

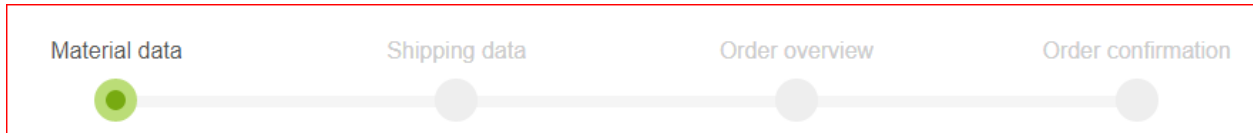
PEGASOS

Title: Shop – new shopping cart

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Progress bar



At the top of the order process we have a green progress bar. There are four different steps, from material data to order confirmation. This progress bar will help you to get through this order process. If you need to correct some information at a later stage, you should use this progress bar and not the browser back button.

Cart step1: Material data

Material overview

| Item Number | Manu. No. | Product name | gross weight | Net/unit | Quantity | Net/total |
|-------------|----------------|---|--------------|--------------|----------|--------------|
| 2616172 | SM-T580NZKASEB | SAMSUNG Galaxy Tab A 2016 10.1 WIFI 16G | 0.79 KG | 221.60 € x | 1 | = 221.60 € |
| 2394340 | LU28E590DS/EN | SAMSUNG U28E590D 28inch TFT | 22.50 KG | 300.48 € x | 3 | = 901.44 € |
| 2603864 | LS24D330HSX/EN | SAMSUNG S24D330H 24inch Wide TFT FHD | 8.66 KG | 96.80 € x | 2 | = 193.60 € |
| 1549676 | 45-248-026 | ERGOTRON LX redesign Dual Arm | 7.52 KG | 227.40 € x | 1 | = 227.40 € |
| 1266843 | U7934E | HP eCarePack 4Y OnSite less 30l CRT | | 6.18 € x | 3 | = 18.54 € |
| 1913263 | 00AC088 | LENOVO e-Pac 3 Year Onsite Repair 24x7 | | 1,103.00 € x | 2 | = 2,206.00 € |
| 1310538 | U4925PE | HP eCarePack 1year PW NBD TFT OPG: Testkontrakt JG Ecom - 300 End customer: Testkontrakt JG Ecom | 1.00 KG | 100.00 € x | 1 | = 100.00 € |
| 2616172 | SM-T580NZKASEB | SAMSUNG Galaxy Tab A 2016 10.1 WIFI 16G OPG: Testkontrakt JG Ecom - 200 End customer: Testkontrakt JG Ecom | 0.79 KG | 100.00 € x | 1 | = 100.00 € |
| 2431978 | 79G-04294 | MS ESD Office Home and Student 2016 (ML) | | 104.00 € x | 1 | = 104.00 € |
| 2431976 | T5D-02316 | MS ESD Office Home and Business 2016(ML) | | 184.80 € x | 1 | = 184.80 € |

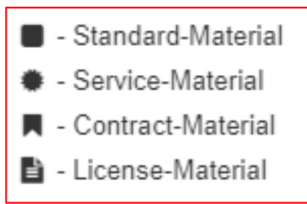
Material number or manufacturer part number 1

Net order value 4,257.38 €
VAT amount 851.48 €
Gross order value 5,108.86 €

Here you see all your materials with main information.

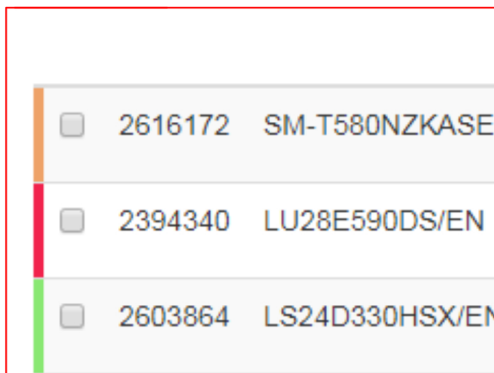
Item types

The different material groups are symbolized by corresponding icons



Availability

The availability is shown in the first column as green / orange / red:



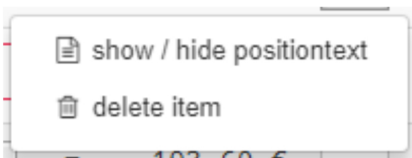
Green : the quantity you want to order is **available**

Orange : the quantity you want to order is **partly available**

Red : the material is **not available** (but can still be ordered)

Item actions

Depending on the material, there are different actions you can call on one item.



In minimum, you can show/hide the position text and delete the item.

For some materials, you have to maintain end customer data:



And for some other you have to maintain different head information:



There are even more actions than these.

Color of item actions

The color of the item action shows the state of it.



Black arrow: there is no data maintained, yet. There is no mandatory field

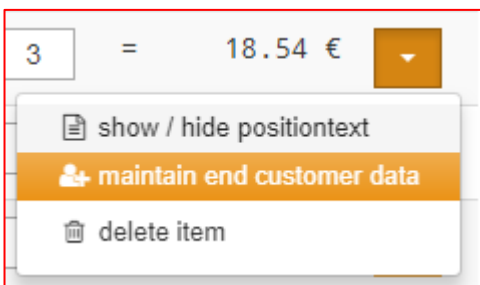


Green arrow: there is some data maintained, but there is no mandatory field

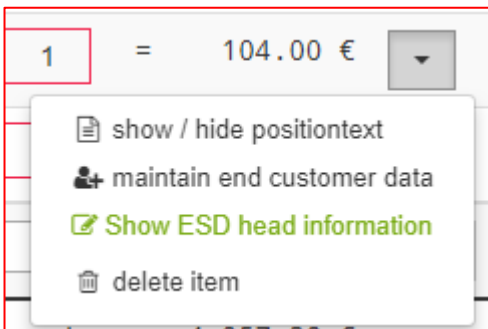


Orange: there are mandatory fields which needs to be maintained

To see which data is maintained or which data is mandatory just click on the button. The given list contains the same color rules:



-> End customer data is mandatory and needs to be maintained



-> ESD head information is maintained





Maintain head information

Different head information is necessary for different material types. For example: ESD Materials need head information, Licenses need different head information.

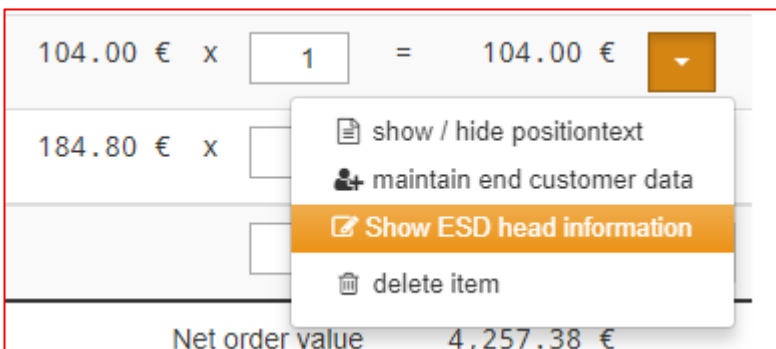
Different to the other item actions, head information always belongs to the complete shopping cart.


This means: if you have to maintain the same head information for more than one item, you just need to maintain it for one item and it will be assigned to the other items as well.

Example:

| | | | | | | | | |
|---------|-----------|---|--|------------|--------------------------------|---|----------|---|
| 2431978 | 79G-04294 |  | MS ESD Office Home and Student 2016 (ML) | 104.00 € x | <input type="text" value="1"/> | = | 104.00 € |  |
| 2431976 | T5D-02316 |  | MS ESD Office Home and Business 2016(ML) | 184.80 € x | <input type="text" value="1"/> | = | 184.80 € |  |

Both materials need “ESD head information”:



104.00 € x = 104.00 € 

184.80 € x

Net order value 4,257.38 €

- show / hide positiontext
- maintain end customer data
- Show ESD head information**
- delete item

When entering data for the first item...

ESD materials

Contactperson first- / lastname *

Contactperson email *

... the second material has the same data:

ESD materials

Contactperson first- / lastname *

Contactperson email *

Maintain end customer data

When opening “maintaining of end customer data” you see material information on the top and needed data on the bottom:

HP eCarePack Installation DJ T120 / T520

hp Care Pack

Price: 313.80 €
Availability: 0 is available
Allocated: 1. 0/4

| | |
|--------------------------|-------------|
| Manufacturer: | HP INC. |
| Manufacturer's part No.: | UC744E |
| Item Number: | 1291169 |
| EAN-Code: | |
| Intake: | |
| Manufacturer's warranty: | No Warranty |
| min. order: | 1 |

HP CarePack Installation NW Integration fuer Designjet T120 / T520

Quantity (Remaining quantity: 4/4)
1

Company name

Contact person

Phone

E-Mail address

Endcustomer reference (no special characters)

allocate changes

delete all end customer data entries save all changes Cancel

1. View how many end customer data is already maintained with regard to selected quantity in shopping cart [already maintained/needed maintained in total]
2. Here you have to enter the quantity you want to allocate this end customer data to. Within the label you see how much quantity is left to allocate
3. In these fields, you have to enter the end customer data
Depending on selected material you have to maintain different data. Some manufacturers need more information than other.
4. Allocate the given end customer data to the quantity (entered in point 2)

After allocation, you see your entered data as list:

| | | |
|---------------------|-----------------------------------|--|
| Price: | 6.18 € | HP eCarePack 4years On-site service NBD next business day for HP medium less 30l |
| Availability | 100 is available | |
| Allocated:: | 2/4 add new entry | |

| | | | | | | | |
|---|------|----------------|--------|-------------------------|--------|--|--|
| 2 | ALSO | Max Mustermann | 998877 | Max.Mustermann@also.com | AB23UI | | |
|---|------|----------------|--------|-------------------------|--------|--|--|

Now we have allocated the end customer data to the quantity of 2.

As the total quantity in shopping cart is 4 for this material we have to allocate end customer data for the rest quantity of 2.

This can be done in different ways:

- by one additional end customer data which will be allocated to the quantity of 2
- by two end customer datas which will be allocated each to the quantity of 1
- by updating existing end customer data and change quantity from 2 to 4

As long as some quantity is not allocated you will see the button “add new entry” to create another end customer data.

Example for complete allocation:

| | | | | | | |
|--------------------|------------|--|--|--|--|--|
| Allocated:: | <u>4/4</u> | | | | | |
|--------------------|------------|--|--|--|--|--|

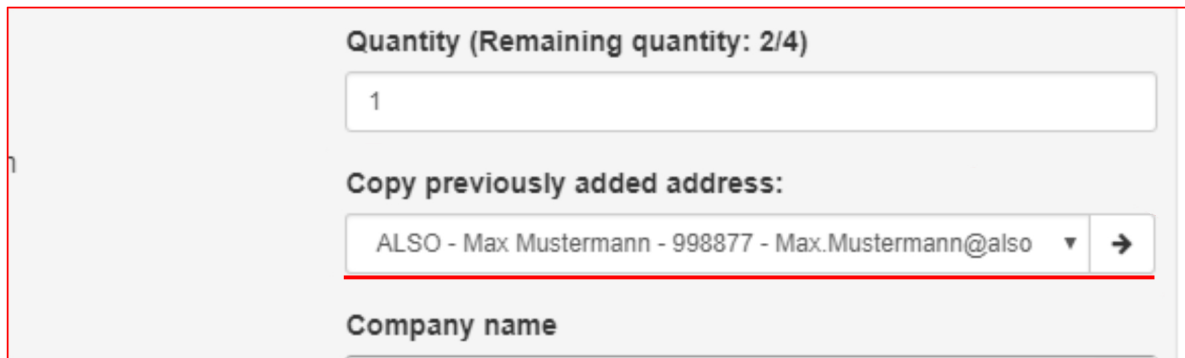
| | | | | | | | |
|---|-------|-------------------|--------|----------------------------|----------|--|--|
| 2 | ALSO | Max Mustermann | 998877 | Max.Mustermann@also.com | AB23UI | | |
| 1 | ALSO1 | Maxime Mustermann | 66541 | Maxime.Mustermann@also.com | 998ZU2 | | |
| 1 | ALSO3 | Test person | 854456 | test@also.com | 77877HDS | | |

| | | |
|--|----------------------------------|------------------------|
| delete all end customer data entries | save all changes | Cancel |
|--|----------------------------------|------------------------|

When you are done with maintaining end customer data for this material, click on “save all changes”.

Copy data from given entries

If you saved end customer data in current shopping cart you will see this information every time you enter a new end customer data entry:



The screenshot shows a form with the following elements:

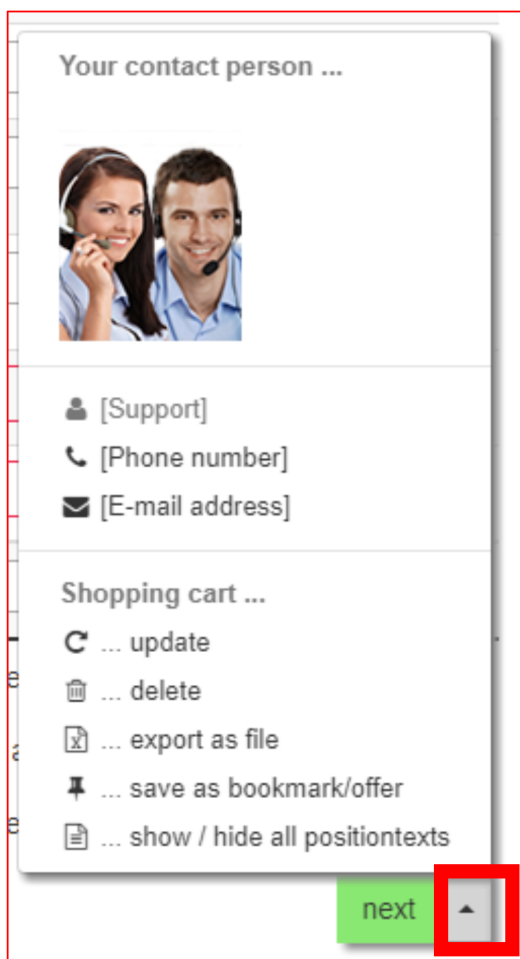
- Quantity (Remaining quantity: 2/4)**: A text input field containing the number "1".
- Copy previously added address:**: A dropdown menu showing "ALSO - Max Mustermann - 998877 - Max.Mustermann@also" with a right-pointing arrow button.
- Company name**: A label for the next input field.

You will see all saved addresses within this list.

To copy data just select needed address and click on the arrow. All data will be copied to your input fields.

Cart actions

Using the arrow next to "next"-button you open the list of cart actions together with your contact person (if maintained in SAP):



The screenshot shows a menu with the following sections:

- Your contact person ...**: Includes a photo of two customer support agents and a list of contact information:
 - [Support]
 - [Phone number]
 - [E-mail address]
- Shopping cart ...**: Includes a list of actions:
 - ... update
 - ... delete
 - ... export as file
 - ... save as bookmark/offer
 - ... show / hide all positiontexts

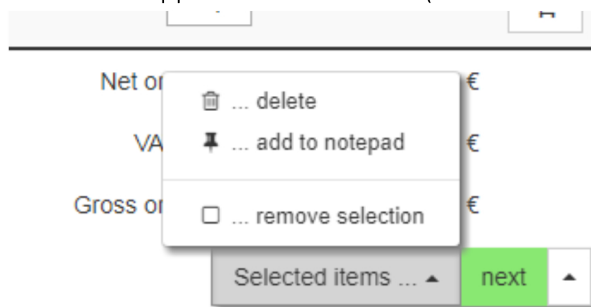
At the bottom of the menu is a green "next" button with a right-pointing arrow icon next to it, which is highlighted with a red box.

Selected item actions

If at least one item is selected (using the checkboxes on the left side)...

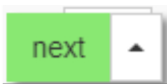
| <input type="checkbox"/> | Item Number | Manu. No. | | Pro |
|-------------------------------------|-------------|----------------|---|---------------------|
| <input type="checkbox"/> | 2616172 | SM-T580NZKASEB | ■ | SAM |
| <input type="checkbox"/> | 2394340 | LU28E590DS/EN | ■ | SAM |
| <input checked="" type="checkbox"/> | 2603864 | LS24D330HSX/EN | ■ | SAM |
| <input checked="" type="checkbox"/> | 1549676 | 45-248-026 | ■ | ERD |
| <input checked="" type="checkbox"/> | 1266843 | U7934E | ⚙ | HP |
| <input checked="" type="checkbox"/> | 1913263 | 00AC088 | ⚙ | LEN |
| <input type="checkbox"/> | 1210520 | U4025DF | ⚙ | UD |

... a button appears at the bottom (to the left of “next”-button) including the actions for the selected items:



Going to next step

If all mandatory fields are set (so no item action button is orange) you can click on “next” to go to next step.



All changes will be saved automatically.

Cart step2: Shipping data





Here you maintain the delivery address, payment and shipping conditions and other fields according to delivery.

Depending on your materials in shopping cart you will see more or less options to maintain.

Example: if you order just ESD-Material you don't need to maintain a delivery address.

Delivery address

Delivery address

| | | |
|-------------------------------|--|---|
| Name1 | <input type="text" value="ALSO Eesti OÜ E-Com"/> |  |
| Contact (name + phone) | <input type="text"/> | <div style="border: 1px solid #ccc; padding: 5px; background-color: #f9f9f9;"><ul style="list-style-type: none"> select stored address overwrite stored address save inputs as new address</div> |
| Additional contact: | <input type="text"/> | |
| Additional info: | <input type="text"/> | |
| Street | <input type="text" value="Kalmistu tee 26F"/> | |
| Postcode / Town | <input type="text" value="11216"/> | <input type="text" value="Tallinn"/> |
| Country: | <input type="text" value="Estonia"/> | |

Addresses that are changed and not saved are only used in this order.

When a new shopping cart is created, the default SAP-Delivery address is chosen automatically.

When doing changes to this address it is no longer handled as SAP-Address but as self-defined address.

You will get an additional information for these self-defined addresses:

| | | |
|------------------------|---------------------|---------|
| Name1 | ALSO Eesti OÜ E-Com | ☰ |
| Contact (name + phone) | test | |
| Additional contact: | | |
| Additional info: | | |
| Street | Kalmistu tee 26F | |
| Postcode / Town | 11216 | Tallinn |
| Country: | Estonia ▼ | |

When delivering to a different delivery address, the invoice is always sent separately to your invoicing address as a matter of course. In this case, the goods are only delivered with one delivery note.

Addresses that are changed and not saved are only used in this order.

If you don't save this change, this self-defined address is taken just for this shopping cart and it won't be stored, so that it can be selected next time.

If you want to save it, you can use the menu button on the top right:

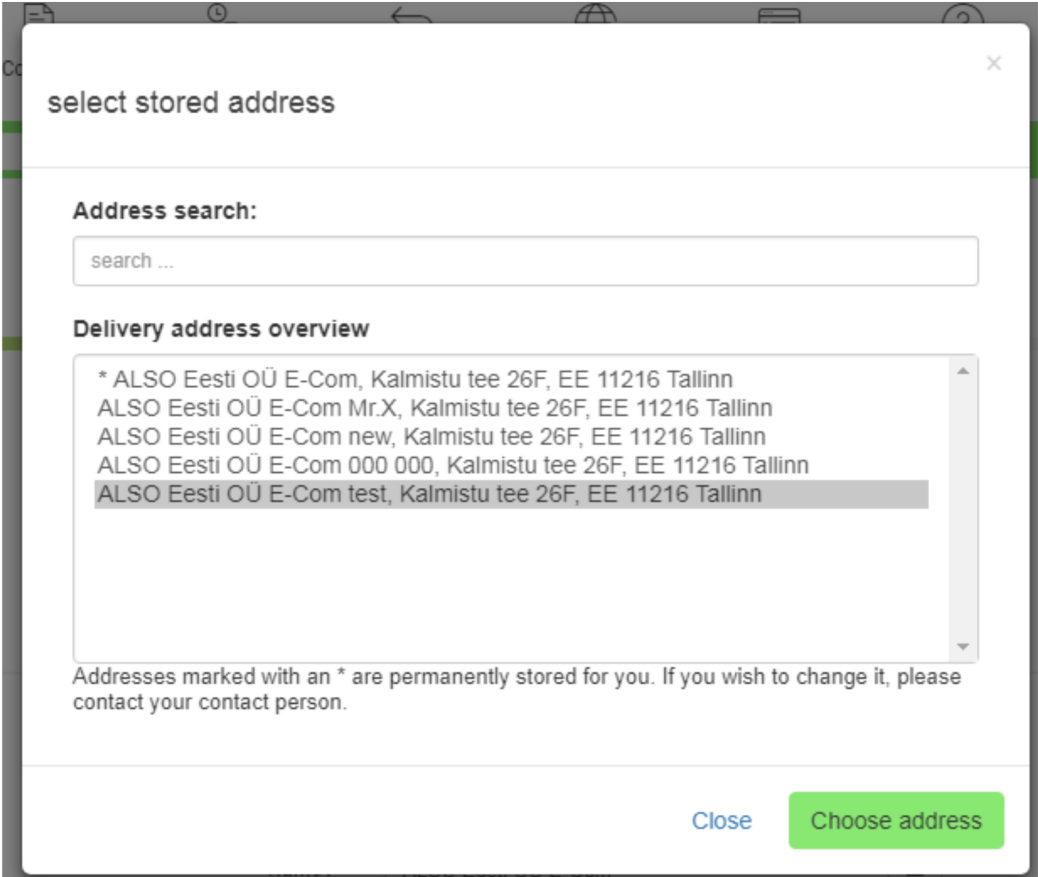
Delivery address

| | | |
|------------------------|---------------------|---|
| Name1 | ALSO Eesti OÜ E-Com | ☰ |
| Contact (name + phone) | test | |
| Additional contact: | | |
| Additional info: | | |

- select stored address
- overwrite stored address
- save inputs as new address

For this address you **cannot overwrite** it as the selected **address is still the SAP address**. And SAP address cannot be changed in webshop but just in SAP directly.

To save the change you can choose “save inputs as new address” and it will be stored as a new address. This way you can select it for future orders by clicking on “select stored address”:



A SAP address is marked with a “*”. All other addresses are self-defined.

If a self-defined address is chosen and a change is made you are now allowed to “overwrite” it:

Delivery address

| | |
|------------------------|---------------------|
| Name1 | ALSO Eesti OÜ E-Com |
| Contact (name + phone) | test new |
| Additional contact: | |
| Additional info: | |
| Street | Kalmistu tee 26F |
| Postcode / Town | 11216 Tallinn |
| Country: | Estonia |

- select stored address
- overwrite stored address
- save inputs as new address

Payment and Shipping

Payment & Shipping

Own order reference *

This is a mandatory field as there is a HP Care Pack in the shopping cart.

Preferred delivery date 📅

max. 3 week(s) in the future

Method of dispatch ▼

Please bear in mind that when ordering online, it is temporarily not possible to select customer collection. Contact us directly by telephone in this case.

Complete delivery

[next](#)

Here you have different options to choose for this order:

- "own order reference". According to materials in shopping cart, this field could be mandatory.
- "preferred delivery date" can be chosen using the date picker.
- "method of dispatch"
- "payment condition" (will just appear if customer has more than one option)
- "complete delivery"

Cart step3: Order overview

Delivery address

Name1 ALSO Eesti OÜ E-Com
Contact (name + phone) test new
Street Kalmistu tee 26F
Postcode 11216
Town Tallinn

Administration

deliveryblock XO - testorder


purchase customer

Customer no. 10710354
Name1 ALSO Eesti OÜ E-Com
User Janine Gerke

Further information on ordering (optional)

Own order reference test order zall
Complete delivery Yes
Preferred delivery date 30.01.2018
Method of dispatch Delivered to customer
Terms of payment 10 days net
total gross weight: 120.71 KG

Your contact person



[Support]
[Phone number]
[E-mail address]

Help

Standard materials

| Item Number | Manu. No. | Product name | gross weight | Net/unit | Quantity | Net/total |
|-------------|----------------|---|--------------|------------|----------|-------------|
| 2616172 | SM-T580NZKASEB | SAMSUNG Galaxy Tab A 2016 10.1 WiFi 16G | 79.00 KG | 221.60 € x | 100 = | 22,160.00 € |
| 2394340 | LU28E590DS/EN | SAMSUNG U28E590D 28inch TFT Mr Meyer | 22.50 KG | 300.48 € x | 3 = | 901.44 € |

Navigation

Standard materials

Service materials

1266843

1913263

1310538





Contract materials

ESD materials

The Navigation on the right side helps you

- to navigate through your materials (by clicking on one entry)
- to orientate when scrolling through the materials as the navigation shows you where you are

Head information

| | | | | |
|-------------------------------|---------------------|--|--------------------------|--|
| Delivery address | | purchase customer | | Your contact person |
| Name1 | ALSO Eesti OÜ E-Com | Customer no. | 10710354 |  |
| Contact (name + phone) | test new | Name1 | ALSO Eesti OÜ E-Com |  [Support] |
| Street | Kalmistu tee 26F | User | Janine Gerke |  [Phone number] |
| Postcode | 11216 | | |  [E-mail address] |
| Town | Tallinn | Further information on ordering (optional) | | |
| Administration | | Own order reference | test order zall | |
| deliveryblock | X0 - testorder | Complete delivery | Yes | |
| | | Preferred delivery date | 30.01.2018 | |
| | | Method of dispatch | Delivered to customer | |
| | | Terms of payment | 10 days net | |
| | | total gross weight: | 120.71 KG | |


On the top, you see the head information including the contact person (if maintained in SAP)

Material information

1549676 45-248-026 ■ ERGOTRON LX redesign Dual Arm 7.52 KG 227.40 € x 1 = 227.40 €

Service materials

HP eCarePack 4Y OnSite less 30I CRT



| | |
|--------------------------|-------------|
| Manufacturer: | HP INC. |
| Manufacturer's part No.: | U7934E |
| Item Number: | 1266843 |
| Manufacturer's warranty: | No Warranty |
| min. order: | 1 |

Net/unit Quantity Net/total

End customer data

ALSO1
Maxime Mustermann
☎ 66541
✉ Maxime.Mustermann@also.com

998ZU2

ALSO3
Test person
☎ 854456
✉ test@also.com

77877HDS

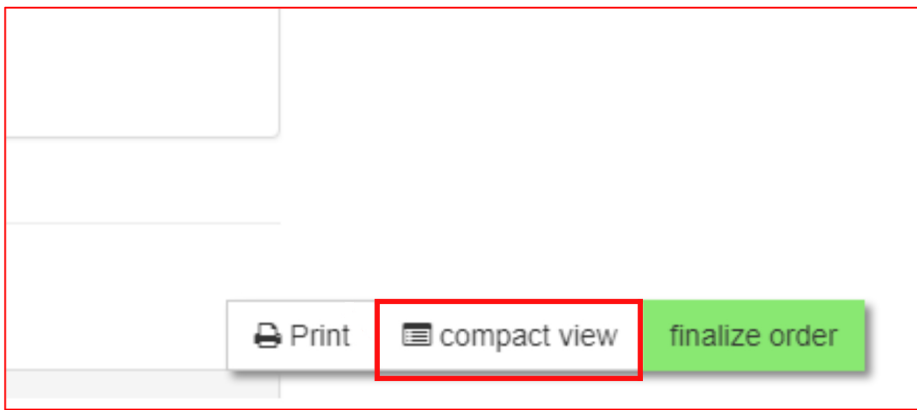
ALSO
Max Mustermann

Here you see all materials with all given information like

- end customer data
- head information
- additional information
- ...

The additional information are shown in “detailed view”.

If you switch to "compact view"...



... you will just see material data in one table:

| Item Number | Manu. No. | Product name | gross weight | Net/unit | Quantity | Net/total |
|-------------|----------------|---|--------------|--------------|----------|-------------|
| 2616172 | SM-T580NZKASEB | SAMSUNG Galaxy Tab A 2016 10.1 WiFi 16G | 79.00 KG | 221.60 € x | 100 = | 22,160.00 € |
| 2394340 | LU28E590DS/EN | SAMSUNG U28E590D 28inch TFT Mr Meyer | 22.50 KG | 300.48 € x | 3 = | 901.44 € |
| 2603864 | LS24D330HSX/EN | SAMSUNG S24D330H 24inch Wide TFT | 8.66 KG | 96.80 € x | 2 = | 193.60 € |
| 1549676 | 45-248-026 | ERGOTRON LX redesign Dual Arm | 7.52 KG | 227.40 € x | 1 = | 227.40 € |
| 1266843 | U7934E | HP eCarePack 4Y OnSite less 30I CRT | | 6.18 € x | 4 = | 24.72 € |
| 1913263 | 00AC088 | IBM e-Pac 3 Year Onsite | | 1,103.00 € x | 2 = | 2,206.00 € |
| 1310538 | U4925PE | HP eCarePack 1year PW NBD TFT OPG: Testkontrakt JG Ecom - 300 End customer: Testkontrakt JG Ecom | 1.00 KG | 100.00 € x | 1 = | 100.00 € |
| 2616172 | SM-T580NZKASEB | SAMSUNG Galaxy Tab A 2016 10.1 WiFi 16G OPG: Testkontrakt JG Ecom - 200 End customer: Testkontrakt JG Ecom | 0.79 KG | 100.00 € x | 1 = | 100.00 € |
| 2431978 | 79G-04294 | MS ESD Office Home and Student 2016 (ML) | | 104.00 € x | 1 = | 104.00 € |
| 2431976 | T5D-02316 | MS ESD Office Home and Business 2016(ML) | | 184.80 € x | 1 = | 184.80 € |

Finalize order

Gross order value 31,446.95 €

To confirm the order process, please confirm the terms and conditions.

| | |
|---|---|
| ✘ | ✓ |
| ✘ | ✓ |

I accept the GTC and have read in particular § 20 (Project Transactions).

I accept the GTC for ESD orders.

Print

compact view

finalize order

Depending on materials in shopping cart it is necessary to accept "Terms and Conditions" before ordering. Accept them and the button will change to "order":

Gross order value 31,446.95 €

| | |
|---|---|
| ✘ | ✓ |
| ✘ | ✓ |

I accept the GTC and have read in particular § 20 (Project Transactions).

I accept the GTC for ESD orders.

Print

compact view

Order

Cart step4: Order confirmation




Thank you for your order

Your order number: [7019855785](#)

Thank you for your order!
A confirmation e-mail will be sent to you, soon.
We will send you the ordered goods as soon as possible.
You can print out or save this page as future reference.

[order details](#) [Back to webshop](#)

Your contact person

 [\[Support\]](#)
 [\[Phone number\]](#)
 [\[E-mail address\]](#)

With “order details” you can see the complete order including head information, materials ...

Use “back to webshop” to place new orders.