



City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120

Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

COUNCILPERSONS:

Matt Santini – Mayor
Dianne Tate – Mayor Pro Tem
Kari Hodge
Calvin Cooley
Lori Pruitt
Jayce Stepp
Louis Tonsmeire, Sr.

AGENDA

Council Chamber, Third Floor of City Hall– 7:00
PM – 7/6/2017
Work Session – 6:00 PM

CITY MANAGER:

Sam Grove

CITY ATTORNEY:

David Archer

CITY CLERK:

Meredith Ulmer

COUNCILPERSONS:

Matt Santini – Mayor
Dianne Tate – Mayor Pro Tem
Kari Hodge
Lindsey McDaniel, Jr.
Lori Pruitt
Jayce Stepp
Louis Tonsmeire, Sr.

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda

A. Council Meeting Minutes

1. June 15, 2017 (Pages 1 - 20)

[Attachments](#)

B. Grant Application/Acceptance

1. Local Maintenance & Improvement Grant Application (Pages 21 - 25)

[Attachments](#)

C. First Reading of Ordinances

1. Erosion and Sediment Control Ordinance Revisions (Pages 26 - 29)

[Attachments](#)

2. Sec. 5-6 Nuisance (Animals) Ordinance Revision (Pages 30 - 31)

[Attachments](#)

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3. Detention Pond Fencing (Pages 32 - 33)

[Attachments](#)

D. Contracts/Agreements

1. Right of Entry Permit and Agreement (Pages 34 - 37)

[Attachments](#)

2. Williams/Transco Environmental Study (Pages 38 - 47)

[Attachments](#)

3. Williams/Transco Environmental Site Assessment Phase 1 (Pages 48 - 56)

[Attachments](#)

E. Public Hearing

1. Creation of Business Improvement District (Pages 57 - 66)

[Attachments](#)

F. Bid Award/Purchases

1. Transformer Maintenance Contract (Pages 67 - 78)

[Attachments](#)

2. MV-90 Metering License & Support Renewal (Pages 79 - 82)

[Attachments](#)

3. Tree Trimming Contract (Pages 83 - 88)

[Attachments](#)

4. Dellinger Park Concrete Pads #17-005 (Pages 89 - 96)

[Attachments](#)

5. Gymnastics Competition Floor Carpet (Pages 97 - 103)

[Attachments](#)

6. New Fire Truck (Pages 104 - 109)

[Attachments](#)

7. Plan Scanner and Copier (Pages 110 - 114)

[Attachments](#)

8. Felton Road Water Line (Pages 115 - 116)

[Attachments](#)

G. Change Order

1. Interceptor Manhole Rehabilitation FY17-18 (Pages 117 - 121)

[Attachments](#)

H. Presentations

1. Citizen Survey Results (Page 122)

[Attachments](#)

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.



City of Cartersville

City Council Meeting
7/6/2017 7:00:00 PM
June 15, 2017

| | |
|---|---|
| SubCategory: | Council Meeting Minutes |
| Department Name: | Clerk |
| Department Summary Recommendation: | Minutes are attached for your review. |
| City Manager's Remarks: | Approval of the June 15 Council meeting minutes is recommended. |
| Financial/Budget Certification: | |
| Legal: | |
| Associated Information: | |

City Council Meeting
 10 N. Public Square
 June 15, 2017
 6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member Tonsmeire. _____

Pledge of Allegiance led by Council Member Cooley.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Calvin Cooley; Council Member Ward Four; Dianne Tate, Council Member Ward Five; Taff Wren, Council Member Ward Six; Sam Grove, City Manager; Meredith Ulmer, City Clerk and David Archer, City Attorney.

II. Regular Agenda

A. Council Meeting Minutes

1. June 1, 2017

A motion to approve the June 1, 2017 City Council Meeting Minutes as presented was made by Council Member Wren and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0.

B. Appointments

1. Cartersville-Bartow Library Board

Sam Grove, City Manager stated the City would like to recommend Karen Barnhart to be appointed to the Cartersville-Bartow Library Board.

A motion to approve Karen Barnhart to the Cartersville-Bartow Library Board was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

2. Land Bank Board

Sam Grove stated the Land Bank Board is a City-County board and the City would like to recommend the following to be appointed: Antwuan Hill, Scott Panter, Greg Frisbee, and Jessica Mitcham.

A motion to approve all candidates Antwuan Hill, Scott Panter, Greg Frisbee, and Jessica

Mitcham to the Land Bank Board was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote 6-0.

C. Second Reading of Ordinances

1. Amendment to Permit Ordinance

Dan Porta, Assistant City Manager came forward and stated as part of the annual budget process, staff began to review our current building permit fees and the staff hours necessary to review and approve residential and commercial building permits. Mr. Porta displayed several comparisons to other jurisdictions in regards to how the permit is calculated and what the rates would be if approved. From the data displayed, the City of Cartersville using information from the International Code Council would still have some of the most economically priced permits in the region.

For a Commercial Building Permit, staff from Planning and Development, Public Works and Stormwater, Fire, Electric, Gas, Water and Sewer, and Fiber Departments spend many hours as follows: construction review meetings, submittal reviews, review comments and a signoff meeting. Some plans require concept meetings, multiple review meetings, multiple submittal reviews and multiple review comments. Others may only require a single construction meeting, submittal review and review comment. Some plans may also require site visits and/or the preparation of a relocation agreement or encroachment agreement which also requires Council approval. Therefore, the hours spent on reviewing and approving a Commercial Building Permit are extensive and ensure that our citizens are protected.

Staff recommends the changes to formula to allow the City to have contractors submit a permit application online with our new CityView Software. The last change to the building permit fee was in July 2005. The proposed ordinance change is recommended by staff.

A motion to approve/deny the amendment to the permit ordinance was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote: 6-0.

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 18-17

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia is hereby amended by making the following amendment to CHAPTER 17. PLANNING AND

DEVELOPMENT. ARTICLE V. PERMIT FEES. Section 17-77 – Building Permits in its entirety and replacing it as follows:

Sec. 17-77. – Building Permits.

(a) The following fees shall be assessed prior to the issuance of a building permit as follows:

- 1) Moving fee \$100.00
- 2) Demolition fee \$50.00
- 3) Fire Sprinkler fee \$100.00

(b) All other building permit fees are as follows:

- 1) Residential Building Permit - International Code Council (ICC) Rate for Residential Construction, as amended from time to time by the ICC, multiplied by Residential Heated Square Footage multiplied by .0035.
- 2) Commercial Building Permit – ICC Average Rate, as amended from time to time by the ICC, for all Commercial Groups multiplied by Commercial Building Square Footage multiplied by .003.

(c) Re-inspection fee of \$25.00 for each site visit.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become effective on July 1, 2017 and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered or alphabetized to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

First Reading this the 1st day of June 2017.

ADOPTED this the 15th day of June 2017.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

2. Amendment to Utilities Ordinance Regarding Water/Sewer Rates

Tom Rhinehart, Finance Department Head stated the proposed fiscal year 2017 to 2018 budget includes a couple of increases in the Water and Sewer Fund to help address the maintenance and capital issues of the water fund. They are a 7.5% increase in the residential water and sewer rates; and a 7.5% increase in the base monthly water and sewer rates.

The 7.5% increase will allow the Water Department to continue the maintenance of the existing water and sewer system as well as update/expand the system to fulfill the needs of

existing customers. For residential customers, the water and sewer rate increase equates to \$0.61 per 100 cubic feet used for city residents and \$1.12 per 100 cubic feet water used for outside the city residents. The total estimated increase for a residential water and sewer customer is \$4.09 per month on 7,500 gallons consumed.

The Water and Sewer Fund also proposed a 7.5% increase in the base monthly water and sewer rates. Currently, the base rate is \$8.18 and the proposed base rate will increase to \$8.79 a month. This equates to an increase of \$0.61 a month.

With these proposed increases in the water and sewer rates, the City of Cartersville residents will remain one of the lowest in the surrounding municipalities. These increases are needed to maintain the existing system and plan for any necessary future expansions. Approval of the proposed water and sewer rate increases to begin July 1, 2017 is recommended.

A motion to approve the Amendment to Utilities Ordinance Regarding Water/Sewer Rates was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0.

Ordinance
of the
City of Cartersville, Georgia
Ordinance No. 19-17

Now be it and it is hereby **ORDAINED** by the Mayor and City Council of the City of Cartersville, that the **CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 24. UTILITIES. ARTICLE IV. WATER SERVICE Section 24-64 (a), (b), (c), (d), (e), and (f) Water and Sewage Rate and Section 24-147 (a.) Sewage Rates** is hereby amended by deleting said Section 24-64 (a), (b), (c), (d), (e), and (f), and Section 24-147 (a) in their entirety and replacing them with the following:

Sec. 24-64. Water & Sewage Utility Rates.

| (a.) Water Monthly Billing | City | Outside City |
|--|-----------------|---------------------|
| Minimum bill according to meter size: | | |
| 5/8" or 3/4" | \$ 8.79 | \$ 16.11 |
| 3/4" full flow | \$ 13.19 | \$ 23.45 |
| 1" | \$ 20.52 | \$ 38.10 |
| 1 ¼" or 1 ½" | \$ 41.02 | \$ 70.33 |
| 2" | \$ 79.13 | \$145.05 |
| 4" | \$146.52 | \$283.51 |
| 6" | \$228.57 | \$410.26 |
| 8" | \$293.05 | \$567.03 |

| | | |
|---|--------------------|--------------------|
| Plus consumption as follows: | | |
| (i) Residential Meters | | |
| (a) 0 – 8 consumptions per month | \$1.81/100 cu. ft. | \$3.63/100 cu. ft. |
| (b) 9 – 14 consumptions per month | \$2.97/100 cu. ft. | \$3.73/100 cu. ft. |
| (c) 15 – 19 consumptions per month | \$4.66/100 cu. ft. | \$4.66/100 cu. ft. |
| (d) 20 + consumptions per month | \$6.50/100 cu. ft. | \$6.50/100 cu. ft. |
| (ii) Apartments, Multiples & Commercial Meters | | |
| | \$2.99/100 cu. ft. | \$4.42/100 cu. ft. |
| (iii) Irrigation System Meters | | |
| | \$4.66/100 cu. ft. | \$4.66/100 cu. ft. |
| (iv) Industrial and All Other Meters | | |
| | \$1.81/100 cu. ft. | \$3.63/100 cu. ft. |

| | | |
|--|---------------------------|---------------------------|
| (b.) Sewage Monthly Billing | City | Outside City |
| Minimum bill according to meter size: | | |
| 5/8" or 3/4" | \$ 8.79 | \$ 8.79 |
| 3/4" full flow | \$ 13.19 | \$ 13.19 |
| 1" | \$ 20.52 | \$ 20.52 |
| 1 ¼" or 1 ½" | \$ 41.02 | \$ 41.02 |
| 2" | \$ 79.13 | \$ 79.13 |
| 4" | \$146.52 | \$146.52 |
| 6" | \$228.57 | \$228.57 |
| 8" | \$293.05 | \$293.05 |
| Plus consumption | \$1.99/100 cu. ft. | \$4.01/100 cu. ft. |

| | | | | |
|--|----------------------------------|---------------------------------------|----------------------------------|-----------------------------------|
| (c) Tap Fees—Prior to the issuance of a tap, the following fees are required: | | | | |
| (in inches) | Water Tap Inside City | Water Tap Outside City | Sewer Tap Inside City | Sewer Tap Outside City |
| ¾ | \$1,100.00 | \$1,200.00 | \$950.00 | \$1,200.00 |
| 1 | 1,200.00 | 1,400.00 | 1,000.00 | 1,300.00 |
| 1½ | 2,200.00 | 2,400.00 | 1,150.00 | 1,600.00 |
| 2 | 2,500.00 | 2,700.00 | 1,200.00 | 1,900.00 |
| 4 | 3,000.00 | 3,200.00 | 1,775.00 | 3,050.00 |
| 6 | 3,500.00 | 3,700.00 | 2,150.00 | 3,800.00 |
| 8 | 4,000.00 | 4,200.00 | 2,620.00 | 4,740.00 |
| Multi-unit, per unit | 1,100.00 | 1,200.00 | 950.00 | 1,200.00 |

Other provisions:

For commercial taps and industrial taps (service or sprinklers and residential sprinklers) the fee shall be the cost of installation plus ten (10) percent on materials and one hundred fifty (150) percent on labor (percentages double for outside city) the estimate to be paid in advance.

If developer installs residential taps and meter settings on property to city specifications, then the fee for the city to set meter shall be the cost of metering equipment and installation

| | | | |
|------------|--|--------------------|----------------------------|
| (d) | Capacity fees—A capacity fee for water and/or sewer service shall be requested for each new tap or on any increase in volume with respect to an existing tap. | | |
| | <i>Water Capacity Fee (in inches)</i> | <i>City</i> | <i>Outside City</i> |
| | $\frac{3}{4}$ | \$1,020.00 | \$930.00 |
| | 1 | \$1,700.00 | \$1,540.00 |
| | $1\frac{1}{2}$ | \$3,500.00 | \$3,090.00 |
| | 2 | \$5,590.00 | \$4,940.00 |
| | 3 | N/A | \$7,410.00 |
| | 4 | \$10,100.00 | \$9,030.00 |
| | 6 | \$15,600.00 | \$14,450.00 |
| | 8 | \$20,280.00 | \$18,780.00 |
| | multi-unit/per unit | \$1,020.00 | \$930.00 |
| | <i>Sewer Capacity Fee (in inches)</i> | <i>City</i> | <i>Outside City</i> |
| | $\frac{3}{4}$ | \$1,300.00 | \$1,260.00 |
| | 1 | \$2,160.00 | \$2,520.00 |
| | $1\frac{1}{2}$ | \$4,320.00 | \$4,030.00 |
| | 2 | \$6,910.00 | \$8,050.00 |
| | 3 | N/A | \$10,040.00 |
| | 4 | \$13,470.00 | \$13,050.00 |
| | 6 | \$20,200.00 | \$19,580.00 |
| | 8 | \$26,260.00 | \$25,454.00 |
| | multi-unit/per unit | \$1,300.00 | \$1,260.00 |

Other provisions:**Apartments and hotels per unit calculations.**

All hotel and apartment units with refrigerator and stove are to be calculated as a single (1) unit ($\frac{3}{4}$ " water meter equivalent) for capacity fees.

All hotel and apartment units without refrigerator and stove are to be calculated as one-half unit ($\frac{3}{4}$ " water meter equivalent) for capacity fees. The following, if part of an apartment or hotel and served by a single meter are to be considered a separate unit for capacity fees. The capacity fee will be calculated as a single (1) unit based on meter size. If the following are served by a master meter, they are considered to be a separate unit to be calculated as a single (1) unit ($\frac{3}{4}$ " water meter equivalent):

- (a) Restaurant;
- (b) Lounge;
- (c) Car wash;
- (d) Lobby;
- (e) Full kitchen (not part of restaurant);
- (f) Linen Laundry;
- (g) Guest Laundry;
- (h) Swimming Pool.

Assisted Living Facility, Nursing Home, and Hospital per unit calculations.

All resident/patient rooms with refrigerator and stove are to be calculated as a single (1) unit ($\frac{3}{4}$ " water meter equivalent) for capacity fees.

All patient rooms without refrigerator and stove are to be calculated as one-half unit ($\frac{3}{4}$ " water meter equivalent) for capacity fees. The following, if part of a nursing home, assisted living facility, or hospital and served by a single meter are to be considered a separate unit for capacity fees. The capacity fee will be calculated as a single (1) unit based on meter size. If the following are served by a master meter, they are considered to be a separate unit to be calculated as a single (1) unit ($\frac{3}{4}$ " water meter equivalent):

- (a) Restaurant;
- (b) Lounge;
- (c) Car wash;
- (d) Lobby/Waiting Room;
- (e) Full kitchen (not part of restaurant);
- (f) Linen Laundry;
- (g) Guest Laundry;
- (h) Swimming Pool.

| | | |
|--|-------------|---------------------|
| (e.) Unmetered Private fire service charges – Monthly Billing | City | Outside City |
| In Inches: | | |

| | | |
|----|----------|----------|
| 2 | \$ 18.20 | \$ 36.40 |
| 4 | \$ 27.31 | \$ 54.60 |
| 6 | \$ 36.40 | \$ 72.81 |
| 8 | \$ 72.81 | \$145.61 |
| 10 | \$182.01 | \$364.03 |
| 12 | \$273.02 | \$546.04 |

| | | | |
|-----|-------------------------|----------|--------------|
| (f) | Fire hydrant flow test. | City | Outside City |
| | | \$250.00 | \$250.00 |

Any new or upgraded fire services will be required to install full flow meters and will pay the normal monthly minimum on meter service. This fee will be in lieu of the sprinkler charges referred in subsection (e) above.

Sec. 24-147. Sewage rates.

| (a.) Sewage Monthly Billing | City | Outside City |
|--|--------------------|--------------------|
| Minimum bill according to meter size: | | |
| 5/8" or 3/4" | \$ 8.79 | \$ 8.79 |
| 3/4" full flow | \$ 13.19 | \$ 13.19 |
| 1" | \$ 20.52 | \$ 20.52 |
| 1 1/4" or 1 1/2" | \$ 41.02 | \$ 41.02 |
| 2" | \$ 79.13 | \$ 79.13 |
| 4" | \$146.52 | \$146.52 |
| 6" | \$228.57 | \$228.57 |
| 8" | \$293.05 | \$293.05 |
| Plus consumption | \$1.99/100 cu. ft. | \$4.01/100 cu. ft. |

This Ordinance shall become effective on July 1, 2017.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the ___ day of June 2017.

ADOPTED this the ___ day of June 2017. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

3. Budget Ordinance for the Fiscal Year 2017-18

Tom Rhinehart stated the proposed budget is a balanced budget and increased \$10,930,305 over the fiscal year 2016 to 2017 budget. The increase equates to a 6.96% increase. The proposed budget includes salary adjustments in all departments, no increase in the city's property tax millage rate, school system funding, an increase in staff, an increase in health insurance premiums for both the city and the employees, an increase in the residential water and sewer rates, and an increase in the basic monthly water and sewer rate. Budget comparison by type for the FY 2018 proposed budget compared to the Fiscal year 2017 budget include: personnel expenses increase by \$636,640; operating expenses increased \$142,880; purchase of commodities increased by \$1,486,865; school board appropriation decreased by \$253,960; BID tax expenses remained the same; debt service expenses decreased \$7,250; capital expenses increased \$8,888,130 and transfers to the general fund remain the same. Since the budget presentation on 5/23/17, solid waste has changed their capital amount to include a front-loading garbage truck instead of a recycling truck. This added an additional \$30,000 to the solid waste budget and will be absorbed through additional leasepool funding. An additional change is \$37,000 to storm water capital expenses for a prison work van. The van's engine has locked up and the City Garage has stated it is not worth fixing. Both of these changes, the front loading garbage truck and the prison van, were not known during the budget preparation process.

Approval of the proposed Fiscal year 2017 to 2018 budget is recommended.

A motion to approve the Budget Ordinance for the Fiscal Year 2017-2018 as amended was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0.

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 20-17

NOW BE IT HEREBY ORDAINED by the Mayor and City Council that pursuant to the City of Cartersville Charter; the City of Cartersville Fiscal Year 2017 - 2018 budget.

2017 - 2018 Budget Summary

| <u>General Fund</u> | <u>Revenues</u> | <u>Expenditures</u> |
|--------------------------------|-----------------|---------------------|
| Revenues | \$40,213,975 | |
| Expenditures: | | |
| Legislative | | \$17,422,630 |
| Administration | | \$ 1,113,670 |
| Finance Dept. | | \$ 1,194,515 |
| Customer Service Dept. | | \$ 771,960 |
| Police | | \$ 5,394,525 |
| Fire | | \$ 7,269,555 |
| Municipal Court | | \$ 260,855 |
| Public Works | | \$ 2,360,735 |
| Recreation | | \$ 3,110,525 |
| Planning & Development | | \$ 1,129,450 |
| Downtown Development Authority | | \$ 185,555 |
| <u>Special Revenue Funds</u> | | |
| GO Park Bonds Series 2014 | \$ 5,634,000 | \$ 5,634,000 |
| SPLOST – 2003 | \$ 257,940 | \$ 257,940 |
| SPLOST – 2014 | \$ 2,347,550 | \$ 2,347,550 |
| DEA | \$ 343,390 | \$ 343,390 |
| State Forfeiture | \$ 3,000 | \$ 3,000 |
| Hotel/Motel Tax | \$ 761,000 | \$ 761,000 |
| Motor Vehicle Rental Tax | \$ 71,000 | \$ 71,000 |
| Grant Funds | \$ 0 | \$ 0 |
| Impact Fees | \$ 0 | \$ 0 |
| Business Improve Dist Tax | \$ 23,000 | \$ 23,000 |
| Development Fees | \$ 5,000 | \$ 5,000 |
| <u>Enterprise Funds</u> | | |
| Fiber Optics | \$ 2,361,120 | \$ 2,361,120 |
| Electric | \$48,806,080 | \$48,806,080 |
| Gas | \$34,235,980 | \$34,235,980 |
| Solid Waste | \$ 2,717,135 | \$ 2,717,135 |
| Stormwater | \$ 1,772,815 | \$ 1,772,815 |
| Water & Sewer | \$27,517,245 | \$16,444,125 |
| Water Pollution Control Plant | | \$ 4,401,430 |
| Water Treatment Plant | | \$ 6,671,690 |

Internal Service Fund

| | | |
|---------------|-------------------|-------------------|
| Garage | \$ 831,460 | \$ 831,460 |
|---------------|-------------------|-------------------|

BE IT AND IT IS HEREBY ORDAINED.

ADOPTED, this ___ day of June 2017. First Reading.

ADOPTED this ___ day of June 2017. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

D. Contracts/Agreements

1. Optimists July 4, 2017 Celebration

Sam Grove, City Manager stated this is the annual contract between the City of Cartersville and the Optimist Club for the festivities at Dellinger Park for the July 4th celebration. Additionally, JRM Management Services, Inc. has contracted with the Optimists to coordinate this event.

A motion to approve the contract with the Optimists was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0.

2. Contract for Performing Services

Sam Grove stated this item includes the Contracts for Performing Services for those agencies that are awarded funds each year as part of the annual budget. The dollar amount recommended is similar to last year. The agencies and amounts for this year are Cartersville-Bartow Library \$454,500, Cultural Arts Alliance \$51,000, Juvenile Court \$15,000, Bartow Health Access \$2,000, Good Neighbor Homeless Shelter \$2,000, Summer Hill Learning Center \$1200, Bartow-Cartersville Joint Development Authority \$173,960, and Eddie Lee Wilkins Youth Association \$9,000.

It was discussed by Council that each of the recipients need to meet all requirements established in the contract in order to receive funds. \$9,000 will be designated for the Eddie Lee Wilkins Youth Association with another \$9,000 set aside for another summer youth program.

Attorney David Archer stated there was a typographical error in the Eddie Lee Wilkins contract. Mr. Archer stated “per month” needs to be changed to two installments of \$9,000. City Council discussed funding stating Eddie Lee Wilkins Youth Association could receive \$9,000 in order to set aside \$9,000 for a summer youth program.

Motion to approve the contracts for services pending the fulfillment of the organization’s obligations required in order to receive funds, and to amend the Eddie Lee Wilkins contract as directed by the City Attorney paying \$9,000 and setting aside \$9,000 for a summer youth program was made by Council Member Tate. This motion was seconded was Council Member Stepp. Motion carried unanimously. Vote: 6-0.

3. Maddox M&R Testing, Inc.

Michael Hill, Assistant Director of the Gas System stated the Gas System uses an outside source for all commercial and industrial meter testing and calibration. The previous calibration technician, Ronnie Roberts has retired. The Gas System interviewed three different companies and chose Maddox M&R Testing, Inc. It is recommended to approve the contract for Maddox M&R Testing, Inc.

A motion to approve Maddox M&R Testing, Inc was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0.

4. Southern Soccer Academy

Greg Anderson, Parks and Recreation Department Head stated Cartersville Parks and Recreation has had a partnership with CLASH Soccer since 1997 when soccer was played on the fields of the Cartersville Baseball Complex. CLASH has struggled getting volunteers to keep the non-profit organization viable. CLASH is now joining Southern Soccer Academy with a 3-year plan for CLASH administrative duties and monies remaining. Southern Academy, CLASH board members, Bill McMullen and Monica Laldin, discussed field usage, the recreational and competitive youth soccer program, and a possible agreement with City of Cartersville. Southern Soccer Academy has agreements with several neighboring government agencies on field usage and soccer programs. City staff has spoken with counterparts in some of these agencies in Paulding and Cobb Counties and Southern Soccer Academy received high marks from each.

It is recommended for approval of this field usage and program agreement with Southern Soccer Academy. The City Attorney has reviewed and edited the agreement.

A motion to approve the Southern Soccer Academy Agreement was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote 6-0.

Motion to add three items to the agenda was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried away unanimously. Vote:6-0.

Added Item:

Greg Anderson stated he would like to respectfully request two change in regards to the Leake Mounds Etowah Rover Walk. The first change order, in the amount of \$10,000, is for the reengineering of the bridge by Southland Engineering. The change order, in the amount of \$2,413.76, is for galvanized pip handrails and pervious concrete pavement with Lewallen Construction. Mr. Anderson stated these change orders are recommended for approval.

Motion to approve both the Southland Engineering and Lewallen Construction change orders was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote: 6-0.

E. Bid Award

1. WPCP – UTV For Operators

Bob Jones, Water Department Head stated in 2010 a Kawasaki Mule UTV was purchased for the WPCP. The mule is used by plant operators to travel around the plant every two hours to perform routine plant checks and minor maintenance. This machine has been used for seven years and is worn out. City Water has replaced multiple sets of tires, multiple starters, the flywheel and various other switches and mechanical components in the last two years. This is an instrumental vehicle for operations staff and has been very reliable until recently. Prices were solicited for a replacement machine from Honda & Suzuki of Rome for \$13,120.00, Kawasaki Sports Center of Rome for \$14,429.00, Easy Living Yamaha & Polaris for \$15,090.00. The low bid from Honda & Suzuki of Rome in the amount of \$13,120.00 is recommended. This will be paid through the Machinery Account.

A motion to approve Water Department UTV For Operators was made by Council Member Tonsmeire and seconded by Council Member Wren. Motion carried unanimously. Vote 6-0.

2. WPCP – Crane Rental

Bob Jones stated on May 17, 2017 the WPCP rented at crane from Southway Crane & Rigging to remove the damaged aerator gearbox from Polishing Basing #2: Aerator #2, install a repaired gearbox into the P2A2 position and install a new Flygt mixer into Sludge Conditioning Tank #5. Crane rental is a time and material job thus the Water Department only had an estimate of what the cost of the job would cost.

The final cost for two full days was \$7,266.00. The cost is consistent with previous crane rental cost. The job went as planned with no delays or problems during installation.

It is recommended for your approval of the Southway invoice. This is to be paid from Maintenance to Vehicle and Equipment Account.

A motion to approve Water Department Crane Rental was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 6-0.

3. WPCP – Aerator Gearbox Repair

Bob Jones stated the Water Department is continuing to rebuild aerator gearboxes at the Water Pollution Control Plant. The next unit was pulled during the May 17, 2017 crane rental for tear down and evaluation by Motor & Gear Engineering. Motor & Gear has performed all of the aerator gearbox rebuilds thus far and two screw pump gearbox rebuilds. This unit experienced catastrophic failure of the low speed gear set. Repair will require replacement of low speed gearing, pinions, gearing bores and case heaters.

Motor & Gear has provided a quote of \$66,981.00 to repair this gearbox with a 12 week turnaround time. Mr. Jones recommended approval of the Motor & Gear quote as a sole source provider given their unique ability to both repair existing and manufacture new gear components as needed. This item will be paid through the Maintenance to WPCP Account.

A motion to approve Aerator Gearbox Repair was made by Council Member Stepp and seconded by Council Member Hodge. Motion carried unanimously. Vote 6-0. _____

4. Distribution & Collection Rubber Tire Backhoe

Bob Jones stated the Distribution and Collection Division uses a 2001 John Deere 410G with 2,370 hours of operation. In addition to being 16 years old, the tractor began having intermittent transmission and brake lockup issues in December 2016. These would render the machine immobile under its own power and was a safety hazard to the operator and motorists when the brakes locked up during road transport.

A repair quote was provided by Flint Equipment, the local John Deere Commercial Dealer, in the amount of \$15,000 to \$20,000 depending on what was wrong with the tractor. It was decided that this transaction was not worth investing into a 16 year old machine. The tractor has far exceeded our expected 10 year useful life.

Bids were opened at the Water Department office on June 8, 2017 at 1:00pm for a new rubber tire backhoe for use by Distribution and Collection. Bidders were asked to provide pricing on an open cab tractor as well as an enclosed cab tractor. Additionally, they were asked to provide a trade-in value for the 2001 machine. The bids for an enclosed cab tractor less the allowed trade-in value are Flint Equipment Company with \$65,488.47, Yancey Brothers Caterpillar for \$83,667.00, and Franklin Tractor did not bid.

It is recommended for approval of the Flint Equipment Company bid of \$65,488.47 which consists of a new tractor price of \$80,488.47 minus the \$15,000 trade value. This will be paid through the Machinery account.

A motion to approve Distribution & Collection Rubber Tire Backhoe was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

5. New Fiber Optic Building

Dan Porta, Assistant City Manager stated due to the sink holes at the City Cook Street property and particularly the void that is located under the existing Fiber Optics Building that is located at 6 Cook Street, staff issued requests for proposals to construct a new Fiber Optics building inside the Public Works Department facility. Proposals were received for the building, two HVAC units, generator and conduit installation.

An invitation to bid was placed for the construction of an approximately twenty-four foot by thirty-six foot by ten foot by ten foot six inches (24' wide x 36' long x 10'-10"-6" height) concrete building. The building will be fiber reinforced concrete with a hollow-core concrete roof. Two bids were received. After reviewing the bids, the City recommends Full Circle Concrete Construction at \$73,184.07.

An invitation to bid was placed for conduit installation at the location of the new communications building. The design calls for banks of six conduits running from the building to three different power poles (eighteen total conduits) and for two larger conduits to run from a power pole to the transfer switch on the building. We received one bid. After reviewing the bid, we recommend Network Cabling Infrastructures at \$19,962.93.

An invitation to bid was placed for delivery and installation of a Kohler Model 100REZGD generator and 400 Amp Automatic Transfer Switch. The City received two bids. After reviewing the bids, we recommend Nixon Power Services at \$29,900.

An invitation to bid was placed for delivery and installation of two Bard model W60A2 air conditioning units. We received three bids. After reviewing the bids, the City recommends Signal Point Systems at \$9,350. The cost to replace this building is being paid for through insurance funds from One Beacon Insurance. It is recommended to approve the four bids.

A motion to approve all four vendors recommended was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

6. Welding Machine

Dan Porta stated the Garage Department received proposals for a 300amp portable welding machine with a AC generator which will allow them to fix city equipment in the field as well as at the city shop. Bids were received from NexAir for \$8,525.97, Reliable for \$13,400.00, Snap-on for \$22,292.08, and Matco did not bid.

It is recommended for approval of the lowest and best bid from NexAir in the amount of \$8,525.97.

A motion to approve the purchase of a Welding Machine for the City Garage was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

7. Property & Casualty Insurance Renewal

Dan Porta stated in fiscal year 2016 to 2017 the City made the switch to Travelers and Liberty Mutual Insurance to cover city buildings, equipment and vehicles. At renewal this year, our insurance agents, Apex Insurance and Terry Watkins Insurance, have received a renewal from Travelers and Liberty Mutual Insurance with a small increase. Mr. Porta stated he received a call this afternoon from Terry Watkins with another potential insurance policy which could save the City \$15,000 with a smaller automobile deductible of \$1,000. Mr. Porta recommended approval of a property and casualty insurance policy, but to be reviewed by the City Manager, Assistant City Manager and City Attorney.

A motion to approve a Property & Casualty Insurance Renewal pending review of the City Manager, Assistant City Manager and City Attorney was made by Council Member Tate and seconded by Council Member Stepp. Motion carried unanimously. Vote 6-0.

8. Telephone System

Dan Porta stated the Fiber Department has been working with Bartow County IT on the replacement options for the existing City/County Telephone System that was installed in 1996. The existing AT&T system is at the end of life and city and county staff have been working with AT&T on a replacement system. Staff had hoped to continue with the existing system until the 2020 SPLOST so funding would be available for replacement. Due to the sinkholes that developed on the Cook Street property and the pending move of the Fiber Department Node Building, it makes sense for a new system to be installed during this time as all city and county facilities will be out of service during the move. If the City moves the existing AT&T system during 2017 and delay the purchase of a new system until a later date, then when a new system is eventually installed, all facilities will again be out of service while the new telephone system is installed. Therefore, it makes more sense to only have one telephone outage while we move to a new facility.

The cost for the system and maintenance is based on the number of telephones countywide, and is estimated at 65% for Bartow County and 35% for the City. City and County staff have received two proposals for the same ShoreTel Voice over IP telephone system.

Staff has negotiated a 90-day delay in maintenance costs until October 1, 2017 when it is anticipated to be closer to system implementation. If approved, the city will have funding for this new system through the GMA lease pool and is budgeted item for the Fiber Department in Fiscal Year 2017 to 2018 budget. In addition, Peter Olson is in agreement with the new telephone purchase and the 65% share of the telephone system costs. Mr. Porta recommended approval of the telephone system from CNP Technologies with the five-year prepaid maintenance.

A motion to approve Intergovernmental Agreement for the Telephone System was made

by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 6-0.

F. Proposals

1. Creation of Business Improvement District

Dan Porta stated the Downtown Development Authority has received approval from over 51% of the downtown business owners to create a Business Improvement District (BID) and assess a property tax millage rate in this district. The property taxes collected in the BID will be spent according to the Management Plan.

Per Georgia law the Downtown Development Authority formally requests the City Council to review the proposed Business Improvement District and Management Plan. If approved, then the City Council would ask city staff to review the proposal and if approved by city staff, then an advertisement will be placed in the newspaper announcing a public hearing at a future City Council meeting. At this time, it is requested that the City Council approve the proposed Business Improvement District and Management Plan and submit it to city staff for their review and approval.

A motion to approve the Business Improvement District Management Plan for review by Staff was made by Council Member Tate and seconded by Council Member Tonsmeire. Vote carried unanimously. Vote: 6-0.

Added Items

Sam Grove, City Manager stated the City has received notice to pay membership dues from the Georgia Municipal Association in the amount of \$6,570.40. These dues need to be renewed and it is recommended for Council approval.

Motion to approve the payment of the Georgia Municipal Association dues was made by Council Member Wren and seconded by Council Member Stepp. Motion carried unanimously. Vote 6-0.

Michael Hill, Gas Department Assistant Director came forward and stated he is requesting approval of a confidentiality agreement with Southern Natural Gas Company, LLC. The purpose of this agreement is to allow the City to do rate case pre-filing settlement negotiations with Southern Natural Gas Company, LLC. It is recommended for Council approval.

Motion to approve the confidentiality agreement with Southern Natural Gas Company, LLC was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote: 6-0.

G. Discussion

1. Gas Department Building Concept Plan

Dan Porta stated City staff has been working with Pond & Company Architectural Firm on the design of the new Gas Department, Maintenance Building, Fuel Island and Recreational Pond to be located on Old Mill Road. This information was presented to residents and received minimal feedback on the look of the buildings. Most of the discussion centered around fencing of the property and traffic on Old Mill Road.

Before moving forward on the project, the City would like approval from the City Council on the look of the buildings and the entire site. Mr. Porta displayed 3 different building concept plan options of the new Gas Department. City Council and staff discussed which images they preferred and the majority stated they liked the first building concept plan best.

2. Detention Pond Fencing

Sam Grove stated the discussion is about the ordinance relative to detention pond fencing. Currently, it states there needs to be a 6 foot fence around detention ponds, but there are some proposed changes which would allow a 4 foot requirement, or give the developer the option to install a 4 foot fence or meet the slope standards as designated by the Georgia Stormwater Management Manual. After thorough discussion of the available options it was determined that Council prefers the option to allow the developer to choose what is best for the project by either installing a 4 foot fence or meeting slope requirements designated by the Georgia Stormwater Management Manual. This matter will be discussed as a first reading at a future Council meeting.

H. Presentations

1. Citizen Survey Results

Sam Grove presented a portion of the results from the recently completed Citizen Survey regarding Quality of Life, Community Characteristics, Governance, Participation and Special Topics. Results are posted on www.cityofcartersville.org for review.

I. Monthly Financial Statement

Tom Rhinehart displayed information for each fund comparing April 2017 to April 2016. Mr. Rhinehart gave explanation for each increase and/or decrease for the funds, and went over the City's current financial status.

Mayor Santini stated he has received some information from the Government Finance Officer Association. It was a letter stating that once again the City's comprehensive financial report for the fiscal year 2016 qualifies for the GFO certificate of achievement for excellence of financial reporting. Mayor Santini stated this achievement has been met every year since Mr. Rhinehart has been employed by the City of Cartersville. Mayor Santini presented the award to Mr. Rhinehart for his excellent work in financial reporting.

After announcements, a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 6-0.

Meeting Adjourned

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk



City of Cartersville

**City Council Meeting
7/6/2017 7:00:00 PM
Local Maintenance & Improvement Grant Application**

| | |
|---|--|
| SubCategory: | Grant Application/Acceptance |
| Department Name: | Public Works |
| Department Summary Recommendation: | <p>This grant application is for the Georgia Department of Transportation's FY2018 Local Maintenance & Improvement Grant in the amount of \$252,542.90. This grant does require a 30% match which will be funded from the 2014 SPLOST. These funds will be used for the resurfacing of city streets.</p> <p>We recommend approval for the Mayor to sign the application, cover letter, and other associated documents.</p> |
| City Manager's Remarks: | Your approval of this application is recommended. |
| Financial/Budget Certification: | |
| Legal: | |
| Associated Information: | |

Russell R. McMurry, P.E., Commissioner



GEORGIA DEPARTMENT OF TRANSPORTATION

One Georgia Center, 600 West Peachtree Street, NW
Atlanta, Georgia 30308
Telephone: (404) 631-1000

June 1, 2018

Mr. Matt Santini, Mayor
City of Cartersville
P.O. Box 1390
Cartersville, Georgia 30120-1390

RE: Fiscal Year 2018 Local Maintenance & Improvement Grant (LMIG) Program

Dear Mayor Santini:

We are pleased to announce that the Department will begin accepting applications for the Fiscal Year 2018 LMIG Program on July 1, 2017. Please complete the attached application along with your Project Report form containing the road name, length of project, termini, type of work, project cost and construction let date. As a reminder, please mail your application package to the Cartersville District Office at **P.O. Box 10, Cartersville, Georgia 30120 Attn: Carla Ham** instead of the Local Grants Office in Atlanta. All LMIG applications must be received in the District Office no later than January 1, 2018.

Your formula amount for the 2018 Program is **\$252,542.90**. Each local government is required to match this formula amount in accordance with Code Section 48-8-244(d). The General Guidelines and Rules and other pertinent reports can be found on the Department's website at www.dot.ga.gov/ps/local/lmig. We must receive a satisfactory status letter of your previous LMIG Grants before approval can be given on your FY 2018 application. Random audits will be conducted and a satisfactory status of your previous LMIG Grants must be received before approval can be given on your FY 2018 application.

If you should have any questions regarding the LMIG Program please contact the Local Grants Office in Atlanta at (404) 347-0240. Thank you for your attention and cooperation in this matter.

Sincerely,

A handwritten signature in blue ink that reads "Russell R. McMurry".

Russell R. McMurry, P.E.
Commissioner

RRM:TLG
Attachments

Cc: Mr. DeWayne Comer, P.E.; Hon. Bruce Thompson; Hon. Chuck Hufstetler; Hon. Christian Coomer; Hon. Paul Battles; Mr. Jeff Lewis; Files

Item # 2

Revised 8/1/2016

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL
MAINTENANCE & IMPROVEMENT GRANT (LMIG)
APPLICATION FOR FISCAL YEAR 2018**
TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.

LOCAL GOVERNMENT INFORMATION

Date of Application: _____

Name of local government: _____

Address: _____

Contact Person and Title: _____

Contact Person's Phone Number: _____

Contact Person's Fax Number: _____

Contact Person's Email: _____

Is the Priority List attached?

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

I, _____ (Name), the _____ (Title), on behalf of _____ (Local Government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act of 1989 (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), and the Local Government Budgets and Audits Act (O.C.G.A. 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment ACT (TIA).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL
MAINTENANCE & IMPROVEMENT GRANT (LMIG)
APPLICATION FOR FISCAL YEAR 2018**

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a roadway or bridge shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department's Standard Specifications of Transportation Systems (Current Edition), Supplemental Specifications (Current Edition), and Special Provisions.

Local Government:

E-Verify Number

(Signature)

Sworn to and subscribed before me,

(Print)
Mayor / Commission Chairperson

This ____ day of _____, 20__.

(Date)

In the presence of:

NOTARY PUBLIC

LOCAL GOVERNMENT SEAL:

My Commission Expires:

NOTARY SEAL:

FOR GDOT USE ONLY

The local government's Application is hereby granted and the amount allocated to the local government is _____. Such allocation must be spent on any or all of those projects listed in the Project List.

This _____ day of _____, 20__.

Terry L Gable
Local Grants Administrator

**City of Cartersville
FY 2018 LMIG Project List**

| Priority | Road Name | Length(FT) | Begin | End | Type of Work | Project Costs | Scheduled |
|----------|-------------------------|------------|--------------------|--------------------|---------------------------------|---------------|-------------|
| 1 | Thoroughbred Lane | 2000 | South Erwin St | Georgia Blvd | Mill,Patch,Spot Level,Resurface | \$ 42,000.00 | Summer 2018 |
| 2 | Saddlebrook Drive | 1250 | Georgia Blvd | Thoroughbred Lane | Mill,Patch,Spot Level,Resurface | \$ 26,750.00 | Summer 2018 |
| 3 | Starting Gate Drive | 600 | Thoroughbred Lane | Bartow Street | Mill,Patch,Spot Level,Resurface | \$ 13,200.00 | Summer 2018 |
| 4 | Horseshoe Court | 4845 | Thoroughbred Lane | Culdesac | Mill,Patch,Spot Level,Resurface | \$ 7,625.00 | Summer 2018 |
| 5 | Ponders Road | 1910 | Center Road | Dead End | Mill,Patch,Spot Level,Resurface | \$ 48,150.00 | Summer 2018 |
| 6 | McKinley Court | 620 | Ponders Road | Culdesac | Mill,Patch,Spot Level,Resurface | \$ 16,475.00 | Summer 2018 |
| 7 | Everest Drive | 860 | Ponders Road | Culdesac | Mill,Patch,Spot Level,Resurface | \$ 23,000.00 | Summer 2018 |
| 8 | Center Road | 1000 | US 41 | Ann Circle | Deep Patch Only | \$ 32,400.00 | Summer 2018 |
| 9 | Sugar Valley Road | 4313 | SR 293 | Burnt Hickory Road | Patch,Spot Level,Resurface | \$ 66,300.00 | Summer 2018 |
| 10 | Carrington Drive | 2080 | Douthit Ferry Road | Culdesac | Mill,Patch,Spot Level,Resurface | \$ 47,700.00 | Summer 2018 |
| 11 | Preliminary Engineering | | | | | \$ 6,200.00 | |
| 12 | Construction Inspection | | | | | \$ 8,400.00 | |
| | | 19478 | | | | \$ 338,200.00 | |

3.69 miles



City of Cartersville

City Council Meeting
7/6/2017 7:00:00 PM

Erosion and Sediment Control Ordinance Revisions

| | |
|---|--|
| SubCategory: | First Reading of Ordinances |
| Department Name: | Public Works |
| Department Summary Recommendation: | <p>In November of 2016, council voted to change the erosion and sediment control ordinance to reflect the required changes to the "model ordinance" provided to the city by the Georgia Soil and Water Conservation Commission and the Georgia Environmental Protection Division. However, though the model ordinances were intended to be the same, the required changes from the Georgia Soil and Water Conservation Commission did not match the required changes from the Georgia Environmental Protection Division.</p> <p>In the EPD's review of our MS4 Annual Report, EPD is requiring our definitions of Trout Stream and Final Stabilization to match their model ordinance. The changes are summarized in an attachment and appear to be minor. These changes will reflect the correct model ordinance definitions.</p> |
| City Manager's Remarks: | These are changes required by the EPD. The City is required to make the changes referenced within. |
| Financial/Budget Certification: | |
| Legal: | |
| Associated Information: | |

The two proposed ordinance changes are summarized as follows:

1. In the Trout Stream definition, the EPD website must be changed from www.gaepd.org to www.epd.georgia.gov .
2. The Final Stabilization definition must be changed to reflect the changes below. The highlighted section (green) in the existing definition will change to the highlighted section (yellow) in the proposed definition.

Existing Definition

Final Stabilization: All soil disturbing activities at the site have been completed, and that for unpaved areas and areas not covered by permanent structures and areas located outside the waste disposal limits of a landfill cell that has been certified by EPD for waste disposal, 100% of the soil surface is uniformly covered in permanent vegetation with a density of 70% or greater, or landscaped according to the Plan (uniformly covered with landscaping materials in planned landscaped areas), **or equivalent permanent stabilization measures (such as the use of riprap, gabions, permanent mulches or geo-textiles) have been used. Permanent vegetation shall consist of: planted trees, shrubs, perennial vines; a crop of perennial vegetation appropriate for the time of year and region; or a crop of annual vegetation and a seeding of target crop perennials appropriate for the region. Final stabilization applies to each phase of construction**

Proposed Definition

Final Stabilization: All soil disturbing activities at the site have been completed, and that for unpaved areas and areas not covered by permanent structures and areas located outside the waste disposal limits of a landfill cell that has been certified by EPD for waste disposal, 100% of the soil surface is uniformly covered in permanent vegetation with a density of 70% or greater, or landscaped according to the Plan (uniformly covered with landscaping materials in planned landscaped areas), **or equivalent permanent stabilization measures as defined in the Manual (excluding a crop of annual vegetation and seeding of target crop perennials appropriate for the region). Final stabilization applies to each phase of construction.**

Ordinance no. _____

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 7.5 – DEVELOPMENT REGULATIONS. ARTICLE VII. – SOIL EROSION AND SEDIMENT CONTROL. SECTION 7.5-182, paragraph 18, the definition for “Final Stabilization”, is hereby amended by deleting said Paragraph 18 in its entirety and replacing it with the following:

1.

SECTION 7.5 - 182

DEFINITIONS

The following definition shall apply in the interpretation and enforcement of this ordinance, unless otherwise specifically stated:

18.Final Stabilization: All soil disturbing activities at the site have been completed, and that for unpaved areas and areas not covered by permanent structures and areas located outside the waste disposal limits of a landfill cell that has been certified by EPD for waste disposal, 100% of the soil surface is uniformly covered in permanent vegetation with a density of 70% or greater, or landscaped according to the Plan (uniformly covered with landscaping materials in planned landscaped areas), or equivalent permanent stabilization measures as defined in the Manual (excluding a crop of annual vegetation and seeding of target crop perennials appropriate for the region) Final stabilization applies to each phase of construction.

2.

The remaining paragraphs and text of Section 7.5-182 shall remain unaltered.

3.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____

SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____

MEREDITH ULMER, CITY CLERK

Ordinance no. _____

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 7.5 – DEVELOPMENT REGULATIONS. ARTICLE VII. – SOIL EROSION AND SEDIMENT CONTROL. SECTION 7.5-182 Paragraph 45,- the definition of “Trout Streams”, is hereby amended by deleting said Paragraph 45 in its entirety and replacing it with the following:

1.

SECTION 7.5 - 182

DEFINITIONS

45. Trout Streams: All streams or portions of streams within the watershed as designated by the Wildlife Resources Division of the Georgia Department of Natural Resources under the provisions of the Georgia Water Quality Control Act, O.C.G.A. § 12-5-20, in the rules and regulations for Water Quality Control, Chapter 391-3-6 at www.epd.georgia.gov. Streams designated as primary trout waters are defined as water supporting a self-sustaining population of rainbow, brown or brook trout. Streams designated as secondary trout waters are those in which there is no evidence of natural trout reproduction, but are capable of supporting trout throughout the year. First order trout waters are streams into which no other streams flow except springs.

2.

The remaining paragraphs and text of Section 7.5-182 shall remain unaltered.

3.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK



City of Cartersville

City Council Meeting
7/6/2017 7:00:00 PM

Sec. 5-6 Nuisance (Animals) Ordinance Revision

| | |
|---|---|
| SubCategory: | First Reading of Ordinances |
| Department Name: | Administration |
| Department Summary Recommendation: | This ordinance has been added to correct a typographical error in the code. |
| City Manager's Remarks: | Your approval of this change is recommended. |
| Financial/Budget Certification: | |
| Legal: | |
| Associated Information: | |

Ordinance no. _____

IT IS HEREBY ORDAINED BY THE MAYOR AND CITY COUNCIL OF CARTERSVILLE, GEORGIA THAT THE CODE OF ORDINANCES, CHAPTER 5 – ANIMALS, ARTICLE III. – GENERAL PROVISIONS. SECTION 5-6. NUISANCES IS HEREBY AMENDED BY DELETING SAID SECTION IN ITS ENTIRETY AND REPLACING IT WITH THE FOLLOWING:

1.

Sec. 5-6. Nuisance.

It shall be unlawful for any person to keep any animal on any property located within the incorporated limits of the City of Cartersville when the animal is kept in such condition to constitute a public nuisance animal, as defined by, or to constitute a menace to public health or safety.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK



City of Cartersville

City Council Meeting
7/6/2017 7:00:00 PM
Detention Pond Fencing

| | |
|---|--|
| SubCategory: | First Reading of Ordinances |
| Department Name: | Administration |
| Department Summary Recommendation: | Attached is a hybrid ordinance which limits fencing to 4 feet in all cases. In certain cases that will allow detention pond fencing to be done away with completely if that is what the developer desires. |
| City Manager's Remarks: | This ordinance is included per discussion and direction last meeting. Since the discussion last meeting wasn't considered a first reading, this one will be. |
| Financial/Budget Certification: | |
| Legal: | |
| Associated Information: | |

ORDINANCE NO. _____

NOW BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, THAT THE CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 7.5 - DEVELOPMENT REGULATIONS. ARTICLE III. - GENERAL DESIGN REGULATIONS. SEC. 7.5-66. - STORM DRAINAGE DESIGN CRITERIA. PARAGRAPH (2) DRAINAGE STRUCTURES (EXCLUDING PIPE OR CULVERTS), SUBSECTION (i) IS HEREBY AMENDED BY DELETING SAID SUBSECTION IN ITS ENTIRETY AND REPLACING THEM WITH THE FOLLOWING:

1.

(2) Drainage structures (excluding pipe or culverts):

- (i) Stormwater Management Facilities having a depth, including freeboard, greater than or equal to four (4) feet shall be fenced and have a ten-foot wide lockable gate for entrance and maintenance. The fence shall be a minimum of four (4) feet in height and shall be of the vinyl-coated chain link, decorative, or wooden privacy type. If the side slopes are 3 (horizontal) to 1 (vertical) or flatter, then safety benches with an average width of 15 feet may be used in lieu of a fence. If side slopes are 4 (horizontal) to 1 (vertical) or flatter, then a fence will not be required.

2.

All other remaining provisions of Section 7.5-66 are to remain as is and the replacement subparagraph herein is to be made part of the permitted uses in Section 7.5-66.

3.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____

SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MERIDITH ULMER, CITY CLERK



City of Cartersville

City Council Meeting
7/6/2017 7:00:00 PM
Right of Entry Permit and Agreement

| | |
|---|--|
| SubCategory: | Contracts/Agreements |
| Department Name: | Administration |
| Department Summary Recommendation: | This is a Right of Entry to the Douthit Ferry Road property for D3S,LLC, its agents, contractors and subcontractors, for the purpose of grading approximately one acre of land shown on Exhibit "A". |
| City Manager's Remarks: | Your approval of the Right of Entry agreement is recommended. |
| Financial/Budget Certification: | |
| Legal: | |
| Associated Information: | |

RIGHT OF ENTRY PERMIT AND AGREEMENT

**STATE OF GEORGIA
COUNTY OF BARTOW**

Property Address/Description: Bartow County Tax Parcel C004-001-003, containing 23.420 acres, City of Cartersville, Bartow County, Georgia 30120 (the "Property")

Name of Permittee: D3S, LLC

County: Bartow **State:** Georgia **Zip:** 30120 **Telephone Number:** (404) 931-4566

Right of Entry

I certify that I am the Mayor of the City of Cartersville, Georgia (the "City"), with authority to grant a right of entry and permit as set forth herein, and that the City is the owner of the Property. The City grants, freely and without coercion, the right of access and entry to the Property to D3S, LLC, its agents, contractors and subcontractors, for the purpose of grading approximately one acres of land as further set forth on Exhibit "A."

In the event for any reason D3S, LLC decides not to use the Property after this Right of Entry is signed, it shall terminate immediately and D3S, LLC shall repair any damage to the Property and return it to its prior state or other mutually agreeable condition and remediate any unsafe conditions arising out of D3S, LLC's grading work on the Property, exclusive of normal wear and tear.

Additionally, D3S, LLC, or its contractors, shall name the City of Cartersville as an additional insured on any policies, relating to activities on the Property.

Hold Harmless

This right of access and permit is not an obligation of D3S, LLC to perform any grading work as set forth on Exhibit "A" or otherwise. However, should D3S, LLC perform such grading work, D3S, LLC agrees to indemnify and hold harmless the City and any of its agencies, agents, contractors, and subcontractors, for damages of any type whatsoever, either to the Property or to persons situated thereon. D3S, LLC releases, discharges, and waives any action against the City, either legal or equitable, that might arise by reason of any action taken by D3S, LLC in respect of any grading work.

For the considerations and purposes set forth herein, the parties hereto acknowledge this Agreement by their signatures as of the date signed.

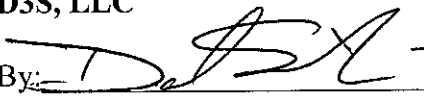
Signed this ____ day of June, 2017.

CITY OF CARTERSVILLE, GEORGIA

By: _____
Matthew J. Santini, Mayor

Attest: _____
Meredith Ulmer, City Clerk

D3S, LLC

By:  _____
David A. Dial, Sole Member
By Power of Attorney

LIMITED POWER OF ATTORNEY

The undersigned, on behalf of D3S, LLC ("Grantor"), hereby issues this Limited Power of Attorney (the "LPOA") to David Sinclair ("Agent") so that Agent can act as Grantor's attorney-in-fact to take certain actions on behalf of Grantor under the terms and conditions specified as follows:

1. Scope of Power: Agent is hereby authorized to act and exercise power, authority and control on Grantor's behalf, with regard to the following actions:

- a. Any sales transaction for all or part of a certain tract of land on Douthit Ferry Road in Cartersville, Georgia/Bartow County (the "Property") currently owned by Grantor; and
- b. Any contracts for design, development and/or construction to be made on the Property.

2. Limitation of Power: Agent acknowledges and agrees that, except for the power, authority, and control (the "Powers") set forth in Paragraph 1, above, Agent has absolutely no power, authority, or control to take any other actions on behalf of, for the benefit of, or in the name of Grantor.

3. Reliance by Others: I agree that any third party who is provided with an executed and properly attested copy of this LPOA may act in reliance upon it and upon the representations of my Agent as to all matters relating to any power granted to my Agent by virtue of this LPOA. No person who acts in reliance upon the power, authority, and control set forth in this POA shall incur any liability to me or my estate as a result of permitting my Agent to exercise any such power, authority, and control.

4. Durability and Revocation of Power: This LPOA is effective immediately upon its execution until its revocation (as hereinafter described) and is not affected by my disability, incompetency or incapacity. So long as this LPOA is in effect, the Powers conferred herein by the undersigned upon my said Agent shall be exercisable notwithstanding my disability, incompetency, or incapacity. The Powers conferred by this LPOA shall expire and be of no further effect upon the earlier to occur of the following:

- a. The date upon which this LPOA is revoked in a writing which is (i) executed by the undersigned and (ii) delivered to the third party person to whom this LPOA was provided; or
- b. August 17, 2017.

5. Original Counterparts. Photocopies of this executed LPOA shall be treated as original counterparts.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 7th day of March, 2017.

Signed, sealed and delivered
In the presence of:

Witness

Notary Public

My Commission Expires: 5/8/19

David A. Dial, Sales Member
D3S, LLC



City of Cartersville

City Council Meeting
7/6/2017 7:00:00 PM
Williams/Transco Environmental Study

| | |
|---|--|
| SubCategory: | Contracts/Agreements |
| Department Name: | Gas System |
| Department Summary Recommendation: | <p>An environmental study is needed for the 6" Expansion of the Natural Gas Main from the Williams/Transco Delivery Point to the Brown Farm Road Regulating Station. Attached you will find the two quotes for this study. The proposal is broken down into two parts due to Georgia Power's request not to access their property until the pending license agreement is in place. The total for this environmental study performed by Tupelo Ecological Aspects, Inc. of Rome, Georgia is \$6,750.00.</p> <p>I recommend that the City award this proposal to Tupelo Ecological Aspects, Inc. of Rome, Georgia in the amount of \$6,750.00 and execute the two-part proposal documents.</p> |
| City Manager's Remarks: | Your approval of the environmental study referenced above is recommended. |
| Financial/Budget Certification: | This is a budgeted item. |
| Legal: | N/A |
| Associated Information: | |

Memorandum

To: Gary Riggs, Gas System Director *via email*

cc: Michael Hill, Assistant Gas System Director *via email*

From: Brian Friery, Gas System Engineer

Date: June 22, 2017

RE: Natural Gas Main Extension
6" Expansion: Williams/Transco Delivery Point
to Brown Farm Road Regulating Station
Cartersville Project No. CP-16-002

As you know, an environmental study of the proposed route for the above referenced project is required for Federal, State and local permitting. As a professional service, we requested a two-part proposal from Tupelo Ecological Aspects, Inc. of Rome, Georgia to perform the environmental studies. Attached are two quotations in the total amount of \$6,750.00. Since Georgia Power Company requested we do not access their property until the pending licensing agreement is in place, we requested the proposal in two parts in an effort to move forward with the study of the remaining route.

As you know, this environmental study is part of the overall budget for this project. As you further know, Tupelo Ecological Aspects, Inc. of Rome, Georgia has satisfactorily performed numerous environmental studies for us and other City Departments in the past and is fully capable of performing this environmental study. The proposal documents are acceptable to the City Attorney's office and, therefore, I recommend the City award this proposal to Tupelo Ecological Aspects, Inc. of Rome, Georgia in the total amount of \$6,750.00 and execute the two-part proposal documents.



June 12, 2017

Mr. Brian Friery
City of Cartersville Gas System
P.O. Box 1390
Cartersville, Georgia 30120

RE: Natural Gas Main Extension
6" Expansion: Williams/Transco Delivery Point to Brown Farm Road Regulating Station
Station 0+00 to Station 62+50, Metering Station, and Station 148+75 to Station 244+00
City of Cartersville Gas System
Bartow County, Georgia
Environmental Field Services

Dear Mr. Friery:

Tupelo Ecological Aspects, Inc. (TEA) is pleased to submit this proposal to provide federal permitting environmental services on the above-referenced project. The project proposes the municipal development of an estimated 2.99-mile (15,775 linear feet) section of the 6-inch Williams/Transco to Brown Road natural gas pipeline (Station 0+00 to Station 62+50 and Station 148+75 to Station 244+00) and estimated 1-acre Metering Station in Bartow County, Georgia. The survey corridor associated with this section of proposed natural gas main would 20-foot wide permanent easement and 30-foot wide temporary easement (50-foot survey corridor). This survey corridor would not include the 1.63-mile (8,625 linear foot) portion of the corridor that traverses Georgia Power property, situated between Station 62+50 and Station 148+75.

TEA proposes to provide the following services:

- " Perform a comprehensive field assessment of the presence of Waters of the United States associated with the above-referenced 2.99-mile natural gas main project corridor. Delineate the boundary of jurisdictional wetland and open water locations with pink flagging imprinted with "Wetland Boundary". Delineate the boundary of jurisdictional ephemeral, intermittent and perennial stream channels with solid blue flagging.
- " Flagged wetland, open water, and stream boundaries would be available for future land survey analysis by the City of Cartersville Gas System. This boundary survey information would provide the location and configuration of delineated on-site Waters of the United States subject to the jurisdiction of the U.S. Army Corps of Engineers (USACE) and accommodate the measurement and mapping of protected "state water" and "trout stream" buffers subject to the jurisdiction of the Environmental Protection Division's Watershed Protection Branch (EPD).



Mr. Brian Friery

June 12, 2017

Page Two

TEA proposes to provide the following services: (continued)

This boundary survey information would also accommodate the development of a cumulative impact analysis, buffer encroachment analysis, impact avoidance and minimization strategy, Section 404 Clean Water Act permit assessment (USACE), and Stream Buffer Variance application assessment (EPD).

- " Evaluate the 2.99-mile project corridor for the potential occurrence of federally endangered, threatened, and candidate plant and animal species listed by the U.S. Fish and Wildlife Service (USFWS) in Bartow County, GA.

The following assumptions have been made regarding the scope of work associated with the above-referenced project:

- " Preparation and submittal of a Nationwide Permit or Joint Application for an Individual Permit to the USACE Savannah District Piedmont Section of the Regulatory Branch Office in Morrow, Georgia would not be included in this contract.

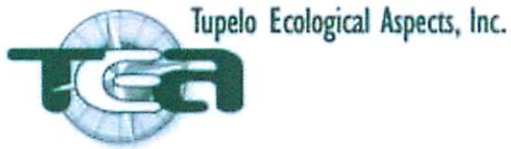
A supplemental budget to provide this federal permitting service would reflect the cumulative Waters of the United States impacts and the compensatory mitigation requirements. This supplemental budget would be submitted upon request by the City of Cartersville Gas System.

- " The City of Cartersville Gas System (applicant) would be responsible for the purchase of any required wetland and stream compensatory mitigation credits from an USACE authorized mitigation banking instrument with a primary service area available to the proposed project area in Bartow County. Based upon GA EPA watershed mapping, it is anticipated that the project area would occur within the Etowah River basin, designated as Hydrologic Unit Code (HUC) 03150104.

- " Preparation and submittal of a Stream Buffer Variance to the EPD Watershed Protection Branch would not be included in this contract.

A supplemental budget to provide this state permitting service would reflect the cumulative State Water Buffer buffer encroachment and State Water utility crossing design. This supplemental budget would be submitted upon request by the City of Cartersville Gas System.

- " TEA would not be responsible for the identification and assessment of historic structures and/or archaeological resources pursuant to Section 106 of the Historic Preservation Act of 1966. TEA can obtain a formal scope of service and budget proposal from a cultural resource consultant upon request by the City of Cartersville.



Mr. Brian Friery

June 12, 2017

Page Three

Provided below is the budget and estimated schedule for completion of environmental field and permitting services associated with this contract:

Waters of the United States Delineation

\$2,250.00

1 Week

Threatened and Endangered Species Survey

\$1,500.00

1 Week (Conducted concurrent with Waters of the United States Delineation)

The lump sum fee for providing these federal and state permitting environmental services including labor, overhead, and expenses is \$3,750.00. The payment schedule for labor and expenses invoiced by TEA will be 14 calendar days upon receipt by the City of Cartersville Gas System. During the duration of this contract, all contractors and subcontractors must remain in compliance with the Georgia Security and Immigration Compliance Act of 2007 and Georgia Code 13-10-91 and 50-36-1.

Thank you for your consideration and selection of TEA for this project. I appreciate the opportunity to provide this proposal and look forward to working with you and the City of Cartersville Gas System on this project. Please do not hesitate to contact me if you have any questions, comments, or require additional information.

Sincerely,

Jeremy Hummel

Jeremy Hummel
President



Mr. Brian Friery
June 12, 2017
Page Four

ACCEPTED AND AGREE TO:

CITY OF CARTERSVILLE

**RE: Natural Gas Main Extension
6" Expansion: Williams/Transco Delivery Point to Brown Farm Road Regulating Station
Station 0+00 to Station 62+50, Metering Station, and Station 148+75 to Station 244+00
City of Cartersville Gas System
Bartow County, Georgia
Environmental Field Services**

BY: (Print Name) _____

TITLE: (Print Title) _____

SIGNATURE: _____

DATE: _____

BY: (Print Name) _____

TITLE: (Print Title) _____

SIGNATURE: _____

DATE: _____

***If the terms of the proposal are acceptable, please sign and date in the space provided and return one signed copy (PDF Copy) to TEA via email at teainc@hotmail.com.**

Please forward all correspondence and invoice payment to:

**Tupelo Ecological Aspects, Inc.
3710 Francis Trail
Gainesville, Georgia 30506**



June 12, 2017

Mr. Brian Friery
City of Cartersville Gas System
P.O. Box 1390
Cartersville, Georgia 30120

RE: Natural Gas Main Extension
6" Expansion: Williams/Transco Delivery Point to Brown Farm Road Regulating Station
Georgia Power Property Station 62+50 to Station 148+75
City of Cartersville Gas System
Bartow County, Georgia
Environmental Field Services

Dear Mr. Friery:

Tupelo Ecological Aspects, Inc. (TEA) is pleased to submit this proposal to provide federal permitting environmental services on the above-referenced project. The project proposes the municipal development of an estimated 1.63-mile (8,625 linear feet) section of the 6-inch Williams/Transco to Brown Road natural gas pipeline (Station 62+50 to Station 148+75) in Bartow County, Georgia. The survey corridor associated with this section of proposed natural gas main would 20-foot wide permanent easement and 30-foot wide temporary easement (50-foot survey corridor). This survey corridor would only include the 1.63-mile (8,625 linear foot) portion of the corridor that traverses Georgia Power property, situated between Station 62+50 and Station 148+75.

TEA proposes to provide the following services:

- " Perform a comprehensive field assessment of the presence of Waters of the United States associated with the above-referenced 1.63-mile natural gas main project corridor (GA Power Property). Delineate the boundary of jurisdictional wetland and open water locations with pink flagging imprinted with "Wetland Boundary". Delineate the boundary of jurisdictional ephemeral, intermittent and perennial stream channels with solid blue flagging.
- " Flagged wetland, open water, and stream boundaries would be available for future land survey analysis by the City of Cartersville Gas System. This boundary survey information would provide the location and configuration of delineated on-site Waters of the United States subject to the jurisdiction of the U.S. Army Corps of Engineers (USACE) and accommodate the measurement and mapping of protected "state water" and "trout stream" buffers subject to the jurisdiction of the Environmental Protection Division's Watershed Protection Branch (EPD).



*Mr. Brian Friery
June 12, 2017
Page Two*

TEA proposes to provide the following services: (continued)

This boundary survey information would also accommodate the development of a cumulative impact analysis, buffer encroachment analysis, impact avoidance and minimization strategy, Section 404 Clean Water Act permit assessment (USACE), and Stream Buffer Variance application assessment (EPD).

- " Evaluate the 1.63-mile project corridor for the potential occurrence of federally endangered, threatened, and candidate plant and animal species listed by the U.S. Fish and Wildlife Service (USFWS) in Bartow County, GA.
- " Prepare and submit a Waters of the United States and State Water Assessment Report to the City of Cartersville. This report would provide a summary of all Waters of the United States subject to the jurisdiction of the USACE and all State Waters subject to the jurisdiction of the EPD. This report would summarize all Waters of the United States and State Waters identified between Station 0+00 and Station 244+00 and the Metering Facility.

The following assumptions have been made regarding the scope of work associated with the above-referenced project:

- " Preparation and submittal of a Nationwide Permit or Joint Application for an Individual Permit to the USACE Savannah District Piedmont Section of the Regulatory Branch Office in Morrow, Georgia would not be included in this contract.

A supplemental budget to provide this federal permitting service would reflect the cumulative Waters of the United States impacts and the compensatory mitigation requirements. This supplemental budget would be submitted upon request by the City of Cartersville Gas System.

- " The City of Cartersville Gas System (applicant) would be responsible for the purchase of any required wetland and stream compensatory mitigation credits from an USACE authorized mitigation banking instrument with a primary service area available to the proposed project area in Bartow County. The project corridor would occur within the Etowah River basin, designated as Hydrologic Unit Code (HUC) 03150104.

- " Preparation and submittal of a Stream Buffer Variance to the EPD Watershed Protection Branch would not be included in this contract.

A supplemental budget to provide this state permitting service would reflect the cumulative State Water Buffer buffer encroachment and State Water utility crossing design. This supplemental budget would be submitted upon request by the City of Cartersville Gas System.



Mr. Brian Friery

June 12, 2017

Page Three

" TEA would not be responsible for the identification and assessment of historic structures and/or archaeological resources pursuant to Section 106 of the Historic Preservation Act of 1966. TEA can obtain a formal scope of service and budget proposal from a cultural resource consultant upon request by the City of Cartersville.

Provided below is the budget and estimated schedule for completion of environmental field and permitting services associated with this contract:

Waters of the United States Delineation

\$1,500.00

1 Week

Threatened and Endangered Species Survey

\$750.00

1 Week (Conducted concurrent with Waters of the United States Delineation)

Waters of the United States and State Water Assessment Report

\$750.00

1 Week (Total Project Corridor; Station 0+00 to Station 244+00 and Metering Station)

The lump sum fee for providing these federal and state permitting environmental services including labor, overhead, and expenses is \$3,000.00. The payment schedule for labor and expenses invoiced by TEA will be 14 calendar days upon receipt by the City of Cartersville Gas System. During the duration of this contract, all contractors and subcontractors must remain in compliance with the Georgia Security and Immigration Compliance Act of 2007 and Georgia Code 13-10-91 and 50-36-1.

Thank you for your consideration and selection of TEA for this project. I appreciate the opportunity to provide this proposal and look forward to working with you and the City of Cartersville Gas System on this project. Please do not hesitate to contact me if you have any questions, comments, or require additional information.

Sincerely,

Jeremy Hummel

Jeremy Hummel
President



Mr. Brian Friery
June 12, 2017
Page Four

ACCEPTED AND AGREE TO:

CITY OF CARTERSVILLE

**RE: Natural Gas Main Extension
6" Expansion: Williams/Transco Delivery Point to Brown Farm Road Regulating Station
Georgia Power Property Station 62+50 to Station 148+75
City of Cartersville Gas System
Bartow County, Georgia
Environmental Field and Report Services**

BY: (Print Name) _____

TITLE: (Print Title) _____

SIGNATURE: _____

DATE: _____

BY: (Print Name) _____

TITLE: (Print Title) _____

SIGNATURE: _____

DATE: _____

*If the terms of the proposal are acceptable, please sign and date in the space provided and return one signed copy (PDF Copy) to TEA via email at teainc@hotmail.com.

Please forward all correspondence and invoice payment to:

Tupelo Ecological Aspects, Inc.
3710 Francis Trail
Gainesville, Georgia 30506



City of Cartersville

City Council Meeting
7/6/2017 7:00:00 PM

Williams/Transco Environmental Site Assessment Phase 1

| | |
|---|---|
| SubCategory: | Contracts/Agreements |
| Department Name: | Gas System |
| Department Summary Recommendation: | <p>Williams/Transco requires a Phase 1 Environmental Site Assessment for the proposed location of the Dalton Expansion Delivery Point. The quote for this study from Tupelo Ecological Aspects, Inc. is \$2,500.00.</p> <p>I recommend that the City award this proposal to Tupelo Ecological Aspects, Inc.</p> |
| City Manager's Remarks: | Your approval of the site assessment outlined above is recommended. |
| Financial/Budget Certification: | This is a budgeted item. |
| Legal: | The city attorney finds these documents acceptable. |
| Associated Information: | |

Memorandum

To: Gary Riggs, Gas System Director *via email*

cc: Michael Hill, Assistant Gas System Director *via email*

From: Brian Friery, Gas System Engineer

Date: June 22, 2017

RE: Natural Gas System Expansion
Williams/Transco Dalton Expansion Delivery Point
Cartersville Project No. CP-16-001

As you know, Williams/Transco requires a Phase 1 Environmental Site Assessment (ESA) for the proposed location of the above referenced project. As a professional service, we requested a proposal from Tupelo Ecological Aspects, Inc. of Rome, Georgia to perform the assessment. Attached is a quotation in the amount of \$2,500.00

As you know, Tupelo Ecological Aspects, Inc. of Rome, Georgia has satisfactorily performed numerous environmental studies for us and other City Departments in the past and is fully capable of performing this environmental study. This proposal, furthermore, is significantly less than if Williams/Transco had contracted to perform the assessment and the cost associated with this study is part of the overall reimbursable costs associated with the Williams/Transco's construction costs for the delivery point. The proposal documents are acceptable to the City Attorney's office and, therefore, I recommend the City award this proposal to Tupelo Ecological Aspects, Inc. of Rome, Georgia and execute the proposal documents.



June 13, 2017

Mr. Brian Friery
City of Cartersville Gas System
P.O. Box 1390
Cartersville, GA 30120

RE: Natural Gas Main Extension
6" Expansion: Williams/Transco Delivery Point to Brown Farm Road Regulating Station
Metering Station; Station 0+00
City of Cartersville Gas System
Bartow County, Georgia
Phase I Environmental Site Assessment Services

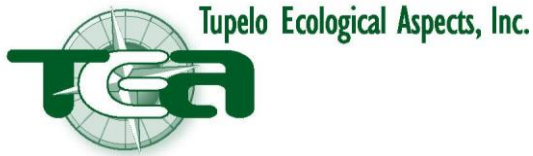
Dear Mr. Friery:

Tupelo Ecological Aspects, Inc. (TEA) is pleased to submit this cost proposal for performing a Phase I Environmental Site Assessment (ESA) for the above-referenced Bartow County, Georgia site. This ESA will be performed according to the current American Society for Testing and Materials (ASTM) Standard on Environmental Site Assessments for Commercial Real Estate (E1527) as modified to meet the client needs. TEA's proposal consists of Project Background, Scope of Work, Project Schedule, and Cost Estimate & Invoice Payment.

PROJECT BACKGROUND

It is my understanding that the subject property is an estimated 1 to 2-acre undeveloped metering station tract located in Bartow County. The proposed Williams/Transco Delivery Point Metering Station is located at Station 0+00. TEA understands that the purpose of this Phase I Environmental Site Assessment is to provide the following services:

1. Review past and current land uses for indications of the manufacture, generation, use, storage and/or disposal of hazardous substances at the site.
2. Evaluate the potential for site soil and/or groundwater contamination resulting from past and present site land use activities and possible adjacent off-site operations.
3. Render findings and professional opinion regarding the potential for environmental contamination at the site.



Mr. Brian Friery

June 13, 2017

Page Two

SCOPE OF WORK

PHASE I ENVIRONMENTAL SITE ASSESSMENT

The scope of work to be performed for the ESA includes Site Description, Site History and Background, Regulatory Agency Review, Site Visit and Investigation, and Environmental Site Assessment Report. The proposed scope of work for the ESA is as follows:

Site Description:

A narrative description of the site location. Site hydrology, topography, and vegetation will be described. In addition, information will be compiled about the site (and adjacent areas, if necessary) including:

- Legal Description (supplied by client)
- Type of Property
- Property Owner(s)
- Improvements on Property
- Operators, Lessees on Property

Site History and Background:

A description of current and historical uses of the subject site as well as estimated ages of any improvements found on site including:

Aerial Photographs - Review and interpret available historical aerial photographs of the site and surrounding area to allow inference regarding historical site development.

Past Land Uses - Review available information to determine historical site land uses that could have involved the generation, storage, use or disposal of hazardous substances or adversely impacted the site in some way.

Maps and Data - Review pertinent, available documents and maps regarding local geologic, soil, and topographic conditions.

Interviews - TEA will attempt to contact persons that may have knowledge of the history of the site and surrounding area. Specific concerns include past land uses, environmental hazards, and information regarding the existence of special natural/cultural/scientific resource concerns on the



Mr. Brian Friery
June 13, 2017
Page Three

property or within the general area. Interviews may include former owners, neighbors, tenants, government personnel, real estate agents, etc.

Deeds Search - Client to provide a 50-year Chain of Title to determine past site use/ownership.

Regulatory Agency Review:

Applicable state and federal regulatory databases will be reviewed, according to ASTM Standards, for information regarding environmental permits, environmental violations or incidents and/or status or enforcement actions at the site and on adjacent properties. The database review assists in identifying the location of potential sources of on- and off-site contamination. State files identify the presence of NPL and CERCLIS sites and the presence of RCRA generators, TSDFs, and SQGs within one mile of the property. A list of registered USTs and other possible LUST sites will be checked for tanks located near the property. Other sources that may be consulted include fire insurance maps, city directories, phone books, and VFR maps.

Site Visit and Investigation:

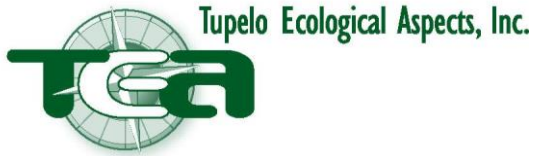
The property will be physically inspected. The purpose of the inspection is to observe existing site conditions and activities, existing land use, on-site and surrounding land use in the site vicinity. Observations will include: the presence of natural waterways and the condition of surface water discharges; areas of stressed vegetation; indications of liquid or solid waste dumping or disposal; discolored flowing or ponded waters; evidence of groundwater wells, cisterns, or septic tanks; abnormal odors associated with the site; the presence of recent soil grading, etc. Results of the field investigation, inspection dates, names of person(s) conducting the inspection, and photographic log of visit will be included in the report.

Surrounding Land Uses - A description of surrounding land uses and analysis with regard to the impact that these uses may have on the subject site.

Present Use and Improvements - Identify present use of and improvements on the property and to the building.

Wetlands - To the extent possible, an assessment of the presence of wetlands on or associated with the site will be made based on site maps and the site investigation.

Material Safety Data Sheets (MSDS) - Review available MSDS to identify the presence of reportable substances, if available.



Mr. Brian Friery

June 13, 2017

Page Four

Chemicals and Raw Materials - Hazardous or potentially hazardous chemicals, or raw materials used, generated, stored, released, transported, or disposed of in connection with the property will be identified, if possible.

Polychlorinated Biphenyl (PCB) - The presence of PCB contamination based on observations will be identified when possible. Such contamination may occur from transformers, capacitors, hydraulic fluids, pesticide extenders, lubricants, cutting oils, lamp ballasts, vacuum pumps, heat transfer systems, plasticizer applications, etc.

Wells - Active and inactive wells present on the site will be identified when possible.

Hazardous and Solid Waste - Storage areas for waste material will be observed to determine whether or not any adverse environmental conditions exist as a result of improper storage facilities or practices. The site will also be evaluated for evidence of on-site disposal or treatment of waste material.

Landfills - Known licensed and unlicensed landfills, CERCLA, federal, or state permitted hazardous waste/disposal sites, and resulting groundwater or soil contamination areas will be identified from the US EPA National Priorities (Federal Superfund) List, CERCLIS list, and site inspection if possible.

Pits and Sumps - The location, condition, and contents of known pits and sumps that are readily accessible at the time of the site visit will be observed. The current disposition of those pits and sumps will be noted in the report, and their locations will be indicated on the site map.

Storage Tanks - Locations of above ground and underground storage tanks will be identified, when possible. Fill ports, vents, pumps, concrete pads, saw cuts in paved areas, etc. will be noted. An indication of whether or not the tank has been registered with the appropriate regulatory agency will be included in the report. A map of known locations of existing and former tanks identified by the regulatory database search will be included in the report.

Off-Site USTs - Registered underground storage tanks within a 1/4-mile radius of the site will be identified on the regulatory database search. The report will include review of the potential for impact to the site in the event of a spill from identified USTs.



Mr. Brian Friery

June 13, 2017

Page Five

Environmental Site Assessment Report:

The Environmental Site Assessment Report will summarize the results of the historical research, site investigation, and identify potential concerns.

Summary - The report will summarize the findings of the historical background study, the environmental database search, and the site inspection.

Conclusion - TEA will assess the findings from the investigation and identify potential concerns regarding possible environmental impairment of the subject site.

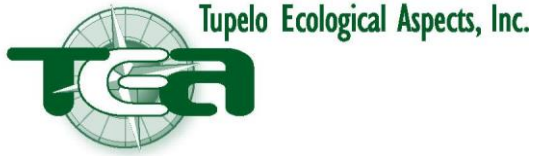
Report Submittal - Two copies of the report will be submitted to the client.

Critical Assumptions

- The subject property boundaries are clearly identified on-site.
- TEA's assessment of the property will be based on a visual inspection. No surface or subsurface sampling of soils, suspected lead paint, or suspected asbestos containing materials will be performed.
- The client will supply a location map, site plan, tax plat, topographical information and legal description of the property. The site plan will include location and layout of any proposed elements and existing aboveground and subsurface utilities, pipelines, etc.
- The client will secure appropriate approvals from property owners and tenants for TEA to access and investigate the property and all on-site buildings/structures.
- Site conditions are assumed to be normal and will not require unusual efforts to complete the site inspection and the assessment, including travel to and from the site.

PROJECT SCHEDULE

TEA is available to begin work immediately upon written notice to proceed by the client (Mr. Brian Friery - City of Cartersville Gas System). A copy of the Phase I Environmental Site Assessment Report will be submitted to you within two weeks of completion of site inspection and environmental database search.



Mr. Brian Friery
June 13, 2017
Page Six

COST ESTIMATE & INVOICE PAYMENT

TEA proposes to perform the Phase I Environmental Site Assessment under the described scope of services and project schedule for a lump sum fee of \$2,500.00. The payment schedule for labor and expenses invoiced by TEA will be 14 calendar days upon receipt by the client. During the duration of this contract, all contractors and subcontractors must remain in compliance with the Georgia Security and Immigration Compliance Act of 2007 and Georgia Code 13-10-91 and 50-36-1.

I appreciate the opportunity to provide environmental services for you. Please contact me if you have any questions or comments regarding this proposal.

Sincerely,

Jeremy Hummel

Jeremy Hummel
President



*Mr. Brian Friery
 June 13, 2017
 Page Seven*

ACCEPTED AND AGREED TO:

CITY OF CARTERSVILLE

**RE: 6" Expansion: Williams/Transco Delivery Point to Brown Farm Road Regulating Station
 Metering Station; Station 0+00
 City of Cartersville Gas System
 Bartow County, Georgia
 Phase I Environmental Site Assessment Services**

BY: (Print Name) _____

TITLE: (Print Title) _____

SIGNATURE: _____

DATE: _____

BY: (Print Name) _____

TITLE: (Print Title) _____

SIGNATURE: _____

DATE: _____

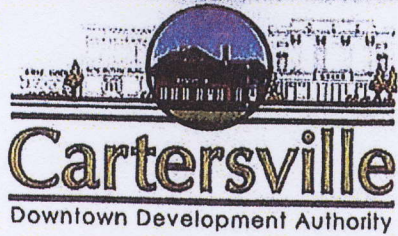
***If the terms of the proposal are acceptable, please sign in the space provided and return one original copy to TEA. If you wish to begin the project immediately, you may email a PDF copy of the signed proposal to me at teainc@hotmail.com.**



City of Cartersville

City Council Meeting
7/6/2017 7:00:00 PM
Creation of Business Improvement District

| | |
|---|--|
| SubCategory: | Public Hearing |
| Department Name: | Administration |
| Department Summary Recommendation: | As discussed at the previous City Council meeting, there are several steps under Georgia law that must be followed in order to create the Business Improvement District (BID). Although we have already had the BID in place since 2002, the law has changed so technically we are going through the steps to "create" this District. The city has advertised in the local newspaper that a Public Hearing will be held on July 6th on the creation of the BID. The next step in the process will be to bring an ordinance at the next City Council meeting for the creation of the Business Improvement District. |
| City Manager's Remarks: | Your approval of this item is recommended. |
| Financial/Budget Certification: | |
| Legal: | |
| Associated Information: | |



REQUIRED APPROVALS

PLANNING & DEVELOPMENT DEPARTMENT

APPROVAL Ray Marino DATE 6/29/17

CARTERSVILLE FIRE DEPARTMENT

APPROVAL Tim Miller DATE 6-30-17

CARTERSVILLE POLICE DEPARTMENT

APPROVAL [Signature] DATE 06-30-2017

CARTERSVILLE ELECTRIC SYSTEM

APPROVAL Don Hasselbrink DATE 06/30/2017

CARTERSVILLE PUBLIC WORKS DEPARTMENT

APPROVAL Thomas W. Sauer DATE 6/29/2017

CARTERSVILLE GAS SYSTEM

APPROVAL Michael W. Hill DATE 6/29/2017

CARTERSVILLE WATER & SEWER SYSTEM

APPROVAL [Signature] DATE 6/29/17

4 WAY LUNCH

GRAND

**DOWNTOWN CARTERSVILLE
BUSINESS IMPROVEMENT DISTRICT
(BID)**



Cartersville

Downtown Development Authority

MANAGEMENT PLAN

CONTENTS

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| What is the Downtown Business Improvement District (BID) | 3 |
| Why Establish a Business Improvement District | 4 |
| Programs and Services Budget | 5 |
| Assessment Methodology | 6 |
| Plan Summary | 7 |
| Downtown Cartersville BID Boundary Map | 8 |

WHAT IS THE DOWNTOWN CARTERSVILLE BID?

The Cartersville Business Improvement District (BID), was established in June 2002 by the majority support of property and business owners who desired additional services and improvements in the downtown district.

It calls for a special tax assessment to be levied on properties within the downtown, the cost of which was originally determined by property owners and merchants.

Although funds are collected by the City, they are passed directly to the DDA to be used for BID purposes, which means they can only be used to improve or promote downtown. They cannot be used to pay for operational expenses.

The BID was renewed for a 10 year term in June 2007, and as such expires in June 2017 unless extended. Once extended, the payment is mandatory, guaranteeing that everyone within the District contributes. Non-payment results in the same penalties as failure to pay real property tax. BIDs are fundamentally a legal mechanism to raise funds to enhance the management of the downtown area.

According to the International Downtown Association, there are more than 1,500 property-based Business Improvement Districts currently in operation throughout the United States and Canada. Within Georgia, there are numerous BID communities with varied purposes including such cities as Rome, Athens, Columbus, Americus, Valdosta, Albany, and Atlanta, just to name a few.

The Cartersville BID represents an important movement by property owners and business leaders to establish a well-funded organization working to ensure a positive image, supplement services, promote businesses, market attractions and events, and respond to challenges from other competitive developments within the region.

ADVANTAGES

- Designed, created, and governed by those who pay the assessment through the DDA Board of Directors that supervise operations, review activity reports, and approve and monitor the annual budget.
- Administered through the Downtown Development Authority, a management organization of dedicated professionals.
- Authorized for a 10-year term, and can be renewed, through the petition process. That same petition process can end the BID should property owners decide it is no longer needed.
- The managing organization has years of experience providing a wide range of services including special events, marketing, promotion, business recruitment, maintenance, and hospitality.
- Everyone benefits and everyone pays.

WHY ESTABLISH A BID?

The Business Improvement District (BID) plays a major role in the remarkable growth of the downtown area. BID monies have funded benches and trash cans in our downtown, offset costs for advertising and marketing, and it supports the sign and façade grant program administered through the DDA. One hundred percent of the funds collected go towards improvements and enhancements of the Downtown Business District.

Historic downtown offers a quality of life that is second to none. It is a great place to grow a business, enjoy culture and entertainment, shop, dine, and socialize. To maintain this momentum, attract new investment, and protect existing investments downtown, property and business owners decided to establish a Business Improvement District because they desired to:

1. Provide consistent funding for services to maintain the positive image that citizens and visitors have of the downtown area. It is important to maintain this image in order to compete economically because the value of a single piece of property is not determined solely by the investments made in that property. Rather, a major portion of that property's value is derived from how investors, businesses, and visitors view the entire downtown area. Property owners want to maintain the positive image.

2. Maintain Private Sector Management and Accountability. The Cartersville DDA manages the BID. A Board of Directors that is representative of the property and business owners paying assessments refines and approves the annual work plan and budget based on a yearly management plan. The Board of Directors is accountable to those property and business owners paying into the District will ensure the services provided by the BID are subject to very high private sector performance standards and controls.

3. Market, Promote, and Attract new Business and Investment. The District competes with shopping centers, office parks, and managed attractions to draw tenants, visitors, and investors. To remain competitive and viable in the region, we must finance the BID to support a proactive strategy for retaining business and tenants as well as recruiting new business and investment. The events, programming, promotions, and publication of promotional materials all contribute significantly to the continued enhancement of downtown's image.

PROGRAMS & SERVICES BUDGET

Downtown Cartersville has changed dramatically since a BID was first approved in June 2002. For example, there has been the addition of Booth Western Art Museum, the renovation of the 1869 courthouse, façade improvements to the buildings Under the Bridge, construction of a pavilion in Friendship Plaza, and recruitment of a much broader mix of service, retail, and restaurant industries. The total improvement and activity budget for the BID each year is approximately \$24,000.00. BID monies will be used in the following ways:

DOWNTOWN PROMOTION & BUILDING IMPROVEMENTS 90%

PROMOTION

Marketing, Economic Development, Promotions

These funds would be allocated towards marketing and promotions, special events, economic development and business recruitment efforts. Uses could include advertising, marketing studies, design proposals, and other economic development incentives that broadly benefit downtown.

BUILDING IMPROVEMENTS

Façade & Sign Grants, Physical Improvements and Enhancements

The most popular and well known use of BID monies is through the DDA Façade Grant. These funds are allocated to individual projects within the district on a yearly basis for work done within a given calendar year. The grant program allows businesses and property owners to continually enhance the overall look and design of their building, without having to bear the full cost of these improvements. Improvements will be made in accordance with the rules, regulations, and requirements set forth in the City Planning and Zoning Code and Historic Preservation District guidelines. Qualifying projects include, but are not necessarily limited to, the installation of new signage as well as any improvements that impact the publically visible façade of a building.

MANAGEMENT & CONTINGENCY 10%

By law, a small portion of funds are permitted to be allocated for professional administrative support to manage the BID improvements and activities. A portion of this allocation may also go into a reserve/contingency account for unexpected projects, programs, and improvements that may arise during the year.

All funds will be administered by the Board of Directors of the Downtown Development Authority

ASSESSMENT METHODOLOGY

Property owners and business owners have agreed that the assessment formula for the management district must be balanced fairly and have a direct relationship between benefits received and costs. The following methodology is applied to district-wide from a property database that is maintained by the Bartow County Property Tax Office. The process for compiling the property database includes the following steps:

- Obtaining property data from the Tax Assessor's Office and Clerk's Office
- Designating property within the downtown boundaries as part of the Business Improvement District.

Based upon the data obtained as set forth above, the BID will yield the following assessments.

ASSESSMENT RATE: \$0.0025 (per dollar of assessed value) Assessments may change, up or down, if value information changes, however assessments will not exceed the limit of two and half mills.

ASSESSED VALUE: 40% of Fair Market Value as determined for property tax rolls for each year.

BUDGET ADJUSTMENTS: Any annual budget surplus or deficit will be rolled into the following year's BID budget.

TIME AND MANNER FOR COLLECTING: As provided by state law, the BID assessment will appear as a separate line item on annual property tax bills. Existing laws for enforcement and appeal of property taxes apply to the BID assessments.

NON-PROFITS: Property held in a non-profit status that does not currently pay real property taxes is not required to pay BID assessments.

GOVERNMENT ASSESSMENTS: The plan does not assume that the City of Cartersville, Bartow County, or properties owned by the Federal Government will pay assessments for property owned within the boundaries of the BID.

BID Funds will not be spent for any purpose not authorized by the BID management plan and approved by the DDA Board. Funds will be tracked separately from all general operating funds of the Downtown Development Authority.

MANAGEMENT PLAN SUMMARY

Initiated by property and business owners in Downtown Cartersville, the Business Improvement District Plan is designed to improve and convey special benefits to properties located within the boundaries of the BID. The Business Improvement District will provide enhanced improvements and activities, including: grants, marketing, promotion and recruitment services above and beyond those currently provided by the City of Cartersville.

Location: Cartersville Downtown Business District

Value of District: The total 100% value of the properties within the district as of January 1, 2017 which are subject to the tax is \$24,932,500. Assessed value is approximately \$9,973,000. Mileage rate for 2017 is 2.42.

Services: Downtown marketing, promotion, development, and downtown building improvements. Uses could include advertising, marketing studies, design proposals, and other economic development incentives that broadly benefit downtown.

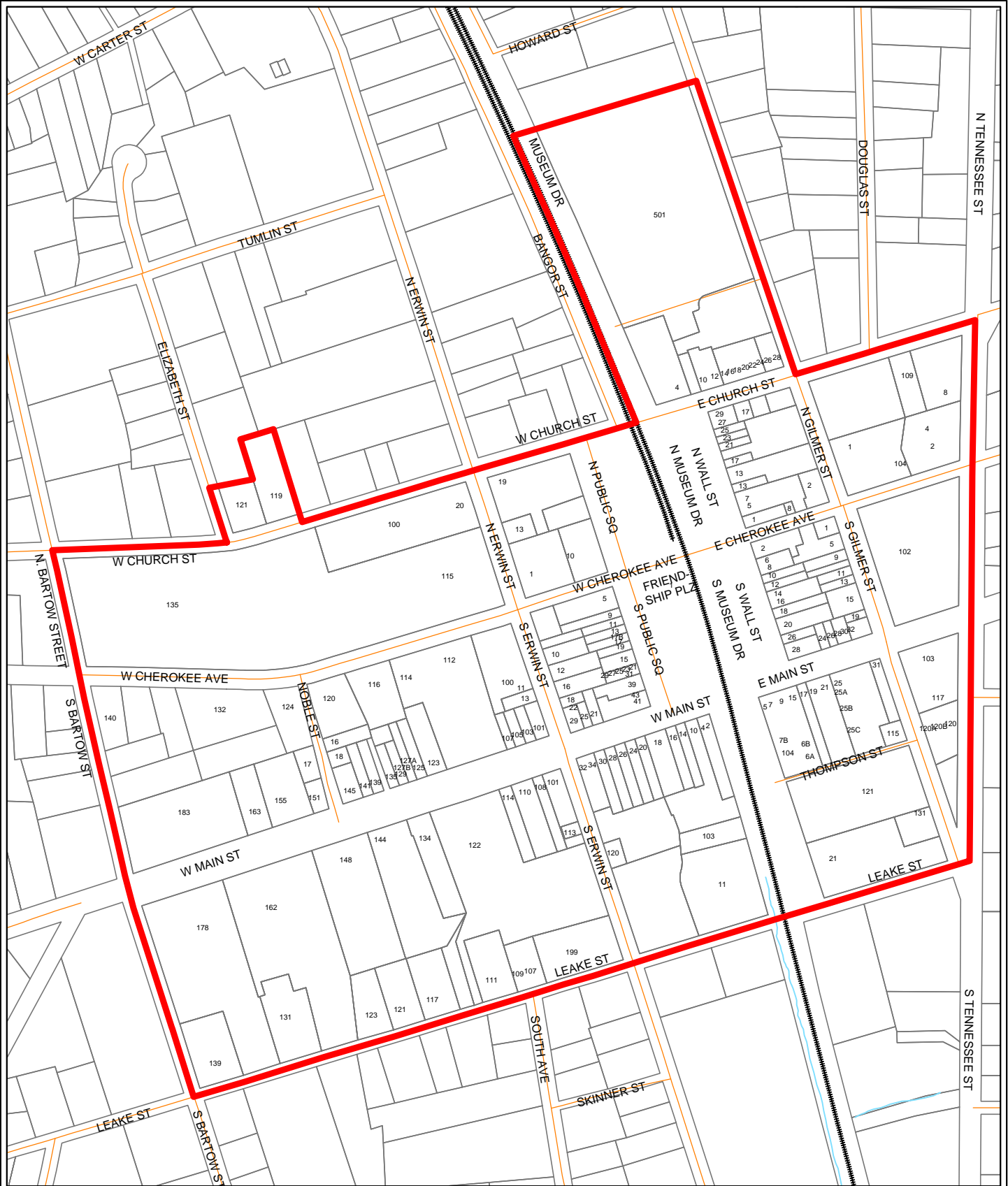
Financing Method: A levy of assessments upon the real property and buildings which benefit from the improvements and activities

Budget: Anticipated total district budget from assessments on assessable property for each year of operations is \$24,000. Funds are allocated 90% to Promotions, Façade & Sign grants and downtown improvements and 10% to administration and contingency reserve. BID funds are not used for general operating cost of the DDA.

Cost: Annual assessments are based upon an allocation of specific program costs. One property assessment variable, assessed value is used in the calculation. Assessments will be levied only on real property within the District. No personal property assessments will be levied.

Duration: The district will have a 5-year life starting in July 2017 which will expire in June 2022 unless re-approved by at least 51% in number or value of the property owners assessed the tax within the district.

Governance: The District budgets and policies will be refined annually, within the limitation set forth in the management plan by the DDA Board of Directors as representatives of the property and business owners.



City of Cartersville

Downtown Business District Historic District



Item # 9



City of Cartersville

City Council Meeting
7/6/2017 7:00:00 PM
Transformer Maintenance Contract

| | |
|---|---|
| SubCategory: | Bid Award/Purchases |
| Department Name: | Electric Department |
| Department Summary Recommendation: | <p>In 2016, ECG awarded a 3-year contract for Pad Mounted Equipment Inspection and Maintenance to Southeast Wood Pole Inspectors, Inc. (SWPI). SWPI was awarded the contract because of their low cost and dependable record of service. We have used SWPI for over eight years and have found their quality of work and workmanship very satisfactory. For the reasons listed above, we would ask council for permission to sign a two-year contract with Southeast Wood Pole Inspectors with a not to exceed price of \$30,000 in either of the contract years.</p> <p>A two-year contract would allow the contract to align with the next ECG 3-year bid cycle starting in July 2018.</p> <p>This work is a budgeted item.</p> |
| City Manager's Remarks: | Your approval of the 2-year contract to not exceed \$30,000 a year is recommended. |
| Financial/Budget Certification: | This is a budgeted item. |
| Legal: | Keith Lovell has reviewed the contract. E-verify and Save Documents are available. |
| Associated Information: | |

**Pad Mounted Equipment Inspection and Treatment
2016 Bid Award**

| Padmount Transformer Inspection | | |
|---|------------------|----------------------|
| | 1st | 2nd |
| Description | SWPI | MCCALL-THOMAS |
| 1 Phase Pad Mounted Transformer | | |
| Inspection (per specification) | \$ 40.40 | \$ 25.00 |
| Clearing & Digging | \$ 30.50 | \$ 35.00 |
| Painting | \$ 45.45 | \$ 150.00 |
| Infrared scan of connections | \$ - | \$ 25.00 |
| Ground resistance test | \$ - | \$ 8.00 |
| Apply Equipment location number decals (Supplied by Contractor) | \$ - | \$ 6.50 |
| Apply Ant Treatment | \$ 3.54 | \$ 3.25 |
| Total | \$ 119.89 | \$ 252.75 |
| 3 Phase Pad Mounted Transformer | | |
| <i>75-150 kVA</i> | | |
| Inspection | \$ 40.40 | \$ 35.00 |
| Clearing & Digging | \$ 50.50 | \$ 40.00 |
| Painting | \$ 223.21 | \$ 200.00 |
| Infrared scan of connections | \$ - | \$ 25.00 |
| Ground resistance test | \$ - | \$ 8.00 |
| Apply Equipment location number decals (Supplied by Contractor) | \$ - | \$ 6.50 |
| Apply Ant Treatment | \$ 3.54 | \$ 3.25 |
| Total | \$ 317.65 | \$ 317.75 |
| <i>225 - 500 kVA</i> | | |
| Inspection | \$ 40.40 | \$ 35.00 |
| Clearing & Digging | \$ 50.50 | \$ 40.00 |
| Painting | \$ 334.31 | \$ 250.00 |
| Infrared scan of connections | \$ - | \$ 25.00 |
| Ground resistance test | \$ - | \$ 8.00 |
| Apply Equipment location number decals (Supplied by Contractor) | \$ - | \$ 6.50 |
| Apply Ant Treatment | \$ 3.54 | \$ 3.25 |
| Total | \$ 428.75 | \$ 367.75 |
| <i>750 - 1500 kVA</i> | | |
| Inspection | \$ 40.40 | \$ 35.00 |
| Clearing & Digging | \$ 50.50 | \$ 40.00 |
| Painting | \$ 445.41 | \$ 350.00 |
| Infrared scan of connections | \$ - | \$ 25.00 |
| Ground resistance test | \$ - | \$ 8.00 |
| Apply Equipment location number decals (Supplied by Contractor) | \$ - | \$ 6.50 |
| Apply Ant Treatment | \$ 3.54 | \$ 3.25 |
| Total | \$ 539.85 | \$ 467.75 |
| <i>2000 - 2500 kVA</i> | | |
| Inspection | \$ 40.40 | \$ 35.00 |
| Clearing & Digging | \$ 50.50 | \$ 40.00 |
| Painting | \$ 556.51 | \$ 450.00 |
| Infrared scan of connections | \$ - | \$ 25.00 |
| Ground resistance test | \$ - | \$ 8.00 |
| Apply Equipment location number decals (Supplied by Contractor) | \$ - | \$ 6.50 |
| Apply Ant Treatment | \$ 3.54 | \$ 3.25 |
| Total | \$ 650.95 | \$ 567.75 |

Contact Info:

SWPI
McCall-Thomas

Fred Norris
Shane Bowers

(706) 207-8499
(803) 534-1040

Item # 10

**Pad Mounted Equipment Inspection and Treatment
2016 Bid Award**

| Padmount Equipment Inspection | | |
|--------------------------------------|------------------|----------------------|
| Recommendation | 1st | 2nd |
| Description | SWPI | MCCALL-THOMAS |
| 1 Phase Terminating Cabinet | | |
| Inspection (per specification) | \$ 40.40 | \$ 35.00 |
| Clearing & Digging | \$ 30.50 | \$ 40.00 |
| Painting | \$ 45.45 | \$ 150.00 |
| Total | \$ 116.35 | \$ 225.00 |
| 3 Phase Terminating Cabinet | | |
| Inspection | \$ 40.40 | \$ 35.00 |
| Clearing & Digging | \$ 50.50 | \$ 40.00 |
| Painting | \$ 223.21 | \$ 223.21 |
| Total | \$ 314.11 | \$ 298.21 |
| Pad Mounted Switchgear | | |
| <i>Small (PMH3-PMH5)</i> | | |
| Inspection | \$ 40.40 | \$ 50.00 |
| Clearing & Digging | \$ 30.50 | \$ 40.00 |
| Painting | \$ 45.45 | \$ 350.00 |
| Total | \$ 116.35 | \$ 440.00 |
| <i>Large (PMH6-PMH13)</i> | | |
| Inspection | \$ 40.40 | \$ 50.00 |
| Clearing & Digging | \$ 50.50 | \$ 40.00 |
| Painting | \$ 151.50 | \$ 450.00 |
| Total | \$ 242.40 | \$ 540.00 |
| Transclosures | | |
| <i>Up to 75 kVA</i> | | |
| Inspection | \$ 40.40 | \$ 35.00 |
| Clearing & Digging | \$ 30.50 | \$ 40.00 |
| Painting | \$ 156.55 | \$ 300.00 |
| Total | \$ 227.45 | \$ 375.00 |
| <i>Larger than 75 kVA</i> | | |
| Inspection | \$ 40.40 | \$ 35.00 |
| Clearing & Digging | \$ 50.50 | \$ 40.00 |
| Painting | \$ 212.10 | \$ 400.00 |
| Total | \$ 303.00 | \$ 475.00 |

**Pad Mounted Equipment Inspection and Treatment
2016 Bid Award**

| Additional Items As Needed | | |
|---|---------------------|------------------------------|
| Description | 1st SWPI | 2nd MCCALL-THOMAS |
| New Pentahead Bolt | \$ 25.25 | \$ 15.00 |
| Ant Treatment (Supplied by Member) | \$ 3.54 | \$ 3.25 |
| Ant Treatment (Supplied by Contractor) | VARIES | \$ 5.25 |
| Apply Equipment location number decals (Supplied by Member) | \$ - | \$ 3.00 |
| Apply Equipment location number decals (Supplied by Contractor) | \$ - | \$ 6.50 |
| Install hill holders | \$ 202.00 | \$ 125.00 |
| Fault Indicator Replacement | \$ 2.02 | \$ 4.00 |
| Circle Grounding | \$ 40.00 | \$ 85.00 |
| Reroute services | n/a | \$ 50.00 |
| Arrester Replacement | n/a | \$ 50.00 |
| Identification and Labeling Primaries | \$ 26.00 | \$ 125.00 |
| Leveling of Pad, 1-PH | \$ 15.15 | NA |
| Leveling of Pad, 3-PH | \$ 25.25 | NA |
| Rodent and Ant Removal, 1-PH | \$ 10.10 | NA |
| Rodent and Ant Removal, 3-PH | \$ 20.20 | NA |
| Washout Repair, 1-PH | \$ 10.10 | NA |
| Washout Repair, 3-OH | \$ 15.15 | NA |
| Excessive Heavy Rust Removal, 1-PH | \$ 10.10 | NA |
| Excessive Heavy Rust Removal, 3-PH | \$ 20.20 | NA |
| Excessive Dirt Addition/Removal | \$ 40.40 | NA |
| Excessive Tree/Shrubbery Removal | \$ 40.40 | NA |
| Inside Painting of Box Lid (heavy rust present), 1-PH | \$ 10.10 | NA |
| Inside Painting of Box Lid (heavy rust present), 3-PH | \$ 15.15 | NA |
| Painting of Doors - Transclosure Cabinets | \$ 10.10 | NA |

| Light Poles Inspection, Cleaning, Painting of Units** | | |
|--|-------------|----------------------|
| Description | SWPI | MCCALL-THOMAS |
| 15" light poles single light, metal | \$ 125.00 | \$ 45.00 |
| 15" light poles single light, fiberglass | \$ 115.00 | \$ 45.00 |
| 30" light poles single light, metal | \$ 225.00 | \$ 90.00 |
| 30" light poles single light, fiberglass | \$ 185.00 | \$ 90.00 |
| 45" light poles single light, metal | \$ 325.00 | \$ 125.00 |
| 45" light poles single light, fiberglass | \$ 250.00 | \$ 125.00 |

**Lamp Pole Pricing does not include decorative poles or arms. Will be quoted as needed.

CONTRACT

STATE OF GEORGIA

COUNTY OF BARTOW

This contract and Agreement entered into between City of Cartersville, Georgia, a Municipal Corporation of the State of Georgia {Municipality} and Southeastern Wood Pole Inspectors, Inc. {Contractor} this 1st day of June, 2017.

WITNESSTH:

WHEREAS, Municipality desires to retain Contractor to perform certain **pad mount inspection and / or overhead pole top inspection services** in connection with Municipalities' current work plan, said contractor performing such work as an independent Contractor, and whereas, the Parties desire to set forth the terms of their agreement;

NOW, THEREFORE, in consideration of the premises, TEN DOLLARS AND OTHER VALUBLE CONSIDERATION, the receipt and sufficiency of which is acknowledged, the mutual covenants contained herein and other good and valuable consideration, the parties hereby agree as follows:

I. COVENANTS

So long as the contract is in effect, Contractor covenants and agrees to perform Such projects, jobs and services as are assigned by Municipality without defect, To include the project outlined in Exhibit A according to specific plans and specifications submitted by the Municipality.

II. SCOPE OF PROJECT, CHARGES

The scope and basis of this contract, in accordance with the Electric Cities of Georgia, is to provide inspection and treatment of pad mount transformers. The scope of the project, billing rates and charges shall be set forth in Exhibit A And Exhibit B attached hereto and by reference incorporated herein. Specifications of the contract will be provided by the Contractor.

III. PERFORMANCE

In performance of said work, Contractor agrees that it shall abide by the Municipalities' policies and will perform the work in a safe and workmanlike manner acceptable to Municipality. Municipality will provide the material utilized on construction undertaken herein and Contractor will provide all labor and equipment as well as gas and maintenance thereon.

IV. INSURANCE

Prior to undertaking any work under this contract and during the term thereof, Contractor shall procure and submit to Municipality proof of general liability insurance coverage in an amount not less than \$2,000,000 per occurrence as well as worker's compensation insurance coverage which shall provide at minimum statutory benefits to the Contractor's employees. Contractor shall provide and maintain automobile liability insurance on all vehicles used in connection with the contract, whether owned, or non-owned, or hired with public liability limits of not less than \$2,000,000 bodily injury and property damage as to any one occurrence. Thereafter Contractor shall submit to Municipality continued proof of such coverage.

V. INDEMNITY

Contractor shall indemnify, protect and save harmless Municipality from and against all claims and demands for damages to Contractor's property and injury or death to Contractor's employees, except where the same are caused by the sole negligence of the Municipality.

VI. ENTIRE AGREEMENT

This contract contains the entire agreement between the parties and there are no representations, undertakings, or warranties not contained herein. This agreement is executed in and shall be governed by the laws of the State of Georgia. This agreement may be executed in multiple counterparts, any of which is to be considered an original, but which shall only be construed to be one agreement.

VII. INDEPENDENT CONTRACTOR

Contractor is deemed an independent contractor under Georgia law, and shall abide by state and federal law relative to all actions undertaken under this contract.

VIII. TERM

Unless sooner terminated as herein provided, this contract shall be effective for one year from the date thereof and shall continue in effect thereafter from year to year, provided, however, that either party may terminate the same at anytime by giving thirty (30) days notice in writing to the other.

IX. LABOR

Unless this contract is exempted by the rules and regulations of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246, or Title VII of the Civil Rights Act of 1964, as amended, there is incorporated herein by reference paragraphs (1) through (7) of the contract clauses set forth in Section 202 of Executive Order 11246, Section 503 of the Rehabilitation Act of 1973, as amended, Vietnam Era Veterans Readjustment Act of 1974, as amended (38 USC 2012) and all other relevant Acts, Regulations, and/or Executive Orders.

X. FEDERAL WORK AUTHORIZATION PROGRAM

During the entire duration of this contract, Contractor must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and § 50-36-1.

XI. SUPERVISION

The contractor shall supervise and direct the work competently and efficiently, devoting such attention thereto and applying such skills and expertise as may be necessary to perform and complete the project in compliance with the Municipality. The Contractor shall be responsible for the means, methods, techniques, sequences, and procedures of the work.

XII. WAIVER OF CLAIMS

The making and acceptance of final payment shall constitute (a) a waiver of all claims by Municipality against Contractor, except claims arising from unsettled liens, from defective work appearing after final inspection, or from failure to comply with the Contract; however, it shall not constitute a waiver by the Municipality of any rights in respect of Contractor's continuing obligations; and (b) a waiver of all claims by Contractor against Municipality other than those previously made in writing and still unsettled.

XIII. PROPERTY DAMAGE

The Contractor shall be responsible for all property damage associated with gaining access to the work by the Contractor, as well as damage resulting to property and other facilities from the Contractor's work. All damage claims shall result in contact with the person making the claim by the Contractor within 48 hours. A report of the findings of the claim will be provided to the Municipality

within 72 hours. The Contractor's responsibility for damage shall include return to the original condition of the site as found, and notification to the Municipality.

XIV. PAYMENT FOR WORK

Weekly time and charge sheets must be submitted, along with the Pad Mount Inspection Report, to the Municipality once per week during the work period. Invoices for completed work will be submitted to the Municipality on a weekly basis. Invoices are net 10 days.

IN WITNESS WHEREOF this Agreement has been executed by the parties the Year and the date first above written.

City of Cartersville, Georgia
A Municipal Corporation of the State of Georgia

Witness

BY: _____
Matthew J. Santini
Mayor

Notary Public exp. _____

ATTEST: _____
Meridith Ulmer
City Clerk

Southeastern Wood Pole Inspectors, Inc.

BY: Carroll F. Norris
Carroll F. Norris, President

Janene C Brown
Witness

Sheryll Hanford
Notary Public exp. 10/2/20

ATTEST: _____



ELECTRIC CITIES OF GEORGIA
Pad Mounted Equipment Inspection & Treatment Services
2017 - 2018

The scope of the project includes labor and equipment to complete PAD MOUNT INSPECTION as assigned by the Municipality. Below are the prices associated with the contract.

| DESCRIPTION: | TOTAL PRICE: |
|---|------------------------|
| 1. Inspection of the following: (per specifications) | |
| A. 1 ☼ Pad Mounted Transformer (25-167 KVA) | \$41.00 Each |
| B. 3 ☼ Pad Mounted Transformer (75-2000 KVA) | \$41.00 Each |
| C. 1 ☼ and 3 ☼ Terminating Cabinets | \$41.00 Each |
| D. Pad Mounted Switchgear (Small SG2-SG6) | \$41.00 Each |
| Pad Mounted Switchgear (Large SG7-SG13) | \$41.00 Each |
| E. Transclosure | \$41.00 Each |
| F. Pothead Pole | \$41.00 Each |
| 2. Clearing & Digging: (per specifications) | |
| A. 1 ☼ Pad Mounted Transformer (25-167 KVA) | \$30.75 Each |
| B. 3 ☼ Pad Mounted Transformer (75-2000 KVA) | \$51.25 Each |
| C. 1 ☼ Terminating Cabinets | \$30.75 Each |
| 3 ☼ Terminating Cabinets | \$51.25 Each |
| D. Pad Mounted Switchgear (Small SG2-SG6) | \$30.75 Each |
| Pad Mounted Switchgear (Large SG7-SG13) | \$51.25 Each |
| E. Transclosure (up to 75 KVA) | \$30.75 Each |
| Transclosure (larger than 75 KVA) | \$51.25 Each |
| 3. Painting of Units (per Specifications) | |
| A. 1 ☼ Pad Mounted Transformer (25-167 KVA) | \$46.13 Each |
| B. 3 ☼ Pad Mounted Transformer (75-2000 KVA) | \$226.56 Each |
| 75 - 150 KVA | \$226.56 Each |
| 225 - 500 KVA | \$339.33 Each |
| 750 KVA - 1500 KVA | \$452.09 Each |
| 2000 KVA - 2500 KVA | \$564.86 Each |
| C. 1 ☼ Terminating Cabinets | \$46.13 Each |
| 3 ☼ Terminating Cabinets | \$226.56 Each |
| D. Pad Mounted Switchgear (Small SG2-SG6) | \$46.13 Each |
| Pad Mounted Switchgear (Large SG7-SG13) | \$153.77 Each |
| E. Transclosure (up to 75 KVA) | \$158.90 Each |
| Transclosure (larger than 75 KVA) | \$215.25 Each |
| F. Capacitor Assembly (Reclosure Cabinet - No Transformer) | \$143.52 Each |
| As Needed: (Requested in Bid Package) | |
| A. Infrared Test for all connections | Included in Inspection |
| C. & H. New Pentahead Bolt/Retrofit Pentahead Locking Mechanism and/or Lasp Installation | \$25.63 Each |
| D. Ant Treatment (Supplied by Member) | \$3.59 Each |
| E. Ant Treatment (Supplied by Contractor) | |

Services Provided By:
Southeastern Wood Pole Inspectors, Inc.
(706) 207-8499 or (706) 335-7084

| | |
|---|------------------------|
| 1 ☼ Pad Mounted Transformer (25-167 KVA) | \$6.15 Each |
| 3 ☼ Pad Mounted Transformer (75-2000 KVA) | \$8.20 Each |
| 75 - 150 KVA | \$8.20 Each |
| 225 - 500 KVA | \$10.25 Each |
| 750 KVA - 1500 KVA | \$12.30 Each |
| 2000 KVA - 2500 KVA | \$14.35 Each |
| 1 ☼ Terminating Cabinets | \$6.06 Each |
| 3 ☼ Terminating Cabinets | \$8.20 Each |
| Pad Mounted Switchgear (Small SG2-SG6) | \$6.15 Each |
| Pad Mounted Switchgear (Large SG7-SG13) | \$8.20 Each |
| Transclosure (up to 75 KVA) | \$6.15 Each |
| Transclosure (larger than 75 KVA) | \$8.20 Each |
| F. Apply Equipment Location Decals (Supplied by Member) | Included in Inspection |
| G. Apply Equipment Location Decals (Supplied by Contractor) | Included in Inspection |
| I. Install Hill Holders (Retaining Walls) (supplied by member) | \$205.03 Each |
| J. Fault Indicator Replacement | \$2.05 Each |

Additional Services provided by Contractor As Needed:

Leveling

| | |
|---|--------------|
| 1 ☼ Pad Mounted Transformer (25-167 KVA) | \$15.38 Each |
| 3 ☼ Pad Mounted Transformer (75-2000 KVA) | \$25.63 Each |
| 75 - 150 KVA | \$25.63 Each |
| 225 - 500 KVA | \$25.63 Each |
| 750 KVA - 1500 KVA | \$25.63 Each |
| 2000 KVA - 2500 KVA | \$25.63 Each |
| 1 ☼ Terminating Cabinets | \$15.38 Each |
| 3 ☼ Terminating Cabinets | \$25.63 Each |
| Pad Mounted Switchgear (Small SG2-SG6) | \$15.38 Each |
| Pad Mounted Switchgear (Large SG7-SG13) | \$25.63 Each |
| Transclosure (up to 75 KVA) | \$15.38 Each |
| Transclosure (larger than 75 KVA) | \$25.63 Each |

Rodent & Ant Removal

| | |
|---|--------------|
| 1 ☼ Pad Mounted Transformer (25-167 KVA) | \$10.25 Each |
| 3 ☼ Pad Mounted Transformer (75-2000 KVA) | \$20.50 Each |
| 75 - 150 KVA | \$20.50 Each |
| 225 - 500 KVA | \$20.50 Each |
| 750 KVA - 1500 KVA | \$20.50 Each |
| 2000 KVA - 2500 KVA | \$20.50 Each |
| 1 ☼ Terminating Cabinets | \$10.25 Each |
| 3 ☼ Terminating Cabinets | \$20.50 Each |
| Pad Mounted Switchgear (Small SG2-SG6) | \$10.25 Each |
| Pad Mounted Switchgear (Large SG7-SG13) | \$20.50 Each |
| Transclosure (up to 75 KVA) | \$10.25 Each |
| Transclosure (larger than 75 KVA) | \$20.50 Each |

Washout Repair

| | |
|---|--------------|
| 1 ☼ Pad Mounted Transformer (25-167 KVA) | \$10.25 Each |
| 3 ☼ Pad Mounted Transformer (75-2000 KVA) | \$15.38 Each |
| 75 - 150 KVA | \$15.38 Each |
| 225 - 500 KVA | \$15.38 Each |

Services Provided By:
Southeastern Wood Pole Inspectors, Inc.
(706) 207-8499 or (706) 335-7084

| | |
|--|--------------|
| 750 KVA - 1500 KVA | \$15.38 Each |
| 2000 KVA - 2500 KVA | \$15.38 Each |
| 1 ☼ Terminating Cabinets | \$10.25 Each |
| 3 ☼ Terminating Cabinets | \$15.38 Each |
| Pad Mounted Switchgear (Small SG2-SG6) | \$10.25 Each |
| Pad Mounted Switchgear (Large SG7-SG13) | \$15.38 Each |
| Transclosure (up to 75 KVA) | \$10.25 Each |
| Transclosure (larger than 75 KVA) | \$15.38 Each |
| Excessive Heavy Rust Removal | |
| 1 ☼ Pad Mounted Transformer (25-167 KVA) | \$10.25 Each |
| 3 ☼ Pad Mounted Transformer (75-2000 KVA) | \$20.50 Each |
| 75 - 150 KVA | \$20.50 Each |
| 225 - 500 KVA | \$20.50 Each |
| 750 KVA - 1500 KVA | \$20.50 Each |
| 2000 KVA - 2500 KVA | \$20.50 Each |
| 1 ☼ Terminating Cabinets | \$10.25 Each |
| 3 ☼ Terminating Cabinets | \$20.50 Each |
| Pad Mounted Switchgear (Small SG2-SG6) | \$10.25 Each |
| Pad Mounted Switchgear (Large SG7-SG13) | \$20.50 Each |
| Transclosure (up to 75 KVA) | \$10.25 Each |
| Transclosure (larger than 75 KVA) | \$20.50 Each |
| Cabinet Repair | \$30.75 Each |
| Excessive Dirt Addition/Removal | \$41.00 Each |
| Excessive Tree/Shrubbery Removal | \$41.00 Each |
| Inside Painting of Box Lid - STX (Heavy Rust Present) | \$10.25 Each |
| Inside Painting of Box Lid - 3TX (Heavy Rust Present) | \$15.38 Each |
| Painting of Doors on Transclosure Cabinets | \$10.25 Each |

Services Provided By:
Southeastern Wood Pole Inspectors, Inc.
(706) 207-8499 or (706) 335-7084

Item # 10



City of Cartersville

City Council Meeting
7/6/2017 7:00:00 PM
MV-90 Metering License & Support Renewal

| | |
|---|--|
| SubCategory: | Bid Award/Purchases |
| Department Name: | Electric Department |
| Department Summary Recommendation: | <p>The Electric Department uses the Itron MV-90 System for remote data collection and billing information for our larger customers. We annually renew the Software and Maintenance Support with Itron. Itron is the sole source provider of this software.</p> <p>Because of an increase in the number of meters on our larger customers we need to increase the tiered support from 0-50 meters to 51-100 meters.</p> <p>The Electric Department is asking that council approve the new agreement for the support of 51-100 meters and for the payment of \$17,640 to Itron for the License and Maintenance updates.</p> <p>This item is budgeted in FY17-18.</p> |
| City Manager's Remarks: | Your approval of the payment referenced above to Itron is recommended. |
| Financial/Budget Certification: | This is a budgeted item. |
| Legal: | |
| Associated Information: | |



Electric / Gas / Water
Information collection, analysis and application

2111 N. Molter Rd.
Liberty Lake, WA 99019
fax: 866-787-6910
www.itron.com

**Pricing Summary for
City of Cartersville, GA**

BMR# 12048-17 Ver1 Jan
January 24, 2017

| Item | Part Number | Description | Extended Price | Notes |
|---------------------------|----------------------------------|---|----------------|-------|
| Software | | | | |
| 1 | SFL-1531-000 SFR-0111-002 -ED | MV-90 xi Single PC Incremental License for 51 - 100 Endpoints | \$14,700.00 | (1) |
| Annual Maintenance | | | | |
| 2 | Maintenance | MV-90 xi Single PC Incremental License for 51 - 100 Endpoints | \$2,940.00 | (2) |

Notes and Assumptions

- (1) Pricing shown is incremental pricing for upgrade of the City of Cartersville, GA existing license (Single PC up to 50 Endpoints) to the new license capacity shown.
- (2) The Software Maintenance start date is effective the first day of the next month following the date of shipment.
- (3) Pricing is based on existing agreements or Itron's standard terms and conditions.
- (4) Taxes and freight are not included. All prices are in US dollars. Prices are valid through July 31, 2017.

Item # 11



Itron, Inc.
2111 North Molter Road
Liberty Lake, WA 99019

**FIRST AMENDMENT TO THE
SOFTWARE LICENSE AND MAINTENANCE AGREEMENT**

BETWEEN

ITRON, INC. AND CITY OF CARTERSVILLE, GA

This First Amendment ("*Amendment*") to the Software License and Maintenance Agreement dated November 9, 2006 ("*Agreement*") is made by and between Itron, Inc. ("*Itron*") and City of Cartersville, GA ("*Customer*"), and is effective as of the date last signed ("*Amendment Effective Date*").

WHEREAS, this Amendment is made with reference to the following facts and objectives:

1. Itron and Customer entered into the Agreement whereby Customer purchased a Single PC license and corresponding maintenance for Itron's MV-90xi software.
2. Now, Customer wishes to purchase a meter tier increase from 50 to 51-100 Endpoints.

NOW THEREFORE, Itron and Customer hereby agree:

1. The items listed below are being added to the Agreement's Attachment A as being additional, licensed software products under the terms and conditions of the original Agreement, for which Itron will provide corresponding Maintenance.

| Software | Maximum Usage | One Time License Fee¹ | Maintenance Effective Date | Annual Maintenance Fee² |
|--|-------------------------|---|--|---|
| MV-90xi Single PC Standard Configuration - Upgrade | Up to 51- 100 Endpoints | \$14,700.00 | First of the month following Software shipment | \$2,940.00 |

¹ License Fee is due and payable upon Amendment Effective Date. Payment terms are net 30.

² Subject to annual adjustment per terms of the Agreement. First Year Annual Maintenance Fee may be prorated to be coterminous with Customer's other MV products.

2. Except as set forth in this Amendment, all of the provisions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized representatives.

City of Cartersville, GA

Itron, Inc.

By _____

By _____

Name Matthew J. Santini

Name _____

Title Mayor

Title _____

Date 7/6/2017

Date _____

Attest _____

Name Merideth Ulmer, City Clerk

Item # 11

Software Shipment and Billing Information

Ship Software to: Contact Name: John Dooley
 Address: P.O. Box 1390
 City / State / Zip: Cartersville/ Ga / 30120
 Phone Number: 770-387-5631
 email Address: jdooley@cityofcartersville.org

Send Invoices to: Contact Name: Same as above
 Address: _____
 City / State / Zip: _____
 Phone Number: _____
 Fax Number: _____

Will a PO be issued to cover this Software License? Yes X No _____



City of Cartersville

City Council Meeting
7/6/2017 7:00:00 PM
Tree Trimming Contract

| | |
|---|--|
| SubCategory: | Bid Award/Purchases |
| Department Name: | Electric Department |
| Department Summary Recommendation: | <p>Electric Cities of Georgia (ECG) bids the Tree Trimming and Right-of-Way Clearing service contracts and awards a three-year contract to the lowest, qualified bidder. The low bidder was awarded this three (3) year contract for 2016 thru 2018. The contract was awarded to Trees Unlimited. We have a signed contract (2016) in place with Trees Unlimited. Trees Unlimited is located in Cave Springs, Georgia and has been doing work for Cartersville for over eight years. Their quality of work has been good with few customer complaints.</p> <p>The Electric Department has budgeted \$98,900 in FY17-18 for Tree Trimming and Right-of-Way clearing.</p> <p>The Electric Department is recommending that Council approve Trees Unlimited to continue with their Tree Trimming Contract for FY17-18, not to exceed \$98,900.</p> |
| City Manager's Remarks: | Your approval of this contract is recommended. |
| Financial/Budget Certification: | This is a budgeted item. |
| Legal: | |
| Associated Information: | |

2016 Recommendations Right-of-Way and Clearing and Maintenance Service

| Recommendation | Primary Award | Alternate Award |
|----------------|------------------------|-----------------|
| Georgia | Trees Unlimited | Asplundh |
| Albany | \$ 89.53 | \$ 98.48 |
| Calhoun | \$ 89.53 | \$ 98.48 |
| Cartersville | \$ 89.53 | \$ 98.48 |
| College Park | \$ 89.53 | \$ 98.48 |
| Commerce | \$ 89.53 | \$ 98.48 |
| Douglas | \$ 89.53 | \$ 98.48 |
| East Point | \$ 89.53 | \$ 98.48 |
| Fitzgerald | \$ 89.53 | \$ 98.48 |
| Forsyth | \$ 89.53 | \$ 98.48 |
| Fort Valley | \$ 89.53 | \$ 98.48 |
| Grantville | \$ 89.53 | \$ 98.48 |
| Griffin | \$ 89.53 | \$ 98.48 |
| LaFayette | \$ 89.53 | \$ 98.48 |
| Monroe | \$ 89.53 | \$ 98.48 |
| Norcross | \$ 89.53 | \$ 98.48 |
| Oxford | \$ 89.53 | \$ 98.48 |
| Quitman | \$ 89.53 | \$ 98.48 |
| Sandersville | \$ 89.53 | \$ 98.48 |
| Sylvester | \$ 89.53 | \$ 98.48 |
| Thomaston | \$ 89.53 | \$ 98.48 |
| West Point | \$ 89.53 | \$ 98.48 |

*Hourly rate, 3 Man Crew as specified

Contact Info:

Trees Unlimited

Wendell Hicks

(706) 252-5339

Asplundh

Wilmer McWhirter

(404) 661-0769

AGREEMENT

THIS AGREEMENT, made and entered into by and between the CITY OF CARTERSVILLE, GEORGIA, hereinafter referred to as "CITY" and W. E. HICKS, INC. d/b/a/ TREES UNLIMITED, a Georgia corporation existing under the laws of the State of Georgia, hereinafter referred to as "CONTRACTOR."

WITNESSETH:

WHEREAS, the CITY desires to have right of way clearing and maintenance services performed on behalf of its Electric System,

WHEREAS, the Electric Cities of Georgia, of which the CITY is a member, has prepared a request for proposal, Instructions to Contractors, and General Conditions for Right of Way Clearing and Maintenance Services, attached hereto and incorporated herein as Exhibit "A".

WHEREAS, Electric Cities of Georgia, on behalf of its members, has solicited bids and proposals from various contractors on behalf of its members;

WHEREAS, based upon said proposals, the CITY has decided to employ as an independent contractor, the CONTRACTOR to perform the right of way clearing and maintenance outlined herein.

WHEREAS, CONTRACTOR has agreed to accept said work on the terms and conditions outlined herein.

NOW, THEREFORE, for and in consideration of the covenants and promises to be carried out by each party herein, it is agreed by and between the parties that the CITY shall and does engage the services of CONTRACTOR to perform certain right of way clearing and maintenance.

I. CONTRACT TERMS

The contractual terms as outlined in the Request for Proposal, Instructions to Contractors and General Conditions of the ECG Contract and Agreement Specification and Proposal Forms, for Electric Right of Way clearing and maintenance services attached hereto as Exhibit "A", is hereby agreed to and adopted by reference, except as specifically stated herein. Specifically, Division I, II, III, IV and V, and addendums related thereto, their terms and conditions contained therein are hereby adopted and included herein. This is hereafter referred to as ECG CONTRACT.

II. SPECIFICATIONS

The Addendum to Specifications attached hereto as Exhibit "B" which are to be referred to as part of Division IV of the ECG CONTRACT as outlined therein.

III. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this Agreement, CONTRACTOR agrees as follows: (1) CONTRACTOR will not discriminate against any employee or applicant for employment because of race, creed, color, sex or national origin; (2) CONTRACTOR will, in all solicitations or advertisements for employees, qualified applicants will receive consideration for employment without regard to race, creed, color, sex or national origin; (3) CONTRACTOR will cause the foregoing provisions to be inserted in all subcontracts for any work covered by the Agreement so that such provision will be binding upon each subcontractor, provided that the foregoing provision shall not apply to contracts or subcontracts for standard commercial supplies of raw materials.

IV. AUDITS AND INSPECTIONS

At any time during normal business hours and as often as CITY may deem necessary, the CONTRACTOR shall make available to CITY and/or representatives of CITY for examination, all of its records with respect to all matters covered by the Agreement. It shall also permit CITY and/or representatives to audit, examine, and make copies, excerpts or transcripts from such records of personnel, conditions of employment and other data relating to all matters covered by this Agreement.

CONTRACTOR shall maintain all books, documents, papers, accounting records and other evidence pertaining to costs incurred on the Project and used in support of its proposal and shall make such material available at all reasonable times during the period of the Agreement, and for three years from the date of final payment under the Agreement, for inspection by CITY of any reviewing agencies, and CONTRACTOR agrees that the provisions of this Article shall be included in any Agreements it may make with any subcontractor, assignee, or transferee.

V. INDEPENDENT CONTRACTOR

CONTRACTOR shall perform the services under this Agreement as an independent contractor and nothing contained herein shall be construed to be inconsistent with this relationship or status. Nothing in the Agreement shall be interpreted or construed to constitute CONTRACTOR or any of its agents or employees to be the agent, employee, or representative of CITY.

VI. MISCELLANEOUS PROVISIONS

A. ASSIGNMENT: This Agreement is binding on the heirs, successors, and permitted assigns of the parties hereto. This Agreement may not be assigned by CITY or CONTRACTOR without prior written consent of the other.

B. INTEGRATION: This Agreement represents the entire understanding of CITY and CONTRACTOR as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered herein. This Agreement may not be modified or altered except in writing and signed by both parties.

C. JURISDICTION: This Agreement shall be construed, administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in Georgia. Venue for any litigation shall be in Bartow County, Georgia. If any part of this Agreement is found to conflict with applicable laws, such part shall be inoperative, null, and void insofar as it conflicts with said laws, but the remainder of this Agreement shall be in full force and effect.

D. NOTICES: All notices shall be in writing and delivered in person or transmitted by certified mail, postage prepaid. Notices shall be addressed as follows:

CITY:

City of Cartersville
P. O. Box 1390
1 North Erwin Street
Cartersville, GA 30120
Attention: Don Hassebrock, Electric Director

CONTRACTOR:

Trees Unlimited
P. O. Box 10
Cave Springs, GA 30124

E. CAPTIONS: All captions, headings and paragraph numbers are solely for the purpose of facilitating references to this Agreement and shall not supplement, limit or otherwise vary the text of the Agreement in any respect.

F. REFERENCES: All references in this Agreement to Articles shall be deemed to refer to the appropriate Article of this Agreement. Use of pronouns or adjectives of one gender shall include the other gender, use of this singular shall include the plural, and use of the plural shall include the singular, all as the context of this Agreement requires. Unless otherwise specified in this Agreement, the terms "herein," "hereof," "hereunder," and other terms of similar import, shall be deemed to refer to this Agreement as a whole, and not to any particular Article hereof.

G. LEGAL PROCEEDINGS: In the event of legal proceedings in connection with this Agreement, the party prevailing therein shall be entitled to recover the costs and expenses incurred in connection therewith, including, without limitation, reasonable attorneys' fees.

H. INTERPRETATION: Both parties have participated fully in the negotiation and preparation hereof; and, accordingly, this Agreement shall not be more strictly construed against any one of the parties.

I. IMMIGRATION REFORM COMPLIANCE REQUIREMENT. During the entire duration of this contract, Contractor and all Subcontractors must remain in compliance with the Georgia Security and Immigration Compliance Act of 2007 and Georgia Code §13-10-91 and §50-36-1.

J. EXHIBITS: The exhibits referred to in and attached to this Agreement are incorporated herein in full by reference.

K. AMENDMENT: This Agreement may only be modified or supplemented by written agreement, approved and executed by both parties hereto.

L. TIME OF ESSENCE: Time is of the essence in this Agreement.

M. EXTENT OF AGREEMENT: This Agreement represents the entire and integrated agreement between the CITY and the CONTRACTOR and supersedes all prior negotiations, representations of agreements, either written or oral.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the 20th day of June, 2016.

W.E. HICKS, INC. d/b/a TREES UNLIMITED

Wendell Hicks
President

Bill Morris Jr.
Secretary

CITY OF CARTERSVILLE, GEORGIA

Matthew J. Santini
Matthew J. Santini, Mayor

Connie Keeling

ATTEST: Connie Keeling, City Clerk (SEAL)



City of Cartersville

**City Council Meeting
7/6/2017 7:00:00 PM
Dellinger Park Concrete Pads #17-005**

| SubCategory: | Bid Award/Purchases | | | | | | | | |
|---|--|----------------|------------------|--|-------------|---|-------------|--|--------|
| Department Name: | Parks and Recreation | | | | | | | | |
| Department Summary Recommendation: | <p>Bids were solicited for concrete forming/pouring/finishing for Dellinger Park softball fields #4, #5 and #6. CPRD is providing concrete and aggregate for the project. The bleacher and scorer's stand pads are part of the renovation being performed at the park. Public Works is pouring the concrete pads for fields #1, #2 and #3 which enables bond dollars to be enhanced.</p> <p>All required documentation has been received. I recommend the low bid of \$14,000.00 from Skene Concrete Inc. for Bid #17-005.</p> <table border="0"> <thead> <tr> <th><u>Company</u></th> <th><u>Bid Price</u></th> </tr> </thead> <tbody> <tr> <td>Skene Concrete Inc. Cartersville GA</td> <td>\$14,000.00</td> </tr> <tr> <td>Dependable Concrete Const. LLC Marietta GA</td> <td>\$17,072.00</td> </tr> <tr> <td>Finnemore Concrete Const. Cartersville GA</td> <td>No Bid</td> </tr> </tbody> </table> | <u>Company</u> | <u>Bid Price</u> | Skene Concrete Inc. Cartersville GA | \$14,000.00 | Dependable Concrete Const. LLC Marietta GA | \$17,072.00 | Finnemore Concrete Const. Cartersville GA | No Bid |
| <u>Company</u> | <u>Bid Price</u> | | | | | | | | |
| Skene Concrete Inc. Cartersville GA | \$14,000.00 | | | | | | | | |
| Dependable Concrete Const. LLC Marietta GA | \$17,072.00 | | | | | | | | |
| Finnemore Concrete Const. Cartersville GA | No Bid | | | | | | | | |
| City Manager's Remarks: | Your approval of low bid to Skene Concrete is recommended. | | | | | | | | |
| Financial/Budget Certification: | This is a budgeted item and is to be paid with bond funds. | | | | | | | | |
| Legal: | | | | | | | | | |
| Associated Information: | | | | | | | | | |

City of Cartersville, Georgia

Bid #17-005 – Concrete Forming/Pouring/Finishing

Dellinger Park Fields #4, #5 & #6

Concrete Pads/Walk-ways

June 2017

PROPOSAL FORM

RETURN PROPOSAL FORM TO: Greg Anderson
Cartersville Parks and Recreation
100 Pine Grove Rd.; POB 1390
Cartersville GA 30120

BIDDERS:

IN ACCORDANCE WITH SCOPE OF WORK, BID CHECKLIST, I, THE UNDERSIGNED, HEREBY PROPOSE TO PROVIDE MATERAIL AND LABOR TO FORM/POUR/FINISH CONCRETE PADS FOR FIELDS #4, #5 & #6 AT DELLINGER PARK FOR MONETARY CONSIDERATIONS IN THE AMOUNTS OF:

\$ 14,000.00

CPRD to provide aggregate and concrete (no pumper)

BIDDER: Skene Concrete Inc BY: John Paul Skene

TITLE: President SIGNATURE: [Signature]

ADDRESS: 528 Cassville Rd
Cartersville, GA 30120

PHONE NUMBER: 678-794-3514

EMAIL: Skeneconcrete@gmail.com

AGREEMENT

THIS AGREEMENT, made this 22 day of June, 2017, by and between the City of Cartersville, Georgia, hereinafter called "City", and Skene Concrete, hereinafter called "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the City, Contractor hereby agrees to commence and complete the construction of concrete forming/pouring/finishing project at Dellinger Park entitled:

**Bid #17-005 – Concrete Forming/Pouring/Finishing
Dellinger Park Fields #4, #5 & #6
Concrete Pads/Walk-ways**

Hereinafter call the "Project", for the proposal price, 14,000.00, will include material and construction for concrete pads as described in work scope of Bid #17-005.

Immigration Reform Compliance Requirement – during the entire duration of this bid and construction of covered pavilion all parties shall remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1, as amended.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in two (2) counterparts, each of which shall be deemed on original, in the year and day first above written.

CITY OF CARTERSVILLE, GA

BY: Skene Concrete Inc
Bidder/Contractor

(Mayor Matthew J. Santini)

ATTEST: _____ (Seal)

ATTEST: _____ (Seal)
(Meredith Ulmer, City Clerk)

Illegal Immigration Reform and Enforcement Act of 2011 Affidavit

Project/RFQ No. and Name: _____

STATE OF GEORGIA
COUNTY OF _____

AFFIDAVIT

By executing this affidavit, the undersigned Contractor verifies:

- 1) Contractor is in compliance with the Illegal Immigration Reform and Enforcement Act of 2011 and specifically the provisions codified at O.C.G.A. §13-10-91;
- 2) Contractor is engaged in the physical performances of services on behalf of the Georgia Building Authority, and Contractor has registered with, is authorized to use, and uses the federal work authorization program commonly known as "E-Verify", or any subsequent replacement program in accordance with the provisions of O.C.G.A. § 13-10-91;
- 3) Contractor will continue to use the federal work authorization program throughout the contract period;
- 4) Contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Contractor with the same information required by O.C.G.A. § 13-10-91(b); and
- 5) If Contractor is not registered and participating in the E-Verify Program, or any subsequent replacement program, Contractor affirms that he has no employees, does not intend to hire employees for purposes of satisfying the terms of the contract, and has provided a copy of a state issued driver's license or state issued identification card issued by a state within the United States that verifies lawful immigration status prior to issuing a driver's license or identification card.

Federal Work Authorization/ E-Verify™ Number:
473491

Authorization Date:
12-13-2011

[Signature]
Signature of Authorized Officer or Agent

6-22-2017
Date

President
Title of Authorized Officer or Agent of Contractor

Driver's License #
(Applicable only if Contractor is not Participating in E-Verify pursuant to paragraph 5 above)

John Paul Skene
Printed Name of Authorized Officer or Agent

Skene Concrete Inc
Name of Contractor/Contracting Entity

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

22 DAY OF June, 2017

[Signature]
Notary Public

My Commission Expires: 01-30-18



*any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603

(End of Form)

**SAVE AFFIDAVIT VERIFYING STATUS FOR
CITY OF CARTERSVILLE BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

John Paul Skene

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Skene Concrete Inc

[Name of business, corporation, partnership]

- 1) I am a United States citizen
- 2) I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

[Signature] 6-22-2017
Signature of Applicant: Date

John Paul Skene
Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

22 DAY OF June, 2017

[Signature]
Notary Public

My Commission Expires: 01-30-2018



Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

**E-VERIFY
SUBCONTRACTOR AFFIDAVIT**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with Skene Concrete Inc (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned subcontractor is using and will continues to use the federal work authorization program throughout the contract period.

473491

EEV/Basic Pilot Program* User Identification Number

Skene Concrete Inc

6-22-2017

BY: Authorized Officer or Agent
(Subcontractor Name)

Date

[Signature]

Title of Authorized Officer or Agent of Subcontractor

John Paul Skene

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

22 DAY OF June, 2017

[Signature]

Notary Public

My Commission Expires:
01-30-18



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

DEPENDABLE CONCRETE CONSTRUCTION, LLC.

3600 Dallas Hwy, Ste 230-115

Marietta, GA

Fax: 770-943-2644 C: 678-449-8890 Email: ryan@dependableconcreteconstllc.net

For: City of Cartersville
100 Pine Grove Rd
PO Box 1390
Cartersville, GA 30120

Date 1/17/2017

By: Ryan Lawrence / Roberto Andrade

Project: Dellinger Park

| <u>Concrete Scope of Work Labor Only</u> | <u>Unit</u> | <u>Price/Unit</u> | <u>Subtotals</u> |
|--|-------------|-------------------|--------------------|
| Place and finish an concrete for bkeacher pads and behind back stops 10" turn down on all concrete except for against knee walls, spread rock for all slabs, all concrete will need to be poured with a skidsteer | 3 | 4724.00 | \$14,172.00 |
| Grading and finish grading | 1 | 2900.00 | \$2900.00 |
| TOTAL | | | \$17,072.00 |

See attached project notes, exclusions, bid qualifications and unit price sheet.

Project Notes:

1. Dependable Concrete Construction, LLC, shall provide labor.
2. Dependable Concrete Construction, LLC will not be responsible for erosion control items
3. All landscaping and irrigation repair and replacement is excluded from proposal.
4. Existing utilities that may interfere with the scope of work will be moved or repaired at the owner's expense.
5. Dependable Concrete Construction, LLC. Will not be held responsible for any damages to existing driveways, landscaping, underground utilities, irrigation, curbs, parking lots, sidewalks, electric, cable TV, telephone, gas lines or other items that must be crossed to perform our scope of work.
6. Dependable Concrete Construction, LLC. Will request an onsite walk thru with project manager to discuss scope and schedule of work before a contract is signed and work begins. If at this walk thru the scope is different than Dependable Concrete Construction, LLC is assuming in the proposal will be provided and approved before starting work.
7. Proposal is only good for 90 days from proposal date.
8. Dependable Concrete Construction, LLC. Reserves the right to accept or reject any section of proposal.
9. Any grading more than 2" will be charged at a rate of \$175.00 an hour and signed off on by project superintendent.

The following items are excluded under the proposal unless shown as a line item in the scope of work:

Exclusions

1. Concrete, Wire Mesh, Plastic, Concrete Pump Trucks, laser screeding Etc.
2. Traffic Control and Permitting and Shut Down of public right of ways
3. Haul off of dirt overburden form concrete slab, footings and site concrete work.
4. Joint Chaulking, Hot Tar Joints, Joint Backing
5. Compaction of concrete slab, footing and site concrete work
6. Permits fees & testing
7. Cost of performance bond
8. Construction engineering/ layout and surveying
9. Geotechnical testing
10. Site undercutting, demucking, unsuitable material removal

Item # 13

11. Stone stabilization
12. Mass dirt/rock and trench rock removal
13. Seeding temporary and/or permanent seeding
14. Rip rock removal
15. Drying of high moisture on site fill material
16. Stabilization agents (i.e....lime, rock, concrete).
17. Removal of contaminated containers and /or tires
18. Demolition of existing conditions and unknown structures or foundations
19. Dewatering
20. Dust Control
21. Sub Grading, Finish Grading and Backfill
22. Placement of irrigation and utility pipes or sleeves in/underneath concrete sidewalks, H/C Ramps, etc.
23. Haul off of dirt spoils from grading of new and existing sidewalks and H/C Ramps

Bid Qualifications

1. Proposal may be modified only if approved by Dependable Concrete Construction, LLC.
2. Dependable Concrete Construction, LLC. Is not responsible for discrepancies between existing plan grades and actual field grades.
3. Items quoted will be invoiced on actual field measurements unless other agreements are made and approved by Dependable Concrete Construction, LLC. Prior to commencement of work.
4. Sub grade areas will be graded to within +/- .10 foot.
5. Price is based upon one mobilization
6. Any extras will be done based on time and materials rate agreed upon before work begins.
7. Payment will be due upon completion of project.
8. No retainage to be held.
9. Owner will approve and accept Dependable Concrete Construction, LLC. Work before other subcontractors mobilize on site.
10. The proposal, qualifications, unit prices and hourly rates are to be incorporated into the contract.

Please sign and return

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal for which the undersigned agrees to pay the amount mentioned in said proposal, and according to the terms thereof.

Date:

Company:

By:

Title:



City of Cartersville

**City Council Meeting
7/6/2017 7:00:00 PM
Gymnastics Competition Floor Carpet**

| SubCategory: | Bid Award/Purchases | | | | | | | | | | | | | | | | |
|---|--|-----------------|------------------|-----------------|--------------|-------------------------------|------------|------------|------------|-----------------------------------|------------|----------|------------|--------------------------------|------------|------------|------------|
| Department Name: | Parks and Recreation | | | | | | | | | | | | | | | | |
| Department Summary Recommendation: | <p>Bids were solicited for the replacement of carpet for the competition floor at the Cartersville Gymnastics Center. This project is being funded with a donation from the Cartersville Twisters Booster Club.</p> <p>I recommend the low price from The Equipment Guy.</p> <table border="1"> <thead> <tr> <th><u>Company</u></th> <th><u>Bid Price</u></th> <th><u>Shipping</u></th> <th><u>Total</u></th> </tr> </thead> <tbody> <tr> <td>Spieth America Lansing, MI</td> <td>\$7,680.00</td> <td>\$1,000.00</td> <td>\$8,680.00</td> </tr> <tr> <td>The Equipment Guy Marietta, GA</td> <td>\$6,800.00</td> <td>\$310.00</td> <td>\$7,110.00</td> </tr> <tr> <td>Mancino Mfg Co. Lansdale PA</td> <td>\$6,930.00</td> <td>\$1,507.00</td> <td>\$8,437.00</td> </tr> </tbody> </table> | <u>Company</u> | <u>Bid Price</u> | <u>Shipping</u> | <u>Total</u> | Spieth America Lansing, MI | \$7,680.00 | \$1,000.00 | \$8,680.00 | The Equipment Guy Marietta, GA | \$6,800.00 | \$310.00 | \$7,110.00 | Mancino Mfg Co. Lansdale PA | \$6,930.00 | \$1,507.00 | \$8,437.00 |
| <u>Company</u> | <u>Bid Price</u> | <u>Shipping</u> | <u>Total</u> | | | | | | | | | | | | | | |
| Spieth America Lansing, MI | \$7,680.00 | \$1,000.00 | \$8,680.00 | | | | | | | | | | | | | | |
| The Equipment Guy Marietta, GA | \$6,800.00 | \$310.00 | \$7,110.00 | | | | | | | | | | | | | | |
| Mancino Mfg Co. Lansdale PA | \$6,930.00 | \$1,507.00 | \$8,437.00 | | | | | | | | | | | | | | |
| City Manager's Remarks: | Your approval of the low bid from The Equipment Guy is recommended. | | | | | | | | | | | | | | | | |
| Financial/Budget Certification: | This is an unbudgeted item and is being paid for through a reimbursement from the gymnastic booster club. | | | | | | | | | | | | | | | | |
| Legal: | | | | | | | | | | | | | | | | | |
| Associated Information: | | | | | | | | | | | | | | | | | |

Cartersville Gymnastic Booster Club
ctgboosterclub@gmail.com

June 27, 2017

Mr. Greg Anderson
Parks and Recreation Superintendent
City of Cartersville
100 Pine Grove Road
Cartersville GA 30120

Dear Mr. Anderson:

It is with great pleasure that the Cartersville Gymnastic Booster Club donates \$7,110 to the City of Cartersville to be used to help purchase a new floor mat for the City of Cartersville Gymnastic facility located at 2 Lee Street Cartersville, GA. "Floor mat" is defined as the top surface of the spring floor on which the gymnasts tumble. The current floor is in need of repair per the advice of Coach Andrei Kouznetsov, Gymnastic Coordinator. Thank you for your consideration.

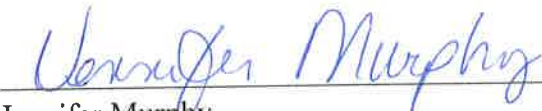
Sincerely,



Tennille Slapkus

404-441-1539

Cartersville Gymnastic Booster Club Treasurer



Jennifer Murphy

770-337-4531

Cartersville Gymnastic Booster Club President

CARTERSVILLE GYMNASTICS BOOSTER CLUB
P.O. BOX 200625
CARTERSVILLE, GA 30120

002472

64-2047/611

DATE 10-27-17

PAY TO THE ORDER OF City of Cartersville Parks & Recreation \$ 7,110.⁰⁰

Seven Thousand & One hundred & Ten dollars & ⁰⁰/₁₀₀ DOLLARS

HAMILTON STATE BANK

Kennedy Murphy
Jackie Elliott

FOR Donation for New Floor carpet
Cartersville Gymnastics

⑈002472⑈ ⑆06⑆⑆20479⑆ 20000⑆2860⑈

Item # 14



The Equipment Guy

The Equipment Guy, L.L.C.
 1001 Gentry Lane
 Marietta, GA 30064
 678-481-6922
 kenny@theequipmentguy.net

ADDRESS

Andrei Kouznetsov
 City of Cartersville
 Gymnastics
 PO Box 1390
 Cartersville, GA 30120

SHIP TO

Andrei Kouznetsov
 Cartersville Gymnastics
 2 Lee St.
 Cartersville, GA 30120

QUOTE 1084

DATE 06/13/2017

| ACTIVITY | QTY | RATE | AMOUNT |
|--|-----|----------|-------------------|
| 407352 Graphite E Rail | 1 | 550.00 | 550.00T |
| EGC-4545-BSPH 45'x45' Floor Carpet | 1 | 6,800.00 | 6,800.00T |
| EG-TM-710F 7'x10'x4" Throw Mat Foam Only | 3 | 330.00 | 990.00T |
| SUBTOTAL | | | 8,340.00 |
| TAX (7%) | | | 583.80 |
| SHIPPING | | | 310.00 |
| TOTAL | | | \$9,233.80 |

Accepted By

Accepted Date

Total: \$7,110.00



Quotation # QTU-00011891

Page: 1 / 1

Date 6/7/2017

CARTERSVILLE GYMNASTICS
PO BOX 1390
CARTERSVILLE, GA 30120
US

Delivery address

CARTERSVILLE GYMNASTICS
2 LEE STREET
CARTERSVILLE, GA 30120
US

ATTN: @

Customer account: CGA04444
Email: gymplus@cityofcartersville.org

| Customer reference | Quoted by | Carrier |
|--------------------|---|---------|
| | BRENT POULSEN Ext.207 b.poulsen@spiethamerica.com | |

| Line # | Item # | Description | Qty | Unit Price (USD) : | Discount (%) | (USD) : |
|--------|----------------------|---|---------|--------------------|--------------|----------|
| 1 | MGS-PASS WH:MAIN | MGS-PASS COMPETITION LEVEL PASSAGEWAY CARPET | 1.00 EA | 7,680.00 | | 7,680.00 |
| 2 | SALES_FREIGHT WH: | SALES FREIGHT | 1.00 EA | 1,000.00 | | 1,000.00 |

| | |
|-------------------------|----------|
| TOTAL AMOUNT IN USD | 8,680.00 |
| No tax | 0.00 |
| TOTAL AMOUNT DUE IN USD | 8,680.00 |

Terms of delivery
()

Payment mode
Credit card (CC)
Payment terms
Prepaid (PP)

QUOTE IS ONLY VALID FOR 30 DAYS.

NOTE: Once an order is placed, we advise you to thoroughly inspect it upon delivery, and any freight damages must be documented on the Bill Of Lading and photos taken. For complete instructions on how to prepare for your delivery, please visit our website at www.spiethamerica.com/delivery-information.

Please sign and return quotation with method of payment as confirmation of this order.

Signature..... Name Title



3327 Ranger Road
Lansing, Michigan
48908 USA

USA Office Phone (817) 536-3366
1 (800) 331-8068 Fax (817) 536-3006



135 Forestview Rd.
Oro-Medonte, Ontario
Canada L3V 0R4

Canada Office Phone (705) 325-2274
1 (800) 563-6479 Fax (705) 325-1485

Item # 14

Andrei Kouznetsov

From: Christine Roncoroni <christine@mancinomats.com>
Sent: Friday, June 09, 2017 2:50 PM
To: Andrei Kouznetsov
Subject: RE: Web-form 'Request for Quote' submitted

Hello!

The floor is \$6,930.00 PLUS
\$,1507.00 for shipping

GRAND TOTAL = \$8,437.00

Lead-time is 4 weeks.. thanks!!

Christine Roncoroni
Mancino Manufacturing Co., Inc.

(800) 338-6287 ext. 223
(800) 949-3595 fax
www.mancinomats.com

Mancino Manufacturing Co., Inc.
1180 Church Road
Suite 400
Lansdale, PA 19446

From: Guest [mailto:tom@mancinomats.com]
Sent: Friday, June 09, 2017 10:46 AM
To: Mancino
Subject: Web-form 'Request for Quote' submitted

Web-form "Request for Quote"

Store group: Mancino
Store name: English
Customer: Guest
IP: 104.36.136.39
Date: Jun 9, 2017 10:45:59 AM

Facility Name
Cartersville Twisters

Contact Name

Andrei Kouznetsov

Contact Email

akouznetsov@cityofcartersville.org

Contact Phone

7703872629

Address

2 Lee St.

City

Cartersville

State

GA

Zip

30120

Product Type

FX9200 2"Standard Carpeted rolls Complete Floor

Measurements / Sizes

42'x54'



City of Cartersville

**City Council Meeting
7/6/2017 7:00:00 PM
New Fire Truck**

| | |
|---|---|
| SubCategory: | Bid Award/Purchases |
| Department Name: | Fire |
| Department Summary Recommendation: | <p>Respectfully request permission to order and purchase a new fire truck as budgeted in the FY2017-18 budget. This truck will be a Pierce Velocity identical to the same trucks that were purchased in 2013. It will replace a 1996 Pierce Saber that will be declared surplus and sold once the new truck arrives. This truck has met all construction criteria of single source provider and Detroit Drivetrain per Cartersville Fire and Cartersville City Garage specifications. The purchase of this truck will utilize the competitive bidding process through the Florida Sheriffs Association contract pricing. This truck will be constructed to all applicable NFPA requirements. After negotiated discounts, the total price of this truck is \$509,420.00 if full payment is received upon final acceptance. However, this amount can be decreased by an additional \$23,577.00 if we prepay at the time of order. This would bring the total cost of this truck down to \$485,843.00. In order to do this, we have included in the contract a penalty clause of \$100.00 per day for failure to deliver this truck within the current fiscal year and a 100% performance bond will also be issued to protect the investment of our City. It will take 11 months from time of order to construct this new fire truck. We ask for approval of a contract in the pre-paid amount of \$485,843.00, pre-paid to Ten-8 Fire and Safety and Pierce Fire Apparatus. This is a budgeted lease pool project and below our budgeted amount. We will come before Council in the Spring of 2018 to order loose equipment for this truck if approved.</p> |
| City Manager's Remarks: | Ordering the truck in this manner will save \$23.5k. This is budgeted and recommended for your approval. |
| Financial/Budget Certification: | This is a budgeted item and will be paid from GMA leasepool funds. |
| Legal: | N/A |
| Associated Information: | N/A |



Ten-8 Fire and Safety Equipment
1591 Collier Road
Forsyth, GA 31029

Cartersville Fire Department
 195 Cassville Rd.
 Cartersville, Ga. 30120
 Attention: Chief Scott Carter

June 26, 2017

Chief Carter,

Ten-8 Fire and Safety Equipment, representing Pierce Manufacturing, would like to thank you for the opportunity to provide a proposal for fire apparatus for your department. The pricing we are providing, is based on the specifications of the pumpers that were purchased in 2014 with revisions based on our recent specification review. A line item specification will accompany this proposal.

We have also provided two options for pre-pay discounts for your review.

Please note that Pierce and Ten-8, have incurred four price increases (average 3% each year) since the last purchase in 2014. The pricing that was provided at that time was at the 2013 price level. Unfortunately, we have also incurred added costs due to the new NFPA requirements that took effect in 2016 as well as the new 2016 EPA requirements. The EPA requirements alone increased the engine cost by over \$6,000.00. This is in addition to the 3% increase seen each year.

Also the last purchase was for two pumpers which allowed an additional multi-unit discount as well as decreasing the inspection trip costs per unit.

| | |
|--|----------------------|
| Velocity SLT pumper per customer spec | \$538,827.00 |
| Pierce/Ten-8 Discounts | (\$29,407.00) |
| Total after discounts | \$509,420.00 |

| | |
|---|---------------------|
| Velocity SLT pumper with full payment due upon final acceptance and delivery | \$509,420.00 |
|---|---------------------|

Pricing based on Florida Sheriff's Association contract pricing which includes discounts and required access fees

| Pre-pay Options | Option # 1 * | Option # 2 ** |
|--|----------------------|----------------------|
| Velocity SLT pumper per customer spec | \$509,420.00 | \$509,420.00 |
| Pre-pay discounts | (\$10,966.00) | (\$23,577.00) |
| Revised total after discounts | \$498,454.00 | \$485,843.00 |

Option # 1 *

Calculated on full amount due 90 days prior to delivery

Option # 2 **

Calculated on 100% due with contract signing

Additional notes:

- 1) Our current build time is 11 to 12 months after receipt of Purchase Order.
- 2) Pricing provided is valid until January 2018 at which time we anticipate another 3% increase.
- 3) Other pre-pay payment schedules can be provided for your review. You or your finance department can advise us how you would like the schedule presented if different from above.
- 4) Performance bond is included in pricing
- 5) A penalty clause will be included in the contract
- 6) Specification incorporates the Detroit Diesel engine which meets the requirements of Cartersville Fire Department. This engine has also been selected by Fleet Service for fire service use in regards to reliability, service, and longevity.
- 7) Warranties: The below warranties are included with this apparatus. Normal wear and tear are not included. A detailed warranty certificate shall be provided with the apparatus which will describe what is included. Please note that certain components used on this apparatus carry their own warranty such as Whelen lights, siren, etc.

| | |
|-------------------------------|--|
| 1 year basic bumper to bumper | 5 year/100,000 mile on Detroit Diesel engine |
| 5 year Allison Transmission | 50 year frame rails |
| 2 year front and rear axle | 3 year ABS brake system |
| 10 year cab structural | 10 year cab paint |
| 5 year Command Zone modules | Lifetime water tank |

10 year body structural
5 year Waterous pump
10 year body paint

6 year roll up door
10 year stainless steel plumbing
3 year graphics lamination

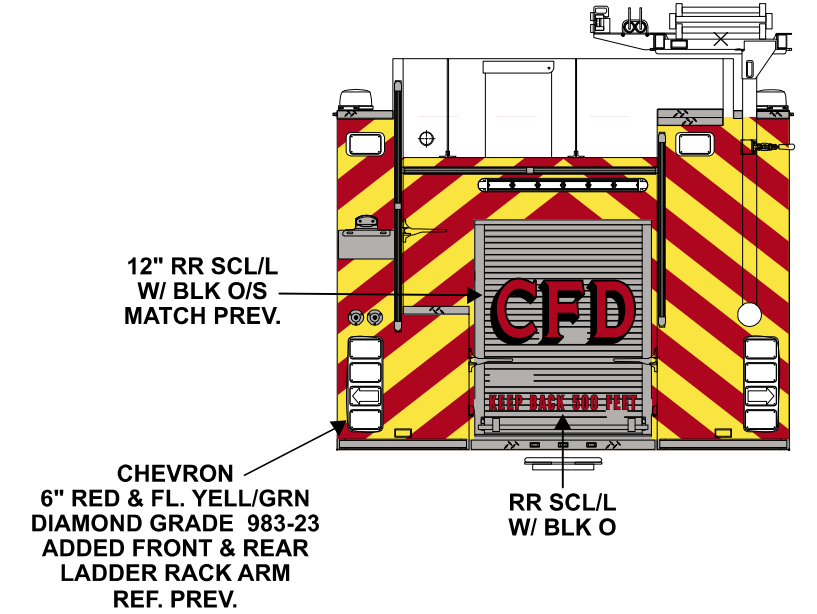
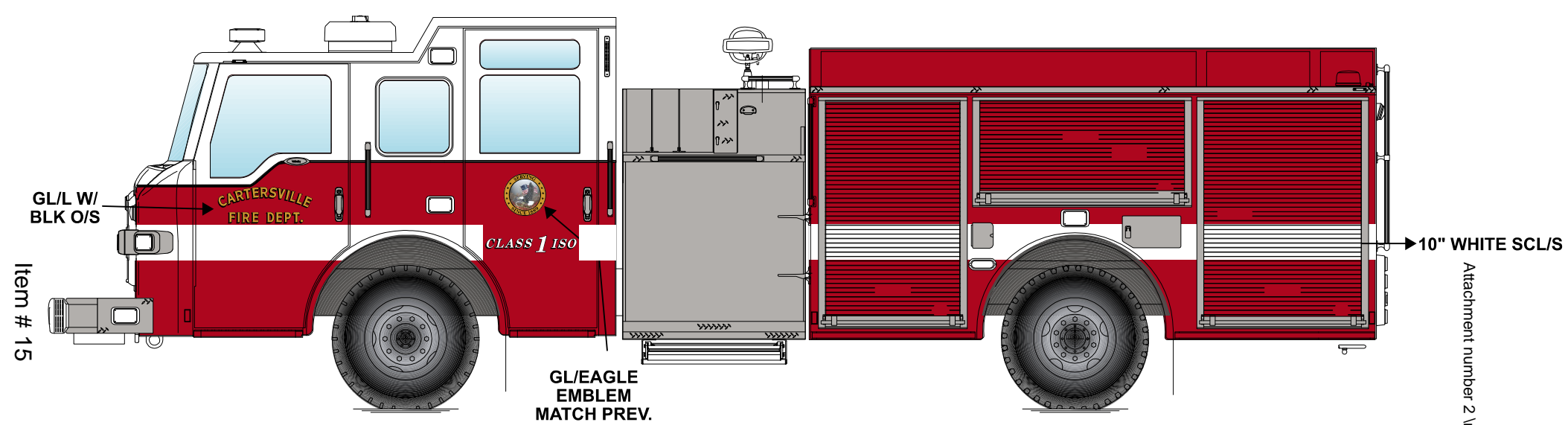
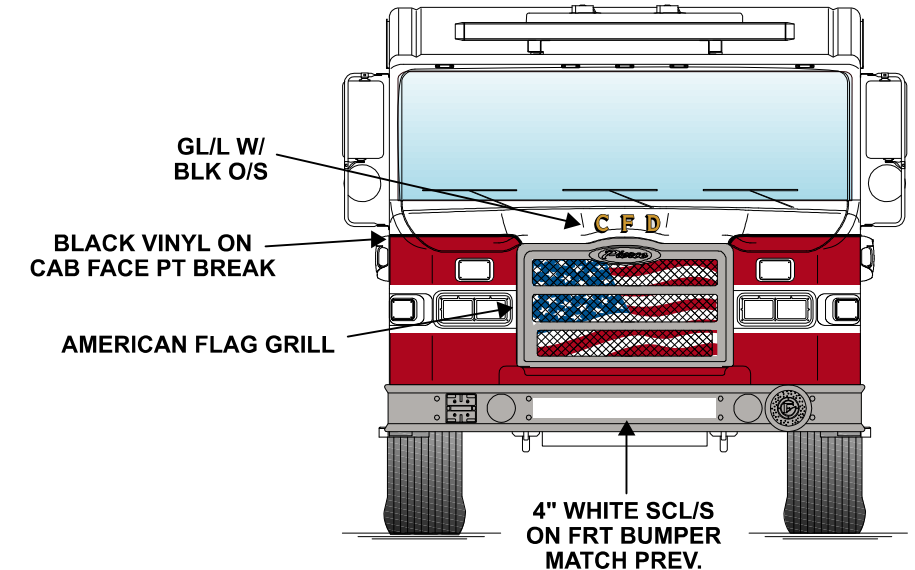
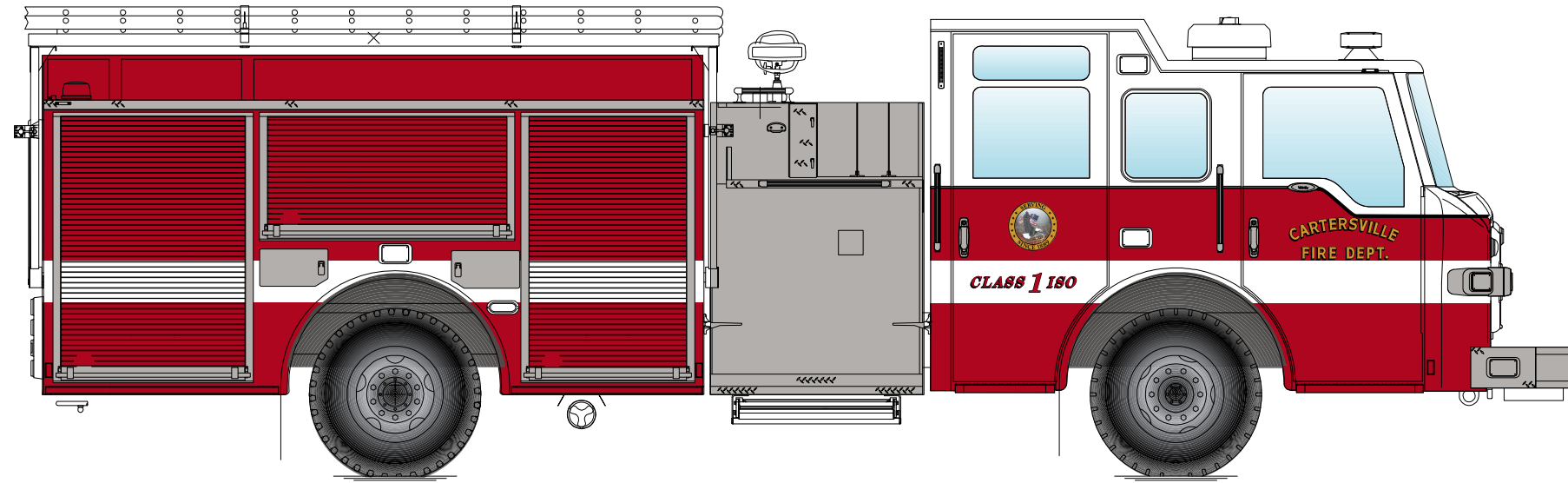
The above pricing will be for the apparatus only and the loose equipment specified below:

Wheel chocks with holders
24' ladder
14' ladder
10' ladder
10' pike pole
6' pike pole
Turtle tile matting for compartments
Computer mount only for customer supplied lap top

We thank you again for the opportunity to provide this proposal. Please advise if you have any questions or need additional information.

Sincerely,

Guy R. Binion
Sales Representative



CHEVRON INSIDE CAB DRS
6" X 4" RED & FL. YELL/GRN
DIAMOND GRADE 983-23

Attachment number 2 \n Page 1 of 1



THIS IS FOR GRAPHICS REFERENCE ONLY
(THIS IS NOT TO BE USED FOR ANY TYPE OF PAINT APPROVAL INFORMATION)

CUSTOMER APPROVAL
APPROVED BY: _____
DATE: _____

JOB # 28508-01/02
CARTERSVILLE, GA.
REV # 3 (04-09-15)



Attachment number 3 in Page 1 of 1

Item # 15



City of Cartersville

City Council Meeting
7/6/2017 7:00:00 PM
Plan Scanner & Copier

| | |
|---|---|
| SubCategory: | Bid Award/Purchases |
| Department Name: | Planning and Development |
| Department Summary Recommendation: | <p>Our department utilizes a full size plan scanner and copier for reproduction, distribution, and storage of construction drawings. This equipment is vital for us to be able to get this information to all of the departments involved in the development and construction process (including all utility departments). Our current Xerox equipment is no longer serviceable as Xerox is no longer in the large format scanner and printer business. This purchase was on a previous agenda back in November, but we chose not to purchase it at that time because it was not budgeted, and we were going to have to make other budget adjustments. We were only able to get two quotes, and we recommend going with the low quote from Repro Products of \$13,498 which also includes 3 years of maintenance. Repro is our current vendor and we have received excellent service on our Xerox equipment. This is now a budgeted item.</p> |
| City Manager's Remarks: | Your approval of this purchase is recommended. |
| Financial/Budget Certification: | This is a budgeted item. |
| Legal: | |
| Associated Information: | |

Data sheet



HP DesignJet T3500 Production Multifunction Printer

The most productive large-format color MFP¹—prints up to size E/A0



All your workflow needs in a high-productivity MFP

- Be the fastest—print D/A1-size pages in 21 seconds with dark blacks, neutral grays, and vivid colors¹
- Print out your first page right away thanks to ultra-fast processing and zero warm-up time
- Copy and scan quickly with advanced features—presets, batch scanning, multipage PDFs, and scan to email
- Stay organized and avoid clutter—the integrated 100-page stacker delivers prints and copies neatly collated

A production printer for unattended, low-cost use

- Print your black-and-white drawings at the same cost per page as comparable black-and-white LED MFPs²
- Operate unattended thanks to two heavy rolls of up to 650 ft (200 m) and a total ink capacity of 1,800 ml
- Built for high-volume printing—rely on a robust design to fulfill the most demanding jobs
- Manage projects and control costs effectively, using embedded professional accounting features

Built for rigorous IT demands and top security

- Minimize device-management tasks and costs, using the HP DesignJet Universal Print Driver
- Manage your fleet with ease, while saving time and helping to reduce costs, thanks to HP Web Jetadmin
- Protect and manage confidential jobs securely—retrieve documents at the printer with a personal PIN
- Safeguard confidential information, using a self-encrypting HDD with AES-256, Secure Disk Erase, and IPsec

Eco Highlights

- Half the energy consumption per plot than equivalent black-and-white LED MFPs¹
- ENERGY STAR[®] qualified and EPEAT Bronze registered²
- Free, convenient HP ink cartridge and printhead recycling³
- FSC[®]-certified papers and a range of recyclable HP media with a take-back program³



¹ Compared with large-format Low Volume LED MFPs with print speeds of up to 7 Arch D pages per minute.

² EPEAT registered where applicable and/or supported. See epeat.net for registration status by country.

³ Program availability varies. Please check hp.com/recycle for details. BMG trademark license code FSC[®]-C115319, see fsc.org. HP trademark license code FSC[®]-C017543, see fsc.org. Not all FSC[®]-certified products are available in all regions. For information about HP large format printing materials, please visit globalBMG.com/hp.

Please recycle large-format printing hardware and printing supplies.

Find out how at our website
hp.com/ecosolutions



1. With Aurasma installed, please go to the HP DesignJet channel at <http://auras.ma/s/ke25m>

2. Without Aurasma installed, please download it:

a. Google Play - <http://auras.ma/s/android>

b. Apple Store - <http://auras.ma/s/ios>

Once done, go to the HP DesignJet channel at <http://auras.ma/s/ke25m>

3. Open the application and point to the image to view the HP DesignJet video

Item # 16

Technical specifications

| | | | |
|--------------------------|---|--|---|
| Print | Line drawings ³ | 21 sec/page on A1/D, 120 A1/D prints per hour | |
| | Print resolution | Up to 2400 x 1200 optimized dpi | |
| | Margins (top x bottom x left x right) | Roll: 3 x 3 x 3 x 3 mm (0.12 x 0.12 x 0.12 x 0.12 in) (borderless on photo papers) Sheet: 3 x 22 x 3 x 3 mm (0.12 x 0.87 x 0.12 x 0.12 in) | |
| | Ink types | Dye-based (C, G, M, pK, Y); pigment-based (mK) | |
| | Ink cartridges | 6 (cyan, gray, magenta, matte black, photo black, yellow) | |
| | Line accuracy | +/- 0.1% ⁴ | |
| | Minimum line width | 0.02 mm (0.0008 in) (HP-GL/2 addressable) | |
| | Guaranteed minimum line width | 0.07 mm (0.0028 in) (ISO/IEC 13660:2001(E)) ⁵ | |
| | Media | Handling | Input: two automatic front-loading roll feeds; smart roll switching; rolls up to 200 m (650 ft) long each and 180 mm (7.1 in) in diameter; sheet feed Output: integrated output stacker (from A4/A to A0/E, with up to 100 A1/D-size capacity); media bin; automatic cutter Scanner: straight-through scan paper path for sheet and cardboard originals |
| | | Size | Rolls: 279 to 914 mm (11 to 36 in) Sheets: 210 x 279 to 914 x 1219 mm (8.3 x 11 to 36 x 48 in) Standard sheets: A4, A3, A2, A1, A0 [A, B, C, D, E] |
| Thickness | | Up to 0.5 mm (19.7 mil) | |
| Scan | | Scan speed | Color: up to 6.35 cm/sec (2.5 in/sec) Grayscale: up to 19.05 cm/sec (7.5 in/sec) |
| | | Scan/copy resolution | Up to 600 dpi |
| Copy | Maximum scan | Size: 914 x 8000 mm (36 x 315 in) (JPEG) 914 x 5000 mm (36 x 197 in) (PDF) 610 x 15,000 mm (24 x 590.5 in) (TIFF) | |
| | Thickness | Up to 0.8 mm (0.03 in) | |
| | Reduction/enlargement | 25 to 400%; at 1% increment | |
| Applications | Line drawings, Renderings, Presentations, Maps, Orthophotos | | |
| | Memory | Intel Core i5M-260 processor, 128 GB (virtual), ⁶ 500 GB hard disk (AES-256 encrypted, FIPS 140-2 Level 2 certified) | |
| Connectivity | Interfaces (standard) | High-Speed USB 2.0 certified host connector Gigabit Ethernet (1000Base-T), supporting the following standards: TCP/IP, BootP/DHCP (IPv4 only), DHCPv6, TFTP (IPv4 only), SNMP (v1, v2c, v3), Apple Bonjour Compatible, FTP WS Discovery, Embedded Web Server (HTTP, HTTPS), IPsec, SMTP (e-mail), Raw IP printing (9100, 9101, 9102), LPD, IPP, WS print, NTLM, NTLM v2, SSL/TLS, 802.1X authentication (WEP, WPA, WPA2, LEAP, PEAP, EAP-TLS) | |
| | Print languages (standard) | HP-GL/2, HP-RTL, TIFF, JPEG, CALS G4, HP PCL 3 GUI | |
| | Print languages (optional) | Adobe PostScript 3; Adobe PDF 1.7 | |
| | Printing paths | HP SmartStream software for HP DesignJet printers (optional), Printer driver, HP Embedded Web Server, direct printing from USB flash drive, email printing | |
| | Drivers (included) | HP-GL/2, HP-RTL drivers for Windows; HP PCL 3 GUI driver for Mac OS X; PostScript Windows and Mac drivers with optional PostScript/PDF Upgrade Kit. Compatible with HP DesignJet Universal Print Driver for HP-GL/2 and HP DesignJet Universal Print Driver for PS (with PostScript/PDF Upgrade Kit) | |
| | Dimensions (w x d x h) | Printer | 1400 x 784 x 1109 mm (55.1 x 30.9 x 43.7 in) |
| Weight | Shipping | 1502 x 780.5 x 804 mm (59.1 x 30.7 x 31.7 in) | |
| | Printer | 114 kg (251 lb) | |
| What's in the box | Shipping | 141 kg (310.8 lb) | |
| | HP DesignJet T3500 Multifunction Printer, printhead, introductory ink cartridges, stacker, scanner calibration sheet, printer stand and media bin, spindles, 3-in spindle adapter kit (x2), quick reference guide, setup poster, startup software, power cord | | |
| | Environmental ranges | Operating temperature 5 to 40°C (41 to 104°F) Storage temperature -25 to 55°C (-13 to 131°F) Operating humidity 20 to 80% RH | |
| Acoustic | Sound pressure | 50 dB(A) (printing); 38 dB(A) (ready); < 15 dB(A) (sleep) | |
| | Sound power | 6.8 B(A) (printing); 5.6 B(A) (ready); < 3.4 B(A) (sleep) | |
| Power | Consumption | <120 watts (printing); < 2 watts (< 7 watts with embedded Digital Front End) (sleep); 0 watts (off) | |
| | Requirements | Input voltage (auto ranging) 100 to 240 VAC (+/- 10%), 50/60 Hz (+/- 3 Hz), 2 A | |
| Certification | Safety | USA and Canada (CSA certified); EU (LVD and EN 60950-1 compliant); Russia (GOST); Singapore (PSB); China (CCC); Argentina (IRAM); Mexico (NVE); Korea (KC) | |
| | Electromagnetic | Compliant with Class A requirements, including: USA (FCC rules), Canada (ICES), EU (EMC Directive), Australia (ACMA), New Zealand (RSM), China (CCC), Japan (VCCI); Certified as Class A product: Korea (MSIP) | |
| | Environmental | ENERGY STAR, WEEE, RoHS (EU, China, Korea, India), REACH, EPEAT Bronze | |
| Warranty | B9E24A | 90-day limited hardware warranty. (US and Canada) | |
| | B9E24B | Three-year limited hardware warranty. (US and Canada); One-year limited hardware warranty. (Latin America) | |



For more information, please visit
hp.com/go/designjetT3500

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4AA5-0479ENW, April 2016, Rev. 2

Ordering information

| | | |
|--|----------|---|
| Product | B9E24A | HP DesignJet T3500 36-in Production Multifunction Printer ⁷ |
| | B9E24B | HP DesignJet T3500 36-in Production Multifunction Printer ⁸ |
| Accessories | COC66A | HP DesignJet PostScript/PDF Upgrade Kit |
| | G8B09A | HP DesignJet T3500 36-in Spindle |
| | L3J69AAE | HP SmartStream Preflight Manager |
| | L3J78AAE | HP SmartStream Print Controller for HP DesignJet T3500 Production Multifunction Printer |
| Original HP printheads | B3P06A | HP 727 DesignJet Printhead |
| Original HP ink cartridges | C1Q13A | HP 764 300-ml Cyan DesignJet Ink Cartridge |
| | C1Q14A | HP 764 300-ml Magenta DesignJet Ink Cartridge |
| | C1Q15A | HP 764 300-ml Yellow DesignJet Ink Cartridge |
| | C1Q16A | HP 764 300-ml Matte Black DesignJet Ink Cartridge |
| | C1Q17A | HP 764 300-ml Photo Black DesignJet Ink Cartridge |
| | C1Q18A | HP 764 300-ml Gray DesignJet Ink Cartridge |
| Original HP large format printing materials | C6810A | HP Bright White Inkjet Paper (FSC [®] certified) ⁹ 914 mm x 91.4 m (36 in x 300 ft) |
| | C6980A | HP Coated Paper (PEFC [™] certified) ⁹ 914 mm x 91.4 m (36 in x 300 ft) |
| | C6030C | HP Heavyweight Coated Paper (PEFC [™] certified) ⁹ 914 mm x 30.5 m (36 in x 100 ft) |
| | | HP Universal Satin Photo Paper 914 mm x 30.5 m (36 in x 100 ft) |
| | Q1421B | |

Service and support¹¹

| | |
|---------|--|
| H4518E | HP Installation Service with Network Setup |
| U1ZX9E | HP 3 year Next Business Day Onsite Support with DMR ^{12,13} |
| U1ZY0E | HP 5 year Next Business Day Onsite Support with DMR ¹³ |
| U1ZY1PE | HP 1 year Post Warranty, Next Business Day Onsite Support with DMR ¹³ |
| U1ZY2PE | HP 2 year Post Warranty, Next Business Day Onsite Support with DMR ¹³ |
| U1XV4E | HP Preventive Maintenance Service |

HP DesignJet Support Services offer solutions for business critical environments — installation, extended support and maintenance, as well as variety of value-added services. For more information, please visit hp.com/go/DesignJet/support.

Use Original HP inks and printheads to experience consistent high quality and reliable performance that enable less downtime. These critical components are designed and engineered together as an optimized printing system to provide precise line accuracy as well as dark blacks and true neutral grays.¹⁴ For more information, visit hp.com/go/OriginalHPInks.

For the entire HP Large Format Printing Materials portfolio, please see globalBMG.com/hp.

Choose from a range of third-party solutions like OpCenter and SCP to streamline your digital printing and scanning operations.

¹ Compared with large-format color MFPs under \$25,000 USD. Based on the fastest-rated color speeds as published by manufacturers as of January 2014. Test methods vary.

² Compared with large-format Low Volume LED MFPs with print speeds of up to 7 Arch D pages per minute.

³ Mechanical printing time. Printed in Fast mode, using HP Bright White Inkjet Paper (Bond) and Original HP inks.

⁴ +/- 0.1% of the specified vector length or +/- 0.2 mm (whichever greater) at 23°C (73°F), 50-60% relative humidity, on A0/E HP Matte Film in Best or Normal mode with Original HP inks.

⁵ Measured on HP Matte Film.

⁶ Based on 2.5 GB RAM.

⁷ 90-day limited hardware warranty. (US and Canada).

⁸ Three-year limited hardware warranty. (US and Canada); One-year limited hardware warranty. (Latin America)

⁹ BMG trademark license code FSC[®]-C115319, see fsc.org. HP trademark license code FSC[®]-C017543, see fsc.org. BMG trademark license code PEFC[™]/29-31-261, see pefc.org. HP trademark license code PEFC[™]/29-31-198, see pefc.org. Not all FSC[®] or PEFC[™]-certified products are available in all regions.

¹⁰ Can be recycled through commonly available recycling programs.

¹¹ HP Service portfolio available only for B9E24B HP DesignJet T3500 36-in Production Multifunction Printer, HP Service portfolio not available in Latin America.

¹² This HP Service not available in US and Canada.

¹³ Defective Media Retention keeps your sensitive data safe. To comply with security regulations you can keep the defective hard-drive or data-retentive memory component while getting a new replacement disk or memory.

¹⁴ True neutral grays produced by printers compatible with the HP Three-black ink set.

ORDER AGREEMENT

Date: 3/8/2017
 Prices Valid Through: 7/15/2017

CONFIDENTIAL PROPOSAL EXCLUSIVELY FOR:

Contact: David Dye
 Company: City of Cartersville
 Address: #10 Public Square
 Address: 2nd Floor
 City, State, Zip: Cartersville, GA 30120
 Phone: 770-387-5671
 Email:

FROM:
 Richard Bolton
 Business Development Manager
 Direct: 678-486-3175
 Mobile: 404-863-1960
 Fax: 678-931-0377
 email: rbolton@reproproducts.com

1 HP Designjet T3500ps eMFP Postscript

Attachment number 2 \nPage 1 of 1

Includes:

- | | |
|-------------------------------------|--|
| Prints 3 D-size drawings per minute | Advance scanning- Batch, Color, email |
| Adobe Poscript | Fast processor- Intel Core i5 |
| Two 650ft rolls/ front loading | Print Directly from USB drive |
| up to 2400 x 1200 resolution | Memory 64mb, 320 HDD |
| 100 sheet stacker | Single Print head, fully integrated, longer life |
| 90 day warranty | 6 Print cartridges (CMYK- gray- Matte black), 300 ml |

Requested Options:

- 1 HP Designjet T3500 Three Year Maintenance

Special Options:

RPI Delivery INCLUDED
 Installation and training INCLUDED

PROPOSAL REFLECTS A PURCHASE PRICE OF (sales tax not included): \$ 13,498.00

3-Year CarePAK Maintenance Agreement Included in Price Above

I accept the Maintenance Agreement of Repro Products as offered above _____ (initials)

I have the authority and do approve the purchase of the products and services on this proposal.

Print Name: _____ Date: _____

Print Title: _____

Proposal Accepted By: _____
 (signature)

Additional Comments, Instructions, Terms & Conditions: **Payment Terms: NET 10 DAYS**

*Pending Leasing Company Approval

Requested Delivery Date:
 Item # 16



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Home > Printers, Scanners & Print Supplies > Wide-Format Printers/Plotters



HP DesignJet T3500 Production eMFP - multifunction printer (color)



Mfg. Part: B9E24B#BH1 | CDW Part: 4509021 | UNSPSC: 44101503

Write the first review

Availability: 3-5 days Orders placed today will ship within 5 days

\$17,195.00



\$13,995.00

Advertised Price

[Lease Option \(\\$393.12 /month\)](#)

Add To Cart



Product Details

- 36" multifunction printer
- color
- ink-jet
- 35.98 in x 314.96 in
- 24.02 in x 590.55 in (original)
- 36 in x 48 in
- Roll (36 in x 656 ft) (media)

[View More](#)

Recommended Warranty

[Electronic HP Care Pack Preventive Maintenance Support - extended service a](#)



\$299.99

Advertised Price

[Log On to Email this page or Save as Favorite](#)

Item # 16



Questions about HP products? Chat with an HP Expert.



- [36" multifunction printer](#)
- color
- ink-jet
- 35.98 in x 314.96 in
- 24.02 in x 590.55 in (original)
- 36 in x 48 in
- Roll (36 in x 656 ft) (media)
- up to 0.4 min/page (printing)
- 2 rolls
- Gigabit LAN
- USB 2.0 host

FEEDBACK

Meet all your black-and-white and color needs with the HP Designjet T3500 eMFP. Rated the most productive large-format MFP and offering low cost of operation, advanced copy/scan features and unattended operation, it is built for rigorous IT demands and top security.

[Take a Product Tour](#)

Energy/Environment standards

ENERGY STAR Certified **Yes**

Media



City of Cartersville

**City Council Meeting
7/6/2017 7:00:00 PM
Felton Road Water Line**

| | | | | | | | |
|---|---|-----------------|-------------|---------------------|-------------|----------------------|-------------|
| SubCategory: | Bid Award/Purchases | | | | | | |
| Department Name: | Water Department | | | | | | |
| Department Summary Recommendation: | <p>The Water Department needs to relocate a section of water line that is in conflict with DOT road improvements being constructed by C.W. Matthews at the intersection of Tennessee Street and Felton Road. The line is in DOT right-of-way and must be relocated at City expense. The project will consist of the installation of 340 linear feet of 8-inch ductile iron water main, 20 linear feet of 6-inch water main, two (2) new fire hydrant assemblies and one new mainline valve.</p> <p>Bids were received for the required work from the following:</p> <table border="0"> <tr> <td>KAM Contracting</td> <td align="right">\$54,965.00</td> </tr> <tr> <td>T.J. Lyle & Company</td> <td align="right">\$57,800.00</td> </tr> <tr> <td>Kirkpatrick and Sons</td> <td align="right">\$63,339.01</td> </tr> </table> <p>I recommend approval of the KAM Contracting bid in the amount of \$54,965.00. The project will be paid through account 505.3320.54.1535 – Hwy 41/411 Water Main Relocation. This is not a budgeted item.</p> | KAM Contracting | \$54,965.00 | T.J. Lyle & Company | \$57,800.00 | Kirkpatrick and Sons | \$63,339.01 |
| KAM Contracting | \$54,965.00 | | | | | | |
| T.J. Lyle & Company | \$57,800.00 | | | | | | |
| Kirkpatrick and Sons | \$63,339.01 | | | | | | |
| City Manager's Remarks: | Your approval of the low bid from KAM Contracting is recommended. | | | | | | |
| Financial/Budget Certification: | The project will be paid through account 505.3320.54.1535 Hwy 41/411 Water Main Relocation. | | | | | | |
| Legal: | | | | | | | |
| Associated Information: | | | | | | | |

CITY OF CARTERSVILLE WATER DEPARTMENT
2017 Tennessee St and Felton Rd
Waterline Relocation Project

BID TABULATION

| CONTRACTOR | BID AMOUNT |
|------------------|---------------|
| KAM | \$54,965.00 |
| TJ Lyle | \$57,800.00 |
| C.H. Kirkpatrick | \$63,339.91 |



City of Cartersville

**City Council Meeting
7/6/2017 7:00:00 PM
Interceptor Manhole Rehabilitation FY17-18**

| | |
|---|---|
| SubCategory: | Change Order |
| Department Name: | Water Department |
| Department Summary Recommendation: | <p>On 4/20/2017 Council approved Mechanical Jobbers to rehabilitate sewer interceptor manholes per the unit prices detailed in their bid submitted on April 12, 2017. Since authorization, Mechanical Jobbers has repaired all but three of the designated manholes under that contract at the time of this writing. They have worked judiciously and produced a consistently superior product at each location.</p> <p>In the FY 17-18 budget \$100,000 has been allocated to combat inflow and infiltration (I&I) caused by leaking defective manholes. Mechanical Jobbers has agreed to hold their April 12, 2017 unit pricing and continue working. Doing so will allow us to avoid mobilization charges and other inefficiencies in the bidding process.</p> <p>I recommend approval of a change order to the existing contract with Mechanical Jobbers in the amount of \$75,000 to allow them to continue repairing interceptor manholes without interruption. This level of funding will allow the repair of an additional 30 to 40 manholes. The project is a budgeted item and will be paid from account 505.3320.54.1328 – Sewer I&I Study & Remodeling.</p> |
| City Manager's Remarks: | Your approval of this item is recommended. |
| Financial/Budget Certification: | The project is a budgeted item and will be paid from account 505.3320.54.1328 Sewer I&I Study & Remodeling. |
| Legal: | |
| Associated Information: | |

CITY OF CARTERSVILLE WATER DEPARTMENT
2017 INTERCEPTOR SEWER SYSTEM
MANHOLE REHABILITATION PROJECT

BID TABULATION

| CONTRACTOR | BID AMOUNT |
|---------------------------------|---------------|
| Mechanical Jobbers | \$96,250.00 |
| RDJE, Inc. | \$121,500.00 |
| Video Industrial Services, Inc. | \$151,000.00 |

NOTE: Bids will only be accepted from Contractors that have attended a mandatory Pre-Bid Site visit.

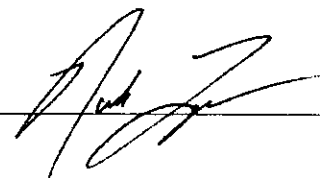
Name of Pre-Bid Site Representative: Jorge Legra

**CITY OF CARTERSVILLE WATER DEPARTMENT
2017 INTERCEPTOR SEWER SYSTEM
MANHOLE REHABILITATION PROJECT**

BID FORM

| ITEM | QUANTITY | UNIT PRICE | TOTAL PRICE |
|--|-------------------------|-----------------------------|------------------|
| (1) Manhole Base Repair, Void Repair and Leak Stoppage | <u>50 Each</u> | <u>\$ 125 /Manhole.</u> | <u>\$ 6,250</u> |
| (2) Manhole Liner Installation at 4 feet Diameter | <u>500 Vertical Ft.</u> | <u>\$ 180 /Vertical Ft.</u> | <u>\$ 90,000</u> |
| TOTAL BID AMOUNT | | | <u>\$ 96,250</u> |

COMPANY NAME: Mechanical Jobbers Marketing

SIGNATURE: 

NAME & TITLE: Nick Lyons Estimator

BIDS

All bids must be submitted by noon April 12, 2017. Bids may be submitted by fax, email, postal service or hand delivery.

NOTE: Bids will only be accepted from Contractors that have attended a mandatory Pre-Bid Site visit.

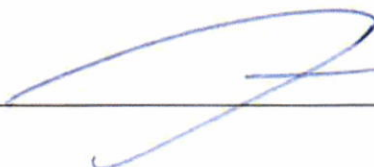
Name of Pre-Bid Site Representative: Jason Lovin & Marty Jones

**CITY OF CARTERSVILLE WATER DEPARTMENT
2017 INTERCEPTOR SEWER SYSTEM
MANHOLE REHABILITATION PROJECT**

BID FORM

| ITEM | QUANTITY | UNIT PRICE | TOTAL PRICE |
|--|-------------------------|---|-------------------------------|
| (1) Manhole Base Repair, Void Repair and Leak Stoppage | <u>50 Each</u> | <u>\$830⁰⁰ /Manhole.</u> | <u>\$41,500⁰⁰</u> |
| (2) Manhole Liner Installation at 4 feet Diameter | <u>500 Vertical Ft.</u> | <u>\$160⁰⁰ /Vertical Ft.</u> | <u>\$80,000⁰⁰</u> |
| TOTAL BID AMOUNT | | | <u>\$121,500⁰⁰</u> |

COMPANY NAME: RDJE, Inc.

SIGNATURE: 

NAME & TITLE: Joe Webb, VP of Utility Rehab

BIDS

All bids must be submitted by noon April 12, 2017. Bids may be submitted by fax, email, postal service or hand delivery.

NOTE: Bids will only be accepted from Contractors that have attended a mandatory Pre-Bid Site visit.

Name of Pre-Bid Site Representative: Dewey Lee

**CITY OF CARTERSVILLE WATER DEPARTMENT
2017 INTERCEPTOR SEWER SYSTEM
MANHOLE REHABILITATION PROJECT**

BID FORM

| ITEM | QUANTITY | UNIT PRICE | TOTAL PRICE |
|--|-------------------------|------------------------------|----------------------|
| (1) Manhole Base Repair, Void Repair and Leak Stoppage | <u>50 Each</u> | <u>\$200.00/Manhole.</u> | <u>\$10,000.00</u> |
| (2) Manhole Liner Installation at 4 feet Diameter | <u>500 Vertical Ft.</u> | <u>\$282.00/Vertical Ft.</u> | <u>\$141,000.00</u> |
| TOTAL BID AMOUNT | | | <u>\$ 151,000.00</u> |

COMPANY NAME: Video Industrial Services, Inc.

SIGNATURE: 

NAME & TITLE: Drew Mahan - Vice President



City of Cartersville

City Council Meeting
7/6/2017 7:00:00 PM
Citizen Survey Results

| | |
|---|--|
| SubCategory: | Presentations |
| Department Name: | City Manager's Office |
| Department Summary Recommendation: | Staff will be presenting a portion of the results from the recently completed Citizen Survey regarding Community Aspects, Aspects of Governance and Participation Aspects. |
| City Manager's Remarks: | This is the second portion of our recently completed survey results. No action is required by Council on this item. |
| Financial/Budget Certification: | |
| Legal: | |
| Associated Information: | |
