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## Cover Story

## Your 2020 Election and Political Mail Guide



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## Background

The 2020 primary season is here and the Postal Service ${ }^{\text {TM }}$ is preparing for the November 2020 general election. In addition to the Presidential election, there will be numerous congressional, gubernatorial, state, and local races. Thus, proper handling of Election Mail and Political Mail is critical.

Concerns have been raised about how long it takes for Election Mail and Political Mail to reach voters. The Postal Service takes these concerns very seriously. Coast to coast, plans are in place to ensure the timely receipt, processing, and delivery of Election Mail and Political Mail.

Generally, citizens use one of the following methods to cast their votes:

- In person at a traditional polling place via electronic or paper ballot on or before Election Day, or
- Through the mail via an absentee paper ballot

Although traditional poll voting is still the preferred method, voting by mail is increasing in popularity across broad segments of the American electorate. In the 2018 midterm election, 25 percent of voters cast ballots by mail.

## Key Dates

- The primary and caucus season began February 3 in lowa and will continue through June.
- Congressional run-off elections are scheduled from March 31 through August 25.
- The general election will be held on November 3.


## Key Elections

## General Election - November 3

- A total of 470 seats in the U.S. Congress are up for election:
- 35 Senate seats - AK, AL, AR, AZ, CO, DE, GA (2), IA, ID, IL, KS, KY, LA, MA, ME, MI, MN, MS, MT, NC, NE, NH, NJ, NM, OK, OR, RI, SC, SD, TN, TX, VA, WV, and WY.
- All 435 House seats and 6 non-voting seats representing American territories and the District of Columbia.
- Due to retirements and deaths in Congress, certain special elections will be held in AZ, CA, GA, MD, NY, and WI throughout the year.
- 11 Gubernatorial seats - DE, IN, MO, MT, NC, ND, NH, UT, VT, WA, and WV.
- Numerous state and local elections. See the chart on page $\underline{9}$ for details.


## Election Mail and Political Mail Overview

## What is Election Mail?

Election Mail is any item mailed to or from authorized election officials that enables citizens to participate in the voting process, such as balloting materials, voter registration cards, absentee applications, and polling place notifications.

## What is Political Mail?

Political Mail includes Political Campaign Mail and Political Message Mail.

- Political Campaign Mail is any material mailed at First-Class Mail ${ }^{\circledR}$ or USPS Marketing Mail ${ }^{\circledR}$ prices for political campaign purposes by a registered political candidate, a campaign committee (federal, state, or local), or a committee of a political party (e.g., Democratic National Committee or Republican Congressional Campaign Committee) to promote political candidates, referendums, or political campaigns.
- Political Message Mail is any material mailed at FirstClass Mail or USPS Marketing Mail prices by a political action committee (PAC), super-PAC, or other organization engaging in campaign activity, issue advocacy, or voter mobilization.
Political Mail may be sent for any public election - partisan or nonpartisan - for which there is a ballot. Political Mail is identified using red Tag 57, Political Campaign Mailing.


## Election and Political Mail Project Plan

The Postal Service 2020 Election and Political Mail Project Plan coordinates strategy with key organizational priorities. The plan objectives are to:

- Educate and inform the public on proper mail handling, key dates, and operational guidelines for Election Mail and Political Mail.
- Reinforce the message that the Postal Service takes its job of delivering ballots and other Election Mail and Political Mail very seriously.
- Ensure the correct use of Tag 57, Political Campaign Mailing. Political Message Mail (mailings from certain groups about issue advocacy or voter mobilization) and Political Campaign Mail (mailings from certain groups or individuals related to a candidate, campaign, or referendum) both require the use of Tag 57.
- Ensure the correct use of Tag 191, Domestic and International Ballots. Postal Service employees must correctly identify and process this mail according to the appropriate level of service. Tag 191 may not be used for sample ballots.
- Ensure the correct use of the Official Election Mail logo. It may be used on all Election Mail, including ballots.
- Inform election officials that ballots will be handled according to USPS ${ }^{\circledR}$ service standards. Educate the officials on service standards so they can ensure ballots are mailed and returned by the deadline.
- Ensure Postal Service employees know that they must always promptly and efficiently handle Election Mail or Political Mail with equal care and attention.


## Key Messages

Mail is an increasingly important part of U.S. elections. Throughout the 2020 election cycle, it's important to keep the following in mind:

- U.S. Mail ${ }^{\circledR}$ services are a vital part of the U.S. election process. The Postal Service will ensure the dependable and timely delivery of Election Mail and Political Mail.
- The Postal Service takes pride in the popularity of U.S. Mail as an efficient and effective means for citizens to participate in the voting process.
- Customers can trust the Postal Service to deliver their mailed ballots in a timely manner.
- The Postal Service offers a state-by-state outreach program to ensure election boards, political candidates, and mailers are aware of the appropriate procedures and important deadlines to help ensure the proper processing and delivery of Election Mail and Political Mail.
- The Postal Service expects to handle millions of ballots this election cycle - proof that mail is a dependable and protected way to cast a vote.
- Voter communication ensures that ballots have sufficient time to be processed, delivered, and counted.
- The Postal Service suggests that election officials provide voters with guidelines for returning marked ballots with mailing timelines in the balloting materials packet to ensure timely delivery. Return by mail dates are based on state and local laws, but the Postal Service recommends the following:
- Domestic non-military voters are advised to mail ballots at least 1 week before the due date to account for any unforeseen events or weather issues.
- Military personnel serving overseas, such as Army Post Office/Fleet Post Office (APO/FPO) voters, must follow the return by mail date for their location (see fvap.gov/eo/overview).


## Key Voter Message - Mailed Return Ballots

Customers who opt to vote through U.S. Mail service must understand their local jurisdiction's requirements for timely submission of absentee ballots, including postmarking requirements. Voters must contact their local election officials for questions about local deadlines. The Postal Service recommends that voters mail their ballots at least

1 week before the due date to account for any unforeseen events or weather issues.

## Key Election Official Message - Ballots

Whether using First-Class Mail or USPS Marketing Mail service, customers are encouraged to work closely with local Postal Service election mail coordinators to determine delivery times for the mailings. For coordinator contact information, visit about.usps.com/gov-services/election-mail/political-mail-map.htm.

## Election Mail

## Absentee Ballots

An absentee ballot is the printed ballot marked by an absent voter, sealed in a special envelope, and returned to election officials, usually in person or through the mail.

Each election cycle presents a different set of parameters for ballot creation and for the size and weight of the return mailpiece. As a result, many voters do not know the correct amount of postage required to return their ballots by mail. Election officials must consult with a Postal Service Business Mail Entry manager, mailpiece design analyst, or election/political mail coordinator to determine the proper postage required for mailing ballots to voters and for voters mailing ballots back to election officials.

Election officials are required to indicate in a prominent location the proper amount of First-Class Mail postage that must be applied to balloting materials for any election, whether sent in hard copy or electronic formats. An exception may apply in certain circumstances for balloting materials for military and overseas voters or where postage is prepaid. See Publication 631, Official Election Mail Graphic Guidelines and Logos to learn more about the postage marking requirements.

## Absentee and Early Voting

As reported by the National Conference of State Legislatures (NCSL), most states have a method for eligible voters to cast ballots before Election Day, either during the early voting period or by requesting an absentee ballot. In 11 states, early voting is not available, and in 17 states, a reason is required to request an absentee ballot.

States typically offer three ways for voters to cast a ballot before Election Day:

1. Early Voting. In 39 states and the District of Columbia, any qualified voter may cast a ballot in person during a designated period before Election Day. No excuse or justification is required.
2. Absentee Voting. All states will mail an absentee ballot to qualified voters who request one. The voter may return the ballot by mail or in person. In 17 states, a reason is required, while 33 states and the District of Columbia permit any qualified voter to vote absentee without offering a justification.
3. Mail Voting. In all-mail election states, a ballot is automatically mailed to every eligible voter (no request or application is necessary). In-person voting sites may also be available. Five states mail ballots to all eligible voters for every election. Other states may provide this option for some types of elections.
For more information, visit ncsl.org/research/elections-and-campaigns/absentee-and-early-voting.aspx.

## Vote-By-Mail

According to the NCSL, at least 21 states have provisions allowing certain elections to be conducted entirely by mail. For these elections, all registered voters receive a ballot in the mail. Typically, the voter marks the ballot, puts it in a secrecy envelope or sleeve, places it into a separate mailing envelope, signs an affidavit on the exterior of the mailing envelope, and returns the package via mail or by dropping it off.

Ballots are mailed in advance of Election Day so voters have an "election period" instead of a single day to vote. All-mail elections, known as Vote-By-Mail elections can be seen as absentee voting for everyone.

Four of the 22 states - Oregon (2000), Washington (2011), Colorado (2013), and Hawaii (2019) - hold Vote-By-Mail elections. Voters return marked ballots by mail, at a drop-off location, and in some cases vote in person at voter centers.

Utah permits individual counties to determine if they would like to conduct all-mail elections or not, and all counties are expected to do so in 2020. In California, some counties are currently permitted to conduct all-mail elections. After 2020, the option will be available to all counties in the state. Other states permit all-mail elections in certain circumstances, such as for special districts, municipal elections, when candidates run unopposed, or at the discretion of the county clerk.

Generally, states begin providing Vote-By-Mail elections only in certain circumstances, and then add additional opportunities as citizens become familiar with procedures. For more information, visit ncsl.org/research/ elections-and-campaigns/all-mail-elections.aspx.

## Military - APO/FPO/DPO

## Key Messages

Even in times of war, the Postal Service has delivered the most fundamental symbol of democracy - a ballot. As the election season progresses, emphasize the following key messages:

- The Postal Service is honored to provide the brave men and women serving abroad in the military with the opportunity to vote.
- Any American voter living overseas can mail his or her completed ballot back to the United States free of charge at the nearest American embassy, consulate, or Diplomatic Post Office (DPO). If the voter has authorized access to a military base, he or she can mail a ballot free of charge at the nearest Army Post Office (APO) or Fleet Post Office (FPO).
- For the 2020 general election, special procedures for APO/FPO/DPO absentee ballots are in effect between September 1 and November 30. During this time, the Postal Service will provide special handling for dispatch via the International Service Centers (ISCs).
- The Postal Service recommends that voters return ballots by these mailing dates (see fvap.gov/eo/overview).


## Military - APO/FPO/DPO Absentee Ballots

The Postal Service and the Military Postal Service collaborate to provide special handling of absentee ballots to overseas military personnel. The Postal Service is committed to ensuring that everyone who votes by mail experiences an efficient process.

Here is a summary of special procedures for APO/FPO/ DPO absentee ballots:

- Election officials must mail absentee ballots at least 45 days before the November 3 election.
- All military absentee ballots mailed by election officials from September 1 through November 30 will be subject to special handling procedures.
- Local election offices must segregate military absentee ballots to the Chicago ISC and the Miami ISC gateways. At ISCs, absentee ballots receive special handling, including accelerated sortation, special tray identification, and priority transportation.
- APO/FPO absentee ballots will be sent from local Post Office ${ }^{\text {TM }}$ locations to the nearest Processing and Distribution Center for further handling. Postal Service employees may identify trays or containers of absentee ballot mail using Tag 191, Domestic and International Ballots, and present them to the Post Office facility.


## Military - APO/FPO/DPO Returning Absentee Ballots

Military personnel with APO/FPO/DPO addresses can return absentee ballots via Priority Mail Express ${ }^{\circledR}$ using Label 11-DOD, DOD Express Mail Label Absentee Ballot. The label includes "Waiver of Signature" and "Guaranteed by End of Day" endorsements, so ballots can be delivered the day they arrive at the destination Post Office.

## Label 11-DOD



Familiarize yourself with the following operational guidelines for Label 11-DOD:

- The Military Postal Service distributes Label 11-DOD overseas.
- The Priority Mail Express ballot label is only for absentee ballots mailed from Military Post Office (MPO) facilities overseas.
- Voters may use the label on any size ballot envelope and must always affix it in the upper right corner.
- Voters keep part of the label to use the tracking number to track their ballots.
- At ISCs, absentee ballots receive special handling including accelerated sortation, special tray identification, and priority transportation.
- Overseas U.S. military and civilian citizens must return their absentee ballots via APO/FPO/DPO locations.
- The ballots arrive by international transportation at one of the Postal Service gateway offices for Customs clearance and initial processing at select designated offices.
- At these facilities, the mail is processed by postal automation equipment in an initial domestic primary sort for distribution throughout the United States.


## Service Type Identifiers and How They Improve Mailpiece Visibility

The Postal Service provides customized Service Type Identifiers (STIDs) specifically for ballots to improve ballot mail visibility. These STIDs have proven instrumental in identifying and tracking ballots on hand and in the mailstream. In addition, STIDs have increased the visibility of outbound/ returning ballot mail within the automation environment as well as passive identification and tracking of ballot mail.

STID processing leverages Intelligent Mail ${ }^{\circledR}$ barcode $\left(\mathrm{IMb}^{\circledR}\right)$ scan data that is available via Informed Visibility ${ }^{\circledR}$ $\left(I V^{\circledR}\right)$ reports. To learn more about ballot STIDs, see postal-pro.usps.com/mailing/service-type-identifiers.

## Election and Political Mail Map

The interactive Election and Political Mail map provides election officials with contact information for election and political mail coordinators. The interactive map includes Business Mail Entry Unit addresses and phone numbers, and a ZIP Code ${ }^{\text {TM }}$ lookup feature to streamline the resource identification process. To view the Election and Political Mail map, see about.usps.com/gov-services/election-mail.

## Tag 191



## Tag 191

Tag 191, Domestic and International Ballots, is a green container tag used by election officials to identify trays and sacks of ballot mail destined for either domestic or international addresses. The tag (shown left) provides greater visibility to ballot mail during Postal Service handling. Election officials can order Tag 191 online at usps.com/electionmail and have it mailed directly to local election officials.

## Business Reply Mail and Qualified Business Reply Mail

Business Reply Mail ${ }^{\circledR}$ (BRM) and Qualified Business Reply Mail ${ }^{T M}$ (QBRM ${ }^{T M}$ ) are First-Class Mail services that enable election officials to pay the return postage (including a per-piece fee) for the ballots returned to election offices. BRM or QBRM Election Mail can be distributed and returned to election officials in any ZIP Code.

The mailpieces election mail officials distribute must conform to a specific format, including use of a unique ZIP $+4^{\circledR}$ code assigned by the Postal Service. Proofs for QBRM must be approved by the Postal Service and bear an IMb. QBRM applies only to automation-compatible cards and letter-size mail weighing up to and including 2 ounces. For more information on BRM and QBRM, see Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM ${ }^{\circledR}$ ) 505.1.1 and 1.6 as well as Quick Service Guide 505 at pe.usps.com/cpim/ftp/manuals/dmm300/dmmtoc.pdf.

## Informed Delivery

Informed Delivery is a secure, free feature that provides eligible residential consumers with a digital preview of their incoming mail and packages. Users can view grayscale images of the exterior address side of automation-processed, letter-sized mailpieces via email, smartphone app, or an online dashboard. The Postal Service does not open mail or packages to scan the enclosed content as part of Informed Delivery service.

A digital preview of the exterior of Election Mail offers benefits to both election officials and voters. Election officials are able to increase voter interaction with their mail and generate faster response rates. On the other hand, voters have a more convenient and secure "vote at home" experience because they can see when their Election Mail will arrive. Learn more about Informed Delivery at usps.com/business/informed-delivery.htm.

## Election 2020 - State-By-State

| AK | S | H |  |  | * | $\square$ |  | MT | S | H | G |  | * | $\square$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| AL | S | H |  |  |  |  |  | NC | S | H |  |  |  | $\square$ | Mayor-Winston-Salem |
| AR | S | H |  |  |  |  |  | ND |  | H |  |  | - | $\square$ |  |
| AZ | S | H |  |  | * | $\square$ | Mayor-Phoenix, Mesa, Gilbert | NE | S | H |  |  | * | $\square$ |  |
| CA |  | H |  |  | * | $\square$ | Mayor-San Diego, Sacramento, Bakersfield, Santa Ana, Riverside, Stockton, Irvine, Fremont | NH | S | H |  |  |  |  |  |
| CO | S | H |  | * |  |  |  | NJ | S | H |  |  | * | $\square$ |  |
| CT |  | H |  |  |  |  |  | NM | S | H |  |  | * | $\square$ |  |
| DC |  | H |  |  |  | $\square$ |  | NV |  | H |  |  | * | $\square$ |  |
| DE | S | H | G |  |  |  |  | NY |  | H |  |  |  |  |  |
| FL |  | H |  |  | * | $\square$ |  | OH |  | H |  |  |  | $\square$ |  |
| GA | S | H |  |  |  | $\square$ |  | OK | S | H |  |  |  | $\square$ | Mayor-Tulsa |
| HI |  | H |  | * |  |  | Mayor-Honolulu | OR | S | H |  | $\star$ |  |  | Mayor-Portland |
| IA | S | H |  |  |  | $\square$ |  | PA** |  | H |  |  |  | $\square$ |  |
| ID | S | H |  |  | * | $\square$ |  | RI | S | H |  |  |  |  |  |
| IL | S | H |  |  |  | $\square$ |  | SC | S | H |  |  |  |  |  |
| IN |  | H | G |  |  |  |  | SD | S | H |  |  |  | $\square$ |  |
| KS | S | H |  |  | * | $\square$ |  | TN | S | H |  |  |  |  |  |
| KY | S | H |  |  |  |  |  | TX | S | H |  |  |  |  | Mayor-Houston, Corpus Christi, Lubbock, Irving |
| LA | S | H |  |  |  |  | Mayor-Baton Rouge | UT* |  | H |  | $\star$ | * |  |  |
| MA | S | H |  |  |  |  |  | VA | S | H |  |  |  |  | Mayor-Virginia Beach, Norfolk, Chesapeake, Richmond |
| MD |  | H |  |  | * | $\square$ | Mayor-Baltimore | VT |  | H |  |  |  | $\square$ |  |
| ME | S | H |  |  |  | $\square$ |  | WA |  | H |  | $\star$ |  |  |  |
| MI | S | H |  |  |  | $\square$ |  | WI |  | H |  |  |  | $\square$ | Mayor-Milwaukee |
| MN | S | H |  |  | * | $\square$ |  | WV | S | H |  |  | * |  |  |
| MO |  | H | G |  | * |  |  | WY | S | H |  |  | * | $\square$ |  |
| MS | S | H |  |  |  |  |  |  |  |  |  |  |  |  |  |

$\mathbf{S}=$ Senate $\mathbf{H}=$ House $\mathbf{G}=$ Governor $\star=$ Total Vote-By-Mail States = Limited Circumstances Vote-By-Mail States $\square$ = No Excuse Absentee Voting

- All 435 House seats, including four special elections.
- 35 Senate seats, including two special elections - AK, AL, AR, AZ, CO, DE, GA (2), IA, ID, IL, KS, KY, LA, MA, ME, MI, MN, MS, MT, NC, NE, NH, NJ, NM, OK, OR, RI, SC, SD, TN, TX, VA, WV, and WY.
- 11 Gubernatorial seats - DE, IN, MO, MT, NC, ND, NH, UT, VT, WA, and WV.
* Utah permits all counties to hold Vote-By-Mail elections, and all counties have opted to do so for 2020.
** Beginning in April, voters who do not qualify for an absentee ballot may request a mail-in ballot. The chart reflects laws at the time of publication.


## Political Mail



Political Mail includes Political Campaign Mail and Political Message Mail, which is mail sent for any public election by registered political candidates, campaign committees, political parties, or other organizations engaged in issue advocacy or voter mobilization. Political Mail should always be marked with red Tag 57, Political Campaign Mailing.

## Objectives

In preparation for higher Political Campaign Mail volume for the election cycle this year, the following actions must take place at every postal facility:

- Ensure the correct use of Tag 57, Political Campaign Mailing.
- Ensure Postal Service employees know that they must always promptly and efficiently process and deliver Political Mail. Mail entry personnel must ensure that all qualifying mail is documented as Political Mail.


## Key Messages

Millions will use the mail to campaign and vote for their chosen candidate this year. It's also important to note:

- U.S. Mail services are an important part of the U.S. election process. The Postal Service considers the dependable and timely delivery of Political Mail intended to better inform voters essential to the success of the political mailing season.
- The best campaign is a multi-channel campaign. For candidates, Political Campaign Mail can help them reach constituents directly.
- Mail can reach 100 percent of targeted voters.
- Mail prompts action, often through other channels.
- Mail has been tested and is proven effective.

For more information, visit usps.com/business/politicalmail.htm.

## Political Mail Tools

Political Mail grew 58 percent from 2014 to 2018. Use these resources to prepare for continued growth in 2020:

- The Political Mail website (see deliverthewin.com)
provides information on key contacts and other valuable resources, and serves as an online platform to promote direct mail through the following materials:
- Educational articles,
- White papers,
- Case studies, and
- Videos.
- Connections to digital content, such as augmented reality, emphasize the link between digital and hard copy content as a means to extend and increase the effectiveness of political messaging. Augmented reality mailpieces promote campaign messages in a way that engages voters.
- Postal Service webinars highlight key political industry topics.
- The Postal Service has sponsorship agreements with the American Association of Political Consultants and Campaigns and Elections to help promote the use of mail early and often in the political arena. Activities include:
- Attending events and co-sponsored webinars,
- Advertising and white paper development and placement, and
- Direct meetings with political operatives.


## Tag 57

Tag 57, Political Campaign Mailing, is a red container tag used to identify Political Mail while it's in the mailstream. Tag 57 can be used in the following ways:

- In a Political Campaign Mailing by a registered political candidate, campaign committee, and committee of a political party; or
- In a Political Message Mailing by a PAC, super-PAC, or other organization engaging in issue advocacy or voter mobilization.
According to the Postal Operations Manual, a registered political candidate or party is defined as an individual or organization recognized by a government election control authority (national, state, or local).
Tag 57



## FAQs

## 1. What is Election Mail?

Election Mail is any item mailed to or from authorized election officials that enables citizens to participate in the voting process, such as balloting materials, voter registration cards, absentee applications, and polling place notifications.

## 2. What is Political Mail?

Political Mail includes Political Campaign Mail and Political Message Mail, which are defined as:

- Political Campaign Mail is any material mailed at First-Class Mail or USPS Marketing Mail prices for political campaign purposes by a registered political candidate, a campaign committee (federal, state, or local), or a committee of a political party (e.g., Democratic National Committee or Republican Congressional Campaign Committee) to promote political candidates, referendums, or political campaigns.
- Political Message Mail is any material mailed at First-Class Mail or USPS Marketing Mail prices by a PAC, super-PAC, or other organization engaging in issue advocacy or voter mobilization.
Political Mail may be sent for any public election partisan or nonpartisan - for which there is a ballot. Political Mail is identified using red Tag 57, Political Campaign Mailing.

3. What is Vote-By-Mail?

Vote-By-Mail refers to elections conducted entirely by mail. A ballot is automatically mailed to every registered voter in advance of Election Day. There are usually multiple ways and locations for voters to return marked mail ballots.

## 4. What is Absentee Voting?

All states will mail an absentee ballot to certain voters who request one. The voter must return the ballot by mail or in person. According to the National Conference of State Legislatures, 17 states require a voter to provide an excuse, while 33 states and the District of Columbia permit any qualified voter to vote absentee without offering an excuse.

## 5. What are Absentee Ballots?

An absentee ballot is a ballot used by a voter who is unable to be present at the polls on Election Day. The absentee ballot is completed and typically mailed in advance of an election.

## 6. How many states use mailed ballots?

According to NCSL:

- All states will mail an absentee ballot to qualified voters who request one. Thirty-three states and
the District of Columbia permit any qualified voter to vote absentee without offering an excuse.
- Oregon, Washington, Colorado, and Hawaii hold all elections by mail. Utah permits individual counties to determine if they would like to conduct allmail election or not, and all counties are expected to do so in 2020. In California, some counties are currently permitted to conduct all-mail elections. After 2020, the option will be available to all counties in the state.
- Nineteen other states allow "certain types of elections" to be held by mail.
For more information, visit ncsl.org/research/elec-tions-and-campaigns/absentee-and-early-vot-
ing.aspx and ncsl.org/research/elections-and-campaigns/all-mail-elections.aspx.

7. What is the projected number of ballots the Postal Service will deliver for this year's elections?
According to the 2018 Election Administration and Voting Survey (EAVS), 42.4 million mail ballots (not including ballots sent to and from Uniformed and Overseas Citizens Absentee Voting Act voters) were sent by the Postal Service for the 2018 midterm election. Approximately 71.6 percent of these ballots were returned by voters, and the Postal Service anticipates even more ballots will be sent and returned using the mail this year.
8. In the 2018 midterm election, how many ballots were delivered to troops around the world?
The Military Postal Service Agency postmarked and dispatched 13,686 voted absentee ballots from military voters to election offices using Priority Mail Express Military Service between September 1, 2018, and December 10, 2018. The average transit time of ballots to election offices was 5.9 days. MPOs received 3,648 ballots (21 percent) that were Undeliverable as Addressed (UAA) from election offices with 2,312 redirected to current addresses while 1,336 were returned to sender. The 21 percent rate of UAA ballots represents a decline of 12 percentage points from the 2014 election.
9. Is the Postal Service ready for the increased mail volume of Election Mail and Political Mail?

Yes. U.S. Mail services are an important part of the U.S. election process. The Postal Service is confident in its ability to offer dependable and timely delivery of Election Mail and Political Mail.
10. What is the Hatch Act?

The Hatch Act (5 U.S.C. §§ 7321-7326) limits certain political activities for most executive branch employees. For example, the law prohibits employees from engaging in political activity while on duty or in the

Federal workplace. The Hatch Act also prohibits executive branch employees from soliciting or receiving political contributions. Employees who violate the Hatch Act are subject to a range of disciplinary actions, including the following:

- Removal from federal service,
- Reduction in grade,
- Debarment from federal employment for a period not to exceed 5 years, and
- Suspension, reprimand, or a civil penalty not to exceed \$1,000.

11. How does the Hatch Act affect the Postal Service and its employees?

The Postal Service is non-political, which means the organization cannot and does not support any political party or affiliation over another. The continued effectiveness of this organization depends on delivering all political mailings without giving the perception that the views of one candidate, political party, or political viewpoint are endorsed over another.
It is the responsibility of all Postal Service employees to know and obey Hatch Act restrictions. This means that employees may not display political buttons while on Postal Service property or place bumper stickers on a Postal Service vehicle that indicate a preference for a specific candidate, party, or political position. Employees are also urged not to participate in any political discussions where customers are present.
This brief summary does not address all of the Hatch Act prohibitions. For more information about the Hatch Act:

- Visit the Ethics page on Blue at blue.usps.gov/ uspslaw/Ethics.htm,
- Contact the HQ Ethics helpline at 202-268-6346, or
- Send an email message to "Ethics Help" (internal email) or ethics.help@usps.gov.

12. Do the return ballots need to be postmarked by a certain date?

That varies on a state-by-state basis. Some states will accept a postmarked ballot after Election Day in certain circumstances. Other states require a valid postmark for the ballot to be counted. Visit your state's election website for specific information.

## 13. Do the return ballots need to be postmarked even

 if there is a meter?Yes. Return ballots are postmarked in every state to ensure that marked ballots are postmarked for states that require it. Visit your state's election website for more specific information.

Contacts and Resources
Area Election Mail/Political Mail Contacts

| Area | Area Election Mail/Political Mail Coordinators |
| :--- | :--- |
| Capital Metro | Leah Hill <br> leah.m.hill@usps.gov <br> 202.636 .2351 |
| Eastern | Shari Myers <br> shari.j.myers@usps.gov <br> 412.494 .2109 |
| Great Lakes | Drew Mason <br> drew.e.mason@usps.gov <br> 630.539.8884 |
| Northeast | Lisa Del Rio <br> lisa.delrio@usps.gov <br> 860.285 .7197 |
| Pacific | Miguel Lorenzo <br> miguel.lorenzo@usps.gov <br> 858.674 .3114 |
| Southern | Michael Caballero <br> michael.a.caballero@usps.gov <br> 806.438 .5597 |
| Western | Michael Salls <br> michael.f.salls@usps.gov <br> 303.313 .5045 |

Visit usps.com/electionmail to view an interactive map with the names and contact information of every district Election and Political Mail coordinator.

## Election Mail and Political Mail Sites

Please refer to the following resources for guidance during the election cycle:

- For external information and resources on Election Mail, visit usps.com/electionmail.
- For Political Mail guidance and tips, visit deliverthewin.com.


## Tracking and Reporting Election Mail Issues

- Report election mail issues to the Postal Service via the ElectionMail.org web form.


## Official Election Mail Program Kit

- To download the 2020 Official Election Mail Kit (Kit 600), visit about.usps.com/kits/kit600.pdf.


## Mailpiece Design Analysts

The Postal Service recommends that every Election Mail envelope design be reviewed by a mailpiece design analyst before it is used in the 2020 election cycle. For design assistance, contact a mailpiece design analyst:

- By calling 855-593-6093,
- By emailing mda@usps.gov, or
- By visiting postalpro.usps.com/mailing/mailpiece-design-analyst-mda-customer-service-help-desk.


## Special Procedures APO/FPO/DPO and Overseas Citizens Absentee Ballots Fact Sheet

- For tips to ensure absentee ballots reach military personnel and U.S. citizens who are currently overseas, visit about.usps.com/kits/kit600.pdf\#page=17.


## Service Type Identifier for Ballot Mail

- To determine the right STID for your mailing, visit about.usps.com/kits/kit600.pdf\#page=9.


## Business Reply Mail and Qualified Business Reply Mail

- For directions on how to get started with BRM/ QBRM, visit about.usps.com/kits/ kit600.pdf\#page=15.


## Informed Delivery

- For instructions on setting up an Informed Delivery mailing campaign, visit about.usps.com/kits/ kit600.pdf\#page=19.
Green Tag 191, Domestic and International Ballots
- For information and guidelines to help your Election Mail get higher visibility during processing, visit about.usps.com/kits/kit600.pdf\#page=13.


## Red Tag 57, Political Campaign Mailing

- To learn about the proper use of Tag 57, visit usps.com/political-mail/tag-57.pdf.

Publication 631 - Official Election Mail - Graphic Guidelines and Logos

- To learn about the proper use of the official Election Mail logo for mailpieces, visit about.usps.com/publications/pub631.pdf.
Publication 632 - State and Local Election Mail User's Guide
- For information that election officials must consider before mailing, visit about.usps.com/publications/ pub632.pdf.
Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM ${ }^{\circledR}$ )
- See part 703, Non-profit USPS Marketing Mail and Other Unique Eligibility: pe.usps.com/text/dmm300/ 703.htm.
- Public Relations,

Corporate Communications, 2-13-20

## Policies, Procedures, and Forms Updates

## Manuals

## DMM Revision: Detached Address Labels and Detached Marketing Labels Clarification

Effective March 2, 2020, the Postal Service ${ }^{T M}$ will revise various sections of Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM ${ }^{\circledR}$ ), to clarify the rules for using detached address labels (DALs) and detached marketing labels (DMLs).

The Postal Service is revising and reorganizing section 602.4.0, "Detached Address Labels (DALs) and Detached Marketing Labels (DMLs)," to clarify the use of DALs and DMLs. Generally, the revisions add more specific references to DMLs instead of using the term "DALs" to encompass both DALs and DMLs (which are DALs that include advertising). The Postal Service is also making minor revisions to various other sections for consistency with this clarification.

In addition, the Postal Service will update the applicable Quick Service Guides and Customer Support Rulings to reflect these revisions.

Although the Postal Service will not publish these revisions in the DMM until March 2, 2020, the standards are effective immediately.

## Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

200 Commercial Mail Letters, Cards, Flats, and

202

## Elements on the Face of a Mailpiece

### 1.0 All Mailpieces

### 1.2 Delivery and Return Address

[Revise the second sentence of 1.2 to read as follows:]
***Except for mail prepared with detached address labels (DALs) or detached marketing labels (DMLs) under 602.4.0, the piece must have the address of the intended recipient, visible and legible, only on the side of the piece bearing postage. (Periodicals do not display postage and the address may appear on either side. $)^{* \star \star}$

203 Basic Postage Statement, Documentation, and Preparation Standards

### 6.0 Sacks

### 6.1 General Standards

[Revise the second sentence of the introductory text of 6.1 to read as follows:]
***Also, see 602.4 .0 when Product Samples are mailed with detached address labels (DALs) or detached marketing labels (DMLs).***

### 13.0 Carrier Route Eligibility

13.1 Basic Standards
13.1.2 Address Quality
[Revise the text of item c. to read as follows:]
c. For flats with detached address labels (DALs) or detached marketing labels (DMLs), the additional standards in 602.4.0.

### 16.0 Postage Payment

### 16.2 Filing Marked Copy

[Revise the fourth sentence of 16.2 to read as follows:]
***Advertising matter printed on envelopes, wrappers, and detached marketing labels (DMLs) must be included in the measurement. ${ }^{* *}$

## 243

Prices and Eligibility
3.0 Basic Eligibility Standards for USPS Marketing Mail
3.3 Additional Basic Standards for USPS Marketing Mail
[Revise the text of item e. to read as follows:]
e. Each letter and flat piece must bear the addressee's name and delivery address, including the correct ZIP Code or ZIP+4 code, except as allowed when using alternative addressing formats under 602.3.0 or detached address labels (DALs) and detached marketing labels (DMLs) under 602.4.0.
[Revise the last sentence of item $f$. to read as follows:]
f. ***DALs or DMLs may be used subject to 602.4.0.

### 3.4 IMpb Standards

[Revise the first sentence of 3.4 to read as follows:]
All USPS Marketing Mail parcels, except USPS Marketing Mail Marketing parcels mailed as product samples that do not use detached address labels (DALs) or detached marketing labels (DMLs) or bear simplified addresses, must bear an Intelligent Mail package barcode (IMpb) prepared under 204.2.0.***
4.0 Price Eligibility for USPS Marketing Mail
4.4 Extra Services for USPS Marketing Mail

### 4.4.2 Ineligible Matter

[Revise the text of item c. to read as follows:]
c. Pieces mailed with detached address labels (DALs) or detached marketing labels (DMLs) under 602.4.0.
5.0 Additional Eligibility Standards for Nonautomation USPS Marketing Mail Letters, Flats, and Presorted USPS Marketing Mail Parcels
5.1 Basic Standards
[Revise the text of 5.1c(3) to read as follows:]
3. If merchandise samples are prepared with detached address labels (DALs) or detached marketing labels (DMLs), the additional standards in 602.4.0.
6.0 Additional Eligibility Standards for Enhanced Carrier Route USPS Marketing Mail Letters and Flats
6.1 General Enhanced Carrier Route Standards

### 6.1.2 Basic Eligibility Standards

[Revise the text of 6.1.2d(4) to read as follows:]
4. If flat-size pieces are prepared with detached address labels (DALs) or detached marketing labels (DMLs), the additional standards in 602.4.0.
[Revise the text of item i. to read as follows:]
i. Enhanced Carrier Route price mail may not be more than 12 inches high, 15 inches long, or $3 / 4$-inch thick. Exception: Merchandise samples with detached address labels (DALs) or detached marketing labels (DMLs) may exceed these dimensions if the labels meet the standards in 602.4.0.

### 8.0 Additional Eligibility Standards for Marketing Parcels Mailed as Product Samples <br> \subsection*{8.1 General Product Sample Standards}

### 8.1.2 Pricing for Product Samples

[Revise the second sentence in the introductory text of 8.1.2 to read as follows:]
***Detached address labels (DALs) or detached marketing labels (DMLs) for Product Samples must be sorted to
carrier routes, including delivery routes and Post Office Box sections.**

### 8.1.3 Basic Eligibility Standards

[Revise the first sentence in the introductory text of 8.1.3 to read as follows:]

All parcels (or DALs and DMLs, when used) in a mailing of Product Samples must bear an alternative addressing format.***
[Revise the text of items c., d., and e. to read as follows:]
c. DALs and DMLs, when used, must be sorted to carrier routes and documented under 245.12.0 and 705.8.0, as applicable.
d. DALs and DMLs used with parcels mailed at targeted prices must bear a delivery address that includes the correct ZIP Code, ZIP+4 code, or numeric equivalent to the delivery point barcode and that meets the carrier route accuracy standard in 6.2.
e. DALs and DMLs must meet the applicable sequencing requirements in 8.3 through 8.5 and in 245.12.6.

### 8.2 Carrier Route Accuracy Standard

[Revise the text of 8.2 to read as follows:]
The carrier route accuracy standard in 602.7.0 must be met for each address on DALs and DMLs used with Product Samples mailed at targeted prices.

### 8.3 Additional Standards for Targeted Product Samples

### 8.3.1 Sequencing

[Revise the text of 8.3.1 to read as follows:]
All parcels mailed at targeted prices must be accompanied with DALs or DMLs prepared in line-of-travel (LOT) walk sequence (see 245.12.6). The combined weight of the DAL or DML and associated sample must be less than 1 pound; there are no additional fees for use of DALs or DMLs with pieces mailed at targeted prices.

### 8.3.2 Basic Preparation for Targeted Prices

[Revise the last sentence in 8.3.2 to read as follows:]
***DALs or DMLs must be in carrier route bundles and prepared under 245.12.0 and 602.4.0.

### 8.4 Additional Standards for Saturation (Every Door) Product Samples

### 8.4.1 Basic Eligibility Standards for Saturation Prices

[Revise the text of 8.4.1 to read as follows:]
All parcels in a mailing at saturation prices must bear simplified addresses (or be accompanied by DALs or DMLs
bearing simplified addresses), and the mailing must meet the saturation standards for simplified addressed pieces under 602.3.2. For DAL and DML charges, see Notice 123 - Price List.

### 8.4.2 Basic Preparation for Saturation Prices

[Revise the last sentence of 8.4.2 to read as follows:]
***If used, DALs or DMLs must be in carrier route bundles and prepared under 245.12.0 and 602.4.0.

### 8.5.2 Saturation Price for Marketing Parcels

[Revise the last sentence of 8.5.2 to read as follows:]
***DALs or DMLs must be in carrier route bundles of 10 or more pieces and prepared under 602.4.0.

### 9.0 Customized Market Mail

### 9.2 Eligibility Standards

[Revise the text of 9.2c(1) to read as follows:]

1. Detached address labels (DALs) or detached marketing labels (DMLs) under 602.4.0 are not permitted.

## 245 Mail Preparation

1.0 General Information for Mail Preparation
1.3 Terms for Presort Levels

### 1.3.3 Marketing Parcels

[Revise the text of item a. to read as follows:]
a. Targeted (Product Samples or Simple Samples): a type of Marketing parcel that is intended for specific carrier routes with detached address labels (DALs) or detached marketing labels (DMLs) sorted to and marked at the carrier route level; with a minimum of one piece per carrier route. Multiple DALs or DMLs per route are all addressed for delivery to the same city route, rural route, highway contract route, Post Office box section, or general delivery unit.

## Bundles


*

### 2.2 Marketing Parcels

### 2.2.1 Bundling

[Revise the first sentence of 2.2.1 to read as follows:]
Bundling is permitted only for Marketing parcels mailed at Product Sample prices and for related DALs or DMLs when used.***

### 2.2.2 Facing Slips

[Revise the introductory text of 2.2.2 to read as follows:]
Facing slips used on bundles of DALs or DMLs must show the carrier route designation, the 5-digit destination ZIP Code, and the number of DALs or DMLs for that carrier route. Facing slips used on bundles of Product Sample parcels must show the quantity in the bundle, if less than 50 , and this information:
[Revise the text of item b. to read as follows:]
b. Line 2: Content (e.g., "MKT MKTG SAMPLE) if accompanied by DALs or DMLs bundled by carrier route, or contents followed by carrier route type and route number when not accompanied by DALs or DMLs (e.g., "MKT MKTG SAMPLE CR R 012").

### 3.0 Letter Trays and Sacks

[Revise the fourth sentence of 3.0 to read as follows:]
***Also, see 602.4.0 when Product Samples are mailed with DALs or DMLs.***

### 11.0 Preparing Presorted Parcels

### 11.4 Preparing Marketing Parcels (Less Than 6 Ounces) and Irregular Parcels

### 11.4.1 Bundling

[Revise the text of 11.4.1 to read as follows:]
Bundling is permitted only for bundles of Product Sample parcels (and associated DALs or DMLs) under 12.0.

### 12.0 Preparing Enhanced Carrier Route Product Sample Parcels

### 12.2 Marking

[Revise the first sentence of 12.2 to read as follows:]
All Enhanced Carrier Route pieces (or DALs or DMLs) must be marked under 202.3.0.***

### 12.4 Bundling

### 12.4.1 Bundle Preparation

[Revise the introductory text of 12.4.1 to read as follows:]
Carrier route preparation and bundling of DALs or DMLs is required; Product Samples must be bundled by either carrier route or by 5-digit/L606 destinations. Prepare bundles as follows:
[Revise the text of items b. and c. to read as follows:]
b. DALs or DMLs are required for parcels mailed at targeted prices; mailers must prepare carrier route bundles of DALs or DMLs. Bundles of DALs or DMLs must have a facing slip with the number of DALs or DMLs for that carrier route indicated. Bundles of parcels must be prepared in sacks or cartons labeled to the correct 5-digit/L606 destination, and bundled under 2.0 and the same bundling standards as for saturation parcels under 12.4.1c. Optionally, parcels may be prepared in carrier route bundles, with a facing slip on the top of each bundle noting the carrier route. Prepare bundles of DALs or DMLs and bundles of samples in the same carton or sack, with the bundles of DALs or DMLs on the top. See 602.4.0 for additional preparation standards for parcels and accompanying DAL or DMLs, including optional pallet preparation.
c. DALs or DMLs are optional for parcels mailed at saturation prices. Bundles of parcels must be prepared in sacks or cartons labeled to carrier routes or to 5-digit (or L606) destination ZIP Codes, and bundled in similar quantities per bundle up to 50 pieces per carrier route bundle or 5-digit/L606 bundle. When DALs or DMLs are used, the DALs or DMLs must be prepared in carrier route bundles and placed in the same carton or sack as the samples for the corresponding route or routes within the same delivery ZIP Code. Bundles of DALs or DMLs must have a facing slip with the number of DALs or DMLs for that carrier route indicated. If not placed in a sack or carton, saturation parcels must be bundled in quantities of 50 or less under 2.0, and the bundles placed on 5-digit/L606 pallets in a stable manner. As an option, bundled saturation parcels without accompanying DALs or DMLs may be prepared in sacks or cartons labeled to carrier routes or 5-digit destination ZIP Codes, and then placed on pallets. A manifest report showing the total number of samples per carrier route is required when the samples are not prepared with DALs or DMLs.

### 12.4.2 Fewer than the Minimum Number of Pieces Per Route

[Revise the first sentence of 12.4 .2 to read as follows:]
As a general exception to 12.4.1 and 12.5.1, mailers may prepare pieces and DALs or DMLs with fewer than 125 pieces or less than 15 pounds of mail to a carrier route or a 5 -digit destination when the mail is in a carton.***

5.0 Additional Eligibility Standards for Presorted and Carrier Route Bound Printed Matter

### 5.1 Basic Standards

[Revise the text of 5.1a(5) to read as follows:]
5. If pieces are prepared with detached address labels (DALs) or detached marketing labels (DMLs), the additional standards in 602.4.0.

600 Basic Standards for All Mailing Services

602 Addressing
1.0 Elements of Addressing

1.5 Return Addresses


### 1.5.3 Required Use of Return Addresses

[Revise the text of item o. to read as follows:]
o. Detached addressed labels (DALs) and detached marketing labels (DMLs).

### 4.0 Detached Address Labels (DALs) and Detached Marketing Labels (DMLs)

[Revise the text of 4.0 to read as follows:]

### 4.1 General

### 4.1.1 Definition

Detached address labels (DALs) and detached marketing labels (DMLs) in their basic form (4.3.1 through 4.3.5) may be used by mailers as an optional method of printing addresses and postage indicia instead of printing addresses and postage on the items mailed. In addition to the basic form under 4.3.1 through 4.3.5, DMLs also include advertising under 4.3.6. For these standards, "item" refers to the types of eligible mail described in 4.2.1 through 4.2.3.

### 4.1.2 Alternative Addressing Format

DALs and DMLs may have alternative addressing formats under 3.0, subject to the applicable standards under 4.0.

### 4.1.3 Ancillary Service Endorsements

Ancillary service endorsements are not permitted. A DAL or DML that is undeliverable as addressed is handled under 507.1.1 through 507.1 .9 for the applicable class of mail. The accompanying item is treated as specified by the mailer under 4.5.

### 4.1.4 Documentation

When requested by USPS, DAL or DML mailers must provide documentation to establish that the applicable distribution standards in 4.2.1 through 4.2.3 are met.

### 4.1.5 Extra Services

Items mailed with DALs or DMLs may not be combined with any extra service.

### 4.2 Eligible Mail

### 4.2.1 Periodicals or USPS Marketing Mail Flats Saturation Mailings

Saturation mailings of only unaddressed Periodicals (207.23.9.4) or USPS Marketing Mail (245.9.10.4) flats may be mailed with DALs or DMLs, but DALs or DMLs may not bear simplified addresses when used with USPS Marketing Mail flats. Saturation flat mailings presented with DALs or DMLs that are not automation-compatible and correctly barcoded do not qualify for saturation prices. Instead, they may be entered at applicable basic carrier route prices. This standard (for automation-compatible barcoded DALs and DMLs) does not apply to DALs or DMLs with simplified addressing when correctly used with Periodicals flats.

### 4.2.2 USPS Marketing Mail Marketing Parcels Product Samples

DALs or DMLs must be used with USPS Marketing Mail Marketing parcels mailed at targeted Product Sample prices and may be used with parcels mailed at saturation Product Sample prices.

### 4.2.3 Bound Printed Matter

Unaddressed pieces of Bound Printed Matter may be mailed with DALs or DMLs when:
a. The mail is prepared on 5 -digit pallets meeting the standards in 705.8.0. (Exception: Separate 5-digit pallets of carrier route and Presorted price mail are not required for flat-size mail.) The destination delivery unit (DDU) is determined using the Drop Shipment Product under the provisions for the DDU price in 266.3.0 through 266.6.0. The mail may not be prepared on pallets when the Drop Shipment Product indicates that the delivery unit that serves the 5-digit pallet destination cannot handle pallets. For such delivery units, mail with DALs or DMLs must be prepared in sacks. The trays or cartons of DALs or DMLs must be prepared under 4.4, placed on the same pallet as the pieces, and must be stretch-wrapped together as one unit.
b. The mail is prepared in 5-digit sacks and entered at the destination delivery unit. The destination delivery unit is determined by using the Drop Shipment Product under the provisions for the DDU price in 266.3.0 through 266.6.0. DALs or DMLs must be bundled under 4.4 and presented to the destination delivery unit with the accompanying items to be distributed with the DALs or DMLs.

### 4.3 Label Preparation

### 4.3.1 Label Construction

Each DAL or DML must be made of paper or cardboard stock that is not folded, perforated, or creased, and that meets these measurements:
a. Between 3-1/2 and 5 inches high (perpendicular to the address).
b. Between 5 and 9 inches long (parallel to the address).
c. At least 0.007 -inch thick, except under 4.3.1d.
d. If more than $4-1 / 4$ inches high or more than 6 inches long, must be at least 0.009-inch thick.
e. Must have an aspect ratio (length divided by height) from 1.3 to 2.5 , inclusive.

### 4.3.2 Addressing

The address for each item must be placed on a DAL and DML, parallel to the longest dimension of the DAL and DML, and may not appear on the item it accompanies. The DAL and DML must contain a delivery address and a return address. In addition, if DALs or DMLs accompany saturation mailings of Periodicals or USPS Marketing Mail flats, a correct Intelligent Mail barcode with an 11-digit routing code must be printed on each DAL or DML except when using a simplified address for Periodicals flats as allowed by standards.

### 4.3.3 One DAL/DML Per Item

Only one DAL or DML may be prepared for each accompanying item, and only one item may be identified for delivery per DAL or DML. (A single DAL or DML may not be prepared to deliver one each of different accompanying items or multiples of the same item.)

### 4.3.4 Required Information

The following words must appear in bold type at least 1/8inch high on the front of each DAL and DML: "USPS regulations require that this address label be delivered with its accompanying postage-paid mail. If you should receive this label without its accompanying mail, please notify your local postmaster." The title or brand name of the item (which may include an illustration of the item) must also appear on the front or back of the DAL and DML to associate it with the accompanying item.

### 4.3.5 Other Information

In addition to the information described in 4.3.2 and 4.3.4, and an indicium of postage payment, only official pictures and data circulated by the National Center for Missing and Exploited Children may appear on the front of a DAL.

### 4.3.6 Advertising

Advertising may appear on a DML under the following conditions:
a. The DMLs must meet the physical characteristics under 4.3.1 and have a correct Intelligent Mail barcode with an 11-digit routing code (see 204.1.0).
b. The advertising must not obstruct or overlap any of the required elements on the front of a DML.
c. Advertising on the front of a DML must be to the left of the delivery address and placed to maintain required clear spaces around the address and postage payment (see 202 and 1.0).
d. Advertising may also appear on the back of a DML.

### 4.4 Mail Preparation

### 4.4.1 Notice to Delivery Office

Each delivery office to receive a DAL or DML mailing must be notified in writing at least 10 days before the requested delivery period begins. To ensure that the delivery office can readily relate the notice to the cartons containing the corresponding items, a copy of that letter must be enclosed with the DALs or DMLs unless the initial notice and the cartons used for the DALs or DMLs and items each conspicuously bears a mailing identification number. The letter must contain the following information:
a. Name and telephone number of the mailer or representative.
b. Origin Post Office of the mailing.
c. Expected mailing date.
d. Description of the mailing.
e. Number of addressees for each 5-digit ZIP Code.
f. Number of DALs or DMLs per carton or bundle.
g. Number of items per carton or bundle.
h. Expected delivery period (range of dates).
i. Requested action for excess or undeliverable DALs, DMLs, or items (see 4.5).

### 4.4.2 Basic Standards for DALs and DMLs

The DALs or DMLs must be presorted, counted, and prepared by 5-digit ZIP Code delivery area. Only DALs or DMLs for the same 5-digit area may be placed in the same carton, sack, or tray. DAL or DML mailings claimed at carrier route basic or walk-sequence prices must be further prepared under the corresponding standards. Mailers must prepare DALs or DMLs as bundles in sacks or in cartons, unless prepared in trays under 4.4.6 when mailed with saturation flats or with Product Samples. Different size cartons may be used in the same mailing, but each must be filled with dunnage as necessary to ensure that the DALs or DMLs retain their orientation and presort integrity while in transit. Each carton of DALs or DMLs must bear a label showing the information in 4.4.5 unless a mailing identification number is used (see 4.4.1). Multiple containers of DALs or DMLs must be numbered sequentially ("1 of __," " 2 of __," etc.).

### 4.4.3 Basic Standards for Items Distributed with DALs and DMLs

Except for bundles of saturation flats or Product Samples placed directly on pallets under 4.4.7, the items to be distributed with DALs or DMLs must be placed in cartons or prepared in bundles placed in sacks, subject to the standards for the price claimed. A label bearing the content description information in 4.4.5 must be affixed to each carton, sacked bundle, or pallet unless a mailing identification number is used (see 4.4.1). Cartons of items (including those on pallets) may be of different sizes, but must be filled with dunnage as necessary to ensure the integrity of the items while in transit. The gross weight of each carton or sack must not be more than 40 pounds.

### 4.4.4 Combined Cartons

Both the DALs or DMLs and the accompanying items may be enclosed in the same carton when sent to a small volume 5-digit ZIP Code area. If the DALs or DMLs and the accompanying items are packed together, these standards apply:
a. The DALs or DMLs must be bundled and labeled under 4.4.2 and placed on top of the items.
b. The carton must be packed with dunnage to ensure the integrity of the contents while in transit.
c. The gross weight of the carton must not exceed 40 pounds.
d. The exterior of the carton must be labeled under 4.4.5 and marked "DALs ENCLOSED" or "DMLs ENCLOSED" in letters not less than 1/2-inch high.

### 4.4.5 Container Labels

Sacks, cartons, and pallets of DAL or DML mail must be labeled under the preparation standards for the price claimed. A second label must be affixed to each bundle in a carton or sack to provide the following information (unless a mailing identification number is used under 4.4.1):
a. Delivery Post Office name and 5-digit ZIP Code delivery area.
b. Title, brand name, or other description of the items.
c. Name and telephone number of the mailer or representative.
d. Number of labels or items in the carton, as applicable.
e. Instructions to open and distribute either the DALs or DMLs with matching items or the items with matching DALs or DMLs, as appropriate.

### 4.4.6 Optional Tray and Bundle Preparation

Mailers may prepare DALs or DMLs in letter trays according to 245.9.0 when DALs or DMLs are used in mailings of saturation flats or Product Samples. Bundles of saturation flats and bundles of Product Sample parcels to be distributed with DALs or DMLs may be prepared on 5-digit (and 5-digit scheme under L606 for parcels) pallets under 4.4.7. Do not use pallets when the Drop Shipment Product indicates the delivery unit that serves the 5-digit pallet destination cannot handle pallets. For such delivery units, mail with DALs or DMLs must be prepared in cartons or sacks. The tray(s) of corresponding DALs or DMLs must be placed on top of the accompanying pallet of flats, and the pallet contents must be secured with stretchwrap to avoid separation in transportation and processing. All containers must be labeled according to 4.4.5.

### 4.4.7 Optional Container Preparation

Bundles of flats, bundles of Product Samples, and cartons or sacks of items may be placed on pallets meeting the standards in 705.8.0. Cartons or trays of DALs or DMLs must be placed on pallets with the corresponding items under 4.4 and 705.8.0. The USPS plant manager at whose facility a DAL or DML mailing is deposited may authorize other containers for the portion of the mailing to be delivered in that plant's service area.

## Pull-Out Information

## Fraud

## Invalid USPS Corporate Account Numbers

Provide this listing to Contract Postal Units and acceptance clerks in non-POS locations without intranet access to validate a USPS Corporate Account (USPSCA) number online. For all other locations, online USPSCA validation is preferred. This list supersedes all previous notices, which you must recycle.

Acceptance clerks must not accept Priority Mail Express ${ }^{\circledR}$ shipments bearing an invalid USPSCA number in the "Payment by Account" or "Agreement Number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

| 005745 | 007060 | 008129 | 008331 | 008700 | 009127 | 009547 | 023586 | 102867 | 263016 | 490293 | 910023 | 958250 |
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| 006068 | 007071 | 008139 | 008340 | 008704 | 009195 | 009556 | 027069 | 105305 | 300829 | 495119 | 911040 | 968377 |
| 006129 | 007104 | 008142 | 008369 | 008709 | 009272 | 009560 | 027865 | 105645 | 301435 | 530034 | 913019 | 968405 |
| 006134 | 007132 | 008143 | 008376 | 008719 | 009285 | 009565 | 027991 | 105825 | 302761 | 530036 | 913450 | 968464 |
| 006201 | 007175 | 008147 | 008385 | 008720 | 009303 | 009574 | 028564 | 109025 | 303105 | 551078 | 913971 | 968885 |
| 006252 | 007177 | 008151 | 008389 | 008721 | 009358 | 009575 | 028900 | 115227 | 303110 | 571005 | 914027 | 968992 |
| 006301 | 007209 | 008160 | 008401 | 008743 | 009360 | 009576 | 029056 | 115323 | 303507 | 598595 | 914822 | 970158 |
| 006642 | 007213 | 008161 | 008421 | 008745 | 009366 | 009579 | 029078 | 115518 | 305652 | 601171 | 914996 | 980553 |
| 006645 | 007214 | 008163 | 008434 | 008749 | 009380 | 009580 | 029720 | 118330 | 329671 | 609345 | 920067 | 982501 |
| 006682 | 007216 | 008175 | 008444 | 008758 | 009383 | 009582 | 030176 | 118955 | 330189 | 610171 | 921469 | 982722 |
| 006717 | 007224 | 008177 | 008451 | 008787 | 009407 | 009583 | 058079 | 119529 | 330333 | 641170 | 925197 | 982724 |
| 006738 | 007233 | 008180 | 008461 | 008789 | 009411 | 009593 | 064301 | 130009 | 330606 | 721051 | 926058 | 995482 |
| 006780 | 007238 | 008200 | 008473 | 008792 | 009417 | 009668 | 065857 | 197006 | 341021 | 740297 | 926376 | 995818 |
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| 006914 | 007276 | 008283 | 008603 | 008965 | 009489 | 009832 | 076521 | 240045 | 467102 | 853677 | 939006 |  |
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## BYTHENUMBERS

 vehicles in the Postal Service fleet

## Missing, Lost, or Stolen U.S. Money Order Forms

## Do Not Cash - Upon Receipt, Notify Local Postal Inspectors

Provide this listing to all Postal Service ${ }^{\text {TM }}$ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the Postal Bulletin. The new money order serial
numbers consist of the first 9 digits. The tenth digit is a check digit only.

Do not cash outdated money orders 104151601 to 692600 000. Advise holders to send invalid money orders to Canada Post Corporation, Ottawa, Canada K1A OB1. Check for altered dollar amounts by holding money orders to the light.

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| 9195192786 | to | 2799 | 9338940928 | to | 0999 |
| 9195360770 | to | 0799 | 9340182729 | to | 2741 |
| 9198143095 | to | 3199 | 9341800300 | to | 0399 |
| 9198895110 | to | 5134 | 9342363954 | to | 3999 |
| 9198895137 | to | 5176 | 9346228717 | to | 8999 |
| 9198895178 | to | 5199 | 9352160312 | to | 0399 |
| 9198895030 | to | 5070 | 9358432202 | to | 2247 |
| 9198895090 | to | 5099 | 9360248889 | to | 8899 |
| 9199152774 | to | 2787 | 9363394455 | to | 4499 |

## Missing, Lost, or Stolen Canadian Money Order Forms

## Do Not Cash - Upon Receipt, Notify Local Postal Inspectors

Provide this listing to all Postal Service ${ }^{\text {TM }}$ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the Postal Bulletin. The new money order serial
numbers consist of the first 9 digits. The tenth digit is a check digit only.

Do not cash outdated money orders 104151601 to 692600 000. Advise holders to send invalid money orders to Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

| 719869731 | to | 9760 | 727416181 | to | 6240 | 733704482 | to | 4570 | 740329266 | to | 9320 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 720227871 | to | 7930 | 727481431 | to | 1460 | 733751041 | to | 1130 | 740889081 | to | 9090 |
| 720227949 | to | 7960 | 727749241 | to | 9780 | 734009101 | to | 9130 | 741010421 | to | 0530 |
| 720368543 | to | 8570 | 728382331 | to | 2480 | 734290759 | to | 0770 | 741113041 | to | 3370 |
| 720392151 | to | 2570 | 728702338 | to | 2400 | 734389273 | to | 9290 | 741373891 | to | 4340 |
| 720556491 | to | 6640 | 728915371 | to | 5850 | 734440031 | to | 0111 | 741452369 | to | 2490 |
| 720558621 | to | 8650 | 728953141 | to | 3410 | 734797201 | to | 7320 | 741492991 | to | 3140 |
| 720575361 | to | 5570 | 728954280 | to | 4310 | 734939611 | to | 9640 | 741553460 | to | 3470 |
| 720590152 | to | 0179 | 729169081 | to | 9140 | 734950111 | to | 0170 | 741764431 | to | 4520 |
| 721638331 | to | 9170 | 729363841 | to | 3870 | 735120331 | to | 0840 | 741764431 | to | 4520 |
| 721815391 | to | 5420 | 729682891 | to | 3190 | 735283008 | to | 3020 | 742178834 | to | 8880 |
| 721969713 | to | 9740 | 729838940 | to | 9070 | 735293131 | to | 3220 | 742325500 | to | 5520 |
| 722072137 | to | 2160 | 729839101 | to | 9130 | 735635010 | to | 5040 | 742325668 | to | 5700 |
| 722378265 | to | 8280 | 730077683 | to | 7840 | 735783961 | to | 3990 | 742408771 | to | 8830 |
| 722413990 | to | 4004 | 730109847 | to | 9880 | 735803401 | to | 3430 | 742512120 | to | 2150 |
| 722764948 | to | 4980 | 730373761 | to | 3850 | 736005420 | to | 5440 | 742684849 | to | 4890 |
| 722825840 | to | 5889 | 730501951 | to | 2130 | 736366021 | to | 6110 | 742839553 | to | 9630 |
| 723153841 | to | 3850 | 730519379 | to | 9470 | 736624456 | to | 4500 | 742913668 | to | 3700 |
| 723237616 | to | 7630 | 730569278 | to | 9360 | 736670851 | to | 1060 | 742917287 | to | 7296 |
| 723331081 | to | 1110 | 730711711 | to | 1740 | 736767061 | to | 7090 | 742921891 | to | 1980 |
| 723496443 | to | 6470 | 730722991 | to | 3230 | 736767093 | to | 7120 | 742983631 | to | 3810 |
| 723967291 | to | 7320 | 730845970 | to | 5990 | 736982191 | to | 2370 | 743020021 | to | 0170 |
| 724655196 | to | 5340 | 730888291 | to | 8320 | 736982551 | to | 2730 | 743206491 | to | 6500 |
| 724711441 | to | 1500 | 730927591 | to | 7680 | 737110141 | to | 0170 | 743235992 | to | 6050 |
| 724711538 | to | 1560 | 731307914 | to | 7930 | 737185501 | to | 5710 | 743940631 | to | 0900 |
| 724793221 | to | 3250 | 731402431 | to | 2460 | 737317321 | to | 7350 | 743978011 | to | 8070 |
| 724908109 | to | 8120 | 731407232 | to | 7320 | 737517781 | to | 7840 | 744234751 | to | 4780 |
| 724937461 | to | 7670 | 731588301 | to | 8340 | 737628181 | to | 8210 | 744499591 | to | 9680 |
| 725163118 | to | 3151 | 731767273 | to | 7320 | 737634258 | to | 4270 | 744626901 | to | 6910 |
| 725202735 | to | 2750 | 731781061 | to | 1120 | 738361971 | to | 1980 | 745388794 | to | 8910 |
| 725398591 | to | 8800 | 731837821 | to | 7910 | 738447601 | to | 7660 | 746446806 | to | 6820 |
| 725464591 | to | 4920 | 731841377 | to | 1450 | 738648355 | to | 8450 | 746818351 | to | 8410 |
| 725475321 | to | 5330 | 732018481 | to | 8600 | 738849811 | to | 9900 | 747245266 | to | 5280 |
| 725711057 | to | 1070 | 732067972 | to | 8370 | 738892270 | to | 2290 | 747364813 | to | 4830 |
| 725738581 | to | 8730 | 732188649 | to | 8670 | 738997259 | to | 7380 | 747501434 | to | 1450 |
| 725981311 | to | 1430 | 732193460 | to | 3470 | 739161451 | to | 1540 | 747739891 | to | 0070 |
| 725987835 | to | 7880 | 732201241 | to | 1390 | 739219381 | to | 9440 | 748148649 | to | 8760 |
| 726060811 | to | 0900 | 732220431 | to | 0440 | 739740151 | to | 0180 | 748259960 | to | 9970 |
| 726391970 | to | 2520 | 732355201 | to | 5380 | 739793491 | to | 3520 | 748565162 | to | 5280 |
| 726484771 | to | 4800 | 732472320 | to | 2560 | 739793527 | to | 3550 | 748874988 | to | 5030 |
| 726493351 | to | 5300 | 732541605 | to | 1620 | 739942621 | to | 2650 | 749137381 | to | 7410 |
| 726504031 | to | 4063 | 732572221 | to | 2490 | 739999231 | to | 9320 | 749190192 | to | 0210 |
| 726504070 | to | 4090 | 732586479 | to | 6710 | 740011517 | to | 1530 | 749685421 | to | 5450 |
| 726504331 | to | 4390 | 732994037 | to | 4080 | 740030701 | to | 0970 | 749846791 | to | 6850 |
| 726563701 | to | 4060 | 733163449 | to | 3460 | 740261740 | to | 1820 | 749993131 | to | 3580 |
| 726599371 | to | 9460 | 733297171 | to | 7290 | 740265811 | to | 6290 | 750071587 | to | 1610 |
| 726626356 | to | 6370 | 733446631 | to | 7110 | 740299111 | to | 9170 | 750408167 | to | 8183 |
| 727182271 | to | 2510 | 733474665 | to | 4770 | 740299231 | to | 9260 | 750438421 | to | 8501 |


| 750743911 | to | 4030 | 760118191 | to | 8250 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 750779118 | to | 9400 | 760155001 | to | 5090 |
| 750910981 | to | 1010 | 760378002 | to | 8020 |
| 750960841 | to | 0900 | 760692722 | to | 2749 |
| 751296211 | to | 6240 | 761055460 | to | 5480 |
| 751539121 | to | 9180 | 761169781 | to | 9810 |
| 751541311 | to | 1790 | 761504941 | to | 5120 |
| 751757641 | to | 7700 | 761516836 | to | 6910 |
| 751936951 | to | 7010 | 761613588 | to | 3600 |
| 751951861 | to | 1890 | 761688631 | to | 8690 |
| 751999021 | to | 9110 | 761805199 | to | 5240 |
| 752139516 | to | 9570 | 761826106 | to | 6120 |
| 752182892 | to | 2950 | 761881171 | to | 1560 |
| 752206861 | to | 7100 | 761975641 | to | 5670 |
| 752295241 | to | 5600 | 761975886 | to | 5895 |
| 752731351 | to | 1410 | 762304144 | to | 4170 |
| 752767441 | to | 7470 | 762324931 | to | 4960 |
| 753008941 | to | 9030 | 762439261 | to | 9290 |
| 753194311 | to | 4370 | 762524158 | to | 4220 |
| 753620378 | to | 0400 | 762584872 | to | 4970 |
| 754013917 | to | 3940 | 762593431 | to | 3460 |
| 754161061 | to | 1120 | 763155160 | to | 5180 |
| 754358445 | to | 8610 | 763178631 | to | 8660 |
| 754410451 | to | 0660 | 763506001 | to | 6060 |
| 754438393 | to | 8410 | 763522141 | to | 2470 |
| 754493109 | to | 3130 | 763717694 | to | 7800 |
| 754664182 | to | 4220 | 763826461 | to | 6520 |
| 754816377 | to | 6470 | 763900460 | to | 0471 |
| 755487421 | to | 7600 | 763900479 | to | 0530 |
| 755592901 | to | 3140 | 763917271 | to | 7750 |
| 755790020 | to | 0030 | 764125801 | to | 5860 |
| 755791730 | to | 1800 | 764284525 | to | 4560 |
| 755926951 | to | 7070 | 764526241 | to | 6330 |
| 755934332 | to | 4510 | 764601421 | to | 1600 |
| 755957701 | to | 8000 | 764650231 | to | 0470 |
| 755962981 | to | 3280 | 764984371 | to | 4850 |
| 756035371 | to | 5490 | 765003667 | to | 3680 |
| 756301257 | to | 1290 | 765042517 | to | 2540 |
| 756371565 | to | 1580 | 765194728 | to | 4970 |
| 756876031 | to | 6120 | 765387365 | to | 7450 |
| 756876151 | to | 6240 | 765541801 | to | 2100 |
| 756970129 | to | 0140 | 765638461 | to | 8970 |
| 757059613 | to | 9630 | 765647101 | to | 7190 |
| 757078540 | to | 8560 | 765813781 | to | 4029 |
| 757086209 | to | 6240 | 765879314 | to | 9390 |
| 757240591 | to | 0650 | 765954001 | to | 4030 |
| 757277371 | to | 7700 | 766120286 | to | 0320 |
| 757291591 | to | 2730 | 766125716 | to | 5750 |
| 757964251 | to | 4280 | 766158824 | to | 8840 |
| 758067001 | to | 7090 | 766388433 | to | 8460 |
| 758105221 | to | 5250 | 766509421 | to | 9660 |
| 758324941 | to | 5000 | 766572901 | to | 3020 |
| 758593628 | to | 3650 | 766748500 | to | 8521 |
| 758709038 | to | 9060 | 767024341 | to | 4370 |
| 758744101 | to | 4160 | 767326471 | to | 6590 |
| 758850883 | to | 0900 | 767332561 | to | 2950 |
| 758860951 | to | 1550 | 768009841 | to | 9960 |
| 759152851 | to | 2880 | 768011489 | to | 1520 |
| 759740941 | to | 1090 | 768177980 | to | 7990 |
| 760004596 | to | 4610 | 768391081 | to | 1170 |

$\mathbf{7 6 0 0 0 4 5 9 6}$ to $\mathbf{4 6 1 0}$

403 9400 0000 6240 9180 761169781 to 9810 761516836 to 6910 761688631 to 8690 761805199 to 5240 761881171 to 1560 761975641 to 5670 762304144 to 4170 $\begin{array}{ll}762324931 & \text { to } 4960 \\ 762439261 & \text { to } 9290\end{array}$ 762524158 to 4220 to 3460 763155160 to 5180 763178631 to 8660 763522141 to 2470 to 7800 763900460 to 0471 763900479 to 0530 764125801 to 5860 764284525 to 4560 764601421 to 1600 764650231 to 0470 764984371 to 4850 765042517 to 2540 to 4970 765541801 to 2100 $765638461 \quad$ to 8970 765813781 to 4029 765879314 to 9390 766120286 to 0320 766125716 to 5750 766158824 to 8840 766509421 to 9660 766572901 to 3020 766748500 to 8521 767326471 to 6590 767332561 to 2950 768009841 to 9960 768177980 to 7990 768391081 to 1170

| 768661569 | to | 1650 |
| :---: | :---: | :---: |
| 769000051 | to | 0080 |
| 769050841 | to | 0900 |
| 769159081 | to | 9178 |
| 769737496 | to | 7510 |
| 769778491 | to | 8730 |
| 769827331 | to | 7450 |
| 770216071 | to | 6100 |
| 770723281 | to | 3400 |
| 770790451 | to | 0480 |
| 770915150 | to | 5490 |
| 771455551 | to | 5610 |
| 771609661 | to | 9690 |
| 771932551 | to | 2580 |
| 772057224 | to | 7440 |
| 772162660 | to | 3070 |
| 772718615 | to | 8640 |
| 772940140 | to | 0160 |
| 772970886 | to | 0940 |
| 773009419 | to | 9430 |
| 773112031 | to | 2060 |
| 773125387 | to | 5410 |
| 773179320 | to | 9410 |
| 773202989 | to | 3140 |
| 773208991 | to | 9290 |
| 773231311 | to | 1340 |
| 773348739 | to | 8940 |
| 773348739 | to | 8940 |
| 773575891 | to | 5950 |
| 773852971 | to | 3030 |
| 775373449 | to | 3460 |
| 789257191 | to | 7250 |
| 790448020 | to | 8460 |
| 790597485 | to | 7530 |
| 790911883 | to | 1900 |
| 791057441 | to | 7550 |
| 791239081 | to | 9290 |
| 791374483 | to | 4500 |
| 791387971 | to | 8030 |
| 791447521 | to | 7850 |
| 791451151 | to | 1240 |
| 791500009 | to | 0470 |
| 791771431 | to | 1490 |
| 792004293 | to | 4320 |
| 792018379 | to | 8420 |
| 792070621 | to | 0740 |
| 792145211 | to | 5230 |
| 792391381 | to | 1620 |
| 792452779 | to | 2790 |
| 792772728 | to | 2770 |
| 792903511 | to | 3990 |
| 793282518 | to | 2533 |
| 794041831 | to | 2040 |
| 794397709 | to | 7780 |
| 794581741 | to | 2040 |
| 794592122 | to | 2150 |
| 795032251 | to | 2340 |
| 795796291 | to | 6350 |
| 796070139 | to | 0160 |
| 796143151 | to | 3630 |


| 796159725 | to | 9740 |
| :---: | :---: | :---: |
| 796169306 | to | 9340 |
| 796373406 | to | 3430 |
| 796602961 | to | 3050 |
| 796708441 | to | 8500 |
| 796886281 | to | 6430 |
| 796901701 | to | 2000 |
| 796975466 | to | 5590 |
| 797272917 | to | 2950 |
| 797519441 | to | 9460 |
| 797519731 | to | 0240 |
| 797535181 | to | 5330 |
| 797646151 | to | 6180 |
| 798040053 | to | 0080 |
| 798055813 | to | 5830 |
| 798055891 | to | 5950 |
| 798326371 | to | 6520 |
| 798339167 | to | 9210 |
| 798562411 | to | 2440 |
| 798632461 | to | 2490 |
| 798807151 | to | 7510 |
| 798944761 | to | 5030 |
| 799118616 | to | 8640 |
| 799133191 | to | 3220 |
| 799177626 | to | 7650 |
| 799854751 | to | 5200 |
| 800044320 | to | 4410 |
| 800211901 | to | 2440 |
| 800427530 | to | 7540 |
| 800872741 | to | 2830 |
| 801349801 | to | 9830 |
| 801676681 | to | 7100 |
| 802967821 | to | 7940 |
| 803217601 | to | 7780 |
| 803729731 | to | 9850 |
| 803747402 | to | 7520 |
| 804138181 | to | 8420 |
| 804428224 | to | 8250 |
| 804682411 | to | 2710 |
| 805272525 | to | 2540 |
| 805523445 | to | 3460 |
| 805745704 | to | 5730 |
| 806452907 | to | 2980 |
| 806744781 | to | 4850 |
| 806982181 | to | 2300 |
| 807764791 | to | 4910 |
| 808089931 | to | 9960 |
| 808656423 | to | 6450 |
| 808753771 | to | 3800 |
| 809189001 | to | 9010 |
| 809886879 | to | 6930 |
| 809890489 | to | 0500 |
| 810323734 | to | 3760 |
| 810367116 | to | 7140 |
| 810526351 | to | 6500 |
| 810806911 | to | 6940 |
| 810807211 | to | 7240 |
| 811423021 | to | 3110 |
| 811517221 | to | 7239 |
| 811721101 | to | 1130 |


| 812025721 | to |
| :--- | :--- |
| 812093073 | to |
| 812100821 | to |
| 8130 |  |
| 812465251 | to |
| 812918341 | to |
| 8660 |  |
| 812918701 | to 8760 |
| 813050491 | to 0520 |
| 813073171 | to |
| 813398476 | to 8550 |
| 813713971 | to |
| 813858121 | to 8150 |
| 814789330 | to 9349 |
| 814984656 | to |
| 815016020 | to 680 |
| 815199410 | to 9420 |
| 815240491 | to 0520 |
| 815755591 | to 5620 |
| 815755622 | to 5650 |
| 815806381 | to 6680 |
| 816126834 | to 6870 |
| 816156721 | to 6780 |
| 816580903 | to 0920 |


| 816945571 | to | 5600 |
| :---: | :---: | :---: |
| 817253011 | to | 3280 |
| 817763881 | to | 4060 |
| 818330562 | to | 0610 |
| 818459641 | to | 9670 |
| 818926273 | to | 6320 |
| 818950351 | to | 0380 |
| 818962492 | to | 2530 |
| 819032341 | to | 2730 |
| 819127054 | to | 7080 |
| 819278540 | to | 8670 |
| 819544681 | to | 4740 |
| 819928441 | to | 8650 |
| 820034406 | to | 4430 |
| 820070761 | to | 1540 |
| 820191342 | to | 1360 |
| 820274856 | to | 4880 |
| 820600171 | to | 0230 |
| 821172241 | to | 2360 |
| 821229661 | to | 9720 |
| 821229743 | to | 9780 |
| 821903731 | to | 3910 |


| 821927841 | to 7850 |
| :--- | :--- |
| 822505801 | to 5830 |
| 822703442 | to 3470 |
| 822900991 | to 1020 |
| 822925951 | to 6100 |
| 823284931 | to 4990 |
| 823293031 | to 3210 |
| 823556011 | to 6100 |
| 824078341 | to 8370 |
| 824156325 | to 6340 |
| 824511252 | to 1270 |
| 824588281 | to 8370 |
| 825140397 | to 0460 |
| 825409651 | to 9680 |
| 825472171 | to 2200 |
| 826042898 | to 2920 |
| 826226644 | to 6670 |
| 826582951 | to 3430 |
| 826720201 | to 0230 |
| 827005671 | to 5830 |
| 827287861 | to 7950 |
| 827291502 | to 1520 |


| 827575381 | to 5470 |
| :--- | :--- |
| 827609085 | to 9100 |
| 827619811 | to 9840 |
| 827883511 | to 3600 |
| 828160441 | to 0530 |
| 828376201 | to 6260 |
| 828441602 | to 1630 |
| 828539316 | to 9340 |
| 828539341 | to 9370 |
| 828732331 | to 2390 |
| 828807781 | to 7840 |
| 828830952 | to 0963 |
| 828939781 | to 0050 |
| 829002721 | to 2870 |
| 829005301 | to 5540 |
| 829080241 | to 0330 |
| 829160986 | to 1000 |
| 829176841 | to 6930 |
| 829471561 | to 1590 |
| 829561065 | to 1080 |
| 829566481 | to 6510 |
| 829569931 | to 9960 |

- Criminal Investigations Group, U.S. Postal Inspection Service, 2-13-20


## Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service ${ }^{\text {TM }}$ money order:

1. Check that the amount does not exceed the legal limit: $\$ 1,000$ for domestic, and $\$ 700$ for international Postal Service money orders.
2. Check that the proper security features are present:

- When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
- When held to the light, a dark line (security thread) runs from top to bottom with the word "USPS" repeated.
- When there is discoloration around the dollar amounts, this might indicate the amounts were changed.
These appear in Postal Service Notice 299, U.S. Postal Money Order Reference Card, or online at usps.com/shop/money-orders.htm.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.
Provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

- Delivery and Retail

Customer Service Operations, 2-13-20

## Counterfeit Canadian Money Order Forms

## Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the Postal Bulletin.

| $671,819,086$ | $683,594,542$ | $687,262,503$ |
| :--- | :--- | :--- |
| $676,612,640$ | $684,683,610$ | $687,262,525$ |
| $677,891,039$ | $686,619,878$ | $687,262,526$ |
| $678,282,493$ | $686,619,886$ | $687,287,578$ |
| $678,916,031$ | $686,619,887$ | $687,287,581$ |
| $679,552,215$ | $686,794,382$ | $687,287,582$ |
| $679,694,334$ | $686,794,426$ | $694,063,898$ |
| $679,751,983$ | $686,794,427$ | $694,063,899$ |
| $679,800,207$ | $686,794,431$ | $694,063,980$ |
| $681,130,536$ | $687,262,502$ | $701,321,725$ |
| $681,844,376$ |  |  |

- Criminal Investigations Group, U.S. Postal Inspection Service, 2-13-20


## Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation has a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

- Criminal Investigations Group, U.S. Postal Inspection Service, 2-13-20

| Pull-Out Information | postal bulletin 22539 (2-13-20) |
| :--- | :--- |

## BYTHENUMBERS



percent
Percentage by which USPS wants to reduce per-square-foot energy usage by 2025

## Other Information

## Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table outlines these conditions by APO/ FPO/DPO ZIP Codes ${ }^{\text {TM }}$ through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks must use the table with the Retail System Software terminal to determine which APO/FPO/ DPO ZIP Codes are active and which conditions of mailing apply.

The entries under "Changes" appear in bold in the following APO/FPO/DPO table:

## Changes

| APO/FPO/DPO | Action | Effective Date | See Restrictions |
| :--- | :--- | :--- | :--- |
| APO AE 09018 | Add R | $01 / 13 / 2020$ | A-B-F-F3-H-N-Q-R-S-V-Z-Z1 |
| APO AE 09541 | Add A, C, F, F3, M, N, S, Z1 | $01 / 21 / 2020$ | A-B-C-F-F3-M-N-S-V-Z1 |
| APO AE 09542 | Add A, C, F, F3, M, N, S, Z1 | $01 / 21 / 2020$ | A-B-C-F-F3-M-N-S-V-Z1 |
| APO AE 09543 | Add A, C, F, F3, M, N, S, Z1 | $01 / 21 / 2020$ | A-B-C-F-F3-M-N-S-V-Z1 |
| APO AE 09544 | Add A, C, F, F3, M, N, S, Z1 | $01 / 21 / 2020$ | A-B-C-F-F3-M-N-S-V-Z1 |
| APO AE 09545 | Add A, C, F, F3, M, N, S, Z1 | $01 / 21 / 2020$ | A-B-C-F-F3-M-N-S-V-Z1 |
| APO AE 09761 | Add S | $01 / 13 / 2020$ | B-F-F1-F3-M-N-R-R1-S-V-Z-Z1 |
| FPO AP 96632 | Add F3, S | $01 / 10 / 2020$ | B-F-F1-F3-R-R1-S-V |
| FPO AP 96657 | Add F3, S | $01 / 14 / 2020$ | B-F-F1-F3-R-R1-S-V |
| FPO AP 96666 | Add F3, R, S | $01 / 21 / 2020$ | B-F3-R-S-V |

We have eliminated "Not Active" entries from the table below to save space and paper.

## APO/FPO/DPO Table

|  | See Restrictions | APO/ FPO/ DPO | See Restrictions |  | See Restrictions |  | See Restrictions |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 09002 | $\begin{aligned} & \text { A-B-F-F3-H-N-Q-R-S-V- } \\ & \text { Z-Z1 } \end{aligned}$ | 09021 | $\begin{aligned} & \text { B-C-D-E-F3-H-M-R-S- } \\ & \text { U-Z1 } \end{aligned}$ | 09123 | $\begin{aligned} & \text { B-C-D-E-F3-H-M-R-S- } \\ & \text { U-Z1 } \end{aligned}$ | 09176 | $\begin{aligned} & \text { A-B-C2-F-F1-F3-J-L-M- } \\ & \text { N-R-R1-S-T-V-X-Z1 } \end{aligned}$ |
| 09003 | B-C-D-E-F3-H-M-P-R- | 09028 | B-C-D-E-F1-H-M-R-S-U | 09125 | A-B-C-F-F1-F3-H-N-R-R1-S-V-V1 | 09177 | B-C-D-E-F3-H-M-R-S-U |
| 09004 | B-C-D-E-F3-H-M-R-S-U | 09044 | B-C-D-F1-F3-H-R-S-U | 09126 | $\begin{aligned} & \text { B-C-D-F3-H-M-P-R-S- } \\ & \text { Z1 } \end{aligned}$ | 09186 | $\begin{aligned} & \text { B-C-D-E-F3-H-M-P-R- } \\ & \text { S-U } \end{aligned}$ |
| 09005 | B-C-D-E-F3-H-M-P-R- | 09046 | B-C-D-E-F3-H-M-R-S-U |  |  |  |  |
| 09006 | B-C-D-E-F3-H-M-R-S-U | 09049 | B-C-D-E-F3-H-M-R-S-U | 09131 | B-C-D-E-F3-H-M-R-S-U | 09203 | $\begin{aligned} & \text { A-B-C-C1-C2-F-F1-F3- } \\ & \text { I3-J-L-M-N-R-R1-T-V-Z- } \\ & \text { Z1 } \end{aligned}$ |
| 09008 | $\begin{aligned} & \text { A-B-F-F3-H-N-Q-R-S-V- } \\ & \text { Z-Z1 } \end{aligned}$ | 09060 | $\begin{aligned} & \text { B-C-D-E-F1-F3-H-M-N- } \\ & \text { R-S-U-Z1 } \end{aligned}$ | 09136 | $\begin{aligned} & \text { B-C-D-E-F1-F3-H-M-P- } \\ & \text { R-S-U } \end{aligned}$ | 09 | Z1 $\mathrm{B}-\mathrm{C}-\mathrm{F} 3-\mathrm{M}-\mathrm{N}-\mathrm{R}-\mathrm{S}-\mathrm{V}-\mathrm{Z1}$ |
| 09009 | $\begin{aligned} & \text { B-C-D-E-F3-H-M-R-S- } \\ & \text { U-Z1 } \end{aligned}$ | 09067 | B-C-D-E-F3-H-M-R-S-U | 09138 | $\begin{aligned} & \text { B-C-D-F3-H-M-R-S-U } \\ & \text { B-C-D-E-F3-H-M-R-S-U } \end{aligned}$ | 09211 | $\begin{aligned} & \text { B-C-D-E-F3-H-M-P-R- } \\ & \text { S-U } \end{aligned}$ |
| 09010 | B-C-D-E-F3-H-M-R-SU2 | 09069 | -E-F3-H-N-S | $\begin{aligned} & 09142 \\ & 09154 \end{aligned}$ | B-C-D-E-F3-H-M-R-S-U | 09213 | $\begin{aligned} & \text { B-C2-F-F1-F3-H-J-L-M- } \\ & \text { N-R-R1-T-U-V-Z1 } \end{aligned}$ |
| 09011 | B-C-D-E-F3-H-M-R-S-U | 09 | B-C-D-E-F3-H-M-R-S-U | 09160 | $\begin{aligned} & \text { B-C-C2-D-F-F1-F3-H-J- } \\ & \text { L-M-N-R-R1-T-U-V-Z1 } \end{aligned}$ | 09214 | $\begin{aligned} & \text { B-C-D-E-F3-H-M-R-S- } \\ & \text { U-Z1 } \end{aligned}$ |
|  | U-Z1 | 09 | -S-U |  |  | $\begin{aligned} & 09227 \\ & 09240 \end{aligned}$ | $\begin{aligned} & \text { B-C-D-E-F3-H-M-R-S-U } \\ & \text { A-B-C1-F-F3-H-N-R-S- } \\ & \text { V } \end{aligned}$ |
| 09013 | $\begin{aligned} & \text { B-C-D-E-F-F1-F3-H-M- } \\ & \text { R-S-U-Z1 } \end{aligned}$ | 09 | $\mathrm{I}-\mathrm{M}$ | 09170 | $\begin{aligned} & \text { A-B-C2-F-F1-F3-J-L-M- } \\ & \text { N-R-R1-S-T-V-X-Z1 } \end{aligned}$ |  |  |
| 09014 | - | 09 | E-H-M-R | 09171 | $\begin{aligned} & \text { A-B-C1-C2-E3-F-F1-F3- } \\ & \text { J-L-M-N-R-R1-S-T-V-X- } \\ & \text { Z1 } \end{aligned}$ | $\begin{aligned} & 09241 \\ & 09242 \end{aligned}$ | $\begin{aligned} & \text { A-B-F3-N-R-S-U-Z1 } \\ & \text { A-B-C1-F-F3-H-N-R-S- } \end{aligned}$ |
|  | S |  | B-C-D-E-F3-H-M-R-S-U |  |  |  |  |
| 09015 | A-B-C-C1-C2-F-F1-F3-J-L-M-N-R-R1-S-T-V-Z1 | 09103 | $\begin{aligned} & \text { A-B-F-F3-H-N-Q-R-S-V- } \\ & \text { Z-Z1 } \end{aligned}$ | 09172 B-C-D-E-F3-H-M-R-S-U |  | $09250$ | V |
| 09016 | B-C-D-E-F1-H-M-R-S-U | 09104 | $\begin{aligned} & \text { B-C-D-F3-H-M-R-S-U- } \\ & \text { Z1 } \end{aligned}$ | 09174 | $\begin{aligned} & \text { B-C-C2-F-F1-F3-I3-L-N- } \\ & \text { R-R1-S-T-V-X-Z-Z1 } \end{aligned}$ | 0926 | $\begin{aligned} & \text { B-C-D-E-F3-H-M-N-R- } \\ & \text { S-U-V-Z1 } \end{aligned}$ |
| 09017 | $\begin{aligned} & \text { A-B-F-F3-H-N-Q-R-S-V- } \\ & \text { Z-Z1 } \end{aligned}$ |  |  |  |  |  |  |
| 09018 | A-B-F-F3-H-N-Q-R-S- | 0911 | B-C-D-E-F3-H-M-R-S-U | 09175 | $\begin{aligned} & \text { A-B-C1-C2-E2-F-F1-F3- } \\ & \text { H1-J-L-M-N-R-R1-S-T- } \\ & \text { V-W-X-Z1 } \end{aligned}$ | $\begin{aligned} & 09263 \\ & 09264 \\ & 09265 \end{aligned}$ | B-C-E-F3-H-M-R-S-U |
|  | V | 09114 | B-C-D-E-F3-H-M-R-S-U |  |  |  |  |
| 09020 | B-C-D-E-F3-H-M-R-S- |  |  |  |  |  | R-S-T-U-V-Z |


| APO/ |  |
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| FPO/ | See |
| DPO | Restrictions |
| 09266 | A-B-F3-R-S-U-V-Z1 |
| 09276 | A-B-F-F3-I3-L-M-N-R- |
|  | S-T-V-X-Z-Z1 |
| 09277 | A-B-E-E1-E2-F1-F3-I3- |

09290 A-B-F1-F3-J-L-M-N-R-S-T-U2-V-X-Z1
09301 A-B-C1-C2-E2-F-F1-F3-H1-I3-L-M-N-R-R1-S-T-U4-V-Z-Z1
09302 A-B-C1-F-F1-H-M-N-V-Z-Z1
09304 A-B-C-C1-D-E2-F-F1-F3-H1-J-L-M-N-R-R1-S-T-V-Z1
09305 A-B-C1-E2-F-F1-F3-H1 I3-M-N-R-R1-S-T-V-ZZ1
09306 A-B-C1-E2-F-F1-F3-H1-R-R1-U2-V-Z1
09307 B-F3-N-S-V-Z1
09308 A-B-C1-E2-F-F1-F3-H1 I3-M-N-R-R1-S-T-V-ZZ1
09309 A-B-C-C1-C2-E2-F-F1-F3-H1-M-N-R-R1-S-VZ1
09310 A-B-C1-C2-E2-F-F1-F3-H1-I3-L-M-N-R-R1-S-T-U4-V-Z-Z1
09311 A-B-C1-C2-E2-F-F1-F3-
09312 A-B-C1-C2-E2-F-F1-F3-H1-I3-L-M-N-R-R1-S-T-U-U4-V-Z-Z1
09313 A-B-C-C1-E2-F-F1-F2-H1-R-R1-V-Z1
09315 A-B-C1-E2-F-F3-N-R-R1-V-Z1
09316 A-B-C1-E2-F-F1-F3-H1 I3-M-N-R-R1-S-T-V-ZZ1
09318 A-B-C1-E2-F-F3-H1-M-N-R-R1-S-V-Z1
09319 A-B-C-C1-E2-F-F1-F2-F3-H1-R-R1-S-U2-V-Z1
09320 A-B-C1-E2-F-F3-H1-M-N-R-R1-S-V-Z1
09321 A-B-C1-E2-F-F3-H1-M-N-R-R1-S-V-Z1
09322 A-B-C1-E2-F-F3-H1-M-R-R1-S-V-Z1
09323 A-B-C1-E2-F3-H1-M-N-R-R1-V-Z1

| APO/ |  |
| :--- | :--- |
| FPO/ | See |
| DPO | Restrictions |
| 09330 | A-B-C1-C2-D-E-E2-F- |
|  | F1-F3-H-H1-M-R-R1-S- |
|  | V-Z1 |
| 09333 | A-B-C-C1-E2-F-F1-F3- |
|  | H1-I3-M-N-R-R1-S-V- |
|  | V1-Z-Z1 |
| 09340 | A-B-C1-F-F3-H-N-R-S- |
|  | V |
| 09343 | A-B-C1-F-M-N-V-Z1 |
| 09347 | A-B-C1-E2-F-F3-H1-M- |
|  | R-R1-S-V-Z1 |
| 09348 | A-B-C1-E2-F-F1-F3-H1- |
|  | I3-M-N-R-R1-S-T-V-Z- |
|  | Z1 |

09340 A-B-C1-F-F3-H-N-R-S-
09343 A-B-C1-F-M-N-V-Z1
09347 A-B-C1-E2-F-F3-H1-M-R-R1-S-V-Z1
09348 A-B-C1-E2-F-F1-F3-H1 I3-M-N-R-R1-S-T-V-ZZ1
09351 A-B-C1-E2-E3-F-F1-F3-H-H1-I3-M-N-R-R1-S-T V-X-Z-Z1
09352 A-B-C1-E2-F-F3-H1-M-R-R1-S-V-Z1
09354 A-B-C1-E2-F-F3-H1-M-R-R1-S-V-Z1
09355 A-B-C1-E2-F-F3-H1-M-R-R1-S-V-Z1
09356 A-B-C1-E2-F-F3-H1-M-N-R-V-Z1
09357 A-B-C1-E2-F-F3-H1-M-R-V-Z1
09363 A-B-C1-E2-F-F3-H1-M-R-R1-S-V-Z1
09365 A-B-C-C1-E2-F-F3-H1-M-N-R-V-Z1
09366 A-B-C1-E2-F-F1-F3-H-H1-M-R-R1-V-Z1
09378 A-B-C1-E2-F-F1-F3-H1-I3-M-N-R-R1-S-T-V-ZZ1
09381 A-B-C1-E2-F-F1-F3-H1 I3-M-N-R-R1-S-T-V-ZZ1
09401 B-C-C1-F3-M-R-S-U-Z1
09403 B-C-C1-F3-M-R-S-U-Z1
09421 B-C-C1-F3-M-R-S-U-Z1
09447 B-C-C1-F3-M-R-S-U-VZ1
09454 B-C-C1-F3-M-R-S-U-VZ1
09456 B-C-C1-F3-M-N-Q-R-S-U-V-Z1
09459 B-C-C1-F3-M-R-S-U-Z1
09461 B-C-C1-F3-M-P-R-S-UZ1
09463 B-C-C1-F3-M-R-S-U-Z1
09464 B-C-C1-F3-R-S-U-Z1
09467 B-E-E1-F-F3-J-L-M-N-
R-S-T-V-X-Z1
09468 B-C-C1-F3-M-R-S-U-Z1
09469 B-C-C1-F3-R-S-U-Z1
09487 A-B-C-C1-C2-E2-F1-F3-I3-L-M-N-R-R1-S-T-V-W-X-Z-Z1
09

APO/
FPO/ DPO

## See

09488
A-B-C-C1-C2-E2-F3-J
L-M-N-S-T-V-W-X-Z1
A-B-C-C1-C2-E2-F1-F3-L-M-N-R-R1-S-T-V-W-X-Z1
09470 09494
09497 A-B-C1-E2-F3-H1-M-N-R-R1-S-V-Z1
09498 B-C1-C2-F-F1-F3-J-L-N-R-R1-T-V-Z1
09501 B-V
09502 B-V
09503 B-F-F1-R-R1-V 09504 B-V
09505 B-V
09506 B-V
09507 B-V
09508 B-F-F1-R-R1-V
09509 B-F-F1-R-R1-V
09510 A-B-C1-E2-F-H1-M-R-R1-V-Z1
09511 B-F-F1-R-R1-V
09512 B-F-F1-F3-R-R1-S-V
09513 B-F-F1-F3-R-R1-S-V-V1 09514 B-F-F1-F3-R-R1-S-V-V1
09517 B-F-F1-R-R1-V
09520 B-F-F1-F3-R-R1-S-V
09522 B-F-F1-F3-R-S-V
09523 B-F-F1-R-R1-V
09524 B-F-F1-R-R1-V
09532 B-F-F1-F3-R-R1-S-V
09533 B-V
09534 B-F-F1-F3-R-R1-S-V
09541 A-B-C-F-F3-M-N-S-VZ1
09542 A-B-C-F-F3-M-N-S-VZ1
09543
A-B-C-F-F3-M-N-S-VZ1
09544 A-B-C-F-F3-M-N-S-VZ1
09545 A-B-C-F-F3-M-N-S-VZ1
09550 B-F-F1-R-R1-V
09554 B-F-F1-R-R1-V
09556 B-F-F1-R-R1-V
09564 B-F-F1-R-R1-V
09565 B-F-F1-R-R1-V
09566 B-C2-E2-E3-F-F1-F3-R-R1-S-V-Z1
09567 B-C2-E2-E3-F-F1-F3-R-R1-V-Z1
09568 B-V
09569 B-C2-E2-E3-F-F1-F3-R-
R1-V-Z1
09570 B-F-F1-F3-R-R1-S-V
09573 B-C2-E2-E3-F-F1-F3-R-R1-S-V-Z1

APO/
FPO/ See
DPO Restrictions
09574 B-F-F1-R-R1-V
09575 B-F-F1-R-R1-V
09576 B-F-F1-R-R1-V
09577 B-F3-S-V
09578 B-F-F1-F3-R-R1-S-V-Z1
09579 B-F-F1-R-R1-V
09581 B-F-F1-R-R1-V
09582 B-E2-E3-F-F1-F3-R-R1-
V-Z1
09583 B-F-F1-F3-I3-J-R-R1-S-V-V1
09586 B-C2-F-F1-F3-R-R1-S-V
09587 B-C2-E2-E3-F-F1-F3-R-R1-S-V-Z1
09588 B-F-F1-F3-R-R1-S-V
09589 B-F-F1-F3-R-S-V
09590 B-V
09591 B-C2-E2-E3-F-F1-F3-R-
R1-S-V-Z1
09592 B-F-F1-F3-R-R1-S-V
09593 B-F-F1-F3-R-S-V
09594 B-F-F1-F3-I3-R-R1-S-V-
V1
09595 B-F-F1-F3-I3-J-R-R1-S-V-V1-Z1
09596 B-F-F1-R-R1-V
09599 B-F-F1-R-R1-V
09600 B-C-C2-F-F1-F3-R-U-
Z1
09602 B-C-F-F1-N-R-U-V
09603 B-C-F-F1-F3-R-S-U-VZ1
09604 B-C-F-F1-F3-P-R-S-U-V-Z1
09605 B-C-D-F3-H-M-R-S-U-V
09606 B-C-D-F3-H-M-R-S-U-V
09608 B-C-F-F3-N-R-S-U-V-Z1
09609 B-C-F-F3-N-R-S-U-Z1
09610 B-C-F-F1-F3-M-R-S-U-
V-Z1
09613 B-C-F-N-U-V
09614 A-B-C1-C2-E2-F-F1-F3-
H1-J-L-M-N-R-R1-T-V-
W-Z1
09616 B-C-F3-M-R-S-U-V-Z1
09617 B-C-F-F3-R-U-Z1
09618 B-C-F-F3-R-S-U-Z1
09620 B-C-F-F3-R-S-U-Z1
09621 B-C-F-F3-R-U-Z1
09622 B-C-F-F3-R-S-U-Z1
09623 B-C-F-F3-R-U-V-Z1
09624 B-C-C2-F-F1-F3-I3-L-N-
R-R1-T-U-V-Z-Z1
09625 B-C-F-F3-N-R-S-U-Z1
09626 B-C-F-F3-R-U-Z1
09627 B-C-F-F3-R-S-U-V-Z1
09630 B-C-F-U-V
09631 B-C-F-F3-R-S-U-V-Z1

|  | See Restrictions | $\begin{aligned} & \text { APO/ } \\ & \text { FPO/ } \\ & \text { DPO } \end{aligned}$ | See Restrictions | APO/ FPO/ DPO | See Restrictions | $\begin{array}{\|l} \text { APO/ } \\ \text { FPO/ } \\ \text { DPO } \\ \hline \end{array}$ | See Restrictions |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 09633 | $\begin{aligned} & \text { B-C-D-F-F1-F3-M-R-S- } \\ & \text { U-U1-U2-U3-V-Z1 } \end{aligned}$ | 09730 | $\begin{aligned} & \text { A-B-C1-C2-F-F1-F3-J- } \\ & \text { L-M-N-R-R1-T-V-Z1 } \end{aligned}$ | 09801 | $\begin{aligned} & \text { A-B-C1-E2-F-F3-H1-M- } \\ & \text { N-R-R1-S-V-Z1 } \end{aligned}$ | 09833 | $\begin{aligned} & \text { B-C1-E2-F1-F3-N-R-S- } \\ & \text { V-Z1 } \end{aligned}$ |
| 09634 | A-B-F-F3-M-N-R-S-V | 09731 | A-B-C1-C2-F-F1-F3-J- | 09802 |  | 09834 | B-E2-E3-F-F1-F3-R-R1- <br> S-U-Z1 |
| 09635 | $\begin{aligned} & \text { A-B-F1-F3-H-M-N-R- } \\ & \text { R1-S-U2-V } \end{aligned}$ | 09732 | $\begin{aligned} & \text { L-M-N-R-R1-T-V. } \\ & \text { B-N-V-Z1 } \end{aligned}$ |  | H1-I3-L-M-N-R-R1-S-T- | 09836 | $11-C 2-F-F 1-F 3-J-$ |
| 09636 | B-C-F-F3-R-U-V-Z1 | 09733 | B-F-F3-N-R-S-V | 09803 | A-B-C-C2-E-E2-E3-F1- |  | L-M-N-R-R1-V-Z1 |
| 09642 | $\begin{aligned} & \text { B-C2-F-F1-F3-J-L-M-N- } \\ & \text { R-T-U-V } \end{aligned}$ | 09734 | $\begin{aligned} & \text { A-B-C-C1-C2-F-F1-F3- } \\ & \text { I3-J-L-M-N-R-R1-T-V-Z- } \end{aligned}$ |  | $1$ | 09837 | ```B-E2-E3-F1-F3-R-S-V- Z1``` |
| 09643 | B-C-F3-M-R-S-U-V-Z1 |  |  | 09804 | -F1-F3-M-N-R-S- | 09838 |  |
| 09645 | B-C-F-F1-F3-R-S-U-Z1 | 09735 | B-F3-N-R-S-V-Z1 |  |  |  | U-Z1 |
| 09647 | B-F1-F3-M-N-R-S-U-Z1 | 09736 | A-B-C1-F-F1-F3-J-L-M- <br> N-R-R1-T-V-Z1 | 0980 | S-Z1 | 09841 | -B-F3-N-R-S-U-Z1 |
| 09648 | B-F3-N-R-S-U-V-Z1 | 0973 | N-R-R1-T-V-Z1 | 09806 | A-B-C1-C2-E2-F-F1-F3- | 09842 | $\begin{aligned} & \text {-B-C1-C2-F-F1-I } \\ & -\mathrm{N}-\mathrm{R}-\mathrm{R} 1-\mathrm{T}-\mathrm{V}-\mathrm{Z} 1 \end{aligned}$ |
| 09701 | $\begin{aligned} & \mathrm{B}-1 \\ & \mathrm{~A} \end{aligned}$ | 0973 | $\begin{aligned} & \text { J-L-M-N-R-R1-T-V-W-Y- } \\ & \text { Z-Z1 } \end{aligned}$ |  | $\mathrm{H} 1-\mathrm{J}-\mathrm{L}-\mathrm{M}-\mathrm{N}-\mathrm{R}-\mathrm{R} 1-\mathrm{T}-\mathrm{V}-$ Z 1 | 09844 | $\begin{aligned} & \text {-B-C1-C2-F-F1-F3-J- } \\ & -\mathrm{M}-\mathrm{N}-\mathrm{R}-\mathrm{R} 1-\mathrm{T}-\mathrm{V}-\mathrm{Z1} \end{aligned}$ |
| 09702 | L-M-N-R-R1-T-V-Z1 <br> B-C-C1-F1-F3-M-R-R1- | 09738 | $\begin{aligned} & \text { A-B-C1-C2-F-F1-F3-J- } \\ & \text { L-M-N-R-R1-T-V-Z1 } \end{aligned}$ | 09808 | $\begin{aligned} & \text { B-C1-C2-E2-F-F1-F3- } \\ & \text { H1-J-L-N-R-R1-T-V- } \end{aligned}$ | 09845 | $\begin{aligned} & \text {-B-C1-C2-E3-F-F1-F3- } \\ & \text {-L-M-N-R-R1-T-V-Z1 } \end{aligned}$ |
| 09703 | B-C-D-F1-F3-H-R-S-U | 09739 | $\begin{aligned} & \text { A-B-C1-C2-F-F1-F3-J- } \\ & \text { L-M-N-R-R1-T-V-Z1 } \end{aligned}$ | 09809 | C1-C2-F-F1-F3-J-L-T-V-Z1 | 09846 | $\begin{aligned} & \text { A-B-C1-C2-F-F1-F3-J- } \\ & \text {-N-R-R1-T-V-Z1 } \end{aligned}$ |
| 09704 | $\mathrm{B}-\mathrm{C}-\mathrm{V}-\mathrm{V} 1$ $\mathrm{~B}-\mathrm{C}-\mathrm{C} 1-\mathrm{F}$ | 09741 | A-B-C1-C2-E2-F-F1-F3-H1-J-L-M-N-R-R1-T-V- | 09810 | =1-F3-N-R-S-V- | 09847 | $\begin{aligned} & \text { 3-C-C2-F-F1-F3-J-L-M- } \\ & \text { J-R-R1-S-T-V-Z1 } \end{aligned}$ |
| 09706 |  |  | W-Y-Z1 | 09811 |  | 09848 | -B-F-F3-M-R-S-V-Z1 |
| 09707 | $\begin{aligned} & \mathrm{Z} 1 \\ & \mathrm{~B} \end{aligned}$ | 09742 | $\begin{aligned} & \text { A-B-C2-F-F1-F3-J-L-M- } \\ & \text { N-R-S-T-V-Z1 } \end{aligned}$ | 09811 | H1-J-M-N-R-R1--71 | 09852 | $\begin{aligned} & \text { 3-C-E2-E3-F-F1-F3-H1- } \\ & \text { J-R-R1-S-U-V-Z1 } \end{aligned}$ |
| 09708 | R-R1-T-V-Z1 B-C-C1-F1-M-R-R1-U | 0974 | $\begin{aligned} & \text { A-B-F-F3-H-N-Q-R-S-V- } \\ & \text { Z-Z1 } \end{aligned}$ | 09812 | $\begin{aligned} & \text {-E2-E3-F-F1-I-J-L-N- } \\ & -\mathrm{T}-\mathrm{U}-\mathrm{V}-\mathrm{Z}-\mathrm{Z1} \end{aligned}$ | 09853 | $\begin{aligned} & \text { 3-C1-E2-F-F1-F3-H1-N- } \\ & \text { 3-R1-S-U2-V-Z1 } \end{aligned}$ |
| 09709 | $\begin{aligned} & \mathrm{B}-\mathrm{C} 1-\mathrm{C} 2-\mathrm{E} 2-\mathrm{F}-\mathrm{F} 1-\mathrm{F} 3-\mathrm{H}- \\ & \mathrm{H} 1-\mathrm{J}-\mathrm{L}-\mathrm{N}-\mathrm{R}-\mathrm{R} 1-\mathrm{T}-\mathrm{V}-\mathrm{Z1} \end{aligned}$ | 09744 | $\begin{aligned} & \text { A-B-C1-C2-F-F1-F3-J- } \\ & \text { L-M-N-R-R1-T-V-Z1 } \end{aligned}$ | 09813 | A-B-C1-C2-E2-E3-F-F1- <br> F3-J-L-N-R-R1-T-V-Z1 | 09854 | $\begin{aligned} & \text { B-C1-C2-F-F1-F3-J- } \\ & \text { N-R-R1-S-T-V-Z1 } \end{aligned}$ |
| 09710 | $\begin{aligned} & \text { B-C-C1-F-F1-J-L-M-N- } \\ & \text { R-R1-T-U-V-Z1 } \end{aligned}$ | 09745 | $\begin{aligned} & \text { A-B-F-F1-F3-M-N-R- } \\ & \text { R1-S-V-Z1 } \end{aligned}$ | 09814 | $\begin{aligned} & \text { B-C2-E2-E3-F-F1-F3-I3- } \\ & \text { J-L-N-R-R1-T-V-Z-Z1 } \end{aligned}$ | 09855 | $\begin{aligned} & \text {-B-C1-E2-F-F1-F3-H1 } \\ & \text { A-R-R1-S-U2-V-Z1 } \end{aligned}$ |
| 09711 | A-B-F-F1-F3-N-R-R1-S- V-Z1 | 09748 | L-M-N-R-R1-T-V-Z1 | 09816 | B-C1-C2-E2-E3-F-F1- <br> -J-L-N-R-R1-T-V-Z1 | 09856 | $\begin{aligned} & \text { 3-C-C1-C2-F-F1-F3-H- } \\ & \text { 11-J-L-M-N-S-T-V-Z1 } \end{aligned}$ |
| 09712 | A-B-F-F3-H-R-S-U-V-Z1 | 0974 | F-H-N-U-V | 09817 |  | 09857 | A-B-C2-E2-F-F1-F3-13- |
| 09714 | $\begin{aligned} & \mathrm{B}-\mathrm{C}-\mathrm{C} 1-\mathrm{F} 1-\mathrm{F} 3-\mathrm{M}-\mathrm{R}-\mathrm{R} 1- \\ & \mathrm{S}-\mathrm{U} \end{aligned}$ | 09750 | $\begin{aligned} & \text { A-B-C1-C2-F-F1-F3-J } \\ & \text { L-M-N-R-R1-T-V-Z1 } \end{aligned}$ | 00817 | $\begin{aligned} & \text { 3-H-H1-J-L-M-N-R- } \\ & 1-\mathrm{T}-\mathrm{V}-\mathrm{Z} 1 \end{aligned}$ | 09858 | $-\mathrm{M}-\mathrm{N}-\mathrm{R}-\mathrm{R1} 1-\mathrm{S}-\mathrm{T}-\mathrm{V}-\mathrm{Z}-\mathrm{Z1}$ |
| 09715 | B-F-F1-J-L-M-N-R-T-VZ1 | 097 | U | 09818 | B-C-F-F3-M-S-V-Z1 |  | $\begin{aligned} & 1-\mathrm{F} 3-\mathrm{H}-\mathrm{H} 1-\mathrm{J}-\mathrm{M}-\mathrm{N}-\mathrm{R} \\ & 1-\mathrm{S}-\mathrm{U}-\mathrm{V}-\mathrm{Z} 1 \end{aligned}$ |
| 09716 | $\begin{aligned} & \text { B-C-C2-F-F1-F3-J-L-M- } \\ & \text { N-R-R1-T-V-Z1 } \end{aligned}$ | 09753 | -F-N- |  | $1-$ | 09859 | $\begin{aligned} & \text { 3-C1-E2-E3-F-F1-F3- } \\ & \text { 11-R-R1-S-U-Z1 } \end{aligned}$ |
| 09717 | A-B-F3-M-R-S-V-W-Z1 |  |  | 0982 | -C-F-F3-M-R-S-V- | 09860 | -B-C2-F-F1-F3-J-L-M- |
| 09718 | B-F-F1-J-L-M-N-R-T-U-V-Z1 | 09755 | A-B-C-C1-D-F-F1-J-L-M-N-Q-R-R1-S-T-V-Z1 | 0982 | -B-C1-C2-F-F1-F3-J- | 09861 | N-R-R1-S-T-V-Z1 <br> A-B-F-F1-F3-N-R-R1-S <br> V-Z1 |
| 09719 | $\begin{aligned} & \text { B-C-D-F3-M-R-S-U-V- } \\ & \text { Z1 } \end{aligned}$ | 09756 | $\begin{aligned} & \text { A-B-E3-F-F1-J-L-N-Q- } \\ & \text { R-R1-S-T-V-Z1 } \end{aligned}$ | 09824 | $\begin{aligned} & \text { M-N-R-R1-T-V-Z1 } \\ & -B-C-F-F 3-M-R-S-V-~ \end{aligned}$ | 09862 | A-B-C-C2-F-F1-F3-I3-L-M-N-R-R1-S-T-V-X-Z-Z |
| 09720 | B-F3-M-R-S-U-V-Z1 | 09758 | A-B-F-F1-F3-M-N-R- |  |  | 09863 | -B-F-F1-F3-N-R-R1-S- |
| 09722 | ```A-B-F-F3-H-N-Q-S-V-Z- Z1``` | 09759 | $\begin{aligned} & \text { R1-S-V-Z1 } \\ & \text { A-B-C-C1-C2-E2-F-F1- } \end{aligned}$ | 09825 | $\begin{aligned} & \text { A-B-C1-C2-F-F1-F3-J- } \\ & \text { L-M-N-R-R1-T-V-Z1 } \end{aligned}$ | 09863 | I-V1-Z1 |
| 09723 09724 | $\begin{aligned} & \text { B-C2-F-F1-F3-J-L-M-N- } \\ & \text { R-R1-T-V-Z1 } \end{aligned}$ | 09761 | B-F-F1-F3-M-N-R-R1-S-V-Z-Z1 | 09826 | A-B-C1-C2-E1-E2-E3-F-F1-F3-J-L-M-N-R-R1-T-V-W-Z1 | 09864 | $\begin{aligned} & \text { A-B-C-C1-C2-E2-F1- } \\ & =3-\mathrm{L}-\mathrm{M}-\mathrm{N}-\mathrm{R}-\mathrm{R} 1-\mathrm{S}-\mathrm{T}-\mathrm{V}- \\ & \mathrm{N}-\mathrm{Z1} \end{aligned}$ |
| 09725 |  | 09762 | E3-F-F1-F3-J- |  |  | 09865 | -B-F3-R-S-U-V-Z1 |
| 09725 | $\mathrm{V} 1-\mathrm{Z}-\mathrm{Z} 1$ | 09762 | L-N-R-R1-T-V-Z1 |  | V-Z1 | 09867 | A-B-C-C1-C2-E2-F1- |
| 09726 | $\begin{aligned} & \text { B-F-F1-J-L-M-N-R-T-U- } \\ & \text { V-Z1 } \end{aligned}$ | 09769 | $\begin{aligned} & \text { A-B-B2-C1-C2-F-F1-F3- } \\ & \text { J-L-M-N-R-R1-T-V-Z1 } \end{aligned}$ | 09828 | $\begin{aligned} & \text { A-B-C1-C2-F-F1-F3-I3- } \\ & \text { L-N-R-R1-T-V-Z-Z1 } \end{aligned}$ |  | F3-L-M-N-R-R1-S-T-V- W-Z1 |
| 09727 | A-B-C1-C2-F-F1-F3-J- L-M-N-R-R1-T-V-Z1 | 09777 | A-B-C-C1-C2-E1-F-F1-F3-J-L-M-N-R-R1-T-V- | 09829 | B-C-N-R-V-Z1 | 09868 | $\begin{aligned} & -B-E 1-E 2-E 3-F 1-F 3-M- \\ & \text { J-R-S-U-V-Z1 } \end{aligned}$ |
| 09728 | A-B-C-C1-C2-F-F1-F3- <br> J-L-N-R-R1-T-V-Z1 | 0978 | $\begin{aligned} & \text { Z1 } \\ & \text { A-B-F-F3-H-N-R-S-V } \end{aligned}$ | 09830 | 3-C-F-F1-F3-J-L-M-N- R-R1-S-T-V-Z1 | 09869 | $\begin{aligned} & \text {-B-C1-C2-E2-F1-F3-L- } \\ & \text { A-N-R-R1-S-T-V-W-Z1 } \end{aligned}$ |
| 09729 | $\begin{aligned} & \text { B-C-F-F3-N-R-R1-S-U- } \\ & \text { V-Z1 } \end{aligned}$ | 09789 | $\begin{aligned} & \text { A-B-C2-F-F3-N-R-S-V- } \\ & \text { Z1 } \end{aligned}$ | 09832 | $\begin{aligned} & \text { N-R-R1-T-V-Z1 } \\ & \text { B-C1-E2-F1-F3-N-R-S- } \\ & \text { V-Z1 } \end{aligned}$ | 09870 | A-B-C1-C2-E2-F-F1-F3 H1-I3-L-M-N-R-R1-S-T-U4-V-Z-Z1 |


| APO/ FPO/ DPO | See Restrictions |  | See Restrictions |  | See Restrictions | APO/ FPO/ DPO | See Restrictions |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 09873 | $\begin{aligned} & \text { A-B-C1-C2-E2-F-F1-F3- } \\ & \text { H1-I3-L-M-N-R-R1-S-T- } \\ & \text { U-U4-V-Z-Z1 } \end{aligned}$ | 34023 34024 | $\begin{aligned} & \text { B-C1-C2-F-F1-F3-J-L- } \\ & \text { M-N-R-R1-T-V-Z1 } \end{aligned}$ | 34090 | $\begin{aligned} & \text { B-F-F1-R-R1-V } \\ & \text { B-E2-E3-F-F1-F3-R-R1- } \end{aligned}$ | $\begin{aligned} & 96336 \\ & 96337 \end{aligned}$ $96338$ | $\begin{aligned} & \text { B-C-M-R-V-W } \\ & \text { B-M-W } \end{aligned}$ |
| 09874 | $\begin{aligned} & \text { A-B-C1-C2-E2-F-F1-F3- } \\ & \text { H1-I3-L-M-N-R-R1-S-T- } \\ & \text { U-U4-V-Z-Z1 } \end{aligned}$ | 3402 | $\begin{aligned} & \text { B-F-F1-F3-J-L-M-N-R- } \\ & \text { R1-T-V-Z1 } \end{aligned}$ | 340 | $\begin{aligned} & \text { B-F-F1-F3-R-R1-S-V } \\ & \text { B-F-F1-R-R1-V } \end{aligned}$ | $\begin{aligned} & 96338 \\ & 96339 \\ & 96343 \end{aligned}$ | $N$ |
| 09875 | A-B-C1-C2-E2-F-F1-F3-H1-I3-L-M-N-R-R1-S-T-U-U4-V-Z-Z1 | 34030 | B-C1-C2-F-F1-F3-J-L- | 3 | $\begin{aligned} & \text { B-F-F1-R-R1-V } \\ & \text { A-B-F-F1-F3-S-U } \end{aligned}$ | $\begin{aligned} & 96346 \\ & 96347 \end{aligned}$ | $\begin{aligned} & -\mathrm{M}-\mathrm{W}-\mathrm{Z1} \\ & -\mathrm{M}-\mathrm{W}-\mathrm{Z} 1 \end{aligned}$ |
| 09877 | $\begin{aligned} & \text { A-B-C-C2-E-E2-E3-F1- } \\ & \text { F3-H-H1-J-M-N-R-R1- } \\ & \text { S-U-V-Z1 } \end{aligned}$ | 34032 | $\begin{aligned} & \text { B-C1-C2-F-F1-F3-J-L- } \\ & \text { M-N-R-R1-T-V-Z1 } \end{aligned}$ | 962029 | $\begin{aligned} & -F-F 1-F 3-R-S-U \\ & -F-F 1-F 3-R-S-U \\ & -F-F 1-F 3-R-S-U \end{aligned}$ | 96350 | F-F1-F2-F3-H-M-R-S- |
| 09880 | $\begin{aligned} & \text { A-B-C1-E2-F } \\ & \text { R-R1-U-V-Z1 } \end{aligned}$ | 34033 | $\begin{aligned} & \text { B-C1-C2-F-F1-F3-I3-J- } \\ & \text { L-M-N-R-R1-T-V-Z-Z1 } \end{aligned}$ | 9620 | U | 9635 | $\begin{aligned} & \text { F-F1-F2-F3-H-M-R-S- } \\ & -\mathrm{Z1} \end{aligned}$ |
| 09890 | $\begin{aligned} & \mathrm{B}-\mathrm{E} 2-\mathrm{F}-\mathrm{H} 1-\mathrm{N}-\mathrm{R}-\mathrm{R} 1-\mathrm{U} 2- \\ & \mathrm{V}-\mathrm{Z} 1 \end{aligned}$ | 3403 |  | 962 | A-B-F-F1-F3-R-S-U-V | 96362 | -F-F1-F2-M-W-Z1 |
| 09892 | $\begin{aligned} & \text { A-B-C1-C2-E2-F-F1-F3- } \\ & \text { J-L-M-N-R-R1-T-V-Z1 } \end{aligned}$ | 3403 | $\begin{aligned} & \text { Z-H-J- } \\ & \text { Z1 } \end{aligned}$ | 9620 | $\begin{aligned} & \text {-B-C1-C2-F-F1-J-L-M- } \\ & \text { I-T-U-V-Z1 } \end{aligned}$ | 96367 | -C-F3-L-M-R-S-W |
|  |  | 34036 | $\begin{aligned} & \text { B-C1-C2-F-F1-F3-J-L- } \\ & \text { M-N-R-R1-T-V-Z1 } \end{aligned}$ | 96210 | $\begin{aligned} & \text { 3-C1-C2-F-F1-F3-I3- } \\ & \text { 1-N-R-R1-T-V-Z-Z1 } \end{aligned}$ | 9637 | 1-F2-H-M-W-Z1 |
|  |  | 34037 | $\begin{aligned} & \text { B-C-C1-C2-F-F1-F3-H- } \\ & \text { J-L-M-N-R-R1-T-V-Z1 } \end{aligned}$ | 96 | N-R-T1-Z-Z1 | 9637 | M-W |
| 09901 | $\begin{aligned} & \mathrm{A}-\mathrm{B} \\ & 71 \end{aligned}$ | 3403 | $\begin{aligned} & \mathrm{B}-\mathrm{C} 1-\mathrm{C} 2-\mathrm{F}-\mathrm{F} 1-\mathrm{J}-\mathrm{L}-\mathrm{M}-\mathrm{N} \\ & \mathrm{~T}-\mathrm{V}-\mathrm{Z} 1 \end{aligned}$ | $96$ | A-B-C-F1-R-U | $63$ | -M-W |
| 09902 |  | 34041 |  | 962 | F-F1-F3-S | 9637 | -- $3-\mathrm{M}-\mathrm{W}-\mathrm{W}$ |
| 09903 |  | 34042 | F1 M N - | 96 | F-F1-F3 | 9637 | F3-M-S |
| 099 | B-C1-E2-F1-F3-S-V-Z |  |  |  | F3- | 9637 | M-W |
| 0990 |  | 34 |  | 96 | 1- | 9637 | 3-M |
| 09909 |  |  |  |  | B-F-F1-F3-S | 9638 | M- |
|  |  |  |  |  |  | 96382 |  |
| 09910 |  |  |  |  | A-B-C-F1-R-U | 9638 | 3-M-S-W |
| 09974 |  | 3405 | M-N-R-R1-T |  | A-B-C-F1-R-U A-B-C-F1-R-U-V | 9638 | $\begin{aligned} & -F 3-M-S-I \\ & -F 3-M-S-I \end{aligned}$ |
| 09975 |  | 340 | $\begin{aligned} & \text { B-F-F1-F3-R-R1-S-V-Z1 } \\ & \text { B-C1-C2-E2-F-F1-F3-J- } \end{aligned}$ | 962 | -F2-F3-S | 9638 |  |
| 09976 | $\begin{aligned} & \text { B-F1-F3-J-L-M-N-R-S- } \\ & \text { T-U2-V-X-Z1 } \end{aligned}$ | 3406 |  | 962 | -F-F1-F3- | $640$ | $1$ |
| 09977 | $\begin{aligned} & \text { B-F1-F3-J-L-M-N-R-S- } \\ & \text { T-U2-V-X-Z1 } \end{aligned}$ |  | X-Z- |  |  | 96502 | -R1-S-T-U2-V |
| 34001 | A-B-C1-C2-F-F1-F3-J- <br> L-M-N-R-R1-S-T-V-Z1 | 3 | M-N-R-R1-S-T-V-X-Z1 | 962 | $\begin{aligned} & \text { A-B-F-F1-F3-S-U } \\ & \text { A-B-F-F1-F3-R-S-U } \end{aligned}$ | 96504 | B-C-C1-C2-F-F1-F3- <br> L-M-N-R-R1-T-V-W- |
| 34002 | $\begin{aligned} & \text { B-C1-C2-F-F1-F3-J-L- } \\ & \text { M-N-R-R1-T-V-Z1 } \end{aligned}$ | 3406 | $\begin{aligned} & \text { C1-C2-F-F1-F3-J-L- } \\ & \text { N-R-R1-S-T-V-X-Z1 } \end{aligned}$ | $\begin{aligned} & 9628 \\ & 9629 \end{aligned}$ | A-B-F-F1-F3-R-S-U | 96505 | -Z1 <br> -B-C-C1-C2-F-F1-F3- |
| 34004 | $\begin{aligned} & \text { B-C1-C2-F-F1-F3-J-L- } \\ & \text { M-N-R-R1-T-V-Z1 } \end{aligned}$ | 34069 | $\begin{aligned} & \text { I-F3-I3-J- } \\ & \text { S-T-V-X-Z- } \end{aligned}$ | 96301 | 1-C2-F-F1-H-J-L-M- | 96505 | -L-M-N-R-R1-S-T-V- I-Z-Z1 |
| 34007 | $\begin{aligned} & \text { B-F-F1-H-J-M-N-R-R1- } \\ & \text { V-Z1 } \end{aligned}$ |  | B-F1-F3-N-R-S-V-Z1 | 96 |  | 96507 | B-C1-C2-F-F1-H-J-L- |
| 34008 |  |  |  |  |  | 9651 | -3-N-V |
|  | H |  |  |  |  |  | -V |
|  | Z1 |  | B-F-F1-R-R1-V |  | B-F3-M-S-W | 9651 | C-D-E1- |
| 34011 | $\begin{aligned} & \text { B-C1-C2-E2-F-F1-F3-J- } \\ & \text { L-M-N-R-R1-T-V-Z1 } \end{aligned}$ |  | B-F-F1-R-R1-V B-F-F1-R-R1-V | 9631 | $\begin{aligned} & \text { E-M-R-W } \\ & =-F 1-F 2-F 3-H-M \end{aligned}$ |  | 1-M-R-S-T-Z1 |
| 34020 | $\begin{aligned} & \text { B-C1-C2-F-F1-F3-J-L- } \\ & \text { M-N-R-R1-T-V-Z1 } \end{aligned}$ |  | B-F-F1-R-R1-V <br> B-F-F1-F3-R-R1-S-V <br> B-F-F1-F3-R-R1-S-V | 9632 | $\begin{aligned} & -\mathrm{Z1} \\ & -F-F 1-F 2-F 3-H-M-R-S- \end{aligned}$ | 96516 | $\begin{aligned} & -C-D-E 1-E 2-F-F 1-F 3- \\ & -H 1-M-R-S-T-Z 1 \end{aligned}$ |
| 34021 | $\begin{aligned} & \text { B-C1-C2-F-F1-F3-J-L- } \\ & \text { M-N-R-R1-T-V-Z1 } \end{aligned}$ | 34 | E2-F-F1-F3-R-R1- | 9632 | C-F-M-R-W |  | -H1-M-N-R-T-U-V-Z1 |
| 34022 | $\begin{aligned} & \text { B-C1-C2-F-F1-F3-J-L- } \\ & \text { M-N-R-R1-T-V-Z1 } \end{aligned}$ |  | B-F-F1-R-R1-S-V | $\begin{aligned} & 96328 \\ & 96331 \end{aligned}$ | $\begin{aligned} & \text { B-C-F3-M-R-S-W } \\ & \text { A-B-F1-J-L-M-N-S-W } \end{aligned}$ | 96521 | $\begin{aligned} & \text { 3-C1-C2-F-F1-J-L-M- } \\ & \text { 3-R1-S-T-V-Z1 } \end{aligned}$ |


|  | See Restrictions | $\begin{aligned} & \text { APO/ } \\ & \text { FPO/ } \\ & \text { DPO } \end{aligned}$ | See Restrictions | $\begin{aligned} & \text { APO/ } \\ & \text { FPO/ } \\ & \text { DPO } \end{aligned}$ | See Restrictions | $\begin{aligned} & \text { APO/ } \\ & \text { FPO/ } \\ & \text { DPO } \end{aligned}$ | See Restrictions |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 96530 | A-B-C1-C2-F-F1-H-H1-J-L-M-N-R-R1-S-T-V-Z1 | $\begin{aligned} & 96555 \\ & 96557 \\ & 96562 \end{aligned}$ | B-F-F3-M-S-V | 96617 | B-F-F1-F3-R-R1-S-V | 96669 | B-F3-S-V |
|  |  |  | B-F-F3-M-S-V | 96619 | B-V | 96670 | B-V |
| 96531 | $\begin{aligned} & \text { A-B-C-F-F1-F3-H-M-N- } \\ & \text { R-S-U-V } \end{aligned}$ |  | A-B-C1-C2-D-E2-E3-F- | 96620 | B-F-F1-R-R1-V | 96671 | B-F-F1-F3-R-R1-S-V |
|  |  |  | F1-H-H1-I3-L-M-N-R- | 96628 | B-F-F1-F3-R-R1-S-V | 96672 | B-F-F1-F3-R-R1-S-V |
| 96532 | A-B-C1-C2-F-F1-H-J-L-M-N-R-R1-S-T-V-Z1 |  | R1-S-T-V-Z-Z1 | 96629 | B-F-F1-F3-R-R1-S-V | 96673 | B-F3-S-V |
|  |  |  |  | 96632 | B-F-F1-F3-R-R1-S-V | 96674 | B-F-F1-F3-R-R1-S-V |
| 96535 | $\begin{aligned} & \text { A-B-C1-C2-F-F1-J-L-M- } \\ & \text { N-R-R1-S-T-V-Z1 } \end{aligned}$ |  |  | 96633 | B-V | 96675 | B-F-F1-F3-R-R1-S-V |
|  |  | 96595 | B-F-F3-R-S-V-Z1 | 96641 | $B-V$ | 96677 | B-F-F1-F3-R-R1-S-V |
| 96537 | B-V-Z1 | 9 | B-F3-N-R-S-V-V | 96642 | $B-V$ | 96678 | B-F-F1-F3-R-R1-S-V |
| 96539 | C1-F-F3-M-N-R-R1-S-T-U2-V |  |  | 96643 | B-F-F1-R-R1-V | 96679 | B-F-F1-R-R1-V |
|  |  | 96601 |  | 9664 | B-V | 96681 | B-V |
| 96540 | B-F1-F2-F3-S-Z1 | 96602 | V | 96645 | B-V | 96682 | $B-V$ |
| 96542 | B-V-Z1 | 9 |  | 96649 | B-F-F1-F3-R-R1-S-V | 96683 | $B-V$ |
| 96543 | B-F-F1-F2-F3-P-S-V-Z1 |  |  | 96650 | B-F-F1-R-R1-V | 96686 | $B-V$ |
| 96548 | $\begin{aligned} & \text { A-B-F-F1-F3-H-M-R-S- } \\ & \mathrm{U} \end{aligned}$ | 9660 |  | 96657 | B-F-F1-F3-R-R1-S-V | 96691 | B-F-F1-F3-R-R1-S-V |
|  |  | 96606 | B-V | 96660 | B-F-F1-F3-R-R1-S-V | 96692 | B-F-F1-F3-R-R1-S-V |
| 96549 | $\begin{aligned} & \text { A-B-C1-C2-F-F1-H-J-L- } \\ & \text { M-N-R-R1-S-T-V-Z1 } \end{aligned}$ | 96 | B-V | 9666 | B-F-F1-R-R1-V | 96693 | E2-F-F3-R-R1-S-V |
|  |  | 96608 | B-E2-F-H1-R1-U2-V-Z1 | 96662 | B-F-F1-F3-R-R1-S-V | 96694 | B-F-F1-I3-J-R-R1-V-V1- |
| 96550 | A-B-H-M-N-U-V-Z1 | 96609 | B-E2-F-H1-R1-U2-V-Z1 | 9666 | B-F-F1-F3-R-R1-S-V-V1 |  | Z |
| 96551 | $\begin{aligned} & \text { A-B-C1-C2-F-F1-H-J-L- } \\ & \text { M-N-R-R1-S-T-V-Z1 } \end{aligned}$ | 96610 | B-E2-F-H1-R1-U2-V-Z1 | 9666 | B-V | 96695 | B-F-F1-R-R1-V |
|  |  | 96611 | B-E2-F-H1-R1-U2-V-Z1 | 9666 | B-V | 96696 | B-F-F1-R-R1-V |
| 96552 | B-Z1 | 9661 | -V | 96666 | B-F3-R-S-V | 96698 | $B-V$ |
| 96553 | $\begin{aligned} & \text { A-B-F-F1-H-M-N-R-U } \\ & \text { A-B-C1-C2-F-F1-H-J-L- } \\ & \text { M-N-R-R1-S-T-V-Z1 } \end{aligned}$ | 96613 | $B-V$ | 9666 | B-F-F1-F3-R-R1 |  |  |
| 96554 |  | 96615 | B-F-F1-R-R1-V | 96668 | B-F-F1-R-R1-V |  |  |
|  |  | 96616 | B-C2F-F1-R-R1-S-V |  | B-F-F1-R-R1-V |  |  |

## RESTRICTIONS

## LEGEND

PS Form 2976, Customs - CN 22 (Old C 1) and Sender's Declaration (green label)
PS Form 2976-A, Customs Declaration and Dispatch Note
PS Form 2976-B, Priority Mail Express International Shipping Label and Customs Form

ATF = Bureau of Alcohol, Tobacco, Firearms, and Explosives
Box C = Department of State (DOS) contractor personnel
Box R = Retired military personnel
DPO = Diplomatic Post Office
MPO = Military Post Office
PACT $=$ Prevent All Cigarette Trafficking Act
PAL = Parcel Airlift
PMEMS = Priority Mail Express Military Service
PUB 52 = Publication 52, Hazardous, Restricted, and Perishable
Mail
SAM = Space Available Mail
USDA = United States Department of Agriculture
Note: Mail order catalogs are prohibited as SAM or PAL mail.
A. Securities, currency, or precious metals, including in their raw, unmanufactured state, are prohibited. Official Mail shipments are exempt from this restriction.

A1. Reserved for future use.
A2. Reserved for future use.
B. Other than for PMEMS and the exceptions listed below, a customs declaration PS Form 2976 or PS Form 2976-A is required for all items weighing 16 ounces or more, and for all items (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise or goods) addressed to or from this ZIP Code. Other than the exceptions listed below, all PMEMS mailpieces (regardless of mail contents or weight) addressed to or from this ZIP Code must bear a properly completed PS Form 2976-B. The surface area of the address side of the mailpiece must be large enough to contain the applicable customs declaration. The following exceptions apply to known mailers, who for this purpose are defined as follows:

- Business mailers who enter volume mailings through business mail entry units or other bulk mail acceptance locations, pay postage through advance deposit accounts, use permit imprints for postage payment, and submit completed postage statements at the time of entry that certify that the mailpieces contain no dangerous materials that are prohibited by postal regulations. Such business mailers are exempt from providing customs documentation on non-dutiable letters and printed matter.
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail." Such agencies are exempt from providing customs documentation, except for any items addressed to an MPO or DPO to which restriction "B2" applies.
B2. All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this MPO or DPO.
C. Cigarettes and other tobacco products, including tobacco leaves, chewing and pipe tobacco, snuff, and cigars are prohibited, including those that are authorized in Publication 52 under PACT.

C1. Obscene and horror articles, images, prints, paintings, cards, films, videotapes, comic books, etc., are prohibited.

C2. E-cigarettes and related products (e.g., nicotine liquids, e-liquids, parts, or supplies) are prohibited.
D. Coffee is prohibited.
E. Medicines (prescription, over-the-counter, vitamins, and supplements) are prohibited when mailed to individuals for human or animal use. This prohibition does not apply when medicines are sent as Official Mail only between specifically designated agencies such as pharmaceutical distributors, hospitals, clinics, and pharmacies.

E1. Mailers are responsible to ensure that all medicines and vaccines conform to host nation laws.

E2. Any matter depicting nude or seminude persons, pornographic, or sexual items are prohibited. Non-authorized political materials are prohibited. Religious materials contrary to the Islamic faith are prohibited in bulk quantities, but individual items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless/cellular telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.
F. Firearms of any type are prohibited, except firearms mailed to or by official U.S. government agencies. This restriction does not apply to firearms mailed from this MPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms do not require an ATF form.

F1. Weapons of any type are prohibited.
F2. Mailing firearms to or from this MPO ZIP Code is restricted to one shotgun and one single shot .22 caliber rifle per individual.

F3. Replica weapons and inert explosive devices (such as grenades) and weapons parts are prohibited.
G. Parcels of any class are prohibited.
H. Meats, including preserved meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, and wool samples whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.
I. Reserved for future use.
11. Reserved for future use.
12. Reserved for future use.
13. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 27 inches.
- Maximum width 14 inches.
- Maximum height 14 inches.
J. Standard Post and Parcel Select parcels may not exceed 108 inches in length and girth combined.
K. Reserved for future use.
L. All Official Mail is prohibited.
M. Fruits, vegetables, live animals, and live plants are prohibited.
N. Registered Mail service is prohibited.
O. Reserved for future use.
P. Official Mail only.
Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.
R. All alcoholic beverages, including those mailable under Publication 52, Part 421, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.
$\mathbf{S}$. Synthetic cannabinoids used to stimulate the central nervous system commonly known as "synthetic marijuana," "K2," or "Spice" are prohibited.
T. Mailings of household shipments and case lots of food to or from an MPO require military transportation office approval prior to mailing. Mailings to or from a DPO require pre-approval from the Diplomatic Pouch and Mail Director.
U. Mail addressed to Retirees (Box R) is limited to 16 ounces and up to a 90-day supply of TRICARE medications. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail items, including audio and video media, weighing 13 ounces or less. This limitation does not apply to Official Mail.

U2. Retirees (Box R) are not authorized mail service.
U3. Reserved for future use.
U4. Mail addressed to Box C is limited to 2 lbs .
V. PMEMS is not available.

V1. Electronic Delivery status information for Extra Services is not available on USPS.com. Manual record of delivery may be available upon request.
W. Hermetically sealed packages of meat products bearing USDA certification, such as dried beef, salami, and sausage, may be mailed. 200 grams of tobacco per parcel are permitted duty free.
X. Cremated remains are prohibited.
Y. Mail is limited to First-Class Mail and Priority Mail items only. This restriction also applies to Official Mail.
Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

## Freely Associated States Restrictions

We list the mailing restrictions for Freely Associated States (FAS) in the Pull-Out section of the Postal Bulletin. All FAS Restrictions will be updated periodically.

## Freely Associated States

Mail addressed to freely associated states is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The following FAS Restrictions table outlines these conditions as listed by each affected FAS ZIP Code ${ }^{\text {TM }}$ through the use of footnoted mailing restrictions codes (see the Restrictions following the table). For more information on available extra services for FAS destinations, see Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM ${ }^{\circledR}$ ), part 503.

Acceptance clerks must use the table with the Retail System Software terminal to determine which FAS ZIP Codes are active and which conditions of mailing apply.

FAS Restrictions Table

| FAS Table | See Restrictions |
| :--- | :--- |
| 96939 | A, B |
| 96940 | A, B |
| 96941 | A, B |
| 96942 | A, B |
| 96943 | $\mathrm{~A}, \mathrm{~B}$ |
| 96944 | $\mathrm{~A}, \mathrm{~B}$ |
| 96960 | $\mathrm{~A}, \mathrm{~B}$ |
| 96970 | $\mathrm{~A}, \mathrm{~B}, \mathrm{D}$ |
| Marshall Islands | C |
| Federated States of Micronesia | C |

## RESTRICTIONS LEGEND

PS Form 2976, Customs Declaration CN 22 - Sender's Declaration
PS Form 2976-A, Customs Declaration and Dispatch Note FAS = Freely Associated State
A. Bank currency (coin and paper) is prohibited.
B. Signature Confirmation, Signature Confirmation Restricted Delivery, Adult Signature Requested, Adult Signature Restricted Delivery, Certified Mail Adult Signature Required, and Certified Mail Adult Signature Restricted Delivery not available.
C. Collect on Delivery is prohibited.
D. Betel nut (Areca catechu) is prohibited. Global Business, 2-13-20

## DMM Revision: Detached Address Labels and Detached Marketing Labels Clarification (continued)

### 4.5 Dispmosition of Excess or Undeliverable Material

The letter required under 4.4.1 must either request that the delivery office contact the mailer (or representative) about excess DALs, DMLs, or items, or provide instructions for their treatment. (If the mailer does not provide information about excess DALs, DMLs, or items, such material is disposed of as waste by USPS.) The mailer must choose one of the following options for each DAL or DML mailing and the items:
a. Disposal of any excess material as waste.
b. Return of the excess material to the mailer, postage due at the applicable single-piece price under 4.6.
c. Holding of the excess material for pickup by the mailer (or representative). If pickup is not made within 15 calendar days of the notice to the mailer, the material is returned to the mailer postage due.
d. Holding of the excess material while additional DALs, DMLs, or items are supplied (as applicable). If additional material is not supplied within 15 days of the notice to the mailer, the excess material is returned to the mailer postage due. Additional material must be sent prepaid to the delivery Post Office as First-Class Mail, First-Class Package Service - Retail, Priority Mail, or Priority Mail Express.

### 4.6 Postage

### 4.6.1 Prices

DAL or DML mailings are not eligible for automation prices, but the pieces may qualify for carrier route prices, subject to applicable standards. Mailers must pay a surcharge for each DAL or DML used with USPS Marketing Mail flats. See Notice 123 - Price List for prices.

### 4.6.2 Postage Computation and Payment

Postage is computed based on the combined weight of the item and the accompanying DAL or DML. If the numbers of DALs/DMLs and items mailed are not identical, the number of pieces used to determine postage is the greater of the two. No postage refund is allowed in these situations. In addition, these methods of postage payment apply:
a. Periodicals flats must be prepaid. A notice of entry must appear in the upper right corner of the DAL or DML.
b. USPS Marketing Mail flats (except EDDM flats) and parcels and Bound Printed Matter pieces must be paid by permit imprint, which must appear on each DAL or DML.
c. A surcharge applies to each DAL or DML used in a USPS Marketing Mail flats mailing and to each DAL or DML used with pieces mailed at USPS Marketing Mail Product Sample saturation parcel prices.

### 4.6.3 Returns

Postage for excess or undeliverable DALs or DMLs that are properly endorsed or for items being returned is computed at the single-piece price (First-Class Mail, First-Class Package Service - Retail, Priority Mail, or Package Services) applicable to the combined weight of the DAL or DML, and the accompanying item, regardless of whether both are returned. The total amount due for returned material, which includes the return postage and the applicable address correction fee for each DAL, DML, or item returned, is collected when the material is returned to the mailer.

### 4.6.4 Additional Items

Postage for additional material (DALs, DMLs, or items) mailed to USPS under 4.5d must be prepaid as First-Class Mail, Priority Mail, or Priority Mail Express, subject to the eligibility standards for the price claimed and the conditions in 4.6.2.

### 7.0 Carrier Route Accuracy Standard

### 7.1 Basic Standards

[Revise the third sentence in the introductory text of 7.1 to read as follows:]
***Addresses used on pieces claiming any Periodicals carrier route prices, any USPS Marketing Mail Enhanced Carrier Route prices (including DALs or DMLs used with Product Samples), or any Bound Printed Matter carrier route prices are subject to the carrier route accuracy standard and must meet the following requirements:

## [Revise the text of item a. to read as follows:]

a. Each address and associated carrier route code used on the mailpieces (or DALs or DMLs) in a mailing must be updated within 90 days before the mailing date with one of the USPS-approved methods in 6.2.

The Postal Service will incorporate these revisions into the next edition of the online DMM, which is available via Postal Explorer ${ }^{\circledR}$ at pe.usps.com.

- Product Classification, Marketing, 2-13-20


## Publications

## Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective February 13, 2020, Publication 431, Post Office Box Service and Caller Service Fee Groups, is revised to include the following changes.

## Publication 431, Post Office Box Service and Caller Service Fee Groups

[Delete the following entries:]

| ZIP Code | Fee Group |
| :---: | :---: |
| 17017 | 5 |
| 17035 | 4 |
| 17211 | 5 |
| 17324 | 5 |
| 17583 | 5 |
| 17739 | 5 |
| 17769 | 4 |
| 17840 | 5 |
| 18815 | 5 |
| 18820 | 4 |
| 18823 | 5 |

The online version of Publication 431 is dated July 2013. Publication 431 is currently available on the Postal Service ${ }^{\text {TM }}$ PolicyNet website (blue.usps.gov/cpim):

- Go to blue.usps.gov.
- In the left-hand column, click Essential Links, and then click PolicyNet.
- Go to the right-hand side under "Published Forms and Directives."
- Click Publications.

Offices with WebBATS Manager/Supervisor access can view current Publication 431 information by going to the WebBATS Edit Facility Information page, as follows:

1. Go to the WebBATS main menu, and select Utility> Facility>Edit Facility option.
2. View the Fee Group field on the Edit Facility Information page.

- Retail Operations,

Retail and Customer Service Operations, 2-13-20

## Organization Information

## Address Management

Post Office Changes

| Old/ New | Finance No. | $\begin{array}{\|l\|} \hline \text { ZIP } \\ \text { Code } \end{array}$ | State | P.O. Name | County/ Parish | Station/Branch/ Unit | Unit Type | Effective Date | Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Old | 54-8330 | 98424 | WA | Tacoma | Pierce | Main Office | Post Office |  |  |
| New | 54-8330 | 98424 | WA | Tacoma | Pierce | Fife | Place Name | 10/26/2019 | This announcement changes the preferred last line of this ZIP Code ${ }^{\text {TM }}$ from Tacoma, WA to Fife, WA. Use Fife, WA 98424 as the last line of address. |

- Address Management, Addressing and Geospatial Technology, 2-13-20


## Domestic Mail

## Labeling List Changes

Effective March 1, 2020, the Postal Service ${ }^{\text {TM }}$ will revise Labeling List(s) L001, L006, L007, L012, and L606 to reflect changes in mail processing operations. Mailers are expected to label according to these revised lists for mailings inducted on or after the March 1, 2020, effective date through the April 30, 2020, expiration date.

## Labeling Lists

L001 5-Digit Scheme - Periodicals, Standard Mail, and Package Services Flats and Irregular Parcels

## Deleted

| Column A <br> Destination ZIP Codes | Column B <br> Label Container To (Deleted From) |  |
| :--- | :--- | :--- |
| 27604 |  | RALEIGH NC 27604 |
| 27616 | RALEIGH NC 27604 |  |
|  | $*$ | $*$ |

## L006 5-Digit FSS Scheme - Periodicals, Standard Mail, and Package Services Flats in Bundles

Changes

| Column A <br> Destination <br> ZIP Codes | Column B <br> Scheme Bundle/Container <br> Placard (Change From) | Column C <br> Facility Container Placard <br> (Change From) | Column B <br> Scheme Bundle/Container <br> Placard (Change To) | Column C <br> Facility Container Placard <br> (Change To) |
| :--- | :--- | :--- | :--- | :--- |
| 19425 | CHESTER SPRINGS PA <br> 19425 | FSS PHILADELPHIA PA <br> 190 | BLUE BELL PA 19422 | FSS NDC PHILADELPHIA PA <br> 192 |
| 27610 | RALEIGH NC 27601 | FSS RALEIGH NC 275 | RALEIGH NC 27610 | FSS RALEIGH NC 275 |
| 27614 | RALEIGH NC 27605 | FSS RALEIGH NC 275 | RALEIGH NC 27614 | FSS RALEIGH NC 275 |
| 27616 | RALEIGH NC 27604 | FSS RALEIGH NC 275 | RALEIGH NC 27616 | FSS RALEIGH NC 275 |
| 27617 | RALEIGH NC 27613 | FSS RALEIGH NC 275 | RALEIGH NC 27617 | FSS RALEIGH NC 275 |

## Deleted

| Column A <br> Destination ZIP Codes | Column B <br> Scheme Bundle/Container Placard <br> (Deleted From) | Column C <br> Facility Container Placard <br> (Deleted From) |
| :--- | :--- | :--- |
| 19420 | BLUE BELL PA 19422 | FSS NDC PHILADELPHIA PA 192 |

L007

## 5-Digit Scheme - Periodicals, Standard Mail, and Package Services Flats in Bundles

## Deleted

| Column A <br> Destination ZIP Codes | Column B <br> Label Container To (Deleted From) |
| :--- | :--- |
| 27601 | RALEIGH NC 27601 |
| 27604 | RALEIGH NC 27604 |
| 27610 | RALEIGH NC 27601 |
| 27613 | RALEIGH NC 27613 |
| 27614 | RALEIGH NC 27605 |
| 27616 | RALEIGH NC 27604 |
| 27617 | RALEIGH NC 27613 |
| $*$ | $*$ |
|  |  |

## L012 5-Digit ZIP Scheme Combination

## Changes

| Column A <br> Destination ZIP Codes | Column B <br> Label Container To (Change From) | Column B <br> Label Container To (Change To) |
| :--- | :--- | :--- |
| 31522 | SAINT SIMONS ISLAND GA 31522 | BRUNSWICK GA 31520 |
| 31527 | SAINT SIMONS ISLAND GA 31522 | BRUNSWICK GA 31520 |
| 31550 | SAINT SIMONS ISLAND GA 31522 | WOODBINE GA 31569 |
| 31557 | SAINT SIMONS ISLAND GA 31522 | BAXLEY GA 31513 |
| 31561 | SAINT SIMONS ISLAND GA 31522 | BRUNSWICK GA 31520 |
| 31562 | SAINT SIMONS ISLAND GA 31522 | BRUNSWICK GA 31520 |
| 33583 | DOVER FL 33527 | SEFFNER FL 33583 |
| 33584 | DOVER FL 33527 | SEFFNER FL 33583 |
| 85602 | BENSON AZ 85602 | NOGALES AZ 85621 |
| 85603 | BENSON AZ 85602 | NOGALES AZ 85621 |
| 85607 | DOUGLAS AZ 85607 | NOGALES AZ 85621 |
| 85608 | DOUGLAS AZ 85607 | NOGALES AZ 85621 |
| 85615 | BENSON AZ 85602 | NOGALES AZ 85621 |
| 85623 | DOUGLAS AZ 85607 | MARANA AZ 85653 |
| 85631 | DOUGLAS AZ 85607 | MARANA AZ 85653 |
| 85641 | DOUGLAS AZ 85607 | GREEN VALLEY AZ 85614 |
| 85643 | BENSON AZ 85602 | NOGALES AZ 85621 |
| 85644 | BENSON AZ 85602 | NOGALES AZ 85621 |
| 85653 | DOUGLAS AZ 85607 | MARANA AZ 85653 |
| 85658 | DOUGLAS AZ 85607 | MARANA AZ 85653 |
| 85703 | TUCSON AZ 85701 | TUCSON AZ 85705 |
| 85708 | TUCSON AZ 85701 | TUCSON AZ 85711 |
| 85718 | TUCSON AZ 85704 | TUCSON AZ 85718 |
| 85726 | TUCSON AZ 85726 | TUCSON AZ 85701 |
| 85728 | TUCSON AZ 85717 | TUCSON AZ 85718 |
| 85731 | TUCSON AZ 85726 | TUCSON AZ 85710 |
| 85732 | TUCSON AZ 85726 | TUCSON AZ 85711 |
| 85734 | TUCSON AZ 85717 | TUCSON AZ 85706 |
| 85740 | TUCSON AZ 85717 | TUCSON AZ 85704 |
| 85751 | TUCSON AZ 85726 | TUCSON AZ 85715 |
| 85752 | TUCSON AZ 85717 | TUCSON AZ 85741 |
| 85754 | TUCSON AZ 85717 | TUCSON AZ 85705 |
|  |  |  |

## Newly Added

| Column A <br> Destination ZIP Codes | Column B <br> Label Container To (Added To) |
| :--- | :--- |
| 85705 | TUCSON AZ 85705 |
| 85710 | TUCSON AZ 85710 |
| 85713 | TUCSON AZ 85701 |
| 85725 | TUCSON AZ 85701 |
| 85744 | TUCSON AZ 85701 |

## Deleted

| Column A <br> Destination ZIP Codes | Column B <br> Label Container To (Deleted From) |
| :--- | :--- |
| 19088 | WAYNE PA 19087 |
| 19089 | WAYNE PA 19087 |
| 31534 | SAINT SIMONS ISLAND GA 31522 |
| 33308 | FORT LAUDERDALE FL 33304 |
| 33527 | DOVER FL 33527 |
| 85717 | TUCSON AZ 85717 |
| 85733 | TUCSON AZ 85717 |
| 85756 | TUCSON AZ 85706 |

## L606 5-Digit Scheme - Standard Mail, First-Class Mail, and Package Services Parcels <br> Changes <br> Deleted

| Column A <br> Destination <br> ZIP Codes | Column B <br> Label Container To <br> (Change From) | Column B <br> Label Container To <br> (Change To) |
| :--- | :--- | :--- |
| 28408 | WILMINGTON NC | WILMINGTON NC |
|  | 28408 | 28409 |
| 28409 | WILMINGTON NC | WILMINGTON NC |
|  | 28408 | 28409 |
| 29303 | SPARTANBURG SC | SPARTANBURG SC <br> 29306 |
| 29304 | SP302 | SPARTANBURG SC |
|  | 29302 | SPARTANBURG SC |
| 29306 |  |  |
| 29306 | SPARTANBURG SC | SPARTANBURG SC |
|  | 29302 | 29306 |

## Newly Added

| Column A <br> Destination ZIP Codes | Column B <br> Label Container To (Added To) |
| :--- | :--- |
| 29316 | SPARTANBURG SC 29306 |


| Column A <br> Destination ZIP Codes | Column B <br> Label Container To (Deleted From) |
| :--- | :--- |
| 18104 | ALLENTOWN PA 18104 |
| 18106 | ALLENTOWN PA 18104 |
| 28301 | FAYETTEVILLE NC 28301 |
| 28311 | FAYETTEVILLE NC 28301 |
| 28312 | FAYETTEVILLE NC 28301 |
| 28412 | WILMINGTON NC 28408 |
| 29319 | SPARTANBURG SC 29302 |
| 80237 | DENVER CO 80247 |
| 80247 | DENVER CO 80247 |
| 80301 | BOULDER CO 80301 |
| 80308 | BOULDER CO 80301 |
| 80437 | EVERGREEN CO 80439 |
| 80439 | EVERGREEN CO 80439 |
| 97213 | PORTLAND OR 97213 |
| 97218 | PORTLAND OR 97213 |

## Environmental Management

## Environmental Compliance Reminder: Storing De-icing Materials

Sites that store large quantities of de-icing/anti-skid products, which includes sodium chloride ("rock salt"), calcium chloride, magnesium chloride, calcium magnesium acetate, and sand, may be regulated by environmental laws. Potential regulations include mandatory chemical reporting, restrictions on stored quantities, and permits or requirements for onsite storage areas.

Regardless of location, sites that order or store de-icing/ anti-skid products must:

1. Cover de-icing/anti-skid product piles stored onsite (i.e., store materials under shelter, such as an awning, shed, or tarp), as required by the Postal Service ${ }^{\text {TM }}$ Zero Discharge policy (see blue.usps.gov/cpim/ftp/ policy/cso/cso06162016.pdf).
2. Never purchase or store quantities of de-icing/antiskid products in excess of 10,000 pounds at one site, unless absolutely necessary. Sites that store 10,000 pounds or more (including sand) are subject to Tier II Reporting (see blue.usps.gov/sustainability/environ-mental/tier-ii-reporting.htm).
Depending on your location, additional requirements may apply to your site. For more information, please review the De-lcing and Anti-Skid Product Storage Environmental Compliance Bulletin (ECB) at blue.usps.gov/sustainability/ environmental/_pdf/ecb-deicing-product-storage.pdf.
[^0]
## Government Relations

## Reminder: Franked (Congressional) Mail, Postage Payment, and Mail Handling Guidelines

This article serves as a reminder regarding Franked Mail, also referenced as Congressional Mail. There have been recent reports of the improper identification and handling of Franked Mail in the mailstream, including returning it for postage or requiring postage due from customers. The following is a reminder of how to identify and process Franked Mail.

## Official Mail (Franked)

Franked Mail is defined as Official Mail sent without postage prepayment, which can be used only by members and members-elect of Congress, the Vice President, and other authorized individuals. Franked Mail is identified by the facsimile signature of the member of Congress (or authorized user as defined in Mailing Standards of the United States Postal Service, Domestic Mail Manual $\left(\mathrm{DMM}^{\circledR}\right)$, section 703.6.1, in the upper right corner of the envelope or franked label, followed by "M.C." standing for member of Congress, or "U.S.S." for U.S. Senate.

## Franked Mail Envelopes and Labels

Franked Mail consists of franked envelopes, or flats and packages with official franking labels preprinted with "franking" elements in the upper right hand corner, which are easily read. It is inappropriate to use a franked envelope as a label for the purpose of mailing another item. A franking label is required for items larger than a flat-sized envelope. See below for an example of a Franked Mail envelope and Franked Mail label.


## Types of Franked Mailings

Mailings under the franking privilege include both single piece mailings sent by First-Class Mail ${ }^{\circledR}$, Priority Mail ${ }^{\circledR}$, and mass mailings. Mass mailings may be sent as First-Class Mail or Standard Mail ${ }^{\circledR}$. Process and handle all Franked Mail according to the class of mail and special service indicated on the outside of the mailpiece. Franked Standard Mailings consist of newsletters, meeting notices, and other printed matter. The mailpieces may bear individual names and addresses or alternative address formats as outlined in DMM 602.3. While individual pieces are processed as Standard Mail, the overall mailing may be sent Priority Mail Open and Distribute ${ }^{\circledR}$.

Most franked mass mailings for members of the House of Representatives are sent from Washington, DC. However, franked mass mailings for members of the House of Representatives may also be inducted at local Post Offices outside of Washington, DC. Members, or vendors on their behalf, must submit a PS Form 3615, Mailing Permit Application and Customer Profile, to the entry Post Office ${ }^{\text {TM }}$ when the first franked mass mailing is entered at that location. The United States Senate requires that all Senate frank mass mailings originate in Washington, DC.

## Postage Payment

Franked Mail must not be returned for postage or delivered to the recipient as "postage due." Postage for Franked Mail is paid in aggregate by the U.S. Treasury to the Postal Service. Franked Mail, therefore, must not be returned for collection of postage, nor should the recipient be charged postage due in order to receive the item. Franked Mail sent from Washington, DC, is counted by the House of Representatives and the Senate, and reported to the Washington, DC Post Office and Postal Service Headquarters. Procedures for accounting for franked mailings entered outside Washington, DC, are found in the Postal Operations Manual, section 491.5.

## Detention of Mail

With the exception of mail security (see Administrative Support Manual, part 274), Franked Mail should not be detained, and must be dispatched and delivered as addressed. If there are indications of possible abuse of the franking privilege, this must be reported to the Pricing and Classification Service Center, which will refer the matter to the Postal Inspection Service for investigation and to Headquarters, Government Relations, for coordination with the appropriate congressional organization.

- Government Relations and

Public Policy, 2-13-20

## Information Security

## Tax Scams: File Before Cyber Criminals Do

Millions of dollars are lost every year to fraudulent tax returns filed in the names of identity theft victims. Thieves need only a name, birthdate, and Social Security number to potentially steal hundreds of dollars from their victims.

Taxpayers can be tricked by a variety of scams including phishing, identity theft, and impersonated phone calls or vishing.

CyberSafe at USPS ${ }^{\circledR}$ recommends following these tips to safely file taxes:

- File early. The Internal Revenue Service (IRS) started processing returns January 27, 2020. The earlier your taxes are filed, the less time scammers have to steal your identity and your tax refund.
- Know the signs. The IRS never initiates contact with taxpayers by email, text message, or social media channels to request personal or financial information.
- Keep your information secure. Scammers might pose as a trusted bank, government agency, or tax professional. Never make tax payments to anyone other than the "United States Treasury."
- Monitor accounts. Regularly monitor your bank statement for unusual charges or suspicious activity. If you are expecting a tax refund, ensure that it is deposited into your designated account.
- Report suspicious events or emails. If you suspect fraudulent phishing emails are being sent to your inbox, report them to phishing@irs.gov. If you have experienced any monetary losses due to an IRSrelated incident, report it to the Treasury Inspector General for Tax Administration at treasury.gov/tigta. More information is available on the official IRS website (irs.gov/).
Never use your official USPS ${ }^{\circledR}$ email address to file personal taxes. If you receive an IRS-related email in your USPS inbox, it is likely a phishing attempt and must be reported using the "Report to CyberSafe" button in the Outlook toolbar.

For general cybersecurity information, visit the CyberSafe at USPS websites on Blue (blue.usps.gov/cyber) and LiteBlue (liteblue.usps.gov/cyber).

- Corporate Information Security Office, Chief Information Security Officer and Digital Solutions, 2-13-20


## Military Mail

## Resumption of Mail Service for Middle East Region

On February 7, 2020, the Department of Defense (DOD) Military Postal Service Agency has requested the Postal Service ${ }^{\text {TM }}$ remove the temporary mail suspension for some of the DOD military ZIP Codes ${ }^{\text {M }}$ located in the Middle East region.

This restoration rescinds the temporary suspension that was announced in the article titled "Temporary Service Suspension for Middle East Region" in Postal Bulletin 22537 (1-16-20, page 42).

Effective February 7, 2020, Postal Service employees are to resume acceptance of all classes of mail to the following DOD ZIP Codes:

- 09305 - BDSC
- 09308 - BESMAYA COMBAT TRAINING CENTER
- 09333 - AL ASAD AIR BASE
- 09348 - FOB UNION III
- 09378 - CAMP TAJI
- 09381 - AL TAQQADUM AIRBASE
- 96610-0800 - SPMGTAF 2/7 DET9
- 96610-1500 - TF SPARTAN 20.1

The sender may remail any item that meets all of the following characteristics:

1. Item has existing postage.
2. Item was returned due to the suspension of service.
3. Item did not bear a customs declaration form (because it did not contain goods).
When remailing under this option, the sender must cross out the marking "Mail Service Suspended - Return to Sender."

- Military Mail Operations, International Logistics, 2-13-20


## Safety and Health

## Statutory Requirement to Review and Post OSHA Form 300A Summary for Calendar Year 2019

The Occupational Safety and Health Administration (OSHA) requires all Postal Service ${ }^{\text {TM }}$ installation and establishment heads to complete and post the OSHA Form 300A, Summary of Work-Related Injuries and IIInesses, for calendar year (CY) 2019, in accordance with 29 CFR 1904, and the Employee and Labor Relations Manual (ELM), part 821, Actions in the Event of Accident, Injury, or Illness.

From February 1 through April 30, 2020, installations are required to post a copy of the OSHA Form 300A for CY 2019 in a conspicuous place at every establishment where employees work or report to work.

When reviewing the OSHA 300 Log, installation heads must pay close attention to the following columns:

- Column F, which includes:
- A description of the injury or illness,
- The parts of the body affected (including which side of the body), and
- The object or substance that directly injured or made the person ill. (e.g., Second-degree burns on right forearm from acetylene torch).
- Columns $K$ and $L$. If an injury is identified as "days away from work" in column K or "on the job transfer or restriction" in column L, installation heads must ensure that the number of days entered is accurate.

For every entry on the OSHA 300 Log, the installation head must ensure that there is a corresponding Accident Report Form 1769/301 in the Employee Health and Safety application, which populates the OSHA Form 301, Injury and IIIness Incident Report.

The left side of OSHA Form 300A contains sets of information data points with a letter, such as the letter "K," that corresponds to each data point. The data points come from the OSHA 300 Log summary columns with the same letter.

The right side of the OSHA Form 300A is self-explanatory except for the North American Industrial Classification code. The code for Vehicle Maintenance Facilities is 811111 and the code for all other Postal Service establishments is 491110.

Before posting and signing the OSHA Form 300A, the installation or establishment heads must review the OSHA 300 Log and the OSHA 300A Summary Reports. When they sign the OSHA Form 300A, they are affirming that they have reviewed both OSHA forms for accuracy and completeness, whether they use manual or automated versions of the forms.

- Safety and OSHA Compliance Programs, Employee Resource Management, 2-13-20


## Winter Driving Tips

Winter driving can be challenging because of wet, icy road surfaces or poor visibility due to snow, rain, and fog. Here are several tips to help you drive safely this winter both on the job and in your personal vehicle:

- Keep your vehicle in good working order. Ensure there is good tread on tires, the engine is tuned-up for winter, and all lights are functioning properly. Add anti-freeze and windshield wiper fluid, if necessary.
- Allow enough time to get to your destination.

Rushing can lead to an accident. Leave earlier so you have enough time to drive and arrive safely. Wear your seat belt.

- Good visibility is essential to safe driving. Clear ice or snow from windows, headlights, the hood, and the roof of your car before starting out.
- Stay alert and calm. Maintain a safe speed and drive defensively. Don't use alcohol or drugs while driving.
- Drive appropriately for road conditions. The posted speed limits are for dry conditions. Driving on a wet road can cause hydroplaning - a thin barrier of water builds up between your tires and the road surface, which causes your vehicle to slip. If you lose control of your steering, take your foot off the gas. Watch out for black ice.
- Keep a safe distance between you and other vehicles. The "two second" rule works well on dry roads and in ideal conditions, but in winter you should extend it to four seconds. When the vehicle directly ahead of you passes a stationary object, start counting - "one thousand and one" - "one thousand and two" - and so on. Your vehicle should not pass the same object until you say the word "four." Look farther ahead in traffic than you normally do, so that you have time to react safely to traffic patterns.
- Brake early, brake correctly. In slippery conditions, never jam on your brakes in a panicked stop. You might skid and lose control of the vehicle. Instead, press firmly on anti-lock brakes and pump on regular brakes.
- Don't use cruise control. Touching your brakes to deactivate the cruise control feature can cause you to lose control in slippery conditions.
- Avoid making abrupt lane changes. The passing lane may be in worse shape than the driving lane. There may also be a snow ridge between the two lanes.
- Watch for slippery overpasses and bridges. They freeze faster than pavement and can cause icy driving conditions.
- Leave room for maintenance vehicles and plows. The law requires you to slow down and stay back at least 200 feet when approaching emergency or maintenance vehicles and snowplows. If a snowplow is parked on the side of the road with emergency flashers turned on, move over.
Remember: Your four-wheel drive vehicle may help you get moving faster than other vehicles, but it won't help you stop faster if you need to do so.

Winter driving can be challenging, but sensible driving habits can help keep you safe. For more winter driving tips, see the following resources:

- Safety talk module in the Safety Toolkit: safetytoolkit.usps.gov/Home/Home.aspx.
- Safety Depends on Me videos: blue.usps.gov/corp-comm/uspstv/safety-and-health.
- Safety resources in the Safety Toolkit: safetytoolkit.usps.gov:12.
- Occupational Safety and Health Administration (OSHA) website: osha.gov/dts/weather/winter_weather/index.html.
- National Safety Council website: nsc.org/home-safety/tools-resources/seasonal-safety/winter.
- National Weather Service website: weather.gov/ safety/winter.
- Safety and OSHA Compliance Programs, Employee Resource Management, 2-13-20


## Stamp Services

## Stamp Announcement 20-10: Maine Statehood Stamp



On March 15, 2020, in Augusta, ME, the United States Postal Service ${ }^{\circledR}$ will issue the Maine Statehood stamp (Forever ${ }^{\circledR}$ priced at the First-Class Mail ${ }^{\circledR}$ rate) in one design, in a pressure-sensitive adhesive pane of 20 stamps (Item 476100). The stamp will go on sale nationwide March 15, 2020, and must not be sold or canceled before the first-day-of-issue.

This stamp celebrates the 200th anniversary of Maine statehood. Nicknamed the Pine Tree State, Maine became the 23rd state in the Union on March 15, 1820. American painter Edward Hopper (1882-1967) was among the many prominent artists who sought the tranquility of the state's coastal towns during the summer. His painting Sea at Ogunquit (1914) captures the rugged beauty so characteristic of Maine. Art director Derry Noyes designed the stamp.

## Availability to Post Offices: Item 476100, Maine Statehood (Forever Priced at the First-Class Mail Rate) Pane of 20 Stamps

Stamp Fulfillment Services will make an automatic push distribution to Post Offices of a quantity to cover approximately 30 days of sales. Distribution quantities for the automatic push distribution are available by logging on to SFS Web at sfsweb.usps.gov. Post Offices may begin ordering stamps on the first-day-of-issue through SFS Web; offices must also check the amount they will receive on their automatic push distribution.

## How to Order the First-Day-of-Issue Postmark

Customers have 120 days to obtain the first-day-ofissue postmark by mail. They may purchase new stamps at their local Post Office ${ }^{\text {TM }}$ or at The Postal Store ${ }^{\circledR}$ website at usps.com/shop. They must affix the stamps to envelopes
of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

```
FDOI - Maine Statehood Stamp
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900
```

After applying the first-day-of-issue postmark, the Postal Service ${ }^{T M}$ will return the envelopes through the mail. There is no charge for the postmark up to a quantity of 50 . There is a 5-cent charge for each additional postmark over 50. All orders must be postmarked by July 15, 2020.

## How to Order First-Day Covers

The Postal Service also offers first-day covers for new stamp issues and Postal Service stationery items postmarked with the official first-day-of-issue cancellation. Each item has an individual catalog number and is offered in the Philatelic catalog and online at usps.com/shop. Customers may register to receive a free Philatelic catalog online at usps.com/philatelic.

Locally produced items are not authorized. Only merchandise that has been approved and assigned an item number by Headquarters Retail Marketing may be produced and sold.

| Issue: | Maine Statehood Stamp |
| :---: | :---: |
| Item Number: | 476100 |
| Denomination \& Type of Issue: | First-Class Mail Forever |
| Format: | Pane of 20 (1 design) |
| Series: | Statehood |
| Issue Date \& City: | March 15, 2020, Augusta, ME 04330 |
| Art Director: | Derry Noyes, Washington, DC |
| Designer: | Derry Noyes, Washington, DC |
| Typographer: | Derry Noyes, Washington, DC |
| Existing Art: | Edward Hopper |
| Modeler: | Joseph Sheeran |
| Manufacturing Process: | Offset, Microprint |
| Printer: | Ashton Potter (USA) Ltd. (APU) |
| Press Type: | Muller A76 |
| Stamps per Pane: | 20 |
| Print Quantity: | 20,000,000 stamps |
| Paper Type: | Nonphosphored Type III, Block Tag |
| Adhesive Type: | Pressure-sensitive |
| Processed at: | Ashton Potter (USA) Ltd. (APU) |
| Stamp Orientation: | Horizontal |
| Image Area (w $\times$ h): | $1.42 \times 0.84 \mathrm{in} . / 36.068 \times 21.336 \mathrm{~mm}$ |
| Stamp Size ( $\mathrm{w} \times \mathrm{h}$ ): | $1.56 \times 0.98 \mathrm{in} . / 39.624 \times 24.892 \mathrm{~mm}$ |
| Full Pane Size ( $\mathrm{w} \times \mathrm{h}$ ): | $7.24 \times 5.92 \mathrm{in} . / 183.896 \times 150.368 \mathrm{~mm}$ |
| Colors: | Black, Cyan, Magenta, Yellow |
| Plate Size: | 240 stamps per revolution |
| Plate Numbers: | " P " followed by four (4) single digits in four corners |
| Marginal Markings: | Plate position diagram (6) • 2 Barcodes (476100) • ©2019 USPS • USPS Iogo <br> - Promotional text |

## Inspection Service Stamp Stock Return Process

When the Inspection Service needs to return stock for destruction, they must mail it to:

Stamp Fulfillment Services
Attention: Manager of Operations
8300 NE Underground Drive, Pillar 225
Kansas City, MO 64162-9998

When the stock is received, the return clerk will bring it to the manager. All returned stock is to be destroyed and is not authorized for resale.

Stamp Fulfillment Services can provide their internal standard operating procedures for this process, as needed.

- Stamp Services, Marketing, 2-13-20


## Pictorial Postmarks Announcement

As a community service, the Postal Service ${ }^{T M}$ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears on the following pages. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office ${ }^{\text {TM }}$ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and requests must be postmarked no later than 30 days following the requested pictorial postmark date.

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail ${ }^{\circledR}$ postage. Items submitted for postmark may not include
postage issued after the date of the requested postmark. Such items will be returned unserviced.

Customers wishing to obtain a postmark must affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP $+4^{\circledR}$ Code, as listed next to the postmark.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmarks have been extended for 30 days:
February 2, 2020


Boy Scouts of America
Barefoot Mailman Station
Postmaster
2200 Northwest 72 Avenue, \#514
Miami, FL 33152-9998
February 2, 2020
United States Postal Service
Football Station
Postmaster
2200 Northwest 72 Avenue, \#514
Miami, FL 33152-9998
February 12, 2020
Sidney Bicentennial Committee
Bicentennial Station
Postmaster
135 North Ohio Avenue
Sidney, OH 45365-9998


Vabertime Station Hartielle Wy. 82215


Valenticue Station


February 14, 202b Loveland, Coloraco 80537

February 14, 2020
Friends of Hartville
Valentine Station
Postmaster
PO Box 9998
Hartville, WY 82215-9998

February 14, 2020
City of Valentine
Love Station
Postmaster
311 West California Avenue Valentine, TX 79854-9998

February 14, 2020
Valentine Remailing Program
Valentine Station
Postmaster
446 East 29th Street Loveland, CO 80538-9998

February 14-15, 2020
United States Postal Service
ARIPEX 2020 Station
Postmaster
135 North Center Street
Mesa, AZ 85201-9998

February 22, 2020
George Washington
Masonic Stamp Club
George Washington
Masonic Stamp Club
Station
Postmaster
3500T Mt. Vernon Memorial
Highway
Mount Vernon, VA 22121-
9998

February 26, 2020
United States Postal Service
Boyce Date Day Station
Postmaster
112 West Main Street
Boyce, VA 22620-9998

## How to Order the First-Day-of-Issue Digital Color or Traditional Postmarks

Customers have 120 days to obtain the first-day-ofissue postmarks by mail. Each cover must have sufficient postage to meet First-Class Mail ${ }^{\circledR}$ requirements. Customers may purchase new stamps at their local Post Office ${ }^{\text {TM }}$, by phone at 800-782-6724, or on The Postal Store ${ }^{\circledR}$ website at usps.com/shop.

## Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit \#6 or \#10 envelopes constructed of paper rated as "laser safe." The Postal Service ${ }^{\text {TM }}$ recommends envelopes of 80-pound Accent Opaque, acid-free, $9 / 16$-inch side seams with no glue on the flap. The maximum size of all digital color postmarks is 2 inches (vertically) by 4 inches (horizontally). Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers must submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers must affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of
their postmarked items. Address customer requests for digital color postmarks to:

FDOI - (Name of Stamp Issue)
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900
After applying the first-day-of-issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail ${ }^{\circledR}$.

## Traditional Postmarks

Customers must affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Address customer requests for traditional postmarks to:

> FDOI - (Name of Stamp Issue)

USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900
After applying the first-day-of-issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail ${ }^{\text {TM. }}$. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers must submit a check, money order, or credit card for payment.

Locally produced items are not authorized. Only merchandise that has been approved and assigned an item number by Headquarters Retail Marketing may be produced and sold.


FDOI - Holiday Wreaths Stamps
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

February 25, 2020

## FDOI - Holiday Wreaths Stamps

USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
February 25, 2020
Kansas City, MO 64144-9900

Black and White Pictorial


FDOI - Healing PTSD Semipostal
Stamp
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

April 2, 2020

FDOI - Healing PTSD Semipostal
Stamp
USPS Stamp Fulfillment Services April 2, 2020
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

FIRST DAY OF ISSUE
DECEMBER 2. 2019 CHARLOTTE. NC 28204
Black and White Pictorial


Digital Color Pictorial

FDOI - Lunar New Year: Year of the Rat
Stamp
USPS Stamp Fulfillment Services May 11, 2020 8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

Black and White Pictorial


Digital Color Pictorial


FDOI - Big Bend Stamp
USPS Stamp Fulfillment Services 8300 NE Underground Drive, Suite 300 May 18, 2020
Kansas City, MO 64144-9900

Black and White Pictorial


FDOI - Grand Island Ice Caves Stamp
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
May 18, 2020
Kansas City, MO 64144-9900

## FIRST DAY OF ISSUE GRAND ISLAND ICE CAVES <br> JANUARY 18, 2020 | MUNISING, MI 49862

Black and White Pictorial

Digital Color Pictorial


FDOI - Made of Hearts Stamp
USPS Stamp Fulfillment Services 8300 NE Underground Drive, Suite 300

May 23, 2020
Kansas City, MO 64144-9900

Black and White Pictorial
FIRST DAY OF ISSUE


January 30, 2020 - Washington, DC 20060

## Digital Color Pictorial

## FDOI - Gwen Ifill Stamp

USPS Stamp Fulfillment Services 8300 NE Underground Drive, Suite 300

May 30, 2020
Kansas City, MO 64144-9900

| Digital Color Pictorial |  |  |
| :---: | :---: | :---: |
|  | FDOI - Gwen Ifill Stamp <br> USPS Stamp Fulfillment Services 8300 NE Underground Drive, Suite 300 Kansas City, MO 64144-9900 | May 30, 2020 |
| FIRST DAY OF ISSUE CELEBR RATE <br> FEBRUARY 14, 2020 <br> Digital Color Pictorial | FDOI - Let's Celebrate! Stamp USPS Stamp Fulfillment Services 8300 NE Underground Drive, Suite 300 Kansas City, MO 64144-9900 | June 14, 2020 |
| FEBRUARY 14, 2020\| MESA, AZ 85201 | FDOI - Let's Celebrate! Stamp USPS Stamp Fulfillment Services 8300 NE Underground Drive, Suite 300 Kansas City, MO 64144-9900 | June 14, 2020 |

Black and White Pictorial

FDOI - Made of Hearts Stamp
USPS Stamp Fulfillment Services 8300 NE Underground Drive, Suite 300

May 23, 2020

May 18, 2020
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
Kansas City, MO 64144-9900

Kansas City, MO 64144-9900

FDOI - Gwen Ifill Stamp
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300
May 30, 2020

DOI Let's Celebratel Stamp
8300 NE Underground Drive, Suite 300
June 14, 2020
Kansas City, MO 64144-9900

FDOI - Let's Celebrate! Stamp
USPS Stamp Fulfillment Services
Kansas City, MO 64144-9900


Wild Orchids
February 21. 2020 Coral Cables. FL 33134

## Digital Color Pictorial



Coral Gables, FL 33134
Black and White Pictorial


FDOI - Arnold Palmer Stamp
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300 July 4, 2020
ARNOLD PALMER FIRST DAY OF ISSUE
March 4, 2020. Orlando, FL 32862
Digital Color Pictorial


First day of issue • March 4, 2020 • Orlando, FL 32862
Black and White Pictorial

FDOI - Maine Statehood Stamp
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300 July 15, 2020
Kansas City, MO 64144-9900
FDOI - Arnold Palmer Stamp
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300 July 4, 2020
Kansas City, MO 64144-9900


Digital Color Pictorial


FDOI - Maine Statehood Stamp
USPS Stamp Fulfillment Services
8300 NE Underground Drive, Suite 300 July 15, 2020
Kansas City, MO 64144-9900

## Supply Management

## Capital Property is Now Managed in Solution for Enterprise Asset Management

Effective February 4, 2020, the Postal Service ${ }^{\text {TM }}$ capital property assets will be managed within Solution for Enterprise Asset Management (SEAM) using automated workflows to route disposals and transfers to the appropriate Material Accountability Officer (MAO) or manager for approval.

The Annual Capital Property Certification will also use SEAM to carry out the required yearly certification of a sample of USPS ${ }^{\circledR}$ capital assets. San Mateo Accounting Services will continue to use the Property and Equipment Accounting System (PEAS) to track and depreciate capital property assets. PEAS will transmit additions, adjustments,
and asset updates to SEAM. MAOs in the field and Headquarters units will initiate transfers and retirements in SEAM, and once approved, these transactions will interface back to PEAS through the automated workflows.

This change eliminates the use of PS Form 969, Material Recycling and Disposal, and PS Form 7340, Property Transfer Request, to process disposals and transfers for capital assets.

- Asset Management,

Supply Management, 2-13-20

# cents 

Price of a First-Class Mail Forever stamp, effective Jan. 27, 2019

## eBuy2 is Transitioning to eBuy+

Starting February 29, 2020, eBuy+ will replace the current eBuy2 system. To ensure a seamless transition to the new system, please note the important dates listed here.

## February 21, 2020 - eBuy2 Closes for New On-Catalog Orders

February 21 is the last day that eBuy2 will be available for non-Solution for Enterprise Asset Management (nonSEAM) and Material Distribution Inventory Management System (MDIMS) orders and some emergency supplies (see list of SEAM and MDIMS items below). eBuy2 users must place all on-catalog orders before close-of-business on February 21, 2020.

In addition, Electronic Data Interchange Utility Invoices or manual invoice entry for Utilities or Equal Employment Opportunity (EEO) will not be accepted until the new eBuy+ system goes live on February 29. Any on-catalog requisition not fully approved by close-of-business on February 28 will be suspended, and the originator will need to write a new on-catalog requisition when the eBuy+ system goes live.

- SEAM items:
- Money Orders,
- Ready Post ${ }^{\circledR}$,
- Expedited packaging supplies, or
- Miscellaneous mailing tags and labels.
- Material Distribution Center (MDC) items:
- Tools,
- Supplies,
- Forms,
- Publications,
- Posters and related items, or
- Any items shipped from the Topeka MDC.
- Emergency supplies:
- Water,
- Ice Melt, or
- Building Design Standards Cartridges.


## February 21, 2020 - eBuy2 Closes for New Offcatalog Orders

eBuy2 users submitting off-catalog requisitions may use the eBuy2 system until close-of-business on February 21, 2020. While the system will not accept new off-catalog requests, current requisitions requiring approval will be processed until March 20, 2020. Any off-catalog requisition not fully approved by close-of-business on March 20 will be suspended, and the originator will need to write a new off-catalog requisition in the eBuy+ system.
Important: The eBuy2 system will be available until March 31, 2020, for reporting and historical transaction purposes. Please download all necessary data from the system before March 31. eBuy2 data is not available in Enterprise Data Warehouse.

## February 29, 2020 - eBuy+ Open for New Orders

The eBuy+ system will launch on February 29. All eBuy+ functionality will be available, including on- and off-catalog items, and Utility and EEO Invoice submission forms.

## March 31, 2020 - eBuy2 System will go Offline

This is the last date that eBuy2 will be available for reporting or historical transactional lookup. As stated previously, please download any data needed before March 31 as this data will not be available in the eBuy+ system.

## Emergency Orders

An emergency order would be classified as any order that must be placed during February 21 through February 29. Users must plan ahead and ensure they have appropriate stock/service levels before the February 21 cut-off date.

If an emergency order must be placed, users must contact the buying group for the specific commodity to place the order with the appropriate supplier. To find the buying group for specific commodities, see uspshelp.custhelp.com/app/home_pssc.

For more information about the eBuy2 to eBuy+ transition, visit blue.usps.gov/supplymanagement/eBuyPlus_homepage.htm. Please direct any questions or issues to the eBuy+ Help desk at eBuyPlus@usps.gov.

- Supply Chain Management Strategies, Supply Management, 2-13-20


## USPS Unveils the Made of Hearts , . ค ค) Forever ${ }^{\circledR}$ Stamp <br> On Sale <br> Nationwide: January 23, 2020.


[^0]:    - Environmental Compliance and Risk Management, Office of Sustainability, 2-13-20

