

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE U	PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 16	3. EFFECTIVE DATE 15-Nov-2011	4. REQUISITION/PURCHASE REQ. NO. N6051512RC003CH	5. PROJECT NO. (If applicable) N/A	
6. ISSUED BY CODE	N68836	7. ADMINISTERED BY (If other than Item 6) CODE	S2404A	

NAVSUP Fleet Logistics Center Jacksonville, Contracting  
Department  
110 Yorktown Ave, 3rd Floor  
Jacksonville FL 32212-0097

DCMA Manassas  
10500 BATTLEVIEW PARKWAY, SUITE 200  
MANASSAS VA 20109-2342

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) CACI Technologies Inc. 14370 Newbrook Drive Chantilly VA 20151-2218	9A. AMENDMENT OF SOLICITATION NO.
	9B. DATED (SEE ITEM 11)
	10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-04-D-4026-J901
	10B. DATED (SEE ITEM 13) 01-Oct-2007
CAGE CODE 8D014	FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input checked="" type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103( b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible )

SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		BY (Signature of Contracting Officer)	15-Nov-2011

NSN 7540-01-152-8070  
PREVIOUS EDITION UNUSABLE

30-105

**STANDARD FORM 30** (Rev. 10-83)  
Prescribed by GSA  
FAR (48 CFR) 53.243

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## GENERAL INFORMATION

1. The purpose of this administrative modification is to correct the Line of Accounting (LOA). Therefore, as a result of this modification, the LOA is hereby changed: FROM: AH 171804 52FA 252 00052 0 068732 2D C003CH 605142IT410Q TO: AH 1721804 52FA 252 00052 0 068732 2D C003CH 605142IT410Q 2. All other terms and conditions of the contract remain unchanged and in full force and effect. A conformed copy of this Task Order is attached to this modification for informational purposes only.

The Line of Accounting information is hereby changed as follows:

5002 :

From: AH 172`804 52FA 252 00052 0 068732 2D C003CH 605142IT410Q

To: AH 1721804 52FA 252 00052 0 068732 2D C003CH 605142IT410Q

The total amount of funds obligated to the task is hereby increased from \$1,320,871.20 by \$0.00 to \$1,320,871.20.

The total value of the order is hereby increased from \$1,320,871.20 by \$0.00 to \$1,320,871.20.

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**SECTION B SUPPLIES OR SERVICES AND PRICES**

CLIN - SUPPLIES OR SERVICES

For FFP Items:

Item	Supplies/Services	Qty	Unit	Unit Price	Total Price
2000	Base Year - Support Services in accordance with Performance Work Statement herein. (O&MN,N)	█	LM	█	\$214,692.00
200001	CNRSE FUNDING (75%) (O&MN,N)				
200002	JTF FUNDING (25%) (O&MN,N)				
2001	First Option Year - Support Services in accordance with Performance Work Statement herein. (O&MN,N)	█	LM	█	\$266,652.00
200101	CNRSE Funding (75%) (O&MN,N)				
200102	JTF Funding (25%) (O&MN,N)				

For ODC Items:

Item	Supplies/Services	Qty	Unit	Est. Cost
3000	Base Year - Contract Data Requirement List (CDRL). This CLIN is not separately priced. See Exhibit A.			\$0.00
3001	First Option Year - Contract Data Requirement List (CDRL). This CLIN is not separately priced. See Exhibit A.			\$0.00

For FFP Items:

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Item	Supplies/Services	Qty	Unit	Unit Price	Total Price
5000	Second Option Year - Support Services in accordance with Performance Work Statement herein. (O&MN,N)	████	LM	██████████	\$273,151.20
500001	CNRSE FUNDING (75%) (O&MN,N)				
500002	JTF FUNDING (25%) (O&MN,N)				
5001	Third Option Year - Support Services in accordance with Performance Work Statement herein. (O&MN,N) Option	████	LM	██████████	\$279,765.60
5002	Forth Option Year - Support Services in accordance with Performance Work Statement herein. (O&MN,N)	████	LM	██████████	\$286,610.40

For ODC Items:

Item	Supplies/Services	Qty	Unit	Est. Cost
6000	Second Option Year - Contract Data Requirement List (CDRL). This CLIN is not separately priced. See Exhibit A.			\$0.00
6001	Third Option Year - Contract Data Requirement List (CDRL). This CLIN is not separately priced. See Exhibit A.			\$0.00
6002	Forth Option Year - Contract Data Requirement List (CDRL). This CLIN is not separately			\$0.00

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priced. See  
Exhibit A.

600201 DATA REQUIREMENTS                    1.0   LO                    \$0.00  
(O&MN,N)

For FFP Items:

Item	Supplies/Services	Qty	Unit	Unit Price	Total Price
8000	Third Option Year - Support Services IAW Performance Work Statement; POP: 01 OCT 2010 through 30 SEPT 2011.				\$279,765.60
800001	CNRSE FUNDING (75%)  Third Option Year - Support Services IAW Performance Work Statement. POP: 01 OCT 2010 through 30 SEPT 2011 (O&MN,N)	████	LM	████████████████	\$209,824.20
800002	JTF FUNDING (25%)  Third Option Year - Support Services IAW Performance Work Statement. POP: 01 OCT 2010 through 30 SEPT 2011 (O&MN,N)	████	LM	████████████████	\$69,941.40

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## **SECTION C DESCRIPTIONS AND SPECIFICATIONS**

### **SECTION C-1: GENERAL INFORMATION**

#### **1.1 Project Background**

**The U.S. Naval Station, Guantanamo Bay, Cuba (GTMO) is responsible for ammunition storage aboard the Naval Station. The Information Systems Department is responsible for the maintenance, installation, and repair of the Intrusion Detection Systems (IDS) in the magazine storage area armories and other IDS protecting valued assets aboard the Naval Station.**

#### **1.2 Scope of Work**

**The primary objective of this SOW is to obtain support for the Intrusion Detection Systems (IDS) that are in place, being installed, and/or that can be obtained and installed to promote efficient and effective operations. The contractor shall provide customer or end-user support for system problems, coordinate hardware and software installation and site preparation. Assist in coordinating, tracking status, implementing and installing new Intrusion Detection Systems that may be deployed by the Naval Station, Navy, or DoD.**

##### **1.2.1 Task Specific**

###### **1.2.1.1 VINDICATOR SYSTEM**

**System consists of four (4) monitoring stations and ninety-six (96) alarm points. Specific locations listed below:**

- **10 Magazines**
- **Bldg 203 Ordnance**
- **Bldg 1655 Security (1 monitor, 1 panel & 1 printer installed)**
- **Bldg 2145 LMR/IDS (1 printer installed)**
- **Bldg 562 Security (Leeward)**

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### 1.2.1.2 MAXSYS SYSTEMS

**MAXSYS – System consists of one hundred and seventy three one hundred and eighty (180) total alarm points. Installed systems consist of a total of 259 devices. Specific location listed below:**

1. **Bldg 583 Leeward BCO – Five (5) monitoring alarm points.**

- MAIN PANEL/BOARD PC4020 – 1EA
- KEYPAD LCD4501 – 1 EA
- MODULE PC4580 – 1 EA
- BALANCE MAGNETIC SWITCH – 4 EA
- TAMPER SWITCH – 2 EA
- SIREN – 1 EA

**10 DEVICES**

☰ ☞ **Bldg 1655 NSF DISPATCH - Double Line Monitoring Central Station**

- SURGARD DOUBLE LINE RECEIVER – 1 EA
- SURGARD PRINTER – 1 EA

**2 DEVICES**

☰ ☞ **Bldg 1655A NSF – Seven (7) monitoring alarm points.**

- FIRE DETECTOR – 1 EA
- BALANCE MAGNETIC SWITCH – 2 EA
- PASSIVE INFRARED – 1 EA
- TAMPER SWITCH – 2 EA

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- PANIC BUTTON – 1 EA
- MAIN PANEL/BOARD PC4020 – 1 EA
- KEYPAD LCD4501 – 1 EA

***9 DEVICES***

**4. Bldg 2155B BANK– Thirty Three (33) monitoring alarm points.**

- MAIN PANEL/BOARD PC4020 - 1 EA
- KEYPAD LCD4501 - 2 EA
- ZONE EXPANDER PC4116 – 1 EA
- MODULE ESCORT 4580 – 1 EA
- BALANCE MAGNETIC SWITCH – 9 EA
- PASSIVE INFRARED – 15 EA
- PANIC BUTTON – 4 EA
- SOUND DETECTOR – 2 EA
- GLASS BREAK SENSOR – 1 EA
- SEISMIC DETECTOR – 2 EA
- HEAT DETECTOR – 2 EA
- TAMPER SWITCH – 2 EA
- POWER BOARD AL300ULX – 1 EA

***43 DEVICES***

**5. Bldg 2155A NEX – Thirty Four (34) monitoring alarm points.**

- MAIN PANEL/BOARD PC4020 - 1 EA
- ZONE EXPANDER PC4116 – 3 EA
- RELAY OUTPUT MODULE PC4204 – 1 EA



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- PC4401 1 EA\_\_
- MODULE ESCORT 4580 – 1 EA
- KEYPAD LCD4501 - 2 EA
- TAMPER SWITCH – 1 EA
- BALANCE MAGNETIC SWITCH – 16 EA
- PANIC BUTTON – 4 EA
- PASSIVE INFRARED – 15 EA

**45 DEVICES**

**6. Bldg 2145 LMR – Seven (7) monitoring alarm points and Single Line Monitoring Station.**

- SINGLE LINE RECEIVER 1 EA
- SURGARD PRINTER – 1 EA
- MAIN PANEL/BOARD PC4020 - 1 EA
- KEYPAD LCD4501 - 4 EA
- MODULE ESCORT 4580 – 1 EA
- BALANCE MAGNETIC SWITCH – 3 EA
- PASSIVE INFRARED – 3 EA
- TAMPER SWITCH – 2 EA

**16 DEVICES**

**7. Bldg 609 BCO 9 Exchange – Sixteen (16) monitoring alarm points**

- MAIN PANEL/BOARD PC4020 - 1 EA
- RELAY OUTPUT MODULE PC4204 – 1 EA
- KEYPAD LCD4501 - 7 EA
- BALANCE MAGNETIC SWITCH – 14 EA

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➤ TAMPER SWITCH – 2 EA

➤ SIREN – 1 EA

**26 DEVICES**

**8. Bldg 760B NCIS – Twelve (12) monitoring points.**

➤ MAIN PANEL/BOARD PC4020 - 1 EA

➤ KEYPAD LCD4501 - 2 EA

➤ BALANCE MAGNETIC SWITCH – 4 EA

➤ PASSIVE INFRARED – 5 EA 6AE

➤ TAMPER SWITCH – 2 EA

➤ SIREN – 1 EA

**15 DEVICES 16 DEVICES**

**9. Bldg 760A CMS VAULT – Four (4) monitoring points.**

➤ MAIN PANEL/BOARD PC4020 - 1 EA

➤ MODULE ESCORT 4580 – 1 EA

➤ KEYPAD LCD4501 - 1 EA

➤ BALANCE MAGNETIC SWITCH – 1 EA

➤ PASSIVE INFRARED – 1 EA

➤ TAMPER SWITCH – 1 EA

**5 DEVICES 6 DEVICES**

**10. Bldg 203 ORDNANCE – Two (2) Five (5) monitoring alarm points.**

➤ PASSIVE INFRARED – 2 EA

➤ MAIN PANEL/BOARD PC4020 - 1 EA 2 EA

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- **KEYPAD LCD4501 - 1 EA 2 EA**
- **BALANCE MAGNETIC SWITCH – 1 EA**
- **TAMPER SWITCH – 1 EA**

***4 DEVICES 8 DEVICES***

**11. Bldg 68 BCO – Four (4) monitoring alarm points.**

- **MAIN PANEL/BOARD PC4020 - 1 EA**
- **KEYPAD LCD4501 - 1 EA**
- **BALANCE MAGNETIC SWITCH – 2 EA**
- **TAMPER SWITCH – 2 EA**
- **SIREN- 1 EA**

***6 DEVICES 7 DEVICES***

**12. Bldg 2127 ISD– Twelve (12) monitoring points.**

- **MAIN PANEL/BOARD PC4020 - 1 EA**
- **KEYPAD LCD4501 - 2 EA**
- **BALANCE MAGNETIC SWITCH – 9 EA\_**
- **PASSIVE INFRARED – 5 EA**
- **TAMPER SWITCH – 1 EA**

***18 DEVICES***

-

**13. Bldg AT28 BCO – Four (4) monitoring points.**

- **MAIN PANEL/BOARD PC4020 - 1 EA**
- **KEYPAD LCD4501 - 1 EA**
- **BALANCE MAGNETIC SWITCH – 3 EA\_**

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➤ TAMPER SWITCH – 1 EA

**6 DEVICES**

**14. Bldg 2144 BULKELEY HALL – Twenty Three (23) monitoring alarm points.**

- MAIN PANEL/BOARD PC4020 - 1 EA
- RELAY OUTPUT MODULE PC4204 – 1 EA
- ZONE EXPANDER PC4116 – 1 EA
- KEYPAD LCD4501 - 1 EA
- BALANCE MAGNETIC SWITCH – 1 EA
- PASSIVE INFRARED – 22 EA
- TAMPER SWITCH – 2 EA

**29 DEVICES**

**15. Bldg 2122 MARINE ARMORY – Nine (9) monitoring alarm points.**

- MAIN PANEL/BOARD PC4020 - 1 EA
- KEYPAD LCD4501 - 1 EA
- BALANCE MAGNETIC SWITCH – 4 EA
- PASSIVE INFRARED – 3 EA
- TAMPER SWITCH – 2 EA
- PANIC SWITCH – 1 EA
- SIREN – 1 EA

**13 DEVICES**

**16. Bldg 1655B USCG ARMORY – Five (5) monitoring alarm points.**

- MAIN PANEL/BOARD PC4020 - 1 EA

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- **KEYPAD LCD4501 - 1 EA**
- **BALANCE MAGNETIC SWITCH – 1 EA**
- **PASSIVE INFRARED – 1 EA**
- **TAMPER SWITCH – 1 EA**

***5 DEVICES***

**17. Bldg 203 ORDNANCE SIPRNET ROOM - Six (6) monitoring alarm points.**

- **MAIN PANEL/BOARD PC4020 - 1 EA**
- **KEYPAD LCD4501 - 1 EA**
- **BALANCE MAGNETIC SWITCH – 1 EA**
- **PASSIVE INFRARED – 1 EA**
- **TAMPER SWITCH – 2 EA**

***6 DEVICES***

**18. Bldg 752 SUPPLY SIPRNET VTC - Fourteen (14) monitoring alarm points. (future install)**

- **MAIN PANEL/BOARD PC4020 - 1 EA**
- **KEYPAD LCD4501 - 2 EA**
- **MODULE PC4580 – 1 EA**
- **BALANCE MAGNETIC SWITCH – 3 EA**
- **PASSIVE INFRARED – 4 EA**
- **TAMPER SWITCH – 2 EA**
- **RELAY OUTPUT MODULE PC4204 – 1 EA**

***14 DEVICES***

**19. Bldg SUPPLY POST OFFICE - Thirty (30) monitoring alarm points. (future install)**



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### **1.3.3 Hours of Operation**

The hours of operation shall be Monday through Friday from 0730 to 1630 EST, federal holidays excluded. The above specified hours are designated to coincide with the work hours of client personnel working in the same building. If there are any changes to the shift hours, the COR shall provide advance notice to give the contractor sufficient time to adjust the hours. The contractor is required to provide on-call support for emergencies after hours. The contractor shall maintain sign-in/sign-out logs reflecting contractor employee's presence and deviations relative to hours of work.

### **1.3.4 Overtime/Extended Hours**

If overtime/extended hours are authorized on this task, the contractor shall obtain authorization from the Contracting Officer Representative (COR) prior to contractor employees working overtime. Under no circumstances shall contractor employees exceed the extended hour allotment. If additional extended hours are required, the contractor shall request, in writing, through the COR that the task be amended accordingly.

### **1.3.5 Adherence to Government Directives and Regulations**

#### **1.3.5.1 Privacy Act Compliance**

The contractor shall ensure that employees assigned to this task understand and comply with DOD Regulation 5400.7, DOD Freedom of Information Act Program and SECNAVINST 5211.5E, Department of the Navy (DON) Privacy Program. These directives set policy and procedures for the disclosure of records to the public and for making, handling, transmitting, and safeguarding For Official Use Only (FOUO) material. In addition, they set guidelines for collecting, safeguarding, maintaining, using, accessing, amending, and disseminating personal data kept in systems of records.

#### **1.3.5.2 Rehabilitation Act of 1973 Section 508 Compliance**

Exempt under Section 1194.3 of the applicable accessibility standards at 36 CFR 1194, which implements Section 508 of the Rehabilitation Act of 1973, as amended.

## **1.4 Security and Special Instructions Specific to GTMO**

### **1.4.1 Clearance**

Contractors must be U.S. Citizens. Per SECNAV M-5510.30, duties involving the design, operation, or maintenance of intrusion detection systems deployed to safeguard DoN personnel or property, are classified as non-critical sensitive which is an IT -II and requires U.S. citizenship as a

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basis for employment. Access to confidential/classified areas will be required. The contractor shall be responsible to possess a National Agency Check with Local Record Check (NACLC) or security clearance for each contractor employee representative that will perform work under this contract, to provide for any required computer room and Building access.

Facility Access: Unescorted access to the facilities is strictly limited to Contractor personnel who have a valid contract and a favorably completed NACLC with an Interim Secret security clearance, or a finalized Secret security clearance (or higher). NAVSTA operational sites are not staffed to provide Contractor escort; Contractor personnel credentials must support the operational site mission.

#### **1.4.2 Entry Approval**

**No contractor employee or representative of the contractor will be admitted to the U.S. Naval Station, Guantanamo Bay, Cuba without prior entry approval. The background of contractor personnel will be screened prior to entry to the U.S. Naval Station, Guantanamo Bay, Cuba. The Contractor shall submit to the COR the full name, date and place of birth, and Social Security number of such persons. The COR shall receive this information 10 calendar days prior to the scheduled or desired arrival at the Naval Base. Travel to the U.S. Naval Station, Guantanamo Bay, Cuba requires a passport.**

#### **1.4.3 Workforce**

**The Contractor agrees to dismiss from the site, when directed by the Contracting Officer, any individual whose continued employment is deemed to be contrary to the public interest or inconsistent with the best interest of the national security.**

**No employee or representative of the Contractor will be admitted to the U.S. Naval Base, Guantanamo Bay, Cuba without prior entry approval. The background of Contractor personnel will be screened prior to entry to the U.S. Naval Base, Guantanamo Bay, Cuba. The Contractor shall submit to the Contracting Officer the full name, date and place of birth, and Social Security Number of such persons. This information shall be received by the Contracting Officer Representative 45 calendar days prior to the scheduled or desired arrival at the Naval Base.**

**Proselytizing of labor, that is, the hiring of Government or Contractor on-base employees**



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by offering higher wages or other amenities, shall not be permitted unless a release from the employer is executed or the employee resigns and leaves the base for a minimum of 90 days.

Accordingly, labor which the Contractor proposes to use shall be approved by the Contracting Officer Representative.

#### 1.4.4 Identification of Contractor Employees

The Contractor shall be responsible for furnishing to each employee and for requiring each employee to display such identification as may be approved and directed by the COR. Employees may be fingerprinted prior to employment as a condition of entry onto the Naval Base. Prescribed Government identification cards shall be immediately delivered to the COR for cancellation upon release of any employee.

#### 1.4.5 Transportation of Personnel

Air travel to and from the base is limited, with demand often far in excess of supply. Current Plane Fares to Guantanamo Bay, Cuba are as follows:

- [REDACTED]
- [REDACTED]

#### 1.4.6 Ocean Freight

Except as required to meet the tasks identified in Section 5.0 of the PWS, shipping shall be at the Contractor's expense. Contract for scheduled biweekly shipping service to and from Guantanamo Bay has been awarded to Transatlantic Lines, LLC at Ph 203-625-5514 for 14 days sailing schedule between Jacksonville, Florida and Guantanamo Bay.

TransAtlantic Lines LLC, Inc.

8998 Blount Island Blvd.

Jacksonville, FL 32226

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#### **1.4.7 Medical and Dental Services**

**Medical and dental services available to the contractor's employees are limited in Guantanamo Bay. The Naval Hospital and Naval Dental Clinic are staffed to treat primarily DOD personnel. The Contractor shall screen prospective employees with the objective to exclude those with admitted chronic disorders from traveling to Guantanamo Bay. The Contractor shall advise prospective employees of the limited medical and dental services available in Guantanamo Bay and explain the Contractor's policy concerning the extent of liability and coverage for required treatment. Every reasonable attempt by the Contractor shall be made to prevent personnel with chronic disorders, which may require treatment, such as cardiovascular defects, tuberculosis, mental health problems, and alcoholism, from being sent to Guantanamo Bay. The contractor shall provide and have available, both at the job site and in the berthing areas, first aid for minor and emergency treatment. Government ambulance and medical care, if required, will be billed at the then current rates. Present rates are \$99.00 for outpatient visits and \$770.00 per day for inpatient status. Emergency dental care and treatment of an urgent nature is available at the Dental Clinic's Hospital Branch at the then current rate; the present rate is \$99.00 per visit.**

#### **1.4.8 Post Exchange and Commissary Privilege and Recreation Facilities**

**Post Exchange and Commissary privileges and recreation facilities will be made available to authorized contractor personnel and dependents of contractor personnel in accordance with current base regulations.**

#### **1.4.9 Food Facilities**

**Contractor personnel may eat at the Navy Exchange food outlets or at other open food service facilities on a cash basis at current prices.**

#### **1.4.10 Contractor Debts**

The contractor shall be liable for debts to the Government incurred by contractor employees for personal services at Guantanamo bay, Cuba, including but not limited to private telephone service, medical and dental services, and W. T. Sampson School expenses. If an employee departs the Guantanamo Bay Naval Base without liquidating his debts, sufficient funds to cover this type of obligation will be withheld from contractor payments until the debts are paid.

#### **1.4.11 Energy Conservation**

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**The Contractor shall observe the Base Energy Conservation Regulation, COMNAVBASEGTMO Instruction 11300.3 series. It is mandatory that the Contractor obtain a copy of this instruction and post it in a conspicuous location for the Contractor's employees to read. Copies of the instructions are available from the ROICC Office. Contractor shall ensure that employees comply with these regulations at all times.**

#### **1.4.12 Drug Abuse by Contract Employees**

**The Secretary of the Navy has determined that the illegal possession and use of drugs and paraphernalia by civilian and contractor employees in the military setting contributes directly to military drug abuse and undermines command efforts to eliminate drug abuse among military personnel. The policy of the Department of the Navy, including the Marine Corps, is to deter and detect drug offenses by civilian and contractor employees on military installations. Measures to be taken to identify drug offenses on military installations, and to prevent introduction of illegal drugs and paraphernalia include routine, random inspections of vehicles and personal possessions on entry or exit, with drug detection dog teams, when available. Where there is probable cause to believe that a civilian or contract employee on board a Naval or Marine Corps installation has been engaged in use, possession, or trafficking of drugs, that employee may be restricted or detained for the period necessary until that employee can be removed from the installation or can be turned over to local law enforcement authorities having jurisdiction, as appropriate. When illegal drugs are discovered during an inspection or search of a vehicle operated by a civilian or contract employee, the employee and vehicle may be detained for a reasonable period of time necessary to turn the employee and the vehicle over to appropriate civil law enforcement officials; action may be taken to suspend, revoke, or deny installation driving privileges. Implicit with the acceptance of this contract is the Contractor's agreement to comply with Federal statutes, laws, and regulations, including those regulations issued by the Commander of the military installation.**

#### **1.4.13 Contractor Family/Management Quarters**

**The Government shall make available, based on availability, appropriate quarters for contractor personnel. Families will be provided quarters in accordance with housing assignment policies at fair market rental rates. Unaccompanied personnel will be assigned to fair market rental quarters at the rate of minimum one (1) per bedroom. Family size is limited to four (4) dependents. Issuance of these units is controlled by Naval Station Housing Department, Building 2295 extension 4172. The dwelling units shall be returned in a restored or original condition upon contract completion.**

**Fair market rental rates are adjusted annually in response to the Consumer Price Index with current monthly rates as follows:**

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The monthly rate includes utilities and water.

## 1.5 Quality Control and Quality Assurance

The government will evaluate the contractor's performance of this contract. For those services listed in the Performance Requirements Summary (PRS), the Contracting Officer's Representative (COR) or evaluators will follow the method of surveillance specified in this contract. The PRS is provided as Attachment 1. In addition, the contractor shall provide and maintain a Quality Control Plan (QCP) that illustrates the contractor's inspection system, methods for identifying and preventing defects, and documentation procedures. Additional information is provided in Section C-6.

## SECTION C-2: DEFINITIONS & ACRONYMS

### 2.1 Acronyms.

ACOR	Alternate Contracting Officer Representative
BLDG	Building
COR	Contracting Officer Representative
CSC	Customer Service Call
GTMO	Guantanamo Bay, Cuba
IDS	Intrusion Detection System
ISD	Information Systems Department
MIP	Maintenance Index Page
NAVSTA	U.S. Naval Station
ODC	Other Direct Costs
QCP	Quality Control Plan
ROICC	Resident Officer in Charge of Installation
SL	Skill Level
SOP	Standard Operating Procedures

## SECTION C-3 : GOVERNMENT FURNISHED ITEMS

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### **3.1 Government Furnished Items**

**The government shall provide all necessary equipment and data to the end users as stated in paragraph 5.0. The Government shall also provide the contractor with the following:**

**Building 2145 equipped with all necessary phones, furniture and equipment to complete the required maintenance. Contractor is responsible for the expense and acquiring the custodial maintenance of the building. In the event that the Contractor hires a firm to maintain the building, the Contractor shall request in writing to the COR 30 days prior to start of work in order to ensure that security measurements are met.**

**On-Base Transportation: The base shall provide one government-owned vehicle for use during working hours. The vehicle shall be operated only by contractor employees who possess a valid U.S. government motor vehicle operator's identification card or a U.S. Naval Station government motor vehicle operator's identification card. If more than one vehicle is required the Contractor shall supply said vehicle at contractor's expense.**

-

## **SECTION C-4: CONTRACTOR FURNISHED ITEMS**

### **4.1 Contractor Furnished Items**

**The contractor shall provide personnel with the necessary technical, educational, and functional expertise to perform the services of the contract.**

## **SECTION C-5: SPECIFIC TASKS**

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## **5.1 Technical Services Required**

**5.1.1 The contractor shall provide customer support in performing maintenance/repair and installations of IDS systems.**

**5.1.1.1 The contractor shall provide user orientation on use of IDS products. The contractor shall develop and maintain (update) documentation such as Standard Operating Procedures (SOP) for IDS equipment as required.**

**5.1.1.2 The contractor shall identify problems and effect resolution of hardware/software/network functions.**

**5.1.1.3 The contractor shall ensure total availability of systems to minimize downtime. The contractor shall have on-call support available on a 24/7 (24 hours a day; 7 days a week) basis for system failures and emergency service such as IDS system failure. The contractor shall respond to such emergencies and begin corrective action within one hour of receipt of the trouble report.**

**5.1.1.4 The contractor shall investigate system malfunctions to determine cause, define the problem and initiate corrective action. If corrective action does not fall within the scope of the requirements of this document, the contractor shall contact appropriate personnel. The contractor shall inform POC of action taken.**

**5.1.1.5 The contractor shall install hardware and peripherals associated with IDS equipment.**

**5.1.2 The contractor shall receive, log, and investigate Customer Service Calls (CSC). This includes new service requests, trouble and service calls.**

**5.1.2.1 The contractor shall resolve CSC calls based on established guidelines and written procedures for unresolved problems including Standard Operating Procedures (SOP), Technical Guides and Maintenance Index Pages (MIP) such as the Sample MIP**

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**provided as attachment 2. Based on their knowledge of interaction between sensors and associated monitoring equipment being utilized, the contractor shall determine approximate cause of problem.**

**5.1.2.2 The contractor shall notify the COR of corrective action taken via e-mail or by telephone and this action must be annotated in the CSC log.**

**5.1.2.3 The contractor shall follow up with a call back on all CSC reports to assure responses were handled appropriately.**

**5.1.3 The contractor shall prepare functional requirements and specifications documents for hardware acquisitions from agency provided request(s).**

**5.1.4 The contractor shall maintain hardware configuration files.**

**5.1.5 The contractor shall monitor systems status and performance. The contractor shall evaluate the impact, efficiency, and effectiveness of operational systems and make recommendations or proposals for system optimization and/or enhancements as required.**

## **5.2 Historic Workload**

**Estimate for IDS Support Services for past fiscal years is 320 hours per month. This is based on a 1920 man-year.**

## **5.3 IDS Technical Support and Support Knowledge and Skills**

**At minimum, contractor employees shall have the following knowledge and skills:**

- **Technical Knowledge of Intrusion Detection Systems in order to monitor system status/performance, maintenance, troubleshooting, repair systems and installation**

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- **Experience testing fiber optic communications**
- **Programming user codes for new and transferred personnel**
- **Ability to prepare functional requirements and specifications for hardware acquisitions as required by the customer**
- **Effective communication and customer service skills**
- **Ability to provide user orientation/training on use of IDS products**
- **Effective writing skills to prepare system documentation and Standard Operating Procedures**
- **Experience in installation of hardware and peripherals associated with IDS equipment.**
- **3 years specialized experience in FIP/IDS Maintenance Repair**

#### **5.4 IDS INFORMATION ASSURANCE CONTRACTOR TRAINING AND CERTIFICATION (JAN 2008)**

(a) The Contractor shall ensure that personnel accessing information systems have the proper and current information assurance certification to perform information assurance functions in accordance with DoD 8570.01-M, Information Assurance Workforce Improvement Program. The Contractor shall meet the applicable information assurance certification requirements, including --

(1) DoD-approved information assurance workforce certifications appropriate for each category and level as listed in the current version of DoD 8570.01 -M; and

(2) Appropriate operating system certification for information assurance technical positions as required by DoD 8570.01 -M.

(b) Upon request by the Government, the Contractor shall provide documentation supporting the information assurance certification status of personnel performing information assurance functions.

(c) Contractor personnel who do not have proper and current certifications shall be



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denied access to DoD information systems for the purpose of performing information assurance functions.

## SECTION C-6 DELIVERABLES

### 6.1 Deliverables and Acceptance

The COR reserves the right to prioritize work and negotiate any changes in delivery dates. Unsatisfactory work performance by the contractor to correct defects identified by the Government as a result of quality assurance surveillance and by the contractor as a result of quality control shall be at the contractor's own expense without additional reimbursement by the Government. The acceptance of deliverables and satisfactory work performance required herein shall be based on the standards as specified in the requirements per Section C-5 of this document. The COR shall review the contractor's performance indicators in accordance with all the specifications stated in this document. Only the COR or authorized alternate has the authority to inspect, accept, or reject work performed under this contract.

Deliverables shall be in accordance with the DD 1423 requirements provided in Exhibit 1.

#### 6.1.1 Quality Control Plan

The contractor shall provide and maintain a Quality Control Plan (QCP) that contains, as a minimum, the items listed below. The contractor shall submit a QCP to the COR for approval no later than two weeks before commencement of work. The COR will notify the contractor of acceptance or required modifications in the plan. The contractor shall make appropriate modifications and obtain final acceptance of the plan by the COR within seven working days of notification of required changes.

The plan shall be submitted in English in electronic format in Microsoft Word or Microsoft Excel and received for approval no later than two weeks before commencement of work. The plan shall include the following minimum requirements.

- A description of the inspection system to cover all services listed in the Performance/Deliverables Matrix. Description shall include specifics as to the areas to be inspected on both a scheduled and unscheduled basis, frequency of inspections, and the title and organizational placement of the inspectors. Additionally, control procedures for any government provided keys or lock combination shall be included.

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- A description of the methods to be used for identifying and preventing defects in the quality of service performed.
  
- A description of the records to be kept to document inspections and corrective or preventive actions taken.
  
- All records of inspections performed shall be retained and made available to the government upon request throughout the task order period of performance, and for the period after task order completion, until final settlement of any claims under this task order.

**6.1.2 CSC Calls and Logs shall be in English, electronic format in Microsoft Word or Microsoft Excel, received by the 15th of following month and contain the following:**

**Customer**  
**Date call logged**  
**Equipment**  
**Issue/Problem**  
**Start/End Date**  
**Total time to resolve call**  
**Remarks, if necessary**

**6.1.3 Monthly Reports Report shall be in English, electronic format in Microsoft Word or Microsoft Excel, received by the 15th of following month and contain the following:**

**Cover sheet to include Contract No., Reporting Period, Task Order No., Contract Name, Address, Brief Task Description, Review of Accomplishments, Deliverable Progress, Problem Areas, Anticipated Activity for the next Reporting Period and Remarks as needed**

**Summary of the following:**

**Customer support in programming equipment, providing user orientation on use of IDS equipment and written documentation as required. Identification of problems and effect resolution of hardware. Installation of hardware and peripherals associated with IDS.**

**CSC calls concerning IDS equipment and other reportable items. CSC call resolution based on established guidelines and written procedures for unresolved problems. Inform TPOC of action taken.**

**Call back on all CSC reports to assure responses were handled appropriately.**

**Preparation of functional requirements and specifications for hardware and software acquisitions from request(s) provided by the agency.**

**Maintain hardware configuration file to include updated diagrams of systems; determination of**

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**equipment capacities.**

**Monitoring of system status and performance. Evaluate impact, efficiency and effectiveness of operational systems and make recommendations or proposals for system optimization and/or enhancements.**

**Ensure total availability of systems.**

**Investigate system malfunctions to determine cause. Define problem and initiate corrective action. If corrective action does not fall within the scope of the requirements of the contract, contact appropriate personnel. Inform TPOC of action taken.**

**Preventive Maintenance status.**

**Training.**

**Functional requirements and specifications for hardware and software acquisitions as required.**

**Total work Orders to the Reporting Period**

**Total Created**

**Total Closed**

**Total Open Work Orders Remaining.**

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## **SECTION D PACKAGING AND MARKING**

Packaging and Markings shall be in accordance with Section D of the IDIQ Contract.

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## **SECTION E INSPECTION AND ACCEPTANCE**

Inspection and Acceptance shall be in accordance with Section E of the IDIQ contract.

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## SECTION F DELIVERABLES OR PERFORMANCE

### CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:

2000	10/1/2007 - 9/30/2008
2001	10/1/2008 - 9/30/2009
5000	10/1/2009 - 9/30/2010
5002	10/1/2011 - 9/30/2012
600201	10/1/2011 - 9/30/2012
800001	10/1/2010 - 9/30/2011
800002	10/1/2011 - 9/30/2012

The periods of performance for the following Option Items are as follows:

5001	10/1/2010 - 9/30/2011
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Services to be performed hereunder will be provided at (insert specific address and building etc.)

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## SECTION G CONTRACT ADMINISTRATION DATA

Task Order Manager

██████████  
PSC 1005, Box 25  
FPO AE 09593  
██  
██

### 52.232-18 -- Availability of Funds (Apr 1984)

Funds are not presently available for this contract. The Government's obligation under this contract is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are made available to the Contracting Officer for this contract and until the Contractor receives notice of such availability, to be confirmed in writing by the Contracting Officer.

(End of Clause)

#### Accounting Data

SLINID	PR Number	Amount
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MOD 01

200001	N0969708RC001FS	161019.00
LLA :		
AA 1781804 52FA 252 00052 0 068732 2D C001FS 096978IT410Q		
Standard Number: 2276		

200002	W91JZT82740105	53673.00
LLA :		
AB 2182020 84-2218 13519700000 233F F3205 58XP52 W91JZT82740105 XP5258 S96519		
Standard Number: 448		

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MOD 01 Funding 214692.00  
Cumulative Funding 214692.00

MOD 04

200101 N0969709RCD01CH 199989.00  
LLA :  
AA 1791804 52FA 252 00052 0 068732 2D CD01CH 096979IT410Q

200102 W91JZT82750104 66663.00  
LLA :  
AA 21 9 2020 12 84-2218 13519700000 233F F320658XP52 W91JZT82750104 XP5258 S96519

MOD 04 Funding 266652.00  
Cumulative Funding 481344.00

MOD 06

5000 N0969710RC004CH 273151.20  
LLA :  
AE 1701804 52FA 252 00052 0 068732 2D C004CH 096970IT410Q

MOD 06 Funding 273151.20  
Cumulative Funding 754495.20

MOD 07 Funding 0.00  
Cumulative Funding 754495.20

MOD 08

500001 N0969710RC004CH 204863.40  
LLA :  
AE 1701804 52FA 252 00052 0 068732 2D C004CH 096970IT410Q

500002 W91JZT92570005 5700.00  
LLA :  
AF 21 0 2020 00000 84 2218 12101800000 233F 58XP52 W91JZT92570005 XP5258 096519

MOD 08 Funding 210563.40  
Cumulative Funding 965058.60

MOD 09

500002 W91JZT92570005 5700.00  
LLA :  
AF 21 0 2020 00000 84 2218 12101800000 233F 58XP52 W91JZT92570005 XP5258 096519

MOD 09 Funding 5700.00  
Cumulative Funding 970758.60

MOD 10

500002 W91JZT92570005 3380.10  
LLA :  
AF 21 0 2020 00000 84 2218 12101800000 233F 58XP52 W91JZT92570005 XP5258 096519

MOD 10 Funding 3380.10  
Cumulative Funding 974138.70

MOD 11

500002 W91JZT92570005 53507.70  
LLA :  
AF 21 0 2020 00000 84 2218 12101800000 233F 58XP52 W91JZT92570005 XP5258 096519

MOD 11 Funding 53507.70  
Cumulative Funding 1027646.40



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MOD 12

800001 N6051411RC004CH 209824.20  
 LLA :  
 AG 1711804 52FA 252 00052 0 068732 2D C004CH 605141IT410Q  
 CNRSE FUNDING (75%)

800002 N6051411RC004CH 69941.40  
 LLA :  
 AG 1711804 52FA 252 00052 0 068732 2D C004CH 605141IT410Q  
 JTF FUNDING (25%)

MOD 12 Funding 279765.60  
 Cumulative Funding 1307412.00

MOD 13 Funding 0.00  
 Cumulative Funding 1307412.00

MOD 14

5002 N6051512RC003CH 286610.40  
 LLA :  
 AH 1721804 52FA 252 00052 0 068732 2D C003CH 605142IT410Q

MOD 14 Funding 286610.40  
 Cumulative Funding 1594022.40

MOD 15 Funding 0.00  
 Cumulative Funding 1594022.40

MOD 16 Funding 0.00  
 Cumulative Funding 1594022.40

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## **SECTION H SPECIAL CONTRACT REQUIREMENTS**

There are no special contract requirements.

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## SECTION I CONTRACT CLAUSES

The following additional clauses are incorporated by reference:

- 52.204-9 Personal Identity Verification of Contractor Personnel
- 52.212-4 Contract Terms and Conditions - Commercial Items
- 52.223-5 Pollution Prevention and Right-to-Know Information
- 52.228-3 Workers' Compensation Insurance (Defense Base Act)
- 52.228-4 Workers' Compensation and War-Hazard Insurance Overseas
- 52.237-2 Protection of Government Buildings, Equipment, and Vegetation
- 52.243-7 Notification of Changes
- 252.201-7000 Contracting Officer's Representative
- 252.222-7006 Combating Trafficking of Persons
- 252.225-7005 Identification of Expenditures in the United States
- 252.225-7041 Correspondence in English
- 252.225-7042 Authorization to Perform
- 252.232-7010 Levies on Contract Payments

The following additional clauses are incorporated by full text:

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (MAR 2007)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).

(2) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Pub. L. 108-77, 108-78).

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(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

52.203-6, Restrictions on Subcontractor Sales to the Government (SEP 2006), with Alternate I (OCT 1995) (41 U.S.C. 253g and 10 U.S.C. 2402).

52.222-19, Child Labor--Cooperation with Authorities and Remedies (JAN 2006) (E.O. 13126).

52.222-21, Prohibition of Segregated Facilities (FEB 1999).

52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246).

52.222-39, Notification of Employee Rights Concerning Payment of Union Dues or Fees (DEC 2004) (E.O. 13201).

52.225-13, Restrictions on Certain Foreign Purchases (FEB 2006) (E.O.s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of Treasury).

52.239-1, Privacy or Security Safeguards (AUG 1996) (5 U.S.C. 552a).

52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631).

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items.

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.

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(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in paragraphs (i) through (iii) of this paragraph in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause-

(i) 52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246).

(ii) 52.222-39, Notification of Employee Rights Concerning Payment of Union Dues or Fees (DEC 2004) (E.O. 13201).

(iii) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.24764.

(2) While not required, the contractor May include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in

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the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 5 years.

(End of clause)

252.212-7001 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS APPLICABLE TO DEFENSE ACQUISITIONS OF COMMERCIAL ITEMS (APR 2007)

(a) The Contractor agrees to comply with the following Federal Acquisition Regulation (FAR) clause which, if checked, is included in this contract by reference to implement a provision of law applicable to acquisitions of commercial items or components.

X 52.203-3, Gratuities (APR 1984) (10 U.S.C. 2207).

(b) The Contractor agrees to comply with any clause that is checked on the following list of Defense FAR Supplement clauses which, if checked, is included in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items or components.

X 252.225-7021, Trade Agreements (MAR 2007) (19 U.S.C. 2501-2518 and 19 U.S.C. 3301 note).

(c) In addition to the clauses listed in paragraph (e) of the Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items clause of this contract (FAR 52.212-5), the Contractor shall include the terms of the following clauses, if applicable, in subcontracts for commercial items or commercial components, awarded at any tier under this contract:

(1) 252.225-7014, Preference for Domestic Specialty Metals, Alternate I (APR 2003) (10 U.S.C. 2533a).

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(2) 252.237-7019, Training for Contractor Personnel Interacting with Detainees (SEP 2006) (Section 1092 of Public Law 108-375).

(3) 252.247-7023, Transportation of Supplies by Sea (MAY 2002) (10 U.S.C. 2631).

(4) 252.247-7024, Notification of Transportation of Supplies by Sea (MAR 2000) (10 U.S.C. 2631).

(End of clause)

SUBSTITUTION OR ADDITION OF PERSONNEL (NAVSUP 5252.237-9400) (JAN 1992)

(a) The offeror agrees to assign to the contract those persons whose resumes, personnel data forms or personnel qualification statements were submitted as required in Section L to fill the requirements of the contract. No substitution or addition of personnel shall be made except in accordance with this clause.

(b) The offeror agrees that during the contract performance period no personnel substitutions will be permitted unless such substitutions are necessitated by an individual's sudden illness, death or termination of employment. In any of these events, the contractor shall promptly notify the contracting officer and provide the information required by paragraph (d) below.

(c) If personnel for whatever reason become unavailable for work under the contract for a continuous period exceeding thirty (30) working days, or are expected to devote substantially less effort to the work than indicated in the proposal, the contractor shall propose a substitution of such personnel, in accordance with paragraph (d) below.

(d) All proposed substitutions shall be submitted, in writing, to the Contracting Officer at least fifteen (15) days (thirty (30) days if a security clearance must be obtained) prior to the proposed substitution. Each request shall provide a detailed explanation of the circumstances necessitating the proposed substitutions, a complete resume for the proposed substitute and any other information required by the Contracting Officer to approve or disapprove the proposed substitution. All proposed substitutes (no matter when they are proposed during the performance period) shall have qualifications equal to or higher than the qualifications of the person being replaced.

(e) In the event a requirement to increase the specified level of effort for a designated labor category, but not the overall level of effort of the contract occurs, the offeror shall submit to the Contracting Officer a written request for approval to add personnel to the designated labor category. The information required is the same as that required for paragraph (d) above. The additional personnel shall have qualifications greater than or equal at least one (1) of the individuals proposed for the designated labor category.

(f) The Contracting Officer shall evaluate requests for substitution and addition of personnel and promptly notify the offeror, in writing, of whether the request is approved or disapproved.

(g) If the Contracting Officer determines that suitable and timely replacement of personnel who have been reassigned, terminated or have otherwise become unavailable to perform under the contract is not reasonably forthcoming or that the resultant reduction of productive effort would impair the successful completion of the contract or the delivery order, the contract may be terminated by the Contracting Officer for default or for the convenience of the Government, as appropriate. Alternatively, at the Contracting Officer's discretion, if the Contracting Officer finds the contractor to be at fault for the condition, he may equitably adjust (downward) the contract price or fixed fee to compensate the Government for any delay, loss or damage as a result of the contractor's action.

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(End of Clause)

APPOINTMENT OF CONTRACTING OFFICER'S REPRESENTATIVE (FISC DET PHILA) (OCT 1992)

(a) The Contracting Officer hereby designates the following individual as Contracting Officer's Representative(s) (COR) for this contract:

[REDACTED]

[REDACTED]

NS Guantanamo Bay (GTMO)

PSC 1005, Box 25

FPO AE 09593-1000

(b) In the absence of the COR named above, all responsibilities and functions assigned to the COR shall be the responsibility of the alternate COR acting on behalf of the COR. The Contracting Officer hereby appoints the following individual as the alternate COR:

[REDACTED]

[REDACTED]

CNRSE, IT Program Office

Box 102, Bldg 919, Langley Street, Code N6

Naval Air Station, Jacksonville, FL 32212-0102

(c) The COR will act as the Contracting Officer's representative for technical matters, providing technical direction and discussion as necessary with respect to the specification or statement of work, and monitoring the progress and quality of contractor performance. The COR is not an Administrative Contracting Officer and does not have authority to take any action, either directly or indirectly, that would change the pricing, quantity, quality, place of performance, delivery schedule, or any other terms and conditions of the contract (or delivery/task order), or to direct the accomplishment of effort which goes beyond the scope of the statement of work in the contract (or delivery/task order).

(d) It is emphasized that only a Contracting officer has the authority to modify the terms of the contract, therefore in no event will any understanding, agreement, modification, change order, or other matter deviating from the terms of the basic contract between the contractor and any other person be effective or binding on the Government. When/if, in the opinion of the contractor, an effort outside the existing scope of the contract (or delivery/task order) is requested, the contractor shall promptly notify the PCO in writing. No action shall be taken by the contractor under such direction unless the PCO or ACO has issued a contractual change or otherwise resolved the issue.

(End of Clause)

AUTHORIZED CHANGES ONLY BY THE CONTRACTING OFFICER (JAN 1992)

(a) Except as specified in paragraph (b) below, no order, statement, or conduct of Government personnel who visit the Contractor's facilities or in any other manner communicate with Contractor personnel during the performance of this contract shall constitute a change under the "Changes" clause of this contract.

(b) The Contractor shall not comply with any order, direction or request of Government personnel unless it is



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issued in writing and signed by the Contracting Officer, or is pursuant to specific authority otherwise included as a part of this contract.

(c) The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract and notwithstanding provisions contained elsewhere in this contract, the said authority remains solely with the Contracting Officer. In the event the Contractor effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any increase in charges incurred as a result thereof. The address and telephone number of the Contracting Officer is:

[REDACTED]

[REDACTED]

Fleet and Industrial Supply Center

Box 97 Code 2300R

Jacksonville, FL 32212-0097

[REDACTED]

(End of Clause)

FREEDOM OF INFORMATION ACT (FOIA)

UNIT PRICES

Contractor unit prices, when incorporated into a Government contract, will be released under the Freedom of Information Act (FOIA) without further notice to the contractor submitter. If the Contractor takes issue with the release, it should submit its proposal data with the appropriate legends and explain in detail why such data cannot be released as a public record under the Freedom of Information Act.

INVOICING INSTRUCTIONS AND PAYMENT FOR SERVICES

Invoices for services rendered under this Contract shall be submitted electronically through Wide Area Work Flow – Receipt and Acceptance (WAWF):

The vendor shall self-register at the web site <https://wawf.eb.mil>.

A separate invoice will be prepared for monthly or pay period. Do not combine the payment claims for services provided under this contract.

Select the 2-in-1 Invoice within WAWF as the invoice type. The 2in-1 Invoice prepares the Material Inspection and Receiving Report, DD Form 250, and invoice in one document.

Back up documentation (such as timesheets, etc.) can be included and attached to the invoice in WAWF.

Attachments created in any Microsoft Office product are attachable to the invoice in WAWF.

The following information regarding NOMI is provided for completion of the invoice in WAWF:

To be completed at time of award.

Issuing Office DODAAC: N68836

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Admin DODAAC: N68836

Acceptor DODAAC: N60514 SICIT ( [REDACTED] )

LPO DODAAC: N09697 ( [REDACTED] )

Pay DODAAC: N68732

The contractor shall submit invoices for payment per contract terms.

The Government shall process invoices for payment per contract terms.

For more information on Wide Area Workflow, please contact the Wide Area Workflow Implementation Team at (800) 559-9293.

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## **SECTION J LIST OF ATTACHMENTS**

Exhibit A Contract Data Requirements List, DD 1423

Attachment (1) DOD Contract Security Classification Specification DD 254

Attachment (2) Performance Requirements Summary