AGENDA

Meeting Type:	WORKSHOP
Date:	07/05/1994

City of Charlotte, City Clerk's Office

UNIV CITY SHOPPING CTR
NATIONS BANK

CITY COUNCIL WORKSHOP

Tuesday, July 5, 1994

DON - DISASTER RESPONSE

AGENDA

- DINNER ***5:00 p.m.***	DEL UNIV VILLAGE LOAN RESTRUCTURING ***Committee of 100 Update:*** • ***Preliminary Subcommittee Recommendations*** - BOYD - 10 MIN • ***Review of "Centers & Corridors" Land Use Vision*** - JOE LESCH - 10 MIN • ***Barton-Aschman's Review of New Transit Financing Options & Privatization Opportunities*** - HARVEY JOYNER 15 MIN	KEEP FOOD LION LEASE IN PLACE ANCHOR TENANT
6:00 p.m.	***Dinner***	
6:15 p.m.	***Review of Housing Policies*** DEBRA CAMPBELL - CWAC ASSESS DEP CHIEF BOB SCHURMEIER JAKE JACOBSON, SOC SERV	
7:30 p.m.	***Boards and Commissions Appointment Process***	
8:00 p.m.	***Adjourn***	

Summary of Agency Personnel
Emergency Response and Support
USAir Flight 1016 Crash - July 2 & 3, 1994

The interaction, team work, and cooperation between all local, state and federal agencies to accomplish this very difficult mission was extraordinary. These combined efforts of nearly 800 personnel reduced suffering and accomplished exactly what was needed to respond effectively. The emergency services of the Fire Department and the Medical Examiners Office has been, by far, the most gruesome task. In addition, the logistics involved to support their efforts is far reaching and worth listing many of the known pieces: electricity, generators, tents, tables, chairs, food, ice, liquids, worker safety, phone lines, security, fans, trash, supplies, media communication, air conditioned buses. All of these players did a remarkable job, and many, of course, continue to do so. The following is an estimate of the personnel involved We believe this list is conclusive but apologize to those we may have excluded.

City.

Emergency Management/Hazardous Materials/Command Post - 4
Fire - 200, 41 vehicles, also, Steele Creek and West Meck VFDs
victim recovery
Police - 80, Reserves - 20, helicopter
Aviation - 45 (management, security and operations personnel)
Public Service & Information - 1; City Manager's Office/Customer Service Center - 1,
Solid Waste Services - 5, 2 trucks, Charlotte Transit - 5, 2 air conditioned buses

In summary, the City provided over 361 employees, 45 vehicles, and 1 helicopter; in addition to coordinating and managing the response effort through the Emergency Management Office

Service Provided by Other Agencies

County:

Medical Examiner - 8, Carolina Medical Center - radiologists and dentists - 7, CPCC - 1, Police assistance - 8
victim recovery and identification through finger prints and dental records
Medic - 47, transport survivors, support rescue personnel
Environmental Protection Department - 4, environment contamination; Engineering Department - 25
13 Local Volunteer EMS units - 70, 15 "out of county" support units, 2 helicopters
County Manager's Office - 1, Public Service & Information - 1

Non-Profit·

Salvation Army - 90 (on-sight and food preparation)
Red Cross - 65 (on-sight, nurses at hospitals, food preparation, mental health services, blood donation)

State:

Department of Crime Control & Public Safety, Division of Emergency Management - 2
NC Air National Guard (through a support agreement with the airport) - 50
assisted in locating victims, gridding off sight, supplied heavy equipment, generators, tents, etc.
State Bureau of Investigation - 4, Highway Patrol - 7, Department of Insurance - 2
Department of Agriculture - 2, 2 refrigerated trucks
Medical Examiner - 5 (pathologists, dentist)

Federal

National Transportation Safety Board - 15
Federal Bureau of Investigation - 6, Post Office - 2

Other

Southern Bell - 10, Duke Power - 7, USAir - 18
Funeral Homes: Hankies & Whittington, McEwen Funeral Service, Inc., Harry & Bryant Co.
Area Hospitals: Carolinas Medical Center, Mercy Hospital, Presbyterian Hospital

COUNCIL WORKSHOP
AGENDA ITEM SUMMARY

TOPIC: "Committee of 100" Update Preliminary Subcommittee Recommendations

KEY POINTS (Issues, Cost, Change in Policy):

- On April 26, 1993, Council approved a strategic process for building community consensus on future transportation/transit needs

- On June 14, 1993, Council approved an implementation plan which includes a broad-based citizens committee (Committee of 100), to be assisted by metropolitan area planning staff and transportation and communications consultants

- On June 16, 1994, chairpersons of the following subcommittees of the "Committee of 100" presented preliminary recommendations at the third meeting of the entire group

  - Environmental & Trends in Transportation/Transit Technology
  - Land Use Development & Quality of Life
  - Transit Service Alternatives
  - Roads

- On June 16, the "Committee of 100" unanimously adopted

  1) the "Centers and Corridors" regional land use vision
  2) a Metropolitan Roadway Plan

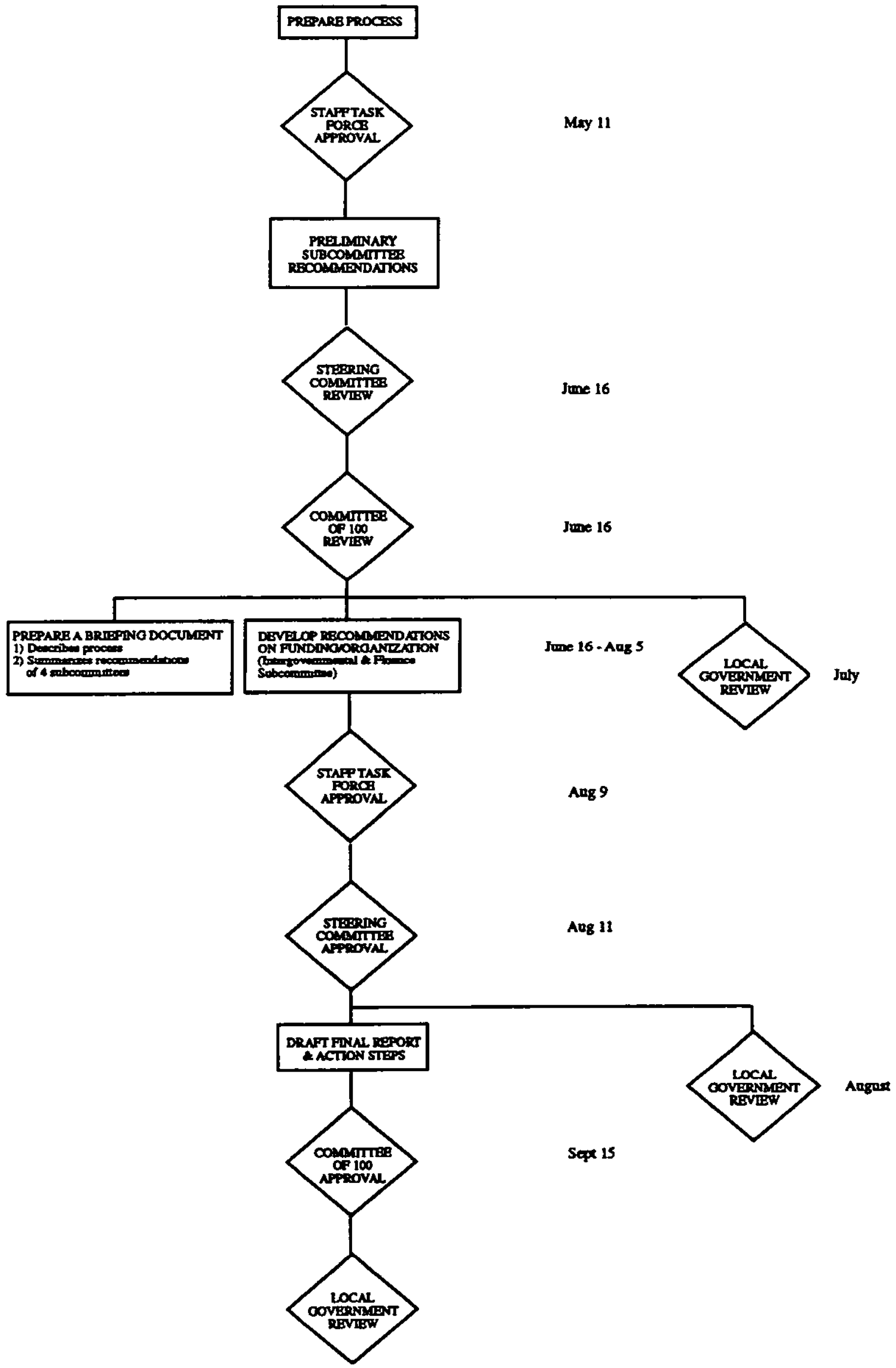
- The Intergovernmental Roles and Finance subcommittee will develop the financing and organizational mechanisms required to implement the recommendations which represent each subcommittee's vision This subcommittee's recommendations for financing transportation improvements may have implications with regard to the City's current funding sources for roadway and transit programs

OPTIONS: Not applicable. Report is for information only.

COUNCIL DECISION OR DIRECTION REQUESTED: None at this time The Intergovernmental Roles and Finance subcommittee will complete their recommendations by the end of July The subcommittee will present this information to Council at the August 22 meeting

ATTACHMENTS: 1) "Committee of 100" Process
2) Summaries of Subcommittee Reports

COMMITTEE OF 100 PROCESS FOR DEVELOPING REPORT AND ACTION STEPS



COMMITTEE OF 100
ENVIRONMENTAL & TRENDS
IN TRANSPORTATION/TRANSIT
TECHNOLOGY SUBCOMMITTEE

BACKGROUND

- o Wade Alley, Jr. chaired 18-member subcommittee
- o Subcommittee divided into 3 task teams:
  - • Autos & Trucks led by Harvey Burgess
  - • Buses & Light Rail/Pedestrians & Bicycles led by Betty Seizinger
  - • Intelligent Vehicle Highway Systems & Congestion Pricing led by Haynes Lea
- o Subcommittee met on December 7, February 28, April 22, May 20, and June 7
- o Mecklenburg and Gaston Counties are designated as moderate non-attainment areas for ozone, typically a summer pollutant.

RECOMMENDATIONS

- o Promote use of alternative fuel vehicles
  - • Join the Clean Cities Program of the U.S. Department of Energy
  - • Require use of alternative fuels by Charlotte-Mecklenburg government fleets
  - • Encourage use of alternative fuels by government fleets in surrounding counties
  - • Reward companies/organizations which use alternative fuels for their fleets
  - • Pursue legislation to allow tax or fee reduction for alternative fuel vehicles
- o Encourage land use development that is bicycle and pedestrian oriented
- o Develop an integrated, comprehensive transportation system linking bicycles, pedestrians, buses, and light rail
- o Take steps to improve regional air quality
- o Incorporate Intelligent Vehicle Highway System technologies in the region's transportation system
- o Require construction of High Occupancy Vehicle lanes on all new freeway projects
- o Encourage trip reduction strategies to be administered by employers and transportation management groups
- o Investigate the use of congestion pricing to reduce travel by drivers of single-occupant vehicles.

COMMITTEE OF 100
LAND USE AND QUALITY OF LIFE SUBCOMMITTEE

BACKGROUND

- Betty Chafin Rash chaired the 26 member subcommittee
- The subcommittee included representatives from all jurisdictions in the region
- The subcommittee met 5 times as a whole and held approximately 20 regional briefings and workshops with local governments in the metro area

MISSION

- To prepare a land development vision for the entire metro area from which local planning efforts can be based

RECOMMENDATIONS

- Adopt the Centers and Corridors Land Use Vision to guide local land use planning and capital investment decisions
- Establish a network of existing planning agencies in the region, rather than a regional planning authority or agency, to follow through with the planning called for in the major corridors and circumferentials in the region. Add an additional staff person to manage this function
- Develop a regional data base to support the planning initiatives in the metro area
- Reflect the need for staff time, expertise and availability in local budgets to carry out the planning that will be necessary to implement the Centers and Corridors vision
- Conduct a long term community information program throughout the region, the purpose of which is to inform the general public of the implications of, and relationships between land use, transportation and transit issues

COMMITTEE OF 100
TRANSIT ALTERNATIVES SUBCOMMITTEE

BACKGROUND

- Tony Zeiss chaired subcommittee
- Subcommittee met five times, working through a review of literature describing transit alternatives, a review of Charlotte's current transit operations and information on alternatives developed or planned in other cities across the country
- Ranked some twenty-five alternative combinations of technology, operating plans and service designs

MISSION

- To evaluate and report, to the Committee of 100, workable, alternative transportation services which address immediate, short and long term needs.

RECOMMENDATIONS

- Short Term

  - For the next three to five years, the subcommittee ranked express, local and regional bus services highest, with subcommittee members favoring such services to meet the needs of those without automobiles and those working commuters living in and around the Charlotte area.

  - Special bus services, typically operated with small buses or vans, and providing services that are employment oriented or that serve special purposes, such as "feeder buses" and route deviation, were ranked second by the subcommittee.

  - Third in the subcommittee's recommendations, and tied, were (1)carpools/vanpools and (2) the provision of reversible lanes or high occupancy vehicle lanes on existing streets or highways.

  Three specific service improvements were recommended·

  (1) there should be no more than a 10-minute wait for any trip,
  (2) there should be no more than a 5-minute wait for transfers, and
  (3) service should be more reliable.

  Long Term

  - Beyond the three to five-year horizon, and perhaps extending to the 25-year mark, the express, local and regional bus services again ranked first.

- Second came light rail. Subcommittee members felt that a light rail system was "the preferable mode" for future development in this city and region, and that steps should begin now to prepare:

  - protection of right of way
  - interim improvements to transit
  - building regional support for transit
  - work on strategic funding/financing changes
  - development of institutional strategies
  - strengthen transit promotion
  - land use/zoning changes

- Third, again, reversible lanes and HOV lanes in existing streets and roadways.

- Separate HOV lanes/busways ranked fourth.

When HOV/busways were combined with light rail (the other "dedicated right-of-way" alternative), they exceeded conventional bus alternatives as the first choice of the subcommittee. The subcommittee noted that buses should be used until ridership and revenue justify the investment required for light rail.

COMMITTEE OF 100
ROADS SUBCOMMITTEE

BACKGROUND

- Mark Erwin chaired 18-member subcommittee
- Subcommittee included 3 members of N.C. Board of Transportation and 1 member of S.C. Board of Transportation
- Subcommittee met on November 23, January 18, March 1, May 19, and June 8

MISSION

- Identify the roads in the metropolitan area which support the "Centers and Corridors" land use vision

RECOMMENDATIONS

- Developed a 500-mile metropolitan roadway network
  - Includes National Highway System (213 miles), North Carolina's Intrastate System (20 miles), and other regionally-significant highways (267 miles)
  - Reviewed by 4 MPOs, Monroe, Mooresville, and NCDOT
  - Need $2.1 billion for full implementation of Roadway Plan
    - $951 million already programmed by NC and SC DOTs
    - $566 million in unfunded needs on NHS and Intrastate roadways (most likely to remain State responsibility)
    - $610 million in unfunded needs on remaining 267 miles of Metropolitan Roadway Plan (potential for regional funding of improvements)
- Area MPOs and local jurisdictions need to make improvements to Metropolitan Plan roadways their highest-priority when requesting Federal and State highway funds for this region
- Need additional planning for regional roadways:
  - Major Investment Studies (a Federal requirement) in corridors between 20-mile ring cities and Charlotte would evaluate cost-effectiveness of both highway and transit improvements
  - Feasibility studies for proposed ring-city connector roads is a first step in right-of-way protection
  - Need a more structured communications network to coordinate planning among various MPOs, NCDOT, and SCDOT

COUNCIL WORKSHOP
AGENDA ITEM SUMMARY

TOPIC: "Committee of 100" Update Review of "Centers and Corridors" Land Use Vision

KEY POINTS (Issues, Cost, Change in Policy):

- The "Committee of 100" adopted the "Centers and Corridors" regional land use vision on June 16 Mooresville and Cabarrus County have already adopted resolutions endorsing this vision
- The proposed land use vision could guide the Planning Commission's work program with regard to growth objectives, corridor planning, and regional initiatives Proposed adoption of this vision also will guide capital investment decisions

OPTIONS: **Not applicable. Report is for information only.**

COUNCIL DECISION OR DIRECTION REQUESTED: None at this time Staff will request Council approval of the "Centers and Corridors" land use vision at the July 25 meeting

ATTACHMENTS:

- Land Use & Quality of Life Subcommittee Recommendations
- Regional Land Use Vision Resolution

FINAL

RECOMMENDATIONS

OF THE

LAND USE AND QUALITY OF LIFE SUBCOMMITTEE

ADOPTED BY THE
COMMITTEE OF 100

JUNE 16, 1994

Committee of 100
Land Use and Quality of Life Subcommittee

Recommendations to the General Committee

It has become evident to the Land Use and Quality of Life Subcommittee, over the course of this process, that land use and transportation must be linked to sustain our quality of life Transit must be an integral part of the transportation system with land use patterns supporting that goal We must recognize the importance of the existing unique metro radial and concentric transportation and development pattern which links the diverse character of the 30 cities, 7 counties, in 2 states that make up the Charlotte metropolitan area The pattern provides an ideal framework for developing a long range, cost effective strategy for future public investment and private development

In order to implement this vision for the region it must be accompanied by a comprehensive public information program that targets all populations in the region to communicate the concepts of the "Centers and Corridors" Land Use Vision The public information program will be critical to the success of this vision

I. Key Principles

1 Recognize that the metro area is in a constant state of change and must be managed by an ongoing, continuing and coordinated planning process among the metro area governments

2 Recognize that transit and a land use pattern that supports transit will greatly benefit and maintain a high quality of life for all of us

3 The 5 major metro radial corridors are emerging as the major development corridors and already contain important public investments in hospitals, colleges, universities, governmental centers, etc and private investment in manufacturing, office, and retail We must maintain long term accessibility to these important existing developments

4 Future transportation, transit and roads, investments should be focused within the existing 5 major radial metro corridors and continue to improve and build on the existing interstate, major arterial, and rail rights-of-way that is already present in each corridor

5 By concentrating development and transportation investments in a "centers and corridors" strategy the Charlotte metro will evolve as a compact urban metro form reducing environmental deterioration and pollution

6 The "centers and corridors" concept aims to maintain the vitality of existing cities and counties by making them the focus points for development and transportation improvements along the circumferential as well as the radial corridors

7 Additional investments in all transportation modes of roads, rails, and transit should enhance accessibility to the existing centers and corridors

8 High density residential or high traffic generating commercial developments, residential, commercial, civic, cultural or sports facilities, etc , should be located along or in close proximity to the major corridors in order to designate areas to absorb growth

9 Future planning in each local jurisdiction should recognize the importance of the major radial and circumferential corridors in developing long term plans for their communities

10 Recognize the relationship between required transportation and infrastructure investments and development activity and land use and the high cost of low density sprawl versus the lower cost of higher density corridor developments

11 Corridor developments should be aimed at providing accessibility for people by focusing on high traffic generating facilities with large numbers of residents or employees and avoid commercial developments which are large in area- low employment facilities and generate little traffic

12 The areas with the highest development potential along the corridors or circumferential routes are those which either are within walking distance (1/2 mile comfortably) of transit stops or auto oriented areas immediately adjacent to an interstate or major arterial

13 The "centers and corridors" concept will work only if units of local government coordinate land use and transportation decisions within their jurisdiction along the major corridors

II. Opportunities for Local Governments

1 Local governments can participate in the "centers and corridors" concept and still maintain full control over local planning, development, land use and zoning decisions and controls without any loss of local autonomy

2 Local governments have an opportunity to maximize development potential and minimize both the effects of traffic congestion and rapidly rising infrastructure costs by participating in the "centers and corridors" strategy

3 Local governments have the opportunity to effectively coordinate their long range development and transportation plans with adjoining cities and counties to reduce conflict and avoid costly duplication of facilities and services

4 Local governments have the opportunity to preserve and enhance their local identity through participation in the development and implementation of regional goals and policies which seek to maximize the diversity of communities within the metropolitan area

5 Local governments have the opportunity to review their local development planning in terms of the specialized effects of high accessibility metro corridors defined by interstates, major arterials, rail and transit uses

6 Planning for higher density development in the major corridors creates special opportunities for increasing tax base in the most cost effective manner because it does not require major new transportation and infrastructure investments

7 Directing higher density residential development in the corridors also helps to preserve the lower density areas between the corridors

8 Local governments should work in harmony to preserve transit rights-of-way for future Light Rail Transit in the corridors

III. Implementation / Action Steps

1 Local governments should adopt the goals and principles endorsed by the Committee of 100

2 In order to facilitate the most effective means of implementing a metro policy at the local level "regionalism" must be based on and grow from local initiative and cooperation

3 Local governments should recognize the best way to implement regional growth, development, and land use is through the direct and effective coordination and participation of existing planning agencies and local governments in an organized planning network rather than through the establishment of a regional planning authority or agency In order to establish this organizational network, a conference of local metro government officials should be held to determine the following

* the most effective structure of a metro planning network established through interlocal agreements
* establish membership, relationship, funding, communication, and schedule of activities for local governments
* help to define metro issues which need coordination from local issues which are of only local impact and concern
* assist local governments in developing coalitions or study groups to more closely address the planning issues in the major radial and circumferential corridors

4 A regional data base should be developed to support the planning initiatives in the metro area

5 Recognize in local budgets and planning work programs the need for staff expertise, time and availability to carry out the planning that is necessary to implement the Centers and Corridors Vision

6 Conduct a long term community information campaign throughout the region, the purpose of which is to inform the general public of the implications of, and relationships between land use, transportation and transit issues

IV. Costs

1 An additional staff person to initiate and follow through with the recommendations of this committee This person would be devoted to the coordination of regional activities beginning with the Planning Network Conference Costs include salary at a planner II level for two years, benefits, and supporting computer equipment	**$100,000**
2 The Planning Network Organizational Conference would be a 2 or 3 day conference where planning professionals in the region would gather to forge the Network Accommodations for the conference, along with bringing in nationally recognized speakers, and materials would be included in the costs Six months after the initial conference, a one day workshop would be held to evaluate efforts and suggest additional steps	**$25,000**
3 Development of a regional data base would involve a GIS system for the region as its basic framework Contract services, computer equipment, and software costs are included in the estimate	**$250,000**
4 Continuing planning for the major radial and circumferential corridors will require funding for consulting services	**$200,000**
5 A comprehensive and extensive informational campaign that could include * Newspaper insert for the Land Use Vision Document * Seminars and conferences * Development of video presentations * Development of materials for a variety of uses from schools to civic organizations	**$200,000**
The total cost estimate for this program is preliminary and should be used for planning purposes only The details of each program activity will be defined as the process unfolds	
Total Cost	**$775,000**

RESOLUTION

ADOPTING THE REGIONAL LAND USE VISION
CENTERS AND CORRIDORS PATTERN

WHEREAS, the _____ believes that all local governments within the Metropolitan Area must work together in order to provide an economically competitive region, livable communities with their identities preserved, and the best in accessibility throughout the area,

WHEREAS, the _____ recognizes there is a need to endorse a common land use policy and strategy and complementary transportation investment that will increase growth potential while holding down long-term capital and maintenance costs,

WHEREAS, the _____ recognizes the preeminence and importance of local initiative and intergovernmental cooperation in planning for regional mobility that includes roads, transit and aviation systems that are interconnected,

WHEREAS, a Regional Committee of 100 was commissioned to develop and recommend a Transit and Transportation Policy and Strategy for the Region, and it has endorsed a Centers and Corridors Land Use Vision,

WHEREAS, the _____has been presented this Regional Land Use Vision that calls for major growth to be focused within, or along the Regions' major urban centers and corridors, and is hereby attached,

NOW THEREFORE, be it resolved by the _____on this __ day of ___ in the year 1994, that the Regional Land Use Vision developed by the Committee of 100, be adopted as policy to guide and direct our capital investment decisions and local land use planning initiatives, and therefore directs the manager and staff to work towards the implementation of this policy through careful study and coordination with our regional partners

_____

_____

_____

COUNCIL WORKSHOP
AGENDA ITEM SUMMARY

TOPIC: Review of City housing policies and their role in neighborhood stabilization

KEY POINTS (Issues, Cost, Change in Policy):

- The Charlotte-Mecklenburg Planning Commission will review the survey results of the City Within A City (CWAC) Neighborhood Assessment The report profiles each neighborhood's physical and social characteristics, the neighborhoods are classified as being *fragile*, *threatened* or *stable* Of the **73** neighborhoods, **21** are classified as *fragile*, **22** as *threatened* and **30** as *stable*

- The Community Safety Plan established a link between the high incidences of crime in Charlotte neighborhoods with a high concentration of deteriorated housing

- Housing needs are often complex problems that involve economic resources, physical and mental health and social services Mecklenburg County Department of Social Services provides AFDC, Medicaid, Food Stamps, Child Protective Services and Adult Protective Services including nutrition and job development to clients living in CWAC neighborhoods The Department will show how substandard housing located in high-crime neighborhoods increases the need for additional resources

- In an effort to protect the health and safety of its citizens and its tax base through preservation of its existing housing stock, the City has a number of housing programs that seek to reduce the number of families living in substandard, overcrowded or unaffordable housing conditions These programs target families earning 80% or less of the area median income In addition, the City has several programs to create jobs and stabilize neighborhoods through economic development lending to small businesses

OPTIONS:

COUNCIL DECISION OR DIRECTION REQUESTED: This overview is being provided to Council as information

ATTACHMENTS:

- Neighborhood Assessment Summary
- Overview of Community Development Programs and strategies in the City of Charlotte

SUMMARY OF
CITY WITHIN A CITY NEIGHBORHOOD ASSESSMENT

BACKGROUND

In the fall of 1992 the Planning Commission staff assembled a City/County interdepartmental team to conduct a comprehensive survey and assessment of seventy-three inner city neighborhoods within the boundaries of City Within A City The ***City Within A City Neighborhood Assessment*** is a compilation of the survey results The report profiles each neighborhood's physical and social characteristics, identifies general service delivery needs, and categorizes the neighborhoods based upon their overall health and stability

To conduct the survey, the City Within A City area was divided into 73 neighborhoods The boundaries of the neighborhoods were generally defined by using1990 Census block groups and individual census blocks The data was compiled from a number of sources Generally, the socioeconomic data (i e population, housing, income and employment) was compiled from available 1990 Census information Information on the physical environment was collected primarily through field surveys and/or from information submitted by various city/county departments and agencies Finally, questionnaires were sent to neighborhood leaders to allow them the opportunity to identify their priority issues and needs All total, 186 variables were collected on each neighborhood of which 98 are published in the report

PURPOSE

In addition to being a source of general information on neighborhoods, the neighborhood assessment report will also be used to

1) Help identify neighborhoods to target for improvements,

2) Help City/County staff and other agencies make resource allocation and investment decisions; and

3) Provide a benchmark to measure success and gauge change in neighborhoods

OVERVIEW OF CITY WITHIN A CITY

The City Within A City area consists of approximately 145,663 people The seventy-three neighborhoods cover approximately sixty square miles The following lists key social, economic and physical characteristics of City Within a City·

* The area is racially balanced (51% black, 47% white, and 2% other minorities)

* One of every six families lives below poverty
* One of every seven households is headed by a single female
* Unemployment rates are generally three to four times higher than the City's rate (which was 3 3% in 1990)
* Most families rent their homes (56% rent and 44% own)
* One of every three adults has a high school diploma
* Seventy-five percent of all drug arrests were made in this area
* Sixty-five of the seventy-three neighborhoods have organized neighborhood associations
* Most of the neighborhoods have inadequate infrastructure (sidewalks, curbs, gutters and storm drains)

SUMMARY OF NEIGHBORHOOD CLASSIFICATIONS

Overall statistics for the City Within A City area often underestimate the severity of problems in some neighborhoods and overshadows positive attributes in other neighborhoods The assessment report differentiates various types of neighborhoods from one another based on their relative health and stability The neighborhoods are classified as being ***fragile, threatened*** or ***stable*** Of the 73 neighborhoods, **21** are classified as *Fragile*, **22** as *Threatened*, and **30** as *Stable* (See attached map)

FRAGILE NEIGHBORHOODS

WEST + NORTH WEST

Twenty-one neighborhoods are classified as fragile Fragile neighborhoods are those that show high social, high physical needs or both Of all the neighborhoods surveyed, these neighborhoods show the greatest need for social services The majority of these neighborhoods are located west and northwest of I-77 (Beatties Ford Road and West Boulevard areas)

THREATENED NEIGHBORHOODS

Twenty-two neighborhoods are classified as threatened These neighborhoods are scattered throughout City Within A City Threatened neighborhoods are those that generally show a relatively high need for physical/infrastructure improvements Social service delivery needs with the exception of seven neighborhoods (Brookhills, Lockwood, Optimist Park, Tryon Hills, West Boulevard, Wilmore and Grier Heights) generally are not as great

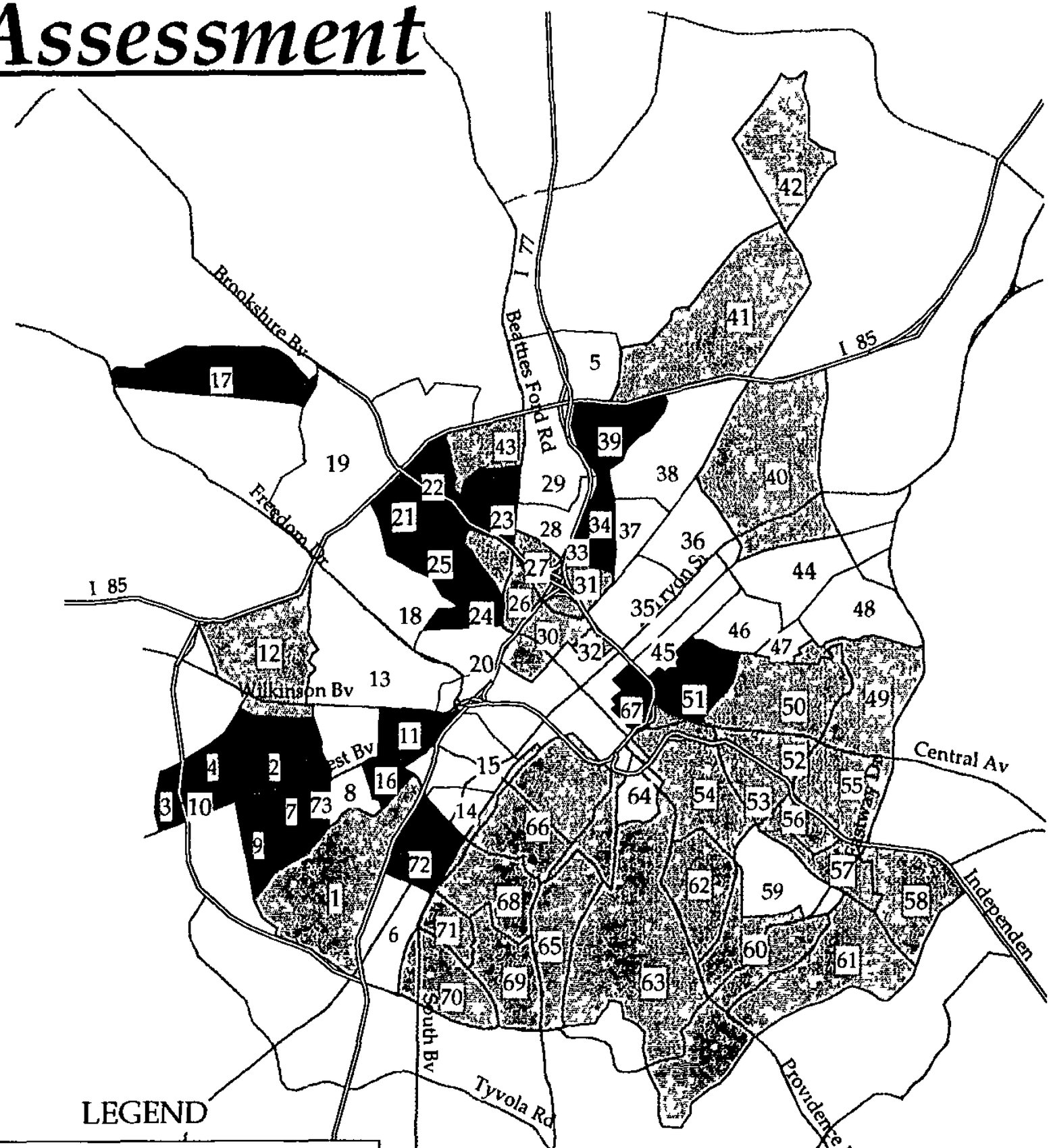
STABLE NEIGHBORHOODS

Thirty neighborhoods are classified as stable Generally, stable neighborhoods are those that have very little social or physical needs Only six neighborhoods showed any social service needs However, four neighborhoods have poor infrastructure and five showed an average need for infrastructure Most of the stable neighborhoods are located in the southern and eastern portion of City Within A City

Neighborhood Assessment

ID	Neighborhood
1	Clanton
2	Pinecrest
3	Jackson Homes
4	Capitol
5	ABC
6	York
7	Reid
8	West Boulevard
9	Ponderosa/Wilmont
10	Boulevard Homes
11	Westover Hills
12	Westerly Hills
13	Ashley Park
14	Brookhills
15	Wilmore
16	Revolution Park
17	Todd Park
18	Enderly Park
19	Thomasboro/Hoskins
20	Wesley Heights
21	Lakewood
22	Oakview Terrace
23	Washington Heights
24	Seversville
25	Smallwood
26	Biddleville
27	McCrorey Heights
28	Oaklawn Park
29	Lincoln Heights
30	Third Ward
31	Greenville
32	Fourth Ward
33	Genesis Park
34	Double Oaks/Fairview Homes
35	Lockwood
36	Tryon Hills
37	Druid Hills South
38	Druid Hills North
39	Wilson Heights
40	Sugaw Creek/Ritch Avenue
41	Derita
42	Rockwell/Hemphill Heights
43	University Park
44	North Charlotte
45	Optimist Park
46	Villa Heights
47	Plaza Hills
48	Plaza Shamrock
49	Country Club
50	Plaza Midwood

ID	Neighborhood
51	Belmont/Piedmont Court
52	Commonwealth/Morningside
53	Chantilly
54	Elizabeth/Colonial Heights
55	Briarcreek Woodland
56	Coliseum Drive
57	Echo Hills
58	Oakhurst
59	Grier Heights
60	Wendover/Sedgewood
61	Cotswold
62	Eastover
63	Myers Park
64	Cherry
65	Park Road/Freedom Park
66	Dilworth
67	First Ward
68	Sedgefield
69	Ashbrook/Clawson Village
70	Collingwood
71	Colonial Village
72	Southside Park
73	Dalton Village



Source Charlotte Mecklenburg Planning Commission

OVERVIEW OF COMMUNITY DEVELOPMENT PROGRAMS AND STRATEGIES IN THE CITY OF CHARLOTTE

July 5, 1994

PREFACE

This document is the first annual overview of the City of Charlotte's housing and related programs and policies administered within the Neighborhood Development Key Business. Document prepared for City Council review and discussion at its July 5, 1994 City Council workshop.

Provided within is background on City Council's housing strategies Each program is outlined with the nature of assistance, eligibility guidelines, source of funding, amount of funding and accomplishments

This document is designed to be useful to City Council in reviewing their housing strategies and programs and an informational resource for the individual in need of assistance. The housing and related programs are funded by two Federal sources Community Development Block Grant and HOME, and three local funds Housing Fund, Innovative Housing Fund and General Fund contribution.

Comments and suggestion for future additions may be addressed to Neighborhood Development Department, 600 East Trade Street, Charlotte, North Carolina 28202

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BACKGROUND

AT THE JULY 12, 1993 HOUSING WORKSHOP, CITY COUNCIL REVIEWED, AFFIRMED AND REFINED THE CITY'S HOUSING POLICIES, PROGRAMS, AND PRIORITIES.

The City of Charlotte's goal is to reduce the number of households living in substandard, overcrowded or unaffordable housing conditions, targeting families earning 80% or less of the area median income. The City also seeks to expand the public role in addressing housing issues in partnership with private and non-profit organizations. The program strategies to achieve goal include:

1) Preservation of the existing housing stock through concentrated code enforcement of both owner-occupied and rental-occupied housing

2) Expansion of the housing stock and creation of affordable housing opportunities through financing for:

   - low interest loans to assist low- to moderate-income families displaced by governmental action to purchase or replace homes,
   - relocation assistance, home purchase loans, and supportive services
   - acquisition and rehabilitation of housing, and
   - the construction of low-income housing

3) Strengthening Neighborhoods and Community-Based Organizations

4) Promotion of self-sufficiency through,

   - Pre-purchase mortgage counseling and legal assistance to remove legal barriers for low- to moderate-income families striving to become homeowners, and
   - Rental counseling

5) Promotion of economic development and business expansion to strengthen neighborhoods through the creation of jobs and economic opportunities for low- to moderate-income individuals

6) Creation of jobs and the stabilization of neighborhoods through economic development lending to small businesses

HOUSING PRESERVATION PROGRAMS

HOUSING CODE ENFORCEMENT

Nature of Assistance:
To promote safe and healthy housing through inspections, elimination of substandard housing and rehabilitation of deteriorating housing

Eligibility Criteria:

Federal
- This program is locally funded
- There are no federal regulatory provisions

Local
- Primary goal is to get property owners to maintain their properties in a manner that will prevent deterioration, correct unsafe housing conditions and avoid community blight
- Inspections are conducted when complaints are received from tenants, Community Police Officers, neighborhood petitions, and Public Officials requests

Concentrated Code Neighborhoods:

In the following 11 neighborhoods, inspections are performed through concentrated field observations in partnership with Community-Based Policing

- Cummings Avenue
- Villa Heights
- Seversville
- Wilmore
- Wingate
- North Tryon Corridor
- Belmont
- Optimist Park
- Grier Heights
- Reid Park
- Lakewood

Source of Funding:
General Fund
Innovative Housing Fund
In Rem Repair

FY94 Funding: $1,173,422

Total Achievements: 30,757
The total number of housing units brought into compliance with the housing code since 1983

SELECTIVE REHABILITATION

Nature of Assistance:
To preserve the City's housing stock by providing low-interest loans to low- and moderate-income homeowners, who are non-bankable, to correct code violations, incipient violations and make property improvements

Eligibilty Criteria:

Federal

- Benefit low- to moderate-income families
- Remove slum and blight

Local

- Person owns and occupies home under code enforcement
- Persons earns 80% or less of median income
- No judgements or liens, delinquent taxes
- Satisfactory credit history
- Ability to meet monthly tax, insurance, maintenance and rehabilitation loan payments
- Inspection performed to determine work needed to bring property into compliance
- Prepare specifications for soliciting bids from private contractors
- Screen and select contractor
- City inspectors help inspect work performed

Repayment Loan Terms:

Amortized Loans

- 1 - 3% interest rate
- Maximum 30 years repayment
- Monthly payment - not more than 30% of gross income

Deferred Payment Loans (DPL)

- Earn less than $500 monthly - automatic DPL
- 0% interest rate.
- No monthly payment if housing expenses are greater than 30% of gross income

- Amortized and DPL loans are due upon death of borrower, property sold, rented, refinanced or maturity date
- Loan secured by lien on property (1st or 2nd)
- Loans may be assumable

Loan Approval:

- City Manager approves loans under $50,000
- City Council approves all loans over $50,000

Source of Funding: Community Development Block Grants and HOME Grant

FY94 Funding: $1,736,458 -- Current Rehab Cost Per Unit $40,700

Total Achievements: 2,000 (The total number of housing units that have been rehabilitated since the inception of CD (May 1975))

HOME REPAIR LOAN

Nature of Assistance:
To preserve the City's existing housing stock by providing low- and moderate-income homeowners, who are non-bankable with excessive debt and judgements, with low-interest loans to correct code and incipient violations under the In Rem Remedy provision

Eligibility Criteria:

Federal
- Benefit low- to moderate-income families
- Remove slum and blight

Local
- Person owns and occupies home under code enforcement
- Person earns 80% or less of median income
- Has judgments or liens, excessive debt
- Inspection performed to determine work needed to bring property into compliance
- Prepare specifications for soliciting bids from private contractors
- Screen and select a contractor
- City inspectors help inspect work performed

Repayment Loan Terms:

- Terms depend on person(s) ability to pay on case-by-case basis
- 10 years (Maximum)
- Loan due monthly
- Loans may be assumable
- Payment and terms are pre-arranged prior to repairing code violations and negates Finance Dept and Legal pursuing collections under regular In Rem Remedy program
- City funds secured ahead of mortgaged debt

Loan Approval:

- City Council must approve all requests by adopting In Rem Ordinance

Source of Funding: Community Development Block Grant and General Fund

FY94 Funding: $119,000
Current Average Home Repair Cost Per Unit $3,800

Total Achievements: 4
New program in FY94 20 Home Repair cases in the pipeline

ACQUISITION-DISPOSITION ANALYSIS

Nature of Assistance:
Identifies investor-owned residential housing units under code enforcement that provides for purchase, rehabilitation and resale of sub-standard or abandoned housing to low- and moderate-income families or non-profit housing providers

Eligibilty Criteria:

Federal
- Benefit low- to moderate-income families
- Remove slum and blight

Local
- Investor-owner wants to sell a housing unit that is under code enforcement
- An analysis is performed to determine whether or not a housing unit or land has been determined to be useable and recyclable by an individual/family earning 80% or less of median income or a non-profit organization
- Person gainfully employed with ability to repay loan
- Has no judgments or liens
- Satisfactory credit history
- Loan amounts are based on costs of housing acquisition and rehabilitation
- Ability to meet monthly payments

Repayment Loan Terms for individual would be different from non-profit organization:

Individual
- Monthly payment - not more than 30% of gross income
- 1 - 3% amortized loan
- 30 years (Maximum)
- Amortized loan due upon death of borrower, property sold, rented, refinanced or maturity date
- Loan secured by lien on property (1st or 2nd)

Non-Profit
- Financing terms vary for non-profits depending on specific project and the availability of Bank financing

Loan Approval:
- City Manager approves loans under $50,000
- City Council approves loans over $50,000

Source of Funding: Community Development Block Grant and HOME Grant

FY94 Funding: $887,267 -- Current Average Cost Per Unit $41,558

Total Achievements: 56
Since the 1990 creation of this program, 56 housing units have been transferred from investor-owners to homeownership opportunities for low-income families, mostly through non-profit organizations (i e Habitat for Humanity, Reid Park)

INVESTOR-OWNER REHABILITATION

Nature of Assistance:
This program combines public and private financing to provide below-market property improvement loan to investors and owners of residential single-family or multi-family properties This program is targeted towards units under code enforcement

Eligibility Criteria:

Federal
- Benefit low- to moderate-income families
- Remove slum and blight

Local
- Housing unit(s) must be under code enforcement and units brought into compliance
- Priority given to properties located within the 11 concentrated code areas
- Inspection performed to determine work needed to bring the property into compliance
- Private Bank funding commitment required for percentage of improvements and private funds must be deposited with City.
- Prepare specifications for soliciting bids from private contractors
- Screen and select contractors
- City inspectors help inspect work performed

Repayment Loan Terms:
- Interest rate 2% below prime
- Deferred payment loan up to 15 years depending upon net operating income of property
- Amortized or deferred payment loans due upon death of borrower, property sold, rented, refinanced or maturity date
- Loan secured by lien on property (1st or 2nd)
- Maximum loans are based on net operating income available for loan amortization under the conditions that rents after rehabilitation remain within reach of low-income persons

Loan Approval:
- City Manager approves loans under $50,000
- City Council approves loans over $50,000

Source of Funding: HOME Grant and Rental Rehabilitation

FY94 Funding: $685,791

Current Average Rehab Cost Per Unit $6,128 (Public and Private) and $3,064 (City)

Total Achievements: 129
This total dates back to FY83 CD began making rehabilitation loans to investor-owners

IN REM REMEDY

Nature of Assistance:
To preserve the City's existing housing stock or eliminate deteriorating housing when owners fail to comply with the City's Housing Code Order The City repairs or demolishes housing units and places liens on the housing units for the cost to bring units into Housing Code compliance

Eligibility Criteria:

Federal
- This program is locally funded
- There are no federal regulatory provisions

Local
- Absentee-owner fails to bring housing units into compliance with housing code standards
- All other methods to bring housing units into compliance have been exhausted
- Inspection performed to determine work needed to bring the property into compliance
- Prepare specifications for soliciting bids from private contractors
- Screen and select contractors
- City inspectors help inspect work performed

Repayment of Lien:
- City Finance Department attempts to collect funds owned from property owners
- If Finance Department is unsuccessful in collecting, account referred to City Legal Department for collection

Ordinance Approval:
- City Council must approve all In Rem requests by adopting a local ordinance

Source of Funding: Pay-As-You-Go Tax Levy

FY94 Funding: $300,000

Total Achievements: 452
This total dates back to 1979

DISPLACED PERSONS PROGRAMS

REPLACEMENT HOUSING

Nature of Assistance:

To provide non-bankable low- and moderate-income homeowners with low-interest loans to remain as homeowners when it is not cost-effective to rehabilitate their homes

Eligibility Criteria:

Federal
- Benefit low- to moderate-income families
- Remove slum and blight

Local
- Person owns and occupies home under code enforcement and being displaced by Housing Code Enforcement
- Person earns 80% or less of median income
- Has no judgments or liens, delinquent taxes
- Satisfactory credit history
- Ability to meet monthly tax, insurance, maintenance and replacement housing loan
- Inspection reveals it is economically infeasible to rehabilitate house
- Analysis performed to determine most cost-effective approach to provide housing (i e existing, move-on or new construction)
- Construction work bidded out to private sector

Repayment Loan Terms:
- Earn less than $500 00 monthly automatic deferred payment loan
- Monthly payment -- not more than 30% of gross income
- 1 - 3% interest Amortized loan
- 30 Years (Maximum)
- Loan due monthly
- Amortized and deferred payment loans due upon death of borrower, property sold, rented, refinanced or maturity date
- Loan secured by lien on property (1st)

Loan Approval:
- City Manager approves loans under $50,000
- City Council approves all loans over $50,000

Source of Funding: Community Development Block Grant

FY94 Funding: $765,670
Current Replacement Housing Average Cost Per Unit $47,554

Total Achievements: 51
This total dates back to 1990 when replacement housing units were counted separately from selective rehabilitation cases

RENTAL ASSISTANCE PAYMENTS

Nature of Assistance:
Provide direct rent subsidies to help displacees on the City's active relocation workload who were tenants and will continue as tenants in a replacement unit are eligible for rental assistance payment.

Eligibilty Criteria:

Federal
- Benefit low- to moderate-income families
- Remove slum and blight

Local
- City's Optional Relocation Policy provides relocation assistance for low- and moderate-income individuals and/or families who are living in substandard housing that cannot be repaired or those displaced by code enforcement and other government action (i e capital projects, fire)
- Tenant pays 25% to 30% for rent and utilities of monthly income as rent to owner
- Tenant must find units that meet Housing Code compliance
- Provides coordinated housing and human services assistance to families
- Requires demonstration of reasonable ability and sufficient resources to maintain and operate housing after placement (City has to house everyone but use Local Option Rental Assistance for those person who have income sufficient to make unit affordable through rental assistance)

Types of Assistance:

- Moving -- provided to all displaced households, a household receives a **fixed payment** which is based on the number of rooms in the dwelling from which the person(s) is displaced OR **an actual cost** of the move based on the lowest bid
- Rental -- $5,520 for 42 months (Maximum)
- Local Option -- $7,000 for 42 months (Maximum)
- Other subsidized housing offered such as Section 8

Local Option Approval:
- City Manager approval required for Local Option assistance

Source of Funding: Community Development Block Grant

FY94 Funding: $640,202
Current Average Rental Assistance Per Client $1,446

Total Achievements: 1500
In March 1982, the City's Local Option program began to provide additional financial benefits for eligible families

HOME PURCHASE ASSISTANCE

Nature of Assistance:
Provide financial mortgage assistance to tenants on the City's active relocation workload who wants to become homeowners when they do not qualify for Charlotte-Mecklenburg Housing Partnership assistance or private mortgage financing

Eligibility Criteria:

Federal
- Benefit low- to moderate-income families
- Remove slum and blight

Local
- Person on City's relocation workload
- Person earns 80% or less of median income
- Person gainfully employed with ability to repay loan
- Has no judgments or liens
- Satisfactory credit history
- Ability to meet monthly tax, insurance, maintenance and home purchase loan

Repayment Loan Terms:
- Monthly payment -- not more than 30% or gross income
- 1 -3% Amortized loan
- 30 Years (Maximum)
- Loan due monthly
- Amortized loan due upon death of borrower, property sold, rented, refinanced or maturity date
- Loan secured by lien on property (1st)

Loan Approval:
- City Manager approves loans under $50,000
- City Council approves all loans over $50,000

Source of Funding: Community Development Block Grant and HOME Grant

FY94 Funding: $1,187,264
Current Average Home Purchase Cost Per Unit $56,259

Total Achievements: 23
This total goes back to FY90 when the assistance through the Relocation Policy was changed from downpayment assistance grant to a Home Purchase Loan

HOUSING DEVELOPMENT
(New Construction and Rehabilitation)

HOUSING DEVELOPMENT (New Construction and Rehabilitation)	HOUSING DEVELOPMENT EXAMPLES
Nature of Assistance: • Provide gap financing to projects • To ensure an expanding supply of affordable rental housing for low-income families • To contribute to neighborhood revitalization through in-fill housing development and adaptive reuse of properties not currently in the housing stock • To stimulate public/private partnerships for the development of affordable housing	**Hoskins and Johnston Mills** On July 11, 1988, City Council approved a $2 3 million loan from the Innovative Housing Fund to facilitate the conversion of historic Hoskins Mill into 189 units of assisted housing Developed by Trenton Properties, the Mill project attracted $6 1 million in private financing Hoskins Mill laid the foundation for the renovation of another abandoned historic building The conversion of Johnston Mill was approved by City Council on June 24, 1991 with a $3 5 million loan from the Innovative Housing Fund The City's loan leveraged $3 4 million in private financing and the project will produce 98 housing units
Eligibility Criteria: Federal • This program is locally funded • There are no federal regulatory provisions Local • Project effect on school • Compliance with Location Policy • Service to low- and moderate-income families • Attract private investment • Long-term affordability • Long-term management	**Fairmarket Square** Fairmarket came about as the result of partnership between the City and Crosland Properties, the City provided an Innovative Housing Fund loan of $1 3 million which leveraged an additional $1 4 million in private finance to construct a 60 unit apartment complex
Source of Funding: HOME Grant Innovative Housing Fund Community Development Block Grant	**Summerfield** On May 21, 1990, the City Council approved a $467,000 Innovative Housing Fund loan to finance the Summerfield 52 unit apartment complex, developed by Crosland Properties The City's loan leveraged $2 3 million in private financing
FY94 Funding: $1,800,000	**McMullen Wood** On April 27, 1992, the City Council approved a $1 8 million Innovative Housing Fund loan to finance McMullen Wood a 55 unit apartment complex development by Crosland Properties The City's loan leveraged $1 3 million in private financing
Total Achievements: 1462 -- This total dates back to FY86	

HOMEOWNER DOWNPAYMENT ASSISTANCE

Nature of Assistance:
To remove barriers to affordable housing by providing downpayment assistance to person(s) who qualify for private mortgage financing

Eligibilty Criteria:

Federal
- Benefit low- to moderate-income families
- Remove slum and blight

Local
- Person/family must reside in public housing or assisted housing, or be on CHA waiting list or on City's relocation workload
- Earn 80% or less of median income
- Purchase house in CWAC Area
- Have an approved 1st mortgage
- Have a valid purchase contract
- Must have been a City resident for at least 2 years prior to application

Downpayment Repayment Terms:
- 1 - 3% Amortized or Deferred payment loan
- Payment based on 30% of gross monthly income
- Maximum downpayment $1,500 or 50% of required downpayment, whichever is less

Source of Funding: Community Development Block Grant

FY94 Funding: $15,000

Total Achievements: 2
Program began in 1992 to provide downpayment assistance to families in subsidized housing

LANDLORD-TENANT MEDIATION AND REIMBURSEMENT

Nature of Assistance:

- Mediate disputes involving alleged tenant-caused damage or owner neglect
- Encourage destructive tenants to change their behavior patterns
- Prevent evictions and judgments against tenants who wish to make restitution for damage they have caused
- Encourage landlords and tenants to settle their disputes outside the Court system

Eligibility Criteria:

Federal

- This program is locally funded
- There is no federal regulatory provisions

Local

- Small claims cases involving property damage disputes will be mandatorily referred to mediation
- Landlords may access up to $1,500 in reimbursement for damages, tenant does not have to repay loan if she/he completes counseling

Source of Funding:

Housing Fund
General Capital Projects

FY94 Funding:

$40,000 -- to administer program in cooperation with Courts
$130,425 -- to provide one-time loans to tenants for reimbursement of repairs to rental unit

Total Achievements: 36
This program began in FY91 and was revised in FY94 The total achievements reflect the previous program

INNOVATIVE HOUSING FUND RELATED PROGRAMS

UNIT-BASED RENTAL SUBSIDY

Nature of Assistance:

- To increase affordability of permanent housing for very low-income working families
- Reduce vacancy and crime in high crime areas
- Encourage property owners to bring their properties up to code standards
- Allow working families to move up and out of public housing and transition to self-sufficiency
- Stabilize neighborhoods

Eligibility Criteria:

Federal

- This program is locally funded
- There are no federal regulatory provisions

Local

- Person currently living in substandard, overcrowded, or unaffordable housing
- Person earns 80% or less of median income (with priority to persons earning 60% or less of median income)
- On or eligible for CHA Master Waiting List
- Priority to families with children under 15 years old living in the home
- No felony or drug convictions in the previous 10 years
- Must have earned income and potential to become economically self-sufficient in 2 years
- Tenant agrees to counseling and works toward self-sufficiency
- Tenant abides by lease and terms of rent subsidy agreement
- Housing units must meet code or be under code enforcement and be brought to standard by owner prior to move-in
- Priority to properties located in 11 target neighborhoods (but may be used in other CWAC areas as funds permit)
- Up to 2 years ongoing subsidy
- Tenant pays 30% of income for rent, with subsidy to cover the gap
- Up to maximum of $150/month 1st year
- Up to maximum of $100/month 2nd year

Source of Funding: Innovative Housing Fund

FY94 Funding: $400,000

Total Achievements:
Program to be implemented in FY95
Funding for approximately 133 families

LOCAL MATCH FOR HOME GRANT

Nature of Assistance:

The City receives a grant from the Federal government in the amount of $1,694,000 to increase homeownership and affordable housing opportunities for low- to moderate-income families

The following programs require a 25% locally funded match

- Rehabilitation of Private property
- Acquisition
- Rehabilitation of Rental Property
- Non-Profit Housing

Eligibilty Criteria:

Federal

- This program is locally funded
- Federal government mandates a 25% local match on all programs except CHDO's - administration support

Local

- Local match can include
  Cash contribution from non-federal source
  Grant equivalent of a below market interest rate loan to the project

Source of Funding: Innovative Housing Fund

FY94 Funding: $349,500

Total Achievements: N/A
City began receiving HOME funds in FY93

MCALPINE TERRACE AND GLEN COVE

Nature of Assistance:

McAlpine Terrace is a low rise facility of 113 units leveraged to house the elderly Glen Cove is comprised of 50 apartments and is designed for family occupancy The City pays the Charlotte Housing Authority an annual Rental Subsidy to keep the project affordable to low-income families

Eligibility Criteria:

Federal

- This a locally funded project
- There are no federal regulatory provisions

Local

- In order to support the low-income rent structure offered by the project, the Housing Authority has entered into an agreement dated July 26, 1989, under which the City has committed to pay the Authority the amount by which the project expenses exceed the project revenues, as defined, subject to a minimum subsidy of $195,000 and a maximum of $225,000
- The City also loaned the project's developer $500,000 which financed the acquisition of the site on which the project was constructed
- The Authority is to pay the City $13,695 monthly for 25 years to amortize this obligation As a condition of this land loan, the City restricted the use of the property for low income residents for 25 years

Source of Funding: Innovative Housing Fund

FY94 Funding: $275,000

Total Achievements: 163
This program dates back to 1989

CHARLOTTE-MECKLENBURG HOUSING PARTNERSHIP CONTRACT

Nature of Assistance:
To create homeownership opportunities for low- to moderate-income families through the production of multifamily housing, acquisition and renovation of existing single family units for resale and the construction of new single family homes It operates a $17 5 million revolving loan pool contributed by local banks to provide low-cost home mortgages to low-income families

Eligibilty Criteria:

Federal
- Benefit low- to moderate-income families
- Remove slum and blight

Local
- Families earning 80% or less of the median income living in the City Within A City area
- Families earning 60% or less of the median income living outside the City Within A City area

Source of Funding: City of Charlotte

FY94 Funding: $2,000,000

Total Achievements: 400 housing units
This program began in 1989

CHARLOTTE-MECKLENBURG HOUSING PARTNERSHIP PRE-PURCHASE MORTGAGE COUNSELING

Nature of Assistance:
The Charlotte-Mecklenburg Housing Partnership provides counseling and education to help potential homeowners prepare for homeownership by removing barriers to qualify for a mortgage loan

Eligibility Criteria:

Federal
- This program is locally funded
- There are no federal regulatory provisions

Local
- Referred by City, Charlotte Housing Authority and community-based organizations
- Person earns 80% or less of median income

Source of Funding: Innovative Housing Fund

FY94 Funding: $ 138,422

Total Achievements: 240
This program began FY93

CHARLOTTE HOUSING AUTHORITY (CHA) CRIME PREVENTION (SNAP)

Nature of Assistance:

- Provides assistance and counseling to residents and visitors to public housing who are victims of crime on CHA property
- Provides crime prevention services to residents of public housing
- Investigates serious crimes and drug arrests in order for the CHA to make an appropriate response

Eligibility Criteria:

Federal

- This program is locally funded
- Must comply with federal regulatory provisions regarding lease enforcement and notices to residents

Local

- Referral from police reports, calls for services, managers and residents
- Persons who live in public housing
- Persons who are victims in public housing

Source of Funding: Innovative Housing Fund

FY94 Funding: $152,120

Total Achievements:

Victim Assistance = 1,290
Drug Investigation = 310
Other Investigation = 729
In FY93 began receiving City funding

CHARLOTTE HOUSING AUTHORITY SELF-SUFFICIENCY

Nature of Assistance:

- To improve the collaboration between the Transitional Families Program and key supportive agencies (i e CPCC, Department of Social Services, Employment and Training Depart , etc)
- To improve the employability of participants
- To develop and implement self-sufficiency plans for participants
- To insure the return to unsubsidized housing for at least 50 families the first year.

Eligibility Criteria:

Federal

- This program is locally funded
- There are no federal regulatory provisions

Local

- Persons reside in public housing
- Persons are expected to leave move up and out of public housing within a 3 to 5 year period

Source of Funding: Innovative Housing Fund

FY94 Funding: $350,000

Total Achievements: New program First year of operation March 1994

CHA/YWCA SCATTERED SITE HOUSING

Nature of Assistance:
To provide educational and recreational services in the Scattered Site projects at Cedar Knoll, Leafcrest, Savannah Woods and Gladedale, through programs such as employment and counseling and referral, drug education workshops, teen groups, after-school tutorial sessions for at least 90% of children at all sites, cultural exposure field trips, music lessons, and family support services

Eligibility Criteria:

Federal
- This program is locally funded
- There are no federal regulatory provisions

Local
- Children participating in programs reside in scattered site housing (Cedar Knoll, Leafcrest, Savannah Woods and Gladedale)
- Offer a summer camp for resident children from June through August
- Maintain records on how often programs held and the number of children participating

Source of Funding: Innovative Housing Fund

FY94 Funding: $54,253

Total Achievements: 1,225 Youth

CHA STEPPING STONE

Nature of Assistance:
- Improve supportive services to working families
- Provide job enhancement counseling
- Assist in money management and debt reduction
- Provide means for saving money for down payment
- Develop self-sufficiency plan for families

Eligibility Criteria:

Federal
- This program is locally funded
- There are no federal regulatory provisions

Local
- Public Housing Resident or on CHA waiting list
- Working and earn $12,500 or more
- Move up and out of Stepping Stone within 5 years (move to unsubsidized housing)

Source of Funding: Innovative Housing Fund

FY94 Funding: $64,000

Total Achievements:
Graduates = 45
Current housing = 150
This program began receiving City funds in 1986

FAMILY HOUSING SERVICES

Nature of Assistance:

- Provide counseling to tenants in non-assisted housing and assisted housing on their rights and responsibilities, rental delinquency and budget maintenance, housekeeping, basic home maintenance, referral to community services and basic life skills
- Help screen tenants for new Unit-Based Rent Subsidy program

Eligibility Criteria:

Federal

- This program is locally funded
- There are no federal regulatory provisions.

Local

- Person referred by non-assisted housing managers for counseling
- Person referred by assisted-housing managers for counseling

Source of Funding: Innovative Housing Fund

FY94 Funding: $298,340

Total Achievements: 257
In 1993, Family Housing Services began providing only rental counseling

CRISIS ASSISTANCE EMERGENCY ASSISTANCE

Nature of Assistance:
- Prevents evictions and homelessness
- Tenant agrees to crisis resolution plan
- Landlord agrees not to evict for the event precipitating assistance
- Landlord agrees to consider rent relief, including forgiveness of late fees
- Maximum of $150 per month for rent for up to 90 days, for a maximum of $450 per family per year

Eligibility Criteria:

Federal
- This program is locally funded
- There are no federal regulatory provisions

Local
- Person earns 80% or less of median income (with priority to persons earning 60% or less of median income)
- Person living in substandard, overcrowded or unaffordable housing
- On or eligible for CHA Master Waiting List
- Priority to families with children under 15 years old living in the home
- Families experiencing a short-term financial crisis
- Located in CWAC area

Source of Funding: Innovative Housing Fund

FY94 Funding: $100,000

Total Achievements: New program in FY94

CRISIS ASSISTANCE ENERGY ASSISTANCE

Nature of Assistance:
- Identify City residents with a fuel emergency and intervene when possible with energy vendors to alleviate emergency situation
- Payments made directly to energy vendors

Eligibilty Criteria:

Federal
- This program is locally funded
- There are no federal regulatory provisions

Local
- City of Charlotte residents who have delinquent heating or water bills
- Make payments directly to energy vendor
- Maintain record (i e client's name and address, amount and date of payment) of energy payments
- Records made available for City review
- Return all unused City funds at the end of the fiscal year
- Submit report to City at the end of the fiscal year

Source of Funding: Innovative Housing Fund

FY94 Funding: $96,432

Total Achievements: 2056
This program began receiving City funds in FY93

LEGAL ASSISTANCE
HOMEOWNERSHIP LEGAL BARRIERS

Nature of Assistance:
Legal Services of Southern Piedmont provides legal assistance to remove barriers to homeownership faced by low- and moderate-income families Those barriers include poor credit, judgments, and etc

Eligibility:

Federal
- This program is locally funded
- There are no federal regulatory provisions

Local
- Families referred by City and Charlotte Housing Authority

Source of Funding: Innovative Housing Fund

FY94 Funding: $63,000

Total Achievements: 357
This program began receiving City funding in 1992

NEIGHBORHOOD CAPACITY BUILDING
Community Housing Development Organizations (CHDOs)

BELMONT CDC

Nature of Assistance:
The grant provides administrative support and training aimed at boosting the CHDOs capacity to implement successful housing and community revitalization projects

Eligibilty Criteria:

Federal
- Benefit low- to moderate income families
- Remove slum and blight

Local
- Residents of Belmont, Optimist Park and Villa Heights
- Were City funds are involved, families earning 80% or less of the area median income with priority given to Belmont residents
- Maintain payroll documentation and submit compliance report

Source of City Funding: Innovative Housing Fund and HOME Grant

FY94 Funding: $30,000

Total Achievements: N/A

NORTHWEST CORRIDOR CDC

Nature of Assistance:

The grant provides administrative support and training aimed at boosting the CHDOs capacity to implement successful housing and community revitalization projects

Eligibility Criteria:

<u>Federal</u>

- Benefit low- to moderate income families
- Remove slum and blight

<u>Local</u>

- Residents of the NW Corridor neighborhoods are given first priority, with any other low or moderate-income families thereafter
- Where City funds are involved, NW Corridor families earning 80% or less of the area median income given priority
- Maintain payroll documentation and submit compliance report

Source of City Funding: Innovative Housing Fund and HOME Grant

FY94 Funding: $17,500

Total Achievements: N/A

REID PARK CDC

Nature of Assistance:

The grant provides administrative support and training aimed at boosting the CHDOs capacity to implement successful housing and community revitalization projects

Eligibility Criteria:

Federal
- Benefit low- to moderate income families
- Remove slum and blight

Local
- Residents in the Reid Park area
- Maintain payroll documentation and submit compliance report

Source of City Funding: Innovative Housing Fund and HOME Grant

FY94 Funding: $50,000

Total Achievements: N/A

GRIER HEIGHTS ECONOMIC FOUNDATION

Nature of Assistance:

The grant provides administrative support and training aimed at boosting the CHDOs capacity to implement successful housing and community revitalization projects

Eligibilty Criteria:

Federal
- Benefit low- to moderate income families
- Remove slum and blight

Local
- Current and former residents of the Grier Heights community
- No income restricts for any family or individual who desires to reside in the neighborhood
- Maintain payroll documentation and submit compliance report

Source of City Funding: Innovative Housing Fund and HOME Grant

FY94 Funding: $36,200

Total Achievements:

19 housing units
Child care center will serve 110 pre-school children

LAKEWOOD CDC
Nature of Assistance: The grant provides administrative support and training aimed at boosting the CHDOs capacity to implement successful housing and community revitalization projects
Eligibility Criteria: **Federal** • Benefit low- to moderate income families • Remove slum and blight **Local** • Residents of the Lakewood community • Maintain payroll documentation and submit compliance report
Source of City Funding: Innovative Housing Fund and HOME Grant
FY94 Funding: $10,000
Total Achievements: N/A

NEIGHBORHOOD HOUSING SERVICES CHARLOTTE

Nature of Assistance:
The grant provides administrative support and training aimed at boosting the CHDOs capacity to implement successful housing and community revitalization projects

Eligibility Criteria:

Federal
- Benefit low- to moderate income families
- Remove slum and blight

Local
- Any person or families desiring to live in the Cherry community
- Maintain payroll documentation and submit compliance report

Source of City Funding: Innovative Housing Fund and HOME Grant

FY94 Funding: $30,000

Total Achievements: N/A

WILMORE NEIGHBORHOOD ASSOCIATION

Nature of Assistance:

The City grant provides administrative support and training aimed at boosting the CHDOs capacity to implement successful housing and community revitalization projects

Eligibility Criteria:

Federal

- Benefit low- to moderate income families
- Remove slum and blight

Local

- Wilmore residents
- Maintain payroll documentation and submit compliance report

Source of City Funding:

Innovative Housing Fund
HOME Grant

FY94 Funding: $3,000

Total Achievements:

Community Center
Apartment building

For more detail on the neighborhood-based organizations, the City Council library has a copy of the June 1993 Compilation of Non-Profit Housing Providers in the City of Charlotte report on file.

EDUCATIONAL ENRICHMENT PROGRAMS

BETHLEHEM CENTER

Nature of Assistance:
To provide self-sufficiency by providing specialized remedial and enrichment education along with a variety of community awareness, crime prevention, cultural, social and recreational activities The cultural, social and recreational activities are designed to strengthen the basic academic and social skills of the youth

Eligibility Criteria:

Federal
- Benefit to low-to-moderate-income Youth

Local
- Youth must live in Southside, West Boulevard, Wilmore or any other CWAC census tracts
- Youth must be of school age in grades K-12

Source of Funding: Community Development Block Grant
Current Cost Per Youth $576 65/annually

FY94 Funding: $158,825

Total Achievements: 4,705 Youth
Program began in 1976

GETHESMANE ENRICHMENT PROGRAM

Nature of Assistance:
To promote self-sufficiency by providing specialized remedial and enrichment education along with a variety of community awareness, crime prevention, cultural, social and recreational activities The cultural, social and recreational activities are designed to strengthen the basic academic and social skills of the youth

Eligibility Criteria:

Federal
- Benefit to low-to-moderate-income youth

Local
- Youth must live in Five Points/Seversville, Third Ward, Wilmore, Grier Heights, Belmont, Genesis Park or any other CWAC census tracts
- Youth must be of school age in grades K-6

Source of Funding: Community Development Block Grant
Current Cost Per Youth $461 68/annually

FY94 Funding: $486,149

Total Achievements: 6,000 Youth
Program began in 1976

HOMELESS ASSISTANCE PROGRAMS
(MCKINNEY FUNDS)

UPTOWN SHELTER/GEORGE SHINN CENTER

Nature of Assistance:

- To provide temporary shelter to homeless men
- Support services through other agencies will be provided in an effort to create permanent stability for each participant

Eligibility Criteria:

Federal

- Individual men who earn 80% or less of median income
- Individual men who lack a fixed, regular or adequate night-time residence

Local

- Poor men who lack a fixed, regular or adequate night-time residence

Source of Funding: Federal McKinney Homeless Funds

FY94 Funding: $21,955

FY93 Total Achievements: 1,227 men

SALVATION ARMY/WOMEN AND CHILDREN CENTER

Nature of Assistance:

- To provide temporary shelter to homeless families
- Support services through other agencies will be provided in an effort to create stability for each family

Eligibility Criteria:

Federal

- Families who earn 80% or less of median income
- Families who lack a fixed, regular or night-time residence

Local

- Poor females with children (excluding boys 11 years and older) who lack a fixed, regular or adequate night-time residence

Source of Funding: Federal McKinney Homeless Funds

FY94 Funding: $6,860

FY93 Total Achievements: 1,300 families

CHARLOTTE EMERGENCY HOUSING

Nature of Assistance:

- To provide temporary shelter to homeless families
- *Support services through other agencies will be provided in an effort to create permanent stability for each family*

Eligibility Criteria:

Federal

- Families who earn 80% or less of median income
- Families who lack a fixed, regular or night-time residence.

Local

- Poor single women and families who lack a fixed, regular or adequate night-time residence

Source of Funding: Federal McKinney Homeless Funds

FY94 Funding: $12,485

FY93 Total Achievements: 388 families

TRAVELER'S AID SOCIETY

Nature of Assistance:
To prevent the incidence of homelessness

Eligibility Criteria:

Federal

- Individual/families who have received eviction or utility termination notices
- Deposit of first month rent needed to move into own apartment
- Payments to prevent foreclosure on a home
- Legal and mediation services for indigent tenants in eviction proceedings

Local

- Primary goal is to prevent homelessness among individual/ families who are facing eviction or foreclosure
- Counseling and follow-up are provided by the agency
- Support services are provided through other agencies

Source of Funding: Federal McKinney Homeless Funds

FY94 Funding: $6,860

FY93 Total Achievements: 1,264

CRISIS ASSISTANCE MINISTRY

Nature of Assistance:
To prevent the incidence of homelessness

Eligibility Criteria:

Federal
- Individual/families who have received eviction or utility termination notices
- Deposit of first month rent needed to move into own apartment
- Payments to prevent foreclosure on a home
- Legal and mediation services for indigent tenants in eviction proceedings

Local
- Primary goal is to prevent homelessness among individual or families who are facing eviction or foreclosure
- Clients are referred to other agencies for support services

Source of Funding: Federal McKinney Homeless Funds

FY94 Funding: $10,840

FY93 Total Achievements: 45,267

JOB CREATION LOAN FUND PROGRAMS

ECONOMIC DEVELOPMENT REVOLVING LOAN FUND

Nature of Assistance:
To provide loans for the startup or expansion of small and/or minority businesses with emphasis on the City Within A City area in order to create business and employment opportunities for low- to moderate-income persons and to promote economic development

Eligibilty Criteria:

Federal
- Business located within the City of Charlotte
- Demonstrate need for financial assistance (with City loan providing gap financing)
- Benefit low- to moderate-income families
- Elimination of slum and blight

Local
- Businesses located within the City of Charlotte with emphasis on the City Within A City area
- City loans providing gap financing
- Required to created 1 job for low- to moderate-income individual for every $15,000 of City funds
- Satisfactory credit record
- Require private sector loan commitment
- Requires 50% bank financing and 10% equity from borrowers
- Loan terms vary depending on need
- Interest rates range from 3 - 6%
- Loan must be secured

Source of Funding: Community Development Block Grant and Program Income (from Loan Repayments)

FY94 Funding $1,347,722

Current Loan Portfolio: 24
This program began in 1978

DEVELOPMENT AND REVITALIZATION FUND

Nature of Assistance:
To provide loans to promote economic development with primary emphasis in four redevelopment areas Beatties Ford Road, Wilkinson Boulevard, South Boulevard, and West Morehead in order to create employment opportunities for low- to moderate-income persons

Eligibility Criteria:

Federal
- Emphasis towards funding for businesses located in the targeted redevelopment areas
- Demonstrate a need for financial assistance
- Benefit low- to moderate-income families
- Elimination of slum and blight

Local
- Businesses located within the City of Charlotte with emphasis on the targeted redevelopment areas
- City provides gap financing as last resort
- Required to create 1 job for low- to moderate-income individual for every $5,000 of City funds
- Satisfactory credit record
- Requires private sector loan commitment
- Requires 50% bank financing and 10% equity from borrowers
- Loan terms vary depending on need
- Interest rates range from 3 - 6%
- Loan must be secured

Source of Funding: The repayment of UDAG Program Income (from loan repayments)

FY94 Funding: $1,347,722

Current Loan Portfolio: 10
This program began in FY87

CITY WITHIN A CITY LOAN/EQUITY FUND

Nature of Assistance:
To provide marginal borrowers with equity assistance through zero percent deferred payment loans which enable the borrowers to secure bank loans to start or expand their businesses and create jobs for low- to moderate-income persons

Eligibility Criteria:

Federal
- Benefit low- to moderate-income families
- Demonstrate need for financial assistance
- Elimination of slum and blight

Local
- Small businesses located within the City limits
- Approval of loans by participating banks
- Bank finance 80% of project cost and City participation at 20% of project cost
- Required to create for 1 job for low- to moderate-income residents in the City Within A City Area for every $15,000 of City Funds
- Satisfactory credit record
- Deferred payment loan up to 10 years
- 0% interest rate
- Loan must be secured

Source of Funding: Development and Revitalization Fund and Program Income (from loan repayments)

FY94 Funding:
City has set aside $2,281,000 along with the participating banks that have set aside $10,286,400

Current Loan Portfolio: 31
This program began in FY92

COUNCIL WORKSHOP
AGENDA ITEM SUMMARY

TOPIC: Boards and Commissions Appointment Process

KEY POINTS (Issues, Cost, Change in Policy):

- At the February 28, 1994 Council Meeting, Council requested a workshop on Boards and Commissions
- Council appoints 38 advisory boards and committees
- Council approved the current procedure for appointments by Resolution on March 27, 1989
- Council's established attendance policy was adopted by Resolution on April 8, 1974, and reiterated in 1993
- All Boards and Commissions submit periodic written reports on their activities
- Based on Council's June 6 workshop discussion, the City Clerk's Office has already implemented the advance notice to Council on future quarterly appointments, and attendance records of anyone eligible for reappointment will be included in your agenda at the time of nominations
- On June 10, the City Clerk sent Council a report breaking out boards and commissions membership by race, sex and Council district

COUNCIL DECISION OR DIRECTION REQUESTED: This item is for Council discussion and any further direction for change

ATTACHMENTS

- List of Boards and Commissions
- Council's Procedure for Appointments
- Current Year Quarterly Process Dates and Time Line
- Attendance Policy
- Other Requirements
- Application Form

LIST OF BOARDS AND COMMISSIONS

ADVISORY ENERGY COMMISSION
AIRPORT ADVISORY COMMITTEE
AREA FUND BOARD OF DIRECTORS
AUDITORIUM-COLISEUM-CONVENTION CENTER AUTHORITY
BOXING COMMISSION
CERTIFIED DEVELOPMENT CORPORATION
CITIZENS OVERSIGHT COMMITTEE FOR CABLE TELEVISION
CIVIL SERVICE BOARD
CLEAN CITY COMMITTEE
CMUD ADVISORY COMMITTEE
COMMUNITY HOUSING DEVELOPMENT CORPORATION
COMMUNITY RESOURCES BOARD
COMPETITION ADVISORY COMMITTEE
CONVENTION AND VISITORS BUREAU BOARD OF DIRECTORS
CRIME STOPPERS COMMITTEE
DOMESTIC VIOLENCE ADVISORY BOARD
FIREMEN'S RELIEF BOARD OF TRUSTEES
HISTORIC DISTRICT COMMISSION
HISTORIC LANDMARKS COMMISSION
HOUSING APPEALS BOARD
HOUSING AUTHORITY
MINT MUSEUM BOARD OF TRUSTEES
NEIGHBORHOOD MATCHING GRANTS FUND REVIEW TEAM
PARADE PERMIT COMMITTEE
PAROLE ACCOUNTABILITY COMMITTEE
PLANNING COMMISSION
PRIVATE INDUSTRY COUNCIL
SISTER CITIES COMMITTEE
SPIRIT SQUARE BOARD OF DIRECTORS
STORM WATER SERVICES ADVISORY COMMITTEE
TAXICAB REVIEW BOARD
TRANSIT ADVISORY COMMITTEE
TREE ADVISORY COMMISSION
UPTOWN DEVELOPMENT CORPORATION-BOARD OF DIRECTORS
VETERANS SERVICE COMMITTEE
WASTE MANAGEMENT ADVISORY COMMITTEE
YOUTH INVOLVEMENT COUNCIL ADVISORY BOARD
ZONING BOARD OF ADJUSTMENT

COUNCIL'S CURRENT PROCEDURE FOR NOMINATIONS AND APPOINTMENTS TO BOARDS AND COMMISSIONS

THIS PROCEDURE WAS ESTABLISHED BY RESOLUTION APPROVED BY COUNCIL ON MARCH 27, 1989

1 ANNOUNCEMENTS

- At least four weeks prior to the quarterly date for nominations, the City shall publicize that nominations for appointment will be made by the Council, and solicit citizens of the community to apply for appointment

  The City Clerk's Office sets the advertised deadline for applications for Monday, one week prior to nominations, in order to meet agenda preparation deadlines. Normal practice for applications received after the deadline has been to copy them and give to Council as soon as possible.

- Terms expiring during any quarter shall remain filled by the person then holding the position until a successor is named

- Resignations received after the announcements shall be held over until the next quarter

2 NOMINATIONS

- At the first regular meeting of the first month of each quarter, (January, April, July and October, provided the meeting falls early in the month), each member of the City Council shall have the opportunity to nominate one person for appointment to each of the positions to be filled Forms are provided to Council on which to write nominations, and after Council has made nominations, the forms are handed to the City Clerk

- No nominations may be made after this meeting unless Council approves a motion to reopen nominations

- If there is only one nominee, the appointment may be made by voice vote at the same meeting

- Should the first regular meeting not fall early in the month, nominations shall be made the last regular meeting of the previous quarter

3 APPOINTMENTS

- At the next regular meeting following the closing of nominations, the Council shall vote on the nominees for the positions to be filled

  In past years Council would often meet in executive session to discuss appointments, however, it is entirely at Council's discretion to use the executive session procedure.

- The ballot containing the names of nominees, as well as a space for "none of the above", shall be provided to each Council Member by the City Clerk

- Each Council Member shall vote for a nominee, or for "none of the above", sign the ballot and return it to the City Clerk who shall tally and announce the votes, and the results

- No nominee shall be deemed appointed unless he or she receives at least six votes If no nominee receives at least six votes on the first ballot, the balloting process shall be repeated

- Only the top two vote getters shall be candidates for appointment on the second ballot If as a result of the first ballot, a tie vote produced more than two top vote getters (i e , 3-3-3-2, 5-3-3, 4-2-2-2-1), the Council shall conduct a separate tie ballot to narrow the field to two candidates

- The two top vote getters shall then be voted upon on the second ballot

- If no nominee receives at least six votes after the tie ballot and the second ballot, each Council member shall have an opportunity to make one additional nomination at the next meeting All nominations made shall lay on the table for a period of two weeks, and the balloting shall be done at the third Council meeting following the date of nominations

CITY COUNCIL APPOINTMENTS - 1994

2nd Quarter, 1994	Expiration Date	Announcement	Nominations	Appointments
Auditorium-Coliseum - 2	04/25/94	03/14/94	04/11/94	04/25/94
Certified Development - 6	04/30/94	03/14/94	04/11/94	04/25/94
Civil Service Board - 1	05/15/94	03/14/94	04/11/94	04/25/94
Clean City Committee - 6	06/30/94	03/14/94	04/11/94	04/25/94
CMUD Advisory - 2	06/30/94	03/14/94	04/11/94	04/25/94
Historic Districts - 1	06/30/94	03/14/94	04/11/94	04/25/94
Planning Committee - 1	06/30/94	03/14/94	04/11/94	04/25/94
Sister Cities - 8	04/05/94	03/14/94	04/11/94	04/25/94
Spirit Square - 1	06/30/94	03/14/94	04/11/94	04/25/94

* *

3rd Quarter, 1994				
Airport Advisory - 2	07/31/94	05/23/94	06/27/94	07/11/94
Boxing Commission - 1	07/31/94	05/23/94	06/27/94	07/11/94
Domestic Violence - 1	09/21/94	05/23/94	06/27/94	07/11/94
Historic Landmarks - 2	07/16/94	05/23/94	06/27/94	07/11/94
Taxicab Advisory - 2	09/01/94	05/23/94	06/27/94	07/11/94
Uptown Development - 4	08/31/94	05/23/94	06/27/94	07/11/94

* *

CITY COUNCIL APPOINTMENTS - 1994

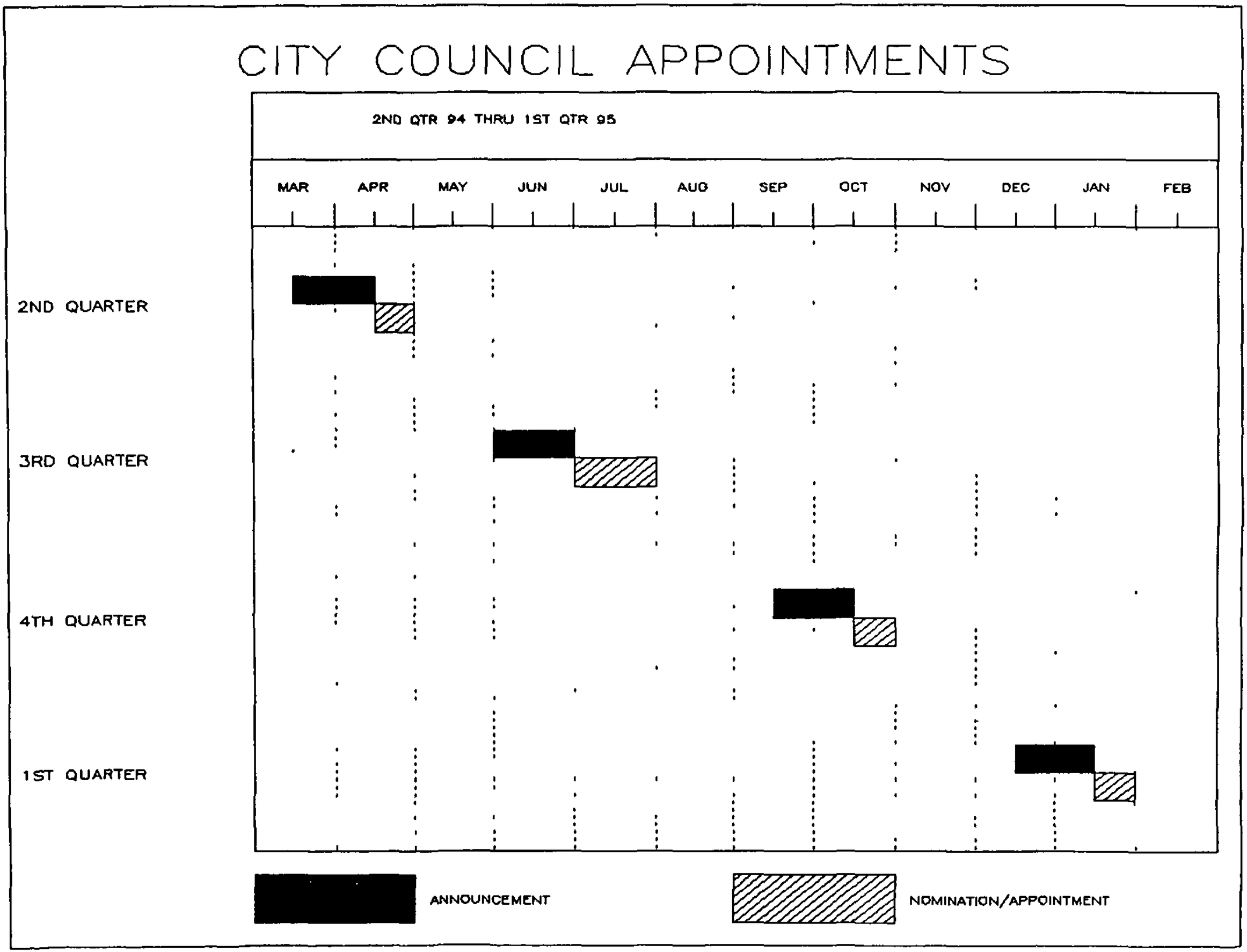
4th Quarter	Expiration Date	Announcement	Nomination	Appointment
Comm Resources- 1	12/31/94	09/12/94	10/10/94	10/24/94
Crimestoppers - 2	12/31/94	09/12/94	10/10/94	10/24/94
Housing Authority - 3	12/17/94	09/12/94	10/10/94	10/24/94
Tree Advisory - 3	12/13/94	09/12/94	10/10/94	10/24/94

* *

First Quarter, 1995				
Transit Advisory - 1	01/31/95	12/12/94	01/09/95	01/23/95
Parade Permit - 2	03/01/95	12/12/94	01/09/95	01/23/95
Zoning Board - 1	01/30/95	12/12/94	01/09/95	01/23/95

* *

CITY COUNCIL APPOINTMENTS



ATTENDANCE REQUIREMENTS FOR BOARDS AND COMMISSIONS

1 Council's established policy for attendance is 75% attendance at all regular and special meetings during any one-year period Anyone who does not meet this percentage shall be automatically removed from the committee This policy was first established by Resolution on April 8, 1974, and was reiterated in 1993 for all boards and committees not created by Interlocal Agreements with the County Commission

2 The Committee membership is to vote to officially excuse a member from attendance at a meeting **if he or she contacts the chairperson or Staff Advisor in advance** and indicates illness or business necessity as the reason for non-attendance Such officially excused absences would not be counted against the committee member's attendance record

3 The attendance requirement is stated to all new appointees in appointment letters These letters will come from the City Clerk for City Council appointees, the Mayor's Office for Mayoral appointees, and the City Manager's Office for Manager appointees

4 Attendance forms are prepared by the City Clerk's Office for all committees and is sent to the appropriate Staff Advisor to be completed and turned in on a quarterly basis for each calendar year The City Clerk's Office will make the appropriate tabulations, and analyze the attendance on a quarterly basis The committee Staff Advisor will keep the chairperson and the City Clerk aware of attendance of problems

5 Letters are sent from the City Clerk, Mayor's Office, or the City Manager's Office to those committee members who have violated the attendance policy informing them of their termination Copies will be given to the chairperson of the committee and the appointing body/person (The City Clerk wrote termination letters to three persons in 1993, but failed to send copies to Council) In the last six months, the City Clerk's Office has decided to send out reminder letters to members of committees who are in danger of violating the attendance policy

OTHER REQUIREMENTS

1 Some miscellaneous requirements are residency in the City or County, age, that the appointee must be a registered voter (elector), CWAC Tenant, CWAC Owner, West Side Resident, resident or owner in a Historic District, or appointee must have a certain occupation, etc When required, this office verifies addresses, calls the Board of Elections to check for registered voters, or whatever is necessary

2 Council membership is required on the Area Fund Board of Directors and the Uptown Development Corporation

3 City Staff membership is required on the Certified Development Corporation, Neighborhood Matching Grants Review Team, and the Parade Permit Committee (3)

4 All boards and committees submit written reports to City Council on their activities Some Boards send annual reports to Council, and the remainder are included in the Periodic Review Process This process was adopted by Council resolution in 1983 and reaffirmed in 1990 It calls for periodic review of boards and commissions to assess whether they should be renewed, dismantled, expanded or their charge redefined Reviews occur on a staggered basis, five or six per year, with each board submitting a written review every four years

APPLICATION FOR BOARDS, COMMISSIONS AND COMMITTEES
CHARLOTTE CITY COUNCIL

Please complete each section

FULL NAME _____ Mr _____ Mrs _____

(please print or type) Ms _____ Miss _____

HOME ADDRESS _____ ZIP _____

BUSINESS ADDRESS _____ ZIP _____

HOME PHONE( ) _____ BUSINESS PHONE( ) _____

SPOUSE'S NAME _____ SPOUSE'S EMPLOYER _____

_____ SPOUSE'S TITLE _____

PLEASE INDICATE Council District # _____ Date of Birth _____

MALE _____ BLACK _____ BOARDS/COMMISSIONS/COMMITTEES I AM MOST INTERESTED IN

FEMALE _____ WHITE _____ _____

HISPANIC _____ INDIAN _____ _____

OTHER _____

EDUCATION (including degrees completed) _____

_____

_____

CURRENT EMPLOYER _____

TITLE _____ YEARS IN CURRENT POSITION _____

DUTIES _____

_____

OTHER EMPLOYMENT HISTORY _____

_____

_____

_____

DO NOT SUBMIT RESUMES/ATTACHMENTS

(over)

INTERESTS/SKILLS/AREAS OF EXPERTISE/PROFESSIONAL ORGANIZATIONS/ACTIVITIES _____

_____

_____

_____

_____

_____

_____

_____

_____

_____

AFFIRMATION OF ELIGIBILITY·

To your knowledge, has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes_____ No_____ If yes, please explain_____

_____

_____

If there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council?

Yes_____ No_____ If yes, explain conflict _____

_____

_____

I certify that the facts contained in this application are true and correct to the best of my knowledge I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my qualifications and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damages that may result from furnishing the same to you

This form will be retained on file for one year and must be updated after that, otherwise, it will be removed from the active file **PERSONAL CONTACT WITH A CITY COUNCILMEMBER IS RECOMMENDED.**

RETURN COMPLETED FORM TO:

Office of the City Clerk
600 East Fourth Street
Charlotte, NC 28202-2857

Signature· _____

Date _____

DO NOT SUBMIT RESUMES/ATTACHMENTS

BOARDS
COMMITTEES
COMMISSIONS

***

CITY OF CHARLOTTE, NORTH CAROLINA

***

Their Duties and Criteria for Membership
Names of Approximately 500 Citizens Serving
Thereon
By Whom Appointed and Terms of Office

The City requires that appointees attend at least 75 percent of all meetings - regular and special - during any one-year period, in order to maintain membership.

Prepared by
OFFICE OF THE CITY CLERK
(704) 336-2247

June 30, 1994

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N/O

1 Appointed by Mayor (M)
3 Appointed by City Council (C)
4 Appointed by County Commission (Y)
1 Appointed by Board of Education (B)

ADVISORY ENERGY COMMISSION
(9 Members)

<u>Membership</u> - Terms are for two years No member may serve more than two consecutive terms

Members are appointed from the following categories

1 One Education/Public Awareness Representative - appointed by the Board of Education

Representatives from the remaining categories are appointed by the City and County on an alternating basis (those for which the City had responsibility in 1982, when the Commission was established as a permanent body, are shown in ALL CAPS and designated as to "Mayor" or "Council", the Mayor's appointment rotates with each appointment period)

2 ONE CONSUMER ADVOCATE REPRESENTATIVE (not involved in energy production, energy equipment or the provision of energy services) (C)

3 Four Energy Production or Energy Services Representatives -

(a) ONE ELECTRIC UTILITY (C)
(b) One Gas Utility
(c) ONE PETROLEUM INDUSTRY (C)
(d) One Renewable Energy Environmental

4 One Business Community Representative (not involved in energy production, energy equipment or the provision of energy services)

5 ONE ENGINEERING/TECHNICAL PROFESSIONAL REPRESENTATIVE. (M)

6 One UCS Representative

The Chairman and Vice-Chairman are selected jointly by the Mayor and County Commission Chairman from the body membership

<u>Responsibilities</u> - Serves as a designated body to study community energy problems and to develop an annual community Energy Management Plan for Charlotte/Mecklenburg to be approved by the City Council and County Commission and encourage its implementation

<u>Legend:</u>
EPA Education/Public Awareness Rep
CA Consumer Advocate Rep
EU Electric Utility Rep
GU Gas Utility Rep
PI Petroleum Industry Rep
REE Renewable Energy Environmental Rep
BR Business Community Rep
ETP Engineering Technical Professional Rep
UCS UCS Rep

ADVISORY ENERGY COMMISSION

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
Board of Education							
Robert E Hinson, Jr W/M *	B			02/26/91		Unexp	12/31/92
City/County							
Robert C Allen W/M		EU	6	02/15/93		2 yrs	12/31/94
David A Allred W/M			5	02/15/94		2 yrs	12/31/95
James M Bean W/M			Y	04/19/93		2 yrs	12/31/94
Winslow H Hartford W/M	C	CA	2	12/16/91	09/27/93	2 yrs	12/31/95
John H Johnson W/M *	C	GU	Y	12/18/89	09/26/91	2 yrs	12/31/93
Ralph Neignefind W/M	C	ETP	6	12/18/89	09/26/91	2 yrs	12/31/93
Larry Pettis B/M		BR	2	09/13/93		Unexp	12/31/93
Jesse L Riley W/M	C	PI	6	12/16/91	09/27/93	2 yrs	12/31/95

O

3 Appointed by Mayor (M)
6 Appointed by City Council (C)

AIRPORT ADVISORY COMMITTEE
(9 Members)

Membership - Each shall be a resident and elector of Mecklenburg County, provided however, a majority of the members shall be residents and electors of the City of Charlotte At least two members shall be residents of the westside community, two shall be familiar with aviation matters by reason of vocation or avocation, the other five members shall be selected from fields, the nature of which would contribute to the continuing deliberations of the Committee Terms are for three years A member may succeed himself only once

Responsibilities - To review long-range planning for airport development, review and study all revenue producing aspects of the airport, recommend appropriate action to City Council on airport policy matters, and the continuing review and study of all aspects of airport transportation needs of metropolitan Charlotte Also, monitor and advise City Council on implementation of the Airport Master Plan and airport noise compatibility and on a staff-developed neighborhood relations program

Legend:
WS - Westside Resident
A - Aviation Affiliation

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
Stanford R Brookshire, Jr W/M	M		6	08/01/92		3 yrs	07/31/95
Harold B Carter W/M *	C	A	7	07/22/91	06/27/94	3 yrs	07/31/97
William C Covington, Jr W/M	C		6	08/23/93		3 yrs	07/31/96
Frances Harkey W/F	C	WS	3	07/26/93		3 yrs	07/31/96
Laura McClettie B/F	C		2	07/27/92		3 yrs	07/31/95
Harry Nicholson, Jr W/M	C	A	6	07/27/92		3 yrs	07/31/95
Richard C Ranson W/M	M		6	02/08/94		Unexp	07/31/94
Marvin B Smith W/M	C	WS	2	07/11/88	06/24/91	3 yrs	07/31/94
Herb Spaugh, Jr W/M	M		6	07/27/90	06/24/93	3 yrs	07/31/96

N/O

1 Appointed by Board of Education (B)
3 Appointed by City Council (C)
3 Appointed by County Commission (Y)

AREA FUND BOARD OF DIRECTORS
(15-21 Members)

Membership - The By-Laws provide for a Board composed of 21 directors - 7 representatives of private groups and interests, 7 representatives of the low-income population, and 7 public officials or their designees The public officials consist of three from the City Council, three from the Board of County Commissioners, and one from the Board of Education The terms of the City Council representatives coincide with the officials' term on City Council

Responsibilities - Created as an anti-poverty agency and operates under the regulations of the Community Services Administration It oversees programs such as Head Start, Outreach, clinics and helps with transportation problems

Legend:
TW Third Ward Community Org
HV Hidden Valley Community Org
GH Grier Heights Imp Comm
WN Wilmore Neighborhood Org
MBA Mecklenburg Bar Assn
MNA Metro. Native American Assoc
UW United Way
NPO Non-Profit Org

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
Patrick D. Cannon B/F	C			12/01/93		2 yrs	12/01/95
Doris McLaughlin **Hoyle H. Martin B/M**	C		O	12/01/93		2 yrs	12/01/95
John Jennings **Richard Vinroot W/M**	C		6	01/09/84	12/01/93	2 yrs	12/01/95
Carol Cato - Designee							
County							
H. Parks Helms W/M							
Gordon Poole **Bob Walton B/M**							
Rev Thomas Samuels - Designee							
Low-Income Sector							
Alfreda Barringer B/F		HV	4				
Regina Gill B/F		TW					
Ms. Gwen Stitt B/F			Y				
Claretha Wallace B/F		WN					
George Wallace B/M		GH					

Revised May 19 1994

AREA FUND BOARD OF DIRECTORS

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
Private Sector							
Reece D Bledsoe B/M			1				
James Hinkle W/M *		PS	7				
S Herbert Hitch W/M		UW	6				
Albert McClanahan W/M			6				
Wallace S. Osborne W/M		UW					

O

2 Appointed by Mayor (M)
5 Appointed by City Council (C)

AUDITORIUM-COLISEUM-CONVENTION CENTER AUTHORITY
(7 Members)

Membership - Members are appointed for three-year terms The Authority elects annually from its membership a Chairman, Vice-Chairman, and Secretary, the Treasurer is the Treasurer of the City of Charlotte

Responsibilities - To have control of the management and operation of the Auditorium, Coliseum and Convention Center properties, to have complete authority of such properties and facilities, to make all reasonable rules and regulations deemed necessary for proper operations and maintenance of such properties, and to establish and collect rents and fees for the use of such properties and facilities The Authority appoints a Manager whose salary is approved by City Council

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
William H Ashendorf W/M	C		5	10/26/87	04/11/94	3 yrs	04/25/97
Robert W Bradshaw, Jr W/M	M		6	05/04/94		3 yrs	04/25/97
William B Dukes W/M	C		7	04/27/92		3 yrs	04/25/95
John C Fennebresque W/M	C		6	04/25/90	03/22/93	3 yrs	04/25/96
Ned H Hardison W/M	M		2	04/20/90	04/01/93	3 yrs	04/25/96
Mohammad Jenatian O/M	C		5	04/25/94		3 yrs	04/25/97
Geraldine Sumter B/F	C		1	07/23/90	04/08/91	3 yrs	04/25/97

O

1 Appointed by Mayor (M)
2 Appointed by City Council (C)

BOXING COMMISSION
(3 Members)

Membership - Members are appointed for three-year terms and serve until their successors are appointed and qualified No member shall be eligible to serve more than two consecutive full terms

Responsibilities - Empowered to adopt such rules and regulations as may be necessary to ensure that professional boxing events are conducted in a safe and proper manner and to establish such fees as necessary to defray the costs involved in regulating professional boxing events The ordinance establishing the Commission prohibits any person from promoting, managing, or engaging in any professional boxing event within the City without first obtaining the written approval of the Boxing Commission

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
Harold Hall /M	M		2	08/07/91		3 yrs	07/31/94
Albert Harry Mandell W/M *	C		5	01/27/92		Unexp	07/31/94
George E Smith W/M	C		7	11/23/92	07/31/94	3 yrs	07/31/95

O

6 Appointed by Mayor (M)
12 Appointed by City Council (C)
9 Appointed by County Commission (Y)

CERTIFIED DEVELOPMENT CORPORATION

(27 Members)

Membership - Members must be residents of the City of Charlotte or Mecklenburg County, of legal voting age, be of good character and reputation, have never been convicted of a criminal offense other than a minor motor vehicle violation, and not under indictment, on parole or probation Terms are for three years (following the expiration of the initial terms which were made on a staggered basis) Membership shall include participation by the following four groups (a) local government, (b) private lending institutions, (c) community organizations, and (d) business organizations

Responsibilities - The purpose of the committee is to stimulate the growth expansion of small businesses in the community by assisting such businesses to obtain long-term financing for capital improvements and fixed assets

Member Name * President	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
Business Organizations							
Arissa N El-Amin B/F	C		5	04/25/94		3 yrs	04/30/97
Gregory Finnican W/M	M		6	04/19/88	04/30/91	3 yrs	04/30/94
Laura McClettie B/F	C		2	04/30/90	03/22/93	3 yrs	04/30/96
William McCullough B/M	C		1	04/12/93		3yrs	04/30/96
Jay O Potter B/M	C		3	01/27/92	04/11/94	3 yrs	04/30/97
Karen W Woods B/F	M		7	04/30/93		3 yrs	04/30/96
Community Organizations							
Linda H Butler B/F	C		1	10/14/91	04/11/94	3 yrs	04/30/97
William W Gwaltney W/M	C		6	04/25/94		3 yrs	04/30/97
William L Mowry W/M	M		4	09/09/91	04/30/93	3 yrs	04/30/96
C Dean Noble W/M	M		1	04/08/91	05/24/94	3 yrs	04/30/97
Christopher B Timmers W/M	C		4	04/08/91	04/11/94	3 yrs	04/30/97
County							
Robert R Anders, Jr /							
Thomas L Burgess /	Y		1	01/04/94		Unexp	04/30/95
Jeffrey C Covington W/M	Y		2	02/15/93		Unexp	04/30/95
Nancy Hough B/F							
Clara N Martinez /	Y		6	10/21/91			
James M Patterson, Jr W/M	Y		6	10/21/91			
Anthony T Pressley W/M	Y		4			3 yrs	04/30/95
Betty Pride B/F							
Allyn Straus /							
Local Government							
Gus Psomadakis W/M	C		6	11/14/88	03/22/93	3 yrs	04/30/96
Private Lending Institutions							
Elizabeth O Brown W/F	C		1	05/26/92	03/22/93	3 yrs	04/30/96
Rodney Hood B/M	M			04/30/93		3 yrs	04/30/96
Ellie B McIntire W/F	C		1	04/25/94		3 yrs	04/30/97

Revised May 31, 1994

CERTIFIED DEVELOPMENT CORPORATION

Member Name * President	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
Jerry W McMurray, Sr W/M	C		1	05/23/94		Unexp	04/30/96
William F Potts, Jr W/M	C		6	04/27/92		3 yrs	04/30/95
Melvin F White B/M	M		Y	06/17/88	04/30/91	3 yrs	04/30/94

N/O

4 Appointed by Mayor (M)
7 Appointed by City Council (C)

CITIZENS OVERSIGHT COMMITTEE FOR CABLE TELEVISION

(11 Members)

Membership - Original appointments were made to expire on a staggered basis - one and two-year terms Terms thereafter are for two years A non-voting member shall be appointed by the cable company(ies)

Responsibilities - The committee shall. (1) Review the needs of public access users, (2) Study the need to use a portion of the cable franchise fee for public, education, and access, (3) Promote public access, (4) Advise the franchisee(s) on service to subscribers, (5) Monitor consumer service standards, (6) Oversee cable television services, (7) Hold public hearings as needed

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
David B Barley W/M	C		6	01/25/93		2 yrs	03/31/95
Victoria Beckwith Cleaves B/F	M		2	04/30/91	03/22/93	2 yrs	03/31/95
Glenda B Durrell W/F	C		7	09/24/90	01/11/93	2 yrs	03/31/95
Theautry X Green B/M	C		5	04/12/93	12/13/93	2 yrs	03/31/96
Jerry Hester W/M	C		1	01/10/94	03/31/94	2 yrs	03/31/96
Stuart H Johnson W/M	M		6	04/22/94		2 yrs	03/31/96
Mike McLaurin W/M	C		5	01/10/94	03/31/94	2 yrs	03/31/96
Grady Sharps B/M	C		6	01/10/94		2 yrs	03/31/96
Robin A Smith W/F	C		1	01/10/94		Unexp	03/31/95
William R Tucker W/M	M		3	12/30/92	03/31/93	2 yrs	03/31/95
Patricia Williamson W/F	M			10/31/89	04/14/92	2 yrs	03/31/94
Ex-Officio							
John Jennings B/M	C		Y	04/11/94		2 yrs	03/30/96

O

2 Appointed by Mayor (M)
3 Appointed by City Council (C)

CIVIL SERVICE BOARD
(5 Members)

Membership - Appointments are for three-year terms and appointees must be electors of the City of Charlotte

Responsibilities - Principal functions are to establish requirements for applicants for positions in the Police and Fire Departments, to give competitive examinations to such applicants, subject to reasonable limitations as to physical qualifications and moral character, to maintain a register of applicants passing such examinations, which register shall determine the appointments to be made in each of the departments, to hold hearings of an employee against whom charges have been preferred by the Chiefs, and to pass on all promotions and demotions within the departments

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
William L Kennedy W/M	C		5	04/08/91	04/11/94	3 yrs	05/15/97
Thomas M Sadler W/M	M		7	06/07/90	05/15/93	3 yrs	05/15/96
Keith S Shannon W/M *	M		7	07/24/89	05/15/92	3 yrs	05/15/95
Rudolph Torrence B/M	C		4	04/23/90	03/22/93	3 yrs	05/15/96
Wells Van Pelt, Jr W/M	C		6	04/27/92		3 yrs	05/15/95

N/O

7 Appointed by Mayor (M)
13 Appointed by City Council (C)

CLEAN CITY COMMITTEE
(20 Members)

Membership - Appointments are for three-year terms and appointees may reside anywhere in Mecklenburg County No member may serve more than two consecutive full terms

Responsibilities - Litter control ordinances and education, solid waste management recommendations, recycling projects, and prison alternatives through community service work programs

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
Jill Beitel W/F	C		6	04/12/93		3 yrs	06/30/96
Adam Bernstein W/M	M		5	10/22/91		Unexp	06/30/94
Mable Cunningham B/F	C		2	01/22/90	03/22/93	3 yrs	06/30/96
Dawn L DeArman W/F	C		Y	04/25/94		3 yrs	06/30/97
Gainor Eisenlohr W/F	M		1	10/14/91		3 yrs	06/30/94
Thereasea Elder B/F	C		1	01/22/90	04/13/92	3 yrs	06/30/95
Heather A Fisk W/F	C		6	04/12/93	04/11/94	3 yrs	06/30/97
Les Green B/M	M		4	03/09/94	06/30/94	3 yrs	06/30/97
Jerry Hester W/M	C		1	04/25/94		Unexp	04/30/95
Anna M Hood B/F	C		2	04/25/94		3 yrs	06/30/97
Mattie B Marshall B/F	M		2	10/23/91		3 yrs	06/30/94
Jennifer L Miller W/F	C		6	04/25/94		3 yrs	06/30/97
Edgar A Ray, Jr W/M	C		6	04/12/93		3 yrs	06/30/96
Pamela F Sharpe W/F	C		7	04/12/93		3 yrs	06/30/96
Jene L Singletary B/M	M		3	03/09/94		3 yrs	06/30/96
James R Solomon B/M	C		7	04/12/93		Unexp	06/30/95
Thomas Sowell B/M	C		2	04/25/94		3 yrs	06/30/97
Priscilla A Walters W/F	M		6	03/08/90	07/21/92	3 yrs	06/30/95
Michael C Wilkinson W/M	C		6	04/25/94		3 yrs	06/30/97
Mark Williams W/M	M		5	10/22/91		3 yrs	06/30/94

O

1 Appointed by Mayor (M)
3 Appointed by City Council (C)
3 Appointed by County Commission (Y)

CMUD ADVISORY COMMITTEE
(7 Members)

Membership - Except for the member appointed by City Council from the small towns, the other members must be chosen from the following categories with no more than two persons in each category by City and County appointment real estate developer, water and/or sewer contractor, civil engineer specializing in water and sewer construction, financial expert, and neighborhood leader No person is to serve more than two full consecutive terms, and the original staggered terms will count as full terms For future appointments, which will be three years, coordination between the City and County must insure that there will never be more than two persons from each category

Responsibilities - Review and make recommendations to City Council concerning the following all capital improvement programs for water and sewer facilities and changes to such programs, proposed changes in the method for determining water and sewer charges, proposed changes in policy for extending water and sewer services, requests for one or more specific extensions of the water and sewer system which have not been approved within a reasonable time by the Director of the Charlotte-Mecklenburg Utility Department (CMUD), proposed changes in the standard specifications for the installation of water and sewer facilities which have not been approved by the Director of CMUD, any matter related to water and sewer service as may be requested by the CMUD Director, the City Council or the County Commission The Committee will sit with City Council and/or County Commission in public hearings on any matter required by this joint agreement An annual report will be presented to City Council and County Commission on the operations of CMUD and on the activities of the Committee No change will be adopted in the policies for extending water and sewer service nor in the method for determining water and sewer charges until a joint public hearing of the City Council, and the Committee on such change has been held and the Committee has been allowed at least thirty (30) days to develop and present its recommendations

Legend:
RE Real Estate Developer
CON Contractor Water/Sewer
NL Neighborhood Leader
CE Civil Engineer Water/Sewer
FI Financial Expert
TR Small Town Representatives

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
Robert W Collins W/M	C	TR	Y	04/11/94		3 yrs	06/30/97
Otis A Crowder W/M	C	CON	5	08/26/91	03/22/93	3 yrs	06/30/96
Cynthia A Flehan W/F	M	CE	7	09/09/91	06/24/92	3 yrs	06/30/95
Matthew H Holland B/M	C	NL	3	10/28/91	04/11/94	3 yrs	06/30/97
County							
Douglas Boone W/M *	Y	RE	7	07/01/91		2 yrs	06/30/93

Revised April 15, 1994

CMUD ADVISORY COMMITTEE

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
Gary T Knox W/M	Y	NL	Y	07/01/91	06/15/92	3 yrs	06/30/95
David W Rohrbaugh W/M	Y	CE	5	07/01/91	06/21/93	3 yrs	06/30/96

N/O

1 Appointed by City Council (C)
4 Appointed by County Commission (Y)
2 Appointed by Virtue of Position (VP)

COMMUNITY HOUSING DEVELOPMENT CORPORATION - BOARD OF TRUSTEES
(7 Members)

Membership - The City Council's appointee (Appointee-D) must have knowledge or experience in real estate law

Of the County Commissions' appointees, one (Appointee-A) must have knowledge or experience in construction and mortgage lending, one (Appoint-B) must have knowledge or experience in residential real estate development or property management, one (Appointee-C) must have knowledge or experience in mental health programs or advocacy, and one (Appointee-G) will represent the general public

The other two members shall be the Executive Director of the Charlotte Housing Authority (Appointee-E) and the Director of the Mecklenburg County Area Mental Health, Mental Retardation and Substance Abuse Authority (Appointee-F)

Terms of original appointments are Appointee-A, one (1) year, Appointee-B, two (2) years, all other appointees, three (3) years Thereafter all terms will be for three (3) years The chairman will be appointed by the County Commission from the Board membership The Board itself will elect a vice chairman.

Responsibilities - To manage the business and affairs of the Community Housing Development Corporation (CHDC), a nonprofit development foundation, created by the Mecklenburg County Board of Commissioners for the purpose of establishing long term, affordable and permanent housing options for the chronically mentally ill

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
David R Wiles W/M	C		3	01/14/91	09/27/93	3 yrs	12/31/96
County							
Dorothy S Coplon W/F	Y		7	09/20/93	12/20/93	3 yrs	12/31/96
George Norwood /M	Y		5	11/05/90	12/20/93	3 yrs	12/31/96
Jim Richardson /M	Y		5		01/21/92	3 yrs	12/31/94
Jeffrey R Wakemen W/M	Y		4	01/04/94		Unexp	12/31/96
Housing Authority							
Harrison Shannon B/M	VP		Y		12/20/93	3 yrs	12/31/96
Mental Health Services							
Peter E Safir W/M	VP		6		12/20/93	3 yrs	12/31/96

N/O

1 Appointed by Mayor (M)
2 Appointed by City Council (C)
3 Appointed by County Commission (Y)
16 Appointed by United Way (UW)

COMMUNITY RESOURCES BOARD
(22 Members)

Membership - Appointed for three-year terms

Responsibilities - Oversees the work of Information & Referral Service, Case Advocacy Program, Voluntary Action Center, Retired Senior Volunteer Program, Volunteer Leadership Development Program, Partners in Caring

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
Ronald C Hare, Jr O/M	C		4	11/23/92		3 yrs	12/31/95
Carol H Hughes W/F	C		7	10/28/91		3 yrs	12/31/94
John MaGee W/M	M		6	10/21/91		3 yrs	12/31/94
County							
James Davis B/M	Y		2	04/19/93		Unexp	01/31/95
Laura M Kite B/F	Y		5	05/17/93		Unexp	01/31/94
Bruce A Wolven W/M	Y		5	02/19/90	01/19/93	3 yrs	01/31/96

O

2 Appointed by Mayor (M)
7 Appointed by City Council (C)

COMPETITION ADVISORY COMMITTEE
(9 Members)

Membership - Initial terms will be staggered, all future terms will be for two years Each member will be limited to two consecutive terms The Mayor will appoint the Chairman The Mayor and Council will appoint citizens knowledgeable in the fields of management, accounting, human resources, marketing and customer service Representative skills may include some or all of the following work management and specifications, cost accounting, customer relations, performance measurement and analysis, employee relations, quality assurance, asset divestment, and procurement and bidding processes

Responsibilities - To monitor the progress of the City in implementing services contracting and asset management, recommend services and assets to be considered for competition and privatization, and to advise on ways to improve current contracted services with service delivery problems, to assist and advise the City on issues in implementing the goals and processes adopted by Council for services contracting and asset management This may include review of requests for proposal, cost comparision methodologies, bid processes, etc., to serve as an advisor to both the City Council and the City Manager on matters regarding privatization and competition in general; to review the existing legal system for contracting and may develop and recommend local legislation to modify such systems, to be a resource regarding concerns about fairness of any bidding processes As a result, the committee may be asked to review bid proceedings and hear grievances from parties involved

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
Jefferson W Brown, W/M	C		6	02/28/94		3 yrs	03/01/97
Dan G Clodfelter, W/M	C		1	02/28/94		3 yrs	03/01/97
Alfred Glover, B/M	M		2	03/07/94		2 yrs	03/01/96
Thomas G Hayes, W/M	C		7	02/28/94		2 yrs	03/01/96
*William F James, Jr , W/M	M		7	03/03/94		3 yrs	03/01/97
Eugene P Kiser, W/M	C		6	02/28/94		2 yrs	03/01/96
Mary S Payne, W/F	C		6	02/28/94		3 yrs	03/01/97
Jack Sommer, W/M	C		Y	02/28/94		3 yrs	03/01/97
William J Spears, W/M	C		6	02/28/94		2 yrs	03/01/96

2 Appointed by City Council (C)

CONVENTION AND VISITORS BUREAU BOARD OF DIRECTORS
(2 Members)

Membership - Appointments are for three year terms

Responsibilities - Two citizens will be appointed by City Council to the Conventions and Visitors Bureau Board of Directors to provide citizen input as the Bureau continues to work to develop community awareness, involvement and pride in Charlotte as a convention and travel destination

Member Name	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
Beverly M Earle B/F	C		4	09/14/92		3 yrs	09/15/95
Keith Haywood B/M	C		2	09/14/92		3 yrs	09/15/95

N/O

3 Appointed by City Council (C)
5 Appointed by County Commission (Y)
2 Appointed by Mayor (M)

DOMESTIC VIOLENCE ADVISORY BOARD
(10 Members)

Membership - Appointments are for three year terms

Responsibilities - Periodic (and at least annual) review and evaluation of all Charlotte and Mecklenburg domestic violence programs and services,a nd make recommendations to the Board of County Commissioners and Charlotte City Council Interim reports may be presented as deemed appropriate by a majority of the members of the DVAB or as requested by the Charlotte City Council or the Board of County Commissioners

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
June M Kimmel W/F	C		Y	11/23/92	06/27/94	3 yrs	09/21/97
Michael H McGee W/M	M		1	03/22/93		Unexp	09/21/94
Melody Moore-Hunt B/F *	C		6	11/23/92		3 yrs	09/21/95
D R Stone W/M	M		Y	04/11/94		3 yrs	09/21/96
Valerie Woodard B/F	C		4	11/23/92	07/26/93	3 yrs	09/21/96
County							
Ollie Berryhill /F	Y		2	09/21/92		3 yrs	09/21/95
Betty Gregory B/F	Y		1	09/21/92		2 yrs	09/21/94
Jeffrey T Marshall B/M	Y		4	09/21/92	09/20/93	3 yrs	09/21/96
H Brent McKnight W/M	Y		Y	09/21/92		3 yrs	09/21/95
Catherine Reed W/F	Y		Y	09/21/92		2 yrs	09/21/94

O

1 Appointed by Mayor (M)
1 Appointed by City Council (C)
2 Appointed by Fire Department (FD)
1 Appointed by State Insurance Commissioner (SI)

FIREMEN'S RELIEF BOARD OF TRUSTEES
(5 Members)

Membership - The State Insurance Commissioner's appointee serves at the pleasure of the Commissioner, the other terms are for two years

Responsibilities - Under provisions of State Statutes, fire insurance companies in qualifying municipalities are taxed annually a percentage of premiums received for all fire and lightning policies written on property located within their respective city limits A portion of such is returned to the municipality by the Insurance Commissioner to be used to safeguard firemen in active service from financial loss occasioned by sickness or injury contracted in the line of duty, and to provide reasonable support for dependents of firemen whose lives are lost as a result of fire services This Board administers those funds.

Member Name * Chairman	Appt By	Legend	Dist.	Appt Date	Reappt Date	Term	Expir Date
Appointed by City Officials							
Kenneth D Helms W/M	M		1	01/16/92	01/20/94	2 yrs	01/18/96
City							
Eddie J Woodall W/M	C		5	01/10/94		2 yrs	01/18/96
Elected by Fire Department							
David L Newell W/M	FD			02/28/90	12/31/90	2 yrs	12/31/92

O

3 Appointed by Mayor (M)
6 Appointed by City Council (C)

HISTORIC DISTRICT COMMISSION - CHARLOTTE
(9 Members)

Membership - One member shall represent the Charlotte-Mecklenburg Planning Commission and shall be recommended for appointment by that commission Each of the historic districts - Fourth Ward and Dilworth - shall be represented by one residential property owner (Council appointment) The membership will be expanded by one (a property owner) for each newly designated district The Board of Directors of the neighborhood association of each district shall recommend nominations for their position in compliance with the association's by-laws, but such recommendations shall not be binding on the City Council

In addition, the Dilworth Historic District, because of its make-up, shall be represented by the operator of a business in that district (a mayoral appointment) Business operators in Dilworth may submit no more than three names for consideration, but these recommendations shall not be binding on the Mayor

If either of the district representatives ceases to be in the respective historic district, that appointee shall not be permitted to continue in his position if more than fifty (50) percent of his term has not been served

A majority of the membership shall have demonstrated special interest, experience, or education in history or architecture; and all must reside within the corporate limits of the City of Charlotte - both criteria required by State statute. Terms are for three years and no member may serve on the Commission for more than two full consecutive terms

Responsibilities - To ensure the preservation of any areas, structures, site and objects that are significant, elements of the cultural, social, economic, political, or architectural history of Charlotte, to safeguard the heritage of the city through the preservation and conservation of historical areas for the education, pleasure, and enhancement of the residents of the City

Legend:
PLC Planning Commission Representative
FW Fourth Ward
ROD Resident/Owner Dilworth
BOD Business/Owner/Operator Dilworth
PM Plaza-Midwood

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
Mahlon H Adams W/F	M	PLC	6	11/04/93		Unexp	06/30/95
Roger A Dahnert W/M	C		1	04/25/94		3 yrs	06/30/97
Bruce Keith W/M *	M		2	01/11/89	10/23/91	3 yrs	06/30/94
William G Monroe W/M	M		6	12/04/89	07/08/92	3 yrs	06/30/95
J David Parke W/M	C	PM	1	08/24/92		3 yrs	06/30/95
Kevin Pfahl W/M	C		4	04/24/89	04/13/92	3 yrs	06/30/95
Damon M Rumsch W/M	C	BOD	1	04/12/93		3 yrs	06/30/96
Sylvia Tarlton W/F	C	FW	2	04/24/89	04/13/92	3 yrs	06/30/95
George C Warren W/M	C	ROD	1	08/06/90	04/13/92	3 yrs	06/30/95

O

2 Appointed by Mayor (M)
4 Appointed by City Council (C)
6 Appointed by County Commission (Y)

HISTORIC LANDMARKS COMMISSION
(12 Members)

Membership - Terms are for three years. A majority of the members must have demonstrated special interest, experience, or education in history or architecture The President of the Mecklenburg Historical Association serves as a non-voting, ex-officio member No member may serve more than two consecutive full terms, or no more than six years

Responsibilities - To ensure the preservation of any property that embodies elements of the cultural, social, economic, political, or architectural history of Charlotte and Mecklenburg County for the education, pleasure, and enhancement of the residents of the City and County

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
Louis A Bledsoe, Jr W/M *	C		5	07/23/90	07/22/91	3 yrs	07/16/94
Allen L Brooks W/M	C		3	11/23/87	07/22/91	3 yrs	07/16/94
Robert T Drakeford B/M	M		2	07/01/92		Unexp	07/16/94
Jacqueline B Faulkner B/F	C		2	01/25/93	07/26/93	3 yrs	07/16/96
Van Turner Hill W/M	M		6	02/12/91	07/01/92	3 yrs	07/16/95
James VanOrsdel W/M	C		4	04/27/92	07/26/93	3 yrs	07/16/96
County							
Michael S Cole W/M	Y		7	07/12/93		Unexp	07/16/94
Marcia A Hart W/F	Y		Y	07/13/92		3 yrs	07/31/95
J Christopher Oates W/M	Y		6	07/13/92		3 yrs	07/31/95
Shirley Rico W/F	Y		6	07/18/88	07/01/91	3 yrs	07/31/94
David T Ritch W/M	Y		7	07/12/93		3 yrs	07/16/96
Elaine H White W/F	Y		6	07/12/93		3 yrs	07/16/96

O

2 Appointed by Mayor (M)
3 Appointed by City Council (C)

HOUSING APPEALS BOARD
(5 Members)

Membership - One member shall be a tenant from a City Within a City Neighborhood, One shall be a homeowner from A City Within a City Neighborhood, One shall represent the Housing Industry, and Two shall be at large members The Mayor shall appoint the City Within a City homeowner and one at large member Council shall appoint the City Within a City tenant, the Housing Industry representative and one at large member Initial terms will be staggered and subsequent terms will be for three years

Responsibilities - To hear appeals from housing code enforcement decisions or orders of the Community Development Department as provided by the City Code

Legend:
TN City Within a City Tenant
HO City Within a Homeowner
HI Housing Industry Representative

Member Name * Chairman	Appt. By	Legend	Dist.	Appt. Date	Reappt. Date	Term	Expir Date
City							
Clarke W Baldwin B/M	C	HI	5	05/09/94		2 yrs	12/31/96
Bernice G Hudson B/F	C	TN	3	05/09/94		3 yrs	12/31/97
Lillian K Roberts B/F	M	HO	2	05/10/94		7 mo	12/31/94
Jeanne Robertson W/F	M		6	05/10/94		1 yr	06/30/95
Karen W Woods B/F	C		7	05/23/94		1 yr	12/31/95

O

2 Appointed by Mayor (M)
5 Appointed by City Council (C)

HOUSING AUTHORITY
(7 Members)

Membership - Appointed for three-year terms (changed by General Assembly from five to three-year terms effective July 3, 1990, Senate Bill No 1346)

Responsibilities - To build, maintain, and operate safe and sanitary low-rental housing for persons of low income.

Legend:
HR Must be housing resident

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
Virginia Fullwood B/F	C	HR	6	04/11/94		Unexp	12/17/94
Rickey V Hall B/M	C		3	11/20/89	09/27/93	3 yrs	12/17/96
Carole Hoefener W/F *	M		1	01/10/89	01/12/94	3 yrs	12/17/96
J Franklin Martin W/M	M		6	12/02/91		Unexp	12/17/94
Roy Matthews W/M	C		4	04/27/92		Unexp	12/17/94
Joshua W Neal B/F	C		5	11/23/92		3 yrs	12/17/95
Velva A Woollen W/F	C		6	12/12/91		3 yrs	12/17/94

N/O

1 Appointed by Mayor (M)
2 Appointed by City Council (C)
40 Appointed by Mint Museum (MM)

MINT MUSEUM BOARD OF TRUSTEES
(43 Members)

Membership - Terms are for three years Original City appointments were made on a staggered term basis By-laws provide that no member is to serve more than two consecutive three-year terms unless he has ceased to be a trustee for at least one year Vacancies in the three City positions are to be filled only by the Mayor and City Council

Responsibilities - To serve the region by collecting, researching, displaying, interpreting and preserving art and historical artifacts, and to provide related community-wide educational opportunities

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
Michael E Blair W/M	C		6	07/27/92		3 yrs	07/31/95
Nancy L Williams W/F	C		1	04/25/94		Unexp	07/31/96
Mayor							
Ruth Ann Calder O/F	M		6	08/08/89	05/29/91	3 yrs	07/31/94

o

5 Appointed by City Council (C)
1 Appointed by Superintendent of School System (SB)
1 Appointed by City Manager (CM)

NEIGHBORHOOD MATCHING GRANTS FUND CITYWIDE REVIEW TEAM

(7 Members)

Membership - 3 neighborhood representatives (e g neighborhood organization, community development corporation, business association), 2 non-profit sector representatives, 1 school system employee (recommended by the Superintendent of the Charlotte-Mecklenburg School System), 1 City staff representative (recommended by the Mayor's Office) Two neighborhood and one non- profit members shall initially serve 3 year terms Other members' and subsequent terms shall be for 2 years Neighborhood and non- profit members' terms shall be non-renewable

Responsibilities - To review applications and determine awards, twice per year, for grants between $3,000 and $25,000 To make site visits to become familiar with applicants and their proposals To act as an advisory group on issues affecting the Neighborhood Matching Grants Fund

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
Del Borgsdorf W/M			7	05/07/93		2 yrs	04/12/95
Robert K Johnson B/M		NPO	2	04/12/93		2 yrs	04/15/95
Joel Segal W/M		NPO	2	04/12/93		3 yrs	04/15/96
William H Sturges W/M		NOL	1	04/12/93		3 yrs	04/15/96
Eleanor J Washington B/F		NOL	2	04/12/93		3 yrs	04/15/96
Troy Watson B/M		NOL	5	04/12/93		2 yrs	04/15/95

O

1 Appointed by Mayor (M)
3 Appointed by City Council (C)
3 Appointed by City Manager (CM)

PARADE PERMIT COMMITTEE
(7 Members)

Membership - One from each of the Police, Operations, and Transportation Departments, remainder from the community Chairman and Vice-Chairman are designated by the City Manager Terms are for three years, with no member serving more than two consecutive terms There is no age or residency requirement No particular experience or knowledge in a certain field is required, but it is desirable to have neighborhood and business representation so that interests are balanced

Responsibilities - Approval of applications submitted for parade permits Members review all applications to ensure the safety of participants, other pedestrians, and vehicular traffic, and the safe movement of emergency vehicles in the area during the time of a parade

Member Name * Chairman	Appt. By	Legend	Dist	Appt. Date	Reappt Date	Term	Expir Date
City							
Norris Anderson B/M	CM		4	08/12/93		3 yrs	03/01/96
Kay Colpitts W/F *	CM		Y	06/15/92		Unexp	03/31/95
Petrea Gearhart W/F	CM		2	04/30/90	01/06/92	3 yrs	03/01/95
Pete Heyd W/M	M		1	08/23/93		3 yrs	03/31/96
Davis H Liles W/M	C		1	01/27/92		3 yrs	03/01/95
Louise J Sellers B/F	C		2	11/23/92	01/11/93	3 yrs	03/01/96
Rita A Vinson B/F	C		7	01/27/92		3 yrs	03/01/95

O

3 Appointed by Mayor (Chair)
6 Appointed by City Council

PAROLE ACCOUNTABILITY COMMITTEE
(9 Members)

Membership - Initial terms will be staggered to insure some experienced members will always be on board and subsequent terms will be for three years Two members will serve three years, two for two years and two for one year Up to three members may be victims of crime.

Responsibilities - To work to oppose the parole of offenders in violent crimes, cases where the offender committed the crime while on parole, and cases where the offender has an extensive criminal record. The Committee will work closely with the Parole Board in tracking parole dates, stating opposition by letter and/or visits, interacting with victims and their families when requested, and keeping citizens informed as to activities of the committee

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
Stephen J Allan W/M	C		7	05/23/94		1 yr	06/01/95
Michele D Allgood B/F	C		5	05/23/94		2 yrs	06/01/96
Hilda Griffin W/F	C		O	05/23/94		3 yrs	06/01/97
Tobin A Henry W/M	C		Y	05/23/94		2 yrs	06/01/96
Ellison Laney B/M	M		3	06/22/94		2 yrs	06/01/96
Marsha Pruitt W/F *	M		5	06/23/94		3 yrs	06/01/97
Keith S Shannon W/M	C		7	05/23/94		1 yr	06/01/95
D R Stone W/M	C		Y	05/23/94		3 yrs	06/01/97
Jewett Walker B/M	M		1	06/22/94		1 yr	06/01/95

O

2 Appointed by Mayor (M)
5 Appointed by City Council (C)
7 Appointed by County (Y)

PLANNING COMMISSION
(14 Members)

Membership - Appointments are made for three-year terms Members must be residents of the County An individual shall not serve more than two consecutive full terms. Ex-officio members may be appointed by the Governing Bodies upon recommendation of positions by the Planning Commission and approval by the two bodies Their term expiration will be established as a condition of appointment

Responsibilities - To make studies of resources, possibilities and needs of the City and County, particularly with respect to conditions which may be injurious to the public welfare and make plans for the development of Mecklenburg County, including the City of Charlotte but excluding all other incorporated towns in the County To consider the desirability, from time to time, of the extension of the limits of Charlotte and when found desirable, to prepare and present to City Council a program of extension Subdivision developments are subject to the jurisdiction of the Commission The Commission receives and hears all petitions for zoning changes The Commission operates under an Interlocal Cooperation Agreement, approved by the Charlotte City Council (October 27, 1986) and the Mecklenburg County of Board of Commissioners.

Legend:
PC Planning Committee
ZC Zoning Committee

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
Mahlon H Adams W/F	C	ZC	6	04/27/92		3 yrs	06/30/95
Gloria G Fenning W/F	C	PC	7	05/29/90	04/11/94	3 yrs	06/30/97
Isaac Heard, Jr B/M	C	ZC	7	01/27/92	04/13/92	3 yrs	06/30/95
Vincent James B/M	M	PC	1	08/16/90	06/09/93	3 yrs	06/30/96
Jerry W McMurray, Sr W/M	C	ZC	1	04/12/93		3 yrs	06/30/96
Thomas R O Brien W/M *	C	PC	6	06/25/90	04/13/92	3 yrs	06/30/95
Don V Whelchel /M	M	PC		06/24/91		3 yrs	06/30/94
County							
Vicky R Baucom W/F	Y	ZC	7	12/18/89	06/15/92	3 yrs	06/30/95
Michael J Bruno W/M	Y	PC	4	06/21/93		3 yrs	06/30/96
John P Byrne W/M	Y	ZC	Y	06/17/91		3 yrs	06/30/94
Patricia A Dayton W/F	Y	PC	Y	06/21/93		Unexp	06/30/94
Leroy Hill, Jr B/M	Y	PC	Y	06/21/93		3 yrs	06/30/96
John N Jones W/M	Y	ZC	Y	06/15/92		Unexp	06/30/94
Rowe R Motley B/M	Y	ZC	2	12/19/90	06/15/92	3 yrs	06/30/95

N/O

4 Appointed by Mayor (M)
8 Appointed by City Council (C)
13 Appointed by Sister Cities Board of Directors (S)

SISTER CITIES COMMITTEE
(25 Members)

Membership - Members are appointed for two-year terms The Mayor appoints the chairperson as one of his four appointments No members may serve more than two consecutive full terms

Responsibilities - To provide a program of planned and continuous contact between Charlotte and other designated cities, and their citizens, to bring together both municipal and voluntary community resources to strengthen international understanding by taking an active role in world affairs

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
Robbie C Bateman B/F	C		2	04/25/94		2 yrs	04/05/96
Larry B Coffey W/M	M		5	11/01/93	04/05/94	2 yrs	04/05/96
Patricia T Craig W/F	C		6	01/10/94	04/05/94	2 yrs	04/05/96
George H Dorsey W/M	C		1	04/27/92	04/11/94	2 yrs	04/05/96
Holly Fugate W/F	C		6	04/25/94		2 yrs	04/05/96
Ann A Hammond W/F	C		5	04/25/94		2 yrs	04/05/96
Linda L Hammond W/F	C		7	10/11/93	04/11/94	2 yrs	04/05/96
Suzanne L Harter W/F	C		6	04/27/92	04/11/94	2 yrs	04/05/96
James R Kasputis O/M	M		O	09/05/90	04/04/94	2 yrs	04/05/96
Camille M Primm W/F *	M			03/30/92		Unexp	04/05/94
Heidi Campbell Robinson /F	M		7	02/21/90	03/03/92	2 yrs	04/05/94
Raymond Worsley B/M	C		2	04/25/94		2 yrs	04/05/96
Sister Cities							
Fred Allen W/M	S		6	07/29/91	04/01/92	2 yrs	04/05/94
Lorne Boatright W/F	S		6	07/29/91	04/01/92	2 yrs	04/05/94
Neil Burkhead W/M	S		1	07/29/91	04/01/92	2 yrs	04/05/94
Jeannine Clark W/F	S		2	04/01/92		2 yrs	04/05/94
Michael Gallis O/M	S		1	04/01/92		2 yrs	04/05/94
Tom Gauch W/M	S		O	07/29/91	04/01/92	2 yrs	04/05/94
Evie Chang Henderson /F	S		5	07/29/91	04/01/92	2 yrs	04/05/94
Carol Innis /F	S			12/30/93		Unexp	04/05/94
Rus Lambert /M	S			12/30/93		Unexp	04/05/94
David Sachsenmaier O/M	S			04/01/92		2 yrs	04/05/94
Robert Schaffer /M	S			12/30/93		Unexp	04/05/94
Ingeborg Spreng W/F	S		7	04/01/92		2 yrs	04/05/94
Cindy Stringham-Smith /F	S			12/30/93		Unexp	04/05/94

O

2 Appointed by Mayor (M)
4 Appointed by City Council (C)
6 Appointed by County Commission (Y)
14 Appointed by Spirit Square (SS)

SPIRIT SQUARE BOARD OF DIRECTORS
(26 Members)

Membership - Appointed for three-year terms Although drawn from many diverse backgrounds, they share an interest in the development of arts opportunities for the public No director shall serve for more than two full consecutive three-year terms Spirit Square does not have a residency requirement and would welcome Board members from surrounding towns and the region, provided they are able to attend monthly Board meetings in Charlotte

Responsibilities - As a non-profit organization, the Board of Directors, by law, is charged with the management of its affairs Specifically, the Board sets policy, approves the annual budget, hires the director, raises supplementary funds when necessary, and engages in specific administrative functions through appropriate committees The by-laws require quarterly meetings but more frequent meetings are called

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
Selma E Fox B/F	M		5	06/28/94		3 yrs	06/30/97
Duncan C Gray B/M	C		5	07/22/91	04/11/94	3 yrs	06/30/97
N Douglas Hoy, Jr W/M	C		6	01/14/91	03/22/93	3 yrs	06/30/96
Lenoir C Kessler, Jr W/M	M		6	07/10/90	06/01/93	3 yrs	06/30/96
T Hilliard Staton W/M	C		6	04/27/92		3 yrs	06/30/95
Charlie Williams B/M	C		2	04/12/93		Unexp	06/30/95
County							
Harriet H Cuthbertson W/F	Y		2	04/15/91	06/17/91	3 yrs	06/30/94
Herman A Godwin, Jr W/M	Y		6	06/15/92		3 yrs	06/30/95
Brenda B Jones B/F	Y		6	06/17/91		3 yrs	06/30/94
William E Mitchell W/M	Y		7	03/16/92		Unexp	06/30/94
Raymond E Owens, Jr W/M	Y		6	06/15/92		3 yrs	06/30/95
Guy S Wilson W/M			5	06/20/90	06/21/93	3 yrs	06/30/96

O

2 Appointed by City Council (C)
1 Appointed by Mayor (M)
3 Appointed by County Commissioners (CC)
1 Appointed by a Northern Town
1 Appointed by a Southern Town
1 Appointed by the Committee

CHARLOTTE- MECKLENBURG STORM WATER ADVISORY COMMITTEE
(9 Members)

Membership - Initial terms will be staggered one, two and three years, all future terms will be for three years This committee was originally established by resolution on October 12, 1992

Responsibilities - To review and recommend to City Council storm water management policies, policy changes, long range plans and their budgetary and rate impacts, to review and comment to City Council on the annual capital improvement program and operating budget as well as proposed mid-year changes to the program, to hear appeals and reach decisions on service charges, credits and adjustments, to hear appeals and make recommendations to City Council on applications, modification and enforcement of storm water policies, to respond to City Council and staff requests for advice on matters related to storm water services, to present the City Council with an annual report of key actions and issues

Legend·
I - Institution/School/College/Hospital/Church
IMCP - Industrial Manufacturing/Commercial Property
EO - Environmental Organizations
FI - Financial/Accounting/Legal Services
LD - Land Development
CON - Construction Contractor
NR - Neighborhood Resident

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
Margaret B Markey, W/F	C	EO	6	02/28/94		2 yrs	04/01/96
Henry N Pharr, II, W/M	M	FI	5	01/24/94		3 yrs	04/01/97
Richard W Swain, W/M	C	I	5	02/28/94		1 yr	04/01/95

O

1 Appointed by Mayor (M)
2 Appointed by City Council (C)
2 Appointed by City Manager (CM)

TAXICAB REVIEW BOARD
(5 Members)

Membership - Appointments are made for three-year terms, and no member may serve more than two consecutive terms Of the City Council's appointments, one is to be an Operating Permit Holder, or his designee The Mayor's appointment is to be an Individual Owner-Driver The City Manager is to designate one of the members as Chairman

Responsibilities - To hear appeals from denials, revocations or suspensions of Operating Permits or Driver's Permits and any other determinations or prohibitions imposed by the Inspector or the Airport Manager

To promulgate rules and regulations to affect its exercise of authority, keeping such rules and regulations on file with the City Clerk, and any other responsibilities assigned by the City Council or the City Manager

Legend:
CD Cab Driver
P Police
OP Operting Permit Holder

Member Name * Chairman	Appt. By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City							
*Joe Kelly W/M	CM		Y	06/28/94 ~~03/19/90~~		3 yrs	09/01/97 ~~09/01/93~~
~~Tom Barker W/M~~	CM		Y	12/31/93		3 yrs	09/01/96
Deacon Jones B/M	M		1	09/12/90		3 yrs	09/01/93
Rudolph Kirpatrick B/M	C	CD	4	07/22/91	06/27/94	3 yrs	09/01/97
Gregory S Ritch W/M	C	OP	1	08/22/88	06/24/91	3 yrs	09/01/94
Robert Seals W/M							

* Brenda,
I received a copy of the letter Wendell sent to Mr Kelly on 7/11 I've sent out the new sheet to everyone.
Also, I've printed a new summary sheet.

N/O

2 Appointed by Mayor (M)
5 Appointed by City Council (C)

TRANSIT ADVISORY COMMITTEE
(7 Members)

Membership - Council voted on September 10, 1990 to establish this committee The first members were appointed on January 14, 1991, with staggered terms to begin on January 31, 1991 Future appointments will be made for three year terms Council's appointments are (1) one major suburban employer served by Charlotte Transit, (2) one neighborhood organization leader, (3) one local service passenger, (4) one express service passenger, and (5) a secondary school student who uses Charlotte Transit The Mayor's appointments are (2) one uptown employer served by Charlotte Transit, and (2) one disabled citizen who uses Charlotte Transit A non-resident of Charlotte-Mecklenburg may serve as long as they meet the above criteria, there is no age requirement

Responsibilities - This committee will serve as a forum for citizen suggestions and complaints concerning fares, routes, and schedules. It will serve as an advocacy group for public transportation services and review staff recommendations on service provision and transit policies The committee will review and make recommendations on minimum performance standards for the system The committee will explore emerging issues in public transit and work with staff on solutions

Legend:
SE Suburban Employer served by Charlotte Transit
NOL Neighborhood Organization Leader
LSP Local Service Passenger
ESP Express Service Passenger
SSS Secondary School Student who uses Charlotte Transit
UE Uptown Employer served by Charlotte Transit
DC Disabled Citizen who uses Charlotte Transit

Member Name	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
* Chairman							
City							
Wade H Alley, Jr W/M *	C	LSP	6	01/27/92		3 yrs	01/31/95
Samuel J Burrow, III W/M	C	SE	7	04/12/93	12/13/93	3 yrs	01/31/97
Warren Linde, Jr /M	C	ESP	6	01/14/91	01/11/93	3 yrs	01/31/96
William G Martin, Jr W/M	C		6	11/23/92	01/31/93	3 yrs	01/31/96
Pat Robbins W/F	M	DC	4	12/01/93		Unexp	01/31/95
Walter Stone W/M	M	UE		08/10/93	01/20/94	3 yrs	01/31/97
Ervin E Woods B/M	C	NOL	2	01/27/92	12/13/93	3 yrs	01/31/97

O

3 Appointed by Mayor (M)
7 Appointed by City Council (C)
2 Ex-Officio (EX)

TREE ADVISORY COMMISSION
(12 Members)

Membership - Appointments are for three-year terms with service limited to two consecutive full terms A majority of the membership should be residents of the City of Charlotte Ten members are appointed by elected officials, the remaining two should be representatives of the Parks & Recreation Department, who serve ex-officio, attending meetings when so requested by the secretary of the Commission

Responsibilities - Make recommendations from time to time to the City Manager or his authorized representative relative to trees and shrubbery in the City

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt. Date	Term	Expir Date
City							
Roger S Braswell W/M	C		Y	04/25/94		Unexp	12/13/96
James A Gamble W/M	M		6	12/08/92	01/21/94	3 yrs	12/13/96
Bernard Johnson B/M	M		4	02/28/94		Unexp	12/13/95
Vicki J Ray W/F	C		4	04/25/94		Unexp	12/13/96
Jerry Z Regenbogen W/F	C		1	07/23/90	11/09/92	3 yrs	12/13/95
Patricia Rodgers W/F	C		7	01/09/89	09/23/91	3 yrs	12/13/94
Barbara A Webster W/F	C		1	08/23/93		Unexp	12/31/95
Thomas C West /M	M		7	02/19/90	12/08/92	3 yrs	12/13/95
Kipling S Wilson W/M	C		7	01/27/92		2 yrs	12/13/94
Carrie C Winter W/F	C		7	10/11/93		3 yrs	12/13/96

N/O

7 Appointed by Mayor (M)
12 Appointed by City Council (C)
5 Ex-Officio (EX)

UPTOWN DEVELOPMENT CORPORATION - BOARD OF DIRECTORS

(24 Members)

Membership - Appointments are made in four categories Class A - Business (10), Class B - Non-Profit Organizations (2), Class C - Residents (2); Class D - City Council/County Commission (2) Terms are for three years with appointees in Classes A, B, and C limited to no more than two consecutive terms Class D directors are appointed for one-year terms

The Chairman is appointed by the Mayor from among the entire membership and serves on a one-year basis, but may be reappointed

Responsibilities - Organized as a non-profit corporation to

1 Engage in any or all downtown revitalization projects as defined by North Carolina General Statute 160A-536, as amended, in a Municipal Service District created by act of the Council of the City of Charlotte pursuant to the provisions of North Carolina General Statutes 160A-537, et seq

2. To contract with the City of Charlotte to conduct the following

(a) Economic and land use planning of the Municipal Service District and designated sub-areas within the District.
(b) Develop and issue publications and information on the District of value to property owners, residents, developers, and investors
(c) Stimulate private investment within the District for commercial, residential, and other development.
(d) Coordinate private and public sector actions relevant to the District, and
(e) Produce and implement promotional and developmental activities within the District

Member Name * Chairman	Appt By	Legend	Dist	Appt. Date	Reappt Date	Term	Expir. Date
Business							
Hugh Durden /M	M			10/15/90	09/25/91	3 yrs	08/31/94
Mac Everett W/M	M			01/28/92		Unexp	08/31/94
Tolly A Kennon, Jr B/M	C		2	09/24/90	06/27/94	3 yrs	08/31/97
Bill McGee W/M	M			09/25/91		3 yrs	08/31/94
James B Ray, Jr W/M	C		Y	10/14/91		3 yrs	08/31/94
John E Schneider W/M	C		6	04/08/91	06/28/93	3 yrs	08/31/96
William E Simms B/M	C		6	07/26/93		3 yrs	08/31/96
Fred E West, Jr W/M	C		6	07/26/93		3 yrs	08/31/96
Nancy B Wiggins W/F	M		7	12/19/90	09/16/91	3 yrs	08/31/94
Vivian L Williams B/F	C		2	10/14/91		3 yrs	08/31/94
City							
John Boatwright W/M *	M		6	09/12/88	02/17/94	3 yrs	08/31/96

UPTOWN DEVELOPMENT CORPORATION - BOARD OF DIRECTORS

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City Council/County Commission							
Ann Schrader W/F	M		6	12/16/92	01/25/94	1 yr	12/31/94
Councilmember							
Lynn Wheeler W/F	C		6	02/14/94		1 yr	12/31/95
Non-Profit Organizations							
George E Battle, Jr B/M	C	NPO	1	07/26/93		3 yrs	08/31/96
William P Wood W/M	C		6	09/13/88	06/24/91	3 yrs	08/31/94
Residents							
David Badger W/M	M		2	09/25/91		3 yrs	08/31/94
Cullie M Tarleton W/M	C		2	05/23/88	06/28/93	3 yrs	08/31/96

N/O

Appointed by City and County
Governing Bodies

VETERANS SERVICE COMMITTEE
(3 Members)

Membership - Members are appointed with no terms of office specified

Responsibilities - Established in 1949 to assist veterans through a Veterans Service Office

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
City/County							
Charles M Harris, Sr W/M			6	06/27/81			
Robert B Long W/M			O	10/04/76			
J B Whittington W/M *			6	06/27/49			

N/O

5 Recommended by City Council for Approval (C)
by County Commission
15 Appointed by County Commission (Y)

WASTE MANAGEMENT ADVISORY COMMITTEE
(20 Members)

Membership - The City Council is to recommend five (5) members for approval by the County Commission Represented are to be the following groups (1) Medical-Scientific, (2) Legal, (3) Planning Organization, (4) Chamber of Commerce, (5) Charlotte Clean City Committee Terms are for three years and appointees must be residents of Mecklenburg County

Responsibilities - Evaluate all decisions to construct additional waste-to-energy facilities in the future and consult and advise the City and County governing bodies on the merits and cost efficiencies of such decisions prior to the time they are made

Legend:
MS Medical-Scientific
L Legal
PO Planning Organization
CC Chamber of Commerce
CCC Clean City Committee

Member Name * Chairman	Appt. By	Legend	Dist.	Appt. Date	Reappt. Date	Term	Expir Date
City							
Tom Griffin W/M	C	L	6	09/21/92		3 yrs	09/30/95
Isaac Heard, Jr B/M	C	PO	7	12/07/92		3 yrs	09/30/95
Pamela F Sharpe W/F	C	CCC	7	10/11/93		Unexp	09/30/95
Gregory Simmons W/M	C	CC	7	10/02/89	08/13/92	3 yrs	09/30/95
Robert Smith /M	C	MS	3	02/20/89	09/21/92	3 yrs	09/30/95
County							
William F Blankenship O/M	Y			09/21/92		3 yrs	09/30/95
Leamon B Brice O/M	Y			09/21/92		3 yrs	09/30/95
J Carson Cato W/M	Y		6	09/19/90		Unexp	09/30/91
James W Gilpin W/M	Y		Y	11/16/92		Unexp	09/30/95
E Kenneth Hoffman W/M	Y		Y	09/16/91		3 yrs	09/30/94
Mark E Hollis W/M	Y		4	09/21/92		2 yrs	09/30/94
Maurice Jones B/M	Y		3	09/21/92		3 yrs	09/30/95
Linda Kissinger W/F	Y		7	09/21/87	09/21/92	3 yrs	09/30/95
David W Martin W/M	Y		Y	12/19/86	09/24/91	3 yrs	09/30/94
Trille C Mendenhall W/F	Y		2	01/04/94		3 yrs	09/30/96
H Lynn Phillips W/M	Y		Y	05/20/91	09/21/92	Unexp	09/30/95
Hugh K Reid W/M	Y		5	09/19/90	09/21/92	3 yrs	09/30/95
Kimberlee Scott W/F	Y		Y	02/18/91	09/21/92	3 yrs	09/30/95
Nancy B Wiggins W/F	Y		Y	12/19/90	09/16/91	3 yrs	09/30/94
Charles A Willis W/M *	Y		6	11/16/87	09/24/91	3 yrs	09/30/94

N/O

1 Appointed by Mayor (M)
2 Appointed by City Council (C)
3 Appointed by County Commission (Y)
2 Appointed by Chairman Board of Education (BC)
2 Appointed by Chairman Chamber of Commerce (CC)
2 Members of Youth Involvement Council (YI)

YOUTH INVOLVEMENT COUNCIL ADVISORY BOARD

(12 Members)

Membership - Appointments are made for two-year terms

Responsibilities - To provide counsel, support and assistance to the Charlotte-Mecklenburg Youth Involvement Council, as requested, in achieving that organization's goals and objectives

Member Name * Chairman	Appt By	Legend	Dist.	Appt Date	Reappt Date	Term	Expir Date
Chamber of Commerce							
Omega Rushing Autrey B/F	CC						
City							
Deborah Griffin B/F	C		3	08/23/93		2 yrs	08/15/95
Edward M. Spooner W/M	M		Y	09/21/92		2 yrs	08/15/94
Michael T Whitehead W/M	C		1	07/26/93		2 yrs	08/15/95
County							
John H Eaves B/M	Y		Y	11/16/92		2 yrs	06/17/94
Pam Padgett O/F	Y		6	11/16/92		2 yrs	06/17/94
Sharon Stoneburner W/F	Y		5	11/16/92		2 yrs	06/17/94
Others							
Johnny Harris W/M							

O

3 Appointed by Mayor (M)
5 Appointed by City Council (C)

ZONING BOARD OF ADJUSTMENT

(5 Regular Members, 3 Alternates)

Membership - Members are appointed for a term of three years, and until their respective successors have been appointed and qualified No member shall serve more than two full consecutive terms Alternate members serve on the Board in the absence of any regular members and are appointed in the same manner and for the same term as regular members Members are not required to live inside the City limits of Charlotte or to live inside Mecklenburg County No knowledge or experience in a certain field is necessary for membership

Responsibilities - Established under Section 1400 et seq of the City Code to hear appeals where it is alleged there is error in any order, requirement, decision, or determination made by the Director of the Charlotte-Mecklenburg Building Standards Department It hears and decides appeals for variances from the requirements of the ordinance when strict application of its provisions would result in practical difficulties or unnecessary hardship

Member Name * Chairman	Appt By	Legend	Dist	Appt Date	Reappt Date	Term	Expir Date
Alternates							
James J Ewers W/M	C		1	01/28/91	12/13/93	3 yrs	01/30/97
G Patrick Hunter, III W/M	C		6	01/10/94		3 yrs	01/30/97
Gordon T Mitchell W/M	M		7	08/20/91	12/17/93	3 yrs	01/30/97
City							
James H Carter W/M	C		7	10/08/90	01/11/93	3 yrs	01/30/96
Bennie Hutchins B/M	M		7	03/04/92	12/17/93	3 yrs	01/30/97
Cyrus M Johnson, Jr W/M	C		1	04/23/90	01/11/93	3 yrs	01/30/96
W Edwin McMahan W/M *	C		6	05/23/88	01/13/92	3 yrs	01/30/95
Barbara Watson W/F	M			02/10/89	01/28/92	3 yrs	01/30/95

BOARDS/COMMITTEES/COMMISSIONS

* * * * * * * *

CITY OF CHARLOTTE
NORTH CAROLINA

Duties and Criteria for Membership
By Whom Appointed
Terms of Office

The City requires appointees attend 75% of all meetings, regular and special during any one-year period, in order to maintain membership

Prepared by City Clerk's Office
600 E Fourth St
Charlotte, NC 28202
(704) 336-2247

July 1, 1994

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ADVISORY ENERGY COMMISSION

Total Membership 9 — 1 Appointed by Mayor, 3 by Council, 4 by County, 1 by Board of Education

Term 2 years — Annual Expiration Date 12/31

Serves as a designated body to study community energy problems to develop and encourage the implementation of an annual community Energy Management Plan for Charlotte/Mecklenburg to be approved by the City Council and County Commission Appointed from designated sectors of the community - Consumer Advocate, Energy Services, Business, Engineering/Technical Profession and United Community Services

AIRPORT ADVISORY COMMITTEE

Total Membership 9 — 3 Appointed by Mayor, 6 by Council

Term 3 years — Annual Expiration Date 7/31

Reviews and studies all aspects of airport transportation needs of metropolitan Charlotte, recommending appropriate action to City Council on airport policy matters Majority of members must be residents and electors of the City, at least two should be residents of the westside community, and two should be familiar with aviation matters by vocation or avocation

AREA FUND BOARD OF DIRECTORS

Total Membership 15-21 — 3 Appointed by Council, 3 by County, 1 by Board of Education, 7 from private groups & interest, 7 from low-income population

Term Council Term — Annual Expiration Date Council Term

Created as an anti-poverty agency and operates under the regulations of the Community Services Administration

AUDITORIUM-COLISEUM-CONVENTION CENTER AUTHORITY

Total Membership 7 — 2 Appointed by Mayor, 5 by Council

Term 3 years — Annual Expiration Date 4/25

Has complete authority for the management and operation of the Auditorium, Coliseum and Convention Center properties, making reasonable rules and regulations, establishing and collecting rents and fees for the use of the facilities Members should have a business background, be of legal voting age and reside in Mecklenburg County

BOXING COMMISSION

Total Membership 3 — 1 Appointed by Mayor, 2 by Council

Term 3 years — Annual Expiration Date 7/31

Empowered to adopt such rules and regulations as may be necessary to ensure professional boxing events are conducted in a safe and proper manner, approves and establishes fees for all professional boxing events held within the City

CERTIFIED DEVELOPMENT CORPORATION

Total Membership 27 — 6 Appointed by Mayor, 12 by Council, 9 by County
Term 3 years — Annual Expiration Date 4/30

Stimulates growth and expansion of small businesses in the community by assisting such businesses to obtain long-term financing for capital improvements and fixed assets Members must be residents of the City or County, of legal voting age, be of good character and reputation, have never been convicted of a criminal offense other than a minor motor violation, and not under indictment, on parole or probation Appointments are made in four categories local government, private lending institutions, community organizations and business organizations

CITIZENS OVERSIGHT COMMITTEE FOR CABLE TELEVISION

Total Membership 11 — 4 Appointed by Mayor, 7 by Council
Term 2 years — Annual Expiration Date 3/31

Reviews the needs of public access users, studies the need to use a portion of the cable franchise fee for public, education, and government access, promotes public access, advises the franchisee(s) on service to subscribers, monitors consumer service standards, oversees cable television services, holds public hearings as needed

CIVIL SERVICE BOARD

Total Membership 5 — 2 Appointed by Mayor, 3 by Council
Term 3 years — Annual Expiration Date 5/15

Reviews and approves applications for positions in the Police and Fire Departments, reviews and approves promotions in both departments, maintains a register of officers graduating from the academy, holds hearings for employees of both departments who are charged with violations by the chiefs Members must be electors of the City of Charlotte

CLEAN CITY COMMITTEE

Total Membership 20 — 7 Appointed by Mayor, 13 by Council
Term 3 years — Annual Expiration Date 6/30

Litter control ordinances and education, solid waste management recommendations, recycling projects, and prison alternatives through community service work programs Appointees may reside anywhere in Mecklenburg County

CMUD ADVISORY COMMITTEE

Total Membership 7 — 1 Appointed by Mayor, 3 by Council, 3 by County
Term 3 years — Annual Expiration Date 6/30

Review and make recommendations on the following all capital improvement programs for water and sewer facilities and changes to such programs, proposed changes in the method for determining water and sewer charges, proposed changes in policy for extending water and sewer services, requests for one or more specific extensions of the water and sewer system which have not been approved within a reasonable time by the Director of the CMUD, proposed changes in the standard specifications for the installation for water and sewer facilities which have not been approved by the Director of CMUD , and matters related to water and sewer service as may be requested by CMUD Director, the City Council or the County Commission No change will be adopted in the policies for extending water and sewer service nor in the method for determining water and sewer charges until a public hearing of the City Council and the Committee on such change has been held and the Committee has been allowed at least thirty (30) days to develop and present its recommendations

COMMUNITY HOUSING DEVELOPMENT CORPORATION - BOARD OF TRUSTEES

Total Membership 7 — 1 Appointed by Council, 4 by County, 2 serve by virtue of position
Term 3 years — Annual Expiration Date 5/31

Manages affairs of the corporation, a non-profit development foundation, created for the purpose of establishing permanent, affordable housing options for the chronically mentally ill Council appointees must have knowledge or experience in real estate law

COMMUNITY RELATIONS COMMITTEE

Total Membership 142 — Appointed jointly by Mayor & Chairman of County Commissioners
Term 3 years — Annual Expiration Date 7/1

Studies problems in the areas of human and community relations, making results available to the public, promotes the quality of opportunity for all citizens Appoints executive director and maintains office with other necessary employees Accepts public grants or private gifts, bequests, or other payments Cooperates or contracts with individuals and state, local and federal agencies, both private and public

COMMUNITY RESOURCES

Total Membership 22 — 1 Appointed by Mayor, 2 by Council, 3 by County, 16 by United Way
Term 3 years — Annual Expiration Date 12/31

Oversees the work of the Information and Referral Service, Case Advocacy Program, Voluntary Action Center, Retired Senior Volunteer Program, Volunteer Leadership Development Program, Partners in Caring

COMPETITION ADVISORY COMMITTEE

Total Membership 7 — 2 Appointed by Mayor, 5 by Council
Term 2 years — Annual Expiration Date 3/1

Monitor the progress of the City in implementing services contracting and asset management, recommend services and assets to be considered for competition and privatization, and to advise on ways to improve current contracted services with service delivery problems, to assist and advise the City on issues in implementing the goals and processes adopted by Council for services contracting and asset management This may include review of requests for proposal, cost comparison methodologies, bid processes, etc , to serve as an advisor to both the Council and the City Manager on matters regarding privatization and competition in general, to review the existing legal system for contracting and may develop and recommend local legislation to modify such systems, to be a resource regarding concerns about fairness of any bidding processes As a result, the committee may be asked to review bid proceedings and hear grievances from parties involved

CONVENTION AND VISITORS BUREAU - BOARD OF DIRECTORS

Total Membership 2 — 2 Appointed by Council
Term 3 years — Annual Expiration Date 9/15

Two citizens will be appointed to the Convention and Visitors Bureau Board of Directors to provide citizen input as the Bureau continues to work to develop community awareness, involvement and pride in Charlotte as a convention and travel destination

DOMESTIC VIOLENCE ADVISORY BOARD

Total Membership 10 — 5 Appointed by Council, 5 by County
Term 3 years — Annual Expiration Date 9/21

Periodic (at least annually) review and evaluation of all Charlotte and Mecklenburg domestic violence programs and services, make recommendations to the Board of County Commissioners and City Council Interim reports may be presented as deemed appropriate by a majority of the members of the DVAB or as requested by City Council or County Commissioners

FIREMAN'S RELIEF BOARD OF DIRECTORS

Total Membership 5 — 1 Appointed by Mayor, 1 by Council, 2 by Fire Dept , 1 by State Insurance Commissioner
Term 2 years — Annual Expiration Date 1/18

Under provisions of State statutes, fire insurance companies in qualifying municipalities are taxed annually a percentage of premiums received for all fire and lightning policies written on property located within their respective city limits A portion of such tax is returned to the municipality by the Insurance Commissioner to be used to safeguard firemen in active service from financial loss occasioned by sickness or injury contracted in the line of duty, and to provide reasonable support for dependents of firemen whose lives are lost as a result of fire services This Board administers those funds

HISTORIC DISTRICT COMMISSION

Total Membership 9 — 3 Appointed by Mayor, 6 by Council
Term 3 years — Annual Expiration Date 6/30

Ensures the preservation and conservation of historical areas, structures, sites and objects that are significant elements of the cultural, social, economic, political, or architectural history of Charlotte, for the education, pleasure and enhancement of the residents of the City Included in the membership is a representative of the Planning Commission and a residential property owner from each historic district The Dilworth Historic District is also represented by a business operator (a mayoral appointment) The Board of Directors of the respective districts may recommend a nominee for their position but such recommendation is not binding on the Council Business operators in Dilworth may submit no more than three names for consideration, but these also are not binding by the Mayor

All members must reside within the corporate limits of the City of Charlotte and a majority of members must demonstrate special interest, experience, or education in history or architecture, both criteria required by State statue

HISTORIC LANDMARKS COMMISSION

Total Membership 12 — 2 Appointed by Mayor, 4 by Council, 6 by County
Term 3 years — Annual Expiration Date 7/16

Ensures preservation of property that embodies elements of the cultural, social, economic, political or architectural history of Charlotte-Mecklenburg for the education, pleasure and enhancement of the residents of the City and County A majority of the members must have demonstrated special interest, experience, or education in history or architecture President of Mecklenburg Historical Association is an ex-officio member

HOUSING APPEALS BOARD

Total Membership 5 — 2 Appointed by Mayor, 3 by Council
Term 3 years — Annual Expiration Date 12/31

Hears appeals from decisions or orders of the Director of the Community Development Department as provided by the City Code One member shall be a tenant from a City Within a City Neighborhood, One shall be a homeowner from A City Within a City Neighborhood, One shall represent the Housing Industry, and Two shall be at large members The Mayor shall appoint the City Within a City homeowner, and one at large member Council shall appoint the City Within a City tenant, the Housing industry representative and one at large member Initial terms will be staggered and subsequent terms will be for three years

HOUSING AUTHORITY

Total Membership 7 — 2 Appointed by Mayor, 5 by Council
Term 3 years — Annual Expiration Date 12/17

Builds, maintains and operates safe and sanitary low-rental housing for persons of low income

MINT MUSEUM BOARD OF DIRECTORS

Total Membership 43 — 1 Appointed by Mayor, 2 by Council, 40 by Mint Museum
Term 3 years — Annual Expiration Date 7/31

Serve the region by collecting, researching, displaying, interpreting and preserving art and historical artifacts, and to provide related community-wide educational opportunities

NEIGHBORHOOD MATCHING GRANTS FUND REVIEW TEAM

Total Membership 7 — 5 Appointed by Council, 1 by City Manager, 1 by Superintendent of School System
Term 2 years — Annual Expiration Date 4/15

To review applications and determine awards (twice per year) for grants between $3,000 and $25,000, make site visits and become familiar with applicants and their proposals, act as an advisory on issues affecting the Neighborhood Matching Grants Fund

PARADE PERMIT COMMITTEE

Total Membership 7 — 1 Appointed by Mayor, 3 by Council, 3 by City Manager
Term 3 years — Annual Expiration Date 3/1

Approval of applications submitted for parade permits Members review all applications to ensure the safety of participants, other pedestrians, and vehicular traffic, and the safe movement of emergency vehicles in the area during the time of a parade

PAROLE ACCOUNTABILITY COMMITTEE

Total Membership 9 — 3 Appointed by Mayor, 6 by Council
Term 3 years — Annual Expiration Date 6/1

To work to oppose the parole of offenders in violent crimes, cases where the offender committed the crime while on parole, and cases where the offender has an extensive criminal record The Committee will work closely with the Parole Board in tracking parole dates, stating opposition by letter and/or visits, interacting with victims and their families when requested, and keeping citizens informed as to activities of the committee

PLANNING COMMISSION

Total Membership 14 — 2 Appointed by Mayor, 5 by Council, 7 by County
Term 3 years — Annual Expiration Date 6/30

Makes studies of resources and needs of the City, particularly with respect to conditions which may be injurious to the public welfare Makes plans for the development of Mecklenburg County, including the City of Charlotte, but excluding all other incorporated towns in the County Considers the desirability, from time to time, of the extension of limits of Charlotte, and to prepare and present a program of extension to City Council Subdivision developments are subject to the jurisdiction of the Commission The Commission receives and hears all petitions for zoning changes The Commission operates under an Interlocal Cooperation Agreement, approved by the Charlotte City Council (10/27/86) and the Mecklenburg County Board of Commissioners

SISTER CITIES COMMITTEE

Total Membership 25 — 9 Appointed by Mayor, 16 by Council, 13 by Sister Cities Board of Directors

Term 2 years — Annual Expiration Date 4/5

Provides a program of planned and continuous contact between Charlotte and other designated cities, and their citizens, to bring together both municipal and voluntary community resources to strengthen international understanding by taking an active role in world affairs

SPIRIT SQUARE BOARD OF DIRECTORS

Total Membership 26 — 2 Appointed by Mayor, 4 by Council, 6 by County, 6 by Arts & Science Council, 8 by Spirit Square

Term 3 years — Annual Expiration Date 6/30

Manages the affairs of this non-profit organization which includes setting policy, approving the annual budget, hiring the director and raising supplementary funds when necessary Although members may be drawn from diverse backgrounds, they should share an interest in the development of arts opportunities for the public

STORM WATER SERVICES ADVISORY COMMITTEE

Total Membership 9 — 1 Appointed by Mayor, 2 by Council, 3 by County Commissioners 1 by a Northern Town, 1 by a Southern Town, 1 by the Committee

Term 3 years — Annual Expiration Date 4/1

To review and recommend to Council storm water management policies, policy changes, long range plans and their budgetary and rate impacts, to review and comment to Council on the annual capital improvement program and operating budget as well as proposed mid-year changes to the program, hear appeals and reach decisions on service charges, credits and adjustments, hear appeals and make recommendations to Council on applications, modification, and enforcement to storm water policies, respond to Council and staff requests for advice on matters related to storm water services, and present Council with an annual report of key actions and issues

TAXICAB REVIEW BOARD

Total Membership 5 — 1 Appointed by Mayor, 2 by Council, 2 by City Manager

Term 3 years — Annual Expiration Date 9/1

Hears appeals from denials, revocations or suspensions of operating permits or driver's permit and any other determinations or prohibitions imposed by the Taxicab Inspector or Airport Manager Promulgates rules and regulations to affect its exercise of authority and assumes other responsibilities assigned by Council or the City Manager The Mayor's appointment is an individual owner-driver, one of the Council appointments is an operating permit-holder or his designee The City Manager designates the Chairman

TRANSIT ADVISORY COMMITTEE

Total Membership 7 — 2 Appointed by Mayor, 5 by Council
Term 3 years — Annual Expiration Date 1/31

Committee will serve as a forum for citizen suggestions and complaints concerning fares, routes, and schedules It will serve as an advocacy group for public transportation services and review staff recommendations on service provision and transit policies The committee will review and make recommendations on minimum performance standards for the system The committee will explore emerging issues in public transit and work with staff on solutions

TREE ADVISORY COMMISSION

Total Membership 12 — 3 Appointed by Mayor, 7 by Council, 2 Ex-Officio
Term 3 years — Annual Expiration Date 12/13

Makes recommendations from time to time to City Manager relative to trees and shrubbery in the City A majority of members must be residents of the City of Charlotte Two representatives of the Landscaping Division serve ex-officio

UPTOWN DEVELOPMENT CORPORATION - BOARD OF DIRECTORS

Total Membership 24 — 7 Appointed by Mayor, 12 by Council, 5 Ex-Officio
Term 3 years — Annual Expiration Date 8/31

Organized as a non-profit corporation to engage in all downtown revitalization projects in a Municipal Service District created by City Council pursuant to provisions of State statutes Members are appointed in four categories business, non-profit organizations, residents, and City Council/County Commission

VETERANS SERVICE COMMITTEE

Total Membership 3 — Appointed jointly by City & County governing bodies
Term Not Specified — Not Specified

Established in 1949 to assist veterans through a Veterans Service Office

WASTE MANAGEMENT ADVISORY COMMITTEE

Total Membership 20 — 5 Recommended by Council for County appointment
15 Appointed by County
Term 3 years — Annual Expiration Date 2/20

Evaluates all decisions to construct additional waste-to-energy facilities in the future, consult and advise City and County governing bodies on the merits and cost efficiencies of such decisions prior to the time they are made City recommendations must represent the following groups Medical-Scientific, Legal, Planning Organization, Chamber of Commerce and Clean City Committee

YOUTH INVOLVEMENT COUNCIL ADVISORY BOARD

Total Membership 12 — 1 Appointed by Mayor, 2 by Council, 3 by County, 2 by Board of Education, 2 by Chamber of Commerce, 2 by Youth Involvement Council

Term 2 years — Annual Expiration Date 8/15

Provides counsel, support and assistance to the Charlotte-Mecklenburg Youth Involvement Council, as requested, in achieving that organization's goal and objectives

ZONING BOARD OF ADJUSTMENT

Total Membership 8 — 5 Regular/3 Alternates, 3 Appointed by Mayor, 5 by Council

Term 3 years — Annual Expiration Date 1/30

Hears appeals where it is alleged there is error in any order, requirements, decision, or determination made by the Director of the Charlotte-Mecklenburg Building Standards Department It hears and decides appeals for variances from the requirements of the ordinance when strict application of its provisions would result in practical difficulties or unnecessary hardship Alternate members serve on the Board in the absence of any regular members