 to access the site.

Final Phase (Full Build-Out Condition):

1. Construct Access 1 (Violet Lane at US 93) with Stop-Sign Control, and continue service to existing users. Design will require coordination and approval by MDT.
2. Maintain Phase II recommendations for Access 2.
3. Construct Access 7, to 11th or 13th Avenue, to meet city street standards. Route may vary based upon ROW and development activities.
4. Construct Access 8 to Hillcrest Drive, to meet city road standards. Road improvements should extend 50 feet beyond the intersection with Hillcrest Drive in all directions. Design will require coordination with and approval by MDT.
5. Require all construction traffic to use US 93 to access the site.

only one significant development was in-progress with no other major developments anticipated.

The Mission Bay development, within the City of Polson and one mile east of US 93 on MT 35, will be expected to complete its development by 2006. The residential development was approved in 1997 and is estimated to have been 50% developed when the *US 93 Traffic Study* was completed. The remaining 50% of the development's traffic will be directly assigned to projected 2006 traffic volumes for MT 35/US 93. (Refer to Appendix B for greater detail.)

2.8 Local Accessibility Priorities

The City Planning Department has requested that this study prioritize the numerous access points being currently considered for Cougar Ridge. The City's preference for roadway access is based upon (in priority order):

- Provide Emergency Access
- Provide acceptable and convenient access to/from the city into the subdivision

Connectivity of public streets provides the greatest emergency access accessibility. Similarly, connectivity of public streets provides the most convenient access around the City for both residents and visitors.

To provide the greatest access, all access locations (except emergency accesses 3 and 6) should be pursued as part of the Cougar Ridge development unless a documented safety problem would be substantially impacted due to the development.

At the City's request, elimination of potential accesses should occur in the following order (to minimize impacts to access and connectivity): Access 1, (Violet Lane), Access 4 (Claffey Drive), Access 5 (15th), Access 7 (11th) and Access 8 (Hillcrest).

2.9 Safety Data

Due to the proposed US 93 reconstruction, conditions on the major roadways will substantially change and existing crash histories may not be indicative of future conditions.

Conversations with county and city personnel indicated few recorded crashes have occurred in the study area. Due to the lack of traffic volume data and minimal documented crashes, it would be difficult to determine traffic accident trends or rates on local roads. Therefore, no crash history or impact analysis is included in the Traffic Study.

3. PROPOSED DEVELOPMENT

The Cougar Ridge Development will convert 212 acres of undeveloped land to provide both residential and commercial development over the next ten years. This study analyzes each of the three project construction phases summarized in Table 1.

Table 1: Proposed Development Phasing

Phase Number	Year of Analysis	Number of Residential Lots:		Number of Commercial Lots
		Single Family	Multi-Family	
Phase I	2006	25	0	5
Phase II	2007	19	0	5
Final Phase (Full Build-Out)	2016	143	108	63

Source: Cougar Ridge Development Plat Submittal to City of Polson, 2004.

3.1 Site Access Locations

Figure 2 showed the site access points proposed by the Cougar Ridge development. Accesses 1 and 2 were previously described in Section 2 with the remaining accesses described below.

3.1.1 Access 3: Emergency Access only to the South

The developer proposes to provide a future emergency-vehicle access only to the southern residential lots. This access would not be constructed until the final phase. This study assumes no daily traffic will utilize this access point.

3.1.2 Access 4: Claffey Drive Connection

Access 4 connects the Cougar Ridge streets system to Claffey Drive via a new, 1500' roadway connection. County and City comments indicate significant safety concerns about the Claffey/Skyline intersection, although there does not appear to be a documented history of crashes.

If built, this connection would provide service to the 25 residential lots developed in Phase I. Road connections, from these lots, to the east (US 93 and remainder of development) would not be constructed in Phase I or II.

3.1.3 Access 5: 15th Avenue Connection

This access would connect the Phase II residential development (19 lots) to the city street network via 15th Avenue, west of the development.

3.1.4 Access 6: Emergency Access to 11th Avenue

The developer proposes to provide a future emergency-vehicle access only into the City roads via an existing county road easement. This access would not be constructed until Phase II and would likely be replaced with other roads in the future. This study assumes no daily traffic will utilize this access point.

3.1.5 Access 7: 11th/13th Avenue Connection

This access, shown in Figure 2 as a cul-de-sac, is currently planned to connect to 11th or 13th Avenues to the west. (Selection of 11th or 13th is dependant upon engineering design, ROW acquisition and future development.) This access would not be constructed until the final phase.

3.1.6 Access 8: Hillcrest Drive Connection

This access would be a new roadway built to connect to Hillcrest Drive, which becomes 7th Avenue to the west. This access would not be constructed until the final phase.

3.2 Trip Generation

Site trip generation was based on the 7th Edition of the Trip Generation Manual⁵. Table 2 summarizes the trip generation rates used in this study, with additional details in Appendix C.

Table 2: Site Trip Generation Rates

Land Use Type	ITE Land Use #	Trip Rate Units	Trip Generation Rate:	
			Daily	PM Peak Hour
Residential: SFU	210	Unit	9.57	1.01
Residential: MFU	230	Unit	5.86	0.52
Commercial Land Uses:				
Gas/Convenience Store	853	1000 sq. ft.	845.6	60.61
Restaurant-Fast Food w/ Drive-up window	934	1000 sq. ft.	496.12	34.64
Restaurant – High Turn Over	932	1000 sq. ft.	127.15	10.92
Restaurant – Quality	931	1000 sq. ft.	89.95	7.49
Retail-Specialty (includes strip mall)	814	1000 sq. ft.	44.32	2.71
Office Park	750	Acres	195.11	28.28

Source: ITE Trip Generation Manual, 7th Edition.

SFU: Single Family Unit

MFU: Multi-Family Unit

Table 3 provides the trip generation for the residential units, separated by phases.

⁵ Trip Generation, 7th Edition, Institute of Transportation Engineers (ITE), 2003.

Table 3: Trip Generation for Residential Development

Phase Number	Number of Units:	Daily Trips (vehicles per day)	PM Peak Hour Trips (vehicles per hour)
Phase I	25 SFU	240	25
Phase II (additional to Phase I)	19 SFU	180	20
Total Trips in Phase II		420	45
Full Build-Out			
SFU	143	1,370	145
MFU	108	630	55
Total Trips in Full Build-Out		2,000	200

Source: Appendix C.

Table 4 provides trip generation for commercial uses assumed for the various analysis phases. The actual type of commercial development will be dependant upon the future market. The data below estimates development which could reasonably be expected to occur during each phase of the project. Although the specific land uses may vary from the types detailed below, the traffic impacts should be reasonably similar to the traffic volumes projected by these land uses.

Table 4: Trip Generation for Commercial Development

Phase	Land Use Type:	Number of Lots:	Daily Trips	Peak Hour Trips
			(vpd)	(vph)
I				
	Convenience Store & Gas	1	1,268	91
	Fast Food Restaurant w/ Drive Up	1	992	69
	Restaurant: High Turnover	1	509	44
	Retail: Specialty	2	71	4
TOTAL Phase I:			2,850	200
II				
	Retail: Specialty	3	106	7
	Office Building	2	448	65
SUB-TOTAL Phase II:			550	70
Final (includes all previous phases)				
	Convenience Store & Gas	2	2,537	182
	Fast Food Restaurant w/ Drive Up	2	1,984	139
	Restaurant: High Turnover	2	1,017	87
	Retail: Specialty	26	922	56
	Office Park	30	2,016	292
	Restaurant: Quality	1	630	52
TOTAL Final Phase:			9,100	825

Source: Appendix C.

Total 3400

Phase II = 44 single-family lots, 10 commercial lots

4.2.2 2007 Traffic Impacts

In 2007, the increasing traffic from Cougar Ridge will experience significant delays accessing US 93 during peak hours. This delay could be mitigated by the installation of a traffic signal at US 93/Memory Lane/Access 2. A traffic signal would increase the travel delay on US 93 within acceptable parameters (LOS B); with turning traffic then having safer and less-delayed operations.

At this location, US 93 is designed for an 100 kilometer-per-hour (km/hr) (60 mph) design speed, providing good sight-distance for a signal. Southbound US 93 traffic may be required to stop on the crest of a vertical curve. The southbound traffic will be approaching the top of the vertical curve, from a 4.6% grade some 1100' north of the signal. Due the 100 km/hr design speed, traffic queues are not expected to extend to the steeper parts of the curve. The southbound traffic will be operating under conditions similar to westbound MT 35 traffic at the US 93 signal, which handles a large number of trucks and other heavy vehicles.

Other critical intersections will maintain the same LOS with or without the Cougar Ridge traffic.

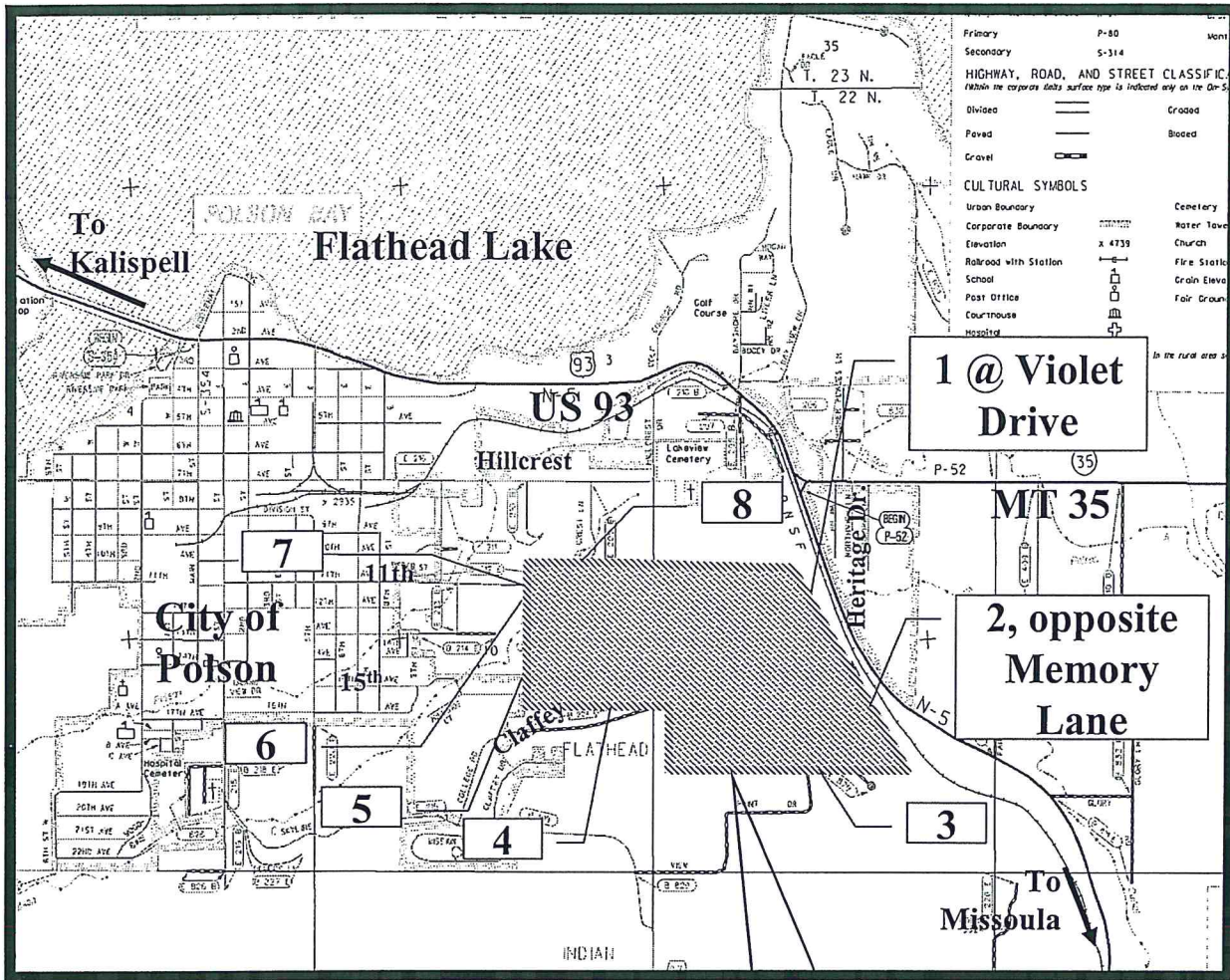
4.2.3 2016 Traffic Impacts

This report recognizes that many conditions may change by 2016, both within the developer's control (type or density of development) and outside the developer's control (additional road improvements or additional development). **A (traffic) report amendment is recommended to address significant changes, should they occur, before the full build-out of Cougar Ridge.**

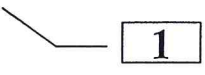
In 2016, the Cougar Ridge traffic is dispersed across the Polson street network with three city-street connections and two US 93 connections. A fourth city-street connection is also considered at Access 4 to Claffey Road, which would further diffuse traffic. This dispersion of traffic will maintain the future LOS at all locations.

The additional traffic on the city network does not cause the future LOS to decrease, as typical loadings are less than 300 vpd or 75 vph. The existing city streets, although poorly constructed, have significant additional capacity. The proposed Cougar Ridge **development should waiver future protests for creation of road-improvement district(s)** for the collector roads of 11th, 15th, or 13th Avenues or the arterial street of Hillcrest/7th Avenue.

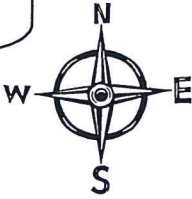
The US 93/MT 35 intersections will continue to operate acceptably with the proposed development traffic. Access 2 has the same impacts as noted above.



Legend:

Access Drive #  **1**

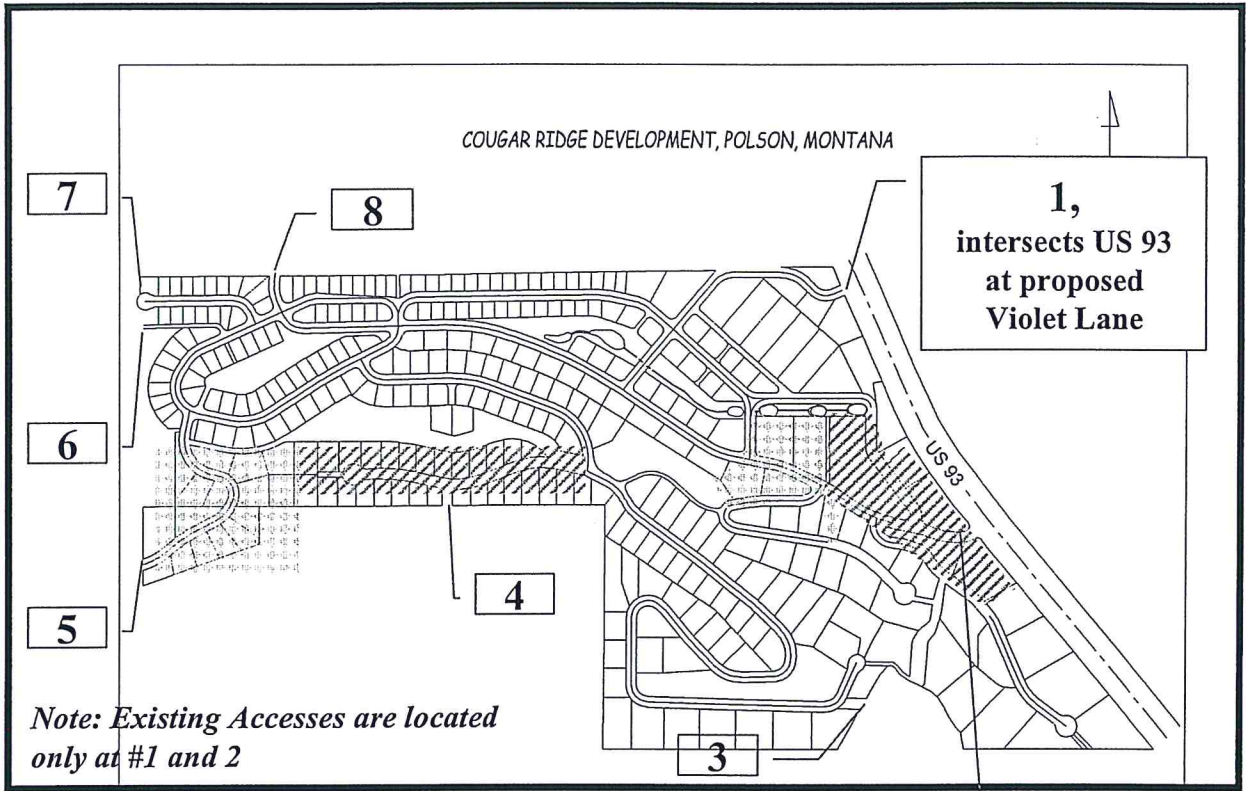
Cougar Ridge Subdivision



SE Stelling Engineers, INC.

Cougar Ridge TIA

Figure 1 Vicinity Map

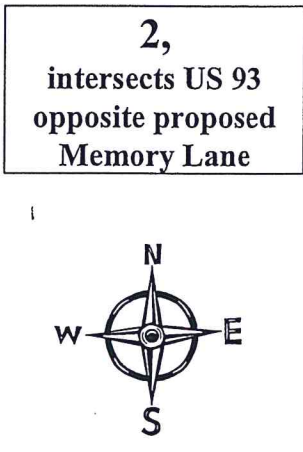


Legend:

Access Drive # 1

Phase I

Phase II



SE *Stelling
Engineers, INC.*

Cougar Ridge TIA

**Figure 2
Site Development**

ATTACHMENT 8

RIDGEWATER TRIP GENERATION | OCTOBER 2018

Source: ITE Trip Generation 8th Edition

RESIDENTIAL	COMMERCIAL		
<u>Daily Trips</u>	<u>Daily Trips</u>	<u>Daily Trips</u>	<u>Notes</u>
Phase 1	Phase 1 (7 lots platted; 3 undeveloped):		
23 single-family lots platted	220	O'Reilly Auto Parts	390 6300 sq ft
		Taco Bell	992 2000 sq ft
Phase 2		St. Luke Clinic	311 9900 sq ft
17 single-family lots platted	163	First Citizens ATM	--
Phase M-1		Phase 2	
1 multi-family lot platted	233	KRMC	692 22000 sq ft
(Polson Landing -- 35 Units)		Phase 3	
TOTAL:	616	Valley Glass	20 5200 sq ft
MISC COMMERCIAL	<u>Daily Trips</u>	<u>Daily Trips</u>	<u>Notes</u>
Polson Youth Soccer Association		Phase 4	
(4 fields)	285	Sunburst, Edward Jones, KMRC Clinic	~141 12800 sq ft
Black Mtn Sftwr (17800 sq ft)	196	Copper Mtn. Coffee, Gym, Thrivent Financial	750 Permit
Aquatic Center (11500 sq ft)	379	Phase 5 (4 lots platted; 3 undeveloped):	
TOTAL:	860	Red Lion/MacKenzie River Pizza	1113 Red Lion = 654 (80 rooms), MacKenzie = 459 (95 seats)
		Phase 6	
		FRE Dialysis Clinic	201 6400 sq ft
		DCI Dialysis Clinic	226 7200 sq ft
		Phase 7 (4 lots platted; 4 undeveloped)	
		TOTAL:	4836
GRAND TOTAL:		6312	

CITY OF POLSON

CITY COMMISSION AGENDA ITEM SUMMARY

Agenda Item Number: 12
Meeting Date: October 15, 2018
Staff Contact: Cindy Dooley, Finance Officer

AGENDA ITEM SUMMARY: Approval of Resolution No. 2018-#____ to request distribution of 2018 Bridge and Road Safety And Accountability Program Funds (BaRSAA)

BACKGROUND: The 65th Legislature passed HB 473 and it was signed by Governor Bullock on May 3, 2017. This bill provides for a graduated increase in the motor vehicle fuel tax by fiscal year 2023 (6 cents in gasoline and 2 cents in diesel). Each year 35% or 9.8 million (whichever is greater) is allocated to the Montana Department of Transportation (MDT) and the remainder (approximately \$21 million by FY2021) is allocated to local governments using the same formula of road mileage and population that is used for distribution of the existing gas tax revenue. Between March 1st and November 1st of each year the City can request distribution of the funds that were allocated for the previous fiscal year or the funds can be requested to be reserved for distribution in a future year if a project is not currently identified. The funds for a particular year must be distributed within 5 years or the funds are reallocated to other entities.

ANALYSIS: The distribution of funds requires a 5% match from other local government funds, but the existing gas tax fund revenues cannot be used as a match. For 2018 the City's allocated share of the BaRSAA funds is \$37,140.59. This represents revenue collections from July – October, 2017. The 2019 allocation will be based on a full twelve months of collection revenue. The 5% match for the 2018 funds will come from the Stormwater System Fund.

BaRSAA funds can be used to pay for construction, reconstruction, maintenance and repair of the City's streets and alleys that it is required to maintain. The funds cannot be used to purchase equipment. In the future BaRSAA funds could be used for special improvement district street projects as-well.

FINANCIAL CONSIDERATIONS: See Appendix A to the Resolution for details on the 2018 project.

STAFF RECOMMENDATION: Approve Resolution 2018-#____ to allow the City to request distribution of the 2018 BaRSAA funds.

SUGGESTED MOTION: *I move to approve Resolution No. 2018-#TBD authorizing the City Finance Officer to request distribution of the 2018 Bridge and Road Safety and Accountability Program Funds by November 1, 2018.*

ATTACHMENTS: Resolution No. 2018-#____ with attached Appendix A

**CITY OF POLSON
RESOLUTION 2018-#_____**

**A RESOLUTION REQUESTING DISTRIBUTION OF
BRIDGE AND ROAD SAFETY AND ACCOUNTABILITY PROGRAM FUNDS**

WHEREAS, the Bridge and Road Safety and Accountability Account created by HB 473 requires the Montana Department of Transportation to allocate accrued funds to cities, towns, counties, and consolidated city-county governments for construction, reconstruction, maintenance, and repair of rural roads, city or town streets and alleys, bridges, or roads and streets that the city, town, county, or consolidated city-county government has the responsibility to maintain; and,

WHEREAS, a city, town, county, or consolidated city-county government that requests funds under the Bridge and Road Safety and Accountability Account must match each \$20 requested with \$1 of local government matching funds; and,

WHEREAS, a city, town, county, or consolidated city-county government requesting distribution of allocated funds may make such a request to the Department of Transportation between March 1 and November 1 of the year the funds were allocated; and,

WHEREAS, a description of the projects to be funded (or the money used to match federal funds) are detailed in Appendix A; and,

WHEREAS, the local match for the allocated funds has been budgeted from the Stormwater System Fund.

THEREFORE, NOW BE IT RESOLVED THAT:

1. The City of Polson requests distribution of its share of the 2018 allocated Bridge and Road Safety and Accountability funds to be used for the projects identified in Appendix A.
2. That Cynda M. Dooley, the Finance Officer of the City of Polson is hereby empowered and authorized to execute such further documents as may be necessary to facilitate the distribution of said funds.

Adopted this 15th day of October, 2018.

Paul Briney, Mayor

ATTEST:

Cora Pritt, Clerk of the City of Polson

**APPENDIX A
CITY OF POLSON
BRIDGE AND ROAD SAFETY AND ACCOUNTABILITY PROGRAM
DISTRIBUTION OF 2018 FUNDS**

Proposed Project:

Second Street East Project \$40,000.00

Project Description: One block of 2nd St. E from Highway 93 going South; modifying ADA corner ramp at highway and facilitating storm drainage to protect the pavement and re-paving the block.

BaRSAA Funds requesting (100%) \$37,140.59

Matching Funds from Stormwater System Fund \$ 2,859.41
(minimum match is 5%)

Total Funds available \$40,000.00

If the project comes in under budget, any remaining 2018 BaRSAA funds will be used to purchase street chemicals or expand the project into the next block.