



The Smart GUIDE

Upcoming
Acquisitions

December 2017



The **Smart** GUIDE

OBJECTIVE

Enhance communications between members of Industry and the Air Force Life Cycle Management Center Armament Directorate (AFLCMC/EB), Air Force Research Lab Munitions Directorate (AFRL/RWK), Air Force Nuclear Weapons Center (AFNWC/PZNE), and Air Force Test Center 96th Test Wing (AFTC/96TW)

DISCLAIMER:

The following opportunities are speculative and the appearance of this information in this document or website in no way guarantees a contract action will be awarded

The **Smart** GUIDE

An outline of Eglin AFB's long range acquisition forecast information for each Agency.

12 Air Force Life Cycle Management Center Armament Directorate (AFLCMC/EB)

12 PEO Weapons Systems

FY2023

12 Joint Munitions Effectiveness Manuals (JMEMS)

FY2029

21 Weapons Planning Software (WPS) IDIQ

22 Rapid Acquisition Cell

FY2018

22 Rapid Acquisition Cell (RAC) Omnibus BAA

FY2020

24 Agile Acquisition MAC IDIQ (SB Set-Aside)

25 Agile Acquisition MAC IDIQ (Full and Open Competition)

27 Air Force Research Lab Munitions Directorate (AFRL/RWK)

FY2022

27 Armament Technology BAA

32 Kinetic Kill Hardware-in-the-Loop (KHIL) Simulation Technology for Advanced Research (KSTAR) IDIQ

33 Air Force Nuclear Weapons Center (AFNWC/PZNE)

34 Air Force Test Center 96th Test Wing (AFTC/96TW)

34 Test Range

FY2018

34 Aerospace Ground Equipment (AGE) Services

FY2020

37 Backshop Aircraft Maintenance

49 Technical and Management Advisory Services (TMAS) for the Test Enterprise

FY2022

50 SEEK EAGLE Modeling, Analysis, and Tools Support (SEMATS) IDIQ

FY2026

53 Eglin Operations & Maintenance Services (E-OMS)

55 Specialized Contracting

FY2018

55 Comprehensive Cost and Requirements (CCaR) System Support

56 Comprehensive Planning for Sustainment and Modernization of Eglin Test and Training Complex

FY2019

64 Armored Targets Powertrain Component Overhaul, Rebuild, Refurbish, Fabricate and/or Acquire BPA

67 Legacy IRIG-106 Data Replay Systems (DRS), Ground Recorder-Reproducer System (GRS), and Airborne Data Recorder (ADR) Sustainment and Repairs

FY2020

70 Advanced Aircraft Compatibility Science and Technology Expansion BAA

FY2021

72 Base-Level Software Support (BLSS) Services

FY2023

77 Munitions Material Handling Equipment (MMHE) IDIQ

FY2027

79 Test & Evaluation Technologies for Ranges, Armaments & Spectrum (TETRAS)

82 Base Operational

82 Civil Engineering

FY2019

- 82 Prescribed Burn – Helicopter Service
- 83 Building Demolition IDIQ
- 85 Service Water Separators, Grease Traps and Lift Stations
- 87 Hand-Planting Seedlings
- 90 Concrete Target Demolition and Removal IDIQ
- 92 GeoIntegration Office Technology Support Services
- 94 Paving IDIQ
- 95 Protective Coating IDIQ
- 97 Hoist and Crane Inspection, Certification and Repair IDIQ

FY2020

- 110 Bulk Base Materials BPA
- 112 Geographic Information System (GIS) and Information Technology (IT) Support Services
- 115 Architect-Engineer (A&E) Services IDIQ
- 126 Santa Rosa Island (SRI) Tower Inspection, Maintenance and Repair
- 131 Vertical Transportation Equipment Maintenance, Repair and Inspection
- 136 Contractor Operated Civil Engineering Supply Store (COCESS) IDIQ

FY2021

- 149 Integrated Solid Waste Management
- 163 Roller-Drum Chopping Services
- 167 96CEG Project Management Support Services
- 169 Custodial Services
- 179 Dragon Eggs Aerial Ignition Devices BPA
- 180 Construction Equipment Rental BPA
- 183 Recyclable Commodities Collection Service
- 198 Portable Latrine Service IDIQ

FY2022

- 201 Ecosystem Restoration: Timber Stand Improvement IDIQ
- 203 Construct Concrete Targets IDIQ
- 204 Asbestos/Lead/Mold Removal IDIQ
- 207 Maintain Automatic Doors
- 209 Exhaust Cleaning/Hoods and Ducts

FY2023

- 210 Simplified Acquisition of Base Engineering Requirements (SABER) IDIQ

FY2024

- 211 Roofing IDIQ

216 Medical Group

FY2018

- 216 Family Health Physician (1 FTE)
- 217 Orthopedic Technician (4 FTE)
- 218 Occupational Medicine Nurse (1 FTE)
- 219 Physician Assistant IPAP Phase II Assistant Program Director (1 FTE)
- 220 Orthopedic Physician Assistant (1 FTE)
- 221 Post Anesthesia Care Unit/Ambulatory Care Unit (PACU/ASU) Nurse (Clinical Nurse) (1 FTE)
- 222 Surgical ENT (Otolaryngology) Technologist (1 FTE)
- 223 Radiologist (1 FTE)
- 224 Post Anesthesia Care Unit/Ambulatory Care Unit (PACU/ASU) Nurse (Clinical Nurse) (1 FTE)
- 225 Intensive Care Unit (ICU) Critical Care Nurse (1 FTE)
- 228 Family Medicine Physician (4 FTE)
- 233 Post Anesthesia Care Unit/Ambulatory Care Unit (PACU/ASU) Nurse (Clinical Nurse) (2 FTE)

236 Obstetrical/Gynecological (OB/GYN) Clinical Nurse (1 FTE)
239 Medical Supplies BPA
240 Medical Logistics Technician (1 FTE)
243 Licensed Practical Nurse (2 FTE)
245 Family Practice Physician/Residency Instructor (1 FTE)
248 Dermatology Physician (1 FTE)
251 Dental Assistant (2 FTE)
254 Dentist (2 FTE)
255 Chiropractor (1 FTE)

FY2019

258 Medical Administrative Technician (6 FTE) and Defense Medical
Human Resource System (DMHRSi)/Medical Expense and
Performance Report System (MEPRS) Technician (1 FTE)
263 Medical Gases BPA
264 Clinical Nurse Utilization Manager (2 FTE)
268 Clinical Nurse Case Manager (2 FTE)
271 Family Health Nurse Practitioner (2 FTE)
274 Psychological Testing Materials BPA
275 Biomedical Equipment Maintenance Technician (1 FTE)
277 Pathology Technician (1 FTE)
279 Lumbar Fusion System BPA
280 Podiatrist (1 FTE)
283 Occupational Medicine Physician Assistant (1 FTE), Occupational
Medicine Registered Nurse (1 FTE), and Occupational Medicine
Clinic Licensed Practical Nurse (1 FTE)
293 Cardiology Physician (1 FTE)
296 Emergency Room Clinical Nurse (2 FTE)
299 Neurologist (2 FTE) and Neurology Technician (1 FTE)
307 Hospital Nurses (7 FTE)
319 Anesthesiologist (1 FTE)
323 Hematology/Oncology Physician (1 FTE)
326 Cardiac Catheterization Laboratory Technician (4 FTE),
Echocardiogram Technician (1 FTE), and Polysomnographic
Technician (1 FTE)
331 Obstetrics/Gynecological (OB/GYN) Physician (1 FTE), OB/GYN
Nurse Practitioner (1 FTE), and Certified Nurse Midwife (1 FTE)
341 Internal Medicine Physician (1 FTE)
344 Medical Logistics/Hazardous Materials Technician (4 FTE)
348 Medical Administrative Technician (4 FTE)
350 Clinical Nurse-Behavioral Health Care Facilitator (BHCF) (1 FTE)
354 Medical Administrative Technician (3 FTE)
356 Chiropractic Technician (1 FTE)

- 360 Centralized Appointment Call Center (CACC), Referral Management Center (RMC), Registration and TRICARE Plus Enrollment Center (RTPEC), and Internal Medicine Clinic Appointment Desk (IMCAD)
- 364 Anesthesiologist (1 FTE)
- 368 Information Technology Support

FY2020

- 376 Disease Management Nurse (1 FTE)
- 379 Pharmacy Technician Services IDIQ
- 382 Physical Evaluation Board Liaison Officer (1 FTE)
- 385 Orthopedic Spine Physician Assistant (1 FTE) and Orthopedic Spine Nurse (1 FTE)
- 392 Medical Administrative Technician (1 FTE)
- 395 Night Shift Pharmacist (2 FTE)
- 399 Mental Health Technician (2 FTE)
- 402 Dental Assistant Services IDIQ
- 405 Gastroenterology Nurse (2 FTE)
- 409 Gastroenterology Nurse (1 FTE)
- 413 Flight Medicine Nurse (1 FTE)
- 416 Dietician (1 FTE)
- 421 Operating Room/Surgical Technician (1 FTE)
- 425 Registered Nurse-Pain Management (1 FTE)
- 429 Outpatient Pharmacist IDIQ
- 433 Medical Administrative Technician IDIQ
- 436 Post Anesthesia Care Unit/Ambulatory Care Unit (PACU/ACU) (4 FTE)
- 440 Anesthesiologist-Pain Management (1 FTE)
- 444 Licensed Practical Nurse IDIQ
- 447 Psychiatrist (General) (1 FTE), Psychiatrist (Forensic) (1 FTE), and Registered Nurse-Emergency Services (1 FTE)
- 453 Transitional Care Coordinator (1 FTE)
- 457 Registered Vascular Technician (1 FTE)
- 461 Pediatrician (1 FTE)
- 465 Obstetrics/Gynecological (OB/GYN) Nurse (1 FTE)
- 469 Internal Behavioral Health Consultant (Clinical Social Worker) (1 FTE)
- 472 Case Manager Nurse (1 FTE) and ICU Nurse (1 FTE)
- 479 Physical Evaluation Board Liaison Officer (PEBLO) (1 FTE)
- 482 Mid-Level Provider (1 FTE)
- 485 Childbirth Educator (1 FTE)

FY2021

- 489 Occupational Therapist (1 FTE)
- 492 Family Health Physician (1 FTE)
- 496 Public Health Technician (1 FTE)

500 Customer Outreach Program Specialist (6 FTE)
502 Clinical Psychologist-Integrated Primary Care (1 FTE)
506 General Surgery Technician (1 FTE), Orthopedic Technician (2 FTE),
and Urology Technician (1 FTE)
516 Operating Room Nurse (2 FTE)
520 Neurologist (1 FTE)
524 Physician Otolaryngology (1 FTE)
527 Fellowship Trained Pain Management Physician (1 FTE)
531 Diagnostic Imaging/Mammography Technologist (2 FTE)
536 General Internal Medicine Physician (1 FTE)
542 Cardiologist (1 FTE)
547 Nephrologist (1 FTE)
552 Emergency Services Physician (1 FTE)
557 Orthopedic Spine/Neurosurgeon (1 FTE)
562 Pulmonologist (1 FTE)
567 Operating Room/Surgical Technician (3 FTE) and Diagnostic Imaging
Technician/Ultrasound (3 FTE)

FY2022

571 Medical Social Worker-Special Needs Coordinator (1 FTE)
576 Clinical Nurse (1 FTE)
581 Pain Management Radiology Technologist (1 FTE)
585 Biomedical Equipment Technician (1 FTE)
589 Medical Laboratory Technician (1 FTE)
592 Emergency Services Mid-Level Provider (1 FTE)
597 Medical Waste Disposal
599 Anesthesiologist (1 FTE)
603 Optometry Technician (1 FTE)
606 MRI Technologist (2 FTE)
609 Medical Office Secretary (1 FTE)
612 Lactation Consultant (1 FTE)
615 Licensed Clinical Social Worker-Integrated Primary Care (2 FTE)
619 Clinical Nurse/Discharge Planner (1 FTE)
623 Physical Therapist (2 FTE) and Physical Therapy Assistant (1 FTE)
629 Clinical Nurse Services (4 FTE)
634 Gastroenterologist (1 FTE)
638 Medical Transcription/Dictation Services (Inpatient/Outpatient)

FY2023

642 Occupational Health and Safety Technician (1 FTE)

FY2018

646 Target Watercraft BPA
647 Catholic Religious Education Coordinator
650 Protestant Traditional Service Musician
652 Mass Musician 11:00 a.m. Service
654 Mass Musician 08:00 a.m. Service
656 Mass Music Director 11:00 a.m. Service
658 Mass Music Director 08:00 a.m. Service
660 Gospel Musician
662 Flight Test Support IDIQ
663 Protestant Traditional Service Music Director
665 Target Vehicles BPA
666 Office Furniture BPA
667 Systems and Modular Furniture BPA
668 Maintenance of Small Appliances
669 Information Technology Services 3 IDIQ

FY2019

670 Towable Target Trailers BPA
671 Sports Official Services BPA
673 Base Information Learning Center Operations
675 Mortuary Services BPA
680 Animal Control Services BPA
682 Lodging Facility Services BPA
685 Language Laboratory Supplies BPA
687 Automotive Assets BPA
688 Repair Aircraft Parts through Air Force Repair Enhancement Program
BPA
689 Sports Field Grass Maintenance

FY2020

691 Packing, Crating and Local Drayage IDIQ
696 Compressed Gas BPA
698 Hotel Lodging Reservation BPA
701 Logistics Material Control Activity (LMCA)
705 Full Food Services
711 Parts Washers/Paint Gun Cleaners Repair BPA
713 Base Telecommunications System (BTS) Installation Services IDIQ
714 Unarmed Security Guard Service, Project Underbrush II

FY2021

719 Munitions Directorate Technical Library

728 Specialized IT Support for 53rd Wing (Eglin AFB and Nellis AFB)
730 Target Vehicles BPA
731 Official Mail Center Services
736 Lodging Facility Services BPA
739 Hurricane Evacuation Coach Bus Transportation BPA

FY2022

740 Catholic Youth Coordinator
743 Radar Absorption Panel Supply and Repair BPA
745 NAF Food Vendor Concessionaire
752 Chaplain Reintegration Events
757 Lease and Maintenance (56 Washers and 64 Dryers)
759 Maintenance/Preventative Maintenance (Various Air Compressors,
Filters and Air Dryers)
764 Shop Towel Service

Project Name: Joint Munitions Effectiveness Manuals (JMEMS)

Program Description: Develop, revise and document software, conduct special research projects and produce electronic media and paper for publication referred to as Joint Munitions Effectiveness Manuals (JMEMs). Collect, store and retrieve data such as Reliability, Delivery Accuracy, Systems Characteristics, Target Vulnerability, Target Acquisition, Gun Evaluation and Collateral Damage Estimates used in the production of the tri-service products.

Objective: This procurement directly supports the Joint Technical Coordinating Group for Munitions Effectiveness (JTTCG/ME).

Scope: Shall provide support services to produce Joint Munitions Effectiveness Manuals (JMEMs) tools and related publications as directed by JTTCG/ME. This effort covers technical and analytical studies, theoretical investigation, software engineering, mathematical computations, and drafting/editing of technical reports. This effort also includes direct interface with JMEMs end-users.

Products include weapon effectiveness data for air-to-surface and surface-to-surface non-nuclear ordnance and other non-nuclear weapons systems, and weapon effects and tactics training for anti-air non-nuclear ordnance. The munitions effectiveness data and target vulnerability data are produced to support the war fighter, weapon program offices, and research and development. Revisions, changes, updates and graphics work for the tri-service products must be of the same or higher quality and format as the original publications.

Contractor shall enter into Associate Contractor Agreements (ACAs) for any portion of the contract requiring joint participation in the accomplishment of the Government's requirement. The agreements shall include the basis for sharing information, data, technical knowledge, expertise, and/or resources essential to the integration of the JMEMs, which shall ensure the greatest degree of cooperation for the development of the program to meet the terms of the contract.

Software Engineering: Shall plan, analyze, investigate, design, code, test, integrate, implement, evaluate, support, and deliver software or changes to software for the JMEMs tools and related products.

Software Development Processes and Methods: Shall implement rigorous software development, test, integration and configuration management processes and procedures throughout the JMEMs software life-cycle in accordance with Maturity Level 3 of the Capability Maturity Model Integration (CMMI) or equivalent industry standards.

Requirements Development: Shall perform software requirement elicitation, analysis, and validation on existing and/or new JTCG/ME products and evaluate these products' capabilities to meet both functional and non-functional requirements in the Government provided System Requirements Document (SRD). Functional requirements include technical/operational functions the software must be capable of performing. Nonfunctional requirements include characteristics of software to be achieved, such as performance, reliability, maintainability, security, safety, and error handling. Analysis shall also include generation of interface requirements and performance specifications needed to assure all components including software, hardware, and user, will work together to meet overall requirements. Shall define agreed to system requirements in the Software Requirements Specification (SRS) document.

Requirements Management: Shall document and track the traceability of all software requirements in SRS document. Requirements metrics shall be collected, analyzed, and reported. Requirements Verification Matrix (RVM) contains traceability from its parent in the SRD to the SRS to a test description and test result.

Software Development Plan: Shall develop, update, and deliver a comprehensive Software Development Plan (SDP). SDP shall define products, processes, and tailoring by which the products will be developed; identify and address risks; identify resource requirements (skill levels, facilities, computer resources) and schedules; describe metrics program; define contractor's software management organization and its interfaces; and define use of automated tools.

Software Development Plan Review: Shall prepare a presentation on SDP for review by appropriate Configuration Control Board (CCB). Review and approval of SDP by appropriate CCB must be received prior to the product Preliminary Design Review (PDR).

Software Design: Shall determine preliminary and detailed software design practices to include architecture and overall design to ensure quality and maintainability of all systems. Shall provide an effective representation of the system produced through system engineering methods. This representation shall communicate operational, functional, and behavioral characteristics of the system to be built and provide insight into system architecture. Agreement shall be reached regarding design among system developers and appropriate CCBs. Shall define agreed to design in Software Design Description (SDD) and Database Design Description (DBDD) documents.

Preliminary Design Review: Preliminary design shall include postulating and modeling a solution for each requirement, evaluating it against original requirements, and then transforming it into data and software architecture. Shall present proposed design of software, including interfaces, modules, methods, and functions required for implementation to appropriate CCB. Shall revise and/or correct design as directed.

Detailed Design Review: Detailed design shall include determining detailed specifications for implementation and, refining architectural representation that leads to detailed data structures and algorithmic representations of software. Shall present proposed design of software, including interfaces, modules, methods, and functions required for implementation to appropriate

CCB. There may be several incremental/informal reviews due to complexity of design or new functionality. Shall revise and/or correct design as directed. Review and approval by appropriate CCB shall be coordinated before any major development efforts are initiated.

Software Development: Shall develop, modify and test existing code used in JMEMs weaponeering tools. Source code, data, databases, drivers, and all test material (including automated/regression tests) for each version of JMEMs weaponeering tool is delivered when production is complete.

Open System Architecture Frameworks: Shall develop and implement JMEMs products leveraging Government CCB selected open architecture frameworks.

Coding Standards: Shall comply with coding standards as specified in project specific SDP to develop software modules that implement detailed design. Reusable software shall be one of the means to satisfy the requirements. Shall ensure there is no functionality in reusable software that would inhibit operation unless explicitly specified and approved by Government (e.g., the periodic need to enter in a license code or the presence of a physical key/similar device enforcing license limitations).

Programming Languages: Shall be proficient in current and legacy programming languages to include, but not limited to, C/C++/C#, FORTRAN, SQL, 3D graphics engines, Windows Forms, and .NET.

Software Programs / Routines/Sub-Routines: Shall develop, test and validate software routines/sub-routines to improve computational efficiencies and to address computational requirements approved by appropriate CCB. These improvements may include update of legacy software languages and will be detailed within each JMEMs product task order.

Supplied Software: Government will provide computer software tools, such as Maestro, Visual Studio, Adobe Pro, Test Complete, and Microsoft products that will aid development, integration, test, and modification of Government-provided JMEMs code.

Compatibility: Shall ensure developed computer programs are compatible with user computer platforms as directed by appropriate CCBs. Any requirements for backwards compatibility with previous product versions will be indicated in task order when applicable.

Databases: Shall populate and maintain required databases such as weapon and target databases. Example database management systems include MS Access and SQL.

Software Documentation: Shall provide and maintain documentation of JMEMs weaponeering tool functionality. All documentation shall be available for Government review and approval. Documentation shall include but is not limited to the following:

- Interface Requirements Specification: Shall produce and maintain an Interface Requirements Specification (IRS) that defines interfaces and provides programming guidelines and implementation examples to successfully integrate internally and externally developed programs into JMEMs weaponeering tools.

- Interface Control Document: Shall produce and maintain an Interface Control Document (ICD) that provides description of methods for external programs to interface with JMEMs weaponeering tools.
- Software Version Description: Shall produce and maintain a Software Version Description (SVD) document that is a summary description of source code, data, database, and drivers that make up a build, and a listing of source control version of each file. This document shall be distributed with new JMEMs weaponeering tool releases per direction of appropriate CCB.
- Software Changes File: Shall document changes between release versions of JMEMs weaponeering tools to include additions/deletions of data and new or updated functionality.
- Software User Manuals: Shall provide user manuals and help files to provide guidance on installation, usage, and interpretation of displayed output of JMEMs software products to include overall product and each underlying module.

Software Testing: Shall conduct testing of individual modules, subroutines, subsystems, and systems to include checkout functions, debugging, input/output verification, and system integration. Levels of testing shall include Software Unit (SU) testing, system testing, integration testing, acceptance testing, and regression testing.

- Procedures and Standards: Shall use well-defined written procedures and standards for software testing and produce applicable documentation. Each software requirement shall be testable and documented in a Software Test Plan (STP) to include testing objectives, priorities, methodologies, specifications, and evaluation criteria for each test. Software Test Description (STD) shall include detailed test cases and procedures necessary to execute the Software Test Plan.
- Software Test Report: Shall produce a Software Test Report (STR) to record test results and analysis of applying the Software Test Plan.
- Automated Testing Capabilities: Shall maintain, update, and enhance existing automated testing capabilities to include automated code reviews.
- Module/Unit Test Reviews: Shall provide a presentation to include supporting test cases and results of unit test execution on the modules developed as part of this task. Exceptions to standard unit testing shall be coordinated and approved by the appropriate CCB.
- System Review (Technical Review): Shall provide working software for technical reviews and forward to address list provided by Chairman of appropriate CCB. Shall revise and/or correct technical review copy as directed by appropriate CCB. Final review and approval will be provided by appropriate CCB before proceeding to verification review.

- System Review (Verification Review): Shall provide working software to include a presentation with supporting test cases and results to demonstrate system meets requirements and works properly. Shall revise and/or correct software as directed by appropriate CCB. Final review and approval will be provided by appropriate CCB before final product delivery.

Software Maintenance: Shall maintain both tools/code that are in development, as well as fielded JMEMs weaponeering tools and code during life of the contract.

- Problem Report and Software Change Request (Cr): Shall provide scope of software change requests (CRs) to include technical preparation, impact evaluation/analysis, and planning necessary to implement or disapprove software change requests.
- Maintenance – Tool Modifications: Shall provide maintenance to include modifications driven by operating system changes and/or upgrades and any other modification directed by Government. Shall provide resources for maintenance of fielded products without impacting the development cycle of future releases.
- Maintenance – Tool Documentation: Shall provide resources to update documentation for fielded JMEMs weaponeering tools as applicable.
- Software Change Request (Cr) Database: Shall maintain Government managed software change request (CR) database to track JTCG/ME requirements and JMEMs product defects. At a minimum, CR database shall reflect assigned CR number, priority, description and originator of CR, and version of JMEMs weaponeering tool containing modified code affected by that CR.

Software Configuration Management: Shall establish and implement a management process to control system products, processes, baselines, and related documentation. Configuration management effort includes identifying and recording configuration of JMEMs weaponeering tool, controlling changes to tool and associated documentation, and providing a complete audit trail of decisions and design modifications. Shall conform to change control procedures to ensure incorporation of approved changes only, effectiveness of test objectives, and developed software product is same as specified software product. Software configuration management shall be included in Software Development Plan (SDP).

Software Quality Assurance: Shall participate in activities to assure quality of all software and documentation. Shall ensure quality assurance requirements are enforced for all aspects of software development and/or revision.

- Software Quality Plan: Shall develop, implement and maintain a Software Quality Plan (SQP) to include resources required, schedules, tasks to be performed, procedures and tools to be used, records to be provided, methodology of identifying and implementing process improvements in software development processes and related management areas, and contractor's software quality organization and interfaces. Software Quality Plan will describe how contractor's overall software quality program will be applied and shall be included in SDP.

Metrics: Shall define procedures for software metrics collection and analysis. Software metrics, including product, productivity, quality, and management metrics, shall be used to assure quality of all software and documentation produced. Metrics shall include Cost, Schedule, Progress, Size (software and documentation), System Maturity/Stability (requirements testability, requirements traceability, design complexity, and changes/requirements stability), Build/Release Content, Computer Resources Utilization and Throughput, Defects, and Action Items. Shall collect and analyze software quality metrics which include traceability, completeness, consistency, accuracy, simplicity, and modularity.

Independent Verification and Validation: Government reserves right to utilize an Independent Verification and Validation (IV&V) agent during entire life of this contract. Contractor shall jointly establish, with IV&V agent and Government, an Independent Verification and Validation Plan to address, at a minimum, communication protocol, methods of access, joint operating procedures, specific tasks, schedules, organization, reporting, and responsibilities, and close out procedures. Contractor shall provide easy access to all software, documentation, and information and knowledge necessary to assess quality of processes and products.

Analytical Support: Shall provide data collection and analytical support in development of JMEMs methodologies, publications, and weaponizing tools. This effort shall include contractor generating offline data separate from product release, ensuring quality of generated data, and analyzing data outliers/trends.

- Identification of Deficiencies: Shall identify deficiencies in existing methodologies and critical data voids per JMEMs product CCB. Further, shall implement solutions to address identified deficiencies as directed by JMEMs product CCB.

Publication Production and Management: Shall document and update results obtained from previously enumerated tasks for inclusion in appropriate products and publications. Shall generate JMEMs and JTCG/ME technical reports for publication as directed by Government. This effort shall include but is not limited to arts and graphics design for product advertisement material and technical editing of documents. Shall coordinate drafts and supply final master copy for distribution through methods deemed appropriate by Government.

Training: Shall generate instructional material to educate and indoctrinate users of JMEMs products. These materials include but are not limited to checklists on products, interactive wizards, and formal course materials.

- Instructors: Shall provide personnel resources as instructors for onsite training to users at both CONUS and OCONUS locations. Instructors must meet Government certifications prior to training. Government will provide criteria and an evaluation checklist to instructor candidates.
- Equipment And Material: Shall be responsible for maintaining and transporting training equipment and material to CONUS locations for training. Government coordination is required to transport training equipment and material to OCONUS locations for training.

Sanitization of JMEMS Products: Shall modify and/or remove sensitive data and methodologies from JMEMS products. Shall test sanitized products for release to authorized users as directed by Government.

- Foreign Military Sales (FMS): Foreign release guidance is reviewed by JTCG/ME program office for subsequent incorporation into this contract. Shall support sanitization, testing and verification efforts of JMEMS products. Shall support and integrate software license key functionality that will preclude and restrict unauthorized distribution of JMEMS FMS products.
- Contractor Direct Commercial Sale (DCS) of any JMEMS products, models, methods, simulations is not authorized.

Product Distribution: Updates and or major revisions to JTCG/ME CD-ROM/DVD products may occur on a 12-18 month cycle or as directed by CCBs. Government will distribute JMEMS products to domestic and FMS users.

Risk Analysis and Management: Shall describe procedures to be used for managing areas of risk to successful project completion in a Risk Management Plan. Risk Management Plan shall identify and prioritize as High, Medium, or Low, the areas of risk; identify risk factors that contribute to potential occurrence of each risk; document procedures and metrics for monitoring risk factors and for reducing potential occurrence of each risk; and identify contingency procedures for each area of risk. Risk analysis and management shall be included in Software Development Plan (SDP).

Automated Data Processing Equipment (ADPE): Shall provide ADPE Systems Management expertise for purpose of maintaining internal ADPE computers/networks required to accomplish tasks with Government furnished equipment. When operating Government-provided ADPE, shall maintain compliance with local, and Department of Defense (DoD) policies and network requirements.

- Network Administrator Certification: For the purpose of maintaining, administering and conducting IT-related tasks on US Government unclassified and classified computers/networks, contractor shall designate IT administrator position(s) for Eglin AFB building 4 activity. In order to perform any computer-related tasks on US Government networks, contractor shall obtain cybersecurity certification for their building 4 workforce in support of this contract. Shall request appropriate personnel security investigation based upon IT position designation. Access to Government IT systems will not be granted until requirements have been met.
- Information Assurance Contractor Training and Certification IAW DFARs 252.239-7001, contractor shall meet cybersecurity workforce certification and training, for Information Assurance Technical (IAT), Level II requirements as stated in DoDD 8570.01 and DoD 8570.01-M to support JMEMS product development. Identified cybersecurity workforce contractor personnel shall provide proof of certification before performing IA functions. Work performed under this contract at WPAFB, OH will not require ISSM Level II IT administrator support.

- Information Technology Requirements: In support of this contract, shall provide an annual list of Information Technology (IT) related requirements (hardware and software) that need to be purchased by Government.
- Hardware and Software Inventory: Shall serve as an equipment custodian to maintain and track inventory of Government-purchased hardware and software via a Property Control Plan. Inventory shall be provided to Government to support base equipment account annual audit or as directed by Government.

Source Code Management: Shall serve as custodian for source code of all tri-service standardized JTCG/ME operational tools and methodologies. Shall maintain and update these tools and programs as required. Copies of source code for computer programs shall be delivered to Government with each major release.

- Database Management: Shall maintain and update the tri-service standardized JTCG/ME weapons effects and target vulnerability databases. Shall distribute output from databases as directed by Government. Databases contain, but is not limited to weapons effectiveness data such as effectiveness indices (EIs), weapon reliability, probability of target kill, expected targets killed as a function of munitions fired, target vulnerabilities and delivery accuracy. Computer programs and/or script files shall be created and utilized to analyze databases for consistency and ensure standardization of databases.

Working Group/Operations Support: Shall participate, as directed by Government, in meetings for JMEMs and JTCG/ME working groups, Small Business Innovative Research (SBIR) projects, Rapid Innovation Fund (RIF) projects, service schools and agencies in United States and foreign countries by providing presentations and briefers as required by Government.

Cost/Schedule Management Reporting: Shall implement and maintain a Cost/Schedule Management Program for each task order in accordance with contractor's program plan as approved by Sponsor for contractual application. Shall provide and maintain an Integrated Master Schedule (IMS) and Work Breakdown Structure (WBS). Cost reports called for in CDRLs are Contract Funds Status Report (CFSR) and Funds and Man-Hours Expenditure Report.

- Cost Control: Shall demonstrate effectiveness in forecasting, managing, and controlling task order costs. Shall provide total accountability, accuracy, disclosure, control, forecasting, estimating, and overall management of all cost-based control activities, including monthly status report, Man - hour and Expenditure Report, invoices, proposals, and limitation of funds/costs notifications, etc. If, during any month, contractor's costs vary more than $\pm 10\%$ from projected costs (indicating potential significant overruns/underruns of 'Not-to- Exceed' [NTE] CLIN amount), contractor will describe cause(s) of variation and explain the impacts in Contractor's Progress and Funds Status Report.
- Enterprise-wide Contractor Manpower Reporting Application: Shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under task order via a secure data collection site. Shall completely fill in all required data fields. Reporting inputs will be for labor executed during period of

performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year, beginning with 2017.

- Funds and Man-Hours Expenditure Report: Shall track and report manpower usage data on a monthly basis for all task and delivery orders. Shall provide financial data in accordance with Funds and Man-Hours Expenditure Report. Summary of cost elements shall be reported to the lowest level (i.e. CLIN, Sub-CLIN, ACRNs) for separate work efforts such as labor, travel or Other Direct Cost (ODC).

Acquisition Approach: Total Small Business Set-Aside on FBO;

Period of Performance: TBD (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2017

Presolicitation: <https://www.fbo.gov/notices/3c48d2e73f95b922f647c4c9cc05d968>

Solicitation: <https://www.fbo.gov/notices/46684af8142efee298fffbfab7ff5853>

Estimated Dollar Value: \$66M

NAICS Code: 541712 - Research and Development in the Physical, Engineering, and Life Sciences (except Biotechnology)

Small Business Set Aside: Yes

Incumbent: TBD

POCs: Contracting Officer – Erik Urban
erik.urban@us.af.mil
850-882-5261; DSN 875-5261

Project Name: Weapons Planning Software (WPS) Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: WPS IDIQ

Objective: Develop and upgrade software components.

Scope: Shall develop and upgrade software components for WPS Precision Guided Munition (PGM) mission planning requirements.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: TBD (Five year ordering period, plus one 5-year ordering period option)

Anticipated RFP Release Date: 1Q FY2018

Presolicitation: <https://www.fbo.gov/notices/c2010d2cfb860ad5abbbe5ee398f6da0>

Estimated Dollar Value: TBD

NAICS Code: 511210 – Software Publishers

Small Business Set Aside: No

Incumbent: TBD

POCs: Contracting Officer – Diana Graziano
diana.graziano@us.af.mil
850-882-0083; DSN 872-0083

Project Name: Rapid Acquisition Cell (RAC) Omnibus Broad Agency Announcement (BAA)

Program Description: Technologies that enhance weapon system and or platform capacity, standoff, accuracy, flexibility, and allow for rapid integration on both legacy and next generation platforms are of special interest. The ability to identify and communicate the value of these technologies in a campaign analysis is important in understanding the merit of proposed technologies. Tools that advance the USAF's ability determine the value of various technologies are also desired.

Objective: Covers, in general nature, all research areas of interest related to programs currently managed at Eglin AFB by the Armament Systems Development Division (AFLCMC/XZW), Special Operations Command (SOCOM) Det-1, and the Armament Directorate (AFLCMC/EB), including the Warfighter Integration Brank (AFLCMC/EBDQ).

Scope: Specifically looking for system concepts and the characterization of critical enabling technologies. Efforts will: 1) Support SOCOM Det-1 and needs for Special Operations, including (but not limited to) Special Operations Forces (SOF), including (but not limited to) direct and indirect fire weapons for employment from air platforms and/or ground fire employment, emerging technology with SOF applications, and 2) Support XZW in developing concepts, analyzing mission effectiveness (including affordability), and demonstrating prototypes for innovative Air Force Armament materiel solutions to mitigate capability gaps. Mission areas for gap mitigation include base defense, Long Range Strike, Close Control Strike, Intra-Theater Strike, and Offensive & Defensive Counter-Air (to include Suppression of Enemy Air Defenses (SEAD)/ Destruction of Enemy Air Defenses (DEAD)). Desired weapon capabilities include (but are not limited to) defeat of fighters, bombers, support aircraft, unmanned aerial vehicles, cruise missiles, integrated air defense systems, ballistic missiles, fixed and moving targets, hard & deeply buried targets, area targets, maritime systems, and weapons of mass destruction. Desired weapon technologies include, but are not limited to advanced kinetic warheads, non-kinetic weapons/warheads (e.g. electro-magnetic pulse (EMP), High Power Microwave (HPM), lasers), fuzing, guidance, navigation, control, seeker, propulsion, datalinks and any other potential technology that provides U.S. forces the ability to retain air superiority and global precision attack capabilities.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 6 April 2017 – 6 April 2018 (1-yr white paper submission period)

Anticipated RFP Release Date: 2Q FY2018

Solicitation: <https://www.fbo.gov/notices/0524f99823c423423d49beddf1401f8a>

Estimated Dollar Value: \$45M

NAICS Code: 541712 – Research and Development in the Physical, Engineering, and Life Sciences (except Biotechnology)

Small Business Set Aside: No

Incumbent: Various; based on white paper submissions that are selected for award

POCs: Contracting Officer – Arnette Robinson

arnette.robinson.3@us.af.mil

850-883-3933; DSN 875-3933

Contract Specialist – Todd Davis

todd.davis.16@us.af.mil

850-882-4228; DSN 872-4228

Project Name: Agile Acquisition Multiple Award Contract (MAC) Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Contract vehicle for Eglin armament customers to execute non-program contracts related to established or potential programs related to the armament mission.

Objective: Provide a viable product to support weapons studies/requirements. Under the competition of each DO, the customer will determine the vendor with the best technical solution.

Scope: Includes weapon/capability studies, demonstration of weapon capabilities, production reports and various ancillary products associated with existing systems.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 10 September 2015 – 9 September 2020 (5-year ordering period)

Anticipated RFP Release Date: 2Q FY2020

Estimated Dollar Value: \$490M

NAICS Code: 332993 – Ammunition (Except Small Arms) Manufacturing

Small Business Set Aside: Yes

Incumbent: Applied Research Associates, Inc., FA8656-15-D-0273
(DUNS 097967608)
Cummings Aerospace, Inc., FA8656-15-D-0274
(DUNS 833036606)
Hart Technologies, Inc., FA8656-15-D-0276
(DUNS 110746802)
Intuitive Research and Technology Corporation, FA8656-15-D-0278
(DUNS 034964945)
Survive Engineering Company, LLC, FA8656-15-D-0279
(DUNS 035414697)
Systima Technologies, Inc., FA8656-15-D-0280
(DUNS 086581902)
Yulista Aviation, Inc. (YAI), FA8656-15-D-0281
(DUNS 808156967)

POCs: Contracting Officer – Justin Manchester
justin.manchester.3@us.af.mil
850-882-4228; DSN 872-4228

Project Name: Agile Acquisition Multiple Award Contract (MAC) Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Contract vehicle for Eglin armament customers to execute non-program contracts related to established or potential programs related to the armament mission.

Objective: Provide a viable product to support weapons studies/requirements. Under the competition of each DO, the customer will determine the vendor with the best technical solution.

Scope: Includes weapon/capability studies, demonstration of weapon capabilities, production reports and various ancillary products associated with existing systems.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 10 September 2015 – 9 September 2020 (5-year ordering period)

Anticipated RFP Release Date: 2Q FY2020

Estimated Dollar Value: \$490M

NAICS Code: 332993 – Ammunition (Except Small Arms) Manufacturing

Small Business Set Aside: No

Incumbent: Aerojet RocketDyne, Inc., FA8656-15-D-0260
(DUNS 008255853)
BAE Systems Information and Electronic Systems Integrated, FA8656-15-D-0261
(DUNS 005149120)
The Boeing Company, FA8656-15-D-0262
(DUNS 149879157)
General Dynamics Ordnance and Tactical Systems, FA8656-15-D-0263
(DUNS 064811599)
L-3 National Security Solutions, Inc., FA8656-15-D-0264
(DUNS 136127482)
MBDA Incorporated, FA8656-15-D-0266
(DUNS 078360126)
Northrop Grumman Aerospace Systems, FA8656-15-D-0267
(DUNS 938535028)
Alliant Techsystems Operations, LLC, FA8656-15-D-0268
(DUNS 003087715)
Raytheon Company, Missile Systems, FA8656-15-D-0269
(DUNS 794598573)

Rockwell Collins, Inc., FA8656-15-D-0270
(DUNS 060605883)
Sierra Nevada Corporation, FA8656-15-D-0271
(DUNS 094373495)
Textron Systems Corporation, FA8656-15-D-0272
(DUNS 124131124)
Dynerics, Inc., FA8656-15-D-0275
(DUNS 075458455)
Integrated Solutions for Systems, Inc., FA8656-15-D-0277
(DUNS 809202018)

POCs: Contracting Officer – Jonathan Esquivel
jonathan.esquivel.2@us.af.mil
850-882-0170; DSN 872-0170

Project Name: Armament Technology Broad Agency Announcement (BAA)

Program Description: Scientific study and experimentation directed at increasing knowledge and understanding in relation to long term national security needs. It needs to be an enhancement to related exploratory and advanced development programs. A program should be designed to demonstrate well-defined and substantive research results, should not be overly ambitious or open-ended, and should not be a paper study that inherently requires a substantial testing effort. Any significant testing is unlikely; however, there is a possibility of experimental testing to support battle lab experiments proposed under this BAA. Programs to support Team Egin Technology Demonstration Programs may also be considered under this BAA.

Under some circumstances, it is expected that narrowly focused proposals for specific research interests under the research areas outlined in this BAA may be required during the time of this open announcement. Under those circumstances, proposal call announcements (CALLS) may be issued in FedBizOpps under FA8651-17-S-0003 to request proposals for specific topic areas. These subsequent CALLS will contain specific objectives and descriptions of the specific topic area to be addressed, anticipated period of performance, information peculiar to the specific topic area, and the expected dollar range for proposals received under a CALL.

Objective: This BAA is intended to cover, in general nature, all research areas of interest to three divisions within the Munitions Directorate that conduct research and development (R&D). The three divisions are:

- 1) Ordnance Division (AFRL/RWM):
 - Energetic Materials Branch (AFRL/RWME)
 - Fuze Branch (AFRL/RWMF)
 - Lethality, Vulnerability, and Survivability Branch (AFRL/RWML)
 - Damage Mechanisms Branch (AFRL/RWMW)
- 2) Strategic Planning and Integration Division
 - Capability Planning Branch (AFRL/RWPB)
 - Capability Concept Integration and Management Branch (AFRL/RWPI)
- 3) Weapon Engagement Sciences Division
 - Integrated Guidance Simulations (AFRL/RWWG)
 - Integrated Sensing and Processing (AFRL/RWWI)
 - Weapon Dynamics and Control Sciences (AFRL/RWWN)
 - Weapon Seeker Sciences (AFRL/RWWS)
 - Munitions Aerodynamics Sciences (AFRL/RWWV)

Scope: White papers found to be consistent with any of the BAA's 18 Research Areas, which are organized by scientific discipline. The following is a list of the 18 Research Areas.

RESEARCH AREA 1 – Weapon Airframe Systems Technology Research (AFRL/RWMV)

RESEARCH AREA 2 – Bioprincipic Sensors, Information Processing, and Control (AFRL/RWWI)

RESEARCH AREA 3 – Autonomous Target Recognition (AFRL/RWWI)

RESEARCH AREA 4 – Hardware-In-The-Loop Simulation Technologies (AFRL/RWWG)

RESEARCH AREA 5 – Advanced Scene Generation (AFRL/RWWG)

RESEARCH AREA 6 – EO/IR/Ladar Component Research (AFRL/RWWS)

RESEARCH AREA 7 – Navigation and Control Technology (AFRL/RWWN)

RESEARCH AREA 8 – Modeling, Simulation, & Analysis (MS&A) of Advanced Weapon Concepts (AFRL/RWWG)

RESEARCH AREA 9 – Lethality, Vulnerability, and Survivability (AFRL/RWML)

RESEARCH AREA 10 – Damage Mechanisms Research (AFRL/RWMW)

RESEARCH AREA 11 – Fuze Research (AFRL/RWMF)

RESEARCH AREA 12 – Munitions Energetic Materials (AFRL/RWME)

RESEARCH AREA 13 – Facilities and Equipment Enabling Micro Munitions and Advanced Energetics (AFRL/RWME)

RESEARCH AREA 14 – Multi-Function, Multi-Mode Radar Research (AFRL/RWWS)

RESEARCH AREA 15 – Revolutionary Research (AFRL/RW)

RESEARCH AREA 16 – Science, Technology, Engineering and Mathematics (STEM) for Education Outreach (AFRL/RW)

RESEARCH AREA 17 – Weapons Autonomy Technology Research (AFRL/RWWN)

RESEARCH AREA 18 – Technology Transfer Innovative Collaboration (AFRL/RWPB)

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 13 March 2017 – 12 March 2022 (5-year white paper submission period)

Anticipated RFP Release Date: 2Q FY2022

Solicitation: <https://www.fbo.gov/notices/00b707d51b9c1218469e0d11a9c2739b>

Estimated Dollar Value: Funding specific to proposed research area

NAICS Code: 541712 – Research and Development in the Physical, Engineering, and Life Sciences (except Biotechnology)

Small Business Set Aside: No

Incumbent: Various; based on white paper submissions that are selected for award

POCs: Contracting Officer – Ashley Marie Haslauer
ashley.haslauer@us.af.mil
850-883-2682; DSN 875-2682

RESEARCH AREA 1 – Weapon Airframe Systems Technology Research
(AFRL/RWMV)
Technical Expert – Dr. Daniel Reasor
daniel.reasor@us.af.mil
850-882-8809; DSN 872-8809

RESEARCH AREA 2 – Bioprincipic Sensors, Information Processing, and Control
(AFRL/RWWI)
Technical Expert – Dr. Nicholas Rummelt
nicholas.rummelt@us.af.mil
850-882-3344; DSN 872-3344

RESEARCH AREA 3 – Autonomous Target Recognition (AFRL/RWWI)
Technical Expert – David Gray
david.gray.20@us.af.mil
850-882-3344; DSN 872-3344

RESEARCH AREA 4 – Hardware-In-The-Loop Simulation Technologies
(AFRL/RWWG)
Technical Expert – Dr. Tony Thompson
rhoe.thompson@us.af.mil
850-882-4128; DSN 872-4128

RESEARCH AREA 5 – Advanced Scene Generation (AFRL/RWWG)
Technical Expert – Charles Coker
charles.coker@us.af.mil
850-882-4128; DSN 872-4128

RESEARCH AREA 6 – EO/IR/Ladar Component Research (AFRL/RWWS)
Technical Expert – James Savage
james.savage.2@us.af.mil
850-882-4260; DSN 872-4260

RESEARCH AREA 7 – Navigation and Control Technology (AFRL/RWWN)
Technical Expert – Steven Stockbridge
steven.stockbridge@us.af.mil
850-882-0715; DSN 872-0715

RESEARCH AREA 8 – Modeling, Simulation, & Analysis (MS&A) of Advanced
Weapon Concepts (AFRL/RWWG)
Technical Expert – Reed Young
richard.young.26@us.af.mil
850-882-2563; DSN 872-2563

RESEARCH AREA 9 – Lethality, Vulnerability, and Survivability (AFRL/RWML)
Technical Expert – Dr. Kirk Vanden
kirk.vanden@us.af.mil
850-883-2658; DSN 875-2658

RESEARCH AREA 10 – Damage Mechanisms Research (AFRL/RWMW)
Technical Expert – Matthew Matyac
matthew.matyac@us.af.mil
850-883-1380; DSN 875-1380

RESEARCH AREA 11 – Fuze Research (AFRL/RWMF)
Technical Expert – George Jolly
george.jolly.1@us.af.mil
850-882-2707; DSN 872-2707

RESEARCH AREA 12 – Munitions Energetic Materials (AFRL/RWME)
Technical Expert – Dr. C. Michael Lindsay
c.lindsay@us.af.mil
850-882-1543; DSN 872-1543

RESEARCH AREA 13 – Facilities and Equipment Enabling Micro Munitions and
Advanced Energetics (AFRL/RWME)
Technical Expert – Charles Sprague
charles.sprague@us.af.mil
850-882-4482; DSN 872-4482

Facilities Expert – Jaime Pinto
jaime.pinto@us.af.mil
850-882-3918; DSN 872-3918

RESEARCH AREA 14 – Multi-Function, Multi-Mode Radar Research
(AFRL/RWWS)
Technical Expert – Tom Lewis
thomas.lewis.12@us.af.mil
850-882-8101; DSN 872-8101

RESEARCH AREA 15 – Revolutionary Research (AFRL/RW)

Technical Expert – Dr. David Lambert

david.lambert.9@us.af.mil

850-882-6167; DSN 872-6167

RESEARCH AREA 16 – Science, Technology, Engineering and Mathematics (STEM)
for Education Outreach (AFRL/RW)

Technical Expert – Brian Mitchell

brian.mitchell.36@us.af.mil

850-883-2503; DSN 875-2503

Technical Expert – Dr. Darnell Diggs

darnell.diggs@us.af.mil

850-882-8591; DSN 872-8591

RESEARCH AREA 17 – Weapons Autonomy Technology Research (AFRL/RWWN)

Technical Expert – Dr. Jess Willard Curtis

jess.curtis@us.af.mil

850-883-2564; DSN 875-2564

RESEARCH AREA 18 – Technology Transfer Innovative Collaboration
(AFRL/RWPB)

Technical Expert – Luke Gianelloni

luke.gianelloni.2@us.af.mil

850-883-3952; DSN 875-3952

Technical Expert – Lynn Zanow

lynn.zanow@us.af.mil

850-882-3920; DSN 872-3920

Project Name: Kinetic Kill Hardware-in-the-Loop (KHIL) Simulation Technology for Advanced Research (KSTAR) Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: KSTAR IDIQ

Objective: Perform basic, applied and advanced research, develop hardware/software technologies/methodologies, and integrate those technologies into real-time and non-real-time simulations that the Government will use to evaluate weapon concepts.

Scope: Shall perform basic, applied and advanced research, develop hardware/software technologies/methodologies, and integrate those technologies into real-time and non-real-time simulations that the Government will use to evaluate weapon concepts.

Some program activities and information may be classified at the Top Secret level and relevant Security Classification Guides (SCGs) will be provided under the applicable task order. Contractor shall train personnel in, and follow, directed OPSEC measures during the performance of the program. Emissions Security (EMSEC) requirements will apply.

This acquisition involves data that are subject to export control laws and regulations. Only contractors who are registered and certified with the Defense Logistics Services Center (DLSC) and have a legitimate business purpose may participate.

Acquisition Approach: Full and Open Competition, 1-Step Broad Agency Announcement (BAA) on FBO

Period of Performance: 8 September 2017 – 7 September 2022 (Five year ordering period)

Anticipated RFP Release Date: 2Q FY2022

Estimated Dollar Value: \$49M

NAICS Code: 541712

Small Business Set Aside: No

Incumbent: Engility Corporation, FA8651-17-D-0096 (DUNS 069341972)

POCs: Contracting Officer – Catherine Gray
catherine.gray.2@us.af.mil
850-882-3018; DSN 872-3018

Project Name:

Program Description:

Objective:

Scope:

Acquisition Approach:

Period of Performance:

Anticipated RFP Release Date:

Estimated Dollar Value:

NAICS Code:

Small Business Set Aside:

Incumbent:

POCs:

Project Name: Aerospace Ground Equipment (AGE) Services

Program Description: AGE Services

Objective: Provide AGE Services at Eglin AFB and Duke Field

Scope: Provide dispatching, servicing, inspecting, cleaning, corrosion control, modification and maintenance of powered/non-powered AGE, munitions material handling trailers/components, and equipment other than AGE as determined by the Contract Officer Representative (COR). Shall provide AGE familiarization training and manage flight line waste fluids program.

Maintenance of AGE: Perform maintenance of powered and non-powered AGE to include cleaning, servicing, inspecting, troubleshooting, repairing, and modifying of assigned/non-assigned equipment IAW AFI 21-101/AFMC Supplement 1, applicable Technical Orders (TO)'s, Time Compliance Technical Orders (TCTO)'s, and local directives.

Non-powered AGE Inspection: Schedule and conduct monthly inspections of all non-powered AGE and fuel/oil bowsers for serviceability and obvious defects to include forms review. Document inspections on Air Force Technical Order (AFTO) Form 244.

Power AGE Inspection: Schedule and conduct monthly inspections of all powered AGE for serviceability and obvious defects to include forms review. Document inspections on Air Force Technical Order (AFTO) Form 244.

Ready Line/Sub-pools Checks: Develop local checklist to document inspections of Ready Line/Sub-pools. Check all AGE located on the ready line and sub-pool areas within the first hour of the start of the first shift for serviceability. As a minimum, inspections shall include unit forms for discrepancies, proper fluid operating levels, Foreign Object Debris (FOD), leaks, loose hardware and obvious defects. Equipment access doors that do not require tools to open shall be opened to perform inspection. Additionally, complete a ready line equipment engine run up every two weeks and document the checklist/signoff sheet. Powered equipment shall be run for a minimum of fifteen minutes continuously.

Service Inspections: Complete the following actions prior to placing AGE equipment on the ready line or sub-pool area after any maintenance or servicing action: As a minimum, service inspections shall be Complied With (C/W) in accordance with work cards to include a check of the unit forms for discrepancies, proper fluid operating levels, leaks, loose hardware, FOD, and any obvious defects. Equipment access doors that do not require tools to open shall be opened to perform inspection.

Duke Field Sub-pool and 33rd Christmas Tree Area: Maintain a sub-pool at the 33rd Christmas Tree Area and Duke Field in support of the 33rd Fighter Wing and the 7th Special Forces. Comply with the Ready Line/Sub-pools Checks and perform these tasks every two weeks.

Contractor shall be responsible for transportation of equipment to and from Duke Field and the 33rd Christmas Tree Area sub-pools.

Corrosion Control: Accomplish corrosion control for all AGE, Electrical Environmental (E&E) section servicing carts and munitions trailers/components. Complete a minimum of eight 96 TW units per month while simultaneously supporting Time & Material (T&M) work. Maintain sufficient manning qualified in the operation of the Aqua-Miser to provide 16 hours of operational per work day. The operation of the Aqua-Miser shall be logged on an electronic document accessible by the COR. Log shall consist of start – stop times, item description, FFP or T&M and maintenance actions. Operate paint booth, Aqua-Miser and Graco Reactor E-XP2 – Coating Proportioner to include any related equipment, in accordance with AFI 21-101, AFMCI 21-117, TO 35-1-3, TO 1-1-8, TO 1-1-691, applicable TO's and commercial manuals. In addition, perform maintenance and repairs to the heads and filters of the Aqua-Miser in accordance with manufacturer's technical.

Gaseous and Cryogenic Servicing Units: Perform chassis, enclosure and trailer maintenance on towable liquid oxygen, liquid nitrogen, gaseous oxygen and gaseous nitrogen servicing carts in accordance with AFI 21-101, paragraph 4.4.2.3 and applicable TO's. Service provider shall not be responsible to service, repair, maintain or control gaseous, liquid and servicing systems of these units. In addition, service provider shall not be responsible for tracking status of the carts. The E&E section shall assist the service provider by properly preparing the units for maintenance and corrosion treatment. Service provider shall be responsible for delivery of liquid oxygen, gaseous oxygen and nitrogen carts to T&M customers, servicing stations and maintenance facilities.

Munitions Material Handling Trailers/Components: Responsible for the maintenance of munitions handling trailers/components consisting of model type MHU-110, MHU-141 and 20-mm Universal Ammunition Loading System, linkless ammunition loading system and ammunition GFU-7/E loader trailers in accordance with applicable TO's. Responsible for the pickup and delivery of the munitions handling trailers/components. Maintain munitions and trailer components attached to or on the trailers. In addition, comply with requirements in AFI 21-101, paragraphs 2.12.25-26 for assigned Nuclear Certified Trailers to include submitting Dull Sword reports. Gun systems and munitions support equipment must be maintained by qualified Munitions or Armament Flight personnel. Schedule/coordinate maintenance of munitions trailers with munitions control and Plans and Scheduling.

Number of Equipment:

- Non-Powered AGE Maintenance – Located in B-106
 - o Authorized 231 Pieces
 - o Assigned 221 Pieces
- Powered AGE Maintenance – Located in B-101
 - o Authorized 236 Pieces
 - o Assigned 231 Pieces
 - o Golf Carts - 75

- Corrosion/Aquamiser Maintenance – Located in B-455
 - o Work on demand
- Duke AGE Sub-Pool – Located at Duke Field
 - o Assigned 5 Pieces
- 7th Special Forces Group (7SFG) – full stripping, painting, marking and CPC application
 - o 850 pieces per year
 - o On-Going
- Tyndall AFB – corrosion control
 - o 208 pieces
 - o 14 November 2016 – 30 September 2017 (as long as Tyndall AFB gets their contract awarded)
- Numerous Test Customers and Other Support
 - o Power cart – B-1 Pensacola
 - o Range AGE support – Hyd Mule

Acquisition Approach: 8(a) Competition on FBO

Period of Performance: 1 April 2013 – 31 March 2018 (6-month base period plus four 1-year option periods and one 6-month option period)

Anticipated RFP Release Date: 2Q FY2018

Solicitation – 18 October 2017:

<https://www.fbo.gov/notices/223825ec69a5cd0ef37f1324cf5db314>

Estimated Dollar Value: \$23M

NAICS Code: 488190 – Other Support Activities for Air Transportation

Small Business Set Aside: Yes

Incumbent: Trinity Analysis and Development Corp, FA2486-13-C-0071 (DUNS 111481870)

POCs: Contracting Officer – Brian Hurley

brian.hurley.4@us.af.mil

850-883-0101; DSN 873-0101

Project Name: Backshop Aircraft Maintenance

Program Description: Services in support of the backshop aircraft maintenance for the 96th Test Wing (96 TW).

Objective: Provide backshop aircraft maintenance support services.

Scope: Backshop aircraft maintenance support services.

Maintenance Documentation: Accomplish aircraft and equipment forms documentation. Use appropriate Maintenance Information System (MIS) to document maintenance actions and AF automated status reporting, scheduling, and technical systems. Technical systems include, but are not limited to, IMDS or equivalent, Comprehensive Engine Management System (CEMS), Reliability Equipment Maintenance Information System (REMIS), Reliability-Availability-Maintainability for Pods (RAMPOD), Integrated Base-level Engine Management System, Engine Load Program, CEMS Forwarding Program, Joint Computer Aided Logistics Support, Computerized Fault Reporting System (CFRS), Comprehensive Engine Trending and Diagnostics System and Standard Base Supply System (SBSS). Maintenance actions not supported by automated systems shall be documented manually. Implement new/ revised-automated programs approved and provided by the government.

Aircraft Maintenance: Accomplish on-/off-equipment maintenance of F-15, F-16, A-10, UH- 1N and C-130 aircraft, and assigned engines in support of 96 TW missions. Perform modification manufacturing of prototypes; produce aircraft and engine modifications and fabrication; maintain armament systems; coordinate maintenance operations; provide required supply support; and monitor and ensure compliance with training and environmental programs.

Backshop Maintenance Production Superintendent: Perform production superintendent duties for aircraft and equipment maintenance with special emphasis on aggressively working and supporting not-mission capable aircraft. Ensure sufficient manning is available to maintain the capability of performing on-/off- equipment maintenance simultaneously during normal operating hours until no earlier than 30 minutes prior to the end of shift to allow for turnover and/or clean up.

Dispatchable Shops: Defined as shops that are dispatched outside of their facility for the purpose of evaluating, maintaining, repairing, and inspecting aircraft or equipment to accomplish the requirements. These include, but are not limited to, Egress, Fuel Shop, NDI, Corrosion Control, Aero Repair, Sheet Metal, and Machine Shop. Ensure all dispatchable shops provide qualified technicians to perform maintenance, evaluation, or troubleshooting with technical data and tools for the specific task within 30 minutes of notification through the MOC. The dispatchable shop

will notify MOC when they arrive at the site of the task. Each dispatchable shop must maintain sufficient manning to perform the requirements. The applicable Aircraft Maintenance Unit (AMU) Production Superintendent may change aircraft priority when warranted.

Red Ball Support: Ensure personnel are available to respond to any Red Ball support coordinated through MOC. The term “Red Ball” is a traditional descriptor, recognized throughout aircraft maintenance and defines a situation requiring a sense of urgency and priority actions. Red Ball maintenance in no way authorizes technicians to take shortcuts or deviate from TOs, personnel safety requirements, or fail to properly document Air Force Technical Order (AFTO) Form 781s and the MIS for completed repair actions.

Aircraft Phase Inspection: Accomplish aircraft phase inspections within the specified number of workdays on F-15, F-16, and A-10 aircraft and applicable TOs. All actions identified during the pre-dock shall be accomplished prior to the post-dock. This includes management of the inspection process and accomplishment of all look/fix, follow-on operational maintenance tasks, and engine operational checks, to include tasks identified as engines, electrical-environmental, avionics, and weapons. Responsible for maintaining engine run proficiency on engine run qualified personnel. Additionally, maintain TOs required to perform phase inspections, perform supply requisition, maintenance, and follow-on operational checks. The service provider’s inspection section personnel shall not be responsible for accomplishment of aircraft general delayed discrepancies; however, shall make the aircraft available for, and assist in, the accomplishment of delayed discrepancies by government aircraft general and/or aircraft specialist (flight line) personnel when agreed upon at the phase pre-dock meeting. Responsible for aircraft, to include aircraft movement, once the aircraft is phase prepped and positioned at the wash rack by 96 AMXS personnel for the wash prior to phase. The responsibility transfers back to the 96 AMXS upon completion of the post dock meeting and after the service provider delivers the aircraft to the respective AMU parking area. The specified numbers of workdays for aircraft phase inspections are as follows:

- F-15 (all models) HPO inspection – 10 duty days, PE inspection – 13 duty days (including NDI Requirements)
- F-16 (all blocks) - Phase inspection - 8 duty days (including Fuel Shop work cards)
- A-10 Phase inspection - 14 duty days

Periodic and Special Inspections: Support special inspection programs, such as time change items (TCI), Time Compliance Technical Orders (TCTOs), one-time inspections (OTIs), and periodic inspections (including engine flight hour inspections, e.g. 25, 50, 100, 200, and 400 hour) by accomplishing all periodic and special inspections identified and agreed upon at the pre-dock meeting and documented on the AF Form 2410 in accordance with applicable TOs. Engine flight hour inspections that fall within 20 percent of due time shall be completed by the service provider within the allotted time as agreed upon during the phase pre-dock.

Phase Inspection Special Tools, Technical Orders and Equipment: Special tools, special technical orders, and special equipment required to perform phase inspection maintenance will be available at the 96 AMXS Support Section, buildings 103A/102A and may be signed out on an as needed basis.

Propulsion Maintenance: Accomplish on-/off-equipment maintenance for engines and components, Jet Fuel Starters (JFS), Central Gearboxes (CGB), Airframe-Mounted Accessory Drives (AMAD), engine maintenance and transportation trailers, and support equipment. Provide assistance to Engine Management Section. Accommodate storage and provide handling of all engines, components, modules and major assemblies acquired by/for the Engine Management Section, to include transport to the Traffic Management Office or Base Supply facility. Operate and maintain the support section within the Propulsion Flight. Process supply requests, maintain Supply Control Log, track MICAP due-outs, ensure a flight due-out release point and holding bins are established, and UND "A" and urgency justification code BQ requirements are verified for Jet Engine Intermediate Maintenance (JEIM), Test Cell, and Engine Management.

Aircraft Spare Engines: Manage and maintain command level authorized number of spare aircraft engines for the 96 TW assigned aircraft.

F100-PW-220/220E Maintenance: Accomplish F100-PW-220/220E tear down, to include -6 requirements, borescope inspections, repair, buildup, prescribed modification, Line Replaceable Units (LRUs) repair/replacement, TCTO, work folders, and TCI requirements.

F100-PW-229 Maintenance: Perform limited JEIM on F100-PW-229 engines, to include -6 requirements, borescope inspections, repair, prescribed modification, LRUs repair/replacement, TCTO, work folders, and TCI requirements. Accomplish OTI's, adjustments, and Test Cell operational checks. Prepare F100-PW-229 engines for shipment to Queen Bee Facilities for major JEIM.

F100-GE-100/129, T400 and TF34 Maintenance: Perform limited JEIM on F100-GE-100/129, T400, and TF34 engines, to include -6 requirements, borescope inspections, repair, prescribed modification, LRUs repair/replacement, TCTO, work folders, TCI requirements, and adjustments not requiring Test Cell operational checks. Prepare F100-GE-100/129 and TF34 engines for shipment to Queen Bee Facilities for major JEIM.

QF-16 Engine Maintenance: Perform TCTO 2J-F100-971 at a rate of two engines per month. This shall include operational testing, preserve and re-preservation as requested, trailer maintenance as required and shipping the engine as directed by the QF-16 program office.

Small Engine Maintenance: Accomplish maintenance on JFS, CGB, and AMAD.

Hush House and Engine Test Cell: Operate and maintain the Hush House facility, two AF32T-9 test cells (used for F100-PW-200D/220/229 engines installed in the F-15 and F-16 aircraft), and JFS/CGB test stand. Test engines to evaluate the quality of maintenance and engine performance, and accomplish engine preservation. Maintain test facility records to include condition and repairs performed.

Engine Maintenance/Transportation Trailers, Adapters, and Support Equipment: Accomplish all inspections on engine maintenance/transportation trailers, engine adapters, and support equipment in possession of the 96 MXG, on or prior to the inspection due date.

Avionics Maintenance: Accomplish avionics functions. Maintain and control operational software and test software to include storage. Maintain the simple key loader.

F-15 Avionics: Accomplish F-15 avionics functions.

F-15 Operational Flight Program (OFP) Loading Support: Reprogram Line Replaceable Unit (LRU) OFPs.

F-16, A-10, & UH-1N Avionics: Accomplish F-16, A-10, and UH-1N avionics functions.

F-16 OFP Loading Support: Reprogram LRU OFPs using test stations and the Common Aircraft Portable Reprogramming Equipment.

Avionics System Development Support: Perform tests on newly developed avionics system software and hardware, and perform TCTO kit proofing. Allow depot personnel access to avionics equipment in support of TCTO kit proofing.

Electrical/Environmental Systems: Perform electrical/environmental systems maintenance repair, testing, modification, and inspection of aircraft and support equipment, electrical components, wiring harnesses, batteries, and charging units.

Aircraft Egress Systems: Perform limited Life Support functions and maintenance of egress systems.

Emergency Aerial Refueling Thruster Cartridges: Remove and replace emergency aerial refueling thruster cartridges on F-15 aircraft (required operational checks are performed by 96 AMXS Electro/Environmental).

Egress Technical Support: Assist system design engineers and modification dock chiefs prior to and during initial installation of aircraft research and development (R&D) T-2 modification packages to insure the integrity of the egress system.

Egress/Cockpit Familiarization Training: Conduct egress cockpit familiarization training for 96 TW, 53 WG, distinguished visitors, and contract personnel requiring entry in or access to aircraft cockpits.

Training Mock-Ups: Maintain Life Support Section's egress training mock-ups.

Egress Explosive License: Comply with safety requirements and maintain explosive storage areas and licenses for egress explosive items located in Building 32.

Fuel Shop: Perform on-/off-equipment maintenance of fuel and hydrazine systems and components to include refueling/defueling aircraft located on the fuel pad for troubleshooting, inspections, or to facilitate fuel system maintenance.

Hydrazine Response: Ensure hydrazine response teams are formed, trained, and integrated into crash recovery operations and local in-flight emergency (IFE) procedural checklists. Respond to in-flight and ground emergencies involving actual or possible emergency power unit activation and/or actual or possible hydrazine leaks, and perform hydrazine leak/spill initial evaluation procedures. Perform hydrazine leak/spill clean-up procedures. Provide regional support, as requested by 96 TW Disaster Preparedness, for regional response to military and civilian related hydrazine spills/incidents in support of the Regional Response Centers for inland and coastal water spills. Inspect and maintain one Wells Cargo spill response trailer and associated equipment in serviceable condition.

Hydrazine Servicing: Service hydrazine fuel tanks in support of assigned F-16 aircraft and tenant organizations. Forecast hydrazine requirements, requisition new hydrazine, provide hydrazine samples for laboratory certification of old hydrazine, and ship samples to Cape Canaveral facility to ensure serviceable quantities are on hand. Maintain four serviceable F-16 hydrazine tanks on a forward supply location account; two must be fully serviced and two shall be empty and serviceable; both sets shall be on-hand to readily support on-equipment maintenance. Inspect and maintain the hydrazine servicing facility and required equipment in serviceable condition.

Confined Spaces Training: Manage confined space program and conduct confined space oversight and training for personnel required to perform duties in aircraft confined spaces (CSs).

External Fuel Tank Maintenance: Maintain all assigned external fuel tanks and manage the vertical tank storage system/external fuel tank storage area to include issue and acceptance of external fuel tanks to flight line personnel. Perform external tank modifications per test requirements. Track external fuel tank serviceability and location status and make data available when requested by the government. Provide a minimum of 80% mission ready tanks at all times.

Pneudraulic Shop: Provide on-/off-equipment maintenance of pneumatic, hydraulic, and pneudraulic components.

Autofrettage: Perform autofrettage on pressure tubing.

Aircraft Repair and Reclamation: Perform repair and reclamation functions.

Crash, Damaged or Disabled Aircraft Recovery (CDDAR): Perform primary CDDAR functions for military aircraft at Eglin AFB, to include maintenance/upkeep of the CDDAR response trailer and associated equipment. Provide CDDAR assistance to Hurlburt Field and Duke Field when beyond the expertise and scope of the local CDDAR team. Perform annual training and provide such training to the 33rd Training Wing, Duke Field and Transient Alert personnel when requested.

Preflight Integration of Munitions and Electronics System (PRIMES) Laboratory: Assist with installation of aircraft hoisting harness on aircraft within the PRIMES facility prior to aircraft hoisting.

Wheel and Tire: Accomplish wheel and tire functions.

Structural Repair: Perform on/off equipment maintenance, inspection, and repair. Provide and maintain the capability to simultaneously support on-equipment Flight line, Phase, T-2 modification projects inside/outside the work center, off-equipment maintenance task in the backshop, AME modification and repairs in shop without interfering with on/off equipment maintenance. T-2 modifications projects will only be performed 0700 until 1600 Monday - Friday unless otherwise directed.

Survival Equipment: Perform survival equipment maintenance tasks in support of the 9 SOS, 53 WG, AFSOC, Ft. Rucker, 96 TW, and other applicable 96 TW support agreements. Aircrew Flight Equipment personnel must be a graduate of the prior Aircrew Life Support (AFSC 1T1X1) and/or Survival Equipment (AFSC 2A7X4) technical training courses, sister-service equivalent courses, or FAA certified equivalent background.

Survival Training: Be available and make ready any and all equipment required and train assigned military Life Support Technicians for purposes of proficiency, qualification, and upgrade training. Document training on the AF Form 2426 and the government will be responsible for certification of their member's training records.

Local Manufacture of Protective Covers: Manufacture and repair assorted protective covers.

Nondestructive Inspection (NDI): Accomplish on-/off-equipment inspections.

Oil Analysis Program: Comply with the oil analysis program.

Metals Technology: Perform on/off equipment maintenance, inspection, and repair. Provide and maintain the capability to simultaneously support on-equipment Flight line, Phase, T-2 modification projects, off-equipment maintenance task in the backshop, AME modification and repairs in shop without interfering with on/off equipment maintenance

Corrosion Control: Accomplish on-/off-equipment corrosion control tasks. Operate and maintain the corrosion facility insert. Full aircraft paint shall be accomplished within the time frames specified below:

- F-16s ≤ 5 Duty Days
- F-15s/A-10s ≤ 10 Duty Days
- UH-1N's ≤ 8 Duty Days

Aircraft Wash: Accomplish aircraft washes on 96 TW assigned aircraft to include preparation/de-preparation (e.g. tape/cover, de-tape/cover, etc.), post wash lubrication procedures, associated documentation, and post wash corrosion inspection. 96 AMXS personnel will be responsible for towing to/from (unless otherwise stated in this PWS), post wash canopy cleaning, cannon plug drying, inspection under F-16 fuel covers 5415 and 6416, operational checks, and fresh water rinses. Aircraft wash shall be accomplished within the time frames specified below:

- F-16s ≤ 4 hours
- F-15s ≤ 4 hours
- A-10s ≤ 6 hours

- UH-1Ns \leq 4 hours

Aircraft Wash Schedule: All aircraft washes will be accomplished based on PS&D wash schedule and will not exceed two aircraft per day. The schedule shall include two time slots, 0700 hours and 1130 hours. The government will ensure that the scheduled aircraft is positioned on the wash rack on or before the scheduled wash start time. 96 AMXS will coordinate priority of the time slots the day prior to the scheduled wash to determine the applicable time slot for each aircraft. If only one aircraft is scheduled, 96 AMXS will have the option to choose either time slot. EXCEPTION: A-10 aircraft shall always be scheduled in the 0700 hours time slot.

T-2 Modifications: Perform on-/off-equipment manufacturing in support of approved R&D, T-2 Modifications, and non-aircraft related prototypes for structural repair, survival equipment, metals technology and corrosion control.

T-2 Modification Meetings: Attend T-2 Modifications meetings and if requested provide time, labor, and materiel's cost estimates to complete the presented modification package.

Aircraft Armament System Maintenance: Perform maintenance, repair of on-/off-equipment, AME, normally installed equipment (NIE), gun systems and associated equipment, and T-2 modified equipment to include maintaining an updated list of all modified nuclear certified equipment and providing the list to the Wing Weapons Manager as changes occur. Aircraft gun systems turn time shall be accomplished within the time frame specified below:

- F-16s \leq 3 Duty Days
- F-15s \leq 3 Duty Days
- A-10s \leq 4.5 Duty Days

20mm/30mm Ammunition Explosive Licenses: Comply with explosive safety requirements and maintain the armament explosive licenses for handling 20mm/30mm ammunition in Hangar 110, Room 16.

20mm/30mm Gun Room Security: Maintain and comply with 20mm/30mm gun room security requirements in Hangar 110, Room 16.

UH-1N On/Off-Equipment Maintenance: Provide on-/off-equipment systems support on the two 96 TW assigned UH-1N aircraft located at Duke Field. To expedite maintenance, various on-equipment maintenance tasks may be performed by the 919 MXS when within their capabilities on a non-interference basis. The 919 MXS will provide the use of shops and facilities to the service provider as needed for maintenance tasks beyond the capability of the 919 MXS. Off-equipment parts/equipment will be removed by 96 AMXS UH-1 personnel when within their capabilities and will deliver those parts to the applicable Eglin main backshop (e.g., fire extinguisher, battery, paints small parts, etc.). All on- and off-equipment corrosion tasks will be performed on Eglin AFB.

Maintenance Operations Flight Services: Provide Maintenance Operations Flight (MOF) services in support of the 96 TW.

Plans, Scheduling and Documentation (PS&D) and Engine Management: Perform PS&D and engine management functions. All products shall be produced electronically and printed in black and white unless otherwise directed.

Stock Record Account Number (SRAN) Engine Manager: Accomplish SRAN Engine Manager Duties. Provide a qualified SRAN Engine Manager and assistant that has held a 7 or 9 skill level (or civilian equivalent) in AFSC 2R1X1 or 2A6X1A/B.

Engine Shipments: Arrange for the shipping and receiving of engines. Remain accountable in CEMS and/or IMDS for the shipped engine until the receiver acknowledges receipt.

Aircraft, Engine, and Aircraft-Assigned Support Equipment Records: Maintain both automated and non-automated historical and current records and maintenance data on aircraft, engines, components (installed and uninstalled), and aircraft-assigned support equipment to include, but not limited to, 781 series forms, AFTO IMT 95s, and AFTO Form 244s, IAW AFCSM 21- series manuals; AFI 21-101, Chapter 15; AFI 21- 101/AFMC Sup 1, Chapter 7; TO 00-20-1, Chapters 1, 2, 3, 4, 5, 6, 7, 9, 10, and 12; and applicable TOs. Update and monitor IMDS, REMIS, CFRS, SBSS, and CEMS information and provide automated management products upon request. Perform disposition of documents.

Aerospace Vehicle Distribution Officer (AVDO): Perform AVDO duties. Ensure accuracy of IMDS/REMIS, CFRS, CEMS, SBSS for aircraft and engine status and sortie data.

Time Compliance Technical Order (TCTO) Program: Manage the TCTO program for assigned aircraft, engines, aircraft- assigned support equipment, on-equipment, and commodities.

Depot Maintenance: Coordinate requirements with AFMC/DOM and maintain a current serial number listing of assigned aircraft, engines, aircraft-assigned equipment, and support equipment projected for depot level maintenance.

Maintenance Analysis: Establish and perform maintenance analysis. Maintain and provide the CMO analytical data involving maintenance actions, mission capable rates, and workload data when requested.

Host Data Base Management (DBM): Manage the IMDS, REMIS, CFRS, CEMS, SIMAN and SBSS databases, to include interfaces with other automated systems, to provide technical support to Eglin AFB work-centers using these databases.

Multi-Host Internet Access Portal (MIAP): Ensure the most current version of the MIAP program or government designated program is installed and operational on desktop computers requiring IMDS.

REMIS/IMDS System Security: Ensure REMIS/IMDS system security is maintained.

Maintenance Operations Center (MOC): Maintain the MOC. MOC serves as a point of contact for operations, facilities, people, in-flight emergencies, aircraft maintenance, severe weather occurrences, and flight line/backshop related emergencies. MOC shall maintain and provide facility keys/combinations (to non-secure rooms only) to authorized persons when requested

after obtaining approval from CMO. MOC shall also monitor maintenance and services on aircraft (assigned and transient), and related support equipment. Additionally, MOC shall act as the maintenance "A" net manager. MOC shall track dispatchable shops, their show times and provide them to the CMO when requested. Coordinate mass aircraft movements during adverse weather conditions with the assigned MXG representative. Update and report aircraft status. Maintain visual aids showing the status and location of each aircraft on-station, to include transient aircraft maintained or supported by the 96 TW.

Supporting the Flying Schedule: Monitor sortie and maintenance production, monitor and coordinate the flying and maintenance schedules, coordinate changes to ensure proper level of personnel are contacted, and coordinate higher level approval requirements and ensure daily flying schedule deviations are reviewed and accurately reported.

Range-22 Support: Provide Range-22 aircraft gun and Universal Ammunition Loading Assembly support.

Range-24 Support: Provide Range-24 MAU-12, MAU-40 and MAU-50 Bomb Rack test support.

Contractor and Air Logistics Center (ALC) Support: Perform equipment maintenance on contractor and ALC owned AME equipment in support of test mission requirements.

Special Support: Provide support to depot field teams, contract field teams, modification teams, etc. including provision of government furnished equipment and facilities.

Range Support: Assist with placement of target/test aircraft and perform required aircraft maintenance on Eglin AFB ranges. This may include towing and positioning of target aircraft.

Alternate Mission Equipment (AME)/Normally Installed Equipment (NIE) Gun Systems Support: Control, properly store, and schedule assigned AME/NIE, gun systems, and associated equipment for maintenance.

Accomplishment of Time Compliance Technical Orders (TCTOs): Accomplish aircraft and commodity TCTOs and OTIs.

Depot Assistance: Request engineering/equipment specialists' technical assistance and depot level assistance/maintenance for non-conforming technical data occurrences for functional areas belonging to the service provider.

Driving/Vehicles: Furnish sufficient number of vehicles to meet requirements. As a minimum, furnish and maintain the mandatory vehicles listed below. Unless otherwise stated, all flight line operated vehicles (except forklifts) shall be pintle-hook equipped, capable of towing a minimum of 2800 lbs., A list of all service provider vehicles to include their use and proposed building location will be provided to the CMO at start of performance.

SERVICE PROVIDER VEHICLES		
	TYPE VEHICLE	DESCRIPTION
Crash Recover	Pickup: 6-pack type or equivalent	Amber-light bar, 4 wheel drive, capable of carrying crew of 3 and required equipment
	MB-4 type tow vehicle or equivalent	Amber-light bar, capable of towing aircraft equivalent to F-15, F-16, F-35, A-10, etc.
Hydrazine Response	Pickup: 6-pack type or equivalent	Amber-light bar, capable of towing 8000 lbs. response trailer and capable of carrying a crew of 3
Propulsion	Warehouse tug or equivalent	Capable of moving 4000 lbs. F-15, F-16 and A-10 jet engines around shop and to Test Cell Facility
	Forklift: \geq 6000 lbs.	With fork extensions; capable of moving engine modules and their containers
Corrosion Control	Forklift: \geq 4000 lbs.	Capable of moving aircraft parts and external tanks
Armament	Forklift: 4000 lbs. with powered side shift	Capable of moving Armament equipment/caskets outside of the shop

Vehicle Identification: Each vehicle shall have service provider's name/logo displayed on each side of the vehicle at start of performance.

Flight line Drivers: Service provider personnel who operate government owned vehicles, equipment or authorized company vehicles on the flight line and in hangars shall be properly licensed, certified, authorized and perform FOD checks. Privately owned (personal) vehicles shall not be operated on the flight line or in hangars.

Vehicle Operation: Ensure the safe operating condition of service provider vehicles. Vehicles shall be operated in accordance with base traffic rules and instructions. Inspection of flight line operated vehicles before, during and after use shall be consistent with TO 36-1-191. Air Force Form 1800 shall be used for vehicles to document inspection requirements to track vehicle status and document special equipment inventory. Unsafe and unserviceable vehicles shall be removed from service immediately.

Vehicle Fuel Purchasing: Service provider may be authorized to purchase fuel through the Defense Energy Support Center, using the Vehicle Identification Link (VIL) key encoding system.

Normal Hours of Operation: Provide sufficient manning to perform aircraft maintenance services at times during normal hours of operation. Minimum normal hours of operation for each required function is listed below, with the exception of Federal holidays. Normal hours of operation may be adjusted to support flying schedule/mission requirements. Service provider may work additional hours for managing efficiencies, re-accomplishment of work, maintaining timeliness of performance, etc. at their expense to meet the requirements, as long as the minimum hours listed below are met.

Functional Area	Normal Duty Hours
Phase	Monday-Friday: 0700-2400
JEIM	Monday-Friday: 0700-1600
Hush House/Test Cell	Monday-Friday: 0700-2400
F-15 Avionics	Monday-Friday: 0700-2400
F-16 Avionics	Monday-Friday: 0700-2400
Electrical/Environmental (Batteries will be issued until 2400)	Monday-Friday: 0700-1600
Egress	Monday-Friday: 0700-2400
Fuel	Monday-Friday: 0700-2400
Pneudraulic	Monday-Friday: 0700-1600
Aircraft Repair & Reclamation	Monday-Friday: 0700-2400
Crash Recovery	Monday-Friday: 0700-2400
Wheel & Tire (Tires will be issued until 2400)	Monday-Friday: 0700-1600
Structural Repair	Monday-Friday: 0700-2400
Survival Equipment	Monday-Friday: 0700-1600
NDI	Monday-Friday: 0700-2400
Machine Shop	Monday-Friday: 0700-2400
Corrosion Control	Monday-Friday: 0700-2400
Quality Control	Monday-Friday: 0700-2400
Production Super	Monday-Friday: 0700-2400
Wash Rack	Monday-Friday: 0700-1600
Armament Maintenance	Monday-Friday: 0700-2400
Environmental (HAZMAT will be issued until 2400)	Monday-Friday: 0700-1600
PS&D	Monday-Friday: 0700-1600
Engine Management	Monday-Friday: 0700-2400
Maintenance Analysis	Monday-Friday: 0700-1600
DBM	Monday-Friday: 0700-1600
MOC	Monday-Friday: 0001-2400
Welding	Monday-Friday: 0700-1600

Other Than Normal Hours of Operation: There are mission situations that shall require service provider to work other than normal duty hours, such as but not limited to, scheduled test missions, repair of high priority test aircraft, issuing of aircraft tires, aircraft batteries, fuel tanks,

accelerated inspections, military exercises, contingency operations, weather emergencies, or special events. Only actual hours that exceed 40 hours per week will be invoiced and paid as overtime.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 1 April 2017 – 30 June 2020 (5-month transition/base period plus two 1-year option periods, one 3-month option period, and one 6-month option period)

Anticipated RFP Release Date: 1Q FY2020

Estimated Dollar Value: \$27M

NAICS Code: 488190 – Other Support Activities for Air Transportation

Small Business Set Aside: No

Incumbent: PAE Aviation and Technical Services, LLC, FA2486-17-C-0019
(DUNS 139847276)

POCs: Contracting Officer – Stacey Hughes
stacey.hughes@us.af.mil
850-883-2823; DSN 875-2823

Project Name: Technical and Management Advisory Services (TMAS) for the Test Enterprise

Program Description: Provide non-personal advisory and assistance services (A&AS) to fully support Aerospace Research, Development, Test and Evaluation (RDT&E) activities at the Air Force Test Center (AFTC).

Objective: Provide A&AS to the Government through technical and non-technical support for the armament mission area. Organizations being provided support are: Air Force Research Laboratory (AFRL) Munitions Directorate (RW), 780th Test Squadron (780TS), Air Force SEEK EAGLE Office (AFSEO), Defense Threat Reduction Agency (DTRA) Counter Weapons of Mass Destruction (WMD) Division, USSOCOM Detachment 1 (Det 1), 96th Operations Group (96OG), 96th Operational Support Squadron (96OSS), and Surety and Effects Branch (SEB), Kirtland AFB NM.

Scope: Provide any A&AS services to any present or future AFTC unit (or any successor to AFTC) and to non-AFTC organizations (or their successors) identified. The Armament scope includes engineering and non-engineering A&AS in support of the successful accomplishment of the armament mission area requirements. Provide Direct Primary Support (DPS) to accomplish the A&AS requirements (e.g. engineering and non-engineering technical services, management and professional acquisition support).

Acquisition Approach: GSA OASIS Pool 6

Period of Performance: 22 June 2016 - 30 September 2020 (4-month transition/base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2020

Estimated Dollar Value: \$186M

NAICS Code: 541712 – Research and Development in the Physical, Engineering, and Life Sciences (except Biotechnology)

Small Business Set Aside: Yes

Incumbent: Torch Technologies, Inc., FA2486-16-F-0030
Colsa Corporation, FA2486-16-F-0031
DCS Corporation, FA2486-16-F-0032
Bevilacqua Research Corporation, FA2486-16-F-0033
Quantitech, Inc., FA2486-16-F-0034

POCs: Contracting Officer – Holly Deuser
holly.deuser@us.af.mil
850-882-2897; DSN 872-2897

Project Name: SEEK EAGLE Modeling, Analysis, and Tools Support (SEMATS) Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: To understand overall effects on aircraft performance and weapon employment characteristics, extensive modeling and simulation, analyses, and test (both ground and flight), are required to assure safety-of-flight for aircrew and weapon employment acceptability. Expert skills and technological developments are needed for future aircraft stores certification to provide maximum operational capability for all aircraft.

Objective: Provide software and data based modeling, analysis and tool/product development support.

Scope: Includes professional engineering and technical support, management and on-technical support services for the Air Force SEEK EAGLE Office's (AFSEO's) compatibility evaluation and mission planning processes and to develop advanced modeling and simulation tools and high performance computing resources as well as first line standard desktop support.

Software Development and Sustainment: Provide development and sustainment of software tools and applications to support the AFSEO mission. Identify and prioritize AFSEO tool requirements; provide strategic, annual execution (5-year plan) and project planning; inputs for budgeting estimates; and execute software development and sustainment projects.

SEMSS Software Development and Sustainment: Provide database software development and sustainment for the SEEK EAGLE Management Support System (SEMSS) and any follow-on systems. Design, edit and sustain ORACLE and SQL Server relational databases and integrate Common-Off-the-Shelf (COTS) program management software to retrieve data from SEMSS database.

Computer-Aided Design and Stores Integration: Provide M&S support to include development, testing and debugging of 3-dimensional and animated modeling software. Work with advanced engineering computer hardware to produce models of aircraft, suspension equipment and stores. These duties include:

- Managing engineering and technical support personnel involved in the digital modeling of aircraft, suspension equipment and stores.
- Designing, creating and/or modifying aircraft, suspension equipment and store models using engineering drawings of aircraft, suspension equipment, stores, loading equipment and other components and associated physical interfaces.
- Using approved programming languages to develop in-house fit check tools of aircraft, suspension equipment and stores that interface with Siemens UGS NX 5 software or Government directed equivalent.
- Providing support for editing, modifying and maintaining Siemens UGS files.

- Providing configuration control for M&S data.

Computational Fluid Dynamics: Perform the evaluation of numerical solution methods, the implementation of these techniques in a production environment and the performance of Computation Fluid Dynamics (CFD) analyses for aircraft and store configurations. Produce and maintain simulation algorithms, codes and pre/post-processing software tools developed specifically for CFD investigations. These duties include:

- Creating 3-dimensional surface and volume grids necessary to generate CFD analyses.
- Investigating new and existing techniques for generating complex surface and volume grids and solving the governing fluid flow equations.
- Estimating and documenting the time and cost of CFD analysis necessary to complete the store certification process.

High Performance Computing Software Development: Develop software using an approved Government development process, targeted at High Performance Computing (HPC) hardware. Apply computer engineering principles, practices, and techniques to solve difficult and unprecedented design problems involving HPC hardware. These duties include:

- Managing projects.
- Developing software.

Project Management/Project Planning: Provide project management and project planning support using project portfolio management tools specified by the Government for compatibility recommendations to air worthiness authorities and test work requests (to include mission summaries) to test organizations. Examples of recommendations include: Recommended Flight Clearances (RFCs), Risk Assessments (RAs), Engineering Letters (ELs), and Certification Recommendations (CRs).

Compatibility Engineering and Analysis: Provide engineering and analysis to support the AFSEO with the following:

- Fit and Function
- Structural Load Engineering
- Electromagnetic Compatibility/Electromagnetic Interface Engineering
- Stability and Control Engineering
- Flutter Engineering
- Store Separation Engineering
- Ballistics Analysis
- Safe Escape Analysis

Ordnance Delivery Planning and Product Development: Provide software development, maintenance and sustainment for the Combat Weapon Delivery Software (CWDS). Duties include:

- Reviewing sources of existing technical data to keep abreast of current weapon and mission planning techniques and methodologies.
- Planning and participating in annual CWDS Requirements Review Board.

- Maintaining and sustaining CWDS to include all required software development lifecycle steps and managing multiple CWDS releases for aircraft specific Mission Planning Environments (MPEs) residing on both Joint Mission Planning System (JMPS) and on Portable Flight Planning Software (PFPS).
- Attending mission planning conferences and participating in mission planning teleconferences.

Technical Data Generation and Management: Provide support in generation and management of AFSEO's technical data.

- Mass and Physical Properties Measurement
- Store Technical and Mass Property
- Data Management

Organizational Support: Provide AFSEO computer administration, process development/improvement, software engineering process, store compatibility enterprise management, budgeting and financial management, and logistics support.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 22 March 2017 – 21 September 2022 (Five years and six months ordering period)

Anticipated RFP Release Date: 1Q FY2022

Estimated Dollar Value: \$99M

NAICS Code: 541712 – Research and Development in the Physical, Engineering, and Life Sciences (except Biotechnology)

Small Business Set Aside: No

Incumbent: Engineering Research and Consulting, Inc., FA2486-17-D-0065
(DUNS 095673521)

POCs: Contracting Officer – Amanda Sickels
amanda.sickels.2@us.af.mil
850-883-4141; DSN 875-4141

Project Name: Eglin Operations & Maintenance Services (E-OMS)

Program Description: Operate and maintain the Eglin Test and Training Complex (ETTC) in support of test and training missions. ETTC comprises over 464,000 acres of land, and controls approximately 92,000 square miles of over-land and over-water airspace and access to nearly 129,000 square miles of airspace in total. In addition, operate and maintain the Aerospace and Vehicle Survivability Facility (AVSF) and the Landing Gear Test Facility (LGTF) at Wright-Patterson AFB, OH, and the National Radar Cross Section Test Facility (NRTF) at Holloman AFB, NM.

Objective: Provide services in support of research and development, test and evaluation, and training mission involving military aerospace equipment and military weapons.

Scope: Services include operation, maintenance, and improvement of facilities, equipment, and instrumentation that support mission preparation, design, execution, and data production. The contractor will support the following five (5) major areas:

- General Support Services
- Range Support Services
- Range Instrumentation Systems
- Explosive Test Facilities
- Major Ground Test Facilities (MGTF)

The management and support of these missions include planning, provisioning, execution, analysis, and reporting. Workload can vary significantly among test and training programs because of their wide range of type, size, and complexity. Test and training activities are not limited to Eglin AFB, Wright-Patterson AFB, and Holloman AFB and may occur at other locations both inside and outside the continental United States.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 1 April 2016 – 30 September 2026 (6-month transition period, 18-month base period, four 2-year option periods, and one 6-month option to extend services)

Anticipated RFP Release Date: 1Q FY2025

Estimated Dollar Value: \$1.0B

NAICS Code: 541330 – Engineering Services

Small Business Set Aside: No

Incumbent: Reliance Test & Technology, LLC, FA2486-16-C-0002 (DUNS 079941049)

POCs: Contracting Officer – William Worlds
william.worlds@us.af.mil
850-882-0177; DSN 872-0177

Project Name: Comprehensive Cost and Requirements (CCaR) System Support

Program Description: An automated requirement management system which assists program and financial managers in planning, budgeting and execution of requirements.

Objective: CCaR and Executive CCaR System Business Analysts (BA) and CCaR Database Administrator (DBA) support for AFLCMC/EB, AFLCMC/EB-FMS, AFTC/96TW, and AFRL/RW in funding, planning, execution, and reporting requirements within their organizations and at higher headquarters.

Scope: Operational support using CCaR and Executive CCaR associated databases and interfaces for all science & technology (S&T) and acquisition organizations, programs, and appropriations. The BAs and DBA shall be experts relative to functionality and operation of CCaR and Executive CCaR applications, and shall be well-versed in Air Force acquisition, financial and requirement management processes in order to ensure maximum use of CCaR capabilities to manage programs. The BAs and DBA shall be experienced in the various Air Force Weapon Systems and funding processes related to research, development and purchasing of these systems. The contractor shall provide program support and system integration, testing and installation, end-user training, data migration, and support of overall CCaR system. The contractor shall provide consulting services to facilitate, compile, recommend and prepare guidance regarding system Approval Flows as they pertain to acquisition/S&T business processes (including budget definition, business rules, user privileges and definable general data fields) and to prepare implementation guidance. The contractor shall also provide on-site support to program personnel who require CCaR and Executive CCaR technical and subject matter assistance.

Acquisition Approach: Large Business Sole Source

Period of Performance: 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2018

Estimated Dollar Value: \$6.1M

NAICS Code: 541511 – Custom Computer Programming Services

Small Business Set Aside: No

Incumbent: Integrated Data Services, Inc., FA2487-14-C-0015 (DUNS 027409056)

POCs: Contracting Officer – Erik Urban
erik.urban@us.af.mil
850-882-5261; DSN 872-5261

Project Name: Comprehensive Planning for Sustainment and Modernization of Eglin Test and Training Complex

Program Description: Range Sustainment Planning Technical Support for Eglin Test and Training Complex (ETTC)

Objective: Enable Range Sustainment Planning of Eglin AFB's land, air and water ranges; support assigned test and training missions by providing Range Planning Technical Support for the Eglin Test and Training Complex (ETTC); and implementing identified strategies of the Gulf Regional Airspace Strategic Initiative (GRASI).

Scope: Shall plan and integrate a myriad of missions, with an understanding of the environment, operational constraints, and mission and regulatory requirements. Shall be involved in or aware of parallel planning projects that could impact operations or configuration of the ETTC. Shall conduct impartial, technical analysis of proposed changes to the ETTC and document those assessments to aid deliberations of the Range Configuration Control Committee (RC3), Range Development Executive Steering Committee (RDESC) and Installation Encroachment Management Team (IEMT). Shall update the detailed plans as significant changes occur. Shall keep geospatial data and products up to date.

- Shall visit applicable sites and Federal, state, and local governmental agencies, as well as Non-governmental Organizations (NGOs) necessary to complete the work required.
- The geographic scope of this effort covers all military land range space, military airspace, and military sea space covering Northwest Florida, southern Alabama, Georgia, and Mississippi as well as the eastern Gulf of Mexico controlled by Eglin AFB and/or regularly used by units stationed at Eglin. Contractor may be required to travel to various CONUS locations.
- Meeting/Teleconference Support: Shall attend and/or support meetings and teleconferences as required with customer and/or AFCEC representative(s). Purpose of meetings includes, but is not limited to, contract discussions, progress reviews, project scoping, planning, design reviews, planning/programming charrette activities, project definition charrette activities, design charrette activities, construction reviews, project status, and general exchange of information concerning current and future activities. When specified in the TO, shall participate in and/or facilitate on-site meetings.

- Regulatory/Professional Interface:
 - o Shall assist with oral/written interaction with interested parties related to the project. Forums may include administrative proceedings, judicial proceedings, formal meetings, or informal meetings. Requirements include, but are not limited to, presentation materials, agendas, minutes, publications, news releases, public notices, and the maintenance of mailing list(s).
 - o Shall assist in project technical review, analysis, and discussions to integrate comments from interested parties on programs and related data and studies. Shall develop options for responses and prepare report(s) to communicate government priorities to regulatory agencies and other interested parties.
 - o Shall assist with the review and interpretation of new statutory and regulatory requirements and make recommendations for government facility planning and policy integration as it applies to the assigned project.

- Notification Requirements: Shall notify Contracting Officer (CO) and Contracting Officer's Representative (COR) of critical issues that may affect contract performance and/or human health and environment. Types of issues that require notification include, but are not limited to, health risks, spills, unexpected utility crossings, unusual weather conditions, unacceptable materials, changes in critical personnel, and Unexploded Ordinance (UXO). Shall implement appropriate safety precautions. On critical issues, oral notification should be made immediately, followed by written notification as soon as practical.

- Work Site Coordination:
 - o Shall coordinate work site activities to ensure protection of human health and environment; prevention of damage to property, utilities, materials, supplies, and equipment; and avoidance of work interruptions. Shall provide physical security to the work area with security equipment and personnel as specified.
 - o Shall comply with Occupational Safety and Health Administration (OSHA) safety and health regulations and local safety office requirements. Shall provide CO copies of any OSHA report(s) submitted during the duration of the TO.
 - o Specifically, shall coordinate work site activities with applicable existing base or area operations. Examples of offices/departments that Contractor shall coordinate activities with include, but are not limited to:

Transportation	Planning
Police/Security	Utilities
Hazardous Materials Operations	Permitting
Fire Department	Pass and Identification
Safety	Facility Management

Base Civil Engineer	Local Reuse Authority
Public Works	Field Operations
Local and State Regulators	Federal Regulators
Offsite Emergency Facilities Bioenvironmental	Communications

- Spatial Data (Map) Requirements:

- o All products associated with this contract that provide a map representation of the location of installation features (historical, existing, or planned) including installation maps, site plans, area development plans, walls-out as-built depictions, or other related overhead (plan) views of an installation (partial or entire) must adhere to the following requirements. (NOTE: This requirement does not currently involve walls-in facility floor plans or interior renderings.)
 - All maps and associated data must comply with latest version of Spatial Data Standards for Facilities, Infrastructure, and Environment (SDSFIE) available from SDSFIE website: <http://www.sdsfie.org/>. These data will be organized using current version of the standard approved by the Headquarters Air Force Geo Integration Office (HAF GIO) as the functional lead for installation mapping and visualization. SDSFIE will determine file and feature class identification and definition, attribution and valid domain values. When any geospatial information collected as a result of the contract includes information identified in the Common Installation Picture (CIP) or recognized Mission Data Set (MDS) the contractor shall deliver data consistent with established requirements for the data and will ensure functionality with the receiving system. Information must be collected at no less than 1:1200 scale for base cantonment areas and 1:4800 scale for larger undeveloped base areas. Spatial data will meet or exceed National Map Accuracy Standards at those scales. Metadata will be provided and will use Federal Geographic Data Committee (FGDC) Content Standards for Digital Geospatial Metadata (CSDGM) for organization.
 - Geospatial data must be delivered in a geo-referenced GIS (Geographic Information System) format (feature-based file structures with one-to-one cardinality between spatial records and attribute records) which would include Environmental Systems Research Institute's (ESRI) shapefile and geodatabase formats. All attribute data, as specifically outlined in the task order contract, must be included either in the GIS data file or as a separate table with a SDSFIE key variable that may be used to relationally join the separate table with the GIS data file. All geospatial data must be delivered in the North American Datum 1983 (NAD83) projection, State Plane Coordinate System, using feet or metric coordinate units.

- Mapping- or Survey-Grade Global Positioning Systems (GPS) or comparable traditional survey methods will be used to collect geospatial data. The use of mapping- or survey-grade GPS will depend on the precision requirements of the product data. In the case of contracts involving utility construction, location and attribute data will be obtained at the time of excavation.
 - Source data and product data shall remain the property of the Government. The Contractor may be required to explain and demonstrate the company's process for protecting all geospatial data, including but not limited to geometry, attributes, metadata, topologies, and relational database schemas and operations used in association with this requirement. Further information about security and nondisclosure requirements should be obtained from the installation GIO. Some installation map data, source and/or product, may be considered by the government to be “sensitive, but unclassified.”
- Range Planning Technical Support:
 - Range planning is communicated through the CRP, RC3, and RDESC. Contractor shall research and analyze proposed changes to the ETTC using up-to-date data.
 - Shall perform an evaluation of the original Range General Plans objectives and strategies and a detailed review of the investment areas shortfalls, objectives, and strategies to determine status and whether they continue to support the vision of the ROA. Reevaluation of the 11 investment area's in the CRP is required to identify 4+ and 5th generation shortfalls within the investment areas to determine resource requirements for F-15 and F-35 aircraft. End result will be a refined list of resource needs in support of objective areas that align with the ROA’s vision, the 2025 Air Test and Training Range Enhancement Plan, and aid in investment decisions for the next review cycle enabling 4 + and 5th generation testing and evaluation. Execution of the CRP, the continued support of t the RC3, RDESC, IEMT, and the fulfillment of range and airspace directives will require:
 - CRP- Aid in review and product development (maps, data collection, plan revision, document production). Requirements and planning research/documentation – respond to data calls from higher headquarters by providing documentation of range use, and sustainment requirements; create sustainable ranges report aka 366 report; annual test area/tactical training area utilization analysis.
 - Requirements and planning research/documentation – respond to data calls from higher headquarters by providing documentation of range use, and sustainment requirements; create sustainable ranges report aka 366 report; annual test area/tactical training area utilization analysis

- Assist in the development of a comprehensive plan to modernize electronic warfare open air range assets and related infrastructure/resources to specifically support T&E of next-generation “systems-of-systems” across the full kill chain by FY21.
- Meeting preparation, support and participation – attend on-site meeting and conference calls to include Facility Board, Installation Development Committee , Mission Land Test and Training Area Panel, Range Configuration Control Committee , Range Development Executive Steering Committee, Continuing Florida Aviation System Planning Process, Airfield Operations Board, Noise Working Group, Air Traffic Control meetings, Military Growth Advisory Group, Strategic Buffering Committee, Readiness & Environmental Protection Initiative; arrange, attend and facilitate range and sustainment related meetings with military and civilian stakeholders and support organizations.
- Technical analysis – provide impartial, expert consultations to decision makers on technical range requirements to include providing aircraft noise modeling, investment and modernization funding implementation, surface & weapon safety zones, aircraft landing zones, helicopter landing zones, drop zones, maneuver areas, water operations, land use considerations to include T&E Encroachment Assessment, range road utilization, access control measures, enhanced use lease updates, operational constraints analysis, review of proposed municipal development; and airspace considerations to include air traffic control procedures, coordination with local military and civilian airports, Memorandum of Understanding (MOU) development, operational plan development.
- Review of proposed range actions and documentation (mission impact assessments) – provide impartial, expert analysis of the impacts of proposed actions on the mission and on the physical configuration of military land and airspace; conduct reviews of existing planning documents, policies, and guidance; present findings to range planning committees, review area development plans, review installation plans.
- Geospatial analysis and update - provide geospatial support to the 96TW/XPO. This support includes maintenance and update of range utilization database, geospatial database management which includes revision and creation of mission-related spatial data, and providing mapping and data analysis support for various ongoing planning projects.
- Maintain and update the range utilization database which includes scheduled mission and profile data from 1995 to present. The utilization database provides specific information about stakeholders, job order numbers, titles, organizations, scheduled profile hours, mission activity, mission condition, etc. This database can be used to query and summarize data in a variety of ways to support range planning projects.

- Provide geospatial data management for mission-related data using ArcInfo and GeoMedia software. This includes the creation, revision, and maintenance of several GIS data layers as identified by the Range and Airspace Sustainment Office (96TW/XPO). Coordinate with the Eglin GeoIntegration Office (GIO) to update the spatial layers in the Eglin Enterprise Spatial Database (EESD) for which the 96TW/XPO has been identified as the data steward. Some examples of data layers include test and training areas (military_range_area), tactical training areas (tactical_training_area and tactical_compartment_area), drop zone (military_drop_zone_area), landing zones (military_landing_zone_point), etc.
 - Provide mapping and data analysis support for various range planning projects. This support includes site selection analysis for proposed projects identified by the Eglin RC3, the ROA, HQ Data Calls, etc. The site selection process is primarily based on minimizing mission impacts and may use specialized DoD GIS software (RMTK, RDAP, and Wdz range planning tools) where applicable. Develop cartographic products in support of briefings. Conduct spatial analyses to assess mission, environmental, and cultural impacts for various projects and create associated data reports including quantity and area summaries. Examples of ongoing projects include the Eglin CRP, the Eglin AFI-13-212, the Strategic Buffering Initiative, and various mission impact analyses (MIAs).
- Program Management: Shall be responsible for many tasks to keep assignments/missions on track. Shall develop a Work Breakdown Structure (WBS) that will be used to report the cost and schedule status. Shall submit Monthly Progress Reports (MPR). MPR shall include summary of events, discussion of performance, identify problems, propose solutions, and outstanding issues. Shall attend and/or support meetings and teleconferences as required. Shall sponsor meetings, review existing instructions and plans, provide technical support, be aware of current studies, and engage with military and civilian agencies.
- Kick-off Conference Call/Meeting: Shall attend a Kick-off Conference Call/Meeting with the Government to consider a variety of issues: scheduling; security; access to the installation; deliverables; word processing software that will be used (i.e., Microsoft Word); points-of-contact; maps; etc. Shall arrange the Conference Call/Meeting and shall coordinate the agenda based on government requirements. Shall prepare minutes of the call/meeting, and submit minutes within five (5) working days following the call.
- Project Planning and Reporting: Shall develop a project work plan to be used in tracking project schedule, meetings and events, resources to be used to track progress for accomplishing this effort on schedule and within budget. Shall provide monthly progress reports. Schedule shall be updated every month and submitted with monthly progress reports.

- Requirements and Planning Area Research and Documentation: Shall engage stakeholders, support organizations, and other entities as appropriate to document range use and support requirements and scope range sustainment issues.
- Meeting Preparation, Logistics Support, and Participation: Shall attend on-site meetings and conference calls as requested to monitor progress and to plan work to be accomplished. Shall arrange, attend, facilitate, and produce meeting minutes for meetings with military and civilian stakeholders and support organizations.
- Geospatial Data Analysis: Shall conduct sufficient geospatial analysis to collect, analyze and present graphic and attribute data to range planners, stakeholders, and senior military decision-makers. This information shall be integrated into the Eglin Geospatial Enterprise System. Shall provide support with geospatial analysis and update. This support includes maintenance and update of range utilization database, geospatial database management which includes the revision and creation of mission-related spatial data, and providing mapping and data analysis support for various ongoing planning projects. Shall maintain and update range utilization database which includes scheduled mission and profile data from 1995 to present. Shall provide geospatial data management for mission-related data using ArcInfo and GeoMedia software. This includes the creation, revision, and maintenance of several GIS data layers as identified by the Range and Airspace Sustainment Office (96TW/XPO). Shall coordinate with the Eglin GeoIntegration Office (GIO) to update spatial layers in the Eglin Enterprise Spatial Database (EESD). Some examples of data layers include test and training areas (military_range_area), tactical training areas (tactical_training_area and tactical_compartment_area), drop zones (military_drop_zone_area), landing zones (military_landing_zone_point), etc. Shall create new GIS planning layers as needed.
- Shall provide mapping and data analysis support for various range planning projects. This includes site selection analysis for proposed locations as identified by Eglin RC3, the ROA, or other planning committees. Shall develop cartographic products in support of briefings. Shall conduct spatial analyses to assess mission, environmental, and cultural impacts for various projects and create associated data reports including quantity and area summaries. Examples of ongoing projects include the Eglin CRP, the Eglin AFI-13-212, the Strategic Buffering Initiative, and various MIAs.
- Report Preparation and Document Review: Shall prepare meeting notes and technical reports, as well as review related and relevant reports and documents as necessary in the development of the required tasks.
- Integration of Parallel Studies: Shall review and integrate as appropriate, relevant details from the Eglin BRAC Supplemental Environmental Impact Statement, Installation Development Plan, LRSOW Range Study, GRE, and other recent regional planning initiatives (i.e. Northwest Florida Transportation Corridor Authority (NFTCA), Okaloosa Walton Transportation Planning Organization (TPO)). Shall ensure integration of Comprehensive Planning Documents for military cantonment areas and civilian communities, as well as, specific management plans (i.e., Integrated Natural Resource Management Plan, Cultural Resources Management Plan, and other plans identified in AFI 13-212).

- Range Planning Support: Shall provide a monthly status summary reports of all MIAs directed by either the RC3 or 96 TW/XP leadership in support of all range planning efforts.
- Project Work Plan: Within 30 days of notice to proceed (NTP) shall deliver an overall project work plan that includes a specific WBS for the initiative.
- Integrated Schedule: Shall establish, update and maintain an integrated schedule which reflects all work being accomplished.
- Quarterly Technical Report: Shall provide quarterly written letter reports showing progress accomplished, problems encountered or anticipated, and any revisions to the project work plan and/or schedule, and include a summary of any on-going planning analysis conducted regarding proposed changes to Eglin Range Configuration.
- Mission Impact Assessment (MIA) Status Report: Shall provide monthly status summary reports of all MIAs in support of all range planning efforts.
- Geo Spatial Analysis Report: Shall deliver quarterly summary reports of all data generated as a result of technical analysis, database updates, and newly created mission-related spatial data.
- Final Roll-up: Shall deliver a final rollup summary focusing on areas of emphasis requiring needed investments in order to support sustainment of the ETTC Range lands, airspace, water, and frequency spectrum.

Acquisition Approach: Full and Open Competition under GSA OASIS Pool I

Period of Performance: 17 May 2017 – 16 May 2018 (One year base period only)

Anticipated RFP Release Date: 2Q FY2018

Estimated Dollar Value: \$1.0M

NAICS Code: 541330 – Engineering Services

Small Business Set Aside: No

Incumbent: Leidos Inc., FA2487-17-F-1128 (DUNS 054781240)

POCs: Contracting Officer – Erik Urban
erik.urban@us.af.mil
 850-882-5261; DSN 872-5261

Project Name: Armored Targets Powertrain Component Overhaul, Rebuild, Refurbish, Fabricated and/or New Blanket Purchase Agreement (BPA)

Program Description: Armored Targets Powertrain Component Overhaul, Rebuild, Refurbish, Fabricated and/or New BPA

Objective: Be capable of overhauling, rebuilding, refurbishing, fabricating and/or acquiring various engines, transmissions, track components, drive train components and various parts for domestic and foreign track and wheeled assets.

Scope: Assets include but are not limited to M-60 and T-72 MBT's, M-113 and BMP1/2 APC's and M-900 series and ZIL/URAL trucks.

Specific Requirements:

Meet a thirty (30) day After Receipt of Order (ARO) turnaround on usable cores delivered for overhaul / rebuild, 100% ready to install upon receipt of overhauled / rebuilt engines, transmissions, power train, drive and track components, and various parts.

The government has the ability to request at a minimum from one (1) to five (5) engines, transmissions, drive train or track components per year to meet the availability requirement stated above. Additional requirements can be negotiated based at time of need. Parts will be various and will be dollar value dependent.

All overhauled/rebuilt fabricated components or supply parts will have a minimum one (1) year parts, labor and return shipping warranty. Vendor will be responsible for return shipment of failed warrantied items. If a defective component or part is received the vendor shall correct the deficient component or part by warranty action within 10 working days of notification.

The government requires the record of performance test results pre and post ground testing, i.e.; oil pressure checks, compression, static values, shift pressures, clutch lockout, internal measurements, performance, and dynamometers results for all overhauled/rebuilt assets upon delivery. These will be used as part of the acceptance verification inspection criteria. Non-serviceable cores would be excluded from this requirement.

The government requires a priority delivery procedure be established with a two week delivery requirement in the event a new engine, transmission, drive train, track components or other parts are required and a core exchange is not immediately available. Items shipped using this procedure will reflect a non-core billing. Under this procedure the government will provide a core for exchange within 10 working days.

Emergency Services: On occasion, services may be available to support an off load due to a contingency plans outside the normal duty hours described above. Arrangements will be made prior to any deliveries.

Foreign Documents: When possible, provide an interpreted document in English of any foreign items provided upon request.

Records: Create, maintain, and provide detailed information regarding the components capabilities/performance of pre and post ground testing and dynamometer test reports.

Special Qualifications: Vendor required to be a “proven supplier”, meaning suppliers that are recognized as a qualified supplier by the U.S. government at a Readiness Level (RL) relevant in the Depot Maintenance Work Requirement (DMWR) environment. Examples would be DMWR 9-2815-220 and DMWR 9-2815-223. Vendor is expected to be able to show a level of competency in the area of supply for the listed components to be provided, specifically to show the Military Specification (MILSPEC) of the DMWR specified for that component.

The following list of DMWR references identifies certain equipment nomenclatures that are common; however, some of the components are utilized in multiple equipment applications.

Domestic:

TM 9-2815-202 = 8V71 Detroit Diesel Engine - M109

TM 9-2815-205 = 6V53 Detroit Diesel Engine - M113A1/A2

TM 9-2815-220 = AVDS 1790 Diesel Engines (2C, 2D, 2DR models) - AVLB, M60, M48, M88A1

TM 9-2815-247 = AVDS 1790 8CR Diesel Engine - M88A2 HERCULES

TM 9-2815-500 = Cummins NHC-250 Diesel Engine – M-900 Series Truck

TM C-30-730-U00/MP-000 = Mercedes Benz Diesel Engine

TM 9-2520-215 = XT1410 Transmission - M88

TM 9-2520-234 = XTG411- M109, FAASV

TM 9-2520-254 = TX 100 transmission - M113A1/A2

TM 9-2520-272 = X200 Transmission - M113A3

TM 9-2520-281 = HMPT 500-3 Transmission - Bradley

Foreign: Возразите проектируют моторную книгу (Object Design Motor Book), Возразите проектируют передача книгу (Object Design Transmission Book)

Motor = YaMZ-236, 238, 543.10, 846.10 Diesel Engines - Ural 4320, MT-LB, MT-LTU, BTR-80, 2S1,

GAZ, KAMAZ

Motor = UTD-20 (Diesel Engine) - BMP-1, 2, 2K, BREM-2

Motor = UTD-23 (Diesel Engine) - BMP-1, BMP-2 IFV

Motor = UTD-29 (Diesel Engine) – BMP-3, 3F, 3K IFV, BREM-L Rec. Vehicle

Motor = UTD-32 (Diesel Engine) – BMP-3, BMP-3M IFV

Motor = V-46-6 (Diesel Engine) – T-55AM2, T-62, T-72, T-72Z MBT

Motor = V-48MS (Diesel Engine) – T-72 MBT, 2S19 MSTA-S SPG

Motor = V-92S2 (Diesel Engine) – T-72B, T-90, T-90S MBT, BMPT Ramka Fire Support Vehicle

Motor = KD-34 (Diesel Engine) – T-72 MBT
Motor = GTD-1250/219-02-SB 19 (Gas Turbine Engine) – T-80U, T-80B MBT
Motor = 740.10-20 (Diesel Engine) – BTR-70, BPM-97/43269 Vystrel Armored Car
Motor = 2v-06-2 (Diesel Engine) – BMP&D-4M
Transmission = V46-6, 6TD-1 - T-72 Series
Transmission = UAP-5+2 – Ural 375, 4320
Transmission = ChTZ-765 – BMP-1
Transmission = KOJSC-765-2 – BMP-2
Transmission = HSWL 096 – BMP-3
Transmission = AMP-2A – BRDM, BTR-80, Ural-4320

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 18 August 2014 – 17 August 2019 (5 year ordering period)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$5M

NAICS Code: 336992 – Military Armored Vehicle Tank, and Tank Component Manufacturing

Small Business Set Aside: No

Incumbent: TECMOTIV (USA), Inc., FA2487-14-A-0246 (DUNS 013227439)
MTP Drivetrain Services LLC, FA2487-14-A-0247 (DUNS 149454782)
Extreme Tactical, Inc., FA2487-15-A-0248 (DUNS 796834310)

POCs: Contracting Officer – Christina Jung
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850-882-0159; DSN 872-0159

Project Name: Legacy IRIG-106 Data Replay Systems (DRS), Ground Recorder-Reproducer System (GRS), and Airborne Data Recorder (ADR) Sustainment and Repairs Indefinite Delivery Indefinite Quantity IDIQ

Program Description: Legacy DRS, GRS, and ADR Sustainment IDIQ

Objective: Procure spare recorders, parts, technical engineering support, upgrades and the ability to have spares refurbished or repaired for the sustainment of legacy DRS, legacy GRS, and legacy ADR for the Air Force Test Center (AFTC) Eglin Air Force Base, Florida and other Department of Defense (DoD) CONUS and OCONUS agencies.

Scope: Provide supply and services at their facility and on as needed basis at Eglin Air Force Base, Florida, Air Combat Command (ACC), and other Department of Defense (DoD) CONUS agencies.

Spares. Provide recorders and unit components/ subassemblies and support equipment in accordance with the agreed upon pricing list included in the basic contract. The particular type and quantities of components/subassemblies and support equipment shall be specified in delivery/task orders. If the spare component/subassembly is found to be defective or not in satisfactory condition upon arrival and installation, provide replacement part(s) for the defective or inoperable component/subassembly within seven (7) working days from notification. Should a part not be available due to obsolescence of materials or design, provide revised part number(s) for the replacement of obsolete components. Replacements for obsolete components shall meet the form fit and function of the obsolete part it replaces.

Teardown Analysis. Provide teardown analysis results on the existing inventory of recorders, components/subassemblies prior to repair or upgrade. All repairs and upgrades including teardown shall be accomplished at a government facility unless requirement is waived in writing by the PM with supporting documentation. Supporting documentation shall consist of a non-volatility letter will be required from the manufacturer and intellectual property reviewed by the technical team with final recommendation provided by the Information System Security Manager (ISSM) prior to any equipment being shipped to the manufacturer.

Follow all supply chain management requirements as per DFARS Clause 252.239-7018. Contractor shall submit a written report and price proposal for the proposed repair or upgrade after receipt of Program Manager's written request for repair or upgrade of a recorder and/or components/subassemblies. Proposal shall include a price proposal to include labor, materials, equipment, testing and/or travel to perform the tasking. Propose labor rates, spare parts, and support equipment at the agreed upon rates incorporated in the basic contract. If materials are required that are not included in the basic contract, provide supporting data to support their proposed price. Travel shall be proposed at actual cost and shall be in accordance with the Joint

Federal Travel Regulation (JFTR). The price proposal shall include the contractor performing any required Environmental Stress Screening (ESS) of component/subassembly prior to return to the customer. Perform teardown analysis of each unit and submit a cost proposal for the repair to the Program Manager within 10 working days after receipt of the unit. Provide a teardown analysis report to include what caused the part needing repair to become inoperable as well as preventative measures that end user can take to reduce the risk of degrading the components lifetime.

Non-Warranty Repair. Repair non-warranted components/subsystems as required, upon receipt of a delivery/task order. Pricing of each repair shall be negotiated in accordance with the Ordering Procedures in the contract. After repair, provide a repair disposition report explaining the failure mode/deficiency and describing the remedy used in the repair. The repair work shall be under warranty for a period of six (6) months after receipt of unit(s). Provide a repair quarterly status report on non-warranted components and subsystems.

Repair Turn-around Time. The repair schedule of individual line items shall be based on the priority given by the Program Manager, considering the complexity of the repair and other factors to be negotiated at the time of teardown analysis.

Upgrades. Provide labor, materials, spare components/subassemblies, support equipment and travel for block upgrades/enhancements. The particular type of system enhancements (performance/functionality) shall be specified in delivery/task orders. Pricing of each upgrade shall be negotiated in accordance with the Ordering Procedures in the contract. This includes replacement of hardware, firmware/software products as necessary to maintain equipment and/or implement capabilities to conform to future RCC Document IRIG 106, Chapter 10 updates and testing requirements. The report will also include test procedures and results used to validate the upgrade.

Technical Support. Provide technical support in order to troubleshoot, maintain, and/or support the additional components/subassemblies in the existing inventory. Provide technical support for all spare components/subassemblies. Technical support shall include definition of requirements, field instruction, and training. Technical support shall also include installation, and troubleshooting of systems operating at various DoD facilities and at remote sites. If it is determined that support is required on-site a delivery/task order shall be issued to allow the contractor to travel to the end user's facility. Travel can be within the Continental United States (CONUS) and Outside CONUS (OCONUS). Provide a technical support report which will provide details as to diagnostics performed and fault isolation accomplished to resolve an existing problem.

Acquisition Approach: Full and Open Competition for Multiple Award IDIQ

Period of Performance: 18 August 2014 – 17 August 2019 (5 year ordering period)

Anticipated RFP Release Date: 2Q FY2019

Sources Sought: <https://www.fbo.gov/notices/e346c1d583a78fbf9ffadb6676e716f6>

Estimated Dollar Value: \$39M

NAICS Code: 334511 – Search, Detection, Navigation, Guidance, Aeronautical, and Nautical System and Instrument Manufacturing

Small Business Set Aside: No

Incumbent: Calculex, Inc., FA2487-14-D-0104 (ADR)
(DUNS 188587794)
Telspan Data, LLC, FA2487-14-D-0120 (DRS)
(DUNS 079430565)
Zodiac Data Systems, Inc., FA2487-14-D-0106 (GRS)
(DUNS 024299724)
Ampex Data Systems Corporation, FA2487-15-D-0090 (ADR)
(DUNS 781826896)

POCs: Contracting Officer – Christina Jung
chistina.jung@us.af.mil
850-882-0159; DSN 872-0159

Project Name: Advanced Aircraft Compatibility Science and Technology Expansion Broad Agency Announcement (BAA)

Program Description: For purposes of this BAA, research is defined to be methodology research, scientific study, concept exploration, experimentation, and algorithmic and software development directed at developing and advancing capability for aircraft compatibility. Multi-year research awards shall produce annual milestones defined in terms of specific deliveries and capabilities.

Objective: Discover efforts, methods, algorithms and applications that may be beyond the horizon of the Air Force SEEK EAGLE Office (AFSEO).

Scope: White papers should address unique and creative solutions to develop predictive capability of complex mechanical, aerodynamic, acoustical, and electrical phenomena, dynamics and interactions where little or no capability exists, and for advancing models, simulation and analysis in support of all aspects of aircraft-store compatibility beyond those currently in use. Seeking ideas that may be used to develop next generation algorithms, tools, techniques and methodologies, to be leveraged against the many aspects of aircraft compatibility evaluation. The intent is to facilitate a collaborative and seamless transition of digital tools among the Research, Development, Test and Evaluation (RDT&E), acquisition and system engineering communities while significantly enhancing the value of increasingly limited test resources.

Additionally, white papers should describe methodology research, scientific study, concept exploration, experimentation, algorithm and software development to increase knowledge and understanding in all areas of aircraft/store compatibility analyses. Key areas of study include but are not limited to aircraft weapon integration and aero-structural compatibility, Electromagnetic Environmental Effects (E3), Computational Fluid Dynamics (CFD), cavity flows, aero-elasticity, structures and loads, Stability and Control (S&C), and store separation and fly-out.

This BAA consists of three parts:

PART I – Research Interests: S&T/R&D applicable to aircraft compatibility

PART II – White Paper & Proposal Preparation

PART III – White Paper & Proposal Evaluation

Prospective Research Areas for Modeling, Simulation and Analysis Capability for Aircraft Compatibility are:

RESEARCH AREA 1 – Separations

RESEARCH AREA 2 – Computational Physical Fit

RESEARCH AREA 3 – Computational Fluid Dynamics

RESEARCH AREA 4 – Electromagnetic Environmental Effects

RESEARCH AREA 5 – Flutter

RESEARCH AREA 6 – Stability and Control

RESEARCH AREA 7 – Loads

RESEARCH AREA 8 – Ballistics and Safe Escape

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 7 September 2016 – 31 October 2019 (3-year white paper submission period)

Anticipated RFP Release Date: 4Q FY2019

Solicitation: <https://www.fbo.gov/notices/17e7aef21e432c801a1f1c4bbd526439>

Estimated Dollar Value: Funding specific to proposed research area

NAICS Code: 541712 – Research and Development in the Physical, Engineering, and Life Sciences (except Biotechnology)

Small Business Set Aside: No

Incumbent: Various; based on white paper submissions that are selected for award

POCs: Primary Technical POC – Dr. Michael Johnson
michael.johnson.10@us.af.mil
850-882-0970; DSN 872-0970

Contracting Officer – Erik Urban
erik.urban@us.af.mil
850-882-5261; DSN 872-5261

Project Name: Base Level Software Support (BLSS) Services

Program Description: Manage and perform Base Level Software Support (BLSS) Services for Eglin AFB

Objective: Provide specialized, commercial off-the-shelf (COTS) and non-commercial, software support services to 96th Range Group test activities.

Scope: Provide specialized, commercial off-the-shelf (COTS) and non-commercial, software products and support for Eglin AFB.

Services: Includes duties required for the purchase of commercial and non-commercial software, software maintenance, or bundled maintenance. Other related services include filing purchase and license information, database operations, report generation, and general support to address software, documentation, and licensing issues.

Tracking: Shall track and distribute vendor documentation, software updates, and licenses for all customers and to optionally track purchases made with Government Purchase Card (GPC) if customer so desires. Shall provide all materials, information and labor associated with these functions.

Support: Shall be provided directly to customers and will be divided into two areas of importance:

- Acquire Licenses, Software Maintenance, or Bundled Maintenance, and
- Database Maintenance, License Monitoring, and Reporting.

Organization: Shall provide an organization that is oriented toward and capable of providing the software support required to fulfill the terms of this PWS.

- **Technical Support Personnel.** Shall provide support personnel who possess experience and training as outlined below. Shall provide direct interfacing with customers, government financial representatives and Contracting Officer Representative (COR). At a minimum, contractor support personnel shall maintain:
 - o Minimum 3 year experience with database setup and entry to include use of Microsoft Excel.
 - o Minimum 3 year customer service experience to include both email and telephone communications.

- Contractor Furnished Equipment. Shall provide any needed office equipment that is not listed below. Below is a list of Government facilities and equipment (Base Support) for contractor use.
 - Administrative Office Space – 135 sq. ft. Bldg 380, Room 124
 - Administrative Office Space – 70 sq. ft. Bldg 380, Room 211
 - 5-Drawer Letter-sized Vertical File Cabinet – 1 each
 - 3-Drawer Letter-sized Vertical Cabinets – 3 each
 - Vertical Supply Cabinet – 1 each
 - Modular Furniture – 2 sets
 - Office Chair – 2 each
 - Office Phone – 2 each
 - Office Desktop Personal Computer – 2 each
 - Software Acquisition, Licensing, and Support Application (SALSA) software application (government developed)

Primary Functions:

- Acquire Licenses, Software Maintenance, and/or Bundled Maintenance.
 - Shall scope requirements as requested by customer and recommend solutions based on market options. Includes vendor modifications, upgrades, and product improvements to existing software as required.
 - Upon customer approval of a solution, shall purchase the product on behalf of the customer and arrange delivery.
 - Using NETCENTS as a mandatory source, shall develop and provide top three solutions (based on cost and value) to customer for selection and approval. Shall maintain and retain for the Government, one of the following for verification of prices used in solution development as an estimated cost:
 - Commercial price list
 - GSA price list
 - Direct vendor quote

- Shall initiate action to obtain additional licenses, vendor modifications, upgrades, and/or product improvements based on customer requests for additions and modifications.
 - Shall maintain and retain for the Government paid invoice from vendors for contract cost verification and audit of items maintained.
 - Shall maintain and retain for Government customers all important copies of documentation, such as licenses, key codes, contracts and other support documentation.
 - Shall provide all proof of purchase documentation and warranties to customer within one week of receipt.
 - Shall provide temporary proof-of-purchase verification for software license purchases (when Government customers need to have licenses immediately due to mission requirements) when purchase approval has been granted.
 - Shall assist customers with potential new requirements for software and/or bundled maintenance by attempting to locate other government customers covered by this contract with current licenses for the same product(s) that could be added to the inventory database.
- Database Maintenance, License Monitoring, and Reporting.
- Shall maintain a government owned database, Software Acquisition, Licensing, and Support Application (SALSA) that captures key elements of every purchase made on behalf of customers. Database will be used to track expiration dates whereby a customer shall be given 120 days' notice to renew a license or maintenance agreement before it lapses.
 - Shall maintain a Government owned database that contains software and/or bundled maintenance inventory database and related service information. The Government shall provide both hardware and software required to maintain this database. SALSA is an application that will be downloaded onto the government provided computer used by the contractor.
 - Shall maintain a maintenance inventory database for base-lining the Government's maintenance requirements and specific line item pricing for maintained products.
 - Shall identify software and/or bundled maintenance inventory changes (i.e., additions, deletions, and baseline changes) as they occur.
 - Adding maintenance items to the Software and/or Bundled Maintenance Inventory Database shall be accomplished as follows:

- Like items/products shall be added at the current best negotiated price.
- New items/products shall be added to Software and/or Bundled Maintenance Inventory list.
- Deleting maintenance items from the Software and/or Bundled Maintenance Inventory Database shall be accomplished as follows:
 - Like items/products shall be deleted at a prorated price depending on the amount of time remaining for support based on the established price in the database.
 - Shall provide a monthly report showing proposed near-term inventory deletions.
- Shall track and store government purchase records that have future use. Using these records, shall assist customers with adding potential products or services to the inventory database. Shall assist customer with identifying alternatives.
- Shall record and pass on all supplier special discounts/rebates to the Government. Records shall be kept in the inventory database.
- Shall track expiration dates of licenses, notify customers of expiring licenses NLT 120 days prior to license expiration, and coordinate with customers to determine if licenses are still required.
- Shall provide Government with financial and status reports associated with performance under the contract, when requested, but not more frequently than monthly. The contractor's financial and informational reports, applicable solely to the contractor, such as balance sheets and income statements, are excluded.
- Shall provide breakout of cost of site-licensed software and/or bundled maintenance that will allow the government financial representative to divide cost among users.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 August 2017 – 31 July 2021 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 2Q FY2021

Estimated Dollar Value: \$22M

NAICS Code: 541519 – Other Computer Related Services

Small Business Set Aside: No

Incumbent: Broadleaf, Inc., FA2487-17-D-0001 (DUNS 832417070)

POCs: Contracting Officer – Erik Urban
erik.urban@us.af.mil
850-882-5261; DSN 872-5261

Project Name: Munitions Material Handling Equipment (MMHE) Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Munitions Handling and Support Equipment

Objective: Produce prototypes, manufacture limited quantities, refurbish, and provide pre-production support for munitions handling and support equipment.

Scope: Contractor must be within 350 miles of Eglin AFB, FL.

Contractor shall produce prototypes, manufacture limited quantities, refurbish, and provide pre-production support for munitions handling and support equipment. Tasks are expected to include disassembly, assembly, fabrication of piece parts, welding, sand blasting, cleaning, plating, performing surface preparation, painting, inspecting, reworking, storage, test support, and equipment or associated hardware handling.

Contractor shall maintain a system for controlling government drawings. Efforts include drawing control and accountability of each drawing used. Drawings provided by the government may be in the following formats:

- Email
- Provided on Compact Disk (CD) in various AUTOCAD mechanical desktop format
- Paper copies in different sizes and formats
- Sketches

Contractor shall apply quality management processes/practices (industry-specific ISO 9000 equivalent) to meet requirements.

Government may provide Government Furnished Equipment (GFE) on an as needed basis. GFE shall remain the government's property. GFE shall be inspected upon receipt and documentation of receipt shall be provided to the government. Government equipment shall be identified and segregated per project to ensure accountability. If required, contractor shall provide tie down, loading and unloading support. Contractor shall maintain records relating to the condition and number GFE items received.

Contractor shall refurbish munitions handling and support equipment in accordance with the applicable Statement of Objectives (SOO) and as specified by individual Delivery Orders (DOs). Refurbishment efforts will include but not limited to disassembly, cleaning, sandblasting, painting, plating, protective coat application, stenciling, testing, repair (welding, bending, cutting, etc.), fabrication of piece parts and dunnage, component purchases, re-assembly, and disposal of discarded materials.

Contractor shall refurbish munitions handling and support equipment that contains obsolete material.

Contractor shall manufacture prototypes, first article items and new production munitions handling and support equipment as required by DOs. Efforts will be built to drawings provided by the government. Government will determine shipping mode and include shipping/handling specification of end items.

Contractor shall manufacture munitions handling and support equipment in accordance with applicable SOO and DO requirements. New production efforts shall include prototype hardware First Article/Physical Configuration Audit (PCS) units. These items will require as part of the manufacturing effort machining, painting, cleaning, application of protective coatings, sandblasting, stenciling, welding, bending, cutting, metal fabrication, assembly and stamping efforts. Tasks will include inspection, ordering and stocking of material to meet task.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 11 October 2017 – 10 October 2022 (Five year ordering period)

Anticipated RFP Release Date: 4Q FY2017

Estimated Dollar Value: \$4.0M

NAICS Code: 332439 – Other Metal Container Manufacturing

Small Business Set Aside: Yes

Incumbent: Accurate Machine & Tool Corporation, FA2487-18-D-0070
(DUNS 114303449)
Zitec Inc., FA2487-18-D-0071
(DUNS 841159242)
TFAB Ground Systems LLC, FA2487-18-D-0072
(DUNS 829163869)
Greene Machine & Manufacturing Inc., FA2487-18-D-0073
(DUNS 173518440)

POCs: Contracting Officer – Erik Urban
erik.urban@us.af.mil
850-882-5261; DSN 872-5261

Project Name: Test & Evaluation Technologies for Ranges, Armaments & Spectrum (TETRAS)

Program Description: Infrastructure, instrumentation, and support systems improvements and modernization for a wide variety of test capabilities that are necessary in the daily performance verification of user systems and new technologies. These include major test facilities and simulators for the test of weapons; Command, Control, Communications, Computer, Intelligence, Surveillance and Reconnaissance (C4ISR); and electronic combat systems, components, and instrumentation for, but not limited to, environmental behaviors, vulnerabilities, performance, warhead characterization, climatic behaviors, and data distribution.

Objective: The primary objective of this program is to provide the 96th Range Group the capability to meet the need to urgently develop and modify Test and Evaluation (T&E) systems and facilities and to support mandatory Radio Frequency (RF) spectrum transition plans as the test community employs technologies to ensure the performance of 5th generation weapon and cyber systems and begins the process of validating 6th generation technologies. Testing modern weapon systems with rapidly changing technologies and tactics are inherent to defense programs. The capability for rapid response, surge capacity, and flexibility to manage unforeseen events is a critical requirement to meet short lead-times and dynamic test requirements. This contract provides a continued capability to respond rapidly to customer test requirements that cannot be accomplished through the normal acquisition cycle, particularly when acquiring highly specialized hardware/software. Implementing improvements and upgrades of test capability to support developmental test (DT) and operational test (OT) of C4ISR, munitions, and electronic combat systems and next generation operational environments is critical to the test mission and the warfighter.

Scope: Acquire specialized hardware and software and/or prototype systems and test equipment to develop or modify airborne and ground systems, facilities, and infrastructure urgently required for test, training and evaluation of C4ISR, munitions systems, cyber and electronic combat/countermeasures within live and virtual test parameters. Testing is accomplished on DoD System-of-Systems, subsystems, system components, and system support items. The contract shall acquire all hardware, software, and support necessary to support systems used on airborne platforms involved with the test process, tests of ground based, airborne, and space borne ordnance/armament systems and supporting guidance/control, seeker/sensor, navigation or ranging systems and may include radars, high energy lasers, high power microwave, and other new technologies for systems in development. Test includes analysis, inspection, or test through acceptance, qualification, or developmental or operational demonstrations IAW system engineering best practices.

Acquire test support equipment to include but not limited to laboratory test equipment with typical design and measurement capacities and ancillary equipment such as power supplies, antennas, and equipment mounting hardware. This contract shall also acquire specialized system equipment designed for C4ISR, munitions or electronic combat systems verifications or specialized test sets necessary to perform system operational checkout or automated built-in-tests.

In addition, range systems have been impacted by the National Broadband Plan and associated spectrum sell off. To ensure continued test support in any spectrum, this contract shall acquire specialized hardware, software, test equipment, facility upgrades, and support necessary to transition equipment at Eglin AFB and its associated ranges from operations in frequencies auctioned by the Department of Commerce IAW the National Broadband Plan and support development of technologies for aiding in spectrum sharing, migration, and efficient usage. Efforts may include ground based, aeronautical mobile telemetry, airborne, and space borne data transfers for any DoD range user system. This contract will require the contractor to be proficient in all of the following processes and disciplines: develop initial designs, redesigns or modifications; modeling and simulation; prototype fabrication; integration, installation, limited manufacturing or fabrication of components; systems or test hardware; test execution; user training; and production or fielding transition support. Specific requirements will be defined in individual delivery orders.

Acquisition Approach: Full and Open Competition

Period of Performance: 1 October 2017 – 30 September 2027 (Five-year ordering period with one 5-year option)

Anticipated RFP Release Date: 2Q FY2027

Estimated Dollar Value: \$998M

NAICS Code: 336419 – Other Guided Missile and Space Vehicle Parts and Auxiliary Equipment Manufacturing

Small Business Set Aside: No

Incumbent: Signalink, Inc., FA2487-18-D-4000
(DUNS 192734445)
Corvid Technologies, LLC, FA2487-18-D-4100
(DUNS 040707460)
Maden Tech Consulting, Inc., FA2487-18-D-4200
(DUNS 161162912)
Intuitive Research/Technology, FA2487-18-D-4300
(DUNS
Wavelink, Inc., FA2487-18-D-4400
(DUNS 028356926)
Cummings Aerospace, Inc., FA2487-18-D-4500
(DUNS 833036606)

Radiance Technologies, Inc., FA2487-18-D-4600
(DUNS 031994218)
Booz Allen Hamilton, Inc., FA2487-18-D-4700
(DUNS
Ierus Technologies, Inc., FA2487-18-D-4800
(DUNS 832864370)
Dynetics, Inc., FA2487-18-D-4900
(DUNS 075458455)
Trident Research, LLC, FA2487-18-D-5000
(DUNS 018380472)
Georgia Tech Research Institute, FA2487-18-D-5100
(DUNS 119843514)
Raytheon Company, FA2487-18-D-5200
(DUNS 001410539)
Real Time Logic, Inc., FA2487-18-D-5300
(DUNS 008984098)

POCs: Contracting Officer – Margaret Santos
margaret.santos@us.af.mil
850-882-0166; DSN 872-0166

Project Name: Prescribed Burn – Helicopter Service

Program Description: Helicopter services for aerial ignition/prescribed burns for Eglin AFB.

Objective: Provide helicopter services for aerial ignition/prescribed burns.

Scope: Type III exclusive use helicopter services specializing in aerial ignition/prescribed burn operations. Helicopter support is required for wildland fire operations including aerial ignition of prescribed fire and wildfire fighting to meet the needs of Air Force Wildland Fire Center based at Eglin AFB, which supports Endangered Species Act and reduces severe wildfires that can threaten base assets and missions.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 15 September 2014 – 30 November 2018 (Eight month base period plus 1 eight-month option period and 3 one-year option periods)

Anticipated RFP Release Date: 1Q FY2018

Estimated Dollar Value: \$1.6M

NAICS Code: 481212 – Nonscheduled Chartered Freight Air Transportation

Small Business Set Aside: Yes

Incumbent: Leading Edge Aviation, Inc., FA2823-14-C-4029 (DUNS 605651801)

POCs: Contracting Officer – Carrie Eastburn

carrie.eastburn@us.af.mil

850-882-0245; DSN 872-0245

Project Name: Building Demolition Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Building Demolition Services

Objective: Removal, transportation and disposal of all building items to be demolished.

Scope: Work consists of the following:

- Removal of existing asbestos-containing materials and lead base paint from buildings and or facilities.
- Demolition of buildings, complete, including all foundations, appurtenances, equipment and utilities above and below ground.
- Demolition of miscellaneous facilities such as walls, pavements (concrete or asphalt), foundations, fencing, drainage structures, and similar construction.
- Demolition of existing HVAC, fire detection and plumbing equipment, piping, ducts, controls, underground fuel storage tanks (UST), and demolition of existing gas piping.
- Demolition of existing electrical service lines, equipment, fixtures and wiring, and demolition of existing telephone and television equipment and wiring.
- Demolition by excavation of debris piles (trees, limbs, bushes, and structural material – building/fencing related) due to storm damages.
- Filling all holes and other depressions resulting from demolition of buildings and facilities.
- Root raking demolished or other identified sites.
- Sift sand on beach sites and other areas affected by storms, storm surges and hurricanes.
- Seeding or sodding of certain filled and damaged ground areas.

Locations of work may be on Eglin Main Base or on the surrounding Eglin Reservation.

Acquisition Approach: 8(a) Competition on FBO

Period of Performance: 6 March 2014 – 5 March 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2019

Estimated Dollar Value: \$15M

NAICS Code: 238910 – Site Preparation Contractors

Small Business Set Aside: Yes

Incumbent: PAC Comm, Inc., FA2823-14-D-4001 (DUNS 621295596)

POCs: Contracting Officer – Kristine Wright
kristine.wright.2@us.af.mil
850-882-9248; DSN 872-9248

Project Name: Service Water Separators, Grease Traps and Lift Stations

Program Description: Perform operations associated with servicing oil/water separators, grease traps and lift stations located at Eglin Main Base, auxiliary fields, ranges and test sites.

Objective: Service oil/water separators, grease traps and lift stations for Eglin AFB, FL.

Scope: Inspect and clean oil/water separators, grease traps, and lift stations in accordance with Standard Industrial Practices, local, state and federal laws, rules and procedures. Routine services include:

- OWS Pre-Work Inspection: If contractor suspects a presence of hazardous materials, notify the Contracting Officer Representative (COR) immediately. If non-hazardous, contractor proceeds with normal operations.
- Pumping/Solids Removal: Pump out all fuel, oil, solids and residue (sand and miscellaneous debris) from the oil water separators to include diversion boxes and/or sand traps as required. Oil water separator filters shall be removed if applicable, flushed with water to remove containments and reinstalled.
- Bilge Water Tanks: Pump all existing liquids and solids from bilge water tanks. All contents will be removed. No water shall be pumped back into tank.
- Grease Traps/Lift Stations: Pump out all grease, solids and residue from grease traps and lift stations as required. Grease traps/lift stations shall be flushed with water and pumped out to remove waste build up from trap or pit/station walls and all associated equipment within. Remove sand, sludge, and grease on the bottom. Flush water collected during removal operations back into the trap/station or pit as required. Monitor and ensure no re-entrance of grease or solids and clear obstructions in inlet/outlet pipes to ensure unrestricted flow.
- Unscheduled Services Response: Unscheduled work may be required. Respond to and begin work on all unscheduled service requirements within 8 hours after notification. At no time will pumping operations exceed 5,000 gallons per occurrence or 75,000 gallons over the life of the contract.
- Transportation and Disposal: Contractor shall be responsible for proper transportation and disposal of all materials, with the exception of OWS materials, to an approved/permitted off base facility. Perform all operations in compliance with all Federal, State, and local laws and regulations, and permits regarding transportation and disposal for all materials. Provide COR a copy of each disposal record no later than 3 business days following the month of service.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 1 May 2014 – 31 March 2019 (Four-month base period plus 4 one-year option periods and 1 six-month option period)

Anticipated RFP Release Date: 1Q FY2019

Estimated Dollar Value: \$649K

NAICS Code: 562998 – All Other Miscellaneous Waste Management Services

Small Business Set Aside: Yes

Incumbent: First Response Inc., FA2823-14-C-0025 (DUNS 878392489)

POCs: Contracting Officer – Carrie Eastburn
carrie.eastburn@us.af.mil
850-882-0245; DSN 872-0245

Project Name: Hand-Planting Seedlings

Program Description: Hand-planting of containerized longleaf pine seedlings.

Objective: Perform hand-planting of containerized longleaf pine seedlings.

Scope: Perform all longleaf pine seedling hand-planting services, tasks and functions for Eglin AFB during the planting season every year (15 November through 28 February). Furnish sufficient personnel, supervision, quality assurance, and equipment to plant an average of 200,000 seedlings per week during the planting season.

Care and Protection of Seedlings: Protect tree seedlings to help ensure reforestation success. Seedlings shall be handled, stored, and transported in a manner to protect them from heat, wind, drying, and to maintain air temperature of boxes between 32 and 70 degrees F. Transport unused and partially filled seedling boxes back to refrigerated trailer at Jackson Guard at the end of each planting day. No warming fires shall be within 100 feet of seedlings. Seedling roots shall be kept moist at all times prior to and during planting. Seedlings shall be watered one of two ways: 1) Contractor shall keep sufficient water on hand in the field to dip seedlings after removal from boxes prior to placing in planting bags; or 2) Contractor shall water each box of seedlings upon removal from the refrigerated trailer at Jackson Guard prior to transporting to the field.

Planting Operations: Seedlings shall not be planted at any time when weather conditions are unsatisfactory (i.e. frozen ground, temperatures above 70 degrees F, relative humidity below 30%, or wind speed 15 mph or greater). Seedling boxes shall be kept intact prior to planting. All cull seedlings shall be discarded. Planter shall insert entire hole-punching portion of the planting tool straight down (vertically) into the soil at the center of the cleared spot. Depth of planting hole shall be the same as the length of the root plug. Plant one tree seedling in a trash-free hole (a hole free of duff, leaves, litter, and grasses). Seedling shall be planted in a matter to avoid obstructions. Seedlings shall not be planted in areas that hold water. Seedlings shall be planted vertically, straight down into the earth. Plant each tree seedling at the same depth at which it grew in the nursery. Seedlings planted on areas that have been site-prepared by roller-drum chopping shall not be planted any deeper than the top of the plug. Surrounding mineral soils shall be firmly tamped around the seedling's root plug to provide a barrier that will help keep seedlings from drying out due to the wicking action of the root plug. Ensure a thin layer of soil covers the top of the root plug. Seedlings shall be planted within two hours of removal from the box.

Planting Tools: Hand planting shall be accomplished by container-seedling dibble that creates a hole that fits the seedling. Hoedads, sticker bars and blade or bar type dibbles shall not be used. Container-seedling dibbles manufactured for the size (length, width, circumference and volume) of containerized-seedling root plug shall be permitted. Seedling root plugs are cigar-shaped, measuring 4.5" deep, 1.5" diameter at the upper end, and 1.25" diameter at the lower end.

Tree Planting Bags: Tree planting bags shall be in good condition; without holes or tears; and shall prevent any drying, spillage, or contamination of seedlings during planting.

Seedling Heat Shield Tarps: Seedling Heat Shield Tarps shall be in good condition; without holes or tears; and be used to prevent drying and heating of seedlings during transportation and staging. Heat shield tarps shall be made from heavy, durable white vinyl fabric; coated with a Mylar-type finish on one side; have grommets for tie downs over truck or trailer beds; and be of sufficient size to cover all tree boxes. Heat shield tarps shall be equal to those produced by the Ben Meadows Company, Atlanta Georgia or Forestry Suppliers, Jackson Mississippi.

Vehicles and Trailers: Trailers, trucks, and other transportation equipment shall not allow contamination of seedlings with petroleum, oils, lubricants, herbicides, or other matter. Vehicles must be of adequate size to protect the seedlings from damage while being transported to the job site. Vehicles and trailers shall be cleaned and free of vegetation and soil prior to entry onto the forested areas.

Planting Areas and Density Requirements:

- Type 1 planting units are forested areas from which merchantable sand pine or slash pine has been removed. Residual longleaf pine trees and scrub oak trees are present in varying amounts throughout the planting areas. Some Type 1 planting areas have received site preparation in the form of herbicide, roller-drum-shopping, and/or a site prep burn.
- Type 1 planting units shall be planted at a density of 450 to 550 containerized-longleaf pine seedlings per acres; planted seedlings shall be spaced between 3 feet and 14 feet apart.
- Type 2 planting units are all rehabilitated borrow pits. All sites have native grasses within them, along with scattered stands of trees. The grasses are of moderate to heavy density with small opening interspersed. These small openings are where the seedlings shall be planted. All borrow pits have berms built into them to prevent erosion. These berms are NOT to be planted. The areas between the berms are the designated planting areas. Additionally, there shall be no planting within 10 feet of a pipe, riser, or barricade.
- Type 2 units shall be planted at a density of approximately 100 per acre with the planted seedlings spaced between 16 feet and 25 feet apart.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 December 2013 – 31 May 2019 (One year base period plus four 1-year option periods, and one 6-month extension period)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$433K

NAICS Code: 115310 – Support Activities for Forestry

Small Business Set Aside: No

Incumbent: UFL, Inc., FA2823-14-C-4001 (DUNS 121150614)

POCs: Contracting Officer – Carrie Eastburn
carrie.eastburn@us.af.mil
850-882-0245; DSN 872-0245

Project Name: Concrete Target Demolition and Removal Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Demolition and disposal of various reinforced concrete targets.

Objective: Perform demolition and disposal of various reinforced concrete targets at Test Areas A-22, B-70, B-75, B-82, C-64, C-72, C-74 and other locations throughout the Eglin AFB Reservation.

Scope: Demolition and removal of reinforced concrete targets of various types, sizes and steel reinforcement patterns. Typical target sizes to be removed are listed below. These are not all inclusive of the targets to be removed. The 28-day compressive strength of the targets ranged from 2,000 to 20,000 psi.

<u>Type</u>	<u>Target Size (ft.)</u>	<u>Target Location</u>
N	15' x 15 x 1'	C-74
S	22' x 22' x 4'	C-74
S-1	22' x 22' x 4'	C-74
T	18' x 18' x 6'	C-74
U	17' x 17' x 7'	C-74
V	16' x 16' x 8'	C-74
AA	15' x 15' x 3'	C-74
BB	15' x 15' x 4'	C-74
CC	15' x 15' x 6'	C-74
FF	10' x 10' x 1'	C-74 and A-22
NN	20' x 20' x 2'	C-74
SS	20' x 20' x 5'	C-74
UU	15' x 15' x 2'	C-74
LLL	25' x 14' x 3'	C-74
YYY	22' x 22' x 3'-3.5"	C-74
YYY-1	22' x 22' x 3'-3.5"	C-74
LLLL	15' x 15' x 0'-9"	C-74
SSSS	15' x 15' x 0'-9"	C-74
TTTT	15' x 15' x 0'6"	C-74
UUUU	15' x 15' x 0'-8"	C-74
VVVV	15' x 15' x 0'-10"	C-74
WWWW	15' x 15' x 1'	C-74
XXXX	15' X 15' X 1'-2"	C-74
*HTSF-FAAT	Will be provided in Plans	C-72 and B-70
*HTSF-A/G-1	Will be provided in Plans	B-70
*HTSF-A/G-2	Will be provided in Plans	B-70
SDB	15' x 15' x 2'-3.375"	C-74

AFRL 6-4	6' x 4'	C-64 and C-74
AFRL 2.5-5	2'-6" x 5'	C-64 and C-74
AFRL 2.5-3	2'-6" x 3'	C-64 and C-74
*Target 2	Will be provided in Plans	B-82
*Target 3	Will be provided in Plans	B-82
*F2A	Will be provided in Plans	B-82
*F3A	Will be provided in Plans	B-82
*T-1 Mod	Will be provided in Plans	B-70
*T-4 Mod	Will be provided in Plans	B-70

*These targets have footings/foundations to be removed.

Typical work sites are at Test Area A-22 on Eglin Main Base; Test Areas B-70, B-75, and B-82 approximately 25 miles northwest of Eglin Main Base; Test Area C-64 approximately 20 miles northwest of Eglin Main Base; and Test Areas C-72 and C-74 approximately 21 miles northeast of Eglin Main Base. Occasionally, some targets to be demolished will be at other locations through the Eglin AFB Reservation.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 10 June 2014 – 9 June 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$1.5M

NAICS Code: 238910 – Site Preparation Contractors

Small Business Set Aside: No

Incumbent: DC Architects, Inc., FA2823-14-D-4007 (DUNS 830475021)

POCs: Contracting Officer – Kristine Wright
kristine.wright.2@us.af.mil
850-882-9248; DSN 872-9248

Project Name: GeoIntegration Office Technology Support Services

Program Description: Technical Support for GeoIntegration Office at Eglin AFB.

Objective: Perform technical support for geospatial programs.

Scope: Shall refine, maintain and support the Eglin Enterprise Spatial Database and associated Web Viewer tool to accurately map the mission infrastructure, environmental features and facilities of the Eglin Complex.

GIS Website Administration: Shall create, design and manage the Eglin GeoIntegration Office websites.

GIS Data: Shall manage information for the Common Installation Picture (CIP).

GIS Projects: Shall coordinate with customers to develop GIS standards and requirements for all types of projects and prepare project requirements for geospatial data management efforts, providing technical details and the outlines for the general scopes of work.

GIS Reporting: Shall prepare written reports, charts, graphs, maps, metadata and other textual or visual products; compile complete geospatial data products from the beginning stage to ready-for-reproduction state; and depict on the geospatial product the appropriate planimetric, hypsographic and cultural detail obtained from various suppliers in formats such as aerial photographs, CADD data, field-collected raw data, published charts and control data.

GIS Training: Shall perform both informal and formal classroom training to operational and support organizations to make them aware of available tools and techniques that allow them to retrieve, analyze, manipulate and present their geospatial data efficiently and effectively. Shall support the staff in the operations of GIS system software and equipment through presentations and on-on-one training. Shall present the schedule for training events and advertise it throughout the Eglin community. Shall maintain records regarding the name of the student and organization of the individuals provided training.

GIS Security: Shall ensure that security policy requirements are adhered to and shall install programs are within Information Security (INFOSEC) guidelines.

Program Management: Shall serve as a technical point of contact at the program level performing mapping and GIS efforts. Shall participate in discussions, meetings, and serve on panels or committees when requested. Based on the composition of the audience, the knowledge level and desired outcome, shall prepare briefing material that effectively provides pertinent information to committees or organization leadership. Shall deliver a Weekly Update Report.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 11 September 2014 – 10 September 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2019

Estimated Dollar Value: \$1.2M

NAICS Code: 541512 – Computer Systems Design Services

Small Business Set Aside: No

Incumbent: ACE Info Solutions, Inc., FA2823-14-F-4002 (DUNS 070993162)

POCs: Contracting Officer – Carrie Eastburn
carrie.eastburn@us.af.mil
850-882-0245; DSN 872-0245

Project Name: Paving Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Paving work.

Objective: Perform paving work.

Scope: Paving work may consist of:

- Resurfacing
- Full depth reconstruction
- New full depth construction of bituminous concrete and Portland cement concrete pavements to include roadways, parking lots and sidewalks
- Coldplaning of bituminous concrete pavement
- Construction of curb return widenings
- New construction of bituminous concrete ramp-downs
- Crack repair in bituminous concrete pavement
- New construction of concrete foundation walls and footings, slabs on grade adjusting of covers and frames and grates to be flush with new pavements
- Removal and resetting of existing concrete curbing
- Painting new pavement markings
- Rubber removal from airfield surfaces
- Removal and reinstallation of existing parking bumper blocks and traffic control devices as well as placement of new parking bumper blocks and traffic control devices

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 29 September 2014 – 28 September 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$45M

NAICS Code: 237310 – Highway, Street, and Bridge Construction

Small Business Set Aside:

Incumbent: C.W. Roberts Contracting, Inc., FA2823-14-D-4008 (DUNS 094593589)

POCs: Contracting Officer – Kristine Wright
kristine.wright.2@us.af.mil
850-882-9248; DSN 872-9248

Project Name: Protective Coating Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Interior and Exterior Painting

Objective: Perform and provide interior and exterior painting.

Scope: Perform and provide interior and exterior painting and protective coatings.

Exterior Paint Requirements:

- Surface preparation, taping (if applicable), caulking and glazing putting. Work includes minor repairs and replacement of deteriorated surfaces.
- Clean exterior surfaces of facility to remove dirt, mildew fungus and other foreign matter.
- Apply protective coatings (full or partial) to exterior of facility and trim, including attachments (i.e. fences, piping, etc.) and detached storage buildings.
- Wood stripping, staining and/or varnishing.
- Apply protective coating to existing Exterior Insulation Finish System (EIFS).

Interior Facility Maintenance:

- Surface preparation, drywall replacement and surface repair.
- Painting (full or partial areas).
- Tape/bed, texture of gypsum board/drywall cracks, joints and surface repair.
- Wood stripping, staining and/or varnishing.

Pavements Marking:

- Sandblasting.
- Expedient method of covering existing markings (if required).
- Layout and striping required for traffic control on streets (includes crosswalks), parking lots and aircraft runways, taxiways and parking areas.

Floor Refinishing:

- Removal of existing coatings.
- Installation of new floor coating.
- Layout and pain necessary lines on hanger floor.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2014 – 30 September 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$3.9M

NAICS Code: 238320 – Painting and Wall Covering Contractors

Small Business Set Aside:

Incumbent: Sweat, LLC, FA2823-14-D-4009 (DUNS 938372393)

POCs: Contracting Officer – Kristine Wright

kristine.wright.2@us.af.mil

850-882-9248; DSN 872-9248

Project Name: Hoist and Crane Inspection, Certification and Repair Indefinite Deliver Indefinite Quantity (IDIQ)

Program Description: Hoist and Crane Inspection, Certification and Repair

Objective: Provide services necessary to perform Hoist and Crane Inspection, Certification and Repair for the 769th Civil Engineering Squadron (769CES).

Scope: Shall inspect, test and maintain the cranes and hoists to meet the manufacturer's specifications and recommendations.

Inspections/Maintenance Services. Shall perform inspections, testing and maintenance on all equipment listed in below tables annually or as indicated. Shall provide written certifications confirming rated capacity for each crane and hoist that has been proof load tested.

(OCTOBER)					
BLDG.	LOCATION	S/N	MANUFACTURER	TYPE	SIZE
13A	EGLIN MAIN	760466	HARRINGTON	MONO	0.50 TN
13A	EGLIN MAIN	SKU-996	CENTRAL MACHINE	SGBC	1.0 TN
22	EGLIN MAIN	313389	YALE	MONO	2.0 TN
32	EGLIN MAIN	1209	CM	MONO	0.25 TN
32	EGLIN MAIN	L2856Y	CM	MONO	0.25 TN
68	EGLIN MAIN	99CU046	BUDGIT	MONO	2.0 TN
68	EGLIN MAIN	99CU045	BUDGIT	MONO	2.0 TN
68	EGLIN MAIN	W306352	YALE	DGBC	40 TN
71	EGLIN MAIN	A321JZ	CM	JIB	0.25 TN
71	EGLIN MAIN	799	BUDGIT	MONO	2.0 TN
71	EGLIN MAIN	A563LM	BUDGIT	MONO	2.0 TN
72	EGLIN MAIN	4134	JET	GANTRY BC	3.0 TN
72	EGLIN MAIN	BO11	YALE	GANTRY BC	3.0 TN
72	EGLIN MAIN	BO12	YALE	GANTRY BC	3.0 TN
72	EGLIN MAIN	BO14	YALE	GANTRY BC	3.0 TN
72	EGLIN MAIN	AP9728	CHESTER ZEPHYR	MONO	0.25TN
72	EGLIN MAIN	AP9729	CHESTER ZEPHYR	MONO	0.25 TN
72	EGLIN MAIN	AP9730	CHESTER ZEPHYR	MONO	0.25 TN
72	EGLIN MAIN	AP9731	CHESTER ZEPHYR	MONO	0.25 TN
100	EGLIN MAIN	00054045	HARRINGTON	MONO	0.5 TN
100	EGLIN MAIN	1189-6965	GENIE M&M	DUCK LIFT	800#
100	EGLIN MAIN	LP2447	CHESTER ZEPHYR	MONO	0.50 TN
.05 - 4.5 TON MONO			16		

5 - 20 TON MONO	0
.05 - 4.5 TON BC	5
5 - 20 TON BC	1

(NOVEMBER)					
BLDG.	LOCATION	S/N	MANUFACTURER	TYPE	SIZE
101	EGLIN MAIN	123062	HARRINGTON	MONO	2.0 TN
101	EGLIN MAIN	119260	HARRINGTON	MONO	2.0 TN
106	EGLIN MAIN	L-00850M	CM	FIXED	2.0 TN
110	EGLIN MAIN	48011	HARRINGTON	SGBC	1.0 TN
110	EGLIN MAIN	LEW1-C-111-WJD	YALE	MONO	1.0 TN
127	EGLIN MAIN	K7-65174	SHAWBOX	MONO	1.0 TN
127	EGLIN MAIN	687	BUDGIT	MONO	1.0 TN
127	EGLIN MAIN	G49664016	JET	MONO	0.50 TN
127	EGLIN MAIN	43411	DEMAG	DGBC	10.0 TN
129	EGLIN MAIN	CH14492	P&H	DGBC	10.0 TN
129	EGLIN MAIN	M894	BUDGIT	JIB	0.50 TN
129	EGLIN MAIN	309826-48	BUDGIT	JIB	0.50 TN
129	EGLIN MAIN	0001	CENTRAL MACHINE	GANTRY BC	0.50 TN
130	EGLIN MAIN	157321UJ1	R&M	DGBC	5.0 TN
130	EGLIN MAIN	157321UJ2	R&M	DGBC	5.0 TN
130	EGLIN MAIN	157321UJ3	R&M	DGBC	5.0 TN
130	EGLIN MAIN	157321UJ4	R&M	DGBC	5.0 TN
130	EGLIN MAIN	319730	BUDGIT	MONO	2.0 TN
134	EGLIN MAIN	167693931	R&M	MONO	1.0 TN
134	EGLIN MAIN	155164TL1	R&M	MONO	1.0 TN
134	EGLIN MAIN	606443	P&H	MONO	2.0 TN
134	EGLIN MAIN	T50228	P&H	MONO	5.0 TN
134	EGLIN MAIN	T50227	P&H	MONO	5.0 TN
134	EGLIN MAIN	03J28K440	YALE	MONO	5.0 TN
134	EGLIN MAIN	03J28K441	YALE	MONO	5.0 TN
134	EGLIN MAIN	03J28K442	YALE	MONO	5.0 TN
134	EGLIN MAIN	03J28K443	YALE	MONO	5.0 TN
		.05 - 4.5 TON MONO			13
		5 - 20 TON MONO			6
		.05 - 4.5 TON BC			2
		5 - 20 TON BC			6

(DECEMBER)					
BLDG.	LOCATION	S/N	MANUFACTURER	TYPE	SIZE
138	EGLIN MAIN	L7-66019	SHAWBOX	MONO	1.0 TN
138	EGLIN MAIN	L7-66018	SHAWBOX	MONO	2.0 TN
140	EGLIN MAIN	1706079401	R&M	SGBC	5.0 TN
141	EGLIN MAIN	L480910	SHAWBOX	MONO	5.0 TN
141	EGLIN MAIN	L480912	SHAWBOX	MONO	5.0 TN
142	EGLIN MAIN	L480909	SHAWBOX	MONO	5.0 TN
142	EGLIN MAIN	L480911	SHAWBOX	MONO	5.0 TN
244	EGLIN MAIN	146006	HARRINGTON	MONO	3.0 TN
374	EGLIN MAIN	15024006	WRIGHT	GANTRY BC	0.50 TN
374	EGLIN MAIN	15024014	WRIGHT	MONO	0.50 TN
374	EGLIN MAIN	54820023	THERN	AUTOLIFT	1.0 TN
374	EGLIN MAIN	14-54	AIR FORCE	AUTOLIFT	2.0 TN
374	EGLIN MAIN	15024186	WRIGHT	MONO	0.50 TN
374	EGLIN MAIN	15024007	WRIGHT	MONO	0.50 TN
374	EGLIN MAIN	130211848	WRIGHT	MONO	0.50 TN
374	EGLIN MAIN	15024016	WRIGHT	MONO	0.50 TN
374	EGLIN MAIN	15024012	WRIGHT	MONO	0.50 TN
374	EGLIN MAIN	15024008	WRIGHT	MONO	0.50 TN
374	EGLIN MAIN	A49365	COFFING	JIB	0.50 TN
374	EGLIN MAIN	AT.1.108.UJ	COFFING	JIB	0.50 TN
374	EGLIN MAIN	57492	WRIGHT	MONO	0.50 TN
374	EGLIN MAIN	3893-4248	GENIE	MANLFIT	250#
374	EGLIN MAIN	532-07-6034	WRIGHT	MONO	0.50 TN
374	EGLIN MAIN	532-07-6033	WRIGHT	MONO	0.50 TN
		.05 - 4.5 TON MONO			18
		5 - 20 TON MONO			4
		.05 - 4.5 TON BC			1
		5 - 20 TON BC			1

(JANUARY)					
BLDG.	LOCATION	S/N	MANUFACTURER	TYPE	SIZE
410	EGLIN MAIN	B86005	JET	MONO	0.25 TN
410	EGLIN MAIN	B86006	JET	MONO	1.0 TN
410	EGLIN MAIN	B112461	COFFING	JIB	0.25 TN
419	EGLIN MAIN	GJL199PF	DAYTON	MONO	1.0 TN
423	EGLIN MAIN	EC1.A.145.CU	COFFING	MONO	2.0 TN
423	EGLIN MAIN	193391	BUDGIT	MONO	3.0 TN
426	EGLIN MAIN	EC1A-28-1	COFFING	MONO	1.0 TN
428	EGLIN MAIN	HC-01	YALE	MONO	1.0 TN
428	EGLIN MAIN	HC-02	R&M	MONO	5.0 TN
432	EGLIN MAIN	20-15-62281	ACCO	MONO	1.0 TN
432	EGLIN MAIN	L1523TF	CM	GANTRY BC	1.0 TN
433	EGLIN MAIN	1857	YALE	FIXED	1.0 TN
		.05 - 4.5 TON MONO			10
		5 - 20 TON MONO			1
		.05 - 4.5 TON BC			1
		5 - 20 TON BC			0

(FEBRUARY)					
BLDG.	LOCATION	S/N	MANUFACTURER	TYPE	SIZE
430	EGLIN MAIN	B80431	YALE	FIXED	2.0 TN
440	EGLIN MAIN	A9800234	R&M	SGBC	1.0 TN
440	EGLIN MAIN	A9800235	R&M	SGBC	1.0 TN
440	EGLIN MAIN	A9800236	R&M	SGBC	1.0 TN
440	EGLIN MAIN	A8900237	R&M	SGBC	1.0 TN
440	EGLIN MAIN	B62853	CM	MONO	2.0 TN
440	EGLIN MAIN	B86443	HARRINGTON	FIXED	1.0 TN
440	EGLIN MAIN	B80421	DAVID ROUND	FIXED	1.0 TN
440	EGLIN MAIN	B79490	THERN	FIXED	1.0 TN
440	EGLIN MAIN	B79489	THERN	FIXED	1.0 TN
440	EGLIN MAIN	B79488	THERN	FIXED	1.0 TN
440	EGLIN MAIN	B85678	THERN	FIXED	1.0 TN
440	EGLIN MAIN	B97432	DAVID ROUND	MONO	1.5 TN
440	EGLIN MAIN	B124070	DAVID ROUND	MONO	1.5 TN
440	EGLIN MAIN	B97433	DAVID ROUND	MONO	1.5 TN
440	EGLIN MAIN	B80419	DAVID ROUND	MONO	1.0 TN
440	EGLIN MAIN	B97444	DAVID ROUND	MONO	1.5 TN
440	EGLIN MAIN	B80418	DAVID ROUND	MONO	1.0 TN
440	EGLIN MAIN	B124069	DAVID ROUND	MONO	1.5 TN
440	EGLIN MAIN	B97436	DAVID ROUND	MONO	1.5 TN
440	EGLIN MAIN	B97442	DAVID ROUND	MONO	1.5 TN

440	EGLIN MAIN	B97441	DAVID ROUND	MONO	1.5 TN
440	EGLIN MAIN	B80423	DAVID ROUND	MONO	1.0 TN
440	EGLIN MAIN	B80422	DAVID ROUND	MONO	1.0 TN
440	EGLIN MAIN	B80424	DAVID ROUND	MONO	1.0 TN
440	EGLIN MAIN	B80442	DAVID ROUND	MONO	1.0 TN
440	EGLIN MAIN	B80420	DAVID ROUND	MONO	1.0 TN
440	EGLIN MAIN	B80416	DAVID ROUND	MONO	1.0 TN
440	EGLIN MAIN	B80426	DAVID ROUND	MONO	1.0 TN
440	EGLIN MAIN	B80425	DAVID ROUND	MONO	1.0 TN
440	EGLIN MAIN	B80429	DAVID ROUND	MONO	1.0 TN
440	EGLIN MAIN	B80430	DAVID ROUND	MONO	1.0 TN
440	EGLIN MAIN	B80439	DAVID ROUND	MONO	1.0 TN
440	EGLIN MAIN	B80443	DAVID ROUND	MONO	1.0 TN
440	EGLIN MAIN	B97431	DAVID ROUND	MONO	1.5 TN
440	EGLIN MAIN	B97434	DAVID ROUND	MONO	1.5 TN
440	EGLIN MAIN	8213	KONE	DGBC	20.0 TN
440	EGLIN MAIN	B97437	DAVID ROUND	MONO	1.5 TN
440	EGLIN MAIN	B97440	DAVID ROUND	MONO	1.5 TN
440	EGLIN MAIN	B97443	DAVID ROUND	MONO	1.5 TN
440	EGLIN MAIN	B97445	DAVID ROUND	MONO	1.5 TN
440	EGLIN MAIN	B124059	DAVID ROUND	MONO	1.5 TN
440	EGLIN MAIN	B124068	DAVID ROUND	MONO	1.5 TN
486	EGLIN MAIN	B80440	THERN	FIXED	0.75 TN
		.05 - 4.5 TON MONO		39	
		5 - 20 TON MONO		0	
		.05 - 4.5 TON BC		4	
		5 - 20 TON BC		1	

(MARCH)					
BLDG.	LOCATION	S/N	MANUFACTURER	TYPE	SIZE
453	EGLIN MAIN	EB0040294	INGERSOL RAND	FIXED	1.0 TN
453	EGLIN MAIN	62060	UNITED TECH.	SGBC	5.0 TN
500	EGLIN MAIN	058524/003	HARRINGTON	SGBC	5.0 TN
500	EGLIN MAIN	1157841	BUDGIT	SGBC	3.0 TN
539	EGLIN MAIN	100-250	CM	MONO	3.0 TN
553	EGLIN MAIN	1487420E1	SHAWBOX	DGBC	20.0 TN
562	EGLIN MAIN	64654	HARRINGTON	MONO	3.0 TN
562	EGLIN MAIN	AG2173	CHESTER	MONO	1.0 TN
613	EGLIN MAIN	EC1C168JC0	COFFING	GANTRY BC	2.0 TN
613	EGLIN MAIN	904453	DEMAG	A FRAME	12.0 TN
614	EGLIN MAIN	293416	HARRINGTON	DGBC	2.0 TN
614	EGLIN MAIN	38072HP1	R&M	MONO	2.0 TN

614	EGLIN MAIN	38072HF1	R&M	SGBC	2.0 TN
614	EGLIN MAIN	L-0470LJ	CM	JIB	200#
614	EGLIN MAIN	137977	SHEPARD NILES	UH-MONO	2.0 TN
614	EGLIN MAIN	0002	SHEPARD NILES	UH-MONO	2.0 TN
614	EGLIN MAIN	L-879JD	CM	JIB	1.0 TN
690	EGLIN MAIN	T43692	P&H	MONO	5.0 TN
690	EGLIN MAIN	1/2K17FAG7	YALE	MONO	0.50 TN
690	EGLIN MAIN	GJLA-258XM	DAYTON	MONO	1.0 TN
690	EGLIN MAIN	K5-62540	SHAWBOX	MONO	0.50 TN
690	EGLIN MAIN	GJ-494	DAYTON	MONO	0.50 TN
		.05 - 4.5 TON MONO			13
		5 - 20 TON MONO			2
		.05 - 4.5 TON BC			4
		5 - 20 TON BC			3

(APRIL)					
BLDG.	LOCATION	S/N	MANUFACTURER	TYPE	SIZE
693	EGLIN MAIN	30566	DETROIT	DGBC	10.0 TN
693	EGLIN MAIN	T42387	P&H	MONO	5.0 TN
693	EGLIN MAIN	TX-0677	SHEPARD NILES	MONO	5.0 TN
908	EGLIN MAIN	B120869	BUDGIT	MONO	1.0 TN
916	EGLIN MAIN	L-JL107XG	LITTLE MULE	GANTRY BC	0.50 TN
946	EGLIN MAIN		HARRINGTON	SGBC	5.0 TN
961	EGLIN MAIN	209529	HARRINGTON	SGBC	1.0 TN
961	EGLIN MAIN	225128	HARRINGTON	SGBC	1.0 TN
963	EGLIN MAIN	962078	JET	GANTRY BC	2.0 TN
963	EGLIN MAIN	D22472T	R&M	SGBC	4.0 TN
963	EGLIN MAIN	D22488T	R&M	SGBC	4.0 TN
963	EGLIN MAIN	D22489T	R&m	SGBC	4.0 TN
985	EGLIN MAIN	276499	BUDGIT	MONO	1.0 TN
985	EGLIN MAIN	276500	BUDGIT	MONO	1.0 TN
990	EGLIN MAIN	1821319701	R&M	MONO	5.0 TN
990	EGLIN MAIN	EC1.A.540.KRD	COFFING	MONO	2.0 TN
990	EGLIN MAIN	THA001JS	CM	MONO	3.0 TN
999	EGLIN MAIN	99GU043	BUDGIT	MONO	2.0 TN
999	EGLIN MAIN	99GU044	BUDGIT	MONO	2.0 TN
999	EGLIN MAIN	1919329A	YALE	MONO	5.0 TN
999	EGLIN MAIN	1919329C	YALE	MONO	5.0 TN
		.05 - 4.5 TON MONO			7
		5 - 20 TON MONO			5

.05 - 4.5 TON BC	7
5 - 20 TON BC	2

(MAY)					
BLDG.	LOCATION	S/N	MANUFACTURER	TYPE	SIZE
1195	EGLIN MAIN	164848BW1	R&M	SGBC	2.0 TN
1195	EGLIN MAIN	164848BW2	R&M	SGBC	2.0 TN
1195	EGLIN MAIN	164848BW3	R&M	SGBC	2.0 TN
1195	EGLIN MAIN	AG-9109	CHESTER	MONO	1.0 TN
1210	EGLIN MAIN	37527	HARRINGTON	MONO	2.0 TN
1210	EGLIN MAIN	69652	HARRINGTON	MONO	1.0 TN
1210	EGLIN MAIN	87471	HARRINGTON	MONO	1.0 TN
1210	EGLIN MAIN	93111	HARRINGTON	MONO	1.0 TN
1210	EGLIN MAIN	S1502RN	CM	GANTRY BC	1.0 TN
1210	EGLIN MAIN	SS-15340L	CM	MONO	300#
1221	EGLIN MAIN	28930	BUDGIT	MONO	2.0 TN
1227	EGLIN MAIN	SP972-0608-00	INGERSOL RAND	SGBC	1.0 TN
1227	EGLIN MAIN	SP973-0608-00	INGERSOL RAND	SGBC	1.0 TN
1233	EGLIN MAIN	SP534-0227-07	INGERSOL RAND	SGBC	2.0 TN
1239	EGLIN MAIN	W308204A	YALE	DGBC	2.0 TN
1239	EGLIN MAIN	W208205A	YALE	DGBC	2.0 TN
1247	EGLIN MAIN	SPH169-0726-04	INGERSOL RAND	JIB	1.0 TN
1263	EGLIN MAIN	JP-1279-117-2RP	CHESTER	MONO	2.0 TN
1263	EGLIN MAIN	JP-3333-118-2RP	CHESTER	MONO	2.0 TN
1280	EGLIN MAIN	03A13707	SHAWBOX	SGBC	3.0 TN
1280	EGLIN MAIN	03A13708	SHAWBOX	SGBC	3.0 TN
1280	EGLIN MAIN	03A13709	SHAWBOX	SGBC	3.0 TN
1280	EGLIN MAIN	03A13710	SHAWBOX	SGBC	3.0 TN
1280	EGLIN MAIN	03A13711	SHAWBOX	SGBC	3.0 TN
		.05 - 4.5 TON MONO			10

5 - 20 TON MONO	0
.05 - 4.5 TON BC	14
5 - 20 TON BC	0

(JUNE)					
BLDG.	LOCATION	S/N	MANUFACTURER	TYPE	SIZE
1318	EGLIN MAIN	101614 A-1	EMH	SGBC	3.0 TN
1318	EGLIN MAIN	101614 A-2	EMH	SGBC	3.0 TN
1318	EGLIN MAIN	101614 B-1	EMH	SGBC	3.0 TN
1318	EGLIN MAIN	101614 B-2	EMH	SGBC	3.0 TN
1318	EGLIN MAIN	101614 C-1	EMH	SGBC	3.0 TN
1318	EGLIN MAIN	101614 C-2	EMH	SGBC	3.0 TN
1343	EGLIN MAIN	H-29930	R&M	SGBC	3.5 TN
1343	EGLIN MAIN	H-29932	R&M	SGBC	3.5 TN
1352	EGLIN MAIN	03I13830	SHAWBOX	SGBC	1.25 TN
1352	EGLIN MAIN	03I13831	SHAWBOX	SGBC	1.25 TN
1352	EGLIN MAIN	1788289701	R&M	SGBC	1.25 TN
1352	EGLIN MAIN	1788299701	R&M	SGBC	1.25 TN
1352	EGLIN MAIN	A0307060	R&M	SGBC	1.25 TN
1352	EGLIN MAIN	162792AX1	R&M	SGBC	1.25 TN
1353	EGLIN MAIN	SA0510151	JET	MONO	1.0 TN
1353	EGLIN MAIN	GOHO1	HARRINGTON	MONO	1.0 TN
1358	EGLIN MAIN	162792AX1	R&M	SGBC	1.0 TN
1360	EGLIN MAIN	10212	CHESTER	MONO	1.0 TN
1404	EGLIN MAIN	531-23-04170	ACCO WRIGHT	SGBC	3.0 TN
1404	EGLIN MAIN	531-23-04171	ACCO WRIGHT	SGBC	3.0 TN
1412	EGLIN MAIN	532-20-13460	ACCO WRIGHT	SGBC	5.0 TN
1412	EGLIN MAIN	532-20-13461	ACCO WRIGHT	SGBC	5.0 TN
1412	EGLIN MAIN	533-20-10640	ACCO WRIGHT	SGBC	9.0 TN
1416	EGLIN MAIN	531-23-04078	ACCO WRIGHT	SGBC	3.0 TN
1416	EGLIN MAIN	531-23-04079	ACCO WRIGHT	SGBC	3.0 TN
1416	EGLIN MAIN	531-23-04080	ACCO WRIGHT	SGBC	5.0 TN
1416	EGLIN MAIN	531-23-04081	ACCO WRIGHT	SGBC	5.0 TN
1416	EGLIN MAIN		Budgit	MONO	0.50TN
1416	EGLIN MAIN	920035	ACI	MONO	0.50 TN
1417	EGLIN MAIN	533-20-10641	ACCO WRIGHT	SGBC	10.0 TN
6061	RANGER	21024	YALE	MONO	1.0 TN
		.05 - 4.5 TON MONO			6
		5 - 20 TON MONO			0
		.05 - 4.5 TON BC			19
		5 - 20 TON BC			6

(JULY)					
BLDG.	LOCATION	S/N	MANUFACTURER	TYPE	SIZE
1429	EGLIN MAIN	1819139701	R&M	DGBC	5.0 TN
1429	EGLIN MAIN	181912810	R&M	DGBC	10.0 TN
2625	EGLIN MAIN	1151332036	R&M	JIB	1.0 TN
3020	DUKE FIELD	AU213250	YALE	SGBC	5.0 TN
3020	DUKE FIELD	2001002	YALE	FIXED	1.0 TN
3029	DUKE FIELD	T43877	P&H	SGBC	5.0 TN
3029	DUKE FIELD	T43878	P&H	SGBC	5.0 TN
3044	DUKE FIELD	WR2010.4	COFFING	SGBC	1.0 TN
3076	DUKE FIELD	A9800281	R&M	SGBC	3.0 TN
3076	DUKE FIELD	A9800280	R&M	SGBC	3.0 TN
3086	DUKE FIELD	302373	BUDGIT	MONO	5.0 TN
4355	7SFG		Detriot	DGBC	15.0 TN
4410	7SFG		Detriot	DGBC	10.0 TN
4425	7SFG		Detriot	DGBC	10.0 TN
4445	7SFG		Detriot	DGBC	10.0 TN
4460	7SFG		Detriot	DGBC	10.0 TN
3117	DUKE FIELD	A0105032	R&M	MONO	1.0 TN
3126	DUKE FIELD	05HU033	BUDGIT	MONO	1.0 TN
8636	C-6	14024	ACCO	SGBC	3.0 TN
8730	C-52	E31980	ACCO	DGBC	1.0 TN
8768	C-52A	L071163	SHAWBOX	DGBC	20.0 TN
8780	C-52A	1000DL	COFFING	GANTRY BC	2.0TN
8780	C-52A	JM6231WX	COFFING	JIB	0.50 TN
8780	C-52A	JM6749TW	COFFING	JIB	0.50 TN
8780	C-52A	RX-B1	MILWAUKEE	CHAINFALL	1.0 TN
8780	C-52A	RX-B2	MILWAUKEE	CHAINFALL	1.0 TN
8840	NAVY EOD	82260	PHILADELPHIA	MONO	2.0 TN
8840	NAVY EOD	82260A	PHILADELPHIA	MONO	2.0 TN
		.05 - 4.5 TON MONO			10
		5 - 20 TON MONO			1
		.05 - 4.5 TON BC			6
		5 - 20 TON BC			11

(AUGUST)					
BLDG.	LOCATION	S/N	MANUFACTURER	TYPE	SIZE
8954	C-74	B56645	CHESTER	MONO	2.0 TN
8954	C-74	SA514N8	CM	MONO	2.0 TN
9371	C-74	AA8806	DAVID ROUND	SGBC	2.0 TN
9375	C-74	07C06806	SHAWBOX	SGBC	5.0 TN
9460	C-80	02E13704	SHAWBOX	SGBC	5.0 TN
9483	C-80	L-200-KY	CM	MONO	0.50 TN
9518	C-72	28960	COFFING	MONO	2.0 TN
9519	C-72	28961	COFFING	MONO	2.0 TN
9520	C-72	AG3674	P&H	MONO	2.0 TN
9521	C-64	48470	YALE	MONO	2.0 TN
9532	C-64	EQ00168	YALE	MONO	2.0 TN
9566	C-64	ETW-20	YALE	MONO	2.0 TN
9566	C-64	ETW-21	YALE	MONO	2.0 TN
9570	C-64	AB-821	WRIGHT	MONO	2.0 TN
9572	C-64	4005-8662	THERN	A-FRAME	2.0 TN
9584	C-64	AP5395	P&H	MONO	2.0 TN
9584	C-64	AP5325	P&H	MONO	2.0 TN
9621	C-64	0001	R&M	SGBC	20 TN
		.05 - 4.5 TON MONO		14	
		5 - 20 TON MONO		0	
		.05 - 4.5 TON BC		1	
		5 - 20 TON BC		3	

(SEPTEMBER)					
BLDG.	LOCATION	S/N	MANUFACTURER	TYPE	SIZE
9624	C-64	151558RL1	R&M	MONO	5.0 TN
9625	C-64	151596RL1	R&M	MONO	5.0 TN
9627	C-64	151558RL2	R&M	MONO	5.0 TN
9950	D-3 SANBLAS	9950	COFFING	MONO	2.0 TN
9963	D-3 SANBLAS	XWOO25	COFFING	MONO	2.0 TN
9963	D-3 SANBLAS	001	HARRINGTON	MONO	2.0 TN
12549	A-15	C28-1	P&H	MONO	1.0 TN
12549	A-15	SA690HE	CM	MONO	1.0 TN
12555	A-15	06D28F268	SHAWBOX	DGBC	10.0 TN
12555	A-15	340430	BUDGIT	SGBC	1.0 TN
12555	A-15	340431	BUDGIT	SGBC	1.0 TN
12722	A-20	3769228-D	SHEPPARD NILES	MONO	2.0 TN
12722	A-20	3769248-D	SHEPPARD NILES	MONO	2.0 TN
12724	A-20	1	YALE	MONO	2.0 TN

12724	A-20	2	YALE	MONO	2.0 TN
		.05 - 4.5 TON MONO			9
		5 - 20 TON MONO			3
		.05 - 4.5 TON BC			2
		5 - 20 TON BC			1
(QUARTERLY CERTIFICATIONS)					
BLDG.	LOCATION	S/N	MANUFACTURER	TYPE	SIZE
455	EGLIN MAIN	SO3950N	CM	MONO	3.0 TN
455	EGLIN MAIN	S03960N	CM	MONO	3.0 TN
		.05 - 4.5 TON MONO			2
		5 - 20 TON MONO			0
		.05 - 4.5 TON BC			0
		5 - 20 TON BC			0
Totals		.05 - 4.5 TON MONO			167
		5 - 20 TON MONO			22
		.05 - 4.5 TON BC			66
		5 - 20 TON BC			35

Maintenance. At no additional cost to the Government, shall supply consumable items such as grease, oil, hydraulic fluid, etc. and shall properly remove waste materials resulting from contractor's operations. Maintenance shall include, but is not limited to cleaning, oiling, adjusting, and replacement of small part(s). Shall bear material cost, up to \$10, to replace small part(s) for all hoists and cranes. Any required replacement part(s) shall be identified in writing for approval and considered as Repair. All maintenance work shall have at least a 90-calendar day warranty for material and workmanship and a 90-calendar day warranty for part(s). In the event the manufacturer's warranty is greater than 90 days, then the greater warranty shall prevail.

Un-safe Conditions. During inspection, testing, maintenance and proof load test visit, shall notify Government by phone or in writing within one (1) working day of any equipment deemed to be un-safe. This also includes equipment that contractor determines repairs are required and justifiable for safety or preventive maintenance reasons. Shall determine extent of repairs required to bring unit to a certifiable (safe) condition (to include performing diagnoses of electrical or mechanical problems) and provide a written estimate for repairs.

Service Ticket Reports. After each service, shall prepare a service ticket. Each service ticket shall contain as a minimum: equipment identification, problem, and corrective action plan.

Scheduling. Shall submit proposed monthly work schedules. Schedules shall include work to be performed, location, date and approximate time.

Interim Service. Interim service shall consist of routine and emergency calls for repair, modification, installation, transfer and removal of equipment.

Replacement of Parts. Shall provide replacement parts as authorized by the Contracting Officer via Delivery Order. All parts will be “new” original equipment manufacturer or equal.

Refurbishment. The potential for a unit to be refurbished may occur. Such work will be requested at the governments’ discretion after a discussion with the contractor to determine the feasibility of such refurbishment in lieu of replacement of a Hoist or Crane Unit. All refurbishment work shall comply with the requirements herein with any repair work accomplished. Contractor shall supply, at the Government’s request, a separate quotation of cost for consideration.

New Installation (Replacement). The potential for a new Hoist and Crane installation may occur. Such work will be requested at the Governments’ discretion after a discussion with the contractor to determine best course of action upon a system failure. All new installation/replacement work shall be of “Like Type Units” and comply with the requirements herein. Contractor shall supply, at the Government’s request, a separate quotation detailing all costs for consideration.

Testing. Routine testing of limit switches, pendant operating buttons, and other appropriate system and element testing is part of regular inspection and maintenance. Weight certifications (proof load testing) shall be accomplished IAW AFI 91-203 Chapter 35. Test loads shall not be less than 100% and not exceed 125% of the rated load. Shall provide all personnel, materials and equipment necessary to conduct the proof load tests, including but not limited to operators, riggers, rigging gear, portable laboratory for non-destructive examination (NDE) crack detection, and test weights. During proof load test, improper operation or poor condition of safety devices, electrical components, mechanical equipment, and structural assemblies shall be monitored. Shall immediately report observed defects that require testing and testing shall be suspended until deficiency is corrected. Corrections will be appropriate to the identified deficiency and addressed at the time of discovery as to who will make the corrections and when they will be made.

Test Report and Certification Certificate. Upon completion of each inspection, maintenance, proof load test, and/or repair, shall complete and deliver a comprehensive written report of all items checked, inspected, cleaned, lubricated, measured, tested, load tested, repaired and/or replaced. Reports for all cranes shall utilize standard Crane Institute of America forms or an equal preventive form at no additional cost to the Government. Shall submit an electronic copy to COR and one paper copy to each user. Signed reports shall certify to all parties involved that the hoist is in good condition, properly labeled, and safe to operate within the rated capacity.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 20 November 2015 – 30 September 2019 (3 years and 10 months ordering period)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$1.2M

NAICS Code: 811310 – Commercial and Industrial Machinery and Equipment (except Automotive and Electronic) Repair and Maintenance

Small Business Set Aside: No

Incumbent: Tom Hammonds Enterprises, LLC, FA2823-16-D-4009 (DUNS 013466581)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: Bulk Base Materials Blanket Purchase Agreement (BPA)

Program Description: Bulk Base Materials BPA

Objective: Provide construction materials to the 796th Civil Engineering Squadron (796CES).

Scope: Shall provide bulk base materials to accomplish minor and/or major repairs and to support new construction projects. Unit of measure of bulk base materials are per ton except the Red Clay unit of measure is per cubic yard. Bulk base materials include:

- Limestone Base
- #4 Stone
- #89 Stone,
- Soil/Limestone Sub Base (can be purchased from Brooklyn Limestone Quarry)
- Crushed Concrete Base
- Crushed Recycled Asphalt
- Class I Riprap
- Class II Riprap
- 3” – 6” Gabion/Bedding Stone
- Jetty Stone – Large
- Jetty Stone – Medium
- Jetty Stone – Small
- #57 River Gravel
- River Pea Gravel
- Red Clay

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 23 January 2015 – 22 January 2020 (Five year ordering period)

Anticipated RFP Release Date: 1Q FY2020

Estimated Dollar Value: \$5.0M

NAICS Code: 324121 – Asphalt Paving Mixture and Block Manufacturing

Small Business Set Aside: No

Incumbent: US Military Corp, FA2823-15-A-4000 (DUNS 786501184)
C R Pate Logging, Inc., FA2823-15-A-4001 (DUNS 791257491)
GT Contracting, LLC, FA2823-15-A-4002 (DUNS 078743896)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: Geographic Information System (GIS) and Information Technology (IT) Support Services

Program Description: GIS and IT Support Services

Objective: Provide technical support to identify, assemble, reconcile, transfer and incorporate existing 96th Civil Engineering Group (96CEG), Test Wing, and other mission systems information to the Eglin Enterprise Spatial Database (EESD).

Scope: Shall plan, execute and evaluate the status of geospatial information systems, technology advancement, as well as research and prepare recommendations for organizational adoption and implementation. Task requirements include but are not limited to gathering, entering, manipulating and maintaining data sets that are included with the Air Force GeoBase Program.

GeoBase:

- Shall analyze Eglin AFB GeoBase, supporting databases, including environmental, Air Force policy and on-going program requirements. Sustain and enhance GIS-based capabilities (analysis tools and interfaces) residing on Government databases and web servers as required.
- Shall perform periodic updates of the EESD for all GIS themes based on the DoD Installation Spatial Data Infrastructure (DISDI) Spatial Data Standards for Facilities, Infrastructure and Environment (SDSFIE), latest release.
- Shall ensure all changes made from Computer Aided Design (CAD) or flat file to GIS format will be provided in electronic format and placed in the EESD.
- Shall provide custom CAD or GIS mapping support.

Environmental Data Support:

- Shall routinely analyze, update and backup existing environmental and associated Oracle databases to ensure sustainable functionality, including environmental analysis and reporting.
- Shall manage all current and future replication procedures between GIS Database Servers to ensure current and correct data is available for environmental analysis and reporting.

- Shall analyze local system architecture development, integration, and security requirements to assist Eglin AFB in ensuring that the GeoBase, EESD and associated web based management programs comply with all Air Force requirements, including Enterprise Information Technology Data Repository (EITDR), allowing Eglin AFB to perform environmental compliance and analysis functions.
- Shall provide support to sustain existing 96CEG website interfaces, such as, but not limited to, website home pages (96CEG Home Page, Jackson Guard, Environmental, etc.).

ePro Tools Sustainment:

- Shall assist 96CEG staff in maximizing and maintaining efficiencies in the use of the application within Eglin AFB's environment.
- Shall provide help desk support and web-based training sessions up to 4 per year, as needed, for new users at Eglin AFB.
- Shall maintain all software components and patching, as required.
- Shall maintain all database components and patching, as required.
- Shall provide documentation for security and DoD Information Assurance Certification and Accreditation Process (DIACAP) accreditation purposes.
- Shall assist 96CEG personnel in maximizing and maintaining efficiencies.
- Shall assist with unique GIS Applications, specifically the Contingency Aircraft Parking Planner (CAPP).

Deliverables:

- Project Work Plan
- Monthly Status Reports
- Problem Reports
- Meeting Minutes
- Project Specific Deliverables
 - o Sustain tools and databases
 - o Update database with new data as necessary

- Backup databases routinely using a scheduled process for nightly, weekly, and monthly backups
- Maintain EITDR records for the assigned systems
- Prepare Portfolio Management documents necessary to maintaining the Authority-To-Operate rights of the system to the Air Force network

Acquisition Approach: Full and Open Competition on GSA

Period of Performance: 25 July 2014 – 25 January 2020 (One year base period plus four 1-year option periods and one 6-month option period)

Anticipated RFP Release Date: 1Q FY2020

Estimated Dollar Value: \$1.2M

NAICS Code: 541370 – Surveying and Mapping (except Geophysical) Services

Small Business Set Aside: No

Incumbent: Leidos, Inc., FA2823-14-F-4004 (DUNS 967488987)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: Architect-Engineer (A&E) Services Indefinite Deliver Indefinite Quantity (IDIQ)

Program Description: A&E Services

Objective: Provide A&E services for 96th Civil Engineering Group (96CEG).

Scope: Under each task order shall perform all work required to accomplish intent of such task order.

Studies and Reports:

- Investigations: Shall perform all field and office work as required to accomplish specific studies.
- Drawings and Sketches: Shall prepare drawings and sketches as required to present details and results of the study. Shall submit drawings and sketches in a version of AutoCAD.
- Cost Estimates: Shall prepare required detailed estimates of cost for any indicated components or features of the project and for the project as a whole. Estimates shall be based upon current material and labor cost, and shall be in sufficient detail as will permit analysis of the adequacy of the estimates. Estimates shall not contain lump sums which cannot be broken down. Detailed cost estimates need to be organized to cover the main divisions under the Unified Facilities Guide Specification (UFGS) format and will represent an accurate cost for each applicable division of work with quantity or costing and measures takeoff.
- Reports: Reports shall present the following:
 - o Discussion of study and investigation.
 - o Description of all plans and schemes considered for obtaining desired end results of study.
 - o All drawings and sketches required to present and illustrate details and result of study.
 - o Required estimates of construction costs, including comparative costs for indicated alternate plans and schemes.
 - o Results, conclusions, and recommendations.

Preliminary Designs and Site Plans:

- General
 - Prepare preliminary designs based upon project criteria and instructions. Preliminary designs are required for all features of project.
 - Preliminary designs shall be submitted as 1/2 size drawings. Full scale line drawings shall be prepared at contract plan scale on 28"x40" sheets in sufficient detail to show adequacy of design, the utilization of the item involved, and conformance of the design with the intent of the project as set forth in the instructions.
 - For facilities involving site adaptation of available plans, preliminary designs are not required for any construction feature that will be incorporated in the project without change from the design shown on the basic plans. If a project criterion requires modifications to the superstructure, preliminary designs are required for the modifications only.
- Site Plans
 - Prepare and submit site plans showing location of each proposed building and facility, critical grades, contours, drainage and relation of buildings and facilities to existing buildings, facilities, street system, above and underground utilities, entrances and finished grades. Present grades shall be indicated. Cultural features shall be indicated. At locations where survey control (coordinate systems of base lines) has been established, buildings and facilities shall be tied in to such control as directed. Logs of subsurface explorations shall be shown.
- Preliminary Designs for Buildings and Structures, Additions and Alterations
 - Preliminary designs shall be two-line drawings showing floor plans, elevations, and locations of principal items of installed equipment in accordance with the following:
 - All required controlling dimensions shall be clearly indicated.
 - Floor plans with dimensions and functional arrangement of all areas, including corridors, exits, stairs, and utility spaces properly related to exterior access, roads, parking and service areas, etc. Individual treatment shall be given items involving special design and/or deviations from accepted standards and of complex design. Cross-floor areas shall be shown for each floor and for the entire building. Floor and roof framing and loadings shall be indicated. Built-in, installed, and specialized portable equipment shall be indicated to scale. Pertinent information regarding fire prevention and safety requirements shall be shown. Design live and wind loads shall be shown.

- Elevations shall include story heights, fenestration, and adaptation to finished grades at the site.
 - Sections of structures, including framing, partitions, suspended ceilings (if any), ducts, etc., shall be shown.
 - Typical wall sections shall be shown at a scale of no less than 3/4-inch = 1 foot. Sections shall include material and thickness, methods of attachment, and type of windows, with relation thereof to supporting structural columns or walls.
 - For Heating, Ventilation and Air Conditioning (HVAC), mechanical ventilation, and plumbing, and special mechanical features such as elevators, hoists, kitchen equipment, flight simulators, etc., indicate location, capacity and space requirements of all major items of mechanical equipment. Indication of sizes and riser diagrams of ducts, pipes, and equipment and their approximate location shall also be shown. Indication shall be made as to whether piping and ductwork is exposed or concealed. Functional areas where pipes are exposed shall be delineated. Accurate operating range or capacity for heating, ventilation, air conditioning and refrigeration equipment shall be clearly stated.
 - For electrical systems, indicate typical lighting arrangements, types of fixtures proposed, general light intensities, special electrical requirements of the Using Services, including communications and electronic facilities where applicable, light and power service entrance and distribution arrangement. Conduits, including those to be wired by others, shall be shown together with indication as to whether conduits are exposed. Functional areas having exposed conduits shall be delineated. Riser diagrams, showing service equipment, feeders, and panels, other than branch circuits shall be shown. Cable sizes, current demand factors, and the switch panel board descriptions are not required. Location, capacity, and space requirements of all major items of equipment shall be shown including interior substations service equipment and panels. Power, communication, and electrical features will be indicated in sufficient detail to identify requirements clearly and to indicate the means of satisfying the requirements.
 - Separate lists of all Contractor-furnished equipment, all Government-furnished equipment to be installed by the Contractor, and equipment furnished and installed by the Government.
- Preliminary Designs for Utilities, Site Improvements, and Similar Construction
- Preliminary designs shall be drawings showing the layouts and preliminary design of all facilities and appurtenances and the location of all facilities served. Detailed preliminary designs shall be prepared, as separate drawings if necessary, showing the following:

- All required controlling dimensions, clearly indicated.
 - Layouts sufficiently detailed to show system and design proposed. Details shall include necessary plans, elevations, and sections of special features. Capacities or sizes, subject to later revision, of major features and items of equipment shall be indicated. Types of materials shall be indicated.
 - Grading and typical section of all project areas.
 - Profiles of pipe lines.
 - Drainage features.
- Preliminary Designs for Roads, Walks, Open Storage, Parking Areas, and Similar Construction.
 - Preliminary designs shall be drawings showing layouts and preliminary design of all facilities and appurtenances and location of all facilities served. Detail preliminary designs shall be prepared, as separate drawing if necessary, showing the following:
 - All required controlling dimensions, clearly indicated.
 - Transverse cross sections of all roads, walks, and open storage areas, depicting the depth and type of sub-base, bases, and pavement courses.
 - Layout and profile of each individual road and street, including drainage systems and structures, together with location and results of all soil investigations. Buildings and other features, controlling grades, and dimension of roads shall be shown on these plans.
 - Layout, existing and finished contours of all parking areas and open storage areas, together with adjacent and contiguous buildings and other structures, including drainage system and structures, and location and results of all soil investigations.
 - Layout of all typical street intersections, culverts, and major drainage structures.
 - Necessary plans, elevations, and sections of special features.
- Coordination with Outline Specifications: Preliminary drawings shall be coordinated with the outline specifications to clearly indicate type and sizes of materials, utilities, etc., and specifically to list "separately all Contractor-furnished equipment and all Government-furnished equipment to be installed by the Contractor.
- Submission. Ten copies of the preliminary designs shall be submitted, at one half sizes, as black line prints.

Basis-of-Design:

- Prepare and submit, for original designs to be accomplished by A&E, a Basis-of Design showing typical analysis for basic parts of the project, including structural, mechanical, and electrical features and each utility, and stating all loadings, hydraulic computations including computations for deluge sprinkler systems, criteria, factors, assumptions and codes on which the design is to be based. Where applicable, the Basis-of-Design shall include the planned utilization, relocation, or removal of existing facilities.
- Four copies of each Basis-of-Design shall be submitted.

Outline Specifications:

- Prepare outline specifications covering all contemplated construction materials and equipment to be incorporated in the project as the result of original designs. Outline specifications for Air Force projects shall be based upon the CSI format using alpha-numeric number system for paragraph.
- Outline specifications shall be coordinated with requirements for Preliminary Design Drawings.
- Outline specifications for Air Force projects shall be prepared with same format of Headings and sequence of material as utilized in the CSI format.
- Outline specifications shall present the following:
 - o Description of each of the facilities involved.
 - o Approximate capacities of major mechanical items with a brief description their function and operation of system.
 - o All data required for preliminary engineering and architectural analysis of the project that is not shown on preliminary drawings or included in Basis-of-Design.
 - o List of any Contractor's Options to be incorporated in project design.
 - o Ten copies of outline specifications shall be submitted.

Preliminary Cost Estimates.

- Preliminary cost estimates shall be based on contract drawings completed to the percentage established in the work order and other designated data. Estimates shall be accurate and realistic, reflecting current prices for work and materials, and taking into account probable labor shortages that may occur because of other known proposed projects in the area. Each major item shall further be broken down into component units of labor and materials with quantity and cost of each unit shown. Lump sum amounts for major items which cannot be readily analyzed will not be accepted. Preliminary cost

estimates need to be organized to cover main divisions under the Unified Facilities Guide Specification (UFGS) format and will represent an accurate cost for each applicable division of work with quantity or costing and measures takeoff.

- Four copies of preliminary cost estimates shall be submitted.

Current Cost Estimates:

- Current cost estimates shall be based upon completed contract drawings and draft specifications.
- Estimates shall be accurate and realistic, reflecting current prices for work and materials, and taking into account probable labor shortages that may occur because of other known proposed projects in the area. Each major item shall be further broken down into component units of labor and materials with the quantity and cost of each unit shown. Lump sum amounts for major items which cannot be readily analyzed will not be accepted. Current cost estimates shall present separate costs for each line item, broken down into costs for individual buildings, and facilities. Cost estimates need to be organized to cover main divisions under the Unified Facilities Guide Specification (UFGS) format and will represent an accurate cost for each applicable division of work with quantity or costing and measures takeoff.
- Current cost estimates shall be submitted concurrently with associated contract drawings and specifications. Four copies of each estimate shall be submitted.

Final Design:

- Accomplish final detailed design of project complete with all component/parts/appurtenances. Final designs shall be based upon project criteria and where furnished or required, upon approved preliminary design. Final designs shall be within approved preliminary cost estimate, as applicable to project involved.
- For structures involving site adaptation of plans, final design shall be for all modifications, additions, and appurtenances required to adapt design of, structures as shown on plans to local site conditions.

Final Design Analysis:

- Prepare and submit design analysis for all original designs prepared by A&E, comprising statements of all criteria, loads, factors, assumptions and codes used in final design, diagrams and charts developed in connection with designs, and computations made thereon. A&E for all disciplines shall provide manufacturers cut sheets of all equipment, fixtures, hardware, materials, and finishes that are specified and shall be provided at the 95% submittal and shall be bound and submitted at the 100% submittal to be included with Design Analysis. Design Analysis for airfield pavements shall be prepared strictly in accordance with format furnished by the Contracting Officer.

- Four copies of the design analysis shall be submitted.

Contract Drawings:

- Prepare complete detailed drawings for use in contract construction of project. Final design drawings shall be submitted in a version of AutoCAD. Final design DWG files shall have no reference files attached as all shall be bound into the file to make one AutoCAD DWG file, which also shall be purged and created with standard AutoCAD pen table. Scaled drawings should provide a bar scale and shall be in feet not meters. A&E shall provide 1 hard copy of final design on Mylar on an Arch D sheet size and 2 CD's in AutoCAD and PDF format. Label computer disk to include project number and title, and each computer disk shall be placed in a hard plastic cover box protector jewel case. The coordinates or ties to base lines of at least two adjacent corners of each building and structure and of principal points on utility lines, roads, railroads, pavement and similar construction features shall be shown on drawings. Drawings shall be prepared for entire project designed and shall provide for solicitation of bids and award of construction contracts in accordance with the provisions of the contract specifications. AutoCAD format shall be set up w/each sheet having an individual file name.
 - o AutoCAD drawings shall have correct geometry:
 - Segmented lines and arcs are to be made continuous and free of self overlapping sections, thus decreasing files size and increasing efficiency within the AutoCAD platform.
 - All AutoCAD data shall be free of topological errors such as slivers, undershoots, overshoots dangles, overlaps, intersections, etc.
 - Area features such as building footprints, parking lots, roadways, and airfield pavements shall be true polyline polygons. Adjacent polygons shall not have gaps or overlaps.
 - o AutoCAD drawings shall be checked for correct spatial projection to one of the following:
 - North American Datum 1983 Florida State Plane North FIPS 0903 Feet (AutoCAD Code FL83-NF)
 - Universal Transverse Mercator 1984, Zone 16 North (AutoCAD Code UTM84-16N)
 - o Any Building Information Models (BIM) developed for a project shall be supplied in a Model Archive as part of the final design submittal consisting of two sets of files:
 - The first set shall be a collection of individual Models as received from the Model Element Author(s).

- The second set of files shall consist of the aggregate of those individual Models in a format suitable for archiving and viewing. The aggregate model shall also be submitted in a DWG file format.

Contract Specifications:

- Prepare complete specifications for contract construction of entire project. Contract specifications shall be prepared in a single Statement of Work, Special Conditions, and Technical Provisions and a list of Bid Items and Quantities for project involved. The intent is to prepare complete specifications in such a manner that project construction included in specification volume may be readily advertised for bids and contracted for as a whole or in parts.
- The Contracting Officer will furnish the basic standards necessary for use in preparation of Special Conditions and format to be used in preparing Statement of Work.
- Technical Provisions shall comprise a master technical specification covering all items of work common to all line items included under the work order and shall be prepared with separate sections covering various trades and work classification. Sequence of material shall be in same order as that used in CSI guide specifications in the work order.
- Four bound copies of final specification, including complete technical provisions, shall be submitted. Specifications shall be typed on 8 ½" x 11" paper for Government reproduction. Specifications must also be submitted on disk using Microsoft Word 2007 format.
- Schedule of Construction Contractor's Approvals and Test shall be prepared listing all shop drawings, samples, materials, fixtures, equipment, plant materials and color schedules to be submitted and all tests to be performed. Each item listed shall be referenced to the paragraph in the contract specifications. The schedule shall be submitted in quadruplicate at the time of submission of final contract specifications.

Quantity Surveys and Cost Estimates:

- Quantity surveys shall present separate quantities for each line broken down into individual buildings, facilities, and components thereof, as directed by the Contracting Officer. Quantity surveys shall be broken down into component units of work, materials and equipment together with amounts of the same. Quantity surveys shall be in sufficient detail to permit proper Government review and shall not include lump sum items which cannot be readily analyzed. Quantity survey for each building shall also contain a list of square foot areas by floors and cubage for buildings.
- Quantity surveys shall be priced with unit cost for labor, materials, and equipment, presented separately, currently prevailing in the vicinity of the project and reflecting anticipated labor conditions due to other work in progress or contemplated in the near future. Pricing of quantity surveys shall include pricing of square foot areas and components and for project as a whole shall be computed. Quantity surveys and cost estimates shall be submitted in quadruplicate.

- Estimates of cost will be utilized in preparing Government estimates for evaluating bids and as such will become confidential material for official use only. Quantity surveys and cost estimates shall remain the sole property of the Government and shall not be made available to others for any purpose.
- Furnish, during project construction period, such engineering advice in connection with design as requested.

Specific Duties:

- Review drawings and specifications for familiarization with construction contract requirements.
- Provide interpretation and clarification of intent of drawings and specification.
- Attend conferences pertaining to construction project as required and directed.
- Observe construction schedule and conditions which may delay construction completion and make recommendations concerning contract time extensions.
- Maintain progress reports weekly utilizing AF Form 3065, Contract Progress Report, and submit as required.
- Observe tests performed at project site as required by contract documents, maintain records and report on such test results and procedures. Written results of all required tests shall be provided within 3 days of test completion.
- Monthly, provide 2 copies of all electronic color photographs required to accurately and completely reflect the progress of all key elements of the construction.
- Maintain records and files of correspondence, site conference reports, shop drawings, addenda, modifications, and supplementary drawings issued subsequent to award of contract.
- Review shop drawings and material submittals and make recommendations for approval or disapproval. A&E shall act on these submittals and return them within 5 working days.
- Consider and evaluate suggestions or recommendations made by construction contractor and provide written comments.
- Review application for payment and recommendation for disposition.
- Ensure contractor maintains up-to-date record drawings (as-builts).

- In the event design discrepancies become apparent or changes need to be made during construction, the A&E shall be responsible for correction of design of such discrepancies or changes and shall furnish necessary drawings, specifications, cost estimates, etc., to enable modification of construction contract and effect adequate amendments.
- Ensure contractor adheres to specific notifications in the construction contract, which includes contractor obtaining cutting and welding permits from Base Fire Department, street closing notification in sufficient time for publication in Daily Bulletin, and utility outages coordination as required.
- Ensure contractor schedules instruction/training on all equipment for using agency personnel, as required.
- Ensure all operational tests for proper operation of all installations (i.e., electrical, mechanical, HVAC, etc.) and equipment are performed and document all discrepancies.
- A&E shall notify Project Manager 7 calendar days prior to a pre-final inspection. A&E shall provide a report of pre final inspection to include date, time, persons in attendance, their organization, and deficiencies listed. All deficiencies must be corrected prior to final inspection.
- A&E shall notify Project Manager 7 working days prior to final inspection. A&E shall provide a report of final inspection to include date, time, and persons in attendance, their organization; and the deficiencies listed.
- Make construction deficiency list, attend final inspection and make recommendation for final acceptance.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 14 April 2015 – 13 April 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$5.0M

NAICS Code: 541330 – Engineering Services

Small Business Set Aside: No

Incumbent: Peterson Engineering, Inc., FA2823-15-D-4000
(DUNS 148081631)
Heffernan Holland Morgan Architecture, FA2823-15-D-4001
(DUNS 148071954)
Hernandez Calhoun Design International, FA2823-15-D-4002
(DUNS 079948209)

Bullock-Tice Associates, Inc., FA2823-15-D-4003

(DUNS 058221375)

Kenneth Home & Associates, Inc., FA2823-15-D-4004

(DUNS 841782449)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: Santa Rosa Island (SRI) Tower Inspection, Maintenance and Repair

Program Description: SRI Tower Inspection, Maintenance and Repair

Objective: Provide inspection, maintenance and repair services on the SRI Tower.

Scope: Shall provide inspection, maintenance and repair services on the SRI Tower. Service includes scheduled periodic maintenance, unscheduled maintenance actions, and maintenance needed/noticed due to inspections. Maintenance actions should combine together to not only maintain the tower in an operational condition but should also improve some of the tower systems as they exist today. These events will need to be assumed as a full time manning requirement.

Elevator/Tower Periodic Maintenance Actions:

- Shall perform period maintenance actions.
 - o Unscheduled Maintenance – more often than 30 days and some actions are driven by weather conditions
 - Check for moisture in electrical and control panels and plug the source if moisture is found. Required after every thunder storm.
 - Lubricate gate locks and switches.
 - Remove water in equipment are collecting as a result of pod leaks.
 - Check lights and replace burned out bulbs.
 - Observe for rusted areas to be cleaned and resurfaced as needed.
 - Suggest improvements to reduce costs/dangers to known issues.
 - o 30-Day Maintenance
 - Check hydraulic fluid level and top off if required.
 - Check all areas for evidence of hydraulic leaks and tighten fittings.
 - Check telephone operation.
 - Paint repair to rusted area/components.

- Inspect 8 buss bars and collectors on the tower and clean if corroded or replace if required. Coat cleaned or replaced collector shoes with NO-OX-ID “A SPECIAL”.
 - Check electrical connections for corrosion and clean if necessary.
 - Check for moisture in electrical and control panels and plug the source if moisture is found.
 - Check nitrogen charge in fire system and replace if damaged.
 - Replace desiccant bags in electrical panels.
- 90-Day Maintenance
 - Clean and grease vertical climbing rails with environmentally friendly grease.
 - Inspect elevator system for unusually noisy operation.
 - Clean and lubricate pod drive areas with AMSOIL GXC environmentally friendly grease.
 - Check personnel area fire extinguisher for indicator in green area.
 - Check operations and condition of doors including emergency exit.
 - Lubricate door hinges and escape door hinges in tower.
 - Check pod chain condition and change if wear is apparent.
 - Wipe down fire suppression tank with hydraulic oil or light grade environmentally friendly oil.
 - Check drive pods for evidence of wear and repair/replace if needed.
 - Inspect elevator shaft pit and remove debris.
 - 365-Day Maintenance (1 year)
 - Check vertical rail alignment and perform alignment correction if needed.
 - Change filters in hydraulic circuit.
 - Inspect wear on power and control contact shoes and replace if worn heavily.

- Check fire extinguisher system (through licensed agency).
 - Check operation of E-Stop controls.
 - Test brakes capacity to hold against full “down” drive pressure.
 - Inspect bolt tightness in climbing rail bolts (both ½” and ¾”) and drive pods and tighten if needed.
 - Lubricate core ring cables with environmentally friendly grease.
 - Inspect core ring cables and replace if needed.
 - Check hydraulic pressure (up and down) and charge pressure.
 - Lubricate U-joints.
 - Run acceptance test except the overload test.
 - Complete annual elevator certification through licensed agency (post in elevator).
- 1095-Day Maintenance (3 years)
 - Change hydraulic fluid if testing shows it is needed.
 - Change oil in gearboxes. Visually inspect oil condition for contaminants.
 - Replace cam followers if wear is apparent.
 - Perform overload test part of the acceptance test.
 - 1825-Day Maintenance (5 years)
 - Inspect bolts on entire tower structure and replace if corrosion threatens structural beams.

Tower Subsystem Maintenance Actions: Shall provide subsystem maintenance action. There are several subsystems within the tower that need periodic maintenance actions, including the elevator, electrical buss system for elevator, lights in elevator system, fire protection in elevator (must provide licensed labor to check, repair and keep operational), tower structure (must be capable of properly checking corrosion, torque, and tightness of bolts as well as cable tensions; requires climbing), doors in elevator system, elevator pit electrical and climbing rails and springs, canopy corrosion control (less canvas), and the Movable Exterior Test Platform (METP) corrosion control. When scheduled or unscheduled maintenance or repairs to these systems require licensed maintenance actions, shall arrange the maintenance and oversee performance.

Unscheduled Maintenance Actions: Shall provide unscheduled maintenance actions as necessary. These actions are anticipated to be drive system repairs to elevator or control module repair/replacement in controls to elevator. Shall maintain elevator pit and provide periodic lubrication and preventive maintenance to lessen, reduce or prevent any further deterioration of the METP and canopy due to weather and exposure.

Bench stock components for use on this contract:

DESCRIPTION	P/N	QTY
Spring Tension Plate	EL263	17
Chain Tensioner Plate	EL264	12
Chain Tensioner Springs	EL267	76
Plate Back	EL261	7
Chain Adjustment Bushing	EL266	8
Machined Shoulder Bolts		24
Bolt, Flat Head CSK		10
Drive Chain		6
SKF Bearings	61916	8
Washers	EL186	10
Keys for Drive & Idler Sprocket	EL199	16
Round Cover Plates for Idler/Drive Sprockets		15
Timken Bearings	42687	8
Timken Race	42620	8
Timken Seals	417181	2
120-12 Sprockets	EL114	3
120-12 Sprockets – Machined	EL114	17
Splined Drive Shaft End Piece	EL227	1
Hydraulic Filters Schroeder	K25	10
Hydraulic Biodegradable Oil 5-gal		4
Food Grade Grease 5-gal		1
NO-OX 1-gal		1
Radial Oil Seals		11
Drive Mount Weldment	EL233	1
Hydraulic Pump		1
Spacer	EL145	4
Call Box Network Module	1734-AND	2
Call Box Input Card	1734-IB4	4
Call Box Output Card	1734-OB4E	4
480V Motor Contractor		2
480V Motor Protector		3
GFCI Plug		1
Pressure Control Pilot		2
Elevator Door Solenoid		3
Tower Door Switches N21		6
Tower Door Switches N22		2

Tower Lock Boxes		4
Relay Base (Circular)		2
Relay (Circular)		4
Relay Base (Blade)		1

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2015 – 29 September 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$1.1M

NAICS Code: 811310 – Commercial and Industrial Machinery and Equipment (except Automotive and Electronic) Repair and Maintenance

Small Business Set Aside: No

Incumbent: Fritel & Associates, LLC, FA2823-15-C-0039 (DUNS 025997367)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: Vertical Transportation Equipment Maintenance, Repair and Inspection

Program Description: Vertical Transportation Equipment Maintenance, Repair and Inspection Services

Objective: Provide maintenance, repair, and inspection services on real property vertical transportation equipment (VTE) at Eglin AFB.

Scope: Shall provide all management, tools, supplies, equipment, parts and labor necessary to maintain, repair, and inspect the real property VTE at Eglin AFB in a manner that will ensure continuous and safe operation.

Work conducted on VTE will be in accordance with the American Society of Mechanical Engineers (ASME) A17.1-2007 (or applicable code for year VTE put in service), Safety Code for Elevators and Escalators (ASME A17.1), ANSI/ASME A17.2-2010, Guide for Inspection of Elevators, Escalators, and Moving Walks (applicable to equipment), A17.3-2011, Safety Code for Existing Elevators and Escalators (applicable to equipment), National Fire Protection Association Standards (NFPA), Unified Facilities Criteria (UFC) 3-600-01, Fire Protection Engineering for Facilities, Occupational Safety and Health Administration (OSHA) Standards and the recommendations of the original equipment manufacturer (OEM).

Maintenance and Inspection Services:

- Shall determine working order and condition of all VTE within 30 calendar days of contract award. The Government will either replace missing items or repair all items not in working order or serviceable condition, or will direct the Contractor to replace the missing items, accomplish the repair, and reimburse Contractor in accordance with the contract. Shall certify working order of equipment.
- Shall develop and submit an annual written Maintenance Control Program (MCP) for each VTE within 30 calendar days after contract award to cover the basic contract and any option periods. The MCP shall, at a minimum, include required inspections and timelines for inspections and maintenance to be performed. Shall perform inspections and maintenance of all VTE in accordance with MCP. The MCP shall ensure compliance with all minimum code requirements.
- Shall perform maintenance in accordance with MCP to ensure reliable and continuous safe operation. Maintenance work shall be in accordance with commercial practices or manufacturer's specifications, if available, and shall be intended to maintain the VTE in safe and reliable operating condition. The MCP is required to specify appropriate intervals for specific maintenance items.

- Shall perform cleaning of equipment spaces and daily cleanup of job sites in conjunction with maintenance, inspections and tests, and repairs.
- Shall perform necessary inspections and tests as required under ASME A17.1 Appendix N, using a Qualified Elevator Inspector (QEI). The first annual test shall include the five- (5)-year test for all traction and roped hydraulic elevators regardless of due date. The three- (3) - year test shall be scheduled in conjunction with the annual test two years later from the first annual test.
- The Government may perform inspections of the VTE at no cost to the Contractor for purposes of capital asset management and quality assurance. If discrepancies are discovered during these inspections, Contractor will be notified in writing of any determination and may be responsible for the corrective actions.
- Shall prepare and submit a written report within 2 business days of work. Report shall identify each VTE, location, maintenance work performed, repairs needed, date of inspection, name of inspector, and overall condition of the VTE.
- Shall maintain copy of all current VTE inspection documentation, along with an index indicating location, date inspected, and date of next required inspection. The index and copies of certificates shall be delivered to the CO/COR upon request; however, no later than 1 business day of a request to review.

Vertical Transport Equipment Listing:

BLDG	LOCATION	CAPICITY	USE	MANUFACTURER	TYPE	YR. INST.
1	MAIN BASE	3500 LBS	PASS	BAGBY	HYDRAULIC	1990
11	MAIN BASE	4000 LBS	PASS	ELEVATOR SYSTEMS	HYDRAULIC	1986
13	MAIN BASE	6000 LBS	FREIGHT	MONTGOMERY	HYDRAULIC	1999
13A	MAIN BASE	6000 LBS	FREIGHT	NATIONAL	TRACTION	1970
13A	MAIN BASE	500 LBS	FREIGHT	GILLESPIE	MATERIAL LIFT	1988
22	MAIN BASE	5000 LBS	FREIGHT	GEMCO	HYDRAULIC	1969
55	MAIN BASE	2500 LBS	FREIGHT	ROTARY LIFT	HYDRAULIC	1960
64	MAIN BASE	2500 LBS	PASS	KONE	HYDRAULIC	1988
68	MAIN BASE	5000 LBS	PASS	ALABAMA	HYDRAULIC	1988
68	MAIN BASE	5000 LBS	PASS	ALABAMA	HYDRAULIC	1988
85	MAIN BASE	5000 LBS	PASS	GAL	HYDRAULIC	2005
85	MAIN BASE	8000 LBS	FREIGHT	COURION	HYDRAULIC	2005
100	MAIN BASE	6000 LBS	FREIGHT	MONTGOMERY	TRACTION	1992
104	MAIN BASE	3500 LBS	FREIGHT	HUMBAUGH	HYDRAULIC	2014
129	MAIN BASE	5000 LBS	FREIGHT	MONTGOMERY	HYDRAULIC	1999
130	MAIN BASE	4000 LBS	PASS	MONTGOMERY	TRACTION	1988
260	MAIN BASE	2500 LBS	PASS	WIGGLERS	HYDRAULIC	2000
260	MAIN BASE	2500 LBS	PASS	WIGGLERS	HYDRAULIC	2000
349	MAIN BASE	20000 LBS	FREIGHT	NATIONAL	HYDRAULIC	1986

349	MAIN BASE	3000 LBS	PASS	MONTGOMERY	TRACTION	1995
349	MAIN BASE	3000 LBS	PASS	MONTGOMERY	TRACTION	1995
349	MAIN BASE	3000 LBS	PASS	MONTGOMERY	TRACTION	1995
350	MAIN BASE	3000 LBS	PASS	MONTGOMERY	TRACTION	1994
350	MAIN BASE	3000 LBS	PASS	MONTGOMERY	TRACTION	1994
350	MAIN BASE	3000 LBS	PASS	MONTGOMERY	TRACTION	1994
351	MAIN BASE	3000 LBS	PASS	KONE	TRACTION	1995
351	MAIN BASE	3000 LBS	PASS	KONE	TRACTION	1995
351	MAIN BASE	3000 LBS	PASS	KONE	TRACTION	1995
374	MAIN BASE	1000 LBS	FREIGHT	MONTGOMERY	MATERIAL LIFT	1990
374	MAIN BASE	1000 LBS	FREIGHT	MONTGOMERY	MATERIAL LIFT	1990
374	MAIN BASE	25000 LBS	FREIGHT	MONTGOMERY	HYDRAULIC	1993
380	MAIN BASE	5000 LBS	PASS	GEMCO,ESCO	HYDRAULIC	1969
380	MAIN BASE	5000 LBS	PASS	NATIONAL	HYDRAULIC	1993
440	MAIN BASE	25000 LBS	FREIGHT	BAGBY	TRACTION	1995
440	MAIN BASE	15000 LBS	PASS	BAGBY	HYDRAULIC	1995
440	MAIN BASE	3500 LBS	PASS	ELEVATOR SYSTEMS	HYDRAULIC	2000
614	MAIN BASE	2500 LBS	PASS	MONTGOMERY	HYDRAULIC	2003
858	MAIN BASE		PASS	KONE	TRACTION	2013
848	MAIN BASE	4500 LBS	PASS	KONE	TRACTION	2009
955	MAIN BASE	2000 LBS	PASS	NATIONAL	HYDRAULIC	1988
963	MAIN BASE	2000 LBS	FREIGHT	GIANT	MATERIAL LIFT	1985
1309	ACC	2500 LBS	PASS	MOWERY	HYDRAULIC	1998
1323	F-35	4000	PASS	HUMBAUGH	HYDRAULIC	2010
1416	F-35	3500	PASS	HUMBAUGH	HYDRAULIC	2010
1416	F-35	5000	FREIGHT	HUMBAUGH	HYDRAULIC	2010
2300	TOWER	2500 LBS	PASS	MONTGOMERY	TRACTION	1995
2807	MAIN BASE	2000 LBS	PASS	DOVER	HYDRAULIC	1985
3054	DUKE	2500 LBS	PASS	TYSSENKRUPP	HYDRAULIC	2008
3055	DUKE	2500 LBS	PASS	TYSSENKRUPP	HYDRAULIC	2013
3077	DUKE	2500 LBS	PASS	NATIONAL	HYDRAULIC	2012
3078	DUKE	2500 LBS	PASS	TYSSENKRUPP	HYDRAULIC	2013
3107	DUKE	2500 LBS	PASS	CONTINENTAL	HYDRAULIC	1987
3139	DUKE	4000	PASS	KONE	TRACTION	
4485	7th SF	2000 LBS	PASS	KONE	TRACTION	2010
4490	7th SF	2000 LBS	PASS	KONE	TRACTION	2010
4515	7th SF	2000 LBS	PASS	KONE	TRACTION	2010
4525	7th SF	2000 LBS	PASS	KONE	TRACTION	2010
4545	7th SF	2000 LBS	PASS	KONE	TRACTION	2012
4565	7th SF	2000 LBS	PASS	KONE	TRACTION	2012
8640	C-6	8000 LBS	PASS	MOTION CONTROL	TRACTION	1999
8640	C-6	4000 LBS	PASS	MOTION CONTROL	TRACTION	1999
8772	C-52	750 LBS	PASS	CAPITOL	TRACTION	1970
9374	C-74	500 LBS	LIFT	LANDMARK TOWER	MATERIAL LIFT	1999

Repair Service Calls:

- Shall provide service calls (routine and emergency) under the full maintenance service agreement at no additional charge.
- Shall repair and/or replace components of the VTE at no additional cost to the Government. Replaced components will be identical (OEM) Original Equipment Manufacture items. Substitution of a different component is only permitted when an OEM replacement is not available and must meet an industry accepted equivalent. The Unified Facilities Guide Specifications (UFGS) and the UFC will be used to benchmark acceptable replacement components. See UFGS 14 21 00. 00 20 Electric Traction Elevators, UFGS 14 21 13 Electric Traction Freight Elevators, UFGS 14 21 23 Electric Traction Passenger Elevators, and UFGS 14 2 00 Hydraulic Elevators for guidance.
- Routine Calls. Service calls will be classified as routine when work or adjustments do not qualify as an emergency call.
 - o Shall be placed by CO/COR during the hours of 6:00 a.m. – 4:00 p.m., Monday – Friday, excluding Federal Holidays.
 - o Contractor shall respond in-person to VTE and begin work on routine service calls at no additional cost to the Government within 4 hours after receipt of call on regular scheduled work days/hours.
 - o Contractor shall report to emergent work location, survey repair situation, and commence repairs on all covered items under “Full Maintenance”. Shall prepare and submit a written report within 2 business days after the repair. Report shall include date and time of service call, location of VTE, repairs performed, and name of technician who performed repairs.
- Emergency Calls. Emergency calls are calls made for services when a VTE system fails and constitutes a danger to personnel and/or threatens to damage properties.
 - o Emergency service calls will be placed either by CO/COR or Eglin Fire Dispatcher ONLY.
 - o Contractor shall respond in person to VTE and begin work on emergency service calls within 1 hour after receipt of the call.
 - o Contractor shall prepare and submit a written report within 2 business days after emergency repair. Report shall include date and time of service call, location of VTE, repairs performed, and name of technician who performed repairs.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 1 October 2015 – 30 September 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$1.2M

NAICS Code: 238290 – Other Building Equipment Contractors

Small Business Set Aside: Yes

Incumbent: Diversified Elevator Services and Equipment Company Inc., FA2823-16-C-4002
(DUNS 148088909)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: Contractor Operated Civil Engineering Supply Store (COCESS) Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: COCESS

Objective: Provide all necessary labor, supervision, equipment, supplies and materials to support a Contractor Operated Civil Engineer Supply Store (COCESS) located at Eglin AFB, Florida (this includes servicing outlying areas of Duke Field, the Army Ranger Camp and remote sites on Okaloosa Island).

Scope: Shall acquire, issue, deliver, store, warehouse and inventory a variety of material, equipment, parts and supplies for construction, facility maintenance and maintenance on real property for use by civil engineer personnel and approved self-help customers.

Shall provide a simplified method for authorized civil engineer personnel and self-help customers to purchase materials, equipment and supplies including, but not limited to, electrical, plumbing, sheet metal, welding, landscaping, heating, ventilation, air conditioning & refrigeration, pipe fitting, carpentry, pavement & grounds maintenance, electronic monitoring, controls & alarms, painting, wall covering, floor covering, hardware, liquid fuels maintenance, power production, exterior electric, aircraft arresting systems (non-depot parts), water, waste water treatment & distribution and pest control trades. Also shall provide a simplified method for authorized civil engineer personnel to purchase for pick up and/or delivery bulk base materials including, but not limited to, concrete, asphalt, limestone base, stone, crushed recycled concrete/asphalt, Class I & II Riprap, river gravel, river pea gravel, red clay, fill dirt; etc. These items shall be used for work orders, construction, recurring maintenance and repair, and self-help type work. COCESS contract does not replace the use of other contracts that are already established or will be established. May stock high use/consumable items for immediate purchase.

Store Attributes. Shall at minimum:

- Acquire items from merchants or vendors of his/her choice.
- Provide fair and reasonable pricing. Intent of this term is to ensure the Government pays the fair and reasonable price for items that can be purchased within the local area. This does not limit the contractor from offering discount prices. If an item is not commonly supplied within the local area, the contractor shall perform a price comparison.
- Perform all research required to successfully fill all item requests.

- Provide an on base, customer-friendly store environment that presents a clean, organized and systematic product identification and clear identification of pricing. Store-stocked items shall be easy to identify and locate.
- Provide current and accurate status of all orders (including backorders) upon request.
- Advise customers on customer return policy and methods, and maintain electronic database and appropriate electronic and "hard paper copy" documentation.
- Accept Government delivery orders and Government Purchase Cards (GPC) for authorized purchases.
- Deliver materials as follows:
 - o Provide items by Government's Required Delivery Date (RDD) or by Agreed Delivery Date (ADD) when delivery date is modified in advance by mutual agreement between Government and contractor.
 - o Provide store stocked items for immediate purchase and immediately issue (sell) items that are in store stock upon authorized customer request.
 - o Deliver large or bulk merchandise to authorized customers, upon request.
 - o Provide long distance telephone, internet and fax services at contractor's own expense.
 - o Provide timely and accurate reports and information.
 - o Provide safe working conditions and environment for employees and customers in accordance with all applicable OSHA regulations.
 - o Provide warehousing support for purchased items for Government work orders or purchase requests until customer requests partial or full issue release.
 - o Deliver material to applicable Government warehouse or other delivery point(s) designated by Government at time of material receipt/issue.

Holding & Storage:

- **Inventory Management:** Shall use inventory management system of their choice to maintain inventory of all store-stocked items sold to Government. Service shall not be interrupted when maintenance is performed on computer systems.
- **Store Stock and Non-Store Stock Items:** Shall provide store stocked and non-store stocked items. Shall maintain an inventory of materials in stock for immediate purchase. Non-store stock items shall be provided and delivered upon request.

- Store stock inventory shall be maintained by an automated inventory management system capable of barcode/scanning of products, forecasting customer needs, trend analysis and determining store-stock levels. Sales register/computer shall be able to scan commercial bar codes and credit cards as required and retrieve product information by any of the standard invoice/receipt data fields. At contract completion, the contractor shall retain ownership of items that are store-stocked. However, Government reserves the right to purchase store-stocked items at contract completion.
- Initial Store Stock Items: Shall provide a listing of proposed store stocked items to include a separate hazardous material initial store stock list no later than 10 calendar days after the award of the contract. The listing shall include, at the minimum, Government CSL number (when available), noun, item description, unit of measure, manufacturer name for hazardous material items, manufacturer part number and estimated initial stock level. Shall be responsible to determine quantities and types of items to be initially stocked.
- Historical high-use, non-hazardous items previously used by Government.

<u>CSL</u>	<u>NOUN</u>	<u>ADJECTIVE</u>	<u>DESCRIPTION</u>	<u>STOCK LEVEL</u>	<u>UNIT ISSUE</u>
AA015C	CONDUIT	EMT	EMT STEEL 3/4"X10' ELECTRICAL	45	LG
AA017P	CONDUIT	EMT	EMT STEEL 1/2"x10' ELECTRICAL	16	EA
AA020K	CONNECTOR	COMPRESSIO	RACO 2902 1/2" STEEL EMT	11	EA
AA021V	COUPLING	CONDUIT	RACO 2022 1/2" SET SCREW COUPLING	32	EA
AA022K	COUPLING	CONDUIT	RACO 2922 1/2" CONCRETE TIGHT	23	EA
AA032M	ELBOW	PIPE	GENOVA 30707 3/4" PVC SCH 40 ELL	15	EA
AA047K	RECEPTACLE	DUPLEX	COOPER WIRING CR20V-SP 20A/125V	16	EA
AA054C	STRAP	CONDUIT	RACO 2082 1/2" 1 HOLE EMT STRAP	35	EA
AA081P	COVER	JCT.BOX	RACO 752 4" STEEL SQUARE	14	EA
AA087J	TUBING	COPPER	MUELLER D04050P 1/4"X50' COPPER	1	CL
AA099N	BOLT	TOGGLE	BBI 893080-P1 1/4 X 4 TOGGLE BOLT	10	BX
AA112O	NUT	WIRE	GARDNER BENDER 10-006 LARGE RED	4	BX
AA120T	SCREW	DRILL	BBI 693061-P2 (30375) 8-18 X 3/4	10	BX
AA148S	RECEPTACLE	DUPLEX	COOPER WIRING VGF20V 20A IVORY GFI	23	EA
AA332I	CONDUIT	FLEX	ALFLEX 3/4"X100' EF ULTRATITE	1	FT
AA346F	BOX	JUNCTION	RACO 232 4" X 4" JUNCTION BOX	10	EA
AA409Q	SCREW	DRILL	BBI 693050-P1 8-18X1/2 SELFDRIL	1	BX
AA445P	CONNECTOR	SET SCREW	RACO 2603 3/4" EMT SET SCREW	20	EA
AA654Q	PHOTOCELL	TORK	TORK 2007A PHOTOCELL SPST 1800 VA	11	EA
AA922Y	INSECTICID	AMDRO	INSECTICIDE, AMDRO BAIT 6oz BOTTLE	9	BT
AB082X	FILTER	AIR	AMERICAN AIRFILTER 220-398-051	16	BX
AB751H	BOLT	MACHINE	A.B. CHANCE 8812. BOLT, THRU GALV	5	EA
AB928D	WASHER	FENDER	BBI P36145-P1 1/4X1-1/4 FENDER	1	BX
AC092V	BATTERY	EMER LIGHT	POWER SONIC PS-640-F1 BATTERY EMER	60	EA
AC629I	TUBING	TUBING	MUELLER D14050P 7/8"X50' COPPER	1	CL

AD975S	FILTER	AIRCONDITI	AMERICAN AIRFILTER 172-102-500	12	BX
AE169O	PAD	ABSORBENT	3M HP-156 17"x19" HIGH PERFORMANCE	1	CS
AE174E	LAMP	QUARTZ	ADB 48A0083 LAMP QUARTZ 45W BI-PIN	12	EA
AE280D	FILTER	AIR	AMERICAN AIRFILTER 170-112-800	72	BX
AE312K	SCREW	TAPCON	BBI 660050-P1-1/4x1-1/4 TAPKING	2	BX
AE448E	LAMP	FLUORESCEN	SYLVANIA S2927 F40CW/X DELUXE	61	EA
AE467Q	BATTERY	JELLCCELL	POWER SONIC PS1270-F1 12V-7AH-GEL	29	EA
AE474S	BULB	FLOURESENT	PHILIPS F32T8TL741 ALTO 32W	64	EA
AE524Q	WASHER	FENDER	BBI P36140-P1 (42993) 1/4 X 1	10	BX
AE640P	WASHER	FLAT	PORTEOUS 00370-2400-421 (30282)	1	BX
AE662K	CONNECTOR	COMPRESSIO	RACO 2002 1/2" UNINSULATED STEEL	10	EA
AE662O	COUPLING	EMT	RACO 2622 1/2" SET SCREW COUPLING	30	EA
AE669L	TIE	WIRE	NSI P/N 850 L-8-18-9-C CATAMOUNT	1	PK
AE710M	ANCHOR	TAPCON	BBI 660070-PR (69350) 1/4X2-3/4"	1	BX
AE735P	LAMP	QUARTZ	48A0069, ADB, LAMP, QUARTZ, 120W,	88	EA
AE776W	CONNECTOR	"C"	YC2C2 BURNDY CONNECTOR "C" CU/CU	9	EA
AE801F	ROPE	POLLY	WELLINGTON ROPE 15019 3/8"x600'	10	SP
AE805B	SCREW	TAPPING	BBI 693425-P1 10-16X1 SLFDRL SCREW	10	BX
AE851D	STRAP	EMT	B2208-ZN-1/2, B-LINE, STRAP, EMT	14	EA
AE855P	ANCHOR	MASONRY	BBI 926266P #10-12 x 1" PLASTIC	7	BX
AE871Q	STRAP	EMT	RACO 2083 3/4" 1 HOLE SNAP-STRAP	11	EA
AE943Y	LAMP	FLUORESCEN	F13DBX/835/4P GE COMPACT 4-PIN GE	52	EA
AF023A	FILTER	AIR	AMERICAN AIRFILTER 172-112-600	10	BX
AF034F	FILTER	AIR	AMERICAN AIRFILTER 172-112-782	14	BX
AF054F	RIVET	SIGN	TLDRAS3878-06 RIVET~SIGN, 3/8"D	49	EA
AF101A	STRAP	CONDUIT	RACO 2052 1/2" CONDUIT HANGER	29	EA
AF106J	BALLAST	2 TUBE	ADVANCE ICN2P32N 2-F32T8 BALLAST	30	EA
AF195D	NUT	HEX HEAD	BBI 319025 (42571) 1/4 NC GR2 HEX	1	BX
AF222T	LAMP	FLUORESCEN	LUMAPRO //1VP17 FLOURESENT 26	27	EA
AF238G	BALLAST	ELECTRONIC	ADVANCE ICN4P32N 4-F32T8 120V/277V	41	EA
AF244Y	CONNECTOR	SET SCREW	RACO 2602 1/2" DIE CAST SET SCREW	49	EA
AF264A	LAMP	THRESHOLD	LAMP, THRESHOLD 48 WATT, BASE,	36	EA
AF277U	LOCK	COMBO	MASTERLOCK 175DLH 2" BRASS	11	EA
AF340C	FILTER	AIR	AMERICAN AIRFILTER 173-700-011	46	BX
AF341M	ROPE	NYLON	WELLINGTON ROPE 11011 1/2"x600'	10	SP
AF349Q	STRAP	BX	BX50, EGS, STRAP BX, GALV. 3/8", 1	66	EA
AF381I	BATTERY	ALKALINE	ENERGIZER MAX E92BP-4 AAA BATTERY	17	CD
AF382E	BATTERY		EVEREADY E91BP-4 AA BATTERY 4/CD	15	CD
AF384E	TRAP	RODENT	ENFORCER RM2 RAT AND GLUE TRAPS	6	CS
AF403M	FILTER	AIRCONDITI	AMERICAN AIRFILTER 172-112-319	77	BX
AF403N	FILTER	AIRCONDITI	AMERICAN AIRFILTER 172-112-863	21	BX
AF423J	ELBOW	CRIMP	PROGRESS 77317 1/2" CXC COPPER 90	11	EA
AF433P	ANCHOR	HAMMER	BBI 266020-P1 1/4D x 3/4"L MUSHROOM	10	BX
AF515H	FILTER	AIR	AMERICAN AIRFILTER 179-400-500	59	BX
AF566C	WASHER	FENDER	BBI P36230-PR (30224) 1/2"x1-1/2"	1	BX
AF574S	LAMP	FLOODLIGHT	SYLVANIA 70PAR38/HAL/S/NFL25	13	EA

AF623H	FILTER	AIR	AMERICAN AIRFILTER 172-112-700	79	BX
AF681Q	BULB	120VOLTS	BULB, 120V, T-8, 17W, BI-PIN,	13	EA
AF685O	ROPE	NYLON	WELLINGTON ROPE 15034 1/2"x600'	10	SP
AF719T	FILTER	AIRCONDITI	AMERICAN AIR FILTER 173-600-011	68	BX
AF743Q	TIE	CABLE	GARDNER BENDER 46-310UVB 11" CABLE	6	BG
AF743R	TIE	CABLE	GARDNER BENDER 46-308UVB 8" UVB	3	BG
AF760P	TIE	CABLE	GARDNER BENDER 46-418UVB 18" BLACK	5	BG
AF916Z	HINGE		NATIONAL 146043 V518 1-1/2" TIGHT	3	PK
AF930D	LAMP	FLUORESCEN	GE # F54WT5841ECO, ORDER CODE #	29	BX
AF965S	BATTERY	LITHIUM	STREAMLIGHT 123A LITHIUM BATTERY	24	EA
AG003S	ROPE	NYLON	WELLINGTON ROPE 10046 #4 1/8""x600'	10	SP
AG022W	DISCONNECT	BALLAST	T&B LD2 POLE LUMINAIRE 2 POLE FOR	39	EA
AG024U	CONNECTOR	COMPRESSIO	RACO 2802 1/2" COMPRESSION	30	EA
AG030V	SPRINKLER	SPRINKLE	RAINBIRD 5000 REGULAR, COMES WITH 2	12	EA
AG053G	ANCHOR	EXPANSION	PORTEOUS 02330-2400-400 1/4-20	1	BX
AG053S	ANCHOR	HAMMER	BBI 266060-P1 1/4 X 2 HAMMER DRIVE	10	BX
AG061P	FILTER	AIR	AMERICAN AIR FILTER 175-102-863	1	BX
AG061U	FILTER	AIR	AMERICAN AIRFILTER 179-402-863	13	BX
AG061X	FILTER	AIR	AMERICAN AIRFILTER 3014883-008	11	BX
AG214Q	SCREW	SELF TAP	PORTEOUS 00726-0812-401 (30365)	10	BX
AG232U	TRAP	MOUSE	CATCHMASTER TRAP, MOUSE, GLUEBOARD	1	BX
AG271L	CONNECTOR	SADDLEGRIP	ARLINGTON INDUSTRIES SG38A 3/8"	7	EA
AG272H	BLADE	RIGHTANGLE	NORTON 23602 4.5x.045x7/8 GEMINI	20	EA
AG272S	CABLE	INSULATED	ARLINGTON 38AST SNAP2IT MC/AC, 1/2"	1	EA
AG380Q	STATION	BAIT	COMBAT ANT BAIT STATION QUICK KILL	11	BX
AG404R	NUT	SPRING	IRBY N228-ZN, STUD, NUT/SPRING,	1	EA
AG448W	#N/A	#N/A	AMERICAN AIRFILTER 174-627-001	60	BX
AG502M	#N/A	#N/A	GARDNER BENDER 46-104UVB 4" UVB	3	BG
AG512X	WASHER		BBI P43004-PR 3/8" USS FLAT WASHER	10	BX
AG512Y	#N/A	#N/A	BBI 319075-P1 3/8-16 NC GR2	2	BX
AG586Y	#N/A	#N/A	QUIKRETE//CEMENT READYMIX	1	EA
AG635M	FILTER	AIR	AMERICAN AIRFILTER 220-412-051	15	BX
AG675W	MULCH		LOWES 85281, 2 CU FT, RED CYPRESS	21	EA
AA015C	CONDUIT	EMT	EMT STEEL 3/4"X10' ELECTRICAL	45	LG
AA017P	CONDUIT	EMT	EMT STEEL 1/2"X10' ELECTRICAL	16	EA
AA020K	CONNECTOR	COMPRESSIO	RACO 2902 1/2" STEEL EMT	11	EA

- Historical high-use previously authorized hazardous materials.

<u>CSL</u>	<u>NOUN</u>	<u>ADJ1</u>	<u>ADJ2</u>	<u>ADJ3</u>	<u>ADJ4</u>	<u>U/I</u>	<u>MANUFACTURER</u>	<u>MANF PART#</u>	<u>STOCK LVL</u>
AA002X	SEALER	LEAKLOCK	PASTE			TU	HIGHSIDE 684176-1000	10001	12
AA014O	CLEANER	PVC	LIQUID			EA	OATEY	31841	12

AA038Y	CLEANER	DRAIN	LIQUID			QT	HERCULES	20-205	12
AA081R	CLEANER	CONTACT	CAN	AEROSOL		CN	LPS 078827-04516 EL	4516	12
AA110C	PAINT	RUS-KIL	BLACK			GL	SKYCO	V180-00-1	3
AA112S	ADHESIVE		PANEL	TUBE		EA	LIQUID NAILS HMD SKU	LN-601	24
AA151T	INSULATION	SPRAY	FOAM			CN	RED DEVIL	909	24
AA167I	OIL		COMPR ESSOR		WF68	GL	TEXACO CAPELLA	WF68	1
AA167K	GAS	PROPANE	14OZ			EA	BERNZOMATIC	TX9	3
AA173H	COMPOUND	PIPETHREAD	16OZ	SEALER	GASES	PT	RECTORSEAL HMD SKU 6	5	3
AA207C	OIL	REFRIGERAT			WF32	GL	NATIONAL REFRIGERANT	WF32	3
AA208O	FREON	R22	50LB			CY	GENETRON 668405-0137	R-22	4
AA208Q	SOLDER	SILVER		1/8"	COPPER	EA	HARRIS	61035	10
AA209H	ADHESIVE	CONTACT	ARMAFL EX	CAN	INSULATIO N	PT	ARMACELL 03014-11120	11120	3
AA221S	FLUX	SOLDERING	PASTE	4OZ		CN	JW HARRIS	H40027	2
AA236U	FLUX	SOLDERING	PASTE	1LB		LB	JW HARRIS	40023	3
AA363Y	OIL	HYDRAULIC	DEXTRO N II	TRANS MISSI		QT	EXXON/MOBIL BS	SUPERFL OW ATF	3
AA377B	COMPOUND	COLD		GALVA NIZED		CN	RUST-OLEUM	7785	6
AA406E	OIL	11 OZ	SPRAY	LUBRIC ATE	WD-40	CN	UNKNOWN 079567-101	10111	24
AA493F	PRIMER	STAINKILL	SEALER	SPRAY		CN	KILZ HMD	UNKNO WN	12
AA525C	OIL	LUBRICATIN			4 OZ.	CN	A-1 COMPONENTS	DO-1	12
AA542B	CAULKING	ASPHALT	ROOF	BLACK	TUBE	TU	GARDNER	379	24
AA572A	SOLDER	LEAD FREE	SILVERA LLO			RO	OATEY	22018	3
AA586C	OIL	LUBRICATIN	30	ENGINE	HD	QT	EXXON SUPERFLO	30W	12
AB542P	OIL	PUMP			VACUUM	GL	ROBINAIR	13204	1
AC040E	OIL	LUBRICATIO	30W	ENGINE	CAN, 5GAL	CN	EXXON	XD-3	3
AC437G	OIL	NON DET	30	AIR COMP	QUART	QT	KENDALL	1042787	12
AC525V	PAINT	EXT/LATEX	BROWN	SEMIGL OSS	20318	GL	SHERWIN WILLIAMS	20318	3
AC741J	FREON	134A	30LB	DRUM	REFRIGERA N	EA	FORANE BS 668405-11	SUVA- 134A-30 2B	6

AC931T	OIL	PENATRATI N	SPRAY	ALL	KANO	EA	KANO LABORATORIES	AEROKR OIL	24
AD269Q	FLUID	HYDRAULIC	QT	PWR STEERG		QT	AUTOGUARD	701131	2
AD269R	OIL	LUBRICANTI	10	LUBRIC ATNG	SEE DIS.	QT	LUBRIPLATE	78854	12
AD533X	OIL	BAR-OIL		STIHL	CHAINSAW S	GL	STIHL L&G	BIO PLUS 1GL	6
AD590V	STAIN	MINWAX	EARLY AMER	QUART		CN	MINWAX HMD	230	3
AD700D	OIL	HYDRAULIC	AW 32	BANDS AW	5 GALLON	CN	WARREN	932-05	3
AE023X	OIL	LUBRICATIN	10W-30	ENGINE		QT	SAFETY KLEEN	10W30	12
AE037P	ANTIFREEZE	GLYCOL	GALLON	ENGINE	AUTOMOTI VE	GL	CHEMTREC	UNKNO WN	12
AE040W	OIL	GEARCASE	80W-90			QT	MOBIL LUBE	110723	12
AE045C	FLUID	BRAKE	8OZ	AUTO		PT	WARREN OIL	AUTOGU ARD DOT 3 QAP	3
AE118E	PAINT	CEILING	SPRAY- CLAY	15 OZ CAN		CN	PRO CHEM	173301	12
AE272E	PAINT	KILZ	WHITE	PRIMER		GL	KILZ HMD SKU #14077	KILZ2 20001	3
AE339K	COMPOUND	CEILING	16OZ	SPRAY	WHITE	CN	HOMAX	4070	6
AE339L	COMPOUND	WALL	10 OZ.	ORANG EPEEL	WHITE	CN	HOMAX	4296	6
AE436X	PAINT	AEROSOL	BLUE	WATER BASE		EA	AERVOE PACIFIC	870-9909	12
AE572G	OIL	REFRIGERA N		REFER- COMP	1 GAL	EA	COPELAND 682688-0274	998- E022-01	1
AE610Y	EPOXY	BONDING		2 PART	RAPID SET	EA	J B WELD HMD	8276	6
AE649Z	PAINT	ENAMEL	WHITE	SPRAY		CN	LHB INDUSTRIES	674170	12
AE650B	PAINT	ENAMEL	BLACK	SPRAY		CN	LHB INDUSTRIES	674190	12
AE665M	SEALENT	URETHANE	1 PART	NP 1	MED BRONZE	TU	CHEMREX INC	NP 1 MED BRONZE	30
AE665N	SEALENT	URETHANE	1 PART	NP 1	TAN	TU	CHEMREX INC	NP 1TAN	30
AE715D	CAULKING	ACRYLIC	MORTA R	GRAY	10.1 FL.OZ	EA	RED DEVIL	646	12
AE824X	LOCTITE	ANT-SEIZE	COMPO UND	N/A		CN	LOCTITE 079340-767	767-32	2
AE844R	GAS	MAPP	16OZ	DISPOS ABLE		CY	BERNZOMATIC	387417	12
AE862H	OIL	LUBRICATIN		LUBE		QT	MOBIL	RARUS 427	12

AE862L	OIL	HYDRAULIC	HY-TRANS	TRANS MISSI		CN	MOBIL	MOBILFL UID 424	12
AE864L	WIRE	MIG/WELDER	0.035	STEEL	SILVER	EA	RADNOR	ER70S-6	3
AE882L	PAINT	ENAMEL	BLACK	SPRAY		CN	LHB INDUSTRIES BS	674390	12
AE882N	PAINT	ENAMEL	FLAT GRAY	SPRAY		CN	SHERWIN WILLIAMS	140-0613	6
AE882S	OIL	LUBRICATING	15W40	ENGINE	DIESEL	QT	SAFETY KLEEN	15W40	72
AE889L	PAINT	LATEX	OFF-WHITE	EXTERIORS	27769	GL	SHERWIN WILLIAMS	B42W111 1 GAL CN	3
AE904M	COATING	ROOF	BLACK	5 GAL	POURABLE	CN	GARDNER HDW	0105-GA	12
AE992Y	PAINT	ENAMEL	BLUE	SPRAY		CN	SKILL CRAFT	15080	12
AF014B	LOCTITE	ADHESIVES	THREAD LOCK	242	BLUE	EA	MSC CORP	24221	6
AF083M	INSECTICID	WASP FREEZ	AEROSOL	14 OZ CAN		EA	CRC CHEMICALS U.S.A.	WH16 CRC#431 PN 14010	72
AF103U	CAULKING	FIRERATED	SEALING		TUBE	TU	3M	CP 25WB	12
AF120J	HERBICIDE	GLYPHOSATE	LIQUID	ROUND UP		EA	MONSANTO L&G	50030	120
AF122W	HERBICIDE	2,4-D	LIQUID	WEEDB GONE		EA	ORTHO HMD L&G	6065	12
AF122Z	PAINT	ENAMEL	RED	SPRAY		EA	ECO-SURE	11136	12
AF208S	MASTIC	GLUE	DUCT	SEALER		EA	RCD CORP.	8 MASTIC	3
AF298Y	OIL	LUBRICANTI	80W-90	GEAR		CN	MOBIL	MOBILLUBE HD PLUS	3
AF309B	PAINT	AEROSOL	RED	MARKING		EA	RUSTOLEUM	20329	12
AF361I	ROD	WELDING	ALUMINUM	0.35	E4043	SL	JW HARRIS	ER 4043	6
AF378A	CLEANER	COIL	LIQUID	CONCENTRATE		GL	UNITED LABORATORIES	UNITED 266	12
AF392Q	MASTIC	INSULATION	DUCT	RCD15		EA	RCD CORP	RCD15	3
AF424Z	THINNER	PAINT	GAL			GL	CROWN	206494	3
AF431B	PAINT	INTERIOR	ANTIQU EWHI	SEMIGLOSS	SW6119	GL	SHERWIN WILLIAMS	SW6119	3
AF431C	PAINT	INTERIOR	DOVER WHITE	SW6385		GL	SERWIN WILLIAMS	B31W465 1	3
AF462A	GREASE	LITHIUM			MOBIL	EA	MOBIL	641688-00	10
AF500H	SEALANT	BOILER		RECTOR SEAL	STEAM	EA	RECTORSEAL 687598-13	68722	12
AF530U	OIL	LUBRICANTI	15W40	ENGINE	5 GALLON	CN	SAFETY KLEEN	ZRZR X	30

AF545M	CLEANER	REFRIGERG	LIQUID	ACID		EA	RECTOR SEAL	ACID AWAY 45004	6
AF570V	PAINT	AEROSOL	GREEN	MARKI NG		EA	AERVOE	248	12
AF570W	PAINT	AEROSOL	WHITE	MARKI NG		EA	AERVOE	207	12
AF572U	COMPOUND	ANTI-SIEZE	1 LB	THERM AL		EA	BOSTIK 747224-05740	NSBT-16	3
AF610I	PAINT	INTERIOR	WHITE	SEMI/T RIM		GL	SHERWIN WILLIAMS	B31W465 1	3
AF644M	FREON	R-404A	24LB	CYLIND ER	REFRIGERA N	EA	UNKNOWN 668405-115	R404A	3
AF651Y	CLEANER	BIODEGRAD E	LIQUID	CITRUS BASE		GL	UNITED LABS	UNITED 777	4
AF683E	CLEANER	COIL	CAN	AEROS OL		CN	UNITED LABS	UNITED 166	24
AF794T	CLEANER	DRAIN	QUART	UNITED LAB		QT	UNITED LABORATORIES	UNITED 77	12
AF796D	LUBRICANT	AEROSOL	N/A	CHAIN	17 OZ	CN	UNITED LABORATORIES	UNITED 120	24
AF807S	FREON	R-410A	25LB CY	CYLIND ER	REFRIGERA N	EA	HONEYWELL	AZ-20	12
AF839W	CLEANER	HAND	TOWELE TTE			CN	UNITED LABORATORIES	UNITED 629	6
AF871V	CLEANER	PVC	8 OUNCE			CN	OATEY 038753-30782 P	30782	12
AF871Z	GLUE	GRAY	16 OZ	SCH 40/80		CN	OATEY 038753-31095 P	31095	12
AF885Z	SEALANT	AEROSOL	POLYUR ETHA	GLOSS	WOOD	CN	LFB INDUSTRIES	674100	12
AF890U	PAINT	ENAMEL	BRONZE	SPRAY	77548-30	CN	RUST-OLEUM CORPORATI	7754830	6
AF901E	PRIMER	PVC	8 OZ		PURPLE	PT	OATEY 038753-30783	30783	12
AF907O	MASTIC	RCD #9	DUCT SEAL	1- GALLO N		GL	RCD MASTIC	RCD MASTIC #9	3
AF984Z	FREON	R407C	25LB CY	CYLIND ER	REFRIGERA N	CY	NATIONAL REFRIGERANT	25R407C	3
AF990G	CEMENT	ROOFING	5 GALLON	WET/D RY		CN	GARDNER	037-GA	6
AG007V	OIL	CUTTING	THREAD	THREA DER		GL	RIDGID 095691-708	70835	3

AG012P	OIL	LUBRICATIN	15W50	MOWE R		QT	MOBIL	481200- 00,97122 3	6
AG040D	STAIN	MINIWAX	PROVIN CIAL	QUART		EA	MINWAX	211	3
AG057Q	MASTIC	INSULATION	DUCT	SEALER		EA	RCD #6	71451	3
AG058T	ADHESIVE	GLUE	REPAIR	LIQUID		BT	LOCTITE	37425	6
AG073T	TREATMENT	A/C	BOTTLE			EA	NU- CALGON681001- 4301	4301-02	12
AG183A	OIL	HYDRAULIC	AW-46	LOADE R	5 GALLON	CN	WARREN OIL CO.	AW-46	3
AG192Q	ADHESIVE	UNITED	CEMENT ING	SPRAY	125	CN	UNITED LABORATORIES	UNITED 125	12
AG237L	OIL	COMPRESS O	2015-46	LUBRIC ANT	SYNTHETIC	QT	AIR COMPRESSOR PRODU	2015-46	12
AG249U	OIL	3 OZ CAN	SPRAY	LUBRIC ATE	WD-40	CN	WD-40	110101	24
AG256G	SOLUTION	FLUSH	HVAC	LIQUID		EA	DIVERSITECH	PF-16	3
AG270N	PAINT	EXT/LATEX	BROWN	SEMIGL OSS	20318	GL	SHERWIN WILLIAMS	20318	3
AG348B	FLUID	EXHAUST	DIESEL	AUTO		GL	TERRA INDUSTRIES	UNKNO WN	16
AG353P	LUBRICANT	FREEZE	RELEASE	SPRAY		CN	LOCTITE	996456	3
AG379T	PAINT	EXT/LATEX	WHITE	DTM		GL	SHERWIN- WILLIAMS	B66W211	3
AG397T	PAINT	ENAMEL	CAT YELLOW	12OZ CAN		CN	KRYLON	K01805	6
AG420O	SEALANT	HIGH TEMP	SILICON E	TUBE		TU	PERMATEX	81878	2
AG454U	GREASE	MULTI- PURP	14 OZ	GREASE GUN		TU	UNITED LABORATORIES	UNITED 948	60
AG458P	LUBRICANT	ANTISEIZE	FOOD GRADE	PIPE		JR	LOCTITE	1167237	2
AG469T	INSECTICID	D-TRANS	ALLETH RIN	14 OZ CAN		CN	CHEMISCO(FOR ACE HAR	HG- 723950- 2A	12
AG494R	CEMENT	WET & DRY	8OZ	PVC		EA	OATEY 038753- 30891 P	30891	12
AG502X	REFRIGERA N	GAS	25LB			CY	DUPONT	MO-29	3
AG506P	WIRE	MIG/WELDE R	0.035	STEEL	SILVER	RL	RADNOR	RAD6400 4011	3
AG513Z	CLEANER	DESCALER	1 GAL			GL	UNITED LABORATORIES	UNITED 717	4

AG585P	ANTIFREEZE	EXTND LIFE	GALLON	ENGINE	50/50	GL	CHEVRON/CATER PILLAR	101-2844	60
AG609S	FLUID	WINDSHIEL D	WASHE R	AUTO		GL	RAIN X	2-IN-1	6
AG613I	STAIN	MINWAX	GOLDEN OAK	WOOD		EA	MINWAX	7000144 4	3
AG618Q	LUBRICANT	CLEANER	PROTEC TANT	LOCK	11 OZ CAN	CN	PROTEXALL PRODUCTS I	NAICS 325998	12
AG720H	OIL	LUBRICATIN	10W-30	ENGINE		CN	TRAVELLER	10W30 5GL	3
AG727H	CLEANER	DEGREASER	40 OZ			BT	AIKEN	4319PS	12
AA002X	SEALER	LEAKLOCK	PASTE			TU	HIGHSIDE 684176-1000	10001	12
AA014O	CLEANER	PVC	LIQUID			EA	OATEY	31841	12

- Store Stock Items, After Initial Period: Prior to start of contract, shall submit a store stock plan to include a proposed method for determining store stock items and procedures for replenishment of store stock items after the initial store stocking period.
- Non-Store Stock Items: Shall provide non-store stock items.
- Trade Service Pro (TRA-SER Pro): Shall provide access to Trade Service Company, LLC., TRA-SER Pro software product for Government to utilize independent of contractor. Contractor shall utilize the latest version of TRA-SER Pro at all times and ensure Government has access to latest version at all times. Access to the latest version of TRA-SER Pro shall be given to Government within 30 (thirty) calendar days after of award of the contract.
- Shall provide warehousing support for items stored in Government holding warehouse and outside storage areas to include, but not limited to, physical storage of material, issuing of material to customers, delivering issued material to customers as requested, assisting Government with daily random inventories and assisting with resolving any inventory discrepancies as needed.

Hazardous Material:

- Hazardous material includes all material hazardous to health, safety or environment such as, but not limited to hazardous chemicals, hazardous substances, toxic chemicals and extremely hazardous substances, as defined by any of the references below. Shall be responsible for knowing which materials are hazardous.
 - o 29 Code of Federal Regulation (CFR) 1910.1200
 - o 40 CFR Part 302, Table 302.4
 - o 40 CFR Part 355 with Appendices

- 40 CFR 372.65
- 49 CFR 172.101
- AFI32-7086, *Hazardous Materials Management*
- Shall order, receive, stock, store, warehouse, issue, inventory and deliver hazardous material (HAZMAT) as needed to support authorized Civil Engineer customer requirements. Shall obtain approval from 796CES Unit Environmental Coordinator (UEC), 796CES Chief of Logistics and/or designated HAZMAT Government representative prior to purchasing, stocking and/or issuing hazardous material.
- Safety Data Sheet (SDS): In accordance with FAR 52.223-3, *Hazardous Material Identification and Safety Data*, a SDS shall accompany each item of hazardous material issued and/or delivered by the contractor. Shall maintain a master SDS file and will validate all SDSs received against master SDS file for update and/or changes.
- Hazardous Material Store Stock Approval: Shall submit for approval a list of all hazardous material, along with corresponding SDS, that will be stocked by contractor on the installation. The list shall include product name, item description, manufacturer, unit of measure and maximum stock level for each hazardous material to be stocked.
- Hazardous Material Storage: Shall ensure all hazardous material is stored in a segregated and secure warehouse, not commingled with other store stocks, and shall not store any hazardous materials in the decentralized COCESS location at Duke Field. Government furnished facilities, buildings 645 and 650, are designated as authorized hazardous material storage areas.
- Hazardous Material (HAZMAT) Issue and Labeling: Shall obtain approval from designated HAZMAT Government representative prior to issuing any hazardous material to CE customers. Shall ensure required hazardous material label is obtained and affixed by designated Government HAZMAT representative to each hazardous material item before issuing and/or delivering hazardous material to CE customers.
- Hazardous Material Handling and Disposal: Shall handle and dispose of hazardous material in support of this contract in accordance with (IAW) AFJMAN 23-209, *Storage and Handling of Hazardous Materials*; AFI 32-7086, AFMC Sup 1, *Hazardous Materials Management*; AFI 91-203, *Air Force Consolidated Occupational Safety Instruction* and IAW FAR 52.223-3, *Hazardous Material Identification and Material Safety Data*. Shall comply with federal, state and local requirements pertaining to properly using, labeling, storing, transporting and managing of hazardous material. Shall provide all appropriate hazardous material storage containers.
- Shall train all contractor personnel. Contractor personnel shall be trained on proper handling and storing of hazardous material.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 3 February 2016 – 30 September 2020 (4 years and 8 months ordering period)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$45M

NAICS Code: 332510 – Hardware Manufacturing

Small Business Set Aside: No

Incumbent: Noble Sales Co. Inc., FA2823-16-D-4007 (DUNS 107910259)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: Integrated Solid Waste Management

Program Description: Refuse Collection and Disposal

Objective: Provide municipal solid waste collection and recycling services for Eglin AFB.

Scope: Shall be performed for Eglin Main Base, Duke Field, Camp Rudder, 7th Special Forces Group, and Eglin Ranges and Sites.

Integrated Solid Waste Management: Shall empty municipal solid waste/recycling containers/dumpsters. Shall establish initial vehicle routes and collection schedules upon contract award and submitted 5 calendar days prior to start of contract performance. When service completed at a location there shall be no litter, waste, and recyclable material on the ground within a 10 foot radius of container.

- Historical Frequency

TYPE OF SERVICE	ESTIMATED ANNUAL QUANTITY
Construction Debris	1800 Tons
Unscheduled/Special refuse collection for Eglin Main Base, ranges, and sites	60 Each
Unscheduled/Special service of 8 CY compactors	12 Each
Unscheduled/Special service 30 CY compactors	12 Each
Unscheduled/Special service of 8 CY cardboard containers	24 Each
Industrial Solid Waste	4700 Tons

TYPE OF SERVICE	ESTIMATED MONTHLY QUANTITY
Provide service to 8 CY refuse containers 5 times per week	12 Each
Provide service to 8 CY refuse containers 3 times per week	65 Each
Provide service to 8 CY refuse containers 2 times per week	61 Each
Provide Service to 8 CY refuse containers 1 time per week	121 Each
Provide service to 4 CY refuse containers 1 time per week	57 Each
Provide service to 2 CY refuse containers 1 time per week	35 Each
Provide service to 8 CY compactors 1 time per week	2 Each
Provide service to 8 CY compactors 2 times per week	2 Each
Provide service to 8 CY cardboard containers 1 time per week	71 Each
Provide service to 8 CY cardboard containers 2 times per week	23 Each
Provide service to 30 CY compactors 1 time per week	5 Each
Provide service to 20, 30, and 40 CY roll-off containers	100 Each

- Workload Estimates

BLDG	STATION DESCRIPTION	PICK UP FREQ	TYPE	CONT SIZE	LOCATION
1	In parking lot across road.	3X	R	8	Eglin Main
6	HQ Group shared by Bldg 210	3X	R	8	Eglin Main
10	Across street by Bldg 55	3X	R	8	Eglin Main
13	Across street by Bldg 17	3X	R	8	Eglin Main
14		1X	R	8	Eglin Main
18	Dorm Airmen	3X	R	8	Eglin Main
18	Dorm Airmen	3X	R	8	Eglin Main
19	Dorm Airmen	3X	R	8	Eglin Main
19	Dorm Airmen	1X	C	8	Eglin Main
22	Elec Rsch Eng	3X	R	8	Eglin Main
22	Elec Rsch Eng	1X	C	8	Eglin Main
33	Shop, Survival Equip	2X	R	8	Eglin Main
33	Shop, Survival Equip	1X	C	8	Eglin Main
44	Shared by Bldg 71	1X	C	8	Eglin Main
44	Shared by Bldg 71	1X	R	8	Eglin Main
51	Bowling Alley	2X	C	8	Eglin Main
55	Photo Lab	3X	R	8	Eglin Main
55	Photo Lab	1X	C	8	Eglin Main
60	Base Ops Kitchen	3X	R	8	Eglin Main
60	Base Ops Kitchen	1X	C	8	Eglin Main
64	In parking lot	3X	R	8	Eglin Main
72	Aircraft Corrosion Cont.	1X	C	8	Eglin Main
72	Aircraft Corrosion Cont.	1X	R	8	Eglin Main
78	PMEL	3X	R	8	Eglin Main
78	PMEL	1X	C	8	Eglin Main
85	New Test Ops	1X	C	8	Eglin Main
85	New Test Ops	3X	R	8	Eglin Main
89	Fuel Mgmt	2X	R	8	Eglin Main
100	Located by Bldg 247	3X	R	8	Eglin Main
100	Located by Bldg 247	2X	C	8	Eglin Main
101	In parking lot across road	1X	R	8	Eglin Main
103	In parking lot across road	3X	R	8	Eglin Main
104	Across road, shared by Bldg 107	1X	R	8	Eglin Main
110	Located by Bldg 247	1X	C	8	Eglin Main
134	Engine Shop	3X	R	8	Eglin Main
138	Shared by Bldgs 129 & 130	3X	R	8	Eglin Main
200		1X	R	8	Eglin Main
205	HQ No. AF	1X	R	8	Eglin Main
220	Shared by Bldg 223	1X	R	8	Eglin Main
253		2X	R	8	Eglin Main
255	Fire Station 3rd St	1X	R	8	Eglin Main
272	Security Pol Ops	3X	R	8	Eglin Main
278	Library	1X	R	8	Eglin Main
349	High Rise	3X	R	8	Eglin Main
350	HQ No. AF	3X	R	8	Eglin Main
351	TAWC Office Bldg	3X	R	8	Eglin Main
351	TAWC Office Bldg	1X	C	8	Eglin Main

374	Guided Weapons Eva	3X	R	8	Eglin Main
374	Guided Weapons Eva	2X	C	8	Eglin Main
380	SC Lab Grnd Elec	3X	R	8	Eglin Main
411	Armt Research Test	1X	C	8	Eglin Main
411	Armt Research Test	1X	R	2	Eglin Main
415	Armt R-L Ballistic	1X	R	4	Eglin Main
419		1X	R	4	Eglin Main
421	HQ Maint Hangar	1X	R	8	Eglin Main
421	HQ Maint Hangar	3X	C	8	Eglin Main
422	AMRAM	3X	R	8	Eglin Main
432	Armt Research Test	1X	R	8	Eglin Main
455	Climatic Lab	2X	C	8	Eglin Main
455	Climatic Lab	3X	R	8	Eglin Main
463		1X	R	2	Eglin Main
500	Vehicle Maint	3X	R	8	Eglin Main
500	Vehicle Maint	1X	C	8	Eglin Main
510	Service Stn BX 7th St	1X	R	4	Eglin Main
527		2X	R	8	Eglin Main
528		1X	R	2	Eglin Main
535		3X	R	8	Eglin Main
535		3X	R	8	Eglin Main
536	Vehicle Maint Shop	1X	R	8	Eglin Main
540	Veh Maint Shop	1X	R	8	Eglin Main
545	Pumping Station	1X	R	2	Eglin Main
553	Tank Yard	1X	R	4	Eglin Main
561		1X	R	8	Eglin Main
563	Veh Ops Admin	1X	R	8	Eglin Main
567	Grit Chamber	1X	R	2	Eglin Main
569	New Range Support	1X	R	8	Eglin Main
573	Htg Fac (Asphalt PLT)	1X	R	2	Eglin Main
594	CE Entomology	3X	R	8	Eglin Main
597		1X	R	8	Eglin Main
600	Supply, End of Bldg	2X	C	8	Eglin Main
600	Supply, New Dock	2X	C	8	Eglin Main
600	Supply, Dock	3X	R	8	Eglin Main
600	Supply, Dock	3X	R	8	Eglin Main
601	Credit Union	2X	R	8	Eglin Main
612	Eglin Recycle Center	3X	R	8	Eglin Main
613	Traffic Mgmt FAC	2X	R	8	Eglin Main
613	Traffic Mgmt FAC	2X	R	8	Eglin Main
613	Traffic Mgmt FAC	1X	C	8	Eglin Main
614	Traffic Mgmt FAC	1X	R	8	Eglin Main
614	Traffic Mgmt FAC	1X	R	8	Eglin Main
614	Traffic Mgmt FAC	1X	C	8	Eglin Main
620		3X	R	8	Eglin Main
638		1X	C	8	Eglin Main
638	87 ASCIET	1X	R	4	Eglin Main
640		1X	R	8	Eglin Main
642		1X	R	4	Eglin Main
663		1X	R	2	Eglin Main
665		1X	R	4	Eglin Main
666	BCE EQRG & Admin	1X	R	8	Eglin Main
683	Dog Kennel	1X	R	4	Eglin Main

690	BCE Carp Sawdust	1X	R	8	Eglin Main
690	COCESS	3X	R	8	Eglin Main
690	COCESS	3X	R	8	Eglin Main
690	COCESS	1X	C	8	Eglin Main
692	BCE Ext Elec	1X	R	4	Eglin Main
693	Vehicle Maint Shop	1X	R	8	Eglin Main
702	Car Wash	1X	R	8	Eglin Main
707	BX Service Sta	2X	C	8	Eglin Main
707	BX Service Sta	3X	R	8	Eglin Main
719	Foster Stad	1X	R	8	Eglin Main
721	Base Hobby Shop	1X	C	8	Eglin Main
721	Arts & Crafts	1X	R	8	Eglin Main
728	TLF Postal Point	3X	R	8	Eglin Main
739		3X	R	8	Eglin Main
754		3X	R	8	Eglin Main
756	FAM Camp	3X	R	8	Eglin Main
765		1X	R	2	Eglin Main
769		1X	R	4	Eglin Main
796	Shoppette	1X	R	4	Eglin Main
797		1X	R	8	Eglin Main
813	Pool	1X	R	4	Eglin Main
825		1X	C	8	Eglin Main
831	EOD Barracks	1X	C	8	Eglin Main
831	EOD Barracks	3X	R	8	Eglin Main
843	Recreation Center	2X	R	8	Eglin Main
845	Navy EOD	1X	R	8	Eglin Main
848		3X	R	8	Eglin Main
851	Navy EOD Dorm	3X	R	8	Eglin Main
853		3X	R	8	Eglin Main
854		1X	R	8	Eglin Main
854		1X	R	8	Eglin Main
855		3X	R	8	Eglin Main
855		3X	R	8	Eglin Main
858	EOD Barracks	3X	R	8	Eglin Main
858	EOD Barracks	3X	R	8	Eglin Main
858	EOD Barracks	3X	R	8	Eglin Main
862		2X	C	8	Eglin Main
862		2X	C	8	Eglin Main
868	Chapel #1	1X	R	8	Eglin Main
876	Base Laundry	2X	C	8	Eglin Main
876	Base Laundry	3X	R	8	Eglin Main
879		3X	R	8	Eglin Main
879		3X	R	8	Eglin Main
883	Supply Warehouse	1X	R	8	Eglin Main
884		1X	R	8	Eglin Main
887	Whse, Troop Substa	1X	R	8	Eglin Main
892	Chicken Little	1X	R	4	Eglin Main
901	Barrier Maint	1X	R	4	Eglin Main
907	Old Tower	1X	R	2	Eglin Main
927		1X	R	2	Eglin Main
931		1X	R	4	Eglin Main
935	Rec Site	1X	R	2	Eglin Main
940		1X	R	8	Eglin Main

947	Transmitter Site	1X	R	4	Eglin Main
951		1X	R	8	Eglin Main
956	Rsch Equip Stor.	1X	C	8	Eglin Main
960		3X	R	8	Eglin Main
960		1X	C	8	Eglin Main
961	Elec Rsch Test	1X	R	8	Eglin Main
963	RCA CMPD	1X	R	8	Eglin Main
967	Test Sq AFMC	1X	R	4	Eglin Main
970	Test Facility	1X	R	8	Eglin Main
980	Armt Research Test	1X	R	2	Eglin Main
990	Armt R-L Ballistics	1X	R	2	Eglin Main
991	Armt Resch Test	1X	R	4	Eglin Main
999	Rsch Equip Storage	1X	R	8	Eglin Main
1073	Ranger Station	1X	R	8	B-11
1073	Ranger Station	1X	R	8	B-11
1107		1X	R	8	Eglin Main
1108		1X	R	8	Eglin Main
1108		1X	C	8	Eglin Main
1109		1X	R	8	Eglin Main
1201		1X	R	8	Eglin Main
1210	Convent Munitions Shop	1X	R	8	Eglin Main
1211	Ord Control Point	1X	R	4	Eglin Main
1211	Convent Munitions Shop	1X	R	8	Eglin Main
1225	Sup & Equip Bse	1X	R	8	Eglin Main
1226	Hazard Stor Bse	1X	R	8	Eglin Main
1280		1X	R	8	Eglin Main
1285		1X	R	8	Eglin Main
1306	Tgt Intel Tng	1X	R	8	Eglin Main
1309	Flight Sim Fac	1X	R	2	Eglin Main
1323	JSF Dorm	3X	R	8	Eglin Main
1323	JSF Dorm	3X	R	8	Eglin Main
1326	DCM	1X	C	8	Eglin Main
1326	DCM	3X	R	8	Eglin Main
1328	Shop Acft Propulsion	3X	R	8	Eglin Main
1331	Fire Sta	1X	R	8	Eglin Main
1334	JSF	3X	R	8	Eglin Main
1343	Maint Dock	3X	R	8	Eglin Main
1344	Maint Dock	3X	R	8	Eglin Main
1345	Maint Dock	3X	R	8	Eglin Main
1345	Maint Dock	1X	C	8	Eglin Main
1352	Engine Shop	1X	C	8	Eglin Main
1352	Engine Shop	3X	R	8	Eglin Main
1354	Aircraft Gen Shop	1X	R	8	Eglin Main
1362	JSF	1X	R	8	Eglin Main
1362	JSF	3X	C	8	Eglin Main
1362	JSF	1X	C	8	Eglin Main
1363	FTD School	2X	R	8	Eglin Main
1374	ACC	1X	R	2	Eglin Main
1380	ACC Rec Area	3X	R	8	Eglin Main
1389	Sewage Treat Plant	1X	R	4	Eglin Main
1392	Mobility Center	1X	R	8	Eglin Main
1404	AAC Aircraft Parts	1X	R	8	Eglin Main
1406	JSF	3X	R	8	Eglin Main

1407	JSF	3X	R	8	Eglin Main
1412	JSF	3X	R	8	Eglin Main
1412	JSF	3X	R	8	Eglin Main
1412	JSF	1X	C	8	Eglin Main
1412	JSF	1X	C	8	Eglin Main
1416	JSF	3X	R	8	Eglin Main
1416	JSF	1X	C	8	Eglin Main
1417	JSF	3X	R	8	Eglin Main
1417	JSF	1X	C	8	Eglin Main
1425	New Comm Bldg	1X	C	8	Eglin Main
1425	New Comm Bldg	2X	R	8	Eglin Main
1429		1X	R	8	Eglin Main
1441		3X	R	8	Eglin Main
1488		1X	R	8	Eglin Main
1488		1X	R	8	Eglin Main
1523	Jackson Guard	2X	R	8	Eglin Main
1528	Golf Course Clubhouse	2X	R	8	Eglin Main
1528	Golf Course Clubhouse	1X	C	8	Eglin Main
1536		1X	R	8	Eglin Main
1641		2X	R	8	Eglin Main
1641		2X	R	8	Eglin Main
1641		2X	R	8	Eglin Main
1641		2X	R	8	Eglin Main
1704		1X	R	8	Eglin Main
1748		1X	R	2	Eglin Main
1750		1X	R	2	Eglin Main
1750		1X	C	8	Eglin Main
1755	COM	5X	R	8	Eglin Main
1755	COM	5X	R	8	Eglin Main
1755	COM	2X	C	8	Eglin Main
1757	Food	5X	R	8	Eglin Main
1757	Food	5X	R	8	Eglin Main
1757	Food	5X	R	8	Eglin Main
1757	Food	5X	R	8	Eglin Main
1757	BX	2X	C	8	Eglin Main
1760		1X	R	2	Eglin Main
1762	Class IV Store	2X	C	8	Eglin Main
1762	Class IV Store	3X	R	8	Eglin Main
1765		5X	R	8	Eglin Main
1765		2X	C	8	Eglin Main
2066	Site C-3, Fld 2	1X	R	4	Field 2
2066	Site C-3, Fld 2	1X	R	4	Field 2
2068	Site C-3, Fld 2	1X	R	4	Field 2
2068	Site C-3	1X	R	4	Field 2
2073	Field 2	1X	R	8	Field 2
2201		3X	R	8	Eglin Main
2201		3X	R	8	Eglin Main
2300	Control Tower	1X	R	8	Eglin Main
2398		3X	R	8	Eglin Main
2565	Child Care	1X	R	8	Eglin Main
2574	Base Chapel	1X	R	8	Eglin Main
2579	Child Care Cntr	1X	C	8	Eglin Main
2579	Child Care Cntr	5X	R	8	Eglin Main

2580	Child Care Cntr	5X	R	8	Eglin Main
2580	Child Care Cntr	5X	R	8	Eglin Main
2580	Child Care Cntr	1X	C	8	Eglin Main
2582	Youth Cntr	3X	R	8	Eglin Main
2582	Youth Cntr	1X	C	8	Eglin Main
2586	Svc Sta, BX	3X	R	8	Eglin Main
2751	Dental Clinic	3X	R	8	Eglin Main
2751	Dental Clinic	2X	C	8	Eglin Main
2781		5X	R	8	Eglin Main
2782		5X	R	8	Eglin Main
2793		3X	R	8	Eglin Main
2807	AF Museum	3X	R	8	Eglin Main
2808	Marina Shoppette	1X	R	4	Eglin Main
2808	Marina Shoppette	1X	C	8	Eglin Main
2816	Yacht Club	1X	R	2	Eglin Main
2820	Sewage Disp Plnt	1X	R	4	Eglin Main
2820	Sewage Disp Plnt	1X	R	4	Eglin Main
2825	Hospital	2X	C	8	Eglin Main
2825	Hospital	2X	C	8	Eglin Main
2825	Hospital	2X	C	8	Eglin Main
2825	Hospital	2X	C	8	Eglin Main
2825	Hospital	5X	R	8	Eglin Main
2835	BOQ ADJ to Hosp	2X	R	8	Eglin Main
3002		1X	R	2	Duke Field
3005	Field 3 BX	1X	R	2	Duke Field
3005	Field 3 BX	1X	C	8	Duke Field
3009		1X	R	4	Duke Field
3009		1X	C	8	Duke Field
3009		1X	R	8	Duke Field
3017		1X	R	8	Duke Field
3017		1X	C	8	Duke Field
3021	Field 3 Sq Ops	1X	R	8	Duke Field
3025	Field 3 Maint Hgr	1X	C	8	Duke Field
3025	Field 3 Maint Hgr	1X	R	8	Duke Field
3029	Field 3 Maint Hgr	1X	C	8	Duke Field
3029	Field 3 Maint Hgr	1X	R	8	Duke Field
3031	Field 3 CE Compound	1X	R	4	Duke Field
3031	Field 3 CE Compound	1X	C	4	Duke Field
3032	Field 3 Whse Supply	1X	C	4	Duke Field
3032	Field 3 Whse Supply	1X	R	4	Duke Field
3054		1X	R	4	Duke Field
3054		1X	R	8	Duke Field
3051		1X	C	4	Duke Field
3052	Base Ops	1X	R	4	Duke Field
3055		1X	R	4	Duke Field
3057	Field 3 Maint Hgr	1X	R	4	Duke Field
3064		1X	R	2	Duke Field
3077	Fld 3 Res Forc Opl Trn	1X	R	8	Duke Field
3077	Fld 3 Res Forc Opl Trn	1X	C	8	Duke Field
3083		1X	R	8	Duke Field
3083		1X	C	8	Duke Field
3087		1X	R	4	Duke Field
3104	Pine Tree Picnic	1X	R	4	Duke Field

3105	Field 3 Shop Suv Equip	1X	R	2	Duke Field
3107	Flt Sim	1X	C	8	Duke Field
3107	Flt Sim	1X	R	2	Duke Field
3130		1X	R	2	Duke Field
3120		1X	R	8	Duke Field
3125		1X	R	8	Duke Field
3150		1X	R	8	Duke Field
3160		1X	C	8	Duke Field
3160		1X	R	8	Duke Field
3201		1X	R	8	Duke Field
3201		1X	C	8	Duke Field
4000		1X	R	8	7SFG
4300	7SFG	2X	R	8	7SFG
4310	7SFG PX	2X	R	8	7SFG
4327	7SFG	2X	R	8	7SFG
4335	7SFG	2X	R	8	7SFG
4335	7SFG	1X	C	8	7SFG
4355	7SFG	1X	C	8	7SFG
4355	7SFG	2X	R	8	7SFG
4370	7SFG	2X	R	8	7SFG
4370	7SFG	2X	R	8	7SFG
4365	7SFG	2X	R	8	7SFG
4375	7SFG	2X	R	8	7SFG
4395	7SFG	2X	R	8	7SFG
4425	7SFG	2X	R	8	7SFG
4425	7SFG	2X	R	8	7SFG
4425	7SFG	1X	C	8	7SFG
4435	7SFG	2X	R	8	7SFG
4460	7SFG	2X	R	8	7SFG
4470	7SFG	2X	R	8	7SFG
4525	7SFG	2X	R	8	7SFG
4490	7SFG	2X	R	8	7SFG
4485	7SFG	1X	C	8	7SFG
4515	7SFG	2X	R	8	7SFG
4535	7SFG	2X	R	8	7SFG
4540	7SFG	2X	R	8	7SFG
4545	7SFG	2X	R	8	7SFG
4545	7SFG	1X	C	8	7SFG
4570	7SFG	2X	R	8	7SFG
4570	7SFG	1X	C	8	7SFG
4585	7SFG	2X	R	8	7SFG
4585	7SFG	2X	R	8	7SFG
4585	7SFG	1X	C	8	7SFG
4595	7SFG	1X	C	8	7SFG
4595	7SFG	2X	R	8	7SFG
4595	7SFG	2X	R	8	7SFG
4600	7SFG	2X	R	8	7SFG
4600	7SFG	1X	C	8	7SFG
4605	7SFG	2X	R	8	7SFG
4605	7SFG	1X	C	8	7SFG
5105		1X	R	2	FLD 5
5207		1X	R	4	FLD 5
6004		1X	R	4	Ranger Camp

6017		2X	R	8	Ranger Camp
6017	STU Bcks	2X	R	8	Ranger Camp
6024	Veh Maint	1X	R	2	Ranger Camp
6027	Mess Hall	1X	C	8	Ranger Camp
6027	Mess Hall	2X	R	8	Ranger Camp
6027	Mess Hall	2X	R	8	Ranger Camp
6036	Snake House	2X	R	8	Ranger Camp
6039	BOQ	2X	R	8	Ranger Camp
6061		2X	R	8	Ranger Camp
6064		1X	R	4	Ranger Camp
6068		2X	R	8	Ranger Camp
6068		1X	C	8	Ranger Camp
6071	Fire Station	2X	R	8	Ranger Camp
6102		2X	R	8	Ranger Camp
6102		2X	R	8	Ranger Camp
6300	Range B-70	1X	R	2	Range B-70
8552		1X	R	4	
8640		1X	R	8	
8640		1X	R	8	
8640		1X	R	8	
8730	Test Area C-52C	1X	R	4	Test Area C-52C
8745	Test Area C-52C	1X	R	4	Test Area C-52C
8770	Test Area C-52C	1X	R	2	Test Area C-52C
8777	Site C-1 Laser Maint	1X	R	8	Site C-1
8840	Test Area D-51 Navy	1X	C	8	Test D-51
8840	Test Area D-51 Navy	2X	R	8	Test D-51
8840	Test Area D-51 Navy	2X	R	8	Test D-51
8843	Test Area D-51 Navy	2X	R	8	Test D-51
8849	Test Area D-51 Navy	2X	R	8	Test D-51
8856	Test Area D-51	1X	R	4	Test D-51
8874		1X	R	8	Test D-51
8957	Sire C-124 USAF Cmp Post	1X	R	8	Site C-124
9277	A-11	1X	R	4	Okaloosa Island
9285	A-13A	1X	R	2	Okaloosa Island
9297		1X	R	2	Okaloosa Island
9300		1X	R	4	
9311	Range B-70	1X	R	4	Range B-70
9352		1X	R	2	Site C-74L
9357	Site C-74L Office	1X	R	8	Site C-74L
9357	Site C-74L Office	1X	R	8	Site C-74L
9357	Site C-74L Office	1X	R	2	Site C-74L
9371	Site C-74L Seed Shop	1X	R	2	Site C-74L
9400		1X	R	8	
9461	C-80W	1X	R	4	
9474	Site C-80C	1X	R	2	Site C-80C
9483	Site C-80C	1X	R	8	Site C-80C
9485	Radar	1X	R	3	Site C-10
9500	Range 72	1X	R	8	Range 72
9530	Site C-74A	1X	R	2	Site C-74A
9566	Site C-64A	1X	R	8	Site C-64

9580	Site C-64A	1X	R	4	Site C-64
9584	Site C-64B	1X	R	8	Site C-64
9615	B-71	1X	R	4	
10870		1X	C	8	Eglin Main
11001		3X	R	8	Eglin Main
11056		1X	R	4	Eglin Main
	FAM Camp	2X	R	8	Eglin Main
	FAM Camp	2X	R	8	Eglin Main
	Chicken Little	1X	R	8	
	A-3	1X	R	2	Okaloosa Island
	A-13B	1X	R	4	Okaloosa Island
	A-30	1X	R	8	
	A-30	1X	R	4	
	B-10	1X	R	4	
	B-75	1X	R	8	
	C-52C	1X	R	4	
	C-61A	1X	R	8	
	C-64	1X	R	8	
	C-64A	1X	R	4	
	C-64B	1X	R	8	
	C-64C	1X	R	4	
	C-121	1X	R	4	
	Field 4	1X	R	8	
	Cherokee Elementary	5X	R	8	
	VA Clinic	2X	R	8	
	VA Clinic	1X	C	8	

NOTE: Type – C = Cardboard and R = Refuse

- Recurring Rolloffs (20-40 Cubic Yards)

BLDG	LOCATION	SIZE CY	QTY
521	DRMO	30	3
	CE Woodyard	40	3
	CE Woodyard	30	4
613	Traffic Mgt Office	20	1
1226	AMMO Area	20	1
1554	Camp Pinchot	20	1
1750	Horse Stables	20	1
2825	Eglin Hospital	20	1
3084	Field 3 CE Compound	20	2
6024	Field 6 Motor Pool Yard	20	2
8840	Navy	20	2
8856	Navy	20	2
9354	Range C-74	20	1
9580	C-64A	20	2

- Compactors

BLDG	ORGANIZATION	FREQ	SIZE CY	LOCATION
12	Mini-Mall	2	8	Eglin Main
51	Bowling Center	2	8	Eglin Main
825	NCO Club	1	8	Eglin Main
862	Breeze Dining Facility	1	30	Eglin Main
1362	JSF	1	30	Eglin Main
1755	Commissary	1	30	Eglin Main
2825	Hospital	1	30	Eglin Main
4570	7SFG	1	30	Eglin Main
6027	6 RTB	1	30	
10870	Officer's Club	1	8	Eglin Main

Food Waste Containers (Compactors): Shall furnish compactors constructed from commercial use in sizes 8 and 30 cubic yards (CY). Shall service compactors on a scheduled basis and on call as required. Shall have 4 work hours to complete servicing. Servicing includes pickup, disposal, return, and proper reconnection. Cleaning and deodorizing shall be accomplished. In the event a compactor cannot be serviced within specified timeframe, shall replace compactor from backup stock.

Unscheduled Pickup and Special Events: May be requested to make unscheduled collections and disposals. Shall respond within 1 work day of notification.

Construction and Demolition Debris: Shall furnish roll-off containers constructed for commercial use in standard sizes of 20, 30, and 40 CY, as requested. Upon notification, shall have 12 work hours to respond and complete servicing. Servicing includes pickup, disposal, and return to original location. May be required to perform this service during other than normal work hours. Shall recycle and dispose of all construction and demolition debris at a permitted landfill or recycling facility.

Additional Pickups: Government may request, in writing (email/fax) pickup within 24 hours, in the event unusual conditions cause additional pickup of a container.

Inclement Weather Schedule: Shall collect municipal solid waste collection and recyclable material during periods of inclement weather. Government may authorize exceptions. When exceptions are granted all missed collections shall be performed within 24 hours after severe weather has terminated.

Route Parameters:

- Shall establish routs through the North gate. Collections for all containers shall be made between 5:00 a.m. – 6:00 p.m., Monday – Friday. Roll-off containers shall be serviced on Saturday between 6:00 a.m. – 3:00 p.m., as required.

- Shall establish routes for container service within a restricted or secured area (e.g., ammunition areas) to be made during normal work hours. Shall identify in writing employees performing service in restricted or secured areas.
- Shall comply with all security procedures to ensure restricted or secure areas are not compromised, including but not limited to opening and securing privacy fence gates and/or dumpster enclosure doors.

Maintaining Containers and Collection Areas: Shall return all municipal solid waste and recycling containers to original location after servicing, in an upright position with lids closed. Shall be responsible for cleaning up any spills, debris, etc. on the ground within 10 feet of container location. Shall collect debris placed at collection sites, including but not limited to tree branches, sacks, cartons, boxes, cans, tied bundles or other containers. It is intended that the majority of debris will be placed in containers. Shall be responsible for keeping collection areas free of solid waste and debris.

Weighing of Vehicles: Collection vehicles shall be weighed at transfer stations and landfills as required by state operating guidelines. Shall submit monthly report, which includes weight tickets reflecting disposed tonnage figures, date of disposal, type of vehicle, and cost of landfill tipping fees.

Recyclable Materials Processing:

- The following materials shall be recycled: industrial scrap metal, cardboard/pressboard, or any other materials that may be identified as recyclable.
- Shall provide recycling containers at locations, as directed.
- Government shall provide use of base recycling center for purposes of disposal of recyclable material only.

Composting: Wood and compost material shall be transported to the Eglin AFB Compost Facility, Wright Landfill, or other designated location as directed.

Off-Base Disposal: Shall transport and dispose of all municipal solid waste at a permitted off-base disposal site. Submit copy of the landfill(s) operating permit. Shall be responsible for disposal being in accordance with existing local, state, and federal regulations. Shall be responsible for any permit or fees associated with use of off-base disposal locations.

Equipment Maintenance:

- Painting Requirements. Containers shall be painted as required upon Government notification. Containers shall be maintained free of rust, dents, and broken or inoperable parts at all times. Shall provide replacement containers of containers being painted.

- Cleaning Requirements. Shall be responsible for cleaning and deodorizing all contractor-furnished containers and compactors per industry standard. Shall ensure compactor is totally operational after servicing and cleaning.
- Signage Requirements.
 - o Containers shall be marked with signs, which comply with federal, state, base, and local regulations and requirements. Contractor-owned containers shall be permanently labeled with closest/adjacent building number for ease in control and identification. Lettering shall be at least 3 inches high in white or beige color. Shall maintain a list of containers and update as required. Listing shall be available to Government upon request.
 - o As a minimum, all front load containers shall have 5 signs, 6X9 inches or larger, stating:
 - NO CONSTRUCTION OR YARD WASTE MATERIAL
 - DO NOT PARK WITHIN 15 FEET
 - NO CARDBOARD
 - NO HAZARDOUS WASTE
 - KEEP DOORS CLOSED
- Cardboard Recycling Containers. Cardboard containers shall be 8 CY, with self-closing lids and slot cut in top front for insertion of flattened cardboard. Containers shall be painted green and clearly marked “CARDBOARD RECYCLING ONLY”. All signage requirements stated above, except NO CARDBOARD apply to recycling containers.

Reports and Records:

- Shall provide monthly report detailing total tonnage of solid waste and construction and demolition debris collected, landfill tipping fees and weight tickets no later than 3 workdays following the month of service. Shall provide monthly landfill or transfer station report listing all transactions for the month. Report shall contain load/ticket number, date, time, and total weight.
- Shall submit completed copy of roll-off call log with tonnage for each call and landfill location. Separate receipts for compactor tonnage shall also be required.

Acquisition Approach: 8(a) Competition on FBO

Period of Performance: 19 October 2015 – 18 October 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$5.8M

NAICS Code: 562111 – Solid Waste Collection

Small Business Set Aside: No

Incumbent: Onopa Services, LLC, FA2823-16-C-4001 (DUNS 968937420)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: Roller-Drum Chopping Services

Program Description: Roller-Drum Chopping

Objective: Provide roller-drum chopping services in Okaloosa, Walton and Santa Rosa counties on Eglin AFB property.

Scope: Furnish brush chopping equipment/materials and perform all necessary operations for roller-drum chopping.

Chopping Equipment: Shall consist of either crawler/dozer or rubber tired tractors pulling single or tandem drum type brush choppers. For purposes of the contract, one unit of brush chopping equipment shall equal one dozer/tractor and one set of single or tandem brush choppers.

- Each dozer/tractor shall be equipped with either an angled blade or a bar positioned on the front and the full width of the machine that will push or throw standing trees and brush toward the unchopped side of the area. Dozers with only a “C” frame on the front are not acceptable. Each dozer/tractor must be capable of pulling the chopper at an average speed of 3 mph. All dozers/tractors must be equipped with protective canopies and fire extinguishers.
- Chopper Specifications:
 - o Single Drum Specifications. May be no less than 7’ in width, 43” in diameter, 8” blades or equivalent, and no larger than 10’ in width. All choppers must be capable of chopping 3” diameter (at breast height) brush in a single pass. A single drum chopper or choppers line up side by side will be acceptable.
 - o Tandem Drum Specifications. Brush choppers must perform chops that are 7’, 8’, or 10’ wide. Minimum weights for sets of brush choppers under operating conditions are as follows: 7’ wide – 24,000 lbs; 8’ wide – 27,000 lbs; and 10’ wide – 34,000 lbs. Front chopper angle shall be set by drawbar chain lengths prescribed by the manufacturer’s recommendations. Rear chopper angle (offset) shall be set by a spacer bar length of 12” and provide an offset angle of 100 degrees from direction of travel of the front chopper. Only a fixed spacer bar which keeps rear chopper offset at the necessary angle at all times is acceptable. Cables or chains are not acceptable.
- Blade arrangement of chopper shall consist of alternating hi/lo blades, with double-beveled cutting edges. When measured between cutting edge and drum, hi blades will measure 11” and lo blades will measure 8”. When worn, hi blades shall be no less than 9.5” and lo blades shall be no less than 6.5”.

- Brush chopper blades that are deeply chipped, broken, loose, or have misfitting brackets are not acceptable. After blades become chipped, broken or loose, equipment will be shut down and corrective repairs made before commencing work with that particular unit. Acreage chopped by equipment with unsatisfactory chopper blades shall not be considered satisfactorily completed and shall be re-accomplished at no additional expense to the Government. Chopper blades shall be mounted on chopper drums in the same manner as originally mounted by the manufacturer, with beveled side of blade toward the front of chopper when blade is in contact with the ground.

Inspections: Each unit of brush chopping equipment will be inspected by the Government as follows:

- Prior to operations, each brush chopping unit shall be made available for inspection no later than 1 workday prior to commencement of work. All brush chopping units shall be operational at time of inspection. Contractor shall furnish weight tickets verifying actual weight of each set of brush choppers to be used prior to start of chopping. Operating weight of each set of brush choppers used shall be determined as follows: Certified weight of each set of brush choppers plus weight of water equals operating weight. Any brush chopping unit not meeting approval shall be repaired, replaced or modified in a manner which meets specifications of the contract before any work by that unit commences.
- During operations, the Government will make frequent unscheduled inspections of brush chopping equipment and performance to ensure equipment specifications and performance requirements are maintained.

Method of Chopping: A waiting period, determined by the Government, is required between completion of first chop and beginning of second chop on areas receiving two complete chopping passes. On both, first and second chop, each row of chopping will overlap the preceding row by a minimum of 12" to ensure area is completely chopped. Chopping shall be done with the contour of the land to minimize erosion potential.

Leave Trees and Clumps: All longleaf pines will be left standing and undamaged. Hardwood trees larger than 9" in diameter measured 36" from the ground will be left standing and undamaged. A minimum separation of 150' in all directions shall be maintained between all leave clumps. Clumps containing favorable wildlife plant or tree species may be marked for exclusion. In addition, trees of aesthetic or wildlife value, such as live oak, holly, blueberry, chinquapin, and magnolia may be identified by the Government as leave trees. Snags are dead trees. Standing longleaf pine snags and standing hardwood snags over 8' in diameter at 36" above the ground will be left to provide wildlife habitat.

Acreage Measurement: Acreage will be determined using a global positioning system (GPS). Acreage could change as areas may be removed, added or changed by the Government. However, chopping will not exceed 1500 acres maximum unless previously authorized via a modification to the contract and accompanying funding document.

Brush Chopping Areas: All areas to be chopped are located in sand hill communities and not adversely affected by wet weather. Area boundaries are identified on the ground using pink flagging tape. Fire lines, natural boundaries, or roads do not always coincide with unit boundaries. Contact the Government prior to beginning work for clarification.

Endangered Species Protection (Red Cockaded Woodpecker): Red Cockaded Woodpecker cavity tress, whether marked or unmarked with white bands at eye level, shall not be damaged. Violation of this prohibition may render contractor liable for damages under provisions of the Endangered Species Act of 1973, as amended. All unmarked Red Cockaded Woodpecker cavity trees shall be reported to the Government as soon as possible.

- Red Cockaded Woodpecker Cavity Tree is any living species of pine, except sand pine, 65 years or older, in which a cavity has been completed or is being constructed by a Red Cockaded Woodpecker, which may or may not have open resin wells. Trees shall not be cut, removed or otherwise disturbed within 200 feet of Red Cockaded Woodpecker cavity tree. Additionally, contractor shall ensure that a Government representative is present during performance within 200 feet of any Red Cockaded Woodpecker cavity tree.

Cultural/Recreational Site Protection: Cultural/recreational sites, such as abandoned home places, cemeteries, and Native American camp sites, and items of antiquity associated with them, shall not be disturbed.

Additional Requirements: At all times during site preparation operations, contractor shall have a project manager readily available in the area of such operations, who shall be authorized to receive notices and instructions from the Government with required to equipment and performance.

- Shall keep available on each work area the necessary tools for removing filler or inspection plugs on any brush chopper requiring water to meet minimum weight requirements.
- Fires shall not be made while on Eglin reservation.
- Dumping, disposing, storing, or littering of any form (garbage, refuse, oil cans, tires, equipment, etc.) is prohibited on Eglin reservation.
- Existing roads, bridges, fords, culverts, fences and other improvements damaged by operations of contractor shall be repaired or replaced at the expense of the contractor. Repaired or replaced items shall be in as good condition as existing items were prior to damage.
- Shall keep reforestation area roads clear of brush and trees during chopping operations. All roads shall be cleared for travel at the end of each workday.
- Shall load equipment when moving across paved roads, bridges, and railroad tracks.
- Established roads traversing certain areas will be designated by the Government and shall not be chopped.

- Shall pull choppers either adjacent to existing Eglin reservation roads or in the actual roadway itself when moving equipment from one area to another. Shall meet with the Government prior to moving equipment to determine approved route from one area to another and which roads require pulling adjacent to existing roads or in the actual road.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 10 September 2015 – 9 March 2021 (One year base period plus four 1-year option periods and one 6-month extension)

Anticipated RFP Release Date: 1Q FY2021

Estimated Dollar Value: \$1.9M

NAICS Code: 113310 – Logging

Small Business Set Aside: Yes

Incumbent: JH Crowder Construction, Inc., FA2823-15-C-4025 (DUNS 028935352)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: 96th Civil Engineering Group (96CEG) Project Management Support Services

Program Description: 96CEG Project Management Support (2 Full-time Equivalents)

Objective: Provide sustainable infrastructure design, construction inspections and project oversight for 96CEG.

Scope: Shall support and assist in execution of multiple programs in providing non-inherently governmental engineering and engineering project inspection actions from design to closeout. Shall provide all labor, materials, transportation and supervision. Shall not perform inherently governmental functions. Shall provide engineering assistance and project management support for, but not limited to, facility and infrastructure maintenance, repair, minor construction, and architect-engineer projects at Eglin. Shall not be engaged in Brooks Act A&E activities and will not perform actual construction. Support shall encompass development and management of individual projects under established Air Force contracts based on requirements identified, approved, and funded. Shall provide, organize and manage all engineering/project inspection expertise necessary for successful Sustainment/Restoration & Modernization (S/R&M) and infrastructure project execution support. Other engineering support will include emergency, recovery, and contingency operations. Shall also be responsible for supporting and assisting 96CEG with PowerPoint presentations, organizing, maintain, and reporting information necessary to demonstrate status, progress and success of processes related to contract activities. Shall be responsible for inputting information and data in the Automated Civil Engineer System (ACES).

Shall comply with all applicable federal, state and local environmental statutes, instructions, manuals, handbooks, regulations, guidance, policy letters and rules (including all changes and amendments); and Presidential Executive Orders in effect. All work shall be in accordance with, but not limited to criteria contained in current United Facilities Criteria, Air Force programming, design and maintenance guidance.

Shall be responsible for keeping abreast of and implementation of changes associated with all governing statutes, instructions, manuals, handbooks, regulations, guidance, policy letters, and rules.

Performance Requirements:

- Shall provide support to 96CEG for assigned engineering support tasks, including but not limited to:
 - o Shall coordinate, attend, and document project kick-off meetings as assigned. Attendance shall be in person, via teleconference, or online meeting. Shall provide draft meeting minutes no later than 14 calendar days after meeting.

- Shall represent 96CEG in meetings and committees as assigned. Representation includes creation of notes and/or presentation of briefings. Shall provide meeting minutes within 14 days of meeting/conference.
- Shall coordinate incoming data from the base, Corps of Engineers, and Architect/Engineering companies. Data shall be archived in applicable data folders. Shall complete within 5 work days of normally schedule review.
- Shall assemble comments on project reviews and other meetings. Shall complete within 5 work days of normally scheduled review.
- Shall track and report status of projects and project findings as required.
- Shall provide support as directed for budget planning, briefings, conferences, and training events.
- Shall prepare correspondence for higher Air Force levels regarding program status and propose action plans for program direction and execution.
- Shall perform on-site project surveillance/inspection and report status as required. Documentation shall be complete within 5 work days of on-site project surveillance.

Acquisition Approach: Full and Open Competition on GSA

Period of Performance: 24 September 2015 – 23 March 2021 (One year base period plus four 1-year option periods and one 6-month extension)

Anticipated RFP Release Date: 1Q FY2021

Estimated Dollar Value: \$1.3M

NAICS Code: 541330 – Engineering Services

Small Business Set Aside: No

Incumbent: Genco Systems Inc., FA2823-15-F-6013 (DUNS 013681908)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: Custodial Services

Program Description: Base-wide Custodial Services

Objective: Perform custodial services at Eglin AFB and associated sites on the reservation.

Scope: Shall accomplish all cleaning tasks and be required to provide and replenish soap and paper products in all restrooms.

AIR FORCE CUSTODIAL STANDARDS: Level 1 Cleaning (Prestige) AFCOLS 3	
TASK / SERVICE	FREQUENCY
Level 1 Cleaning – Prestige General Officer, Wing/Base CC, MAJCOM Commander Suites: Offices, Lobbies, Conference Rooms, Facility Waiting Areas, Base Operations, Library, Education Centers, Passenger Terminals, Recreation/Community Centers, Chapels, Officer/Enlisted clubs, Bath Houses (Remote and Isolated)	
Sweep Floors	1x Week
Mop Floors	1x Week
Buff/Maintain/Strip Floors	Emergency Spot Clean Only
Vacuum Carpet	1x Week
Shampoo Carpet	Emergency Spot Clean Only
Clean Walk-off Mats	1x Week
Trash Collection/Removal (Centralized Locations ONLY)	1x Week
Restrooms (All tasks/services) <ul style="list-style-type: none"> - Resupply Restrooms - Clean Drinking Fountain - Clean Walls/Partitions - Sweep/Damp Mop Floors - Clean/Disinfect Restrooms - Descale Toilets & Urinals - Remove Trash - Clean Showers 	3x Week

AIR FORCE CUSTODIAL STANDARDS: Level 2 Cleaning (Basic) AFCOLS 3	
TASK / SERVICE	FREQUENCY
Level 2 Cleaning – Basic General Administrative and Industrial Areas: Wing Staff Agencies, Administrative Facilities/Offices, PME Schools, Squadron Command Sections, Hangars, Laboratories, Shops, Warehouses, Computer Rooms, Auditoriums, Break Rooms, Lobbies, Conference Rooms, etc.	
Sweep Floors	1x Every 2 Weeks
Mop Floors	1x Every 2 Weeks
Buff/Maintain/Strip Floors	Emergency Spot Clean Only
Vacuum Carpet	1x Every 2 Weeks
Shampoo Carpet	Emergency Spot Clean Only
Clean Walk-off Mats	1x Every 2 Weeks
Trash Collection/Removal (Centralized Locations ONLY)	1x Week
Restrooms (All tasks/services) <ul style="list-style-type: none"> - Resupply Restrooms - Clean Drinking Fountain - Clean Walls/Partitions - Sweep/Damp Mop Floors - Clean/Disinfect Restrooms - Descale Toilets & Urinals - Remove Trash - Clean Showers 	2x Week

AIR FORCE CUSTODIAL STANDARDS: Level 3 Cleaning (Academic) AFCOLS 3	
TASK / SERVICE	FREQUENCY
Level 3 Cleaning – Academic Academic Facilities – AETC Technical Training Schools and US Air Force Academy), Bldg 1416 (JSF Academic Facility)	
Sweep Floors	2x Week
Mop Floors	2x Week
Buff/Maintain/Strip Floors	1x Quarter
Vacuum Carpet	2x Week
Shampoo Carpet	1x Year
Clean Walk-off Mats	2x Week
Trash Collection/Removal (Centralized Locations ONLY)	2x Week

Restrooms (All tasks/services)	2x Week
<ul style="list-style-type: none"> - Resupply Restrooms - Clean Drinking Fountain - Clean Walls/Partitions - Sweep/Damp Mop Floors - Clean/Disinfect Restrooms - Descale Toilets & Urinals - Remove Trash - Clean Showers 	

AIR FORCE CUSTODIAL STANDARDS: Level 4 Cleaning (Special Requirements)		
AREA	FREQUENCY	FREQUENCY
Level 4 Cleaning – Special Requirements Child Development Centers: CDC II – Bldg 2782 and CDC III – Bldg 2781 (6 weeks of age to 5 years old)		
CLASSROOMS	CHILDREN UNDER 2 YEARS	CHILDREN OVER 2 YEARS
Cabinets/Millwork (Scurb/Sanitize)	RESERVED	RESERVED
Carpets/Rugs (Shampoo)	1x Month (After Hours)	1x Quarter (After Hours)
Carpets/Rugs (Spot Clean)	As Needed	As Needed
Carpets/Rugs (Vacuum)	1x Day (After Hours)	1x Day (After Hours)
Clean, Sanitize Tables, Chairs, High-Chairs	RESERVED	RESERVED
Clean, Sanitize Counters/Sinks	1x Day	1x Day
Doors (Knobs and Surrounding Areas)	1x Day	1x Day
Dusting (High)	1x Year	1x Year
Dusting (Low)	1x Month	1x Month
Floors – Eating (Damp Mop)	After Lunch and After Hours	After Lunch and After Hours
Floors – Eating (Sweep)	After Lunch and After Hours	After Lunch and After Hours
Floors (Buff)	1x Month	1x Month
Floors (Strip/Scrub/Seal/Wax)	2x Year	2x Year
Floors – Non-Eating (Damp Mop)	1x Day	1x Day
Floors – Non-Eating (Sweep)	1x Day	1x Day
Food Prep Counters/Service Surfaces	1x Day	1x Day
Trash (Empty and Sanitize)	1x Day	1x Day
Walls (Routine Cleaning/Dusting)	1x Day	1x Day
Walls (Spot Clean)	As Needed	As Needed
Windows (Exterior)	2x Year	2x Year
Windows (Interior)	1x Quarter	1x Quarter
Interior Glass/Mirrors/Other	1x Week	1x Week

Soiled Diaper Container (Empty)	2x Day	
Soiled Diaper Container (Sanitize)	1x Day	
CLASSROOM RESTROOMS	CHILDREN UNDER 2 YEARS	CHILDREN OVER 2 YEARS
Counters/Sinks/Faucets (Clean and Sanitize)	1x Day	1x Day
Toilets (Clean and Sanitize)	1x Day	2x Day
Floors – Non-Eating (Damp Mop)	1x Day	2x Day
Floors – Non-Eating (Sweep)	1x Day	2x Day
Floors (Buff)	1x Month	1x Month
Floors (Strip/Scrub/Seal/Wax)	2x Year	2x Year
Resupply/Stock	1x Day	1x Day
Walls/Partitions (Routine Cleaning/Disinfecting)	1x Day	1x Day
OUTDOOR PLAYGROUNDS	RESERVED	RESERVED
GENERAL TASKS		ALL AGES
Clean Entrance, Lobby and Corridors		1x Day
Clean Walk-off Mats		1x Day
Clean and Sanitize Drinking Fountains		1x Day
ADMINISTRATIVE OFFICES		LEVEL 2 SERVICE
STAFF RESTROOMS (ALL TASKS)		LEVEL 1 SERVICE
LAUNDRY ROOM		AGE GROUP N/A
Floors (Damp Mop)		2x Month
Floors (Sweep)		1x Week
NOTE: In addition to services listed above, contractor shall perform the following: (Give Parents a Break) Rooms 1, 3, 4, 8 and 9 shall be cleaned every other Saturday in accordance with above tasks.		

AIR FORCE CUSTODIAL STANDARDS: Level 4 Cleaning (Special Requirements)	
AREA	FREQUENCY
Level 4 Cleaning – Special Requirements Youth Center – Bldg 2582	
ACTIVITY ROOMS	YOUTH/TEEN
Carpets/Rugs (Shampoo)	1x Quarter
Carpets/Rugs (Spot Clean)	As Needed
Carpets/Rugs (Vacuum)	1x Day
Clean Tables and Chairs	RESERVED

Doors (Knobs and Surrounding Areas)	1x Day
Dusting (High)	1x Year
Dusting (Low)	1x Month
Floors – Eating (Damp Mop)	1x Day
Floors – Eating (Sweep)	1x Day
Floors (Buff)	1x Month
Floors (Strip/Scrub/Seal/Wax)	2x Year
Floors – Non-Eating (Damp Mop)	1x Day
Floors – Non-Eating (Sweep)	1x Day
Trash (Empty and Sanitize)	1x Day
Walls (Routine Cleaning/Dusting)	1x Day
Walls (Spot Clean)	As Needed
Windows (Exterior)	2x Year
Windows (Interior)	1x Quarter
Interior Glass/Mirros/Other	1x Week
MULTI-PURPOSE ROOMS/COURTS	FREQUENCY
Floors (Sweep and Damp Mop)	1x Day
Bleachers and Stairs (Sweep, Damp Mop and Disinfect)	1x Week
Under Bleachers (Sweep, Pick up Debris, Remove Chewing Gum)	1x Day
Floor (Power Scrub)	1x Week
Walls (Clean)	1x Week
OUTDOOR PLAYGROUNDS	RESERVED
GENERAL AREAS/TASKS	FREQUENCY
Clean Entrance, Lobby and Corridors	1x Day
Clean Walk-off Mats	1x Day
Clean and Sanitize Drinking Fountains	1x Day
ADMINISTRATIVE OFFICES	LEVEL 2 SERVICE
STAFF RESTROOMS (ALL TASKS)	LEVEL 1 SERVICE

AIR FORCE CUSTODIAL STANDARDS: Level 4 Cleaning (Special Requirements)	
AREA	FREQUENCY
Level 4 Cleaning – Special Requirements School Age Program – Bldgs 2582 and 2599	
CLASSROOMS	6-12 YEARS
Cabinets/Millwork (Scrub and Sanitize)	RESERVED
Carpets/Rugs (Shampoo)	1x Quarter (After Hours)
Carpets/Rugs (Spot Clean)	As Needed
Carpets/Rugs (Vacuum)	1x Day (After Hours)

Clean Tables and Chairs	RESERVED
Counters/Sinks (Clean and Sanitize)	1x Day
Doors (Knobs and Surrounding Areas)	1x Day
Dusting (High)	1x Year
Dusting (Low)	1x Month
Floors – Eating (Damp Mop)	1x Day
Floors – Eating (Sweep)	1x Day
Floors (Buff)	1x Month
Floors (Strip/Scrub/Seal/Wax)	2x Year
Floors – Non-Eating (Damp Mop)	1x Day
Floors – Non-Eating (Sweep)	1x Day
Food Prep/Service Surfaces	1x Day
Trash (Empty and Sanitize)	1x Day
Walls (Routine Cleaning/Dusting)	As Needed
Walls (Spot Clean)	As Needed
Windows (Exterior)	2x Year
Windows (Interior)	1x Quarter
Interior Glass/Mirrors/Other	1x Week
OUTDOOR PLAYGROUNDS	RESERVED
GENERAL AREA/TASKS	FREQUENCY
Clean Entrance, Lobby and Corridors	1x Day
Clean Walk-off Mats	1x Day
Clean and Sanitize Drinking Fountains	1x Day
ADMINISTRATIVE OFFICES	LEVEL 2 SERVICE
RESTROOMS (ALL TASKS)	1x per 24 Hour Period (when facility is operational)
LAUNDRY ROOM (if applicable)	FREQUENCY
Floors (Damp Mop)	2x Month
Floors (Sweep)	1x Week

AIR FORCE CUSTODIAL STANDARDS: Level 4 Cleaning (Special Requirements)	
TASK/SERVICE	FREQUENCY
Level 4 Cleaning – Special Requirements Fitness Centers: Base Gym – Bldg 810; HAWK – Bldg 843; Fitness Center – Bldg 741; and 7th SFG Fitness Center – Bldg 4565 Hallways, Corridors, Lobbies, Stairways, Entrance Way, and General Rooms	
Sweep Floors	1x Day
Mop Floors	1x Day
Buff Floors	1x Month

Maintain/Strip Floors	1x Year
Clean Entrance Way Glass Doors	1x Day
Vacuum Carpets	1x Day
Shampoo Carpets	1x Year
Clean Walk-off Mats	1x Day
Clean and Sanitize Drinking Fountains	1x Day
Low Dust (Ledges/Window Sills)	1x Quarter
Empty Trash	1x Day
Clean Interior/Exterior High Glass	1x Year
High Dust (Ceiling Rafters/Lights/Fan)	1x Year
LOCKER ROOMS, PUBLIC RESTROOMS, CHANGING AREAS	FREQUENCY
Clean/Disinfect Showers, Fixtures, Walls, and Curtains	2x Day
Sweep/Mop Floors / Vacuum if Carpeted	2x Day
Clean Small Trash Can Within Access of Each Female Toilet	2x Day
Clean/Sanitize Toilets, Urinals, Sinks and Fixtures	2x Day
Resupply Locker Rooms and Restrooms	2x Day
Clean Mirrors	2x Day
Empty Trash	2x Day
Clean Weight Scales	RESERVED
Clean Infant Changing Tables	RESERVED
Clean Walls/Partitions	1x Week
Clean Trash Cans	1x Week
Power Scrub Shower/Floor Drain Covers	1x Week
Power Scrub Locker Room Floors	1x Month
High Dust (Ceiling Fans, Top of Lockers, Immediate Vicinity Around Air Ducts, and Vents)	1x Month
Descale Toilets, Urinals and Showers	1x Month
SAUNAS/STEAM ROOM/WHIRLPOOLS	FREQUENCY
Clean Floors	1x Day
Clean Benches	1x Day
Clean Glass	1x Day
Clean Walls	1x Week
EXERCISE ROOMS	FREQUENCY
Clean Equipment Housing in Contact with Floor	RESERVED
Sweep/Vacuum Floors/Carpets	2x Day
Mop Floors	2x Day
Clean Mirrors	1x Day
Spot Clean Walls	1x Month
PARENT/CHILD AREAS	FREQUENCY
Sweep/Vacuum Floor/Carpets	1x Day
Mop/Sanitize Floor	1x Day

Clean Mirrors	1x Day
Clean Equipment Housing in Contact with Floor	RESERVED
BASKETBALL/RACQUETBALL COURTS	FREQUENCY
Sweep Floors	1x Day
Clean Interior Glass (up to 6 feet)	1x Day
Pick up Debris Around Bleachers	1x Day
Mop Floors	1x Week
Clean Walls in Court/Hallways	1x Week
Sweep/Mop Bleachers and Stairs	1x Week
Clean Padded Walls Around Court	1x Week
Clean Corridor	1x Week
RUNNING TRACK	RESERVED
MULTI-PURPOSE AREA	FREQUENCY
Sweep/Mop Floors	1x Day
Pick up Debris	1x Day
MASSAGE ROOMS	FREQUENCY
Sweep/Mop Floors	1x Day
Remove Trash/Debris	1x Day
Shampoo Carpets	1x Year
ADMINISTRATIVE AREAS	FREQUENCY
Sweep Floors	1x Week
Mop Floors	1x Week
Vacuum Carpets	1x Week
Clean Walk-off Mats	1x Week
Trash Collection/Removal (Centralized Locations)	1x Week
Buff Floors	1x Month
Maintain/Strip Floors	1x Year
Shampoo Carpets	1x Year

AIR FORCE CUSTODIAL STANDARDS: Level 5 Cleaning (Special Requirements)	
TASK/SERVICE	FREQUENCY
Level 5 Cleaning – Special Requirements Unit Training Activity Weekend (Duke Field) One weekend per month on Saturday and Sunday, perform all services	
Sweep Floors	Monthly
Mop Floors	Monthly
Trash Collection/Removal (Centralized Locations)	Monthly

Restrooms (All Tasks/Services)	Monthly
<ul style="list-style-type: none"> - Resupply Restrooms - Clean Drinking Fountain - Clean Walls/Partitions - Sweep/Damp Mop Floors - Clean/Disinfect Restrooms - Descale Toilets and Urinals - Remove Trash - Clean Showers 	

AIR FORCE CUSTODIAL STANDARDS: Level 5 Cleaning (Special Requirements)	
TASK/SERVICE	FREQUENCY
Level 5 Cleaning – Special Requirements Eglin Museum – Bldg 2807 Level 1 (Prestige) Service during the week and will be cleaned every Saturday	
Sweep Floors	1x Week Plus 1x every Saturday
Mop Floors	1x Week Plus 1x every Saturday
Buff/Maintain/Strip Floors	Emergency Spot Clean ONLY
Vacuum Carpets	1x Week Plus 1x every Saturday
Shampoo Carpets	Emergency Spot Clean ONLY
Clean Walk-off Mats	1x Week Plus 1x every Saturday
Trash Collection/Removal (Centralized Locations)	2x Week Plus 1x every Saturday
Restrooms (All Tasks/Services)	1x Week Plus 1x every Saturday
<ul style="list-style-type: none"> - Resupply Restrooms - Clean Drinking Fountain - Clean Walls/Partitions - Sweep/Damp Mop Floors - Clean/Disinfect Restrooms - Descale Toilets and Urinals - Remove Trash - Clean Showers 	

Acquisition Approach: Ability One

Period of Performance: 1 October 2015 – 1 April 2021 (One year base period plus four 1-year option periods and one 6-month extension)

Anticipated RFP Release Date: 1Q FY2021

Estimated Dollar Value: \$17.8M

NAICS Code: 561720 – Janitorial Services

Small Business Set Aside: No

Incumbent: Global Connections to Employment, Inc., FA2823-16-C-4000 (DUNS 794976360)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: Dragon Eggs Aerial Ignition Devices Blanket Purchase Agreement

Program Description: Dragon Eggs Aerial Ignition Devices BPA

Objective: Suppress wildfires and conduct prescribed burns.

Scope: Shall use 1-inch aerial ignition device spheres to suppress wildfires and conduct prescribed burns on Eglin AFB. The Aerial ignition spheres shall be compatible with Government owned aerial ignition devices (Model – Red Dragon), which are helicopter-mounted devices used to dispense spheres that ignite controlled burns for the Air Force Wildland Fire Center.

Acquisition Approach: Full and Open Competition on GSA

Period of Performance: 15 April 2016 – 14 April 2021 (Five year ordering period)

Anticipated RFP Release Date: 2Q FY2021

Estimated Dollar Value: \$350K

NAICS Code: 115112 – Soil Preparation, Planting, and Cultivating

Small Business Set Aside: No

Incumbent: Air Chuck, Inc., FA2823-16-A-4000 (DUNS 938592110)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: Construction Equipment Rental Blanket Purchase Agreement (BPA)

Program Description: Construction Equipment Rental BPA

Objective: Shall provide requested construction rental equipment.

Scope: All equipment shall be delivered in a safe and serviceable operational condition. Age of equipment shall not exceed 2-years. Equipment shall have all required DOT and state safety certifications. Exterior Electrical bucket truck(s) and line digger(s) shall have current dielectric certification during the lease period. Contractor shall provide complete maintenance of all equipment.

Required equipment (brand name or equal) shall have the following technical parameters:

- No less than a Caterpillar D3 LGP W/CAB, D5 LGP W/CAB, or John Deere 450J LGP or John Deere 650J LGP or equivalent. Specifications shall include an air conditioned cab with net horsepower (HP) of 70 – 99 HP and a minimum dozer blade width of not less than 120 inches.
- No less than a Caterpillar 930 W/Coupler or a John Deere 644J High-Lift loader or equivalent. Loader must have an air conditioned cab, four-wheel drive and include a net rated power of 149 – 185 HP. Loader bucket must be 4 in 1 which is ideal for dumping, loading, digging, leveling, grappling, and dozing. Capacity must be within 2.75 and 4.25 cubic yards.
- No less than a Caterpillar 140M or a John Deere 672D Motor Grader or equal, air conditioned cab, with a net 165 – 200 HP. Moldboard length must be 14 feet.
- No less than a Caterpillar 316E or 320EL or John Deere 160C or John Deere 200D LC Hydraulic Excavators or equivalent with air conditioned cab and a flywheel rating of 110 – 121 HP and must be equipped with a bucket and thumb.
- No less than a Caterpillar 415F2 Loader Backhoe or Caterpillar 420F2 Backhoe Loader or equivalent. Equipment specifications must have an air conditioned cab, four-wheel drive and have a net power between 68 – 93 HP.
- No Less than a Caterpillar 725 Articulating Dump Truck W/Tail gate (22 yd capacity) 320 HP or equivalent.
- No less than a 316 Cat Excavator W/Mulching head.

- No less than a Caterpillar CS54 Vibratory Compactor with an 84" head. 130 HP or equivalent.
- No less than a John Deere 35D mini excavator or equivalent. Specifications include net horsepower (HP) of 29.9 HP max dig depth of 10' with minimum bucket of 18 inches.
- No less than a John Deere 135D excavator or equivalent. Specifications include net horsepower (HP) of 93 HP max dig depth of 18'2" with minimum bucket of 24 inches.
- No less than Spartan 746 Sewer Jetter. Specifications include mounted 600 gal storage tank with pumps that produce 4000 PSI for cleaning sewer lines up to 15".
- 4 Wheel Drive Bucket Trucks (55"reach) with material handling jibs (hydraulic). Booms need hydraulic connections at bucket to power hydraulic drills/saws/tools. Utility bins and air conditioned/heated cabs. Standard connections for trailer lights and air breaks, and pintel hook.
- 4 Wheel Drive Line Maintenance Truck. Boom mounted hydraulic auger with interchangeable augers/bits allowing truck to drill holes from 12 to 36 inches in diameter. Capable for drilling holes up to 10' and lift poles/transformers up to 50 feet in the air and weighing up to 15000 lbs. Non-metallic winch cable.
- An inconclusive request for additional equipment may include aerial lifts, concrete equipment, generators, light towers, etc.

Response Time: Shall provide all requested equipment within 72 hours of receipt of call order. Additionally, shall respond to equipment failure and maintenance problems within 24 hours of notification.

Delivery Location: Deliveries shall be made to exact location requested when call is placed. Delivery area will be located on Eglin Air Force Base, Eglin reservation and its satellite stations. Government will notify contractor no less than 2 hours in advance when rental equipment is no longer required.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 2 May 2016 – 1 May 2021 (Five year ordering period)

Anticipated RFP Release Date: 2Q FY2021

Estimated Dollar Value: \$500K

NAICS Code: 532412 – Construction, Mining, and Forestry Machinery and Equipment Rental and Leasing

Small Business Set Aside: No

Incumbent: Global Rental Co., Inc., FA2823-16-A-4002 (DUNS 556894194)
Rental LLC, FA2823-16-A-4004 (DUNS 159988919)
Federal Contracts Corp, FA2823-16-A-4005 (DUNS 094261935)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: Recyclable Commodities Collection Service

Program Description: Recyclable Collection

Objective: Perform recyclable commodities collection services at Eglin AFB.

Scope: Shall provide all personnel, equipment, vehicles, supervision, and other items and services necessary to perform recyclable commodities collection services.

Recyclable Commodities Collect Service. Shall empty recycling containers based on historical data. Shall establish initial vehicle routes incorporating established collection schedules upon contract award.

ESTIMATED WORKLOAD DATA		
ITEM	NAME	ANNUAL ESTIMATED QUANTITY
0001	Monthly Collections	4680
0002	Annual Unscheduled Collections	210

LOCATIONS AND FREQUENCIES					
Building	PICKUPS PER WEEK and COLLECTION POINTS				
	1X	2X	3X	4X	5X
1 (floor 1)		3			
1 (floor 2)		2			
1 (floor 3)		2			
2	1				
4	2				
6	4				
10		3			
11 (floor 1)					4
11 (floor 2)					4
11 (floor 3)					4
12					1
13 (floor 1)				3	
13 (floor 2)				5	

Building	PICKUPS PER WEEK and COLLECTION POINTS				
	1X	2X	3X	4X	5X
13 (floor 3)				5	
13 (floor 4)				1	
16	1				
18		4			
19	9				
22 (floor 1)		5			
22 (floor 2)		4			
32	2				
33	3				
35	1				
40	1				
44	4				
47	1				
55	1				
60		5			
64 (floor 1)		4			
64 (floor 2)		2			
68 (floor 1)	3				
68 (floor 2)	3				
71	6				
72	1				
78		2			
85 (floor 1)	3				
85 (floor 2)	2				
85T	3				
86	1				
89	2				
95	1				
96		1			
98		1			
100 (floor 1)		1			
100 (floor 2)		2			

Building	PICKUPS PER WEEK and COLLECTION POINTS				
	1X	2X	3X	4X	5X
100 (floor 3)		1			
101		1			
104 (floor 1)		2			
104 (floor 2)		2			
104 (floor 3)		1			
105	1				
106	2				
107	1				
110	3				
127	8				
129	9				
130	6				
134	4				
136	3				
138	1				
140	3				
201	1				
205	3				
210		3			
214	1				
216	2				
217	1				
220	1				
228	1				
229	1				
230	2				
238	1				
245	2				
246	1				
249	1				
250	1				
251		3			

Building	PICKUPS PER WEEK and COLLECTION POINTS				
	1X	2X	3X	4X	5X
252	1				
253	1				
260 (floor 1)		1			
260 (floor 2)		3			
272	1				
278	3				
285	2				
300	2				
349 (floor 1)			2		
349 (floor 2)			3		
349 (floor 3)			1		
349 (floor 4)			1		
349 (floor 5)			1		
349 (floor 6)			1		
350 (floor 1)			1		
350 (floor 2)			2		
350 (floor 3)			2		
350 (floor 4)			2		
350 (floor 5)			2		
350 (floor 6)			1		
351 (floor 1)			2		
351 (floor 2)			1		
351 (floor 3)			1		
351 (floor 4)			1		
351 (floor 5)			1		
351 (floor 6)			1		
373	1				
374 (floor 1)		4			
374 (floor 2)		4			
375	2				
380 (floor 1)			3		
380 (floor 2)			6		

Building	PICKUPS PER WEEK and COLLECTION POINTS				
	1X	2X	3X	4X	5X
380 (floor 3)			1		
401	1				
415	1				
422 (floor 1)		2			
422 (floor2)		2			
423	2				
430	1				
432	2				
434	1				
439 (floor 1)	2				
439 (floor 2)	2				
440 (floor 1)	2				
440 (floor 2)	2				
451	1				
455	1				
500	4				
505	1				
509	1				
510	1				
525	1				
527	1				
528	1				
534	1				
535		6			
536	1				
538	1				
539	3				
540	1				
541	1				
547	1				
553	2				
561	1				

Building	PICKUPS PER WEEK and COLLECTION POINTS				
	1X	2X	3X	4X	5X
562	1				
563	1				
569	1				
573	1				
574	1				
592		1			
594	1				
600			2		
601		1			
605	1				
613	2				
614	1				
615	1				
624	1				
626	1				
632	7				
633	2				
634	3				
635	4				
637	1				
638	1				
650	2				
663	1				
665	1				
670	1				
683	2				
684	1				
687	2				
690	10				
692	1				
693	2				
696		2			

Building	PICKUPS PER WEEK and COLLECTION POINTS				
	1X	2X	3X	4X	5X
697	2				
698	1				
707	1				
720	1				
721	1				
732	7				
739	1				
740	1				
741	1				
743	1				
758	1				
764	1				
769	2				
780	1				
797	1				
810	1				
812	1				
843	1				
845 (floor 1)		1			
845 (floor 2)		1			
846	1				
848 (floor 1)	1				
848 (floor 2)	1				
848 (floor 3)	1				
848 (floor 4)	1				
852	1				
854	1				
855	4				
858	1				
862	1				
868	1				
871		3			

Building	PICKUPS PER WEEK and COLLECTION POINTS				
	1X	2X	3X	4X	5X
880	1				
881	1				
885	1				
888	2				
892	1				
894	1				
897	1				
898	3				
900	1				
907	1				
946	3				
954	5				
955 (floor 1)	4				
955 (floor 2)	1				
956	2				
957	4				
958	1				
959	4				
961	1				
963	3				
968	1				
970	2				
982	1				
983	1				
985	1				
990	1				
991	1				
999	1				
1109	1				
1190	1				
1195	1				
1200	1				

Building	PICKUPS PER WEEK and COLLECTION POINTS				
	1X	2X	3X	4X	5X
1206	1				
1208	2				
1211	1				
1220	2				
1226	1				
1306	1				
1309 (floor 1)	2				
1309 (floor 2)	1				
1310 (floor 1)		1			
1310 (floor 2)		1			
1312		2			
1315		1			
1316		1			
1318	3				
1321	1				
1324	1				
1326		2			
1328		1			
1331	1				
1332	1				
1334	3				
1343 (floor 1)	2				
1343 (floor 2)	1				
1352	1				
1358	1				
1363		2			
1364		1			
1373 (floor 1)	1				
1373 (floor 2)	1				
1380	1				
1392	1				
1404	2				

Building	PICKUPS PER WEEK and COLLECTION POINTS				
	1X	2X	3X	4X	5X
1408	1				
1417		2			
1425	2				
1429	2				
1508	1				
1518	1				
1522	1				
1523	1				
1532	1				
1711	1				
1712	1				
1713	1				
1715	7				
1750	5				
1755	2				
1757	1				
1758		1			
1759	1				
1760	2				
1762	2				
2000 (floor 1)		1			
2000 (floor 2)		1			
2063	1				
2065	1				
2068	1				
2073	1				
2300	3				
2398	3				
2400	1				
2422	1				
2427	3				
2565	2				

Building	PICKUPS PER WEEK and COLLECTION POINTS				
	1X	2X	3X	4X	5X
2574	1				
2579	2				
2580			4		
2582			4		
2599			1		
2750	1				
2751	1				
2781			4		
2782			3		
2793		1			
2794		1			
2795	1				
2808		2			
2818	1				
2825					2
2830	1				
2832		1			
3002	1				
3005	2				
3021	1				
3031	1				
3032	1				
3033	1				
3036	3				
3040		1			
3044	2				
3051	2				
3052		1			
3054	1				
3055	1				
3057	3				
3076		2			

Building	PICKUPS PER WEEK and COLLECTION POINTS				
	1X	2X	3X	4X	5X
3077		1			
3078 (floor 1)		5			
3078 (floor 2)		1			
3083	1				
3086	1				
3105	1				
3107	2				
3115	1				
3116	1				
3117	3				
3122	1				
3125	1				
3130	1				
3145	1				
3150	1				
3160	1				
3201	6				
4335	2				
4350	1				
4355	2				
4365	1				
4375	1				
4395	1				
4425	2				
4470	1				
4485 (floor 1)		2			
4485 (floor 2)		2			
4490 (floor 1)		1			
4490 (floor 2)		2			
4515 (floor 1)		3			
4515 (floor 2)		1			
4520		4			

Building	PICKUPS PER WEEK and COLLECTION POINTS				
	1X	2X	3X	4X	5X
4525		2			
4535	1				
4545		5			
4565		2			
4670				1	
4580		1			
4585		1			
4595		1			
4600	3				
4605	1				
4607	1				
4610	1				
6001		1			
6004		2			
6005	4				
6009	1				
6010		1			
6018	1				
6027	6				
6036		1			
6046	1				
6054		2			
6058		2			
6060		2			
6068		5			
6071	1				
8320	1				
8640	1				
8684	1				
8685	1				
8724	1				
8768	2				

Building	PICKUPS PER WEEK and COLLECTION POINTS				
	1X	2X	3X	4X	5X
8770	1				
8777	1				
9300	1				
9353	1				
9400	1				
9461	1				
9483	1				
9568	2				
10800		1			
12503	1				
E387	1				

Public/Common Use Recycling Receptacles. Shall empty government furnished recycling containers, collect, and sort recyclable material types before their capacity is exceeded.

Additional Pickups. In the event unusual conditions cause a container to require pickup before the scheduled time, the Government may request in writing (email/ Fax sufficient) pickup within 24 hours and contractor will be compensated per collection point.

Inclement Weather Schedule. Shall collect recyclable material during periods of inclement weather. In cases of severe weather, the Government may authorize exceptions. When exceptions are granted all missed collections shall be performed within 24 hours after severe weather has terminated.

Hours of Operation. Collection shall be made between the hours of 6:00 a.m. – 3:30 p.m.

Route Parameters. Shall gain access to the base through the North Contractors gate located on Florida Hwy 85/20. Collection routes should begin and end at the Eglin Recycling Center, Building 612, Range Road.

Government-Provided Containers. Collection of recyclable materials in all areas shall be from government-provided recycling bins or plastic bags.

Maintaining Containers and Collection Area. Shall return all recycling containers to original location after servicing, in an upright position with lids securely in place (closed). Contractor is responsible for cleaning up any spills, debris, etc., on the ground within five feet of container when servicing a location. Shall collect recyclables placed at collection stations; for example, plastic bags, cartons, boxes, cans, tied bundles, or other containers. It is intended that the majority of recyclables will be placed in containers.

Materials. The following items shall be recycled: Metal beverage containers, office paper, newspaper, corrugated fiberboard/cardboard/paperboard, plastics. All recyclable commodities shall be collected and delivered to Bldg. 612 Recycle Center.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 27 September 2016 – 26 September 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2021

Estimated Dollar Value: \$2M

NAICS Code: 562111 – Solid Waste Collection

Small Business Set Aside: No

Incumbent: CRJ Management Services Inc., FA2823-16-C-4027 (DUNS 141921846)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: Provide and Maintain Portable Chemical Toilets Indefinite Deliver Indefinite Quantity (IDIQ)

Program Description: Portable Latrine Service

Objective: Provide and maintain portable chemical toilets.

Scope: Shall provide services necessary in connection with delivery, service and pick up of chemical toilets, and possess prior experience with fleet servicing of aircraft. In general, shall clean interior and exterior of chemical toilets, empty and refill sanitizing chemicals, restock a minimum of two (2) rolls of toilet paper and locate toilets in a neat and orderly fashion. Shall dispose of all incidental trash, debris, refuse, garbage, etc. off Government property at no additional cost to the Government. Shall maintain a listing of units, by station number, with location and service frequency, and reconcile listing with Contracting Officer Representative (COR) monthly.

Specific Tasks:

- Portable Chemical Toilets. Shall provide enclosed, non-flushing, individual portable chemical toilets with an inside locking device, 40-gallon holding tank (minimum) capacity, and a minimum of two (2) full rolls of toilet paper. Each toilet unit shall be identified with contractor's name, phone number, and serial number in letters three (3) inches high. Units shall be cleaned on interior and exterior to ensure units are free of all human waste, soiled toilet articles, dirt, and graffiti. Units shall be emptied and refilled with a minimum of five (5) gallons of sanitizing chemicals per chemical manufacturer's instructions. Units shall be placed at locations specified by COR as required with a neat, and orderly appearance.
- Handicapped Chemical Toilets. Shall provide handicapped accessible portable chemical toilets that meet Americans with Disabilities Act (ADA) compliance.
- Relocation. On occasion, Government may require relocation of chemical toilets. Shall relocate chemical toilet(s) within 8 working hours after notification.
- Service Calls. Shall establish a service call system to include a phone number, mailing address, and electronic mail (e-mail). Emergency phone numbers shall be provided prior to start of contract. Service call system shall be set up to handle all types of service requests for chemical toilets. Service call system shall include permanent, training, special events, emergency needs, and fleet services. Shall respond to requests for a maximum of 15 units within 48 hours.

- **Unscheduled Services.** On occasion, may be required to provide unscheduled services for chemical toilet units already in place. Shall respond within 4 work hours of notification.
- **Emergency Services.** On occasion, may be required to provide emergency service outside normal duty hours. Shall have 1 hour to respond to a call for emergency services. Shall maintain capability to provide 2 units within 4 hours to support emergencies.
- **Special Event Services.** Shall support “Special Events” such as Annual Air Show throughout performance periods of contract without disruption to other services. (Example): Eglin AFB Open House, 2 Comfort Stations, 12 Americans with Disabilities Act (ADA) compliant units and 150 regular use units receiving continuous service over a 3 day period.
- **Fleet Services.** On occasion, may be required to provide fleet service. Fleet services are defined as cleaning of interior/exterior chemical toilets, emptying and refilling of sanitizing chemicals in Aircraft in accordance with (IAW) Air Force Regulations/Instructions via use of provided coupler for each aircraft serviced.
- **Reports and Records.** Shall provide a monthly invoice for services rendered. Shall maintain a service log containing date and time of service, and shall provide this log with the invoice. Monthly invoice shall be submitted no later than 3 workdays following the month of service.
- **Variation in Workload.** Workload estimates are provided for information only as a guide in estimating required manpower and scheduling requirements. Actual quantities ordered may be more or less than estimated quantities. Variations can be expected for all types of services to include special events and unscheduled services.
 - o Estimated Monthly Workload:

Provide and Service Chemical Restrooms for Eglin AFB, FL		
How Often	Qty	
Monthly 1X service per week	128	EA
Monthly 2X service per week	8	EA
Monthly 3X service per week	7	EA
Monthly 5X service per week	1	EA
Monthly 7X service per week	1	EA
Weekly 1X service per week	29	EA
Weekly 2X service per week	7	EA
Weekly 3X service per week	1	EA
Weekly 5X service per week	1	EA
Weekly 7X service per week	1	EA
2 week 1X service per week	1	EA
2 week 2X service per week	1	EA
2 week 3X service per week	1	EA

2 week 5X service per week	1	EA
2 week 7X service per week	1	EA
3 week 1X service per week	1	EA
3 week 2X service per week	1	EA
3 week 3X service per week	3	EA
3 week 5X service per week	1	EA
3 week 7X service per week	1	EA
Unscheduled Services	1	EA
Emergency Services	4	EA
Relocation	3	EA
Handicap per day with daily service	8	EA
Air Show Support (Annual Requirement)	1	EA
Fleet Services	4	EA

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 1 October 2016 – 30 September 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2021

Estimated Dollar Value: \$1.0M

NAICS Code: 562991 – Septic Tank and Related Services

Small Business Set Aside: No

Incumbent: Major Contracting Services, Inc., FA2823-17-D-4000 (DUNS 807931753)

POCs: Contracting Officer – Carrie Eastburn
carrie.eastburn@us.af.mil
850-883-0197; DSN 873-0197

Project Name: Ecosystem Restoration: Timber Stand Improvement (TSI) Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Sand Pine Timber Stand Improvement

Objective: Perform Ecosystem Restoration for the 96th Civil Engineer Squadron.

Scope: Shall perform sand pine removal timber stand improvement (TSI) on roughly 1,000 to 6,000 acres per year by a manual crew, using chainsaws and brush saws in order to help restore native ecosystems.

Contractor's Equipment and Supplies: Shall maintain all equipment and supplies in good working order and will be inspected and approved by Government. Equipment shall be conducive to the safe and successful fulfillment of contract, as well as the protection of resources, improvements, Eglin's mission, and the requirements.

TSI Schedule and Pace of Operations: Shall furnish sufficient personnel, supervision, and working equipment to treat an average of 150 acres per week. Each crew shall have a competent supervisor on the work site who shall be the on-site Contractor's Representative. Contractor's Representative shall communicate effectively, in English, with the Government. Shall make every effort to treat units in closed areas prior to units located in open areas of the reservation,

TSI Operations: Shall treat designated areas by felling or girdling all live sand pine trees in the treatment areas. Felling or girdling shall be accomplished with chainsaws, brush saws, or hand tools.

Live sand pine trees six inches (6") and taller shall be felled by cutting the stem/trunk completely through. This includes all seedlings, saplings, and trees of a wide range of sizes. Shall ensure that all felled trees lie on the ground. All felled trees and cut/felled tree branches shall be cut (lopped) to lay no higher than 3 feet above ground level. Stumps shall be cut below the lowest branch and shall be left no higher than 4 inches above ground level.

May girdle sand pine trees that are 8" dbh or greater, provided that the subject trees are not within falling distance of roads, buildings, improvements, or other areas where the future snags created by girdled trees may endanger person or property.

Trees shall be girdled twice at the base of the tree; the two girdle cuts shall be located between 4 and 6 inches apart; and the girdle cuts shall completely encircle the tree, completely severing the cambium.

Trees near roads shall be felled away from the road; all roads shall remain clear and free to travel. Shall not damage or suppress any longleaf pine trees, saplings, or seedlings.

TSI Unit Boundaries: Government, using GPS, will determine accurate acreage. Boundaries of areas to be treated are designated by flagging tape, firelines, natural boundaries, roads, or as directed. Government will provide map(s) showing areas for timber stand improvement. Areas or portions of areas may be dropped, added, or exchanged by the Government due to mission, environmental, funding, or other requirements.

Special Qualifications: Shall, at Contractor's own expense, be responsible for obtaining any licenses and permits and for complying with any applicable Federal laws, codes, and regulations in connection with prosecution of the work. Contractor's on-site Supervisor shall be able to communicate effectively in English.

Meetings: Shall attend any post award conference convened by the Government. Government may meet periodically with Contractor to review performance. At these meetings, Government will apprise Contractor of how performance is viewed and Contractor will apprise Government of problems. These meetings shall be at no additional cost to the Government.

Notice: Eglin AFB lands have been used as a munitions test range since 1935 and unexploded but dangerous ordnance exists in the ground and in trees. Treatment areas may contain Unexploded Ordnance (UXOs) such as live bombs, missiles, and other ordnance material embedded in trees or soil. UXOs may kill or injure people and damage property. Prior to working on the reservation, all crewmembers shall watch a film about UXOs and document the briefing.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 9 March 2016 – 8 March 2022 (Five year ordering period)

Anticipated RFP Release Date: 1Q FY2022

Estimated Dollar Value: \$2.1M

NAICS Code: 115310 – Support Activities for Forestry

Small Business Set Aside: Yes

Incumbent: Dad's Enterprises Inc., FA2823-16-D-4011 (DUNS 161900886)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: Construct Concrete Targets Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Concrete targets at Test Areas B-70, C-64, C-64B, C-74 and C-72 (approximately 21 miles from Eglin Main Base) and Test Area A-22 on Eglin Main Base.

Objective: Construct reinforced concrete targets.

Scope: Construct reinforced concrete targets of various types and sizes. Construction of targets shall be on an “as required” delivery order basis. In general, work includes construction of various reinforced concrete targets on specified test areas of target casting yards, all of which will be performed on an as required delivery order basis.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 3 April 2017 – 2 April 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2022

Estimated Dollar Value: \$9.2M

NAICS Code: 238110 – Poured Concrete Foundation and Structure Contractors

Small Business Set Aside: Yes

Incumbent: NWF Contractors, Inc., FA2823-17-D-4001 (DUNS 040871055)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: Asbestos/Lead/Mold Removal Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Asbestos/Lead/Mold Removal IDIQ

Objective: Perform asbestos, lead and mold abatements in buildings at Eglin AFB, including auxiliary fields, ranges, test sites and specified recovery locations.

Scope: Shall assume full responsibility and liability for compliance with all applicable federal, state, and local regulations pertaining to, but not limited to, work practices, hauling, disposal, protection of workers, visitors to the site, and persons occupying areas adjacent to site.

Contract Manager. Shall be physically present when any work is being performed and shall be responsible for performance of work. The name of this person and an alternate(s) and an off-duty telephone number of the person or alternate(s) who shall act for the contractor when the manager is absent shall be designated in writing. Shall have full authority to act for contractor on all matters relating to daily operations.

Supervisor: Shall have a competent, certified supervisor on site at all times when work is being performed. This supervisor can be designated as the alternate contract manager. If supervisor leaves job site for any reason and no other properly certified person is on site, all work must cease until supervisor returns.

Workers: Work shall be accomplished by competent persons who are trained, knowledgeable, and qualified in techniques of abatement, handling, and disposal of asbestos-containing materials.

Training: Training, through EPA approved certification courses shall be provided by contractor to all employees, or agents who may be required to handle asbestos/lead contaminated materials and to all supervisory personnel who may be involved in planning, execution or inspection of abatement projects. Shall perform special on-site training on equipment, procedures, and emergency response and evacuation procedures unique to a particular job on site. Training shall consist of at least the following items:

- Physical characteristics of asbestos including fiber size, are-dynamic properties, physical appearance and uses.
- Employee personal protective equipment including types and characteristics of respirator classes, limitations of respirators, proper selection, inspection, donning, use, maintenance and storage of respirators, field testing face-piece-to-face seal (positive and negative

pressure fitting tests), qualitative and quantitative fit testing procedures, variations between laboratory and field fit factors, factors that affect respirator fit (e.g., facial hair), selection and use of disposable clothing, non-skid shoes, gloves, eye protection and hard hats.

- Work practices for asbestos abatement including proper construction and maintenance of air-tight plastic barriers, job setup of airlocks, worker decontamination systems and waste transfer airlocks, posting of warning signs, engineering controls, electrical and ventilation system lockout, proper working techniques, waste clean-up, storage and disposal procedures.
- Medical monitoring requirements for workers including required and recommended tests, reasons for medical monitoring and employee access to records.
- Personal hygiene including entry and exit procedures for work area, use of showers and prohibition of eating, drinking, smoking and chewing gum in work area.
- Special safety hazards that may be encountered including electrical hazards, air contaminants, wetting agents, encapsulates, materials from government operations, fire and explosion hazards, scaffold and ladder hazards, slippery surfaces, confined spaces, heat stress and noise.
- Workshops affording both supervisory personnel and abatement workers the opportunity to see and experience construction of containment barriers and decontamination facilities.
- Health hazards of asbestos including nature of various asbestos related diseases, routes of exposure known, dose-response relationships, synergistic relationship between asbestos exposure and cigarette smoking, latency periods for disease and health basis for standards.
- Supervisory personnel shall receive training in contract specifications, liability insurance and bonding, legal considerations related abatement, establishment of respiratory protection and medical surveillance programs, Environmental Protection Agency (EPA), Occupational Safety and Health and Administration (OSHA) and State of Florida record keeping requirements, and other topics as requested.

Qualifications and Certifications:

- Shall hold State of Florida asbestos contractor license.
- All employees shall speak and read English.
- Shall wear or display identification of company they are working for during performance of contract and comply with all federal, state and local regulations regarding certification requirements.
- Contract Manager: As a minimum, shall possess certification they completed and passed the test for the 5-day accredited supervisor's course, with annual updates as required.

- Supervisors: As a minimum, shall possess certification they completed and passed the test for the 5-day accredited supervisor's course, with annual updates as required.
- Workers: As a minimum, shall possess certification they completed and passed the test for the 4-day accredited asbestos workers course, with annual updates as required.
- Asbestos contractor granted prequalification status shall not utilize any sub-contractor for this contract or any on-site supervisors obtained from any labor pool, or leasing or rental concern, or from another asbestos contractor for any abatement job or work. On-site supervisor utilized for abatement jobs or work shall be an employee and be on the certified payroll of the prequalified asbestos contractor.
- For any abatement work, ratio of asbestos/lead workers (obtained from another asbestos contractor, leasing firm or any other employer) to number of asbestos worker employees of prequalified asbestos contractor shall not be greater than ¼ (number of asbestos workers obtained elsewhere divided by number of asbestos workers employed by prequalified asbestos contractor).
- In addition to required certifications, all employees who operate vehicles being used to transport asbestos materials shall have a Commercial Driver's License with Hazardous Material training endorsement.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 June 2017 – 31 May 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2022

Estimated Dollar Value: \$3.9M

NAICS Code: 562910 – Remediation Services

Small Business Set Aside: No

Incumbent: Yerkes South, FA2823-17-D-4003 (DUNS 022056690)

POCs: Contracting Officer – Kristine Wright
kristine.wright.2@us.af.mil
850-882-9248; DSN 872-9248

Project Name: Maintain Automatic Doors

Program Description: Preventative maintenance and repair of automatic doors located at Eglin AFB main side and all outlying ranges and sites.

Objective: Provide preventative maintenance and repair on Eglin's automatic doors.

Scope: Preventative maintenance inspection shall be performed annually during the first month of the contract year. Inspection shall include, but not limited to: adjustments, alignments, replacement of malfunctioning parts, cleaning, lubricating, and all necessary repairs to maintain in good working order all automatic doors. Contractor shall submit proposed monthly work schedules for each quarter during the performance period within 10 calendar days of notice of contract award. Schedules shall include work to be performed, location, and date and approximate time.

Interim service shall consist of routine and emergency calls for repair, modification, installation, transfer and removal of equipment. Response time starts at the time of call placement. Response time is defined as the time required for a maintenance technician to arrive on site with materials, tools and test equipment necessary to restore automatic doors to a 100% fully operational condition.

- Routine Interim Service: Response time is 8 business hours after placement of call and will be provided during the hours of 0700-1530 hours, Monday through Friday, except Eglin-observed holidays.
- Emergency Service: Response time is 4 hours after placement of call and will be provided 24 hours a day, 7 days a week, including Eglin-observed holidays.

Replacement of parts shall be provided by the contractor as authorized by the Contracting Officer or their designee. All parts will be of original manufacturer or equal specification.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 1 October 2017 – 30 September 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2022

Estimated Dollar Value: \$134K

NAICS Code: 238290 – Other Building Equipment Contractors

Small Business Set Aside: Yes

Incumbent: Automated Door Ways, Inc., FA2823-18-C-4001 (DUNS 192624463)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: Exhaust Cleaning/Hoods and Ducts

Program Description: Clean hood and duct exhausts at all dining facilities.

Objective: Clean hood and duct exhausts at all dining facilities.

Scope: Inspect and clean hoods and ducts systems in accordance with (IAW) NFPA 96 Standard for Ventilation Control and Fire Protection of Commercial Cooking Operation, OSHA and other local, state, and federal rules and procedures with no more than two deficiencies per quarter. Set up a monthly schedule with facility managers.

The estimation of systems and frequencies that are expected are:

35 Systems – Monthly
2 Systems – Bi-monthly
9 Systems – Quarterly
24 Systems – Semi-Annually
1 System – Annually
6 Systems – On-call Basis

Acquisition Approach: Woman Owned Small Business Set-Aside on FBO

Period of Performance: 1 October 2017 – 30 September 2022 (One year base period plus four 1-year options periods)

Anticipated RFP Release Date: 2Q FY2022

Estimated Dollar Value: \$346K

NAICS Code: 561790 – Other Services to Buildings and Dwellings

Small Business Set Aside: Yes

Incumbent: O.M.U.P. Enterprises LLC, FA2823-18-C-4000 (DUNS 8007666391)

POCs: Contracting Officer – Carrie Eastburn
carrie.eastburn@us.af.mil
850-882-0245; DSN 872-0245

Project Name: Simplified Acquisition of Base Engineering Requirements (SABER) Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Broad range of maintenance, repair, minor and new construction work on real property at Eglin AFB and its associated sites in Florida.

Objective: Provide broad range of maintenance, repair, minor and new construction work on real property at Eglin AFB and its associated sites in Florida.

Scope: Broad range of maintenance, repair, minor and new construction work on real property at Eglin AFB and its associated sites in Florida. Work includes a wide variety of individual construction tasks. During contract period the 96th Civil Engineering SABER Office, (96 CEG/CENMPS) will identify construction projects/tasks required to complete each specific job and AFTC/PZIOC, Eglin AFB FL, will issue individual Task Orders to the Contractor to complete those jobs. Contractor shall be required to furnish all materials, equipment, and personnel necessary to design, manage, and accomplish the job. Contractor shall be required to maintain management office(s) on Eglin AFB, Florida in order to receive work requests and to provide other management services related to accomplishing individual jobs. Government will furnish a space on Eglin AFB for the contractor to set up a temporary office facility. Individual jobs will vary in size with the majority expected to be of a small (\$2,000 to \$75,000) to medium size (\$75,001 to \$300,000) with some large projects ranging from \$300,001 to \$750,000. Jobs will include tasks in a variety of trades, such as carpentry, road repair, roofing, excavation, interior electrical, exterior electric, steam fitting, plumbing, sheet metal, HVAC, painting, demolition, concrete masonry, welding, etc. Commencement of work shall be specified in each individual Task Order and the performance period shall be negotiated on individual Task Orders.

Acquisition Approach: 8(a) Competition on FBO

Period of Performance: 1 January 2018 – 31 December 2022 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2021

Estimated Dollar Value: \$46.0M

NAICS Code: 236220 – Commercial and Institutional Building Construction

Small Business Set Aside: Yes

Incumbent: Infinite Energy Construction, Inc., FA2823-18-D-4000 (DUNS 014255249)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: Roofing Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Roofing Repair and Replacement

Objective: Repair and replace roofs on real property at Eglin AFB and its associated sites in Florida that are out of scope of the AFICA Enterprise mandatory use Roofing IDIQ.

Scope: Roof refurbishment, repairs and/or replacement may include, but is not limited to, the following types of roofing systems:

Low Slope Roofs as defined per UFC 3-110-03:

- Built-up Asphalt Roofing Repairs per Section 07 01 50: This section includes, but is not limited to, the partial roof tear-off of existing Built-Up Asphalt Roofing with aggregate or granular surface for installation of a temporary roofing membrane system and/or the protection of existing roofing system that is not re-roofed.
- Fluid-Applied Waterproofing per Section 07 14 00: Fluid-applied elastomeric waterproofing systems for concrete, steel, and BUR substrates. Protective wearing surface is required per manufacturer's recommendations. System shall meet EPA Energy Star program requirements per:
http://downloads.energystar.gov/bi/qplist/roofs_prod_list.pdf?fab0-786d.
- Built-Up Roof Asphalt Roofing (BUR) per Section 07 51 13 and 07 52 00: 4-ply granular surfaced Modified Bitumen roofing system (3-ply felts plus Modified cap sheet). Eglin's preferred built-up system combines both specifications, utilizing a 4-ply fiberglass felt system with either a SBS or APP cap sheet. Section also includes, but not limited to: flashing, cap sheets, asphalt, surfacing materials, primers, cement, cant strips, building paper, fasteners, curbs, and walkpads.
- Single Ply Polyvinyl-Chloride (PVC) Roofing per Section 7 54 19: Adhered or Mechanically fastened polyvinyl-chloride (PVC) roof membrane system applied over insulation, recovery board, concrete roof deck, or PVC membrane roofing manufacturer-accepted substrate. Minimum membrane thickness shall be 72 mils.

Steep Slope Roofs as defined per UFC 3-110-03:

- Asphalt Shingles per Section 07 31 13: Includes 3-tab asphalt shingles, roll roofing, underlayment, leak barrier (self-adhering a.k.a. peel and stick) underlayment, attachments, and vents.

- Metal Roof Panels (Architectural/non-structural) per 07 41 13: Architectural/non-structural standing seam metal roof panels and accessories, continuously supported on a wood, steel, or concrete deck. All new roofs shall have a high solar reflective rating. Insulation is included in this section.
- Steel Standing Seam Metal Roofing (Structural) per Section 07 61 14: Steel structural standing seam metal roof panels and accessories, spanning between roof framing members. All new roofs shall have a high solar reflective rating. Insulation is included in this section.
- Aluminum Standing Seam Metal Roofing (Structural) per Section 07 61 15: Aluminum structural standing seam metal roof panels and accessories, spanning between roof framing members. All new roofs shall have a high solar reflective rating. Insulation is included in this section.

Thermal Insulation:

- Roof and Deck Insulation per Section 07 22 00: Rigid insulation above roof deck and below waterproofing layer(s). Minimum R30.
- Mineral Fiber Blanket insulation per Section 07 21 16: Batt insulation for attics or between framing members below the roof deck. Minimum R30.
- Metal Panel Insulation per Section 07 41 13, Section 07 61 14, and Section 07 61 15: Hung insulation below panels or roof deck, between framing members. Minimum R30.

Miscellaneous Roofing Items: Roof Accessories per Section 07 72 00. Gravity-Type Roof Ventilators per Section 07 72 20. Joint Sealants per Section 07 92 00.

Walls: Metal Wall Panels per Section 07 42 13.

Structural items – Division 05 – Metals: Selected facilities may require structural roof deck and framing repairs including, but not limited to:

- Retrofit Framing above roof surface for new standing seam metal roofs per.
- Section 05 40 00 Cold-Form Metal Framing.
- Maintenance of Unit Masonry per Section 04 01 20.
- Wood decking (planks and plywood) and framing (dimensional lumber, prefabricated truss and timber) or any other wood items per Section 06 10 00.
- Addition of steel purlin supports for roof reinforcement as required by current building codes per Section 05 50 13.
- Misc. metals for roof access, including stairs, ladders, and railings, complying with OSHA safety codes per Sections 05 21 00, 05 51 13, 05 52 00.

Mechanical: Selected facilities may require, but not be limited to, refurbishment, repair, removal and re-installation of existing HVAC, fresh-air intake and exhaust systems.

Electrical: Selected facilities may require, but not be limited to, refurbishment, repair, removal and re-installation of existing electrical equipment and lightning protection systems.

Painting: Painting of surfaces for new or existing materials by the contractor as repair or replacement, and all work incidental thereto per Section 09 90 00, or in specific material specification.

Asbestos: Remove asbestos containing materials from roof and adjacent components of facilities, i.e., Asbestos shingles, roof penetration mastic, and soffits, etc. Follow guidelines per Sections 02 82 14 and 02 82 16.

Fall Protection: All projects will require installation of roof-top fall protection anchorage systems, and may require structural roof deck and framing upgrades for adequate anchorage. Install new permanent roof anchors for fall protection per OSHA standards 29 CFR 1926.500. Include design, engineering, onsite inspection/testing, and certification for the new fall protection anchorage system. Conform to requirements of the Air Force Safety Center (AFSEC) Fall-Protection Guide dated May 2015, or latest edition, including to submit a Fall Protection Plan for each task order.

Existing Work: Remove or alter existing work in such a manner as to prevent injury to the public and operations personnel or damage to any portions of the building or existing work which remain. Follow guidelines per Section 02 41 00. Repair or replace portions of existing work which have been altered during construction operations are to match existing or adjoining work, as approved by the Contracting Officer. At the completion of operations, existing work must be in a condition equal to or better than that which existed before the new work started.

Design Calculations: Submit engineering calculations, signed, sealed, and dated by a Registered Engineer validating the wind resistance per ASCE 7-10 or latest edition. The design uplift pressures for the roof system shall be computed and applied using a basic wind speed per ASCE 7-10 or latest edition, or 140 miles per hour (mph), whichever is greater), and other applicable building code requirements. The design calculations shall include: the design of the new roofing system, the attachments to the existing structure, as well as the adequacy of the existing structure to support the new roofing system. As applicable, provide independently tested and rated roof systems, such as Florida Products Approvals, Factory Mutual (FM), Underwriters Laboratory (UL), and Single Ply Roofing Industry (SPRI).

Roof Shop Drawings: Provide the following information as a minimum on roof shop drawings for each delivery order:

- Roof Plan showing:
 - Existing roof deck type.
 - Existing roof pitch.

- Proposed roof pitch, if different than existing.
 - Proposed roofing system including roof type, thickness of material, adhesive type/attachments/anchorage to existing structure with size and spacing requirements (matching design calculations).
 - Type, R-value, and thickness of insulation.
 - Location of all roof openings, roof access, existing mechanical equipment, plumbing accessories, gutters and downspouts, etc. Include sizes and material types, as applicable.
- Project specific Roof Details:
- Custom details or standard construction details from NRCA Construction Details, latest edition. Details should include all information related to roofing system including, but not limited to: closures, terminations, transitions, corners, lap and joint conditions, materials interface, sealant requirements, all flashings, gutters/downspouts.

"AS-BUILT" Drawings (Record Drawings):

- When available, maintain at the job-site two sets of full size contract drawings, marking in red to show all variations between the construction actually performed and the requirements indicated or specified in the contract documents, including buried or concealed construction.
- Where a choice of materials or methods is permitted or where variations in scope from that of the original contract are authorized, mark the drawings to define the construction actually performed.
- Use standard drafting practices to represent such changes and include supplementary notes, legend, and detail as necessary to clearly portray the as-built construction.
- Upon completion of the work, deliver to the Contracting Officer both sets of marked red-line drawings for approval and acceptance.
- Provide one set of corrected as-built drawings on Mylar, and two computer disks including AutoCAD 2014 and PDF versions to contracting officer at project completion along with both sets of marked drawings.

Acquisition Approach: 8(a) Competition on FBO

Period of Performance: July 2017 – July 2024 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2024

Estimated Dollar Value: \$25M

NAICS Code: 238160 – Roofing Contractors

Small Business Set Aside: No

Incumbent: CYE Enterprises, Inc., FA2823-17-D-4002 (DUNS 156209269)

POCs: Contracting Officer – AFTC/PZIOC

Project Name: Family Health Physician

Program Description: Family Health Physician Support Services

Objective: One Full-time equivalent (1 FTE) Family Health Physician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform Family Health Physician support services at the 96MDG MTF.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 19 February 2013 – 18 February 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2018

Estimated Dollar Value: \$1.2M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International, FA2823-13-C-0017
(DUNS 625348748)

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
natara.olbricht@us.af.mil
850-882-4418; DSN 872-4418

Project Name: Orthopedic Technician

Program Description: Orthopedic Technician Support Services

Objective: Four Full-time equivalent (4 FTE) Orthopedic Technician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform Orthopedic Technician support services at the 96MDG MTF.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 4 March 2013 – 3 March 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2018

Estimated Dollar Value: \$1.3M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Anyar Inc., FA2823-13-C-0018 (DUNS 006468131)

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
natara.olbricht@us.af.mil
850-882-4418; DSN 872-4418

Project Name: Occupational Medicine Nurse

Program Description: Occupational Medicine Nurse Support Services

Objective: One Full-time equivalent (1 FTE) Occupational Medicine Nurse at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform Occupational Medicine Nurse Support services at the 96MDG MTF.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 28 July 2013 – 27 July 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2018

Estimated Dollar Value: \$529K

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: JYG Innovations LLC, FA2823-13-C-0050 (DUNS 961663130)

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
natara.olbricht@us.af.mil
850-882-4418; DSN 872-4418

Project Name: Physician Assistant IPAP Phase II Assistant Program Director

Program Description: Physician Assistant IPAP Phase II Assistant Program Director Support Services

Objective: One Full-time equivalent (1 FTE) Physician Assistant IPAP Phase II Assistant Program Director at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform Physician Assistant IPAP Phase II Assistant Program Director support services at the 96MDG MTF.

Acquisition Approach: Total Small Business Set Aside on FBO

Period of Performance: 1 August 2013 – 31 July 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$689K

NAICS Code: 621399 – Offices of all Other Miscellaneous Health

Small Business Set Aside: Yes

Incumbent: Ralph Pierce PA, FA2823-13-C-0027 (DUNS 826943198)

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
natara.olbricht@us.af.mil
850-882-4418; DSN 872-4418

Project Name: Orthopedic Physician Assistant

Program Description: Orthopedic Physician Assistant Support Services

Objective: One Full-time equivalent (1 FTE) Orthopedic Physician Assistant at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform Orthopedic Physician Assistant support services at the 96MDG MTF.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2013 – 29 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$1M

NAICS Code: 621111 – Offices of Physicians (Except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: Caduceus Healthcare Inc., FA2823-13-C-0051 (DUNS 847908774)

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
natara.olbricht@us.af.mil
850-882-4418; DSN 872-4418

Project Name: Post Anesthesia Care Unit/Ambulatory Care Unit (PACU/ASU) Nurse (Clinical Nurse)

Program Description: PACU/ASU) Nurse (Clinical Nurse) Support Services

Objective: One Full-time equivalent (1 FTE) PACU/ASU) Nurse (Clinical Nurse) at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform PACU/ASU) Nurse (Clinical Nurse) support services at the 96MDG MTF.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2013 – 29 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$541K

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: Dilligas Corp, FA2823-13-C-0031 (DUNS 825454957)

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
natara.olbricht@us.af.mil
850-882-4418; DSN 872-4418

Project Name: Surgical ENT (Otolaryngology) Technologist

Program Description: Surgical ENT (Otolaryngology) Technologist Support Services

Objective: One Full-time equivalent (1 FTE) Surgical ENT (Otolaryngology) Technologist at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform Surgical ENT (Otolaryngology) Technologist support services at the 96MDG MTF.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2013 – 29 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$327K

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Logistics & Technology Services, Inc., FA2823-13-C-0008 (DUNS 1787999370)

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
natara.olbricht@us.af.mil
850-882-4418; DSN 872-4418

Project Name: Radiologist

Program Description: Radiologist Support Services

Objective: One Full-time equivalent (1 FTE) Radiologist at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform Radiologist support services at the 96MDG MTF.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2013 – 29 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$2.5M

NAICS Code: 622110 – General Medical and Surgical Hospitals

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International, FA2823-13-C-0033
(DUNS 625348748)

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
natara.olbricht@us.af.mil
850-882-4418; DSN 872-4418

Project Name: Post Anesthesia Care Unit/Ambulatory Care Unit (PACU/ASU) Nurse (Clinical Nurse)

Program Description: PACU/ASU) Nurse (Clinical Nurse) Support Services

Objective: One Full-time equivalent (1 FTE) PACU/ASU) Nurse (Clinical Nurse) at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform PACU/ASU) Nurse (Clinical Nurse) support services at the 96MDG MTF.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2013 – 29 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$560K

NAICS Code: 622110 – General Medical and Surgical Hospitals

Small Business Set Aside: No

Incumbent: Donald L Mooney Enterprises, LLC, FA2823-13-C-0043 (DUNS 019732036)

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
natara.olbricht@us.af.mil
850-882-4418; DSN 872-4418

Project Name: Intensive Care Unit (ICU) Critical Care Nurse

Program Description: Intensive Care Unit (ICU) Critical Care Nurse Support Services

Objective: Provide One Full-Time Equivalent (1 FTE) Intensive Care Unit (ICU) Critical Care Nurse Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall cover the range of services provided in a civilian MTF.

Specific Tasks: Will treat and receive patients, prepare and maintain records, pull and file patient medical records, perform basic secretarial skills, handle telephone calls and written correspondence, serve as a liaison between physicians, physician assistants, nurse practitioners and other medical staff. Will be able to accomplish the following tasks.

- Critical care medications (monitor/mix, administer titrate)
- Dysrhythmia Recognition
- Arterial blood gas interpretation
- Hemodynamic pressure interpretation, assist with synchronized cardioversion
- Perform emergency defibrillation (with knowledgeable use of defibrillation machine)
- Administer thrombolytic agents
- Perform postoperative recovery and discharge

Will possess knowledge of pharmacology of most commonly used emergency drugs, anticipated results, usual dosages and their location on crash cart and be able to administer medication. Must perform arterial punctures, draw blood from invasive monitoring lines, assist with temporary pacemaker insertion, apply noninvasive external pacemaker, and obtain hemodynamic variables. Will interpret lab values, care for patients with Swan-Ganz catheters, arterial lines, mechanical ventilators, and give inhalation therapy treatments with knowledge of medications utilized. Must provide intensive care nursing to critically ill patients of all ages with medical and/or surgical problems and/or AIDS-related problems, administer prescribed medications to include multiple medication drips and intravenous push drugs, care for patients on ventilators, and operate hemodynamic equipment. Will take patient histories and vital signs, explain treatment procedures, prepare patients for examination, document information in patients' medical records, and assist the provider during exams.

Skills and Knowledge:

- Shall possess basic knowledge of emergency procedures.

- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient's information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (ALTHA) and Integrated Clinical Database (ICDB).
- Shall maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS).
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with the patients and co-workers during which instructional and educational information is presented and a supportive, trusting relationship is established.
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge of operating a wide variety of medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number patients with a variety of healthcare needs and illnesses.

Qualifications: Shall meet all licensing/certification requirements to perform as a Critical Care Nurse, to include the following:

- Be a graduate of an accredited National League of Nursing (NLN) school.
- Possess a license of nursing as a Registered Nurse.
- Have and maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS) by the American Heart Association.
- Have and maintain certification in Neonatal Resuscitation Program (NRP), if working in the Newborn Nursery or Labor and Deliver.
- Have minimum of two years of experience with at least one year in a critical care area of four or more beds. One year experience must have occurred within the last five years.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2014 – 29 September 2018 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$1.4M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: JYG Innovations, FA2823-14-C-0046 (DUNS 961663130)

POCs: End User – Sue Siebenberg
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850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
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850-882-4418; DSN 872-4418

Project Name: Family Medicine Physician

Program Description: Family Medicine Physician Support Services

Objective: Four Full-time equivalent (4 FTE) Family Medicine Physician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall cover the range of services equivalent to services provided in a civilian MTF.

Specific Tasks: Shall provide services by collecting data required for diagnosis and performing procedures and services. Obtain and evaluate medical histories; perform physical examinations; perform therapeutic and diagnostic procedures within the scope of credentials; and order laboratory studies, radiographs, electrocardiograms and other special examinations. Determine need for consultation and assist in medical care and treatment provided at the direction of other specialists. Must be trained in approving/disapproving subspecialty referrals and answering patient telephone consults. Counsel patients on medical problems, use of medications, and expected effects of treatment. May be required to consult with other specialty practitioners who have been referred for Family Medicine services.

Shall provide full spectrum Family Medicine care encompassing outpatient services. Will be expected to model and teach all aspects of Family Medicine to resident physicians, medical students, and other learners within their purview of care. Will collaborate with staff and other clinical departments within and outside the MTF to facilitate excellent patient care and outstanding medical education. Workload includes the evaluation and treatment of emergent, urgent, and non-emergent patients ranging in age from infants to over 65 years. Primary workload is a result of families empaneled to the Family Medicine Clinic. Will be the primary physician responsible for the management of the health and wellness of his/her assigned patients and prepare records and reports as required in support of services rendered in accordance with established procedures.

Shall provide outpatient services. Type of work may include, but is not limited to:

- New patient consults and established follow-up clinic visits and is expected to respond to telephone consults as well.
- Will address patient expectations and requirements, establish level of need and priority of care in accordance with established policies and procedures.
- Provide for ongoing education programs to promote, protect, and maintain optimum levels of wellness.

- Provides health counseling to patients and their families, and develop a plan for health maintenance based on individual needs.
- Coordinate patient care with community health agencies and social programs. Facilitate continuity of care for patients. Possess knowledge of a wide variety of resource agencies available in the military treatment system to ensure proper and expedient referral of the patient and/or family member.
- Ensure patient and staff safety through safety awareness, proper infection control and promotion of clean, orderly clinic environment. Recognize, report, and correct potential safety hazards.
- Shall direct supporting Government employees assigned to them during the performance of clinical duties. Guide the performance of assigned personnel. Use team approach toward staff and patient management.
- Shall perform administrative duties that may include maintaining statistical records of his or her clinical workload, participating in medical education programs, and participating in quality improvement functions and other duties as prescribed by the Flight Commander, medical director, or residency program director.
- Shall inform patients of the required referral or consult by indicating the specialty involved. Shall not recommend to the patient that he/she consult a specific practitioner or use a specific practice.
- Shall use and be guided by the MTF formulary for prescriptions.
- Shall provide training and/or direction as applicable to supporting Government employees (e.g., hospital corpsman, technicians and students) assigned to the Family Medicine Physician during performance of clinical and/or surgical procedures.
- Shall be responsible for creating, maintaining, and disposing of only those Government required records.
- Shall be expected to provide inpatient, urgent and same day consultations on a “walk-in” basis.
- Shall participate in education programs, and in clinical staff quality assurance functions, (i.e. Process Action Teams, and Peer Review as prescribed by the Department Head).
- May be required to perform clinical review duties.
- Shall attend periodic meetings as necessary to review and evaluate care provided to patients, identify opportunities to improve care delivered, and recommend corrective action when problems exist.
- Shall possess basic knowledge of emergency procedures.

- Shall possess skills in responding appropriately to clinical emergencies.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patients' information, from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Essentris and Integrated Clinical Database (ICDB).
- Knowledge is mandatory of anatomy and physiology, emergency medical treatment, surgical techniques, sterilization and aseptic techniques.
- Shall possess knowledge of medical ethics, administration of drugs, operation of therapeutic and diagnostic equipment, medical terminology and specialized medical treatments and procedures.
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge of operating a wide variety of medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Attend and participate in meetings, professional staff conferences and other appropriate professional activities such as, but not limited to the following: quality improvement meetings, professional staff meetings, commander's staff meetings, flight meetings, and other meetings required by applicable regulations, MTF guidance, or as directed by the Flight Commander or his/her designated representative.
- Participate in military specific training.
- Shall complete medical records documentation within 72 business hours of encounter with the patient.
- Shall use proper coding of procedures and treatment, and shall maintain coding accuracy (CPT/E&M/procedure) at the same standard, 90% or higher, as military and civil service health care providers engaged in comparable work.

Qualifications:

- Must be a graduate of an approved medical school and completed a residency in Family Medicine acceptable to the U.S. Air Force Surgeon General.
- Shall have and maintain a valid unrestricted current license as a Licensed Family Medicine Physician in one of the 50 states.
- Must have current certification as a Family Medicine Physician by the American Board of Family Medicine.
- Must have current certification in Heartsaver (HS) Basic Life Support (BLS, Advanced Cardiac Life Support (ACLS), and Pediatric Advanced Life Support (PALS).
- Shall have 24 months of experience within the last 36 months practicing in a full-spectrum care setting.
- Shall be familiar with military customs and courtesies, military documentation including leave and medical profile issues, and the computerized medical record AHLTA.
- Shall be required to attend any training deemed mandatory by the Squadron Commander, Chief of the Medical Staff, Clinic Supervisor, and/or MTF regulating agencies. Training requirements mirror military active duty specialty working in same patient care setting. The following are examples, but not limited to: medical group/unit specific orientation, Health Insurance Portability and Accountability Act (HIPAA), Patient Safety, Customer Service, Computer Security and Mental Health training.
- Health care providers registered or certified by national/medical associations shall continue to meet the minimum standards for Continuing Medical Education (CME) to remain current as prescribed in AFI 41-117, *Medical Service Officer Education*. CME shall be obtained, **at no additional cost to the Government**, annually on the first normal duty day in January. Periodic CME may be available at the MTF, at no cost to the contractor, to any health care provider desiring to attend.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2016 – 29 September 2018 (One year base period plus one 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$2.5M

NAICS Code: 621111 – Offices of Physicians (Except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: JYG Innovations, FA2823-16-C-6028 (DUNS 961663130)

POCs: End User – Sue Siebenberg
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850-883-9153; DSN 875-9153

Contracting Officer – Rosa Johnson
rosa.johnson.1@us.af.mil
850-882-0257; DSN 872-0257

Project Name: Post Anesthesia Care Unit/Ambulatory Care Unit (PACU/ASU) Nurse (Clinical Nurse)

Program Description: PACU/ASU Nurse (Clinical Nurse) Support Services

Objective: Two Full-time equivalent (2 FTE) PACU/ASU Nurse (Clinical Nurse) at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Assist in treating patients at the 96MDG MTF.

Clinic Duties and Responsibilities:

- Synthesize data from a variety of sources and make appropriate clinical decisions. Will make patient care assignments based on scope of practice and skill level of assigned personnel. Assess patients, including assess/evaluate need telephonically and recognize adverse signs and symptoms and quickly react in emergency situations. Communication patient/family education and telephone triage of patients. Provide timely responses to telephone and in-person assessment/evaluation, including determination of optimal time and location for patient management (i.e. ER, clinic, or homecare) and follow-up care as required.
- Prescribe and communicate treatment plans and patient teaching. Collect and assess significant patient history information and perform all necessary patient teaching.
- Demonstrate skill in setting up, operating and monitoring specialized medical equipment such as cardiac monitoring devices, EKG units, oxygen analyzers, nebulizers and other clinic specific equipment.
- Perform/assist with procedures such as bladder catheterizations, administration of oxygen, visual acuity tests, EKGs, irrigation of eyes and ears, tympanograms, splinting, phlebotomy and other clinic specific procedures. Make referral appointments and arrange specialty care as appropriate.
- Must clean and store equipment properly at the end of each work shift. Ensure preventative maintenance and routine cleaning are performed. Ensure medication/supplies are replenished.
- Participate in orientation, training and evaluation of duty performance of newly assigned personnel.
- Complete orientation and competency verification programs. Perform accurate documentation, both written and electronic, of all activity, including telephone contacts.

- Participate in 96MDG initiatives, including but not limited to peer reviews, patient safety monitoring, infectious control monitoring, process improvement, access to care, customer service and productivity initiatives. Support other patient care initiatives, including but not limited to Nurse Run Clinics such as Coumadin, Urinary Tract Infection and Strep Throat.
- Complete medical record documentation and coding, and designated tracking logs and data reporting as required.

Skills and Knowledge:

- Shall possess basic knowledge of emergency procedures.
- Shall possess ability to ability to acquire and use basic computer skills to enter patient data and extract patients' information, from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall maintain current certification in Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS).
- Shall possess basic knowledge of various training methods and interpersonal skills to develop a rapport with patients and co-workers.
- Shall possess basic knowledge of and ability to demonstrate leadership skills.
- Shall possess basic knowledge of operating a wide variety of medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Shall meet all licensing/certification requirements to perform as a Registered Nurse, including:
 - o Be a Registered Nurse (RN) or Licensed Practical Nurse (LPN).
 - o Must have graduated from an accredited school of nursing and passed National Council Licensure Examination (NCLEX) for Registered Nurses.

- Shall have and maintain an active, valid unrestricted, current medical license (with no limitations, stipulations or pending adverse actions) in a US jurisdiction. License must correspond to Drug Enforcement Agency (DES) registration number. License must be unencumbered and remain in effect during contract employment.
 - A Doctor of Medicine or equivalent degree from a foreign medical school that provided education and medical knowledge substantially equivalent to accredited schools in the US may be demonstrated by permanent certification by the Educational Commission for Foreign Medical Graduates (ECFMG) (or a fifth pathway certificate for Americans who completed premedical education in the US and graduate education in a foreign country).
- Must have successfully completed an internship and residency in an accredited US Training Program, Accreditation Council for Graduate Medical Education (ACGME) approved residency and be board certified/board eligible in their respective specialty.
- Shall have 24 months of experience within the last 36 months. Experience shall be in the same clinical specialty.
- Shall hold current Healthcare Provider (HCP) Basic Life Support (BLS) certification using American Heart Association guidelines.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$1.1M

NAICS Code: 622110 – General Medical and Surgical Hospitals

Small Business Set Aside: No

Incumbent: Donald L Mooney Enterprises, LLC, FA2823-14-C-0007 (DUNS 019732036)

POCs: End User – Sue Siebenberg
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 850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
natara.olbricht@us.af.mil
 850-882-4418; DSN 872-4418

Project Name: Obstetrical/Gynecological (OB/GYN) Clinical Nurse

Program Description: OB/GYN Clinical Nurse Support Services

Objective: One Full-time equivalent (1 FTE) OB/GYN Clinical Nurse at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform duties with specialty in Obstetrical and Gynecological services.

Clinic Duties and Responsibilities: Synthesize information and make appropriate clinical decisions using a wide variety of data sources specifically patient response, physician and nurse progress notes, interdisciplinary consultations, results of tests/procedures and applicable guidelines and standards. Demonstrate knowledge of growth and development and pathophysiology of disease processes specific to the clinic population. Have the ability to recognize adverse signs and symptoms, reacting quickly and appropriately in emergency situations. Have a working knowledge of a variety of pharmacological agents used in patient treatment, including accurate administering pharmacological agent and dosage calculations, desired effects, side effects and complications. Have knowledge of the administrative requirements for proper documentation of patients' condition including nursing assessment/reassessment, planning, interventions, evaluation, outcomes, disease progress, acknowledgement of patient/family teaching, and follow-up care. Have skills to complete an Obstetrical/Gynecological assessment including good communication skills for patient education and telephone triage of ante/post-partum and Gynecological patients. Perform patient assessment using the nurse process as a basis of professional practice. Provide proper preparation of patient treatment and procedures such as surgical intervention along with post-procedural evaluation. Create preventative health schedules, procedures, processes and education methods. Coordinate patient care through a continuum and facilitate the achievement of optimal outcomes in relation to care, quality and cost effectiveness. Participate in orientation, training and evaluation of duty performance of newly assigned personnel. Have the ability and skills to set up and operate intravenous infusion pumps and monitoring specialized equipment (i.e. fetal heart rate analyzers and nebulizers) and other unit specific equipment. Possess knowledge of computer operations and proficiency in the use of word processing, spreadsheets, email, patient records, appointments, referrals and other similar software. Ensure all equipment and work stations are properly cleaned and stored at the end of each work shift and ensure preventative maintenance and routine cleaning are performed.

Skills and Knowledge:

- Shall possess basic knowledge of profession care theories, principles, practices, disease process and procedures to perform nursing care specific to the clinic population. Assess, coordinate, facilitate, deliver and evaluate care of the obstetric and gynecological patients

using the nursing process. Possess a good foundation in organization and prioritization and demonstrate excellent written communication skills to perform accurate documentation, both written and electronic, of all activity. Demonstrate ability to effectively communicate plans/actions and collaborate with a diverse healthcare team for benefit of the patient, family and organization while effectively educating patients and families regarding involvement in the plan of care, promotion of self-care, management of symptoms and follow-up care. Deliver direct nursing care to Antepartum Testing patients, as well as provide any required patient education including gestational diabetic teachings, Makena progesterone and Lovenox injections, etc. Place patients on External Fetal Monitors for Antepartum testing, evaluate fetal monitoring, and continually reevaluate condition of patient and need for further evaluation in Labor and Delivery. Provide all aspects of outpatient care to OB/GYN patients to include patient education, telephone triage from established criteria and chaperoning. Prepare all documentation to meet or exceed established standards to include timeliness, legibility, accuracy, content and signature. Perform additional duties as assigned including serving and participating in and on committees, functions and other meetings as directed. Participate in customer service initiatives and medical readiness activities designed to enhance health services.

- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information, from a variety of sources to include Composite Healthcare System CHCS, Armed Forces Health Longitudinal Technology Application (AHLTA), Essentris and Integrated Clinical Database (ICDB).
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers.
- Shall possess basic knowledge of and ability to demonstrate leadership skills.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment.
- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Must be a graduate of a National League of nursing approved Registered Nurse program, BSN preferred.
- Shall possess a valid unrestricted license to practice nursing from the state of Florida.

- Shall have provided a minimum of two years of outpatient clinical nursing and/or one year inpatient Obstetrical experience, and possess certification in Fetal Heart Monitoring.
- Maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS), and Pediatric Advanced Life Support (PALS).

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2014 – 30 September 2018 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$348K

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: JYG Innovations LLC, FA2823-15-C-0005 (DUNS 961663130)

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
natara.olbricht@us.af.mil
850-882-4418; DSN 872-4418

Project Name: Medical Supplies Blanket Purchase Agreement (BPA)

Program Description: Medical Supplies

Objective: Provide medical supplies in support of CFTR newborn screening, breast biopsy procedures and fetal fibronectin tests.

Scope: Deliver specific materials to Eglin's Medical Treatment Facility. Vendor shall provide certification. Shall provide physical security for the materials and work under their control. Shall possess or obtain all licensure and permits necessary.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$1.0M

NAICS Code: 339113 – Surgical Appliance and Supplies Manufacturing

Small Business Set Aside: No

Incumbent: Hologic Inc., FA2823-14-A-6000 (DUNS 153623137)

POCs: AFTC/PZIO
850-882-8144; DSN 872-8144

Project Name: Medical Logistics Technician

Program Description: Medical Logistics Technician Support Services

Objective: One Full-time equivalent (1 FTE) Medical Logistics Technician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall provide medical material services required to support the 96 MDG MTF functions.

Will provide material management duties throughout individual section of Medical Logistics (i.e. equipment management, customer service, warehouse, acquisitions, contracts and inventory management).

Medical Equipment Management Office (MEMO): Perform property accountability and management. Review, manage, coordinate and prepare documents for procurement of medical equipment. Research medical equipment due-ins from either source of supply or contracting agency and provide timely status to using activities. Maintain an accounting and reporting system for nonexpendable medical equipment. Reconcile medical equipment record balances using property inventory balances and DMLSS electronic products. Resolve property record discrepancies through reconstruction of supply transactions and/or extensive search of supply records, computer listings, etc. Perform inventories of medical equipment. Provide support for Reports of Survey. Work closely with Biomedical Equipment Repair shop for equipment returns, loaned equipment coordination, spare parts, and testing equipment procurement.

Customer Service: Provide assistance to customers, storage depots or other organizations. Respond to visitor and telephone inquiries on supply problems and issues. Maintain liaison with customers and other local offices resulting in effective and timely handling of urgent, critical shortage and other special items. Notify using activities of availability of new or revised items and obtain information on desired quantity and distribution. Review specifications outlined by customer to ensure information pertaining to the performance period, contractor's obligations and products expected, etc. are clear and adequate. Evaluate possibilities of substituting an "equal" item in order to expand competition by checking commercial catalogs, contract files and listing of firms offering particular goods. Contact requester concerning discrepancies and ambiguities, and assist in resolving unusual problems.

Warehouse: Organize and coordinate an effective receiving operation. Independently perform a complete range of receiving assignments. Verify quantities received with receiving reports and take appropriate action. Group and store items together based on receiving information and segregate items according to such factors as condition and type of transaction. Unload incoming shipments, scan bar codes, or key receipt information into automated record system. Build pallet loads to facilitate storage and transport materials to storage area. Organize and coordinate an

effective storage operation. Provide for care of supplies in storage applying preservation techniques to protect from deterioration or damage. Independently perform a complete range of storage, re-warehousing and consolidation assignments such as placing, arranging, rotating, marking and tagging of items on pallets and in bin, bulk or other storage locations. Lay out storage space and establish item and material locations providing for maximum space utilization. Perform comprehensive quality reviews of the full spectrum of warehousing functions. Perform tasks involved in issuing and shipping items. Select and assemble items for issuance/shipment based on priority, type of material, mode of transportation, destination and type of transaction. Segregate and move material to holding area or dock and verify item identification. Transfer material to appropriate using activity and ensure receipt of supplies. Scan using activity's storage areas and replenish supplies. Assist in accomplishing inventories by counting items and properly completing tally listings. Participate in all phases of warehouse inventory. Perform material handling duties, including the use of tools and other equipment. Safeguard material, items and equipment. Perform clean-up duties such as cleaning and dusting bins, cutting off box tops, sweeping, straightening, and lining up property.

Acquisitions: Determine procurement source and method. Obtain or develop source list of responsible contractors. Coordinate with small business specialists. May be required to conduct extensive search to initially locate potential suppliers when buying specialized items. Determine procurement methods based on procurement history, estimated cost, urgency or need, proprietary consideration, availability of competitors and applicable directives.

Contracts: Receive and place orders from using activities with prime vendor sources of supply. Screen using activities' lists for discrepancies and potential supply item issues. Research problem requisitions and provide potential substitutions or alternate sources of supply. Research existing items to ensure best source of supply is being utilized.

Inventory Management: Determine stock levels needed for non-recurring, specialized items based on usage, inventory, project demands, seasonal demands, changing customer needs and projected depletion. Determine when and how many items will be ordered and adjust replenishment levels for nonrecurring or not previously carried items. Monitor the stock status listing making additions, changes or deletions to excess, requisitioning, shipment and/or issue exception codes. Adjust warehouse and using activity store room supply levels with respect to DMLSS reports. Conduct extensive and exhaustive research of applicable information sources to locate more cost effective, available substitutes and new products. Requisition items to replenish stocks. Identify and resolve potential inventory discrepancies. Code and input revised unit prices, purchase description changes, revised delivery dates and cancellation data. Distribute and suspense products. Assist all sections researching and reducing backorder list.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$365K

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International, FA2823-14-C-0003
(DUNS 625348748)

POCs: End User – Sue Siebenberg
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850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
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850-882-4418; DSN 872-4418

Project Name: Licensed Practical Nurse

Program Description: Licensed Practical Nurse Support Services

Objective: Two Full-time equivalent (2 FTE) Licensed Practical Nurses at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall provide patient care through a continuum and facilitate the achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness. Shall be required to assist in treating patients seen in their assigned clinic.

Clinic Duties and Responsibilities:

- Will make patient care assignments based on the scope of practice and skill level of assigned personnel and with direct oversight of a Registered Nurse. Assess patients, and recognize adverse signs and symptoms and quickly react in emergency situations to include the determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required.
- Prescribe and communicate treatment plans and patient teaching. Collect and assess significant patient history information and perform all necessary patient teaching.
- Demonstrate skill in setting up, operating and monitoring specialized medical equipment such as cardiac monitoring devices, EKG units, oxygen analyzers, nebulizers and other clinic specific equipment.
- Perform/assist with procedures such as bladder catheterizations, administration of oxygen, visual acuity tests, EKGs, irrigation of eyes and ears, tympanograms, splinting, phlebotomy and other clinic specific procedures.
- Clean and store equipment properly at end of each work shift. Ensure preventative maintenance and routine cleaning are performed. Ensure medication/supplies are replenished.
- Participate in the orientation, training and evaluation of duty performance of newly assigned personnel.
- Complete orientation and competency verification programs. Perform accurate documentation, both written and electronic, of all activity, including telephone contacts.
- Receive and make patient telephone calls, written, or email correspondence regarding specialty clinic appointments and referrals.

- Orient patient and family members to unit and ensure proper handling of personal items. Perform routine activities of daily living and bedside nursing care. Appropriately prepare/deliver specimens and safely transport/retrieve patients from diagnostic procedures. Perform a range of inpatient diagnostic and treatment procedures, patient teaching and charting, administration of prescribed meds, emergency procedures and daily diagnostic checks with direct oversight of a Registered Nurse.
- Complete medical record documentation and coding, and designated tracking logs and data reporting.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$757K

NAICS Code: 621399 – Offices of all Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: JYG Innovations, FA2823-14-C-0006 (DUNS 961663130)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Family Practice Physician/Residency Instructor

Program Description: Family Practice Physician/Residency Instructor Support Services

Objective: One Full-time equivalent (1 FTE) Family Practice Physician/Residency Instructor at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Provide full spectrum Family Medicine care encompassing outpatient, inpatient, Intensive Care Unit (ICU), obstetrical and procedural services.

Specific Tasks: Shall perform a full range of primary or specialty medical care with the cognizance of a teaching physician. Shall have extensive experience with procedures including cardiopulmonary resuscitation (CPR), traumatic injuries, defibrillation, insertion of endotracheal tubes, oxygen and other lifesaving situations. Be cable of adequately diagnosing and treating a wide range of pediatric and adult care, including but not limited to chronic diseases and injuries. Must be credentialed in routine obstetric care to include vaginal deliveries and prenatal care, adult and pediatric routine inpatient care, and basic critical care. Should be credentialed in basic intensive care unit care. Provide services by collecting data required for diagnosis and performing procedures and services. Obtain and evaluate medical histories; perform physical examinations; perform therapeutic and diagnostic procedures; and order laboratory studies, radiographs, electrocardiograms and other special examinations. Determine need for consultation and assist in medical care and treatment provided at the direction of other specialists. Must be trained in approving/disapproving subspecialty referrals and answering patient telephone consults. Counsel patients on medical problems, use of medications, and expected effects of treatment. Caseload includes scheduled and unscheduled requirements for care.

Skills and Knowledge:

- Shall possess basic knowledge of emergency procedures.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information, from a variety of sources to include Composite Healthcare System CHCS, Armed Forces Health Longitudinal Technology Application (AHLTA), Essentris and Integrated Clinical Database (ICDB).
- Maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS), Pediatric Advanced Life Support (PALS), Neonatal Resuscitation Program (NRP), and Advanced Life Support in Obstetrics (ALSO).

- Shall possess basic knowledge of various training methods; and interpersonal skills in order to develop a rapport with patients and co-workers during which instructional and educational information is presented.
- Knowledge is mandatory of anatomy and physiology, emergency medical treatment, surgical techniques, sterilization and aseptic techniques.
- Possess knowledge of medical ethics, administration of drugs, operation of therapeutic and diagnostic equipment, medical terminology, and specialized medical treatments and procedures.
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge of operating a wide variety of medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Must be a graduate of an approved medical school and completed a residency in Family Medicine.
- Shall have and maintain a valid unrestricted current license as a Licensed Family Medicine Physician in one of the 50 states.
- Must have Certification as a Family Medicine Physician by the American Board of Family Medicine and it must remain current at all times.
- Shall have actively engaged in the practice of Family Medicine, or been in a recognized medical practice (or subspecialty) training program a minimum of 24 of the previous 36 months.
- Shall have a minimum of two years of Graduate Medical Education (GME) teaching experience within the past five years.
- Should be familiar with military customs and courtesies, military documentation, including leave and medical profile issues.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$1.1M

NAICS Code: 612399 – Offices of all Other Miscellaneous Health Practitioners

Small Business Set Aside: Yes

Incumbent: Robert K. Persons PA, FA2823-14-C-0001 (DUNS 136656407)

POCs: End User – Sue Siebenberg
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850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
natara.olbricht@us.af.mil
850-882-4418; DSN 872-4418

Project Name: Dermatology Physician

Program Description: Dermatology Physician Support Services

Objective: One Full-time equivalent (1 FTE) Dermatology Physician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall perform all procedures/duties that are normal to the scope of any practicing dermatologist and for which privileges are granted by the 96MDG MTF.

Clinic Support: Shall provide patient care in an outpatient setting. Routine workload is a result of scheduled appointments, walk-ins, inpatient and emergency department consultations, telephone consults, urgent or emergent care. Workload requirements are determined by the need to meet patient care requirements, maintain access standards, and meet the Dermatology business Plan (productivity) goals established by 96MDG MTF.

Inpatient Support: Shall provide patient care in an inpatient consultation setting. Workload is a result of inpatient consultations by primary service teams, and possible periodic re-evaluation (frequency determined by acuity) of inpatients. Patient care will include, but not limited to: providing recommendations to primary admitting team, consulting with appropriate specialists, accomplishing dermatological procedures, and coordinating discharge plan of care.

Competencies and Experience: Will have sufficient experience to adequately diagnose and treat diseases/injuries to include, but not limited to the following.

- Elicit an appropriate clinical history, identify relevant physical examination findings, obtain laboratory/radiology results, and utilize current scientific evidence to arrive at a correct dermatological diagnosis and treatment plan. This includes, but is not limited to, a proficiency in performing a routine physical examination, performing appropriate diagnostic and therapeutic procedures, and initiating appropriate referrals to other medical or surgical specialists.
- Competency in knowledge/performance of patch testing, cryosurgery, dermatologic surgery, laser destruction of hair and vascular lesions, chemical denervation (e.g., botulinum toxin injections), as well competency in prescribing topical and systemic medications for cutaneous and systemic diseases, including sexually transmitted diseases common to a dermatology practice.
- Dermatologic surgical procedure competency including sterile technique, local anesthesia, electrosurgery, cryosurgery, laser surgery, nail surgery, biopsy techniques, and excisional surgery with appropriate closures.

- Competence in management and application of phototherapy including, but not limited to, ultraviolet-B (UVB), topical/oral psoralen with ultraviolet-A (PUVA) and photodynamic therapy (PDT).
- Competency and knowledge in obtaining biologic specimens (e.g., yeast fungal and ectoparasite scrapings), to include culturing for microbes (e.g., fungi, bacteria, mycobacteria, and viruses).
- Basic science knowledge related to dermatology, including allergy, anatomy, bacteriology, biochemistry, embryology, entomology, genetics, histology, immunology, molecular biology, mycology, oncology, parasitology, pathology, pharmacology, photobiology, physiology, serology, virology, and basic principles of therapy by physical agents.
- Able to educate and communicate with patients about dermatological conditions to include acquired, heritable, occupational and infectious disorders, especially if prophylactic measures are appropriate.

Additional Duties and Responsibilities: Shall participate in educational activities involving medical residents and other medical trainees. Such activities include giving lectures, supervision of residents/trainees in clinic duties, teaching residents/trainees in an outpatient clinic setting and on inpatient consult services. Will attend staff meetings.

Skills and Knowledge:

- Shall possess basic knowledge of emergency procedures.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information, from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), and Integrated Clinical Database (ICDB).
- Maintain current certification in Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS).
- Shall possess basic knowledge of various training methods and interpersonal skills.
- Shall possess basic knowledge of and ability to demonstrate leadership skills.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment.
- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.

- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Awarded degree of M.D. or D.O. from a nationally accredited medical or osteopathic school.
- Completion of a nationally accredited residency in dermatology acceptable to U.S. Surgeon General.
- Possess valid unrestricted license to practice medicine in the U.S.
- Current board certification in Dermatology by the American Board of Dermatology or the American Osteopathic College of Dermatology.
- Must have been employed in the practice of dermatology or in dermatology training for 24 of the last 36 months.
- Must have acceptable references.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$2.2M

NAICS Code: 622110 – General Medical and Surgical Hospitals

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International, FA2823-14-C-0013
(DUNS 625348748)

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
natara.olbricht@us.af.mil
850-882-4418; DSN 872-4418

Project Name: Dental Assistant

Program Description: Dental Assistant Support Services

Objective: Two Full-time equivalent (2 FTE) Dental Assistant at the 96th Medical Group (96MDG) Dental Clinic.

Scope: Shall perform dental health duties and assist in planning, developing and conducting comprehensive dental health programs.

Clinic Duties and Responsibilities: Expose and process dental radiographs. Adjust radiographic machine, place film in proper position and expose intra-oral film. Process, label and mount film. Assist Dental Officer with patient treatment. Adjust dental chair and select and arrange instruments and medication. Take and record blood pressure. Assist in managing emergency procedures. Retract tissues and maintain clear operating field. Prepare syringe for injection of anesthetics. Prepare materials for making impressions and restoring defective teeth. Record entries in patient dental records indicating oral cavity condition and treatment accomplished. Engage in general dental duties. Clean, sterilize and sharpen dental instruments. Test sterilizing equipment. Clean, lubricate and make minor adjustments to dental equipment. Perform daily inspection and user maintenance of dental equipment. Maintain dental health records, filing systems and publications. Review correspondence, reports and records. Develop, manage and conduct self-assessment and hazard communication, and dental training programs. Perform dental materiel functions related to procurement; custodial responsibilities; and budgeting, maintaining and disposing dental supplies and equipment.

Skills and Knowledge:

- Shall possess basic knowledge of: oral and dental anatomy, fundamentals of physiology, dental therapeutics, sterile techniques, emergency dental care, oral hygiene, dental materials, instruments, dental treatment room procedures, medicines, systemic diseases, oral prophylaxis techniques, dental health programs, infection control procedures, dental administration, budgeting, equipment maintenance requirements, and physical properties of dental materials.
- Possess ability to acquire and use basic computer skills to enter patient data and extract patient information, from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Corporate Dental Application (CDA) and Integrated Clinical Database (ICDB).
- Maintain current certification in Healthcare Provider Basic Life Support (HPBLS).

- Shall possess basic knowledge of various training methods and interpersonal skill to develop rapport with patients and co-workers.
- Shall possess basic knowledge of and ability to demonstrate leadership skills.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs.

Qualifications:

- Completion of high school or GED. Preference is for graduates of formal programs in dental assisting or possess a Dental Assistant certification recognized by the US Department of Education accreditation programs in dental assisting. However, will consider military dental assistant training or vocational-technical training in high school or post-secondary vocational schools or American Red Cross Dental Assistant training, or at least 6 months experience as a civilian dental assistant.
- Experience in functions such as taking dental radiographs, maintaining dental equipment, and assisting dentist in patient treatment. Shall have 12 months of Dental Assistant experience within the past 36 months.

Acquisition Approach: Total Small Business Set-Aside on GSA

Period of Performance: 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$482K

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: Yes

Incumbent: Niteline USA Inc., FA2823-14-F-S002 (DUNS 927618835)

POCs: End User – Sue Siebenberg
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850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
natara.olbricht@us.af.mil
850-882-4418; DSN 872-4418

Project Name: Dentist

Program Description: Dentist Support Services

Objective: Two Full-time equivalent (2 FTE) Dentist at the 96th Medical Group (96MDG) Dental Clinic.

Scope: Shall perform dental health duties and plan, develop and conduct comprehensive dental health programs.

Acquisition Approach: Total Small Business Set-Aside on GSA

Period of Performance: 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$1.9M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: Yes

Incumbent: Loyal Source Government Services LLC, FA2823-14-F-S001 (DUNS 831017848)

POCs: End User – Sue Siebenberg
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850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
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850-882-4418; DSN 872-4418

Project Name: Chiropractor

Program Description: Chiropractor Support Services

Objective: One Full-time equivalent (1 FTE) Chiropractor at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall provide direct clinical support and perform care that is medically indicated in an outpatient setting.

Clinic Duties and Responsibilities: Shall perform standard osseous and soft tissue procedures only, as commonly taught in Chiropractic College accredited by the Council on Chiropractic Education. Shall employ and record every measure of observation that will more substantially profile the patient during the initial patient interview and consultation. Must conduct a patient history and chiropractic physical examination (excluding vaginal examination) as clinically indicated. Shall order and utilize X-ray, MRI, CT studies and standard laboratory tests appropriate to the chiropractic diagnosis. Shall utilize the physiotherapy modalities of heat, cold, light, electrical stimulation, sound and rehabilitation exercises. Will order patient specific Durable Medical Equipment (DME) as indicated and refer patients to specialty services. Will place active duty patients on limited duty status (profile), as well as place active duty patients on quarters when necessary. Shall document forms including actions taken such as patient history, patient evaluation, treatments/adjustments, unusual occurrences and morbidity. Shall be required to perform clinical and peer review duties, as well as orient, instruct, direct and evaluate work activities of clinical support staff. Shall participate in weekly meetings to review and evaluate care provided to patients, identify opportunities to improve care delivered, and recommend corrective action when problems exist.

Workload includes the evaluation and treatment of emergent, urgent, and non-emergent patients. Workload is a result of scheduled appointments, walk-ins to the clinic from the Emergency Department, walk-ins for specific diagnosis and consults, and expected to respond to telephone consults as well. Will also be required to consult with other specialty physicians for consultative opinions and continuation of care.

Skills and Knowledge:

- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.

- Must possess knowledge of a wide range of medical disorders/conditions and disease processes across the lifespan, as appropriate. Must have knowledge of disease management, preventative health schedules, procedures, processes and education methods.
- Shall possess good working knowledge of patient advocacy, medical privacy and confidentiality.
- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Must have knowledge of the administrative requirements for proper documentation of patient's condition including disease progress, acknowledgment of teaching and follow-up care.
- Shall possess a good working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook email and internet skills.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information, from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Corporate Dental Application (CDA) and Integrated Clinical Database (ICDB).
- Must possess excellent oral and written communication and shall read, understand, speak and write English fluently.
- Shall possess basic knowledge of various training methods and interpersonal skills to develop a rapport with patients and co-workers.
- Must possess organization, problem-solving and communication skills to articulate medical requirements to patients, families/caregivers, medical and non-medical staff in a profession and courteous manner.
- Shall possess basic knowledge of operating a wide variety of medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility. Shall be certified and proficient in Impulse Adjusting and Activator equipment and techniques.
- Shall possess good working knowledge of management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses. Shall possess basic knowledge of and ability to demonstrate leadership skills.
- Shall possess good working knowledge of Department of Defense (DoD), Federal, State, non-profit healthcare systems and organizations to include DoD Tri-Service Military Healthcare Systems, TRICARE purchased care system, Medicare, and the Veterans Administration.

Qualifications:

- Shall meet all licensing/certification requirements to perform as a Chiropractor, to include:
 - o Doctor of Chiropractic Medicine (D.C.)
 - o Must have graduated from an approved medical school and possess a degree from a chiropractic college accredited by the Council on Chiropractic Education and acceptable to the US Air Force Surgeon General.
 - o Shall have and maintain an active, valid, unrestricted, current license to practice as a Doctor of Chiropractic (with no limitations, stipulations, or pending adverse actions) in a US jurisdiction. Licenses must be unencumbered and remain in effect during contract employment.
 - o Shall have at least 7 years of experience working as a fully licensed Chiropractor and have been gainfully employed as such for at least 3 of the last 5 years. Shall have at least 2 years of experience working in an MTF within the last 5 years.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2013 – 30 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$785K

NAICS Code: 621310 – Offices of Chiropractors

Small Business Set Aside: No

Incumbent: JYG Innovations, FA2823-14-C-0004 (DUNS 961663130)

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
natara.olbricht@us.af.mil
850-882-4418; DSN 872-4418

Project Name: Medical Administrative Technician and Defense Medical Human Resource System (DMHRSi)/Medical Expense and Performance Report System (MEPRS) Technician

Program Description: Medical Administrative Technician and DMHRSi/MEPRS Technician Support Services

Objective: Six Full-time equivalent (6 FTE) Medical Administrative Technician and 1 FTE DMHRSi/MEPRS Technician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope:

- Medical Administrative Technician – Provide medical administrative services. May be assigned in an administrative capacity in any clinic/ward, such as Allergy, Anesthesiology, Emergency Room, Family Health, Family Practice, Gastroenterology, General Surgery, Neurology, OB/GYN Clinic, Occupational Therapy, Otolaryngology, Pediatrics, etc.
 - Shall perform as an administrative technician in any administrative capacity needing support of normal operations in a clinic environment.
 - Shall perform administrative inpatient operations as assigned.
 - Shall receive any staff training required as a precondition/condition to performance from the 96MDG.
 - Shall be responsible for creating, maintaining and disposal of medical documentation.
 - Shall participate in in-services and continuing education programs.
 - Shall perform duties as records file clerk and file records in terminal digit order.
 - Shall maintain good interpersonal skills and experience with establishing effective working relationships with patients and staff.
 - Shall establish and maintain suspense dates in order to submit required documentation and information for various programs and follow-ups as appropriate.

- Shall have background in use of standard office equipment such as computers, printers, copiers, fax machines, and telephone systems. May also be responsible for and assist with orientation and training of newly assigned and inexperienced personnel.
- Shall recognize medical emergencies and respond appropriately.
- Shall be familiar with applicable Air Force guidelines and publications.
- Shall use basic computer skills to enter patient data and extract patient information, from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Preventative Health Assessment Individual Medical Record (PIMR), and Defense Enrollment Eligibility Reporting System (DEERS).
- Skills and Knowledge:
 - Shall possess basic knowledge in Microsoft Office applications such as Word, PowerPoint and Excel. Shall possess a background of working in a clinical or hospital environment and use of medical terminology. Shall possess excellent communication skills in order to relay patient information and instructions.
 - Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information, from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Corporate Dental Application (CDA) and Integrated Clinical Database (ICDB).
 - Shall maintain current certification in Basic Life Support (BLS).
 - Shall possess basic knowledge of various training methods and interpersonal skills to develop rapport with patients and co-workers.
 - Shall possess basic knowledge of and ability to demonstrate leadership skills to provide guidance, counseling, training and professional evaluation.
 - Shall possess basic knowledge of operating non-medical equipment.
 - Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.

- Shall possess basic knowledge in daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
 - Qualifications:
 - High school diploma or equivalent.
 - At least 2 years of experience as an administrative technician in a medical environment.
 - Background in basic computer operations (Microsoft Excel, PowerPoint and Word).
- DMHRSi/MEPRS Technician – Shall provide analytical support and cover the range of services provided in a military Medical Treatment Facility (MTF).
 - Shall provide training for all levels of facility staff concerning DMHRSi/MEPRS, sustainment, utilization, and meeting time reporting requirements in relation to each program.
 - Shall perform monthly workload reconciliation by comparing Monthly Statistical Report (MRS), Worldwide Workload Report (WWR) and Workload Assignment Module (WAM).
 - Shall compile End of Month Expense Assignment System Version IV (EAS IV) submissions and processing by 4th week of each month.
 - Shall monitor End of Day (EOD) clinic compliance and provide daily feedback as required to clinics.
 - Shall analyze/validate all timecards (using Leave Web, DTS and Deployment Reports) for inconsistencies, issues and discrepancies; prove staff and time card approvers with findings and feedback; and correct all errors.
 - Shall monitor compliance from 96MDG sections on timelines of timecard submissions.
 - Shall report timecard submission compliance status.
 - Upon request, shall develop/update quarterly training plans for all Timecard Approvers/Timekeepers.
 - Shall provide instruction/guidance on how to correct DMHRSi timecard to civil service employees whose timecard failed reconciliation with DCPS.
 - Shall enter monthly time on 34 medical and dental residents.

- Shall run the PRC Distribute Labor Costs Process each week.
- Shall enter Time via Pre-Approved Batch.
- Shall enter manual workload into EAS IV. Import a workload source (CHCS, DMHRIS and Financial) data files, view pre-imported workload data, view import errors, and re-import a workload source data file. Shall run EAS IV allocation, ensuring all DoD business rules are met.
- Skills and Knowledge:
 - Shall possess experience as a fully qualified typist (computer keyboard) with a minimum of 50 words per minute (WPM) required.
 - Shall possess general medical ethics, telephone etiquette and excellent communication and customer service skills
 - Shall maintain current certification in Basic Life Support (BLS).
 - Shall possess general office administrative and clerical skills to perform receptionist duties and answer telephones.
 - Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
 - Shall have ability to communicate effectively, both orally and in writing. English language, correct grammar, spelling, punctuation, capitalization and format to prepare and edit written correspondence, reports and transcribe material.
 - Should be able to use Composite Health Care Systems (CHCS) within a reasonable period of training compatible with peers.
- Qualifications:
 - High school diploma or equivalent and know basic medical terminology.
 - Background in basic computer operations (Microsoft Excel, PowerPoint, Word, etc.).
 - Must be able to carry 25-50 pounds and reach high shelving units with assistance of step ladders to retrieve and file medical records.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 March 2014 – 28 October 2018 (Eight-month base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2019

Estimated Dollar Value: \$1.9M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: 8(a) Sole Source

Incumbent: Donald L. Mooney Enterprises LLC, FA2823-14-C-0016 (DUNS 019732036)

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
natara.olbricht@us.af.mil
850-882-4418; DSN 872-4418

Project Name: Medical Gases Blanket Purchase Agreement (BPA)

Program Description: Various medical gases

Objective: Provide various medical gases as needed by the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Provide various medical gases in various sizes and with various balances/mixes, to include but not limited to carbon dioxide, helium, argon, nitrogen, and oxygen.

Acquisition Approach: Large Business Sole Source

Period of Performance: 9 April 2014 – 8 April 2019 (Five year ordering period)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$5.0M

NAICS Code:

Small Business Set Aside: No

Incumbent: Airgas USA, LLC, FA2823-14-A-6006 (DUNS 056112352)

POCs: AFTC/PZIO
850-882-8144; DSN872-8144

Project Name: Clinical Nurse Utilization Manager

Program Description: Clinical Nurse Utilization Manager Support Services

Objective: Two Full-time equivalent (2 FTE) Clinical Nurse Utilization Manager at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall perform patient utilization management services.

Clinic Duties and Responsibilities:

- Develop and implement comprehensive Utilization Management Plan/Program in accordance with 96MDG's goals and objectives.
- Perform data/metrics collection on identified program areas; analyze trend results, including over- and under-utilization of healthcare resources. Identify areas for improvement and cost containment. Report utilization patterns and provide feedback in a timely manner.
- Analyze medical referrals/appointments and general hospital procedures and regulations by monitoring specialty care referrals for appropriateness, covered benefits and authorized surgery/medical procedures, laboratory, radiology and pharmacy.
- Perform medical necessity review for planned inpatient and outpatient surgery and perform concurrent review to include length of stay (LOS) for 96MDG's inpatients.
- Review previous and present medical care practices for patterns and trends incidents of under- or over-utilization of resources incidental to providing medical care.
- Act as referral approval authority for designated referrals. Refer all first-level review failures.
- Verify eligibility of beneficiaries using Defense Eligibility Enrollment Reporting System (DEERS). Obtain pertinent information from patients/callers and update data in Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), local referral database and other office automation software programs as appropriate and directed.
- Ensure and monitor specialty care referrals for appropriateness, medical necessity, and if appointment, diagnostic testing, or procedure requested is a covered benefit according to appropriate health plan.

- Receive and make patient telephone calls, written or email correspondence regarding specialty clinic appointments and referrals.
- Routinely monitor referral management CHCS queue to ensure patient referrals are appointed and closed out.
- Ensure Line of Duty (LOD) paperwork is on file prior to authorization for all reserve and guard member referrals.
- Keep abreast of 96MDG and local market services and capabilities. Update capability report as needed or directed.
- Conduct referral reconciliation report, identifying all open referrals and provide notification to appropriate personnel for resolution.
- Monitor active duty, reserve/guard admissions to civilian hospitals and notify Utilization Manager and Patient Administration Element as required.
- Serve as liaison with headquarters, TRICARE regional offices, 96MDG staff and professional organizations concerning Utilization Management practices.
- Collaborate with staff/departments, including but not limited to: Executive Management, Resource Management, Medical Records, Patient Administration, Group Practice Managers, Health Care Integrators, Coders/Coding Auditors, Population Health Nurse Consultants, Medical Management, Referral Management, TRICAR Operations, patient care teams, Quality Improvement and Managed Care Support Contractors.
- Coordinate and participate in interdisciplinary team meetings, designated facility meetings and Care Coordination meetings. Share knowledge and experiences gained from own clinical practice and education relevant to nursing and utilization management.
- Participate in orientation, education and training of other staff. May serve on committees, work groups and task forces. May serve as a member of the Prime Service Area Executive Council (PSAEC).
- Complete medical record documentation and coding, and designated tracking logs and data reporting as required.

Skills and Knowledge:

- Possess knowledge of medical privacy and confidentiality (Health Insurance Portability and Accountability Act [HIPAA]) and accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC), Joint Commission on Accreditation of Healthcare Organization (JCAHO), and Clinical Practice Guidelines (CPGs).

- Possess working knowledge of computer applications/software, including Microsoft Office programs, Microsoft Outlook (email), and internet familiarity. Ability to input, extract, and format data from established databases is desired.
- Possess excellent oral and written communication and interpersonal skills.
- Possess experience in performing prospective, concurrent and retrospective reviews to justify medical necessity for requested medical care and to aid in collection and recovery from multiple insurance carriers. Review process includes Direct Care and Purchased Care System referrals, inpatient unit rounds for clinical data collection, and providing documentation for appeals or grievance resolution.
- Possess working knowledge of Ambulatory Procedure Grouping (APG), Diagnostic Related Grouping (DRG), International Classification of Diseases-Current Version (ICD), Current Procedural Terminology-Current Version (CPT) coding, and McKesson (InterQual) and/or Milliman Care Guidelines.
- Possess knowledge and experience, or demonstrate comprehension during training, with software and databases currently employed at 96MDG (e.g. Microsoft Office, Access, Excel and PowerPoint; CHCS; AHLTA). Possess knowledge, skills and computer program literacy to collect and analyze data.
- Possess knowledge and experience in Patient Advocacy, Patient Privacy and Customer Relations.
- Demonstrate ability to apply critical thinking skills and expertise in resolving complicated healthcare, social, interpersonal and financial patient solutions.
- Possess organization, problem-solving and communication skills to articulate medical requirements to patients, families/care givers, medical and non-medical staff.
- Familiarity with DoD, Federal, Stat, non-profit healthcare systems and organizations, including DoD Tri-Service Military healthcare Systems, TRICARE purchased care system, Medicare, Medicaid and Veterans Administration desired.

Qualifications:

- Shall be a graduate of a nationally accredited Associates Degree, Diploma, or Baccalaureate Degree program in nursing. Baccalaureate Degree is preferred.
- Maintain active, valid, current and unrestricted license (with no limitations, stipulations or pending adverse actions) to practice nursing as a registered nurse in any US state/jurisdiction.
- Have 1 year of previous experience in Utilization Management and employment in a nursing field within the last 12 months. Six years of active clinical nursing practice is desired.

- Certification by a Utilization Management specific program such as Certified Professional in Healthcare Management (CPHM) is desired.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 19 April 2014 – 18 April 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$974K

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Chenega Support Services, LLC, FA2823-14-C-0021 (DUNS 962522996)

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-9153; DSN 875-9153

Contracting Officer – Rosa Johnson
rosa.johnson.1@us.af.mil
850-882-0257; DSN 872-0257

Project Name: Clinical Nurse Case Manager

Program Description: Clinical Nurse Case Manager Support Services

Objective: Two Full-time equivalent (2 FTE) Clinical Nurse Case Manager at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall provide case management, care coordination and discharge/disposition planning for inpatient and outpatient care settings.

Clinic Duties and Responsibilities:

- Proactively identify and evaluate patient and family case management from a variety of sources such as discharge/disposition planning, referrals, Medical Evaluation Board (MEB) process, healthcare system, employers, and facility staff. Conduct systematic, on-going, thorough collection of patient physical, emotional, psychological, social and medical status and information via direct patient contact and other relevant sources such as professional and non-professional caregivers, medical records, and family/caregiver interviews. Review Case Management referrals within 1 duty day and assess need for services.
- Develop an appropriate patient-specific plan of care to include short and long term goals, objectives and actions. Coordinate, collaborate and obtain approval of the plan among the patient, family/caregiver, primary provider and other members of the healthcare team. Provide an initial care plan documented in Armed Forces Health Longitudinal Technology Application (AHLTA) within 5 business days of patient interview.
- Guide patient and family/caregiver through the healthcare system, maximizing use of resources. Coordinate and execute the plan of care, optimizing access to appropriate services. Ensure necessary referrals are ordered by the appropriate discipline and coordinated. Serve as an advocate for, and ensure education is provided to, the patient and family/caregiver as required. Promote adherence to treatment plan for improved healthcare outcomes.
- Ensure coordination of care delivery processes, including alternate healthcare settings and the home environment, for purpose of enhancing patient's health and wellness, safety, productivity, and quality of life, and for providing most beneficial, cost-effective healthcare. Develop, utilize and maintain a variety of military and community resources to optimize access to services and medical care. Ensure timely and appropriate provision of services.

- Document and update treatment plan as needed in accordance with existing DoD, Air Force, local facility and other agency guidelines.
- Monitor and evaluate the following, but not limited to, patient adherence and response to treatment plan, timeliness of patient and family/caregiver contact and follow-up, identification of variances, patterns or trends from established practice guidelines and/or standards, established outcome measurements, results of interventions, treatment delivery and timeliness of care, and utilization of resources. Monitor and evaluate 96MDG's case management program and peer review program.
- Coordinate and participate in interdisciplinary team meetings, designated facility meetings, and Care Coordination meetings. Share knowledge and experience gained from own clinical nursing practice and education relevant to nursing and case management.
- Participate in orientation, education and training of other staff. Must serve on committees, work groups and task forces as needed.
- Complete medical record documentation and coding, and designated tracking logs and data reporting as required.

Skills and Knowledge:

- Knowledge and ability to effectively apply core case management functions.
 - Assessment: Identification of patients for case management, comprehensive collection of patient information and medical status, and continued evaluation of an established plan of care.
 - Planning: Collaboration with patient, family/caregiver, primary provider and other members of the healthcare team for developing an effective plan of care.
 - Facilitation: Care coordination and communication among all involved parties.
 - Advocacy: Support for patient and family/caregiver to ensure identified education and appropriate timely care is received.
- Must be skillful and tactful in communicating with people who may be physically or mentally ill, uncooperative, fearful, emotionally distraught, and occasionally dangerous.
- Must demonstrate ability to apply critical thinking skills and expertise in resolving complicated healthcare, social, interpersonal and financial patient situations.
- Experience with McKesson (InterQual) and/or Milliman Care Guidelines desired.

Qualifications:

- Shall be a graduate of a nationally accredited Associates Degree, Diploma, or Baccalaureate Degree program in nursing. Baccalaureate Degree is preferred, Master Degree is highly desirable.
- Maintain an active, valid, current and unrestricted license (with no limitations, stipulations or pending adverse actions) to practice nursing as a registered nurse in an US state/jurisdiction.
- Shall have at least 4 years of active nursing practice, 18 months of which must be in discharge planning or clinical case management of adults, children, families, seniors or groups. Must have worked in nursing that past 12 months. Home Health experience is desired.
- Certification in Case Management from the American Nurses Credentialing Center or the Commission for Case Management Certification is desired.
- Requirements include prolonged walking, standing, sitting or bending, and computer use. Position may require patient visitation at another medical treatment facility. May have exposure to communicable illnesses.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 19 April 2014 – 18 April 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2019

Estimated Dollar Value: \$956K

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Chenega Support Services, LLC, FA2823-14-C-0020 (DUNS 962522996)

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-9153; DSN 875-9153

Contracting Officer – Rosa Johnson
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850-882-0257; DSN 872-0257

Project Name: Family Health Nurse Practitioner

Program Description: Family Health Nurse Practitioner Support Services

Objective: Two Full-time equivalent (2 FTE) Family Health Nurse Practitioner at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Assist in treating patients scheduled, walk-ins, referrals and emergencies to ensure access standards are met during deployments, unscheduled absences or when limited technician staffing dictates.

Clinic Duties and Responsibilities: Provide full range of nurse practitioner services (e.g. supervise and provide general screening and medical care and examinations of patients for routine, acute and chronic conditions involving any and all organ systems; provide immunizations; diagnose, treat and counsel patients). Treat patients with common acute conditions, illnesses or minor trauma within accepted protocols, Nurse Practice Acts, and/or in collaboration with a physician. Collaborate with physician in the health care of patients with chronic illnesses. Request consultation or referral with appropriate physicians, clinics or other health resources as indicated. Prescribe and dispense medications as delineated by the Pharmacy and Therapeutics Committee and order diagnostic tests as applicable. Effectively communicate and collaborate with a diverse group of people for the purpose of informing the healthcare team of plans/actions for teaching/education to benefit the patient/family and organization. Effectively use appropriate communication format in addressing professional issues. Demonstrate excellent patient assessment skills and excellent written communication skills to perform accurate documentation, both written and electronic, of all activity in accordance with requirements. Recognize adverse signs and symptoms and react quickly in emergency situations. Participate in orientation, training, and evaluation of duty performance of newly assigned personnel, as appropriate. Complete orientation and competency verification programs in accordance with 96MDG guidelines.

Skills and Knowledge:

- Shall possess basic knowledge of professional care theories, principles, practices, disease process and procedures. Knowledge of a variety of pharmacological agents used in patient treatment, the desired effects, side effects and complications of their use as well as the accurate administration of the pharmacologic agent, including dosage calculations. Knowledge of administrative requirements for proper documentation of patient condition including disease progress. Knowledge of teaching and follow-up care. Synthesize data from a variety of sources and make appropriate clinical decisions.

- Shall possess knowledge of computer operations and proficiency in the use of basic word processing, data entry and automated medical records.
- Shall possess skill in setting up, operating and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, nebulizers, and other unit specific equipment.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources, including Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall maintain current certification in Basic Life Support (BLS) and Advance Cardiac Life Support (ACLS).
- Shall possess basic knowledge of various training methods and interpersonal skills to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess basic knowledge of and ability to demonstrate leadership skills to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge of operating a wide variety of medical equipment and non-medical equipment.
- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Graduation from an accredited Baccalaureate Degree program in Nursing (BSN) acceptable to the US Air Force Surgeon General.
- Must have a Master's Degree from an approved Nurse Practitioner Program acceptable to the US Air Force Surgeon General.
- Must have an approved and current Nurse Practitioner license/certificate with the National Registry of Nurse Practitioners.
- Women's Health Nurse Practitioner shall have a minimum of 24 months experience within the past 36 months.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 May 2014 – 30 April 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$1.2M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Anyar, Inc., FA2823-14-C-0022 (DUNS 006468131)

POCs: End User – Sue Siebenberg
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850-883-9153; DSN 875-9153

Contracting Officer – Rosa Johnson
rosa.johnson.1@us.af.mil
850-882-0257; DSN 872-0257

Project Name: Psychological Testing Materials Blanket Purchase Agreement (BPA)

Program Description: Provide Psychological Testing Materials

Objective: Provided psychological testing materials to support the 7th Special Forces Group (7SFG) (Airborne) Behavioral Health Department at Eglin AFB, FL.

Scope: Provide Psychological Testing Materials to complete Assessment and Selection missions and assist in diagnosis and treatment of behavioral conditions and return service members to full duty status. Materials are estimated to be required on a monthly basis.

Testing materials required:

- MMPI-2 EXTENDED PROF Q ADMIN
- MMPI-2RF INTERPRETIVE REPORTS
- GAMA Q PROFILE ADMIN
- MAB WINDOWS COUPON
- NEO-PI-R COUNTER SERIAL NUMBER
- 16PF BASIC INTERPRETIVE REPORT

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 9 May 2014 – 8 May 2019 (Five year ordering period)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$500K

NAICS Code: 511130 – Book Publishers

Small Business Set Aside: No

Incumbent: Pearson Education, Inc., FA2823-14-A-3005
(DUNS 053601050)
Sigma Assessment Systems, Inc., FA2823-14-A-3006
(DUNS 052519394)
Psychological Assessment Resources, Inc., FA2823-14-A-3007
(DUNS 054049846)

POCs: AFTC/PZIO
850-882-8144; DSN 872-8144

Project Name: Biomedical Equipment Maintenance Technician

Program Description: Biomedical Equipment Maintenance Technician Support Services

Objective: One Full-time equivalent (1 FTE) Biomedical Equipment Maintenance Technician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Perform a wide range of calibration/preventative maintenance and repair on medical equipment throughout Eglin AFB and associated units.

- Verify calibration of equipment by comparing to manufacturer's technical literature, Air Force standards, Air Force Instructions (AFIs) and local calibration forms.
- Identify malfunctioning medical equipment and troubleshoot to component level. Install replacement parts and complete preventative maintenance and calibration of equipment as specified in the manufacturer's literature.
- Document maintenance actions on work order in the Defense Medical Logistics Standard Support (DMLSS) database system and prepare transactions to update equipment historical maintenance records. Prepare and post transactions to repair parts inventory systems. Maintain publications and technical reference files. Maintain equipment safety, inspection, modification and warranty files. Compile and review information and data to be used in preparing reports.
- Inspect and test all biomedical and patient-related non-medical equipment systems for compliance with current safety standards. Inspect and test supporting utility systems and specialized environmentally controlled areas of the medical facility for compliance with electrical and patient safety standards. Identify equipment and support systems which fail to meet safety standards. Initiate corrective actions and inform personnel of possible safety hazards.
- Medical equipment maintenance includes the operation of automated and manual test equipment, electrical safety analyzers, defibrillator analyzers, ventilator analyzers, electric grinder, drills and other test equipment unique to the biomedical maintenance shop.
- Resolve installation and maintenance problems. Analyze layout drawings, technical specifications, schematic diagrams, blueprints and operating characteristics of biomedical equipment and support systems. Conduct initial tests of equipment and systems to determine consistency with medical and technical specifications. Interpret installation, operation, calibration, and maintenance procedures. Analyze recurring malfunctions and

recommend corrective actions. Devise new maintenance, inspection, operation, repair and calibration procedures. Provide consultation to professionals and medical personnel on using equipment and related patient and operator safety considerations.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 21 May 2014 – 20 May 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$352K

NAICS Code: 811219 – Other Electronic and Precision Equipment

Small Business Set Aside: No

Incumbent: Certified Technical Experts, Inc., FA2823-14-C-0032 (DUNS 965538346)

POCs: End User – Sue Siebenberg
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850-883-9153; DSN 875-9153

Contracting Officer – Rosa Johnson
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850-882-0257; DSN 872-0257

Project Name: Pathology Technician

Program Description: Pathology Technician Support Services

Objective: One Full-time equivalent (1 FTE) Pathology Technician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Provide Pathological Technician duties in their assigned clinic for all established beneficiaries.

Clinic Duties and Responsibilities: Provide anatomic and clinical pathology specimen services as scheduled, to include but not limited to embed tissues; preparing paraffin blocks for cutting on rotary microtome; attaching cut tissue onto specifically prepared slides; clearing paraffin from tissue; performing routine and special stains; obtaining tissue slides by surgical, cytological and autopsy number; submitting finished tissue slides to Pathologist; maintaining histopathology records and instruments; maintaining complete records of all surgical, cytological and autopsy specimens including filing and storing of paraffin blocks and stained tissue slides by accession number; preparing and shipping clocks, slides, and tissue specimens in fixative; maintaining accreditation standards; and preparing diagnostic reports to various military and civilian medical facilities. Prepare surgical, cytological and autopsy specimens. Receive and prepare specimens for fixation, dehydration and impregnation processes by either manually or automatically sending specimens through a series of formalins, alcohols, clearing agents and paraffins. Perform quality control and preventative maintenance according to established procedures.

Skills and Knowledge:

- Shall be knowledgeable in all areas of general laboratory procedures such as methods of fixing, staining, embedding and cutting all types of tissue. Have knowledge of properties of various biological stains and reagents, pathological equipment operations and medical laboratory terminology.
- Must be skillful and tactful in communicating with people who may be physically or mentally ill, uncooperative, fearful, emotionally distraught, and occasionally dangerous.
- Must demonstrate ability to apply critical thinking skills and expertise in resolving complicated healthcare, social, interpersonal and financial patient situations.
- Experience with McKesson (InterQual) and/or Milliman Care Guidelines desired.

Qualifications:

- Shall have 24 months of experience within the last 36 months.

- Shall have current certification as a Pathology Technician or Histopathology.
- Must have normal color vision.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 6 June 2014 – 5 June 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$359K

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: Certified Technical Experts, Inc., FA2823-14-C-0026 (DUNS 965538346)

POCs: End User – Sue Siebenberg
rowena.siebenberg@us.af.mil
850-883-9153; DSN 875-9153

Contracting Officer – Rosa Johnson
rosa.johnson.1@us.af.mil
850-882-0257; DSN 872-0257

Project Name: Lumbar Fusion System Blanket Purchase Agreement (BPA)

Program Description: Lumbar Fusion Systems

Objective: Provide Lumbar Fusion Systems to 96th Medical Group (96MDG)

Scope: Provide Lumbar Fusion Systems on an as needed basis.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 9 June 2014 – 8 June 2019 (Five year ordering period)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$5M

NAICS Code: 339113 – Surgical Appliance and Supplies Manufacturer

Small Business Set Aside: No

Incumbent: Globus Medical, Inc., FA2823-14-A-6007 (DUNS 139105691)
Air Products and Chemicals, Inc., FA2823-14-A-6003 (DUNS 003001070)

POCs: AFTC/PZIOA
850-882-8144; DSN 872-8144

Project Name: Podiatrist

Program Description: Podiatrist Support Service

Objective: One Full-time equivalent (1 FTE) Podiatrist at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall perform care that is medically indicated and shall treat patients in an outpatient and inpatient setting to examine, diagnose, and treat diseases and injuries of the foot by operative and non-operative means.

Clinic Duties and Responsibilities: Shall perform comprehensive podiatric care on site. Workload includes the evaluation and treatment of emergent, urgent, and non-emergent patients. Workload is a result of scheduled appointments, walk-ins to the clinic from the Emergency Department, walk-ins for specific diagnoses and telephone calls and consults (such as pre-op). Will be required to consult with other specialty physicians for consultative opinions and continuation of care.

Skills and Knowledge:

- Shall possess basic knowledge of emergency procedures to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), and Integrated Clinical Database (ICDB).
- Shall maintain current certification in Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS).
- Shall possess basic knowledge of various training methods and interpersonal skills to develop a rapport with patients and co-workers.
- Shall possess basic knowledge of and ability to demonstrate leadership skills to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.

- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of podiatric needs.
- Shall provide comprehensive medical and surgical management of disorders of the foot and ankle. This includes examination, diagnosis, medical and surgical treatment, prevention and care of conditions/functions of the foot, ankle and related structures.
- Shall examine, diagnose and treat diseases and injuries of the foot by operative and non-operative means.
- Shall prepare and review case histories and obtain data through interviews.
- Shall examine patients and determine which x-ray examinations and clinical laboratory tests are required.
- Shall interpret test results and evaluate examination findings.
- Shall determine procedures for preoperative and postoperative care and prescribe orthotics.
- Shall perform surgical procedures and coordinate care with civilian anesthesia providers and hospitals.
- Shall reduce and immobilize fractures by open or closed methods, using such corrective devices as braces, casts, splints and surgical implants.
- Shall administer and prescribe antibiotics, anti-inflammatory, pain and other medications.
- Shall direct nurses in procedures for preoperative and postoperative care and operating room techniques.
- Shall advise on kind and quantity of podiatric supplies and equipment.
- Shall coordinate podiatric services with other medical activities.
- Shall complete appropriate military specific documentation such as, but not limited to, narrative medical summaries, convalescent leave and duty limiting conditions (medical profile) paperwork.

Qualifications:

- Shall meet all licensing/certification requirements to perform as a Physician, to include:
 - o Doctor of Podiatric Medicine (4-year DPM degree) from an accredited college or university of podiatric medicine acceptable to the US Air Force Surgeon General.

- Completion of a minimum 24-month podiatric residency.
- Board certification or eligibility from either of the two following certifying boards: American Board of Podiatric Surgery or American Board of Podiatric Orthopedics and Primary Podiatric Medicine.
- Have and maintain an active, valid unrestricted, current medical license (with no limitations, stipulations or pending adverse actions) in a US jurisdiction. All licenses must be unencumbered and remain in effect during contract employment.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 21 July 2014 – 20 July 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$1.1M

NAICS Code: 621111 – Office of Physicians (Except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: Certified Technical Experts, Inc., FA2823-14-C-0039 (DUNS 965538346)

POCs: End User – Sue Siebenberg
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850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
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Project Name: Occupational Medicine Physician Assistant, Occupational Medicine Registered Nurse, and Occupational Medicine Clinic Licensed Practical Nurse

Program Description: One Full-time equivalent (1 FTE) Occupational Medicine Physician Assistant, 1 FTE Occupational Medicine Registered Nurse, and 1 FTE Occupational Medicine Clinic Licensed Practical Nurse at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Shall provide healthcare in accordance with the terms and conditions of the Statements of Work and professional standards of the Joint Commission in support of 96MDG.

Scope:

Occupational Medicine Physician Assistant:

Specific Tasks: Shall provide patient examination and care as scheduled. The main body of patients seen will be Occupational Health Clinic patients. May be directed to also provide direct patient care to patients empaneled in or otherwise scheduled for appointments with the co-located Flight Medicine Clinic. Collaborate with staff, facility departments and outside agencies to determine the best, most cost-efficient care. May also be tasked to provide care for patients from other clinics (i.e. Pediatrics, Internal Medicine, Family Medicine Residency, etc.) as needed due to manning constraints.

Clinic Duties and Responsibilities:

- Primary patient workload includes patient examinations such as Periodic Occupational Health Surveillance Examinations (initial, periodic and terminal), Pre-placement Examinations for Employment, Child Development Center Periodic Examinations, Fitness for Duty Evaluations, Fitness and Risk Evaluations and Hearing Loss Evaluations/Consultations to Audiology.
- May see patients for the evaluation or treatment of occupational injuries and illnesses.
- May provide support for other sections within 96th Aerospace Medicine Squadron (96AMDS) as directed, especially Public Health and Flight Medicine. Support to Public Health may consist of administrative work, interview and/or examination of patients being seen for Preventive Health Assessment (PHA) or Deployment Health Assessment (DHA). Support to Flight Medicine Clinic may consist of evaluation and treatment of emergent, urgent and non-emergent patients.
- Typical age range for Occupational Medicine and Flight Medicine Clinics is 18+. Occupational Medicine Clinic also sees older teenagers for visits related to summer hire positions.

- Patient care may include personnel on flying status, special operational duty status, their dependents and other empaneled patients, as well as PHA examinations or other specified examinations on non-empaneled patients.
- Care to patients on flying status, special operational duty and/or Personal Reliability Program (PRP) requires special administrative handling and must be performed in accordance with Flight Medicine policies and applicable regulations.
- May on occasion be scheduled to work in different patient care area with 96MDG. Such work must be within the scope of credentials and privileges. Possible scenarios related to work outside 96AMDS include 96MDG manning situations, training/medical experience opportunities for contractor, and contingency operations.
- Shall perform Occupational;/Industrial shop visits to a variety of locations on Eglin AFB and Duke Field in conjunction with other members of the Occupational Health Program team or alone, and authors shop visit reports.
- Will participate in 96MDG Occupational and Environmental Health Working Group (OEHWG), which may include presentations at the meeting, preparation of slides or data for the meeting, assisting in preparation of agenda/minutes and handling of open items as assigned.
- Will attend 96MDG Professional Staff meeting (monthly).
- Will attend and participate in the following meetings when directed:
 - o Population Health Working Group (meets quarterly)
 - o Aerospace Medicine Council (AMC) (meets quarterly)
 - o Environment, Safety and Occupational Health (ESOH) (meets quarterly)
 - o Federal Employee Compensation Act (FECA) (meets quarterly)
 - o Flight Medicine Staff Meeting (meets weekly)
 - o Other applicable meetings as determined by supervisor

Skills and Knowledge:

- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.

- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources, including Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Integrated Clinical Database (ICDB), Aeromedical Services Information Management Systems (ASIMS) and Air Force Safety Automated System (AFSAS).
- Shall maintain current certification in Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS). Certification from National Institute of Occupational Safety and Health (NIOSH)-Approved Spirometry Training Course is desirable.
- Shall possess basic knowledge of various training methods and interpersonal skill in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive trusting relationship is established.
- Shall possess basic knowledge of operating a wide variety of medical equipment.
- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Shall meet all licensing/certification requirements to perform as a Physician Assistant, including the following:
 - o Shall be a graduate from an approved mid-level training program recognized by the US Air Force Surgeon General, and be board certified.
 - o Shall be a graduate from an accredited PA or FNP program and board certified.
 - o Shall have and maintain an active, valid unrestricted, current medical license (with no limitations, stipulations or pending adverse actions) in a US jurisdiction. License must correspond to Drug Enforcement Agency (DEA) registration number. All licenses must be unencumbered and remain in effect during contract employment.
 - o Shall have 24 months of experience within the last 36 months. Experience in preventive medicine or flight medicine may fill this requirement if such experience included substantial work in the field of occupational medicine.

Occupational Medicine Registered Nurse:

Specific Tasks: Shall provide patient care through a continuum and facilitate the achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.

Clinic Duties and Responsibilities:

- Shall provide direct support to the Eglin Occupational Health Program.
- Shall be an active member in 96MDG Occupational and Environmental Health Working Group (OEHWG), organization of the OEHWG agenda/slide presentations, collection and presentation of data to the OEHWG and assist the OEHWG Chairman with scheduling and management of meetings and management and resolution of assigned open items.
- Shall attend and participate in the following meetings when directed.
 - o Population Health Working Group (meets quarterly)
 - o Aerospace Medicine Council (AMC) (meets quarterly)
 - o Environment, Safety and Occupational Health (ESOH) (meets quarterly)
 - o Professional Staff Meeting to assist with or provide occasional briefings (meets monthly)
 - o Federal Employee Compensation Act (FECA) (meets quarterly)
 - o Flight Medicine Staff Meeting (meets weekly)
 - o Other applicable meetings as determined by supervisor
- Shall track Flight Surgeon occupational/industrial shop visits.
- Shall manage the Fitness for Duty Program in coordination with Civilian Personnel, including scheduling appointments and case management.
- Shall perform nursing telephone consultations with applicable patients.
- Shall track and provide administrative management of OSHA Form 301, Illness Investigations. Shall enter relevant data into the USAF Occupational Illness Tracking System.
- Shall assist with scheduling Occupational Medicine examinations and visits for Occupational Medicine physician or flight surgeons.

- Shall perform occupational/industrial shop visits to a variety of locations on Eglin AFB and Duke Field in conjunction with other members of the Occupational Health Program team or alone. Shall author shop visit reports.
- Shall perform various duties related to other portions of 96SMDS, such as Flight Medicine Program, Health and Wellness Program or Public Health Program as directed. These other duties often tie together with Occupational Health functions, including the following:
 - o Management of 96MDG Hospital Employee Health Program Tuberculosis Symptom Screening Program.
 - o Management of 96MDG quarters/communicable disease data for trending, tracking and reporting to 96AMDS Infection Control Officer.
 - o Support 96MDG Health and Wellness Center and Civilian Federal Health Program wellness activities, such as health fair for Eglin AFB's populace.
- Shall provide patient services primarily for patients assigned to Occupational Health Clinic. Shall be required to assist in treating patients enrolled to all out-patient clinics (i.e. Family Health, Pediatrics, OB/GYN, Internal Medicine, etc.), when required.
- Will synthesize information and make appropriate clinical decisions using a wide variety of data sources specifically patient response, physician and nurse progress notes, interdisciplinary consultations, results of tests/procedures and applicable guidelines and standards.
- Shall demonstrate knowledge of growth and development and pathophysiology of disease processes specific to unit population to include all ages from new born to geriatric patients.
- Must have knowledge of pharmacological agents used in patient treatment, administration of pharmacological agents including dosage calculations as required.
- Shall have the ability to recognize adverse signs and symptoms and react quickly and appropriately in emergency situations.
- Shall have knowledge of the administrative requirements for proper documentation of patient condition including nursing assessment/reassessment, planning, interventions, evaluation, operation of intravenous infusion pumps and monitoring specialized equipment (i.e. infusion pumps, cardia monitoring devices, EKG units, oxygen analyzers, nebulizers, etc.) and other medical use equipment.
- Shall participate in orientation, training and evaluation of duty performance of newly assigned personnel as appropriate and maintain accountability for making patient care assignments based on scope of practice and skill level of assigned personnel.

- Shall maintain excellent patient assessment skills using the nursing process as a basis for professional practice.
- Shall provide proper preparation of patient treatment and procedures such as surgical intervention along with post-procedural evaluation.

Skills and Knowledge:

- Shall possess basic knowledge of professional care theories, principles, practices, disease process and procedures to perform nursing assignments of moderate difficulty and experience to acutely assess, coordinate, facilitate, deliver and evaluate care for infant to geriatric patients using the nursing process.
- Shall possess knowledge of computer operations and proficiency in the use of basic word processing, data entry and automated medical records.
- Shall have a good foundation in organization and prioritization and demonstrate excellent written communication skills to perform accurate documentation, both written and electronic, of all activity in accordance with requirements.
- Shall demonstrate ability to effectively communicate plans/actions and collaborate with a diverse healthcare team for the benefit of the patient, family and organization while effectively educating patients and families regarding involvement in the plan of care, promotion of self-care, management of symptoms and follow-up care.
- Shall perform additional duties as assigned, including serving and participating in committees, functions and other meetings as directed.
- Shall participate in customer service initiatives and medical readiness activities designed to enhance health services.
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources, including Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Aeromedical Services Information Management System (ASIMS).
- Shall maintain current certification in Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS). Certification from a National Institute of Occupational Safety and Health (NIOSH)-Approved Spirometry Training Course is desirable.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.

- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment.
- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Shall meet all licensing/certification requirements to perform as an Occupational Medicine Registered Nurse.
- Shall be a graduate of an accredited nursing school acceptable to the US Air Force Surgeon General. Shall hold a Baccalaureate Degree in Nursing and successful completion of the NLN exam.
- Shall have and maintain an active, valid unrestricted current State of Florida Registered Nurse License. All licenses must be unencumbered and remain in effect during contract employment. Certification in Occupational Health Nursing (COHN) is recommended.
- Shall have a minimum of 2 years of experience as an Occupational Medicine Registered Nurse in the areas of Medical Surveillance, Workers Compensation, Case Management, Employee Education and/or Occupational Hazards. One (1) year of experience must have occurred within the last 5 years. Knowledge and experience in preventive medicine is required.

Occupational Medicine Clinic Licensed Practical Nurse

Clinic Duties and Responsibilities:

- Shall make patient care assignments based on scope of practice and skill level of assigned personnel. Assess patients and recognize adverse signs and symptoms, and quickly react in emergency situations, including Basic Life Support protocols. Advise and communicate treatment plans and patient teaching. Collect and assess significant patient history information and perform necessary patient teaching as needed.

- Shall demonstrate skill in setting up, operating and monitoring specialized medical equipment such as cardiac monitoring devices, EKG unit, oxygen setup/administration, nebulizers, Suction units, Spirometry unit, IV Pumps and OVT unit.
- Shall perform/assist with procedures such as vital signs, administration of oxygen, visual acuity tests, EKGs, irrigation of eyes and ears, tympanograms, Pulmonary Function tests, phlebotomy and other clinic specific procedures.
- Shall clean and store equipment properly at the end of each work shift. Ensure preventive maintenance and routine cleaning are performed. Ensure medication/supplies are replenished.
- Shall participate in orientation, training and evaluation of duty performance of newly assigned personnel.
- Shall complete orientation and competency verification programs. Shall perform accurate documentation, both written and electronic, of all activity, including telephone contacts.
- Shall receive and make patient telephone calls, written or email correspondence regarding specialty clinic appointments and referrals.
- Shall prepare/deliver specimens and safely transport/retrieve patients from diagnostic procedures. Shall perform a range of patient teaching and charting, administration of prescribed medications, emergency procedures and daily diagnostic checks with direct oversight.
- Shall complete medical record documentation and designated tracking logs and data reporting as required.
- Shall attend Occupational Environmental health Working Group (OEHWG) meetings and Occupational Work Shop visits when requested. All visits will be on Eglin AFB.

Skills and Knowledge:

- Shall possess knowledge of medical privacy and confidentiality (Health Insurance Portability and Accountability Act (HIPAA)) and Clinical Practice Guidelines (CPGs).
- Shall possess working knowledge of computer applications/software to include Microsoft Office programs, MS Outlook (email) and Internet familiarity. Shall possess the ability to input, extract and format data from established databases.
- Shall possess excellent oral and written communication and interpersonal skills.

- Shall possess basic knowledge of professional care theories, principles, practices and procedures to perform nursing assignments of moderate difficulty. Shall utilize the nursing process as a basis for professional practice.
- Shall possess knowledge of a wide range of medical disorders/conditions and disease processes across the lifespan.
- Shall possess knowledge of preventive health schedules, procedures, processes and education methods. Shall possess knowledge of disease management and population health principles.
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy and Customer Relations.
- Shall possess knowledge of administrative requirements for proper documentation of patient condition including disease progress, acknowledgement of teaching and follow-up care. Shall possess knowledge of computer operations and proficiency in use of basic word processing, data entry and automated medical records.
- Shall possess organization, problem-solving and communication skills to articulate medical requirements to patients, medical and non-medical staff in a professional and courteous manner.
- Familiarity with Department of Defense (DoD), Federal, State, non-profit health care systems and organizations, including DoD Tri-Service Military Healthcare Systems, TRICARE purchased care system, Medicare, Medicaid and Veterans Administration (VA) is desired.
- Shall maintain current certification in Basic Life Support (BLS).
- Shall possess basic knowledge of established clinic standards of care requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall possess basic knowledge in management and daily operation of an outpatient clinic.

Qualifications:

- Shall be a graduate from an accredited school of nursing, and have taken NCLEX-PN boards and passed.
- Shall maintain an active, valid, current and unrestricted licenses (with no limitations, stipulations or pending adverse actions) to practice nursing as a Licensed Practical Nurse in any US state/jurisdiction.
- Shall have employment in a nursing field within the last 12 months.

- Shall possess certifications and Basic Life Support (BLS).
- Shall provide documentation/certification of IV therapy training from one or more of the following educational alternatives.
 - o Post-graduate level course
 - o Credit for previous education
 - o Nontraditional education

Acquisition Approach: 8(a) Sole Source

Period of Performance: 21 July 2014 – 20 July 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$1.5M

NAICS Code: 621111 – Offices of Physicians (except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: Precise Personnel Services, Inc. – FA2823-14-C-0027 (DUNS 926297995)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Cardiology Physician

Program Description: Cardiology Physician Services

Objective: One Full-time equivalent (1 FTE) Cardiology Physician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall provide patient care in an outpatient setting. Routine workload is a result of scheduled appointments, walk-ins, outpatient and emergency department consultations, telephone consults, urgent or emergent care.

Clinical Duties and Responsibilities:

- Shall provide medical examination, care and treatment to eligible healthcare system beneficiaries 18 years of age and older.
- Shall initiate requests for tests and x-rays, follow-up abnormal results, and prescribe medications.
- Shall prepare documentation of all treatment provided and prepare patient encounters, ensuring all documentation and reports are legible, complete and utilize the appropriate electronic medical record system.

Additional Duties and Responsibilities:

- Shall participate in educational activities involving medical residents and other medical trainees. Such activities will include providing GME lectures and attending GME conferences, supervision of residents in clinic duties, teaching residents on inpatient services, consult services, and on-call services.
- Shall share responsibilities with other MTF cardiology physicians by acting as physician Director of a section of cardiology. Examples of these include, but are not limited to Assistant Chief, Clinic Director, Director of Echocardiography, Director of Arrhythmia Services, Cath Lab Director, Inpatient Services Director, and Director of quality Improvement.
- Shall share responsibilities with other MTG cardiology physicians by representing the cardiology services in hospital-wide committees. Examples of these include, but are not limited to CPR Committee, ACLS Committee, Intensive Care Function, Coumadin Clinic, and Intensive Care Unit.

- Shall attend staff meetings as required.

Skills and Knowledge:

- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess the ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (ALPHA), Essentris, and Integrated Clinical Database (ICDB).
- Shall maintain current certification in Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS).
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with patients and co-workers.
- Shall possess basic knowledge of and the ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment.
- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall possess basic knowledge in the management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Must possess an awarded degree of M.D. or D.O. from a nationally accredited medical or osteopathic school.
- Must have completed a nationally accredited residency in internal medicine acceptable to the U.S. Air Force Surgeon General.
- Must possess current board certification in Cardiovascular Diseases by the American Board of Internal Medicine or the American Osteopathic Board of Internal Medicine. Candidates with percutaneous coronary interventional skills must possess current board certification in Interventional Cardiology by the American Board of Internal Medicine.

- Must possess a valid unrestricted license to practice medicine in the U.S. Air Force
- Must have been employed in the practice of General Invasive Cardiology or in training for 24 of the last 36 months.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 21 July 2014 – 20 July 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$2.3M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: JYG Innovations, Inc., FA2823-14-C-0033 (DUNS 961663130)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Emergency Room Clinical Nurse

Program Description: Emergency Room Clinical Nurse Support Services

Objective: Two Full-time equivalent (2 FTE) Emergency Room Clinical Nurse at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall support 96MDG clinics as requested (i.e. Pediatrics, Family Practice, Family Health, Obstetrics/Gynecology, etc.).

Clinic Duties and Responsibilities: Will provide emergency nursing care for emergent (Level 1), urgent (Level 2), and non-urgent (Levels 3, 4, and 5) patients coming into the Emergency Department. Shall assess, plan, implement, and evaluate nursing care for all patients including newborns, children, adolescents, adults and elderly; disabled to include visually and hearing impaired; and individuals of varying ethnic and religious backgrounds to include those who do not speak or understand English. Assumes full responsibility of assigned patient and ancillary personnel. Delegates tasks, directs emergency room technicians, specialty technicians, and provides counseling, guidance and patient education. Recognizes medical emergencies and responds appropriately. Initiates CPR if required. Assists medical team in administering advanced cardiac life support measures when necessary. Participates in the orientation, training and evaluation of duty performance of newly assigned personnel. Has ability to synthesize data from a variety of sources and make appropriate clinical decisions. Accountable for making patient care assignments based on the scope of practice and skill level utilizing the nursing process as a basis for professional practice. May serve as the charge nurse of the day, as appropriate.

Skills and Knowledge:

- Must have knowledge of a variety of pharmacological agents used in patient treatment, the desired effects, side effects and complications of their use as well as the accurate administration of the pharmacologic agent, including dosage calculations as required.
- Shall possess knowledge of the administrative requirements for proper documentation of patient condition including disease progress, acknowledgement of teaching, and follow-up care. Knowledge of computer operations and proficiency in use of basic word processing, data entry and automated medical records.
- Shall possess the skill in setting up, operating and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, nebulizers, and other unit specific equipment.

- Shall possess excellent patient assessment skills and encourage team building and enhance work knowledge by cross-training/augmenting other units as appropriate.
- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity in accordance with requirements and be able to update Computer Health Care System (CHCS), Preventive Health Assessment Individual Medical Record (PIMR), and Armed Forces Health Longitudinal Technology Application (AHLTA).
- Shall coordinate patient care through a continuum and facilitate the achievement of optimal outcomes in relation to care, quality and cost effectiveness.
- Shall possess excellent oral communication skills and ability to effectively communicate and collaborate with a diverse group of people for the purpose of informing the healthcare team of plans/actions, for teaching/education to benefit the patient/family and organization.
- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Be a graduate of an accredited National League of Nursing (NLN) school.
- Minimum of two years of experience with at least one year in an emergency room. One year of experience must have occurred within the last three years.
- Have and maintain current certification in Basic Cardiac Life Support (BCLS) by the American Heart Association. In addition to BCLS, certification in Advanced Cardiac Life Support (ACLS) for the Critical Care Unit and Emergency Room. Certification in Neonatal Resuscitation Program (NRP) for the Newborn Nursery and Labor and Delivery. Certification in Pediatric Advanced Life Support (PALS) for the Emergency Room, Critical Care Unit and Pediatric Ward.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 31 July 2014 – 30 July 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$1.2M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International, FA2823-14-C-0031
(DUNS 625348748)

POCs: End User – Sue Siebenberg
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Project Name: Neurologist and Neurology Technician

Program Description: Neurologist and Neurology Technician Support Services

Objective: Two Full-time equivalent (2 FTE) Neurologist and 1 FTE Neurology Technician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall provide services for 96MDG beneficiaries as scheduled by the MTF.

Neurologist

- Specific Tasks:
 - Shall perform a full range and spectrum of comprehensive Neurology specialty care on site at the MTF. Workload includes the evaluation and treatment of emergent, urgent, and non-emergent patients ranging in age as young as 18 years to over 65 years. Workload is a result of scheduled appointments, walk-ins from the Emergency Department, walk-ins for specific diagnoses and telephone calls, and consults. Shall consult with other specialty practitioners for consultative opinions and continuation of care. Productivity is expected to be comparable to that of other civilian and military Neurologist physicians.
 - Shall be expected to offer outpatient/inpatient, urgent, and same day consultations. Shall respond to telephone consults as well. Teaching expectations shall involve outpatient rotations with Family Practice residents on an "as-requested" basis for individual teaching during clinic. Inpatient teaching shall be offered in the role of a Neurology consultant to other services on inpatients.
 - Duties may include, but is not limited to, the following:
 - Shall be able to perform botulinum toxin injections, including under EMG guidance as needed for chronic migraine, cervical dystonia, hemispasticity and other neurologic disorders. Shall be versed in the use of all botulinum toxin products including Botox, Xeomin, and Myobloc.
 - Shall address patient expectations and requirements, establish level of need and priority of care in accordance with established policies and procedures.
 - Shall provide ongoing education programs to promote, protect, and maintain optimum levels of wellness. Shall provide health counseling to clients and their families, and develop a plan for health maintenance based on individual needs.

- Shall respond appropriately to clinical emergencies.
- Shall direct supporting Government employees assigned to them during the performance of clinical duties. Shall guide performance of assigned personnel. Shall use team approach toward staff and patient management.
- Shall perform administrative duties that may include maintaining statistical records of their clinical workload, participating in medical education programs, and participating in quality improvement functions and other duties as prescribed by the Flight Commander.
- Shall serve in an advisory and teaching capacity. Shall provide training to MTF staff in the performance of Neurologist examinations/procedures.
- Shall be scheduled to participate in formal educational lectures by lecturing Family Practice residents three times per year.
- Shall be expected to provide inpatient, urgent, and same day consultations on a "walk-in" basis.
- Shall attend and participate in meetings, professional staff conferences and other appropriate professional activities such as, but not limited to the following: quality improvement meetings, professional staff meetings, commander's staff meetings, flight meetings, and other meetings required by applicable regulations, MTF guidance, or as directed.
- Shall participate in military specific training as directed.
- Shall consult with medical personnel, legal authorities, and military commanders as required.
- Shall seek and maintain interpersonal relationships with clients and their families and coworkers which contribute to mission accomplishment.
- Shall coordinate patient care with community health agencies and social programs. Shall facilitate continuity of care for patients. Shall have knowledge of a wide variety of resource agencies available in the military treatment system to ensure proper and expedient referral of the patient and/or family member.
- Shall ensures patient and staff safety through safety awareness, proper infection control and promotion of clean, orderly clinic environment.

- Qualifications:
 - Shall have graduated from an approved school in the specialty area required and completed a residency acceptable to the U.S. Air Force Surgeon General in Neurology.
 - Shall possess and maintain a current license to practice Neurology in any one of the 50 states, the District of Columbia, Puerto Rico, or the U.S. Virgin Islands.
 - Shall be board-eligible or board-certified by the American Board of Psychiatry and Neurology. Board-eligible candidates at the time of recruitment shall complete all board certification requirements (as a condition of hire) at the next opportunity offered by the American Board of Psychiatry and Neurology.
 - Shall possess current certification in Heartsaver (HS) Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS).
 - Shall have provided Neurology services for a minimum of 12 months within the last 24 months, which may include residency training.
 - Shall attend any training deemed mandatory by the Squadron Commander, Chief of the Medical Staff, Clinic Supervisor, and/or MTF regulating agencies. Examples are, but not limited to: Medical Group/unit specific orientation, Health Insurance Portability and Accountability Act (HIPAA), Patient Safety, Customer Service, Computer Security and Mental Health training.

Neurology Technician

- Specific Tasks:
 - Shall be assigned primarily to the Neurological Clinic assigned under the Internal Medicine Flight and perform duties in accordance with Flight leadership and Chief Neurologist.
 - Shall only provide in-patient assistance under direct supervision of the Neurologist.
 - Shall be primarily required to perform neurology services. When services are not required, or technician services are more urgently required elsewhere, may be assigned to provide support in other sections/departments of the MTF commensurate with their experience.

- Duties may include, but is not limited to, the following:
 - Shall perform a combination of scheduled and unscheduled neurological diagnostic services. Shall maintain liaison with the Department Head (Neurologist) per established command policies. Shall screen, check in patients, and escort patients to treatment areas. Shall accurately prepare room and patient for examinations, therapeutic measures and procedures assuring all needed equipment and supplies are available prior to the start of the exam.
 - Shall perform or assist with the performance of specialized testing and examinations to include electroencephalograms, nerve conduction tests, and evoked potential tests. Shall consult with the Neurologist for diagnostic opinion and continuation of care.
 - Shall take, monitor, and record physiological measurements.
 - Shall triage urgent needs.
 - Shall assist with medical treatment, diagnostic and therapeutic procedures per treatment protocols.
 - Shall chaperon patients.
 - Shall possess knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
 - Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment.
 - Shall assemble, maintain, and operate medical, diagnostic, and therapeutic equipment.
 - Upon completion of procedures and examinations shall ensure all equipment is properly cleaned and stored as established by departmental policies, procedures and standards. Shall ensure preventive maintenance and routine cleaning are performed as directed.
 - Shall ensure supplies are replenished.
 - Shall comply with the provisions of the MTF Hazardous Materials Control Instruction for containment and cleanup of infectious waste.

- Shall provide patient and their family education as requested. Shall promote ongoing education programs to promote, protect, and maintain optimum levels of wellness. Shall provide health counseling to clients and their families and develop a plan for health maintenance based on individual needs.
- Shall possess organization, problem-solving and communication skills to articulate medical requirements to patients, families or care givers, medical and non-medical staff in a professional and courteous way.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with patients and co-workers.
- Shall possess knowledge of a wide range of medical disorders/conditions and disease processes across the lifespan, as appropriate.
- Shall possess knowledge of preventive health schedules, procedures, processes and education methods. Shall possess knowledge of disease management and population health principles.
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relations.
- Shall address patient expectations and requirements, establish level of need and priority of care in accordance with established policies and procedures.
- Shall coordinate patient care with community health agencies and social programs. Shall facilitate continuity of care. Shall possess knowledge of a wide variety of resource agencies available in the military treatment system to ensure proper and expedient referral of the patient and their family member.
- Shall coordinate patient care through a continuum and facilitate achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
- Shall provide informal, formal training, and on the job training (OJT) to neurology students, neurology technicians in training, nursing personnel and physicians relative to the types of testing, therapy, or medications that are being used.
- Shall take part in clinic quality assurance programs to meet standards for the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements.

- Shall possess basic knowledge of established clinic standards of care and Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc., to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall be productive and perform with minimal supervisory direction.
- Shall participate in continuing education to meet own professional growth.
- Shall possess knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess ability to effectively communicate and collaborate with a diverse group of people for the purpose of informing the healthcare team of plans/actions, for teaching/education to benefit the patient/family, and for the organization.
- Shall possess excellent oral communication skills for patient/family education. Shall prescribe and communicate treatment plans in accordance with established cardiac clinic protocols. Shall collect and assess significant patient history information and perform all necessary patient teaching.
- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts.
- Shall seek and maintain interpersonal relationships with clients/families and coworkers which contribute to mission accomplishment.
- Shall possess ability to synthesize data from a variety of sources and make appropriate clinical decisions.
- Shall possess basic knowledge in, and occasionally assist in, management and daily operation of the Neurology clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient's information, from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (ALTHA) and Integrated Clinical Database (ICDB).

- Shall possess working knowledge of computer applications/software to include Microsoft Office programs, MS Outlook (e-mail), and internet familiarity. The ability to input, extract, and format data from established databases is desired.
- Qualifications:
 - Shall have graduated from an approved school and/or completed a U.S. Air Force OJT (On-The-Job) training program and acquired at least a 5-skill level as a military Neurology Technician (4N0X0B). Shall also have at least one year of supervisory and trainer experience in a Neurology Lab (civilian or military).
 - Shall possess documentation of training.
 - Shall be board-eligible or board-certified by the American Board of Registration of Electroencephalographic Technologies. Board-eligible candidates at the time of recruitment shall complete all board certification requirements (as a condition of hire) at the next opportunity offered by the American Board of Registration of Electroencephalographic Technologies.
 - Shall possess and maintain current certification in Healthcare Provider (HCP) Basic Life Support (BLS).
 - Shall have provided services as a Neurology Technician a minimum of 12 months within the past 24 months.
 - Shall read, understand, speak, and write English fluently.
 - Shall attend any training deemed mandatory by the Squadron Commander, Chief of the Medical Staff, Clinic Supervisor, and/or MTF regulating agencies. Training requirements mirror the military active duty specialty working in the same patient care setting. Examples are, but not limited to: family advocacy, disaster training, infection control, sexual harassment, blood borne pathogens, medical group/unit specific orientation, Health Insurance Portability and Accountability Act (HIPAA), Patient Safety, Customer Service, Computer Security and Mental Health training.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 August 2016 – 31 July 2019 (One year base period plus two 1-year option periods)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$3.3M

NAICS Code: 622110 – General Medical and Surgical Hospitals

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International, FA2823-16-C-6034
(DUNS 625348748)

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Project Name: Hospital Nurses

Program Description: Two Full-time equivalent (2 FTE) Operating Room Lead Nurse, 1 FTE Wound Ostomy Continence Nurse, 1 FTE Emergency Room Nurse, 2 FTE Clinical Nurse/Outpatient, and 1 FTE Referral Management Nurse support services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide range of services provided in a civilian MTF, including planning, coordination, and surveillance of activities.

Scope: Shall be responsible for and required to implement and maintain management control systems necessary to plan, organize, direct, and control all activities.

Operating Room Lead Nurse:

- Specific Tasks

- Shall manage, plan, direct and coordinate activities of the Operating Room. Shall be able to advise on matters related to nursing care of patients undergoing surgery. Shall also prepare and maintain operating room for all surgical procedures.
- Shall establish and utilize a checklist to monitor the physical plan of the operating room and equipment for conformity to all national standards for ensuring safety for patients and all personnel.
- Shall ensure they have access to the type and quantity of material, and special equipment needed for daily procedures and possible emergencies.
- Shall respond to, but not limited to, surgical emergency requirements such as cardiac, pulmonary, or respiratory failure and hemorrhage.
- Shall provide perioperative nursing care for all types of patients admitted to surgical suite for surgical intervention, including but not limited to elective, urgent and emergency procedures on patients of all ages.
- Shall possess knowledge of a variety of pharmacological agents used in patient treatment, desired effects, side effects, and complications of their use, as well as accurate administration of pharmacologic agents, including dosage calculations as required.

- Shall conduct preoperative and postoperative visits to discuss operative procedures with patients and inform them of what to expect during surgery.
- Shall administer medications, electrolytes, fluids, blood, and blood products. Shall adhere to perioperative, infection control and safety policies and procedures. Shall evaluate effects of treatment at various stages and adjust treatments to achieve maximum benefit.
- Shall be familiar of central sterile supply service activities, direct and instruct personnel in preparing, sterilizing, and caring for operating room equipment and supplies.
- Shall consult/communicate with operating surgeon and establish priorities of care for each patient entering the operating suite.
- Shall coordinate with other hospital units, which include recovery room, intensive care, obstetrics, and nursing units, on patients' progress and any special equipment or supplies that will be needed for the patient returning from surgery. Shall have knowledge of laboratory test values.
- Shall maintain open communication lines, both intra-departmentally and inter-departmentally, to provide for total needs of the patient.
- Shall be responsible to identify service team learning needs and patient safety issues. Shall develop an appropriate plan for service team in-service education program to continually update knowledge and skills of all assigned operating room nursing personnel.
- Shall operate, train, and monitor specialized therapeutic and resuscitative equipment. Shall possess skill in setting up, operating, and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, nebulizers, and other unit specific equipment.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission Requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc., to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relations.

- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS) and Essentris. Shall possess knowledgeable and ability to use Microsoft programs including Outlook, PowerPoint and Excel.
 - Shall possess knowledge of medical privacy and confidentiality (Health Insurance Portability and Accountability Act [HIPAA]), and accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC), The Joint Commission (TJC), and Clinical Practice Guidelines (CPGs).
 - Shall have direct oversight and communications with Surgery Logistics and OR (operating room) Surgeons for the assigned team specialty.
- Qualifications
- Shall possess a Bachelor's Degree in Nursing from an accredited Nursing Program and a license in good standing in one of the 50 states or US jurisdiction.
 - Shall be 80% competent at level 3 per Operating Room competency skills.
 - Shall be experienced and served as a senior or expert OR Nurse 6 out of the last 12 months. Minimum of five years' experience in OR Nursing, which includes all phases of operating room technique and management such as preparing operating room units, preparing patients for surgery, and assisting medical officer during surgery; and conducting instrument and equipment sterilization procedures.
 - Shall possess a current certification in Basic Life Support (BLS), Advanced Basic Life Support (ACLS), Pediatric Advanced Life Support (PALS).

Wound Ostomy Continence Nurse (WOCN):

- Specific Tasks
- Shall utilize nursing process to initiate assessment, planning, implementation, and evaluation of care of patients with stomas, fistulas, draining wounds, incontinence, pressure ulcers, skin problems and functional disorders of the bowel and bladder.
 - Shall plan, direct, supervise, and evaluate nursing care of outpatients with stomas, complex fistulas, pressure ulcers, tube management, urinary diversions, and a wide variety of drainage and skin problems.
 - Shall perform suture, staple, drain removal, VAC therapy, venous stasis compression therapy, advanced wound dressing, skin protectants, and biologics in wound therapy.

- Shall possess skills in setting up wound care equipment/VAC, monitors, Oxygen, IV infusion pumps, cardiac/EKG, and endoscopic equipment.
- Shall prescribe and communicate treatment plans. Shall provide telephone and face to face assessment and evaluation, including determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required.
- Shall initiate patient and family teaching that encourages responsibility for self-care as appropriate.
- Shall conduct pre and post procedure visits and discuss procedure and expectations with patient and family.
- Shall administer medications and fluids to include conscious sedation medications during endoscopic procedures.
- Shall develop, implement, and evaluate plan of care based on evidence guided by clinical practice guidelines utilizing Wound, Ostomy, Continence Nurses Society standards, National Pressure Ulcer Advisory Panel (NPUAP) guidelines, and Agency for Health Care Policy and Research (AHCPR) standards.
- Shall work collaboratively with medical team, evaluating needs of the patient, and make independent decisions regarding nursing care of the patient.
- Shall plan, organize, and evaluate nursing activities and services related to patients with wound, ostomy and continence needs.
- Shall serve as consultant to outpatient professional and paraprofessional personnel, and coordinate nursing services and patient care activities with hospital ancillary, administrative services, and members of the health care team to ensure comprehensive patient care, and efficient integration of services in support of quality patient care.
- Shall complete proper documentation and coding of services provided in the medical record.

- Qualifications:

- Shall have graduated from an accredited school of nursing with a Bachelor of Science in Nursing or an Associate Degree of Nursing. Experience: 3 years/BSN, 5 years/AND.

- Shall possess a valid unrestricted license to practice as a registered nurse in any US state/territory.
- Shall possess Wound, Ostomy, and Continence nurse certification, as well as one year of wound care experience within the last three years.
- Shall maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS).
- Shall possess a good working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook email and internet skills.
- Shall possess ability to use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Healthcare System CHCS, Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB). Shall be proficient and independent in data entry within 2 months of start date.

Emergency Room Nurse:

- Specific Tasks

- Shall possess ability to synthesize data from a variety of sources and make appropriate clinical decisions in an emergency department setting.
- Shall ensure compliance with standards of care and practice in accordance with all established policies, procedures, and guidelines used in the medical treatment facility. Shall provide care within ethical and legal boundaries.
- Shall assess patients, including the ability to assess/evaluate telephonically and possess ability to recognize adverse signs and symptoms and quickly react in emergency situations.
- Shall possess ability to effectively communicate and collaborate with a diverse group of people for the purpose of informing healthcare team of plans/actions, for teaching/education to benefit patient/family, and for the organization. Shall possess excellent oral communication skills for patient/family education. Shall prescribe and communicate treatment plans in accordance with established cardiac clinic protocols. Telephone and in-person assessment/evaluation includes determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required. Shall collect and assess significant patient history information and perform all necessary patient teaching. Shall perform accurate documentation, both written and electronic, of all activity, including telephone contacts.

- Shall arrange for procedures and perform telephone follow-up, as appropriate.
- Shall perform/assist with procedures such as endoscopic procedures, manometry, conscious sedation, prepping patient for procedures and recovering patients post procedure, bladder catheterizations, pulse oximetry, oxygen administration, EKGs, and other clinic specific procedures, in accordance with established protocols. Shall provide clinical oversight of all paraprofessionals involved in the provision of therapeutic treatments.
- Shall be skilled in setting up, operating, and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, endoscopic equipment, and other clinic specific equipment.
- Shall ensure medication/supplies are replenished.
- Shall ensure proper documentation and coding of procedures and treatments.
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess basic knowledge of operating a wide variety of medical/non-medical equipment.
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relations.
- Shall take part in clinic quality assurance programs to meet standards for the Joint Commission.
- Shall serve as required in committees, functions, and other meetings as directed. Shall provide relevant and timely information to these groups, assist with decision-making, and process improvement. Shall participate in customer service initiatives, quality projects, and medical readiness activities, designed to enhance health services as related to emergency department enhancement.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc., to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology

Application (AHLTA) and Integrated Clinical Database (ICDB). Shall possess working knowledge of computer applications/software to include Microsoft Office programs, MS Outlook (e-mail), and internet navigation.

- Shall possess knowledge of medical privacy and confidentiality (Health Insurance Portability and Accountability Act [HIPAA]), and accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC), The Joint Commission (TJC), and Clinical Practice Guidelines (CPGs).
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess basic knowledge in management and daily operation of an emergency department servicing a large number of patients with a variety of healthcare needs and illnesses.

- Qualifications:

- Shall have graduated from an accredited school of nursing with a Bachelor of Science in Nursing or an Associate Degree of Nursing may be considered if a minimum of 5 years of experience within the last 7 years.
- Shall possess a valid unrestricted license to practice as a registered nurse in any US state/jurisdiction.
- Shall possess previous experience in emergency nursing to include moderate sedation for procedures is required. Shall have 12 months active ER medicine for BSN, 2 years ADN.
- Shall maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS).

Clinical Nurse FMRC & Family Health:

- Specific Tasks

- Shall provide outpatient services for patients as scheduled.
- Shall possess ability to synthesize data from a variety of sources and make appropriate clinical decisions.
- Shall coordinate patient care through a continuum and facilitate achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.

- Shall ensure compliance with standards of care and practice in accordance with all established policies, procedures, and guidelines used in the medical treatment facility. Shall provide care within ethical and legal boundaries.
- Shall assess patients, including the ability to assess/evaluate telephonically.
- Shall possess ability to recognize adverse signs and symptoms, and quickly react in emergency situations.
- Shall possess ability to effectively communicate and collaborate with a diverse group of people for the purpose of informing healthcare team of plans/actions, for teaching/education to benefit the patient/family, and for the organization.
- Shall possess excellent oral communication skills for patient/family education. Shall prescribe and communicate treatment plans. Telephone and in-person assessment/evaluation includes determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required. Shall collect and assess significant patient history information and perform all necessary patient teaching.
- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts. Shall Arrange for procedures and perform telephone follow-up, as appropriate.
- Shall be skilled in setting up, operating, and monitoring clinic specific medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, endoscopic equipment, and other out-patient clinic specific equipment.
- Shall ensure medication/supplies are replenished through appropriate supply channels.
- Shall perform/assist with procedures such as bladder catheterizations, pulse oximetry, oxygen administration, EKGs, and other clinic specific procedures. Shall provide clinical oversight of all paraprofessionals involved in the provision of therapeutic treatments.
- Shall serve and participate in committees, functions and other meetings as directed. Shall provide relevant and timely information to these groups, and assist with decision-making and process improvement. Shall participate in customer service initiatives, quality projects, and medical readiness activities, designed to enhance health services.
- Shall take part in clinic quality assurance programs to meet standards for the Joint Commission, adhere to the policies/standards of the Air Force medical service in meeting or exceeding established Air Force standards for access.

- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (ALTHA) and Integrated Clinical Database (ICDB). Shall possess working knowledge of computer applications/software to include Microsoft Office programs, MS Outlook (e-mail), and internet familiarity. Shall possess ability to input, extract, and format data from established databases.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc., to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall possess knowledge of medical privacy and confidentiality (Health Insurance Portability and Accountability Act (HIPAA), and accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHHC), The Joint Commission (TJC), and Clinical Practice Guidelines (CPGs). Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relation.
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.

- Qualifications:

- Shall have graduated from an accredited school of nursing with a Bachelor of Science in Nursing or an Associate Degree of Nursing may be considered if at least 5 years of active nursing within the last 7 years.
- Shall possess a valid unrestricted license to practice as a registered nurse in any US state/jurisdiction.
- Shall maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS), as approved by American Heart Association guidelines and hands on (not on-line).
- Shall possess working knowledge of computer applications/software to include Microsoft Office programs, MS Outlook (e-mail), and internet familiarity is required. Shall possess ability to input, extract, and format data from established databases, including but not limited to CHCS, ALTHA & ICDB.
- Shall have at least 36 months of experience working in an inpatient or outpatient setting within the last 5 years.

Referral Management Nurse

- Specific Tasks:

- Shall provide direct oversight monitoring electronic transmission of specialty care referrals for appropriateness, covered benefit, and authorized surgery/medical procedures, radiology, and general hospital procedures and regulations to analyze medical referrals/appointments within one business day.
- Shall orient and train other Referral Management Center (RMC) staff.
- Shall receive and make patient telephone calls and computer/written correspondence regarding specialty clinic appointments and referrals. Shall correct inaccurate authorizations. Shall assist in locating specialty providers in routine or STS situations. Shall routinely monitor referral management Composite Health Care System (CHCS) queue to ensure patients are being called that do not utilize the RMC walk-in service.
- Shall obtain pertinent information for patients/callers and enter data in CHCS, AHLTA, Referral database, and other office automation software programs as appropriate.
- Shall assist with all active duty and reserve/guard referrals under the supplemental health care program. Shall coordinate all active, reserve and guard referrals not covered under TRICARE benefit for approval. Shall ensure Line of Duty paperwork is on file prior to authorization. Shall verify eligibility of beneficiaries using Defense Eligibility Enrollment Reporting System (DEERS) and initiate/coordinate communication between beneficiaries, team member, internal staff and providers, network/outside providers and ancillary health care workers.
- Shall review and enter first right of refusal referrals into CHCS and database within one (1) business day of the date of the referral and 30 minutes for ASAPs for proper processing in attempt to recapture workload from the network to the MTF. Shall keep abreast of facilities services and medical treatment capabilities. Shall produce reports from database and updates capability report as needed. Shall ensure referring provider receives consult summary note within 10 days after encounter at the MTF. Shall ensure summaries for all specialty referrals scheduled within the MTF are closed out in the referral database and given to the requesting provider within 72 hours.
- Shall ensure all referrals are reviewed and dispositioned (both electronically and annually). Shall monitor active duty, reserve/guard admissions to civilian hospitals and notify case manager and Patient Administration Element daily. Shall prepare and submit monthly reports from encounter forms and ad hoc reports as needed.

- Shall establish and maintain good interpersonal relationships with co-workers, families, peers and other health team members. Shall submit all concerns through Utilization Manager Director; be able to identify analyze, and make recommendations to resolve problems and situations regarding referrals.
- Shall be productive and perform with minimal supervisory direction. Shall be able to independently identify, plan, and carry out projects with consideration for the goals and objectives of the TRICARE Utilization Management Element. Shall develop detailed procedures and guidelines to supplement established administrative regulations and program guidance.
- Shall consult with medical personnel, legal authorities, and military commanders as required.
- Shall maintain a level of productivity and quality consistent with: complexity of the assignment; facility policies and guidelines; established principles, ethics and standards of practice of professional social work, and other applicable DoD and service specific guidance's and policies. Shall comply with Equal Employment Opportunity (EEO) Program, infection control and safety policies and procedures.

- Qualifications:

- Desired to have a Baccalaureate of Science in Nursing, must be a graduate from a National League of Nursing approved program.
- Shall possess a valid unrestricted license to practice as a registered nurse in any US state/jurisdiction.
- Shall possess current certification in Basic Life Support (BLS) Health Care Provider (HCP) certification using American Heart Association is required. (on-line not acceptable, must have hands on course)
- Shall possess working knowledge of computer applications/software to include Microsoft Office programs, MS Outlook (e-mail), and internet familiarity is required. Shall possess ability to input, extract, and format data from established databases, including but not limited to CHCS, ALTHA & ICDB.
- Shall have 6 years of clinical nursing experience with 1 year of previous experience in Utilization Management. Shall have had full time employment in a nursing field within the last 36 months.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 August 2017 – 31 July 2019 (One year base period plus one 1-year option period)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$2.8M

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: OneSource PCS, LLC, FA2823-17-C-6030 (DUNS 124112371)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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850-882-4418; DSN 872-4418

Project Name: Anesthesiologist

Program Description: Anesthesiologist Services

Objective: One Full-time equivalent (1 FTE) Anesthesiologist at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall provide a full range of anesthesia services to include pain management.

Clinic Duties and Responsibilities:

- Shall perform a full range and spectrum of comprehensive specialty care on site. Workload includes the evaluation and treatment of emergent, urgent, and non-emergent patients ranging in age as young as infant to over 65 years.
- Primary workload is a result of surgical cases appointed through the MTG's surgical appointment office. Secondary workload is the result of consultation requests submitted to the Anesthesiology Department by other staff physicians.
- Shall provide a full range of anesthesiology examinations, delivery of services within the personnel and equipment capabilities of the MTF, provision of mandated medical surveillance and preventive services and the quality and timeliness of treatment records and reports required to document procedures performed and care provided.
- Shall refer patients to staff specialists for consultative opinions and continuation of care and shall see patients of other staff healthcare providers who have been referred for consultation and treatment.
- Productivity is expected to be comparable to that of other civilian anesthesiologists assigned to the MTF and authorized the same scope of practice. Expected level of workload is between 4-6 surgical cases per day, but no less than the average of other department anesthesiologists.
- Shall provide full scope and range of anesthesia care for inpatient and out-patient procedures, including, but not limited to full care of cases specializing in pediatrics, OB/GYN, ENT, orthopedics, urology, ophthalmology, vascular, and general surgery.
- May be required to consult with other specialty practitioners who have been referred for anesthesiologist services.
- Shall remain on duty in excess of the scheduled shift when required to ensure completion of patient services that extend beyond normal close of business.

- Shall provide services for patients as scheduled. Shall administer general, regional, and local anesthetics.
- Shall determine anesthetics to be used.
- Shall record observations while administering anesthetics. Will be expected to use computer based charting systems.
- Shall coordinate administration of anesthetics with surgeons during operation.
- Shall formulate plans and procedures for anesthesiological services.
- Shall advise on kinds and quantity of anesthesiological supplies and equipment.
- Shall coordinate anesthesiological services with other medical activities.
- Shall instruct personnel in methods and procedures for administering anesthetics.
- Shall serve as a consultant for anesthesiology and respiratory physiology problems and ventilator management.
- Shall preceptor a student registered nurse anesthetist (SRNA).
- Shall provide immediate evaluation and management of emergency problems as they occur.
- May be required to perform clinical review duties, as required, of staff certified nurse anesthetists and fellow anesthesiologists.
- Shall attend periodic meetings as necessary to review and evaluate the care provided to patients, identify opportunities to improve the care delivered, and recommend corrective action when problems exist.
- Shall address patient expectations and requirements, establish level of need and priority of care.
- Shall respond appropriately to clinical emergencies.
- Shall ensure patient and staff safety through safety awareness, proper infection control and promotion of clean, orderly clinic environment.
- Shall direct supporting government employees assigned to them during performance of clinical duties. Guide the performance and use team approach toward staff and patient management.
- Shall perform administrative duties that may include maintaining statistical records of their clinical workload, participate in medical education programs and participate in quality improvement functions.

- Productivity is expected to be comparable to that of other comparable positions assigned to the same clinic and authorized the same scope of care.
- Shall prepare all documentation to meet or exceed established standards of the MTF, including, but not limited to timeliness, legibility, accuracy, content, and signature.
- Shall use and be guided by the MTF formulary for prescriptions.
- Shall provide training and/or direction as applicable to supporting government employees assigned to the anesthesiologist during performance of clinical procedures.

Skills and Knowledge:

- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources, including Essentris, Anesthesia Recording and Monitoring Device (ARMD), Computer Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), and Integrated Clinical Database (ICDB).
- Shall maintain current certifications in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS), and Pediatric Advanced Life Support (PALS).
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with patients and co-workers.
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge of operating a wide variety of medical equipment.
- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Must be a graduate from an approved school in the specialty are required and completed a residency or fellowship acceptable to the U.S. Air Force Surgeon General in anesthesia.

- Shall possess a valid unrestricted license to practice Anesthesiology in one of the 50 states.
- Shall be either a “Candidate” or a “Diplomat” of the American Board of Anesthesiologists.
- Shall have provided Anesthesiology services a minimum of 6 months within the past 12 months.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 21 July 2014 – 20 July 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$2.3M

NAICS Code: 621111 – Offices of Physicians (except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: Anyar, Inc., FA2823-14-C-0036 (DUNS 006468131)

POCs: End User – Sue Siebenberg
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850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
natara.olbricht@us.af.mil
850-882-4418; DSN 872-4418

Project Name: Hematology/Oncology Physician

Program Description: Hematology/Oncology Physician Support Services

Objective: One Full-time equivalent (1 FTE) Hematology/Oncology Physician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Provide hematology/oncology healthcare support at the 96MDG.

Clinic Duties and Responsibilities:

- Shall provide medical examinations and treatment to eligible military healthcare system beneficiaries. Shall see outpatient referrals or consults for patients, 18 years of age and older, requesting hematology and oncology services.
- Shall provide medical care and treatment of hematologic and oncologic diseases, conditions and/or injuries. Shall review medical histories and progress of patients. Shall examine patients, make diagnosis of disease, disaster, or injury, and treat patient or prescribe a course of treatment.
- Shall conserve health of patients by application of diversified knowledge or preventive, diagnostic, and therapeutic medical and surgical procedures.
- Shall instruct and monitor other medical personnel in care and treatment of patients.
- Shall initiate requests for tests, x-rays, and admissions.
- Shall follow-up on abnormal reports. Shall review abnormal x-ray and lab reports within 3 days of receipt.
- Shall prescribe medications. Shall write chemotherapy orders for patients receiving chemotherapy under the care of 96MDG Hematology/Oncology Department.
- Shall prepare documentation of all treatment, ensuring all documentation and reports are legible and complete. Shall utilize the appropriate electronic medical record system for patient encounters.
- In the event of a mass casualty, it is anticipated the contractor may be required to work up to an additional 4 hours per day.

- Shall participate in educational activities involving family medicine residents and other medical trainees. Such activities may include giving lectures, supervision in clinic duties, teaching on internal medicine and hematology/oncology services, performing rounds with residency teams, and attending educational forums.
- Shall review and approve/disapprove referral requests for Hematology Oncology subspecialty care.
- Shall answer patient telephone consults with the assistance of clinic staff.
- Shall be expected to attend staff meetings as required.

Skill and Knowledge:

- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources, including Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (ALTHA) and Integrated Clinical Database (ICDB).
- Shall possess basic knowledge of various training methods and interpersonal skills to develop rapport with patients and co-workers.
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 September 2014 – 31 August 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$2.0M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International, FA2823-14-C-0035
(DUNS 625348748)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Cardiac Catheterization Laboratory Technician, Echocardiogram Technician, and Polysomnographic Technician

Program Description: Four Full-time equivalent (4 FTE) Cardiac Catheterization Laboratory Technician, 1 FTE Echocardiogram Technician, and 3 FTE Polysomnographic Technician Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF)

Objective: Provide Cardiac Catheterization Laboratory Technician, Echocardiogram Technician, and Polysomnographic Technician Support Services at the MTF.

Scope: Shall provide services for 96MDG beneficiaries as scheduled.

Cardiac Catheterization Laboratory Technician

- Scheduled shifts are normally Monday through Friday, 7:00 a.m. – 4:00 p.m. (includes a 1-hour non-paid lunch period); however, schedules may vary to accommodate demand.
- Specific Tasks:
 - Shall provide clinical assistance in the cardiac catheterization lab.
 - Shall set up the lab for procedures.
 - Shall assist cardiologist during procedures.
 - Shall provide assistance in other cardiopulmonary service areas at the discretion of the Cardiology Element Chief.
 - Shall educate and train new cardiac catheterization lab technicians.
 - Shall maintain cardiac catheterization lab supplies.
 - Shall assist with ordering and maintaining supplies for cardio service.
 - Shall ensure all equipment is properly cleaned and stored at the end of each work shift.
 - Shall ensure preventive maintenance and routine cleaning are performed as directed.

- Shall prepare all documentation to meet or exceed established standards of the MTF, to include, but not limited to, timeliness, accuracy, content and signature.
- Qualifications:
 - Shall have completed an accredited Registered Cardiovascular Technician Certification (RCVT) program.
 - Shall have a minimum of 2 years professional Cardiac Catheterization experience. Shall have worked full time or part time (greater than 20hrs/week) as a professional Cardiac Catheterization technician for at least 12 months in the last 24 months.
 - Shall possess a good working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook email and internet skills. Shall possess ability to use basic computer skills to enter patient data and extract patient information from a variety of sources, including Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB). Shall be proficient and independent in data entry within 2 months of start date.

Echocardiogram Technician

- Scheduled shifts are normally Monday through Friday, 7:00 a.m. – 4:00 p.m. (includes a 1-hour non-paid lunch period); however, schedules may vary to accommodate demand.
- Specific Tasks:
 - Shall screen and check in patients, and escort patients to treatment areas.
 - Shall accurately prepare room and patient for examination, therapeutic measures and procedures assuring all needed equipment and supplies are available prior to the start of the exam.
 - Shall take, monitor and record physiological measurements.
 - Shall perform medical treatment, diagnostic and therapeutic procedures per extender treatment protocols.
 - Shall prepare and administer medications under the supervision of a nurse or health care provider.
 - Shall assemble, maintain, and operate medical, diagnostic and therapeutic equipment.

- Shall maintain or assist with appropriate and accurate health record storage and retrieval systems.
 - Shall provide patient/parent education as requested.
 - Shall perform or assist with performance of specialized testing including EKGs, Holter Monitoring, Cardiac Stress Testing, Pulmonary Function testing, arterial blood gas sampling and Echocardiography to include associated testing.
 - Upon completion of procedures and examinations, shall properly clean and organize room and perform any necessary cleaning of equipment as established by departmental policies and procedures and standards.
 - Shall ensure all equipment is properly cleaned and stored at the end of each work shift.
 - Shall ensure preventive maintenance and routine cleaning are performed as directed.
 - Shall prepare all documentation to meet or exceed established standards of the MTF, including but not limited to, timeliness, accuracy, content and signature.
- Qualifications:
- Shall have graduated from an accredited Medical Assistant program or a comparably recognized advanced program through one of the branches of the United States Armed Forces.
 - Shall have a current specialty area certificate from an accredited national, state or military trained equivalent school.
 - Shall have at least 12 months of experience in the specialty clinical service area within the past 36 months.
 - Shall possess a good working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook email and internet skills.
 - Shall possess ability to use basic computer skills to enter patient data and extract patient information, from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB). Shall be proficient and independent in data entry within 2 months of start date.

Polysomnographic Technician

- Scheduled shifts are as follows:
 - Day shift: Monday through Friday, 7:00 a.m. – 4:00 p.m., 9 hours per day (includes a 1-hour non-paid lunch period)
 - Night shifts: Monday through Friday, 11 hours per day (includes a 1-hour non-paid lunch period).
 - Shift 1: 8:00 p.m. – 7:00 a.m. the following day
 - Shift 2: 9:00 p.m. – 8:00 a.m. the following day
- Specific Tasks:
 - Shall demonstrate knowledge and skills necessary to recognize and provide age specific care in treatment, assessment and education of neonatal, pediatric, adolescent, adult and geriatric patients.
 - Shall program montages on sleep acquisition systems; troubleshoot acquisition and scoring program issues.
 - Shall address environmental, equipment and engineering issues that affect patient care delivery; determine appropriate course of action including test cancellations and initiating system changes.
 - Shall conduct and score all types of sleep studies including overnight polysomnography (multiple montages), MSLT, MWT, CPAP and Bi-level PAP titration, supplemental O2 titration, pH monitoring, and portable sleep studies.
 - Shall perform end-tidal CO2 monitoring and some ventilator management.
 - Shall perform accurately transcribe and prepare data for physician interpretations.
 - Shall prepare and calibrate equipment required for testing to determine proper functioning and make adjustments if necessary.
 - Shall apply electrodes and sensors according to accepted standards. Shall perform appropriate physiologic calibrations to ensure proper signals and make adjustments if necessary.
 - Shall perform positive airway pressure (PAP) mask fitting.

- Qualifications:
 - o Shall have successfully completed a polysomnography training program accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP), or have a minimum of 1 year of experience as a Polysomnographic Trainee with documented proficiency in all required competencies.
 - o Shall have a minimum of 1 year of experience within the last three (3) years conducting sleep studies in a patient care setting and a minimum of one year of experience scoring sleep studies.
 - o Shall possess a good working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook email and internet skills. Shall possess ability to use basic computer skills to enter patient data and extract patient information, from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB). Shall be proficient and independent in data entry within 2 months of start date.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 15 September 2015 – 14 September 2019 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$3.2M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: Yes

Incumbent: Frontline National, LLC, FA2823-15-C-0036 (DUNS 147829738)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Obstetrics/Gynecological (OB/GYN) Physician, OB/GYN Nurse Practitioner, and Certified Nurse Midwife

Program Description: One Full-time equivalent (1 FTE) Obstetrics/Gynecological (OB/GYN) Physician, 1 FTE OB/GYN Nurse Practitioner, and 1 FTE Certified Nurse Midwife Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF)

Objective: Provide Obstetrics/Gynecological (OB/GYN) Physician, OB/GYN Nurse Practitioner, and Certified Nurse Midwife Support Services.

Scope: Shall provide services for 96MDG MTF as scheduled.

OB/GYN Physician:

- Specific Tasks:
 - Shall perform a full range and spectrum of comprehensive specialty care on site at the MTF. Workload includes evaluation and treatment of emergent, urgent, and non-emergent patients. Shall be responsible for a full range of appropriate examinations, delivery of services within the personnel and equipment capabilities of the MTF, provision of mandated medical surveillance and preventive services and the quality and timeliness of treatment records and reports required to document procedures performed and care provided. Patients seen per clinic day and operative case load expected is comparable to that of other civilian and military OB/GYN facilities. Clinical duties may include care of patients at another hospital or clinic facility.
 - Shall see new patient consults (obstetric and gynecologic) and establish follow-up clinic visits. Shall respond to telephone consults.
 - Shall address patient expectations and requirements, establish level of need and priority of care.
 - Shall provide ongoing education programs to promote, protect, and maintain optimum levels of wellness. Shall provide health counseling to clients and their family and develop a plan for health maintenance based on individual needs.
 - Shall seek and maintain interpersonal relationships with clients and their family and coworkers.
 - Shall respond appropriately to obstetric and gynecologic clinical emergencies.

- Shall prepare and calibrate equipment required for testing to determine proper functioning and make adjustments if necessary.
 - Shall coordinate patient care with community health agencies and social programs. Shall facilitate continuity of care for patients. Shall have knowledge of a wide variety of resource agencies available in the military treatment system to ensure proper and expedient referral of patient.
- On-Call Duty / After duty Response Time:
- Shall share on-call services with Eglin OB/GYN Department physicians including weekdays, weekends, holidays and family days. On-call coverage is from 7:30 a.m. until 7:30 a.m. the next day. On-call coverage will be primarily in the MTF. When there are no patients meeting criteria for in-facility supervision, on-call may be covered from home or another location in the nearby area.
 - On-call (primary and backup) duty during normal duty hours shall be performed on site at the MTF.
 - When there are no patients meeting criteria for in-facility supervision after normal duty hours, the on-call duty may be covered from home or another location in the nearby area. While on-call, if not present in the MTF, physician must be close enough to the MTF to engage in patient care within 30 minutes of notification. A government-issued cell phone or pager will be provided.
 - Sleep facilities are provided for on-call staff.
 - On-call duty shall not be simultaneously at the MTF or other medical facilities.
 - On-call coverage may also include backup on-call assignments when the primary on-call duty is assigned to another physician or a certified nurse midwife. Backup on-call may be covered from home or another location in the nearby area, except in circumstances where a midwife is on primary call. If not present in the MTF, physician must be close enough to engage in patient care within 30 minutes of notification.
 - On-call responsibilities include, but are not limited to:
 - Providing timely OB/GYN consultation for patients in the emergency department, outpatient clinics, inpatient wards, or operating room.
 - Evaluation, disposition and admission as necessary of patients presenting to the emergency room, labor and delivery, and OB/GYN clinic.
 - Performing OB/GYN surgical procedures as indicated.
 - Supervision of residents.

- Performing deliveries or other obstetric procedures.
 - Co-management of high risk obstetric patients with a certified nurse midwife.
 - On-call frequency will vary depending on the number of physicians available to share on-call responsibilities, but on-call hours assigned will be comparable to those in other OB/GYN facilities.
 - Duty day following a primary on-call shift will be scheduled as an off day to allow for adequate rest.
 - Compensation for backup on-call duty will only be for actual time spent in direct patient care or time that is required to be spent in the MTF.
 - While on backup on-call duty for a certified nurse midwife, physician shall still be primarily responsible for patients presenting to the emergency room and for other inpatient consults.
- Qualifications:
- Shall be a Doctor of Medicine (M.D.) or Osteopathy (D.O.).
 - Shall possess a M.D. or equivalent degree from a foreign medical school that provided education and medical knowledge substantially equivalent to accredited schools in the U.S. demonstrated by permanent certification by the Educational Commission for Foreign Medical Graduates (ECFMG) (or a fifth pathway certificate for Americans who completed premedical education in the U.S. and graduate education in a foreign country).
 - Shall have graduated from an approved medical school and have successfully completed an internship and residency in an accredited U.S. Training Program, Accreditation Council for Graduate Medical Education (ACGME) approved residency that is acceptable to the U.S. Air Force Surgeon General.
 - Shall have and maintain a valid unrestricted current license as an OB/GYN Physician in one of the 50 states. License must correspond to Drug Enforcement Agency (DEA) registration number. License must be unencumbered and remain in effect during contract employment.
 - Shall have Board Certification as an OB/GYN Physician by the American Board of Obstetrics and Gynecology and it must remain current at all times.
 - Shall have been actively employed in the practice of both Obstetrics and Gynecology, or been in a recognized Obstetric/Gynecologic (or OB/GYN subspecialty) training program for a minimum of 36 months of the last 48 months. Experience shall be in the same clinical specialty.

- Shall have documented credentials attesting to scope of OB/GYN practice and any special procedures requested.

OB/GYN Nurse Practitioner:

- Specific Tasks:

- Shall provide outpatient services, rendering comprehensive care to women from menarche through menopause. Shall plan and manage prenatal, postpartum, well woman gynecological, family planning and preconceptual care.
- Shall possess ability to synthesize data from a variety of sources and make appropriate clinical decisions.
- Shall coordinate patient care through a continuum and facilitates the achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
- Shall obtain and document a relevant health history, including a comprehensive obstetric and gynecologic history with emphasis on gender-based differences.
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess ability to effectively communicate and collaborate with a diverse group of people for the purpose of informing the healthcare team of plans/actions, for teaching/education to benefit the patient and their family and for the organization.
- Shall participate in the orientation and training of newly assigned personnel.
- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts.
- Shall perform and document complete system or symptom-directed physical examinations on women including gynecologic conditions/needs that include, but are not limited to benign and malignant gynecologic conditions, contraception, sexually transmitted infections, infertility, pre menopause/menopause/post menopause and other gender-specific illnesses.
- Shall arrange for procedures and perform telephone follow-up, as appropriate.
- Shall identify gynecologic deviations from normal, formulate a diagnosis, collaborate and/or refer as necessary.

- Shall order screening and diagnostic procedures and interpret test results, including but not limited to ultrasound and mammography as well as age-appropriate primary care screens.
- Shall perform and interpret screening and diagnostic procedures, including but not limited to cervical cytological screening, microscopy, endometrial biopsies, colposcopy and intrauterine device (IUD) insertion, and contraceptive implant insertion.
- Shall prescribe therapies, including medications, considering pregnancy and lactation status, sociocultural background and financial resources.
- Shall ensure proper documentation and coding of procedures and treatments.
- Shall serve and participate in committees, functions and other meetings as directed. Shall provide relevant and timely information to these groups, and assist with decision-making and process improvement. Shall participate in customer service initiatives, quality projects, and medical readiness activities, designed to enhance health services.
- Shall take part in clinic quality assurance programs to meet standards for the Joint Commission on Accreditation of Healthcare Organization (JCAHO).
- Shall provide outpatient clinic support/services.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology application (ALHTA), and Integrated Clinical Database (ICDB).
- Shall maintain current certification in Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS).
- Shall request consultation or referral with appropriate physicians, clinics, or other health resources.
- Shall provide health promotion and disease prevention services to women across the life cycle, taking into account age, developmental status, disability, culture, ethnicity, sexual orientation, spiritual/religious affiliation and lifestyle and psychosocial issues.
- Shall possess working knowledge of computer applications/software to include Microsoft Office programs, MS Outlook (email) and internet familiarity. Shall possess the ability to input, extract, and format data from established databases.

- Shall possess knowledge of medical privacy and confidentiality (Health Insurance Portability and Accountability Act [HIPAA]), and accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC), The Joint Commission (TJC), and Clinical Practice Guidelines (CPG).
 - Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relation.
 - Shall consult with OB/GYN physicians and other specialists as appropriate for complex cases.
 - May be required to teach and supervise medical students, resident physicians, nursing students, NP students, and physician assistant students in the outpatient care of women.
- Qualifications:
- Shall have graduated from an accredited baccalaureate degree program in nursing (BSN) acceptable to the U.S. Air Force Surgeon General.
 - Shall possess a Master's degree from an approved OB/GYN or women's health nurse practitioner program or Advance Certification (Certificate of Authority) acceptable to the U.S. Air Force Surgeon General. Shall possess a Women's Health Nurse Practitioner certification with the National Certification Corporation (NCC) for Obstetrics, Gynecologic, and Neonatal Nursing Specialties.
 - Shall have a current, unrestricted license as a Nurse Practitioner.
 - Shall have a minimum of 24 months within the past 36 months of professional Women's Health clinical experience.
 - Shall be proficient and independent in data entry within 2 months after start date.
 - Shall have knowledge of professional care theories, principles, practices, and procedures to provide comprehensive women's health care throughout the lifespan, with an emphasis on reproductive, gynecologic, and family-centered health education; growth and development, and pathophysiology of disease processes, specific to the obstetrical and gynecological population from menarche through the remainder of the lifespan; a variety of pharmacological agents used in patient treatment, the desired effects, side effects, and complications of their use as well as the accurate administration of the pharmacologic agent, including dosage calculations as required; the administrative requirements for proper documentation of patient condition including disease progress, acknowledgement of teaching, and follow-up care; and basic word processing, data entry and automated medical records.

Certified Nurse Midwife:

- Specific Tasks:
 - Shall plan and manage antepartum, intrapartum, and postpartum care of obstetrical patients.
 - Shall evaluate prenatal patient condition and formulate plan of care to maintain healthy progress.
 - High risk conditions include but are not limited to diabetes, preeclampsia, hypertension, anemia, infection, cardiac problems, arrested progress of labor, hemorrhage, shock, preterm labor, placental abruption, resuscitation of newborn infants.
 - Shall attend vaginal deliveries.
 - Shall institute lifesaving emergency measures pending obstetrician's and pediatrician's arrival.
 - Shall perform first assist duties during cesarean deliveries.
 - Shall perform rounds on all assigned inpatients at least once daily.
 - Shall document patient care.
 - Shall document all admissions and discharge summaries.
 - Shall render comprehensive care to women from menarche through menopause. Shall plan and manage prenatal, postpartum, well woman gynecological, family planning and preconceptual care.
 - Shall perform first trimester ultrasound evaluations for pregnancy dating, confirmation of viability, and presence of multifetal gestation, limited third trimester ultrasound for amniotic fluid assessment, fetal presentation, cardiac activity, and verification of placental location.
 - Shall request diagnostic tests as clinically indicated, analyze and interpret laboratory and radiological reports, and follow-up management of results within scope of care.
 - Shall prescribe medications, as required.
 - Shall consult with OB/GYN physicians and other specialists as appropriate for complex cases.
 - Shall refer to specialty care as appropriate.

- Shall document pertinent patient information, assessment, and plan in the patient chart electronically, as required.
 - Shall facilitate postpartum patient optimum physical and psychological transition to parenthood.
 - Shall counsel parents on normal growth and development of infant.
 - Shall provide guidance and encourage acceptable health practices.
 - Shall manage gynecological conditions and perform annual health screening examinations. Shall order and evaluate tests to detect disease processes.
 - Shall provide family planning counseling and offer all available methods of birth control.
 - Shall review and document telephone consults and email regularly.
 - Shall attend and participate in high-risk obstetric and quality meetings.
 - Shall collaborate with health care team members to improve patient care delivery.
 - Shall participate in peer review activities.
 - May participate in health education programs designed to increase awareness and knowledge to patients planning to give birth.
 - Shall teach and supervise medical students, resident physicians, NP students, and physician assistants in the management of antepartum, intrapartum and postpartum care of obstetrical patients and outpatient care of women.
- On-Call Duty / After duty Response Time:
- Shall share on-call services with Eglin OB/GYN Department physicians and other Certified Nurse Midwives, including weekdays, weekends, holidays and family days.
 - On-call coverage shifts include:
 - Friday from 4:30 p.m. until Saturday at 7:30 a.m. (15 hours)
 - Saturday from 7:30 a.m. until Sunday at 7:30 a.m. (24 hours)
 - Sunday from 7:30 a.m. until Monday at 7:30 a.m. (24 hours)
 - Family day and holiday coverage from 7:30 a.m. until 7:30 a.m. the following day (24 hours)

- On-call frequency will vary depending on the number of staff available to share on-call responsibilities, but in general will average 18-22 shifts per year.
 - On-call coverage will be primarily in the MTF.
 - On-call duty during normal duty hours shall be performed on site at the MTF.
 - When there are no patients meeting criteria for in-facility supervision after normal duty hours, the on-call duty may be covered from home or another location in the nearby area. While on-call, if not present in the MTF, midwife must be close enough to the MTF to engage in patient care within 30 minutes of notification. A government-issued cell phone or pager will be provided.
 - Sleep facilities are provided for on-call staff.
 - On-call duty shall not be simultaneously at the MTF or other medical facilities.
 - Shall be scheduled off for any duty day following an on-call shift, if the midwife has worked an extended call shift in order to allow for adequate rest.
- Qualifications:
- Shall have graduated from an accredited baccalaureate degree program in nursing (BSN) acceptable to the U.S. Air Force Surgeon General.
 - Shall have completed a Masters Level course in nurse midwifery acceptable to the U.S. Air Force Surgeon General.
 - Shall have a current American Midwifery Certification Board (AMCB) certificate from an accredited national, state, or military trained equivalent school.
 - Shall have at least 24 months experience in the specialty clinical service area within the past 36 months.
 - Shall have and maintain current license to practice nursing as a registered nurse in a U.S. jurisdiction.
 - Shall possess a current certification in Basic Life Support (BLS), Advanced Basic Life Support (ACLS), Neonatal Resuscitation Program (NRP), as well as completion of a basic fetal monitoring course.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 23 September 2015 – 22 September 2019 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$2.8M

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: ISI Professional Services, LLC, FA2823-15-C-0044 (DUNS 111381989)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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850-882-4418; DSN 872-4418

Project Name: Internal Medicine Physician

Program Description: Internal Medicine Physician Support Services

Objective: One Full-time equivalent (1 FTE) Internal Medicine Physician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope: Shall treat patients enrolled to the Internal Medicine Clinic.

Clinic Duties and Responsibilities:

- Shall provide outpatient and inpatient services for patients as scheduled. Care shall include, but not limited to routine general internal medicine care, including care for acute and chronic patient conditions, managing patient care and including approving/disapproving subspecialty referrals, answering patient telephone consults with the assistance of clinic staff, refilling prescriptions, and providing primary and secondary preventive maintenance care.
- Shall have sufficient experience to be able to adequately diagnose and treat diseases/injuries, including, but not limited to cardiovascular diseases (congestive heart failure, hyper-tension, arrhythmias, acute myocardial infarction), respiratory diseases (asthma, bronchitis, pulmonary thromboembolism, pulmonary insufficiency and adult respiratory distress syndrome), gastrointestinal diseases (peptic ulcer, gastritis, pancreatitis, cirrhosis and alcoholic liver), endocrinology (disease of the thyroid and diabetes mellitus), rheumatology (sarcoidosis, degenerative joint disease), renal disease (acute renal failure, urinary tract infection), neurology (epilepsy and cerebrovascular disease), and infectious diseases (infectious diarrheas, bacterial infections, hospital-acquired infections, tuberculosis, infections of the compromised host and other microbacterial infections).
- Shall have experience in performing the following procedures: electrocardiogram (ECG interpretation), graded exercise treadmill testing, central line placement, arterial line placement, intubation and airway management, hemodynamic invasive monitoring, lumbar puncture, paracentesis, thoracentesis and cardio pulmonary resuscitation (CPR).
- Shall participate in educational activities involving internal medicine residents. Such activities include giving lectures, supervision of internal medicine residents in clinic duties, teaching residents on internal medicine services and perform rounds with residency teams, which includes attending morning reports.
- Shall take part in clinic quality assurance programs to meet standards for the Joint Commission on Accreditation of Healthcare Organization (JCAHO).

- Routine workload is a result of scheduled appointments, walk-ins, telephone consults, urgent or emergent care.

Skills and Knowledge:

- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources, including Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (ALHTA) and Integrated Clinical Database (ICDB).
- Shall maintain current certification in Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS).
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with patients and co-workers.
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge of operating a wide variety of medical equipment and non-medical equipment.
- Shall possess basic knowledge of established clinic standards of care and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Shall have graduated from an accredited medical school and completed an Accreditation Council for Medical Education (ACGME), Accredited Internal Medicine residency or fellowship in internal medicine acceptable to the U.S. Air Force Surgeon General.
- Shall possess a valid unrestricted license to practice medicine in the state of Florida.
- Shall be board certified in Internal Medicine with proof of certification.
- Shall have been employed in the practice of internal medicine or in training for 24 of the last 36 months.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2014 – 29 September 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$1.5M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International, FA2823-14-C-0045
(DUNS 625348748)

POCs: End User – Sue Siebenberg
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Project Name: Medical Logistics / Hazardous Materials Technician

Program Description: Four Full-time equivalent (4 FTE) Medical Logistics / Hazardous Materials Technician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide medical material services required to support the functions of the MTF.

Scope: Shall deal with clinics in a support capacity only.

Specific Duties and Responsibilities:

- Perform duties in the Inventory Management section. Determine stock levels needed for non-recurring, specialized items based on usage, inventory, project demands, seasonal demands, changing customer needs, and projected depletion. Determine when and how many items will be ordered and adjust replenishment levels for nonrecurring or not previously carried items. Monitor stock status listing making additions, changes, or deletions to excess, requisitioning, shipment, and/or issue exception codes. Adjust warehouse and using activity store room supply levels with respect to Defense Medical Logistics Standard Support (DMLSS) reports as needed. Conduct extensive and exhaustive research of applicable information sources to locate more cost effective, available substitutes and new products. Complete complex requisitions. Requisition items to replenish stocks so as to maintain stock at prescribed levels. Identify and resolve potential inventory discrepancies. Code and input revised unit prices, purchase description changes, revised delivery dates, and cancellation data. Review computer output products to ensure accuracy. Distribute and suspense products.
- Perform duties in the Customer Service section. Provide assistance to customers, storage depots, or other organizations. Respond to visitor and telephone inquiries on supply problems and issues. Maintain liaison with customers and other local offices resulting in effective and timely handling of urgent, critical shortage, and other special items. Notify using activities of the availability of new or revised items and obtain information on desired quantity and distribution. Evaluate possibilities of substituting and “equal” item in order to expand competition by checking commercial catalogs, contract files, and listing of firms offering particular goods.
- Perform duties in the Hazardous Materials section. Receive hazardous items in DMLSS and input information into the Enterprise Environmental, Safety, and Occupational Health Management Information System (EESOH-MIS). Utilize EESOH-MIS in accordance with Occupational Safety and Health Administration (OSHA) and Air Force instruction. Coordinate with individual work centers to ensure an accurate list of

chemicals are used and maintained. Ensure quick access to all Safety Data Sheets (SDS) for all chemicals within each work section and possess a full understanding regarding how to identify health hazards on an SDS. Serve as the Medical Group HAZCOM representative and provide appropriate HAZMAT training.

- Perform duties in the warehouse. Organize and coordinate an effective receiving operation. Independently perform a complete range of receiving assignments. Verify quantities received with receiving reports and take appropriate action. Group and store items together based on receiving information and segregate items according to such factors as condition and type of transaction. Unload incoming shipments, scan bar codes, or key receipt information into automated record system. Build pallet loads to facilitate storage and transport materials to storage area. Organize and coordinate an effective storage operation. Provide for the care of supplies in storage applying preservation techniques to protect from deterioration or damage. Independently perform a complete range of storage, re-warehousing, and consolidation assignments such as placing, arranging, rotating, marking, and tagging of items on pallets and in bin, bulk, or other storage locations. Lay out storage space and establish item and material locations providing for maximum space utilization. Perform comprehensive quality reviews of the full spectrum of warehousing functions. Perform tasks involved in issuing and shipping items. Select and assemble items for issuance/shipment based on priority, type of material, mode of transportation, destination, and type of transaction. Segregate and move material to holding area or dock and verify item identification on request forms. Transfer material to appropriate using activity and ensure receipt of supplies. Provide using activity re-supply/warehousing as necessary. Scan using activity's storage areas and replenish supplies to appropriate levels. Assist in accomplishing inventories by counting items and properly completing tally listings and other inventory documents. Inventorying items may include the use of formal, informal, item-by-item, or group inventory methods and use of manual or automated inventory systems. Participate in all phases of warehouse inventory. Perform material handling duties, including the use of tools and other equipment. Safeguard material, items, and equipment, remaining alert and challenging unauthorized personnel. Perform clean-up duties such as cleaning and dusting bins, cutting off box tops, sweeping, straightening, and lining up property in the assigned area.
- Perform duties of general clerical support. Maintain and annotate files with minimal errors providing for easy and timely retrieval/location of material. File materials on established schedule or as needed basis minimizing filing backlogs and delays in locating documents. Review files to ensuring accurate coding and deletion of outdated materials. Perform research to determine problem resolution. Compile accurate data/statistics by extracting data from various sources (i.e. automated systems, computer listing, document files, etc.). Use computer terminals, optical readers, bar code wands, scanners, etc. to input nomenclature and description of changes. Enter or retrieve data via a computer terminal into or from an automated warehouse record system. Process material received without documentation by obtaining and inputting required information into automated system. Utilize word processing software and printing equipment to create, copy, edit, and print a variety of standardized documents. Use basic office automation functions,

Microsoft Office products and DMLSS system to generate letters and memorandums, enter data into predefined spreadsheets, retrieve data from specified electronic records, transmit, research, place orders, manage inventories, receive/ship and utilize electronic mail. Transcribe various documents and reports into proper format with responsibility for correct spelling, capitalization, and punctuation.

Qualifications:

- Shall possess a high school degree or equivalent.
- Shall have 4 years of experience as a supply logistician, in a medical environment (military preferred), using a full range of equipment normally used in a medical office environment.
- Shall possess basic knowledge of computer operations and Microsoft software programs. Shall be able to operate various materials handling equipment.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and coworkers.
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order provide guidance, counseling, training, and professional evaluation.
- Shall possess basic knowledge of operating a wide variety of non-medical equipment.
- Shall possess basic knowledge in management and daily operation of Logistics servicing a large number of customers.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2014 – 29 September 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$1.4M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International, FA2823-14-C-0044
(DUNS 625348748)

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Project Name: Medical Administrative Technician

Program Description: Four Full-time equivalent (4 FTE) Medical Administrative Technician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide Medical Administrative Technician Support Services.

Scope: Shall perform as an administrative technician in an office or clinical environment as needed to support medical staff and inpatient operations.

Specific Duties and Responsibilities:

- Shall arrange and schedule medical appointments and determine patient eligibility for services. Shall relay general instructions to patients or make referrals to other sections. Shall support PCM by name processing for appointment and appropriate access to care timeframes during allocation of standard appointment types.
- Shall maintain appointment schedules using Composite Health Care Systems (CHS) or Armed Forces Health Longitudinal Technology Application (ALHTA). Shall validate basic CHCS patient demographic information prior to booking appointment.
- Shall maintain accurate and up-to-date patient schedules and logs. Shall utilize CHCS/ALHTA system tools (detail codes, freezing slots and TRICARE on-line usage) to facilitate maintenance of appointment slots, rescheduling options or cancellation processing.
- Shall call patients as needed to schedule, reschedule, and/or cancel appointments. Shall promote consult/referral specialty medical care within the MTF.
- Shall obtain updates and file medical records. Shall obtain documentation as requested by healthcare providers (test results or documentation not yet filed).
- Shall organize and research patient records, extract needed information, and review records for completeness, accuracy, and consistency within established guidelines.
- Shall initiate and locate patient medical records.
- Shall conduct daily pull, delivery, and retrieval of patient records. Shall ensure arrival of medical records prior to appointment.

- Shall prepare reports regarding record statistics. Shall participate in records review as part of the facility's quality assurance program and in accordance with accreditation standards.
- Shall retire medical records.

Qualifications:

- Shall possess a high school diploma or equivalent and know basic medical terminology.
- Shall have at least 1 year in medical office scheduling, in an office setting, or at least 1 year in relevant experience or specialized Registered Health Information Technician (RHIT) or Registered Health Information Administrator certification required.
- Shall possess basic knowledge and background in basic computer operations.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2014 – 29 September 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$1.1M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Dilligas Corp, FA2823-14-C-0034 (DUNS 825454957)

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Project Name: Clinical Nurse – Behavioral Health Care Facilitator (BHCF)

Program Description: One Full-time equivalent (1 FTE) Clinical Nurse – BHCF at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide Clinical Nurse – BHCF Support Services

Scope: Shall provide outpatient visits at the MTF.

Specific Tasks:

- Shall coordinate patient care through a continuum of care and the levels of care to achieve optimal health outcomes in relation to care, quality and cost effectiveness. Shall assess, coordinate, facilitate and deliver care for adult patients.
- Shall orient, train, and mentor new personnel and delegate appropriate tasks promoting development of new skills, knowledge, abilities, and empowered professionals.
- Shall participate in peer review and monitoring of professional nursing practice with the ability to provide and receive feedback regarding advancement of professional practice and safe patient care.
- Shall evaluate and care for patients utilizing the nursing process as a basis for professional practice. Shall demonstrate proper patient preparation for examination and treatment. Shall perform dosage calculations as required to accurately administer ordered pharmacologic agents. Shall assess patient compliance, barriers to compliance and develop a nursing plan of care accordingly.
- Shall effectively communicate and collaborate with a diverse group for the purpose of informing and coordinating care to the healthcare team of plans/actions, for teaching/education to benefit the patient and their family and the organization.
- Shall possess excellent written and oral communication skills to perform accurate documentation, both written and electronic, of all activity to include patient care hand-offs and care coordination.
- Shall utilize critical thinking to synthesize data from multiple sources and make appropriate clinical decisions implementing nursing care theories and existing evidence based practices to return patient to pre-hospital and/or acute illness baseline prior to discharge to home or transfer to next level of care.

- Shall recognize patients at risk for harm to self and/or others or experiencing adverse signs and symptoms and react quickly in emergency situations. Shall possess ability to calmly assess like-threatening situations and appropriately coordinate/expedite life-saving intervention. Shall possess competence in all required emergency procedures for the population cared for.
- Shall perform nursing care and duties with minimal to no supervisory direction according to appropriate/relevant Nursing Care Standard and Nursing Code of Ethics.
- Shall serve and participate in committees, functions, and other meetings as directed. Shall provide relevant and timely information to these groups, and assist with decision-making and process improvement. Shall participate in customer service initiatives, performance and quality improvement measures and medical readiness activities, designed to enhance health services.
- Shall participate in local, Air Force, Department of Defense (DoD), and national teleconferences as required and relative to the program operations and reporting requirements.
- Shall maintain a level of productivity and quality consistent with: complexity of the assignment; facility policies and guidelines; established principles, ethics, standards, and scope of practice for professional mental health nursing as outlined by the American Nurses Association and the American Psychiatric Nurses Association; the American Hospital Association's Bill of Rights for Patients, the Case Management Society of America (CMSA), American Accreditation Healthcare Commission/Utilization Review Accreditation Commission (URAC), Accreditation Association of Ambulatory Health Care (AAAHC), and other applicable DoD and Service specific guidance and policies.

Qualifications:

- Shall possess a working knowledge and a minimum of 3 years of experience with levels of care to include post-hospital and acute care illness stabilization. Shall possess ability to anticipate and articulate to health management and/or interdisciplinary team the patient's needs, requirements, abilities and limitations.
- Shall have a minimum of 3 years of experience with professional nursing care standards, theories, principles, practices, disease processes and procedures to perform nursing assignments of moderate to severe difficulty and experience with acutely and chronically ill adult and geriatric patients as appropriate.
- Shall possess a working knowledge of human growth and development, and pathophysiology of disease processes, as they apply to the care environment for all ages of the spectrum from pediatrics to geriatrics.

- Shall have a minimum of 3 years of experience with a variety of psychopharmacological agents used in patient treatment, the desired effects to include side effects and complications of their use, as well as the accurate administration of the psychopharmacologic agent. Shall possess a working knowledge of the administrative requirements for proper documentation of patient conditions including disease progress, acknowledgement of teaching, and follow-up care.
- Shall possess the ability to establish a nursing plan of care that effectively applies core disease management principles to mental health conditions and include in that plan:
 - o Assessment and identification of target populations.
 - o Implementation and execution of Clinical Practice Guidelines or standards.
 - o Collaboration and coordination of activities with other healthcare members.
 - o Promotion and education of patient self-management actions.
- Shall be skillful and tactful in communicating with people who may be physically or mentally ill, uncooperative, fearful, emotionally distraught, and occasionally dangerous.
- Shall possess organizational, problem-solving, and communication skills to articulate medical requirements to patients, families/care givers, medical and non-medical staff in a professional and courteous way.
- Shall have at least 12 months of direct hands-on experience in the last 24 months with computer operations, basic word processing, data entry, and use of an automated medical record system.
- Shall have at least 36 months of total nursing experience in a direct patient care clinical setting. Shall have experience providing services such as psychiatric nursing or behavioral health and wellness counseling for 24 recent consecutive months of direct patient specialty care experience.
- Shall be certified/certification eligible by the American Nurses Credentialing Center (ANCC) as a Psychiatric and Mental Health Nurse with 2 years full time experience in mental health.
- Shall possess a working knowledge of the military healthcare system, including TRICARE health benefits.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2015 – 29 September 2019 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$433K

NAICS Code: 622110 – General Medical and Surgical Hospitals

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International, FA2823-15-C-0046
(DUNS 625348748)

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Project Name: Medical Administrative Technician

Program Description: Three Full-time equivalent (3 FTE) Medical Administrative Technician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide Medical Administrative Technician Support Services.

Scope: Shall perform as an administrative technician in an office or clinical environment as needed to support medical staff and inpatient operations.

Specific Duties and Responsibilities:

- Shall arrange and schedule medical appointments and determine patient eligibility for services. Shall relay general instructions to patients or make referrals to other sections. Shall support PCM by name processing for appointment and appropriate access to care timeframes during allocation of standard appointment types.
- Shall maintain appointment schedules using Composite Health Care Systems (CHS) or Armed Forces Health Longitudinal Technology Application (ALHTA). Shall validate basic CHCS patient demographic information prior to booking appointment.
- Shall maintain accurate and up-to-date patient schedules and logs. Shall utilize CHCS/ALHTA system tools (detail codes, freezing slots and TRICARE on-line usage) to facilitate maintenance of appointment slots, rescheduling options or cancellation processing.
- Shall call patients as needed to schedule, reschedule, and/or cancel appointments. Shall promote consult/referral specialty medical care within the MTF.
- Shall obtain updates and file medical records. Shall obtain documentation as requested by healthcare providers (test results or documentation not yet filed).
- Shall organize and research patient records, extract needed information, and review records for completeness, accuracy, and consistency within established guidelines.
- Shall initiate and locate patient medical records.
- Shall conduct daily pull, delivery, and retrieval of patient records. Shall ensure arrival of medical records prior to appointment.

- Shall prepare reports regarding record statistics. Shall participate in records review as part of the facility's quality assurance program and in accordance with accreditation standards.
- Shall retire medical records.

Qualifications:

- Shall possess a high school diploma or equivalent and know basic medical terminology.
- Shall have at least 1 year in medical office scheduling, in an office setting, or at least 1 year in relevant experience or specialized Registered Health Information Technician (RHIT) or Registered Health Information Administrator certification required.
- Shall possess basic knowledge and background in basic computer operations.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2014 – 30 September 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$795K

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Dilligas Corp, FA2823-15-C-0001 (DUNS 825454957)

POCs: End User – Sue Siebenberg
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Project Name: Chiropractic Technician

Program Description: One Full-Time Equivalent (1 FTE) Chiropractic Technician Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide Chiropractic Technician Support Services at the MTF.

Scope: Shall assist with medical treatment and therapeutic procedures.

Clinic Duties and Responsibilities:

- Shall initiate intake of new patients into clinic by taking and recording vital signs, assembling a new patient record with all appropriate forms, and assisting patients in completion of questionnaires and other documentation as requested.
- Shall provide chiropractic directed modalities/treatments/procedures, including ultrasound, electrical stimulation, vibratory massage, heat, cold, diathermy, transverse friction massage, trigger point therapy, and Proprioceptive Neuromuscular Facilitation (PNF) stretches.
- Shall instruct patients regarding nutrition, ergonomics, proper posture, stretches and exercises, and location of further testing/procedures.
- Shall supervise patient exercise programs.
- Shall keep the chiropractor apprised of patient progress and any changes in health status.
- Shall immediately report hazardous or malfunctioning equipment.
- Shall ensure adequate supply of hot packs, ice packs, towels, ultrasound gel, proper levels of water in hydro collator, table paper, brochures, etc. in treatment rooms and sufficient quantities on reserve in stockroom. Shall order supplies as necessary to maintain prescribed quantities.
- Shall verify, maintain and clean equipment. Shall monitor cleanliness and proper functioning of all equipment and report any malfunctioning. Shall generate work orders as necessary.
- Shall exchange linen daily, and store clean, folded linen under plinths.
- Shall attend clinic or hospital in-services and required training and meetings.

- Shall perform administrative duties, including but not limited to:
 - Assist with clinic administrative activities when assigned.
 - Coordinate and communicate with other clinic staff (medical physicians, nurses, physical therapists and technicians) to ensure patient receives excellent care in a timely manner.
 - Ensure reception area is manned by arranging breaks and other clinic duties accordingly.
 - Escort patients to treatment rooms and coordinate patient flow to ensure patients are not waiting for appointments or instructions.
 - Manage clinic appointment schedule for chiropractor.
 - Answer telephone and direct patient inquiries appropriately.
 - Request medical records, x-rays, and test results from appropriate clinics and hospital departments.
 - Maintain documentation regarding records requests, records releases, supplies ordered and new patient schedules.
 - Order office supplies. Monitor/track orders to ensure timely receipt of items ordered.
 - Assure cleanliness of reception area, treatment rooms, and physician offices via regularly scheduled cleaning assignments as necessary.
 - Manage appointment schedule for chiropractors. Assist chiropractor with appointment templates and manage clinic appointment system.
 - File and maintain chiropractic health records.
 - Assist chiropractor in treatment of patient by documenting use and progress of chiropractor's treatment in the medical record at each visit.

Skills and Knowledge:

- Shall have knowledge in medical terminology, anatomy and physiology; nursing theory, techniques and procedures; team nursing; patient needs; emergency medical treatment, including cardiopulmonary resuscitation, aseptic technique, medical ethics, and legal aspects; prescribed drugs and their administration; operating and maintaining therapeutic

equipment, hygiene and sanitation; risk management, disaster preparedness and transportation of sick and wounded; mechanisms of anaphylaxis and shock and their treatment; and pharmacology of various drug groups.

- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources, including Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (ALHTA), and Integrated Clinical Database (ICDB).
- Shall maintain current certification in Basic Life Support (BLS).
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge of operating a wide variety of medical equipment and non-medical equipment.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with patients and co-workers.

Qualifications:

- Shall be a graduate of a Chiropractic Assistant program or a Physical Therapy Assistant program accredited by the American Physical Therapy Association (APTA) or has a minimum of 3 years of experience as a chiropractic aide.
- Shall possess current Healthcare Provider (HCP) Basic Life Support (BLS) certification using American Heart Association guidelines.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2014 – 30 September 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$400K

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: JYG Innovations, LLC, FA2823-15-C-0002 (DUNS 961663130)

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Project Name: Centralized Appointment Call Center (CACC), Referral Management Center (RMC), Registration and TRICARE Plus Enrollment Center (RTPEC), and Internal Medicine Clinic Appointment Desk (IMCAD)

Program Description: Centralized Appointment Call Center (CACC), Referral Management Center (RMC), Registration and TRICARE Plus Enrollment Center (RTPEC), and Internal Medicine Clinic Appointment Desk (IMCAD) Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide support services for the operation of the CACC, RMC, RTPEC, and IMCAD.

Scope: Shall provide on-site services at the 96MDG MTF.

Operation of the Centralized Appointment Call Center (CACC):

- Shall book all direct care appointments through the Composite Health Care Systems (CHCS), Managed Care Program (MCP), Armed Forces Health Longitudinal Technology Application (AHLTA), and Booked Health Care Finder (BHCF) systems. The Contractor shall at a minimum:
 - Verify beneficiary eligibility.
 - Identify the availability of appointments.
 - Review available appointments with the beneficiary.
 - Schedule the appointment selected by the beneficiary.
 - Cancel and reschedule appointments directed by beneficiary and/or the clinic POC for planned changes.
 - Enter/update patient demographics as per hospital policy.
 - Send telephone consults per clinic protocols.
 - Attend team huddles/ clinic meetings in relation to appointment scheduling.
 - Cancel / schedule patient appointments and referrals as necessary from the clinics check out desk if needed.

- Provide stellar customer service as patient's first line of access into the Medical Group.
- Respond within 1 business day to MiCare appointment and referral requests as per Medical Treatment Facility (MTF) direction.
- Answer any overflow calls from the MTF information desk
- Shall provide reports by the 15th of each month. Reports shall contain all telephone statistics, all appointment activities, and all referral related statistics processed and tracked for CACC and RMC as required in AFI 44-176.

Operation of the Referral Management Center (RMC):

- Shall review new consults picked up from the clinics, printed at the RMC, furnished from the Appointment Health Care Finder (AHCF) list, emailed, hand delivered, or faxed to the RMC or taken off the AHCF list to ensure each includes the following minimum information:
 - Patient's name
 - FMP/Sponsor's social security number
 - Patient's date of birth
 - Home/work phone
 - Originating clinic
 - Specialty clinic being referred to
 - Specific provider (if so requested) and contact number for that provider
 - Originating provider's name, phone number, and clinic
 - Point of contact at the clinic, if the provider is not available
 - Provider's facsimile number
 - Status of patient (Prime, Standard, VA, Medicare)
 - Number of visits authorized
 - Time frame for consults
 - Brief summary of reason for consult

- Shall book appointments for all TRICARE Prime beneficiaries within TRICARE Access To Care (ATC) standards and in accordance with the RMC Guide located on the AF Knowledge Exchange (except those referrals to network providers). Shall book all non-TRICARE Prime patients according to the guidance given by the specific MTF clinics. Shall coordinate Right of First Refusal (ROFR) determination for specialty care that can be provided within the required timeline IAW AFI44-176, section 10.4. Shall use information systems that link the referral to the appointment, to the TRICARE ATC category and standard.
- Shall chronologically track all referral requests/results going into/out of the MTF according to AF Referral Management Guide. Shall determine if patient has an appointment, with whom, either in or with another MTF, in the Network or with a non-network provider. Shall receive referral results directly from the consulting provider and know which provider, MTF or network/non-network provider, to follow-up with to get results returned and which PCM receives results. Shall identify MTF providers who did not complete referral results within 72 hours of the referral episode at 4 working days after the referral episode. Shall ensure results from the Direct Care System, Network, non-network providers, and Humana are returned to requesting provider via HAIMS within 3 business days.
- Shall scan all documents received by the RMC into HAIMS within 3 business days of receipt. Documents include but are not limited to: referral reports, follow up reports, labs, radiology tests, discharge summaries, and ER reports.
- Shall review referrals for medical and administrative appropriateness administrative and clinical completeness, covered benefit for the specific patient, and required tests and pre-work. Referrals shall be submitted by RMC to TSC/MCSC, civilian provider or other MTF. Shall contact patient in event referral request is invalid, disapproved by second level review/MCSC. Shall reschedule patient, if necessary, for follow-up appointment or instruct patient of other health care options.
- Shall ensure patient is notified about all necessary documentation required and appropriate for the referred episode of care, and shall ensure referring provider knows that results must be returned. Shall act as administrative support to referral nurses in care and coordination of all referral issues. May assist in mailing radiology orders directly to patients if they are unable to schedule at the MTF.
- Shall provide referring provider and PCM or designated surrogate with referral results, ensure that patient is referred to the right service/provider within TRICARE ATC standards and shall serve as point of contact for providers and patients needing help with referrals. Shall staff and maintain the RMC and service all customers face to face and / or over the phone. Services include but are not limited to briefing patient on referral process in its entirety, to include travel benefits, TRICARE coverage rules, necessary documentation for referral care, request authorization changes and extensions, and other portions of the referral process. Shall maintain referral tracking database and provide reports as necessary.

- Shall route consults in accordance with provided clinic protocols. Shall appoint/defer consults utilizing AHCF function in CHCS within 1 business day. Using the furnished Integrated Clinical Data Base (ICDB) or government-provided database, shall track all consults deferred outside the facility, and continue to track them until results are received and referral provider is notified. Shall maintain monthly statistical reports and provide them by the 15th of the following month. Reports shall contain total consults received per specialty broken down into beneficiary category, disposition of consults, and reasons for deferral/denial, and shall include breakdown of time periods to assess each specialty, internally and externally.

Operation of the Registration and TRICARE Plus Enrollment Center (RTPEC):

- Shall operate RTPEC to ensure registration in CHCS of all patients and assignment of a PCM to each patient that a Primary Care Information Transfer (PIT) message is received. Shall assist with processing PIT errors and function as overall functional expert for hospital registration. Shall assist other departments with questions on registration or train other sections how to register patients. Shall operate RTPEC to ensure assignment of a PCM to each patient that enrolls in the TRICARE Plus program. Shall register / process all Foreign Nationals as well as collect a copy of their orders for billing purposes.

Acquisition Approach: Service-Disabled Veteran-Owned Small Business Set-Aside on FBO.gov

Period of Performance: 16 April 2016 – 30 September 2019 (One year base period plus two 1-year option periods and one 6-month option period)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$3.0M

NAICS Code: 561421 – Telephone Answering Services

Small Business Set Aside: Yes

Incumbent: General Infomatics-A Service Disabled Owned Veteran Business Inc.,
FA2823-16-C-6013 (DUNS 555569339)

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Project Name: Anesthesiologist

Program Description: One Full-time Equivalent (1 FTE) Anesthesiologist Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Shall provide a full range of anesthesia services to include pain management at the MTF.

Scope: Shall perform a full range and spectrum of comprehensive care on site at the MTF.

Clinic Duties and Responsibilities:

- Shall evaluate and treat emergent, urgent, and non-emergent patients ranging in age as young as infant to over 65 years. Primary workload is a result of surgical cases appointed through the surgical appointment office. Secondary workload is the result of consultation requires submitted by other staff physicians.
- Shall refer patients to staff specialists for consultative opinions and continuation of care and shall see patients of other staff health care providers who have been referred for consultation and treatment.
- Shall provide full scope and range of anesthesia care for inpatient and out-patient procedures, including but not limited to full care for cases specializing in pediatrics, OG/GYN, ENT, orthopedics, urology, ophthalmology, vascular, and general surgery.
- May be required to consult with other specialty practitioners who have been referred for anesthesiologist services.
- When required to ensure completion of services that extend beyond normal close of business, shall remain on duty in excess of scheduled shift.
- Shall administer general, regional, and local anesthetics.
- Shall determine anesthetics to be used.
- Shall record observations while administering anesthetics. Shall use computer based charting systems.
- Shall coordinate administration of anesthetics with surgeons during operation.
- Shall formulate plans and procedures for anesthesiological services.

- Shall advise on kinds and quantity of anesthesiological supplies and equipment.
- Shall coordinate anesthesiological services with other medical activities.
- Shall instruct personnel in methods and procedures for administering anesthetics.
- Shall serve as consultant for anesthesiology and respiratory physiology problems and ventilator management.
- Shall preceptor a student registered nurse anesthetist (SRNA).
- Shall provide immediate evaluation and management of emergency problems as they occur.
- May be required to perform clinical review duties, as required, of staff certified nurse anesthetists and fellow anesthesiologists.
- Shall attend periodic meetings to review and evaluate care provided to patients, identify opportunities to improve care delivered, and recommend corrective action when problems exist.
- Shall address patient expectations and requirements, establish level of need and priority of care.
- Shall seek and maintain interpersonal relationships with patients and their families and coworkers.
- Shall perform administrative duties that may include maintaining statistical records of their clinical workload, participating in medical education programs and participating in quality improvement functions.
- Shall provide training and/or direction as applicable to support Government employees assigned during performance of clinical procedures.
- May be required to cover 24-hour on-call duty approximately 2-5 days out of every 4 weeks including coverage of one weekend per month. Shall respond for emergency support within 20 minutes after notification.

Skills and Knowledge:

- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.

- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources, including Essentris, Anesthesia Recording and Monitoring Device (ARMD), Computer Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), and Integrated Clinical Database (ICDB).
- Shall maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS).
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with patients and co-workers.
- Shall possess basic knowledge and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge of operating a wide variety of medical equipment.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission on Accreditation of Healthcare Organization (JCAHO) requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Shall have graduated from an approved school in the specialty area required and completed a residency or fellowship acceptable to the US Air Force Surgeon General in anesthesia.
- Shall possess a valid unrestricted license to practice Anesthesiology in one of the 50 states.
- Shall be either a “Candidate” or a “Diplomate” of the American Board of Anesthesiologists.
- Shall have provided anesthesiology services for a minimum of 6 months within the past 12 months.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 December 2014 – 30 September 2019 (Ten month base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$2.2M

NAICS Code: 621111 – Offices of Physicians (except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: Chenega Support Services, LLC, FA2823-15-C-0006 (DUNS 962522996)

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Project Name: Information Technology Support

Program Description: 96th Medical Group (96MDG) Information Technology Support Services

Objective: Provide information technology support services for 96MDG.

Scope: Shall ensure adequate resources are dedicated to satisfy the requirements of work assignments.

Specific Duties:

Network Systems Operations & Management Support:

- Shall provide planning, analysis, troubleshooting, integration, installation, operations, training, documentation, and systems administration services for facility-specific types of data networks including, but not limited to, enterprise systems, Local Area Networks (LAN), network infrastructure hardware, Wide Area Networks (WAN), Virtual Private Networks (VPN), Wireless Network, client-server, and Internet access. Network support functions include, but are not limited to, the capability to:
 - o Provide administration and technical assistance as required in support of all specialized Automated Information Systems (AIS) used by 96MDG including, but not limited to: Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Defense Blood Standard System (DBSS), Defense Medical Logistics Support System (DMLSS), Third Party Collection System (TPOCS), Command Core System (CCS), Medical Expense and Performance Reporting System (MEPRS), Substance Abuse Tracker (SUAT), IMPAX Digital Image Network/Photographic Archive Control System (DIN-PACS); iPortal, Preventive Health Assessment and Individual Medical Readiness (PIMR), ESSENTRIS, Surgical Scheduling Suite (S3), and Phillips Patient Monitoring System.
 - o Provide server-based application installation as required to facilitate an automated office environment.
 - o Configuration, integration, distribution and troubleshooting support for various types of servers, PC-based microcomputers, network printers, scanners, personal digital assistants, networked medical devices and associated software applications, which may include: in-house applications, COTS, and newly written utilities and application software.

- Network design/engineering, integration/migration, installation and technical troubleshooting support for cable plant infrastructure, external Internet connectivity, wireless networks and infrastructure hardware and software systems.
- Coordination with Base-level Communications Group personnel to address interoperability and connectivity issues for the enterprise network, which may include recommendations on re-configuration and relocation of LAN/WAN equipment in order to meet operational requirements.
- Coordinate and track job requests to ensure that all customer requests are handled expeditiously while keeping Government apprised of significant changes in workload status.
- Develop and test user interfaces that transparently integrate with system applications. Plan and perform data conversion/system migrations and developed data conversion and data validation routines, to include use of ASP, JSP and .net protocols.
- Provide support services to maintain file/application backup capability, security, imaging/OCR, operational data storage and retrieval application resident on diverse computer platforms such as networks and client-server environments.
- As required, manage and administer user id, password and security keys (public/private, unique); and administer domain addresses.

Information System Security (ISS) Support:

- Security for Small Systems, Telecommunications, and Client Server. Shall apply DoD and Air Force network security protocols to provide security for small systems, telecommunications, and client server support. Such support includes, but is not limited to, the capability to:
 - Provide operational and analytical support related to security for personal computers, file servers, telecommunications, network security, and LAN information assets.
 - Analyze and evaluate new and emerging security technologies as well as vendor security products for their applicability and feasibility of use for personal computers, LANs, telecommunications, and networks.
 - Create Back-up Storage and Protection plan and complete all daily, weekly, and monthly backups, both electronic and manual. Conduct quarterly testing and restoration of stored data.

Systems Recovery Support:

- Shall ensure a system recovery capability that will support Government goals and objectives. Shall provide capability for recovery of all critical software programs and sensitive Government information. Requirements for system recovery support services will be based on the analysis of strategic planning factors; the strengths and weaknesses of the system, as obtained through threat assessment and risk analyses; and cost and benefit trade-offs. System recovery support services include, but are not limited to the capability to:
 - Detail and Diagram hierarchical access and storage system.
 - Provide system recovery support services that ensure continuity of operations for Government systems.
 - Disaster Recovery, Continuity of Operations, and Contingency Planning.
 - Shall provide disaster recovery, continuity of operations, and contingency planning support, including those for software applications, which are processed on various computer platforms. Such support includes, but is not limited to, capability to performing appropriate risk analysis, developing disaster recovery and continuity of operations plans, implementing mitigation plans.

Software Life Cycle Management Support:

- Shall provide resources to support any or all phases and stages of software life cycle management, including planning, analysis, troubleshooting, integration, acquisition, installation, operation, maintenance, training, documentation, and administration. Software Life Cycle functions include the capability to:
 - Develop objectives and general definition of requirements for a proposed system (project initiation phase). System(s) could be in-house development, reengineering an existing system(s), installing and implementing Other Government Agency System(s) (OGAS), and Commercial Off The Shelf (COTS) software.
 - Assist MTF with developing needs statements, conducting a feasibility study, risk analysis, and decision paper to justify the need for procuring COTS, developing a new application, redesigning existing applications, or installing a system from another government agency. Study, analysis, and decision papers will include information on the criticality/sensitivity of data, an executive summary, and detail documentation to support the decision for a future system.
 - Develop requirements (development phase) for a system, including definition, design, security requirements, programming, and testing stages of development. May be required to develop a project plan with milestones, define a conceptual and physical system design and system requirements to include database design, process flows, forms, inputs, outputs, and inquiries.

- As required, develop system documentation that will capture functional, interface, integration, data, security, and internal control requirements, data sensitivity and criticality description, system/subsystem or modules, program, database design, security and internal control specifications. May be required to develop user, computer operations and program maintenance manuals, and plans for training, testing, quality assurance, contingency operations, backup, recovery, and restart procedures.
- Support COTS and OGAS applications as required, such as functional and technical test and evaluation of the software including database design, network performance, etc. May be required to develop an interface(s) with the application and install the software and any updates and upgrades.
- Support data conversion, implementation, user and maintenance of the system. May be required to develop and/or execute a conversion and implementation plan and strategies, develop standard operating procedures, and conduct and/or participate in post implementation reviews.
- Maintain day to day system operating environment, developing disaster recovery, risk assessment and configuration management plans, including control of software releases, program changes, investigating program problems, reviewing and evaluating system change requests for complexity and size.
- Conduct periodic performance measurement and evaluation activities that may lead to reengineering existing applications to improve productivity, changing functional and technical requirements, etc. Shall be responsible for developing documentation for all locally developed software applications. May be required to document requirements of existing systems that were not previously documented or need updating.

Office Automation Support

- Shall provide planning, analysis, troubleshooting, integration, acquisition, installation, operations, maintenance, training, documentation, and administration services for office automation systems. Shall also maintain a centralized technical assistance service that supports problem resolution and distributes general information concerning office automation. Office Automation support functions include, but are not limited to, the capability to:
 - Evaluate hardware, firmware, peripherals, software packages, etc. for use by staff and provide recommendations for accomplishing the desired objectives.
 - Troubleshoot problems encountered using microcomputer software or other methods, consisting of resolving trouble call problems with equipment which must be brought to the Systems area, in the users' work areas, and using remote administration.

- Develop/provide user manuals, programmer maintenance manuals, system design documentation, etc. to include all locally developed software applications.
- Provide user and in-flight training in a variety of areas (e.g., desktop publishing, end-user security awareness training, telecommunications, operating systems, software packages).
- Analyze and assess equipment and performance degradation, including determination of hardware, software, and/or other technical changes necessary as well as supply refreshment to meet operational requirements.
- Provide support to maintain backup capability, security, imaging/ OCR, operational data storage and retrieval applications resident on diverse computer platforms such as server, microcomputer, standalone, and minicomputer suites.
- Prepare planning and logistics of conferences (including local, remote, teleconferences, nationwide, and/or global) and presentation as required.
- Analyze new applications, perform software maintenance, and make appropriate enhancements to existing systems as well as assisting customer personnel in identifying their requirements and/or problems.
- Create and maintain a current image for all desktop platforms.

Telecommunications Support

- Shall provide operation and maintenance support of existing and future telecommunications systems to include T-Metrics application administration; and perform system installation and enhancement of new or existing telecommunications systems and networks. Telecommunications support functions include, but are not limited to, the capability to:
 - Perform as customer service representative and provide customer service as required, including receiving, evaluating, and responding to telephone troublecalls and analyzing, processing, and updating telephone service records.
 - Install telephone and wiring for conventional type telephone equipment; strings inside and outside distribution wires; run cross connections from outside terminals to inside terminals and vice versa; install single and multi-line telephone equipment; maintain constant awareness of rules and procedures while developing installation layouts for key systems and conventional telephone sets; install drop wire, house cable, and terminals accordance with installation standards and established procedures.

- Troubleshoot, inspect, repair, and replace parts to conventional type telephone equipment. Locate and correct troubles in main distribution frame (MDF) and test lines and special circuits using installed test equipment, portable test equipment, and central testing measurement system. Correct reported faults by repairing/replacing cards and/or circuit packs within the telephone key systems and or perform circuit tests with commercial companies and assures optimum operational condition, and perform general maintenance to equipment.
- Regularly ensure all tools, test equipment, parts and technical data are available in and update all data information within the Telephone Management System (TMS). Coordinate and complete work orders and trouble tickets.
- Troubleshoot, repair, and operationally test the digital communication switch. Perform periodic preventive maintenance inspections (PMI's) and tests of central office circuits using Northern Telecom (NT), or comparable, specifications. Inspect and test operator consoles by using NT or comparable specifications and test installations for proper performance. Add and retrieve information such as adding, deleting, or changing telephone Class of Service and features.
- Analyze and isolate problems by monitoring system logs and testing in accordance with Northern Telecom, or comparable, maintenance instructions. Determine maintenance actions needed and effectively perform switch diagnostic tests and repairs, perform power equipment diagnostic tests and monitor operating voltage on power board, rectifier panels, inverters, and lead battery bank and gel filled batteries. Immediately point out suspected problem areas seen during PMI's and routine testing and provide accurate technical assistance.
- Isolate and correct faults by using maintenance diagnostic via the Maintenance and Administration Position (MAP) to computer for analysis. Install, isolate faults and programs, FMT-150 Fiber Optic Multiplexers, 828 Fiber Optic Multiplexers, Micro Fox multiplexers, T1 Repeaters, Data Unit 100 digital modems, Conference equipment, Channel Bank units, and trunks.
- Assist technicians with duress intrusion alarms, fire alarms, special circuit computer circuits, and radio transmission lines. Verify and monitor dial, trunk, circuits, telephone services, and test lines. Respond promptly to trouble calls from customers and thoroughly tests to isolate trouble then dispatch maintenance crew to repair.
- Install or assist with installation of gigabit Ethernet-compliant "backbone" networks and associated equipment to include supporting existing and planned LAN/WAN connections, software and hardware systems providing LAN/WAN connectivity, LAN/WAN topologies and operating systems.
- Attend/provide input at planning meetings in support of military construction projects, organizational transfers, and office moves and personnel realignments as required.

Database Administration

- Shall provide database deployment, design and administration for locally developed databases and programs deployed from higher that directly support 96MDG mission, including definition, design, maintenance, security requirements, programming and testing stages of deployment. May be required to develop a project plan with milestones, define a conceptual and physical system design and system requirement to include: database design, process flows, forms, inputs, outputs, inquires. Shall have a basic knowledge Composite Health Care Systems (CHCS). Database Administration Function includes but is not limited to:
 - Provide consultation services to include needs assessment and design recommendations.
 - Research off-the-shelf software alternatives prior to developing a new 96MDG database or web application.
 - Address new releases of system and database application software and provide recommendations as to how upgrade will affect existing databases.
 - Update system software and application software in systems/databases in a manner that will limit disruptions for system/database users.
 - Ensure changes to database operation resulting from version upgrades and installations are documented and follow updates to ensure integrity and function of database is maintained and new features are working correctly.
 - Recommend and maintain procedures to test and monitor system security to ensure only authorized individual's access files and system resources.
 - Record and notify Government representatives of any security-related events on the system(s).
 - Maintain existing standard operating procedures (SOP) for all medical systems/database and write new SOPs as appropriate for maintenance of system(s).
 - Maintain baseline records reflecting significant parameters, chronology of changes and reason for changes.
 - Maintain records reflecting system demand and usage and provide recommendations for capacity adjustments based on observations.
 - Ensure all download interfaces function properly.
 - Add or delete accounts, maintain records of changes, maintain all other accounts as needed and ensure users can access files that are on the server.

- Monitor and maintain information security using provided tools and notify appropriate personnel upon discovery of security breaches.
- Advise/brief Medical and Systems Personnel when services are unavailable, what the difficulties are and when services can be expected to resume.
- May be required to develop user, computer operation, and program maintenance manuals, and plan for training, testing, quality assurance, contingency operations, backup, recovery, and restart procedures.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 March 2015 – 30 September 2019 (Seven month base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$3.7M

NAICS Code: 541513 – Computer Facilities Management Services

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International, FA2823-15-C-0016
(DUNS 625348748)

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Project Name: Disease Management Nurse

Program Description: One Full-time Equivalent (1 FTE) Disease Management Nurse Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF)

Objective: Provide Disease Management Nurse support services at the 96MDG MTF.

Scope:

Specific Tasks:

- Shall coordinate patient care through a continuum and facilitate achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
- Shall identify and stratify individual patients and populations of patients across spectrum of care at risk for chronic diseases and co-morbid conditions, and evaluate incidence of such conditions from a variety of established data bases and facility treatment team referrals.
- Shall facilitate identification, adoption, implementation and utilization of standard clinical practice guidelines and protocols for management of specific diseases/conditions.
- Shall identify, develop and execute appropriate disease management activities and interventions such as, but not limited to, individual and/or group patient contacts and training classes.
- Shall conduct thorough evaluation of patient's current physical, psychosocial and health status. Shall document treatment plans and match level of patient's care to clinical risk, readiness to change and health literacy.
- Shall educate/train team/facility staff on policies and procedures for utilization of guidelines, protocols and other disease management activities. Shall foster collaboration and facilitate disease management activities with patient care team.
- Shall identify, collect, interpret and evaluate measureable outcomes of care within established time frames (i.e. quality of services, cost and cost savings, disease management and improvement). Shall conduct special studies as indicated based on outcomes and other Quality Management/Risk Management and Population Health programs and indicators.

- Shall report data as required in coordination with Health Care Integrator and Chief of Medical Staff. Shall report disease management efforts through committees such as Population Health Working Group.
- Shall proactively coordinate with Case Manager and Utilization Manager as needed.
- Shall assist in development of facility's Medical Management/Population Health plan in support of annual Business Plan, ensuring a process for collecting disease management data, monitoring performance, and identifying improvement opportunities.
- Shall recognize adverse signs and symptoms and quickly react in emergency situations.
- Shall complete in-person and telephonic evaluations including determination of optimal time and location for patient management (i.e. ER, clinic, homecare) and follow-up care as required. Shall prescribe and communicate treatment plan and patient teaching. Shall collect and assess significant patient history information and perform all necessary patient teaching.
- Shall demonstrate skill in setting up, operating and monitoring specialized medical equipment such as cardiac monitoring devices, EKG units, oxygen analyzers, nebulizers, and other clinic specific equipment.
- Shall perform/assist with procedures such as medication administration, oxygen administration, bladder catheterizations, visual acuity tests, EKGs, irrigation of eyes and ears, tympanograms, splinting, phlebotomy and other clinic specific procedures.
- May be required to work an adjusted schedule or augment clinical nursing support during absence of other team nurses due to illness, leave or deployment.
- Shall perform assigned duties and task in execution of services including, but not limited to, nursing assessment, planning, implementation and evaluation of care, telehealth, medication administration, clinical nursing procedures and patient education.
- Shall coordinate and participate in interdisciplinary team meetings, designated facility meetings, and Care Coordination meetings. Shall share knowledge and experience gained from own clinical nursing practice and education relevant to nursing and disease management.
- Shall maintain a level of productivity and quality consistent with complexity of assignment; facility policies and guidelines; established principles, ethics and standards of practice of professional nursing; designated VA/DoD, NHLBI Clinical Practice Guidelines American Diabetes Association, and other evidence-based disease management professional guidelines; telephone triage and other telehealth professional standards and guidelines; Case Management Society of America (CMSA); American Accreditation healthcare Commission/Utilization Review Accreditation Commission (URAC); Center for Addiction and Mental Health (CAMH); Accreditation Association for Ambulatory Health Care (AAAHC); Health Services Inspection (HIS); and other applicable DoD and Service specific guidance and policies.

- Shall complete medical record documentation and designated tracking logs and data reporting.

Qualifications:

- Shall hold current Basic Life Support (BLS) certification using American Heart Association guidelines.
- Shall be a graduate of a nationally accredited Diploma, Baccalaureate Degree program in nursing. Shall maintain an active, valid, current, and unrestricted license (with no limitations, stipulations or pending adverse actions) to practice nursing as a registered nurse in any US state/jurisdiction.
- Shall have at least 4 years of active nursing practice as a Disease Manager or related field. Preferably possess a nationally accredited professional certification in one of these specialties: Chronic Care Professional, Diabetes Educator, Asthma Educator or Health Coach. At minimum, shall have completed a supervised field experience requirement to qualify for certification in any of the above mentioned specialties.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 20 July 2015 – 19 July 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$518K

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Coastal Clinical and Management Services, FA2823-15-F-6012
(DUNS 019475628)

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Project Name: Pharmacy Technician Services Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Pharmacy Technician Services IDIQ

Objective: Coordinate patient care through a continuum and facilitate achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness. Assist in treating patients seen in assigned clinic in the Medical Treatment Facility (MTF) to ensure access standards are met during deployments, unscheduled absences, or when limited staffing dictates.

Scope:

Specific Tasks

- Shall greet and receive patients, prepare and maintain records, pull and file patient prescriptions, perform basic secretarial skills, handle telephone calls and written correspondence.
- Shall serve as liaison between physicians, physician assistants, nurse practitioners and other medical staff to Pharmacy personnel.
- Shall perform information consultation duties including supporting new and refill prescriptions, supporting patient requests, supporting physician requests, monitoring for drug interactions, and reporting adverse drug reactions.
- Shall receive patients in a courteous and professional manner.
- Shall perform pharmaceutical dispensing duties including filling new outpatient prescriptions, refilling prescriptions entering orders into databases, processing Inpatient orders.
- Shall possess knowledge of interpersonal relationships and ability to maintain composure and react appropriately while reacting to patients and families; manage distraught, irritable, unreasonable or angry individuals and maintain positive rapport with all individuals involved in patient care.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information using Computer Health Care System (CHCS), Preventive Health Assessment Individual Medical Record (PIMR) and Armed Forces Health Longitudinal Technology Application (AHLTA).
- Shall provide patient care services as directed by pharmacists, physicians/nurse practitioners/physician assistants or other individuals responsible for patient care.

- Shall maintain patient confidentiality when reviewing patient prescriptions while displaying safety awareness. Shall not recommend patients consult a specific practitioner or specific practice and must attend and participate in clinic staff meetings and professional activities as directed.
- Shall adhere to the policies/standards of the Air Force Medical Service in meeting or exceeding established Air Force standards for access, Preventive Health Assessment Individual Medical Record (PIMR) and Healthcare Effectiveness Data and Information Set (HEDIS) measures.
- Shall consult with other Pharmacy Technicians or Pharmacist for continuation of care. Shall practice within guidelines set by credentialing office of the MTF and Medical Director.
- Productivity shall be comparable to that of other comparable positions assigned to same position and authorized same scope of care.
- Shall treat patient lists, no matter how developed, as privileged information. Lists and/or names of patients shall not be disclosed to or revealed in anyway for any use outside the MTF without prior written permission.
- Shall respect and maintain basic rights of patients, demonstrating concern for personal dignity and human relationships.

Qualifications

- Shall be a graduate of a Pharmacy Technician program accredited by American Society of Health-System Pharmacists (ASHP), or certification by Pharmacy Technician Certification Board (PTCB), or successful completion of a formal pharmacy technician training program (i.e., a technical, hospital or retail based program).
- Shall be registered with the Board of Pharmacy.
- Shall have at least 12 months of experience within last 24 months. This experience shall have been in an inpatient/outpatient pharmacy setting.
- Shall hold current Healthcare Provider (HCP) Basic Life Support (BLS) certification using American Heart Association guidelines. Computer-based training does not constitute fulfilling training requirements. .

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 August 2015 – 30 July 2020 (Five year ordering period)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$3.9M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: LLM Placements, FA2823-15-D-6003 (DUNS 832811181)

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Project Name: Physical Evaluation Board Liaison Officer

Program Description: One Full-time Equivalent (1 FTE) Physical Evaluation Board Liaison Officer (PEBLO) Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF)

Objective: Provide Medical Administrative services to cover the range of services provided in a civilian Medical Treatment Facility (MTF).

Scope:

Specific Tasks.

- Shall plan and complete necessary Medical Evaluation Board (MEB) process activities from time of notification of the need to evaluate an active duty member's fitness for duty until a disposition is made by Secretary of the Air Force Personnel Council.
- Shall process Review-in-Lieu of (RILO) MEB cases for assignment limitation codes.
- Shall be responsible for obtaining, assembling, and forwarding all documents and records required by the Physical Evaluation Board (PEB).
- Shall receive and respond to inquiries from beneficiaries, DoD Components, other agencies, and various interested parties.
- Shall coordinate with appropriate points of contact throughout the Military Health System (MHS), the line of Air Force agencies, (i.e. Military Personnel Flights, Comptroller, Transportation, Aeromedical Evacuation) and Department of Veterans Affairs (i.e. Veterans Benefits Administration [VBA] and Veterans Health Administration [VHA]) to best meet member's needs for information or assistance.
- Shall assist medical professional staff and other staff members on regulatory and procedural aspects of profiling and disability processing. Shall provide MEB orientation program and on the job training for assigned staff personnel as required.
- Shall monitor effectiveness and efficiency of the local MEB, Line of Duty (LOD), and Temporary Disability Retirement Listing (TDRL) programs using Patient Administration Self-Inspection Checklist, which is maintained by Health Benefits Division.
- Shall extract, maintain and analyze statistical data from various disability evaluation system sources.

- Shall generate standard and customized management reports and charts.
- Shall brief Commander and other staff members regarding MEB status.
- Shall assure necessary arrangements are made for members to travel on temporary duty status to and from other locations as required.
- Shall update local program documentation, i.e., patient handouts, training documents, checklists, operating procedures, etc.
- Shall advise service members and medical staff on PEB findings.
- Shall assist in preparing appeals and rebuttals and coordinate assignment of legal counsel.
- Shall use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Preventive Health Assessment Individual Medical Record (PIMR), Defense Enrollment Eligibility Reporting System (DEERS) and Veterans Tracking Application (VTA).

Knowledge and Skills.

- Shall maintain a minimum of current Heartsaver (HS) Basic Life Support (BLS) certification using American Heart Association guidelines. Computer-based training does not constitute fulfilling training requirement.
- Shall possess expert knowledge of TRICARE and Disability Evaluation System (DES) program policies and reference manuals.
- Shall possess in-depth knowledge, experience, and training to handle and solve complex cases that arise when addressing fitness for duty or physical disability evaluation issues.
- Shall possess tact, diplomacy, and restraint in counseling and explaining entitlements, benefits, and responsibilities to all customers.
- Shall possess good oral and written communication and customer service principles, methods, practices and techniques analytic methods, to include using research tools and statistical analysis and, interpersonal relations practices.
- Shall possess knowledge of basic principles and practices relating to entire military healthcare delivery system.
- Shall possess knowledge of DES processing regulations, instructions, procedures, and policies to assure timely case processing.
- Shall possess practical knowledge and understanding of TRICARE contract language, regional healthcare issues and initiatives, and other federal health benefits programs.

Qualifications.

- Shall possess demonstrable experience, education, and training to perform duties of this position.
- Shall possess an Associate Degree in business administration, management or health care organizations from an accredited college or university.
- Shall have 2 years relevant work experience required.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 August 2015 – 31 July 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$349K

NAICS Code: 621999 – All Other Miscellaneous Ambulatory Health Care Services

Small Business Set Aside: No

Incumbent: OneSourcePCS LLC, FA2823-15-C-0032 (DUNS 124112371)

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850-882-4418; DSN 872-4418

Project Name: Hospital Orthopedic Spine

Program Description: One Full-time Equivalent (1 FTE) Orthopedic Spine Physician Assistant and 1 FTE Orthopedic Spine Nurse Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide orthopedic spine care based upon assessed needs of patients at 96MDG MTF.

Scope: Shall provide accurate and complete documentation patient care. Shall record treatment, response and progress in patient charts and/or automated systems.

Orthopedic Spine Physician Assistant.

- Specific Tasks:

- Shall provide outpatient services for patients as scheduled.
- Shall possess ability to synthesize data from a variety of sources and make appropriate clinical decisions.
- Shall coordinate patient care through a continuum and facilitate achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
- Shall ensure compliance with standards of care and practice in accordance with all established policies, procedures, and guidelines used in MTF. Shall provide care within ethical and legal boundaries.
- Shall assess patients, including ability to assess/evaluate telephonically.
- Shall possess ability to recognize adverse signs and symptoms and quickly react in emergency situations.
- Shall possess ability to effectively communicate and collaborate with a diverse group of people for purpose of informing healthcare team of plans/actions, for teaching/education to benefit patient/family and organization.
- Shall possess excellent oral communication skills for patient/family education. Shall prescribe and communicate treatment plans in accordance with established spine clinic protocols. Telephone and in-person assessment/evaluation includes determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required. Shall collect and assess significant patient history information and perform all necessary patient teaching.

- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts.
- Shall arrange for procedures and perform telephone follow-up, as appropriate.
- Shall provide support to clinics as requested to ensure access standards are met during deployments, unscheduled absences or when limited staffing dictates.
- Shall provide in-patient, urgent, and same day consultations on a “walk-in” basis.
- Shall provide immediate evaluation and management of emergency/urgent patient problems as they occur.
- Shall ensure proper documentation and coding of procedures and treatments.
- Shall serve and participate in committees, functions and other meetings as directed. Shall provide relevant and timely information to these groups and assists with decision-making and process improvement. Shall participate in customer service initiatives, quality projects, and medical readiness activities, designed to enhance health services.
- Shall provide outpatient clinic support/services.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (ALTHA) and Integrated Clinical Database (ICDB).
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS).
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.

- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc., to insure compliance with policies and provide consistent training and guidance for clinic staff.
 - Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
 - Shall possess working knowledge of computer applications/software to include Microsoft Office programs, MS Outlook (e-mail), and internet familiarity is required. Shall possess ability to input, extract, and format data from established databases is desired.
 - Shall possess knowledge of medical privacy and confidentiality (Health Insurance Portability and Accountability Act [HIPAA]), accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC), The Joint Commission (TJC), and Clinical Practice Guidelines (CPGs).
 - Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relation.
 - Shall be familiar with Department of Defense (DoD), Federal, State, non-profit healthcare systems and organizations, to include DoD Tri-Service Military Healthcare Systems, TRICARE purchased care system, Medicare, Medicaid and the Veterans Administration (VA) is desired.
- On-Call/After Duty Response Time.
- Shall provide on-call services 7 days and 1 weekend per month or 153 hours per month. Call back will not exceed 20 hours per month.
 - Shall not be simultaneously on-call at MTF and any other medical facility.
 - Shall respond within 30 minutes after notification and shall respond telephonically within 15 minutes.
 - Shall report for duty after each call shift. In the event on-call duties (specifically, actual patient contact in emergency department, hospital or clinic setting) precludes at least 6 hours of rest before next work day, a rest period not to exceed 6 hours may be granted.
 - A pager will be provided during on-call duty. Due to limitations of pager system, shall provide other contact information to clinic, hospital and emergency department.
 - May be required to work on holidays, both secular and religious.

- On-call duty may be taken from home or from other places in local area and is in addition to duty hours worked in the clinic.
- Qualifications:
 - Shall be a graduate of a PA Training Program accredited by Accreditation Review Commission on Education for the Physician Assistant (ARC-PA) or its predecessors, and acceptable to the US Air Force Surgeon General. Shall be a graduate PA qualified by academic and practical education to provide patient services as a physician extender under supervision of a physician.
 - Shall have and maintain a valid unrestricted current license as a Licensed Orthopedic PA provider in one of the 50 states. All licenses must be unencumbered and remain in effect during contract employment. Certification as a Physician Assistant by National Committee on Certification Physician Assistants (NCCPA) is required.
 - Shall have actively engaged in practice of Orthopedics, Neuro-surgery or been in a recognized Spine (or subspecialty) training program, a minimum of 12 months of surgical experience. Also experience is mandatory in providing primary medical care under the cognizance or supervision of a physician.

Orthopedic Spine Nurse.

- Specific Tasks:
 - Shall provide outpatient services for patients as scheduled.
 - Shall possess ability to synthesize data from a variety of sources and make appropriate clinical decisions.
 - Shall coordinate patient care through a continuum and facilitates achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
 - Shall assess patients, including ability to assess/evaluate telephonically.
 - Shall possess ability to recognize adverse signs and symptoms and quickly react in emergency situations.
 - Shall possess ability to effectively communicate and collaborate with a diverse group of people for purpose of informing healthcare team of plans/actions, for teaching/education to benefit patient/family and organization.
 - Shall possess excellent oral communication skills for patient/family education. Shall prescribe and communicate treatment plans in accordance with established cardiac clinic protocols. Telephone and in-person assessment/evaluation includes

determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required. Shall collect and assess significant patient history information and perform all necessary patient teaching.

- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall arrange for procedures and perform telephone follow-up, as appropriate.
- Shall be skilled in setting up, operating, and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, fetal heart monitor, and other clinic specific equipment.
- Shall ensure medication/supplies are replenished.
- Shall perform/assist with procedures such as bladder catheterizations, pulse oximetry, oxygen administration, EKGs, and other clinic specific procedures, in accordance with established protocols. Shall provide clinical oversight of all paraprofessionals involved in provision of therapeutic treatments.
- Shall ensure proper documentation and coding of procedures and treatments.
- Shall serve and participate in committees, functions and other meetings as directed. Shall provide relevant and timely information to these groups, and assists with decision-making and process improvement. Shall participate in customer service initiatives, quality projects, and medical readiness activities, designed to enhance health services.
- Shall take part in clinic quality assurance programs to meet standards for the Joint Commission.
- Shall provide outpatient clinic support/services.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (ALTHA) and Integrated Clinical Database (ICDB).
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.

- Shall maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS).
 - Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
 - Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc., to insure compliance with policies and provide consistent training and guidance for clinic staff.
 - Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
 - Shall possess working knowledge of computer applications/software to include Microsoft Office programs, MS Outlook (e-mail), and internet familiarity is required. Shall possess ability to input, extract, and format data from established databases is desired.
 - Shall possess knowledge of medical privacy and confidentiality (Health Insurance Portability and Accountability Act [HIPAA]), and accreditation standards of Accreditation Association for Ambulatory Health Care (AAAH), The Joint Commission (TJC), and Clinical Practice Guidelines (CPGs).
 - Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relation.
 - Shall be familiar with Department of Defense (DoD), Federal, State, non-profit healthcare systems and organizations, to include DoD Tri-Service Military Healthcare Systems, TRICARE purchased care system, Medicare, Medicaid and the Veterans Administration(VA) is desired.
- Qualifications:
- Shall have graduated from an accredited school of nursing with a Bachelor of Science in Nursing or experience in primary care as an Associate Degree of Nursing may be considered.
 - Shall possess a valid unrestricted license to practice as a registered nurse in any US state/jurisdiction.
 - Previous experience in Family Health/Primary Care is preferred but not mandatory.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 August 2015 – 31 July 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$1.5M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Frontline National LLC, FA2823-15-C-0025 (DUNS 147829738)

POCs: End User – Sue Siebenberg
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850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
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Project Name: Medical Administrative Technician

Program Description: One Full-time Equivalent (1 FTE) Medical Administrative Technician Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide Medical Administrative services covering the range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall receive visitors and provide assistance as appropriate by responding to inquiries from various sources regarding location of patients, hospital clinics, wards, offices, visiting hours, and facility services by providing informational material and directional guidance.
- Shall receive telephone calls, take messages, and route or deliver to appropriate office staff member. Shall utilize and manage communication pager or intercom system to page staff members.
- Shall comply with Health Information Portability and Accountability Act, Joint Commission, and other appropriate governing directives regarding management and release of medical information.
- Shall assist with faxing, filing, copying, scanning, collating, and binding of materials. Shall generate and format reports, forms, and listings by sorting, selecting and merging documents. Shall type a variety of materials and reports. Shall ensure usage of correct spelling, format, and grammar. Shall help maintain designated forms in stock for office usage.
- Shall maintain current on-call listings, alert rosters, and directories on designated offices and agencies.
- Shall be responsible for creating, maintaining and disposal of medical documentation as required.
- Shall participate in in-services and continuing education programs.
- Shall perform duties as records file clerk and file records in terminal digit order.

- Shall maintain good interpersonal skills and experience with establishing effective working relationships with customers and staff.
- Shall establish and maintain suspense dates in order to submit required documentation and information for various programs and follow-ups as appropriate.
- Shall recognize medical emergencies and respond appropriately.
- Shall use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Preventive Health Assessment Individual Medical Record (PIMR) and Defense Enrollment Eligibility Reporting System (DEERS).
- Shall provide dispatching and monitoring of Code Blue calls. Shall receive requests either by telephone to Central Communications Room or an Automatic Nurse Call System for Code Blue calls. Shall perform routine checks daily of Code Blue Pager test.
- Shall receive instructions for emergencies/accidents and provide dispatching and monitoring of trauma pager calls. Shall receive Code Red (fire) hazardous material spill calls. Shall request specific information from caller and pass it on to the appropriate authority. Coordinate with the Safety Officer, Facilities and Security in emergency situations.

Qualifications:

- Shall have demonstrable experience, education, and training to perform duties of this position.
- Shall possess at least a high school diploma or GED, be computer literate, and be fluent in English (speaking, comprehending, writing, and reading).
- Shall have at least two years of experience as an administrative technician in a medical environment.
- Shall have background in basic computer operations (Microsoft Excel, PowerPoint, and Word).
- Shall hold current Healthcare Provider (HCP) Basic Life Support (BLS) certification using American Heart Association guidelines. Shall have Advanced Life Support requirements (ACLS, PALS, NRP) certifications through American Heart Association. Computer-based training does not constitute fulfilling the training requirements.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 August 2015 – 31 July 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$1.3M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Five Stones Research Corporation, FA2823-15-C-0012 (DUNS 797455560)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Night Shift Pharmacist

Program Description: Two Full-time Equivalent (2 FTE) Night Shift Pharmacist Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide care to cover the range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall deliver comprehensive pharmaceutical services within personnel, supply and equipment capabilities of facility and serve as liaison between physicians, physician assistants, nurse practitioners and other individuals administering care.
- Shall provide medical skill and knowledge in compliance with established concepts, principals and standards of administration and nursing for patients ranging from newborns to geriatrics.
- Shall ensure prescription directions for use, dose, medication interactions, therapeutic duplications or overlaps, allergy information, age specific dose, and other pertinent data appropriate for individual patients.
- Shall ensure accuracy of all pharmaceutical products prepared or processed by technical staff.
- Shall serve as drug information source for patients and hospital staff, providing timely responses to such requests. Shall counsel patients as needed, on appropriate use of prescribed medications.
- Shall assess metabolic needs and assist with proper ordering of therapeutic enteral or parenteral nutrition products in inpatient setting.
- Shall evaluate medical and medication histories for drug related problems and recommend adjustments to drug therapy accordingly via consulting with other healthcare providers (e.g. physicians, dieticians, nurses, physical therapists, etc.) about patient treatment needs.
- Shall respond appropriately to clinical emergencies. Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.

- Shall receive customers in a courteous and professional manner.
- Shall supervise inventory control of all pharmaceuticals in the pharmacy, especially scheduled pharmaceuticals and ensure pharmacy security.
- Shall perform pharmacy professional position-related administrative duties.
- Shall verify content and correctness of all recorded entries and transcribed reports.
- Shall provide outpatient services for patients as required.
- Shall provide immediate evaluation and management of emergency problems as they occur.
- Shall ensure all The Joint Commission (TJC) standards for professional medical care shall be met during performance.
- Shall attend meetings and training as directed. Shall attend any additional special meetings call by 96MDG Commander or designee to discuss pharmacist credentials, quality control issues or emergency situations.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall have ability to acquire and use basic computer skills to enter patient data and extract patient information using Computer Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (ALHTA), and Essentris Inpatient Electronic Health Record.
- Shall provide support to medical readiness operations including specific mass casualty exercises and operations.
- Productivity is expected to be comparable to that of others assigned to same position and authorized same scope of care, with minimal supervisory direction.
- Shall ensure all equipment is properly cleaned and stored at end of each work shift. Shall ensure preventive maintenance and routine cleaning are performed as directed.
- Shall be expected to attend any scheduled element meetings.
- Shall possess basic knowledge of operating a wide variety of pharmaceutical equipment.

- Shall possess basic knowledge of established hospital standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to ensure compliance with policies and provide consistent training and guidance for pharmacy staff.

Hours of Performance:

- Routine work hours for night shift patient pharmacy are 7:00 p.m. – 7:00 a.m.
- May be scheduled 8, 10, Or 12 hours per day with a minimum of 40 hours per week or 80 hours per two weeks.
- Routine work hours will be scheduled to correspond with needs of department and Pharmacist schedules may vary to accommodate demand.

Qualifications:

- Shall possess a post Baccalaureate Degree in Pharmacy or a PharmD Degree from an accredited school of pharmacy or the foreign equivalent.
- Shall have at least 12 months of inpatient pharmacist experience within past 3 years practicing as a pharmacist.
- Shall possess a good working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook email and internet skills. Shall possess ability to use computer skills to enter patient data and extract patient information from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB). Shall be proficient and independent in data entry within 2 months of start date.
- Shall hold current Healthcare Provider (HCP) Basic Life Support (BLS) certification using American Heart Association guidelines. Shall have Advanced Life Support requirements (ACLS, PALS, NRP) certifications through American Heart Association. Computer-based training does not constitute fulfilling training requirements.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 3 August 2015 – 2 August 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$2.0M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Five Stones Research Corporation, FA2823-15-C-0022 (DUNS 797455560)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Mental Health Technician

Program Description: Two Full-time Equivalent (2 FTE) Mental Health Technician Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide services that cover the range of services provided in a civilian MTF.

Scope: Shall assist in treating patients seen in assigned clinic.

Specific Tasks:

- Shall conduct or assist in treatment and rehabilitation of mental health patients. Shall perform initial basic assessment procedures including standardized psychological testing, clinical interviewing, mental status examinations, substance abuse evaluations, and psychological and nursing assessment.
- Shall assist in identifying mental health and nursing diagnoses, treatments, patient education, and disposition planning. Shall participate in patient care conferences and substance abuse intervention. Shall observe, monitor, record, and report patient progress. Shall conduct or assist in group and individual counseling, therapeutic community, and other related milieu activities. Shall institute precautionary measures to prevent patient injury, suicide. Shall provide mental health and substance abuse prevention education. Shall perform general and special clinical procedures. Shall assist patients with nutritional, hygiene, and comfort measures. Shall obtain and record vital signs. Shall perform chaperone and escort duties. Shall maintain therapeutic relationships. Shall support Air Force drug testing program.
- Shall plan and supervise mental health service activities. Shall coordinate with other agencies regarding specified care, treatment, prevention, rehabilitation, and administrative functions. Shall contact military and community agencies to obtain collateral information. Shall explain and interpret mental health services to patients or others. Shall assist in or arrange patient referral to public, private, and military community agencies.
- Shall manage enlisted resources. Shall establish priorities based on knowledge of interchangeable skills among assigned enlisted personnel. Shall manage preparation and maintenance of records and reports pertaining to specialty services. Shall review procedures and requirements within specialty services to preclude duplication and to free personnel for more direct service work with patients. Shall establish, maintain, and evaluate specific mental health, family advocacy, and substance abuse training programs. Shall conduct in-service training. Shall schedule recurring training and conduct task evaluations.

- Shall provide combat and disaster casualty care procedures. Shall supervise and assist with care of individuals experiencing acute and post-traumatic stress reactions.
- Shall perform administrative duties; prepare, maintain, and dispose of mental health, family advocacy, and substance abuse treatment records. Shall receive patient and schedule appointment. Shall evaluate mental health service activities. Shall collect and update administrative and statistical data. Shall conduct unit self-assessments. Shall compile and prepare medical and administrative reports. Shall brief patients on safety and evacuation procedures.
- Shall perform accurate documentation, both written and electronic, of all activity, including telephone contacts, in accordance with requirements.
- Shall maintain open communication lines, both intra-departmentally and inter-departmentally, to provide for total needs of patient.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (ALHTA) and Integrated Clinical Database (ICDB).
- Shall possess knowledge of medical privacy and confidentiality (Health Insurance Portability and Accountability Act [HIPAA]), and accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC), The Joint Commission (TJC), and Clinical Practice Guidelines (CPGs).
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relation.
- Productivity shall be comparable to that of other comparable positions assigned to same position and authorized same scope of care.

Qualifications:

- Shall possess knowledge of psychiatry, psychology, social work, family advocacy, and nursing principles, procedures and theories; confidentiality and legal aspects of patient care; understanding of medical, nursing, and mental health terminology; psychopathology; adjustment mechanisms; substance abuse pathology; 12 core functions for substance abuse counselor certification; combat and disaster casualty care management; communication processes; critical incident stress management debriefings, specialized mental health and nursing treatment techniques; anatomy and physiology; deviant and unacceptable behavior; principles of interpersonal relationships; counseling and interviewing techniques; diagnostic nomenclature; psychopharmacology; administration and scoring of psychological tests; medical and mental health ethics; medical and clinical records administration; principles of milieu therapy; personnel, unit and clinic management; and budgeting and acquisition of supplies and equipment.
- Shall possess a high school diploma.

- Shall have completed a mental health service course.
- Shall possess experience administering, scoring, and reporting psychological test results; interviewing patients to obtain biopsychosocial history and personal information; and assisting professional staff to carry out prescribed treatment plan. Shall also possess experience conducting briefings, performing or supervising psychological test administration; and interviewing and assisting in patient treatment, or substance abuse prevention and counseling.
- Shall have current certification in Basic Life Support (BLS).
- Shall hold Basic Life Support (BLS) certification using American Heart Association guidelines. Computer-based training does not constitute fulfilling the training requirements.
- Shall possess absence of any speech impediment, and ability to read aloud and speak distinctly.
- Shall possess no record of emotional instability, personality disorder, or unresolved mental health problems.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 24 August 2015 – 23 August 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$657K

NAICS Code: 621112 – Offices of Physicians, Mental Health Specialists

Small Business Set Aside: No

Incumbent: Certified Technical Experts Inc., FA2823-15-C-0031 (DUNS 965538346)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Dental Assistant Services Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Dental Assistant Services IDIQ

Objective: Provide Dental Assistant support services at 96th Medical Group (96MDG) medical treatment facility (MTF)

Scope: Shall provide health care to cover the range of services provided in a civilian Dental Treatment Facility.

Specific Tasks:

- Shall expose and process dental radiographs. Shall adjust radiographic machine, place film in proper position, and expose intra-oral film. Shall place patient in proper position for extra-oral radiograph and expose film. Shall process, label, and mount film.
- Shall assist dental officer with patient treatment. Shall receive patient, examine dental record, and prepare patient for treatment. Shall adjust dental chair and select and arrange instruments and medications. Shall take and record blood pressure.
- Shall assist in managing emergency procedures. Shall retract tissues and maintain clear operating field, prepare syringe for injection of anesthetics, prepare materials for making impressions and restoring defective teeth.
- Shall record entries in individual dental records, indicating oral cavity condition and treatment accomplished.
- Shall follow infection control procedures and guidelines. Shall clean, sterilize and sharpen dental instruments. Shall test sterilizing equipment. Shall clean, lubricate and make minor adjustments to dental equipment. Shall perform daily inspection and user maintenance of dental equipment. Shall practice and enforce accepted safety standards.
- Shall perform dental administrative and materiel duties. Shall maintain dental health records, filing systems and publications. Shall review correspondence, reports and records for accuracy.
- Shall develop, manage and conduct self-assessment and hazard communication and dental training programs. Shall perform dental materiel functions related to procurement, custodial responsibilities and budgeting, maintaining and disposing of dental supplies and equipment.

- Shall have ability to acquire and use basic computer skills to enter patient data and extract patient information using Computer Health Care System (CHCS) and Corporate Dental Application (CDA).
- Shall possess basic knowledge of: oral and dental anatomy; fundamentals of physiology; dental therapeutics; sterile techniques; emergency dental care; oral hygiene; dental materials; instruments; dental treatment room procedures; medicines; systemic diseases; oral prophylaxis techniques; dental health programs; infection control procedures; dental administration; budgeting; equipment maintenance requirements and physical properties of dental materials.
- Shall possess basic knowledge in daily operations of a dental clinic servicing a large number of dental patients with various dental treatment.

Qualifications:

- Shall have a High School diploma. Preference if for graduates of formal programs in dental assisting or possess a Dental Assistant certification recognized by the US Department of Education accreditation programs in dental assisting. However, will consider military dental assistant training or vocational-technical training in high school or post-secondary vocational schools or American Red Cross Dental Assistant training, or at least 6 months of experience as a civilian dental assistant.
- Shall possess experience in functions such as taking dental radiographs, maintaining dental equipment, and assisting dentist in patient treatment. Shall have 12 months of Dental Assistant experience within past 36 months.
- Shall hold current Basic Life Support (BLS) certification using American Heart Association guidelines. Computer-based training does not constitute fulfilling the training requirements.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 24 August 2015 – 23 August 2020 (Five year ordering period)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$3.9M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International, FA2823-15-D-6006
(DUNS 625348748)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Gastroenterology Nurse

Program Description: Two Full-time Equivalent (2 FTE) Gastroenterology Nurse Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide Gastroenterology Nurse support services at 96MDG MTF.

Scope:

Specific Tasks:

- Shall provide outpatient services for patients as scheduled.
- Shall possess ability to synthesize data from a variety of sources and make appropriate clinical decisions.
- Shall coordinate patient care through a continuum and facilitate achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
- Shall ensure compliance with standards of care and practice in accordance with all established policies, procedures, and guidelines.
- Shall assess patients, including ability to assess/evaluate telephonically.
- Shall possess ability to recognize adverse signs and symptoms and quickly react in emergency situations.
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess ability to effectively communicate and collaborate with a diverse group of people for purpose of informing healthcare team of plans/actions, for teaching/education to benefit patient/family and organization.
- Shall possess excellent oral communication skills for patient/family education. Shall prescribe and communicate treatment plans. Telephone and in-person assessment/evaluation includes determination of optimal time and location for patient management (EF, clinic, homecare) and follow-up care as required. Shall collect and assess significant patient history information and perform all necessary patient teaching.

- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall arrange for procedures and perform telephone follow-up, as appropriate.
- Shall be skilled in setting up, operating, and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, endoscopic equipment, and other clinic specific equipment.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment.
- Shall ensure medication/supplies are replenished.
- Shall perform/assist with procedures such as endoscopic procedures, manometry, conscious sedation, prepping patient for procedures and recovering patients post procedure, bladder catheterizations, pulse oximetry, oxygen administration, EKGs and other clinic specific procedures. Shall provide clinical oversight of all paraprofessionals involved in provision of therapeutic treatments.
- Shall ensure proper documentation and coding of procedures and treatments.
- Shall serve and participate in committees, functions and other meetings as directed. Shall provide relevant and timely information to these groups and assist with decision making and process improvement. Shall participate in customer service initiatives, quality projects, and medical readiness activities designed to enhance health services.
- Shall take part in clinic quality assurance programs to meet standards for The Joint Commission.
- Shall provide outpatient clinic support/services.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS).
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.

- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall possess working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook (email), and internet familiarity. Shall possess the ability to input, extract and format data from established databases.
- Shall possess knowledge of medical privacy and confidentiality including Health Insurance Portability and Accountability Act (HIPAA), and accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC), The Joint Commission (TJC) and Clinical Practice Guidelines (CPGs).
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy and Customer Relation.
- Shall be familiar with Department of Defense (DoD), Federal, State, non-profit healthcare systems and organizations including DoD Tri-Service Military Healthcare Systems, TRICARE purchased care system, Medicare, Medicaid and Veterans Administration (VA).

Qualifications:

- Shall have graduated from an accredited school of nursing with a Bachelor of Science in Nursing or experience in gastroenterology as an Associate Degree of Nursing.
- Shall possess a valid unrestricted license to practice as a registered nurse in any US state/jurisdiction.
- Previous experience in gastroenterology to include moderate sedation for procedures is preferred, but not mandatory.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 September 2015 – 31 August 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$1.0M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: JYG Innovations LLC, FA2823-15-C-0027 (DUNS 961663130)

POCs: End User – Sue Siebenberg
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850-883-9153; DSN 875-9153

Contracting Officer – Natara Olbricht
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Project Name: Gastroenterology Nurse

Program Description: One Full-time Equivalent (1 FTE) Gastroenterology Nurse Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide Gastroenterology Nurse support services at 96MDG MTF.

Scope: Shall cover the range of services provided in a civilian MTF.

Specific Tasks:

- Shall provide outpatient services for patients as scheduled.
- Shall possess ability to synthesize data from a variety of sources and make appropriate clinical decisions.
- Shall coordinate patient care through a continuum and facilitates the achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
- Shall ensure compliance with standards of care and practice in accordance with all established policies, procedures, and guidelines. Shall provide care within ethical and legal boundaries.
- Shall assess patients, including ability to assess/evaluate telephonically.
- Shall possess ability to recognize adverse signs and symptoms and quickly react in emergency situations.
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess ability to effectively communicate and collaborate with a diverse group of people for purpose of informing healthcare team of plans/actions, for teaching/education to benefit patient/family and organization.
- Shall possess excellent oral communication skills for patient/family education. Shall prescribe and communicate treatment plans in accordance with established cardiac clinic protocols. Telephone and in-person assessment/evaluation includes determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required. Shall collect and assess significant patient history information and performs all necessary patient teaching.

- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall arrange for procedures and perform telephone follow-up, as appropriate.
- Shall be skilled in setting up, operating, and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, endoscopic equipment, and other clinic specific equipment.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall ensure medication/supplies are replenished.
- Shall perform/assist with procedures such as endoscopic procedures, manometry, conscious sedation, prepping patient for procedures and recovering patients post procedure, bladder catheterizations, pulse oximetry, oxygen administration, EKGs, and other clinic specific procedures, in accordance with established protocols. Provides clinical oversight of all paraprofessionals involved in provision of therapeutic treatments.
- Shall ensure proper documentation and coding of procedures and treatments.
- Shall serve and participate in committees, functions and other meetings as directed. Shall provide relevant and timely information to these groups, and assists with decision-making and process improvement. Shall participate in customer service initiatives, quality projects, and medical readiness activities, designed to enhance health services.
- Shall take part in clinic quality assurance programs to meet standards for the Joint Commission.
- Shall provide outpatient clinic support/services.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS).

- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc., to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall possess working knowledge of computer applications/software to include Microsoft Office programs, MS Outlook (email), and internet familiarity is required. Ability to input, extract, and format data from established databases is desired.
- Shall possess knowledge of medical privacy and confidentiality including Health Insurance Portability and Accountability Act (HIPAA), and accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC), The Joint Commission (TJC), and Clinical Practice Guidelines (CPGs).
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relation.
- Shall be familiar with Department of Defense (DoD), Federal, State, non-profit healthcare systems and organizations, to include DoD Tri-Service Military Healthcare Systems, TRICARE purchased care system, Medicare, Medicaid and the Veterans Administration(VA) is desired.

Qualifications:

- Shall have graduated from an accredited school of nursing with a Bachelor of Science in Nursing or experience in gastroenterology as an Associate Degree of Nursing may be considered.
- Shall possess a valid unrestricted license to practice as a registered nurse in any US state/jurisdiction.
- Previous experience in gastroenterology to include moderate sedation for procedures is preferred, but not mandatory.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 September 2015 – 31 August 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$521K

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Certified Technical Experts Inc., FA2823-15-C-0029 (DUNS 965538346)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Flight Medicine Nurse

Program Description: One Full-time Equivalent (1 FTE) Flight Medicine Nurse Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering the range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall provide outpatient services for patients as scheduled.
- Shall possess ability to synthesize data from a variety of sources and make appropriate clinical decisions.
- Shall coordinate patient care through a continuum and facilitate achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
- Shall assess patients, including the ability to assess/evaluate telephonically.
- Shall possess ability to recognize adverse signs and symptoms and quickly react in emergency situations.
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess ability to effectively communicate and collaborate with a diverse group of people for purpose of informing healthcare team of plans/actions, for teaching/education to benefit patient/family and organization.
- Shall possess excellent oral communication skills for patient/family education. Shall prescribe and communicate treatment plans in accordance with established cardiac clinic protocols. Telephone and in-person assessment/evaluation includes determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required. Shall collect and assess significant patient history information and perform all necessary patient teaching.
- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts.

- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall arrange for procedures and perform telephone follow-up, as appropriate.
- Shall be skilled in setting up, operating and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, endoscopic equipment, and other clinic specific equipment.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall ensure medication/supplies are replenished.
- Shall perform/assist with procedures such as bladder catheterizations, pulse oximetry, oxygen administration, EKGs, and other clinic specific procedures in accordance with established protocols. Shall provide clinical oversight of all paraprofessionals involved in the provision of therapeutic treatments.
- Shall ensure proper documentation and coding of procedures and treatments.
- Shall serve and participate in committees, functions and other meetings as directed. Shall provide relevant and timely information to these groups, and assist with decision-making and process improvement. Shall participate in customer service initiatives, quality projects, and medical readiness activities, designed to enhance health services.
- Shall take part in clinic quality assurance programs to meet standards for the Joint Commission.
- Shall provide outpatient clinic support/services.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS).
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

- Shall possess working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook (email), and internet familiarity.
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy and Customer Relations.
- Shall be familiar with Department of Defense (DoD), Federal, State, non-profit healthcare systems and organizations, to include DoD Tri-Service Military Healthcare Systems, TRICARE purchased care system, Medicare, Medicaid and Veterans Administration (VA).

Qualifications:

- Shall have graduated from an accredited school of nursing with a Bachelor of Science in Nursing or experience in primary care as an Associate Degree of Nursing.
- Shall possess a valid unrestricted license to practice as a registered nurse in any US state/jurisdiction.
- Previous experience in Family Health/Primary Care is preferred, but not mandatory.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 September 2015 – 31 August 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$545K

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: LLM Placements, FA2823-15-C-0026 (DUNS 832811181)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Dietician

Program Description: One Full-time Equivalent (1 FTE) Dietician Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide dietician services to inpatients and outpatients at the 96MDG MTF.

Scope: Shall assist in treating patients that are scheduled, walk-ins, referrals and emergencies when required.

Specific Tasks:

- Shall provide medical nutrition therapy and other nutrition care services to inpatients and outpatients whose disorders/diseases require complex dietary management using the American Dietetic Association Nutrition Care Process, Air Force Dietitian Nutrition Care Guidelines, Department of Defense (DoD) Clinical Practice Guidelines, Academy of Nutrition and Dietetics (AND) Evidence-Based Guides, in accordance with Academy of Nutrition and Dietetics (AND) Nutrition Care Manual, and Air Force and local operating instructions.
- Shall provide nutrition care and services to obtain adequate information in order to identify nutrition-related problems (nutrition assessment); identify and describe an actual occurrence, risk of, or potential for developing a nutrition problem that dietetics professionals are responsible for treating independently (nutrition diagnosis); identify and implement appropriate, purposefully planned actions designed with intent of changing a nutrition-related behavior, risk factor, environmental condition, or aspect of health status for an individual, target group, or community at large (nutrition intervention); and monitor and evaluate outcomes related to the nutrition diagnosis and goals established in the intervention plan to determine the degree to which progress is being made and goals or desired outcomes of nutrition care are being met, and use selected outcome indicators to create an outcome management system (nutrition monitoring and evaluation).
- Shall work closely with and be a member of the interdisciplinary health care team which may be composed of physicians, nurses, social workers, pharmacists and/or psychologists, to provide medical nutrition therapy and nutrition education that are integrated and compatible with patient medical program goals and objectives. Shall function as the nutrition expert and lead agent in multidisciplinary teams that plan, coordinate, and provide total care for patients, such as Nutrition Support Team, Dysphagia Team, Diabetic Education Team, Cardiac Rehabilitation Team, Discharge Planning Team, and other interdisciplinary committees related to provision of health care.

- Shall review patient medical background, psycho-social history, current dietary adherence, and method of administration of nutrition care and assess patients for nutrition risk, to include physical and psychological needs through a detailed history. These conditions can include, but are not limited to renal disease, liver disease, cancer, gastrointestinal disease, diabetes, prenatal, cardiovascular disease, pulmonary disease, neurological disease, immune deficiency disorders, inborn errors of metabolism, cystic fibrosis, failure to thrive, motor vehicle accidents, gunshot and stab wounds, or other traumatic major injury/surgery/illness.
- Shall conduct evaluation of in-depth diet/nutrition history, 24-hour recall and food frequency data with patient and/or caregiver regarding food habits, intolerances, allergies, preferences, ethnic or lifestyle habits which may impact on food intake and calculate nutrition requirements and necessary dietary restrictions or supplementation.
- Shall collect appropriate nutrition assessment data to include anthropometric data, laboratory parameters, drug-nutrient interaction needs, and dietary education needs in order to make a comprehensive evaluation of patient nutrition needs.
- Shall develop nutrition care plans and implement appropriate dietary regimes for individual outpatients/inpatients/family members/caregivers upon consult from a physician or via needs determination using patient screening/assessment criteria. Shall incorporate into dietary plans: nutritional factors associated with obesity, diabetes, cancer, cardiac, gastrointestinal, hepatic, hypertension, metabolic, endocrine, renal, surgery, neurologic, pulmonary, malabsorption, trauma, and infection; all life cycle phases (e.g., pregnancy, lactation, infants, children, adolescents, adults and geriatrics); disease prevention of palliation (e.g. dental caries, oral health, weight control, risk factor intervention, oncology, abnormalities of nutrient metabolism, drug-nutrient, and diet-drug interactions, substance abuse, and feeding problems); and nutritional factors associated with stress, deficiency states, immunologic implication, megavitamin supplementation.
- Shall provide in-depth nutritional care to patients who are mostly malnourished/debilitated, on modified or supplemental diets, on enteral tube feedings as the major source of nutrition support, varying and frequently adjusted medications and/or therapies, require frequent monitoring or diet modification, or in whom there is a close interrelationship between diet/nutrition support and patient medical therapy.
- Shall monitor patient response to treatment and nutrition intervention.
- Shall document care plans, recommendations, patient progress, modification of care plans, level of comprehension and compliance in the medical record. Shall document nutrition education and/or therapy in accordance with Academy of Nutrition and Dietetics (AND) Nutrition Care Process, AND Nutrition Care Manual, and Air Force Dietetics Nutrition Care guidelines and other applicable standards.
- Shall perform modifications in fiber, consistency, calories, carbohydrates, fats, proteins and minerals for all types of diets and provide alternate dietary plans to account for food allergy, food intolerance, or food preferences such as vegetarianism.

- Shall provide inpatient and outpatient individual and group instruction to patient/significant other and/or family member (medical nutrition therapy and nutrition education) as appropriated based on patient need, level of understanding, cultural needs, and medical condition and determine and deliver appropriate education to meet patient learning preferences and abilities.
- Shall provide liaison between physician, nursing care, and nutritional services.
- Shall develop and update teaching materials.
- Shall prepare all records and reports as may be required in support of services rendered and as required by the MTF Standard Operating Procedures, Federal Law, or Air Force Instruction.
- Shall take part in clinic quality Assurance Program as required to meet standards of the Joint Commission on Accreditation of Healthcare Organizations.
- Shall facilitate patient access to medical care by recommending appropriate referrals to other health care providers.
- Shall attend and participate in patient care reports, patient care conferences, team conferences, professional staff conferences, and other appropriate professional activities only to the extent that such attendance and participation is relative to assigned cases and/or performance of services.
- Shall see patients as scheduled.
- Shall maintain appropriate inpatient and outpatient clinical administrative workload data in accordance with local policy and coding guidance.
- Shall perform related special projects or additional duties as assigned, such as squadron Infection Control Monitor, Patient Safety Representative, or Performance Improvement Advisor.
- Shall review technician daily tasks for accuracy to include modifying patient menus and ensuring food preferences are planned into meals and snacks.
- Shall serve as nutrition consultant to the Air Force community and its agencies, such as Child Development Center, Base Dining Facility, and Base Menu Planning Board.
- Shall develop, conduct, and participate in health promotion and prevention activities and deliver primary, secondary, and tertiary prevention education for lifestyle behaviors and risk reduction to include but limited to tobacco cessation, fitness, nutrition, stress management, and injury prevention.
- Shall plan, implement and evaluate population-based community nutrition programs and outcome-based disease prevention and management programs related to nutrition.

- Shall manage all appointments and generate workload reports using the Composite Health Care System (CHCS).
- Shall participate in evaluation of quality and effectiveness of activities/services of the squadron by organizing clinical nutrition performance improvement activities.
- Shall maintain data quality management (e.g. coding, MEPRS) and reporting requirements in program execution.
- Shall serve as nutrition education and medical nutrition therapy expert, consultant, and advocate supporting a comprehensive Air Force Fitness Program for the installation.
- Shall collect outcomes management data and analyze data for effective and efficient service and make appropriate adjustments.
- Shall participate in and provide in-service training to other dietitians, diet technicians, and food service workers, to inpatient unit personnel, nursing and medical staff, and other wing staff as requested and as appropriate on nutrition-related topics.
- Shall participate in teleconferences, updates, working groups, review panels, symposiums, etc. related to nutrition education/MNT programming or operations.
- Shall ensure compliance with Air Force Inspection Agency and Joint Commission on Accreditation of Healthcare Organizations standards.

Qualifications:

- Shall have a baccalaureate degree from a US regionally accredited college or university and coursework accredited or approved, or by Accreditation Council for Education in Nutrition and Dietetics of the Academy of Nutrition and Dietetics (AND).
- Shall be registered and maintain registration with the Commission on Dietetic Registration through AND. Continuing education in dietetics and nutrition is required, complying with the Commission on Dietetic Registration of AND requirements.
- Shall be able to be successfully granted provider privileges by the Credentials Office and maintain privileges.
- Shall possess at least 2 years of experience within the preceding 3 years in clinical dietetics in an acute care medical facility.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 September 2015 – 31 August 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$444K

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: Frontline National, LLC, FA2823-15-C-0037 (DUNS 147829738)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Operating Room/Surgical Technician

Program Description: One Full-time Equivalent (1 FTE) Operating Room/Surgical Technician Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering the range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall perform as an operating room technician in any capacity needed as a scrub technician including scrubbing, circulating, floating and patient transport duties.
- Shall perform duties in central sterile supply, as required.
- Shall assist with orientation and training of newly assigned and inexperienced personnel.
- Shall recognize medical emergencies and respond appropriately. Shall initiate Cardio Pulmonary Resuscitation (CPR) if required. Shall assist surgical team in administering advanced cardiac life support measures when necessary.
- Shall participate in in-services and continuing education programs as required.
- Shall establish and maintain good interpersonal relationships with co-workings, families, peers, and other health care team members.
- Shall ensure all equipment is properly cleaned and stored at end of each work shift.
- Shall ensure preventive maintenance and routine cleaning are performed.
- Shall perform limited administrative duties including maintaining statistical records of workload, maintaining records of hours worked (including DMHRSi), operating and manipulating automated systems (such as Surgical Scheduling System – S3), and participating in education programs and clinical staff quality assurance functions.
- Shall assist with routing medical materiel management activities.
- Shall accomplish routine safety checks on fixed and moveable medical equipment and fixtures.

- Shall perform routine and specialized housekeeping activities.
- Shall prepare operating room for surgery by setting up and opening sterile supplies and instruments. Shall apply principles of asepsis, infection control and medical ethics.
- Shall assist with terminal cleanup of operating room and prepare for follow-up procedures.
- Shall receive, decontaminate, and clean soiled patient care items.
- Shall assemble, wrap and sterilize instrument sets, supplies and linen packs. Shall store, maintain and distribute sterile patient care items.
- Shall assist circulating nurse with patient positioning, preparing records, reports and requests.
- Shall prepare specimens for transport to laboratory.
- Shall perform scrub duties in operating room including, but not limited to, scrub hands and arms, and don sterile gown and gloves.
- Shall prepare and maintain sterile instruments, supplies and equipment of draped tables and stands.
- Shall count sponges, needles, instruments and related items with circulating nurse before, during and after surgical procedures.
- Shall assist operative team with applying sterile drapes to surgical field.
- Shall pass instruments, sutures and other supplies to sterile operative team.
- Shall anticipate surgeon needs and provide additional assistance as directed for patient care.
- Shall care for surgical specimens on sterile field. Shall clean and prepare instruments and reusable supplies for terminal sterilization and decontamination.
- Shall know fundamentals of anatomy and physiology; principles of asepsis and sterile techniques; preparing and storing surgical sets and packs, surgical instrumentation, and equipment; operating room and anesthesia procedures; pathology as it applies to specimen care and handling; basic microbiology and infection control principles; basic surgical pharmacology; sterilizing and disinfecting procedures; surgical and anesthesia complications and their treatment; hospital and operating room environmental hazards and safety procedures; handling and storage of compressed gases; basic medical material procedures; basic medical administration procedures; legal aspects of preoperative care and medical ethics; roles and qualifications of surgical team members; and basic clinical functions.

- Shall possess knowledge in emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess knowledge and skills in cardiopulmonary resuscitation used to initiate resuscitation measures when necessary and assist surgical team in providing support measures.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall possess knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.

Qualifications:

- Shall have completed an accredited surgical service and clinical course. Shall have completed a surgical technologist program recognized and accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) or Accrediting Bureau of Health Education Schools (ABHES). Shall possess certification by The National Board of Surgical Technology and Surgical Assisting (NBSTSA) or National Center for Competency Testing (NCCT). Shall be nationally certified in surgical technologist or Sterile Processing & Distribution (SPD).
- Shall have experience in functions such as general care and treatment of patients; assisting operative team and nursing staff in surgery; preparing patients for surgery; and performing sterile, unsterile, and related surgical activities. Shall have experience in supervising and performing functions such as assisting surgeon and supervisor.
- Shall have performed primarily as a full-time scrubbing operating room/surgical technician with a minimum of 24 months experience within past 36 months in a multi-specialty surgical environment which includes Ortho, OB/GYN, and General Surgery.

- Shall provide proof of obtaining a laser eye examination on Carbon Dioxide and YAG lasers.
- Shall hold current Basic Life Support (BLS) certification using American Heart Association guidelines. Computer-based training does not constitute fulfilling the training requirement.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 14 September 2015 – 13 September 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$1.7M

NAICS Code: 621111 – Offices of Physicians (except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: JYG Innovations LLC, FA2823-15-C-0033 (DUNS 961663130)

POCs: End User – Sue Siebenberg
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Project Name: Registered Nurse – Pain Management

Program Description: One Full-time Equivalent (1 FTE) Registered Nurse-Pain Management Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering the range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall provide outpatient services for patients as scheduled.
- Shall possess ability to synthesize data from a variety of sources and make appropriate clinical decisions.
- Shall coordinate patient care through a continuum and facilitate achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
- Shall assess patients, including ability to assess/evaluate telephonically.
- Shall possess ability to recognize adverse signs and symptoms and quickly react in emergency situations.
- Shall possess ability to effectively communicate and collaborate with diverse group of people for purpose of informing healthcare team of plans/actions and for teaching/education to benefit the patient/family organization.
- Shall possess excellent oral communication skills for patient/family education. Shall prescribe and communicate treatment plans in accordance with established cardiac clinic protocols. Telephone and in-person assessment/evaluation includes determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required. Shall collect and assess significant patient history information and perform all necessary patient teaching.
- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts.
- Shall arrange for procedures and perform telephone follow-up, as appropriate.

- Shall be skilled in setting up, operating, and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, endoscopic equipment, and other clinic specific equipment.
- Shall be able to administer medications for conscious sedation and pain related infusions to include lidocaine and ketamine under supervision of a physician.
- Shall ensure medication/supplies are replenished.
- Shall perform/assist with procedures such as bladder catheterizations, pulse oximetry, oxygen administration, EKGs, and other clinic specific procedures, in accordance with established protocols. Shall provide clinical oversight of all paraprofessionals involved in provision of therapeutic treatments.
- Shall ensure proper documentation and coding of procedures and treatments.
- Shall serve and participate in committees, functions and other meetings as directed. Shall provide relevant and timely information to these groups, and assists with decision-making and process improvement. Shall participate in customer service initiatives, quality projects, and medical readiness activities designed to enhance health services.
- Shall take part in clinic quality assurance programs to meet standards for the Joint Commission.
- Shall provide outpatient clinic support/services.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.

- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall possess working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook (email), and internet familiarity. Ability to input, extract, and format data from established databases is desired.
- Shall possess knowledge of medical privacy and confidentiality such as Health Insurance Portability and Accountability Act (HIPAA), accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC), The Joint Commission (TJC), and Clinical Practice Guidelines (CPGs).
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relation.
- Shall be familiar with Department of Defense (DoD), Federal, State, non-profit healthcare systems and organizations, to include DoD Tri-Service Military Healthcare Systems, TRICARE purchased care system, Medicare, Medicaid and Veterans Administration(VA).

Qualifications:

- Shall have Master's Degree in Nursing or a related field, preferred with a Baccalaureate/Associate degree in Nursing or related field from a National League for Nursing (NLN) accredited program or regionally accredited college or university
- Shall possess current, active, full, and unrestricted License to practice Nursing. Nurse applicants must be a current U.S. licensed Registered Nurse. License cannot be under investigation nor have any adverse action pending from a Nursing State Board or national licensing/certification agency.
- Shall have a minimum of two years professional experience. Shall have worked full time or part time (greater than 20hrs/week) as a professional Pain Management RN for at least 12 months in past 24 months.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 15 September 2015 – 14 September 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$532K

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: Frontline National LLC, FA2823-15-C-0038 (DUNS 147829738)

POCs: End User – Sue Siebenberg
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Project Name: Outpatient Pharmacist Indefinite Deliver Indefinite Quantity (IDIQ)

Program Description: Outpatient Pharmacist IDIQ

Objective: Provide health care services covering the range provided in a civilian Medical Treatment Facility (MTF).

Scope:

Specific Tasks:

- Shall deliver comprehensive pharmaceutical services within personnel, supply and equipment capabilities of facility and serve as a liaison between physicians, physician assistants, nurse practitioners and other individuals administering care.
- Shall provide medical skill and knowledge in compliance with established concepts, principals and standards of administration for patients ranging from newborns to geriatrics.
- Shall ensure prescription directions for use, dose, medication interactions, therapeutic duplications or overlaps, allergy information, age specific dose, and other pertinent data are appropriate for individual patients.
- Shall ensure accuracy of all pharmaceutical products prepared or processed by technical staff.
- Shall serve as drug information source for patients and hospital staff, providing timely responses to such requests. Shall counsel patients as needed, on appropriate use of prescribed medications.
- Shall evaluate medical and medication histories for drug related problems and recommend adjustments to drug therapy accordingly via consulting with other healthcare providers (e.g., physicians, dietitians, nurses, physical therapists, etc.) about patient treatment needs.
- Shall respond appropriately to clinical emergencies. Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall receive customers in a courteous and professional manner.

- Shall supervise inventory control of all pharmaceuticals in the pharmacy, especially scheduled pharmaceuticals and ensure pharmacy security.
- Shall perform pharmacy professional position-related administrative duties.
- Shall verify content and correctness of all recorded entrees and transcribed reports.
- Shall provide outpatient services for patients as required.
- Shall provide immediate evaluation and management of emergency problems as they occur.
- Shall ensure all TJC standards for professional medical care shall be met during performance.
- Shall attend meetings and training as directed. Shall attend any additional special meetings called by 96th Medical Group (96MDG) Commander or designee as required to discuss the pharmacist's credentials, quality control issues or emergency situations.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall have the ability to acquire and use basic computer skills to enter patient data and extract patient information using Computer Health Care System (CHCS) and Armed Forces Health Longitudinal Technology Application (AHLTA).
- Shall provide support to medical readiness operations including specific mass casualty exercises and operations.
- Shall be cognizant of patient and staff safety through safety awareness, proper infection control and promotion of clean, orderly clinic environment. Shall recognize, report and correct potential safety hazards.
- Productivity is expected to be comparable to that of others assigned to same position and authorized same scope of care, with minimal supervisory direction.
- Shall ensure all equipment is properly cleaned and stored at the end of each work shift. Shall ensure preventive maintenance and routine cleaning are performed as directed.
- Shall comply with corresponding 96MDG training requirements.
- Shall attend any scheduled element meetings.
- Shall provide patients with utmost care and attention. All patients shall be assured of their privacy and personal dignity.

- Shall maintain open and professional communication with 96MDG staff.
- Shall wear special protective clothing and shoe covers when required, supplied by the Government.
- Shall possess basic knowledge of operating a wide variety of pharmaceutical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of established hospital standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to ensure compliance with policies and provide consistent training and guidance for pharmacy staff.

Qualifications:

- Shall possess a post baccalaureate degree in Pharmacy or a PharmD degree from an accredited school of pharmacy or the foreign equivalent if educated outside U.S.
- Health care providers registered or certified by national/medical associations shall continue to meet minimum standards for CME to remain current as prescribed in Chapter 4, AFI 41-117, Medical Service Officer Education, Apr 2001. CME hours shall be reported annually on the first normal duty day in January for the previous calendar year. Periodic CME may be conducted at the MTF and will be available, at no cost, should the health care provider desire to attend. Attendance will be at the discretion of the Chief, Pharmacy Services.
- Must have at least 12 months of outpatient pharmacist experience within the past three years practicing as a pharmacist.
- Shall possess a good working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook email and internet skills. Shall possess ability to use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Healthcare System CHCS, Armed Forces Health Longitudinal Technology Application (AHLTA) and integrated clinical database (ICDB). Shall be proficient and independent in data entry within 2 months of start date.
- Shall hold current Healthcare Provider (HCP) Basic Life Support (BLS) certification using American Heart Association guidelines. Members required to have Advanced Life Support requirements (ACLS, PALS, NRP) must present proof of current certification(s) thru American Heart Association. Computer-based training does not constitute fulfilling the training requirements.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 15 September 2015 – 14 September 2020 (Five year ordering period)

Anticipated RFP Release Date: 4Q FY2020

Estimated Dollar Value: \$3.9M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International LLC, FA2823-15-D-6004
(DUNS 625348748)

POCs: End User – Sue Siebenberg
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Project Name: Medical Administrative Technician Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Medical Administrative Technician IDIQ

Objective: Provide health care services that cover the range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall receive visitors and provide assistance as appropriate by responding to inquiries from various sources regarding location of patients, hospital clinics, wards, offices, visiting hours, and facility services by providing informational material and directional guidance.
- Shall receive telephone calls, take messages, and route or deliver to appropriate office staff member. Shall utilize and manage communication pager or intercom system to page staff members.
- Shall comply with Health Information Portability and Accountability Act (HIPAA), Joint Commission, and other appropriate governing directives regarding management and release of medical information.
- Shall assist with faxing, filing, copying, scanning, collating, and binding of materials. Shall generate and format reports, forms, and listings by sorting, selecting and merging documents. Shall type a variety of materials and reports. Shall ensure usage of correct spelling, format, and grammar. Shall help maintain designated forms in stock for office usage.
- Shall maintain current on-call listings, alert rosters, and directories on designated offices and agencies.
- Shall create, maintain and dispose of medical documentation as required.
- Shall participate in, in-services and continuing education programs.
- Shall perform duties as records file clerk and file records in terminal digit order.
- Shall maintain good interpersonal skills and experience with establishing effective working relationships with customers and staff.

- Shall establish and maintain suspense dates in order to submit required documentation and information for various programs and follow-ups as appropriate.
- Shall recognize medical emergencies and respond appropriately.
- Shall be familiar with applicable Air Force guidelines and publications.
- Shall use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Preventive Health Assessment Individual Medical Record (PIMR) and Defense Enrollment Eligibility Reporting System (DEERS).
- Shall provide dispatching and monitoring of Code Blue calls. Shall receive requests either by telephone to the Central Communications Room or an Automatic Nurse Call System for Code Blue calls. Shall perform routine checks daily of Code Blue Pager test.
- Shall receive instructions for emergencies/accidents and provide dispatching and monitoring of trauma pager calls. Shall receive Code Red (fire) hazardous material spill calls. Shall request specific information from caller and pass it on to the appropriate authority. Shall coordinate with Safety Officer, Facilities and Security in emergency situations.

Qualifications:

- Must have demonstrable experience, education, and training to perform duties of the position.
- Must possess at least a high school diploma or GED, be computer literate, and be fluent in English (speaking, comprehending, writing, and reading).
- Must have at least two years of experience as an administrative technician in a medical environment.
- Must possess knowledge and experience in basic computer operations (Microsoft Excel, PowerPoint, and Word).
- Must maintain current Basic Life Support certification.
- Clinical staff shall hold current Healthcare Provider (HCP) Basic Life Support (BLS) certification using American Heart Association guidelines. Members required to have Advanced Life Support requirements (ACLS, PALS, NRP) must present proof of current certification(s) through the American Heart Association. Computer-based training does not constitute fulfilling the training requirements.
- Non-Clinical staff shall hold a minimum of current Heartsaver (HS) Basic Life Support (BLS) certification using American Heart Association guidelines. Computer-based training does not constitute fulfilling the training requirement.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 16 September 2015 – 17 September 2020 (Five year ordering period)

Anticipated RFP Release Date: 4Q FY2020

Estimated Dollar Value: \$4.0M

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: JYG Innovations LLC, FA2823-15-D-6007 (DUNS 961663130)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Post Anesthesia Care Unit/Ambulatory Care Unit (PACU/ASU) Nurse

Program Description: Four Full-time Equivalent (4 FTE) Post Anesthesia Care Unit/Ambulatory Care Unit (PACU/ASU) Clinical Nurse Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services that cover the range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall provide outpatient services for patients as scheduled.
- Shall possess ability to synthesize data from a variety of sources and make appropriate clinical decisions and coordinate with ancillary staff.
- Shall coordinate patient care through a continuum and facilitate achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
- Shall assess patients, including ability to assess/evaluate telephonically.
- Shall possess ability to recognize adverse signs and symptoms and quickly react in emergency situations.
- Shall possess ability to effectively communicate and collaborate with diverse group of people for purpose of informing healthcare team of plans/actions and for teaching/education to benefit patient/family and organization.
- Shall possess excellent oral communication skills for patient/family education. Shall prescribe and communicate treatment plans in accordance with established cardiac clinic protocols. Telephone and in-person assessment/evaluation includes determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required. Shall collect and assess significant patient history information and perform all necessary patient teaching.
- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts.

- Shall arrange for procedures and perform telephone follow-up, as appropriate.
- Shall be skilled in setting up, operating and monitoring specialized medical equipment such as IV infusion pumps, cardia monitoring devices, EKG units, oxygen analyzers, endoscopic equipment, and other clinic specific equipment.
- Shall ensure medication/supplies are replenished.
- Shall perform/assist with procedures such as bladder catheterizations, pulse oximetry, oxygen administration, EKGs and other clinic specific procedures. Shall provide clinical oversight of all paraprofessionals involved in provision of therapeutic treatments.
- Shall ensure proper documentation and coding of procedures and treatments.
- Shall serve and participate in committees, functions and other meetings as directed. Shall provide relevant and timely information to these groups and assist with decision-making and process improvement. Shall participate in customer service initiatives, quality projects, and medical readiness activities designed to enhance health services.
- Shall take part in clinic quality assurance programs to meet standards for the Joint Commission.
- Shall provide outpatient clinic support/services when deemed necessary.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Integrated Clinical Database (ICDB), Essentris, or other systems used in the MTF.
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.

- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall possess working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook (email) and internet familiarity. Ability to input, extract, and format data from established databases is desired.
- Shall possess knowledge of medical privacy and confidentiality, such as Health Insurance Portability and Accountability Act (HIPAA), accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC), The Joint Commission (TJC), and Clinical Practice Guidelines (CPGs).
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relations.
- Shall be familiar with Department of Defense (DoD), Federal, State, non-profit healthcare systems and organizations to include DoD Tri-Service Military Healthcare Systems, TRICARE purchased care system, Medicare, Medicaid and Veterans Administration (VA).

Qualifications:

- Shall have graduated from an accredited school of nursing with a Bachelor of Science in Nursing and passed National Council Licensure Examination (NCLEX) for Registered Nurses.
- Shall possess a valid unrestricted license to practice as a registered nurse in any US state or jurisdiction.
- Shall have a minimum of 2 years of experience in Surgical Care Center, Medical-Surgical Unit, Emergency Room or Intensive Care setting within past 3 years.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 23 September 2015 – 22 September 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$2.2M

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: JYG Innovations LLC, FA2823-15-C-0045 (DUNS 961663130)

POCs: End User – Sue Siebenberg
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Project Name: Anesthesiologist – Pain Management

Program Description: One Full-time Equivalent (1 FTE) Anesthesiologist-Pain Management Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide healthcare services covering the range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall provide outpatient services for patients as scheduled.
- Shall provide immediate evaluation and management of emergency problems as they occur.
- Shall coordinate patient care through a continuum and facilitate achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
- Shall assess patients, including ability to assess/evaluate telephonically.
- Shall possess ability to recognize adverse signs and symptoms and quickly react in emergency situations.
- Shall possess ability to effectively communicate and collaborate with diverse group of people for purpose of informing healthcare team of plans/actions and for teaching/education to benefit the patient/family and organization.
- Shall possess excellent oral communication skills for patient/family education. Shall prescribe and communicate treatment plans in accordance with established cardiac clinic protocols. Telephone and in-person assessment/evaluation includes determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required. Shall collect and assess significant patient history information and perform all necessary patient teaching.
- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts.
- Shall arrange for procedures and perform telephone follow-up, as appropriate.

- Shall be skilled in setting up, operating, and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, endoscopic equipment, and other clinic specific equipment.
- Shall ensure medication/supplies are replenished.
- Shall ensure proper documentation and coding of procedures and treatments.
- Shall serve and participate in committees, functions and other meetings as directed. Shall provide relevant and timely information to these groups, and assists with decision-making and process improvement. Shall participate in customer service initiatives, quality projects, and medical readiness activities designed to enhance health services.
- Shall take part in clinic quality assurance programs to meet standards for the Joint Commission.
- Shall provide outpatient clinic support/services.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall possess working knowledge of computer applications/software to include, VascuBase, Microsoft Office programs, Microsoft Outlook (email), and internet familiarity. Ability to input, extract, and format data from established databases is desired.

- Shall possess knowledge of medical privacy and confidentiality such as Health Insurance Portability and Accountability Act (HIPAA), accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC), The Joint Commission (TJC), and Clinical Practice Guidelines (CPGs).
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relation.
- Shall be familiar with Department of Defense (DoD), Federal, State, non-profit healthcare systems and organizations, to include DoD Tri-Service Military Healthcare Systems, TRICARE purchased care system, Medicare, Medicaid and Veterans Administration (VA).

On Call/After Hours Duty:

- Shall cover on call/after hours duty for pain clinic, which will be "home call" after completion of duty day. On call/after hours duty will be evenly distributed among all pain physician providers. There will be no requirement to cover Anesthesiology in house coverage.
- On call/after hours requirements for pain clinic will occur with varying frequency depending on number of pain physicians employed by pain clinic at any given time. Typical monthly home on call/after hours responsibilities will be 8-15 days/month.
- On call/after hours duty shall not be simultaneously on call at MTF and other medical facilities.
- Shall respond for emergency support within 30 minutes after notification.

Qualifications:

- Shall have graduated from an approved residency in specialty area required and completed a residency or fellowship acceptable to US Air Force Surgeon General in anesthesia.
- Shall possess valid unrestricted license to practice Anesthesiology in one of the 50 states.
- Shall be either a "Candidate" or a "Diplomat" of American Board of Anesthesiologists.
- Shall have a minimum of 2 years post-graduate Anesthesiology experience within the last 3 years.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 23 September 2015 – 22 September 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$2.4M

NAICS Code: 621111 – Offices of Physicians (except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: Certified Technical Experts Inc., FA2823-15-C-0035 (DUNS 965538346)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Licensed Practical Nurse (LPN) Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: LPN IDIQ

Objective: Assist in treating patients seen in the assigned clinic at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Scope:

Specific Tasks:

- Shall carry out patient care assignments based on scope of practice and skill level of assigned personnel and with direct oversight of a Licensed Practical Nurse. Shall assess patients, and recognize adverse signs and symptoms and quickly react in emergency situations, to include the determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required.
- Shall communicate treatment plans and patient teaching in accordance with established protocols. Shall collect and assess significant patient history information and perform all necessary patient teaching.
- Shall communicate and collaborate with a diverse group of people for the purpose of informing healthcare team of plans/actions, for teaching/education to benefit patient/family and organization.
- Shall demonstrate skill in setting up, operating and monitoring specialized medical equipment such as cardiac monitoring devices, EKG units, oxygen analyzers, nebulizers, and other clinic specific equipment. Shall perform/assist with procedures such as bladder catheterizations, administration of oxygen, visual acuity tests, EKGs, irrigation of eyes and ears, tympanograms, splinting, phlebotomy and other clinic specific procedures.
- Shall clean and store equipment properly at the end of each work shift. Shall ensure preventive maintenance and routine cleaning are performed as directed. Shall ensure medication/supplies are replenished.
- Shall participate in orientation, training, and evaluation of duty performance of newly assigned personnel, as appropriate. Shall ensure a safe work environment, employee safe work habits and patient safety IAW regulatory agencies, infection control policies, and process improvement initiatives. Shall perform accurate documentation, both written and electronic, of all activity, including telephone contacts.

- Shall maintain open communication lines, both intra-departmentally and inter-departmentally, to provide for total needs of patient.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall administer medications, electrolytes, fluids, blood, and blood products. Shall adhere to perioperative, infection control and safety policies and procedures.
- Productivity shall be comparable to that of other comparable positions assigned to the same position and authorized the same scope of care.

Qualifications:

- Must be a graduate from an accredited school of nursing, and have taken NCLEX-PN boards and passed.
- Must have a current, valid, unrestricted nursing license to practice as an LPN from any jurisdiction of the U.S.
- Shall have at least 12 months of experience within last 24 months. This experience shall have been in a primary care clinic setting.
- Shall maintain current certification in Basic Life Support (BLS).
- Shall maintain current Healthcare Provider (HCP) Basic Life Support (BLS) certification using American Heart Association guidelines. Computer-based training does not constitute fulfilling the training requirements.
- Shall provide documentation/certification of IV therapy training from one or more of the following educational alternatives:
 - Post-graduate level course
 - Credit for Previous Education
 - Nontraditional Education

Acquisition Approach: Total Small Business Set Aside on FBO

Period of Performance: 28 September 2015 – 27 September 2020 (Five year ordering period)

Anticipated RFP Release Date: 2Q FY2020

Estimated Dollar Value: \$4.0M

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: Yes

Incumbent: General Infomatics-A Service Disabled Owned Veteran Business Inc.,
FA2823-15-D-6005 (DUNS 555569339)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Psychiatrist (General), Psychiatrist (Forensic), and Registered Nurse – Emergency Services

Program Description: One Full-time Equivalent (1 FTE) Psychiatrist (General), 1 FTE Psychiatrist (Forensic), and 1 FTE Registered Nurse – Emergency Services Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide services that cover the range of services provided in a civilian MTF.

Scope:

Psychiatrist (General)

- Specific Tasks:
 - Shall perform a full range and spectrum of comprehensive specialty care onsite at the MTF. Workload includes evaluation and treatment of emergent, urgent, and non-emergent patients ranging in age as young as 18 years to over 65 years.
 - Productivity shall be comparable to that of other civilian and military Psychiatrists.
 - Duties include, but are not limited to the following:
 - Examines, evaluates, diagnoses, and treats psychiatric disorders.
 - Prepares and reviews case histories and obtains and evaluates data through interview techniques.
 - Diagnoses psychiatric disorders.
 - Prescribes and evaluates effectiveness of a wide range of therapeutic measures.
 - Recommends disposition of psychiatric cases.
 - Advises on problems related to mental health and prevention of mental disorders.
 - Serves as medical and psychiatric consultant to clinical psychologists and clinical social workers.

- Advises on kind and quantity of psychiatric supplies and equipment.
 - Coordinates psychiatric services with other medical activities.
 - Instructs interns and residents in psychiatric principles and procedures.
 - Shall be able to demonstrate proficiency in delivering Psychiatry services in a military healthcare setting within 6 months of start date.
- Qualifications:
- Shall have graduated from a nationally accredited medical or osteopathic school that is acceptable to the U.S. Air Force Surgeon General.
 - Shall be a Doctor of Medicine (M.D.) or Osteopathy (D.O.).
 - Shall have at least 24 months of experience within the last 36 months as a licensed Psychiatrist.
 - Shall possess a current board certification by the American Board of Psychiatry and Neurology (ABPN).
 - Shall have completed residency in psychiatry acceptable to the U.S. Air Force Surgeon General.
 - Shall have and maintain a valid unrestricted license to practice medicine in one of the 50 U.S., the District of Columbia, Puerto Rico, or the U.S. Virgin Islands.
 - Shall possess current certification in Healthcare Provider (HCP) Basic Life Support (BLS).
 - Shall read, understand, speak, and write English fluently.

Psychiatrist (Forensic)

- Specific Tasks:
- Shall perform a full range and spectrum of comprehensive specialty care onsite at the MTF. Workload includes evaluation and treatment of emergent, urgent, and non-emergent patients ranging in age as young as 18 years to over 65 years. Workload is a result of scheduled appointments, walk-ins to the clinic from other departments, walk-ins for specific diagnoses, telephone calls, and consult requests.
 - Duties include, but are not limited to the following:
 - Examines, evaluates, diagnoses, and treats psychiatric disorders.

- Prepares and reviews case histories and obtains and evaluates data through interview techniques.
- Diagnoses psychiatric disorders.
- Prescribes and evaluates effectiveness of a wide range of therapeutic measures.
- Recommends disposition of psychiatric cases.
- Advises on problems related to mental health and prevention of mental disorders.
- Serves as medical and psychiatric consultant to clinical psychologists and clinical social workers.
- Advises on kind and quantity of psychiatric supplies and equipment.
- Coordinates psychiatric services with other medical activities.
- Instructs interns and residents in psychiatric principles and procedures.
- Shall perform Sanity Board Assessments.
- Shall make court appearances for expert witness testimonies. Video Teleconferencing can be utilized to accomplish testimonies.
- Shall be able to demonstrate proficiency in delivering Psychiatry services in a military healthcare setting within 6 months of start date.

- Qualifications:

- Shall have graduated from a nationally accredited medical or osteopathic school that is acceptable to the U.S. Air Force Surgeon General.
- Shall be a Doctor of Medicine (M.D.) or Osteopathy (D.O.).
- Shall have at least 24 months of experience within the last 36 months as a licensed Psychiatrist.
- Shall possess a current board certification by the American Board of Psychiatry and Neurology (ABPN).
- Shall have completed residency in psychiatry acceptable to the U.S. Air Force Surgeon General.
- Shall have completed a Forensic Psychiatry Fellowship Program acceptable to the U.S. Air Force Surgeon General.

- Shall possess and maintain a valid unrestricted license to practice medicine in one of the 50 United States, the District of Columbia, Puerto Rico, or the U.S. Virgin Islands.
- Shall possess current certification in Healthcare Provider (HCP) Basic Life Support (BLS).
- Shall read, understand, speak, and write English fluently.

Registered Nurse – Emergency Services

- Specific Tasks:

- Shall provide outpatient services for patients as scheduled by the Government.
- Shall provide outpatient clinic support/services.
- Shall assess patients, including the ability to assess/evaluate telephonically.
- Shall arrange for procedures and perform telephone follow-up, as appropriate.
- Shall perform/assist with procedures such as endoscopic procedures, conscious sedation, prepping patient for procedures and recovering patient post procedure, bladder catheterizations, pulse oximetry, oxygen administration, EKGs, visual acuity tests, irrigation of eyes and ears, splinting, phlebotomy and intravenous catheterizations. Shall be skilled in mixing and maintaining critical care drips to include, but not limited to Insulin, Levophed, Dopamine, Epinephrine, Versed, Fentanyl, and Ketamine. Shall perform other clinic specific procedures in accordance with established protocols. Provides clinical oversight of all paraprofessionals involved in the provision of therapeutic treatments.
- Shall be skilled in setting up, operating, and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, endoscopic equipment, and other clinic specific equipment.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment.
- Shall ensure medication/supplies are replenished.
- Shall possess ability to recognize adverse signs and symptoms and quickly react in emergency situations.
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.

- Shall possess ability to synthesize data from a variety of sources and make appropriate clinical decisions.
 - Shall coordinate patient care through a continuum and facilitate the achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
 - Shall possess ability to effectively communicate and collaborate with a diverse group of people for the purpose of informing the healthcare team of plans/actions, for teaching/education to benefit the patient/family, and for the organization.
 - Shall possess excellent oral communication skills for patient/family education. Prescribes and communicates treatment plans in accordance with established cardiac clinic protocols. Telephone and in-person assessment/evaluation includes the determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required. Collects and assesses significant patient history information and perform all necessary patient teaching.
 - Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts.
 - Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with the patients and co-workers.
 - Shall take part in clinic quality assurance programs to meet standards for the Joint Commission on Accreditation of Healthcare Organization (JCAHO).
 - Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
 - Shall serve and participate in committees, functions and other meetings as directed. Shall provide relevant and timely information to these groups, and assist with decision-making and process improvement. Shall participate in customer service initiatives, quality projects, and medical readiness activities, designed to enhance health services.
- Qualifications:
- Shall have graduated from an accredited school of nursing with a Bachelor of Science in Nursing.
 - Shall possess a valid unrestricted license to practice as a registered nurse in any US state/jurisdiction.
 - Shall possess previous experience in emergency nursing to include moderate sedation for procedures.

- Shall possess current certification in Heartsaver (HS) Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS).
- Shall have worked as an Emergency Services Nurse for a minimum of 36 months within the last 48 months.
- Shall read, understand, speak, and write English fluently.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2016 – 29 September 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$2.7M

NAICS Code: 621112 - Offices of Physicians, Mental Health Specialists

Small Business Set Aside: No

Incumbent: JYG Innovations LLC, FA2823-16-C-6029 (DUNS 961663130)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Transitional Care Coordinator

Program Description: One Full-time Equivalent (1 FTE) Transitional Care Coordinator Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide transitional care coordination in social work care, case management, and discharge planning at 96MDG MTF.

Scope:

Specific Tasks:

- Shall provide and/or assist in social work care coordination, case management and discharge planning. Shall employ intensive and effective behavioral practices in complex medical, psychological and social situations such as where terminal illness is predictable, where long term illness or convalescence is a reality, where personality maladjustments cause serious problems in utilizing social work interventions, and where a high degree of stress immobilizes a patient or causes a resistance to medical care or social work services such as combat stress, residuals of traumatic brain injury, community adjustment, addictions, and other health and mental health problems.
- Shall receive consult/referral forms and make an independent psychosocial assessment of patient/family needs, and teach family medicine residents and medical students about this process. Shall provide information on resources available in the community – hospitals, home health care agencies, nursing homes, rehabilitation, boarding homes, medical supply companies and other specialized services. Shall develop a plan which has significant consequences to patient/family to facilitate patient transition to appropriate level of care, execute plan alone or in concert with interdisciplinary team members, as appropriate, and provide appropriate follow-up with appropriate agencies, patient/family and hospital staff. Shall discern when a change in the plan is needed and implement appropriate changes or actions.
- Shall promote and develop interdisciplinary collaboration by participating in morning rounds with residency teams, participating in multidisciplinary teams for care coordination/case management/utilization management/discharge planning and treating the medical and psychosocial needs of the patient. Shall assist interdisciplinary staff members to focus on psychosocial factors impinging on patient.
- Shall promote and implement social work/case management/medical management/discharge planning services as part of a comprehensive, interdisciplinary approach to patient care. Shall implement a collaborative process to assess, plan,

coordinate, monitor and evaluate options and services for complex, high risk and/or high cost inpatients/outpatients. Shall develop and utilize screening procedures to identify patients requiring social work/discharge planning/case management services.

- Shall participate actively in in-service training programs, medical rounds and other regular meetings.
- Shall promote community relations by establishing relationships with community agency personnel. Shall coordinate with and participate in community programs in order to plan for needed resources, establish sound working relationships with other professionals and promote community relations. Shall contact at least one community agency each month to assess services they provide to the community.
- Shall make rounds with inpatient team assigned for purposes of gathering prioritized administrative assignments for each day as it pertains to hospitalized patients cared for by the inpatient team. Typically, assigned tasks will include but are not limited to scheduling diagnostic testing, securing external facility historical medical documents to facilitate care, schedule follow-up appointments with primary outpatient provider and required consultants prior to discharge, faxing/transmitting internal facility documentation to external providers/institutions upon request. Shall ensure labs, x-rays, consults, and other studies result, completed during hospitalization are available on the chart. Shall initiate and update discharge summaries throughout patient hospitalization. Shall contact each patient after discharge to assure appropriate follow-up based on patient condition and to help assess quality of patient/inpatient experience.
- Shall arrange specialty care follow-up appointments with the MTF and with specialists in the community.
- Shall notify Primary Care provider of each admitted patient. Shall send primary provider the discharge summary, laboratory and radiologic studies and discharge medication lists.
- Shall talk with inpatient/outpatient and family who have diagnoses that would be better cared for in the Family Medicine Residency clinic and/or would provide resident education about enrolling to the Family Medicine Residency clinic for care or another clinic within the facility. Shall keep database of all OB patients delivered and call at 7 weeks postpartum to discuss family enrollment into the clinic if not already enrolled.
- Shall assist in education of Family Medicine residents as well as other hospital personnel on patient centered care initiatives. This includes daily updates of patient care team board to include name of attending physician, resident team, nurse and Transitional Care Coordinator.
- Shall support data collection/data analysis and research writing for ongoing patient centered care research in the residencies to improve patient outcomes and residency education.

- Shall know the administrative requirements for proper documentation of a patient's condition and social needs both while an inpatient and as an outpatient, and both referral and outpatient appointment scheduling.
- Shall coordinate smoking cessation, behavioral health, diabetic and nutritional education at bedside. Shall provide New Parent Support Group coordination and arrange for appropriate New Parent nurse educator to come to bedside.
- Shall be fully knowledgeable in local Hospice capabilities and shall coordinate Hospice services at bedside and assist local agencies with appropriate education.
- Shall provide patient education and assist with completing advanced directives at bedside.
- Shall coordinate and participate in home visitations with resident physicians and medical students.

Qualifications:

- Shall have graduated from an approved bachelors of science program with emphasis on sociology, psychology, social work or related field.
- Shall maintain current certification in Basic Life Support (BLS).
- Shall have at least 3 years of experience working with resident physicians and medical students within past 48 months. Experience shall include both inpatient and outpatient coordination of patient care. Shall have been involved with teaching basics of social work, discharge planning and end-of-life care.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2016 – 29 September 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$400K

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: Certified Technical Experts LLC, FA2823-15-C-0024 (DUNS 965538346)

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Project Name: Registered Vascular Technician

Program Description: One Full-time Equivalent (1 FTE) Registered Vascular Technician Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide Registered Vascular Technician support services at 96MDG MTF.

Scope:

Specific Tasks:

- Shall provide outpatient services for patients as scheduled.
- Shall possess ability to synthesize data from a variety of sources and make appropriate clinical decisions.
- Shall coordinate patient care through a continuum and facilitate achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
- Shall assess patients, including ability to assess/evaluate telephonically.
- Shall possess ability to recognize adverse signs and symptoms and quickly react in emergency situations.
- Shall possess ability to effectively communicate and collaborate with diverse group of people for purpose of informing healthcare team of plans/actions and for teaching/education to benefit patient/family and organization.
- Shall possess excellent oral communication skills for patient/family education. Shall prescribe and communicate treatment plans in accordance with established cardiac clinic protocols. Telephone and in-person assessment/evaluation includes determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required. Shall collect and assess significant patient history information and perform all necessary patient teaching.
- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts.
- Shall arrange for procedures and perform telephone follow-up, as appropriate.
- Shall be skilled in setting up, operating, and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, endoscopic equipment, and other clinic specific equipment.

- Shall ensure medication/supplies are replenished.
- Shall ensure proper documentation and coding of procedures and treatments.
- Shall serve and participate in committees, functions and other meetings as directed. Shall provide relevant and timely information to these groups and assist with decision-making and process improvement. Shall participate in customer service initiatives, quality projects, and medical readiness activities designed to enhance health services.
- Shall take part in clinic quality assurance programs to meet standards of the Joint Commission.
- Shall provide outpatient clinic support/services.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvements etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number patients with a variety of healthcare needs and illnesses.
- Shall possess working knowledge of computer applications/software to include VascuBase, Microsoft Office programs, Microsoft Outlook (email), and internet familiarity. Shall possess ability to input, extract and format data from established databases.
- Shall possess knowledge of medical privacy and confidentiality such as Health Insurance Portability and Accountability Act (HIPAA), accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC), The Joint Commission (TJC) and Clinical Practice Guidelines (CPGs).

- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy and Customer Relations.
- Shall be familiar with Department of Defense (DoD), Federal, State, non-profit healthcare systems and organizations, including DoD Tri-Service Military Healthcare Systems, TRICARE purchased care system, Medicare, Medicaid and Veterans Administration (VA).
- Shall conduct vascular laboratory studies in accordance with the vascular laboratory protocols.
- Shall perform independent triage of consultations for vascular laboratory studies, including recommendations to referring physician and vascular laboratory staff for selection of the study appropriate to a particular clinical situation.
- Shall determine daily schedule of studies, which involves proper prioritization of consultations.
- Shall provide preliminary interpretations of all vascular laboratory studies and relay information to referring physician, in advance of a formal interpretation by vascular laboratory staff physicians.
- Shall perform a variety of vascular laboratory studies, including carotid duplex, abdominal and extremity arterial duplex, renal and visceral artery duplex, extremity graft surveillance duplex, venous duplex, oculoplethysmography (OPG), peripheral arterial pulse volume recordings and segmental pressures, and venous air plethysmography.
- Shall develop patient education materials intended to answer questions regarding various vascular laboratory studies as well as about various diseases.
- Shall ensure preventive maintenance on vascular laboratory equipment is accomplished as required.
- Shall maintain vascular laboratory quality assurance database which involves weekly continuing comparison of results of vascular laboratory studies to those of arteriogram, CT scans, MR scans, and operative finding and management of an ongoing database.
- Shall interact with laboratory medical and technical staff, residents from various referring services, ward Registered Vascular Technicians and personnel and medical students.
- Shall ensure all vascular laboratory studies are scheduled in an appropriate manner to satisfy clinical situation.
- Shall place preliminary interpretation (based upon published vascular laboratory protocols) on patient medical record at time of examination.
- Shall notify vascular laboratory medical staff and referring provider when a particular study needs immediate attention.

- Shall independently recognize abnormal findings and perform additional examinations as clinically indicated.
- Shall have knowledge of physiological severity of vascular disease and ability to evaluate a particular vascular laboratory test within context of previous examinations, and be able to clearly and effectively communicate this to medical staff; vascular laboratory protocols and medical literature from which they arise in order to continue to update laboratory practice as the standard of care advances; pathophysiology of vascular disease; and acoustical physics, Doppler ultrasound principles, and ultrasound equipment as necessary for proper performance.

Qualifications:

- Shall be certified as a Registered Vascular Technologist (RVT) through American Registry of Diagnostic Medical Sonographers (ARDMS) or a Registered Vascular Specialist (RVS) through Cardiovascular Credentialing International.
- Shall have 24 months of experience within past 36 months working as a Vascular Technologist.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2015 – 29 September 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$527K

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: D.H. Porter Enterprises LLC, FA2823-15-C-0028 (DUNS 128691735)

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Project Name: Pediatrician

Program Description: One Full-time Equivalent (1 FTE) Pediatrician Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services to cover the range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall provide inpatient, outpatient and nursery care services for patients as scheduled.
- May serve as a Primary Care Manager (PCM) for a population of approximately one thousand two hundred fifty (1,250) children requiring minimum of ninety (90) bookable appointments per week. Shall provide comprehensive healthcare and all types of care to include: caring for children acute illnesses, minor injuries, and general health maintenance. This shall also include well baby/well child exams and sports physicals. Shall provide general health care for children with chronic medical needs to include, but not limited to: diabetes, asthma, developmental disorders, ADHD, seizures, etc.
- Shall assess and manage newborns in delivery room, including resuscitation and stabilization of a critically ill neonate. Shall provide comprehensive care in a level I nursery. Shall function as a pediatric consultant to health professionals in newborn nursery, obstetrical ward, and delivery room for routine, normal pregnancies, deliveries and newborn care. Shall work collaboratively with neonatologists, obstetricians, family medicine physicians, nurse midwives, lactation consultants, primary care nurses for OB/Newborn, and social workers in care of newborns. Shall assess, treat, and manage newborns, using history, physical exam and routine screening procedures, and provide preventive counseling and intervention as indicated.
- Shall perform lumbar punctures, endotracheal intubation, intraosseous and intravenous infusion, circumcision. Shall place umbilical and venous lines, remove minor skin lesions such as warts and skin tags and other surgeries.
- Shall work independently during non-duty hours as “On Call Pediatrician” for Pediatric Department. Shall monitor the “On Call” roster to ensure coverage for nights and weekend call with pediatric staff. Shall be able to respond promptly and effectively to critical scenarios. Shall routinely be available for emergency consultations for inpatient service, nursery, labor and delivery, and emergency room, when assigned. Shall promptly assess emergency situations and immediately apply life support techniques and therapies.

- Shall provide direction and advice to professional and paraprofessional staff. Shall provide clinical and didactic instruction for physician assistant students, clinical interns, and residents rotating within Pediatrics Department including clinical manifestation and case management. Shall develop and provide oversight for presentations of general pediatrics curriculum for Family Medicine Residency program and Physician Assistant program. Shall make recommendations regarding their skill level and abilities for input into performance ratings.
- Shall provide management of patient care for behavioral problems, learning disorders, disabilities/disorders in newborn, pediatric, and adolescent patients through the age of 21 years in outpatient and at-home-care settings. This includes individuals whose chronological age is defined as adults who have disabilities.
- Shall develop and direct long-term management strategies. Shall provide clinical and administrative leadership and expertise, managing patient care and coordinating additional subspecialty referrals, answering patient telephone consults (with assistance of clinic staff), and refill prescriptions.
- Shall possess sufficient knowledge of current TRICARE standards, population-based health care, disease management, medically-oriented computer systems, and trends in prevention.
- Shall function as a child advocate in the medical center and community, and ensure implementation of policies, standards, and programs that support the clinical practice within ethical and legal boundaries.
- Shall implement, coach, mentor, and train residents/staff in Air Force Medical Services regarding pediatric practice priorities and customer service basics.
- Shall take part in clinic quality assurance programs to meet standards for the Joint Commission.
- Shall be a function of the Commanding Officer's clinical privileging process and overall demand for specialty care.
- Shall consult with other specialty practitioners for consultative opinions and continuation of care.
- Shall facilitate patient access to medical care by recommending appropriate referrals to other health care providers.
- Shall provide outpatient clinic support/services.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).

- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall maintain current certification in Basic Life Support (BLS), Pediatric Advanced Life Support (PALS), and Neonatal Resuscitation Program (NRP).
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall possess working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook (email), and internet familiarity. Ability to input, extract, and format data from established databases is desired.
- Shall possess knowledge of medical privacy and confidentiality, such as Health Insurance Portability and Accountability Act (HIPAA), accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC), The Joint Commission (TJC), and Clinical Practice Guidelines (CPGs).
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relation.
- Shall be familiar with Department of Defense (DoD), Federal, State, non-profit healthcare systems and organizations, to include DoD Tri-Service Military Healthcare Systems, TRICARE purchased care system, Medicare, Medicaid and Veterans Administration(VA).

Qualifications:

- Shall have graduated from an accredited medical school and completed an Accreditation Council for Medical Education (ACGME), Accredited Pediatrics residency or fellowship acceptable to the Surgeon General, HQ USAF. Shall be a Professional Doctor of Medicine or Doctor of Osteopathy equivalent degree with Board Eligible/Board Certification in Pediatrics.

- Shall have and maintain a valid unrestricted current license as a Pediatrician in one of the 50 states. License must correspond to Drug Enforcement Agency (DEA) registration number. All licenses must be unencumbered and remain in effect during contract employment.
- Must have been employed in practice of Pediatrics or in training for 24 of the last 36 months.
- Shall hold current Healthcare Provider (HCP) Basic Life Support (BLS) certification using American Heart Association guidelines. Shall have Advanced Life Support requirements (PALS, NRP) through American Heart Association. Computer-based training does not constitute fulfilling the training requirements.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2015 – 29 September 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$1.6M

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: JYG Innovations LLC, FA2823-15-C-0043 (DUNS 961663130)

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Project Name: Obstetrics/Gynecological (OB/GYN) Nurse

Program Description: One Full-time Equivalent (1 FTE) Obstetrics/Gynecological Nurse Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services to cover the range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall provide outpatient services for patients as scheduled.
- Shall possess ability to synthesize data from a variety of sources and make appropriate clinical decisions.
- Shall coordinate patient care through a continuum and facilitate achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
- Shall assess patients, including ability to assess/evaluate telephonically.
- Shall possess ability to recognize adverse signs and symptoms and quickly react in emergency situations.
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess ability to effectively communicate and collaborate with diverse group of people for purpose of informing healthcare team of plans/actions and for teaching/education to benefit patient/family and organization.
- Shall possess excellent oral communication skills for patient/family education. Shall prescribe and communicate treatment plans in accordance with established cardiac clinic protocols. Telephone and in-person assessment/evaluation includes determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required. Shall collect and assess significant patient history information and performs all necessary patient teaching.
- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts.

- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall arrange for procedures and perform telephone follow-up, as appropriate.
- Shall be skilled in setting up, operating, and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, fetal heart monitor, and other clinic specific equipment.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall ensure medication/supplies are replenished.
- Shall perform/assist with procedures such as non-stress testing, injections, diabetic and medication education, bladder catheterizations, pulse oximetry, oxygen administration, EKGs, and other clinic specific procedures, in accordance with established protocols. Shall provide clinical oversight of all paraprofessionals involved in provision of therapeutic treatments.
- Shall ensure proper documentation and coding of procedures and treatments.
- Shall serve and participate in committees, functions and other meetings as directed. Shall provide relevant and timely information to these groups, and assists with decision-making and process improvement. Shall participate in customer service initiatives, quality projects, and medical readiness activities designed to enhance health services.
- Shall take part in clinic quality assurance programs to meet standards for the Joint Commission.
- Shall provide outpatient clinic support/services.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS).
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.

- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall possess working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook (email), and internet familiarity. Ability to input, extract, and format data from established databases is desired.
- Shall possess knowledge of medical privacy and confidentiality such as Health Insurance Portability and Accountability Act (HIPAA), accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC), The Joint Commission (TJC), and Clinical Practice Guidelines (CPGs).
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relation.
- Shall be familiar with Department of Defense (DoD), Federal, State, non-profit healthcare systems and organizations, to include DoD Tri-Service Military Healthcare Systems, TRICARE purchased care system, Medicare, Medicaid and Veterans Administration (VA).

Qualifications:

- Shall have graduated from an accredited school of nursing with a Bachelor of Science in Nursing or experience in Obstetrical/Gynecological nursing as an Associate Degree of Nursing may be considered
- Shall possess valid unrestricted license to practice as a registered nurse in any US state/jurisdiction.
- Shall have previous experience in obstetrical/gynecological to include labor and delivery, newborn nursery, postpartum and antepartum.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2015 – 29 September 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$1.6M

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: JYG Innovations LLC, FA2823-15-C-0048 (DUNS 961663130)

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Project Name: Internal Behavioral Health Consultant (IBHC) (Clinical Social Worker)

Program Description: One Full-time Equivalent (1 FTE) Internal Behavioral Health Consultant Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services to cover the range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall provide brief cognitive/behavioral interventions (typically no more than 4 appointments) in primary care. Services will mimic pace of primary care (i.e. patients seen for 15- to 30-minute appointments).
- May provide classes in format appropriate for primary care (e.g. stress management class, sleep enhancement class, chronic pain class).
- Shall be skillful and tactful in communicating with people who may be physically or mentally ill, uncooperative, fearful, emotionally distraught, and occasionally dangerous.
- Shall possess organizational, problem-solving and communication skills to articulate medical requirements to patient/family/care giver, medical and non-medical staff in a professional and courteous manner.
- Shall consult with PCMs on-demand about general issues and specific patients.
- Shall ensure PCMs receive same-day verbal and/or written feedback on patient referred.
- Shall deliver brief presentation/training to primary care team members regarding behavioral health issues and IBHC services.
- Shall participate in team efforts to develop, implement, evaluate and revise clinical pathway programs needed in clinic.
- Shall provide concise documentation of care and recommendation inpatient electronic medical record within allowable timeframe after patient is seen.
- Shall effectively manage a full daily patient load (approximately 8-14 patient encounters per day).

- May supervise providers who are in training or not fully licensed.
- May participate in Air Force-approved research projects relating to Primary Care Behavioral Health.
- Shall consult with medical personnel, legal authorities and military commanders, as required.
- Shall participate in military-specific training (e.g. use of Air Force Guide for Suicide Risk Assessment, Management and Treatment, pre-post deployment screening, PTSD, combat stress, etc.).
- Shall attend and participate in meetings during normal duty hours and professional staff conferences and other appropriate professional activities such as, but not limited to, quality improvement meetings, professional staff meetings, commander's staff meetings, primary care staff meetings and others required by applicable regulations, MTF guidance, or as directed.

Qualifications:

- Shall hold a Master of Social Work (M.S.W.) degree from a graduate school of social work fully accredited by the Council on Social Work Education (CSWE).
- Shall maintain a current, unrestricted clinical license to independently practice social work in any one of the 50 states, District of Columbia, Puerto Rico, or the US Virgin Islands.
- Shall have 1 year of experience in past 3 years in the evaluation and treatment of patients who have pain, psychological factors affecting their physical condition, or difficulty coping with medical problems.
- Shall have at least 12 months of direct hands-on experience in past 24 months with computer operations, basic word processing, data entry and use of an automated medical record system.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2015 – 29 September 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$505K

NAICS Code: 621330 – Offices of Mental Health Practitioners (except Physicians)

Small Business Set Aside: No

Incumbent: Anyar Inc., FA2823-15-C-0041 (DUNS 006468131)

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Project Name: Case Manager Nurse and Intensive Care Unit (ICU) Nurse

Program Description: One Full-time Equivalent (1 FTE) Case Manager Nurse and 1 FTE Intensive Care Unit (ICU) Nurse Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services to cover the range of services provided in a civilian MTF.

Scope:

Case Manager Nurse:

- Specific Tasks
 - Shall proactively identify and evaluate patients/families for case management from a variety of sources such as discharge/disposition planning, referrals, Medical Evaluation Board (MEB) process, healthcare system, employers and facility staff. Shall conduct systematic, on-going, thorough collection of patient physical, emotional, psychological, social and medical status and information via direct patient contact and other relevant sources such as professional and non-professional caregivers, medical records, family/caregiver interviews.
 - Shall develop an appropriate patient-specific plan of care to include short and long term goals, objectives and actions. Shall coordinate, collaborate and obtain approval of the plan among patient, family/caregiver, primary provider and other members of healthcare team.
 - Shall guide patient and family/caregiver through healthcare system, maximizing use of resources. Shall coordinate and execute plan of care, optimizing access to appropriate services. Shall ensure necessary referrals are ordered by appropriate discipline and coordinated. Shall serve as an advocate for, and ensure education is provided to, patient and family/caregiver as required. Shall promote adherence to treatment plan for improved healthcare outcomes.
 - Shall ensure coordination of care delivery processes, to include alternate healthcare settings and home environment, for purposes of enhancing patient health and wellness, safety, productivity, and quality of life, and for providing most beneficial, cost effective health care. Shall develop, utilize and maintain a variety of military and community resources to optimize access to services and medical care. Shall ensure timely and appropriate provision of services.

- Shall document and update treatment plan as needed. Shall maintain documentation and data collection. Shall conduct and/or participate in program evaluation as directed.
- Shall monitor and evaluate facility's case management program. Monitoring and evaluation may include, but is not limited to patient adherence and response to treatment plan; timeliness of patient and family/caregiver contact and follow-up; identification of variances, patterns or trends from established practice guidelines and/or standards; established outcome measurements; results of interventions, treatment delivery and timeliness of care; and utilization of resources.
- Travel outside of local MTF and/or off military installation may be necessary. When needed, travel to patient's military living quarters for inspecting and advocating patient medical and special physical requirements and verifying housing being provided is safe, accessible and facilitates care and recovery of member.
- Shall coordinate and participate in interdisciplinary team meetings, designated facility meetings and Care Coordination meetings. Shall share knowledge and experiences gained from own clinical nursing practice and education relevant to nursing and case management.
- Shall participate in orientation and training of other staff. May serve on committees, work groups and task forces at MTF.
- Shall maintain level of productivity and quality consistent with complexity of assignment; facility policies and guidelines; established principles, ethics and standards of practice of professional nursing; Case Management Society of America (CMSA); American Accreditation Healthcare Commission/Utilization Review Accreditation Commission (URAC); Center for Addiction and Mental Health (CAMH); Accreditation Association for Ambulatory Health Care (AAAHHC); Health Services Inspection (HIS); and other applicable DoD and Service specific guidance and policies. Shall comply with Equal Employment Opportunity (EEO) Program, infection control and safety policies and procedures.
- Shall complete medical record documentation and coding, and designated tracking logs and data reporting as required.

- Qualifications:

- Shall possess knowledge and skills to effectively apply core case management functions such as assessment, planning, facilitation, and advocacy.
- Shall possess knowledge in medical privacy and confidentiality such as Health Insurance Portability and Accountability Act (HIPAA), accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHHC) and The Joint Commission (TJC).

- Shall possess knowledge and skills with computer applications/software including Microsoft Office programs, Microsoft Outlook (email), and internet familiarity.
- Shall be skillful and tactful in communicating with people who may be physically or mentally ill, uncooperative, fearful, emotionally distraught, and occasionally dangerous.
- Shall possess organization, problem-solving and communication skills to articulate medical requirements to patients, families/caregivers, medical and non-medical staff in a professional and courteous manner.
- Shall have a baccalaureate degree (BSN) program in nursing accredited by a national nursing accrediting agency recognized by US Department of Education.
- Shall maintain an active, valid, current and unrestricted license (with no limitations, stipulations or pending adverse actions) to practice nursing as a registered nurse in any US state/jurisdiction.
- Shall have a minimum of 2 years for BSN full-time experience in clinical case management, working with adults, children, families, seniors and groups.
- Shall be a certified Case Manager by Commission for Case Management (CCM) or American Nurses Credentialing Center (ANCC), or certification eligible with 2 years of experience for BSN in full-time clinical case management with children, families, seniors or groups.
- Shall hold current Basic Life Support (BLS) certification using American Heart Association guidelines. Computer-based training does not constitute fulfilling training requirements.

Intensive Care Unit (ICU) Nurse:

- Specific Tasks:

- Shall possess knowledge of interpersonal relationships and ability to maintain composure and react appropriately while relating to patient, family, physicians, co-workers and ancillary staff; manage distraught, irritable, unreasonable or angry individuals; and maintain positive rapport with individuals involved in patient care.
- Shall possess knowledge of a wide range of medical disorders and conditions as appropriate and seen in critically ill patients (e.g. Ventilator Associate pneumonia and VAP bundle, Sepsis, and Acute Respiratory Distress Syndrome (ARDS)).

- Shall possess knowledge of professional care theories, principles, practices and procedures to perform nursing assignments of critically ill patients. Shall demonstrate knowledge of growth and development, and pathophysiology of disease processes specific to critical care unit population to include all ages from adult to geriatrics.
- Shall assess patient condition for potential or life-threatening crises. Shall distinguish between normal and abnormal physical findings (from physical assessment and vital sign assessment). Shall plan appropriate nursing care. Shall notify physician if needed and carry out appropriate interventions as ordered.
- Shall identify impending or existing emotional or psychiatric crisis and provide appropriate intervention.
- Shall possess ability to react with alertness and skill in any emergency situation (e.g. cardiac or respiratory arrest, hemorrhage, shock, severe physical trauma and psychiatric reaction). Shall serve as member of Rapid Response Team (RRT) and Code Blue resuscitation/response team.
- Shall reassess patient condition and revise plan of care based on identified nursing problems.
- Shall assess patient/family knowledge level, implement plan of instructions and record patient/family demonstrated level of understanding.
- Shall implement nursing process (assessment, planning, diagnosis, intervention and evaluation) to include holistic approach.
- Shall effectively communicate and collaborate with diverse group of people for purpose of informing healthcare team of plans/actions, for teaching/education to benefit patient/family and organization. Shall effectively use appropriate communication format in addressing professional issues.
- Shall obtain patient history, pertinent family history, and document patient medical record.
- Shall utilize appropriate nursing personnel to assist in delivery care when indicated (LPNs/paraprofessionals).
- Shall transcribe or verify transcription of physician orders.
- Shall carry out prescribed physician orders and document in patient medical record.
- Shall communicate pertinent patient data to charge nurse and/or physician as appropriate.

- Shall possess knowledge of a variety of pharmacological agents used in treatment of critically ill patients, desired effects, side effects, complications and usual dosage of their use as well as accurate administration of the pharmacologic agent, including dosage calculations as required.
- Shall administer prescribed critical care medications to include multiple critical care medication drips and intravenous push drugs (e.g. sedatives, narcotics, vasoactive medications, neuromuscular blockades, antidysrhythmics, antihypertensives, thrombolytics, and emergency drugs.
- Shall assess and document patient response to medications administered and intervene if desired response is not achieved.
- Shall instruct patient/family regarding prescribed medications/therapies and surgical/diagnostic procedures that must be accomplished.
- Shall administer inhalation therapy treatments, with knowledge of medications utilized in treatment and reactions.
- Shall properly apply cardiac monitor leads and 12 lead EKG machine, analyze rhythm strips and notify physician of any abnormal results (e.g. dysrhythmias for patient situation). Shall be able to interpret cardiac rhythms and their implications and intervene on emergent changes.
- Shall assess patient/family knowledge level, implement plan of instructions and record patient/family demonstrated level of understanding.
- Shall care for patients with a variety of hemodynamic monitors to include pressure lines/transducers, Swan-Ganz catheters, and arterial lines. Shall obtain hemodynamic parameters and interpret results. Shall notify physician of any parameters outside expected results.
- Shall participate in Discharge Planning as appropriate.
- Shall demonstrate use and operation of defibrillator to include emergency defibrillator.
- Shall obtain Arterial Blood Gas via arterial puncture or drawing from arterial line. Shall interpret results, notify physician of abnormal results and anticipate intervention as appropriate.
- Shall perform Postoperative Recovery and discharge within established criteria.
- Shall draw blood from invasive monitoring lines, lab value interpretation and intervene as appropriate.
- Shall care for patients on ventilators to include possessing knowledge of modes of ventilation, Ventilator Associated Pneumonia Bundle.

- Shall be able to initiate life saving measures in absence of a physician.
 - Shall operate infusion pumps, enteral feeding pumps, Patient Controlled Analgesia pumps, epidural pumps, electronic thermometers, and wound vacs.
 - Shall provide administration of blood products.
- Qualifications:
- Shall have graduated from an accredited National League of Nursing (NLN) school with a Bachelor of Science in Nursing or experience in primary care as an Associate Degree of Nursing. Shall have graduated from a critical care training course or completion of an equitable platform (i.e. Essentials of Critical Care Orientation [ECCO], online course from American Association of Critical Care Nurses).
 - Shall have completed an adult trauma training course (i.e. Trauma Nurse Core Course [TNCC] or Advanced Trauma Care for Nurses [ATCN]).
 - Shall possess a valid unrestricted license to practice as a registered nurse in any US state/jurisdiction.
 - Shall have a minimum of 2 years of experience with at least 1 year in a critical care area of 4 or more beds. One year of experience must have occurred within past 5 years.
 - Shall maintain certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS).
 - Shall possess good working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook (email) and internet skills. Shall possess ability to use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2015 – 29 September 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$1.2M

NAICS Code: 621111 – Offices of Physicians (except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: Giacare, Inc., FA2823-15-C-0049 (DUNS 118098867)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Physical Evaluation Board Liaison Officer (PEBLO)

Program Description: One Full-time Equivalent (1 FTE) Physical Evaluation Board Liaison Officer (PEBLO) Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide healthcare services covering the range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall plan and complete necessary Medical Evaluation Board (MEB) process activities from time of notification of need to evaluate an active duty member's fitness for duty until a disposition is made by Secretary of the Air Force Personnel Council.
- Shall process Review-in-Lieu-of (RILO) MEB cases for assignment limitation codes as directed or required by AFPC/DPANM and in accordance with established AF guidance.
- Shall obtain, assemble, and forward all documents and records required by Physical Evaluation Board (PEB).
- Shall receive and respond to inquiries from beneficiaries, DoD Components, other agencies, and various interested parties.
- Shall coordinate with appropriate points of contact throughout DoD Military Health System (MHS), line of Air Force agencies, (i.e. Military Personnel Flights, Comptroller, Transportation, Aeromedical Evacuation) and Department of Veterans Affairs (i.e. Veterans Benefits Administration [VBA] and Veterans Health Administration [VHA]) to best meet member's needs for information or assistance.
- Shall assist medical professional staff and other staff members on regulatory and procedural aspects of profiling and disability processing. Shall provide MEB orientation program and on the job training for assigned staff personnel as required.
- Shall monitor effectiveness and efficiency of local MEB, Line of Duty (LOD), and Temporary Disability Retirement Listing (TDRL) programs using Patient Administration Self-Inspection Checklist.
- Shall extract, maintain and analyze statistical data from various disability evaluation system sources.

- Shall generate standard and customized management reports and charts.
- Shall brief Commander and other staff members regarding MEB status.
- Shall assure necessary arrangements are made for members to travel on temporary duty status to and from other locations as required.
- Shall update local program documentation, i.e., patient handouts, training documents, checklists, operating procedures, etc.
- Shall advise service members and medical staff on PEB findings.
- Shall assist in preparing appeals and rebuttals and coordinate assignment of legal counsel.
- Shall possess and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Preventive Health Assessment Individual Medical Record (PIMR), Defense Enrollment Eligibility Reporting System (DEERS), and Veterans Tracking Application (VTA).

Qualifications:

- Shall have demonstrable experience, education, and training to perform duties of the position.
- Shall have an Associate Degree in business administration, management or health care organizations from an accredited college or university.
- Shall have 2 years relevant work experience.
- Shall possess ability to apply basic computer operations (Microsoft Excel, PowerPoint, and Word).
- Shall hold a minimum of current Heartsaver (HS) Basic Life Support (BLS) certification using American Heart Association guidelines. Computer-based training does not constitute fulfilling training requirement.
- Shall possess expert knowledge of TRICARE and Disability Evaluation System (DES) program policies and reference manuals.
- Shall possess in-depth knowledge, experience, and training to handle and solve complex cases that arise when addressing fitness for duty or physical disability evaluation issues.
- Shall possess tact, diplomacy, and restraint in counseling and explaining entitlements, benefits, and responsibilities to all customers.

- Shall master oral and written communication and customer service principles, methods, practices and techniques analytic methods, to include using research tools and statistical analysis and, interpersonal relations practices.
- Shall possess knowledge of basic principles and practices relating to entire military healthcare delivery system.
- Shall possess knowledge of Disability Evaluation System (DES) processing regulations, instructions, procedures, and policies to assure timely case processing.
- Shall possess practical knowledge and understanding of TRICARE contract language, regional healthcare issues and initiatives, and other federal health benefits programs.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2015 – 30 September 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$307K

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: Chenega Support Services LLC, FA2823-16-C-6000 (DUNS 962522996)

POCs: End User – Sue Siebenberg
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Project Name: Mid-Level Provider

Program Description: One Full-time Equivalent (1 FTE) Mid-Level Provider Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide healthcare services covering the range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall provide full range of services for patients newborn to over 65 years in accordance with privileges granted to include, but not limited to, supervise and provide general screening; medical care and examinations of patients for routine, acute and chronic conditions involving all organ systems; provide immunizations; diagnose, treat, and counsel patients as indicated; treat patient with common acute and chronic conditions, illnesses, or minor trauma within accepted protocols, Nurse Practice Acts, and/or collaboration with a physician.
- Shall collaborate with chronic illnesses. Shall request consultation or referral with appropriate physicians, clinics, or other health resources as indicated. Shall prescribe and dispense medications as delineated by Pharmacy and Therapeutics Committee and order diagnostic tests as applicable.
- Shall effectively communicate and collaborate with diverse group of people for purpose of informing healthcare team of plans/actions and for teaching/education to benefit the patient/family and organization.
- Shall demonstrate excellent patient assessment skills and excellent written communication skills to perform accurate documentation, both written and electronic, of all activity in accordance with requirements.
- Shall recognize adverse signs and symptoms and react quickly in emergency situations.
- Shall participate in orientation, training, and evaluation of duty performance of newly assigned personnel, as appropriate.
- Shall, on occasion, assist in education/training of other Mid-Level provider students as well as other hospital personnel on patient centered care initiatives.

- Shall possess basic knowledge of professional care theories, principles, practices, disease process and procedures.
- Shall possess knowledge of a variety of pharmacological agents used in patient treatment, desired effects, side effects, and complications of their use as well as accurate administration of pharmacologic agent, including dosage calculations as required.
- Shall possess knowledge of administrative requirements for proper documentation of patient condition including disease progress.
- Shall possess knowledge of teaching and follow up care.
- Shall possess skill in setting up, operating and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, nebulizers, and other unit specific equipment.

Qualifications:

- Shall hold an accredited baccalaureate degree program in nursing (BSN) for the Nurse Practitioner or baccalaureate degree program for Physician Assistant.
- Shall hold a Master's degree from an approved Nurse Practitioner or Physician Assistant graduate school fully accredited and acceptable to U.S. Air Force Surgeon General.
- Shall have an approved and current license/certification with a National Registry.
- Shall maintain current certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS), and Pediatric Advanced Life Support (PALS).

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2015 – 30 September 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$892K

NAICS Code: 621111 – Offices of Physicians (except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: Precise Information Systems & Professional Services Inc., FA2823-16-C-0100 (DUNS 926297995)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Childbirth Educator

Program Description: One Full-time Equivalent (1 FTE) Childbirth Educator Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide healthcare services covering the range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall provide outpatient services for patients as scheduled.
- Shall possess ability to synthesize data from a variety of sources and make appropriate clinical decisions.
- Shall coordinate patient care through a continuum and facilitate achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
- Shall assess patients, including ability to assess/evaluate telephonically.
- Shall possess ability to recognize adverse signs and symptoms and quickly react in emergency situations.
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess ability to effectively communicate and collaborate with diverse group of people for purpose of informing healthcare team of plans/actions and for teaching/education to benefit the patient/family and organization.
- Shall possess excellent oral communication skills for patient/family education. Shall prescribe and communicate treatment plans in accordance with established cardiac clinic protocols. Telephone and in-person assessment/evaluation includes determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required. Shall collect and assess significant patient history information and perform all necessary patient teaching.
- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts.

- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall prepare and assist families with Childbirth Preparation to include: choices of childbirth, advantages of natural childbirth, stages and mechanics of labor and delivery, signs of labor, true vs false labor, coping skills such as breathing patterns and relaxation techniques; comfort measures during labor, father's role in labor & delivery, how to coach a laboring mother, routine hospital procedures during labor and delivery, rupture of membranes, induction of labor, assisted deliveries, positioning during labor and delivery, pain relief, fetal monitoring, pushing stage, cesarean birth, how to manage emergency delivery, bonding, complications of delivery, immediate postpartum recovery period, hospital tour of OB unit.
- Shall prepare and assist families who are expecting their second or third or fourth etc. child through a refresher course to help them brush up on old skills to include: labor and delivery overview, how it will be different, when to go to the hospital, dealing with older child(ren), labor and delivery management, breathing & relaxation skills, comfort measures for birth, new trends in pain management, current hospital policies and VBAC (vaginal birth after Cesarean) if needed.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall ensure medication/supplies are replenished.
- Shall establish a Childbirth Preparation education program to assist new and experienced expectant families to ready themselves for practical, physical and emotional challenges of childbirth.
- Shall ensure proper documentation and coding of procedures and treatments.
- Shall maintain currency in Childbirth procedures, coping techniques and management of labor & delivery.
- Shall take part in clinic quality assurance programs to meet standards for the Joint Commission.
- Shall provide outpatient clinic/inpatient support/services.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall maintain current certification in Basic Life Support (BLS).

- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall possess working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook (email), and internet familiarity. Ability to input, extract, and format data from established databases is desired.
- Shall possess knowledge of medical privacy and confidentiality such as Health Insurance Portability and Accountability Act (HIPAA), accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC), The Joint Commission (TJC), and Clinical Practice Guidelines (CPGs).
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relation.
- Shall be familiar with Department of Defense (DoD), Federal, State, non-profit healthcare systems and organizations, to include DoD Tri-Service Military Healthcare Systems, TRICARE purchased care system, Medicare, Medicaid and Veterans Administration (VA).

Qualifications:

- Shall be a graduate of a National League of Nursing approved Registered Nurse Program. Shall be certified as a Childbirth Educator by a nationally recognized program or be eligible for testing for certification within 3 months of hiring.
- Shall possess a valid unrestricted license to practice as a Registered Nurse in any US state/jurisdiction.
- Shall have a minimum of 2 years clinical nursing experience in acute and outpatient settings. Maternal/Child experience is required.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2015 – 30 September 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2020

Estimated Dollar Value: \$131K

NAICS Code: 561320 – Temporary Help Services (*NOTE: This NAICS will not be used on follow-on requirement.*)

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International LLC, FA2823-16-C-0001
(DUNS 625348748)

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Project Name: Occupational Therapist

Program Description: One Full-time Equivalent (1 FTE) Occupational Therapist Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide healthcare services covering the range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall provide appropriate therapeutic procedures and a full range of therapy services in support of patient referrals.
- Shall provide safe and timely care, resulting in achievement of realistic and documented treatment goals, and comply with or satisfy intent of referring medical staff and guidelines of therapy department.
- Shall test and measure patient strength, motor development, sensory perception, functional capacity, and/or respiratory and circulatory efficiency. Shall record findings to develop or revise treatment programs.
- Shall plan and prepare written treatment programs based on evaluation of patient.
- Shall administer manual exercises to improve and maintain function.
- Shall instruct, motivate and assist patient in performing various physical activities such as non-manual exercises, functional activities, daily-living activities, and in use of assistive and supportive devices such as long handle reachers, sock aids, walkers, crutches, canes and upper extremity prostheses.
- Shall administer treatments involving application of physical agents, using equipment such as ultrasound, whirlpool bath, moist packs, cold packs, iontophoresis, and TENS. Shall evaluate effects of treatment at various stages and adjust treatments to achieve maximum benefit.
- Shall fabricate upper and lower extremity splinting and orthotics using various splinting materials to include thermoplastic materials and delta cast.
- Shall administer soft tissue mobilization, applying knowledge of mobilization techniques and body physiology.

- Shall record treatment, response and progress in patient chart and/or automated systems.
- Shall instruct patient and family in treatment procedures to be continued at home. Shall evaluate, fit and adjust prosthetic and orthotic devices and recommend modification as required.
- Shall coordinate treatment with physician and other staff members to obtain additional patient information, suggest revisions in treatment program and integrate occupational therapy treatment with other aspects of patient health care. Shall contact referring physician regarding patient care concerns as required.
- Shall perform/assist with preventative sensory screening for diabetic patients and instruct patient on proper self-care.
- Shall provide documented treatment and discharge recommendations to staff members in routine, emergency and special cases as needed.
- Shall orient and instruct work activities of assistants, technicians, aides and students.
- Shall provide input and attend rehabilitation team meetings, seminars, quality assurance meetings and Pro-Staff.
- Shall participate in peer review activities.
- Shall provide clinical supervision to military and civilian technicians.

Qualifications:

- Shall have a Bachelors, Masters, or Doctoral degree in Occupational Therapy from an accredited Occupational Therapy institution.
- Shall maintain a current, unrestricted license to practice Occupational Therapy I any one of the 50 states, District of Columbia, Commonwealth of Puerto Rico, Guam, or US Virgin Islands.
- Shall have 2 years of experience in area of inpatient and/or outpatient hand therapy and physical disabilities.
- Shall possess credentials appropriate for prescription of physical agent modalities in treatment of various musculoskeletal disorders.
- Shall possess good working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook (email) and internet skills.

- Shall possess ability to use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall hold and maintain Life Support certifications using American Heart Association guidelines. Computer-based training does not constitute fulfilling training requirements.
- Shall have current certification in Basic Life Support (BLS).

Acquisition Approach: 8(a) Sole Source

Period of Performance: 14 November 2015 – 13 November 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2020

Estimated Dollar Value: \$705K

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: Frontline National LLC, FA2823-16-C-6004 (DUNS 147829738)

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Project Name: Family Health Physician

Program Description: One Full-time Equivalent (1 FTE) Occupational Therapist Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide healthcare services covering the range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall deliver comprehensive, outpatient services primarily for enrolled patients (standard for provider to patient ratio is 1250:1) as scheduled.
- Shall treat patients enrolled to other clinic panels, when necessary, to ensure access standards are met (i.e. deployments, unscheduled absences, or limited provider availability). May be tasked to provide care for patients in Family Medicine Residency (FMR) when needed due to manning constraints as well.
- Shall not provide inpatient or obstetrical care.
- Shall provide immediate evaluation and management of emergent/urgent patient problems as they occur.
- Shall perform comprehensive primary care on site at the MTF. Workload includes evaluation and treatment of emergent, urgent, and non-emergent patients ranging in age as young as newborns to over 65 years. Workload is a result of scheduled appointments, walk-ins to clinic, telephone calls, consults, virtual secure messaging (MICare) and other duties determined by MTF. Shall consult with other specialty physicians for consultative opinions and continuation of care.
- Shall see new patients and established follow-up clinic visits as well as perform various procedures, if credentialed. Shall perform preventive health assessments (PHA), pre and post-deployment evaluations for assigned active duty population. Shall review medical records for Preventative Health Assessment (PHA) and Post-deployment health risk assessment (PDHRA). Shall be expected to respond to telephone consults and secure messaging as well.
- Shall address patient expectations and requirements and establish level of need and priority of care in accordance with established policies and procedures.

- Shall provide for ongoing education programs to promote, protect, and maintain optimum levels of wellness. Shall provide health counseling to clients and families, and develop plan for health maintenance based on individual needs.
- Shall coordinate patient care with community health agencies and social programs. Shall facilitate continuity of care for patients and have knowledge of a wide variety of resource agencies available in military treatment system to ensure proper and expedient referral of the patient and/or family member.
- Shall direct supporting military, government service or contracted employees assigned to during performance of clinical duties. Shall guide performance of assigned personnel and use a team approach toward staff and patient management.
- Shall perform administrative duties that may include monthly peer review, maintaining statistical records of clinical workload, participating in medical education programs, and participating in quality improvement functions and other duties as prescribed.
- Productivity expected to be comparable to that of other comparable positions assigned to same clinic and authorized same scope of care.
- Shall inform patients of required referral or consult by indicating specialty involved.
- Shall use and be guided by MTF formulary for prescriptions.
- Shall serve in an advisory and teaching capacity on an "as required" basis. Shall precept Advanced Practice Providers (Nurse Practitioners and/or Physician Assistants) within Family Health Clinic. May be asked to precept family practice residents, medical students, Physician Assistant (PA) students and Nurse Practitioner (NP) students. Shall provide training to MTF staff in performance of Family Practice examinations/procedures.
- Shall prepare all documentation to meet or exceed established standards of MTF to include but not limited to timeliness, legibility, accuracy, content and signature. Shall ensure complete patient identifying information is on all documentation that is to become part of a healthcare record.
- Shall attend staff meetings as required.
- Shall attend monthly Professional Staff Meetings (currently 2nd Wed of each month) after duty hours.
- Shall respond appropriately to clinical emergencies. Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall attend meetings and training as directed. Shall attend any additional special meetings as required to discuss physician's credentials, quality control issues or emergency situations.

- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall provide support to medical readiness operations including specific mass casualty exercises and operations.
- Shall be cognizant of patient and staff safety through safety awareness, proper infection control and promotion of clean, orderly clinic environment. Shall recognize, report and correct potential safety hazards.
- Shall ensure all equipment is properly cleaned and stored at end of each work shift. Shall ensure preventive maintenance and routine cleaning are performed as directed.
- Shall attend any scheduled element meetings.
- Shall possess basic knowledge of operating a wide variety of medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of established hospital standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to ensure compliance with policies and provide consistent training and guidance for medical staff.

Qualifications:

- Shall be a Doctor of Medicine (M.D.) or Osteopathy (D.O.).
- Shall have graduated from an approved medical school, completed a residency or fellowship acceptable to U.S. Air Force Surgeon General, and eligible for board certification.
- Shall have and maintain an active, valid, unrestricted, current medical license (with no limitations, stipulations or pending adverse actions) in a US jurisdiction. License must correspond to Drug Enforcement Agency (DEA) registration number. All licenses must be unencumbered and remain in effect during contract employment.
- Shall have successfully completed an internship and residency in an accredited US Training Program, Accreditation Council for Graduate Medical Education (ACGME) approved residency, and be board certified/board eligible in respective specialty.
- Shall have 24 months of experience within past 36 months. Experience shall be in same clinical specialty.

- Shall possess a good working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook (email) and internet skills. Shall possess ability to use basic computer skills to enter patient data and extract patient information from a variety of sources to include but not limited to, Composite Healthcare System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall hold current Healthcare Provider (HCP) Basic Life Support (BLS) certification, Advanced Cardiac Life Support (ACLS), and Pediatric Advanced Life Support (PALS) using American Heart Association guidelines. Computer-based training does not constitute fulfilling training requirements.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 23 January 2016 – 22 January 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2021

Estimated Dollar Value: \$1.8M

NAICS Code: 621111 – Offices of Physicians (except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: Five Stones Research Corporation, FA2823-16-C-6003 (DUNS 797455560)

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Project Name: Public Health Technician

Program Description: One Full-time Equivalent (1 FTE) Public Health Technician Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide healthcare services covering range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall serve as office assistant performing various clerical and administrative duties in support of organization, performing office automation support using multiple automated programs and software such as databases, spreadsheets, and graphics in support of clerical and administrative work.
- Shall serve as Public Health Technician performing administrative duties for outpatients in accordance with established policies, procedures, protocols, and guidelines.
- Shall perform audiometric examinations (hearing tests) when required.
- Shall organize and assist in communicable disease prevention and control programs. Shall prevent and control disease transmission through epidemiological investigations, patient interviews, health education, and oversight of immunization strategy.
- Shall conduct food safety and security programs in accordance with FDA Food Code. Shall ensure government-purchased food is purchased only from approved sources. Shall inspect foods or advise food managers concerning safety and security of foods on receipt and in storage.
- Shall perform paraprofessional portions of preventative health assessments and physical examinations when required.
- Shall prepare and position patients for examinations.
- Shall establish and maintain good interpersonal relationships with co-workers, families, peers, and other team members.
- Shall perform portions of diagnostic procedures in accordance with established policies, procedures, and protocols. Shall record treatment and procedure rendered, and observe effects.

- Shall adhere to infection control procedures including use of personal protective equipment, disposal of waste, and aseptic technique.
- Shall ensure all equipment is properly cleaned and stored at end of each work shift. Shall ensure preventive maintenance and routine clearing are performed as directed.
- Shall perform basic life support and triage in emergency situations
- Shall monitor and record physiological measurements.
- Shall maintain outpatient medical records.
- Shall participate in in-service training and continuing education programs for new procedures, techniques, and equipment.
- Shall ensure safe work environment and employee safe work habits.
- Shall perform administrative work in support of office/organization.
- Shall possess ability to use multiple office automation software with varied functions to produce a wide range of documents that often require complex formats, such as graphics or tables within text.
- Shall support/man Public Health front desk as needed.

Qualifications:

- Shall have completed high school with courses in general science, biology, and chemistry.
- Shall have completed an approved hearing certification course.
- Shall have experience in performing Public Health activities in a military or civilian outpatient clinic setting.
- Shall have at least 12 months of experience in a Public Health clinic outpatient setting.
- Shall possess basic knowledge of medical terminology, anatomy and physiology; nursing theory, techniques and procedures, patient needs, emergency medical treatment to include cardiopulmonary resuscitation, aseptic technique, medical ethics, and legal aspects; prescription drugs and their administration; operating and maintaining therapeutic equipment, military hygiene and sanitation; risk management, contingency operations, disaster preparedness, and chemical warfare; and transportation of sick and wounded.
- Shall possess basic knowledge of rules, procedures, or operations to perform procedural and administrative work of office, such as preparing and editing documents, maintaining files/records, and locating and assembling information for various reports.

- Shall possess knowledge of correct grammar, spelling, punctuation, capitalization, and format to accurately prepare and edit written correspondence and reports.
- Shall possess knowledge of various office automation software programs, tools, and techniques to support office operations and produce a variety of documents such as letters, reports, spreadsheets, databases, and graphs.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Integrated Clinical Database (ICDB), and Aeromedical Services Information Management System (ASIMS) Database.
- Shall maintain current certification in Basic Life Support (BLS)
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 16 February 2016 – 15 February 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2021

Estimated Dollar Value: \$311K

NAICS Code: 621999 – All Other Miscellaneous Ambulatory Health Care Services

Small Business Set Aside: No

Incumbent: Anyar Inc, FA2823-16-C-6009 (DUNS 006468131)

POCs: End User – Sue Siebenberg
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Project Name: Customer Outreach Program Specialist

Program Description: Six Full-time Equivalent (6 FTE) Customer Outreach Program Specialist Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide customer outreach services at 96MDG MTF.

Scope:

Shall operate video recording system to ensure it maintains 30 days archive in a secure location. Shall provide access and playback to authorized personnel investigating a security incident.

Shall answer incoming calls at Customer Outreach workstation desk.

Shall provide customer service to patients and visitors to include directions and information requested.

Shall maintain 24-hour events log based upon established checklists and provide copies of logs monthly or as requested.

Shall report any malfunction of equipment for maintenance action and work order follow-up.

Shall administer Key Control Program as follows:

- Shall maintain adequate stock level of key blanks. Government will supply key blanks and equipment required to make duplicate keys.
- Shall cut and issue requested keys.
- Shall maintain master file copy of each key.
- Shall ensure accurate key inventory using MTF provided database.
- Shall coordinate and perform key inventory as requested and report findings.

Shall administer MTF Identification Badge Program as follows:

- Shall maintain adequate stock levels of supplies. Government will provide required materials.
- Shall issue Identification (ID) badges to authorized MTF personnel.

- Shall ensure accurate ID badge inventory using government provided computer software database.

Shall remain current on all MTF operating instructions and facility emergency procedures.

Shall maintain current and specific operating instructions/checklists/plans to encompass all aspects of services. As a minimum, shall review instructions annually to determine if still accurate and applicable. Shall provide government a copy of all written instructions within 3 working days of completion or annual review.

Shall maintain a continuity binder in work areas which will provide clear, concise, written descriptions of all duties to be performed.

Shall maintain a monthly report of alarm activations, unsecured area, incidents and statistics on ID badges issued. Shall provide government information no later than 5th duty day of each month.

Shall operate CAC reset located at workstation. CAC reset will be for 96MDG personnel only.

Shall in-process all 96MDG personnel. This consists of issuance of ID badge and a briefing on MTF topics including area access, parking, building layout, staff identification, key control and incident reporting.

Shall out-process all 96MDG personnel. This will consist of making sure all keys and ID badges are returned and signing personnel's out-processing check sheet.

Acquisition Approach: Total Small Business Set-Aside on GSA

Period of Performance: 1 May 2016 – 30 April 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2020

Estimated Dollar Value: \$1.2M

NAICS Code: 561612 – Security Guards and Patrol Services

Small Business Set Aside: Yes

Incumbent: Martin Edwards & Associates Inc., FA2823-16-F-6510 (DUNS 808633684)

POCs: End User – Sue Siebenberg
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Project Name: Clinical Psychologist – Integrated Primary Care

Program Description: One Full-time Equivalent (1 FTE) Clinical Psychologist Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide healthcare services covering range of services provided in a civilian MTF.

Scope: Shall function in a patient-centered medical home (PCMH) location as a full-time equivalent as an Internal Behavioral Health Consultant (IBHC) and/or Behavioral Health Care Facilitator (BHCF).

Specific Tasks:

- Shall complete medical records documentation within 72 business hours of encounter with patient.
- Shall use proper coding of procedures and treatment, and shall maintain coding accuracy at 90% or higher.
- Shall participate in and successfully complete 2 phases of Air Force IBHC training. Shall demonstrate core competency skills to IBHC independent practice within 90 days of starting.
- Shall provide brief (typically no more than 4 appointments) cognitive/behavioral interventions in primary care. Services will mimic pace of primary care (i.e. patients seen for 15- to 30-minute appointments).
- May provide classes in format appropriate for primary care (e.g. stress management class, sleep enhancement class, chronic pain class).
- Shall be skillful and tactful in communicating with people who may be physically or mentally ill, uncooperative, fearful, emotionally distraught, and occasionally dangerous.
- Shall possess organizational, problem-solving, and communication skills to articulate medical requirements to patient, family/caregiver, and medical and non-medical staff in a professional and courteous manner.
- Shall successfully consult with PCMs on-demand about general issues and specific patients.
- Shall ensure PCMs receive same-day verbal and/or written feedback on patients referred.

- Shall deliver brief presentations/trainings to primary care team members regarding behavioral health issues and IBHC services.
- Shall participate in team efforts to develop, implement, evaluate, and revise clinical pathway programs needed in clinic.
- Shall provide concise documentation of care and recommendations in patient electronic medical record within allowable timeframe after patient is seen.
- Shall effectively manage a full daily patient load – 8-14 patient encounters per day.
- May supervise providers who are in training or not fully licensed.
- May participate in Air Force-approved research projects relating to Primary Care Behavioral Health.
- Shall consult with medical personnel, legal authorities and military commanders as required.
- Shall participate in military-specific training (e.g. use of Air Force Guide for Suicide Risk Assessment, Management and Treatment, pre-post deployment screening, PTSD, and combat stress, etc.).
- Shall attend and participate in meetings and professional staff conferences and other appropriate professional activities such as, but not limited to, quality improvement meetings, professional staff meetings, commander’s staff meetings, primary care staff meetings, and others required by applicable regulations, MTF guidance, or as directed.
- Shall be Care Facilitator (CF) in a Patient Centered Medical Home (PCMH). Work may include, but is not limited to, the following:
 - Provide both IBHC and CF services per the Behavioral Health Optimization Program (BHOP) Manual to 3,000-7,500 adult enrollees.
 - Participate in and successfully complete Air Force CF training. Demonstrate core competency skills within 240 days of starting.
 - Contact referred patients to assess medication treatment adherence for depression, anxiety and PTSD disorders.
 - Use validated brief symptom inventories to assess current symptom severity.
 - Assess barriers to treatment adherence and help patient problem-solve solutions to barriers.
 - Provide patients with education regarding their behavioral health condition and treatment regimen.

- Maintain patient information in patient registry.
- Maintain accurate and current notes in electronic medical records of all patients contacted for review.
- Perform case management functions.
- Shall maintain open and professional communication with staff members, customers and other contractor employees.
- Shall seek and maintain interpersonal relationships with patients/families and co-workers.

Qualifications:

- Shall have a Doctor of Philosophy (Ph.D.) or Doctor of Psychology (Psy.D.) degree in clinical or counseling psychology from an APA-accredited psychology program or a program acceptable to US Air Force Surgeon General.
- Shall have completed an APA-accredited internship/residency in professional psychology or an internship/residency acceptable to US Air Force Surgeon General.
- Shall have and maintain a current license to practice psychology in any one of the 50 states, District of Columbia, Puerto Rico, or US Virgin Islands.
- Shall have a minimum of 1 year of experience as a licensed clinical psychologist.
- Shall have 1 year of experience in the past 3 years in evaluation and treatment of patients who have pain, psychological factors affecting their physical condition, or difficulty coping with medical problems.
- Shall have at least 12 months of direct hands-on experience within past 24 months with computer operations, basic word processing, data entry and use of an automated medical record system.
- Shall have current certification in Heartsaver (HS) Basic Life Support (BLS).

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2016 – 29 September 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2021

Estimated Dollar Value: \$607K

NAICS Code: 621112 – Offices of Physicians, Mental Health Specialists

Small Business Set Aside: No

Incumbent: Precise Information Systems & Professional Services Inc., FA2823-16-C-6045
(DUNS 926297995)

POCs: End User – Sue Siebenberg
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Project Name: General Surgery Technician, Orthopedic Technician and Urology Technician

Program Description: One Full-time Equivalent (1 FTE) General Surgery Technician, 2 FTE Orthopedic Technician and 1 FTE Urology Technician Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide healthcare services covering range of services provided in a civilian MTF.

Scope:

General Surgery Technician:

- Specific Tasks:
 - Shall assist general surgeons performing all major and all minor general surgery in surgical treatment of conditions and disease requiring general surgery. Duties are performed in the operating room (OR) of local MTF as well as throughout the MTF, including general surgery minor surgical room, endoscopy suite and emergency department. Shall prepares OR and minor surgical room for surgery by setting up and opening sterile supplies and instruments and equipment to be used by general surgeon.
 - Shall sterilize, maintain, prepare and setup all instruments and equipment utilized for general surgery procedures.
 - Shall transport patient and related medical records to and from surgery site.
 - Shall position/drape patients for specific procedures.
 - Shall maintain sterile fields while performing procedures with aseptic techniques.
 - During surgery, shall perform as surgical first assistant to staff general surgeon for all major general surgery procedures to include, but not limited to: Breast Biopsy, Colon Cancer Surgery, Laparoscopic Cholecystectomy, Laparoscopic Colon Resection, and Laparoscopic Ventral Hernia.
 - As surgical first assistant, shall perform such tasks including assisting by holding and handling of surgical instruments, performing retracting body tissues and organs, actively engaging in manipulation and dissection of tissues at direction of surgeon, placement and cutting of sutures, and providing assistance with suturing of incision sites when dictated by general surgeon.

- Shall anticipate doctor's needs and responds to request for instruments, supplies and procedures during surgery to preclude necessity for removal of surgeon's attention from operating field.
- Shall assist with application of dressing materials. Shall maintain safeguards, monitor equipment for proper operation and recognize when changes in equipment or procedures might result in increased risks and adapt methods to prevent such risks. Shall stay alert for complications.
- Shall assist with or perform clean-up of OR.
- Shall receive, decontaminate, and clean soiled patient care items.
- Shall assemble, wrap, and sterilize instruments, supplies and linen packs. Shall perform advanced general surgery clinic duties. Shall obtain medical histories, order laboratory studies, radiographs, electrocardiograms and other special examinations.
- Shall collect specimens for laboratory/pathologic examination. Shall independently or with minimal supervision order appropriate laboratory tests for specimens obtained in clinic and deliver specimens to laboratory or pathology department as indicated.
- Shall perform and assist with postoperative wound care, to include dressing changes and removal/replacement of dressings, removal of drains, removal of skin sutures and skin staples. Shall perform test such as sterile cultures of wounds.
- Shall discard infectious waste in accordance with Air Force Instruction (AFI) and infection control policies. Shall perform maintenance on clinic equipment as recommended by manufacturer/warranty.
- Shall perform basic general surgery clinic duties. Shall support care provided by general surgeon in an outpatient clinic.
- Shall receive incoming patients at front desk and execute reception desk duties according to standard operating procedures.
- Shall perform and document patient history evaluation and determine proper screening protocol based upon local standard operating procedures.
- Shall schedule follow-up appointments using electronic medical record, schedule patients for surgery, and pre-and post-op exams.
- Shall review patient electronic and/or hard copy medical record for previous exams and other pertinent data for general surgeon's reference during current exam.

- Shall document laboratory, radiology, and other test results in outpatient medical records in compliance with established protocols.
- Shall organize, prepare, and re-establish patient treatment rooms between patients and maintain general surgery medications in a ready state in multiple treatment areas. Shall enter patient duty profiles using electronic medical record.
- Shall perform other clinic activities as directed by general surgeon/supervisor. Shall obtain and record physiological assessment of patients to include checking vital signs, cardiovascular, respiratory, height, weight and nutritional status.
- Shall screen patients for substance abuse and verify allergies and current medications.
- Shall perform clinic administration duties.
- Shall perform duties to support special general surgery procedures, and coordinate with other MTF areas as directed by staff general surgeon.
- Shall update military tracking programs for readiness and other processes. Shall attend meetings as general surgery clinic representative.
- Shall coordinate referrals within and outside of local MTF.
- Shall coordinate release of medical information with other MTF sections as required locally.
- Shall maintain clinic environment in a professional and clean manner.
- Shall answer telephone calls and direct callers to proper areas to meet their needs.
- Shall collect data for documentation before and after general surgery procedures performed by general surgeon.
- Shall prepare outpatient records and clinic for normal day-to-day operations as directed.
- Shall maintain outpatient records in compliance with established written guidelines.
- Shall teach and participate in accomplishing general surgery training required to maintain proficiency as a general surgery technician in the military environment.

- Qualifications:

- Shall have completed an accredited surgical service and clinical course. Completion of a surgical technologist program recognized and accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP)

or the Accrediting Bureau of Health Education Schools (ABHES). Certification by The National Board of Surgical Technology and Surgical Assisting (NBSTSA) or the National Center for Competency Testing (NCCT) is required. Shall be nationally certified in surgical technologist or Sterile Processing & Distribution (SPD), but if not certified will obtain certification within 1 year.

- Shall have experience in functions such as general care and treatment of patients; assisting operative team and nursing staff in surgery; preparing patients for surgery; and performing sterile, unsterile, and related surgical activities. Shall have experience in supervising and performing functions such as assisting surgeon and supervisor.
- Shall have performed primarily as a full-time scrubbing operating room/surgical technician with a minimum of 24 months experience within past 36 months.
- Shall provide proof of obtaining a laser eye examination on Carbon Dioxide and YAG lasers prior to starting work.
- Shall hold current Basic Life Support (BLS) certification using American Heart Association guidelines. Computer-based training does not constitute fulfilling training requirements.

Orthopedic Technician:

- Specific Tasks:

- Shall perform a full range and spectrum of comprehensive specialty care onsite at MTF. Workload includes evaluation and treatment of emergent, urgent, and non-emergent patients ranging in age as young as 18 years to over 65 years. Workload is a result of scheduled appointments, walk-ins to clinic from other departments, walk-ins for specific diagnoses, telephone calls, and consult requests. Productivity is expected to be comparable to that of other civilian and military Orthopedic Technician physicians assigned to same facility/similar facilities and authorized same scope of practice.
- Shall provide surgical patient care activities.
- Shall transport patients, and related records to and from OR and recovery room.
- Shall assist nursing staff with preoperative patient preparation activities.
- Shall help with routing medical materiel management activities.
- Shall accomplish routine safety checks and operator preventive maintenance on fixed and moveable medical equipment and fixtures.
- Shall assist anesthesia personnel with patient positioning and anesthesia administration.

- Shall apply principles of asepsis, infection control, and medical ethics.
- Shall assist with terminal cleanup of OR and prepare for follow-up procedures.
- Shall receive, decontaminate, and clean soiled patient care items.
- Shall respond appropriately to clinical emergencies.
- Shall assemble, wrap, and sterilize instrument sets, supplies, and linen packs. Shall store, maintain, and distribute sterile patient care items.
- Shall assist circulating nurse with preparing records, reports, and requests.
- Shall prepare specimens for transport to the laboratory.
- Shall perform scrub duties in operating room. Shall scrub hands and arms and don sterile gown and gloves. Shall prepare and maintain sterile instruments, supplies, and equipment of draped tables and stands. Shall count sponges, needles, instruments, and related items with circulating nurse before, during, and after surgical procedures. Shall assist operative team with applying sterile drapes to the surgical field. Shall pass instruments, sutures, and other supplies to sterile operative team. Shall anticipate surgeon's needs and provide additional assistance as directed. Shall care for surgical specimens on sterile field. Shall clean and prepare instruments and reusable supplies for terminal sterilization and decontamination.
- Shall perform recovery room or basic nursing duties. Shall assist surgeon and nursing staff with monitoring and recording vital signs. Shall administer oxygen, help arouse patient, and carry out surgeon's post-operative orders. Shall assist with identifying and managing of postoperative complications.
- Shall perform general clinic functions. Shall prepare patients, instruments, supplies, and equipment for specialized procedures in OR and specialty clinics. Shall assist specialty surgeon during surgical and diagnostic procedures. Shall assemble, operate, and maintain diagnostic and therapeutic equipment. Shall order diagnostic laboratory and radiographic procedures as directed. Shall perform activities unique to specific surgical clinics.
- Shall attend in-service training in new procedures, techniques, and equipment.
- Shall prepare all documentation to meet or exceed established MTF standards, to include, but not limited to: timeliness, accuracy, content, and signature.
- Shall complete medical records documentation within 72 business hours of encounter with patient.
- Shall use proper coding of procedures and treatment, and shall maintain coding accuracy (CPT/E&M/procedure) at same standard of 90% or higher.

- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- May be asked to participate/direct committees, programs or clinical services directly related to area of clinical responsibility or privileges. May be assigned ICU director duties.
- Shall provide for ongoing education programs to promote, protect and maintain optimum levels of wellness. Shall provide health counseling to patient and family, and develop a plan for health maintenance based on individual needs.
- Shall provide instruction for medical residents, physician assistant students, medical students and/or students of other health care disciplines in form of clinical rotations, didactics and inpatient discussions as appropriate.
- Shall direct supporting Government employees assigned to them during performance of clinical duties. Shall guide performance of assigned personnel. Shall use team approach toward staff and patient management.
- Shall perform administrative duties that may include maintaining statistical records of his or her clinical workload, participating in medical education programs, and participating in quality improvement functions and other duties as prescribed.
- Shall attend and participate in meetings, professional staff conferences and other appropriate professional activities such as, but not limited to quality improvement meetings, professional staff meetings, commander's staff meetings, flight meetings, and other meetings required by applicable regulations, MTF guidance, or as directed.
- Shall participate in military specific training as directed.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall seek and maintain interpersonal relationships with patients/families and co-workers which contribute to mission accomplishment.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.

- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Qualifications:
 - Shall have knowledge of fundamentals of anatomy and physiology; principles of asepsis and sterile techniques; preparing and storing surgical sets and packs, surgical instrumentation, and equipment; OR and anesthesia procedures; pathology as it applies to specimen care and handling; basic microbiology and infection control principles; basic surgical pharmacology; sterilizing and disinfecting procedures; surgical and anesthesia complications and their treatment; hospital and OR environmental hazards and safety procedures; handling and storage of compressed gases; basic medical material procedures; basic medical administration procedures; legal aspects of preoperative care and medical ethics; roles and qualifications of surgical team members; and basic clinical functions.
 - Shall have completed an accredited surgical service and clinical course.
 - Shall have and maintain a valid unrestricted license as a Licensed Physician/Medical Doctor in one of the 50 United States, District of Columbia, Puerto Rico, or US Virgin Islands.
 - Shall have completed an accredited basic orthopedic course.
 - Shall have completed a surgical technologist program recognized and accredited by Commission on Accreditation of Allied Health Education Programs (CAAHEP) or Accrediting Bureau of Health Education Schools (ABHES).
 - Shall maintain current certification in Heartsaver (HS) Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS).
 - Shall have provided Orthopedic Technician services a minimum of 24 months within last 36 months.
 - Shall read, understand, speak, and write English fluently.

Urology Technician:

- Specific Tasks:
 - Shall perform catheterization and irrigation of bladders of patients using aseptic techniques following a separate set of instructions for each treatment; insert and drain indwelling catheters, establishing tidal drainage by inserting catheter, connecting tubing and securing tubing at the proper level; and irrigate suprapubic catheters.

- Shall prepare and administer prescribed medications by intramuscular injection such as antibiotics, hormones and antianesthetics under supervision of physician and clinic RN.
- Shall perform recovery room or basic nursing duties. Shall assist surgeon and nursing staff with monitoring and recording vital signs. Shall administer oxygen, help arouse patient, and carry out surgeon's post-operative orders. Shall assist with identifying and managing of postoperative complications.
- Shall prepare patients, instruments, supplies, and equipment for specialized procedures in OR and specialty clinics.
- Shall assist specialty surgeon during surgical and diagnostic procedures. Shall assemble, operate, and maintain diagnostic and therapeutic equipment.
- Shall operate computer systems for scheduling patient appointments, obtaining radiological and laboratory results or other items associated with patient care.
- Shall perform or assist with performance of specialized testing and examinations.
- Shall order diagnostic laboratory and radiographic procedures as directed.
- Shall accomplish routine safety checks and operator preventive maintenance on fixed and moveable medical equipment and fixtures.
- Shall operate Urodynamic Monitoring equipment.
- Shall record in patient records medication, route, dose and any problems.
- Shall perform uroflow and post-void residual testing in conjunction with physician.
- Shall perform administrative activities unique to specific surgical clinics.
- Shall perform general clinic functions, surgical tasks and provide surgical patient care activities. Shall perform routine and specialized housekeeping activities as needed in urological services.
- May be required to administer intravesical chemotherapy.
- Shall provide patient/parent education as requested.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.

- Shall attend any training deemed mandatory. Training requirements mirror military active duty specialty working in same patient care setting. The following are examples, but not limited to: medical group/unit specific orientation, Health Insurance Portability and Accountability Act (HIPAA), Patient Safety, Customer Service, Computer Security and Pain Management training.
 - Shall complete medical records documentation within 72 business hours of encounter with patient.
 - Shall use proper coding of procedures and treatment, and shall maintain coding accuracy (CPT/E&M/procedure) at same standard of 90% or higher.
- Qualifications:
- Shall have successfully completed an accredited surgical service and clinical course.
 - Shall have completed a surgical technologist program recognized and accredited by Commission on Accreditation of Allied Health Education Programs (CAAHEP) or Accrediting Bureau of Health Education Schools (ABHES).
 - Shall have at least 12 months of experience within last 36 months as a surgical services technician.
 - Shall be 80% competent at level 3 on Urology Technician Skills (e.g. Experienced; performed duty more than 10 times per year; Need initial review, then can perform independently).
 - Shall have knowledge of anatomy and physiology to include location, appearance, and function of various major systems, especially urinary, digestive, and respiratory systems in order to interpret examination request accurately; functioning and interrelationship of various organs appearing on film and various stages of examination to judge acceptability of radiograph for diagnostic use; radiation protection standards, devices and techniques, including concepts of accumulated dosage and genetic changes; effects of radiation on living organisms, and effects of X-ray technique on patient and operator exposure in order to assure adequate safeguards are maintained; recognition when changes of equipment or procedures might result in increased exposures and recommend methods to prevent such exposure; and in positioning patients for a wide variety of difficult radiographic examinations, such as cystograms and excretory urograms.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2016 – 29 September 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2021

Estimated Dollar Value: \$1.1M

NAICS Code: 621999 – All Other Miscellaneous Ambulatory Health Care Services

Small Business Set Aside: No

Incumbent: Anyar Inc., FA2823-16-C-6038 (DUNS 006468131)

POCs: End User – Sue Siebenberg
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Project Name: Operating Room Nurses

Program Description: Two Full-time Equivalent (2 FTE) Operating Room Nurses Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering range of services provided in a civilian MTF.

Scope: Shall provide care based upon assessed needs of patient.

Specific Tasks:

- Shall provide inpatient/outpatient services for patients as scheduled. Shall assess, plan, implement, and evaluate nursing care for all patients, including newborns, children, adolescents, adults and elderly; disabled to include visually and hearing impaired; or individuals developmentally challenged, and individuals of varying ethnic and religious backgrounds to include those who do not speak or understand English.
- Shall manage, plan, direct and coordinate activities of surgical team.
- Shall act as consultant and clinical resource for perioperative services personnel within specialty using evidence-based knowledge and standards.
- Shall coordinate patient care with other member of surgical team. Shall prepare and maintain operating room for all surgical procedures.
- Shall assist providers and supply custodian with maintaining, as well as evaluating/updating supplies and equipment, and create strategies for further improvement within specialty.
- Shall maintain accurate and current notes in operating room records, inpatient medical records and electronic medical records of all patients seen and produce reports of evaluation and/or treatment.
- Shall provide educational resources and coordinate with perioperative educator regarding team education specific to specialty service.
- Shall have accessible the type and quantity of material and special equipment needed for daily procedures and possible emergencies.
- Shall respond to surgical emergency requirements such as cardiac, pulmonary or respiratory failure, hemorrhage, and cesarean section.

- Shall provide perioperative nursing care for all types of patients admitted to surgical suite for surgical intervention including elective, urgent and emergency procedures on patients of all ages.
- Shall maintain effective lines of communication and conflict resolution techniques, both intra-departmentally and inter-departmentally, to provide for total needs of patient.
- Shall conduct preoperative and postoperative visits. Shall discuss operative procedures with patients and inform them of what to expect during surgery.
- Shall consult with operating surgeon and establish priorities of care for each patient entering operating suite.
- Shall coordinate with other hospital units, which include recovery room, intensive care, obstetrics, and nursing units, on patient progress and any special equipment or supplies needed for patient returning from surgery.
- Shall have knowledge of laboratory test values.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall administer medications, electrolytes, fluids, blood and blood products. Shall adhere to perioperative infection control and safety policies and procedures.
- Shall direct and instruct personnel in preparing, sterilizing, and caring for operating room equipment and supplies.
- Shall possess knowledge of a variety of pharmacological agents used in patient treatment, desired effects, side effects and complications of their use as well as the accurate administration of the pharmacologic agent, including dosage calculations.
- Shall show basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall operate and monitor specialized therapeutic and resuscitative equipment.
- Shall possess skill in setting up, operating and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, nebulizers, and other unit specific equipment.

- Shall possess knowledge of medical privacy and confidentiality such as Health Insurance Portability and Accountability Act (HIPAA), accreditation standards of Accreditation Association for Ambulatory health Care (AAAHC), The Joint Commission (TJC) and Clinical Practice Guidelines (CPGs)/
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relation.
- Shall identify service team leaning needs and patient safety issues. Shall develop and appropriate plan for service team in-service education program to continually update knowledge and skills of all assigned operating room nursing personnel.
- Productivity shall be comparable to that of other comparable positions assigned to same position and authorized same scope of care.
- Shall have direct oversight and communications with Surgery Logistics and Operating Room Surgeons for assigned team specialty.
- Shall consult with other Operating Room Nurses, Physicians, Physician Assistants and other healthcare specialists for continuation of care.
- Shall facilitate patient access to medical care by recommending appropriate referrals to other health care providers.

Qualifications:

- Shall have a Bachelor's Degree in nursing or Associates Degree with 8-10 years of experience from an accredited Nursing Program and a license in good standing.
- Shall possess experience as an Operating Room Nurse for at least 12 months within past 24 months in operating room assignments. Experience shall include all phases of operating room technique and management such as preparing operating room units, preparing patients for surgery, and assisting physician during surgery; and conducting instrument and equipment sterilization procedures. Time spent completing courses in operating room technique and management is creditable toward experience requirements.
- Shall maintain current certification in Basic Life Support (BLS), Advanced Basic Life Support (ACLS), and Pediatric Advanced Life Support (PALS).
- Shall be 80% competent at a level 3.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2016 – 29 September 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2021

Estimated Dollar Value: \$1.2M

NAICS Code: 621111 – Offices of Physicians (except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: OneSourcePCS LLC, FA2823-16-C-6030 (DUNS 124112371)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Neurologist

Program Description: One Full-time Equivalent (1 FTE) Neurologist Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering range of services provided in a civilian MTF.

Scope: Shall examine, diagnose, and treat disorders of the nervous system. Procedures include, but are not limited to, nerve blocks, electromyograms with nerve conduction velocity tests, spinal taps, and interpreting electroencephalograms.

Specific Tasks:

- Shall perform a full range and spectrum of comprehensive Neurology specialty care on site at MTF. Workload includes evaluation and treatment of emergent, urgent, and non-emergent patients ranging in age as young as 18 years to over 65 years. Workload is a result of scheduled appointments, walk-ins to the clinic from the Emergency Department, walk-ins for specific diagnoses and telephone calls, and consults. Shall consult with other specialty practitioners for consultative opinions and continuation of care. Productivity is expected to be comparable to that of other civilian and military Neurologist physicians assigned to same size facility and authorized same scope of practice.
- Shall offer outpatient/inpatient, urgent, and same day consultations as well as perform various procedures. Shall respond to telephone consults as well. Teaching expectations shall involve outpatient rotations with Family Practice residents on an "as-requested" basis for individual teaching during clinic. Inpatient teaching is offered in role of a Neurology consultant to other services on those inpatients that he/she is requested or consulted to see.
- Shall be able to perform botulinum toxin injections, including under EMG guidance as needed for chronic migraine, cervical dystonia, hemispasticity and other neurologic disorders. Shall be versed in use of all botulinum toxin products including Botox, Xeomin, and Myobloc.
- Shall address patient expectations and requirements, establish level of need and priority of care.
- Shall provide for ongoing education programs to promote, protect, and maintain optimum levels of wellness. Shall provide health counseling to patients/families, and develop a plan for health maintenance based on individual needs.

- Shall respond appropriately to clinical emergencies.
- Shall direct supporting Government employees assigned to them during performance of clinical duties. Shall guide performance of assigned personnel. Shall use team approach toward staff and patient management.
- Shall perform administrative duties that may include maintaining statistical records of clinical workload, participating in medical education programs, and participating in quality improvement functions and other duties as prescribed.
- Shall use and be guided by MTF formulary for prescriptions.
- Shall serve in an advisory and teaching capacity. Shall provide training to MTF staff in performance of Neurologist examinations/procedures.
- Shall create, maintain, and dispose of only those Government required records which are specified by 96MDG.
- Shall be scheduled to participate in formal educational lectures by lecturing Family Practice residents three times per year.
- Shall provide inpatient, urgent, and same day consultations on a "walk-in" basis.
- Shall attend and participate in meetings, professional staff conferences and other appropriate professional activities such as, but not limited to quality improvement meetings, professional staff meetings, commander's staff meetings, flight meetings, and other meetings required by applicable regulations, MTF guidance, or as directed.
- Shall participate in military specific training (e.g.) and others as directed.
- Shall consult with medical personnel, legal authorities, and military commanders as required.
- Shall maintain open and professional communication with members of MTF staff, MTF customers, and other contractor employees.
- Shall seek and maintain interpersonal relationships with patients/families and coworkers which contribute to mission accomplishment.
- Shall coordinate patient care with community health agencies and social programs. Shall facilitate continuity of care for patients. Shall possess knowledge of a wide variety of resource agencies available in military treatment system to ensure proper and expedient referral of patient and/or family member.
- Shall ensure patient and staff safety through safety awareness, proper infection control and promotion of clean, orderly clinic environment. Shall recognize, report, and correct potential safety hazards.

On Call/After Duty Response Time:

- Shall provide on call services for advice on urgent consults and any inpatient questions to include direct assistance with these patients if needed.
- Availability shall be 24 hours-per-day and will be shared equally among all Neurologists on staff through a Government-issued cell phone.
- Shall not be simultaneously on call at MTF and other medical facilities.
- Shall respond for emergency support within 30 minutes after notification. Call may be taken from home or other places in local area and is in addition to hours worked in clinic.

Qualifications:

- Must have graduated from an approved school in specialty area required and completed a residency acceptable to U.S. Air Force Surgeon General in Neurology.
- Shall possess and maintain current license to practice Neurology in any one of the 50 states, District of Columbia, Puerto Rico, or U.S. Virgin Islands.
- Shall be board-eligible or board-certified by American Board of Psychiatry and Neurology. Board-eligible candidates at time of recruitment shall complete all board certification requirements (as a condition of hire) at next opportunity offered by American Board of Psychiatry and Neurology.
- Shall maintain current certification in Heartsaver (HS) Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS) are required.
- Shall have provided Neurology services in a military healthcare environment at a minimum of 20 years within last 22 years and may include residency training.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 30 September 2016 – 29 September 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2021

Estimated Dollar Value: \$1.6M

NAICS Code: 621111 – Offices of Physicians (except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: Solstice Neurology PA, FA2823-16-C-6026 (DUNS 784237476)

POCs: End User – Sue Siebenberg
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Project Name: Physician - Otolaryngology

Program Description: One Full-time Equivalent (1 FTE) Physician - Otolaryngology Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering range of services provided in a civilian MTF.

Scope: Shall perform evaluation and treatment of emergent, urgent and non-emergent patients.

Specific Tasks:

- Shall see new patient consults and establish follow-up clinic visits. Shall respond to telephone consults as well.
- Shall address patient expectations and requirements, establish level of need and priority of care.
- Shall provide for ongoing education programs to promote, protect and maintain optimum levels of wellness. Shall provide health counseling to patients/families and develop a plan for health maintenance based on individual needs.
- Shall seek and maintain interpersonal relationships with patients/families and co-workers which contribute to mission accomplishment.
- Shall respond appropriately to Otolaryngology clinical emergencies
- Shall coordinate patient care with community health agencies and social programs. Shall facilitate continuity of care for patients. Shall possess knowledge of a wide variety of resource agencies available in military treatment system to ensure proper and expedient referral of patient/family member.
- Shall participate in medical education via interaction with multiple medical trainees to include Family Medicine residents, Physician's Assistant students, General Surgery residents, and Certified Registered Nurse Anesthetist (CRNA) students.
- Shall participate in peer review process of clinical skills. This involves both a review of patient care via review of clinical notes and operating room performance.

On Call/After Duty Response Time:

- Shall share on-call services with Eglin Otolaryngology department surgeons, including weekdays, weekends, holidays and family days.

- On-call duty is rotated on a weekly basis, with on-call duty averaging one 1 out of every 3 work weeks and 1 of every 3 weekends. Weekend on-call duty may be split with Oral Surgery, decreasing the weekend on-call commitment. While on-call during weekends, may be covering on-call duty for Oral Surgery, in reciprocity.
- Shall not be simultaneously on call at MTF and other medical facilities.
- On-call coverage includes:
 - o Work week on-call duty: From 7:00 a.m. on Monday through 4:00 p.m. on Friday.
 - o Weekend on-call duty: From 4:00 p.m. on Friday through 7:00 a.m. on Monday.
- On-call coverage shall be taken from home, with possibility of returning to MTF as the medical need dictates.
- While on-call, shall be close enough to MTF to travel to MTF and ready to engage in patient care within a reasonable time based upon medical situation – generally 30-60 minutes.
- A personal cell phone is used for on-call purposes; however if desired a government-issued phone can be used.
- Call responsibilities include, but are not limited to providing timely Otolaryngology consultation for patients in Emergency department, outpatient clinics, inpatient wards, or operating room.

Qualifications:

- Shall be a Doctor of Medicine (M.D.) or Osteopathy (D.O.).
- Shall have graduated from an approved medical school and must have successfully completed an internship and residency in an accredited US Training Program, Accreditation Council for Graduate Medical Education (ACGME) approved residency acceptable to US Air Force Surgeon General.
- Shall have and maintain a valid unrestricted current license as an Otolaryngology physician in one of the 50 states. License must correspond to Drug Enforcement Agency (DEA) registration number. License must be unencumbered and remain in effect during contract employment.
- Shall have and maintain Board Certification as an Otolaryngology physician by American Board of Otolaryngology, or American Osteopathic Board of Ophthalmology and Otolaryngology-Head and Neck Surgery (AOBOO-HNS).

- Shall have been actively employed in practice of Otolaryngology, or been in a recognized Otolaryngology (or Otolaryngology sub-specialty) training program for a minimum of 36 months of past 48 months. Experience shall be in same clinical specialty.
- Shall have documented credentials attesting to scope of Otolaryngology practice and any special procedures requested.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2016 – 29 September 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2021

Estimated Dollar Value: \$2.6M

NAICS Code: 621111 – Offices of Physicians (except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: Certified Technical Experts, Inc., FA2823-16-C-6035 (DUNS 965538346)

POCs: End User – Sue Siebenberg
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Project Name: Fellowship Trained Pain Management Physician

Program Description: One Full-time Equivalent (1 FTE) Fellowship Trained Pain Management Physician Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall provide outpatient services for patients as scheduled, including basic interventional pain medicine procedures involving use of fluoroscopy and ultrasound for procedures to include epidural steroid injection of cervical, thoracic, and lumbar spine, medial branch blocks, radiofrequency ablation, peripheral joints, and peripheral nerves. Should be at least familiar with cancer pain management, discography, spinal cord stimulation, intrathecal pumps, and lidocaine and ketamine infusions. Additionally, should be competent with medication management to include both opioid and non-opioid medications, adjuncts to comprehensive pain management, and surgical intervention related to pain. Should be familiar with management of TBI and PTSD and be able to function as part of a multidisciplinary team to manage these patients. Shall also evaluate inpatient pain consults.
- Shall provide immediate evaluation and management of emergency problems as they occur.
- Shall coordinate patient care through a continuum and facilitate achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
- Shall assess patients, including ability to assess/evaluate telephonically.
- Shall possess ability to recognize adverse signs and symptoms and quickly react in emergency situations.
- Shall possess ability to effectively communicate and collaborate with a diverse group of people for the purpose of informing healthcare team of plans/actions, for teaching/education to benefit the patient/family, and for the organization.

- Shall possess excellent oral communication skills for patient/family education. Shall prescribe and communicate treatment plans in accordance with established cardiac clinic protocols. Telephone and in-person assessment/evaluation includes determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required. Shall collect and assess significant patient history information and performs all necessary patient teaching.
- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts.
- Shall arrange for procedures and perform telephone follow-up, as appropriate.
- Shall be skilled in setting up, operating, and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, endoscopic equipment, and other clinic specific equipment.
- Shall ensure medication/supplies are replenished.
- Shall ensure proper documentation and coding of procedures and treatments.
- Shall serve and participate in committees, functions and other meetings as directed. Shall provide relevant and timely information to these groups, and assists with decision-making and process improvement. Shall participate in customer service initiatives, quality projects, and medical readiness activities, designed to enhance health services.
- Shall take part in clinic quality assurance programs to meet standards for the Joint Commission.
- Shall provide outpatient clinic support/services.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.

- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall possess working knowledge of computer applications/software to include VascuBase, Microsoft Office programs, Microsoft Outlook (email), and internet familiarity is required. Ability to input, extract, and format data from established databases is desired.
- Shall possess knowledge of medical privacy and confidentiality, such as Health Insurance Portability and Accountability Act (HIPAA), accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC), The Joint Commission (TJC), and Clinical Practice Guidelines (CPGs).
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relation.
- Shall be familiar with Department of Defense (DoD), Federal, State, non-profit healthcare systems and organizations, to include DoD Tri-Service Military Healthcare Systems, TRICARE purchased care system, Medicare, Medicaid and Veterans Administration (VA).

On Call/After Hours Duty Response Time:

- May be required to cover call for the pain clinic, which will be "home call" after completion of duty day.
- Should call be required, call will be evenly distributed among all Pain physician providers. There will be no requirement to cover Anesthesiology in house coverage.
- Call requirements for the pain clinic will occur with varying frequency depending on number of pain physicians employed by pain clinic at any given time. Typical monthly home call responsibilities will be 8-15 days/month.
- Shall not be simultaneously on call at MTF and other medical facilities.
- Shall respond for emergency support within 30 minutes after notification.

Qualifications:

- Must have graduated from an approved residency in specialty area required and completed a residency or fellowship acceptable to US Air Force Surgeon General.

- Shall possess a valid unrestricted license to practice primary specialty in one of the 50 states.
- Shall be either a "Candidate" or a "Diplomat" of specialty board.
- Minimum of two years post-graduate experience within past 3 years is preferred.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2016 – 29 September 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2021

Estimated Dollar Value: \$2.9M

NAICS Code: 621111 – Offices of Physicians (except Mental health Specialists)

Small Business Set Aside: No

Incumbent: ServeFed, Inc., FA2823-16-C-6047 (DUNS 078720033)

POCs: End User – Sue Siebenberg
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Project Name: Diagnostic Imaging/Mammography Technologist

Program Description: Two Full-time Equivalent (2 FTE) Diagnostic Imaging/Mammography Technologist Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering range of services provided in a civilian MTF.

Scope: Shall assist in treating patients enrolled in 96MDG healthcare system when required.

Specific Tasks:

- Shall provide inpatient support as needed.
- Shall review new developments in the field by reading journals and attending meetings when possible and recommend to supervisor those changes which would improve operation of the mammography section. Shall support the mammography training program through on the job training for newly assigned personnel.
- Shall recognize the need for and institute necessary emergency measures for situations where a person requires resuscitation procedures due to cardiac or respiratory arrest.
- Shall respond appropriately to clinical emergencies.
- Shall perform basic life support and triage in emergency situations and show empathy and care when performing care of deceased patients.
- Shall receive patients and explain procedures, providing humane and appropriate care and communicate to alleviate fear of examination. Shall correctly position patient for examination and make adjustments necessary for required examination. Shall determine if any special patient preparation is required.
- Shall operate facility provided mammography units to include stereotactic breast biopsy unit. Shall set up and assist radiologists with needle localization and stereotactic breast biopsy procedures.
- Shall receive and interpret requests or instructions for mammography exams.
- Shall take part in clinic quality assurance programs to meet standards for the Joint Commission, FDA and Accreditation Program from the American College of Radiology (ACR).

- Shall possess basic knowledge of established clinic standards of care Joint Commission, FDA and ACR requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall perform daily, monthly, quarterly and annual quality control inspections on all mammography units and film processors and provide proper documentation.
- Shall perform daily warm ups of all mammography units.
- Shall maintain and clean mammography units, film processor, and cassettes on a regular basis in accordance with Radiology department, Food & Drug Administration (FDA), and Mammography Quality Standards Act (MQSA) standards.
- Shall replenish and maintain an adequate level of supplies/medication required for mammography exams and procedures.
- Shall recommend necessary monthly repairs when diagnostic quality is degraded. Shall make minor adjustments on equipment.
- Shall be skilled in setting up, operating, monitoring, programming specialized clinic specific equipment. Shall set up equipment and scanning techniques to be employed.
- Shall maintain mammography film files and hang films for comparison.
- Shall differentiate artifacts from normal or pathological processes and recognize electronic equipment limitations.
- Shall perform screening and diagnostic mammograms to include spot compressions and magnification views when necessary.
- Shall perform all mammography examinations according to department protocols.
- Shall identify abnormalities during film processing and determine need for additional mammography views per department protocol (either before or after consulting with department radiologists). Shall notify physician of significant exams requiring immediate attention.
- Shall seek and maintain interpersonal relationships with patients/families and co-workers, which contribute to mission accomplishment.
- Shall be cognizant of patient and staff safety through safety awareness, proper infection control and promotion of clean, orderly clinic environment. Shall recognize, report and correct potential safety hazards.
- Shall perform administrative duties that may include monthly peer review, maintaining statistical records of clinical workload, participating in medical education programs, and participating in quality improvement functions and other duties as prescribed.

- Shall create, maintain, and dispose of only those Government required records which are specified by 96MDG.
- Shall arrange for procedures and perform telephone follow-up, as appropriate.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs
- Shall possess working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook (email), and internet familiarity. Ability to input, extract, and format data from established databases is desired.
- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts.
- Shall possess knowledge of medical privacy and confidentiality such as Health Insurance Portability and Accountability Act (HIPAA), accreditation standards, The Joint Commission (TJC), and Clinical Practice Guidelines (CPGs).
- Shall possess ability to synthesize data from a variety of sources and make appropriate clinical decisions.
- Shall coordinate patient care through a continuum and facilitate achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
- Shall assess patients, including ability to assess/evaluate telephonically.
- Shall possess ability to effectively communicate and collaborate with diverse group of people for purpose of informing healthcare team of plans/actions, for teaching/education to benefit patient/family and organization.
- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts.
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relation.
- Shall be familiar with Department of Defense (DoD), Federal, State, non-profit healthcare systems and organizations, to include DoD Tri-Service Military Healthcare Systems, TRICARE purchased care system, Medicare, Medicaid and Veterans Administration (VA).
- Shall read, understand, speak, and write English fluently.
- Shall possess working knowledge of all administrative support available to Government employees. This will include but not be limited to copy machines, computers, and fax machines.

Qualifications:

- Must meet all Mammography Quality Standards Act (MQSA) Requirements.
- Mammography Technician who qualifies under FDA's interim regulations (before April 28, 1999) is considered to have met initial training requirements listed below. They may continue to perform mammograms if they continue to meet licensure or certification requirements, any applicable new modality training requirement, and continuing experience and education requirements.
- Technician initially qualifying on or after the April 28, 1999 effective date of final regulations shall have a general/full license to perform radiographic procedures issued by a State or Board Certification. Shall be certified by either of the following bodies:
 - o The American Registry of Radiologic Technologists (ARRT)
 - o The American Registry of Clinical Radiography Technologists (ARCRT)
- Shall have at least 40 contact hours of mammography training, including breast anatomy, physiology, positioning, compression, quality assurance/quality control techniques, imaging of patients with breast implants, and performance of 25 supervised examinations. Actual time spent performing supervised examinations may be included in 40 hour total. As guidance, however, no more than 12.5 hours of required 40 should come from performance of examinations.
- Before a radiologic technologist may independently perform mammographic examinations using any mammographic modality in which the radiologic technologist was not previously trained (e.g., xeromammography, digital mammography, screen-film mammography), the radiologic technologist must have at least 8 hours of training in the modality.
- Must have graduated from a medical mammography training program accredited by the Joint Review Committee on Education in Radiological Education (JCERT).
- Shall have current registration as a Radiologic Technologist by the American Registry of Radiologic Technologists (ARRT).
- Shall have a minimum of two (2) years of experience or required performance of 200 exams within last two (2) years.
- Shall maintain current certification in Basic Life Support (BLS).
- Shall possess good working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook (email) and internet skills. Shall possess ability to use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Healthcare System (CHCS), Mammography Reporting System (MRS7), Integrated Clinical Database (ICDB) and AGFA IMPAX Radiology Information System (RIS).

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2016 – 30 September 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2021

Estimated Dollar Value: \$944K

NAICS Code: 622110 – General Medical and Surgical Hospital

Small Business Set Aside: No

Incumbent: Logistics & Technology Services, Inc., FA2823-17-C-6000 (DUNS 178799370)

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Project Name: General Internal Medicine Physician

Program Description: One Full-time Equivalent (1 FTE) General Internal Medicine Physician Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering range of services provided in a civilian MTF.

Scope: Shall provide full spectrum Internal Medicine care encompassing outpatient procedural services.

Specific Tasks:

- Shall have sufficient experience to be able to adequately diagnose and treat diseases/injuries to include but not limited to; Cardiovascular diseases (congestive heart failure, hyper-tension, arrhythmias, acute myocardial infarction), respiratory diseases (asthma, bronchitis, pulmonary thromboembolism, pulmonary insufficiency & adult respiratory distress syndrome), gastrointestinal diseases (peptic ulcer, gastritis, pancreatitis, cirrhosis & alcoholic liver), endocrinology (disease of the thyroid & diabetes mellitus), rheumatology (sarcoidosis, degenerative joint disease), renal disease (acute renal failure, urinary tract infection), neurology (epilepsy & cerebrovascular disease) and infectious diseases (infectious diarrheas, bacterial infections, hospital-acquired infections, tuberculosis, infections of the compromised host & other microbacterial infections).
- Shall have experience in performing the following procedures: electrocardiogram (ECG interpretation) and cardio pulmonary resuscitation (CPR).
- Shall see new patient consults and establish follow-up clinic visits. Shall respond to telephone consults.
- Shall provide outpatient clinic support/services.
- Shall provide inpatient care.
- Shall include patient care, but not limited to, routine general internal medicine care which includes care for acute and chronic patient conditions.
- Shall coordinate patient care with community health agencies and social programs. Shall facilitate continuity of care for patients. Shall possess knowledge of a wide variety of resource agencies available in military treatment system to ensure proper and expedient referral of patient/family.

- Shall possess sufficient knowledge of current TRICARE standards, population-based health care, disease management, medically-oriented computer systems, and trends in prevention.
- Shall be familiar with Department of Defense (DoD), Federal, State, non-profit healthcare systems and organizations, to include DoD Tri-Service Military Healthcare Systems, TRICARE purchased care system, Medicare, Medicaid and Veterans Administration (VA).
- Shall function as a child advocate in MTF and community, and ensure implementation of policies, standards, and programs that support clinical practice within ethical and legal boundaries.
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relation.
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall provide immediate evaluation and management of emergency problems as they occur.
- Shall respond appropriately to clinical emergencies.
- May provide other health care services not specifically listed for which training/credentials are held and privileges have been awarded.
- Shall consult with other specialty practitioners for consultative opinions and continuation of care.
- Shall consult with medical personnel, legal authorities, and military commanders as required.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall ensure patient and staff safety through safety awareness, proper infection control and promotion of clean, orderly clinic environment. Shall recognize, report, and correct potential safety hazards.
- Shall complete medical records documentation within 72 business hours of encounter with patient.

- Shall use proper coding of procedures and treatment, and shall maintain coding accuracy (CPT/E&M/procedure) at same standard, 90% or higher, as military and civil service health care providers engaged in comparable work.
- Shall create, maintain and dispose of only those Government records which are specified by the 96MDG.
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall develop and direct long-term management strategies. Shall provide clinical and administrative leadership and expertise, manage patient care and coordinate additional subspecialty referrals, answer patient telephone consults (with assistance of clinic staff), and refill prescriptions.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- May be asked to participate/direct committees, programs or clinical services directly related to area of clinical responsibility or privileges. May be assigned ICU director duties.
- Shall provide for ongoing education programs to promote, protect and maintain optimum levels of wellness. Shall provide health counseling to patients/families, and develop a plan for health maintenance based on individual needs.
- Shall implement, coach, mentor, and train residents/staff in Air Force Medical Services regarding pediatric practice priorities and customer service basics.
- Shall provide instruction for medical residents, physician assistant students, medical students and/or students of other health care disciplines in the form of clinical rotations, didactics and inpatient discussions as appropriate.
- Shall participate in educational activities involving IM residents. Such activities include giving lectures, supervision of IM residents in clinic duties, teaching residents on internal medicine services and perform rounds with residency teams which include attending the morning reports.
- Teaching expectations shall involve outpatient rotations with Family Medicine Residents or PA students on an "as requested" basis for individual teaching during clinic.
- Shall participate in formal educational lectures (approximately 6 per year).
- Shall direct supporting Government employees assigned to them during performance of clinical duties. Shall guide performance of assigned personnel. Shall use team approach toward staff and patient management.

- Shall perform administrative duties that may include maintaining statistical records of clinical workload, participating in medical education programs, and participating in quality improvement functions and other duties as prescribed.
- Shall attend and participate in meetings, professional staff conferences and other appropriate professional activities such as, but not limited to quality improvement meetings, professional staff meetings, commander's staff meetings, flight meetings, and other meetings required by applicable regulations, MTF guidance, or as directed.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall maintain open and professional communication with members of MTF staff, MTF customers, and other contractor employees.
- Shall seek and maintain interpersonal relationships with clients/families and co-workers which contribute to mission accomplishment.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall possess working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook (email), and internet familiarity. Ability to input, extract, and format data from established databases is desired.

On-Call/After Duty Response Time:

- May be required to participate in coverage of inpatient services as part of a rotational schedule with all Internal Medicine Physicians in the department. This includes, but is not limited to, admission, diagnosis, management, treatment and discharge of patients assigned to Internal Medicine Service and provide consultations to other services in 96MDG.
- On-call duty may be taken from home or other places in local area and is in addition to hours worked in clinic.
- During normal off duty hours, may take call from home with contact by beeper or telephone or other acceptable means of communication as long as acuity of patients is appropriate for that distance of care.

- On-call shifts can vary but at this time the inpatient service is covered for 24 hours/day for up to 6-7 days, with compensation time provided. Assigned hours of call among General Internal Medicine Physicians will be equitable.
- On-call duty shall not be simultaneously with on-call duty at MTF or other medical facilities.

Qualifications:

- Must have graduated from an accredited medical school and completed an Accreditation Council for Medical Education (ACGME), Accredited Internal Medicine residency or fellowship in internal medicine acceptable to Surgeon General, HQ USAF, within last 10 years.
- Shall possess and maintain a valid unrestricted current license as a Licensed General Internal Medicine Physician in one of the 50 states, District of Columbia, Puerto Rico, or U.S. Virgin Islands.
- Must possess and maintain Certification as an Internal Medicine Physician by American Board of Internal Medicine.
- Must possess and maintain current certification in Heartsaver (HS) Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS).
- Shall have been actively employed in practice of Internal Medicine or in training for 24 of the last 36 months.
- Shall read, understand, speak, and write English fluently.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2016 – 30 September 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2021

Estimated Dollar Value: \$1.5M

NAICS Code: 622110 – General Medical and Surgical Hospital

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International LLC, FA2823-17-C-6002
(DUNS 625348748)

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Project Name: Cardiologist

Program Description: One Full-time Equivalent (1 FTE) Cardiologist Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering range of services provided in a civilian MTF.

Scope: Shall perform a full range and spectrum of comprehensive specialty care onsite at MTF. Shall evaluate and treat emergent, urgent, and non-emergent patients ranging in age as young as 18 years to over 65 years.

Specific Tasks:

- Shall have sufficient experience to adequately diagnose and treat general cardiovascular diseases and/or injuries. Shall have the knowledge and skill in performance and interpretation of general invasive and non-invasive cardiology services. These services will include, but are not limited to ECG interpretation, exercise treadmill testing, exercise and chemical nuclear perfusion testing, ambulatory holter and event monitoring, trans-thoracic echocardiography (TTE), trans-esophageal echocardiography (TEE), and diagnostic cardiac catheterization. Percutaneous coronary intervention and permanent pacemaker implantation is desired, but not required. Candidates with percutaneous coronary intervention skills shall be board certified in interventional cardiology as required by American Board of Internal Medicine.
- Shall initiate requests for tests and x-rays, follow up abnormal results in accordance with hospital policy and prescribe medications in accordance with privileges and hospital rules and regulations.
- Shall comply and participate in quality assurance/process improvement programs to meet standards for the Joint Commission. Shall prepare documentation of all treatment provided and prepare patient encounters, ensuring all documentation and reports are legible, complete, and utilize appropriate electronic medical record system as required.
- Shall see new patient consults and establish follow-up clinic visits. Shall respond to telephone consults.
- Shall participate in educational activities involving medical residents and other medical trainees. Such activities include providing GME lectures and attending GME conferences, supervision of residents in clinic duties, teaching residents on inpatient services, consult services, and on-call duty. Shall responsibilities with other MTF cardiology physicians by acting as physician Director of a section of cardiology as directed by the Cardiology Department Chief. Examples of these include, but are not

limited to, Assistant Chief, Clinic Director, Director of Echocardiography, Director of Arrhythmia Services, Cath Lab Director, Inpatient Services Director, and Director of Quality Improvement. Shall also share responsibilities with other MTF cardiology physicians by representing cardiology services in hospital-wide committees as directed by the Cardiology Department Chief. Examples of these include, but are not limited to, CPR committee, ACLS committee, Intensive Care Function, Coumadin Clinic, and Intensive Care Unit. Shall attend staff meetings as required.

- Shall provide patient care in an outpatient setting. Routine workload is a result of scheduled appointments, walk-ins, outpatient and emergency department consultations, telephone consults, urgent or emergent care.
- Shall provide patient care in an inpatient setting. Workload is a result of inpatient management of established cardiology patients, inpatient consultations by primary service teams, and periodic re-evaluation (frequency determined by acuity) of inpatients with an established relationship with cardiology service. Patient care includes, but not limited to, writing initial admission orders, consulting with appropriate specialists, and coordinating discharge plan of care.
- Shall coordinate cardiology services with other medical activities. Shall also consult with other specialty practitioners for consultative opinions and continuation of care as required for patient care.
- Shall address patient expectations and requirements, establish level of need and priority of care in accordance with established policies and procedures.
- Shall coordinate patient care with community health agencies and social programs. Shall facilitate continuity of care for patients. Shall possess knowledge of a wide variety of resource agencies available in military treatment system to ensure proper and expedient referral of patient/family.
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall consult with medical personnel, legal authorities, and military commanders as required.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall ensure patient and staff safety through safety awareness, proper infection control and promotion of clean, orderly clinic environment. Shall recognize, report, and correct potential safety hazards.

- Shall complete medical records documentation within 72 business hours of encounter with patient.
- Shall use proper coding of procedures and treatment, and shall maintain coding accuracy (CPT/E&M/procedure) at same standard, 90% or higher, as military and civil service health care providers engaged in comparable work.
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall attend and participate in meetings, professional staff conferences and other appropriate professional activities such as, but not limited to quality improvement meetings, professional staff meetings, commander's staff meetings, flight meetings, and other meetings required by applicable regulations, MTF guidance, or as directed.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall maintain open and professional communication with members of MTF staff, MTF customers, and other contractor employees.
- Shall seek and maintain interpersonal relationships with patients/families and co-workers which contribute to mission accomplishment.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information, from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).

On Call Duty/After Duty Response Time:

- Shall provide on-call duty services for advice on urgent consults and any inpatient questions to include direct assistance with patients, if needed.
- On-call duty will be shared with other cardiology MTF providers.
- In the event of active duty deployment of other cardiology providers, on-call duty availability shall be 24-hours-per-day over 48 weeks-per-year through a Government-issued pager.

- On-call duty shall not be simultaneous with other on-call duty at MTF or other medical facilities.
- Shall respond for emergency support within 45 minutes after notification.
- On-call duty may be taken from home or other places in local area and is in addition to hours worked in the clinic.

Qualifications:

- Shall have been awarded degree of M.D. or D.O. from a nationally accredited medical or osteopathic school.
- Shall have completed a nationally accredited residency in internal medicine acceptable to the Surgeon General, USAF.
- Shall have completed a nationally accredited fellowship program in Cardiology acceptable to the Surgeon General, USAF.
- Shall possess current board certification in Cardiovascular Diseases by American Board of Internal Medicine or American Osteopathic Board of Internal Medicine.
- Interventional cardiologists shall possess current board certification in Interventional Cardiology by American Board of Internal Medicine.
- Shall possess and maintain a valid unrestricted license to practice medicine in one of the 50 United States, District of Columbia, Puerto Rico, or US Virgin Islands.
- Shall possess and maintain current certification in Healthcare Provider (HCP) Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS).
- Shall have been employed in practice of General Invasive/Interventional Cardiology or in training for 24 of last 36 months.
- Shall read, understand, speak, and write English fluently.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2016 – 30 September 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2021

Estimated Dollar Value: \$2.7M

NAICS Code: 621112 – Offices of Physicians, Mental Health Specialists

Small Business Set Aside: No

Incumbent: Advanced Technology Logistics Inc., FA2823-17-C-6001 (DUNS 830513714)

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Project Name: Nephrologist

Program Description: One Full-time Equivalent (1 FTE) Nephrologist Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering range of services provided in a civilian MTF.

Scope: Shall perform all procedures/duties that are normal to scope of any practicing Nephrologist and for which privileges are granted.

Specific Tasks:

- Shall provide patient care in an outpatient setting. Routine workload is a result of scheduled appointments, walk-ins, outpatient and emergency department consultations, telephone consults, urgent or emergent care. Workload requirements shall be determined by need to meet patient care requirements, maintain access standards of MTF and meet Nephrology business plan (productivity) established goals.
- Shall coordinate nephrology services with other medical activities in accordance with MTF policies and regulations. Shall consult with other specialty practitioners for consultative opinions and continuation of care as required for patient care.
- Shall provide medical examination, care and treatment to eligible healthcare system beneficiaries 18 years of age and older.
- Shall have sufficient experience to adequately diagnose and treat diseases/injuries to include but not limited to: mineral metabolism; fluid, electrolyte and acid-base regulation; acute renal failure; chronic renal failure and its management by conservative methods to include nutritional management of uremia; end-stage renal disease; hypertensive disorders; renal disorders of pregnancy; urinary tract infection; tubulointerstitial renal disease including inherited disease of transport, cystic diseases and other congenital disorders; glomerular and vascular diseases including glomerulonephritides, diabetic nephropathy and atheroembolic disease; disorders of drug metabolism, pharmacokinetics and nephrotoxicity; genetic and inherited renal disorders; geriatric aspects of nephrology; selection and acute/long term management of patients requiring kidney transplantation.
- Shall have experience and be able to perform the following procedures, but not limited to, percutaneous renal biopsy, renal biopsy, peritoneal catheter placement, peritoneal dialysis, acute and chronic hemodialysis, temporary hemodialysis catheter insertion, permanent hemodialysis catheter insertion, continuous renal replacement therapy and cardio pulmonary resuscitation (CPR).

- Shall initiate requests for tests and x-rays, follow up on abnormal results in accordance with hospital policy and prescribed medications in accordance with privileges and hospital rules and regulations.
- Shall participate in educational activities involving medical residents and other medical trainees. Such activities include giving lectures, supervision of residents in clinic duties, teaching residents on inpatient services and performing rounds with residency teams which include attending morning report.
- Shall address patient expectations and requirements, establishes level of need and priority of care in accordance with established policies and procedures.
- Shall coordinate patient care with community health agencies and social programs. Shall facilitate continuity of care for patients. Shall possess knowledge of a wide variety of resource agencies available in military treatment system to ensure proper and expedient referral of patient/family.
- Shall provide immediate evaluation and management of emergency problems as they occur.
- Shall respond appropriately to clinical emergencies.
- Shall consult with medical personnel, legal authorities, and military commanders as required.
- Shall be guided by MTF formulary for prescriptions.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall ensure patient and staff safety through safety awareness, proper infection control and promotion of clean, orderly clinic environment. Shall recognize, report, and correct potential safety hazards.
- Shall complete medical records documentation within 72 business hours of encounter with patient.
- Shall use proper coding of procedures and treatment, and shall maintain coding accuracy (CPT/E&M/procedure) at same standard, 90% or higher, as military and civil service health care providers engaged in comparable work.
- Shall create, maintain and dispose of only those Government records which are specified by 96MDG.
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.

- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- May be asked to participate/direct committees, programs or clinical services directly related to area of clinical responsibility or privileges.
- Shall provide for ongoing education programs to promote, protect and maintain optimum levels of wellness. Shall provide health counseling to patients/families, and develop a plan for health maintenance based on individual needs.
- Shall direct supporting Government employees assigned during performance of clinical duties. Shall guide performance of assigned personnel. Shall use team approach toward staff and patient management.
- Shall perform administrative duties that may include maintaining statistical records of clinical workload, participating in medical education programs, and participating in quality improvement functions and other duties as prescribed.
- Shall attend and participate in meetings, professional staff conferences and other appropriate professional activities such as, but not limited to quality improvement meetings, professional staff meetings, commander's staff meetings, flight meetings, and other meetings required by applicable regulations, MTF guidance, or as directed.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall maintain open and professional communication with members of MTF staff, MTF customers, and other contractor employees.
- Shall seek and maintain interpersonal relationships with patients/families and co-workers which contribute to mission accomplishment.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).

On-Call/After Duty Response Time:

- Availability shall be 24 hours-per-day and will be shared equally among all Nephrologists on staff through a Government-issued cell phone; approximately 26 weeks per year.

- On-call duty may be taken from home or other places in local area and is in addition to hours worked in clinic.
- Shall respond to page/call via telephone within 15 minutes of page/call. When it is necessary for contract provider to physically report to facility in order to appropriately assess/care for patient, provider shall arrive within 45 minutes after responding to call/page or within 60 minutes from time original page/call was made.
- On-call duty shall not be simultaneous to other on-call duty at MTF and other medical facilities.

Qualifications:

- Shall have degree of M.D. or D.O. from a nationally accredited medical or osteopathic school.
- Shall have completed a nationally accredited residency in internal medicine acceptable to Surgeon General, USAF.
- Shall have completed a nationally accredited fellowship program in nephrology acceptable to Surgeon General, USAF.
- Shall possess and maintain current board certification in Nephrology by American Board of Internal Medicine or American Osteopathic Board of Internal Medicine.
- Shall possess and maintain valid unrestricted license to practice medicine in one of the 50 United States, District of Columbia, Puerto Rico, or US Virgin Islands.
- Must have been employed in practice of Nephrology or in training for 24 of the last 36 months.
- Shall possess and maintain current certification in Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS).
- Shall read, understand, speak, and write English fluently.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2016 – 30 September 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2021

Estimated Dollar Value: \$2.3M

NAICS Code: 622110 – General Medical and Surgical Hospitals

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International LLC, FA2823-17-C-6008
(DUNS 625348748)

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Project Name: Emergency Services Physician

Program Description: One Full-time Equivalent (1 FTE) Emergency Services Physician Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering range of services provided in a civilian MTF.

Scope: shall perform a full range and spectrum of comprehensive specialty care onsite at MTF.

Specific Tasks:

- Workload includes evaluation and treatment of emergent, urgent, and non-emergent patients of all ages. Workload is a result of scheduled appointments, walk-ins to the clinic from other departments, walk-ins for specific diagnoses, telephone calls, and consult requests.
- Shall adequately perform medical procedures to include, but not limited to, incision and drainage; nail trephination; sling or swath of injuries; bandage; reduce dislocations and fractures when appropriate; stabilize and evaluate cervical spine injuries as appropriate; lumbar puncture; pericardiocentesis; removal of foreign bodies as appropriate; deliver newborn/perform emergency vaginal deliveries; perform venous punctures for lab studies and interpret results; draw arterial blood gases for evaluation and interpret results; suture or staple simple and multilayered lacerations; remove sutures, surgical staples; tube thoracotomy; open thoracotomy; secure and maintain an adequate airway, by such means as: oral airways, oral tracheal intubation, nasal/tracheal intubation, and crico-thyrotomy (needle and surgical); splint and stabilize traumatic injuries to extremities; administer intravenous, intramuscular and subcutaneous injections; prescribe and administer medications as appropriate; secure and maintain adequate intravenous access by peripheral and by central routes; Diagnostic Peritoneal Lavage (DPL); bladder cauterization; NG/OG tubes; local anesthesia; restraints; procedural sedation; selected screening ultrasound exams; coordinate with transfer/accepting facility and other Emergency Departments; request consults appropriately; complete all required paperwork; obtain adequate history, physical, assessment and plan in a timely and appropriate manner on each patient and develop treatment plan; utilize paraprofessional staff as appropriate, including non-physician providers; respond to cardiopulmonary arrest as appropriate; interpret electrocardiograms and laboratory tests; preliminary interpretation of imaging studies to include CAT scans; direct medical care through radio communication with an ambulance; and provide discharge instructions.
- Shall take care of critically ill patients and perform procedures required for critical care.

- Shall examine patient, render a medical assessment of their condition, and take appropriate action.
- Shall provide immediate evaluation and management of emergency patients.
- Shall provide definitive medical care to reduce emergency medical condition and enable patient to safely pursue follow-up care as an outpatient as required. Follow-up of abnormal laboratory and/or imaging study reports is responsibility of ordering physician. Shall review each report in accordance with established MTF procedures.
- Shall respond to "Code Blue" (cardiac or respiratory arrest) medical emergency alerts within MTF and provide resuscitation treatment until more specialized treatment arrives. Should resuscitation efforts be unsuccessful, shall pronounce patient dead and notify next-of-kin, if next-of-kin is physically present.
- Shall reassure and treat non-acute conditions in priority as established by medical triage. Shall prepare appropriate patient profile changes.
- Shall prepare and document appropriate history, physical examinations, and preoperative diagnosis. Shall maintain documentation of all treatment provided in accordance with MTF directives.
- Shall dispatch and provide medical control for ambulances in accordance with MTF procedures.
- Shall accompany emergency services technicians on ambulance runs when indicated by nature of emergency and in accordance with MTF leadership guidance and MTF procedures.
- Shall perform emergency room procedures compatible with MTF operations capacity, supplies and equipment.
- Shall only provide inpatient care on the floor or in ICU if a life threatening situation evolves. This includes patients admitted in emergency medicine department.
- If required by MTF in support of Graduate Medical Education programs, shall provide house staff teaching, prepare and deliver resident lectures, attend department grand rounds and other scheduled.
- Shall address patient expectations and requirements, establish level of need and priority of care in accordance with established policies and procedures.
- Shall coordinate patient care with community health agencies and social programs. Shall facilitate continuity of care for patients. Shall possess knowledge of a wide variety of resource agencies available in military treatment system to ensure proper and expedient referral of patient/family.

- Shall provide immediate evaluation and management of emergency problems as they occur.
- Shall respond appropriately to clinical emergencies.
- May provide other health care services not specifically listed for which training/credentials are held and privileges have been awarded.
- Shall consult with medical personnel, legal authorities, and military commanders as required.
- Shall be guided by MTF formulary for prescriptions.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess basic knowledge of established standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement in Intensive Care Unit.
- Shall ensure patient and staff safety through safety awareness, proper infection control and promotion of clean, orderly clinic environment. Shall recognize, report, and correct potential safety hazards.
- Shall complete medical records documentation within 72 business hours of encounter with patient.
- Shall use proper coding of procedures and treatment, and shall maintain coding accuracy (CPT/E&M/procedure) at same standard, 90% or higher, as military and civil service health care providers engaged in comparable work.
- Shall create, maintain and dispose of only those Government records which are specified by 96MDG.
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall provide for ongoing education programs to promote, protect and maintain optimum levels of wellness. Shall provide health counseling to patients/families, and develop a plan for health maintenance based on individual needs.

- Shall direct supporting Government employees assigned during performance of clinical duties. Shall guide performance of assigned personnel. Shall use team approach toward staff and patient management.
- Shall perform administrative duties that may include maintaining statistical records of clinical workload, participating in medical education programs, and participating in quality improvement functions and other duties as prescribed.
- Shall attend and participate in meetings, professional staff conferences and other appropriate professional activities such as, but not limited to quality improvement meetings, professional staff meetings, commander's staff meetings, flight meetings, and other meetings required by applicable regulations, MTF guidance, or as directed.
- Shall participate in military specific training as directed.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall maintain open and professional communication with members of MTF staff, MTF customers, and other contractor employees.
- Shall seek and maintain interpersonal relationships with patients/families and co-workers which contribute to mission accomplishment.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).

Qualifications:

- Shall have successfully completed an approved Emergency Medicine (EM) residency acceptable to USAF Surgeon General and be board eligible/certified by American Board of Emergency Medicine (ABEM) or American Osteopathic Board of Emergency Medicine.
- Shall have and maintain valid unrestricted license as a Licensed Physician/Medical Doctor in one of the 50 United States, District of Columbia, Puerto Rico, or US Virgin Islands.

- Shall maintain current certification in Basic Life Support, Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support. Current ATLS (Advanced Trauma Life Support) certification is not required; however, successful completion of an ATLS course, with certification, at some point in the past is required.
- Preferred to have a minimum of 24 months experience in emergency medicine.
- Shall read, understand, speak, and write English fluently.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2016 – 30 September 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2021

Estimated Dollar Value: \$2.0M

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: Advanced Technology Logistics Inc., FA2823-17-C-6007 (DUNS 830513714)

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Project Name: Orthopedic Spine/Neurosurgeon

Program Description: One Full-time Equivalent (1 FTE) Orthopedic Spine/Neurosurgeon Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering range of services provided in a civilian MTF.

Scope: Shall perform a full range and spectrum of comprehensive specialty care onsite at MTF.

Specific Tasks:

- Shall take care of critically ill patients and perform procedures required for orthopedic spine/neurological care.
- Shall coordinate orthopedic spine/neurological services with other medical activities.
- Shall perform Orthopedic Spine/Neurosurgeon-related procedures that are medically indicated and shall admit and discharge patients to wards appropriately to include fluoroscopic guided injection procedures, cordotomy/rhizotomy, diagnostic studies and procedures, spinal endoscopic procedures, compressive procedures, spinal surgery, stabilization procedures for spine and other care related to care of patients with autonomic central and peripheral nervous system disorders, diseases, illnesses or injuries. If a Neurological Surgeon is selected, shall perform procedures in scope of a general Neurological Surgeon.
- Shall see new patient consults and established follow-up clinic visits. Shall respond to telephone consults.
- Shall provide outpatient services for patients as scheduled.
- Shall provide inpatient care. This includes patients previously established in orthopedic spine/neurological department and new patients when consults are requested by admitting health care team.
- Shall provide critical care consults to patients admitted to ICU and assist primary teams in patient management. Shall provide orthopedic spine/neurological consultative services for hospital inpatients. Shall provide inpatient consultative services and follow-up for patients with orthopedic spine/neurological disorders; as well as, provide education/teaching to staff members of other disciplines/specialties, medical residents/students, and other personnel involved in patient care.

- Shall be able to perform unsupervised and be able to supervise house staff performing Orthopedic Spine/Neurosurgeon procedures.
- Shall address patient expectations and requirements, establishes level of need and priority of care in accordance with established policies and procedures.
- Shall coordinate patient care with community health agencies and social programs. Shall facilitate continuity of care for patients. Shall possess knowledge of a wide variety of resource agencies available in military treatment system to ensure proper and expedient referral of the patient/family.
- Shall provide immediate evaluation and management of emergency problems as they occur.
- Shall respond appropriately to clinical emergencies.
- May provide other health care services not specifically listed for which training/credentials are held and privileges have been awarded.
- Shall consult with medical personnel, legal authorities, and military commanders as required.
- Shall be guided by the MTF formulary for prescriptions.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess basic knowledge of established standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement in Intensive Care Unit.
- Shall ensure patient and staff safety through safety awareness, proper infection control and promotion of clean, orderly clinic environment. Shall recognize, report, and correct potential safety hazards.
- Shall complete medical records documentation within 72 business hours of encounter with patient.
- Shall use proper coding of procedures and treatment, and shall maintain coding accuracy (CPT/E&M/procedure) at same standard, 90% or higher, as military and civil service health care providers engaged in comparable work.
- Shall create, maintain and dispose of only those Government records which are specified by 96MDG.

- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- May be asked to participate/direct committees, programs or clinical services directly related to area of clinical responsibility or privileges. May be assigned ICU director duties.
- Shall provide for ongoing education programs to promote, protect and maintain optimum levels of wellness. Shall provide health counseling to patients/families, and develop a plan for health maintenance based on individual needs.
- Shall provide instruction for medical residents, physician assistant students, medical students and/or students of other health care disciplines in form of clinical rotations, didactics and inpatient discussions as appropriate.
- Shall direct supporting Government employees assigned during performance of clinical duties. Shall guide performance of assigned personnel. Shall use team approach toward staff and patient management.
- Shall perform administrative duties that may include maintaining statistical records of clinical workload, participating in medical education programs, and participating in quality improvement functions and other duties as prescribed.
- Shall attend and participate in meetings, professional staff conferences and other appropriate professional activities such as, but not limited to quality improvement meetings, professional staff meetings, commander's staff meetings, flight meetings, and other meetings required by applicable regulations, MTF guidance, or as directed.
- Shall participate in military specific training as directed.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall maintain open and professional communication with members of MTF staff, MTF customers, and other contractor employees.
- Shall seek and maintain interpersonal relationships with patients/families and co-workers which contribute to mission accomplishment.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.

- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information, from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).

On-Call/After Duty Response Time:

- Shall participate in on-call coverage of inpatient services as part of a rotational schedule with all other providers in the department.
- On-call duty may be taken from home or other places in local area and is in addition to hours worked in the clinic.
- During normal off duty hours, may take call with contact by beeper or telephone or other acceptable means of communication as long as acuity of patients is appropriate for that distance of care.
- Shall respond to page/call via telephone within 15 minutes of page/call.
- When it is necessary to physically report to facility, shall do so within 45 minutes after responding to call/page or within 60 minutes from time original page/call was made.
- On-call shifts can vary but at this time inpatient service is covered for 24 hours/day for up to 6-7 days continuously. Assigned hours of call among providers assigned to department will be equitable.
- On-call duty shall not be simultaneous with other on-call duty at MTF and other medical facilities.

Qualifications:

- Shall have a degree of M.D. in Orthopedic Spine/Neurology, acceptable to Surgeon General, HQ USAF.
- Shall have completed an additional residency or fellowship program in orthopedic spine/neurology acceptable to Surgeon General, HQ USAF.
- Shall have and maintain valid unrestricted license as a Licensed Physician/Medical Doctor in one of the 50 United States, District of Columbia, Puerto Rico, or US Virgin Islands.
- Shall be board-certified. Board-certification status will be maintained throughout employment.
- Shall be capable of performing full range of orthopedic spine/neurology services.
- Shall maintain current certification in Heartsaver (HS) Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS).

- Shall have provided orthopedic spine/neurology services a minimum of 24 months within last 36 months.
- Shall read, understand, speak, and write English fluently.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2016 – 30 September 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2021

Estimated Dollar Value: \$3.5M

NAICS Code: 621111 – Offices of Physicians (Except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: Precise Information Systems & Professional Services Inc., FA2823-17-C-6006
(DUNS 926297995)

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Project Name: Pulmonologist

Program Description: One Full-time Equivalent (1 FTE) Pulmonologist Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering range of services provided in a civilian MTF.

Scope: Shall perform a full range and spectrum of comprehensive specialty care onsite at MTF.

Specific Tasks:

- Shall take care of critically ill patients and perform the procedures required for critical care.
- Shall coordinate pulmonary services with other medical activities.
- Shall diagnose and treat diseases. Shall prepare and review case histories and clinical records. Shall order/perform diagnostic procedures including x-ray examinations, clinical laboratory tests, pulmonary function tests, and sleep studies. Shall interpret test results, evaluate examination findings, and treat appropriately. Shall prescribe such treatment for respiratory system diseases such as drugs, medical devices, respiratory therapy and devices, dietary regimens, oxygen therapy and rehabilitation.
- Shall see new patient consults and established follow-up clinic visits. Shall respond to telephone consults.
- Shall provide outpatient services for patients as scheduled.
- Shall provide inpatient care. This includes patients previously established in Pulmonary Department and new patients when consults are requested by admitting health care team.
- Shall provide critical care consults to patients admitted to ICU and assist primary teams in patient management. Shall provide pulmonary consultative services for hospital inpatients. Shall provide inpatient consultative services and follow-up for patients with pulmonary disorders; as well as, provide education/teaching to staff members of other disciplines/specialties, medical residents/students, and other personnel involved in patient care.
- Shall participate in inpatient care of critically ill patients. Shall be a clinical leader and a patient advocate in intensive care unit. Shall perform unsupervised and be able to supervise house staff performing critical care procedures such as, but not limited to: endotracheal intubation with laryngoscope or bronchoscope; initiation of mechanical

ventilation; understand and prescribe nutritional support; establish vascular access with and without bedside ultrasound to include central venous lines, peripheral arterial catheterization, pulmonary artery catheterization and hemodynamic measurements; use of vasoactive agents; bronchoscopy with appropriate biopsy techniques.

- Shall address patient expectations and requirements, establish level of need and priority of care in accordance with established policies and procedures.
- Shall coordinate patient care with community health agencies and social programs. Shall facilitate continuity of care for patients. Shall possess knowledge of a wide variety of resource agencies available in military treatment system to ensure proper and expedient referral of patient/family.
- Shall provide immediate evaluation and management of emergency problems as they occur and shall respond appropriately to clinical emergencies.
- May provide other health care services not specifically listed for which training/credentials are held and privileges have been awarded.
- Shall consult with medical personnel, legal authorities, and military commanders as required.
- Shall be guided by MTF formulary for prescriptions.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff and in intensive care unit.
- Shall ensure patient and staff safety through safety awareness, proper infection control and promotion of clean, orderly clinic environment. Shall recognize, report, and correct potential safety hazards.
- Shall complete medical records documentation within 72 business hours of encounter with patient.
- Shall use proper coding of procedures and treatment, and shall maintain coding accuracy (CPT/E&M/procedure) at same standard, 90% or higher, as military and civil service health care providers engaged in comparable work.
- Shall create, maintain and dispose of only those Government records which are specified by 96MDG.
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

- May be asked to participate/direct committees, programs or clinical services directly related to area of clinical responsibility or privileges. May be assigned ICU director duties.
- Shall provide for ongoing education programs to promote, protect and maintain optimum levels of wellness. Shall provide health counseling to patients/families, and develop a plan for health maintenance based on individual needs.
- Shall provide instruction for medical residents, physician assistant students, medical students and/or students of other health care disciplines in form of clinical rotations, didactics and inpatient discussions as appropriate.
- Shall direct supporting Government employees assigned during performance of clinical duties. Shall guide performance of assigned personnel. Shall use team approach toward staff and patient management.
- Shall perform administrative duties that may include maintaining statistical records of clinical workload, participating in medical education programs, and participating in quality improvement functions and other duties as prescribed.
- Shall attend and participate in meetings, professional staff conferences and other appropriate professional activities such as, but not limited to quality improvement meetings, professional staff meetings, commander's staff meetings, flight meetings, and other meetings required by applicable regulations, MTF guidance, or as directed.
- Shall participate in military specific training as directed.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall maintain open and professional communication with members of MTF staff, MTF customers, and other contractor employees.
- Shall seek and maintain interpersonal relationships with patients/families and co-workers which contribute to mission accomplishment.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).

On-Call/After Duty Response Time:

- Shall participate in on-call coverage of inpatient services as part of a rotational schedule with all other providers in the department.
- On-call duty may be taken from home or other places in local area and is in addition to hours worked in the clinic.
- During normal off duty hours, may take call with contact by beeper or telephone or other acceptable means of communication as long as acuity of patients is appropriate for that distance of care.
- Shall respond to page/call via telephone within 15 minutes of page/call.
- When it is necessary to physically report to facility, shall be able to do so within 45 minutes after responding to call/page or within 60 minutes from time original page/call was made.
- On-call shifts can vary but at this time inpatient service is covered for 24 hours/day for up to 6-7 days continuously. Assigned hours of on-call duty among providers assigned to the department will be equitable.
- On-call duty shall not be simultaneous with other on-call duty at MTF and other medical facilities.

Qualifications:

- Shall have a degree of M.D. or D.O. with completion of ABIM recognized internal medicine residency acceptable to Surgeon General, HQ USAF.
- Shall have completed an additional residency or fellowship program in pulmonology acceptable to Surgeon General, HQ USAF.
- Shall have and maintain valid unrestricted license as a Licensed Physician/Medical Doctor in one of the 50 United States, District of Columbia, Puerto Rico, or US Virgin Islands.
- Shall be board-certified in Pulmonary Disease by American Board of Internal Medicine or American Osteopathic Board of Internal Medicine. Board-certification status will be maintained throughout employment.
- Shall be capable of performing full range of pulmonology services to include critical care and sleep medicine.
- Shall have and maintain current certification in Healthcare Provider (HCP) Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS).

- Shall have provided Pulmonology services a minimum of 24 months within last 36 months.
- Shall read, understand, speak, and write English fluently.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2016 – 30 September 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2021

Estimated Dollar Value: \$2.7M

NAICS Code: 622110 – General Medical and Surgical Hospitals

Small Business Set Aside: No

Incumbent: Enterprise Resource Planning International LLC, FA2823-17-C-6005
(DUNS 625348748)

POCs: End User – Sue Siebenberg
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Project Name: Operating Room/Surgical Technician and Diagnostic Imaging Technician/Ultrasound

Program Description: Three Full-time Equivalent (3 FTE) Operating Room/Surgical Technician and 3 FTE Diagnostic Imaging Technician/Ultrasound Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering range of services provided in a civilian MTF.

Scope:

Operating Room/Surgical Technician:

- Specific Tasks:
 - Shall assist professional staff in providing patient care for surgical patient before, during, and after surgeries that are scheduled and emergencies when required, to ensure access standards are met during unscheduled absences, or when limited technician staffing dictates.
 - Shall perform scrub and circulating duties in operating room (OR). Shall assist OR team with post-anesthesia recovery of patients.
 - Shall decontaminate, process, store, and distribute sterile supplies.
 - Shall participate in activities related to the OR.
 - Shall assist in treating patients admitted to MTF as directed.
 - Shall attend periodic meetings as necessary to review and evaluate care provided to patients, identify opportunities to improve care delivered, and recommend corrective action when problems exist.
 - Shall attend weekly OR staff meetings.
- Qualifications:
 - Shall have completed an accredited surgical service and clinical course. Shall have completed a surgical technologist program recognized and accredited by Commission on Accreditation of Allied Health Education Programs (CAAHEP) or Accrediting Bureau of Health Education Schools (ABHES). Shall possess certification by

National Board of Surgical Technology and Surgical Assisting (NBSTSA) or National Center for Competency Testing (NCCT). Shall be nationally certified in surgical technologist or Sterile Processing & Distribution (SPD), or will obtain certification within 1 year.

- Shall have experience in functions such as general care and treatment of patients; assisting operative team and nursing staff in surgery; preparing patients for surgery; and performing sterile, unsterile, and related surgical activities. Shall have experience in supervising and performing functions such as assisting surgeon and supervisor.
- Shall have performed primarily as a full-time scrubbing operating room/surgical technician with a minimum of 24 months experience within past 36 months in a multi-specialty surgical environment which includes Ortho, OB/GYN, and General Surgery.
- Shall provide proof of obtaining a laser eye examination on Carbon Dioxide and YAG lasers prior to starting work.
- Shall have and maintain current certification in Healthcare Provider Life support.
- Shall read, understand, speak, and write English fluently.

Diagnostic Imaging Technician/Ultrasound:

- Specific Tasks:

- Shall assist in treating patients that are scheduled, walk-ins, referrals and emergencies when required, to ensure access standards are met during deployments, unscheduled absences, or when limited technician staffing dictates. Shall provide professional Ultrasound services and programs to all Government beneficiaries including active duty military, military family members, DoD civilians, and retirees.
- Shall receive patients and explain procedures, providing humane and appropriate care and communication to alleviate fear of examination. Shall position patient for examination and make adjustments necessary for required examination. Shall determine if any special patient preparation is required.
- Shall operate facility provided ultrasound scanners. Shall operate linear, sector, and endovaginal probes as well as pulse and color Doppler capabilities of provided scanners. Shall receive and interpret requests or instructions for diagnostic ultrasound scans; perform daily warm up and assigned quality control checks of ultrasound scanners.
- Shall perform full range of diagnostic ultrasonic examinations including but not limited to placental Doppler studies; obstetrical sonography, including imaging of all fetal anatomy in order to obtain accurate dating and growth parameters and evaluate for fetal abnormalities and problems with pregnancy; pelvic sonography, including

imaging of all pelvic anatomy to attain accurate assessment of suspected pathology; and endovaginal sonography exams to obtain accurate assessment of suspected pelvic pathology.

- Shall perform numerous complex sonographic scanning on all anatomical areas for in-utero, neonatal, pediatric, adolescent, adult and geriatric patients. Includes fixed and portable scanners.
 - Shall assist radiologist and/or other physicians in performing invasive diagnostic techniques such as biopsies, aspirations and intraoperative localization of lesions, or other similar procedures. Shall identify abnormalities during testing and determine need for additional scans of affected area.
 - Shall recognize anatomic variants and determine which other area(s) of the body should be scanned. Shall use a detailed understanding of diseases of anatomy to accomplish effective ultrasound scanning.
 - Shall advise radiologist of results of examination and provide a preliminary diagnosis. Shall notify radiologist of significant scans requiring immediate attention.
 - Shall maintain and clean ultrasound equipment on a regular basis in accordance with Radiology department standards. Shall stock and maintain an adequate level of supplies required to ultrasound examinations.
 - Shall recommend necessary monthly repairs when diagnostic quality is degraded. Shall make minor adjustments on equipment.
 - Shall differentiate artifacts from normal or pathological processes and recognize electronic equipment limitations.
 - Shall program examination equipment, set up machine and scanning techniques to be employed.
 - Shall review new developments in the field by reading journals and attending meetings when possible and recommend those changes which would improve operation of ultrasound section.
 - Shall perform other related duties as assigned.
 - Shall recognize the need for and institute necessary emergency measures for situations where a person requires resuscitation procedures due to cardiac or respiratory arrest.
 - Shall be responsible for precepting ultrasound phase II clinical students.
- Qualifications:
- Shall have graduated from an accredited program in Sonography.

- Shall be registered by American Registry of Diagnostic Medical Sonographers in Abdomen or Obstetrics/Gynecology.
- Shall have and maintain current certification in Heartsaver Basic Life Support.
- Shall have at least 2 years of experience within last 4 years. Shall have provided services as an independent Sonographer a minimum of 12 months within last 24 months.
- Shall read, understand, speak, and write English fluently.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2016 – 30 September 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2021

Estimated Dollar Value: \$3.0M

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: OneSourcePCS LLC, FA2823-17-C-6004 (DUNS 124112371)

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Project Name: Medical Social Worker – Special Needs Coordinator (SNC)

Program Description: One Full-time equivalent (1 FTE) Medical Social Worker – Special Needs Coordinator (SNC) at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide Medical Social Worker – SNC support services.

Scope: Shall facilitate patient’s transition to appropriate level of care. Shall work collaboratively with utilization management, case management and healthcare team to achieve a timely, appropriate discharge that meets patient’s needs.

Specific Tasks:

- Shall oversee and manage installation Exceptional Family Member Program-Medical (EFMP-M).
- Shall use clinical assessment skills and maintain procedures to identify sponsors whose family members have special medical and educational needs in a timely manner. Shall use a multi-disciplinary and collaborative approach with other key service providers, such as installation youth and childcare facilities and officer and enlisted spouses groups, to ensure effective outreach and identification of special needs. Shall ensure family members are appropriately “Q coded” (EFMP-enrolled).
- Shall ensure all active duty sponsors known to Air Force Personnel Center, and local Military Personnel Section (MPS) and/or Commander Support Staff (CSS) where applicable, having family members with special needs are identified in AF medical special needs data management systems. Shall provide oversight for base-level data entry in AF-provided data management systems used in management of EFMP-M.
- Shall provide training to installation personnel and medical staff; and consultation as needed to support implementation of EFMP-M base-wide.
- Shall be integrally involved in the Family Member Relocation Clearance (FMRC) process. Shall ensure all FMRC requirements are implemented by all EFMP-M staff. Shall coordinate enrollment process and travel screening for all active duty family members and travel screening upon request to families of DoD civilian sponsored assignments going to an overseas base.

- Shall provide oversight to ensure every AF sponsor with one or more family members with special needs assigned to installation has a SN file maintained at MTF. Shall ensure Q-coded sponsors assigned to installation are contacted annually to determine if there are unmet needs and to request updates of information as needed.
- Shall collaborate with Integrated Delivery System (IDS) and other interagency forums that provide family medical information and referrals to base and civilian agencies. Shall ensure EFMP families are referred to Airman and Family Readiness Center for additional community assistance as needed. Shall maintain a cooperative working relationship with base Military Personnel Section (MPS), CSS, and with Air Force Personnel Center (AFPC). Shall actively support integration of EFMP-M, Exceptional Family Member Program – Family Support (EFMP-FS) and Exceptional Family Member Program – Assignments (EFMP-A) services at installation. Shall provide information, appropriate contact information, and coordinate referrals as appropriate.
- Shall participate in EFMP quarterly case reviews to discuss/assess newly identified families, complex, or unmet medical needs. Shall determine appropriate resources necessary for families.
- Shall coordinate and participate in designated facility meetings.
- Shall consult with medical personnel, legal authorities, and military commanders as required.
- Shall complete medical record documentation and coding, and designated tracking logs and data reporting as required.
- Shall be in compliance with preventive, prophylactic and follow-up procedures, as well as infection control and employee health program procedures.
- Shall complete medical records documentation within 72 business hours of encounter with patient.
- Shall use the proper coding of procedures and treatment, and shall maintain coding accuracy (CPT/E&M/procedure) at the same standard, 90% or higher, as military and civil service health care providers engaged in comparable work.
- May be asked to participate/direct committees, programs or clinical services directly related to area of clinical responsibility or privileges.
- Shall provide for ongoing education programs to promote, protect and maintain optimum levels of wellness. Shall provide health counseling to patients and families, and develop a plan for health maintenance based on individual needs.
- Shall direct supporting Government employees assigned to them during performance of clinical duties. Shall guide performance of assigned personnel. Shall use team approach toward staff and patient management.

- Shall perform administrative duties that may include maintaining statistical records of their clinical workload, participating in medical education programs, and participating in quality improvement functions and other duties as prescribed.
- Shall attend and participate in meetings, professional staff conferences and other appropriate professional activities such as, but not limited to quality improvement meetings, professional staff meetings, commander's staff meetings, flight meetings, and other meetings required by applicable regulations, MTF guidance, or as directed.
- Shall maintain open and professional communication with members of MTF staff, MTF customers, and other contractor employees.
- Shall seek and maintain interpersonal relationships with clients/families and co-workers which contribute to mission accomplishment.

Required Skills and Knowledge:

- Shall possess a mastery of theories, principles, and methodologies underlying psychosocial practice.
- Shall possess knowledge and understanding of developmental growth; dynamics of human behavior, family, and other social systems; and impact of illness and disability on social functioning.
- Shall be able to demonstrate abilities in program planning, implementation, and evaluation, and in conducting individual, family, group, and community assessments.
- Shall possess strong capability to work with service members and/or veterans and their families who are experiencing a wide range of complicated mental, emotional, behavioral, physical, psychosocial, and environmental problems.
- Shall possess knowledge of medical privacy and confidentiality such as Health Insurance Portability and Accountability Act (HIPAA), accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC) and The Joint Commission (TJC).
- Shall possess working knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook (email), and internet familiarity. The ability to input, extract and format data from established databases is desired.
- Shall demonstrate ability to communicate effectively both orally and written.
- Shall be skillful and tactful in communicating with people who may be physically or mentally ill, uncooperative, fearful, emotionally distraught, and potentially agitated.
- Shall demonstrate ability to apply critical thinking skills and expertise in resolving complicated healthcare, social, interpersonal and financial patient situations.

- Shall possess organization, problem-solving and communication skills to articulate medical requirements to patients, families/care givers, medical and non-medical staff in a professional and courteous way.
- Shall receive the Hepatitis B vaccine, sign a voluntary declination, or have documented proof of immunity to Hepatitis B infection. Personnel who sign declinations may change their minds at any time and receive the Hepatitis B vaccine without penalty.
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Essentris, and Integrated Clinical Database (ICDB).

Qualifications:

- Must hold a Masters of Social Work (MSW) degree from an accredited graduate school of social work.
- Shall have a minimum of 2 years full-time experience in care coordination, discharge planning or case management in a medical setting within last 4 years.
- Must have knowledge and skills to effectively apply Medical Social Worker - SNC functions:
 - Assessment: Identification of patients that need special medical and education needs/management; comprehensive collection of patient information and medical status; and continued evaluation of an established plan of care;
 - Planning: Collaboration with patient, family/caregiver, primary provider and other members of healthcare team for developing an effective plan of care;
 - Facilitation: Care coordination and communication among all involved parties;

- Advocacy: Support for patient and family/caregivers to ensure identified education and appropriate, timely care coordination is received.
- Shall maintain current certification in Basic Life Support (BLS) Health Care Provider (HCP) certification using American Heart Association is required (on-line is not acceptable).
- Physical Requirements include prolonged walking, standing, sitting or bending, and computer use. May require patient visitation at another medical treatment facility. May have exposure to communicable illnesses
- Shall read, understand, speak, and write English fluently with excellent communications and customer service skills.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 19 June 2017 – 18 December 2021 (Six month base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2022

Estimated Dollar Value: \$600K

NAICS Code: 621330 – Offices of Mental Health Practitioners (except Physicians)

Small Business Set Aside: No

Incumbent: Synergy Staffing Inc., FA2823-17-C-6016 (DUNS 606316045)

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Project Name: Clinical Nurse

Program Description: One Full-time Equivalent (1 FTE) Clinical Nurse Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide clinical nurse services.

Scope:

Specific Tasks: Shall coordinate patient care through a continuum and facilitate achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness. Shall assist in treating patients.

- Shall utilize the nursing process as a basis for professional practice.
- Shall make patient care assignments based on scope of practice and skill level of assigned personnel.
- Shall assess patients, including assess/evaluate need telephonically and recognize adverse signs and symptoms and quickly react in emergency situations.
- Shall collect and assess significant patient history information and perform all necessary patient teaching.
- Shall communicate patient/family education and telephone triage of patients.
- Shall provide timely responses to telephone and in-person assessment/evaluation including determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required.
- Shall perform/assist with procedures such as Botox injections, IV medications/infusions, administration of oxygen, visual acuity tests, EEGs, EKGs, phlebotomy and other clinic specific procedures. Shall make referral appointments and arrange specialty care as appropriate.
- Shall demonstrate skill in setting up, operating and monitoring specialized medical equipment such as cardiac monitoring devices, EKG units, oxygen analyzers, nebulizers, and other clinic specific equipment.
- Shall support other patient care initiatives including, but not limited to, Nurse Run Clinics such as Coumadin, Urinary Tract Infection and Strep Throat.

- Shall prescribe and communicate treatment plans and patient teaching.
- Shall provide for ongoing education programs to promote, protect and maintain optimum levels of wellness. Shall provide health counseling to patients and families and develop a plan for health maintenance based on individual needs.
- Shall address patient expectations and requirements, establish level of need and priority of care.
- Shall communicate and collaborate with a diverse group of people for the purpose of informing healthcare team of plans/actions, for teaching/education to benefit patient/family and organization.
- Shall coordinate patient care with community health agencies and social programs. Shall facilitate continuity of care for patients. Shall have knowledge of a wide variety of resource agencies available in military treatment system to ensure proper and expedient referral of patient/family member.
- Shall consult with medical personnel, legal authorities, and military commanders as required.
- Shall provide immediate evaluation and management of emergency problems as they occur.
- Shall respond appropriately to clinical emergencies.
- Shall ensure patient and staff safety through safety awareness, proper infection control and promotion of clean, orderly clinic environment. Shall recognize, report and correct potential safety hazards.
- Shall clean and store equipment properly at end of each work shift. Shall ensure preventive maintenance and routine cleaning are performed as directed.
- Shall ensure medication/supplies are replenished.
- Shall participate in orientation, training and evaluation of duty performance of newly assigned personnel, as appropriate.
- Shall participate in 96MDG initiatives, including but not limited to peer reviews, patient safety monitoring, infectious control monitoring, process improvement, access to care, customer service, and productivity initiatives.
- Shall complete medical records documentation within 72 business hours of encounter with patient.
- Shall use proper coding of procedures and treatment, and shall maintain coding accuracy (CPT/E&M/procedure) at same standard, 90% or higher, as military and civil service healthcare providers engaged in comparable work.

- Shall direct supporting Government employees assigned during performance of clinical duties. Shall guide performance of assigned personnel. Shall use team approach toward staff and patient management.
- Shall perform administrative duties that may include maintaining statistical records of clinical workload, participating in medical education programs, and participating in quality improvement functions and other duties as prescribed.
- May be asked to participate/direct committees, programs or clinical services directly related to area of clinical responsibility or privileges.
- Shall attend and participate in meetings, professional staff conferences and other appropriate professional activities such as, but not limited to, quality improvement meetings, professional staff meetings, commander's staff meetings, flight meetings, and other meetings required.
- Shall maintain open and professional communication with members of MTF staff, MTF customers and other contractor employees.
- Shall seek and maintain interpersonal relationships with patients/families and co-workers which contribute to mission accomplishment.

Required Skills and Knowledge:

- Shall possess knowledge of professional care theories, principles, practices, and procedures to perform nursing assignments of moderate difficulty and experience in assessing pediatric, adolescent, adult, obstetric, and geriatric patients. Shall utilize the nursing process as a basis for professional practice.
- Shall possess basic knowledge of a wide range of medical disorders/conditions and disease processes across the lifespan, as appropriate.
- Shall possess knowledge of preventive health schedules, procedures, processes and education methods.
- Shall possess basic knowledge of disease management and population health principles.
- Shall possess knowledge of a variety of pharmacological agents used in neurology patient treatment, desired effects, side effects, and complications of their use as well as accurate administration of pharmacologic agent, including dosage calculations as required.
- Shall possess knowledge of administrative requirements for proper documentation of patient conditions including disease progress, acknowledgement of teaching, and follow-up care.

- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess ability to synthesize data from a variety of sources and make appropriate clinical decisions.
- Shall possess basic knowledge of a wide range of medical disorders/conditions and disease processes across the lifespan, as appropriate.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with the patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess knowledge of computer operations and proficiency in use of basic computer skills to enter patient data and extract patient information from a variety of sources including Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).

Qualifications:

- Shall have graduated from an accredited school of nursing with a Bachelor of Science in Nursing or a minimum of 3 years of experience with an Associate Degree of Nursing.
- Shall have and maintain current unrestricted license to practice as a registered nurse in any one of the 50 states, District of Columbia, Commonwealth of Puerto Rico, or US Virgin Islands.
- Shall have a minimum of 36 months of experience as a Clinical nurse within last 48 months.
- Shall maintain current certification in Healthcare Provider (HCP) Basic Life Support (BLS and Advanced Cardiac Life Support (ACLS), using American Heart Association guidelines (online is not acceptable).

- Shall be physically able to stand, walk, bend, kneel, crouch, use arms above shoulders, push, pull and utilize both wrists and fingers repeatedly. All may be required in awkward positions for prolonged periods. Should be able to lift 45 pounds intermittently while repeatedly lifting loads under 44 pounds.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 17 July 2017 – 16 January 2022 (Six month base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2022

Estimated Dollar Value: \$444K

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: Synergy Staffing Inc., FA2823-17-C-6028 (DUNS 606316045)

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Project Name: Pain Management Radiology Technologist

Program Description: One Full-time Equivalent (1 FTE) Pain Management Radiology Technologist Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering range of services provided in a civilian MTF.

Scope: Shall screen, schedule and check-in patients and escort patients to treatment areas, as well as take, monitor and record physiological measurements.

Specific Tasks:

- Shall be able to operate fixed and portable radiographic equipment to produce routine diagnostic medical images.
- Shall compute techniques and adjust control panel settings such as kilovoltage, milliamperage, exposure time, and focal spot size.
- Shall screen patient at reception desk for eligibility and verify appointments with appropriate health care provider along with book, schedule and notify patients for follow-up as required.
- Shall position patient to image desired anatomic structures.
- Shall select image recording media, adjust table or cassette holder, align x-ray tube for correct distance and angle, and restrict radiation beam for maximum patient protection.
- Shall expose and process images.
- Shall select imaging protocols and required accessories, and make adjustments based on the specific examination requirements.
- Shall record and process image.
- Shall manipulate recorded image using computer applications.
- Shall assist physicians with fluoroscopic, interventional, and special examinations.
- Shall instruct patients preparing for procedures.
- Shall prepare and assist with contrast media administration.

- Shall maintain emergency response cart.
- Shall assist physicians in treating reactions to contrast material and prepare sterile supplies and equipment.
- Shall operate radiographic equipment in sterile environments, such as surgical radiographic and fluoroscopic support and other accessory radiology equipment.
- Shall provide patient/parent education as requested.
- Upon completion of procedures and examinations, shall properly clean and organize examination room and perform any necessary cleaning of equipment as established by departmental policies, procedures, and standards. Shall ensure all equipment is properly cleaned and stored at the end of each work shift. Shall ensure preventive maintenance and routine cleaning are performed as directed.
- Type of work may include, but is not limited to, the following:
 - Shall provide clinic surgical/non-surgical patient care activities.
 - Shall be experienced in portable fluoroscopy in the procedure suites and in the operating room.
 - Shall assist clinic staff with preoperative patient preparation activities.
 - Shall accomplish routine cleaning and restocking of exam rooms and patient areas.
 - Shall assist clinic staff with patient positioning and assist with minor procedures in the Pain Management Clinic.
 - Shall apply principles of asepsis, infection control, and medical ethics.
 - Shall draw up medications or contrast for injections for pain management treatment using aseptic technique.
 - Shall respond appropriately to clinical emergencies.
 - Shall prepare specimens for transport to the laboratory.
 - Shall ensure health protective measures such as universal precautions and radiation protection measures are established and employed. Shall prepare equipment and patients for diagnostic studies and therapeutic procedures as well as perform technical and administrative radiology activities. Shall operate equipment to produce diagnostic images and assist radiologist or physician with special procedures. Shall manage diagnostic imaging functions and activities. Shall perform and supervise general diagnostic imaging activities. Shall enhance and store digital images via picture archiving and communication system, prints films, and creates image CDs.

- Shall enter and maintain data in radiology information systems. Primary workload is a result of appointments scheduled through the MTF's central appointment system, to include walk-ins and telephone consults. Workload includes evaluation and treatment of emergent, urgent, and non-emergent patients.
- Shall perform general pain management clinic functions. Shall prepare patients, instruments, supplies, and equipment for specialized procedures in the OR and specialty clinics. Shall assist physician during non-surgical/surgical and diagnostic procedures. Shall assemble, operate, and maintain diagnostic and therapeutic equipment. Shall order diagnostic laboratory and radiographic procedures as directed. Shall perform activities unique to pain management clinics.
- Shall attend in-service training in new procedures, techniques, and equipment.
- Shall seek and maintain interpersonal relationships with patients/families and co-workers which contribute to mission accomplishment.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA), Integrated Clinical Database (ICDB) and IMPAX.

Qualifications:

- Shall have graduated from an accredited radiology program. Shall possess certification with American Registry of Radiologic Technology (ARRT) or state equivalent certification. Shall have knowledge of fundamentals of osteology and arthrology; basic fundamentals of anatomy and physiology; fundamentals of radiographic positioning; principles of asepsis and sterile techniques.
- Shall have at least 12 months radiology experience within past 24 months.
- Shall maintain current certification in Heartsaver (HS) Basic Life Support (BLS).
- Shall read, understand, speak, and write English fluently.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 15 February 2017 – 14 February 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2022

Estimated Dollar Value: \$493K

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: OneSourcePCS, LLC, FA2823-17-C-6012 (DUNS 124112371)

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Project Name: Biomedical Equipment Technician (BMET)

Program Description: One Full-time Equivalent (1 FTE) Biomedical Equipment Technician (BMET) at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Perform BMET support services.

Scope: Shall perform services in a manner that shall cover the range of services provided in a civilian MTF.

Specific Tasks:

- Shall independently perform a wide range of calibration/preventive maintenance and repair on medical equipment throughout Eglin AFB and associated units.
- Shall perform calibration and preventive maintenance on a broad range of medical equipment. Shall verify calibration of equipment by comparing with manufacturer's technical literature, Air Force standards, Air Force Instructions, and local calibration forms, whichever is more stringent.
- Shall perform maintenance administration functions. Shall document maintenance actions on work orders in the Defense Medical Logistics Standard Support (DMLSS) database system and prepare transactions to update equipment historical maintenance records. Shall prepare and post transactions to repair parts inventory systems. Shall maintain publications and technical reference files. Shall maintain equipment safety, inspection, modification and warranty files. Shall compile and review information and data to be used in preparing reports. Shall review department DMLSS work order notes daily for quality assurance.
- Shall perform safety inspections. Shall inspect and test all biomedical and patient-related non-medical equipment systems for compliance with current safety standards. Shall inspect and test supporting utility systems and specialized environmentally controlled areas of the medical facility for compliance with electrical and patient safety standards. Shall identify equipment and support systems which fail to meet safety standards. Shall initiate corrective actions and inform medical personnel of possible safety hazards.
- Shall advise applicable medical staff on problems of installing, repairing, modifying, and using biomedical equipment and support systems. Shall resolve installation and maintenance problems. Shall analyze layout drawings, technical specifications, schematic diagrams, blueprints and operating characteristics of biomedical equipment

and support systems. Shall conduct initial tests of equipment and systems to determine consistency with medical and technical specifications. Shall interpret installation, operation, calibration and maintenance procedures. Shall analyze recurring malfunctions and recommend corrective actions. Shall devise new maintenance, inspection, operation, repair and calibration procedures. Shall provide consultation to medical personnel on using equipment and related patient and operator safety considerations.

- Shall perform medical equipment maintenance duties in accordance with manufacturer's technical literature, Air Force standards, Air Force Instructions, and local calibration forms, whichever is more stringent. This includes, but not limited to operation of automated and manual test equipment, electrical safety analyzers, defibrillator analyzer, ventilator analyzer, electric grinder, drills and other test equipment unique to the biomedical maintenance shop.

Required Skills and Knowledge:

- Shall establish and maintain effective working relationships to represent the organization in a professional manner.
- Shall apply knowledge and skills in a wide range of specialized methods, principles, and techniques of electronics and complex medical system failures, recovery of systems, adjusting, modifying, and improving systems to include hardware and software components.
- Shall apply knowledge of a wide range of electronic principles and practices, operating parameters, capabilities and limitations of electronic systems associated with complex medical systems/equipment; and of systems and component design, capabilities, configurations, limitations, and functional operation; and of various types of electronic logic.
- Shall apply knowledge of Air Force, Department of Defense, The Joint Commission, Accreditation Association of Ambulatory Health Care (AAAHC,) CAP, Occupational Safety and Health Administration (OSHA), National Fire Protection Association (NFPA), National Electrical Code (NEC), Food and Drug Administration (FDA) and other regulations, procedures, and practices as it applies to biomedical equipment.
- Shall apply skill in the interpretation of technical data such as drawings, schematics, blueprints and specifications of complete electronic systems, in analyzing problems in integrated/interfaces systems involving numerous complex circuits, and in using complex electronic and electromechanical test and measuring equipment using integrated test functions for different purposes.
- Shall apply knowledge to maintain, repair, and test biomedical equipment in accordance with strict OEM technical compliance. Shall apply ability to solve technical and performance problems for highly complex electronic systems. Shall apply ability to trace electronics logic from one system to another.

- Shall apply ability to use standard Air Force computers and software to enter and extract data to maintain records and document actions.

Qualifications:

- Shall have a high school diploma or GED equivalent. An associate degree in biomedical equipment technology or engineering required or completion of military technical training in Biomedical Equipment Maintenance field (DoD Biomedical Equipment Technician Training Course).
- Shall have at least 4 years of biomedical equipment technician experience within last 7 years.
- Shall maintain current certification in Basic Life Support (BLS Heartsaver (HS) using American Heart Association.
- Shall pass a color vision test.
- Shall be physically able to safely lift, carry or otherwise handle items weight up to 18 kilograms (40 pounds) with occasional encounters involving items greater than 18 kilograms.
- Shall be physically able to frequent standing, walking, bending, crouching, reaching, stooping and working in cramped and awkward positions for prolonged periods.
- Shall read, understand, speak, and write English fluently.
- Shall obtain and retain a valid driver's license. Shall be able to drive and maneuver vehicles up to 14,000 pounds without incident.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 27 May 2017 – 26 February 2022 (Nine month base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2022

Estimated Dollar Value: \$700K

NAICS Code: 811219 – Other Electronic and Precision Equipment Repair and Maintenance

Small Business Set Aside: No

Incumbent: Fidelity Partners Medical Staffing LLC, FA2823-17-C-6022 (DUNS 826629953)

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Project Name: Medical Laboratory Technician

Program Description: One Full-time Equivalent (1 FTE) Medical Laboratory Technician Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering range of services provided in a civilian MTF.

Scope: Shall perform precise and accurate laboratory testing according to established local laboratory operating instructions. Shall perform routine and highly complex procedures in the microbiology, serology, chemistry, blood bank, urinalysis, blood bank, phlebotomy and shipping departments. Shall demonstrate current clinical knowledge, abilities & skills needed to provide high quality patient care. Shall perform a wide variety of laboratory tests either manually or using advanced automated instrumentation.

Specific Tasks:

- Shall calibrate, run controls, standardize, troubleshoot, and maintain all equipment in accordance with manual specifications and standard procedures.
- Shall record test results on logs and enter results in Composite Healthcare System (CHCS).
- Shall report critical values by telephone to provider.
- Shall participate in College of American Pathologists (CAP) surveys.
- Shall manually perform and independently interpret RSV, Rapid Strep, occult blood, and C.Diff testing among other rapid testing. Shall independently prep, read and accurately interpret gram stains and wet preps.
- Shall independently perform manual calculations on complex 24 hour urine assays, perform dilutions, and pre-treat specimens for a variety of tests, interpret cardiac marker testing, total lipids, renal tests, thyroid testing, etc. Shall integrate and correlate test data with other laboratory and patient data to make conclusions about normality of the highly technical analyzers and patients.
- Shall perform and interpret reactions in procedures to determine blood type by either manual test tube method or more automated gel method, blood transfusion screening to detect antibodies, i.e., enzyme testing, antibody absorption, evaluation of material sensitization, and similar tests in the study of transfusion reactions in cases of incompatible blood matches, and emergency release procedures as mandated by health care providers.

- Shall perform routine and complex hematological studies on all blood cellular elements. Shall use vast experience and knowledge to evaluate abnormal results, and perform differential counts of complex abnormalities of white blood cells and red blood cells to include complex medical cases such as leukemia, anemia, and parasite recognition. Shall perform malaria rapid testing and work up. Shall directly perform automated coagulation studies.
- Shall use vast knowledge and experience to perform manual and automated body fluid counts, White Blood Cell differentials, crystal analysis, post vast work ups, semen analysis, and urine chemistry testing.
- Shall receive written requisitions from health care providers for routine and special laboratory tests.
- Shall obtain laboratory specimens directly from patients by venipuncture.
- Shall prepare test orders and specimen for transport to referral MTFs and local hospitals in accordance with federal regulatory guidelines.
- Shall transcribe completed laboratory reports received from reference laboratories into CHCS.
- Shall monitor timely receipt of test results from the laboratory.
- Shall instruct and provide technical guidance to phase II students and laboratory technicians regarding practical application of laboratory procedures and methodologies; advise them of management's policies, required procedures, and directives; review their work; and note and report training progress to employees' supervisors. Shall provide quality control guidance to trainees to ensure test results conform to required standards of accuracy, precision, reliability, and good technique.
- Shall perform light general cleaning of work areas such as collection of trash, cleaning of bench tops and light dusting. Shall accomplish restocking of departments.

Qualifications:

- Shall have graduated from a medical laboratory technician training program accredited by National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) or Accrediting Bureau of Health Education Schools (ABHES).
- Shall have certification as a Medical Laboratory Technician by American Society of Clinical Pathologists (ASCP), American Medical Technologists (AMT), or state licensure as a medical laboratory technician.
- Shall have at least 12 months experience within past 24 months.
- Shall maintain current certification in Healthcare Provider (HCP) Basic Life Support (BLS).

- Shall read, understand, speak, and write English fluently.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 9 April 2017 – 8 April 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2022

Estimated Dollar Value: \$461K

NAICS Code:

Small Business Set Aside: No

Incumbent: Fidelity Partners Medical Staffing LLC, FA2823-17-C-6010 (DUNS 826629953)

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Project Name: Emergency Services Mid-Level Provider

Program Description: One Full-time Equivalent (1 FTE) Emergency Services Mid-Level Provider Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering range of services provided in a civilian MTF.

Scope:

Specific Tasks:

- Shall perform a full range and spectrum of comprehensive specialty care onsite at the MTF, including evaluation and treatment of emergent, urgent, and non-emergent patients of all ages.
- Productivity is expected to be comparable to that of other civilian and military Emergency Services R Mid-Level Providers assigned to same facility/similar facilities and authorized the same scope of practice.
- Shall be able to adequately perform medical procedures to include, but not limited to, the following:
 - o Incision and drainage
 - o Nail Trephination
 - o Sling or swath of injuries
 - o Bandage
 - o Reduce dislocations and fractures when appropriate
 - o Stabilize and evaluate cervical spine injuries as appropriate
 - o Lumbar puncture
 - o Removal of foreign bodies as appropriate
 - o Perform venous punctures for lab studies and interpret results
 - o Suture or staple simple and multilayered lacerations

- Remove sutures, surgical staples
 - Secure and maintain an adequate airway, by such means as: oral airways; oral tracheal intubation; nasal/tracheal intubation
 - Splint and stabilize traumatic injuries to extremities
 - Administer intravenous, intramuscular and subcutaneous injections
 - Prescribe and administer medications as appropriate
 - Bladder catheterization
 - NG/OG tubes
 - Local anesthesia
 - Restraints
 - Selected screening ultrasound exams
 - Coordinate with transfer/accepting facility & other Emergency Departments
 - Request consults appropriately
 - Complete all required paperwork
 - Obtain an adequate history, physical, assessment and plan in a timely and appropriate manner on each patient and develop treatment plan
 - Respond to cardiopulmonary arrest as appropriate
 - Interpret electrocardiograms and laboratory tests
 - Preliminary interpretation of imaging studies to include CT scans
 - Provide discharge instructions
- Shall be able to recognize when patients are critically ill and assist in their care and performance of procedures that may be required to stabilize critically ill patients.
 - Shall examine patient, render a medical assessment of their condition, and take appropriate action.
 - Shall provide immediate evaluation and management of emergency patients.

- Shall provide medical care to reduce emergency medical condition and enable patient to safely pursue follow-up care as an outpatient as required. Follow-up of abnormal laboratory and/or imaging study, reports is the responsibility of ordering provider.
- Shall respond to "Code Blue" (cardiac or respiratory arrest) medical emergency alerts within MTF and provide resuscitation treatment until more specialized treatment arrives.
- Shall reassure and treat non-acute conditions in priority as established by medical triage. Shall prepare appropriate patient profile changes.
- Shall prepare and document appropriate history, physical examinations, and preoperative diagnosis.
- Shall only provide inpatient care on the floor or in ICU if a life threatening situation evolves. The Emergency Services Mid-Level Provider will not write admission orders.
- Shall address patient expectations and requirements and establish level of need and priority of care in accordance with established policies and procedures.
- Shall coordinate patient care with community health agencies and social programs. Shall facilitate continuity of care for patients. Shall have knowledge of a wide variety of resource agencies available in military treatment system to ensure proper and expedient referral of patient and/or family member.
- Shall provide immediate evaluation and management of emergency problems as they occur.
- Shall respond appropriately to clinical emergencies.
- May provide other health care services not specifically listed for which training/credentials are held and privileges have been awarded by MTF Commander.
- Shall consult with medical personnel, legal authorities, and military commanders as required.
- Shall be guided by the MTF formulary for prescriptions.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to ensure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess basic knowledge of established standards of care and Joint Commission requirements for clinical and documentation protocols, safety, and infection control while anywhere in MTF.
- Shall complete medical records documentation before they depart the MTF at the end of their shift.

- Shall use proper coding of procedures and treatment, and shall maintain coding accuracy (CPT/E&M/procedure) at same standard, 90% or higher, as military and civil service health care providers engaged in comparable work.
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall provide for ongoing education programs to promote, protect and maintain optimum levels of wellness. Shall provide health counseling to patients and family members, and develop a plan for health maintenance based on individual needs.
- Shall direct supporting Government employees assigned to them during performance of clinical duties. Shall guide performance of assigned personnel. Shall use team approach toward staff and patient management.
- Shall perform administrative duties that may include maintaining statistical records of clinical workload, participating in medical education programs, and participating in quality improvement functions and other duties as prescribed.
- Shall attend and participate in meetings, professional staff conferences and other appropriate professional activities such as, but not limited to: quality improvement meetings, professional staff meetings, commander's staff meetings, flight meetings, and other meetings required by applicable regulations, MTF guidance, or as directed.
- Shall participate in military specific training as directed.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).

Qualifications:

- Must hold a diploma from an accredited baccalaureate degree program in nursing (BSN) for Nurse Practitioner or baccalaureate degree program for Physician Assistants.

- Physician Assistants must be a graduate of a Physician Assistant Training Program accredited by Accreditation Review Commission on Education for the Physician Assistant (ARCPA), or its predecessors, and acceptable to Surgeon General, USAF. Nurse Practitioners must have a Master's degree or Doctorate of Nursing Practice degree from an approved Nurse Practitioner program that is fully accredited and acceptable to Surgeon General, USAF.
- Shall have and maintain a valid unrestricted license as a Licensed Physician Assistant or Nurse Practitioner in one of the 50 United States, the District of Columbia, Puerto Rico, or U.S. Virgin Islands.
- Shall maintain current certification in Basic Life Support, Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support. Current Advanced Trauma Life Support (ATLS) certification is desired but not required.
- Shall have a minimum of 24 months experience in emergency medicine within past 36 months.
- Shall read, understand, speak, and write English fluently.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 17 April 2017 – 16 April 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2022

Estimated Dollar Value: \$1.8M

NAICS Code: 621111 – Offices of Physicians (except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: ServeFed Inc., FA2823-17-C-6018 (DUNS 078720033)

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Project Name: Medical Waste Disposal

Program Description: Pick up and Disposal of Medical Waste at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Remove and dispose of packaged medical waste generated from the 96MDG.

Scope: Perform these services in accordance with applicable federal, state and local laws, and regulations. Shall be a state registered/permitted medical waste transporter. The method of disposal shall be any approved method (i.e., incineration, autoclave/pulverize, hyper chlorate/pulverize, etc.) recognized by the state, in which the medical waste is treated and disposed. Provide the Contracting Officer and Facilities Management with copies of disposal permits from all treatment facilities, transporter licenses, and list of landfills where "treated waste" is subsequently transported. These documents shall be provided within 30 days after beginning services, or whenever renewed during the contract period.

Collection/Storage Facility: Shall provide an adequate size portable storage building for collection and temporary storage of properly packaged medical waste, including sharps containers for 96MG. Portable storage building shall be lockable, leak-proof, weather resistant, vandal resistant, insect/rodent resistant, and properly placarded with the international biological hazard symbol. Shall place portable storage building in the location approved by Facilities Management. Facilities Management shall provide appropriate locks and keys for portable storage building.

Outer Packaging: Shall provide a sufficient quantity of approved (approximately 30-45 per pickup) clean, reusable, plastic tubs/containers (with liners/red bags) for packaging of generated medical waste. Plastic tubs/containers shall be rigid, leak resistant, and puncture-resistant. Reusable containers shall be constructed of smooth, easily cleanable materials, and shall be decontaminated after each use.

Spill Cleanup: Shall be responsible for cleaning and decontaminating the area of any medical waste spill that occurs during pickup operations.

Routine Pickup Schedule: Shall pickup all properly packaged plastic tubs/containers of medical waste twice a week, or more frequently, if required. Shall remove and exchange containers between the hours of 0700 - 1600, Monday - Friday, excluding all Federal holidays.

Emergency/Contingency Collections: Shall provide out-of-cycle emergency collection services, as required, to meet unforeseen medical contingencies or other medical emergencies. Expected frequency for this service is undetermined.

Transport Manifest Receipt: Shall provide Facilities Management with receipt for each shipment of medical waste picked up and transported off-site from 96MDG. Receipts shall include the contractor's registered permit number, date of pickup, generator's name and address, account number and number of tubs/containers picked up.

Disposal Invoice: Shall provide Facilities Management with a disposal invoice for each shipment of medical waste transported off-site, treated and disposed. Invoices shall include the total pounds, listing of containers by barcodes and individual weights for each shipment, applicable transport receipt number, the generator's name and address, and account number.

Other Documentation: Shall provide the Facilities Management with weight ticket that includes container ID (barcode), weight of each tub/container, date of pickup, customer number and manifest number, with the disposal invoice. Weight tickets will be furnished monthly. Shall provide certification that scales used to weigh collected tubs/containers are state certified, and a certification on how often scales are calibrated and how tare weight for each shipment is established. These certifications shall be provided within 30 days after beginning services and updated after each calibration or, at least annually.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 1 May 2017 – 30 April 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2022

Estimated Dollar Value: \$126K

NAICS Code: 562219 – Other Nonhazardous Waste Treatment and Disposal

Small Business Set Aside: Yes

Incumbent: NEIE Inc., FA2823-17-C-6015 (DUNS 100939037)

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Project Name: Anesthesiologist

Program Description: One Full-time equivalent (1 FTE) Anesthesiologist at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide Anesthesiologist support services.

Scope: Shall perform support services comparable to the range of services provided in a civilian MTF.

Specific Tasks:

- Shall provide anesthesia services for patients as scheduled, including general anesthesia, regional anesthesia, neuraxial anesthesia, and monitored anesthesia care. Workload includes evaluation and treatment of emergent, urgent, and non-emergent patients ranging in age from infant to over 65 years.
- Shall provide immediate evaluation and management of emergency problems as they occur.
- Shall coordinate patient care through a continuum and facilitates the achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
- Shall assess/evaluate patients, both in person and telephonically.
- Shall possess ability to recognize adverse signs and symptoms and quickly react in emergency situations.
- Shall seek to maintain interpersonal relationships with patients, patient's family members and co-workers, contributing to mission accomplishment. Shall possess ability to effectively communicate and collaborate with other members of healthcare team when developing plan of action for patient care, as well as fostering a teaching and education environment. Shall possess and demonstrate "good bedside manner" when communicating with patients and family members. Shall respect and maintain basic rights of patients, demonstrating concern for personal dignity and human relationships.
- Shall prescribe and communicate treatment plans in accordance with established cardiac clinic protocols.
- Telephone and in-person assessment/evaluation includes determination of follow-up care as required.

- Shall collect and assess significant patient history information and perform all necessary patient teaching.
- Shall arrange for procedures and perform telephone follow-up, as appropriate.
- Shall ensure medication and supplies are replenished.
- Shall prepare all documentation to meet or exceed established MTF standards, to include, but not limited to: timeliness, accuracy, content, and signature.
- Shall complete medical records documentation within 72 business hours of encounter with patient.
- Shall use proper coding of procedures and treatment. Coding accuracy (CPT/E&M/procedure) shall be, 90% or higher, as military and civil service health care providers engaged in comparable work.

Required Skills and Knowledge:

- Shall possess excellent oral communication skills for patient/family education.
- Shall possess excellent written communication skills to perform accurate documentation, both written and electronic, of all activity, including telephone contacts.
- Shall demonstrate skills in setting up, operating, and monitoring specialized medical equipment such as IV infusion pumps, cardiac monitoring devices, EKG units, oxygen analyzers, and other clinic specific equipment.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS) and the Armed Forces Health Longitudinal Technology Application (AHLTA).
- Shall possess basic knowledge of emergency procedures in order to react promptly and appropriately to provide effective care during emergency situations, respiratory or cardiac arrest.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.

- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc., to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall possess working knowledge of computer applications/software to include, Microsoft Office programs, Microsoft Outlook (email), and internet familiarity. Ability to input, extract, and format data from established databases is desired.
- Shall possess knowledge of medical privacy and confidentiality, such as Health Insurance Portability and Accountability Act (HIPAA), and accreditation standards of Accreditation Association for Ambulatory Health Care (AAAHC), The Joint Commission (TJC), and Clinical Practice Guidelines (CPGs).
- Shall possess knowledge and experience in Patient Advocacy, Patient Privacy, and Customer Relation.
- Shall at times preceptor student register nurse anesthetist (SRNA), medical and dental residents, paramedics and paramedic students.

Qualifications:

- Shall have graduated from an approved residency in specialty area required and completed a residency or fellowship acceptable to US Air Force Surgeon General.
- Shall possess a valid unrestricted license to practice their primary specialty in one of the 50 states.
- Shall be either a "Candidate" or a "Diplomat" of their specialty board.
- Shall have a minimum of two years' experience within last 3 years.
- Shall hold current Healthcare Provider (HCP) Basic Life Support (BLS) certification, Advanced Cardiac Life Support (ACLS), and Pediatric Advanced Life Support (PALS) using American Heart Association guidelines.
- Shall continue to meet and maintain minimum standards for Continuing Medical Education (CME) to remain current. CME shall be obtained at no additional cost to the Government. Periodic CME may be available at MTF, at no cost to contractor, to any health care provider desiring to attend.

- Shall attend any training deemed mandatory by Squadron Commander, Chief of the Medical Staff, Clinic Supervisor, and/or MTF regulating agencies. Training requirements mirror military active duty specialty working in same patient care setting. Examples are medical group/unit specific orientation, Health Insurance Portability and Accountability Act (HIPAA), Patient Safety, Customer Service, Computer Security and Mental Health training.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 May 2017 – 30 April 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2022

Estimated Dollar Value: \$2.4M

NAICS Code: 621111 – Offices of Physicians (except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: ServeFed, Inc., FA2823-17-C-6020 (DUNS 078720033)

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Project Name: Optometry Technician

Program Description: One Full-time equivalent (1 FTE) Optometry Technician at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide Optometry Technician support services.

Scope: Shall perform support services comparable to the range of services provided in a civilian MTF.

Specific Tasks:

- Shall assist health care provider in examination and treatment of patients by performing visual tests or procedures.
- Shall order and dispense military spectacles. Shall fit patients with spectacles and instruct patients on contact lens procedures. Shall assist aircrew members in aviator contact lens and night vision goggle program.
- Shall assist flight personnel in the occupational vision program and as needed under the direction of the Optometrist.
- Shall record patient case history, conduct visual screening tests such as visual acuity, cover test, pupillary testing, color vision, depth perception, visual field charting, and tonometry for analysis and interpretation. Shall instill approved ophthalmic drugs.
- Shall perform ophthalmic functions as needed.
- Shall prepare patients and perform as special surgical assistant in clinical procedures.
- Shall administer ophthalmic drops and ointments, apply ocular dressings, perform suture removal, and obtain eye cultures.
- Shall take ophthalmic photographs.
- Shall prepare ophthalmic anesthetics and antibiotics.
- Shall perform periodic maintenance and calibration checks on clinic diagnostic equipment.
- Shall review reports and records for accuracy and compliance.

- Shall report findings and service's activities.
- Shall establish or recommend optometry standards, regulations, policies, or procedures to ensure quality patient care in a safe, efficient, and effective optometry environment.
- Shall attend in-service training in new procedures, techniques, and equipment.
- Shall participate in military specific training as directed.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA).
- Shall possess ability to schedule patients for appointments using CHCS.

Qualifications:

- Shall have graduated from an accredited Medical Assistant or basic Optometry course. Must have knowledge of fundamentals of anatomy and physiology; principles of asepsis and sterile techniques.
- Shall have at least 12 months experience within past 36 months in caring for and treating optometry patients and in operating and maintaining ophthalmic equipment such as lensometers, vision screening instruments, visual field measuring instruments, tonometers, and other types of ophthalmic equipment.
- Must have knowledge of ocular anatomy; ophthalmic medications; visual physiology, optics; use and maintenance of ophthalmic instruments and testing equipment; ophthalmic and medical regulations; medical terminology; optometric technology; asepsis; ocular referrals and emergency medical treatment; patient transportation; medical ethics; medical administration; and medical service organization and function.
- Must have experience with ophthalmic medications, anesthetic solutions, and ocular disorders.
- Shall maintain current certification in Heartsaver (HS) Basic Life Support (BLS).
- Shall read, understand, speak, and write English fluently.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 8 May 2017 – 9 May 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2022

Estimated Dollar Value: \$255K

NAICS Code: 621399 – Offices of all Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: Appddiction Studio LLC, FA2823-17-C-6013 (DUNS 968907076)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Magnetic Resonance Imaging (MRI) Technologist

Program Description: Two Full-time equivalent (2 FTE) MRI Technologist at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide MRI Technologist support services.

Scope: Shall perform support services comparable to the range of services provided in a civilian MTF.

Specific Tasks:

- Shall schedule, receive patients and provide necessary exam explanation. In some cases, additional communication may be required in order to alleviate fears of examination.
- Shall thoroughly screen patients, have them changed into approved MRI safe garments, administer contrast under radiologist order, and properly position patient within magnet. Additional attention may be required for patients with claustrophobia, large body habitus, and those experiencing pain and discomfort.
- Shall ensure proper screening blood work and x-rays have been completed prior to admittance to scanner. While scanning alert radiologist to exams with significant abnormalities.
- Shall gather EI's (check for prior x-rays, blood work, and screening form) and deliver to attending radiologist for proper protocoling of exams. Shall stock and maintain an adequate level of supplies required for MRI exams and procedures.
- Shall recommend necessary repairs when diagnostic quality is degraded. Shall make minor adjustments on equipment.
- Shall program examination equipment. Shall set up machine/power injector for scanning techniques to be employed.
- Shall know how to operate patient monitoring equipment. Shall perform all MRI examinations according to department protocols.
- Shall attend in-service training in new procedures, techniques, and equipment.
- Shall prepare all documentation to meet or exceed established MTF standards, to include, but not limited to: timeliness, accuracy, content, and signature.

- Shall participate in military specific training as directed.
- Shall maintain open and professional communication with members of MTF staff, MTF customers, and other contractor employees.
- Shall seek and maintain interpersonal relationships with patients/families and co-workers which contribute to mission accomplishment.
- Shall possess ability to schedule patients for appointments using CHCS.
- Shall complete medical record documentation and coding, and designated tracking logs and data reporting as required by local facility/AF/DoD instructions, policies and guidance.

Required Skills and Knowledge:

- Shall have knowledge in medical terminology, anatomy and physiology; techniques and procedures; patient needs; emergency medical treatment to include cardiopulmonary resuscitation.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc. to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.

Qualifications:

- Shall have graduated from a medical MRI training program accredited by the Joint Review Committee on Education in Radiological Education (JCERT).

- Shall maintain current registration as a Radiologic Technologist by the American Registry of Radiologic Technologists (ARRT).
- Shall have a minimum of 2 years of experience or required performance of 200 exams within last 2 years.
- Shall maintain current certification in Basic Life Support (BLS) Heartsaver (HS) certification using American Heart Association is required. (On-line is not acceptable, must have hands on course).
- Shall read, understand, speak, and write English fluently with excellent communications and customer service skills.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 14 May 2017 – 13 May 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2022

Estimated Dollar Value: \$1.3M

NAICS Code: 622110 – General Medical and Surgical Hospitals

Small Business Set Aside: No

Incumbent: ProSource360 Consulting Services Inc., FA2823-17-C-6014 (DUNS 968087218)

POCs: End User – Sue Siebenberg
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Project Name: Medical Office Secretary

Program Description: One Full-time equivalent (1 FTE) Medical Office Secretary at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide administrative assistance and prepare, establish and maintain correspondence unique to medical healthcare and support staff under direction of executive leadership.

Scope: Perform Medical Office Secretary Services in a manner that shall cover the range of services provided in a civilian medical administrative office and set forth by the MTF.

Specific Tasks:

- Shall provide services as office assistant performing various clerical and administrative duties in support of the organization, performing stenography and office automation duties such as word processing, briefing charts and spreadsheets.
- Shall prepare a wide variety of recurring and nonrecurring correspondence, reports, minutes, and other documents.
- Shall proofread/edit documents. Shall ensure procedural and grammatical accuracy, conformance with general policy, and factual correctness. Shall ensure coordination procedures are followed.
- Shall screen incoming mail, distribute to appropriate staff members; and or reroute to other organizations/offices as needed.
- Shall establish and monitor suspense dates and bring to management's attention any conflicts in schedule.
- Shall receive telephone calls and greets visitors in a professional manner.
- Shall maintain supervisor's calendar, coordinate meeting arrangements, and schedule meetings and/or conferences.
- Shall establish, update, and maintain office records of various types that may be needed or will assist in efficient operation of the office. Shall maintain, purge, and dispose of office records/files in accordance with regulations and procedures as established by the MTF.

- Shall update tracker or suspense files as required. Shall record and transcribe stenographic notes of correspondence, reports, and similar material; telephone conversations; and office meetings and conference.
- Shall serve as a liaison between supervisor and subordinate units. May be responsible for receipt, control, logging, safekeeping, and necessary action on sensitive materials.

Required Skills and Knowledge:

- Shall establish and maintain effective working relationships to represent the organization in a professional manner.
- Shall possess ability to use various programs, such as Word, Excel, Access, PowerPoint, and Project to generate various products (i.e., tables of contents, import graphs or databases, create glossaries, align multiple columns, print documents, identify files or make other notations at the top or bottom of each page, and create form letters and automatically merging these with mailing lists).
- Shall be a fully qualified typist with a minimum of 70 WPM.
- Shall apply ability to use standard Air Force computers and software to enter and extract data to maintain records and document actions.
- Shall ensure they are in compliance with preventive, prophylactic and follow-up procedures, as well as infection control and employee health program procedures. Required preventive, prophylactic and follow-up procedures will be provided by the Government to contract employees in the military MTF.
- Shall receive a pre-employment physical examination prior to commencement of work and annually thereafter. Shall report to their physician to receive a pre-employment examination and immunizations/shots prescribed by the MTF.
- Shall receive the Hepatitis B vaccine, sign a voluntary declination, or have documented proof of immunity to Hepatitis B infection. Personnel who sign declinations may change their minds at any time and receive the Hepatitis B vaccine without penalty.

Required Qualifications:

- Shall possess a high school diploma or General Educational Development (GED) equivalency and shall have attended a medical terminology course or obtain a Medical Administrative Specialist Certification.
- Shall have at least 12 months of experience working as a secretary or medical administrative assistant.
- Shall maintain current certification in Basic Life Support (BLS) Heartsaver (HS) certification using American Heart Association. (on-line is not acceptable).

- Contract position is primarily sedentary but employee must be able to sit, stand, bend or walk as required to accomplish primary duties of typing, short hand, filing, etc. for a period of a 9 hour duty day.
- Shall read, understand, speak, and write English fluently with excellent communications and customer service skills.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 22 May 2017 – 21 May 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2022

Estimated Dollar Value: \$296K

NAICS Code: 561110 – Office Administrative Services

Small Business Set Aside: No

Incumbent: Fidelity Partners Medical Staffing LLC, FA2823-17-C-6021 (DUNS 826629953)

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Contracting Officer – Natara Olbricht
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Project Name: Lactation Consultant

Program Description: One Full-time equivalent (1 FTE) Lactation Consultant at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide Lactation Consultant support services.

Scope: Shall provide education and training services to Government employees assigned to the inpatient OB unit, as well as to inpatient beneficiaries in the 96MDG MTF. Shall coordinate to offer educational activities to 96MDG staff on both of the inpatient units, specifically the inpatient OB unit and the inpatient Multi Service unit.

Specific Tasks:

- Shall perform comprehensive lactation assessment of the mother and her infant within the hospital setting in accordance with the policy and guidelines of postpartum and newborn nursery care required for Government beneficiaries.
- Shall provide comprehensive care to the perinatal mother desiring to lactate.
- Shall assess mothers and newborns for normal/abnormal anatomy to determine ability to breastfeed.
- Shall create a milieu that promotes learning for staff and patients.
- Shall conduct bedside lactation rounds daily.
- Shall integrate cultural, psychosocial, nutritional, and pharmacological aspects of breastfeeding into lactation consultant practice.
- Shall act as an advocate for breastfeeding in the community, workplace, and within the health care professions.
- Shall maintain comprehensive client records.
- Shall consult with mothers having breastfeeding difficulties.
- Shall participate appropriately in communication and decision-making activities within the Birthing Center and Pediatric Clinic.
- Shall appropriately refer breastfeeding mothers for breast pump rentals and supplies.

- Shall plan, teach and conduct in-service education for maternity nursing staff.
- Shall plan, organize and deliver lactation management services to all breastfeeding patients, both in-patient and out-patient.
- Shall possess excellent oral and written communication skills.
- Shall conduct quality assurance programs to monitor the caliber of the program.
- Shall effectively communicate and collaborate with a diverse group of people for the purpose of informing the healthcare team of plans/actions, for teaching/education to benefit the patient/family and organization. Shall effectively use appropriate communication format in addressing professional issues
- Shall use excellent written communication skills to perform accurate documentation, both written and electronic, of all activity in accordance with requirements.

1.9. Required Skills and Knowledge: The Contractor shall apply and demonstrate Lactation Consultant knowledge and skills with no more than 3 discrepancies per month.

1.9.1. Establish and maintain effective working relationships to represent the organization in a professional manner.

1.9.2. Apply knowledge of Air Force, Department of Defense, The Joint Commission, AAAHC, CAP, OSHA, NFPA, NEC, FDA and other regulations, procedures, and practices as it applies to Lactation Consultant Services.

1.9.3. Apply ability to use standard Air Force computers and software to enter and extract data to maintain records and document actions.

1.9.4. The Healthcare Worker shall ensure that he/she is in compliance with preventive, prophylactic and follow-up procedures, as well as infection control and employee health program procedures, as established by the MTF. Required preventive, prophylactic and follow-up procedures will be provided by the Government to contract employees in the military MTF. The HCW shall reimburse payment for these services. If care is received elsewhere, the HCW shall provide written verification of treatment.

1.9.5. Health Care Requirements: HCW providing services under this contract shall receive a pre-employment physical examination prior to commencement of work and annually thereafter. HCW shall report to their physician to receive a pre-employment examination and immunizations/shots prescribed by the MTF.

1.9.6. Not later than five (5) working days prior to commencement of work, certification shall be provided to the COR that HCW has completed medical evaluation required above. This certification shall state the date on which the examination was completed, the doctor's name that performed the examination, and a statement concerning the physical health of the individual.

1.9.7. As a condition of employment, the Occupational Safety and Health Administration (OSHA) requires that all contract personnel who will have occupational exposure to blood or body fluids, or other potentially infectious materials, shall receive the Hepatitis B vaccine, sign a voluntary declination, or have documented proof of immunity to Hepatitis B infection. Personnel who sign declinations may change their minds at any time and receive the Hepatitis B vaccine without penalty.

- Shall be able to lift 5-15 pounds, be able to stand stationary at least 30 minutes and walk for a large majority of the day.
- Shall read, understand, speak, and write English fluently.

Required Qualifications:

- Must be an International Board Certified Lactation Consultant (IBCLC).
- Shall have provided a minimum of three years lactation consultant services, with at least 2 years in the inpatient hospital setting.
- Shall maintain current certification in Basic Life Support (BLS) Heartsaver (HS) certification using American Heart Association is required.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 June 2017 – 30 May 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2022

Estimated Dollar Value: \$700K

NAICS Code: 622110 – General Medical and Surgical Hospitals

Small Business Set Aside: No

Incumbent: OnesourcePCS LLC, FA2823-17-C-6034 (DUNS 124112371)

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Project Name: Licensed Clinical Social Worker – Integrated Primary Care

Program Description: Two Full-time equivalent (2 FTE) Licensed Clinical Social Worker – Integrated Primary Care at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide Licensed Clinical Social Worker – Integrated Primary Care support services.

Scope: Shall be a provider in the Specialty Mental Health Clinic and Behavioral Health Consultant in the Patient Centered Medical Home (PCMH).

Specific Tasks:

- Provider in the Specialty Mental Health Clinic.
 - Shall attend and participate in meetings, professional staff conferences and other appropriate professional activities such as, but not limited to quality improvement meetings, professional staff meetings, commander’s staff meetings, mental health flight meetings, and other meetings required by applicable regulations, MTF guidance, or as directed.
 - Shall conduct applied research and clinical investigations in clinical/behavioral health psychology.
 - Shall be responsible for and apply psychological procedures and techniques, including interviewing, behavioral assessment, evidenced-based therapies, and psychological testing/psychodiagnostic testing, in evaluation, diagnosis, and treatment of psychological and neuropsychological disorders using the following skills.
 - Individual, family and group psychotherapy, and couples therapy, alcohol and drug treatment evaluations.
 - Consults with medical personnel, legal authorities, military commanders and school districts, as required.
 - Shall maintain accurate and current notes in the Mental Health records, inpatient medical records and electronic medical records of all patients seen, as appropriate, and produce reports of evaluation and/or treatment, as required.

- Shall participate in military specific training (e.g., training to perform Command Directed Evaluations, security clearances, Military Training Instructor clearances, use of the Air Force Guide to Managing Suicidal Behavior, pre-post deployment screening, PTSD, and combat stress) and others as directed.
- May include supervision of unlicensed providers or trainees.
- Behavioral Health Consultant in the Patient Centered Medical Home (PCMH).
 - Shall participate in and successfully complete Air Force Behavioral Health Care training. Shall demonstrate core competency skills to an expert trainer within 90 days of starting to see patients in primary care. Shall provide brief (typically no more than 4 appointments) cognitive/behavioral interventions in primary care under the Air Force consultation model (i.e. per Air Force Behavioral Health Optimization Program Practice Manual). Services will mimic pace of primary care (i.e. patients seen for 15- to 30-minute appointments).
 - May provide classes and/or groups in format appropriate for primary care (e.g. drop-in stress management class, group medical visit for a chronic condition).
 - Shall consult with Primary Care Managers (PCMs) on-demand about general issues or specific patients.
 - Shall ensure PCMs receive same-day verbal and/or written feedback on patients referred.
 - Shall deliver brief presentations/trainings to primary care team members regarding behavioral health issues and BHC services.
 - Shall participate in team efforts to develop, implement, evaluate, and revise clinical pathway programs needed in the clinic.
 - Duties may include supervision of providers who are in training or not fully licensed.
 - Shall maintain accurate and current notes in the electronic medical records of all patients seen.
 - Shall consult with medical personnel, legal authorities, and military commanders as required.
 - Shall participate in military specific training (e.g. use of Air Force Guide to Managing Suicidal Behavior, pre-post deployment screening, PTSD, combat stress, etc.).
 - Type of work may include:
 - Participating in and completing Air Force BHCF training.

- Contacting referred patients to assess treatment adherence.
 - Using validated symptom inventories to assess current symptom severity.
 - Assessing barriers to treatment adherence and helping patient problem-solving solutions to barriers.
 - Providing patients with education regarding their mental health condition and treatment regimen.
 - Maintaining patient information in a patient registry.
 - Maintaining accurate and current notes in the electronic medical records of all patients contacted for review by the managing physician.
 - Routinely staffing difficult cases with the referring provider, behavioral health consultant and/or psychiatry consultant.
 - Performing case management functions.
 - Participating in military specific training (e.g. pre-post deployment screening, PTSD, combat stress, etc.).
- Shall maintain open and professional communication with members of the MTF staff, MTF customers, and other contractor employees.
 - Shall seek and maintain interpersonal relationships with patients/families and co-workers which contribute to mission accomplishment.
 - Shall coordinate patient care with community health agencies and social programs. Shall have knowledge of a wide variety of resource agencies available in the military treatment system to ensure proper and expedient referral of patient and/or family member.
 - Shall ensure patient and staff safety through safety awareness, proper infection control and promotion of clean, orderly clinic environment. Shall recognize, report and correct potential safety hazards.
 - Shall prepare all documentation to meet or exceed established MTF standards, including but not limited to timeliness, accuracy, content, and signature.
 - Shall complete medical records documentation within 72 business hours of encounter with patient.
 - Shall use proper coding of procedures and treatment, and shall maintain coding accuracy (CPT/E&M/procedure) at the same standard, 90% or higher, as military and civil service health care providers engaged in comparable work.

Qualifications:

- Shall have a Master of Social Work (MSW) degree from an accredited school of social work that is acceptable to the Office of the Surgeon General, US Air Force.
- Shall possess and maintain current license to practice psychology in any one of the 50 states, District of Columbia, Puerto Rico, or US Virgin Islands.
- Shall maintain current certification in Heartsaver (HS) Basic Life Support (BLS).
- Shall have a minimum 2 years of experience within past 5 years in independent practice of clinical social work in a mental health setting working with an adult population, or with children and teens if specifically working with that population. Experience working a Government setting such as DoD or Department of Veterans Affairs (VA) is preferable.
- Shall demonstrate a working knowledge of professional standards and ethics regarding delivery of clinical social work services.
- Shall have experience in brief behavioral interventions.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 July 2017 – 30 June 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2022

Estimated Dollar Value: \$1.5M

NAICS Code: 621330 – Offices of Mental Health Practitioners (except Physicians)

Small Business Set Aside: No

Incumbent: OnesourcePCS LLC, FA2823-17-C-6026 (DUNS 124112371)

POCs: End User – Sue Siebenberg
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Project Name: Clinical Nurse/Discharge Planner

Program Description: One Full-time equivalent (1 FTE) Clinical Nurse/Discharge Planner at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide Clinical Nurse/Discharge Planner support services.

Scope: Shall provide clinical nurse discharge planner nursing services, which facilitates patient transition to appropriate level of care.

Specific Tasks:

- Shall assess and proactively identify/evaluate patients for discharge planning/case management within 24 hours of identification/notification, or by close of first business day after a weekend or holiday. Shall conduct systematic, on-going, thorough collection of patient's physical, emotional, psychological, social and medical status and information via direct patient contact, family/caregiver, and other relevant sources such as professional and non-professional caregivers. Shall review patient's medical record against McKesson (Interqual) discharge planning criteria to determine readiness for discharge.
- Shall plan and develop appropriate patient-specific discharge plan of care within 5 working days of discharge. Shall coordinate, collaborate, and obtain approval of the plan among the patient, family/caregiver, primary provider and other members of healthcare team. Shall document review of the plan in patient's medical record. Shall develop a proactive process for patients undergoing same day surgeries, anticipating actual and potential needs for post-operative services.
- Shall implement, coordinate and execute discharge plan with patient and family/caregiver, optimizing access to appropriate services. Shall ensure necessary referrals are ordered by appropriate discipline and coordinated. Shall serve as an advocate for, and ensure education is provided to, patient and family/caregiver as required. Shall promote adherence to discharge plan for improved healthcare outcomes.
- Shall ensure coordination of care delivery processes, including alternate healthcare settings and home environment, for purposes of enhancing patient's health and wellness, safety, productivity, and quality of life, and for providing the most beneficial, cost effective health care. Shall develop, utilize and maintain a variety of military and community resources to optimize access to services and medical care. Shall ensure timely and appropriate provision of services.

- Shall re-evaluate patient and the plan every 72 hours until discharged, per McKesson (InterQual) guidelines, aligning the plan with TRICARE benefits and policies in accordance with existing local facility/AF/DoD and other agency guidelines. Shall maintain data collection, such as resource utilization and patient outcomes, and Length of Stay (LOS) and Avoidable Bed Days, analyzing for variance, appropriate interventions and cost containment.
- Actions may include timeliness of completion of discharge plan, patient's adherence and response to plan, identification of variances, patterns or trends from established practice guidelines and/or standards, established outcome measurements, results of interventions, treatment delivery and timeliness of care, and utilization of resources. Shall monitor and evaluate facility's discharge planning program.
- Shall maintain a level of productivity and quality consistent with complexity of assignment; facility policies and guidelines; established principles, ethics and standards of practice of professional nursing; Case Management Society of America (CMSA); American Accreditation Healthcare Commission/Utilization Review Accreditation Commission (URAC); Centre for Addiction and Mental Health (CAMH); Accreditation Association for Ambulatory Health Care (AAAHC); Health Services Inspection (HIS); and other applicable DoD and Service specific guidance and policies. Shall comply with Equal Employment Opportunity (EEO) Program, infection control and safety policies and procedures.
- Shall complete medical record documentation and coding, and designated tracking logs and data reporting as required.
- Shall complete all required electronic medical record training, facility-specific orientation and training programs, and an AF/DoD mandated training.
- Shall be in compliance with preventive, prophylactic and follow-up procedures, as well as infection control and employee health program procedures.

Required Skills and Knowledge:

- Shall possess knowledge and ability to effectively apply the following core discharge planning and case management functions:
 - Assessment – Assess every inpatient and same day surgery patient for discharge planning needs.
 - Referral – Consider all needs for referrals, including TRICARE authorizations, durable medical equipment, special needs equipment/services, ongoing specialty medical care, case management, institutional referrals such as transfers for rehabilitative or nursing home care.
 - Formulation – Collaborate with provide and other members of healthcare team as needed to determine best discharge plan for patient.

- Implementation – Review discharge plan with patient and family/caregiver prior to discharge and document review in patient’s medical record.
- Monitoring – Document and update discharge plan as needed. Conduct periodic evaluations of quality and effectiveness of discharge planning process.
- Shall possess knowledge of medical privacy and confidentiality, such as Health Insurance Portability and Accountability Act (HIPAA), accreditation standards of AAAHC and The Joint Commission (JTC).
- Shall possess knowledge of computer applications/software to include Microsoft Office programs, Microsoft Outlook (email), and internet familiarity.
- Shall be skillful and tactful in communicating with people who may be physically or mentally ill, uncooperative, fearful, emotionally distraught, and occasionally dangerous.
- Shall possess organization, problem-solving and communication skills to articulate medical requirements to patients, families/caregivers, medical and non-medical staff in a professional and courteous manner. Shall demonstrate ability to apply critical thinking skills and expertise in resolving complicated healthcare, social, interpersonal and financial patient situations.
- Shall have experience with McKesson (InterQual) and/or Milliman Care Guidelines.
- Shall possess working knowledge of Diagnosis Related Groups (DRGs), International Classification of Diseases -9 (ICD-9), Current Procedural Terminology -4 (CPT-4), Healthcare Common Procedure Coding System (HCPCS) coding and concepts of Length of Stay (LOS) and Avoidable Bed Days.
- Shall receive the Hepatitis B vaccine, sign a voluntary declination, or have documented proof of immunity to Hepatitis B infection.

Qualifications:

- Shall hold a Bachelor’s of Science degree in nursing from an accredited school of nursing, or an Associate Degree in Nursing (ADN) with a minimum of 5 years active nursing.
- Shall maintain an active, valid, current, and unrestricted license (with no limitations, stipulations or pending adverse actions) to practice nursing as a registered nurse in any US state/jurisdiction.
- Shall possess Discharge Planning certification by the Commission for Discharge Planners, or Case Management certification from the American Nurses Credentialing Center or the Commission for Case Management.

- Shall have at least 4 years of active nursing practice (AND 5 years), 24 months of which must be clinical case management/discharge planning for adults, children, families, seniors or groups. Shall have worked in nursing the past 12 months.
- Shall maintain current certification in Basic Life Support (BLS) Heartsaver (HS) certification using American Heart Association (on-line is not acceptable).
- Shall read, understand, speak, and write English fluently with excellent communications and customer service skills.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 19 July 2017 – 18 July 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2022

Estimated Dollar Value: \$700K

NAICS Code: 622110 – General Medical and Surgical Hospitals

Small Business Set Aside: No

Incumbent: Appddiction Studio LLC, FA2823-17-C-6027 (DUNS 968907076)

POCs: End User – Sue Siebenberg
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Contracting Officer – Natara Olbricht
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Project Name: Physical Therapist and Physical Therapy Assistant

Program Description: Two Full-time equivalent (2 FTE) Physical Therapist and 1 FTE Physical Therapy Assistant at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide Physical Therapist and Physical Therapy Assistant support services.

Scope: Shall perform Physical Therapist and Physical Therapy Assistant support services to over a range of services provided in a civilian MTF.

Physical Therapist

- Specific Tasks:
 - Shall attend and participate meetings and professional staff conferences and other appropriate professional activities such as, but not limited to the following: Quality Improvement meeting, professional staff meetings, Commander's staff meetings, Mental Health Flight meetings, and others required by applicable regulations, MTF guidance, or as directed.
 - Shall perform a full range of physical therapist services.
 - Shall provide appropriate therapeutic procedures and provide a full range of therapy services in support of patient referrals.
 - Shall test and measure patient's strength, motor development, sensory perception, functional capacity, and/or respiratory and circulatory efficiency. Shall record findings to develop or revise treatment programs.
 - Shall plan and prepare written treatment programs based on an evaluation of the patient.
 - Shall administer manual exercises to improve and maintain function.
 - Shall instruct, motivate, and assist patients in performing various physical activities, such as non-manual exercises, ambulatory functional activities, daily-living activities, and in use of assistive and supportive devices, such as crutches, canes, and prostheses.

- Shall administer treatments involving application of physical agents, using equipment such as a pulsed lavage unit and/or whirlpool bath, moist packs, ultraviolet and infrared lamps, and ultrasound machines. Shall evaluate effects of treatment at various stages and adjust treatments to achieve maximum benefit.
- Shall administer soft tissue mobilization, applying knowledge of mobilization techniques and body physiology.
- Shall administer traction to relieve pain, using traction equipment.
- Shall record treatment, response, and progress in patient's chart and/or automated systems.
- Shall instruct patient and family in treatment procedures to be continued at home.
- Shall evaluate, fit, and adjust prosthetic and orthotic devices and recommend modification as required.
- Shall coordinate treatment with physician and other staff members to obtain additional patient information, suggest revisions in treatment program and integrate physical therapy treatment with other aspects of the patient's health care. Shall contact referring physicians regarding patient care concerns, as required.
- Shall provide documented treatment and discharge recommendations to members of the staff in routine, emergency, and special cases as needed.
- Shall provide input and attend rehabilitation team meetings, seminars, and quality assurance meetings.
- Shall participate in peer review activities.
- Shall provide clinical supervision to assistants, technicians, aides, and students, including but not limited to, personnel and employment related activities, i.e., timecards or leave approval.
- Shall maintain open and professional communication with members of the MTF staff, MTF customers, and other contractor employees.
- Shall seek and maintain interpersonal relationships with patient/family and coworkers which contribute to mission accomplishment.
- Shall coordinate patient care with community health agencies and social programs. Shall possess knowledge of a wide variety of resource agencies available in the military treatment system to ensure proper and expedient referral of the patient and/or family member.

- Required Skills and Knowledge:

- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc., to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall possess basic knowledge and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge in physical therapy services to provide clinical supervision to military and civilian technicians.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with patients and co-workers.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient's information, from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (ALTHA) and Integrated Clinical Database (ICDB).
- Shall possess basic knowledge of operating a variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.

- Qualifications:

- Shall have a Masters, or Doctoral degree in Physical Therapy from a Physical Therapy program acceptable to the US Air Force Surgeon General and accredited by the American Physical Therapy Association (APTA) Commission on Accreditation in Physical Therapy Education.
- Shall possess and maintain a current unrestricted license to practice Physical Therapy in any one of the 50 states, the District of Columbia, the Commonwealth of Puerto Rico, or the U.S. Virgin Islands.
- Shall have a minimum of 24 months of experience as a Physical Therapist within the last 36 months.
- Shall possess current certification in Basic Life Support (BLS) Healthcare Provider (HCP) certification using American Heart Association is required.

Physical Therapy Assistant

- Specific Tasks:

- Shall attend and participate in meetings and professional staff conferences and other appropriate professional activities as directed.
- Shall provide full range of physical therapy assistant services, including the services given below, as directed by the supervising physical therapist.
 - Shall carry out a program of corrective exercise and treatment for assigned patients. Under supervision, shall administer such treatment as exercise, gait training, massage, whirlpool, hot packs, diathermy, ultrasound, paraffin, ice packs and traction. Shall instruct patients on segments of the program including proper use of wheelchairs, crutches, braces, and prosthetic appliances and devices.
 - Shall administer traction to relieve neck and back pain, using intermittent and static traction equipment. Shall instruct, motivate, and assist patients to learn and improve functional activities, such as pre-ambulation, transfer, ambulation, and daily-living activities.
 - Shall observe patients during treatments and compile and evaluate data on patients' responses to treatments and progress and report orally or in writing to the physical therapist.
 - Shall fit patients for, adjust, and train patients in the use and care of orthopedic braces, prostheses, and supportive devices, such as crutches, canes, walkers, and wheelchairs.
 - Shall confer with members of the physical therapy staff and other health team members, individually and in conference, to exchange, discuss, and evaluate patient information for planning, modifying, and coordinating treatment programs. Shall coordinate with other departments and clinic staff to provide complete care to patients. Shall act as liaison with nursing, medical staff, and other therapists to facilitate problem solving and coordination of services. Shall act as educational resource.
 - Shall perform administrative duties such as taking inventory, ordering supplies, answering telephone, taking messages, filling out forms, scheduling patients, and staffing reception area.
 - Shall maintain and care for department equipment and supplies and storage. Shall maintain department records and files in accordance with facility policies. Shall perform coding of patient encounters and workload.

- Shall measure patient's range-of-joint motion, length and girth of body parts, and vital signs to determine effects of specific treatments or to assist physical therapist to compile data for patient evaluations.
 - Shall monitor treatments administered by physical therapy aides.
 - Shall maintain open and professional communication with members of the MTF staff, MTF customers, and other contractor employees.
 - Shall seek and maintain interpersonal relationships with patient/family and coworkers which contribute to mission accomplishment.
 - Shall coordinate patient care with community health agencies and social programs. Shall possess knowledge of a wide variety of resource agencies available in the military treatment system to ensure proper and expedient referral of the patient and/or family member.
- Required Skills and Knowledge:
- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc., to insure compliance with policies and provide consistent training and guidance for clinic staff.
 - Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
 - Shall possess basic knowledge and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
 - Shall possess basic knowledge in physical therapy services to provide clinical supervision to military and civilian technicians.
 - Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with patients and co-workers.
 - Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (ALPHA) and Integrated Clinical Database (ICDB).
 - Shall possess basic knowledge of operating a variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.

- Qualifications:
 - o Shall have graduated from a physical therapy assistant program accredited by the American Physical Therapy Association (APTA).
 - o Shall possess and maintain a current, valid, unrestricted State license as a physical therapy assistant in any one of the fifty States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, or the U.S. Virgin Islands.
 - o Shall have a minimum of 12 months of experience as a Physical Therapy Assistant within the last 36 months.
 - o Shall possess current certification in Healthcare Provider (HCP) Basic Life Support (BLS), using American Heart Association guidelines.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 30 September 2017 – 29 September 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2022

Estimated Dollar Value: \$2.4M

NAICS Code: 621340 – Offices of Physical, Occupational and Speech Therapists and Audiologists

Small Business Set Aside: No

Incumbent: ProSource360 Consulting Services, Inc., FA2823-17-C-6023 (DUNS 968087218)

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Project Name: Clinical Nurse Services

Program Description: Three Full-time equivalent (3 FTE) Registered Clinical Nurse-Family Health and 1 FTE Registered Clinical Nurse-Family Medicine Residency Clinic at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide Registered Clinical Nurse-Family Health and Registered Clinical Nurse-Family Medicine Residency Clinic Support Services.

Scope: Shall perform Registered Clinical Nurse-Family Health and Registered Clinical Nurse-Family Medicine Residency Clinic support services.

Specific Tasks:

- Shall coordinate patient care through a continuum and facilitate achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness. Shall assist in treating patients to ensure access standards are met during deployments, unscheduled absences, or when limited staffing dictates.
- Shall utilize the nursing process as a basis for professional practice.
- Shall make patient care assignments based on the scope of practice and skill level of assigned personnel.
- Shall assess patients, including assess/evaluate need telephonically and recognize adverse signs and symptoms and quickly react in emergency situations.
- Shall collect and assess significant patient history information and perform all necessary patient teaching.
- Shall communicate patient/family education and telephone triage of patients.
- Shall provide timely responses to telephone and in-person assessment/evaluation include the determination of optimal time and location for patient management (ER, clinic, homecare) and follow-up care as required.
- Shall perform/assist with procedures such as Botox injections, IV medications/infusions, administration of oxygen, visual acuity tests, EEGs, EKGs, phlebotomy and other clinic specific procedures, in accordance with established protocols. Shall make referral appointments and arrange specialty care as appropriate.

- Shall demonstrate skill in setting up, operating, and monitoring specialized medical equipment such as cardiac monitoring devices, EKG units, oxygen analyzers, nebulizers, and other clinic specific equipment.
- Shall support other patient care initiatives including but not limited to Nurse Run Clinics, such as Coumadin, Urinary Tract Infection, and Strep Throat.
- Shall prescribe and communicate treatment plans and patient teaching in accordance with established protocols.
- Shall provide for ongoing education programs to promote, protect and maintain optimum levels of wellness. Shall provide health counseling to patients and their families, and develop a plan for health maintenance based on individual needs.
- Shall address patient expectations and requirements, establish level of need and priority of care in accordance with established policies and procedures.
- Shall communicate and collaborate with a diverse group of people for the purpose of informing the healthcare team of plans/actions, for teaching/education to benefit the patient/family and organization.
- Shall coordinate patient care with community health agencies and social programs. Shall facilitate continuity of care for patients. Shall possess knowledge of a wide variety of resource agencies available in the military treatment system to ensure proper and expedient referral of the patient and/or family member.
- Shall consult with medical personnel, legal authorities, and military commanders as required.
- Shall provide immediate evaluation and management of emergency problems as they occur.
- Shall respond appropriately to clinical emergencies.
- Shall clean and store equipment properly at the end of each work shift. Shall ensure preventive maintenance and routine cleaning are performed as directed.
- Shall ensure medication/supplies are replenished.
- Shall participate in the orientation, training, and evaluation of duty performance of newly assigned personnel, as appropriate.
- Shall participate in 96MDG initiatives, including but not limited to peer reviews, patient safety monitoring, infectious control monitoring, process improvement, access to care, customer service, and productivity initiatives.

- Shall perform administrative duties that may include maintaining statistical records of the clinical workload, participating in medical education programs, and participating in quality improvement functions and other duties.
- May be asked to participate/direct committees, programs or clinical services directly related to area of clinical responsibility or privileges.
- Shall attend and participate in meetings, professional staff conferences and other appropriate professional activities such as, but not limited to the following: quality improvement meetings, professional staff meetings, commander's staff meetings, flight meetings, and other meetings required by applicable regulations, MTF guidance, or as directed.
- Shall seek and maintain interpersonal relationships with clients/families and coworkers which contribute to mission accomplishment.

Required Skills and Knowledge:

- Shall possess knowledge of professional care theories, principles, practices, and procedures to perform nursing assignments of moderate difficulty and experience in assessing pediatric, adolescent, adults, obstetrics, and geriatric patients, as appropriate. Shall utilize nursing process as a basis for professional practice.
- Shall possess basic knowledge of a wide range of medical disorders/conditions and disease processes across the lifespan, as appropriate.
- Shall possess knowledge of preventive health schedules, procedures, processes, and education methods.
- Shall possess basic knowledge of disease management and population health principles.
- Shall possess knowledge of a variety of pharmacological agents used in neurology patient treatment, desired effects, side effects, and complications of their use as well as the accurate administration of the pharmacologic agent, including dosage calculations as required. Shall possess knowledge of administrative requirements for proper documentation of patient conditions including disease progress, acknowledgement of teaching, and follow up care.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.

- Shall possess basic knowledge of established clinic standards of care and Joint Commission requirements for clinical and documentation protocols, safety, infection control, performance improvement, etc., to insure compliance with policies and provide consistent training and guidance for clinic staff.
- Shall possess ability to synthesize data from a variety of sources and make appropriate clinical decisions.
- Shall possess basic knowledge of a wide range of medical disorders/conditions and disease processes across the lifespan, as appropriate.
- Shall possess basic knowledge of administrative requirements for proper documentation of patient's condition including disease progress, acknowledgement of teaching, and follow up care.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop a rapport with patients and co-workers.
- Shall possess knowledge of computer operations and proficiency in use of basic word processing, data entry and automated medical records.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient information from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (ALHTA) and Integrated Clinical Database (ICDB).

Qualifications:

- Shall have graduated from an accredited school of nursing with a Bachelor of Science in Nursing or minimum of 3 years of experience with an Associate Degree of Nursing may be considered.
- Shall possess and maintain current unrestricted license to practice as a registered nurse in any one of the 50 states, the District of Columbia, the Commonwealth of Puerto Rico, or the U.S. Virgin Islands.
- Shall have a minimum of 36 months of experience as a Clinical Nurse within the last 48 months.

- Shall possess current certification in Healthcare Provider (HCP) Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS), using American Heart Association guidelines.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2017 – 30 September 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2022

Estimated Dollar Value: \$2.3M

NAICS Code: 621399 – Offices of All Other Miscellaneous Health Practitioners

Small Business Set Aside: No

Incumbent: ProSource360 Consulting Services, Inc., FA2823-18-C-6002 (DUNS 968087218)

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Project Name: Gastroenterologist

Program Description: One Full-time Equivalent (1 FTE) General Internal Medicine Physician Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Provide health care services covering range of services provided in a civilian MTF.

Scope: Shall perform a full range and spectrum of comprehensive specialty care on site at the MTF.

Specific Tasks:

- Workload shall include evaluation and treatment of emergent, urgent, and non-emergent patients ranging in age as young as 18 years to over 65 years.
- Shall consult with other specialty practitioners for consultative opinions and continuation of care.
- Shall provide outpatient services for patients as scheduled.
- Shall provide inpatient consultation, including new patients when consults are requested by health care team. Shall be able to perform unsupervised and be able to supervise house staff performing gastroenterology procedures.
- Shall see new patient consults and establish follow-up clinic visits. Shall respond to telephone consults and inform patients of lab and radiology results in a timely manner.
- Shall provide inpatient, urgent, and same day consultations on a "walk-in" basis.
- Shall perform Gastroenterology-related procedures that are medically indicated to include: Upper Endoscopies (including dilations, gastrostomy tube/PEG placement, and control of bleeding), Flexible Sigmoidoscopies (including hemorrhoid banding), Colonoscopies (including polypectomies, control of bleeding), Paracentesis, and recommended to perform Percutaneous Liver Biopsy, and Interventional Endoscopic Retrograde Cholangiopancreatography (ERCP).
- Shall address patient expectations and requirements, establish level of need and priority of care in accordance with established policies and procedures.
- Shall provide for ongoing education programs to promote, protect, and maintain optimum levels of wellness. Shall provide health counseling to clients/families, and develop a plan for health maintenance based on individual needs.

- Shall coordinate patient care with community health agencies and social programs. Shall facilitate continuity of care for patients. Shall possess knowledge of a wide variety of resource agencies available in military treatment system to ensure proper and expedient referral of the patient/family.
- Shall seek and maintain interpersonal relationships with clients/families and co-workers which contribute to mission accomplishment.
- Shall provide immediate evaluation and management of emergency problems as they occur.
- Shall ensure patient and staff safety through safety awareness, proper infection control and promotion for clean, orderly clinic environment. Shall recognize, report, and correct potential safety hazards.
- Shall consult with medical personnel, legal authorities, and military commanders as required.
- Shall direct supporting Government employees assigned to them during performance of clinical duties. Shall guide performance of assigned personnel. Shall use team approach toward staff and patient management.
- Shall perform administrative duties that may include maintaining statistical records of clinical workload, participating in medical education programs, and participating in quality improvement functions and other duties as prescribed.
- Shall participate in formal educational lectures every other month (approximately 6 per year)
- Shall provide instruction for medical residents, physician assistant students, medical students and/or students of other health care disciplines in form of clinical rotations, didactics and inpatient discussions as appropriate.
- Shall attend and participate in meetings, professional staff conferences and other appropriate professional activities such as, but not limited to quality improvement meetings, professional staff meetings, commander's staff meetings, flight meetings, and other meetings required by applicable regulations, MTF guidance, or as directed.
- Shall complete medical records documentation within 72 business hours of encounter with patient.
- Shall use proper coding of procedures and treatment, and shall maintain coding accuracy (CPT/E&M/procedure) at same standard, 90% or higher, as military and civil service health care providers engaged in comparable work.
- Shall create, maintain and dispose of only those Government records which are specified by 96MDG.

- Shall possess basic knowledge of and ability to demonstrate leadership skills in order to provide guidance, counseling, training and professional evaluation.
- Shall possess basic knowledge in management and daily operation of a clinic servicing a large number of patients with a variety of healthcare needs and illnesses.
- Shall possess basic knowledge of operating a wide variety of medical equipment/non-medical equipment to ensure patient and staff safety, proper equipment maintenance and accessibility.
- Shall possess ability to acquire and use basic computer skills to enter patient data and extract patient's information, from a variety of sources to include Composite Health Care System (CHCS), Armed Forces Health Longitudinal Technology Application (AHLTA) and Integrated Clinical Database (ICDB).
- Shall maintain open and professional communication with members of MTF staff, MTF customers, and other contractor employees.
- Shall possess basic knowledge of various training methods and interpersonal skills in order to develop rapport with patients and co-workers during which instructional and education information is presented and a supportive, trusting relationship is established.

On-Call/After Duty Response Time:

- Shall participate in on-call duty for coverage of urgent consults and any inpatient services as part of a rotational schedule with all other providers in the department.
- Availability shall be 24 hours-per-day over 48 weeks-per-year through Government-issued pager.
- On-call duty shall not be simultaneous with other on-call duty at MTF and other medical facilities.
- Shall respond for emergency support within 30 minutes after notification.
- On-call duty may be taken from home or other places in local area and is in addition to hours worked in the clinic.

Qualifications:

- Must have graduated from an approved school in specialty area required and completed a residency or fellowship acceptable to US Air Force Surgeon General in Gastroenterology.

- Shall possess and maintain a valid unrestricted license as a Licensed Physician/Medical Doctor in one of the 50 United States, District of Columbia, Puerto Rico, or US Virgin Islands.
- Shall be board-certified by American-Board of Internal Medicine.
- Shall maintain current certification in Heartsaver (HS) Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS).
- Shall have provided Gastroenterology services in a military health care environment at a minimum of 20 years within last 22 years.
- Shall read, understand, speak, and write English fluently.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 1 October 2017 – 30 September 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2022

Estimated Dollar Value: \$3.9M

NAICS Code: 621111 – Offices of Physicians (except Mental Health Specialists)

Small Business Set Aside: No

Incumbent: JYG Innovations, LLC, FA2823-18-C-6000 (DUNS 961663130)

POCs: End User – Sue Siebenberg
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Project Name: Medical Transcription/Dictation Services (Inpatient/Outpatient)

Program Description: Medical Transcription/Dictation Services (Inpatient/Outpatient)

Objective: Provide both offsite and onsite medical transcription/dictation services for the 96th Medical Group (96MDG), Eglin AFB, FL.

Scope: Shall provide transcription services from dictation (i.e. voice recordings, hand written notes, or typed drafts), which covers a wide range of medical specialties.

Specific Duties Off-Site:

- Shall deliver completed transcribed documents electronically in correct format required by 96MDG electronic medical records.
- Shall accurately transcribe common medical terminology. Unusual terminology will be clarified by originator. Transcribed reports shall be back end edited and returned with no errors in spelling, grammar, or punctuation and with no missing words. Reports submitted containing errors will be returned for correction and not included in the line count. Corrected reports shall be delivered no later than the next scheduled duty day.
- Record shall contain as a minimum the following: date in, date out, title of work, patient name and register number/social security account number, originator's name, and priority designator (i.e. routine, priority or stat).
- Shall accomplish work in the following order:
 - o STAT – Takes precedence over all other work and must be accomplished within one hour (including evenings, nights, weekends and Federal holidays).
 - o History & Physical Examination – Must be accomplished within twelve hours (including evenings, nights, weekends, and Federal holidays).
 - o Pre-operative H & PS – Must be accomplished within twelve hours (including evenings, nights, weekends and Federal holidays).
 - o Operative Reports – Must be accomplished within twelve hours (including evenings, nights, weekends and Federal holidays).
 - o Clinic Notes – Must be accomplished within twelve hours (including evenings, nights, weekends and Federal holidays).

- Routine – Must be accomplished as soon as possible, but no later than 24 hours from receipt of dictated material (not including Federal holidays or weekends). For example, a dictation submitted at 2:30 p.m. on Friday shall be available no later than 2:30 p.m. on the following Monday.
- Shall provide the Military Treatment Facility (MTF) a daily production log, Monday through Friday, excluding Federal holidays. The production log shall be provided after the last routine job of the day and before the first routine job of the next day. Work produced after duty hours (i.e. STAT and priority jobs) may be included either at the end of a report or at the beginning of the next report, so long as it is consistently reported the same way. The production log shall include, but not limited to: type of dictation (i.e. narrative summary, history and physical, or operative report), patient name, patient FMP/SSAN, register number if applicable, number of lines, name of dictator, time and date received, time and date transmitted, and priority status.
- Shall process, within contract turnaround times, any backlog inherited from the incumbent contractor in conjunction with new work received. For any backlog incurred, a get-well date shall be required within 5 calendar days and completion will normally be expected within 30 days.

Specific Duties On-Site:

- In the event of downtime of the automated Composite Healthcare System (CHCS), contractor shall maintain a manual alternate record of findings. As soon as CHCS is back on-line, contractor shall enter all manual entries into CHCS. Entry into CHCS shall be accomplished within a period of time during duty hours equal to twice the length of time the system was down.
- All on-site contractor personnel must perform the following to receive access to Eglin AFB's Local Area Network.
 - Successfully complete CHCS training. Initial one-time training will be provided by the government.
 - Complete and submit a password authorization form.
 - Successfully complete Security Awareness Testing and Evaluation (SATE) training and annual recurring training.
 - Verification of a National Agency Check or security clearance.
 - Comply with all security requirements for Computer Security (COMPUSEC), Emission Security (EMSEC) and Communication Security (COMSEC) programs.
 - HIPAA 101 and 200-level training certification.

- Department of Defense Common Access Card (CAC) access to certain facilities or Eglin computer network. Issuance of CAC will be at Government expense. CAC card must be returned upon completion of contract or earlier if there is no longer a need. The Government will not be responsible or liable for contractor employee being denied issuance of a CAC or access to Eglin AFB.
- Shall ensure all on-site employees attend Hospital Orientation and required training outlined by MTF Education and Training Department. Must ensure all employees comply with training requirements as outlined in the Joint Commission on Accreditation of Healthcare Organization (JCAHO) standards.
- Shall provide the MTF a daily production log, Monday through Friday, excluding Federal holidays. The production log shall be provided after the last routine job of the day and before the first routine job of the next day. Work produced after duty hours (i.e. STAT and priority jobs) may be included either at the end of a report or at the beginning of the next report, so long as it is consistently reported the same way. The production log shall include, but not limited to: type of dictation (i.e. narrative summary, history and physical, or operative report), patient name, patient FMP/SSAN, register number if applicable, number of lines, name of dictator, time and date received, time and date transmitted, and priority status.

Performance of Service During Crisis Declared by National Command Authority or Overseas Combatant Commander: Contingency or emergency tasking for medical dictation/transcription services will be limited to large increases in patient census due to accident and rescue operations, civil disturbances, natural disasters, and military peacetime and wartime contingency operations. Workload generated by these events is dependent on the number of patients admitted, need to expeditiously discharge patients, and severity of patient injuries. Contractor will be notified at the beginning and end of the contingency/emergency period. For the duration of the contingency/emergency period, provide required services within four duty hours after receipt of STAT dictation, and 72 clock hours after receipt of routine dictation.

Acquisition Approach: Service-Disabled Veteran-Owned Small Business Set-Aside on GSA

Period of Performance: 1 October 2017 – 30 September 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$1.8M

NAICS Code: 561410 – Document Preparation Services

Small Business Set Aside: No

Incumbent: America's Pride: Supporting Service-connected Disabled Veterans, Inc.,
FA2823-18-F-6000 (DUNS 133587100)

POCs: End User – Sue Siebenberg
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Project Name: Occupational Health and Safety Technician

Program Description: One Full-time Equivalent (1 FTE) Occupational Health and Safety Technician Support Services at the 96th Medical Group (96MDG) Medical Treatment Facility (MTF).

Objective: Perform Occupational Health and Safety Technician in a manner that shall cover the range of services provided in a civilian facility.

Scope: Shall provide technical expertise duties to the Bioenvironmental Engineering drinking water mission. Shall assess all EPA/OESHA requirements pertaining to Eglin AFB water systems. Shall provide technical data and completed forms/documentation to staff for inclusion into public water system program files. Shall execute indoor air quality surveys and/or provide recommendations within scope of their certification. Shall input data into DOEHRS-IH in accordance with local procedures and Air Force requirements.

Specific Tasks:

- Shall inspect, test, and evaluate workplace environments, equipment, and practices to ensure they follow all applicable standards and government regulations in accordance with AF requirements. Includes sample collection and survey measurements of potential hazards and engineering controls.
- Shall recommend health hazard controls to mitigate hazardous and potentially hazardous conditions or equipment.
- Shall assist staff in monitoring environmental conditions on the installation to include collection of water samples for compliance with the Safe Drinking Water Act, swimming pool and bathing area water quality evaluations and program compliance, and occupational and environmental health site assessment sampling.
- Shall monitor both swimming pools and natural bathing areas for compliance and safety. Shall execute water sampling and provide health risk communication to the public.
- Shall perform general clerical support work:
 - o Maintain and annotate files with minimal errors providing for easy and timely retrieval/location of material.
 - o File materials on established schedule or as needed basis minimizing filing backlogs and delays in locating documents.

- Review files ensuring accurate coding and deletion of outdated materials.
- Perform research to determine problem resolution in accordance with established procedures and guidelines.
- Compile accurate data/statistics by extracting data from various sources, (i.e., automated systems, computer listings, document files, etc.) within requested time frames.
- Maintain records and document actions.
- Use computer terminals, optical readers, scanners, etc. to input nomenclature and description of changes.
- Enter or retrieve data via a computer terminal into or from an automated warehouse record system.
- Process material received without documentation by obtaining and inputting required information into automated system.
- Utilize word processing software and printing equipment to create, copy, edit, and print a variety of standardized documents.
- Use basic office automation functions, Microsoft Office products to generate letters and memorandums, enter data into predefined spreadsheets, retrieve data from specified electronic records, transmit, research, place orders, manage inventories, receive/ship and utilize electronic mail.
- Transcribe various documents and reports into proper format with responsibility for correct spelling, capitalization, and punctuation.

Required Skills and Knowledge: Standard use of office equipment, such as computers, copiers, fax machines, scanners, telephone and office automation systems.

- Shall use Microsoft Office software (Word and Excel at a minimum) to prepare reports and other documents.
- Shall possess knowledge and demonstrate general medical ethics, telephone etiquette and excellent communication and customer services skills.
- Shall demonstrate ability to plan, organize, schedule, and coordinate activities such as appointments, meetings, and suspense timelines.
- Shall demonstrate ability to communicate effectively, both orally and in writing.
- Shall possess knowledge of English language, correct grammar, spelling, punctuation, capitalization, and format to prepare and edit written and electronic correspondence and reports.

- Shall possess knowledge in and understanding of Occupational Safety & Health Administration (OSHA), Code of Federal Regulations (CFR), National Institute of Occupational Safety & Health (NIOSH), Analytical Methods sampling guides, NIOSH Pocket Guide to Chemical Hazards, American Conference of Governmental Industrial Hygiene (ACGIH) Threshold Limit Values (TLV) and Biological Exposure Indices (BEI) Booklet, Environmental Protection Agency (EPA) standards, and American National Standards Institute (ANSI) standards.
- Shall possess knowledgeable in proper selection of personnel protective equipment (PPE).
- Shall receive the Hepatitis B vaccine, sign a voluntary declination, or have documented proof of immunity to Hepatitis B infection.
- Shall maintain valid state driver's license and capable of driving a government vehicle.

Qualifications:

- At minimum, shall have an Associate's Degree in one of the following disciplines: Occupational Health/Safety, Core Science or Engineering Technology.
- It is preferred that a technician possess OSHA Lead Abatement Certification, AHERA Facility Inspector Certification, and AHERA Asbestos Supervisor Certification.
- Shall have at least 2 years of experience working in an Occupational Health or Industrial Hygiene related medical field or have formal college/vocational school education and hold a certification issued by Occupational Health and Safety Technologist Certification (OHST) or the Board of Certified Safety Professionals (BCSP). One year experience using basic sampling equipment to include detection tubes/chips, personal air samplers and calibrators, sound level meters, noise dosimeters, and environmental sampling equipment is required.
- Shall maintain current certification in Basic Life Support (BLS) Heartsaver (HS) certification using American Heart Association is required (on-line is not acceptable).
- Shall be able to stand on their feet for long periods of time and to walk on a regular basis. Physical demands include walking, standing, sitting, bending and carrying of light items up to 35 pounds. Travel to other sections of MTF or Air Force Base may be required.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 19 June 2017 – 18 December 2022 (Six month base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2023

Estimated Dollar Value: \$460K

NAICS Code: 622110 – General Medical and Surgical Hospitals

Small Business Set Aside: No

Incumbent: ProSource360 Consulting Services Inc., FA2823-17-C-6024 (DUNS 968087218)

POCs: End User – Sue Siebenberg
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Project Name: Target Watercraft Blanket Purchase Agreement (BPA)

Program Description: Provide various Target Watercraft

Objective: Provide various Target Watercraft

Scope: Provide various Target Watercraft in support of Eglin’s Range Management Squadron during weapons testing.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 8 July 2013 – 7 July 2018 (Five year ordering period)

Anticipated RFP Release Date: 3Q FY2018

Estimated Dollar Value: \$4.5M

NAICS Code: 336612 – Boat Building

Small Business Set Aside: Yes

Incumbent: Navatek LTD, FA2823-13-A-0007 (DUNS 610401655)
Hann Enterprises, Inc., FA2823-13-A-0008 (DUNS 134872444)
Gravios Aluminum Boats, LLC, FA2823-13-A-0009 (DUNS 086008195)

POCs: Contracting Officer – AFTC/PZIOA
850-882-4080; DSN 872-4080

Project Name: Catholic Religious Education Coordinator

Program Description: Catholic Religious Education Coordinator

Objective: Provide Catholic Religious Education Coordinator services for Eglin Air Force Catholic Community

Scope: Adhere to the presiding chaplain's endorsing religious organization's requirements. Advise Catholic Chaplain on Catholic Religious Education programs to meet the needs of the Eglin Catholic Community. Assist the Catholic Chaplain in developing goals and objectives for Religious Education programs. Coordinate with chapel staff to obtain necessary resources, support and supplies for Religious Education program. Coordinate with chapel staff to advertise Religious Education programs to encourage maximum participation. Assist chapel staff, volunteers and group leaders to ensure budgeting and schedule conflicts are minimized. Be a participating member of Eglin's Catholic Community. Manage special events to support the Religious Education programs throughout the year. Coordinate with High School Youth Program leader on scheduling. Assist Catholic Chaplain with managing the Religious Education volunteer program. Implement the Religious Education program to include Baptism, First Reconciliation, First Communion, Confirmation, and Rite of Christian Initiation of Adults (RCIA). Ensure facilities are prepared for use and returned to original configuration when completed. Maintain rosters to support Religious Education programs. Keep a record of enrollment and attendance. Submit monthly report to the Pastoral Coordinator. Submit annual budget projections as required for all Religious Education programs. Submit required Chapel Tithes and Offering Funds (CTOF) paperwork to get authorization for all expenditures, and keep records and return receipts. Request use of Appropriated Funds for approved materials. Attend meetings, including Catholic annual planning meetings, monthly Parish Council, and weekly Chapel Staff. Advise and recommended needed resources to implement Religious Education programs to Catholic Chaplain. Organize two special events to enhance Religious Education at the Eglin Catholic Community. Assist with the utilization and training of volunteers to support Religious programs. Implement policies and programs from the Archdiocese for the Military office of Faith Formation as directed. Maintain materials and working documents. Facilitate and/or conduct Sacramental Youth Retreats for sacramental catechesis for First Communion, First Reconciliation, Confirmation, and RCIA. Schedule, facilitate or arrange practices/rehearsals for receipt of sacraments. Recruit volunteers and advise Catholic Chaplain on the selection of volunteers for Religious Education positions. Conduct and/or facilitate Baptismal preparation for parents and godparents. Conduct, facilitate or assist with registration for Catholic Community activities. Advise Catholic Community members for sacramental preparation. As directed, ensure Catholic Community members are in good standing to receive sacraments. Research and answer questions related to the Catholic faith. Conduct, facilitate or assist with receptions for sacramental celebrations of First Communion, Confirmation, and RCIA.

Schedule: Religious Education Coordinator shall be available a percentage of the week for customer service while programs are in session during normal duty hours (07:30 a.m. – 4:30 p.m.). Weekend work is required and some evening work may be required. Flex hours are authorized for this position. Approximately 25 hours per week is required. Coordinator shall commit to a minimum of 300 hours per quarter to accomplish requirements.

Appearance and Conduct: Maintain a neat, clean and well-groomed professional appearance and conduct in a business-like manner. Shall be able to work in a religiously pluralistic environment and have a willingness to work with people of diverse faith expressions. Shall preserve any confidential issues seen or heard within the Chapel staff or facilities.

Background Check: Shall agree to completion of a background check in accordance with DoDI 1402.5.

National Accreditation Check: Shall complete all paperwork and forms necessary for a National Accreditation Check in order to use the base computer network. Cost of this check will be paid for by the government. Shall also complete all training required for network access, including Informational Awareness training or its equivalent, including passing a final test within three days of starting the position.

Qualifications/Experience:

- Shall possess a Bachelor's Degree or have at least two years of documented experience in a Religious Education Position. References are required.
- Shall be willing to work with the Catholic Community and shall have knowledge of Catholic Church and have the ability to articulate his/her Catholic faith.
- Shall have familiarity/experience with the Archdiocese for the Military Service (AMS), USA and administer programs as directed. Shall be certified or working toward certification in Faith Formation through the AMS.
- Shall have basic computer skills including the use of Microsoft Windows and Microsoft Office programs. Shall be able to clearly communicate in English and conduct administrative coordination in verbal and written clarity as necessary.
- Shall sustain a professional working relationship with Chapel staff, the Catholic Community, and other personnel. Shall be able to work independently with minimal supervision. This position is task dependent.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 1 August 2017 – 31 July 2018 (One year base period)

Anticipated RFP Release Date: 3Q FY2018

Estimated Dollar Value: \$25K

NAICS Code: 813110 – Religious Organizations

Small Business Set Aside: Yes

Incumbent: Homeland Security and Management Solutions, FA2823-17-P-3048
(DUNS 965849131)

POCs: Contracting Officer – Madison Chaney
madison.chaney@us.af.mil
850-882-0347; DSN 872-0347

Project Name: Protestant Traditional Service Musician

Program Description: Protestant Parish Musician for Traditional Worship Service

Objective: Serve as Protestant Parish Musician for Traditional Worship Service. Assist in weekly rehearsals for all volunteers.

Scope: Adhere to the presiding chaplain's endorsing religious organization's requirements. Assist with rehearsals and performances for at least half an hour, but no more than two, for the Traditional Worship Service. Seek Traditional Worship Service Chaplain's approval for special music and activities. Coordinate with Choir Director for practice of songs. Responsible for reporting all equipment needs (maintenance) and supply needs (sheet music).

Perform accompaniment of choir and individuals for Traditional Worship Service. Participate in music workshops, if available, utilizing Chapel Tithes and Offering Funds if approved. Submit funds requests as required. Personally perform the services or coordinate performance by a substitute of equal or higher proficiency.

Schedule:

- 9:00 a.m. Worship Service and Christmas Eve. Includes 45 minute warm-up session before each service and performance of service of generally one per week, but not more than 53 services per year.
- Weekly rehearsal of at least one per week, but no more than 53 rehearsals per year.
- Special services when requested by service chaplain, direct mission special services to include, but not limited to funerals, memorials, Advent, Lent Easter sunrise, National Prayer Service, etc. and required rehearsals for direct mission special services. Services include a 45 minute warm-up session before each service. Performance is generally 1 hour, but not more than 2.5 hours; not to exceed 24 hours per year.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 15 September 2014 – 14 September 2018 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$21K

NAICS Code: 813110 – Religious Organizations

Small Business Set Aside: Yes

Incumbent: Anderson Marilyn J, FA2823-14-P-8050 (DUNS 151898348)

POCs: Contracting Officer – Felix Marrero
felix.marrero.6@us.af.mil
850-882-3466; DSN 872-3466

Project Name: Mass Musician 11:00 a.m. Service

Program Description: Catholic Musician

Objective: Provide Catholic Musician services at 11:00 a.m. worship services and special services for Eglin Air Force Base's Catholic Community

Scope: Catholic Musician for Eglin Air Force Base's Catholic Community. Assist in weekly rehearsals for all volunteers. Adhere to Catholic Priest's endorsing religious organization's requirements. Attend rehearsals and performances for the Catholic Worship Services for at least half an hour, but no more than two and one half hours. Coordinate songs with Catholic Service Choir Director. Responsible for all requests for equipment and facilities utilized. Ensure all instruments, music stands, microphone stands, and microphone cords are set up before and put away after services and rehearsals. Ensure chapel sanctuary and other places of rehearsal are left in a clean and orderly manner after all services and rehearsals. Responsible for facility security, to include making sure that all doors are locked and all lights and sound system are turned off before leaving. Conduct/attend rehearsal at least once per week. Attend and perform at Sunday Worship Services each week. Open and secure chapel building and other facilities used for activities as necessary.

Schedule:

- 11:00 a.m. Catholic Mass. Includes a 45 minute warm-up session before each service and performance of service of generally one per week, but no more than 52 per year.
- Weekly rehearsal of at least one per week, but no more than 52 per year.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 15 September 2014 – 14 September 2018 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$25K

NAICS Code: 813110 – Religious Organizations

Small Business Set Aside: Yes

Incumbent: Kathy's Pro Music, FA2823-14-P-3022 (DUNS 785099198)

POCs: Contracting Officer – Rebecca Hoppe
rebecca.hoppe@us.af.mil
850-882-0335; DSN 872-0335

Project Name: Mass Musician 8:00 a.m. Service

Program Description: Catholic Musician

Objective: Provide Catholic Musician services at 08:00 a.m. worship services and special services for Eglin Air Force Base's Catholic Community

Scope: Catholic Musician for Eglin Air Force Base's Catholic Community. Assist in weekly rehearsals for all volunteers. Adhere to Catholic Priest's endorsing religious organization's requirements. Attend rehearsals and performances for the Catholic Worship Services for at least half an hour, but no more than two and one half hours. Coordinate songs with Catholic Service Choir Director. Responsible for all requests for equipment and facilities utilized. Ensure all instruments, music stands, microphone stands, and microphone cords are set up before and put away after services and rehearsals. Ensure chapel sanctuary and other places of rehearsal are left in a clean and orderly manner after all services and rehearsals. Responsible for facility security, to include making sure that all doors are locked and all lights and sound system are turned off before leaving. Conduct/attend rehearsal at least once per week. Attend and perform at Sunday Worship Services each week. Open and secure chapel building and other facilities used for activities as necessary.

Schedule:

- 08:00 a.m. Catholic Mass. Includes a 45 minute warm-up session before each service and performance of service of generally one per week, but no more than 52 per year.
- Weekly rehearsal of at least one per week, but no more than 52 per year.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 15 September 2014 – 14 September 2018 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$15K

NAICS Code: 813110 – Religious Organizations

Small Business Set Aside: Yes

Incumbent: Kathy's Pro Music, FA2823-14-P-3015 (DUNS 785099198)

POCs: Contracting Officer – Rebecca Hoppe
rebecca.hoppe@us.af.mil
850-882-0335; DSN 872-0335

Project Name: Mass Music Director 11:00 a.m. Service

Program Description: Catholic Music Director

Objective: Provide Catholic Music Director Services at 11:00 a.m. worship services and special services for Eglin Air Force Base's Catholic Community

Scope: Catholic Music Director serves as choir director to lead congregation for musical portion of all Catholic Worship Services for Eglin Air Force Base's Catholic Chapel program. Lead weekly rehearsals for all volunteers. Adhere to Catholic Priest's endorsing religious organization's requirements. Conduct rehearsals and performances for the Catholic Worship Services for at least half an hour, but no more than two and one half hours. Choose songs for worship service and coordinate with Catholic Priest. Work with Catholic Priest to select and direct special music when needed. Recruit and train members for the choir. Responsible for all requests for equipment and facilities utilized by the choir. Ensure all instruments, music stands, microphone stands, and microphone cords are set up before and put away after services and rehearsals. Ensure chapel sanctuary and other places of rehearsal are left in a clean and orderly manner after all services and rehearsals. Responsible for facility security, to include making sure that all doors are locked and all lights and sound system are turned off before leaving. Open and secure chapel building and other facilities used for activities as necessary. In coordination with musicians, helps select literature, music and equipment. Attend Devine Worship Committee meetings at the request of the Catholic Priest.

Schedule:

- 11:00 a.m. Catholic Mass. Includes a 45 minute warm-up session before each service and performance of service of generally one per week, but no more than 52 per year.
- Weekly rehearsal of at least one per week, but no more than 52 per year.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 15 September 2014 – 14 September 2018 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$17K

NAICS Code: 813110 – Religious Organizations

Small Business Set Aside: Yes

Incumbent: Pabel, Meleta, FA2823-14-P-9000 (DUNS 078691356)

POCs: Contracting Officer – Douglas Cornelius
douglas.cornelius@us.af.mil
850-882-9188; DSN 872-9188

Project Name: Mass Music Director 8:00 a.m. Service

Program Description: Catholic Music Director

Objective: Provide Catholic Music Director Services at 08:00 a.m. worship services and special services for Eglin Air Force Base's Catholic Community

Scope: Catholic Music Director serves as choir director to lead congregation for musical portion of all Catholic Worship Services for Eglin Air Force Base's Catholic Chapel program. Lead weekly rehearsals for all volunteers. Adhere to Catholic Priest's endorsing religious organization's requirements. Conduct rehearsals and performances for the Catholic Worship Services for at least half an hour, but no more than two and one half hours. Choose songs for worship service and coordinate with Catholic Priest. Work with Catholic Priest to select and direct special music when needed. Recruit and train members for the choir. Responsible for all requests for equipment and facilities utilized by the choir. Ensure all instruments, music stands, microphone stands, and microphone cords are set up before and put away after services and rehearsals. Ensure chapel sanctuary and other places of rehearsal are left in a clean and orderly manner after all services and rehearsals. Responsible for facility security, to include making sure that all doors are locked and all lights and sound system are turned off before leaving. Open and secure chapel building and other facilities used for activities as necessary. In coordination with musicians, helps select literature, music and equipment. Attend Devine Worship Committee meetings at the request of the Catholic Priest.

Schedule:

- 08:00 a.m. Catholic Mass. Includes a 45 minute warm-up session before each service and performance of service of generally one per week, but no more than 52 per year.
- Weekly rehearsal of at least one per week, but no more than 52 per year.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 15 September 2014 – 14 September 2018 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$17K

NAICS Code: 813110 – Religious Organizations

Small Business Set Aside: Yes

Incumbent: Pabel, Meleta, FA2823-14-P-3021 (DUNS 078691356)

POCs: Contracting Officer – Douglas Cornelius
douglas.cornelius@us.af.mil
850-882-9188; DSN 872-9188

Project Name: Gospel Musician

Program Description: Gospel Service Musician

Objective: Provide Gospel Musician services for Eglin Air Force Base

Scope: Ensure all music directors conduct choir practices and performances for Gospel Services. Plan and lead praise team at weekend services. Ensure there is always someone to lead worship. Adhere to the presiding chaplain's endorsing religious organization's requirements. Shall advise chaplain on music performed for worship, special music programs and activities as well as other performances. Coordinate with all choir directors and musicians, including but not limited to, the drummer and bass guitarist. Oversee the teaching of music parts to the choirs by the directors. Work with chaplain in charge of the service to provide special music when needed to support the sermon or message of the service. Ensure each choir director is responsible for all request for equipment and facilities utilized by their respective choirs, to include facility security and turning out all before leaving.

Minimum Requirements:

- Perform Worship Service once a week for 52 weeks.
- Perform Special Services; not to exceed ten per year.
- Oversee the following choir rehearsals:
 - o Eglin Brotherhood Choir; three per month
 - o Praise Team Choir; four per month
 - o IVOZ Choir; three per month
 - o Male Chorus; three per month
 - o DOZ Choir; three per month
 - o Kinder Choir; two per month

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 15 September 2014 – 14 September 2018 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2017

Solicitation: <https://www.fbo.gov/notices/662d45ad9c97a7ff670deb4e9bffc00f>

Estimated Dollar Value: \$112K

NAICS Code: 813110 – Religious Organizations

Small Business Set Aside: Yes

Incumbent: Hill, Samuel, FA2823-14-P-3029

POCs: Contracting Officer – Douglas Cornelius
douglas.cornelius@us.af.mil
850-882-9188; DSN 872-9188

Project Name: Flight Test Support Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Flight Test Support Services

Objective: Provide Flight Test Support Services

Scope: Provide Flight Test Support Services at Eglin AFB.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 20 September 2013 – 19 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$4.5M

NAICS Code: 488190 – Other Support Activities for Air Transportation

Small Business Set Aside: Yes

Incumbent: Sunshine Aero Industries, Inc., FA2823-13-D-0001 (DUNS 037291747)

POCs: Contracting Officer – Rebecca Hoppe
rebecca.hoppe@us.af.mil
850-882-0334; DSN 872-0334

Project Name: Protestant Traditional Service Music Director

Program Description: Protestant Parish Music Director for Traditional Worship Service

Objective: Serve as Protestant Parish Musician for Traditional Worship Service. Directs weekly rehearsals for all volunteers.

Scope: Adhere to the presiding chaplain's endorsing religious organization's requirements. Direct rehearsals and performances for at least half an hour, but no more than two, for the Traditional Worship Service. Seek Traditional Worship Service Chaplain's approval for special music and activities. Choose and coordinate songs. Responsible for all equipment and facilities requests. Responsible for facility security, including ensuring all doors are locked and all lights turned off before leaving.

Participate in music workshops, if available, utilizing Chapel Tithes and Offering Funds if approved. Submit funds requests as required. Open and secure chapel building and other facilities used for activities as necessary. Personally perform the services or coordinate performance by a substitute of equal or higher proficiency.

Schedule:

- 9:00 a.m. Worship Service and Christmas Eve. Includes 45 minute warm-up session before each service and performance of service of generally one per week, but not more than 53 services per year.
- Weekly rehearsal of at least one per week, but no more than 53 rehearsals per year.
- Special services when requested by service chaplain, direct mission special services to include, but not limited to funerals, memorials, Advent, Lent Easter sunrise, National Prayer Service, etc. and required rehearsals for direct mission special services. Services include a 45 minute warm-up session before each service. Performance is generally 1 hour, but not more than 2.5 hours; not to exceed 7 hours per year.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 22 September 2014 – 21 September 2018 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$42K

NAICS Code: 813110 – Religious Organizations

Small Business Set Aside: Yes

Incumbent: Cosson, Monika, FA2823-14-P-3036 (DUNS 079546923)

POCs: Contracting Officer – Felix Marrero
felix.marrero.6@us.af.mil
850-882-3466; DSN 872-3466

Project Name: Target Vehicles Blanket Purchase Agreement (BPA)

Program Description: Target Vehicles

Objective: Provide target vehicles when ordered.

Scope: Provide target vehicles to White Sands Missile Range-Stallion Range Center, Bingham NM when ordered.

Required Vehicles:

- Light colored sedans, with sun roofs
- Light colored SUVs, with sun roofs
- Light colored trucks (pickups)
- Medium colored sedans
- Medium colored SUVs, with sun roofs
- Medium colored trucks (pickups)
- Dark colored sedans, with sun roofs, at least 4 out of 11 must be Black
- Dark colored SUVs, preferably black, with sun roofs
- Dark colored trucks (pickups)

Color Code:

- Light: White, Silver, or Grey
- Medium: Red, Yellow, Green, or Light Blue
- Dark: Black, Dark Blue, or Brown

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 24 September 2013 – 23 September 2018 (Five year ordering period)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$400K

NAICS Code: 441120 – Used Car Dealers

Small Business Set Aside: Yes

Incumbent: One Community Auto, LLC, FA8656-13-A-0280 (DUNS 078893043)
Mike Floyd U.S. Solutions, LLC, FA8656-13-A-0281 (DUNS 078808725)

POCs: Contracting Officer – AFTC/PZIO

Project Name: Office Furniture Blanket Purchase Agreement (BPA)

Program Description: Systems and Modular Furniture

Objective: Provide systems and modular furniture and associated services.

Scope: Provide systems and modular office furniture per order. The Government will utilize Lowest Priced Technically Acceptable (LPTA) source selection procedures for each request for proposal among multiple awardees.

Acquisition Approach: Total Small Business Set-Aside on GSA

Period of Performance: 22 December 2014 – 25 September 2018 (Three years and nine months ordering period)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$4.5M

NAICS Code: 337215 – Showcase, Partition, Shelving, and Locker Manufacturing

Small Business Set Aside: Yes

Incumbent: Innerspace Architectural Interiors LLC, FA2823-15-A-4003 (DUNS 004860400)
McAlear's Office Furniture Co. Inc., FA2823-15-A-4004 (DUNS 097746721)
Business Interiors Inc., FA2823-15-A-4005 (DUNS 173528167)
Centerline Associates LLC, FA2823-15-A-4006 (DUNS 801447595)

POCs: Contracting Officer – Rebecca Hoppe
rebecca.hoppe@us.af.mil
850-882-0334; DSN 872-0334

Project Name: Systems and Modular Furniture Blanket Purchase Agreement (BPA)

Program Description: Tier II Systems and Modular Furniture

Objective: Provide systems and modular furniture and associated services.

Scope: Provide Tier II systems and modular furniture.

Acquisition Approach: Total Small Business Set-Aside on GSA

Period of Performance: 1 July 2015 – 25 September 2018 (Five year ordering period)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$4.5M

NAICS Code: 337215 – Showcase, Partition, Shelving, and Locker Manufacturing

Small Business Set Aside: Yes

Incumbent: Business Interiors Inc., FA2823-15-A-4008 (DUNS 884731100)
Facilities Resource Group Inc., FA2823-16-A-8000 (DUNS 179619023)

POCs: Contracting Officer – Rebecca Hoppe
rebecca.hoppe@us.af.mil
850-882-0334; DSN 872-0334

Project Name: Maintenance of Small Appliances

Program Description: Service and Maintain Appliances

Objective: Service and maintain appliances, including preventative maintenance for ice machines and dryers.

Scope: Service and maintain appliances, including preventative maintenance for ice machines and dryers for Eglin AFB Main Base, Duke Field, Camp Rudder, 7th Special Forces, and Eglin ranges and sites.

Routine Service Calls. Respond to normal duty hours service calls within 3 hours after notification.

Routine/Minor Repair. Repair services other than major overhaul shall normally be performed at the job site. If major overhaul repairs are required, contractor shall remove, transport and accomplish required repairs at an off-base contractor furnished repair facility.

Preventative Maintenance.

- Dryers: Preventative maintenance shall be performed on the Government owned dryer inventory during the month of October of each year.
- Ice Machines: Preventative maintenance shall be performed on the Government owned ice machine inventory during the month of March of each year.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 1 November 2013 – 30 September 2018 (Eleven month base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q 2018

Estimated Dollar Value: \$205K

NAICS Code: 811412 – Appliance Repair and Maintenance

Small Business Set Aside: Yes

Incumbent: Corbett of NWF Inc., FA2823-14-C-0005 (DUNS 957271935)

POCs: Contracting Officer – Keith Wilson
keith.wilson.10@us.af.mil
850-882-3194; DSN 872-3194

Project Name: Information Technology Services 3 Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: Provide Information Technology (IT) support for the 96th Communications Squadron.

Objective: Provide operational IT support through technical engineering, operational and program management support.

Scope: Anticipated services require a diversity of professional skills and industry experience necessary to support a variety of IT environments. Work will encompass activities associated with information technology, automation support, system administration, computer programming, configuration management, training, telecommunications, help desk, operations, customer support, administrative support, technical engineering, and other specialized networking and data communications services.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 28 March 2014 – 30 September 2018 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2018

Estimated Dollar Value: \$3.9M

NAICS Code: 541519 – Other Computer Related Services

Small Business Set Aside: No

Incumbent: Infinite Services & Solutions Inc., FA2823-14-D-3000 (DUNS 783658581)

POCs: Contracting Officer – Felix Marrero
felix.marrero.6@us.af.mil
850-882-3466; DSN 872-3466

Project Name: Towable Target Trailers Blanket Purchase Agreement (BPA)

Program Description: Towable Target Trailers

Objective: Provide towable target trailers to three locations when ordered.

Scope: Provide towable target trailers to any one of the following locations when ordered.

- China Lake, Baker Range, China Lake CA
- Stallion Range Center, Bingham NM
- Tonopah Test Range, Tonopah NV

Trailer Specifications:

- Axle – 6,000 lb. and be able to modify as needed
- Length – total 49 feet
- Jack
- Pintle Hook/Eye
- Tie Downs – 8 locations
- Spare Tire – 2 per trailer

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 26 November 2013 – 25 November 2018 (Five year ordering period)

Anticipated RFP Release Date: 1Q FY2019

Estimated Dollar Value: \$2.2M

NAICS Code: 336212 – Truck Trailer Manufacturing

Small Business Set Aside: Yes

Incumbent: Western Fleet Services Inc., FA8656-14-A-0075 (DUNS 118636653)

POCs: Contracting Officer – Felix Marrero
felix.marrero.6@us.af.mil
850-882-3466; DSN 872-3466

Project Name: Sports Official Services Blanket Purchase Agreement (BPA)

Program Description: Sports Official Services

Objective: Provide complete sports official services for Volleyball, Basketball, Softball, Soccer and Flag Football in support of Eglin AFB's Sports Programs.

Scope: Complete sports official services for Volleyball, Basketball, Softball, Soccer and Flag Football in support of Eglin AFB's Sports Programs.

All officials must be properly certified and trained by the respective sport National Governing Body. Eglin AFB normally governs sports competition by National Collegiate Athletic Association (NCAA) or the National Federation of High School (NFHS).

Most intramural rules are based on NCAA rules, except Softball.

Schedule for all sports.

SPORT	MONTHS NORMALLY PLAYED	# OF REFS NEEDED	DAYS OF WEEK	# OF GAMES PER DAY	TIMES GAMES PLAYED	SCORER / TIMER
Flag Football	Sep-Dec	2/3	Mon-Fri	2-3	1500-2100	N/A
Soccer 7 Man 11 Man	Mar-Jun	1 3	Mon-Fri	2-3	1500-2100	N/A
Basketball	Oct-Feb	2	Mon-Fri	2-3	1500-2100	1 each or 1 for both
Over 30 Basketball	Oct-Feb	2	Mon-Fri	1-3	1100-1300	1 each or 1 for both
Volleyball	Feb-May	1	Mon-Fri	2-3	1500-2100	N/A
Softball	Apr-Jul	1/2	Mon-Fri	1-3 (3 fields at once)	1500-2100	N/A

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 1 March 2014 – 28 February 2019 (Five year ordering period)

Anticipated RFP Release Date: 1Q FY2019

Estimated Dollar Value: \$150K

NAICS Code: 713940 – Fitness and Recreational Sports Centers

Small Business Set Aside: No

Incumbent: West Florida Officials Association Inc., FA2823-14-A-3002 (DUNS 070973446)

POCs: AFTC/PZIO

Project Name: Base Information Learning Center Operations

Program Description: Base Information Learning Center Operations

Objective: Perform the Eglin AFB Information Learning Center (ILC) function.

Scope: Operate the ILC and adhere to the most current version of the Air Force Materiel Command (AFMC) Base Library Business Performance Indicator Standards and Air Force Library and Information System (AFLIS) Strategic Plan.

- Serve as the ILC Automated Data Process Equipment Custodian. Maintain awareness and keep current on new technology that applies to libraries and continue to build on existing systems. Continually evaluate computer systems, cost compare, and recommend systems to be added, deleted or replaced.
- Provide government supplied in-depth and ready reference service to customers.
- Maintain statistics as required by the Library Annual Report Program (LARP).
- Develop requests for orders for all materials to be purchased.
- Report all discrepancies on local orders and a resolution must be reached within 30 working days of reported discrepancy.
- Check in central orders against the ordering documents and show receipt in ILC Electronic Ordering System (LEOS).
- Provide ILC services to commanders, First Sergeants and training officers.
- Send annual letters or e-mails to all appropriate commanders requesting a prioritized list of mission-essential requirements.
- Brief commanders' office account custodians concerning types of mission-essential purchases, request and justification procedures, ordering process, accountability, the need for notifying ILC with changes, and inventory requirements.
- Notify office account custodians when orders are ready for pick up.
- Track office account expenditures using LEOS. Generate monthly financial analysis reports.

- Generate office collection inventories and issue inventory lists when additions, deletions or changes are made, or annually if no changes were made during past 12 months.

Provide support to Professional Military Education (PME), base voluntary education programs, testing guides and language materials.

- Obtain and make available current college catalogs and course syllabi from educational institutions both on and off base.
- Prepare handouts describing ILC services.

Operate the automated circulation system, containing the database of all ILC materials and registered borrowers and showing the location of all materials at all times.

Provide, maintain, and implement an annual Management Action Plan (MAP), which describes the monthly events, designed to achieve market goals established in the Marketing Objective Plan. Develop a monthly calendar of events as part of the MAP, including annual events, educational events, tours, orientations and open houses.

Create, maintain and dispose of government required records. If requested, provide the original record or a reproducible copy of any such record within 5 working days.

ILC services will be provided a minimum of 48 hours per week to include 0800-1600 hours Monday through Saturday, except on federal holidays.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 10 March 2014 – 9 March 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2019

Estimated Dollar Value: \$776K

NAICS Code: 519120 – Libraries and Archives

Small Business Set Aside: Yes

Incumbent: VS4S LLC, FA2823-14-C-3006 (DUNS 079228646)

POCs: Contracting Officer – Felix Marrero
felix.marrero.6@us.af.mil
850-882-3466; DSN 872-3466

Project Name: Mortuary Services Blanket Purchase Agreement

Program Description: Mortuary Services

Objective: Provide care and disposition of remains of authorized Eglin AFB personnel.

Scope: Provide mortuary services reflecting the greatest dignity, respect and professional care of the funeral service industry by ensuring complete disinfection, preservation, and restoration of the remains. Practice hygienic measures that comply with applicable local, state and Federal laws. Comply with state and Federal funeral laws.

Processing of Remains: The embalming will ensure complete disinfection, preservation and restoration (if possible) of all tissue. Ensure cosmetics are applied to the deceased; he/she is dressed or wrapped, casketed and transported as directed by the Service's contracting officer or designee.

Reprocessing of Remains: The inspection and correction of all discrepancies noted in the preparation of remains, to include preservation, application of restorative art techniques and cosmetics, dressing or wrapping, casketing and transportation of remains as directed by the Service's contracting office or designee.

Unidentified Remains: If identification is not officially established, the remains shall be placed under refrigeration at 38-40 degrees F (3.3-4.4 degrees C). If mechanical refrigeration is not available within a reasonable distance, ice chests or ice packs shall be used in lieu of mechanical refrigeration. Processing (embalming) shall not be accomplished until remains are identified and released by the convening medical or responsible official.

Restorative Art: Major restorative art is an integral part of the processing and/or reprocessing of remains. It shall include, but not be limited to, rebuilding a large wound area; rebuilding facial features such as ear, nose, eye, mouth, chin, etc.; excision of damaged tissue followed by restoration; restoration of scalp hair; and the application of cosmetics to render restored surfaces non-detectable. Restorative art shall be accomplished in accordance with the highest professional standards, using approved industry procedures.

Chemical Preservative Preparation: Arterial, cavity and other embalming chemicals used in the treatment of all remains, will effect the maximum preservation and disinfection of all body tissue, including those associated with body cavities (internal organs or viscera). Accordingly, chemical preservative preparation shall be accomplished in accordance with the highest professional standards, using approved industry procedures.

Standards and Techniques: Practice hygienic measures that will assure complete and satisfactory disinfection and sanitation of the funeral establishment. Provide high quality service and a sufficient number of licensed embalmers to process (embalm) or reprocess any remains on a timely basis. Interns (apprentices) may be used to assist the licensed embalmer in accordance with applicable state regulations. All supplies and technical procedures shall conform to standards and professional techniques acceptable to the Funeral Service Industry. Embalmers shall utilize any and all optimal techniques available to assure complete and adequate treatment of remains.

Classification of Remains: Remains will be classified in one of two categories, Viewable or Non-viewable. The contracting representative or designee will be dependent on the professional experience and expertise of the embalmer in determining which category will apply in each case.

- Viewable. Any remains that are void of trauma or the trauma is such that the affected tissue can be restored to the known ante mortem appearance.
- Non-viewable. Any remains where there exist extreme mutilation, advanced states of decomposition, severe burning or charring where restoration is not possible.

Treatment of Remains (Pre Embalming): Frequently, final disposition of processed or reprocessed remains may not be effected for a period of 10 days or more; the deceased may be transported over long distances; or be subjected to hot, humid conditions. At all times, the remains must be free of putrefaction and infectious agents. This requires the thorough disinfection and uniform preservation of all body tissues.

- Pre-embalming procedures include washing and grooming; wounds, stains and discolorations masking; body orifices and damaged tissue treated; insect treatment; effectively disinfected; uniformly preserved; elimination of offensive odors; dressed or wrapped; and casketed.

Preparation of Remains: All remains shall be processed or reprocessed in a manner reflecting the highest standards of the funeral service profession. Each remains, whether viewable or non-viewable, require variations in embalming techniques and procedures to accomplish maximum disinfection, preservation, and restoration of all body tissues.

- Preparation of Viewable Remains. A thorough pre-embalming case analysis shall be made in order to determine the best embalming techniques to be used to obtain optimum results. The technique of arterial injection and venous drainage is of utmost importance. Whenever possible, a 6-point arterial injection with multisite drainage shall be accomplished. The arterial chemical solution injected into the remains shall contain a minimum 5% concentration, by volume, of aldehyde or aldehyde derivative preservative agent(s). The total volume of arterial solution injected shall not be less than 1 gallon per 50 pounds of body weight. Additionally, equal parts of a humectant chemical must be added to the injection solution. It is permissible for a humectant based arterial chemical to be used in lieu of humectant additive being incorporated into the total fluid solution. T The thoracic, abdominal, cranial cavities shall be thoroughly aspirated and injected with

full-strength cavity chemicals having a 30 index (%) or greater. A minimum of 16 ounces of cavity chemical must be injected into the thoracic, a minimum of 16 ounces in the abdominal cavity, and an amount of cavity chemical to ensure preservation of contents of the cranial cavity, having a 30-index (%) or greater. Hypodermic injections, packs, or other special treatments shall be accomplished, as required, to assure the disinfection and preservation of all body tissues, including those associated with body cavities (viscera or internal organs). A lanolin-based (or comparable) massage cream shall be applied on the face and hands to prevent dehydration.

- Preparation of Non-viewable Remains. A thorough pre-embalming case analysis shall be made in order to determine the best embalming techniques to be used to obtain optimum results. The technique of arterial injection and venous drainage is of utmost importance. A 6-point arterial injection with multisite drainage is optimal but in all instances multisite injection and drainage technique shall be attempted. When arterial injection is possible, each gallon of arterial fluid shall contain a minimum 10% concentration, by volume, of aldehyde or aldehyde derivative preservative agent(s). The total volume of arterial solution injected shall not be less than 1 gallon per 50 pounds of body weight. All body areas shall be further treated by means of a hypodermic injection using undiluted cavity chemicals having a 30 index (%) or greater. In addition, packs, special gels and/or dry sanitizers shall be used, as required, to assure preservation, prevent leakage, and eliminate all offensive odors. Cranial, thoracic, and abdominal cavities, when present, shall be aspirated to relieve gasses and possible distention. A minimum of 16 ounces of cavity chemical must be injected into the thoracic, a minimum of 16 ounces in the abdominal cavity, and an amount of cavity chemical to ensure preservation of contents of the cranial cavity, having a 30-index (%) or greater. When arterial injection and/or cavity treatment is not possible, all articulated and disarticulated anatomical portions shall be thoroughly disinfected and preserved via hypodermic injection and accessory chemical embalming techniques. Immersion and/or hypodermic-injection with a trocar and/or syringe and needle, using full strength cavity chemicals 30-index (%) or greater is acceptable. Surface application of liquid, gel, or dry sanitizers and preservatives is also required to supplement primary needle and/or hypodermic injection techniques.
- Autopsied Remains. If a partial or complete autopsy is performed, a 6-point injection with multisite drainage shall be accomplished, using the arterial chemical solutions requirements as specified in 6.1.1 or 6.1.2. Hypodermic-injection of the thoracic and abdominal walls; back, buttocks, shoulders and vertebral column with an undiluted cavity chemical having a 30-index (%) or greater is required. The internal organs (viscera) from remains that have had a thoracic and/or abdominal examination, shall be removed, cut into 2 x 2 inch sections and immersed in a undiluted cavity chemical having a 30-index (%) or greater. The inner surfaces of the body cavities shall be given a liberal application of gel preservative. The preserved organs are to be placed into the thoracic or abdominal cavities and liberally coated with a preservative and drying compound (hardening compound). When a cranial autopsy is performed, the vertebral and internal carotid arteries must be sealed, the cranial cavity shall be packed and the caldarium secured by an industry approved method. The scalp shall be replaced over the caldarium, the incision tightly and neatly sutured to avoid an unnatural appearance. The color of the suture cord should blend with the deceased hair to not be noticeable after placement in the casket.

- Treatment of Scalp (Viewable Remains). If the scalp was shaved because of medical treatment or surgery, processing or reprocessing shall be accomplished as specified for viewable remains, after which the portion of the cranium that requires covering shall be wrapped. The armed services retain the ability to use an authorized uniform hat or beret, in lieu of gauze wrap.
- Mutilated Hands (Viewable Remains). When the hands are mutilated to the point that restoration is not possible, the hands shall be treated in a manner, which shall render all tissue firm, dry, and thoroughly preserved. The hands will then be covered with opaque, leak proof gloves followed by white (military) cloth gloves.
- Dressing Remains.
 - o Viewable: Remains that have been processed or reprocessed shall be dressed in the clothing provided by the contracting officer or designee. White, opaque, or clear leak proof protective undergarments (union-alls or equivalent) will be placed on all remains prior to dressing.
 - o Non-viewable: Remains that have been processed or reprocessed shall be dressed, whenever possible, in the clothing provided by the contracting officer or designee. Trauma that is isolated to a specific area will be wrapped with gauze or equivalent in a neat and professional manner. Example: In severe head trauma, the head will be sealed to ensure no leakage and then wrapped. White, opaque, or clear leak proof protective undergarments (union-alls or equivalent) will be placed on all remains prior to dressing.
- Embalmer Evaluation. The embalmer (contractor's agent) processing or reprocessing the remains shall critically evaluate the completed treatment to ensure all remains are effectively disinfected, uniformly preserved, and shall arrive at its destination in satisfactory condition.
- Placement in Casket. Remains shall be placed in the casket in a manner that will create an appearance of rest and repose and ensure maintenance of position during transit. When remains are prepared for shipping, body positioning pads will be placed around the remains to prevent shifting.

Transportation of Remains: Transport remains in a funeral coach (hearse) from place where death occurs or released by convening medical authority or any place designated by the contracting officer or designee, to the place where processing, reprocessing, or cremation is to be performed. Casket shall be carefully and professionally placed in the protective outer shipping container (air tray), as directed by the contracting officer or designee. All shipping documents will be affixed or enclosed. Casket will be flag draped prior to being placed in the air tray. When the casket is not placed in an air tray, the casket will be flag draped during the movement in the funeral coach (hearse). Remains shall be carefully and professionally placed in a funeral coach (hearse) for movement. Remains shall be placed in the vehicle feet first. Remains will be transported in the contractor's funeral coach/hearse to a place designated by the contracting

officer or designee. This may include directly to a common carrier, the receiving funeral home, or to a Government or non-Government cemetery. Vehicle carrying the remains shall arrive at the designated location at the time specified.

State or Other Civil Authority Issued Permits and Certificates: Contractor will obtain the necessary civil permits and licenses to inter or transport remains (e.g. Burial/Transit Permits). Contractor will submit the necessary information and documents to the civil authority that is authorized by the State or Territory to issue death certificates. Contractor will obtain 12 death certificates from the State or Territory authority that issues death certificates and provide them within 15 business days to the contracting officer or designee.

Storage of remains: The Government may, at no additional charge, require Contractor to hold the remains for an additional period not to exceed 72 hours from the time the remains are casketed and final inspection completed.

Cremation: Remains shall be prepared, dressed, and cosmetized as specified. A tag identifying the deceased shall be attached to the right ankle or to the top of the blanket (non-viewable wrapped remains) and the head-end casket handle. The tag will bear the deceased's name, rank, social security number, and date of death. Transportation of remains (including escort) shall be provided to the crematory in sufficient time to ensure cremation is accomplished and returned to the processing facility on the same day. The contracting officer or designee representative shall specify whether a solid bronze or solid walnut urn shall be provided. The contractor shall provide an urn that meets the applicable urn specification. The bronze urn shall be engraved with the name, rank, date of birth, and date of death (Month, Day, and Year). On a solid walnut urn, the information will be inscribed on an engraving plate. The contractor shall ensure all the cremated remains received from the crematory are placed in the urn and delivered to the destination.

Acquisition Approach: Total Small Business Set Aside

Period of Performance: 14 March 2014 – 13 March 2019 (Five year ordering period)

Anticipated RFP Release Date:

Estimated Dollar Value: \$500K

NAICS Code: 812210 – Funeral Homes and Funeral Services

Small Business Set Aside: No

Incumbent: Carriage Services, Inc., FA2823-14-A-0001
(DUNS 068418610)

Professional Funeral Services of Northwest Florida, FA2823-14-A-3008
(DUNS 016042794)

POCs: AFTC/PZIO

Project Name: Animal Control Services Blanket Purchase Agreement (BPA)

Program Description: Animal Control Services

Objective: Provide animal control services on all Eglin AFB properties, including the Eglin Reservation, within the corporate limits of Okaloosa County and parts of Walton County.

Scope: Primary agency of responsibility for unregistered animals (i.e. stray and abandoned animals). Unclaimed animals will become the property of the contractor.

- Catch, capture and removal of stray, abandoned, abused or vicious animals.
- Respond to abuse and neglect complaints
 - o Conduct thorough investigations of any complaint or allegation of animal abuse, cruelty or neglect.
 - o Complete detailed reports documenting violations of ordinance or law.
 - o Respond to animal bites.
- Act as the administrator and support agency for and assist the 96th Test Wing in enforcement of any and all Federal Guidelines, Florida State Laws, Okaloosa County Ordinances and Eglin AFB Instructions as applicable to animal control.
 - o Make available appropriately equipped, certified Animal Control Officers to perform Animal Control duties.
 - o Maintain business hours of 8:00 a.m. – 5:00 p.m. Monday through Sunday.
 - o Retain an on call response team for incidents that occur outside of normal business hours.
 - o Perform routine patrols of Eglin Main area (i.e. Main Base, Poquito Housing and Ranger Camp).
 - o Accept service calls from anyone in the Base populace.
 - o Respond to all calls within a reasonable time frame, not to exceed 1 hour.

- Provide adequate food, shelter and emergency care as necessary for all impounded animals or stray animals apprehended in the field or surrendered until placed or otherwise humanely destroyed according to law.
- Prepare and maintain an Activity Log of Investigations, Enforcement actions and Routine Patrols.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 17 March 2014 – 16 March 2019 (Five year ordering period)

Anticipated RFP Release Date:

Estimated Dollar Value: \$149K

NAICS Code: 812910 – Pet Care (Except Veterinary) Services

Small Business Set Aside: No

Incumbent: Panhandle Animal Welfare Society Inc., FA2823-14-A-3004 (DUNS 616882627)

POCs: AFTC/PZIO

Project Name: Lodging Facility Services Blanket Purchase Agreement (BPA)

Program Description: Temporary Lodging Accommodations for Duke Field, FL

Objective: Provide standard lodging facility services for Reserve individuals on Unit Training Assembly, not on orders, as authorized by the Duke Inn Lodging Manager.

Scope: Furnish the following:

Rooms – Each room shall contain net living and sleeping areas in accordance with local standards. No more than one person shall be assigned to a room or share a bathroom.

Standards –

- Rooms shall be constructed and finished to provide good light and sound attenuation. All piping and wiring must be enclosed.
- All finishes (walls and ceiling) should be free from damage, scars, marks, dirt and dust. Vents and surrounding finish must be free of dirt and dust.
- Ceilings and wall shall be finished in paint or wall covering.
- All floors in living and sleeping areas shall have a clean, serviceable covering.
- All windows shall be provided drapes with blackout lining, shades or blinds. If only drapes are provided, they must screen out light.
- Sufficient electrical outlets shall be available. All electrical cords, bulbs, lights and switches shall be operational and free from defects.
- All entrance doors to rooms shall have interior security locks; either deadbolt or double locking locks. All doors shall be free from holes, dents or other physical defects.
- Smoke and fire protection systems must be installed and meet federal, state or local fire codes.
- Bathrooms must be constructed to provide convenient sanitary facilities. Wash basin and shower tub areas shall have a vanity table, large lighted mirror, stopper devices, soap dishes, towel bars/hooks and grounded electrical outlets conveniently located for use of

electrical razors, hair dryers, etc. Loose, missing or badly worn/damaged wall tiles, floor tiles, fixtures or accessories are unacceptable. Fixtures controlling the flow of water must not cracked or leaking and shall operate properly to maintain a constant, adequate flow and temperature without sudden surges of temperature changes. Bathrooms must have a working exhaust fan or an exterior window that can be opened which must be of frosted glass or curtained to provide privacy. The shower or shower/tub combination shall have shower doors or curtains.

- Bedrooms will have a bed for occupant with pillow, two sheets, firm mattress, mattress pad or cover, blankets, wall to wall carpeting (desired) or other floor covering, a wall switch near the entrance door for at least one lamp, incandescent table or wall mounted lights for each bed, color TV, closet or hanger space, smoke detectors, individual
- Thermostats, telephone, note pad with pen, bathrooms with vanity, mirror, light with grounded electrical outlet, and exhaust fan/privacy outside window.

Furnishings and equipment must be clean and in good repair. The following minimum furnishings are required:

- Lamp – 1 per desk or writing table
- Chair, occasional
- Clothes storage drawers
- Mirror
- Table, night, with lamp
- Desk or writing table with chair
- Luggage rack
- Throw rug, if room is not carpeted
- Ashtray, if room is a smoking room
- Trash containers – 1 in living room and 1 in bathroom
- Color television and (radio preferred)

Living quarters shall be provided with individual room-controlled heating and air conditioning. If utilities fail, other than an area-wide failure, for more than eight hours the contractor shall take action to relocate all occupants to other commercial quarters facilities at no expense to the government or the occupant.

Must provide a means of storing and safeguarding, in a safe or vault, small high-value personal property of the occupants. Receipts for the stored items must be furnished to the occupant.

Must provide a check in/out service on a 24-hour basis, 7 days a week.

A telephone shall be provided in each room at no charge to the occupant. Each room occupant shall pay for all toll calls placed by him/her. Service provided shall be available 24 hours a day, 7 days a week.

All extra services not normally included in the room rate shall be paid by the occupant requesting/receiving the extra service.

At least one dining facility serving three meals a day must be within a convenient distance.

Daily custodial/sanitation services include, but are not limited to, room cleaning, bed making, linen change (as required), adequate quantities of soap (minimum of 1 ¼ oz. deodorant bar), bath towels, hand towels, wash cloths, sanitized drinking glasses, facial tissues, and cloth bath mat.

Linen service shall be provided at least once per week or when occupancy changes, whichever occurs first and whenever necessary due to meet personnel requirement. Additional blankets shall be made available if required by occupant. All linen and blankets shall be clean, freshly laundered, without any objectionable odors and in good repair, free from tears, rips, holes, stains and extensive wear. Pillows shall be of adequate quality to provide proper support.

Hallways, corridors, grounds and other adjacent areas shall be kept clean, neat and in safe condition.

All rooms shall have “Do Not Disturb” signs available.

Desk clerks shall be able to explain to occupants miscellaneous charges not covered (i.e. telephone charges). Provide information on bus schedules, taxis and other local transportation, dining facilities and locations, and commercial telephone directory service.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 28 April 2014 – 27 April 2019 (Five year ordering period)

Anticipated RFP Release Date: 2Q FY2019

Estimated Dollar Value: \$400K

NAICS Code: 721110 – Hotels (Except Casino Hotels) and Motels

Small Business Set Aside: No

Incumbent: Country Inn & Suites, FA2823-14-A-3009 (DUNS 025858426)
MWV Hospitality LLC, FA2823-14-A-3010 (DUNS 021464376)

POCs: AFTC/PZIO

Project Name: Language Laboratory Supplies Blanket Purchase Agreement (BPA)

Program Description: Language Laboratory Supplies for 7th Special Forces Group (7SFG) (Airborne)

Objective: Provide language laboratory supplies for 7SFG (Airborne)

Scope: Provide a Mobile Language Toolkit (MLT), a blend of software and hardware that offers students with access to rich foreign language content and training materials on mobile devices, anytime, anywhere. With this MLT, existing printed training material shall be easily converted into electronic format for mobile distribution via a secure content locker.

Each student shall be outfitted with a personalized content bundle that contains all of the digital training materials they need to be successful. The MLT shall provide a role-based access to content tools, based on the unique needs of Command Language Program Managers (CLPMs), instructors and students. Vendor shall maintain close relationships with publishers of commercial textbooks, reference materials, foreign DVDs, and monthly publications, along with Pimsleur language programs and PLAYAWAY audiobooks. Should the POI change and/or new materials are created, the MLT shall seamlessly deliver the new training material to the student's device over the air, ensuring the student has the best, most current foreign language library possible.

Provide CLPMs with support services related to researching, selecting, sourcing, bundling, distributing and managing training material into kits. Also provide digital language training materials, capable to copy printed military books, convert existing print materials to digital copies and make them available to mobile devices. Provide college textbooks, workbooks, instructor answer books, audio CDs, biographies, cookbooks, novels, Pimsleur Audio, App for phones, current newspapers from Countries the 7SFG works in and various reading material that meets the Group language program requirements.

Provide newspapers from 7SFG AOR to the Language Facility; commit to review, accept and process all Purchase/Call Orders within 24 hours of receipt. Upon acceptance of Purchase/Call Order, vendor shall contact 7SFG's language staff and provide estimated date(s) of delivery; ship all items to the Group language lab via expedited 2-day freight and attempt to deliver the items to 7SFG Language lab in as few shipments as possible.

Vendor shall inform the 7SFG language staff immediately when an item(s) are backordered, provide expected date of availability and suggest other available substitutes.

Provide the 7SFG language staff tracking information for all items in a Purchase/Call Order. Supply the 7SFG language staff with a shared cloud-based spreadsheet for tracking delivery and acceptance of each item.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 13 June 2014 – 12 June 2019 (Five year ordering period)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$500K

NAICS Code: 511130 – Book Publishers

Small Business Set Aside: No

Incumbent: O3 Enterprises, FA2823-14-A-3013 (DUNS 968506167)

POCs: AFTC/PZIO

Project Name: Automotive Assets Blanket Purchase Agreement (BPA)

Program Description: Automotive and Scrap Assets

Objective: Provide automotive and scrap assets for 4-door small-full size sedans, trucks class 1-8, vans, and SUVs.

Scope: Fill anticipated repetitive needs for supplies or services for the purchase of target automotive and scrap assets in a variety of cars (i.e. 4-door small-full size sedans, trucks classes 1-8, utility and delivery vans, and compact-full size SUVs).

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 24 July 2014 – 23 July 2019 (Five year ordering period)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$125K

NAICS Code: 336390 – Other Motor Vehicle Parts Manufacturing

Small Business Set Aside: Yes

Incumbent: The Truck Center Inc., FA2823-14-A-0002 (DUNS 088774963)
Morris Auto Salvage, FA2823-14-A-0003 (DUNS 956882831)
One Community Auto LLC, FA2823-14-A-0004 (DUNS 078893043)

POCs: AFTC/PZIO

Project Name: Repair Aircraft Parts Through Air Force Repair Enhancement Program Blanket Purchase Agreement (BPA)

Program Description: Repair Aircraft Parts

Objective: Repair of aircraft parts through Air Force Repair Enhancement Program.

Scope: Repair of aircraft parts with the following National Stock classes, but not limited to these: 1095, 1270, 1440, 1560, 1610, 1620, 1630, 1650, 1660, 1680, 2915, 2925, 2995, 3010, 4140, 4310, 4320, 4710, 4730, 4810, 4820, 4920, 5330, 5635, 5821, 5826, 5831, 5836, 5841, 5895, 5905, 5915, 5925, 5930, 5935, 5945, 5950, 5965, 5975, 5979, 5985, 5990, 5995, 5996, 5999, 6105, 6110, 6130, 6135, 6140, 6150, 6165, 6210, 6220, 6230, 6340, 6350, 6605, 6610, 6615, 6620, 6625, 6645, 6650, 6660, 6670, 6680, 6685, 6695, 7025, 7310

Shipping costs from and to Eglin AFB will be included in quoted price for repair. Quoted price must not exceed 45% of the cost of a new part (as found in FEDLOG).

Parts must be returned in a minimum amount of time, not to exceed 30 days. If part is mission essential, it must be returned within 10 calendar days.

Evaluation on capability of repair must be at no cost to the government. If determined unable to repair part, the part must be returned to the government at no cost.

Must provide a guarantee of workmanship (i.e. warranty for one year).

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 22 August 2014 – 21 August 2019 (Five year ordering period)

Anticipated RFP Release Date: 4Q FY2019

Estimated Dollar Value: \$4.5M

NAICS Code: 336413 – Other Aircraft Parts and Auxiliary Equipment Manufacturing

Small Business Set Aside: No

Incumbent: Duotech Services Inc., FA2823-14-A-3016 (DUNS 148081029)
Airtronics Inc., FA2823-14-A-3017 (DUNS 077523082)
Aircraft Ducting Repair Inc., FA2823-14-A-3018 (DUNS 808309686)
S.A. Aerotec Scientific Inc., FA2823-14-A-3019 (DUNS 938365384)

POCs: AFTC/PZIO

Project Name: Sports Field Grass Maintenance

Program Description: Lawn Maintenance Service for Eglin AFB Sports Fields

Objective: Provide lawn maintenance for Eglin AFB sports fields: Softball Field #3, Softball Field #4, Multipurpose Field, Foster Stadium Field, Soccer Field, Football Field, and Oakhill Track.

Scope: Provide lawn maintenance service for Eglin AFB sports fields. Apply grass maintenance treatments on a monthly basis, per the monthly schedule listed below.

<u>Month</u>	<u>Treatments</u>
October	No Services Required
November	Pre-Emergent, Broadleaf Weed Control, Insect Control, Fertilization, Fire Ant Control
December	Pre-Emergent, Broadleaf Weed Control, Insect Control, Fertilization, Fire Ant Control
January	No Services Required
February	Pre-Emergent, Broadleaf Weed Control, Insect Control, Fertilization, Fire Ant Control
March	Broadleaf Weed Control, Insect Control, Fertilization, Fire Ant Control
April	No Services Required
May	Broadleaf Weed Control, Insect Control, Fertilization, Fire Ant Control
June	Broadleaf Weed Control, Insect Control, Fertilization, Fire Ant Control
July	No Services Required
August	Broadleaf Weed Control, Insect Control, Fertilization, Fire Ant Control

September Broadleaf Weed Control, Insect Control, Fertilization,
Fire Ant Control

Contractor shall supply own water source for application of grass maintenance treatments.
Follow application schedule for appropriate months and treat warning tracks as required.

Total square footage of application areas.

<u>Application Area</u>	<u>Square Footage</u>
Softball Field #3	54,432 sq./ft.
Softball Field #4	51,225 sq./ft.
Foster Stadium	63,782 sq./ft.
Multipurpose Field	94,253 sq./ft.
Oakhill Track	110,000 sq./ft.
Football Field	110,050 sq./ft.
Soccer Field	110,050 sq./ft.
TOTAL SQ/FT	593,792 SQ/FT

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 1 October 2014 – 30 September 2019 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2019

Estimated Dollar Value: \$80K

NAICS Code: 561730 – Landscaping Services

Small Business Set Aside: Yes

Incumbent: Innovative Federal Operations Group LLC, FA2823-15-P-3000
(DUNS 829402309)

POCs: Contracting Officer – Felix Marrero
felix.marrero.6@us.af.mil
850-882-3466; DSN 872-3466

Project Name: Packing, Crating, and Local Drayage Indefinite Delivery/Indefinite Quantity (IDIQ)

Program Description: Packing, Crating, and Local Drayage for Eglin AFB, Hurlburt Field, and surrounding areas.

Objective: Shall provide packing, crating, and local drayage services for Eglin AFB, Hurlburt Field, and surrounding areas.

Scope: Shall furnish all labor, equipment, materials, and transportation necessary to perform packing, containerization, and drayage of personal property services, including inbound, outbound, and intra-city/intra-area moves. Services shall be performed in Okaloosa, Walton, Holmes, and Santa Rosa Counties, as well as Eglin AFB which consists of the main base, auxiliary fields, ranges, and test sites.

Outbound Household Goods. Services shall include premove survey, servicing of appliances, disassembly of furniture, packaging, inventorying, tagging, wrapping, padding, packing and bracing of household goods in Government-owned and furnished shipping containers (Shipping Container Commercial Spec ASTM-D4169-01, FED SPEC PPP-B-580, MTMC Pamphlet 55-12) at member's/employee's residence, or at contractor's facility when ordered by the contracting officer, properly securing and sealing for shipment, weighing, obliterating old markings, marking, strapping, and drayage of the container within an area of performance. Service shall also include loading of shipments on line-haul carrier's equipment at the contractor's facility. When containers will not accommodate all articles of any one lot, loose articles shall be packed in the said containers before any over-packed articles are placed therein.

Outbound Household Goods from Nontemporary Storage. Service shall be the same as Outbound Household Goods above, except that: (a) Household Goods shall be picked up at a nontemporary storage facility and transported to contractor's facility; or (b) Household Goods shall be delivered to contractor's facility; and (c) Premove survey, servicing of appliances, preliminary packing and accessorial services shall not be provided.

Outbound Household Goods – Overflow Articles and Household Goods Shipments Requiring Other Than ASTM-D4169-01 or FED SPEC PPP-B-580, MTMC Pamphlet 55-12. Service shall be the same as above, except that the loose articles are drayed to contractor's facility when ordered by the contracting officer for containerization in Government-furnished or contractor-furnished containers. Overflow, other shipments, and oversize containers shall be constructed IAW FED SPEC PPP-B-601H, Style A or B. Each container shall be caulked during assembly. Overflow boxes and other shipments shall be limited to one per shipment. Other shipments are small household goods shipments that normally require a lesser size box than

specified in Commercial Spec ASTM-D4160-01 or FED SPEC PPP-B-580, MTMC Pamphlet 55-12 and oversized containers are always of a greater size than specified in Commercial Spec ASTM-D4169-01 or FED SPEC PPP-B-580, MTMC Pamphlet 55-12. One or more of these containers may be required per shipment.

Outbound Unaccompanied Baggage. Service includes packaging, inventorying, packing in Government approved containers, weighing, strapping, obliteration of old markings, marking, and loading shipments on the line-haul carrier's equipment. Service shall be performed at member/employee's residence. Service may be performed at contractor's facility when ordered by the Ordering Officer.

Outbound Unaccompanied Baggage from Nontemporary Storage. Service shall be the same as Outbound Unaccompanied Baggage above, except that: (a) unaccompanied baggage shall be picked up at a nontemporary storage facility and transported to contractor's facility; or (b) unaccompanied baggage shall be delivered to contractor's facility; and (c) servicing of appliances, preliminary packing and accessorial services must not be provided.

Outbound Unaccompanied Baggage Packed by Member/Employee. Service shall include weighing, strapping, banding, obliterating old markings, and marking. Service may include (when necessary) containerization in outer shipping containers as ordered by the contracting officer.

Outbound Unaccompanied Baggage Packed by Member/Employee – Consolidated Shipments/Government Facility. Service shall be the same as Outbound Unaccompanied Baggage Packed by Member/Employee above, except that service shall include two or more shipments picked up from a Government office, warehouse or facility.

Outbound Expensive and Valuable Items. Service shall include inventorying each item, packing in Government-approved, contractor-furnished container(s), marking, banding and cubing at member/employee's residence. Drayage will be ordered by the contracting officer. If drayage is required, weighing must be done on properly certified scales and a certified weight ticket shall be furnished. If drayage is not required, weighing shall be done at member's/employee's residence on portable or bathroom scales.

Outbound Storage. Storage of containerized articles shall be furnished when ordered by the contracting officer. Charges shall not commence earlier than the 6th business following date of ordering office's receipt of notification of completion of containerization service. Storage charges apply for each 30-day period or fraction thereof. Date of release from storage shall not be considered in computation of storage charges.

Outbound Containers. Service shall consist of furnishing the following types of new containers or specially constructed wooden crates (Container ASTM-D4169-01, FED SPEC PPP-B-580, Container SDDC Pam 55-12, or Crate ASTM-D6039/D6039M-96/MIL-C-52950). Containers furnished or specially constructed are to be assembled and ready for loading. When a specific container from FED SPEC PPP-B-580, MTMC Pamphlet 55-12 is ordered, the order will indicate the SDDC approval number.

Outbound Remarketing, Coopering and Assembly/Disassembly Service.

- Re-marking of Shipments for Reconsignment. Service shall consist of obliteration of all old markings, stenciling of necessary information on loaded shipping containers scheduled for reconsignment, and loading on the hauling carrier's vehicle.
- Coopering. Service shall consist of repair of containers not to exceed 30 percent of total area of shipping container or cost of repairs shall not exceed 50 percent of the container replacement cost. Minor repair, such as replacement of bolts, nails and bands shall be accomplished at no expense to the Government.
- Assembly/Disassembly of Government-Owned Containers. Contractor shall assemble Government-owned containers. Component parts will be furnished by the Government. Contractor will disassemble Government-owned containers. Component parts will be put into a cloth bag and attached to the container. Knocked down container sections shall be banded.

Inbound Household Goods. Service shall include drayage from contractor's facility to storage warehouses, air and surface transportation terminals, military installation shipping offices and ocean or river terminals/piers and return, unloading from the delivering carrier's vehicle, handling into contractor's facility, drayage to member's/employee's residence, decontainerization and unpacking of loaded containers of household goods and placing goods in appropriate rooms as directed by member/employee, unservicing appliances, assembly of any disassembled articles and removing shipping containers, barrels, boxes/crates and debris from member's/employee's residence and drayage of empty containers to contractor's or Government facility.

Inbound Contractor Facility Household Goods. Services shall include drayage from storage warehouses, air and surface transportation terminals, military installation shipping offices, and ocean or river terminals/piers to contractor's facility, unloading from the delivering carrier's vehicle into the contractor's facility and delivery of articles to property member/employee, motor van carrier, or NTS contractor at the contractor's facility.

Inbound Household Goods Expensive and Valuable Items. Services shall include drayage from storage warehouses, air and surface transportation terminals, military installation shipping offices, and ocean or river terminals/piers to contractor's facility, unloading from the delivering carrier's vehicle, handling into contractor's facility, decontainerization and unpacking of containers at member's/employee's residence, and removal of shipping containers and debris from the residence.

Inbound Unaccompanied Baggage. Service shall include drayage from contractor's facility to storage warehouses, air and surface transportation terminals, military installation shipping offices and ocean or river terminals/piers and return, unloading from the delivering carrier's vehicle, handling into contractor's facility, drayage of unaccompanied baggage containers to member's/employee's residence, unpacking of containers, reassembly of articles and removal of all shipping containers and debris from the residence.

Inbound Contractor Facility Unaccompanied Baggage. Service shall be the same as Inbound Unaccompanied Baggage above, except service shall also include removal of unaccompanied baggage from outer shipping containers for pickup by the member/employee or release to a motor carrier or other contractor at the contractor's facility.

Inbound Storage. Storage of containerized articles shall be furnished when ordered. Charges under this item must not commence earlier than the 6th business following date of contractor's notification to the transportation office of arrival of shipment. Storage charges apply for each 30-day period or fraction thereof. Date of release from storage shall not be considered in computation of storage charges.

Inbound Remarketing, Coopering and Assembly/Disassembly Service.

- Remarketing of Shipments for Reconsignment. Services shall include drayage from storage warehouses, air and surface transportation terminals, military installation shipping offices, and ocean or river terminals/piers to contractor's facility, unloading from the delivering carrier's vehicle, handling into contractor's facility, obliteration of all old markings, stenciling of necessary information on loaded shipping containers schedule for reconsignment loading on the hauling carrier's vehicle.
- Coopering. Service shall consist of repair of containers not to exceed 30 percent of total area of shipping container or costs of repairs shall not exceed 50 percent of the container replacement cost. Minor repair, such as replacement of bolts, reailing and rebanding shall be accomplished at no expense to the Government.
- Assembly/Disassembly of Government-Owned Containers. Contractor will assemble Government-owned containers. Component parts shall be furnished by the Government. Contractor will disassemble Government-owned containers. Component parts shall be put into a cloth bag and attached to the container. Knocked down container sections shall be banded.

Intra-City and Intra-Area Moves. Service shall include a premove survey, servicing of appliances, packaging and packing at member's/employee's residence to protect household goods properly during transit, tagging of items, inventorying, loading, weighing, drayage, unloading, unpacking, and placing of each article in member's/employee's new residence as directed by member/employee or member's/employee's designated representative and removal of all empty containers and materials from residence.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 1 July 2014 – 31 December 2019 (Six month base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2019

Estimated Dollar Value: \$3.5M

NAICS Code: 488991 – Packing and Crating

Small Business Set Aside: Yes

Incumbent: Gilmore Enterprises Inc., FA2823-15-D-3000 (DUNS 032313991)

POCs: AFTC/PZIO

Project Name: Compressed Gas Blanket Purchase Agreement (BPA)

Program Description: Compressed Gas BPA

Objective: Provide compressed gas products for the 96th Test Wing (96TW), Eglin AFB.

Scope: Shall provide all personnel, equipment, materials, supervision, vehicles, and other items to provide Compressed Gas product service for the delivery of Compressed Gas Products.

- Provide Compressed Gas Product support service to include the areas of Eglin Test and Training Complex and any geographically separate location where the vendor delivers nationwide.
- Provide bottled gas products.
- Cylinders shall be contractor owned.
- Cylinders shall be inspected, managed and maintained by contractor.
- Compressed gas product total cost per cylinder includes gas product and ordinary delivery cost.
- Cylinder or tank refill service is included.
- Annual joint inventory of cylinders and pallets shall be conducted by both contractor and government representative.
- Cylinder rent charge shall be included on a daily rate. Configure cylinder rent per calendar day include day of delivery to day of pick up.
- Compressed gas product pallet rent charge shall be included on a daily basis. Configure per calendar day. Included day of delivery to day of pick up.
-
- Scheduled exchange service. Shall replace empty/no longer required cylinders with new filled cylinder of gas product.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 1 January 2015 – 31 December 2019 (Five year ordering period)

Anticipated RFP Release Date: 4Q FY2019

Estimated Dollar Value: \$4.9M

NAICS Code: 325120 – Industrial Gas Manufacturing

Small Business Set Aside: No

Incumbent: Airgas USA LLC, FA2823-15-A-0002 (DUNS 021887033)

POCs: AFTC/PZIO

Project Name: Hotel Lodging Reservation Blanket Purchase Agreement (BPA)

Program Description: Hotel Lodging Reservation BPA

Objective: Shall furnish lodging accommodations for Duke Field, FL on a rental basis.

Scope: Shall provide standard lodging facility services for Reserve individuals on Unit Training Assembly, not on orders, as authorized by Duke Inn Lodging Manager.

Standard lodging facility services includes vending areas, 24 hour check in/out, wake-up and message service, central TV antenna or cable TV, room identification/directory signs and smoke detectors in hallways, air conditioning, ice machines, washers and dryers, adequate parking space for all guests, TV/radio directory, local information packet, passenger/baggage loading zones, and secure luggage storage areas for guests when rooms are not immediately available.

Contractor Furnished Items:

- Rooms: Each room shall contain net living and sleeping areas in accordance with local standards. No more than one person shall be assigned to a room or share a bathroom.
- Standards: Rooms shall be constructed and finished to provide good light and sound attenuation. All piping and wiring must be enclosed.
- All finishes (wall and ceiling) should be free from damage, scars, marks, dirt, and dust. Vents and surrounding finished must be free of dirt and dust.
- Ceilings and wall shall be finished in paint or wall covering.
- All floors in living and sleeping areas shall have clean, serviceable covering.
- All windows shall be provided drapes with blackout lining, shades, or blinds. If only drapes are provided, they must screen out light.
- Sufficient electrical outlets shall be available. All electrical cords, bulbs, lights, and switches shall be operational and free from defects.
- All entrance doors to rooms shall have interior security locks; either deadbolt or double locking locks. All doors shall be free from holes, dents, or other physical defects.

- Smoke and fire protection systems must be installed and meet federal, state, or local fire codes.
- Bathrooms must be constructed to provide convenient sanitary facilities. Wash basin and shower tub areas shall have a vanity table, a large lighted mirror, stopper devices, soap dishes, towel bars/hooks, and grounded electrical outlets conveniently located for use of electrical razors, hair dryers, etc. Loose, missing, or badly worn/damaged wall tiles, floor tiles, fixtures or accessories are unacceptable. Fixtures controlling the flow of water must not be cracked or leaking and shall operate properly to maintain a constant, adequate flow, and temperature without sudden surges of temperature changes. Bathrooms must have a working exhaust fan or an exterior window that can be opened which must be of frosted glass or curtained to provide privacy. Shower or shower/tub combination shall have shower doors or curtains.
- Bedrooms will have a bed for occupant with pillow, two sheets, firm mattress, mattress pad or cover, blankets, wall to wall carpeting (desired) or other floor covering, a wall switch near the entrance door for at least one lamp, incandescent table or wall mounted lights for each bed, color TV, closet or hanger space, smoke detectors individual thermostats, telephone, and note pad with pen.

Furnishings and Equipment: Furnishings and equipment must be clean and in good repair. The following minimum furnishings are required.

- Lamp – 1 per desk or writing table
- Chair, occasional
- Clothes storage drawers
- Mirror
- Table, night, with lamp
- Desk or writing table with chair
- Luggage rack
- Throw rug (if room is not carpeted)
- Ashtray (if room is a smoking room)
- Trash containers – 1 in living area and 1 in bathroom
- Color TV and (radio preferred)

Heating, Air Conditioning, and Ventilation: Living quarters shall be provided with individual room-controlled heating and air conditioning (in season) and otherwise provided the ventilation necessary to maintain comfort for guests. If utilities fail, other than an area-wide failure, for more than eight hours the contractor shall take action to relocate all occupants to other Commercial Quarters facilities at no expense to the government of occupant.

Safeguarding Valuables: Contractor shall provide a means of storing and safeguarding, in a safe or vault, small high-value personal property of occupants. Receipts for stored items shall be furnished.

Telephone: A telephone shall be provided in each room at no charge to occupant. Each occupant shall pay for all toll calls placed. Service shall be available 24 hours a day, 7 days a week.

Dining Facilities: At least one dining facility serving three meals a day must be within a convenient distance of the lodging facility.

Custodial/Sanitation Services: Daily services shall be provided, including but not limited to room cleaning, bed making, linen change (as required), adequate quantities of soap (minimum of 1 ¼ oz. deodorant bar), bath towels, hand towels, wash cloths, sanitized drinking glasses, facial tissues, and cloth bath mat.

Linen Service: Linen service shall be provided at least once a week or when occupancy changes, whichever occurs first, and whenever necessary due to meet occupant's requirement. Additional blankets shall be made available if required by occupant. All linen and blankets shall be clean, freshly laundered, without any objectionable odors, in good repair, free from tears, rips, holes, stains and extensive wear. Pillows shall be of adequate quality to provide proper support.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 8 January 2015 – 7 January 2020 (Five year ordering period)

Anticipated RFP Release Date: 1Q FY2020

Estimated Dollar Value: \$400K

NAICS Code: 721110 – Hotels (Except Casino Hotels) and Motels

Small Business Set Aside: No

Incumbent: Colfin JIH AHI OPCO LLC, FA2823-15-A-3002 (DUNS 079547326)

POCs: AFTC/PZIO

Project Name: Logistics Material Control Activity (LMCA)

Program Description: Perform the Logistics Materiel Control Activity (LMCA) function.

Objective: Perform Logistics Material Control Activity (LMCA) function at the Air Force Research Laboratory, Munitions Directorate (AFRL/RW).

Scope: Provide all LMCA Chief functions, administrative, training, automatic Materiel Control System (AMCS), customer support, equipment control, material handling, pickup and delivery, receiving and storage, logistics support, bench stock, equipment maintenance, and building manager functions necessary to create and maintain a smooth continuously functioning LMCA operation. The management team must possess the prerequisite skills, leadership, overall technical knowledge, and appropriate decision authorities to ensure timely, quality delivery of performance-based services and products.

LMCA Chief Function: Provide full-time on-site management of day-to-day operations of the LMCA. Continuously and closely manage all Directorate supply operations and advise of deficiencies. Act as Primary Equipment Custodian for all Logistics Readiness Squadron (LRS) accounts and Medical accountable equipment items for AFRL/RW. Notify Material Management Branch (LGRM) of LRS within 5 workdays for all equipment subject to Equipment Authorization Inventory Data (EAID) control that has been received from sources other than LRS. Annually review Consolidated Custody Receipt List (R23) received from LRS, and Authorization/Custodian Authorization Listing from the hospital, verify sub-custodian inventory, sign and return to hospital within 15 workdays of receipt.

Administrative Function: Set up administrative function to maintain file plan and LMCA publications. Update all regulations, manuals and other directives and instructional material related to AFRL Supply Support Services. Review changes to governing publications, regulations and other directives related to AFRL supply support services. Distribute new or updated information to customers. Prepare and process requests for waivers or supplements to regulations, publications and other directives. Provide customers information, including but not limited to, cut-off dates for submitting supply and equipment requirements and changes or proposed changes to procedures affecting AFRL supply support services.

Procedures and Training Function: Familiarize all LMCA personnel with Standard Base Supply (LRS) System (SBSS), its successor Enterprise Supply System (ESS), and any subsequent successor supply systems and LMCA procedures and management products.

Automated Materiel Control System (AMCS) and Information Assurance Function: Accomplish functional analysis to ensure applicability of AMCS products to LMCA mission and recommend improvements to AMCS procedures. Document and report problems. Ensure all Automated Information Systems (AIS) equipment receive approval before use through appropriate Designated Approval Authority.

Customer Support Function: Receive all requests for supplies and equipment and process within the following time frames:

- Requisition priorities Ax will be processed ASAP, but not exceeding 4 duty hours
- Requisition priorities Bx will be processed ASAP, but not exceeding 8 duty hours
- Requisition priorities Cx will be processed ASAP, but not exceeding 16 duty hours

As focal point for the Supply and Equipment responsibilities, process and quality control Government Purchase Card (GPC) requests through the AFRL/RW Integrated Tool Set (RWITS) Supply and Equipment application. Serve as a cross-check for GPC purchase requests for compliance. Develop a GPC quality control (QC) process to ensure no purchase shall be made without the requesting document bearing annotation by appropriate GPC holder and approving official. Verify requests to ensure proper level authorizations and approvals, to ensure correct sources of supply, and to ensure LMCA Tracking number has been assigned. Input dates into RWITS database. Reconcile Munitions Directorate's government central buyer and alternate's GPC purchases in RWITS. Provide transaction statistics. Maintain a listing of personnel authorized to use GPCs. Research all supply and equipment requests. Manage and handle special assets (such as hazardous materials, explosives and munitions) as required. Develop operational procedures that will comply with intent and requirements of Hazardous Material Pharmacy and obtain appropriate external coordination required to correctly process items. Utilize the Automated Business Services System (ABSS), Comprehensive Cost and Requirement System (CCARs) or the financial system to process Financial Documents. Establish and maintain a document control system to track direct procurements and decentralized purchases.

Equipment Control Function: Produce new Custodian Authorization/Custody Receipt Listing (CA/CRL) at least annually or out of cycle for the custodians. Ensure custodians conduct 100% annual inventory and all account custodians are trained within 60 days of appointment. Conduct annual equipment custodian walkthrough inspections. Perform "wall to wall" inventory as necessary. Develop CA/CRL training. Schedule and conduct training and briefings as necessary throughout the calendar year. Perform custodian and supply representative training. Present quarterly or semi-annual supply procedure classes for Equipment Account Custodians and other Munitions Directorate personnel. Receive, prepare and process documents to establish accountability. Contact LRS on a monthly basis and provide a current list of new accountable equipment items requiring Unique Item Identifier (IUID) labels. Manage the Report of Survey (ROS) program for lost, stolen, damaged or destroyed property listed on the CA/CRLs. Process EAID package deployment select card/equipment receipt transfer card (IET/FED) transactions.

Material Handling Function: Serve as Directorate's central receiving point for supplies and equipment. Delivery points and mileage are:

- Building 13 to HERD Facility (Building 1200), 12 trips per month, round trip 10 miles
- Building 13 to Site C-86 and C-3, 10 trips per month, round trip 32 miles
- Building 13 to Site C-64 A/B/C (Range), 10 trips per month, round trip 40 miles
- Building 13 to Site C-6 (Near Freeport), 2 trips per month, round trip 60 miles

Process local purchase receipts as quickly as possible, but no later than 3 workdays of receipt. Store supplies and equipment in assigned storage areas. Perform inventories and warehouse surveillance for corrosion control and shelf life. Operate and maintain storage and holding areas, and flammable storage. Approve and oversee project holding areas. Manage and handle special assets (munitions, explosives, and hazardous materials) as required. Obtain and affix bar code labels for all hazardous material direct receipts.

Pickup and Delivery Services: Provide pickup and delivery service for items purchased in the local area.

- Deliver priority Ax items ASAP, but not to exceed 4 duty hours
- Deliver priority Bx items no later than 8 duty hours
- Deliver priority Cx items no later than 16 duty hours

Provide pickup and delivery services for compressed gas cylinders. Pickup and process non-accountable/accountable turn-in items within 15 workdays. Provide and maintain an area for storage and processing of items scheduled for turn-in. Segregate scrap and prepare documentation as required. Process priority shipping requests within 2 workdays. Process routine shipping requests within 5 workdays. Once a week check all halls of Buildings 13 and 13A for non-accountable property and transport to the Defense Logistics Agency (DLA) Disposition Services. Receive, store and turn-in for recycling fluorescent light tubes and recyclable batteries. Manage precious metals recovery program. Focal point for carts and equipment to assist in the self-help movement of office furniture and other items. Perform end-of-day security check of all assigned LMCA office space, warehouse space and open storage area.

Logistics Support Stocks Function: Establish and maintain support stocks. Process all requests for Bench Stock, Component Stock, Working Stock and Project Material.

Administrative and Janitorial (A & J) Store Function: Ensure A & J Stock Store, as a minimum, is open and attended by LMCA personnel every work day with core hours from 7:30 a.m. to 11:30 a.m. Ensure procedures are in place to handle any emergency use of the store during other than normal hours. Establish internal controls to prevent fraud, waste and abuse of administrative stocks. Provide Information Technology Equipment (ITE) asset accountability. Ensure primary and alternate sub-custodians are appointed in writing. Manage, coordinate and monitor clearances/access for personnel visiting Buildings 13 and 13A. Upon completion of any and all facility improvement projects, ensure residual materials are disposed of. Conduct monthly inspections of assigned buildings and their installed equipment. Conduct fire prevention and protection program. Provide escort service for non-AFRL personnel for various maintenance requirements during and after duty hours. Provide escort services for routine communications repairs/maintenance (i.e. telephone/communications repairs, network installations, etc.). Perform building sweeps every 5-6 weeks. Monitor recycling program and refuse collection around facilities to ensure containers are emptied on schedule and trash is removed. Point of contact for restroom deodorant and ensuring scheduled upkeep is performed. Monitor services provided by the custodial contract. Ensure a Monthly Facility Maintenance Status Report is submitted no later than the 10th business day of each month. Prepare, coordinate and process all purchase requests for building services not provided by Civil Engineering.

Deployment, Disaster Preparedness, Exercises and Other Contingencies: On occasion, support an activation or exercise of contingency plans. Provide supply support.

Environmental Controls: Be knowledgeable of and comply with all applicable Interstate, Federal, State and Local laws regulations and requirements regarding environmental protection. Support and participate in external and internal Environmental Compliance Assessment and Management Program (ECAMP) inspections. Assist with asbestos management.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 30 March 2015 – 31 January 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 4Q FY2019

Estimated Dollar Value: \$2.0M

NAICS Code: 561210 – Facilities Support Services

Small Business Set Aside: Yes

Incumbent: Systems Support Alternatives Inc., FA2823-15-C-3003 (DUNS 188403125)

POCs: Contracting Officer – Emma Giordano
emma.giordano@us.af.mil
850-882-0362; DSN 872-0362

Project Name: Full Food Services

Program Description: Joint Strike Fighter Lightning Food Facility Services

Objective: Provide full food services at the Joint Strike Fighter Lightning Food Facility on Eglin AFB.

Scope: Shall provide full food services including, but not limited to, dining facility management; cooking; food requisition and preparation; serving and replenishing food; cleaning facility, equipment and utensils; maintenance of food service and computer equipment; preparing vegetables and fruits for salad bar; bussing tables in dining areas or where required; performing cashier services; handling foods, supplies and equipment; maintaining quality control; ensuring operator maintenance and minor/major repair of food service equipment; and in the event of exercises and or contingencies, perform all required tasks to include continued service.

Workload Estimates:

- Table 1: Students – average monthly meal count for normal work week, including midnight meals (Tuesday through Saturday) and weekends for Base Year and Option Years 1-3.
 - o Breakfast – 2,800 meals
 - o Lunch – 4,300 meals
 - o Dinner – 4,300 meals
 - o Midnight – 1,500 meals
 - TOTAL – 12,900 meals
- Table 2: Students – average monthly meal count for normal work week, including midnight meals (Tuesday through Saturday) and weekends for Option Year 4.
 - o Breakfast – 3,500 meals
 - o Lunch – 5,300 meals
 - o Dinner – 5,300 meals
 - o Midnight – 1,900 meals

- TOTAL – 16,000 meals

Operational Requirements and Specific Tasks:

- Menu Boards. Shall post and maintain all menu boards. Post menu and prices at entrance of dining facility for meals during the day, 15 minutes before breakfast meal starts. Post menu and price changes within 5 minutes of notification.
- Subsistence and Material Handling. Shall comply with Air Force Golden Eagle Standards (Receiving and Storage) and receipt for all contractor delivered items. Shall order all food provided. Shall be responsible for quality control of feed being delivered. Shall follow guidelines in accordance with Hazard Analysis Critical Control Point (HACCP), Air Force Instruction (AFI) 34-239 A2.7.13; FC 2001, paragraph 3-501.16 – procedures used for subsistence including receipt, storage, food preparation, cooking, serving, and holding food products. Shall visually inspect 100% of items received for deterioration or damage and physically check temperatures on all refrigerated and frozen foods for compliance with FDA Food Code (Chapters 2, 3, 7, 8). Shall reject all items that appear damaged or not delivered at proper temperature. Shall put away stock in stockroom upon receipt using First In First Out (FIFO) method; perishable items within 30 minutes, non-perishable items within 2 hours.
- Food Preparation. Shall accomplish food preparation tasks listed on Food Service Production Log in accordance with Air Force Automated Recipe Service and as defined in Corporate Food Service (CFS) program or any Air Force program that supersedes the CFS program, and in accordance with recipe cards. Shall progressively prepare food items in accordance with commercial standards and AFI 40-104, Nutrition Education, paragraphs 5, 17, 22 and 23 to ensure optimum freshness, proper temperature, flavor, color, texture, and nutritional value.
- Service of Food. Shall comply with AFI 34-239, Air Force Manual (AFMAN) 34-240, and FDA Food Code, using the standard recipes on Air Force Food Service Automated Recipe Service software program. Shall use Air Force Worldwide Menu and shall serve food in standard portions, in accordance with Air Force Golden Eagle standards unless patron requests smaller portions. Shall move full serving containers to serving lines and remove containers. Shall perform standard cross panning procedures, maintain proper temperature on serving lines. Shall set up and close down serving lines. Shall prepare short-order items such as hamburgers, hot dogs and French fries in advance only to the extent necessary to meet required customer flow through serving line.
- Carryout Service. Shall provide commercial carryout boxes and containers for all meal supplies including, but not limited to, main entrées, vegetables, starches, drinks, snacks, sauces, desserts, etc. Shall prepare and place meals in carryout containers by times requested. Shall provide these meals with necessary service ware and condiments.

- Table Bussing Service. Shall buss, clean and sanitize dining room tables, chairs, or benches at a rate sufficient to ensure availability to customers. Shall replenish dining table items (napkins, salt, pepper, condiments, etc.) so they are available to all patrons without waiting.
- Hand Sanitizer. Shall provide hand sanitizing solution at all customer entrances and ensure dispensers are operational at all times.
- Food Service Accounting. Shall use Government Food Service Accounting procedures. Shall document all food received, issued and transferred between facilities. Shall comply and follow guidelines of Air Force Automated Data Processing System.

Cashier Services: Shall perform cashier duties for each meal. Shall provide sufficient personnel to ensure patrons can be served at the rate of 5 guests per minute main serving line and 3 guests per minute on short order serving line or breakfast line. Shall reconcile cash drawers with Point of Sale (POS) reports. Will track and consolidate cash paying customer head counts and branch of service using a locally generated product. Shall consolidate cash paying customer head counts for turn in. Shall reconcile cash drawers in a secure office, utilizing a GSA approved, contractor provided, lockable funds storage container that meets the intent of the amount of funds stored within. Will have cash deposits ready for pick up by 8:30 a.m. to include a completed DD Form 1131, Cash Collection Voucher. Deposits will be picked up daily (Monday through Friday), except during base finance closures, holidays and family days.

Sanitation Requirements:

- Shall comply with all federal and Air Force mandated sanitation requirements (AFI 48-116, Food Safety Program, Chapter 1 and Attachments 1 and 2; and FDA Food Code, all chapters). Sanitary deficiencies requiring immediate correction may be cause for shutdown of facility until contractor restores sanitary standards.
- Shall conduct internal self-inspections of all facilities (Bldg 1362 – Phase I, 14,000 sq. ft. and Phase II, 23,000 sq. ft.). Shall ensure all food is prepared on surfaces that have been cleaned, rinsed, odor free and sanitized to prevent cross contamination. Sponges shall not be used. If reusable wiping cloths are used, rinse frequently in an approved sanitizing solution and use for no other purpose.
- If manual cleaning and sanitizing of equipment or utensils, shall ensure all equipment is completely immersed in sinks. Shall make sure utensils are pre-soaked to remove food particles. Shall ensure utensils are washed in the first sink compartment with a hot and clean detergent solution; then rinse utensils in the second sink compartment. Shall make sure to sanitize in the third sink compartment by immersing in clean water maintained at a temperature of at least 171 degrees Fahrenheit for a minimum of 30 seconds, or in an approved chemical sanitizing solution.

- Shall ensure tableware, kitchen utensils and equipment are cleaned and sanitized in spray type, immersion, or other ware washing machines. Acceptable surface temperatures for final rinse cycle will be 180 degrees. A microbiological plate count of no more than 100 colonies per utensil surface examined in the utensil swab test demonstrates effective sanitation. Shall check sanitation standards are maintained by using chemical test strips (or plate test strips) ensuring 180 degrees Fahrenheit final rinse is achieved. These tests will occur at a minimum of hourly while facility is serving and at beginning and end of each meal period, or while mechanical ware washing is taking place.

Housekeeping Services:

- Shall clean up areas that immediately affect customer service to include appearance of the dining facility.
 - o Floor Cleaning. Floors, floor mats and runners shall be cleaned so no visible dirt or dust remains. Shall ensure there is no visible dirt behind doors, under furniture and equipment, or on table legs and booths. Chairs shall not be placed on tables at any time. When vacuuming, shall ensure all visible litter and soil, as well as gum and spots are removed. When damp mopping, shall ensure all dirt, food residue, marks, film, streaks, debris, and standing water on floors are removed. Carpet shall be cleaned so no visible dirt, soils, and stains remain. When cleaning concrete floors (on rear platforms, outside storage areas, and around entrances and exits) shall ensure dirt, dust, food residue, debris, stains including petroleum stains, are removed from concrete surfaces.
 - o Spot Floor Cleaning. Shall perform spot cleaning of floors to ensure food spills and debris are removed immediate and to promote a clean and safe working environment. Shall post caution signs on we floors. Spot cleaning shall achieve the same standards of cleanliness as required during scheduled services.
 - o Lavatories. Shall perform spot checks of lavatories during meal times to ensure tidiness and ensure supplies are always available. Shall clean toilets, urinals, wash basins, and shop sinks. Shall de-scale toilets and urinals as required. Shall clean lavatories to remove all deposits, stains, and foreign matter, including those under fixture edges, lips and on all exposed surfaces.
 - o Shall clean and sanitize dishes, pots, pans, kitchen and dining areas in accordance with FDA Food Code.
 - Shall handle cleaned and sanitized equipment and utensils to protect them from contamination. Shall make sure to touch spoons, knives, and forks only by their handles without contacting inside surfaces or surfaces that contact the user's mouth. Use holders that present only the handles to customers and for storage. Air-dry utensils before storage; store in a self-draining position. All glasses, cups, and dinnerware for storage shall be inverted.

- Shall ensure storage of cleaned, sanitized utensils and equipment is at least 6 inches above the floor in a clean, dry location in a way that protects them from contamination by splash, dust, and other means.
- Other Housekeeping Tasks. Shall replace burned out light bulbs and fluorescent tubes inside and outside the assigned facilities, with government-supplied bulbs and tubes within 24 hours. Facility Manager will turn burnt bulbs into Eglin Self Help Store for a one for one replacement.
- Metal and Wood Polishing. Shall polish metal equipment and fixtures, wood fixtures, and metal or wood/decorations to achieve a surface of uniformly bright appearance, free of streaks, tarnish, and polish residue.
- Wall and Door Cleaning. Wall and door housekeeping shall include cleaning walls, wainscots, doors, posts, partitions, baseboards, trim, jambs, and ceiling/wall mounted fixtures. Shall remove hand smudges, crease, and splashes on baseboards, doors, and trim. Shall ensure walls in high moisture areas such as ware washing rooms and lavatories are scrubbed as necessary to remove mold. Shall ensure hard gloss wainscots or glazed tile surfaces are properly cleaned and free of dirt, mold, stains, streaks, lint, and residue.
- Glass Cleaning. Shall clean all glass surfaces other than exterior windows, glass light fixture covers, and glasses used for beverages to ensure the surface is without dirt, dust, grease, spots, streaks, residue and other matter.
- Exterior Window Cleaning. Shall clean exterior windows to remove all traces of film, dirt, smudges, water spots, and other foreign matter from frames, casings, sills, glass and shall clean screens to remove all dust and foreign matter.
- Light Fixture Cleaning. Shall clean light fixtures to include removing covers and damp wiping covers and the inside and outside of fixtures. Fluorescent fixtures, including tubes and diffusers, shall be kept free of dust, bugs, dirt, grease, stains, spots, streaks, residue and other matter.
- Duct, Louvers, and Vent Cleaning. Shall clean all ducts, louvers, and vents to remove all visible dust, dirt and other foreign matter.
- Carpet Shampooing. Shall clean to remove dirt, dust, food residue, debris, stains, and other residue.

Waste Management: Shall assist Government by complying with base recycling program. May require segregating reusable/recyclable waste materials by type.

Outside Housekeeping: Shall clean and maintain the grounds around each facility.

- Shall sweep and clean in and around entrances, exits and sidewalks as required, maintaining a neat and clean facility appearance at all times. Cleaning includes removing all paper, trash, and cigarette butts from the area within approximately 75 feet of the facility.
- Shall ensure all entrances, exits, and sidewalks leading to and from the facility are free of ice and debris prior to and throughout each meal period.
- Shall perform additional cleaning or maintenance if weather, traffic, or other conditions demand.

Maintenance and Repair:

- Shall provide preventative maintenance and maintenance, including repair, of all Government furnished equipment and replacement of component parts and hood filters. Shall be responsible for providing appropriately qualified maintenance methods necessary to properly perform this service. Preventative maintenance shall be at no cost to the Government.
- Shall connect and disconnect all utility lines to equipment when required and provide maintenance for utility line connections. Shall arrange for repair or replacement of equipment and parts covered by a warranty.

Acquisition Approach: 8(a) Competitive on FBO

Period of Performance: 1 May 2015 – 30 March 2020 (Eleven month base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2020

Estimated Dollar Value: \$4.5M

NAICS Code: 722310 – Food Service Contractors

Small Business Set Aside: No

Incumbent: Acorn Services Inc., FA2823-15-C-3007 (DUNS 625262688)

POCs: AFTC/PZIO

Project Name: Parts Washers/Paint Gun Cleaners Repair Blanket Purchase Agreement (BPA)

Program Description: Parts Washers/Paint Gun Cleaners Repair BPA

Objective: Provide repair service on parts/washers/paint gun cleaners.

Scope: Shall perform the following:

- Deliver and set up new parts washers/paint gun cleaners to locations specified.
- Replace/repair broken or damaged units. This only applies to units contractor owns, not the shops. If shop needs their units repaired, the Government would have to agree that repairs are needed.
- Add and/or remove fluids from these parts washers/paint gun cleaners. Such units contain aqueous (water based) liquid, 150 solvent and PD680 solvent.
- Shops may have contractor remove fluids from their machines and shops would add their own chemicals to parts washers.
- Service units on 4, 8, 12 and 16 week intervals, depending on what the shop has set up.
- Pick up, as requested, oil filters from units that generate oil filters. Frequency would depend on the shop.
- Remove machines as requested.
- Any material being removed as hazardous waste must be manifested.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 15 April 2016 – 14 April 2020 (Four year ordering period)

Anticipated RFP Release Date: 2Q FY2020

Estimated Dollar Value: \$484K

NAICS Code: 562112 – Hazardous Waste Collection

Small Business Set Aside: No

Incumbent: Safety-Kleen Systems Inc., FA2823-16-A-4001 (DUNS 051060408)

POCs: AFTC/PZIOC

Project Name: Base Telecommunication System (BTS) Installation Service Indefinite Delivery Indefinite Quantity (IDIQ)

Program Description: BTS Installation Service IDIQ

Objective: Provide all Base Telecommunication System (BTS) Installation Services, tasks and functions for Eglin AFB.

Scope: Shall provide for inside and outside plant telecommunications installations and materials in accordance with 96th Communications Squadron (96CS) Systems and Wire/Cable Specification. Services shall be provided in accordance with Government stated needs at the time of order placement. Shall furnish commercial grade installation services on an as needed basis.

Shall appoint a Program Manager to provide daily supervision and quality control, and be responsible for performance of work throughout term of contract.

Shall be responsible for ensuring sufficient personnel are assigned and are experienced and qualified, including any required certifications deemed necessary. Installer shall be a Total Solutions Provider Certified Installer in compliance with all BICSI and EIA/TIA Standards.

Shall report all labor hours (including subcontractor labor hours) required for performance of services via secure data collection site, Contract Manpower Reporting Application (eCMRA).

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 9 June 2015 – 8 June 2020 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2019

Estimated Dollar Value: \$4.9M

NAICS Code: 238210 – Electrical Contractors and Other Wiring Installation Contractors

Small Business Set Aside: Yes

Incumbent: O-Tech Solutions LLC, FA2823-15-D-3001 (DUNS 612560958)
Intranet Communications Group Inc., FA2823-15-D-3002 (DUNS 043403430)
The Comtran Group Inc., FA2823-15-D-3003(DUNS 169298218)

POCs: AFTC/PZIO

Project Name: Unarmed Security Guard Service, Project Underbrush II

Program Description: Unarmed Security Guard Service

Objective: Provide all personnel, equipment, materials, supervision, vehicles, and other items and service necessary to perform unarmed guard service for Project Underbrush II at Eglin AFB.

Scope: Shall provide uniformed unarmed security guard services.

Shall furnish vehicles for all roving patrol services requiring a vehicle. Shall not exceed any vehicle mileage limitation established.

- Estimated Workload Data:

WORKLOAD	EST QTY	
Service, 24-hour and 12-hour continuous unarmed security guard for Underbrush site.	12	Months
Service, on-call unarmed security guard.	2000	Manhours
Service, short-notice on-call unarmed security guard. Vehicle mileage, if required, shall be determined at time of service.	50	Manhours
Vehicle mileage for Underbrush II.	39,000	Annual Miles

Shall maintain all event logs and all personnel control logs. Maintain personnel control logs only at sites where required. All event logs and personnel control logs are subject to inspection at any time. Shall produce logs upon request by the Government. Shall complete AF Form 1924, Event Log, for each assigned unarmed guard site. Include the following entries in each log:

- Start time of shift and name of guard
- Time and mileage each roving patrol begins (applicable to roving patrols only)
- Time of scheduled security checks when performed
- Time and action taken for any security deviation or security compromise observed
- Time and action taken for any deviation from site-specific instructions
- Time and mileage each roving patrol is complete (applicable to roving patrols only)
- Time and description of any incident occurring during tour of duty

- End time of shift and name of relief guard

Underbrush Service Requirements. Shall provide continuous unarmed guard service at the Project Underbrush II site located near the Rock Hill Forestry Tower, Highway 331, Eglin AFB, FL as follows:

- One guard during normal-duty hours as the Access Control Center (ACC) guard stationed at building 1488.
- Two guards during after-duty hours; one as the ACC guard stationed at building 1488, and one as the roving patrol.
- Underbrush guard duty hours are defined as follows: normal-duty hours are 5:00 a.m. to 5:00 p.m., Monday through Friday; after-duty hours are 5:00 p.m. to 5:00 a.m. Monday through Friday, and all day Saturday, Sunday, and holidays.
- Shall provide necessary communication devices that enable the roving patrol to communicate to ACC guard any security incidents or other abnormal situations observed during patrol.
- During normal duty hours, shall report suspicious person(s) to Government official. After duty hours, shall report any suspicious person(s) found in any unauthorized area to the Government official, then Range Patrol. Shall document each observation.
- If the roving patrol observes an unsecured area or facility door, shall immediately notify Government official for instructions on how to secure the area and shall document each observation. If the roving patrol cannot secure the area or if the Government official cannot be contacted, shall monitor the area every half hour until the area is secured.
- Mileage accumulated on contractor's vehicle in support of roving patrol at Underbrush shall not exceed 3,250 miles per month. Shall notify Government, in advance, in the event the roving patrol mileage will exceed 3,250 miles in a given month. Notification shall be in sufficient time to prevent roving patrol work stoppage due to mileage limit. Mileage in excess of the 3,250 mile limit not approved by Government will not be reimbursed. Note: round-trip mileage from ACC to main site buildings, auxiliary buildings, and gates 3, 4, and 5 is approximately 13.5 total miles.
- Although mission requirements and resulting levels of support may vary, as communicated by Government official, shall be prepared to fulfill every procedure.
 - o Underbrush Site Instructions:
 - Underbrush-specific instructions are subject to change as determined by Government. Shall be prepared to fulfill every procedure listed below at any time during the contract period.
 - ACC guard station (Building 1488) shall be continuously manned by at least one guard.

- During normal duty hours, ACC guard shall document observance and report suspicious person(s). After duty hours, ACC guard and/or roving patrol shall document observance and report any suspicious person(s) found in any unauthorized area.
- ACC guard shall monitor access of all personnel and vehicles entering and exiting the Underbrush site main gate. During normal duty hours, ACC guard shall stay within immediate vicinity of guardhouse and is not allowed access to remainder of Underbrush site area.
- ACC guard shall monitor security systems located in ACC guardhouse and shall immediately notify Government of any security alerts.
- Authorized absences from ACC guard station by ACC guard shall include breaks, walk-around inspections, and other absences as authorized. Rest breaks away from ACC guard station shall be limited to 5 minutes. All absences from ACC guard station shall be entered in event log.
- ACC guard shall receive and log all incoming calls.
- ACC guard shall allow unhindered access to project personnel assigned to Underbrush. Project personnel will not be required to sign in and out.
- ACC guard shall control access of all visitors/guests entering and exiting Underbrush site. Shall log date, time, name, and name of escort for all authorized visitors/guests entering and leaving Underbrush site. ACC guard shall contact project personnel by radio/telephone to arrange for visitor escorts.
- After normal duty hours, roving patrol shall conduct periodic patrols at Underbrush main. Patrols shall include security inspections as follows:
 - Roving patrol shall perform visual inspections of main site buildings T-1490, T-1492, T-1498, T-1499, T-1500, and T-1502. Patrol shall physically check all exterior doors to each building by lightly pulling door handle of each door. This inspection shall be performed once each hour (times shall vary).
 - Roving patrol shall perform visual inspection of ten auxiliary buildings located due west of the main site. (Main site buildings and auxiliary buildings are approximately 2.5 miles round trip from ACC guardhouse.) This inspection shall be performed once each hour (times shall vary). Gate malfunctions shall be reported to site personnel the following duty day.
 - Roving patrol shall perform visual inspection of gates 3, 4, and 5 along County Road 282/Range Road 205. This inspection shall be performed once every three hours (times shall vary).

- If the roving patrol observes an unsecured area, facility door or window, shall immediately notify Government for instructions on how to secure area and shall document incident on inspection log. If roving patrol cannot secure area, guard shall monitor area every half hour until the area is secured.
- ACC guards and roving patrols shall brief their relief on all outstanding security issues such as status of visitors, security incidents, and procedural changes requested by Government. Relief briefings shall be annotated in the event logs.
- Guards, whether assigned as ACC guard or as roving patrol, shall not receive visitors while on duty. Persons delivering meals or dropping off/picking up personnel are allowed.
- Shall provide custodial services for guardhouse, building 1488. Interior and exterior of facility shall be kept clean and neat at all times. Government will provide building maintenance and lawn service. Government will provide reasonable quantities of toilet paper, paper towels, light bulbs, and cleaning supplies.

Additional Services or On-Call Requirements. May be called for additional on-call services within Underbrush range (e.g., special mission support, normal on-call, short notice on-call, etc.).

- Shall provide on-call unarmed guard service within eight hours after verbal notification.
- The Service Provider shall provide short notice on-call unarmed guard service within four hours after he/she is verbally notified by the CO (or by his/her duly authorized representative identified to the Service Provider in writing by the CO).
- Shall ensure a representative or alternate is accessible by telephone at all times to receive such verbal communications from Government.
- Call for services will specify:
 - Number of persons believed to be required to fulfill the need.
 - Mileage for vehicles, if applicable.
 - Point of contact at required location.
 - Details regarding how and when specific procedures will be provided.
- Given the definition of this effort, per-person hourly rate shall include any overtime premium required to fulfill this requirement.

- Mileage accumulated during additional services and on-call requirements will be reimbursed to the Service Provider. Government will notify contractor of total reimbursable daily mileage allowed in support of additional services or on-call requirements requiring roving patrol(s) at the time call order is placed. Contractor shall annotate mileage on event log and shall submit mileage costs with monthly invoice for reimbursement.

Acquisition Approach: Total Small Business Set-Aside on GSA

Period of Performance: 1 November 2015 – 30 September 2020 (Eleven months base period plus four 12-month option periods)

Anticipated RFP Release Date: 2Q FY2020

Estimated Dollar Value: \$1.9M

NAICS Code: 561612 – Security Guards and Patrol Services

Small Business Set Aside: Yes

Incumbent: Martin Edwards & Associates Inc., FA2823-16-F-S004 (DUNS 808633684)

POCs: AFTC/PZIO

Project Name: Munitions Directorate Technical Library

Program Description: Air Force Research Laboratory (AFRL) Munitions Directorate Technical Library Support Services

Objective: Operate AFRL's technical library.

Scope: Perform the technical library function.

Operation of Technical Library:

- Designate primary and alternate representative for the following positions: Contract Manager Lead, Facility Security Officer (FSO), Safety, Information Technology Equipment Custodian (EC) focal point, Information Technology Support, and Facility Manager for Building 300.
- Serve as accountable property agent for library materials, establish a written collection Management Plan for the book/periodical collection and conduct periodic inventories of the collection in accordance with (IAW) AFI 34-150, paragraph 3.4.5. Maintain audit trail for library collection.
- Set up and manage files on an official government file plan following government guidance for paper and electronic files IAW AFI 33-322 and AFRL guidance on electronic records management.
- Prepare and submit the Library Annual Report Program (LARP).
- Maintain statistics and submit report monthly by the 5th working day of each month.
- Prepare the Annual Library Budget for annual operational costs.
- Perform copier monitor duties for the government-owned copier in the Technical Library.
- Ensure copier repair/maintenance requests are submitted to vendor.
- Increase customer awareness by conducting aggressive marketing and public relations programs to promote library services and resources. Those programs include but are not limited to: newsletters, brochures, e-mails, newcomer orientations, vendor demonstrations or "road show" briefings to selected groups, surveys, or one-on-one sessions with individual S&Es and managers. Accomplishment of customer awareness is measured by number and variety of efforts to connect with the customer as well as customer feedback (i.e., telephone, email, web-stats, etc.).

- Ensure all purchase requests for government furnished materials, supplies, and equipment necessary are properly routed for review and approval.
- Provide newcomer orientation briefings and laboratory-wide publicized Library orientation tours. Conduct briefings, tours and product service demonstrations upon request. Within one month of installation or major change in product offerings or services, make available demonstrations on capability and use.
- Conduct user surveys at least annually to assist in determining user needs IAW AFI 34-150, para 2.2.8.

Information Technology Equipment (ITE): Ensure all ITE is maintained, operated and secured in accordance with Air Force and local requirements.

- Ensure an ongoing Technology plan IAW AFI 34-150, Attachment 8 is accomplished, implemented, updated annually and a copy provided to the Contracting Officer Representative (COR). This is a working document and can be updated throughout the year as automation opportunities present themselves.
- Identify to the government sponsor trends in state-of-the-art library services for possible implementation in the Technical Library to assure continuing modernization.
- Maintain the Technical Library website that describes the Technical Library and services provided, and update as the library mission/capabilities change IAW AFI 34-150 para 6.1.5.
- Perform information technology support duties and maintain wireless computer system network integrity IAW AFI 33-200, AF Cybersecurity Program Management.
 - o Work with the AFRL/RWOC Information Assurance Officer to perform reaccreditation on ITE after major changes to the system network in accordance with DoDI 8510.01 Risk Management Framework (RMF) for DoD Information Technology (IT).
 - o Ensure computers attached to the base network are configured to automatically update DoD antivirus software and other IA related software as required.
 - o Assist, as necessary, in implementation of software vendor patches and corrective instructions contained in Time Compliance Network Orders (TCNO) and all other requested computer security actions within the time prescribed to correct identified vulnerabilities to the base network IAW AFI 33-115, para 5.1.1 and 7.12.

- Work with Directorate Cyber Security Liaison (CSL) or Client Support Administrators (CSA), as necessary, to correct all computer system vulnerabilities identified during weekly network security scans and any Information Assurance Vulnerability Assessment conducted against the computers under the contractor's control within the timeframe directed by the notification.
- Provide computer and system support to maintain operational status of all Technical Library computer systems. This support shall include software support, proper configuration of systems to comply with government security policies and directives, installation of peripherals, and recovery from hardware failures.
 - Comply with and apply principles, criteria, policy and procedures specified in AFI 33-200, Air Force Cybersecurity Program Management, AFI 33-115, Air Force Information Technology (IT) Service Management, AFMAN 33-152, User Responsibilities and Guidance for Information Systems, and AFMAN 33-153, Information Technology (IT) Asset Management (ITAM) as well as any supplements to these documents.
 - Maintain wireless network to include management, maintenance and support of wireless routers, access services and wireless abilities of in-house laptop computers IAW AFI 33-200, and serve as the liaison (with Telephone Control Officer) to Cox Cable/internet provider. Service provided is a Quality-of-Life Internet Service for "patron" activities IAW AFI 33-115 and does not require certification and accreditation.
 - Use an Integrated Library System to manage library operations IAW AFI 34-150, para 3.2.3.
 - Manage and maintain access to all subscription databases and affiliated products and services. For the purpose of troubleshooting, serve as liaison to Information Technology/Technical support departments of all electronic content providers. Support and train library staff in new and existing technologies.
 - Provide ITE and Equipment inventory listing updates to COR as changes occur.

Training: Shall stay proficient in Library functions and shall attend sessions such as, but not limited to, training courses, workshops, and symposiums. Shall provide a brief trip report following each Trip/TDY to conferences/training courses. The report shall highlight the key points learned from the event.

- FSO and others performing security duties shall complete security training as deemed appropriate by the Cognizant Security Office.

- FSO and alternate shall attend "FSO Program Management Course" (FPMC) conducted by the DoD Security Institute. This course is mandatory and must be completed within the first year of assignment to the position. If for any reason the personnel occupying the position of FSO or alternate FSO are terminated, the contractor shall assume all training costs for the new person to achieve said training within one year of assignment.
- Shall ensure adherence to security regulations to include DoD 5220.22-M, National Industrial Security Program – Operating Manual (NISPOM).
- Shall attend at least one of the following professional conferences annually: the Special Libraries Association (SLA) Annual Conference, Military Librarians Workshop (MLW), Air Force Library Information System (AFLIS) Workshop, Panhandle Library Access Network (PLAN) or the American Library Association (ALA) Annual Conference including the AF Librarian’s Breakout Session.
 - o Shall support AFRL Library Council and attend technical library meetings, such as periodic Face-To-Face meetings, teleconferences and phone conferences IAW AFI 34-150, para A4.1.3.
- Shall attend Defense Technical Information Center (DTIC) Annual Users Conference when offered and Scientific and Technical Information (STINFO) Conference when requested. Contractor employee conducting the DTIC literature searches and the contractor employee managing/maintaining the process of documentation of authorized access to the closed literature side of the technical library shall maintain proficiency with DTIC Online databases through interaction with the contractor’s users group and support staff, and by attending user group or online meetings.
- Ensure Library staff maintains proficiency with current Integrated Library System (ILS). This may be accomplished through interaction with the contractor's users group and support staff, and by attending user group/conference or online meetings.

Collection Development: Shall develop and implement a Collection Development Plan for the technical library collection IAW AFI 34-150, para 3.4.

- Shall select and order books and periodicals IAW AFI 34-150, paragraph 3.4.
- Contractor's plan shall address retaining current and eliminating materials that have become outdated or those in disrepair IAW AFI 34-150, paragraph 3.4.5.1.

Technical Discussions: Shall cooperate in discussions and the development and review of metrics describing customer demographics, patron usage, organizational composition, status of book returns and modernization efforts, and other library operation issues.

Building Manager Responsibilities:

- Designate a building manager for Building 300 and attend all manager responsible training provided by Civil Engineering, Real Property Management Branch.
- Ensure the building manager and/or Safety Monitor accompanies fire and safety inspectors during all scheduled inspections and ensure corrective action is accomplished for all hazards noted.
- Establish end of day security checks to ensure all classified material and security repositories have been appropriately secured IAW DoD 5220.22-M (NISPOM), paragraph 5-102, and AFI 16-404, paragraph 2.7.8.

Technical Services: Ensure COR has access to the various records to perform Service Summary evaluations.

- Interlibrary Loan and Document Delivery:
 - o Through On-line Computer Library Center (OCLC) Interlibrary Loan (ILL) System assure access and availability of documents and materials to meet the needs of the patrons.
 - o Ensure a response to OCLC ILL requests from other libraries for books and journal articles within five (5) working days of the request.
 - o Ensure queries of OCLC System for availability of books and journal articles not in the library collection from customer written requests or from marked literature searches are accomplished within five (5) working days of the request.
- Ordering Library Materials:
 - o Ensure all library material requests are accomplished within thirty (30) working days, with a preference to use most economical source. Available sources may be: FEDLINK vendors, publishers, or commercial book sellers.
 - o Ensure complete record of all orders is maintained to allow for tracking of all orders for library materials.
- Cataloging:
 - o Ensure all new books are cataloged using OCLC System. Ensure Machine Readable Cataloging (MARC) record for each new book is downloaded into the library automation system.
- Processing Materials:
 - o Ensure all new books are processed within thirty (30) working days of receipt.

- Processing of books shall ensure accountability using standard library practices. In addition, each book shall be bar-coded, have a protective tape over the label and be stamped “Property of the U.S. Air Force”.
 - Ensure patron is notified of availability of requested material within two (2) working days after completion of processing.
- Reference Materials and Service:
- Ensure reference services are provided to all patrons of the Technical Library at the level of mediation requested by customer, ranging from fully mediated to “do-it-yourself,” using a variety of relevant resources to include, but not limited to, print, non-print, or electronic formats that meet the scientific, technical or managerial information requirements of customers.
 - Assist patrons in using the public access catalog, and other library reference tools.
- Circulation:
- Ensure library materials are circulated according to library automation system procedures.
 - Ensure all new patrons are registered IAW AFI 34-150, paragraph 3.10.4.4. Shall comply with AFI 33-332, Air Force Privacy and Civil Liberties Program and DoD 5400.7R_AFMAN 33-302, Freedom of Information Act Program.
 - Ensure timely return of library materials using AFRL/RW guidelines. Ensure patrons are required to return, replace or pay for all books checked out in their name.
 - Ensure newly processed materials are shelved within one working day using Library of Congress Classification System.
 - Ensure Permanent Change of Station (PCS) listing is checked against library automation system. Ensure all patrons on listing who have books checked out are notified within 30 calendar days of receipt of listing.

Sensitive/Classified Literature and Searches: The library maintains a collection of technical reports involving research, development, testing and evaluation of non-nuclear munitions and related topics. In addition, this section of the library provides on-line literature search service through DTIC. Technical report collections, research summaries, and independent research and development in private sector are made available to project managers for assessment of current state of the art. This area deals with protection of classified, sensitive and proprietary information which requires the contractor to comply with government regulations. Classified holdings are minimal and shall be maintained in a GSA approved safe. The contractor shall:

- Perform Literature Searches: Contractor Librarian shall conduct literature searches IAW AFI 34-150, A4.2.14, to support each AFRL/RW program according to AFRLI 61-201, AFRL R&D Work Unit Records and S&T Reporting, paragraph 4.1. Contractor Librarian shall provide search strategy and coordinate with government personnel who will search the Independent Research and Development (IR&D) database and DoD/US Government only portions of the DoD DTIC database.
 - o Process verbal, written or electronic requests for Literature Searches and order appropriate reports as requested.
 - o Initiate and maintain written record of online searches for each search requested and accomplished. Annotate search strategy, search control number and date of completed search for new projects. Complete searches within five (5) working days and provide search results to customer. Shall maintain these records on site and make them available to the COR.
 - o Complete emergency/immediate need search requests, approved by the Branch/Division Chief (or equivalent), to meet customer requirements.
 - o Literature searches consist of three parts. Two parts shall be conducted by the contractor's library staff. These include commercial searches plus limited access (including classified) search materials to which contractor has access. In addition, government personnel will search those items that cannot be searched by contractors due to data access limitations. Contractor and government personnel shall combine their searches and make results available (electronically or paper) as needed for presentation to customer.

Technical Reports (TRs):

- Shall process verbal, written, or electronic requests for Technical Reports.
- Shall determine if requested document(s) are limited to US Government Agencies Only (USGO) or DoD Only personnel. If requested document(s) are limited to USGO or DoD Only personnel, check for availability of full-text. If available, request government focal point obtain full-text version from on-line DTIC information database for patron.
- Shall ensure all unavailable documents requested are ordered from DTIC within five (5) working days of request. If a document not available from DTIC, obtain document through commercial sources.
- Shall ensure a record of all documents ordered is maintained.
- Shall ensure patrons are notified within 2 working days after documents are available for release.

Requests for Limited Documents:

- Shall maintain a database on all incoming and outgoing DTIC Requests for Release of Limited Documents.
- Shall initiate a Request for Release of Limited Documents for local requests of limited documents controlled by DTIC.
- Shall initiate a local release by contacting the AFRL/RW OPR for local requests of AFRL/RW limited documents.

Classified Information/Requirements:

- Shall process and maintain accountability of all classified/unclassified reports and handle classified mail IAW DoD 5220.22-M.
- Shall ensure certified, registered, or classified mail are not accepted without a DD Form 2825. Shall acknowledge receipt for all certified, registered or classified mail. Shall protect certified and registered mail as classified in its unopened state. Shall check all package numbers to ensure they match the numbers on the DD Form 2825.
- Shall check Document Receipt and Destruction Certificates (AF Form 310) for all SECRET documents received to ensure information is correct. Sign and return Document Receipt and Destruction Certificates (AF Form 310) to avoid tracers.
- Shall initiate AF Form 310 for classified reports issued. Maintain AF Forms 310 in accordance with NISPOM, DoD5220.22-M.
- Shall destroy classified documents in accordance with DoD 5220.22-M, Section 2.

Access Verification:

- Shall verify all customers requiring access to classified materials have appropriate security clearance and a need-to-know using guidance from AFI 31-401 and the National Industrial Security Program Operating Manual (NISPOM) 5220.22M.
- Shall develop local procedures that meet NISPOM guidance to verify all customers requiring access to limited distribution materials (such as proprietary data or US Government only) have appropriate credentials to receive such materials.

Operate Collaboration Rooms:

- Shall operate all aspects of scheduling and access to collaboration rooms located in Building 300. This includes the Voyager Studio.
 - o Collaboration Rooms: Shall maintain and set up equipment such as laptops, projectors, and telephones, for use in each room when needed for a meeting.

- Shall operate all aspects of scheduling and access to collaboration rooms located in Building 300. This includes the Voyager Studio.
- Shall act as liaison between AFRL IT Voyager focal point to report any technical difficulties. Troubleshoot as needed.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 3 April 2017 – 31 January 2021 (Nine months base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2021

Estimated Dollar Value: \$1.7M

NAICS Code: 519120 – Libraries and Archives

Small Business Set Aside: No

Incumbent: Anyar Inc., FA2823-17-C-8016 (DUNS 006468131)

POCs: Contracting Officer – Emma Giordano
emma.giordano@us.af.mil
850-882-0362; DSN 872-0362

Project Name: Specialized Information Technology (IT) Support for 53rd Wing (Eglin AFB and Nellis AFB)

Program Description: Provide daily IT technical security support for computer systems supporting development and operational activities of the 53rd Wing (53WG) and other DoD agencies involved with 53WG operations.

Objective: Provide specialized IT technical security support for 53WG at Eglin AFB, FL and Nellis AFB, NV.

Scope: Provide all management, personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform the 53WG Technical Services, except for those items specified as Government furnished property and services. This includes planning, coordination, and surveillance of activities necessary to ensure disciplined work performance and timely resources application to accomplish all tasking under the contract. The 53WG requires IT technical security support for computer systems supporting systems development and operations activities. This support includes a wide variety of hardware, software, auditing tools and other components required to provide secure network operations. The primary software support will be for Sentris.

Network Support: Define requirements for design, installation and operation of classified local and wide area networks hardware and software systems up to Top Secret/Sensitive Compartmented Information (TS/SCI). Define requirements for design, installation and operation of computer MSC both at Eglin AFB, FL and Nellis AFB, NV.

Training: Provide training to user personnel for any systems supported and for any field level upgrades that are performed. Training will primarily be desktop training for field users and not maintainers.

Network Systems Security: Perform all Information System Security Officer (ISSO) responsibilities in accordance with the Joint Air Force, Army and Navy Manual (JAFAN), Joint Security Implementation Guide (JSIG), providing guidance and assistance to units involved in classified activities, as required. Establish and maintain accreditation for Information Systems (IS) operating within a classified environment. Provide input to and maintain System Security Plans (SSPs) outlining security operating procedures. Assist unit Information System Security Manager (ISSM) in developing sanitation and secure data extraction program for media, security incident clean-up plans, system certification testing plan, vulnerability testing, and protection measure procedures. Maintain continuous positive control and accountability of all IS hardware and software entered into and removed from classified facilities. Assist Program/Activity

Security Manager with initial and recurring training for all personnel afforded access to any information systems. Assist with evaluation of commercial and government-off-the-shelf hardware and software with recommendations to management on products. Conduct weekly audits of Local and Wide Area Networks operating in classified facilities.

Emerging Technologies: MUST HAVE in-depth knowledge of Sentris Labeling software, fortigate/fortinet devices, logrhythm auditing hardware/software and detailed knowledge of how these components can be used in a secure network environment.

Acquisition Approach: 8(a) Sole Source

Period of Performance: 6 May 2017 – 5 March 2021 (One year base period, three 1-year option periods, and 6-month option to extend services)

Anticipated RFP Release Date: 2Q FY2021

Estimated Dollar Value: \$3.8M

NAICS Code: 541519 – Other Computer Related Services

Small Business Set Aside: No

Incumbent: Arctic Slope Mission Services LLC, FA2823-17-C-8015 (DUNS 078565248)

POCs: Contracting Officer – Emma Giordano
emma.giordano@us.af.mil
850-882-0362; DSN 872-0362

Project Name: Target Vehicle Blanket Purchase Agreement (BPA)

Program Description: Provide various Target Automotive and Scrap Assets to use as targets for SOCOM.

Objective: Provide support to the government for up to 150 vehicle targets.

Scope: Support includes target shipment, preparing targets for test (i.e. drained of fluids and batteries removed). Exception: All vehicles going to Melrose will be drained of fluids and batteries removed on site by range personnel. Three delivery locations: Stallion Range Center at White Sands, China Lake Naval Air Station, and Melrose Air Force Range.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 14 March 2017 to 13 March 2021 (Five year ordering period)

Anticipated RFP Release Date: 2Q FY2017

Estimated Dollar Value: \$4.5M

NAICS Code: 336111

Small Business Set Aside: Yes

Incumbent: Iron Horse Logistics, FA2823-17-A-8000 (DUNS 079954674)
Mike Floyd U.S. Solutions, FA2823-17-A-8003 (DUNS 078808725)

POCs: Contracting Officer – Emma Giordano
emma.giordano@us.af.mil
850-882-0326; DSN 872-0326

Project Name: Official Mail Center Services

Program Description: Official Mail Services

Objective: Perform all Official Mail Center (OMC) services, including Document Security tasks and functions for Eglin AFB, Duke Field, and 7th Special Forces Group.

Scope: Shall provide services for receiving, processing, distributing, and dispatching all official mail including accountable mail; forms, publications, parcels, and distribution for all base supported activities. Shall be responsible for picking up, sorting, consolidating, applying correct official postage and coordinating dispatches with United States Postal Service (USPS) on all official outgoing material. Shall prepare all mail for transmission in compliance with the Private Express Statute (DODM4525.8_AFMAN33-306); sort and deliver mail to delivery points; provide research mail service for mail that is "Undeliverable as Addressed", otherwise return to sender. Shall analyze service available from USPS and select most cost efficient mode that shall satisfy the delivery requirement. Shall ensure official postage is only used in accordance with US Code 39 and the USPS Domestic Mail Manual (DMM). Shall safeguard and protect all mail in accordance with the USPS DMM and all administrative communications IAW DODM4525.8_AFMAN33-306, Chapter 2; ensuring vehicles are not left unattended if accountable containers and/or single-wrapped containers with security classification are on board; removing and securing all accountable mail from delivery vehicles at end of distribution run each day; delivering mail only to authorized individuals and offices; and advising official activities on correct procedures for sending official mail.

Receive and Process Incoming Mail

- Shall pick-up/accept and process all incoming mail from USPS, small parcels delivery companies, and government agencies.
- Shall pick-up/accept delivery of mail from servicing USPS facility to include overnight mail. When receiving mail from servicing USPS facility, shall inspect mail to ensure damaged articles are properly endorsed and repaired or rewrapped. If damaged articles are received in closed bags, shall repair and endorse, "Damaged in Handling by the Postal Service," along with date of receipt and identity of person repairing the article. All articles not matched shall be returned to servicing USPS facility. First Class letters received unsealed shall be endorsed, "Received Unsealed."
- Shall check for accountable mail intermingled with non-accountable mail. If accountable mail is discovered, it shall immediately be returned to USPS. If USPS is not available, shall secure accountable mail in the safe until USPS is available for receipt.

- Shall accept administrative communications brought directly to OMC or picked up during distribution run. Mail shall not be accepted if terms "resident" or "occupant" are used.
- Cash on Delivery (COD) mail shall not be accepted from USPS or small parcel delivery companies.
- Special delivery mail shall be accepted but shall be delivered as regular mail.

Distribution Run

- Shall pick up accountable mail from Document Security prior to each run and deliver to Activity Distribution Office (ADO) addressees. Any accountable mail received from ADOs during distribution run shall be brought back to the Document Security Section upon completion of each distribution run.
- Shall deliver mail to ADOs two times per week using a four day delivery schedule.
- Shall deliver mail to manned ADOs within 15 minutes plus or minus scheduled time.
- Shall deliver accountable mail only to authorized personnel as designated in writing.
- Shall obtain signatures from authorized persons for accountable mail on an appropriate receipt.
- Mail labeled "FIRST CLASS ONLY" and endorsed, "DO NOT FORWARD" or "RETURN SERVICE REQUESTED," shall be handed to an authorized ADO person. If mail with this type endorsement is undeliverable or still in the OMC at the end of the duty day, the contractor shall store in safe prior to Close of Business (COB).
- Shall pick up all outgoing official mail while at ADO. During distribution run stops, all correspondence picked up at one stop and addressed to activities serviced by subsequent stops shall be returned to OMC for sorting and delivered on next distribution run. Shall check outgoing mail to ensure originating office has prepared it for dispatch IAW DODM4525.8_AFMAN33-306, TABLE C8.T1. If material does not meet requirements, it shall be returned. All other mail shall be returned to OMC for further processing.

Processing Outgoing Mail

- Utilizing an accounting system, shall assign account numbers for all base organizations. Shall add or delete account numbers and change organizational titles in system as changes occur.
- Shall select most cost effective mode that satisfies delivery requirements and ensures official postage is applied. Shall evaluate services available from USPS. All mail shall be processed each duty day in time for delivery to USPS.
- Shall establish and dispatch consolidated pouch listings as updated to all ADOs.

- Shall pick-up and deliver all accountable mail from USPS each day.
- All accountable mail received from customers shall be delivered to USPS facility within 24 hours of receipt, except on weekends or holidays.

Document Security

- Shall process all incoming and outgoing accountable mail containers and prepare receipt. Accountable mail shall be safeguarded at all times.
- Shall receive and account for each accountable mail piece by container number listed on Postal Service (PS) Form 3883 (initiated by USPS), or Air Force (AF) Form 2825, Accountable Container Receipt (initiated by the sending unit). Shall verify container number and special service on the package matches the form.
- Shall process and dispatch all incoming accountable mail in time for dispatch on next scheduled distribution run after receipt.
- Shall ensure Document Security Section is controlled at all times and only cleared/ authorized personnel enter the section.
- Shall lock and certify safes using a Standard Form (SF) 702 at end of each day. Certify/Secure the Document Security Section using a SF 701 at end of each duty day.

Dispatching Accountable Mail Containers

- Shall inspect all mail prior to dispatch to ensure it has an official return address, container number, sufficient delivery address, and is properly packaged.
- Shall prepare AF Form 2825s for consolidated mail going to a specific location, and list consolidated mail containers in "Container Number" column.
- Shall place consolidated mail and AF Form 2825 in each envelope or carton; wrap IAW DOD 4525.8-M, C1.19.
- Shall follow-up if a signed AF Form 2825 is not returned by consolidated point of contact within 14 days from date of dispatch for continental United States, 30 days for overseas locations.
- Shall list each piece of accountable mail (registered, certified, USPS express) on PS Form 3877, for dispatch to USPS.
- Shall maintain copies of PS Forms 3883 for 2 years after end of current contract year. Shall conduct end of day audit by checking off and attaching signed copies of delivery manifest to PS Form 3883.

- Shall secure in the safe all accountable mail, merchandise return receipt, and First Class mail endorsed "Postmaster Do Not Forward", "Return Service Requested." Shall certify "Opened By", "Closed By", and "Checked By" columns on a SF 702, Security Container Check Sheet, whenever safe is opened, closed, and checked during and at end of duty day.

Directory/Referral Service

- Shall provide directory/referral service for all "Undeliverable as Addressed" mail. If an appropriate Office of Primary Responsibility (OPR) cannot be determined for undeliverable parcels or mail, then it shall be returned to sender.
- When possible, shall readdress mail without opening. Mail that does not have enough information on wrapper for directory service may be opened to determine subject matter and correct address. If opened, it shall be endorsed "Opened for Routing," signed and dated by person performing referral/directory service on outer container.
- Shall open inner wrapper of accountable containers if addressee cannot be ascertained. Shall determine intended recipient, and initial container and annotate that container was improperly addressed, and provide proper address to user/sender.
- Shall ensure only cleared personnel with a need to know may have access to classified communications.
- Shall respond to official inquiries and provide assistance to ensure cost-effective mailing practices are used.

Postage Meters

- Spreadsheet of Daily Record of Meter Readings shall be maintained IAW DODM4525.8_AFMAN33-306, C2.11.4.1.1.
- Shall reuse spoiled meter errors.
- Shall ensure meters are secured IAW DODM4525.8_AFMAN33-306, C2.8.
- Shall provide weekly meter reading expenditure report for all host units no later than 2nd duty day of each week.
- Shall provide monthly meter reading expenditure report for all units no later than 5th duty day of each month.

Records

- Shall be responsible for creating, maintaining, and disposing of only government required records. If requested, shall provide original record or a reproducible copy of any such record within 5 duty days of receipt of the request. Shall keep these records current.

- Shall be responsible for maintaining and replenishing OMC with up-to-date USPS and small parcel delivery companies' publications and forms. Most publications and forms can be procured free of charge. Shall be provided internet capability to download forms and publications needed.

Operate X-Ray Machine

- Shall operate machines when suspicious mail is received to determine if they contain any foreign objects.

Acquisition Approach: Ability One

Period of Performance: 1 June 2016 – 31 March 2021 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2021

Estimated Dollar Value: \$1.8M

NAICS Code: 491110 – Postal Service

Small Business Set Aside: No

Incumbent: Lakeview Center Inc. FA2823-16-C-3000 (DUNS 098929524)

POCs: AFTC/PZIOA

Project Name: Lodging Facility Services Blanket Purchase Agreement (BPA)

Program Description: Lodging Facility Services BPA

Objective: Furnish lodging accommodations for Duke Field and 7th Special Forces Group (7SFG) on a rental basis.

Scope: Shall provide standard lodging facility services for Reserve individuals during Unit Training Assembly (UTA), not on orders, as authorized by Duke Inn Lodging Manager. Lodging shall also be provided to Foreign Nationals conducting training with 7SFG. Rates shall be the same for Reservists and Foreign Nationals.

Rooms.

- Each room shall contain net living and sleeping areas in accordance with local standards. No more than 1 person shall be assigned to a room or share a bathroom.
- Rooms shall be constructed and finished to provide good light and sound attenuation. All piping and wiring must be enclosed.
- All finishes (walls and ceiling) shall be free from damage, scars, marks, dirt and dust. Vents and surrounding finish must be free of dirt and dust.
- Ceilings and wall shall be finished in paint or wall covering.
- All floors in living and sleeping areas shall have clean, serviceable covering.
- All windows shall be provided drapes with blackout lining, shades or blinds. If only drapes are provided, they must screen out light.
- Sufficient electrical outlets shall be available. All electrical cords, bulbs, lights and switches shall be operational and free from defects.
- All entrance doors to rooms shall have interior security locks; either deadbolt or double locking locks. All doors shall be free from holes, dents or other physical defects.
- Smoke and fire protection systems must be installed and meet federal, state or local fire codes.

- Bathrooms must be constructed to provide convenient sanitary facilities. Wash basin and shower tub areas shall have a vanity table, a large lighted mirror, stopper devices, soap dishes, towel bars/hooks, and grounded electrical outlets conveniently located for use of electrical razors, hair dryers, etc. Loose, missing, or badly worn/damaged wall tiles, floor tiles, fixtures or accessories are unacceptable. Fixtures controlling flow of water must not be cracked or leaking and shall operate properly to maintain a constant, adequate flow and temperature without sudden surges of temperature changes. Bathrooms must have a working exhaust fan or an exterior window that can be opened which must be of frosted glass or curtained to provide privacy. Shower or shower/tub combination shall have shower doors or curtains.

- Bedrooms shall have a bed for occupant with pillow, 2 sheets, firm mattress, mattress pad or cover, blankets, wall to wall carpeting (desired) or other floor covering, a wall switch near entrance door for at least one lamp, incandescent table or wall mounted light, color TV, closet or hanger space, smoke detectors, individual thermostats, telephone, and note pad with pen.

Furnishings and Equipment. Shall be clean and in good repair. The following minimum furnishings are required:

- Lamp – 1 per desk or writing table
- Chair, occasional
- Clothes storage drawers
- Mirror
- Table, night, with lamp
- Desk or writing table with chair
- Luggage rack
- Throw rug (if room is not carpeted)
- Ashtray (if room is a smoking room)
- Trash containers – 1 in living room and 1 in bathroom
- Color television and (radio preferred)

Heating, Air Conditioning and Ventilation. Living quarters shall be provided with individual room-controlled heating and air conditioning and otherwise provided ventilation necessary to maintain comfort for occupant. If utilities fail, other than an area-wide failure, for more than 8 hours shall take action to relocate all occupants to other Commercial Quarters at no expense to the government or occupant.

Safeguarding Valuables. Shall provide a means of storing and safeguarding, in a safe or vault, small high-value personal property of occupant. Receipts for stored items must be furnished to occupant.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 27 July 2016 – 29 June 2021 (Four years and eleven months ordering period)

Anticipated RFP Release Date: 2Q FY 2021

Estimated Dollar Value: \$400K

NAICS Code: 721110 – Hotels (Except Casino Hotels) and Motels

Small Business Set Aside: No

Incumbent: Crestview Hospitality LLC, FA2823-16-A-3000 (DUNS 964009844)

POCs: AFTC/PZIOA

Project Name: Hurricane Evacuation Coach Bus Transportation Blanket Purchase Agreement (BPA)

Program Description: Charter Bus Rentals for Hurricane Evacuation

Objective: Provide an adequate number of vehicles with drivers to support 300 personnel and their luggage.

Scope: Provide short notice (within 12-24 hours of notification) transportation from Eglin AFB, FL to Robins AFB, GA. Provide short notice (within 12-24 hours of notification) return transportation from Robins AFB, GA, to Eglin AFB, FL. In the event of diversion from destination, provide short notice (within 12-24 hours of notification) from Eglin AFB, FL to an alternate site within a 350 mile radius. In the event of diversion from destination, provide short notice (within 12-24 hours of notification) from alternate site within a 350 mile radius of Eglin AFB, FL to Eglin AFB, FL. Provide potable drinking water for the duration of the trip.

Provide an adequate number of vehicles to support 300 personnel and their luggage. Provide enough storage space on the vehicles to transport one (1) stowed luggage item and one (1) carry on item per person. The stowed luggage item may be as large as 25”x25”x42” in size and weighing up to 70 lbs. The carry on item may be as large as 22”x14”x9” in size and weighing up to 40 lbs. Contractor shall provide its own drivers. Vehicles and drivers shall have credentials sufficient enough to gain access to both Eglin AFB, FL and Robins AFB, GA. Contractor shall not be required to remain at Robins AFB, GA between transportation trips.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 1 August 2016 – 31 July 2021 (Five year ordering period)

Anticipated RFP Release Date: 3Q FY2021

Estimated Dollar Value: \$450K

NAICS Code: 485510 – Limousine Service

Small Business Set Aside: No

Incumbent: Metro Travel Services Inc., FA2823-16-A-4006 (DUNS 117975974)
Coast to Coast Tours LLC, FA2823-16-A-4008 (DUNS 004371102)

POCs: Contracting Officer – Nicole Jordan
nicole.jordan.3@us.af.mil
850-882-4080; DSN 872-4080

Project Name: Catholic Youth Coordinator

Program Description: Catholic Religious Youth Coordinator

Objective: Provide Catholic Religious Youth Coordinator services for Eglin Air Force Catholic Community

Scope: Shall manage the Catholic Youth Ministry Program.

General Responsibilities:

- Shall adhere to the presiding chaplain's endorsing religious organization's requirements.
- Shall advise Catholic Chaplain on Youth Ministry programs to meet the needs of the Eglin Catholic Community.
- Shall assist Catholic Chaplain in developing goals and objectives for Youth Ministry programs. Shall coordinate with chapel staff to obtain necessary resources, support and supplies for Youth Ministry program.
- Shall coordinate with chapel staff to advertise Youth Ministry programs to encourage maximum participation. Shall accomplish publicity and coordinate distribution of bulletin notices, newsletters and other necessary publicity and promotion items. Shall provide information about local diocesan Youth Ministry Program.
- Shall assist chapel staff, volunteers and group leaders to ensure budgeting and schedule conflicts are minimized. Shall provide orientation for volunteers in obtaining facilities, funding, and resources.
- Shall coordinate a calendar of youth activities with Chapel Master Calendar. Shall manage special events to support the Youth Ministry program throughout the church year.
- Shall attend youth ministry activities as scheduled.
- Shall have basic computer skills, including use of Microsoft Windows and Microsoft Office programs.
- Shall initiate Installation Records Check forms for all adult volunteers. Shall assist with utilization and training of volunteers to support the Youth Ministry program. Shall recruit volunteers and advise Catholic Chaplain on selection of volunteers.

Specific Responsibilities:

- Shall implement the Youth Ministry programs. Shall research and answer questions related to the Catholic faith. Shall support policies and programs from the Archdiocese of Military Services (AMS) office of Youth Ministry programs and other official sanctioned Youth Ministry programs of Catholic Church.
- Shall meet standards as outlined, perform in compliance with all applicable AMS, USA, DoD and Air Force directives. Shall complete all applicable training and be current with all requirements for access and working on Eglin AFB. Shall be certified or working toward certification in Faith Formation through the AMS.
- Shall ensure facilities are prepared for use and returned to original configuration when completed. Shall operate a Government Owned Vehicle (GOV) to transport children to Youth Ministry activities and special events.
- Shall maintain rosters to support Youth Ministry programs. Shall keep a record of enrollment, attendance and youth volunteer service hours. Shall submit monthly reports. Shall respond in a timely manner on all internal and external suspenses set by Eglin Chapel.
- Shall attend meetings held by Eglin Chapel. Shall plan, coordinate, and implement all fund raising activities. Shall meet regularly with Youth Ministry members for spiritual, educational, apostolic, and recreational enrichment as outlined in the calendar of youth activities. Shall conduct, facilitate or assist with providing food for Youth Ministry activities and special events. Shall organize special events to enhance faith formation of Eglin Catholic Youth. Shall attend annual overnight youth event.
- Shall submit annual budget projections for all Youth Ministry programs. Shall advise and recommend needed resources to implement the Youth Ministry program.
- Shall submit required Chapel Tithes and Offering Fund (CTOF) and Appropriated Funds paperwork to receive prior authorization for all expenditures. Shall maintain records and return receipts. Shall conduct, facilitate or assist with registration for Catholic Youth Ministry activities. Shall handle monies associated with Youth Ministry activities and special events.

Education and Experience Required:

- Shall have administrative and educational experience necessary to organize, manage and implement a Catholic Youth Ministry Program.
- Shall provide written documentation demonstrating good standing within the Roman Catholic Church.

Schedule: Youth Ministry Coordinator will work the hours necessary to perform all tasks. Hours include some normal duty hours (07:30 a.m. – 4:30 p.m.), as well as some evening and weekend hours. Approximately 15 hours per week is required.

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 1 March 2017 – 28 February 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2022

Estimated Dollar Value: \$60K

NAICS Code: 813110 – Religious Organizations

Small Business Set Aside: Yes

Incumbent: Homeland Security and Management Solutions, FA2823-17-P-3048
(DUNS 965849131)

POCs: Contracting Officer – Felix Marrero
felix.marrero.6@us.af.mil
850-882-3466; DSN 872-3466

Project Name: Radar Absorption Panel Supply and Repair Blanket Purchase Agreement (BPA)

Program Description: Radar Absorption Panel Supply and Repair BPA

Objective: Repair of aircraft parts.

Scope: Must abide by AFI 21-123 and obtain Defense Contracting Management Agency's approval.

- Number and type of each National Stock Number requirement repair will vary.
- Shall be responsible for shipping cost from and to Eglin Air Force Base.
- Shall be responsible for all materials required for repair of parts.
- Shall be responsible for hazardous material items.
- Quoted price for repair shall not exceed 45% of cost of a new part, as found in FEDLOG.
- Shall be able to return part in a minimum amount of time, not to exceed 30 days. If part is mission essential, shall return within 10 calendar days.
- Shall provide evaluation on capability of repair at no cost to the Government.
- If unable to repair part, part must be returned at no cost to the Government.
- Shall provide guarantee of workmanship (i.e. warranty for one year).
- Stock classes will include, but not limited to: 1560, 5985 and 6625.

NSN	NOUN	P/N
1560-01-331-4816	Absorber, Radio Freq	16B1741-3
6625-01-330-3326	Absorber, Radio Freq	16B1742-1 or -3
6625-01-330-3327	Absorber, Radio Freq	16B1743-3
6625-01-330-3328	Absorber, Radio Freq	16B1744-5
1560-01-333-2249	Absorber, Radio Freq	16B1745-3
6625-01-329-7367	Absorber, Radio Freq	16B1746-3
5985-01-290-4623	Radome Absorption Panel	16B1726-1
5985-01-299-6164	Radome Absorption Panel	16B1727-1 or -3
5985-01-290-4621	Radome Absorption Panel	16B1728-1

Acquisition Approach: Full and Open Competition

Period of Performance: 1 May 2017 – 30 April 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2022

Estimated Dollar Value: \$650K

NAICS Code: 541330 – Engineering Services, Military and Aerospace Equipment and Military Weapons

Small Business Set Aside: No

Incumbent: Texas Mgt Associates Inc., FA2823-17-A-0001 (DUNS 876400862)

POCs: Contracting Officer – Alanna Charnock
alanna.charnock@us.af.mil
850-882-9897; DSN 872-9897

Project Name: Non-Appropriated Funds (NAF) Food Vendor Concessionaire

Program Description: Food Concessionaire

Objective: Provide food services to authorized patrons at 114 N Drone St., Eglin AFB Field 3, FL 32542.

Scope: Shall provide meals to include lunch, a la carte selections, sandwiches, and entrees for special functions and troop feeding.

- Meals shall be served as a minimum:
 - o Monday through Friday, from 11:00 a.m. – 1:00 p.m., except for Federal Holidays, base closures because of natural disasters, and/or goal (down) days.
 - o Troop Feeding from 4:30 p.m. – 6:00 p.m. on Saturday of Unit Training Assembly periods (UTA), except for extended (3-day) UTAs when troop feeding will be served on Friday and Saturday. NAFI Manager will provide UTA schedule.
- NAFI Manager may reduce or extend hours at request of Concessionaire, during periods when business is slow or unexpected troop build-ups.
- Troop feeding, at a minimum, shall be grill-style and shall consist of at least ten (10) menu options; to include, eight (8) grill items, two (2) specialty salads, two (2) fresh fruits, and two (2) desserts. Troop feeding typically serves 35-50 reservists. A minimum of 40 meals are guaranteed for payment.
- Concessionaire shall provide NAFI Manager with copy of planned lunch menu, a la carte, sandwiches, salads, entree and troop feeding menu with prices.
- Any price increases must be submitted 30 days in advance and, barring extreme circumstances, will only be considered once per contract year. No price increase shall take effect unless and until approved by Contracting Officer in writing.
- In-flight meals or box lunches will be provided on an as-needed basis and accounted for on AF Form 79. Meals will consist of a cold cut sandwich (including lettuce, cheese, tomatoes and condiments), piece of fresh fruit, milk or juice, soda or bottled water, chips, and a dessert item. A two-hour minimum advance order is required for 25 meals or less.

Any order over 25 meals requires 24-hour advance ordering. Organizations utilizing these meals will place order direct through concessionaire and are responsible for accountability via AF Form 79 or direct payment and pick up of all meals ordered. Any meals ordered but not picked up or accounted for will be billed directly to ordering unit.

- Special Functions:

- Concessionaire shall prepare a catering form/contract (sequentially numbered) for each special function and furnish copy to NAFI manager or authorized representative.
- Customer will make initial contact with NAFI Manager or authorized representative for approval of all special functions.
- Concessionaire shall provide a catering point of contact (POC) to book functions and schedule meetings with clients.
- Concessionaire shall provide a special function brochure (Catering Brochure) with at least six entrees. Two of the entrees shall be priced less than \$10.00 per selection for dinner.
- Concessionaire shall determine if a deposit is required for booking a special function.
- A deposit refund policy shall be established by Concessionaire and submitted to NAFI manager for approval.

- Reservations:

- Official military activities may be scheduled up to one year in advance and shall have first priority on room reservations. Reservations for other functions, including private parties, will be established on “First come, First serve” basis.
- All military functions are subject to certain conditions as stated in AFI 34-272, para 3.16.

- Concessionaire-Furnished Supplies and Equipment:

- Concessionaire shall provide and utilize quality paper products when serving all meals cited herein unless otherwise stipulated by NAFI Manager.
- Concessionaire shall be responsible for providing and laundering tablecloths, napkins, table skirts, if applicable.
- Purchase of new equipment by NAFI will be ordered only if Concessionaire can show evidence of impact on mission.

- NAFI manager will provide Concessionaire with office space in the facility. Concessionaire employees will utilize this office. Concessionaire shall provide and maintain their office equipment. Should there be a need for use of Community Activity Center (CAC) office equipment, Concessionaire must first obtain permission from the NAFI manager. During hours Concessionaire is closed, CAC employees will have access to kitchen area, to include NAF equipment. CAC employees will not have access to any refrigeration, freezer, or food supplies that are owned by Concessionaire.
- Concessionaire shall be responsible to set up and take down tables and chairs to accomplish business.
- Grease Collection and Cleaning.
 - NAFI Manager is responsible for quarterly cleaning of kitchen hoods at government expense.
 - Concessionaire shall be responsible for the proper disposal of kitchen grease.
 - NAFI Manager is responsible for monthly maintenance of fire extinguishers and periodic cleaning of ventilation system.
- Housekeeping:
 - Concessionaire shall be responsible for daily cleaning of dining room, kitchen, and bathroom areas; such as dusting, cleaning of table and chairs, light fixtures, vacuuming, mopping of the floors and cleaning of equipment, etc. NAFI Manager shall provide bathroom products for replenishment of bathroom areas.
 - Concessionaire shall clean serving lines every day for next day's business.
 - During the hours restaurant is open and bar is closed, Concessionaire shall be responsible for cleaning bar seating area.
- Health Standards and Cleanliness.
 - Concessionaire shall comply with AFI 48-116 "Food Safety Program," AFI 48-117 "Public Facility Sanitation," AFMAN 48-147 "Tri-Service Food Code," and Eglin AFBI 32-2001. Regulations are available for Concessionaire's review at <http://www.e-publishing.af.mil>.
 - Concessionaire shall be responsive to NAFI Manager's inspections.
 - Concessionaire shall be responsible for ensuring all employees have successfully accomplished required food handlers training.

- Concessionaire shall make all food items available for inspection by Military Public Health personnel in the raw state, prep conditions, holding, serving line, and/or storage area. All inspections will be “no notice.” Concessionaire shall forward a copy of all formal inspections to NAFI Manager.
 - Concessionaire food handlers shall be ServSafe certified and all costs of training shall be incurred by Contractor. ServSafe training certificates for all employees shall be presented upon annual renewal of contract by end of FY September 30. The website to obtain training is <http://www.servsafe.com>.
- POS/Collection Procedures:
- NAFI Manager will provide the Concessionaire with a functional Point of Sales (POS) system and programming manual.
 - Concessionaire employees shall not work out of an open register. All sales shall be rung through POS system, with no exceptions. If Concessionaire does not ring all sales through POS, this violation could lead to cancellation of contract by the Government.
 - During power failure/outage or computer crashes, AF Form 2555 (Cash Collection Record), shall be used.
 - Concessionaire shall provide NAFI Manager with a monthly sales report generated by POS system. Report will include a total of each day’s business.
 - Troop feeding and flight/box meals as documented on AF Form 79 will be paid by 919 SOFSS/SVF no later than last business day of the month. SOFSS/SVF personnel are responsible for monitoring feeding sessions, maintaining AF Forms 79, and turning them in for payment. Concessionaire must provide all corresponding POS receipts prior to payment.
 - Concessionaire shall pay NAFI Manager 10% of total monthly revenue. Payment can be either cash or check. Payment shall be due by close of business on first business day of following month.
- Storage of Concessionaire Supplies:
- NAFI Manager shall furnish Concessionaire with required storage areas for supplies and consumable food.
 - Concessionaire shall be responsible for providing locks for storage area.

- Other/Miscellaneous:
 - o Concessionaire shall provide supervision of employees at all times while performing. If Concessionaire is going to be unavailable for an extended time, a delegation letter will be submitted with name of employee to conduct daily business on his/her behalf.
 - o Concessionaire shall not accept product deliveries that are intended for CAC and *visa versa*.
 - o NAFI Manager shall provide Concessionaire a base telephone extension to allow on-base calling (to include emergency numbers) and incoming calls from off base.
 - o CAC employees are not responsible for answering Concessionaire's telephone during their absence.

- Holidays/Down Days:
 - o Concessionaire shall be closed for all Federal Holidays: New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas Day.

- Mission Essential Designation:
 - o 919th SOW Commander designated Concessionaire as Mission Essential during UTA's. Concessionaire shall provide food service during these times even during inclement weather.
 - o Performance of Services During Crisis Declared by the National Command Authority. In accordance with DoDI 3020.37 (Continuation of Essential DOD Contractor Services during Crisis), unless otherwise directed by an authorized government representative, it is determined Concessionaire services are essential during a crisis. Concessionaire shall prepare and submit a contingency plan within 30 days of contract award clearly describing how compliance will be achieved.

- Government Furnished Equipment: All items will be inventoried jointly by NAFI Manager or designated person and Concessionaire at time of contract award. Any equipment damage or inoperative conditions will be noted during inventory. Inventory will be approved and signed by Concessionaire and NAFI Manager or designated person. NAFI Manager or designated person may add or delete to list of items during inventory. All government-furnished equipment will only be used for its intended purpose and must be protected from rips, tears, punctures, or burns. A copy of signed inventory shall be sent to Contracting Officer.

DESCRIPTION OF ITEM	QTY
KITCHEN/PREP AREA	
1. Mobile Fryer/Filter Machine	1
2. Advantedge 2-Door Freezer	1
3. Reach-in Freezer, 1-Door, T-23F	1
4. 3 Compartment Sink w/Pan Shelf	1
5. Counter Freezer	1
6. Cook/Hold Cabinet	1
7. Gas 36" Char-Broiler	1
8. Vulcan V-Series HD Range – 36"	1
9. Comcash Point-of-Sales System	1
10. Sandwich Counter (No Inserts Provided)	1
11. Single Sink (Hand Wash Station)	1
12. Vulcan Gas 35 lb. Fryer w/Fry Baskets	2
13. Storage Racks	3
14. Sheet Pans	6
15. Stainless Steel Storage Cabinet 18"x38"	1
16. Vulcan Double Deck Convection Oven	1
17. Prep Table	1
18. 2-Door Graymetal Cabinet for POS	1
19. Walk-in Cooler	1
20. Cordless Phone System (3 Handsets)	1
21. Amana Microwave, Commercial, Stainless	1
22. Electric Hot Food Buffet 34" (No Inserts)	1
23. Stainless Steel Storage Cabinet, 18"x38"	1
DINING ROOM AREA	
1. Dining Room Chairs	80
2. Tables	38
3. Bar Stools	20
4. 52" TV w/Mounts	5
5. Counter Cold Food Buffet 60" (No Inserts)	1
6. Scotsman Ice Machine w/Bin (Bar Area)	1
7. Stainless Steel Storage Cabinets 24"x34"x72"	1
8. Pull Down Projector Screen	1
9. Pool Table	1
10. Multimedia Projector	1
11. 32" Proview TV LCD w/Mount	1
12. Shelti Electronic Dart Machine	2
13. Stainless Steel Storage Cabinet 24"x34"x72"	1
OFFICE AREA	
1. HP Wireless Copier/Scanner/Fax	1
2. Metal Shelving	4

PATIO AREA	
1. Patio Heaters-Bronze (Outdoor Storage)	3
2. Hexagon Patio Tables Cedar/Brown (4 are APF)	7
3. Ceiling Fans-White	3
4. Stainless Steel Grill	1
MISCELLANEOUS ITEMS	
1. Trash Cans w/Lids (Used in Dining Area)	3
2. 55 Gal. Gray Trash Can (Used in Prep Area)	1

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 1 June 2017 – 31 May 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2022

Estimated Dollar Value: Income 10% Weekly

NAICS Code: 722310 – Food Service Contractors

Small Business Set Aside: No

Incumbent: Desi's Downtown Restaurant, FA2823-17-S-3001 (DUNS 049715100)

POCs: Contracting Officer – Madison Chaney

madison.chaney@us.af.mil

850-882-0347; DSN 872-0347

Project Name: Chaplain Reintegration Events

Program Description: OCO Pre-Deployment, Families of Deployed, and Reintegration Events

Objective: Chaplain Reintegration events supporting the 7th Special Forces Group (SFG) (Airborne) mission and ensure the strengthening and readiness of family wellness.

Scope: Provide a resort located within a 2-hour drive of the 7th SFG Compound that can support family deployment oriented events. Training events will include the procurement of lodging, meals, beverages, session/breakout rooms, child care and audio-visual support. Events typically, but not exclusively, run from Friday evening to Sunday morning.

Registration will be conducted through government personnel and forwarded to the hotel.

General Requirements:

Location

- Hotel shall offer the following at no additional cost: parking, fitness room, TV with remote control, and wireless internet access.
- Hotel shall provide meals from in-house caterer for all meals. Caterer shall provide a children's menu for dinner.
- Hotel shall provide free beach access to the Gulf of Mexico.
- Hotel shall have walking access to multiple shops, stores, and restaurants within 0.5 miles of location and shall not have to cross any major highways or streets (safety purposes) to access these establishments.
- Hotel shall be large enough in order to provide lodging for all participants, staff, and leadership within the same building complex.
- Hotel shall provide a check-in time of 3:00 p.m. on Day 1 and a check-out time of 12:00 p.m. on Day 3.
- All costs and prices shall be within the government per diem rates.
- For operational and security situations no display of US Army, Special Operations, or Special Forces shall be displayed to the public. No names, ages, or number or participants shall be released to any person or agency not in official association with Eglin AFB, Fort Rucker, or 7th SFG.

- Hotel will have a spa with massage, salon, manicure, and pedicure services available.

Rooms

- Room counts included in each event will be approximate and may vary. Hotel shall be flexible and adjust if the room count changes. All sleeping rooms must be located in one complex and be accessible by elevator.
- Hotel shall provide one conference space for training purposes that can accommodate up to 100 people comfortably. Conference space may double as dining area. Conference space shall be without any barriers that would obstruct the view of the presentation by the conference facilitator or any other program presenter. Barriers include, but are not limited to, pillars, walls, screens, plants and décor. A multi-tiered space is permissible if no barriers obstruct the view.
- Hotel shall provide enough space to accommodate care workers to run an efficient and safe program for 50 children, ranging in ages from 0-12 years old.
- All meeting space and child care space shall be located in the same building.
- All guest rooms shall be equipped with bathtubs with the exception of specifically requested Americans with Disabilities Act (ADA) adaptive rooms.
- All rooms shall be clean prior to check-in.
- Participants shall not be required to pay out of pocket fees that are included in this event.
- Credit card will not be required at check-in for incidentals.
- Participants may choose to pay for hotel amenities not included in the cost of the event.

Specific Requirements:

- Rooms shall sleep 2 adults and 2 children at a minimum at or below government per diem rate for 2 nights. The Government will only pay for the actual rooms used.

Hotel Shall Provide the Following

- One (1) conference room for 45 people with 8 round tables and 45 chairs; for 3 days (Thursday – Saturday) with Podium, table for projector, and a screen (minimum size 6’x6’).
- Coffee, an assortment of tea, and ice water in the training room.

- Breakout room for youth activities to accommodate all ages (0-12 years old), for 75 personnel (children and child care workers) with four 3x6 tables with 36 chairs; and additional 20 chairs available if needed. A room divider is highly recommended in order to segregate infants and toddlers from older children. Room shall be able to accommodate audio and video capability to play movies. A registration table and chair shall be located outside activities room.
- Hotel shall meet Federal Emergency Management Agency and Fire Safety Act requirements.

Childcare Providers Shall Provide the Following

- Enough trained personnel to safely supervise 50 children (0-12 years old), age appropriate activities such as crafts, inflatable slides and/or bounce houses, etc. to entertain and educate children, age appropriate movies or shows with a rating of PG or G.
- Childcare providers will supervise and assist children in eating dinner for one night.
- Childcare providers must have appropriate training and background checks in accordance with DoD Instruction 6060.02.

Meals:

Day 1

- Dinner meal for 45 adults from an adult menu. Meal will consist of at least 2 choices of protein, grain, starch, vegetable, salad, dessert, and beverages. A cash bar will be made available near the proximity of the dinner at the hotel.
- Dinner meal for 50 children from a children's menu. Meal will consist of a protein, grain, vegetable, starch, dessert, and beverage. Children will eat with adults.

Day 2

- Breakfast meal (full hot breakfast) for 95 people. Children will eat with adults.
- Lunch meal for 95 people. Children will eat with adults.
- Dinner meal for 50 children from a children's menu. Children will eat in the childcare room.

Day 3

- Breakfast meal (full hot breakfast) for 95 people. Children will eat with adults.

Audio Visual Requirements:

- 1 Podium
- 1 Table for projector placement
- 1 AC power strip
- 1 Projection Screen
- Wireless Internet Connections to all rooms for duration of conference

Conference space and childcare areas shall be made available and set up no later than 12:00 p.m. on Day 1 and remain available until 12:00 p.m. on Day 3.

Sample Schedule of Events: Times will vary depending upon the event.

Day 1

- 12:00 p.m. UMT and Childcare workers have access for final set-up of meeting/childcare space
- 1:30-10:00 p.m. Childcare registration
- 2:00-6:00 p.m. Session Number 1
- 3:00-5:00 p.m. Check-in
- 5:00-6:00 p.m. Dinner
- 6:00-10:00 p.m. Session Number 2
- 10:00 p.m. Childcare ends

Day 2

- 8:00-9:00 a.m. Breakfast
- 9:00 a.m.-12:00 p.m. Session Number 2
- 12:00-1:00 p.m. Lunch
- 1:00-10:00 p.m. Practical Exercise
- 6:00-7:00 p.m. Children Dinner
- 5:30-10:00 p.m. Childcare

Day 3

- 8:00-9:00 a.m. Breakfast
- 9:00-11:00 a.m. Session Number 3
- 8:30 a.m.-12:00 p.m. Childcare
- 12:00 p.m. Checkout

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 17 July 2017 – 16 July 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 1Q FY2022

Estimated Dollar Value: \$206K

NAICS Code: 721110 – Hotels (except Casino Hotels) and Motels

Small Business Set Aside: No

Incumbent: Sandestin Investments LLC, FA2823-17-P-3037 (DUNS 785872946)

POCs: Contracting Officer – Felix Marrero
felix.marrero.6@us.af.mil
850-882-3466; DSN 872-3466

Project Name: Lease and Maintenance of Washers and Dryers

Program Description: Lease and maintain washers and dryers for Eglin AFB's dormitories.

Objective: Provide leasing, installation, removal and maintenance of 56 washers and 64 dryers at Eglin AFB.

Scope: Provide leasing, installation, removal and maintenance of 56 washers at Eglin AFB. Provide leasing, installation, removal and maintenance of 64 dryers at Eglin AFB. Shall deliver and install washers and dryers in each building, and shall utilize existing outlets. Shall connect washers to hot and cold water supply, drain, and electrical outlets. Shall connect dryers to vent holes and electrical outlets. Washers and dryers shall be leveled and operated through one complete cycle.

Locations and Workload Estimates:

- Approximately 42 washers and 50 dryers shall be initially installed. If a decrease in number of washers or dryers is required, price shall be reduced by monthly pro-rated amount.
- Machine Installation. Listed below are the buildings where appliances are to be installed and number of units to be installed. In the event of customer relocation contractor shall be provided an updated location listing. Contractor shall submit a schedule of installation for approval 10 days prior to actual installation.
- All electrically operated equipment shall be installed in advance with standards of the National Electric Code.

Current Requirement

Building Number	1.1.1.1.1. Washers	1.1.1.1.2. Electric Dryers	1.1.1.1.3. Building Designation
851	9	9	Laundry Rm N101
853	9	9	Laundry Rm S101
854	6	8	Rm 128 Laundry
854	6	8	Rm 163 Laundry
855	6	8	Rm 116 Laundry
855	6	8	Rm 134 Laundry
Total	42	50	

Future Requirement

- Government anticipates a surge in the future for stackable washers and dryers. All reference to ‘future requirement’ are referring to anticipated surge (X003/X004):

Building Numbers for Quad Dorms	Stackable Washers/Dryers	Stackable One washer & one dryer per Quad Area, 12 areas per Building. Machines must fit dimensions listed in diagram and meet the minimum specifications outlined in this PWS for other machines.
831	12	
835	12	
875	12	
877	12	
879	12	
Total	60	

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 6 August 2017 – 5 August 2022 (One year base period plus three 1-year option periods)

Anticipated RFP Release Date: 2Q FY2022

Estimated Dollar Value: \$68K

NAICS Code: 532210 – Consumer Electronics and Appliances Rental

Small Business Set Aside: Yes

Incumbent: Commercial and Coin Laundry Equipment Co. Inc., FA2823-17-P-4011 (DUNS 028730299)

POCs: Contracting Officer – Carrie Eastburn
carrie.eastburn@us.af.mil
 850-882-0197; DSN 872-0197

Air Force Test Center 96th Test Wing

Upcoming Acquisitions

Project Name: Maintenance/Preventative Maintenance (Various Air Compressors, Filters and Air Dryers)

Program Description: Maintenance services on various air compressors, filters and air dryers.

Objective: Service Air Compressors, Air Dryers, and In-line Filters for 46th Maintenance Group (46MXG)

Scope: Contractor shall supply equipment, tools, personnel, training and technical support necessary to service Air Compressors, Air Dryers, and In-line Filters as required by the manufacturer's recommendations in support of the 46MXG Compressor Contract. Contractor shall ensure work, services, and operations are in compliance with local, state, and federal laws and regulations. Additionally, contractor shall comply with security and environmental requirements applicable to the state of Florida and Eglin AFB.

General Services:

- Shall accomplish applicable tasks in accordance with manufacturer's recommendations.
- Equipment list; subject to change if the compressor is replaced.

	Bldg	Brand	Model	Serial #	Rotor Screw	Inspection	Dryer Model	Brand	Serial #
1	32	Champion	VR10-12	D154600		Annual	TA8	Kaeser	
2	72	Ingersoll Rand	SSR-EP300	DE1382U00019	Yes	Annual	DXR1250W	IR	00BDXRA115
3	72A	Kaeser	CSD-100	1060	Yes	Annual	Used w/TF171E		
4	72A	Ingersoll Rand	15TE15	30T818544		Annual	NA		
5	72A	Ingersoll Rand	15TE15	30T818546		Annual	NA		
6	86	Ingersoll Rand	2545K10	0109280018		Annual	NA		
7	106AGE	Kaeser	SM15	1389	Yes	Over and Above	Heater		
8	110	MAXUS	EX10120HA	00027 – L11/27/2007		Annual	NA		
9	110	MAXUS	EX10120HA	00027 – L8/13/2008		Annual	NA		
10	127	Kaeser	SM15T	1086		Annual	NA		
11	129	Kaeser	AS20	1485	Yes	Annual	TS200	IR	206999002
12	129	SpeedAire	5Z399B-2	082593L-946893		Annual	3529-1	Arrow	NI236
13	134	Ingersoll Rand	3000E 30	30T872481		Annual	NA		
14	136	Ingersoll Rand	15T2X	30T177243		Annual	NA		
15	136	SpeedAire	5F566	5F563		Annual	NA		

16	138	CAS	B203H129-E	020612-0188		Annual	NA		
17	455AGE	Kaeser	ASD 25T	1017	Yes	Over and Above	25T	Kaeser	
18	140	Curtis	E35	A4051546	Yes	Annual	NA		
19	426	SpeedAire	1WD4D	1WD40		Annual	2DAZ3A	SpeedAire	SP100A1151211012

- Over and Above maintenance shall be performed as required on all air compressors, air dryers and in-line filters listed.
- Shall provide manufacturers required annual maintenance intervals for equipment listed with the exception of compressor models, Kaeser SM15 (Bldg. 106), and Kaeser ASD 25T (Bldg. 455).
- Shall provide a list of all materials to be used during contract period. This list will be provided to the Haz-Mat Cell office on base prior to start of contract. Shall maintain current Material Safety Data Sheets (MSDS) documents for all chemicals used in maintaining and operating systems, and shall provide copies to CMO (Report 0004). Disposal of any oils, coolants, filters, and separator elements as required by federal or state environmental regulations will be at contractor's location.

Annual Maintenance:

- Compressor Maintenance. Shall perform 1 annual inspection on Air Compressors, Air Dryers, and In-line Filters listed, as recommended by the manufacturer. Quarterly maintenance is being provided for on an existing contract and is not necessary.
- Lubrication Equipment. Shall perform all service, maintenance, and repair of lubrication equipment on compressors, including oil pump and oil pressure regulator. Shall clean, repair, or replace all parts as required. This service shall include, but is not limited to, change/clean air filters, inspect/change oil and oil filters, inspect/change coolant level and fill to required levels, inspect separator elements, inspect/change fan belts, inspect oil coolers and check all components for proper operation.

Maintenance Schedule:

- Shall provide government a maintenance schedule for annual inspections. Schedule will include date, time, building number, compressor model number and date to be completed (Report 0001). Maintenance shall be scheduled between 7:00 a.m. and 5:00 p.m., Monday through Friday. Shall perform scheduled maintenance and Preventive Maintenance (PM) for compressor systems and all subsystems in order to maintain a fully functional compressor system. Scheduled maintenance work shall include annual periodic inspection, replacing or replenishing lubricants, and repair or replacement of parts due to normal wear and tear. Field engineering changes or upgrades to equipment shall be installed during scheduled maintenance. Minor problems occurring since the last scheduled maintenance or Preventive Maintenance (PM), shall be corrected.

Preventive Maintenance (PM) includes a Service Report that shall include information on compressor inspection and service (Report 0003). Scheduled Maintenance Work or Preventive Maintenance (PM) that does not affect personnel shall be performed during normal work hours.

Annual Reporting:

- Shall provide written annual report (Report 0003), including:
 - o Verification of all items worked and/or inspected.
 - o Any safety conditions which may require immediate attention.
 - o All deficiencies and recommended corrective actions.
 - o Cost estimates for any additional unscheduled maintenance.
 - o Oil and Water Analyses Reports.
 - o Inspection Report with Compressor Preventative Maintenance Checklist.

Frequency of Task:

- Contract will begin with 1 annual service being completed on each component listed. Although the 3 Ingersoll Rand models one SSR-EP300, two 15TE15 inspections are based on hourly usage, there will be an annual inspection required.

Over And Above Maintenance and Repair:

- Shall complete Over and Above maintenance/repairs as a result of discrepancies noted during annual inspection assessment or emergency repairs needed on listed air compressors, air dryers and in-line filters. This includes all maintenance/repairs not associated with annual preventative maintenance, which encompasses unscheduled maintenance and emergency maintenance and repair work.
- Service Calls. Shall respond to service calls to provide repair to compressor systems. Contract Management Office (CMO) will be authorized to place Unscheduled and Emergency Service Calls. Shall respond to emergency service calls within 24 hours of notification to conduct an assessment. Emergency service calls shall include calls by the CMO for performance of service or maintenance work in the event of an unscheduled shutdown or imminent failure of compressors. Service calls shall be worked continuously during regularly scheduled work hours until complete. Estimated completion date/time shall be provided to CMO at least daily. Parts required to support Service Calls shall be obtained in most expedient manner available.

- **Unscheduled Maintenance Work.** Shall perform unscheduled maintenance as needed.
 - o Unscheduled maintenance work is maintenance or preventative maintenance that needs to be accomplished out-of-cycle with respect to scheduled maintenance work or preventative maintenance, but is not an emergency. Unscheduled maintenance and repair shall include fixing problems found during scheduled maintenance that are not a part of scheduled maintenance being performed.
 - o Unscheduled maintenance may include compressor system unit disassembly, repairing, replacing, or rebuilding parts, assemblies, subassemblies, components, and end items, plus testing.
 - o Unscheduled maintenance for a compressor subsystem may include rebuild of air-end, single stage overhaul, complete field overhaul, 1st stage intercooler replacement, 2nd stage intercooler replacement, after-cooler replacement, oil cooler replacement, oil pump replacement and motor overhaul and air compressor or air dryer replacement. Testing of completed end items shall be in accordance with applicable technical data.
 - o Unscheduled maintenance and repair shall include all actions required to restore compressor and cooling system to a serviceable condition.

Required Reports

- Shall prepare a Scheduled Maintenance Work Plan (Report 0001). Two copies shall be supplied to CMO and Contracting Officer (CO).
- Shall obtain manufacturer's maintenance instructions for each piece of equipment and assemble data into an Operations and Maintenance Manual (Report 0002). Operation and Maintenance Manual should be available for review by CMO.
- Shall create, maintain, and dispose of only those Government required records specifically cited.
- Two copies of contractor completed, required reports, shall be supplied to CMO and CO. These reports shall include costs and listings of all parts and materials provided by contractor under the "Full Service Firm Fixed Price" agreement, including but not limited to, Oil and Water Analyses Reports (Report 0003), Preventive Maintenance Plan Check Lists, Material Safety Data Sheets (Report 0004), Chemical Transport Documents, and any other documents which are required by State, EPA, OSHA or other outside regulatory agencies. Each report shall include contractor Summary and Recommendations and/or applicable comments.

	Report	Frequency	Addressee	Format
0001	Scheduled Maintenance Work Plan	30 days from contract award and as changes dictate	CMO	Contractor format acceptable
0002	Operations and Maintenance Manuals	30 days from contract award and as revisions dictate	CMO	Contractor format acceptable
0003	Annual Report a. Oil and Water Analyses	5 days from end of annual maintenance	CMO	Contractor format acceptable
0004	Material Safety Data Sheets	At time of contract award and as changes occur	CMO	Contractor format acceptable
0005	Training Certifications	Included with proposal and as personnel changes occur	CMO	Contractor format acceptable

Acquisition Approach: Total Small Business Set-Aside on FBO

Period of Performance: 7 August 2017 – 6 August 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 2Q FY2022

Estimated Dollar Value: \$254K

NAICS Code: 811310 – Commercial and Industrial Machinery and Equipment (Except Automotive and Electronic) Repair and Maintenance

Small Business Set Aside: Yes

Incumbent: Air Power Services Inc., FA2823-17-C-0006 (DUNS 175839844)

POCs: Contracting Officer – Rebecca Hoppe
rebecca.hoppe@us.af.mil
850-882-0335; DSN 872-0335

Project Name: Shop Towel Service

Program Description: Shop Towel Service

Objective: Pick up dirty rags and replace with clean rags.

Scope: Shall deliver professionally cleaned shop towels/rags and pick up used/dirty shop towels/rags in support of 96th Maintenance Group. Shall ensure services are in compliance with local, state, federal laws and regulations. Shall comply with security and environmental requirements applicable to the state of Florida and Eglin Air Force Base.

Shall establish a pickup and delivery day (Tuesday, Wednesday or Thursday, 0700 – 1500) with 96th Maintenance Group Contract Management Office (CMO) and make every effort to maintain that same day throughout the course of this contract.

Delivery Locations:

<u>Shop</u>	<u>Drop Off</u>	<u>Frequency</u>	<u>Not to exceed number</u>	<u>Notes</u>	<u>Shop POC</u>
<u>Name</u>	<u>Location</u>				<u>POC</u>
BACKSHOP					
Propulsion	Bldg 134, Rm 8	Every 2 weeks	100	Pick-up & Deliver	Mr. Ken Lakes, 882-2071
Pneudraulic	Bldg 426, Rm 101	Every 2 weeks	200	Pick-up & Deliver	Mr. Michael Russell, 882-3657
Electric	Bldg 136, Rm 5	Every 2 weeks	25	Pick-up & Deliver	Mr. Andre Clay, 882-2576
Avionics	Bldg 100, Rm 304	Every 2 weeks	25	Pick-up & Deliver	Mr. Richard Jacobson, 882-5909
Armament	Bldg 110, Rm 116	Every 2 weeks	100	Deliver	Mr Bruce Smythe, 882-3495
Wheel & Tire	Bldg 136, Rm15	Every 2 weeks	50	Pick-up & Deliver	Mr. Preston Lewis, 882-3463
Corrosion	Bldg 72, Rm 107	Every 2 weeks	50	Pick-up & Deliver	Mr. Dan Starnick, 882-5486
MXS					
PMEL	Bldg 78	Every 4 weeks	50	Pick-up & Deliver	Mr. Charles Tawney, 882-6113
Munitions	Bldg 1225/1280	Every 4 weeks	100	Pick-up & Deliver	A1C Hammon; 882-3361 These buildings are within the Munitions complex
AMXS					
Red AMU	Bldg 102	Every 2 weeks	400	Deliver	TSgt Kevin Holder - 882-2900

Blue AMU	Bldg 103	Every 2 weeks	400	Pick-up & Deliver	SrA Savannah Knight 883-1530
AGE					
AGE	Bldg 101	Every 2 weeks	700	Deliver	Mr. Jon Herold/Dave Ward 882-3048
AGE	Bldg 101	Every 2 weeks	100	Pick-up & deliver Lint-free	Mr. Jon Herold/Dave Ward 882-3048

If the delivery falls on an official government holiday (New Year’s Day, Martin Luther King Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, and Christmas Day), services required shall be performed on the first duty day immediately following the Holiday and will continue with originally submitted schedule thereafter.

Upon delivery of shop towels/rags, customer will advise on number of shop towels/rags required to ensure their personal rag count is not in excess of the “not to exceed number” as indicated in above table. Clean rags will then be swapped out one-for-one except for Red AMU, AGE and Armament where rags will just be dropped as off as needed in a quantity not to exceed the number indicated in above table.

Contractor and shop representative shall conduct 100% count of shop towels/rags picked-up and delivered to ensure accountability. Contractor shall document number of rags delivered and/or picked at the shop and obtain a signature from shop representative acknowledging receipt. Contractor shall not deliver towels/rags exceeding the “not to exceed number”.

Shall provide an electronic monthly summary by the 5th day of the month to the 96th Contract Management Office (CMO). The report shall include the following:

- Delivery log of quantity of rags delivered/picked up per shop with shop representatives’ signature.
- Any conditions which may require immediate contracting attention.

Shall provide vehicles required to deliver/pick up shop towels/rags.

Acquisition Approach: Full and Open Competition on FBO

Period of Performance: 1 October 2017 – 30 September 2022 (One year base period plus four 1-year option periods)

Anticipated RFP Release Date: 3Q FY2022

Estimated Dollar Value: \$29K

NAICS Code: 812332 – Industrial Launderers

Small Business Set Aside: No

Incumbent: Undergrid Networks Inc., FA2823-18-P-0001 (DUNS 078750702)

POCs: Contracting Officer – Joey Minear
joey.minear@us.af.mil
850-882-9125; DSN 872-9125