

CENTER JOINT UNIFIED SCHOOL DISTRICT

www.centerusd.org

Local Control Accountability Plan Goals:

1. CJUSD Students will be challenged and supported to achieve academic success in a clean, safe environment
2. CJUSD students will be College and Career ready
3. CJUSD students and families will be engaged and informed regarding the educational process and opportunities

BOARD OF TRUSTEES REGULAR MEETING

**District Board Room, Room 503
Wilson C. Riles Middle School
4747 PFE Road, Roseville, CA 95747**

Wednesday, March 16, 2016 - 6:00 p.m.

- | | <u>STATUS</u> |
|--|---------------|
| I. CALL TO ORDER & ROLL CALL - 5:30 p.m. | |
| II. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION | |
| 1. Public Employee Performance Evaluation (Certificated) Superintendent (G.C.§54957) | |
| 2. Conference with Labor Negotiator, David Grimes, Re: CSEA and CUTA (G.C. §54957.6) | |
| 3. Student Expulsions/Readmissions (G.C. §54962) | |
| III. PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION | |
| IV. CLOSED SESSION - 5:30 p.m. | |
| V. OPEN SESSION - CALL TO ORDER - 6:00 p.m. | |
| VI. FLAG SALUTE | |
| VII. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION | Info/Action |
| VIII. ADOPTION OF AGENDA | Action |
| IX. STUDENT BOARD REPRESENTATIVE REPORTS (3 minutes each) | Info |
| 1. Center High School - Paige Brannam | |
| 2. McClellan High School – Alexandra Musgrave | |
| 3. Global Youth Charter School - Angel Lopez | |

Note: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Superintendent's Office at (916) 338-6409 at least 48 hours before the scheduled Board meeting. [Government Code §54954.2] [Americans with Disabilities Act of 1990, §202.]

NOTICE: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at Center Joint Unified School District, Superintendent's Office, located at 8408 Watt Avenue, Antelope, CA. For more information please call 916-338-6409.

	X. ORGANIZATION REPORTS <i>(3 minutes each)</i>	Info
	1. CUTA - Heather Woods, President	
	2. CSEA - Marie Huggins, President	
	XI. REPORTS/PRESENTATIONS <i>(8 minutes each)</i>	Info
Curr & Instr.	1. Social Studies Report – Mr. Ridge, Mr. Chamberlain & Mrs. Woods	
	XII. COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA	Public Comments Invited
	<i>Anyone may address the Board regarding any item that is within the Board's subject matter jurisdiction. However, the Board <u>may not</u> discuss or take action on any item which is not on this agenda except as authorized by Government Code Section 54954.2. A speaker shall be limited to 3 minutes (Board Policy 9323). All public comments on items listed on this agenda will be heard at the time the Board is discussing that item.</i>	
	XIII. BOARD / SUPERINTENDENT REPORTS <i>(10 minutes)</i>	Info
	XIV. CONSENT AGENDA <i>(5 minutes)</i>	Action
	<i>NOTE: The Board will be asked to approve all of the following items by a single vote, unless any member of the Board asks that an item be removed from the consent agenda and considered and discussed separately.</i>	
Governance	1. Approve Adoption of Minutes from February 17, 2016 Regular Meeting	
↓	2. Approve Adoption of Minutes from February 17, 2016 Special Meeting	
↓	3. Approve Resolution # 10/2015-16: Resolution for Missed Meeting	
Personnel	4. Approve Certificated Personnel Transactions	
↓	5. Approve Classified Personnel Transactions	
Special Ed.	6. Ratify 2015/2016 Individual Services Agreements:	
	2015/16-233 Easter Seals	
	2015/16-234 American River Speech	
	2015/16-235-236 Bright Futures	
	2015/16-237 CCHAT	
	2015/16-238 CTEC	
	2015/16-239 Jabbergym	
Curr & Instr	7. Approve Memorandum of Understanding – Agreement #0932 between Sacramento County Office of Education and CJUSD: 2016 SCOE Let's Get Started with California's ELD Standards Workshop	
↓	8. Approve 2015-16 Consolidated Application	
Facilities & Op.	9. Approve Safe School and Emergency Preparedness Plan - Global	
↓	10. Approve Contract with ACS Controls for Energy Services Design Build Contractor for HVAC Energy Conservation Projects	
↓	11. Approve Contract with ACS Controls for Energy Services Design Build Contractor for Lighting Energy Conservation Projects	
↓	12. Approve Contract with Conti Corporation dba Conti MEP Corporation for Center High School Theater & Video Production A/V & Control Upgrade Project	
↓	13. Approve Seventh Amendment to Agreement for the Purchase and Sale of Real Property and Escrow Instructions	
↓	14. Approve Resolution #7/2015-16: Adoption of Uniform Public Construction Cost Accounting Procedures	
↓	15. Approve Resolution#8/2015-16: Adoption of Informal Bidding Procedures Pursuant to the Uniform Public Construction Cost Accounting Act	
↓	16. Approve Professional Services Agreement: Hugh R. Davison	
↓	17. Approve Decotech Systems, Inc. Response to Request for Proposal #2016-102 for Internet Router/Equipment	
↓	18. Approve Decotech Systems, Inc. Response to Request for Proposal #2016-103 for Network Equipment	
Business	19. Approve Payroll Orders: July 2015 - February 2016	
↓	20. Approve Supplemental Agenda (Vendor Warrants): February 2016	

- XV. BUSINESS ITEMS**
- Governance **A. Second Reading: Board Policies/Regulations/Exhibits** Action
- Replace BP 2121 - Superintendent's Contract
 - Revise BP 4030 - Nondiscrimination in Employment
 - Add AR 4030 - Nondiscrimination in Employment
 - Delete AR 4031 - Complaints Concerning Discrimination in Employment
 - Replace BP 4121 - Temporary/Substitute Personnel
 - Replace AR 4261.1 - Personal Illness/Injury Leave
 - Add BP 5111.1 - District Residency
 - Replace AR 5111.1 - District Residency
 - Delete AR 5111.12 - Residency Based on Parent/Guardian Employment
 - Replace BP/AR 5141 - Health Care and Emergencies
 - Replace BP/AR 6173 - Education for Homeless Children
 - Replace AR 6173.1 - Education for Foster Youth
 - Replace BP 6179 - Supplemental Instruction
- Minor Revisions:
- AR 4032 - Reasonable Accommodation
 - BP 4119.11/4219.11/4319.11 - Sexual Harassment
 - BP 5117 - Interdistrict Attendance
 - BP 5123 - Promotion/Acceleration/Retention
 - AR 5125 - Student Records
 - BP 6142.92 - Mathematics Instruction
 - BP 6177 - Summer Learning Programs
- Business **B. Auditor Selection For Fiscal Years 2015/16, 2016/17, and 2017/18** Action
- This would be a three year contract for external auditors. Goodell, Porter, Sanchez & Bright, LLP has been our auditing firm for the last 6 years, They have successfully completed over 65 audits each year, more than any other firm submitting a proposal. Their fees for 15/16 are \$27,000, 16/17 \$28,000, and 17/18 \$29,000.
- ↓ **C. Second Interim Report For Fiscal Year 2015/16** Action
- This report is based on all known budget guidelines set forth by the Fiscal Crisis & Management Assistance Team, School Services of California and the Governor's January release for the State's 2016/17 budget. The expenditure and revenue activity covers the period of July 1, 2015 through January 31, 2016.
- XVI. ADVANCE PLANNING** Info
- a. *Future Meeting Dates:*
 - i. *Regular Meeting: Wednesday, April 20, 2016 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747*
 - b. *Suggested Agenda Items:*
- XVII. CONTINUATION OF CLOSED SESSION (Item IV)** Action
- XVIII. ADJOURNMENT** Action

CJUSD Mission:

Students will realize their dreams by developing communication skills, reasoning, integrity, and motivation through academic excellence, a well-rounded education, and being active citizens of our diverse community.

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Center High School

Date: 3/3/16

To: CJUSD Board of Trustees

From: Mike Jordan

Action Item
Information Item
Presentation XX
Attached Pages 0

Principal's Initials *mj*

SUBJECT:

Mr. Ridge, Mr. Chamberlain and Mrs. Woods will be discussing the new year long government class at Center High School as well as how civics education is covered in social studies classes.

RECOMMENDATION:

Center Joint Unified School District

Dept./Site: Superintendent's Office	AGENDA REQUEST FOR:
To: Board of Trustees	Action Item <u> X </u>
Date: March 16, 2016	Information Item <u> </u>
From: Scott A. Loehr, Superintendent	#Attached Pages <u> </u>
Principal's Initials: <u> </u>	

CONSENT AGENDA

SUBJECT: Adoption of Minutes

The minutes from the following meeting are being presented:

February 17, 2016 Regular Meeting

RECOMMENDATION: The CJUSD Board of Trustees approve the presented minutes.

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

District Board Room, Room 503
Wilson C. Riles Middle School
4747 PFE Road, Roseville, CA 95747

Wednesday, February 17, 2016

MINUTES

OPEN SESSION - CALL TO ORDER - President Pope called the meeting to order at 5:30 p.m.

ROLL CALL - Trustees Present: Mr. Hunt, Mrs. Kelley, Mrs. Pope, Mr. Wilson

Trustees Absent: Mrs. Anderson

Administrators Present: Scott Loehr, Superintendent
Craig Deason, Assist. Supt., Operations & Facilities
Jeanne Bess, Director of Fiscal Services
David Grimes, Director of Personnel/Student Services

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Conference with Labor Negotiator, David Grimes, Re: CSEA and CUTA (G.C. §54957.6)
2. Student Expulsions/Readmissions (G.C. §54962)

PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

CLOSED SESSION - 5:30 p.m.

OPEN SESSION - CALL TO ORDER – 6:00 p.m.

FLAG SALUTE - led by Mike Jordan

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION – the Board met in Closed Session and no action was taken. During Open Session, the following action was taken:

2. Student Expulsions/Readmissions (G.C. §54962)
Student Expulsion 15/16.05 – Recommendation approved.

Motion: Wilson
Second: Kelley

Ayes: Hunt, Kelley, Pope, Wilson
Noes: None
Absent: Anderson

ADOPTION OF AGENDA - There was a motion to approve the adoption of the agenda as presented.

Motion: Wilson
Second: Hunt

Ayes: Hunt, Kelley, Pope, Wilson
Noes: None
Absent: Anderson

STUDENT BOARD REPRESENTATIVE REPORTS

1. Center High School - Paige Brannam was not available to report.

2. Global Youth Charter School – Angel Lopez
 - Boys Basketball season ended last night with a nice win at Lutheran. Mr. Hughey would like to thank the 5 players that started and finished the season, 18 games and 3 months ago.
 - Had our first Enrollment Night on Thursday, February 25, 6-8pm. We are opening our doors for parents to come learn about what we offer our 7-12 graders.
 - We are finishing our candy sales fundraiser this week; we are using this to fund the end of the year school-wide field trip.
 - Mr. Hughey would like to thank the all of the staff, students, and families for the work put in to the last WASC report. We recently received a 6 year accreditation through 2022. This is the first 6 year accreditation at Global Youth.

3. McClellan High School - Alexandra Musgrave
 - We have not had a Student Board Representative for a while, so we have some catching up to do.
 - We enjoyed a holiday season of outstanding generosity. Thanks to the Antelope Lion's Club and our current and former staff, we were able to provide Thanksgiving dinners for 14 of our McClellan families this year.
 - Before Winter Break, we were able to help 8 of our families in the form of \$100 WalMart gift cards, again due to the kindness of the Antelope Lions Club and our staff.
 - In the first half of our second trimester, we had 13 students with perfect attendance and 11 Seniors graduated early. In the second half of the second trimester, there were more with perfect attendance and more Seniors graduated.
 - At least 5 of our graduates have joined or are joining the armed forces, and several have signed up for classes at American River College or Sierra College.
 - We have started the basketball season in a new league organized by one of our teachers, Mr. Collins. We will be playing against 3 other continuation schools in the area, and games will be held in the Hardwood Palace in Rocklin. We had our first game last Friday, playing against Chana High School and we won 53-35. We will play again this Friday at 1pm against Pacifica High School. Everyone is welcome to come cheer on our McClellan High Eagles.
 - Tomorrow, speakers from the Sacramento River Cats baseball team will present an Anti-Bullying message to our students.
 - Next week we will participate with Center High School in the Every 15 Minutes program to raise awareness of about the dangers of drunk driving.
 - Like everyone else, we are in the last 12 weeks of the school year.

ORGANIZATION REPORTS

1. CUTA - Heather Woods, President, noted that it has been relatively quiet. They had just had a 45 minute union meeting too. She believes that is a good sign. For activities going on at the sites, she noted that Spinelli had a spontaneous visit from the Sacramento Sheriff's Department today. The staff said it was amazing and fun. One of the students at Spinelli decided that he would like to raise money and items for the homeless; that one student made a difference. He ended up with a bit of items to donate to a local shelter and almost \$100. Spinelli also has a St. Baldrick's event coming up real soon. Oak Hill will hold a Parent Information night tomorrow night for the SBAC. They have A Touch of Understanding coming out next week. Later this week they have the Wild Things coming out. The Reps asked Mrs. Woods to ask Trustee Wilson if he knew anything about the Geography Bee. Trustee Wilson noted that he thinks that Georgia Wilson won it. Mrs. Woods noted that North Country has a Leap Year celebration this year; they are making their own jumping frogs. They also have an Arbor Day assembly coming up on March 9th, and Peter Pan will be on the 17th. Dudley has a Talent Show coming up in March, and a Second Grade Family Night. They've had all kinds of things: a mother/son

ORGANIZATION REPORTS (continued)

game night, daddy/daughter dance, and they've been extremely active. Wilson C. Riles had an Honor Roll breakfast that went very well and they had their 8th grade dance last Friday, which is always a hit. Mrs. Woods also noted that the Riles Girls' Basketball team is doing very well. For Center High School, the Student Rep was not here tonight, but Mrs. Woods had the list of events: they had their Winter Homecoming Bogus Ball, tomorrow the Seniors are participating a Bite of Reality, and next Thursday and Friday is the Every 15 Minutes program.

2. CSEA - Marie Huggins, President, announced that the CSEA bargaining team went to a CSEA sponsored training academy last week to make sure they are presenting their side of the table properly. It also talked about relationships and that it is important to form relationships with your board, your district, and the staff. She was proud to report that they are able to do that here at Center; there are so many districts where that is not possible. Mrs. Huggins commended all of the Board and Cabinet for being willing to have relationships with them and the fact that are good relationships; relationships that move forward for the district's interest as well as their's. Even some of the CSEA leadership commended Center Unified for those relationships. She thanked the Board and Cabinet for helping them look good out there. Mrs. Huggins then noted that they are looking at some of the job descriptions to clean up; some of them probably date back to the 1990's that should have a bit of a cleanup. They've almost finished their Sunshine Proposals for this year, and have a few things to wrap up. She noted that they do appreciate the relationship that we do have in negotiations, to be able to bring things to the table and be able to look to see what each side wants and needs, and be able to go forward from there.

Trustee Kelley noted that every CSEA event that she has ever been to, something nice is said about Center Unified. Whether its that the budget is upfront, or that the relationship is good, or that negotiations are what they are talking about, Center has always been an example as a good district. Mrs. Woods agreed with that. She noted that usually someone says something good to her and she emails it to Mr. Loehr while at the event. We are definitely setting a good example.

REPORTS/PRESENTATIONS

1. **Counseling Update** - Mike Jordan introduce the CHS Counseling Staff; Dulce Ramirez, Kim Vu, and Anna Perez. The Counseling staff gave an overview of what they do and what they follow. Ms. Perez noted that they follow the ASCA (American School Counseling Association) which covers academic, career, personal and social. They work a lot with administration, the SRO, community resources, the families, and outside agencies. They each have about 440 students they work with. They don't have a lot of formal training in the personal and social aspect of it, but have been getting some training to help them in these areas. Ms. Ramirez discussed student planning. They have met with all of their Seniors and the majority of the Juniors. They will be meeting with Sophmores during the upcoming week and through March, and with the Freshmen in April and May. There is a 4 year plan, also known as the transcript review. They go over the transcript to make sure they will have all of their credits, discuss credit deficiency, credit recovery, and summer school. Then they focus on their post secondary plans. Ms. Vu discussed their professional development as counselors.

Trustee Hunt asked who they are referring to for mental health. Ms. Perez noted that they work with the SRO and if needed report a 5150. If a lesser, they call the parents. It was noted that in some cases, Alyson Collier is used as a liason. Trustee Kelley asked if there are counselors at the middle school and elementary sites. She also asked if there are any field trips to colleges. It was noted that it usually occurs within the AVID and MCA programs. She thanked them for the report and asked what they use to assess where they are at in goal setting and achieving their goals. Mr. Jordan noted that a lot of what they are looking at is in the WASC report. Mr. Loehr also noted that a lot of the data is also in the LCAP report. Trustee Wilson asked how involved are we with the National Merit scholarship. Do

REPORTS/PRESENTATIONS (continued)

we prepare our students for that? Ms. Perez noted that we don't have any components or pieces with that. It was noted that when looking at their PSATs in their cum folders, its an automatic qualification based on their scores. Mr. Loehr thanked the counselors for their time and getting the information to them.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA -

Mike Jordan, CHS Principal, introduced Mr. Charles "Chuck" Chauvin, who is the new Assistant Principal at Center High School. He comes to us with a tremendous amount of experience, especially in the area of athletics, as well as in the areas of teaching and administration. He has come in with feet running and they appreciate having him at CHS.

Mike Jordan, CHS Principal, introduced "Bite of Reality". He noted that it is a grant through the credit union association. Schools Credit Union will be coming out to their site tomorrow. They bring in a ton of volunteers, and will be speaking to all of the Seniors in 3 different groups during the day. The Board was invited to come observe this presentation. Each student will be handed a notebook. It will show what their career is, their salary is, and any medical expenses they may have. They will have to pay rent, pay for insurance, and write checks. This will give them a bite of the real world. CHS got connected through PLTW and the CRANE grant.

At this time, Trustee Pope announced that Trustee Anderson is not in attendance due to recovering from surgery.

BOARD/SUPERINTENDENT REPORTS

Mrs. Kelley

- attended the quarterly County School Board Dinner. She noted that the speaker was a bit depressing. As we do our budget, we do a 3 year budget. Year 3 is going to be lower; the income will go down. The reason for that is that Prop 30 is expiring and there is no guarantee that it will be extended. If it is extended, it will likely not include a sales tax, it will only be a tax on the top 1%. In addition to Prop 30, the revenue indicators project a downturn in the economy, so that will lower our Prop 98 funding. On top of that we have all of these new programs, curriculum, and funding system, and then the funding is going to drop. This creates a big media problem, a public relations issue. People are believing that we are fully funded, and then we are going to come in and say that we're not. When we talk about what our goals are, we need to focus on what's important; the achievement gap and student achievement. As we start looking out at year 3, we need to think about what we are funding, how we are funding it, and why we are funding it. She added that there might be new tax legislation and there might not. She noted that LCFF didn't bring in any more money, it just changed the process of how we are funded. She also noted that ESSA will most like replace No Child Left Behind. Trustee Kelley asked what Fredrick's Lawsuit is. Trustee Hunt noted that a single teacher sued to not have to pay union dues when she wasn't part of the union. Mr. Grimes noted that the vote hasn't happened yet, but the prediction is that it will stay with the appellate decision now. Trustee Kelley noted that Prop 30 extension will probably be on the ballot, but at the same time they are looking at a facilities bond being on the ballot. She noted that it sounds like a really good thing, but unfortunately, the way voters look at things, they will say "Why do schools need more money? I'm voting no for both of those things." They will either vote for the facilities measure or neither one of them, thinking that the schools are being greedy again. Unfortunately, that will be another publicity issue we will have to cross when we get there. It was also mentioned at the dinner that we have a momentous teacher shortage.

Mrs. Anderson – was not available to report.

BOARD/SUPERINTENDENT REPORTS (continued)

Mr. Wilson

- attended the Oak Hill Geography Bee; saw Georgia win.
- went on the Oak Hill Science field trip in the redwoods for a week.
- noted that Georgia won the district Geography Bee. It was nice of CUTA to give an added bonus.

Mr. Hunt - had nothing to report.

Mrs. Pope

- attended the Jr. Cougar/Cougar Crab Feed. It was a great event; the crab was amazing. She noted that there was a raffle for a football helmet. Leslie Masick wanted to win it to give to a student of her's that is struggling. Trustee Pope went with Mr. Loehr to see the student get the helmet. It was so very kind of Mrs. Masick to do that; she has a really big heart.
- Attended the Oak Hill Business Fair; it gets bigger and better every year.
- attended the Riles Honor Roll breakfast. 242 students attended the event; 35% of the Riles population has a 3.25 GPA and above. It was noted that there is a high percentage that has 2.5 GPA and above.
- commended our nutritional services supervisor. This year she provided fruit for the honor roll breakfast.
- noted that the district received a letter from the county office that we are positive certification. She congratulated Ms. Bess and her team on doing that, and for working hard to bring that to a positive certification.
- welcomed our VP that has just joined us, and our counselors. It's going to be a fun ride working with a great group of people.

Mr. Loehr

- noted that we are at full LCAP season. As Trustee Kelley was saying, we will get to a point where we will have to make choices.
- noted that the state facilities bond that is scheduled to be on the November ballot is a \$9 billion bond. The Governor is working really hard to get it reduced in size and move it so it is not with the Prop 30 extension. We, as a district, are needing to start planning as our need for facilities start to grow. If there is not a facilities bond, we are looking for options to funding schools in the future, possibly in the form of Mello Roos.
- met with Mrs. Frisch about bringing Project Lead the Way to the middle school. Ms. Magnani is interested in training for this. Trustee Pope asked how many middle schools have this. Trustee asked if this helps with receiving CRANE funding.
- noted that Dudley's school picture is now on the wall.
- noted that Chris Collins came to Jeanne about a week ago about renting Hardwood Palace to have a basketball season with other schools around. He asked Mr. French to thank Mr. Collins for all of the work he has done to put this together.
- presented a certificate for an Outstanding Leader in Me Program at North Country to Kathy Lord and the North Country staff.

CONSENT AGENDA

1. Approved Adoption of Minutes from January 20, 2016 Regular Meeting
2. Approved Certificated Personnel Transactions
3. Approved Classified Personnel Transactions
4. Approved A Touch of Understanding, Inc. - Spirit of Inclusion Workshop for Adults
5. Approved Memorandum of Understanding #15-C-CJ with Sacramento County Office of Education for Coordination of Adult Education Black Grant
6. Approved Professional Services Agreement: Samuel McAllister

CONSENT AGENDA (continued)

7. Approved Field Trip: Media Communications Academy Trip to the Bay Area
8. Approved Field Trip: AVID to California State University, Fresno
9. Approved Amendment #1 to Xerox Contract #7149057-001
10. Approved Safe School and Emergency Preparedness Plan - Spinelli
11. Approved Safe School and Emergency Preparedness Plan - McClellan
12. Approved Safe School and Emergency Preparedness Plan - Riles
13. Approved Safe School and Emergency Preparedness Plan - CHS
14. Approved Safe School and Emergency Preparedness Plan - North Country
15. Approved Payroll Orders: July 2015 - January 2016
16. Approved Supplemental Agenda (Vendor Warrants): January 2016

Motion: Wilson
Second: Kelley

Ayes: Hunt, Kelley, Pope, Wilson
Noes: None
Absent: Anderson

Trustee Kelley thanked everyone for their work on the Safe School and Emergency Preparedness Plans

BUSINESS ITEMS

A. 2016 CSBA Delegate Assembly Election, Subregion 6-B

There was a motion to vote for Craig DeLuz from Robla.

Motion: Wilson
Second: Kelley

Ayes: Hunt, Kelley, Pope, Wilson
Noes: None
Absent: Anderson

B. APPROVED - First Reading: Board Policies/Regulations/Exhibits

- BP 2121 - Superintendent's Contract
- BP/AR 4030 - Nondiscrimination in Employment
- AR 4031 - Complaints Concerning Discrimination in Employment
- BP 4121 - Temporary/Substitute Personnel
- AR 4261.1 - Personal Illness/Injury Leave
- BP/AR 5111.1 - District Residency
- AR 5111.12 - Residency Based on Parent/Guardian Employment
- BP/AR 5141 - Health Care and Emergencies
- BP/AR 6173 - Education for Homeless Children
- AR 6173.1 - Education for Foster Youth
- BP 6179 - Supplemental Instruction
- Minor Revisions:
- AR 4032 - Reasonable Accommodation
- BP 4119.11/4219.11/4319.11 - Sexual Harassment
- BP 5117 - Interdistrict Attendance
- BP 5123 - Promotion/Acceleration/Retention
- AR 5125 - Student Records

Motion: Hunt
Second: Kelley

Ayes: Hunt, Kelley, Pope, Wilson
Noes: None
Absent: Anderson

ADVANCE PLANNING

- a. *Future Meeting Dates:*
 - i. *Regular Meeting: Wednesday, March 16, 2016 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747*
- b. *Suggested Agenda Items: Government Class will give a brief report in March or April*

ADJOURNMENT – 7:00 p.m.

Motion: Kelley
Second: Wilson

Ayes: Hunt, Kelley, Pope, Wilson
Noes: None
Absent: Anderson

Respectfully submitted,

Scott A. Loehr, Superintendent
Secretary to the Board of Trustees

Nancy Anderson, Clerk
Board of Trustees

Adoption Date

Center Joint Unified School District

Dept./Site: Superintendent's Office	AGENDA REQUEST FOR:
To: Board of Trustees	Action Item <u> X </u>
Date: March 16, 2016	Information Item <u> </u>
From: Scott A. Loehr, Superintendent	#Attached Pages <u> </u>
Principal's Initials: <u> </u>	

SUBJECT: Adoption of Minutes

The minutes from the following meeting are being presented:

February 17, 2016 Special Meeting

RECOMMENDATION: The CJUSD Board of Trustees approve the presented minutes.

CONSENT AGENDA

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES SPECIAL MEETING

District Board Room, Room 503
Wilson C. Riles Middle School
4747 PFE Road, Roseville, CA 95747

Wednesday, February 17, 2016

MINUTES

OPEN SESSION - CALL TO ORDER - President Pope called the meeting to order at 5:25 p.m.

ROLL CALL - Trustees Present: Mr. Hunt, Mrs. Kelley, Mrs. Pope, Mr. Wilson
Trustees Absent: Mrs. Anderson
Administrators Present: Scott Loehr, Superintendent
David Grimes, Director of Personnel/Student Services

ADOPTION OF AGENDA - There was a motion to approve the adoption of the agenda as presented.

Motion: Wilson
Second: Kelley
Ayes: Kelley, Pope, Wilson
Noes: None
Absent: Anderson, Hunt

Trustee Hunt arrived at 5:27 p.m.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS ON THE AGENDA - None

CONSENT AGENDA

1. Approved Resolution #9/2015-16: Non-reelection of Probationary Certificated Employee
Trustee Kelley asked if there were any help or feedback given to the employee. Mr. Loehr noted that they have worked with the individual. Trustee Hunt noted that he would side with Administration. Trustee Hunt also commended the district and administration on making this decision rather than letting things continue.

Motion: Wilson
Second: Kelley
Ayes: Hunt, Kelley, Pope, Wilson
Noes: None
Absent: Anderson

ADJOURNMENT – 5:30 p.m.

Motion: Wilson
Second: Hunt
Ayes: Hunt, Kelley, Pope, Wilson
Noes: None
Absent: Anderson

Respectfully submitted,

Scott A. Loehr, Superintendent
Secretary to the Board of Trustees

Nancy Anderson, Clerk
Board of Trustees

Adoption Date

Center Joint Unified School District

AGENDA REQUEST FOR:	
Dept./Site: Superintendent's Office	Action Item <u> X </u>
To: Board of Trustees	Information Item <u> </u>
Date: March 16, 2016	# Attached Pages <u> 1 </u>
From: Scott A. Loehr, Superintendent	
Principal/Administrator Initials: <u> </u>	

SUBJECT: Resolution #10/2015-16: Resolution On Board Compensation For Missed Meeting
<p>This resolution is to authorize payment to Trustee Anderson for the missed meeting on February 17, 2016.</p>
RECOMMENDATION: CJUSD Board of Trustees approve Resolution #10/2015-16: Resolution On Board Compensation For Missed Meeting.

CONSENT AGENDA

CENTER JOINT UNIFIED SCHOOL DISTRICT

**RESOLUTION # 10/2015-16
RESOLUTION ON BOARD COMPENSATION FOR MISSED MEETINGS**

WHEREAS, the Governing Board of the Center Joint Unified School District appreciates the services provided by members of the Board and provides compensation for meeting attendance in accordance with Education Code 35120 and Board Bylaw 9250; and

WHEREAS, Education Code 35120 provides that the monthly compensation provided to Board members shall be commensurate with the percentage of meetings attended during the month unless otherwise authorized by Board resolution; and

WHEREAS, Education Code 35120 specifies limited circumstances under which the Board is authorized to compensate a Board member for meetings he/she missed; and

WHEREAS, the Board finds that Trustee Nancy Anderson did not attend the Board meeting on Wednesday, February 17, 2016 for the following reason:

- Performance of other designated duties for the district during the time of the meeting
- Illness or jury duty
- Hardship deemed acceptable by the Board

NOW THEREFORE BE IT RESOLVED that the Board of the Center Joint Unified School District approves full compensation of the Board member for the month of September 2014.

PASSED AND ADOPTED THIS 16th day of March, 2016 at a regular meeting, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Attest:

Scott A. Loehr, Superintendent
Center Joint Unified School District

Delrae Pope, President
Board of Trustees

Center Joint Unified School District

		AGENDA REQUEST FOR:	
Dept./Site:	Personnel Department	Action Item	<u>X</u>
Date:	March 16, 2016	Information Item	<u>-</u>
To:	Board of Trustees	# Attached Pages	<u>1</u>
From:	David Grimes, Director of Personnel and Student Services		

CONSENT AGENDA

Subject: Certificated Personnel Transactions

Resignation

Jamie Lewis, Spinelli Elementary School

Retirements

Tracy Hayes, Wilson Riles Middle School
Cynthia Tovera, North Country Elementary School

Recommendation: Approve Certificated Personnel Transactions as Submitted

Resignation

Jamie Lewis has resigned from her position as Special Education Teacher, Spinelli Elementary School, effective end of day on March 11, 2016.

Retirements

Tracy Hayes has submitted her intent to retire from her position as Science Teacher, Wilson Riles Middle School, effective end of day on May 26, 2016.

Cynthia Tovera has submitted her intent to retire from her position as Kindergarten Teacher, North Country Elementary School, effective end of day on May 26, 2016.

Center Joint Unified School District

		AGENDA REQUEST FOR:	
Dept./Site:	Personnel Department	Action Item	X
Date:	March 16, 2016	Information Item	-
To:	Board of Trustees	# Attached Pages	1
From:	David Grimes, Director of Personnel and Student Services		

Subject: Classified Personnel Transactions

Retirement

Scott Sabella, Groundskeeper

Resignation

Hannah Hammer, Cafeteria Worker
Kelly Utterback, Cafeteria Worker

Released From Probation

Enrique Davila, Bilingual Assistant

New Hire

Anastasia Geinrikh, Instructional Assistant

Recommendation: Approve Classified Personnel Transactions as Submitted

CONSENT AGENDA

Scott Sabella will retire from his position as a Groundskeeper effective March 31, 2016.

Hannah Hammer has resigned from her position as a Cafeteria Worker at Center High School effective February 25, 2016.

Kelly Utterback has resigned from her position as a Cafeteria Worker at Center High School effective March 1, 2016.

Enrique Davila has been released from his probationary position as a Bilingual Assistant at Spinelli Elementary School effective February 23, 2016.

Anastasia Geinrikh has been hired as an Instructional Assistant at North Country Elementary School effective March 1, 2016.

Center Joint Unified School District

AGENDA REQUEST FOR:		
Dept./Site:	Special Education	
Date:	March 16, 2016	Action Item <u> X </u>
To:	Board of Trustees	Information Item
From:	Scott Loehr, Superintendent	# Attached Pages
	Initials: <i>S.L.</i>	

SUBJECT:	2015/2016 Individual Services Agreements	
	Please ratify the following Individual Services Agreements for special education students to receive services at nonpublic schools/agencies during the 2015/16 fiscal year.	
	2015/16 – 233	Easter Seals \$3,780.00
	2015/16 – 234	American River Speech \$ 85.00
	2015/16 – 235-236	Bright Futures \$2,160.00
	2015/16 – 237	CCHAT \$ 354.84
	2015/16 – 238	CTEC \$1,935.00
	2015/16 – 239	Jabbergym \$1,425.00
RECOMMENDATION:	CJUSD Board of Trustees to ratify Individual Services Agreements for the 2015/2016 school year.	

CONSENT AGENDA

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Curriculum & Instruction

Date: March 16, 2016

To: Board of Trustees

From: Rebecca Lawson,
Coordinator of Curriculum

Action Item

Information Item X

Attached Pages

Administrator's Initials: _____

SUBJECT: 2016 SCOE Let's Get Started with California's ELD Standards Workshop

Please approve the Memorandum of Understanding (MOU)- Agreement #0932 between Sacramento County Office of Education and Center JUSD, to provide one 2-hour Foundational Skills workshop to (31) K-6th grade teachers and administrator at Dudley Elementary in Center Joint Unified School District on April 25, 2016 from 2:30pm-4:30pm.

CONSENT AGENDA

MEMORANDUM OF UNDERSTANDING
Agreement EMS #0932

This Memorandum of Understanding (MOU) is between the Sacramento County Office of Education, hereinafter referred to as "SCOE," and Center Unified School District hereinafter referred to as "District."

The purpose of this MOU is to detail the roles and responsibilities of SCOE and the District in regards to delivering instructional support services to staff. Once signed by both parties, this MOU is in effect, and may be terminated by either entity in writing, but not less than seven business days prior to the first day of service.

No audio or visual recording of the services provided under this agreement may be made by any means without the advance written authorization of SCOE.

SCOE agrees to:

1. Provide a primary contact person and service provider(s) for all work under this MOU.

MOU Contact:	Services provided by:
Tami Wilson	Tami Wilson
916.228.2350	916.228.2350
twilson@scoe.net	twilson@scoe.net
2. Provide one, two-hour *Foundational Skills* module to thirty-one (31 participants).
 - April 25, 2016
2:30 p.m. to 4:30 p.m.
3. Location of the service
Dudley Elementary School
8000 Aztec Way
Antelope, CA 95843
4. Provide an evaluation of services.
5. Provide training materials. All instructional materials provided by SCOE are copyrighted.
6. Invoice District upon completion of services to:
Center Unified
8408 Watt Ave.
Antelope, CA 95843

District agrees to:

1. Provide a primary contact person for all work under this MOU.
Steve Jackson, Principal
916.338.6470
sjackson@centerusd.org

MEMORANDUM OF UNDERSTANDING, Agreement EMS #0931

2. Ensure the site principal/district representative is present during services.
3. Participate in an evaluation of services.
4. Provide facility, insurance, and indemnification.
5. Provide SCOE with a copy of attendance sign-in sheet upon request.
6. Provide the audio-visual equipment and table supplies.
7. Provide requested materials for participants (e.g., Teacher's Edition).
8. Remit payment to SCOE within 60 days of invoicing.

Total: \$750.00

Indemnity. Each party agrees to defend, indemnify, and hold harmless the other party (including its directors, agents, officers and employees), from any claim, action, or proceeding arising from any actual or alleged act or omission of the indemnifying party, its director, agents, officers, or employees arising from the indemnifying party's duties and obligations described in this agreement or imposed by law.

It is the intention of the parties that the provisions of this paragraph be interpreted to impose on each party responsibility to the other for the acts and omissions of their respective elected and appointed officials, employees, representatives, agents, and subcontractors. It is also the intention of the parties that where comparative fault is determined to have been contributory, principles of comparative fault will be followed.

SCOE and School shall monitor this agreement to oversee implementation of services.

Sacramento County Office of Education
Mark Vigarío, Assistant Superintendent
Educational Services

Center Unified School District
Rebecca Lawson,
K-12 Curriculum Coordinator



Signature



Date

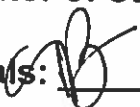


Signature



Date

Center Joint Unified School District

		AGENDA REQUEST FOR:
Dept./Site:	Curriculum & Instruction	
Date:	March 16, 2016	Action Item
To:	Board of Trustees	Information Item <u>X</u>
From:	Tami JBeily, Coordinator of State & Federal Programs	# Attached Pages <u>16</u>
Administrator's Initials:		

SUBJECT: 2015-16 Consolidated Application
As required, each year the CJUSD Board must approve the Consolidated Application
RECOMMENDATION: The Center Joint Unified School District Board of Trustees approve the 2015-16 CJUSD Consolidated Application

CONSENT AGENDA

2015-16 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/aa/co/ca15asstoc.asp>

CDE Program Contact:

Joy Paull, jpaull@cde.ca.gov, 916-319-0297

LEA Plan

An LEA that receives Title III funds, or any LEA that receives Title I funds and is in Program Improvement corrective action must certify that its LEA Plan, including any Addenda to the Plan, is current and provide the local online web address for their LEA Plan. An LEA that receives Title III funds and is in Title III Improvement status must post their Improvement Plan in the California Accountability and Improvement System (CAIS) at <http://www.cde.ca.gov/ta/ac/ca/>.

State Board of Education approval date	7/11/2003
LEA Plan Web page (format http://SomeWebsiteName.xxx)	http://www.centerusd.org/cms/page_view?d=x&piid=&vpid=1433236944832

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this page are on file.

Authorized Representative's Full Name	Scott A. Loehr
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent
Authorized Representative Signature Date	06/30/2015

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2015-16 Protected Prayer Certification

ESEA Section 9524(b) specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, frozic@cde.ca.gov, 916-319-0269

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Scott A. Loehr
Authorized Representative Title	Superintendent
Authorized Representative Signature Date	06/10/2015
Comment	
If the LEA is not able to certify at this time an explanation must be provided in the Comment field. (Maximum 500 characters)	

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2015-16 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	08/19/2015
---	------------

District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Nivia Talavera
DELAC review date	06/10/2015
Meeting minutes web address Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I Part A (Basic Grant) ESEA Sec. 1111 et seq. SACS 3010	Yes
Title I Part D (Delinquent) ESEA Sec. 1401 SACS 3025	No
Title II Part A (Teacher Quality) ESEA Sec. 2101 SACS 4035	Yes
Title III Part A Immigrant ESEA Sec. 3102 SACS 4201	No
Title III Part A LEP	Yes

Warning

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2015-16 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

ESEA Sec. 3102 SACS 4203	
-----------------------------	--

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2015-16 Federal Transferability

Federal transferability is governed by Title VI in ESEA Section 6123. An LEA may transfer a maximum of 50% of any program to other programs. This transferability is not the same as Title VI Subpart 1 REAP Flexibility governed by ESEA Section 6211.

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

This data collection is not applicable, program funds cannot be transferred out as the LEA is in Program Improvement year 3.

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2015-16 Title I, Part A LEA Allocation

The purpose of this data collection is to calculate the full Title I Part A allocation available to the LEA.

CDE Program Contact:

Jane Liang, District Innovation and Improvement Office, jliang@cde.ca.gov, 916-319-0259
 Jacqueline Matranga, District Innovation and Improvement Office, jmatranga@cde.ca.gov, 916-445-4905

2015-16 Title I, Part A entitlement	\$1,040,659
Transferred-in amount	\$0
Title I, Part A entitlement after transfers	\$1,040,659
Note: In order for the 2014-15 Allowable Carryover amount to be pre-populated, the 2014-15 Title I, Part A Carryover data collection should be completed and saved before beginning data entry on this data collection.	
2014-15 Allowable Carryover (Allowable values are the 12 month 2014-15 carryover amount or, whichever is less either the 15 month 2014-15 carryover amount or 15% of the 2014-15 entitlement plus transfers-in amount)	\$68,058
Repayment of funds	\$0
2015-16 Total allocation	\$1,108,717
Indirect cost reservation	\$56,603
Administrative reservation	\$109,703
2015-16 Title I, Part A adjusted allocation	\$942,411
Indirect Cost and Administration Calculation Tool To help determine allowable indirect cost and administration reserves, based on your Approved Indirect Cost Rate as defined on http://www.cde.ca.gov/fg/ac/ic/ , below are recommended values.	
2015-16 Approved indirect cost rate	5.38%
Maximum allowable indirect cost reservation	\$56,603
Recommended administration reservation	\$109,703

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2015-16 Title I, Part A Reservations, Required

To report LEA required reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Sylvia Hanna, Title I Policy and Program Guidance Office, shanna@cde.ca.gov, 916-319-0948

Nonprofit Private School Equitable Services Percentage Calculation

Total participating nonprofit school low income students	
Total participating attendance area low income students	1,671
Percent of nonprofit private school low income students for equitable service calculations	0.00%

Required Reservations

Title I Part A adjusted allocation	\$942,411
------------------------------------	-----------

Parental Involvement

Parental involvement (1% of the entitlement plus transfers-in if greater than \$500,000.)	\$10,407
Supplemental parental involvement (Optional: Additional discretionary set-aside.)	\$0
Nonprofit private school parental involvement set-aside	\$0
Amount remaining	\$10,407
Public school parental involvement	\$9,887
Balance available for LEA parental involvement activities	\$520

Direct and Indirect Services

Direct or indirect services to homeless children, regardless of their school of attendance	\$25,000
Homeless services provided (Maximum 500 characters)	Transportation is provided to serve homeless children.
Local neglected institutions Does the LEA have local institutions for neglected children or children currently classified as neglected?	No
Direct or indirect services in local institutions for neglected children	\$0
Local delinquent institutions Does the LEA have local institutions for delinquent children?	No
Other neglected or delinquent services	\$0

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2015-16 Title I, Part A Reservations, Required

To report LEA required reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Sylvia Hanna, Title I Policy and Program Guidance Office, shanna@cde.ca.gov, 916-319-0948

Program Improvement (PI)

The following reservations are required if the LEA is in Program Improvement, or has one or more schools in Program Improvement.

Public school choice transportation (Choice)	\$0
Supplemental educational services (SES)	\$208,132
Parent outreach and assistance for Choice and SES	\$1,790
2014-15 Unallocated Choice/SES	\$0
Program Improvement general comments (Maximum 500 characters)	Parents were offered Choice but opted for SES services.

Program Improvement (PI) Professional Development

Professional development funds	
Will the LEA use PI school-level professional development funds to help meet the LEA 10% minimum professional development requirement?	
PI professional development (Minimum 10% of the entitlement plus transfers in.)	\$104,066
2014-15 PI professional development carryover	\$0
Total PI professional development	\$104,066

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2015-16 Title I, Part A Reservations, Allowed

To report LEA allowable reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Rina DeRose, Title I Policy and Program Guidance Office, RDeRose@cde.ca.gov, 916-323-0472

Allowed Reservations

Professional Development for Highly Qualified Teachers and Paraprofessionals

Professional development for highly qualified teachers and paraprofessionals	
Nonprofit private school equitable services	\$0
Professional development reserved for public schools	\$0

District-wide Instructional Programs

District-wide instructional programs (Non-PI activities)	
Nonprofit private school equitable services	\$0
District-wide instructional programs for Title I public schools	\$0

Other School Programs

Other school programs including summer school or intersession programs or before and after school programs.	
Nonprofit private school equitable services	\$0
Other school programs reserved for public schools	\$0

Other Allowable Reservations

Salary differentials	
Preschool programs	
Capital expenses for nonprofit private schools	

Program Improvement Activities

Teacher incentives and rewards (Maximum 5% of entitlement after transfers.)	
Professional development of highly qualified teachers	
Technical assistance to schools	
Summer school, intersession programs or before and after school programs	

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2015-16 Title I, Part A Reservations, Allowed

To report LEA allowable reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956

Rina DeRose, Title I Policy and Program Guidance Office, RDeRose@cde.ca.gov, 916-323-0472

Reservation Summary

Adjusted Allocation	\$942,411
Total required reservations	\$339,508
Total allowed reservations	\$0
Allocations after reservations	\$602,903
Total nonprofit private school set-aside	\$0
Private nonprofit school Parental Involvement set-aside	\$0
Public school Parental Involvement set-aside	\$9,887
Amount available for Title I, Part A school allocations	\$593,016

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2015-16 Title I, Part A Program Improvement Midyear Activity and Expenditure Report

If one or more schools is in Program Improvement, the LEA is required to provide a mid-year status of activities related to Choice and or SES services.

CDE Program Contact:

Jacqueline Matranga, District Innovation and Improvement Office , jmatranga@cde.ca.gov, 916-445-4905
 Jane Liang, District Innovation and Improvement Office, jliang@cde.ca.gov, 916-319-0259

Activities

Number of students who applied for Choice	0
Number of new and continuing students who transferred to attend a non-PI school under ESEA	0
Number of new and continuing students who transferred to attend a non-PI school under a local or state school choice program	0
Number of students who applied for SES	32
Number of students who received SES	29
Activities comment	Choice and SES offered to all qualified families. Although several took advantage of SES, Choice was not requested
An explanation must be provided if all activities are zero.	

Expenditures and Encumbrances

Due to a federal audit comment received, LEAs are required to provide biannual year-to-date PI expenditures and encumbrances in support of Choice and SES activities.

Choice transportation using Title I Part A funds	\$0
Choice transportation using non-Title I Part A funds	\$0
SES using Title I Part A funds	\$14,596
SES using non-Title I Part A funds	\$0
Parent outreach using Title I Part A funds	\$0
Parent outreach using non-Title I Part A funds	\$0
Total expenditures and encumbrances using Title I Part A funds	\$14,596
Total expenditures and encumbrances using non-Title I Part A funds	\$0
Expenditure comment	
An explanation is required if no program improvement expenditures or encumbrances have occurred (maximum 500 characters).	

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2015-16 Title II, Part A LEA Allocations and Reservations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title II Part A Teacher & Principal Training & Recruiting, and to report required reservations.

CDE Program Contact:

Melissa Flemmer, Educator Excellence Office, mflommer@cde.ca.gov, 916-324-5689

Juan J. Sanchez, Section 2141 Contact, jsanchez@cde.ca.gov, 916-319-0452

2015-16 Title II Part A entitlement	\$118,687
Total funds transferred out of Title II, Part A	\$0
Total entitlement after transfers	\$118,687
Repayment of funds	\$0
Repayment comment	
Provide an explanation of why repayment dollars were added back to the allocation	
2015-16 Allocation	\$118,687
Administrative and indirect costs	\$3,635
2015-16 Title II, Part A adjusted allocation	\$115,052

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2015-16 Title III, Part A LEP LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title III Part A LEP, and to report required reservations.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838

2015-16 Title III, Part A LEP entitlement	\$63,822
Repayment of funds	\$0
2015-16 Allocation	\$63,822
Administrative and indirect costs	\$0
2015-16 Adjusted allocation	\$63,822

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2015-16 Title III, Part A LEP YTD Expenditure Report, 6 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through December 30, 2015.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Required and Authorized LEP Sub-grantee Activities

Required

Section 3115 (c)(1) To increase the English Proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.

Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

Authorized

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for limited English proficient children by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for limited English proficient children and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English proficiency and academic achievement of limited English proficient children.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to limited English proficient children and their families.

2015-16 Title III, Part A LEP entitlement	\$63,822
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$11,865
2000-2999 Classified personnel salaries	\$5,320
3000-3999 Employee benefits	\$4,800
4000-4999 Books and supplies	\$0
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$21,985
2015-16 Unspent funds	\$41,837
General comment (Maximum 500 characters)	

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2015-16 Consolidation of Administrative Funds

A request by the LEA to consolidate administrative funds for specific programs.

CDE Program Contact:

Julie Brucklacher, Financial Accountability and Info Srv Office, jbruckla@cde.ca.gov, 916-327-0858

Title I, Part A (Basic) SACS Code 3010	Yes
Title I, Part C (Migrant Education) SACS Code 3060	No
Title I, Part D (Delinquent) SACS Code 3025	No
Title II, Part A (Teacher Quality) SACS Code 4035	Yes
Title III (Immigrant Students) SACS Code 4201	No
Title III (LEP Students) - 2% maximum SACS Code 4203	Yes
Title IV, Part B (21st Century Community Learning Centers) SACS Code 4124	No

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2015-16 Substitute System for Time Accounting

This certification may be used by auditors and by CDE oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the LEA submits and certifies this data collection.

CDE Program Contact:

Julie Brucklacher, Financial Accountability and Info Srv Office, jbruckla@cde.ca.gov, 916-327-0858

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate. Additional information on the predetermined schedule substitute system of time accounting can be found at <http://www.cde.ca.gov/fg/ac/co/timeaccounting2013.asp>. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the Web at <http://www.cde.ca.gov/fg/ac/sa/>.

2015-16 Request for authorization	Yes
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	No known deficiencies

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

Global Youth Charter School
Home of the Bulldogs

Safe School

And

Emergency Preparedness Plan

Center Joint Unified School District
Antelope, CA

March 2016

EMERGENCY PREPAREDNESS PLAN

The Emergency Response Plan has as its primary objectives:

1. To save lives and avoid injuries;
2. To safeguard school property and records;
3. To promote a fast, effective reaction to coping with emergencies;
4. To restore conditions back to normal with minimal confusion as promptly as possible.

Attaining these objectives will require clear activation procedures and responsibilities, identification of all tasks to be performed and by whom, an organized yet flexible response, and the dedication and cooperation of all.

It is vital to the continued functioning of the school, staff, and students that we are prepared to respond effectively in times of emergencies. Such preparations will also help us meet our obligations to our community.

This plan has been developed to be used in case of an emergency. All members of the faculty and other employees should:

1. familiarize themselves with this plan,
2. be prepared to activate it immediately, and
3. perform any duties to which they are assigned to make its activation effective.

Members of the faculty shall teach the Emergency Response Plan to the students. The members of each classroom shall be instructed in the evacuation plan so they can respond immediately upon receiving the necessary warning.

Table of Contents

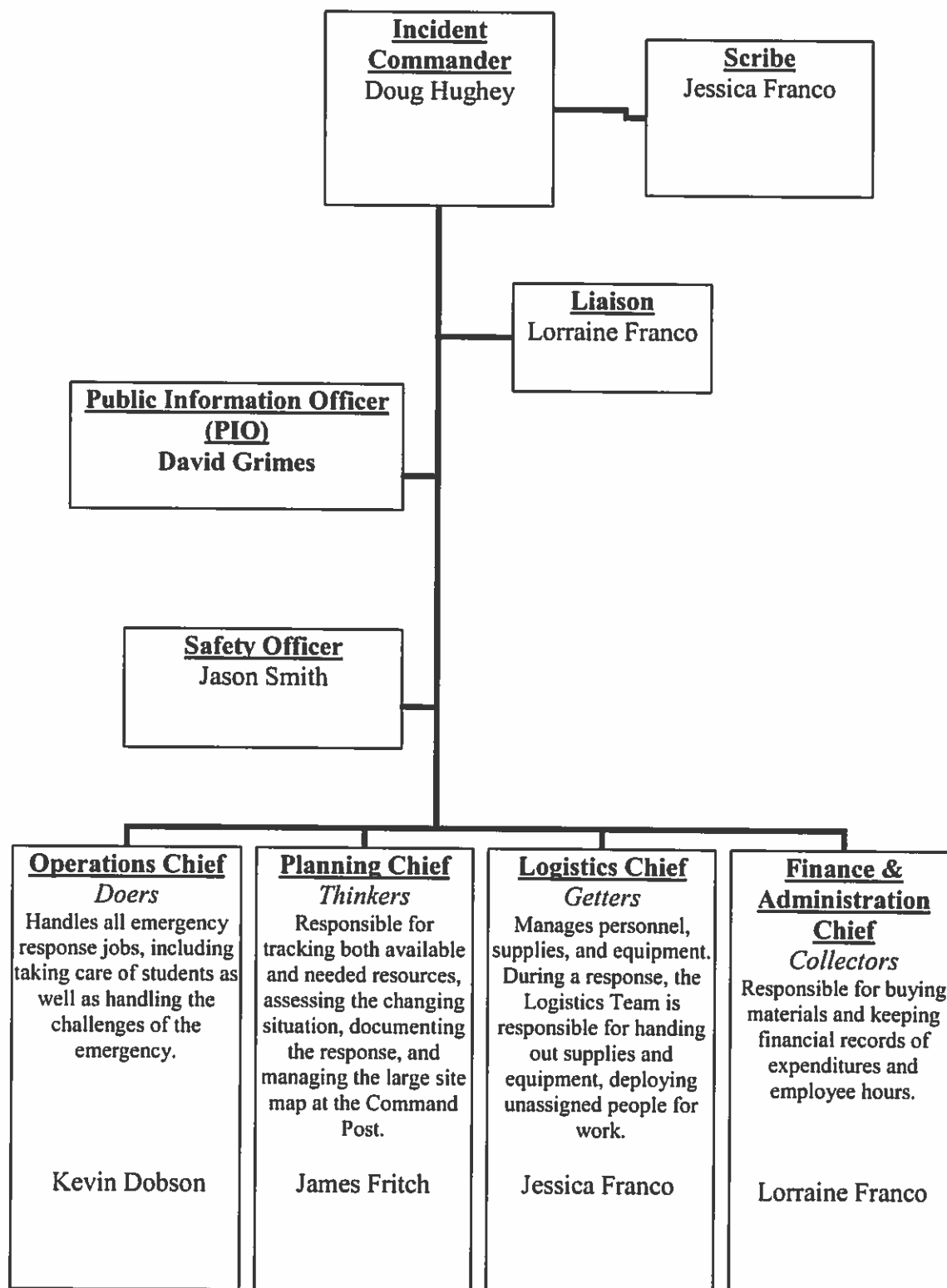
Part 1	
Crisis Management	
Section 1	Incident Command System 4
Section 2	Staging Areas..... 12
Section 3	Lockdown Procedures 13
Section 4	Evacuation Procedures..... 16
Section 5	Student Release Procedures 19
Section 6	School Partnerships..... 21
Section 7	Resources 22
Section 8	Communications 25
Section 9	Crisis Phone Directory 26
Section 10	Letters Home 27
Section 11	Aftermath 31
Section 12	Training and Updating 32
Part 2	
Crisis Readiness	
Section 1	Activity in the Vicinity..... 33
Section 2	After Hours Crisis Procedures 34
Section 3	Bomb Threat 34
Section 4	Bus Accident 39
Section 5	Chemicals/Biohazard/Gas Odor..... 40
Section 6	Death/Suicide..... 41
Section 7	Earthquake 42
Section 8	Fire/Explosion 44
Section 9	Flood..... 46
Section 10	Gas Odor 47
Section 11	Hostage Situation 48
Section 12	Hostile Visitor 50
Section 13	Kidnapping/Attempted Kidnapping 52
Section 14	Medical Emergency 53
Section 15	Missing Student..... 66
Section 16	Public Demonstration 68
Section 17	School Site as Mass Care and Welfare Shelter 70
Section 18	Severe Weather..... 72
Section 19	Shooting/Stabbing 73
Part 3	
Site Action Plan	
Section 1	District and Site Mission Statements..... 74
Section 2	Description of School Climate 75
Section 3	School Climate Goals..... 76
Section 4	Description of Physical Environment..... 77
Section 5	Physical Environment Goals..... 78
Section 8	Signature Sheet..... 79
Part 4	
Appendices	
Appendix A	Staff's Classroom Telephone Numbers..... 80
Appendix B	Utility Shut-off Map..... 81
Appendix C	Classroom Evacuation Map 82
Appendix D	Off Site Evacuation Map 83
Appendix E	Emergency Operations Center (EOC) Form 84
Appendix F	Child Abuse Reporting Law 85
Appendix G	Child Abuse Reporting Form..... 90
Appendix H	Uniform Complaint Procedures 91
Appendix I	Suspendable Offenses 93
Appendix J	Procedures to Notify Teachers of Dangerous Pupils 94
Appendix K	Hate Crime 95
Appendix L	Nondiscrimination/Harassment..... 96
Appendix M	Site Dress Code, if includes "gang-related apparel"..... 97

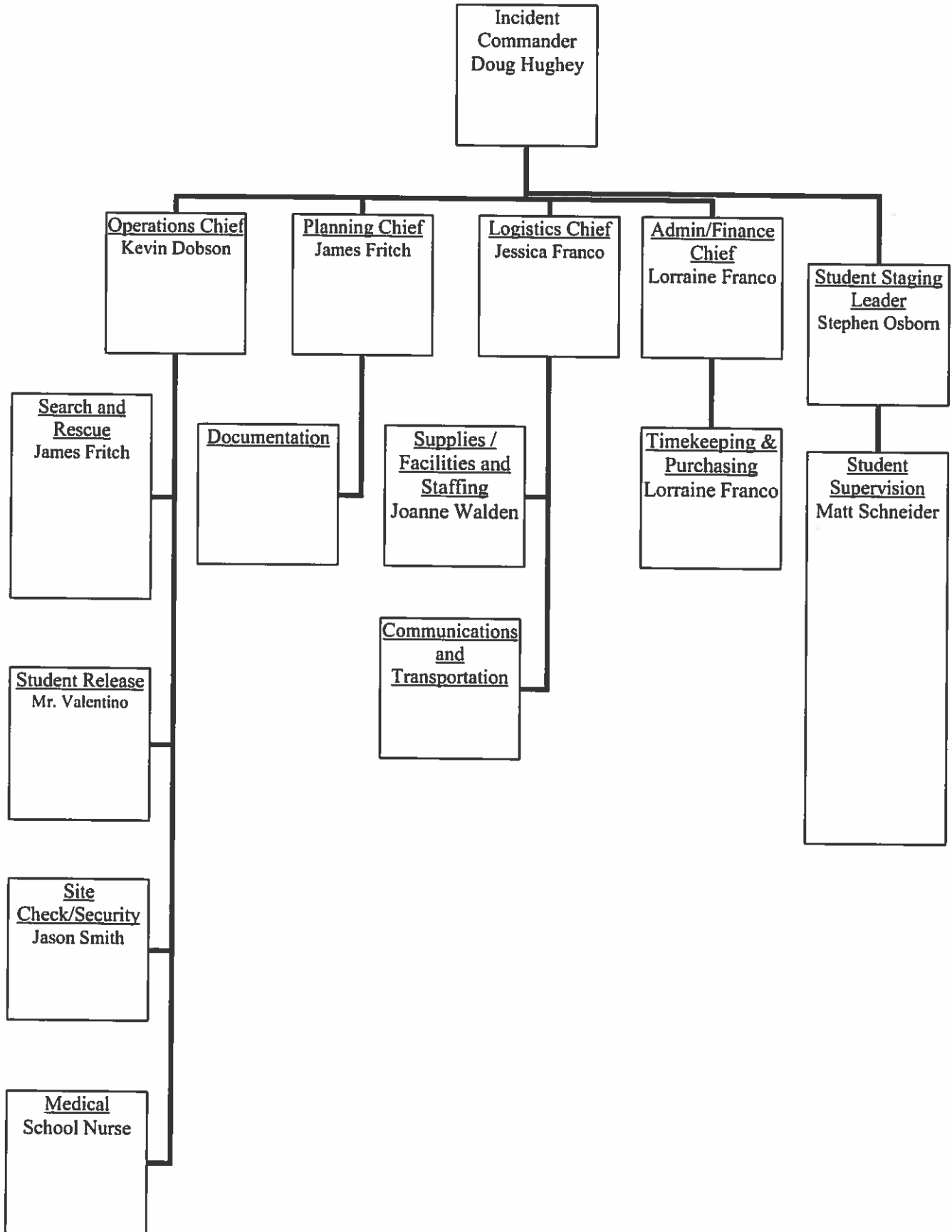
PART 1 CRISIS MANAGEMENT

SECTION 1 INCIDENT COMMAND SYSTEM

The Incident Command System (ICS) is a nationally recognized organizational structure that provides for role assignment and decision-making while planning for and reacting to critical incidents of all types. Implementing ICS will allow for all school personnel to know their area of responsibility during a crisis and to plan and practice the management of their specific role. This type of delegation limits the number of functions under any one manager, allowing each person to focus on just one or two aspects of the incident. These managers then provide information to the incident commander (principal) and help that person make informed decisions. Using this type of organizational system during a critical incident creates clear communication channels that will help limit the chaos and uncertainty associated with emergency incidents. Plans can be made, policy established, and training conducted well in advance of any emergency incident. This type of forward thinking will be needed during a critical incident and is a key component to a school being properly prepared.

Global Youth Incident Command System





Incident Command Descriptions

Incident Commander: The Incident Commander is the overall leader during an emergency incident. This person is normally the principal or assistant principal of the school. The Incident Commander makes decisions based on the information and suggestions being provided from the Liaison and ICS Section Chiefs.

- Assume Command
- Establish the Command Post
- Conduct briefings of the Command Staff
- Identify level of threat by assessing situation
- Set specific objectives and direct development of incident action plans
- Direct protective actions to stabilize the school
- Activate and oversee ICS functions
- Establish Unified Command with responding agencies
- Update EOC as situation evolves
- Approve information to send to the EOC for media briefings
- Set objectives for resumption of normal activities
- Maintain an activity log (scribe) and oversee action reports

Admin/Finance Chief

- Report to Command Post if directed to do so; otherwise, provide finance duties as secondary duty
- Keep an envelope or box for all receipts and overtime cards
- Provide a cost-accounting update for the IC as requested
- Maintain an activity log (scribe) and write after-action report
- Check attendance for that day for both students and adults

Logistics Chief: The Logistics Chief manages the team and reports directly to the Liaison. This team is responsible for obtaining any needed resource, communication, food and water, and transportation.

- Report to Command Post (immediately or upon handing off students)
- Participate in briefing sessions, helping to identify required resources and personnel or advising of their availability
- Provide equipment, supplies, personnel, busses/cars as required by Operations
- Establish and maintain communications (radios, bullhorns, etc.)
- Stage resources (or Team Leaders) so they are readily available
- Coordinate and re-assign staff to other teams as needed by Operations
- Maintain a visible chart of available resources as a reference for Ops and the IC Team
- Provide food and water as needed (and available) for staff and students
- Maintain an activity log (scribe) and write after-action report

Operations Chief: The Operations Chief manages the members of the Operations Team. The Chief reports directly to the Liaison. This group, referred to as the "Doers", performs the "hands on" response.

- Immediately report to Command Post
- Supervise and direct activities of all groups assigned to Operations through the Team Leaders
- Identify alternate staging areas as needed (to IC and Logistics)
- Identify alternate resource requirements (to IC and Logistics)
- Deploy resources
- Make changes as necessary to action plan based upon reports from group leaders and Planning Chief
- Update IC and IC Team with status reports
- Maintain an activity log (scribe) and write after-action report

Planning Chief: The Planning Intelligence Chief will report directly to the Incident Commander and may stay with the Incident Commander throughout the crisis. This team will gather information to assist with medium/long-range planning related to the ongoing incident and school recovery issues. They will arrange for recovery/aftermath resources so that there is no gap between the end of the incident and necessary support/ services.

- Report to Command Post (immediately or upon handing off students)
- Collect EOC forms and develop a briefing on incident size and scope for IC Team.
- With Ops, gather incident information and updates from team leaders.
- Send and supervise runners, if needed, to gather incident information
- Share information needed for decision making with IC Team
- Prepare estimates of incident escalation or de-escalation for IC Team
- Report to Safety any conditions that may cause danger
- Maintain an activity log (scribe) and write after-action report

Communications: This person will work to ensure that a communication system is in place (phones, walkie-talkies, etc). They will communicate crisis progress or changes within the site and with District Office.

Documentation: This person will collect, evaluate and document information about the development of the incidents and the status of resources.

Liaison: The liaison is the link between the Incident Commander and the Section Chiefs. The liaison may provide general information to the Incident Commander but does not make command decisions. The liaison is also the contact person/link for other community agencies, such as local police and fire departments.

Medical Team: Members of this team will take roll with their own class, send in their EOC form, and then ask a supervising teacher to watch their students. They

will then report directly to the Team Leader in a pre-determined First Aid Staging Area and organize first aid supplies. The medical area should provide privacy for the injured and easy access for cars used to transport people with major injuries.

If necessary, Medical Team members will take medical supplies and report to classrooms where injuries are being reported by Search and Rescue. They will stay in communication with Operations Chief via radio.

The Medical Team will use the First Aid and START to provide treatment and continue to prioritize injuries. Students with minor injuries can be walked to the medical area for first aid treatment. The Medical Team will determine if a student needs to be transported to the hospital. Written records must be kept of any students who are to be transported. If a transported student's name is not known, use a cell phone to take a photo of that student and document where he/she was transported to. Also, get the name of the ambulance company and the badge # of the ambulance personnel.

Off-Site Evacuation Coordinator: The duties of this position focus on organizing the off-site evacuation location during an emergency situation. This includes planning the movement of the students to the location and assisting with accounting of the students once they are moved. Many aspects of this assignment involve planning for the use of a location and planning the evacuation route to safely move the students. When organizing an evacuation, consider the special needs students and plan for how those students will be moved and what assistance will be required.

Scribe: The scribe will take roll with their own class, send in the EOC form, and then ask a supervising teacher to watch his/her students. The scribe then reports to the Command Post. The scribe stays with the Incident Commander at all times. The scribe will maintain a written record of the incident including actions taken, actions reported to the Incident Commander, time, names, dates, etc.

Search and Locate: This team is responsible to "sweep" the bathrooms, hallways, and other areas for students, visitors, and staff. This team may need to search for unaccounted for people. Emergency responders will perform any major rescue efforts if necessary. Members will take roll with their own class, send in their EOC form, and then ask a supervising teacher to watch their students. Search and Rescue Team members should report to their Team Leader in a pre-determined location. It may be near (but not in) the Command Post or by the Student Staging Area. The Operations Chief will direct the Team Leader as to the location of the missing or injured. Room by room searches are not conducted by Search and Rescue until after they have gone to all the rooms with known problems and then only if it is deemed safe to do so. As Search and Rescue teams (2 each for safety) proceed, they should check back in with the Team Leader to report

progress and/or need for additional help. The Team Leader reports progress/needs to the Operations Chief.

Site Check/Security Team: Members of this team will take roll with their own class, send in their EOC form, and then ask a supervising teacher to watch their students. The Team Leader will report to the Operations Chief and then, if it is safe, send the team to check on utilities, etc. The Site Check/Security Team will notify the utility companies of a break or suspected break in utilities. The team will then proceed to the entrances where public safety and/or parents may arrive and help direct people to the Command Post or Student Reunification Areas. If neighbors arrive, the team should direct them to help support Traffic Control.

A violent crime or other situation near a school may require that the school staff take steps to quickly secure the school from outside intruders. This will involve developing specific assignments for school personnel during such an emergency and creating a check system to make sure the school is secure. This person would then act as a liaison with the agency handling the local event.

Situation Analysis: The person in charge of situation analysis will provide ongoing analysis of situation and resources status - *What if...*

Staffing Assignment Coordinator: The role of this position is to use available personnel to assist with carrying out the core functions associated with an incident. Any teacher not assigned students during an incident and any school personnel arriving at the incident should directly report to this person. Working closely with the Incident Supervisor, the person will direct staff to the areas that need assistance. Those responsible for organizing the various areas will coordinate with this person in requesting manpower during the incident. This person will keep a roster of assignments and manpower needs and make requests of administrative offices when needed.

Student Release a.k.a. Parent Reunion Coordinator: This team will supervise the release of students. They will document the persons picking up students. They must record the time, signature, and where they will be taking the student. Pictures of each child with the adult picking them up may be useful. Members will take roll with their own class, send in their EOC form, and wait to be called up. Before parents begin arriving, the Team Leader will begin setting up the Reunification Center, with support if needed, in a predetermined location. They will gather information regarding attendance from the Admin/Finance Team. When parents begin arriving, the Team Leader will call up the rest of the team and notify the Operations Chief. As more parents arrive, more teachers and classified staff will be assigned to this staging area. Students will be re-assigned to other Supervising Teachers. If evacuating the site, before leaving the school grounds, the Student Release Team will post a notice on the front door informing

parents where to pick up their children. If the front door is no longer there, the notice will be placed on the flagpole.

Student Supervision Team: This team supervises all students unless otherwise assigned. Other teachers who have designated responsibilities that take them away from their class will be reporting to a member of the Student Supervision Team before they leave their class in his care. This team will be working closely with the Student Release Team to make sure that students do not leave until their parent or adult has signed them out from the release area.

Supplies/Facilities: This person will locate and provide facilities, equipment, supplies and materials as needed.

Timekeeping & Purchasing: This person will maintain accurate records of staff hours and of purchases.

Transportation: The school staff member responsible for organizing this operation works with the district Transportation Department to coordinate the arrival of buses and the loading of students onto the proper bus. Responsibilities for this person include: arranging for buses, supervising loading and moving of buses, and arranging alternative forms of transportation as needed. The Operations Chief will direct the team to move students off campus, if necessary.

SECTION 2 STAGING AREAS

Indoor Command Post:

1. Principal's Conference Room

Outdoor Command Post:

1. Front of Ken Thomas gym

Triage Area: Room #44

Parent Reunification Area: Front Parking Lot

Bus Staging Area: Park

Media Staging Area: Front Entrance Parking Lot

Off-Site Evacuation Location:

SECTION 3 LOCKDOWN PROCEDURES

The school lockdown procedure serves many functions during an emergency situation:

- When a lockdown is initiated, the majority of students and teachers will be taken away from the threat.
- The dangerous situation can be isolated from much of the school.
- Accounting for students can accurately take place in each classroom.
- Depending on the situation, an organized evacuation can take place away from the dangerous area.

In addition to an onsite emergency, lockdown procedures can be modified for use during a local incident in which the school population is not in direct danger. A local incident might be a sheriff or fire event nearby or an injury on school grounds that requires limiting student movement in the area.

When a lockdown is announced, several steps should take place. Someone must be assigned to the dangerous situation or area to ensure students and staff do not enter the area. Immediate notification should be made to the 911, fully explaining what is known at that time. The bells must be held and instructions to ignore the fire alarm should be given.

When ordering a lockdown, the following announcements should be made and repeated several times:

A) Classes in progress (not during lunch)

"Teachers, please secure your students in your classrooms immediately. All students report directly to your classrooms and ignore any fire alarms."

B) Class change in progress

"Teachers and students, it is necessary to begin a lockdown of classrooms. All students report directly to your next assigned class and ignore any fire alarms."

C) Lunch is in session

Add the following to either announcement:

"Students in the cafeteria, follow the instructions of the staff in the cafeteria."

Unassigned teachers should ensure that students in hallways are placed in classrooms immediately. Staff members should check restrooms and other areas where students may be found. If students are found and are not close to their classroom, students should go into the closest occupied classroom. Then teachers should stay in a locked room and notify the office of their location.

During a lockdown, special attention should be given to the areas of the school where numerous students are gathered in an unsecured environment, such as the

cafeteria, auditorium, or library. Arrangements should be made so that students in these areas can be moved to nearby locations that can be secured.

When a teacher with a class hears one of the lockdown announcements he or she should follow these directions:

1. Lock the classroom door immediately.
2. Keep all students sitting on the floor, away from the door and windows.
3. Use caution and discretion in allowing students entry into the classroom.
4. Advise the students that there is some type of emergency but you don't know what it is.
5. Take attendance and prepare a list of missing students and extra students in the room. Prepare to take this list with you when you are directed to leave the classroom.
6. If there is a phone in your classroom, do not use the telephone to call out. Lines must be kept open, unless there is an emergency situation in the classroom.
7. Ignore any fire alarm activation. The school will not be evacuated using this method.
8. Project a calm attitude to maintain student behavior.
9. When or if students are moved out of the classroom, assist them in moving as quietly and quickly as possible.
10. Remain in the room until a member of the Crisis Management Team comes to the room with directions, or a sheriff arrives with directions.

Teachers should be aware of the emotional response some students may have to a lockdown situation. For example, teachers could prepare for frightened students vomiting by keeping plastic bags and cleaning supplies available in the classroom. Another idea is to keep a supply of gum, mints, or hard candy in each room to help relax students.

Depending on the grade level, students will ask many questions that teachers will not be able to answer. Being familiar with the lockdown procedures and the role of the ICS will provide a better understanding of what is taking place and what can be expected.

As a lockdown is taking place, the Incident Command Team should ensure that several functions are taking place. Depending on the situation, the school may need to be completely secured from the inside. This will require specific individuals being assigned to lock any open doors. Notifications will continue to be made to school administration and possibly the sheriff department if the sheriff has not arrived on the scene. Any known injuries should also be reported to the administration, who will relay that information to the sheriff.

Communication via school radio is permissible as long as the incident does not involve an explosive device or a suspect in possession of a radio or scanner. The

sheriff liaison member of the Incident Command Team should be prepared to gather all known information and respond to the first arriving sheriff personnel and brief them on the situation.

Once a lockdown has been started, wait for the sheriff department to arrive before arranging for evacuation of the school. This will allow for a more secure environment during the evacuation and assist the sheriff if a tactical operation is necessary.

Special areas of concern:

Special attention should be paid to the playground area of each school. Teachers must be able to hear the lockdown announcement and an alternate lockdown location must be identified. This location can be indoors or outdoors, if students can be safely hidden on the playground. In either case the lockdown location must be determined during initial crisis planning and the information should be clearly communicated to all staff members.

SECTION 4 EVACUATION PROCEDURES

General Evacuation

Evacuation decisions are very incident-specific. If the release occurs slowly, or if there is a fire that cannot be controlled within a short time, then evacuation may be the sensible option. Evacuation during incidents involving the airborne release of chemicals is sometimes necessary. If a general evacuation is ordered, the school population will be sent home, to the off site evacuation location, or to another location. Students are evacuated by walking or on school busses. If the school has been evacuated, the response personnel will need to decide when it is safe to return. They will need to verify data collected by the monitoring crews and consider the advice of the health officials concerned.

Evacuation of School Grounds

In the event the school cannot be occupied following an evacuation, it may be necessary to evacuate the school grounds. We will evacuate to the off site evacuation location.

The principal will call the Superintendent. Before leaving the school grounds, the Student Release Team will post a notice on the front door informing parents where to pick up their children. If the front door is no longer there, the notice will be placed on the flagpole.

During evacuation, the students will walk quickly, quietly, and in single file. If busses are available, students will board {insert location}. When releasing students to the care of parents or other adults, refer to the section entitled, "Release of Students to Parents".

School Evacuation Instructions

Exit the Building

- Go to the designated assembly area.
- Immediately upon hearing the fire alarm signal or instructions to "leave the building" over the intercom, students, faculty and others in the building shall evacuate the building via prearranged evacuation route quickly, quietly and in single file. The last person out of the room shall pull the door closed, but will not lock it. All will proceed to the designated assembly area.

Teachers

- Take class lists, red/green cards and student emergency card.
- Make special provisions to assist handicapped students.
- Exit the building through assigned exit or nearest unblocked exit.
- Lead the class out of the building to pre-designated area at least 500 feet from building. Area must be free from hazards such as overhead power lines, gas lines and motor vehicle traffic.

- Take roll and report any missing students (by name) to the Student Supervision Leader at pre-designated location away from building.
- Necessary first aid should be performed.

Students

In homeroom class

- Leave all personal items in classroom.
- Follow their teacher and exit in a quiet and orderly manner.

NOT in homeroom

- Leave all personal items in classroom.
- Exit with their supervisor, or if alone, exit the nearest unblocked exit.
- Remain with the class with which they exited until it is deemed safe for the student to return to his/her regular class.

At recess / break

- During recess, students should go to their assembly area.
- Students should go to the assembly area of the next class on their schedule.

Staff Not Assigned To Classrooms

- Will follow as directed in the Incident Command System.
- Assist as directed by principal or designee.

Principal or Designee

- Report any missing persons to emergency response personnel.
- If building is determined to be safe to re-enter:
 - Determine WHEN it is safe to re-enter
 - Notify teachers by all clear signal or runner. DO NOT USE FIRE ALARM SIGNAL for re-entry.
- If building is unsafe to re-enter, evacuate the school site, using predetermined plan.

Instruct teachers to:

- Release students to responsible adults using predetermined procedure.
- Students will exit school grounds to the blacktop/field either to board busses or to walk to {insert location}.

Evacuation of Students with Disabilities

Students with sensory, developmental, cognitive and mobility disabilities will have evacuation protocol in place that meets the requirements of their Individualized Education Plan, their Health Plan and/or Americans with Disabilities Act requirements. During an evacuation:

- A pre-designated staff member will assist with the evacuation.
- The staff member will describe the situation and actions to be taken in advance of beginning the evacuation procedures.
- The staff member will use facial expressions and hand gestures as clues when describing the procedures.
- The staff member will give one direction at a time during the evacuation.
- The student will never be left unattended.

Exit Route

An emergency exit route will be posted in the classroom beside the door. All who use this room should be familiar with the fire evacuation route as it applies to that room. When you have a substitute, make sure they are aware of where this map is located and that the roll sheet and student emergency information must be taken with them during the drill.

SECTION 5 STUDENT RELEASE PROCEDURES

Early Dismissal

The ultimate responsibility for the student's safety from the school to home in cases of emergency lies with the parent or guardian. Parents should work through community emergency preparedness groups to make preparations for the safety of their own children.

If an emergency occurs during the school day, and it is believed advisable to dismiss school, students will be provided shelter and supervision at the school as long as deemed reasonable by the principal.

The school will proceed on the basis that there will be no bus transportation or telephone communication. School will not be dismissed early unless school authorities have been assured by local emergency authorities that routes are safe for student use.

Follow the "Release of Students to Parents" plan.

Release of Students to Parents

Each teacher will have a copy of the student emergency information and a list of students on a clipboard. The adults listed on this card will be the only adults the students will be released to. Any other adult showing up may stay with the student, but he/she will not be permitted to leave with them. This clipboard is to remain with the teacher during any building evacuation exercise including a fire drill.

Prior to the approved adult taking the student, a release form must be filled out and signed. (See student release form.)

Teachers must stay with the students until all their students are picked up and/or the principal or his/her replacement approves of their leaving.

STUDENT RELEASE FORM

Date _____ Time _____

Student _____

Teacher _____

Room # _____ Grade _____

PERSON CHECKING OUT STUDENT: _____

Signature _____

STUDENT RELEASE FORM

Date _____ Time _____

Student _____

Teacher _____

Room # _____ Grade _____

PERSON CHECKING OUT STUDENT: _____

Signature _____

STUDENT RELEASE FORM

Date _____ Time _____

Student _____

Teacher _____

Room # _____ Grade _____

PERSON CHECKING OUT STUDENT: _____

Signature _____

SECTION 6 SCHOOL PARTNERSHIPS

Off Site Partnership

Include location, contact information, and directions here.

SECTION 7 RESOURCES

Staff List/Special Skills

Staff Emergency Information

Staff Member	Phone Number	Health Concerns	Special Skills
Doug Hughey			
Kevin Dobson			
Jessica Franco			
Lorraine Franco			
James Fritch			
Matt Schneider			
Mr. Valentino			

Staff Member	Phone Number	Health Concerns	Special Skills
Other Certificated			
Classified			

SECTION 8 COMMUNICATIONS

It is likely that the public address system will be operational in most emergencies during which inside-the-building announcements need to be made. If it's not, communication will be by messenger(s) from the office to each teacher.

Communication between the custodial staff and the office staff will be by radio. One radio shall be assigned to each of the following people:

Principal
Secretary
Day Custodian
Night Custodian
Noon Duty Aide
Resource Teacher
Counselor
Operations Chiefs
Planning Chiefs
Logistics Chiefs
Incident Commanders

Telephone Communication

1. The school telephones may NOT be used by ANY person for outgoing calls of any kind during an emergency, except when authorized by the principal.
2. Appropriate authorities will be notified including 911, Twin Rivers Police Department, and the Superintendent.

SECTION 9 CRISIS PHONE DIRECTORY

- Sheriff/Fire Department: 911
- Twin Rivers Police Department: (916) 566-2777
- Poison Control Center, UCD Medical Center:(916) 734-3692
- Citizens Utilities (Water): (916) 568-4200
- SMUD (Electricity): (916) 456-7683
- PG&E (Gas): (916) 743-5000
- Superintendent's Office: (916) 338-6409
- Maintenance, Operations, Transportation (MOT):
 - Craig Deason, Assistant Superintendent: (916) 338-6337
 - Carol Surryhne, Assistant Superintendent's Secretary: (916) 338-6337
 - Kim Rogers, Staff Secretary: (916) 338-6417
- Child Protective Services (CPS): (916) 875-5437
- Dudley Elementary School: (916) 338-6470
- North Country Elementary School: (916) 338-6480
- Oak Hill Elementary School: (916) 338-6460
- Spinelli Elementary School: (916) 338-6490
- Wilson C. Riles Middle School: (916) 787-8100
- Center High School: (916) 338-6420
- McClellan High School: (916) 338-6445
- Global Youth Charter School: (916) 339-4680

SECTION 10 LETTERS HOME

The letters on the following pages shall be provided to families at the beginning of each school year.



Established 1858

Center Joint Unified School District

8408 Watt Avenue • Antelope, CA 95843-9116
(916) 338-6413 • Fax (916) 338-6322

BOARD OF TRUSTEES

Nancy Anderson
Jeremy Hunt
Kelly Kelley
Delrae M. Pope
Donald E. Wilson

SUPERINTENDENT

Scott A. Loehr

CJUSD Disaster Procedures

Dear Parents/Guardians:

Please review the following information regarding school and parent responsibilities for emergency school closure. Please help us to be efficient and helpful in caring for your child.

We have developed an emergency preparedness plan that outlines a variety of situations including fire, bomb threat, earthquake and the possibility of evacuation due to an unforeseen emergency. We would like parents to be advised as to what to expect while their children are in school. The following procedures will be implemented in case of an emergency:

1. In case of a fire alarm, students will be evacuated from the building. In the event of an actual fire that requires evacuation, students will be evacuated to the off-site location indicated in Part 1 Section 2: Staging Areas section of this document. If possible, notification will be sent to parents through the automatic dialing system; otherwise, parents will be informed by school officials during or after the evacuation.
2. If an emergency evacuation occurs before parents can be reached, a notice will be left on the office door informing parents where to find their children. Only parents or adults listed on the emergency information cards will be permitted to pick up students. Please make sure the information on the emergency card includes everyone you would permit to pick up your child. Bused students will only be returned home during regular times and only if it is deemed safe.
3. If there is an earthquake, students who are indoors will be kept inside until quaking stops. Students will then be evacuated from the building. Students who are outside will be directed to an open area free from hazards. If there is too much damage to use the school as shelter, see number 1.
4. Floods, power outages, severe storms or any other disaster will normally result in students being held at school in regular classes until the usual departure time or sent home as in number 2.
5. Parents should discuss the above information with their children and assure them that school personnel will care for them just as they do each day, until they can be re-united with parents.

As the new school year starts we would like to remind you that this is a good time to go over the following information with your children:

1. Practice and review emergency plans, meeting places and emergency telephone numbers regularly with your children.
2. Each year make your child's teacher aware of his/her health or physical needs that would require special action or supplies during an emergency. Make sure the office has a supply of vital medication on hand.
3. Make sure your student's information card has the name, address, and phone number of anyone you want to pick up your child during an emergency. Students will NOT be released to ANYONE not listed on this card.
4. Make sure your child is familiar with the people he/she may leave with and that they know that it is OK to leave with them in the event of an emergency.
5. Be aware that you may not be able to get to your child in the event of a large-scale emergency if you work a great distance from your child's school. Be aware that the person picking up your child may have them for several hours or even days.

If you have any questions about these procedures, please contact the school office. Thank you for your cooperation in this very important matter.

Sincerely,

Principal



Center Joint Unified School District

8408 Watt Avenue • Antelope, CA 95843-9116
(916) 338-6413 • Fax (916) 338-6322

BOARD OF TRUSTEES

Nancy Anderson
Jeremy Hunt
Kelly Kelley
Debrae M. Pope
Donald E. Wilson

Established 1858

SUPERINTENDENT

Scott A. Loehr

Snack Request

Dear Parents:

As part of our disaster preparedness program we ask that each child's family prepare a snack-pack to be kept at school. In the event of major disaster which might delay you from picking up your children from school, this pack will provide a source of nourishment and comfort. Please involve your children in putting together this pack and a share a short explanation of its potential use. Have your child bring the bag to his/her classroom the first week of school.

In a heavy-duty 1-gallon ZIP-LOCK bag, place the items listed below:

- (1) *can* of fruit drink (*no pouches, no boxes because they leak*)
- (1) bottle of water
- (3) small non-perishable snack packages – please choose commercially vacuum-packed items such as beef jerky, a granola bar, a fruit roll-up, cheese and crackers or a small pull-top *can* of fruit with a plastic spoon
- (1) small packet of wet wipes
- (1) note of reassurance and a small picture, as these may be a source of comfort in the event of an emergency and extended separation

Please do not send items that need to be refrigerated. Items that are perishable or need to be refrigerated will be sent back home with the student.

Please make sure the bag is marked clearly with your child's name, grade, teacher and room. Packs will be returned to students at the end of the school year.

Having these supplies on-site will better enable us to care for the students in an actual emergency, and they will also be a source of comfort to them. Your child will not be permitted to take something from the kit if s/he forgets a snack or wants a drink. The kits are for true emergencies only.

If you have any questions about this program, please contact the school office. Thank you for your cooperation in this very important matter.

Sincerely,

Principal

"Respecting our traditions, while embracing new ideas"

SECTION 11 AFTERMATH

Counseling

The need for a proactive counseling program can not be overlooked. Many dangerous situations can be avoided with early intervention by trained professionals. Available resources should be identified and used on a regular basis when the first sign of depression, anger, or other alarming changes in a student is observed. During a crisis, the CMT member responsible for counseling must quickly organize a counseling program to help students, parents, faculty, and the community heal from the incident. Counselors at the effected school may handle some incidents, while other incidents could easily require the cooperation of many services. Identifying resources within the school system, county, and community should be planned and well organized before a crisis occurs.

SECTION 12 TRAINING AND UPDATING

Drills

The principal shall hold fire drills monthly and intruder alert and earthquake drills each trimester to ensure that all students, faculty members, and others are sufficiently familiar with such drills that they can be activated and accomplished quickly and efficiently. These drills shall be held at both regular and inopportune times to take care of almost any situation. Everyone in the building, including other employees, all office workers, all lunch workers, all custodial staff, and visitors must obey the instructions in the room or area they occupy when the alarm is sounded. Drills will also be carried out for quick evacuation of the multi-purpose room. The school secretary will be responsible to notify Sacramento Fire Department and Twin Rivers Police Department as necessary.

Once yearly, a full scale disaster drill will be held to give the staff an opportunity to fully implement the Incident Command System.

Training

The staff has participated in the following trainings:

- Arson Prevention (every other year – odd years) – {Insert date}
- Bloodborne Pathogens for School Employees (every other year – even years) – {Insert date}
- Code Red Lockdown Training (annually) – {Insert date}
- CPR Training (every other year – even years) – {Insert date}
- NIMMS/ICS video (discuss components annually, can watch video every other year) – {Insert date}
- Mandated Child Abuse Reporter Training (annually) – {Insert date}
- Triage Training (every other year – odd years) – {Insert date}

* The Power Point Presentations on the Schools Insurance Authority website can be used in lieu of their videos. In either case, sign in sheets must be used.

PART 2 CRISIS READINESS

SECTION 1 ACTIVITY IN THE VICINITY

Upon notification of a dangerous situation near the school, several steps should be taken to protect the school population from the incident.

- Obtain as much information about the incident as you can. The Sacramento County Sheriff's Communication Center will be able to provide an overview of the incident. Call (916)874-5115.
- Convene a meeting of the Incident Command Team and discuss the situation and/or recommendations from the sheriff or fire department.
- Bring classes being conducted in trailers into the school.
- Secure the school building, if necessary.
- Coordinate with team members and faculty to ensure all doors are secured and post lookouts inside the school who can alert you to approaching danger.
- Notify the District's Central Office.
- Assign sheriff and fire liaison member of Incident Command Team to monitor situation and provide updates as needed.
- Prepare for possible lockdown or evacuation depending on the situations. Follow sheriff or fire guidance.
- If sheriff or fire have not resolved the situation by dismissal time, plans will need to be made to alter or delay dismissal of students and transportation should be contacted with information.
- Informational letter for parents should be developed in conjunction with district office and sheriff or fire officials.

SECTION 2 AFTER-HOURS CRISIS PROCEDURES

Train custodians on what role they should take during after-hours events. Ensure that custodians have access to the Twin Rivers' Police Department phone number at all times. Also, ensure that custodians carry a phone so they may be communicated with if a crisis occurs.

An After Hours cover page has been provided with the CJUSD "Facilities Use Agreement." This document asks the facility user to meet with the site administrator to discuss the location of the safety plan and to review the "Crisis Management" and "Crisis Readiness" sections of the plan. In addition, facility users must indicate with their signature that they have received and read the CJUSD Emergency Procedures poster, which is posted in all rooms at all sites. Outside facility users must have their copy of the Emergency Procedures with them at all times when using district facilities.

SECTION 3 BOMB THREAT

Because an explosive device can be controlled electronically, school radio usage should not take place inside the school during a bomb threat since radio waves could detonate the device accidentally. Radio usage can resume 300 feet away from the building, allowing for communication from the evacuation staging area. Cell phones should also not be used.

Bomb Threat Procedures

I. Office Personnel

- a. If the threat is made by any means other than telephone, immediately notify an administrator.
- b. If the threat is made by telephone, the person receiving the call is to do the following:
 - i. Mentally form a picture of the caller - is the caller male or female? Juvenile or an adult? Does the voice sound familiar? If so, who? As soon as possible, indicate your impressions on the Bomb Threat Form.
 - ii. Ask the caller three questions, in this order:
 1. When is the bomb going to explode? (The caller may or may not respond to this question. If the threat is real, chances are he/she will say something. If the caller just hangs up without any comment to your questions, the chances are great that it is a prank call.)
 2. Where is the bomb located? What kind of bomb is it? (If the caller responds to these questions, he/she will probably lie, but it will keep the caller talking and give you more time to identify him/her.)
 3. Why are you doing this? Where are you now? (The caller's answer to these questions will give you a clue as to whether or not it is a real threat. If he says he wants money, or is representing some group or organization, the chances that it is a real threat are increased. In no event suggest a reason to him by asking something like, "Do you want money?" Let the caller provide the reason.)
 - iii. Note the time the call was received and immediately notify the principal or designee.
- c. Call the Sacramento County Sheriff (911) and ask for a sheriff's unit to be dispatched to the school.

II. Administration

Make a judgment as to the validity of the threat, and react in the following manner whether or not you believe this to be a prank:

- a. Notify teachers to evacuate their rooms by announcing the bomb threat. All students should be at least 500 ft. away from the building.
- b. Wait for the sheriff's unit to arrive. Assist the officers as needed.

- c. Provide a designated employee(s) to assist law enforcement in search of suspicious objects on school grounds.
- d. Administrator must determine if students will need to evacuate the school grounds if no suspicious item is found.
- e. Maintenance, Operations, & Transportation will be called to provide busses for students, if necessary.

III. Teachers

- a. Upon receiving the notice to evacuate, have your students assemble outside your classroom in an orderly manner and wait for you.
- b. Students should take their backpacks with them.
- c. Check your room before you leave for anything out of the ordinary. Take a 360-degree sweep from eye level to floor and if you see anything suspicious, report it to an administrator.
- d. Keep your group together and walk with them to the field. Take your roll sheet and emergency information and call roll when you get there. Get your group together in an orderly manner and stay with them. You will probably be there for awhile, so take your time with these tasks and make sure students obey you perfectly.
- e. When you hear the all clear signal (announcement over the intercom or on the bullhorn) return to your classroom in an orderly manner.

IV. Custodians, Cooks, and other Classified Employees

- a. Check your work areas. Do a 360 degree visual check of your room(s) as described under "Teachers" above.
- b. Assist Administration as needed.

BOMB THREAT FORM

RECEIVING A BOMB THREAT

INSTRUCTIONS:

Be calm and courteous: LISTEN! Do not interrupt the caller. Quietly attract the attention of someone nearby, indicating to them the nature of the call. Ask the questions in the order they are listed. Complete this form as soon as the caller hangs up and the school administration has been notified.

Exact time of call: _____

Exact words of caller:

Questions to Ask

1. When is the bomb going to explode? _____
2. Where is the bomb? _____
3. What does it look like? _____
4. What kind of bomb is it? _____
5. What will cause it to detonate? _____
6. Did you place the bomb? _____
7. Why? _____
8. Where are you calling from? _____
9. What is your address? _____
10. What is your name? _____

Caller's Voice (Circle):

Calm	Disguised	Nasal	Angry	Broken
Stutter	Slow	Sincere	Lisp	Rapid
Giggling	Deep	Crying	Squeaky	Excited
Stressed	Accent	Loud	Slurred	Normal

Voice Description (Circle):

Male	Female	
Calm	Nervous	
Young	Old	Middle-Aged
Rough	Refined	

Accent: Yes No Describe _____

Speech Impediment: Yes No Describe_____

Unusual Phrases_____

Recognize Voice? If so, who do you think it was?_____

Background Noises (Circle):

Music TV
Traffic Running Motor (type)_____

Horns	Whistles	Bells	
Machinery	Aircraft	Tape Recorder	Other_____

Additional Information:

A. Did the caller indicate knowledge of the facility? If so, how? In what ways?_____

B. What line did the call come in on?_____

C. Is the number listed? Private number? Whose?_____

D. Person Receiving Call_____

E. Telephone number the call was received at_____

F. Date_____

G. Report call immediately to:_____

(Refer to bomb incident plan)

Signature_____ Date_____

THREATENING PHONE CALL FORM

Time call was received _____ Time caller hung up _____

Try to get another person on the line and record the conversation. Exact words of person: _____

Questions to ask if not already covered by caller's statement (record exact words)

1. What is your name? _____
2. What are you going to do? _____
3. What will prevent you from doing that? _____
4. Why are you doing this? _____
5. When are you doing this? _____
6. Where is the device right now? _____
7. What kind of device or material is it? _____
8. What does it look like? _____

Person receiving the call

Person monitoring the call

Department _____

Department _____

Dept Phone No. _____

Dept. Phone No. _____

Home Address _____

Home Address _____

Date: _____

SECTION 4 BUS ACCIDENT

Field Trip Preparedness for Staff Members

- School buses are required to carry a first aid kit. Make sure it is in the bus.
- Teachers who participate in a large number of field trips should be encouraged to train in CPR and first aid procedures.
- Always take a complete roster and emergency care cards of students on a field trip.
- Maintain a complete list of teachers' and chaperones' home phone numbers, emergency contacts and work phone numbers for spouse.
- Develop an emergency phone number directory for field trips. Directory should contain emergency phone numbers for the school system and main phone numbers to the school and administrative offices.

SECTION 5 CHEMICALS/BIOHAZARD/GAS ODOR

All chemicals in the building are to be identified and stored according to district policy and procedures. Safety data sheets from vendors shall be on file and available for all chemicals in the office for quick reference. All personnel involved with chemicals in any manner are to be trained in their proper use.

The fire department shall be informed by the principal once each year of all chemicals used in the building and where they are stored. In the event of a hazardous material accident in the building, the principal (or designee) will decide if and how the building will be evacuated. If any accident should occur, the fire department, Center Unified School District Superintendent, and Sacramento County Health Department should be notified.

Responders will decide whether to order people to remain indoors (shelter-in-place), rescue individuals from the area, or order a general evacuation. The "remain indoors" option will be considered when the hazards are too great to risk exposure of evacuees. Rescuing people from the hazardous area may involve supplying protective equipment for evacuees to ensure their safety. A general evacuation requires a significant amount of lead-time, which may not be available.

In order for the "in-place-shelter procedure" to be effective, the effected population must be advised to follow the guidelines listed below:

- An announcement will come over the PA system telling you that the "in-place-shelter procedure" is in effect.
- Close all doors to the outside and close and lock all windows. (Windows seal better when locked.) Seal gaps under doorways and windows with wet towels, and those around doorways and windows with duct tape (or similar thick tape) and sheets of plastic (precut and labeled before the incident). Have students assigned to specific tasks ahead of time.
- Ventilation systems should be turned off.
- Turn off all heating systems and air-conditioners.
- Seal any gaps around window type air-conditioners, exhaust fan grills, exhaust fans, and range vents, etc. with tape and plastic sheeting, wax paper, or aluminum wrap.
- Close as many internal doors as possible.
- If an outdoor explosion is possible, close drapes, curtains, and shades over windows. Avoid windows to prevent potential injury from flying glass.
- If you suspect that the gas or vapor has entered the structure you are in, hold a wet cloth over your nose and mouth.
- Tune in to the Emergency Alert System on the radio or television for information concerning the hazardous materials incident and in-place-sheltering.

SECTION 6 DEATH/SUICIDE

Definition - Death or suicide of a student, staff member or significant person close to the school where students and/or staff are affected.

Principal or designee shall:

1. Call 911.
2. Contact Superintendent.
3. Notify immediate family - parent or guardian.
4. Identify key staff members at site to disseminate information at site level.
5. Communicate behavioral expectations to staff regarding:
 - Confidentiality issues
 - Providing factual information
 - Available resources
6. Send home written information to parents on facts of incident and any follow-up services available.
7. Consult with psychologist or county office of education staff for intervention strategies including specific activities that can be used in the classroom.

If the incident causes a major disruption to school activities, evacuation may be necessary and will be determined by law enforcement, principal or designee.

SECTION 7 EARTHQUAKE

During the Quake

Keep these points in mind in the event of an earthquake:

1. If an earthquake occurs, keep calm. Don't run or panic. If you take proper precautions, the chances are you will not be hurt.
2. Remain where you are. If you are outdoors, stay outdoors. If you are indoors, stay indoors. During earthquakes, most injuries occur as people are entering or leaving buildings (from falling walls, electrical wires, etc).
3. The teacher will give the "drop and cover signal" if the bell system is not operable.
4. Everyone will get under his/her desk and cover his/her head. If a desk, table or bench (best choice) is not available, sit or stand against an inside wall or in an inside doorway. Stay away from the windows, outside walls, and outside doors.
5. If you are outside, stay away from the building, electrical wires, poles, or anything else that might shake loose and fall. Look for open space and stay low.

After the Quake

For your own safety and that of others, you should carefully do the following:

1. About two minutes after the shaking stops, the fire bell will sound. If we have lost power, the teacher will give the command to evacuate the building.
2. Use the "Building Evacuation" plan.
3. Use extreme caution in entering or working in buildings that may have been damaged or weakened by the disaster.
4. Stay away from fallen or damaged electrical wires, which may still be dangerous.
5. The custodian will check for leaking gas pipes. Do this by smell only - don't use matches or candles. If you smell gas:
 - Open all windows and doors.
 - Turn off the main gas valve at the meter.
 - Leave the building immediately.
 - Notify the gas company, police, and fire departments.
 - Don't re-enter the building until it is safe.
6. The principal will confer with the Superintendent about evacuation of the school. If necessary, follow the "Evacuation of School Grounds" policy. Do not evacuate to another building unless it has received an inspection by a qualified person.

Re-entry of Building

Follow the procedures of the re-entry instructions (after "Building Evacuation") except: the building should be inspected by a qualified person who has been trained in Building Analysis. This person will perform an inspection on structural

soundness, electrical wiring, water distribution, oil, gas, and other fuel systems, and boiler and heating systems.

A damaged structure will be occupied only after authorization by the responsible local agency. Building supervisors will be notified of the corrective actions to be taken to return building to use.

SECTION 8 FIRE/EXPLOSION

Fire

1. In the event of a natural gas fire, sound alarm and then turn off main gas valves. If the fire is small, use the fire extinguisher AFTER the gas is turned off.
2. In the event of an electrical fire, sound alarm and then turn off electricity. Do not use water or water-acid extinguishers on electrical supported fires. Only small fires should be fought with an extinguisher.
3. The person locating the fire will sound the school alarm.
4. Follow the "Building Evacuation" instructions.
5. The principal will notify the superintendent's office.
6. The office staff will notify the utility companies of a break or a suspected break in utilities.
7. Keep access road open for emergency vehicles.
8. All staff will be responsible to peek in the door of classroom on either side and make sure they were informed of the fire.
9. The custodian is responsible for checking exits daily to make sure they are functional. All exits should be obvious, maintained and clear of obstructions.

Computer Labs

All labs are to be equipped, as their needs require, for proper fire control and for emergency purposes.

Lunchrooms and Kitchens

1. Emergency preparedness to control fire in school kitchen areas:
 - Have automatic extinguishers over deep fryers and grills.
 - Have fire extinguishers for all types of fires in proper location.
 - Make sure that all of the kitchen personnel know where the extinguishers are located and how to operate them.
 - Make sure that the kitchen personnel know which exit to take in case of fire.

Whether it's a real fire or a drill, try to evacuate the building in fewer than two minutes.

Fire Drill Procedures

The secretary will call the fire department to inform them it is a drill. The principal or designee shall sound the alarm.

1. When the signal is sounded, the teaching staff will proceed to the evacuation assembly area (blacktop/field) with their classes. Staff not assigned a regular class of children will report to the same area to render any needed assistance to teachers.

2. Once each month, all teachers will instruct their classes in the correct procedures and behaviors to utilize during fire drills.
3. Once each month, a fire drill will be conducted by the school staff.
4. Students stand facing away from the building in silent lines.
5. Supervising staff will take roll. The whereabouts of all students should be known.
6. Any student in attendance at school but not with class or in a special class should be reported immediately to the Student Supervision Leader.

Silent Fire Drill / Neighborhood Disaster Plan

1. Silent fire drills and neighborhood disaster procedures will be used in the event of bell and/or intercom failure.
2. When a silent fire drill is in progress, a monitor appears at the door with a sign stating "silent fire drill." The monitor will remain until the teacher sees the sign. The procedures to follow are the same as during a regular fire drill.
3. When a silent intruder on campus drill is in progress, a monitor appears at the door with a sign stating "Duck and Cover". The monitor will remain until the teachers see the sign.

Fire Extinguishers

Fire extinguishers are placed in strategic locations as recommended by the fire department (see map). Faculty members and other staff personnel shall be instructed in the use of the fire extinguisher.

All extinguishers, unless stated, are dry chemical types which are needed to put out type A, B, and C fires which include wood, textiles, gasoline, oil, greases, and electrical fires. In discharging a fire extinguisher, it should be held upright while the pin is pulled. The lever is then pressed while aiming at the base of the fire.

Fire Extinguisher Inspections

The district maintenance department will be responsible for checking for possible building code violations and making sure all fire extinguishers are checked yearly for the following:

1. Check gauge for full charge. Report discharge or overcharge reading immediately to control office.
2. Check seal for breakage.
3. Check hose for crack, leaks, tears, etc.
4. Check casing for leaks or breakage.

SECTION 9 FLOOD

When there is a flood at the school site

- Notify parents via radio and television.
- Notify bus drivers for an early/late dismissal.
- The custodian or site security team will shut off water to prevent contaminated water from entering the school supply.
- The custodian or site security team will shut off electricity to prevent electrical shock.
- If school is a designated emergency shelter and time permits, check all supplies and provisions prior to emergency operations.

After the danger is over

Beware of contaminated food, water, broken gas lines, and wet electrical equipment. Resume classes only after a qualified person has done a building assessment (see returning to building under earthquake.)

Minor Flooding

If the school experiences minor flooding (one or a few classrooms), the class(es) affected will evacuate to another part of the building (principal will decide where to go). Classes will continue. The principal will notify the superintendent and they will jointly decide what to do next.

SECTION 10 GAS ODOR

If odors are detected outside the building, it is not necessary to evacuate the building. Call the police and fire non-emergency number to report the smell (874-5115). Call the district office.

If the odor is detected inside a school building, convene the crisis management team and evacuate the building immediately.

- Call 9-1-1
- Arrange to have the students moved to an off-site evacuation location
- The incident command system member responsible for student accounting begins the process of tracking all students
- Make sure the critical incident response kits leave the school with the students

SECTION 11 HOSTAGE SITUATION

Intruder or Hostage Situation

Organized or unorganized terrorists would usually find themselves in one or two places within the school building. Either they would penetrate into the administration office, or they would infiltrate a classroom. The administration and staff have only two "weapons" in which to combat the situation: time and specific procedures. The school staff should not attempt to disarm terrorists.

The procedures for the following situations are as follows:

Terrorist or Intruder Enters the Classroom

1. The teacher will try to make contact with the office via intercom phone.
2. If the teacher cannot get to the communication system, he/she should attempt to send a note out the door with a student. Do not take a chance if there is any doubt that the child will be seen exiting. If one is able to leave, he/she should crawl past any windows so as not to be seen.
3. Any teacher receiving the note from a student or other adult should immediately lock all doors, inform the office, and close the blinds.
4. If there is another teacher, adult, or student who can safely make a call, call the office at {insert phone number} or the administrator at {insert phone number}. The office's number should be visibly posted near phone.
5. Immediately brief the students to sit down and be quiet if you are faced with an intruder.
6. Try to obey all commands of the terrorist/intruder.
7. The office personnel upon receiving a "help" signal will verbally call for a lock down over the intercom. Teachers will immediately lock all outside doors including workroom doors and close the blinds. Students should assume the duck and cover position under their desks.
8. Office will immediately dial 911.
9. No one will evacuate the building unless instructed to do so by the principal or uniformed police officer.
10. Remain in your room until an "all clear" signal is given.
11. Any student finding himself or herself en route to a classroom from the bathroom, office, library, or another classroom needs to go to the nearest classroom or building. If the door is locked, he/she is to knock and loudly announce one's self.

Terrorist or Intruder Enters the Office

1. If the administrators, secretary, office assistants, or any other staff members are able to phone out of the school without bringing harm to themselves, they will call 911.
2. The principal or secretary will notify the Superintendent, if possible.
3. The school office personnel shall attempt to follow all commands of the terrorists.

Terrorist or Intruder Appears on Campus During Recess

1. The teacher on yard duty who first notices an armed individual (gun, knife, or other dangerous weapon) on campus will signal other adults on the playground with four short blasts on a whistle. An adult will send a student to the closest classroom door to enter and ask the teacher inside to inform the office immediately.
2. The office will announce the intruder alert. All students and teachers in classrooms will react accordingly by assuming the duck and cover position.
3. Students on the playground hearing four short whistle blasts or hearing the Duck and Cover signal will look for the nearest teacher and follow instructions. Students need to be aware that four short whistle blasts designate a problem. If the intruder has a weapon but is not firing, teachers should exit students as quickly as possible via one of the escape routes in that particular duty area.
4. Teachers will go in the opposite direction of the intruder.
5. If an intruder arrives on the playground and starts firing shots, students and teachers should drop to the ground.
6. Teachers will need to keep an eye on the intruder at all times to determine what to do next. This type of a situation is unpredictable and unfortunately cannot be covered with pre-determined procedures. The main concern is to get as many students as possible off the playground and into a safe building.

SECTION 12 HOSTILE VISITOR

Domestic or Civil Disturbance

It should be noted that the normal school routine serves to reduce the threat of civil disturbance within the school. The classroom unit keeps students in small groups where each student is more easily known and can be held responsible for his/her actions. Outsiders are generally recognized and the potential for problems can be reduced if the integrity of the individual classroom unit can be maintained.

To reduce the potential for problems, these steps are standard procedure:

1. All teachers are to be at their lines directly after the final recess bell.
2. Teachers are expected to attend assemblies and sit with their classes.
3. Teachers and administrators are available if the need for control should arise before and after school.
4. The administration is aware of substitutes in the building and teachers in adjoining classrooms are available to assist substitutes in controlling students if the need should arise. Each substitute is provided with lesson plans by the teacher who is absent, whether by direct communication, previously prepared plans, or emergency plans on file in the office.
5. Teachers are asked to report the presence of any outsider they see to the administration.

In addition to the above listed procedures, teachers and administrators should be keenly aware of the general morale of the students. An atmosphere in which students feel free to approach teachers and discuss problems is encouraged so that a close working relationship with all the different groups in the school can be achieved.

It is important to be aware of community problems, which could possibly set the stage for civil disturbance. The PTA and School Site Council organizations can be helpful in determining problems and offering assistance. A liaison with law enforcement agencies must also be maintained.

Procedure to Deal with Civil Disturbances

Violent Person:

Teachers are to be notified by intercom to close and lock classrooms until the situation is cleared by the administration and/or police. The "duck and cover" drill will be initiated. Students located in the halls shall be moved to the nearest classroom as quickly as possible. While contact is made with law enforcement, one person (determined by the administration) may attempt to establish rapport

with the person, otherwise do not confront this person; contact the office immediately. The office will call 911. Administrators will inform the Superintendent.

If it is a parent with a restraining order planning to take his/her child, allow him/her to do so if it appears that it may be dangerous to intervene. Get a description of the subject, license number, make and model of car and direction of travel. If there are any records on this person in the school office have them ready for law enforcement. See further information under the heading, "Kidnapping/Attempted Kidnapping."

Mob:

If the persons involved are from outside the school, the same procedure as used with a violent person should be implemented. If students are involved, the administration will determine the need for police assistance. If advance warning is received, steps will be taken to try to prevent the incident. In the absence of law enforcement, the administration will do whatever it believes necessary to alleviate the problem. The administration will make a written report of the entire incident.

Unidentified Person(s) Taking Control:

If an unidentified voice gives orders over the intercom threatening or calling a general assembly or asking for individuals, teachers are to close and lock their classroom doors. If an unidentified person comes to the room, he/she is to be asked for office clearance. Pick up the phone and contact the office if the person refuses to leave.

SECTION 13 KIDNAPPING/ATTEMPTED KIDNAPPING

Definition: The physical capture or attempted physical capture of a student or staff member against their will.

1. Principal or designee will contact the Sacramento Sheriff (911).
2. Principal or designee will contact the Superintendent and report the situation.
3. Principal or designee will contact the parent or guardian of the kidnapping victim.
4. Principal or designee will inform the teachers of the situation and give further instructions regarding child safety.
5. Principal or designee will inform secretary on how to respond to phone calls regarding the incident.

SECTION 14 MEDICAL EMERGENCY

Our school shall be prepared to provide basic first aid while summoning necessary emergency assistance. A list of qualified persons who have had First Aid and CPR training should be maintained by the principal. This list must be updated and distributed to the staff annually.

An emergency card will be filed in the office for each student with emergency numbers to call in case of an accident, injury, or illness. Parents will always be notified as soon as possible of any reportable accident, injury, or illness.

Any reportable accident or injury incurred on school property or during a school activity off campus will be reported in writing to the office of the principal no later than 24 hours from the occurrence. Accident forms are kept in office filing cabinet.

The general emergency number 9-1-1 will be explained each year to all school personnel, and this number will be readily visible on all telephones.

A first aid kit shall be maintained in the office and rotated. A Red Cross first aid booklet is provided with each kit. First aid procedures will follow the current American Red Cross First Aid Manual.

Although some staff members are trained in basic first aid and CPR procedures, they are not to be considered medical experts. The first aid kits are to be used only in cases of emergency.

First Aid Stations

A first aid station is always maintained in the nurse's office. In the event of a large scale emergency that requires an evacuation, a medical station will be set up by the Medical Team in a pre-determined location. If evacuation is not necessary, the nurse's station and/or the multi-purpose room will be used.

Rescue

With a non-critical or less serious injury, move the victim to the nurse's office.

With a serious or critical injury, do the following:

1. Evaluate the situation. Unless the victim is in further danger, do not move him/her.
2. Be sure the victim is breathing.
3. Control serious breathing.
4. Send a runner to notify the office.
5. Treat for shock.
6. Keep comfortable and try to maintain normal body temperature.

With non-critical illness or injury, do the following:

1. Administer first aid.
2. Notify parents for their information and action. If parents cannot be contacted, notify other adults on the emergency card.
3. If no one can be contacted, lie the student down in the nurse's office or send the student back to class if the injury doesn't warrant the need to keep a close watch on the student.
4. Keep a record of time of injury, what first aid was administered and at what time.

With critical illness or injury, do the following:

1. Administer first aid to the extent possible.
2. Call 9-1-1 if the situation is life threatening or if the child is in need of immediate medical intervention.
3. Notify parents for their action and information.
4. Keep a record of time of injury, what first aid was administered and at what time.
5. Notify the superintendent's office.
6. Complete appropriate injury, illness, or insurance report promptly.
7. Keep a record of which students were sent to the hospital.

FIRST AID INSTRUCTIONS

Abdominal Pain	Eyes
Artificial Respiration	Fainting
Bleeding	Fracture
Internal Bleeding	Frostbite
Bone Injuries	Head Injury
Breathing	Heart Attack
Rescue Breathing	Nosebleeds
Burns	Pandemic Flu Plan
Choking (Heimlich Maneuver)	Poisoning
Convulsions or Seizures	Puncture Wounds
Diabetics	Seizure
Dog Bites	Shock
Ears	Sunstroke
Electric Shock	Wounds

Abdominal Pain

Abdominal pain may be due to food poisoning, appendicitis, hernia, ulcer, gallstones, or kidney stones. The symptoms are so similar that medical assistance should be obtained if the pains continue for several hours.

Artificial Respiration

1. Steps for mouth-to-mouth artificial respiration:
 - Clear airway

- Tilt head back (unless possible neck injury - use jaw thrust)
 - Pinch nostrils
 - Seal mouth and blow
 - Watch for chest to rise
 - Listen for air to escape from mouth
 - Watch for chest to fall
 - Repeat: 12-16 times per minute in adults; 16-20 times per minute in children.
2. If victim's tongue obstructs airway:
 - Tilt the head
 - Jut the jaw forward
 3. If facial injuries make it impossible to use mouth-to-mouth method then use the manual method.
 - Use mouth-to-nose if airtight seal is impossible over victim's mouth.
 - Small child - cover both mouth and nose.
 4. Continue artificial respiration until victim begins to breathe for him/herself or until help arrives.
 5. Carbon Monoxide Poisoning or Asphyxiation (due to lack of oxygen): Check for breathing difficulties and give artificial respiration.

Bleeding

1. Apply direct pressure on the wound.
2. Elevate the wounded area if an arm or leg is bleeding.
3. Apply pressure on the supplying artery of the arm or leg if steps 1 and 2 do not stop bleeding.
4. Only as a last resort (if they will die without this), apply a tourniquet to stop the bleeding. Once applied, a tourniquet must be loosened or removed only by a doctor.

*Internal bleeding – Treat for shock

Bone Injuries

1. Dislocations: fingers, thumb, shoulder
Keep the part quiet. Immobilize shoulder with arm sling.
2. Fractures:
 - Signs of a closed fracture:
 1. Swelling
 2. Tenderness to touch
 3. Deformity
 4. Discoloration
 - Treatment (closed fracture - no bleeding or broken skin at wound)
 1. Keep broken bone ends from moving
 2. Keep adjacent joints from moving
 3. Treat for shock

- Treatment (open fracture - broken bone and broken skin)
 1. Do not move protruding bone end
 2. If bleeding, control bleeding by direct pressure on wound
 3. Treat the same as closed fracture after bleeding is controlled.
- 3. Sprains (injury to soft tissue around a joint)
 - Always immobilize
 - Elevate joint
 - Apply cold packs during first half hour
 - Treat the same as closed fractures
 - X-ray may be necessary

Breathing - Unconscious Person

Breathing is the most critical thing we must do to stay alive. A primary cause of death is lack of air!

Be careful approaching an unconscious person. He or she may be in contact with electrical current. If this is the case, turn off the electricity before you touch the victim.

There are hundreds of possible causes of unconsciousness; the first thing you must check for is breathing.

1. Try to awaken the person by firmly tapping him or her on the shoulder and shouting, "Are you all right?"
2. If there is no response, check for signs of breathing.
 - a. Be sure the victim is lying flat on the back. If you have to roll the victim over, move the entire body at one time.
 - b. Loosen tight clothing around neck and chest.
3. Open the airway:
 - a. If there are no signs of head or neck injuries, tilt the head back and lift the chin to move the tongue away from the back of the throat.
 - b. Place your ear close to the victim's mouth; listen and feel for breathing.
 - c. If you can't see, hear, or feel any signs of breathing, you must begin breathing for the victim.
 - d. Begin rescue breathing immediately. Have someone else summon professional help.

Rescue Breathing:

1. Giving mouth-to-mouth rescue breathing to an adult:
 - a. Put your hand on the victim's forehead, pinching the nose shut with your fingers. Your other hand is lifting the victim's chin to maintain an open airway.
 - b. Place your mouth over the victim's, making a tight seal.
 - c. Breathe slowly and gently into the victim until you see the chest rise. Give 2 breaths, each lasting about 1½ seconds. Pause between breaths

- to let the airflow out. Watch the victim's chest rise each time you give a breath to make sure air is going in.
- d. Check for a pulse after giving these 2 initial, slow breaths. If you feel a pulse but the victim is still not breathing, give one breath about every 5 seconds. After 10 to 12 breaths, re-check pulse to make sure the heart is still beating.
 - e. Repeat the cycle every 5 seconds, 10-12 breaths per minute, rechecking the pulse after each cycle. Continue rescue breathing until one of the following happens:
 - i. The victim begins to breathe without your help
 - ii. The victim has no pulse (begin CPR).
 - iii. Another trained rescuer takes over for you.
 - iv. You are too tired to go on.
2. Giving mouth-to-mouth rescue breathing to infants and small children:
- a. A small child's head should be tilted back gently to avoid injury. With head tilted back, pinch the nose shut. Lift the chin and check for breathing as you would for an adult. Give 2 slow breaths until the chest rises.
 - b. Check for a pulse.
 - c. Give 1 slow breath about every 3 seconds. Do this for approximately 1 minute, or 20 breaths.
 - d. Recheck the pulse and for breathing.
 - e. Call 911 if you have not already done so. Continue rescue breathing as long as a pulse is present and the child is not breathing.
 - f. Continue rescue breathing until one of the following occurs:
 - i. The child begins to breathe on his/her own.
 - ii. The child has no pulse (begin CPR).
 - iii. Another trained rescuer takes over for you.
 - iv. You are too tired to go on.

Burns

1. Degrees:
 - Skin red (1st degree)
 - Blisters develop (2nd degree). Never break open blisters.
 - Deep tissue damage (3rd degree)
2. First Aid for thermal burns (1st and 2nd degree burns) to exclude air:
 - Submerge in cold water
 - Apply a cold pack
 - Cover with a thick dressing or plastic. (Do not use plastic on face.)
 - After using cold water or ice pack, cover burned area with a thick, dry, sterile dressing and bandage firmly to exclude air.
3. First Aid for 3rd degree burns:
 - Apply a thick, dry sterile dressing and bandage to keep out air.
 - If large area, wrap with a clean sheet or towel.

- Keep burned hands and feet elevated and get medical help immediately.
 - Treat the same as shock victim, giving fluids as indicated; warmth necessary.
4. First Aid for chemical burns
 - Wash chemical away with water.
 5. Acid burn to the eye (also alkali burns)
 - Wash eye thoroughly with a solution of baking soda (1 teaspoon per 8-ounce glass of water) or plain water for 5 minutes.
 - If victim is lying down, turn head to side. Hold the lid open and pour from inner corner outward. Make sure chemical isn't washed out onto the skin.
 - Have victim close the eye, place eye pad over lid, bandage and get medical help.

Choking (Heimlich Maneuver)

If the air passage is blocked by food or other foreign material, remove it with your finger if possible. Be careful not to force it deeper into the throat. If the person is coughing, he is getting some air. But if the passage is completely blocked, he can't breathe or speak; immediately do the following:

- Stand behind a slumped-over victim; wrap your arms around his waist below the diaphragm.
- Grasp your wrist with your other hand.
- Place your fist against the victim's abdomen, slightly above the navel and below the rib cage.
- Press your fist strongly and quickly in and slightly up into his abdomen.

If the victim is on his back:

- Kneel, facing him, astride his hips.
- With one of your hands on top of the other, place the heel of the bottom hand on the victim's abdomen slightly above the navel and below the rib cage.
- Press the heel of your hand forcefully into the abdomen with a quick, upward thrust. If necessary, repeat several times.

Convulsions or Seizures

1. Symptoms

- Jerking movements
- Muscular rigidity
- Blue about the lips
- May drool
- High fever

These seizures are seldom dangerous, but they are frightening.

2. Causes

- Head injuries

- Severe infections
 - Epilepsy
3. Treatment
- Prevent patient from hurting himself
 - Loosen tight clothing
 - Do not restrain
 - If breathing stops, apply mouth to mouth resuscitation
 - Do not give liquids nor put patient in warm water
 - When the seizure is over, treat as for shock keeping patient warm

Prompt medical help is needed if the patient does not have a history of convulsive disorders.

Diabetics

Diabetics may lose consciousness when they have too little or too much insulin. Unless you are thoroughly familiar with his treatment, it is better to seek medical help rather than to attempt first aid. These people often wear some type of medical identification.

Dog/Animal Bites

1. It is extremely important that the dog/animal be identified if the person bitten is to avoid rabies shots. Secure the animal, if possible without danger to yourself, with a leash, rope or in an enclosed area. If the animal cannot be contained, attempt to remember as much as possible about the animal's description so that animal control can make a thorough search of the area.
2. Attend to the wound by washing the area with water and soap for five minutes and bandage if possible. Inform parents and refer to the family physician.
3. Notify animal control center. Give description of the animal and name and address of the victim.
4. Complete the Report of Student Accident Form.
5. Notify school nurse so that information can be recorded in the pupil's health folder.

Ears

Foreign objects usually require medical assistance. Insects may be removed by using warm mineral or olive oil. When the head is tilted, the insect and oil usually drain out.

Electric Shock

1. Do not touch the victim if he is still in contact with the electricity.
2. Turn off the main switch or pull plug.
3. Be aware of the possibility of breathing emergency.

Eyes

Contact a physician immediately if the foreign substance is metallic or abrasive. Particles can often be washed out with water or removed with the corner of a clean handkerchief.

Fainting

1. Fainting is due to a temporary decrease of blood and oxygen to the brain. It may be preceded by paleness, sweating, dizziness, disturbance of vision and nausea.
2. Place the victim in a reclining position and treat as for shock. If a victim feels faint, have him sit and place his head between his knees.

Fracture

Bone Fracture (unless in imminent danger, do not move the individual)

Closed Fracture: The signs of a closed fracture are swelling, tenderness, deformity, and discoloration. When there is a fracture (or suspected fracture):

1. Keep the injured person calm
2. Do not permit the victim to walk about.
3. Notify parent.
4. Splint fractures to prevent further injury if the victim must be transported by someone other than emergency medical personnel.
5. Call for emergency help for leg, back, neck, or hip injuries, or if parent is unable to take child for medical care.

Compound Fracture: Your objectives are to prevent shock, further injury, or infection in compound fractures (where skin has been broken).

1. Keep the injured person calm and cover him only enough to keep him from losing body heat.
2. Do not try to push the broken bone back into place if it is sticking out of the skin.
3. Do not try to straighten out a fracture or put it back into place.
4. Do not permit the victim to walk about.
5. Notify parent.
6. Splint fractures to prevent further injury if the victim must be transported by someone other than emergency medical personnel.
7. Call for emergency help for legs, back, neck, severe bleeding, hip injuries, or if parent is unable to take the child for medical care.

Frostbite

1. The frostbitten area will be slightly reddened with a tingling sensation of pain. The skin becomes grayish-yellow, glossy and feels numb. Blisters eventually appear.

2. Re-warm the area by quickly submerging it in warm water (start with 98 degrees and gradually warm to 102-103 degrees). Don't rub the area nor break the blisters.

Head Injury

1. Symptoms

- May or may not be unconscious
- Unconsciousness may be delayed one-half hour or more
- Bleeding from mouth, nose or ear
- Paralysis of one or more extremities
- Difference in size of pupils of the eyes

2. First Aid for Head Injuries:

- No stimulants or fluids
- Don't raise his feet; keep the victim FLAT
- Observe carefully for stopped breathing or blocked airway
- Get medical help immediately
- When transported, gently lay flat
- Position head to side so secretions may drool from corner of mouth
- Loosen clothing at neck

Heart Attack

A heart attack may be identified by severe chest pains, shortness of breath, paleness and perspiration. Extreme exhaustion may also accompany the attack. The patient may breathe easier if he is propped up. Mouth-to-mouth resuscitation may be needed. Medical help with oxygen may be required.

Nosebleeds

Nosebleeds can be controlled by grasping the nose firmly between the fingers and holding it for 5-10 minutes. Ice packs will also help control bleeding. Nosebleeds are usually minor, but if bleeding can't be controlled, medical help is needed. Maintain pressure on nose until a doctor is present.

Pandemic Flu Plan

Seasonal Flu:

- Caused by influenza viruses that are closely related to viruses that have previously circulated; most people will have some immunity to it.
- Symptoms include fever, cough, runny nose and muscle pain.
- Complications such as pneumonia are most common in the very young and very old and may result in death.
- Vaccine is produced each season to protect people from the three influenza strains predicted to be most likely to cause illness.

Mild to Moderate Pandemic:

- Caused by new influenza virus that has not previously circulated and can be easily spread.

- It is likely most people will have no immunity to the new virus; it will likely cause illness in high numbers of people and more severe illness and deaths than seasonal influenza.
- Symptoms are similar to seasonal flu, but may be more severe and have more serious complications.
- Healthy adults may be at increased risk for serious complications.

Severe Pandemic:

- A severe strain causes more severe illness, results in a greater loss of life and has a greater impact on society.
- Workplace absenteeism could reach up to 40% due to people being ill themselves or caring for family members.

Measures to limit the spread of flu:

- Promote hand-washing/use of antibacterial wipes, cough hygiene via modeling by school staff.
- Cover nose and mouth with a tissue or upper arm if a tissue is not available
- Dispose of used tissue in a waste basket and wash hands after coughing, sneezing or blowing nose.
- Use warm water and soap or alcohol-based sanitizers to clean hands.
- Wash hands before eating or touching eyes, nose or mouth.

Encourage vaccination of staff and students for whom the flu vaccine is recommended.

Persons developing symptoms at school should be sent home as soon as possible and instructed not to return until well.

Social distancing:

In a pandemic, the risk of getting the flu is greatest when one has close contact with an infected person. Social distancing measures may include standing three feet apart when communicating, canceling outdoor recess, and monitoring hand washing after bathroom use and after sneezing/coughing/blowing nose. Wipe phones with antibacterial wipes after each use. Limit use of headphones, keyboards and any other shared items in the classroom – wipe with antibacterial wipes after each use.

Use a bacterial spray (such as Lysol) in the classroom twice daily.

Open windows if weather permits while room is occupied or when students leave the room for lunch. Consider possible school closure for a short amount of time early in the course of a community outbreak.

Consult www.pandemicflu.gov for new and updated information.

Poisoning

1. In all oral poisoning, give liquids to dilute the poison.

2. Procedures for handling specific oral poisoning cases should be reviewed by teachers of classes in areas where poisoning may take place.

Puncture Wounds (knife and gunshot)

A puncture wound may be caused by a pointed object such as a nail, piece of glass, or knife that pierces the skin. Gunshot wounds are also considered to be puncture wounds. Generally, puncture wounds do not bleed a lot and are therefore susceptible to infection. Severe bleeding can result if the penetrating object damages internal organs or major blood vessels.

If an object is impaled in a wound, DO NOT REMOVE IT.

- Place several dressings around the object to keep it from moving.
- Bandage the dressings in place around the wound.
- Call 911 and contact parents.

A puncture wound to the chest can range from minor to life threatening. A sucking chest wound is one in which the rib cage has been penetrated and you can hear a sucking sound every time the victim takes a breath.

- Without proper care, the victim's condition will quickly worsen.
- Cover the wound with a dressing that does not allow air to pass through it.
- A plastic bag, latex glove, or plastic wrap taped over the wound will help keep air circulating through the lungs.
- Give additional care as needed. Watch for shock.
- Call 911 and contact parents.

Seizure

An alarming sight, a person experiencing a seizure may exhibit limbs jerking violently, eyes that roll upward, and breath that becomes heavy with dribbling or even frothing at the mouth. Breathing may stop in some seizures, or the victim may bite his or her tongue so severely that it blocks the airway. Do not attempt to force anything into the victim's mouth. You may cause injury to the victim or yourself.

1. During a seizure:
 - a. There is little you can do to stop a seizure.
 - b. Call for help.
 - c. Let the seizure run its course.
 - d. Help the victim to lie down and keep from falling to avoid injury.
 - e. Do not use force.
 - f. Loosen restrictive clothing.
 - g. Do not try to restrain a seizure victim.
 - h. Cushion the victim's head using folded clothing or a small pillow.
 - i. If a seizure lasts 10 minutes in a known epileptic, or 5 minutes in a person with no seizure history, call 911.

2. After a seizure:
 - a. Check to see if the victim is breathing. If not, immediately begin rescue breathing.
 - b. Check to see if the victim is wearing a MEDIC ALERT or similar bracelet. It describes emergency medical requirements.
 - c. Check to see if the victim has any burns around the mouth. This would indicate poison.
3. The victim of a seizure may be conscious but confused and not talking when the intense movement stops. Stay with the victim and be certain that breathing continues. When the victim is able to move, get medical attention.

After the seizure is over, the pupil can be taken to the office to lie down until the dazed phase is over and parents are notified. The student should be attended to continuously until fully recovered.

Very rarely a condition called "status epilepticus" occurs in which one seizure follows another for a long period of time. This is a medical emergency; call 911.

Shock

1. Shock is likely to develop in any serious injury or illness. Shock may be serious enough to cause death even though the injury itself may not be fatal. Four important symptoms of shock are:
 - Pale, cold, moist skin
 - Weak and/or rapid pulse
 - Rapid breathing
 - Altered consciousness
2. The symptoms of shock may appear immediately or may be delayed for an hour or more. Give shock care to all seriously injured persons:
 - Have the victim lie down.
 - Control any external bleeding.
 - Help the victim maintain body temperature, cover to avoid chilling.
 - Reassure the victim.
 - Elevate legs about 12 inches unless you suspect head, neck, or back injuries or broken bones involving hips or legs.
 - Do not provide anything to eat or drink.
 - Call 911.
 - Call parents.

Sunstroke

1. A person with sunstroke will have nausea, weakness, headache, cramps, pounding pulse, high blood pressure and high temperatures (up to 106

degrees.) The armpits are dry; skin flushed initially but later turns ashen or purplish. Delirium or coma is common.

2. Medical help is crucial. While waiting for medical aid, reduce temperature with a cold bath, sponging with alcohol or water, until the temperature is down. Hospitalization should be immediate.

Wounds

An abrasion is a wound caused by scraping off the outer layer of skin. An abrasion is usually superficial with little bleeding but infection can occur unless the wound is cleaned with soap and water. Wash away from the wound.

An incision is a cut caused by a sharp object such as a knife, razor blade, or piece of glass. Bleeding is a serious problem. Medical help is often necessary in case the wound must be sewn.

A laceration is a tear or jagged, irregular wound caused by a hard object such as a rock, machine tool, bicycle or automobile. Animal bites are also lacerations. Surrounding tissue is damaged and bleeding may be profuse. A minor laceration can be cleaned with soap and water, but if the bleeding is severe, a pressure dressing may be needed. If the laceration is caused by an animal, medical help is required for testing and treatment of the animal.

A puncture wound is caused by deep penetration of a sharp object such as a pencil, nail, ice pick, bullet, spear or arrow. There may be little surface bleeding, but severe internal bleeding can result. A puncture wound is difficult to cleanse and may require a tetanus shot to guard against infection.

SECTION 15 MISSING STUDENT

Maintaining strict visitor control procedures and enforcing the requirement for employees to wear identification badges will help control unwanted and dangerous access to the school. Penal Code section 626 will help control access by outsiders to the school.

Access into Building

- All doors are to be locked during the school day, with the exception of the main entrance.
- Signs must be posted on all doors directing visitors to report to the main office.

Student Accountability

- Elementary and middle school students shall not be left alone unsupervised anywhere in the building or on school grounds during the school day.

Photo Identification Badges

- All personnel who work in or regularly visit schools in the course of business are required to wear an assigned identification badge. This regulation includes full and part-time staff, food services personnel, and bus drivers/attendants.
- Badges must be worn in a manner that makes them readily visible.

Visitor Badges and Log

- Schools must issue numbered visitor badges that include the name of the school and the current school year.
- School staff must be aware of visitor badge procedures and their responsibility in reporting violations.

In a missing child incident, assign a member of the Incident Command Team to organize a search of the school. Call 911. Record the name and contact number of person reporting the child missing. If the case involves abduction, begin gathering witness information for the sheriff. Confirm child attended school that day. Assign staff member to begin checking last known location of the child.

1. Begin gathering information on the child, including:
 - Description, including height, weight, skin color, eye color, clothing, backpack, etc.
 - Obtain photo, if available.
 - Home address, phone number, parents' contact numbers
 - Class schedule, special activities
 - Bus or walking route information
2. Contact custodial parents.
3. Convene crisis management team.
4. Begin recording events.

5. If incident is happening during the school day, consider holding the bells until the matter is either resolved or school has been completely searched for the student.
6. Notify the Center Unified District Office.
7. Obtain information on possible witnesses, friends, and last person to see student.
8. If incident occurred while student was on the way home, contact bus driver, safety patrol, crossing guard.
9. Double check circumstances. Could child have ridden the wrong bus or walked home? Did someone pick-up the child? Is the child at another activity?
10. Assist the sheriff's department with investigation.
11. Arrange for counseling of students as needed.

At any point during these steps, if the child is found, inform everyone who has been notified of the incident that the child is no longer missing.

SECTION 16 PUBLIC DEMONSTRATION

Most groups will give advance warning of a planned protest. When the warning comes:

- Identify a spokesperson for the group.
- Obtain information on when, why, how many.
- Contact the Center Unified District Office. The District Office should contact the sheriff and advise them of the situation.
- Notify faculty of the planned demonstration.
- Develop an information letter to parents.
- Continually work with the Office of Community Relations on any statements or contact with the demonstrating group.
- If demonstration occurs, curtail class changes to limit confusion.
- Do not allow students to be interviewed by media or join in demonstration.
- Assign CMT members to act as liaison with police, media, and the demonstrating group.
- Direct one staff member to handle all incoming calls.
- Prepare to establish areas where demonstrators can set up without affecting the operation of the school.
- Notify transportation of demonstration and any possible impact buses may encounter arriving at or departing from the school.

SECTION 17 SCHOOL SITE AS MASS CARE AND WELFARE SHELTER

The American National Red Cross ("Red Cross"), a not-for-profit corporation chartered by the United States Congress, provides services to individuals, families and communities when disaster strikes. The disaster relief activities of the Red Cross are made possible by the American public, as the organization is supported by private donations and facility owners who permit their buildings to be used as a temporary refuge for disaster victims.

The governing board of any school district shall grant the use of school buildings, grounds and equipment to public agencies, including the American Red Cross, for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare.

1. Use of Facility: Upon request and if feasible, the Center Joint Unified School District (CJUSD) will permit the Red Cross to use the Facility on a temporary basis as an emergency public shelter.
2. Shelter Management: The Red Cross will have primary responsibility for the operation of the shelter and will designate a Red Cross official, the Shelter Manager, to manage the sheltering activities. CJUSD will designate a Facility Coordinator to coordinate with the Shelter Manager regarding the use of the Facility by the Red Cross.
3. Condition of Facility: The Facility Coordinator and Shelter Manager (or designee) will jointly conduct a pre-occupancy survey of the Facility before it is turned over to the Red Cross. They will record any existing damage or conditions. The Facility Coordinator will identify and secure all equipment that the Red Cross should not use while sheltering in the Facility. The Red Cross will exercise reasonable care while using the Facility as a shelter and will make no modifications to the Facility without the express written approval of CJUSD.
4. Food Services: Upon request by the Red Cross, and if such resources exist and are available, CJUSD will make the food service resources of the Facility, including food, supplies, equipment and food service workers, available to feed the shelter occupants. The Facility Coordinator will designate a Food Service Manager to coordinate the provision of meals at the direction of and in cooperation with the Shelter Manager. The Food Service Manager will establish a feeding schedule, determine food service inventory and needs, and supervise meal planning and preparation. The Food Service Manager and Shelter Manager will jointly conduct a pre-occupancy inventory of the food and food service supplies in the Facility before it is turned over to the Red Cross.

5. Custodial Services: Upon request by the Red Cross and if such resources exist and are available, CJUSD will make its custodial resources, including supplies and custodial workers, available to provide cleaning and sanitation services at the shelter. The Facility Coordinator will designate a Facility Custodian to coordinate the provision of cleaning and sanitation services at the direction of and in cooperation with the Shelter Manager.

6. Security: In coordination with the Facility Coordinator; the Shelter Manager, as he or she deems necessary and appropriate, will coordinate with law enforcement regarding any public safety issues at the Shelter.

7. Signage and Publicity: The Red Cross may post signs identifying the shelter as a Red Cross shelter in locations approved by the Facility Coordinator and will remove such signs when the shelter is closed. CJUSD will not issue press releases or other publicity concerning the shelter without the express written consent of the Shelter Manager. CJUSD will refer all media questions about the shelter to the Shelter Manager.

8. Closing the Shelter: The Red Cross will notify the CJUSD or Facility Coordinator of the closing date for the shelter. Before the Red Cross vacates the Facility, the Shelter Manager and Facility Coordinator will jointly conduct a post-occupancy survey to record any damage or conditions. The Shelter Manager and Facility Coordinator or Food Service Manager will conduct a post-occupancy inventory of the food and supplies used during the shelter operation.

9. Reimbursement: The Red Cross will reimburse the Owner for the following:

- a. *Damage to the Facility or other property of Owner, reasonable wear and tear excepted, resulting from the operations of the Red Cross. The Red Cross is not responsible for storm damage or other damage caused by the disaster.*
- b. *Reasonable costs associated with custodial and food service personnel which would not have been incurred but for the Red Cross's use of the Facility for sheltering.*

Reasonable, actual, out-of-pocket operational costs to the extent that such costs would not have been incurred but for the Red Cross's use of the Premises.

SECTION 18 SEVERE WEATHER

If severe weather conditions develop or occur during the night or at a time when school is not in session, a decision on closing the school will be made before 7:00 a.m. If a decision is made to close school, news media will be notified and asked to announce the closure prior to 9:00 a.m. The emergency phone tree will be used to notify staff members.

If severe weather conditions develop while school is in session, the Emergency Coordinator will monitor the latest developments via radio and keep in contact with the principal. The principal will keep in contact with the superintendent's office.

If it is decided to close school, the following action will be taken:

1. The superintendent will notify radio stations and ask that a closure announcement be made which would specify the time students are to be released.
2. The principal will announce the closure to the faculty and students.
3. Staff members will be used to expeditiously evacuate the building.
4. Procedures outlined in the "Early Dismissal" plan will be followed.

SECTION 19 SHOOTING/STABBING

Assess the situation

- Is the suspect in the school?
- Has weapon been found and/or secured?
- Has suspect been identified?

In most cases, initiate lockdown procedures to isolate students from danger or send students to a secure area.

Provide information in announcement about incident and outline expectations of the teachers and staff.

Disable the bell system, if possible.

Once situation has been assessed:

- Provide first aid to the injured.
- Call 911 requesting police and medical aid to injured parties.
- Notify the Center Unified District Office.
- Provide full information about what has occurred and what is known at this time.
 - If the suspect is still in the school, attempt to identify his or her location and begin planning for evacuation once police arrive.
 - If suspect has left, secure all exterior doors to prevent re-entry.
- Explain what steps the school has taken (lockdown).
- Identify command post for police to respond.
- Isolate and separate any witnesses. Instruct witnesses to write statement of events while awaiting police.
- Gather crisis management team in command post.
- Initiate the Incident Command System.
- Gather information and emergency cards on anyone involved in the incident.
- Organize evacuation to an off-site location, if necessary, or prepare to continue with classes. Keep crime scene secure.
- Prepare written statements for telephone callers and media in cooperation with the sheriff and the District Office.
- Prepare letter for students to take home in cooperation with sheriff and the Office of Community Relations.
- Arrange for crisis counseling immediately and during subsequent days.
- Provide liaison for family members of any injured students.
- Continue to provide informational updates to students, family, and faculty during next few days to squelch rumors.

PART 3 SITE ACTION PLAN

SECTION 1 DISTRICT AND SITE MISSION STATEMENTS

Center Joint Unified School District Mission Statement

Students will realize their dreams by developing communication skills, reasoning, integrity, and motivation through academic excellence, a well rounded education, and being active citizens of our diverse community.

School Mission Statement

Students will have a personalized learning experience and a small school/traditional setting at Global Youth. Our students will have a safe learning environment that promotes community growth, parental involvement, high academic rigor, and a strong understanding of cultural awareness.

SECTION 2 People and Programs:
Create a “caring and connected” school climate.

DESCRIPTION OF SCHOOL CLIMATE

Global’s “family” school climate is quite evident when you walk in any classroom, visit the front office, or attend a PTC meeting. Global spends quality time with each other in and out of the classroom (ballgames, college visits, rallies, dances... to name a few)

SECTION 3 SCHOOL CLIMATE GOALS

The School Climate

An action plan for people and programs reflecting the school's social environment

The School Climate

An action plan for people and programs reflecting the school's social environment

- Objective #1: Create a nurturing school environment
 1. Related Activities
 - * Adult/student mentoring
 - * Campus monitoring
 - * After school clubs and athletics

- Objective #2: Create a nurturing school environment
 1. Related Activities
 - * Adult/student mentoring
 - * Campus monitoring
 - * After school clubs and athletics

- Objective #3: Open communication among staff, students, and parents
 - * Parent/Student handbooks are sent home at the beginning of the year
 - * AVCS/GYCS website features upcoming events, staff email, and Aeries Homelink
 - * Absent students are called every day
 - * Teachers provide parents a copy of their classroom expectations

SECTION 4 Place

Create a physical environment that communicates respect for learning and for individuals.

DESCRIPTION OF PHYSICAL ENVIRONMENT

Located at the old Center Junior High School, Global Youth share some of the facilities with Center High school. The school is located down the street from Center High School at 3243 Center Court Lane.

The facilities include: main office, multiple classrooms (map provided), a gym, a multipurpose room, a computer lab, and a track. Both Global and Antelope View use all of the facilities on a daily basis.

SECTION 5 PHYSICAL ENVIRONMENT GOALS

The Physical Environment

An action plan for places reflecting the school's physical environment including crisis response procedures and policies relating to student safety

The following objectives were developed as the result of feedback from students, staff and parents on our Safe School Survey

- Objective #1: Student safety as it relates to emergency procedures
 1. Related Activities
 - * Monthly fire drills
 - * Duck and cover drills
 - * Visitors must wear a "visitor badge"
 - * SRO available within the district

- Objective #2: Student safety as it relates to daily routines
 1. Related Activities
 - * School rules are gone over at the beginning of each semester
 - * All staff on campus supervise students




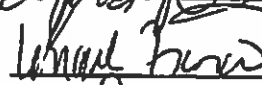
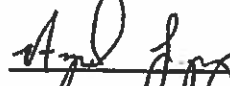
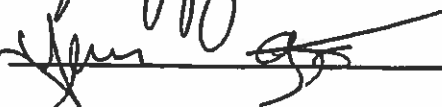
- Objective #3: Student safety as it relates to student health and well being
 1. Related Activities
 - * Shot records are reviewed and updated by district's nurse
 - * Notification of contagious diseases is facilitated by district's nurse

SECTION 6 SIGNATURE SHEET

Globe Youth School's Safe School Plan was developed in accordance with SB 187 and Safe Schools, A Planning Guide for Action, published by the Department of Education. Student, parent and teacher surveys were taken into account to determine areas of greatest need. The document includes the school's personal, physical, social and cultural environment, which serves as an effective prevention plan based on parent and student surveys. Also taken into consideration are temporary restraining orders, school-generated child abuse reports, custody orders prohibiting parents from contact with a child at school, harassment complaints filed by students and staff, suspension logs and accident reports. Additionally, the District's discrimination and harassment policy, hate crime reporting procedures and the Uniform Complaint Policy are included.

A detailed crisis response plan based on the California Standardized Emergency Management System (SEMS) is included. This model was designed to centralize, organize, and coordinate emergency response among district organizations and public agencies. Specific first aid treatment is categorized in alphabetical order.

The following committee members revised and approved this comprehensive school plan:

Member	Title	Signature
<u>Doug Hughey</u>	Principal	
<u>Jim Fritch</u>	Teacher	
<u>Stylan Osborn</u>	Teacher	
<u>Lorraine Franco</u>	Office Staff	
<u>Angel Lopez</u>	Student	
<u>Yvonne Gramling</u>	SSC Parent	

Appendix A

(Insert Staff's Classroom Telephone Numbers Here)

Global Youth Uses an Intercom System.

Appendix B

Appendix C

Appendix D

Appendix E

EOC Message Form

Student & Staff Accountability Form

DATE: _____

TEACHER: _____

ROOM #: _____

FORM COMPLETED BY: _____

of students enrolled in this class:

of students marked absent in this class:

Please list students marked absent by name:

of students unaccounted for* in this class:

*You didn't mark them absent and they are not with your class at this time

Please list students unaccounted for by name:

Are there any adult staff from this room unaccounted for? _____

If so, please list by name: (Include staff staying behind with injured)

of students with you but not on roster:

Please list these students by name:

of extra adults in room

Please list extra adults by name:

For Command Staff: _____ Missing students/adults recorded

EOC Message Form Data

Tally and insert into the grid below

<u>Category</u>	<u>Description</u>	<u>Number</u>
A	Fatalities	<input style="width: 80px;" type="text"/>
B	Minor Injuries (First aid only)	<input style="width: 80px;" type="text"/>
C	Injuries - Ambulance (Major + Moderate)	<input style="width: 80px;" type="text"/>
	Major (Immediate): Unable to treat on site, i.e. airway and breathing difficulties, cardiac arrest, uncontrolled or suspected severe bleeding, severe head injuries, severe medical problems, open chest or abdominal wounds, severe shock.	<input style="width: 80px;" type="text"/>
	Moderate (Delayed): Burns, major multiple fractures, back injuries with or without spinal cord damage.	<input style="width: 80px;" type="text"/>
D	Property Damages	<u>Circle One</u>
	Major damage: Building collapse, building leaning, major ground movement causing large cracks in ground.	Major
	Moderate damage: Falling hazards present, hazard present (toxic chemical spill, broken gas line, fallen power lines).	Moderate
	Minor damage: Dislodged overhead air duct terminals, light fixtures, suspended ceiling grid, overhead mechanical systems and broken windows	Minor

_____ Triage recorded

Appendix F

California Child Abuse and Neglect Reporting Law

The first child abuse reporting law in California was enacted in 1963. That early law mandated only physicians to report physical abuse.

Over the years, numerous amendments have expanded the definition of reportable child abuse and the persons required to report it.

It is important for mandated reporters to keep updated on periodic amendments to the law. Your local Child Abuse Prevention Council or county welfare department has current reporting law information. Also visit www.leginfo.ca.gov for updated information on the law and any other code section referenced in this material.

The California Child Abuse and Neglect Reporting Law is currently found in **Penal Code (P.C.) Sections 11164 - 11174.3**. The following is only a partial description of the law. Mandated reporters should become familiar with the detailed requirements as they are set forth in the Penal Code.

Who Are Mandated Reporters?

P.C. 11165.7 defines “mandated reporters” as any of the following:

- 1) A teacher.
- 2) An instructional aide.
- 3) A teacher’s aide or a teacher’s assistant employed by any public or private school.
- 4) A classified employee of any public school.
- 5) An administrative officer or supervisor of child welfare and attendance, or a certificated pupil personnel employee of any public or private school.

- 6) An administrator of a public or private day camp.
- 7) An administrator or employee of a public or private youth center, youth recreation program, or youth organization.
- 8) An administrator or employee of a public or private organization whose duties require direct contact and supervision of children.
- 9) Any employee of a county office of education or the California Department of Education, whose duties bring the employee into contact with children on a regular basis.
- 10) A licensee, an administrator, or an employee of a licensed community care or child day care facility.
- 11) A Head Start program teacher.
- 12) A licensing worker or licensing evaluator employed by a licensing agency as defined in P.C. 11165.11.
- 13) A public assistance worker.
- 14) An employee of a child care institution including, but not limited to, foster parents, group home personnel, and personnel of residential care facilities.
- 15) A social worker, probation officer, or parole officer.
- 16) An employee of a school district police or security department.
- 17) Any person who is an administrator or presenter of, or a counselor in, a child abuse prevention program in any public or private school.
- 18) A district attorney investigator, inspector, or local child support agency caseworker unless the investigator, inspector, or

- caseworker is working with an attorney appointed pursuant to Section 317 of the Welfare and Institutions Code to represent a minor.
- 19) A peace officer, as defined in Chapter 4.5 (commencing with Section 830) of Title 3 of Part 2 of the Penal Code, who is not otherwise described in P.C. 11165.7.
 - 20) A firefighter, *except for volunteer firefighters*.
 - 21) A physician, surgeon, psychiatrist, psychologist, dentist, resident, intern, podiatrist, chiropractor, licensed nurse, dental hygienist, optometrist, marriage, family and child counselor, clinical social worker, or any other person who is currently licensed under Division 2 (commencing with Section 500) of the Business and Professions Code.
 - 22) Any emergency medical technician I or II, paramedic, or other person certified pursuant to Division 2.5 (commencing with Section 1797) of the Health and Safety Code.
 - 23) A psychological assistant registered pursuant to Section 2913 of the Business and Professions Code.
 - 24) A marriage, family and child therapist trainee, as defined in subdivision (c) of Section 4980.03 of the Business and Professions Code.
 - 25) An unlicensed marriage, family, and child therapist intern registered under Section 4980.44 of the Business and Professions Code.
 - 26) A state or county public health employee who treats a minor for venereal disease or any other condition.
 - 27) A coroner.
 - 28) A medical examiner, or any other person who performs autopsies.
 - 29) A commercial film and photographic print processor, as specified in subdivision (e) of P.C. 11166. For purposes of the California Child Abuse Reporting Law, "commercial film and photographic print processor" means any person who develops exposed photographic film into negatives, slides, or prints, or who makes prints from negatives or slides, for compensation. The term includes any employee of such a person; it does not include a person who develops film or makes prints for a public agency.
 - 30) A child visitation monitor. For purposes of the California Child Abuse Reporting Law, "child visitation monitor" means any person who, for financial compensation, acts as monitor of a visit between a child and any other person when the monitoring of that visit has been ordered by a court of law.
 - 31) An animal control officer or humane society officer. For purposes of the California Child Abuse Reporting Law, the following terms have the following meanings: (A) "Animal control officer" means any person employed by a city, county, or city and county for the purpose of enforcing animal control laws and regulations. (B) "Humane society officer" means any person appointed or employed by a public or private entity as a humane officer who is qualified pursuant to Section 14502 or 14503 of the Corporations Code.
 - 32) A clergy member, as specified in subdivision (d) of P.C. 11166. For purposes of the California Child Abuse Reporting Law, "clergy member" means a priest, minister, rabbi, religious practitioner, or similar functionary of a church, temple, or recognized denomination or organization.
 - 33) Any custodian of records of a clergy member, as specified in P.C. 11165.7 and subdivision (d) of Section 11166.
 - 34) Any employee of any police department, county sheriff's department, county probation department, or county welfare department.
 - 35) An employee or volunteer of a Court Appointed Special Advocate program, as defined in Rule 1424 of the Rules of the Court.
 - 36) A custodial officer as defined in Section 831.5 of the Penal Code.
 - 37) Any person providing services to a minor child under Section 12300 or 12300.1 of the Welfare and Institutions Code.

Note: Unless otherwise stated, **volunteers are not mandated reporters.**

Why Must You Report?

The primary intent of the reporting law is to protect an abused child from further abuse. Protecting the identified child may also provide the opportunity to protect other children. It is equally important to provide help for the parents. Parents may be unable to ask for help directly, and child abuse may be their way of calling attention to family problems. The report of abuse may be a catalyst for bringing about change in the home environment, which in turn may help to lower the risk of abuse in the home.

What Do You Have To Report?

Under the law, when the victim is a child (a person under the age of 18) and the perpetrator is any person (including a child), the following types of abuse must be reported by all legally mandated reporters:

- a. A physical injury inflicted by other than accidental means upon a child. (P.C. 11165.6)
Note that child abuse *does not* include a “mutual affray” between minors. It also *does not* include an injury caused by “reasonable and necessary force used by a peace officer acting within the course and scope of his or her employment.” (P.C. 11165.6)
- b. Sexual abuse of a child, including both sexual assault and sexual exploitation.
“Sexual assault” includes sex acts with a child, lewd or lascivious acts with a child, and intentional masturbation in the presence of a child. “Sexual exploitation” includes preparing, selling, or distributing pornographic materials involving children; employing a minor to perform in pornography; and employing or coercing a child to engage in prostitution. (P.C. 11165.1)
- c. Willful harming or injuring of a child or the endangering of the person or health of a child, including inflicting or permitting unjustifiable physical pain or mental suffering. (P.C. 11165.3)

Note: Any mandated reporter may report any child who is suffering serious emotional damage or is at substantial risk of suffering serious emotional damage. (P.C. 11166.05)

- d. Willful infliction of cruel or inhuman corporal punishment or injury resulting in a traumatic condition. (P.C. 11165.4)
- e. Neglect of a child, whether “severe” or “general,” by a person responsible for the child’s welfare. The term “neglect” includes both acts or omissions harming or threatening to harm the child’s health or welfare. (P.C. 11165.2)

When Do You Have To Report?

Child abuse must be reported when a mandated reporter, “in his or her professional capacity or within the scope of his or her employment, has knowledge of or observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect.” (P.C. 11166 (a))

“Reasonable suspicion” occurs when “it is objectively reasonable for a person to entertain a suspicion, based upon facts that could cause a reasonable person in a like position, drawing, when appropriate, on his or her training and experience, to suspect child abuse or neglect.” (P.C. 11166 (a)(1)) Although wordy, the intent of this definition is clear: if you suspect that abuse has occurred, make a report.

You must make a report immediately (or as soon as practicably possible) by telephone and you must prepare and send, fax or electronically transmit a written report within 36 hours of receiving the information regarding the incident. (P.C. 11166 (a)) Written reports must be submitted on Department of Justice form (SS 8572), which can be downloaded from the California Attorney General’s Web site at www.ag.ca.gov (click on Child Protection Program; click on forms; click on SS 8572). The mandated reporter may include with the report any nonprivileged documentary evidence he or she possesses related to the incident.

To Whom Must You Report?

The report must be made to any police department or sheriff's department (not including a school district police or security department), county probation department, if designated by the county to receive mandated reports, or county welfare department. (P.C. 11165.9)

Any mandated reporter who knows or reasonably suspects that the home or institution in which the child resides is unsuitable for the child because of abuse or neglect shall inform the agency about the unsuitability of the home at the same time he or she reports the abuse or neglect. (P.C. 11166 (f))

When two or more persons who are required to report jointly have knowledge of a known or suspected instance of child abuse or neglect, and when there is agreement among them, a single person from the group may make the report. Any group member who knows that the report was not made, however, shall make the report. (P.C. 11166 (h))

Immunity

Mandated reporters have immunity from criminal and civil liability for any report required or authorized under the Child Abuse Reporting Law. This immunity applies even though the knowledge or reasonable suspicion of abuse was acquired outside his or her professional capacity or outside the scope of his or her employment. (P.C. 11172 (a)) And if a mandated reporter is sued for making a report, he or she may be able to receive compensation for legal fees incurred in defending against the action. (P.C. 11172 (c))

Any person who makes a report of child abuse, even though he or she is not a mandated reporter, has immunity unless the report is proven to be false and it is proven that the person either knew the report was false or made it with reckless disregard of its truth or falsity. (P.C. 11172 (a))

Additional Safeguards for Mandated Reporters

No supervisor or administrator may impede or

inhibit a mandated reporter's reporting duties or subject the reporting person to any sanction for making a report. (P.C. 11166 (i)(1))

Any supervisor or administrator who violates the above cited code section is guilty of a misdemeanor punishable by a fine not to exceed one thousand dollars (\$1,000), by not more than six months in a county jail, or by both a fine and imprisonment. (P.C. 11166.01(a)) If however, death or great bodily injury happens to the child as a result of the abuse, the supervisor or administrator who impeded or inhibited the report is guilty of a misdemeanor punishable by not more than one year in a county jail, by a fine not to exceed five thousand dollars (\$5,000), or by both. (P.C. 11166.01(b))

The mandated reporter's identity is confidential and may only be disclosed to specified persons and agencies. (P.C. 11167 (d)(1))

Mandated reporters and others acting at their direction are not liable civilly or criminally for photographing the victim and including the photograph with their report. (P.C. 11172 (a))

A clergy member who acquires knowledge or a reasonable suspicion of child abuse during a penitential communication is not mandated to report the abuse. For purposes of the Child Abuse Reporting Law, "penitential communication" means communication, intended to be in confidence, including, but not limited to, a sacramental confession made to a clergy member. (P.C. 11166 (d)(1))

Liability for Failure to Make A Required Report

A mandated reporter who fails to make a required report of child abuse is guilty of a misdemeanor punishable by up to six months in jail or by a \$1,000 fine or by both a fine and imprisonment. (P.C. 11166 (c)) If however, death or great bodily injury happens to the child as a result of the abuse, the mandated reporter is guilty of a misdemeanor punishable by not more than one year in a county jail, by a fine

not to exceed five thousand dollars (\$5,000), or by both. (P.C. 11166.01 (b)) He or she may also be found civilly liable for damages, especially if the child-victim or another child is further victimized because of the failure to report. (*Landeros v. Flood* (1976) 17 Cal.3d 399.)

If a mandated reporter conceals his or her failure to report abuse or "severe" neglect, the failure to report is a continuing offense until the failure is discovered by an agency specified in Section 11165.9. (P.C. 11166 (c)) Because it is a continuing offense, the statute of limitations does not start to run until the failure to report is discovered.

Responsibilities of Agencies Employing Mandated Reporters

On and after January 1, 1985, persons entering employment which makes them mandated reporters must sign statements, provided and retained by their employers, informing them that they are mandated reporters and advising them of their reporting responsibilities and of their confidentiality rights. (P.C. 11166.5 (a))

On and after January 1, 1993, any person who acts as a child visitation monitor, prior to engaging in monitoring the first visit in a case, shall sign a statement provided and retained by the court which ordered the monitor's presence to the effect that he or she has knowledge of the provisions of the Child Abuse Reporting Law and will comply with them. (P.C. 11166.5 (a))

Employers are strongly encouraged to provide their employees who are mandated reporters with training in the duties imposed by the Child Abuse Reporting Law. Training in the duties imposed by the reporting law shall include training in child abuse identification and reporting. Whether or not employers provide their employees with training, they shall provide their employees who are mandated reporters with the statement required in subdivision (a) of Section 11166.5. (P.C. 11165.7 (c)) The absence

of training shall not excuse a mandated reporter from the duties imposed by the reporting law. (P.C. 11165.7 (e))

EXCEPTION: Any person providing services to a minor child under Section 12300 or 12300.1 of the Welfare and Institution Code shall not be required to make a child abuse report unless that person has received training, or instructional material in the appropriate language, on the duties imposed by the Child Abuse Reporting Law, including identifying and reporting abuse and neglect. (P.C. 11166.5 (e))

Feedback to Mandated Reporters

After the investigation is completed or the matter reaches a final disposition, the investigating agency is obligated to inform the mandated reporter of the results of the investigation and any action the agency is taking with regards to the child or family. (P.C. 11170 (b)(2))

Changes in the law for 2007 are underlined. Please note that the California Child Abuse Reporting Law may have changed since the printing of this material. This material has been reprinted to assist mandated reporters in determining their reporting responsibilities. It is not intended to be and should not be considered legal advice. In the event there are questions about reporting responsibilities in a specific case, the advice of legal counsel should be sought.

A special thank you to Delta Dental of California for their work in developing the original material.

For additional information on child abuse prevention, you may contact:
Crime and Violence Prevention Center
California Attorney General's Office
1300 I St., Suite 1120
(916) 324-7863
www.safestate.org

Appendix G Child Abuse Reporting Form

Print

SUSPECTED CHILD ABUSE REPORT

Reset Form

To Be Completed by **Mandated Child Abuse Reporters**
Pursuant to Penal Code Section 11166
PLEASE PRINT OR TYPE

CASE NAME: _____

CASE NUMBER: _____

A. REPORTING PARTY	NAME OF REPORTER		TITLE		MANDATED REPORTER CATEGORY	
	REPORTER'S BUSINESS/LOCALITY NAME AND ADDRESS Street _____ City _____ Zip _____				DID REPORTER WITNESS THE INCIDENT? YES NO	
	REPORTER'S TELEPHONE (AREA) _____ () _____		RESIDENCE		TICER'S DADS	
B. REPORT INFORMATION	<input type="checkbox"/> LAW ENFORCEMENT <input type="checkbox"/> COUNTY PROSECUTOR <input type="checkbox"/> COUNTY WELFARE / CPS (Child Protective Services)		AGENCY			
	ADDRESS Street _____ City _____ Zip _____				DATE/TIME OF PHONE CALL	
	OFFICIAL CONTACT NAME				TELEPHONE () _____	
C. VICTIM <small>One report per victim</small>	NAME (LAST, FIRST, MIDDLE)		BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY
	ADDRESS Street _____ City _____ Zip _____		TELEPHONE () _____			
	PRESENT LOCATION OF VICTIM		SCHOOL		CLASS	GRADE
	PHYSICALLY DISABLED? YES NO	DEVELOPMENTALLY DISABLED? YES NO	OTHER DISABILITY (SPECIFY)		PRIMARY LANGUAGE SPOKEN IN HOME	
	IN FOSTER CARE? YES NO	IF VICTIM WAS IN OUT OF HOME CARE AT TIME OF INCIDENT (CHECK TYPE OF CARE) <input type="checkbox"/> DAY CARE <input type="checkbox"/> CHILD CARE CENTER <input type="checkbox"/> FOSTER FAMILY HOME <input type="checkbox"/> FAMILY FRIEND <input type="checkbox"/> NO <input type="checkbox"/> GROUP HOME OR INSTITUTION <input type="checkbox"/> RELATIVE'S HOME			TYPE OF ABUSE (CHECK ONE OR MORE) <input type="checkbox"/> PHYSICAL <input type="checkbox"/> MENTAL <input type="checkbox"/> SEXUAL <input type="checkbox"/> NEGLECT <input type="checkbox"/> OTHER (SPECIFY) _____	
	RELATIONSHIP TO SUSPECT		PHONE NUMBER YES NO		DID THIS INCIDENT OCCUR IN THIS VICTIM'S HOME? YES NO UNKNOWN	
	NAME		EDUCATION	AGE	BIRTHDATE	SEX
1 _____						
2 _____						
D. INVOLVED PARTIES <small>Use this for all parties</small>	NAME (LAST, FIRST, MIDDLE)		BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY
	ADDRESS Street _____ City _____ Zip _____		HOME PHONE () _____		BUSINESS PHONE () _____	
	NAME (LAST, FIRST, MIDDLE)		BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY
	ADDRESS Street _____ City _____ Zip _____		HOME PHONE () _____		BUSINESS PHONE () _____	
	SUSPECT'S NAME (LAST, FIRST, MIDDLE)		BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY
	ADDRESS Street _____ City _____ Zip _____		TELEPHONE () _____			
OTHER RELEVANT INFORMATION						
E. INCIDENT INFORMATION	IF NECESSARY, ATTACH EXTRA SHEET(S) OR OTHER FORM(S) AND CHECK THIS BOX <input type="checkbox"/> IF ALL OTHER VICTIMS INDICATE ALIENATION					
	DATE / TIME OF INCIDENT		PLACE OF INCIDENT			
	NARRATIVE DESCRIPTION (What exactly occurred for mandated reporter observations/prior accompanying the suspect) unfamiliar or past incidents involving the suspect(s) or suspect					

SS 1572 Rev. 12/01

DEFINITIONS AND INSTRUCTIONS ON REVERSE

DO NOT submit a copy of this form to the Department of Justice (DOJ). The investigating agency is required under Penal Code Section 11166 to submit to DOJ a Child Abuse Investigation Report Form SS-1563 P (1) if an active investigation was conducted and (2) the incident was determined not to be unbundled.

WHITE COPY - Police or Sheriff's Department. BLUE COPY - County Welfare or Probation Department. GREEN COPY - District Attorney's Office. YELLOW COPY - Reporting Party

Appendix H

Center Joint Unified School District
•8408 Watt Avenue, Antelope, CA 95843 • 916-338-6320 • 916-338-6329

Williams Complaints Classroom Notice

Notice to Parents, Guardians, Pupils, and Teachers Complaint Rights

Pursuant to California *Education Code* Section 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair.
3. There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners if present.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

4. Pupils, including English Learners, who have not passed one or both parts of the high school exit examination by the end of the 12th grade are to be provided the opportunities to receive intensive instruction and services for up to two consecutive academic years after the completion of grade 12.
5. A complaint form may be obtained at the school office, district office, or downloaded from the school's Web site at centerusd.org. You may also download a copy of the California Department of Education complaint form from the following Web site: <http://www.cde.ca.gov/re/cp/uc>.

August 2013

Center Joint Unified School District

• 8408 Watt Avenue, Antelope, CA 95843 • 916-338-6400

Williams Complaints Form

Education Code (EC) Section 35186 created a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment. The complaint and response are public documents as provided by statute. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the following contact information.

Response requested: Yes No

Name (Optional): _____ Mailing Address (Optional): _____

Phone Number Day (Optional): _____ Evening (Optional): _____

Issue of complaint (please check all that apply):

1. Textbooks and Instructional Materials

- A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state-adopted or district-adopted textbooks or other required instructional materials to use in class.
- A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
- Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
- A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Facility Conditions

- A condition poses an urgent or emergency threat to the health or safety of students or staff, including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions the school district determines appropriate.
- A school restroom has not been maintained or cleaned regularly, is not fully operational and has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- The school has not kept all restrooms open during school hours when pupils are not in classes, and has not kept a sufficient number of restrooms open during school hours when pupils are in classes.

3. Teacher Vacancy or Misassignment

- Teacher vacancy - A semester begins and a teacher vacancy exists. (A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.)
- Teacher misassignment - A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.
- Teacher misassignment - A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

4. High School Exit Examination (For school districts who receive intensive instruction funds)

- Pupils who have not passed the high school exit exam by the end of 12th grade were not provided the opportunity to receive intensive instruction and services pursuant to Education Code 37254 (d) (4) and (5) after the completion of grade 12.

Date of Problem: _____

Location of Problem (School Name, Address, and Room Number or Location): _____

Course or Grade Level and Teacher Name: _____

Please describe the issue of your complaint in detail. You may attach additional pages if necessary to fully describe the situation. _____

Please file this complaint at the following location:

David Grimes, Director of Personnel/Student Services 8408 Watt Avenue, Antelope, CA 95843

Appendix I

Center Joint Unified School District Discipline Policies

Grounds for Suspension or Expulsion; Legislative Intent: California Education Code 48900 and Center Unified School District Board Policy 5144 (a) allow the superintendent or site administrator to suspend or recommend for expulsion a student for any violation of the following rules while on school grounds, going to or coming from school, during the lunch period whether on or off the campus, or during, or while going to, or coming from a school sponsored activity. Suspension of up to 5 days or a recommendation for expulsion may occur when the conduct is of an extreme nature.

- 1 *48900(a-1): Caused, Attempted, or Threatened Physical Injury (S)
- 2 *48900(a-2): Use of Force or Violence (S)
- 3 *48900(b): Weapons (S)
- 4 *48900(c): Drugs or Alcohol, Possession/Use of (S)
- 5 *48900(d): Drugs or Alcohol, Sale of (S)
- 6 *48900(e): Robbery/Extortion (S)
- 7 *48900(f): School Property Damage (S)
- 8 *48900(g): Property Theft (S)
- 9 *48900(h): Tobacco, Possession/Use(S)
- 10 *48900(i): Language, Obscene/Profanity (S)
- 11 *48900(j): Drugs, Paraphernalia (S)
- 12 *48900(k): Disrupted School Activities / Defiance of Authority(S)
- 13 *48900(l): Stolen Property, Possession of (S)
- 14 *48900(m): Firearm, Imitation (S)
- 15 *48900(n): Sexual Assault (S)
- 16 *48900(o): Harassment, Witness (S)
- 17 *48900(p): Soma, Selling of (S)
- 18 *48900(q): Hazing (S)
- 19 *48900(r): Bullying/Harassment (S)
- 20 *48900(t): Aids or Abets Physical Injury(S)
- 21 *48900.2: Sexual Harassment (S)(E)
- 22 *48900.3: Hate Violence (S)(E)
- 23 *48900.4: Harassment, threats, intimidation (S)(E)
- 24 *48900.7(a): Terroristic threats against school officials or property (S)(E)
- 25 *48900.7(b): Terroristic Threat (S)(E)
- 50 *48915(a-1): Caused Serious Physical injury (S)(E)
- 51 *48915(a-2): Possession of Knife or other Dangerous Object (S)(E)
- 52 *48915(a-3): Possession of any Controlled Substance (S)(E)
- 53 *48915(a-4): Robbery/Extortion (S)(E)
- 54 *48915(a-5): Assault or Battery on a School Employee (S)(E)
- 55 *48915(c-1): Firearm; Possessing, Selling or Furnishing (E)**
- 56 *48915(c-2): Brandishing a Knife (E)**
- 57 *48915(c-3): Sales of Controlled Substance (E)**
- 58 *48915(c-4a): Sexual Assault(E)**
- 59 *48915(c-4b): Sexual Battery (E)**
- 60 *48915(c-5): Possession of an Explosive (E)**

Appendix J

Center Joint Unified School District Previous Suspension/Expulsion Notification

Dated: _____

To: _____
Teacher's Name

From: _____

Re: _____
Student Name

Pursuant to Legislative Bill AB 29 and ED Code 49079, this notice is to inform you that our office has received a copy of the above named student's cumulative file. The cumulative file includes previous suspension or expulsion information during the previous three school years.

You have a right to view this information. You may check out the cumulative file from the office at your convenience. Please sign this notice indicating that you have been made aware of the prior suspensions/expulsions and of your right to view the cumulative folder. Then, return the form to my office as soon as possible.

Signature: _____

Date: _____

Appendix K

Hate Motivated Behavior

As California's population becomes more diverse, it is important that school districts provide a safe and harmonious learning environment for all students. Pursuant to Education Code 201, schools have an affirmative obligation to combat racism, sexism, and other forms of bias, as well as a responsibility to provide equal educational opportunity. Developing policy to address hate-motivated behavior is one way districts can help teach students respect and understanding of diversity.***

In its publication entitled "Hate-Motivated Behavior in Schools", the California Department of Education defines hate-motivated behavior as an act, or attempted act, motivated by hostility towards a victim's real or perceived ethnicity, national origin, immigrant status, gender, sexual orientation, religious belief, age, disability, or any other physical or cultural characteristic. Some hate-motivated behavior may also be a crime as defined in state or federal law. These crimes include, but are not limited to: bomb threats, cross burnings, destruction or defacement of property, and certain types of vandalism and assaults.***

The following optional policy is for use by districts in the implementation of a prevention strategy for hate-motivated incidents and should be modified to reflect district practice. Elements of this policy should also be integrated into existing school plans, such as the school safety and staff development plan, as well as any policies developed by the district regarding Positive School Climate and Multicultural Education; see BP 5137 and BP 6141.6, respectively.***

The Governing Board affirms the right of every student to be protected from hate-motivated behavior. It is the intent of the Board to promote harmonious relationships that enable students to gain a true understanding of the civil rights and social responsibilities of people in our society. Behavior or statements that degrade an individual on the basis of his/her race, ethnicity, culture, heritage, gender, sexual orientation, physical/mental attributes, religious beliefs or practices shall not be tolerated.

(cf. 0410 – Nondiscrimination in District Programs and Activities)

Appendix L

Nondiscrimination/Harassment

District programs and activities shall be free from discrimination, including harassment, with respect to a student's actual or perceived sex, gender, ethnic group identification, race, national origin, religion, color, physical or mental disability, age or sexual orientation.

The Governing Board shall ensure equal opportunities for all students in admission and access to the educational program, guidance and counseling programs, athletic programs, testing procedures, and other activities. School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction, guidance and supervision. The district may provide male and female students with separate shower rooms and sexual health and HIV/AIDS prevention classes in order to protect student modesty.

The Board prohibits intimidation or harassment of any student by any employee, student or other person in the district. Staff shall be alert and immediately responsive to student conduct which may interfere with another student's ability to participate in or benefit from school services, activities or privileges.

Students who harass other students shall be subject to appropriate discipline, up to and including counseling, suspension and/or expulsion. An employee who permits or engages in harassment may be subject to disciplinary action, up to and including dismissal.

The Board hereby designates the following position as Coordinator for Nondiscrimination to handle complaints regarding discrimination and inquiries regarding the district's nondiscrimination policies:

Director of Personnel
8408 Watt Avenue
Antelope, California 95843
(916) 338-6419

Any student who feels that he/she is being harassed should immediately contact the Coordinator for Nondiscrimination, the principal or any other staff member. Any student who observes an incident of harassment should report the harassment to a school employee, whether or not the victim files a complaint.

Employees who become aware of an act of harassment shall immediately report the incident to the Coordinator for Nondiscrimination. Upon receiving a complaint of discrimination or harassment, the Coordinator shall immediately investigate the complaint in accordance with site-level grievance procedures specified in AR 5145.7 - Sexual Harassment. Where the Coordinator finds that harassment has occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim.

The Coordinator shall also advise the victim of any other remedies that may be available. The Coordinator shall file a report with the Superintendent or designee and refer the matter to law enforcement where required.

Appendix M

(Insert Site Dress Code, if it contains language about "gang-related apparel)

Dress Code

The CUSD Board of Trustees and GYC staff believes proper dress and grooming is part of a positive educational experience. School should be a place of learning and preparation for a successful future; therefore, the administration and staff of GYC support the following concepts regarding student dress:

- Just as successful adults dress differently for work and for leisure, students should dress differently for school than for the mall, a party, or the ball park.
- Undergarments shall remain covered by outerwear appropriate for an educational setting..
- The school must not be a showcase for enticing graphics that glorify money, sex, violence, drugs, weapons, and death.
- Dress, hairstyle, makeup, jewelry, and other items which are distracting or interfere with the study habits of students in the class or school, or pose a health or safety risk to the students, shall not be acceptable.

If a teacher or staff member deems the student's clothing inappropriate, then student will be sent to the office to change into clothes provided by the office to remedy the situation. Students will return to class only upon meeting dress code standards. While there is a certain amount of subjectivity in applying any dress code, it should be noted that the decisions of the administration at GYCS shall be final in dress code matters.

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Facilities & Operations Department

To: Board of Trustees

Action Item X

Date: March 16, 2016

Information Item

From: Craig Deason, Assist. Supt.

Attached Pages

Assist. Supt. Initials: CD

SUBJECT: Contract with ACS Controls for Energy Services Design Build Contractor for HVAC Energy Conservation Projects

The Facilities and Operations Department would like to enter into a contract with ACS Controls, low bidder, for Energy Services Design Build Contractor for HVAC Energy Conservation Projects.

RECOMMENDATION: That the Board of Trustees approves the contract with ACS Controls for Energy Services Design Build Contractor for HVAC Energy Conservation Projects.

CONSENT AGENDA

Exhibit "A" - HVAC SCOPE OF WORK AND REQUIREMENTS

Currently the Center High School site has a number of classrooms that are not connected to the EMS system and are utilizing 7 day programmable thermostats. The existing gymnasium HVAC equipment does not have economizers.

This project will provide a significant energy reduction by installation of 365 day wireless thermostat technology with the controls as identified in the itemized scope of work and as required by Title 24.

Below is the Itemized Scope of work for specific retrofit strategies, unit totals, District preferred products and proposed schedule:

FACILITY: Center High School (CHS)
3111 Center Court Lane
Antelope, CA 95843

SCHEDULE: Scope of work for Programmable Thermostats and addition of HVAC economizers to gymnasium to occur June 1, 2016 to July 15, 2016.

ENERGY CONSERVATION MEASURE #1	Programmable Thermostats
Annual Anticipated Energy Savings	61,124 kWh
	319 therms
Budgeted Measure Cost	\$43,460

SPECIFICATIONS:

District Preferred Thermostat:

Pelican TS200 or equal, Internet Programmable 7 day scheduling, Title 24 compliant thermostat. Provide required equipment to support thermostat; Pelican PM5-230 or equal power control module and Pelican WR400 or equal extended range wireless repeaters as needed.

Locations for replacement of Existing Thermostats which are not currently on site EMS.

Location	Equipment	Make	Qty.	Unit Tonnag	Total Tonna	Classro om Type
Admin	Package Heat Pump	Trane	1	4	4	C
Admin	Package Heat Pump	Trane	1	4	4	C
Admin	Package Heat Pump	Trane	1	7.5	7.5	C
900 Bldg	Wall Heat Pump	Bard	2	3	6	P
900 Bldg	Wall Heat Pump	Bard	1	3.5	3.5	P
900 Bldg	Wall Heat Pump	Bard	1	5	5	P
900 Bldg	Wall Heat Pump	Bard	1	4	4	P
900 Bldg	Wall Heat Pump	Bard	2	5	10	P
900 Bldg	Wall Heat Pump	Bard	1	3.5	3.5	P
200 Bldg	Wall Heat Pump	Bard	7	4	28	P
300 Bldg	Wall Heat Pump	Bard	1	3.5	3.5	P
300 Bldg	Wall Heat Pump	Bard	1	3.5	3.5	P
300 Bldg	Wall Heat Pump	Bard	4	3	12	P
300 Bldg	Wall Heat Pump	Bard	2	3	6	P
Arts 600 Bldg	Package Heat Pump	NA	4	4	16	C
Arts 600 Bldg	Package Heat Pump	NA	2	4	8	C
500 Bldg	Split Heat Pump	Mitsubishi	10	4	40	C
800 Bldg	GPU	Carrier	6	5	30	C-G
Portable - Rm 807	Wall Heat Pump	Bard	1	3	3	C
Portable - Rm 806	Wall Heat Pump	Bard	1	3.5	3.5	C
900 Portables	Wall Heat Pump	Bard	4	4	16	P
East/West Core	GPU	Carrier	2	3	6	C-G

ENERGY CONSERVATION MEASURE #5

Economizer and DCV at Gym

Annual Anticipated Energy Savings 3,431 kWh

456 therms

Budgeted Measure Cost \$8,258

Addition of Title 24 compliant economizers to the existing gymnasium HVAC equipment which currently do not have economizers. The gymnasium has (4) existing units at (10) tons a piece for a total of 40 tons. Provide a proposal to add an economizer to (2) of the units at (20) tons total. Also addition of demand control ventilation (DCV), and Title 24 compliant CO2 sensor to the two units receiving the economizers. See Exhibit "C" for specifications.

EXHIBIT "B"

ENERGY SERVICES AGREEMENT
FOR DESIGN, INSTALLATION AND COMMISSIONING
PROPOSITION 39, THE CLEAN ENERGY JOBS ACT OF 2012

This Energy Services Agreement for Design, Installation and Commissioning of Energy Conservation Facilities funded in whole or in part through Proposition 39, The Clean Energy Jobs Act Of 2012 ("Agreement") is made as of March 2, 2016, between the Center Joint Unified School District ("District") and ACS Controls Corporation ("Contractor") (together, "Parties"). The Contractor shall render the Services, as defined herein, in relation to all energy conservation measures, referred to as "System" or "Project," as described herein

1. **Services.** Contractor shall furnish to the District all professional services, labor, equipment, material, and other services set forth in this Agreement and as otherwise reasonably required to complete all design, engineering, construction, installation, integration, interconnection, testing and commissioning of the improvements to real property, along with all appurtenances, fixtures, and furnishings, described in Exhibits A and C, "Scope of Work and Requirements," attached hereto and incorporated herein by this reference ("Services" or "Work").
2. **Completion Date.** Contractor shall commence providing the Services under this Agreement upon execution of the Agreement by both parties, and will diligently perform such Services as described herein and as otherwise reasonably required to achieve Substantial Completion of the System(s) (as defined below) on or before June 1, 2016, and Final Completion of the System(s) (as defined below) on or before July 15, 2016
 - 2.1. **Substantial Completion.** Completion, being the point at which the District will substantially have the beneficial use and enjoyment of the System(s), and at which time the District shall first be able to accept the System(s) as complete, means that each of the following has been achieved in accordance with the requirements of the Contract Documents:
 - 2.1.1. **Mechanical Completion**, defined as the point at which all work of every kind necessary to make the System(s) usable for its intended function is actually complete and all fire/life safety systems are completely installed and fully operational;
 - 2.1.2. **Acceptance Testing**, defined as testing of all systems comprising the System(s) in accordance with the requirements of the Agreement, the results thereof meeting the requirements set forth herein, and acceptance by the District of the successful testing, which acceptance shall not unreasonably be withheld; and
 - 2.1.3. **The System(s) is capable of operating safely in accordance with all applicable laws, codes, rules and regulations.**
 - 2.2. **Final Completion.** Final Completion shall occur after Substantial Completion, when Punch List items are completed, all required training has occurred and documentation has been provided to the District, including, without limitation, all warranties, record drawings, Operation and Maintenance manuals, and as-built drawings.
 - 2.2.1. **Pending Final Completion**, the parties agree and acknowledge that the District may withhold from the final payment an amount not to exceed 150 percent of the reasonably estimated value of all obligations of the Contractor due and remaining to be performed following Substantial Completion pursuant to Public Contract Code Section 7107.
3. **Liquidated Damages.** Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the

actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of TWO HUNDRED FIFTY DOLLARS (\$250) per System(s), per day as liquidated damages for each and every day's delay beyond the Final Completion Date that Final Completion is not achieved.

It is hereby understood and agreed that this amount is not a penalty, but is a reasonable estimate of the damages that District will incur.

In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement, the District may seek recovery of Liquidated Damages from the Respondent's Performance Bond Surety and/or the District may seek recovery of Liquidated Damages from the Respondent or the Performance Bond Surety without having exhausted remedies against the other.

4. **Funding/Grants/Rebates/Incentives.** Contractor shall ensure all Work is done in strict compliance with all requirements of California Proposition 39, The Clean Energy Jobs Act of 2012, including, without limitation, the Guidelines and all other written guidance promulgated by the California Energy Commission ("CEC") effective concurrently herewith and as amended from time to time by CEC, as well as all applicable Division of the State Architect ("DSA"), Office of Public School Construction ("OPSC"), and/or California Department of Education ("CDE") regulations, rules, procedures and guidance.
5. **Submittal of Documents.** Contractor shall not commence the Work under this Agreement until the Contractor has submitted and the District has approved the performance bond, payment (labor and material) bond, the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

Signed Agreement

Noncollusion Affidavit

Workers' Compensation Certification

Criminal Background Investigation Certification

Drug-Free Workplace Certification

Tobacco-Free Environment Certification

Insurance Certificates and Endorsements

Performance Bond

Payment Bond

The above-referenced Contract Documents shall be presented to the District for approval within fourteen (14) days after execution of the Agreement.

6. **Anticipated Savings.** As required under SB 73, the District anticipates annual savings on energy expenditures to result from the Project in the amount of \$7,745, over the life cycle of the Project. That anticipated sum exceeds the Total System Price by a ratio of at least 1.05. The Parties agree and acknowledge that these savings are anticipated and may, for many reasons beyond the control of the Parties, such as changes in anticipated Utility rates for electrical energy, vary in actuality from the amount anticipated.
7. **Compensation.** As compensation for the Work, the District shall pay to the Contractor in the amount of Sixty five thousand six hundred thirty DOLLARS (\$65,630.00) ("Total System(s) Price"). Such amount shall not be increased without the express approval of the Board.

8. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.
9. **Payment.** The Total System(s) Price shall be paid in periodic partial payments in accordance with this section.
 - 9.1. **Processing of Progress Payments; Retention:** Each month while Contractor is providing the Work under this Agreement, the District shall pay to Contractor a sum equal to ninety-five percent (95%) of value of the Work performed and the value of equipment and material integrated into one or more of the System(s), delivered to one or more Sites, or stored subject to or under the control of the District, up to the last day of the previous month, less aggregate of previous payments (the "Progress Payments"). The remaining five percent (5%) of such amounts shall be held as the Retention Amount and shall be released in accordance with Public Contract Code section 7107. If all of the necessary information is submitted and accurate (including the schedule of values and certified payrolls), District shall approve the Progress Payment within fifteen (15) days after District's receipt of the periodic estimate for partial payment and District shall pay such Progress Payment within fifteen (15) days after the District's approval of the periodic estimate for partial payment.
 - 9.2. **Option for Escrow or Securities in Lieu of Retention.** Pursuant to the requirements of Public Contract Code Section 22300, upon Contractor's request, District will make payment to Contractor of any earned retention funds withheld from payments under this Agreement if Contractor deposits with the District or in escrow with a California or federally chartered bank acceptable to District, securities eligible for the investment pursuant to Government Code Section 16430 or bank or savings and loan certificates of deposit, upon the following conditions:
 - 9.2.1.1. Contractor shall be the beneficial owner of any securities substituted for retention funds withheld and shall receive any interest thereon.
 - 9.2.1.2. All expenses relating to the substitution of securities under said Section 22300 and under this Article 8.2, including, but not limited to District's overhead and administrative expenses, and expenses of escrow agent shall be the responsibility of the Contractor.
 - 9.2.1.3. If Contractor shall choose to enter into an escrow agreement, such agreement shall be in the form as set forth in Public Contract Code section 22300(f) attached hereto as part of the Project Documents and which shall allow for the conversion to cash to provide funds to meet defaults by the Contractor including, but not limited to, termination of the Contractor's control over the work, stop notices filed pursuant to law, assessment of liquidated damages or amount to be kept or retained under the provisions of the Project Documents.
 - 9.2.1.4. Securities, if any, shall be returned to Contractor only upon satisfactory completion of the Agreement.
 - 9.2.2. To minimize the expense caused by such substitution of securities, Contractor shall, prior to or at the time Contractor requests to substitute security, deposit sufficient security to cover the entire amount to be then withheld and to be withheld under the General Conditions of this Agreement. Should the value of such substituted security at any time fall below the amount for which it was substituted, or any other amount which the District determines to withhold, Contractor shall immediately, and at Contractor's expense, deposit additional security qualifying under said Section 22300 until the total security deposited is no less than equivalent to the amount subject to withholding under the Agreement.

9.2.3. In the alternative, under Section 22300, Contractor, at its own expense, may request District to make payment of earned retention funds directly to the escrow agent. Also at the expense of Contractor, Contractor may direct investment of the payments into securities, and Contractor shall receive the interest earned on the investment upon the same conditions as shown in paragraph (a) for securities deposited by Contractor. Upon satisfactory completion of the Agreement, Contractor shall receive from the escrow agent all securities, interest and payments received by the escrow agent from District, pursuant to the terms of Section 22300.

9.2.4. If any provision of this Article 8.2 shall be found to be illegal or unenforceable, then, notwithstanding, this Article 8.2 shall remain in full force and effect, and such provision shall be deemed stricken.

9.3. Waiver and Release Upon Payment. Each Progress Payment shall be conditioned upon Contractor providing to District with the corresponding Progress Payment Application a conditional waiver and release of claims for payment upon payment from the Contractor and each of its subcontractors and materials suppliers in the form required by Civil Code Section 8132, covering all sums requested in such Progress Payment Application, and an unconditional waiver and release of claims for payment from each party, in the form required by Civil Code Section 8132, covering sums disbursed pursuant to the most recently preceding Progress Payment Application. Failure to provide either a condition waiver and release, or unconditional waiver and release shall result in the subject sums being in dispute, and thus withheld from payment.

9.4. Estimated Progress Payments. Progress Payments shall be made on the basis of monthly estimates which shall be prepared by Contractor on a form approved by District and certified by any Inspector and/or design professional designated by District, or any other approved representative of the District, and filed before the fifth (5) Day of the month during which payment is to be made. Work completed as estimated shall be an estimate only and no inaccuracy or error in said estimate shall release Contractor or any Surety from such work or from enforcing each and every provision of the Agreement and Construction Documents. The District shall have the right subsequently to correct any error made in any estimate for payment.

9.5. Corrective Work and Progress Payment: Contractor shall not be entitled to payment for non-conforming work performed, so long as any lawful or proper direction concerning that non-conforming work or any portion thereof given by the District lacks correction by Contractor. District may withhold from the Progress Payments one hundred fifty percent (150%) of the estimated value of any amount in dispute between District and Contractor. This provision shall also apply in the event that a portion of non-complying Work may impact other completed Work, resulting in a need to reconstruct or rework related Work. The District shall not unreasonably withhold payment for unrelated and uninvolved Work in the event of dispute over non-complying Work without entering into negotiations to arrive at settlement of said conflict, unless withholding pursuant to a Stop Payment Notice.

9.6. Title to Delivered Materials. Title to new materials and/or equipment for the Work of this Agreement, on a continuous basis while the Project is being completed, shall vest in the District. However, responsibility for such new material and/or Work of this Agreement shall remain with Contractor until incorporated into the Work and accepted by District pursuant to this Agreement; no part of said materials and/or equipment shall be removed from its place of storage except for immediate installation in the Work of this Agreement; and Contractor shall keep an accurate inventory of all said materials and/or equipment in a manner satisfactory to the District or his authorized representative. Contractor shall maintain all course of construction and other insurance as necessary to protect said equipment and Work. The District shall not become responsible for risk of loss or other insurable risk until Substantial Completion of each Phase of the Project.

10. **Proposition 39 (Clean Energy Jobs Act Of 2012) Requirements.** Contractor shall comply with all requirements of California Senate Bill 73 and with all requirements of the California Energy Commission Guidelines applicable to the design and installation of energy conservation measures funded through Proposition 39 (2012).
11. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that he/she and all of his/her employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. Contractor shall be liable for its own actions, including its negligence or gross negligence, and shall be liable for the acts, omissions, or errors of its agents or employees.
12. **Standard of Care.** Contractor shall perform its obligations under this Agreement using its best professional skill and judgment, acting with due care and in accordance with the standard of care applicable to the Work and Services to be provided by Contractor, the covenants, terms and conditions of this Agreement, and all applicable laws, codes, rules and regulations, including, without limitation, the applicable provisions of the California Building Code (Title 24), the California Code of Regulations, Electrical Utility (Utility) Requirements, the requirements of the Division of State Architect (DSA) and the California Department of Education, the District's Design Guides and Technical Specifications, and all other federal, state, and local jurisdictions having authority. Contractor represents and warrants that it is fully experienced in projects of the nature and scope of Work, and that it is properly qualified, licensed and equipped to supply and perform the Work. The Work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
13. **Originality of Services.** Contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the District and/or used in connection with this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as a basis for such services.
14. **Copyright/Trademark/Patent.** Contractor understands and agrees that all matters produced under this Agreement shall constitute "works made for hire" and become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
15. **Notice to Proceed and Course of Performance.** After the Contract Documents are submitted, the District shall provide a Notice to Proceed to Contractor for design work, at which time Contractor shall proceed with the design work. After the design of each of the System(s) is approved by the District, the District shall provide a separate Notice to Proceed to Contractor at which time Contractor shall proceed with the Work of performing construction services necessary to install and/or build the System(s). Contractor shall be solely responsible for scheduling and conducting all necessary meetings with appropriate District personnel and stakeholders and presenting thereto, on a regular basis from time to time during design development, design documents for review by and input from District and stakeholders. District may, in its sole discretion, reject any design, including any element of design, to which it reasonably objects, including, without limitation, on procedural, functional, financial, educational, or aesthetic grounds.

- 16. Site Examination.** Contractor has examined the Site and certifies that it accepts all measurements, specifications and conditions affecting the Work to be performed at the Site. By submitting its quote, Contractor warrants that it has made all Site examination(s) that it deems necessary as to the condition of the Site, its accessibility for materials, workers and utilities, and Contractor's ability to protect existing surface and subsurface improvements. No claim for allowance of time or money will be allowed as to any other undiscovered condition on the Site.
- 16.1. Soils and Geotechnical Conditions.** Contractor acknowledges that it has secured information on the soils and geotechnical conditions of the Site sufficient for it to evaluate the existing soils conditions. Whereupon, Contractor assumes the sole and complete risk of unforeseen soils or geotechnical conditions at the Site. The Contractor agrees that no claim against District will be made by the Contractor for damages or loss of any kind related to such materially differing soils or geotechnical conditions, and hereby waives any rights to damages or recovery for any loss in the event the Contractor fails to notify District as set forth above.
- 16.2. Disclaimer of Warranty:** District does not warrant the soils or geological conditions at the Site. Any information on the soils and geotechnical conditions of the Site is provided for informational purposes, only, and is expressly understood to reflect the professional judgment of the entity that prepared it based on limited sampling and observation and may not be comprehensive or accurate in any of its findings or implications. Contractor acknowledges and agrees that it has conducted an independent investigation of the Site and the soils and geological conditions of the Site adequate for the Contractor to assume the risk that the soils and/or geological conditions at the Site may vary from the information provided to the Contractor. District does not warrant the soils or geological conditions of the Site and Contractor is fully responsible to ascertain all Site conditions for the purposes of determining construction means and methods and costs of construction of the System(s).
- 16.3. Existing Utilities.** Contractor shall be responsible for the investigation of the Site with respect to any underground utilities including, without limitation, trunk, mainline and service utilities. It shall be the responsibility of Contractor to determine, within reason, the exact location of all utilities. Contractor shall make its own reasonable investigations, including exploratory excavations, to determine the locations and type of service connections, prior to commencing Work which could result in damage to such utilities.
- 17. Materials.** Contractor shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
- 17.1. Anti-Trust Claim.** Contractor and its subcontractor(s) agree to assign to the District all rights, title, and interest in and to all causes of action they may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the Contract or a subcontract. This assignment shall be made and become effective at the time the District tenders final payment to the Contractor, without further acknowledgment by the parties.
- 17.2. Substitutions.** No substitutions of material from those specified in the Work Specifications shall be made without the prior written approval of the District.
- 17.3. Hazardous Materials.** If photovoltaic modules using hazardous materials are to be provided by Contractor, then the environmental impact of the hazardous material usage must be discussed, including any special maintenance requirements and proper disposal/recycling of the modules at the end of their useful life. Modules containing hazardous materials must comply with the EPA Landfill Disposal Requirements. Any additional costs and/or District responsibilities related to photovoltaic modules containing hazardous materials must be clearly identified.

- 18. Equipment and Labor.** Contractor shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to furnish the services herein described, the services to be performed at such times and places as directed by and subject to the approval of the authorized District representative indicated in the Work specifications attached hereto.
- 18.1. Conduct of the Work.** Contractor is responsible for the Work, including without limitation, all labor, materials, equipment tools and implements needed for design, engineering, permits, fees, approvals, project management, construction, alteration, installation, integration, interconnection, startup, training, checkout, warranty, and insurance specifically associated with the Work to be performed. In order to make the Work fully operational. Contractor is not responsible for any equipment, systems, controls, comfort problems, balancing, duct cleaning, etc. not specifically included in this Agreement. Contractor will provide submittals and engineered drawings (if required), for District's technical review and written approval, prior to initiating construction. All construction and associated cleanup shall be performed and scheduled so as to minimize any disruption with any ongoing District activities. Contractor requires all underground conduits between buildings to be clear of obstruction, of sufficient size to accommodate new wire and cable, and easily accessible.
- 19. Warranty/Quality.** Unless a longer warranty is called for elsewhere in this Agreement, the Contractor, manufacturer, or their assigned agents shall guarantee the workmanship, product or service performed against defective workmanship, defects or failures of materials for a minimum period of one (1) year from filing the Notice of Completion with the county in which the Site is located.
- 19.1.** Contractor shall assign to District all manufacturer's warranties for material and/or equipment integrated into or incidental to the System(s) prior to and as a condition of Final Completion.
- 20. Correction of Errors.** Contractor shall perform, at its own cost and expense and without reimbursement from the District, any work necessary to correct errors or omissions which are caused by the Contractor's failure to comply with the standard of care required herein.
- 21. Trench Shoring.** If this Contract is in excess of \$25,000 and is for the excavation of any trench deeper than five (5) feet, Contractor must submit and obtain District acceptance, in advance of excavation, of a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation of such trench or trenches. If the plan varies from the shoring system standards, the plan shall be prepared by a registered civil or structural engineer.
- 22. Excavations Over Four Feet.** This Article shall pertain to all Construction comprising the excavation of any trench or trenches four (4) feet or more in depth.
- 22.1.** If applicable, Contractor shall submit to the District for acceptance, in advance of excavation, a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation of any trench or trenches four (4) feet or more in depth. Contractor's plan shall be prepared by a registered civil or structural engineer. As a part of the plan, a note shall be included stating that Contractor's registered civil or structural engineer certifies that the plan complies with the current and applicable CAL-OSHA Construction Safety Orders, or stating that Contractor's registered civil or structural engineer certifies that the plan is not less effective than the shoring, bracing, sloping, or other provisions of the Safety Orders. No excavation of any such trenches shall be commenced until said plan has been accepted by the District or by the person to whom authority to accept has been delegated by the District.

All shoring submittals shall include surcharge loads from adjacent embankments, construction loads, and spoil bank. Submittals shall indicate minimum horizontal distance from top of trench to edge of all surcharge loads for all cases of shoring and side slopes.

23.2.1. - California Stormwater Quality Association New Development and Redevelopment Best Management Practice Handbook

23.2.2. - 2009 California Stormwater Quality Association Construction BMP Handbook .

23.2.3. - State Water Resources Control Board (2009). Order 2009-0009-DWQ, NPDES General Permit No. CAS000002: Waste Discharge Requirements for Discharges of Storm Water Runoff Associated with Construction and Land Disturbing Activities. Available on-line at:

http://www.waterboards.ca.gov/water_issues/programs/stormwater/construction.shtml.
Use materials of a class, grade and type needed to meet the performance described in the BMP Handbook.

23.3. Preparation and Approval

23.3.1. The Contractor shall prepare by a qualified individual the PRDs that include a Notice of Intent, Construction Risk Calculation, Site Map, SWPPP, Annual Fee and any additional required documents. The Contractor's Qualified SWPPP Developer ("QSD") shall prepare the Storm Water Pollution Prevention Plan (SWPPP) as required to comply with storm water pollution regulations for project sites with storm water discharges associated with construction activity such as clearing or demolition, grading, excavation and other land disturbances. The SWPPP shall apply to all areas that are directly related to construction activity, including but not limited to staging areas, storage yards, material borrow areas, and access roads.

23.3.2. The Contractor shall prepare and submit to the Local Governing Agencies and the District the SWPPP for review and approval if the project sites, new or existing, with land disturbance of 1 or more acres (or less than 1 acres if part of a common plan of development); the construction activity that results in land surface disturbances of less than one acre is part of a larger common plan of development or sale of one or more acres of disturbed land surface; or the construction activity associated with Linear Underground/Overhead Projects ("LUPs") including, but not limited to, those activities necessary for the installation of underground and overhead linear facilities (e.g., conduits, substructures, pipelines, towers, poles, cables, wires, connectors, switching, regulating and transforming equipment and associated ancillary facilities) and include, but are not limited to, underground utility mark-out, potholing, concrete and asphalt cutting and removal, trenching, excavation, boring and drilling, access road and pole/tower pad and cable/wire pull station, substation construction, substructure installation, construction of tower footings and/or foundations, pole and tower installations, pipeline installations, welding, concrete and/or pavement repair or replacement, and stockpile/borrow locations.

23.3.3. The Contractor shall also pay annual renewal fee(s) until the contract is completed and make all such checks payable to the State Water Resources Control Board. The Notice of Intent must be submitted at least two weeks prior to the commencement of construction activities.

23.3.4. The Contractor shall prepare the SWPPP by following the format in Sections 2, 3, 4 and Appendices A through F of the California Stormwater BMP Handbook - Construction, January 2009 edition, published by the California Stormwater Quality Association. The publication is available from:

**California Stormwater
Quality Association**

P.O. Box 2105
Menlo Park, CA 94026-2105
Phone: (650) 366-1042
E-mail: info@casqa.org

or

<https://www.casqa.org/store/products/tabid/154/p-167-construction-handbookportal-initial-subscription.aspx>

- 23.3.5.** Where land disturbance is less than 1 acre, any BMPs indicated in the BMP Handbook needed to prevent or minimize storm water pollution shall be implemented at no extra cost to the District.
- 23.3.6.** Within two weeks after Award of Contract by the District, the Contractor shall submit to the District's Civil Engineer one copy of the PRDs including the SWPPP for review. After the District's approval, the Contractor shall provide approved copies of the SWPPP as follows: one copy each to the District's Construction Inspector, District's Construction Manager, District Architect, Commissioned Architect and District's Civil Engineer
- 23.4. Implementation.** The Contractor shall implement the Storm Water Pollution Prevention Plan by doing the following:
- 23.4.1.** Obtain a Waste Discharger Identification (WDID) number from the SWRCB before beginning construction. This number will be issued once your PRDs are administratively accepted and fee is received.
- 23.4.2.** Keep the SWPPP, REAPs, monitoring data on the construction site.
- 23.4.3.** Employ a Qualified SWPPP Practitioner (QSP) to implement the SWPPP during construction and develop Rain Event Action Plans ("REAPs").
- 23.4.4.** Install, inspect, maintain and monitor BMPs required by the General Permit.
- 23.4.5.** Install perimeter controls prior to starting other construction work at the site.
- 23.4.6.** Contain on-site storm water at the jobsite. Do not drain on-site water directly into the storm drain.
- 23.4.7.** Implement the SWPPP.
- 23.4.8.** Provide SWPPP and BMP implementation training for those responsible for implementing the SWPPP.
- 23.4.9.** Designate trained personnel for the proper implementation of the SWPPP.
- 23.4.10.** Conduct monitoring, as required, and assess compliance with the Numeric Action Levels (NALs) or Numeric Effluent Limitations (NELs) appropriate to your project.
- 23.4.11.** Report monitoring data.
- 23.4.12.** Maintain a paper or electronic copy of all required records for three years from the date generated or date submitted, whichever is last. These records must be available at the construction site until construction is completed.

- 23.4.13. Have a QSD revise the SWPPP as needed to reflect the phases of construction and to suit changing site conditions and instances when properly installed systems are ineffective.
- 23.4.14. Assist the District with entering any necessary data or information into the Stormwater Multi-Application and Reporting System ("SMARTS") system.
- 23.4.15. At the end of Construction Contract:
- 23.4.15.1. Submit Notice of Termination (NOT) into the SMARTS when construction is complete and conditions of termination listed in the NOT have been satisfied. A copy of the NOT can be found at:
http://www.waterboards.ca.gov/water_issues/programs/stormwater/construction.shtml.
- 23.4.15.2. Leave in place storm water pollution prevention controls needed for post-construction storm water management and remove those that are not needed as determined by the District. Thereafter, left-in-place controls will be maintained by the District.
- 23.4.15.3. Provide Site Monitoring Reports, SWPPP revisions, Compliance Certifications and related documents to the District. Post-construction storm water operation and management plan as mentioned in the compliance certifications are considered to be in place at the end of the Construction Contract.
- 23.5. Monitoring. The Contractor shall conduct examination of storm water pollution prevention controls as required by the State Water Resources Control Board (2009). Order 2009-0009-DWQ, NPDES General Permit No. CAS000002: Waste Discharge Requirements for Discharges of Storm Water Runoff Associated with Construction and Land Disturbing Activities. This includes properly qualified personnel performing all required monitoring, testing, inspections and monitoring. The Contractor shall also conduct examination of storm water pollution prevention controls, as well as before and after each storm event in compliance with the State Water Resources Control Board Order No. 2009-0009-DWQ, National Pollutant Discharge Elimination System General Permit No. CAS000002, Waste Discharge Requirements for Discharges of Storm Water Runoff Associated with Construction and Land Disturbance Activities (General Permit) (SWRCB, 2009).and at least once each 24-hour period during extended storm events to identify BMP effectiveness and implement repairs or BMP changes as soon as feasible. All maintenance related to a storm event should be completed within 48 hours of the storm event. The Contractor shall also prepare and maintain, at the jobsite, a log of each inspection using Site Monitoring Report forms.
- 23.6. Liabilities and Penalties
- 23.6.1. Review of the SWPPP and inspection logs by the District shall not relieve the Contractor from liabilities arising from non-compliance with storm water pollution regulations.
- 23.6.2. Payment of penalties for non-compliance by the Contractor shall be the sole responsibility of the Contractor and will not be reimbursed by the District.
- 23.6.3. Compliance with the Clean Water Act pertaining to construction activity is the sole responsibility of the Contractor. For any fine(s) levied against the District due to non-compliance by the Contractor, the District will deduct from the final payment due the Contractor the total amount of the fine(s) levied on the District, plus legal and associated costs.

23.6.4. The Contractor shall submit to the District a completed NOI for change of information (Construction Site Information and Material Handling/Management Practices).

24. **Lead-Based Paint.** No lead-based paint, lead plumbing and solders, or other potential sources of lead contamination shall be utilized on this Project, and only trained and state-certified contractors, inspectors and workers shall undertake any action to abate existing risk factors for lead. Contractor must execute the Lead-Based Paint Certification, if applicable.

25. **Change in Scope of Work.** Any change in the scope of the Work, method of performance, nature of materials or price thereof, or any other matter materially affecting the performance or nature of the Work shall not be paid for or accepted unless such change, addition, or deletion is approved in advance and in writing by a valid change order executed by the District and approved by the District Board. The foregoing notwithstanding, the Contractor shall continue to perform its Work under the Agreement and shall not cause a delay of the Work by virtue of the inability of District and Contractor to agree upon the extent of any adjustment to the Contract Time and/or the Total System(s) Price on account of such change. Contractor specifically understands, acknowledges, and agrees that the District shall have the right to request any alterations, deviations, reductions, or additions to the Project or Work, and the cost thereof shall be added to or deducted from the amount of the Total System(s) Price by fair and reasonable valuations.

25.1. **Adjustment to Total System(s) Price.** Adjustments to the Total System(s) Price due to Changes in the Work shall be determined by application of one of the following methods, in the following order of priority:

25.1.1. **Mutual Agreement.** By negotiation and mutual agreement, on a lump sum basis, between District and Contractor on the basis of the estimate of the actual and direct increase or decrease in costs on account of the Change.

25.1.2. **Determination by the District.** The District shall notify Contractor in writing of its determination of the actual and necessary costs incurred by the Contractor on the basis of Contractor's records. Contractor shall be deemed to have accepted the District's determination of the amount of adjustment to the Total System(s) Price on account of a Change to the Work unless Contractor shall notify the District, in writing, not more than fifteen (15) days from the date of the District's written notice, of any objection to the District's determination.

25.1.3. **Basis for Adjustment of Total System(s) Price.** If Changes in the Work require an adjustment of the Total System(s) Price, the basis for adjustment of the Total System(s) Price shall be as follows:

25.1.3.1.1. **Labor.** Contractor shall be compensated for the actual costs, without markup, of labor actually and directly utilized in the performance of the Change. Such labor costs shall be limited to field labor for which there is a prevailing wage rate classification. Wage rates for labor shall not exceed the prevailing wage rates in the locality of the Site and shall be in the labor classification(s) necessary for the performance of the Change. Use of a labor classification which would increase labor costs associated with any Change shall not be permitted. Labor costs shall exclude costs incurred by the Contractor in preparing estimate(s) of the costs of the Change, in the maintenance of records relating to the costs of the Change, coordination and assembly of materials and information relating to the Change or performance thereof, or the supervision and other overhead and general conditions costs associated with the Change or performance thereof.

25.1.3.1.2. Materials and Equipment. Contractor shall be compensated for the actual costs, without markup, of materials and equipment necessarily and actually used or consumed in connection with the performance of Changes. Costs of materials and equipment may include reasonable costs of transportation from a source closest to the site of the Work and delivery to the Site. If discounts by Material Suppliers are available for materials necessarily used in the performance of Changes, they shall be credited to the District. If materials and/or equipment necessarily used in the performance of Changes are obtained from a supplier or source owned in whole or in part by the Contractor, compensation therefore shall not exceed the current wholesale price for such materials or equipment. If, in the reasonable opinion of the District, the costs asserted by the Contractor for materials and/or equipment in connection with any Change is excessive, or if the Contractor fails to provide satisfactory evidence of the actual costs of such materials and/or equipment from its supplier or vendor of the same, the costs of such materials and/or equipment and the District's obligation for payment of the same shall be limited to the then lowest wholesale price at which similar materials and/or equipment are available in the quantities required to perform the Change. The District may elect to furnish materials and/or equipment for Changes to the Work, in which event the Contractor shall not be compensated for the costs of furnishing such materials and/or equipment or any mark-up thereon.

25.1.3.1.3. Construction Equipment. Contractor shall be compensated for the actual cost, without markup, of the necessary and direct use of Construction Equipment in the performance of Changes to the Work. Use of such Construction Equipment in the performance of Changes to the Work shall be compensated in increments of fifteen (15) minutes. Rental time for Construction Equipment moved by its own power shall include time required to move such Construction Equipment to the site of the Work from the nearest available rental source of the same. If Construction Equipment is not moved to the Site by its own power, Contractor will be compensated for the loading and transportation costs in lieu of rental time. The foregoing notwithstanding, neither moving time or loading and transportation time shall be allowed if the Construction Equipment is used for performance of any portion of the Work other than Changes to the Work. Unless prior approval in writing is obtained by the Contractor from the District, no costs or compensation shall be allowed for time while Construction Equipment is inoperative, idle or on standby, for any reason. Contractor shall not be entitled to an allowance or any other compensation for Construction Equipment or tools used in the performance of Changes to the Work where such Construction Equipment or tools have a replacement value of \$500.00 or less. Construction Equipment costs claimed by the Contractor in connection with the performance of any Change to the Work shall not exceed rental rates established by distributors or construction equipment rental agencies in the locality of the Site; any costs asserted which exceed such rental rates shall not be allowed or paid. Unless otherwise specifically approved in writing by the Architect, the Project Inspector and the District, the allowable rate for the use of Construction Equipment in connection with Changes to the Work shall constitute full compensation to the Contractor for the cost of rental, fuel, power, oil, lubrication, supplies, necessary attachments,

repairs or maintenance of any kind, depreciation, storage, insurance, labor (exclusive of labor costs of the Construction Equipment operator), and any all other costs incurred by the Contractor incidental to the use of such Construction Equipment.

25.1.3.1.4. Overhead. In determining the cost to the District and the extent of increase to the Total System(s) Price resulting from a Change adding to the Work, the allowance for overhead (including home office and field overhead), general conditions costs and profit (hereinafter "Change Order Overhead") associated with the Change shall not exceed 15% of the direct actual costs for performance of the Change. In the event a portion of Changes to the Work is performed by a first tier subcontractor, the subcontractor Change Order Overhead shall not exceed 15%. In the event a portion of Changes to the Work is performed by a sub-subcontractor, the sub-subcontractor Change Order Overhead shall not exceed 15%. The subcontractor markup on the total charges of a sub-subcontractor of any lower tier is limited to 5% of the costs of such change, regardless of the number of subcontractors, of any tier, performing any portion of any Change to the Work.

25.1.3.1.5. If a Change to the Work reduces the Total System(s) Price, no profit, general conditions or overhead costs shall be paid by the District to the Contractor for the reduced or deleted Work.

25.1.4. Required Documentation. Contractor agrees to provide the District with all information requested to substantiate the cost of the change order and to inform the District whether the Work will be done by the Contractor or a subcontractor. Contractor shall maintain detailed records on a daily basis. Such records shall include without limitation hourly records for labor and Construction Equipment and itemized records of materials and equipment used that day in connection with the performance of any Change to the Work. In the event that more than one Change to the Work is performed by the Contractor in a calendar day, Contractor shall maintain separate records of labor, Construction Equipment, materials and equipment for each such Change. In the event that any Subcontractor, of any tier, shall provide or perform any portion of any Change to the Work, Contractor shall require that each such Subcontractor maintain records in accordance with this Article. Each daily record maintained hereunder shall be signed by Contractor's Superintendent or Contractor's authorized representative; such signature shall be deemed Contractor's representation and warranty that all information contained therein is true, accurate, complete, and relate only to the Change referenced therein. All records maintained by a subcontractor, of any tier, relating to the costs of a Change to the Work shall be signed by such subcontractor's authorized representative or superintendent. All records maintained hereunder shall be subject to inspection, review and/or reproduction by the District upon request. In the event that Contractor shall fail or refuse, for any reason, to maintain or make available for inspection, review and/or reproduction such records and the adjustment to the Total System(s) Price on account of any Change to the Work is determined pursuant to this Article, the District's reasonable good faith determination of the extent of adjustment to the Total System(s) Price on account of such Change shall be final, conclusive, dispositive and binding upon Contractor.

25.2. Adjustment to Contract Time. The Contract Time shall be extended or reduced by change order for a period of time commensurate with the time reasonably necessary to perform such Change. Contractor shall submit, prior to approval of the change order, its request for a time extension (if any), as well as all information necessary to substantiate its belief that such change will delay the completion of the Work. If Contractor fails to submit its request for a

time extension or the necessary supporting information, it shall be deemed to have waived its right to request such extension.

26. Claims. If Contractor shall claim compensation for any reason, including, without limitation, changes to the in the Work or Services, extensions of time, and/or damages sustained by Contractor for which it may seek recovery from the District ("Claim"), Contractor shall, within ten (10) business days after the first occurrence giving rise to the Claim, make and deliver to the District a written statement of the amount of the Claim, the first occurrence giving rise the Claim, and description of the occurrences, events and bases for the Claim ("Notice of Claim"). Contractor shall file with the District an itemized statement of all details and the amount of the Claim within fifteen (15) business days of delivery to District of the Notice of Claim.

26.1. Bar Against Claims for Failure to Follow Contract Procedures. Unless the Notice of Claim shall be made as required, Contractor's claim for compensation shall be forfeited and invalidated and it shall not be entitled to consideration for payment on account of any such damage. Contractor expressly acknowledges and agrees that this provision shall not be waived or otherwise modified by any communication not rendered to the Contractor in writing by the District, and that this is a reasonable notice provision pursuant to Public Contract Code section 7102 and Government Code section 930.2.

27. Workers. Contractor shall at all times enforce strict discipline and good order among Contractor's employees, Subcontractors, Consultants, and all other invitees to the Site and shall not employ or allow the employment on the work of any unfit person or anyone not skilled in work assigned to Contractor.

27.1. Contractor shall remove from the Site any person in the employ of Contractor or any Subcontractor or Consultant whom District may deem incompetent or unfit and such worker shall not again participate in the work and shall not again be employed on it except with written consent of District.

27.2. Contractor shall take all reasonable steps necessary to ensure that any employees of Contractor or any of its Subcontractors or Consultants report for work in a manner fit to do their job. Such employees: (i) shall not utilize tobacco on the Site, and (ii) shall not be under the influence of or in possession of any alcoholic beverage or any controlled substance (except a controlled substance as prescribed by a physician so long as the performance or safety at the Site is not affected thereby). Contractor shall advise its employees, Subcontractors, suppliers, and invitees of these requirements before they enter on the Site and shall immediately remove from the Site any person in violation of these requirements as determined by Contractor or by the District. Contractor shall impose these requirements on its Subcontractors, suppliers, and other invitees. Contractor shall execute, under penalty of perjury, the certification of a drug-free workplace and certification of a tobacco-free workplace on the forms provided herewith provided herewith.

28. Wages.

28.1. Pursuant to the provisions of Article 2 (commencing at Section 1770), Chapter 1, Part 7, Division 2 of the Labor Code of California, the governing body of District has ascertained the general prevailing rate of per diem wages in the locality in which this public work is to be performed for each craft, classification, or type of workmen needed to execute the contract.

28.2. Per Diem wages shall be deemed to include employer payments for health and welfare, pension, vacation, travel time and subsistence pay as provided in Labor Code § 1773.1 apprenticeship or other training programs authorized by Labor Code § 3093, and similar purposes when the term "per diem wages" is used herein.

- 28.3. Each worker needed to execute the work must be paid travel and subsistence payments as defined in the applicable collective bargaining agreements in accordance with Labor Code § 1773.1.
- 28.4. Holiday and overtime work when permitted by law shall be paid for at a rate of at least one and one-half times the above specified rate of per diem wages, unless otherwise specified.
- 28.5. Each worker of Contractor and any of its Subcontractors engaged in work on the System(s) shall be paid not less than the prevailing wage rate, regardless of any contractual relationship which may be alleged to exist between Contractor or any Subcontractors and such workers.
- 28.6. Contractor shall, as a penalty to the District, forfeit an amount as determined by the Labor Commissioner pursuant to Labor Code § 1775 for each calendar day, or portion thereof, for each worker paid less than the prevailing rate as determined by the director for such work or craft in which such worker is employed for any public work done under the contract by him or by any Subcontractor under him. The difference between such prevailing wage rate and the amount paid to each worker for each calendar day or portion thereof, for which each worker was paid less than the prevailing wage rate, shall be paid to each worker by Contractor.
- 28.7. Copies of the determined prevailing wage rates are on file and available upon request at the District's office. District shall provide Contractor with current prevailing wage rates, in writing. Contractor shall post, at an appropriate conspicuous point on the Site, a schedule showing all determined general prevailing wage rates.
- 28.8. Any worker employed to perform work on the System(s) which is not covered by any classification available in the District office, shall be paid not less than the minimum rate of wages specified for the classification which most nearly corresponds with work to be performed by him, and that minimum wage rate shall be retroactive to the time of initial employment of the person in the classification.
29. **Record Of Wages Paid: Inspection.** Pursuant to Labor Code § 1776, Contractor stipulates to the following:
- 29.1. Contractor and each Subcontractor shall keep an accurate payroll record, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by him or her in connection with the public work under the Facilities Lease and Construction Provisions. Such records shall be on forms provided by the Division of Labor Standards Enforcement or shall contain the same information of such forms. The payroll records may consist of payroll data that are maintained as computer records, if printouts contain the same information as the forms provided by the division and the printouts are verified as specified in subdivision (a) of Labor Code § 1776.
- 29.2. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours at the principal office of Contractor on the following basis:
- 29.2.1. A certified copy of an employee's payroll record shall be made available for inspection or furnished to such employee or his or her authorized representative.
- 29.2.2. A certified copy of all payroll records enumerated in subdivision (a) shall be made available for inspection or furnished to a representative of the District, and to the Division of Labor Standards Enforcement, and Division of Apprenticeship Standards of the Department of Industrial Relations.

29.2.3. A certified copy of all payroll records enumerated in subdivision (a) shall be made available to the public for inspection or copies thereof. However, a request by the public shall be made through either the District, the Division of Apprenticeship Standards, or the Division of Labor Standards Enforcement. If the requested payroll records have not been provided pursuant to paragraph (2), the requesting party shall, prior to being provided the records, reimburse the costs of preparation by Contractor, Subcontractors, and the entity through which the request was made. The public shall not be given access to such records at the principal office of Contractor.

29.2.4. Contractor shall file a certified copy of the records enumerated in subdivision (a) with the entity that requested such records within ten (10) days after receipt of the written request.

29.2.5. Any copy of records made available for inspection as copies and furnished upon request to the public or any public agency, by the District, the Division of Apprenticeship Standards, or the Division of Labor Standards Enforcement shall be marked or obliterated in such a manner as to prevent disclosure of an individual's name, address and social security number. The name and address of Contractor awarded the contract or performing the contract shall not be marked or obliterated.

29.2.6. Contractor shall inform the District of the location of the records enumerated under subdivision (a), including the street address, city, and county, and shall, within five (5) working days, provide a notice of a change of location and address.

29.2.7. In the event of noncompliance with the requirements of this Article, Contractor shall have ten (10) days in which to comply subsequent to receipt of written notice specifying in what respects Contractor must comply with this Article. Should noncompliance still be evident after such 10-day period, Contractor shall pay a penalty of FIFTY DOLLARS (\$50.00) to the District for each calendar day, or portion thereof, for each worker, until strict compliance is effectuated. Upon the request of the Division of Apprenticeship Standards or the Division of Labor Standards Enforcement, such penalties shall be withheld from the progress payment then due.

29.2.8. The responsibility for compliance with this Article shall rest upon Contractor.

30. Hours Of Work.

30.1. As provided in Article 3 (commencing at Section 1810), Chapter 1, Part 7, Division 2 of the Labor Code, Contractor stipulates that eight (8) hours of labor shall constitute a legal day's work. The time of service of any worker employed at any time by Contractor or by the work or upon any part of the work contemplated by this contract is limited and restricted to eight (8) hours during any one calendar day and forty (40) hours during any one calendar week, except as hereinafter provided. Notwithstanding the provisions hereinabove set forth, work performed by employees of Contractors in excess of eight (8) hours per day and forty (40) hours during any one week upon this public work shall be permitted compensation of all hours worked in excess of eight (8) hours per day at not less than one and one-half times the basic rate of pay.

30.2. Contractor shall pay to the District a penalty of TWENTY-FIVE DOLLARS (\$25.00) for each worker employed in the execution of these Construction Provisions by Contractor or by any Subcontractor for each calendar day during which such workman is required or permitted to work more than eight (8) hours in any calendar day and forty (40) hours in any one calendar week in violation of the provisions of Article 3 (commencing at Section 1810), Chapter 1, Part 7, Division 2 of the Labor Code, unless compensation to the worker so employed by Contractor is not less than one and one-half (1-1/2) times the basic rate of pay for all hours worked in excess of eight (8) hours per day.

- 30.3. Any work necessary to be performed after regular working hours, or on Sundays or other holidays shall be performed without additional expense to District, unless otherwise agreed to by the parties.
- 30.4. Construction work under the Construction Provisions shall be accomplished on a schedule consistent with the normal and reasonable practices of Contractor and in compliance with applicable ordinances.

31. Apprentices.

- 31.1. All apprentices employed by Contractor to perform services under these Construction Provisions shall be paid the standard wage paid to apprentices under the regulation of the craft or trade at which that apprentice is employed, and shall be employed only at the work of the craft or trade in which that apprentice is registered. Only apprentices, as defined in Labor Code § 3077, who are in training under apprenticeship standards and written apprenticeship agreements under Chapter 4 (commencing at Section 3070), Division 3 of the Labor Code, are eligible to be employed under these Construction Provisions. The employment and training of each apprentice shall be in accordance with the provisions of the apprenticeship standards and apprenticeship agreements under which that apprentice is training.
- 31.2. When Contractor to whom the work under these Construction Provisions is awarded by the District or any Subcontractor under Contractor, in performing any of the work under the Construction Provisions, employs workers in any apprenticeable craft or trade, Contractor and Subcontractor shall apply to the joint apprenticeship committee administering the apprenticeship standards of the craft or trade in the area of the Site of the public work, for a certificate approving Contractor or Subcontractor under the apprenticeship standards for the employment and training of apprentices in the area or industry affected. However, approval as established by the joint apprenticeship committee or committees shall be subject to the approval of the Administrator of Apprenticeship. Contractor or Subcontractors shall not be required to submit individual applications for approval to local joint apprenticeship committees provided they are already covered by the local apprenticeship standards. The ratio of work performed by apprentices to journeymen, who shall be employed in the craft or trade on the public work, may be the ratio stipulated in the apprenticeship standards under which the joint apprenticeship committee operates, but in no case shall the ratio be less than one hour of apprentice work for each five (5) hours of labor performed by a journeyman, except as otherwise provided in Section 1777.5 of the Labor Code. However, the minimum ratio for the land surveyor classification shall not be less than one apprentice for each five journeymen.
- 31.3. "Apprenticeable craft or trade" as used in Labor Code § 1777.5 and this Article, means a craft or trade determined as an apprenticeable occupation in accordance with rules and regulations prescribed by the Apprenticeship Council.
- 31.4. Contractor, or any Subcontractor which, in performing any of the work under this contract, employs journeymen or apprentices in any apprenticeable craft or trade and which is not contributing to a fund or funds to administer and conduct the apprenticeship programming of any craft or trade in the area of the Site of the public work, to which fund or funds other Contractors in the area of the Site of the public work are contributing, shall contribute to the fund or funds in each craft or trade in which that Contractor employs journeymen or apprentices on the public work in the same amount or upon the same basis and in the same manner as other Contractors do, but where the trust fund administrators are unable to accept the funds, Contractors not signatory to the trust agreement shall pay like amount to the California Apprenticeship Council. Contractor or Subcontractor may add the amount of such contributions in computing their bid for the contract. The Division of Labor Standards Enforcement is authorized to enforce the payment of the contributions to the fund or funds as set forth in Labor Code § 227.

- 31.5. The responsibility of compliance with Labor Code § 1777.5 and this Article for all apprenticeable occupations is with Contractor.
- 31.6. The interpretation and enforcement of Sections 1777.5 and 1777.7 of the Labor Code shall be in accordance with the rules and procedures of the California Apprenticeship Council.
32. **Contractor Supervision.** Contractor shall provide competent supervision of personnel employed on the job Site, use of equipment, and quality of workmanship.
33. **Fingerprinting of Employees.** If Contractor will have contact with any pupils, Contractor shall comply with the provisions of Education Code section 45125.1 regarding the submission of employee fingerprints to the California Department of Justice and the completion of criminal background investigations of its employees. Contractor shall not permit any employee to have any contact with District pupils until such time as the Contractor has verified in writing to the governing board of the District that the employee has not been convicted of a felony, as defined in Education Code section 45122.1. Contractor's responsibility shall extend to all employees, subcontractors, agents, and employees or agents of subcontractors regardless of whether those individuals are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor. Verification of compliance with this section and the Criminal Background Investigation Certification that may be required with this Agreement, shall be provided in writing to the District prior to each individual's commencement of employment or performing any portion of the Services and prior to permitting contact with any student.
34. **Safety and Security.** Contractor is responsible for maintaining safety in the performance of this Agreement. Contractor shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on campus grounds, particularly when children are present.
35. **Clean Up.** Debris shall be removed from the Premises. The Site shall be in order at all times when work is not actually being performed and shall be maintained in a reasonably clean condition.
36. **Access to Work.** District representatives shall at all time have access to the Work wherever it is in preparation or in progress. Contractor shall provide safe and proper facilities for such access.
37. **Protection of Work and Property.** Contractor shall erect and properly maintain at all times, as required by conditions and progress of the Work, all necessary safeguards, signs, barriers, lights, and security persons for protection of workers and the public, and shall post danger signs warning against hazards created by the Work. In an emergency affecting life and safety of life or of Work or of adjoining property, Contractor, without special instruction or authorization from District, is permitted to act at his discretion to prevent such threatened loss or injury.
38. **Occupancy.** District reserves the right to occupy improvements comprising or related to the System(s) at any time before Final Completion and such occupancy shall not constitute final acceptance or approval of any part of the Work covered by this Contract, nor shall such occupancy extend the date specified for completion of the Work.
39. **Force Majeure.** Contractor shall be excused from performance hereunder during the time and to the extent that it is actually prevented, despite the Contractor taking all commercially reasonable actions to mitigate such prevention of performance, by an occurrence of Force Majeure. As used herein, the term "Force Majeure" shall include, without limitation, (1) theft, vandalism, sabotage, riots or civil disturbances, (2) acts of God, (3) acts of the public enemy, (4) terrorist acts affecting the Site, (5) willful and deliberate acts, or active and primary negligence of the District, (6) volcanic eruptions, earthquake, hurricane, flood, ice storms, explosion, fire, lightning, power surge, landslide or similarly cataclysmic occurrence, (7) insect or animal damage, (8) prohibitions imposed by new law or regulation, (9) appropriation or diversion of electricity by sale or order of any governmental authority having jurisdiction thereof, or (10) any other action by any superior governmental authority (including,

without limitation, an unstayed order of a court or administrative agency). Economic hardship shall not constitute an occurrence of Force Majeure under this Agreement.

40. Districtship of Work Product. In accordance with Education Code Sections 17316 and 17317, and subject to the provisions thereof, Contractor agrees that any and all intellectual properties, including, but not limited to, all ideas, concepts, themes, computer programs or parts thereof, documentation or other literature, or illustrations, or any components thereof, conceived, developed, written, or contributed by Contractor, either individually or in collaboration with others, pursuant to this Agreement, shall belong to and be the sole property of District.

40.1. Contractor agrees that all rights in all works prepared or performed by Contractor pursuant to this Agreement, including patent rights and copyrights applicable to any of the intellectual properties described in Subsection (a) above, shall belong exclusively to District and shall constitute "works made for hire."

40.2. The provisions of this Section shall not apply to any of Contractor's rights in any invention for which no equipment, supplies, facilities, or trade secret information of District was used, which was developed entirely on Contractor's own time, and which:

40.2.1. Does not relate, at the time of conception or reduction to practice of the invention, to District's business or to District's actual or demonstrably anticipated research or development; or

40.2.2. Does not result from any work performed by Contractor for District.

41. Termination.

41.1. For Convenience by District. District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three (3) days after the day of mailing, whichever is sooner. In the event that District terminates this Agreement pursuant to this section, District shall compensate Contractor for work completed to date as a pro-rata amount of the full fees, costs, and expenses.

41.2. With Cause by District. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

41.2.1. material violation of this Agreement by the Contractor; or

41.2.2. any act by Contractor exposing the District to liability to others for personal injury or property damage; or

41.2.3. Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and costs to the District exceed the cost of providing the service pursuant to this Agreement, Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing

provisions are in addition to and not a limitation of any other rights or remedies available to District.

- 41.3.** Upon termination, Contractor shall provide the District with all documents produced maintained or collected by Contractor pursuant to this Agreement, whether or not such documents are final or draft documents.
- 42. Indemnification.** To the furthest extent permitted by California law, Contractor shall, at its sole expense, defend, indemnify, and hold harmless the District, the State of California, and their agents, representatives, officers, consultants, employees, trustees, and volunteers (the "indemnified parties") from any and all demands, losses, liabilities, claims, suits, and actions (the "Damage Claims") of any kind, nature, and description, including, but not limited to, personal injury, death, property damage, and consultants and/or attorney's fees and costs, directly or indirectly arising out of, connected with, or resulting from the performance of the Agreement or from any activity, work, or thing done, permitted, or suffered by the Contractor under or in conjunction with this Agreement, unless the Damage Claims are caused wholly by the sole negligence or willful misconduct of the indemnified parties. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.
- 43. Insurance.**
- 43.1.** The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance:
- 43.1.1. General Liability.** Two Million Dollars (\$2,000,000) combined single limit per occurrence for bodily injury, personal injury and property damage in the form of Comprehensive General Liability and Contractual Liability, including Products Liability and Completed Operations coverage. If Commercial General Liability or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to each project/location or the general aggregate limit shall be twice the required occurrence limit.
- 43.1.2. Automobile Liability Insurance.** One Million Dollars (\$1,000,000) combined single limit per occurrence for any automobile that shall protect the Contractor and the District from all claims of bodily injury, property damage, personal injury, death, and medical payments arising performing any portion of the Services by Contractor.
- 43.1.3. Workers' Compensation and Employers' Liability Insurance.** For all of the Contractor's employees who are subject to this Agreement and to the extent required by the applicable state or federal law, Contractor shall keep in full force and effect, a Workers' Compensation policy. That policy shall provide employers' liability coverage with minimum liability coverage of One Million Dollars (\$1,000,000) per accident for bodily injury or disease. Contractor shall provide an endorsement that the insurer waives the right of subrogation against the District and its respective elected officials, officers, employees, agents, representatives, consultants, trustees, and volunteers.
- 43.1.4. Professional Liability (Errors and Omissions).** One Million Dollars (\$1,000,000) for errors and omissions as appropriate to profession of engineer designing photovoltaic system, coverage to continue through completion of construction plus two years thereafter.
- 43.1.5. Builder's Risk Insurance.** On a replacement cost value basis, Contractor shall procure and maintain, during the life of this Agreement, Builder's Risk (Course of Construction), or similar first party property coverage to insure against all risks of accidental physical loss and shall include without limitation the perils of vandalism

and/or malicious mischief (both without any limitation regarding vacancy or occupancy), sprinkler leakage, civil authority, theft, sonic disturbance, earthquake, flood, collapse, wind, fire, war, terrorism, lightning, smoke, and rioting. Coverage shall include debris removal, demolition, increased costs due to enforcement of all applicable ordinances and/or laws in the repair and replacement of damaged and undamaged portions of the property, and reasonable costs for engineering services and expenses required as a result of any insured loss upon the Work and Project, including completed Work and Work in progress, to the full insurable value thereof.

- 43.1.6. Umbrella or Excess Liability.** Four Million Dollars (\$4,000,000) per occurrence to meet the policy limit requirements of the required policies if Contractor's underlying policy limits are less than required. There shall be no gap between the per occurrence amount of any underlying policy and the start of the coverage under the Umbrella Liability Insurance Policy. Any Umbrella Liability Insurance Policy shall protect Contractor, District, State, and Project Manager(s) in amounts, and that complies with all requirements for Commercial General Liability and Automobile Liability and Employers' Liability Insurance.
- 43.1.7. Other Insurance Provisions:** The policies are to contain, or be endorsed to contain, the following provisions:
- 43.1.7.1. For the general liability and automobile liability policies:**
- 43.1.7.1.1.** The District, its representatives, consultants, trustees, officers, officials, employees, agents, and volunteers ("Additional Insureds") are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of Contractor; instruments of Service and completed operations of the Contractor; premises owned, occupied or used by Contractor; or automobiles owned, leased, hired or borrowed by Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insureds.
- 43.1.7.1.2.** For any claims related to the projects, Contractor's insurance coverage shall be primary insurance as respects the Additional Insureds. Any insurance or self-insurance maintained by the Additional Insureds shall be in excess of the Contractor's insurance and shall not contribute with it.
- 43.1.7.1.3.** Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the Additional Insureds.
- 43.1.7.2.** Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- 43.1.7.3.** Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District.

- 43.1.7.4. Contractor shall furnish the District with Certificates of Insurance showing maintenance of the required insurance coverage and original endorsements affecting coverage. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by the District before Work commence.
- 43.1.8. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the District.
44. **Payment Bond and Performance Bond.** Contractor shall not commence the Work until it has provided to the District, in a form provided by the District, a Payment (Labor and Material) Bond and a Performance Bond, each in an amount equivalent to one hundred percent (100%) of the Total System(s) Price issued by a surety admitted to issue bonds in the State of California and otherwise acceptable to the District.
45. **Permits and Licenses.** Contractor and all Contractor's employees or agents shall secure and maintain in force, at Contractor's sole cost and expense, such permits and licenses as are required by law in connection with the furnishing of materials, supplies, or services pursuant to this Agreement.
46. **Assignment.** The rights, burdens, duties, or obligations of Contractor pursuant to this Agreement shall not be assigned by the Contractor without the prior written consent of the District.
47. **Subcontractors.** Subcontractors, if any, engaged by the Contractor for any Service or Work under this Agreement shall be subject to the approval of the District. Contractor agrees to bind every subcontractor by the terms of the Agreement as far as such terms are applicable to subcontractor's work, including, without limitation, all indemnification, insurance, bond, and warranty requirements. If Contractor shall subcontract any part of this Agreement, Contractor shall be fully responsible to the District for acts and omissions of its subcontractor and of persons either directly or indirectly employed by itself. Nothing contained in this Agreement shall create any contractual relations between any subcontractor and the District.
48. **Compliance with Laws.** Contractor shall observe and comply with all rules and regulations of the governing board of the District and all federal, state, and local laws, ordinances and regulations. Contractor shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Work as indicated or specified. If Contractor observes that any of the Work required by this Agreement is at variance with any such laws, ordinance, rules or regulations, Contractor shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Work shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Contractor's receipt of a written termination notice from the District. If Contractor performs any work that is in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Contractor shall bear all costs arising therefrom.
- 48.1. Contractor hereby acknowledges that the District's representative, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop Work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. Contractor shall be liable for any delay caused by its non-compliant Work.
49. **Audit.** In accordance with Government Code Section 8546.7 (and Davis Bacon, if applicable), records of both the District and the Contractor shall be subject to examination and audit for a period of five (5) years after a Final Payment or the Recording of a Notice of Completion, whichever occurs first. Contractor shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Contractor transacted under this Agreement. Contractor shall retain these books, records, and systems of

account during the Term of this Agreement and for three (3) years thereafter. Contractor shall permit the District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Contractor and shall conduct audit(s) during Contractor's normal business hours, unless Contractor otherwise consents.

- 50. Anti-Discrimination.** It is the policy of the District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735. In addition, the Contractor agrees to require like compliance by all its subcontractors.
- 51. Environmental Attributes and Energy Credits.** District shall own all right, title, and interest associated with or resulting from the development, construction, installation and ownership of the System(s) and each of its component parts. This ownership includes the production, sale, purchase or use of the energy output including, and includes without limitation:
- 51.1.** All Environmental Incentives associated in any way with the Generating Facilities. "Environmental Incentives" means all rights, credits (including tax credits), rebates, benefits, reductions, offsets and allowances and entitlements of any kind, howsoever entitled or named (including carbon credits and allowances), whether arising under federal, state or local law, international treaty, trade association membership or the like arising from the Generating Facilities or the energy produced or otherwise from the development, construction, installation or ownership of the Generating Facilities or the production, sale, purchase, consumption or use of the energy produced from the Generating Facilities. Without limiting the foregoing, Environmental Incentives includes green tags, renewable energy credits, tradable renewable certificates, portfolio energy credits, the right to apply for (and entitlement to receive) incentives of any kind and the right to claim federal income tax credits under Section 45 or 48 of the Code as such credits are available arising from the Environmental Attributes of the System(s), if any.
- 51.2.** All reporting rights and the exclusive rights to claim responsibility for the reductions in emissions of pollution and greenhouse gases.
- 51.3.** All carbon reduction credits as defined under the California Action Reserve or such similar definition as enacted by the State of California or the U.S. Federal Government.
- 51.4.** The proceeds of any and all other incentive programs available in relation to the System(s).
- 52. Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
- 53. Confidentiality.** Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services to the extent allowed by law. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

54. Disputes. In the event of a dispute between the parties as to performance of the Work, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute by those procedures set forth in Public Contract Code section 20104, et seq., if applicable. Pending resolution of the dispute, Contractor agrees it will neither rescind the Agreement nor stop the progress of the Work, but will allow determination by the court of the State of California, in the county in which the District's administration office is located, having competent jurisdiction of the dispute. All Claim of over \$375,000, which are outside the scope of Public Contract Code section 20104, et seq., may be determined by mediation if mutually agreeable, otherwise by litigation. The demand for mediation of any claim over \$375,000 shall be made within the required Notice of Claim submitted by the Contractor as set forth herein, or within a reasonable time after written notice of the dispute has been provided by the District to the Contractor.

54.1. For purposes of this Section, a "Claim" means any demand by Contractor for:

54.1.1. Time extension;

54.1.2. Damages related to delay of performance of this Agreement,

54.1.3. Payment of money for disputed work or work performed without a Change Order meeting the requirements of this Agreement

54.1.4. Damages arising under this Agreement, payment of which is not otherwise expressly provided for or to which Contractor is not expressly entitled under this Agreement, or

54.1.5. Any amount sought by Contractor, of which Contractor's right or entitlement to payment is disputed by the District.

54.2. Continuation of Work: The Contractor shall continue to perform all obligations under this Agreement and District and DSA approved construction documents even though a written Claim has been filed. The Contractor and the District shall make good faith efforts to resolve any and all Claims that may arise during the performance of this Agreement.

54.3. Claim Notification: Contractor shall, within ten (10) business days after the cause of a Claim first occurs, make and deliver to the District a written statement of the damage sustained ("Notice of Claim"). Contractor shall file with the District an itemized statement of the details and amount of such damage within fifteen (15) business days of delivery to District of the Notice of Claim. Unless the Notice of Claim shall be made as required, Contractor's claim for compensation shall be forfeited and invalidated and it shall not be entitled to consideration for payment on account of any such damage. Contractor expressly acknowledges and agrees that this provision shall not be waived or otherwise modified by any communication not rendered to Contractor in writing by the District, and that this is a reasonable notice provision pursuant to Public Contract Code Section 7102 and Government Code Section 930.2.

54.4. Signature of Certification: All Claims and Claim Appeals shall be executed by an officer of Contractor having overall responsibility for the conduct of Contractor's affairs.

54.5. These claims provisions are prerequisite to bringing any civil action against District pursuant to Government Code Sections 930, et seq.

54.6. Attorney Fees and Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorney's fees.

55. **Attorney Fees and Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorney's fees.
56. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District
 Superintendent
 Center Joint Unified School District
 8408 Watt Avenue
 Antelope, CA 95843-9116

Contractor
 ACS Controls Corporation
 4704 Roselle Rd #101
 N-HIGHLANDS, CA 95660

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

57. **Governing Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in county in which the District's administrative offices are located.
58. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
59. **Waiver.** Any delay or forbearance in enforcing, or failure to enforce any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
60. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party of its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.
61. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
62. **Cooperation.** The Parties hereto hereby agree to execute all such other documents and to take all such other action as may be reasonably necessary to effect the purposes of this Agreement.
63. **Binding Contract.** This Agreement shall be binding upon the parties hereto and upon their successors and assigns, and shall inure to the benefit of said parties and their successors and assigns.
64. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
65. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

- 66. Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
- 67. Counterparts.** This Agreement and all amendments to it may be executed in counterparts, each of which shall be deemed an original. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. All counterparts so executed shall constitute one document binding all the Parties hereto.
- 68. Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.
- 69. Entire Contract.** This Agreement sets forth the entire contract between the parties hereto and fully supersedes any and all prior agreements, understanding, written or oral, between the parties hereto pertaining to the subject matter thereof. This Agreement may be modified only in writing upon mutual consent.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Scott Loehr
Superintendent
Center Joint Unified School District
8408 Watt Avenue
Antelope, CA 95843-9116

ACS Controls Corporation
[CONTRACTOR]
Date: March 2, 2016
By: 
Print Name: Mitch Slavensky
Print Title: C.E.O
License No.: 836670
Address: 4704 Roseville Rd., Suite 101
Telephone: (916) 640-8800
Facsimile: (916) 640-0000
E-Mail: mitch@acscontrols.net

Information regarding Contractor:

Proper Name: ACS Controls Corporation
License No.: 836670
DIR Registration No.: 1000009209
Address: 4704 Roseville Rd., Suite 101
N. HIGHLANDS, CA 95660
Telephone: (916) 640-8800
Facsimile: (916) 640-0000
E-Mail: mitch@acscontrols.net

71-0974205
Employer Identification and/or Social Security
Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Type of Business Entity:

- Individual
 Sole Proprietorship
 Partnership
 Limited Partnership
 Corporation,
State: California
 Limited Liability Company
 Other: _____

**ATTACHMENTS
Required Forms**

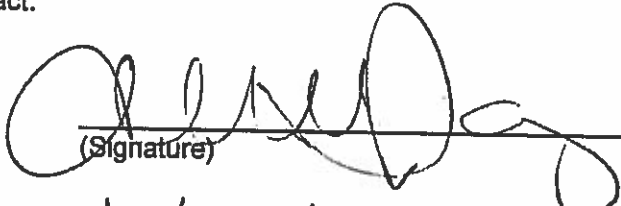
**CONTRACTOR'S CERTIFICATE REGARDING
WORKERS' COMPENSATION FORM**

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

1. By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
2. By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to employees.
3. For any county, city, city and county, municipal corporation, public District, public agency, or any political subdivision of the state, including each member of a pooling arrangement under a joint exercise of powers agreement (but not the state itself), by securing from the Director of Industrial Relations a certificate of consent to self-insure against workers' compensation claims, which certificate may be given upon furnishing proof satisfactory to the director of ability to administer workers' compensation claims properly, and to pay workers' compensation claims that may become due to its employees. On or before March 31, 1979, a political subdivision of the state which, on December 31, 1978, was uninsured for its liability to pay compensation, shall file a properly completed and executed application for a certificate of consent to self-insure against workers' compensation claims. The certificate shall be issued and be subject to the provisions of Section 3702.

I am aware of the provisions of Labor Code Section 3700 which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provision before commencing the performance of the work of this Contract.


(Signature)

Mitchell A Slavensky
(Print)

March 2, 2016
(Date)

In accordance with Article 5 (commencing at section 1860), Chapter 1, Part 7, Division 2 of the Labor Code, the above certificate must be signed and submitted with the Contractor's bid.

NON-COLLUSION DECLARATION

The undersigned declares:

I am the C.E.O. [Title] of ACS Controls Corp. [Name of Company], the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on March 2, 2016 [Date], at W. Highlands [City], CA [State].

Signed: _____

Typed Name: Mitchell Slavensky

PAYMENT BOND
(CALIFORNIA PUBLIC WORK)

KNOW ALL MEN BY THESE PRESENTS:

THAT WHEREAS, the CENTER JOINT UNIFIED SCHOOL DISTRICT (sometimes referred to hereinafter as "Obligee") has awarded to _____ (hereinafter designated as the "Principal" or "Contractor"), an agreement for the work described as follows: Energy Services Design Build Contractor for Proposition 39 Energy Efficiency and Conservation Projects (hereinafter referred to as the "Public Work"); and

WHEREAS, said Contractor is required to furnish a bond in connection with said Contract, and pursuant to California Civil Code Section 9550;

NOW, THEREFORE, We, _____, the undersigned Contractor, as Principal; and _____, a corporation organized and existing under the laws of the State of _____, and duly authorized to transact business under the laws of the State of California, as Surety, are held and firmly bound unto the CENTER JOINT UNIFIED SCHOOL DISTRICT and to any and all persons, companies, or corporations entitled by law to file stop notices under California Civil Code Section 9100, or any person, company, or corporation entitled to make a claim on this bond, in the sum of _____ Dollars (\$ _____), such sum being not less than one hundred percent (100%) of the total amount payable by said Obligee under the terms of said Contract, for which payment will and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if said Principal, its heirs, executors, administrators, successors, or assigns, or subcontractor, shall fail to pay any person or persons named in Civil Code Section 9100; or fail to pay for any materials, provisions, or other supplies, used in, upon, for, or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or for amounts due under the Unemployment Insurance Code, with respect to work or labor thereon of any kind; or shall fail to deduct, withhold, and pay over to the Employment Development Department, any amounts required to be deducted, withheld, and paid over by Unemployment Insurance Code Section 13020 with respect to work and labor thereon of any kind, then said Surety will pay for the same, in an amount not exceeding the amount herein above set forth, and in the event suit is brought upon this bond, also will pay such reasonable attorneys' fees as shall be fixed by the court, awarded and taxed as provided in California Civil Code Section 9550 et seq.

This bond shall inure to the benefit of any person named in Civil Code Section 9100 giving such person or his/her assigns a right of action in any suit brought upon this bond.

It is further stipulated and agreed that the Surety of this bond shall not be exonerated or released from the obligation of the bond by any change, extension of time for performance, addition, alteration or modification in, to, or of any contract, Plans, or specifications, or agreement pertaining or relating to any scheme or work of improvement herein above described; or pertaining or relating to the furnishing of labor, materials, or equipment therefor; nor by any change or

modification of any terms of payment or extension of time for payment pertaining or relating to any scheme or work of improvement herein above described; nor by any rescission or attempted rescission of the contract, agreement or bond; nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond; nor by any fraud practiced by any person other than the claimant seeking to recover on the bond; and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given; and under no circumstances shall the Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the Obligee and the Contractor or on the part of any obligee named in such bond; that the sole condition of recovery shall be that the claimant is a person described in California Civil Code Section 9100, and who has not been paid the full amount of his or her claim; and that the Surety does hereby waive notice of any such change, extension of time, addition, alteration or modification herein mentioned.

IN WITNESS WHEREOF this instrument has been duly executed by the Principal and Surety above named, on the _____ day of _____, 20__.

PRINCIPAL/CONTRACTOR:

By: _____

SURETY:

By: _____

Attorney-in-Fact

IMPORTANT: THIS IS A REQUIRED FORM.

Surety companies executing bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write surety insurance defined in California Insurance Code Section 105, and if the work or project is financed, in whole or in part, with federal, grant or loan funds, Surety's name must also appear on the Treasury Department's most current list (Circular 570 as amended).

Any claims under this bond may be addressed to:

(Name and Address of Surety)

(Name and Address of agent or representative for service for service of process in California)

Telephone: _____

Telephone: _____

STATE OF CALIFORNIA)
) ss.
COUNTY OF)

On _____ before me, _____
a Notary Public in and for said State, personally appeared
_____, who proved to me on the basis of satisfactory evidence
to be the person(s) whose name(s) is/are subscribed to the within instrument as the Attorney-in-
Fact of the _____ (Surety) and acknowledged to me that he/she/they
subscribed the name of the _____ (Surety) thereto and his own name as
Attorney-in-Fact on the executed instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Notary Public in and for said State

(SEAL)

Commission expires: _____

NOTE: A copy of the power-of-attorney to local representatives of the bonding company must be
attached hereto.

PERFORMANCE BOND
(CALIFORNIA PUBLIC WORK)

KNOW ALL MEN BY THESE PRESENTS:

THAT WHEREAS, the CENTER JOINT UNIFIED SCHOOL DISTRICT (sometimes referred to hereinafter as "Obligee") has awarded to _____ (hereinafter designated as the "Principal" or "Contractor"), an agreement for the work described as follows: Energy Services Design Build Contractor for Proposition 39 Energy Efficiency and Conservation (hereinafter referred to as the "Public Work"); and

WHEREAS, the work to be performed by the Contractor is more particularly set forth in that certain contract for said Public Work dated _____, (hereinafter referred to as the "Contract"), which Contract is incorporated herein by this reference; and

WHEREAS, the Contractor is required by said Contract to perform the terms thereof and to provide a bond both for the performance and guaranty thereof.

NOW, THEREFORE, we, _____, the undersigned Contractor, as Principal, and _____, a corporation organized and existing under the laws of the State of _____, and duly authorized to transact business under the laws of the State of California, as Surety, are held and firmly bound unto the CENTER JOINT UNIFIED SCHOOL DISTRICT in the sum of _____ Dollars (\$ _____), said sum being not less than one hundred percent (100%) of the total amount payable by said Obligee under the terms of said Contract, for which amount well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the bounded Contractor, his or her heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions, and agreements in said Contract and any alteration thereof made as therein provided, on his or her part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning; and shall faithfully fulfill guarantees of all materials and workmanship; and indemnify, defend and save harmless the Obligee, its officers and agents, as stipulated in said Contract, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

The Surety, for value received, hereby stipulates and agrees that it shall not be exonerated or released from the obligation of this bond (either by total exoneration or pro tanto) by any change, extension of time, alteration in or addition to the terms of the contract or to the work to be performed there under or the specifications accompanying the same, nor by any change or modification to any terms of payment or extension of time for any payment pertaining or relating to any scheme of work of improvement under the contract. Surety also stipulates and agrees that it shall not be exonerated or released from the obligation of this bond (either by total exoneration or pro tanto) by any overpayment or underpayment by the Obligee that is based upon estimates

approved by the Architect. The Surety stipulates and agrees that none of the aforementioned changes, modifications, alterations, additions, extension of time or actions shall in any way affect its obligation on this bond, and it does hereby waive notice of any such changes, modifications, alterations, additions or extension of time to the terms of the contract, or to the work, or the specifications as well notice of any other actions that result in the foregoing.

Whenever Principal shall be, and is declared by the Obligeo to be, in default under the Contract, the Surety shall promptly either remedy the default, or shall promptly take over and complete the Contract through its agents or independent contractors, subject to acceptance and approval of such agents or independent contractors by Obligeo as hereinafter set forth, in accordance with its terms and conditions and to pay and perform all obligations of Principal under the Contract, including, without limitation, all obligations with respect to warranties, guarantees and the payment of liquidated damages; or, at Obligeo's sole discretion and election, Surety shall obtain a bid or bids for completing the Contract in accordance with its terms and conditions, and upon determination by Obligeo of the lowest responsible bidder, arrange for a contract between such bidder and the Obligeo and make available as Work progresses (even though there should be a default or succession of defaults under the contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the "balance of the Contract Price" (as hereinafter defined), and to pay and perform all obligations of Principal under the Contract, including, without limitation, all obligations with respect to warranties, guarantees and the payment of liquidated damages. The term "balance of the Contract price," as used in this paragraph, shall mean the total amount payable to Principal by the Obligeo under the Contract and any modifications thereto, less the amount previously paid by the Obligeo to the Principal, less any withholdings by the Obligeo allowed under the Contract. Obligeo shall not be required or obligated to accept a tender of a completion contractor from the Surety.

Surety expressly agrees that the Obligeo may reject any agent or contractor which may be proposed by Surety in fulfillment of its obligations in the event of default by the Principal. Unless otherwise agreed by Obligeo, in its sole discretion, Surety shall not utilize Principal in completing the Contract nor shall Surety accept a bid from Principal for completion of the work in the event of default by the Principal.

No final settlement between the Obligeo and the Contractor shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

The Surety shall remain responsible and liable for all patent and latent defects that arise out of or relate to the Contractor's failure and/or inability to properly complete the Public Work as required by the Contract and the Contract Documents. The obligation of the Surety hereunder shall continue so long as any obligation of the Contractor remains.

Contractor and Surety agree that if the Obligeo is required to engage the services of an attorney in connection with enforcement of the bond, Contractor and Surety shall pay Obligeo's reasonable attorneys' fees incurred, with or without suit, in addition to the above sum.

In the event suit is brought upon this bond by the Obligeo and judgment is recovered, the Surety shall pay all costs incurred by the Obligeo in such suit, including reasonable attorneys' fees to be fixed by the Court.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____, 20____.

PRINCIPAL/CONTRACTOR:

By: _____

SURETY:

By: _____
Attorney-in-Fact

The rate of premium on this bond is _____ per thousand.

The total amount of premium charged: \$ _____ (This must be filled in by a corporate surety).

IMPORTANT: THIS IS A REQUIRED FORM.

Surety companies executing bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write surety insurance defined in California Insurance Code Section 105, and if the work or project is financed, in whole or in part, with federal, grant or loan funds, Surety's name must also appear on the Treasury Department's most current list (Circular 570 as amended).

Any claims under this bond may be addressed to:

(Name and Address of Surety)

(Name and Address of agent or representative
for service for service of process in California)

Telephone: _____

Telephone: _____

STATE OF CALIFORNIA)
) ss.
COUNTY OF)

On _____, before me, _____, a Notary Public in and for said State, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument as the Attorney-in-Fact of the _____ (Surety) and acknowledged to me that he/she/they subscribed the name of the _____ (Surety) thereto and his own name as Attorney-in-Fact on the executed instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Public in and for said State

(SEAL)

Commission expires: _____

NOTE: A copy of the power-of-attorney to local representatives of the bonding company must be attached hereto.

GUARANTEE

Guarantee for Center Joint Unified School District. We hereby guarantee that the _____, which we have installed in _____ has been done in accordance with the Contract Documents, including without limitation, the drawings and specifications, and that the work as installed will fulfill the requirements included in the bid documents. The undersigned and its surety agrees to repair or replace any or all such work, together with any other adjacent work, which may be displaced in connection with such replacement, that may prove to be defective in workmanship or material within a period of one year from the date of the Notice of Completion of the above-mentioned structure by the Center Joint Unified School District, ordinary wear and tear and unusual abuse or neglect excepted.

In the event the undersigned or its surety fails to comply with the above-mentioned conditions within a reasonable period of time, as determined by the District, but not later than ten (10) days after being notified in writing by the District or within forty-eight (48) hours in the case of an emergency or urgent matter, the undersigned and its surety authorizes the District to proceed to have said defects repaired and made good at the expense of the undersigned and its surety, who will pay the costs and charges therefor upon demand. The undersigned and its surety shall be jointly and severally liable for any costs arising from the District's enforcement of this Guarantee.

Countersigned

(Proper Name)

(Proper Name)

By: _____

By: _____

(Signature of Subcontract or Contractor)

(Signature of General Contractor if for Subcontractor)

Representatives to be contacted for service:

Name: _____

Address: _____

Phone Number: _____

(OPTIONAL)

ESCROW AGREEMENT FOR SECURITY DEPOSITS IN LIEU OF RETENTION

This Escrow Agreement is made and entered into by and between the Center Joint Unified School District, 8408 Watt Avenue, Antelope, California 95843-9116, hereinafter called "District", and _____ whose address is _____, hereinafter called "Contractor", and _____ whose address is _____, hereinafter called "Escrow Agent".

For the consideration hereinafter set forth, the District, Contractor and Escrow Agent agree as follows:

4. Pursuant to section 22300 of the Public Contract Code of the State of California, Contractor has the option to deposit securities with Escrow Agent as a substitute for Retention earnings required to be withheld by District pursuant to the Construction Contract entered into between the District and Contractor for _____ in the amount of _____ dated _____ (hereinafter referred to as the "Contract"). Alternatively, on written request of the Contractor, the District shall make payments of the Retention earnings directly to the escrow agent. When Contractor deposits the securities as a substitute for Contract earnings, the Escrow Agent shall notify the District within ten (10) days of deposit. The market value of the securities at the time of the substitution shall be at least equal to the cash amount then required to be withheld as Retention under the terms of the Contract between the District and Contractor. Securities shall be held in the name of the District, and shall designate the Contractor as beneficial owner.
5. The District shall make progress payments to the Contractor for such funds which otherwise would be withheld from progress payments pursuant to the Contract provisions, provided that the Escrow Agent holds securities in the form and amount specified above.
6. When the District makes payments of Retentions earned directly to the Escrow Agent, the Escrow Agent shall hold them for the benefit of the Contractor until such time as the escrow created under this Contract is terminated. The Contractor may direct the investment of the payments into securities. All terms and conditions of this Agreement and the rights and responsibilities of the parties shall be equally applicable and binding when the District pays the Escrow Agent directly.
7. Contractor shall be responsible for paying all fees for the expenses incurred by Escrow Agent in administering the Escrow Account and all expenses of the District. These expenses and payment terms shall be determined by the District, Contractor, and Escrow Agent.
8. The interest earned on the securities or the money market accounts held in escrow and all interest earned on that interest shall be for the sole account of Contractor and shall be subject to withdrawal by Contractor at any time and from time to time without notice to the District.
9. Contractor shall have the right to withdraw all or any part of the principal in the Escrow Account only by written notice to Escrow Agent accompanied by written authorization from the District to the Escrow Agent that District consents to the withdrawal of the amount sought to be withdrawn by Contractor.
10. The District shall have a right to draw upon the securities in the event of default by the Contractor. Upon seven (7) days' written notice to the Escrow Agent from the District of the notice

of default under Article 2.2, Article 9.6 or Article 14, the Escrow Agent shall immediately convert the securities to cash and shall distribute the cash as instructed by the District.

11. Upon receipt of written notification from the District certifying that the Contract is final and complete, and that the Contractor has complied with all requirements and procedures applicable to the Contract, Escrow Agent shall release to Contractor all securities and interest on deposit less escrow fees and charges of the Escrow Account. The escrow shall be closed immediately upon disbursement of all moneys and securities on deposit and payment of fees and charges.

12. Escrow Agent shall rely on the written notifications from the District and the Contractor pursuant to Sections (5) to (8), inclusive, of this Agreement and the District and Contractor shall hold Escrow Agent harmless from Escrow Agent's release and disbursement of the securities and interest as set forth above.

13. The names of the persons who are authorized to give written notice or to receive written notice on behalf of the District and on behalf of Contractor in connection with the foregoing, and exemplars of their respective signatures are as follows:

On behalf of District:

Title

Name

Signature

Address

On behalf of Contractor:

Title

Name

Signature

Address

On behalf of Agent:

Title

Name

Signature

Address

At the time the Escrow Account is opened, the District and Contractor shall deliver to the Escrow Agent a fully executed counterpart of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement by their proper officers on the date set forth above.

OWNER

CONTRACTOR

Title

Title

Name

Name

Signature

Signature

CONTRACTOR CERTIFICATION REGARDING BACKGROUND CHECKS

_____ certifies that it has performed one of the following:

[Name of contractor/consultant]

- Pursuant to Education Code Section 45125.1, Contractor has conducted criminal background checks, through the California Department of Justice, of all employees providing services to the Center Joint Unified School District, pursuant to the contract/purchase order dated _____, and that none have been convicted of serious or violent felonies, as specified in Penal Code Sections 1192.7(c) and 667.5(c), respectively.

As further required by Education Code Section 45125.1, attached hereto as Attachment "A" is a list of the names of the employees of the undersigned who may come in contact with pupils.

OR

- Pursuant to Education Code Section 45125.2, Contractor will ensure the safety of pupils by one or more of the following methods:
 - 1. The installation of a physical barrier at the worksite to limit contact with pupils.
 - 2. Continual supervision and monitoring of all employees of the entity by an employee of the entity whom the Department of Justice has ascertained has not been convicted of a violent or serious felony.

I declare under penalty of perjury under the laws of the United States that the foregoing is true and correct.

Date _____, 20__

[Name of Contractor/Consultant]

By its: _____

CONTRACTOR CERTIFICATION REGARDING BACKGROUND CHECKS

(INSERT NAMES OF EMPLOYEES WHO MAY COME IN CONTACT WITH PUPILS)

Exhibit "C" - SPECIFICATION

- A. Provide and Install Modulating Power Exhaust Economizer: Micrometl, Canfab, or equal. Integrated type capable of simultaneous economizer and compressor operation.
1. Provide self-contained type appropriate for installation on an outdoor rooftop HVAC system, mounted directly to the return air compartment of the HVAC packaged equipment.
 2. Provide differential dry bulb economizer control system and a factory programmed, fully programmable variable frequency drive package controlled by a differential pressure transmitter, mounted directly to the return air compartment of the HVAC packaged equipment. Design the system to continuously maintain space pressure, and provide capability of introducing up to 100 percent outdoor air.
 3. Economizer controller shall be Belimo "Zip" or equal and at minimum meet all of the following requirements:
 - a. Dry Bulb Economizer Controls
 - b. Contractor shall provide and install Outdoor Air Temp. and Return Air Temp. Sensors and wiring as required to accomplish Differential Dry Bulb Economizer Control.
 - c. Certified as meeting the requirements for Fault Detection and Diagnostics (FDD) in the 2013 California Building Energy and Efficiency Standards.
 - d. All sensors required for the FDD operation shall be provided and installed by the contractor
 - e. Remote Alarm Indication as required by 2013 California Building Energy and Efficiency Standards.
 - f. Contractor Shall provide and install low voltage wiring between economizer control and room temperature sensor for Remote Alarm Indication functionality
 - g. Demand Control Ventilation. Economizer controller shall accept 0-10v Input from a space mounted Co2 Sensor. Controller shall position the OA damper based on input from the space mounted CO2 sensor.
 - 1) Contractor Shall provide and install Space CO2 sensor and associated Low Voltage wiring.
 - 2) Space Sensor Shall be installed at 6 ft. above finished floor, adjacent to space temperature sensor.
 - 3) Sensors shall be certified by the manufacturer to require calibration no more than every 5 years as required by the 2013 California Building Energy and Efficiency Standards.
 - 4) Low CO2 set point shall be 600 ppm. At this condition the OA rate shall be 0.15 cfm/sf
 - 5) High CO2 set point shall be 1000 ppm. At the condition the OA damper shall be 0.50 cfm/sf
- B. TESTING, ADJUSTING, AND BALANCING FOR HVAC
1. Perform testing and balancing procedures on each system according to the procedures contained in AABC's "National Standards for Total System Balance" or NEBB's "Procedural Standards for Testing, Adjusting, and Balancing of Environmental Systems" and in this Section.

2. Check operation of outside air dampers. Measure total outside air quantity at each stage of normal, economizer, power exhaust, or power exhaust economizer operation, as applicable to installed equipment.
 - a. Adjust outside air dampers to provide 100 percent outside air in economizer mode.
 - b. Ensure that outside air dampers close completely upon unit shutdown.
 - c. Adjust outside air dampers to provide 0.15 cfm/sf of conditioned area when CO2 is at "low" setpoint (600 ppm).
 - d. Adjust outside air dampers to provide 0.50 cfm/square foot when CO2 is at "high" setpoint point (1000 ppm)
 3. Final Report - Prepare a certified written report; tabulate and divide the report into separate sections for tested systems and balanced systems. In addition to form titles and entries, include the following data:
 - a. Title page.
 - b. Name and address of the TAB specialist.
 - c. Project name.
 - d. Project location.
 - e. Report Date
 - f. Signature of TAB supervisor who certifies the report
 - g. Data for rooftop package units, including manufacturer's name, model number, and unit tag.
 - h. Settings for outdoor, return, and exhaust air dampers.
- C. Provide MODULATING POWER EXHAUST START UP services.
1. Pre Start Up
 - a. Once the power exhaust economizer is installed, remove the access doors on the exhaust cabinet.
 - 1) Route the 1/8" pressure tubing (provided with the economizer) from the high pressure port on the transmitter to the occupied building space. Terminate the pressure tubing in the conditioned space at a port (field provided) shielded from drafts.
 - 2) Route line voltage cable from the VFD to the disconnect or unit power distribution point as required.

Note: Check local code requirements prior to installing the line voltage through ac package unit. If local codes require a separate disconnect this shall be provided and installed by the contractor.

2. Start Up
 - a. Use the MODULATION POWER EXHAUST START-UP REPORT (included at the end of this section) to record unit information and verification of start up checks.
 - b. The power exhaust will be energized when the exhaust control contacts are closed. The contacts will not be closed until the outside air dampers start to open. Once the contacts are closed the run signal at the VFD will be enabled.

- Motor speed will be dependent upon the building pressure signal from the pressure transmitter.
- c. Check the power exhaust installation is complete, power exhaust is level and all seams are tight.
 - d. Check the set screws on the blower wheel hub. Be sure they are tight and the wheel does not rub the housing.
 - e. Check the motor and blower pulleys. Be sure they are tight and aligned.
 - f. Check the belt tension. Assure there is not more than 1/2" of belt deflection.
 - g. Check all line and low voltage connections for loose or un-connected wires.
 - h. Verify correct voltage to the disconnect before turning on power to the power exhaust.
 - i. To check out the blower, temporarily disconnect the jumper from terminals 13a to 2 on the VFD terminal strip. This will place the VFD in keypad/frequency operation. Use the arrow keys on the keypad to increase the speed to 60 Hz.
 - j. If the blower is rotating the wrong direction, switch the t1 & t2 motor leads at the VFD to t2 & t1.
 - k. Adjust the motor sheave for the desired blower CFM output at full speed.
 - l. When the blower check-out is complete, run the speed back down to 20 Hz and re-connect the jumper between terminals 13a and 2.
 - m. Adjust the setpoint to 0.03" w.g. The VFD will display the pressure control set point in hundredths of an inch w.g. (Example: 3.0 = .03" w.g.)

Notes:

- a. Provide Power supply, disconnect means and circuit protection as required. See power exhaust name plate for electrical ratings. If local codes allow connecting to the HVAC unit power make sure the disconnect and incoming wiring are sized to handle the load of both the HVAC unit and the power exhaust.
- b. The exhaust contacts (ec) initiate the run/stop signal for the VFD. When the outside air dampers are fully closed the VFD is in stop mode. When the dampers start to open the VFD will go into run mode. The exhaust contacts will be either integral to the economizer controller or actuator or be a separate end switch mounted on the damper frame.

MODULATION POWER EXHAUST START-UP REPORT

PROJECT _____
AC UNIT MODEL _____ UNIT TAG _____
POWER EXHAUST MODEL _____
POWER EXHAUST SERIAL NUMBER _____
DATE _____ TECHNICIAN _____

- ___ POWER EXHAUST CABINET IS INSTALLED IN AC UNIT (SEAMS ARE TIGHT, POWER EXHAUST IS LEVEL, NO GAPS)
- ___ ELECTRICAL CONNECTIONS ARE TIGHT
- ___ VERIFY BLOWER ROTATES FREELY AND WHEEL DOES NOT RUB
- ___ MOTOR SHEAVE, BLOWER SHEAVE AND BLOWER WHEEL SET SCREWS ARE TIGHT.
- ___ VERIFY PRESSURE TUBING IS RUN TO OCCUPIED SPACE
- ___ LOW VOLTAGE WIRING IS CONNECTED
- ___ LINE VOLTAGE WIRING IS CONNECTED
- ___ VERIFY VOLTAGE ___ L1-L2 ___ L2- L3 ___ L1-L3
 ___ L1-N ___ L2-N ___ L3-N
- ___ VERIFY BLOWER ROTATION
- ___ BLOWER & VFD DATA AT 60HZ ___ CFM ___ RPM
 VFD ___ L1 AMPS ___ L2 AMPS ___ L3 AMPS
 MOTOR ___ T1 AMPS ___ T2 AMPS ___ T3 AMPS
 MOTOR ___ BHP
- ___ VERIFY VFD IS OPERATING IN PI MODE
- ___ PRESSURE SET POINT FOR OCCUPIED SPACE

Center Joint Unified School District

AGENDA REQUEST FOR:		
Dept./Site: Facilities & Operations Department		
To:	Board of Trustees	Action Item <u> X </u>
Date:	March 16, 2016	Information Item <u> </u>
From:	Craig Deason, Assist. Supt.	# Attached Pages <u> </u>
Assist. Supt. Initials:	<u> CD </u>	

<p>SUBJECT: Contract with ACS Controls for Energy Services Design Build Contractor for Lighting Energy Conservation Projects</p> <p>The Facilities and Operations Department would like to enter into a contract with ACS Controls, low bidder, for Energy Services Design Build Contractor for Lighting Energy Conservation Projects.</p> <p>RECOMMENDATION: That the Board of Trustees approves the contract with ACS Controls for Energy Services Design Build Contractor for Lighting Energy Conservation Projects.</p>

CONSENT AGENDA

--

Exhibit "A" - LIGHTING SCOPE OF WORK AND REQUIREMENTS

Currently the Center High School site has a mixture of lighting technologies. Past modernization and retrofit projects include the upgrading of the majority of interior fixtures to second generation fixtures and de-lamping in over-lit areas. There are at least (5) T-12 fixtures remaining at the site.

This project will provide a significant energy reduction while greatly improving the overall quality and quantity of light. All magnetic ballasts and T12 lamps are to be replaced with High Efficiency low wattage electronic T-8 ballasts coupled with LED low-wattage T8 lamps. Identified 1, 2, 3 & 4 Lamp 4 foot, and 2 lamp, 2 foot U-Lamp fluorescent fixtures to be re-lamped with T-8 LED. Occupancy sensors appropriate for small or large rooms are to be added as identified in the itemized scope of work. Identified exterior fixtures with metal halide or compact fluorescent lamps to be replaced with LED fixtures with the controls as identified in the itemized scope of work and as required by Title 24.

All discolored or broken lighting diffusers encountered during this project will be replaced as part of this project.

All expended lighting lamps and ballasts will be disposed of per current EPA regulations. Any lighting with ballast containing PCB's will be treated as Hazardous waste and disposed of per EPA hazardous waste regulations.

Unless specifically requested by the District, the intent of lighting retrofit Work is not to increase the light levels but rather to maintain the existing or better lighting levels while maximize energy savings without re-designing the overall system. In some cases, where the areas are over illuminated (per Illumination Engineering Society recommendations), light levels may be reduced to the recommended levels.

Below is the Itemized Scope of work for specific retrofit strategies and fixture totals for each site:

FACILITY: Center High School (CHS)
3111 Center Court Lane
Antelope, CA 95843

SCHEDULE: Scope of work for Occupancy Controls for Interior Lighting, Interior Lighting Retrofit, Exterior Lighting and Exterior Lighting Control to occur May 31, 2016 to July 15, 2016. Interior Lighting Retrofit and Occupancy Control work to be performed during hours that school is not in session. Exterior Lighting and Lighting Control work can be performed during school hours.

ENERGY CONSERVATION MEASURE #2a & 2b

Occupancy Controls for Interior Lighting

Annual Anticipated Energy Savings

45,180 kWh

Budgeted Measure Cost

\$47,250 ACS Controls Proposal \$42,557.00

ENERGY CONSERVATION MEASURE #6

Interior Lighting Retrofit

Annual Anticipated Energy Savings

104,628 kWh

Budgeted Measure Cost


\$151,743 ACS Controls Proposal \$125,715.00

ACS Controls has reviewed and accepted the terms and conditions as defined in the Exhibit "B" Energy Services Agreement.

ACS Controls takes no exception to the scope of work as defined in the RFP or the Energy Services Agreement in Exhibit "B".

We at ACS Controls appreciate this opportunity to provide services that will work towards reducing energy consumption, reduce the carbon footprint and improve the environment for the staff and students for the Center Joint Unified School District.

Sincerely,
ACS Controls

A handwritten signature in black ink, appearing to read "Mitch Slavensky". The signature is fluid and cursive, with a large initial "M" and a long, sweeping tail.

Mitch Slavensky
C.E.O

SPECIFICATIONS:

District preferred lamp:

Phillips 18W T8 LED

4 foot length, UL listed, DLC qualified, 50,000 hours, 120-277 Volt, 4000K Color

Occupancy Control:

Wall Switch – WattStopper dual tech occupancy sensor utilizing passive infrared (PIR) and ultrasonic technologies or equal.

Ceiling or Wall Mount – WattStopper DT-2—Dual Wall Occupancy Sensor, 360 Degree or equal.

INTERIOR LIGHTING RETROFIT AND CONTROLS - ITEMIZED SCOPE OF WORK						
CHS	Existing			Proposed Phillip InstantFit LED T8 Lamps: 483805 & 482680, or equivalent		
	Fixture Type	Fixture Qty	Watts/Fixture	Input Watts/Fixture (Same Fixture & Qty as Existing)	New Ballast	Location for New Occupancy Sensors
Band Offices	2 lamp F42LL	20	60	24	TBD	X
wood shop closets	2 lamp F42LL	5	60	24	TBD	X
wood shop closets	2 lamp T12 F42SIL	5	74	24	Y	X
multipurpose room	2 lamp F42LL	82	60	24	TBD	
library side rooms	2 lamp F42LL	23	60	24	TBD	X
student store	2 lamp F42LL	15	60	24	TBD	X
Gym	2 lamp F42LL	143	60	24	TBD	
Gym	1 lamp F41LL	7	31	12	TBD	
Locker Rooms	2 lamp F42LL	63	60	24	TBD	X
Behind office maintenanc	2 lamp F42LL	6	60	24	TBD	X
Office	2 lamp F42LL	79	60	24	TBD	X
Classrooms	3 lamp F43LL	71	93	36	TBD	X
Classrooms	1 lamp F41LL	587	31	12	TBD	X
Classrooms	1 lamp 17w F21LL	12	20	N/A	N/A	X
Classrooms	4 lamp F44LL	19	118	48	TBD	X
Office	1 lamp F41LL	18	31	12	TBD	X
Office	2 lamp "U" FU2LL	3	60	32	TBD	X
Classrooms	2 lamp F42LL	855	60	24	TBD	X

ENERGY CONSERVATION MEASURE #3

Exterior Lighting

Annual Anticipated Energy Savings

89,107 kWh

Budgeted Measure Cost

\$49,527 ACS Controls Proposal \$72,472.00

ENERGY CONSERVATION MEASURE #4

Exterior Photocell Controls

Annual Anticipated Energy Savings

1,198 kWh

Budgeted Measure Cost

\$741 ACS Controls Proposal \$1,696.00

SPECIFICATIONS:

Refer to the table on the next page for fixture quantity, locations and district preferred product which aligns with facility standards.

EXTERIOR LIGHTING FIXTURES AND CONTROLS - ITEMIZED SCOPE OF WORK											
CHS	Existing					Proposed					
	Location	Fixture Type	Fix. Qty.	Lamps/ Fix.	Total Lamps	Watts/ lamp	Fixture Type	Fix. Qty.	Photocell Required	Title 24 Req'd Motion Dimming Sensor	Watts/ Fixture
	Gym Locker Rooms	Canopy	2	1	2	125	Enertron 100BSH2X9LED 50 or Equivalent	2	Y	N	20
	Stadium Bldg A	Canopy	6	1	6	150	Enertron 100BSH2X9LED 50 or Equivalent	6	Y	N	20
	Shop	Canopy	8	1	8	150	Enertron 100BSH2X9LED 50 or Equivalent	8	Y	N	20
	100 Building	Canopy	34	1	34	150	Enertron 100BSH2X9LED 50 or Equivalent	34	Y	N	20
	Parking	Pole Light	9	1	9	250	Alies SLP18T4LED (T3 or T4 based on throw needed for lighting design) or equivalent	9	Y	Y* - If Poles are less than 25' Tall	145
	Stadium Bldg B	Recessed 8"	10	1	10	50	MaxLite MaxLED RR81540W or equivalent	10	Y	N	14
	Performing Arts	Recessed 8"	6	1	6	50	MaxLite MaxLED RR81540W or equivalent	6	Y	N	14
	100 Building	Security Light	4	1	4	150	Lithonia OLWP (Integrated Photocell) or Equivalent	4	Integrated	N	16
	200 Portable Building	Security Light	7	1	7	150	Lithonia OLWP (Integrated Photocell) or Equivalent	7	Integrated	N	16
	300 Building	Security Light	8	1	8	150	Lithonia OLWP (Integrated Photocell) or Equivalent	8	Integrated	N	16
	400 Building	Security Light	4	1	4	150	Lithonia OLWP (Integrated Photocell) or Equivalent	4	Integrated	N	16
	500 Building	Security Light	14	1	14	150	Lithonia OLWP (Integrated Photocell) or Equivalent	14	Integrated	N	16
	700 Building	Security Light	4	1	4	150	Lithonia OLWP (Integrated Photocell) or Equivalent	4	Integrated	N	16
	900 Building	Security Light	12	1	12	150	Lithonia OLWP (Integrated Photocell) or Equivalent	12	Integrated	N	16
	Stadium Bldg C	Security Light	3	1	3	150	Lithonia OLWP (Integrated Photocell) or Equivalent	3	Integrated	N	16
	Stadium Bldg D	Security Light	2	1	2	150	Lithonia OLWP (Integrated Photocell) or Equivalent	2	Integrated	N	16
	Gym	Wall Pack	13	1	13	125	Alies WPM43LED or equivalent	13	Integrated	N	43
	Admin	Wall Pack	8	1	8	125	Alies WPM43LED or equivalent	8	Y	Y	43
	Cafeteria	Wall Pack	5	1	5	150	Alies WLM43LED or equivalent	5	Y	Y	43
	Auto Shop	Wall Pack	6	1	6	150	Alies WLM43LED or equivalent	6	Y	Y	43
	Performing Arts	Wall Pack	3	1	3	150	Alies WLM43LED or equivalent	3	Y	Y	43
	100 Building	Wall Pack	6	1	6	150	Alies WLM43LED or equivalent	6	Y	Y	43
	600 Building	Wall Pack	14	1	14	150	Alies WLM43LED or equivalent	14	Y	Y	43
	Stadium A	Wall Pack	1	1	1	150	Alies WLM43LED or equivalent	1	Y	Y	43
	Stadium A	Wall Pack Sm	1	1	1	150	Alies WPS27LED or equivalent	1	Y	Y	28
	Stadium B	Wall Pack	2	1	2	150	Alies WLM43LED or equivalent	2	Y	Y	43
	Stadium B	Wall Pack Sm	2	1	2	150	Alies WPS27LED or equivalent	2	Y	Y	28
	Stadium Bldg C	Wall Pack	1	1	1	150	Alies WLM43LED or equivalent	1	Y	Y	43
	Stadium Bldg D	Wall Pack	2	1	2	150	Alies WLM43LED or equivalent	2	Y	Y	43
	Elevator Press Box	Wall Pack Sm	2	1	2	150	Alies WPS27LED or equivalent	2	Y	Y	28

EXHIBIT "B"

ENERGY SERVICES AGREEMENT FOR DESIGN, INSTALLATION AND COMMISSIONING PROPOSITION 39, THE CLEAN ENERGY JOBS ACT OF 2012

This Energy Services Agreement for Design, Installation and Commissioning of Energy Conservation Facilities funded in whole or in part through Proposition 39, The Clean Energy Jobs Act Of 2012 ("Agreement") is made as of March 2, 2016, between the Center Joint Unified School District ("District") and ACS Controls Corporation ("Contractor") (together, "Parties"). The Contractor shall render the Services, as defined herein, in relation to all energy conservation measures, referred to as "System" or "Project," as described herein

1. **Services.** Contractor shall furnish to the District all professional services, labor, equipment, material, and other services set forth in this Agreement and as otherwise reasonably required to complete all design, engineering, construction, installation, integration, interconnection, testing and commissioning of the improvements to real property, along with all appurtenances, fixtures, and furnishings, described in Exhibit A, "Scope of Work and Requirements," attached hereto and incorporated herein by this reference ("Services" or "Work").
2. **Completion Date.** Contractor shall commence providing the Services under this Agreement upon execution of the Agreement by both parties, and will diligently perform such Services as described herein and as otherwise reasonably required to achieve Substantial Completion of the System(s) (as defined below) on or before May 31, 2016, and Final Completion of the System(s) (as defined below) on or before July 15, 2016
 - 2.1. **Substantial Completion.** Completion, being the point at which the District will substantially have the beneficial use and enjoyment of the System(s), and at which time the District shall first be able to accept the System(s) as complete, means that each of the following has been achieved in accordance with the requirements of the Contract Documents:
 - 2.1.1. Mechanical Completion, defined as the point at which all work of every kind necessary to make the System(s) usable for its intended function is actually complete and all fire/life safety systems are completely installed and fully operational;
 - 2.1.2. Acceptance Testing, defined as testing of all systems comprising the System(s) in accordance with the requirements of the Agreement, the results thereof meeting the requirements set forth herein, and acceptance by the District of the successful testing, which acceptance shall not unreasonably be withheld; and
 - 2.1.3. The System(s) is capable of operating safely in accordance with all applicable laws, codes, rules and regulations.
 - 2.2. **Final Completion.** Final Completion shall occur after Substantial Completion, when Punch List items are completed, all required training has occurred and documentation has been provided to the District, including, without limitation, all warranties, record drawings, Operation and Maintenance manuals, and as-built drawings.
 - 2.2.1. Pending Final Completion, the parties agree and acknowledge that the District may withhold from the final payment an amount not to exceed 150 percent of the reasonably estimated value of all obligations of the Contractor due and remaining to be performed following Substantial Completion pursuant to Public Contract Code Section 7107.
3. **Liquidated Damages.** Time is of the essence for all Work under this Agreement. It is hereby understood and agreed that it is and will be difficult and/or impossible to ascertain and determine the

actual damage that the District will sustain in the event of and by reason of Contractor's delay; therefore, Contractor agrees that it shall pay to the District the sum of TWO HUNDRED FIFTY DOLLARS (\$250) per System(s), per day as liquidated damages for each and every day's delay beyond the Final Completion Date that Final Completion is not achieved.

It is hereby understood and agreed that this amount is not a penalty, but is a reasonable estimate of the damages that District will incur.

In the event any portion of the liquidated damages is not paid to the District, the District may deduct that amount from any money due or that may become due the Contractor under this Agreement, the District may seek recovery of Liquidated Damages from the Respondent's Performance Bond Surety and/or the District may seek recovery of Liquidated Damages from the Respondent or the Performance Bond Surety without having exhausted remedies against the other.

4. **Funding/Grants/Rebates/Incentives.** Contractor shall ensure all Work is done in strict compliance with all requirements of California Proposition 39, The Clean Energy Jobs Act of 2012, including, without limitation, the Guidelines and all other written guidance promulgated by the California Energy Commission ("CEC") effective concurrently herewith and as amended from time to time by CEC, as well as all applicable Division of the State Architect ("DSA"), Office of Public School Construction ("OPSC"), and/or California Department of Education ("CDE") regulations, rules, procedures and guidance.
5. **Submittal of Documents.** Contractor shall not commence the Work under this Agreement until the Contractor has submitted and the District has approved the performance bond, payment (labor and material) bond, the certificate(s) and affidavit(s), and the endorsement(s) of Insurance required as indicated below:

- Signed Agreement
- Noncollusion Affidavit
- Workers' Compensation Certification
- Criminal Background Investigation Certification
- Drug-Free Workplace Certification
- Tobacco-Free Environment Certification
- Insurance Certificates and Endorsements
- Performance Bond
- Payment Bond

The above-referenced Contract Documents shall be presented to the District for approval within fourteen (14) days after execution of the Agreement.

6. **Anticipated Savings.** As required under SB 73, the District anticipates annual savings on energy expenditures to result from the Project in the amount of \$28,774, over the life cycle of the Project. That anticipated sum exceeds the Total System Price by a ratio of at least 1.05. The Parties agree and acknowledge that these savings are anticipated and may, for many reasons beyond the control of the Parties, such as changes in anticipated Utility rates for electrical energy, vary in actuality from the amount anticipated.
7. **Compensation.** As compensation for the Work, the District shall pay to the Contractor in the amount of Two hundred forty two thousand and four hundred forty DOLLARS (\$242,440.00) ("Total System(s) Price"). Such amount shall not be increased without the express approval of the Board.

8. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.
9. **Payment.** The Total System(s) Price shall be paid in periodic partial payments in accordance with this section.
 - 9.1. **Processing of Progress Payments; Retention:** Each month while Contractor is providing the Work under this Agreement, the District shall pay to Contractor a sum equal to ninety-five percent (95%) of value of the Work performed and the value of equipment and material integrated into one or more of the System(s), delivered to one or more Sites, or stored subject to or under the control of the District, up to the last day of the previous month, less aggregate of previous payments (the "Progress Payments"). The remaining five percent (5%) of such amounts shall be held as the Retention Amount and shall be released in accordance with Public Contract Code section 7107. If all of the necessary information is submitted and accurate (including the schedule of values and certified payrolls), District shall approve the Progress Payment within fifteen (15) days after District's receipt of the periodic estimate for partial payment and District shall pay such Progress Payment within fifteen (15) days after the District's approval of the periodic estimate for partial payment.
 - 9.2. **Option for Escrow or Securities in Lieu of Retention.** Pursuant to the requirements of Public Contract Code Section 22300, upon Contractor's request, District will make payment to Contractor of any earned retention funds withheld from payments under this Agreement if Contractor deposits with the District or in escrow with a California or federally chartered bank acceptable to District, securities eligible for the investment pursuant to Government Code Section 16430 or bank or savings and loan certificates of deposit, upon the following conditions:
 - 9.2.1.1. Contractor shall be the beneficial owner of any securities substituted for retention funds withheld and shall receive any interest thereon.
 - 9.2.1.2. All expenses relating to the substitution of securities under said Section 22300 and under this Article 8.2, including, but not limited to District's overhead and administrative expenses, and expenses of escrow agent shall be the responsibility of the Contractor.
 - 9.2.1.3. If Contractor shall choose to enter into an escrow agreement, such agreement shall be in the form as set forth in Public Contract Code section 22300(f) attached hereto as part of the Project Documents and which shall allow for the conversion to cash to provide funds to meet defaults by the Contractor including, but not limited to, termination of the Contractor's control over the work, stop notices filed pursuant to law, assessment of liquidated damages or amount to be kept or retained under the provisions of the Project Documents.
 - 9.2.1.4. Securities, if any, shall be returned to Contractor only upon satisfactory completion of the Agreement.
 - 9.2.2. To minimize the expense caused by such substitution of securities, Contractor shall, prior to or at the time Contractor requests to substitute security, deposit sufficient security to cover the entire amount to be then withheld and to be withheld under the General Conditions of this Agreement. Should the value of such substituted security at any time fall below the amount for which it was substituted, or any other amount which the District determines to withhold, Contractor shall immediately, and at Contractor's expense, deposit additional security qualifying under said Section 22300 until the total security deposited is no less than equivalent to the amount subject to withholding under the Agreement.

9.2.3. In the alternative, under Section 22300, Contractor, at its own expense, may request District to make payment of earned retention funds directly to the escrow agent. Also at the expense of Contractor, Contractor may direct investment of the payments into securities, and Contractor shall receive the interest earned on the investment upon the same conditions as shown in paragraph (a) for securities deposited by Contractor. Upon satisfactory completion of the Agreement, Contractor shall receive from the escrow agent all securities, interest and payments received by the escrow agent from District, pursuant to the terms of Section 22300.

9.2.4. If any provision of this Article 8.2 shall be found to be illegal or unenforceable, then, notwithstanding, this Article 8.2 shall remain in full force and effect, and such provision shall be deemed stricken.

9.3. Waiver and Release Upon Payment. Each Progress Payment shall be conditioned upon Contractor providing to District with the corresponding Progress Payment Application a conditional waiver and release of claims for payment upon payment from the Contractor and each of its subcontractors and materials suppliers in the form required by Civil Code Section 8132, covering all sums requested in such Progress Payment Application, and an unconditional waiver and release of claims for payment from each party, in the form required by Civil Code Section 8132, covering sums disbursed pursuant to the most recently preceding Progress Payment Application. Failure to provide either a condition waiver and release, or unconditional waiver and release shall result in the subject sums being in dispute, and thus withheld from payment.

9.4. Estimated Progress Payments. Progress Payments shall be made on the basis of monthly estimates which shall be prepared by Contractor on a form approved by District and certified by any Inspector and/or design professional designated by District, or any other approved representative of the District, and filed before the fifth (5) Day of the month during which payment is to be made. Work completed as estimated shall be an estimate only and no inaccuracy or error in said estimate shall release Contractor or any Surety from such work or from enforcing each and every provision of the Agreement and Construction Documents. The District shall have the right subsequently to correct any error made in any estimate for payment.

9.5. Corrective Work and Progress Payment: Contractor shall not be entitled to payment for non-conforming work performed, so long as any lawful or proper direction concerning that non-conforming work or any portion thereof given by the District lacks correction by Contractor. District may withhold from the Progress Payments one hundred fifty percent (150%) of the estimated value of any amount in dispute between District and Contractor. This provision shall also apply in the event that a portion of non-complying Work may impact other completed Work, resulting in a need to reconstruct or rework related Work. The District shall not unreasonably withhold payment for unrelated and uninvolved Work in the event of dispute over non-complying Work without entering into negotiations to arrive at settlement of said conflict, unless withholding pursuant to a Stop Payment Notice.

9.6. Title to Delivered Materials. Title to new materials and/or equipment for the Work of this Agreement, on a continuous basis while the Project is being completed, shall vest in the District. However, responsibility for such new material and/or Work of this Agreement shall remain with Contractor until incorporated into the Work and accepted by District pursuant to this Agreement; no part of said materials and/or equipment shall be removed from its place of storage except for immediate installation in the Work of this Agreement; and Contractor shall keep an accurate inventory of all said materials and/or equipment in a manner satisfactory to the District or his authorized representative. Contractor shall maintain all course of construction and other insurance as necessary to protect said equipment and Work. The District shall not become responsible for risk of loss or other insurable risk until Substantial Completion of each Phase of the Project.

10. **Proposition 39 (Clean Energy Jobs Act Of 2012) Requirements.** Contractor shall comply with all requirements of California Senate Bill 73 and with all requirements of the California Energy Commission Guidelines applicable to the design and installation of energy conservation measures funded through Proposition 39 (2012).
11. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that he/she and all of his/her employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. Contractor shall be liable for its own actions, including its negligence or gross negligence, and shall be liable for the acts, omissions, or errors of its agents or employees.
12. **Standard of Care.** Contractor shall perform its obligations under this Agreement using its best professional skill and judgment, acting with due care and in accordance with the standard of care applicable to the Work and Services to be provided by Contractor, the covenants, terms and conditions of this Agreement, and all applicable laws, codes, rules and regulations, including, without limitation, the applicable provisions of the California Building Code (Title 24), the California Code of Regulations, Electrical Utility (Utility) Requirements, the requirements of the Division of State Architect (DSA) and the California Department of Education, the District's Design Guides and Technical Specifications, and all other federal, state, and local jurisdictions having authority. Contractor represents and warrants that it is fully experienced in projects of the nature and scope of Work, and that it is properly qualified, licensed and equipped to supply and perform the Work. The Work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
13. **Originality of Services.** Contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the District and/or used in connection with this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as a basis for such services.
14. **Copyright/Trademark/Patent.** Contractor understands and agrees that all matters produced under this Agreement shall constitute "works made for hire" and become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
15. **Notice to Proceed and Course of Performance.** After the Contract Documents are submitted, the District shall provide a Notice to Proceed to Contractor for design work, at which time Contractor shall proceed with the design work. After the design of each of the System(s) is approved by the District, the District shall provide a separate Notice to Proceed to Contractor at which time Contractor shall proceed with the Work of performing construction services necessary to install and/or build the System(s). Contractor shall be solely responsible for scheduling and conducting all necessary meetings with appropriate District personnel and stakeholders and presenting thereto, on a regular basis from time to time during design development, design documents for review by and input from District and stakeholders. District may, in its sole discretion, reject any design, including any element of design, to which it reasonably objects, including, without limitation, on procedural, functional, financial, educational, or aesthetic grounds.

- 16. Site Examination.** Contractor has examined the Site and certifies that it accepts all measurements, specifications and conditions affecting the Work to be performed at the Site. By submitting its quote, Contractor warrants that it has made all Site examination(s) that it deems necessary as to the condition of the Site, its accessibility for materials, workers and utilities, and Contractor's ability to protect existing surface and subsurface improvements. No claim for allowance of time or money will be allowed as to any other undiscovered condition on the Site.
- 16.1. Soils and Geotechnical Conditions.** Contractor acknowledges that it has secured information on the soils and geotechnical conditions of the Site sufficient for it to evaluate the existing soils conditions. Whereupon, Contractor assumes the sole and complete risk of unforeseen soils or geotechnical conditions at the Site. The Contractor agrees that no claim against District will be made by the Contractor for damages or loss of any kind related to such materially differing soils or geotechnical conditions, and hereby waives any rights to damages or recovery for any loss in the event the Contractor fails to notify District as set forth above.
- 16.2. Disclaimer of Warranty:** District does not warrant the soils or geological conditions at the Site. Any information on the soils and geotechnical conditions of the Site is provided for informational purposes, only, and is expressly understood to reflect the professional judgment of the entity that prepared it based on limited sampling and observation and may not be comprehensive or accurate in any of its findings or implications. Contractor acknowledges and agrees that it has conducted an independent investigation of the Site and the soils and geological conditions of the Site adequate for the Contractor to assume the risk that the soils and/or geological conditions at the Site may vary from the information provided to the Contractor. District does not warrant the soils or geological conditions of the Site and Contractor is fully responsible to ascertain all Site conditions for the purposes of determining construction means and methods and costs of construction of the System(s).
- 16.3. Existing Utilities.** Contractor shall be responsible for the investigation of the Site with respect to any underground utilities including, without limitation, trunk, mainline and service utilities. It shall be the responsibility of Contractor to determine, within reason, the exact location of all utilities. Contractor shall make its own reasonable investigations, including exploratory excavations, to determine the locations and type of service connections, prior to commencing Work which could result in damage to such utilities.
- 17. Materials.** Contractor shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
- 17.1. Anti-Trust Claim.** Contractor and its subcontractor(s) agree to assign to the District all rights, title, and interest in and to all causes of action they may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the Contract or a subcontract. This assignment shall be made and become effective at the time the District tenders final payment to the Contractor, without further acknowledgment by the parties.
- 17.2. Substitutions.** No substitutions of material from those specified in the Work Specifications shall be made without the prior written approval of the District.
- 17.3. Hazardous Materials.** If photovoltaic modules using hazardous materials are to be provided by Contractor, then the environmental impact of the hazardous material usage must be discussed, including any special maintenance requirements and proper disposal/recycling of the modules at the end of their useful life. Modules containing hazardous materials must comply with the EPA Landfill Disposal Requirements. Any additional costs and/or District responsibilities related to photovoltaic modules containing hazardous materials must be clearly identified.

18. Equipment and Labor. Contractor shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to furnish the services herein described, the services to be performed at such times and places as directed by and subject to the approval of the authorized District representative indicated in the Work specifications attached hereto.

18.1. Conduct of the Work. Contractor is responsible for the Work, including without limitation, all labor, materials, equipment tools and implements needed for design, engineering, permits, fees, approvals, project management, construction, alteration, installation, integration, interconnection, startup, training, checkout, warranty, and insurance specifically associated with the Work to be performed. In order to make the Work fully operational. Contractor is not responsible for any equipment, systems, controls, comfort problems, balancing, duct cleaning, etc. not specifically included in this Agreement. Contractor will provide submittals and engineered drawings (if required), for District's technical review and written approval, prior to initiating construction. All construction and associated cleanup shall be performed and scheduled so as to minimize any disruption with any ongoing District activities. Contractor requires all underground conduits between buildings to be clear of obstruction, of sufficient size to accommodate new wire and cable, and easily accessible.

19. Warranty/Quality. Unless a longer warranty is called for elsewhere in this Agreement, the Contractor, manufacturer, or their assigned agents shall guarantee the workmanship, product or service performed against defective workmanship, defects or failures of materials for a minimum period of one (1) year from filing the Notice of Completion with the county in which the Site is located.

19.1. Contractor shall assign to District all manufacturer's warranties for material and/or equipment integrated into or incidental to the System(s) prior to and as a condition of Final Completion.

20. Correction of Errors. Contractor shall perform, at its own cost and expense and without reimbursement from the District, any work necessary to correct errors or omissions which are caused by the Contractor's failure to comply with the standard of care required herein.

21. Trench Shoring. If this Contract is in excess of \$25,000 and is for the excavation of any trench deeper than five (5) feet, Contractor must submit and obtain District acceptance, in advance of excavation, of a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation of such trench or trenches. If the plan varies from the shoring system standards, the plan shall be prepared by a registered civil or structural engineer.

22. Excavations Over Four Feet. This Article shall pertain to all Construction comprising the excavation of any trench or trenches four (4) feet or more in depth.

22.1. If applicable, Contractor shall submit to the District for acceptance, in advance of excavation, a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation of any trench or trenches four (4) feet or more in depth. Contractor's plan shall be prepared by a registered civil or structural engineer. As a part of the plan, a note shall be included stating that Contractor's registered civil or structural engineer certifies that the plan complies with the current and applicable CAL-OSHA Construction Safety Orders, or stating that Contractor's registered civil or structural engineer certifies that the plan is not less effective than the shoring, bracing, sloping, or other provisions of the Safety Orders. No excavation of any such trenches shall be commenced until said plan has been accepted by the District or by the person to whom authority to accept has been delegated by the District.

All shoring submittals shall include surcharge loads from adjacent embankments, construction loads, and spoil bank. Submittals shall indicate minimum horizontal distance from top of trench to edge of all surcharge loads for all cases of shoring and side slopes.

Nothing in this Article shall relieve Contractor of the full responsibility for providing shoring, bracing, sloping, or other provisions adequate for worker protection. Pursuant to Labor Code section 6705, nothing in this Article shall impose tort liability upon District, its Board, or any of its employees.

22.2. In relation to digging trenches or other excavations that extend deeper than four (4) feet below the surface of the ground, Contractor shall comply with the following requirements and include similar provisions in any contract for the Project which involves digging trenches or other excavations:

22.2.1. Contractor shall promptly, and before the following conditions are disturbed, notify District, in writing, of any:

22.2.1.1. Material that the Contractor or any Subcontractor or Consultant believes may be material that is hazardous waste, as defined in section 25117 of the Health and Safety Code that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law;

22.2.1.2. Subsurface or latent physical conditions at the Site differing from those indicated;

22.2.1.3. Unknown physical conditions at the Site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the Construction Provisions.

22.2.2. District shall promptly investigate the conditions and, if it finds that the conditions do materially so differ or do involve hazardous waste and cause a decrease or increase in the Contractor's cost of or the time required for performance of any part of the work, shall issue a change order under the procedures described in the contract.

22.2.3. In the event that a dispute arises between the District and the Contractor, whether the conditions materially differ, involve hazardous waste, or cause a decrease or increase in the Contractor's cost of or time required for performance of any part of the work, the Contractor shall not be excused from any scheduled completion date provided for by the Construction Provisions but shall proceed with all work to be performed under the Construction Provisions. The Contractor shall retain any and all rights provided either by contract or by law which pertain to the resolution of disputes and protests between the contracting parties.

23. STORM WATER POLLUTION PREVENTION

23.1. Application This Section addresses the preparation, implementation and monitoring of a Storm Water Pollution Prevention Plan (SWPPP) for the purpose of preventing the discharge of pollutants from the construction site. This includes the elimination of pollution discharges such as improper dumping, spills or leakage from storage tanks or transfer areas. The District will not issue a Notice to Proceed until Contractor has prepared by a qualified individual and obtained approval of the Permit Registration Documents ("PRDs") that include a Notice of Intent, Construction Risk Calculation, Site Map, SWPPP, Annual Fee and any additional required documents from all applicable Local Governing Agencies including the Regional Water Quality Control Board. The Contractor shall also secure a certification that the Project has met all of the conditions of the General Construction Activity Storm Water Permit (GCASP) and comply with all applicable local, state and federal regulations governing storm water pollution prevention.

23.2. References and Materials

23.2.1. - California Stormwater Quality Association New Development and Redevelopment Best Management Practice Handbook

23.2.2. - 2009 California Stormwater Quality Association Construction BMP Handbook .

23.2.3. - State Water Resources Control Board (2009). Order 2009-0009-DWQ, NPDES General Permit No. CAS000002: Waste Discharge Requirements for Discharges of Storm Water Runoff Associated with Construction and Land Disturbing Activities. Available on-line at:

http://www.waterboards.ca.gov/water_issues/programs/stormwater/construction.shtml. - Use materials of a class, grade and type needed to meet the performance described in the BMP Handbook.

23.3. Preparation and Approval

23.3.1. The Contractor shall prepare by a qualified individual the PRDs that include a Notice of Intent, Construction Risk Calculation, Site Map, SWPPP, Annual Fee and any additional required documents. The Contractor's Qualified SWPPP Developer ("QSD") shall prepare the Storm Water Pollution Prevention Plan (SWPPP) as required to comply with storm water pollution regulations for project sites with storm water discharges associated with construction activity such as clearing or demolition, grading, excavation and other land disturbances. The SWPPP shall apply to all areas that are directly related to construction activity, including but not limited to staging areas, storage yards, material borrow areas, and access roads.

23.3.2. The Contractor shall prepare and submit to the Local Governing Agencies and the District the SWPPP for review and approval if the project sites, new or existing, with land disturbance of 1 or more acres (or less than 1 acres if part of a common plan of development); the construction activity that results in land surface disturbances of less than one acre is part of a larger common plan of development or sale of one or more acres of disturbed land surface; or the construction activity associated with Linear Underground/Overhead Projects ("LUPs") including, but not limited to, those activities necessary for the installation of underground and overhead linear facilities (e.g., conduits, substructures, pipelines, towers, poles, cables, wires, connectors, switching, regulating and transforming equipment and associated ancillary facilities) and include, but are not limited to, underground utility mark-out, potholing, concrete and asphalt cutting and removal, trenching, excavation, boring and drilling, access road and pole/tower pad and cable/wire pull station, substation construction, substructure installation, construction of tower footings and/or foundations, pole and tower installations, pipeline installations, welding, concrete and/or pavement repair or replacement, and stockpile/borrow locations.

23.3.3. The Contractor shall also pay annual renewal fee(s) until the contract is completed and make all such checks payable to the State Water Resources Control Board. The Notice of Intent must be submitted at least two weeks prior to the commencement of construction activities.

23.3.4. The Contractor shall prepare the SWPPP by following the format in Sections 2, 3, 4 and Appendices A through F of the California Stormwater BMP Handbook - Construction, January 2009 edition, published by the California Stormwater Quality Association. The publication is available from:

**California Stormwater
Quality Association**

P.O. Box 2105
Menlo Park, CA 94026-2105
Phone: (650) 366-1042
E-mail: info@casqa.org

or

<https://www.casqa.org/store/products/tabid/154/p-167-construction-handbookportal-initial-subscription.aspx>

- 23.3.5.** Where land disturbance is less than 1 acre, any BMPs indicated in the BMP Handbook needed to prevent or minimize storm water pollution shall be implemented at no extra cost to the District.
- 23.3.6.** Within two weeks after Award of Contract by the District, the Contractor shall submit to the District's Civil Engineer one copy of the PRDs including the SWPPP for review. After the District's approval, the Contractor shall provide approved copies of the SWPPP as follows: one copy each to the District's Construction Inspector, District's Construction Manager, District Architect, Commissioned Architect and District's Civil Engineer
- 23.4. Implementation.** The Contractor shall implement the Storm Water Pollution Prevention Plan by doing the following:
- 23.4.1.** Obtain a Waste Discharger Identification (WDID) number from the SWRCB before beginning construction. This number will be issued once your PRDs are administratively accepted and fee is received.
- 23.4.2.** Keep the SWPPP, REAPs, monitoring data on the construction site.
- 23.4.3.** Employ a Qualified SWPPP Practitioner (QSP) to implement the SWPPP during construction and develop Rain Event Action Plans ("REAPs").
- 23.4.4.** Install, inspect, maintain and monitor BMPs required by the General Permit.
- 23.4.5.** Install perimeter controls prior to starting other construction work at the site.
- 23.4.6.** Contain on-site storm water at the jobsite. Do not drain on-site water directly into the storm drain.
- 23.4.7.** Implement the SWPPP.
- 23.4.8.** Provide SWPPP and BMP implementation training for those responsible for implementing the SWPPP.
- 23.4.9.** Designate trained personnel for the proper implementation of the SWPPP.
- 23.4.10.** Conduct monitoring, as required, and assess compliance with the Numeric Action Levels (NALs) or Numeric Effluent Limitations (NELs) appropriate to your project.
- 23.4.11.** Report monitoring data.
- 23.4.12.** Maintain a paper or electronic copy of all required records for three years from the date generated or date submitted, whichever is last. These records must be available at the construction site until construction is completed.

- 23.4.13.** Have a QSD revise the SWPPP as needed to reflect the phases of construction and to suit changing site conditions and instances when properly installed systems are ineffective.
- 23.4.14.** Assist the District with entering any necessary data or information into the Stormwater Multi-Application and Reporting System ("SMARTS") system.
- 23.4.15.** At the end of Construction Contract:
- 23.4.15.1.** Submit Notice of Termination (NOT) into the SMARTS when construction is complete and conditions of termination listed in the NOT have been satisfied. A copy of the NOT can be found at:
http://www.waterboards.ca.gov/water_issues/programs/stormwater/construction.shtml.
- 23.4.15.2.** Leave in place storm water pollution prevention controls needed for post-construction storm water management and remove those that are not needed as determined by the District. Thereafter, left-in-place controls will be maintained by the District.
- 23.4.15.3.** Provide Site Monitoring Reports, SWPPP revisions, Compliance Certifications and related documents to the District. Post-construction storm water operation and management plan as mentioned in the compliance certifications are considered to be in place at the end of the Construction Contract.
- 23.5. Monitoring.** The Contractor shall conduct examination of storm water pollution prevention controls as required by the State Water Resources Control Board (2009). Order 2009-0009-DWQ, NPDES General Permit No. CAS000002: Waste Discharge Requirements for Discharges of Storm Water Runoff Associated with Construction and Land Disturbing Activities. This includes properly qualified personnel performing all required monitoring, testing, inspections and monitoring. The Contractor shall also conduct examination of storm water pollution prevention controls, as well as before and after each storm event in compliance with the State Water Resources Control Board Order No. 2009-0009-DWQ, National Pollutant Discharge Elimination System General Permit No. CAS000002, Waste Discharge Requirements for Discharges of Storm Water Runoff Associated with Construction and Land Disturbance Activities (General Permit) (SWRCB, 2009).and at least once each 24-hour period during extended storm events to identify BMP effectiveness and implement repairs or BMP changes as soon as feasible. All maintenance related to a storm event should be completed within 48 hours of the storm event. The Contractor shall also prepare and maintain, at the jobsite, a log of each inspection using Site Monitoring Report forms.
- 23.6. Liabilities and Penalties**
- 23.6.1.** Review of the SWPPP and inspection logs by the District shall not relieve the Contractor from liabilities arising from non-compliance with storm water pollution regulations.
- 23.6.2.** Payment of penalties for non-compliance by the Contractor shall be the sole responsibility of the Contractor and will not be reimbursed by the District.
- 23.6.3.** Compliance with the Clean Water Act pertaining to construction activity is the sole responsibility of the Contractor. For any fine(s) levied against the District due to non-compliance by the Contractor, the District will deduct from the final payment due the Contractor the total amount of the fine(s) levied on the District, plus legal and associated costs.

- 23.6.4. The Contractor shall submit to the District a completed NOI for change of information (Construction Site Information and Material Handling/Management Practices).
24. **Lead-Based Paint.** No lead-based paint, lead plumbing and solders, or other potential sources of lead contamination shall be utilized on this Project, and only trained and state-certified contractors, inspectors and workers shall undertake any action to abate existing risk factors for lead. Contractor must execute the Lead-Based Paint Certification, if applicable.
25. **Change in Scope of Work.** Any change in the scope of the Work, method of performance, nature of materials or price thereof, or any other matter materially affecting the performance or nature of the Work shall not be paid for or accepted unless such change, addition, or deletion is approved in advance and in writing by a valid change order executed by the District and approved by the District Board. The foregoing notwithstanding, the Contractor shall continue to perform its Work under the Agreement and shall not cause a delay of the Work by virtue of the inability of District and Contractor to agree upon the extent of any adjustment to the Contract Time and/or the Total System(s) Price on account of such change. Contractor specifically understands, acknowledges, and agrees that the District shall have the right to request any alterations, deviations, reductions, or additions to the Project or Work, and the cost thereof shall be added to or deducted from the amount of the Total System(s) Price by fair and reasonable valuations.
- 25.1. **Adjustment to Total System(s) Price.** Adjustments to the Total System(s) Price due to Changes in the Work shall be determined by application of one of the following methods, in the following order of priority:
- 25.1.1. **Mutual Agreement.** By negotiation and mutual agreement, on a lump sum basis, between District and Contractor on the basis of the estimate of the actual and direct increase or decrease in costs on account of the Change.
- 25.1.2. **Determination by the District.** The District shall notify Contractor in writing of its determination of the actual and necessary costs incurred by the Contractor on the basis of Contractor's records. Contractor shall be deemed to have accepted the District's determination of the amount of adjustment to the Total System(s) Price on account of a Change to the Work unless Contractor shall notify the District, in writing, not more than fifteen (15) days from the date of the District's written notice, of any objection to the District's determination.
- 25.1.3. **Basis for Adjustment of Total System(s) Price.** If Changes in the Work require an adjustment of the Total System(s) Price, the basis for adjustment of the Total System(s) Price shall be as follows:
- 25.1.3.1.1. **Labor.** Contractor shall be compensated for the actual costs, without markup, of labor actually and directly utilized in the performance of the Change. Such labor costs shall be limited to field labor for which there is a prevailing wage rate classification. Wage rates for labor shall not exceed the prevailing wage rates in the locality of the Site and shall be in the labor classification(s) necessary for the performance of the Change. Use of a labor classification which would increase labor costs associated with any Change shall not be permitted. Labor costs shall exclude costs incurred by the Contractor in preparing estimate(s) of the costs of the Change, in the maintenance of records relating to the costs of the Change, coordination and assembly of materials and information relating to the Change or performance thereof, or the supervision and other overhead and general conditions costs associated with the Change or performance thereof.

25.1.3.1.2. Materials and Equipment. Contractor shall be compensated for the actual costs, without markup, of materials and equipment necessarily and actually used or consumed in connection with the performance of Changes. Costs of materials and equipment may include reasonable costs of transportation from a source closest to the site of the Work and delivery to the Site. If discounts by Material Suppliers are available for materials necessarily used in the performance of Changes, they shall be credited to the District. If materials and/or equipment necessarily used in the performance of Changes are obtained from a supplier or source owned in whole or in part by the Contractor, compensation therefore shall not exceed the current wholesale price for such materials or equipment. If, in the reasonable opinion of the District, the costs asserted by the Contractor for materials and/or equipment in connection with any Change is excessive, or if the Contractor fails to provide satisfactory evidence of the actual costs of such materials and/or equipment from its supplier or vendor of the same, the costs of such materials and/or equipment and the District's obligation for payment of the same shall be limited to the then lowest wholesale price at which similar materials and/or equipment are available in the quantities required to perform the Change. The District may elect to furnish materials and/or equipment for Changes to the Work, in which event the Contractor shall not be compensated for the costs of furnishing such materials and/or equipment or any mark-up thereon.

25.1.3.1.3. Construction Equipment. Contractor shall be compensated for the actual cost, without markup, of the necessary and direct use of Construction Equipment in the performance of Changes to the Work. Use of such Construction Equipment in the performance of Changes to the Work shall be compensated in increments of fifteen (15) minutes. Rental time for Construction Equipment moved by its own power shall include time required to move such Construction Equipment to the site of the Work from the nearest available rental source of the same. If Construction Equipment is not moved to the Site by its own power, Contractor will be compensated for the loading and transportation costs in lieu of rental time. The foregoing notwithstanding, neither moving time or loading and transportation time shall be allowed if the Construction Equipment is used for performance of any portion of the Work other than Changes to the Work. Unless prior approval in writing is obtained by the Contractor from the District, no costs or compensation shall be allowed for time while Construction Equipment is inoperative, idle or on standby, for any reason. Contractor shall not be entitled to an allowance or any other compensation for Construction Equipment or tools used in the performance of Changes to the Work where such Construction Equipment or tools have a replacement value of \$500.00 or less. Construction Equipment costs claimed by the Contractor in connection with the performance of any Change to the Work shall not exceed rental rates established by distributors or construction equipment rental agencies in the locality of the Site; any costs asserted which exceed such rental rates shall not be allowed or paid. Unless otherwise specifically approved in writing by the Architect, the Project Inspector and the District, the allowable rate for the use of Construction Equipment in connection with Changes to the Work shall constitute full compensation to the Contractor for the cost of rental, fuel, power, oil, lubrication, supplies, necessary attachments,

repairs or maintenance of any kind, depreciation, storage, insurance, labor (exclusive of labor costs of the Construction Equipment operator), and any all other costs incurred by the Contractor incidental to the use of such Construction Equipment.

25.1.3.1.4. Overhead. In determining the cost to the District and the extent of increase to the Total System(s) Price resulting from a Change adding to the Work, the allowance for overhead (including home office and field overhead), general conditions costs and profit (hereinafter "Change Order Overhead") associated with the Change shall not exceed 15% of the direct actual costs for performance of the Change. In the event a portion of Changes to the Work is performed by a first tier subcontractor, the subcontractor Change Order Overhead shall not exceed 15%. In the event a portion of Changes to the Work is performed by a sub-subcontractor, the sub-subcontractor Change Order Overhead shall not exceed 15%. The subcontractor markup on the total charges of a sub-subcontractor of any lower tier is limited to 5% of the costs of such change, regardless of the number of subcontractors, of any tier, performing any portion of any Change to the Work.

25.1.3.1.5. If a Change to the Work reduces the Total System(s) Price, no profit, general conditions or overhead costs shall be paid by the District to the Contractor for the reduced or deleted Work.

25.1.4. Required Documentation. Contractor agrees to provide the District with all information requested to substantiate the cost of the change order and to inform the District whether the Work will be done by the Contractor or a subcontractor. Contractor shall maintain detailed records on a daily basis. Such records shall include without limitation hourly records for labor and Construction Equipment and itemized records of materials and equipment used that day in connection with the performance of any Change to the Work. In the event that more than one Change to the Work is performed by the Contractor in a calendar day, Contractor shall maintain separate records of labor, Construction Equipment, materials and equipment for each such Change. In the event that any Subcontractor, of any tier, shall provide or perform any portion of any Change to the Work, Contractor shall require that each such Subcontractor maintain records in accordance with this Article. Each daily record maintained hereunder shall be signed by Contractor's Superintendent or Contractor's authorized representative; such signature shall be deemed Contractor's representation and warranty that all information contained therein is true, accurate, complete, and relate only to the Change referenced therein. All records maintained by a subcontractor, of any tier, relating to the costs of a Change to the Work shall be signed by such subcontractor's authorized representative or superintendent. All records maintained hereunder shall be subject to inspection, review and/or reproduction by the District upon request. In the event that Contractor shall fail or refuse, for any reason, to maintain or make available for inspection, review and/or reproduction such records and the adjustment to the Total System(s) Price on account of any Change to the Work is determined pursuant to this Article, the District's reasonable good faith determination of the extent of adjustment to the Total System(s) Price on account of such Change shall be final, conclusive, dispositive and binding upon Contractor.

25.2. Adjustment to Contract Time. The Contract Time shall be extended or reduced by change order for a period of time commensurate with the time reasonably necessary to perform such Change. Contractor shall submit, prior to approval of the change order, its request for a time extension (if any), as well as all information necessary to substantiate its belief that such change will delay the completion of the Work. If Contractor fails to submit its request for a

time extension or the necessary supporting information, it shall be deemed to have waived its right to request such extension.

26. Claims. If Contractor shall claim compensation for any reason, including, without limitation, changes to the in the Work or Services, extensions of time, and/or damages sustained by Contractor for which it may seek recovery from the District ("Claim"), Contractor shall, within ten (10) business days after the first occurrence giving rise to the Claim, make and deliver to the District a written statement of the amount of the Claim, the first occurrence giving rise the Claim, and description of the occurrences, events and bases for the Claim ("Notice of Claim"). Contractor shall file with the District an Itemized statement of all details and the amount of the Claim within fifteen (15) business days of delivery to District of the Notice of Claim.

26.1. Bar Against Claims for Failure to Follow Contract Procedures. Unless the Notice of Claim shall be made as required, Contractor's claim for compensation shall be forfeited and invalidated and it shall not be entitled to consideration for payment on account of any such damage. Contractor expressly acknowledges and agrees that this provision shall not be waived or otherwise modified by any communication not rendered to the Contractor in writing by the District, and that this is a reasonable notice provision pursuant to Public Contract Code section 7102 and Government Code section 930.2.

27. Workers. Contractor shall at all times enforce strict discipline and good order among Contractor's employees, Subcontractors, Consultants, and all other invitees to the Site and shall not employ or allow the employment on the work of any unfit person or anyone not skilled in work assigned to Contractor.

27.1. Contractor shall remove from the Site any person in the employ of Contractor or any Subcontractor or Consultant whom District may deem incompetent or unfit and such worker shall not again participate in the work and shall not again be employed on it except with written consent of District.

27.2. Contractor shall take all reasonable steps necessary to ensure that any employees of Contractor or any of its Subcontractors or Consultants report for work in a manner fit to do their job. Such employees: (i) shall not utilize tobacco on the Site, and (ii) shall not be under the influence of or in possession of any alcoholic beverage or any controlled substance (except a controlled substance as prescribed by a physician so long as the performance or safety at the Site is not affected thereby). Contractor shall advise its employees, Subcontractors, suppliers, and invitees of these requirements before they enter on the Site and shall immediately remove from the Site any person in violation of these requirements as determined by Contractor or by the District. Contractor shall impose these requirements on its Subcontractors, suppliers, and other invitees. Contractor shall execute, under penalty of perjury, the certification of a drug-free workplace and certification of a tobacco-free workplace on the forms provided herewith provided herewith.

28. Wages.

28.1. Pursuant to the provisions of Article 2 (commencing at Section 1770), Chapter 1, Part 7, Division 2 of the Labor Code of California, the governing body of District has ascertained the general prevailing rate of per diem wages in the locality in which this public work is to be performed for each craft, classification, or type of workmen needed to execute the contract.

28.2. Per Diem wages shall be deemed to include employer payments for health and welfare, pension, vacation, travel time and subsistence pay as provided in Labor Code § 1773.1 apprenticeship or other training programs authorized by Labor Code § 3093, and similar purposes when the term "per diem wages" is used herein.

- 28.3. Each worker needed to execute the work must be paid travel and subsistence payments as defined in the applicable collective bargaining agreements in accordance with Labor Code § 1773.1.
- 28.4. Holiday and overtime work when permitted by law shall be paid for at a rate of at least one and one-half times the above specified rate of per diem wages, unless otherwise specified.
- 28.5. Each worker of Contractor and any of its Subcontractors engaged in work on the System(s) shall be paid not less than the prevailing wage rate, regardless of any contractual relationship which may be alleged to exist between Contractor or any Subcontractors and such workers.
- 28.6. Contractor shall, as a penalty to the District, forfeit an amount as determined by the Labor Commissioner pursuant to Labor Code § 1775 for each calendar day, or portion thereof, for each worker paid less than the prevailing rate as determined by the director for such work or craft in which such worker is employed for any public work done under the contract by him or by any Subcontractor under him. The difference between such prevailing wage rate and the amount paid to each worker for each calendar day or portion thereof, for which each worker was paid less than the prevailing wage rate, shall be paid to each worker by Contractor.
- 28.7. Copies of the determined prevailing wage rates are on file and available upon request at the District's office. District shall provide Contractor with current prevailing wage rates, in writing. Contractor shall post, at an appropriate conspicuous point on the Site, a schedule showing all determined general prevailing wage rates.
- 28.8. Any worker employed to perform work on the System(s) which is not covered by any classification available in the District office, shall be paid not less than the minimum rate of wages specified for the classification which most nearly corresponds with work to be performed by him, and that minimum wage rate shall be retroactive to the time of initial employment of the person in the classification.
29. **Record Of Wages Paid: Inspection.** Pursuant to Labor Code § 1776, Contractor stipulates to the following:
- 29.1. Contractor and each Subcontractor shall keep an accurate payroll record, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by him or her in connection with the public work under the Facilities Lease and Construction Provisions. Such records shall be on forms provided by the Division of Labor Standards Enforcement or shall contain the same information of such forms. The payroll records may consist of payroll data that are maintained as computer records, if printouts contain the same information as the forms provided by the division and the printouts are verified as specified in subdivision (a) of Labor Code § 1776.
- 29.2. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours at the principal office of Contractor on the following basis:
- 29.2.1. A certified copy of an employee's payroll record shall be made available for inspection or furnished to such employee or his or her authorized representative.
- 29.2.2. A certified copy of all payroll records enumerated in subdivision (a) shall be made available for inspection or furnished to a representative of the District, and to the Division of Labor Standards Enforcement, and Division of Apprenticeship Standards of the Department of Industrial Relations.

- 29.2.3. A certified copy of all payroll records enumerated in subdivision (a) shall be made available to the public for inspection or copies thereof. However, a request by the public shall be made through either the District, the Division of Apprenticeship Standards, or the Division of Labor Standards Enforcement. If the requested payroll records have not been provided pursuant to paragraph (2), the requesting party shall, prior to being provided the records, reimburse the costs of preparation by Contractor, Subcontractors, and the entity through which the request was made. The public shall not be given access to such records at the principal office of Contractor.
- 29.2.4. Contractor shall file a certified copy of the records enumerated in subdivision (a) with the entity that requested such records within ten (10) days after receipt of the written request.
- 29.2.5. Any copy of records made available for inspection as copies and furnished upon request to the public or any public agency, by the District, the Division of Apprenticeship Standards, or the Division of Labor Standards Enforcement shall be marked or obliterated in such a manner as to prevent disclosure of an individual's name, address and social security number. The name and address of Contractor awarded the contract or performing the contract shall not be marked or obliterated.
- 29.2.6. Contractor shall inform the District of the location of the records enumerated under subdivision (a), including the street address, city, and county, and shall, within five (5) working days, provide a notice of a change of location and address.
- 29.2.7. In the event of noncompliance with the requirements of this Article, Contractor shall have ten (10) days in which to comply subsequent to receipt of written notice specifying in what respects Contractor must comply with this Article. Should noncompliance still be evident after such 10-day period, Contractor shall pay a penalty of FIFTY DOLLARS (\$50.00) to the District for each calendar day, or portion thereof, for each worker, until strict compliance is effectuated. Upon the request of the Division of Apprenticeship Standards or the Division of Labor Standards Enforcement, such penalties shall be withheld from the progress payment then due.
- 29.2.8. The responsibility for compliance with this Article shall rest upon Contractor.

30. Hours Of Work.

- 30.1. As provided in Article 3 (commencing at Section 1810), Chapter 1, Part 7, Division 2 of the Labor Code, Contractor stipulates that eight (8) hours of labor shall constitute a legal day's work. The time of service of any worker employed at any time by Contractor or by the work or upon any part of the work contemplated by this contract is limited and restricted to eight (8) hours during any one calendar day and forty (40) hours during any one calendar week, except as hereinafter provided. Notwithstanding the provisions hereinabove set forth, work performed by employees of Contractors in excess of eight (8) hours per day and forty (40) hours during any one week upon this public work shall be permitted compensation of all hours worked in excess of eight (8) hours per day at not less than one and one-half times the basic rate of pay.
- 30.2. Contractor shall pay to the District a penalty of TWENTY-FIVE DOLLARS (\$25.00) for each worker employed in the execution of these Construction Provisions by Contractor or by any Subcontractor for each calendar day during which such workman is required or permitted to work more than eight (8) hours in any calendar day and forty (40) hours in any one calendar week in violation of the provisions of Article 3 (commencing at Section 1810), Chapter 1, Part 7, Division 2 of the Labor Code, unless compensation to the worker so employed by Contractor is not less than one and one-half (1-1/2) times the basic rate of pay for all hours worked in excess of eight (8) hours per day.

- 30.3. Any work necessary to be performed after regular working hours, or on Sundays or other holidays shall be performed without additional expense to District, unless otherwise agreed to by the parties.
- 30.4. Construction work under the Construction Provisions shall be accomplished on a schedule consistent with the normal and reasonable practices of Contractor and in compliance with applicable ordinances.

31. Apprentices.

- 31.1. All apprentices employed by Contractor to perform services under these Construction Provisions shall be paid the standard wage paid to apprentices under the regulation of the craft or trade at which that apprentice is employed, and shall be employed only at the work of the craft or trade in which that apprentice is registered. Only apprentices, as defined in Labor Code § 3077, who are in training under apprenticeship standards and written apprenticeship agreements under Chapter 4 (commencing at Section 3070), Division 3 of the Labor Code, are eligible to be employed under these Construction Provisions. The employment and training of each apprentice shall be in accordance with the provisions of the apprenticeship standards and apprenticeship agreements under which that apprentice is training.
- 31.2. When Contractor to whom the work under these Construction Provisions is awarded by the District or any Subcontractor under Contractor, in performing any of the work under the Construction Provisions, employs workers in any apprenticeable craft or trade, Contractor and Subcontractor shall apply to the joint apprenticeship committee administering the apprenticeship standards of the craft or trade in the area of the Site of the public work, for a certificate approving Contractor or Subcontractor under the apprenticeship standards for the employment and training of apprentices in the area or industry affected. However, approval as established by the joint apprenticeship committee or committees shall be subject to the approval of the Administrator of Apprenticeship. Contractor or Subcontractors shall not be required to submit individual applications for approval to local joint apprenticeship committees provided they are already covered by the local apprenticeship standards. The ratio of work performed by apprentices to journeymen, who shall be employed in the craft or trade on the public work, may be the ratio stipulated in the apprenticeship standards under which the joint apprenticeship committee operates, but in no case shall the ratio be less than one hour of apprentice work for each five (5) hours of labor performed by a journeyman, except as otherwise provided in Section 1777.5 of the Labor Code. However, the minimum ratio for the land surveyor classification shall not be less than one apprentice for each five journeymen.
- 31.3. "Apprenticeable craft or trade" as used in Labor Code § 1777.5 and this Article, means a craft or trade determined as an apprenticeable occupation in accordance with rules and regulations prescribed by the Apprenticeship Council.
- 31.4. Contractor, or any Subcontractor which, in performing any of the work under this contract, employs journeymen or apprentices in any apprenticeable craft or trade and which is not contributing to a fund or funds to administer and conduct the apprenticeship programming of any craft or trade in the area of the Site of the public work, to which fund or funds other Contractors in the area of the Site of the public work are contributing, shall contribute to the fund or funds in each craft or trade in which that Contractor employs journeymen or apprentices on the public work in the same amount or upon the same basis and in the same manner as other Contractors do, but where the trust fund administrators are unable to accept the funds, Contractors not signatory to the trust agreement shall pay like amount to the California Apprenticeship Council. Contractor or Subcontractor may add the amount of such contributions in computing their bid for the contract. The Division of Labor Standards Enforcement is authorized to enforce the payment of the contributions to the fund or funds as set forth in Labor Code § 227.

- 31.5. The responsibility of compliance with Labor Code § 1777.5 and this Article for all apprenticeable occupations is with Contractor.
- 31.6. The interpretation and enforcement of Sections 1777.5 and 1777.7 of the Labor Code shall be in accordance with the rules and procedures of the California Apprenticeship Council.
32. **Contractor Supervision.** Contractor shall provide competent supervision of personnel employed on the job Site, use of equipment, and quality of workmanship.
33. **Fingerprinting of Employees.** If Contractor will have contact with any pupils, Contractor shall comply with the provisions of Education Code section 45125.1 regarding the submission of employee fingerprints to the California Department of Justice and the completion of criminal background investigations of its employees. Contractor shall not permit any employee to have any contact with District pupils until such time as the Contractor has verified in writing to the governing board of the District that the employee has not been convicted of a felony, as defined in Education Code section 45122.1. Contractor's responsibility shall extend to all employees, subcontractors, agents, and employees or agents of subcontractors regardless of whether those individuals are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor. Verification of compliance with this section and the Criminal Background Investigation Certification that may be required with this Agreement, shall be provided in writing to the District prior to each individual's commencement of employment or performing any portion of the Services and prior to permitting contact with any student.
34. **Safety and Security.** Contractor is responsible for maintaining safety in the performance of this Agreement. Contractor shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on campus grounds, particularly when children are present.
35. **Clean Up.** Debris shall be removed from the Premises. The Site shall be in order at all times when work is not actually being performed and shall be maintained in a reasonably clean condition.
36. **Access to Work.** District representatives shall at all time have access to the Work wherever it is in preparation or in progress. Contractor shall provide safe and proper facilities for such access.
37. **Protection of Work and Property.** Contractor shall erect and properly maintain at all times, as required by conditions and progress of the Work, all necessary safeguards, signs, barriers, lights, and security persons for protection of workers and the public, and shall post danger signs warning against hazards created by the Work. In an emergency affecting life and safety of life or of Work or of adjoining property, Contractor, without special instruction or authorization from District, is permitted to act at his discretion to prevent such threatened loss or injury.
38. **Occupancy.** District reserves the right to occupy improvements comprising or related to the System(s) at any time before Final Completion and such occupancy shall not constitute final acceptance or approval of any part of the Work covered by this Contract, nor shall such occupancy extend the date specified for completion of the Work.
39. **Force Majeure.** Contractor shall be excused from performance hereunder during the time and to the extent that it is actually prevented, despite the Contractor taking all commercially reasonable actions to mitigate such prevention of performance, by an occurrence of Force Majeure. As used herein, the term "Force Majeure" shall include, without limitation, (1) theft, vandalism, sabotage, riots or civil disturbances, (2) acts of God, (3) acts of the public enemy, (4) terrorist acts affecting the Site, (5) willful and deliberate acts, or active and primary negligence of the District, (6) volcanic eruptions, earthquake, hurricane, flood, ice storms, explosion, fire, lightning, power surge, landslide or similarly cataclysmic occurrence, (7) insect or animal damage, (8) prohibitions imposed by new law or regulation, (9) appropriation or diversion of electricity by sale or order of any governmental authority having jurisdiction thereof, or (10) any other action by any superior governmental authority (including,

without limitation, an unstayed order of a court or administrative agency). Economic hardship shall not constitute an occurrence of Force Majeure under this Agreement.

40. Districtship of Work Product. In accordance with Education Code Sections 17316 and 17317, and subject to the provisions thereof, Contractor agrees that any and all intellectual properties, including, but not limited to, all ideas, concepts, themes, computer programs or parts thereof, documentation or other literature, or illustrations, or any components thereof, conceived, developed, written, or contributed by Contractor, either individually or in collaboration with others, pursuant to this Agreement, shall belong to and be the sole property of District.

40.1. Contractor agrees that all rights in all works prepared or performed by Contractor pursuant to this Agreement, including patent rights and copyrights applicable to any of the intellectual properties described in Subsection (a) above, shall belong exclusively to District and shall constitute "works made for hire."

40.2. The provisions of this Section shall not apply to any of Contractor's rights in any invention for which no equipment, supplies, facilities, or trade secret information of District was used, which was developed entirely on Contractor's own time, and which:

40.2.1. Does not relate, at the time of conception or reduction to practice of the invention, to District's business or to District's actual or demonstrably anticipated research or development; or

40.2.2. Does not result from any work performed by Contractor for District.

41. Termination.

41.1. For Convenience by District. District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three (3) days after the day of mailing, whichever is sooner. In the event that District terminates this Agreement pursuant to this section, District shall compensate Contractor for work completed to date as a pro-rata amount of the full fees, costs, and expenses.

41.2. With Cause by District. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

41.2.1. material violation of this Agreement by the Contractor; or

41.2.2. any act by Contractor exposing the District to liability to others for personal injury or property damage; or

41.2.3. Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and costs to the District exceed the cost of providing the service pursuant to this Agreement, Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing

provisions are in addition to and not a limitation of any other rights or remedies available to District.

- 41.3. Upon termination, Contractor shall provide the District with all documents produced maintained or collected by Contractor pursuant to this Agreement, whether or not such documents are final or draft documents.
42. **Indemnification.** To the furthest extent permitted by California law, Contractor shall, at its sole expense, defend, indemnify, and hold harmless the District, the State of California, and their agents, representatives, officers, consultants, employees, trustees, and volunteers (the "indemnified parties") from any and all demands, losses, liabilities, claims, suits, and actions (the "Damage Claims") of any kind, nature, and description, including, but not limited to, personal injury, death, property damage, and consultants and/or attorney's fees and costs, directly or indirectly arising out of, connected with, or resulting from the performance of the Agreement or from any activity, work, or thing done, permitted, or suffered by the Contractor under or in conjunction with this Agreement, unless the Damage Claims are caused wholly by the sole negligence or willful misconduct of the indemnified parties. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.
43. **Insurance.**
- 43.1. The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance:
- 43.1.1. **General Liability.** Two Million Dollars (\$2,000,000) combined single limit per occurrence for bodily injury, personal injury and property damage in the form of Comprehensive General Liability and Contractual Liability, including Products Liability and Completed Operations coverage. If Commercial General Liability or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to each project/location or the general aggregate limit shall be twice the required occurrence limit.
- 43.1.2. **Automobile Liability Insurance.** One Million Dollars (\$1,000,000) combined single limit per occurrence for any automobile that shall protect the Contractor and the District from all claims of bodily injury, property damage, personal injury, death, and medical payments arising performing any portion of the Services by Contractor.
- 43.1.3. **Workers' Compensation and Employers' Liability Insurance.** For all of the Contractor's employees who are subject to this Agreement and to the extent required by the applicable state or federal law, Contractor shall keep in full force and effect, a Workers' Compensation policy. That policy shall provide employers' liability coverage with minimum liability coverage of One Million Dollars (\$1,000,000) per accident for bodily injury or disease. Contractor shall provide an endorsement that the insurer waives the right of subrogation against the District and its respective elected officials, officers, employees, agents, representatives, consultants, trustees, and volunteers.
- 43.1.4. **Professional Liability (Errors and Omissions).** One Million Dollars (\$1,000,000) for errors and omissions as appropriate to profession of engineer designing photovoltaic system, coverage to continue through completion of construction plus two years thereafter.
- 43.1.5. **Builder's Risk Insurance.** On a replacement cost value basis, Contractor shall procure and maintain, during the life of this Agreement, Builder's Risk (Course of Construction), or similar first party property coverage to insure against all risks of accidental physical loss and shall include without limitation the perils of vandalism

and/or malicious mischief (both without any limitation regarding vacancy or occupancy), sprinkler leakage, civil authority, theft, sonic disturbance, earthquake, flood, collapse, wind, fire, war, terrorism, lightning, smoke, and rioting. Coverage shall include debris removal, demolition, increased costs due to enforcement of all applicable ordinances and/or laws in the repair and replacement of damaged and undamaged portions of the property, and reasonable costs for engineering services and expenses required as a result of any insured loss upon the Work and Project, including completed Work and Work in progress, to the full insurable value thereof.

- 43.1.6. Umbrella or Excess Liability.** Four Million Dollars (\$4,000,000) per occurrence to meet the policy limit requirements of the required policies if Contractor's underlying policy limits are less than required. There shall be no gap between the per occurrence amount of any underlying policy and the start of the coverage under the Umbrella Liability Insurance Policy. Any Umbrella Liability Insurance Policy shall protect Contractor, District, State, and Project Manager(s) in amounts, and that complies with all requirements for Commercial General Liability and Automobile Liability and Employers' Liability Insurance.
- 43.1.7. Other Insurance Provisions:** The policies are to contain, or be endorsed to contain, the following provisions:
- 43.1.7.1. For the general liability and automobile liability policies:**
- 43.1.7.1.1.** The District, its representatives, consultants, trustees, officers, officials, employees, agents, and volunteers ("Additional Insureds") are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of Contractor; instruments of Service and completed operations of the Contractor; premises owned, occupied or used by Contractor; or automobiles owned, leased, hired or borrowed by Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insureds.
- 43.1.7.1.2.** For any claims related to the projects, Contractor's insurance coverage shall be primary insurance as respects the Additional Insureds. Any insurance or self-insurance maintained by the Additional Insureds shall be in excess of the Contractor's insurance and shall not contribute with it.
- 43.1.7.1.3.** Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the Additional Insureds.
- 43.1.7.2.** Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- 43.1.7.3.** Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District.

- 43.1.7.4. Contractor shall furnish the District with Certificates of Insurance showing maintenance of the required insurance coverage and original endorsements affecting coverage. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by the District before Work commence.
- 43.1.8. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the District.
44. **Payment Bond and Performance Bond.** Contractor shall not commence the Work until it has provided to the District, in a form provided by the District, a Payment (Labor and Material) Bond and a Performance Bond, each in an amount equivalent to one hundred percent (100%) of the Total System(s) Price issued by a surety admitted to issue bonds in the State of California and otherwise acceptable to the District.
45. **Permits and Licenses.** Contractor and all Contractor's employees or agents shall secure and maintain in force, at Contractor's sole cost and expense, such permits and licenses as are required by law in connection with the furnishing of materials, supplies, or services pursuant to this Agreement.
46. **Assignment.** The rights, burdens, duties, or obligations of Contractor pursuant to this Agreement shall not be assigned by the Contractor without the prior written consent of the District.
47. **Subcontractors.** Subcontractors, if any, engaged by the Contractor for any Service or Work under this Agreement shall be subject to the approval of the District. Contractor agrees to bind every subcontractor by the terms of the Agreement as far as such terms are applicable to subcontractor's work, including, without limitation, all indemnification, insurance, bond, and warranty requirements. If Contractor shall subcontract any part of this Agreement, Contractor shall be fully responsible to the District for acts and omissions of its subcontractor and of persons either directly or indirectly employed by itself. Nothing contained in this Agreement shall create any contractual relations between any subcontractor and the District.
48. **Compliance with Laws.** Contractor shall observe and comply with all rules and regulations of the governing board of the District and all federal, state, and local laws, ordinances and regulations. Contractor shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Work as indicated or specified. If Contractor observes that any of the Work required by this Agreement is at variance with any such laws, ordinance, rules or regulations, Contractor shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Work shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Contractor's receipt of a written termination notice from the District. If Contractor performs any work that is in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Contractor shall bear all costs arising therefrom.
- 48.1. Contractor hereby acknowledges that the District's representative, the Project Inspector(s), and the Division of the State Architect have authority to approve and/or stop Work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. Contractor shall be liable for any delay caused by its non-compliant Work.
49. **Audit.** In accordance with Government Code Section 8546.7 (and Davis Bacon, if applicable), records of both the District and the Contractor shall be subject to examination and audit for a period of five (5) years after a Final Payment or the Recording of a Notice of Completion, whichever occurs first. Contractor shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Contractor transacted under this Agreement. Contractor shall retain these books, records, and systems of

account during the Term of this Agreement and for three (3) years thereafter. Contractor shall permit the District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Contractor and shall conduct audit(s) during Contractor's normal business hours, unless Contractor otherwise consents.

- 50. Anti-Discrimination.** It is the policy of the District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735. In addition, the Contractor agrees to require like compliance by all its subcontractors.
- 51. Environmental Attributes and Energy Credits.** District shall own all right, title, and interest associated with or resulting from the development, construction, installation and ownership of the System(s) and each of its component parts. This ownership includes the production, sale, purchase or use of the energy output including, and includes without limitation:
- 51.1.** All Environmental Incentives associated in any way with the Generating Facilities. "Environmental Incentives" means all rights, credits (including tax credits), rebates, benefits, reductions, offsets and allowances and entitlements of any kind, howsoever entitled or named (including carbon credits and allowances), whether arising under federal, state or local law, international treaty, trade association membership or the like arising from the Generating Facilities or the energy produced or otherwise from the development, construction, installation or ownership of the Generating Facilities or the production, sale, purchase, consumption or use of the energy produced from the Generating Facilities. Without limiting the foregoing, Environmental Incentives includes green tags, renewable energy credits, tradable renewable certificates, portfolio energy credits, the right to apply for (and entitlement to receive) incentives of any kind and the right to claim federal income tax credits under Section 45 or 48 of the Code as such credits are available arising from the Environmental Attributes of the System(s), if any.
- 51.2.** All reporting rights and the exclusive rights to claim responsibility for the reductions in emissions of pollution and greenhouse gases.
- 51.3.** All carbon reduction credits as defined under the California Action Reserve or such similar definition as enacted by the State of California or the U.S. Federal Government.
- 51.4.** The proceeds of any and all other incentive programs available in relation to the System(s).
- 52. Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
- 53. Confidentiality.** Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services to the extent allowed by law. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

54. Disputes. In the event of a dispute between the parties as to performance of the Work, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute by those procedures set forth in Public Contract Code section 20104, et seq., if applicable. Pending resolution of the dispute, Contractor agrees it will neither rescind the Agreement nor stop the progress of the Work, but will allow determination by the court of the State of California, in the county in which the District's administration office is located, having competent jurisdiction of the dispute. All Claim of over \$375,000, which are outside the scope of Public Contract Code section 20104, et seq., may be determined by mediation if mutually agreeable, otherwise by litigation. The demand for mediation of any claim over \$375,000 shall be made within the required Notice of Claim submitted by the Contractor as set forth herein, or within a reasonable time after written notice of the dispute has been provided by the District to the Contractor.

54.1. For purposes of this Section, a "Claim" means any demand by Contractor for:

54.1.1. Time extension;

54.1.2. Damages related to delay of performance of this Agreement,

54.1.3. Payment of money for disputed work or work performed without a Change Order meeting the requirements of this Agreement

54.1.4. Damages arising under this Agreement, payment of which is not otherwise expressly provided for or to which Contractor is not expressly entitled under this Agreement, or

54.1.5. Any amount sought by Contractor, of which Contractor's right or entitlement to payment is disputed by the District.

54.2. Continuation of Work: The Contractor shall continue to perform all obligations under this Agreement and District and DSA approved construction documents even though a written Claim has been filed. The Contractor and the District shall make good faith efforts to resolve any and all Claims that may arise during the performance of this Agreement.

54.3. Claim Notification: Contractor shall, within ten (10) business days after the cause of a Claim first occurs, make and deliver to the District a written statement of the damage sustained ("Notice of Claim"). Contractor shall file with the District an itemized statement of the details and amount of such damage within fifteen (15) business days of delivery to District of the Notice of Claim. Unless the Notice of Claim shall be made as required, Contractor's claim for compensation shall be forfeited and invalidated and it shall not be entitled to consideration for payment on account of any such damage. Contractor expressly acknowledges and agrees that this provision shall not be waived or otherwise modified by any communication not rendered to Contractor in writing by the District, and that this is a reasonable notice provision pursuant to Public Contract Code Section 7102 and Government Code Section 930.2.

54.4. Signature of Certification: All Claims and Claim Appeals shall be executed by an officer of Contractor having overall responsibility for the conduct of Contractor's affairs.

54.5. These claims provisions are prerequisite to bringing any civil action against District pursuant to Government Code Sections 930, et seq.

54.6. Attorney Fees and Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorney's fees.

55. **Attorney Fees and Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorney's fees.
56. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District
 Superintendent
 Center Joint Unified School District
 8408 Watt Avenue
 Antelope, CA 95843-9116

Contractor
 ACS Controls Corporation
 4704 Roseville Rd, #101
 N. Highlands, CA 95660

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

57. **Governing Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in county in which the District's administrative offices are located.
58. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
59. **Waiver.** Any delay or forbearance in enforcing, or failure to enforce any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
60. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party of its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.
61. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
62. **Cooperation.** The Parties hereto hereby agree to execute all such other documents and to take all such other action as may be reasonably necessary to effect the purposes of this Agreement.
63. **Binding Contract.** This Agreement shall be binding upon the parties hereto and upon their successors and assigns, and shall inure to the benefit of said parties and their successors and assigns.
64. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
65. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

- 66. Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
- 67. Counterparts.** This Agreement and all amendments to it may be executed in counterparts, each of which shall be deemed an original. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. All counterparts so executed shall constitute one document binding all the Parties hereto.
- 68. Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.
- 69. Entire Contract.** This Agreement sets forth the entire contract between the parties hereto and fully supersedes any and all prior agreements, understanding, written or oral, between the parties hereto pertaining to the subject matter thereof. This Agreement may be modified only in writing upon mutual consent.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Scott Loehr
Superintendent
Center Joint Unified School District
8408 Watt Avenue
Antelopa, CA 95843-9116

ACS Controls Corporation
[CONTRACTOR]
Date: March/2, 20 16
By: [Signature]
Print Name: Mitch Slavensky
Print Title: C.E.O
License No.: 836670
Address: 4704 Roseville Rd., Suite 101
Telephone: (916) 640-8800
Facsimile: (916) 640-0000
E-Mail: mitch@acscontrols.net

Information regarding Contractor:

Proper Name: ACS Controls Corporation
License No.: 836670
DIR Registration No.: 1000009209
Address: 4704 Roseville Rd., Suite 101
Telephone: (916) 640-8800
Facsimile: (916) 640-0000
E-Mail: mitch@acscontrols.net

71-0974205
Employer Identification and/or Social Security
Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Type of Business Entity:

- Individual
 Sole Proprietorship
 Partnership
 Limited Partnership
 Corporation,
State: California
 Limited Liability Company
 Other: _____

**ATTACHMENTS
Required Forms**

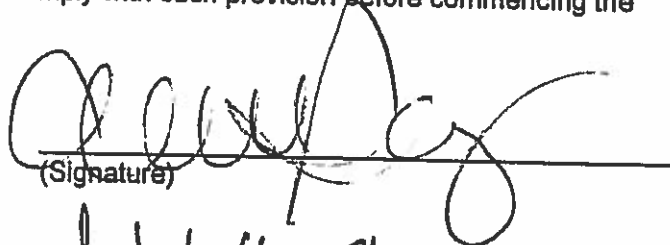
**CONTRACTOR'S CERTIFICATE REGARDING
WORKERS' COMPENSATION FORM**

Labor Code Section 3700 in relevant part provides:

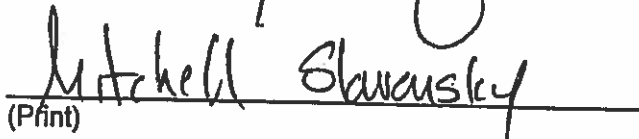
Every employer except the State shall secure the payment of compensation in one or more of the following ways:

1. By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
2. By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to employees.
3. For any county, city, city and county, municipal corporation, public District, public agency, or any political subdivision of the state, including each member of a pooling arrangement under a joint exercise of powers agreement (but not the state itself), by securing from the Director of Industrial Relations a certificate of consent to self-insure against workers' compensation claims, which certificate may be given upon furnishing proof satisfactory to the director of ability to administer workers' compensation claims properly, and to pay workers' compensation claims that may become due to its employees. On or before March 31, 1979, a political subdivision of the state which, on December 31, 1978, was uninsured for its liability to pay compensation, shall file a properly completed and executed application for a certificate of consent to self-insure against workers' compensation claims. The certificate shall be issued and be subject to the provisions of Section 3702.

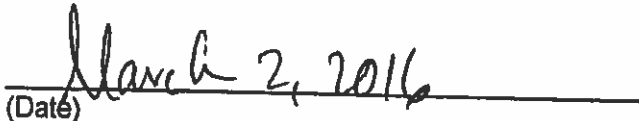
I am aware of the provisions of Labor Code Section 3700 which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provision before commencing the performance of the work of this Contract.



(Signature)



(Print)



(Date)

In accordance with Article 5 (commencing at section 1860), Chapter 1, Part 7, Division 2 of the Labor Code, the above certificate must be signed and submitted with the Contractor's bid.

NON-COLLUSION DECLARATION

The undersigned declares:

I am the C.E.O. [Title] of ACS Controls Corporation [Company], the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on March 2, 2006 [Date], at N. Highlands [City], CA [State].

Signed: _____

Typed Name: Mitchell Stanewsky

PAYMENT BOND
(CALIFORNIA PUBLIC WORK)

KNOW ALL MEN BY THESE PRESENTS:

THAT WHEREAS, the CENTER JOINT UNIFIED SCHOOL DISTRICT (sometimes referred to hereinafter as "Obligee") has awarded to _____ (hereinafter designated as the "Principal" or "Contractor"), an agreement for the work described as follows: Energy Services Design Build Contractor for Proposition 39 Energy Efficiency and Conservation Projects (hereinafter referred to as the "Public Work"); and

WHEREAS, said Contractor is required to furnish a bond in connection with said Contract, and pursuant to California Civil Code Section 9550;

NOW, THEREFORE, We, _____, the undersigned Contractor, as Principal; and _____, a corporation organized and existing under the laws of the State of _____, and duly authorized to transact business under the laws of the State of California, as Surety, are held and firmly bound unto the CENTER JOINT UNIFIED SCHOOL DISTRICT and to any and all persons, companies, or corporations entitled by law to file stop notices under California Civil Code Section 9100, or any person, company, or corporation entitled to make a claim on this bond, in the sum of _____ Dollars (\$ _____), such sum being not less than one hundred percent (100%) of the total amount payable by said Obligee under the terms of said Contract, for which payment will and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if said Principal, its heirs, executors, administrators, successors, or assigns, or subcontractor, shall fail to pay any person or persons named in Civil Code Section 9100; or fail to pay for any materials, provisions, or other supplies, used in, upon, for, or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or for amounts due under the Unemployment Insurance Code, with respect to work or labor thereon of any kind; or shall fail to deduct, withhold, and pay over to the Employment Development Department, any amounts required to be deducted, withheld, and paid over by Unemployment Insurance Code Section 13020 with respect to work and labor thereon of any kind, then said Surety will pay for the same, in an amount not exceeding the amount herein above set forth, and in the event suit is brought upon this bond, also will pay such reasonable attorneys' fees as shall be fixed by the court, awarded and taxed as provided in California Civil Code Section 9550 et seq.

This bond shall inure to the benefit of any person named in Civil Code Section 9100 giving such person or his/her assigns a right of action in any suit brought upon this bond.

It is further stipulated and agreed that the Surety of this bond shall not be exonerated or released from the obligation of the bond by any change, extension of time for performance, addition, alteration or modification in, to, or of any contract, Plans, or specifications, or agreement pertaining or relating to any scheme or work of improvement herein above described; or pertaining or relating to the furnishing of labor, materials, or equipment therefor; nor by any change or

modification of any terms of payment or extension of time for payment pertaining or relating to any scheme or work of improvement herein above described; nor by any rescission or attempted rescission of the contract, agreement or bond; nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond; nor by any fraud practiced by any person other than the claimant seeking to recover on the bond; and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given; and under no circumstances shall the Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the Obligee and the Contractor or on the part of any obligee named in such bond; that the sole condition of recovery shall be that the claimant is a person described in California Civil Code Section 9100, and who has not been paid the full amount of his or her claim; and that the Surety does hereby waive notice of any such change, extension of time, addition, alteration or modification herein mentioned.

IN WITNESS WHEREOF this instrument has been duly executed by the Principal and Surety above named, on the _____ day of _____, 20__.

PRINCIPAL/CONTRACTOR:

By: _____

SURETY:

By: _____

Attorney-in-Fact

IMPORTANT: THIS IS A REQUIRED FORM.

Surety companies executing bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write surety insurance defined in California Insurance Code Section 105, and if the work or project is financed, in whole or in part, with federal, grant or loan funds, Surety's name must also appear on the Treasury Department's most current list (Circular 570 as amended).

Any claims under this bond may be addressed to:

(Name and Address of Surety)

(Name and Address of agent or representative for service for service of process in California)

Telephone: _____

Telephone: _____

STATE OF CALIFORNIA)
) ss.
COUNTY OF)

On _____ before me, _____
a Notary Public in and for said State, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument as the Attorney-in-Fact of the _____ (Surety) and acknowledged to me that he/she/they subscribed the name of the _____ (Surety) thereto and his own name as Attorney-in-Fact on the executed instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Public in and for said State

(SEAL)

Commission expires: _____

NOTE: A copy of the power-of-attorney to local representatives of the bonding company must be attached hereto.

PERFORMANCE BOND
(CALIFORNIA PUBLIC WORK)

KNOW ALL MEN BY THESE PRESENTS:

THAT WHEREAS, the CENTER JOINT UNIFIED SCHOOL DISTRICT (sometimes referred to hereinafter as "Obligee") has awarded to _____ (hereinafter designated as the "Principal" or "Contractor"), an agreement for the work described as follows: Energy Services Design Build Contractor for Proposition 39 Energy Efficiency and Conservation (hereinafter referred to as the "Public Work"); and

WHEREAS, the work to be performed by the Contractor is more particularly set forth in that certain contract for said Public Work dated _____ (hereinafter referred to as the "Contract"), which Contract is incorporated herein by this reference; and

WHEREAS, the Contractor is required by said Contract to perform the terms thereof and to provide a bond both for the performance and guaranty thereof.

NOW, THEREFORE, we, _____, the undersigned Contractor, as Principal, and _____, a corporation organized and existing under the laws of the State of _____, and duly authorized to transact business under the laws of the State of California, as Surety, are held and firmly bound unto the CENTER JOINT UNIFIED SCHOOL DISTRICT in the sum of _____ Dollars (\$ _____), said sum being not less than one hundred percent (100%) of the total amount payable by said Obligee under the terms of said Contract, for which amount well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the bounded Contractor, his or her heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions, and agreements in said Contract and any alteration thereof made as therein provided, on his or her part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning; and shall faithfully fulfill guarantees of all materials and workmanship; and indemnify, defend and save harmless the Obligee, its officers and agents, as stipulated in said Contract, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

The Surety, for value received, hereby stipulates and agrees that it shall not be exonerated or released from the obligation of this bond (either by total exoneration or pro tanto) by any change, extension of time, alteration in or addition to the terms of the contract or to the work to be performed there under or the specifications accompanying the same, nor by any change or modification to any terms of payment or extension of time for any payment pertaining or relating to any scheme of work of improvement under the contract. Surety also stipulates and agrees that it shall not be exonerated or released from the obligation of this bond (either by total exoneration or pro tanto) by any overpayment or underpayment by the Obligee that is based upon estimates

approved by the Architect. The Surety stipulates and agrees that none of the aforementioned changes, modifications, alterations, additions, extension of time or actions shall in any way affect its obligation on this bond, and it does hereby waive notice of any such changes, modifications, alterations, additions or extension of time to the terms of the contract, or to the work, or the specifications as well notice of any other actions that result in the foregoing.

Whenever Principal shall be, and is declared by the Obligeo to be, in default under the Contract, the Surety shall promptly either remedy the default, or shall promptly take over and complete the Contract through its agents or independent contractors, subject to acceptance and approval of such agents or independent contractors by Obligeo as hereinafter set forth, in accordance with its terms and conditions and to pay and perform all obligations of Principal under the Contract, including, without limitation, all obligations with respect to warranties, guarantees and the payment of liquidated damages; or, at Obligeo's sole discretion and election, Surety shall obtain a bid or bids for completing the Contract in accordance with its terms and conditions, and upon determination by Obligeo of the lowest responsible bidder, arrange for a contract between such bidder and the Obligeo and make available as Work progresses (even though there should be a default or succession of defaults under the contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the "balance of the Contract Price" (as hereinafter defined), and to pay and perform all obligations of Principal under the Contract, including, without limitation, all obligations with respect to warranties, guarantees and the payment of liquidated damages. The term "balance of the Contract price," as used in this paragraph, shall mean the total amount payable to Principal by the Obligeo under the Contract and any modifications thereto, less the amount previously paid by the Obligeo to the Principal, less any withholdings by the Obligeo allowed under the Contract. Obligeo shall not be required or obligated to accept a tender of a completion contractor from the Surety.

Surety expressly agrees that the Obligeo may reject any agent or contractor which may be proposed by Surety in fulfillment of its obligations in the event of default by the Principal. Unless otherwise agreed by Obligeo, in its sole discretion, Surety shall not utilize Principal in completing the Contract nor shall Surety accept a bid from Principal for completion of the work in the event of default by the Principal.

No final settlement between the Obligeo and the Contractor shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

The Surety shall remain responsible and liable for all patent and latent defects that arise out of or relate to the Contractor's failure and/or inability to properly complete the Public Work as required by the Contract and the Contract Documents. The obligation of the Surety hereunder shall continue so long as any obligation of the Contractor remains.

Contractor and Surety agree that if the Obligeo is required to engage the services of an attorney in connection with enforcement of the bond, Contractor and Surety shall pay Obligeo's reasonable attorneys' fees incurred, with or without suit, in addition to the above sum.

In the event suit is brought upon this bond by the Obligeo and judgment is recovered, the Surety shall pay all costs incurred by the Obligeo in such suit, including reasonable attorneys' fees to be fixed by the Court.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____, 20____.

PRINCIPAL/CONTRACTOR:

By: _____

SURETY:

By: _____

Attorney-in-Fact

The rate of premium on this bond is _____ per thousand.

The total amount of premium charged: \$ _____ (This must be filled in by a corporate surety).

IMPORTANT: THIS IS A REQUIRED FORM.

Surety companies executing bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write surety insurance defined in California Insurance Code Section 105, and if the work or project is financed, in whole or in part, with federal, grant or loan funds, Surety's name must also appear on the Treasury Department's most current list (Circular 570 as amended).

Any claims under this bond may be addressed to:

(Name and Address of Surety)

(Name and Address of agent or representative
for service for service of process in California)

Telephone: _____

Telephone: _____

STATE OF CALIFORNIA)
) ss.
COUNTY OF)

On _____, before me, _____, a Notary Public in and for said State, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument as the Attorney-in-Fact of the _____ (Surety) and acknowledged to me that he/she/they subscribed the name of the _____ (Surety) thereto and his own name as Attorney-in-Fact on the executed instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Public in and for said State

(SEAL)

Commission expires: _____

NOTE: A copy of the power-of-attorney to local representatives of the bonding company must be attached hereto.

GUARANTEE

Guarantee for Center Joint Unified School District. We hereby guarantee that the _____, which we have installed in _____ has been done in accordance with the Contract Documents, including without limitation, the drawings and specifications, and that the work as installed will fulfill the requirements included in the bid documents. The undersigned and its surety agrees to repair or replace any or all such work, together with any other adjacent work, which may be displaced in connection with such replacement, that may prove to be defective in workmanship or material within a period of one year from the date of the Notice of Completion of the above-mentioned structure by the Center Joint Unified School District, ordinary wear and tear and unusual abuse or neglect excepted.

In the event the undersigned or its surety fails to comply with the above-mentioned conditions within a reasonable period of time, as determined by the District, but not later than ten (10) days after being notified in writing by the District or within forty-eight (48) hours in the case of an emergency or urgent matter, the undersigned and its surety authorizes the District to proceed to have said defects repaired and made good at the expense of the undersigned and its surety, who will pay the costs and charges therefor upon demand. The undersigned and its surety shall be jointly and severally liable for any costs arising from the District's enforcement of this Guarantee.

Countersigned

(Proper Name)

(Proper Name)

By: _____

By: _____

(Signature of Subcontract or Contractor)

(Signature of General Contractor if for Subcontractor)

Representatives to be contacted for service:

Name: _____

Address: _____

Phone Number: _____

(OPTIONAL)

ESCROW AGREEMENT FOR SECURITY DEPOSITS IN LIEU OF RETENTION

This Escrow Agreement is made and entered into by and between the Center Joint Unified School District, 8408 Watt Avenue, Antelope, California 95843-9116, hereinafter called "District", and _____ whose address is _____, hereinafter called "Contractor", and _____ whose address is _____, hereinafter called "Escrow Agent".

For the consideration hereinafter set forth, the District, Contractor and Escrow Agent agree as follows:

4. Pursuant to section 22300 of the Public Contract Code of the State of California, Contractor has the option to deposit securities with Escrow Agent as a substitute for Retention earnings required to be withheld by District pursuant to the Construction Contract entered into between the District and Contractor for _____ in the amount of _____ dated _____ (hereinafter referred to as the "Contract"). Alternatively, on written request of the Contractor, the District shall make payments of the Retention earnings directly to the escrow agent. When Contractor deposits the securities as a substitute for Contract earnings, the Escrow Agent shall notify the District within ten (10) days of deposit. The market value of the securities at the time of the substitution shall be at least equal to the cash amount then required to be withheld as Retention under the terms of the Contract between the District and Contractor. Securities shall be held in the name of the District, and shall designate the Contractor as beneficial owner.
5. The District shall make progress payments to the Contractor for such funds which otherwise would be withheld from progress payments pursuant to the Contract provisions, provided that the Escrow Agent holds securities in the form and amount specified above.
6. When the District makes payments of Retentions earned directly to the Escrow Agent, the Escrow Agent shall hold them for the benefit of the Contractor until such time as the escrow created under this Contract is terminated. The Contractor may direct the investment of the payments into securities. All terms and conditions of this Agreement and the rights and responsibilities of the parties shall be equally applicable and binding when the District pays the Escrow Agent directly.
7. Contractor shall be responsible for paying all fees for the expenses incurred by Escrow Agent in administering the Escrow Account and all expenses of the District. These expenses and payment terms shall be determined by the District, Contractor, and Escrow Agent.
8. The interest earned on the securities or the money market accounts held in escrow and all interest earned on that interest shall be for the sole account of Contractor and shall be subject to withdrawal by Contractor at any time and from time to time without notice to the District.
9. Contractor shall have the right to withdraw all or any part of the principal in the Escrow Account only by written notice to Escrow Agent accompanied by written authorization from the District to the Escrow Agent that District consents to the withdrawal of the amount sought to be withdrawn by Contractor.
10. The District shall have a right to draw upon the securities in the event of default by the Contractor. Upon seven (7) days' written notice to the Escrow Agent from the District of the notice

of default under Article 2.2, Article 9.6 or Article 14, the Escrow Agent shall immediately convert the securities to cash and shall distribute the cash as instructed by the District.

11. Upon receipt of written notification from the District certifying that the Contract is final and complete, and that the Contractor has complied with all requirements and procedures applicable to the Contract, Escrow Agent shall release to Contractor all securities and interest on deposit less escrow fees and charges of the Escrow Account. The escrow shall be closed immediately upon disbursement of all moneys and securities on deposit and payment of fees and charges.

12. Escrow Agent shall rely on the written notifications from the District and the Contractor pursuant to Sections (5) to (8), inclusive, of this Agreement and the District and Contractor shall hold Escrow Agent harmless from Escrow Agent's release and disbursement of the securities and interest as set forth above.

13. The names of the persons who are authorized to give written notice or to receive written notice on behalf of the District and on behalf of Contractor in connection with the foregoing, and exemplars of their respective signatures are as follows:

On behalf of District:

On behalf of Contractor:

On behalf of Agent:

Title

Name

Signature

Address

At the time the Escrow Account is opened, the District and Contractor shall deliver to the Escrow Agent a fully executed counterpart of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement by their proper officers on the date set forth above.

OWNER

CONTRACTOR

Title

Title

Name

Name

Signature

Signature

CONTRACTOR CERTIFICATION REGARDING BACKGROUND CHECKS

_____ certifies that it has performed one of the following:

[Name of contractor/consultant]

- Pursuant to Education Code Section 45125.1, Contractor has conducted criminal background checks, through the California Department of Justice, of all employees providing services to the Center Joint Unified School District, pursuant to the contract/purchase order dated _____, and that none have been convicted of serious or violent felonies, as specified in Penal Code Sections 1192.7(c) and 667.5(c), respectively.

As further required by Education Code Section 45125.1, attached hereto as Attachment "A" is a list of the names of the employees of the undersigned who may come in contact with pupils.

OR

- Pursuant to Education Code Section 45125.2, Contractor will ensure the safety of pupils by one or more of the following methods:
 - 1. The installation of a physical barrier at the worksite to limit contact with pupils.
 - 2. Continual supervision and monitoring of all employees of the entity by an employee of the entity whom the Department of Justice has ascertained has not been convicted of a violent or serious felony.

I declare under penalty of perjury under the laws of the United States that the foregoing is true and correct.

Date _____, 20__

[Name of Contractor/Consultant]

By its: _____

CONTRACTOR CERTIFICATION REGARDING BACKGROUND CHECKS

(INSERT NAMES OF EMPLOYEES WHO MAY COME IN CONTACT WITH PUPILS)

Center Joint Unified School District

AGENDA REQUEST FOR:		
Dept./Site: Facilities & Operations Department		
To:	Board of Trustees	Action Item <input checked="" type="checkbox"/>
Date:	March 16, 2016	Information Item <input type="checkbox"/>
From:	Craig Deason, Assist. Supt.	# Attached Pages <input type="checkbox"/>
Assist. Supt. Initials:	<u>CD</u>	

SUBJECT:	Contract with Conti Corporation dba Conti MEP Corporation for Center High School Theater & Video Production A/V & Control Upgrade Project
<p>The Facilities and Operations Department would like to enter into a contract with Conti Corporation dba Conti MEP Corporation, the low bidder, for the Center High School Theater & Video Production A/V & Control Upgrade Project.</p>	
<p>RECOMMENDATION: That the Board of Trustees approves the contract with Conti Corporation dba Conti MEP Corporation, the low bidder, for the Center High School Theater & Video Production A/V & Control Upgrade Project.</p>	

CONSENT AGENDA

(A)

SECTION 00210 - PROPOSAL FORM

PROPOSAL FOR:

Center Joint Unified School District
Center High School
Theater & Video Production
AV & Control Systems Upgrade Project

TO: Center Joint Unified School District, 8408 Watt Ave., Antelope CA 95843

COVERING BID PACKAGE: #16-02- Center High School Theater & Video Production AV & Control Systems Upgrade Project

SUBMITTED BY: Conti Corporation dba Conti MEP Corporation

Name of Bidder
2701 Del Paso Road, Suite 130, Sacramento, CA 95835

Address
916-900-8111 916-256-3661

Phone #/Fax #
bfamini@conticorporation.com

Primary contact email address

Bidder represents and warrants it is licensed in accordance with the Contractors State License Board Description of Classifications. A copy of this document may be obtained from the Contractors State License Board, P.O. Box 26000, Sacramento, CA 95826. Bidder further represents and warrants it and each of its subcontractors is currently registered and qualified to perform this public work project pursuant to Section 1725.5.

License number: 922558 License type: C7 License expiration date: 9/30/2016

DIR registration number: 1000009634 DIR expiration date: 6/30/2016

Bidder:

On behalf of Bidder, the undersigned represents that Bidder's authorized representative attended the full duration of the Pre-Bid Conference, and that Bidder has carefully examined the site, the proposed Contract Documents consisting of Drawings, Project Manual, Agreement For Construction, General Conditions, Special Provisions, Exhibits, Technical Specifications, Bonds, Hazardous Materials Requirements, including any and all Addenda prepared by the Architect pertinent to the construction of the above referenced Project and further, being familiar with all other conditions affecting the Work, Bidder proposes and agrees to furnish and provide all labor, materials, supervision, transportation, tools, equipment, services and other facilities necessary and required for the expeditious completion of the Work included in the Bid Package indicated above, in strict conformity with said conditions and Contract Documents.

Bidder has reviewed the Work outlined in the Bid Package and fully understands the Scope of Work required in this Proposal, and acknowledges that its Proposal includes the Work of all trades within the Bid Package covered in the Proposal, understands the Construction Management function as described in the Contract Documents and that each Bidder who is awarded a Contract shall be in fact a Prime Contractor to the District and agrees that its Proposal, if accepted by the District will be the basis for a contract with the District to enter into such a contract in accordance with the intent of the Contract Documents.

Bidder agrees to complete the Work required within the Bid Package within the time indicated in Special Provisions Section 00800, Article 3, subject to liquidated damages as specified in Special Provisions Section 00800, Article 3.

The undersigned has the authority to so bind the Bidder to these representations and agreements.

David Kalish 3/1/16
Signed Date

Affix Corporate Seal Here

David Kalish Controller
Name Title

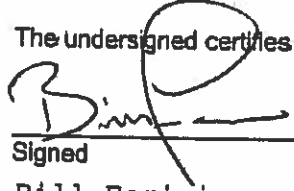
1 Enclosed is a certified check, cashier's check, cash, or bid bond for ten percent (10%) of the amount of the Base Bid
2 including additive Alternates, made payable to the District to be left in escrow with the District as a guarantee that
3 Bidder will enter into a contract and will furnish specified insurance and bonds. It is understood that refusal to do so
4 will result in the forfeiture of this guarantee as liquidated damages. If agreements and bonds are not executed, or if
5 this Proposal is not accepted within the time set for expiration of bids (refer to Instructions to Bidders Section 00100),
6 or any extension thereof the check or bid bond shall be returned.
7

8 Bidder has notified the District of any discrepancies, ambiguities, inconsistencies, errors or omissions in the Bidding
9 Documents, Contract Documents, applicable Federal, State and local regulations or requirements, and/or of any doubt
10 about the meaning of any of the Contract Documents, and has contacted the District before bid date to verify the
11 issuing of any clarifying Addenda, in accordance with Article 1, Paragraph D, Section 1.02, Bidding Documents -
12 Instructions to Bidders.
13

14 The undersigned further acknowledges receipt of the following Addenda, which are a part of the Contract Documents:
15 *(Include All Addenda Received)*

16	NO. <u>1</u>	DATE <u>2/22/16</u>	NO. _____	DATE _____
17	NO. <u>2</u>	DATE <u>2/25/16</u>	NO. _____	DATE _____
18	NO. _____	DATE _____	NO. _____	DATE _____
19	NO. _____	DATE _____	NO. _____	DATE _____
20	NO. _____	DATE _____	NO. _____	DATE _____

21
22 The undersigned certifies that they have attended the Pre-Bid conference for this project.
23

24
25 
26 _____
27 Signed
28 Bill Famini
29 _____
30 Print Name
31 Project Manager
32 _____
Title

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36

BID PACKAGE #16-02 – Center High School
Theater & Video Production
AV & Control Systems Upgrade Project

Bid Items. (Show amounts in both words and figures)

1. Removal and replacement of equipment in the video production studio and performing arts theater, as described in the Major Equipment List in the construction drawings and Project Manual Section 27 41 16.

Lump Sum (in words): Three Hundred Thirty Six Thousand

_____ Dollars

Lump Sum (in figures): \$ 336,000.00

2. Allowance for unforeseen conditions to be used at the Owner's Discretion in the amount of: \$ 5,000.

TOTAL BASE BID equals sum of Lump Sum Items 1, and 2 above. The undersigned proposes to provide and construct the Work required for the above listed Bid Package in accordance with said Contract Documents for the lump sum of:

TOTAL BASE BID (in words): \$ Three Hundred Forty Two Thousand and One Hundred Eighty Seven Dollars

_____ Dollars
TOTAL BASE BID (in figures): \$ 341,000.00

1 **Alternate Items (Show amounts in both words and figures)**
2
3

- 4 1. Additive Bid Alternate #1: Provide and install (2) additional HD Theater cameras, including but not limited to
5 cable, connectors and hardware for a complete and operational system as described in Major Equipment List
6 in the construction drawings and in the Project Manual Section 27 41 16.

7 Lump Sum (in words): Eleven Thousand Nine Hundred Dollars
8

9 _____ Dollars
10

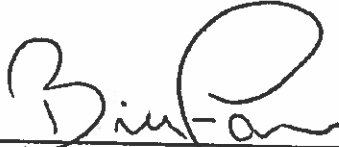
11 Lump Sum (in figures): \$ 11,900.00
12
13

- 14
15 2. Additive Bid Alternate #2: Provide and install IPTV Equipment including but not limited to cable, connectors
16 and hardware for a complete and operational system as described in Major Equipment List in the construction
17 drawings Project Manual Section 27 41 16.

18 Lump Sum (in words): Seventy Eight Thousand Dollars
19

20 _____ Dollars
21

22 Lump Sum (in figures): \$ 78,000.00
23
24

25
26 
27

28 _____
29 Signed (Signature of Bidder)

30
31 Conti Corporation dba Conti MEP Corporation
32 Name of Firm
33
34
35
36

1 It is understood and agreed that if written notice of the District's acceptance of this Proposal is mailed, emailed, or
2 otherwise delivered to the undersigned after the opening of the bid, and within the time set in Section 00010 or at any
3 time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District a contract in the
4 form attached hereto in accordance with the bid as accepted, within ten (10) days after receipt of notification of award,
5 and that the Work under the contract shall be commenced by the undersigned Bidder, if awarded the contract, on the
6 date to be stated in a Notice to Proceed issued to the Contractor and shall be completed by the Contractor in the time
7 specified in the contract documents. In the event the Bidder to whom an award is made fails or refuses to execute the
8 contract within ten (10) days from the date of receiving notification that he is the Bidder to whom the contract is
9 awarded, the District may declare the Bidder's bid deposit or bond forfeited as damages caused by the failure of the
10 Bidder to enter into the Contract.

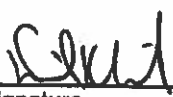
11
12 Enclosed herewith is a listing of subcontractors and major materials suppliers in accordance with Sections 4100 to
13 4114 of the California Public Contracts Code and the Instructions to Bidders.

14
15 The undersigned Bidder agrees that the information and representations provided herein are made under penalty of
16 perjury.

17
18 NOTE: If Bidder is a corporation, LLC, LP, LLP or some other legal entity, the legal name of the entity shall be set
19 forth below, together with the signatures of authorized officers or agents and the document shall bear the corporate
20 seal; if Bidder is a partnership, the true name of the firm shall be set forth below together with the signature of the
21 partner or partners authorized to sign contracts on behalf of the partnership; and if Bidder is an individual, its signature
22 shall be placed below.

23
24
25 NAME OF BIDDER: *Affix Corporate Seal Here*

26
27 Conti Corporation dba Conti MEP Corporation

28
29
30
31
32
33
34 BY:  Controller
35 Signature Title
36
37 David Kalish
38 Type/Print Name
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59

DATE: _____

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33

**CONTRACTOR'S CERTIFICATE REGARDING
WORKERS' COMPENSATION FORM**

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

1. By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.

2. By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to employees.

3. For any county, city, city and county, municipal corporation, public owner, public agency, or any political subdivision of the state, including each member of a pooling arrangement under a joint exercise of powers agreement (but not the state itself), by securing from the Director of Industrial Relations a certificate of consent to self-insure against workers' compensation claims, which certificate may be given upon furnishing proof satisfactory to the director of ability to administer workers' compensation claims properly, and to pay workers' compensation claims that may become due to its employees. On or before March 31, 1979, a political subdivision of the state which, on December 31, 1978, was uninsured for its liability to pay compensation, shall file a properly completed and executed application for a certificate of consent to self-insure against workers' compensation claims. The certificate shall be issued and be subject to the provisions of Section 3702.

I am aware of the provisions of Labor Code Section 3700 which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provision before commencing the performance of the work of this Contract.



(Signature)

Bill Famini

(Print)

3/2/16

(Date)

In accordance with Article 5 (commencing at section 1860), Chapter 1, Part 7, Division 2 of the Labor Code, the above certificate must be signed and submitted with the Contractor's bid.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32

NON-COLLUSION AFFIDAVIT TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

STATE OF MI)
County of Macomb) ss.

I, David Kalish, declare that I am Controller of Conti Corporation the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix any overhead, profit, or cost element of the bid price, or that of any other Bidder, or to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in the bid are true, and further, that the Bidder has not, directly or indirectly, submitted its bid or its bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

[Signature]
Signature of Bidder

3/1/16
Date

David Kalish
Print Name

1 LIST OF SUBCONTRACTORS FOR Conti Corporation dba (CONTRACTOR)
2 Conti MEP Corporation
3

4 PROJECT: Center High School Theater & Video Production AV & Control Systems Upgrade Project
5

6 Pursuant to the provisions of Sections 4100 to 4114 inclusive, of the California Public Contract Code, and as set forth in Instructions to Bidders, and the General
7 Conditions, the above named Contractor hereby designates below the names and locations of the place of business of each subcontractor. Please check one of
8 the boxes and sign below.
9

10 We are not using any Subcontractors.
11

12 All of these Subcontractors are performing at least 1/2 of 1% of Bidder's scope of Work, by performing the Work listed below.
13

Description & Portion of Work	Name of Subcontractor	Location & Place of Business	License Type and Number	E-Mail & Telephone*	DIR Registration Number*

14
15
16 _____ Signed
17
18

END OF SECTION

Center Joint Unified School District

AGENDA REQUEST FOR:	
Dept./Site: Facilities & Operations Department	
Date: March 16, 2016	Action Item <u> X </u>
To: Board of Trustees	Information Item <u> </u>
From: Craig Deason, Assist. Supt.	# Attached Pages <u> 5 </u>
Assist.Supt. Initials: <u> CD </u>	

SUBJECT: Approval of Seventh Amendment to Agreement for the Purchase and Sale of Real Property and Escrow Instructions

The District is requesting approval of the Seventh Amendment to Agreement for the Purchase and Sale of Real Property and Escrow Instructions effective April 2, 2016.

RECOMMENDATION: That the Board of Trustees approves the Seventh Amendment to Agreement for the Purchase and Sale of Real Property and Escrow Instructions.

CONSENT AGENDA

**SEVENTH AMENDMENT TO
AGREEMENT FOR THE PURCHASE AND SALE OF REAL PROPERTY
AND ESCROW INSTRUCTIONS**

This Amendment is the Seventh Amendment to the Agreement for the Purchase and Sale of Real Property and Escrow Instructions between SACRAMENTO MUNICIPAL UTILITY DISTRICT, a municipal utility district ("SMUD"), and CENTER UNIFIED SCHOOL DISTRICT, a public school district ("District"), dated March 21, 2003 ("Agreement"). The Agreement was amended on September 22, 2006, later amended effective December 22, 2006, and later amended effective January 16, 2008, November 19, 2014, May 1, 2015 and most recently on October 1, 2015.

1. **Background:** Pursuant to Section 5.A, SMUD notified the District that SMUD desired to acquire the Option Site. Thereafter, the District provided written notification to SMUD that SMUD must identify an Alternative Similar Site. The purpose of this amendment is to extend SMUD's period for identifying the Alternative Similar Site.
2. **Effective Date:** This Fifth Amendment to the Agreement is effective as of April 2, 2016 ("Effective Date").
3. **Purpose:** SMUD desires to acquire property within the Riolo Vineyard Development ("Riolo Site"). Figure 3.1, a Land Use Diagram showing the Riolo Site as the site marked "Public or Quasi Public (Substation) ± 0.5 AC." located immediately north of the commercial 7.5 acre site, is attached hereto as Exhibit "A." The parties desire to establish a revised timeline for identification of the Riolo Site as the Alternative Similar Site.
4. **Amendment:**

The parties agree that Section 5.C. is amended to read:

SMUD shall have until December 31, 2016 to identify an Alternative Similar Site and notify the District of the price.
5. **Effect:** Except for the amendment agreed to herein, the Agreement dated March 21, 2003 as previously amended remains in full force and effect.

6. **Counterparts.** This Amendment may be signed in Counterparts.

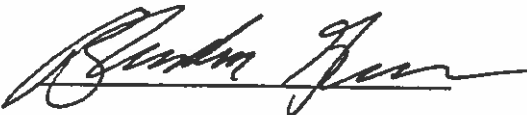
IN WITNESS WHEREOF, the CENTER UNIFIED SCHOOL DISTRICT and the SACRAMENTO MUNICIPAL UTILITY DISTRICT have entered into this Seventh Amendment to the Agreement as of the Effective Date.

CENTER UNIFIED SCHOOL DISTRICT, a public entity

By: _____
Scott Loehr, Superintendent

Dated: _____, 2016

SACRAMENTO MUNICIPAL UTILITY DISTRICT, a municipal utility district

By: 
Title: Supervisor, Real Estate Services

Dated: March 2, 2016

APPROVED AS TO FORM:

ATKINSON, ANDELSON, LOYA, RUUD & ROMO

By: _____

David A. Soldani, Esq.

**CALIFORNIA ALL-PURPOSE
CERTIFICATE OF ACKNOWLEDGMENT**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)

COUNTY OF Sacramento)

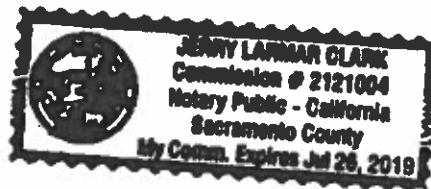
On 3/2/2016 before me, Jerry Larmar Clark, Notary Public
Date (here insert name and title of the officer)

personally appeared Blandon Granger

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/
~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed
the same in his/~~her/their~~ authorized capacity(ies), and that by his/~~her/their~~ signature(s) on
the instrument the person(s), or the entity upon behalf of which the person(s) acted,
executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that
the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Notary Public

State of California

County of _____)

On _____ before me, _____

(insert name and title of the officer)

personally appeared _____
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument
the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the
foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

State of California

County of _____)

On _____ before me, _____

(insert name and title of the officer)

personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument
the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

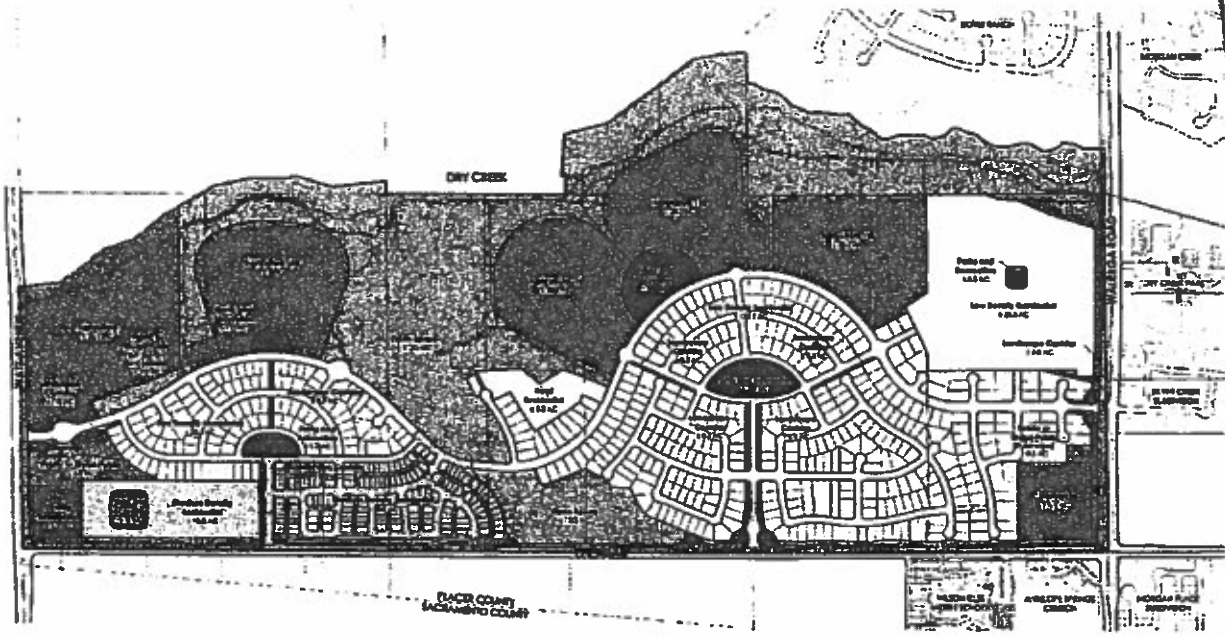
I certify under PENALTY OF PERJURY under the laws of the State of California that the
foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)



Figure 3.1
LAND USE DIAGRAM



LAND USE	ACRES (10%)
High Density Residential (60-20 Units)	2.1
Medium Density Residential (20-60 Units)	24.6
Low Density Residential (P & S)	17.2
Low Density Residential (D or M)	8.8
Agriculture - 10-20 ac (40%)	29.2
Agriculture - 20-50 ac (40%)	28.5
Open Space	13.5
Landscape Corridor	11.6
Parks and Recreation	13.3
Commercial	1.5
PUBLIC or Quasi-Public	
Community	4.5
Landscape	4.5
Parks and Recreation	2.0
Other Parks	13.1
TOTAL	152.4



EXHIBIT "A"

Center Joint Unified School District

		AGENDA REQUEST FOR:
Dept./Site: Facilities & Operations Department		
To:	Board of Trustees	Action Item <u> X </u>
Date:	March 16, 2016	Information Item <u> </u>
From:	Craig Deason, Assist. Supt.	# Attached Pages <u> </u>
Assist. Supt. Initials:	<u> CD </u>	

SUBJECT:	Resolution #7/2015-16 Adoption of Uniform Public Construction Cost Accounting Procedures
<p>Adoption of CUPCCAA will allow the District to benefit from the simplified contracting procedures for qualifying projects. These benefits will enable the District to save significant time that is lost and costs that are incurred using the traditional bidding process for all projects costing \$15,000 or more, and help the District complete projects on time.</p>	
<p>Recommendation: That the Board of Trustees adopt Uniform Public Construction Cost Accounting Procedures and authorize District staff to notify the State Controller of the District's decision to adopt the California Uniform Public Construction Cost Accounting Act by sending a copy of the fully executed Resolution to the State Controller with notice that the District has elected to become subject to the Act.</p>	

CONSENT AGENDA

--

**RESOLUTION OF THE BOARD OF EDUCATION OF THE
CENTER JOINT UNIFIED SCHOOL DISTRICT ADOPTING
UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING
PROCEDURES**

WHEREAS, Public Contract Code section 22000 et seq. sets forth the Uniform Public Construction Cost Accounting Act (the “Act”);

WHEREAS, the Act provides for the implementation of uniform construction cost accounting procedures and informal bidding procedures for all public agencies electing to participate, together with instructions for their adoption and implementation by such public agencies;

WHEREAS, pursuant to Public Contract Code sections 22010 and 22017, the California Uniform Construction Cost Accounting Commission (the “Commission”) developed and recommended to the State Controller uniform construction cost accounting and informal bidding procedures (the “Uniform Procedures”) consistent with Public Contract Code sections 22031 through 22045;

WHEREAS, pursuant to Public Contract Code section 22019, the State Controller adopted the Uniform Procedures;

WHEREAS, the Act only applies to a public agency whose governing board has by resolution elected to become subject to the Uniform Procedures and has notified the State Controller of that election;

WHEREAS, California public agencies, including school districts and county offices of education, are eligible to adopt the Uniform Procedures pursuant to the Act;

WHEREAS, the Board of Education of the Center Joint Unified School District (“District”) has determined that it is in the best interests of the District to elect to become subject to the Uniform Procedures;

NOW, THEREFORE, the Board of Education of the Center Joint Unified School District hereby resolves as follows:

1. That the above recitals are all true and correct.
2. That contracts for maintenance as defined in Public Contract Code sections 20115 and 22002(d) shall not be subject to the Act and the Uniform Procedures.
3. That the Board of Education hereby elects pursuant to Public Contract Code section 22030 to become subject to, and comply with, the Uniform Procedures set forth in the Act and the Commission’s Cost Accounting Policies and Procedures Manual, including cost accounting review procedures, as they may each be amended from time to time, and directs District staff to notify the State Controller of this election.

4. That the District will meet the requirements prescribed in the Commission's Cost Accounting Policies and Procedures Manual.
5. That this Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED this 16th day of March, 2016, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

I, Delrae Pope, President of the Board of Education of the Center Joint Unified School District, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by the Board of Education at a regularly scheduled meeting held on this date, which Resolution is on file in the office of the Board.

President of the Board of Education
CENTER JOINT UNIFIED SCHOOL DISTRICT

I, Nancy Anderson, Clerk of the Board of Education of the Center Joint Unified School District, do hereby certify that the foregoing Resolution was introduced and adopted by the Board of Education at a regularly scheduled meeting held on this date, by the forgoing vote.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Official Seal of the Center Joint Unified School District.

Nancy Anderson, Clerk of the Board of Education
CENTER JOINT UNIFIED SCHOOL DISTRICT

Center Joint Unified School District

		AGENDA REQUEST FOR:
Dept./Site: Facilities & Operations Department		
To:	Board of Trustees	Action Item <u> X </u>
Date:	March 16, 2016	Information Item <u> </u>
From:	Craig Deason, Assist. Supt.	# Attached Pages <u> </u>
Assist. Supt. Initials:	<u> CD </u>	

SUBJECT:	Resolution #8/2015-16
	Adoption of Informal Bidding Procedures Pursuant to the Uniform Public Construction Cost Accounting Act
<p>After the District elects to opt into CUPCCAA, Public Contract Code section 22034 requires the District to enact the informal bidding procedures used for projects within the \$45,001 to \$175,000 cost range. To meet this requirement, the Board must pass this second resolution outlining the informal bidding procedures which are prescribed by statute.</p>	
<p>Recommendation: That the Board of Trustees adopt informal bidding procedures pursuant to the Uniform Public Construction Cost Accounting Act and authorize District staff to award informal contracts that qualify under the requirements of the California Uniform Public Construction Cost Accounting Act as outlined in the resolution.</p>	

CONSENT AGENDA

--

Resolution #8/2015-16

**RESOLUTION OF THE BOARD OF EDUCATION OF THE
CENTER JOINT UNIFIED SCHOOL DISTRICT ADOPTING
INFORMAL BIDDING PROCEDURES PURSUANT TO THE
UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT**

WHEREAS, Public Contract Code section 22000 et seq. sets forth the Uniform Public Construction Cost Accounting Act (the "Act");

WHEREAS, the Act provides for the implementation of uniform construction cost accounting procedures and informal bidding procedures for all public agencies electing to participate, together with instructions for their adoption and implementation by such public agencies;

WHEREAS, pursuant to Public Contract Code section 22030, the Board of Education of the Center Joint Unified School District ("District") has formally elected to become subject to the procedures set forth in the Act and the California Uniform Construction Cost Accounting Commission's Cost Accounting Policies and Procedures Manual, concurrently with the adoption of this Resolution;

WHEREAS, pursuant to Public Contract Code section 22034, any public agency that elects to become subject to the Act must adopt informal bidding procedures to govern the selection of contractors to perform public projects pursuant to Public Contract Code section 22032(b);

NOW, THEREFORE, the Board of Education of the Center Joint Unified School District hereby resolves as follows:

1. That the above recitals are all true and correct.
2. That public projects undertaken by the District, as defined by the Act and in accordance with the limits listed in Public Contract Code section 22032(b), shall be let to contract by informal procedures as set forth in Public Contract Code section 22034.
3. That District staff shall develop and maintain a list of qualified contractors, identified according to categories of work, in accordance with the provisions of Public Contract Code section 22034 and criteria promulgated from time to time by the California Uniform Construction Cost Accounting Commission.
4. That when the District undertakes a project which is subject to Public Contract Code section 22032(b), a notice inviting informal bids shall be issued by District staff in accordance with the provisions of Public Contract Code section 22034, to ensure that all contractors on the list for the category of work being bid or all construction trade journals specified in Section 22036, or both all contractors on the list for the category of work being bid and all construction trade journals specified in Section 22036, shall be issued a notice by mail, facsimile, or email,

inviting informal bids, unless the product or service is proprietary. If the product or service sought by the District is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

- 5. That the notice inviting informal bids shall describe the project in general terms and explain how to obtain more detailed information about the project, and state the time and place for the submission of bids.
- 6. That the District's Superintendent or the Superintendent's designee is authorized to award contracts in accordance with Education Code section 17605.
- 7. That this Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED this 16th day of March, 2016, by the following vote:

AYES: _____
 NOES: _____
 ABSENT: _____
 ABSTAIN: _____

I, Delrae Pope, President of the Board of Education of the Center Joint Unified School District, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by the Board of Education at a regularly scheduled meeting held on this date, which Resolution is on file in the office of the Board.

 President of the Board of Education
 CENTER JOINT UNIFIED SCHOOL DISTRICT

I, Nancy Anderson, Clerk of the Board of Education of the Center Joint Unified School District, do hereby certify that the foregoing Resolution was introduced and adopted by the Board of Education at a regularly scheduled meeting held on this date, by the forgoing vote.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Official Seal of the Center Joint Unified School District.

 NancyAnderson, Clerk of the Board of Education
 CENTER JOINT UNIFIED SCHOOL DISTRICT

Center Joint Unified School District

		AGENDA REQUEST FOR:
Dept./Site: Facilities & Operations Department		Action Item <u> X </u>
To: Board of Trustees		Information Item <u> </u>
Date: March 16, 2016		# Attached Pages <u> 4 </u>
From: Craig Deason, Assist. Supt.		
Assist. Supt. Initials: <u> CD </u>		

SUBJECT:	PSA for Hugh R. Davison
CONSULTANT'S NAME:	Hugh R. Davison
COMPANY NAME (if applicable):	
SERVICES TO BE RENDERED:	Disking of Rex Fortune Property
DATES OF SERVICE:	March 16, 2016 - June 30, 2016
PAYMENT PER DAY:	\$1,000
TOTAL AMOUNT OF CONTRACT:	Not to Exceed \$1,000.00
FUNDING SOURCE:	01-8150-0-5800-106-0000-8110-007-000
RECOMMENDATION: That the CJUSD Board of Trustees approves the Professional Services Agreement as presented.	

CONSENT AGENDA



Center Unified School District
 8408 Watt Avenue
 Antelope, California 95843

PROFESSIONAL SERVICES AGREEMENT

This agreement for professional services is entered into this _____ day of _____ by and between the Center Unified School District and the person(s) or firm described below, hereinafter described as CONTRACTOR. Persons performing services under this contract hold themselves out to be independent contractors, not employees of the DISTRICT, and hold(s) the DISTRICT harmless from claims under workers' compensation laws. CONTRACTOR further declares that he/she/it is/are in the business of providing the described service for any and all persons/organizations desiring such services, that such services are not provided exclusively for Center Unified School District. CONTRACTOR also holds the DISTRICT harmless from claims arising from loss, damage, or injury while performing the stipulated services.

Contractor Name: Hugh R Dawson

Address: PO Box 427 ELVERTA CA 95624

Phone: 916 991-4787

Taxpayer ID #: [REDACTED]

Full description of services to be provided:

Payment \$ 990⁰⁰ per Job. CONTRACTOR will submit a signed invoice not more frequently than monthly, detailing services provided and charges. Payment will be made within forty-five days after receipt of invoice or service, whichever is later.

Beginning Date of Service: 3-11-2016

Frequency of Service: 1

Ending Date of Service: 5-15-2016

Method of Payment and Tax Reporting: (check one)

Variable Payroll - W-2 Generated (Requires completion of W-4 & I-9 in Personnel Dept.)

Accounts Payable - 1099 Generated (Requires completion of W-9 on back of this form).

Total amount of this contract \$ 990⁰⁰

Budget # 01-8150-0-5800-106-0000

Reason service cannot be provided by a District employee:

Signature of CONTRACTOR: Hugh R Dawson

Date: 3/5/2016

Signature of District employee requesting service: Craig Dean

Date: 3/5/15

Signature of Accounting Supervisor: _____

Date: _____

Date Board of Trustees Approved (If over \$500.00): _____

Signature of Authorized Contracting Official: _____

Date: _____

*** CONTRACT NOT VALID WITHOUT AUTHORIZED DISTRICT SIGNATURE ***

**INDEPENDENT CONTRACTOR OR EMPLOYEE?
DISTRICT GUIDELINES**

PART I

	YES	NO
1. Has this category of worker already been classified an "employee" by the IRS? Refer to page 1 for individuals listed in IRS Publication SWR 40 and others identified during the IRS compliance studies in San Diego County.		✓
2. Is the individual working as an employee prescribed by the Education Code? Education Code sections 45100-45451/88000-88263 define what constitutes classified service and 44800-45060/87000-87333 define certificated service. The IRS predisposes an employer/employee relationship when state law mandates such a relationship.		✓
3. Is the individual already an employee of the district in another capacity?		✓
4. Has the individual performed substantially the same services for the district as an employee in the past? <i>Is the individual retired, returning to substitute, or train, etc.?</i>		✓
5. Are there currently employees of the district doing substantially the same services as will be required of this individual?		✓
6. Does the district have the legal right to control the method of performance by this individual? <i>Consider whether the district has to train this individual or give instruction as to when, where, how, and in what order to work. Does the district require the individual to submit reports or perform the services at a district site? These factors would indicate the district maintains control sufficient for an employer/employee relationship. However, it is <u>not necessary</u> that the district <u>exercise</u> this right or have the expertise required to do so. In many cases this would not be practical nor advisable.</i>		✓
7. Are the services, as being provided, an integral part of school operations? <i>Are the services being provided necessary to the operation of the school, program, project, etc.? This indicates the district has an interest in the method of performance and implies the maintenance of legal control.</i>		✓

If the answer to any of the above questions is "YES",

STOP HERE

Do not complete the rest of the questions. The individual is the district employee and must be paid and reported accordingly.

If all of the above are "NO", continue...

PART II

	YES	NO
8. Must the required service be performed by this individual? <i>Consider whether or not the individual may designate someone else to do the work without the district's knowledge or approval</i>		✓
9. Does the district have a continuing relationship with this individual? <i>Is this a "one shot deal" or will the district continue to use this individual in the future? This could be on an infrequent or irregular basis but a continuous relationship exists.</i>	✓	
10. Can this relationship be terminated without the consent of <u>both</u> parties?	✓	

If the answer to questions 8, 9, or 10 is "YES", there is a good possibility that an employment relationship exists. Questions 8 & 9 are indicators of district control that, in conjunction with other factors, imply an employment relationship. Go back to PART I and re-evaluate each question. If questions 1-7 are still all "NO", continue...

PART II - continued

	YES	NO
11. Does the individual operate an <u>independent</u> trade or business that is available to the general public? <i>A determining factor in judging independence is the performance of services to the general public. In evaluating this criteria, school districts are considered to be separate entities. Keep in mind: if the district is utilizing this individual's services on a full-time basis, the individual is <u>not</u> available to the general public. NOTE: Possession of a business license or incorporation does <u>not</u> automatically satisfy this requirement. The determination <u>must</u> be made on the actual <u>relationship</u> between the district and the individual performing services.</i>	✓	
12. Does the individual have a substantial investment in his/her business, i.e. maintains a facility, equipment, etc.? <i>This is indicative of economic risk inherent in business enterprises. An independent contractor must be able to make a profit or sustain a loss.</i>	✓	

If either 11 or 12 are "NO", the individual is a district employee

STOP HERE

and process the individual through payroll.

If 11 and 12 are both "YES", continue

	YES	NO
13. Does the individual provide all materials and support services necessary for the performance of this service? <i>The district should not be providing office space, clerical, secretarial, or any other support for this individual such as materials, xeroxing, printing, office supplies, etc. Any necessary assistants would be hired by the individual.</i>	✓	
14. Is this paid by the job or on a commission?	✓	
15. Does the individual bear the cost of any travel and business expenses incurred to perform this service? <i>Generally, these types of expenses are paid by an employer, however, some contracts provide for payment of airfare, mileage, etc. for consultants.</i>	✓	

If 11 and 12 are "YES", 13 through 15 should also be "YES" and are items that should be written into the consultant contract. This individual is an independent contractor. A "YES" on questions 13 through 15 supports the district's conclusion and substantiates a "reasonable basis" for treatment as an independent contractor. While there are circumstances where the district might pay contractually provided expenses, these should be kept at a minimum to avoid giving the impression of an employment relationship.

Request for Taxpayer Identification Number and Certification

Give form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

Name Hugh R DAVIDSON

Business name, if different from above
P O BOX 427 ELVERTA CA 95626

Check appropriate box: Individual/
Sole proprietor Corporation Partnership Other Exempt

Address (number, street, and apt. or suite no.)

City, state, and ZIP code

List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 2. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 2.

Note: If the account is in more than one name, see the chart on page 2 for guidelines on whose number to enter.

Social security number	
OR	
Employer identification number	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 2.)

Sign Here Signature of U.S. person Hugh R Davidson Date 3/5/2016

Purpose of Form

A person who is required to file an information return with the IRS must get your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to give your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee.

If you are a foreign person, use the appropriate Form W-8. See Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities.

Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 30% of such payments after December 31, 2001 (29% after December 31, 2003). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

- You do not furnish your TIN to the requester, or
- You do not certify your TIN when required (see the Part II instructions on page 2 for details), or
- The IRS tells the requester that you furnished an incorrect TIN, or
- The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

- You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the Part II instructions and the separate instructions for the Requester of Form W-9.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of Federal law, the requester may be subject to civil and criminal penalties.

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Facilities & Operations Department

To: Board of Trustees

Action Item X

Date: March 16, 2016

Information Item

From: Craig Deason, Assist. Supt.

Attached Pages

Assist. Supt. Initials: CD

SUBJECT: Decotech Systems, Inc. Response to Request for Proposal #2016-102 for Internet Router/Equipment

The Facilities and Operations Department would like to accept the RFP response from Decotech Systems, Inc., the low bidder, for providing Internet Routing Equipment.

RECOMMENDATION: That the Board of Trustees approves the acceptance of the RFP response from Decotech Systems, Inc., low bidder, for providing Internet Routing Equipment.

CONSENT AGENDA



Established 1850

Center Joint Unified School District

8408 Watt Avenue * Antelope, CA 95843
916-338-6330 * Fax 916-338-6411

BOARD OF TRUSTEES

Nancy Anderson
Jeremy Hunt
Kelly Kelley
Delrae M. Pope
Donald E. Wilson

SUPERINTENDENT

Scott A. Laehr

INTERNET ROUTER / EQUIPMENT

E-Rate Yr 19 (2016-2017)

RFP # 2016-102

Request for Proposals Issued: December 28, 2015

Deadline for Submittal of Proposals: January 28, 2016
Before 2:00pm

Attention: Marvin Lord

Center Joint Unified School District
8408 Watt Ave.
Sacramento, CA 95843



ERATE SPIN: 143012505

January 26, 2016

Response to: Center Joint Unified School District – RFP #2016-102 Internet Router/Equipment

DecoTech Company History

- Company Name:** DecoTech Systems, Inc.
- Headquarters Address:** 1180 Mt. Diablo Blvd., Walnut Creek, CA 94596
- Telephone:** (925) 954-1520
- Fax:** (925) 954-1521
- Website:** www.decotech.com
- Main Contact:** Lisa Joubert, lisaj@decotech.com
- Federal Tax ID Number:** 68-0424937
- CSLB License Number:** 862324
- FRN:** 0014659544
- SPIN:** 143012505
- Type of Organization:** California Corporation
- Primary Office:** Walnut Creek, CA
- Branch Office:** Sacramento
- DGS Certifications:** California Small Business Enterprise, SBE #18141

DecoTech Systems was established in 1992 and incorporated as DecoTech Systems, Inc. on January 2nd, 1999. DecoTech has over 30 full-time employees located in Northern California and over 3/4 of our staff is technical. The company holds numerous manufacturer certifications including a Master Elite HP Networking Certification and an Alpha Dog, Ruckus Partner Certification, the highest partnership levels, authorized Aerohive and Aruba partners. DecoTech is a California licensed General (B), Electrical (C10), and Communications (C7) contractor. We are signatory with IBEW Local 595 in Dublin, CA. DecoTech also has extensive experience working various funding mechanisms including public works construction bonds, federal and state grants, and E-rate. Decotech has participated in the Erate program from the first year it started, 1998.

DecoTech originally started as a systems builder and Compaq Certified Education Partner. Since 1995 we have expanded our offerings to include, a full range of Information Technology infrastructure solutions. From our inception, our focus has always been education, which currently accounts for over 90% of our customer base.

Decotech is pleased to provide our response to Center Joint Unified School District’s Internet Router Equipment Request for Proposal (RFP). DecoTech specializes in technology infrastructure for education institutions in Northern California. As both a systems integrator and State of California licensed contractor, we have the direct experience and are able to manage, implement, and support all aspects of this proposal.

Our response integrates high performance, high reliability and high quality products from an industry leading manufacturer, HP Enterprise.



ERATE SPIN: 143012505

Additional Information

1. Length of time business has provided this type of service.
 - a. 23 years.

2. You're Service Level Agreement (SLA) for your proposal.

3. Indicate any options available.

Support service options, including Service Level Agreement, (SLA)

DecoTech support services are available by calling 925-954-1520, select our service prompt and you will be directed to our support center, or you can send an email to service@decotech.com. We will attempt to resolve your issue over the phone, if unable to resolve, we will dispatch a service technician. Response will be within one hour for all calls received during standard business hours. Calls outside of business hours will be by the next business day. Please allow one business day for all non-urgent maintenance and trouble issues. For ongoing issues we will establish a mutual "status" timeframe based on the maintenance or trouble issues.

4. Please show applicable discounts separately, if applicable.

No additional Discounts

5. You're E-Rate Service Provider Identification Number (SPIN) on your proposal.
143012505

6. An implementation timeline proposal starting July 1, 2016.

We will work with the Library to create an implementation schedule.

7. Indicate how charges will be incurred as services are implemented.

Equipment will be invoiced once it is shipped, any install charges will be invoiced upon completion of installation.

8. Vendors must include 3 reference sites using your service 3 years or more. References from Library's, School Districts or county offices of education in California are preferred. Please indicate:

- Job Location
- Contact name and telephone number
- Date of contract
- Project Description
- Equipment/Service Installed



ERATE SPIN: 143012505

REFERENCES

Elk Grove Unified School District, Elk Grove, CA

Scope: installation of structured cabling for Wireless Access Points for new schools in the District, 2014-2015.

Contact: Scott Blaney, Engineer
Elk Grove Unified School District
Elk Grove, CA 95624
(916) 686-7710, sblaney@egusd.net

San Luis Coastal Unified School District, San Luis Obispo, CA

Scope: installation of HP Switches with Aruba Wireless Controllers and Access Points throughout District. Advanced configuration of wireless controller, testing, and documentation of system. Also provide other security, servers, and network support to District and 15 school sites. 2014

Contact: Joe Miller, Engineer
San Luis Coastal Unified School District
1500 Lizzie Street
San Luis Obispo, CA 93401-3062
805-549-1224, jmiller@slcusd.org

Dublin Unified School District, Dublin, CA

Scope: Installation of Brocade Switches with Ruckus Wireless Controllers and Access Points District wide. Also provide other security, servers, and network support to District and 15 school sites. 2014/2015

Contact: Custer Rodriguez, Engineer
7471 Larkdale Ave.
Dublin, CA 94568
925-828-2551, rodriguez@dc@dublinusd.org

Prices will remain firm through SLD approval, execution, and duration of the proposed contract. Our quote is attached on the required Bid Form. We concur with all General Conditions and comply.

Thank you,

Lisa Joubert
VP Sales & Marketing
lisaj@decotech.com
DecoTech Systems, Inc.
916-622-4111

CENTER JOINT UNIFIED SCHOOL DISTRICT

**BID FORM RFP # 2016-102
Internet Router / Equipment
FISCAL YEAR 2016-2017**

Vendor Company Name: Decotech Systems, Inc.
 Vendor Name: Lisa Joubert
 Vendor Title: VP Sales
 Vendor SPIN: 143012505
 Vendor Phone: (916) 622-4111

The District's Internet Router / Equipment include (or equivalent):				
District Hub				
Part Number	Qty	Description	Unit Price	Extended Cost
ASR 1001-X	1	Cisco ASR 1001-X router	\$10,353.00	\$10,353.00
SFP-10G-SR	2	Cisco SFP+ Module 10GB LN Multimode	\$605.96	\$1,211.92
	3	LC/LC Fiber MM Cable 10'	\$25	\$75
ADDITIONAL PARTS REQUIRED FOR A FULLY FUNCTIONAL SOLUTION			Sub total	\$23,807.20
1 FLSA1-BIN-1X10GE Cisco ASR1001-X Built-In 10GE 1-port License		\$4,263.00	Taxes	\$1,273.23
1 CON-SNT-FLSABGEX Cisco SMARTnet extended service agreement		\$ 373.53	Shipping	
1 SLASR1-AES Cisco Cisco ASR 1000 Adv. Enterprise Svcs License		\$6,090.00	Installation	
1 CON-SNT-SLASR1AM Cisco SMARTnet extended service agreement		\$ 533.61	Grand Total	\$25,079.43
1 CON-SNT-ASR1001X Cisco Smartnet ASR1001-X		\$ 907.14		

LJ



1180 Mt Diablo Blvd.
 Walnut Creek, CA 94596
 (925) 954-1520 - Fax: (925) 954-1521

PROPOSAL

DATE	NUMBER
1/21/2016	E15-16988

PREPARED FOR

Center Joint USD
 8408 Watt Ave
 Antelope, CA 95843

CA License #862324

TERMS

Net 30

FOB

DESTINATION

QTY	ITEM	DESCRIPTION	UNIT \$	TOTAL
		INTERNET ROUTER / EQUIPMENT E-Rate Yr 19 (2016-2017) RFP # 2016-102		
1	FLSA1-BIN-1X10GE	Cisco ASR1001-X Built-In 10GE 1-port License	4,263.00	4,263.00T
2	SFP-10G-SR=	Cisco 10GBASE LC SR Transceiver	605.96	1,211.92T
1	ASR1001-X	Cisco ASR1001-X Chassis, 6 built-in GE, Dual P/S, 8GB DRAM	10,353.00	10,353.00T
1	CON-SNT-FLSABGEX	Cisco SMARTnet extended service agreement	373.53	373.53
1	SLASR1-AES	Cisco Cisco ASR 1000 Adv. Enterprise Svcs License	6,090.00	6,090.00
1	CON-SNT-SLASR1AM	Cisco SMARTnet extended service agreement	533.61	533.61
1	CON-SNT-ASR1001X	Cisco Smartnet ASR1001-X	907.14	907.14
3	01001	C2G 5m LC-LC 50/125 Fiber Cable	25.00	75.00T
		Sub-Total		23,807.20
		Sales Tax (8.0%)		\$1,272.23
		Total		\$25,079.43



Established 1858

Center Joint Unified School District

8408 Watt Avenue * Antelope, CA 95843
916-338-6330 * Fax 916-338-6411

BOARD OF TRUSTEES

Nancy Anderson
Jeremy Hunt
Kelly Kelley
Debrae M. Pope
Donald E. Wilson

SUPERINTENDENT
Scott A. Loehr

Letter of Agreement Center Unified School District and

Decotech Systems, Inc.
(Name of Company)

Pursuant to the terms of Center Joint Unified School District's RFP # 2016-102 for Internet Router / Equipment, (Name of Company) Decotech Systems, Inc.'s response to RFP #2016-102 dated (mm/dd/yyyy) 12/28/2016, (Name of Company) Decotech Systems, Inc. will provide the equipment and services per RFP # 2016-102 effective the date of issuance of Center Joint Unified School District Purchase Order(s).

(Name of Company) Decotech Systems, Inc. and Center Joint Unified School District acknowledge that this agreement is for E-Rate eligible products and services, which are contingent on funding by the School and Libraries Division of USAC/FCC and the Center Joint Unified School District for E-Rate Year 2016 (Year 19), and Center Joint Unified School District Board of Education approval.

The Center Joint Unified School District (District) reserves the right to terminate the referenced Request for Proposal (RFP) and all documents associated with the Request for Proposal, including but not limited to this Letter of Agreement, in its sole discretion at any time, with or without cause, upon written notice to the other party. In the event of termination, notice shall be deemed served on the date of mailing and shall be effective immediately. The Center Joint Unified School District shall not be responsible for any costs to Bidder prior to termination.

Center Joint Unified School District

Decotech Systems, Inc.
(Name of Company)

Authorized Representative Signature

Lisa Joubert
Authorized Representative Signature

Date: _____

Date: 1/26/16

Name: Craig Deason
Title: Assistant Superintendent
Address: 8408 Watt Ave.
Sacramento, CA
Email: cdeason@centerusd.org
Phone: (916) 338-7580

Name: Lisa Joubert
Title: VP Sales
Address: 3133 Dwlght Rd. Suite 100
Elk Grove, CA 95758
Email: lisaj@decotech.com
Phone: (916) 622-4111

Center Joint Unified School District

AGENDA REQUEST FOR:		
Dept./Site: Facilities & Operations Department		
To:	Board of Trustees	Action Item <u> X </u>
Date:	March 16, 2016	Information Item <u> </u>
From:	Craig Deason, Assist. Supt.	# Attached Pages <u> </u>
Assist. Supt. Initials:	<u> CD </u>	

SUBJECT:	Decotech Systems, Inc. Response to Request for Proposal #2016-103 for Network Equipment
 The Facilities and Operations Department would like to accept the RFP response from Decotech Systems, Inc., the low bidder, for providing Network Equipment.	
 RECOMMENDATION: That the Board of Trustees approves the acceptance of the RFP response from Decotech Systems, Inc., low bidder, for providing Network Equipment.	

CONSENT AGENDA

--



Established 1858

Center Joint Unified School District

8408 Watt Avenue * Antelope, CA 95843
916-338-6330 * Fax 916-338-6411

BOARD OF TRUSTEES

Nancy Anderson
Jeremy Hunt
Kelly Kelley
Debrae M. Pope
Donald E. Wilson

SUPERINTENDENT

Scott A. Loehr

NETWORK EQUIPMENT

E-Rate Yr. 19 (2016-2017)

RFP # 2016-103

Request for Proposals Issued: December 28, 2015

Deadline for Submittal of Proposals: January 28, 2016
Before 2:00pm

Attention: Marvin Lord

Center Joint Unified School District
8408 Watt Ave.
Sacramento, CA 95843

"Respecting Our Traditions, While Embracing New Ideas"



ERATE SPIN: 143012505

January 26, 2016

Response to: Center Joint Unified School District – RFP #2016-103 Network Equipment

DecoTech Company History

- Company Name:** DecoTech Systems, Inc.
- Headquarters Address:** 1180 Mt. Diablo Blvd., Walnut Creek, CA 94596
- Telephone:** (925) 954-1520
- Fax:** (925) 954-1521
- Website:** www.decotech.com
- Main Contact:** Lisa Joubert, lisaj@decotech.com
- Federal Tax ID Number:** 68-0424937
- CSLB License Number:** 862324
- FRN:** 0014659544
- SPIN:** 143012505
- Type of Organization:** California Corporation
- Primary Office:** Walnut Creek, CA
- Branch Office:** Sacramento
- DGS Certifications:** California Small Business Enterprise, SBE #18141

DecoTech Systems was established in 1992 and incorporated as DecoTech Systems, Inc. on January 2nd, 1999. DecoTech has over 30 full-time employees located in Northern California and over 3/4 of our staff is technical. The company holds numerous manufacturer certifications including a Master Elite HP Networking Certification and an Alpha Dog, Ruckus Parnter Certification, the highest partnership levels, authorized Aerohive and Aruba partners. DecoTech is a California licensed General (B), Electrical (C10), and Communications (C7) contractor. We are signatory with IBEW Local 595 in Dublin, CA. DecoTech also has extensive experience working various funding mechanisms including public works construction bonds, federal and state grants, and E-rate. Decotech has participated in the Erate program from the first year it started, 1998.

DecoTech originally started as a systems builder and Compaq Certified Education Partner. Since 1995 we have expanded our offerings to include, a full range of Information Technology infrastructure solutions. From our inception, our focus has always been education, which currently accounts for over 90% of our customer base.

Decotech is pleased to provide our response to Center Joint Unified School District's Network Equipment Request for Proposal (RFP). DecoTech specializes in technology infrastructure for education institutions in Northern California. As both a systems integrator and State of California licensed contractor, we have the direct experience and are able to manage, implement, and support all aspects of this proposal.

Our response integrates high performance, high reliability and high quality products from an industry leading manufacturer, HP Enterprise.



ERATE SPIN: 143012505

REFERENCES

Elk Grove Unified School District, Elk Grove, CA

Scope: installation of structured cabling for Wireless Access Points for new schools in the District, 2014-2015.

Contact: Scott Blaney, Engineer
Elk Grove Unified School District
Elk Grove, CA 95624
(916) 686-7710, sblaney@egusd.net

San Luis Coastal Unified School District, San Luis Obispo, CA

Scope: installation of HP Switches with Aruba Wireless Controllers and Access Points throughout District. Advanced configuration of wireless controller, testing, and documentation of system. Also provide other security, servers, and network support to District and 15 school sites. 2014

Contact: Joe Miller, Engineer
San Luis Coastal Unified School District
1500 Lizzie Street
San Luis Obispo, CA 93401-3062
805-549-1224, jmiller@slcusd.org

Dublin Unified School District, Dublin, CA

Scope: Installation of Brocade Switches with Ruckus Wireless Controllers and Access Points District wide. Also provide other security, servers, and network support to District and 15 school sites. 2014/2015

Contact: Custer Rodriguez, Engineer
7471 Larkdale Ave.
Dublin, CA 94568
925-828-2551, rodriguez@c@dublinusd.org

Prices will remain firm through SLD approval, execution, and duration of the proposed contract. Our quote is attached on the required Bid Form. We concur with all General Conditions and comply.

Thank you,

Lisa Joubert
VP Sales & Marketing
lisaj@decotech.com
DecoTech Systems, Inc.
916-622-4111

CENTER UNIFIED SCHOOL DISTRICT

**BID FORM RFP # 2016-103
Network equipment
FISCAL YEAR 2016-2017**

Vendor Company Name: Decotech Systems, Inc.
Vendor Name: Lisa Joubert
Vendor Title: VP Sales
Vendor SPIN: 143012505
Vendor Phone: (916) 622-4111

The District's eligible Network Equipment include (or equivalent):

Part Number	Qty	Description	Unit Price	Extended Cost
J9150A	2	Network Switch Modules- HP-SFP+ 10GB LC Multimode	\$506.10	\$1,012.20
			Sub total	\$1,012.20
			Taxes	\$80.98
			Shipping	
			Installation	
			Grand Total	\$1,093.18



1180 Mt Diablo Blvd.
 Walnut Creek, CA 94596
 (925) 954-1520 - Fax: (925) 954-1521

PROPOSAL

DATE	NUMBER
1/21/2016	E15-16986

PREPARED FOR

Center USD
 8408 Watt Ave
 Antelope, CA 95843

CA License #862324

QTY	ITEM	DESCRIPTION	TERMS	FOB
			Net 30	DESTINATION
			UNIT \$	TOTAL
		NETWORK EQUIPMENT E-Rate Yr. 19 (2016-2017) RFP # 2016-103		
2	J9150A	HP Networking LC SR Transceiver	506.10	1,012.20T
		Sub-Total		1,012.20
			Sales Tax (8.0%)	\$80.98
			Total	\$1,093.18



Established 1858

Center Joint Unified School District

8408 Watt Avenue * Antelope, CA 95843
916-338-6330 * Fax 916-338-6411

BOARD OF TRUSTEES

Nancy Anderson
Jeremy Hunt
Kelly Kelley
Delrae M. Pope
Donald E. Wilson

SUPERINTENDENT

Scott A. Loehr

Letter of Agreement Center Joint Unified School District and

Decotech Systems, Inc.
(Name of Company)

Pursuant to the terms of Center Joint Unified School District's RFP # 2016-103 for Network Equipment, (Name of Company) Decotech Systems, Inc.'s response to RFP #2016-103 dated (mm/dd/yyyy) 12/28/2015, (Name of Company) Decotech Systems, Inc. will provide the equipment and services per RFP # 2016-103 effective the date of issuance of Center Joint Unified School District Purchase Order(s).

(Name of Company) Decotech Systems, Inc. and Center Joint Unified School District acknowledge that this agreement is for E-Rate eligible products and services, which are contingent on funding by the School and Libraries Division of USAC/FCC and Center Joint Unified School District for E-Rate Year 2016 (Year 19), and Center Joint Unified School District Board approval.

The Center Joint Unified School District (School District) reserves the right to terminate the referenced Request for Proposal (RFP) and all documents associated with the Request for Proposal, including but not limited to this Letter of Agreement, in its sole discretion at any time, with or without cause, upon written notice to the other party. In the event of termination, notice shall be deemed served on the date of mailing and shall be effective immediately. The Center Joint Unified District shall not be responsible for any costs to Bidder prior to termination.

Center Joint Unified School District

Decotech Systems, Inc.

(Name of Company)

Authorized Representative Signature

Authorized Representative Signature

Date: _____

Date: 01/26/2016

Name: Craig Deason
Title: Assistant Superintendent
Address: 8408 Watt Ave.
Sacramento, CA
Email: cdeason@centerusd.org
Phone: (916) 338-7580

Name: Lisa Joubert
Title: VP Sales
Address: 3133 Dwight Rd. Suite 100
Elk Grove, 95758
Email: lisa@decotech.com
Phone: (916) 622-4111

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept. /Site: Business Department

Date: 03/03/2016

Action Item

To: Board of Trustees

Information Item

From: Jeanne Bess

Attached Page 1

SUBJECT:

**APPROVAL OF CENTER JOINT UNIFIED SCHOOL DISTRICT
PAYROLL ORDERS**

The Governing board is asked to approve the attached payroll Orders for July 2015 through February 2016.

RECOMMENDATION: That the CJUSD Board of Trustees approve the District Payroll Orders for July 2015 through February 2016.

CONSENT AGENDA

DISTRICT PAYROLL-SUMMARIZED FOR FISCAL YEAR ENDING JUNE 30,2016

	REGULAR	VARIABLE	SPECIAL	TOTAL PAYROLL	#OF TRANSACTIONS
JULY	\$ 924,175.09	\$ 75,977.94		\$ 1,000,153.03	280
AUG	\$ 2,350,682.48	\$ 94,701.75		\$ 2,445,384.23	715
SEPT	\$ 2,356,894.49	\$ 123,106.60		\$ 2,480,001.09	771
OCT	\$ 2,382,976.30	\$ 94,057.11		\$ 2,477,033.41	774
NOV	\$ 2,378,917.29	\$ 156,054.60		\$ 2,534,971.89	811
DEC	\$ 608,031.56	\$ 89,845.43	\$ 427,605.72	\$ 1,125,482.71	1066
2-Jan	\$ 1,854,939.76			\$ 1,854,939.76	190
JAN	\$ 2,447,774.58	\$ 66,457.53		\$ 2,514,232.11	746
FEB	\$ 2,454,800.83	\$ 147,136.83		\$ 2,601,937.66	791
MARCH				\$ -	
APRIL				\$ -	
MAY				\$ -	
JUNE				\$ -	
SPECIAL				\$ -	

\$ 17,759,192.38	\$ 847,337.79	\$ 427,605.72	\$ 19,034,135.89	6144
------------------	---------------	---------------	------------------	------

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Business Department

Date: February, 2016

To: Board of Trustees

From: Jeanne Bess

Action Item

Information Item

Attached Pages 57

SUBJECT: Supplemental Agenda – Commercial Warrant Registers

February 4 ,2016 \$298,072.45 , February 11, 2016 \$286,460.79
February 18 , 2016 \$298,146.97, February 24, 2016 \$371,260.63

The commercial warrant payments to vendors totals
\$ 1,253,940.84

RECOMMENDATION: That the CJUSD Board of Trustees approve the Supplemental Agenda – Vendor Warrants as presented

CONSENT AGENDA

XIV-20

Batch status: A All

From batch: 0044

To batch: 0044

Include Revolving Cash: Y

Include Address: N

B1 CENTER UNIFIED SCHOOL DIST.
020416

ACCOUNTS PAYABLE PRELIST
BATCH: 0044 02-04-16
FUND : 01 GENERAL FUND

J3835 APY500 H.02.05 02/04/16 PAGE 1
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P	OBJE SIT	GOAL FUNC RES DEP T9MP		
011802/00	A-Z BUS SALES INC.						
104 PO-160099	02/04/2016	02P407567	1	01-0000-0-4300-112-0000-3600-007-000	NN P	283.74	283.74
TOTAL PAYMENT AMOUNT						283.74 *	283.74
011617/00	AMADOR STAGE LINES						
1853 PO-161622	02/04/2016	62270	1	01-0000-0-5810-238-1110-1000-010-000	NN F	2,392.68	2,392.68
TOTAL PAYMENT AMOUNT						2,392.68 *	2,392.68
018649/00	ASSOCIATION FOR SUPERVISION &						
1813 PO-161594	02/04/2016	1242270	1	01-0000-0-5300-240-0000-2700-011-000	NN F	89.00	89.00
TOTAL PAYMENT AMOUNT						89.00 *	89.00
010400/00	AT&T						
160 PO-160146	02/04/2016	81008413	1	01-0000-0-5902-106-0000-8110-007-000	NN P	9.40	9.40
TOTAL PAYMENT AMOUNT						9.40 *	9.40
021604/00	ATLAS DISPOSAL INDUSTRIES						
152 PO-160139	02/04/2016	01-10310	1	01-0000-0-5550-106-0000-8110-007-000	NN P	168.05	168.05
152 PO-160139	02/04/2016	01-1493980	1	01-0000-0-5550-106-0000-8110-007-000	NN P	1,142.22	1,142.22
152 PO-160139	02/04/2016	01-1494040	1	01-0000-0-5550-106-0000-8110-007-000	NN P	255.31	255.31
152 PO-160139	02/04/2016	01-1494020	1	01-0000-0-5550-106-0000-8110-007-000	NN P	378.85	378.85
152 PO-160139	02/04/2016	01-1494000	1	01-0000-0-5550-106-0000-8110-007-000	NN P	241.07	241.07
152 PO-160139	02/04/2016	01-1493970	1	01-0000-0-5550-106-0000-8110-007-000	NN P	568.65	568.65
152 PO-160139	02/04/2016	01-1494030	1	01-0000-0-5550-106-0000-8110-007-000	NN P	500.77	500.77
152 PO-160139	02/04/2016	01-1493990	1	01-0000-0-5550-106-0000-8110-007-000	NN P	595.45	595.45
TOTAL PAYMENT AMOUNT						3,850.37 *	3,850.37
021669/00	BAIONI, RON						
1846 PO-161618	02/04/2016	REIMB-CASES	1	01-3010-0-4300-371-1110-1000-012-000	NN F	128.90	128.90
TOTAL PAYMENT AMOUNT						128.90 *	128.90

81 CENTER UNIFIED SCHOOL DIST.
020416

ACCOUNTS PAYABLE PRELIST
BATCH: 0044 02-04-16
FUND : 01 GENERAL FUND

J3835 APY500 H.02.05 02/04/16 PAGE 2
<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
014789/00	BISHO, VERNON							
1808 PO-161590	02/04/2016	REIMB		1 01-7220-0-5800-472-1110-1000-014-000 NN F			27.39	27.39
TOTAL PAYMENT AMOUNT								27.39
								27.39
010575/00	CAPITOL CLUTCH & BRAKE INC.							
106 PO-160101	02/04/2016	1392969-1392464		1 01-0000-0-4300-112-0000-3600-007-000 NN P			16.16	16.16
106 PO-160101	02/04/2016	1392403		1 01-0000-0-4300-112-0000-3600-007-000 NN P			118.07	118.07
TOTAL PAYMENT AMOUNT								134.23
								134.23
018659/00	CAPSTONE PRESS							
1613 PO-161444	02/04/2016	CI10490484		1 01-6300-0-4200-238-1110-1000-010-000 NN F			1,879.41	1,857.81
TOTAL PAYMENT AMOUNT								1,857.81
								1,857.81
021036/00	CCHAT CENTER							
951 PO-160839	02/04/2016	CENTER12-15		1 01-6500-0-5800-102-5750-1180-002-000 NN P			1,781.08	1,781.08
TOTAL PAYMENT AMOUNT								1,781.08
								1,781.08
019910/00	CHANEY, AMY							
1803 PO-161585	02/04/2016	REIMB		1 01-7220-0-5800-472-1110-1000-014-000 NN F			47.18	47.18
TOTAL PAYMENT AMOUNT								47.18
								47.18
013928/00	CINTAS LOCATION 622							
189 PO-160177	02/04/2016	595475		1 01-0000-0-5800-111-0000-8200-007-000 NN P			178.07	178.07
TOTAL PAYMENT AMOUNT								178.07
								178.07
018180/00	CITRUS HEIGHTS SAW & MOWER							
1776 PO-161559	02/04/2016	333651		1 01-0000-0-4300-106-0000-8110-007-000 NN P			107.98	107.98
TOTAL PAYMENT AMOUNT								107.98
								107.98

81 CENTER UNIFIED SCHOOL DIST.
020416

ACCOUNTS PAYABLE PRELIST
BATCH: 0044 02-04-16
FUND : 01 GENERAL FUND

J3835 APY500 H.02.05 02/04/16 PAGE 3
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
022201/00	CLARKE-CADMAN INC						
1817 PO-161596	02/04/2016	3873	1 01-8150-0-4300-106-0000-8110-007-000 NN F			473.06	473.06
			TOTAL PAYMENT AMOUNT	473.06 *			473.06
021573/00	CLEMENTS, KRISTEN						
1807 PO-161589	02/04/2016	TRAVEL EXPENSE	1 01-7220-0-5800-472-1110-1000-014-000 NN F			31.20	31.20
			TOTAL PAYMENT AMOUNT	31.20 *			31.20
015735/00	COUNTY OF SACRAMENTO						
164 PO-160149	02/04/2016	18876	1 01-0000-0-5800-106-0000-8110-007-000 NN P			25.00	25.00
164 PO-160149	02/04/2016	18877	1 01-0000-0-5800-106-0000-8110-007-000 NN P			25.00	25.00
			TOTAL PAYMENT AMOUNT	50.00 *			50.00
020779/00	COWAN, ANNE						
1805 PO-161587	02/04/2016	TRAVEL EXPENSE	1 01-7220-0-5800-472-1110-1000-014-000 NN F			39.34	39.34
			TOTAL PAYMENT AMOUNT	39.34 *			39.34
010236/00	CREATIVE BUS SALES						
108 PO-160103	02/04/2016	8014574	1 01-0000-0-4300-112-0000-3600-007-000 NN P			112.71	112.71
			TOTAL PAYMENT AMOUNT	112.71 *			112.71
011166/00	DAILY JOURNAL CORPORATION						
1785 PO-161568	02/04/2016	A2834282	1 01-0000-0-5800-115-0000-7700-007-000 NN F			62.40	62.40
			TOTAL PAYMENT AMOUNT	62.40 *			62.40
019262/00	ENTERPRISE RENT A CAR						
1867 PO-161629	02/04/2016	3782QZ	1 01-0472-0-5600-472-1110-4000-014-915 NN P			252.08	252.08
1867 PO-161629	02/04/2016	377XTD	1 01-0472-0-5600-472-1110-4000-014-915 NN F			198.08	198.08
1869 PO-161631	02/04/2016	38DFJF	1 01-0472-0-5600-472-1110-4000-014-915 NN P			252.08	252.08
1869 PO-161631	02/04/2016	38DBOH	1 01-0472-0-5600-472-1110-4000-014-915 NN F			198.08	198.08
			TOTAL PAYMENT AMOUNT	900.32 *			900.32

81 CENTER UNIFIED SCHOOL DIST.
020416

ACCOUNTS PAYABLE PRELIST
BATCH: 0044 02-04-16
FUND : 01 GENERAL FUND

J3835 APY500 H.02.05 02/04/16 PAGE 4
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
022167/00	ESPINOZA, ANGELA						
1812 PO-161613	02/04/2016	REIMB	1 01-0000-0-4300-240-0000-2700-011-000 NN F			53.11	53.11
			TOTAL PAYMENT AMOUNT	53.11 *			53.11
019704/00	FRISCH, JOYCE						
1847 PO-161619	02/04/2016	REIMB	1 01-0000-0-4300-371-0000-2700-012-000 NN F			48.90	48.90
			TOTAL PAYMENT AMOUNT	48.90 *			48.90
014243/00	GARY HENDERSON MFT						
1752 PO-161537	02/04/2016	SEPT	1 01-6512-0-5800-102-5001-3110-003-000 NN P			600.00	600.00
1752 PO-161537	02/04/2016	OCT	1 01-6512-0-5800-102-5001-3110-003-000 NN P			600.00	600.00
1752 PO-161537	02/04/2016	NOV	1 01-6512-0-5800-102-5001-3110-003-000 NN P			800.00	800.00
1752 PO-161537	02/04/2016	DEC	1 01-6512-0-5800-102-5001-3110-003-000 NN P			400.00	400.00
			TOTAL PAYMENT AMOUNT	2,400.00 *			2,400.00
022347/00	GIVE SOMETHING BACK	943257091					
1452 PO-161286	02/04/2016	IN-0422832	1 01-0000-0-9320-000-0000-0000-000-000 NN P			1,209.18	1,209.18
1452 PO-161286	02/04/2016	IN-0422833	1 01-0000-0-9320-000-0000-0000-000-000 NN P			2,418.34	2,418.34
1741 PO-161528	02/04/2016	IN-0461969	1 01-0000-0-4300-472-1251-1000-014-000 NN F			121.95	121.93
1742 PO-161529	02/04/2016	IN-0461968	1 01-0000-0-4300-475-3200-2700-015-000 NN F			53.99	53.98
			TOTAL PAYMENT AMOUNT	3,803.43 *			3,803.43
011335/00	GM ENGINEERING						
1275 PO-161120	02/04/2016	012816A	1 01-0000-0-5800-472-0000-8110-007-990 NN P			9,548.83	9,548.83
			TOTAL PAYMENT AMOUNT	9,548.83 *			9,548.83
019814/00	GRAYBAR ELECTRIC COMPANY INC						
1768 PO-161552	02/04/2016	983238278	1 01-8150-0-4300-106-0000-8110-007-000 NN P			799.26	799.26
			TOTAL PAYMENT AMOUNT	799.26 *			799.26
010992/00	HARBOR FREIGHT TOOLS USA INC						
66 PO-160065	02/04/2016	742898	1 01-8150-0-4300-106-0000-8110-007-000 NN P			106.28	106.28
			TOTAL PAYMENT AMOUNT	106.28 *			106.28

81 CENTER UNIFIED SCHOOL DIST.
020416

ACCOUNTS PAYABLE PRELIST
BATCH: 0044 02-04-16
FUND : 01 GENERAL FUND

J3835 APY500 H.02.05 02/04/16 PAGE 5
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				

017002/00	HOME DEPOT CREDIT SERVICES						
1019 PO-160902	02/04/2016	7562570	1 01-6382-0-4300-472-1110-1000-014-000 NN P			99.08	99.08
1019 PO-160902	02/04/2016	7974855	1 01-6382-0-4300-472-1110-1000-014-000 NN P			2,488.33	2,488.33
1019 PO-160902	02/04/2016	7974860	1 01-6382-0-4300-472-1110-1000-014-000 NN P			877.68	877.68
1019 PO-160902	02/04/2016	1941516	1 01-6382-0-4300-472-1110-1000-014-000 NN P			105.84	105.84
			TOTAL PAYMENT AMOUNT		3,570.93 *		3,570.93
010728/00	JOHNSTONE SUPPLY OF SACRAMENTO						
1710 PO-161500	02/04/2016	27-S2080382.001	1 01-8150-0-4300-106-0000-8110-007-000 NN P			1,159.26	1,159.26
			TOTAL PAYMENT AMOUNT		1,159.26 *		1,159.26
020090/00	JORDAN, MICHAEL						
1786 PO-161572	02/04/2016	REIMB	1 01-0000-0-4300-472-0000-2700-014-000 NN F			131.51	131.51
			TOTAL PAYMENT AMOUNT		131.51 *		131.51
019801/00	KIRKLAND, ROSINA						
1745 PO-161530	02/04/2016	JAN MILEAGE	1 01-0000-0-5210-103-0000-2110-003-000 NN P			19.22	19.22
			TOTAL PAYMENT AMOUNT		19.22 *		19.22
016042/00	L&H AIRCO	680013989					
804 PO-160701	02/04/2016	8627	1 01-8150-0-5600-106-0000-8110-007-000 NN P			55.00	55.00
			TOTAL PAYMENT AMOUNT		55.00 *		55.00
017899/00	LAWSON, BECKY						
1797 PO-161579	02/04/2016	MILEAGE	1 01-4035-0-5210-103-0000-2100-003-000 NN F			36.80	36.80
			TOTAL PAYMENT AMOUNT		36.80 *		36.80
017726/00	LOS ANGELES FREIGHTLINER						
105 PO-160100	02/04/2016	BN74102	1 01-0000-0-4300-112-0000-3600-007-000 NN P			107.83	107.83
105 PO-160100	02/04/2016	BN74169	1 01-0000-0-4300-112-0000-3600-007-000 NN P			172.03	172.03
			TOTAL PAYMENT AMOUNT		279.86 *		279.86

81 CENTER UNIFIED SCHOOL DIST.
020416

ACCOUNTS PAYABLE PRELIST
BATCH: 0044 02-04-16
FUND : 01 GENERAL FUND

J3835 APY500 H.02.05 02/04/16 PAGE 6
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
014651/00	MARANON, ISABELLA	610967244					
1773 PO-161571	02/04/2016 #4		1 01-0000-0-5800-112-0000-3600-007-000 NY F			325.00	325.00
			TOTAL PAYMENT AMOUNT	325.00 *			325.00
022406/00	MAXIM HEALTHCARE SERVICES INC						
972 PO-160861	02/04/2016 3838000262		1 01-0000-0-5800-102-0000-3140-003-000 NN P			2,476.05	2,476.05
			TOTAL PAYMENT AMOUNT	2,476.05 *			2,476.05
017160/00	MCINNES, ROBERT						
1802 PO-161584	02/04/2016 TRAVEL EXPENSES		1 01-7220-0-5800-472-1110-1000-014-000 NN F			23.78	23.78
			TOTAL PAYMENT AMOUNT	23.78 *			23.78
020428/00	MCLEOD, HARVEY						
1873 PO-161633	02/04/2016 REIMB		1 01-4035-0-5210-472-1110-1000-003-000 NN F			131.90	131.90
			TOTAL PAYMENT AMOUNT	131.90 *			131.90
010286/00	NATIONAL DATE STAMP						
1791 PO-161574	02/04/2016 55214		1 01-0000-0-4300-472-0000-2700-014-000 NN F			67.09	67.09
1791 PO-161574	02/04/2016 55214		2 01-0000-0-5600-472-0000-2700-014-000 NN F			65.00	65.00
			TOTAL PAYMENT AMOUNT	132.09 *			132.09
014273/00	NELSON, JANET						
1852 PO-161610	02/04/2016 REFUND INS PREMIUM		1 01-0000-0-3401-100-1110-1000-000-000 NN F			1,682.53	1,682.53
			TOTAL PAYMENT AMOUNT	1,682.53 *			1,682.53
019837/00	O'CONNOR, MARGARITA						
1833 PO-161614	02/04/2016 MILEAGE		1 01-0000-0-5210-103-0000-2110-003-000 NN F			41.09	41.09
			TOTAL PAYMENT AMOUNT	41.09 *			41.09

81 CENTER UNIFIED SCHOOL DIST.
020416

ACCOUNTS PAYABLE PRELIST
BATCH: 0044 02-04-16
FUND : 01 GENERAL FUND

J3835 APY500 H.02.05 02/04/16 PAGE 7
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P	OBJE SIT	GOAL FUNC RES DEP T9MP		

019252/00	PEARSON EDUCATION INC.						
1689 PO-161486	02/04/2016	10540128	1	01-0036-0-4300-103-1110-1000-003-000	NN F	1,974.70	2,132.68
			TOTAL PAYMENT AMOUNT				2,132.68
018872/00	Perez, Ana						
1793 PO-161576	02/04/2016	MILEAGE	1	01-0000-0-5200-472-0000-2700-014-000	NN F	39.52	39.52
			TOTAL PAYMENT AMOUNT				39.52
020169/00	PITZNER, JOSEPH						
416 PO-160378	02/04/2016	SEPT-JAN	1	01-0000-0-5210-106-0000-8300-007-000	NN P	46.05	46.05
			TOTAL PAYMENT AMOUNT				46.05
010251/00	PLACER CO OFFICE OF EDUCATION						
783 PO-160706	02/04/2016	AR16-00580	1	01-3010-0-5200-371-1110-1000-012-000	NN F	1,750.00	1,750.00
			TOTAL PAYMENT AMOUNT				1,750.00
014069/00	PLATT ELECTRIC SUPPLY INC	752304244					
1120 PO-160985	02/04/2016	I557123	2	01-8150-0-4300-106-0000-8110-007-000	NN P	215.86	215.86
1120 PO-160985	02/04/2016	I559813	2	01-8150-0-4300-106-0000-8110-007-000	NN P	264.60	264.60
1120 PO-160985	02/04/2016	I395515	2	01-8150-0-4300-106-0000-8110-007-000	NN P	166.06	166.06
1120 PO-160985	02/04/2016	I626390	2	01-8150-0-4300-106-0000-8110-007-000	NN P	215.99	215.99
1120 PO-160985	02/04/2016	I556921	2	01-8150-0-4300-106-0000-8110-007-000	NN P	288.10	288.10
1120 PO-160985	02/04/2016	I631649	2	01-8150-0-4300-106-0000-8110-007-000	NN P	146.36	146.36
1120 PO-160985	02/04/2016	I569271	2	01-8150-0-4300-106-0000-8110-007-000	NN P	173.21	173.21
1120 PO-160985	02/04/2016	I658635	2	01-8150-0-4300-106-0000-8110-007-000	NN P	43.19	43.19
1784 PO-161567	02/04/2016	I557123	1	01-0000-0-4300-111-0000-8200-007-939	NN F	346.23	346.23
1838 PO-161608	02/04/2016	I658429	1	01-0000-0-4300-111-0000-8200-007-939	NN F	145.68	145.68
1839 PO-161609	02/04/2016	1673953	1	01-0000-0-4300-111-0000-8200-007-939	NN F	4,455.00	4,455.00
			TOTAL PAYMENT AMOUNT			6,460.28	6,460.28
014974/00	PLUMMER, RENEE						
1851 PO-161621	02/04/2016	603	1	01-0000-0-5800-112-0000-3600-007-000	NN F	675.00	675.00
1872 PO-161632	02/04/2016	602	1	01-0000-0-5800-112-0000-3600-007-000	NN F	500.00	500.00
			TOTAL PAYMENT AMOUNT			1,175.00	1,175.00

81 CENTER UNIFIED SCHOOL DIST.
020416

ACCOUNTS PAYABLE PRELIST
BATCH: 0044 02-04-16
FUND : 01 GENERAL FUND

J3835 APY500 H.02.05 02/04/16 PAGE 8
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
021401/00	PRACTI-CAL INC						
1790 PO-161573	02/04/2016	333725	1 01-5640-0-5800-103-0000-3140-003-000 NN P			127.13	127.13
1790 PO-161573	02/04/2016	333847	1 01-5640-0-5800-103-0000-3140-003-000 NN P			137.13	137.13
1790 PO-161573	02/04/2016	333526	1 01-5640-0-5800-103-0000-3140-003-000 NN P			28.22	28.22
1790 PO-161573	02/04/2016	334060	1 01-5640-0-5800-103-0000-3140-003-000 NN P			167.29	167.29
1790 PO-161573	02/04/2016	334116	1 01-5640-0-5800-103-0000-3140-003-000 NN P			344.94	344.94
TOTAL PAYMENT AMOUNT				804.71 *			804.71
021194/00	PRUDENTIAL OVERALL SUPPLY INC						
119 PO-160114	02/04/2016	180238353	1 01-0000-0-5600-112-0000-3600-007-000 NN P			60.99	60.99
TOTAL PAYMENT AMOUNT				60.99 *			60.99
020456/00	RAMIREZ, DULCE						
1800 PO-161582	02/04/2016	MILEAGE	1 01-0000-0-5200-472-0000-2700-014-000 NN F			39.53	39.53
1800 PO-161582	02/04/2016	MILEAGE	2 01-0000-0-5211-472-0000-2700-014-000 NN F			13.61	13.61
TOTAL PAYMENT AMOUNT				53.14 *			53.14
019976/00	RAMIREZ, TRACY LAFAY						
1844 PO-161617	02/04/2016	REIMB	1 01-6500-0-4300-102-5001-2700-002-000 NN F			81.41	81.41
TOTAL PAYMENT AMOUNT				81.41 *			81.41
011103/00	REGISTRATIONS FOR YOU						
1810 PO-161592	02/04/2016	REISTRATIONS	1 01-7220-0-5200-472-1110-1000-014-944 NN F			1,715.00	1,715.00
TOTAL PAYMENT AMOUNT				1,715.00 *			1,715.00
010627/00	RIVERVIEW INTERNATIONAL TRUCKS						
113 PO-160108	02/04/2016	Q393033	1 01-0000-0-4300-112-0000-3600-007-000 NN P			534.01	534.01
113 PO-160108	02/04/2016	886847	1 01-0000-0-4300-112-0000-3600-007-000 NN P			62.50	62.50
113 PO-160108	02/04/2016	886955	1 01-0000-0-4300-112-0000-3600-007-000 NN P			247.84	247.84
TOTAL PAYMENT AMOUNT				844.35 *			844.35

81 CENTER UNIFIED SCHOOL DIST.
020416

ACCOUNTS PAYABLE PRELIST
BATCH: 0044 02-04-16
FUND : 01 GENERAL FUND

J3835 APY500 H.02.05 02/04/16 PAGE 9
<< Open >>

Vendor/Addr Reg Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
			FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP					
010315/00	SAC CO OFFICE OF ED FIN SVCS							
1794 PO-161577	02/04/2016	160770		1	01-0000-0-5200-472-0000-2700-014-000	NN F	190.00	190.00
			TOTAL PAYMENT AMOUNT				190.00 *	190.00
010552/00	SAC VAL JANITORIAL							
1585 PO-161399	02/04/2016	10174227		1	01-0000-0-9320-000-0000-0000-000-000	NN P	4,088.77	4,088.77
			TOTAL PAYMENT AMOUNT				4,088.77 *	4,088.77
010101/00	SACRAMENTO COUNTY OFFICE OF							
1795 PO-161578	02/04/2016	REGIST.-JORDON		1	01-0000-0-5200-472-0000-2700-014-000	NN F	30.00	30.00
			TOTAL PAYMENT AMOUNT				30.00 *	30.00
010266/00	SACRAMENTO COUNTY UTILITIES							
153 PO-160140	02/04/2016	50000918556		1	01-0000-0-5540-106-0000-8110-007-000	NN P	365.54	365.54
153 PO-160140	02/04/2016	50000918485		1	01-0000-0-5540-106-0000-8110-007-000	NN P	3,134.33	3,134.33
			TOTAL PAYMENT AMOUNT				3,499.87 *	3,499.87
020981/00	SAVE MART SUPERMARKETS							
557 PO-160494	02/04/2016	2295671		1	01-6500-0-4300-102-5750-1110-002-000	NN P	30.66	30.66
557 PO-160494	02/04/2016	2296011		1	01-6500-0-4300-102-5750-1110-002-000	NN P	15.95	15.95
			TOTAL PAYMENT AMOUNT				46.61 *	46.61
018297/00	SCHOOL SERVICES OF CALIFORNIA							
1100 PO-160967	02/04/2016	W088804		1	01-0000-0-5200-105-0000-7200-005-000	NN F	390.00	390.00
			TOTAL PAYMENT AMOUNT				390.00 *	390.00
014786/00	SCHOOL SPECIALTY							
1604 PO-161409	02/04/2016	208115698014		1	01-0000-0-4300-475-3200-2700-015-000	NN F	45.19	39.16
			TOTAL PAYMENT AMOUNT				39.16 *	39.16

81 CENTER UNIFIED SCHOOL DIST.
020416

ACCOUNTS PAYABLE PRELIST
BATCH: 0044 02-04-16
FUND : 01 GENERAL FUND

J3835 APY500 H.02.05 02/04/16 PAGE 10
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
018930/00	SCHOOL SPECIALTY/CLASSROOM DIR						
1580 PO-161396	02/04/2016	308102391514	1 01-6500-0-4300-102-5770-1110-002-000 NN F			383.02	343.52
			TOTAL PAYMENT AMOUNT	343.52 *			343.52
017106/00	SCHOOLS INSURANCE AUTHORITY						
PV-161061	02/02/2016	FEBRUARY	01-0000-0-9552-000-0000-0000-000-000 NN				8,001.33
			TOTAL PAYMENT AMOUNT	8,001.33 *			8,001.33
020983/00	SIERRA PACIFIC TURF SUPPLY						
93 PO-160087	02/04/2016	0468407-IN	1 01-0000-0-4300-106-0000-8110-007-000 NN P			122.65	122.65
			TOTAL PAYMENT AMOUNT	122.65 *			122.65
017883/00	SIMPLEXGRINNELL LP						
274 PO-160251	02/04/2016	78244098	2 01-8150-0-4300-106-0000-8110-007-000 NN F			225.11	213.07
			TOTAL PAYMENT AMOUNT	213.07 *			213.07
014242/00	SKOGEBO, TERRI						
1753 PO-161612	02/04/2016	REIMB	1 01-0000-0-4300-234-1110-1000-008-000 NN F			163.91	163.91
			TOTAL PAYMENT AMOUNT	163.91 *			163.91
020160/00	SMILEY, CHRISTY						
1855 PO-161611	02/04/2016	INS. REFUND	1 01-0000-0-3401-100-1110-1000-000-000 NN F			472.60	472.60
			TOTAL PAYMENT AMOUNT	472.60 *			472.60
010263/00	SMUD						
154 PO-160141	02/04/2016	7000000347	1 01-0000-0-5530-106-0000-8110-007-000 NN P			50,717.01	50,717.01
			TOTAL PAYMENT AMOUNT	50,717.01 *			50,717.01
018370/00	STANLEY CONVERGENT SECURITY						
1119 PO-160984	02/04/2016	13109609	1 01-8150-0-5600-106-0000-8110-007-000 NN P			3,520.05	3,520.05
			TOTAL PAYMENT AMOUNT	3,520.05 *			3,520.05

81 CENTER UNIFIED SCHOOL DIST.
020416

ACCOUNTS PAYABLE PRELIST
BATCH: 0044 02-04-16
FUND : 01 GENERAL FUND

J3835 APY500 H.02.05 02/04/16 PAGE 11
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				

020252/00	STAPLES ADVANTAGE						
1687 PO-161484	02/04/2016	5890	1 01-0000-0-4300-475-3200-2700-015-000 NN F			68.75	63.66
			TOTAL PAYMENT AMOUNT	63.66 *			63.66
017767/00	SYTECH SOLUTIONS INC	680446064					
1830 PO-161604	02/04/2016	5540	1 01-0000-0-5800-106-0000-8200-007-000 NN P			15,000.00	15,000.00
1830 PO-161604	02/04/2016	5541	1 01-0000-0-5800-106-0000-8200-007-000 NN F			22,200.00	22,200.00
			TOTAL PAYMENT AMOUNT	37,200.00 *			37,200.00
010139/00	TROXELL COMMUNICATIONS INC						
1681 PO-161482	02/04/2016	874288	1 01-9115-0-4400-115-0000-7700-007-000 NN P			7,869.31	7,869.31
1681 PO-161482	02/04/2016	874287	1 01-9115-0-4400-115-0000-7700-007-000 NN P			62,022.36	62,022.36
			TOTAL PAYMENT AMOUNT	69,891.67 *			69,891.67
018567/00	TRULITE GLASS & ALUMINUM SOL.						
70 PO-160069	02/04/2016	193258	1 01-8150-0-4300-106-0000-8110-007-000 NN P			124.87	124.87
			TOTAL PAYMENT AMOUNT	124.87 *			124.87
011190/00	UNIVERSAL SPECIALTIES INC						
1099 PO-160966	02/04/2016	72267	1 01-8150-0-4300-106-0000-8110-007-000 NN P			299.81	299.81
1099 PO-160966	02/04/2016	72300	1 01-8150-0-4300-106-0000-8110-007-000 NN P			81.12	81.12
			TOTAL PAYMENT AMOUNT	380.93 *			380.93
010660/00	VAN DERMYDEN MADDDUX LAW CORP						
1875 PO-161625	02/04/2016	4208	1 01-0000-0-5804-105-0000-7200-005-000 NN F			1,045.50	1,045.50
			TOTAL PAYMENT AMOUNT	1,045.50 *			1,045.50
015018/00	VERHOVETCHI, VEACESLAV						
1779 PO-161560	02/04/2016	TRIP 750	1 01-0000-0-5800-112-0000-3600-007-000 NN P			22.00	22.00
1779 PO-161560	02/04/2016	757	1 01-0000-0-5800-112-0000-3600-007-000 NN P			22.34	22.34
			TOTAL PAYMENT AMOUNT	44.34 *			44.34

81 CENTER UNIFIED SCHOOL DIST.
020416

ACCOUNTS PAYABLE PRELIST
BATCH: 0044 02-04-16
FUND : 01 GENERAL FUND

J3835 APY500 H.02.05 02/04/16 PAGE 12
<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			

014900/00	VU, KIM							
1799 PO-161580	02/04/2016	MILEAGE		1	01-0000-0-5200-472-0000-2700-014-000	NN F	39.53	39.53
1799 PO-161580	02/04/2016	MILEAGE		2	01-0000-0-5211-472-0000-2700-014-000	NN F	13.61	13.61
					TOTAL PAYMENT AMOUNT			53.14
								53.14

019497/00	WOODS, HEATHER							
1804 PO-161586	02/04/2016	TRAVEL EXPENSE		1	01-7220-0-5800-472-1110-1000-014-000	NN F	31.01	31.01
					TOTAL PAYMENT AMOUNT			31.01
								31.01

014397/00	WORKABILITY REGION 4							
1811 PO-161593	02/04/2016	REGISTRATION		1	01-6520-0-5200-472-5770-1110-003-000	NN F	300.00	300.00
					TOTAL PAYMENT AMOUNT			300.00
								300.00

017313/00	XEROX							
1 PO-160001	02/04/2016	082926763		1	01-3010-0-5612-240-1110-1000-011-000	NN P	69.88	69.88
					TOTAL PAYMENT AMOUNT			69.88
								69.88

					TOTAL FUND PAYMENT			235,588.37
								235,588.37

81 CENTER UNIFIED SCHOOL DIST.
020416

ACCOUNTS PAYABLE PRELIST
BATCH: 0044 02-04-16
FUND : 11 ADULT EDUCATION FUND

J3835 APY500 H.02.05 02/04/16 PAGE 13
<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			

020588/00	HATCH							
1400 PO-161237	02/04/2016	259765B		1	11-0030-0-4300-475-4130-1000-015-000	NN P	322.93	322.93
1400 PO-161237	02/04/2016	259765A		1	11-0030-0-4300-475-4130-1000-015-000	NN P	200.00	200.00
1400 PO-161237	02/04/2016	0259765		1	11-0030-0-4300-475-4130-1000-015-000	NN F	285.99	270.00
TOTAL PAYMENT AMOUNT							792.93 *	792.93
016198/00	PRASAD, MICHELLE							
1836 PO-161606	02/04/2016	REFUND		1	11-0030-0-4300-475-4130-1000-015-000	NN F	50.00	50.00
TOTAL PAYMENT AMOUNT							50.00 *	50.00
015504/00	PRORIDER INC.							
1673 PO-161475	02/04/2016	68030		1	11-0030-0-4300-475-4130-1000-015-000	NN F	87.35	87.35
TOTAL PAYMENT AMOUNT							87.35 *	87.35
TOTAL FUND PAYMENT							930.28 **	930.28

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
020968/00	AGUIRRE, CHRISTINA						
1823 PO-161602	02/04/2016	REFUND	1 13-5310-0-8634-000-0000-0000-000-000 NN F			9.50	9.50
TOTAL PAYMENT AMOUNT						9.50 *	9.50
015931/00	BOGOMAZIUK, ESFIR						
1824 PO-161603	02/04/2016	REFUND	1 13-5310-0-8634-000-0000-0000-000-000 NN F			37.45	37.45
TOTAL PAYMENT AMOUNT						37.45 *	37.45
011602/00	DANIELSEN CO., THE						
1691 PO-161488	02/04/2016	93212	2 13-5310-0-4300-108-0000-3700-007-000 NN P			667.75	667.75
1691 PO-161488	02/04/2016	93720	2 13-5310-0-4300-108-0000-3700-007-000 NN P			937.00	937.00
1691 PO-161488	02/04/2016	93212	1 13-5310-0-4700-108-0000-3700-007-000 NN P			1,757.59	1,757.59
1691 PO-161488	02/04/2016	93720	1 13-5310-0-4700-108-0000-3700-007-000 NN P			2,281.56	2,281.56
TOTAL PAYMENT AMOUNT						5,643.90 *	5,643.90
011255/00	EARTHGRAINS BAKING CO INC						
131 PO-160125	02/04/2016	64-01890-0300-04	1 13-5310-0-4700-108-0000-3700-007-000 NN P			564.35	564.35
131 PO-160125	02/04/2016	64-01891-0300-04	1 13-5310-0-4700-108-0000-3700-007-000 NN P			1,110.09	1,110.09
131 PO-160125	02/04/2016	64-01893-0300-04	1 13-5310-0-4700-108-0000-3700-007-000 NN P			545.59	545.59
131 PO-160125	02/04/2016	6401894-0300-04	1 13-5310-0-4700-108-0000-3700-007-000 NN P			288.35	288.35
131 PO-160125	02/04/2016	64-19052-0300-04	1 13-5310-0-4700-108-0000-3700-007-000 NN P			739.28	739.28
131 PO-160125	02/04/2016	64-19639-0300-04	1 13-5310-0-4700-108-0000-3700-007-000 NN P			228.79	228.79
TOTAL PAYMENT AMOUNT						3,476.45 *	3,476.45
021080/00	GOLD STAR FOODS INC						
130 PO-160124	02/04/2016	1571210	1 13-5310-0-4700-108-0000-3700-007-000 NN P			6,366.79	6,366.79
130 PO-160124	02/04/2016	1565099	1 13-5310-0-4700-108-0000-3700-007-000 NN P			502.82	502.82
130 PO-160124	02/04/2016	1571388	1 13-5310-0-4700-108-0000-3700-007-000 NN P			254.80	254.80
130 PO-160124	02/04/2016	1579937	1 13-5310-0-4700-108-0000-3700-007-000 NN P			6,529.07	6,529.07
TOTAL PAYMENT AMOUNT						13,653.48 *	13,653.48
016279/00	P&R PAPER SUPPLY						
133 PO-160127	02/04/2016	30066069-00	1 13-5310-0-4300-108-0000-3700-007-000 NN P			977.57	977.57
TOTAL PAYMENT AMOUNT						977.57 *	977.57

81 CENTER UNIFIED SCHOOL DIST.
020416

ACCOUNTS PAYABLE PRELIST
BATCH: 0044 02-04-16
FUND : 13 CAFETERIA FUND

J3835 APY500 H.02.05 02/04/16 PAGE 15
<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ARA num	Account num	Liq Amt	Net Amount
Req Reference	Date				SIT GOAL FUNC RES DEP T9MP			

019993/00	PROPACIFIC FRESH							
1291 PO-161134	02/04/2016	60507		1	13-5310-0-4700-108-0000-3700-007-000	NN P	2,526.85	2,526.85
1291 PO-161134	02/04/2016	60270		1	13-5310-0-4700-108-0000-3700-007-000	NN P	6,061.17	6,061.17
1291 PO-161134	02/04/2016	61188		1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,945.40	1,945.40
1291 PO-161134	02/04/2016	65956		1	13-5310-0-4700-108-0000-3700-007-000	NN P	705.60	705.60
1291 PO-161134	02/04/2016	61169		1	13-5310-0-4700-108-0000-3700-007-000	NN P	2,194.60	2,194.60
1291 PO-161134	02/04/2016	61883		1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,014.76	1,014.76
1291 PO-161134	02/04/2016	62230		1	13-5310-0-4700-108-0000-3700-007-000	NN P	2,457.94	2,457.94
TOTAL PAYMENT AMOUNT							16,906.32 *	16,906.32
021194/00	PRUDENTIAL OVERALL SUPPLY INC							
136 PO-160129	02/04/2016	180238352		1	13-5310-0-5800-108-0000-3700-007-000	NN P	75.80	75.80
TOTAL PAYMENT AMOUNT							75.80 *	75.80
011422/00	SYSCO OF SAN FRANCISCO							
129 PO-160123	02/04/2016	601262609		2	13-5310-0-4300-108-0000-3700-007-000	NN P	730.66	730.66
129 PO-160123	02/04/2016	602022334		2	13-5310-0-4300-108-0000-3700-007-000	NN F	237.55	783.16
129 PO-160123	02/04/2016	601262609		1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,423.65	1,423.65
129 PO-160123	02/04/2016	601262610		1	13-5310-0-4700-108-0000-3700-007-000	NN P	519.08	519.08
129 PO-160123	02/04/2016	602022335-1704502		1	13-5310-0-4700-108-0000-3700-007-000	NN P	6.90	6.90
129 PO-160123	02/04/2016	602022334		1	13-5310-0-4700-108-0000-3700-007-000	NN P	2,405.87	2,405.87
TOTAL PAYMENT AMOUNT							5,869.32 *	5,869.32
TOTAL FUND PAYMENT							46,649.79 **	46,649.79

81 CENTER UNIFIED SCHOOL DIST.
020416

ACCOUNTS PAYABLE PRELIST J3835 APY500 H.02.05 02/04/16 PAGE 16
 BATCH: 0044 02-04-16 << Open >>
 FUND : 14 DEFERRED MAINTENANCE FUND

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			
015121/00	B.J. FLOORING INC							
	FV-161060	02/04/2016 RE-ISSUE LOST CHECK			14-0024-0-5600-106-9611-8110-007-000 NN			13,119.00
					TOTAL PAYMENT AMOUNT	13,119.00 *		13,119.00
011190/00	UNIVERSAL SPECIALTIES INC							
	1647 PO-161453	02/04/2016 72161			1 14-0024-0-4300-106-9606-8110-007-000 NN F		1,785.00	1,785.01
					TOTAL PAYMENT AMOUNT	1,785.01 *		1,785.01
					TOTAL FUND PAYMENT	14,904.01 **		14,904.01
					TOTAL BATCH PAYMENT	298,072.45 ***	0.00	298,072.45
					TOTAL DISTRICT PAYMENT	298,072.45 ****	0.00	298,072.45
					TOTAL FOR ALL DISTRICTS:	298,072.45 ****	0.00	298,072.45

Number of warrants to be printed: 93, not counting voids due to stub overflows.

Batch status: A All

From batch: 0045

To batch: 0045

Include Revolving Cash: Y

Include Address: N

Vendor/Addr Reg Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num FD RESO P OBJE SIT GOAL FUNC	Account num RES DEP T9MP	Liq Amt	Net Amount
019053/00	A TOUCH OF UNDERSTANDING INC							
1894 PO-161666	02/11/2016	15-16-176		1	01-4035-0-5800-103-4760-1000-003-000	NN F	6,200.00	6,200.00
								6,200.00
010669/00	ALHAMBRA & SIERRA SPRINGS							
420 PO-160427	02/11/2016	14871405012916		1	01-6500-0-4300-102-5001-2700-002-000	NN P	56.19	56.19
								56.19
017075/00	AMERICAN RIVER SPEECH INC.							
950 PO-160838	02/11/2016	JAN-2016		1	01-6500-0-5800-102-5750-1180-002-000	NN P	12,070.00	12,070.00
								12,070.00
019504/00	B & H PHOTO-VIDEO							
1497 PO-161324	02/11/2016	104112266		1	01-0000-0-4400-112-0000-3600-007-000	NN F	1,444.67	1,337.66
1499 PO-161327	02/11/2016	104307062		1	01-9115-0-4400-115-0000-7700-007-000	NN F	890.99	824.99
1801 PO-161583	02/11/2016	106867489		1	01-7220-0-4300-472-1110-1000-014-000	YN F	139.49	135.00
1801 PO-161583	02/11/2016	106867489		2	01-7220-0-4400-472-1110-1000-014-000	YN F	846.68	778.12
								3,075.77
021669/00	BAIONI, RON							
1902 PO-161668	02/11/2016	REIMB BATTERY		1	01-3010-0-4300-371-1110-1000-012-000	NN F	36.99	36.99
								36.99
021045/00	CALDWELL FLORES WINTERS INC							
1907 PO-161656	02/11/2016	2016CD		1	01-0000-0-5800-105-0000-7200-005-000	NN F	2,250.00	2,250.00
								2,250.00
018862/00	CAPITOL AUTISM SERVICES							
1637 PO-161436	02/11/2016	090115-99		1	01-6500-0-5800-102-5750-1180-002-000	NN P	337.50	337.50
								337.50

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			
020305/00	CDW GOVERNMENT INC.							
1788	PO-161570	02/11/2016	BWR6149		1 01-0000-0-4300-472-0000-2700-014-000	NN F	244.51	244.51
					TOTAL PAYMENT AMOUNT	244.51 *		244.51
014449/00	CENTER HIGH SCHOOL STUDENT							
1908	PO-161657	02/11/2016	0000001		1 01-0000-0-8699-000-0000-0000-000-000	NN F	6,724.00	6,724.00
					TOTAL PAYMENT AMOUNT	6,724.00 *		6,724.00
010407/00	CENTER UNIFIED REVOLVING FUND							
1901	PO-161652	02/11/2016	4163		1 01-0000-0-5600-475-3200-1000-015-000	NN F	360.00	360.00
1905	PO-161654	02/11/2016	4164		1 01-0000-0-5200-105-0000-7200-005-000	NN F	1,775.00	1,775.00
					TOTAL PAYMENT AMOUNT	2,135.00 *		2,135.00
021051/00	CHILD ABUSE PREVENTION COUNCIL							
1850	PO-161637	02/11/2016	8496		1 01-5640-0-5800-601-9728-1000-017-000	NN F	8,874.02	8,874.02
					TOTAL PAYMENT AMOUNT	8,874.02 *		8,874.02
018142/00	CHILD'S WORLD							
1635	PO-161445	02/11/2016	NA131352		1 01-6300-0-4200-238-1110-1000-010-000	NN F	1,840.97	1,825.90
					TOTAL PAYMENT AMOUNT	1,825.90 *		1,825.90
013928/00	CINTAS LOCATION 622							
189	PO-160177	02/11/2016	622604611		2 01-0000-0-4300-111-0000-8200-007-000	NN P	178.07	178.07
					TOTAL PAYMENT AMOUNT	178.07 *		178.07
021464/00	CMI EDUCATION INSTITUTE INC							
1758	PO-161547	02/11/2016	1185330		1 01-5640-0-5200-601-9728-3110-017-087	NN F	226.98	227.10
					TOTAL PAYMENT AMOUNT	227.10 *		227.10

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			
016320/00	COLLIER, ALYSON							
1835 PO-161659	02/11/2016	REIMB			1 01-0000-0-4300-601-1110-1000-017-000 NN F		115.53	115.53
TOTAL PAYMENT AMOUNT							115.53 *	115.53
015735/00	COUNTY OF SACRAMENTO							
164 PO-160149	02/11/2016	18890			1 01-0000-0-5800-106-0000-8110-007-000 NN P		25.00	25.00
164 PO-160149	02/11/2016	18891			1 01-0000-0-5800-106-0000-8110-007-000 NN P		50.00	50.00
TOTAL PAYMENT AMOUNT							75.00 *	75.00
018079/00	DAUBENMIRE, TRACIE							
1862 PO-161661	02/11/2016	REIMB			1 01-0000-0-4300-601-1110-1000-017-000 NN F		31.39	31.39
TOTAL PAYMENT AMOUNT							31.39 *	31.39
017462/00	DAVIS, SHANNON							
1834 PO-161635	02/11/2016	JAN MILEAGE			1 01-5630-0-5800-601-1220-1000-017-000 NN F		209.52	209.52
TOTAL PAYMENT AMOUNT							209.52 *	209.52
015800/00	DISCOUNT SCHOOL SUPPLY							
1706 PO-161543	02/11/2016	D22147510101			1 01-5640-0-4300-601-9728-1000-017-079 NN F		342.61	342.61
TOTAL PAYMENT AMOUNT							342.61 *	342.61
018277/00	EASTER SEAL SOCIETY OF CA. INC							
952 PO-160840	02/11/2016	DEC15			1 01-6500-0-5800-102-5750-1180-002-000 NN P		2,493.75	2,493.75
TOTAL PAYMENT AMOUNT							2,493.75 *	2,493.75
016002/00	EDGAR, SHERRY							
1863 PO-161641	02/11/2016	REIMB GAS			1 01-0000-0-5600-472-0000-2700-014-000 NN F		40.29	40.29
1865 PO-161642	02/11/2016	REIMB GAS TRIP858			1 01-0000-0-5600-472-0000-2700-014-000 NN F		45.25	45.25
TOTAL PAYMENT AMOUNT							85.54 *	85.54

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
019262/00	ENTERPRISE RENT A CAR							
	1860 PO-161639	02/11/2016 3DJP2R		1 01-0000-0-5600-472-0000-2700-014-000 NN F			153.04	153.04
			TOTAL PAYMENT AMOUNT	153.04 *				153.04
010408/00	FERRELLGAS							
	268 PO-160246	02/11/2016 1090571560		1 01-0000-0-4308-112-0000-3600-007-000 NN P			311.29	311.29
			TOTAL PAYMENT AMOUNT	311.29 *				311.29
010186/00	FOLLETT SOFTWARE COMPANY							
	1748 PO-161532	02/11/2016 1211393		1 01-0000-0-5800-115-0000-2420-007-000 NN F			4,900.00	4,900.00
			TOTAL PAYMENT AMOUNT	4,900.00 *				4,900.00
018104/00	FRY'S ELECTRONICS							
	77 PO-160075	02/11/2016 18012553		1 01-8150-0-4300-106-0000-8110-007-000 NN P			81.03	81.03
			TOTAL PAYMENT AMOUNT	81.03 *				81.03
013891/00	GARETH STEVENS CLASSROOM							
	1504 PO-161329	02/11/2016 1071958		1 01-6300-0-4200-240-1110-1000-011-000 NN P			487.17	487.17
	1504 PO-161329	02/11/2016 622984		1 01-6300-0-4200-240-1110-1000-011-000 NN P			681.09	681.09
			TOTAL PAYMENT AMOUNT	1,168.26 *				1,168.26
016159/00	GARLAND, LESLI							
	732 PO-160652	02/11/2016 JAN		1 01-6500-0-5210-102-5001-2700-002-000 NN P			9.83	9.83
			TOTAL PAYMENT AMOUNT	9.83 *				9.83
014243/00	GARY HENDERSON MFT							
	1752 PO-161537	02/11/2016 JAN-16		1 01-6512-0-5800-102-5001-3110-003-000 NN P			1,000.00	1,000.00
			TOTAL PAYMENT AMOUNT	1,000.00 *				1,000.00

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP	Account num	Liq Amt	Net Amount	
022347/00	GIVE SOMETHING BACK								
1787 PO-161569	02/11/2016	IN-0464244		1	01-0000-0-4300-472-0000-2700-014-000	NN F	71.95	71.93	
1831 PO-161601	02/11/2016	IN-0465212		1	01-0000-0-4300-101-0000-7150-002-000	NN F	95.35	95.36	
TOTAL PAYMENT AMOUNT								167.29 *	167.29
017718/00	GUIDING HANDS INC.								
933 PO-160813	02/11/2016	3378		1	01-6500-0-5800-102-5750-1180-002-000	NN P	4,791.38	4,791.38	
933 PO-160813	02/11/2016	3410		1	01-6500-0-5800-102-5750-1180-002-000	NN P	400.00	400.00	
933 PO-160813	02/11/2016	3400		1	01-6500-0-5800-102-5750-1180-002-000	NN P	480.00	480.00	
TOTAL PAYMENT AMOUNT								5,671.38 *	5,671.38
017747/00	HAMMER, SAMUEL								
1821 PO-161634	02/11/2016	JAN MILEAGE		1	01-5630-0-5800-601-1220-1000-017-000	NN F	51.52	51.52	
TOTAL PAYMENT AMOUNT								51.52 *	51.52
016131/00	HARDWOOD PALACE								
1903 PO-161653	02/11/2016	FACILITY USE		1	01-0000-0-5600-475-3200-1000-015-000	NN F	360.00	360.00	
TOTAL PAYMENT AMOUNT								360.00 *	360.00
015498/00	HARRIS WELDING								
1349 PO-161187	02/11/2016	01674927		1	01-8150-0-4300-106-0000-8110-007-000	NN P	45.27	45.27	
TOTAL PAYMENT AMOUNT								45.27 *	45.27
010602/00	HI-LINE ELECTRICAL & MECH								
718 PO-160639	02/11/2016	107436963		1	01-0000-0-4300-112-0000-3600-007-000	NN P	347.53	347.53	
TOTAL PAYMENT AMOUNT								347.53 *	347.53
011341/00	HUNT & SONS INC								
187 PO-160171	02/11/2016	441682		1	01-0000-0-4308-112-0000-3600-007-000	NN P	11,142.33	11,142.33	
TOTAL PAYMENT AMOUNT								11,142.33 *	11,142.33

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			

017726/00	LOS ANGELES	FREIGHTLINER						
105 PO-160100	02/11/2016	BN4165		1	01-0000-0-4300-112-0000-3600-007-000	NN P	51.82	51.82
105 PO-160100	02/11/2016	BN74281		1	01-0000-0-4300-112-0000-3600-007-000	NN P	58.45	58.45
TOTAL PAYMENT AMOUNT							110.27 *	110.27
021914/00	LOY MATTISON	ENTERPRISES						
61 PO-160061	02/11/2016	010116013116		1	01-0000-0-5800-106-0000-8110-007-000	NY P	495.00	495.00
TOTAL PAYMENT AMOUNT							495.00 *	495.00
019059/00	MILLENNIUM	TERMITE & PEST						
165 PO-160150	01/11/2016	TR-71099		1	01-0000-0-5500-106-0000-8110-007-000	NN P	91.00	91.00
165 PO-160150	02/11/2016	TR-72628		1	01-0000-0-5500-106-0000-8110-007-000	NN P	57.00	57.00
165 PO-160150	02/11/2016	TR72628		1	01-0000-0-5500-106-0000-8110-007-000	NN P	59.00	59.00
165 PO-160150	02/11/2016	BAL		1	01-0000-0-5500-106-0000-8110-007-000	NN P	59.00	59.00
TOTAL PAYMENT AMOUNT							266.00 *	266.00
015957/00	MYERS, HOLLAND							
1854 PO-161638	02/11/2016	REIMB SUPPLIES		1	01-3550-0-4300-472-1110-1000-014-000	NN F	49.44	49.44
1854 PO-161638	02/11/2016	REIMB SUPPLIES		2	01-3550-0-5901-472-1110-1000-014-000	NN F	344.85	344.85
TOTAL PAYMENT AMOUNT							394.29 *	394.29
017315/00	NAPA AUTO PARTS	- GENUINE AUTO						
109 PO-160104	02/11/2016	041351		1	01-0000-0-4300-112-0000-3600-007-000	NN P	102.38	102.38
TOTAL PAYMENT AMOUNT							102.38 *	102.38
015787/00	O'REILLY AUTO PARTS							
111 PO-160106	02/11/2016	75230-75283		1	01-0000-0-4300-112-0000-3600-007-000	NN P	0.00	0.00
111 PO-160106	02/11/2016	75231-75285		1	01-0000-0-4300-112-0000-3600-007-000	NN P	0.00	0.00
111 PO-160106	02/11/2016	3558374154		1	01-0000-0-4300-112-0000-3600-007-000	NN P	140.65	140.65
111 PO-160106	02/11/2016	3558374347		1	01-0000-0-4300-112-0000-3600-007-000	NN P	21.55	21.55
111 PO-160106	02/11/2016	3558374788		1	01-0000-0-4300-112-0000-3600-007-000	NN P	54.29	54.29
111 PO-160106	02/11/2016	3558374797		1	01-0000-0-4300-112-0000-3600-007-000	NN P	33.85	33.85
111 PO-160106	02/11/2016	3558374962		1	01-0000-0-4300-112-0000-3600-007-000	NN P	32.39	32.39
111 PO-160106	02/11/2016	3558374973		1	01-0000-0-4300-112-0000-3600-007-000	NN P	23.75	23.75
111 PO-160106	02/11/2016	3558375206		1	01-0000-0-4300-112-0000-3600-007-000	NN P	37.77	37.77
111 PO-160106	02/11/2016	3558375227		1	01-0000-0-4300-112-0000-3600-007-000	NN P	84.22	84.22

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P	OBJE SIT	GOAL FUNC RES DEP T9MP		
015787 (CONTINUED)							
111 PO-160106	02/11/2016	3558375335	1	01-0000-0-4300-112-0000-3600-007-000	NN P	15.12	15.12
111 PO-160106	02/11/2016	3558376227	1	01-0000-0-4300-112-0000-3600-007-000	NN P	368.44	368.44
111 PO-160106	02/11/2016	3558376963	1	01-0000-0-4300-112-0000-3600-007-000	NN P	26.09	26.09
111 PO-160106	02/11/2016	3558377071	1	01-0000-0-4300-112-0000-3600-007-000	NN P	96.21	96.21
111 PO-160106	02/11/2016	3558377244	1	01-0000-0-4300-112-0000-3600-007-000	NN P	31.30	31.30
111 PO-160106	02/11/2016	LATE CHG	1	01-0000-0-4300-112-0000-3600-007-000	NN P	17.06	17.06
TOTAL PAYMENT AMOUNT				982.69 *			982.69
017576/00 OFFICE DEPOT/BUS.SERVICES DIV							
1611 PO-161427	02/11/2016	817400832001	1	01-0000-0-4300-234-1110-1000-008-000	NN P	323.85	323.85
1611 PO-161427	02/11/2016	817400831001	1	01-0000-0-4300-234-1110-1000-008-000	NN P	119.87	119.87
1611 PO-161427	02/11/2016	817400834001	1	01-0000-0-4300-234-1110-1000-008-000	NN F	47.39	33.47
1729 PO-161518	02/11/2016	819612403001	1	01-0000-0-4300-472-0000-2700-014-000	NN F	71.44	71.44
1769 PO-161553	02/11/2016	821394447001	1	01-0000-0-4300-371-0000-2700-012-000	NN F	92.43	106.40
1772 PO-161556	02/11/2016	821395467001	1	01-0000-0-4300-472-0000-2700-014-000	NN F	217.23	217.23
1827 PO-161599	02/11/2016	821786241001	1	01-0000-0-4300-472-0000-2700-014-000	NN F	134.08	134.08
TOTAL PAYMENT AMOUNT				1,006.34 *			1,006.34
021998/00 PLACER COUNTY OFFICE OF EDUC							
1870 PO-161643	02/11/2016	AR16-00717	1	01-3010-0-5200-103-1110-1000-003-822	NN F	8,000.00	8,000.00
TOTAL PAYMENT AMOUNT				8,000.00 *			8,000.00
014069/00 PLATT ELECTRIC SUPPLY INC							
1120 PO-160985	02/11/2016	709349-658555	2	01-8150-0-4300-106-0000-8110-007-000	NN P	175.03	175.03
TOTAL PAYMENT AMOUNT				175.03 *			175.03
021194/00 PRUDENTIAL OVERALL SUPPLY INC							
119 PO-160114	02/11/2016	180238985	1	01-0000-0-5600-112-0000-3600-007-000	NN P	60.99	60.99
TOTAL PAYMENT AMOUNT				60.99 *			60.99
014245/00 RAY, CANDACE							
1904 PO-161669	02/11/2016	REIMB	1	01-0000-0-4300-371-1110-1000-012-000	NN F	216.94	216.94
TOTAL PAYMENT AMOUNT				216.94 *			216.94

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
			FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP					
022018/00	SACRAMENTO AUTOGLASS & MIRROR							
1749 PO-161533	02/11/2016	ISAC015558		1	01-0000-0-4300-112-0000-3600-007-000	NN P	433.12	433.12
TOTAL PAYMENT AMOUNT							433.12 *	433.12
010266/00	SACRAMENTO COUNTY UTILITIES							
153 PO-160140	02/11/2016	50000918618		1	01-0000-0-5540-106-0000-8110-007-000	NN P	608.72	608.72
TOTAL PAYMENT AMOUNT							608.72 *	608.72
013973/00	SAMBA SAFETY							
114 PO-160109	02/11/2016	6137-201601		1	01-0000-0-5800-112-0000-3600-007-000	NN P	97.30	97.30
TOTAL PAYMENT AMOUNT							97.30 *	97.30
020981/00	SAVE MART SUPERMARKETS							
557 PO-160494	02/11/2016	2295678		1	01-6500-0-4300-102-5750-1110-002-000	NN P	22.67	22.67
557 PO-160494	02/11/2016	2296012		1	01-6500-0-4300-102-5750-1110-002-000	NN P	11.17	11.17
TOTAL PAYMENT AMOUNT							33.84 *	33.84
014786/00	SCHOOL SPECIALTY							
1586 PO-161401	02/11/2016	208115681237		1	01-0000-0-4300-236-1110-1000-009-000	NN F	68.00	58.92
TOTAL PAYMENT AMOUNT							58.92 *	58.92
010373/00	SCHOOLS INSURANCE AUTHORITY							
1837 PO-161607	02/11/2016	16SWAMP-06		1	01-8150-0-5800-106-0000-8110-007-000	NN F	2,730.15	2,730.15
TOTAL PAYMENT AMOUNT							2,730.15 *	2,730.15
011500/00	SCHOOLS INSURANCE AUTHORITY							
PV-161062	02/11/2016	February			01-0000-0-9552-000-0000-0000-000-000	NN		47,650.19
TOTAL PAYMENT AMOUNT							47,650.19 *	47,650.19

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				

018370/00	STANLEY CONVERGENT SECURITY							
1119 PO-160984	02/11/2016	13175751		1	01-8150-0-5600-106-0000-8110-007-000	NN P	181.29	181.29
TOTAL PAYMENT AMOUNT							181.29 *	181.29
020252/00	STAPLES ADVANTAGE							
1736 PO-161544	02/11/2016	3291084280		1	01-0000-0-4300-371-0000-2700-012-000	NN F	209.51	208.54
TOTAL PAYMENT AMOUNT							208.54 *	208.54
011554/00	TRACTOR SUPPLY CO							
75 PO-160073	02/11/2016	79264		1	01-8150-0-4300-106-0000-8110-007-000	NN P	89.99	89.99
75 PO-160073	02/11/2016	83051		1	01-8150-0-4300-106-0000-8110-007-000	NN P	13.97	13.97
1654 PO-161459	02/11/2016	79471		1	01-0000-0-9320-000-0000-0000-000-000	NN P	6.98	6.98
TOTAL PAYMENT AMOUNT							110.94 *	110.94
010139/00	TROXELL COMMUNICATIONS INC							
1681 PO-161482	02/11/2016	875404		1	01-9115-0-4400-115-0000-7700-007-000	NN P	5,535.01	5,535.01
TOTAL PAYMENT AMOUNT							5,535.01 *	5,535.01
015018/00	VERHOVETCHI, VEACESLAV							
1779 PO-161560	02/11/2016	TRIP 758		1	01-0000-0-5800-112-0000-3600-007-000	NN P	12.69	12.69
TOTAL PAYMENT AMOUNT							12.69 *	12.69
018071/00	VOTAW, ASHLEY							
1842 PO-161636	02/11/2016	REIMB		1	01-6520-0-5211-472-5770-1110-003-000	NN F	72.99	72.99
TOTAL PAYMENT AMOUNT							72.99 *	72.99
015191/00	WACHOB, CYNTHIA							
352 PO-160325	02/11/2016	JAN MILEAGE		1	01-6500-0-5210-102-5060-2110-002-000	NN F	63.50	63.50
1701 PO-161493	02/11/2016	JAN MILEAGE		1	01-6500-0-5210-102-5060-2110-002-000	NN P	95.26	95.26
TOTAL PAYMENT AMOUNT							158.76 *	158.76

81 CENTER UNIFIED SCHOOL DIST.

ACCOUNTS PAYABLE PRELIST
BATCH: 0045 02-11-16
FUND : 01 GENERAL FUND

J4065 APY500 H.02.05 02/11/16 PAGE 10
<< Open >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				

017313/00	XEROX							
425 PO-160387	02/11/2016	230027146		1	01-0000-0-5800-115-9790-8200-007-000	NN P	863.61	863.61
818 PO-160715	02/11/2016	7149057-01DEC		1	01-0000-0-5800-115-9790-8200-007-000	NN P	35,523.41	35,523.41
818 PO-160715	02/11/2016	7149057-01JAN		1	01-0000-0-5800-115-9790-8200-007-000	NN P	35,523.40	35,523.40
TOTAL PAYMENT AMOUNT							71,910.42 *	71,910.42
TOTAL FUND PAYMENT							214,609.97 **	214,609.97
TOTAL USE TAX AMOUNT							73.05	

81 CENTER UNIFIED SCHOOL DIST.

ACCOUNTS PAYABLE PRELIST
BATCH: 0045 02-11-16
FUND : 09 CHARTER SCHOOLS

J4065 APY500 H.02.05 02/11/16 PAGE 11
<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			
010669/00	ALHAMBRA & SIERRA SPRINGS							
452 PO-160407	02/11/2016	4779099012616		1	09-0700-0-4300-503-0000-2700-018-000 NN P		51.14	51.14
					TOTAL PAYMENT AMOUNT	51.14 *		51.14
					TOTAL FUND PAYMENT	51.14 **		51.14

81 CENTER UNIFIED SCHOOL DIST.

ACCOUNTS PAYABLE PRELIST

J4065 APY500 H.02.05 02/11/16 PAGE 12
<< Open >>

BATCH: 0045 02-11-16
FUND : 12 CHILD DEVELOPMEN FUND

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
018143/00		CHILD DEVELOPMENT CENTERS INC						
1010	PO-160888	02/11/2016	5030-DEC15					
1010	PO-160888	02/11/2016	5030-DEC15					
					1 12-5025-0-5800-100-8500-1000-005-000 NN P		27,213.46	27,213.46
					2 12-6105-0-5800-100-8500-1000-005-000 NN P		32,256.52	32,256.52
							59,469.98 *	59,469.98
					TOTAL PAYMENT AMOUNT			
					TOTAL FUND	PAYMENT	59,469.98 **	59,469.98

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP	Account num	Liq Amt	Net Amount
011205/00	CULTURE SHOCK YOGURT							
141 PO-160134	02/11/2016	3392						
				1	13-5310-0-4700-108-0000-3700-007-000	NN P	128.40	128.40
								128.40
								128.40
011602/00	DANIELSEN CO., THE							
1691 PO-161488	02/11/2016	89948						
1691 PO-161488	02/11/2016	94347						
1691 PO-161488	02/11/2016	89948						
1691 PO-161488	02/11/2016	94347						
				2	13-5310-0-4300-108-0000-3700-007-000	NN P	22.21	22.21
				2	13-5310-0-4300-108-0000-3700-007-000	NN P	171.21	171.21
				1	13-5310-0-4700-108-0000-3700-007-000	NN P	2,036.50	2,036.50
				1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,165.03	1,165.03
								3,394.95
016670/00	FATCAT BAKERY							
1474 PO-161305	02/11/2016	11152						
				1	13-5310-0-4700-108-0000-3700-007-000	NN F	1,100.00	2,100.00
								2,100.00
021080/00	GOLD STAR FOODS INC							
130 PO-160124	02/11/2016	1589727						
130 PO-160124	02/11/2016	1589727-1						
130 PO-160124	02/11/2016	1589777						
				1	13-5310-0-4700-108-0000-3700-007-000	NN P	4,740.12	4,740.12
				1	13-5310-0-4700-108-0000-3700-007-000	NN P	118.68	118.68
				1	13-5310-0-4700-108-0000-3700-007-000	NN P	127.40	127.40
								4,986.20
021194/00	PRUDENTIAL OVERALL SUPPLY INC							
136 PO-160129	02/11/2016	180238984						
				1	13-5310-0-5800-108-0000-3700-007-000	NN P	75.80	75.80
								75.80
011422/00	SYSKO OF SAN FRANCISCO							
129 PO-160123	02/11/2016	1691163						
129 PO-160123	02/11/2016	1704502PU-OVERUSED						
129 PO-160123	02/11/2016	602092640						
129 PO-160123	02/11/2016	602092641						
129 PO-160123	02/11/2016	602092640						
				1	13-5310-0-4700-108-0000-3700-007-000	NN P	104.20	104.20
				1	13-5310-0-4700-108-0000-3700-007-000	NN P	19.80	19.80
				1	13-5310-0-4700-108-0000-3700-007-000	NN P	951.72	951.72
				1	13-5310-0-4700-108-0000-3700-007-000	NN P	198.06	198.06
				1	13-5310-0-4700-108-0000-3700-007-000	NN P	370.57	370.57
								1,644.35
								12,329.70
								286,460.79
							0.00	286,460.79

81 CENTER UNIFIED SCHOOL DIST.

ACCOUNTS PAYABLE PRELIST
 BATCH: 0045 02-11-16
 FUND : 13 CAFETERIA FUND

J4065 APY500 H.02.05 02/11/16 PAGE 14
 << Open >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num FD RESO P OBJE SIT GOAL FUNC	Account num RES DEP T9MP	Liq Amt	Net Amount
TOTAL DISTRICT PAYMENT					286,460.79 ****		0.00	286,460.79
TOTAL USE TAX AMOUNT					73.05			
TOTAL FOR ALL DISTRICTS:					286,460.79 ****		0.00	286,460.79
TOTAL USE TAX AMOUNT					73.05			

Number of warrants to be printed: 69, not counting voids due to stub overflows.

81 CENTER UNIFIED SCHOOL DIST.
02-18-16

ACCOUNTS PAYABLE PRELIST

J4334 APY500 H.02.05 02/18/16 PAGE 0

Batch status: A All

From batch: 0046

To batch: 0046

Include Revolving Cash: Y

Include Address: N

81 CENTER UNIFIED SCHOOL DIST.
02-18-16

ACCOUNTS PAYABLE PRELIST
BATCH: 0046 02-18-16
FUND : 01 GENERAL FUND

J4334 APY500 H.02.05 02/18/16 PAGE 1
<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			FD RESO P OBJE	SIT GOAL FUNC	RES DEP T9MP		
010002/00	ALDAR ACADEMY							
948 PO-160836	02/18/2016	JAN-16		1	01-6500-0-5800-102-5750-1180-002-000	NN P	5,074.30	5,074.30
				TOTAL PAYMENT AMOUNT	5,074.30 *			5,074.30
010669/00	ALHAMBRA & SIERRA SPRINGS							
558 PO-160495	02/18/2016	4780818020616		1	01-0000-0-4300-105-0000-7200-005-000	NN P	28.62	28.62
				TOTAL PAYMENT AMOUNT	28.62 *			28.62
011481/00	AT&T							
1614 PO-161417	02/18/2016	C602223781777		1	01-0000-0-5902-106-0000-8110-007-000	NN P	111.57	111.57
				TOTAL PAYMENT AMOUNT	111.57 *			111.57
021669/00	BAIONI, RON							
1957 PO-161706	02/18/2016	REIMB		1	01-3010-0-4300-371-1110-1000-012-000	NN F	268.12	268.12
				TOTAL PAYMENT AMOUNT	268.12 *			268.12
021235/00	BECKER, LEE ANN							
354 PO-160327	02/18/2016	JAN MILEAGE		1	01-0000-0-5210-102-0000-3140-003-000	NN P	57.08	57.08
				TOTAL PAYMENT AMOUNT	57.08 *			57.08
016106/00	BERGER, CHRISTINE							
1925 PO-161697	02/18/2016	REIMB-SWING		1	01-5640-0-4300-601-9728-1000-017-081	NN F	350.00	350.00
				TOTAL PAYMENT AMOUNT	350.00 *			350.00
019075/00	BRIGHT FUTURES THERAPY							
1518 PO-161344	02/18/2016	3285		1	01-6500-0-5800-102-5750-1180-002-000	NN P	17,600.00	17,600.00
				TOTAL PAYMENT AMOUNT	17,600.00 *			17,600.00
010340/00	CA DEPT OF JUSTICE							
211 PO-160199	02/18/2016	140813		1	01-0000-0-5800-110-0000-7200-004-000	NN P	160.00	160.00
211 PO-160199	02/18/2016	146037		1	01-0000-0-5800-110-0000-7200-004-000	NN P	608.00	608.00
				TOTAL PAYMENT AMOUNT	768.00 *			768.00

Vendor/Addr	Req	Remit name	Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
							FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			
020540/00		CALIFORNIA AMERICAN WATER CO								
161	PO-160147	02/18/2016	1015-210038466365			1	01-0000-0-5540-106-0000-8110-007-000 NN P		493.92	493.92
161	PO-160147	02/18/2016	210021268303			1	01-0000-0-5540-106-0000-8110-007-000 NN P		142.61	142.61
161	PO-160147	02/18/2016	210020957327			1	01-0000-0-5540-106-0000-8110-007-000 NN P		1,135.76	1,135.76
161	PO-160147	02/18/2016	210020956980			1	01-0000-0-5540-106-0000-8110-007-000 NN P		360.05	360.05
161	PO-160147	02/18/2016	210020037919			1	01-0000-0-5540-106-0000-8110-007-000 NN P		330.13	330.13
161	PO-160147	02/18/2016	210020037810			1	01-0000-0-5540-106-0000-8110-007-000 NN P		786.66	786.66
161	PO-160147	02/18/2016	220012585421			1	01-0000-0-5540-106-0000-8110-007-000 NN P		209.35	209.35
161	PO-160147	02/18/2016	220012585513			1	01-0000-0-5540-106-0000-8110-007-000 NN P		305.73	305.73
161	PO-160147	02/18/2016	220012585414			1	01-0000-0-5540-106-0000-8110-007-000 NN P		135.38	135.38
161	PO-160147	02/18/2016	220012586486			1	01-0000-0-5540-106-0000-8110-007-000 NN P		305.73	305.73
161	PO-160147	02/18/2016	220012585506			1	01-0000-0-5540-106-0000-8110-007-000 NN P		456.02	456.02
161	PO-160147	02/18/2016	220012585421			1	01-0000-0-5540-106-0000-8110-007-000 NN P		209.35	209.35
161	PO-160147	02/18/2016	220012586462			1	01-0000-0-5540-106-0000-8110-007-000 NN P		153.00	153.00
161	PO-160147	02/18/2016	220012585490			1	01-0000-0-5540-106-0000-8110-007-000 NN P		348.26	348.26
161	PO-160147	02/18/2016	220012585520			1	01-0000-0-5540-106-0000-8110-007-000 NN P		708.42	708.42
161	PO-160147	02/18/2016	220012585469			1	01-0000-0-5540-106-0000-8110-007-000 NN P		444.69	444.69
161	PO-160147	02/18/2016	210019694541			1	01-0000-0-5540-106-0000-8110-007-000 NN P		162.65	162.65
TOTAL PAYMENT AMOUNT									6,687.71 *	6,687.71
018895/00		CANAAN SOUND & LIGHT								
1743	PO-161531	02/18/2016	161016			1	01-0000-0-5600-472-1110-1000-014-603 NN F		2,000.00	2,000.00
TOTAL PAYMENT AMOUNT									2,000.00 *	2,000.00
021678/00		CAPITOL ACADEMY								
1018	PO-160901	02/18/2016	810			1	01-6500-0-5800-102-5750-1180-002-000 NN P		9,212.40	9,212.40
1018	PO-160901	02/18/2016	821			1	01-6500-0-5800-102-5750-1180-002-000 NN P		800.00	800.00
TOTAL PAYMENT AMOUNT									10,012.40 *	10,012.40
018862/00		CAPITOL AUTISM SERVICES								
1637	PO-161436	02/18/2016	100115-01			1	01-6500-0-5800-102-5750-1180-002-000 NN F		406.25	406.25
1883	PO-161672	02/18/2016	100115-01			1	01-6500-0-5800-102-5750-1180-002-000 NN P		181.25	181.25
TOTAL PAYMENT AMOUNT									587.50 *	587.50
021036/00		CCHAT CENTER								
951	PO-160839	02/18/2016	CENTER1-16			1	01-6500-0-5800-102-5750-1180-002-000 NN P		2,035.52	2,035.52
TOTAL PAYMENT AMOUNT									2,035.52 *	2,035.52

81 CENTER UNIFIED SCHOOL DIST.
02-18-16

ACCOUNTS PAYABLE PRELIST
BATCH: 0046 02-18-16
FUND : 01 GENERAL FUND

J4334 APY500 H.02.05 02/18/16 PAGE 3
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
017639/00	CDT INC.						
210 PO-160198	02/18/2016	41846	1 01-0000-0-5800-110-0000-7200-004-000 NN P			204.00	204.00
TOTAL PAYMENT AMOUNT						204.00 *	204.00
020305/00	CDW GOVERNMENT INC.						
1856 PO-161627	02/18/2016	CBD3101-CBQ6653	1 01-0000-0-4300-472-0000-2700-014-000 NN F			51.38	31.99
1931 PO-161683	02/18/2016	CBT9130	1 01-0000-0-4400-115-0000-7700-007-000 NN F			945.12	945.12
TOTAL PAYMENT AMOUNT						977.11 *	977.11
017019/00	CLUBZ! TUTORING						
1616 PO-161418	02/18/2016	3180	1 01-3010-0-5800-103-1110-1000-003-832 NN P			3,188.12	3,188.12
TOTAL PAYMENT AMOUNT						3,188.12 *	3,188.12
016731/00	COMMITTEE FOR CHILDREN						
1897 PO-161675	02/18/2016	266166	1 01-9601-0-4200-601-1110-1000-017-000 NN F			386.64	358.00
TOTAL PAYMENT AMOUNT						358.00 *	358.00
021979/00	COUNTY OF SACRAMENTO						
1947 PO-161710	02/18/2016	SERIES B	1 01-0000-0-5800-100-0000-7200-005-000 NN P			606.33	606.33
1947 PO-161710	02/18/2016	SERIES2001	1 01-0000-0-5800-100-0000-7200-005-000 NN P			606.33	606.33
1947 PO-161710	02/18/2016	SERIESC	1 01-0000-0-5800-100-0000-7200-005-000 NN P			606.33	606.33
1947 PO-161710	02/18/2016	SERIES 2007D	1 01-0000-0-5800-100-0000-7200-005-000 NN F			606.33	606.33
TOTAL PAYMENT AMOUNT						2,425.32 *	2,425.32
010236/00	CREATIVE BUS SALES						
108 PO-160103	02/18/2016	8014362-8014574	1 01-0000-0-4300-112-0000-3600-007-000 NN P			438.84	438.84
108 PO-160103	02/18/2016	8014574	1 01-0000-0-4300-112-0000-3600-007-000 NN P			112.71	112.71
TOTAL PAYMENT AMOUNT						551.55 *	551.55
019542/00	DAVIS, NICOLE						
1896 PO-161674	02/18/2016	JAN MILEAGE	1 01-5630-0-5800-601-1220-1000-017-000 NN F			447.34	447.34
TOTAL PAYMENT AMOUNT						447.34 *	447.34

81 CENTER UNIFIED SCHOOL DIST.
02-18-16

ACCOUNTS PAYABLE PRELIST
BATCH: 0046 02-18-16
FUND : 01 GENERAL FUND

J4334 APY500 H.02.05 02/18/16 PAGE 4
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
014858/00	DEASON, CRAIG						
1928	PO-161689	02/18/2016	REIMB	1 01-9115-0-5200-115-0000-7700-007-000	NN F	22.20	22.20
				TOTAL PAYMENT AMOUNT		22.20 *	22.20
018951/00	DELL						
1926	PO-161670	02/18/2016	XJWKK4WW7	2 01-5630-0-4400-601-1220-1000-017-000	NN F	356.18	347.00
1926	PO-161670	02/18/2016	XJWKK4WW7	1 01-5640-0-4400-601-9728-1000-017-000	NN F	356.19	346.99
				TOTAL PAYMENT AMOUNT		693.99 *	693.99
010481/00	DEMCO INC						
1841	PO-161615	02/18/2016	5796437	1 01-0000-0-4300-103-0000-2420-003-000	NN F	198.47	183.57
				TOTAL PAYMENT AMOUNT		183.57 *	183.57
019262/00	ENTERPRISE RENT A CAR						
1915	PO-161680	02/18/2016	3GGMDN	1 01-0472-0-5600-472-1110-4000-014-915	NN F	252.08	252.08
				TOTAL PAYMENT AMOUNT		252.08 *	252.08
022347/00	GIVE SOMETHING BACK						
1809	PO-161591	02/18/2016	IN-0465211	1 01-6500-0-4300-102-5770-1120-002-000	NN P	117.34	117.34
1809	PO-161591	02/18/2016	IN-0467374	1 01-6500-0-4300-102-5770-1120-002-000	NN F	8.20	11.87
1916	PO-161681	02/18/2016	IN-0464670	1 01-0000-0-9320-000-0000-0000-000-000	NN F	150.90	150.90
				TOTAL PAYMENT AMOUNT		280.11 *	280.11
019393/00	GYM CLOSET						
1819	PO-161598	02/18/2016	216708-00	1 01-6300-0-4300-475-3200-1000-015-000	YN F	621.87	575.81
				TOTAL PAYMENT AMOUNT		575.81 *	575.81
				TOTAL USE TAX AMOUNT		46.06	
021395/00	HARVEY, HOLLY						
1941	PO-161686	02/18/2016	REIMB MEDICAL	1 01-0000-0-3404-371-0000-8200-000-000	NN F	50.00	50.00
				TOTAL PAYMENT AMOUNT		50.00 *	50.00

81 CENTER UNIFIED SCHOOL DIST.
02-18-16

ACCOUNTS PAYABLE PRELIST
BATCH: 0046 02-18-16
FUND : 01 GENERAL FUND

J4334 APY500 H.02.05 02/18/16 PAGE 5
<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date				SIT GOAL FUNC RES DEP T9MP			

017002/00	HOME DEPOT CREDIT SERVICES							
1662 PO-161465	02/18/2016	6035322503880209		1	01-8150-0-4300-106-0000-8110-007-000 NN P		1,647.65	1,647.65
					TOTAL PAYMENT AMOUNT	1,647.65 *		1,647.65
017337/00	HUMMINGBIRD NETWORKS							
1891 PO-161651	02/18/2016	226638		1	01-9115-0-4400-115-0000-7700-007-000 NN F		3,042.36	3,042.37
					TOTAL PAYMENT AMOUNT	3,042.37 *		3,042.37
016750/00	JUST SEND IT POSTAL CENTER							
485 PO-160457	02/18/2016	1/1-1/31		1	01-5630-0-5800-601-1220-1000-017-000 NN P		100.00	100.00
					TOTAL PAYMENT AMOUNT	100.00 *		100.00
014389/00	LOMOVA, YELENA							
887 PO-160781	02/18/2016	TRIP 844		1	01-0000-0-5800-112-0000-3600-007-000 NN P		17.55	17.55
					TOTAL PAYMENT AMOUNT	17.55 *		17.55
014800/00	LORD, KATHLEEN							
1946 PO-161702	02/18/2016	REIMB		1	01-0000-0-4300-236-1110-1000-009-000 NN F		48.19	48.19
					TOTAL PAYMENT AMOUNT	48.19 *		48.19
017726/00	LOS ANGELES FREIGHTLINER							
105 PO-160100	02/18/2016	BN74169		1	01-0000-0-4300-112-0000-3600-007-000 NN P		172.03	172.03
					TOTAL PAYMENT AMOUNT	172.03 *		172.03
022406/00	MAXIM HEALTHCARE SERVICES INC							
972 PO-160861	02/18/2016	3870640262		1	01-0000-0-5800-102-0000-3140-003-000 NN F		1,211.35	1,211.35
1942 PO-161694	02/18/2016	3870640262		1	01-0000-0-5800-102-0000-3140-003-000 NN P		1,318.65	1,318.65
1942 PO-161694	02/18/2016	3852640262		1	01-0000-0-5800-102-0000-3140-003-000 NN P		2,839.45	2,839.45
					TOTAL PAYMENT AMOUNT	5,369.45 *		5,369.45

81 CENTER UNIFIED SCHOOL DIST.
02-18-16

ACCOUNTS PAYABLE PRELIST
BATCH: 0046 02-18-16
FUND : 01 GENERAL FUND

J4334 APY500 H.02.05 02/18/16 PAGE 6
<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date				SIT GOAL FUNC RES DEP T9MP			
017408/00	MCALLISTER, SAMUEL							
1744	PO-161709	02/18/2016	0002					
				1	01-7220-0-5600-472-1110-1000-014-000	NN F	1,625.00	1,625.00
					TOTAL PAYMENT AMOUNT			1,625.00
								1,625.00
017576/00	OFFICE DEPOT/BUS.SERVICES DIV							
1848	PO-161620	02/18/2016	822338064001	1	01-3010-0-4300-371-1110-1000-012-000	NN F	164.30	163.54
1861	PO-161640	02/18/2016	823425496001	2	01-5640-0-4300-601-9728-1000-017-000	NN F	252.51	252.51
1888	PO-161648	02/18/2016	823426131001	1	01-0000-0-4300-472-0000-2700-014-000	NN F	141.91	141.91
					TOTAL PAYMENT AMOUNT			557.96
								557.96
019375/00	PACIFIC COACHWAYS CHARTER							
1895	PO-161673	02/18/2016	11845-11848	1	01-7220-0-5810-472-1110-1000-014-000	NN F	5,010.10	5,010.10
					TOTAL PAYMENT AMOUNT			5,010.10
								5,010.10
019252/00	PEARSON EDUCATION INC.							
1760	PO-161548	02/18/2016	10560647	1	01-5640-0-4300-601-9728-3150-017-000	NN F	380.76	380.76
					TOTAL PAYMENT AMOUNT			380.76
								380.76
011345/00	PLACER LEARNING CENTER							
559	PO-160703	02/18/2016	JANUARY	1	01-6500-0-5800-102-5750-1180-002-000	NN F	3,833.15	3,833.15
1937	PO-161691	02/18/2016	JANUARY	1	01-6500-0-5800-102-5750-1180-002-000	NN P	8,251.35	8,251.35
					TOTAL PAYMENT AMOUNT			12,084.50
								12,084.50
022525/00	POST-IT LLC							
1695	PO-161491	02/18/2016	DEC LIVSCAN	1	01-0000-0-5800-110-0000-7200-004-000	NN P	100.00	100.00
					TOTAL PAYMENT AMOUNT			100.00
								100.00
011238/00	RELIABLE TIRE							
112	PO-160107	02/18/2016	134432	1	01-0000-0-4300-112-0000-3600-007-000	NN P	124.20	124.20
					TOTAL PAYMENT AMOUNT			124.20
								124.20

81 CENTER UNIFIED SCHOOL DIST.
02-18-16

ACCOUNTS PAYABLE PRELIST
BATCH: 0046 02-18-16
FUND : 01 GENERAL FUND

J4334 APY500 H.02.05 02/18/16 PAGE 7
<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			FD RESO P OBJE	SIT GOAL FUNC	RES DEP T9MP		
010264/00	SACRAMENTO BEE							
1948 PO-161711	02/18/2016	00772480		1 01-0000-0-4300-105-0000-7200-005-000	NN F		201.76	201.76
				TOTAL PAYMENT AMOUNT	201.76 *			201.76
010266/00	SACRAMENTO COUNTY UTILITIES							
153 PO-160140	02/18/2016	50000185866		1 01-0000-0-5540-106-0000-8110-007-000	NN P		769.12	769.12
				TOTAL PAYMENT AMOUNT	769.12 *			769.12
020981/00	SAVE MART SUPERMARKETS							
557 PO-160494	02/18/2016	2295673		1 01-6500-0-4300-102-5750-1110-002-000	NN P		17.23	17.23
				TOTAL PAYMENT AMOUNT	17.23 *			17.23
014786/00	SCHOOL SPECIALTY							
1806 PO-161588	02/18/2016	308102402663		1 01-6500-0-4300-102-5770-1120-002-000	NN F		191.73	164.62
				TOTAL PAYMENT AMOUNT	164.62 *			164.62
010373/00	SCHOOLS INSURANCE AUTHORITY							
1906 PO-161655	02/18/2016	PL2016-38		1 01-0000-0-5400-100-0000-7200-005-000	NN F	140,302.50	140,302.50	140,302.50
				TOTAL PAYMENT AMOUNT	140,302.50 *			140,302.50
020811/00	SHRED-IT USA LLC							
499 PO-160430	02/18/2016	9409304688		1 01-0000-0-5800-472-0000-2700-014-000	NN P		36.57	36.57
				TOTAL PAYMENT AMOUNT	36.57 *			36.57
017883/00	SIMPLEXGRINNELL LP							
1914 PO-161679	02/18/2016	82137484		1 01-8150-0-5600-106-0000-8110-007-000	NN P		524.00	524.00
				TOTAL PAYMENT AMOUNT	524.00 *			524.00
014558/00	SPURR							
166 PO-160151	02/18/2016	71127		1 01-0000-0-5520-106-0000-8110-007-000	NN P	11,611.40	11,611.40	11,611.40
				TOTAL PAYMENT AMOUNT	11,611.40 *			11,611.40

81 CENTER UNIFIED SCHOOL DIST.
02-18-16

ACCOUNTS PAYABLE PRELIST
BATCH: 0046 02-18-16
FUND : 01 GENERAL FUND

J4334 APY500 H.02.05 02/18/16 PAGE 8
<< Open >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num FD RESO P OBJE SIT GOAL FUNC	Account num RES DEP T9MP	Liq Amt	Net Amount

014079/00	THYSSENKRUPP ELEVATOR CORP							
1951 PO-161712	02/18/2016	3002349246		1	01-8150-0-5600-106-0000-8110-007-000	NN P	1,998.25	1,998.25
1951 PO-161712	02/18/2016	3002348994		1	01-8150-0-5600-106-0000-8110-007-000	NN P	157.70	157.70
TOTAL PAYMENT AMOUNT								2,155.95 *
014278/00	TOUCHBOARDS							
1857 PO-161623	02/18/2016	0412898-IN		1	01-0000-0-4300-472-1215-1000-014-000	NN F	158.11	156.22
TOTAL PAYMENT AMOUNT								156.22 *
011190/00	UNIVERSAL SPECIALTIES INC							
1099 PO-160966	02/18/2016	72463		1	01-8150-0-4300-106-0000-8110-007-000	NN P	202.09	202.09
TOTAL PAYMENT AMOUNT								202.09 *
022179/00	US HEALTHWORKS							
213 PO-160201	02/18/2016	2832595-CA		1	01-0000-0-5800-110-0000-7200-004-000	NN P	99.00	99.00
TOTAL PAYMENT AMOUNT								99.00 *
016626/00	VERHOVETCHI, RUVIM							
1661 PO-161464	02/18/2016	TRIP 844		1	01-0000-0-5800-112-0000-3600-007-000	NN P	15.61	15.61
1661 PO-161464	02/18/2016	TRIP 760		1	01-0000-0-5800-112-0000-3600-007-000	NN P	12.85	12.85
TOTAL PAYMENT AMOUNT								28.46 *
015018/00	VERHOVETCHI, VEACESLAV							
1779 PO-161560	02/18/2016	752		1	01-0000-0-5800-112-0000-3600-007-000	NN P	22.04	22.04
1950 PO-161704	02/18/2016	CLASS&EXAM		1	01-0000-0-5800-112-0000-3600-007-000	NN F	159.00	159.00
TOTAL PAYMENT AMOUNT								181.04 *
020702/00	WALL-BUTLER, THELMA							
1909 PO-161677	02/18/2016	REIMB		1	01-5640-0-4300-601-9728-3150-017-000	NN F	46.34	46.34
TOTAL PAYMENT AMOUNT								46.34 *

81 CENTER UNIFIED SCHOOL DIST.
02-18-16

ACCOUNTS PAYABLE PRELIST
BATCH: 0046 02-18-16
FUND : 01 GENERAL FUND

J4334 APY500 H.02.05 02/18/16 PAGE 9
<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			

010843/00	WILCO SUPPLY							
55 PO-160055	02/18/2016	16B0907601		1	01-8150-0-4300-106-0000-8110-007-000	NN F	132.20	152.65
1716 PO-161503	02/18/2016	16B0312401		1	01-8150-0-4300-106-0000-8110-007-000	NN P	361.39	361.39
					TOTAL PAYMENT AMOUNT	514.04 *		514.04
020672/00	WILLIAMS, CHERYL							
1933 PO-161699	02/18/2016	REIMB-SUPPLIES		1	01-5640-0-4300-601-9728-3110-017-085	NN F	74.31	74.31
					TOTAL PAYMENT AMOUNT	74.31 *		74.31
017313/00	XEROX							
425 PO-160387	02/18/2016	230025365		1	01-0000-0-5800-115-9790-8200-007-000	NN P	962.34	962.34
					TOTAL PAYMENT AMOUNT	962.34 *		962.34
					TOTAL FUND PAYMENT	244,116.77 **		244,116.77
					TOTAL USE TAX AMOUNT	46.06		

81 CENTER UNIFIED SCHOOL DIST.
02-18-16

ACCOUNTS PAYABLE PRELIST
BATCH: 0046 02-18-16
FUND : 11 ADULT EDUCATION FUND

J4334 APY500 H.02.05 02/18/16 PAGE 10
<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			

017576/00		OFFICE DEPOT/BUS.SERVICES DIV						
1861 PO-161640	02/18/2016	823425496001		3	11-3905-0-4300-601-4130-1000-017-000	NN F	71.17	71.17
1861 PO-161640	02/18/2016	823425496001		1	11-3913-0-4300-601-4130-1000-017-000	NN F	114.84	114.84
					TOTAL PAYMENT AMOUNT			186.01
								186.01
020981/00		SAVE MART SUPERMARKETS						
907 PO-160795	02/18/2016	2295674		1	11-0030-0-4300-475-4130-1000-015-000	NN P	75.62	75.62
					TOTAL PAYMENT AMOUNT			75.62
								75.62
					TOTAL FUND PAYMENT			261.63
								261.63

81 CENTER UNIFIED SCHOOL DIST.
02-18-16

ACCOUNTS PAYABLE PRELIST
BATCH: 0046 02-18-16
FUND : 12 CHILD DEVELOPMEN FUND

J4334 APY500 H.02.05 02/18/16 PAGE 11
<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date				FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP			

018143/00		CHILD DEVELOPMENT CENTERS INC						
1010 PO-160888	02/18/2016	5030-JAN16		1	12-5025-0-5800-100-8500-1000-005-000	NN P	20,356.19	20,356.19
1010 PO-160888	02/18/2016	5030-JAN16		2	12-6105-0-5800-100-8500-1000-005-000	NN P	24,128.49	24,128.49
					TOTAL PAYMENT AMOUNT		44,484.68 *	44,484.68
					TOTAL FUND PAYMENT		44,484.68 **	44,484.68

81 CENTER UNIFIED SCHOOL DIST.
02-18-16

ACCOUNTS PAYABLE PRELIST
BATCH: 0046 02-18-16
FUND : 13 CAFETERIA FUND

J4334 APY500 H.02.05 02/18/16 PAGE 12
<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date				SIT GOAL FUNC	RES DEP T9MP		

019834/00	BERKELEY FARMS INC							
	132 PO-160126	02/18/2016 1098018			1 13-5310-0-4700-108-0000-3700-007-000	NN P	6,411.49	6,411.49
				TOTAL PAYMENT AMOUNT	6,411.49 *			6,411.49
014156/00	COUNTY OF SACRAMENTO							
	781 PO-160691	02/18/2016 AR0001744			1 13-5310-0-5800-108-0000-3700-007-000	NN P	686.00	686.00
	781 PO-160691	02/18/2016 AR0004778			1 13-5310-0-5800-108-0000-3700-007-000	NN P	686.00	686.00
	781 PO-160691	02/18/2016 AR0005930			1 13-5310-0-5800-108-0000-3700-007-000	NN P	686.00	686.00
	781 PO-160691	02/18/2016 AR0006771			1 13-5310-0-5800-108-0000-3700-007-000	NN P	686.00	686.00
				TOTAL PAYMENT AMOUNT	2,744.00 *			2,744.00
011205/00	CULTURE SHOCK YOGURT							
	141 PO-160134	02/18/2016 3419			1 13-5310-0-4700-108-0000-3700-007-000	NN P	128.40	128.40
				TOTAL PAYMENT AMOUNT	128.40 *			128.40
	TOTAL FUND	PAYMENT			9,283.89 **			9,283.89
	TOTAL BATCH PAYMENT				298,146.97 ***	0.00		298,146.97
	TOTAL USE TAX AMOUNT				46.06			
	TOTAL DISTRICT PAYMENT				298,146.97 ****	0.00		298,146.97
	TOTAL USE TAX AMOUNT				46.06			
	TOTAL FOR ALL DISTRICTS:				298,146.97 ****	0.00		298,146.97
	TOTAL USE TAX AMOUNT				46.06			

Number of warrants to be printed: 65, not counting voids due to stub overflows.

Batch status: A All

From batch: 0047

To batch: 0047

Include Revolving Cash: Y

Include Address: N

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P	OBJE SIT	GOAL FUNC RES DEP T9MP		

010669/00	ALHAMBRA & SIERRA SPRINGS						
167 PO-160152	02/24/2016	4781257021116	1	01-0000-0-4300-112-0000-3600-007-000	NN P	65.58	65.58
626 PO-160555	02/24/2016	4780794021116	1	01-0000-0-4300-110-0000-7200-004-000	NN F	40.33	58.59
685 PO-160610	02/24/2016	4781839*021116	1	01-0000-0-4300-475-3200-2700-015-000	NN F	27.89	57.99
1121 PO-160986	02/24/2016	4782453021116	1	01-8150-0-4300-106-0000-8110-007-000	NN P	108.06	108.06
TOTAL PAYMENT AMOUNT						290.22 *	290.22
013985/00	ALL DIESEL ELECTRIC INC.						
168 PO-160153	02/24/2016	549327980	1	01-0000-0-4300-112-0000-3600-007-000	NN P	115.10	115.10
TOTAL PAYMENT AMOUNT						115.10 *	115.10
019769/00	AMERICAN EXPRESS						
1798 PO-161581	02/24/2016	0-03000	1	01-0000-0-4200-101-0000-7150-002-000	NN F	66.92	66.92
1832 PO-161605	02/24/2016	0-030010	1	01-9115-0-5200-115-0000-7700-007-000	NN F	865.75	865.75
1985 PO-161724	02/24/2016	0-03000	1	01-0000-0-5800-120-0000-7110-001-000	NN F	9.57	9.57
TOTAL PAYMENT AMOUNT						942.24 *	942.24
018900/00	AMERICAN TIME & SIGNAL CO.						
1771 PO-161555	02/24/2016	759644	1	01-8150-0-4300-106-0000-8110-007-000	NN P	760.09	760.09
TOTAL PAYMENT AMOUNT						760.09 *	760.09
018533/00	ATKINSON ANDELSON LOYA RUDD						
655 PO-160582	02/24/2016	491974	2	01-0000-0-5804-105-0000-7200-005-000	NE P	8,931.59	8,931.59
TOTAL PAYMENT AMOUNT						8,931.59 *	8,931.59
021604/00	ATLAS DISPOSAL INDUSTRIES						
152 PO-160139	02/24/2016	01-1032-1	1	01-0000-0-5550-106-0000-8110-007-000	NN P	5.00	5.00
TOTAL PAYMENT AMOUNT						5.00 *	5.00
019500/00	AVID CENTER						
1871 PO-161728	02/24/2016	QUO-05353VIN9J4	1	01-3010-0-5800-103-1110-1000-003-822	NN F	7,390.00	7,390.00
TOTAL PAYMENT AMOUNT						7,390.00 *	7,390.00

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				

021669/00	BAIONI, RON							
1987 PO-161735	02/24/2016	REIMB SCANTRON		1 01-3010-0-4300-371-1110-1000-012-000 NN F			60.62	60.62
2007 PO-161751	02/24/2016	REIMB PARTS		1 01-3010-0-4300-371-1110-1000-012-000 NN F			1,001.97	1,001.97
TOTAL PAYMENT AMOUNT								1,062.59 *
015718/00	BASIC PACIFIC							
PV-161063	02/24/2016	FEBRUARY 29,2016		01-0000-0-9552-000-0000-0000-000-000 NN				4,240.73
TOTAL PAYMENT AMOUNT								4,240.73 *
016805/00	BATES, CHERYL							
885 PO-160779	02/24/2016	DEC		1 01-6500-0-5210-102-5750-1130-003-000 NY P			35.09	35.09
885 PO-160779	02/24/2016	JAN		1 01-6500-0-5210-102-5750-1130-003-000 NY P			44.00	44.00
TOTAL PAYMENT AMOUNT								79.09 *
013988/00	BUTTES/CENTER STATE PIPE &							
46 PO-160048	02/24/2016	S008879013.001		1 01-8150-0-4300-106-0000-8110-007-000 NN P			241.96	241.96
TOTAL PAYMENT AMOUNT								241.96 *
020540/00	CALIFORNIA AMERICAN WATER CO							
161 PO-160147	02/24/2016	1015220012585544		1 01-0000-0-5540-106-0000-8110-007-000 NN P			1,133.80	1,133.80
161 PO-160147	02/24/2016	220012585421		1 01-0000-0-5540-106-0000-8110-007-000 NN P			11.71	11.71
TOTAL PAYMENT AMOUNT								1,145.51 *
019750/00	CAPITAL PROGRAM MGMT INC							
556 PO-160501	02/24/2016	#13		1 01-6230-0-5800-106-9623-8500-007-000 NN P			2,991.00	2,991.00
TOTAL PAYMENT AMOUNT								2,991.00 *
010407/00	CENTER UNIFIED REVOLVING FUND							
1975 PO-161719	02/24/2016	4165		1 01-0000-0-5800-472-1110-1000-014-603 NN F			1,494.75	1,494.75
1975 PO-161719	02/24/2016	4165		2 01-0000-0-5800-472-1110-1000-014-604 NN F			381.60	381.60
TOTAL PAYMENT AMOUNT								1,876.35 *

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P	OBJE SIT	GOAL FUNC RES DEP T9MP		

019561/00	COLOR ME CUTIE FACE PAINTING						
1989 PO-161737	02/24/2016	0247	1	01-0000-0-5800-472-1110-1000-014-602	NN F	150.00	150.00
			TOTAL PAYMENT AMOUNT		150.00 *		150.00
021477/00	CUMMINGS, CATHY						
1961 PO-161713	02/24/2016	REIMB	1	01-3550-0-5200-472-1110-1000-014-000	NN F	69.34	69.34
1998 PO-161746	02/24/2016	REIMB-BOOKS	1	01-0000-0-4200-472-1215-1000-014-000	NN F	46.76	46.76
			TOTAL PAYMENT AMOUNT		116.10 *		116.10
010177/00	DAY, CHRIS						
2014 PO-161757	02/24/2016	JAN-FEB	1	01-6500-0-5800-102-5750-1180-002-000	NN F	2,824.08	2,824.08
			TOTAL PAYMENT AMOUNT		2,824.08 *		2,824.08
014383/00	DEL ORO TRACK AND FIELD						
1993 PO-161741	02/24/2016	STEVE MARCH RELAYS	1	01-0472-0-5800-472-1815-4200-014-000	NN P	300.00	300.00
1993 PO-161741	02/24/2016	48TH INVITATIONAL	1	01-0472-0-5800-472-1815-4200-014-000	NN F	250.00	250.00
			TOTAL PAYMENT AMOUNT		550.00 *		550.00
014138/00	DIESEL EMISSIONS SERVICE						
1981 PO-161722	02/24/2016	3-33960	1	01-0000-0-5800-112-0000-3600-007-000	NN P	172.13	172.13
1981 PO-161722	02/24/2016	3-33958	1	01-0000-0-5800-112-0000-3600-007-000	NN P	114.75	114.75
			TOTAL PAYMENT AMOUNT		286.88 *		286.88
019262/00	ENTERPRISE RENT A CAR						
1972 PO-161717	02/24/2016	3GGVFC	1	01-0472-0-5600-472-1110-4000-014-915	NN F	198.08	198.08
			TOTAL PAYMENT AMOUNT		198.08 *		198.08
019662/00	FARREL, JASON						
1967 PO-161754	02/24/2016	REIMB	1	01-0000-0-4300-110-0000-7200-004-000	NN F	77.01	77.01
			TOTAL PAYMENT AMOUNT		77.01 *		77.01

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
				FD RESO P	OBJE SIT	GOAL FUNC RES DEP T9MP		

011132/00	FEDEX							
74	PO-160072	02/24/2016 5-325-51680		1	01-8150-0-5901-106-0000-8110-007-000	NN P	21.75	21.75
TOTAL PAYMENT AMOUNT							21.75 *	21.75
022347/00	GIVE SOMETHING BACK							
1452	PO-161286	02/24/2016 IN-0468314		1	01-0000-0-9320-000-0000-0000-000-000	NN F	4,372.48	3,886.71
1917	PO-161682	02/24/2016 IN-0469464		1	01-6300-0-4300-475-3200-1000-015-000	NN F	34.08	30.85
TOTAL PAYMENT AMOUNT							3,917.56 *	3,917.56
015040/00	GRIMES, DAVID							
1968	PO-161731	02/24/2016 REIMB POSTAGE		1	01-0000-0-4300-110-0000-7200-004-000	NN F	13.48	13.48
TOTAL PAYMENT AMOUNT							13.48 *	13.48
015384/00	HIXON, ERIN							
1192	PO-161138	02/24/2016 JAN		1	01-6500-0-5210-102-5770-1120-002-000	NN P	23.00	23.00
TOTAL PAYMENT AMOUNT							23.00 *	23.00
011341/00	HUNT & SONS INC							
187	PO-160171	02/24/2016 474168		1	01-0000-0-4308-112-0000-3600-007-000	NN P	849.62	849.62
TOTAL PAYMENT AMOUNT							849.62 *	849.62
017603/00	HUNT, CAROL							
1530	PO-161354	02/24/2016 jan		1	01-0000-0-5210-101-0000-7150-002-000	NN P	4.97	4.97
1530	PO-161354	02/24/2016 FEB		1	01-0000-0-5210-101-0000-7150-002-000	NN P	10.42	10.42
TOTAL PAYMENT AMOUNT							15.39 *	15.39
010355/00	KAISER FOUNDATION HEALTH PLAN							
	FV-161064	02/24/2016 MARCH			01-0000-0-9552-000-0000-0000-000-000	NN		156,174.18
TOTAL PAYMENT AMOUNT							156,174.18 *	156,174.18

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
017899/00	LAWSON, BECKY							
2003 PO-161749	02/24/2016	MILEAGE		1 01-0000-0-5210-103-0000-2110-003-000 NN F			31.32	31.32
TOTAL PAYMENT AMOUNT							31.32 *	31.32
022230/00	MANAGED HEALTH NETWORK							
38 PO-160035	02/24/2016	3200076961		1 01-0000-0-3401-100-1110-1000-000-000 NN P			1,195.48	1,195.48
TOTAL PAYMENT AMOUNT							1,195.48 *	1,195.48
017727/00	MASON L. DONALDSON		558474631					
1783 PO-161566	02/24/2016	#10		1 01-0000-0-5800-106-0000-7200-007-000 NY P			320.00	320.00
TOTAL PAYMENT AMOUNT							320.00 *	320.00
022406/00	MAXIM HEALTHCARE SERVICES INC		521590951					
1942 PO-161694	02/24/2016	3884460262		1 01-0000-0-5800-102-0000-3140-003-000 NN P			3,407.90	3,407.90
TOTAL PAYMENT AMOUNT							3,407.90 *	3,407.90
017576/00	OFFICE DEPOT/BUS.SERVICES DIV							
1765 PO-161541	02/24/2016	8239593733001-CREDIT		1 01-0000-0-4300-238-1110-1000-010-000 NN P			13.34	13.34
1765 PO-161541	02/24/2016	818912858001		1 01-0000-0-4300-238-1110-1000-010-000 NN F			59.21	0.00
1884 PO-161646	02/24/2016	823424813002		1 01-6300-0-4300-238-1110-1000-010-000 NN P			12.41	12.41
1884 PO-161646	02/24/2016	823424813001		1 01-6300-0-4300-238-1110-1000-010-000 NN F			59.15	51.27
1885 PO-161647	02/24/2016	823426709001		1 01-0000-0-4300-238-1110-1000-010-000 NN P			20.51	20.51
1885 PO-161647	02/24/2016	823426708001		1 01-0000-0-4300-238-1110-1000-010-000 NN F			43.75	43.75
1892 PO-161665	02/24/2016	823423728001		1 01-0000-0-4300-240-0000-2700-011-000 NN F			63.32	60.24
TOTAL PAYMENT AMOUNT							201.52 *	201.52
014069/00	PLATT ELECTRIC SUPPLY INC							
1120 PO-160985	02/24/2016	I762014-H288100		2 01-8150-0-4300-106-0000-8110-007-000 NN P			81.91	81.91
TOTAL PAYMENT AMOUNT							81.91 *	81.91
021194/00	PRUDENTIAL OVERALL SUPPLY INC							
119 PO-160114	02/24/2016	180239624		1 01-0000-0-5600-112-0000-3600-007-000 NN P			60.99	60.99
TOTAL PAYMENT AMOUNT							60.99 *	60.99

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P	OBJE SIT	GOAL FUNC RES DEP T9MP		

022099/00	PULLMANN, MICHAEL						
1956	PO-161729	02/24/2016	REIMB	1	01-5640-0-4300-601-9728-1000-017-091 NY F	605.21	605.21
TOTAL PAYMENT AMOUNT						605.21 *	605.21
018847/00	PYRAMID EDUCATIONAL CONSULTANT						
2025	PO-161762	02/24/2016	YNG AI TRACY HO	1	01-6500-0-5200-102-5001-2700-002-000 NN P	399.00	399.00
2025	PO-161762	02/24/2016	LESLI GARLAND	1	01-6500-0-5200-102-5001-2700-002-000 NN P	399.00	399.00
2025	PO-161762	02/24/2016	MEGAN MCINNIS	1	01-6500-0-5200-102-5001-2700-002-000 NN F	399.00	399.00
TOTAL PAYMENT AMOUNT						1,197.00 *	1,197.00
018509/00	QUINTESSENTIAL SCHOOL SYSTEMS						
1108	PO-160974	02/24/2016	0305145	1	01-0000-0-5200-105-0000-7200-005-000 NN F	250.00	250.00
1109	PO-160975	02/24/2016	0305139	1	01-0000-0-5200-105-0000-7200-005-000 NN F	250.00	250.00
TOTAL PAYMENT AMOUNT						500.00 *	500.00
011238/00	RELIABLE TIRE						
112	PO-160107	02/24/2016	134523	1	01-0000-0-4300-112-0000-3600-007-000 NN F	111.17	378.00
TOTAL PAYMENT AMOUNT						378.00 *	378.00
011429/00	RIO LINDA HIGH SCHOOL						
1992	PO-161740	02/24/2016	EASTER INV.CHS	1	01-0472-0-5800-472-1802-4200-014-000 NN F	325.00	325.00
TOTAL PAYMENT AMOUNT						325.00 *	325.00
018524/00	ROSS RECREATION EQUIP CO.INC.						
1816	PO-161595	02/24/2016	98282	1	01-8150-0-4300-106-0000-8110-007-000 NN P	58.17	58.17
TOTAL PAYMENT AMOUNT						58.17 *	58.17
015141/00	SAC METROPOLITAN AIR QUALITY						
1973	PO-161718	02/24/2016	1516-04-00040	1	01-0000-0-5800-112-0000-3600-007-000 NN F	1,098.00	1,098.00
TOTAL PAYMENT AMOUNT						1,098.00 *	1,098.00

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				

010552/00	SAC VAL JANITORIAL						
1585 PO-161399	02/24/2016	10176380	1 01-0000-0-9320-000-0000-0000-000-000 NN P			2,189.60	2,189.60
1585 PO-161399	02/24/2016	10176339	1 01-0000-0-9320-000-0000-0000-000-000 NN P			6,046.42	6,046.42
1585 PO-161399	02/24/2016	10175175	1 01-0000-0-9320-000-0000-0000-000-000 NN P			22,182.28	22,182.28
TOTAL PAYMENT AMOUNT				30,418.30 *			30,418.30
017234/00	SCHIRO, BONNIE						
1959 PO-161730	02/24/2016	REIMB HEADSET	1 01-0000-0-4300-472-0000-2700-014-000 NN F			16.07	16.07
1959 PO-161730	02/24/2016	REIMB SUPPLIES	2 01-0000-0-4300-472-1110-1000-014-604 NN F			133.46	133.46
1959 PO-161730	02/24/2016	REIMB BATTERIES	3 01-0000-0-4300-472-1230-1000-014-000 NN F			17.19	17.19
TOTAL PAYMENT AMOUNT				166.72 *			166.72
010373/00	SCHOOLS INSURANCE AUTHORITY						
686 PO-160611	02/24/2016	2016UST-KAM.17	1 01-0000-0-5800-112-0000-3600-007-000 NN P			150.00	150.00
TOTAL PAYMENT AMOUNT				150.00 *			150.00
010376/00	SLAKEY BROS. INC.						
1969 PO-161716	02/24/2016	80364621-00	1 01-8150-0-4300-106-0000-8110-007-000 NN P			309.44	309.44
TOTAL PAYMENT AMOUNT				309.44 *			309.44
020252/00	STAPLES ADVANTAGE						
1859 PO-161624	02/24/2016	3292325019	1 01-0000-0-4300-472-1215-1000-014-000 NN P			495.53	495.53
1859 PO-161624	02/24/2016	3292894539	1 01-0000-0-4300-472-1215-1000-014-000 NN P			16.19	16.19
1859 PO-161624	02/24/2016	3292894549-3278269991	1 01-0000-0-4300-472-1215-1000-014-000 NN P			1.76	1.76
1859 PO-161624	02/24/2016	3278269991	1 01-0000-0-4300-472-1215-1000-014-000 NN P			0.00	0.00
1859 PO-161624	02/24/2016	3292894547-CREDIT	1 01-0000-0-4300-472-1215-1000-014-000 NN P			4.34	4.34
1859 PO-161624	02/24/2016	3283245454	1 01-0000-0-4300-472-1215-1000-014-000 NN F			52.57	0.00
1878 PO-161645	02/24/2016	3292760338	1 01-6512-0-4300-102-5001-3110-003-000 NN P			90.35	90.35
1878 PO-161645	02/24/2016	3292760339	1 01-6512-0-4300-102-5001-3110-003-000 NN P			20.93	20.93
1878 PO-161645	02/24/2016	3292760340	1 01-6512-0-4300-102-5001-3110-003-000 NN F			71.01	70.17
TOTAL PAYMENT AMOUNT				699.27 *			699.27
010519/00	TIM'S MUSIC						
1999 PO-161747	02/24/2016	222318	1 01-0000-0-5600-472-1262-1000-014-000 NN F			268.92	268.92
TOTAL PAYMENT AMOUNT				268.92 *			268.92

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
022221/00	WESTERN HEALTH ADVANTAGE						
	PV-161065 02/24/2016 MARCH				01-0000-0-9552-000-0000-0000-000-000 NN		112,665.94
			TOTAL PAYMENT AMOUNT		112,665.94 *		112,665.94
017546/00	WHALEN, JOE						
	2002 PO-161756 02/24/2016 MILEAGE				1 01-0000-0-5210-103-1110-1004-003-000 NN F	11.01	11.01
			TOTAL PAYMENT AMOUNT		11.01 *		11.01
			TOTAL FUND PAYMENT		349,438.70 **		349,438.70

81 CENTER UNIFIED SCHOOL DIST.

ACCOUNTS PAYABLE PRELIST
BATCH: 0047 02-24-16
FUND : 11 ADULT EDUCATION FUND

J4563 APY500 H.02.05 02/24/16 PAGE 9
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
018015/00	TOMPKINS, SHELLEY						
1986 PO-161734	02/24/2016	REIMB SAFETYMATS	1 11-3926-0-4300-601-4130-1000-017-000 NN F			49.41	49.41
TOTAL PAYMENT AMOUNT				49.41 *			49.41
TOTAL FUND			PAYMENT	49.41 **			49.41

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P	OBJE SIT GOAL FUNC RES DEP T9MP			

019834/00	BERKELEY FARMS INC						
132 PO-160126	02/24/2016	SHORTAGE	1	13-5310-0-4700-108-0000-3700-007-000	NN P	247.30	247.30
			TOTAL PAYMENT AMOUNT			247.30 *	247.30
011602/00	DANIELSEN CO., THE						
1691 PO-161488	02/24/2016	94884	2	13-5310-0-4300-108-0000-3700-007-000	NN P	8.00	8.00
1691 PO-161488	02/24/2016	94884	1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,316.20	1,316.20
			TOTAL PAYMENT AMOUNT			1,324.20 *	1,324.20
021080/00	GOLD STAR FOODS INC						
130 PO-160124	02/24/2016	1596972	2	13-5310-0-4300-108-0000-3700-007-000	NN P	24.00	24.00
130 PO-160124	02/24/2016	1596972	1	13-5310-0-4700-108-0000-3700-007-000	NN P	5,449.93	5,449.93
			TOTAL PAYMENT AMOUNT			5,473.93 *	5,473.93
022364/00	HEARTLAND SCHOOL SOLUTIONS						
140 PO-160133	02/24/2016	INV0000002910	1	13-5310-0-5300-108-0000-3700-007-000	NN P	583.20	583.20
			TOTAL PAYMENT AMOUNT			583.20 *	583.20
016279/00	P&R PAPER SUPPLY						
133 PO-160127	02/24/2016	30067352-00	1	13-5310-0-4300-108-0000-3700-007-000	NN P	901.42	901.42
			TOTAL PAYMENT AMOUNT			901.42 *	901.42
021194/00	PRUDENTIAL OVERALL SUPPLY INC						
136 PO-160129	02/24/2016	180240256	1	13-5310-0-5800-108-0000-3700-007-000	NN P	75.80	75.80
136 PO-160129	02/24/2016	180239623	1	13-5310-0-5800-108-0000-3700-007-000	NN P	75.80	75.80
			TOTAL PAYMENT AMOUNT			151.60 *	151.60
011422/00	SYSKO OF SAN FRANCISCO						
129 PO-160123	02/24/2016	602162534	3	13-5310-0-4300-108-0000-3700-007-000	NN P	612.41	612.41
129 PO-160123	02/24/2016	602162534	1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,219.46	1,219.46
			TOTAL PAYMENT AMOUNT			1,831.87 *	1,831.87
			TOTAL FUND PAYMENT			10,513.52 **	10,513.52

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				

011374/00	CAPITOL MECHANICAL INC						
1868	PO-161630	02/24/2016	12796	1 14-0024-0-5600-106-9605-8110-007-000	NN F	2,800.00	2,800.00
			TOTAL PAYMENT AMOUNT	2,800.00 *			2,800.00
015530/00	MADSEN ROOFING &						
1378	PO-161217	02/24/2016	16WA73	1 14-0024-0-5600-106-9605-8110-007-000	NN F	3,008.00	3,008.00
1379	PO-161218	02/24/2016	16WA72	1 14-0024-0-5600-106-9605-8110-007-000	NN F	2,945.00	2,945.00
1380	PO-161219	02/24/2016	16WA71	1 14-0024-0-5600-106-9605-8110-007-000	NN F	2,506.00	2,506.00
			TOTAL PAYMENT AMOUNT	8,459.00 *			8,459.00
TOTAL FUND			PAYMENT	11,259.00 **			11,259.00
TOTAL BATCH PAYMENT				371,260.63 ***	0.00		371,260.63
TOTAL DISTRICT PAYMENT				371,260.63 ****	0.00		371,260.63
TOTAL FOR ALL DISTRICTS:				371,260.63 ****	0.00		371,260.63

Number of warrants to be printed: 60, not counting voids due to stub overflows.

Center Joint Unified School District

		AGENDA REQUEST FOR:
Dept./Site:	Superintendent's Office	Action Item <u> X </u>
To:	Board of Trustees	Information Item <u> </u>
Date:	March 16, 2016	# Attached Pages <u> </u>
From:	Scott A. Loehr, Superintendent	
Principal/Administrator Initials:	<u> </u>	

SUBJECT: Second Reading: Board Policies/Regulations/Exhibits	
Replace BP 2121	Superintendent's Contract
Replace BP 4030	Nondiscrimination in Employment
Add AR 4030	Nondiscrimination in Employment
Delete AR 4031	Complaint Concerning Discrimination in Employment
Replace BP 4121	Temporary/Substitute Personnel
Replace AR 4261.1	Personal Illness/Injury Leave
Add BP 5111.1	District Residency
Replace AR 5111.1	District Residency
Delete AR 5111.12	Residency Based on Parent/Guardian Employment
Replace BP/AR 5141	Health Care and Emergencies
Replace BP/AR 6173	Education for Homeless Children
Replace AR 6173.1	Education for Foster Youth
Replace BP 6179	Supplemental Instruction
Add BP 3311.5	Informal Bidding Procedures for Public Projects
 <u>Minor Revisions:</u>	
Replace AR 4032	Reasonable Accommodation
Replace BP 4119.11/41219.11/4319.11	Sexual Harassment
Replace BP 5117	Interdistrict Attendance
Replace BP 5123	Promotion/Acceleration/Retention
Replace AR 5125	Student Records
Replace BP 6142.92	Mathematics Instruction
Replace BP 6177	Summer Learning Programs
 RECOMMENDATION: CJUSD Board of Trustees approve the second reading of presented policies/regulations/exhibits.	

SUPERINTENDENT'S CONTRACT

Note: The following optional policy should be modified to reflect district practice.

The Governing Board believes that the Superintendent's employment contract should outline the framework through which the Board and Superintendent are to work together to achieve district goals and objectives. When approving the Superintendent's employment contract, the Board shall consider the need for stability in district administration and shall ensure the best use of district resources.

(cf. 0200 - Goals for the School District)
(cf. 2120 - Superintendent Recruitment and Selection)
(cf. 4312.1 - Contracts)
(cf. 9000 - Role of the Board)

Note: The following list of contract components is consistent with a template for superintendent contracts developed by CSBA. The annotated template contract with additional context and suggestions is available by contacting legal@csba.org.

The contract shall be reviewed by the district's legal counsel and may include the following:

1. Term of the contract, which shall be for no more than four years pursuant to Education Code 35031
2. Length of the work year and hours of work

Note: The contract should include the salary, health and welfare benefits, and other compensation for the position, as provided in item #3 below. Federal law (26 USC 105; 42 USC 300gg-16; 26 CFR 1.105-11) prohibits favoring "highly compensated" individuals (i.e., the highest paid 25 percent of all employees, with specified exceptions) in terms of the level of benefits provided. Although implementation of this provision with respect to group health plans has been delayed until the issuance of federal regulations or guidance, it is recommended that districts prepare to comply with the expected rules. See AR 4154/4254/4354 - Health and Welfare Benefits.

3. Salary, health and welfare benefits, and other compensation for the position

(cf. 4154/4254/4354 - Health and Welfare Benefits)

4. Reimbursement of work-related expenses, including mileage reimbursement, consistent with Board policies, regulations, and guidelines applicable to other professional administrative staff

(cf. 3350 - Travel Expenses)

The contract may also address payment for professional dues and activities, the district's provision of cell phones or other technological devices, and the Superintendent's use of his/her personal vehicle.

(cf. 4040 - Employee Use of Technology)

SUPERINTENDENT'S CONTRACT (continued)

Note: Pursuant to Government Code 54957, personnel matters related to the appointment or employment of an employee, except proposed compensation, may appropriately be discussed in closed session. In addition, pursuant to Government Code 54956, the Board is prohibited from deliberating on the salary or other compensation of the Superintendent at a special meeting. See BB 9320 - Meetings and Notices and BB 9321 - Closed Session Purposes and Agendas.

The Board shall deliberate in closed session about the terms of the contract, except that salary or other compensation shall be discussed in public at a regular meeting. (Government Code 54956, 54957)

(cf. 9320 - Meetings and Notices)
(cf. 9321 - Closed Session Purposes and Agendas)
(cf. 9321.1 - Closed Session Actions and Reports)

Terms of the contract shall remain confidential until the ratification process commences.

(cf. 9011 - Disclosure of Confidential/Privileged Information)

The Board shall ratify the Superintendent's contract in an open meeting, which shall be reflected in the Board's minutes. Copies of the contract shall be available to the public upon request. (Government Code 53262)

(cf. 1340 - Access to District Records)
(cf. 3580 - District Records)

Termination of Contract

Note: Pursuant to Government Code 53260, every employee contract must include a provision limiting the maximum cash settlement the employee may receive upon termination of the contract to an amount equal to his/her monthly salary multiplied by the number of months left on the contract. For a superintendent contract executed prior to January 1, 2016, if the unexpired term is greater than 18 months, this maximum is equal to the monthly salary multiplied by 18. For a superintendent contract executed on or after January 1, 2016, Government Code 53260, as amended by AB 215 (Ch. 240, Statutes of 2015), provides that the maximum cash settlement is the monthly salary multiplied by 12. Cash settlements may be less than these maximums. The district must make termination agreements available to the public upon request. See AR 4117.5/4217.5/4317.5 - Termination Agreements.

Prior to the expiration of the contract, the Board may terminate the Superintendent's employment contract in accordance with law and applicable contract provisions.

(cf. 4117.5/4217.5/4317.5 - Termination Agreements)

In such an event, any cash settlement that the Superintendent may receive upon termination of the contract shall not exceed his/her monthly salary multiplied by the number of months left on the contract or, if the unexpired term of the contract is more than 18 months and the

SUPERINTENDENT'S CONTRACT (continued)

Legal Reference:

EDUCATION CODE

35031 *Term of employment*

41325-41329.3 *Conditions of emergency apportionment*

GOVERNMENT CODE

3511.1-3511.2 *Local agency executives*

53243-53243.4 *Abuse of office*

53260-53264 *Employment contracts*

54954 *Time and place of regular meetings*

54956 *Special meetings*

54957 *Closed session personnel matters*

54957.1 *Closed session, public report of action taken*

UNITED STATES CODE, TITLE 26

105 *Self-insured medical reimbursement plan; definition of highly compensated individual*

UNITED STATES CODE, TITLE 42

300gg-16 *Group health plan; nondiscrimination in favor of highly compensated individuals*

CODE OF FEDERAL REGULATIONS

1.105-11 *Self-insured medical reimbursement plan*

Management Resources:

CSBA PUBLICATIONS

Superintendent Contract Template, 2015

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

Center USD

Board Policy

Superintendent's Contract

BP 2121
Administration

The Governing Board believes that the Superintendent's employment contract should outline the framework through which the Board and Superintendent are to work together to achieve district goals and objectives. When approving the Superintendent's employment contract, the Board shall consider the need for stability in district administration and shall ensure the best use of district resources.

(cf. 2120 - Superintendent Recruitment and Selection)
(cf. 4312.1 - Contracts)
(cf. 9000 - Role of the Board)

The contract shall be reviewed by the district's legal counsel and shall, at a minimum, include the following:

1. The general duties and responsibilities of the position

(cf. 2110 - Superintendent Responsibilities and Duties)

2. The duration of the contract, which shall be for no more than four years pursuant to Education Code 35031

3. The salary, benefits, and other compensation for the position

(cf. 4154/4254/4354 - Health and Welfare Benefits)

4. The criteria, process, and procedure for evaluation and the conditions for reemployment

(cf. 2140 - Evaluation of the Superintendent)

5. The conditions for termination of the contract including the maximum cash settlement that the Superintendent may receive upon termination of the contract

The Board shall deliberate in the closed session of a regular meeting about the terms of the contract. (Government Code 54956, 54957)

(cf. 9320 - Meetings and Notices)
(cf. 9321 - Closed Session Purposes and Agendas)
(cf. 9321.1 - Closed Session Actions and Reports)

Terms of the contract shall remain confidential until the ratification process commences.

(cf. 9011 - Disclosure of Confidential/Privileged Information)

The Board shall ratify the Superintendent's contract in an open meeting, which shall be reflected in the Board's minutes. Copies of the contract shall be available to the public upon request. (Government Code 53262)

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

During an existing contract, the Board may reemploy the Superintendent on mutually agreed upon terms and conditions. However, the Superintendent's contract shall be extended only by Board action subsequent to a satisfactory evaluation of the Superintendent's performance and in accordance with Government Code 3511.2.

Decision not to Reemploy

If the Board determines to not reemploy the Superintendent at the expiration of his/her contract, the Board shall provide written notice to him/her at least 45 days in advance of the expiration of the term of the contract. (Education Code 35031)

Termination of Contract

The Board may terminate the Superintendent's contract of employment in accordance with law and applicable contract provisions. If the unexpired term of the contract is more than 18 months, the maximum cash settlement shall be no greater than the Superintendent's monthly salary multiplied by 18. The cash settlement shall not include any noncash items other than health benefits, which may be continued for the unexpired term of the contract up to 18 months or until the Superintendent finds other employment, whichever occurs first. (Government Code 53260, 53261)

(cf. 4117.5/4217.5/4317.5 - Termination Agreements)

However, when the termination of the Superintendent's contract is based upon the Board's belief and subsequent confirmation through an independent audit that the Superintendent has engaged in fraud, misappropriation of funds, or other illegal fiscal practices, the maximum settlement shall be as determined by an administrative law judge but no greater than the Superintendent's monthly salary multiplied by six. (Government Code 53260)

In addition, if the Superintendent is convicted of a crime involving an abuse of his/her office or position, he/she shall reimburse the district for payments he/she receives as paid leave salary pending investigation or as cash settlement upon his/her termination, and for any funds expended by the district in his/her defense against a crime involving his/her office or position. (Government Code 53243-53243.4, 53260)

Legal Reference:

EDUCATION CODE

35031 *Term of employment*

41325-41329.3 *Conditions of emergency apportionment*

GOVERNMENT CODE

3511.1-3511.2 *Local agency executives*

53243-53243.4 *Abuse of office*

53260-53264 *Employment contracts*

54954 *Time and place of regular meetings*

54957 *Closed session personnel matters*

54957.1 *Closed session, public report of action taken*

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance: Superintendent Evaluation, 2006

Maximizing School Board Governance: Superintendent Selection and Employment, 2004

WEB SITES

CSBA, Governance Consulting Services: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

NONDISCRIMINATION IN EMPLOYMENT

Note: The following Board policy and accompanying administrative regulation are mandated pursuant to Government Code 11138. The California Fair Employment and Housing Act (FEHA) (Government Code 12900-12996) prohibits employers from discriminating against employees and job applicants on the basis of actual or perceived race, color, ancestry, national origin, age, sex, sexual orientation, gender, gender identity, gender expression, religious creed, physical or mental disability, medical condition, marital status, or genetic information. The same or similar protections are available to employees and job applicants under various provisions of federal law, including Title VI of the Civil Rights Act of 1964 (42 USC 2000d-2000d-7), Title VII of the Civil Rights Act of 1964 (42 USC 2000e-2000e-17), Title IX of the Education Amendments of 1972 (20 USC 1681-1688), the Americans with Disabilities Act (42 USC 12101-12213), Section 504 of the Rehabilitation Act of 1973 (29 USC 794), and the Genetic Information Nondiscrimination Act (42 USC 2000ff-2000ff-11).

For policy addressing sexual harassment of and by employees, see BP/AR 4119.11/4219.11/4319.11 - Sexual Harassment.

The Governing Board is determined to provide district employees and job applicants a safe, positive environment where they are assured of full and equal employment access and opportunities, protection from harassment or intimidation, and freedom from any fear of reprisal or retribution for asserting their employment rights in accordance with law. The Board prohibits district employees from discriminating against or harassing any other district employee or job applicant on the basis of the person's actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, gender, gender identity, gender expression, sex, or sexual orientation.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4119.41/4219.41/4319.41 - Employees with Infectious Disease)

Note: The following paragraph illustrates unlawful discriminatory practices as specified in Government Code 12940.

The Board also prohibits discrimination against any employee or job applicant in compensation, terms, conditions, and other privileges of employment and the taking of any adverse employment action, including, but not limited to, termination or the denial of employment, promotion, job assignment, or training, against an employee or job applicant based on any of the categories listed above.

(cf. 4032 - Reasonable Accommodation)

(cf. 4154/4254/4354 - Health and Welfare Benefits)

Note: Government Code 12940 provides that a district may not discriminate against an employee or job applicant based on the person's religious beliefs, observances, or dress or grooming practices unless it can demonstrate that it has explored available reasonable alternative means of accommodating the person but is unable to reasonably accommodate him/her. In addition, Government Code 12926 clarifies the definitions of "religious creed" and "sex," as stated below.

NONDISCRIMINATION IN EMPLOYMENT (continued)

Prohibited discrimination on the basis of religious creed includes discrimination based on an employee's or job applicant's religious belief or observance, including his/her religious dress or grooming practices. In accordance with Government Code 12940, prohibited discrimination on the basis of religious creed also includes the district's failure or refusal to use reasonable means to accommodate an employee's or job applicant's religious belief, observance, or practice which conflicts with an employment requirement. However, the district shall not accommodate an employee's religious dress practice or religious grooming practice if it requires segregation of the individual from other employees or the public or if it would result in a violation of this policy or any law prohibiting discrimination.

Prohibited sex discrimination includes discrimination based on an employee's or job applicant's pregnancy, childbirth, breastfeeding, or any related medical condition.

(cf. 4033 - Lactation Accommodation)

Harassment consists of unwelcome verbal, physical, or visual conduct that is based on any of the prohibited categories of discrimination listed above and that is so severe or pervasive that it adversely affects an individual's employment opportunities, has the purpose or effect of unreasonably interfering with the individual's work performance, or creates an intimidating, hostile, or offensive work environment.

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

Note: Retaliation against complainants or other participants in the grievance procedures is prohibited by Government Code 12940 and 34 CFR 110.34. In addition to the general prohibition against retaliation, Government Code 12940, as amended by AB 987 (Ch. 122, Statutes of 2015), provides that an employee or job applicant who requests accommodation for his/her physical or mental disability or religious belief is protected from retaliation as specified below. CSBA recommends that this protection be extended to all protected characteristics and has modified the policy accordingly.

In Thompson v. North American Stainless LP, the U.S. Supreme Court held that a third party may file an anti-retaliation suit.

The Board also prohibits retaliation against any district employee or job applicant who opposes any discriminatory employment practice by the district or its employee, agent, or representative or who complains, testifies, assists, or in any way participates in the district's complaint procedures pursuant to this policy. No employee or job applicant who requests an accommodation for any protected characteristic listed in this policy shall be subjected to any punishment or sanction, regardless of whether the request was granted. (Government Code 12940)

Complaints concerning employment discrimination, harassment, or retaliation shall immediately be investigated in accordance with procedures specified in the accompanying administrative regulation.

NONDISCRIMINATION IN EMPLOYMENT (continued)

Note: Pursuant to 2 CCR 11019, in certain instances, an employee's (especially a supervisor's) knowledge or notice of harassment of another employee or individual may subject the district to liability. Therefore, it is recommended that the district require its employees with knowledge of harassment or discrimination to report the incident to the appropriate district authorities. In addition, Government Code 12940 provides that an employer may be responsible for the sexual harassment of employees by nonemployees where the employer knows or should have known of the conduct and failed to take immediate and corrective action. See BP/AR 4119.11/4219.11/4319.11 - Sexual Harassment.

See the accompanying administrative regulation for requirements related to the identification of the employee who will be responsible for compliance with the nondiscrimination laws.

Any supervisory or management employee who observes or has knowledge of an incident of prohibited discrimination or harassment shall report the incident to the Superintendent or designated district coordinator as soon as practical after the incident. All other employees are encouraged to report such incidents to their supervisor immediately. The district shall protect any employee who does report such incidents from retaliation.

Note: Government Code 12940 requires districts to take all reasonable steps, including training, to prevent prohibited discrimination and harassment. The U.S. Equal Employment Opportunity Commission, in its April 2006 New Compliance Manual Section 15: Race and Color Discrimination, suggests proactive preventive measures for employers, including the adoption of transparent recruitment, hiring, and promotion processes; provision of training to employees; and periodic review of employment practices. For details of such measures, see the accompanying administrative regulation.

The Superintendent or designee shall use all appropriate means to reinforce the district's nondiscrimination policy. He/she shall provide training and information to employees about how to recognize harassment and discrimination, how to respond appropriately, and components of the district's policies and regulations regarding discrimination. The Superintendent or designee shall regularly review the district's employment practices and, as necessary, shall take action to ensure district compliance with the nondiscrimination laws.

Any district employee who engages in prohibited discrimination, harassment, or retaliation or who aids, abets, incites, compels, or coerces another to engage or attempt to engage in such behavior in violation of this policy shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Legal Reference: (see next page)

NONDISCRIMINATION IN EMPLOYMENT (continued)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

CIVIL CODE

51.7 Freedom from violence or intimidation

GOVERNMENT CODE

11135 Unlawful discrimination

11138 Rules and regulations

12900-12996 Fair Employment and Housing Act

PENAL CODE

422.56 Definitions, hate crimes

CODE OF REGULATIONS, TITLE 2

11019 Terms, conditions and privileges of employment

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1681-1688 Title IX of the Education Amendments of 1972

UNITED STATES CODE, TITLE 29

621-634 Age Discrimination in Employment Act

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964, as amended

2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended

2000ff-2000ff-11 Genetic Information Nondiscrimination Act of 2008

2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964

6101-6107 Age discrimination in federally assisted programs

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 34

100.6 Compliance information

104.7 Designation of responsible employee for Section 504

104.8 Notice

106.8 Designation of responsible employee and adoption of grievance procedures

106.9 Dissemination of policy

110.1-110.39 Nondiscrimination on the basis of age

COURT DECISIONS

Thompson v. North American Stainless LP, (2011) 131 S.Ct. 863

Shepard v. Loyola Marymount, (2002) 102 Cal.App.4th 837

Management Resources:

CALIFORNIA DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING PUBLICATIONS

California Law Prohibits Workplace Discrimination and Harassment, December 2014

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Notice of Non-Discrimination, August 2010

U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS

Questions and Answers: Religious Discrimination in the Workplace, 2008

New Compliance Manual Section 15: Race and Color Discrimination, April 2006

Enforcement Guidance: Vicarious Employer Liability for Unlawful Harassment by Supervisors, June 1999

Management Resources continued: (see next page)

NONDISCRIMINATION IN EMPLOYMENT (continued)

Management Resources: (continued)

WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov>

Center USD

Board Policy

Nondiscrimination In Employment

BP 4030

Personnel

The Governing Board desires to provide a positive work environment where employees and job applicants are assured of equal access and opportunities and are free from harassment in accordance with law. The Board prohibits district employees from discriminating against or harassing any other district employee or job applicant on the basis of the person's actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, gender, gender identity, gender expression, sex, or sexual orientation.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4032 - Reasonable Accommodation)

(cf. 4033 - Lactation Accommodation)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

(cf. 4119.41/4219.41/4319.41 - Employees with Infectious Disease)

(cf. 4154/4254/4354 - Health and Welfare Benefits)

(cf. 5145.7 - Sexual Harassment)

Prohibited discrimination consists of the taking of any adverse employment action against a person, including termination or denial of promotion, job assignment, or training, or in discriminating against the person in compensation, terms, conditions, or other privileges of employment based on any of the prohibited categories of discrimination listed above.

The prohibition against discrimination based on the religious creed of an employee or job applicant includes any discrimination based on the person's religious dress or grooming practices or any conflict between the person's religious belief, observance, or practice and an employment requirement. The prohibition against discrimination based on the sex of an employee or job applicant shall include any discrimination based on the person's pregnancy, childbirth, breastfeeding, or any related medical conditions. (Government Code 12926, 12940)

Harassment consists of any unwelcome verbal, physical, or visual conduct that is based on any of the prohibited categories of discrimination listed above and that is so severe or pervasive that it adversely affects an individual's employment opportunities, has the purpose or effect of unreasonably interfering with the individual's work performance, or creates an intimidating, hostile, or offensive work environment.

The Board also prohibits retaliation against any district employee or job applicant who complains, testifies, assists, or in any way participates in the district's complaint procedures instituted pursuant to this policy.

Any district employee who engages in prohibited discrimination, harassment, or retaliation or who aids, abets, incites, compels, or coerces another to engage or attempt to engage in such behavior in violation of this policy shall be subject to disciplinary action, up to and including dismissal.

(cf. 4117.4 - Dismissal)

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

The following position is designated as Coordinator for Nondiscrimination in Employment:

Director of Personnel & Student Services
8408 Watt Avenue, Antelope, CA 95843
(916) 338-6413

Any employee or job applicant who believes that he/she has been or is being discriminated against or harassed in violation of district policy should, as appropriate, immediately contact his/her supervisor, the Coordinator, or the Superintendent who shall advise the employee or applicant about the district's procedures for filing, investigating, and resolving any such complaint.

Complaints regarding employment discrimination or harassment shall immediately be investigated in accordance with AR 4031 - Complaints Concerning Discrimination in Employment.

(cf. 4031 - Complaints Concerning Discrimination in Employment)

Any supervisory or management employee who observes or has knowledge of an incident of prohibited discrimination or harassment shall report the incident to the Coordinator or Superintendent as soon as practical after the incident. All other employees are encouraged to report such incidents to their supervisor immediately.

Training and Notifications

The Superintendent or designee shall provide training to employees about how to recognize harassment and discrimination, how to respond appropriately, and components of the district's policies and regulations regarding discrimination.

(cf. 4131- Staff Development)

(cf. 4231- Staff Development)

(cf. 4331- Staff Development)

The Superintendent or designee shall regularly publicize, within the district and in the community, the district's nondiscrimination policy and the availability of complaint procedures. Such publication shall be included in each announcement, bulletin, or application form that is used in employee recruitment. (34 CFR 100.6, 106.9)

The district's policy shall be posted in all district schools and offices including staff lounges. (5 CCR 4960)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

CIVIL CODE

51.7 Freedom from violence or intimidation

GOVERNMENT CODE

11135 Unlawful discrimination

12900-12996 Fair Employment and Housing Act

PENAL CODE

422.56 Definitions, hate crimes

CODE OF REGULATIONS, TITLE 2

7287.6 Terms, conditions and privileges of employment

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1681-1688 Title IX of the Education Amendments of 1972

UNITED STATES CODE, TITLE 29

621-634 Age Discrimination in Employment Act

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964, as amended

2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended

2000ff-2000ff-11 Genetic Information Nondiscrimination Act of 2008

2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964

6101-6107 Age discrimination in federally assisted programs

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 34

100.6 Compliance information

104.7 Designation of responsible employee for Section 504

104.8 Notice

106.8 Designation of responsible employee and adoption of grievance procedures

106.9 Dissemination of policy

110.1-110.39 Nondiscrimination on the basis of age

Legal Reference continued: (see next page)

Legal Reference continued:

COURT DECISIONS

Thompson v. North American Stainless LP, (2011) 131 S.Ct. 863

Shephard v. Loyola Marymount, (2002) 102 Cal.App.4th 837

Management Resources:

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Notice of Non-Discrimination, August 2010

U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS

Questions and Answers: Religious Discrimination in the Workplace, 2008

Enforcement Guidance: Reasonable Accommodation and Undue Hardship under the Americans with Disabilities Act, October 2002

Enforcement Guidance: Vicarious Employer Liability for Unlawful Harassment by Supervisors, June 1999

WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov>

NONDISCRIMINATION IN EMPLOYMENT

Note: Pursuant to Government Code 11138, districts are mandated to adopt rules and regulations to ensure that district programs and activities are free from unlawful discriminatory practices.

Many nondiscrimination laws and regulations require identification of an employee who will be responsible for compliance with the nondiscrimination laws, as provided in the following paragraph. For example, pursuant to 34 CFR 104.7, 106.8, and 110.25, the district is required to designate the person(s) responsible for the overall implementation of the requirements of federal laws which prohibit discrimination on the basis of disability, sex, and age, i.e., Section 504 of the Rehabilitation Act of 1973 (29 USC 794), Title IX of the Education Amendments of 1972 (20 USC 1681-1688), and the Age Discrimination in Employment Act (29 USC 621-634).

The district designates the position identified below as its coordinator for nondiscrimination in employment (coordinator) to coordinate the district's efforts to comply with state and federal nondiscrimination laws and to answer inquiries regarding the district's nondiscrimination policies. The coordinator may be contacted at:

Director of Personnel
8408 Watt Avenue, Antelope, CA 95843
(916) 338-6413

Measures to Prevent Discrimination

Note: Government Code 12940 requires districts to take all reasonable steps to prevent unlawful discrimination and harassment. The following section reflects "best practices" for preventing unlawful harassment or discrimination, as identified in the California Department of Fair Employment and Housing (DFEH) and the U.S. Equal Employment Opportunity Commission (EEOC) informational publications. Examples of such publications are the DFEH's California Law Prohibits Workplace Discrimination and Harassment and the EEOC's New Compliance Manual Section 15: Race and Color Discrimination. Districts should investigate these and other relevant publications and determine which practices to adopt.

To prevent unlawful discrimination, harassment, and retaliation against district employees, volunteers, interns, and job applicants, the Superintendent or designee shall implement the following measures:

1. Publicize the district's nondiscrimination policy and regulation, including the complaint procedures and the coordinator's contact information, to employees, volunteers, interns, job applicants, and the general public by: (5 CCR 4960; 34 CFR 100.6, 106.9)
 - a. Including them in each announcement, bulletin, or application form that is used in employee recruitment
 - b. Posting them in all district schools and offices, including staff lounges and other prominent locations

NONDISCRIMINATION IN EMPLOYMENT (continued)

- c. Posting them on the district's web site and providing easy access to them through district-supported social media, when available

(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)

2. Provide to employees a handbook that contains information that clearly describes the district's nondiscrimination policy, procedures for filing a complaint, and resources available to anyone who feels that he/she has been the victim of any discriminatory or harassing behavior

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

3. Provide training to employees, volunteers, and interns regarding the district's nondiscrimination policy, including what constitutes unlawful discrimination, harassment, and retaliation and how and to whom a report of an incident should be made

(cf. 1240 - Volunteer Assistance)
(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

4. Periodically review the district's recruitment, hiring, and promotion processes and regularly monitor the terms, conditions, and privileges of employment to ensure district compliance with law

Complaint Procedure

Note: 34 CFR 106.8 and 110.25 mandate any district that receives federal financial assistance to adopt and publish grievance procedures providing for prompt and equitable resolution of employee complaints alleging discrimination on the basis of sex or age.

Courts have held that an employer may mitigate liability for hostile environment employment discrimination when (1) the employer took reasonable care to prevent and promptly correct the discriminatory or harassing conduct (i.e., provided a complaint procedure) and (2) the aggrieved employee unreasonably failed to take advantage of corrective opportunities offered by the employer (i.e., failure to file a complaint). In its June 1999 Enforcement Guidance: Vicarious Employer Liability for Unlawful Harassment by Supervisors, EEOC outlines the elements of an effective complaint procedure to include (1) a clear explanation of the process; (2) protection against retaliation; (3) designation of multiple individuals authorized to receive complaints; (4) a mechanism for prompt, thorough, and impartial investigation; (5) assurance of immediate and appropriate corrective action; and (6) information about time frames for filing charges with the EEOC or the DFEH.

While the EEOC's guidance recommends a "prompt" investigation, neither the law nor the EEOC delineates a specific time frame for resolution. The EEOC's guidance acknowledges that whether an investigation is considered "prompt" may vary depending on the seriousness and complexity of the circumstances and that intermediate measures may be necessary to prevent further harassment during the investigation.

NONDISCRIMINATION IN EMPLOYMENT (continued)

The following section, including the listed timelines, is consistent with the EEOC's guidance and should be modified to reflect district practice.

Any complaint by an employee or job applicant alleging discrimination or harassment shall be addressed in accordance with the following procedures:

1. **Notice and Receipt of Complaint:** A complainant who is an employee shall inform his/her supervisor. However, if the supervisor is the person against whom the employee is complaining, the employee shall inform the coordinator or the Superintendent. A job applicant shall inform the coordinator or the Superintendent or designee.

The complainant may file a written complaint in accordance with this procedure, or if he/she is an employee, may first attempt to resolve the situation informally with his/her supervisor.

A supervisor or manager who has received information about an incident of discrimination or harassment, or has observed such an incident, shall report it to the coordinator, whether or not the complainant files a written complaint.

The written complaint should contain the complainant's name, the name of the individual who allegedly committed the act, a description of the incident, the date and location where the incident occurred, any witnesses who may have relevant information, other evidence of the discrimination or harassment, and any other pertinent information which may assist in investigating and resolving the complaint.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 4032 - Reasonable Accommodation)
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

2. **Investigation Process:** The coordinator shall initiate an impartial investigation of an allegation of discrimination or harassment within five business days of receiving notice of the behavior, regardless of whether a written complaint has been filed or whether the written complaint is complete.

The coordinator shall meet with the complainant to describe the district's complaint procedure and discuss the actions being sought by the complainant in response to the allegation. The coordinator shall inform the complainant that the allegations will be kept confidential to the extent possible, but that some information may be revealed as necessary to conduct an effective investigation.

(cf. 3580 - District Records)
(cf. 4112.6/4212.6/4312.6 - Personnel Files)
(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

NONDISCRIMINATION IN EMPLOYMENT (continued)

If the coordinator determines that a detailed fact-finding investigation is necessary, he/she shall begin the investigation immediately. As part of this investigation, the coordinator should interview the complainant, the person accused, and other persons who could be expected to have relevant information.

When necessary to carry out his/her investigation or to protect employee safety, the coordinator may discuss the complaint with the Superintendent or designee, district legal counsel, or the district's risk manager.

The coordinator also shall determine whether interim measures, such as scheduling changes, transfers, or leaves, need to be taken before the investigation is completed to ensure that further incidents do not occur. The coordinator shall ensure that such interim measures do not constitute retaliation.

3. **Written Report on Findings and Corrective Action:** No more than 20 business days after receiving the complaint, the coordinator shall conclude the investigation and prepare a written report of his/her findings. This timeline may be extended for good cause. If an extension is needed, the coordinator shall notify the complainant and explain the reasons for the extension.

The report shall include the decision and the reasons for the decision and shall summarize the steps taken during the investigation. If a determination has been made that discrimination or harassment occurred, the report also shall include any corrective action(s) that have been or will be taken to address the behavior, correct the effect on the complainant, and ensure that retaliation or further discrimination or harassment does not occur.

The report shall be presented to the complainant, the person accused, and the Superintendent or designee.

4. **Appeal to the Governing Board:** The complainant or the person accused may appeal any findings to the Board within 10 business days of receiving the written report of the coordinator's findings. The Superintendent or designee shall provide the Board with all information presented during the investigation. Upon receiving an appeal, the Board shall schedule a hearing as soon as practicable. Any complaint against a district employee shall be addressed in closed session in accordance with law. The Board shall render its decision within 10 business days.

NONDISCRIMINATION IN EMPLOYMENT (continued)**Other Remedies**

Note: Items #1-3 below state the time limits within which employees must file their complaints. The EEOC's guidance states that it is important for employers' nondiscrimination policies to contain information about time frames for filing charges of unlawful discrimination or harassment with the EEOC or DFEH. Employees should be informed that the deadline for filing charges starts to run from the last date of the unlawful act, not from the conclusion of the employer's complaint investigation. Pursuant to DFEH procedures, DFEH will automatically forward any complaint it has accepted for investigation to the EEOC when the matter falls within the EEOC's jurisdiction.

In addition to filing a discrimination or harassment complaint with the district, a person may file a complaint with either the California Department of Fair Employment and Housing (DFEH) or the Equal Employment Opportunity Commission (EEOC). The time limits for filing such complaints are as follows:

Note: Pursuant to Government Code 12960, an employee has one year to file a complaint with DFEH, although that period may be extended under certain circumstances, such as when a person obtains knowledge of the unlawful practice after the expiration of the one-year period.

1. To file a valid complaint with DFEH, within one year of the alleged discriminatory act(s), unless an exception exists pursuant to Government Code 12960

Note: 42 USC 2000e-5 specifies that a person must file a discrimination complaint with the EEOC within 180 days of the alleged discriminatory act. Pursuant to 42 USC 2000e-5, the 180-day timeline for compensation discrimination starts when the discriminatory paycheck is received and that each discriminatory paycheck restarts the timeline for the filing of a complaint.

2. To file a valid complaint directly with EEOC, within 180 days of the alleged discriminatory act(s) (42 USC 2000e-5)
3. To file a valid complaint with EEOC after first filing a complaint with DFEH, within 300 days of the alleged discriminatory act(s) or within 30 days after the termination of proceedings by DFEH, whichever is earlier (42 USC 2000e-5)

Delete

Center USD

Administrative Regulation

Complaints Concerning Discrimination In Employment

AR 4031

Personnel

Complaint Procedure

Any complaint by an employee or job applicant alleging discrimination or harassment shall be addressed in accordance with the following procedures:

1. **Notice and Receipt of Complaint:** Any employee or job applicant (the "complainant") who believes he/she has been subjected to prohibited discrimination or harassment shall promptly inform his/her supervisor, the district's Coordinator for Nondiscrimination in Employment, or the Superintendent.

The complainant may file a written complaint in accordance with this procedure, or if he/she is an employee, may first attempt to resolve the situation informally with his/her supervisor.

A supervisor or manager who has received information about an incident of discrimination or harassment, or has observed such an incident, shall report it to the Coordinator, whether or not the complainant files a written complaint.

The written complaint should contain the complainant's name, the name of the individual who allegedly committed the act, a description of the incident, the date and location where the incident occurred, any witnesses who may have relevant information, other evidence of the discrimination or harassment, and any other pertinent information which may assist in investigating and resolving the complaint.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4032 - Reasonable Accommodation)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

2. **Investigation Process:** The Coordinator shall initiate an impartial investigation of an allegation of discrimination or harassment within five school days of receiving notice of the behavior, regardless of whether a written complaint has been filed or whether the written complaint is complete.

The Coordinator shall meet with the complainant to describe the district's complaint procedure and discuss the actions being sought by the complainant in response to the allegation. The Coordinator shall inform the complainant that the allegations will

be kept confidential to the extent possible, but that some information may be revealed as necessary to conduct an effective investigation.

(cf. 3580 - District Records)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

If the Coordinator determines that a detailed fact-finding investigation is necessary, he/she shall begin the investigation immediately. As part of this investigation, the Coordinator should interview the complainant, the person accused, and other persons who could be expected to have relevant information.

When necessary to carry out his/her investigation or to protect employee or student safety, the Coordinator may discuss the complaint with the Superintendent or designee, district legal counsel, or the district's risk manager.

The Coordinator also shall determine whether interim measures, such as scheduling changes, transfers, or leaves, need to be taken before the investigation is completed to ensure that further incidents do not occur. The Coordinator shall ensure that such interim measures do not constitute retaliation.

3. **Written Report on Findings and Corrective Action:** No more than 30 days after receiving the complaint, the Coordinator shall conclude the investigation and prepare a written report of his/her findings. This timeline may be extended for good cause. If an extension is needed, the Coordinator shall notify the complainant and explain the reasons for the extension.

The report shall include the decision and the reasons for the decision and shall summarize the steps taken during the investigation. If a determination has been made that discrimination or harassment occurred, the report also shall include any corrective action(s) that have been or will be taken to address the behavior, correct the effect on the complainant, and ensure that retaliation or further discrimination or harassment does not occur.

The report shall be presented to the complainant, the person accused, and the Superintendent or designee.

5. **Appeal to the Governing Board:** The complainant or the person accused may appeal any findings to the Board within 10 working days of receiving the written report of the Coordinator's findings. The Superintendent or designee shall provide the Board with all information presented during the investigation. Upon receiving an appeal, the Board shall schedule a hearing as soon as practicable. Any complaint against a district employee shall be addressed in closed session in accordance with law. The Board shall render its decision within 10 working days.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 9321 - Closed Session Purposes and Agendas)

Other Remedies

In addition to filing a discrimination or harassment complaint with the district, a person may also file a complaint with either the California Department of Fair Employment and Housing (DFEH) or the Equal Employment Opportunity Commission (EEOC). The time limits for filing such complaints are as follows:

1. To file a valid complaint with DFEH, within one year of the alleged discriminatory act(s), unless an exception exists pursuant to Government Code 12960 (Government Code 12960)
2. To file a valid complaint directly with EEOC, within 180 days of the alleged discriminatory act(s) (42 USC 2000e-5)
3. To file a valid complaint with EEOC after first filing a complaint with DFEH, within 300 days of the alleged discriminatory act(s) or within 30 days after the termination of proceedings by DFEH, whichever is earlier (42 USC 2000e-5)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

GOVERNMENT CODE

12920-12921 Nondiscrimination

12940-12948 Discrimination prohibited; unlawful practices, generally

UNITED STATES CODE, TITLE 20

1681-1688 Title IX of the Education Amendments of 1972

UNITED STATES CODE, TITLE 29

621-634 Age Discrimination in Employment Act

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2001d-2001d-7 Title VI, Civil Rights Act of 1964

2001e-2001e-17 Title VII, Civil Rights Act of 1964, as amended

2000ff-2000ff-11 Genetic Information Nondiscrimination Act of 2008

2001h-2-2001h-6 Title IX of the Civil Rights Act of 1964

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 34

106.8 Designation of responsible employee for Title IX

Management Resources:

EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS

Enforcement Guidance: Reasonable Accommodation and Undue Hardship under the Americans with Disabilities Act, October 2002

Enforcement Guidance: Vicarious Employer Liability for Unlawful Harassment by Supervisors, June 1999

WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov>

Regulation **CENTER UNIFIED SCHOOL DISTRICT**

approved: June 16, 2010 Antelope, California

TEMPORARY/SUBSTITUTE PERSONNEL

The Governing Board recognizes that substitute and temporary personnel perform an essential role in promoting student achievement and desires to employ highly qualified, appropriately credentialed employees to fill such positions.

(cf. 4112.2 - Certification)

Hiring

The Superintendent or designee shall recommend candidates for substitute or temporary positions for Board approval, and shall ensure that all substitute and temporary employees are assigned in accordance with law and the authorizations specified in their credential.

(cf. 4113 - Assignment)

Substitute personnel may be employed on an on-call, day-to-day basis.

In addition, after September 1 of any school year, the Board may employ substitute personnel for the remainder of the school year for positions for which no regular employee is available. The district shall first demonstrate to the Commission on Teacher Credentialing the inability to acquire the services of a qualified regular employee. (Education Code 44917)

(cf. 4117.14/4317.14 - Postretirement Employment)

Note: Education Code 44956 and 44957 require that districts give employees who are laid off pursuant to Education Code 44955 priority for substitute service during the period of preferred right to reemployment. The period of preferred right to reemployment is 39 months for laid-off permanent employees and 24 months for probationary employees; see BP 4117.3 - Personnel Reduction.

Pursuant to Education Code 44956, if a laid-off permanent employee serves as a substitute in any position requiring certification for any 21 days or more within a period of 60 school days, he/she is entitled to compensation not less than the amount the employee would receive if he/she were being reappointed and retroactive to the first day of the substitute service. Education Code 44957 does not contain similar provisions for probationary employees; such employees are paid according to the salary schedule for substitute employees adopted by the Governing Board, regardless of the number of days worked as a substitute.

Permanent or probationary certificated employees who were laid off pursuant to Education Code 44955 and who have a preferred right of reappointment shall be given priority for substitute service in the order of their original employment. (Education Code 44956, 44957)

(cf. 4117.3 - Personnel Reduction)

Classification

Note: A certificated employee's classification as a substitute, temporary, probationary, or permanent employee governs the statutory job protections to which he/she is entitled and the procedures that apply if he/she is not reelected; see section below entitled "Release from Employment/Dismissal." Districts are encouraged to consult legal counsel when questions arise regarding such classification.

TEMPORARY/SUBSTITUTE PERSONNEL (continued)

At the time of initial employment and each July thereafter, the Board shall classify substitute and temporary employees as such. (Education Code 44915, 44916)

The Board may classify as substitute personnel a teacher hired to fill the position of a regularly employed person who is absent from service. (Education Code 44917)

Note: The following two paragraphs describe circumstances under which the Education Code expressly defines a position as temporary. In both Bakersfield Elementary Teachers Association v. Bakersfield City School District and California Teachers Association v. Vallejo City Unified School District, the courts determined that it was inappropriate to classify certificated employees as temporary on the basis of the provisional status of their credential (i.e., those serving under an intern credential, provisional internship permit, short-term staff permit, emergency teaching permit, or credential waiver). According to the courts, districts may classify as temporary employees only those persons who are specified to be temporary employees in the Education Code. All other certificated employees who cannot be properly classified as substitute or permanent employees must be classified as probationary employees.

One circumstance under which a teacher may be classified as a temporary employee is when the district needs an additional teacher for a period of one semester to one year because of teacher absence due to leaves or long-term illness, as authorized in Education Code 44920. As provided below, Education Code 44920 requires the Board to determine the number of temporary employees that may be hired under these circumstances. In McIntyre v. Sonoma Valley Unified School District, the court clarified that a district's ability to classify an employee as temporary pursuant to Education Code 44920 is not dependent upon a one-to-one match of temporary employees to employees on leave. Rather, all that is required is that the number of temporary teachers not exceed the total number of employees on leave at any one time.

To address the need for additional certificated employees when regular district employees are absent due to leaves or long-term illness, the Board may classify a teacher who is employed for at least one semester and up to one complete school year as a temporary employee. Any person whose service begins in the second semester and before March 15 may be classified as a temporary employee even if employed for less than a semester. The Board shall determine the number of persons who shall be so employed, which shall not exceed the identified need based on the absence of regular employees. (Education Code 44920)

The Board also shall classify as temporary employees those certificated persons, other than substitute employees, who are employed to:

1. Serve from day to day during the first three months of any school term to teach temporary classes which shall not exist after that time, or perform any other duties which do not last longer than the first three months of any school term (Education Code 44919)
2. Teach in special day and evening classes for adults or in schools of migratory population for not more than four months of any school term (Education Code 44919)

(cf. 6175 - Migrant Education Program)

(cf. 6200 - Adult Education)

TEMPORARY/SUBSTITUTE PERSONNEL (continued)

3. Serve in a limited assignment supervising student athletic activities provided such assignments have first been made available to teachers presently employed in the district (Education Code 44919)

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

4. Serve in a position for a period not to exceed 20 working days in order to prevent the stoppage of district business during an emergency when persons are not immediately available for probationary classification (Education Code 44919)

Note: Item #5 below applies only to high school and unified districts.

5. Serve only for the first semester because the district expects a reduction in student enrollment during the second semester due to mid-year graduations (Education Code 44921)

For purposes of classifying employees pursuant to item #1 or #2 above, the school year shall not be divided into more than two school terms. (Education Code 44919)

Note: Education Code 44909 authorizes districts to employ certificated employees in programs and projects conducted under contract with public or private agencies or through categorically funded projects which are not required by federal or state statutes, and provides that such persons may be employed for periods less than a full school year. Pursuant to Education Code 44909, such persons may be terminated at the expiration of the contract or specially funded project without regard to termination procedures required for probationary or permanent employees. In Stockton Teachers Association v. Stockton Unified School District, the court of appeals clarified that "the expiration of the contract" refers to the contract between the district and the agency providing categorical funds, not a contract between the district and employee. Thus, the district may not hire a person for more or less than the term of the contract or project and treat such a person as a temporary employee. Districts should consult legal counsel as necessary regarding the classification or termination of employees hired pursuant to Education Code 44909. Also, it is recommended that districts use a separate employment agreement tailored to these employees.

Any employee hired to provide services in a categorically funded program or project may be employed for a period less than a full school year. He/she may be classified as a temporary employee if the period of employment will end at the expiration of that program or project. (Education Code 44909)

Salary and Benefits

The Board shall adopt and make public a salary schedule setting the daily or pay period rate(s) for substitute employees for all categories or classes of certificated employees of the district. (Education Code 44977, 45030)

Note: Pursuant to Government Code 3540.1, exclusive representatives of employees for purposes of negotiations may include representation of all public school employees other than management and

TEMPORARY/SUBSTITUTE PERSONNEL (continued)

confidential employees, as defined. Thus, substitute and temporary personnel may have the right to be represented. In cases where substitute and temporary employees are not represented, the Board may determine whether to include such employees in the district's health and welfare plan and other benefits. Although Options 1 and 2 below address temporary employees only, a district may modify either option as necessary to reflect its treatment of substitute employees. The district should consult legal counsel if it has any questions about the provision of benefits to substitute and temporary employees.

OPTION 1: Temporary employees shall participate in the health and welfare plans or other fringe benefits of the district.

(cf. 4140/4240/4340 - Bargaining Units)

(cf. 4154/4254/4354 - Health and Welfare Benefits)

~~**OPTION 2:** Temporary employees shall not participate in the health and welfare plans or other fringe benefits of the district.~~

Paid Sick Leave

Note: Labor Code 245-249 (the Healthy Workplaces, Healthy Families Act), as added by AB 1522 (Ch. 317, Statutes of 2014), require districts to grant a minimum of one hour of paid sick leave for every 30 hours worked to their employees who work for 30 days within a year of their employment, including temporary and substitute employees. In implementing this requirement, Labor Code 246, as amended by AB 304 (Ch. 67, Statutes of 2015), permits the district to use any of the options specified below. Option 1 provides for paid leave accrual based on one hour for every 30 hours worked. Option 2 allows an accrual method that provides for a regular accrual basis and ensures that the employee receives 24 hours of paid sick leave by the 120th day of his/her employment. Option 3 is for any district that credits employees with 24 hours of paid sick leave at the beginning of each year and does not allow unused sick leave to carry over to the next year. In addition, pursuant to Labor Code 245.5, as amended by AB 304, retired annuitants who have not reinstated to the applicable public retirement system are excluded from participation in these leave benefit provisions. The district should select the option below which corresponds to its approach under Labor Code 246.

Additional requirements of Labor Code 245-249 include, but are not limited to, display of a poster containing specified information at every workplace, provision of each employee's sick leave balance on his/her wage statements, and maintenance of leave usage documentation for three years.

The provisions of Labor Code 245-249 are very broad and only district employees covered by a valid collective bargaining agreement may be exempted from them, if the collective bargaining agreement expressly provides paid sick leave in an amount equal to or exceeding the amount of leave required pursuant to Labor Code 246, includes final and binding arbitration of disputes regarding the application of the paid sick days provisions, and provides premium wage rates for all overtime hours worked and a regular hourly rate of pay of not less than 30 percent more than the state minimum wage rate. Since many districts may not satisfy all the conditions for this exemption, the following optional section reflects the requirements of Labor Code 245-249. Any district whose collective bargaining agreement meets all the conditions for exemption may modify this section accordingly. For sick leave for full-time and part-time certificated employees and additional requirements of Labor Code 245-249, see AR 4161.1/4361.1 - Personal Illness/Injury Leave. For sick leave for classified employees, see AR 4261.1 - Personal Illness/Injury Leave.

TEMPORARY/SUBSTITUTE PERSONNEL (continued)

OPTION 1: Except for a retired annuitant who is not reinstated to the retirement system, any temporary or substitute employee who works for 30 or more days within a year of his/her employment shall be entitled to one hour of paid sick leave for every 30 hours worked. Accrued paid sick days shall carry over to the following year of employment, up to a maximum of 48 hours. (Labor Code 246)

~~**OPTION 2:** Except for a retired annuitant who is not reinstated to the retirement system, any temporary or substitute employee who works for 30 or more days within a year of his/her employment shall accrue, on a regular basis, paid sick leave of up to 24 hours by the 120th calendar day of his/her employment or each calendar year or 12-month period. Accrued paid sick days shall carry over to the following year of employment, up to a maximum of 48 hours. (Labor Code 246)~~

~~**OPTION 3:** Except for a retired annuitant who is not reinstated to the retirement system, any temporary or substitute employee who works for 30 or more days within a year of his/her employment shall be credited with 24 hours of paid sick leave for that year. Unused sick leave shall not carry over to the following year of employment. (Labor Code 246)~~

Note: The following paragraph applies to all the above options.

Any temporary or substitute employee may begin to use accrued paid sick days on the 90th day of his/her employment, after which he/she may use the sick days as they are accrued. (Labor Code 246)

Note: The following paragraph applies to all of the above options and reflects the intent of the Healthy Workplaces, Healthy Families Act to enable California workers to address their own and their family's health needs and to provide them with economic security when they need to take time off work for reasons of domestic violence, sexual assault, or stalking. The following paragraph may be revised to include additional reasons for which temporary or substitute employees may use sick leave, pursuant to district policy or practice. Pursuant to Labor Code 247.5, as amended by AB 304 (Ch. 67, Statutes of 2015), a district is not required to inquire into the purposes for which an employee uses paid leave.
--

A temporary or substitute employee may use accrued sick leave for absences due to: (Labor Code 246.5)

1. His/her own need or the need of a family member, as defined in Labor Code 245.5, for the diagnosis, care, or treatment of an existing health condition or for preventive care
2. Need of the employee to obtain or seek any relief or medical attention specified in Labor Code 230(c) and 230.1(a) for the health, safety, or welfare of the employee, or his/her child, when the employee has been a victim of domestic violence, sexual assault, or stalking

TEMPORARY/SUBSTITUTE PERSONNEL (continued)

(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)

(cf. 4261.1 - Personal Illness/Injury Leave)

No employee shall be denied the right to use accrued sick days and the district shall not in any manner discriminate or retaliate against an employee for using or attempting to use sick leave, filing a complaint with the Labor Commissioner, or alleging district violation of Labor Code 245-249. The Superintendent or designee shall display a poster containing required information, provide notice to eligible employees of their sick leave rights, keep records of employees' use of sick leave for three years, and comply with other requirements specified in Labor Code 245-249 and in AR 4161.1/4361.1 - Personal Illness/Injury Leave.

Release from Employment/Dismissal

The Board may dismiss a substitute employee at any time at its discretion. (Education Code 44953)

Note: Pursuant to Education Code 44954, if a district decides not to reelect for the following year a temporary employee who has served at least 75 percent of the days in the school year, the district must so notify that employee by the end of the school year. In Neily v. Manhattan Beach Unified School District, the court held that Education Code 37200, which defines a school year as ending June 30, is applicable for determining the deadline for this notification, not the last day that students and teachers are in their classrooms.

The Board may release a temporary employee at its discretion if the employee has served less than 75 percent of the number of days the regular schools of the district are maintained during one school year. After serving 75 percent of the number of days that district schools are maintained during one school year, a temporary employee may be released as long as he/she is notified, before the last day of June, of the district's decision not to reelect him/her for the following school year. (Education Code 37200, 44954)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

Reemployment as a Probationary Employee

Note: Education Code 44917, 44918, and 44920 provide that a substitute or temporary employee who performs the duties of a certificated employee for a complete school year, or for at least 75 percent of the days in the school year, shall be given credit for a complete year as a probationary employee if he/she is then employed as a probationary employee the following school year, as provided below. However, in McIntyre v. Sonoma Valley Unified School District, the court clarified that a district is not required to grant probationary status to an employee based solely on the fact that he/she served as a temporary employee for more than one year if the employee is released and reemployed as a temporary employee for the following year to fill the position of a regularly employed person absent from service.

Reemployment provisions contained in Education Code 44918 do not apply to districts with average daily attendance of over 400,000; such districts should modify the following section accordingly.

Unless released from employment pursuant to Education Code 44954, any person employed for one complete school year as a temporary employee shall, if reemployed for the following

TEMPORARY/SUBSTITUTE PERSONNEL (continued)

school year in a vacant position requiring certification qualifications, be classified as a probationary employee. With the exception of on-call, day-to-day substitutes, if a temporary or substitute employee performs the duties normally required of certificated employees for at least 75 percent of the number of days the regular schools of the district were maintained in that school year and is then employed as a probationary employee for the following school year, his/her previous employment as a temporary or substitute employee shall be credited as one year's employment as a probationary employee for purposes of acquiring permanent status. (Education Code 44917, 44918, 44920)

(cf. 4116 - Probationary/Permanent Status)

Vacant position means a position in which the employee is qualified to serve and which is not filled by a permanent or probationary employee. It shall not include a position which would be filled by a permanent or probationary employee except for the fact that such employee is on leave. (Education Code 44920, 44921)

A temporary employee hired pursuant to item #1 or #2 in the section "Classification" above shall be classified as a probationary employee if the duties continue beyond the time limits of the assignment. (Education Code 44919)

Note: Districts that do not maintain high schools should delete the following paragraph.
--

A person employed pursuant to item #5 in the section "Classification" above who is then continued in employment beyond the first semester shall be classified as a probationary employee for the entire school year and shall be reemployed to fill any vacant position in the district for which he/she is certified. Preference for available positions shall be determined by the Board as prescribed by Education Code 44845 and 44846. (Education Code 44921)

With the exception of on-call, day-to-day substitutes, any temporary or substitute employee who was released pursuant to Education Code 44954 but who has nevertheless served in a certificated position in the district for at least 75 percent of each of two consecutive school years shall receive first priority if the district fills a vacant position for the subsequent school year at the grade level at which the employee served during either year. In the case of a departmentalized program, the employee shall have taught the subject matter in which the vacant position occurs. (Education Code 44918)

Legal Reference: (see next page)

TEMPORARY/SUBSTITUTE PERSONNEL (continued)*Legal Reference:*EDUCATION CODE

22455.5 *Provision of retirement plan information to potential members*
 22515 *Irrevocable election to join retirement plan*
 37200 *School calendar*
 44252.5 *State basic skills assessment required for certificated personnel*
 44300 *Emergency teaching or specialist permits*
 44830 *Employment of certificated persons; requirements of proficiency in basic skills*
 44839.5 *Employment of retirant*
 44845 *Date of employment*
 44846 *Criteria for reemployment preferences*
 44909 *Employees providing services through categorically funded programs*
 44914 *Substitute and probationary employment computation for classification as permanent employee*
 44915 *Classification of probationary employees*
 44916 *Time of classification; statement of employment status*
 44917 *Classification of substitute employees*
 44918 *Substitute or temporary employee deemed probationary employee; reemployment rights*
 44919 *Classification of temporary employees*
 44920 *Employment of certain temporary employees; classifications*
 44921 *Employment of temporary employees; reemployment rights (unified and high school districts)*
 44953 *Dismissal of substitute employees*
 44954 *Release of temporary employees*
 44955 *Layoff of permanent and probationary employees*
 44956 *Rights of laid-off permanent employees to substitute positions*
 44957 *Rights of laid-off probationary employees to substitute positions*
 44977 *Salary schedule for substitute employees*
 45030 *Substitutes*
 45041 *Computation of salary*
 45042 *Alternative method of computation for less than one school year*
 45043 *Compensation for employment beginning in the second semester*
 56060-56063 *Substitute teachers in special education*

GOVERNMENT CODE

3540.1 *Educational Employment Relations Act, definitions*

LABOR CODE

220 *Sections inapplicable to public employees*
 230 *Jury duty; legal actions by domestic violence, sexual assault and stalking victims, right to time off*
 230.1 *Employers with 25 or more employees; domestic violence, sexual assault and stalking victims, right to time off*
 233 *Illness of child, parent, spouse or domestic partner*
 234 *Absence control policy*
 245-249 *Healthy Workplaces, Healthy Families Act of 2014*

Legal Reference continued: (see next page)

TEMPORARY/SUBSTITUTE PERSONNEL (continued)

Legal Reference: (continued)

CODE OF REGULATIONS, TITLE 5

5502 *Filing of notice of physical examination for employment of retired person*

5503 *Physical examination for employment of retired persons*

5590 *Temporary athletic team coach*

80025-80025.5 *Emergency substitute teaching permits*

COURT DECISIONS

McIntyre v. Sonoma Valley Unified School District (2012) 206 Cal.App.4th 170

Stockton Teachers Association CTA/NEA v. Stockton Unified School District (2012) 204 Cal.App.4th 446

Neily v. Manhattan Beach Unified School District, (2011) 192 Cal.App.4th 187

California Teachers Association v. Vallejo City Unified School District, (2007) 149 Cal.App.4th 135

Bakersfield Elementary Teachers Assn. v. Bakersfield City School District, (2006) 145 Cal.App.4th 1260, 1277

Kavanaugh v. West Sonoma Union High School District, (2003) 29 Cal.4th 911

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Center USD

Board Policy

Temporary/Substitute Personnel

BP 4121

Personnel

The Governing Board recognizes that substitute and temporary personnel perform an essential role in promoting student achievement and desires to employ highly qualified, appropriately credentialed employees to fill such positions.

(cf. 4112.2 - Certification)

Hiring

The Superintendent or designee shall recommend candidates for substitute or temporary positions for Board approval, and shall ensure that all substitute and temporary employees are assigned in accordance with law and the authorizations specified in their credential.

(cf. 4113 - Assignment)

Substitute personnel may be employed on an on-call, day-to-day basis.

In addition, after September 1 of any school year, the Board may employ substitute personnel for the remainder of the school year for positions for which no regular employee is available. The district shall first demonstrate to the Commission on Teacher Credentialing the inability to acquire the services of a qualified regular employee. (Education Code 44917)

(cf. 4117.14/4317.14 - Postretirement Employment)

Permanent or probationary certificated employees who were laid off pursuant to Education Code 44955 and who have a preferred right of reappointment shall be given priority for substitute service in the order of their original employment. (Education Code 44956, 44957)

(cf. 4117.3 - Personnel Reduction)

Classification

At the time of initial employment and each July thereafter, the Board shall classify substitute and temporary employees as such. (Education Code 44915, 44916)

TEMPORARY/SUBSTITUTE PERSONNEL (continued)

The Board may classify as substitute personnel a teacher hired to fill the position of a regularly employed person who is absent from service. (Education Code 44917)

To address the need for additional certificated employees when regular district employees are absent due to leaves or long-term illness, the Board may classify a teacher who is employed for at least one semester and up to one complete school year as a temporary employee. Any person whose service begins in the second semester and before March 15 may be classified as a temporary employee even if employed for less than a semester. The Board shall determine the number of persons who shall be so employed, which shall not exceed the identified need based on the absence of regular employees. (Education Code 44920)

The Board also shall classify as temporary employees those certificated persons, other than substitute employees, who are employed to:

1. Serve from day to day during the first three months of any school term to teach temporary classes which shall not exist after that time, or perform any other duties which do not last longer than the first three months of any school term (Education Code 44919)
2. Teach in special day and evening classes for adults or in schools of migratory population for not more than four months of any school term (Education Code 44919)

(cf. 6175 - Migrant Education Program)
(cf. 6200 - Adult Education)

3. Serve in a limited assignment supervising student athletic activities provided such assignments have first been made available to teachers presently employed in the district (Education Code 44919)

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

4. Serve in a position for a period not to exceed 20 working days in order to prevent the stoppage of district business during an emergency when persons are not immediately available for probationary classification (Education Code 44919)
5. Serve only for the first semester because the district expects a reduction in student enrollment during the second semester due to mid-year graduations (Education Code 44921)

For purposes of classifying employees pursuant to item #1 or #2 above, the school year shall not be divided into more than two school terms. (Education Code 44919)

TEMPORARY/SUBSTITUTE PERSONNEL (continued)

Any employee hired to provide services in a categorically funded program or project may be employed for a period less than a full school year. He/she may be classified as a temporary employee if the period of employment will end at the expiration of that program or project. (Education Code 44909)

Salary and Benefits

The Board shall adopt and make public a salary schedule setting the daily or pay period rate(s) for substitute employees for all categories or classes of certificated employees of the district. (Education Code 44977, 45030)

Temporary employees shall participate in the health and welfare plans or other fringe benefits of the district.

(cf. 4140/4240/4340 - Bargaining Units)

(cf. 4154/4254/4354 - Health and Welfare Benefits)

Paid Sick Leave

Any temporary or substitute employee who works for 30 or more days within a year of his/her employment shall be entitled to one hour of paid sick leave for every 30 hours worked. Such employee may begin to use accrued paid sick days on the 90th day of his/her employment, after which he/she may use the sick days as they are accrued. Accrued paid sick days shall carry over to the following year of employment, up to a maximum of 48 hours. (Labor Code 246)

A temporary or substitute employee may use accrued sick leave for absences due to: (Labor Code 246.5)

1. The diagnosis, care, or treatment of an existing health condition of, or preventive care for, the employee or his/her family member as defined in Labor Code 245.5
2. Need of the employee to obtain or seek any relief or medical attention specified in Labor Code 230(c) and 230.1(a) for the health, safety, or welfare of the employee, or his/her child, when the employee has been a victim of domestic violence, sexual assault, or stalking

(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)

(cf. 4261.1 - Personal Illness/Injury Leave)

TEMPORARY/SUBSTITUTE PERSONNEL (continued)

No employee shall be denied the right to use accrued sick days and the district shall not in any manner discriminate or retaliate against any employee for using or attempting to use sick leave, filing a complaint with the Labor Commissioner, or alleging district violation of Labor Code 245-249. The Superintendent or designee shall display a poster containing required information, provide notice to eligible employees of their sick leave rights, keep of records of employees' use of sick leave for three years, and comply with other requirements specified in Labor Code 245-249 and in AR 4161.1/4361.1 - Personal Illness/Injury Leave.

Release from Employment/Dismissal

The Board may dismiss a substitute employee at any time at its discretion. (Education Code 44953)

The Board may release a temporary employee at its discretion if the employee has served less than 75 percent of the number of days the regular schools of the district are maintained during one school year. After serving 75 percent of the number of days that district schools are maintained during one school year, a temporary employee may be released as long as he/she is notified, before the last day of June, of the district's decision not to reelect him/her for the following school year. (Education Code 37200, 44954)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

Reemployment as a Probationary Employee

Unless released from employment pursuant to Education Code 44954, any person employed for one complete school year as a temporary employee shall, if reemployed for the following school year in a vacant position requiring certification qualifications, be classified as a probationary employee. With the exception of on-call, day-to-day substitutes, if a temporary or substitute employee performs the duties normally required of certificated employees for at least 75 percent of the number of days the regular schools of the district were maintained in that school year and is then employed as a probationary employee for the following school year, his/her previous employment as a temporary or substitute employee shall be credited as one year's employment as a probationary employee for purposes of acquiring permanent status. (Education Code 44917, 44918, 44920)

(cf. 4116 - Probationary/Permanent Status)

Vacant position means a position in which the employee is qualified to serve and which is not filled by a permanent or probationary employee. It shall not include a position

TEMPORARY/SUBSTITUTE PERSONNEL (continued)

which would be filled by a permanent or probationary employee except for the fact that such employee is on leave. (Education Code 44920, 44921)

A temporary employee hired pursuant to item #1 or #2 in the section "Classification" above shall be classified as a probationary employee if the duties continue beyond the time limits of the assignment. (Education Code 44919)

A person employed pursuant to item #5 in the section "Classification" above who is then continued in employment beyond the first semester shall be classified as a probationary employee for the entire school year and shall be reemployed to fill any vacant positions in the district for which he/she is certified. Preference for available positions shall be determined by the Board as prescribed by Education Code 44845 and 44846. (Education Code 44921)

With the exception of on-call, day-to-day substitutes, any temporary or substitute employee who was released pursuant to Education Code 44954 but who has nevertheless served in a certificated position in the district for at least 75 percent of each of two consecutive school years shall receive first priority if the district fills a vacant position for the subsequent school year at the grade level at which the employee served during either year. In the case of a departmentalized program, the employee shall have taught the subject matter in which the vacant position occurs. (Education Code 44918)

*Legal Reference:***EDUCATION CODE**

22455.5 Provision of retirement plan information to potential members

22515 Irrevocable election to join retirement plan

37200 School calendar

44252.5 State basic skills assessment required for certificated personnel

44300 Emergency teaching or specialist permits

44830 Employment of certificated persons; requirements of proficiency in basic skills

44839.5 Employment of retirant

44845 Date of employment

44846 Criteria for reemployment preferences

44909 Employees providing services through categorically funded programs

44914 Substitute and probationary employment computation for classification as permanent employee

44915 Classification of probationary employees

44916 Time of classification; statement of employment status

44917 Classification of substitute employees

Legal Reference continued: (see next page)

TEMPORARY/SUBSTITUTE PERSONNEL (continued)*Legal Reference: (continued)*

- 44918 *Substitute or temporary employee deemed probationary employee; reemployment rights*
- 44919 *Classification of temporary employees*
- 44920 *Employment of certain temporary employees; classifications*
- 44921 *Employment of temporary employees; reemployment rights (unified and high school districts)*
- 44953 *Dismissal of substitute employees*
- 44954 *Release of temporary employees*
- 44955 *Layoff of permanent and probationary employees*
- 44956 *Rights of laid-off permanent employees to substitute positions*
- 44957 *Rights of laid-off probationary employees to substitute positions*
- 44977 *Salary schedule for substitute employees*
- 45030 *Substitutes*
- 45041 *Computation of salary*
- 45042 *Alternative method of computation for less than one school year*
- 45043 *Compensation for employment beginning in the second semester*
- 56060-56063 *Substitute teachers in special education*

GOVERNMENT CODE

3540.1 *Educational Employment Relations Act, definitions*

LABOR CODE

220 *Sections inapplicable to public employees*

230 *Jury duty; legal actions by domestic violence, sexual assault and stalking victims, right to time off*

230.1 *Employers with 25 or more employees; domestic violence, sexual assault and stalking victims, right to time off*

233 *Illness of child, parent, spouse or domestic partner*

234 *Absence control policy*

245-249 *Healthy Workplaces, Healthy Families Act of 2014*

CODE OF REGULATIONS, TITLE 5

5502 *Filing of notice of physical examination for employment of retired person*

5503 *Physical examination for employment of retired persons*

5590 *Temporary athletic team coach*

80025-80025.5 *Emergency substitute teaching permits*

COURT DECISIONS

McIntyre v. Sonoma Valley Unified School District (2012) 206 Cal.App.4th 170

Stockton Teachers Association CTA/NEA v. Stockton Unified School District (2012) 204 Cal.App.4th 446

Neily v. Manhattan Beach Unified School District, (2011) 192 Cal.App.4th 187

California Teachers Association v. Vallejo City Unified School District, (2007) 149 Cal.App.4th 135

Bakersfield Elementary Teachers Assn. v. Bakersfield City School District, (2006) 145 Cal.App.4th 1260, 1277

Kavanaugh v. West Sonoma Union High School District, (2003) 29 Cal.4th 911

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Policy
adopted: October 21, 2015

CENTER UNIFIED SCHOOL DISTRICT
Antelope, California

PERSONAL ILLNESS/INJURY LEAVE

Note: The following optional administrative regulation is subject to collective bargaining. Twelve days of paid personal illness or injury leave (sick leave) per year is the minimum prescribed by Education Code 45191 for classified employees employed five days a week in both merit and non-merit system districts. The Governing Board may allow more sick leave at its discretion; if it does so, the following paragraph should be revised accordingly.

Labor Code 245-249 (the Healthy Workplaces, Healthy Families Act), as added by AB 1522 (Ch. 317, Statutes of 2014), require districts to grant a minimum of one hour of paid sick leave for every 30 hours worked to their employees who work for 30 days within a year of their employment, including classified employees. Pursuant to Labor Code 246, as amended by AB 304 (Ch. 67, Statutes of 2015), a district may use a different sick leave accrual method which provides for the accrual to be on a regular basis so that an employee accrues at least 24 hours of sick leave or paid time off by the 120th calendar day of his/her employment or each calendar year or 12-month period. Additional requirements of Labor Code 245-249 include, but are not limited to, display of a poster containing specified information at every workplace, provision of each employee's sick leave balance on his/her wage statements, and maintenance of leave usage documentation for three years.

The provisions of Labor Code 245-249 are very broad and only district employees covered by a valid collective bargaining agreement may be exempted from them, if the collective bargaining agreement expressly provides paid sick leave in an amount equal to or exceeding the amount of leave required pursuant to Labor Code 246, includes final and binding arbitration of disputes regarding the application of the paid sick days provisions, and provides premium wage rates for all overtime hours worked and a regular hourly rate of pay of not less than 30 percent more than the state minimum wage rate. Since many districts may not satisfy all the conditions for this exemption, this administrative regulation reflects the requirements of Labor Code 245-249. Any district whose collective bargaining agreement meets all the conditions for exemption may modify this administrative regulation accordingly.

See sections titled "Short-Term and Substitute Employees" and "Healthy Workplaces, Healthy Families Act Requirements" below for more details of AB 1522 requirements. For sick leave for certificated employees, see AR 4161.1/4361.1 - Personal Illness/Injury Leave.

Classified employees employed five days a week are entitled to 12 days leave of absence with full pay per fiscal year for personal illness or injury (sick leave). Employees who work less than a full fiscal year or fewer than five days a week (part-time employees) shall be granted sick leave in proportion to the time they work. However, any part-time employee whose work hours are so few as to entitle him/her to less than 24 hours of paid sick leave per fiscal year shall be granted sick leave pursuant to Labor Code 246, if he/she is eligible. (Education Code 45191; Labor Code 245-249)

(cf. 4161/4261/4361 - Leaves)

Use of Sick Leave

A classified employee may use sick leave for absences due to:

1. Accident or illness, whether or not the absence arises out of or in the course of employment, or by quarantine which results from contact with other persons having a contagious disease during the employee's performance of his/her duties (Education Code 45199)

PERSONAL ILLNESS/INJURY LEAVE (continued)

2. Pregnancy, childbirth, and recovery (Education Code 45193)

(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)

3. Personal necessity as specified in Education Code 45207

(cf. 4161.2/4261.2/4361.2 - Personal Leaves)

Note: Optional item #4 below may be revised to specify a different minimum increment.

4. Medical or dental appointments, in increments of not less than one hour

5. Industrial accident or illness when leave granted specifically for that purpose has been exhausted (Education Code 45192)

(cf. 4261.11 - Industrial Accident/Illness Leave)

Note: Pursuant to Labor Code 233, any employer who provides sick leave for employees must permit them to use sick leave in any calendar year to attend to the illness of their child, parent, spouse, domestic partner, or domestic partner's child, in an amount not less than the sick leave that would be accrued during six months at the employee's then current rate of entitlement (e.g., six days accrued during six months for full-time classified employees, unless the district has established an amount that is higher than the legal minimum). Classified employees also may use sick leave for personal necessity, including the serious illness of a member of the employee's immediate family pursuant to Education Code 45207; see AR 4161.2/4261.2/4361.2 - Personal Leaves. Districts are cautioned to consult legal counsel regarding the possible interaction of sick leave and personal necessity leave provisions in the Education Code and Labor Code.

6. Illness of the employee's child, parent, spouse, domestic partner, or domestic partner's child for up to the amount of leave that would be accrued during six months for personal illness or injury (Labor Code 233)

Note: Pursuant to Labor Code 246.5, as added by AB 1522 (Ch. 317, Statutes of 2014), paid sick leave may also be used for the purposes specified in items #7 and #8 below. Labor Code 245.5, as added by AB 1522, defines "family member" for the purpose of item #7 to include a registered domestic partner, grandparent, and sibling. Item #8 applies only to employees who are victims of domestic violence, sexual assault, or stalking. AB 1522 can reasonably be interpreted to permit a district to limit the amount of paid sick leave to be used for the purposes allowed in items #7 and #8 to the amount specified in the law (i.e., maximum of 24 hours each year). However, for easy implementation, CSBA recommends allowing employees to use all of their sick leave for the purposes allowed in items #7 and #8 below. Before adding further restrictions to the use of sick leave, the district should consult legal counsel.

For more details of AB 1522 requirements, see sections titled "Short-Term and Substitute Employees" and "Healthy Workplaces, Healthy Families Act Requirements" below. For additional information about leaves for victims of domestic violence, sexual assault, or stalking, see AR 4161.2/4261.2/4361.2 - Personal Leaves.

PERSONAL ILLNESS/INJURY LEAVE (continued)

7. Need of the employee or his/her family member, as defined in Labor Code 245.5, for diagnosis, care, or treatment of an existing health condition or for preventive care (Labor Code 246.5)
8. Need of the employee to obtain or seek any relief or medical attention specified in Labor Code 230(c) and 230.1(a) for the health, safety, or welfare of the employee, or his/her child, when the employee has been a victim of domestic violence, sexual assault, or stalking (Labor Code 246.5)

An employee may take leave for personal illness or injury at any time during the year, even if credit for such leave has not yet been accrued. However, a new full-time classified employee shall not be entitled to more than six days of sick leave until he/she has completed six months of active service with the district. (Education Code 45191)

Unused days of sick leave shall be accumulated from year to year without limitation. (Education Code 45191)

Note: The following paragraph is optional.

An employee shall reimburse the district for any unearned sick leave used as of the date of his/her termination.

The district shall not require newly employed classified employees to waive leave accumulated in a previous district. However, if the employee's previous employment was terminated for cause, the transfer of the accumulated leave shall be made only if approved by the Governing Board. (Education Code 45202)

Note: Pursuant to Education Code 45202, a classified employee who is terminated after at least one year of employment for any reason unrelated to discipline is entitled to have his/her accumulated sick leave transferred with him/her in certain circumstances. The following paragraph, which provides for the notification of employees as a way to implement this provision, is optional and may be revised to reflect district practice.

The Superintendent or designee shall notify any classified employee whose employment with the district is terminated after at least one calendar year for reasons other than for cause that, if he/she accepts employment in another district, county office of education, or community college district within one year of the termination of employment, he/she shall be entitled to request that the district transfer his/her accumulated sick leave to his/her new employer. (Education Code 45202)

Notification of Absence

Note: The following optional section may be revised to reflect district practice.

PERSONAL ILLNESS/INJURY LEAVE (continued)

An employee shall notify the Superintendent or the designated manager or supervisor of his/her need to be absent as soon as such need is known so that the services of a substitute may be secured as necessary. This notification shall include an estimate of the expected duration of absence. If the absence becomes longer than estimated, the employee shall so notify the district. If the duration of absence becomes shorter than estimated, the employee shall notify the district not later than three o'clock in the afternoon of the day preceding the day on which he/she intends to return to work. If the employee fails to notify the district and the failure results in a substitute being secured, the cost of the substitute shall be deducted from the employee's pay.

Continued Absence After Available Sick Leave Is Exhausted/Differential Pay

Note: Pursuant to Education Code 45196, a district is authorized to pay any employee who has exhausted his/her paid leaves his/her salary minus the actual pay received by a substitute for the remainder of a five-month absence to which the employee is entitled (Option 1 below). Alternatively, such an employee may be compensated at 50 percent or more of his/her salary for up to 100 working days, regardless of whether or not a substitute is hired (Option 2 below).

Districts that maintain a catastrophic leave program for their classified employees should specify how the program will affect the differential leave pay to which the employee may be entitled.

OPTION 1:

~~Note: In 53 Ops. Cal. Atty. Gen. 111 (1970), the Attorney General clarified that a classified employee is entitled to a total period of five months, commencing with the first day of illness, during which the amount deducted from his/her salary may not exceed the sum which is actually paid a substitute. This five-month period runs concurrently with any other paid leave. After the employee has exhausted all paid leaves, he/she is entitled to differential pay for the balance of the five-month period.~~

~~In California School Employees Association v. Tustin Unified School District, the court ruled that a district could deduct from the absent employee's salary only the cost of an outside substitute employee, not the cost of existing classified employee(s) working additional hours to fill the position during the absence.~~

~~Pursuant to Education Code 45196, the amount paid to a substitute must be less than the absent employee's salary unless the Board has adopted a salary schedule for substitutes.~~

~~A classified employee who has exhausted all paid leaves, including sick leave, shall for the remainder of the five-month period of absence to which he/she is entitled, receive his/her salary minus the actual amount paid a substitute to fill the employee's position during his/her absence. (Education Code 45196)~~

~~The five-month period shall commence on the first day of the leave of absence and shall run concurrently with any other paid leave.~~

PERSONAL ILLNESS/INJURY LEAVE (continued)**OPTION 2:**

Note: Education Code 45196 authorizes, but does not require, a district to annually credit regular classified employees with at least 100 working days of paid sick leave, and to compensate any such employee at 50 percent or more of the employee's regular salary for the remainder of the 100 working days after the employee has exhausted all leaves for which he/she would be entitled to a full salary. Any district that chooses this option is **mandated** to adopt a rule to that effect. Such districts should note that this option is exclusive of other paid leave, holidays, or vacation. In California School Employees Association v. Colton Joint Unified School District, the court ruled that the district's practice of coordinating or combining vacation with the 100 days differential leave contradicts the express provision of Education Code 45196.

The following paragraph may be revised to specify more than 100 working days and/or the level of compensation the district will pay an employee, if it chooses to pay more than 50 percent of the employee's salary.

Each year, each regular classified employee shall be credited with no fewer than 100 working days of paid leave for personal illness or injury, including current year and accumulated days of leave. When the current year and accumulated days at full pay are exhausted, the remainder of the 100 days shall be compensated at 50 percent of the employee's regular salary. Any of the 100 days of leave not used during the year in which they are credited shall be forfeited and shall not accumulate from year to year. This paid leave shall be exclusive of any other paid leave, holidays, vacation, or compensatory time to which the employee may be entitled. (Education Code 45196)

Extension of Leave

Note: Pursuant to Education Code 45195, the following extension of leave may be either paid or unpaid, and the Board may grant full pay for the full 18 months' allowable absence, if desired.

A permanent employee who is absent because of a personal illness or injury and who has exhausted all available sick leave, vacation, compensatory overtime, and any other paid leave shall be so notified, in writing, and offered an opportunity to request additional leave. The Board may grant the employee additional leave, paid or unpaid, for a period not to exceed six months and may renew this leave for two additional six-month periods or for lesser periods. The total additional leave granted shall not exceed 18 months. (Education Code 45195)

(cf. 4216 - Probationary/Permanent Status)

If the employee is still unable to resume his/her duties after all available paid and unpaid leaves have been exhausted, the employee shall be placed on a reemployment list for a period of 39 months. If during this time the employee becomes able to resume the duties of his/her position, he/she shall be offered reemployment in the first vacancy in the classification of his/her previous assignment. During the 39 months, the employee's reemployment shall take preference over all other applicants except those laid off for lack of work or lack of funds, in

PERSONAL ILLNESS/INJURY LEAVE (continued)

which case the employee shall be ranked according to his/her seniority. (Education Code 45195)

Verification Requirements

Note: Education Code 45191 mandates the Board to adopt regulations that require proof of illness or injury and prescribe the means of verification. However, Education Code 45191 provides that these regulations shall not discriminate against evidence of treatment and the need for treatment by the practice of a well-recognized religion. The following section should be modified to reflect district practice and any procedures that have been specified in negotiated agreements.

After any absence due to illness or injury, the employee shall submit a completed and signed district absence form to his/her immediate supervisor.

The Superintendent or designee may, at any time, require additional written verification by the employee's physician or medical practitioner. Such verification shall be required whenever an employee's absence record shows chronic absenteeism or a pattern of absences immediately before or after weekends and/or holidays or whenever available evidence clearly indicates that an absence is not related to illness or injury.

In addition, the Superintendent or designee may require an employee to visit a physician selected by the district, at district expense, in order to receive a report on the medical condition of the employee. The report shall include a statement as to the employee's need for additional leave of absence and a prognosis as to when the employee will be able to return to work. If the report concludes that the employee's condition does not warrant continued absence, the Superintendent or designee may, after giving notice to the employee, deny the request for additional leave.

Note: 42 USC 2000ff-1, the Genetic Information Nondiscrimination Act, and its implementing regulations, 29 CFR 1635.1-1635.12, specify that it is unlawful for a district to request, require, or purchase an employee's or his/her family member's individual genetic information except in complying with the medical certification requirements for family care and medical leave purposes or with the employee's prior written authorization. See AR 4161.8/4261.8/4361.8 - Family Care and Medical Leave. Pursuant to 29 CFR 1635.9, any such information received by the district must be kept confidential as specified below.

Any district request for additional verification by an employee's physician or a district-selected physician shall be in writing and shall specify that the report to be submitted to the district should not contain the employee's genetic information.

Any genetic information received by the district on behalf of an employee shall be treated as a confidential medical record, maintained in a file separate from the employee's personnel file, and shall not be disclosed except in accordance with 29 CFR 1635.9.

PERSONAL ILLNESS/INJURY LEAVE (continued)

Before returning to work, an employee who has been absent for surgery, hospitalization, or extended medical treatment may be asked to submit a letter from his/her physician stating that he/she is able to return to work and stipulating any recommended restrictions or limitations.

(cf. 4032 - Reasonable Accommodation)

(cf. 4113.4/4213.4/4313.4 - Temporary Modified/Light-Duty Assignment)

Short-Term and Substitute Employees

Note: Pursuant to Labor Code 245-249, as added by AB 1522 (Ch. 317, Statutes of 2014), the district is required to grant a minimum of one hour of paid sick leave for every 30 hours worked by an employee who works for 30 days within a year of his/her employment. In implementing this requirement, Labor Code 246, as amended by AB 304 (Ch. 67, Statutes of 2015), permits the district to use any of the options specified below. Option 1 provides for paid leave accrual based on one hour for every 30 hours worked. Option 2 allows an accrual method that provides for a regular accrual basis and ensures that the employee receives 24 hours of paid sick leave by the 120th calendar day of his/her employment. Option 3 is for any district that credits employees with 24 hours of paid sick leave at the beginning of each year and does not allow unused sick leave to carry over to the next year. In addition, pursuant to Labor Code 245.5, as amended by AB 304, retired annuitants who have not reinstated to the applicable public retirement system are excluded from participation in these leave benefit provisions. The district should select the option below which corresponds to its approach under Labor Code 246.

See section below titled "Healthy Workplaces, Healthy Families Act Requirements" for additional details of AB 1522 requirements.

OPTION 1: Except for a retired annuitant who is not reinstated to the retirement system, any short-term or substitute employee who works for 30 or more days within a year of his/her employment shall be entitled to one hour of paid sick leave for every 30 hours worked. Accrued paid sick days shall carry over to the following year of employment, up to a maximum of 48 hours. (Labor Code 246)

~~**OPTION 2:** Except for a retired annuitant who is not reinstated to the retirement system, any short-term or substitute employee who works for 30 or more days within a year of his/her employment shall accrue, on a regular basis, paid sick leave of up to 24 hours by the 120th calendar day of his/her employment or each calendar year or 12-month period. Accrued paid sick days shall carry over to the following year of employment, up to a maximum of 48 hours. (Labor Code 246)~~

~~**OPTION 3:** Except for a retired annuitant who is not reinstated to the retirement system, any short-term or substitute employee who works for 30 or more days within a year of his/her employment shall be credited with 24 hours of paid sick leave for that year. Unused sick leave shall not carry over to the following year of employment. (Labor Code 246)~~

Note: The following paragraph applies to all the above options.

PERSONAL ILLNESS/INJURY LEAVE (continued)

Any short-term or substitute employee may begin to use accrued paid sick days on the 90th day of his/her employment, after which he/she may use the sick days as they are accrued. (Labor Code 246)

Note: The following paragraph applies to all of the above options and reflects the intent of the Healthy Workplaces, Healthy Families Act to enable California workers to address their own and their family's health needs and to provide them with economic security when they need to take time off work for reasons of domestic violence, sexual assault, or stalking. The following paragraph may be revised to include additional reasons for which short-term or substitute employees may use sick leave, pursuant to district policy or practice. Pursuant to Labor Code 247.5, as amended by AB 304 (Ch. 67, Statutes of 2015), a district is not required to inquire into the purposes for which an employee uses paid leave.

A short-term or substitute employee may use accrued sick leave for absences due to: (Labor Code 246.5)

1. His/her own need or the need of a family member, as defined in Labor Code 245.5, for the diagnosis, care, or treatment of an existing health condition or for preventive care
2. Need of the employee to obtain or seek any relief or medical attention specified in Labor Code 230(c) and 230.1(a) for the health, safety, or welfare of the employee, or his/her child, when the employee has been a victim of domestic violence, sexual assault, or stalking

Healthy Workplaces, Healthy Families Act Requirements

Note: Pursuant to Labor Code 245-249, as added by AB 1522 (Ch. 317, Statutes of 2014), all employers, including those that provide paid time off to their employees under existing policy or other law, must comply with the requirements specified in the following section. Pursuant to Labor Code 248.5, noncompliance with the Healthy Workplaces, Healthy Families Act could result in enforcement action against the employer, including the imposition of civil and monetary penalties. Any district with questions regarding the applicability of this new law should consult its legal counsel.

No employee, including a short-term or substitute employee, shall be denied the right to use accrued sick days and the district shall not in any manner discriminate or retaliate against an employee for using or attempting to use sick leave, filing a complaint with the Labor Commissioner, or alleging district violation of Labor Code 245-249.

To ensure the district's compliance with Labor Code 245-249, the Superintendent or designee shall:

1. At a conspicuous location in each workplace, display a poster on paid sick leave that includes the following information:
 - a. That an employee is entitled to accrue, request, and use paid sick days

PERSONAL ILLNESS/INJURY LEAVE (continued)

- b. The amount of sick days provided by Labor Code 245-249
 - c. The terms of use of paid sick days
 - d. That discrimination or retaliation against an employee for requesting or using sick leave is prohibited by law and an employee has the right to file a complaint with the Labor Commissioner if the district discriminates or retaliates against him/her
2. Provide at least 24 hours or three days of paid sick leave to each eligible employee to use per year and allow eligible employees to use accrued sick leave upon reasonable request
 3. Provide eligible employees written notice, on their pay stub or other document issued with their pay check, of the amount of paid sick leave they have available

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

4. Keep a record documenting the hours worked and paid sick days accrued and used by each eligible employee for three years

Legal Reference: (see next page)

PERSONAL ILLNESS/INJURY LEAVE (continued)

Legal Reference:

EDUCATION CODE

45103 *Substitute employees*

45190 *Leaves of absence and vacations*

45191 *Leaves of absence for illness and injury*

45193 *Leave of absence for pregnancy (re use of sick leave under certain circumstances)*

45195 *Additional leave for nonindustrial accident or illness; reemployment preference*

45196 *Salary; deductions during sick leave*

45202 *Transfer of accumulated sick leave and other benefits*

LABOR CODE

230 *Jury duty; legal actions by domestic violence, sexual assault and stalking victims, right to time off*

230.1 *Employers with 25 or more employees; domestic violence, sexual assault and stalking victims, right to time off*

233 *Illness of child, parent, spouse or domestic partner*

245-249 *Healthy Workplaces, Healthy Families Act of 2014*

COURT DECISIONS

California School Employees Association v. Colton Joint Unified School District, (2009) 170 Cal.App.4th 957

California School Employees Association v. Tustin Unified School District, (2007) 148 Cal.App.4th 510

ATTORNEY GENERAL OPINIONS

53 *Ops.Cal.Atty.Gen. 111 (1970)*

Center USD

Administrative Regulation

Personal Illness/Injury Leave

AR 4261.1
Personnel

Classified employees employed five days per week are entitled to 12 days leave of absence, with full pay, for personal illness or injury (sick leave) per fiscal year. Employees who work less than a full fiscal year or fewer than five days a week (part-time employees) shall be granted sick leave in proportion to the time they work, except when the sick leave will be less than the district grants short-term or substitute employees pursuant to Labor Code 246. (Education Code 45191; Labor Code 245-249)

(cf. 4161/4261/4361 - Leaves)

Classified employees may use sick leave for absences due to:

1. Accident or illness, whether or not the absence arises out of or in the course of employment, or by quarantine which results from contact with other persons having a contagious disease during the employee's performance of his/her duties (Education Code 45199)

2. Pregnancy, childbirth, and recovery (Education Code 45193)

(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)

3. Personal necessity as specified in Education Code 45207

(cf. 4161.2/4261.2/4361.2 - Personal Leaves)

4. Medical or dental appointments, in increments of not less than one hour

5. Industrial accident or illness when leave granted specifically for that purpose has been exhausted (Education Code 45192)

(cf. 4261.11 - Industrial Accident/Illness Leave)

6. Illness of the employee's child, parent, spouse, domestic partner, or domestic partner's child for up to the amount of leave that would be accrued during six months for personal illness or injury (Labor Code 233)

7. Diagnosis, care, or treatment of an existing health condition of, or preventive care for, the employee or his/her family member as defined in Labor Code 245.5 (Labor Code 246.5)

PERSONAL ILLNESS/INJURY LEAVE (continued)

8. Need of the employee to obtain or seek any relief or medical attention specified in Labor Code 230(c) and 230.1(a) for the health, safety, or welfare of the employee, or his/her child, when the employee has been a victim of domestic violence, sexual assault, or stalking (Labor Code 246.5)

An employee may take leave for personal illness or injury at any time during the year, even if credit for such leave has not yet been accrued. However, a new full-time classified employee shall not be entitled to more than six days of sick leave until he/she has completed six months of active service with the district. (Education Code 45191)

Unused days of sick leave shall accumulate in accordance with applicable law. (Education Code 45191)

At the beginning of each school year, each classified employee shall be notified of the amount of sick leave which he/she has accumulated.

An employee shall reimburse the district for any unearned sick leave used as of the date of his/her termination.

The district shall not require newly employed classified employees to waive leave accumulated in a previous district. However, if the employee's previous employment was terminated for cause, the transfer of the accumulated leave shall be made only if approved by the Governing Board. (Education Code 45202)

The Superintendent or designee shall notify any classified employee who leaves the district after at least one school year of employment that if the employee accepts employment in another district, county office of education, or community college district within one year, he/she may request that the district transfer his/her accumulated sick leave to the new employer. (Education Code 45202)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

Notification of Absence

An employee shall notify the Superintendent or the designated manager or supervisor of his/her need to be absent as soon as such need is known so that the services of a substitute may be secured as necessary. This notification shall include an estimate of the expected duration of absence. If the absence becomes longer than estimated, the employee shall so notify the district. If the duration of absence becomes shorter than estimated, the employee shall notify the district not later than three o'clock in the afternoon of the day preceding the day on which he/she intends to return to work. If the employee fails to

PERSONAL ILLNESS/INJURY LEAVE (continued)

notify the district and the failure results in a substitute being secured, the cost of the substitute shall be deducted from the employee's pay.

Continued Absence After Available Sick Leave Is Exhausted/Differential Pay

Each year, each regular classified employee shall be credited with no fewer than 100 working days of paid leave for personal illness or injury, including current year and accumulated days of leave. When the current year and accumulated days at full pay are exhausted, the remainder of the 100 days shall be compensated at 50 percent of the employee's regular salary. Any of the 100 days of leave not used during the year in which they are credited shall be forfeited and shall not accumulate from year to year. This paid leave shall be exclusive of any other paid leave, holidays, vacation, or compensatory time to which the employee may be entitled. (Education Code 45196)

Extension of Leave

A permanent employee who is absent because of a personal illness or injury and who has exhausted all available sick leave, vacation, compensatory overtime, and any other paid leave shall be so notified, in writing, and offered an opportunity to request additional leave. The Board may grant the employee additional leave, paid or unpaid, for a period not to exceed six months and may renew this leave for two additional six-month periods or for lesser periods. The total additional leave granted shall not exceed 18 months. (Education Code 45195)

(cf. 4216 - Probationary/Permanent Status)

If the employee is still unable to resume his/her duties after all available paid and unpaid leaves have been exhausted, the employee shall be placed on a reemployment list for a period of 39 months. If during this time the employee becomes able to resume the duties of his/her position, he/she shall be offered reemployment in the first vacancy in the classification of his/her previous assignment. During the 39 months, the employee's reemployment shall take preference over all other applicants except those laid off for lack of work or lack of funds, in which case the employee shall be ranked according to his/her seniority. (Education Code 45195)

Verification Requirements

After any absence due to illness or injury, the employee shall submit a completed and signed district absence form to his/her immediate supervisor.

PERSONAL ILLNESS/INJURY LEAVE (continued)

The Superintendent or designee may, at any time, require additional written verification by the employee's physician or medical practitioner. Such verification shall be required whenever an employee's absence record shows chronic absenteeism or a pattern of absences immediately before or after weekends and/or holidays or whenever available evidence clearly indicates that an absence is not related to illness or injury.

In addition, the Superintendent or designee may require an employee to visit a physician selected by the district, at district expense, in order to receive a report on the medical condition of the employee. The report shall include a statement as to the employee's need for additional leave of absence and a prognosis as to when the employee will be able to return to work. If the report concludes that the employee's condition does not warrant continued absence, the Superintendent or designee may, after giving notice to the employee, deny the request for additional leave.

Any district request for additional verification by an employee's physician or a district-selected physician shall be in writing and shall specify that the report to be submitted to the district should not contain the employee's genetic information.

Any genetic information received by the district on behalf of an employee shall be treated as a confidential medical record, maintained in a file separate from the employee's personnel file, and shall not be disclosed except in accordance with 29 CFR 1635.9.

Before returning to work, an employee who has been absent for surgery, hospitalization, or extended medical treatment may be asked to submit a letter from his/her physician stating that he/she is able to return to work and stipulating any recommended restrictions or limitations.

(cf. 4032 - Reasonable Accommodation)

(cf. 4113.4/4213.4/4313.4 - Temporary Modified/Light-Duty Assignment)

Healthy Workplaces, Healthy Families Act Requirements

No employee, including a short-term or substitute employee, shall be denied the right to use accrued sick days and the district shall not in any manner discriminate or retaliate against an employee for using or attempting to use sick leave, filing a complaint with the Labor Commissioner, or alleging district violation of Labor Code 245-249.

To ensure the district's compliance with Labor Code 245-249, the Superintendent or designee shall:

PERSONAL ILLNESS/INJURY LEAVE (continued)

1. At a conspicuous location in each workplace, display a poster on paid sick leave that includes the following information:
 - a. That an employee is entitled to accrue, request, and use paid sick days
 - b. The amount of sick days provided by Labor Code 245-249
 - c. The terms of use of paid sick days
 - d. That discrimination or retaliation against an employee for requesting or using sick leave is prohibited by law and an employee has the right to file a complaint with the Labor Commissioner if the district discriminates or retaliates against him/her
2. Provide at least 24 hours or three days of paid sick leave to each eligible employee to use per year and allow eligible employees to use accrued sick leave upon reasonable request
3. Provide eligible employees written notice, on their pay stub or other document issued with their pay check, of the amount of paid sick leave they have available
4. Keep a record documenting the hours worked and paid sick days accrued and used by each eligible employee for three years

Short-Term and Substitute Employees

Any short-term or substitute employee that works thirty (30) days or more in a calendar year during the current school year shall be entitled to three (3) days of personal leave with full pay in that school year. All such days may be used for sick leave. However, a new short-term or substitute employee shall not be eligible to take personal leave until the first day of the calendar month after completion of ninety (90) days of active service with the District. A "Day" for purposes of computing personal leave shall be equal to two (2) or three (3) hours depending on the individual employee's school assignment. Unused leave may be carried over to the following school year not to exceed a maximum of six (6) days in a given school year (e.g. 3 carried over + 3 earned = 6).

A short-term or substitute employee may use accrued sick leave for absences due any condition specified in item #7 or #8 above. (Labor Code 246.5)

Legal Reference: (see next page)

PERSONAL ILLNESS/INJURY LEAVE (continued)

Legal Reference:

EDUCATION CODE

45103 Substitute employees

45190 Leaves of absence and vacations

45191 Leaves of absence for illness and injury

45193 Leave of absence for pregnancy (re use of sick leave under certain circumstances)

45195 Additional leave for nonindustrial accident or illness; reemployment preference

45196 Salary; deductions during sick leave

45202 Transfer of accumulated sick leave and other benefits

LABOR CODE

230 Jury duty; legal actions by domestic violence, sexual assault and stalking victims, right to time off

230.1 Employers with 25 or more employees; domestic violence, sexual assault and stalking victims, right to time off

233 Illness of child, parent, spouse or domestic partner

245-249 Healthy Workplaces, Healthy Families Act of 2014

COURT DECISIONS

California School Employees Association v. Colton Joint Unified School District, (2009) 170 Cal.App.4th 957

California School Employees Association v. Tustin Unified School District, (2007) 148 Cal.App.4th 510

ATTORNEY GENERAL OPINIONS

53 Ops. Cal. Atty. Gen. 111 (1970)

DISTRICT RESIDENCY

Note: Education Code 48200 requires the district to provide an education to any student who resides within the district's attendance area. Education Code 48204, as amended by AB 224 (Ch. 554, Statutes of 2015), specifies additional circumstances under which students will be deemed to meet the residency requirements for school attendance, including, but not limited to, through parent/guardian employment within district boundaries under certain conditions and interdistrict transfers; see the accompanying administrative regulation.

If the Governing Board elects to authorize investigations to verify students' residency, it is **mandated** to adopt policy with specified components pursuant to Education Code 48204.2, as added by AB 1101 (Ch. 170, Statutes of 2015). See sections "Investigation of Residency" and "Appeal of Enrollment Denial" below.

The Governing Board desires to admit all students who reside within district boundaries or who fulfill the district residency requirements through other means as allowed by law. The Superintendent or designee shall develop procedures to facilitate the receipt and verification of students' proof of residency.

(cf. 5116 - School Attendance Boundaries)

The Superintendent or designee shall annually notify parents/guardians of all existing attendance options available in the district, including, but not limited to, all options for meeting residency requirements for school attendance. (Education Code 48980)

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 5117 - Interdistrict Attendance)

(cf. 5145.6 - Parental Notifications)

The Superintendent or designee shall require parents/guardians to provide documentation of the student's residency upon admission to a district school. A copy of the document or written statement offered as verification of residency shall be maintained in the student's mandatory permanent record. (5 CCR 432)

(cf. 5111 - Admission)

(cf. 5125 - Student Records)

Note: The U.S. Department of Education's Office for Civil Rights, in its publication Information on the Rights of All Children to Enroll in School: Questions and Answers for States, School Districts and Parents, states that districts may not adopt enrollment procedures that discourage the participation of students based on the student's or the parent/guardian's actual or perceived citizenship or immigration status, as such practices would violate federal laws granting all students equal access to education.

When establishing a student's residency for enrollment purposes, the Superintendent or designee shall not inquire into a student's citizenship or immigration status.

Note: When a district chooses to grant residency status to students whose parent/guardian is employed within district boundaries for at least 10 hours per school week (see section "Residency Based on Parent/Guardian Employment (Allen Bill Transfers)" in the accompanying administrative regulation), Education Code 48204 encourages the district to notify the parent/guardian in writing when admission is denied and to provide

DISTRICT RESIDENCY (continued)

reasons for the denial. The following optional paragraph provides that written notice will be provided to parents/guardians whenever enrollment is denied on any basis related to residency and may be revised to reflect district practice.

A student's enrollment may be denied when the submitted documentation is insufficient to establish district residency. In any such case, the Superintendent or designee shall notify the parent/guardian in writing, including specific reasons for the denial.

Investigation of Residency

Note: The following section should be revised to reflect district practice. To conduct an investigation into the residency claim of a student as authorized by Education Code 48204.1, a district is mandated, pursuant to Education Code 48204.2, as added by AB 1101 (Ch. 170, Statutes of 2015), to adopt a policy with specified components. The policy must (1) identify the circumstances under which the district may initiate an investigation, including, at a minimum, a requirement that the district is able to identify specific, articulable facts supporting the belief that the parent/guardian has provided false or unreliable evidence of residency; (2) describe the investigatory methods that may be used, including whether the district may employ the services of a private investigator; (3) require staff to make reasonable efforts to determine whether the student resides in the district before hiring a private investigator (if allowed at all); (4) prohibit surreptitious photographing or video-recording of students who are being investigated; and (5) provide for an appeals process.

The district should consult legal counsel if questions arise regarding the appropriateness of efforts to verify residency.

When the Superintendent or designee reasonably believes that a student's parent/guardian has provided false or unreliable evidence of residency, he/she may make reasonable efforts to determine that the student meets district residency requirements. An investigation may be initiated when the Superintendent or designee is able to identify specific, articulable facts supporting the belief that the parent/guardian has provided false or unreliable evidence of residency. (Education Code 48204.1, 48204.2)

The Superintendent or designee may assign a trained district employee to conduct the investigation. The investigation may include the examination of records, including public records, and/or interviews of persons who may have knowledge of the student's residency.

If necessary, the Superintendent or designee may employ the services of a private investigator to conduct the investigation. Before hiring a private investigator, the Superintendent or designee shall make other reasonable efforts to determine whether the student resides in the district. (Education Code 48204.2)

The investigation shall not include the surreptitious collection of photographic or videographic images of persons or places subject to the investigation. However, the use of technology is not prohibited if done in open and public view. (Education Code 48204.2)

DISTRICT RESIDENCY (continued)

Any employee or contractor engaged in the investigation shall truthfully identify himself/herself as an investigator to individuals contacted or interviewed during the course of the investigation. (Education Code 48204.2)

Appeal of Enrollment Denial

Note: If the district chooses to authorize investigations into the residency claim of a student as described in the section "Investigation of Residency" above, it is mandated pursuant to Education Code 48204.2, as added by AB 1101 (Ch. 170, Statutes of 2015), to adopt a policy which provides for an appeals process. The timelines specified in the following section may be revised to reflect district practice.

If the Superintendent or designee, upon investigation, determines that a student does not meet district residency requirements and denies the student's enrollment in the district, he/she shall provide the student's parent/guardian an opportunity to appeal that determination. (Education Code 48204.2)

The Superintendent or designee shall send the student's parent/guardian written notice specifying the basis for the district's determination. This notice shall also inform the parent/guardian that he/she may, within 10 school days, appeal the decision and provide new evidence of residency.

The burden shall be on the parent/guardian to show why the district's determination to deny enrollment should be overruled. (Education Code 48204.2)

A student who is currently enrolled in the district shall be allowed to remain in attendance at his/her school pending the results of the appeal. A student who is not currently enrolled in the district shall not be permitted to attend any district school unless his/her appeal is successful.

Note: The district may select and/or revise either of the following options to indicate who will be responsible for making the final decision regarding the student's residency claim. Option 1 is for use by districts that assign a district employee other than the Superintendent to make the initial residency determination, and provides that the Superintendent will make the final decision following the appeals process. Option 2 is for use by districts in which the Superintendent is responsible for the initial residency determination, and provides that the decision may be appealed to the Governing Board.

OPTION 1: In an appeal to the Superintendent of a determination that district residency requirements were not met, the Superintendent shall review any evidence provided by the parent/guardian or obtained during the district's investigation and shall make a decision within 10 school days of receipt of the parent/guardian's request for the appeal. The Superintendent's decision shall be final.

DISTRICT RESIDENCY (continued)

~~**OPTION 2:** In an appeal of the Superintendent's determination that district residency requirements were not met, the Board shall review any evidence provided by the parent/guardian or obtained during the district's investigation and shall make a decision at its next regularly scheduled meeting following the parent/guardian's request for the appeal. The Board's decision shall be final.~~

Enrollment Not Requiring District Residency

Note: The following optional paragraph is for use by any district maintaining grades 9-12 that (1) has petitioned for certification from the U.S. Department of Homeland Security's Student and Exchange Visitor Program to enroll a nonimmigrant foreign student who is in the United States on an F-1 visa and/or (2) admits high school students from other countries through an international exchange program under the sponsorship of a government-approved agency. For further information about enrollment of nonresident foreign students, see AR 5111.2 - Nonresident Foreign Students, BP/AR 6145.6 - International Exchange, and CSBA's Legal Guidance Regarding International Student Exchange Placement Organizations.

When approved by the Board and the appropriate agency, the district may enroll students from other countries who are in the United States on an F-1 visa or are participating in an international exchange program under the sponsorship of a government-approved agency.

(cf. 5111.2 - Nonresident Foreign Students)
(cf. 6145.6 - International Exchange)

Note: The following optional paragraph is for use by any district adjacent to another state or foreign country from which students may commute to the district and should be revised to reflect district circumstances. Pursuant to Education Code 48050 and 48052, any district that admits such students must be reimbursed by the parents/guardians of the students or by the district of residence for the total cost of educating the student and may not include such students in computing average daily attendance for purpose of obtaining apportionment of state funds.

The district may enroll a nonresident student living in an adjoining state or foreign country in accordance with Education Code 48050-48052.

District residency is not required for enrollment in a regional occupational center or program if there are openings in the program or class. (Education Code 52317)

(cf. 6178.2 - Regional Occupational Center/Program)

Legal Reference: (see next page)

DISTRICT RESIDENCY (continued)

Legal Reference:

EDUCATION CODE

220 Prohibition of discrimination

35160.5 Intradistrict open enrollment

35351 Assignment of students to particular schools

46600-46611 Interdistrict attendance permits

48050-48054 Nonresidents

48200-48208 Compulsory education law, especially:

48204 Residency requirements

48204.1-48204.2 Evidence of residency

48300-48316 Student attendance alternatives, school district of choice program

48350-48361 Open Enrollment Act transfers

48852.7 Education of homeless students; immediate enrollment

48853.5 Education of foster youth; immediate enrollment

48980 Notifications at beginning of term

52317 Regional occupational program, admission of persons including nonresidents

FAMILY CODE

6550-6552 Caregivers

GOVERNMENT CODE

6205-6210 Confidentiality of residence for victims of domestic violence

CODE OF REGULATIONS, TITLE 5

432 Retention of student records

UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act

COURT DECISIONS

Katz v. Los Gatos-Saratoga Joint Union High School District, (2004) 117 Cal.App.4th 47

Management Resources:

CSBA PUBLICATIONS

Legal Guidance Regarding International Student Exchange Placement Organizations, April 2014

OFFICE FOR CIVIL RIGHTS, U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Information on the Rights of All Children to Enroll in School: Questions and Answers for States, School Districts and Parents, 2012

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Secretary of State, Safe at Home Program: <http://www.sos.ca.gov/safeathome>

U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/ocr>

DISTRICT RESIDENCY**Criteria for Residency**

A student shall be deemed to have complied with district residency requirements for enrollment in a district school if he/she meets any of the following criteria:

1. The student's parent/guardian resides within district boundaries. (Education Code 48200)
2. The student is placed within district boundaries in a regularly established licensed children's institution, a licensed foster home, or a family home pursuant to a court-ordered commitment or placement. (Education Code 48204)

Note: State law provides a number of options under which a student may attend school in a district other than the district where he/she resides. For instance, a student attending a school identified as low achieving on the state's Open Enrollment List may transfer to a school in any other district in the state subject to certain conditions, pursuant to Education Code 48350-48361; see BP/AR 5118 - Open Enrollment Act Transfer. If the district chooses to enter into an interdistrict attendance agreement pursuant to Education Code 46600-46611, a student may request a permit to attend school in a different district when both the district of residence and the district of proposed attendance have agreed to allow interdistrict attendance. If the Governing Board has declared the district to be a "school district of choice" pursuant to Education Code 48300-48316, the district may accept a specific number of interdistrict transfers into the district through a random, unbiased selection process. See BP/AR 5117 - Interdistrict Attendance for further information about these options. Pursuant to Education Code 48204, 48301, and 48356, students admitted under any of these options are deemed to have met district residency requirements. The district should revise item #3 as appropriate to reflect options provided by the district.

3. The student has been admitted through an interdistrict attendance option, such as an interdistrict attendance agreement, "school district of choice" transfer, or Open Enrollment Act transfer. (Education Code 46600, 48204, 48301, 48356)

(cf. 5117 - Interdistrict Attendance)

(cf. 5118 - Open Enrollment Act Transfers)

4. The student is an emancipated minor residing within district boundaries. (Education Code 48204)
5. The student lives with a caregiving adult within district boundaries and the caregiving adult submits an affidavit to that effect. (Education Code 48204)
6. The student resides in a state hospital located within district boundaries. (Education Code 48204)
7. The student is confined to a hospital or other residential health facility within district boundaries for treatment of a temporary disability. (Education Code 48204, 48207)

(cf. 6183 - Home and Hospital Instruction)

DISTRICT RESIDENCY (continued)

Note: Education Code 48204, as amended by SB 200 (Ch. 174, Statutes of 2015) and AB 224 (Ch. 554, Statutes of 2015), provides that a student can meet residency requirements based on the location of his/her parent/guardian's employment under the circumstances described in item #8 below.

8. The student's parent/guardian resides outside district boundaries but is employed within district boundaries and lives with the student at the place of employment for a minimum of three days during the school week. (Education Code 48204)

Residency Based on Parent/Guardian Employment (Allen Bill Transfers)

Note: The following section is optional. Education Code 48204 permits, but does not require, districts to admit a student whose parent/guardian is employed within district boundaries for a minimum of 10 hours during the school week (so-called "Allen bill transfers"). If the district chooses to grant residency status to such students, it may nevertheless deny enrollment to students under the circumstances identified in items #1-3 below.

SB 200 (Ch. 174, Statutes of 2015) and AB 224 (Ch. 554, Statutes of 2015) amended Education Code 48204 to provide that this option will become inoperative on July 1, 2017 unless extended by future legislation.

District residency status may be granted to a student if at least one of his/her parents/guardians is physically employed within district boundaries for a minimum of 10 hours during the school week. No student seeking residency on this basis shall be denied enrollment based on race, ethnicity, sex, parental income, scholastic achievement, or any of the individual characteristics set forth in Education Code 220. However, the Superintendent or designee may deny enrollment into the district if any of the following circumstances is present: (Education Code 48204)

1. The additional cost of educating the student would exceed the amount of additional state aid received as a result of the transfer.
2. Enrollment of the student would adversely affect the district's court-ordered or voluntary desegregation plan as determined by the Governing Board.
3. Other circumstances exist that are not arbitrary.

Note: The following paragraph is optional. In 84 *Ops. Cal. Atty. Gen.* 198 (2001), the Attorney General opined that overcrowding is not an "arbitrary consideration" within the meaning of Education Code 48204. Therefore, a district may deny an application when the district's school facilities are overcrowded at the relevant grade level. The Attorney General also clarified that, once a student is admitted, he/she must be allowed to continue to attend school in the district through the highest grade level offered by the district, even if the school subsequently becomes overcrowded at the relevant grade level. Although Attorney General opinions are not binding on the courts, they are generally afforded deference when there is no specific statutory or case law to the contrary. The following paragraph is based on this Attorney General opinion.

Such circumstances may include, but are not limited to, overcrowding of school facilities at the relevant grade level.

DISTRICT RESIDENCY (continued)

Once a student establishes residency on this basis, he/she shall not be required to reapply for enrollment in subsequent years. The student may continue to attend school in the district through the highest grade level offered by the district if the parent/guardian so chooses and if at least one parent/guardian of the student continues to be physically employed by an employer situated within district boundaries, subject to the exceptions in items #1-3 above. (Education Code 48204)

Note: Education Code 48204 prescribes limits on the number of net Allen bill transfers out of the district (the difference between the number of students entering and exiting the district) that a district may allow each fiscal year, unless waived by the sending district. The limits are based on the average daily attendance (ADA) of the district, as follows: five percent of ADA for districts with 500 or less ADA; three percent of ADA or 25 students, whichever is greater, for districts with an ADA of 501-2,500; and one percent of ADA or 75 students, whichever is greater, for districts with an ADA of 2,501 or more. The following paragraph may be modified to specify the percentage that applies to the district's ADA.

Even if the district has not authorized Allen bill transfers into the district, Education Code 48204 provides that the district may disallow transfers out of the district, within the specified limits, by students whose parent/guardian is employed within the boundaries of another district.

The Superintendent or designee may deny a transfer out of the district by a student whose parent/guardian is employed within the boundaries of another district if the difference between the number of students entering and exiting the district on the basis of parent/guardian employment exceeds the limits prescribed in Education Code 48204. (Education Code 48204)

Proof of Residency

Evidence of residency may be established by documentation showing the name and address of the parent/guardian within the district, including, but not limited to, any of the following: (Education Code 48204.1)

1. Property tax payment receipt
2. Rental property contract, lease, or payment receipt
3. Utility service contract, statement, or payment receipt
4. Pay stub
5. Voter registration
6. Correspondence from a government agency
7. Declaration of residency executed by the student's parent/guardian

DISTRICT RESIDENCY (continued)

8. If the student is an unaccompanied youth as defined in 42 USC 11434a, a declaration of residency executed by the student

Note: Pursuant to Education Code 48204, a student shall be deemed a resident of the district if he/she lives with a caregiving adult within district boundaries; see item #5 under "Criteria for Residency" above. Family Code 6552 provides an affidavit which authorizes a caregiver 18 years of age or older to enroll a minor in school and requires the caregiver's attestation that the student lives with the caregiver. If the student stops living with the caregiver, Family Code 6550 requires the caregiver to so notify the school.

9. If the student is residing in the home of a caregiving adult within district boundaries, an affidavit executed by the caregiving adult in accordance with Family Code 6552

(cf. 5141 - Health Care and Emergencies)

Note: Federal and state law require the immediate enrollment of homeless youth (Education Code 48852.7; 42 USC 11432) and foster youth (Education Code 48853.5) regardless of their ability to provide the school with records normally required for enrollment, including proof of residency. If a dispute arises over the enrollment of a homeless or foster youth, the student must be allowed to attend school while the district liaison conducts a dispute resolution process. See BP/AR/E 6173 - Education for Homeless Children and AR 6173.1 - Education for Foster Youth.

The California Department of Education's web site provides sample forms to obtain a declaration and affidavit from the parent/guardian or other qualified adult relative of a homeless child attesting that the family does not have a fixed, regular, adequate nighttime residence and indicating the current location where the family lives.

The Superintendent or designee shall make a reasonable effort to secure evidence that a homeless or foster youth resides within the district, including, but not limited to, a utility bill, letter from a homeless shelter, hotel/motel receipt, or affidavit from the student's parent/guardian or other qualified adult relative.

However, a homeless or foster youth shall not be required to provide proof of residency as a condition of enrollment in district schools. (Education Code 48852.7, 48853.5; 42 USC 11432)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

A parent/guardian seeking residency status on the basis of his/her employment within district boundaries shall submit proof of the employment which may include, but not be limited to, a paycheck stub or letter from his/her employer listing a physical address within district boundaries. Such evidence shall also indicate the number of hours or days per school week that the parent/guardian is employed at that location.

DISTRICT RESIDENCY (continued)

Safe at Home/Confidential Address Program

Note: Government Code 6205-6210 authorize the Secretary of State to provide victims of domestic violence, stalking, or sexual assault with a substitute address to use in place of their residence, work, or school address in all public records. Under this program, the Secretary of State receives any mail sent to the substitute address and forwards it to the program participant's confidential address. Pursuant to Government Code 6207, the district must accept and use the substitute address designated by the Secretary of State as a participant's substitute address for all communication and correspondence with program participants. The participant will present a laminated identification card containing his/her substitute address and a four-digit authorization number. The district may verify the enrollment of a student in the program by contacting the Safe At Home program.

Program participants have been advised by the Secretary of State to provide administrators with their actual residence location only for school emergency purposes and to establish residency within the district.

When a student or parent/guardian participating in the Safe at Home program requests that the district use the substitute address designated by the Secretary of State, the Superintendent or designee may request the actual residence address for the purpose of establishing residency within district boundaries but shall use the substitute address for all future communications and correspondence and shall not include the actual address in the student's file or any other public record. (Government Code 6206, 6207)

(cf. 3580 - District Records)

Center USD

Administrative Regulation

District Residency

AR 5111.1
Students

Criteria for Residency

A student shall be deemed to have complied with district residency requirements for enrollment in a district school if he/she meets any of the following criteria:

1. The student's parent/guardian resides within district boundaries. (Education Code 48200)
2. The student is placed within district boundaries in a regularly established licensed children's institution, a licensed foster home, or a family home pursuant to a court-ordered commitment or placement. (Education Code 48204)
3. The student has been admitted through an interdistrict attendance option. (Education Code 48204, 48356)

(cf. 5117 - Interdistrict Attendance)

(cf. 5118 - Open Enrollment Act Transfers)

4. The student is an emancipated minor residing within district boundaries. (Education Code 48204)
5. The student lives with a caregiving adult within district boundaries. (Education Code 48204)
6. The student resides in a state hospital located within district boundaries. (Education Code 48204)
7. The student is confined to a hospital or other residential health facility within district boundaries for treatment of a temporary disability. (Education Code 48207)

(cf. 6183 - Home and Hospital Instruction)

In addition, district residency status may be granted to a student if at least one parent/guardian is physically employed within district boundaries. (Education Code 48204)

(cf. 5111.12 - Residency Based on Parent/Guardian Employment)

District residency is not required for enrollment in a regional occupational center or program if there are openings in the program or class. (Education Code 52317)

(cf. 6178.2 - Regional Occupational Center/Program)

The district may admit a nonresident student living in an adjoining state or foreign country in accordance with Education Code 48050-48052.

(cf. 5111.2 - Nonresident Foreign Students)

The Superintendent or designee shall annually notify parents/guardians of all existing attendance options available in the district, including, but not limited to, all options for meeting residency requirements for school attendance. (Education Code 48980)

(cf. 5145.6 - Parental Notifications)

Proof of Residency

The Superintendent or designee shall annually verify each student's district residency status and retain a copy of the document or written statement offered as verification in the student's mandatory permanent record. (5 CCR 432)

(cf. 5111 - Admission)

(cf. 5125 - Student Records)

Evidence of residency may be established by documentation showing the name and address of the parent/guardian within the district, including, but not limited to, any of the following: (Education Code 48204.1)

1. Property tax payment receipt
2. Rental property contract, lease, or payment receipt
3. Utility service contract, statement, or payment receipt
4. Pay stub
5. Voter registration
6. Correspondence from a government agency
7. Declaration of residency executed by the student's parent/guardian
8. If the student is an unaccompanied youth as defined in 42 USC 11434a, a declaration of residency executed by the student

9. If the student is residing in the home of a caregiving adult within district boundaries, an affidavit executed by the caregiving adult in accordance with Family Code 6552

(cf. 5141 - Health Care and Emergencies)

The Superintendent or designee shall make a reasonable effort to secure evidence that a homeless or foster youth resides within the district, including, but not limited to, a utility bill, letter from a homeless shelter, hotel/motel receipt, or affidavit from the student's parent/guardian or other qualified adult relative.

However, a homeless or foster youth shall not be required to provide proof of residency as a condition of enrollment in district schools. (Education Code 48853.5; 42 USC 11432)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

Failure to Verify Residency

When the Superintendent or designee reasonably believes that a student's parent/guardian has provided false or unreliable evidence of residency, he/she may make reasonable efforts to determine that the student meets district residency requirements. (Education Code 48204.1)

If the Superintendent or designee, upon investigation, determines that a student's enrollment or attempted enrollment is based on false or unreliable evidence of residency, he/she shall deny or revoke the student's enrollment. Before any such denial or revocation is final, the parent/guardian shall be sent written notice of the facts leading to the decision. This notice also shall inform the parent/guardian that he/she may provide new material evidence of residency, in writing, to the Superintendent or designee within 10 school days. The Superintendent or designee shall review any new evidence and make a final decision within 10 school days.

Safe at Home/Confidential Address Program

When a student or parent/guardian participating in the Safe at Home program requests that the district use the substitute address designated by the Secretary of State, the Superintendent or designee shall use the substitute address for all future communications and correspondence and shall not include the actual address in the student's file or any other public record. The Superintendent or designee may request the actual residence address for the purpose of establishing residency within district boundaries. (Government Code 6206, 6207)

(cf. 3580 - District Records)

Legal Reference: (see next page)

Legal Reference:

EDUCATION CODE

35351 *Assignment of students to particular schools*
46600-46611 *Interdistrict attendance permits*
48050-48054 *Nonresidents*
48200-48208 *Compulsory education law*
48356 *Open Enrollment Act transfer, fulfillment of residency requirement*
48853.5 *Education of foster youth; immediate enrollment*
48980 *Notifications at beginning of term*
52317 *Regional occupational program, admission of persons including nonresidents*

FAMILY CODE

6550-6552 *Caregivers*

GOVERNMENT CODE

6205-6210 *Confidentiality of residence for victims of domestic violence*

CODE OF REGULATIONS, TITLE 5

432 *Varieties of student records*

UNITED STATES CODE, TITLE 42

11431-11435 *McKinney-Vento Homeless Assistance Act*

COURT DECISIONS

Katz v. Los Gatos-Saratoga Joint Union High School District, (2004) 117 Cal.App.4th 47

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES

0303.95 *Verification of residency, LO: 1-95*

OFFICE FOR CIVIL RIGHTS, U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Dear Colleague Letter, May 6, 2011

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Secretary of State, Safe at Home Program: <http://www.sos.ca.gov/safeathome>

Office for Civil Rights, U.S. Department of Education: <http://www2.ed.gov/about/offices/list/ocr>

Delete

Center USD

Administrative Regulation

Residency Based On Parent/Guardian Employment

AR 5111.12

Students

Applications for Admission into District Schools

For purposes of determining eligibility for enrollment in a district school, district residency status may be granted to a student if at least one of his/her parents/guardians is physically employed within district boundaries for a minimum of 10 hours during the school week. (Education Code 48204)

(cf. 5111 - Admission)

(cf. 5111.1 - District Residency)

When applying for admission, the parent/guardian shall submit proof of the employment to the Superintendent or designee. This evidence may include, but not be limited to, a paycheck stub or letter from his/her employer listing an actual address within district boundaries. Documentation listing only a post office box as an address shall not be accepted.

Such evidence shall also indicate the number of hours per school week that the parent/guardian is employed at that location.

The Superintendent or designee may deny enrollment based on parent/guardian employment if any of the following circumstances exists:

1. The additional cost of educating the student would exceed the amount of additional state aid received as a result of the transfer. (Education Code 48204)
2. Enrollment of the student would adversely affect the district's court-ordered or voluntary desegregation plan. (Education Code 48204)
3. The school facilities are overcrowded at the relevant grade level.
4. Other circumstances exist that are not arbitrary. (Education Code 48204)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Students enrolled in the district on the basis of parent/guardian employment shall not be required to reapply for enrollment in subsequent school years. Such students may continue to attend school in the district through the highest grade offered by the district, if the parent/guardian so chooses and if at least one of the student's parents/guardians

continues to be physically employed within district boundaries, subject to the restrictions specified in items #1-4 above. (Education Code 48204)

The Superintendent or designee shall annually request the student's parent/guardian to provide evidence of the employment in order to determine the student's continuing eligibility for enrollment.

Requests for Transfers out of District Schools

When a student requests a transfer out of the district on the grounds that his/her parent/guardian is employed within the boundaries of another district, the Superintendent or designee may disallow the transfer for either of the following reasons: (Education Code 48204)

1. The difference between the number of students entering and exiting the district on the basis of parent/guardian employment exceeds the limits prescribed in Education Code 48204.
2. The transfer would negatively impact the district's court-ordered or voluntary desegregation plan.

Notifications

Whenever a student's application for a transfer into or out of the district is denied, the Superintendent or designee shall notify the parent/guardian in writing, including specific reasons for the denial.

(cf. 9324 - Minutes and Recordings)

Legal Reference:

EDUCATION CODE

46601 Failure to approve interdistrict attendance

46607 ADA calculation for residency based on parent employment

48200-48284 Compulsory education law, especially:

48204 Residency based on parent/guardian employment

ATTORNEY GENERAL OPINIONS

84 Ops. Cal. Atty. Gen. 198 (2001)

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Regulation
approved: April 18, 2012

CENTER UNIFIED SCHOOL DISTRICT
Antelope, California

HEALTH CARE AND EMERGENCIES

The Governing Board recognizes the importance of taking appropriate action whenever an emergency threatens the safety, health, or welfare of a student at school or during school-sponsored activities.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)
(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)
(cf. 5141.22 - Infectious Diseases)
(cf. 5142 - Safety)

The Superintendent or designee shall develop procedures to ensure that first aid and/or medical attention is provided as quickly as possible when accidents and injuries to students occur and that parents/guardians are notified as appropriate.

(cf. 3530 - Risk Management/Insurance)
(cf. 5143 - Insurance)
(cf. 6145.2 - Athletic Competition)

The Superintendent or designee shall ask parents/guardians to provide emergency contact information in order to facilitate communication in the event of an accident or illness.

District staff shall appropriately report and document student accidents.

"Do Not Resuscitate" Orders

~~Note: The following optional section is for use by districts that wish to preclude the acceptance of "do not resuscitate" orders except under very limited circumstances. Districts presented with a "do not resuscitate" order should consult legal counsel as appropriate.~~

~~The Board believes that staff members should not be placed in the position of determining whether or not to follow any parental or medical "do not resuscitate" orders. Staff shall not accept or follow any such orders except under the specific written direction of the Superintendent or designee. The Superintendent or designee may only direct a staff member to follow a "do not resuscitate" order if he/she has received a written parent/guardian authorization, with an authorized health care provider statement, and an order of an appropriate court.~~

~~The Superintendent or designee shall ensure that parents/guardians who have submitted a "do not resuscitate" order are informed of this policy.~~

Automated External Defibrillators

Note: The following optional section is for use by districts that have or are considering purchasing or receiving a donation of automated external defibrillators (AEDs) to be used to treat victims of sudden cardiac arrest. When an AED is placed in a school building, Health and Safety Code 1797.196, as amended by SB 658

HEALTH CARE AND EMERGENCIES (continued)

(Ch. 264, Statutes of 2015), requires that the principal ensure that employees receive information annually that describes sudden cardiac arrest, the school's emergency response plan, and the proper use of an AED. See the accompanying administrative regulation. Health and Safety Code 1797.196 protects entities and individuals from civil liability resulting from the use of an AED in an emergency as long as certain conditions specified in the law are satisfied.

Districts considering placing an AED on school grounds should work closely with medical professionals, the manufacturer of the device, local officials, nonprofit organizations, and the district's risk manager or insurance specialist to ensure that necessary precautions are taken, such as staff training, equipment maintenance and storage, proper placement of the devices, and record-keeping. Local chapters of the American Red Cross and American Heart Association may help provide training and facilitate the purchase of AEDs. District legal counsel should also be consulted.

The Board authorizes the Superintendent or designee to place automated external defibrillators (AEDs) at designated school sites for use by school employees in an emergency.

The Superintendent or designee shall develop guidelines for employees regarding these devices and shall ensure that employees receive information that describes sudden cardiac arrest, the school's emergency response plan, and the proper use of an AED. The guidelines shall also specify the placement, security, and maintenance of the AED.

The authorization of AEDs in district schools shall not be deemed to create a guarantee that an AED will be present or will be used in the case of an emergency, or that a trained employee will be present and/or able to use an AED in an emergency, or that the AED will operate properly.

Legal Reference: (see next page)

HEALTH CARE AND EMERGENCIES (continued)

Legal Reference:

EDUCATION CODE

32040-32044 *First aid equipment*

49300-49307 *School safety patrols*

49407 *Liability for treatment*

49408 *Emergency information*

49409 *Athletic events; physicians and surgeons; emergency medical care; immunity*

49417 *Automated external defibrillators*

49470 *Medical and hospital services for athletic program*

49471 *Medical and hospital services not provided or available*

49472 *Medical and hospital services for pupils*

49474 *Ambulance services*

51202 *Instruction in personal and public health and safety*

CIVIL CODE

1714.21 *Defibrillators; CPR; immunity from civil liability*

FAMILY CODE

6550-6552 *Caregivers*

HEALTH AND SAFETY CODE

1797.196 *Automated external defibrillators, immunity from civil liability*

1797.200 *Emergency medical services agency*

1799.102 *Personal liability immunity*

CODE OF REGULATIONS, TITLE 8

5193 *California Bloodborne Pathogens Standard*

CODE OF REGULATIONS, TITLE 22

100031-100042 *Automated external defibrillators*

Management Resources:

WEB SITES

American Heart Association: <http://www.americanheart.org>

American Red Cross: <http://www.redcross.org>

California Department of Health Care Services: <http://www.dhcs.ca.gov>

Center USD

Board Policy

Health Care And Emergencies

BP 5141

Students

The Governing Board recognizes the importance of taking appropriate action whenever an emergency threatens the safety, health, or welfare of a student at school or during school-sponsored activities.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)

(cf. 5141.23 - Infectious Disease Prevention)

(cf. 5142 - Safety)

The Superintendent or designee shall develop procedures to ensure that first aid and/or medical attention is provided as quickly as possible when student accidents and injuries occur and that parents/guardians are notified as appropriate.

(cf. 3530 - Risk Management/Insurance)

(cf. 5143 - Insurance)

(cf. 6145.2 - Athletic Competition)

The Superintendent or designee shall ask parents/guardians to provide emergency contact information in order to facilitate communication in the event of an accident or illness.

District staff shall appropriately report and document student accidents.

Resuscitation Orders

Legal Reference:

EDUCATION CODE

32040-32044 First aid equipment

49300-49307 School safety patrols

49407 Liability for treatment

49408 Emergency information

49409 Athletic events; physicians and surgeons; emergency medical care; immunity

49470 Medical and hospital services for athletic program

49471 Medical and hospital services not provided or available

49472 Medical and hospital services for pupils

49474 Ambulance services
51202 Instruction in personal and public health and safety
CIVIL CODE
1714.21 Defibrillators; CPR; immunity from civil liability
FAMILY CODE
6550-6552 Caregivers
HEALTH AND SAFETY CODE
1797.196 Automatic external defibrillators, immunity from civil liability
CODE OF REGULATIONS, TITLE 8
5193 California Bloodborne Pathogens Standard

Management Resources:

WEB SITES

American Heart Association: <http://www.americanheart.org>

American Red Cross: <http://www.redcross.org>

California Department of Health Care Services: <http://www.dhcs.ca.gov>

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: June 7, 2006 Antelope, California

HEALTH CARE AND EMERGENCIES

Emergency Contact Information

Note: The following section may be revised to reflect district practice.

In order to facilitate contact in case of an emergency or accident, the principal or designee shall annually request that parents/guardians provide the following information:

1. Home address and telephone number
2. Parent/guardian's business address and telephone number
3. Parent/guardian's cell phone number and email address, if applicable
4. Name, address, and telephone number of an alternative contact person to whom the student may be released and who is authorized by the parent/guardian to care for the student in cases of emergency or when the parent/guardian cannot be reached
5. Local physician to call in case of emergency

(cf. 5021 - Noncustodial Parents)

(cf. 5142 - Safety)

In addition, parents/guardians shall be encouraged to notify the school whenever their emergency contact information changes.

Notification/Consent for Medical Treatment

Whenever a student requires emergency or urgent medical treatment while at school or a school-sponsored activity, the principal or designee shall contact the parent/guardian or other person identified on the emergency contact form in order to obtain consent for the medical treatment.

Note: Pursuant to Education Code 49407, the district may not be held liable for the reasonable treatment of a student during regular school hours if the parent/guardian cannot be reached, unless the parent/guardian has previously filed a written objection to any medical treatment other than first aid.

If the student's parent/guardian or other contact person cannot be reached to provide consent, the principal may seek reasonable medical treatment for the student as needed, unless the parent/guardian has previously filed with the district a written objection to any medical treatment other than first aid.

(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)

HEALTH CARE AND EMERGENCIES (continued)

Note: Family Code 6550 provides authorization for a caregiver 18 years of age or older who has signed a caregiver's affidavit to enroll a minor in school and to consent to school-related medical care on behalf of the minor when the minor is residing with the caregiver. A sample caregiver's affidavit can be found in Family Code 6552. See also AR 5111.1 - District Residency.

Pursuant to Family Code 6550, any person who provides medical care in good-faith reliance on a caregiver's affidavit is not subject to criminal or civil liability or professional disciplinary action for such reliance unless he/she has actual knowledge of facts contrary to those stated on the affidavit.

A person who has filed with the district a completed caregiver's authorization affidavit pursuant to Family Code 6550-6552 shall have the right to consent to or refuse school-related medical care on behalf of the minor student. The caregiver's authorization shall be invalid if the district receives notice that the minor student is no longer living with the caregiver or if the Superintendent or designee has actual knowledge of facts contrary to those stated on the affidavit. (Family Code 6550)

(cf. 5111.1 - District Residency)

The caregiver's consent to medical care shall be superseded by any contravening decision of the parent or other person having legal custody of the student, provided that this contravening decision does not jeopardize the student's life, health, or safety. (Family Code 6550)

Automated External Defibrillators

Note: The following optional section is for use by districts that choose to place automated external defibrillators (AEDs) in school facilities.

SB 658 (Ch. 264, Statutes of 2015) amended Health and Safety Code 1797.196 to require notification of the local emergency medical services agency regarding the existence, location, and type of AED acquired. Pursuant to Health and Safety Code 1797.200, the local emergency medical services agency is designated by each county and may be the county health department, another agency that the county has established or contracted with, or a joint powers agency.

Education Code 49417 and Health and Safety Code 1797.196 clarify that the district or district employee will not be liable for civil damages resulting from any act or omission in the rendering of emergency care or treatment provided the employee complies with the requirements of Health and Safety Code 1797.196 and does not act with gross negligence or willful or wanton misconduct by using, attempting to use, or maliciously failing to use an AED to render emergency care or treatment.

When an automated external defibrillator (AED) is placed in a district school, the Superintendent or designee shall notify an agent of the local emergency medical services agency of the existence, location, and type of AED acquired. (Health and Safety Code 1797.196, 1797.200)

HEALTH CARE AND EMERGENCIES (continued)

The Superintendent or designee shall ensure that any AED placed at a district school is maintained and tested according to the operation and maintenance guidelines set forth by the manufacturer. (Health and Safety Code 1797.196)

The Superintendent or designee shall develop a written plan which describes the procedures to be followed in the event of a medical emergency, including an emergency that may involve the use of an AED. These procedures should include, but not be limited to, requirements for immediate notification of the 911 emergency telephone number in the event of an emergency that may involve the use of an AED.

(cf. 0450 - Comprehensive Safety Plan)

Note: Health and Safety Code 1797.196, as amended by SB 658 (Ch. 264, Statutes of 2015), requires that the principal annually provide school employees the information specified below. It also requires that instructions on how to use the AED be in no less than 14-point type and posted next to every AED.

As amended, Health and Safety Code 1797.196 repeals a requirement for completion of a training course and no longer requires principals to designate the trained employees who are available to respond to an emergency that may involve the use of an AED.

The principal of any district school with an AED shall annually provide information to school employees that describes: (Health and Safety Code 1797.196)

1. Sudden cardiac arrest
2. The school's emergency response plan
3. The proper use of an AED

Instructions on how to use the AED, in no less than 14-point type, shall be posted next to every AED. In addition, school employees shall be notified annually of the location of all AED units on campus. (Health and Safety Code 1797.196)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

Note: SB 658 (Ch. 264, Statutes of 2015) amended Health and Safety Code 1797.196 to reduce the inspection requirements from once every 30 days to once every 90 days.

Each AED shall be checked for readiness at least biannually and after each use. In addition, the Superintendent or designee shall ensure that an inspection is made of all AEDs at least every 90 days for potential issues related to operability of the device, including a blinking light or other obvious defect that may suggest tampering or that another problem has arisen

HEALTH CARE AND EMERGENCIES (continued)

with the functionality of the AED. The Superintendent or designee shall maintain records of these checks. (Health and Safety Code 1797.196)

(cf. 3580 - District Records)

Center USD

Administrative Regulation

Health Care And Emergencies

AR 5141
Students

Emergency Contact Information

In order to facilitate contact in case of an emergency or accident, the principal or designee shall annually request that parents/guardians provide the following information:

1. Home address and telephone number
2. Parent/guardian's business address and telephone number
3. Parent/guardian's cell phone number and email address, if applicable
4. Name, address, and telephone number of an alternative contact person to whom the student may be released and who is authorized by the parent/guardian to care for the student in cases of emergency or when the parent/guardian cannot be reached
5. Local physician to call in case of emergency

(cf. 5021 - Noncustodial Parents)

(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)

(cf. 5142 - Safety)

In addition, parents/guardians shall be encouraged to notify the school whenever their emergency contact information changes.

Notification/Consent for Medical Treatment

Whenever a student requires emergency or urgent medical treatment while at school or a school-sponsored activity, the principal or designee shall contact the parent/guardian or other person identified on the emergency contact form in order to obtain consent for the medical treatment.

If the student's parent/guardian or other contact person cannot be reached to provide consent, the principal may seek reasonable medical treatment for the student as needed, unless the parent/guardian has previously filed with the district a written objection to any medical treatment other than first aid.

HEALTH CARE AND EMERGENCIES (continued)

A person who has filed with the district a completed caregiver's authorization affidavit pursuant to Family Code 6550-6552 shall have the right to consent to or refuse school-related medical care on behalf of the minor student. The caregiver's authorization shall be invalid if the district receives notice from the caregiver that the minor student is no longer living with the caregiver. (Family Code 6550)

(cf. 5111.1 - District Residency)

The caregiver's consent to medical care shall be superseded by any contravening decision of the parent or other person having legal custody of the student, provided that this contravening decision does not jeopardize the student's life, health, or safety. (Family Code 6550)

Automated External Defibrillators

When an automated external defibrillator (AED) is placed in a district school, the Superintendent or designee shall ensure that there is a written plan in place which describes the procedures to be followed in the event of an emergency that may involve the use of an AED, including, but not limited to, requirements for immediate notification of the 911 emergency telephone number and trained office personnel at the start of the procedures. (Health and Safety Code 1797.196)

The Superintendent or designee shall annually provide school employees a brochure that describes the proper use of an AED and is approved in content and style by the American Heart Association or American Red Cross. Similar information shall be posted next to every AED. In addition, school employees shall be notified annually of the location of all AED units on campus. (Health and Safety Code 1797.196)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

The principal shall designate the trained employees who shall be available to respond to an emergency that may involve the use of an AED during the hours of classroom instruction or when a school-sponsored activity is occurring on school grounds. (Health and Safety Code 1797.196)

The Superintendent or designee shall ensure that all AEDs are maintained and regularly tested in accordance with applicable laws and the operation and maintenance guidelines set forth by the manufacturer, American Heart Association, and American Red Cross. (Health and Safety Code 1797.196)

HEALTH CARE AND EMERGENCIES (continued)

Each AED shall be checked for readiness after each use and at least every 30 days if the AED has not been used in the preceding 30 days. The Superintendent or designee shall maintain records of these checks. (Health and Safety Code 1797.196)

(cf. 3580 - District Records)

Regulation
approved: October 21, 2015

CENTER UNIFIED SCHOOL DISTRICT
Antelope, California

EDUCATION FOR HOMELESS CHILDREN

Note: The following policy reflects the intent of the McKinney-Vento Homeless Assistance Act (42 USC 11431-11435) that each homeless student should have equal access to the same free, appropriate public education and services as other students.

The Governing Board desires to ensure that homeless students have access to the same free and appropriate public education provided to other students within the district. The district shall provide homeless students with access to education and other services necessary for them to meet the same challenging academic standards as other students.

(cf. 6011 - Academic Standards)

Note: 42 USC 11432 **mandates** that districts adopt policies and practices that ensure that homeless children are not segregated or stigmatized on the basis of their status as homeless. This law also prohibits the segregation of homeless students into a separate school or program; however, separate schools that were in operation before the reauthorization in 2001 may continue to operate under specified conditions.

Homeless students shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way.

(cf. 3553 - Free and Reduced Price Meals)

Note: Pursuant to 42 USC 11432, placement determinations for homeless students must be made according to the student's "best interest," as defined in the accompanying administrative regulation.

The Superintendent or designee shall ensure that placement decisions for homeless students are based on the student's best interest as defined in law and administrative regulation.

Note: Education Code 52060-52077 require districts to develop a local control and accountability plan (LCAP) which must be aligned to specific state priorities and any additional local priorities, and which must contain annual goals for all students and for each "numerically significant" student subgroup and the specific actions to be taken to achieve each goal; see BP/AR 0460 - Local Control and Accountability Plan. AB 104 (Ch. 13, Statutes of 2015) amended the definition of "numerically significant student subgroups" in Education Code 52052 to include homeless students, when there are at least 15 homeless students in the school or district.

When there are at least 15 homeless students in the district or a district school, the district's local control and accountability plan (LCAP) shall include goals and specific actions to improve student achievement and other outcomes of homeless students. (Education Code 52052, 52060)

(cf. 0460 - Local Control and Accountability Plan)

Note: The following **optional** paragraph may be revised to reflect district practice. Pursuant to Education Code 52064.5, as amended by AB 104 (Ch. 13, Statutes of 2015), the State Board of Education is required to adopt evaluation rubrics by October 1, 2016, for use by districts in evaluating their strengths, weaknesses, and areas that require improvement for the purpose of updating their LCAP.

EDUCATION FOR HOMELESS CHILDREN (continued)

At least annually, the Superintendent or designee shall report to the Board on outcomes for homeless students, which may include, but are not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, suspension/expulsion rates, and other outcomes related to any goals and specific actions identified in the LCAP. Based on the evaluation data, the district shall revise its strategies as needed to better support the education of homeless students.

(cf. 0500 - Accountability)

(cf. 6190 - Evaluation of the Instructional Program)

Legal Reference:**EDUCATION CODE**

2558.2 Use of revenue limits to determine average daily attendance of homeless children

39807.5 Payment of transportation costs by parents

48850 Educational rights; participation in extracurricular activities

48852.5 Notice of educational rights of homeless students

48852.7 Enrollment of homeless students

48915.5 Recommended expulsion, homeless student with disabilities

48918.1 Notice of recommended expulsion

51225.1-51225.3 Graduation requirements

52060-52077 Local control and accountability plan

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures

UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act

Management Resources:**CALIFORNIA CHILD WELFARE COUNCIL**

Partial Credit Model Policy and Practice Recommendations

CALIFORNIA DEPARTMENT OF EDUCATION

Homeless Education Dispute Resolution Process, January 30, 2007

NATIONAL CENTER FOR HOMELESS EDUCATION PUBLICATIONS

Homeless Liaison Toolkit, 2013

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Education for Homeless Children and Youth Program, Non-Regulatory Guidance, July 2004

WEB SITES

California Child Welfare Council: <http://www.chhs.ca.gov/Pages/CACChildWelfareCouncil.aspx>

California Department of Education, Homeless Children and Youth Education:

<http://www.cde.ca.gov/sp/hs/cy>

National Center for Homeless Education at SERVE: <http://www.serve.org/nche>

National Law Center on Homelessness and Poverty: <http://www.nlchp.org>

U.S. Department of Education: <http://www.ed.gov/programs/homeless/index.html>

Center USD

Board Policy

Education For Homeless Children

BP 6173

Instruction

The Governing Board desires to ensure that homeless students have access to the same free and appropriate public education provided to other students within the district. The district shall provide homeless students with access to education and other services necessary for these students to meet the same challenging academic standards as other students.

Homeless students shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way.

(cf. 3553 - Free and Reduced Price Meals)

The Superintendent or designee shall ensure that placement decisions for homeless students are based on the student's best interest as defined in law and administrative regulation.

(cf. 5111.13 - Residency for Homeless Children)

Transportation

The district shall provide transportation for a homeless student to and from his/her school of origin when the student is residing within the district and the parent/guardian requests that such transportation be provided. If the student moves outside of district boundaries, but continues to attend his/her school of origin within this district, the Superintendent or designee shall consult with the superintendent of the district in which the student is now residing to agree upon a method to apportion the responsibility and costs of the transportation. (42 USC 11432)

(cf. 3250 - Transportation Fees)

(cf. 3541 - Transportation Routes and Services)

Legal Reference:

EDUCATION CODE

1980-1986 County community schools

2558.2 Use of revenue limits to determine average daily attendance of homeless children

39807.5 Payment of transportation costs by parents

UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act

Management Resources:

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Education for Homeless Children and Youth Program, Non-Regulatory Guidance, July 2004

WEB SITES

California Department of Education, Homeless Children and Youth Education:

<http://www.cde.ca.gov/sp/hs/cy>

National Center for Homeless Education at SERVE: <http://www.serve.org/nche>

National Law Center on Homelessness and Poverty: <http://www.nlchp.org>

U.S. Department of Education: <http://www.ed.gov/programs/homeless/index.html>

Policy CENTER UNIFIED SCHOOL DISTRICT

Adopted: September 21, 2005 Antelope, California

EDUCATION FOR HOMELESS CHILDREN

Note: The following administrative regulation is mandated pursuant to 42 USC 11432; see section on "Transportation" below.

Definitions

Note: The federal McKinney-Vento Homeless Assistance Act (42 USC 11431-11435) defines "homeless students" as provided below. This law applies to foster youth in certain circumstances (i.e., when they are living in emergency or transitional shelters and when they are awaiting foster care placement); see BP/AR 6173.1 - Education for Foster Youth for state law regarding foster children.

Homeless students means students who lack a fixed, regular, and adequate nighttime residence and includes: (Education Code 48852.7; 42 USC 11434a)

1. Students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement

(cf. 6173.1 - Education for Foster Youth)

2. Students who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodations for human beings
3. Students who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings
4. Migratory children who qualify as homeless because they are living in conditions described in items #1-3 above
5. Unaccompanied youth who are not in the physical custody of a parent or guardian

Note: Education Code 48852.7, as added by SB 445 (Ch. 289, Statutes of 2015), adds the following definition of "school of origin" which exceeds the definition in 42 USC 11432 and is consistent with the state definition of "school of origin" that applies to foster youth.

School of origin means the school that the homeless student attended when permanently housed or the school in which he/she was last enrolled. If the school the homeless student attended when permanently housed is different from the school in which he/she was last enrolled, or if there is some other school that he/she attended within the preceding 15 months and with which he/she is connected, the district liaison shall determine, in

EDUCATION FOR HOMELESS CHILDREN (continued)

consultation with and with the agreement of the homeless student and the person holding the right to make educational decisions for the student, and in the best interests of the homeless student, which school shall be deemed the school of origin. (Education Code 48852.7)

Note: Education Code 48850 expresses legislative intent that the "best interest" of a homeless student or foster youth includes educational stability as well as placement in the least restrictive educational program, as provided below. Education Code 48853 further provides that the placement of a foster youth should consider the student's access to academic resources, services, and extracurricular and enrichment activities. For consistency with the definition of "best interest" applicable to foster youth (see AR 6173.1 - Education for Foster Youth), the following definition also reflects Education Code 48853.

Best interest means that, in making educational and school placement decisions for a homeless student, consideration is given to, among other factors, educational stability, the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress, and the student's access to academic resources, services, and extracurricular and enrichment activities that are available to all district students. (Education Code 48850, 48853; 42 USC 11432)

District Liaison

Note: Pursuant to 42 USC 11432, districts are required to designate an appropriate staff person, who may also be a coordinator for other federal programs, as a district liaison for homeless students.

The Superintendent designates the following staff person as the district liaison for homeless students: (42 USC 11432)

Family Resource Center Program Coordinator
3401 Scotland Drive
Antelope, CA 95843
(916) 338-6387

Note: The duties of the district liaison for homeless students are listed in 42 USC 11432 and are specified below. In its July 2004 Non-Regulatory Guidance Education for Homeless Children and Youth Program, the U.S. Department of Education (USDOE) gives some specific examples of activities that the liaison could perform in furtherance of these duties, such as assisting homeless children in enrolling in school and accessing school activities; obtaining immunization or medical records; informing parents/guardians, school personnel, and others of the rights of homeless children; working with school staff to make sure that homeless children are immediately enrolled in school pending resolution of disputes; and helping to coordinate transportation services. In addition, the Guidance recommends that the district's liaison refer to the Homeless Liaison Toolkit developed by the National Center for Homeless Education.

EDUCATION FOR HOMELESS CHILDREN (continued)

The district's liaison for homeless students shall: (Education Code 48852.5; 42 USC 11432)

1. Ensure that homeless students are identified by school personnel and through coordinated activities with other entities and agencies

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 3553 - Free and Reduced-Price Meals)

(cf. 5141.6 - School Health Services)

2. Ensure that homeless students enroll in, and have a full and equal opportunity to succeed in, district schools
3. Ensure that homeless families and students receive educational services for which they are eligible
4. Inform parents/guardians of the educational and related opportunities available to their children and ensure that they are provided with meaningful opportunities to participate in the education of their children

(cf. 5145.6 - Parental Notifications)

5. Disseminate notice of the educational rights of homeless students in district schools that provide services to homeless children and at places where they receive services, such as schools, family shelters, and hunger relief agencies (soup kitchens)
6. Mediate enrollment disputes in accordance with law, Board policy, and administrative regulation
7. Fully inform parents/guardians of all transportation services

(cf. 3250 - Transportation Fees)

(cf. 3541 - Transportation Routes and Services)

Note: Pursuant to Education Code 48918.1, the district liaison must be notified before the expulsion hearing for a homeless student, when the student's alleged violation does not require a mandatory recommendation for expulsion; see AR 5144.1 - Suspension and Expulsion/Due Process. When so notified, the district liaison is expected to assist the student and, as necessary, advocate on the student's behalf.

8. When notified pursuant to Education Code 48918.1, assist, facilitate, or represent a homeless student who is undergoing a disciplinary proceeding that could result in his/her expulsion

(cf. 5144.1 - Suspension and Expulsion/Due Process)

EDUCATION FOR HOMELESS CHILDREN (continued)

Note: Pursuant to Education Code 48915.5, if the homeless student has also been identified as an individual with a disability and the district has proposed a change of placement due to an act for which decision to recommend expulsion is discretionary, the district liaison must be invited to participate in the individualized education program team meeting that makes a manifestation determination pursuant to the Individuals with Disabilities Education Act (20 USC 1415(k)).

9. When notified pursuant to Education Code 48915.5, participate in an individualized education program team meeting to make a manifestation determination regarding the behavior of a student with a disability

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
(cf. 6159 - Individualized Education Program)

10. Assist a homeless student to obtain records necessary for his/her enrollment into or transfer out of district schools, including immunization, medical, and academic records

Enrollment

The district shall make placement decisions for homeless students based on the student's best interest. (42 USC 11432)

Note: In its Non-Regulatory Guidance Education for Homeless Children and Youth Program, the USDOE recommends that the placement determination be student-centered and individualized. The Guidance lists the following factors for the district to consider when making a determination of a student's "best interest." The following paragraph is optional and should be revised to include any other factors used by the district in making this determination.

When making a placement decision for a homeless student, the Superintendent or designee may consider the age of the student, the distance of the commute and the impact it may have on the student's education, personal safety issues, the student's need for special instruction, the length of anticipated stay in the temporary shelter or other temporary location, likely area of future housing, school placement of siblings, and the time remaining in the school year.

However, placement decisions shall not be based on whether a homeless student lives with his/her homeless parent/guardian or has been temporarily placed elsewhere. (42 USC 11432)

In the case of an unaccompanied youth, the liaison shall assist in placement or enrollment decisions, consider the views of the student, and provide notice to the student of his/her appeal rights. (42 USC 11432)

In determining a student's best interest, a homeless student shall, to the extent feasible, be placed in his/her school of origin, unless his/her parent/guardian requests otherwise. (Education Code 48852.7; 42 USC 11432)

EDUCATION FOR HOMELESS CHILDREN (continued)

Note: Education Code 48852.7, as added by SB 445 (Ch. 289, Statutes of 2015), and 42 USC 11432 require schools to immediately enroll homeless students as specified below. In its Non-Regulatory Guidance Education for Homeless Children and Youth Program, the USDOE recommends that the district take steps to facilitate immediate enrollment such as accepting school records directly from families, establishing school-based immunization clinics, and training staff on the legal requirements for immediate enrollment. See AR 5111.1 - District Residency.

Once a placement decision has been made, the principal or designee shall immediately enroll the student in the school of choice. The student shall be enrolled even if he/she: (Education Code 48852.7; 42 USC 11432)

1. Has outstanding fees, fines, textbooks, or other items or monies due to the school last attended

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

2. Does not have clothing normally required by the school, such as school uniforms

(cf. 5132 - Dress and Grooming)

3. Is unable to produce records normally required for enrollment, such as previous academic records, proof of residency, and medical records, including, but not limited to, records or other proof of immunization history

(cf. 5111 - Admission)

(cf. 5111.1 - District Residency)

(cf. 5125 - Student Records)

(cf. 5141.26 - Tuberculosis Testing)

(cf. 5141.31 - Immunizations)

(cf. 5141.32 - Health Screening for School Entry)

The principal or designee shall immediately contact the school last attended by the student to obtain the relevant records. If the student needs to obtain immunizations or does not possess immunization or other medical records, the principal or designee shall refer the parent/guardian to the district liaison for homeless students. The district liaison shall assist the parent/guardian, or the student if he/she is an unaccompanied youth, in obtaining the necessary immunizations or records for the student. (42 USC 11432)

If the student is placed at a school other than his/her school of origin or the school requested by his/her parent/guardian, the Superintendent or designee shall provide the parent/guardian with a written explanation of the decision along with a statement regarding the parent/guardian's right to appeal the placement decision. (42 USC 11432)

The student may continue attending his/her school of origin for the duration of the homelessness. (Education Code 48852.7; 42 USC 11432)

EDUCATION FOR HOMELESS CHILDREN (continued)

To ensure that the homeless student has the benefit of matriculating with his/her peers in accordance with the established feeder patterns, the following shall apply: (Education Code 48852.7)

1. If the student is transitioning between grade levels, he/she shall be allowed to continue in the same attendance area.
2. If the student is transitioning to a middle school or high school, and the school designated for matriculation is in another school district, he/she shall be allowed to continue to the school designated for matriculation in that district.

Note: Education Code 48852.7, as added by SB 445 (Ch. 289, Statutes of 2015), allows homeless students to remain in the school of origin, or matriculate to a feeder school, even if the student is no longer homeless. The district may revise the following list to reflect the grade levels and feeder school patterns in the district.

If the student's status changes before the end of the school year so that he/she is no longer homeless, he/she shall be allowed to stay in the school of origin: (Education Code 48852.7)

1. Through the duration of the school year if he/she is in grades K-8
2. Through graduation if he/she is in high school

Resolving Enrollment Disputes

If a dispute arises over school selection or enrollment in a particular school, the student shall be immediately admitted to the school in which enrollment is sought pending resolution of the dispute. (42 USC 11432)

Note: Pursuant to 42 USC 11432, when a dispute over school selection or enrollment exists between the district and a parent/guardian, the district must provide written explanation of its decision. In its Non-Regulatory Guidance Education for Homeless Children and Youth Program, the USDOE recommends that the written decision contain the elements specified below. The following optional paragraph should be modified to reflect district practice. See the accompanying Exhibit for a sample explanation and appeal form.

The parent/guardian shall be provided with a written explanation of the placement decision, which shall be complete, as brief as possible, simply stated, and provided in language that the parent/guardian or student can understand. The written explanation shall include:

1. The district liaison's contact information
2. A description of the district's placement decision
3. Notice of the student's right to enroll in the school of choice pending resolution of the dispute, including the right to fully participate in all school activities

EDUCATION FOR HOMELESS CHILDREN (continued)

4. Notice of the parent/guardian's right to appeal the decision to the county office of education and, if the dispute remains unresolved, to the California Department of Education

The district liaison shall work to resolve an enrollment dispute as expeditiously as possible after receiving notice of the dispute. (42 USC 11432)

Note: The following optional paragraph is recommended by the California Department of Education (CDE).

In working with a student's parents/guardians to resolve an enrollment dispute, the district liaison shall:

1. Inform them that they may provide written and/or oral documentation to support their position
2. Inform them that they may seek the assistance of social services, advocates, and/or service providers in having the dispute resolved
3. Provide them a simple form that they may use and turn in to the school to initiate the dispute resolution process
4. Provide them a copy of the dispute form they submit for their records
5. Provide them the outcome of the dispute for their records

If a parent/guardian disagrees with the liaison's enrollment decision, he/she may appeal the decision to the Superintendent. The Superintendent shall make a determination within five working days.

Note: In its January 30, 2007 letter to districts, the CDE describes the process for appealing a district's enrollment decision to the county office of education and the CDE. Upon receipt of materials describing the dispute from the district, the county office liaison will determine the school selection or enrollment decision within five working days. If the dispute remains unresolved or is appealed, the county office liaison will forward the documentation to the state homeless coordinator who will notify the parent/guardian of the final school selection or enrollment decision within five working days.

The CDE's letter does not specify a timeline for the district liaison to make a determination of the enrollment decision, nor does it specify a hearing process at the district level. The following optional paragraph should be revised to reflect district practice.

If the parent/guardian chooses to appeal the district's placement decision, the district liaison shall forward all written documentation and related paperwork to the homeless liaison at the county office of education.

EDUCATION FOR HOMELESS CHILDREN (continued)**Transportation**

Note: 42 USC 11432 mandates that districts adopt policies and practices to ensure that transportation is provided to homeless students, at the request of their parent/guardian, to and from their school of origin as specified below.

In its Non-Regulatory Guidance Education for Homeless Children and Youth Program, the USDOE states that the law imposes an affirmative obligation to transport homeless students, even if transportation is not provided to other students. The Guidance clarifies that, because the State of California receives funds under McKinney-Vento, all districts in California are subject to this requirement.

Federal law does not address the authorization provided by Education Code 39807.5 for the district to charge for the cost of home-to-school transportation. However, it is likely that most homeless students would be identified as indigent and would therefore be exempt from transportation costs. See AR 3250 - Transportation Fees.

The district shall provide transportation for a homeless student to and from his/her school of origin when the student is residing within the district and the parent/guardian requests that such transportation be provided. If the student moves outside of district boundaries, but continues to attend his/her school of origin within this district, the Superintendent or designee shall consult with the superintendent of the district in which the student is now residing to agree upon a method to apportion the responsibility and costs of the transportation. (42 USC 11432)

(cf. 3250 - Transportation Fees)

(cf. 3541 - Transportation Routes and Services)

Note: Education Code 48852.7, as added by SB 445 (Ch. 289, Statutes of 2015), requires that the district provide transportation to a formerly homeless student with an individualized education program that provides for transportation as a related service. Education Code 48852.7 does not supersede or exceed other laws governing special education services for eligible homeless students.

The following paragraph may be revised if the district chooses to provide transportation to other formerly homeless students attending their school of origin.

The district shall not be obligated to provide transportation to students who continue attending their school of origin after they cease to be homeless, unless the formerly homeless student has an individualized education program that includes transportation as a necessary related service for the student. (Education Code 48852.7)

Transfer of Coursework and Credits

Note: The following section is for use by districts maintaining high schools.

When a homeless student transfers into a district school, the district shall accept and issue full credit for any coursework that the student has satisfactorily completed while attending

EDUCATION FOR HOMELESS CHILDREN (continued)

another public school, a juvenile court school, or a nonpublic, nonsectarian school or agency and shall not require the student to retake the course. (Education Code 51225.2)

If the homeless student did not complete the entire course, he/she shall be issued partial credit for the coursework completed and shall be required to take the portion of the course that he/she did not complete at his/her previous school. However, the district may require the student to retake the portion of the course completed if, in consultation with the holder of educational rights for the student, the district finds that the student is reasonably able to complete the requirements in time to graduate from high school. Whenever partial credit is issued to a homeless student in any particular course, he/she shall be enrolled in the same or equivalent course, if applicable, so that he/she may continue and complete the entire course. (Education Code 51225.2)

Note: Although Education Code 51225.2 requires districts to award partial credits to homeless students who transfer from school to school, there is no uniform system for calculating and awarding partial credits. A recommendation for how to award partial credit is available in the California Child Welfare Council's Partial Credit Model Policy and Practice Recommendations and should be revised to reflect district practice.

Partial credits shall be awarded on the basis of 0.5 credits for every seven class periods attended per subject. If the school is on a block schedule, each block schedule class period attended shall be equal to two regular class periods per subject. Partial credits and grades earned by a student shall be included on the student's official transcript within two business days of the district's notification of the student's transfer, as required under Education Code 49069.5.

In no event shall the district prevent a homeless student from taking or retaking a course to meet the eligibility requirements for admission to the California State University or the University of California. (Education Code 51225.2)

(cf. 6143 - Courses of Study)

Applicability of Graduation Requirements

Note: The following section is for use by districts maintaining high schools. Also see BP 6146.1 - High School Graduation Requirements.

Education Code 60851.5, as added by SB 172 (Ch. 572, Statutes of 2015), provides that the administration of the California High School Exit Examination and the requirement that each student completing grade 12 successfully pass the exam as a condition of receiving a diploma or a condition of graduation from high school are suspended for the 2015-16, 2016-17, and 2017-18 school years.

To obtain a high school diploma, a homeless student shall complete all courses required by Education Code 51225.3 and fulfill any additional graduation requirements prescribed by the Governing Board.

(cf. 6146.1 - High School Graduation Requirements)

EDUCATION FOR HOMELESS CHILDREN (continued)

(cf. 6162.52 - High School Exit Examination)

Note: Pursuant to Education Code 51225.1, homeless students who transfer after the second year of high school are exempted from locally established high school graduation requirements in the same manner as foster youth who transfer in the same grades. The district is required to notify the homeless student, the person holding rights to make educational decisions for the student, and the district liaison of the availability of this exemption and whether the student qualifies for it. As amended by AB 1166 (Ch. 171, Statutes of 2015), Education Code 51225.1 provides that, if the district fails to provide this notification, a student who qualifies for the exemption will be eligible for the exemption once he/she is notified, even if that notification is received after the student is no longer homeless.

However, when a homeless student who has completed his/her second year of high school transfers into the district from another school district or transfers between high schools within the district, he/she shall be exempted from all district-adopted coursework and other district-established graduation requirements, unless the district makes a finding that the student is reasonably able to complete the additional requirements in time to graduate from high school by the end of his/her fourth year of high school. Within 30 calendar days of the homeless student's transfer, the Superintendent or designee shall notify the student, the person holding the right to make educational decisions for him/her, and the district liaison for homeless students of the availability of the exemption and whether the student qualifies for it. If the Superintendent or designee fails to provide this notification, the student shall be eligible for the exemption once notified, even if the notification occurs after the student is no longer homeless. (Education Code 51225.1)

To determine whether a homeless student is in his/her third or fourth year of high school, the district shall use either the number of credits he/she has earned as of the date of the transfer or the length of his/her school enrollment, whichever qualifies him/her for the exemption. (Education Code 51225.1)

The Superintendent or designee shall notify any homeless student who is granted an exemption and the person holding the right to make educational decisions for him/her how any requirements that are waived will affect the student's ability to gain admission to a postsecondary educational institution and shall provide information about transfer opportunities available through the California Community Colleges. (Education Code 51225.1)

The district shall not require or request a homeless student to transfer schools in order to qualify for an exemption and no request for a transfer solely to qualify for an exemption shall be made by a homeless student, the person holding the right to make educational decisions for the student, or the district liaison on behalf of the student. (Education Code 51225.1)

Note: AB 1166 (Ch. 171, Statutes of 2015) amended Education Code 51225.1 to provide that an exemption from local graduation requirements granted to a homeless student shall continue to apply after the student is no longer homeless.

EDUCATION FOR HOMELESS CHILDREN (continued)

If a homeless student is exempted from local graduation requirements, the exemption shall continue to apply after the student is no longer homeless or if he/she transfers to another school or school district. (Education Code 51225.1)

If the Superintendent or designee determines that a homeless student is reasonably able to complete district graduation requirements within his/her fifth year of high school, he/she shall: (Education Code 51225.1)

1. Inform the student and, if under 18 years of age, the person holding the right to make educational decisions for him/her, of the option available to the student to remain in school for a fifth year to complete the district's graduation requirements and how that will affect his/her ability to gain admission to a postsecondary educational institution
2. Provide information to the homeless student about transfer opportunities available through the California Community Colleges
3. Upon agreement with the homeless student or with the person holding the right to make educational decisions for him/her if he/she is under 18 years of age, permit the student to stay in school for a fifth year to complete the district's graduation requirements

Eligibility for Extracurricular Activities

Note: The following paragraph is required pursuant to Education Code 48850. See BP 6145 - Extracurricular and Cocurricular Activities for additional eligibility requirements.

A homeless student who enrolls in any district school shall be immediately deemed to meet all residency requirements for participation in interscholastic sports or other extracurricular activities. (Education Code 48850)

(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6145.2 - Athletic Competition)

Notification and Complaints

Note: Education Code 51225.1 and 51225.2, as amended by AB 379 (Ch. 772, Statutes of 2015), require that specified educational rights of homeless students be included in the annual uniform complaint procedures notification distributed pursuant to 5 CCR 4622.

Information regarding the educational rights of homeless students, as specified in Education Code 51225.1 and 51225.2, shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 51225.1, 51225.2)

EDUCATION FOR HOMELESS CHILDREN (continued)

Note: AB 379 (Ch. 772, Statutes of 2015) amended Education Code 51225.1 and 51225.2 to provide that complaints of noncompliance with specified requirements related to the educational rights of homeless students may be filed in accordance with the uniform complaint procedures specified in 5 CCR 4600-4687. As with other complaints covered under the uniform complaint procedures, a complainant may appeal the district's decision to the CDE and, if the district or CDE finds any merit in the complaint, the district must provide a remedy to the affected student. See BP/AR 1312.3 - Uniform Complaint Procedures.

Any complaint that the district has not complied with requirements regarding the education of homeless students, as specified in Education Code 51225.1 or 51225.2, may be filed in accordance with the district's procedures in AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

Center USD

Administrative Regulation

Education For Homeless Children

AR 6173
Instruction

Definitions

Homeless students means students who lack a fixed, regular, and adequate nighttime residence and includes: (42 USC 11434a)

1. Students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement

(cf. 6173.1 - Education for Foster Youth)

2. Students who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodations for human beings
3. Students who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings
4. Migratory children who qualify as homeless because they are living in conditions described in items #1-3 above
5. Unaccompanied youth who are not in the physical custody of a parent or guardian

School of origin means the school that the student attended when permanently housed or the school in which the student was last enrolled. (42 USC 11432)

Best interest means, to the extent feasible, continuing a student's enrollment in the school of origin for the duration of his/her homelessness, except when doing so is contrary to the wishes of his/her parent/guardian. (42 USC 11432)

District Liaison

The Superintendent designates the following staff person as the district liaison for homeless students: (42 USC 11432)

EDUCATION FOR HOMELESS CHILDREN (continued)

Family Resource Center Program Coordinator
3401 Scotland Drive
Antelope, CA 95843
(916) 338-6387

The district's liaison for homeless students shall: (Education Code 48852.5; 42 USC 11432)

1. Ensure that homeless students are identified by school personnel and through coordinated activities with other entities and agencies

(cf. 1400 - Relations between Other Governmental Agencies and the Schools)
(cf. 3553 - Free and Reduced-Price Meals)
(cf. 5141.6 - School Health Services)

2. Ensure that homeless students enroll in, and have a full and equal opportunity to succeed in, district schools
3. Ensure that homeless families and students receive educational services for which they are eligible
4. Inform parents/guardians of the educational and related opportunities available to their children and ensure that they are provided with meaningful opportunities to participate in the education of their children

(cf. 5145.6 - Parental Notifications)

5. Disseminate notice of the educational rights of homeless students in district schools that provide services to homeless children and at places where they receive services, such as schools, family shelters, and hunger relief agencies (soup kitchens)
6. Mediate enrollment disputes in accordance with law, Board policy, and administrative regulation
7. Fully inform parents/guardians of all transportation services

(cf. 3250 - Transportation Fees)
(cf. 3541 - Transportation Routes and Services)

EDUCATION FOR HOMELESS CHILDREN (continued)

8. When notified pursuant to Education Code 48918.1, assist, facilitate, or represent a homeless student who is undergoing a disciplinary proceeding that could result in his/her expulsion

(cf. 5144.1 - Suspension and Expulsion/Due Process)

9. When notified pursuant to Education Code 48915.5, participate in an individualized education program team meeting to make a manifestation determination regarding the behavior of a student with a disability

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

10. Assist a homeless student to obtain records necessary for his/her enrollment into or transfer out of district schools, including immunization, medical, and academic records

Enrollment

The district shall make placement decisions for homeless students based on the student's best interest. In determining a student's best interest, a homeless student shall, to the extent feasible, be placed in his/her school of origin, unless his/her parent/guardian requests otherwise. (42 USC 11432)

The student may continue attending his/her school of origin for the duration of the homelessness or, if the student moves into permanent housing, until the end of any academic year in which he/she moves into permanent housing. (42 USC 11432)

In the case of an unaccompanied youth, the liaison shall assist in placement or enrollment decisions, consider the views of the student, and provide notice to the student of his/her appeal rights. (42 USC 11432)

When making a placement decision for a homeless student, the Superintendent or designee may consider the age of the student, the distance of the commute and the impact it may have on the student's education, personal safety issues, the student's need for special instruction, the length of anticipated stay in the temporary shelter or other temporary location, likely area of future housing, school placement of siblings, and the time remaining in the school year.

However, placement decisions shall not be based on whether a homeless student lives with his/her homeless parent/guardian or has been temporarily placed elsewhere. (42 USC 11432)

EDUCATION FOR HOMELESS CHILDREN (continued)

Once a placement decision has been made, the principal or designee shall immediately enroll the student in the school of choice, even if the parent/guardian is unable to provide the school with the records normally required for enrollment. (42 USC 11432)

(cf. 5111.1 - District Residency)

(cf. 5125 - Student Records)

(cf. 5141.31 - Immunizations)

The principal or designee shall immediately contact the school last attended by the student to obtain the relevant records. If the student needs to obtain immunizations or does not possess immunization or other medical records, the principal or designee shall refer the parent/guardian to the district liaison for homeless students. The district liaison shall assist the parent/guardian, or the student if he/she is an unaccompanied youth, in obtaining the necessary immunizations or records for the student. (42 USC 11432)

If the student is placed at a school other than his/her school of origin or the school requested by his/her parent/guardian, the Superintendent or designee shall provide the parent/guardian with a written explanation of the decision along with a statement regarding the parent/guardian's right to appeal the placement decision. (42 USC 11432)

Resolving Enrollment Disputes

If a dispute arises over school selection or enrollment in a particular school, the student shall be immediately admitted to the school in which enrollment is sought pending resolution of the dispute. (42 USC 11432)

The parent/guardian shall be provided with a written explanation of the placement decision, which shall be complete, as brief as possible, simply stated, and provided in language that the parent/guardian or student can understand. The written explanation shall include:

1. The district liaison's contact information
2. A description of the district's placement decision
3. Notice of the student's right to enroll in the school of choice pending resolution of the dispute, including the right to fully participate in all school activities
4. Notice of the parent/guardian's right to appeal the decision to the county office of education and, if the dispute remains unresolved, to the California Department of Education

EDUCATION FOR HOMELESS CHILDREN (continued)

The district liaison shall work to resolve an enrollment dispute as expeditiously as possible after receiving notice of the dispute. (42 USC 11432)

In working with a student's parents/guardians to resolve an enrollment dispute, the district liaison shall:

1. Inform them that they may provide written and/or oral documentation to support their position
2. Inform them that they may seek the assistance of social services, advocates, and/or service providers in having the dispute resolved
3. Provide them a simple form that they may use and turn in to the school to initiate the dispute resolution process
4. Provide them a copy of the dispute form they submit for their records
5. Provide them the outcome of the dispute for their records

If a parent/guardian disagrees with the liaison's enrollment decision, he/she may appeal the decision to the Superintendent. The Superintendent shall make a determination within five working days.

If the parent/guardian chooses to appeal the district's placement decision, the district liaison shall forward all written documentation and related paperwork to the homeless liaison at the county office of education.

Transfer of Coursework and Credits

When a homeless student transfers into a district school, the district shall accept and issue full credit for any coursework that the student has satisfactorily completed while attending another public school, a juvenile court school, or a nonpublic, nonsectarian school or agency and shall not require the student to retake the course. (Education Code 51225.2)

If the homeless student did not complete the entire course, he/she shall be issued partial credit for the coursework completed and shall be required to take the portion of the course that he/she did not complete at his/her previous school. However, the district may require the student to retake the portion of the course completed if, in consultation with the holder of educational rights for the student, the district finds that the student is reasonably able to complete the requirements in time to graduate from high school.

EDUCATION FOR HOMELESS CHILDREN (continued)

Whenever partial credit is issued to a homeless student in any particular course, he/she shall be enrolled in the same or equivalent course, if applicable, so that he/she may continue and complete the entire course. (Education Code 51225.2)

In no event shall the district prevent a homeless student from taking or retaking a course to meet the eligibility requirements for admission to the California State University or the University of California. (Education Code 51225.2)

(cf. 6143 - Courses of Study)

Exemption from District Graduation Requirements

To obtain a high school diploma, a homeless student shall pass the high school exit examination in English language arts and mathematics, complete all courses required by Education Code 51225.3, and fulfill any additional graduation requirement prescribed by the Governing Board.

(cf. 6146.1 - High School Graduation Requirements)
(cf. 6162.52 - High School Exit Examination)

However, when a homeless student who has completed his/her second year of high school transfers into the district from another school district or transfers between high schools within the district, he/she shall be exempted from all district-adopted coursework and other district-established graduation requirements, unless the district makes a finding that the student is reasonably able to complete the additional requirements in time to graduate from high school by the end of his/her fourth year of high school. Within 30 calendar days of the homeless student's transfer, the Superintendent or designee shall notify the student, the person holding the right to make educational decisions for him/her, and the district liaison for homeless students of the availability of the exemption and whether the student qualifies for it. (Education Code 51225.1)

To determine whether a homeless student is in his/her third or fourth year of high school, the district shall use either the number of credits he/she has earned as of the date of the transfer or the length of his/her school enrollment, whichever qualifies him/her for the exemption. (Education Code 51225.1)

The Superintendent or designee shall notify any homeless student who is granted an exemption and the person holding the right to make educational decisions for him/her how any requirements that are waived will affect the student's ability to gain admission to a postsecondary educational institution and shall provide information about transfer opportunities available through the California Community Colleges. (Education Code

EDUCATION FOR HOMELESS CHILDREN (continued)

51225.1)

The district shall not require or request a homeless student to transfer schools in order to qualify for an exemption and no request for a transfer solely to qualify for an exemption shall be made by a homeless student, the person holding the right to make educational decisions for the student, or by the district liaison on behalf of the student. (Education Code 51225.1)

If the Superintendent or designee determines that a homeless student is reasonably able to complete district graduation requirements within his/her fifth year of high school, he/she shall: (Education Code 51225.1)

1. Inform the student and, if under 18 years of age, the person holding the right to make educational decisions for him/her, of the option available to the student to remain in school for a fifth year to complete the district's graduation requirements and how that will affect his/her ability to gain admission to a postsecondary educational institution
2. Provide information to the homeless student about transfer opportunities available through the California Community Colleges
3. Upon agreement with the homeless student or, the person holding the right to make educational decisions for him/her if he/she is under 18 years of age, permit the student to stay in school for a fifth year to complete the district's graduation requirements

Eligibility for Extracurricular Activities

A homeless student who enrolls in any district school shall be immediately deemed to meet all residency requirements for participation in interscholastic sports or other extracurricular activities. (Education Code 48850)

(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6145.2 - Athletic Competition)

EDUCATION FOR FOSTER YOUTH

Definitions

Foster youth means a child who has been removed from his/her home pursuant to Welfare and Institutions Code 309, is the subject of a petition filed under Welfare and Institutions Code 300 or 602, or has been removed from his/her home and is the subject of a petition filed under Welfare and Institutions Code 300 or 602 or is a nonminor who is under the transition jurisdiction of a juvenile court, as described in Welfare and Institutions Code 450, and satisfies the criteria specified in Education Code 42238.01. (Education Code 42238.01, 48853.5)

Note: In instances where the rights of the parent/guardian have been limited, the court may appoint an educational representative on a temporary or long-term basis to make educational decisions for the student.

Person holding the right to make educational decisions means a responsible adult appointed by a court pursuant to Welfare and Institutions Code 361 or 726.

School of origin means the school that the foster youth attended when permanently housed or the school in which he/she was last enrolled. If the school the foster youth attended when permanently housed is different from the school in which he/she was last enrolled, or if there is some other school that the foster youth attended within the preceding 15 months and with which the youth is connected, the district liaison for foster youth shall determine, in consultation with and with the agreement of the foster youth and the person holding the right to make educational decisions for the youth, and in the best interests of the foster youth, which school is the school of origin. (Education Code 48853.5)

Note: Education Code 48850 expresses the legislative intent that the "best interests" of a foster youth include educational stability as well as placement in the least restrictive educational program, as provided below.

Best interests means that, in making educational and school placement decisions for a foster youth, consideration is given to, among other factors, educational stability, the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress, and the foster youth's access to academic resources, services, and extracurricular and enrichment activities that are available to all district students. (Education Code 48850, 48853)

District Liaison

Note: Pursuant to Education Code 48853.5, districts are required to designate a staff person as the educational liaison for foster youth. This person may be the same individual designated as the liaison for homeless students as required by 42 USC 11432; see AR 6173 - Education for Homeless Children. In addition, Education Code 48853.5 requires that, for districts operating a foster youth services program, the liaison be affiliated with that program. The duties of the liaison are as specified below.

EDUCATION FOR FOSTER YOUTH (continued)

The Superintendent designates the following position as the district's liaison for foster youth:
(Education Code 48853.5)

Healthy Start Coordinator
3401 Scotland Drive
Antelope, CA 95843
(916) 338-6387

(cf. 6173 - Education for Homeless Children)

The liaison for foster youth shall:

1. Ensure and facilitate the proper educational placement, enrollment in school, and checkout from school of students in foster care (Education Code 48853.5)

Note: Education Code 48645.5 requires districts to accept for credit full or partial coursework completed in a public school or nonpublic nonsectarian school or agency in addition to a juvenile court school; see the section below entitled "Transfer of Coursework and Credits."

2. Ensure proper transfer of credits, records, and grades when students in foster care transfer from one school to another or from one district to another (Education Code 48645.5, 48853.5)

When a student in foster care is enrolling in a district school, the liaison shall contact the school last attended by the student to obtain, within two business days, all academic and other records. When a foster youth is transferring to a new school, the liaison shall provide the student's records to the new school within two business days of receiving the new school's request. (Education Code 48853.5)

(cf. 5125 - Student Records)

(cf. 6146.3 - Reciprocity of Academic Credit)

Note: Pursuant to Education Code 48853.5, 48911, 48915.5, and 48918.1, the district liaison is required to invite or notify a foster youth's attorney and the appropriate official of the county child welfare agency in certain circumstances when expulsion-related proceedings are pending against the foster youth. For specific situations requiring such invitation or notice, see AR 5144.1 - Suspension and Expulsion/Due Process.

3. When required by law, notify the foster youth's attorney and the representative of the appropriate county child welfare agency when the foster youth is undergoing any expulsion or other disciplinary proceeding, including a manifestation determination prior to a change in the foster youth's placement, when he/she is a student with a disability. (Education Code 48853.5, 48911, 48915.5, 48918.1)

EDUCATION FOR FOSTER YOUTH (continued)

- (cf. 5144.1 - Suspension and Expulsion/Due Process)*
- (cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*
- (cf. 6159.4 - Behavioral Interventions for Special Education Students)*

Note: Items #4-8 below are optional and should be modified to reflect district practice.

4. As needed, make appropriate referrals to ensure that students in foster care receive necessary special education services and services under Section 504 of the federal Rehabilitation Act of 1973

- (cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)*
- (cf. 6164.6 - Identification and Education Under Section 504)*

5. As needed, ensure that students in foster care receive appropriate school-based services, such as counseling and health services, supplemental instruction, and after-school services

- (cf. 5141.6 - School Health Services)*
- (cf. 5148.2 - Before/After School Programs)*
- (cf. 6164.2 - Guidance/Counseling Services)*
- (cf. 6172 - Gifted and Talented Student Program)*
- (cf. 6174 - Education for English Language Learners)*
- (cf. 6177 - Summer Learning Programs)*
- (cf. 6179 - Supplemental Instruction)*

6. Develop protocols and procedures for creating awareness for district staff, including principals, school registrars, and attendance clerks, of the requirements for the proper enrollment, placement, and transfer of foster youth

- (cf. 4131 - Staff Development)*
- (cf. 4231 - Staff Development)*
- (cf. 4331 - Staff Development)*

Note: Optional item #7 establishes the responsibility of the district liaison to collaborate with other local agencies to coordinate services for foster youth.

Education Code 42920.5-42921, as amended by AB 854 (Ch. 781, Statutes of 2015), establish the Foster Youth Services Coordinating Program and provide funding for a county office of education or consortium of county offices of education to coordinate educational support for foster youth among the districts within their jurisdiction. As part of the program, such county offices must develop and implement a coordinating plan for purposes of establishing guiding principles and protocols to provide supports for foster care students. To the extent possible, such a plan must include, but shall not be limited to, a description of how the program will establish ongoing collaboration among local educational agencies, county child welfare agencies, and county probation departments to determine the proper educational placement of foster youth. In addition, pursuant to Education Code 42921, if a district annually certifies in writing that it is unable, using any other state, federal, local or private funds, to provide tutoring, mentoring, and counseling for foster youth, it may enter into a temporary agreement with the foster youth services coordinating program to provide those services, if the program has established such services.

EDUCATION FOR FOSTER YOUTH (continued)

7. Collaborate with the county office of education, county placing agency, county child welfare agency, county probation department, juvenile court, and other appropriate agencies to help coordinate services for the district's foster youth

(cf. 1020 - Youth Services)

(cf. 5113.1 - Chronic Absence and Truancy)

Note: The following optional item facilitates the annual update of the local control and accountability plan required pursuant to Education Code 52060; see BP/AR 0460 - Local Control and Accountability Plan.

8. Monitor the educational progress of foster youth and provide reports to the Superintendent or designee and the Governing Board based on indicators identified in the district's local control and accountability plan

(cf. 0460 - Local Control and Accountability Plan)

Note: The following paragraph is optional. Because the district's liaison for foster youth often has additional duties pertaining to other programs, CSBA's policy brief Educating Foster Youth: Best Practices and Board Considerations recommends periodic evaluation of the liaison's caseload to determine whether he/she is able to adequately fulfill his/her duties with respect to foster youth.

The Superintendent or designee shall regularly monitor the caseload of the liaison, as well as his/her additional duties outside of the foster youth program, to determine whether adequate time and resources are available to meet the needs of foster youth in the district.

Enrollment

A student placed in a licensed children's institution or foster family home within the district shall attend programs operated by the district unless one of the following circumstances applies: (Education Code 48853, 48853.5)

1. The student has an individualized education program requiring placement in a nonpublic, nonsectarian school or agency or in another local educational agency.

(cf. 6159 - Individualized Education Program)

(cf. 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education)

Note: Pursuant to Education Code 48853, a district is required to educate foster youth in the least restrictive environment necessary for their educational achievement. However, a district may be discharged from this obligation when the parent/guardian or other person with the right to make educational decisions for the foster youth unilaterally decides to place the foster youth in another educational program and provides the district a written statement as specified in item #2 below.

2. The parent/guardian or other person holding the right to make educational decisions for the student determines that it is in the best interest of the student to be placed in another educational program and submits a written statement to the district indicating that determination and that he/she is aware of the following:

EDUCATION FOR FOSTER YOUTH (continued)

- a. The student has a right to attend a regular public school in the least restrictive environment.
- b. The alternate educational program is a special education program, if applicable.
- c. The decision to unilaterally remove the student from the district school and to place him/her in an alternate education program may not be financed by the district.
- d. Any attempt to seek reimbursement for the alternate education program may be at the expense of the parent/guardian or other person holding the right to make educational decisions for the student.

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 5117 - Interdistrict Attendance)

(cf. 6159.3 - Appointment of Surrogate Parent for Special Education Students)

<p>Note: Pursuant to Education Code 48853.5, a foster youth may continue his/her education in the school of origin under the circumstances stated below. Elementary and high school districts should delete any item (b or c) that is not applicable to the grade levels served by the district.</p>
--

3. At the initial placement or any subsequent change in placement, the student exercises his/her right to continue in his/her school of origin, as defined above.
 - a. The student may continue in the school of origin for the duration of the court's jurisdiction.
 - b. If the court's jurisdiction over a grade K-8 student is terminated prior to the end of a school year, the student may continue in his/her school of origin for the remainder of the school year.
 - c. If the court's jurisdiction is terminated while the student is in high school, the student may continue in his/her school of origin until he/she graduates.
 - d. If the student is transitioning between school grade levels, he/she shall be allowed to continue in the district of origin in the same attendance area to provide him/her the benefit of matriculating with his/her peers in accordance with the established feeder patterns of school districts. A student who is transitioning to a middle school or high school shall be allowed to enroll in the school designated for matriculation in another school district.

EDUCATION FOR FOSTER YOUTH (continued)

The district liaison may, in consultation with and with the agreement of the foster youth and the person holding the right to make educational decisions for the youth, recommend that the youth's right to attend the school of origin be waived and he/she be enrolled in any school that students living in the attendance area in which the foster youth resides are eligible to attend. All decisions shall be made in accordance with the foster youth's best interests. (Education Code 48853.5)

Prior to making any recommendation to move a foster youth from his/her school of origin, the liaison shall provide the youth and the person holding the right to make educational decisions for the youth with a written explanation of the basis for the recommendation and how the recommendation serves the youth's best interests. (Education Code 48853.5)

The role of the liaison shall be advisory with respect to placement decisions and determination of the school of origin. (Education Code 48853.5)

Note: Pursuant to Education Code 48853.5, a district is required to immediately enroll any foster youth transferring into the district even when the foster youth has outstanding fees or fines due to the last school attended or the district has not received the foster youth's academic and medical records, as listed in items #1-3 below. However, pursuant to Health and Safety Code 120341, if a district does not receive a foster youth's immunization records prior to enrolling him/her, the district must take steps, after the foster youth is enrolled, to obtain his/her immunization records or ensure that he/she is properly immunized. See BP/AR 5141.31 - Immunizations.

If the liaison, in consultation with the foster youth and the person holding the right to make educational decisions for the foster youth, agrees that the best interests of the youth would be served by his/her transfer to a school other than the school of origin, the principal or designee of the new school shall immediately enroll the foster youth. The foster youth shall be immediately enrolled even if he/she: (Education Code 48853.5)

1. Has outstanding fees, fines, textbooks, or other items or monies due to the school last attended

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

2. Does not have clothing normally required by the school, such as school uniforms

(cf. 5132 - Dress and Grooming)

3. Is unable to produce records normally required for enrollment, such as previous academic records, proof of residency, and medical records, including, but not limited to, immunization records or other documentation

(cf. 5111.1 - District Residency)

(cf. 5141.26 - Tuberculosis Testing)

(cf. 5141.31 - Immunizations)

(cf. 5141.32 - Health Screening for School Entry)

EDUCATION FOR FOSTER YOUTH (continued)

Note: Education Code 48853 and 48853.5 specify that, if a dispute arises regarding school placement, the district shall use an existing dispute resolution process available to any district student. The following paragraph should be modified to reflect district practice.

If the foster youth or a person with the right to make educational decisions for the foster youth disagrees with the liaison's enrollment recommendation, he/she may appeal to the Superintendent. The Superintendent shall make a determination within 30 calendar days of receipt of the appeal. Within 30 calendar days of receipt of the Superintendent's decision, the parent/guardian or foster youth may appeal that decision to the Board. The Board shall consider the issue at its next regularly scheduled meeting. The Board's decision shall be final.

(cf. 9320 - Meetings and Notices)

If any dispute arises regarding the request of a foster youth to remain in the school of origin, the youth has the right to remain in the school of origin pending resolution of the dispute. (Education Code 48853.5)

Transportation

Note: Pursuant to Education Code 48853.5, a district may, but is not required to, provide transportation to enable a foster youth to attend a school or school district of origin, except when it is otherwise required by federal law or pursuant to the individualized education program of a student with a disability. An example of when transportation might be required under federal law is when a foster youth is homeless, pursuant to the McKinney-Vento Homeless Assistance Act (42 USC 11431-11435).

Option 1 is for use by districts that do not provide transportation. Option 2 is for use by districts that choose to provide transportation to foster youth to and from their school of origin and may be revised to reflect district practice.

~~**OPTION 1:** The district shall not be responsible for providing transportation to and from the school of origin.~~

OPTION 2: Upon request, the district may provide transportation for a foster youth to and from his/her school of origin when the student is residing within the district and the school of origin is within district boundaries.

(cf. 3540 - Transportation)

(cf. 3541 - Transportation Routes and Services)

Effect of Absences on Grades

The grades of a student in foster care shall not be lowered for any absence from school that is due to either of the following circumstances: (Education Code 49069.5)

EDUCATION FOR FOSTER YOUTH (continued)

1. A decision by a court or placement agency to change the student's placement, in which case the student's grades shall be calculated as of the date he/she left school
2. A verified court appearance or related court-ordered activity

(cf. 5121 - Grades/Evaluation of Student Achievement)

Transfer of Coursework and Credits

Note: The following section is for use by districts maintaining high schools. Education Code 51225.2 addresses the transferability of coursework and credits completed by foster youth, as provided below.

When a foster youth transfers into a district school, the district shall accept and issue full credit for any coursework that the foster youth has satisfactorily completed while attending another public school, a juvenile court school, or a nonpublic, nonsectarian school or agency and shall not require the foster youth to retake the course. (Education Code 51225.2)

If the foster youth did not complete the entire course, he/she shall be issued partial credit for the coursework completed and shall be required to take the portion of the course that he/she did not complete at his/her previous school. However, the district may require the foster youth to retake the portion of the course completed if, in consultation with the holder of educational rights for the foster youth, the district finds that the foster youth is reasonably able to complete the requirements in time to graduate from high school. Whenever partial credit is issued to a foster youth in any particular course, he/she shall be enrolled in the same or equivalent course, if applicable, so that he/she may continue and complete the entire course. (Education Code 51225.2)

Note: Although Education Code 51225.2 requires districts to award partial credits to foster youth who transfer from school to school, there is no uniform system for calculating and awarding partial credits. To ensure consistency in the treatment of foster youth, the California Child Welfare Council (CCWC), in its Partial Credit Model Policy and Practice Recommendations available on its web site, recommends the approach specified in the following optional paragraph, which may be revised to reflect district practice.

Partial credits shall be awarded on the basis of 0.5 credits for every seven class periods attended per subject. If the school is on a block schedule, each block schedule class period attended shall be equal to two regular class periods per subject. Partial credits and grades earned by a student shall be included on the student's official transcript within two business days of the district's notification of the student's transfer, as required under Education Code 49069.5.

In no event shall the district prevent a foster youth from taking or retaking a course to meet the eligibility requirements for admission to the California State University or the University of California. (Education Code 51225.2)

EDUCATION FOR FOSTER YOUTH (continued)

Applicability of Graduation Requirements

Note: The following section is for use by districts maintaining high schools. Also see BP 6146.1 - High School Graduation Requirements.

Education Code 60851.5, as added by SB 172 (Ch. 572, Statutes of 2015), provides that the administration of the California High School Exit Examination and the requirement that each student completing grade 12 successfully pass the exam as a condition of receiving a diploma or a condition from graduation from high school are suspended for the 2015-16, 2016-17, and 2017-18 school years.

To obtain a high school diploma, a foster youth shall complete all courses required by Education Code 51225.3 and fulfill any additional graduation requirements prescribed by the Board.

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6162.52 - High School Exit Examination)

Note: Education Code 51225.1 exempts any foster youth who transfers into the district or between district schools any time after completion of the student's second year of high school from locally established high school graduation requirements. The district is required to notify the student, the person holding rights to make educational decisions for the student, and the district liaison of the availability of this exemption and whether the student qualifies for it. As amended by AB 1166 (Ch. 171, Statutes of 2015), Education Code 51225.1 provides that, if the district fails to provide this notification, the student will be eligible for the exemption once he/she is notified, even if that notification is received after the student is no longer under the court's jurisdiction, if the student otherwise qualifies for the exemption.

However, when a foster youth who has completed his/her second year of high school transfers into the district from another school district or transfers between high schools within the district, he/she shall be exempted from all district-adopted coursework and other district-established graduation requirements, unless the district makes a finding that the student is reasonably able to complete the additional requirements in time to graduate from high school by the end of his/her fourth year of high school. Within 30 calendar days of the foster youth's transfer, the Superintendent or designee shall notify the foster youth, the person holding the right to make educational decisions for him/her, and the foster youth's social worker of the availability of the exemption and whether the foster youth qualifies for it. If the Superintendent or designee fails to provide this notification, the student shall be eligible for the exemption once notified, even if the notification occurs after the student is no longer a foster youth. (Education Code 51225.1, 60851)

To determine whether a foster youth is in his/her third or fourth year of high school, the district shall use either the number of credits the foster youth has earned as of the date of the transfer or the length of his/her school enrollment, whichever qualifies him/her for the exemption. (Education Code 51225.1)

EDUCATION FOR FOSTER YOUTH (continued)

The Superintendent or designee shall notify any foster youth who is granted an exemption and the person holding the right to make educational decisions for him/her how any requirements that are waived will affect the foster youth's ability to gain admission to a postsecondary educational institution and shall provide information about transfer opportunities available through the California Community Colleges. (Education Code 51225.1)

The district shall not require or request a foster youth to transfer schools in order to qualify for an exemption and no request for a transfer solely to qualify for an exemption shall be made by a foster youth or any person acting on behalf of a foster youth. (Education Code 51225.1)

If a foster youth is exempted from local graduation requirements, the exemption shall continue to apply after the termination of the court's jurisdiction over the student while he/she is still enrolled in school or if he/she transfers to another school or school district. (Education Code 51225.1)

Upon making a finding that a foster youth is reasonably able to complete district graduation requirements within his/her fifth year of high school, the Superintendent or designee shall: (Education Code 51225.1)

1. Inform the foster youth and the person holding the right to make educational decisions for him/her of the foster youth's option to remain in school for a fifth year to complete the district's graduation requirements and how that will affect his/her ability to gain admission to a postsecondary educational institution
2. Provide information to the foster youth about transfer opportunities available through the California Community Colleges
3. Upon agreement with the foster youth or, if he/she is under 18 years of age, the person holding the right to make educational decisions for him/her, permit the foster youth to stay in school for a fifth year to complete the district's graduation requirements

Eligibility for Extracurricular Activities

Note: Education Code 48850 provides that, when a foster youth's residence changes pursuant to a court order or decision of a child welfare worker, the student shall be immediately deemed to meet all residency requirements for participation in extracurricular activities and interscholastic sports. For additional information about eligibility requirements, see BP 6145 - Extracurricular and Cocurricular Activities.

A foster youth whose residence changes pursuant to a court order or decision of a child welfare worker shall be immediately deemed to meet all residency requirements for participation in interscholastic sports or other extracurricular activities. (Education Code 48850)

EDUCATION FOR FOSTER YOUTH (continued)

(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6145.2 - Athletic Competition)

Notification and Complaints

Note: As amended by AB 379 (Ch. 772, Statutes of 2015), Education Code 48853, 49069.5, 51225.1, and 51225.2 require that the district's annual uniform complaint procedures notification include specified information regarding the educational rights of foster youth. See AR 1312.3 - Uniform Complaint Procedures for further information regarding this notification. Education Code 48853.5, as amended by AB 379, requires the California Department of Education (CDE), in consultation with the California Foster Youth Education Task Force, to develop a standardized notice of the educational rights of foster youth and to post that notice on its web site.

Information regarding the educational rights of foster youth shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 48853, 48853.5, 49069.5, 51225.1, 51225.2)

(cf. 5145.6 - Parental Notifications)

Note: AB 379 (Ch. 772, Statutes of 2015) amended Education Code 48853, 48853.5, 49069.5, 51225.1, and 51225.2 to provide that complaints of noncompliance with specified requirements related to the education of foster youth may be filed in accordance with the uniform complaint procedures specified in 5 CCR 4600-4687. As with other complaints covered under the uniform complaint procedures, a complainant may appeal the district's decision to the CDE and, if the district or CDE finds any merit in the complaint, the district must provide a remedy to the affected student. See BP/AR 1312.3 - Uniform Complaint Procedures.

Any complaint that the district has not complied with requirements regarding the education of foster youth may be filed in accordance with the district's procedures in AR 1312.3 - Uniform Complaint Procedures. If the district finds merit in a complaint, the district shall provide a remedy to the affected student. A complainant not satisfied with the district's decision may appeal the decision to the California Department of Education (CDE) and shall receive a written decision regarding the appeal within 60 days of CDE's receipt of the appeal. If the CDE finds merit in an appeal, the district shall provide a remedy to the affected student. (Education Code 48853, 48853.5, 49069.5, 51225.1, 51225.2)

(cf. 1312.3 - Uniform Complaint Procedures)

Center USD

Administrative Regulation

Education For Foster Youth

AR 6173.1
Instruction

Definitions

Foster youth means a child who has been removed from his/her home pursuant to Welfare and Institutions Code 309, is the subject of a petition filed under Welfare and Institutions Code 300 or 602, or has been removed from his/her home and is the subject of a petition filed under Welfare and Institutions Code 300 or 602 or is a nonminor who is under the transition jurisdiction of a juvenile court, as described in Welfare and Institutions Code 450, and satisfies the criteria specified in Education Code 42238.01. (Education Code 42238.01, 48853.5)

Person holding the right to make educational decisions means a responsible adult appointed by a court pursuant to Welfare and Institutions Code 361 or 726.

School of origin means the school that the foster youth attended when permanently housed or the school in which he/she was last enrolled. If the school the foster youth attended when permanently housed is different from the school in which he/she was last enrolled, or if there is some other school that the foster youth attended within the preceding 15 months and with which the youth is connected, the district liaison for foster youth shall determine, in consultation with and with the agreement of the foster youth and the person holding the right to make educational decisions for the youth, and in the best interests of the foster youth, which school is the school of origin. (Education Code 48853.5)

Best interests means that, in making educational and school placement decisions for a foster youth, consideration is given to, among other factors, educational stability, the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress, and the foster youth's access to academic resources, services, and extracurricular and enrichment activities that are available to all district students. (Education Code 48850, 48853)

District Liaison

The Superintendent designates the following position as the district's liaison for foster youth: (Education Code 48853.5)

Healthy Start Coordinator
3401 Scotland Drive

Antelope, CA 95843
(916) 338-6387

(cf. 6173 - Education for Homeless Children)

The liaison for foster youth shall:

1. Ensure and facilitate the proper educational placement, enrollment in school, and checkout from school of students in foster care (Education Code 48853.5)
2. Ensure proper transfer of credits, records, and grades when students in foster care transfer from one school to another or from one district to another (Education Code 48645.5, 48853.5)

When a student in foster care is enrolling in a district school, the liaison shall contact the school last attended by the student to obtain, within two business days, all academic and other records. When a foster youth is transferring to a new school, the liaison shall provide the student's records to the new school within two business days of receiving the new school's request. (Education Code 48853.5)

(cf. 5125 - Student Records)

(cf. 6146.3 - Reciprocity of Academic Credit)

3. When required by law, notify the foster youth's attorney and the representative of the appropriate county child welfare agency when the foster youth is undergoing any expulsion or other disciplinary proceeding, including a manifestation determination prior to a change in the foster youth's placement, when he/she is a student with a disability. (Education Code 48853.5, 48911, 48915.5, 48918.1)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

4. As needed, make appropriate referrals to ensure that students in foster care receive necessary special education services and services under Section 504 of the federal Rehabilitation Act of 1973

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

(cf. 6164.6 - Identification and Education Under Section 504)

5. As needed, ensure that students in foster care receive appropriate school-based services, such as counseling and health services, supplemental instruction, and after-school services

(cf. 5141.6 - School Health Services)

(cf. 5148.2 - Before/After School Programs)

(cf. 5149 - At-Risk Students)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 6172 - Gifted and Talented Student Program)

(cf. 6174 - Education for English Language Learners)

(cf. 6177 - Summer Learning Programs)

(cf. 6179 - Supplemental Instruction)

6. Develop protocols and procedures for creating awareness for district staff, including principals, school registrars, and attendance clerks, of the requirements for the proper enrollment, placement, and transfer of foster youth

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

7. Collaborate with the county placing agency, social services, probation officers, juvenile court officers, and other appropriate agencies to help coordinate services for the district's foster youth

(cf. 1020 - Youth Services)

(cf. 5113.1 - Chronic Absence and Truancy)

8. Monitor the educational progress of foster youth and provide reports to the Superintendent or designee and the Governing Board based on indicators identified in the district's local control and accountability plan

(cf. 0460 - Local Control and Accountability Plan)

The Superintendent or designee shall regularly monitor the caseload of the liaison, as well as his/her additional duties outside of the foster youth program, to determine whether adequate time and resources are available to meet the needs of foster youth in the district.

Enrollment

A student placed in a licensed children's institution or foster family home within the district shall attend programs operated by the district unless one of the following circumstances applies: (Education Code 48853, 48853.5)

1. The student has an individualized education program requiring placement in a nonpublic, nonsectarian school or agency, or in another local educational agency.

(cf. 6159 - Individualized Education Program)

(cf. 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education)

2. The parent/guardian or other person holding the right to make educational decisions for the student determines that it is in the best interest of the student to be placed in another educational program and submits a written statement to the district indicating that determination and that he/she is aware of the following:

- a. The student has a right to attend a regular public school in the least restrictive environment.
- b. The alternate educational program is a special education program, if applicable.
- c. The decision to unilaterally remove the student from the district school and to place him/her in an alternate education program may not be financed by the district.
- d. Any attempt to seek reimbursement for the alternate education program may be at the expense of the parent/guardian or other person holding the right to make educational decisions for the student.

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 5117 - Interdistrict Attendance)

(cf. 6159.3 - Appointment of Surrogate Parent for Special Education Students)

3. At the initial placement or any subsequent change in placement, the student exercises his/her right to continue in his/her school of origin, as defined above.
 - a. The student may continue in the school of origin for the duration of the court's jurisdiction.
 - b. If the court's jurisdiction over a grade K-8 student is terminated prior to the end of a school year, the student may continue in his/her school of origin for the remainder of the school year.
 - c. If the court's jurisdiction is terminated while the student is in high school, the student may continue in his/her school of origin until he/she graduates.
 - d. If the student is transitioning between school grade levels, he/she shall be allowed to continue in the district of origin in the same attendance area to provide him/her the benefit of matriculating with his/her peers in accordance with the established feeder patterns of school districts. A student who is transitioning to a middle school or high school shall be allowed to enroll in the school designated for matriculation in another school district.

The district liaison may, in consultation with and with the agreement of the foster youth and the person holding the right to make educational decisions for the youth, recommend that the youth's right to attend the school of origin be waived and he/she be enrolled in any school that students living in the attendance area in which the foster youth resides are eligible to attend. All decisions shall be made in accordance with the foster youth's best interests. (Education Code 48853.5)

Prior to making any recommendation to move a foster youth from his/her school of

origin, the liaison shall provide the youth and the person holding the right to make educational decisions for the youth with a written explanation of the basis for the recommendation and how the recommendation serves the youth's best interests. (Education Code 48853.5)

The role of the liaison shall be advisory with respect to placement decisions and determination of the school of origin. (Education Code 48853.5)

If the liaison, in consultation with the foster youth and the person holding the right to make educational decisions for the foster youth, agrees that the best interests of the youth would be served by his/her transfer to a school other than the school of origin, the principal or designee of the new school shall immediately enroll the foster youth. The foster youth shall be immediately enrolled even if he/she: (Education Code 48853.5)

1. Has outstanding fees, fines, textbooks, or other items or monies due to the school last attended

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

2. Does not have clothing normally required by the school, such as school uniforms

(cf. 5132 - Dress and Grooming)

3. Is unable to produce records normally required for enrollment, such as previous academic records, proof of residency, and medical records, including, but not limited to, immunization records or other documentation

(cf. 5141.26 - Tuberculosis Testing)

(cf. 5141.31 - Immunizations)

(cf. 5141.32 - Health Screening for School Entry)

If the foster youth or a person with the right to make educational decisions for the foster youth disagrees with the liaison's enrollment recommendation, he/she may appeal to the Superintendent. The Superintendent shall make a determination within 30 calendar days of receipt of the appeal. Within 30 calendar days of receipt of the Superintendent's decision, the parent/guardian or foster youth may appeal that decision to the Board. The Board shall consider the issue at its next regularly scheduled meeting. The Board's decision shall be final.

(cf. 9320 - Meetings and Notices)

If any dispute arises regarding the request of a foster youth to remain in the school of origin, the youth has the right to remain in the school of origin pending resolution of the dispute. (Education Code 48853.5)

Transportation

Upon request, the district may provide transportation for a foster youth to and from his/her school of origin when the student is residing within the district and the school of origin is within district boundaries.

(cf. 3540 - Transportation)

(cf. 3541 - Transportation Routes and Services)

Effect of Absences on Grades

The grades of a student in foster care shall not be lowered for any absence from school that is due to either of the following circumstances: (Education Code 49069.5)

1. A decision by a court or placement agency to change the student's placement, in which case the student's grades shall be calculated as of the date he/she left school
2. A verified court appearance or related court-ordered activity

(cf. 5121 - Grades/Evaluation of Student Achievement)

Transfer of Coursework and Credits

When a foster youth transfers into a district school, the district shall accept and issue full credit for any coursework that the foster youth has satisfactorily completed while attending another public school, a juvenile court school, or a nonpublic, nonsectarian school or agency and shall not require the foster youth to retake the course. (Education Code 51225.2)

If the foster youth did not complete the entire course, he/she shall be issued partial credit for the coursework completed and shall be required to take the portion of the course that he/she did not complete at his/her previous school. However, the district may require the foster youth to retake the portion of the course completed if, in consultation with the holder of educational rights for the foster youth, the district finds that the foster youth is reasonably able to complete the requirements in time to graduate from high school. Whenever partial credit is issued to a foster youth in any particular course, he/she shall be enrolled in the same or equivalent course, if applicable, so that he/she may continue and complete the entire course. (Education Code 51225.2)

Partial credits shall be awarded on the basis of 0.5 credits for every seven class periods attended per subject. If the school is on a block schedule, each block schedule class period attended shall be equal to two regular class periods per subject. Partial credits and grades earned by a student shall be included on the student's official transcript within two business days of the district's notification of the student's transfer, as required under Education Code 49069.5.

In no event shall the district prevent a foster youth from taking or retaking a course to meet the eligibility requirements for admission to the California State University or the University of California. (Education Code 51225.2)

Applicability of Graduation Requirements

To obtain a high school diploma, a foster youth shall pass the high school exit examination in English language and mathematics, complete all courses required by Education Code 51225.3, and fulfill any additional graduation requirement prescribed by the Board.

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6162.52 - High School Exit Examination)

However, when a foster youth who has completed his/her second year of high school transfers into the district from another school district or transfers between high schools within the district, he/she shall be exempted from all district-adopted coursework and other district-established graduation requirements, unless the district makes a finding that the student is reasonably able to complete the additional requirements in time to graduate from high school by the end of his/her fourth year of high school. Within 30 calendar days of the foster youth's transfer, the Superintendent or designee shall notify the foster youth, the person holding the right to make educational decisions for him/her, and the foster youth's social worker of the availability of the exemption and whether the foster youth qualifies for it. (Education Code 51225.1, 60851)

To determine whether a foster youth is in his/her third or fourth year of high school, the district shall use either the number of credits the foster youth has earned as of the date of the transfer or the length of his/her school enrollment, whichever qualifies him/her for the exemption. (Education Code 51225.1)

The Superintendent or designee shall notify any foster youth who is granted an exemption and the person holding the right to make educational decisions for him/her how any requirements that are waived will affect the foster youth's ability to gain admission to a postsecondary educational institution and shall provide information about transfer opportunities available through the California Community Colleges. (Education Code 51225.1)

The district shall not require or request a foster youth to transfer schools in order to qualify for an exemption and no request for a transfer solely to qualify for an exemption shall be made by a foster youth or any person acting on behalf of a foster youth. (Education Code 51225.1)

Upon making a finding that a foster youth is reasonably able to complete district graduation requirements within his/her fifth year of high school, the Superintendent or designee shall: (Education Code 51225.1)

1. Inform the foster youth and the person holding the right to make educational decisions for him/her of the foster youth's option to remain in school for a fifth year to complete the district's graduation requirements and how that will affect his/her ability to gain admission to a postsecondary educational institution

2. Provide information to the foster youth about transfer opportunities available through the California Community Colleges
3. Upon agreement with the foster youth or, if he/she is under 18 years of age, the person holding the right to make educational decisions for him/her, permit the foster youth to stay in school for a fifth year to complete the district's graduation requirements

Eligibility for Extracurricular Activities

A foster youth whose residence changes pursuant to a court order or decision of a child welfare worker shall be immediately deemed to meet all residency requirements for participation in interscholastic sports or other extracurricular activities. (Education Code 48850)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

SUPPLEMENTAL INSTRUCTION

Note: The following policy is mandated pursuant to Education Code 48070.5 and should be revised to reflect the grade levels offered by the district.

Pursuant to Education Code 52060-52077, the Governing Board must annually adopt a local control and accountability plan which includes goals and actions aligned with eight state priorities, including student achievement; see BP/AR 0460 - Local Control and Accountability Plan. The provision of high-quality supplemental instruction may be one strategy to improve student achievement outcomes for underperforming students.

The Governing Board recognizes that high-quality supplemental instruction can motivate and support students to attain grade-level academic standards, overcome academic deficiencies, and/or acquire critical skills. The district shall offer programs of direct, systematic, and intensive supplemental instruction to meet student needs. Supplemental instruction shall be offered in accordance with law and may be used to assist the district in meeting its goals for student achievement.

(cf. 0460 - Local Control and Accountability Plan)
(cf. 5113.1 - Chronic Absence and Truancy)
(cf. 5147 - Dropout Prevention)
(cf. 6011 - Academic Standards)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6146.5 - Elementary/Middle School Graduation Requirements)
(cf. 6164.5 - Student Success Teams)

Supplemental instruction may be offered during and outside the regular school day, including during the summer, before school, after school, on Saturday, and/or during intersessions. When supplemental instruction is offered during the regular school day, it shall not supplant the student's instruction in the core curriculum areas or physical education.

(cf. 5148.2 - Before/After School Programs)
(cf. 6111 - School Calendar)
(cf. 6112 - School Day)
(cf. 6142.7 - Physical Education and Activity)
(cf. 6176 - Weekend/Saturday Classes)
(cf. 6177 - Summer Learning Programs)

As appropriate, supplemental instruction may be provided through a classroom setting, individual or small group instruction, technology-based instruction, and/or an arrangement with a community or other external service provider.

(cf. 1020 - Youth Services)

When determined to be necessary by the principal or designee, a student may be required to participate in supplemental instruction outside the regular school day. In such cases, written parent/guardian consent shall be obtained for the student's participation.

SUPPLEMENTAL INSTRUCTION (continued)

Supplemental instruction shall be offered to:

Note: Pursuant to Education Code 37252.2, districts are required to provide supplemental instruction to students in grades 2-9, inclusive, who have been retained or recommended for retention, as provided in item #1 below. Education Code 48070.5 mandates that districts adopt policy indicating the manner in which opportunities for remedial instruction will be provided to students who are recommended for retention. See BP/AR 5123 - Promotion/Acceleration/Retention for information regarding the criteria for identifying students for retention.

1. Students in grades 2-9 who have been retained or recommended for retention at their current grade level (Education Code 37252.2, 48070.5)

(cf. 5123 - Promotion/Acceleration/Retention)

Note: Item #2 below is for use by districts that receive federal Title I funding. 20 USC 6316 requires that eligible students from low-income families be provided supplemental educational services (e.g., tutoring and other supplemental academic enrichment services) if their Title I school is identified for program improvement for two or more years based on failure to make "adequate yearly progress." Parents/guardians select these services from a list of providers with a demonstrated record of effectiveness. See BP/AR 0520.2 - Title I Program Improvement Schools for details regarding these services.

In addition, if the district is identified for program improvement pursuant to 20 USC 6316, the district must revise its local educational agency plan to incorporate, as appropriate, student learning activities before school, after school, during the summer, and during any extension of the school year. See AR 0520.3 - Title I Program Improvement Districts.

2. Eligible students from low-income families whenever the district or a district school receiving federal Title I funds has been identified by the California Department of Education for program improvement for two or more consecutive years (20 USC 6316)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 0520.3 - Title I Program Improvement Districts)

Note: Items #1-3 below are optional and may be revised to reflect district practice.

In addition, supplemental instruction may be offered to:

Note: Education Code 37252.8 authorizes, but does not require, districts to offer supplemental instruction to students in grades 2-6 who have been identified as being "at risk" for retention based on state assessment results, grades, or other indicators. See BP 5123 - Promotion/Acceleration/Retention for further information about criteria for identifying students as at risk of retention. If districts choose to offer such instruction, Education Code 48070.5 mandates that they adopt policy indicating the manner in which opportunities for remedial instruction will be provided to students who are at risk for retention.

1. Students who are identified as being at risk for retention based on state assessment results, grades, or other indicators

SUPPLEMENTAL INSTRUCTION (continued)

(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 6162.51 - State Academic Achievement Tests)

Note: Education Code 37252.8 authorizes, but does not require, districts to offer supplemental instruction to students in grades 2-6 who are identified as having a deficiency in mathematics, reading, or written expression based on state assessment results. At their discretion, districts may offer such instruction to students who demonstrate academic deficiencies at any grade level or in any subject matter.

2. Students who demonstrate academic deficiencies that may jeopardize their attainment of academic standards

(cf. 6142.6 - Visual and Performing Arts Education)
(cf. 6142.7 - Physical Education and Activity)
(cf. 6142.91 - Reading/Language Arts Instruction)
(cf. 6142.92 - Mathematics Instruction)
(cf. 6142.93 - Science Instruction)
(cf. 6142.94 - History-Social Science Instruction)

Note: The following **optional** item may be used by districts maintaining high schools to provide support to students who need assistance to meet graduation requirements. Education Code 60851 requires districts to provide supplemental instruction to students in grades 7-12 who do not demonstrate "sufficient progress" toward passing the California High School Exit Examination. However, pursuant to Education Code 60851.5, as added by SB 172 (Ch. 572, Statutes of 2015), administration of the exit exam is suspended through the 2017-18 school year. Thus, supplemental instruction that is focused on assisting high school students to succeed on the exit exam is not currently required.

3. High school students who need support to successfully complete courses required for graduation

Legal Reference: (see next page)

SUPPLEMENTAL INSTRUCTION (continued)

Legal Reference:

EDUCATION CODE

37200-37202 School calendar

37223 Weekend classes

37252-37254.1 Supplemental instruction, summer school

42238.01-42238.07 Local control funding formula

46100 Length of school day

48070-48070.5 Promotion and retention

48200 Compulsory education

48985 Translation of notices

51210-51212 Courses of study, elementary schools

51220-51228 Courses of study, secondary schools

52060-52077 Local control and accountability plan

60603 Definitions, core curriculum areas

60640-60649 California Assessment of Student Performance and Progress

60850-60859 High school exit examination, especially:

60851.5 Suspension of high school exit examination

CODE OF REGULATIONS, TITLE 5

11470-11472 Summer school

UNITED STATES CODE, TITLE 20

6316 Program improvement schools and districts

Management Resources:

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Supplemental Educational Services, January 14, 2009

Innovations in Education: Creating Strong Supplemental Educational Services Programs, May 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

Center USD

Board Policy

Supplemental Instruction

BP 6179
Instruction

The Governing Board recognizes that high-quality supplemental instructional programs can motivate and support students to attain grade-level academic standards, overcome academic deficiencies, and/or acquire critical skills. The district shall offer programs of direct, systematic, and intensive supplemental instruction to meet student needs.

(cf. 5113.1 - Chronic Absence and Truancy)
(cf. 5147 - Dropout Prevention)
(cf. 5148.2 - Before/After School Programs)
(cf. 5149 - At-Risk Students)
(cf. 6011 - Academic Standards)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6146.5 - Elementary/Middle School Graduation Requirements)
(cf. 6164.5 - Student Success Teams)

Supplemental instruction may be offered outside the regular school day, including during the summer, before school, after school, on Saturday, and/or during intersessions. It may also be provided during the regular school day provided it does not supplant the student's instruction in the core curriculum areas or physical education.

(cf. 5148.2 - Before/After School Programs)
(cf. 6111 - School Calendar)
(cf. 6112 - School Day)
(cf. 6176 - Weekend/Saturday Classes)
(cf. 6177 - Summer Learning Programs)

Supplemental instruction shall be offered to:

1. Eligible students from low-income families whenever the district or a district school receiving federal Title I funds has been identified by the California Department of Education for program improvement for two or more consecutive years (20 USC 6316)

(cf. 0520.2 - Title I Program Improvement Schools)
(cf. 0520.3 - Title I Program Improvement Districts)

2. Students who have been recommended for retention at their current grade level or are at risk of retention (Education Code 48070.5)

(cf. 5123 - Promotion/Acceleration/Retention)

3. Students in grades 7-12 who do not demonstrate "sufficient progress" toward passing the state exit examination required for high school graduation (Education Code 60851)

(cf. 6162.52 - High School Exit Examination)

"Sufficient progress" shall be determined based on a student's grades and the following indicators of academic achievement:

A combination of class, school, and/or district assessments, standardized test results, writings, samples, and/or other measures.

(cf. 5121 - Grades/Evaluation of Student Achievement)

The curriculum of the supplemental instructional program shall reflect state academic content standards to the extent that the district curriculum is aligned with those state standards, and shall be designed to assist students to succeed on the exit exam. (Education Code 60851)

In addition, contingent on the district budget and local control and accountability plan (LCAP), supplemental instruction may be offered to students who:

1. Based on state assessment results, grades, or other indicators, demonstrate academic deficiencies in core curriculum areas that may jeopardize their attainment of academic standards
2. Have not passed one or both parts of the high school exit exam by the end of grade 12
3. Are in targeted student groups identified in the district's LCAP as needing increased or improved services to succeed in the educational program

(cf. 0460 - Local Control and Accountability Plan)

(cf. 3100 - Budget)

(cf. 3553 - Free and Reduced-Price Meals)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6174 - Education for English Language Learners)

4. Desire enrichment in core academic areas, visual and performing arts, physical education, or other subjects as approved by the Board

(cf. 6142.6 - Visual and Performing Arts Education)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6142.91 - Reading/Language Arts Instruction)

(cf. 6142.92 - Mathematics Instruction)

(cf. 6142.93 - Science Instruction)

(cf. 6142.94 - History-Social Science Instruction)

(cf. 6143 - Courses of Study)

(cf. 6172 - Gifted and Talented Student Program)

As appropriate, supplemental instruction may be provided through a classroom setting, individual or small group instruction, technology-based instruction, and/or an arrangement with a community or other external service provider.

(cf. 1020 - Youth Services)

When determined to be necessary by the principal or designee, a student may be required to participate in a supplemental instruction. In such cases, written parent/guardian consent shall be obtained for the student's participation.

Legal Reference:

EDUCATION CODE

37200-37202 *School calendar*

37223 *Weekend classes*

37252-37254.1 *Supplemental instruction, summer school*

41505-41508 *Pupil Retention Block Grant*

42238.01-42238.07 *Local control funding formula*

46100 *Length of school day*

48070-48070.5 *Promotion and retention*

48200 *Compulsory education*

48985 *Translation of notices*

51210-51212 *Courses of study, elementary schools*

51220-51228 *Courses of study, secondary schools*

52060-52077 *Local control and accountability plan*

60603 *Definitions, core curriculum areas*

60640-60649 *California Assessment of Student Performance and Progress*

60850-60859 *High school exit examination*

CODE OF REGULATIONS, TITLE 5

11470-11472 *Summer school*

UNITED STATES CODE, TITLE 20

6316 *Program improvement schools and districts*

Management Resources:

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Supplemental Educational Services, January 14, 2009

Creating Strong Supplemental Educational Services Programs, May 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

Add

Center Joint Unified School District
Board Policy #3311.5
INFORMAL BIDDING PROCEDURES FOR PUBLIC PROJECTS

BP 3311.5

Implementation of California Uniform Public Construction Cost Accounting Act Informal Bidding Procedures

This Board Policy is enacted pursuant to Public Contract Code section 22034.

The Board of Education took action on February 17, 2016, adopting and implementing the California Uniform Public Construction Cost Accounting Act ("the Act"), and District compliance with the California Uniform Construction Cost Accounting Commission's ("Commission") *Cost Accounting Policies and Procedures Manual* for all projects completed pursuant to the Act.

It is the Board's policy that:

District staff will take all appropriate and required steps to implement and comply with the Act and the Commission's *Cost Accounting Policies and Procedures Manual*, as they may each be amended from time to time.

Public projects, as defined by the Act and in accordance with the limits listed in Section 22032(b) of the Public Contract Code, may be let to contract by informal procedures as set forth in Section 22032, et seq., of the Public Contract Code.

A list of contractors shall be developed and maintained by District staff in accordance with the provisions of Section 22034 of the Public Contract Code and criteria promulgated from time to time by the Commission.

District staff shall utilize the following procedure to establish and maintain the list of qualified contractors outlined in Section 22034(a), in accordance with the procedure outlined by the Commission:

1. During November of each year, the District, as a public agency which has elected to become subject to the Act and intends to utilize the notice provisions outlined in Public Contract Code section 22034(a), shall establish a new list or update its existing list of qualified contractors by mailing, emailing or faxing a written notice to all construction trade journals in the area under Section 22036, inviting all licensed contractors to submit the name of their firm to the District for inclusion on the District's list of qualified bidders for the following calendar year.
2. The notice shall require that the contractor provide the name and address to which a Notice to Contractors or Request for Proposals should be mailed, a phone number at which the contractor may be reached, the type of work in which the contractor is interested and currently licensed to perform (earthwork, pipelines, electrical, painting, general building, etc.) together with the class of contractor's license(s) held and contractor license number(s).
3. The District may create a new contractors list starting January 1 of each year. The District may include any contractor names it desires on the list, but the list must include, at a minimum, all contractors who have properly provided the District with the information required under #2

above, either during the calendar year in which the list is valid or during November or December of the previous year.

The Commission recommends that the District automatically include on the District's contractors list the names of all contractors who submitted one or more valid bids to the District during the preceding calendar year.

4. A contractor may have their firm added to the District's contractors list at any time by providing the required information.

Pursuant to Public Contract Code sections 22034(a)(1)&(2), where a public project which is subject to the provisions of this Policy is to be performed, a notice inviting informal bids shall be sent to all contractors for the category of work to be bid, as shown on the list developed by District staff in accordance with Public Contract Code section 22034, AND/OR to all construction trade journals as specified by the Commission in accordance with Section 22036 of the Public Contract Code. The notice shall be sent by mail, facsimile or email, in compliance with statutory procedures, and deadlines, currently no less than TEN (10) calendar days before bids are due. Additional contractors and/or construction trade journals may be notified at the discretion of the staff, provided however:

If there is no list of qualified contractors maintained by the District for the particular category of work to be performed, the notice inviting bids shall be sent only to the construction trade journals specified by the Commission.

If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

Pursuant to Public Contract Code section 22034(b), the notice inviting informal bids shall describe the project in general terms and how to obtain more detailed information about the project, and state the time and place for the submission of bids.

Pursuant to Public Contract Code section 22034(c), the governing body of the public agency may delegate the authority to award informal contracts to the public works director, general manager, purchasing agent, or other appropriate person.

Pursuant to Public Contract Code section 22034(d), if all bids received are in excess of one hundred seventy-five thousand dollars (\$175,000), the governing body of the public agency may, by adoption of a resolution by a four-fifths vote, award the contract, at one hundred eighty-seven thousand five hundred dollars (\$187,500) or less, to the lowest responsible bidder, if it determines the cost estimate of the public agency was reasonable.

It is noted that when a local agency elects to become subject to the Act, including the uniform construction cost accounting procedures, the entire entity is considered subject to the Act and no departments will be exempt.

It is also noted that upon opting into the Act, participating agencies must always adhere to the terms of the Act until such time as the agency formally opts out by resolution of its governing board, and having opted in to the Act, selective adherence to the terms of the Act is a violation.

If the District elects to discontinue participation under the Act and the uniform public construction cost accounting procedures, the District will adopt a resolution stating this fact, and a copy of such resolution shall be filed with the State Controller as required by the Act.

Center USD

Administrative Regulation

Reasonable Accommodation

AR 4032
Personnel

Except when undue hardship would result to the district, the Superintendent or designee shall provide reasonable accommodation:

1. In the job application process, to any qualified job applicant with a disability
2. To enable any qualified employee with a disability to perform the essential functions of the position he/she holds or desires to hold or to enjoy equal benefits or other terms, conditions, and privileges of employment as other similarly situated employees without disabilities

No employee or job applicant who requests an accommodation for his/her physical or mental disability shall be subjected to discrimination or to any punishment or sanction, regardless of whether the request for accommodation was granted. (Government Code 12940)

The district designates the position specified in **BP AR 4030 - Nondiscrimination in Employment** as the coordinator of its efforts to comply with the Americans with Disabilities Act (ADA) and to investigate any and all related complaints.

(cf. 4030 - Nondiscrimination in Employment)
(cf. 4031 - Complaints Concerning Discrimination in Employment)

Definitions

Disability, with respect to an individual, is defined as any of the following: (Government Code 12926; 20 CFR 1630.2)

1. A physical or mental impairment that limits one or more of the major life activities
2. A record of such an impairment
3. Being regarded as having such an impairment

Limits shall be determined without regard to mitigating measures such as medications, assistive devices, prosthetics or reasonable accommodations, unless the mitigating measure itself limits a major life activity. (Government Code 12926)

Essential functions are the fundamental job duties of the position the individual with a disability holds or desires. The term does not include the marginal functions of the position. (Government Code 12926; 29 CFR 1630.2)

Reasonable accommodation means: (Government Code 12926; 29 CFR 1630.2)

1. For a qualified job applicant with a disability, modifications or adjustments to the job application process that enable him/her to be considered for the position he/she desires

2. For a qualified employee with a disability, modifications or adjustments to the work environment, or to the manner or circumstances under which the position the employee holds or desires is customarily performed, that enable him/her to perform the essential functions of that position or to enjoy equal benefits and privileges of employment as are enjoyed by the district's other similarly situated employees without disabilities

Qualified individual with a disability means a job applicant or employee with a disability who: (29 CFR 1630.15, 1630.2)

1. Satisfies the requisite skill, experience, education, and other job-related requirements of the employment position he/she holds or desires

2. Can perform the essential functions of the position with or without reasonable accommodation

3. Would not pose a significant risk of substantial harm, which cannot be eliminated or reduced by reasonable accommodation, to himself/herself or others in the job he/she holds or desires

Undue hardship is a determination based on an individualized assessment of current circumstances that shows that the provision of a specific accommodation would cause significant difficulty or expense to the district. (29 CFR 1630.2)

Request for Reasonable Accommodation

When requesting reasonable accommodation, an employee or his/her representative shall inform the employee's supervisor that he/she needs a change at work for a reason related to a medical condition. The supervisor shall inform the coordinator of the employee's request as soon as practicable.

When requesting reasonable accommodation for the hiring process, a job applicant shall inform the coordinator that he/she will need a reasonable accommodation during the process.

When the disability or the need for accommodation is not obvious, the coordinator may ask the employee to supply reasonable documentation about his/her disability. In requesting this documentation, the coordinator shall specify the types of information that are being sought about the employee's condition, the employee's functional limitations, and the need for reasonable accommodation. The employee may be asked to sign a limited release allowing the coordinator to submit a list of specific questions to his/her health care or vocational professional.

If the documentation submitted by the employee does not indicate the existence of a qualifying disability or explain the need for reasonable accommodation, the coordinator shall request additional documentation that specifies the missing information. If the employee does not submit such additional documentation in a timely manner, the coordinator may require him/her to submit to an examination by a health care professional selected and paid for by the district.

The district may make a medical or psychological inquiry of a job applicant or require him/her to submit to a medical or psychological examination after he/she has been given a conditional offer of employment but before the commencement of his/her job duties, provided the inquiry or examination is job-related, consistent with business necessity, and required for all incoming employees in the same job classification. (Government Code 12940)

The coordinator shall not request any job applicant's or employee's genetic information except as authorized by law. (42 USC 2000ff-1, 2000ff-5)

(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)

In accordance with law, the coordinator shall take steps to ensure the confidentiality of information related to medical conditions or history. As applicable, he/she shall notify the supervisor or manager of the qualified individual of any reasonable accommodation granted the individual and may notify first aid and safety personnel when the disability of the qualified individual may require emergency treatment. (42 USC 12112)

(cf. 4112.6/4212.6/4312.6 - Personnel Records)

Granting Reasonable Accommodation

Upon receiving a request for reasonable accommodation from a qualified individual with a disability, the coordinator shall:

1. Determine the essential functions of the job involved
2. Engage in an informal, interactive process with the individual to review the request for accommodation, identify the precise limitations resulting from the disability, identify potential accommodations, and assess their effectiveness

3. Develop a plan for reasonable accommodation which will enable the individual to perform the essential functions of the job or gain equal access to a benefit or privilege of employment without imposing undue hardship on the district

A determination of undue hardship should be based on several factors, including:
(29 CFR 1630.2)

- a. The nature and net cost of the accommodation needed, taking into consideration the availability of tax credits and deductions and/or outside funding
- b. The overall financial resources of the facility making the accommodation, the number of persons employed at this facility, and the effect on expenses and resources of the facility
- c. The overall financial resources, number of employees, and the number, type, and location of facilities of the district
- d. The type of operation of the district, including the composition, structure, and functions of the workforce and the geographic separateness and administrative or fiscal relationship of the facility making the accommodation to other district facilities
- e. The impact of the accommodation on the operation of the facility, including the impact on the ability of other employees to perform their duties and the impact on the facility's ability to conduct business

The coordinator may confer with the site administrator, any medical advisor chosen by the district, and/or other district staff before making a final decision as to the accommodation.

Reasonable Accommodation Committee

The coordinator may appoint a committee to review or assist in the development of appropriate plans to reasonably accommodate qualified individuals who request modifications or adjustments in their work duties or environment because of known physical or mental disabilities.

Committee members shall be selected on the basis of their knowledge of the specific functions and duties required in the position, the physical work environment, available accommodations, and other relevant issues. The committee may include a district administrator, site administrator, medical advisor or rehabilitation specialist, and as necessary, a certificated and/or classified employee. Membership may change on a case-by-case basis.

At the coordinator's discretion, the employee or applicant requesting accommodation may participate in the committee's meetings. If the employee or applicant is excluded from the committee's meetings, the coordinator shall communicate with him/her so that he/she

has the opportunity to interact and contribute to planning the reasonable accommodation.

Appeal Process

Any qualified individual with a disability who is not satisfied with the decision of the coordinator may appeal in writing to the Superintendent or designee. This appeal shall be made within 10 working days of receiving the decision and shall include:

1. A clear, concise statement of the reasons for the appeal
2. A statement of the specific remedy sought

The Superintendent or designee shall consult with the coordinator and review the appeal, together with any available supporting documents. The Superintendent or designee shall give the individual his/her decision within 15 working days of receiving the appeal.

Any further appeal for reasonable accommodation shall be considered a complaint concerning discrimination in employment and may be taken to the Governing Board in accordance with the district's procedure for such complaints.

Legal Reference:

CIVIL CODE

51 Unruh Civil Rights Act

GOVERNMENT CODE

12900-12996 Fair Employment and Housing Act

UNITED STATES CODE, TITLE 29

701-794e Vocational Rehabilitation Act

UNITED STATES CODE, TITLE 42

2000ff-1-2000ff-11 Genetic Information Nondiscrimination Act of 2008

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act, especially:

35.107 Designation of employee

36.101-36.608 Nondiscrimination on the basis of disability by public facilities

CODE OF FEDERAL REGULATIONS, TITLE 29

1630.2 Definitions

COURT DECISIONS

A.M. v. Albertsons, LLC, (2009) Cal.App.4th 455

Colmenares v. Braemar Country Club, Inc., (2003) 29 Cal.4th 1019

Chevron USA v. Echazabal, (2002) 536 U.S. 73, 122 S.Ct. 2045

US Airways, Inc. v. Barnett, (2002) 535 U.S. 391, 122 S.Ct. 1516

Management Resources:

EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS

Enforcement Guidance: Reasonable Accommodation and Undue Hardship under the Americans with Disabilities Act, October 2002

WEB SITES

Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

Equal Employment Opportunity Commission: <http://www.eeoc.gov>

**U.S. Department of Education, Office for Civil Rights:
<http://www.ed.gov/about/offices/list/ocr>**

**Regulation CENTER UNIFIED SCHOOL DISTRICT
approved: October 20, 2010 Antelope, California**

Center USD

Board Policy

Sexual Harassment

BP 4119.11, 4219.11, 4319.11
Personnel

The Governing Board prohibits sexual harassment of district employees and job applicants. The Board also prohibits retaliatory behavior or action against district employees or other persons who complain, testify or otherwise participate in the complaint process established pursuant to this policy and the administrative regulation.

(cf. 4030 - Nondiscrimination in Employment)

The Superintendent or designee shall take all actions necessary to ensure the prevention, investigation and correction of sexual harassment, including but not limited to:

1. Providing periodic training to all staff regarding the district's sexual harassment policy, particularly the procedures for filing complaints and employees' duty to use the district's complaint procedures in order to avoid harm.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

2. Publicizing and disseminating the district's sexual harassment policy to staff.

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

3. Ensuring prompt, thorough and fair investigation of complaints.

4. Taking timely and appropriate corrective/remedial actions after completion of investigation. This may require interim separation of the complainant and the alleged harasser, and subsequent monitoring of developments.

Any district employee or job applicant who feels that he/she has been sexually harassed, or who has knowledge of any incident of sexual harassment by or against another employee, a job applicant or a student, shall immediately contact his/her supervisor, the principal, district administrator or Superintendent to obtain procedures for filing a complaint. Complaints of sexual harassment shall be filed in accordance with ~~AR 4031 - Complaints Concerning Discrimination in Employment~~ **AR 4030 - Nondiscrimination in Employment**. An employee may bypass his/her supervisor in filing a complaint where the supervisor is the subject of the complaint.

A supervisor, principal or other district administrator who receives a harassment complaint shall promptly notify the Superintendent or designee.

All complaints and allegations of sexual harassment shall be kept confidential to the extent necessary to carry out the investigation or take other subsequent necessary action. (5 CCR 4964)

Any district employee who engages or participates in sexual harassment, or who aids, abets, incites, compels or coerces another to commit sexual harassment against a district employee, job applicant or student, is in violation of this policy and is subject to disciplinary action, up to and including dismissal.

(cf. 4117.4 - Dismissal)

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

GOVERNMENT CODE

12900-12996 Fair Employment and Housing Act, especially:

12940 Prohibited discrimination

12950.1 Sexual harassment training

LABOR CODE

1101 Political activities of employees

1102.1 Discrimination: sexual orientation

CODE OF REGULATIONS, TITLE 2

7287.8 Retaliation

7288.0 Sexual harassment training and education

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

CODE OF FEDERAL REGULATIONS, TITLE 34

106.9 Dissemination of policy

COURT DECISIONS

Department of Health Services v. Superior Court of California, (2003) 31 Cal.4th 1026

Faragher v. City of Boca Raton, (1998) 118 S.Ct. 2275

Burlington Industries v. Ellreth, (1998) 118 S.Ct. 2257

Gebser v. Lago Vista Independent School District, (1998) 118 S.Ct. 1989

Oncale v. Sundowner Offshore Serv. Inc., (1998) 118 S.Ct. 998

Meritor Savings Bank, FSB v. Vinson et al., (1986) 447 U.S. 57

Management Resources:

**OFFICE OF CIVIL RIGHTS AND NATIONAL ASSOCIATION OF ATTORNEYS
GENERAL**

Protecting Students from Harassment and Hate Crime, January, 1999

WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

Equal Employment Opportunity Commission: <http://www.eeoc.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/index.html>

Policy CENTER UNIFIED SCHOOL DISTRICT

adopted: April 3, 2002 Antelope, California

Center USD

Board Policy

Interdistrict Attendance

BP 5117

Students

The Governing Board recognizes that parents/guardians of students who reside in one district may, for a variety of reasons, choose to enroll their child in a school in another district.

(cf. 0520.3 - Title I Program Improvement Districts)

(cf. 5111.12 - Residency Based on Parent/Guardian Employment)

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 5118 - Open Enrollment Act Transfers)

Interdistrict Attendance Permits

The Board may enter into an agreement with any other school district, for a term not to exceed five school years, for the interdistrict attendance of students who are residents of the districts. (Education Code 46600)

The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. It also may contain standards agreed to by both districts for reapplication and/or revocation of the student's permit. (Education Code 46600)

Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee shall review the request and may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

Transportation

The district shall not provide transportation beyond any school attendance area. However, upon request, the Superintendent or designee may authorize transportation for students living outside an attendance area to and from designated bus stops within the attendance area if space is available. Priority for such transportation shall be based on demonstrated financial need.

Limits on Student Transfers Out of the District to a School District of Choice

The Superintendent or designee may limit the number of student transfers out of the district to a school district of choice based on the percentages of average daily attendance specified in Education Code 48307.

In addition, transfers out of the district may be limited during a fiscal year when the County Superintendent of Schools has given the district a negative budget certification or when the

County Superintendent has determined that the district will not meet the state's standards and criteria for fiscal stability in the subsequent fiscal year exclusively as a result of student transfers from this district to a school district of choice. (Education Code 48307)

(cf. 3100 - Budget)

(cf. 3460 - Financial Reports and Accountability)

The district may deny a transfer of a student out of the district to a school district of choice if the Board determines that the transfer would negatively impact a court-ordered or voluntary desegregation plan of the district. (Education Code 48301)

A child of an active military duty parent/guardian shall not be prohibited from transferring out of the district to a school district of choice, if the other school district approves the application for transfer. (Education Code 48301)

(cf. 6173.2 - Education of Children of Military Families)

Legal Reference:

EDUCATION CODE

41020 Annual district audits

46600-46611 Interdistrict attendance agreements

48204 Residency requirements for school attendance

48300-48316 Student attendance alternatives, school district of choice program

48350-48361 Open Enrollment Act

48900 Grounds for suspension or expulsion; definition of bullying

48915 Expulsion; particular circumstances

48915.1 Expelled individuals: enrollment in another district

48918 Rules governing expulsion procedures

48980 Notice at beginning of term

52317 Regional occupational center/program, enrollment of students, interdistrict attendance

ATTORNEY GENERAL OPINIONS

87 *Ops. Cal. Atty. Gen.* 132 (2004)

84 *Ops. Cal. Atty. Gen.* 198 (2001)

COURT DECISIONS

Walnut Valley Unified School District v. the Superior Court of Los Angeles County, (2011) 192 Cal.App.4th 234

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Management Resources:

CSBA PUBLICATIONS

Transfer Law Comparison, Fact Sheet, March 2011

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy
adopted: October 17, 2012

CENTER UNIFIED SCHOOL DISTRICT
Antelope, California

Center USD

Board Policy

Promotion/Acceleration/Retention

BP 5123

Students

The Governing Board expects students to progress through each grade level within one school year. Toward this end, instruction shall be designed to accommodate the variety of ways that students learn and provide strategies for addressing academic deficiencies as needed.

Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement.

(cf. 6011 - Academic Standards)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.5 - Elementary/Middle School Graduation Requirements)

(cf. 6162.52 - High School Exit Examination)

(cf. 6170.1 - Transitional Kindergarten)

When high academic achievement is evident, the teacher may recommend a student for acceleration to a higher grade level. The student's maturity level shall be taken into consideration in making a determination to accelerate a student.

Teachers shall identify students who should be retained or who are at risk of being retained at their current grade level as early as possible in the school year and as early in their school careers as practicable. Such students shall be identified at the following grade levels: (Education Code 48070.5)

1. Between grades 2 and 3
2. Between grades 3 and 4
3. Between grades 4 and 5
4. Between the end of the intermediate grades and the beginning of the middle school grades
5. Between the end of the middle school grades and the beginning of the high school grades

Students shall be identified for retention on the basis of failure to meet minimum levels of proficiency, as indicated by grades and the following additional indicators of academic achievement:

A combination of classroom, school, district, and/or state (when applicable) assessments, and supporting evidence of student's progress within grade level standards.

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 5149 - At-Risk Students)

Students between grades 2 and 3 and grades 3 and 4 shall be identified primarily on the basis of their level of proficiency in reading. Proficiency in reading, English language arts, and mathematics shall be the basis for identifying students between grades 4 and 5, between intermediate and middle school grades, and between middle school grades and high school grades. (Education Code 48070.5)

(cf. 6142.91 - Reading/Language Arts Instruction)

(cf. 6142.92 - Mathematics Instruction)

If a student does not have a single regular classroom teacher, the Superintendent or designee shall specify the teacher(s) responsible for the decision to promote or retain the student. (Education Code 48070.5)

The teacher's decision to promote or retain a student may be appealed in accordance with AR 5123 - Promotion/Acceleration/Retention.

When a student is any student in grades 2-9 is retained or recommended for retention or is identified as being at risk for retention, the Superintendent or designee shall offer an appropriate program of remedial instruction to assist the student in meeting grade-level expectations. The Superintendent or designee also may offer supplemental instruction to a student in grades 2-6 who is identified as being at risk for retention. (Education Code 37252.2, 37252.8, 48070.5)

(cf. 6176 - Weekend/Saturday Classes)

(cf. 6177 - Summer Learning Programs)

(cf. 6179 - Supplemental Instruction)

Legal Reference: (see next page)

Legal Reference:

EDUCATION CODE

37252-37254.1 Supplemental instruction

41505-41508 Pupil Retention Block Grant

46300 Method of computing average daily attendance

48010 Admittance to first grade

48011 Promotion/retention following one year of kindergarten

48070-48070.5 Promotion and retention

56345 Elements of individualized education plan

60640-60649 California Assessment of Student Performance and Progress

60850-60859 Exit examination

CODE OF REGULATIONS, TITLE 5

200-202 Admission and exclusion of students

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

FAQs Promotion, Retention, and Grading (students with disabilities)

FAQs Pupil Promotion and Retention

Kindergarten Continuance Form

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Center USD

Administrative Regulation

Student Records

AR 5125
Students

Definitions

Student means any individual who is or has been in attendance at the district and regarding whom the district maintains student records. (34 CFR 99.3)

Attendance includes, but is not limited to, attendance in person or by paper correspondence, videoconference, satellite, Internet, or other electronic information and telecommunication technologies for students who are not physically present in the classroom, and the period during which a person is working under a work-study program. (34 CFR 99.3)

Student records are any items of information (in handwriting, print, tape, film, computer, or other medium) gathered within or outside the district that are directly related to an identifiable student and maintained by the district, required to be maintained by an employee in the performance of his/her duties, or maintained by a party acting for the district. Any information maintained for the purpose of second-party review is considered a student record. Student records include the student's health record. (Education Code 49061, 49062; 5 CCR 430; 34 CFR 99.3)

Student records do not include: (Education Code 49061, 49062; 5 CCR 430; 34 CFR 99.3)

1. Directory information

(cf. 5125.1 - Release of Directory Information)

2. Informal notes compiled by a school officer or employee which remain in the sole possession of the maker, are used only as a personal memory aid, and are not accessible or revealed to any other person except a substitute employee

3. Records of the law enforcement unit of the district, subject to 34 CFR 99.8

(cf. 3515 - Campus Security)

(cf. 3515.3 - District Police/Security Department)

4. Records created or received by the district after an individual is no longer a student and that are not directly related to the individual's attendance as a student

STUDENT RECORDS (continued)

5. Grades on peer-graded papers before they are collected and recorded by a teacher

Mandatory permanent student records are those records which are maintained in perpetuity and which schools have been directed to compile by state law, regulation, or administrative directive. (5 CCR 430)

Mandatory interim student records are those records which the schools are directed to compile and maintain for specified periods of time and are then destroyed in accordance with state law, regulation, or administrative directive. (5 CCR 430)

Permitted student records are those records having clear importance only to the current educational process of the student. (5 CCR 430)

Disclosure means to permit access to, or the release, transfer, or other communication of, personally identifiable information contained in student records to any party, except the party that provided or created the record, by any means including oral, written, or electronic. (34 CFR 99.3)

Access means a personal inspection and review of a record or an accurate copy of a record, or receipt of an accurate copy of a record or an oral description or communication of a record, and a request to release a copy of any record. (Education Code 49061)

Personally identifiable information includes, but is not limited to: (34 CFR 99.3)

1. The student's name
2. The name of the student's parent/guardian or other family members
3. The address of the student or student's family
4. A personal identifier, such as the student's social security number, student number, or biometric record (e.g., fingerprints, retina and iris patterns, voiceprints, DNA sequence, facial characteristics, and handwriting)
5. Other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name
6. Other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does

STUDENT RECORDS (continued)

not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty

7. Information requested by a person who the district reasonably believes knows the identity of the student to whom the student record relates

Adult student is a person who is or was enrolled in school and who is at least 18 years of age. (5 CCR 430)

Parent/guardian means a natural parent, an adopted parent, legal guardian, surrogate parent, or foster parent. (Education Code 49061, 56050, 56055)

Legitimate educational interest is an interest held by any school official, employee, contractor, or consultant whose duties, responsibilities, or contractual obligations to the district, whether routine or as a result of special circumstances, require him/her to have access to student records.

School officials and employees are officials or employees whose duties and responsibilities to the district, whether routine or as a result of special circumstances, require that they have access to student records.

Contractor or consultant is anyone with a formal written agreement or contract with the district regarding the provision of services or functions outsourced to him/her by the district. Contractor or consultant shall not include a volunteer or other party. (Education Code 49076)

Custodian of records is the employee responsible for the security of student records maintained by the district and for devising procedures for assuring that access to such records is limited to authorized persons. (5 CCR 433)

County placing agency means the county social service department or county probation department. (Education Code 49061)

Persons Granted Absolute Access

In accordance with law, absolute access to any student records shall be granted to:

1. Parents/guardians of students younger than age 18 years, including the parent who is not the student's custodial parent (Education Code 49069; Family Code 3025)
2. An adult student, or a student under the age of 18 years who attends a postsecondary institution, in which case the student alone shall exercise rights

STUDENT RECORDS (continued)

related to his/her student records and grant consent for the release of records (34 CFR 99.3, 99.5)

3. Parents/guardians of an adult student with disabilities who is age 18 years or older and has been declared incompetent under state law (Education Code 56041.5)

(cf. 6159 - Individualized Education Program)

Access for Limited Purpose/Legitimate Educational Interest

The following persons or agencies shall have access to those particular records that are relevant to their legitimate educational interest or other legally authorized purpose:

1. Parents/guardians of a student age 18 or older who is a dependent child as defined under 26 USC 152 (Education Code 49076; 34 CFR 99.31)
2. Students who are age 16 or older or who have completed the 10th grade (Education Code 49076; 34 CFR 99.31)
3. School officials and employees, consistent with the definition provided in the section "Definitions" above (Education Code 49076; 34 CFR 99.31)
4. Members of a school attendance review board (SARB) who are authorized representatives of the district and any volunteer aide age 18 or older who has been investigated, selected, and trained by the SARB to provide follow-up services to a referred student (Education Code 49076)

(cf. 5113.1 - Chronic Absence and Truancy)

5. Officials and employees of other public schools, school systems, or postsecondary institutions where the student intends or is directed to enroll, including local, county, or state correctional facilities where educational programs leading to high school graduation are provided, or where the student is already enrolled, as long as the disclosure is for purposes related to the student's enrollment or transfer (Education Code 49076; 34 CFR 99.31)

Unless the annual parent/guardian notification issued pursuant to Education Code 48980 includes a statement that the district may disclose students' personally identifiable information to officials of another school, school system, or postsecondary institution where the student seeks or intends to enroll, the Superintendent or designee shall, when such a disclosure is made, make a reasonable attempt to notify the parent/guardian or adult student at his/her last

STUDENT RECORDS (continued)

known address, provide a copy of the record that is disclosed, and give the parent/guardian or adult student an opportunity for a hearing to challenge the record. (34 CFR 99.34)

6. The Student Aid Commission, ~~for the purpose of providing to provide~~ the grade point average (GPA) of all district students in grade 12 and, when requested, verification of high school graduation or its equivalent of all students who graduated in the prior academic year, for use in the Cal Grant postsecondary financial aid program. ~~except~~ However, such information shall not be submitted when students opt out or are permitted by the rules of the Student Aid Commission to provide test scores in lieu of the GPA. (Education Code 69432.9, 69432.92)

No later than October 15 each year, the Superintendent or designee shall notify each student in grade 12, and his/her parents/guardians if the student is under age 18 years, that the student's GPA will be forwarded to the Student Aid Commission unless he/she opts out within a period of time specified in the notice, which shall not be less than 30 days. (Education Code 69432.9)

Students' social security numbers shall not be included in the submitted information unless the Student Aid Commission deems it necessary to complete the financial aid application and the Superintendent or designee obtains permission from the student's parent/guardian, or from the adult student, to submit the social security number. (Education Code 69432.9)

7. Federal, state, and local officials, as needed for an audit, evaluation, or compliance activity related to a state or federally funded education program and in accordance with a written agreement developed pursuant to 34 CFR 99.35 (Education Code 49076; 34 CFR 99.3, 99.31, 99.35)
8. Any county placing agency acting as an authorized representative of a state or local educational agency which is required to audit or evaluate a state or federally supported education program pursuant to item #7 above (Education Code 49076)
9. Any person, agency, or organization authorized in compliance with a court order or lawfully issued subpoena (Education Code 49077; 5 CCR 435; 34 CFR 99.31)

Unless otherwise instructed by the court, the Superintendent or designee shall, prior to disclosing a record pursuant to a court order or subpoena, give the parent/guardian or adult student at least three days' notice of the name of the requesting agency and the specific record requested, if lawfully possible within

STUDENT RECORDS (continued)

the requirements of the judicial order. (Education Code 49077; 5 CCR 435; 34 CFR 99.31)

10. Any district attorney who is participating in or conducting a truancy mediation program or participating in the presentation of evidence in a truancy petition (Education Code 49076)
11. A district attorney's office for consideration against a parent/guardian for failure to comply with compulsory education laws (Education Code 49076)
12. Any probation officer, district attorney, or counsel of record for a minor student for the purposes of conducting a criminal investigation or an investigation in regards to declaring the minor student a ward of the court or involving a violation of a condition of probation, subject to evidentiary rules specified in Welfare and Institutions Code 701 (Education Code 49076)

When disclosing records for these purposes, the Superintendent or designee shall obtain written certification from the recipient of the records that the information will not be disclosed to another party without prior written consent of the student's parent/guardian or the holder of the student's educational rights, unless specifically authorized by state or federal law. (Education Code 49076)

13. Any judge or probation officer for the purpose of conducting a truancy mediation program for a student or for the purpose of presenting evidence in a truancy petition pursuant to Welfare and Institutions Code 681 (Education Code 49076)

In such cases, the judge or probation officer shall certify in writing to the Superintendent or designee that the information will be used only for truancy purposes. Upon releasing student information to a judge or probation officer, the Superintendent or designee shall inform, or provide written notification to, the student's parent/guardian within 24 hours. (Education Code 49076)

14. Any foster family agency with jurisdiction over currently enrolled or former students for purposes of accessing those students' records of grades and transcripts and any individualized education program developed and maintained by the district (Education Code 49069.3)

(cf. 6173.1 - Education for Foster Youth)

15. A student age 14 years or older who is both a homeless student and an unaccompanied minor as defined in 42 USC 11434a (Education Code 49076)

STUDENT RECORDS (continued)

(cf. 6173 - Education for Homeless Children)

16. An individual who completes items 1-4 of the caregiver's authorization affidavit pursuant to Family Code 6552 and signs the affidavit for the purpose of enrolling a minor in school (Education Code 49076)
17. A caseworker or other representative of a state or local child welfare agency or tribal organization that has legal responsibility for the care and protection of a student, provided that the information is directly related to providing assistance to address the student's educational needs (Education Code 49076; 20 USC 1232(g))
18. Appropriate law enforcement authorities, in circumstances where Education Code 48902 requires that the district provide special education and disciplinary records of a student with disabilities who is suspended or expelled for committing an act violating Penal Code 245 (Education Code 48902, 49076)

When disclosing such records, the Superintendent or designee shall obtain written certification by the recipient of the records as described in item #12 above. (Education Code 49076)

19. Designated peace officers or law enforcement agencies in cases where the district is authorized by law to assist law enforcement in investigations of suspected criminal conduct or kidnapping and a written parental consent, lawfully issued subpoena, or court order is submitted to the district, or information is provided to it indicating that an emergency exists in which the student's information is necessary to protect the health or safety of the student or other individuals (Education Code 49076.5; 34 CFR 99.1-99.67)

In such cases, the Superintendent or designee shall provide information about the identity and location of the student as it relates to the transfer of that student's records to another public school district or California private school. (Education Code 49076.5)

When disclosing records for the above purposes, the Superintendent or designee shall obtain the necessary documentation to verify that the person, agency, or organization is a person, agency, or organization that is permitted to receive such records.

Any person, agency, or organization granted access is prohibited from releasing information to another person, agency, or organization without written permission from

STUDENT RECORDS (continued)

the parent/guardian or adult student unless specifically allowed by state law or the federal Family Educational Rights and Privacy Act. (Education Code 49076)

In addition, the parent/guardian or adult student may provide written consent for access to be granted to persons, agencies, or organizations not afforded access rights by law. The written consent shall specify the records to be released and the party or parties to whom they may be released. (Education Code 49075)

Only a parent/guardian having legal custody of the student may consent to the release of records to others. Either parent/guardian may grant consent if both parents/guardians notify the district, in writing, that such an agreement has been made. (Education Code 49061)

(cf. 5021 - Noncustodial Parents)

Discretionary Access

At his/her discretion, the Superintendent or designee may release information from a student's records to the following:

1. Appropriate persons, including parents/guardians of a student, in an emergency if the health and safety of the student or other persons are at stake (Education Code 49076; 34 CFR 99.31, 99.32, 99.36)

When releasing information to any such appropriate person, the Superintendent or designee shall record information about the threat to the health or safety of the student or any other person that formed the basis for the disclosure and the person(s) to whom the disclosure was made. (Education Code 49076; 34 CFR 99.32)

2. Accrediting associations (Education Code 49076; 34 CFR 99.31)
3. Under the conditions specified in Education Code 49076 and 34 CFR 99.31, organizations conducting studies on behalf of educational institutions or agencies for the purpose of developing, validating, or administering predictive tests, administering student aid programs, or improving instruction, provided that: (Education Code 49076; 34 CFR 99.31)
 - a. The study is conducted in a manner that does not permit personal identification of parents/guardians and students by individuals other than representatives of the organization who have legitimate interests in the information.

STUDENT RECORDS (continued)

- b. The information is destroyed when no longer needed for the purposes for which the study is conducted.
 - c. The district enters into a written agreement with the organization that complies with 34 CFR 99.31.
4. Officials and employees of private schools or school systems where the student is enrolled or intends to enroll, subject to the rights of parents/guardians as provided in Education Code 49068 and in compliance with 34 CFR 99.34 (Education Code 49076; 34 CFR 99.31, 99.34)
 5. Local health departments operating countywide or regional immunization information and reminder systems and the California Department of Public Health, unless the parent/guardian has requested that no disclosures of this type be made (Health and Safety Code 120440)
 6. Contractors and consultants having a legitimate educational interest based on services or functions which have been outsourced to them through a formal written agreement or contract by the district, excluding volunteers or other parties (Education Code 49076)

(cf. 3600 - Consultants)

7. Agencies or organizations in connection with the student's application for or receipt of financial aid, provided that information permitting the personal identification of a student or his/her parents/guardians for these purposes is disclosed only as may be necessary to determine the eligibility of the student for financial aid, determine the amount of financial aid, determine the conditions which will be imposed regarding the financial aid, or enforce the terms or conditions of the financial aid (Education Code 49076; 34 CFR 99.31, 99.36)
8. County elections officials for the purpose of identifying students eligible to register to vote or offering such students an opportunity to register, subject to the provisions of 34 CFR 99.37 and under the condition that any information provided on this basis shall not be used for any other purpose or transferred to any other person or agency (Education Code 49076; 34 CFR 99.31, 99.37)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

STUDENT RECORDS (continued)

When disclosing records for the above purposes, the Superintendent or designee shall obtain the necessary documentation to verify that the person, agency, or organization is a person, agency, or organization that is permitted to receive such records.

De-identification of Records

When authorized by law for any program audit, educational research, or other purposes, the Superintendent or designee may release information from a student record without prior consent of the parent/guardian or adult student after the removal of all personally identifiable information. Prior to releasing such information, the Superintendent or designee shall make a reasonable determination that the student's identity is not personally identifiable, whether through single or multiple releases and taking into account other reasonably available information. (Education Code 49074, 49076; 34 CFR 99.31)

Process for Providing Access to Records

Student records shall be maintained in a central file at the school attended by the student or, when records are maintained in different locations, a notation shall be placed in the central file indicating where other records may be found. Parents/guardians shall be notified of the location of student records if not centrally located. (Education Code 49069; 5 CCR 433)

The custodian of records shall be responsible for the security of student records and shall ensure that access is limited to authorized persons. (5 CCR 433)

The custodian of records shall develop reasonable methods, including physical, technological, and administrative controls, to ensure that school officials and employees obtain access to only those student records in which they have legitimate educational interests. (34 CFR 99.31)

To inspect, review, or obtain copies of student records, authorized persons shall submit a request to the custodian of records. Prior to granting the request, the custodian of records shall authenticate the individual's identity. For any individual granted access based on a legitimate educational interest, the request shall specify the interest involved.

When prior written consent from a parent/guardian is required by law, the parent/guardian shall provide a written, signed, and dated consent before the district discloses the student record. Such consent may be given through electronic means in those cases where it can be authenticated. The district's consent form shall specify the records that may be disclosed, state the purpose of the disclosure, and identify the party

STUDENT RECORDS (continued)

or class of parties to whom the disclosure may be made. Upon request by the parent/guardian, the district shall provide him/her a copy of the records disclosed. (34 CFR 99.30)

Within five business days following the date of request, a parent/guardian or other authorized person shall be granted access to inspect, review, and obtain copies of student records during regular school hours. (Education Code 49069)

Qualified certificated personnel shall be available to interpret records when requested. (Education Code 49069)

The custodian of records or the Superintendent or designee shall prevent the alteration, damage, or loss of records during inspection. (5 CCR 435)

Access Log

A log shall be maintained for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the records and the legitimate educational interest of the requester. (Education Code 49064)

In every instance of inspection by persons who do not have assigned educational responsibility, the custodian of records shall make an entry in the log indicating the record inspected, the name of the person granted access, the reason access was granted, and the time and circumstances of inspection. (5 CCR 435)

The log does not need to include record of access by: (Education Code 49064)

1. Parents/guardians or adult students
2. Students who are 16 years of age or older or who have completed the 10th grade
3. Parties obtaining district-approved directory information
4. Parties who provide written parental consent, in which case the consent notice shall be filed with the record pursuant to Education Code 49075
5. School officials and employees who have a legitimate educational interest

The log shall be accessible only to the parent/guardian, adult student, dependent adult student, student who is age 16 years or older or who has completed the 10th grade,

STUDENT RECORDS (continued)

custodian of records, and certain state or federal officials. (Education Code 49064; 5 CCR 432)

Duplication of Student Records

To provide copies of any student record, the district shall charge a reasonable fee not to exceed the actual cost of providing the copies. No charge shall be made for providing up to two transcripts or up to two verifications of various records for any former student. No charge shall be made to locate or retrieve any student record. (Education Code 49065)

(cf. 3260 - Fees and Charges)

Changes to Student Records

Only a parent/guardian having legal custody of a student or an adult student may challenge the content of a record or offer a written response to a record. (Education Code 49061)

(cf. 5125.3 - Challenging Student Records)

No additions except routine updating shall be made to a student's record after high school graduation or permanent departure without prior consent of the parent/guardian or adult student. (5 CCR 437)

A student's legal name or gender as entered on the mandatory student record required pursuant to 5 CCR 432 shall only be changed pursuant to a court order. However, at the written request of a student or, if appropriate, his/her parents/guardians, the district shall use the student's preferred name and pronouns consistent with his/her gender identity on all other district-related documents.

(cf. 5145.3 - Nondiscrimination/Harassment)

Retention and Destruction of Student Records

All anecdotal information and assessment reports maintained as student records shall be dated and signed by the individual who originated the data. (5 CCR 431)

The following mandatory permanent student records shall be kept indefinitely: (5 CCR 432, 437)

1. Legal name of student

STUDENT RECORDS (continued)

2. Date and place of birth and method of verifying birth date

(cf. 5111 - Admission)

3. Sex of student

4. Name and address of parent/guardian of minor student

- a. Address of minor student if different from the above

- b. Annual verification of parent/guardian's name and address and student's residence

(cf. 5111.1 - District Residency)

(cf. 5111.12 - Residency Based on Parent/Guardian Employment)

5. Entrance and departure dates of each school year and for any summer session or other extra session

6. Subjects taken during each year, half-year, summer session, or quarter, and marks or credits given

(cf. 5121 - Grades/Evaluation of Student Achievement)

7. Verification of or exemption from required immunizations

(cf. 5141.31 - Immunizations)

8. Date of high school graduation or equivalent

Mandatory interim student records, unless forwarded to another district, shall be maintained subject to destruction during the third school year after the school year in which they originated, following a determination that their usefulness has ceased or the student has left the district. These records include: (Education Code 48918, 51747; 5 CCR 432, 437, 16027)

1. Expulsion orders and the causes therefor

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

STUDENT RECORDS (continued)

2. A log identifying persons or agencies who request or receive information from the student record
3. Health information, including verification or waiver of the health screening for school entry

(cf. 5141.32 - Health Screening for School Entry)

4. Information on participation in special education programs, including required tests, case studies, authorizations, and evidence of eligibility for admission or discharge

(cf. 6159 - Individualized Education Program)

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

5. Language training records

(cf. 6174 - Education for English Language Learners)

6. Progress slips/notices required by Education Code 49066 and 49067
7. Parental restrictions/stipulations regarding access to directory information
8. Parent/guardian or adult student rejoinders to challenged records and to disciplinary action
9. Parent/guardian authorization or denial of student participation in specific programs
10. Results of standardized tests administered within the past three years

(cf. 6162.51 - State Academic Achievement Tests)

(cf. 6162.52 - High School Exit Examination)

11. Written findings resulting from an evaluation conducted after a specified number of missed assignments to determine whether it is in a student's best interest to remain in independent study

(cf. 6158 - Independent Study)

Permitted student records may be destroyed six months after the student completes or withdraws from the educational program, including: (5 CCR 432, 437)

STUDENT RECORDS (continued)

1. Objective counselor and/or teacher ratings
2. Standardized test results older than three years
3. Routine disciplinary data

(cf. 5144 - Discipline)

4. Verified reports of relevant behavioral patterns
5. All disciplinary notices
6. Supplementary attendance records

Records shall be destroyed in a way that assures they will not be available to possible public inspection in the process of destruction. (5 CCR 437)

Transfer of Student Records

When a student transfers into this district from any other school district or a private school, the Superintendent or designee shall inform the student's parent/guardian of his/her rights regarding student records, including the right to review, challenge, and receive a copy of student records. (Education Code 49068; 5 CCR 438)

When a student transfers into this district from another district, the Superintendent or designee shall request that the student's previous district provide any records, either maintained by that district in the ordinary course of business or received from a law enforcement agency, regarding acts committed by the transferring student that resulted in his/her suspension or expulsion. (Education Code 48201)

(cf. 4158/4258/4358 - Employee Security)

(cf. 5119 - Students Expelled From Other Districts)

When a student transfers from this district to another school district or to a private school, the Superintendent or designee shall forward a copy of the student's mandatory permanent record within 10 school days of the district's receipt of the request for the student's records. The original record or a copy shall be retained permanently by this district. If the transfer is to another California public school, the student's entire mandatory interim record shall also be forwarded. If the transfer is out of state or to a private school, the mandatory interim record may be forwarded. Permitted student records may be forwarded to any other district or private school. (Education Code 48918, 49068; 5 CCR 438)

STUDENT RECORDS (continued)

Upon receiving a request from a county placing agency to transfer a student in foster care out of a district school, the Superintendent or designee shall transfer the student's records to the next educational placement within two business days. (Education Code 49069.5)

All student records shall be updated before they are transferred. (5 CCR 438)

Student records shall not be withheld from the requesting district because of any charges or fees owed by the student or parent/guardian. (5 CCR 438)

If the district is withholding grades, diploma, or transcripts from the student because of his/her damage or loss of school property, this information shall be sent to the requesting district along with the student's records.

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

Notification of Parents/Guardians

Upon any student's initial enrollment, and at the beginning of each school year thereafter, the Superintendent or designee shall notify parents/guardians and eligible students, in writing, of their rights related to student records. If 15 percent or more of the students enrolled in the district speak a single primary language other than English, then the district shall provide these notices to that language. Otherwise, the district shall provide these notices in the student's home language insofar as practicable. The district shall effectively notify parents/guardians or eligible students with disabilities. (Education Code 49063, 48985; 34 CFR 99.7)

(cf. 5145.6 - Parental Notifications)

The notice shall include: (Education Code 49063; 34 CFR 99.7, 99.34)

1. The types of student records kept by the district and the information contained therein
2. The title(s) of the official(s) responsible for maintaining each type of record
3. The location of the log identifying those who request information from the records
4. District criteria for defining school officials and employees and for determining legitimate educational interest

STUDENT RECORDS (continued)

5. District policies for reviewing and expunging student records
6. The right to inspect and review student records and the procedures for doing so
7. The right to challenge and the procedures for challenging the content of a student record that the parent/guardian or student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights
8. The cost, if any, charged for duplicating copies of records
9. The categories of information defined as directory information pursuant to Education Code 49073
10. The right to consent to disclosures of personally identifiable information contained in the student's records except when disclosure without consent is authorized by law
11. Availability of the curriculum prospectus developed pursuant to Education Code 49091.14 containing the titles, descriptions, and instructional aims of every course offered by the school

(cf. 5020 - Parent Rights and Responsibilities)

12. Any other rights and requirements set forth in Education Code 49060-49078, and the right of parents/guardians to file a complaint with the U.S. Department of Education concerning an alleged failure by the district to comply with 20 USC 1232g
13. A statement that the district forwards education records to other agencies or institutions that request the records and in which the student seeks or intends to enroll or is already enrolled as long as the disclosure is for purposes related to the student's enrollment

Student Records from Social Media

For the purpose of gathering and maintaining records of students' social media activity, the Superintendent or designee shall: (Education Code 49073.6)

1. Gather or maintain only information that pertains directly to school safety or student safety

STUDENT RECORDS (continued)

2. Provide a student with access to any information that the district obtained from his/her social media activity and an opportunity to correct or delete such information
3. Destroy information gathered from social media and maintained in student records within one year after a student turns 18 years of age or within one year after the student is no longer enrolled in the district, whichever occurs first
4. Notify each parent/guardian that the student's information is being gathered from social media and that any information maintained in the student's records shall be destroyed as provided in item #3 above. The notification shall also include, but is not limited to, an explanation of the process by which a student or his/her parent/guardian may access the student's records for examination of the information gathered or maintained and the process by which removal of the information may be requested or corrections to the information may be made. The notification may be provided as part of the annual parental notification required pursuant to Education Code 48980.
5. If the district contracts with a third party to gather information on a student from social media, ensure that the contract:
 - a. Prohibits the third party from using the information for purposes other than those specified in the contract or from selling or sharing the information with any person or entity other than the district, the student, or his/her parent/guardian
 - b. Requires the third party to destroy the information immediately upon satisfying the terms of the contract, or when the district notifies the third party that the student has turned 18 years of age or is no longer enrolled in the district, whichever occurs first

Center USD

Board Policy

Mathematics Instruction

BP 6142.92
Instruction

The Governing Board desires to offer a rigorous mathematics program that progressively develops the knowledge and skills students will need to succeed in college and career. The district's mathematics program shall be designed to teach mathematical concepts in the context of real-world situations and to help students gain a strong conceptual understanding, a high degree of procedural skill and fluency, and ability to apply mathematics to solve problems.

(cf. 6143 - Courses of Study)
(cf. 6146.1 - High School Graduation Requirements)

For each grade level, the Board shall adopt academic standards for mathematics that meet or exceed the Common Core State Standards. The Superintendent or designee shall develop or select curricula that are aligned with these standards and the state curriculum framework.

(cf. 6011 - Academic Standards)
(cf. 6141 - Curriculum Development and Evaluation)

The district's mathematics program shall address the following standards for mathematical practices which are the basis for mathematics instruction and learning:

1. Overarching habits of mind of a productive mathematical thinker: Making sense of problems and persevering in solving them; attending to precision
2. Reasoning and explaining: Reasoning abstractly and quantitatively; constructing viable arguments and critiquing the reasoning of others
3. Modeling and using tools: Modeling with mathematics; using appropriate tools strategically
4. Seeing structure and generalizing: Looking for and making use of structure; looking for and expressing regularity in repeated reasoning

In addition, the program shall be aligned with grade-level standards for mathematics content.

For grades K-8, content shall address, at appropriate grade levels, counting and cardinality, operations and algebraic thinking, number and operations in base ten,

MATHEMATICS INSTRUCTION (continued)

fractions, measurement and data, geometry, ratios and proportional relationships, functions, expression and equations, the number system, and statistics and probability. Students shall learn the concepts and skills that prepare them for the rigor of higher mathematics.

For higher mathematics, the district shall offer a pathway of courses through which students shall be taught concepts that address number and quantity, algebra, functions, modeling, geometry, and statistics and probability.

The Superintendent or designee shall develop protocols to ensure that students are appropriately placed in mathematics courses and are not unnecessarily required to repeat a course that they have successfully completed in an earlier grade level.

(cf. 6152.1 - Placement in Mathematics Courses)

Note: Education Code 31229.77 as added by SB 509 (Ch. 50) Statutes of 2007 requires any district maintaining grade 7 to have a policy in place prior to January 1, 2008 regarding the placement of students in mathematics courses. See BP 6142.92 - Placement in Mathematics Courses for the required language.

The Superintendent or designee shall ensure that students are appropriately placed in mathematics courses and are not required to repeat a course that they have successfully completed in an earlier grade level. Placement decisions shall be based on consistent protocols and multiple objective academic measures.

(cf. 6152.1 - Placement in Mathematics Courses)

The Superintendent or designee shall ensure that certificated staff have opportunities to participate in professional development activities designed to increase their knowledge and skills in effective mathematics teaching practices.

(cf. 4131 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent or designee shall ensure that students have access to sufficient instructional materials, including manipulatives and technology, to support a balanced, standards-aligned mathematics program.

(cf. 0440 - District Technology Plan)

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

MATHEMATICS INSTRUCTION (continued)

(cf. 6161.11 - Supplementary Instructional Materials)
(cf. 6163.1 - Library Media Centers)

The Superintendent or designee shall provide the Board with data from state and district mathematics assessments and program evaluations to enable the Board to monitor program effectiveness.

(cf. 0460 - Local Control and Accountability Plan)
(cf. 0500 - Accountability)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - State Academic Achievement Tests)
(cf. 6162.52 - High School Exit Examination)
(cf. 6190 - Evaluation of the Instructional Program)

Legal Reference:

EDUCATION CODE

51210 Areas of study, grades 1-6
51220 Areas of study, grades 7-12
51224.5 Algebra in course of study for grades 7-12
51225.3 High school graduation requirements
51284 Financial literacy
60605 State-adopted content and performance standards in core curricular areas
60605.8 Common Core standards

Management Resources:

CSBA PUBLICATIONS

Governing to the Core, Governance Briefs

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Mathematics Framework for California Public Schools: Kindergarten Through Grade Twelve, 2013

California Common Core State Standards: Mathematics, rev. January 2013

COMMON CORE STATE STANDARDS INITIATIVE PUBLICATIONS

Appendix A: Designing High School Mathematics Courses Based on the Common Core State Standards

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Common Core State Standards Initiative: <http://www.corestandards.org/math>

Policy
adopted: November 19, 2014

CENTER UNIFIED SCHOOL DISTRICT
Antelope, California

Center USD

Board Policy

Summer Learning Programs

BP 6177

Instruction

The Governing Board recognizes that an extended break from the instructional program may result in significant learning loss, especially among disadvantaged and low-achieving students, and desires to provide opportunities during the summer for students to practice essential skills and make academic progress.

Summer programs offered by the district shall be aligned with the district's local control and accountability plan (LCAP), other applicable district and school plans, and the educational program provided during the school year. When feasible, summer programs shall blend high-quality academic instruction in core curricular and/or elective subjects with recreation, nutrition programs, social and emotional development, and support services that encourage attendance, student engagement in learning, and student wellness.

(cf. 0200 - Goals for the School District)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 3552 - Summer Meal Program)

(cf. 5030 - Student Wellness)

(cf. 5141.6 - School Health Services)

(cf. 5148 - Child Care and Development Program)

(cf. 6011 - Academic Standards)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6143 - Courses of Study)

Summer School

The Superintendent or designee, with Board approval, may establish summer school day and/or evening classes.

(cf. 5148.2 - Before/After School Program)

(cf. 6171 - Title I Programs)

(cf. 6175 - Migrant Education Program)

The district's summer school program may be used to provide supplemental instruction to students needing remediation and/or enrichment in core academic subjects.

(cf. 6176 - Weekend/Saturday Classes)

(cf. 6179 - Supplemental Instruction)

As appropriate, priority for enrollment in summer school programs shall be given to district students who:

1. Need course credits in order to graduate from high school before the beginning of the next school year

(cf. 5147 - Dropout Prevention)

(cf. 6146.1 - High School Graduation Requirements)

- ~~2. Have not made sufficient progress toward passing the state exit examination required for high school graduation~~

~~*(cf. 6162.52 - High School Exit Examination)*~~

32. Have been retained or are at risk of being retained at their grade level

(cf. 5123 - Promotion/Acceleration/Retention)

43. Demonstrate academic deficiencies in core curriculum areas

(cf. 0460 - Local Control and Accountability Plan)

54. Are in targeted student groups identified in the district's LCAP as needing increased or improved services to succeed in the educational program

The remaining openings shall be offered to other district students on a first-come first-served basis.

Because summer courses cover extensive instructional content in a relatively short time period, students who have more than three excused absences or one unexcused absence may not receive credit for summer session class(es) unless they make-up missed work in accordance with law, Board policy, and administrative regulation.

(cf. 5113 - Absences and Excuses)

(cf. 6154 - Homework/Makeup Work)

Sites for summer school programs may be rotated in an effort to make summer school programs more accessible to all students, regardless of residence or regular attendance area, and to accommodate the maintenance needs of district schools.

The Superintendent or designee shall annually report to the Board on summer school enrollment in the current year and previous year for the program as a whole and disaggregated by grade level, school that the students attend during the regular school year, and student population. In addition, he/she may report on the extent to which students successfully achieved the outcomes established for the program.

Additional Summer Learning Opportunities

The Superintendent or designee may collaborate with parents/guardians, city and county agencies, community organizations, child care providers, and/or other interested persons to develop, implement, and build awareness of organized activities that support summer learning.

(cf. 1020 - Youth Services)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 1700 - Relations Between Private Industry and the Schools)

Strategies to support summer learning may include, but are not limited to:

1. Providing information to students and parents/guardians about summer reading programs scheduled to be conducted by public libraries or community organizations
2. Collaborating with the local parks and recreation agency and/or community organizations to provide day camps, sports programs, or other opportunities for physical education and activity

(cf. 1330.1 - Joint Use Agreements)

3. Collaborating with workforce development agencies, businesses, and community organizations to provide summer job training opportunities that include an academic component

(cf. 3260 - Fees and Charges)

(cf. 5113.2 - Work Permits)

(cf. 6178.1 - Work-Based Learning)

4. Encouraging reading in the home, such as providing lists of recommended reading to students and parents/guardians, establishing a target number of books or pages, and providing prizes for achievement of reading goals

(cf. 6020 - Parent Involvement)

5. Assigning summer vacation homework in core curricular subject(s) for extra credit
6. Conducting occasional, interactive "fun days" during the summer to provide activities related to art, music, science, technology, mathematics, environmental science, multicultural education, debate, or other subjects
7. Arranging opportunities for community service

(cf. 6142.4 - Service Learning/Community Service Classes)

Legal Reference: (see next page)

Legal Reference:

EDUCATION CODE

8482-8484.6 *After School Education and Safety Program*
8484.7-8484.9 *21st Century Community Learning Centers*
37252-37254.1 *Supplemental instruction*
39837 *Transportation to summer employment programs*
41505-41508 *Pupil Retention Block Grant*
41976.5 *Summer school programs, substantially disabled persons or graduating high school seniors*
42238.01-42238.07 *Local control funding formula*
42238.8 *Revenue limit per unit of average daily attendance*
48070-48070.5 *Promotion and retention*
51210 *Areas of study for elementary schools*
51220 *Areas of study for grades 1-6*
51730-51732 *Powers of governing boards (authorization for elementary summer school classes)*
52060-52077 *Local control and accountability plan*
54444.3 *Summer program for migrant students*
56345 *Extended-year program for special education students*
58700-58702 *Credit towards summer school apportionments for tutoring and homework assistance*
58806 *Summer school apportionments*
60851 *Supplemental instruction toward exit examination*
CODE OF REGULATIONS, TITLE 5
3043 *Extended school year, special education students*
11470-11472 *Summer school*
UNITED STATES CODE, TITLE 20
6311-6322 *Improving basic programs for disadvantaged students*
7171-7176 *21st Century Community Learning Centers*

Management Resources:

CSBA PUBLICATIONS

Summer Learning and Wellness Resource Guide
School's Out, Now What? How Summer Programs Are Improving Student Learning and Wellness,
Policy Brief, April 2013

NATIONAL SUMMER LEARNING ASSOCIATION PUBLICATIONS

Healthy Summers for Kids: Turning Risk into Opportunity, May 2012
New Vision for Summer School, 2010

RAND CORPORATION PUBLICATIONS


Making Summer Count: How Summer Programs Can Boost Children's Learning, 2011

WEB SITES

CSBA: <http://www.csba.org>
California Department of Education: <http://www.cde.ca.gov>
National Summer Learning Association: <http://www.summerlearning.org>
Partnership for Children and Youth: <http://partnerforchildren.org>
RAND Corporation: <http://www.rand.org>
Summer Matters: <http://summermatters2you.net>

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept/Site: Business Department
Date: 03/16/16
To: Board of Trustees
From: Jeanne Bess 
Director of Fiscal Services

Action Item X
Information Item
Attached Page

SUBJECT:

**Auditor Selection
For Fiscal Years 2015/16, 2016/17, and 2017/18**

Jeanne Bess, Director of Fiscal Services is asking for your approval on a new 3 year contract for external auditors. A request for proposal (RFP) was sent to several auditing firms on the approved California State Controller's Office and selected from the proposals submitted.

Goodell, Porter, Sanchez & Bright, LLP has been our auditing firm for the last 6 years. They have successfully completed over 65 audits each year, more than any other firm submitting a proposal. Their fees for 15/16 are \$27,000, 16/17 \$28,300 and 17/18 \$29,500.

RECOMMENDATION: To approve the new contract for auditing services to Goodell, Porter, Sanchez & Bright, LLP as presented.

GOODSELL,
PORTER,
SANCHEZ &
BRIGHT, LLP

JOHN L. GOODSELL, CPA
VIRGINIA K. PORTER, CPA
BEVERLY A. SANCHEZ, CPA
SUZY H. BRIGHT, CPA
RICHARD J. GOODSELL, CPA
MICHELLE M. HANSON, CPA

CERTIFIED
PUBLIC
ACCOUNTANTS

March 2, 2016

Jeanne Bess
Director of Fiscal Services
Center Joint Unified School District
8408 Watt Avenue
Antelope, CA 95843

Re: Center Joint Unified School District Proposal for Annual Audit Services

We are pleased to respond to your request for a proposal to provide audit services for the Center Joint Unified School District for the years ending June 30, 2016, 2017 and 2018. Enclosed please find one (1) copy of our Proposal Form, Statement of Qualifications, and Audit Proposal - Additional Information.

We are a full service CPA Firm, providing services in the areas of audit, tax, accounting, and financial and management advisory services. Our primary audit specialization has been conducting audits for school districts and county offices of education throughout Northern California. Additionally, we assist in staff training and provide consulting throughout the year for our audit clients. The Firm successfully completed an independent quality review of its accounting and auditing practice. The reviewer's unqualified report was accepted by the California Quality Review Committee. The Firm meets the independence requirements of the *Government Auditing Standards*, published by the U.S. General Accounting Office.


Our success has been driven by utilizing staff that is experienced and well trained in California Local Educational Agency operations. The Firm recognizes that its most important product is prompt and effective service of the highest quality. We know that communication, expertise, education and audit approach are important factors in an LEA's relationship with an audit firm. We intend to address each factor in this proposal.

We are familiar with the due dates for the reports required in this engagement. We have experienced staff available and agree to complete the audits within the time periods indicated in the Request for Proposal. I am a partner of Goodell, Porter, Sanchez & Bright, LLP authorized to execute the agreements for auditing services with the Center Joint Unified School District on behalf of Goodell, Porter, Sanchez & Bright, LLP.

We appreciate the opportunity to be of service to you. I may be contacted at (916) 387-7000. If you have any questions, please do not hesitate to call.

Very truly yours,

GOODSELL, PORTER, SANCHEZ & BRIGHT, LLP



John L. Goodell
Certified Public Accountant

JLG:jn

CENTER JOINT UNIFIED SCHOOL DISTRICT

PROPOSAL FORM

Submitted herewith is our proposal to perform the annual Financial and Compliance Audit for Center Joint Unified School District within the County of Sacramento for the school year beginning July 1, 2015.

We propose to conduct the prescribed audit and submit the audit report in compliance with generally accepted auditing standards and shall include, to the extent applicable, the audit procedures required by the Controller of the State of California as detailed in the publication Standards and Procedures for Audit of California K-12 Local Educational Agencies and other such publications on school district audit procedures as have been, or shall be, issued during the period of this contract. The audit shall be performed in accordance with generally accepted auditing standards for financial and compliance audits, as promulgated by the U.S. General Accounting Office (GAO) in Governmental Auditing Standards and the standards issued by the Office of the State Controller. In addition, the audit shall be in accordance with the requirements established by the Single Audit Act of 1984 (P.L. 98-502) and any Education Code Requirements pertaining thereto.

The scope of the audit shall not be limited to that provided in the aforementioned publications in the event that in the opinion of the Auditor, particular circumstances warrant extension thereof.

The audit shall include all funds of the district, but not limited to, General Fund, Charter School Fund, Special Revenue Funds, Building Funds, Bond Interest and Redemption Fund, Cafeteria Fund, Student Body Funds, and Fixed Asset and Long Term Debt Account groups. Each audit shall also include an audit of attendance procedures.

The audit shall be conducted by a Certified Public Accountant, or Public Accountant, licensed by the State Board of Accountancy.

The undersigned agrees to perform the audits specified at a total cost not to exceed the amount indicated, including all costs of conducting the audit, and also including the appropriate number of copies of the Audit Report, unless circumstances disclosed by the audits indicate that more detailed verification is required, in addition to that which would be sufficient under ordinary circumstances. In this case a negotiated rate of compensation will be agreed upon prior to commencement of the additional verification.

The audit shall be performed in accordance with the requirements outlined in the Audit Agreement and shall be performed by personnel identified in the Statement of Qualification.

District	Oct 15	Estimated	15/16	16/17	17/18
Center Joint Unified School District	CBEDS	Hours	Cost	Cost	Cost
	4,505	200	\$27,000	\$28,300	\$29,500

Goodell, Porter, Sanchez & Bright, LLP
Name of Accounting Firm

3/4/16
Date


By John L. Goodell, CPA

PARTNER
Title

CENTER JOINT UNIFIED SCHOOL DISTRICT

STATEMENT OF QUALIFICATIONS

Contract for School District Audits

1. Name of Firm: Goodell, Porter, Sanchez & Bright, LLP

2. Address: 7801 Folsom Boulevard, Suite 301

Sacramento, CA 95826

3. Telephone #: (916) 387-7000

4. Fax #: (916) 387-7001

5. Name of Partner(s) who will have primary responsibility for the audit: _____

Michelle Hanson

6. Names of Personnel with their classification who will be assigned to the audit:

Name	Classification
<u>Michelle Hanson</u>	<u>Partner</u>
<u>Hsiang Tzu "Anna" Gau</u>	<u>Staff Accountant</u>
<u>Chris Reynolds</u>	<u>Staff Accountant</u>
<u>Diana Gil Charry</u>	<u>Staff Accountant</u>

Please include resumes of staff, including county office and school district auditing experience.

See Audit Proposal - Additional Information,
Pages 3-5 "Audit Team Principals"

7. List of California School District Audits the firm has performed or is under contract to perform:

See Audit Proposal - Additional Information,
Page 2, "Experience"

8. List any school district audits performed by your firm that were not certified by the Office of the State Controller, and include the reason.

There have been no school district (or other LEA) audits performed by our firm that were not certified by the Office of the State Controller.

9. Percentage of audit work the firm anticipates accomplishing in each month.

April <u>See below</u>	May _____	June _____	July _____
Aug _____	Sept _____	Oct _____	Nov _____
Dec _____	Jan _____	Feb _____	Mar _____

Please refer to Audit Proposal - Additional Information, Page 7 "Audit Work Plan" for expected percentages of work to be completed in each phase of the audit.

10. Indicate how your firm will support the ongoing reporting requirements of GASB 34.

We will prepare the conversion from fund financial statements to entity-wide statements required by GASB 34. We will review the conversion with a knowledgeable district employee.

11. Describe additional services your firm is able to provide, (i.e., training, management assistance, workshops).

We have individuals qualified to provide training to district staff in areas which have governmental accounting or audit significance. In the past we have provided guidance for implementing accounting standards, procedures for attendance accounting, and controls for ASB activities. Training or assistance is provided at no additional cost to the district if a time is agreed to which is convenient for the firm and district personnel.

12. Additional comments regarding the firm's qualifications:

In addition to the qualifications listed above and in the Audit Proposal - Additional Information document provided, the Firm is listed in the State Controller's Certified Public Accountants Directory for K-12 Local Education Agency Audits, and is a participant of the K-12 Audit Guide meetings.

13. Please provide a copy of the Audit Preparation Package you provide clients in preparation of the actual audit. Please refer to Audit Proposal - Additional Information, Appendix A through C for samples of the letters we send for each phase of the audit.

Goodell, Porter, Sanchez & Bright, LLP

Name of Accounting Firm

3/4/16

Date


By John L. Goodell, CPA

Partner

Title

CENTER JOINT UNIFIED SCHOOL DISTRICT
AUDIT PROPOSAL - ADDITIONAL INFORMATION
SUBMITTED BY:
GOODELL, PORTER, SANCHEZ & BRIGHT, LLP
CERTIFIED PUBLIC ACCOUNTANTS

Contact Person: John Goodell, Partner
Address: 7801 Folsom Blvd. Suite 301
Sacramento, CA 95826
Telephone: (916) 387-7000
Facsimile: (916) 387-7001

CENTER JOINT UNIFIED SCHOOL DISTRICT
AUDIT PROPOSAL - ADDITIONAL INFORMATION

TABLE OF CONTENTS

	<u>PAGE</u>
PROFILE OF GOODELL, PORTER, SANCHEZ & BRIGHT, LLP CERTIFIED PUBLIC ACCOUNTANTS	1
EXPERIENCE	2
RESUMES OF AUDIT TEAM PRINCIPALS	3
PROPOSED SERVICES	6
AUDIT WORK PLAN	7
AUDIT FEES	8
ADDITIONAL SERVICES	8
ADDITIONAL INFORMATION	8
REVIEWER'S UNQUALIFIED REPORT ON INDEPENDENT QUALITY REVIEW	9
APPENDIX A - SAMPLE INTERIM VISIT PLANNING LETTER	
APPENDIX B - SAMPLE SUBSTANTIVE REPORT REQUEST	
APPENDIX C - SAMPLE SUBSTANTIVE VISIT PLANNING LETTER	

CENTER JOINT UNIFIED SCHOOL DISTRICT
AUDIT PROPOSAL - ADDITIONAL INFORMATION

PROFILE OF GOODELL, PORTER, SANCHEZ & BRIGHT, LLP, CERTIFIED PUBLIC ACCOUNTANTS

Goodell, Porter, Sanchez & Bright, LLP, Certified Public Accountants is an accounting partnership with offices located at 7801 Folsom Blvd. Suite 301, Sacramento, California 95826. The Firm has four (4) partners, one (1) senior and five (5) staff accountants. Our Firm's services are currently comprised of 40% audit, 40% tax and 20% small business, which include management services. The majority of our audit clients consist of not-for-profit and governmental funded agencies. The Firm meets the independence requirements of the *Government Auditing Standards*, published by the U.S. General Accounting Office. The Firm maintains professional liability insurance with a limit of one million (\$1,000,000) per claim, two million (\$2,000,000) aggregate.

John Goodell joined the Firm in 1985 and was made a partner in 1987. Mr. Goodell's experience has been primarily governmental and non-profit accounting, including audits of fiscal and compliance requirements for various federal and state funded programs. Mr. Goodell is not expected to be the audit partner for the Center Joint Unified School District, it is expected he would provide support for this audit.

Beverly Sanchez joined the Firm in 1992 and was made a partner in 2004. Mrs. Sanchez's specialization is in tax services and she will not be involved in the audit of the Center Joint Unified School District.

Suzy Bright joined the Firm in 1998 and was made a partner in 2009. Mrs. Bright has extensive experience in governmental and non-profit organization audits, however, her current role with the Firm is in the taxation and accounting areas and she will not be involved in the audit of the Center Joint Unified School District.

Michelle Hanson joined the Firm in 2002 and was made a Partner in 2014. Mrs. Hanson's specialization is supervising governmental and non-profit audits and she was directly responsible for thirty-seven of the LEA audits the Firm performed in 2014-2015. Mrs. Hanson would be the person in charge of performing the fieldwork and completing the audit of Center Joint Unified School District.

Our success has been driven by utilizing staff that is experienced and well trained in California Local Educational Agency operations. The Firm recognizes that its most important product is prompt and effective service of the highest quality. We know that communication, expertise, education and audit approach are important factors in an LEA's relationship with an audit firm. We intend to address each factor in this proposal.

CENTER JOINT UNIFIED SCHOOL DISTRICT
AUDIT PROPOSAL - ADDITIONAL INFORMATION

EXPERIENCE

Goodell, Porter, Sanchez & Bright, LLP, Certified Public Accountants are highly qualified to perform the services required in this engagement. We have performed numerous audits for county offices of education, school districts, charter schools, regional occupational programs, joint powers authorities and other special districts. We have also conducted internal control audits, fraud audits and bond financial and performance audits.

Michelle Hanson, CPA, the proposed in-charge auditor, was directly responsible for the completion of numerous governmental and non-profit audits during the past fourteen years.

The Firm performed seventy-three local educational audits for the year ended June 30, 2015. Listed below are the county office and school district audits performed for 2014-2015 with the years audited in parentheses.

Each of the audits performed for 2014-2015 were completed and filed by December 15, 2015, with two on extension, filed by the extended due date, January 31, 2016.

Calaveras County

Bret Harte High (10+)
Calaveras Co. Office of Ed. (4)
Calaveras Unified (4)
Mark Twain Elementary (4)
Vallecito Union Elementary(4)

Contra Costa County

Martinez Unified (10+)

El Dorado County

Black Oak Mine Unified (10+)
Buckeye Union (10+)
Camino Union (10+)
El Dorado Co. Office of Ed. (10+)
El Dorado Union High (10+)
Gold Oak Union (10+)
Lake Tahoe Unified (9)
Latrobe Elementary (10+)
Mother Lode Union (9)
Pioneer Union (10+)
Placerville Union (9)
Rescue Union Elementary (9)

Lake County

Kelseyville Unified (10+)
Konociti Unified (6)
Lucerne Elementary (10+)

Marin County

Shoreline Unified (10+)

Mendocino County

Fort Bragg Unified (4)
Leggett Valley Unified (3)
Mendocino Unified (10+)
Potter Valley Comm. Unified (4)
Round Valley Unified (3)

Monterey County

North Monterey Unified (10)

Napa County

Calistoga Joint Unified (10+)
Howell Mountain Elem. (10+)
Napa Co. Office of Ed. (10+)
Pope Valley Union (10+)
St. Helena Unified (10+)

Nevada County

Chicago Park Elementary (1)
Clear Creek Elementary (1)
Grass Valley Elementary (1)
Nevada City Elementary (1)
Nevada Jt. Union High (1)
Nevada Co. Supt. Of Schools (1)
Penn Valley Union Elementary (1)

Union Hill Elementary (1)

Twin Ridges Elementary (1)

Sacramento County

Center Joint Unified (6)
Galt Jt. Union Elementary (10+)

Santa Clara County

Moreland Elementary (5)

Santa Cruz County

San Lorenzo Valley Unif. (7)

Soquel Union (6)

Solano County

Dixon Unified (7)

Sonoma County

Bellevue Union (10+)
Cinnabar Elementary (10+)
Geyserville Unified (6)
Harmony Union (10+)
Liberty Elementary (3)
Oak Grove (10+)

Roseland Elementary (10+)

Sebastopol Union (10+)

Twin Hills Union (10+)

Two Rock Elementary (10+)

Wilmar Elementary (10+)

Stanislaus County

Turlock Unified (4)

Sutter County

Brittan Elementary (10+)
Browns Elementary (10+)
Marcum-Illinois Union (10+)
Meridian Elementary (10+)
Pleasant Grove Jt. Union (10+)

CENTER JOINT UNIFIED SCHOOL DISTRICT
AUDIT PROPOSAL - ADDITIONAL INFORMATION

EXPERIENCE (CONCLUDED)

Additionally, the Firm performed eight (8) audits of independent charter schools for the year ended June 30, 2015.

AUDIT TEAM PRINCIPALS

The proposed audit principals for this engagement include the following:

John Goodell, Partner
Michelle Hanson, Partner
Hsiang Tzu "Anna" Gau, Staff Accountant
Chris Reynolds, Staff Accountant
Diana Charry, Staff Accountant
Additional staff will be assigned as considered necessary

John Goodell, CPA - Partner

Biography

Mr. Goodell joined the firm in 1986. He is licensed to practice as a CPA in California by the California State Board of Accountancy. After serving in the Marine Corp for three years, Mr. Goodell graduated from California State University, Sacramento. He worked for five years in the District Attorney and Tax Collector Offices while attending college, and six years for Gilbert Accountancy where he began his thirty-six year career with an emphasis in governmental accounting, including audits of fiscal and compliance requirements for various federally funded programs.

Qualifications

- Over 35 years of experience auditing California School Districts
- Over 75 percent of billable time relates to governmental clients
- Member of American Institute of Certified Public Accountants
- Member California Society of Certified Public Accountants
- Member Governmental Audit Quality Center
- Member California Association of School Business Officials
- Member Sacramento Metropolitan Chamber of Commerce

Education

- *Graduated from California State University, Sacramento
- * B.S. Degree in Accounting
- *Continuing professional education as required by AICPA and GAO

CENTER JOINT UNIFIED SCHOOL DISTRICT
AUDIT PROPOSAL - ADDITIONAL INFORMATION

AUDIT TEAM PRINCIPALS (CONTINUED)

Michelle Hanson, CPA - Partner

Biography

Mrs. Hanson joined the firm in 2002 after working for eleven years as an office manager in the health care and construction industries. She is licensed to practice as a CPA in California by the California State Board of Accountancy. Michelle's current work includes managing over thirty of the Firm's LEA audits, including *OMB Circular A-133/Uniform Guidance* audits.

Qualifications

- Over 13 years of experience auditing California School Districts
- Over 95 percent of billable time relates to LEA clients
- Member of American Institute of Certified Public Accountants
- Member California Society of Certified Public Accountants

Education

- Graduated from University of Nevada, Las Vegas
- B.S. Degree in Health Care Administration
- Continuing professional education as required by AICPA and GAO

Hsiang Tzu "Anna" Gau, CPA - Staff Accountant

Biography

Ms. Gau joined the firm in 2014 after receiving her B.S. Degree in Accounting and Information Systems from Virginia Tech. She is licensed to practice as a CPA in California by the California State Board of Accountancy. Anna's current work experience includes assisting in the audits of school districts, county offices and charter schools.

Qualifications

- Certified Fraud Examiner
- Two (2) years of experience auditing California School Districts
- Over 95 percent of billable audit time relates to LEA clients
- Member of American Institute of Certified Public Accountants
- Member of California Society of Certified Public Accountants
- Member of Association of Certified Fraud Examiners

Education

- B.S. Degree in Accounting and Information Systems from Virginia Tech
- B.S. Degree in Finance from Virginia Tech
- Continuing professional education as required by AICPA and GAO

CENTER JOINT UNIFIED SCHOOL DISTRICT
AUDIT PROPOSAL - ADDITIONAL INFORMATION

Christopher Reynolds, Staff Accountant

Biography

Mr. Reynolds joined the firm in 2014 after receiving his Master's in Accountancy from Sacramento State University. His current work experience includes assisting in the audits of several school districts, county offices and charter schools. Prior to joining the firm, Chris held managerial positions in education institutions for over five years and assisted a local CPA with tax preparation.

Qualifications

- Two (2) years of experience auditing California School Districts
- Over 95 percent of billable audit time relates to LEA clients
- Member of American Institute of Certified Public Accountants
- Member of California Society of Certified Public Accountants
- Member and Previous Chapter President of Psi Chi, National Honor Society

Education

- B.A. Degree in Psychology from Humboldt State University
- M.A. Degree in Psychology from Humboldt State University
- M.S. Degree in Accountancy from California State University, Sacramento
- Continuing professional education as required by AICPA and GAO
- Currently taking California CPA examinations

Diana Gil Charry, Staff Accountant

Biography

Mrs. Charry joined the firm in 2014 after receiving her Master's in Accountancy from California State University, San Bernardino. Prior to joining the firm, Diana worked as a financial reporting analyst and income tax preparer. Her current work experience includes assisting in the audits of school districts, county offices and charter schools.

Qualifications

- Two (2) years of experience auditing California School Districts
- Over 95 percent of billable audit time relates to LEA clients
- Member of American Institute of Certified Public Accountants
- Member of California Society of Certified Public Accountants

Education

- B.A. Degree in Business Administration from California State University, San Bernardino
- M.S. Degree in Accountancy from California State University, San Bernardino
- Continuing professional education as required by AICPA and GAO
- Currently taking California CPA examinations

CENTER JOINT UNIFIED SCHOOL DISTRICT
AUDIT PROPOSAL - ADDITIONAL INFORMATION

PROPOSED SERVICES

We will audit the financial statements of the Center Joint Unified School District (District) for the years ending June 30, 2016, 2017 and 2018. Our audits will be made in accordance with generally accepted government auditing standards for financial and compliance audits contained in the U.S. General Accounting Office (GAO) *Government Auditing Standards*, the provisions of the Title 2 U.S. Code of Federal Regulations Part 200 (2 CFR 200) *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (referred to as the Uniform Guidance), the provisions of the *State Controller's Standards and Procedures for Audit of California K-12 Local Educational Agencies*, and the most current Governmental Accounting Standards Board (GASB) pronouncements and, accordingly will include such tests of the accounting records and such other auditing procedures as we consider necessary in the circumstances. Staff will be supervised by a Partner or Manager at all times while performing audit fieldwork.

Our audit will be for the purpose of expressing an opinion on the basic financial statements, and will include such auditing procedures as considered necessary to accomplish this purpose. We anticipate issuing the following reports:

- Independent Auditor's Report on the basic financial statements
- Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*
- Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance
- Independent Auditor's Report on Compliance with State Laws and Regulations

We will work with management before audit fieldwork and during the course of the audit to assess internal controls and review mitigating controls in place to identify any control deficiencies, significant control deficiencies and material weaknesses that need to be reported to management in writing. We will suggest opportunities we discover to improve efficiency and effectiveness and we will inform management immediately of areas of concern that come to our attention during the course of the audits. Our commitment will be that there are no surprises in the draft audit report. We will first discuss any concerns with the appropriate level of management and then document in the audit report or in a separate management letter, if appropriate. We will discuss with management, any factors, which would prevent us from issuing an unqualified opinion on the financial statements. We will provide management with a draft copy of the audit report no later than November 15 of the year being audited. We will complete the audit report no later than December 15 of each year and we will submit copies to the appropriate agencies including the filing of the Data Collection Form with the Federal Clearinghouse.

CENTER JOINT UNIFIED SCHOOL DISTRICT
AUDIT PROPOSAL - ADDITIONAL INFORMATION

PROPOSED SERVICES (CONCLUDED)

If a delay is encountered that could affect our ability to meet these timelines, we will notify management immediately.

We will communicate with the Governing Board matters related to the financial statement audit that are, in the auditor's professional judgment, significant and relevant to the responsibilities of those charged with governance in overseeing the financial reporting process. This will occur at a minimum of three times, in the engagement letter, during interviews that would take place during the course of fieldwork and in a final letter to the Board upon completion of the audit. A Partner of the Firm will also present the audit report to the Audit Committee and if requested, to the Governing Board.

We will be available on an as needed basis to provide additional services or consultation throughout the year.

AUDIT WORK PLAN

The audit of a California Local Educational Agency for our Firm seems naturally split into three phases we refer to as "interim, substantive and final." We estimate that the percentage of audit work performed by phase will be as follows:

<u>Phase/Month</u>	<u>% of Work to be Accomplished</u>
Interim/May - July	40%
Substantive/August - October	45%
Final/November-January	<u>15%</u>
Total	<u>100%</u>

All audit fieldwork will be scheduled so there is a minimum amount of disruption to the District Office. We anticipate each site has unique circumstances and we pride ourselves in making communication a priority.

Actual fieldwork for the interim phase can be scheduled from late April, typically timed with the completion of the P2 report through July. Where your District falls in that continuum is based on your needs. This work would be performed by Junior or Senior level accountants working with and under the supervision of the Partner or In-Charge over two to three days. The interim phase consists of initial planning, preliminary fieldwork, and site fieldwork with the focus on documentation and tests of internal controls (vendor and payroll warrants, and cash receipts), preliminary program compliance testing (State and Federal) and site attendance and student body account testing. See Appendix A for the planning letter we provide clients to assist in their preparation for the interim visit.

CENTER JOINT UNIFIED SCHOOL DISTRICT
AUDIT PROPOSAL - ADDITIONAL INFORMATION

AUDIT WORK PLAN (CONCLUDED)

The substantive phase is fieldwork performed between August and October and includes substantiating account balances for all funds, completing compliance testing for federal and state programs and obtaining other information necessary for the completion of supplemental schedules in the audit report. We will obtain independent confirmation of significant cash balances and obtain legal representation letters. This work would be performed by a Junior and Senior Staff Accountant working under the supervision of the Partner or In-Charge over two to three days. See Appendix B and C for the planning letters we provide to clients to assist in their preparation for the substantive visit.

The final phase is work performed during November and includes drafting the audit report, reviewing the report with management, finalizing and distributing the report. We do not expect the District Office to prepare schedules for the audit report.

AUDIT FEES

Our charges for these services will be on the basis of our standard hourly rate for governmental audits plus out-of-pocket costs. Progress billing will be submitted monthly as work progresses and are due and payable upon presentation.

Our standard fees for LEA audit services are currently as follows:

Partner	\$150/hr.	Manager	\$115/hr.
Senior	\$80/hr.	Staff	\$70/hr.
Administrative	\$25/hr.		

ADDITIONAL SERVICES

We will be available throughout the year to answer financial and compliance questions that have audit significance. Additionally, we are able to provide staff in-service on topics which have audit or accounting significance at no additional cost to the District Office, if scheduled during mutually agreed upon time that is convenient to our Firm and District Office staff. If the District Office requests additional services to be performed, we will document in writing the mutual agreement between the District Office and our Firm the nature and extent of the additional services to be conducted. These additional services will be performed at the rates described in the Audit Fees section of this proposal.

ADDITIONAL INFORMATION

The Firm maintains a system of audit internal controls which is continuously updated to ensure audit reports issued by the Firm are supported by procedures which were performed and reviewed to ensure compliance with the most recent reporting requirements. The Firm performs an annual formal inspection of audit internal controls and every three years the Firm has an independent quality review of our accounting and audit practice. The most recent System Review Report dated September 5, 2012 concluded that the Firm complies with the stringent quality control standards set by the American Institute of Certified Public Accountants (AICPA), the national professional organization of CPA's. The review was administered by the California Society of Certified Public Accountants, in coordination with the AICPA.

DEV David E. Vaughn CPA (209) 957-8806 fax (209) 957-9589
CPA 4540 Gnekow Drive, Stockton, Ca. 95212-1307

System Review Report

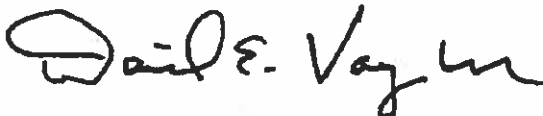
September 5, 2012

To the Partners,
Goodell, Porter, Sanchez & Bright, LLP,
and the Peer Review Committee of the California Society of CPAs

I have reviewed the system of quality control for the accounting and auditing practice of Goodell, Porter, Sanchez & Bright, LLP (the firm) in effect for the year ended April 30, 2012. My peer review was conducted in accordance with Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. My responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on my review. The nature, objectives, scope, limitations of, and procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*.

In my opinion, the system of quality control for the accounting and auditing practice of Goodell, Porter, Sanchez & Bright, LLP in effect for the year ended April 30, 2012, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Goodell, Porter, Sanchez & Bright, LLP has received a peer review rating of *pass*.



David E. Vaughn, CPA

APPENDIX A
SAMPLE INTERIM VISIT PLANNING LETTER

GOODELL,
PORTER,
SANCHEZ &
BRIGHT, LLP

CERTIFIED
PUBLIC
ACCOUNTANTS

JOHN L. GOODELL, CPA
VIRGINIA K. PORTER, CPA
BEVERLY A. SANCHEZ, CPA
SUZY B. BRIGHT, CPA
MICHELLE M. HANSON, CPA

TBD

Jeanne Bess
Center Joint Unified School District
8408 Watt Avenue
Antelope, CA 95843

Dear Jeanne:

We are writing this letter to assist you in preparing for our audit visit, for the fiscal year 2015-2016, scheduled for _____. You should expect ____ auditors for these days. As in the past, we expect to complete the 2015-2016 audit in two phases. We will first complete procedures to test internal controls, and State and Federal compliance. We will then return when the records are closed to substantiate the balances reported in the funds. We are requesting the following information be available for internal control and compliance testing. Your primary audit contacts in the firm are Michelle Hanson (michelle@goodellcpa.com) and _____ (xxx@goodellcpa.com).

We believe the process of sending you a list earlier in the year and asking you to send things in advance creates a more efficient audit for both of us. Below is the list of items we will need to receive and/or review for our first visit. If possible, we would like to have you send this information to us electronically as soon as possible. If you are unable send everything or were otherwise looking for a ranking of this list to ensure you get us the most critical items, we have broken the list into two parts. The first section lists the items that will allow us to pre-select and provide you with several samples and would be the documents we would select to receive first if we had to make a choice. These items may be sent via e-mail to michelle@goodellcpa.com or securely via the fileshare program on our website (please contact us if you have not used this option in the past and we will walk you through the process.) Please include the applicable outline number (ie: 07.02) in the name of each pdf file you send to simplify the identification of what has been sent.

If you decide to only send the reports in the first section or would rather just have the documents pulled and ready for us to review while we are at the District, please let us know so we can plan the time necessary for fieldwork.

The four items below will allow us to pre-select several of our samples which we can then turn around and provide to you in advance.

- 07.02 Cash Disbursements: Using the attached instructions, please prepare an AP Warrant Detail Report, exported to excel.
- 07.03 Payroll Disbursements: Please provide the regular and supplemental payroll prelists for January, 2016.
- SC 03 Kindergarten Continuation - Please provide a Districtwide list of kindergarten students from 2014-2015 and 2015-2016. We will select a sample of the students appearing on both lists and request their continuation forms be available when we arrive.

SC 23 Unduplicated LCFF Pupil Counts - Please provide the following:

- SC 23A Calpads form 1.17, FRPM/English Learner/Foster Youth Count Report
- SC 23B Calpads form 1.18, FRPM/English Learner/Foster Youth Student List Report
 1. Please export the student list into excel so we may sort the report by category.
 2. From this report we will select and provide a sample of students for whom we will need to see qualifying documentation (for applicable category)

The remaining items below may either be sent in advance or pulled and readied for us when we arrive.

- FC 01 Federal interest calculations to date
- FC 02 Consolidated Application (filed to date)
- FC 03 Copy of any compliance reviews/audits performed by the State or Feds during 2015-2016

The items below would change depending on the selection/rotation of major Federal Programs:

FC 04 Title I, Resource 3010 - please provide the following:

- FC 04 Please complete the attached "Federal Questionnaire-Title I"
- FC 04A Financial summary report for 7/1/15 to current
- FC 04B Financial activity Report for 7/1/15-current for objects 4000-7999 only
- FC 04C List of the employees whose salaries are charged in whole or in part to these resources
- FC 04D Single Plan for Student Achievement (2015-2016) for Title I Schools
- FC 04E Site Council minutes for the most recent meeting held for which minutes are available
- FC 04F Number of students and number of FTE's at ALL sites
- FC 04G Copy of the most recent Title I Self Evaluation

FC 05 Special Education Resource 33xx - please provide the following:

- FC 05 Please complete the attached "Federal Questionnaire-Special Education"
- FC 05A Financial summary report for 7/1/15 to current
- FC 05B Financial activity Report for 7/1/15-current for objects 4000-7999 only
- FC 05C List of the employees whose salaries are charged in whole or in part to these resources

FC 06 Child Nutrition - Please provide the following:

- FC 06 Please complete the attached "Federal Questionnaire-Child Nutrition"
- FC 06A Financial summary report for 7/1/15 to current
- FC 06B Financial activity Report for 7/1/15-current for objects 4000-7999 only
- FC 06C List of the employees whose salaries are charged in whole or in part to these resources
- FC 06D Meal count reports for the month of February, 2016, including the summary reports submitted to the State, down to and including the individual site detail reports for _____, _____ (would be the sites tested for attendance)

FC XX Other Major Program (if applicable) - Please provide the following:

- FC XX Please complete the attached "Federal Questionnaire-xx"
- FC XXA Financial summary report for 7/1/14 to current
- FC XXB Financial activity Report for 7/1/14-current for objects 4000-7999 only
- FC XXC List of the employees whose salaries are charged in whole or in part to these resources
- FC XXD Grant Application
- FC XXE Most recent progress and/or financial report filed for this program (if required)

SC 01 Attendance - Please provide the following: (We are requesting the attendance documents be provided in paper.)

SC 01A Second Principal (P-2) attendance report

SC 01.1 Monthly attendance summaries used to prepare the report

SC 01.1A If the summary in SC 01.1 above does not show the monthly subtotals by site, please provide summary reports from your attendance software for each month, each site.

We will specifically test ATTENDANCE MONTH 3 of the following school sites:

Sites would be listed here, we will rotate our testing of sites so that each site is tested a minimum of every third year.

SC 01.2 For the sites listed above, please provide the month 3 attendance summary and attendance detail reports.

We will audit the source documents, such as daily attendance registers, absence notes and "in/out" logs, independent study documentation etc. In addition, please provide a list of classes which have more than 20% English Learner students from the above selected sites.

SC 04 Independent Study Ratio - Please provide the calculation made pursuant to the provisions of Education Code section 51745.6(a). (Comparison of students per FTE certificated employee for Independent Study vs all other educational programs operated by the District)

SC 06 Instructional Minute Calculations - Please provide the following:

SC 06A District calculations of annual instructional minutes by site

SC 06B Bell schedules for each site, including minimum days, testing days etc.

SC 06C Calendar with alternative schedule days noted

SC 07 Instructional Materials Fund Realignment Program - Please provide:

SC 07A Notice of Public Hearing (including where and when it was posted)

SC 07B Board resolution regarding the sufficiency of instructional materials.

SC 08 Ratio of Administrators to Teachers - Please provide the calculation and support for the ratio (Form R2)

SC 12 SARC related items - Please provide the following:

SC 12A Williams Quarterly Complaint Reports for the year (to date)

SC 12B Facilities Inspection Tool or Interim Evaluation Instrument for each site

SC 12C If site SARCS are not available online, please provide the most recent SARC for each site

SC 15 K-3 Grade Span Adjustment - Please provide the following:

SC 15A IF APPLICABLE: Documentation that the bargaining unit and school district have agreed to an alternative to the statutory K-3 GSA requirements.

SC 15B Documentation showing the District's average class enrollment in 2012-2013

If 2012/13 average was 24 pupils or less, please provide:

SC 15C Calculation of each schoolsite's average class enrollment for 2015-2016

SC 15D Supporting documentation used in the 2015-2016 average class enrollment calculation for the schoolsite's selected for attendance testing at SC 01 above

If 2012/13 average was more than 24 pupils, please provide:

SC 15E Calculation of the maximum average class enrollment for 2014-2015 and 2015-2016

SC 15F Calculation of each schoolsite's average class enrollment for 2015-2016

SC 15G Supporting documentation used in the 2015-2016 average class enrollment calculation for the schoolsite's selected for attendance testing at SC 01 above

- SC 16 Transportation Maintenance of Effort - If the District had any transportation expenditures in 2012-2013, please provide documentation to support that at least that amount was or will be spent in 2015-2016.
- SC 17 Educator Effectiveness - If the District has charged any expenditures to Resource 6264, please provide:
- SC 17A Documentation that a plan delineating how the funds will be spent was presented at a public meeting of the governing board and then approved by the governing board at a subsequent meeting.
 - SC 17B Documentation showing the District is separately tracking the expenditures for each of the four purposes it will be able to complete the final expenditure report (due in July 2018)
- SC 19 California Clean Energy Jobs Act - Please provide the following:
- SC 19A Copy of District's plan and any amendments to date
 - SC 19B Detailed expenditure report to date for resource 6230 sorted by object
 - SC 19C Documentation that the District complied with the best value criteria to award the contracts (most likely bids or other proof of price/value comparisons)
 - SC 19D If any approved projects were completed, provide a copy of the report of project expenditures that was provided to the Citizens Oversight Board or advise on the status.
- SC 21 Education Protection Funds - Please provide the following:
- SC 21A Proof that the use of funds was approved by the board if board minutes aren't available online
 - SC 21B Summary expenditure report to date for resource 1400 sorted by function or including the functions charged
- SC 24 Local Control and Accountability Plan - Please provide documentation showing:
- SC 24A LCAP was presented to the parent advisory committee and English learner parent advisory committee (if applicable)
 - SC 24B How members of the public were notified of their opportunity to submit comments regarding actions and expenditures to be included in the LCAP
 - SC 24C There was at least one public hearing held
 - SC 24D Board approval of the LCAP at a public meeting (should be in prior year board minutes, June.)
 - SC 24E Please provide a sample of actual expenditures for the following actions/services selected from Sections 3A and 3B of LCAP:
(we will list the selected items here)
- 02.05 Response Sheet - Please complete and/or update the attached document
- 03.01 Conflict of interest statements - We will review the California Form 700 Statement of Economic Interests on record for the District board members and other key personnel.
- 03.04B Detailed general ledger report of legal expenses paid during the year.
- 03.05 Board Minutes - please provide board minutes since _____.
- 04.00 Internal Control Questionnaire: Please complete and/or update the attached document
- 09.06 Interim Reports/Budget - Please provide:
- 09.06A First Interim Report and County approval
 - 09.06B Second Interim Report and County approval
 - 09.06C 2015/16 Original Adopted Budget

- 95.09 Student Body Account Questionnaire-District - Please update/complete the attached questionnaire.
- 95.10 Student Body Account Questionnaire-Site(s) - Please update/complete the attached questionnaire(s). (will be for list of sites selected for attendance testing)
- 95.15 Student Body Accounts - Please provide a year-to-date register of activity for each site's account as a whole (not split by club)

During this visit, we would like to schedule separate meetings with the Superintendent and an available Board Member. Please arrange these meetings at times convenient for each person. Each of the meetings is expected to last approximately twenty minutes. We may meet with other employees of the District during this visit. We will schedule these meetings when we arrive.

We look forward to working with you on the 2015-2016 audit. If you have any questions, please call us at 916-387-7000 or send us an e-mail.

Very truly yours,

GOODELL, PORTER, SANCHEZ & BRIGHT, LLP

Michelle Hanson
Certified Public Accountant

Enclosures

MH:xxx

APPENDIX B
SAMPLE SUBSTANTIVE REPORT REQUEST

GOODELL,
PORTER,
SANCHEZ &
BRIGHT, LLP

CERTIFIED
P U B L I C
ACCOUNTANTS

JOHN L. GOODELL, CPA
VIRGINIA K. PORTER, CPA
BEVERLY A. SANCHEZ, CPA
SUZY H. BRIGHT, CPA
MICHELLE M. HANSON, CPA

TBD

Via email to:
jbess@centerusd.org

Dear Jeanne:

Below is the list of preliminary items we would like to receive in advance of our scheduled substantive audit visit to Center Joint Union School District. As soon as you have closed (and even before you have completed your GASB 34 conversion,) please convert the documents below to PDF format and e-mail to us, except for the SACS Data filed which is just exported and e-mailed. We understand the unaudited actuals may not have been approved by the Board and agree to make any corrections to the unadjusted numbers if a change does occur.

1. SACS Data File
2. Reports needed:
 - a. Detailed general ledger (GLD110), by fund
 - b. Detailed general ledger (GLD110), by fund, for objects 8000-8999, sorted by resource
 - c. Financial Summary Report (FAR300), by fund, sorted by resource
 - d. Budget Report (BDX110) by fund (subtotaled by major object) as of June 30, 2016
 - e. Receivables History Report as of current date that will show the money collected against the 6/30/16 accounts receivable balances
 - f. Accounts Payable Warrant Detail-Using the attached instructions, please prepare this report for the period 7/1/16 to current date
 - g. List of employees with unpaid vacation balances as of June 30, 2016. We will use this list to pre-select employees for our testing and will provide you with our sample in advance of our visit.

We are recommending you use our fileshare program so you will not have to break the larger reports into sections to get them through e-mail. If you have used this program before, your user name and password should still be available, you would just need to log into our website: www.goodellcpa.com and click on the file share box on the front page. If you have not used this program and would like to, please let us know and we will forward you the instructions.

If you have any questions, please do not hesitate to e-mail or call us at (916) 387-7000.

Very truly yours,
GOODELL, PORTER, SANCHEZ & BRIGHT, LLP

Michelle Hanson
Certified Public Accountant

APPENDIX C
SAMPLE SUBSTANTIVE VISIT PLANNING LETTER

GOODELL,
PORTER,
SANCHEZ &
BRIGHT, LLP

CERTIFIED
PUBLIC
ACCOUNTANTS

JOHN L. GOODELL, CPA
VIRGENIA K. PORTER, CPA
BEVERLY A. SANCHEZ, CPA
SUZY H. BRIGHT, CPA
MICHELLE M. HANSON, CPA

TBD

Via e-mail to:
jbess@centerusd.org

Jeanne Bess
Chief Business Official
Center Joint Union School District
8408 Watt Avenue
Antelope, CA 95843

Dear Jeanne,

We will continue our audit fieldwork on _____. Please plan on ___ auditors for these days. In addition to the reports you sent via e-mail, we will need the following information available to us:

08 Reports needed:

- A. Report of TF's and cash transfers posted during the year (approved and unapproved)
- B. Report that will allow us to see what has been collected since 6/30 for A/R set up as of 6/30. (possibly a detailed GL of the 8xxx's by resource from 7/1/16 to current)

08.01 General Fund

- A. Reconciliation to cash in county treasury
- B. Revolving Account
 1. Copy of the June 30, 2016 bank reconciliation with a list of outstanding checks and deposits in transit
 2. Check Register
 3. Copy of the July 31, 2016 bank statement
- C. Annual Taxes Report
- D. Federal Revenue
 1. Award/Entitlement letter for: (These resources are typically paid by someone other than CDE and are not available on CDE website)
 - a. Resource 3310
 - b. Resource 3315
 - c. Resource 3320
 - d. Resource 3327
 - e. Resource 4201
 - f. Resource 4203
 - g. Resource 58XX (all if more than one)
- E. Other State Revenue
 1. Supporting documentation used to calculate/post the STRS on-behalf payment
- F. Other Local Revenue
 1. Please provide us with supporting documentation for the following transactions:
 - a. x/xx/xxxx

- 08.12 Child Development Fund
- A. Reconciliation to cash in county treasury
 - B. Final Earnings Calculation for June, 2016 for State Child Care Contracts
 - C. Attendance and Fiscal Report for period ending June, 2016
 - D. Reserve reconciliation
- 08.13 Cafeteria Fund
- A. Reconciliation to cash in county treasury
 - B. Clearing Account &/or Revolving Account
 1. Copy of the June 30, 2016 bank reconciliations with a list of outstanding checks and deposits in transit
 2. Check Registers
 3. Copy of the July 31, 2016 bank statements
 - C. Report of commodities received in 2015-2016 (report from CDE)
 - D. Supporting documentation for stores inventory at 6/30/16
 - E. "SNP Claim for Reimbursement Summary" for June, 2016
 - F. Update attached "Cafeteria Questionnaire"
- 08.25 Capital Facilities Fund
- A. Reconciliation to cash in county treasury
 - B. Supporting documentation for following deposits:
 1. \$amount, Date, object 86XX
- 08.95 Student Body:
- A. June, 2016 bank statements and reconciliations and July, 2016 bank statement for each student body account.
 - B. Year-end financial statements or transaction reports for each student body account. These reports should provide totals of the annual inflows and outflows of the account. (check register or similar report)
- 08.98 Long-term Debt
- A. Copies of any lease agreements, loan agreements & other commitments entered into during the year
 - B. Early retirement incentives
 1. Supporting documentation for payments made during 2015-2016 for incentives in prior year(s)
 2. Supporting documentation for incentives offered/ accepted during 2015-2016, if applicable
 - a. Letters of intent to retire
 - b. Details of incentive offered
 3. Amortization or other schedule for future annual obligations for current and previous offerings
 - C. Other Post-employment Benefits
 1. Most recent actuarial study
 2. Pay as you go amount paid during 2015-2016 for retiree benefits (OPEBs), usually detail of object 3701 + 3702 in each fund as applicable. Please identify payments for any other retirement incentives that may be paid from this account.
 3. Amount of covered payroll for 2015-2016. This would be the wages (not including benefits) paid to employees who are working in a position eligible for the District's OPEB whether or not the specific employee has met the years of service requirement. If all positions are eligible, then this might be total payroll less wages paid for substitutes or part-time employees.
- 08.99 Fixed asset information:
- A. CE001 printout from SACS reconciled to current year additions as of June 30, 2016
 - B. Detailed fixed asset inventory as of June 30, 2016 (including depreciation calculation)
 - C. Schedule of current year fixed asset additions and deletions
 - D. We would like to review the following invoices:
 1. x/x/xx

10 Other Items

- A. PENDING ITEMS FROM INTERIM: WE WILL LIST HERE
- B. Board minutes subsequent to _____ meeting to date
- C. Original adopted budget for 2016-2017 (OK to send the SACS Dat file)
- D. Annual Attendance report
- E. Detailed GL reports for the following resources:
 - 1. 1400, Education Protection Account (showing function)
 - 2. 6230, CA Clean Energy
 - 3. 6264 Educator Effectiveness
 - 4. XXXX Transportation expenditures
- F. Please note there will be one additional e-mail with questions regarding analytical variances we noted in revenues and/or expenditures in certain funds.

We look forward to seeing you on _____. If you have any questions prior to this time, please do not hesitate to call me at (916) 387-7000.


Very truly yours,

GOODELL, PORTER, SANCHEZ & BRIGHT, LLP

Michelle Hanson
Certified Public Accountant

MH: mh

Center Joint Unified School District

		AGENDA REQUEST FOR:
Dept/Site:	Business Department	
Date:	03/16/16	Action Item <u> X </u>
To:	Board of Trustees	Information Item
From:	Jeanne Bess  Director of Fiscal Services	# Attached Page

SUBJECT:

**Second Interim Report
For Fiscal Year 2015/16**

Jeanne Bess, Director of Fiscal Services, is presenting the 2015/16 Second Interim report for approval. This report is based on all known budget guidelines set forth by the Fiscal Crisis & Management Assistance Team, School Services of California and the Governor's January release for the State's 2016/17 budget.

The expenditure and revenue activity covers the period of July 1, 2015, through January 31, 2016.

RECOMMENDATION: To approve the 2015/16 Second Interim Report as presented.

Center Joint Unified School District

To: Board of Trustees
Mr. Scott Loehr, Superintendent

From: Jeanne Bess, Director of Fiscal Services

Date: March 16, 2016

Subject: 2015/16 Second Interim Assumptions and
Multiyear Projection Assumptions

The following information was used to prepare the Second Interim report for the 2015/16 fiscal year. It is intended to provide guidance as to the basis for the budget decisions.

Budget Year

The budget revenue projections for 2015/16 second interim report were built using the following assumptions.

- a. **LCFF** projections begin with the calculator provided by Fiscal Crisis & Management Assistance Team (FCMAT). The calculation is based on the number of students in each grade span, times the base dollar amount and totaled to get our base allocation. Then, based on our demographics, we qualify for additional supplemental and concentration dollars to better serve our ELL, foster youth or those students eligible for free and reduced priced meals. As in years past, we are funded at the greater of prior year or current year ADA (average daily attendance). While in years past we have been funded at the prior year rate, if our P-2 attendance report indicates a growth in the current year, the higher ADA will be awarded to the District. This year, the State is projected to fund 51.97% of the gap between current funding and what we will be funded at when the LCFF is fully implemented by 2020/2021.
- b. **EPA (Educational Protection Account)** – Also required this year is the pull-out of 25.0782% of our State allocation that is not to be spent on Administration or District office expenses. This amount is estimated at \$5,648,055 and will be used to pay teacher salaries at the high school and other sites.
- c. Federal revenue increases since first interim are a result program award changer. Our Federal programs include Title I, Title II, Title III, Vocational Ed, and some special education programs.
- d. State revenues are increased due to the award of one-time money as partial settlement of the Mandated Costs debt. Expenditures have not been assigned to all of these funds as project priorities are being determined.

- e. Local revenues were increased to account for the receipt of additional program dollars.
- f. Contributions to encroaching programs increased as a result of the increase in salary and benefit costs due to the compensation settlement.

The budget **expense** projections for 2015/16 first interim report were built on the following assumptions.

- a. Salaries for Certificated and Classified employees were increased reflective of the addition of staff hired since first interim and the 4% salary increase awarded to all employees.
- b. Employee benefits (which include taxes) were adjusted to the following rates: STRS (10.73%), PERS (11.847%), mandatory Medicare (1.45%), OASDI (6.2%), State Unemployment Insurance (0.05%), and worker's Compensation (1.659%). Health & welfare costs were adjust to required levels for 2016 rates.
- c. Books & supply budgets change during the year mostly between supply and service expenses as the needs for each year become clearer.
- d. Services and other expenses were increased for the same reason as above.
- e. Custodial equipment was purchased totaling \$4,400. No other equipment purchases are planned at this time.
- f. Other outgo and Indirect Costs still shows a partial pass through of expected funds to deferred maintenance and adult education.
- g. The contribution to Routine Maintenance remains at 3% of total General Fund expenses.

Cash Flow Report

The report shows a one-time unearned revenue adjustment for \$6,539.83 in July. This is an unreconciled adjustment between the County Treasurer and the District totals. It will be carried for the year and cleared at year end. It does not affect any other function of the District funds.

Cash Flow for Fiscal Year 2014/15

A subject of continued concern is cash flow. Cash is flowing into the District at regular intervals and not deferred as in years past. It is still a priority to monitor expenses to balance the timing of expenses with revenues. No temporary loans for cash are expected or planned for this current year. Deficit spending is not anticipated this year or next. That would also place cash balances in jeopardy.

Multiyear Projections

The multiyear **revenue** projections for 2016/17 and 2017/18 fiscal years were built using the following assumptions.

- a. LCFF projections for the out years follow FCMAT's calculator model. A gap closure estimate of 49.08% is used for 2017/17 and 45.34% for 2017/18. During the last half of the 2016/17 fiscal year, the District may see a decline

in the funding as a result of the expiration of the voter approved Prop 30 revenue intended to help bolster school district funding. The effect of this potential loss is reason for the lower gap rate percentage for 2016/17. Legislation has been submitted for consideration to extend or rewrite the funding for school districts. This is an on-going situation that will need to be watched carefully. For fiscal year 2016/17 and 2017/18, the ADA is held steady at this time. Our past declining enrollment has seemed to stabilize but will be closely watched and adjusted as necessary. Our P-2 attendance report will determine if we will be funded at the level of 2014/15 or 2015/16. That report will not be complete until after April 15, 2016. As a District, we continue to fully spend our revenues in the out years. We must remain vigilant with continued evaluation of positions and program expenses to ensure the best use of funds for our students.

- b. Federal revenues were reduced in 2016/17 and held steady in 2017/18 in consideration of continued level awards and no carryovers.
- c. State revenues declined due to the loss of one-time money received during the 2015/16 year.
- d. Local revenues have had a downward trend for the last few years. Adjustments have been made to match anticipated actuals.

The multiyear **expenditure** projections for 2016/17 and 2017/18 fiscal years were built using the following assumptions.

- a. Certificated salaries are increased year-over-year due to the increase costs associated with step and column. An addition of 2 additional teachers for K-3 CSR is off-set by the assumption of 5 teachers retiring and being replaced with lower costing teachers. This assumption is the same for both of the out years. All staffing levels will be closely evaluated after the first of the year.
- b. Classified salaries are treated the same as certificated. Step and column increases were included for both of the out years. Staffing levels will be evaluated for all classified employees as well. Additional classified staffing is anticipated in the out years. This will be most likely be in the area of special education yet to be determined on the unrestricted side of the budget.
- c. Employee benefits, including taxes, are figured based on the rates used for budget year 2015/16 with the exception of STRS and PERS. At this time, STRS rates will rise to 12.580% in 2016/17 and 14.43% in 2017/18. PERS rates will increase to 13.05% for 2016/17 and 16.6% for 2017/18.
- d. Books and supply budgets have been reduced to minimal levels in 2016/17 and held steady for 2017/18.
- e. Services and other operating expenses were treated the same for the out years.
- f. Capital outlay expenditures will continue in support of the needs of equipment replacement when needed. Currently, no expenditures are planned for the out years.
- g. All other outgo has been held steady for the out years.

Ending Fund Balance – the District is fully reserved and balanced for this year and the first out year. At this time, just over \$2.2 million has been committed for further consideration as to how the one-time money will be spent.

To Summarize – the LCFF formula changes are in place. All known budget adjustments have been made. All compensation agreements have been settled and budgeted as well as health and welfare benefit changes.

The District's cash flow is an on-going concern. Timing of expenses will become the focus. While we receive approximately 9% of our State allocations each month, the EPA and property taxes come quarterly and semi-annually respectively. State allocations cover payroll expenses with other allocations covering the rest of the District needs.

Overall, the outlook for this fiscal year is positive and gives everyone a chance to reassess the needs of our students without the fear of budget reductions. We have been rewarded with our working together and good judgement.

Other Funds

Fund 09

Center Joint Unified School District is the sponsoring authority for Global Youth (GY) charter school in the District. It is a seat based school serving grades 7-12. Antelope View Charter School (AVCS) is no longer serving students.

AVCS has surrendered its charter. Funds remaining with AVCS will be used to pay the remaining balance on the 2006/07 audit finding. There should be no impact on the General Fund of the District.

GY is budgeted using an ADA of 57.25 students. Global Youth needs higher ADA to continue as an on-going charter school. For fiscal year 2015/16, prior year carryover will cover their limited expenses.

Fund 11

The Adult Education fund is operating with the Adult Education Block Grant Program. The program is successfully operating with the new guidelines. It continues to be an effective asset for the District. The fund has a positive balance.

Fund 12

The Child Development fund is operating as a revenue neutral fund. No contributions are made from the General Fund but we do receive a payment for indirect costs for the operation of the program.

Fund 13

The cafeteria fund is expected to be self sustaining. Cash flow is many times negative due to the timing of reimbursements from the state and federal reimbursement programs. Our Federal Lunch Program continues to be the major source of revenue to the program since the percentage of free and reduced meals continues to increase.

Fund 14

The Deferred Maintenance Fund is operating with limited funds for the budget year. At this time, while not required, we will continue to operate the fund and record all expenses as in the past.

Fund 17

The Special Reserve fund is covering the shortfall in the Developer Fee fund. The remaining balance is available to cover cash shortages that occur within the District.

Fund 21

The fund balance is minimal as all bond projects have been completed. No new bond sales are planned at this time.

Fund 25

While this fund continues to be negative, Fund 17 holds the reserve to cover the shortfall until new developments that are planned begin to generate revenues.

Fund 35

The County School Facilities Fund shows close to a zero balance as a result of the repayment of unused hardship dollars. No further activity is anticipated for the budget year.

2015-16 Second Interim
General Fund
Unrestricted (Resources 0000-1999)
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	34,058,076.00	35,903,555.00	21,117,624.87	35,903,555.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	6,724.00	6,724.00	6,724.00	0.00	0.0%
3) Other State Revenue		8300-8599	720,240.00	2,633,351.00	1,888,223.84	2,633,351.00	0.00	0.0%
4) Other Local Revenue		8600-8799	122,500.00	158,835.00	131,776.06	158,835.00	0.00	0.0%
5) TOTAL REVENUES			34,898,816.00	38,702,465.00	23,144,348.77	38,702,465.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	14,930,693.00	15,969,870.00	9,122,694.06	15,969,870.00	0.00	0.0%
2) Classified Salaries		2000-2999	3,963,450.00	4,227,854.00	2,490,397.68	4,227,854.00	0.00	0.0%
3) Employee Benefits		3000-3999	5,756,824.55	6,033,956.55	3,420,350.27	6,033,956.55	0.00	0.0%
4) Books and Supplies		4000-4999	896,700.00	1,001,003.67	372,289.99	1,001,003.67	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	3,300,884.00	3,392,464.83	1,315,852.63	3,393,464.83	(1,000.00)	0.0%
6) Capital Outlay		6000-6999	0.00	4,400.00	2,089.71	4,400.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	10,050.00	10,050.00	3,752.97	10,050.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(95,449.00)	(98,073.00)	0.00	(98,073.00)	0.00	0.0%
9) TOTAL EXPENDITURES			28,763,152.55	30,541,526.05	16,727,427.31	30,542,526.05		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			6,135,663.45	8,160,938.95	6,416,921.46	8,159,938.95		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	281,978.00	281,978.00	200,000.00	281,978.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(5,567,978.00)	(6,086,389.00)	0.00	(6,086,389.00)	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			(5,849,958.00)	(6,368,367.00)	(200,000.00)	(6,368,367.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			285,707.45	1,792,571.95	6,216,921.46	1,791,571.95		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	2,838,017.53	2,838,017.53		2,838,017.53	0.00	0.0%
b) Audit Adjustments								
		9793	(350,711.18)	(350,711.18)		(350,711.18)	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,487,306.35	2,487,306.35		2,487,306.35		
d) Other Restatements								
		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,487,306.35	2,487,306.35		2,487,306.35		
2) Ending Balance, June 30 (E + F1e)			2,773,013.80	4,279,878.30		4,278,878.30		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	10,000.00	10,000.00		10,000.00		
Stores								
		9712	83,101.45	69,365.89		69,365.89		
Prepaid Expenditures								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Restricted								
		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9760	0.00	2,233,851.00		2,233,851.00		
d) Assigned								
Other Assignments								
		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	1,202,455.00	1,296,715.00		1,296,715.00		
Unassigned/Unappropriated Amount								
		9790	1,477,457.35	669,946.41		668,946.41		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment State Aid - Current Year		8011	23,932,920.00	23,980,100.00	13,983,982.00	23,980,100.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	5,167,387.00	5,648,055.00	2,844,897.00	5,648,055.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	333,026.00	0.00	0.00	0.0%
Tax Relief Subventions Homeowners' Exemptions		8021	56,700.00	50,762.00	25,969.24	50,762.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes Secured Roll Taxes		8041	4,267,990.00	4,517,332.00	2,496,227.62	4,517,332.00	0.00	0.0%
Unsecured Roll Taxes		8042	130,231.00	154,202.00	154,163.68	154,202.00	0.00	0.0%
Prior Years' Taxes		8043	29,866.00	127,482.00	127,461.80	127,462.00	0.00	0.0%
Supplemental Taxes		8044	156,679.00	124,147.00	39,568.12	124,147.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	401,492.00	1,385,968.00	1,111,858.54	1,385,968.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	699.00	472.87	699.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			34,143,265.00	35,988,727.00	21,117,624.87	35,988,727.00	0.00	0.0%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(87,189.00)	(85,172.00)	0.00	(85,172.00)	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			34,056,076.00	35,903,555.00	21,117,624.87	35,903,555.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		
NCLB: Title I, Part A, Basic Grants Low-Income and Neglected	3010	8290						
NCLB: Title I, Part D, Local Delinquent Program	3025	8290						
NCLB: Title II, Part A, Teacher Quality	4035	8290						

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
NCLB: Title III, Immigration Education Program	4201	8290						
NCLB: Title III, Limited English Proficient (LEP) Student Program	4203	8290						
NCLB: Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4610	8290						
Other No Child Left Behind	3011-3020, 3026-3199, 4036-4126, 5510	8290						
Vocational and Applied Technology Education	3500-3699	8290						
Safe and Drug Free Schools	3700-3799	8290						
All Other Federal Revenue	All Other	8290	0.00	6,724.00	6,724.00	6,724.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	6,724.00	6,724.00	6,724.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319						
Special Education Master Plan Current Year	6500	8311						
Prior Years	6500	8319						
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	175,000.00	2,066,562.00	2,066,395.00	2,066,562.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	540,240.00	540,240.00	186,304.04	540,240.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590						
After School Education and Safety (ASES)	6010	8590						
Charter School Facility Grant	6030	8590						
Drug/Alcohol/Tobacco Funds	6650, 6690	8590						
California Clean Energy Jobs Act	6230	8590						
Specialized Secondary	7370	8590						
American Indian Early Childhood Education	7210	8590						
Quality Education Investment Act	7400	8590						
Common Core State Standards Implementation	7405	8590						
All Other State Revenue	All Other	8590	5,000.00	6,549.00	(364,475.20)	6,549.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			720,240.00	2,633,351.00	1,888,223.84	2,633,351.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction								
		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-LCFF Taxes								
		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	500.00	479.62	500.00	0.00	0.0%
Leases and Rentals		8650	60,000.00	60,000.00	44,656.00	60,000.00	0.00	0.0%
Interest		8660	10,000.00	10,000.00	778.18	10,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	7,500.00	16,000.00	15,196.82	16,000.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00		
All Other Local Revenue		8699	5,000.00	11,065.00	9,395.44	11,065.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	40,000.00	61,270.00	61,270.00	61,270.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			122,500.00	158,835.00	131,776.06	158,835.00	0.00	0.0%
TOTAL, REVENUES			34,898,816.00	38,702,465.00	23,144,348.77	38,702,465.00	0.00	0.0%

2015-16 Second Interim
General Fund
Unrestricted (Resources 0000-1999)
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Certificated Teachers' Salaries		1100	13,227,923.00	14,106,182.00	8,038,305.17	14,106,182.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	367,898.00	418,528.00	244,464.11	418,528.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	1,226,434.00	1,301,461.00	748,350.86	1,301,461.00	0.00	0.0%
Other Certificated Salaries		1900	108,438.00	143,699.00	91,573.92	143,699.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			14,930,693.00	15,969,870.00	9,122,694.06	15,969,870.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	175,638.00	204,196.00	92,986.82	204,196.00	0.00	0.0%
Classified Support Salaries		2200	1,980,756.00	2,093,431.00	1,247,900.83	2,093,431.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	284,170.00	294,130.00	136,273.92	294,130.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	1,404,347.00	1,465,085.00	870,588.60	1,465,085.00	0.00	0.0%
Other Classified Salaries		2900	118,539.00	171,012.00	142,647.51	171,012.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			3,963,450.00	4,227,854.00	2,490,397.68	4,227,854.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	1,549,687.55	1,719,603.55	971,760.20	1,719,603.55	0.00	0.0%
PERS		3201-3202	465,629.00	495,915.00	266,372.09	495,915.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	520,578.00	562,573.00	312,291.76	562,573.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	2,814,858.00	2,797,018.00	1,600,453.89	2,797,018.00	0.00	0.0%
Unemployment Insurance		3501-3502	12,135.00	13,130.00	5,842.84	13,130.00	0.00	0.0%
Workers' Compensation		3601-3602	285,325.00	334,107.00	193,992.85	334,107.00	0.00	0.0%
OPEB, Allocated		3701-3702	17,000.00	17,000.00	15,303.06	17,000.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	91,612.00	94,610.00	54,333.58	94,610.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			5,756,824.55	6,033,956.55	3,420,350.27	6,033,956.55	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	75,000.00	75,000.00	43,146.97	75,000.00	0.00	0.0%
Books and Other Reference Materials		4200	19,250.00	24,089.00	1,424.41	24,089.00	0.00	0.0%
Materials and Supplies		4300	760,100.00	778,459.67	257,173.04	778,459.67	0.00	0.0%
Noncapitalized Equipment		4400	42,350.00	123,455.00	70,545.57	123,455.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			896,700.00	1,001,003.67	372,289.99	1,001,003.67	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	38,828.00	43,228.83	15,875.74	43,228.83	0.00	0.0%
Dues and Memberships		5300	21,860.00	23,609.00	12,226.60	23,609.00	0.00	0.0%
Insurance		5400-5450	300,000.00	300,000.00	140,302.50	300,000.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,177,000.00	1,185,050.00	587,400.43	1,185,050.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	194,750.00	194,418.00	39,049.82	194,418.00	0.00	0.0%
Transfers of Direct Costs		5710	(55,250.00)	(43,598.00)	(8,851.93)	(42,598.00)	(1,000.00)	2.3%
Transfers of Direct Costs - Interfund		5750	(2,000.00)	(2,950.00)	(1,123.73)	(2,950.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,502,398.00	1,524,001.00	443,343.33	1,524,001.00	0.00	0.0%
Communications		5900	123,300.00	168,706.00	87,629.87	168,706.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			3,300,884.00	3,392,464.83	1,315,852.63	3,393,464.83	(1,000.00)	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	4,400.00	2,089.71	4,400.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	4,400.00	2,089.71	4,400.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	5,000.00	5,000.00	0.00	5,000.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221						
To County Offices	6360	7222						
To JPAs	6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	5,050.00	5,050.00	3,752.97	5,050.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			10,050.00	10,050.00	3,752.97	10,050.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	(44,991.00)	(45,849.00)	0.00	(45,849.00)	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(50,458.00)	(52,224.00)	0.00	(52,224.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(95,449.00)	(98,073.00)	0.00	(98,073.00)	0.00	0.0%
TOTAL EXPENDITURES			28,763,152.55	30,541,526.05	16,727,427.31	30,542,526.05	(1,000.00)	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7811	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7812	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7813	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7816	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7819	281,978.00	281,978.00	200,000.00	281,978.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			281,978.00	281,978.00	200,000.00	281,978.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	(5,567,978.00)	(6,086,389.00)	0.00	(6,086,389.00)	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(5,567,978.00)	(6,086,389.00)	0.00	(6,086,389.00)	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(5,849,956.00)	(6,368,367.00)	(200,000.00)	(6,368,367.00)	0.00	0.0%

2015-16 Second Interim
General Fund
Restricted (Resources 2000-9999)
Revenue, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	2,679,408.00	2,838,105.00	907,857.73	2,838,105.00	0.00	0.0%
3) Other State Revenue		8300-8599	743,059.00	1,181,176.82	468,243.60	1,181,176.82	0.00	0.0%
4) Other Local Revenue		8600-8799	2,150,104.00	2,150,104.00	1,085,913.75	2,150,104.00	0.00	0.0%
5) TOTAL REVENUES			5,572,571.00	6,169,385.82	2,462,015.08	6,169,385.82		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	3,811,214.00	4,030,486.00	2,302,223.84	4,030,486.00	0.00	0.0%
2) Classified Salaries		2000-2999	2,416,145.00	2,657,839.00	1,573,148.56	2,657,839.00	0.00	0.0%
3) Employee Benefits		3000-3999	1,912,169.00	2,148,569.00	1,186,889.58	2,148,569.00	0.00	0.0%
4) Books and Supplies		4000-4999	1,318,220.00	1,558,259.65	460,214.48	1,558,259.65	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	1,304,800.00	1,745,297.35	489,449.72	1,745,297.35	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	229,010.00	216,000.00	12,856.25	216,000.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	44,991.00	45,849.00	0.00	45,849.00	0.00	0.0%
9) TOTAL EXPENDITURES			11,036,549.00	12,402,300.00	6,024,782.41	12,402,300.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(5,463,978.00)	(6,232,914.18)	(3,562,767.33)	(6,232,914.18)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	5,567,978.00	6,086,389.00	1.00	6,086,389.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			5,567,978.00	6,086,389.00	1.00	6,086,389.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			104,000.00	(146,525.18)	(3,562,766.33)	(146,525.18)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,367,632.54	1,367,632.54		1,367,632.54	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,367,632.54	1,367,632.54		1,367,632.54		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,367,632.54	1,367,632.54		1,367,632.54		
2) Ending Balance, June 30 (E + F1e)			1,471,632.54	1,221,107.36		1,221,107.36		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	1,471,632.54	1,221,107.36		1,221,107.36		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes								
Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
Subtotal, LCFF Sources			0.00	0.00	0.00	0.00		
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091						
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	853,018.00	853,018.00	0.00	853,018.00	0.00	0.0%
Special Education Discretionary Grants		8182	114,388.00	114,388.00	12,916.00	114,388.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title I, Part A, Basic Grants Low-Income and Neglected	3010	8290	1,053,112.00	1,326,235.00	500,168.20	1,326,235.00	0.00	0.0%
NCLB: Title I, Part D, Local Delinquent Program	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title II, Part A, Teacher Quality	4035	8290	121,172.00	121,172.00	74,418.00	121,172.00	0.00	0.0%

2015-16 Second Interim
General Fund
Restricted (Resources 2000-9999)
Revenue, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
NCLB: Title III, Immigration Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title III, Limited English Proficient (LEP) Student Program	4203	8290	64,363.00	64,363.00	63,822.00	64,363.00	0.00	0.0%
NCLB: Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other No Child Left Behind	3011-3020, 3026-3199, 4036-4126, 5510	8290	200,000.00	61,000.00	60,168.00	61,000.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	40,720.00	43,689.00	27,383.64	43,689.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	232,635.00	254,240.00	168,981.89	254,240.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			2,679,408.00	2,838,105.00	907,857.73	2,838,105.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materk		8560	134,580.00	134,580.00	11,128.73	134,580.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	177,214.00	177,214.00	0.00	177,214.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	431,265.00	869,382.82	457,114.87	869,382.82	0.00	0.0%
TOTAL, OTHER STATE REVENUE			743,059.00	1,181,176.82	468,243.60	1,181,176.82	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction								
		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes								
		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	104,000.00	104,000.00	66,945.80	104,000.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00		
Non-Resident Students		8672	0.00	0.00	0.00	0.00		
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	23,000.00	23,000.00	11,500.00	23,000.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustm		8691	0.00	0.00	0.00	0.00		
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	191,709.00	191,709.00	642.95	191,709.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	1,831,395.00	1,831,395.00	1,006,825.00	1,831,395.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,150,104.00	2,150,104.00	1,085,913.75	2,150,104.00	0.00	0.0%
TOTAL, REVENUES			5,572,571.00	6,169,385.82	2,462,015.08	6,169,385.82	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	2,987,792.00	3,226,319.00	1,820,366.64	3,226,319.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	519,961.00	484,645.00	277,343.56	484,645.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	61,134.00	64,309.00	38,470.52	64,309.00	0.00	0.0%
Other Certificated Salaries		1900	242,327.00	255,213.00	166,043.12	255,213.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			3,811,214.00	4,030,486.00	2,302,223.84	4,030,486.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	1,600,692.00	1,751,689.00	1,047,139.37	1,751,689.00	0.00	0.0%
Classified Support Salaries		2200	401,054.00	464,247.00	264,889.14	464,247.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	132,895.00	139,642.00	81,457.74	139,642.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	257,198.00	286,930.00	171,227.70	286,930.00	0.00	0.0%
Other Classified Salaries		2900	24,306.00	15,331.00	8,434.61	15,331.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			2,416,145.00	2,657,839.00	1,573,148.56	2,657,839.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	413,853.00	440,497.00	254,150.63	440,497.00	0.00	0.0%
PERS		3201-3202	264,120.00	290,186.00	165,681.70	290,186.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	231,786.00	254,316.00	145,559.18	254,316.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	854,743.00	993,150.00	521,752.70	993,150.00	0.00	0.0%
Unemployment Insurance		3501-3502	3,309.00	3,528.00	1,957.69	3,528.00	0.00	0.0%
Workers' Compensation		3601-3602	93,855.00	109,617.00	65,082.45	109,617.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	50,503.00	57,275.00	32,705.21	57,275.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			1,912,169.00	2,148,569.00	1,186,889.56	2,148,569.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	2,135.00	4,901.00	0.00	4,901.00	0.00	0.0%
Books and Other Reference Materials		4200	4,153.00	17,152.00	6,203.39	17,152.00	0.00	0.0%
Materials and Supplies		4300	928,457.00	1,005,976.00	168,753.85	1,005,976.00	0.00	0.0%
Noncapitalized Equipment		4400	383,475.00	530,230.65	285,257.24	530,230.65	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			1,318,220.00	1,558,259.65	460,214.48	1,558,259.65	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	45,707.00	404,189.17	46,834.47	404,189.17	0.00	0.0%
Dues and Memberships		5300	400.00	620.00	219.89	620.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	128,681.00	138,641.00	24,355.83	138,641.00	0.00	0.0%
Transfers of Direct Costs		5710	55,250.00	42,598.00	8,851.93	42,598.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,074,162.00	1,158,287.18	409,022.43	1,158,287.18	0.00	0.0%
Communications		5900	600.00	962.00	165.17	962.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,304,800.00	1,745,297.35	489,449.72	1,745,297.35	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	16,000.00	16,000.00	0.00	16,000.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	200,000.00	200,000.00	12,856.25	200,000.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
All Other Transfers	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	13,010.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			229,010.00	216,000.00	12,856.25	216,000.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	44,991.00	45,849.00	0.00	45,849.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			44,991.00	45,849.00	0.00	45,849.00	0.00	0.0%
TOTAL, EXPENDITURES			11,036,549.00	12,402,300.00	6,024,782.41	12,402,300.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00		
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00		
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	5,567,978.00	6,086,389.00	1.00	6,086,389.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			5,567,978.00	6,086,389.00	1.00	6,086,389.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			5,567,978.00	6,086,389.00	1.00	6,086,389.00	0.00	0.0%

2015-16 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	34,056,076.00	35,903,555.00	21,117,624.87	35,903,555.00	0.00	0.0%
2) Federal Revenue		8100-8299	2,679,408.00	2,844,829.00	914,581.73	2,844,829.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,463,299.00	3,814,527.82	2,356,467.44	3,814,527.82	0.00	0.0%
4) Other Local Revenue		8600-8799	2,272,604.00	2,308,939.00	1,217,689.81	2,308,939.00	0.00	0.0%
5) TOTAL, REVENUES			40,471,387.00	44,871,850.82	25,606,363.85	44,871,850.82		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	18,741,907.00	20,000,356.00	11,424,917.90	20,000,356.00	0.00	0.0%
2) Classified Salaries		2000-2999	6,379,595.00	6,885,693.00	4,063,548.24	6,885,693.00	0.00	0.0%
3) Employee Benefits		3000-3999	7,668,993.55	8,182,525.55	4,607,239.83	8,182,525.55	0.00	0.0%
4) Books and Supplies		4000-4999	2,214,920.00	2,559,263.32	832,504.47	2,559,263.32	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	4,605,684.00	5,137,762.18	1,805,302.35	5,138,762.18	(1,000.00)	0.0%
6) Capital Outlay		6000-6999	0.00	4,400.00	2,089.71	4,400.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	239,060.00	226,050.00	16,609.22	226,050.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(50,458.00)	(52,224.00)	0.00	(52,224.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			39,799,701.55	42,943,826.05	22,752,209.72	42,944,826.05		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			671,685.45	1,928,024.77	2,854,154.13	1,927,024.77		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	281,978.00	281,978.00	200,000.00	281,978.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	1.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(281,978.00)	(281,978.00)	(199,999.00)	(281,978.00)		

2015-16 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			389,707.45	1,646,046.77	2,654,155.13	1,645,046.77		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	4,205,650.07	4,205,650.07		4,205,650.07	0.00	0.0%
b) Audit Adjustments		9793	(350,711.18)	(350,711.18)		(350,711.18)	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,854,938.89	3,854,938.89		3,854,938.89		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,854,938.89	3,854,938.89		3,854,938.89		
2) Ending Balance, June 30 (E + F1e)			4,244,646.34	5,500,985.66		5,499,985.66		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	10,000.00	10,000.00		10,000.00		
Stores		9712	83,101.45	69,365.89		69,365.89		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			1,471,632.54	1,221,107.36		1,221,107.36		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	2,233,851.00		2,233,851.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,202,455.00	1,296,715.00		1,296,715.00		
Unassigned/Unappropriated Amount		9790	1,477,457.35	669,946.41		668,946.41		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment State Aid - Current Year		8011	23,932,920.00	23,980,100.00	13,983,982.00	23,980,100.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	5,167,387.00	5,648,055.00	2,844,897.00	5,648,055.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	333,026.00	0.00	0.00	0.0%
Tax Relief Subventions Homeowners' Exemptions		8021	56,700.00	50,762.00	25,969.24	50,762.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes Secured Roll Taxes		8041	4,267,990.00	4,517,332.00	2,496,227.62	4,517,332.00	0.00	0.0%
Unsecured Roll Taxes		8042	130,231.00	154,202.00	154,163.68	154,202.00	0.00	0.0%
Prior Years' Taxes		8043	29,866.00	127,462.00	127,461.80	127,462.00	0.00	0.0%
Supplemental Taxes		8044	156,679.00	124,147.00	39,566.12	124,147.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	401,492.00	1,385,968.00	1,111,858.54	1,385,968.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	699.00	472.87	699.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			34,143,265.00	35,988,727.00	21,117,624.87	35,988,727.00	0.00	0.0%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(87,189.00)	(85,172.00)	0.00	(85,172.00)	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			34,056,076.00	35,903,555.00	21,117,624.87	35,903,555.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	853,018.00	853,018.00	0.00	853,018.00	0.00	0.0%
Special Education Discretionary Grants		8182	114,388.00	114,388.00	12,916.00	114,388.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title I, Part A, Basic Grants Low-Income and Neglected	3010	8290	1,053,112.00	1,326,235.00	500,168.20	1,326,235.00	0.00	0.0%
NCLB: Title I, Part D, Local Delinquent Program	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title II, Part A, Teacher Quality	4035	8290	121,172.00	121,172.00	74,418.00	121,172.00	0.00	0.0%

2015-16 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
NCLB: Title III, Immigration Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title III, Limited English Proficient (LEP) Student Program	4203	8290	64,363.00	64,363.00	63,822.00	64,363.00	0.00	0.0%
NCLB: Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other No Child Left Behind	3011-3020, 3026-3199, 4036-4126, 5510	8290	200,000.00	61,000.00	60,168.00	61,000.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	40,720.00	43,689.00	27,383.64	43,689.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	232,635.00	260,964.00	175,705.89	260,964.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			2,679,408.00	2,844,829.00	914,581.73	2,844,829.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	175,000.00	2,086,562.00	2,086,395.00	2,086,562.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materis		8560	674,820.00	674,820.00	197,432.77	674,820.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	177,214.00	177,214.00	0.00	177,214.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	436,265.00	875,931.82	92,639.67	875,931.82	0.00	0.0%
TOTAL, OTHER STATE REVENUE			1,463,299.00	3,814,527.82	2,358,467.44	3,814,527.82	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00%
Community Redevelopment Funds Not Subject to LCFF Deduction								
		8625	0.00	0.00	0.00	0.00	0.00	0.00%
Penalties and Interest from Delinquent Non-LCFF Taxes								
		8629	0.00	0.00	0.00	0.00	0.00	0.00%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.00%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00%
All Other Sales		8639	0.00	500.00	479.62	500.00	0.00	0.00%
Leases and Rentals		8650	164,000.00	164,000.00	111,601.80	164,000.00	0.00	0.00%
Interest		8660	10,000.00	10,000.00	778.18	10,000.00	0.00	0.00%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.00%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00%
Transportation Fees From Individuals		8675	7,500.00	16,000.00	15,196.82	16,000.00	0.00	0.00%
Interagency Services		8677	23,000.00	23,000.00	11,500.00	23,000.00	0.00	0.00%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00%
All Other Local Revenue		8699	196,709.00	202,774.00	10,038.39	202,774.00	0.00	0.00%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00%
All Other Transfers In		8781-8783	40,000.00	61,270.00	61,270.00	61,270.00	0.00	0.00%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.00%
From County Offices	6500	8792	1,831,395.00	1,831,395.00	1,006,825.00	1,831,395.00	0.00	0.00%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.00%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.00%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.00%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.00%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL, OTHER LOCAL REVENUE			2,272,604.00	2,308,939.00	1,217,689.81	2,308,939.00	0.00	0.00%
TOTAL, REVENUES			40,471,387.00	44,871,850.82	25,606,363.85	44,871,850.82	0.00	0.00%

2015-16 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	16,215,715.00	17,332,501.00	9,858,671.81	17,332,501.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	887,859.00	903,173.00	521,807.67	903,173.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	1,287,568.00	1,365,770.00	786,821.38	1,365,770.00	0.00	0.0%
Other Certificated Salaries		1900	350,765.00	398,912.00	257,617.04	398,912.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			18,741,907.00	20,000,356.00	11,424,917.90	20,000,356.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	1,776,330.00	1,955,885.00	1,140,126.19	1,955,885.00	0.00	0.0%
Classified Support Salaries		2200	2,381,810.00	2,557,678.00	1,512,789.97	2,557,678.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	417,065.00	433,772.00	217,731.68	433,772.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	1,661,545.00	1,752,015.00	1,041,818.30	1,752,015.00	0.00	0.0%
Other Classified Salaries		2900	142,845.00	186,343.00	151,082.12	186,343.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			6,379,595.00	6,885,693.00	4,063,546.24	6,885,693.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	1,963,540.55	2,160,100.55	1,225,910.83	2,160,100.55	0.00	0.0%
PERS		3201-3202	729,749.00	786,101.00	432,053.79	786,101.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	752,364.00	816,889.00	457,850.94	816,889.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	3,669,601.00	3,790,168.00	2,122,206.59	3,790,168.00	0.00	0.0%
Unemployment Insurance		3501-3502	15,444.00	16,658.00	7,800.53	16,658.00	0.00	0.0%
Workers' Compensation		3601-3602	379,180.00	443,724.00	259,075.30	443,724.00	0.00	0.0%
OPEB, Allocated		3701-3702	17,000.00	17,000.00	15,303.06	17,000.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	142,115.00	151,885.00	87,038.79	151,885.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			7,668,993.55	8,182,525.55	4,607,239.83	8,182,525.55	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	77,135.00	79,901.00	43,146.97	79,901.00	0.00	0.0%
Books and Other Reference Materials		4200	23,403.00	41,241.00	7,627.80	41,241.00	0.00	0.0%
Materials and Supplies		4300	1,688,557.00	1,784,435.67	425,928.89	1,784,435.67	0.00	0.0%
Noncapitalized Equipment		4400	425,825.00	653,685.85	355,802.81	653,685.65	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			2,214,920.00	2,559,263.32	832,504.47	2,559,263.32	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	84,535.00	447,418.00	62,710.21	447,418.00	0.00	0.0%
Dues and Memberships		5300	22,260.00	24,229.00	12,446.49	24,229.00	0.00	0.0%
Insurance		5400-5450	300,000.00	300,000.00	140,302.50	300,000.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,177,000.00	1,185,050.00	587,400.43	1,185,050.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	323,431.00	333,059.00	63,405.65	333,059.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	(1,000.00)	0.00	0.00	(1,000.00)	100.0%
Transfers of Direct Costs - Interfund		5750	(2,000.00)	(2,950.00)	(1,123.73)	(2,950.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	2,576,558.00	2,682,288.18	852,365.76	2,682,288.18	0.00	0.0%
Communications		5900	123,900.00	169,668.00	87,795.04	169,668.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			4,605,684.00	5,137,762.18	1,805,302.35	5,138,762.18	(1,000.00)	0.0%

2015-16 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	4,400.00	2,089.71	4,400.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	4,400.00	2,089.71	4,400.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	21,000.00	21,000.00	0.00	21,000.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	200,000.00	200,000.00	12,856.25	200,000.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	18,060.00	5,050.00	3,752.97	5,050.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			239,060.00	226,050.00	16,609.22	226,050.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	(50,458.00)	(52,224.00)	0.00	(52,224.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(50,458.00)	(52,224.00)	0.00	(52,224.00)	0.00	0.0%
TOTAL, EXPENDITURES			39,799,701.55	42,943,826.05	22,752,209.72	42,944,826.05	(1,000.00)	0.0%

2015-16 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	281,978.00	281,978.00	200,000.00	281,978.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			281,978.00	281,978.00	200,000.00	281,978.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	1.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	1.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(281,978.00)	(281,978.00)	(199,999.00)	(281,978.00)	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	649,826.00	564,534.00	368,928.00	564,534.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	12,150.00	64,901.00	56,878.23	64,901.00	0.00	0.0%
4) Other Local Revenue		8600-8799	700.00	700.00	0.00	700.00	0.00	0.0%
5) TOTAL REVENUES			662,476.00	630,135.00	425,806.23	630,135.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	388,704.00	383,191.00	235,604.14	383,191.00	0.00	0.0%
2) Classified Salaries		2000-2999	93,520.00	96,131.00	56,854.78	96,131.00	0.00	0.0%
3) Employee Benefits		3000-3999	146,541.00	149,358.00	90,098.59	149,358.00	0.00	0.0%
4) Books and Supplies		4000-4999	3,783.00	16,149.00	1,801.00	16,149.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	440.00	12,070.00	3,280.19	12,070.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	19,488.00	19,488.00	0.00	19,488.00	0.00	0.0%
9) TOTAL EXPENDITURES			662,476.00	676,387.00	367,636.66	676,387.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	(46,252.00)	37,969.55	(46,252.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8630-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	(46,252.00)	37,989.55	(46,252.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	451,986.04	451,986.04		451,986.04	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			451,986.04	451,986.04		451,986.04		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			451,986.04	451,986.04		451,986.04		
2) Ending Balance, June 30 (E + F1e)			451,986.04	405,734.04		405,734.04		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed		9740	87,065.68	75,737.68		75,737.68		
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	364,900.36	329,996.36		329,996.36		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
LCFF SOURCES								
Principal Apportionment State Aid - Current Year		8011	413,023.00	337,803.00	295,582.00	337,803.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	149,414.00	141,559.00	73,346.00	141,559.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	87,189.00	85,172.00	0.00	85,172.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			649,626.00	564,534.00	368,928.00	564,534.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title I, Part A, Basic Grants Low-Income and Neglected	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title I, Part D, Local Delinquent Program	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title II, Part A, Teacher Quality	4035	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title III, Immigrant Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title III, Limited English Proficient (LEP) Student Program	4203	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other No Child Left Behind	3011-3020, 3026-3199, 4036-4126, 5510	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	47,087.00	47,087.00	47,087.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8580	12,150.00	9,954.00	1,731.23	9,954.00	0.00	0.0%
School Based Coordination Program	7250	8590	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	8010	8590	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	7,860.00	7,860.00	7,860.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			12,150.00	64,901.00	56,678.23	64,901.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	600.00	600.00	0.00	600.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	100.00	100.00	0.00	100.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			700.00	700.00	0.00	700.00	0.00	0.0%
TOTAL REVENUES			682,476.00	630,135.00	425,608.23	630,135.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	297,727.00	277,355.00	173,249.12	277,355.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	100,977.00	105,836.00	62,355.02	105,836.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			398,704.00	383,191.00	235,604.14	383,191.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	34,994.00	20,412.42	34,994.00	0.00	0.0%
Classified Support Salaries		2200	11,175.00	12,664.00	7,246.14	12,664.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	62,345.00	48,473.00	29,198.20	48,473.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			93,520.00	96,131.00	56,854.76	96,131.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	42,568.00	40,936.00	25,280.30	40,936.00	0.00	0.0%
PERS		3201-3202	11,080.00	10,520.00	5,810.29	10,520.00	0.00	0.0%
QASDI/Medicare/Alternative		3301-3302	12,911.00	14,920.00	6,825.02	14,920.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	72,338.00	75,428.00	47,178.64	75,428.00	0.00	0.0%
Unemployment Insurance		3501-3502	248.00	240.00	146.24	240.00	0.00	0.0%
Workers' Compensation		3601-3602	7,396.00	7,314.00	4,858.10	7,314.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			146,541.00	149,358.00	90,090.59	149,358.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	5,000.00	679.32	5,000.00	0.00	0.0%
Materials and Supplies		4300	3,783.00	11,149.00	1,121.66	11,149.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			3,783.00	16,149.00	1,801.00	16,149.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	440.00	8,520.00	403.65	8,520.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	950.00	948.17	950.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	2,600.00	1,928.37	2,600.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			440.00	12,070.00	3,280.19	12,070.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7289	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	19,488.00	19,488.00	0.00	19,488.00	0.00	0.0%
TOTAL OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			19,488.00	19,488.00	0.00	19,488.00	0.00	0.0%
TOTAL EXPENDITURES			862,476.00	676,387.00	387,636.68	676,387.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	22,818.00	19,405.00	0.00	19,405.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	47,818.00	47,818.00	47,818.00	0.00	0.0%
4) Other Local Revenue		8600-8799	40,896.00	76,222.00	38,110.20	76,222.00	0.00	0.0%
5) TOTAL REVENUES			63,512.00	143,445.00	83,928.20	143,445.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	93,792.00	100,000.00	54,846.72	100,000.00	0.00	0.0%
2) Classified Salaries		2000-2999	18,936.00	18,980.00	13,332.52	18,980.00	0.00	0.0%
3) Employee Benefits		3000-3999	20,057.00	36,085.00	14,149.28	36,085.00	0.00	0.0%
4) Books and Supplies		4000-4999	10,053.00	86,980.00	3,460.15	86,980.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	4,650.00	8,455.00	5,295.62	8,455.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			145,488.00	251,480.00	91,084.27	251,480.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(81,976.00)	(108,035.00)	(7,156.07)	(108,035.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	81,978.00	81,978.00	0.00	81,978.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			81,978.00	81,978.00	0.00	81,978.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2.00	(25,057.00)	(7,156.07)	(25,057.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	36,388.42	36,388.42		36,388.42	0.00	0.0%
b) Audit Adjustments								
		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			36,388.42	36,388.42		36,388.42		
d) Other Restatements								
		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			36,388.42	36,388.42		36,388.42		
2) Ending Balance, June 30 (E + F1e)			36,390.42	10,331.42		10,331.42		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	0.00	0.00		0.00		
Stores								
		9712	0.00	0.00		0.00		
Prepaid Expenditures								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9760	36,388.42	10,329.42		10,329.42		
d) Assigned								
Other Assignments								
		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount								
		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
LCFF SOURCES								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
FEDERAL REVENUE								
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
No Child Left Behind	3105, 4045	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3899	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	22,818.00	19,405.00	0.00	19,405.00	0.00	0.0%
TOTAL FEDERAL REVENUE			22,818.00	19,405.00	0.00	19,405.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	47,818.00	47,818.00	47,818.00	0.00	0.0%
TOTAL OTHER STATE REVENUE			0.00	47,818.00	47,818.00	47,818.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	200.00	200.00	0.00	200.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	40,498.00	78,022.00	36,110.20	78,022.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER LOCAL REVENUE			40,498.00	78,022.00	36,110.20	78,022.00	0.00	0.0%
TOTAL REVENUES			63,512.00	143,445.00	83,928.20	143,445.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	93,792.00	90,585.00	49,355.68	90,585.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	9,415.00	5,481.04	9,415.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			93,792.00	100,000.00	54,846.72	100,000.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	8,035.00	8,186.00	5,009.55	8,186.00	0.00	0.0%
Classified Support Salaries		2200	0.00	76.00	75.23	76.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	8,401.00	13,108.00	7,645.82	13,108.00	0.00	0.0%
Other Classified Salaries		2900	500.00	610.00	601.92	610.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			18,936.00	19,980.00	13,332.52	19,980.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	8,462.00	11,723.00	3,678.32	11,723.00	0.00	0.0%
PERS		3201-3202	1,948.00	8,950.00	3,398.80	8,950.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	2,872.00	7,729.00	3,072.62	7,729.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	4,038.00	5,613.00	2,837.11	5,613.00	0.00	0.0%
Unemployment Insurance		3501-3502	62.00	77.00	34.02	77.00	0.00	0.0%
Workers' Compensation		3601-3602	1,675.00	1,973.00	1,132.39	1,973.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			20,057.00	38,065.00	14,149.26	38,065.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	1,000.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	8,053.00	78,140.00	2,708.47	78,140.00	0.00	0.0%
Noncapitalized Equipment		4400	1,000.00	10,840.00	751.68	10,840.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			10,053.00	88,980.00	3,460.15	88,980.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	1,500.00	1,000.00	0.00	1,000.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	300.00	800.00	315.15	800.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	1,000.00	1,000.00	175.56	1,000.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,500.00	5,305.00	4,804.91	5,305.00	0.00	0.0%
Communications		5900	350.00	350.00	0.00	350.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			4,650.00	8,455.00	5,295.62	8,455.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			145,488.00	251,480.00	91,084.27	251,480.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	81,978.00	81,978.00	0.00	81,978.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			81,978.00	81,978.00	0.00	81,978.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7813	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7819	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Certificates of Participation		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8979	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources			0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7851	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7899	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			81,978.00	81,978.00	0.00	81,978.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	274,917.00	278,499.00	182,365.00	278,499.00	0.00	0.0%
3) Other State Revenue		8300-8599	300,741.00	329,992.00	192,365.00	329,992.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL REVENUES			575,658.00	606,491.00	354,750.00	606,491.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	544,688.00	575,755.00	304,972.01	575,755.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	30,970.00	32,736.00	0.00	32,736.00	0.00	0.0%
9) TOTAL EXPENDITURES			575,658.00	606,491.00	304,972.01	606,491.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (AS - 99)								
			0.00	0.00	49,777.99	0.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	49,777.99	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	0.00	0.00		0.00	0.00	0.0%
b) Audit Adjustments								
		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)								
			0.00	0.00		0.00		
d) Other Restatements								
		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)								
			0.00	0.00		0.00		
2) Ending Balance, June 30 (E + F1e)								
			0.00	0.00		0.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	0.00	0.00		0.00		
Stores								
		9712	0.00	0.00		0.00		
Prepaid Expenditures								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments								
		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount								
		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title I, Part A, Basic Grants Low-Income and Neglected	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	274,917.00	278,499.00	162,365.00	278,499.00	0.00	0.0%
TOTAL FEDERAL REVENUE			274,917.00	278,499.00	162,365.00	278,499.00	0.00	0.0%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
State Preschool	6105	8590	300,741.00	329,992.00	192,385.00	329,992.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER STATE REVENUE			300,741.00	329,992.00	192,385.00	329,992.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER LOCAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL REVENUES			575,658.00	608,491.00	354,750.00	608,491.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	544,688.00	575,755.00	304,972.01	575,755.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			544,688.00	575,755.00	304,972.01	575,755.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	30,970.00	32,736.00	0.00	32,736.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			30,970.00	32,736.00	0.00	32,736.00	0.00	0.0%
TOTAL EXPENDITURES			575,658.00	608,491.00	304,972.01	608,491.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8911	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7819	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8905	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Certificates of Participation		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8979	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7889	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	1,574,367.00	1,574,367.00	647,028.35	1,574,367.00	0.00	0.0%
3) Other State Revenue		8300-8599	125,000.00	125,000.00	50,796.43	125,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	257,550.00	258,550.00	171,977.65	258,550.00	0.00	0.0%
5) TOTAL REVENUES			1,956,917.00	1,957,917.00	869,802.43	1,957,917.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	640,287.00	630,004.00	378,580.88	630,004.00	0.00	0.0%
3) Employee Benefits		3000-3999	283,779.00	292,580.00	157,945.48	292,580.00	0.00	0.0%
4) Books and Supplies		4000-4999	965,000.00	967,000.00	454,962.27	967,000.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	67,480.00	67,942.00	41,242.50	67,942.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			1,956,526.00	1,957,526.00	1,032,731.13	1,957,526.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			391.00	391.00	(162,928.70)	391.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			391.00	391.00	(182,928.70)	391.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	46,417.64	46,417.64		46,417.64	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			46,417.64	46,417.64		46,417.64		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			46,417.64	46,417.64		46,417.64		
2) Ending Balance, June 30 (E + F1e)			46,808.64	46,808.64		46,808.64		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			46,808.64	46,808.64		46,808.64		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9780	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Child Nutrition Programs		8220	1,574,367.00	1,574,367.00	847,028.35	1,574,367.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL FEDERAL REVENUE			1,574,367.00	1,574,367.00	847,028.35	1,574,367.00	0.00	0.0%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	125,000.00	125,000.00	50,796.43	125,000.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER STATE REVENUE			125,000.00	125,000.00	50,796.43	125,000.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	255,000.00	255,000.00	171,955.65	255,000.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	50.00	50.00	0.00	50.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	2,500.00	3,500.00	22.00	3,500.00	0.00	0.0%
TOTAL OTHER LOCAL REVENUE			257,550.00	258,550.00	171,977.65	258,550.00	0.00	0.0%
TOTAL REVENUES			1,956,917.00	1,957,917.00	869,802.43	1,957,917.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	513,004.00	500,383.00	297,021.27	500,383.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	75,024.00	43,782.74	75,024.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	127,283.00	54,817.00	37,798.87	54,817.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			640,287.00	630,004.00	378,580.88	630,004.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	74,348.00	72,167.00	34,398.48	72,167.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	48,015.00	46,250.00	27,380.45	46,250.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	137,587.00	148,195.00	84,049.79	148,195.00	0.00	0.0%
Unemployment Insurance		3501-3502	320.00	333.00	190.82	333.00	0.00	0.0%
Workers' Compensation		3601-3602	9,488.00	10,022.00	6,344.13	10,022.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	14,081.00	15,613.00	5,583.81	15,613.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			283,779.00	282,580.00	157,945.48	282,580.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	100,000.00	102,000.00	35,624.58	102,000.00	0.00	0.0%
Noncapitalized Equipment		4400	25,000.00	25,000.00	6,172.30	25,000.00	0.00	0.0%
Food		4700	840,000.00	840,000.00	413,165.39	840,000.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			965,000.00	967,000.00	454,962.27	967,000.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	4,860.00	4,442.00	3,334.30	4,442.00	0.00	0.0%
Dues and Memberships		5300	4,000.00	4,000.00	2,338.20	4,000.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	27,500.00	28,500.00	19,017.16	28,500.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	1,000.00	1,000.00	0.00	1,000.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	30,000.00	29,700.00	16,552.84	29,700.00	0.00	0.0%
Communications		5900	300.00	300.00	0.00	300.00	0.00	0.0%
TOTAL SERVICES AND OTHER OPERATING EXPENDITURES			67,460.00	67,942.00	41,242.50	67,942.00	0.00	0.0%
CAPITAL OUTLAY								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENDITURES			1,956,526.00	1,957,526.00	1,032,731.13	1,957,526.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8916	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER FINANCING SOURCES/USES (a + b + c - d + e)			0.00	0.00	0.00	0.00		

2015-16 Second Interim
Deferred Maintenance Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	372.00	372.00	0.00	372.00	0.00	0.0%
5) TOTAL REVENUES			372.00	372.00	0.00	372.00	0.00	0.0%
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	85,000.00	44,967.00	8,115.26	44,967.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	135,372.00	155,405.00	77,035.98	155,405.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			200,372.00	200,372.00	85,151.24	200,372.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			(200,000.00)	(200,000.00)	(85,151.24)	(200,000.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	200,000.00	200,000.00	200,000.00	200,000.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			200,000.00	200,000.00	200,000.00	200,000.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	114,848.78	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	9,779.22	9,779.22		9,779.22	0.00	0.0%
b) Audit Adjustments								
		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,779.22	9,779.22		9,779.22		
d) Other Restatements								
		9785	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			9,779.22	9,779.22		9,779.22		
2) Ending Balance, June 30 (E + F1e)			9,779.22	9,779.22		9,779.22		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	0.00	0.00		0.00		
Stores								
		9712	0.00	0.00		0.00		
Prepaid Expenditures								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9760	9,779.22	9,779.22		9,779.22		
d) Assigned								
Other Assignments								
		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount								
		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
LCFF SOURCES								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	372.00	372.00	0.00	372.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8682	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			372.00	372.00	0.00	372.00	0.00	0.0%
TOTAL, REVENUES			372.00	372.00	0.00	372.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
QASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	55,000.00	34,967.00	5,679.61	34,967.00	0.00	0.0%
Noncapitalized Equipment		4400	10,000.00	10,000.00	2,435.65	10,000.00	0.00	0.0%
TOTAL BOOKS AND SUPPLIES			65,000.00	44,967.00	8,115.26	44,967.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	115,372.00	135,405.00	74,168.98	135,405.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	20,000.00	20,000.00	2,867.00	20,000.00	0.00	0.0%
TOTAL SERVICES AND OTHER OPERATING EXPENDITURES			135,372.00	155,405.00	77,035.98	155,405.00	0.00	0.0%
CAPITAL OUTLAY								
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENDITURES			200,372.00	200,372.00	85,151.24	200,372.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	200,000.00	200,000.00	200,000.00	200,000.00	0.00	0.0%
(a) TOTAL INTERFUND TRANSFERS IN			200,000.00	200,000.00	200,000.00	200,000.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7819	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8872	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			200,000.00	200,000.00	200,000.00	200,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	10,000.00	10,000.00	0.00	10,000.00	0.00	0.0%
5) TOTAL REVENUES			10,000.00	10,000.00	0.00	10,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			10,000.00	10,000.00	0.00	10,000.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8830-8879	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			10,000.00	10,000.00	0.00	10,000.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,359,516.81	2,359,516.81		2,359,516.81	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,359,516.81	2,359,516.81		2,359,516.81		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,359,516.81	2,359,516.81		2,359,516.81		
2) Ending Balance, June 30 (E + F1e)			2,369,516.81	2,369,516.81		2,369,516.81		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed								
Stabilization Arrangements		9750	1,301,008.92	1,291,008.92		1,291,008.92		
Other Commitments		9780	1,068,507.89	1,078,507.89		1,078,507.89		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	10,000.00	10,000.00	0.00	10,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER LOCAL REVENUE			10,000.00	10,000.00	0.00	10,000.00	0.00	0.0%
TOTAL REVENUES			10,000.00	10,000.00	0.00	10,000.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a + b + c - d + e)			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL REVENUES			0.00	0.00	0.00	0.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	0.00	0.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.00	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	4,751.85	4,751.85		4,751.85	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,751.85	4,751.85		4,751.85		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,751.85	4,751.85		4,751.85		
2) Ending Balance, June 30 (E + F1e)			4,751.85	4,751.85		4,751.85		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	4,751.85	4,751.85		4,751.85		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes								
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL REVENUES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7813	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7819	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale of Bonds		8951	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
County School Building Aid		8981	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8985	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7851	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7899	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	10,000.00	16,564.80	10,000.00	0.00	0.0%
5) TOTAL REVENUES			0.00	10,000.00	16,564.80	10,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	10,000.00	16,564.80	10,000.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7800-7829	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7830-7899	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	10,000.00	16,554.80	10,000.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	(1,301,008.92)	(1,301,008.92)		(1,301,008.92)	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			(1,301,008.92)	(1,301,008.92)		(1,301,008.92)		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			(1,301,008.92)	(1,301,008.92)		(1,301,008.92)		
2) Ending Balance, June 30 (E + F1e)			(1,301,008.92)	(1,291,008.92)		(1,291,008.92)		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(1,301,008.92)	(1,291,008.92)		(1,291,008.92)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER STATE REVENUE								
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent								
Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest								
		8660	(2,500.00)	(2,500.00)	0.00	(2,500.00)	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments								
		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Mitigation/Developer Fees		8681	2,500.00	12,500.00	16,564.80	12,500.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others								
		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER LOCAL REVENUE			0.00	10,000.00	16,564.80	10,000.00	0.00	0.0%
TOTAL REVENUES			0.00	10,000.00	16,564.80	10,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7813	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7819	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8985	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7851	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7899	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	(1,056,680.00)	(1,056,680.00)	(1,056,680.00)	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL REVENUES			0.00	(1,056,680.00)	(1,056,680.00)	(1,056,680.00)		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			0.00	(1,056,680.00)	(1,056,680.00)	(1,056,680.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	(1,056,680.00)	(1,056,680.00)	(1,056,680.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,056,682.67	1,056,682.67		1,056,682.67	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,056,682.67	1,056,682.67		1,056,682.67		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,056,682.67	1,056,682.67		1,056,682.67		
2) Ending Balance, June 30 (E + F1e)			1,056,682.67	2.67		2.67		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
School Facilities Apportionments		8545	0.00	(1,056,680.00)	(1,056,680.00)	(1,056,680.00)	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	(1,056,680.00)	(1,056,680.00)	(1,056,680.00)	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL REVENUES			0.00	(1,056,680.00)	(1,056,680.00)	(1,056,680.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7438	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
To: State School Building Fund/ County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7851	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	4,225.13	4,230.64	4,230.64	4,230.64	0.00	0%
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
4. Total, District Regular ADA (Sum of Lines A1 through A3)	4,225.13	4,230.64	4,230.64	4,230.64	0.00	0%
5. District Funded County Program ADA						
a. County Community Schools per EC 1981(a)(b)&(d)	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	35.91	40.70	40.70	40.70	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	2.03	2.03	2.03	2.03	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	37.94	42.73	42.73	42.73	0.00	0%
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	4,263.07	4,273.37	4,273.37	4,273.37	0.00	0%
7. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0%
2. District Funded County Program ADA						
a. County Community Schools per EC 1981(a)(b)&(d)	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.00	0.00	0.00	0.00	0.00	0%
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.00	0.00	0.00	0.00	0.00	0%
4. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
5. County Operations Grant ADA	0.00	0.00	0.00	0.00	0.00	0%
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA	0.00	0.00	0.00	0.00	0.00	0%
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0%
3. Charter School Funded County Program ADA						
a. County Community Schools per EC 1981(a)(b)&(d)	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0%
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0%
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 01 or Fund 62.						
5. Total Charter School Regular ADA	74.46	58.00	58.00	58.00	0.00	0%
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0%
7. Charter School Funded County Program ADA						
a. County Community Schools per EC 1981(a)(b)&(d)	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0%
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	74.46	58.00	58.00	58.00	0.00	0%
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	74.46	58.00	58.00	58.00	0.00	0%

		July	August	September	October	November	December	January	February	
ACTUALS THROUGH THE MONTH OF										
(Enter Month Name)										
January										
A. BEGINNING CASH		4,728,481.85	4,058,475.93	1,937,197.91	3,077,387.03	2,321,388.47	1,804,154.58	5,231,041.58	7,697,779.07	
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019	1,271,271.00	1,271,271.00	3,710,737.00	2,288,288.00	2,288,288.00	3,710,736.00	2,288,288.00	1,999,223.00	
Property Taxes	8020-8079		56,085.00	9.00	30,242.00		89,409.00	3,779,502.00		
Miscellaneous Funds	8080-8099			3.00				470.00		
Federal Revenue	8100-8299	383,633.00	13,107.00	242,842.00	(153,334.00)	50,248.00	368,953.00	29,333.00	327,385.00	
Other State Revenue	8300-8599	221,113.00	(256,569.00)	123,668.00	(259,522.00)	198,770.00	1,204,680.00	1,134,329.00	291,610.00	
Other Local Revenue	8800-8799	106,719.00	119,099.00	262,932.00	176,747.00	184,830.00	182,732.00	184,831.00	130,395.00	
Interfund Transfers In	8910-8929									
All Other Financing Sources	8930-8979									
TOTAL RECEIPTS		1,962,736.00	1,182,993.00	4,339,991.00	2,082,421.00	2,721,936.00	5,556,510.00	7,416,752.00	2,748,613.00	
C. DISBURSEMENTS										
Certificated Salaries	1000-1999	608,847.00	1,712,008.00	1,730,733.00	1,742,520.00	1,728,184.00	383,978.00	3,518,649.00	1,784,850.00	
Classified Salaries	2000-2999	276,167.00	577,903.00	584,914.00	628,953.00	605,413.00	713,166.00	679,029.00	571,111.00	
Employee Benefits	3000-3999	277,940.00	700,607.00	708,487.00	712,073.00	700,811.00	314,412.00	1,194,913.00	725,562.00	
Books and Supplies	4000-4999	(8,454.00)	361,849.00	78,018.00	256,249.00	31,392.00	51,811.00	68,079.00	343,820.00	
Services	5000-5999	(72,863.00)	163,733.00	332,910.00	575,249.00	185,781.00	315,280.00	305,204.00	666,184.00	
Capital Outlay	6000-6599	(2,430.00)			3,942.00		578.00	0.00		
Other Outgo	7000-7499		15,359.02					1,251.00		
Interfund Transfers Out	7600-7829							200,000.00		
All Other Financing Uses	7830-7899									
TOTAL DISBURSEMENTS		1,079,207.00	3,531,559.02	3,433,062.00	3,016,688.00	3,251,581.00	1,779,223.00	5,967,125.00	4,081,637.00	
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not In Treasury	9111-9199	10,000.00								
Accounts Receivable	9200-9299	1,214,397.00	113,561.11	(16,016.00)	(13,490.00)	895,671.00	(1,837.00)	(6,010.00)	189,470.00	
Due From Other Funds	9310	40,950.11								
Stores	9320	83,101.45								
Prepaid Expenditures	9330									
Other Current Assets	9340									
Deferred Outflows of Resources	9490									
SUBTOTAL		1,348,448.56	113,561.11	(16,016.00)	(13,490.00)	895,671.00	(1,837.00)	(6,010.00)	189,470.00	
Liabilities and Deferred Inflows										
Accounts Payable	9500-9599	1,362,035.42	1,658,556.00	(233,304.00)	(246,750.12)	(182,893.44)	(14,250.11)	344,390.00	(827,640.49)	
Due To Other Funds	9610									
Current Loans	9640									
Unearned Revenues	9650		6,539.83							
Deferred Inflows of Resources	9690									
SUBTOTAL		1,362,035.42	1,665,095.83	(233,304.00)	(246,750.12)	(182,893.44)	(14,250.11)	344,390.00	(827,640.49)	
Nonoperating										
Suspense Clearing	9910									
TOTAL BALANCE SHEET ITEMS		(13,586.86)	(1,551,534.72)	217,288.00	233,260.12	1,078,584.44	12,413.11	(350,400.00)	1,017,110.49	
E. NET INCREASE/DECREASE (B - C + D)		(668,005.72)	(2,121,278.02)	1,140,189.12	(758,000.56)	(517,231.89)	3,426,887.00	2,466,737.49	(1,343,024.00)	
F. ENDING CASH (A + E)		4,058,475.93	1,937,197.91	3,077,387.03	2,321,388.47	1,804,154.58	5,231,041.58	7,697,779.07	6,354,755.07	
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF									
(Enter Month Name):		January							
A. BEGINNING CASH		6,354,755.07	6,300,767.07	6,553,428.07	5,582,380.07				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment		8010-8019 3,400,802.00	1,999,223.00	1,999,223.00	3,400,805.00			29,628,155.00	29,628,155.00
Property Taxes		8020-8079	1,738,841.00	865,985.00				6,359,873.00	6,359,873.00
Miscellaneous Funds		8080-8099		(34,979.00)	(49,987.00)			(84,473.00)	(84,473.00)
Federal Revenue		8100-8299	289,811.00	317,284.00	247,170.00	320,950.00	447,647.00	2,844,829.00	2,844,829.00
Other State Revenue		8300-8599	291,810.00	291,810.00	291,810.00	291,819.82		3,814,527.82	3,814,527.82
Other Local Revenue		8600-8799	130,395.00	130,395.00	130,395.00	147,992.00	421,877.00	2,308,939.00	2,308,939.00
Interfund Transfers In		8910-8929						0.00	0.00
All Other Financing Sources		8930-8979						0.00	0.00
TOTAL RECEIPTS		4,092,818.00	4,477,153.00	3,299,404.00	4,111,399.82	869,324.00	0.00	44,871,850.82	44,871,850.82
C. DISBURSEMENTS									
Certificated Salaries		1000-1999	1,824,080.00	1,930,685.00	1,930,685.00	1,105,139.00		20,000,356.00	20,000,356.00
Classified Salaries		2000-2999	571,111.00	571,111.00	571,111.00	537,704.00		6,885,693.00	6,885,693.00
Employee Benefits		3000-3999	741,301.00	712,582.00	758,582.00	637,275.55		8,182,525.55	8,182,525.55
Books and Supplies		4000-4999	343,920.00	343,920.00	343,920.00	344,539.32		2,559,263.32	2,559,263.32
Services		5000-5999	666,194.00	666,194.00	666,194.00	668,692.18		5,138,762.18	5,138,762.18
Capital Outlay		6000-8599				2,310.00		4,400.00	4,400.00
Other Outgo		7000-7499				157,217.00		173,827.02	173,826.00
Interfund Transfers Out		7600-7829				81,978.00		281,978.00	281,978.00
All Other Financing Uses		7630-7699						0.00	0.00
TOTAL DISBURSEMENTS		4,148,606.00	4,224,492.00	4,270,472.00	3,534,855.05	0.00	0.00	43,226,805.07	43,226,804.05
D. BALANCE SHEET ITEMS									
<u>Assets and Deferred Outflows</u>									
Cash Not in Treasury		9111-9199						0.00	
Accounts Receivable		9200-9299						1,161,349.11	
Due From Other Funds		9310						0.00	
Stores		9320						0.00	
Prepaid Expenditures		9330						0.00	
Other Current Assets		9340						0.00	
Deferred Outflows of Resources		9490						0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	1,161,349.11	
<u>Liabilities and Deferred Inflows</u>									
Accounts Payable		9500-9599						498,107.84	
Due To Other Funds		9610						0.00	
Current Loans		9640						0.00	
Unearned Revenues		9650						8,539.83	
Deferred Inflows of Resources		9690						0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	504,647.67	
<u>Nonoperating</u>									
Suspense Clearing		9910						0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	656,701.44	
E. NET INCREASE/DECREASE (B - C + D)		(53,988.00)	252,661.00	(971,068.00)	578,544.77	869,324.00	0.00	2,301,747.19	1,845,046.77
F. ENDING CASH (A + E)		6,300,767.07	6,553,428.07	5,582,380.07	6,158,904.84				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								7,028,228.84	

		July	August	September	October	November	December	January	February	
ACTUALS THROUGH THE MONTH OF										
(Enter Month Name):										
Object										
January										
A. BEGINNING CASH		8,158,904.84	5,893,922.84	3,843,993.84	4,378,305.84	3,556,756.84	2,821,905.84	4,779,753.84	5,484,948.84	
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019	1,302,712.00	1,302,712.00	3,752,495.00	2,344,882.00	2,344,882.00	3,752,495.00	2,344,882.00	2,344,882.00	
Property Taxes	8020-8079				30,242.00		89,409.00	3,779,442.00		
Miscellaneous Funds	8080-8099									
Federal Revenue	8100-8299			241,310.00	241,310.00	241,310.00	241,310.00	241,310.00	241,310.00	
Other State Revenue	8300-8599			133,029.00	133,027.00	133,027.00	133,027.00	133,027.00	133,027.00	
Other Local Revenue	8800-8799	174,815.00	174,815.00	158,478.00	158,478.00	158,478.00	158,478.00	158,478.00	158,478.00	
Interfund Transfers In	8910-8929									
All Other Financing Sources	8930-8979									
TOTAL RECEIPTS		1,477,527.00	1,477,527.00	4,285,312.00	2,907,939.00	2,877,697.00	4,374,719.00	6,657,139.00	2,877,697.00	
C. DISBURSEMENTS										
Certificated Salaries	1000-1999	885,880.00	1,730,288.00	1,750,854.00	1,759,585.00	1,758,585.00	839,886.00	3,217,923.00	1,759,550.00	
Classified Salaries	2000-2999	424,930.00	558,141.00	561,299.00	579,470.00	582,530.00	552,636.00	632,722.00	652,263.00	
Employee Benefits	3000-3999	400,050.00	807,378.00	807,378.00	807,378.00	707,378.00	440,294.00	1,376,257.00	807,378.00	
Books and Supplies	4000-4999	192,725.00	192,725.00	192,725.00	192,725.00	192,725.00	192,725.00	192,725.00	192,725.00	
Services	5000-5999	391,330.00	391,330.00	391,330.00	391,330.00	391,330.00	391,330.00	391,330.00	391,330.00	
Capital Outlay	6000-6599									
Other Outgo	7000-7499									
Interfund Transfers Out	7800-7829							140,889.00		
All Other Financing Uses	7830-7899									
TOTAL DISBURSEMENTS		2,094,895.00	3,679,842.00	3,703,386.00	3,729,488.00	3,612,546.00	2,416,871.00	5,951,846.00	3,803,246.00	
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not In Treasury	9111-9199	10,000.00								
Accounts Receivable	9200-9299	842,487.00	152,386.00	152,386.00	152,386.00					
Due From Other Funds	9310									
Stores	9320									
Prepaid Expenditures	9330									
Other Current Assets	9340									
Deferred Outflows of Resources	9490									
SUBTOTAL		852,487.00	152,386.00	152,386.00	152,386.00	0.00	0.00	0.00	0.00	
Liabilities and Deferred Inflows										
Accounts Payable	9500-9599									
Due To Other Funds	9610									
Current Loans	9640									
Unearned Revenues	9650									
Deferred Inflows of Resources	9690									
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Nonoperating										
Suspense Clearing	9910									
TOTAL BALANCE SHEET ITEMS		852,487.00	152,386.00	152,386.00	152,386.00	0.00	0.00	0.00	0.00	
E. NET INCREASE/DECREASE (B - C + D)		(464,962.00)	(2,049,929.00)	734,312.00	(821,549.00)	(734,851.00)	1,957,848.00	705,193.00	(925,549.00)	
F. ENDING CASH (A + E)		5,693,922.84	3,843,993.84	4,378,305.84	3,556,756.84	2,821,905.84	4,779,753.84	5,484,948.84	4,559,397.84	
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF									
(Enter Month Name):									
A. BEGINNING CASH		4,559,397.84	5,011,232.84	5,858,554.84	5,858,170.84				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment		8010-8019 3,752,495.00	2,344,882.00	2,344,882.00	3,752,499.00			31,884,700.00	31,884,700.00
Property Taxes		8020-8079	1,584,205.00	792,102.00	0.00			6,275,400.00	6,275,400.00
Miscellaneous Funds		8080-8099		0.00	0.00			0.00	0.00
Federal Revenue		8100-8299	241,310.00	241,310.00	241,310.00	97,467.00	233,235.00	2,502,492.00	2,502,492.00
Other State Revenue		8300-8599	133,027.00	133,027.00	133,027.00	133,027.00	70,439.00	1,400,710.00	1,400,710.00
Other Local Revenue		8600-8799	158,478.00	158,478.00	158,478.00	158,478.00	153,485.00	2,087,895.00	2,087,895.00
Interfund Transfers In		8910-8929						0.00	0.00
All Other Financing Sources		8930-8979						0.00	0.00
TOTAL RECEIPTS		4,285,310.00	4,481,902.00	3,869,799.00	4,141,471.00	457,158.00	0.00	43,951,197.00	43,951,197.00
C. DISBURSEMENTS									
Certificated Salaries		1000-1999	1,759,550.00	1,759,550.00	1,759,550.00	1,759,547.00		20,539,508.00	20,539,508.00
Classified Salaries		2000-2999	663,492.00	663,597.00	663,596.00	533,541.00		7,067,217.00	7,067,217.00
Employee Benefits		3000-3999	807,378.00	807,378.00	882,982.00	475,348.00		8,908,575.00	8,908,575.00
Books and Supplies		4000-4999	192,725.00	192,725.00	192,725.00	192,726.00		2,312,701.00	2,312,701.00
Services		5000-5999	391,330.00	391,330.00	391,330.00	350,743.00		4,655,373.00	4,655,373.00
Capital Outlay		6000-8599						0.00	0.00
Other Outgo		7000-7499				188,845.00		188,845.00	188,845.00
Interfund Transfers Out		7600-7829				140,989.00		281,978.00	281,978.00
All Other Financing Uses		7830-7899						0.00	0.00
TOTAL DISBURSEMENTS		3,833,475.00	3,814,580.00	3,670,183.00	3,639,737.00	0.00	0.00	43,950,197.00	43,950,197.00
D. BALANCE SHEET ITEMS									
<u>Assets and Deferred Outflows</u>									
Cash Not In Treasury		9111-9199						0.00	
Accounts Receivable		9200-9299						457,158.00	
Due From Other Funds		9310						0.00	
Stores		9320						0.00	
Prepaid Expenditures		9330						0.00	
Other Current Assets		9340						0.00	
Deferred Outflows of Resources		9490						0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	457,158.00	
<u>Liabilities and Deferred Inflows</u>									
Accounts Payable		9500-9599						0.00	
Due To Other Funds		9610						0.00	
Current Loans		9640						0.00	
Unearned Revenues		9650						0.00	
Deferred Inflows of Resources		9690						0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<u>Nonoperating</u>									
Suspense Clearing		9910						0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	457,158.00	
E. NET INCREASE/DECREASE (B - C + D)		451,835.00	647,322.00	(384.00)	501,734.00	457,158.00	0.00	458,158.00	1,000.00
F. ENDING CASH (A + E)		5,011,232.84	5,658,554.84	5,858,170.84	6,159,904.84				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								6,617,062.84	

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	35,903,555.00	5.73%	37,960,100.00	3.49%	39,283,376.00
2. Federal Revenues	8100-8299	6,724.00	-0.36%	6,700.00	0.00%	6,700.00
3. Other State Revenues	8300-8599	2,633,351.00	-69.69%	798,125.00	0.00%	798,125.00
4. Other Local Revenues	8600-8799	158,835.00	-14.38%	136,000.00	0.00%	136,000.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(6,086,389.00)	16.44%	(7,086,970.00)	6.04%	(7,515,174.00)
6. Total (Sum lines A1 thru A5c)		32,616,076.00	-2.46%	31,813,955.00	2.81%	32,709,027.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				15,969,870.00		16,441,192.00
b. Step & Column Adjustment				271,322.00		271,322.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				200,000.00		200,000.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	15,969,870.00	2.95%	16,441,192.00	2.87%	16,912,514.00
2. Classified Salaries						
a. Base Salaries				4,227,854.00		4,271,727.00
b. Step & Column Adjustment				43,873.00		43,873.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	4,227,854.00	1.04%	4,271,727.00	1.03%	4,315,600.00
3. Employee Benefits	3000-3999	6,033,956.55	9.25%	6,591,949.00	8.34%	7,142,047.00
4. Books and Supplies	4000-4999	1,001,003.67	-3.83%	962,701.00	0.00%	962,701.00
5. Services and Other Operating Expenditures	5000-5999	3,393,464.83	-1.26%	3,350,573.00	0.00%	3,350,573.00
6. Capital Outlay	6000-6999	4,400.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	10,050.00	0.00%	10,050.00	0.00%	10,050.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(98,073.00)	-0.87%	(97,215.00)	0.00%	(97,215.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	281,978.00	0.00%	281,978.00	0.00%	281,978.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		30,824,504.05	3.21%	31,812,955.00	3.35%	32,878,248.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)						
		1,791,571.95		1,000.00		(169,221.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		2,487,306.35		4,278,878.30		4,279,878.30
2. Ending Fund Balance (Sum lines C and D1)		4,278,878.30		4,279,878.30		4,110,657.30
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	79,365.89		79,365.89		79,365.89
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	2,233,851.00		2,233,851.00		2,233,851.00
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,296,715.00		1,300,000.00		1,340,000.00
2. Unassigned/Unappropriated	9790	668,946.41		666,661.41		457,440.41
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		4,278,878.30		4,279,878.30		4,110,657.30

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,296,715.00		1,300,000.00		1,340,000.00
c. Unassigned/Unappropriated	9790	668,946.41		666,661.41		457,440.41
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	1,291,008.92		1,301,008.92		1,301,008.92
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves (Sum lines E1a thru E2c)		3,256,670.33		3,267,670.33		3,098,449.33
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Please see attached summary of assumptions.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E, current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%	0.00	0.00%	0.00
2. Federal Revenues	8100-8299	2,838,105.00	-12.06%	2,495,792.00	0.00%	2,495,792.00
3. Other State Revenues	8300-8599	1,181,176.82	-48.98%	602,585.00	0.00%	602,585.00
4. Other Local Revenues	8600-8799	2,150,104.00	-9.22%	1,951,895.00	0.00%	1,951,895.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	6,086,389.00	16.44%	7,086,970.00	6.04%	7,515,174.00
6. Total (Sum lines A1 thru A5c)		12,255,774.82	-0.97%	12,137,242.00	3.53%	12,565,446.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				4,030,486.00		4,098,316.00
b. Step & Column Adjustment				67,830.00		67,830.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	4,030,486.00	1.68%	4,098,316.00	1.66%	4,166,146.00
2. Classified Salaries						
a. Base Salaries				2,657,839.00		2,795,490.00
b. Step & Column Adjustment				26,891.00		26,891.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				110,760.00		110,760.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	2,657,839.00	5.18%	2,795,490.00	4.92%	2,933,141.00
3. Employee Benefits	3000-3999	2,148,569.00	7.73%	2,314,626.00	9.62%	2,537,349.00
4. Books and Supplies	4000-4999	1,558,259.65	-13.36%	1,350,000.00	0.00%	1,350,000.00
5. Services and Other Operating Expenditures	5000-5999	1,745,297.35	-25.24%	1,304,800.00	0.00%	1,304,800.00
6. Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	216,000.00	6.02%	229,010.00	0.00%	229,010.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	45,849.00	-1.85%	45,000.00	0.00%	45,000.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		12,402,300.00	-2.14%	12,137,242.00	3.53%	12,565,446.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)						
		(146,525.18)		0.00		0.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		1,367,632.54		1,221,107.36		1,221,107.36
2. Ending Fund Balance (Sum lines C and D1)		1,221,107.36		1,221,107.36		1,221,107.36
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	1,221,107.36		1,221,107.36		1,221,107.36
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance		1,221,107.36		1,221,107.36		1,221,107.36
(Line D3f must agree with line D2)						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Please see attached summary of assumptions.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	35,903,555.00	5.73%	37,960,100.00	3.49%	39,283,376.00
2. Federal Revenues	8100-8299	2,844,829.00	-12.03%	2,502,492.00	0.00%	2,502,492.00
3. Other State Revenues	8300-8599	3,814,527.82	-63.28%	1,400,710.00	0.00%	1,400,710.00
4. Other Local Revenues	8600-8799	2,308,939.00	-9.57%	2,087,895.00	0.00%	2,087,895.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		44,871,850.82	-2.05%	43,951,197.00	3.01%	45,274,473.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				20,000,356.00		20,539,508.00
b. Step & Column Adjustment				339,152.00		339,152.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				200,000.00		200,000.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	20,000,356.00	2.70%	20,539,508.00	2.62%	21,078,660.00
2. Classified Salaries						
a. Base Salaries				6,885,693.00		7,067,217.00
b. Step & Column Adjustment				70,764.00		70,764.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				110,760.00		110,760.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	6,885,693.00	2.64%	7,067,217.00	2.57%	7,248,741.00
3. Employee Benefits	3000-3999	8,182,525.55	8.85%	8,906,575.00	8.68%	9,679,396.00
4. Books and Supplies	4000-4999	2,559,263.32	-9.63%	2,312,701.00	0.00%	2,312,701.00
5. Services and Other Operating Expenditures	5000-5999	5,138,762.18	-9.41%	4,655,373.00	0.00%	4,655,373.00
6. Capital Outlay	6000-6999	4,400.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	226,050.00	5.76%	239,060.00	0.00%	239,060.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(52,224.00)	-0.02%	(52,215.00)	0.00%	(52,215.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	281,978.00	0.00%	281,978.00	0.00%	281,978.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		43,226,804.05	1.67%	43,950,197.00	3.40%	45,443,694.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)						
		1,645,046.77		1,000.00		(169,221.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		3,854,938.89		5,499,985.66		5,500,985.66
2. Ending Fund Balance (Sum lines C and D1)		5,499,985.66		5,500,985.66		5,331,764.66
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	79,365.89		79,365.89		79,365.89
b. Restricted	9740	1,221,107.36		1,221,107.36		1,221,107.36
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	2,233,851.00		2,233,851.00		2,233,851.00
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,296,715.00		1,300,000.00		1,340,000.00
2. Unassigned/Unappropriated	9790	668,946.41		666,661.41		457,440.41
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		5,499,985.66		5,500,985.66		5,331,764.66

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
E. AVAILABLE RESERVES (Unrestricted except as noted)						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,296,715.00		1,300,000.00		1,340,000.00
c. Unassigned/Unappropriated	9790	668,946.41		666,661.41		457,440.41
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	1,291,008.92		1,301,008.92		1,301,008.92
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)						
		3,256,670.33		3,267,670.33		3,098,449.33
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)						
		7.53%		7.43%		6.82%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?						
		No				
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		0.00		0.00		0.00
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form AI, Estimated P-2 ADA column, lines A6 and C4; enter projections)						
		4,273.37		4,272.37		4,272.37
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)						
		43,226,804.05		43,950,197.00		45,443,694.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)						
		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)						
		43,226,804.05		43,950,197.00		45,443,694.00
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)						
		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)						
		1,296,804.12		1,318,505.91		1,363,310.82
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)						
		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)						
		1,296,804.12		1,318,505.91		1,363,310.82
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)						
		YES		YES		YES

Description	Object Codes	Projected Year Totals (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%		0.00%	
2. Federal Revenues	8100-8299	0.00	0.00%		0.00%	
3. Other State Revenues	8300-8599	0.00	0.00%		0.00%	
4. Other Local Revenues	8600-8799	10,000.00	100.00%	20,000.00	100.00%	40,000.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	0.00	0.00%		0.00%	
6. Total (Sum lines A1 thru A5c)		10,000.00	100.00%	20,000.00	100.00%	40,000.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries	1000-1999	0.00	0.00%		0.00%	
2. Classified Salaries	2000-2999	0.00	0.00%		0.00%	
3. Employee Benefits	3000-3999	0.00	0.00%		0.00%	
4. Books and Supplies	4000-4999	0.00	0.00%		0.00%	
5. Services and Other Operating Expenditures	5000-5999	0.00	0.00%		0.00%	
6. Capital Outlay	6000-6999	0.00	0.00%		0.00%	
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%		0.00%	
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%		0.00%	
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%		0.00%	
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section E below)						
11. Total (Sum lines B1 thru B10)		0.00	0.00%	0.00	0.00%	0.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)						
		10,000.00		20,000.00		40,000.00
D. FUND BALANCE						
1. Net Beginning Fund Balance	9791-9795	(1,301,008.92)		(1,291,008.92)		(1,271,008.92)
2. Ending Fund Balance (Sum lines C and D1)		(1,291,008.92)		(1,271,008.92)		(1,231,008.92)
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	0.00				
b. Restricted	9740	0.00				
c. Committed						
1. Stabilization Arrangements	9750	0.00				
2. Other Commitments	9760	0.00				
d. Assigned	9780	0.00				
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	0.00				
2. Unassigned/Unappropriated	9790	(1,291,008.92)		(1,271,008.92)		(1,231,008.92)
f. Total Components of Ending Fund Balance (Line D3f must agree with Line D2)		(1,291,008.92)		(1,271,008.92)		(1,231,008.92)
E. ASSUMPTIONS Please provide below or on a separate attachment the assumptions used to determine the projections for the first and second subsequent fiscal years. Please see attached memo of assumptions.						

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____ Date: _____
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: March 16, 2016 Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

- POSITIVE CERTIFICATION**
As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.
- QUALIFIED CERTIFICATION**
As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.
- NEGATIVE CERTIFICATION**
As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Jeanne Bess Telephone: (916) 338-6302
Title: Director of Fiscal Services E-mail: jbess@centerusd.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.		X
4	Local Control Funding Formula (LCFF)	Projected LCFF for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.		X
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since first interim meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.	X	
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since first interim by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2014-15) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since first interim in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since first interim in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)	X	
S8	Labor Agreement Budget Revisions	For negotiations settled since first interim, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	X	
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?		X
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's ADA Standard Percentage Range: -2.0% to +2.0%

1A. Calculating the District's ADA Variances

DATA ENTRY: First Interim data that exist will be extracted into the first column, otherwise, enter data for all fiscal years. Second Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years.

Estimated Funded ADA

Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 1A)	Second Interim Projected Year Totals (Form A), Lines A6 and C9)	Percent Change	Status
Current Year (2015-16)	4,319.21	4,331.37	0.3%	Met
1st Subsequent Year (2016-17)	4,279.21	4,331.37	1.2%	Met
2nd Subsequent Year (2017-18)	4,279.21	4,285.37	0.1%	Met

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Funded ADA has not changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

2A. Calculating the District's Enrollment Variances

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	First Interim (Form 01CSI, Item 2A)	Second Interim CBEDS/Projected		
Current Year (2015-16)	4,425	4,425	0.0%	Met
1st Subsequent Year (2016-17)	4,425	4,500	1.7%	Met
2nd Subsequent Year (2017-18)	4,425	4,500	1.7%	Met

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. **STANDARD MET** - Enrollment projections have not changed since first interim projections by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. First Interim data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years.

Fiscal Year	P-2 ADA		Historical Ratio of ADA to Enrollment
	Unaudited Actuals (Form A, Lines 3, 6, and 26) (Form A, Lines A6 and C4) (Form A, Lines A6 and C9)	Enrollment CBEDS Actual (Form 01CSI, Item 3A)	
Third Prior Year (2012-13)	4,391	4,791	91.7%
Second Prior Year (2013-14)	4,444	4,637	95.8%
First Prior Year (2014-15)	4,349	4,425	98.3%
Historical Average Ratio:			95.3%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			95.8%

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Estimated P-2 ADA data that exist will be extracted into the first column for the Current Year; otherwise, enter data in the first column for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA	Enrollment	Ratio of ADA to Enrollment	Status
	(Form A1, Lines A6 and C9)	CBEDS/Projected (Criterion 2, Item 2A)		
Current Year (2015-16)	4,331	4,425	97.9%	Not Met
1st Subsequent Year (2016-17)	4,331	4,500	96.2%	Not Met
2nd Subsequent Year (2017-18)	4,331	4,500	96.2%	Not Met

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Projected P-2 ADA to enrollment ratio exceeds the standard in any of the current year or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

Explanation:
(required if NOT met)

For the current fiscal year, we have stabilized student declines. Since this small growth is a one-time occurrence, projections are holding steady until a trend can be determined.

4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's LCFF Revenue Standard Percentage Range: -2.0% to +2.0%

4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. In the Second Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089)		Percent Change	Status
	First Interim (Form 01CSI, Item 4A)	Second Interim Projected Year Totals		
	Current Year (2015-16)	35,842,741.00		
1st Subsequent Year (2016-17)	37,185,776.00	38,045,272.00	2.3%	Not Met
2nd Subsequent Year (2017-18)	38,576,279.00	39,368,568.00	2.1%	Not Met

4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Projected LCFF revenue has changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting LCFF revenue.

Explanation:
(required if NOT met)

The LCFF gap closure is constantly changing with each release of the Governor's projections. Projected year totals are based on the January release of the Governor's budget for 2016/17.

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

It is likely that for many districts the 2014-15 and 2015-16 change from the historical average ratio will exceed the standard because certain revenues that were restricted prior to the LCFF are now unrestricted within the LCFF.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2012-13)	20,178,406.21	23,346,264.90	86.4%
Second Prior Year (2013-14)	22,710,856.81	26,151,497.48	86.8%
First Prior Year (2014-15)	23,573,461.00	27,333,692.17	86.2%
	Historical Average Ratio:		86.5%

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	83.5% to 89.5%	83.5% to 89.5%	83.5% to 89.5%

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2015-16)	26,231,680.55	30,542,526.05	85.9%	Met
1st Subsequent Year (2016-17)	27,304,868.00	31,530,977.00	86.6%	Met
2nd Subsequent Year (2017-18)	28,370,161.00	32,596,270.00	87.0%	Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since first interim projections.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. Second Interim data for the Current Year are extracted. If Second Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2015-16)	2,820,829.00	2,844,829.00	0.9%	No
1st Subsequent Year (2016-17)	2,510,565.00	2,502,492.00	-0.3%	No
2nd Subsequent Year (2017-18)	2,510,565.00	2,502,492.00	-0.3%	No

Explanation:
(required if Yes)

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)				
Current Year (2015-16)	1,600,864.82	3,814,527.82	138.3%	Yes
1st Subsequent Year (2016-17)	1,463,299.00	1,400,710.00	-4.3%	No
2nd Subsequent Year (2017-18)	1,463,299.00	1,400,710.00	-4.3%	No

Explanation:
(required if Yes)

The increase in current year State revenue is based on the one-time money received as a buy down of the Governor's Mandated Cost debt to Districts.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)				
Current Year (2015-16)	2,300,874.00	2,308,939.00	0.4%	No
1st Subsequent Year (2016-17)	2,092,895.00	2,087,895.00	-0.2%	No
2nd Subsequent Year (2017-18)	2,092,895.00	2,087,895.00	-0.2%	No

Explanation:
(required if Yes)

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)				
Current Year (2015-16)	2,603,513.15	2,559,263.32	-1.7%	No
1st Subsequent Year (2016-17)	2,214,920.00	2,312,701.00	4.4%	No
2nd Subsequent Year (2017-18)	2,214,920.00	2,312,701.00	4.4%	No

Explanation:
(required if Yes)

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)				
Current Year (2015-16)	4,697,070.35	5,138,762.18	9.4%	Yes
1st Subsequent Year (2016-17)	4,605,684.00	4,655,373.00	1.1%	No
2nd Subsequent Year (2017-18)	4,605,684.00	4,655,373.00	1.1%	No

Explanation:
(required if Yes)

Current year expenses have increased as plans for the disbursement of one-time dollars is made.

6B. Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	First Interim Projected Year Totals	Second Interim Projected Year Totals	Percent Change	Status
Total Federal, Other State, and Other Local Revenue (Section 6A)				
Current Year (2015-16)	6,722,567.82	8,968,295.82	33.4%	Not Met
1st Subsequent Year (2016-17)	6,066,759.00	5,991,097.00	-1.2%	Met
2nd Subsequent Year (2017-18)	6,066,759.00	5,991,097.00	-1.2%	Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2015-16)	7,300,583.50	7,698,025.50	5.4%	Not Met
1st Subsequent Year (2016-17)	6,820,604.00	6,968,074.00	2.2%	Met
2nd Subsequent Year (2017-18)	6,820,604.00	6,968,074.00	2.2%	Met

6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. **STANDARD NOT MET** - One or more projected operating revenue have changed since first interim projections by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:
Federal Revenue
(linked from 6A
if NOT met)

Explanation:
Other State Revenue
(linked from 6A
if NOT met)

The increase in current year State revenue is based on the one-time money received as a buy down of the Governor's Mandated Cost debt to Districts.

Explanation:
Other Local Revenue
(linked from 6A
if NOT met)

- 1b. **STANDARD NOT MET** - One or more total operating expenditures have changed since first interim projections by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:
Books and Supplies
(linked from 6A
if NOT met)

Explanation:
Services and Other Exps
(linked from 6A
if NOT met)

Current year expenses have increased as plans for the disbursement of one-time dollars is made.

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75, as amended by AB 104 (Chapter 13, Statutes of 2015), effective 2015-16 and 2016-17 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: AB 104 (Chapter 13, Statutes of 2015) requires the district to deposit into the account, for the 2015-16 and 2016-17 fiscal years, a minimum amount that is the lesser of 3% of the total general fund expenditures and other financing uses for that fiscal year or the amount that the district deposited into the account for the 2014-15 fiscal year.

DATA ENTRY: For the Required Minimum Contribution, enter the lesser of 3% of the total general fund expenditures and other financing uses for the current year or the amount that the district deposited into the account for the 2014-15 fiscal year. If EC 17070.75(e)(1) and (e)(2) apply, input 3%. First Interim data that exists will be extracted; otherwise, enter First Interim data into lines 1 and 2. All other data are extracted.

	Required Minimum Contribution	Second Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	1,201,565.00	1,270,000.00	Met
2. First Interim Contribution (information only) (Form 01CSI, First Interim, Criterion 7, Line 1)		1,201,565.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

- Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
- Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
- Other (explanation must be provided)

Explanation:
(required if NOT met
and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
District's Available Reserve Percentages (Criterion 10C, Line 9)	7.5%	7.4%	6.8%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	2.5%	2.5%	2.3%

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals			Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	
Current Year (2015-16)	1,791,571.95	30,824,504.05	N/A	Met
1st Subsequent Year (2016-17)	1,000.00	31,812,955.00	N/A	Met
2nd Subsequent Year (2017-18)	(169,221.00)	32,878,248.00	0.5%	Met

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Unrestricted deficit spending, if any, has not exceeded the standard percentage level in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals		Status
	(Form 011, Line F2)	(Form MYPI, Line D2)	
Current Year (2015-16)	5,499,985.66		Met
1st Subsequent Year (2016-17)	5,500,985.66		Met
2nd Subsequent Year (2017-18)	5,331,764.66		Met

9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund		Status
	(Form CASH, Line F, June Column)		
Current Year (2015-16)	6,158,904.84		Met

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

DATA ENTRY: Current Year data are extracted. Enter district and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA		
5% or \$65,000 (greater of)	0	to	300
4% or \$65,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

¹ Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

³ A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
District Estimated P-2 ADA (Form A, lines A6 and C4):	4,273	4,273	4,273
District's Reserve Standard Percentage Level:	3%	3%	3%

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

- Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
- If you are the SELPA AU and are excluding special education pass-through funds:
 - Enter the name(s) of the SELPA(s): _____

	Current Year Projected Year Totals (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)	0.00	0.00	0.00

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
1. Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	43,226,804.05	43,950,197.00	45,443,694.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)	0.00	0.00	0.00
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	43,226,804.05	43,950,197.00	45,443,694.00
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	1,296,804.12	1,318,505.91	1,363,310.82
6. Reserve Standard - by Amount (\$65,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. District's Reserve Standard (Greater of Line B5 or Line B6)	1,296,804.12	1,318,505.91	1,363,310.82

10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year	1st Subsequent Year	2nd Subsequent Year
	Projected Year Totals (2015-16)	(2016-17)	(2017-18)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	1,296,715.00	1,300,000.00	1,340,000.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	668,946.41	666,661.41	457,440.41
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	1,291,008.92	1,301,008.92	1,301,008.92
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00	0.00	0.00
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00	0.00	0.00
8. District's Available Reserve Amount (Lines C1 thru C7)	3,256,670.33	3,267,670.33	3,098,449.33
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	7.53%	7.43%	6.82%
District's Reserve Standard (Section 10B, Line 7):	1,296,804.12	1,318,505.91	1,363,310.82
Status:	Met	Met	Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since first interim projections that may impact the budget?

1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since first interim projections by more than five percent?

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

1a. Does your district have projected temporary borrowings between funds?
(Refer to Education Code Section 42603)

1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since first interim projections.

Identify capital project cost overruns that have occurred since first interim projections that may impact the general fund budget.

District's Contributions and Transfers Standard: -5.0% to +5.0%
or -\$20,000 to +\$20,000

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the Second Interim's Current Year data will be extracted. Enter Second Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the Second Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for item 1d; all other data will be calculated.

Description / Fiscal Year	First Interim (Form 01CSI, Item S5A)	Second Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8950)					
Current Year (2015-16)	(5,885,768.00)	(6,086,389.00)	3.4%	200,621.00	Met
1st Subsequent Year (2016-17)	(6,382,470.00)	(7,086,970.00)	11.0%	704,500.00	Not Met
2nd Subsequent Year (2017-18)	(6,784,486.00)	(7,515,174.00)	10.8%	730,688.00	Not Met
1b. Transfers In, General Fund *					
Current Year (2015-16)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2016-17)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2017-18)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, General Fund *					
Current Year (2015-16)	281,978.00	281,978.00	0.0%	0.00	Met
1st Subsequent Year (2016-17)	281,978.00	281,978.00	0.0%	0.00	Met
2nd Subsequent Year (2017-18)	281,978.00	281,978.00	0.0%	0.00	Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since first interim projections that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for Items 1a-1c or if Yes for Item 1d.

1a. NOT MET - The projected contributions from the unrestricted general fund to restricted general fund programs have changed since first interim projections by more than the standard for any of the current year or subsequent two fiscal years. Identify restricted programs and contribution amount for each program and whether contributions are ongoing or one-time in nature. Explain the district's plan, with timeframes, for reducing or eliminating the contribution.

Explanation:
(required if NOT met)

The contributions represent the increase in STRS and PERS rates for the out years. Positions will also be reviewed as our Special Education population changes.

1b. MET - Projected transfers in have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1c. MET - Projected transfers out have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1d. NO - There have been no capital project cost overruns occurring since first interim projections that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments¹ and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

¹ Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the District's Long-term Commitments

DATA ENTRY: If First Interim data exist (Form 01CSI, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extricated data may be overwritten to update long-term commitment data in Item 2, as applicable. If no First Interim data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments?
(If No, skip items 1b and 2 and sections S6B and S6C)

b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since first interim projections?

2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item 57A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2015
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases	2		General Fund Unrestricted	10,100
Certificates of Participation				
General Obligation Bonds		Capital Appreciation Bonds		36,102,568
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences	TBD	General Fund		95,013

Other Long-term Commitments (do not include OPEB):

Type of Commitment	# of Years Remaining	Funding Sources (Revenues)	Debt Service (Expenditures)	Principal Balance as of July 1, 2015
TOTAL:				36,207,681

Type of Commitment (continued)	Prior Year (2014-15) Annual Payment (P & I)	Current Year (2015-16) Annual Payment (P & I)	1st Subsequent Year (2016-17) Annual Payment (P & I)	2nd Subsequent Year (2017-18) Annual Payment (P & I)
Capital Leases	5,050	5,050	5,050	
Certificates of Participation				
General Obligation Bonds	3,369,121	3,659,402	4,190,000	4,605,000
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences	TBD	TBD	TBD	TBD

Other Long-term Commitments (continued):

Type of Commitment	Prior Year (2014-15) Annual Payment (P & I)	Current Year (2015-16) Annual Payment (P & I)	1st Subsequent Year (2016-17) Annual Payment (P & I)	2nd Subsequent Year (2017-18) Annual Payment (P & I)
Total Annual Payments:	3,374,171	3,664,452	4,195,050	4,605,000
Has total annual payment increased over prior year (2014-15)?	Yes	Yes	Yes	Yes

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

Explanation:
(Required if Yes
to increase in total
annual payments)

Voter approved bonds are repaid through property tax and increase yearly. Capital lease consist of a mail machine for District postage.

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:
(Required if Yes)

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since first interim projections, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7A) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

- 1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)
- b. If Yes to Item 1a, have there been changes since first interim in OPEB liabilities?
- c. If Yes to Item 1a, have there been changes since first interim in OPEB contributions?

2. OPEB Liabilities

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. OPEB actuarial accrued liability (AAL)	8,495,149.00	8,495,149.00
b. OPEB unfunded actuarial accrued liability (UAAL)	8,495,149.00	8,495,149.00
c. Are AAL and UAAL based on the district's estimate or an actuarial valuation?	Actuarial	Actuarial
d. If based on an actuarial valuation, indicate the date of the OPEB valuation.	July 2015	July 2015

3. OPEB Contributions

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method		
Current Year (2015-16)	1,100,648.00	1,100,648.00
1st Subsequent Year (2016-17)	1,123,156.00	1,123,156.00
2nd Subsequent Year (2017-18)	1,145,664.00	1,145,664.00
b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)		
Current Year (2015-16)	17,000.00	17,000.00
1st Subsequent Year (2016-17)	25,000.00	25,000.00
2nd Subsequent Year (2017-18)	25,000.00	25,000.00
c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)		
Current Year (2015-16)	150,000.00	150,000.00
1st Subsequent Year (2016-17)	150,000.00	150,000.00
2nd Subsequent Year (2017-18)	150,000.00	150,000.00
d. Number of retirees receiving OPEB benefits		
Current Year (2015-16)	45	45
1st Subsequent Year (2016-17)	48	48
2nd Subsequent Year (2017-18)	48	48

4. Comments:

S7B. Identification of the District's Unfunded Liability for Self-Insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7B) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

No

b. If Yes to Item 1a, have there been changes since first interim in self-insurance liabilities?

n/a

c. If Yes to Item 1a, have there been changes since first interim in self-insurance contributions?

n/a

2. Self-Insurance Liabilities

a. Accrued liability for self-insurance programs
b. Unfunded liability for self-insurance programs

	First Interim (Form 01CSI, Item S7B)	Second Interim
a.		
b.		

3. Self-Insurance Contributions

a. Required contribution (funding) for self-insurance programs
Current Year (2015-16)
1st Subsequent Year (2016-17)
2nd Subsequent Year (2017-18)

	First Interim (Form 01CSI, Item S7B)	Second Interim
a.		

b. Amount contributed (funded) for self-insurance programs
Current Year (2015-16)
1st Subsequent Year (2016-17)
2nd Subsequent Year (2017-18)

4. Comments:

--

S8. Status of Labor Agreements

Analyze the status of employee labor agreements. Identify new labor agreements that have been ratified since first interim projections, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period
Were all certificated labor negotiations settled as of first interim projections?

If Yes, complete number of FTEs, then skip to section S8B.
If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2014-15)	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Number of certificated (non-management) full-time-equivalent (FTE) positions	215.9	228.5	230.0	232.0

1a. Have any salary and benefit negotiations been settled since first interim projections?

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date: End Date:

5. Salary settlement:

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?	Yes	Yes	Yes
One Year Agreement			
Total cost of salary settlement	759,660		
% change in salary schedule from prior year or	4.0%		
Multiyear Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

--

7. Amount included for any tentative salary schedule increases

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)

Certificated (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes

Certificated (Non-management) Prior Year Settlements Negotiated Since First Interim Projections

Are any new costs negotiated since first interim projections for prior year settlements included in the interim?

No	
----	--

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

--

Certificated (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes

Certificated (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the budget and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	No	No
Yes	No	No

Certificated (Non-management) - Other

List other significant contract changes that have occurred since first interim projections and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of first interim projections?
If Yes, complete number of FTEs, then skip to section S8C.
If No, continue with section S8B.

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2014-15)	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Number of classified (non-management) FTE positions	170.3	196.0	196.0	196.0

- 1a. Have any salary and benefit negotiations been settled since first interim projections?
If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.
If No, complete questions 6 and 7.
- 1b. Are any salary and benefit negotiations still unsettled?
If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

- 2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:
- 2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?
If Yes, date of Superintendent and CBO certification:
3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?
If Yes, date of budget revision board adoption:

4. Period covered by the agreement: Begin Date: End Date:

5. Salary settlement:

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
One Year Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year or			
Multiyear Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits
- | | Current Year
(2015-16) | 1st Subsequent Year
(2016-17) | 2nd Subsequent Year
(2017-18) |
|--|---------------------------|----------------------------------|----------------------------------|
| 7. Amount included for any tentative salary schedule increases | | | |

Classified (Non-management) Health and Welfare (H&W) Benefits

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
1. Are costs of H&W benefit changes included in the interim and MYPs?			
2. Total cost of H&W benefits			
3. Percent of H&W cost paid by employer			
4. Percent projected change in H&W cost over prior year			

Classified (Non-management) Prior Year Settlements Negotiated Since First Interim

Are any new costs negotiated since first interim for prior year settlements included in the interim?

--	--	--

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

Classified (Non-management) Step and Column Adjustments

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
1. Are step & column adjustments included in the interim and MYPs?			
2. Cost of step & column adjustments			
3. Percent change in step & column over prior year			

Classified (Non-management) Attrition (layoffs and retirements)

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
1. Are savings from attrition included in the interim and MYPs?			
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?			

Classified (Non-management) - Other

List other significant contract changes that have occurred since first interim and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of first interim projections?

Yes

If Yes or n/a, complete number of FTEs, then skip to S9.
If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2014-15)	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Number of management, supervisor, and confidential FTE positions	25.0	25.0	25.0	25.0

1a. Have any salary and benefit negotiations been settled since first interim projections?

If Yes, complete question 2.

If No, complete questions 3 and 4.

n/a

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

No

Negotiations Settled Since First Interim Projections

2. Salary settlement:

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year
(may enter text, such as "Reopener")

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Total cost of salary settlement			
Change in salary schedule from prior year (may enter text, such as "Reopener")			

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

4. Amount included for any tentative salary schedule increases

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Amount included for any tentative salary schedule increases			

Management/Supervisor/Confidential Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Are costs of H&W benefit changes included in the interim and MYPs?			
Total cost of H&W benefits			
Percent of H&W cost paid by employer			
Percent projected change in H&W cost over prior year			

Management/Supervisor/Confidential Step and Column Adjustments

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step and column over prior year

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Are step & column adjustments included in the budget and MYPs?			
Cost of step & column adjustments			
Percent change in step and column over prior year			

Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)

- Are costs of other benefits included in the interim and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Are costs of other benefits included in the interim and MYPs?			
Total cost of other benefits			
Percent change in cost of other benefits over prior year			

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

Fund 25 will have a negative balance while Fund 17 reserves funds to cover the shortfall.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; item A1 is automatically completed based on data from Criterion 9.

- A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

- A2. Is the system of personnel position control independent from the payroll system?

- A3. Is enrollment decreasing in both the prior and current fiscal years?

- A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?

- A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

- A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

- A7. Is the district's financial system independent of the county office system?

- A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

- A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of School District Second Interim Criteria and Standards Review

Second Interim
 2015-16 Projected Totals
 Technical Review Checks

Center Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

GENERAL LEDGER CHECKS

EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them. NOTE: Negative ending balances in Fund 01 restricted resources will be offset against available reserves calculated in Form 01CSI and Form MYPI, which can negatively effect the criteria and standards. EXCEPTION

FUND	RESOURCE	NEG. EFB
25	0000	-1,291,008.92

Explanation: The negative ending balance is due to past payments for COP's. Planned future community developments will bring in funds necessary to clear the deficit. In the meantime, Fund 17 has reserved the funds to cover the shortfall.

Total of negative resource balances for Fund 25 -1,291,008.92

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund: EXCEPTION

FUND	RESOURCE	OBJECT	VALUE
25	0000	8660	-2,500.00

Explanation: The negative fund balance in Fund 25 is generating negative interest.

25	0000	9790	-1,291,008.92
----	------	------	---------------

Explanation: See explanation above for Fund 25.

35	7710	8545	-1,056,680.00
----	------	------	---------------

Explanation: The District repaid OPSC for past funds received to build our next elementary school. Economic conditions has delayed the need for the school.

REV-POSITIVE - (W) - In the following resources, total revenues exclusive of contributions (objects 8000-8979) are negative, by fund: EXCEPTION

<u>FUND</u>	<u>RESOURCE</u>	<u>VALUE</u>
35	7710	-1,056,680.00

Explanation: The District repaid OPSC for past funds received to build our next elementary school. Economic conditions delayed the need for the school.

SUPPLEMENTAL CHECKS

EXPORT CHECKS

Checks Completed.

SACS2015ALL Financial Reporting Software - 2015.2.0
3/4/2016 12:10:03 PM

34-73973-0000000

Second Interim
2015-16 Original Budget
Technical Review Checks

Center Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

GENERAL LEDGER CHECKS

EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them. EXCEPTION

FUND	RESOURCE	NEG. EFB
25	0000	-1,301,008.92

Explanation: The negative fund balance is due to past, properly made, payments for COP's. Future planned community development will bring in funds necessary to clear the deficit. In the meantime, Fund 17 has reserved funds to cover the shortfall.

Total of negative resource balances for Fund 25 -1,301,008.92

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund: EXCEPTION

FUND	RESOURCE	OBJECT	VALUE
25	0000	8660	-2,500.00

Explanation: The negative fund balance is generating negative interest.

25	0000	9790	-1,301,008.92
----	------	------	---------------

Explanation: See explanation above.

SUPPLEMENTAL CHECKS

EXPORT CHECKS

Checks Completed.

SACS2015ALL Financial Reporting Software - 2015.2.0
3/4/2016 12:10:19 PM

34-73973-0000000

Second Interim
2015-16 Board Approved Operating Budget
Technical Review Checks

Center Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

GENERAL LEDGER CHECKS

INTRAFD-DIR-COST - (W) - Transfers of Direct Costs (Object 5710) do not net to zero by fund. EXCEPTION

FUND	OBJECT 5710
01	-1,000.00

Explanation: The \$1,000 is correct after the second interim cutoff date. Projected year totals are correct.

EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them. EXCEPTION

FUND	RESOURCE	NEG. EFB
25	0000	-1,291,008.92

Explanation: The negative fund balance is due to past payments for COP's. Future planned community developments will bring in funds necessary to clear the deficit. In the meantime, Fund 17 has reserved funds to cover the shortfall.

Total of negative resource balances for Fund 25 -1,291,008.92

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund: EXCEPTION

FUND	RESOURCE	OBJECT	VALUE
25	0000	8660	-2,500.00

Explanation: The negative fund balance is generating negative interest.

25	0000	9790	-1,291,008.92
----	------	------	---------------

Explanation: See explanation above.

35 7710 8545 -1,056,680.00

Explanation: This negative balance is due to the repayment of hardship
dollars to OPSC.

REV-POSITIVE - (W) - In the following resources, total revenues exclusive of
contributions (objects 8000-8979) are negative, by fund: EXCEPTION

<u>FUND</u>	<u>RESOURCE</u>	<u>VALUE</u>
35	7710	-1,056,680.00

Explanation: See explanation above.

SUPPLEMENTAL CHECKS

EXPORT CHECKS

Checks Completed.

SACS2015ALL Financial Reporting Software - 2015.2.0
3/4/2016 12:10:34 PM

34-73973-0000000

Second Interim
2015-16 Actuals to Date
Technical Review Checks

Center Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

GENERAL LEDGER CHECKS

SUPPLEMENTAL CHECKS

EXPORT CHECKS

Checks Completed.

**LCFF Calculator Universal Assumptions
Center Joint Unified (73973) - 2nd Interim**

LEA: **Center Joint Unified**
District

73973 5 digit District code or 7 digit School code (from the CDS code)

Yes Did the CDS code exist in 2012-13?

No

Was the school district reorganized and retained the original CDS code?

If yes, which year: **N/A**

2013-14 First LCFF certification year

2014-15 Most recent LCFF certification year

Projection Title: **2nd Interim**

Projection Date: **02/25/16**

Annual COLA

(prefilled as calculated by the Department of Finance, DOF)

LCFF Gap Closed Percentage

(prefilled as calculated by the Department of Finance, DOF)

LCFF Gap Closed Percentage - May Revise

(prefilled as calculated by the Department of Finance, DOF)

Statewide 90th percentile rate

(used in Economic Recovery Target, ERT, calculation only)

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Annual COLA		1.57%	0.85%	1.02%	0.47%	2.13%	2.65%	2.72%
LCFF Gap Closed Percentage		12.00169574%	30.16016166%	51.97%	49.08%	45.34%	6.15%	34.21%
LCFF Gap Closed Percentage - May Revise		11.75%	28.06%	53.08%	49.08%	45.34%	6.15%	34.21%
Statewide 90th percentile rate	\$	12,921.15	---	---	---	---	---	---
EPA Entitlement as % of statewide adjusted Revenue Limit	21.5165%	21.1229%	26.6637%	25.0782%	25.0000%	23.0000%	11.0000%	0.0000%

PER ADA FUNDING LEVELS (calculated at TARGET)

Base Grants

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Grades TK-3	\$ 6,952	\$ 7,011	\$ 7,083	\$ 7,116	\$ 7,268	\$ 7,461	\$ 7,664	\$ 7,664
Grades 4-6	\$ 7,056	\$ 7,116	\$ 7,189	\$ 7,223	\$ 7,377	\$ 7,572	\$ 7,778	\$ 7,778
Grades 7-8	\$ 7,266	\$ 7,328	\$ 7,403	\$ 7,438	\$ 7,596	\$ 7,797	\$ 8,009	\$ 8,009
Grades 9-12	\$ 8,419	\$ 8,491	\$ 8,578	\$ 8,618	\$ 8,802	\$ 9,035	\$ 9,281	\$ 9,281

Grade Span Adjustment

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Grades TK-3	\$ 724	\$ 729	\$ 737	\$ 740	\$ 756	\$ 776	\$ 797	\$ 797
Grades 9-12	\$ 219	\$ 221	\$ 223	\$ 224	\$ 229	\$ 235	\$ 241	\$ 241

Supplemental Grant

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Grades TK-3	\$ 1,535	\$ 1,548	\$ 1,564	\$ 1,571	\$ 1,605	\$ 1,647	\$ 1,692	\$ 1,692
Grades 4-6	\$ 1,411	\$ 1,423	\$ 1,438	\$ 1,445	\$ 1,475	\$ 1,514	\$ 1,556	\$ 1,556
Grades 7-8	\$ 1,453	\$ 1,466	\$ 1,481	\$ 1,488	\$ 1,519	\$ 1,559	\$ 1,602	\$ 1,602
Grades 9-12	\$ 1,728	\$ 1,742	\$ 1,760	\$ 1,768	\$ 1,806	\$ 1,854	\$ 1,904	\$ 1,904

Concentration Grant (>55% population)

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Grades TK-3	\$ 3,838	\$ 3,870	\$ 3,910	\$ 3,928	\$ 4,012	\$ 4,119	\$ 4,231	\$ 4,231
Grades 4-6	\$ 3,528	\$ 3,558	\$ 3,595	\$ 3,612	\$ 3,689	\$ 3,786	\$ 3,889	\$ 3,889
Grades 7-8	\$ 3,633	\$ 3,664	\$ 3,702	\$ 3,719	\$ 3,798	\$ 3,899	\$ 4,005	\$ 4,005
Grades 9-12	\$ 4,319	\$ 4,356	\$ 4,401	\$ 4,421	\$ 4,516	\$ 4,635	\$ 4,761	\$ 4,761

NECESSARY SMALL SCHOOL SELECTION (if applicable)

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
NSS #1	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF
NSS #2	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF
NSS #3	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF
NSS #4	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF
NSS #5	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF	LCFF

Created by: **Jeanne Bess**

Email: **jbees@centerusd.org**

Phone: **(916) 398-6302**

2012-13 REVENUE LIMIT DATA

Line	CDE Exhibit		Annual Certific.	Adjustments	12-13 RL DATA
School District per ADA Calculations					
2012-13 ADA for Rates					
A-1	2012-13 Adj DI RL /ADA Rate	Revenue Limit ADA (Excl NSS)	4,498.35		4,498.35
A-2	2012-13 Adj DI RL /ADA Rate	Charter School Block Grant Offset ADA	-		-
A-3	2012-13 Adj DI RL /ADA Rate	Necessary Small School ADA	-		-
A-4	2012-13 Adj DI RL /ADA Rate	Total District ADA (A-1 - A-2 + A-3)	4,498.35	-	4,498.35
2012-13 Revenue Limit Data Elements					
B-1	2012-13 Adj DI RL /ADA Rate	Base Revenue Limit per ADA (excl Add-ons)	\$ 6,693.46		\$ 6,693.46
B-2	2012-13 Adj DI RL /ADA Rate	Meals/BTSA/Adj Add-on per ADA (AB851)	\$ 14.29		\$ 14.29
B-3	2012-13 Adj DI RL /ADA Rate	Total Undef. BRL/ADA and AB951 Adj (B-1 + B-2)	\$ 6,707.75	\$ -	\$ 6,707.75
2012-13 Other Revenue Limit Funding and Adjustments (subject to deficit)					
B-4	2012-13 Adj DI RL /ADA Rate	Special Revenue Limit Adjustments	\$ -		\$ -
B-5	2012-13 Adj DI RL /ADA Rate	Center for Advance Research and Technology	\$ -		\$ -
B-6	2012-13 Adj DI RL /ADA Rate	All Charter District Revenue Limit Adjustmen	\$ -		\$ -
B-7	2012-13 Adj DI RL /ADA Rate	Total Other RL Fdg & Adj (B-4 + B-5 - B-6)	\$ -	\$ -	\$ -
2012-13 Other Revenue Limit Funding and Adjustments (not subject to deficit)					
B-8	2012-13 Adj DI RL /ADA Rate	Unemployment Insurance	\$ 298,573		\$ 298,573
B-9	2012-13 Adj DI RL /ADA Rate	PERS Safety Adjustment	\$ -		\$ -
B-10	2012-13 Adj DI RL /ADA Rate	SFUSD PERS Adjustment	\$ -		\$ -
B-11	2012-13 Adj DI RL /ADA Rate	PERS Adjustment	\$ 44,563		\$ 44,563
B-12	2012-13 Adj DI RL /ADA Rate	Total Other RL Fdg & Adj (Sum of B8:B10 - B11)	\$ 254,010	\$ -	\$ 254,010
B-13	2012-13 Adj DI RL /ADA Rate	Deficit Factor	0.77728	-	0.77728
Calculated Rates per ADA					
C-1	2012-13 Adj DI RL /ADA Rate	Rate 1: Floor BRL Rate per ADA Deficited BRL per ADA (B-3 * B-13)	\$ 5,213.80		\$ 5,213.80
C-2	2012-13 Adj DI RL /ADA Rate	Rate 2: Floor Other BRL per ADA Other RL per ADA (((B-7 * B-13) + B-12)/A-4)	\$ 56.47		\$ 56.47
C-3	2012-13 Adj DI RL /ADA Rate	Rate 3: Minimum State Aid Funding per ADA Adjusted RL per ADA for Min. State Aid ((((A-1 - A-2) * B-3) + B-7) * B-13) + B-12) / A-4)	\$ 5,270.27		\$ 5,270.27
B-11	School District LCFF Transition Calculation	Prior Year Cumulative Gap Rate (For use <u>only</u> by school districts not in existence in 2012 13 & 2013-14 -or- have undergone reorganization. Equals initial year's LCFF calculation of adjusted prior year gap as certified by CDE. All others prior year gap is calculated on the Calculator tab.)	\$ -		\$ -
Necessary Small School Data					
G-4	N/A Sch District Revenue Limit	Necessary Small School Add-on Amount Allowance for Necessary Small School (deficited)	\$ 305.60		\$ 305.60
			\$ -		\$ -
Historical information for School Districts in existence in 2012-13:					
E-1	Sch District Revenue Limit	Total Revenue Limit	\$ 23,707,507		\$ 23,707,507
E-2	Sch District Revenue Limit	Local Revenue	\$ 4,299,885		\$ 4,299,885

STATE FUNDING INCORPORATED INTO LCFF
Center Joint Unified (73973) - 2nd Interim

2/25/16

E-3	Sch District Revenue Limit	Charter Sch Gen Purpose BG Offset	\$ -		\$ -
-----	----------------------------	-----------------------------------	------	--	------

State Aid for Revenue Limit 19,407,622

2012-13 CHARTER SCHOOL DATA

Charter School per ADA calculations

2012-13 Elements					
B-1	Charter School LCFF Transition Calculation	2012-13 General Purpose Funding	\$ -		\$ -
B-2	Charter School LCFF Transition Calculation	2012-13 Funded ADA			

2012-13 Calculated Floor Rates					
B-3	Charter School LCFF Transition Calculation	Base Floor Rate per ADA (B-1 / B-2)	\$ -	\$ -	\$ -
B-9	Charter School LCFF Transition Calculation	Base Floor Rate per ADA - New Charter	\$ -		\$ -
B-6	Charter School LCFF Transition Calculation	Categorical Program Entitlement (per LEA, not ADA)	\$ -		\$ -
B-7	Charter School LCFF Transition Calculation	Categorical Program Entitlement Rate per ADA	\$ -		\$ -

Other Calculated Rates per ADA					
B-11	Charter School LCFF Transition Calculation	Prior Year Cumulative Gap Rate (For use <u>only</u> by charter schools not in existence in 2012-13 & 2013-14. Equals initial year's LCFF calculation of adjusted prior year gap as certified by CDE.)	\$ -		\$ -
N/A	N/A	Minimum State Funding per ADA (B-1 / B-2)	\$ -	\$ -	\$ -

Historical information for Charter Schools in existence in 2012-13					
B-5 EHS	Charter Block Grant (COE,	Adjusted Total			
B-3 COE	EHS & SBC)	In Lieu of Property Taxes	-		-
E-5	Charter Block Grant (Unified)	Adjusted Total In Lieu of Property Taxes			

State Aid for Charter General Purpose Block Grant -

BASIC AID DISTRICTS FAIR SHARE CALCULATION			8.92%
CDE Schedule Re-Certified June 2013	2011-12 Fair Share taken in 2012-13	\$ -	
CDE Schedule Cert. - Categ. Sub. (A-50)	2012-13 Fair Share taken in 2013-14	\$ -	
(42238.03(a)(2)(B))	2012-13 RDA Asset Liquidation	\$ -	
	2014-15 Fair Share reduction w RDA fix before Categorical limitation	\$ -	
	2014-15 on Fair Share Reduction as limited by the lessor of Categoricals or 2012-13 Excess Taxes	\$ -	

CATEGORICAL FUNDING REPEALED WITH LCFF		2012-13	(if applicable)
Exhibit	Title	Deficited	Undeficited
2012-13 Categorical Programs Entitlements Subsumed into LCFF			
A-1	Remedial Program	86,833	108,318
A-2	Retained and Recommended for Retention	3,581	4,467
A-3	Low STAR Score and At Risk of Retention	24,686	30,795
A-4	Core Academic Program	83,392	104,025
A-5	Regional Occupational Centers/Programs	-	-
A-6	County Offices of Education Fiscal Oversight	-	-
A-7	Middle and High School Counseling	165,741	206,750
A-8	Pupil Transportation	270,028	328,296

STATE FUNDING INCORPORATED INTO LCFF
Center Joint Unified (73973) - 2nd Interim

2/25/16

A-9	Small District/COE Bus Replacement	-	-
A-10	Gifted and Talented Education	38,259	47,726
A-11	Economic Impact Aid	555,201	555,201
A-12	Math and Reading Professional Development	22,046	27,500
A-13	Math and Reading Professional Development - English Learners	19,039	23,750
A-14	Administrator Training Program	-	-
A-15	Adult Education	81,978	102,262
A-16	Education Technology - California Technology Assistance Project	-	-
A-17	Education Technology - Statewide Education Technology Services	-	-
A-18	Deferred Maintenance	193,221	241,030
A-19	Instructional Materials Fund Realignment Program	296,997	370,483
A-20	Community Day School Additional Funding	-	-
A-21	Bilingual Teacher Training	-	-
A-22	Peer Assistance and Review	20,649	25,758
A-23	Reader Services for Blind Teachers	-	-
A-24	National Board Certification for Teachers	-	-
A-25	California School Age Families Education	-	-
A-26	California High School Exit Exam Intensive Instruction	49,123	61,277
A-27	Teacher Dismissal Apportionments	-	-
A-28	Community Based English Tutoring	17,906	22,337
A-29	School Safety and Violence Prevention	69,551	86,935
A-30	Class Size Reduction Grade 9	127,409	158,934
A-31	International Baccalaureate Diploma Program	-	-
A-32	Advance Placement Fee Reimbursement	-	-
A-33	Pupil Retention Block Grant	134,936	168,324
A-34	Teacher Credentialing Block Grant	-	-
A-35	Teacher Credentialing Block Grant Regional Support	-	-
A-36	Professional Development Block Grant	146,822	183,150
A-37	Targeted Instructional Improvement Block Grant	231,213	288,421
A-38	School and Library Improvement Block Grant	316,915	395,329
A-39	School Safety Competitive Block Grant	-	-
A-40	School Safety Competitive Block Grant (Prov 1)	-	-
A-41	Physical Education Teacher Incentive Program	-	-
A-42	Arts and Music Block Grant	76,258	95,126
A-43	Williams County Oversight	-	-
A-44	Valenzuela County Oversight	-	-
A-45	Certificated Staff Mentoring	-	-
A-46	Child Oral Health Assessments	2,518	3,141
A-47	Standards for Preparation and Licensing of Teachers	-	-
A-48	Community Day School Additional Funding for Mandatory Expelled Pupils	-	-
A-49	Class Size Reduction Grades K - 3	659,736	659,736
A-53	Charter School Categorical Block Grant	-	-
A-54	Charter School In-Lieu of Economic Impact Aid	-	-
A-55	New Charter Supplemental Categorical Block Grant	-	-
A-8	Pupil Transportation (Manual Adjustment)		
A-9	Small District/COE Bus Replacement (Manual Adjustment)		
A-37	Targeted Instructional Improvement Block Grant (Manual Adjustment)		
	OTHER MANUAL ADJUSTMENTS TO PRE-FILL AMOUNTS		
	Total Categorical Program Funding incorporated into LCFF	3,694,038	
	Total Categorical Program Funding before Section 12.42 reduction		4,299,071
	Categorical funding per ADA incorporated into ERT		955.70
		District	Charter
TOTAL STATE AID		23,101,660	-
TOTAL ENTITLEMENT (RL/BG + CATEGORICALS LESS FAIR SHARE)		27,401,545	-
TOTAL ENTITLEMENT PER ADA		6,091	

SCHOOL DISTRICT DATA ELEMENTS REQUIRED TO CALCULATE THE LCFF

Center Joint Unified (73973) - 2nd Interim

2/25/16

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
COLA	1.57%	0.85%	1.02%	0.47%	2.13%	2.65%	2.72%
GAP Funding rate	12.00%	30.16%	51.97%	49.08%	45.34%	6.15%	34.21%
Estimated Property Taxes (with RDA)	A-6 4,820,033	5,043,072	6,360,572	6,360,572	6,360,572	6,360,572	6,360,573
Less In-Lieu transfer	\$ (146,831)	\$ (112,940)	\$ (85,172)	\$ (85,172)	\$ (85,192)	\$ (85,192)	\$ (85,192)
Total Local Revenue	\$ 4,673,202	\$ 4,930,132	\$ 6,275,400	\$ 6,275,400	\$ 6,275,380	\$ 6,275,380	\$ 6,275,381
Statewide 90th percentile rate	\$ 12,921.15	---	---	---	---	---	---

UNDUPLICATED PUPIL PERCENTAGE

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
District Enrollment	A-1 CY 4,485	4,425	4,463	4,463	4,463	4,463	4,463
COE Enrollment	A-2 CY 41	41	37	37	37	37	37
Total Enrollment	4,526	4,466	4,500	4,500	4,500	4,500	4,500
District Unduplicated Pupil Count	B-1 CY 2,895	2,801	2,800	2,800	2,800	2,800	2,800
COE Unduplicated Pupil Count	B-2 CY 22	24	23	23	23	23	23
Total Unduplicated Pupil Count	2,917	2,825	2,823	2,823	2,823	2,823	2,823
	1-yr	2-yr	3-yr	3-yr rolling	3-yr rolling	3-yr rolling	3-yr rolling
Single Year Unduplicated Pupil Percentage	percentage 64.45%	percentage 63.26%	percentage 62.74%	percentage 62.73%	percentage 62.73%	percentage 62.73%	percentage 62.73%
Unduplicated Pupil Percentage (%)	64.45%	63.86%	63.48%	62.91%	62.74%	62.73%	62.73%

AVERAGE DAILY ATTENDANCE (ADA)

Enter ADA. Calculator will use greater of total current or prior year ADA. For Unified Districts that received Charter

School General Purpose BG offset: enter ONLY the District's ADA, not the Charter School's ADA.

Enter Regular ADA by grade span. Enter 'Ungraded' ADA EITHER by grade span OR on the Ungraded rows

ADA	ADA to use:	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Grades TK-3	B-1	1,356.19	1,338.91	1,308.83	1,268.49	1,267.49	1,267.49	1,267.49	1,267.49
Grades 4-6	B-2	1,000.08	990.23	978.73	1,011.91	1,011.91	1,011.91	1,011.91	1,011.91
Grades 7-8	B-3	665.49	637.78	660.88	632.47	632.47	632.47	632.47	632.47
Grades 9-12	B-4	1,358.13	1,291.41	1,263.50	1,317.77	1,317.77	1,317.77	1,317.77	1,317.77
Ungraded (enter here OR in spans above)									

NPS, NPS-LCI, CDS:

TK-3	E-1	1.08	1.63	0.66	0.66	0.66	0.66	0.66
4-6	E-2	1.77	1.34	0.87	0.87	0.87	0.87	0.87
7-8	E-3	0.41	0.88	0.60	0.60	0.60	0.60	0.60
9-12	E-4	9.93	4.83	4.17	4.17	4.17	4.17	4.17

COE operated (Community School, Special Ed):

TK-3	E-6 & E-11	8.42	3.90	3.68	3.68	3.68	3.68	3.68
4-6	E-7 & E-12	4.42	9.14	8.01	8.01	8.01	8.01	8.01
7-8	E-8 & E-13	10.30	9.08	10.28	10.28	10.28	10.28	10.28
9-12	E-9 & E-14	14.99	15.82	14.46	14.46	14.46	14.46	14.46
TOTAL		4,309.65	4,258.56	4,273.37	4,272.37	4,272.37	4,272.37	4,272.37

CHARTER ADA ADJUSTMENT

ADA transfer: Student from District to Charter (cross fiscal year)	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Grades TK-3	A-6	-	-	-	-	-	-
Grades 4-6	A-7	-	-	-	-	-	-
Grades 7-8	A-8	-	-	-	-	-	-
Grades 9-12	A-9	-	-	-	-	-	-

ADA transfer: Student from Charter to District (cross fiscal year)

Grades TK-3	A-11	-	-	-	-	-	-
Grades 4-6	A-12	-	-	-	-	-	-
Grades 7-8	A-13	-	-	-	-	-	-
Grades 9-12	A-14	-	-	-	-	-	-

Difference (if diff. < 0, no adj. to PY ADA)

LCFF ADA

Calculator will use greater of total current or prior year ADA where appropriate

Grade Span	2013-14		Funded NSS ADA	2013-14	NPS, CDS, & COE operated	Distributed (Ungraded)	Total
	2012-13 P2	2013-14 P2					
Grades TK-3	1,356.19	1,338.91	-	9.50	-	-	1,365.69
Grades 4-6	1,000.08	990.23	-	6.19	-	-	1,006.27
Grades 7-8	665.49	637.78	-	10.71	-	-	676.20
Grades 9-12	1,358.13	1,291.41	-	24.92	-	-	1,383.05
Ungraded							
SUBTOTAL	4,379.89	4,258.33					

SCHOOL DISTRICT DATA ELEMENTS REQUIRED TO CALCULATE THE LCFF

Center Joint Unified (73973) - 2nd Interim

2/25/16

	(121.56)			
Declining or Increasing ADA	Decline			
NSS	-			
TOTAL ADA	4,379.89	4,258.33	-	51.32
				4,431.21

2014-15					
Grade Span	2013-14 P2	2014-15 P2	Funded NSS ADA	NPS, CDS, & COE operated	Total
Grades TK-3	1,338.91	1,308.83	-	5.53	1,344.44
Grades 4-6	990.23	978.73	-	10.48	1,000.71
Grades 7-8	637.78	660.88	-	9.96	647.74
Grades 9-12	1,291.41	1,263.50	-	20.65	1,312.06
SUBTOTAL	4,258.33	4,211.94			

	(46.39)			
Declining or Increasing ADA	Decline			
NSS	-			
TOTAL ADA	4,258.33	4,211.94	-	46.62
				4,304.95

2015-16					
Grade Span	2014-15 P2	2015-16 P2	Funded NSS ADA	NPS, CDS, & COE operated	Total
Grades TK-3	1,308.83	1,268.49	-	4.34	1,272.83
Grades 4-6	978.73	1,011.91	-	8.88	1,020.79
Grades 7-8	660.88	632.47	-	10.88	643.35
Grades 9-12	1,263.50	1,317.77	-	18.63	1,336.40
SUBTOTAL	4,211.94	4,230.64			

	18.70			
Declining or Increasing ADA	Increase			
NSS	-			
TOTAL ADA	4,211.94	4,230.64	-	42.73
				4,273.37

2016-17					
Grade Span	2015-16 P2	2016-17 P2	Funded NSS ADA	NPS, CDS, & COE operated	Total
Grades TK-3	1,268.49	1,267.49	-	4.34	1,272.83
Grades 4-6	1,011.91	1,011.91	-	8.88	1,020.79
Grades 7-8	632.47	632.47	-	10.88	643.35
Grades 9-12	1,317.77	1,317.77	-	18.63	1,336.40
SUBTOTAL	4,230.64	4,229.64			

	(1.00)			
Declining or Increasing ADA	Decline			
NSS	-			
TOTAL ADA	4,230.64	4,229.64	-	42.73
				4,273.37

2017-18					
Grade Span	2016-17 P2	2017-18 P2	Funded NSS ADA	NPS, CDS, & COE operated	Total
Grades TK-3	1,267.49	1,267.49	-	4.34	1,271.83
Grades 4-6	1,011.91	1,011.91	-	8.88	1,020.79
Grades 7-8	632.47	632.47	-	10.88	643.35
Grades 9-12	1,317.77	1,317.77	-	18.63	1,336.40
SUBTOTAL	4,229.64	4,229.64			

	No Change			
Declining or Increasing ADA	No Change			
NSS	-			
TOTAL ADA	4,229.64	4,229.64	-	42.73
				4,272.37

2018-19					
Grade Span	2017-18 P2	2018-19 P2	Funded NSS ADA	NPS, CDS, & COE operated	Total
Grades TK-3	1,267.49	1,267.49	-	4.34	1,271.83
Grades 4-6	1,011.91	1,011.91	-	8.88	1,020.79
Grades 7-8	632.47	632.47	-	10.88	643.35
Grades 9-12	1,317.77	1,317.77	-	18.63	1,336.40
SUBTOTAL	4,229.64	4,229.64			

	No Change			
Declining or Increasing ADA	No Change			
NSS	-			
TOTAL ADA	4,229.64	4,229.64	-	42.73
				4,272.37

2019-20

SCHOOL DISTRICT DATA ELEMENTS REQUIRED TO CALCULATE THE LCFF

Center Joint Unified (73973) - 2nd Interim

2/25/16

Grade Span	2018-19 P2	2019-20 P2	Funded NSS ADA	NPS, CDS, & COE operated	Total
Grades TK-3	1,267.49	1,267.49	-	4.34	1,271.83
Grades 4-6	1,011.91	1,011.91	-	8.88	1,020.79
Grades 7-8	632.47	632.47	-	10.88	643.35
Grades 9-12	1,317.77	1,317.77	-	18.63	1,336.40
SUBTOTAL	4,229.64	4,229.64			
Declining or Increasing ADA		No Change			
NSS					
TOTAL ADA	4,229.64	4,229.64	-	42.73	4,272.37

Charter School Data Elements required to calculate the LCFF

Center Joint Unified (73973) - 2nd Interim

2/25/16

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
COLA	1.57%	0.85%	1.02%	0.47%	2.13%	2.65%	2.72%
GAP Funding rate	12.00%	30.16%	51.97%	49.08%	45.34%	6.15%	34.21%
In-Lieu of Property Tax	146,831	112,940	83,608	83,608	83,608	83,608	83,608
Statewide 90th percentile rate	12,921	---	---	---	---	---	---

UNDUPLICATED PUPIL PERCENTAGE

Charter School:

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Enrollment	152	108	58	58	58	58	58
Unduplicated Pupil Count	90	63	40	40	40	40	40
	<i>1-yr percentage</i>	<i>2-yr percentage</i>	<i>3-yr percentage</i>	<i>3-yr rolling percentage</i>	<i>3-yr rolling percentage</i>	<i>3-yr rolling percentage</i>	<i>3-yr rolling percentage</i>
Single Year Unduplicated Pupil Percentage	59.21%	58.33%	68.97%	68.97%	68.97%	68.97%	68.97%
Unduplicated Pupil Percentage (%)	59.21%	58.85%	60.69%	63.84%	68.97%	68.97%	68.97%

Concentration Grant Funding Limitation: District of Physical Location

Enter the unduplicated pupil percentage for the district that the charter school is physically located in. If the charter school is located in more than one district, enter the information for the district that yields the highest unduplicated pupil percentage. Beginning in 2014-15, include the authorizing agency automatically in the list of physical locations.

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Unduplicated Pupil Percentage (%)	63.50%	63.29%	62.97%	62.97%	62.97%	62.97%	62.97%
Unduplicated Pupil Percentage: Supplemental Grant	59.21%	58.85%	60.69%	63.84%	68.97%	68.97%	68.97%
Unduplicated Pupil Percentage: Concentration Grant	59.21%	58.85%	60.69%	62.97%	62.97%	62.97%	62.97%

AVERAGE DAILY ATTENDANCE (ADA)

Enter P2 Data - Note Charter School ADA is always funded on Current Year

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Grades TK-3	-	-	-	-	-	-	-
Grades 4-6	3.22	-	-	-	-	-	-
Grades 7-8	42.79	24.55	14.45	14.45	14.45	14.45	14.45
Grades 9-12	95.32	73.15	43.55	43.55	43.55	43.55	43.55
SUBTOTAL ADA	141.33	97.70	58.00	58.00	58.00	58.00	58.00

TK-3 Class Size Average - Adequate Progress Determination

Notes: If the district is operating under a collectively bargained alternative, leave this tab blank. Progress in 2013-14 may be determined by a separate local formula.

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Target class size		24.00	24.00	24.00	24.00	24.00	24.00	24.00
GAP funding rate selection		May Revise	May Revise	May Revise	May Revise	May Revise	May Revise	May Revise
Current		12.00%	30.16%	51.97%	49.08%	45.34%	6.15%	34.21%
May Revise		11.75%	28.06%	53.08%	49.08%	45.34%	6.15%	34.21%
MADE ADEQUATE PROGRESS?		YES	YES	YES	YES	YES	YES	YES

1 TK-3 Class Size - Progress toward target**Dudley**

Average Class Size	30.56	29.5	27	25	24	24	24	24
Prior year target		30.56	30.00	28.50	26.00	25.00	24.50	24.50
Distance to target		6.56	6.00	4.50	2.00	1.00	0.50	0.50
Required progress		0.77	1.68	2.39	0.98	0.45	0.03	0.17
Max Class Size to make progress		30.00	28.50	26.00	25.00	24.50	24.50	24.50
MADE ADEQUATE PROGRESS?		YES	YES	YES	YES	YES	YES	YES

2 TK-3 Class Size - Progress toward target**North Country**

Average Class Size	31.67	27	24	24	24	24	24	24
Prior year target		31.67	31.00	29.00	26.50	25.50	25.00	25.00
Distance to target		7.67	7.00	5.00	2.50	1.50	1.00	1.00
Required progress		0.90	1.96	2.65	1.23	0.68	0.06	0.34
Max Class Size to make progress		31.00	29.00	26.50	25.50	25.00	25.00	24.50
MADE ADEQUATE PROGRESS?		YES	YES	YES	YES	YES	YES	YES

3 TK-3 Class Size - Progress toward target**Oak Hill**

Average Class Size	31.09	29	26.5	25	24	24	24	24
Prior year target		31.09	30.50	28.50	26.00	25.00	24.50	24.50
Distance to target		7.09	6.50	4.50	2.00	1.00	0.50	0.50
Required progress		0.83	1.82	2.39	0.98	0.45	0.03	0.17
Max Class Size to make progress		30.50	28.50	26.00	25.00	24.50	24.50	24.50
MADE ADEQUATE PROGRESS?		YES	YES	YES	YES	YES	YES	YES

4 TK-3 Class Size - Progress toward target**Spinell**

Average Class Size	28.36	25	24.5	24	24	24	24	24
Prior year target		28.36	28.00	27.00	25.50	25.00	24.50	24.50
Distance to target		4.36	4.00	3.00	1.50	1.00	0.50	0.50
Required progress		0.51	1.12	1.59	0.74	0.45	0.03	0.17
Max Class Size to make progress		28.00	27.00	25.50	25.00	24.50	24.50	24.50
MADE ADEQUATE PROGRESS?		YES	YES	YES	YES	YES	YES	YES

Center Joint Unified (73973) - 2nd Interim

2/25/2016

CHARTER IN-LIEU PROPERTY TAX TRANSFER

Enter RDA revenues included in Property Taxes as listed on the District MYP Data tab

For an authorizing district, in-lieu of property tax is calculated on the lesser of property taxes per ADA or the LCFF funding per ADA

- 1. Property taxes per ADA x Charter ADA
- 2a. Adjusted base revenue per ADA x Charter ADA (charter school IS funded at Target in prior year)
- 2b. Proration of Charter transition revenues x Charter ADA (charter school IS NOT funded at Target in prior year)

For any district with students in county program charters -or- a basic aid district with students in county-wide charter schools, in-lieu of property tax is calculated on the lesser of property taxes per ADA, adjusted base funding per ADA, or a proration of transition funding.

- 1. Property taxes per ADA x District of Residence ADA
- 2a. Adjusted base revenue per ADA x District of Residence ADA (charter school IS funded at Target in prior year)
- 2b. Proration of Charter transition revenues X District of Residence ADA (charter school IS NOT funded at Target in prior year)

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Local Property Taxes	\$ 4,820,033	\$ 5,043,072	\$ 6,360,572	\$ 6,360,572	\$ 6,360,572	\$ 6,360,572	\$ 6,360,573
Less: RDA incl. in Prop. Taxes	\$ 114	\$ 114	\$ -	\$ -	\$ -	\$ -	\$ -
Local Property Taxes less RDA	\$ 4,819,919	\$ 5,042,958	\$ 6,360,572	\$ 6,360,572	\$ 6,360,572	\$ 6,360,572	\$ 6,360,573
District LCFF ADA	4,431.21	4,304.95	4,273.37	4,273.37	4,272.37	4,272.37	4,272.37
Total Charter LCFF ADA	139.23	98.62	58.00	58.00	58.00	58.00	58.00
Total LCFF ADA	4,570.44	4,403.57	4,331.37	4,331.37	4,330.37	4,330.37	4,330.37
Property Taxes per ADA	\$ 1,054.59	\$ 1,145.20	\$ 1,468.49	\$ 1,468.49	\$ 1,468.83	\$ 1,468.83	\$ 1,468.83
Total Funded by Property Taxes per ADA	\$ 146,831	\$ 112,940	\$ 85,172	\$ 85,172	\$ 85,192	\$ 85,192	\$ 85,192
Total Funded by LCFF Funding per ADA	-	-	-	-	-	-	-
Alternative: Certified In-Lieu Taxes	-	-	-	-	-	-	-
District In-Lieu of Property Tax Transfer	\$ 146,831	\$ 112,940	\$ 85,172	\$ 85,172	\$ 85,192	\$ 85,192	\$ 85,192
Global Youth	\$ 113,959	\$ 85,272	\$ 85,172	\$ 85,172	\$ 85,192	\$ 85,192	\$ 85,192
1. Property taxes per ADA x Charter ADA							
ADA	108.06	74.46	58.00	58.00	58.00	58.00	58.00
2. LCFF funding per ADA x Charter ADA --OR-- County Program --OR-- County-wide Charter Schools							
a. Charter IS funded at Target in prior year							
Grade Level	Resident ADA	Resident ADA	Resident ADA	Resident ADA	Resident ADA	Resident ADA	Resident ADA
Grades K-3							
Grades 4-6							
Grades 7-8							
Grades 9-12							
In-Lieu of Property Tax limit at Target	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
b. Charter IS NOT funded at Target in prior year							
Target Base + GSA							
Total Target Grant							
Ratio of Base to Total Target	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Floor + CY Gap							
Charter ADA (from all districts)							
Floor + CY Gap per ADA							
ADA for students residing in the District	108.06	74.46	58.00	58.00	58.00	58.00	58.00
Floor + CY Gap for District of Residence							
In-Lieu of Property Tax limit during Transition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Antelope View (Closed)	\$ 32,872	\$ 27,668	\$ -	\$ -	\$ -	\$ -	\$ -

LOCAL CONTROL FUNDING FORMULA

2013-14

CALCULATE LCFF TARGET

	ADA	Base	Gr Span	Supp	Concen	TARGET
Unduplicated as % of Enrollment				64.45%	64.45%	2013-14
					COLA	1.570%
Grades TK-3	1,365.69	6,952	724	989	363	12,329,623
Grades 4-6	1,006.27	7,056		910	333	8,350,949
Grades 7-8	676.20	7,266		937	343	5,778,742
Grades 9-12	1,383.05	8,419	219	1,113	408	14,051,212
Subtract NSS						
NSS Allowance						
TOTAL BASE	4,431.21	33,151,685	1,291,648	4,439,745	1,627,447	40,510,525
Targeted Instructional Improvement Block Grant						231,213
Home-to-School Transportation						270,028
Small School District Bus Replacement Program						
LOCAL CONTROL FUNDING FORMULA (LCFF) TARGET						41,011,766

ECONOMIC RECOVERY TARGET PAYMENT

1/8

CALCULATE LCFF FLOOR

	12-13 Rate	13-14 ADA	
Current year Funded ADA times Base per ADA	5,213.80	4,431.21	23,103,443
Current year Funded ADA times Other RL per ADA	56.47	4,431.21	250,230
Necessary Small School Allowance at 12-13 rates			
2012-13 Categoryals			3,694,038
2012-13 Categorical Program Entitlement Rate per ADA * cy ADA			
Less Fair Share Reduction			
Non-CDE certified New Charter: District PY rate * CY ADA			
Beginning in 2014-15, prior year LCFF gap funding per ADA * cy ADA			
LOCAL CONTROL FUNDING FORMULA (LCFF) FLOOR			27,047,711

CALCULATE LCFF PHASE-IN ENTITLEMENT

	2013/14
LOCAL CONTROL FUNDING FORMULA TARGET	41,011,766
LOCAL CONTROL FUNDING FORMULA FLOOR	27,047,711
Applied Funding Formula: Floor or Target	FLOOR
LCFF Need (LCFF Target less LCFF Floor, if positive)	13,964,055
Current Year Gap Funding	12.00% 1,675,923
ECONOMIC RECOVERY PAYMENT	
LCFF Entitlement before Minimum State Aid provision	28,723,634

CALCULATE STATE AID

Transition Entitlement	28,723,634
Local Revenue (including RDA)	(4,673,202)
Gross State Aid	24,050,432

CALCULATE MINIMUM STATE AID

	2012/13	12-13 Rate	13-14 ADA	N/A
2012-13 RL/Charter Gen BG adjusted for ADA	23,707,507	5,270.27	4,431.21	23,353,673
2012-13 NSS Allowance (deficit)	-			-
Less Current Year Property Taxes/In Lieu	(4,299,885)			(4,673,202)
Subtotal State Aid for Historical RL/Charter General BG	19,407,622			18,680,471
Categorical funding from 2012-13	3,694,038			3,694,038
Charter Categorical Block Grant adjusted for ADA	-			-
Minimum State Aid Guarantee	23,101,660			22,374,509

CHARTER SCHOOL MINIMUM STATE AID OFFSET (effective 2014-15)

Local Control Funding Formula Floor plus Funded Gap	
Minimum State Aid plus Property Taxes including RDA	
Offset	
Minimum State Aid Prior to Offset	
Total Minimum State Aid with Offset	
TOTAL STATE AID	24,050,432

Additional State Aid (Additional SA)

LCFF Phase-In Entitlement (before COE transfer, Choice & Charter Supplemental)	28,723,634
CHANGE OVER PRIOR YEAR	4.82% 1,322,089
LCFF Entitlement PER ADA	6,091 6,482
PER ADA CHANGE OVER PRIOR YEAR	6.41% 391

LCFF SOURCES INCLUDING EXCESS TAXES

	2012-13	Increase	2013-14
State Aid	23,101,660	4.11% 948,772	24,050,432
Property Taxes net of in-lieu	4,299,885	8.68% 373,317	4,673,202
Charter In-Lieu Taxes	-	0.00%	-
LCFF pre COE, Choice, Supp	27,401,545	4.82% 1,322,089	28,723,634

Center Joint Unified (7397)		v16 2c					v16 2c					
LOCAL CONTROL FUNDING		2015-16					2016-17					
CALCULATE LCFF TARGET												
Unduplicated as % of Enrollm	3 yr average	63.48%	63.48%	COLA	1.020%		3 yr average	62.91%	62.91%	COLA	0.470%	
				2015-16						2016-17		
	ADA	Base	Gr Span	Supp	Concen	TARGET	ADA	Base	Gr Span	Supp	Concen	TARGET
Grades TK-3	1,272.83	7,083	737	993	332	11,639,261	1,272.83	7,116	740	988	311	11,652,945
Grades 4-6	1,020.79	7,189		913	305	8,581,301	1,020.79	7,223		909	286	8,592,467
Grades 7-8	643.35	7,403		940	314	5,569,334	643.35	7,438		936	294	5,576,572
Grades 9-12	1,336.40	8,578	223	1,117	373	13,753,611	1,336.40	8,618	224	1,113	350	13,770,535
Subtract NSS												
NSS Allowance												
TOTAL BASE	4,273.37	32,580,273	1,236,093	4,293,326	1,433,814	39,543,506	4,273.37	32,732,956	1,241,248	4,274,636	1,343,680	39,592,520
Targeted Instructional Improv						231,213						231,213
Home-to-School Transportati						270,028						270,028
Small School District Bus Repl												
LOCAL CONTROL FUNDING FI						40,044,747						40,093,761
ECONOMIC RECOVERY TARGI				3/8						1/2		
CALCULATE LCFF FLOOR												
Current year Funded ADA tim			12-13 Rate	15-16 ADA				12-13 Rate	16-17 ADA			
Current year Funded ADA tim			5,213.80	4,273.37		22,280,497		5,213.80	4,273.37			22,280,497
Necessary Small School Allow			56.47	4,273.37		241,317		56.47	4,273.37			241,317
2012-13 Categoricals						3,694,038						3,694,038
2012-13 Categorical Program												
Less Fair Share Reduction												
Non-CDE certified New Chart												
Beginning in 2014-15, prior y			\$ 1,218.43	4,273.37		5,206,802		\$ 2,266.99	4,273.37			9,687,687
LOCAL CONTROL FUNDING FI						31,422,654						35,903,539
CALCULATE LCFF PHASE-IN EI												
LOCAL CONTROL FUNDING FI						40,044,747						40,093,761
LOCAL CONTROL FUNDING FI						31,422,654						35,903,539
Applied Funding Formula: Flo						FLOOR						FLOOR
LCFF Need (LCFF Target less LCFF						8,622,093						4,190,222
Current Year Gap Funding					51.97%	4,480,902				49.08%		2,056,561
ECONOMIC RECOVERY PAYM												
LCFF Entitlement before Min						35,903,556						37,960,100
CALCULATE STATE AID												
Transition Entitlement						35,903,556						37,960,100
Local Revenue (including RDA)						(6,275,400)						(6,275,400)
Gross State Aid						29,628,156						31,684,700
CALCULATE MINIMUM STATE												
2012-13 RL/Charter Gen BG a			12-13 Rate	15-16 ADA		N/A		12-13 Rate	16-17 ADA			N/A
2012-13 NSS Allowance (defic			5,270.27	4,273.37		22,521,814		5,270.27	4,273.37			22,521,814
Less Current Year Property Ta												
Subtotal State Aid for Historic						(6,275,400)						(6,275,400)
Categorical funding from 201						16,246,414						16,246,414
Charter Categorical Block Gra						3,694,038						3,694,038
Minimum State Aid Guarante						19,940,452						19,940,452
CHARTER SCHOOL MINIMUM												
Local Control Funding Formul												
Minimum State Aid plus Prop-												
Offset												
Minimum State Aid Prior to O												
Total Minimum State Aid with												
TOTAL STATE AID						29,628,156						31,684,700
Additional State Aid (Additio												
LCFF Phase-In Entitlement (br						35,903,556						37,960,100
CHANGE OVER PRIOR YEAR			13.52%	4,276,009				5.73%	2,056,544			
LCFF Entitlement PER ADA						8,402						8,883
PER ADA CHANGE OVER PRIO			14.36%	1,055				5.72%	481			
LCFF SOURCES INCLUDING EX												
State Aid			Increase			2015-16		Increase				2016-17
Property Taxes net of in-lieu		10.98%	2,930,742			29,628,156		6.94%	2,056,544			31,684,700
Charter in-Lieu Taxes		27.29%	1,345,268			6,275,400		0.00%	-			6,275,400
LCFF pre COE, Choice, Supp		0.00%	-					0.00%	-			
		13.52%	4,276,010			35,903,556		5.73%	2,056,544			37,960,100

Center Joint Unified (7397)		v16.2c	
LOCAL CONTROL FUNDING		2017-18	
CALCULATE LCFF TARGET			
Unduplicated as % of Enrollment	3 yr average	62.74%	COLA 2.130% 62.74% 2017-18
	ADA	Base	Gr Span
Grades TK-3	1,271.83	7,268	756
Grades 4-6	1,020.79	7,377	
Grades 7-8	643.35	7,596	
Grades 9-12	1,336.40	8,802	229
Subtract NSS Allowance	-	-	-
TOTAL BASE	4,272.37	33,423,908	1,267,539
Targeted Instructional Improvement			
Home-to-School Transportation			
Small School District Bus Replacement			
LOCAL CONTROL FUNDING FLOOR			40,888,331
ECONOMIC RECOVERY TARGET		5/8	
CALCULATE LCFF FLOOR			
Current year Funded ADA Title I		12-13 Rate	17-18 ADA
Current year Funded ADA Title II		5,213.80	4,272.37
Necessary Small School Allowance		56.47	4,272.37
2012-13 Categoricals			3,694,038
2012-13 Categorical Program			-
Less Fair Share Reduction			-
Non-CDE certified New Charter			-
Beginning in 2014-15, prior year		\$ 2,748.24	4,272.37
LOCAL CONTROL FUNDING FLOOR			37,952,080
CALCULATE LCFF PHASE-IN ENTITLEMENT			
LOCAL CONTROL FUNDING FLOOR			40,888,331
LOCAL CONTROL FUNDING FLOOR			37,952,080
Applied Funding Formula: Floor			FLOOR
LCFF Need (LCFF Target less LCFF Floor)			2,936,251
Current Year Gap Funding		45.34%	1,331,296
ECONOMIC RECOVERY PAYMENT			-
LCFF Entitlement before Minimum State Aid			39,283,376
CALCULATE STATE AID			
Transition Entitlement			39,283,376
Local Revenue (including RDA)			(6,275,380)
Gross State Aid			33,007,996
CALCULATE MINIMUM STATE AID			
2012-13 RL/Charter Gen BG		12-13 Rate	17-18 ADA
2012-13 NSS Allowance (defined)		5,270.27	4,272.37
Less Current Year Property Tax			22,516,543
Subtotal State Aid for Historical			(6,275,380)
Categorical funding from 2012-13			16,241,163
Charter Categorical Block Grant			3,694,038
Minimum State Aid Guarantee			-
CHARTER SCHOOL MINIMUM STATE AID			19,935,201
Local Control Funding Formula			-
Minimum State Aid plus Property Tax			-
Offset			-
Minimum State Aid Prior to Categorical			-
Total Minimum State Aid with Categoricals			-
TOTAL STATE AID			33,007,996
Additional State Aid (Additional State Aid)			-
LCFF Phase-In Entitlement (before State Aid)			39,283,376
CHANGE OVER PRIOR YEAR		3.49%	1,323,276
LCFF Entitlement PER ADA			9,195
PER ADA CHANGE OVER PRIOR YEAR		3.51%	312
LCFF SOURCES INCLUDING EXCESS			
State Aid		4.18%	Increase 1,323,296
Property Taxes net of In-Lieu		0.00%	(20)
Charter In-Lieu Taxes		0.00%	-
LCFF pre COE, Choice, Supp		3.49%	1,323,276
			39,283,376

Center Joint Unified (7397)		v16.2c				
LOCAL CONTROL FUNDING		2018-19				
CALCULATE LCFF TARGET						
Unduplicated as % of Enrollment	3 yr average	62.73%	62.73%	COLA	2.650%	2018-19
	ADA	Base	Gr Span	Supp	Concen	TARGET
Grades TK-3	1,271.83	7,461	776	1,033	318	12,195,291
Grades 4-6	1,020.79	7,572		950	293	8,997,897
Grades 7-8	643.35	7,797		978	301	5,839,409
Grades 9-12	1,336.40	9,035	235	1,163	358	14,421,493
Subtract NSS	-	-	-	-	-	-
NSS Allowance	-	-	-	-	-	-
TOTAL BASE	4,272.37	34,309,120	1,300,994	4,467,644	1,376,331	41,454,089
Targeted Instructional Impro						231,213
Home-to-School Transportat						270,028
Small School District Bus Rep						-
LOCAL CONTROL FUNDING F						41,955,330
ECONOMIC RECOVERY TARG		3/4				
CALCULATE LCFF FLOOR						
Current year Funded ADA tin			12-13 Rate	18-19 ADA		
Current year Funded ADA tin			5,213.80	4,272.37		22,275,283
Necessary Small School Allow			56.47	4,272.37		241,261
2012-13 Categoricals						3,694,038
2012-13 Categorical Program						-
Less Fair Share Reduction						-
Non-CDE certified New Char						-
Beginning in 2014-15, prior y			\$ 3,059.85	4,272.37		13,072,811
LOCAL CONTROL FUNDING F						39,283,393
CALCULATE LCFF PHASE-IN E						
LOCAL CONTROL FUNDING F		2018-19				
LOCAL CONTROL FUNDING F		41,955,330				
Applied Funding Formula: Fld		39,283,393				
LCFF Need (LCFF Target less LCFF		FLOOR				
Current Year Gap Funding		2,671,937				
ECONOMIC RECOVERY PAYM		6.15%				
LCFF Entitlement before Min		164,324				
		39,447,717				
CALCULATE STATE AID						
Transition Entitlement		39,447,717				
Local Revenue (including RDA)		(6,275,380)				
Gross State Aid		33,172,337				
CALCULATE MINIMUM STAT						
		12-13 Rate	18-19 ADA	N/A		
2012-13 RL/Charter Gen BG a		5,270.27	4,272.37	22,516,543		
2012-13 NSS Allowance (defi				-		
Less Current Year Property T				(6,275,380)		
Subtotal State Aid for Histori				16,241,163		
Categorical funding from 201				3,694,038		
Charter Categorical Block Gra				-		
Minimum State Aid Guarante				19,935,201		
CHARTER SCHOOL MINIMUM						
Local Control Funding Formu		-				
Minimum State Aid plus Prop		-				
Offset		-				
Minimum State Aid Prior to C		-				
Total Minimum State Aid with		-				
TOTAL STATE AID		33,172,337				
Additional State Aid (Additio		-				
LCFF Phase-In Entitlement (b		39,447,717				
CHANGE OVER PRIOR YEAR		0.42%	164,341			
LCFF Entitlement PER ADA		9,233				
PER ADA CHANGE OVER PRIO		0.41%	38			
LCFF SOURCES INCLUDING EX						
		Increase			2018-19	
State Aid		0.50%	164,341	33,172,337		
Property Taxes net of in-lieu		0.00%	-	6,275,380		
Charter in-Lieu Taxes		0.00%	-	-		
LCFF pre COE, Choice, Supp		0.42%	164,341	39,447,717		

Center Joint Unified (7397)						v16.2c
LOCAL CONTROL FUNDING						2019-20
CALCULATE LCFF TARGET						
Unduplicated as % of Enrollment	3 yr average				COLA	2.720%
				62.73%	62.73%	2019-20
	ADA	Base	Gr Span	Supp	Concen	TARGET
Grades TK-3	1,271.83	7,664	797	1,062	327	12,526,934
Grades 4-6	1,020.79	7,778		976	301	9,242,690
Grades 7-8	643.35	8,009		1,005	310	5,998,182
Grades 9-12	1,336.40	9,281	241	1,195	368	14,813,534
Subtract NSS						
NSS Allowance						
TOTAL BASE	4,272.37	35,242,728	1,335,721	4,589,132	1,413,758	42,581,339
Targeted Instructional Impro						231,213
Home-to-School Transportat						270,028
Small School District Bus Rep						
LOCAL CONTROL FUNDING F						43,082,580
ECONOMIC RECOVERY TARG						7/8
CALCULATE LCFF FLOOR						
				12-13	19-20	
				Rate	ADA	
Current year Funded ADA tin				5,213.80	4,272.37	22,275,283
Current year Funded ADA tin				56.47	4,272.37	241,261
Necessary Small School Allow						
2012-13 Categoricals						3,694,038
2012-13 Categorical Program						
Less Fair Share Reduction						
Non-CDE certified New Char						
Beginning in 2014-15, prior y				\$ 3,098.31	4,272.37	13,237,127
LOCAL CONTROL FUNDING F						39,447,709
CALCULATE LCFF PHASE-IN E						
LOCAL CONTROL FUNDING F						2019-20
LOCAL CONTROL FUNDING F						43,082,580
Applied Funding Formula: FLO						39,447,709
LCFF Need (LCFF Target less LCFF						FLOOR
Current Year Gap Funding						3,634,871
ECONOMIC RECOVERY PAYM						34.21%
LCFF Entitlement before Mir						1,243,489
CALCULATE STATE AID						
Transition Entitlement						40,691,198
Local Revenue (including RDA)						(6,275,381)
Gross State Aid						34,415,817
CALCULATE MINIMUM STAT						
				12-13 Rate	19-20 ADA	N/A
2012-13 RL/Charter Gen BG				5,270.27	4,272.37	22,516,543
2012-13 NSS Allowance (defi						
Less Current Year Property T						(6,275,381)
Subtotal State Aid for Histori						16,241,162
Categorical funding from 201						3,694,038
Charter Categorical Block Gra						
Minimum State Aid Guarante						19,935,200
CHARTER SCHOOL MINIMUM						
Local Control Funding Formu						
Minimum State Aid plus Prop						
Offset						
Minimum State Aid Prior to C						
Total Minimum State Aid with						
TOTAL STATE AID						34,415,817
Additional State Aid (Additio						
LCFF Phase-In Entitlement (b						40,691,198
CHANGE OVER PRIOR YEAR						3.15%
LCFF Entitlement PER ADA						9,524
PER ADA CHANGE OVER PRI						3.15%
LCFF SOURCES INCLUDING EX						
				Increase		2019-20
State Aid				3.75%	1,243,480	34,415,817
Property Taxes net of in-lieu				0.00%	1	6,275,381
Charter in-Lieu Taxes				0.00%		
LCFF pre COE, Choice, Supp				3.15%	1,243,481	40,691,198

Center Joint Unified (73973) - 2nd Interim

2/25/16

PROPOSITION 30 - EDUCATION PROTECTION ACCOUNT

EPA Entitlement as % of statewide adjusted Revenue Limit	21.5165%	21.1229%	26.6637%	25.0782%	25.0000%	23.0000%	11.0000%	0.0000%
Education Protection Account (EPA)	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Calculation of EPA Entitlement								
Adjusted Total Revenue Limit	23,707,507	23,353,673	22,688,249	22,521,814	22,521,814	22,516,544	22,516,544	22,516,544
Current Year Adjusted NSS Allowance	-	-	-	-	-	-	-	-
A. Total: Adj. Rev. Limit or General Purpose Funding in LCFF Floor	23,707,507	23,353,673	22,688,249	22,521,814	22,521,814	22,516,544	22,516,544	22,516,544
B. Property Taxes/In-Lieu	4,299,885	4,673,202	4,930,132	6,275,400	6,275,400	6,275,380	6,275,380	6,275,381
C. ADA Used for EPA Minimum	-	4,431.21	4,304.95	4,273.37	4,273.37	4,272.37	4,272.37	-
D. Gross State Aid for Purposes of EPA (A - B; if<0, then 0)	19,407,622	18,680,471	17,758,117	16,246,414	16,246,414	16,241,164	16,241,164	16,241,163
E. Proportionate Share* (A * %)	5,101,026	4,932,982	6,049,524	5,648,055	5,630,454	5,178,805	2,476,820	-
F. Minimum EPA (C x \$200)	899,670	886,242	860,990	854,674	854,674	854,474	854,474	-
G. Adjusted EPA Proportionate Share (Reduced for Amounts in Excess of State Aid, lesser of D or E.	-	4,932,982	6,049,524	5,648,055	5,630,454	5,178,805	2,476,820	-
H. EPA Allocation (Greater of F or G)	5,101,026	4,932,982	6,049,524	5,648,055	5,630,454	5,178,805	2,476,820	-
Calculation of Net State Aid before Minimum State Aid								
Phase-In Entitlement	23,707,507	28,723,634	31,627,546	35,903,556	37,960,100	39,283,376	39,447,717	40,691,198
Less Property Taxes/In-Lieu	4,299,885	4,673,202	4,930,132	6,275,400	6,275,400	6,275,380	6,275,380	6,275,381
Gross State Aid	19,407,622	24,050,432	26,697,414	29,628,156	31,684,700	33,007,996	33,172,337	34,415,817
Less EPA Allocation	5,101,026	4,932,982	6,049,524	5,648,055	5,630,454	5,178,805	2,476,820	-
Net State Aid	14,306,596	19,117,450	20,647,890	23,980,100	26,054,246	27,829,191	30,695,517	34,415,817
Minimum State Aid								
Adjusted Total Revenue Limit	23,707,507	23,353,673	22,688,249	22,521,814	22,521,814	22,516,543	22,516,543	22,516,543
2012-13 Deficitd NSS Allowance	-	-	-	-	-	-	-	-
Less Property Taxes/In-Lieu	4,299,885	4,673,202	4,930,132	6,275,400	6,275,400	6,275,380	6,275,380	6,275,381
Less EPA Allocation	5,101,026	4,932,982	6,049,524	5,648,055	5,630,454	5,178,805	2,476,820	-
Revenue Limit Minimum State Aid	14,306,596	13,747,489	11,708,593	10,598,359	10,615,961	11,062,358	13,764,343	16,241,162
Categorical Minimum State Aid	3,694,038	3,694,038	3,694,038	3,694,038	3,694,038	3,694,038	3,694,038	3,694,038
Minimum State Aid Guarantee	18,000,634	17,441,527	15,402,631	14,292,397	14,309,999	14,756,396	17,458,381	19,935,200
Charter School Minimum State Aid Offset (effective 2014-15)	-	-	-	-	-	-	-	-
LCFF State Aid	18,000,634	19,117,450	20,647,890	23,980,100	26,054,246	27,829,191	30,695,517	34,415,817
EPA in Excess to LCFF Funding	-	-	0	-	-	0	0	0

*EPA proportionate share is based on the adjusted revenue limit in the Floor calculation

**Minimum Proportionality Percentage (MPP):
Summary Supplemental & Concentration Grant**

	2015-16	2016-17**	2017-18**	2018-19**	2019-20**
1. LCFF Target Supplemental & Concentration Grant Funding <i>from Calculator tab</i>	5,727,140	5,618,316	5,695,643	5,843,975	6,002,890
2. Prior Year (estimated) Expenditures for Unduplicated Pupils above what was spent on services for all pupils	593,787	649,070			
Prior Year EIA expenditures 2014-15 py exp (2013-14 exp) must >= 2012-13 EIA exp					
3. Difference [1] less [2]	5,133,353	4,969,246	5,695,643	5,843,975	6,002,890
4. Estimated Additional Supplemental & Concentration Grant Funding [3] * GAP funding rate	2,667,804	2,438,906	2,582,405	359,404	2,053,589
GAP funding rate	51.97%	49.08%	45.34%	6.15%	34.21%
5. Estimated Supplemental and Concentration Grant Funding [2] plus [4] (unless [3]<0 then [1]) LCAP Section 3, Part A	3,261,591	3,087,976	2,582,405	359,404	2,053,589
6. Base Funding LCFF Phase-In Entitlement less [5], excludes Targeted Instructional Improvement & Transportation	32,140,724	34,370,883	36,199,730	38,587,072	38,136,368
LCFF Phase-In Entitlement	35,903,556	37,960,100	39,283,376	39,447,717	40,691,198
7/8. Minimum Proportionality Percentage* [5] / [6] LCAP Section 3, Part B	10.15%	8.98%	7.13%	0.93%	5.38%

*percentage by which services for unduplicated students must be increased or improved over services provided for all students in the LCAP year.
If Step 3a <= 0, then calculate the minimum proportionality percentage at Estimated Supplemental & Concentration Grant Funding, step 5.

**Regulations only require an LEA to demonstrate how it is meeting the proportionality percentage in the LCAP year, not across all three years.

SUMMARY SUPPLEMENTAL & CONCENTRATION GRANT & MPP

	2015-16	2016-17	2017-18	2018-19	2019-20
Current year estimated supplemental and concentration grant funding in the LCAP year	\$ 3,261,591	\$ 3,087,976	\$ 2,582,405	\$ 359,404	\$ 2,053,589
Current year Minimum Proportionality Percentage (MPP)	10.15%	8.98%	7.13%	0.93%	5.38%

Summary

LCPF Calculator Universal Assumptions		Center Joint Unified (73973) - 2nd Interim	
Summary of Funding			
Target	2013-14	2014-15	2015-16
	\$ 41,011,766	\$ 40,003,383	\$ 40,044,747
Floor	27,047,711	28,010,462	31,422,654
Applied Formula: Target or Floor	FLOOR	FLOOR	FLOOR
Remaining Need after Gap (informational only)	12,288,132	8,757,837	4,141,191
Current Year Gap Funding	1,675,923	3,617,084	4,480,902
Economic Recovery Target	-	-	-
Additional State Aid	-	-	-
Total Phase-In Entitlement	\$ 28,723,634	\$ 31,627,546	\$ 35,903,556
	\$ 37,960,100	\$ 37,960,100	\$ 39,283,376
	\$ 39,447,717	\$ 39,447,717	\$ 40,691,198
Components of LCPF By Object Code			
8011 - State Aid	\$ 14,306,596	\$ 20,647,890	\$ 23,980,100
8011 - Fair Share	\$ 3,694,038	\$ -	\$ -
8012 - EPA	\$ -	\$ -	\$ -
8011 & 8090 - Categoricals	\$ 5,101,026	\$ 4,932,982	\$ 5,648,055
Local Revenue Sources:			
8021 to 8089 - Property Taxes	\$ 4,820,033	\$ 5,043,072	\$ 6,360,572
8096 - In-Lieu of Property Taxes	\$ (146,831)	\$ (112,940)	\$ (85,172)
Property Taxes net of in-lieu	\$ 4,673,202	\$ 4,930,132	\$ 6,275,400
TOTAL FUNDING	\$ 27,401,545	\$ 28,723,634	\$ 31,627,546
Excess Taxes	\$ -	\$ -	\$ -
EPA in excess to LCPF Funding	\$ -	\$ -	\$ -
UNDUPPLICATED PUPIL POPULATION			
Agency Unduplicated Pupil Count	2,895.00	2,801.00	2,800.00
COE Unduplicated Pupil Count	22.00	24.00	23.00
Total Unduplicated Pupil Count	2,917.00	2,825.00	2,823.00
Rolling %, Supplemental Grant	64.4500%	63.8600%	63.4800%
Rolling %, Concentration Grant	64.4500%	63.8600%	63.4800%
FUNDED ADA			
Adjusted Base Grant ADA	Prior Year	1,344.44	1,272.83
Current Year	1,271.83	1,271.83	1,271.83
Grades TK-3	1,066.27	1,000.71	1,020.79
Grades 4-6	676.20	647.74	643.35
Grades 7-8	1,383.05	1,312.06	1,336.40
Grades 9-12	4,431.21	4,304.95	4,273.37
Necessary Small School ADA	Current year	4,304.95	4,273.37
Current year	4,273.37	4,273.37	4,273.37
Grades TK-3	-	-	-
Grades 4-6	-	-	-
Grades 7-8	-	-	-
Grades 9-12	-	-	-
Total Necessary Small School ADA	4,431.21	4,304.95	4,273.37
Total Funded ADA	4,431.21	4,304.95	4,273.37
ACTUAL ADA (Current Year Only)			
Grades TK-3	1,348.41	1,314.36	1,272.83
Grades 4-6	989.21	1,020.79	1,020.79
Grades 7-8	670.84	643.35	643.35
Grades 9-12	1,316.33	1,284.15	1,336.40
Total Actual ADA	4,309.65	4,256.56	4,273.37
Funded Difference (Funded ADA less Actual ADA)	121.56	46.39	1.00
Minimum Proportionality Percentage (MPP)			
2013-14	2014-15	2015-16	2016-17
2018-19	2017-18	2016-17	2015-16
2019-20	2018-19	2017-18	2016-17
Current year estimated supplemental and concentration grant funding in the LCAF year	\$ 1,748,632	\$ 3,261,591	\$ 3,087,976
Current year Minimum Proportionality Percentage (MPP)	5.95%	10.15%	8.98%
Current year estimated supplemental and concentration grant funding in the LCAF year	\$ 359,404	\$ 2,582,405	\$ 2,582,405
Current year Minimum Proportionality Percentage (MPP)	0.93%	7.13%	7.13%
Current year estimated supplemental and concentration grant funding in the LCAF year	\$ 2,053,588	\$ 2,053,588	\$ 2,053,588
Current year Minimum Proportionality Percentage (MPP)	5.38%	5.38%	5.38%

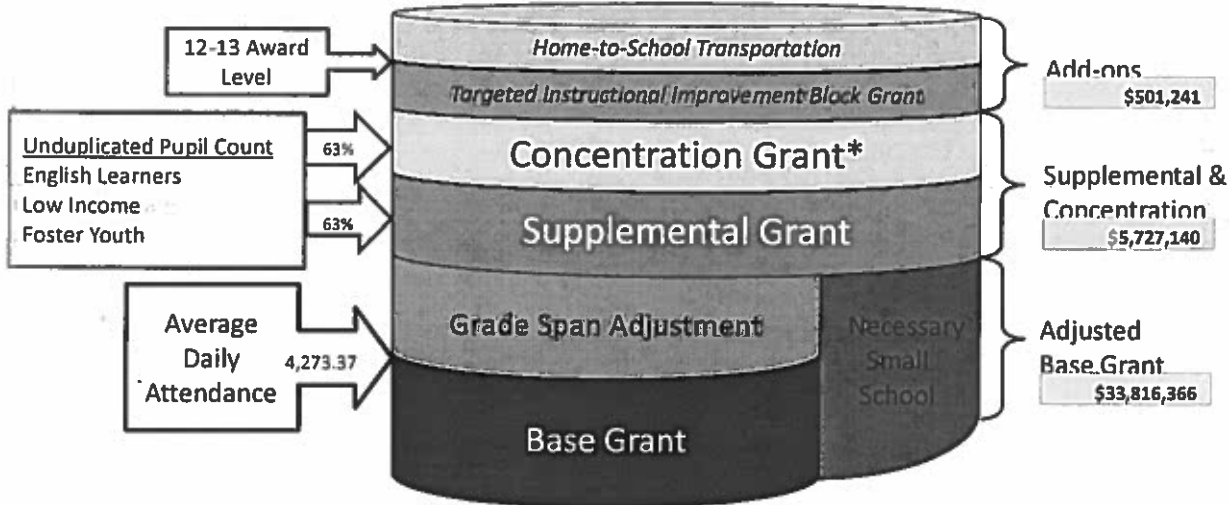
LOCAL CONTROL FUNDING FORMULA

NOTE: Charts provided on the Graphs tab represent one computational methodology and are not intended to set or communicate any standards of the California Department of Education or the Fiscal Crisis and Management Assistance Team (FCMAT). The Graphs tab remains unprotected to allow editing for local standards.

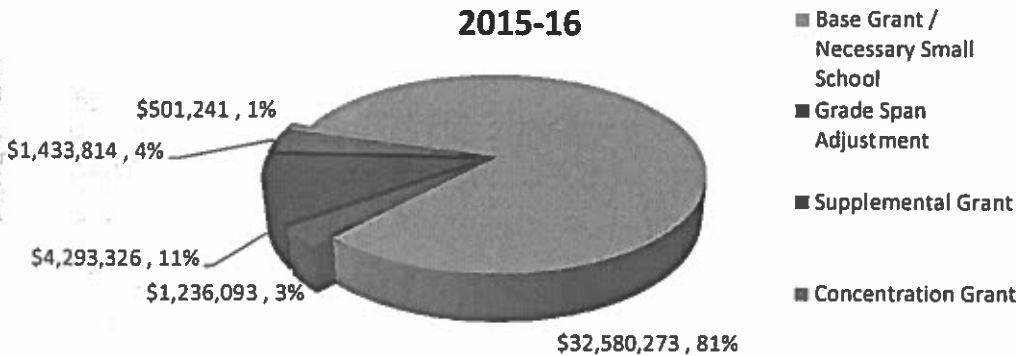
Components of LCFF Target Entitlement

	2015-16	
Base Grant / Necessary Small School	\$ 32,580,273	4,273.37 ADA
Grade Span Adjustment	\$ 1,236,093	
Supplemental Grant	\$ 4,293,326	63%
Concentration Grant	\$ 1,433,814	63%
Add-ons (TIIG & Transportation)	\$ 501,241	
Total	\$ 40,044,747	

TOTAL TARGET LCFF: \$40,044,747



*Unduplicated Pupil Percentage must be above 55%



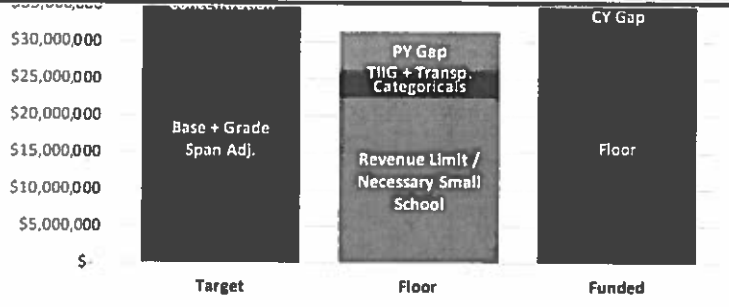
2015-16 Funding Components

Component	Target	Floor	Funded
Base + Grade Span Adj.	\$ 33,816,366		
Supplemental & Concentration	\$ 5,727,140		
Revenue Limit / Necessary Small School		\$ 22,521,814	
Categoricals		\$ 3,192,797	
TIIG + Transp.	\$ 501,241	\$ 501,241	
PY Gap		\$ 5,206,802	
Floor			\$ 31,422,654
CY Gap			\$ 4,480,902



Center Joint Unified (73973) - 2nd Interim

LOCAL CONTROL FUNDING FORMULA

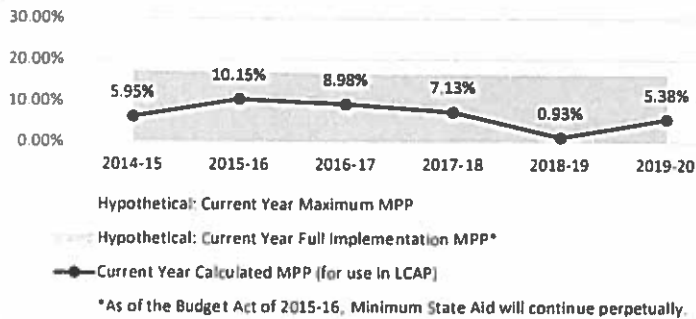


MPP Transition Planning Comparison

	2014-15	2015-16	2016-17	2017-18
Current Year Calculated MPP (for use in LCAP)	5.95%	10.15%	8.98%	7.13%
Hypothetical: Current Year Maximum MPP	22.89%	19.30%	17.65%	17.21%
Hypothetical: Current Year Full Implementation MPP*	17.20%	16.94%	16.54%	16.42%

*As of the Budget Act of 2015-16, Minimum State Aid will continue perpetually.

MPP Transition Planning Comparison



*As of the Budget Act of 2015-16, Minimum State Aid will continue perpetually.

Ratio Allocation of Phase-in Funding

	2013-14	2014-15	2015-16	2016-17	2017-18
Target less add-ons	\$ 40,510,525	\$ 39,502,142	\$ 39,543,506	\$ 39,592,520	\$ 40,387,090
Floor & Gap less add-ons	\$ 28,222,393	\$ 31,126,305	\$ 35,402,315	\$ 37,458,859	\$ 38,782,135
Funding Ratio	69.67%	78.80%	89.53%	94.61%	96.03%

Component Allocation During Phase-in

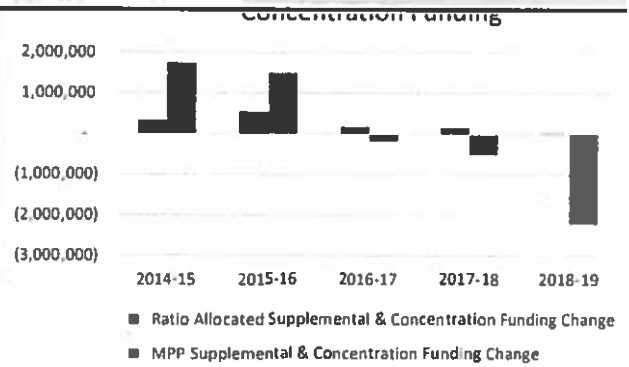
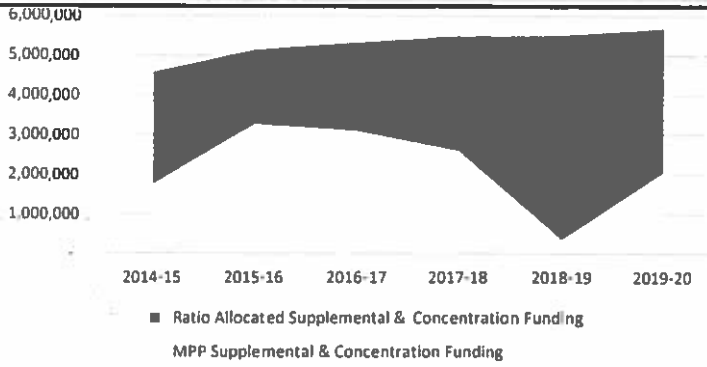
	2013-14	2014-15	2015-16	2016-17	2017-18
Phase-in Funding	\$ 28,723,634	\$ 31,627,546	\$ 35,903,556	\$ 37,960,100	\$ 39,283,376
Ratio* Allocated Components:	69.67%	78.80%	89.53%	94.61%	96.03%
Adjusted Base Grant	\$ 23,995,573	\$ 26,557,827	\$ 30,274,949	\$ 32,143,317	\$ 33,312,833
Supplemental Funding	3,093,029	3,391,966	3,843,708	4,044,274	4,180,095
Concentration Funding	1,133,791	1,176,512	1,283,658	1,271,268	1,289,207
Add-ons (TIIG, Transp.)	501,241	501,241	501,241	501,241	501,241
Ratio Allocated Supplemental & Concentration Funding	4,226,820	4,568,478	5,127,366	5,315,542	5,469,302
Ratio Allocated Supplemental & Concentration Funding Change		341,659	558,887	188,176	153,760
Minimum Proportionality Percentage (MPP) Allocated Components:					
Adjusted Base Grant	\$ 29,878,914	\$ 32,641,965	\$ 34,872,124	\$ 36,700,971	
MPP Supplemental & Concentration Funding	1,748,632	3,261,591	3,087,976	2,582,405	
Add-ons (TIIG, Transp.)	501,241	501,241	501,241	501,241	
MPP Supplemental & Concentration Funding Change		1,748,632	1,512,959	(173,615)	(505,571)

*Ratio allocation represents one computational methodology to disaggregate phase-in funding into comparable target funding categories. The state has not adopted a standard methodology, and to be used as an official basis.

Supplemental & Concentration Phase-In

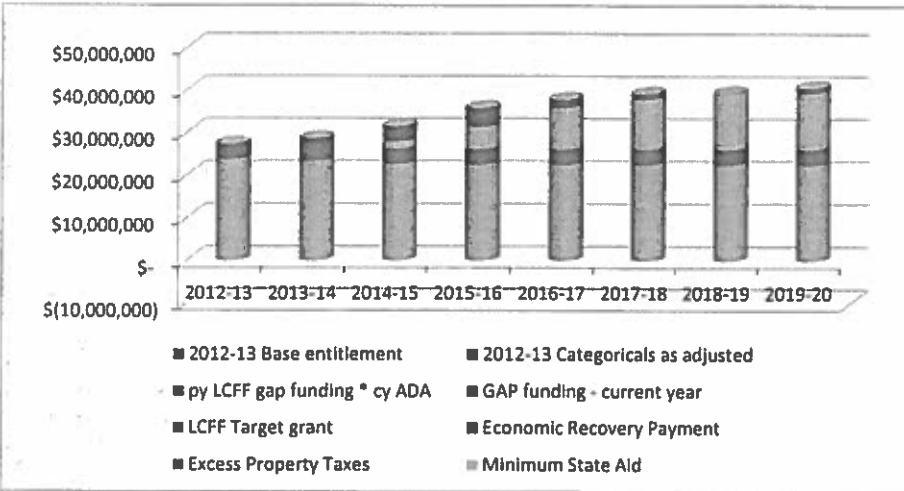
Change in Allocated Supplemental & Concentration Funding

LOCAL CONTROL FUNDING FORMULA



If MPP Supplemental & Concentration funding appears low when compared to Ratio Allocated Supplemental & Concentration funding, verify that all appropriate services per Count students above general services is included on Step 2 of the MPP calculation. **Tip: Give the district credit for existing services it continues to provide in the MPP calcul**

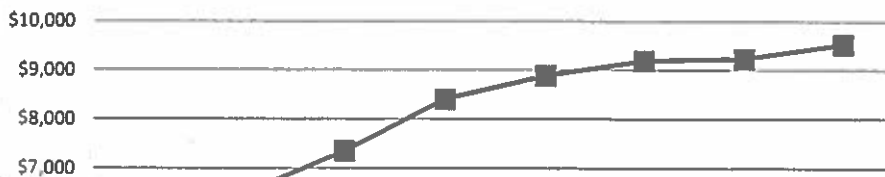
	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
Excess Property Taxes	\$ -	\$ -	\$ (0)	\$ 0	\$ 0	\$ (0)
Minimum State Aid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Economic Recovery Payment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LCFF Target grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GAP funding - current year	\$ -	\$ 1,675,923	\$ 3,617,084	\$ 4,480,902	\$ 2,056,561	\$ 1,331,296
py LCFF gap funding * cy ADA	\$ -	\$ -	\$ 1,628,175	\$ 5,206,802	\$ 9,687,687	\$ 11,741,498
2012-13 Categoricals as adjusted	\$ 3,694,038	\$ 3,694,038	\$ 3,694,038	\$ 3,694,038	\$ 3,694,038	\$ 3,694,038
2012-13 Base entitlement	\$ 23,707,507	\$ 23,353,673	\$ 22,688,249	\$ 22,521,814	\$ 22,521,814	\$ 22,516,544
Total General Purpose Funding	\$ 27,401,545	\$ 28,723,634	\$ 31,627,546	\$ 35,903,556	\$ 37,960,100	\$ 39,283,376
Calculator tab: Recap total LCFF Proof	\$ 27,401,545 TRUE	\$ 28,723,634 TRUE	\$ 31,627,546 TRUE	\$ 35,903,556 TRUE	\$ 37,960,100 TRUE	\$ 39,283,376 TRUE



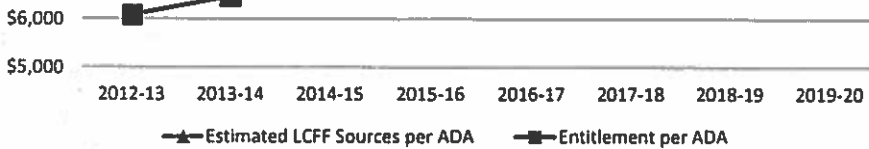
LCFF Entitlement and Funding Sources before COE Transfer, Choice and Charter Supplemental

LCFF Entitlement per ADA

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
Funded ADA	4,498.35	4,431.21	4,304.95	4,273.37	4,273.37	4,272.37
Estimated LCFF Sources per ADA	\$ 6,091.47	\$ 6,482.12	\$ 7,346.79	\$ 8,401.70	\$ 8,882.94	\$ 9,194.75
Net Change per ADA		\$ 390.65	\$ 864.67	\$ 1,054.91	\$ 481.25	\$ 311.81
Net Percent Change		6.41%	13.34%	14.36%	5.73%	3.51%
Estimated LCFF Entitlement per ADA	\$ 6,091.47	\$ 6,482.12	\$ 7,346.79	\$ 8,401.70	\$ 8,882.94	\$ 9,194.75
Net Change per ADA		\$ 390.65	\$ 864.67	\$ 1,054.91	\$ 481.25	\$ 311.81
Net Percent Change		6.41%	13.34%	14.36%	5.73%	3.51%



LOCAL CONTROL FUNDING FORMULA

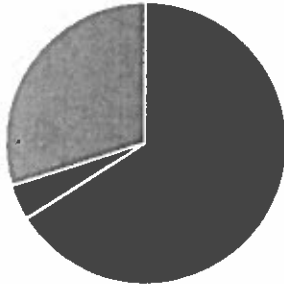


Summary of Funding

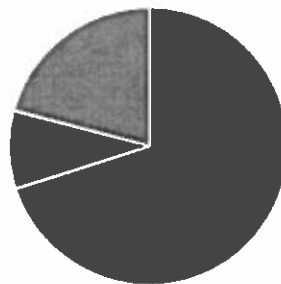
	Year 1 2013-14	Year 2 2014-15	Year 3 2015-16	Year 4 2016-17	Year 5 2017-18
Target	\$ 41,011,766	\$ 40,003,383	\$ 40,044,747	\$ 40,093,761	\$ 40,888,331
Floor	27,047,711	28,010,462	31,422,654	35,903,539	37,952,080
Remaining Need (before Gap)	13,964,055	11,992,921	8,622,093	4,190,222	2,936,251
Current Year Gap Funding	1,675,923	3,617,084	4,480,902	2,056,561	1,331,296
Remaining Need after Gap (informational only)	12,288,132	8,375,837	4,141,191	2,133,661	1,604,955

Local Progress Towards Full LCFF Implementation:
Center Joint Unified

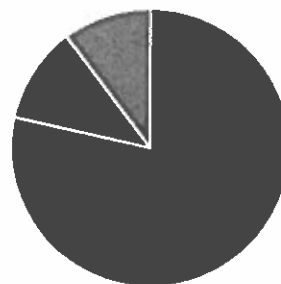
Year 1: 2013-14



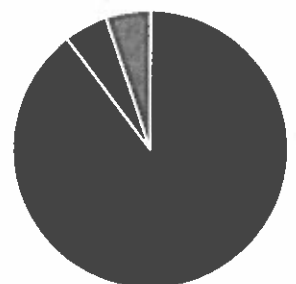
Year 2: 2014-15



Year 3: 2015-16



Year 4: 2016-17

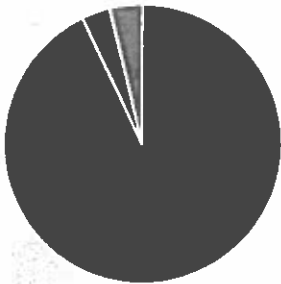


Floor

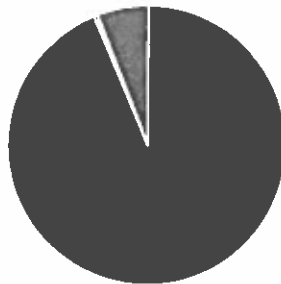
Gap

Remaining Need after Gap

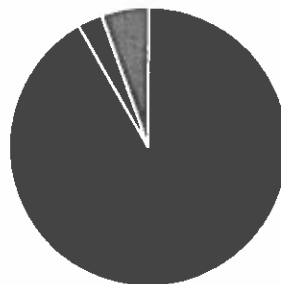
Year 5: 2017-18



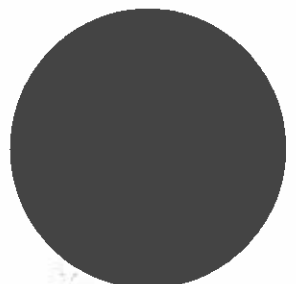
Year 6: 2018-19



Year 7: 2019-20



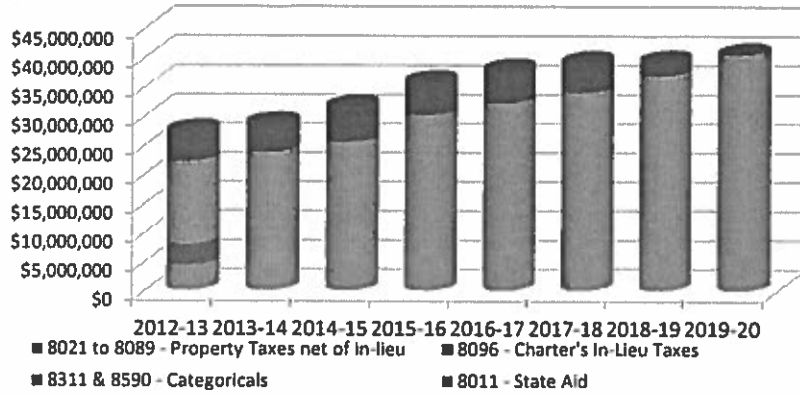
Year 8: 2020-21



Components of LCFF By Object Code

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
8011 - State Aid	\$ 14,306,596	\$ 19,117,450	\$ 20,647,890	\$ 23,980,100	\$ 26,054,246	\$ 27,829,191
8011 - Fair Share	-	-	-	-	-	-
8311 & 8590 - Categoricals	3,694,038	-	-	-	-	-
8012 - EPA	5,101,026	4,932,982	6,049,524	5,648,055	5,630,454	5,178,805
Local Revenue Sources:						
8021 to 8089 - Property Taxes net of in-lieu	4,299,885	4,673,202	4,930,132	6,275,400	6,275,400	6,275,380
8096 - Charter's In-Lieu Taxes	-	-	-	-	-	-
TOTAL FUNDING	\$ 27,401,545	\$ 28,723,634	\$ 31,627,546	\$ 35,903,556	\$ 37,960,100	\$ 39,283,376
Excess Taxes	\$ -	\$ -	\$ (0)	\$ 0	\$ 0	\$ (0)
EPA in excess to LCFF Funding	\$ -	\$ -	\$ 0	\$ (0)	\$ 0	\$ 0

LOCAL CONTROL FUNDING FORMULA



LCFF Entitlement	\$	27,401,545	\$	28,723,634	\$	31,627,546	\$	35,903,556	\$	37,960,100	\$	39,283,376
Excess Taxes		-		-		(0)		0		0		(0)
Minimum EPA						0		-		-		0
Proof Total all Sources	\$	27,401,545	\$	28,723,634	\$	31,627,546	\$	35,903,556	\$	37,960,100	\$	39,283,376
		TRUE		TRUE		TRUE		TRUE		TRUE		TRUE