

AGENDA
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, November 28, 2022
City Hall, Council Chambers
Meeting No. 24-22

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. APPROVAL OF AGENDA**
- E. APPROVAL OF MINUTES**
 - 1. November 14, 2022 City Council Meeting Minutes
- F. APPOINTMENTS AND PRESENTATIONS**
 - 1. Administrative Presentations
 - a. Council Calendar Update
 - 2. Council Presentations
 - 3. Introduction of K-9 Officer Kyro
 - 4. Strategic Plan Update for Third Quarter 2022
 - 5. Rental Housing Licensing Program Annual Report
- G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.***
 - 1. Approval of Claims
 - 2. Financial Report for Month Ended October 31, 2022
 - 3. Certification of Delinquent Trash and Miscellaneous Accounts Receivable
 - 4. Cancellation of Ambulance Accounts Receivable
 - 5. Resolution Designating Polling Place Locations for 2023
 - 6. Ramsey County Consortium Mutual Aid Agreement
 - 7. Resolution Directing Final Payment and Acceptance of Project, Beebe Road Street Improvements, City Project 13-10
 - 8. Sherwood Park Playground Replacement
 - 9. First Amendment to Electrical Inspection Services Agreement
- H. PUBLIC HEARINGS – *If you are here for a Public Hearing please familiarize yourself with the Rules of Civility printed on the back of the agenda. Sign in with the City Clerk before addressing the council. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.***

None
- I. UNFINISHED BUSINESS**

None

J. NEW BUSINESS

1. Townhome Development, Vacant Land on 11th Avenue
 - a. Comprehensive Plan Amendment Resolution (Requires 4 Council Votes)
 - b. Zoning Map Amendment Ordinance

K. AWARD OF BIDS

None

L. ADJOURNMENT

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2000 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

RULES OF CIVILITY FOR THE CITY COUNCIL, BOARDS, COMMISSIONS AND OUR COMMUNITY

Following are rules of civility the City of Maplewood expects of everyone appearing at Council Meetings - elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles:

Speak only for yourself, not for other council members or citizens - unless specifically tasked by your colleagues to speak for the group or for citizens in the form of a petition.

Show respect during comments and/or discussions, listen actively and do not interrupt or talk amongst each other.

Be respectful of the process, keeping order and decorum. Do not be critical of council members, staff or others in public.

Be respectful of each other's time keeping remarks brief, to the point and non-repetitive.

MINUTES
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, November 14, 2022
City Hall, Council Chambers
Meeting No. 23-22

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:00 p.m. by Acting Mayor Cave.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Marylee Abrams, Mayor	Absent
Rebecca Cave, Acting Mayor	Present
Kathleen Juenemann, Councilmember	Present
William Knutson, Councilmember	Present
Nikki Villavicencio, Councilmember	Present

D. APPROVAL OF AGENDA

The following were added to council presentations:

Ribbon Cutting

Councilmember Juenemann moved to approve the agenda as amended.

Seconded by Councilmember Knutson Ayes – All

The motion passed.

E. APPROVAL OF MINUTES

1. October 24, 2022 City Council Workshop Meeting Minutes

Councilmember Juenemann moved to approve the October 10, 2022 City Council Workshop Meeting Minutes as submitted.

Seconded by Councilmember Villavicencio Ayes – All

The motion passed.

2. October 24, 2022 City Council Meeting Minutes

Councilmember Juenemann moved to approve the October 10, 2022 City Council Meeting Minutes as submitted.

Seconded by Councilmember Knutson Ayes – All

The motion passed.

F. APPOINTMENTS AND PRESENTATIONS

1. Administrative Presentations

a. Council Calendar Update

City Manager Coleman gave an update to the council calendar and reviewed other topics of concern or interest requested by councilmembers.

2. Council Presentations

Ribbon Cutting

Councilmember Knutson attended, with Mayor Abrams, the ribbon cutting of the Cardiac Center at St. Johns Hospital. Councilmember Knutson also gave some history on the building of St. Johns Hospital and the expansions that have taken place.

3. Resolution of Appreciation for Ann Palzer, Environmental and Natural Resources Commission

Rebecca Bryan, Acting Chair of the Environmental and Natural Resources Commission introduced Ann Palzer. Councilmember Juenemann read the resolution of appreciation. Ann Palzer addressed and thanked the council.

Councilmember Juenemann moved to approve the Resolution of Appreciation for Ann Palzer, Environmental and Natural Resources Commissioner.

Resolution 22-11-2136
RESOLUTION OF APPRECIATION

WHEREAS, Ann Palzer has been a member of the Maplewood Environmental and Natural Resources Commission for eleven years and one month, serving from August 25, 2011 to September 30, 2022. Ms. Palzer has served faithfully in those capacities; and

WHEREAS, during her term on the Environmental and Natural Resources Commission, Ms. Palzer helped guide many important City environmental ordinances and policies including: Living Streets Policy, Renewable Energy Ordinance, implementation of the Maplewood Trash Plan, Solid Waste Ordinance, Tree Ordinance, Maplewood Trash and Recycling Request for Proposals, Mississippi River Corridor Critical Area Ordinance, Urban Agriculture Ordinance, Stormwater Management Ordinance, 2040 Comprehensive Plan, Maplewood Nature Center Master Plan, Climate Adaptation Plan and Implementation Strategies; and

WHEREAS, the Environmental and Natural Resources Commission and City Council have appreciated her experience, insights and good judgment; and

WHEREAS, Ms. Palzer has freely given of her time and energy, without compensation, for the betterment of the City of Maplewood; and

WHEREAS, Ms. Palzer has shown dedication to her duties and has consistently contributed her leadership and efforts for the benefit of the City.

November 14, 2022
City Council Meeting Minutes

4. Agreement with City of St. Paul and Acceptance of Department of Public Safety Grant Money for 2023 “Toward Zero Deaths (TZD) Enforcement”

Councilmember Villavicencio moved to approve the agreement with City of St. Paul and accept the Department of Public Safety grant money for 2023 “Toward Zero Deaths (TZD) Enforcement.”

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

5. Resolution to Accept Donations for Youth Scholarship Fund

Councilmember Villavicencio moved to approve the resolution accepting two donations in the total amount of \$141.54 from Raising Cane’s and Mik Mart Ice Cream and to authorize the Finance Director to increase the Youth Scholarship Fund budget by that amount: \$141.54.

Resolution 22-11-2137
ACCEPTANCE OF DONATION

WHEREAS the City of Maplewood and the Parks and Natural Resources Department has received donations of \$141.54 in support of the department;

NOW, THEREFORE, BE IT RESOLVED that the Maplewood City Council authorizes the City of Maplewood, Parks and Natural Resources Department to accept this donation.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

6. Conditional Use Permit Review, Unison Restaurant and Banquet Hall, 1800 White Bear Avenue North

Councilmember Villavicencio moved to approve the review for Unison and review again only if a problem arises or a significant change is proposed.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

7. Conditional Use Permit Review, Menards, 2280 Maplewood Drive

Councilmember Villavicencio moved to approve the CUP review for Menards and review again in one year.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

H. PUBLIC HEARINGS – *If you are here for a Public Hearing please familiarize yourself with the Rules of Civility printed on the back of the agenda. Sign in with the City Clerk before*

addressing the council. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.

- 1. Multifamily Residential Project, 1136/1160 Frost Avenue East**
 - a. Public Hearing Regarding the Public Vacation Requests**
 - b. Public Vacations Resolution (Requires 4 Council Votes)**
 - c. Comprehensive Plan Amendment Resolution (Requires 4 Council Votes)**
 - d. Conditional Use Permit Resolution**
 - e. Design Review Resolution**

City Manager Coleman provided instruction for the process to hold the public hearing and recommended the actions be tabled until all 5 councilmembers are present at the December 14, 2022 City Council Meeting. Assistant Community Development Director Martin gave the presentation.

Acting Mayor Cave opened public hearing. The following people spoke:

Jodi Andrews – 1768 East Shore Drive
 Patricia Titus – 1125 Ripley Avenue
 Matthew Schlager – 1872 Phalen Place
 Juli Sonterre – 1777 Edward Street
 Joy Schlager – 1872 Phalen Place
 Brian, Maplewood Marine Owner – 1146 Frost Avenue
 Roger Breheim – 1257 Frisbie Avenue
 Tim Halloran – 1915 Phalen Place
 Nick Lira – 1789 Edward Street
 Jane Wegleitner – 1865 Walter Street
 Ray Wegleitner – 1865 Walter Street
 John Wegleitner – 1082 Fenton Avenue
 Jim Erlandson – 1901 Walter Street
 Nicole Peterson – 1828 Walter Street
 Kevin Schmidt – 1800 Phalen Place
 Bob Cournoyer – 2205 White Bear Avenue
 Pat Polzer – 1852 Walter Street
 Diana Longrie – 1778 DeSoto Street
 Stephanie Lindholm – 1700 Frank Street
 Kevin Berglund – 1778 Desoto Street
 Kim Schmidt – 1800 Phalen Place
 Jodi Andrews for Bob Polzer – 1852 Walter Street

Acting Mayor Cave closed the public hearing.

Ari Parritz, representative with Reuter Walton, addressed the council and gave a presentation.

Acting Mayor Cave moved to table agenda items H1 b. – H1 e. until the December 12, 2022 meeting.

Seconded by Councilmember Villavicencio

Ayes – All

The motion passed.

I. UNFINISHED BUSINESS

None

J. NEW BUSINESS**1. Resolution Canvassing the Municipal Results of the November 8, 2022 General Election**

City Clerk Sindt gave the staff report.

Councilmember Villavicencio moved to approve resolution canvassing the municipal results of the November 8, 2022 General Election.

Resolution 22-11-2138**CANVASSING RESULTS OF GENERAL ELECTION**

WHEREAS, a State General Election was held on November 8, 2022; and

WHEREAS, the ballot included two candidates for the Maplewood mayor and four candidates for two Maplewood four-year councilmember positions and

WHEREAS, the city council shall serve as the canvassing board, canvass the results and declare the results of the election; and

WHEREAS, the one mayoral candidate receiving the highest votes and the two four-year councilmember candidates receiving the highest votes shall begin their terms once qualified.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Maplewood, Ramsey County, Minnesota, acting as a canvassing board on November 14, 2022, hereby declares:

1. The following results from the November 8, 2022, State General Election as specified by the Abstract and Return of Votes Cast:

Mayor Candidates:

Marylee Abrams	7,529
Diana Longrie	6,210

Councilmember Candidates (two four-year seats):

Bill Knutson	5,339
Chonburi Lee	7,007
Patricia "Trish" Timmons	3,214
Kathleen A. "Kathy" Juenemann	5,379

2. The mayoral candidate who received the highest number of votes in the General Election is Marylee Abrams.
3. The two councilmember candidates who received the highest number of votes in the General Election are Chonburi Lee and Kathleen A. "Kathy" Juenemann.
4. The clerk is hereby directed to certify the results of the election to the county auditor.

November 14, 2022
City Council Meeting Minutes

Seconded by Councilmember Knutson

Ayes – All

The motion passed

2. Conditional Use Permit and Setback Variance Resolution, Advanced Vehicle Solutions, Inc., 47 Century Avenue North

Assistant Community Development Director Martin gave the staff report. Jesse Jacobson, Advanced Vehicle Solutions Inc., addressed council and provided further information.

Councilmember Juenemann moved to approve the resolution for a conditional use permit and a setback variance permitting an auto maintenance garage business to be located at 47 Century Avenue North.

Resolution 22-11-2139

CONDITIONAL USE PERMIT AMENDMENT AND SETBACK
VARIANCE RESOLUTION

BE IT RESOLVED by the City Council of the City of Maplewood, Minnesota, as follows:

Section 1. Background.

1.01 Jesse Jacobson, of Advanced Vehicle Solutions, Inc., has requested approval of a conditional use permit to allow an auto maintenance garage.

1.02 The applicant has also requested approval of a setback variance of 350 feet.

1.03 The property is located at 47 Century Avenue North and is legally described as:

Lot 15 of Wright's Garden Lots Subject to Rd and Subject to Rd Exemption North 725 feet and Exemption South 460 feet; Lot 15. (PIN 01-28-22-14-0104)

Section 2. Standards.

2.01 City Ordinance Section 44-512(8) requires auto maintenance garages have a conditional use permit and a 350-foot setback from any property the city is planning for residential use.

2.02 General Conditional Use Permit Standards. City Ordinance Section 44-1097(a) states that the City Council must base approval of a Conditional Use Permit on the following nine standards for approval.

1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
2. The use would not change the existing or planned character of the surrounding area.
3. The use would not depreciate property values.

4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
 5. The use would not exceed the design standards of any affected street.
 6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
 7. The use would not create excessive additional costs for public facilities or services.
 8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
 9. The use would cause minimal adverse environmental effects.
- 2.03 Variance Standard. City Ordinance Section 44-13 refers to state statute which states a variance may be granted from the requirements of the zoning ordinance when: (1) the variance is in harmony with the general purposes and intent of this ordinance; (2) when the variance is consistent with the comprehensive plan; and (3) when the applicant establishes that there are practical difficulties in complying with the ordinance. Practical difficulties mean: (1) The proposed use is reasonable; (2) the need for a variance is caused by circumstances unique to the property, not created by the property owner, and not solely based on economic conditions.

Section 3. Findings.

- 3.01 The proposal meets the specific conditional use permit standards.
- 3.02 The proposal meets the specific variance standards.

Section 4. City Review Process

- 4.01 The City conducted the following review when considering this conditional use permit amendment and setback variance requests.
 1. On July 19, 2022, the planning commission held a public hearing. The city staff published a hearing notice in the Pioneer Press and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission recommended that the city council approve this resolution.
 2. On November 14, 2022, the city council discussed this resolution. They considered reports and recommendations from the planning commission and city staff.

Section 5. City Council

5.01 The city council hereby approves the resolution. Approval is based on the findings outlined in section 3 of this resolution. Approval is subject to the following conditions:

1. All construction shall follow the site plan approved by the City.
2. The proposed construction must be substantially started within one year of Council approval or the permit shall become null and void. The Council may extend this deadline for one year.
3. The City Council shall review this permit in one year.
4. There shall be no outdoor storage of any materials or equipment without approval of a revised conditional use permit by the City Council.
5. No vehicles shall be stored in the front of the building.
6. Parking spaces in front of the building shall be properly marked and maintained. Parking spaces are required to be 9 feet, and 6 inches wide.
7. The applicant shall submit a plan for staff approval to repair the trash enclosure on site. The trash enclosure shall meet all ordinance requirements.
8. The parking lot shall be repaired and kept clear of debris.
9. All utilities serving the site shall be connected and maintained safely and appropriately.
10. All signs require a separate sign permit and must meet city code requirements.
11. Any exterior improvements would require design approval.
12. A solid fence is required to be maintained and in place along the entire west property line.
13. The business shall not be open to the public between the hours of 11:00 p.m. and 6:00 a.m.

Seconded by Councilmember Knutson

Ayes – All

The motion passed

3. Resolution Approving First Amendment to the Purchase Agreement, 1375 Frost Avenue East and 1900 Clarence Avenue North

Assistant Community Development Director Martin gave the staff report. City Attorney Batty provided additional information.

Councilmember Juenemann moved to approve the resolution authorizing execution of the first amendment to the purchase agreement with Beacon Acquisition LLC for the purchase of 1375 Frost Avenue East and 1900 Clarence Avenue North.

Resolution 22-11-2140

RESOLUTION APPROVING FIRST AMENDMENT TO PURCHASE AGREEMENT
REGARDING 1375 FROST AVENUE AND 1900 CLARENCE AVENUE

WHEREAS, the City of Maplewood (the "City") is the owner of certain real property located at 1375 Frost Avenue and 1900 Clarence Avenue in Maplewood, Minnesota (the "Property"); and

WHEREAS, on April 25, 2022 the City and Beacon Acquisitions, LLC entered into a purchase agreement regarding the Property (the "Purchase Agreement"); and
WHEREAS, the parties wish to amend the Purchase Agreement with respect to certain dates and deadlines.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA AS FOLLOWS:

1. The recitals set forth herein are incorporated into and made a part hereof.
2. The Mayor and City Manager are hereby authorized and directed to execute the First Amendment to Purchase Agreement with Beacon Acquisitions, LLC for the Property.
3. The City Manager, staff, and consultants are hereby authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this resolution.

Seconded by Councilmember Villavicencio Ayes – All

The motion passed

4. Resolution Approving First Amendment to the Purchase Agreement, 1160 Frost Avenue East

Assistant Community Development Director Martin gave the staff report.

Councilmember Juenemann moved to approve the resolution authorizing execution of the first amendment to the purchase agreement with Reuter Walton for the purchase of 1160 Frost Avenue East, extending the inspection period to January 1, 2023 and the closing date on the purchase and sale of property to March 1, 2023.

Resolution 22-11-2141

RESOLUTION APPROVING FIRST AMENDMENT TO
PURCHASE AGREEMENT FOR 1160 FROST AVENUE

WHEREAS, the City of Maplewood (the "City") is the owner of certain real property located at 1160 Frost Avenue in Maplewood, Minnesota (the "Property"); and

WHEREAS, the legal description of the Property is:

Lots 1 through 20 inclusive, Block 1, Kavanagh and Dawson’s Addition to Gladstone, together with the vacated alley in said Block 1, Ramsey County, Minnesota; and

WHEREAS, on July 8, 2021 the City entered into a purchase agreement with Reuter Walton Development, LLC (the “Purchase Agreement”) regarding the Property; and

WHEREAS, the parties wish to amend the Purchase Agreement to extend certain dates and deadlines.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA AS FOLLOWS:

1. The recitals set forth herein are incorporated into and made a part hereof.
2. The Mayor and City Manager are hereby authorized and directed to execute the First Amendment to Purchase Agreement with Reuter Walton Development, LLC for the Property.
3. The City staff, and consultants are hereby authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this resolution.

Seconded by Councilmember Villavicencio Ayes – All

The motion passed.

K. AWARD OF BIDS
None

L. ADJOURNMENT

Acting Mayor Cave adjourned the meeting at 9:28 p.m.

CITY COUNCIL STAFF REPORT
Meeting Date November 28, 2022

REPORT TO: City Council
REPORT FROM: Melinda Coleman, City Manager
PRESENTER: Melinda Coleman, City Manager
AGENDA ITEM: Council Calendar Update

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

This item is informational and intended to provide the Council an indication on the current planning for upcoming agenda items and the Work Session schedule. These are not official announcements of the meetings, but a snapshot look at the upcoming meetings for the City Council to plan their calendars.

Recommended Action:

No motion needed. This is an informational item.

Upcoming Agenda Items and Work Sessions Schedule:

Dec. 12: EDA Meeting: Reuter Walton TIF Term Sheet Review
 City Council Meeting: Council Approval of 2023 Budget

Information for 2023 meetings will be updated on 12/12/2022.

Council Comments:

Comments regarding Workshops, Council Meetings or other topics of concern or interest.

1. Catalytic Converter Ordinance – October 10, 2022

Council Schedule for Maplewood Living through January 2023:

December 2022	City Manager Coleman	November 17
Jan 2023	The Mayor	December 16

The 2023 Maplewood Living schedule will be updated in December.

CITY COUNCIL STAFF REPORT
Meeting Date November 28, 2022

REPORT TO: Melinda Coleman, City Manager
REPORT FROM: Brian Bierdeman, Public Safety Director
PRESENTER: Brian Bierdeman, Public Safety Director
AGENDA ITEM: Introduction of K-9 Officer Kyro

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

The Maplewood Police Department currently has two K-9 Officers and we are introducing our newest K-9 partner, Kyro.

Recommended Action:

For presentation purposes only.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$0.00.

Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: N/A.

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

Recognizing department actions.

Background:

Police K-9's are a significant force multiplier for our department as they are utilized to conduct building searches, track suspects, locate missing persons, and conduct apprehensions. In addition, our K-9 program has had a very positive relationship with the community through education and involvement with community outreach events. Since August of 2021, the Maplewood Police Department has been operating with only one K-9 team. In June of 2022, the City Council approved funding for the addition of a second K-9 officer. The department welcomes and presents Officer Robert Starkey's new K-9 partner Kyro, who has received extensive training and recently passed certification. They will begin patrolling the City of Maplewood and we anticipate many achievements from this duo in their upcoming years of partnership.

Attachments:

None.

CITY COUNCIL STAFF REPORT
Meeting Date November 28, 2022

REPORT TO: Melinda Coleman, City Manager

REPORT FROM: Lois Knutson, Administrative Services & Performance Measurement Coordinator

PRESENTER: Lois Knutson, Administrative Services & Performance Measurement Coordinator

AGENDA ITEM: Strategic Plan Update for Third Quarter 2022

Action Requested: Motion Discussion Public Hearing

Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

Staff is presenting the attached report, which is a progress update on the status of the City's Strategic Priorities through the third quarter of 2022.

Recommended Action:

Motion to accept the Strategic Plan Report for Third Quarter of 2022.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is 0.00

 Financing source(s): Adopted Budget Budget Modification New Revenue Source

Use of Reserves Other: n/a

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship

Integrated Communication Operational Effectiveness Targeted Redevelopment

The executive report on the Strategic Plan includes all six pillars of the plan.

Background:

Strategic planning is an organizational management activity that is used to set priorities, focus energy and resources, strengthen operations, ensure that employees and other stakeholders are working toward common goals, establish agreement around intended outcomes/results, and assess and adjust the organization's direction in response to a changing environment.

The City of Maplewood's Strategic Plan consists of SIX strategic priorities which are established by the City Council. These priorities are supported by a series of Key Outcomes and underlying Performance Measures, which describe desired outcomes and are a metric in measuring success.

In January 2018, staff began reporting on our plan using Envisio, a software company that implements a web-based solution, to align employees with the strategic plan and performance measures to accomplish organizational outcomes.

Strategic planning is a continual journey and our plan is modified every year to ensure that it is up to date and reflects the changing dynamics of our community.

Attachments:

1. Strategic Plan Report for Third Quarter of 2022
2. Disruptions Report
3. Presentation

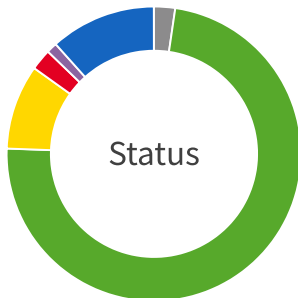


Strategic Plan Update - 3rd Quarter 2022

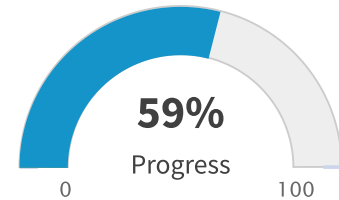
Report Created On: Nov 23, 2022

6 Strategic Priority	25 Key Outcome	62 Performance Measure	86 Action Initiative
--------------------------------	--------------------------	----------------------------------	--------------------------------

Overall Summary



	%
● Status Pending	2.33
● On Track	73.26
● Some Disruption	9.3
● Major Disruption	2.33
● Upcoming	1.16
● Completed	11.63



Strategic planning is an organizational management activity that is used to set priorities, focus energy and resources, strengthen operations, ensure that employees and other stakeholders are working toward common goals, establish agreement around intended outcomes/results, and assess and adjust the organization's direction in response to a changing environment.

The City of Maplewood's Strategic Plan consists of SIX strategic priorities which are established by the City Council. These priorities are supported by a series of Key Outcomes and underlying Performance Measures, which describe desired outcomes and are a metric in measuring success.

In January 2018, staff began reporting on our plan using Envisio, a software company that implements a web-based solution, to align employees with the strategic plan and performance measures to accomplish organizational outcomes.

Strategic planning is a continual journey and our plan is modified every year to ensure that it is up to date and reflects the changing dynamics of our community.

At the fall 2021 City Council retreat, it was proposed that a strategic priority be added concerning Natural Resources and the Environment. It was also proposed that Financial Sustainability be combined with Infrastructure & Asset Management. These changes were approved at the February 14, 2022 Council Workshop and City Council Meeting.

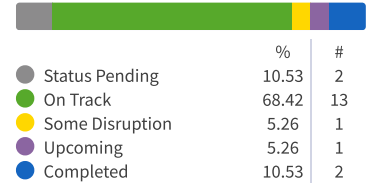
Staff met with all departments in early 2022 and made modifications to the plan. Several of these changes were in response to the modifications to the Strategic Priorities, while other changes were based on department projects and priorities.

Report Legend No Update Overdue **Priority**

Strategic Priority 1

Progress 45%

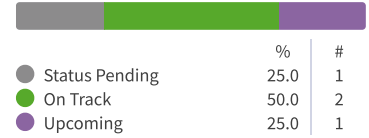
Community Inclusiveness: Create a city where everyone is valued and respected, and celebrate our strengths as a diverse multi-cultural, multi-lingual community. We recognize that our different perspectives and experiences that bind us together make us stronger.



Key Outcome 1.1

Progress 4%

Maplewood is a welcoming community where residents are accepted and engaged.



Performance Measure 1.1.1

Progress 3%

70% of residents view Maplewood as an open and accepting community.



Updated on Nov 22, 2022 18:44:45

The City has contracted with NCS to conduct a city-wide survey in early 2022. In addition to the community survey, we will also be soliciting comments from residents through community engagement activities like Truck or Treat.

Performance Measure 1.1.2

Progress 0%

Increase diversity on City's boards and commissions with a goal of each group having at least one non-traditional member.



Updated on Nov 17, 2022 22:17:25

not started

Performance Measure 1.1.3

Progress 10%

Tailor community events around our culturally diverse population.



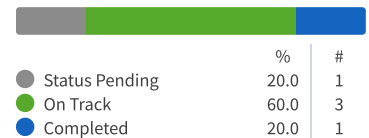
Updated on Nov 22, 2022 18:47:52

The MORE and public safety teams have started collecting data via an exit survey to determine who is attending events. Attendees are asked what to identify what aspects of the events they appreciate so that staff can begin to determine how to add culturally relevant elements to events.

Key Outcome 1.2

Progress 46%

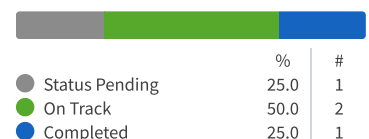
Employees are engaged in community outreach and are culturally aware



Performance Measure 1.2.1

Progress 48%

100% of benefit earning employees will participate in City sponsored community events annually



Updated on Nov 22, 2022 18:49:13

26 non-public safety staff participated in 2022 outreach events, including meals on wheels and Big Brothers Big Sisters participants. This is a solid start. However in the years ahead the senior management team will make it a priority to ensure all departments are making outreach participation a priority.

Performance Measure 1.2.2

Progress 40%



100% of benefit earning employees will participate in cultural awareness / diversity training

● On Track	100.0	# 1
------------	-------	-----

Updated on Nov 22, 2022 18:54:21

The City in conjunction with the MORE team has begun the work of putting together a plan. This includes an independent audit of our actions to date, which has occurred, and staff cultural awareness training which was completed in mid-July. The MORE TEAM and SMT met on July 21 to create an equity action plan based on the audit and training.

Performance Measure 1.2.3

Bring in cultural content expert speakers to raise awareness among City staff of Maplewood's various communities.

Updated on Nov 22, 2022 18:55:19

For the 2023 LEAD academy class the City is bringing in a panel consisting of 622, Ramsey County and the City of Bloomington to talk about their DEI outreach efforts. That will provide a base from which to work for further outreach.

Key Outcome 1.3

Progress 75%



The demographics of the organization reflect the community and its needs

● On Track	80.0	# 4
● Completed	20.0	# 1

Performance Measure 1.3.1

Progress 75%



Increase the percentage of employee diversity among City staff by 2% per year with a goal of mirroring the City's diverse community.

● On Track	80.0	# 4
● Completed	20.0	# 1

Updated on Nov 22, 2022 18:56:35

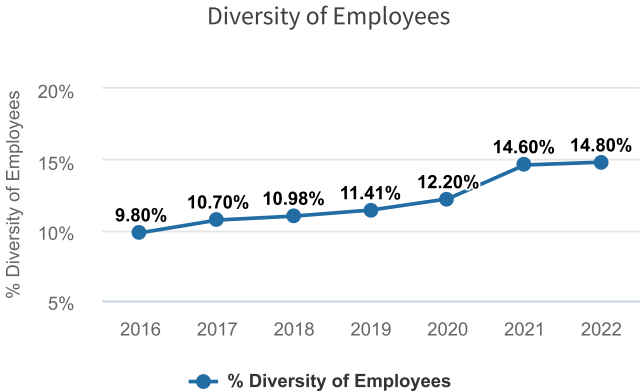
In 2021, 33% of all new hires were people of color. Our efforts of recruiting employees of color include on-going training and recruitment efforts at local schools (most recently at North High School in March of 2022) as well as direct marketing and advertising in locally-based newspapers and publications. (These include the Woman's Press and Hmong Times). Starting in April of 2022, all new hire posts are being uploaded through LinkedIn as well.

Performance Measure 1.3.1 > KPI

Diversity of Employees

Performance Measure 1.3.1 Increase the percentage of employee diversity among City staff by 2% per year with a goal of mirr...

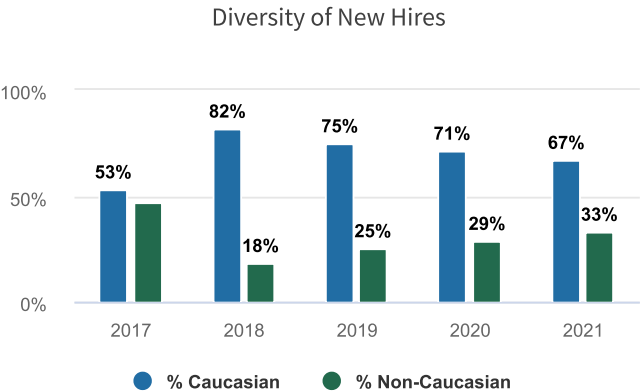
Last Update: Nov 21, 2022 22:30:44



Diversity of New Hires

Performance Measure 1.3.1 Increase the percentage of employee diversity among City staff by 2% per year with a goal of mirr...

Last Update: May 02, 2022 19:09:39



Key Outcome 1.4

Progress 0%

City services and facilities are accessible to our diverse community

[Green Progress Bar]		
● On Track	100.0	# 1

Performance Measure 1.4.1

Progress 0%

Each City department or division will evaluate two (2) existing departmental programs, facilities and/or essential operations, through the lens of equity, to ensure that delivery of public services are fair and equitable.

[Green Progress Bar]		
● On Track	100.0	# 1

Updated on Oct 21, 2022 13:01:57

Our current focus includes evaluating job descriptions and hiring practices to ensure both are fair and equitable. We are proposing that all job descriptions be evaluated through the a DEI lens after the Baker Tilly Compensation study is completed in November of 2022.

Performance Measure 1.4.2

Conduct an ADA audit on City Facilities

Key Outcome 1.5



Parks & Recreation programs that embrace diversity, celebrate arts and culture, value health and wellness, and promote stewardship of the environment.



	%	#
● On Track	100.0	3

Performance Measure 1.5.1



Provide access to a variety of environmental education opportunities.



	%	#
● On Track	100.0	1

Updated on Nov 22, 2022 19:00:14

Boulevard Tree Survey Letter translated into Spanish, Hmong and Somali and mailed to over 500 homes for our two MN DNR EAB Bonding Grant targeted neighborhoods.

New partnership with Ramsey County 4H for environmental programming for youth on District 622 non-school days at the Nature Center.

Native seed harvesting event took place at Harvest Park with Urban Roots

Performance Measure 1.5.2



Provide access to a variety of recreational opportunities.



	%	#
● On Track	100.0	2

Updated on Oct 12, 2022 14:06:19

Staff continues to work with the Maplewood YMCA to provide and advertise recreation opportunities for Maplewood residents.

Staff continues to work with RevSports on offering a variety of sports programs.

Staff has partnered with Rasmey County 4H to offer outdoor and nature based programs at the Nature Center.

Staff continues to work with ISD622 Community Education to offer nature based programs at the Nature Center.

Staff has created and maintains a webpage dedicated to providing information about recreational opportunities that surrounding communities and other organizations are offering.

Staff continues to work with our communications department to advertise the programs and partnerships that we have available to the community.

Key Outcome 1.6



Create opportunities to include community voice in the city's diversity, equity and inclusion initiatives.



	%	#
● Some Disruption	100.0	1

Performance Measure 1.6.1

Hold 2 joint meetings of MORE, the MAC and the Maplewood Faith Communities group.

Updated on Nov 17, 2022 22:37:33

Efforting, the MORE and MAC might be a challenge because of the times they meet. We're also in the process of building back participation in the Mayor's faith council

Performance Measure 1.6.2

Progress 5%

The Fire Department will provide opportunity to instill community voice in department initiatives or services every year. (Involve the community in agency decisions that affect them.)



Updated on Oct 04, 2022 18:45:30

The fire department has not made significant progress in this area as we are working to align with the MORE team initiative to solicit community feedback/community voice. The department will continue to monitor this and implement a plan in coordination with the MORE team.

Strategic Priority 2

Progress 82%

Environmental Stewardship: Lead in the protection and enhancement of our natural resources and assets through stewardship, education, and proactive policy. Preserve and advocate for a healthy and sustainable environment.



Key Outcome 2.1

Progress 81%

Natural Resources are managed to ensure high ecological quality and long-term sustainability.



Performance Measure 2.1.1

Progress 85%

100% of development/redevelopment projects will meet the City storm water quality requirements



Updated on Oct 11, 2022 17:10:18

Four developments have been submitted in 2022 that required a stormwater maintenance agreement. These agreements have been received and placed into the Cartegraph GIS system for efficient retrieval. Staff will continue to review new proposals to ensure they meet the City's stormwater requirements.

Staff will continue to partner with the Ramsey-Washington Metro Watershed District and the Capitol Regions Watershed District to provide education and guidance on storm water quality within the region. Staff is also developing a regular inspection program for infrastructure covered by stormwater maintenance agreements to ensure those agreements are being fulfilled and the City is meeting its MS4 Permit obligations.

Performance Measure 2.1.2

Progress 75%

Active management of a minimum of 8 natural areas per year



Updated on Nov 22, 2022 19:07:58

Priory Preserve- entrance planting and trail repair by structure contractors, replacement of 3 vandalized trail markers in progress.

Gladstone Savanna Preserve- Encroaching brush and invasive tree saplings were brush cut this spring to prepare for a prescribed burn planned for this year.

City Hall Campus - Pollinator turf conversion - turf treated with herbicide twice and native pollinator plant seeding is complete. Goats were brought to campus twice to browse down buckthorn, other brush and weeds.

Prairie Farm Preserve - The circle garden in the parking lot underwent major weeding and more appropriate, low maintenance native plants installed into the bare areas.

Applewood Preserve -Friends of the Mississippi River Grant: pollinator restoration is in progress.

Carver Preserve - Friends of the Mississippi River Grant: pollinator restoration is in progress.

Fish Creek Natural Area - Mississippi Park Connection & National Park Service Conservation Corps MN & IO Crew worked the week of July 4 to weed whip the tree study plots, take down fencing and construct tree cages for future tree planting, and removed remaining wild parsnip from the infested area.

A dead hazard tree was removed at **Hidden Marsh Preserve**.

We have active Open Space Monitoring Volunteers at Maplewood Nature Center, Applewood, Spoon Lake and Fisher's Corner Preserves. Monitors pick up litter and report issues such as hazard trees, vandalism, invasive species and trail issues.

Natural Resources Coordinator checked a report of poison hemlock near the Park and Ride across the street from Fisher's Corner. Carole identified the plants as wild chervil, which is not a health threat or Minnesota Noxious Weed.

Carole has been communicating to schedule bow hunts for deer at the Priory, Carver and Spoon Lake Preserves. Deer have not been removed from Spoon Lake for several years. She has also been communicating with the City of Little Canada about their request for bow hunting near the Maplewood border.

Performance Measure 2.1.3

Progress 75%



Removal of 100 % of park and boulevard ash trees that are dead or have confirmed Emerald Ash Borer and work towards replacement of the tree canopy.

	%	#
● On Track	100.0	1

Updated on Oct 12, 2022 13:23:04

In total, 147 ash trees were marked, and removed in 2022. The City will replace 47 boulevard trees in October of this year with funding help from a DNR grant that the city was awarded.

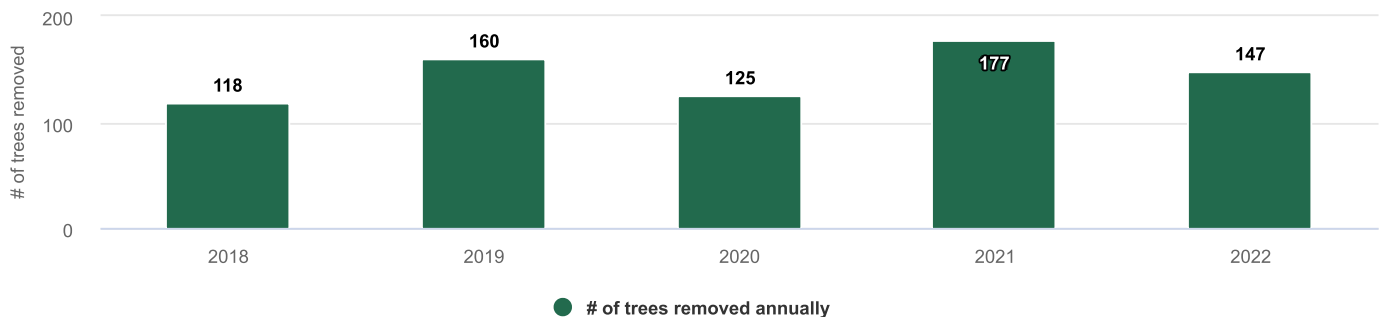
Performance Measure 2.1.3 > KPI

of Ash Trees Removed

Performance Measure 2.1.3 Removal of 100 % of park and boulevard ash trees that are dead or have confirmed Emerald Ash Bor...

Last Update: Nov 21, 2022 21:44:06

of Ash Trees Removed Annually



Key Outcome 2.2

Progress 75%



City parks, trails and open spaces are well-maintained, accessible, and meet the changing needs of the community.

	%	#
● On Track	100.0	5

Performance Measure 2.2.1

Progress 83%



Implement a minimum of 1 recommendation from the 2015 Parks System Master Plan

	%	#
● On Track	100.0	2

Updated on Oct 12, 2022 13:23:42

Staff have reviewed the Parks System Master Plan and are using it as a guide for the CIP planning process and are completing annual inspections of our playgrounds and facilities to plan for maintenance issues and replacements in the future. Staff is working with LHB on design for the new parking lot at Goodrich Park and replacing the playground at Sherwood Park.

Performance Measure 2.2.2

Progress 60%



Create a rating system for park facilities in Cartegraph

	%	#
● On Track	100.0	1

Updated on Oct 12, 2022 13:31:38

Staff have been inspecting parking lots, trails and facilities and have begun to enter information into Cartegraph. Further inspections are being done in the fall of 2022.

Performance Measure 2.2.3

Progress 75%



Maintain a 70% resident satisfaction rating with City's parks, trails and open spaces

	%	#
● On Track	100.0	2

Updated on Oct 12, 2022 13:28:17

Staff have adjusted start times and worked extra weekend hours during the winter season to ensure that sidewalks and trails were cleared in a timely fashion.

Staff have worked to implement many of the recommendations created by the Nature Center and Recreation Task Forces.

Updates include: nature programming at the Nature Center and recreation programming through the YMCA, Revsports, and Dist 622 Community Education.

Four staff members are now officing out of the Nature Center and the building is open to the public in a limited capacity. The City's Arbor Day event took place at the Nature Center on May 14, 2022.

Picnic shelter rentals and Wakefield Community Building rentals remain high and staff are currently scheduled on weekends to respond to the growing need for cleaning/trash removal in the parks.

All three Celebrate Summer events as well as the 4th of July Fireworks were successful and well attended. They took place in a variety of parks and service areas within Maplewood.

Key Outcome 2.3

Progress 89%



Maplewood will be a leader in preserving and advocating for a healthy and sustainable environment.

	%	#
● On Track	71.43	5
● Completed	28.57	2

Performance Measure 2.3.1

Progress 85%



Maintain GreenStep Cities Step 5 status

	%	#
● On Track	66.67	2
● Completed	33.33	1

Updated on Oct 12, 2022 13:42:46

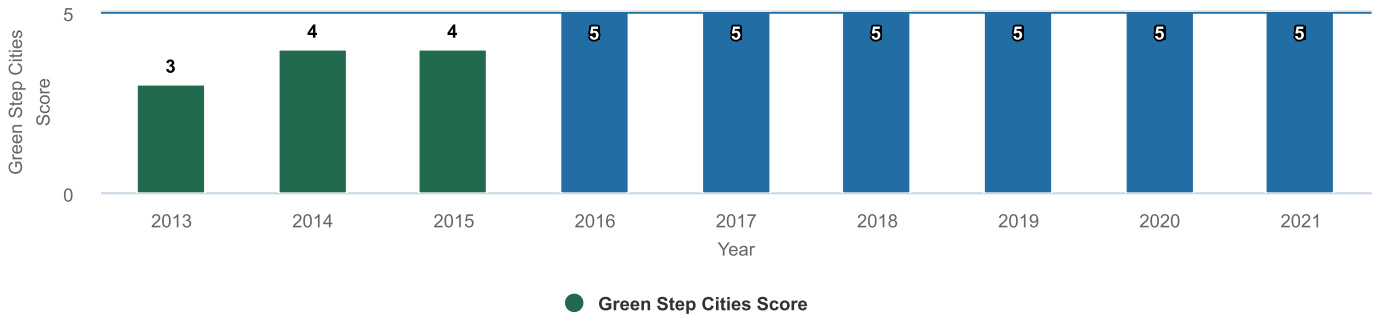
Maplewood is a Step 5 Green Step City.

Green Step Cities chart

Performance Measure 2.3.1 Maintain GreenStep Cities Step 5 status

Last Update: Aug 16, 2022 16:30:58

Green Step Cities Status



Performance Measure 2.3.2

Progress 97%

Decrease trash and increase recycling in the City’s curbside residential solid waste program



	%	#
On Track	50.0	1
Completed	50.0	1

Updated on Oct 12, 2022 13:45:31

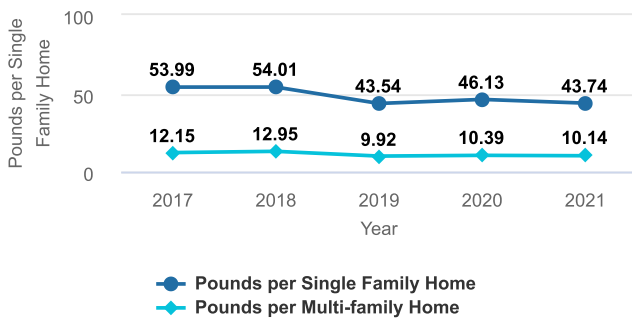
Republic Servies and Tennis Sanitation work with the City to increase recycling and decrease trash through various means. Pay as you Throw trash rates and recycling education.

Recycling Collected Monthly

Performance Measure 2.3.2 Decrease trash and increase recycling in the City’s curbside residential solid waste program

Last Update: Nov 21, 2022 21:45:51

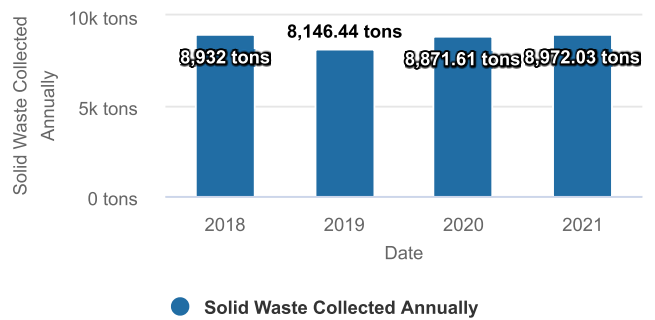
Average Pounds of Recycling Collected per Month



Residential Trash Collected Annually

Performance Measure 2.3.2 Decrease trash and increase recycling in the City’s curbside residential solid waste program

Last Update: Nov 21, 2022 21:46:11



Performance Measure 2.3.3

Progress 86%

Implement a minimum of 3 recommendations from the 2021 Climate Adaptation Plan annually.



	%	#
On Track	100.0	2

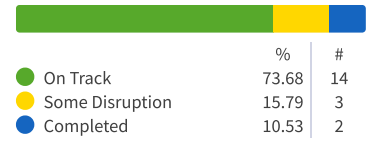
Updated on Oct 12, 2022 13:46:58

The Green Team will submit a final report to the city council in November 2022.

Strategic Priority 3



Financial & Asset Management: Maintain fiscal sustainability while building and managing assets to preserve long-term investment and ensure uninterrupted quality services.



Key Outcome 3.1



Credit Quality

Achieve highest possible level of credit quality in the bond market



Performance Measure 3.1.1



Under S&P's financial management assessment methodology:

1. Maintain Excellent Bond Rating of AA+
2. Maintain Management Score of "very strong management"



Updated on Sep 30, 2022 19:28:18

The City issued bonds in June. S&P upheld the AA+ rating and the "Very Strong" management score.

Performance Measure 3.1.1 > KPI

S&P Bond Rating and Management Score

Performance Measure 3.1.1 Under S&P's financial management assessment methodology: Maintain Excellent Bond Rating of AA...

Last Update: Nov 21, 2022 21:46:43

S&P Bond Rating and Management Score

Year	Bond Rating	Management Score
2017	AA+	Strong
2018	AA+	Very Strong
2019	AA+	Very Strong
2020	AA+	Very Strong
2021	AA+	Very Strong
2022	AA+	Very Strong

Key Outcome 3.2



Maintain an investment strategy that maximizes yield without compromising safety, liquidity and diversity.



Performance Measure 3.2.1



Maintain average annual rate of return on investments above the 2-year treasury yield rate.



Updated on Sep 30, 2022 19:19:45

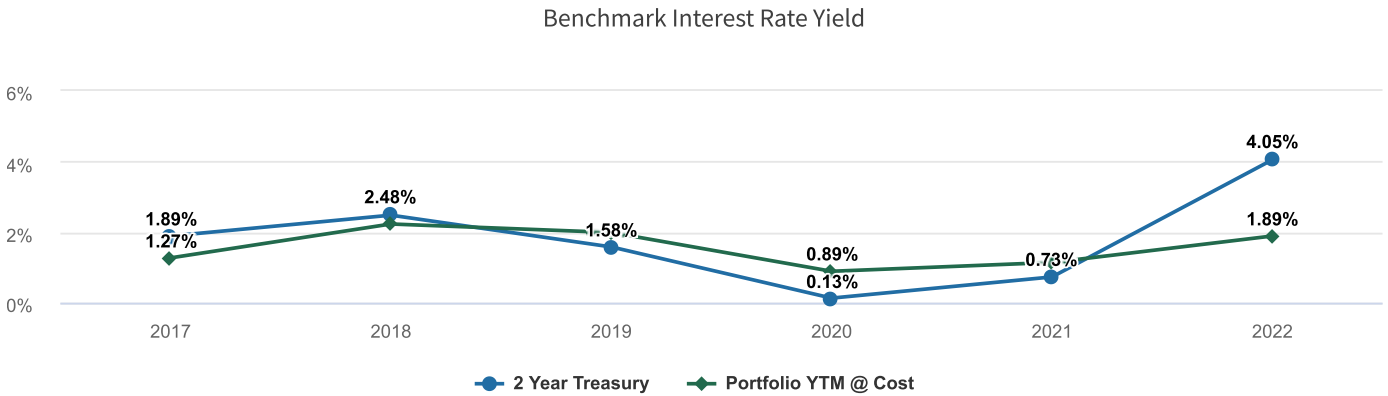
We met this goal in the first three quarters, despite poor yields. Yields are trending upward.

Performance Measure 3.2.1 > KPI

Benchmark Interest Rate Yield

Performance Measure 3.2.1 Maintain average annual rate of return on investments above the 2-year treasury yield rate.

Last Update: Nov 21, 2022 22:30:44



Key Outcome 3.3

Progress 75%

Strategically manage the debt portfolio in a manner that balances long-term financial sustainability with community needs.

	%	#
On Track	100.0	2

Performance Measure 3.3.1

Progress 75%

Debt/Capita ratio is no higher than \$1,450

	%	#
On Track	100.0	1

Updated on Sep 30, 2022 19:21:49

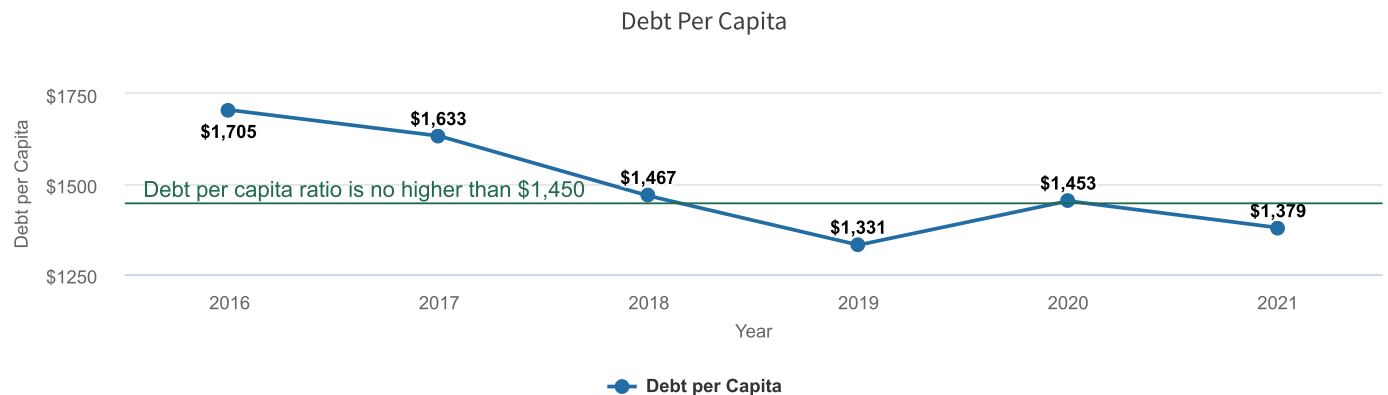
We currently are meeting this recently adopted goal of the City Council.

Performance Measure 3.3.1 > KPI

Debt per Capita Ratio

Performance Measure 3.3.1 Debt/Capita ratio is no higher than \$1,450

Last Update: Nov 21, 2022 21:47:58



Performance Measure 3.3.2

Progress 75%

S & P rating of at least “adequate” on Debt and Contingent Liability measure

● On Track

%	#
100.0	1

Updated on Sep 30, 2022 19:23:32

We are working toward this goal and expect to meet it by the end of the CIP period.

Performance Measure 3.3.2 > KPI

S & P Debt and Contingent Liability Score

Performance Measure 3.3.2 S & P rating of at least “adequate” on Debt and Contingent Liability measure

Last Update: Nov 21, 2022 21:48:28

Year	Debt and Contingent Score
2017	Weak
2018	Weak
2019	Weak
2020	Weak
2021	Weak
2022	Weak

Key Outcome 3.4

Progress 75%

Develop an annual budget that meets community needs and is in alignment with the strategic plan and City financial policies.

● On Track

%	#
100.0	3

Performance Measure 3.4.1

Progress 75%

Receive the GFOA Triple Crown Award.

● On Track

%	#
100.0	1

Updated on Sep 30, 2022 19:25:20

This goal will require us to deliver a popular annual financial report for the first time. We are reviewing options now.

Performance Measure 3.4.1 > KPI

GFOA Distinguished Budget Award

Performance Measure 3.4.1 Receive the GFOA Triple Crown Award.

Last Update: Nov 21, 2022 21:48:54

GFOA Distinguished Budget Award

Year	Distinguished Budget Award
2016	Yes
2017	Yes
2018	Yes
2019	Yes
2020	Yes
2021	Yes
2022	Yes

Performance Measure 3.4.2

Progress 75%

Maintain budget to actual performance within 1% of budgeted expenditures

● On Track % 100.0 # 2

Updated on Sep 30, 2022 19:32:56

This goal has been met year-to-date.

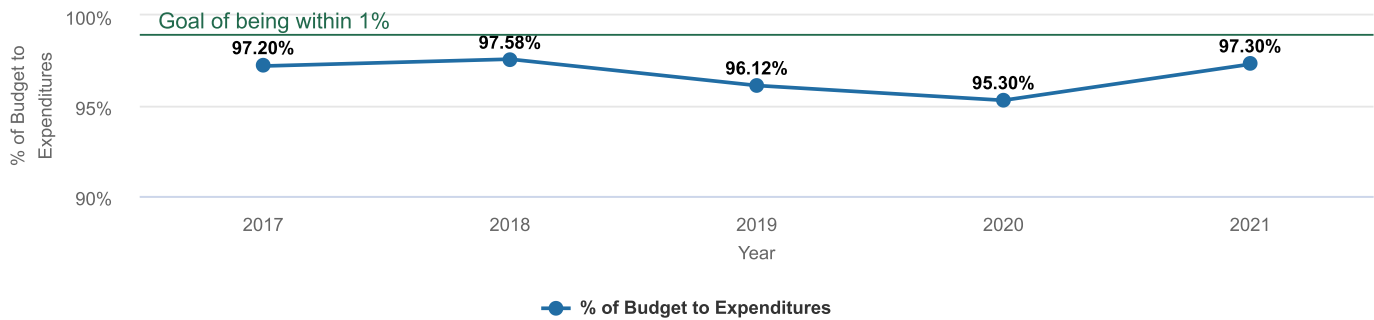
Performance Measure 3.4.2 > KPI

Budget to Actual Expenditures - General Fund

Performance Measure 3.4.2 Maintain budget to actual performance within 1% of budgeted expenditures

Last Update: Nov 21, 2022 21:49:28

Budget to Actual Expenditures - General Fund

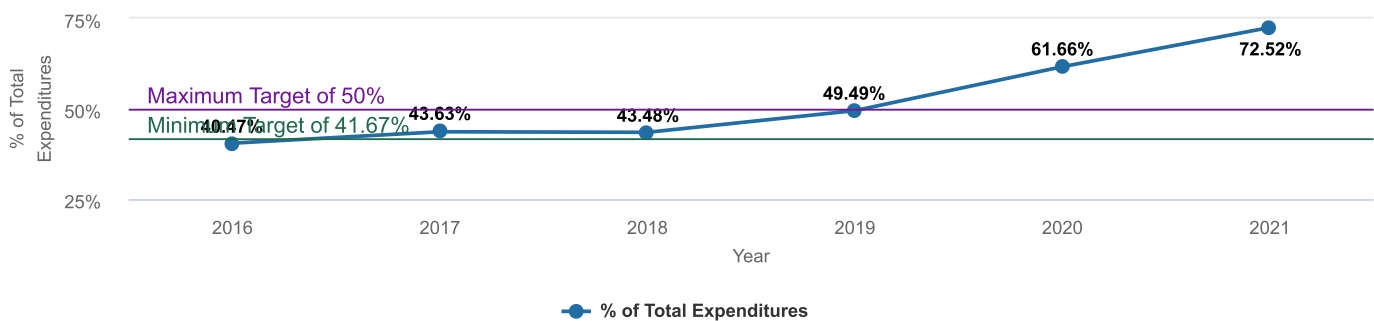


Year End Fund Balance % of Total Expenditures

Action Initiative 3.4.2.1 Develop budget with adequate contingency and flexibility

Last Update: Nov 21, 2022 21:49:53

Year End Fund Balance % of Total Expenditures



Key Outcome 3.5

Progress 50%

Capital assets (buildings, grounds and equipment) shall be maintained at a sustainable level that will protect the City's investment.

● On Track % 25.0 # 1
 ● Some Disruption % 50.0 # 2
 ● Completed % 25.0 # 1

Performance Measure 3.5.1

Progress 89%



Ensure sanitary sewer system is maintained by inspecting and cleaning mains each year.

	%	#
On Track	50.0	1
Completed	50.0	1

Updated on Oct 04, 2022 17:27:10

Staff has cleaned 1/3 of sanitary sewer mains.

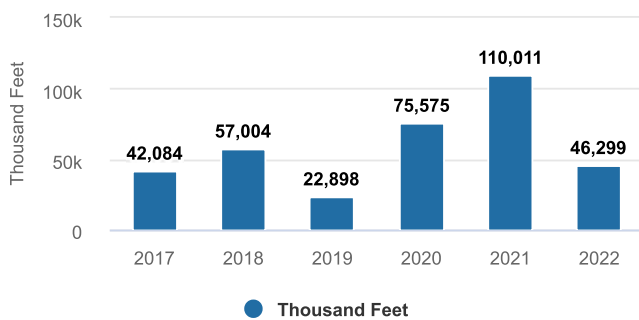
Performance Measure 3.5.1 > KPI

SS Main # of Feet Inspected Annually

Performance Measure 3.5.1 Ensure sanitary sewer system is maintained by inspecting and cleaning mains each year.

Last Update: Oct 04, 2022 17:30:35

Sanitary Sewer Main - Feet Inspected Annually

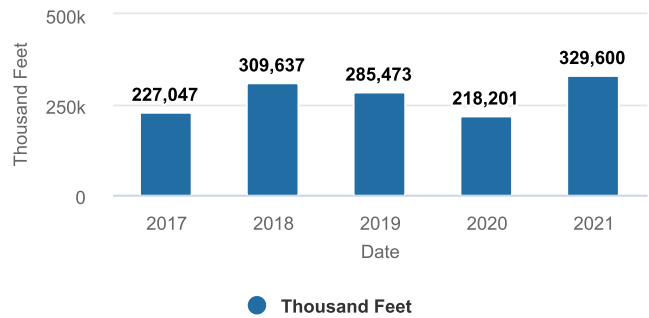


SS Mains Cleaned Annually

Performance Measure 3.5.1 Ensure sanitary sewer system is maintained by inspecting and cleaning mains each year.

Last Update: Nov 21, 2022 21:51:00

Sanitary Sewer Main - Feet Cleaned Annually



Performance Measure 3.5.2

Annually inspect 100% of structural stormwater BMPs and clean as needed.

Updated on Oct 04, 2022 17:22:52

Staff has inspected and cleaned 100% of stormwater BMPs.

Performance Measure 3.5.3

Progress 10%



Ensure that City facilities are maintained to meet the needs of the community and staff.

	%	#
Some Disruption	100.0	2

Updated on Oct 03, 2022 14:33:38

Staff has started work on developing a facilities maintenance plan. The plan will include the development of a rating system and a funding plan for costs associated with facility ratings.

Performance Measure 3.5.4

Replace city council chamber's broadcast equipment that is at the end of its life.

Updated on Nov 17, 2022 22:37:52

Preliminary work has begun

Key Outcome 3.6



Local City roads managed to provide a high quality transportation system.



	%	#
On Track	66.67	4
Some Disruption	16.67	1
Completed	16.67	1

Performance Measure 3.6.1



70% of all roads will have a PCI (Pavement Condition Index) of a minimum of 70



	%	#
On Track	50.0	2
Some Disruption	25.0	1
Completed	25.0	1

Updated on Oct 11, 2022 17:52:26

Action Initiative 3.6.1.1: Improve 3.5 miles of road reconstruction/rehabilitation projects each year (85% completed)

The City has three improvement projects in 2022. These include the Cope Avenue Improvements, the Gervais Area Pavement Rehabilitation, and the McMenemy Street Improvements. All three projects are currently under construction. The Gervais Area Pavement Rehabilitation will be completed by the end of October 2022. The Cope Avenue Project experienced supply-chain shortages which impacted the schedule. It is still anticipated to be completed in November of 2022, weather dependent. The McMenemy Street Improvements experienced significant supply-chain shortage delays and may have project carry-over into the spring of 2023.

Action Initiative 3.6.1.3: Track tons of asphalt used annually for patching and paving (76% completed)

City staff will continue to track tons of asphalt used for patching and paving.

City staff has used 372 tons of asphalt for patching and 1454 tons of asphalt for paving.

Action Initiative 3.6.1.4: Track all resident concerns/complaints about road conditions in Cartegraph. (70% completed)

Staff continues to utilize Cartegraph to track all road concerns and complaints. This is one of the tools that staff uses to monitor road conditions, such as potholes, and make adjustments as needed to future road projects.

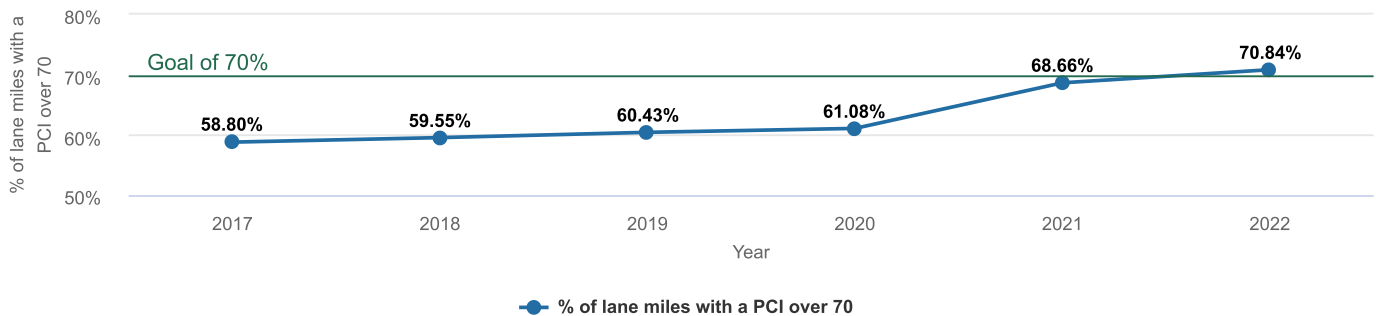
Performance Measure 3.6.1 > KPI

PCI Ratings of City Streets

Performance Measure 3.6.1 70% of all roads will have a PCI (Pavement Condition Index) of a minimum of 70

Last Update: Mar 30, 2022 20:09:08

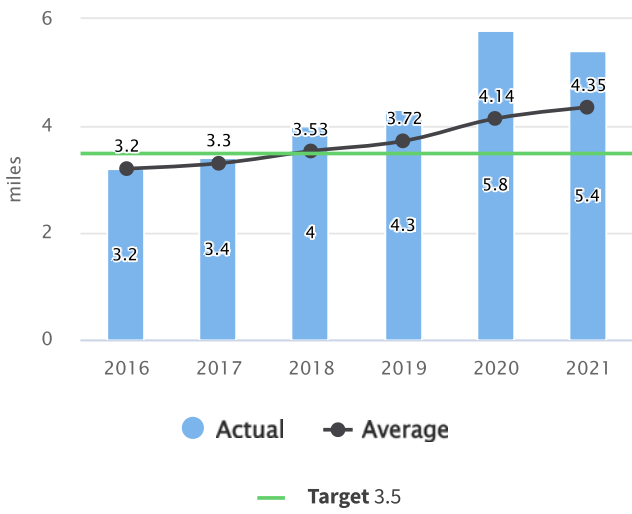
PCI Ratings of City Streets



Miles of Street Improved Annually

Action Initiative 3.6.1.1 Improve 3.5 miles of road reconstruction/rehabilitation projects each year

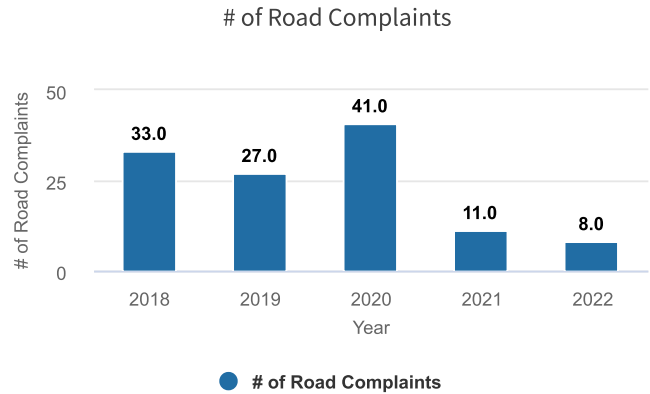
Last Update: May 02, 2022 19:22:45



of Road Complaints

Action Initiative 3.6.1.4 Track all resident concerns/complaints about road conditions in Cartegraph.

Last Update: Oct 04, 2022 15:30:59



Performance Measure 3.6.2

Progress 15%

Develop a new snow and ice policy



● On Track % 100.0 # 2

Updated on Oct 03, 2022 14:29:47

Maps that show current operations for winter maintenance (including what department and equipment are used), new sidewalk/trail segments added this year, and locations that generate higher ped/bike usage have been completed. Staff started reviewing these maps to find efficiencies that can be made in our winter cleaning operations and develop a plan for the 2022/2023 winter season. Additionally, staff will be looking into the future to see what options there are for winter maintenance 5 to 20 years down the line. As part of this process, we be looking at what new ped/bike facilities might be constructed as part of future CIP projects, North End development, future mass transit projects, and the 2040 Comprehensive Plan.

Strategic Priority 4

Progress 44%

Integrated Communication: Create a long-term vision that reflects our community identity and effectively communicates a consistent, broad-based message and brand through a variety of mediums.



● On Track % 100.0 # 4

Key Outcome 4.1

Progress 59%

A more informed and engaged community by proactively telling the City's story and establishing Maplewood as a regional leader.



● On Track % 100.0 # 3

Performance Measure 4.1.1

Progress 59%

Ensure key city leaders and staff are helping identify potential content for Maplewood's social media platforms to increase annual engagement .

● On Track

%	#
100.0	3

Updated on Nov 22, 2022 19:22:33

Public Safety and Parks and Natural Resources routinely coordinate with communications to identify and prioritize relevant social media posts. HR has coordinated a LinkedIn strategy around hiring. Public Works and Community Development are on a less formal track, which tends to revolve around projects as they reach milestone moments in development. Joe is generally pro active about monitoring

Performance Measure 4.1.2

Broader media outreach with at least 5 City-initiated stories that appear in mainstream Twin Cities news outlets annually.

Updated on Nov 22, 2022 19:23:31

GOATS, the Myth... at this point there have been fewer significant city projects that would garner mainstream media coverage. Joe continues to build relations with members of the media, if and when relevant pro-active pitches arise.

Performance Measure 4.1.3

Ensure that each department be featured in at least 1 livestream broadcast annually. Police, Fire and Parks and Natural Resources will be featured in at least 3 annually.

Updated on Nov 22, 2022 19:25:56

We have livestreamed every major event since this was established as an action item. However, with the lack of major community events over the winter, opportunities will likely wane until spring.

Key Outcome 4.2

Progress 0%

Retain and attract community members, businesses and visitors by highlighting Maplewood's redevelopment efforts and celebrating its diversity.

● On Track

%	#
100.0	1

Performance Measure 4.2.1

Progress 0%

Create a marketing plan in coordination with Community Development to showcase new development in the North End, Gladstone and other key commercial nodes.

● On Track

%	#
100.0	1

Updated on Nov 17, 2022 22:43:51

Waiting for new CD to begin the job.

Performance Measure 4.2.2

Use Community Outreach Events as a way to strengthen ties between our diverse community members and the businesses that serve our community.

Updated on Nov 17, 2022 22:45:50

We have established long-term relations with City County Credit Union and Costco, both provide funding and resources for our major events. They are a key part of connecting community members with financial literacy services. Costco will be the major sponsor and coordinator for our holiday 2022 winter-wear drive.

Strategic Priority 5

Progress 57%

Operational Effectiveness: Create a culture that is built on trust, conveys clearly identified goals and expectations, and is focused on the city's long-range mission and vision. Value organizational efficiencies which are based on performance measurement, accountability, and best practices.



	%	#
On Track	57.14	12
Some Disruption	19.05	4
Major Disruption	4.76	1
Completed	19.05	4

Key Outcome 5.1

Progress 75%

Maintain a safe work environment and a healthy workforce.



	%	#
On Track	50.0	2
Completed	50.0	2

Performance Measure 5.1.1

Progress 100%

The target for the annual Workers' Compensation Experience Modification Factor is 1.0 or less



	%	#
Completed	100.0	2

Updated on Aug 17, 2022 14:24:26

Several high cost claims raised the MOD Factor in 2020. Workers Comp Mod Factor for 2022 is 1.13. This is the second year in a row that we have had a reduction. The work of the Safety Committee continues per best practices.

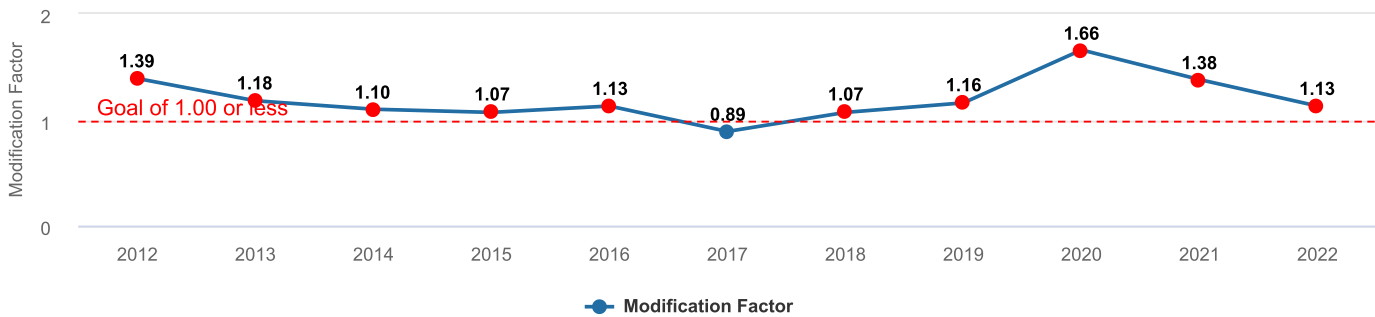
Performance Measure 5.1.1 > KPI

Workers Compensation MOD Factor

Performance Measure 5.1.1 The target for the annual Workers' Compensation Experience Modification Factor is 1.0 or less

Last Update: Nov 21, 2022 22:05:41

Workers' Compensation MOD Factor



Performance Measure 5.1.2

Progress 50%

Increase employee wellness program participation by 2% per year to reach 80% city-wide and at least 76% in each department.



	%	#
On Track	100.0	2

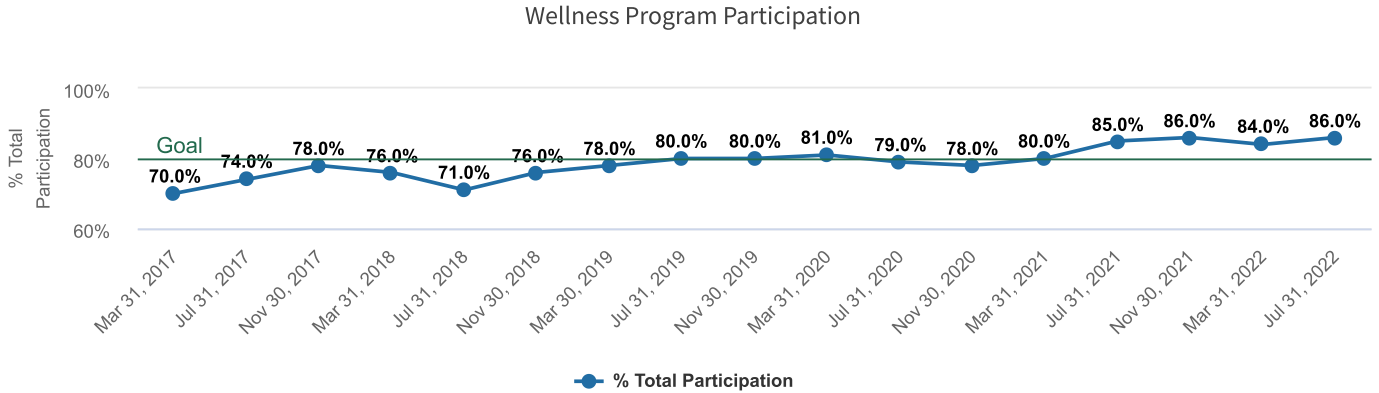
Updated on Oct 21, 2022 13:03:24

Our wellness participation has increased to 86% participation. Our collaborative success in this process is a direct result of Council supported policies, our wellness coordinator and support from City Management. We continue to seek ways to provide additional wellness services to all of our employees.

Overall Wellness Participation

Performance Measure 5.1.2 Increase employee wellness program participation by 2% per year to reach 80% city-wide and at lea...

Last Update: Nov 21, 2022 22:30:44



Key Outcome 5.2

Progress 50%

Recruitment and retention of talented and qualified workforce.



Performance Measure 5.2.1

Progress 50%

Full-time employee turnover rate will be 10% or less



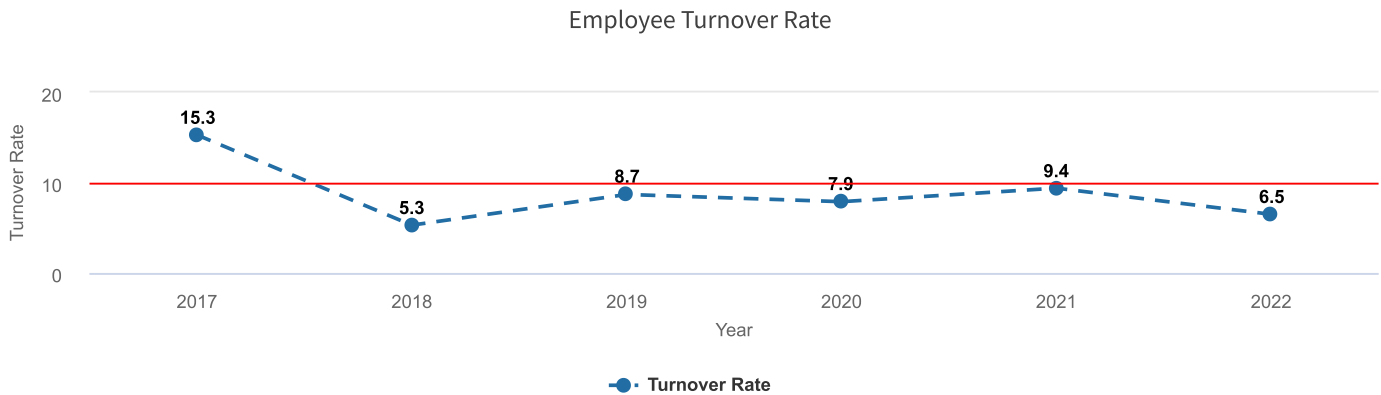
Updated on Nov 22, 2022 19:29:15

The City continues to meet this goal as we are currently at 6.5%. To ensure that we meet the needs of our employees, we completed (February 2022) a Q12 survey in which 95% of all employees participated. These periodic surveys assist us in understanding employee needs as we continue to support our greatest assets. Additionally, our compensation study was presented to the City Council in September of 2022.

Employee Turnover Rate

Performance Measure 5.2.1 Full-time employee turnover rate will be 10% or less

Last Update: Aug 09, 2022 19:30:47



Key Outcome 5.3



Provide timely response to resident needs and requests.



	%	#
● On Track	50.0	3
● Some Disruption	50.0	3

Performance Measure 5.3.1



80% of complete commercial plans and permits reviewed within 30 days or less



	%	#
● Some Disruption	100.0	1

Updated on Sep 30, 2022 21:44:55

Due to other priorities in implementing the Accela software, we have not made progress in creating a specific report to allow us to track commercial plan review timelines.

Performance Measure 5.3.2



80% of code enforcement complaints in the City will be closed within 90 days of receipt



	%	#
● On Track	66.67	2
● Some Disruption	33.33	1

Updated on Oct 13, 2022 19:24:03

Staff is now using the new software to manage code complaints. This software is allowing staff to move effectively and track complaints. Staff has also revamped how we take in complaints - standardizing the process of entering them into the software and assigning a code case to staff for follow through.

Performance Measure 5.3.3



Respond to maintenance requests in our parks and open spaces within 5 business days.



	%	#
● On Track	100.0	1

Updated on Oct 12, 2022 13:30:26

We continue to utilize the live Cartegraph site and are logging requests within the system. Staff has done refresher training to enhance our capabilities when utilizing Cartegraph software. The public is now able to log maintenance requests in Cartegraph as well.

Performance Measure 5.3.4

85% of completed field permit and facility rental applications are answered within 5 business days.

Updated on Oct 05, 2022 17:15:35

Applications continue to be answered within 5 business days.

We continue to post next available weekend dates on the website for Wakefield Building dates to help prospective renters avoid delays submitting an application for an already booked date.

The rental applications were tweaked slightly to provide more detailed application process instructions on it so applicants have a better idea of what to expect timing wise for application review and payment etc.

Our main phoneline voicemail also now states "if looking for specific dates for shelters or the building, please email reconline@maplewoodmn.gov with your date inquiry" for a more efficient availability check than multiple calls.

Performance Measure 5.3.5

80% of Data Practice requests will be completed within 10 days

Updated on Oct 05, 2022 16:12:43

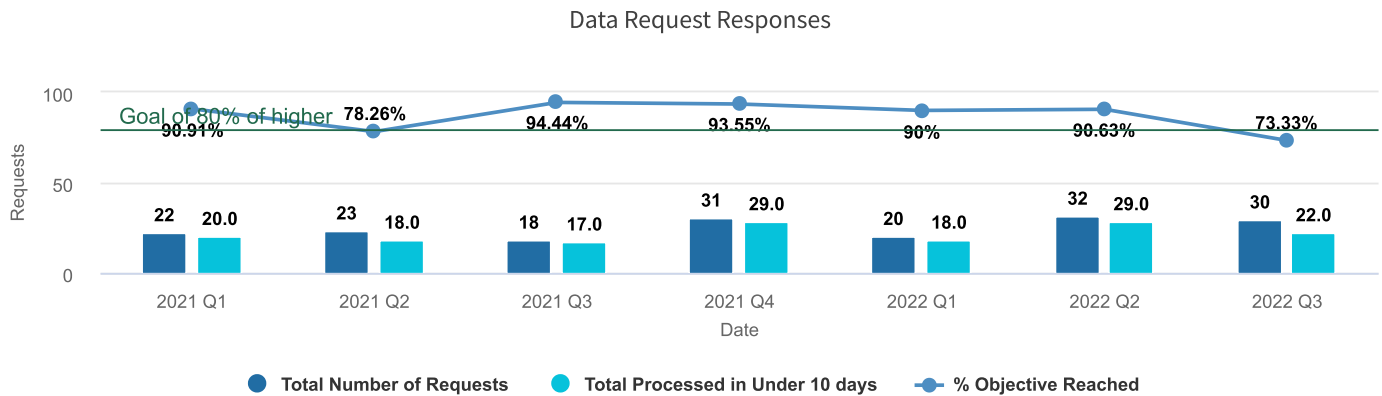
During the 3rd quarter, staff received 30 data requests with an uncharacteristic overall response of 73.33%. This dip was due to several requests being made at different times by one individual who requested to wait for all to be compiled rather than receiving each upon completion. Also, we had two departments which were a bit slower in response, however, all requests were ultimately met.

Performance Measure 5.3.5 > KPI

Data Requests

Performance Measure 5.3.5 80% of Data Practice requests will be completed within 10 days

Last Update: Oct 05, 2022 16:30:36



Performance Measure 5.3.6

Respond, track and resolve/close 85% of all issues reported to Public Works within 2 weeks from the reported date

Updated on Oct 04, 2022 15:01:06

2022 Total Reported Issues = 479

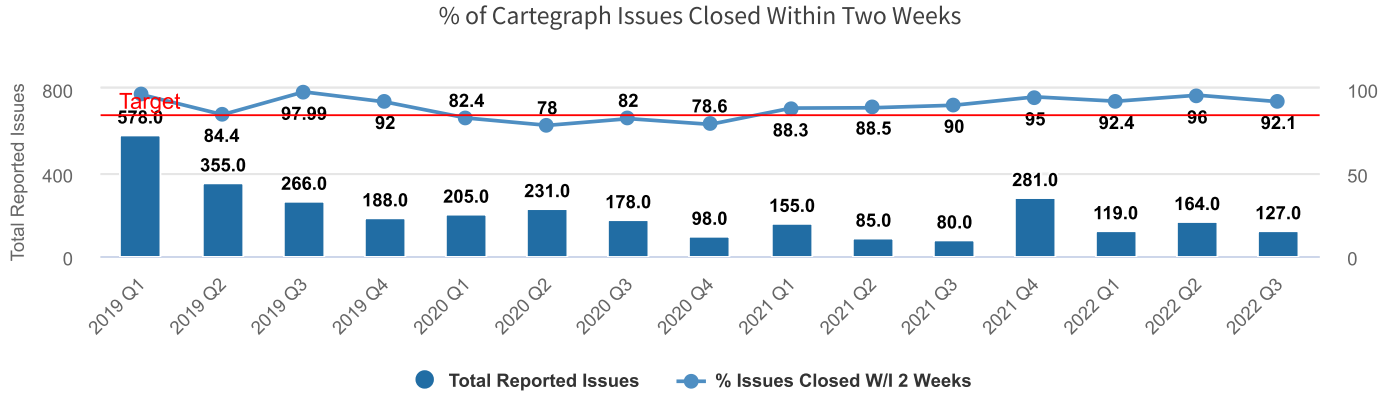
We are continuing to expand the number of areas utilizing Cartegraph to process and report issues. Most recently, we are now using Cartegraph to track current road project issues. Residents are able to submit their requests by calling in or online and the requests are automatically routed to the correct staff member.

The goal is to have 85% of the reported issues closed within two weeks or less from the reporting date. Currently, we have 10 issues that remain open and have 92.1% of the reported issues closed within two weeks.

% of Cartegraph Issues Closed W/I 2 Weeks

Performance Measure 5.3.6 Respond, track and resolve/close 85% of all issues reported to Public Works within 2 weeks from t...

Last Update: Oct 04, 2022 15:30:59



Performance Measure 5.3.7

Progress 0%

80% of residential plans and permits will be reviewed within 10 days or less.



	%	#
Some Disruption	100.0	1

Updated on Sep 30, 2022 21:45:04

Due to other priorities in implementing the Accela software, we have not made progress in creating a specific report to track residential plan review timelines.

Key Outcome 5.4

Progress 75%

Practice Continuous Improvement (Best Practices in Employee Operations).



	%	#
On Track	100.0	2

Performance Measure 5.4.1

100% of licensed establishments will be inspected on an annual basis

Updated on Oct 13, 2022 19:24:31

Health inspections staff is building out an electronic system to conduct and track inspections. This should be online and utilized by the end of 2022.

Performance Measure 5.4.2

Progress 75%

Ensure the percentage of IT helpdesk request Service Level Agreements met is 90% or above.



	%	#
On Track	100.0	2

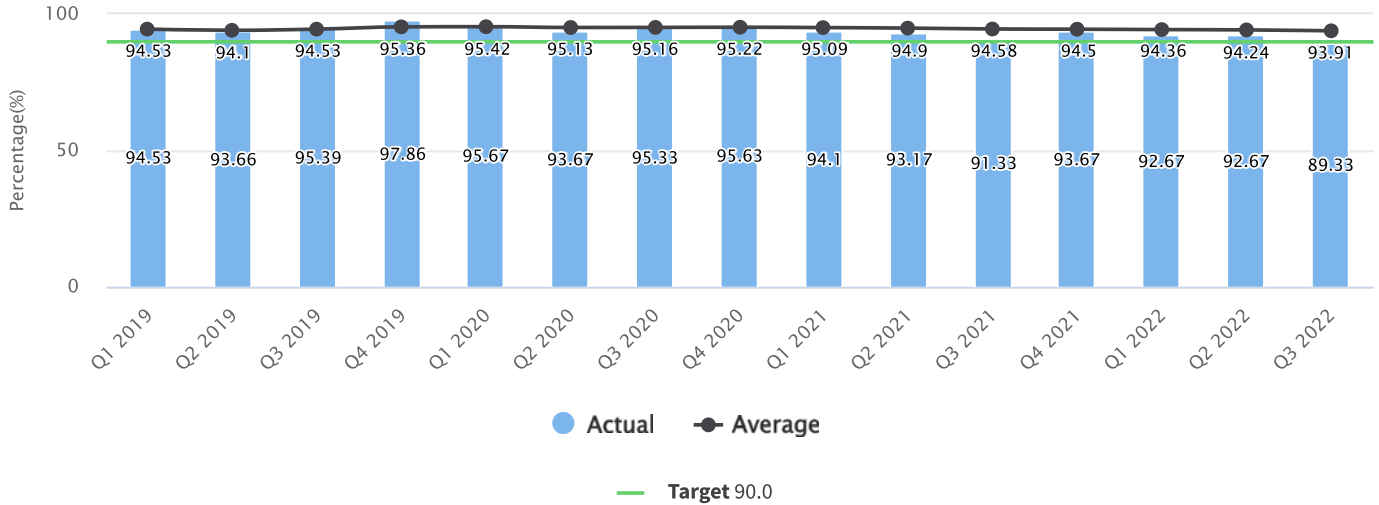
Updated on Nov 21, 2022 19:30:12

Measures for the first two months were slightly below our 90% goal. We had above average tickets for each of those months and we needed to adjust for summer vacations staff took. Septembers numbers are back where we want to see them.

percentage of IT helpdesk request SLA's met is 90% or above

Performance Measure 5.4.2 Ensure the percentage of IT helpdesk request Service Level Agreements met is 90% or above.

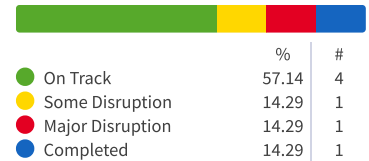
Last Update: Oct 14, 2022 12:34:19



Key Outcome 5.5

Progress 59%

Ensure a Safe and Secure Community through prevention and risk reduction programs.



Performance Measure 5.5.1

Progress 48%

Through prevention, enforcement, and problem solving efforts use analysis to mitigate targeted offenses by December 31, 2021. Targeted offenses include crimes against person, auto theft and theft from auto.



Updated on Oct 05, 2022 20:37:12

Quarter 3: July 1 - September 30, 2022

COVID-19 is beginning to have less of an impact on operations, but in a continued effort to help reduce crime:

- On-going use of the Electronic Roll Call Log and SARA models to share information among personnel. Active problem-solving strategies being reviewed by Sergeants daily during Roll Calls.
- Rental Housing/Community Outreach officer continues to plan a large number of Community Outreach Events during 2022. Officer Gabriel and Barb Johnson have been hosting and promoting a number of successful outreach events.
- Four new patrol officers have been hired during the 3rd Quarter of 2022 and there are 3 more officers slated to start in October of 2022. We are making great strides towards reaching full strength in our patrol roster.
- Auto-theft Detective Kroll facilitated our involvement in the MN Dept of Commerce Catalytic Converter Theft Prevention Pilot Program in which CatGuard etching labels are available to residents to label their catalytic converters as an added prevention measure. Julia at the front desk continues to share these labels with residents as requested.
- The Records unit hired a Fourth Full Time Records Specialist Position; Hayley LaTour joined the unit August 1st. Training is on-going but she has been a welcome addition to the team.

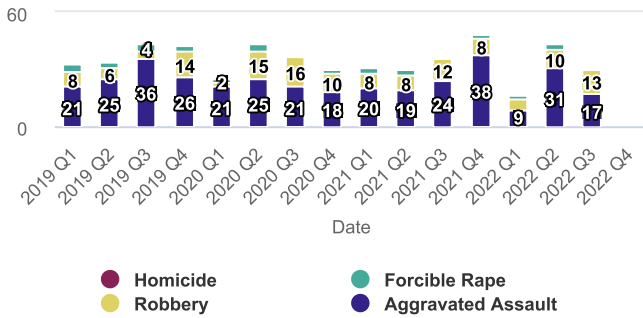
Some disruption due to staffing issues and department budgeting, the Crime Analyst position remains vacant. These Crime Analyst duties have been temporarily re-assigned due to other department concerns, but an officer working light duty has been working on creating Hot Spot Summary reports in an effort to streamline useful data to Patrol officers.

Violent Crimes Offenses - Quarterly

Performance Measure 5.5.1 Through prevention, enforcement, and problem solving efforts use analysis to mitigate targeted of...

Last Update: Oct 17, 2022 21:30:54

Violent Crimes Offenses

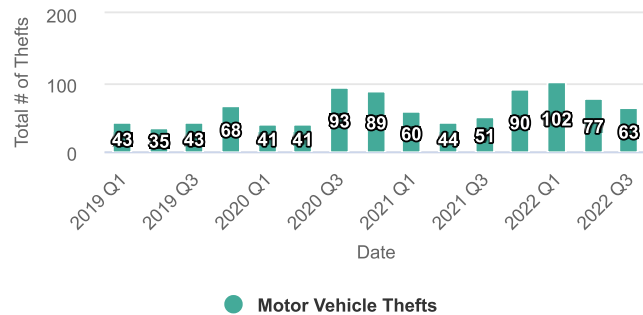


Motor Vehicle Thefts - Quarterly

Performance Measure 5.5.1 Through prevention, enforcement, and problem solving efforts use analysis to mitigate targeted of...

Last Update: Oct 17, 2022 21:30:54

Motor Vehicle Thefts - Quarterly

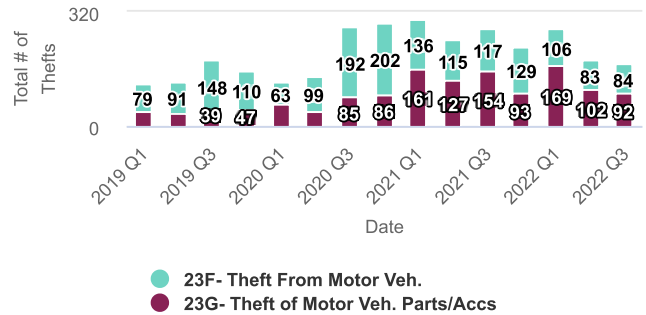


Theft From Motor Vehicles - Quarterly

Performance Measure 5.5.1 Through prevention, enforcement, and problem solving efforts use analysis to mitigate targeted of...

Last Update: Oct 17, 2022 21:30:54

Theft From Motor Vehicles

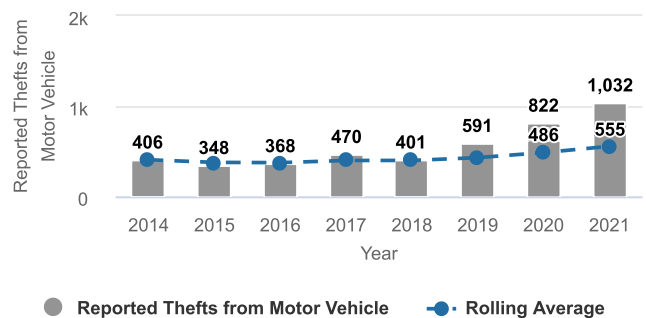


Thefts from Motor Vehicles - Annual w/Rolling Avg

Performance Measure 5.5.1 Through prevention, enforcement, and problem solving efforts use analysis to mitigate targeted of...

Last Update: Aug 17, 2022 14:39:06

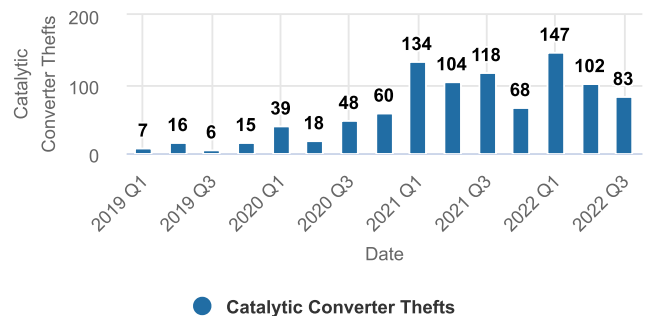
Thefts from Motor Vehicles



Catalytic Converter Thefts

Performance Measure 5.5.1 Through prevention, enforcement, and problem solving efforts use analysis to mitigate targeted of...

Last Update: Oct 07, 2022 16:30:27



Performance Measure 5.5.2

Progress 70%

Respond to all emergency (lights and siren) incidents in 8 minutes or less (travel time) for 90% of the incidents

● On Track

%	#
100.0	2

Updated on Nov 18, 2022 19:00:08

In quarter 3 of 2022, the fire department responded to emergency incidents in 8 minutes or less:

July: 84%

August: 81%

September: 82%

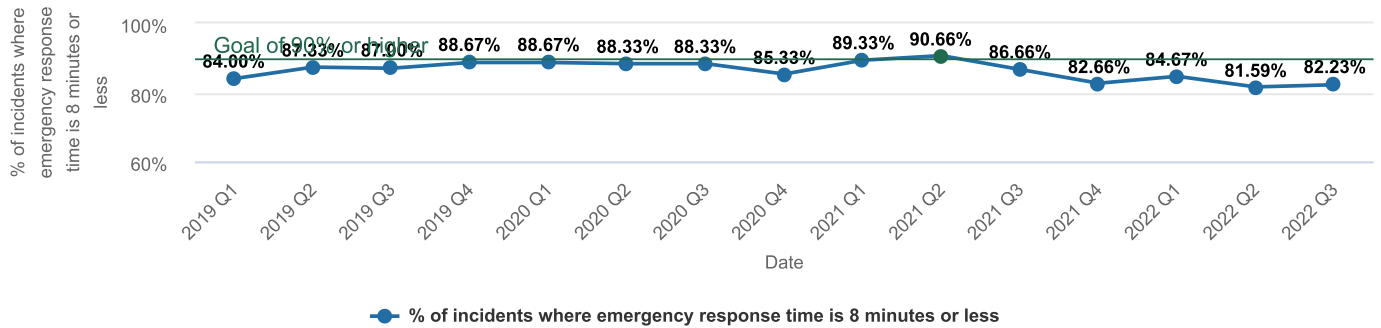
Part of the recommendations to achieve the 90th percentile response time at 8 minutes or less included occupying the new North Fire Station. The department has occupied the new station since June 27th, 2022. The department will continue to monitor this metric and call volume trends as they impact response times. The department has been monitoring mutual aid utilization as well. Out of city incidents are included in these numbers and the department has seen a dramatic increase in mutual aid requests to other communities. We will begin to parse out in city and out-of-city 90th percentile response times in Q4 2022 to evaluate how this is impacting our overall response time metrics.

Performance Measure 5.5.2 > KPI

Emergency Response Time

Performance Measure 5.5.2 Respond to all emergency (lights and siren) incidents in 8 minutes or less (travel time) for 90%...

Last Update: Nov 21, 2022 22:30:44



Performance Measure 5.5.3

Progress 58%

Identify, establish and provide fire and EMS prevention programs

● On Track	33.33	1
● Major Disruption	33.33	1
● Completed	33.33	1

Updated on Oct 04, 2022 18:55:12

The fire department continues to invest in Fire and EMS prevention programs while combining those efforts with building meaningful relationships in the community. In Q3 2022, the department participated in 35 different community outreach/Fire-EMS prevention activities ranging from large community events such as celebrate summer and the Bike Rodeo to smaller events such as the slow down campaign for kids returning to school, block party's and summer grill outs. The department is gearing up for fire prevention month in October and will be focusing on the Fire Prevention Open House and Trunk or Treat before preparing for holiday activities to support our community members.

Action Initiative 5.5.3.1: Conduct home safety visits in 25% of identified manufactured home communities. (0% completed)

This program remains on hold. We will continue to re-evaluate and attempt to re-institute this program in the future. The department has focused on other community outreach and engagement efforts and has not been able to conduct home safety visits during this reporting period.

Action Initiative 5.5.3.3: Identify and execute at least 2 outreach opportunities to reduce a targeted community risk. (75% completed)

In Q3 2022 the fire department hosted a bike rodeo which focused on reducing risk for youth in our community. In September 2022, the department sent fire investigations/inspection staff to a National Fire Academy hosted Youth Fire Setter prevention program and will implement proactive outreach activities to fires suspected to have been caused by juveniles.

The department has also planned the Fire Department Open House and Trunk or Treat event for Q4 2022. The department will also be participating in school outreach events during fire prevention week in October of 2022, focusing on the National Fire Protection Association's 2022 messaging of "Fire won't wait, plan your escape."

While we have exceeded the goal of this area, we will continue to work to build meaningful community connections while incorporating community risk reduction messaging where appropriate.

Performance Measure 5.5.4

Analyze crime, arrest and use of force data in a non-biased manner through the annual Community Information Report.

Updated on Oct 07, 2022 14:46:05

The 2021 report has been completed and is available on the city's/department's website. The department has hired several patrol officers this past quarter. Officers continue to utilize Sara Models and eRoll call logs to target hot spots. Light Duty officer has re-started the Hot Spot Summary to share targeted data. Investigators continue to partner with patrol officers in efforts to get repeat offenders charged.

Strategic Priority 6

Progress 35%

Targeted Redevelopment: Guide residential development by leveraging resources to expand the tax base but also create housing options that meets the diversity of the community. Promote commercial development through the green building code and innovation that supports business growth.



	%	#
● On Track	83.33	5
● Major Disruption	16.67	1

Key Outcome 6.1

Progress 35%

Facilitate Investment to Revitalize Neighborhoods



	%	#
● On Track	66.67	2
● Major Disruption	33.33	1

Performance Measure 6.1.1

Progress 35%

Attract residential and commercial development within the Gladstone neighborhood



	%	#
● On Track	66.67	2
● Major Disruption	33.33	1

Updated on Oct 13, 2022 19:25:06

The city council has approved two purchase agreements to sell city-owned property for redevelopment that is consistent with the Gladstone master plan: Reuter Walton is proposing to redevelop the Maplewood Marine site, and Beacon Interfaith Housing is proposing a redevelopment of the Gladstone House.

There has been major disruption in the work with Metro Transit and the stakeholders on the Purple Line project design. Project and route adjustments are still being made in order to move forward with the transit project.

Performance Measure 6.1.2

Continue participation in the Rice – Larpenteur Alliance with City of Roseville and City of St. Paul.

Updated on Oct 12, 2022 13:46:20

Maplewood participates in the Rice-Larpenteur Alliance.

Key Outcome 6.2

Progress 50%

Improve economic condition and appearance of the North End and ensure regional and community-wide needs are met through future planning and development.



	%	#
● On Track	100.0	1

Performance Measure 6.2.1

Increase the amount of public and private economic investment on an annual basis in the North End neighborhood.

Updated on Oct 13, 2022 19:25:24

Staff has not yet determined the best method to track public and private investment in the area.

Performance Measure 6.2.2

Progress 50%

Add 1 multi-family housing development to the North End within 3 to 5 years



● On Track	%	#
	100.0	1

Updated on Oct 13, 2022 19:25:35

Staff is actively working with a developer to build a multi-family development in the North End.

Key Outcome 6.3

Progress 28%

Ensure there is a diversity of housing types to meet needs of all types of households.



● On Track	%	#
	100.0	2

Performance Measure 6.3.1

Progress 35%

Work to incorporate the Met Council's goal of adding 510 affordable housing units by 2028



● On Track	%	#
	100.0	1

Updated on Oct 13, 2022 19:25:51

The Londin Lane project, which includes 119 new affordable housing units, is currently under construction. We have also signed a purchase agreement with Beacon Interfaith Housing for a 40-unit permanent supportive housing project at the Gladstone House property. There are several other multi-family housing projects in Maplewood in various phases of development which would include up to 400 additional affordable housing units at varying affordability levels. It is expected that these projects could move forward with construction in the next one to three years, which would meet the comp plan goal of providing 510 affordable housing units by 2028.

Performance Measure 6.3.2

Progress 20%

Inspect 100% of the City's rental housing properties by the end of 2022.



● On Track	%	#
	100.0	1

Updated on Oct 13, 2022 19:26:22

The city's rental housing inspector is making great progress in inspecting rental units in the city. We expect to have all buildings inspected by the end of 2022.

Performance Measure 6.3.3

Create a scattered site housing program that will invest in single family homes to improve quality of housing stock and increased opportunities for home ownership.

Updated on Oct 13, 2022 19:27:36

The City is partnered with the Humphrey School to conduct a study on Scattered Site Housing. The student's work wrapped up and was presented to the city council early this fall. Staff will be beginning implementation strategies outlined in the research, findings, and recommendations.

Key Outcome 6.3

Progress 28%

Ensure there is a diversity of housing types to meet needs of all types of households.



	%	#
● On Track	100.0	2

Performance Measure 6.3.1

Progress 35%

Work to incorporate the Met Council's goal of adding 510 affordable housing units by 2028



	%	#
● On Track	100.0	1

Updated on Oct 13, 2022 19:25:51

The Londin Lane project, which includes 119 new affordable housing units, is currently under construction. We have also signed a purchase agreement with Beacon Interfaith Housing for a 40-unit permanent supportive housing project at the Gladstone House property. There are several other multi-family housing projects in Maplewood in various phases of development which would include up to 400 additional affordable housing units at varying affordability levels. It is expected that these projects could move forward with construction in the next one to three years, which would meet the comp plan goal of providing 510 affordable housing units by 2028.

Performance Measure 6.3.2

Progress 20%

Inspect 100% of the City's rental housing properties by the end of 2022.



	%	#
● On Track	100.0	1

Updated on Oct 13, 2022 19:26:22

The city's rental housing inspector is making great progress in inspecting rental units in the city. We expect to have all buildings inspected by the end of 2022.

Performance Measure 6.3.3

Create a scattered site housing program that will invest in single family homes to improve quality of housing stock and increased opportunities for home ownership.

Updated on Oct 13, 2022 19:27:36

The City is partnered with the Humphrey School to conduct a study on Scattered Site Housing. The student's work wrapped up and was presented to the city council early this fall. Staff will be beginning implementation strategies outlined in the research, findings, and recommendations.

Disruptions Report
3rd Quarter 2022

Number	Description	Status	Last Update
Performance Measure 3.6.1	70% of all roads will have a PCI (Pavement Condition Index) of a minimum of 70	On Track: 50.0% Some Disruption: 25.0% Completed 25.0%	The Cope Avenue Project experienced supply- chain shortages which impacted the schedule. It is still anticipated to be completed in November of 2022, weather dependent. The McMenemy Street Improvements experienced significant supply-chain shortage delays and may have project carry-over into the spring of 2023.
Performance Measure 5.3.1	80% of complete commercial plans and permits reviewed within 30 days or less	Some Disruption: 100.0%	Due to other priorities in implementing the Accela software, we have not made progress in creating a specific report to allow us to track commercial plan review timelines.
Performance Measure 5.3.2	80% of code enforcement complaints in the City will be closed within 90 days of receipt	On Track: 66.67% Some Disruption: 33.33%	City staff will start its review of enforcement policies and ordinances over the winter months when the amount of code complaints slows down.
Performance Measure 5.5.1	Through prevention, enforcement, and problem solving efforts use analysis to mitigate targeted offenses by December 31, 2021. Targeted offenses include crimes against person, auto theft and theft from auto.	On Track: 50.0% Some Disruption: 50.0%	Some disruption due to staffing issues and department budgeting, the Crime Analyst position remains vacant. These Crime Analyst duties have been temporarily re-assigned due to other department concerns, but an officer working light duty has been working on creating Hot Spot Summary reports in an effort to streamline useful data to Patrol officers.
Performance Measure 5.5.3	Identify, establish and provide fire and EMS prevention programs	On Track: 33.33% Major Disruption: 33.33% Completed: 33.33%	<i>AI 5.5.3.1: Conduct home safety visits in 25% of identified manufactured home communities. This program remains on hold. We will continue to re-evaluate and attempt to re-institute this program in the future. The department has focused on other community outreach and engagement efforts and has not been able to conduct home safety visits during this reporting period.</i>
Performance Measure 6.1.1	Attract residential and commercial development within the Gladstone neighborhood	On Track: 66.67% Major Disruption: 33.33%	There has been major disruption in the work with Metro Transit and the stakeholders on the Purple Line project design. Project and route adjustments are still being made in order to move forward with the transit project.

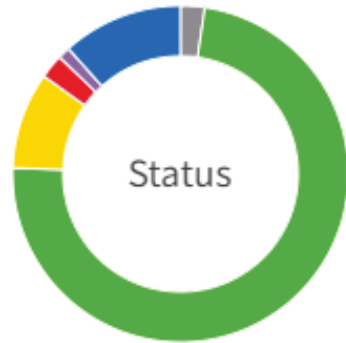
Maplewood



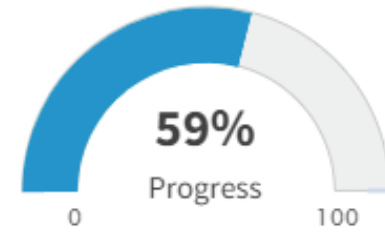
Strategic Plan Update 3rd Quarter 2022
November 28, 2022

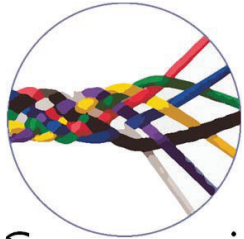
Plan Status and Progress

Overall Summary



	%
Status Pending	2.33
On Track	73.26
Some Disruption	9.3
Major Disruption	2.33
Upcoming	1.16
Completed	11.63





Community Inclusiveness

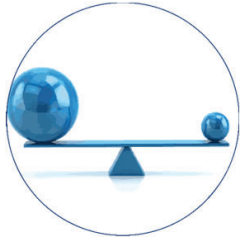
- Community Survey
 - Will take place in early 2023
 - Results are roadmap for Strategic Plan
- Diversity, Equity and Inclusion Initiatives
 - DEI sessions for all staff completed
 - SMT/MORE Team met to determine equity action plan and evaluate strategic plan measures
 - Ensure City services and facilities are accessible to diverse community





Environmental Stewardship

- City Hall Campus
 - Two visits from Goats to clear buckthorn
- Projects in design phase
 - Goodrich Park parking lot
 - Sherwood Park playground
- Inspecting parking lots, trails and park facilities to create a rating system



Financial & Asset Management

- S&P upheld City's AA+ Rating and "Very Strong Management" during June Bond issuance
- Developing Facilities Maintenance Plan
- 70.84% of city streets have a PCI rating of 70 or higher
- Developing new snow and ice policy



Integrated Communication

- LinkedIn is being utilized for hiring
- Public Safety and Parks and Natural Resources continue to have a very active social media presence
- Partnerships with City County Credit Union and Costco to assist with community events
- All major events were livestreamed



Operational Effectiveness

- Wellness program participation is at 86%
- Compensation study complete and negotiations have begun
- Improvements made to Parks facility rental process
- Cartegraph use increasing for resident issues
- Motor vehicle and catalytic convertor thefts slightly down





Targeted Redevelopment

- Londin Lane project under construction
 - 119 new affordable housing units
- Rental Housing Program
 - On track to inspect all buildings by end of 2022
 - Partnership with Humphrey School on Scattered Site Housing study

What's New...

- Participation in Twin Cities High Performance Network
- Establish Mission Statement and Values for Maplewood's Strategic Plan
- Envisio Academy
- ICMA Certificates in Performance Management program is on hold



CITY COUNCIL STAFF REPORT
Meeting Date November 28, 2022

REPORT TO: Melinda Coleman, City Manager

REPORT FROM: Michael Martin, AICP, Assistant Community Development Director

PRESENTER: Michael Martin, AICP, Assistant Community Development Director
Matt Young, Neighborhood Preservation Officer – Rental Licensing
Regan Beggs, Administrative Assistant

AGENDA ITEM: Rental Housing Licensing Program Annual Report

Action Requested: Motion Discussion Public Hearing

Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

City staff will provide an update to the city council regarding the city's rental housing licensing program.

Recommended Action:

No action is required.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$0

Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: N/A

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

The rental licensing program protects public health, safety and welfare, maintains safe, secure and sanitary housing, and promotes neighborhood stability.

Background:

In September 2019, the city council adopted an ordinance adopting a rental housing licensing program which went into effect in 2020. At the November 28, 2022, city council meeting, staff will update the city council on the current status of the licensing program.

Attachments:

1. Presentation

Maplewood



City Council

November 28, 2022

Rental Housing Licensing Annual Report



Rental Housing Licensing

- Background of Program
- Program by the Numbers
- Highlights of the Program
- Challenges of the Program
- Looking ahead to 2023



Background – Creation of Program

- Council directive – staff was asked to develop rental licensing program.
- Shifts focus of enforcement from reactive to proactive.
- Minimum standards for buildings and equipment used as housing rentals – ensuring a standard for quality and tenant safety and provides guidance and education to rental property owners.
- Ensure owners are properly screening rental applicants and understand the consequences of renting to people who aren't law-abiding.

Background – Outline of Program

- When ANY housing unit is rented, there is an inspection to ensure the facilities and equipment are at a minimum standard
- Standards include but are not be limited to:
 - Minimum space standards per occupant
 - Ensure safety devices (fire doors, smoke detectors, windows, etc.) are installed and functioning properly
 - Observe and identify any hazardous conditions
 - Observe and identify any obvious structural insufficiencies



Background – Implementing Program

- Drafted and adopted ordinance creating rental housing license program (2019)
- Hire and allocate staff (initially 2020)
- Develop rental license application, process and management system (2020-2022)
- Education...(on-going)



Program by the Numbers

- Licenses Issued: 467
- License by property type
 - Single Family: 201
 - Townhome: 160
 - Duplex: 41
 - Triplex: 3
 - Multi Family (4+ units): 62
- Total units within Multi-Family properties: 3,956
 - 4-20 units: 20
 - 21-50 units: 10
 - 51-100 units: 18
 - 101-200 units: 11
 - 201+ units: 3
- Inspections conducted: 300



Program Administration

- Identified and sent notices to possible rental properties in the City.
- Licenses issued by quarter.
- Background checks on property owner (or representative).
- Licensing Management System – Accela Automation

Accela Automation

- Staff and Customer portals
- Staff portal established; plans to transition to customer portal in 2023
 - Allows users to manage license(s) online 24/7
 - Application, renewal, check status
 - Increase efficiency and flexibility
- Electronic Notifications
 - License renewals
 - Scheduling inspections
 - Pay by credit card
 - License issuance



Scheduling

Maplewood

Old

- Email
- Phone Call
- Confirmation

New

- Email
- Online scheduling
- Automated confirmation
- Flexibility



City of Maplewood

SELECT A SERVICE

<p>Rental Inspection (Single unit) <input type="radio"/></p> <p>City of Maplewood staff will perform a brief... Read more 30 minutes</p>	<p>Rental Inspection (20+ Units) <input type="radio"/></p> <p>6 hours</p>
<p>Rental Inspection (5+ Units) <input type="radio"/></p> <p>City of Maplewood staff will perform a brief... Read more 4 hours</p>	<p>Rental Inspection (2-4 units) <input type="radio"/></p> <p>City of Maplewood staff will perform a brief... Read more 1 hour 30 minutes</p>

Select a service to see available dates and times



Maplewood

Inspection Highlights

Pros

- Informing property owners of codes
- Improving properties that need focus
- Outlet for tenants and property owners
- Focus on neighborhood first ideas

Cons

- Realistic balance of property improvement
- Financial burden
- Difficult to communicate with problem tenants
- Forces improvements that may push out tenants

Attitude of Public

Mixed perspectives

“Small” owners being pushed out
Perceived lack of property owner rights
Program requirements are burdensome



Maintenance Highlights

- Expired or inoperable smoke/CO detectors
 - Dryer exhaust material and connection
 - Cleanliness of interior and exterior of property
 - Aging windows and exterior protective coverings
 - Understaffing at multifamily properties
-
- Re-inspections are made easier by technology
 - Significant portion have re-inspections for minor issues
 - A majority of properties are well cared for



Moving Forward

- On-line application and renewal
- Multi-year inspection cycle for high-performing properties
- Crime-Free Rental Housing Phase I Training
- Administrative Citations
- Accepting other government inspections

AN EXAMPLE OF LICENSE TYPES AND INSPECTION SCHEDULES

Property Code Violations Criteria (Property Code Only)	
License Category	Property Code Violations per Inspected Unit
Type A – 3 Year	0-.50
Type B – 2 Year	Greater than .50 but not more than 1.0
Type C – 1 Year	Greater than 1.0 but not more than 1.5
Type D – 6 Months	Greater than 1.5

THIS PAGE IS INTENTIONALLY LEFT BLANK

CITY COUNCIL STAFF REPORT

Meeting Date November 28, 2022

REPORT TO: Melinda Coleman, City Manager**REPORT FROM:** Ellen Paulseth, Finance Director**PRESENTER:** Ellen Paulseth, Finance Director**AGENDA ITEM:** Approval of Claims

Action Requested:	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Discussion	<input type="checkbox"/> Public Hearing
Form of Action:	<input type="checkbox"/> Resolution	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Contract/Agreement <input type="checkbox"/> Proclamation

Policy Issue:

The City Manager has reviewed the bills and authorized payment in accordance with City Council policies.

Recommended Action:

Motion to approve the approval of claims.

ACCOUNTS PAYABLE:

\$	283,076.13	Checks # 109913 thru # 109950 dated 11/15/22
\$	2,257,431.09	Checks # 109951 thru # 109977 dated 11/22/22
\$	35,367.75	Checks # 109978 thru # 110104 dated 11/23/22
\$	870,358.51	Disbursements via debits to checking account dated 11/07/22 thru 11/20/22
\$	<u>3,446,233.48</u>	Total Accounts Payable

PAYROLL

\$	633,003.83	Payroll Checks and Direct Deposits dated 11/10/22
\$	<u>633,003.83</u>	Total Payroll
\$	<u><u>4,079,237.31</u></u>	GRAND TOTAL

Background

A detailed listing of these claim has been provided. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

Attachments

1. Listing of Paid Bills

Check Register
City of Maplewood

Check	Date	Vendor	Description	Amount	
109913	11/03/2022	00001	ONE TIME VENDOR	VERDE RESTORATIONS-PROOF ADJ 10-19	3,900.00
109914	11/15/2022	05805	AXON ENTERPRISE, INC.	EVIDENCE.COM SUB USER & BODYCAM	2,706.33
	11/15/2022	05805	AXON ENTERPRISE, INC.	EVIDENCE.COM SUB USER & BODYCAM	909.11
	11/15/2022	05805	AXON ENTERPRISE, INC.	EVIDENCE.COM SUB USER & BODYCAM	468.01
109915	11/15/2022	05114	BOLTON & MENK, INC.	PROJ 21-02 MCMENEMY STREET IMP	63,119.44
	11/15/2022	05114	BOLTON & MENK, INC.	GENERAL GIS ASSISTANCE	3,840.00
109916	11/15/2022	00585	GOPHER STATE ONE-CALL	NET BILLABLE TICKETS - OCTOBER	781.65
109917	11/15/2022	05598	KELLY & LEMMONS, P.A.	PROSECUTION SERVICES - OCTOBER	16,250.00
109918	11/15/2022	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 21-09 MAPLE HILLS FORCE MAIN	18,720.92
109919	11/15/2022	00875	LOFFLER COMPANIES, INC.	CANON COPIER USAGE FEES - OCT	1,301.33
109920	11/15/2022	05353	MANSFIELD OIL CO	CONTRACT GASOLINE - NOVEMBER	11,202.52
	11/15/2022	05353	MANSFIELD OIL CO	CONTRACT DIESEL - NOVEMBER	7,938.34
109921	11/15/2022	02696	MUSKA ELECTRIC CO	LED DIMMERS INSTALLED	569.42
109922	11/15/2022	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS	448.50
	11/15/2022	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS	72.75
109923	11/15/2022	04845	TENNIS SANITATION LLC	RECYCLING FEE - OCTOBER	68,908.50
109924	11/15/2022	01190	XCEL ENERGY	ELECTRIC UTILITY	143.72
	11/15/2022	01190	XCEL ENERGY	ELECTRIC UTILITY	43.31
109925	11/15/2022	01805	ZIEGLER INC.	MANIFOLD/INJECTORS-BACKHOE #710	12,996.54
109926	11/15/2022	00043	ADAM'S PEST CONTROL INC	QUARTERLY SERVICE - PUBLIC WORKS	198.40
	11/15/2022	00043	ADAM'S PEST CONTROL INC	QUARTERLY SERVICE - CITY HALL	108.03
	11/15/2022	00043	ADAM'S PEST CONTROL INC	QUARTERLY SRVS - PARK/REC GARAGE	67.77
109927	11/15/2022	06163	AL TECHNOLOGIES, LLC	ONLINE BENEFITS ADMIN FEE- NOV	371.00
109928	11/15/2022	00100	ANCOM	SERVICE FOR BDA AT CITY HALL-PD	235.00
109929	11/15/2022	01854	AVI SYSTEMS, INC.	NORTH FIRE STATION AV PROJECT	5,534.20
109930	11/15/2022	05972	BHE COMMUNITY SOLAR, LLC	COMMUNITY SOLAR GARDEN-SEPT	10,893.88
109931	11/15/2022	05819	CLEAN RESPONSE, INC.	BLOWN TOILET-CLEAN -2610 FLANDRAU	748.56
109932	11/15/2022	00309	COMMISSIONER OF TRANSPORTATION	PROJ 21-02 PLANT INSPECTIONS	1,061.41
109933	11/15/2022	06320	COMPANION ANIMAL CONTROL	ANIMAL CONTROL SRVS - OCTOBER	100.00
109934	11/15/2022	00846	LANGUAGE LINE SERVICES	PD PHONE-BASED INTERPRETIVE SRVS	203.95
109935	11/15/2022	05838	MINNESOTA BENEFIT ASSOCIATION	MONTHLY PREMIUM - DEC	265.82
109936	11/15/2022	01111	MOTOROLA SOLUTIONS, INC.	RADIOS	3,315.96
	11/15/2022	01111	MOTOROLA SOLUTIONS, INC.	RADIOS	1,801.44
109937	11/15/2022	06133	NO WAIT INSIDE, LLC	NOWAITINSIDE SERVICE - OCTOBER	1,600.00
109938	11/15/2022	00001	ONE TIME VENDOR	REIMB BURRIS - OVERPMT LIC TABS	45.00
109939	11/15/2022	00001	ONE TIME VENDOR	VERN EIDE MOTORCARS - OVERPMT	26.28
109940	11/15/2022	05647	OPG-3, INC.	LASERFICHE SUPPORT & SUBSCRIPTION	4,452.65
109941	11/15/2022	06111	QUADIENT FINANCE USA, INC.	POSTAGE - 1902 POSTAGE MACHINE 6297	1,000.00
109942	11/15/2022	06014	REHDER FORESTRY CONSULTING	TREE INSPECTION SRVS - OCTOBER	855.19
109943	11/15/2022	05879	ROADKILL ANIMAL CONTROL	DEER REMOVAL - OCTOBER	476.00
109944	11/15/2022	04130	SCHINDLER ELEVATOR CORP	QUARTERLY MAINT - 1902 PW 11/1 -1/31	941.87
109945	11/15/2022	06273	SRF CONSULTING GROUP INC.	PROJ 21-06 COPE AVE STREET IMP	14,491.99
109946	11/15/2022	00198	ST PAUL REGIONAL WATER SRVS	WATER UTILITY	859.08
109947	11/15/2022	06330	SUBURBAN AUTO BODY INC	REPAIR SQUAD #946 VIN#42959	12,091.16
109948	11/15/2022	05213	TENNIS ROLL OFF LLC	NC BACK YARD/SHED CLEAN OUT	640.90
109949	11/15/2022	06107	TOKLE INSPECTIONS, INC.	ELECTRICAL INSPECTIONS - OCTOBER	6,305.20
109950	11/15/2022	05663	TRANS UNION LLC	CREDIT REPORTING SERVICE - OCT	65.00

38 Checks in this report.

283,076.13

Check Register
City of Maplewood

Check	Date	Vendor	Description	Amount
109951	11/22/2022	00875	LOFFLER COMPANIES, INC.	191.00
	11/22/2022	00875	LOFFLER COMPANIES, INC.	183.00
109952	11/22/2022	00532	MADDEN GALANTER HANSEN, LLP	2,161.85
109953	11/22/2022	01202	NYSTROM PUBLISHING CO INC	8,671.21
109954	11/22/2022	05670	PETERSON COUNSELING/CONSULTING	2,460.00
109955	11/22/2022	01574	T A SCHIFSKY & SONS, INC	764,765.90
109956	11/22/2022	01819	WINDSTREAM	127.57
109957	11/22/2022	03335	AMERICAN ENGINEERING TESTING	4,925.00
109958	11/22/2022	00194	BITUMINOUS ROADWAYS, INC.	379,217.28
109959	11/22/2022	03645	CUMMINS SALES AND SERVICE	3,829.56
109960	11/22/2022	03280	DIVERSIFIED INSPECTIONS/	1,905.21
109961	11/22/2022	06377	ECLIPSE FIRE GROUND SOLUTIONS	499.96
109962	11/22/2022	06009	HEALTHCALL, LLC	920.00
109963	11/22/2022	03330	HOISINGTON KOEGLER GROUP INC	2,435.00
109964	11/22/2022	02137	KENNEDY & GRAVEN CHARTERED	10,860.05
109965	11/22/2022	05533	KIRVIDA FIRE	719.45
	11/22/2022	05533	KIRVIDA FIRE	574.98
	11/22/2022	05533	KIRVIDA FIRE	409.58
	11/22/2022	05533	KIRVIDA FIRE	373.70
	11/22/2022	05533	KIRVIDA FIRE	342.48
	11/22/2022	05533	KIRVIDA FIRE	202.48
	11/22/2022	05533	KIRVIDA FIRE	139.98
109966	11/22/2022	00827	L M C I T	3,024.83
	11/22/2022	00827	L M C I T	740.70
	11/22/2022	00827	L M C I T	713.04
109967	11/22/2022	05425	LHB INC.	1,980.00
109968	11/22/2022	03818	MEDICA	193,420.87
109969	11/22/2022	01111	MOTOROLA SOLUTIONS, INC.	3,353.00
109970	11/22/2022	01126	NCPERS GROUP LIFE INS. MN	464.00
109971	11/22/2022	01175	CITY OF NORTH ST PAUL	3,026.90
109972	11/22/2022	02903	PARK CONSTRUCTION CO	831,114.33
109973	11/22/2022	01282	POSITIVE PROMOTIONS, INC.	2,101.05
109974	11/22/2022	06111	QUADIENT FINANCE USA, INC.	1,000.00
109975	11/22/2022	01383	ROSEVILLE AREA SCHOOLS	30,177.00
109976	11/22/2022	06376	STERICYCLE, INC.	85.13
109977	11/22/2022	01699	UNIVERSITY OF MINNESOTA	315.00
				<u>2,257,431.09</u>

27 Checks in this report.

Check Register
City of Maplewood

Check	Date	Vendor	Description	Amount	
109978	11/23/2022	06378	MARK J ACOSTA	ELECTION JUDGE	308.00
109979	11/23/2022	06379	WARREN D ANDERSON	ELECTION JUDGE	316.00
109980	11/23/2022	04600	DAVID BEDOR	ELECTION JUDGE	380.00
109981	11/23/2022	06341	THOMAS CAREY	ELECTION JUDGE	240.00
109982	11/23/2022	06380	CECELIA CATHCART	ELECTION JUDGE	308.00
109983	11/23/2022	06342	MARY CATHERINE	ELECTION JUDGE	240.00
109984	11/23/2022	06343	MARY CINCOTTA	ELECTION JUDGE	240.00
109985	11/23/2022	04606	ANN CLELAND	ELECTION JUDGE	240.00
109986	11/23/2022	05721	CRYSTAL DAHL RYGG	ELECTION JUDGE	252.00
109987	11/23/2022	06402	DIANNE STROTH DAHM	ELECTION JUDGE	304.00
109988	11/23/2022	06381	FREDERICK DAHM	ELECTION JUDGE	308.00
109989	11/23/2022	06173	JASON DEMOE	ELECTION JUDGE	260.00
109990	11/23/2022	06382	DARRELL G DIPPON	ELECTION JUDGE	304.00
109991	11/23/2022	05133	ALBIN S DITTLI	ELECTION JUDGE	320.00
109992	11/23/2022	06383	CATHERINE DOBIHAL	ELECTION JUDGE	304.00
109993	11/23/2022	05953	JOHN EADS	ELECTION JUDGE	304.00
109994	11/23/2022	06384	BRIAN ALAN EAGER	ELECTION JUDGE	304.00
109995	11/23/2022	06385	LUANN EAGER	ELECTION JUDGE	304.00
109996	11/23/2022	06386	KIMBERLY EBELING	ELECTION JUDGE	304.00
109997	11/23/2022	06176	GAIL FELLMAN	ELECTION JUDGE	288.00
109998	11/23/2022	04497	MARGARET J. FETT	ELECTION JUDGE	304.00
109999	11/23/2022	06346	RICHARD FOSSE	ELECTION JUDGE	240.00
110000	11/23/2022	06347	KATHRYN FREIMUTH	ELECTION JUDGE	240.00
110001	11/23/2022	06177	DEAN FRITSCH	ELECTION JUDGE	304.00
110002	11/23/2022	04635	MARY KATHERINE FULLER	ELECTION JUDGE	244.00
110003	11/23/2022	04644	DIANE GOLASKI	ELECTION JUDGE	400.00
	11/23/2022	04644	DIANE GOLASKI	ELECTION JUDGE - MILEAGE	3.75
110004	11/23/2022	06387	MARILYN K GRANT	ELECTION JUDGE	304.00
110005	11/23/2022	06349	ALVIN GRENDZINSKI	ELECTION JUDGE	240.00
110006	11/23/2022	05247	MARY M HARDER	ELECTION JUDGE	355.00
110007	11/23/2022	06181	MARK HARRIS	ELECTION JUDGE	324.00
110008	11/23/2022	06183	LISA HEILLE	ELECTION JUDGE	270.00
110009	11/23/2022	05555	JEAN HEININGER	ELECTION JUDGE	240.00
110010	11/23/2022	06388	GREGORY M HERBER	ELECTION JUDGE	316.00
110011	11/23/2022	06389	GINA HERMANN	ELECTION JUDGE	304.00
110012	11/23/2022	06095	PAMELA J HODGES	ELECTION JUDGE	240.00
110013	11/23/2022	04655	JEANETTE HULET	ELECTION JUDGE	240.00
110014	11/23/2022	05135	PATRICIA HUTH	ELECTION JUDGE	288.00
110015	11/23/2022	05136	RAYMOND L HUTH	ELECTION JUDGE	240.00
110016	11/23/2022	06096	CHRISTINE M JACOBSON	ELECTION JUDGE	240.00
110017	11/23/2022	06105	KATHLEEN JENSEN	ELECTION JUDGE	240.00
110018	11/23/2022	06185	GWENDOLYN JONES	ELECTION JUDGE	240.00
110019	11/23/2022	06186	SHARON KARALUS	ELECTION JUDGE	240.00
110020	11/23/2022	05696	CAROL KOSKINEN	ELECTION JUDGE	240.00
110021	11/23/2022	05408	JOHN P KREBSBACH	ELECTION JUDGE	340.00
110022	11/23/2022	05957	THOMAS LABARRE	ELECTION JUDGE	324.00
110023	11/23/2022	06391	OSCAR LOPEZ LETONA	ELECTION JUDGE	316.00
110024	11/23/2022	06189	NEAL LEWIS	ELECTION JUDGE	297.00
110025	11/23/2022	06390	NANCY LINDSEY	ELECTION JUDGE	304.00
110026	11/23/2022	06190	VIRGINIA LYNCH	ELECTION JUDGE	240.00
110027	11/23/2022	06191	BONNIE MCCABE	ELECTION JUDGE	244.00
110028	11/23/2022	06392	JANET L MCCANNA	ELECTION JUDGE	304.00
110029	11/23/2022	06393	CURTIS E MERKLE	ELECTION JUDGE	304.00
110030	11/23/2022	06193	DORCAS MICHAELSON	ELECTION JUDGE	244.00

110031	11/23/2022	06194	JILL NADEAU	ELECTION JUDGE	240.00
110032	11/23/2022	04715	ANN NORBERG	ELECTION JUDGE	240.00
110033	11/23/2022	04717	D WILLIAM O'BRIEN	ELECTION JUDGE	400.00
110034	11/23/2022	04718	ANITA OLSON	ELECTION JUDGE	340.00
110035	11/23/2022	06406	NANCY PARSONS	ELECTION JUDGE	240.00
110036	11/23/2022	06197	CHERYL PASQUARELLA	ELECTION JUDGE	240.00
110037	11/23/2022	06198	LAURIE PEREZ	ELECTION JUDGE	304.00
110038	11/23/2022	06394	MARILYN J PERRY	ELECTION JUDGE	304.00
110039	11/23/2022	06100	ROBERTA A PINC	ELECTION JUDGE	240.00
110040	11/23/2022	06395	DAVID A PLATHE	ELECTION JUDGE	316.00
110041	11/23/2022	05958	NINA POTTER	ELECTION JUDGE	240.00
110042	11/23/2022	05141	SHELLY ANN PUTZ	ELECTION JUDGE	270.00
110043	11/23/2022	05142	STEVEN L. PUTZ	ELECTION JUDGE	340.00
110044	11/23/2022	06396	SONJA A QUANBECK	ELECTION JUDGE	304.00
110045	11/23/2022	06199	MARY ANN RENNER	ELECTION JUDGE	304.00
110046	11/23/2022	06397	ALAN P ROBERTS	ELECTION JUDGE	304.00
110047	11/23/2022	06398	LUANN B ROBERTS	ELECTION JUDGE	304.00
110048	11/23/2022	05420	TERESA M ROSSBACH	ELECTION JUDGE	240.00
110049	11/23/2022	06357	CYNTHIA ROWLEY	ELECTION JUDGE	252.00
110050	11/23/2022	05720	ROBERT ROZMARYNOWSKI	ELECTION JUDGE	400.00
110051	11/23/2022	06399	PATRICIA A SAMPLE	ELECTION JUDGE	304.00
110052	11/23/2022	06200	MARYANN SCHAEFER	ELECTION JUDGE	240.00
110053	11/23/2022	06201	THOMAS SCHAEFER	ELECTION JUDGE	240.00
110054	11/23/2022	06400	DUANE D SCHMITZ	ELECTION JUDGE	320.00
110055	11/23/2022	06359	KURT SCHNAPP	ELECTION JUDGE	256.00
110056	11/23/2022	06202	PATRICIA SELBY	ELECTION JUDGE	240.00
110057	11/23/2022	06401	VICKI ANN SIMMS	ELECTION JUDGE	304.00
110058	11/23/2022	04744	SUSAN SKAAR	ELECTION JUDGE	288.00
110059	11/23/2022	05724	MARGARET SMITH	ELECTION JUDGE	240.00
110060	11/23/2022	05725	FLORENCE SPRAGUE	ELECTION JUDGE	300.00
110061	11/23/2022	06361	JAMES STEMPER	ELECTION JUDGE	240.00
110062	11/23/2022	06403	GARY J TEMBREULL	ELECTION JUDGE	304.00
110063	11/23/2022	06208	RONALD VIRNALA	ELECTION JUDGE	240.00
110064	11/23/2022	06210	MELISSA WALKER	ELECTION JUDGE	240.00
110065	11/23/2022	06108	ALISON WALSH	ELECTION JUDGE	380.00
110066	11/23/2022	06363	LYNN WIGGERT	ELECTION JUDGE	240.00
110067	11/23/2022	06404	SHARON WILLSON	ELECTION JUDGE	304.00
110068	11/23/2022	06405	AMY ZAJACK	ELECTION JUDGE	304.00
110069	11/23/2022	06338	JANICE ALLEN	ELECTION JUDGE	240.00
110070	11/23/2022	06339	JODI BARON	ELECTION JUDGE	256.00
110071	11/23/2022	03453	MYRON BJORNSTAD	ELECTION JUDGE	304.00
110072	11/23/2022	05129	RICHARD A BRANDON	ELECTION JUDGE	240.00
110073	11/23/2022	05130	VIRGINIA M. BRANDON	ELECTION JUDGE	288.00
110074	11/23/2022	06169	THOMAS BROCKWAY	ELECTION JUDGE	240.00
110075	11/23/2022	04612	PHILIP DEZELAR	ELECTION JUDGE	272.00
110076	11/23/2022	06344	MICHELLE DOHERTY	ELECTION JUDGE	256.00
110077	11/23/2022	05682	GLORIA DUNSHEE	ELECTION JUDGE	272.00
110078	11/23/2022	06345	DELIGHT ERICKSON	ELECTION JUDGE	240.00
110079	11/23/2022	06348	GORDON FRITSCHE	ELECTION JUDGE	240.00
110080	11/23/2022	05690	LISA R HANSFORD	ELECTION JUDGE	240.00
110081	11/23/2022	06182	DENNIS HAYDEN	ELECTION JUDGE	240.00
110082	11/23/2022	06350	HOWARD JOHNSON	ELECTION JUDGE - MILEAGE	70.00
110083	11/23/2022	05694	HOWARD JOHNSTON	ELECTION JUDGE	306.00
110084	11/23/2022	05248	JUDY M KIPKA	ELECTION JUDGE	270.00
110085	11/23/2022	06351	ROBERT KRAEMER	ELECTION JUDGE	240.00
110086	11/23/2022	06353	ROBERT KRONSCHNOBEL	ELECTION JUDGE	244.00
110087	11/23/2022	04674	JACKIE KWAPICK	ELECTION JUDGE	350.00
110088	11/23/2022	06187	PATRICIA LANDERS	ELECTION JUDGE	288.00
110089	11/23/2022	04690	LYDIA LUCAS	ELECTION JUDGE	240.00
110090	11/23/2022	06217	PATRICIA MARTINSON	ELECTION JUDGE	240.00
110091	11/23/2022	06354	DAVID MCCABE	ELECTION JUDGE	240.00
110092	11/23/2022	04712	MIRANDA NICHOLS	ELECTION JUDGE	270.00

G1, Attachments

110093	11/23/2022	05712	JOHN PARNELL	ELECTION JUDGE	240.00
110094	11/23/2022	05713	SUSAN PARNELL	ELECTION JUDGE	240.00
110095	11/23/2022	04729	VINCENT RODRIGUEZ	ELECTION JUDGE	324.00
110096	11/23/2022	04743	DELANEY SKAAR	ELECTION JUDGE	324.00
110097	11/23/2022	04747	TIM STAFKI	ELECTION JUDGE	380.00
	11/23/2022	04747	TIM STAFKI	ELECTION JUDGE - MILEAGE & PHONE	22.50
110098	11/23/2022	06362	MARY STRANDNESS	ELECTION JUDGE	224.00
110099	11/23/2022	04757	MICKI TSCHIDA	ELECTION JUDGE	320.00
110100	11/23/2022	06204	JEANINE UNKLESBAY	ELECTION JUDGE	240.00
110101	11/23/2022	04758	CAROLYN URBANSKI	ELECTION JUDGE	320.00
110102	11/23/2022	04759	HOLLY URBANSKI	ELECTION JUDGE	319.50
110103	11/23/2022	06364	PAULA WILLIE	ELECTION JUDGE	240.00
110104	11/23/2022	04771	CYNTHIA YORKOVICH	ELECTION JUDGE	240.00

35,367.75
127 Checks in this report.

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
11/7/2022	Delta Dental	Dental Premium	3,910.27
11/7/2022	MN State Treasurer	Drivers License/Deputy Registrar	87,257.26
11/8/2022	MN State Treasurer	Drivers License/Deputy Registrar	38,582.56
11/9/2022	MN State Treasurer	Drivers License/Deputy Registrar	33,965.18
11/10/2022	MN State Treasurer	Drivers License/Deputy Registrar	43,945.90
11/14/2022	Empower - State Plan	PR - Deferred Compensation	25,287.00
11/14/2022	ICMA (Vantagepointe)	PR - Deferred Compensation	7,631.00
11/14/2022	ICMA (Vantagepointe)	PR - Retiree Health Savings	1,010.00
11/14/2022	Labor Unions	PR - Union Dues	5,202.38
11/14/2022	MidAmerica	PR - HRA Flex Plan - AUL	15,264.60
11/14/2022	MN Dept of Natural Resources	DNR electronic licenses	729.60
11/14/2022	MN State Treasurer	Drivers License/Deputy Registrar	85,141.86
11/14/2022	MN State Treasurer	PR - State Payroll Levy	156.89
11/14/2022	MN State Treasurer	PR - State Payroll Tax	26,814.71
11/14/2022	Optum Health	DCRP & Flex plan payments	1,418.54
11/14/2022	P.E.R.A.	PR - P.E.R.A.	138,667.88
11/14/2022	U.S. Treasurer	PR - Federal Payroll Tax	111,574.37
11/14/2022	US Bank VISA One Card*	Purchasing Card Items	40,258.80
11/15/2022	Delta Dental	Dental Premium	1,858.70
11/15/2022	MN State Treasurer	Drivers License/Deputy Registrar	50,450.84
11/16/2022	MN State Treasurer	Drivers License/Deputy Registrar	21,403.88
11/17/2022	MN State Treasurer	Drivers License/Deputy Registrar	110,904.03
11/18/2022	MN Dept of Natural Resources	DNR electronic licenses	177.50
11/18/2022	MN State Treasurer	Drivers License/Deputy Registrar	18,358.96
11/18/2022	Optum Health	DCRP & Flex plan payments	385.80
			870,358.51

*Detailed listing of VISA purchases is attached.

Purchasing Card Items

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
10/28/2022	10/31/2022	TARGET 00021352	\$3.50	NEIL BRENEMAN
11/03/2022	11/04/2022	GRAINGER	\$163.22	TROY BRINK
10/20/2022	10/24/2022	DOLAN CONSULTING GROUP	\$95.00	DANIEL BUSACK
10/27/2022	10/28/2022	SCSU DRIVING RANGE	\$490.00	DANIEL BUSACK
10/28/2022	10/31/2022	GRAPHIC DESIGN INC	\$153.84	DANIEL BUSACK
10/21/2022	10/24/2022	MENARDS OAKDALE MN	\$14.99	SCOTT CHRISTENSON
10/24/2022	10/25/2022	ONLINEDIAMONDPLATE.COM	\$1,448.04	SCOTT CHRISTENSON
10/28/2022	10/31/2022	STATE SUPPLY	\$444.43	SCOTT CHRISTENSON
11/01/2022	11/02/2022	AMERICAN FLAGPOLE & FLAG	\$1,169.74	SCOTT CHRISTENSON
11/01/2022	11/02/2022	SQ *DAVIS LOCK AND SAFE	\$234.93	SCOTT CHRISTENSON
11/03/2022	11/04/2022	VIKING ELECTRIC-DIST CTR	\$154.79	SCOTT CHRISTENSON
11/03/2022	11/04/2022	STATE SUPPLY	\$2,295.41	SCOTT CHRISTENSON
10/20/2022	10/24/2022	THE HOME DEPOT #2801	\$68.84	THOMAS DABRUZZI
10/24/2022	10/26/2022	ACTION TARGETS	\$88.83	MICHAEL DUGAS
10/26/2022	10/27/2022	AMERICAN HEART SHOPCPR	\$34.90	MICHAEL DUGAS
10/27/2022	10/28/2022	CUB FOODS #1599	\$110.55	MICHAEL DUGAS
10/28/2022	10/31/2022	COSTCO WHSE #1021	\$198.54	MICHAEL DUGAS
11/02/2022	11/03/2022	CORPORATE MARK INC.	\$300.00	MICHAEL DUGAS
11/02/2022	11/03/2022	U OF M CONTLEARNING	\$120.00	ANDREW ENGSTROM
10/24/2022	10/26/2022	ODP BUS SOL LLC # 101090	\$51.28	CHRISTINE EVANS
10/28/2022	10/31/2022	BESTBUYCOM806694476835	\$65.99	MYCHAL FOWLDS
10/28/2022	10/31/2022	BESTBUYCOM806694476835	\$65.99	MYCHAL FOWLDS
10/29/2022	10/31/2022	COMCAST CABLE COMM	\$22.92	MYCHAL FOWLDS
11/01/2022	11/02/2022	TMOBILE*AUTO PAY	\$429.42	MYCHAL FOWLDS
11/03/2022	11/04/2022	COMCAST BUSINESS	\$413.00	MYCHAL FOWLDS
10/23/2022	10/24/2022	AMAZON.COM*H816L8BO1	\$26.97	NICK FRANZEN
10/23/2022	10/24/2022	AMAZON.COM*H86X33U40	\$25.14	NICK FRANZEN
10/23/2022	10/24/2022	AMZN MKTP US*H842J3UF0	\$12.98	NICK FRANZEN
10/26/2022	10/28/2022	THE HOME DEPOT #2801	(\$69.76)	NICK FRANZEN
10/26/2022	10/28/2022	THE HOME DEPOT #2801	\$69.76	NICK FRANZEN
10/26/2022	10/28/2022	THE HOME DEPOT #2810	\$64.97	NICK FRANZEN
10/31/2022	11/01/2022	BACKBLAZE	\$140.00	NICK FRANZEN
10/30/2022	11/01/2022	KUSTOM SIGNALS	\$155.11	DEREK FRITZE
10/22/2022	10/24/2022	AMZN MKTP US*HT2L23R12	\$18.98	TONY GABRIEL
10/24/2022	10/25/2022	COSTCO WHSE #1021	\$195.32	TONY GABRIEL
10/24/2022	10/26/2022	THE HOME DEPOT #2801	\$49.58	TONY GABRIEL
10/26/2022	10/27/2022	COSTCO WHSE #1021	\$198.54	TONY GABRIEL
10/27/2022	10/28/2022	TARGET 00011858	\$57.98	TONY GABRIEL
10/27/2022	10/28/2022	COSTCO WHSE #1021	\$198.54	TONY GABRIEL
10/28/2022	10/31/2022	SPIRIT HALLOWEEN 71004	\$117.01	TONY GABRIEL
10/28/2022	10/31/2022	COSTCO WHSE #1021	\$198.54	TONY GABRIEL
11/02/2022	11/03/2022	GOODWILL	\$36.00	TONY GABRIEL
11/02/2022	11/03/2022	CUB FOODS #1599	\$23.71	TONY GABRIEL
10/25/2022	10/26/2022	ASPEN MILLS	\$247.31	MICHAEL HAGEN
11/01/2022	11/02/2022	AIRGAS USA, LLC	\$102.24	MICHAEL HAGEN
11/01/2022	11/02/2022	AIRGAS USA, LLC	\$316.56	MICHAEL HAGEN
11/02/2022	11/03/2022	AIRGAS USA, LLC	\$250.49	MICHAEL HAGEN
11/02/2022	11/03/2022	AIRGAS USA, LLC	\$546.60	MICHAEL HAGEN
10/25/2022	10/27/2022	MENARDS OAKDALE MN	\$108.93	TAMARA HAYS
10/25/2022	10/27/2022	MENARDS OAKDALE MN	\$143.30	TAMARA HAYS
10/27/2022	10/31/2022	MENARDS OAKDALE MN	\$14.58	TAMARA HAYS
10/29/2022	10/31/2022	AMAZON.COM*H09JS6HJ1 AMZN	\$65.97	TAMARA HAYS
10/31/2022	11/02/2022	MENARDS OAKDALE MN	\$189.28	TAMARA HAYS
10/31/2022	11/02/2022	THE HOME DEPOT #2801	\$125.54	TAMARA HAYS
11/01/2022	11/02/2022	SITEONE LANDSCAPE SUPPLY,	\$444.91	TAMARA HAYS
11/01/2022	11/02/2022	SITEONE LANDSCAPE SUPPLY,	\$431.27	TAMARA HAYS
11/01/2022	11/02/2022	SITEONE LANDSCAPE SUPPLY,	\$13.87	TAMARA HAYS

11/02/2022	11/03/2022	SITEONE LANDSCAPE SUPPLY,	\$7.46	TAMARA HAYS
11/02/2022	11/04/2022	THE HOME DEPOT #2801	\$52.84	TAMARA HAYS
10/25/2022	10/27/2022	MENARDS OAKDALE MN	\$111.88	GARY HINNENKAMP
10/28/2022	10/31/2022	THE HOME DEPOT #2801	\$22.94	GARY HINNENKAMP
11/02/2022	11/03/2022	SITEONE LANDSCAPE SUPPLY,	\$770.00	GARY HINNENKAMP
10/25/2022	10/26/2022	BLAUER MANUFACTURING	\$489.98	MICHAEL HOEMKE
11/01/2022	11/02/2022	A1 LAUNDRY & DRY CLEANING	\$14.76	MICHAEL HOEMKE
11/01/2022	11/02/2022	A1 LAUNDRY & DRY CLEANING	\$46.16	MICHAEL HOEMKE
11/01/2022	11/02/2022	CORPORATE MARK INC.	\$800.00	MICHAEL HOEMKE
11/01/2022	11/02/2022	BLAUER MANUFACTURING	\$189.90	MICHAEL HOEMKE
10/31/2022	11/01/2022	DALCO ENTERPRISES	\$857.79	DAVID JAHN
11/02/2022	11/03/2022	AMZN MKTP US*H23M67LN1	\$30.88	ELIZABETH JOHNSON
10/25/2022	10/26/2022	DEPARTMENT OF LABOR AND I	\$45.00	RANDY JOHNSON
10/25/2022	10/26/2022	DEPARTMENT OF LABOR AND I	\$85.00	RANDY JOHNSON
10/25/2022	10/26/2022	DEPARTMENT OF LABOR AND I	\$85.00	RANDY JOHNSON
11/02/2022	11/03/2022	SHRED-IT USA LLC	\$77.86	LOIS KNUTSON
10/28/2022	10/31/2022	INTERNATIONAL ASSOCIATION	\$97.50	ERIC KUBAT
10/27/2022	10/28/2022	USPS PO 2683510019	\$20.40	JASON KUCHENMEISTER
11/01/2022	11/02/2022	IN *ARROWHEAD SCIENTIFIC	\$209.43	JASON KUCHENMEISTER
11/02/2022	11/03/2022	ULINE *SHIP SUPPLIES	\$348.10	JASON KUCHENMEISTER
10/26/2022	10/27/2022	GALLS	\$1,033.14	MICHAEL MALESKI
10/31/2022	11/02/2022	THE HOME DEPOT #2801	\$38.62	BRAD MCGEE
10/28/2022	10/28/2022	HBRSSUBSCRIPTION	\$180.00	MICHAEL MONDOR
10/22/2022	10/24/2022	CINTAS CORP	\$36.33	BRYAN NAGEL
10/27/2022	10/28/2022	CINTAS CORP	\$137.74	BRYAN NAGEL
10/27/2022	10/28/2022	CINTAS CORP	\$9.15	BRYAN NAGEL
10/27/2022	10/28/2022	CINTAS CORP	\$39.31	BRYAN NAGEL
10/27/2022	10/28/2022	CINTAS CORP	\$14.69	BRYAN NAGEL
10/27/2022	10/28/2022	CINTAS CORP	\$39.98	BRYAN NAGEL
11/01/2022	11/01/2022	AMZN MKTP US*H27IZ2FZO	\$134.99	BRYAN NAGEL
11/02/2022	11/03/2022	CINTAS CORP	\$164.63	BRYAN NAGEL
11/02/2022	11/03/2022	CINTAS CORP	\$15.05	BRYAN NAGEL
11/02/2022	11/03/2022	CINTAS CORP	\$9.15	BRYAN NAGEL
11/02/2022	11/03/2022	CINTAS CORP	\$14.69	BRYAN NAGEL
11/02/2022	11/03/2022	CINTAS CORP	\$59.70	BRYAN NAGEL
10/24/2022	10/26/2022	THE HOME DEPOT #2801	\$46.98	JOHN NAUGHTON
11/03/2022	11/04/2022	SITEONE LANDSCAPE SUPPLY,	\$462.00	JOHN NAUGHTON
10/27/2022	10/28/2022	COSTCO WHSE #1021	\$242.86	JERRY NOVAK
10/24/2022	10/25/2022	A1 LAUNDRY & DRY CLEANING	\$12.55	MICHAEL NYE
10/20/2022	10/24/2022	MENARDS OAKDALE MN	\$19.38	JORDAN ORE
10/27/2022	10/27/2022	PEDIATRIC EMERGENCY STAND	\$83.67	KENNETH POWERS
10/20/2022	10/24/2022	0391-AUTOPLUS	(\$39.63)	STEVEN PRIEM
10/20/2022	10/24/2022	0391-AUTOPLUS	\$48.76	STEVEN PRIEM
10/21/2022	10/24/2022	FORCE AMER. DISTRIBUTING	\$361.73	STEVEN PRIEM
10/21/2022	10/24/2022	ZAHL-PETROLEUM MAINTEN	\$201.18	STEVEN PRIEM
10/24/2022	10/25/2022	POMPS TIRE 021	\$160.62	STEVEN PRIEM
10/24/2022	10/25/2022	MIDWAY FORD	\$156.45	STEVEN PRIEM
10/25/2022	10/26/2022	ZIEGLER INC COLUMBUS	\$84.79	STEVEN PRIEM
10/25/2022	10/26/2022	BROCK WHITE 425	\$881.53	STEVEN PRIEM
10/25/2022	10/26/2022	MIDWAY FORD	\$269.50	STEVEN PRIEM
10/25/2022	10/27/2022	0391-AUTOPLUS	\$177.68	STEVEN PRIEM
10/27/2022	10/28/2022	NUSS TRUCK & EQUIPMENT	\$663.08	STEVEN PRIEM
10/27/2022	10/31/2022	KEN'S AUTO REPAIR	\$599.13	STEVEN PRIEM
10/28/2022	10/31/2022	KIMBALL MIDWEST PAYEEZY	\$457.27	STEVEN PRIEM
10/28/2022	10/31/2022	AN FORD WHITE BEAR LAK	\$9.35	STEVEN PRIEM
10/28/2022	10/31/2022	NUSS TRUCK & EQUIPMENT	\$40.54	STEVEN PRIEM
10/31/2022	11/01/2022	WINTER EQUIPMENT CO	\$553.18	STEVEN PRIEM
10/31/2022	11/02/2022	0391-AUTOPLUS	\$168.13	STEVEN PRIEM
10/31/2022	11/02/2022	AN FORD WHITE BEAR LAK	\$13.12	STEVEN PRIEM

11/01/2022	11/02/2022	AN FORD WHITE BEAR LAK	(\$9.35)	STEVEN PRIEM
11/01/2022	11/02/2022	WHEELCO NEWPORT	\$409.00	STEVEN PRIEM
11/01/2022	11/02/2022	FASTENAL COMPANY 01MNT11	\$56.85	STEVEN PRIEM
11/01/2022	11/02/2022	NAPA STORE 3279016	\$180.49	STEVEN PRIEM
11/01/2022	11/02/2022	DELEGARD TOOL COMPANY	\$48.06	STEVEN PRIEM
11/01/2022	11/03/2022	AN FORD WHITE BEAR LAK	\$78.47	STEVEN PRIEM
10/22/2022	10/24/2022	AMAZON.COM*H87YE0MX1 AMZN	\$489.90	MICHAEL RENNER
10/23/2022	10/24/2022	AMAZON.COM*H846W7OH2 AMZN	\$12.89	MICHAEL RENNER
10/24/2022	10/25/2022	AMAZON.COM*H811Y2UB1 AMZN	\$239.96	MICHAEL RENNER
10/26/2022	10/26/2022	AMZN MKTP US*H07PR2J70	\$509.25	MICHAEL RENNER
10/26/2022	10/27/2022	AMZN MKTP US*H87I72MX2	\$27.90	MICHAEL RENNER
10/27/2022	10/28/2022	AMZN MKTP US*H01920X70	\$27.90	MICHAEL RENNER
10/27/2022	10/28/2022	AMZN MKTP US*H83329BU2	\$55.80	MICHAEL RENNER
11/02/2022	11/03/2022	AMAZON.COM*H22IB5NH1 AMZN	\$39.98	MICHAEL RENNER
11/03/2022	11/03/2022	AMZN MKTP US*H29N89P80	\$49.52	MICHAEL RENNER
10/21/2022	10/24/2022	HIRSHFIELDS INC	\$2,164.12	AUDRA ROBBINS
10/21/2022	10/25/2022	HUNT ELECTRIC CORPORATION	\$1,550.00	AUDRA ROBBINS
10/23/2022	10/24/2022	AMZN MKTP US*H82HD5H91	\$47.74	AUDRA ROBBINS
10/28/2022	10/31/2022	TARGET 00011858	\$47.76	AUDRA ROBBINS
10/28/2022	10/31/2022	ON SITE SANITATION INC	\$36.97	AUDRA ROBBINS
10/31/2022	11/02/2022	ON SITE SANITATION INC	\$740.00	AUDRA ROBBINS
10/31/2022	11/02/2022	THE HOME DEPOT #2801	\$14.28	ROBERT RUNNING
10/22/2022	10/24/2022	CANAL PARK LODGE	\$854.40	RYAN SCHROEDER
11/01/2022	11/03/2022	KWIK TRIP 11600011692	\$7.99	RYAN SCHROEDER
11/03/2022	11/04/2022	CENTURY COLLEGE-BO	\$2,796.61	RYAN SCHROEDER
10/20/2022	10/24/2022	ODP BUS SOL LLC # 101090	\$107.12	STEPHANIE SHEA
10/25/2022	10/26/2022	THOMSON WEST*TCD	\$635.54	STEPHANIE SHEA
10/27/2022	10/28/2022	CINTAS CORP	\$69.02	STEPHANIE SHEA
10/29/2022	10/31/2022	AMZN MKTP US*H09JH82Y0	\$49.90	STEPHANIE SHEA
10/31/2022	11/01/2022	N-EAR	\$144.99	STEPHANIE SHEA
11/02/2022	11/03/2022	GALLS	\$593.56	STEPHANIE SHEA
10/21/2022	10/24/2022	THE SUITES HOTEL AT WA	\$156.03	KAYLA SPANDE
10/22/2022	10/24/2022	AMZN MKTP US*HT1LK3RG2	\$11.39	KAYLA SPANDE
10/22/2022	10/24/2022	SQ *D.C'S BEST FARMS	\$84.50	KAYLA SPANDE
10/24/2022	10/25/2022	AMZN MKTP US*H88YN4JZ2	\$52.14	KAYLA SPANDE
10/26/2022	10/27/2022	AMAZON.COM*H85IP2M12 AMZN	\$55.47	KAYLA SPANDE
10/27/2022	10/27/2022	AMZN MKTP US*H88HM15G2	\$25.91	KAYLA SPANDE
10/27/2022	10/28/2022	JOANN STORES #1970	\$70.20	KAYLA SPANDE
10/28/2022	10/31/2022	JOANN STORES #1970	(\$70.20)	KAYLA SPANDE
10/28/2022	10/31/2022	JOANN STORES #1970	\$66.06	KAYLA SPANDE
10/30/2022	10/31/2022	AMZN MKTP US*H04934Y90 AM	\$13.99	KAYLA SPANDE
10/30/2022	10/31/2022	AMZN MKTP US*H002E8UJ0	\$23.97	KAYLA SPANDE
10/30/2022	10/31/2022	AMZN MKTP US*H05VZ8IU0	\$226.09	KAYLA SPANDE
10/29/2022	10/31/2022	UBER TRIP	\$12.90	JOSEPH STEINER
11/03/2022	11/04/2022	HEJNY RENTAL INC	\$407.72	KAL STOKES
11/02/2022	11/03/2022	U OF M CONTLEARNING	\$155.00	TYLER STRONG
11/03/2022	11/04/2022	AMZN MKTP US*H245O23J1	\$527.96	BRIAN TAUZELL
10/24/2022	10/25/2022	LIFE ASSIST INC	\$961.82	ERIC ZAPPA
10/24/2022	10/25/2022	LIFE ASSIST INC	\$278.96	ERIC ZAPPA

\$40,258.80

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>	<u>Exp Reimb, Severance, Conversion incl in Amount</u>
	11/10/22	ABRAMS, MARYLEE	602.85	
	11/10/22	CAVE, REBECCA	530.61	
	11/10/22	JUENEMANN, KATHLEEN	530.61	
	11/10/22	KNUTSON, WILLIAM	530.61	
	11/10/22	VILLAVICENCIO, NICHOLE	530.61	
	11/10/22	COLEMAN, MELINDA	7,040.00	
	11/10/22	DARROW, MICHAEL	5,308.09	
	11/10/22	KNUTSON, LOIS	3,506.38	
	11/10/22	CHRISTENSON, SCOTT	2,841.68	
	11/10/22	DOUGLASS, TOM	2,603.85	
	11/10/22	JAHN, DAVID	2,390.14	
	11/10/22	HERZOG, LINDSAY	2,988.72	
	11/10/22	RAMEAUX, THERESE	3,879.15	
	11/10/22	DEBILZAN, JUDY	2,668.83	
	11/10/22	PAULSETH, ELLEN	6,083.12	
	11/10/22	RACETTE, THOMAS	2,813.60	
	11/10/22	RUEB, JOSEPH	4,969.01	183.75
	11/10/22	STANLEY, JENNIFER	3,611.40	
	11/10/22	ARNOLD, AJLA	2,558.82	
	11/10/22	CROSS, JULIA	2,008.80	
	11/10/22	EVANS, CHRISTINE	2,778.38	
	11/10/22	LARSON, MICHELLE	2,234.49	
	11/10/22	SCHORR, JENNIFER	1,967.39	
	11/10/22	SINDT, ANDREA	4,058.38	
	11/10/22	HANSON, MELISSA	2,235.20	
	11/10/22	HOCKBEIN, JUDY	1,312.17	
	11/10/22	KRAMER, PATRICIA	1,835.38	
	11/10/22	MOY, PAMELA	1,953.49	
	11/10/22	OSTER, ANDREA	2,402.73	
	11/10/22	VITT, JULIANNE	2,164.99	
	11/10/22	WEAVER, KRISTINE	3,593.75	
	11/10/22	BANE, ROSANNE	297.00	
	11/10/22	COMMERS, CHERYL	468.00	
	11/10/22	LEWIS, KENNETH	324.00	
	11/10/22	MAHRE, GERALDINE	324.00	
	11/10/22	BENJAMIN, MARKESE	3,888.55	
	11/10/22	BERGERON, ASHLEY	5,401.94	
	11/10/22	BIERDEMAN, BRIAN	6,523.29	379.50
	11/10/22	BROWN, RAE	3,669.85	
	11/10/22	BURT-MCGREGOR, EMILY	4,122.12	
	11/10/22	BUSACK, DANIEL	5,574.67	
	11/10/22	CARLSON, AMANDA	3,489.16	
	11/10/22	CLAYTON, STEVEN	3,635.62	
	11/10/22	COLEMAN, ALEXANDRA	2,458.23	
	11/10/22	CONDON, MITCHELL	4,367.97	
	11/10/22	CRUZ, TREANA	2,918.71	
	11/10/22	DEMULLING, JOSEPH	4,663.14	
	11/10/22	DUGAS, MICHAEL	5,040.25	
	11/10/22	FORSYTHE, MARCUS	4,142.85	
	11/10/22	FRITZE, DEREK	5,973.64	
	11/10/22	GABRIEL, ANTHONY	5,792.29	
	11/10/22	GEISELHART, BENJAMIN	3,261.68	
	11/10/22	GIVAND, JONATHAN	3,711.15	
	11/10/22	GREEN, JAMIE	3,560.33	

11/10/22	HAWKINSON JR, TIMOTHY	4,432.39	
11/10/22	HENDRICKS, JENNIFER	2,488.18	
11/10/22	HER, PHENG	3,766.54	
11/10/22	HER, TERRELL	3,548.66	
11/10/22	HOEMKE, MICHAEL	4,908.09	
11/10/22	JOHNSON, BARBARA	644.00	
11/10/22	KADEN, JACOB	1,999.27	
11/10/22	KANDA, MADELINE	3,464.49	
11/10/22	KIM, WINSTON	3,234.51	
11/10/22	KONG, TOMMY	3,941.62	
11/10/22	KORAN, MARIE	1,610.00	
11/10/22	KROLL, BRETT	4,113.83	
11/10/22	KUCHENMEISTER, GINA	2,479.94	
11/10/22	KUCHENMEISTER, JASON	2,148.01	
11/10/22	LATOUR, HAYLEY	2,327.18	
11/10/22	LENERTZ, NICHOLAS	3,843.72	
11/10/22	LYNCH, KATHERINE	4,497.18	
11/10/22	MARINO, JASON	5,037.21	
11/10/22	MARK, OLAF	3,635.62	
11/10/22	MATTHEIS, TAWNY	2,918.71	
11/10/22	MORALES, MARIO	1,948.19	
11/10/22	MURRAY, RACHEL	4,850.62	
11/10/22	NYE, MICHAEL	4,541.48	
11/10/22	PARKER, JAMES	4,047.56	
11/10/22	PASDO, JOSEPH	3,094.88	
11/10/22	PETERS, DANIEL	4,775.19	
11/10/22	QUIRK, JAMES	2,982.70	
11/10/22	RETHWILL, SCOTT	3,615.72	
11/10/22	SALCHOW, CONNOR	4,112.69	
11/10/22	SANCHEZ, ISABEL	3,356.47	
11/10/22	SHEA, STEPHANIE	2,825.45	
11/10/22	STARKEY, ROBERT	3,815.97	
11/10/22	STEINER, JOSEPH	5,040.25	
11/10/22	STOCK, AUBREY	3,973.81	
11/10/22	SUEDKAMP, ADAM	4,582.25	163.18
11/10/22	SWETALA, NOAH	4,037.94	
11/10/22	TAUZELL, BRIAN	3,961.66	
11/10/22	WENZEL, JAY	3,955.32	
11/10/22	WIETHORN, AMANDA	3,831.16	
11/10/22	XIONG, KAO	4,084.66	
11/10/22	XIONG, PETER	1,880.00	
11/10/22	XIONG, TUOYER	4,153.06	
11/10/22	YANG, THANG	2,747.02	
11/10/22	ZAPPA, ANDREW	4,067.60	
11/10/22	BARRETTE, CHARLES	4,513.72	
11/10/22	BAUMAN, ANDREW	5,435.17	
11/10/22	BEITLER, NATHAN	3,193.22	
11/10/22	CAMPBELL, MACLANE	3,124.14	
11/10/22	CRAWFORD JR, RAYMOND	4,001.38	
11/10/22	CRUMMY, CHARLES	3,265.76	
11/10/22	DABRUZZI, THOMAS	3,922.95	
11/10/22	DAVISON, BRADLEY	3,496.03	
11/10/22	DAWSON, RICHARD	880.54	
11/10/22	HAGEN, MICHAEL	3,437.96	
11/10/22	HALWEG, JODI	4,596.36	
11/10/22	HANG, RYAN	546.00	
11/10/22	HAWTHORNE, ROCHELLE	3,863.34	
11/10/22	KUBAT, ERIC	4,115.57	
11/10/22	LANDER, CHARLES	3,280.46	
11/10/22	LANIK, JAKE	2,982.76	
11/10/22	MALESKI, MICHAEL	3,507.54	
11/10/22	MCGEE, BRADLEY	3,923.83	

11/10/22	MERKATORIS, BRETT	3,424.46
11/10/22	MONDOR, MICHAEL	5,611.02
11/10/22	NEILY, STEVEN	5,115.50
11/10/22	NELSON, GRADON	2,685.76
11/10/22	NIELSEN, KENNETH	3,646.05
11/10/22	NOVAK, JEROME	3,823.55
11/10/22	POWERS, KENNETH	3,500.51
11/10/22	SCHROEDER, RYAN	4,437.60
11/10/22	SEDLACEK, JEFFREY	4,956.06
11/10/22	SKARA, MICHAEL	2,863.73
11/10/22	SPANDE, KAYLA	2,340.99
11/10/22	STREFF, MICHAEL	4,343.92
11/10/22	WARDELL, JORDAN	3,468.53
11/10/22	WILLIAMSON, MICHAEL	4,228.00
11/10/22	WILSON, DAMARI	370.50
11/10/22	YOUNG, NATALIE	3,454.20
11/10/22	ZAPPA, ERIC	4,419.21
11/10/22	CORTESI, LUANNE	2,387.21
11/10/22	JANASZAK, MEGHAN	3,433.68
11/10/22	BRINK, TROY	2,990.61
11/10/22	BUCKLEY, BRENT	3,924.64
11/10/22	EDGE, DOUGLAS	1,012.44
11/10/22	JONES, DONALD	2,717.42
11/10/22	JORDAN, TIMOTHY	2,119.39
11/10/22	JORGENSON, ANDREW	1,902.70
11/10/22	MEISSNER, BRENT	2,776.79
11/10/22	MLODZIK, JASON	2,512.09
11/10/22	NAGEL, BRYAN	4,767.00
11/10/22	RUNNING, ROBERT	2,988.30
11/10/22	TEVLIN, TODD	2,749.41
11/10/22	BURLINGAME, NATHAN	3,376.80
11/10/22	DUCHARME, JOHN	3,441.42
11/10/22	ENGSTROM, ANDREW	3,816.74
11/10/22	JAROSCH, JONATHAN	4,643.77
11/10/22	LINDBLOM, RANDAL	3,568.07
11/10/22	LOVE, STEVEN	6,369.43
11/10/22	STRONG, TYLER	3,495.51
11/10/22	GERNES, CAROLE	2,903.39
11/10/22	GORACKI, CECELIA	60.00
11/10/22	HERBER, GREGORY	60.00
11/10/22	MCKANE, QUINN	65.00
11/10/22	FRIBERG, DAVID	2,276.37
11/10/22	HAYS, TAMARA	2,712.79
11/10/22	HINNENKAMP, GARY	3,291.76
11/10/22	NAUGHTON, JOHN	2,717.41
11/10/22	ORE, JORDAN	2,712.79
11/10/22	STOKES, KAL	2,357.29
11/10/22	BEGGS, REGAN	2,529.69
11/10/22	HAMMOND, ELIZABETH	2,633.66
11/10/22	JOHNSON, ELIZABETH	2,735.98
11/10/22	JOHNSON, RANDY	4,780.89
11/10/22	KROLL, LISA	2,880.46
11/10/22	FINWALL, SHANN	4,091.41
11/10/22	MARTIN, MICHAEL	5,559.22
11/10/22	EVANS, MATTHEW	1,650.00
11/10/22	LENTZ, DANIEL	3,149.79
11/10/22	THIENES, PAUL	3,118.76
11/10/22	WESTLUND, RONALD	3,334.51
11/10/22	YOUNG, MATTHEW	2,776.00
11/10/22	WELLENS, MOLLY	2,700.38
11/10/22	BRENEMAN, NEIL	3,370.91
11/10/22	GORACKI, GERALD	220.50

11/10/22	MOORE, PATRICK	214.50	
11/10/22	ROBBINS, AUDRA	4,955.52	
11/10/22	BERGO, CHAD	3,898.61	
11/10/22	SCHMITZ, KEVIN	2,635.56	182.27
11/10/22	SHEERAN JR, JOSEPH	4,863.68	
11/10/22	ADAMS, DAVID	2,815.50	
11/10/22	JENSEN, JOSEPH	2,842.37	
11/10/22	SCHULTZ, SCOTT	4,739.00	
11/10/22	WILBER, JEFFREY	2,920.62	
11/10/22	PRIEM, STEVEN	3,054.12	
11/10/22	WOEHRLE, MATTHEW	2,824.97	
11/10/22	XIONG, BOON	2,732.73	
11/10/22	FOWLDS, MYCHAL	5,329.70	
11/10/22	FRANZEN, NICHOLAS	4,184.80	
11/10/22	GERONSIN, ALEXANDER	3,387.95	
11/10/22	RENNER, MICHAEL	3,683.03	
		633,003.83	908.70

CITY COUNCIL STAFF REPORT
Meeting Date November 28, 2022

REPORT TO: Melinda Coleman, City Manager
REPORT FROM: Ellen Paulseth, Finance Director
PRESENTER: Ellen Paulseth, Finance Director
AGENDA ITEM: Financial Report for Month Ended October 31, 2022

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

The City Council receives monthly financial reports at Council meetings, in addition to the emailed reports to provide greater transparency for taxpayers and interested parties.

Recommended Action:

No action is required.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is N/A
 Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: N/A

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

Financial reports are primarily about communication and transparency; however, the budget covers all areas of the strategic plan.

Background:

Council members receive an emailed financial report on a monthly basis, in addition to the council meeting report. The council meeting report allows greater access of the information to the public. This report includes the General Fund budget report for the month ended October 31, 2022. Notes to the financial report precede the report.

Attachments:

1. Financial Report for the Month Ended October 31, 2022

Notes to Financial Report for Month Ended October 31, 2022

Investments

- The investment portfolio meets investment policy parameters for diversification by security sector and maturity range. The holdings in municipal bonds are just north of 60% to maximize yield provided in that sector at this time; however, the sector holdings are still within the 70% policy parameter.
- Total portfolio yield to maturity is 1.81%, down from the previous month of 1.90%, due to a changing market.
- Interest earnings exceed budget at 139.66% at this point in the fiscal year. However, an adjustment to market value will create negative interest earnings at year-end.

General Fund Budget

Revenues

- **Property taxes** arrive in two main installments, July and December. Therefore, there is only 52% revenue year-to-date in this category.
- **Licenses and Permits** revenue exceeds budget at 121.7% and is higher than at this time last year. Permit activity peaks during the construction period and has been unusually high the last two budget years.
- **Fines and Forfeits** revenue is below the norm because only eight months of revenue is included. There is often a lag in receiving the funds from the court.
- **Intergovernmental Revenues** are as expected, as most of the State aid comes in the second half of the year, some aids as late as December. Intergovernmental revenues exceed budget at 102% so far this year.
- **Charges for Services** revenues exceed budget, and are considerably more than at the same time last year. This is largely due to plan check fees relating to development. DMV fees are improving after lagging from the pandemic. We project that over 90% of budgeted DMV revenues will be collected this year. Rental licensing fees are billed at various times during the year, some late in the year.
- **Investment Earnings** are above budget for the year at 217%. Most of this is due to the improving market and to the accounting adjustment back to book value for the year.
- **Miscellaneous revenues** are a small component of the budget and are about where expected for this time of year.

Expenditures

- **Departmental expenditures** are all slightly below budget and at about the same level as this time in the prior year. The City has spent 78.4% of the budget at the 83.3% point in the year.

Transfers In/Out

- Budgeted Transfers In are complete for the year. Transfers out include a \$1,500,000 transfer out from surplus fund balance to various capital funds approved by the Council in January, and a planned \$1,587,807 transfer out of ARPA funds to the Fire Equipment Fund for the ladder truck.



Maplewood

Monthly Financial Report *(unaudited)*
Month Ending October 31, 2022

Prepared By:

A handwritten signature in black ink, appearing to be 'C. J. ...', written over a light blue horizontal line.

Finance Director

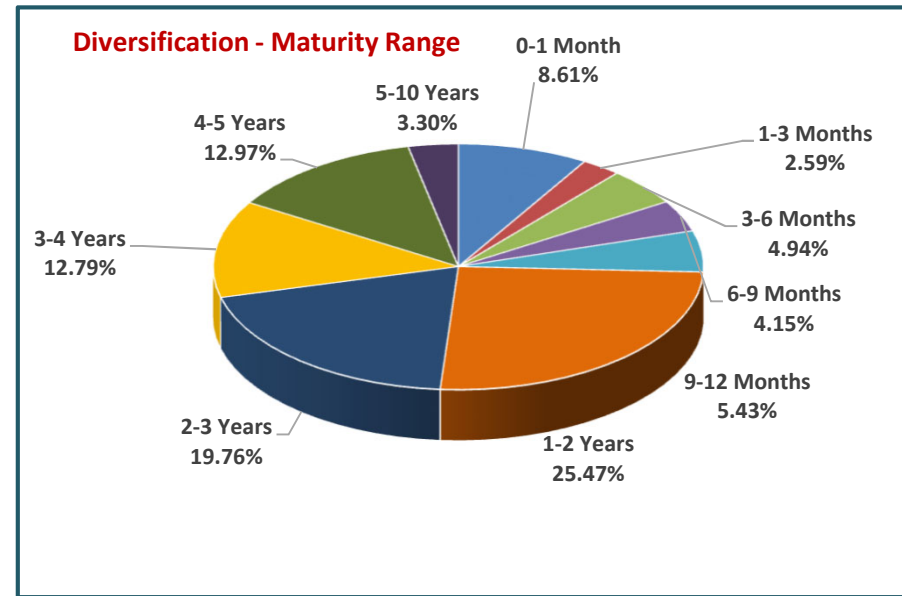
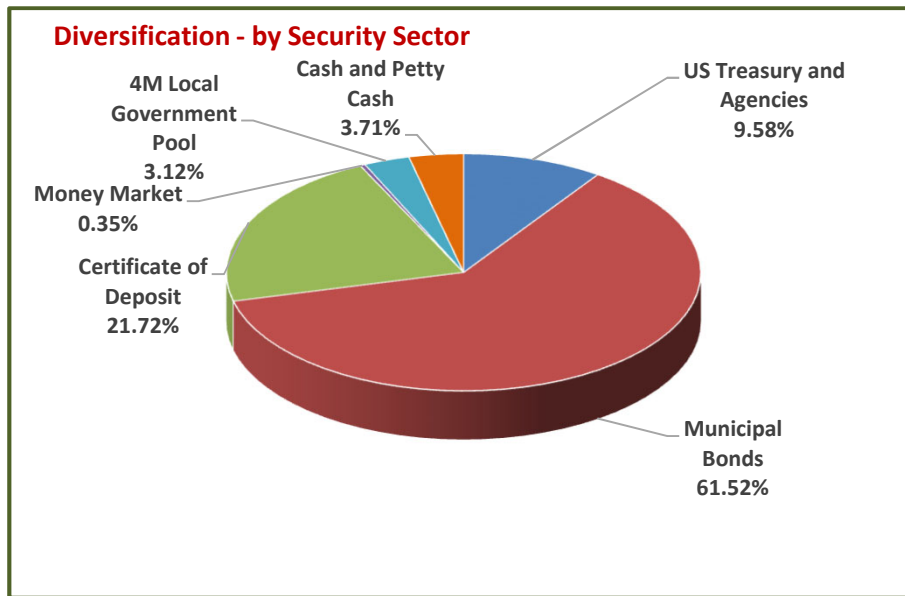
Approved By:

A handwritten signature in black ink that reads 'Melinda Coleman', written over a light blue horizontal line.

City Manager



CITY OF MAPLEWOOD
 Monthly Investment Summary Report
 Period Ending: October 31, 2022



	Portfolio		
Fixed Income Assets	YTM@Cost	Book Value	%
US Treasury and Agencies	1.82%	4,461,064.84	9.58%
Municipal Bonds	1.80%	28,644,430.07	61.52%
Certificate of Deposit	1.77%	10,113,821.96	21.72%
Yield to Maturity @ Cost	1.80%	43,219,316.87	92.82%
Weighted Average			
Money Market & LGIP			
Money Market	2.90%	163,404.96	0.35%
4M Local Government Pool	2.80%	1,451,533.23	3.12%
Yield to Maturity @ Cost	2.81%	1,614,938.19	3.47%
Weighted Average			
Cash and Liquid Assets			
Cash and Petty Cash	0.00%	1,728,639.87	3.71%
Yield to Maturity @ Cost	0.00%	1,728,639.87	3.71%
Weighted Average			
Yield to Maturity @ Cost	1.81%	46,562,894.93	100.00%
Weighted Average			

	Portfolio		
Total Assets	YTM@Cost	Book Value	%
0-1 Month	2.42%	4,009,597.88	8.61%
1-3 Months	1.48%	1,207,753.58	2.59%
3-6 Months	2.28%	2,297,885.52	4.94%
6-9 Months	0.92%	1,930,650.13	4.15%
9-12 Months	1.97%	2,527,767.41	5.43%
1-2 Years	1.31%	11,859,112.85	25.47%
2-3 Years	1.84%	9,202,103.04	19.76%
3-4 Years	1.99%	5,954,152.15	12.79%
4-5 Years	2.21%	6,039,205.78	12.97%
5-10 Years	3.78%	1,534,666.59	3.30%
Yield to Maturity @ Cost	1.81%	46,562,894.93	100.00%
Weighted Average			

Interest Earned During Period - Book Value		
Current Month	93,196.05	
Year to Date	542,458.78	
Annual Budget	388,400.00	139.66%



City of Maplewood, Minnesota
General Fund
 Statement of Revenues, Expenditures, and Changes in Fund Balance
 October 31, 2022

	2022			2021		
	Amended Budget	YTD Actual	Percent Of Actual To Budget	Amended Budget	YTD Actual	Percent Of Actual To Budget
Revenues:						
TAXES	\$ 18,185,680	\$ 9,452,699	52.0 %	\$ 17,324,330	\$ 9,091,504	52.5 %
SPECIAL ASSESSMENTS	0	0	0.0 %	0	18	0.0 %
LICENSES AND PERMITS	1,357,000	1,651,477	121.7 %	1,316,000	1,362,389	103.5 %
FINES AND FORFEITS	150,000	78,120	52.1 %	160,000	88,033	55.0 %
INTERGOVERNMENTAL	1,288,300	1,314,175	102.0 %	1,243,100	1,322,609	106.4 %
CHARGES FOR SERVICES	1,174,800	1,055,634	89.9 %	1,337,500	1,051,090	78.6 %
INVESTMENT EARNINGS	60,000	130,426	217.4 %	50,000	(91,556)	(183.1%)
MISCELLANEOUS	101,500	88,861	87.5 %	52,840	93,595	177.1 %
Total revenues	22,317,280	13,771,393	61.7 %	21,483,770	12,917,681	60.1 %
Expenditures:						
COMMUNITY DEVELOPMENT	1,579,250	1,334,388	84.5 %	1,550,630	1,251,396	80.7 %
ADMINISTRATION	2,755,140	2,110,001	76.6 %	1,863,190	1,299,542	69.7 %
FINANCE	839,600	690,574	82.3 %	1,436,150	1,327,260	92.4 %
FIRE	2,509,320	2,012,754	80.2 %	2,422,850	2,014,367	83.1 %
LEGISLATIVE	160,130	110,698	69.1 %	155,010	109,581	70.7 %
PARKS	1,544,270	1,247,181	80.8 %	1,458,000	1,210,838	83.0 %
POLICE	10,744,400	8,349,650	77.7 %	10,413,750	8,124,513	78.0 %
PUBLIC WORKS	3,500,170	2,673,840	76.4 %	3,374,190	2,579,182	76.4 %
Total expenditures	23,632,280	18,529,087	78.4 %	22,673,770	17,916,676	79.0 %
Excess (deficit) of revenues over expenditures	(1,315,000)	(4,757,694)	361.8 %	(1,190,000)	(4,998,995)	420.1 %
Other financing sources (uses):						
TRANSFERS IN	1,355,000	1,355,000	100.0 %	1,290,000	1,315,000	101.9 %
TRANSFERS OUT	0	(3,087,807)	0.0 %	0	0	0.0 %
Total other financing sources (uses)	1,355,000	(1,732,807)	(127.9%)	1,290,000	1,315,000	101.9 %
Excess (deficit) of revenues over expenditures and other financing sources (uses)	40,000	(6,490,502)	6,226.3%	100,000	(3,683,995)	3,684.0%
Fund balance - beginning	0	17,429,958	0.0 %	0	13,694,729	0.0 %
Fund balance - ending	\$ 40,000	\$ 10,939,457	7,348.6 %	\$ 100,000	\$ 10,010,734	0,010.7 %

Norm = 83.3 %

revstat.rpt
 11/22/2022 1:33PM
 Periods: 0 through 10

Revenue Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

000

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
000-3011 TAXES - CURRENT	18,185,680.00	9,373,695.05	9,373,695.05	8,811,984.95	51.54
000-3012 TAXES - DELINQUENT	0.00	61,059.48	61,059.48	-61,059.48	0.00
000-3014 TAXES-FORFTD TAX SALE APP	0.00	4,000.99	4,000.99	-4,000.99	0.00
000-3016 TAXES-MOBILE HOMES	0.00	3,670.42	3,670.42	-3,670.42	0.00
000-3017 TAXES-INTEREST	0.00	2,835.64	2,835.64	-2,835.64	0.00
000-3018 TAXES - OTHER	0.00	0.00	0.00	0.00	0.00
000-3019 TAXES - EXCESS TIF	0.00	7,437.62	7,437.62	-7,437.62	0.00
000-3031 CABLE TV FRANCHISE TAXES	0.00	0.00	0.00	0.00	0.00
000-3110 SPECIAL ASSESSMENTS CURRENT	0.00	0.00	0.00	0.00	0.00
000-3130 SPECIAL ASSESSMENTS DELINQUENT	0.00	0.00	0.00	0.00	0.00
000-3140 SPECIAL ASSESSMENTS DEFERRED	0.00	0.00	0.00	0.00	0.00
000-3160 SP. ASSESS.-PENALTIES/INTEREST	0.00	0.00	0.00	0.00	0.00
000-3170 SP/A FORFTD TAX SALE APRT	0.00	0.00	0.00	0.00	0.00
000-3190 SP/A DEFERRED - COUNTY	0.00	0.00	0.00	0.00	0.00
000-3201 LIQUOR	200,000.00	33,033.00	33,033.00	166,967.00	16.52
000-3203 CIGARETTE	12,000.00	10,925.00	10,925.00	1,075.00	91.04
000-3204 ENTERTAINMENT-AMUSEMENTS	0.00	0.00	0.00	0.00	0.00
000-3205 GENERAL BUSINESS	150,000.00	129,483.50	129,483.50	20,516.50	86.32
000-3207 CONTRACTOR	55,000.00	47,710.00	47,710.00	7,290.00	86.75
000-3208 GARBAGE & RUBBISH REMOVAL	4,000.00	500.00	500.00	3,500.00	12.50
000-3209 SERVICE & REPAIR STATIONS	14,000.00	13,386.00	13,386.00	614.00	95.61
000-3210 BUSINESS REGISTRATION FEE	4,000.00	3,680.00	3,680.00	320.00	92.00

Revenue Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

000

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
000-3219 MISCELLANEOUS	23,000.00	5,170.00	5,170.00	17,830.00	22.48
000-3301 BUILDING	540,000.00	1,021,430.21	1,021,430.21	-481,430.21	189.15
000-3302 ELECTRIC PERMIT FEES	55,000.00	76,494.65	76,494.65	-21,494.65	139.08
000-3303 HEATING	205,000.00	153,279.02	153,279.02	51,720.98	74.77
000-3304 PLUMBING	70,000.00	69,331.62	69,331.62	668.38	99.05
000-3306 ANIMAL	0.00	1,465.00	1,465.00	-1,465.00	0.00
000-3319 MISCELLANEOUS	25,000.00	83,463.91	83,463.91	-58,463.91	333.86
000-3321 MISC LIC/PERMITS - TASTE OF MAPLEWOOD	0.00	2,125.00	2,125.00	-2,125.00	0.00
000-3401 FINES	110,000.00	51,660.74	51,660.74	58,339.26	46.96
000-3402 PENALTIES	40,000.00	26,459.00	26,459.00	13,541.00	66.15
000-3512 FEDERAL DISASTER AID	0.00	0.00	0.00	0.00	0.00
000-3513 FEDERAL EMERGENCY MGMT ASSISTANCE	0.00	0.00	0.00	0.00	0.00
000-3516 FEDERAL POLICE GRANTS	140,000.00	48,738.61	48,738.61	91,261.39	34.81
000-3517 MISC FEDERAL GRANTS	0.00	13,447.98	13,447.98	-13,447.98	0.00
000-3520 STATE FIRE AID	210,000.00	240,786.15	240,786.15	-30,786.15	114.66
000-3521 STATE LOCAL GOVT. AID	0.00	0.00	0.00	0.00	0.00
000-3522 STATE MN DOT GRANTS	0.00	0.00	0.00	0.00	0.00
000-3523 STATE HOMESTEAD CREDIT	0.00	0.00	0.00	0.00	0.00
000-3524 STATE POLICE AID	470,000.00	515,846.28	515,846.28	-45,846.28	109.75
000-3526 STATE ST. MTNCE. AID	275,000.00	275,000.00	275,000.00	0.00	100.00
000-3527 STATE POLICE GRANTS	100,000.00	146,425.99	146,425.99	-46,425.99	146.43
000-3528 STATE FIRE/PARAMEDIC GRANTS	8,000.00	8,730.00	8,730.00	-730.00	109.13
000-3530 MISC. STATE AID/GRANTS	5,000.00	15,760.00	15,760.00	-10,760.00	315.20

Revenue Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

000

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
000-3531 COUNTY ROAD BRIDGE AID	1,900.00	0.00	0.00	1,900.00	0.00
000-3532 STATE LOCAL PERFORMANCE AID	5,700.00	0.00	0.00	5,700.00	0.00
000-3534 COUNTY - OTHER GRANTS/AID	0.00	0.00	0.00	0.00	0.00
000-3541 OTHER GOVT SCHL LIAS OFF PROG	72,700.00	49,440.00	49,440.00	23,260.00	68.01
000-3542 OTHER GOVT JPA	0.00	0.00	0.00	0.00	0.00
000-3544 OTHER GOVT-MISC. GRANTS	0.00	0.00	0.00	0.00	0.00
000-3610 ELECTION SERVICES	0.00	45.00	45.00	-45.00	0.00
000-3611 GENERAL GOVT.-TAXABLE	200.00	68.77	68.77	131.23	34.39
000-3612 GENERAL GOVT. NON TAXABLE	100.00	622.78	622.78	-522.78	622.78
000-3613 GENERAL-MOTOR VEHICLE FEES	490,000.00	361,124.98	361,124.98	128,875.02	73.70
000-3614 GENERAL GOVT. DRIVERS LIC FEES	0.00	0.00	0.00	0.00	0.00
000-3615 DNR FILING FEES	6,000.00	5,155.50	5,155.50	844.50	85.93
000-3616 GENERAL GOVT ADMIN. CH/SWR FND	0.00	0.00	0.00	0.00	0.00
000-3617 PASSPORT FEES	135,000.00	126,456.48	126,456.48	8,543.52	93.67
000-3618 INVESTMENT MGMT. FEES REVENUE	0.00	0.00	0.00	0.00	0.00
000-3619 GEN.GOV.-ADMIN CHR-PIP FUNDS	0.00	0.00	0.00	0.00	0.00
000-3620 ADMINISTRATIVE CHARGES -T.I.F	0.00	0.00	0.00	0.00	0.00
000-3624 PUBLIC SAFETY MISCELLANEOUS	30,000.00	14,154.37	14,154.37	15,845.63	47.18
000-3625 D.A.R.E. PROGRAM	0.00	0.00	0.00	0.00	0.00
000-3626 PAWNBROKER TRANSACTION FEES	10,000.00	0.00	0.00	10,000.00	0.00
000-3627 TOW/IMPOUND FEES	0.00	0.00	0.00	0.00	0.00
000-3628 PUBLIC WORKS ABATEMENT PROPERTY CHARGE	2,000.00	900.00	900.00	1,100.00	45.00
000-3629 ADMIN. FEE ABATEMENT PROPERTIES	500.00	225.00	225.00	275.00	45.00

Revenue Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

000

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
000-3631 PUBLIC WORKS ENG CH/SP FUND	0.00	0.00	0.00	0.00	0.00
000-3632 PUBLIC WORKS COUNTOUR MAPS	0.00	0.00	0.00	0.00	0.00
000-3633 PUBLIC WORKS MISC.	500.00	651.92	651.92	-151.92	130.38
000-3641 RECREATION PROGRAM FEES	0.00	156.29	156.29	-156.29	0.00
000-3643 REC. - NATURE CTR. FEES	0.00	130.40	130.40	-130.40	0.00
000-3681 COMM DEV-PLAN CHECK FEES	250,000.00	330,975.84	330,975.84	-80,975.84	132.39
000-3682 COMM DEV-MISCELLANEOUS	50,000.00	68,115.10	68,115.10	-18,115.10	136.23
000-3683 COMM/DEV CNTY RECORD FEES	500.00	552.00	552.00	-52.00	110.40
000-3685 COMM DEV-RENTAL LICENSING	200,000.00	146,150.00	146,150.00	53,850.00	73.08
000-3691 SUPPRESSION SERVICES	0.00	0.00	0.00	0.00	0.00
000-3692 FIRE DEPT. MISC. CHARGES	0.00	50.00	50.00	-50.00	0.00
000-3693 LIFE SAFETY INSPECTION FEE	0.00	100.00	100.00	-100.00	0.00
000-3694 EXTRICATION FEES	0.00	0.00	0.00	0.00	0.00
000-3801 INTEREST ON INVESTMENTS	60,000.00	130,426.23	130,426.23	-70,426.23	217.38
000-3802 RENT	1,500.00	1,495.00	1,495.00	5.00	99.67
000-3803 DONATIONS & CONTRIBUTIONS	0.00	295.00	295.00	-295.00	0.00
000-3804 SALE OF PROPERTY	0.00	2,494.66	2,494.66	-2,494.66	0.00
000-3806 SURTAX RETAINER	500.00	0.00	0.00	500.00	0.00
000-3807 S.A.C. RETAINER	2,500.00	5,293.05	5,293.05	-2,793.05	211.72
000-3809 OTHER	45,000.00	39,190.50	39,190.50	5,809.50	87.09
000-3810 DRUG & ALCOHOL AWARENESS PROGRAMS	1,000.00	7.50	7.50	992.50	0.75
000-3811 ADVERTISING FEES	0.00	500.00	500.00	-500.00	0.00
000-3812 REVENUE BOND FEES	0.00	0.00	0.00	0.00	0.00

Revenue Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

000

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
000-3814 ADVERTISING FEES - TASTE OF MAPLEWOOD	1,000.00	500.00	500.00	500.00	50.00
000-3816 OTHER - TASTE OF MAPLEWOOD	0.00	2,590.00	2,590.00	-2,590.00	0.00
000-3823 NATURE CENTER - DONATIONS	0.00	0.00	0.00	0.00	0.00
000-3872 RENTALS-ROOM	50,000.00	36,495.29	36,495.29	13,504.71	72.99
000-3873 RECREATION CONCESSIONS	0.00	0.00	0.00	0.00	0.00
101-3643 REC.- NATURE CTR. FEES	0.00	0.00	0.00	0.00	0.00
Total BIRTHDAY PARTIES	0.00	0.00	0.00	0.00	0.00
102-3643 REC.- NATURE CTR. FEES	0.00	0.00	0.00	0.00	0.00
Total COMMUNITY GROUPS	0.00	0.00	0.00	0.00	0.00
103-3643 REC.- NATURE CTR. FEES	0.00	0.00	0.00	0.00	0.00
Total CONCESSIONS	0.00	0.00	0.00	0.00	0.00
104-3643 REC.- NATURE CTR. FEES	0.00	0.00	0.00	0.00	0.00
Total PUBLIC PROGRAMS	0.00	0.00	0.00	0.00	0.00
105-3643 REC.- NATURE CTR. FEES	0.00	0.00	0.00	0.00	0.00
Total MAILING LIST	0.00	0.00	0.00	0.00	0.00
106-3643 REC.- NATURE CTR. FEES	0.00	0.00	0.00	0.00	0.00
Total DAYCARE/PRESCHOOL	0.00	0.00	0.00	0.00	0.00
107-3643 REC.- NATURE CTR. FEES	0.00	0.00	0.00	0.00	0.00
Total SCHOOLS	0.00	0.00	0.00	0.00	0.00
108-3643 REC.- NATURE CTR. FEES	0.00	0.00	0.00	0.00	0.00
Total RENTAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00

Revenue Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

000 '

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
109-3643 REC.- NATURE CTR. FEES	0.00	0.00	0.00	0.00	0.00
Total CONSULTING & TRAINING	0.00	0.00	0.00	0.00	0.00
Total '	22,317,280.00	13,771,392.52	13,771,392.52	8,545,887.48	61.71

Revenue Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

999 TRANSFERS

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
000-3999 TRANSFERS IN	1,355,000.00	1,355,000.00	1,355,000.00	0.00	100.00
Total TRANSFERS	1,355,000.00	1,355,000.00	1,355,000.00	0.00	100.00
Total GENERAL FUND	23,672,280.00	15,126,392.52	15,126,392.52	8,545,887.48	63.90
Grand Total	23,672,280.00	15,126,392.52	15,126,392.52	8,545,887.48	63.90

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

101 CITY COUNCIL

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00
000-4011 OVERTIME PAY	0.00	0.00	0.00	0.00	0.00	0.00
000-4025 WAGES/TEMPORARY	68,020.00	57,231.09	57,231.09	0.00	10,788.91	84.14
000-4040 RETIREMENT BENEFITS	8,600.00	7,170.00	7,170.00	0.00	1,430.00	83.37
000-4050 INSURANCE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
000-4090 WORKERS' COMPENSATION	110.00	91.70	91.70	0.00	18.30	83.36
000-4110 SUPPLIES - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
000-4120 PROGRAM SUPPLIES	5,000.00	3,796.31	3,796.31	0.00	1,203.69	75.93
000-4160 SUPPLIES - EQUIPMENT	0.00	1,457.03	1,457.03	0.00	-1,457.03	0.00
000-4165 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4170 BOOKS	0.00	0.00	0.00	0.00	0.00	0.00
000-4220 SIGNS & SIGNALS	0.00	0.00	0.00	0.00	0.00	0.00
000-4310 TELEPHONE	1,000.00	487.46	487.46	0.00	512.54	48.75
000-4330 POSTAGE	400.00	299.91	299.91	0.00	100.09	74.98
000-4360 PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
000-4370 INSURANCE	300.00	250.00	250.00	0.00	50.00	83.33
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	45,000.00	17,580.00	17,580.00	0.00	27,420.00	39.07
000-4390 TRAVEL & TRAINING	4,000.00	1,756.66	1,756.66	0.00	2,243.34	43.92
000-4400 VEHICLE ALLOWANCE	200.00	0.00	0.00	0.00	200.00	0.00
000-4430 REPAIRS & MTNCE./EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4480 FEES FOR SERVICE	12,000.00	7,661.63	7,661.63	0.00	4,338.37	63.85
000-4490 FEES - CONSULTING	0.00	0.00	0.00	0.00	0.00	0.00
000-4520 OUTSIDE RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4530 OUTSIDE RENTAL-PROPERTY/BLDGS	0.00	0.00	0.00	0.00	0.00	0.00
000-4580 INTERNAL I. T. CHARGES	15,500.00	12,916.70	12,916.70	0.00	2,583.30	83.33
Total CITY COUNCIL	160,130.00	110,698.49	110,698.49	0.00	49,431.51	69.13

Expenditure Status Report

**CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022**

101 GENERAL FUND

102 ADMINISTRATION

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	319,490.00	251,238.34	251,238.34	0.00	68,251.66	78.64
000-4011 OVERTIME PAY	0.00	0.00	0.00	0.00	0.00	0.00
000-4020 WAGES/PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00
000-4025 WAGES/TEMPORARY	500.00	0.00	0.00	0.00	500.00	0.00
000-4030 LEAVE BENEFITS	4,790.00	3,990.00	3,990.00	0.00	800.00	83.30
000-4040 RETIREMENT BENEFITS	49,530.00	41,280.00	41,280.00	0.00	8,250.00	83.34
000-4050 INSURANCE BENEFITS	38,950.00	32,460.00	32,460.00	0.00	6,490.00	83.34
000-4090 WORKERS' COMPENSATION	3,720.00	3,100.00	3,100.00	0.00	620.00	83.33
000-4110 SUPPLIES - OFFICE	500.00	1,166.98	1,166.98	0.00	-666.98	233.40
000-4120 PROGRAM SUPPLIES	4,500.00	5,647.77	5,647.77	0.00	-1,147.77	125.51
000-4160 SUPPLIES - EQUIPMENT	500.00	0.00	0.00	0.00	500.00	0.00
000-4165 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4170 BOOKS	0.00	0.00	0.00	0.00	0.00	0.00
000-4310 TELEPHONE	2,000.00	1,585.90	1,585.90	0.00	414.10	79.30
000-4330 POSTAGE	300.00	270.44	270.44	0.00	29.56	90.15
000-4360 PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
000-4370 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	4,000.00	5,000.46	5,000.46	0.00	-1,000.46	125.01
000-4390 TRAVEL & TRAINING	10,000.00	2,532.46	2,532.46	0.00	7,467.54	25.32
000-4391 EDUCATION REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
000-4400 VEHICLE ALLOWANCE	2,400.00	1,800.00	1,800.00	0.00	600.00	75.00
000-4430 REPAIRS & MTNCE./EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4480 FEES FOR SERVICE	1,500.00	360.09	360.09	0.00	1,139.91	24.01
000-4490 FEES - CONSULTING	8,000.00	0.00	0.00	0.00	8,000.00	0.00
000-4520 OUTSIDE RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4530 OUTSIDE RENTAL-PROPERTY/BLDGS	0.00	0.00	0.00	0.00	0.00	0.00
000-4550 DUPLICATING COSTS	3,200.00	1,606.73	1,606.73	0.00	1,593.27	50.21
000-4580 INTERNAL I. T. CHARGES	21,300.00	17,750.00	17,750.00	0.00	3,550.00	83.33
000-4630 EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
Total ADMINISTRATION	475,180.00	369,789.17	369,789.17	0.00	105,390.83	77.82

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

103 LEGAL SERVICES

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4020 WAGES/PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00
000-4025 WAGES/TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00
000-4040 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
000-4050 INSURANCE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
000-4110 SUPPLIES - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
000-4310 TELEPHONE	500.00	0.00	0.00	0.00	500.00	0.00
000-4370 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4390 TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
000-4480 FEES FOR SERVICE	150,000.00	102,787.38	102,787.38	0.00	47,212.62	68.52
000-4490 FEES - CONSULTING	0.00	0.00	0.00	0.00	0.00	0.00
000-4970 JUDGEMENTS & LOSSES	0.00	0.00	0.00	0.00	0.00	0.00
000-4975 SMALL LIABILITY CLAIMS	0.00	0.00	0.00	0.00	0.00	0.00
Total LEGAL SERVICES	150,500.00	102,787.38	102,787.38	0.00	47,712.62	68.30

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

114 SAFETY

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4110 SUPPLIES - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
000-4120 PROGRAM SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00	0.00
000-4370 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00	0.00
000-4390 TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
000-4480 FEES FOR SERVICE	10,000.00	10,597.77	10,597.77	0.00	-597.77	105.98
000-4490 FEES - CONSULTING	0.00	0.00	0.00	0.00	0.00	0.00
000-4550 DUPLICATING COSTS	0.00	0.00	0.00	0.00	0.00	0.00
Total SAFETY	11,000.00	10,597.77	10,597.77	0.00	402.23	96.34

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

115 BUILDING OPERATIONS

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	179,600.00	146,924.90	146,924.90	0.00	32,675.10	81.81
000-4011 OVERTIME PAY	10,300.00	14,874.22	14,874.22	0.00	-4,574.22	144.41
000-4020 WAGES/PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00
000-4025 WAGES/TEMPORARY	3,000.00	0.00	0.00	0.00	3,000.00	0.00
000-4030 LEAVE BENEFITS	2,690.00	2,240.00	2,240.00	0.00	450.00	83.27
000-4040 RETIREMENT BENEFITS	33,900.00	28,250.00	28,250.00	0.00	5,650.00	83.33
000-4050 INSURANCE BENEFITS	35,570.00	29,640.00	29,640.00	0.00	5,930.00	83.33
000-4090 WORKERS' COMPENSATION	15,600.00	13,000.00	13,000.00	0.00	2,600.00	83.33
000-4110 SUPPLIES - OFFICE	400.00	0.00	0.00	0.00	400.00	0.00
000-4130 SUPPLIES - JANITORIAL	16,000.00	10,379.49	10,379.49	0.00	5,620.51	64.87
000-4160 SUPPLIES - EQUIPMENT	25,000.00	18,162.29	18,162.29	0.00	6,837.71	72.65
000-4165 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4170 BOOKS	0.00	0.00	0.00	0.00	0.00	0.00
000-4180 MAINTENANCE MATERIALS	1,000.00	256.54	256.54	0.00	743.46	25.65
000-4190 CHEMICALS	0.00	0.00	0.00	0.00	0.00	0.00
000-4210 FUEL & OIL	0.00	0.00	0.00	0.00	0.00	0.00
000-4220 SIGNS & SIGNALS	1,000.00	277.32	277.32	0.00	722.68	27.73
000-4230 SMALL TOOLS	1,000.00	0.00	0.00	0.00	1,000.00	0.00
000-4240 UNIFORMS & CLOTHING	1,000.00	2,824.83	2,824.83	0.00	-1,824.83	282.48
000-4290 MISCELLANEOUS COMMODITIES	7,000.00	9,379.47	9,379.47	0.00	-2,379.47	133.99
000-4310 TELEPHONE	1,800.00	1,396.61	1,396.61	0.00	403.39	77.59
000-4320 UTILITIES	99,000.00	100,458.96	100,458.96	0.00	-1,458.96	101.47
000-4325 SOLAR SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00
000-4360 PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
000-4370 INSURANCE	16,000.00	13,333.30	13,333.30	0.00	2,666.70	83.33
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00	0.00
000-4390 TRAVEL & TRAINING	1,000.00	0.00	0.00	0.00	1,000.00	0.00
000-4391 EDUCATION REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
000-4400 VEHICLE ALLOWANCE	100.00	0.00	0.00	0.00	100.00	0.00
000-4410 REPAIR & MAINT/BUILDINGS	70,000.00	36,220.15	36,220.15	0.00	33,779.85	51.74
000-4430 REPAIRS & MTNCE./EQUIPMENT	27,000.00	7,756.13	7,756.13	0.00	19,243.87	28.73
000-4480 FEES FOR SERVICE	36,000.00	12,304.60	12,304.60	0.00	23,695.40	34.18

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND
115 BUILDING OPERATIONS

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4490 FEES - CONSULTING	12,000.00	0.00	0.00	0.00	12,000.00	0.00
000-4520 OUTSIDE RENTAL - EQUIPMENT	0.00	365.53	365.53	0.00	-365.53	0.00
000-4540 INTERNAL RENTAL - VEHICLE	5,000.00	4,166.70	4,166.70	0.00	833.30	83.33
000-4590 MISC. CONTRACTUAL SERVICES	35,000.00	1,139.30	1,139.30	0.00	33,860.70	3.26
000-4610 VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00
000-4630 EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
000-4640 EQUIPMENT - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
000-4720 LAND IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4730 BUILDING IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4759 OTHER CONSTRUCTION COSTS	0.00	0.00	0.00	0.00	0.00	0.00
Total BUILDING OPERATIONS	636,460.00	453,350.34	453,350.34	0.00	183,109.66	71.23

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

116 HUMAN RESOURCES ADMINISTRATION

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	263,870.00	206,309.57	206,309.57	0.00	57,560.43	78.19
000-4011 OVERTIME PAY	1,000.00	209.84	209.84	0.00	790.16	20.98
000-4020 WAGES/PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00
000-4025 WAGES/TEMPORARY	10,000.00	0.00	0.00	0.00	10,000.00	0.00
000-4030 LEAVE BENEFITS	3,960.00	3,300.00	3,300.00	0.00	660.00	83.33
000-4040 RETIREMENT BENEFITS	49,500.00	41,250.00	41,250.00	0.00	8,250.00	83.33
000-4050 INSURANCE BENEFITS	33,250.00	27,710.00	27,710.00	0.00	5,540.00	83.34
000-4090 WORKERS' COMPENSATION	2,860.00	2,383.30	2,383.30	0.00	476.70	83.33
000-4110 SUPPLIES - OFFICE	1,500.00	364.37	364.37	0.00	1,135.63	24.29
000-4120 PROGRAM SUPPLIES	2,500.00	2,513.20	2,513.20	0.00	-13.20	100.53
000-4160 SUPPLIES - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4165 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4170 BOOKS	0.00	0.00	0.00	0.00	0.00	0.00
000-4310 TELEPHONE	2,100.00	1,801.87	1,801.87	0.00	298.13	85.80
000-4330 POSTAGE	400.00	289.86	289.86	0.00	110.14	72.47
000-4360 PUBLISHING	14,000.00	44,871.00	44,871.00	0.00	-30,871.00	320.51
000-4370 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	1,500.00	808.70	808.70	0.00	691.30	53.91
000-4390 TRAVEL & TRAINING	7,500.00	794.00	794.00	0.00	6,706.00	10.59
000-4391 EDUCATION REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
000-4400 VEHICLE ALLOWANCE	2,450.00	1,800.00	1,800.00	0.00	650.00	73.47
000-4430 REPAIRS & MTNCE./EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4480 FEES FOR SERVICE	50,000.00	62,444.76	62,444.76	0.00	-12,444.76	124.89
000-4490 FEES - CONSULTING	36,500.00	18,765.26	18,765.26	0.00	17,734.74	51.41
000-4520 OUTSIDE RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4530 OUTSIDE RENTAL-PROPERTY/BLDGS	0.00	0.00	0.00	0.00	0.00	0.00
000-4550 DUPLICATING COSTS	1,000.00	484.53	484.53	0.00	515.47	48.45
000-4580 INTERNAL I. T. CHARGES	54,700.00	45,583.30	45,583.30	0.00	9,116.70	83.33
000-4630 EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
Total HUMAN RESOURCES ADMINISTRATION	538,590.00	461,683.56	461,683.56	0.00	76,906.44	85.72

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

201 FINANCE

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	495,460.00	400,962.45	400,962.45	0.00	94,497.55	80.93
000-4011 OVERTIME PAY	0.00	0.00	0.00	0.00	0.00	0.00
000-4020 WAGES/PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00
000-4025 WAGES/TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00
000-4030 LEAVE BENEFITS	7,430.00	6,190.00	6,190.00	0.00	1,240.00	83.31
000-4040 RETIREMENT BENEFITS	88,190.00	73,490.00	73,490.00	0.00	14,700.00	83.33
000-4050 INSURANCE BENEFITS	73,570.00	61,310.00	61,310.00	0.00	12,260.00	83.34
000-4090 WORKERS' COMPENSATION	5,150.00	4,291.70	4,291.70	0.00	858.30	83.33
000-4110 SUPPLIES - OFFICE	2,500.00	951.09	951.09	0.00	1,548.91	38.04
000-4120 PROGRAM SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
000-4160 SUPPLIES - EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	0.00
000-4165 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4170 BOOKS	200.00	0.00	0.00	0.00	200.00	0.00
000-4290 MISCELLANEOUS COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00
000-4310 TELEPHONE	2,500.00	2,106.60	2,106.60	0.00	393.40	84.26
000-4330 POSTAGE	2,200.00	1,234.85	1,234.85	0.00	965.15	56.13
000-4360 PUBLISHING	600.00	0.00	0.00	0.00	600.00	0.00
000-4370 INSURANCE	4,000.00	3,333.30	3,333.30	0.00	666.70	83.33
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	800.00	515.00	515.00	0.00	285.00	64.38
000-4390 TRAVEL & TRAINING	5,800.00	5,358.11	5,358.11	0.00	441.89	92.38
000-4391 EDUCATION REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
000-4400 VEHICLE ALLOWANCE	2,600.00	1,800.00	1,800.00	0.00	800.00	69.23
000-4430 REPAIRS & MTNCE./EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4480 FEES FOR SERVICE	80,000.00	78,428.35	78,428.35	0.00	1,571.65	98.04
000-4490 FEES - CONSULTING	0.00	0.00	0.00	0.00	0.00	0.00
000-4520 OUTSIDE RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4550 DUPLICATING COSTS	3,700.00	1,441.83	1,441.83	0.00	2,258.17	38.97
000-4580 INTERNAL I. T. CHARGES	63,900.00	53,250.00	53,250.00	0.00	10,650.00	83.33
000-4630 EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
000-4901 LATE PAYMENT PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00
000-4940 CASH OVER & SHORT	0.00	-4,089.50	-4,089.50	0.00	4,089.50	0.00
Total FINANCE	839,600.00	690,573.78	690,573.78	0.00	149,026.22	82.25

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

301 CITY CLERK

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	341,710.00	262,524.63	262,524.63	0.00	79,185.37	76.83
000-4011 OVERTIME PAY	0.00	0.00	0.00	0.00	0.00	0.00
000-4020 WAGES/PART-TIME	36,300.00	35,122.04	35,122.04	0.00	1,177.96	96.75
000-4025 WAGES/TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00
000-4030 LEAVE BENEFITS	5,670.00	4,730.00	4,730.00	0.00	940.00	83.42
000-4040 RETIREMENT BENEFITS	69,710.00	58,090.00	58,090.00	0.00	11,620.00	83.33
000-4050 INSURANCE BENEFITS	62,470.00	52,060.00	52,060.00	0.00	10,410.00	83.34
000-4090 WORKERS' COMPENSATION	4,290.00	3,575.00	3,575.00	0.00	715.00	83.33
000-4110 SUPPLIES - OFFICE	4,000.00	3,314.08	3,314.08	0.00	685.92	82.85
000-4120 PROGRAM SUPPLIES	200.00	0.00	0.00	0.00	200.00	0.00
000-4160 SUPPLIES - EQUIPMENT	7,000.00	2,924.30	2,924.30	0.00	4,075.70	41.78
000-4165 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4170 BOOKS	100.00	0.00	0.00	0.00	100.00	0.00
000-4240 UNIFORMS & CLOTHING	0.00	0.00	0.00	0.00	0.00	0.00
000-4310 TELEPHONE	3,800.00	1,315.50	1,315.50	0.00	2,484.50	34.62
000-4330 POSTAGE	8,800.00	5,261.56	5,261.56	0.00	3,538.44	59.79
000-4360 PUBLISHING	3,000.00	4,668.04	4,668.04	0.00	-1,668.04	155.60
000-4370 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	700.00	570.00	570.00	0.00	130.00	81.43
000-4390 TRAVEL & TRAINING	3,000.00	2,550.16	2,550.16	0.00	449.84	85.01
000-4400 VEHICLE ALLOWANCE	300.00	0.00	0.00	0.00	300.00	0.00
000-4430 REPAIRS & MTNCE./EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4480 FEES FOR SERVICE	25,000.00	34,623.52	34,623.52	0.00	-9,623.52	138.49
000-4490 FEES - CONSULTING	0.00	0.00	0.00	0.00	0.00	0.00
000-4520 OUTSIDE RENTAL - EQUIPMENT	300.00	0.00	0.00	0.00	300.00	0.00
000-4530 OUTSIDE RENTAL-PROPERTY/BLDGS	0.00	0.00	0.00	0.00	0.00	0.00
000-4540 INTERNAL RENTAL - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00
000-4550 DUPLICATING COSTS	7,500.00	8,140.39	8,140.39	0.00	-640.39	108.54
000-4580 INTERNAL I. T. CHARGES	39,900.00	33,250.00	33,250.00	0.00	6,650.00	83.33
000-4630 EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
000-4640 EQUIPMENT - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
000-4730 BUILDING IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

301 CITY CLERK

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4940 CASH OVER & SHORT	0.00	-45.21	-45.21	0.00	45.21	0.00
000-4945 UNCOLLECTIBLE CHECKS	0.00	0.00	0.00	0.00	0.00	0.00
Total CITY CLERK	623,750.00	512,674.01	512,674.01	0.00	111,075.99	82.19

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

303 DEPUTY REGISTRAR

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	386,900.00	234,466.40	234,466.40	0.00	152,433.60	60.60
000-4011 OVERTIME PAY	1,000.00	635.27	635.27	0.00	364.73	63.53
000-4020 WAGES/PART-TIME	177,980.00	123,135.63	123,135.63	0.00	54,844.37	69.19
000-4025 WAGES/TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00
000-4030 LEAVE BENEFITS	8,360.00	6,970.00	6,970.00	0.00	1,390.00	83.37
000-4040 RETIREMENT BENEFITS	101,470.00	84,560.00	84,560.00	0.00	16,910.00	83.33
000-4050 INSURANCE BENEFITS	84,550.00	70,460.00	70,460.00	0.00	14,090.00	83.34
000-4090 WORKERS' COMPENSATION	4,290.00	3,575.00	3,575.00	0.00	715.00	83.33
000-4110 SUPPLIES - OFFICE	2,500.00	2,990.90	2,990.90	0.00	-490.90	119.64
000-4160 SUPPLIES - EQUIPMENT	1,800.00	188.00	188.00	0.00	1,612.00	10.44
000-4165 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4310 TELEPHONE	200.00	1,586.00	1,586.00	0.00	-1,386.00	793.00
000-4330 POSTAGE	5,500.00	2,024.34	2,024.34	0.00	3,475.66	36.81
000-4370 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	1,000.00	550.00	550.00	0.00	450.00	55.00
000-4390 TRAVEL & TRAINING	200.00	657.95	657.95	0.00	-457.95	328.98
000-4400 VEHICLE ALLOWANCE	700.00	0.00	0.00	0.00	700.00	0.00
000-4480 FEES FOR SERVICE	600.00	14,983.97	14,983.97	0.00	-14,383.97	2,497.33
000-4550 DUPLICATING COSTS	6,500.00	3,972.95	3,972.95	0.00	2,527.05	61.12
000-4580 INTERNAL I. T. CHARGES	39,900.00	33,250.00	33,250.00	0.00	6,650.00	83.33
000-4630 EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
000-4730 BUILDING IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4940 CASH OVER & SHORT	0.00	842.77	842.77	0.00	-842.77	0.00
Total DEPUTY REGISTRAR	823,450.00	584,849.18	584,849.18	0.00	238,600.82	71.02

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

304 ELECTIONS

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	0.00	594.53	594.53	0.00	-594.53	0.00
000-4011 OVERTIME PAY	5,500.00	2,019.76	2,019.76	0.00	3,480.24	36.72
000-4020 WAGES/PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00
000-4025 WAGES/TEMPORARY	88,000.00	32,248.50	32,248.50	0.00	55,751.50	36.65
000-4040 RETIREMENT BENEFITS	7,570.00	6,310.00	6,310.00	0.00	1,260.00	83.36
000-4110 SUPPLIES - OFFICE	1,500.00	516.89	516.89	0.00	983.11	34.46
000-4120 PROGRAM SUPPLIES	1,000.00	716.49	716.49	0.00	283.51	71.65
000-4160 SUPPLIES - EQUIPMENT	1,400.00	911.50	911.50	0.00	488.50	65.11
000-4310 TELEPHONE	1,200.00	505.34	505.34	0.00	694.66	42.11
000-4330 POSTAGE	1,200.00	377.16	377.16	0.00	822.84	31.43
000-4360 PUBLISHING	2,800.00	0.00	0.00	0.00	2,800.00	0.00
000-4370 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4390 TRAVEL & TRAINING	0.00	124.38	124.38	0.00	-124.38	0.00
000-4400 VEHICLE ALLOWANCE	600.00	0.00	0.00	0.00	600.00	0.00
000-4430 REPAIRS & MTNCE./EQUIPMENT	21,300.00	22,810.65	22,810.65	0.00	-1,510.65	107.09
000-4480 FEES FOR SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
000-4520 OUTSIDE RENTAL - EQUIPMENT	300.00	285.00	285.00	0.00	15.00	95.00
000-4530 OUTSIDE RENTAL-PROPERTY/BLDGS	0.00	200.00	200.00	0.00	-200.00	0.00
000-4550 DUPLICATING COSTS	300.00	0.00	0.00	0.00	300.00	0.00
000-4640 EQUIPMENT - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
Total ELECTIONS	132,670.00	67,620.20	67,620.20	0.00	65,049.80	50.97

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

401 POLICE

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	5,745,500.00	4,198,060.10	4,198,060.10	0.00	1,547,439.90	73.07
000-4011 OVERTIME PAY	390,000.00	339,323.22	339,323.22	0.00	50,676.78	87.01
000-4020 WAGES/PART-TIME	65,240.00	0.00	0.00	0.00	65,240.00	0.00
000-4025 WAGES/TEMPORARY	12,000.00	21,498.75	21,498.75	0.00	-9,498.75	179.16
000-4030 LEAVE BENEFITS	87,160.00	72,630.00	72,630.00	0.00	14,530.00	83.33
000-4040 RETIREMENT BENEFITS	1,264,380.00	1,053,650.00	1,053,650.00	0.00	210,730.00	83.33
000-4050 INSURANCE BENEFITS	846,850.00	705,710.00	705,710.00	0.00	141,140.00	83.33
000-4090 WORKERS' COMPENSATION	439,770.00	366,475.00	366,475.00	0.00	73,295.00	83.33
000-4110 SUPPLIES - OFFICE	13,600.00	3,820.36	3,820.36	0.00	9,779.64	28.09
000-4120 PROGRAM SUPPLIES	32,200.00	42,274.33	42,274.33	0.00	-10,074.33	131.29
000-4140 SUPPLIES - VEHICLE	3,200.00	232.00	232.00	0.00	2,968.00	7.25
000-4160 SUPPLIES - EQUIPMENT	98,400.00	77,816.17	77,816.17	0.00	20,583.83	79.08
000-4165 SMALL EQUIPMENT	15,800.00	15,476.00	15,476.00	0.00	324.00	97.95
000-4210 FUEL & OIL	93,000.00	17,442.68	17,442.68	0.00	75,557.32	18.76
000-4240 UNIFORMS & CLOTHING	70,300.00	117,007.03	117,007.03	0.00	-46,707.03	166.44
000-4290 MISCELLANEOUS COMMODITIES	15,000.00	13,987.69	13,987.69	0.00	1,012.31	93.25
000-4310 TELEPHONE	44,000.00	31,912.75	31,912.75	0.00	12,087.25	72.53
000-4330 POSTAGE	2,600.00	1,885.64	1,885.64	0.00	714.36	72.52
000-4370 INSURANCE	110,000.00	91,666.70	91,666.70	0.00	18,333.30	83.33
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	16,000.00	31,792.16	31,792.16	0.00	-15,792.16	198.70
000-4390 TRAVEL & TRAINING	62,000.00	96,205.27	96,205.27	0.00	-34,205.27	155.17
000-4391 EDUCATION REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
000-4400 VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4420 REPAIR & MAINT/VEHICLE	106,200.00	36,244.93	36,244.93	0.00	69,955.07	34.13
000-4430 REPAIRS & MTNCE./EQUIPMENT	15,000.00	2,998.11	2,998.11	0.00	12,001.89	19.99
000-4440 REPAIR & MAINT/RADIO	11,700.00	4,979.52	4,979.52	0.00	6,720.48	42.56
000-4475 FEES FOR DISPATCHING	353,600.00	265,184.82	265,184.82	0.00	88,415.18	75.00
000-4480 FEES FOR SERVICE	327,400.00	341,583.47	341,583.47	0.00	-14,183.47	104.33
000-4482 PROSECUTION FEES	198,000.00	146,250.00	146,250.00	0.00	51,750.00	73.86
000-4490 FEES - CONSULTING	0.00	0.00	0.00	0.00	0.00	0.00
000-4520 OUTSIDE RENTAL - EQUIPMENT	0.00	855.00	855.00	0.00	-855.00	0.00
000-4530 OUTSIDE RENTAL-PROPERTY/BLDGS	0.00	0.00	0.00	0.00	0.00	0.00

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

401 POLICE

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4540 INTERNAL RENTAL - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00
000-4550 DUPLICATING COSTS	11,000.00	7,279.42	7,279.42	0.00	3,720.58	66.18
000-4580 INTERNAL I. T. CHARGES	294,500.00	245,416.70	245,416.70	0.00	49,083.30	83.33
000-4610 VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00
000-4630 EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
000-4640 EQUIPMENT - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
000-4730 BUILDING IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4940 CASH OVER & SHORT	0.00	-7.62	-7.62	0.00	7.62	0.00
Total POLICE	10,744,400.00	8,349,650.20	8,349,650.20	0.00	2,394,749.80	77.71

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

404 FIRE

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	1,096,220.00	910,188.52	910,188.52	0.00	186,031.48	83.03
000-4011 OVERTIME PAY	160,000.00	191,477.46	191,477.46	0.00	-31,477.46	119.67
000-4020 WAGES/PART-TIME	74,000.00	15,051.42	15,051.42	0.00	58,948.58	20.34
000-4025 WAGES/TEMPORARY	5,000.00	9,503.05	9,503.05	0.00	-4,503.05	190.06
000-4030 LEAVE BENEFITS	17,550.00	14,630.00	14,630.00	0.00	2,920.00	83.36
000-4040 RETIREMENT BENEFITS	280,190.00	233,490.00	233,490.00	0.00	46,700.00	83.33
000-4050 INSURANCE BENEFITS	176,260.00	146,880.00	146,880.00	0.00	29,380.00	83.33
000-4060 FIREFIGHTERS PENSION BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
000-4090 WORKERS' COMPENSATION	103,700.00	86,416.70	86,416.70	0.00	17,283.30	83.33
000-4110 SUPPLIES - OFFICE	1,000.00	1,245.81	1,245.81	0.00	-245.81	124.58
000-4120 PROGRAM SUPPLIES	7,500.00	11,654.40	11,654.40	0.00	-4,154.40	155.39
000-4130 SUPPLIES - JANITORIAL	2,400.00	3,281.70	3,281.70	0.00	-881.70	136.74
000-4140 SUPPLIES - VEHICLE	250.00	315.48	315.48	0.00	-65.48	126.19
000-4160 SUPPLIES - EQUIPMENT	58,000.00	30,565.23	30,565.23	1,541.57	25,893.20	55.36
000-4165 SMALL EQUIPMENT	35,000.00	0.00	0.00	0.00	35,000.00	0.00
000-4170 BOOKS	1,250.00	1,467.51	1,467.51	0.00	-217.51	117.40
000-4180 MAINTENANCE MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
000-4190 CHEMICALS	0.00	0.00	0.00	0.00	0.00	0.00
000-4210 FUEL & OIL	20,000.00	4,450.22	4,450.22	0.00	15,549.78	22.25
000-4220 SIGNS & SIGNALS	0.00	0.00	0.00	0.00	0.00	0.00
000-4230 SMALL TOOLS	0.00	241.90	241.90	0.00	-241.90	0.00
000-4240 UNIFORMS & CLOTHING	24,000.00	15,456.38	15,456.38	0.00	8,543.62	64.40
000-4290 MISCELLANEOUS COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00
000-4310 TELEPHONE	11,000.00	9,866.04	9,866.04	0.00	1,133.96	89.69
000-4320 UTILITIES	32,000.00	27,072.28	27,072.28	0.00	4,927.72	84.60
000-4330 POSTAGE	250.00	252.80	252.80	0.00	-2.80	101.12
000-4360 PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
000-4370 INSURANCE	13,000.00	10,833.30	10,833.30	0.00	2,166.70	83.33
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	3,750.00	7,104.24	7,104.24	0.00	-3,354.24	189.45
000-4390 TRAVEL & TRAINING	47,500.00	37,533.33	37,533.33	0.00	9,966.67	79.02
000-4391 EDUCATION REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
000-4400 VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

404 FIRE

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4410 REPAIR & MAINT/BUILDINGS	10,000.00	15,175.09	15,175.09	0.00	-5,175.09	151.75
000-4420 REPAIR & MAINT/VEHICLE	60,000.00	28,906.23	28,906.23	0.00	31,093.77	48.18
000-4430 REPAIRS & MTNCE./EQUIPMENT	5,000.00	13,737.43	13,737.43	0.00	-8,737.43	274.75
000-4440 REPAIR & MAINT/RADIO	2,000.00	334.48	334.48	0.00	1,665.52	16.72
000-4475 FEES FOR DISPATCHING	70,000.00	51,453.81	51,453.81	0.00	18,546.19	73.51
000-4480 FEES FOR SERVICE	100,000.00	50,552.34	50,552.34	0.00	49,447.66	50.55
000-4520 OUTSIDE RENTAL - EQUIPMENT	3,000.00	1,184.64	1,184.64	0.00	1,815.36	39.49
000-4540 INTERNAL RENTAL - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00
000-4550 DUPLICATING COSTS	3,500.00	1,627.00	1,627.00	0.00	1,873.00	46.49
000-4580 INTERNAL I. T. CHARGES	76,200.00	63,500.00	63,500.00	0.00	12,700.00	83.33
000-4610 VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00
000-4630 EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
000-4640 EQUIPMENT - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
000-4730 BUILDING IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total FIRE	2,499,520.00	1,995,448.79	1,995,448.79	1,541.57	502,529.64	79.89

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

413 EMERGENCY MANAGEMENT

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4020 WAGES/PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00
000-4025 WAGES/TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00
000-4040 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
000-4110 SUPPLIES - OFFICE	250.00	0.00	0.00	0.00	250.00	0.00
000-4120 PROGRAM SUPPLIES	250.00	0.00	0.00	0.00	250.00	0.00
000-4160 SUPPLIES - EQUIPMENT	0.00	5,830.00	5,830.00	0.00	-5,830.00	0.00
000-4165 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4210 FUEL & OIL	0.00	0.00	0.00	0.00	0.00	0.00
000-4240 UNIFORMS & CLOTHING	0.00	0.00	0.00	0.00	0.00	0.00
000-4310 TELEPHONE	400.00	0.00	0.00	0.00	400.00	0.00
000-4320 UTILITIES	600.00	566.41	566.41	0.00	33.59	94.40
000-4330 POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00
000-4370 INSURANCE	500.00	416.70	416.70	0.00	83.30	83.34
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	300.00	180.00	180.00	0.00	120.00	60.00
000-4390 TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
000-4400 VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4420 REPAIR & MAINT/VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00
000-4430 REPAIRS & MTNCE./EQUIPMENT	7,500.00	6,332.00	6,332.00	0.00	1,168.00	84.43
000-4480 FEES FOR SERVICE	0.00	3,979.82	3,979.82	0.00	-3,979.82	0.00
000-4550 DUPLICATING COSTS	0.00	0.00	0.00	0.00	0.00	0.00
000-4640 EQUIPMENT - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
Total EMERGENCY MANAGEMENT	9,800.00	17,304.93	17,304.93	0.00	-7,504.93	176.58

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

501 PUBLIC WORKS ADMINISTRATION

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	123,010.00	99,028.17	99,028.17	0.00	23,981.83	80.50
000-4011 OVERTIME PAY	0.00	0.00	0.00	0.00	0.00	0.00
000-4020 WAGES/PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00
000-4025 WAGES/TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00
000-4030 LEAVE BENEFITS	1,850.00	1,540.00	1,540.00	0.00	310.00	83.24
000-4040 RETIREMENT BENEFITS	22,190.00	18,490.00	18,490.00	0.00	3,700.00	83.33
000-4050 INSURANCE BENEFITS	21,650.00	18,040.00	18,040.00	0.00	3,610.00	83.33
000-4110 SUPPLIES - OFFICE	3,000.00	2,198.44	2,198.44	0.00	801.56	73.28
000-4120 PROGRAM SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
000-4160 SUPPLIES - EQUIPMENT	3,000.00	1,158.00	1,158.00	0.00	1,842.00	38.60
000-4165 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4170 BOOKS	0.00	0.00	0.00	0.00	0.00	0.00
000-4210 FUEL & OIL	0.00	0.00	0.00	0.00	0.00	0.00
000-4290 MISCELLANEOUS COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00
000-4310 TELEPHONE	200.00	0.00	0.00	0.00	200.00	0.00
000-4330 POSTAGE	5,000.00	2,046.47	2,046.47	0.00	2,953.53	40.93
000-4370 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	3,200.00	3,701.50	3,701.50	0.00	-501.50	115.67
000-4390 TRAVEL & TRAINING	4,000.00	200.00	200.00	0.00	3,800.00	5.00
000-4400 VEHICLE ALLOWANCE	500.00	360.00	360.00	0.00	140.00	72.00
000-4430 REPAIRS & MTNCE./EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	0.00
000-4480 FEES FOR SERVICE	12,000.00	55,529.03	55,529.03	0.00	-43,529.03	462.74
000-4490 FEES - CONSULTING	6,000.00	0.00	0.00	0.00	6,000.00	0.00
000-4520 OUTSIDE RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4530 OUTSIDE RENTAL-PROPERTY/BLDGS	0.00	0.00	0.00	0.00	0.00	0.00
000-4550 DUPLICATING COSTS	6,500.00	5,129.81	5,129.81	0.00	1,370.19	78.92
000-4580 INTERNAL I. T. CHARGES	128,400.00	107,000.00	107,000.00	0.00	21,400.00	83.33
000-4630 EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
000-4710 LAND PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00
000-4730 BUILDING IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4759 OTHER CONSTRUCTION COSTS	0.00	0.00	0.00	0.00	0.00	0.00
000-4940 CASH OVER & SHORT	0.00	-19.50	-19.50	0.00	19.50	0.00

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

501 PUBLIC WORKS ADMINISTRATION

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4945 UNCOLLECTIBLE CHECKS	0.00	0.00	0.00	0.00	0.00	0.00
Total PUBLIC WORKS ADMINISTRATION	341,500.00	314,401.92	314,401.92	0.00	27,098.08	92.06

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

502 STREET MAINTAINANCE

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	329,680.00	238,207.16	238,207.16	0.00	91,472.84	72.25
000-4011 OVERTIME PAY	7,000.00	3,200.71	3,200.71	0.00	3,799.29	45.72
000-4020 WAGES/PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00
000-4025 WAGES/TEMPORARY	7,200.00	0.00	0.00	0.00	7,200.00	0.00
000-4030 LEAVE BENEFITS	4,950.00	4,130.00	4,130.00	0.00	820.00	83.43
000-4040 RETIREMENT BENEFITS	59,760.00	49,800.00	49,800.00	0.00	9,960.00	83.33
000-4050 INSURANCE BENEFITS	67,590.00	56,330.00	56,330.00	0.00	11,260.00	83.34
000-4090 WORKERS' COMPENSATION	108,610.00	90,508.30	90,508.30	0.00	18,101.70	83.33
000-4120 PROGRAM SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00	0.00
000-4140 SUPPLIES - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00
000-4160 SUPPLIES - EQUIPMENT	4,000.00	3,081.68	3,081.68	0.00	918.32	77.04
000-4165 SMALL EQUIPMENT	6,000.00	2,763.01	2,763.01	0.00	3,236.99	46.05
000-4180 MAINTENANCE MATERIALS	100,000.00	59,165.51	59,165.51	51,986.95	-11,152.46	111.15
000-4190 CHEMICALS	0.00	0.00	0.00	0.00	0.00	0.00
000-4210 FUEL & OIL	28,000.00	7,557.09	7,557.09	0.00	20,442.91	26.99
000-4220 SIGNS & SIGNALS	14,000.00	15,887.67	15,887.67	0.00	-1,887.67	113.48
000-4230 SMALL TOOLS	500.00	0.00	0.00	0.00	500.00	0.00
000-4240 UNIFORMS & CLOTHING	10,000.00	6,549.53	6,549.53	0.00	3,450.47	65.50
000-4290 MISCELLANEOUS COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00
000-4310 TELEPHONE	10,000.00	6,347.47	6,347.47	0.00	3,652.53	63.47
000-4320 UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00
000-4370 INSURANCE	20,000.00	16,666.70	16,666.70	0.00	3,333.30	83.33
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	100.00	0.00	0.00	0.00	100.00	0.00
000-4390 TRAVEL & TRAINING	3,000.00	6,800.00	6,800.00	0.00	-3,800.00	226.67
000-4400 VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4430 REPAIRS & MTNCE./EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	0.00
000-4480 FEES FOR SERVICE	35,000.00	26,806.46	26,806.46	0.00	8,193.54	76.59
000-4490 FEES - CONSULTING	0.00	0.00	0.00	0.00	0.00	0.00
000-4520 OUTSIDE RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4530 OUTSIDE RENTAL-PROPERTY/BLDGS	3,000.00	0.00	0.00	0.00	3,000.00	0.00
000-4540 INTERNAL RENTAL - VEHICLE	187,000.00	155,833.30	155,833.30	0.00	31,166.70	83.33
000-4610 VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

502 STREET MAINTAINANCE

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4630 EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
000-4640 EQUIPMENT - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
000-4710 LAND PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00
000-4730 BUILDING IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4759 OTHER CONSTRUCTION COSTS	0.00	0.00	0.00	0.00	0.00	0.00
000-4975 SMALL LIABILITY CLAIMS	0.00	0.00	0.00	0.00	0.00	0.00
Total STREET MAINTAINANCE	1,007,390.00	749,634.59	749,634.59	51,986.95	205,768.46	79.57

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

503 ENGINEERING

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	410,580.00	331,110.21	331,110.21	0.00	79,469.79	80.64
000-4011 OVERTIME PAY	25,000.00	5,959.12	5,959.12	0.00	19,040.88	23.84
000-4020 WAGES/PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00
000-4025 WAGES/TEMPORARY	20,000.00	6,786.00	6,786.00	0.00	13,214.00	33.93
000-4030 LEAVE BENEFITS	6,160.00	5,130.00	5,130.00	0.00	1,030.00	83.28
000-4040 RETIREMENT BENEFITS	75,830.00	63,190.00	63,190.00	0.00	12,640.00	83.33
000-4050 INSURANCE BENEFITS	70,320.00	58,600.00	58,600.00	0.00	11,720.00	83.33
000-4160 SUPPLIES - EQUIPMENT	1,500.00	3,895.42	3,895.42	0.00	-2,395.42	259.69
000-4165 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4170 BOOKS	0.00	0.00	0.00	0.00	0.00	0.00
000-4230 SMALL TOOLS	1,000.00	1,093.37	1,093.37	0.00	-93.37	109.34
000-4240 UNIFORMS & CLOTHING	1,000.00	188.91	188.91	0.00	811.09	18.89
000-4290 MISCELLANEOUS COMMODITIES	2,000.00	0.00	0.00	0.00	2,000.00	0.00
000-4310 TELEPHONE	4,600.00	2,643.74	2,643.74	0.00	1,956.26	57.47
000-4360 PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
000-4370 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	500.00	2,613.50	2,613.50	0.00	-2,113.50	522.70
000-4390 TRAVEL & TRAINING	4,000.00	2,240.20	2,240.20	0.00	1,759.80	56.01
000-4391 EDUCATION REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
000-4400 VEHICLE ALLOWANCE	200.00	360.00	360.00	0.00	-160.00	180.00
000-4430 REPAIRS & MTNCE./EQUIPMENT	8,000.00	0.00	0.00	0.00	8,000.00	0.00
000-4480 FEES FOR SERVICE	12,000.00	825.75	825.75	0.00	11,174.25	6.88
000-4490 FEES - CONSULTING	12,000.00	1,188.00	1,188.00	0.00	10,812.00	9.90
000-4520 OUTSIDE RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4540 INTERNAL RENTAL - VEHICLE	33,000.00	27,500.00	27,500.00	0.00	5,500.00	83.33
000-4610 VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00
000-4630 EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
000-4640 EQUIPMENT - OTHER	0.00	19,717.93	19,717.93	0.00	-19,717.93	0.00
000-4761 LEGAL & FISCAL	0.00	0.00	0.00	0.00	0.00	0.00
Total ENGINEERING	687,690.00	533,042.15	533,042.15	0.00	154,647.85	77.51

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

514 SNOW AND ICE CONTROL

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	148,620.00	118,930.61	118,930.61	0.00	29,689.39	80.02
000-4011 OVERTIME PAY	30,000.00	18,295.44	18,295.44	0.00	11,704.56	60.98
000-4020 WAGES/PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00
000-4025 WAGES/TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00
000-4030 LEAVE BENEFITS	2,230.00	1,860.00	1,860.00	0.00	370.00	83.41
000-4040 RETIREMENT BENEFITS	30,660.00	25,550.00	25,550.00	0.00	5,110.00	83.33
000-4050 INSURANCE BENEFITS	32,070.00	26,730.00	26,730.00	0.00	5,340.00	83.35
000-4120 PROGRAM SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
000-4140 SUPPLIES - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00
000-4160 SUPPLIES - EQUIPMENT	5,000.00	1,852.69	1,852.69	0.00	3,147.31	37.05
000-4165 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4180 MAINTENANCE MATERIALS	90,000.00	69,760.79	69,760.79	0.00	20,239.21	77.51
000-4190 CHEMICALS	0.00	0.00	0.00	0.00	0.00	0.00
000-4210 FUEL & OIL	0.00	0.00	0.00	0.00	0.00	0.00
000-4220 SIGNS & SIGNALS	0.00	0.00	0.00	0.00	0.00	0.00
000-4230 SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00
000-4240 UNIFORMS & CLOTHING	400.00	0.00	0.00	0.00	400.00	0.00
000-4290 MISCELLANEOUS COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00
000-4310 TELEPHONE	1,000.00	682.18	682.18	0.00	317.82	68.22
000-4320 UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00
000-4370 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00	0.00
000-4390 TRAVEL & TRAINING	2,500.00	1,043.20	1,043.20	0.00	1,456.80	41.73
000-4400 VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4430 REPAIRS & MTNCE./EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4480 FEES FOR SERVICE	3,000.00	220.13	220.13	0.00	2,779.87	7.34
000-4490 FEES - CONSULTING	0.00	0.00	0.00	0.00	0.00	0.00
000-4520 OUTSIDE RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4540 INTERNAL RENTAL - VEHICLE	220,000.00	183,333.30	183,333.30	0.00	36,666.70	83.33
000-4610 VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00
000-4630 EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
000-4640 EQUIPMENT - OTHER	0.00	14,035.00	14,035.00	0.00	-14,035.00	0.00

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

514 SNOW AND ICE CONTROL

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4710 LAND PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00
000-4730 BUILDING IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4759 OTHER CONSTRUCTION COSTS	0.00	0.00	0.00	0.00	0.00	0.00
Total SNOW AND ICE CONTROL	565,480.00	462,293.34	462,293.34	0.00	103,186.66	81.75

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

516 FORESTRY

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	105,850.00	85,040.90	85,040.90	0.00	20,809.10	80.34
000-4011 OVERTIME PAY	0.00	2,907.19	2,907.19	0.00	-2,907.19	0.00
000-4020 WAGES/PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00
000-4030 LEAVE BENEFITS	1,590.00	1,330.00	1,330.00	0.00	260.00	83.65
000-4040 RETIREMENT BENEFITS	18,610.00	15,510.00	15,510.00	0.00	3,100.00	83.34
000-4050 INSURANCE BENEFITS	22,000.00	18,330.00	18,330.00	0.00	3,670.00	83.32
000-4140 SUPPLIES - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00
000-4160 SUPPLIES - EQUIPMENT	2,000.00	2,285.39	2,285.39	0.00	-285.39	114.27
000-4165 SMALL EQUIPMENT	2,000.00	0.00	0.00	0.00	2,000.00	0.00
000-4210 FUEL & OIL	0.00	0.00	0.00	0.00	0.00	0.00
000-4240 UNIFORMS & CLOTHING	0.00	0.00	0.00	0.00	0.00	0.00
000-4310 TELEPHONE	300.00	418.19	418.19	0.00	-118.19	139.40
000-4370 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4390 TRAVEL & TRAINING	1,300.00	0.00	0.00	0.00	1,300.00	0.00
000-4420 REPAIR & MAINT/VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00
000-4480 FEES FOR SERVICE	108,000.00	35,296.47	35,296.47	0.00	72,703.53	32.68
000-4520 OUTSIDE RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total FORESTRY	261,650.00	161,118.14	161,118.14	0.00	100,531.86	61.58

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND
601 PARKS & REC. ADMINISTRATION

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	224,740.00	179,982.50	179,982.50	0.00	44,757.50	80.08
000-4011 OVERTIME PAY	5,000.00	285.61	285.61	0.00	4,714.39	5.71
000-4025 WAGES/TEMPORARY	30,000.00	26,466.50	26,466.50	0.00	3,533.50	88.22
000-4030 LEAVE BENEFITS	3,370.00	2,810.00	2,810.00	0.00	560.00	83.38
000-4040 RETIREMENT BENEFITS	46,290.00	38,580.00	38,580.00	0.00	7,710.00	83.34
000-4050 INSURANCE BENEFITS	27,800.00	23,170.00	23,170.00	0.00	4,630.00	83.35
000-4090 WORKERS' COMPENSATION	9,350.00	7,791.70	7,791.70	0.00	1,558.30	83.33
000-4110 SUPPLIES - OFFICE	2,500.00	1,692.99	1,692.99	0.00	807.01	67.72
000-4120 PROGRAM SUPPLIES	7,500.00	3,756.22	3,756.22	0.00	3,743.78	50.08
000-4160 SUPPLIES - EQUIPMENT	500.00	67.95	67.95	0.00	432.05	13.59
000-4165 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4170 BOOKS	0.00	0.00	0.00	0.00	0.00	0.00
000-4310 TELEPHONE	4,800.00	3,853.70	3,853.70	0.00	946.30	80.29
000-4330 POSTAGE	2,500.00	524.46	524.46	0.00	1,975.54	20.98
000-4360 PUBLISHING	300.00	0.00	0.00	0.00	300.00	0.00
000-4370 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	1,100.00	945.00	945.00	0.00	155.00	85.91
000-4390 TRAVEL & TRAINING	1,500.00	20.00	20.00	0.00	1,480.00	1.33
000-4400 VEHICLE ALLOWANCE	900.00	1,800.00	1,800.00	0.00	-900.00	200.00
000-4430 REPAIRS & MTNCE./EQUIPMENT	2,800.00	838.87	838.87	0.00	1,961.13	29.96
000-4480 FEES FOR SERVICE	17,000.00	8,422.08	8,422.08	0.00	8,577.92	49.54
000-4490 FEES - CONSULTING	1,500.00	0.00	0.00	0.00	1,500.00	0.00
000-4520 OUTSIDE RENTAL - EQUIPMENT	500.00	0.00	0.00	0.00	500.00	0.00
000-4530 OUTSIDE RENTAL-PROPERTY/BLDGS	0.00	0.00	0.00	0.00	0.00	0.00
000-4540 INTERNAL RENTAL - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00
000-4550 DUPLICATING COSTS	2,700.00	1,432.17	1,432.17	0.00	1,267.83	53.04
000-4580 INTERNAL I. T. CHARGES	21,300.00	17,750.00	17,750.00	0.00	3,550.00	83.33
000-4630 EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
Total PARKS & REC. ADMINISTRATION	413,950.00	320,189.75	320,189.75	0.00	93,760.25	77.35

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

602 PARK MAINTENANCE

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	373,310.00	292,268.31	292,268.31	0.00	81,041.69	78.29
000-4011 OVERTIME PAY	8,000.00	12,561.94	12,561.94	0.00	-4,561.94	157.02
000-4025 WAGES/TEMPORARY	20,000.00	3,536.00	3,536.00	0.00	16,464.00	17.68
000-4030 LEAVE BENEFITS	5,600.00	4,670.00	4,670.00	0.00	930.00	83.39
000-4040 RETIREMENT BENEFITS	67,880.00	56,570.00	56,570.00	0.00	11,310.00	83.34
000-4050 INSURANCE BENEFITS	77,680.00	64,730.00	64,730.00	0.00	12,950.00	83.33
000-4090 WORKERS' COMPENSATION	14,020.00	11,683.30	11,683.30	0.00	2,336.70	83.33
000-4120 PROGRAM SUPPLIES	0.00	1,892.55	1,892.55	0.00	-1,892.55	0.00
000-4130 SUPPLIES - JANITORIAL	0.00	182.11	182.11	0.00	-182.11	0.00
000-4160 SUPPLIES - EQUIPMENT	18,000.00	17,304.94	17,304.94	0.00	695.06	96.14
000-4165 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4170 BOOKS	0.00	0.00	0.00	0.00	0.00	0.00
000-4180 MAINTENANCE MATERIALS	37,000.00	33,448.01	33,448.01	0.00	3,551.99	90.40
000-4210 FUEL & OIL	20,000.00	4,205.22	4,205.22	0.00	15,794.78	21.03
000-4220 SIGNS & SIGNALS	0.00	0.00	0.00	0.00	0.00	0.00
000-4230 SMALL TOOLS	500.00	1,220.83	1,220.83	0.00	-720.83	244.17
000-4240 UNIFORMS & CLOTHING	5,500.00	2,006.81	2,006.81	0.00	3,493.19	36.49
000-4290 MISCELLANEOUS COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00
000-4310 TELEPHONE	3,000.00	2,843.03	2,843.03	0.00	156.97	94.77
000-4320 UTILITIES	59,700.00	64,448.20	64,448.20	0.00	-4,748.20	107.95
000-4370 INSURANCE	47,000.00	39,166.70	39,166.70	0.00	7,833.30	83.33
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	0.00	76.68	76.68	0.00	-76.68	0.00
000-4390 TRAVEL & TRAINING	4,000.00	6,870.00	6,870.00	0.00	-2,870.00	171.75
000-4400 VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4410 REPAIR & MAINT/BUILDINGS	1,000.00	635.00	635.00	0.00	365.00	63.50
000-4420 REPAIR & MAINT/VEHICLE	5,000.00	0.00	0.00	0.00	5,000.00	0.00
000-4430 REPAIRS & MTNCE./EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4480 FEES FOR SERVICE	49,000.00	57,095.45	57,095.45	0.00	-8,095.45	116.52
000-4490 FEES - CONSULTING	0.00	0.00	0.00	0.00	0.00	0.00
000-4520 OUTSIDE RENTAL - EQUIPMENT	3,500.00	695.29	695.29	0.00	2,804.71	19.87
000-4540 INTERNAL RENTAL - VEHICLE	218,000.00	181,666.70	181,666.70	0.00	36,333.30	83.33
000-4610 VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

602 PARK MAINTENANCE

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4630 EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
000-4640 EQUIPMENT - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
000-4720 LAND IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4730 BUILDING IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4970 JUDGEMENTS & LOSSES	0.00	0.00	0.00	0.00	0.00	0.00
Total PARK MAINTENANCE	1,037,690.00	859,777.07	859,777.07	0.00	177,912.93	82.85

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

605 OPEN SPACE MANAGEMENT

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	21,920.00	17,738.51	17,738.51	0.00	4,181.49	80.92
000-4011 OVERTIME PAY	0.00	80.10	80.10	0.00	-80.10	0.00
000-4020 WAGES/PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00
000-4025 WAGES/TEMPORARY	7,000.00	0.00	0.00	0.00	7,000.00	0.00
000-4030 LEAVE BENEFITS	330.00	280.00	280.00	0.00	50.00	84.85
000-4040 RETIREMENT BENEFITS	4,320.00	3,600.00	3,600.00	0.00	720.00	83.33
000-4050 INSURANCE BENEFITS	3,360.00	2,800.00	2,800.00	0.00	560.00	83.33
000-4110 SUPPLIES - OFFICE	300.00	36.59	36.59	0.00	263.41	12.20
000-4120 PROGRAM SUPPLIES	700.00	382.19	382.19	0.00	317.81	54.60
000-4160 SUPPLIES - EQUIPMENT	800.00	320.45	320.45	0.00	479.55	40.06
000-4165 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4170 BOOKS	0.00	72.00	72.00	0.00	-72.00	0.00
000-4180 MAINTENANCE MATERIALS	2,000.00	1,551.77	1,551.77	0.00	448.23	77.59
000-4190 CHEMICALS	300.00	0.00	0.00	0.00	300.00	0.00
000-4210 FUEL & OIL	0.00	0.00	0.00	0.00	0.00	0.00
000-4220 SIGNS & SIGNALS	0.00	0.00	0.00	0.00	0.00	0.00
000-4240 UNIFORMS & CLOTHING	0.00	0.00	0.00	0.00	0.00	0.00
000-4310 TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00
000-4360 PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
000-4370 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4390 TRAVEL & TRAINING	500.00	425.22	425.22	0.00	74.78	85.04
000-4400 VEHICLE ALLOWANCE	500.00	0.00	0.00	0.00	500.00	0.00
000-4480 FEES FOR SERVICE	15,000.00	5,919.47	5,919.47	0.00	9,080.53	39.46
000-4490 FEES - CONSULTING	0.00	0.00	0.00	0.00	0.00	0.00
000-4520 OUTSIDE RENTAL - EQUIPMENT	300.00	973.50	973.50	0.00	-673.50	324.50
000-4530 OUTSIDE RENTAL-PROPERTY/BLDGS	0.00	0.00	0.00	0.00	0.00	0.00
000-4610 VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00
000-4630 EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
000-4640 EQUIPMENT - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
000-4690 CONSTRUCTION - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
000-4720 LAND IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total OPEN SPACE MANAGEMENT	57,330.00	34,179.80	34,179.80	0.00	23,150.20	59.62

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND
622 LIGHT IT UP MAPLEWOOD

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4025 WAGES/TEMPORARY	0.00	1,730.00	1,730.00	0.00	-1,730.00	0.00
000-4120 PROGRAM SUPPLIES	2,300.00	3,984.06	3,984.06	0.00	-1,684.06	173.22
000-4360 PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
000-4370 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4480 FEES FOR SERVICE	24,000.00	23,820.20	23,820.20	0.00	179.80	99.25
000-4520 OUTSIDE RENTAL - EQUIPMENT	9,000.00	3,500.00	3,500.00	0.00	5,500.00	38.89
Total LIGHT IT UP MAPLEWOOD	35,300.00	33,034.26	33,034.26	0.00	2,265.74	93.58

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

701 COMMUNITY DEVELOPMENT ADMIN.

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	415,350.00	331,744.57	331,744.57	0.00	83,605.43	79.87
000-4011 OVERTIME PAY	0.00	519.35	519.35	0.00	-519.35	0.00
000-4020 WAGES/PART-TIME	129,580.00	93,473.86	93,473.86	0.00	36,106.14	72.14
000-4025 WAGES/TEMPORARY	2,000.00	0.00	0.00	0.00	2,000.00	0.00
000-4030 LEAVE BENEFITS	8,170.00	6,810.00	6,810.00	0.00	1,360.00	83.35
000-4040 RETIREMENT BENEFITS	96,720.00	80,600.00	80,600.00	0.00	16,120.00	83.33
000-4050 INSURANCE BENEFITS	63,870.00	53,230.00	53,230.00	0.00	10,640.00	83.34
000-4090 WORKERS' COMPENSATION	4,860.00	4,050.00	4,050.00	0.00	810.00	83.33
000-4110 SUPPLIES - OFFICE	3,000.00	1,931.10	1,931.10	0.00	1,068.90	64.37
000-4120 PROGRAM SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
000-4160 SUPPLIES - EQUIPMENT	2,000.00	169.18	169.18	0.00	1,830.82	8.46
000-4165 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4170 BOOKS	0.00	0.00	0.00	0.00	0.00	0.00
000-4220 SIGNS & SIGNALS	0.00	0.00	0.00	0.00	0.00	0.00
000-4290 MISCELLANEOUS COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00
000-4310 TELEPHONE	4,300.00	3,688.80	3,688.80	0.00	611.20	85.79
000-4330 POSTAGE	5,000.00	2,715.74	2,715.74	0.00	2,284.26	54.31
000-4360 PUBLISHING	1,000.00	0.00	0.00	0.00	1,000.00	0.00
000-4370 INSURANCE	27,200.00	22,666.70	22,666.70	0.00	4,533.30	83.33
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	3,500.00	1,557.57	1,557.57	0.00	1,942.43	44.50
000-4390 TRAVEL & TRAINING	6,000.00	4,487.64	4,487.64	0.00	1,512.36	74.79
000-4400 VEHICLE ALLOWANCE	2,400.00	1,600.00	1,600.00	0.00	800.00	66.67
000-4430 REPAIRS & MTNCE./EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4480 FEES FOR SERVICE	30,000.00	38,824.56	38,824.56	0.00	-8,824.56	129.42
000-4490 FEES - CONSULTING	25,000.00	18,133.75	18,133.75	0.00	6,866.25	72.54
000-4520 OUTSIDE RENTAL - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4530 OUTSIDE RENTAL-PROPERTY/BLDGS	0.00	0.00	0.00	0.00	0.00	0.00
000-4550 DUPLICATING COSTS	6,400.00	5,631.39	5,631.39	0.00	768.61	87.99
000-4580 INTERNAL I. T. CHARGES	62,600.00	52,166.70	52,166.70	0.00	10,433.30	83.33
000-4630 EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
000-4940 CASH OVER & SHORT	0.00	183.63	183.63	0.00	-183.63	0.00
000-4945 UNCOLLECTIBLE CHECKS	0.00	0.00	0.00	0.00	0.00	0.00
Total COMMUNITY DEVELOPMENT ADMIN.	898,950.00	724,184.54	724,184.54	0.00	174,765.46	80.56

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

703 BUILDING INSPECTIONS

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4010 WAGES/FULL-TIME EMPLOYEES	404,110.00	354,532.48	354,532.48	0.00	49,577.52	87.73
000-4011 OVERTIME PAY	0.00	16,175.49	16,175.49	0.00	-16,175.49	0.00
000-4020 WAGES/PART-TIME	0.00	3,094.68	3,094.68	0.00	-3,094.68	0.00
000-4025 WAGES/TEMPORARY	21,000.00	3,804.50	3,804.50	0.00	17,195.50	18.12
000-4030 LEAVE BENEFITS	6,060.00	5,050.00	5,050.00	0.00	1,010.00	83.33
000-4040 RETIREMENT BENEFITS	73,060.00	60,880.00	60,880.00	0.00	12,180.00	83.33
000-4050 INSURANCE BENEFITS	70,080.00	58,400.00	58,400.00	0.00	11,680.00	83.33
000-4090 WORKERS' COMPENSATION	5,990.00	4,991.70	4,991.70	0.00	998.30	83.33
000-4120 PROGRAM SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
000-4160 SUPPLIES - EQUIPMENT	2,000.00	279.87	279.87	0.00	1,720.13	13.99
000-4165 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4170 BOOKS	500.00	0.00	0.00	0.00	500.00	0.00
000-4240 UNIFORMS & CLOTHING	1,500.00	330.45	330.45	0.00	1,169.55	22.03
000-4310 TELEPHONE	4,000.00	2,001.51	2,001.51	0.00	1,998.49	50.04
000-4370 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4380 SUBSCRIPTIONS & MEMBERSHIPS	1,000.00	187.50	187.50	0.00	812.50	18.75
000-4390 TRAVEL & TRAINING	5,000.00	3,067.88	3,067.88	0.00	1,932.12	61.36
000-4391 EDUCATION REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
000-4400 VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00
000-4410 REPAIR & MAINT/BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00
000-4420 REPAIR & MAINT/VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00
000-4430 REPAIRS & MTNCE./EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
000-4480 FEES FOR SERVICE	65,000.00	79,907.50	79,907.50	0.00	-14,907.50	122.93
000-4540 INTERNAL RENTAL - VEHICLE	21,000.00	17,500.00	17,500.00	0.00	3,500.00	83.33
000-4610 VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00
000-4630 EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
000-4730 BUILDING IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total BUILDING INSPECTIONS	680,300.00	610,203.56	610,203.56	0.00	70,096.44	89.70

Expenditure Status Report

CITY OF MAPLEWOOD
 1/1/2022 through 10/31/2022

101 GENERAL FUND

999 TRANSFERS

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
000-4999 TRANSFERS OUT	0.00	3,087,807.10	3,087,807.10	0.00	-3,087,807.10	0.00
Total TRANSFERS	0.00	3,087,807.10	3,087,807.10	0.00	-3,087,807.10	0.00
Total GENERAL FUND	23,632,280.00	21,616,894.02	21,616,894.02	53,528.52	1,961,857.46	91.70
Grand Total	23,632,280.00	21,616,894.02	21,616,894.02	53,528.52	1,961,857.46	91.70

CITY COUNCIL STAFF REPORT
Meeting Date November 28, 2022

REPORT TO: Melinda Coleman, City Manager
REPORT FROM: Ellen Paulseth, Finance Director
PRESENTER: Ellen Paulseth, Finance Director
AGENDA ITEM: Certification of Delinquent Trash and Miscellaneous Accounts Receivable

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

Annually, the City certifies certain delinquent accounts to Ramsey County for the purpose of levying special assessments on property tax statements for collection by the County. The delinquent accounts include trash bills and other miscellaneous charges. Property owners are notified of the pending certification to their property taxes, at an established rate of interest, if payment is not made within the legal timeframe.

Recommended Action:

Motion to approve the attached resolution certifying delinquent accounts receivable to the County Auditor.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is N/A
 Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: N/A

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

The City makes every effort allowed under Minnesota Statutes to collect delinquent accounts.

Background:

Minnesota Statutes authorizes the certification of accounts for collection by the County with the owners' property taxes. Miscellaneous charges generally include lawn mowing, snow removal, abatement of public nuisances, and other services provided by the City - typically on an involuntary basis. Trash accounts are billed by the hauler; however, delinquent trash accounts are certified by the City for collection on the property taxes. The collections are then forwarded to the hauler, with the exception of a service fee that the City charges for facilitating the collection. The lists of delinquent accounts are attached to this staff report.

Attachments:

1. Resolution Certifying Delinquent Accounts Receivable to the County Auditor
2. List of Delinquent Miscellaneous Accounts \$10,046.07
3. List of Delinquent Trash Bills \$75,178.90
4. List of Sewer Service Line Assessments \$38,477.00

RESOLUTION No. ____

Resolution Certifying Delinquent Accounts Receivable to the County Auditor

RESOLVED, that the City Clerk is hereby authorized and directed to certify to the Auditor of Ramsey County the following delinquent accounts, totaling \$123,701.97 for collection with the customers property taxes payable in 2023 and subsequent years, as specified, including interest at the appropriate rate on the total amount.

Delinquent trash collection bills \$75,178.90
Delinquent miscellaneous bills \$10,046.07
Sewer service line assessments \$38,477.00

CERTIFIED RECORD COPY (COUNTY)

MISCELLANEOUS CHARGES ASSESSMENT RECORD

Name of City	CITY OF MAPLEWOOD MN
Project Name	MISCELLANEOUS CHARGES
Desc. of Proj.	Unpaid Miscellaneous Fees
Spec. Asmnt Code	57231203
RES #	
Total Amnt of Proj. as levied	\$10,046.07
Yr. To Start Asmnt.	2023
No. Yrs. Asmnt. Run	1
Interest Rate	N/A
Calc. Method	0
Extra days & Mo. 1st Yr.	0

Line No.	AFSPCD	AFSPMC	AFROLL	AFPARC	AFSTYR	AFYRNR	AFAMTR				
1	57231203	0	R	132822140031	2023	1	48.19				867 CENTURY AVE S
2	57231203	0	R	132822140030	2023	1	192.76				873 CENTURY AVE S
3	57231203	0	R	132822110023	2023	1	192.76				801 CENTURY AVE S
4	57231203	0	R	142922410021	2023	1	436.84				1830 HOWARD ST N
5	57231203	0	R	012822140022	2023	1	436.84				70 MAYHILL RD
6	57231203	0	R	082922340028	2023	1	436.84				2220 HENDRY PL N
7	57231203	0	R	132822310021	2023	1	436.84				2459 MAMIE AVE E
8	57231203	0	R	152922240051	2023	1	3,300.00				1945 DIETER ST N
9	57231203	0	R	182922440011	2023	1	550.00				321 LARPEN TEUR AVE E
10	57231203	0	R	252922340033	2023	1	825.00				776 BARTELMY LANE N
11	57231203	0	R	162922440059	2023	1	550.00				1728 DULUTH ST N
12	57231203	0	R	182922330037	2023	1	660.00				1700 RICE ST N, STE 1A
13	57231203	0	R	112922220043	2023	1	220.00				2529 WHITE BEAR AVE N
14	57231203	0	R	102922440099	2023	1	660.00				1774 COPE AVE E, STE 140
15	57231203	0	R	182922330036	2023	1	1,100.00				1728 RICE ST N

TOTAL = 10,046.07

I hereby certify that the above information is a true and accurate record of the unpaid miscellaneous fees assessment roll as adopted by the Maplewood City Council.

Andrea Sindt
 City Clerk, City of Maplewood, Minnesota

 Date

CERTIFIED RECORD COPY (COUNTY)				TRASH BILLS ASSESSMENT RECORD							
Name of City		CITY OF MAPLEWOOD MN									
Project Name		TRASH BILLS									
Desc. of Proj.		Unpaid Trash Fees									
Spec. Asmnt Code		57231204									
RES #											
Total Amnt of Proj. as levied		\$75,178.90									
Yr. To Start Asmnt.		2023									
No. Yrs. Asmnt. Run		1									
Interest Rate		N/A									
Calc. Method		0									
Extra days & Mo. 1st Yr.		0									
Line No.	AFSPCD	AFSPMC	AFROLL	AFPARC	AFSTYR	AFYRRN	AFAMTR				
1	57231204	0	R	022922120078	2023	1	86.34				3084 Chisholm Ct N
2	57231204	0	R	142922340022	2023	1	958.28				1990 Ripley Ave
3	57231204	0	R	252922440026	2023	1	734.39				814 Mayhill Rd N
4	57231204	0	R	252922410005	2023	1	1,003.61				2700 Harvester Ave E
5	57231204	0	R	092922430005	2023	1	363.99				2223 Duluth St
6	57231204	0	R	102922110047	2023	1	55.00				2574 Flandrau St
7	57231204	0	R	112922340045	2023	1	613.87				2197 German St
8	57231204	0	R	152922240014	2023	1	256.39				2013 Hazelwood St
9	57231204	0	R	032922340028	2023	1	419.60				2649 Barclay St
10	57231204	0	R	012922240065	2023	1	744.93				2995 Bartelmy Ln
11	57231204	0	R	152922310023	2023	1	179.84				1901 Hazelwood St
12	57231204	0	R	242922440011	2023	1	470.17				1282 Farrell St N
13	57231204	0	R	182922420113	2023	1	684.05				1810 Jackson St
14	57231204	0	R	182922340049	2023	1	1,474.07				1694 Gurney St
15	57231204	0	R	152922220020	2023	1	673.89				1406 Belmont Ln E
16	57231204	0	R	182922340051	2023	1	87.98				1710 Gurney St
17	57231204	0	R	182922340051	2023	1	96.76				1712 Gurney St
18	57231204	0	R	012922210036	2023	1	837.29				3023 Bellaire Ave
19	57231204	0	R	022922410020	2023	1	375.46				2219 Mapleview Ave
20	57231204	0	R	132822220081	2023	1	242.44				819 Dorland Rd S
21	57231204	0	R	172922320024	2023	1	1,241.55				436 Ripley Ave
22	57231204	0	R	082922430025	2023	1	635.02				650 Viking Dr E
23	57231204	0	R	122822220042	2023	1	355.66				318 Parkview Ln S
24	57231204	0	R	152922310005	2023	1	125.85				1890 Dieter St
25	57231204	0	R	182922430018	2023	1	105.86				177 Larpenteur Ave E
26	57231204	0	R	152922130059	2023	1	189.09				1955 Maryknoll Ave

Line No.	AFSPCD	AFSPMC	AFROLL	AFPARC	AFSTYR	AFYRNR	AFAMTR				
27	57231204	0	R	012922120019	2023	1	76.59				2532 Woodlynn Ave
28	57231204	0	R	172922120024	2023	1	87.98				2166 Edgerton St
29	57231204	0	R	152922320013	2023	1	84.47				1927 Birmingham St
30	57231204	0	R	102922310084	2023	1	59.76				1515 Cope Ave E
31	57231204	0	R	172922220050	2023	1	260.67				381 Skillman Ave E
32	57231204	0	R	092922110040	2023	1	83.01				1282 Hilltop Ct
33	57231204	0	R	102922240063	2023	1	784.01				2401 Hazelwood St
34	57231204	0	R	242922220010	2023	1	57.86				1616 Myrtle St N
35	57231204	0	R	092922440038	2023	1	388.81				1187 County Road B E
36	57231204	0	R	012922240001	2023	1	469.67				2997 Bellaire Ave
37	57231204	0	R	102922340034	2023	1	244.53				1504 Laurie Rd E
38	57231204	0	R	252922110031	2023	1	709.07				2638 Geranium Ave E
39	57231204	0	R	132822340019	2023	1	55.00				1150 Crestview Ct S
40	57231204	0	R	012822140056	2023	1	72.38				64 Farrell St N
41	57231204	0	R	012922240060	2023	1	104.27				2423 Beam Ave
43	57231204	0	R	362922120006	2023	1	366.81				679 Ferndale St N
44	57231204	0	R	242922440063	2023	1	509.75				2721 Maryland Ave E
45	57231204	0	R	172922110022	2023	1	662.09				2116 Greenbrier St
46	57231204	0	R	132822320057	2023	1	55.00				2331 Mamie Ave E
48	57231204	0	R	012822120020	2023	1	139.01				195 Mcclelland St N
49	57231204	0	R	022922330014	2023	1	55.00				1803 County Road C E
50	57231204	0	R	182922340009	2023	1	110.17				1765 Gurney St
51	57231204	0	R	152922130009	2023	1	94.49				1637 Frost Ave
52	57231204	0	R	132822110063	2023	1	236.84				2701 Red Splendor Cir E
53	57231204	0	R	252922330001	2023	1	55.00				2338 Stillwater Rd E
54	57231204	0	R	172922340120	2023	1	104.48				1703 Jessie St
55	57231204	0	R	082922430014	2023	1	108.94				2172 Payne Ave
57	57231204	0	R	032922340021	2023	1	67.67				2673 Hazelwood St
58	57231204	0	R	132822240074	2023	1	678.41				2437 Schaller Dr E
59	57231204	0	R	252922140051	2023	1	466.74				2668 Midvale Pl E
60	57231204	0	R	012822140084	2023	1	220.44				70 Dennis Ln N
61	57231204	0	R	092922440068	2023	1	1,003.61				1247 Lealand Rd E
62	57231204	0	R	012822140074	2023	1	552.88				2663 Upper Afton Rd E
63	57231204	0	R	362922110066	2023	1	470.98				609 Farrell St N
64	57231204	0	R	162922440037	2023	1	748.24				1765 English St
65	57231204	0	R	252922240010	2023	1	748.69				2497 Stillwater Rd E
66	57231204	0	R	152922120004	2023	1	470.98				1655 Burke Ave E

Line No.	AFSPCD	AFSPMC	AFROLL	AFPARC	AFSTYR	AFYRRN	AFAMTR				
67	57231204	0	R	012922240074	2023	1	650.47				2937 Chippewa Ave
68	57231204	0	R	142922440039	2023	1	613.87				2169 Larpenteur Ave E
69	57231204	0	R	162922140013	2023	1	62.19				1226 Shryer Ave E
70	57231204	0	R	132822140087	2023	1	149.41				2631 Red Pine Cir E
71	57231204	0	R	252922330005	2023	1	613.87				2322 Stillwater Rd E
72	57231204	0	R	102922330139	2023	1	73.81				2197 Mcafee Cir
73	57231204	0	R	142922410021	2023	1	626.02				1830 Howard St N
74	57231204	0	R	132822310015	2023	1	573.07				2450 Highwood Ave E
75	57231204	0	R	252922130050	2023	1	603.56				2505 Harvester Ave E
76	57231204	0	R	092922430005	2023	1	69.85				2223 Duluth St
77	57231204	0	R	022922410037	2023	1	59.47				2190 Mapleview Ave
78	57231204	0	R	102922130005	2023	1	90.89				1624 Demont Ave E
79	57231204	0	R	162922220013	2023	1	715.42				2020 Arcade St
80	57231204	0	R	252922420012	2023	1	237.69				941 Edith St N
81	57231204	0	R	362922140048	2023	1	392.89				2656 Fremont Ave E
82	57231204	0	R	252922140005	2023	1	260.67				2664 Stillwater Rd E
83	57231204	0	R	252922410065	2023	1	1,034.39				883 Century Ave N
84	57231204	0	R	182922420013	2023	1	1,051.81				128 Roselawn Ave E
85	57231204	0	R	012822140078	2023	1	55.00				28 Dennis Ln N
86	57231204	0	R	162922110073	2023	1	226.84				1244 Burke Ave E
87	57231204	0	R	152922210036	2023	1	815.25				2116 Barclay St
88	57231204	0	R	012822130079	2023	1	2,033.31				56 Oday St N
89	57231204	0	R	102922340075	2023	1	620.83				1450 Lark Ave
90	57231204	0	R	162922110056	2023	1	312.87				1220 Belmont Ln E
91	57231204	0	R	242922210019	2023	1	592.08				1608 Lakewood Dr N
92	57231204	0	R	022922420018	2023	1	88.00				2091 Radatz Ave
93	57231204	0	R	182922430070	2023	1	438.06				117 Kingston Ave
94	57231204	0	R	152922240030	2023	1	699.40				2004 Barclay St
95	57231204	0	R	172922120021	2023	1	951.50				2190 Edgerton St
96	57231204	0	R	242922440010	2023	1	430.17				1292 Farrell St N
97	57231204	0	R	242922320018	2023	1	55.00				1351 Currie St N
98	57231204	0	R	362922140026	2023	1	126.23				548 Ferndale St N
99	57231204	0	R	252922330014	2023	1	748.24				2352 Bush Ave E
100	57231204	0	R	092922210061	2023	1	581.79				2574 Cypress St
101	57231204	0	R	252922120006	2023	1	244.53				1167 Glendon St N
102	57231204	0	R	172922130037	2023	1	55.00				645 Roselawn Ave E
103	57231204	0	R	172922320029	2023	1	524.37				1780 Mcmenemy St

Line No.	AFSPCD	AFSPMC	AFROLL	AFPARC	AFSTYR	AFYRNR	AFAMTR				
104	57231204	0	R	162922410040	2023	1	373.38				1201 Frisbie Ave
105	57231204	0	R	152922140079	2023	1	734.39				1731 Rosewood Ave N
106	57231204	0	R	152922420034	2023	1	748.24				1891 Maryknoll Ave
107	57231204	0	R	152922340022	2023	1	110.00				1700 Barclay St
108	57231204	0	R	122822240032	2023	1	923.65				389 High Point Curv S
109	57231204	0	R	172922310018	2023	1	396.59				1830 Desoto St N
110	57231204	0	R	172922140039	2023	1	110.00				715 Roselawn Ave E
111	57231204	0	R	252922130044	2023	1	822.29				2561 Harvester Ave E
112	57231204	0	R	122822330185	2023	1	110.00				2373 Linwood Ave E
113	57231204	0	R	012822120032	2023	1	641.52				187 Brookview Ct N
114	57231204	0	R	152922310073	2023	1	492.71				1901 Barclay St
115	57231204	0	R	082922430028	2023	1	110.04				2232 Searle St
116	57231204	0	R	012822130020	2023	1	667.69				64 Ferndale St N
117	57231204	0	R	042922140040	2023	1	55.00				2970 Duluth St
118	57231204	0	R	152922220036	2023	1	59.40				1399 Skillman Ave E
119	57231204	0	R	172922220033	2023	1	748.24				394 Eldridge Ave E
120	57231204	0	R	172922410073	2023	1	611.47				1869 Arcade St
121	57231204	0	R	102922330076	2023	1	581.57				2246 English St
122	57231204	0	R	102922430064	2023	1	322.98				1586 Sandhurst Ave E
123	57231204	0	R	122822320017	2023	1	55.00				2363 Oakridge Dr E
124	57231204	0	R	242922130013	2023	1	55.00				2534 Montana Ave E
125	57231204	0	R	172922210039	2023	1	822.29				2087 Burr St
126	57231204	0	R	122822130082	2023	1	671.40				397 Mary St S
127	57231204	0	R	092922210045	2023	1	1,003.61				2629 Forest St
128	57231204	0	R	022922140022	2023	1	462.90				2938 Howard Ct
129	57231204	0	R	252922120011	2023	1	748.24				1145 Glendon St N
130	57231204	0	R	102922310007	2023	1	214.06				1486 Gervais Ave
131	57231204	0	R	132822230088	2023	1	822.29				910 Lakewood Ct S
132	57231204	0	R	152922340085	2023	1	748.24				1706 Barclay St
133	57231204	0	R	362922140009	2023	1	244.53				2695 Fremont Ave E
134	57231204	0	R	132822410019	2023	1	232.82				2684 Highwood Ave E
135	57231204	0	R	172922340076	2023	1	265.80				1715 Edgerton St
136	57231204	0	R	102922340114	2023	1	850.26				1435 County Road B E
137	57231204	0	R	122822320057	2023	1	462.90				2268 Teakwood Ct E
138	57231204	0	R	242922220001	2023	1	230.78				2376 Larpenteur Ave E
139	57231204	0	R	172922130080	2023	1	514.02				1933 Payne Ave
140	57231204	0	R	132822330050	2023	1	186.77				2307 Boxwood Ave E

Line No.	AFSPCD	AFSPMC	AFROLL	AFPARC	AFSTYR	AFYRNR	AFAMTR			
141	57231204	0	R	172922340074	2023	1	748.24	1773 Burr St		
142	57231204	0	R	152922410048	2023	1	338.29	1895 Flandrau St		
143	57231204	0	R	132822210049	2023	1	412.46	826 Sterling St S		
144	57231204	0	R	142922440022	2023	1	748.24	2222 Ripley Ave		
145	57231204	0	R	162922420074	2023	1	748.24	1800 Edward St		
146	57231204	0	R	182922340038	2023	1	203.26	1720 Sylvan St		
147	57231204	0	R	182922340072	2023	1	496.23	1709 Jackson St		
148	57231204	0	R	152922420035	2023	1	1,412.80	1899 Maryknoll Ave		
149	57231204	0	R	102922440084	2023	1	822.29	1692 Sandhurst Ave E		
150	57231204	0	R	032922440031	2023	1	1,003.61	2675 Gem St N		
151	57231204	0	R	012822140022	2023	1	577.06	70 Mayhill Rd N		
152	57231204	0	R	102922130075	2023	1	1,800.24	2499 Germain St		
153	57231204	0	R	182922420096	2023	1	86.55	1805 Agate St		
154	57231204	0	R	132822140030	2023	1	567.82	873 Century Ave S		
155	57231204	0	R	152922240069	2023	1	356.82	1467 Frost Ave		
156	57231204	0	R	152922220044	2023	1	139.01	2090 English St		
157	57231204	0	R	152922240081	2023	1	139.08	1937 Dieter St		
158	57231204	0	R	242922230097	2023	1	419.16	2322 Nebraska Ave E		
159	57231204	0	R	362922140064	2023	1	59.84	533 Century Ave N		
160	57231204	0	R	162922440059	2023	1	571.55	1728 Duluth St		
161	57231204	0	R	182922130007	2023	1	600.14	1970 Adolphus St		
162	57231204	0	R	362922110018	2023	1	795.59	2687 Margaret Ave E		
163	57231204	0	R	162922110082	2023	1	419.22	1207 Belmont Ln E		
164	57231204	0	R	142922440010	2023	1	143.37	2243 Larpenteur Ave E		
165	57231204	0	R	172922430029	2023	1	1,334.66	604 Kingston Ave		
166	57231204	0	R	182922420075	2023	1	748.24	1827 Onacrest Ct		
167	57231204	0	R	132822240052	2023	1	173.80	2413 Timber Ave E		
168	57231204	0	R	102922330118	2023	1	149.55	2245 Ide Ct		

TOTAL = 75,178.90

I hereby certify that the above information is a true and accurate record of the unpaid trash fees assessment roll as adopted by the Maplewood City Council.

Andrea Sindt
 City Clerk, City of Maplewood, Minnesota

 Date

CERTIFIED RECORD COPY (COUNTY)

MISCELLANEOUS SEWER CHARGES ASSESSMENT RECORD

Name of City	CITY OF MAPLEWOOD MN
Project Name	MISCELLANEOUS SEWER CHARGES
Desc. of Proj.	Sewer Line Services
Spec. Asmnt Code	57231205
RES #	
Total Amnt of Proj. as levied	\$15,487.00
Yr. To Start Asmnt.	2023
No. Yrs. Asmnt. Run	7
Interest Rate	3.3000%
Calc. Method	0
Extra days & Mo. 1st Yr.	0

Line No.	AFSPCD	AFSPMC	AFROLL	AFPARC	AFSTYR	AFYRRN	AFAMTR				
1	57231205	0	R	182922130025	2023	1	8,212.00				2001 ADOLPHUS STREET
2	57231205	0	R	012922220092	2023	1	7,275.00				2334 COUNTY ROAD D EAST

TOTAL = 15,487.00

I hereby certify that the above information is a true and accurate record of the unpaid miscellaneous fees assessment roll as adopted by the Maplewood City Council.

Andrea Sindt
 City Clerk, City of Maplewood, Minnesota

Date

CERTIFIED RECORD COPY (COUNTY) **MISCELLANEOUS SEWER CHARGES ASSESSMENT RECORD**

Name of City	CITY OF MAPLEWOOD MN
Project Name	MISCELLANEOUS SEWER CHARGES
Desc. of Proj.	Sewer Line Services
Spec. Asmnt Code	57231206
RES #	
Total Amnt of Proj. as levied	\$6,045.00
Yr. To Start Asmnt.	2023
No. Yrs. Asmnt. Run	10
Interest Rate	3.3000%
Calc. Method	0
Extra days & Mo. 1st Yr.	0

Line No.	AFSPCD	AFSPMC	AFROLL	AFPARC	AFSTYR	AFYRNR	AFAMTR				
1	57231206	0	R	152922340070	2023	1	6,045.00				1699 BARCLAY STREET N

TOTAL = 6,045.00

I hereby certify that the above information is a true and accurate record of the unpaid miscellaneous fees assessment roll as adopted by the Maplewood City Council.

Andrea Sindt
 City Clerk, City of Maplewood, Minnesota

 Date

CERTIFIED RECORD COPY (COUNTY)

MISCELLANEOUS SEWER CHARGES ASSESSMENT RECORD

Name of City	CITY OF MAPLEWOOD MN
Project Name	MISCELLANEOUS SEWER CHARGES
Desc. of Proj.	Sewer Line Services
Spec. Asmnt Code	57231207
RES #	
Total Amnt of Proj. as levied	\$16,945.00
Yr. To Start Asmnt.	2023
No. Yrs. Asmnt. Run	15
Interest Rate	3.3000%
Calc. Method	0
Extra days & Mo. 1st Yr.	0

Line No.	AFSPCD	AFSPMC	AFROLL	AFPARC	AFSTYR	AFYRNR	AFAMTR				
1	57231207	0	R	162922440029	2023	1	16,945.00				1731 ENGLISH STREET N

TOTAL = 16,945.00

I hereby certify that the above information is a true and accurate record of the unpaid miscellaneous fees assessment roll as adopted by the Maplewood City Council.

Andrea Sindt
 City Clerk, City of Maplewood, Minnesota

 Date

CITY COUNCIL STAFF REPORT
Meeting Date November 28, 2022

REPORT TO: Melinda Coleman, City Manager
REPORT FROM: Ellen Paulseth, Finance Director
PRESENTER: Ellen Paulseth, Finance Director
AGENDA ITEM: Cancellation of Ambulance Accounts Receivable

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

Generally accepted accounting principles (GAAP) provide rules for guidance and standards in recording and reporting financial information. Each year the City estimates the amount of uncollectible accounts receivable and makes an allowance on the financial report to recognize the estimate of uncollectible accounts and the corresponding bad debt expense. Periodically, the City should perform an actual (direct) write-off of the uncollectible accounts that are finally deemed uncollectible so those amounts do not remain on the balance sheet. This direct write-off does not affect the net accounts receivable or the annual revenue because the bad debt has already been expensed. It will simply remove the allowance and lower the overall accounts receivable to a realistic amount. Under GAAP recommendations, a direct write-off occurs on an annual basis. Uncollectible accounts prior to 9/30/2020 are considered for write-off at this time.

Recommended Action:

Motion to cancel the uncollectible ambulance accounts receivable for accounts dated prior to 9/30/2020, in the amount of \$595,039.09.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$595,039.09
 Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: N/A

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

This action is in accordance with GAAP and is done annually. The cancellation of the accounts will not affect the net position of the ambulance fund, because the accounts were already placed in an uncollectible account on the balance sheet. However, a direct write-off should take place when collection efforts have been exhausted, or if it becomes clear that the account will not be collected.

Background:

The direct write-off of uncollectible accounts should be done annually. While accounting staff can make entries for the estimates of uncollectible accounts, only the City Council can actually write off the accounts. The accounts are uncollectible for various reasons. In some cases, the patients are no longer living or were uninsured. The City utilizes an outside billing company for ambulance collections. Most of the uncollectible accounts have been submitted to the Revenue Recapture program. They will remain in Revenue Recapture after the cancellation. If the City eventually collects on the account, the funds will be deposited in the ambulance fund as miscellaneous revenue.

In total, uncollectible accounts in the amount of \$595,039.09 are approximately 18.0% of total discounted annual revenue for 2020. Please note that total revenue has already been discounted through Medicare, Medicaid, and private insurance contracts. The discount amount for this period is \$6,159,407. Total revenue for the same period is \$8,980,094. In this context, the uncollectible accounts compared to pre-discounted revenue is approximately 6.6%.

Accounts being cancelled are on the attached list.

Attachments:

1. List of uncollectible accounts through 9/30/2020

Unpaid Ambulance Accounts Prior to 10/01/2020

Account #	Date of Service	Amount Outstanding
MW9005151	10/02/2019	2,309.50
MW9005176	10/03/2019	250.00
MW9005173	10/03/2019	2,381.50
MW9005218	10/05/2019	1,694.64
MW9005240	10/07/2019	2,320.75
MW9005253	10/07/2019	100.00
MW9005260	10/08/2019	2,645.88
MW9005282	10/09/2019	2,225.92
MW9005289	10/09/2019	265.00
MW9005288	10/09/2019	3,059.96
MW9005315	10/10/2019	1,301.25
MW9005308	10/10/2019	97.05
MW9005364	10/12/2019	2,772.69
MW9005349	10/12/2019	2,635.53
MW9005376	10/13/2019	2,404.00
MW9005371	10/13/2019	104.45
MW9005390	10/14/2019	2,176.75
MW9005387	10/14/2019	94.37
MW9005447	10/18/2019	2,428.75
MW9005463C	10/19/2019	1,994.00
MW9005487	10/20/2019	1,917.50
MW9005478	10/20/2019	2,648.47
MW9005503	10/21/2019	100.00
MW9005512	10/21/2019	2,276.53
MW9005508-	10/21/2019	2,753.80
MW9005539	10/22/2019	2,249.21
MW9005607	10/25/2019	2,749.40
MW9005605	10/25/2019	2,889.15
MW9005628	10/27/2019	2,440.00
MW9005627	10/27/2019	656.00
MW9005688	10/31/2019	1,751.00
MW9005709	10/31/2019	2,471.50
MW9005695	10/31/2019	1,813.30
MW9005725	11/01/2019	656.00
MW9005732	11/01/2019	83.17
MW9005743	11/02/2019	2,767.52
MW9005764	11/03/2019	2,135.34
MW9005766	11/03/2019	2,065.46
MW9005789	11/04/2019	2,148.28
MW9005785-1	11/04/2019	2,453.50
MW9005788	11/04/2019	250.00
MW9005780	11/04/2019	1,897.25
MW9005819	11/05/2019	80.75
MW9005815	11/05/2019	2,684.70

Account #	Date of Service	Amount Outstanding
MW9005874	11/08/2019	2,013.70
MW9005893	11/09/2019	350.00
MW9005922	11/10/2019	171.05
MW9005910	11/10/2019	1,856.75
MW9005950	11/11/2019	2,458.00
MW9005958	11/12/2019	88.46
MW9005987	11/13/2019	2,783.04
MW9005978	11/13/2019	1,955.75
MW9005971	11/13/2019	2,645.88
MW9005977	11/13/2019	2,480.50
MW9005997	11/14/2019	1,879.25
MW9006017	11/15/2019	1,753.25
MW9006023	11/15/2019	1,733.00
MW9006044	11/16/2019	2,311.75
MW9006046	11/16/2019	1,924.25
MW9006033	11/16/2019	383.95
MW9006056	11/17/2019	2,109.46
MW9006089-	11/18/2019	1,899.00
MW9006083	11/18/2019	484.38
MW9006112	11/19/2019	2,469.25
MW9006117	11/19/2019	2,370.25
MW9006098	11/19/2019	1,048.24
MW9006106	11/19/2019	2,052.52
MW9006147	11/21/2019	2,127.58
MW9006146	11/21/2019	383.26
MW9006141	11/21/2019	210.00
MW9006144	11/21/2019	2,842.57
MW9006155	11/21/2019	2,086.17
MW9006165	11/22/2019	470.00
MW9006199	11/23/2019	2,648.00
MW9006195	11/23/2019	100.00
MW9006235	11/25/2019	1,970.57
MW9006247-1	11/26/2019	2,658.82
MW9006247-2	11/26/2019	2,658.82
MW9006289	11/28/2019	89.21
MW9006316	11/29/2019	2,291.50
MW9006338	11/30/2019	2,832.22
MW9006334	11/30/2019	2,401.25
MW9006331	11/30/2019	274.90
MW9006352	12/01/2019	250.00
MW9006362	12/02/2019	2,821.86
MW9006372	12/02/2019	1,843.04
MW9006392	12/02/2019	2,233.68
MW9006420	12/04/2019	2,080.99
MW9006450	12/05/2019	420.00

Account #	Date of Service	Amount Outstanding
MW9006448	12/05/2019	2,176.75
MW9006456	12/06/2019	2,034.41
MW9006461	12/06/2019	2,883.98
MW9006483	12/07/2019	265.00
MW9006507	12/09/2019	2,176.75
MW9006503	12/09/2019	1,807.25
MW9006600	12/13/2019	1,953.50
MW9006582	12/13/2019	1,917.50
MW9006604	12/14/2019	2,692.46
MW9006616	12/14/2019	2,374.75
MW9006614	12/14/2019	2,065.46
MW9006642	12/16/2019	103.84
MW9006643	12/16/2019	97.95
MW9006650	12/17/2019	265.00
MW9006657	12/17/2019	2,370.25
MW9006689	12/18/2019	1,266.00
MW9006677	12/18/2019	1,963.13
MW9006702	12/19/2019	1,868.00
MW9006705C	12/19/2019	1,608.50
MW9006720	12/20/2019	2,431.00
MW9006715	12/20/2019	94.93
MW9006732	12/21/2019	1,874.75
MW9006755C	12/22/2019	1,991.75
MW9006752	12/22/2019	1,755.50
MW9006773	12/23/2019	2,372.50
MW9006760	12/23/2019	2,136.16
MW9006837	12/26/2019	77.13
MW9006832	12/26/2019	1,760.00
MW9006841	12/27/2019	2,702.82
MW9006876	12/28/2019	1,351.32
MW9006871	12/28/2019	200.00
MW9006886	12/28/2019	77.89
MW9006888	12/28/2019	2,005.94
MW9006858	12/28/2019	2,480.50
MW9006874	12/28/2019	265.00
MW9006885	12/28/2019	2,205.22
MW9006917	12/29/2019	1,908.50
MW9006904	12/29/2019	100.00
MW9006890	12/29/2019	389.80
MW9006940	12/30/2019	1,751.00
MW9006927	12/30/2019	1,807.25
MW20000011	01/01/2020	1,771.25
MW20000026	01/02/2020	1,649.85
MW20000058	01/04/2020	2,406.25
MW20000068	01/04/2020	1,753.25

Account #	Date of Service	Amount Outstanding
MW20000071	01/04/2020	2,034.41
MW20000064	01/04/2020	2,345.50
MW20000088	01/05/2020	50.00
MW20000099	01/06/2020	2,485.00
MW20000132	01/07/2020	100.00
MW20000138	01/08/2020	2,320.75
MW20000135	01/08/2020	2,236.27
MW20000171	01/09/2020	2,104.52
MW20000179	01/09/2020	2,363.50
MW20000163	01/09/2020	80.16
MW20000210	01/11/2020	2,829.63
MW20000223	01/12/2020	1,787.00
MW20000236	01/12/2020	99.36
MW20000263C	01/15/2020	1,940.00
MW20000277	01/16/2020	2,473.75
MW20000325	01/18/2020	2,011.12
MW20000367	01/21/2020	-, - 5.75
MW20000403	01/22/2020	2,374.75
MW20000384	01/22/2020	265.00
MW20000404	01/22/2020	2,291.50
MW20000408	01/23/2020	1,854.50
MW20000454	01/24/2020	300.00
MW20000450	01/24/2020	45.68
MW20000467	01/25/2020	2,356.75
MW20000468	01/25/2020	542.72
MW20000480	01/26/2020	80.92
MW20000518	01/27/2020	2,697.64
MW20000520	01/27/2020	250.00
MW20000522	01/28/2020	100.00
MW20000578	01/31/2020	97.53
MW20000594	02/01/2020	265.00
MW20000604	02/01/2020	2,917.62
MW20000633	02/03/2020	2,100.99
MW20000634	02/03/2020	50.00
MW20000638	02/03/2020	2,361.25
MW20000627	02/03/2020	80.01
MW20000668	02/05/2020	202.48
MW20000678	02/05/2020	258.06
MW20000673	02/05/2020	79.70
MW20000672	02/05/2020	112.83
MW20000703	02/06/2020	1,771.75
MW20000740	02/08/2020	2,419.75
MW20000727	02/08/2020	2,521.00
MW20000733	02/08/2020	94.78
MW20000748	02/09/2020	2,148.28

Account #	Date of Service	Amount Outstanding
MW20000808	02/11/2020	2,179.34
MW20000826	02/12/2020	539.01
MW20000857	02/13/2020	250.00
MW20000900	02/15/2020	1,960.25
MW20000921	02/16/2020	288.00
MW20000988	02/19/2020	2,476.00
MW20001016C	02/20/2020	1,689.29
MW20001020	02/20/2020	250.00
MW20000998	02/20/2020	1,753.25
MW20000993	02/20/2020	371.28
MW20001023	02/21/2020	100.00
MW20001072	02/23/2020	960.12
MW20001073	02/23/2020	95.39
MW20001063	02/23/2020	1,528.75
MW20001085	02/24/2020	97.38
MW20001077	02/24/2020	1,755.50
MW20001079	02/24/2020	825.75
MW20001091	02/24/2020	50.00
MW20001074	02/24/2020	2,311.75
MW20001078	02/24/2020	2,643.29
MW20001121	02/25/2020	100.00
MW20001110	02/25/2020	228.76
MW20001131	02/26/2020	92.65
MW20001163	02/27/2020	361.00
MW20001185	02/28/2020	2,130.16
MW20001190	02/29/2020	2,075.82
MW20001194	02/29/2020	2,218.16
MW20001212	03/01/2020	2,700.23
MW20001246	03/02/2020	2,241.45
MW20001304	03/05/2020	1,933.25
MW20001327	03/07/2020	100.00
MW20001331	03/07/2020	265.00
MW20001337	03/07/2020	261.26
MW20001340	03/07/2020	83.97
MW20001359	03/08/2020	2,757.16
MW20001369	03/09/2020	100.00
MW20001366-	03/09/2020	10.00
MW20001384	03/09/2020	2,365.75
MW20001375	03/09/2020	102.56
MW20001385	03/09/2020	1,242.85
MW20001390	03/09/2020	1,953.00
MW20001392C	03/10/2020	1,727.03
MW20001439	03/12/2020	2,011.12
MW20001467	03/14/2020	200.00
MW20001484	03/15/2020	92.80

Account #	Date of Service	Amount Outstanding
MW20001545	03/18/2020	100.00
MW20001554C	03/18/2020	2,431.00
MW20001600	03/21/2020	200.00
MW20001602	03/21/2020	200.00
MW20001648	03/24/2020	2,471.50
MW20001658	03/25/2020	2,153.46
MW20001669	03/26/2020	77.72
MW20001707	03/29/2020	2,379.25
MW20001708	03/29/2020	2,267.76
MW20001743	03/31/2020	1,899.50
MW20001755	04/01/2020	120.03
MW20001779	04/02/2020	1,760.00
MW20001769	04/02/2020	1,751.95
MW20001838	04/07/2020	2,287.00
MW20001840	04/07/2020	2,467.00
MW20001856	04/09/2020	94.18
MW20001871	04/10/2020	1,388.86
MW20001919	04/13/2020	1,910.75
MW20001922	04/14/2020	603.50
MW20001940	04/15/2020	378.10
MW20001933	04/15/2020	1,633.43
MW20001946	04/16/2020	2,341.00
MW20002012	04/20/2020	2,052.52
MW20002038	04/22/2020	97.07
MW20002046	04/22/2020	2,332.00
MW20002048	04/23/2020	2,060.29
MW20002061	04/23/2020	1,872.50
MW20002110	04/27/2020	381.60
MW20002119	04/28/2020	200.00
MW20002130	04/29/2020	449.50
MW20002180	05/02/2020	1,753.25
MW20002179	05/02/2020	235.68
MW20002211	05/03/2020	103.17
MW20002223	05/04/2020	315.00
MW20002246	05/05/2020	1,863.50
MW20002240	05/05/2020	265.00
MW20002288	05/07/2020	80.00
MW20002300	05/08/2020	1,117.10
MW20002318	05/10/2020	100.00
MW20002338	05/11/2020	1,870.25
MW20002350	05/12/2020	2,122.40
MW20002346	05/12/2020	102.71
MW20002366	05/13/2020	1,877.00
MW20002367	05/13/2020	807.13
MW20002396	05/15/2020	2,801.16

Account #	Date of Service	Amount Outstanding
MW20002411C	05/16/2020	180.06
MW20002436	05/17/2020	2,039.58
MW20002482	05/20/2020	1,796.00
MW20002485	05/20/2020	250.00
MW20002509C	05/21/2020	1,870.25
MW20002530	05/22/2020	2,482.75
MW20002521	05/22/2020	328.02
MW20002524	05/22/2020	323.11
MW20002545	05/23/2020	1,823.00
MW20002575	05/25/2020	1,124.00
MW20002654C	05/29/2020	1,789.25
MW20002689	05/31/2020	2,259.50
MW20002712	06/01/2020	1,741.34
MW20002710	06/01/2020	91.44
MW20002744	06/02/2020	2,401.75
MW20002756	06/03/2020	2,442.25
MW20002771	06/04/2020	2,143.25
MW20002765	06/04/2020	103.62
MW20002804	06/07/2020	200.00
MW20002810	06/07/2020	1,924.25
MW20002822	06/08/2020	2,262.15
MW20002831	06/09/2020	200.00
MW20002841	06/09/2020	200.00
MW20002847	06/09/2020	250.00
MW20002838	06/09/2020	2,664.00
MW20002865	06/10/2020	2,184.51
MW20002879	06/11/2020	107.59
MW20002893	06/12/2020	2,280.25
MW20002885	06/12/2020	1,877.00
MW20002909	06/13/2020	250.00
MW20002923	06/14/2020	89.61
MW20002967	06/16/2020	2,176.75
MW20002963	06/16/2020	265.00
MW20002970	06/16/2020	1,792.75
MW20002974	06/17/2020	2,415.25
MW20002986	06/17/2020	2,168.50
MW20003005C	06/19/2020	1,913.00
MW20003021	06/20/2020	656.00
MW20003042	06/22/2020	169.89
MW20003043	06/22/2020	2,422.00
MW20003085	06/23/2020	1,874.75
MW20003094	06/24/2020	1,913.00
MW20003093	06/24/2020	91.29
MW20003123	06/25/2020	2,433.25
MW20003138	06/26/2020	2,471.50

Account #	Date of Service	Amount Outstanding
MW20003135	06/26/2020	1,865.75
MW20003132	06/26/2020	1,868.00
MW20003154	06/27/2020	798.25
MW20003163	06/27/2020	1,187.12
MW20003187	06/28/2020	2,300.50
MW20003206	06/29/2020	1,187.12
MW20003204	06/29/2020	2,464.75
MW20003240	06/30/2020	2,790.81
MW20003222	06/30/2020	88.54
MW20003268	07/02/2020	1,184.87
MW20003263	07/02/2020	315.00
MW20003255	07/02/2020	1,682.03
MW20003297	07/04/2020	2,473.75
MW20003291C	07/04/2020	1,883.75
MW20003308	07/05/2020	1,798.14
MW20003336	07/06/2020	171.00
MW20003366	07/07/2020	1,594.50
MW20003370	07/08/2020	2,718.34
MW20003408C	07/09/2020	86.11
MW20003410	07/09/2020	175.00
MW20003406	07/09/2020	265.00
MW20003422	07/10/2020	300.00
MW20003440	07/11/2020	1,927.06
MW20003433	07/11/2020	1,913.00
MW20003477C	07/13/2020	1,967.00
MW20003494	07/14/2020	2,664.00
MW20003497C	07/14/2020	1,976.00
MW20003490C	07/14/2020	1,960.25
MW20003515	07/15/2020	250.00
MW20003524	07/15/2020	2,617.64
MW20003521	07/15/2020	1,838.75
MW20003516	07/15/2020	2,476.00
MW20003591	07/18/2020	2,109.46
MW20003593	07/19/2020	2,457.34
MW20003618	07/20/2020	1,500.00
MW20003653	07/22/2020	1,832.00
MW20003663	07/22/2020	1,110.25
MW20003693	07/24/2020	2,431.00
MW20003703	07/25/2020	1,971.50
MW20003731	07/26/2020	2,174.16
MW20003725	07/26/2020	2,221.25
MW20003748	07/27/2020	1,703.18
MW20003772	07/28/2020	2,469.25
MW20003769	07/28/2020	100.42
MW20003845	08/02/2020	80.00

Account #	Date of Service	Amount Outstanding
MW20003854	08/02/2020	2,083.58
MW20003847	08/02/2020	1,928.75
MW20003872	08/03/2020	2,435.50
MW20003894	08/04/2020	2,119.81
MW20003920	08/06/2020	2,429.54
MW20003985	08/10/2020	1,248.18
MW20004006	08/11/2020	2,498.50
MW20004022	08/12/2020	505.55
MW20004020	08/12/2020	2,458.00
MW20004044	08/13/2020	160.17
MW20004106C	08/17/2020	2,496.25
MW20004107	08/18/2020	2,137.93
MW20004109	08/18/2020	2,070.50
MW20004174	08/21/2020	1,187.12
MW20004218	08/23/2020	1,187.12
MW20004205C	08/23/2020	1,771.25
MW20004209	08/23/2020	1,796.00
MW20004217	08/23/2020	101.64
MW20004238	08/24/2020	2,798.57
MW20004276	08/26/2020	2,392.75
MW20004269	08/26/2020	250.00
MW20004264	08/26/2020	1,191.01
MW20004290C	08/27/2020	1,899.44
MW20004395	09/02/2020	80.00
MW20004393	09/02/2020	2,803.75
MW20004396	09/02/2020	2,446.75
MW20004449	09/05/2020	1,184.87
MW20004439	09/05/2020	250.00
MW20004473	09/07/2020	99.67
MW20004483	09/08/2020	1,313.07
MW20004515	09/10/2020	1,917.50
MW20004514	09/10/2020	97.38
MW20004562	09/13/2020	150.00
MW20004564	09/13/2020	2,158.63
MW20004580	09/14/2020	1,189.37
MW20004586	09/15/2020	94.78
MW20004598C	09/15/2020	1,298.85
MW20004601	09/16/2020	2,356.75
MW20004603	09/16/2020	146.45
MW20004630	09/17/2020	215.00
MW20004661	09/19/2020	50.00
MW20004672	09/19/2020	1,733.00
MW20004686	09/20/2020	2,462.50
MW20004706	09/21/2020	1,225.87
MW20004703	09/21/2020	265.00

Account #	Date of Service	Amount Outstanding
MW20004710	09/21/2020	2,320.92
MW20004722	09/22/2020	2,127.58
MW20004742	09/23/2020	83.36
MW20004739	09/23/2020	2,695.05
MW20004756	09/24/2020	742.13
MW20004772	09/25/2020	80.77
MW20004817	09/28/2020	50.00
MW20004845	09/30/2020	98.29
MW20004856C	09/30/2020	1,919.00

Total Uncollectible	\$	595,039.09
----------------------------	-----------	-------------------

CITY COUNCIL STAFF REPORT
Meeting Date November 28, 2022

REPORT TO: Melinda Coleman, City Manager
REPORT FROM: Andrea Sindt, City Clerk
PRESENTER: Andrea Sindt, City Clerk
AGENDA ITEM: Resolution Designating Polling Place Locations for 2023

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

Per Minnesota Statutes 204B.16, by December 31 of each year, designation of a polling place for each precinct must be done by the governing body of each municipality.

Recommended Action:

Motion to approve the resolution designating polling place locations for 2023 elections.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is N/A
 Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: N/A

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

The annual designation of polling locations is required by state statute.

Background

The designation of polling locations by resolution must be completed by December 31. The polling locations for 2023 are unchanged from those which served as a polling location in 2022. The city is grateful for the use of these facilities to perform such a vital function.

Attachments

1. Resolution Designating Polling Place Locations for 2023 Elections

City of Maplewood
Ramsey County, Minnesota

Resolution Designating Polling Place Locations
2023 Elections

WHEREAS, Minnesota Statutes 204B.16, subd 1 requires the City Council, by ordinance or resolution, to designate polling place locations for the upcoming year; and

WHEREAS, changes to the polling place locations may be made at least 90 days before the next election if one or more of the authorized polling places becomes unavailable for use; and

WHEREAS, changes to the polling place locations may be made in the case of an emergency when it is necessary to ensure a safe and secure location for voting; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Maplewood hereby designates the following polling place locations for elections conducted in the city in 2023:

- Precinct 1 Edgerton Elementary School
1929 Edgerton Street
- Precinct 2 Edgerton Elementary School
1929 Edgerton Street
- Precinct 3 Gladstone Community Center
1945 Manton Street
- Precinct 4 Wakefield Park Community Building
1860 Hazelwood Street N.
- Precinct 5 Maplewood Community Center/YMCA
2100 White Bear Avenue N.
- Precinct 6 Redeeming Love Church
2425 White Bear Avenue N.
- Precinct 7 First Evangelical Free Church
2696 Hazelwood Street
- Precinct 8 Ramsey County Library
3025 Southlawn Drive
- Precinct 9 Justice Alan Page Elementary School
2410 Holloway Avenue E.
- Precinct 10 Justice Alan Page Elementary School
2410 Holloway Avenue E.
- Precinct 11 Beaver Lake Education Center
1060 Sterling Street N.
- Precinct 12 Carver Elementary School
2680 Upper Afton Road E.
- Precinct 13 Lutheran Church of Peace
47 Century Avenue S.

AND BE IT FURTHER RESOLVED, that the city clerk is hereby authorized to designate a replacement meeting the requirements of the Minnesota Election Law for any polling place location designated in this Resolution that becomes unavailable for use by the City;

AND BE IT FURTHER RESOLVED, that the city clerk is hereby authorized to designate an emergency replacement polling place location meeting the requirements of the Minnesota Election

Law for any polling place location designated in this Resolution when necessary to ensure a safe and secure location for voting;

AND BE IT FURTHER RESOLVED, that the city clerk is directed to send a copy of this resolution and any subsequent polling place location designations to the Ramsey County Elections Office;

AND BE IT FURTHER RESOLVED, that the city clerk is directed to post a notice of the polling place location changes in the clerk's office.

Approved by Maplewood City Council on November 28, 2022.

CITY COUNCIL STAFF REPORT

Meeting Date November 28, 2022

REPORT TO: Melinda Coleman, City Manager
REPORT FROM: Brian Bierdeman, Public Safety Director
PRESENTER: Brian Bierdeman, Public Safety Director
AGENDA ITEM: Ramsey County Consortium Mutual Aid Agreement

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

City Council approval is requested to sign the agreement to renew the Ramsey County Consortium Mutual Aid Agreement.

Recommended Action:

Motion to approve the updated Ramsey County Consortium Mutual Aid Agreement as submitted.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$0.00.

Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: N/A.

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

City Council approval is requested to sign the agreement.

Background:

The general purpose of this Agreement is to enable Ramsey County-based political subdivisions and their respective law enforcement personnel to come to the aid of other parties to this Agreement as permitted in Minnesota Statutes §471.59 and Minnesota Statutes, Chapter 12. This Agreement is limited to the named parties only and does not extend to the State Department of Public Safety or any other political subdivisions of the State of Minnesota.

The updated Mutual Aid Agreement provides clarity with regard to liability and indemnification. Further, the Agreement spells out procedural requirements for activation of assistance and is set to expire December 31, 2029.

The Agreement has been reviewed and approved as to form by City Attorney Ron Batty.

Attachments:

1. Ramsey County Consortium Mutual Aid Agreement

MUTUAL AID AGREEMENT

THIS MUTUAL AID AGREEMENT (“Agreement”) is made effective as of January 1, 2023, by and among the City of Saint Paul, Ramsey County, City of St. Anthony Village, the City of North Saint Paul, the City of Mounds View, the City of White Bear Lake, the City of Roseville, the City of Maplewood, and the City of New Brighton, all political subdivisions of the State of Minnesota, that either constitute, or are located within, Ramsey County, collectively referred to as “Parties”, pursuant to the provisions of Minnesota Statutes §471.59, the Joint Powers Act (“Agreement”).

WHEREAS, The Parties desire to be prepared to adequately address fire, flood, natural disaster, civil disturbance, or any other Emergency that may occur within the jurisdictions of the Parties; and

WHEREAS, In order to protect the public peace and safety, and to preserve the lives and property of people in each jurisdiction, the Parties agree to furnish Assistance to one another in the event of an Emergency.

NOW, THEREFORE, The Parties hereby agree to furnish Assistance to each other upon the terms and conditions set forth in this Agreement.

I. Purpose

The general purpose of this Agreement is to enable the Parties and their respective law enforcement personnel to come to the aid of each Party to this Agreement as permitted in Minnesota Statutes §471.59 and Minnesota Statutes, Chapter 12. This Agreement is limited to the named Parties.

II. Definitions

The capitalized terms in this Agreement shall have the following meanings:

Assistance means the provision of law enforcement personnel, services, equipment, supplies and related resources.

Emergency means any disaster or a combination of circumstances that calls for immediate action to prevent a disaster, including, but not limited to, a multi-alarm fire; casualty involving the damage, collapse or destruction of private or public infrastructure; accident or incident involving one or more modes of transportation including, but not limited to air, rail, vehicular or watercraft; civil disorder or disturbance; release of contaminants or pollutants, hazardous substances or hazardous waste that necessitates the evacuation of occupants from structures or some defined geographic area; any quarantine or limitation on the movement of persons due to disease or threat to health and safety of the general population; any threat to national security; “Disaster” and

“Emergency” as defined in Minnesota Statutes §12.03, Subdivisions 2 & 3, respectively; and “Emergency” and “Major Disaster” as defined in 44 CFR Sections 206.2(a)(9) and (17) respectively.

Federal means the United States of America.

Incident Commander means the ranking peace officer designated by the Requesting Party(ies) to be responsible for overseeing the management of any Assistance and for the planning, logistics and finances at the field level during an Emergency.

Officer(s) means any law enforcement personnel of the Parties.

Party means a governmental unit as defined by Minnesota Statutes, §471.59, Subdivision 1. “Parties” shall collectively mean more than one Party.

Providing Party means the entity that provides mutual aid Assistance to the Requesting Party.

Providing Official means the person designated by a Providing Party who is responsible to determine whether and to what extent that Party should provide Assistance to the Requesting Party(ies).

Requesting Party means the entity that requests mutual aid Assistance under this Agreement.

Self-Deployment means deploying resources without a request for mutual aid Assistance from a Requesting Party.

State means the State of Minnesota.

III. Assistance

A participating political subdivision may request Assistance (a “Requesting Party”) from the other participating subdivision (a “Providing Party”) to respond to an Emergency or as a participant in drills or exercises authorized under legislation or this Mutual Aid Agreement. A request for Assistance shall be made by a Requesting Party to a Providing Party by contacting the Providing Official or their designee. Requests may either be verbal or in writing. Any verbal requests will be followed by a written request made by the Requesting Party to a Providing Official or their designee as soon as practical or within such period of time as provided by law.

Requests and responses to requests under this Agreement are limited to law enforcement personnel assistance services, equipment, supplies, and related resources.

In the case of an Emergency for which a Requesting Party will seek reimbursement of costs from the Federal Emergency Management Agency (FEMA) or the State of Minnesota, a Requesting Party shall make the request for Assistance to each Providing Party and the Incident Commander shall monitor and oversee the documentation of the performance of Emergency work and the documentation of reasonable and reimbursable costs of a Providing Party in accordance with the FEMA Disaster Assistance Policy and will disburse the Federal share of funds owed to a Providing Party.

In response to a request for Assistance under this Agreement, a Providing Party may authorize and direct personnel to provide aid to a Requesting Party. The Providing Party(ies) shall provide personnel who possess the required qualifications along with the equipment and supplies of the Providing Party(ies) to a Requesting Party at the discretion of the Providing Party(ies) within the scope of aid deemed necessary by a Requesting Party and the Incident Commander.

IV. Limitations

A Party's decision to provide Assistance in response to, or recovery from, an Emergency, or in authorized drills or exercise is subject to the following conditions:

- A.) Any Party may withhold resources to the extent necessary to provide reasonable protection and services within its own jurisdiction.
- B.) Any Providing Party may recall Assistance at any time in the best interests of that Party.
- C.) Emergency response personnel of a Providing Party shall follow the policies and procedures of the Providing Party and will be under the Providing Party's command and control but will follow the operational direction of the Incident Commander and be subject to the incident management system of the Requesting Party(ies).
- D.) Assets and equipment of a Providing Party shall remain under the control of the Providing Party but shall be under the operational control of the Incident Commander within the incident management system of the Requesting Party(ies).

V. Compensation

The Requesting Party(ies) and any Providing Party(ies) will each be responsible for its own costs and compensation for any Assistance arising from any Emergency that may occur during the Term of the Agreement except as set forth below.

Unless the Emergency is eligible for reimbursement, a Providing Party shall be responsible for the costs and compensation of its personnel, equipment, and supplies. A Providing Party shall make no demand to a Requesting Party for the reimbursement of the costs or expenses of the Providing Party for Assistance rendered pursuant to this Mutual Aid Agreement. For an Emergency that is eligible for reimbursement of costs, the labor force expenses of a Providing Party will be treated

as contract labor, with costs of all wages, including overtime and fringe benefits, eligible for reimbursement.

Notwithstanding the above paragraphs in this Section, a Requesting Party may reimburse a Providing Party that has provided Assistance pursuant to this Mutual Aid Agreement. A Requesting Party that is willing to reimburse a Providing Party for Assistance rendered under the terms of this Mutual Aid Agreement, may do so after receipt of an itemized bill from the Providing Party for the actual cost of any Assistance provided. The charges for Assistance provided pursuant to this Agreement will be based upon the actual costs incurred by the Providing Party, including salaries or wages, overtime, materials, supplies and other necessary expenses, except that the Parties agree that the Federal Emergency Management Agency equipment rates will be used as the basis for equipment charges whenever possible.

If a local, State, or Federal Emergency is declared, a Requesting Party may reimburse a Providing Party for Assistance rendered under the terms of this Agreement. Any Providing Party will submit to a Requesting Party an itemized bill for the actual cost of any Assistance provided as described above. A Requesting Party is responsible to take all steps it deems necessary to seek reimbursement from the United States of America, the State of Minnesota, or other sources, to the extent that such reimbursement is available, for expenses it incurs for services provided pursuant to this Agreement. Should funding become available, a Requesting Party may reimburse a Providing Party to the extent possible under the terms of this Agreement. Any claims for reimbursement by a Providing Party must be made to a Requesting Party within 90 days after the expense is sustained or incurred.

No Party will be responsible for the reimbursement of Self-Deployment costs.

VI. Workers' Compensation

Each Party will be responsible for injuries or death of its own personnel. Each Party will maintain workers' compensation insurance or a program of self-insurance covering its own personnel while they are providing Assistance pursuant to this Agreement. Each Party waives the right to sue any other Party for any workers' compensation benefits paid to its own employee or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of any other Party or its officers, employees, or volunteers.

VII. Damage to Equipment

Each Party shall be responsible for damages to, or loss of its own equipment used to respond to an Emergency under this Agreement. Each Party waives the right to sue any other Party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other Party or its officers, employees, or volunteers.

VIII. Term of Agreement

This Agreement shall be in full force and effect from January 1, 2023, through December 31, 2029, subject to Section XVI Withdrawal of Party/Termination of Agreement.

IX. Liability and Indemnification

For purposes of the Minnesota Municipal Tort Liability Act (Minnesota Statutes, Chapter 466), the employees and officers of a Providing Party are deemed to be employees (as defined in Minnesota Statutes, §466.01, Subdivision 6) of a Requesting Party.

A Requesting Party agrees to defend and indemnify a Providing Party against any claims brought or actions filed against a Providing Party or any officer, employee, or volunteer of a Providing Party for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of Assistance in responding to a request for Assistance by the Requesting Party pursuant to this Agreement.

Under no circumstances, however, shall a Party be required to pay on behalf of itself and the other Parties, any amounts in excess of the limits on liability established in Minnesota Statutes §466.04 applicable to any one Party. The limits of liability for any or all Parties may not be added together to determine the maximum amount of liability for any Party.

The intent of this subdivision is to impose on each Requesting Party a limited duty to defend and indemnify a Providing Party for claims arising within a Requesting Party's jurisdiction subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

No Party to this Agreement nor any officer of any Party shall be liable to any other Party or to any other person for failure of any Party to furnish Assistance to the other Parties, or for recalling Assistance, both as described in this Agreement.

Nothing in this Agreement is intended to prevent or hinder the pursuit of applicable State or Federal benefits to personnel who respond or render Assistance pursuant to an Emergency request and sustain injury or death in the course of, and arising out of, their employment and response or Assistance under this Agreement.

A Providing Party shall not be responsible for any injuries, damages or losses arising from the acts or omissions of personnel of a Requesting Party and its officers, employees, agents, and assigns.

X. General Compliance

All Parties agree to comply with all applicable Federal, State, and local laws and regulations governing any services provided under this Agreement.

XI. Accounting Standards and Retention of Records

A.) Accounting – All Parties agree to maintain the necessary source documentation and enforce sufficient internal controls as dictated by generally accepted accounting practices and as required by FEMA to properly account for expenses incurred under this Agreement.

B.) Retention of Records – All Parties will retain all records pertinent to expenditures incurred under this Agreement as required by the applicable records retention schedule.

XII. Data Practices

All Parties agree to comply with the Minnesota Government Data Practices Act and all other applicable State and Federal laws relating to data privacy or confidentiality. Each Party must immediately report to other Parties any requests from third parties for information relating to activities performed pursuant to this Agreement. Each Party agrees to promptly respond to inquiries from the other Parties concerning data requests. Each Party agrees to hold the other Parties, their officers, and employees harmless from any claims resulting from unlawful disclosure or use of data protected under state and Federal laws by the disclosing Party.

XIII. Applicable Law

The laws of the State of Minnesota shall govern all interpretations of this Agreement and any litigation which may arise under this Agreement.

XIV. Non-Discrimination

All Parties agree to comply with the provisions of all applicable Federal and State statutes and regulations pertaining to civil rights and nondiscrimination including, without limitation, Minnesota Statutes §181.59 and Chapter 363A.

XV. Withdrawal of Party/Termination of Agreement

A.) A Party may withdraw from this Agreement for any reason upon thirty (30) days written notice to the chief law enforcement officer for the other Parties. A withdrawing Party shall pay all reimbursements/obligations owed to the remaining Parties as stated under the terms of this Agreement, to the date of withdrawal. Any remaining Party(ies) shall also pay all reimbursements/obligations owed to the withdrawing Party as stated under the terms of this Agreement, to the date of withdrawal.

B.) This Agreement shall terminate upon expiration of the Term or by mutual written agreement of all Parties in the form of a resolution by the Party's governing body.

XVI. Severability

Should a court of competent jurisdiction rule any portion, section, or subsection of this Agreement invalid or nullified, that fact shall not affect or invalidate any other portion, section, or subsection; and all remaining portions, sections or subsections shall remain in full force and effect.

XVII. Counterparts

This Agreement may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

FOR THE CITY OF SAINT PAUL

Approved as to Form

By: _____
Judy Hanson, Assistant City Attorney

Approved _____
Jeremy Ellison, Chief of Police

Approved _____
Melvin Carter, Mayor

Approved _____
John McCarthy, Financial Services

Designee for purposes of receipt of Notice:

Title: _____

Address: _____

FOR RAMSEY COUNTY

Approved as to Form:

By: _____
County / Assistant County Attorney

Approved _____
, County Manager

Approved _____
, Sheriff

Designee for purposes of receipt of Notice:

Title: _____

Address: _____

FOR THE CITY OF MAPLEWOOD

Approved as to Form

By: _____
Ron Batty, City Attorney

Approved _____
Brian Bierdeman, Public Safety Director

Approved _____
Marylee Abrams, Mayor

Approved _____
Melinda Coleman, City Manager

Designee for purposes of receipt of Notice:

Title: _____

Address: _____

FOR THE CITY OF MOUNDS VIEW

Approved as to Form

By: _____
 , City / Assistant City Attorney

Approved _____
 , Chief of Police

Approved _____
 , Mayor

Approved _____
 , Finance Director

Designee for purposes of receipt of Notice:

Title: _____

Address: _____

FOR THE CITY OF NEW BRIGHTON

Approved as to Form

By: _____
 , City / Assistant City Attorney

Approved _____
 , Mayor

Approved _____
 , City Manager

Designee for purposes of receipt of Notice:

Title: _____

Address: _____

FOR THE CITY OF NORTH SAINT PAUL

Approved as to Form

By: _____
 , City / Assistant City Attorney

Approved _____
 , Chief of Police

Approved _____
 , Mayor

Approved _____
 , Finance Director

Designee for purposes of receipt of Notice:

Title: _____

Address: _____

FOR THE CITY OF ROSEVILLE

Approved as to Form

By: _____
 , City / Assistant City Attorney

Approved _____
 , Chief of Police

Approved _____
 , Mayor

Approved _____
 , Finance Director

Designee for purposes of receipt of Notice:

Title: _____

Address: _____

FOR THE CITY OF ST. ANTHONY VILLAGE

Approved as to Form

By: _____
 , City / Assistant City Attorney

Approved _____
 , Chief of Police

Approved _____
 , Mayor

Approved _____
 , Finance Director

Designee for purposes of receipt of Notice:

Title: _____

Address: _____

FOR THE CITY OF WHITE BEAR LAKE

Approved as to Form

By: _____
 , City / Assistant City Attorney

Approved _____
 , Chief of Police

Approved _____
 , Mayor

Approved _____
 , Finance Director

Designee for purposes of receipt of Notice:

Title: _____

Address: _____

CITY COUNCIL STAFF REPORT
Meeting Date November 28, 2022

REPORT TO: Melinda Coleman, City Manager

REPORT FROM: Steven Love, Public Works Director / City Engineer
Jon Jarosch, Assistant City Engineer

PRESENTER: Steven Love

AGENDA ITEM: Resolution Directing Final Payment and Acceptance of Project, Beebe Road Street Improvements, City Project 13-10

Action Requested: Motion Discussion Public Hearing

Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

The Beebe Road Street Improvements contractor, Asphalt Surface Technologies Corporation, has completed the project improvements. City staff have reviewed the work and deemed it acceptable. The contractor has submitted all final project documents required for final acceptance of the project.

Recommended Action:

Motion to approve the attached resolution Directing Final Payment and Acceptance of Project for the Beebe Road Street Improvements, City Project 13-10.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$518,133.05 in total construction costs.

Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: The final contract amount, including indirect costs, falls within the approved budget of \$1,522,296.00. No adjustments to the approved budget are needed.

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

This infrastructure improvement project was previously identified in the City's Capital Improvement Plan and included the replacement of the severely deteriorated pavement on Beebe Road from Larpenteur Avenue to Holloway Avenue.

Background:

The City Council previously awarded a construction contract to Asphalt Surface Technologies Corporation for the Beebe Road Street Improvements, City Project 13-10, in the amount of \$543,273.83. The project improvements included the full depth reclamation of roadway, spot replacement of concrete curb and gutter, and minor repairs to the utility systems in the area. The final construction cost of \$518,133.05 came in under the original contract amount by roughly \$25,000. No changes to the approved budget are recommended at this time.

Attachments:

1. Final Payment Application
2. Resolution Directing Final Payment and Acceptance of Project, Beebe Road Street Improvements, City Project 13-10

APPLICATION FOR FINAL PAYMENT PAYMENT NO. 3

Contract: City Project 13-10
Owner: City of Maplewood, Minnesota
Contractor: Astech - Asphalt Surface Technologies Corporation
Project: Beebe Road Street Improvements

Application Date: 11/26/2018
For Period Ending: 11/26/2018

Original Contract Amount:	\$	543,273.83
Contract Amendments:	\$	-
Contract Amount to Date:	\$	543,273.83
Total Amount of Work Completed to Date:	\$	518,133.05
Material Stored On-Site but not in Work:	\$	-
Gross Amount Due to Date:	\$	518,133.05
Less 0.00% Retainage	\$	-
Amount Due to Date:	\$	518,133.05
Less Previous Payments:	\$	492,226.40
Total Due This Application:	\$	25,906.65

I hereby certify that all items and amounts shown are correct for the work completed to date.

Contractor: Astech - Asphalt Surface Technologies Corporation

By: _____ Date: _____

The Work on this project and application for payment have been reviewed and the amount shown is recommended for payment.

Engineer: City of Maplewood - Public Works Department

By: _____ Date: _____

Approved for Payment

Owner: City of Maplewood

By: _____ Date: _____

PAYMENT HISTORY

Contract: City Project 13-10
Owner: City of Maplewood, Minnesota
Contractor: Astech - Asphalt Surface Technologies Corporation
Project: Beebe Road Street Improvements

Payment Number	Payment Cutoff Date	Payment App Date	Amount
1	6/28/2016	6/28/2016	\$ 92,746.08
2	10/18/2016	10/18/2016	\$ 399,480.32

To Date Total Payment: \$ 492,226.40

Final Payment Quantities

Contract: City Project 13-10, S.A.P. 138-145-001
 Owner: City of Maplewood
 Project: Beebe Road Street Improvements
 Contractor: Astech - Asphalt Surface Technologies Corporation

STREET IMPROVEMENTS

Item No.	Specification No.	Item Description	Unit	Contract Quantity	Contract Unit Price	Contract Extended	Quantity To Date	To Date Extended
1	2021.501	MOBILIZATION	LS	1	\$21,000.00	\$21,000.00	1	\$21,000.00
2	2101.511	CLEARING AND GRUBBING	LS	1	\$500.00	\$500.00	1	\$500.00
3	2104.501	REMOVE CONCRETE CURB AND GUTTER	LF	900	\$3.50	\$3,150.00	800	\$2,800.00
4	2104.503	REMOVE CONCRETE SIDEWALK	SF	3213	\$0.80	\$2,570.40	3213	\$2,570.40
5	2104.505	REMOVE BITUMINOUS DRIVEWAY PAVEMENT/TRAIL	SY	137	\$10.50	\$1,438.50	163.6	\$1,717.80
6	2104.505	REMOVE BITUMINOUS ROADWAY PAVEMENT	SY	127	\$8.50	\$1,079.50	137.2	\$1,166.20
7	2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT/APRON	SY	208	\$11.00	\$2,288.00	229.9	\$2,528.90
8	2104.513	SAWING BITUMINOUS ROADWAY (FULL DEPTH)	LF	317	\$3.50	\$1,109.50	361	\$1,263.50
9	2104.523	SALVAGE AND REINSTALL PRIVATE STREET SIGN	EACH	1	\$75.00	\$75.00	4	\$300.00
10	2105.501	COMMON EXCAVATION, CY (EV) (P)	CY	1047	\$15.00	\$15,705.00	1047	\$15,705.00
11	2105.507	ADDITIONAL SUBGRADE EXCAVATION, EV	CY	350	\$13.50	\$4,725.00	40	\$540.00
12	2105.607	SALVAGE / STOCKPILE / INSTALL RECLAIM MATERIAL (6" DEPTH)	SY	2640	\$9.32	\$24,604.80	2640	\$24,604.80
13	2123.610	STREET SWEEPER WITH PICKUP BROOM	HOURL	20	\$150.00	\$3,000.00	6	\$900.00
14	2130.501	WATER FOR DUST CONTROL	MGAL	28	\$17.85	\$499.80	201	\$3,587.85
15	2215.501	FULL DEPTH RECLAMATION, 10" DEPTH	SY	9510	\$0.72	\$6,847.20	9510	\$6,847.20
16	2232.603	MILL BITUMINOUS PAVEMENT, 2" DEPTH @ MINIMUM 18" WIDE	LF	293	\$2.25	\$659.25	281	\$632.25
17	2355.502	BITUMINOUS FOG SEAL (TYPE CSS-1h)	GAL	6100	\$0.50	\$3,050.00	4157	\$2,078.50
18	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	991	\$3.00	\$2,973.00	625	\$1,875.00
19	2360.501	TYPE SPWEA240C WEARING COURSE MIXTURE (2,C)	TON	1139	\$59.00	\$67,201.00	1138.41	\$67,166.19
20	2360.502	TYPE SPNWB230C NON-WEARING COURSE MIXTURE (2,C)	TON	1139	\$58.00	\$66,062.00	1145.95	\$66,465.10
21	2360.503	TYPE SPWEA230B WEARING COURSE MIXTURE (2,B) 3" THICK WALK/DRIVE	SY	2108	\$12.35	\$26,033.80	2133	\$26,342.55
22	2411.618	DRY-STACK IRREGULAR STONE RETAINING WALL	SF	610	\$55.00	\$33,550.00	257	\$14,135.00
23	2521.501	6" CONCRETE SIDEWALK (INCLUDING PEDESTRIAN RAMPS)	SF	1777	\$7.50	\$13,327.50	2026	\$15,195.00
24	2531.501	CONCRETE C&G, DESIGN B624	LF	900	\$24.25	\$21,825.00	1002	\$24,298.50
25	2531.507	6" CONCRETE DRIVEWAY PAVEMENT - RESIDENTAL	SY	75	\$58.00	\$4,350.00	76.4	\$4,431.20
26	2531.618	TRUNCATED DOMES	SF	298	\$51.50	\$15,347.00	242	\$12,463.00
27	2563.601	TRAFFIC CONTROL BEEBE ROAD	LS	1	\$4,950.00	\$4,950.00	1	\$4,950.00
28	2563.601	TRAFFIC CONTROL FOG SEAL AREA	LS	1	\$1,100.00	\$1,100.00	1	\$1,100.00
29	2573.533	SEDIMENT CONTROL LOG, TYPE COMPOST LOG	LF	710	\$3.30	\$2,343.00	715	\$2,359.50
30	2573.601	EROSION CONTROL, CONTRACTOR'S PLAN	LS	1	\$500.00	\$500.00	1	\$500.00
31	2574.525	LOAM TOPSOIL BORROW	CY	323	\$31.00	\$10,013.00	346	\$10,726.00
32	2575.505	MINERAL SOD	SY	1161	\$6.50	\$7,546.50	636.2	\$4,135.30
33	2575.508	COMM. FERT., ANALYSIS 10-10-10 (AT 300LBS/ACRE) FOR SODDED / SEEDED AREAS	LBS	87	\$2.20	\$191.40	116	\$255.20
34	2575.561	HYDRAULIC SOIL STABILIZER, TYPE 8 - BONDED FIBER MATRIX	SY	1395	\$1.10	\$1,534.50	1870	\$2,057.00
35	2575.608	TURF ESTABLISHMENT w/ SEED MIX 25-131	LBS	35	\$4.40	\$154.00	47	\$206.80
36	2582.502	4" SOLID LINE - EPOXY	LF	5060	\$0.57	\$2,884.20	5004	\$2,852.28
37	2582.502	4" DOUBLE SOLID LINE - EPOXY	LF	2470	\$1.13	\$2,791.10	2415	\$2,728.95
38	2582.502	24" SOLID LINE - EPOXY	LF	34	\$8.56	\$291.04	45	\$385.20
39	2582.503	CROSSWALK MARKING - EPOXY	SF	378	\$5.78	\$2,184.84	396	\$2,288.88
STREET IMPROVEMENTS SUBTOTAL:						\$379,454.83		\$355,659.05

STORM SEWER IMPROVEMENTS

Item No.	Specification No.	Item Description	Unit	Contract Quantity	Unit Price	Contract Extended	Quantity To Date	To Date Extended
40	2506.522	ADJUST FRAME AND RING CASTING (ALL TYPES)	EACH	20	\$250.00	\$5,000.00	20	\$5,000.00
41	2573.530	INLET PROTECTION, ALL TYPES	EACH	24	\$120.00	\$2,880.00	19	\$2,280.00
STORM SEWER IMPROVEMENTS SUBTOTAL:						\$7,880.00		\$7,280.00

SANITARY SEWER IMPROVEMENTS

Item No.	Specification No.	Item Description	Unit	Contract Quantity	Unit Price	Contract Extended	Quantity To Date	To Date Extended
42	2104.523	SALVAGE CASTING (ALL TYPES)	EACH	9	\$100.00	\$900.00	9	\$900.00
43	2503.603	8" SANITARY SEWER LINING	LF	5552	\$25.75	\$142,964.00	5552	\$142,964.00
44	2506.521	FURNISH & INSTALL R-1678-A FRAME & R-1422-0015 LID FOR SANITARY SEWER	EACH	9	\$900.00	\$8,100.00	9	\$8,100.00
SANITARY SEWER IMPROVEMENTS SUBTOTAL:						\$151,964.00		\$151,964.00

WATERMAIN IMPROVEMENTS

Item No.	Specification No.	Item Description	Unit	Contract Quantity	Unit Price	Contract Extended	Quantity To Date	To Date Extended
45	2504.602	ADJUST CURB STOP BOX	EACH	6	\$150.00	\$900.00	0	\$0.00
46	2504.602	ADJUST VALVE BOX - ALL TYPES (WATER, GAS, ETC)	EACH	27	\$95.00	\$2,565.00	34	\$3,230.00
47	2506.521	FURNISH & INSTALL CASTING ASSEMBLY, TYPE FORD COVER A-1	EACH	6	\$85.00	\$510.00	0	\$0.00
WATERMAIN IMPROVEMENTS SUBTOTAL:						\$3,975.00		\$3,230.00

	CONTRACT TOTALS	TO DATE TOTALS:
STREET IMPROVEMENTS SUBTOTAL:	\$379,454.83	\$355,659.05
STORM SEWER IMPROVEMENTS SUBTOTAL:	\$7,880.00	\$7,280.00
SANITARY SEWER IMPROVEMENTS SUBTOTAL:	\$151,964.00	\$151,964.00
WATERMAIN IMPROVEMENTS SUBTOTAL:	\$3,975.00	\$3,230.00
TOTAL PAYMENT:	\$543,273.83	\$518,133.05

**RESOLUTION
DIRECTING FINAL PAYMENT AND ACCEPTANCE OF PROJECT
BEEBE ROAD STREET IMPROVEMENTS, CITY PROJECT 13-10**

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered the Beebe Road Street Improvements, City Project 13-10, and has let a construction contract, and

WHEREAS, the City Engineer for the City of Maplewood has determined that the Beebe Road Street Improvements, City Project 13-10, is complete and recommends acceptance of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, Minnesota, that

City Project 13-10 is complete and maintenance of the improvements are accepted by the City; the final construction cost is \$518,133.05. Final payment to Asphalt Surface Technologies Corporation and the release of any retainage or escrow is hereby authorized.

Adopted by the Maplewood City Council on this 28th day of November 2022.

CITY COUNCIL STAFF REPORT
Meeting Date November 28, 2022

REPORT TO: Melinda Coleman, City Manager
REPORT FROM: Audra Robbins, Parks and Recreation Manager
PRESENTER: Audra Robbins, Parks and Recreation Manager
AGENDA ITEM: Sherwood Park Playground Replacement

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

As part of the Parks System Master Plan implementation, staff is proposing to replace the playground at Sherwood Park. This replacement will be funded through the Park Improvement Fund with a not to exceed budget amount of \$120,000. Staff is recommending using Northland Recreation/Little Tikes for this project and purchasing directly off of the State Purchasing Contract.

Recommended Action:

Motion to approve the replacement of the Sherwood Park Playground and authorize the City Manager and the Mayor to enter into a contract with Northland Recreation/Little Tikes (State Contract #030117-LTS) with a not to exceed budget of \$120,000.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$119,392.60
 Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: Monies for this project are included in the
 2022 CIP PM07.010 utilizing the Park Improvement Fund. Staff is asking City Council to approve this project with a not to exceed budget of \$120,000.

Strategic Plan Relevance:

Financial Sustainability Integrated Communication Targeted Redevelopment
 Operational Effectiveness Community Inclusiveness Infrastructure & Asset Mgmt.

The Parks System Master Plan states taking care of the existing parks system was found to be Maplewood's highest community priority. This means reinvesting in and upgrading parks and facilities.

Background

Upon the adoption of the Parks System Master Plan in early 2015, staff has been working with the Parks and Recreation Commission and the City Council on an implementation plan. Some of the major outcomes of the plan were to take care of what we have and to improve upon our facilities.

Staff began working with Northland Recreation/Little Tikes through the State Purchasing Contract for the design of the playground equipment in 2020. The project was put on hold during the worst of COVID and resumed in spring of this year. At a neighborhood meeting in August, residents and park users were able to view the design and vote on their favorite color scheme. If approved, construction of the playground would begin in spring of 2023.

Attachments

1. Sherwood Park Playground Quote



PlayPower LT Farmington, Inc.
 878 E. US Hwy 60
 Monett, MO 65708
 1-800-325-8828

Northland Recreation LLC
 10085 Bridgewater Bay
 Woodbury, MN 55129
 (651) 815-4097 (phone)
 (414) 395-8538 (fax)

Bill To:

City of Maplewood
 1902 County Road B East
 Maplewood, MN 55109

Project Name & Location:

Sherwood Park
 2251 Kennard St.
 Maplewood, MN 55109

Ship To Address:

same

Quote Date: 11/21/22
 Valid For: 30 Days

Audra Robbins
 651-249-2125
 Audra.robbs@maplewoodmn.gov

Sourcewell State Contract Pricing

Part Number	Description	Qty	Unit Price	Total
1	Little Tikes Kid Builder and Play Builder Play Structures, includes 5 Unit Swing, Wobble Sphere and Sunshade.			\$59,707.70
1	Site Work Includes: 240 cu.yds.of Woodfiber Resilient Surfacing, Approximately 360 l/f of New Concrete Border and Approximately 170 l/f 8' Wide New Asphalt Accessible Pathway to Play Area.			\$38,009.00
1	Installation of Play Equipment.			\$21,675.90

Totals:

Equipment List: \$59,707.70
 Products Subtotal: \$
 Products by Other: \$38,009.00
 Installation: \$21,675.90
 Estimated Sales Tax*: \$
 Freight: \$included
Grand Total: \$119,392.60

Notes: Excavation and hauling away extra material by city.

Make Purchase Orders Out To:

PlayPower LT Farmington, Inc.

Remit Purchase Orders To:

PlayPower LT Farmington, Inc.
Attention: Sales Administration
878 E US Hwy 60
Monett, Missouri, USA 65708
1-800-325-8828

Make Checks Payable To:

PlayPower LT Farmington, Inc.

Remit Checks To:

PlayPower LT Farmington, Inc.
P.O. Box 204713
Dallas, TX 75320-4713

NOTE:

* Applicable sales taxes will be confirmed once order and any tax certificates are received

† Denotes drop ship item.

Unloading, storage, installation, surfacing and site work are not included unless specifically noted on quotation.

Not responsible for filter cloth, irrigation rerouting, grass damage, or checking for underground utilities.

If installation is quoted, it is assumed that the site has been prepared and that any grade slope in any direction does not exceed 2%. In the event that unexpected soil conditions, such as subsurface rock, are encountered during installation, additional costs to the customer will be applicable.

The acceptance signature below serves as authorization to order the items quoted and indicates acceptance of the prices listed. All terms are subject to credit approval.

COMMENTS:

This playground contains 96.69% recycled content

This playground qualifies for 2 LEED point(s)

This Quote shall not become a binding contract until signed and delivered by both Customer and PlayPower LT Farmington Inc ("PPLT"). Sales Representative is not authorized to sign this Quote on behalf of PPLT or Customer, and signed Quotes cannot be accepted from Sales Representative. To submit this offer, please sign below and forward a complete signed copy of this Quote directly to "PPLT Sales Administration" via fax (417)354-2273 or email outdoordes@LTCPS.com. Upon acceptance, PPLT will return a fully-signed copy of the Quote to Customer (with copy to Sales Representative) via fax or e mail.

THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN. PPLT objects to any other terms proposed by Customer, in writing or otherwise, as material alterations, and all such proposed terms shall be void. Customer authorizes PPLT to ship the Equipment and agrees to pay PPLT the total amount specified. Shipping terms are FOB the place of shipment via common carrier designated by PPLT. Payment terms are Net-30 days from invoice date with approved credit and all charges are due and payable in full at PO Box 204713, Dallas, TX 75320-4713, unless notified otherwise by PPLT in writing. Customer agrees to pay all additional service charges for past due invoices. Customer must provide proper tax exemption certificates to PPLT, and shall promptly pay and discharge all otherwise applicable taxes, license fees, levies and other impositions on the Equipment at its own expense.

CUSTOMER HEREBY SUBMITS ITS OFFER TO PURCHASE THE EQUIPMENT ACCORDING TO THE TERMS STATED IN THIS QUOTE AND SUBJECT TO FINAL APPROVAL BY PPLT.

Submitted By

Printed Name and Title

Date

THE FOREGOING QUOTE AND OFFER ARE HEREBY APPROVED AND ACCEPTED BY PLAYPOWER LT FARMINGTON INC.

By: _____

Date: _____

ADDITIONAL TERMS & CONDITIONS OF SALE

1. Use & Maintenance. Customer agrees to regularly inspect and maintain the Equipment, and to provide, inspect and maintain appropriate safety surfacing under and around the Equipment, in accordance with PPLT's product literature and the most current Consumer Product Safety Commission Handbook for Public Playground Safety.

2. Default, Remedies & Delinquency Charges. Customer's failure to pay any invoice when due, or its failure to otherwise comply with the terms of this Quote, shall constitute a default under all unsatisfied invoices ("Event of Default"). Upon an Event of Default, PPLT shall have all remedies available to it at law or equity, including, without limitation, all remedies afforded a secured creditor under the Uniform Commercial Code. Customer agrees to assist and cooperate with PPLT to accomplish its filing and enforcement of mechanic's or other liens with respect to the Equipment or its location or its repossession of the Equipment, and Customer expressly waives all rights to possess the Equipment after an Event of Default. All remedies are cumulative and not alternative, and no exercise by PPLT of a remedy will prohibit or waive the exercise of any other remedy. Customer shall pay all reasonable attorneys' fees plus any costs of collection incurred by PPLT in enforcing its rights hereunder. Subject to any limitations under law, Customer shall pay to PPLT as liquidated damages, and not as a penalty, an amount equal to 1.5% per month of any payment that is delinquent in such month and is not received by PPLT within ten (10) days after the date on which due.

3. Limitation of Warranty/ Indemnity. PPLT MAKES NO EQUIPMENT WARRANTIES EXCEPT FOR THOSE STANDARD WARRANTIES ISSUED WITH THE EQUIPMENT, WHICH ARE INCORPORATED HEREIN BY THIS REFERENCE. PPLT SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY LIABILITY FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. CUSTOMER AGREES TO DEFEND, INDEMNIFY AND SAVE PPLT HARMLESS FROM ALL CLAIMS OF ANY KIND FOR DAMAGES OF ANY KIND ARISING OUT OF CUSTOMER'S ALTERATION OF THE EQUIPMENT, ITS FAILURE TO MAINTAIN THE EQUIPMENT, ITS FAILURE TO PROPERLY SUPERVISE EQUIPMENT USE, OR ITS FAILURE TO PROVIDE AND MAINTAIN APPROPRIATE TYPES AND DEPTHS OF SAFETY SURFACING BENEATH AND AROUND THE EQUIPMENT IN ACCORDANCE WITH PPLT'S INSTALLATION AND OWNER'S MANUALS AND THE MOST CURRENT CONSUMER PRODUCT SAFETY COMMISSION HANDBOOK FOR PUBLIC PLAYGROUND SAFETY.

4. Restrictions. Until all amounts due hereunder are paid in full, Customer shall not: (i) permit the Equipment to be levied upon or attached under any legal process; (ii) transfer title to the Equipment or any of Customer's rights therein; or (iii) remove or permit the removal of the Equipment to any location not specified in this Quote.

5. Purchase Money Security Interest. Customer hereby grants, pledges and assigns to PPLT, and PPLT hereby reserves a purchase money security interest in, the Equipment in order to secure the payment and performance in full of all of Customer's obligations hereunder. Customer agrees that PPLT may file one or more financing statements, in order to allow it to perfect, acquire and maintain a superior security interest in the Equipment.

6. Choice of Law and Jurisdiction. All agreements between Customer and PPLT shall be interpreted, and the parties' obligations shall be governed, by the laws of the State of Missouri without reference to its choice of law provisions. Customer hereby consents to the personal jurisdiction of the state and federal courts located in the city and county of St. Louis, Missouri.

7. Title; Risk of Loss; Insurance. PPLT Retains full title to all Equipment until full payment is received by PPLT. Customer assumes all risk of loss or destruction of or damage to the Equipment by reason of theft, fire, water, or any other cause, and the occurrence of any such casualty shall not relieve the Customer from its obligations hereunder and under any invoices. Until all amounts due hereunder are paid in full, Customer shall insure the Equipment against all such losses and casualties.

8. Waiver; Invalidity. PPLT may waive a default hereunder, or under any invoice or other agreement between Customer and PPLT, or cure such a default at Customer's expense, but shall have no obligation to do either. No waiver shall be deemed to have taken place unless it is in writing, signed by PPLT. Any one waiver shall not constitute a waiver of other defaults or the same kind of default at another time, or a forfeiture of any rights provided to PPLT hereunder or under any invoice. The invalidity of any portion of this Quote shall not affect the force and effect of the remaining valid portions hereof.

9. Entire Agreement; Amendment; Binding Nature. This fully-executed Quote, as supplemented by Change Orders and invoices containing exact amounts of estimates provided herein, constitutes the complete and exclusive agreement between the parties. A Change Order is a written instrument signed by the Customer and PPLT stating their agreement as to any amendment in the terms of this Quote. Customer acknowledges that Change Orders may result in delays and additional costs. The parties agree that all Change Orders shall include appropriate adjustments in price and time frames relating to any requested amendments. Upon full execution, this Quote shall be binding upon and inure to the benefit of the parties and their successors and assigns.

10. Counterparts; Electronic Transmission. This Quote, any invoice, and any other agreement between the parties, may be executed in counterparts, each of which shall constitute an original. The facsimile or other electronic transmission of

any signed original document, and retransmission of any signed facsimile or other electronic transmission, shall be the same as the transmission of an original. At the request of either party, the parties will confirm facsimile or other electronically transmitted signatures by signing an original document.

CITY COUNCIL STAFF REPORT
Meeting Date November 28, 2022

REPORT TO: Melinda Coleman, City Manager
REPORT FROM: Michael Martin, AICP, Assistant Community Development Director
PRESENTER: Michael Martin, AICP, Assistant Community Development Director
AGENDA ITEM: First Amendment to Electrical Inspection Services Agreement

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

On January 27, 2020, the city approved an agreement to contract with Togle Inspections for electrical inspection services. That initial two-year agreement is set to expire at the end of 2022. Staff is recommending the agreement be amended to extend the agreement for an additional two years and allow for additional two-year extensions thereafter– as long as both parties wish to continue with the agreement.

Recommended Action:

Motion to approve the first amendment to the electrical inspections agreement with Togle Inspections.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$0
 Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: N/A

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

Delivering electrical permit and inspection services in the community provides a one-stop shop for all building and construction permits, which improves customer service and responsiveness to residents, businesses, and contractors. The contract is also financially sustainable in that the electrical permit fees pay for the city's costs to administer the program and the cost to provide the inspection services under the terms of the contract.

Background:

The city is responsible for building, mechanical, and plumbing permits. Including electrical permits as a city service maintains a one-stop shop for all construction permits which serves as a customer service benefit to the community. The city also gets to manage the contract ensuring that the city's electrical inspector is responsive to residents, businesses, and contractors.

Providing electrical permits and inspections also maintains the permit revenue from electrical permits. The city retains 20 percent of electrical permit fees plus an administrative fee to cover the city's costs to administer the program and issue permits. The city pays Togle Inspections, the contracted inspector, 80 percent of permit fees to cover the cost of inspections.

First Amendment to Electrical Inspection Services Agreement

Staff is recommending that the existing agreement be amended to extend the terms for an additional two years and also allow the two parties to extend for subsequent two-year periods automatically. Either party may terminate this Agreement at any time, for any reason, upon 45 days advance written notice to the other party.

The amended agreement also references the city's most recently adopted fee schedule in order to determine the rates paid to Togle Inspections. Togle Inspections must invoice the city every 30 days, for which the city then must pay within 35 days of receipt.

Attachments:

1. First Amendment to Electrical Inspection Services Agreement
2. Current Electrical Inspection Services Agreement, January 27, 2020

FIRST AMENDMENT TO ELECTRICAL INSPECTION SERVICES AGREEMENT

THIS FIRST AMENDMENT TO INSPECTION SERVICES AGREEMENT (the “First Amendment”) is made and entered into this ___ day of _____, 2022, by and between the city of Maplewood, a Minnesota municipal corporation (the “City”) and Tokle Inspections, Inc., a corporation organized and existing under the laws of the state of Minnesota (the “Inspector”).

WITNESSETH:

WHEREAS, on January 27, 2020, the City and the Inspector entered into an Electrical Inspections Services Agreement (the “Agreement”); and

WHEREAS, the City and the Inspector wish to amend the Agreement as set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and undertakings stated herein, the parties agree to the terms of this First Amendment.

1. Section 3 of the Agreement is deleted in its entirety and the following is substituted in its place:

3. TERM OF AGREEMENT.

The term of this Agreement and the period during which the Services shall be provided shall be from January 1, 2023 to December 31, 2024. This Agreement shall be automatically extended for subsequent two-year periods unless either party gives written notice to the other at least 90 days prior to termination that it does not wish to extend the Agreement. Either party may terminate this Agreement at any time, for any reason, upon 45 days’ advance written notice to the other party. The City may terminate this Agreement immediately upon a finding that the Services are not being performed in a professional manner or upon a finding that the Inspector has failed to complete tasks consistent with direction from the City and this Agreement. Upon termination, the Inspector shall be paid by the City for all services rendered by the Inspector as of the date of the termination for which the Inspector has not yet been compensated.

2. Section 4 of the Agreement is deleted in its entirety and the following is substituted in its place:

4. COMPENSATION.

The City shall pay the Inspector 80 percent of the permit fee rates collected by the City. The fees rates shall be those provided for in the most recent City fee schedule. The Inspector shall invoice the City every 30 days on a day to be determined by the City. The invoice shall include a report that describes the permit inspections performed during the monthly time period and must include the following statement

dated and signed by the Inspector: “I declare under penalty of perjury that this account, claim or demand is just and correct and that no part of it has been paid.” The City shall not be required to pay for any services furnished by the Inspector not specifically provided for in this Agreement. The City shall remit payment to the Inspector within 35 days of receiving an invoice submitted in accordance with this Agreement.

3. Exhibit A Fee Schedule is deleted in its entirety.
4. Except as provided for in this First Amendment, all the terms of the Agreement remain in full force and effect.

[The remainder of this page intentionally left blank]

IN WITNESS WHEREOF, the parties have executed this Agreement on the date and year written above.

TOLKE INSPECTIONS, INC.

By: _____
Peter Tolke, President

CITY OF MAPLEWOOD

By: _____
Marylee Abrams, Mayor

By: _____
Melinda Coleman, City Manager

This Instrument Drafted By:

KENNEDY & GRAVEN, CHARTERED (RHB)
150 South Fifth Street
Suite 700
Minneapolis, MN 55402
(612) 337-9300

ELECTRICAL INSPECTION SERVICES AGREEMENT

THIS INSPECTION SERVICES AGREEMENT (the “Agreement”) is made and entered into this 27th day of January, 2020, by and between the city of Maplewood, a Minnesota municipal corporation (the “City”) and Tokle Inspections, Inc a corporation organized and existing under the laws of the State of Minnesota (the “Inspector”).

WITNESSETH:

WHEREAS, the City is interested in contracting with the Inspector for the performance of electrical inspections services (“Services”) within Maplewood; and

WHEREAS, the Inspector is agreeable to rendering services on the terms and conditions hereinafter set forth; and

WHEREAS, the parties hereto agree to general terms as follows and to the specific terms as set forth in the attached exhibit; and

NOW, THEREFORE, in consideration of the mutual covenants and undertakings hereinafter stated, the parties to this Agreement agree that the Inspector shall be retained to provide assigned electrical inspections, to verify compliance with applicable electrical codes and ordinances in a manner established by the City’s designated building official, as follows:

1. SCOPE OF SERVICES.

There is no guarantee of a certain number of hours of work under this Agreement. All projects and tasks will be assigned to the Inspector as determined necessary by the City Building Official or the Community Development Director or their designee. The Inspector is authorized to perform the assigned Services on behalf of the City, provided such Services are in accordance with terms of this Agreement. All professional Services provided by the Inspector under this Agreement shall be provided in a manner consistent with the level of care and skill ordinarily exercised in Ramsey County, Minnesota by other inspectors providing similar services.

- 1.01. Receive, schedule, and perform electrical inspections, both plan reviews and on-site inspections, assigned by the City for compliance with the current version of the State Electrical Code and related laws, rules and city ordinances.
- 1.02. Perform inspections on the day requested, except as approved by the City.
- 1.03. Be available by telephone during established hours, as determined by the City, to receive calls related to electrical code requirements, electrical inspection procedures and other electrical inspection matters. It is understood that the normal hours are generally from 8:00 a.m. to 4:30 p.m., Monday through Friday.

- 1.04. Write correction notices and perform follow-up inspections as needed to obtain compliance.
- 1.05. Follow inspection procedures and processes established by the City.
- 1.06. Write inspection notes and results for each inspection performed, and provide notes and results to the City.
- 1.07. Send orders for payments to permit holders when the fees do not sufficiently cover the work covered by the permit.
- 1.06. Retain all pertinent records and copies of permits and correspondence related to each permit and make them available to the City upon request.
- 1.07. Provide the City with a monthly report summarizing permit activity.

2. CITY'S RESPONSIBILITIES.

- 2.01. Issue permits.
- 2.02. Receive and process permit fees.
- 2.03. Provide permits issued by City to Inspector.
- 2.04. Provide Inspector with a monthly report of permits issued by the City.
- 2.05. Maintain permit and inspection records.
- 2.06. Pay the Inspector for completed permits.

3. TERM OF AGREEMENT.

The term of this Agreement, and the period during which the Services shall be provided, shall be from February 1, 2020 to December 31, 2022. Either party may terminate this Agreement at any time, for any reason, upon 45 days' advance written notice to the other party. The City may terminate this Agreement immediately upon a finding that the Services are not being performed in a professional manner or upon a finding that the Inspector has failed to complete tasks consistent with direction from the City and this Agreement. Upon termination, the Inspector shall be paid by the City for all services rendered by the Inspector as of the date of the termination for which the Inspector has not yet been compensated.

4. COMPENSATION.

For permits issued by the City during the term of this Agreement, the City shall pay the Inspector 80 percent of the permit fee rates collected by the City as provided in Exhibit A.

If the Inspector performs work on permits that were issued by the City prior to February 1, 2020, the City shall pay the inspector 80 percent of the permit fees collected by the City at the time the permit was issued. The Inspector shall invoice the City every 30 days on a day to be determined by the City. The invoice must include the following statement dated and signed by the Inspector: "I declare under penalty of perjury that this account, claim or demand is just and correct and that no part of it has been paid." The City shall not be required to pay for any services furnished by the Inspector not specifically provided for in this Agreement. The City shall remit payment to the Inspector within 35 days of receiving an invoice submitted in accordance with this Agreement.

5. INDEPENDENT CONTRACTOR.

- 5.01. Both the Inspector and the City acknowledge and agree that the Inspector and its agents and employees are independent contractors and not employees of the City. The Inspector understands that the City will not provide the Inspector with any benefits of any type in connection with this Agreement, including but not limited to, health or medical insurance, workers' compensation insurance and unemployment, nor will the City withhold any state or federal taxes, including income or payroll taxes and social security taxes, which may be payable by the Inspector.
- 5.02. The Inspector shall supply at its own expense its own equipment, supplies, vehicles and tools necessary to complete the Services and the Inspector's obligations under this Agreement.
- 5.03. The Inspector acknowledges that any general instruction it receives from the City has no effect on its status as an independent contractor.
- 5.04. The Inspector acknowledges that the daily administration of the Inspector's Services rendered to the City shall be under the sole direction of the Building Official. The degree of Services to be rendered, the standard of performance, and other matters relating to regulations and policies shall be under joint control of the City and the Inspector, subject to the terms of this Agreement and all applicable law. Headquarters for the Services rendered to the City under this Agreement shall be located at City offices.

6. LICENSE AND INSURANCE.

- 6.01. The Inspector shall maintain commercial general liability insurance with a limit of not less than \$1,000,000 each occurrence and \$2,000,000 aggregate. The general liability insurance shall include coverage insuring the Inspector against claims for bodily injury, death, or property damage arising out of the Inspector's general business activities (including automobile use). Upon request of the City, the Inspector shall provide the City with certificates of insurance, showing evidence of the required coverage and listing the City as an additional insured.

- 6.02. The Inspector shall maintain automobile liability insurance with a limit of not less than two-hundred and fifty thousand dollars (\$250,000.00) per each accident. The insurance shall cover liability arising out of any auto, including owned, hired and non-owned autos.
- 6.03. The Inspector shall maintain, at its own expense, statutory workers' compensation insurance coverage, if required by law.
- 6.04. The Inspector shall maintain, at its own expense, errors and omissions insurance with a limit of not less than \$1,000,000 each occurrence and \$2,000,000 aggregate.
- 6.05. A certificate of insurance acceptable to the City shall be filed by the Inspector with the City prior to commencement of the Services pursuant to this Agreement. The certificate and the required insurance policies shall contain a provision that the coverage afforded under the insurance contract will not be canceled or allowed to expire until at least 30 days prior written notice has been given to the City.
- 6.06. The Inspector shall be responsible for maintenance of any required and appropriate certification and continuing education necessary to retain the title of an Inspector under the laws of Minnesota. The Inspector shall be responsible for supplying any and all technical manuals and reference materials needed to perform its Services.

7. INDEMNIFICATION.

The Inspector agrees that it will defend, indemnify, and hold harmless the City, its officers and employees, against any and all liabilities, loss, costs, damages and expenses, which the City, its officers and employees may hereinafter sustain, incur, or be required to pay, arising out of the Inspector's performance or failure to adequately perform its obligations pursuant to this Agreement. Such indemnity shall extend to include those acts or omissions caused by the Inspector's employees, agents, and assigns which may give rise to liability for the City. The Inspector shall not be required to hold harmless, indemnify, or defend the City with respect to claims brought by third parties that arise due to the failure of the City to enforce its code provisions in situations where the Inspector has notified the City of the code violation in writing or for claims arising primarily from the claimed negligence of the City.

8. FILES AND RECORDS.

All completed files and all original copies of correspondence, inspection reports, plans and other matters connected with the Inspector's services under this Agreement shall be stored at the City offices and shall become the property of the City. The Inspector may keep copies of these documents for its own records, if desired. The City may use the documents for any reason it deems appropriate without being liable to the Inspector.

9. ASSIGNMENT.

The Inspector may not assign this Agreement or procure the services of another individual or company to provide Services under this Agreement without first obtaining the express written consent of the City. Nothing herein shall prohibit the Inspector from assigning the tasks required hereunder to its employees.

10. ENTIRE AGREEMENT; AMENDMENTS.

This Agreement shall constitute the entire agreement between the City and the Inspector and supersedes any other written or oral agreements between the City and the Inspector. This Agreement can only be modified in writing signed by the City and the Inspector.

11. APPLICABLE LAW.

This Agreement shall be governed by and construed in accordance with the laws of Minnesota. Any disputes, controversies, or claims arising under this Agreement shall be heard in the state or federal courts of Minnesota and the parties waive any objections to jurisdiction.

12. CONFIDENTIALITY/DATA PRACTICES.

Data provided, produced or obtained under this Agreement shall be administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. The Inspector will immediately report to the City any requests from third parties for information relating to this Agreement. The Inspector agrees to promptly respond to inquiries from the City concerning data requests.

13. NO WAIVER BY CITY.

Nothing herein shall be deemed a waiver by the City of the limitations on liability set forth in Minnesota Statutes, Chapter 466.

14. SEVERABILITY.

Should any part or portion of this Agreement be deemed illegal or non-binding by a court of law, the remainder of the Agreement shall remain in effect.

15. COMPLIANCE.

The Inspector agrees to comply with all applicable local, state and federal laws, rules and regulations in the performance of its Services under this Agreement.

16. RELATIONSHIP BETWEEN THE PARTIES.

It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners or a joint venture between the City

IN WITNESS WHEREOF, the parties have executed this Agreement on the date and year written above.

TOKLE INSPECTIONS, INC.

By: *Peter tokle*
Peter Tokle

Its: *President*

CITY OF MAPLEWOOD

By: Marylee Abrams
Marylee Abrams, Mayor

By: Melinda Coleman
Melinda Coleman, City Manager

This Instrument Drafted By:

KENNEDY & GRAVEN, CHARTERED (RHB)
470 U.S. Bank Plaza
200 South Sixth Street
Minneapolis, MN 55402
(612) 337-9300

Exhibit A
Fee Schedule

Community Development
City of Maplewood - 2020 Fee Schedule

ITEM/ACTIVITY	2019	2020	2020 Revised
Electrical Permit Fees			
*electrical permit fees are the greater of the total inspection fee or total service and circuit calculation plus the administrative fees			
Inspection fees			
Minimum fee	\$35.00	\$40.00	\$45.00
Inspection / reinspection fee	\$35.00	\$40.00	\$45.00 per inspection
Residential maximum fee (200 amps or less)	N/A	N/A	\$190.00
All other fees	State Fees	State Fees	N/A
New or repair service/power supply			
0 to 300 amp	N/A	N/A	\$55.00
400 amp	N/A	N/A	\$71.00
500 amp	N/A	N/A	\$87.00
600 amp	N/A	N/A	\$103.00
800 amp	N/A	N/A	\$135.00
1,000 amp	N/A	N/A	\$167.00
Each additional 100 amps	N/A	N/A	\$16.00
Transformers and generators			
1 to 10 kVA	N/A	N/A	\$5.00
11 to 74 kVA	N/A	N/A	\$45.00
75 to 299 kVA	N/A	N/A	\$60.00
Over 299 kVA	N/A	N/A	\$165.00
Feeders/Circuits			
0 to 100 amps	N/A	N/A	\$9.00
101 to 200 amps	N/A	N/A	\$15.00
201 to 300 amps	N/A	N/A	\$21.00
301 to 400 amps	N/A	N/A	\$27.00
401 to 500 amps	N/A	N/A	\$33.00
Each additional 100 amps	N/A	N/A	\$6.00
Solar fees			
0 to 5 kw	N/A	N/A	\$90.00
5.1 to 10 kw	N/A	N/A	\$150.00
10.1 to 20 kw	N/A	N/A	\$225.00
20.1 to 30 kw	N/A	N/A	\$300.00
30.1 to 40 kw	N/A	N/A	\$375.00
Over 40 kw	N/A	N/A	\$375 plus \$25 for each additional 10 kw
Other Fees			
Residential panel replacement	N/A	N/A	\$110.00
Residential sub panel	N/A	N/A	\$45.00
Apartment buildings	N/A	N/A	\$80 per unit
Retrofit lighting	N/A	N/A	\$0.85 per fixture
Sign transformer or driver	N/A	N/A	\$9.00 per transformer
Swimming pools and hot tubs	N/A	N/A	\$90.00 plus \$9.00 per circuit
Residential additions, remodels or basement finishes (up to 10 circuits and two inspections)	N/A	N/A	\$90.00
Residential accessory structures	N/A	N/A	\$55.00 plus \$9.00 per circuit
Traffic signals	N/A	N/A	\$8 per standard
Street lights and parking lot lights	N/A	N/A	\$5 per standard
Low voltage fire alarm, heating and air conditioning controlling wiring	N/A	N/A	\$0.85 per device
Electronic inspection of AC, furnace, bath fan, fireplace, water heater vent receptacle	N/A	N/A	\$40.00
Hourly rate for carnivals	N/A	N/A	\$90.00
Administrative fees			
State surcharge	N/A	N/A	\$1.00
Administrative fee	\$9.50	\$9.50	\$9.50

THIS PAGE IS INTENTIONALLY LEFT BLANK

CITY COUNCIL STAFF REPORT
Meeting Date November 28, 2022

REPORT TO: Melinda Coleman, City Manager

REPORT FROM: Elizabeth Hammond, Planner

PRESENTER: Michael Martin, AICP, Assistant Community Development Director

AGENDA ITEM: Townhome Development, Vacant Land on 11th Avenue
a. Comprehensive Plan Amendment Resolution
b. Zoning Map Amendment Ordinance

Action Requested: Motion Discussion Public Hearing

Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

Kennedy Property Development proposes changing the land use designation of a vacant parcel on 11th Avenue from commercial to residential. The request is made to accommodate a future proposed 16-unit residential townhome development. The applicant requests city council approval of a comprehensive plan amendment and a zoning map amendment to move forward with this project.

Recommended Action:

- a. Motion to approve a comprehensive plan amendment resolution changing the future land use designation of the vacant land on 11th Avenue (PID 112922240029) from commercial to residential.
- b. Motion to approve a zoning map amendment ordinance to rezone vacant land on 11th Avenue (PID 112922240029) from limited business commercial to high-density residential.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$0

Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: N/A

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

The city deemed the applicant's application complete on October 13, 2022. The initial 60-day review deadline for a decision is December 12, 2022. As stated in Minnesota State Statute 15.99, the city can take an additional 60 days, if necessary, to complete the review.

Background:

Kennedy Property Development proposes to rezone vacant land on 11th Avenue (address unassigned, see overview map) from limited business commercial to high-density residential and amend the city's comprehensive plan to change the land use designation from commercial to residential. The request is made to accommodate a future proposed 16-unit residential townhome development. If the land use change from commercial to residential is approved, the city must review and approve the townhomes' final site layout and design.

City staff has received inquiries on the subject parcel over the years. A project has not materialized from a development standpoint, likely due to the limited types of uses permitted in the zoning district and the relatively small size of the parcel. From a land use perspective, city staff is supportive of the proposed change from commercial to residential, as the parcel may be better suited to provide an additional transition from the adjacent commercial uses on the west and south to the residential uses on the east and north. In addition, the proposed townhomes would be similar in density to the townhomes directly to the east.

The applicant submitted concept plans of the townhomes they intend to build to give a sense of their proposed project. In addition, a video tour of a similar project they completed is available to view on the project page: <http://www.maplewoodmn.gov/Townhomes>

Department Comments

Engineering – Jon Jarosch, Assistant City Engineer

Please see the attached engineering review dated November 2, 2022.

Building – Randy Johnson, Building Official

The proposed buildings are required to meet the minimum requirements of the Minnesota State Building Code. The proposed buildings are required to be provided with the following: An automatic sprinkler system in accordance with IBC Section 903.2.8 and Minnesota Rule 1305.0903 Subpart 1b and Accessible, Type A and/or Type B units in accordance with the Minnesota Accessibility Code Section 1107.6.

Board and Commission Review

Planning Commission

November 15, 2022: The planning commission held a public hearing and reviewed this request. The planning commission voted unanimously to recommend approval of the comprehensive plan amendment resolution and the zoning map amendment ordinance.

Citizen Comments

Staff sent a neighborhood survey and public hearing notice to the surrounding property owners within 500 feet of the proposed development. Staff did not receive any comments on the proposed land use change.

Reference Information

Site Description

Existing Land Use: Vacant Land

Surrounding Land Uses

North: Single Dwellings
East: Maplewood Townhomes
South: Cub Foods
West: Dentist Office

Planning

Existing Land Use: Commercial
Existing Zoning: Limited Business Commercial

Attachments:

1. Comprehensive Plan Amendment Resolution
2. Zoning Map Amendment Ordinance
3. Overview Map
4. 2040 Future Land Use Map
5. Zoning Map
6. Applicant's Narrative
7. Concept Site Plans
8. Engineering Review, dated November 2, 2022
9. Draft Planning Commission Meeting Minutes, dated November 15, 2022

COMPREHENSIVE PLAN AMENDMENT RESOLUTION

Resolution approving the comprehensive plan amendment re-guiding the vacant property located on 11th avenue from Commercial to High-Density Residential.

Be it resolved by the City Council of the City of Maplewood, Minnesota, as follows:

Section 1. Background.

1.01 Kennedy Property Development, has requested approval of a comprehensive plan amendment.

1.02 The property is located on 11th avenue and is legally described as:

PID 112922240029

Section 11, Township 29, Range 22 except the North 278.94 feet: except the West 96.50 feet and except the East 403.00 feet of Northeast 1/4 of Southeast 1/4 of Northwest 1 in Section 11, Township 29, Range 22,(subject to road) Ramsey County, Minnesota, according to the recorded plat thereof.

Section 2. Criteria.

2.01 The 2040 Comprehensive Plan states the document may require amending due to a property owner's request to change land use designation to allow a proposed development or redevelopment.

2.02 The 2040 Comprehensive Plan amendment process follows the same City identified public hearing process as the major update process used to develop the 2040 Comprehensive Plan. Amendments are required to submit and gain approval from the Metropolitan Council.

Section 3. Findings

3.01 The requested amendment would meet various amendment criteria outlined in the 2040 Comprehensive Guide Plan.

1. Enhance existing neighborhoods by encouraging residential neighborhood development and redevelopment to address gaps in the housing mix, ensuring the efficient use of city services and infrastructure, and strengthen neighborhood vitality.
2. Increase development densities/intensities with quality design at appropriate locations to support an increased mix of housing options, viability of neighborhood commercial nodes, and regional transit investments.
3. Ensure the City has a variety of housing types for ownership and rental for people in all stages of their life cycle.

Section 4. City Review Process

4.01 The City conducted the following review when considering this amendment request.

1. On November 15, 2022, the planning commission held a public hearing. The city staff published a hearing notice in the Pioneer Press and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission recommended that the city council approve the comprehensive plan amendment.
2. On November 28, 2022, the city council discussed the comprehensive plan amendment. They considered reports and recommendations from the planning commission and city staff.

Section 5. City Council

5.01 The above described comprehensive plan amendment is _____ based on the findings outlined in section 3 of this resolution. Approval is subject to, and only effective upon, the following conditions:

1. Review and approval of the Metropolitan Council as provided by state statute.

_____ by the City Council of the City of Maplewood, Minnesota, on November 28, 2022.

A ZONING MAP AMENDMENT ORDINANCE REZONING THE VACANT PROPERTY LOCATED ON 11TH AVENUE FROM LIMITED BUSINESS COMMERCIAL TO R3, MULTIPLE DWELLING DISTRICT

The City of Maplewood, Minnesota Ordains:

Section 1.

1.01 The property located on 11th avenue is legally described as:

PID 112922240029

Section 11, Township 29, Range 22 except the North 278.94 feet: except the West 96.50 feet and except the East 403.00 feet of Northeast 1/4 of Southeast 1/4 of Northwest 1 in Section 11, Township 29, Range 22,(subject to road) Ramsey County, Minnesota, according to the recorded plat thereof.

1.02 The property is hereby rezoned from LB, limited business commercial district, to R3, multiple dwelling district.

Section 2.

2.01 This ordinance is based on the following findings:

1. The rezoning to R-3, multiple dwelling district would result in a development compatible with the existing surrounding development type and intensity.
2. The rezoning would be consistent with the intent of the zoning ordinance and the comprehensive guide plan.
3. The rezoning would be consistent with public health, safety, and welfare.

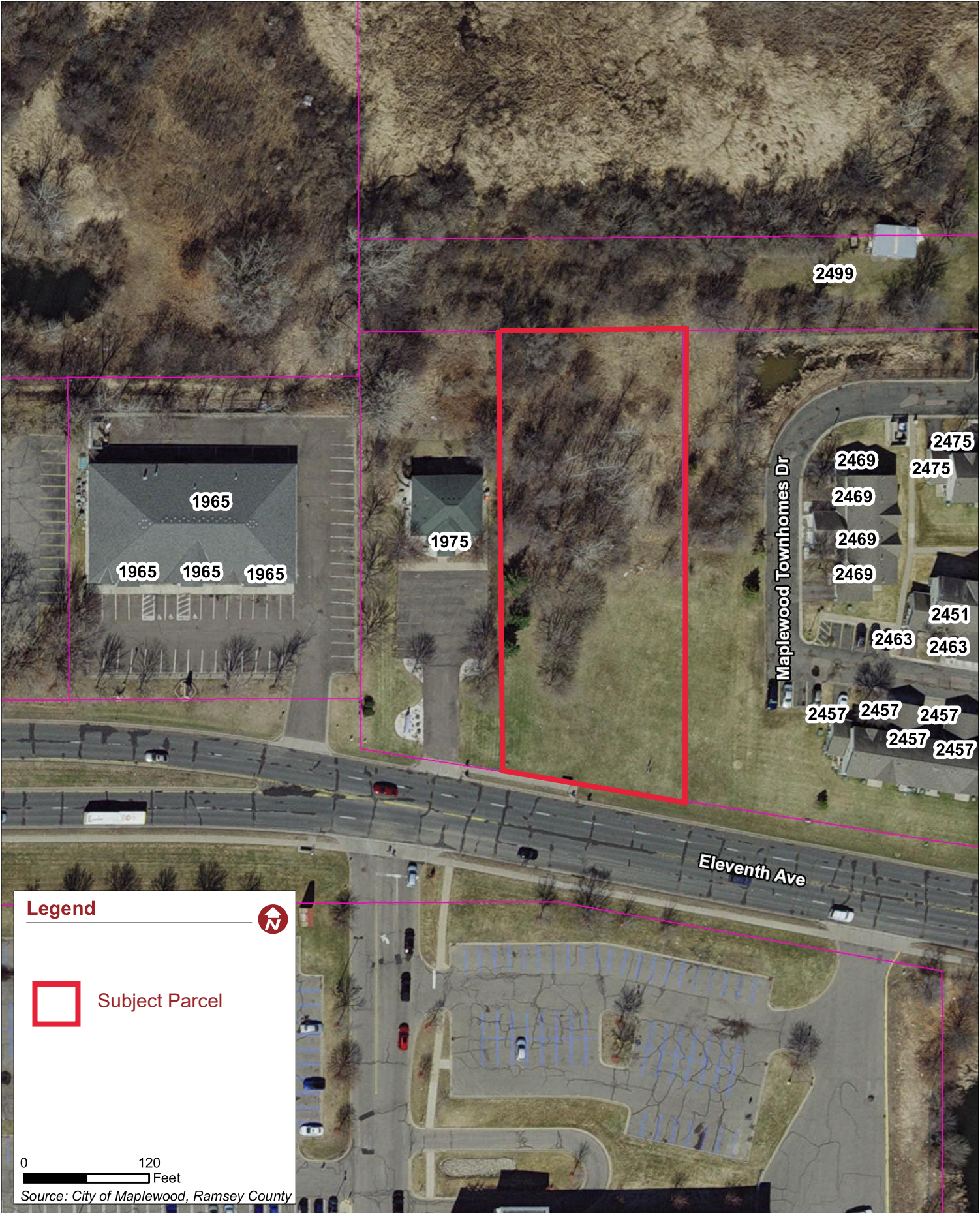
2.02 This ordinance is subject to the following condition:


1. Metropolitan Council approval of Resolution No. _____ for a comprehensive plan amendment _____ by the Maplewood City Council on November 28, 2022.


Section 3.

3.01 This ordinance is effective upon publication in the city's official newspaper.

_____ by the City Council of the City of Maplewood, Minnesota, on November 28, 2022.

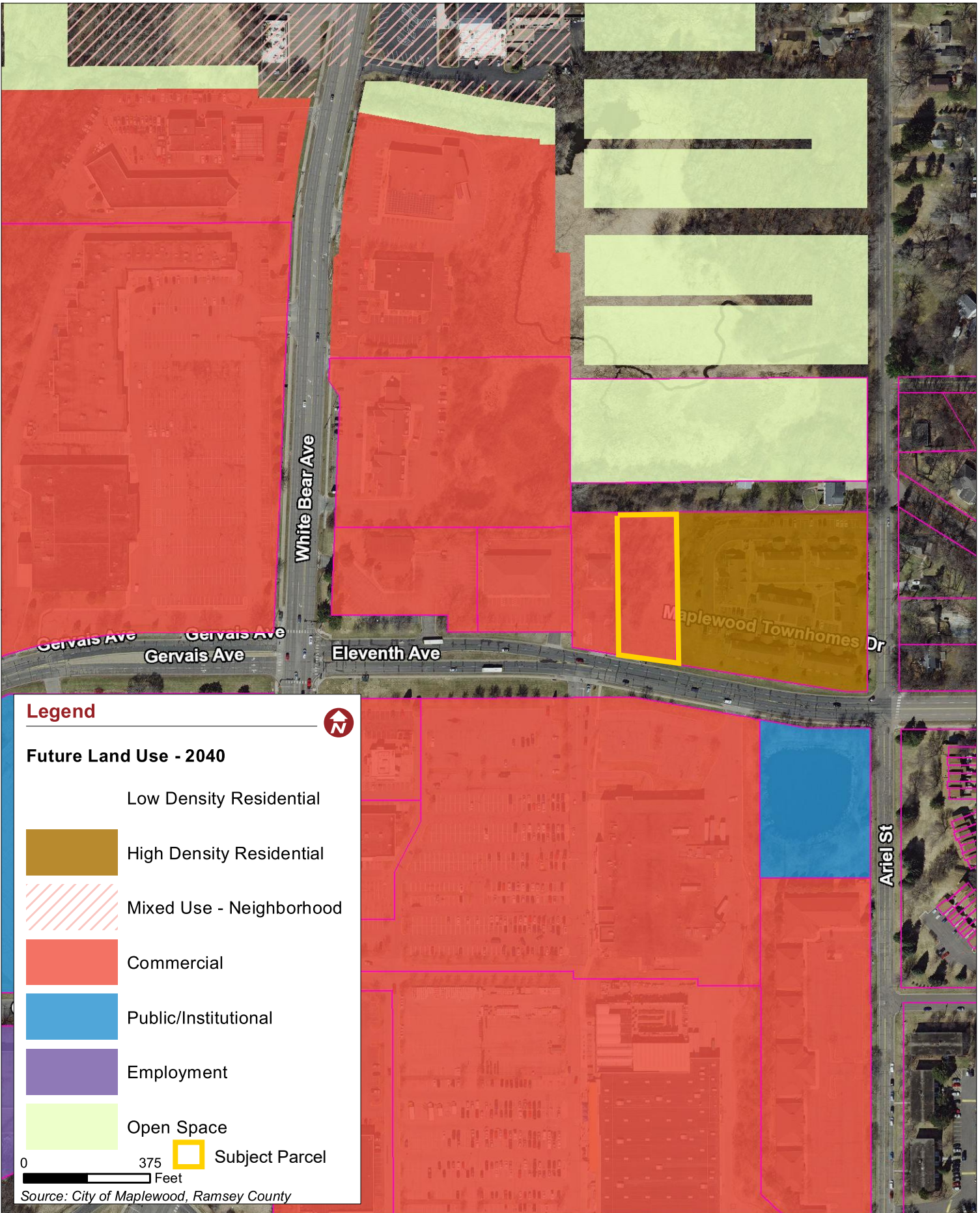


Legend 

 Subject Parcel

0 120
Feet

Source: City of Maplewood, Ramsey County











Legend

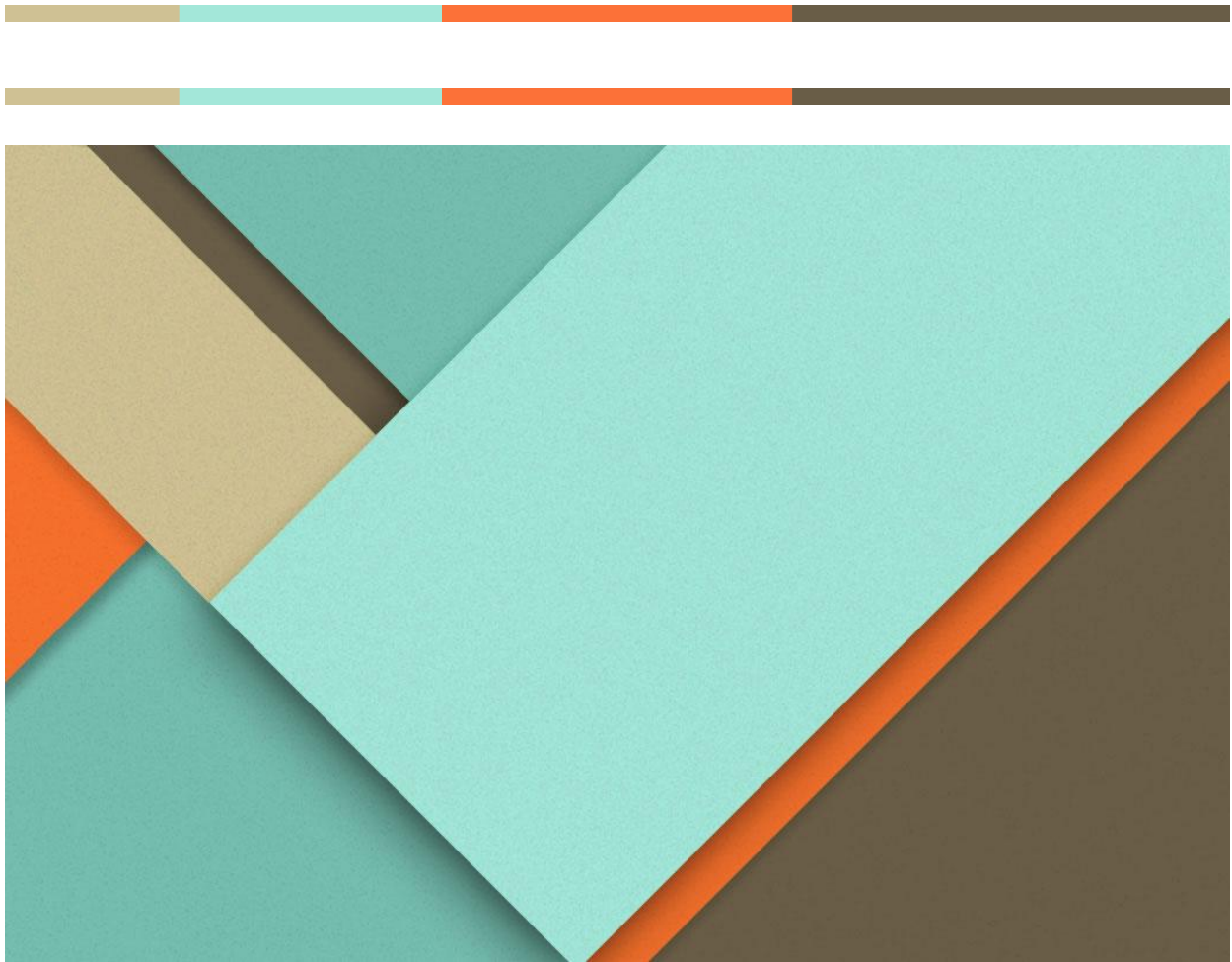


Zoning

-  Single Dwelling (r1)
-  Multiple Dwelling (r3)
-  Farm (f)
-  Limited Business Commercial (lbc)
-  Business Commercial Modified (bcm)
-  Business Commercial (bc)

0 375 Feet  Subject Parcel

Source: City of Maplewood, Ramsey County



A Creative Solution for Maplewood’s Growing Housing Needs: A Proposal for 16 New Construction Townhome Units

Rezoning 1.1 Acres from Limited Business Commercial to High Density Residential Use on 11th Avenue

Proposed by:

Rashad Kennedy | Kennedy Property Development &

Paige Severson with the Signature Group | Keller Williams Integrity Lakes

Project Description

Kennedy Property Development is proposing the City of Maplewood rezone the land on the vacant lot at 11th Ave in Maplewood, PID #112922240029, from Limited Business Commercial (LBC) Use to High-Density Residential (R 3- H) Use and approve our request to build 4, 4 unit, residential row style townhomes at the vacant lot at 11th Ave in Maplewood, PID #112922240029. (See Survey Attached). There would be 16 total three-bedroom, three-bathroom single family dwellings with attached 2 car garages. (See Attached Project Plans for Submission pages)

Requests

1. A change in the City's land use plan from LBC (limited Business Commercial) to R 3-H (high-density multiple dwellings) along the 11th Avenue frontage. The City has already approved the land to the east of PID #112922240029 for R -3H use, *the Maplewood Townhome Development Project*, by the Shelter Corporation in '94. The aforementioned townhomes were built after that land was successfully rezoned years ago and have since provided convenient and quality housing opportunities for numerous individuals and families in Maplewood in the past several decades after the decision to rezone.
2. Approval of the proposed plans for the townhome development when the land is successfully rezoned.

Kennedy Property Development will simultaneously submit/apply for the site and building design approval, along with the land use/rezoning approval, in the hopes to advance our opportunity to collaborate with the City and begin creating more housing opportunities and begin building by 2023.

Background

30 years ago, the Planning Commission held a public hearing on the land use plan and zoning on the land directly east of our proposed building site. The hearing was part of a City-wide zoning and land use study. At that time, the Commission recommended that the City Council change the Limited Business Commercial designation to High Density Multiple Dwellings, and we put forward the same proposal for the 1.1 acres of land at 11th Ave in Maplewood, PID #112922240029 for the following reasons:

1.

Multiple dwellings may help the City meet regional housing goals. Over the last decade, the rate of new construction on both the national and local level has far under-paced demand. According to the Census, the number of single-family housing units has fallen below the 50-Year Average for the past 14 years. Low housing inventory has largely contributed to the highly competitive real estate market in the twin cities and surrounding suburbs. The demand for homes grossly out-weighs the supply of homes available. With the high demand for housing and low supply, home values have risen considerably and the rate of home appreciation the past two years has been unprecedented. The supply of modest-cost housing, such as townhomes, is particularly low, while demand is strong and steady. – (See figures from the City of Maplewood’s Comprehensive Plan 2040 on the following page, page 4)

2.

Multiple dwellings are a practical use of the land. One of the specific goals outlined in the Goals and Policies of the City of Maplewood’s Comprehensive plan (page 57) is to, “Increase development densities/intensities with quality design at appropriate locations to support an increased mix of housing options.” Our proposal includes complete quality design and comprehensive site plan by Todd Ofsthun, Owner & Chief Architect at TCO Design with practical transitions between the land-use on each side of the lot.

3.

The change in land use of PID #112922240029 and approval for Kennedy Property Development to move forward with the construction of 16 total residential housing units (4 Buildings, 4 side-by-side 3 bed / 3 bath / 2 car garage units) proposed here provides a solution to a key challenge for the City of Maplewood. From page 31 of the Comprehensive Plan, “Challenges to achieving the values of resilience, equity, health, and age friendliness in Maplewood occur at the individual, neighborhood, and community scale. The following have been identified as challenges that are addressed in the goals, policies, and actions of the Comprehensive Plan:

- » Institutional biases created through history, systematic racism
- » Educational attainment rates within the community
- » Income disparities
- » Affordable housing and a lack of housing variety”

Discussion

A land use plan change should be consistent with the goals and policies in the Comprehensive Plan. Our proposed development is consistent with the goals and policies outlined in the [City of Maplewood Comprehensive Plan \(2040\)](#)

Comprehensive Plan and Rezoning

Rezoning the land on 11th Ave and building high quality townhomes will help the City meet regional housing goals. “Between 2000 and 2015 the City also saw a drop in the percentage of population that was between 35 and 44, though there was an increase in the percentage between 25 and 34. This is likely due, in part, to the availability of housing options that meet the needs of those starting families versus those just starting in their careers. The City needs to continue to focus on diversifying its housing stock to meet the needs of residents throughout their lives.” (page 19 of the Comprehensive Plan). Our proposal to rezone the vacant Limited Business Commercial land on 11th Avenue to High Density Residential use addresses this concern directly. By building 16 quality 3 bedroom / 3 bathroom / 2 car garage townhome units, we increase the available housing options in Maplewood that meet the needs of residents in a variety of life stages. By creating available housing that meet the needs of multiple demographics, we hope to draw people back to the city, or into the city for the first time.

Multiple dwellings are a practical use of the vacant land on 11th Ave. “While there was an increase in the percentage of attached single family units like row houses and townhomes from 8.7% in 2000 to 13.5% in 2015, single-family detached homes remain the predominant housing type at 58%...The City also saw the number of people per housing units remain steady between 2000 and 2015 at 2.5.” (page 20 of the Comprehensive Plan). Our proposal to rezone the land and build 16 units would help contribute to 9% of the overall unit goal for the city’s Comprehensive Plan for increasing high density residential land use. ($16/184=.086$) The style of home and our proposed building plans accommodate the city’s people per housing units noted in the plan.

Below is a graph of the city’s development goals from the Comprehensive Plan for reference:


Table 4-7. Anticipated Staging of Residential Development

Area	Future Land Use	Net Acres	Density (units/acre)	Expected % Residential	2020-2030 Units	2030-2040 Units*
A	Mixed Use - Community	81	25-50	30%	212-423	302-604
B	Mixed Use - Community	3	25-50	40%	10-21	10-21
C	Mixed-Use - Neighborhood	6	8-31	70%	11-43	16-62
D	Mixed-Use - Neighborhood HD	24	25-50	80%	287-575	383-766
E	Mixed Use - Community	90	25-50	30%	203-406	338-677
F	Mixed-Use - Neighborhood	48	8-31	50%	97-375	116-450
G	Mixed-Use - Neighborhood	18	8-31	80%	57-222	80-311
H	Mixed-Use - Neighborhood	14	8-31	50%	22-86	28-108
I	Mixed Use - Community	141	25-50	40%	492-985	844-1,688
J	Mixed-Use - Neighborhood	5	8-31	50%	5-19	10-37
K	Mixed-Use - Neighborhood	9	8-31	60%	17-64	25-96
L	Mixed-Use - Neighborhood	5	8-31	50%	7-26	10-37
M	Mixed-Use - Neighborhood	8	8-31	50%	8-32	10-38
O	Mixed Use - Community	24	25-50	50%	60-120	120-239
P	Mixed-Use - Neighborhood	75	8-31	80%	0	48-187
Throughout	Rural/Low Density Residential	29	0.5-1.5	100%	15-44	15-44
Throughout	Low Density Residential	109	2.6-6	100%	283-653	283-653
Throughout	Medium Density Residential	15	6.1-10	100%	89-147	89-147
Throughout	High Density Residential	53	10.1-25	100%	184-456	536-1,327
Overall					2,059 - 4,695	3,263 - 7,491

* Includes units added 2020-2030, Source: HKGI

Density

Back in 1994, the land directly east to our proposed site that was successfully rezoned for High Density Residential Use faced initial concerns from neighbors that thought that the density of housing units would be too high for the area. In this scenario, the developer was proposing townhomes rather than apartment units, which helped build neighborhood confidence in the proposal. While that land was larger, and the developer ultimately built many more townhome units than our proposal, it is important to note that our proposal is in alignment with the density requirements for a 1.1 acre site, where the city allows densities ranging from 10.1 to 25 units per net acre. Similarly, we are proposing townhomes, where there would be fewer units per acre than if we proposed apartments. Apartment units generally produce fewer people per unit than townhome units, so the City allows more apartment units per acre than townhome units per acre. As an example, a developer could build 25 apartment units on the 1.1 acres, however we are proposing 4 buildings, 4 units per building, for a total of 16. Because there are fewer townhome units per acre, townhomes create less building mass and density than apartments.



As cited on page 48 of the City of Maplewood's Comprehensive Plan 2040: "Maplewood intends the High Density Residential land use for higher housing densities ranging from 10.1 to 25 units per net acre. Housing types in this category would include higher density townhome, condominium and apartment developments in stacked or attached configuration. These housing areas are often located along the freeway and major road corridors and near major shopping and employment areas. Also of importance to the location of High Density Residential is proximity to the parks and open space system, employment, goods and services, and transit." The land on 11th Ave that this proposal seeks to rezone is an ideal location for High Density Residential land use for all the reasons the city's comprehensive plan has deemed important. The 16 units in the 1.1 acre lot are also in alignment with city guidelines. (See Appendix C).

As noted in previous rezoning proposals, transitions between distinctly different types of land uses should not create a negative economic, social or physical impact on adjoining developments. The land we are proposing to rezone and develop would differ on one side, and match the other (which is the same scenario that took place in '94 when the Maplewood Townhomes project was approved and built, where one neighboring side was zoned for residential use, the other limited business commercial.)

It's also said that a change in land use should be in alignment with the city's goals to include a variety of housing types for all types of residents, regardless of age, ethnic, racial, cultural or socioeconomic background, while protecting the neighborhoods from encroachment or intrusion of land uses by incorporating buffering and separation. Our proposal will match the land use to the east, but still include an appropriate landscape buffering along the lot lines between the High Density Residential land use & limited business commercial use. (See Appendix C).

Traffic/Proximity

Below is a breakdown of the proximity of the above mentioned important spaces for considering High Density Residential Land Use to the land this proposal seeks to rezone on 11th Ave:

Amenity	Location/Destination	Distance (Miles)	Walk Time (Minutes)	Drive Time (Minutes)	By Bus (Minutes)
Parks & Natural Space	Casey Lake Park	1.0 Mile	15 Min.	3 Min.	16 Min.
Parks & Natural Space	Tower Park	1.1 Mile	20 Min.	5 Min.	13 Min.
Parks & Natural Space	McKnight Field	0.9 Mile	18 Min.	5 Min.	9 Min.
Goods & Services	The Home Depot	0.3 Mile	6 Min.	3 Min.	6 Min.
Goods & Services	Maplewood Retail Center	0.3 Mile	5 Min.	2 Min.	5 Min.
Grocery	Cub - Maplewood East	0.3 Mile	3 Min.	2 Min.	N/A
Hospital	Fairview - St. John's Hospital	2.2 Mile	40 Min.	6 Min.	24 Min.
Library	Ramsey County Library - Maplewood	1.9 Mile	34 Min.	6 Min.	15 Min.
School	Harmony Learning Center	0.5 Mile	10 Min.	2 Min.	6 Min.
Church	North Haven Church	0.9	17 Min.	4 Min.	12 Min.
Post Office	United States Postal Service - Carrier Annex	0.7	13 Min.	3 Min.	N/A

One of the main goals outlined in the city's Comprehensive Plan is to "Increase development densities/intensities with quality design at appropriate locations to support an increased mix of housing options, viability of neighborhood commercial nodes, and regional transit investments" (page 57). As the proximity table above reveals, the land we wish to rezone for High Density Residential Use and develop 16 townhome units falls within a favorable/ideal location. Not only does the land offer proximity to the elements important for High Density Residential land use, it's in alignment with the city's investment in regional transit – as the bus line is not far from the site, along with shopping centers, natural spaces, and a neighboring community of townhomes. The land directly east to our proposed site for the 16

townhome units on 11th Ave offers precedent for successfully rezoned land to High Density Residential use that improved housing availability and increased options for Maplewood residents.

Opportunity vs. Opposition

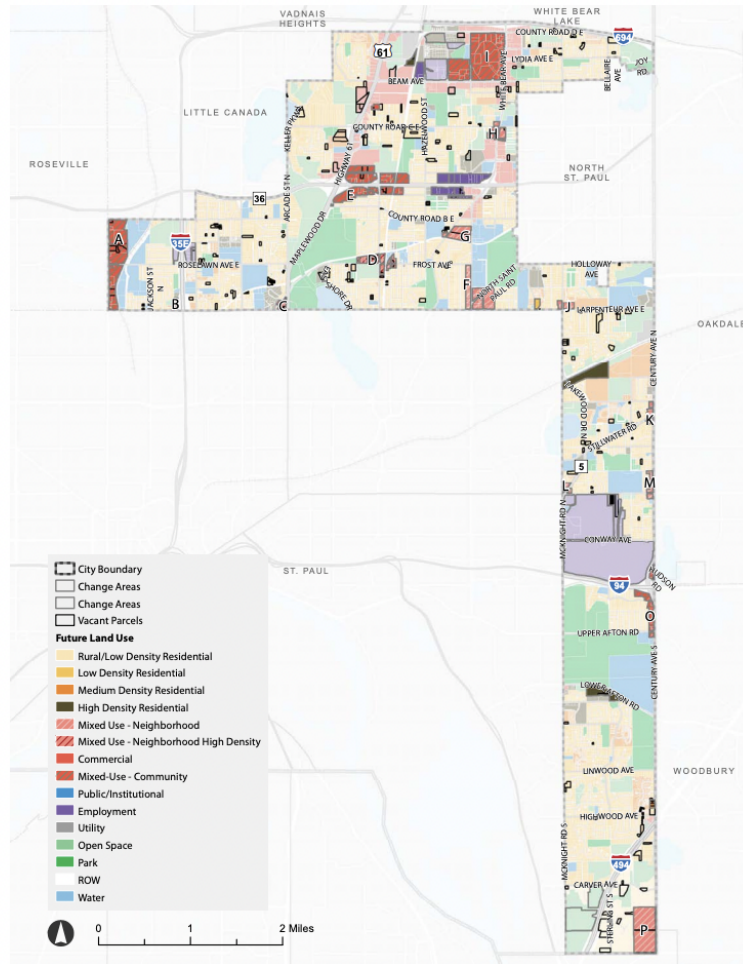
Before the land to the east of our proposed site on 11th Ave was successfully rezoned for High Density Residential use in 1994, the city and residents questioned how the impact of the new land use would impact traffic, noise, crime, and the neighboring residents in single family homes concerned with their homes being within a close proximity to rental dwellings. The area has since seen robust development in both Goods & Services and High Density Residential use since the rezoning approval and building of townhome dwellings. We do not anticipate experiencing the same opposition, and offer the findings from the previous proposal that was successful in accomplishing our same goal of rezoning the land on 11th and creating housing opportunities in alignment with the city's Comprehensive Plan.

The various studies put forward by the Shelter Corporation that ultimately lead to the city's decision to approve rezoning and construction of townhomes that lend themselves to our same effort are included in this proposal as precedent and can be found on (See Appendix A).

As cited on page 52 of the City of Maplewood's Comprehensive Plan 2040: "While much of the future development in Maplewood will come from redevelopment there is a small amount of infill and new growth identified as well. Figure 4-3 shows all of land area that is available or likely for redevelopment, infill development, or new development in Maplewood. In planning for future growth, an estimate for when development or redevelopment might occur was made in one of three 10-year increments, through 2020, 2021 to 2030, and 2030 to 2040. This staging plan was used in the development of the Local Sewer Plan. Analysis conducted determined that the City will be capable of serving this new growth when it occurs." Given the data revealed in the Comprehensive Plan along with the proposal's site location, the vacant land on 11th Ave has ample capacity for all utilities and SAC/WAC that will be needed for the proposed development.

(See Map below from the Comprehensive Plan).

Figure 4-3. Staging of Development



Adopted September 9, 2019

2040 Comprehensive Plan 4-46

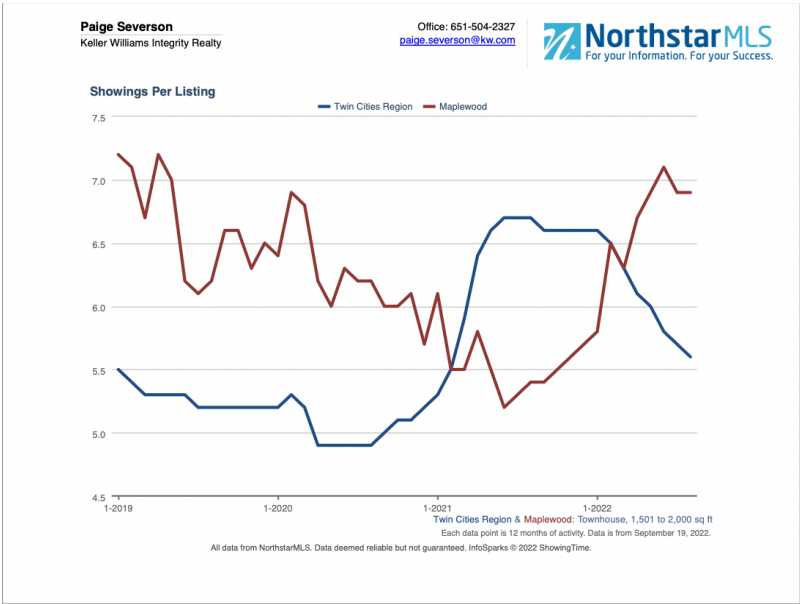
LAND USE



*Above highlighted parcel is the proposed land for rezoning, as a High-Density residential parcel, this use of the land would be in alignment with the Urban Design Principles noted in the Comprehensive plan on page 57.

Housing Demand Dynamics in Maplewood

According to the Multiple Listing Service (data pulled September 2022 from market behavior in August 2022 back through 2019), we see a strong level of buyer interest and demand for townhome properties in Maplewood. In August 2022 alone, we see roughly 7 interested buyer individuals/groups touring every 1 available townhome listing in Maplewood. (Graph below)



While the buyer demand for affordable housing that accommodates the 2.5 people per housing units highlighted in the findings within the City of Maplewood’s Comprehensive Plan, the supply of inventory has remained low (See graphs Homes for Sale & Months Supply of Inventory) . Our proposal seeks to create 16 opportunities for quality, affordable housing that accommodates 2.5 people per housing units.

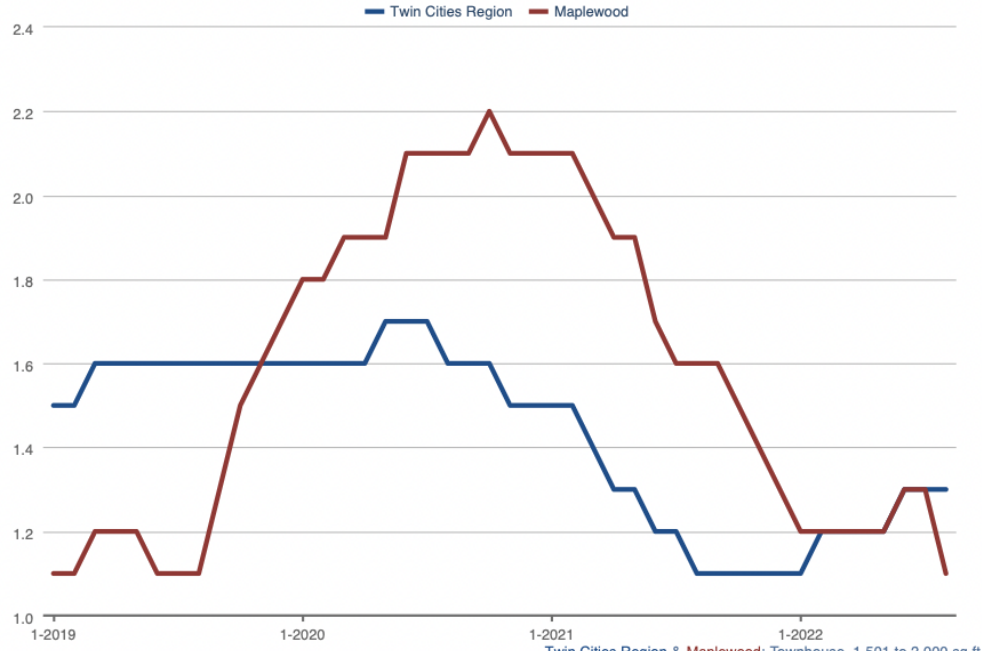


Paige Severson
Keller Williams Integrity Realty

Office: 651-504-2327
paige.severson@kw.com



Months Supply of Homes for Sale

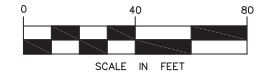


Twin Cities Region & Maplewood: Townhouse, 1,501 to 2,000 sq ft
Each data point is 12 months of activity. Data is from September 19, 2022.
All data from NorthstarMLS. Data deemed reliable but not guaranteed. InfoSparks © 2022 ShowingTime.

*5-6 Months Supply of Homes for Sale/Inventory indicates a balanced market, where the supply of homes available is aligned with the buyer demand looking to purchase. As you can see, the supply of 1501-2000 sq ft townhomes in the City of Maplewood has remained under 3 months supply of inventory for over 3 years. Our proposal seeks to increase the amount of inventory of this style of home available to purchase to align with buyer demand.

CERTIFICATE OF SURVEY -for- RASHAD KENNEDY

Call 48 Hours before digging
GOPHER STATE ONE CALL
 Twin Cities Area 651-454-0002
 MN. Toll Free 1-800-252-1166

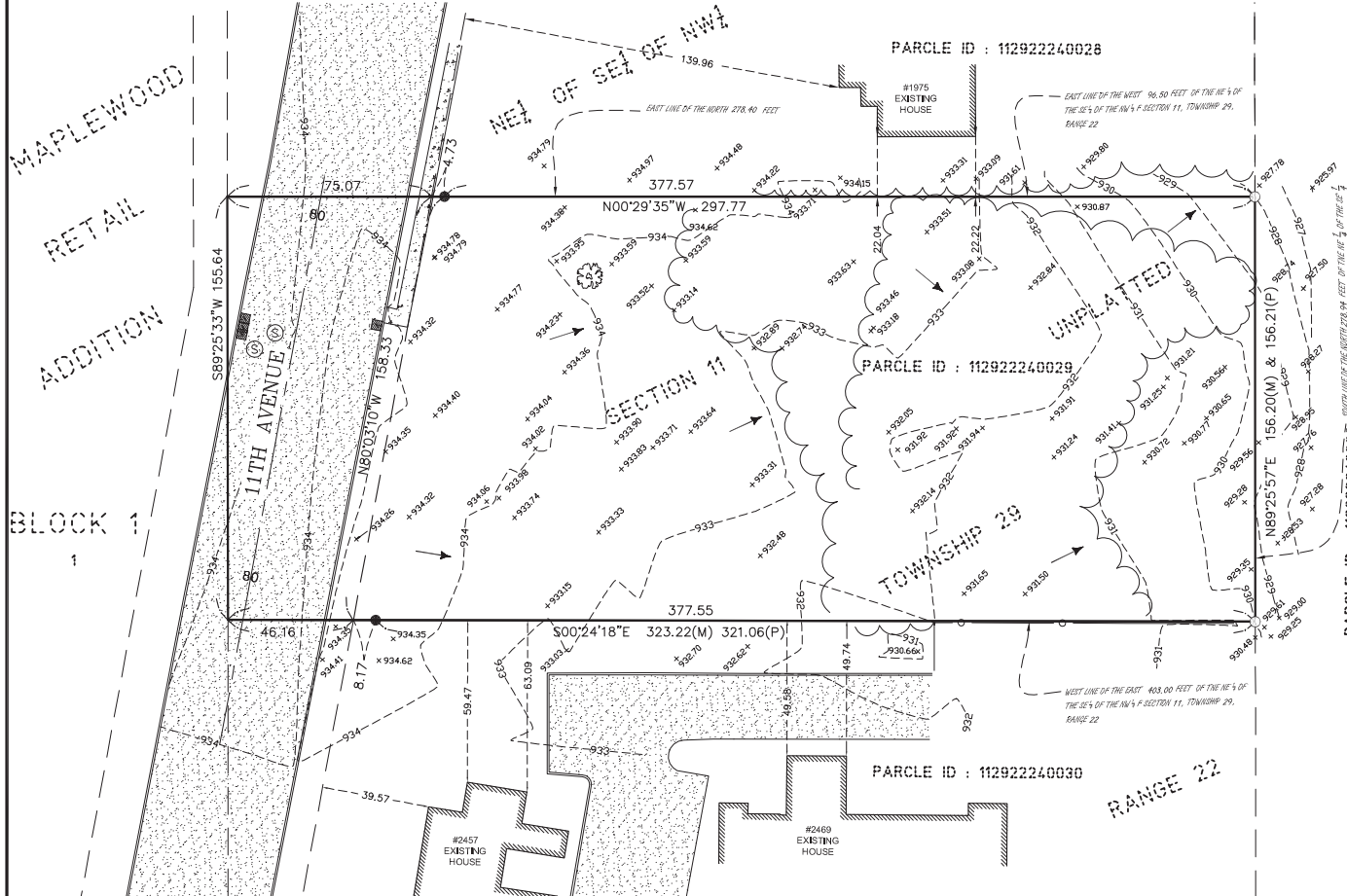


LEGEND

- DENOTES FOUND PROPERTY IRON
- DENOTES BOUNDARY LINE
- - - DENOTES LOT LINE
- - - DENOTES SETBACK LINE
- x999.99 DENOTES EXISTING SPOT ELEVATION
- DENOTES CONCRETE SURFACE
- DENOTES EXISTING CONTOUR LINE
- DENOTES BITUMINOUS SURFACE
- DENOTES TREE LINE
- DENOTES DECIDUOUS TREE
- DENOTES CHAINLINK FENCE
- (M) DENOTES MEASURED DISTANCE
- (P) DENOTES PLATTED DISTANCE
- DENOTES SANITARY MANHOLE
- DENOTES STORM CATCH BASIN (SQUARE)
- DENOTES DRAINAGE FLOW

NOTES

1. THE BASIS OF THE BEARING SYSTEM IS ASSUMED.
2. NO SPECIFIC SOIL INVESTIGATION HAS BEEN COMPLETED.
3. CONTRACTOR SHALL VERIFY PROPOSED ELEVATIONS.
4. NO TITLE INFORMATION WAS PROVIDED FOR THIS SURVEY. THIS SURVEY DOES NOT PURPORT TO SHOW ALL EASEMENTS OF RECORD.
5. EXISTING UTILITIES AND SERVICES SHOWN HEREON DURING THE SURVEY OR FROM EXISTING RECORDS MADE AVAILABLE TO US OR BY RESIDENT TESTIMONY. OTHER UTILITIES AND SERVICES MAY BE PRESENT. VERIFICATION AND LOCATION OF UTILITIES AND SERVICES SHOULD BE OBTAIN FROM THE OWNERS OF RESPECTIVE UTILITIES BY CONTACTING GOPHER STATE ONE CALL AT (651) 454-0002 PRIOR TO ANY DESIGN, PLANNING OR EXCAVATION.



BUILDING SETBACKS
 ZONING: LBC = LIMITED BUSINESS
 COMMERCIAL

EXISTING HARDCOVER
 EXISTING IMPERVIOUS AREA 0 SQ.FT.
 TOTAL LOT AREA 58,868 SQ.FT.
 EXISTING HARDCOVER 0 %

REFERENCE BENCHMARK
 ELEVATION = 945.72 (NAVD 88) MNDOT DISK
 "621".

LEGAL DESCRIPTION

Section 11, Township 29, Range 22 except the North 278.94 feet; except the West 96.50 feet and except the East 403.00 feet of Northeast 1/4 of Southeast 1/4 of Northwest 1/4 in Section 11, Township 29, Range 22 (subject to road) Ramsey County, Minnesota, according to the recorded plat thereof.

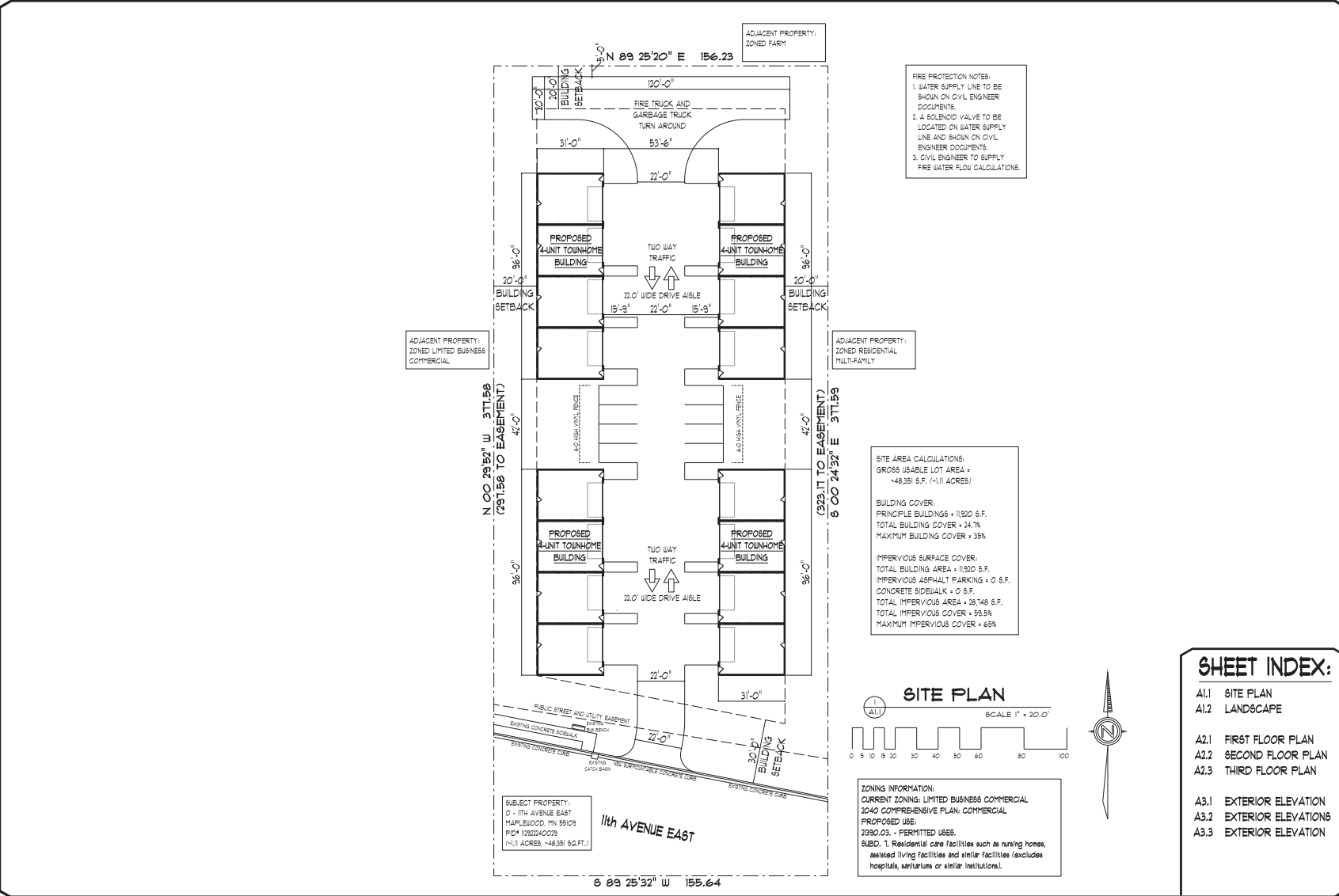
EDS ENGINEERING DESIGN & SURVEYING
 6480 Wuyatola Blvd., Minneapolis, MN 55426
 OFFICE: (763) 545-2800 FAX: (763) 545-2801
 EMAIL: info@edsmn.com WEBSITE: http://edsmn.com

I HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.
Vlad Sviriver
 VLADIMIR SVIRIVER L.S. NO. 25105 DATED: 08/30/2022

JOB NAME: RASHAD KENNEDY
 LOCATION: 0 11TH AVENUE
 MAPLEWOOD, MN 55109-5149

FIELD WORK DATE: 08/19/2022	DRAWN BY: GST	PROJECT NO.: 22-142
FIELD BOOK NO.: EDS-15	CHECKED BY: VS	SHEET NO. 1 OF 1

NO.	DATE	DESCRIPTION	BY



JIM MACKEY ARCHITECT
103 14th Avenue S.E.
Fridley, MN 55424
Office: 651-444-0848
Registration # 22018
Drawing by:
Todd Ostrum
Office: 763-424-8476
Cell: 612-844-2475
tost@jimmackey.com

Plan Date: 05/21/2024



KENNEDY PROPERTY MANAGEMENT
11th Avenue East Maplewood

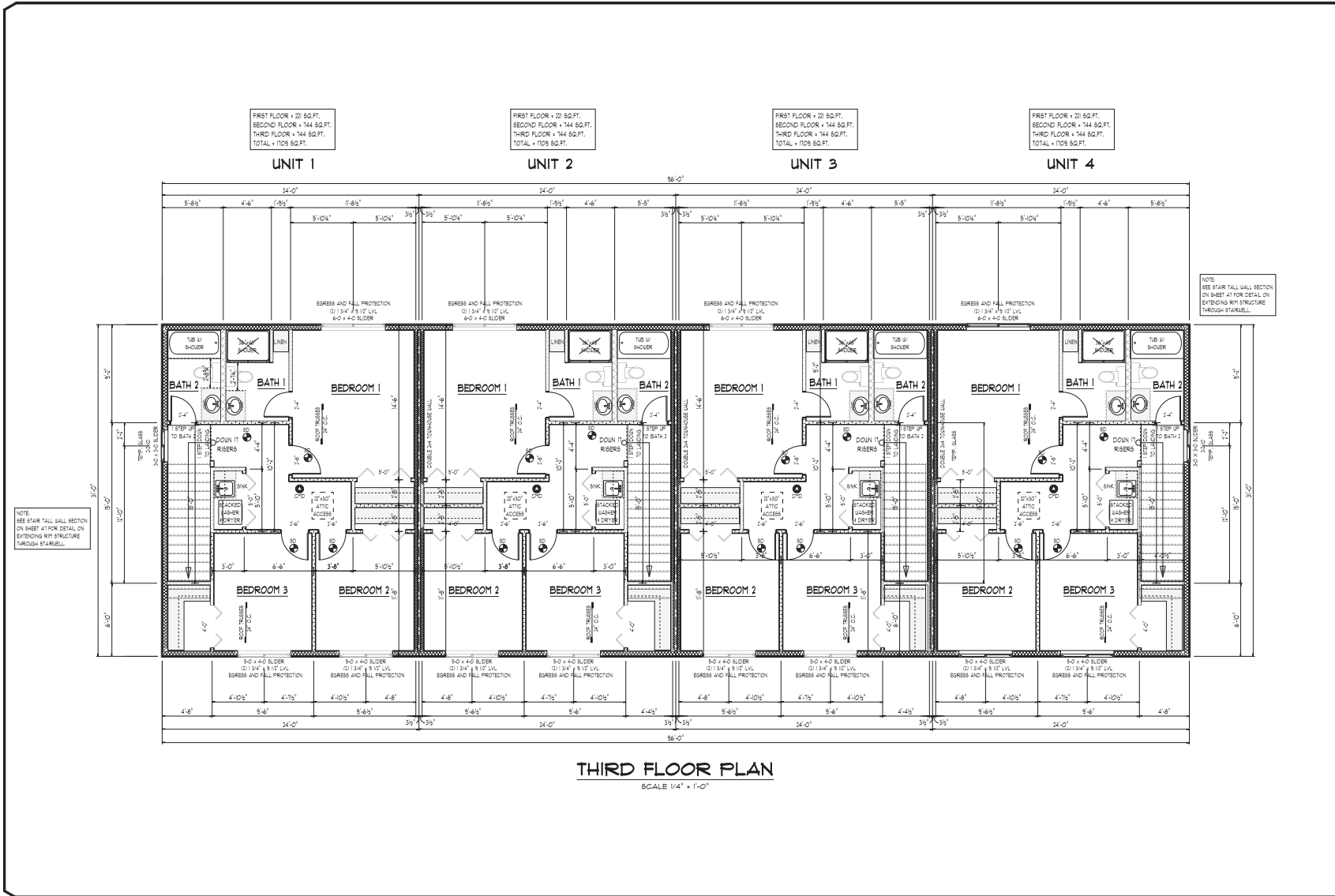


TCO DESIGN
2100 1st Avenue S.E.
Fridley, MN 55424
Project # 24001
Prepared by:
Todd Ostrum
Office: 763-424-8476
Cell: 612-844-2475
tost@tcodesign.com
Design #
tc020264

SHEET INDEX:

A1.1	SITE PLAN
A1.2	LANDSCAPE
A2.1	FIRST FLOOR PLAN
A2.2	SECOND FLOOR PLAN
A2.3	THIRD FLOOR PLAN
A3.1	EXTERIOR ELEVATION
A3.2	EXTERIOR ELEVATIONS
A3.3	EXTERIOR ELEVATION

A1.1



JIM MACKAY ARCHITECT

JIM MACKAY ARCHITECT
 102 LORAIN AVENUE
 ST. PAUL, MN 55104
 Jim Mackay
 Office 651-444-0848
 registration # 22018
 Drawing by
 Todd Ostrum
 Office 651-444-0848
 Cell 651-894-6376
 todd@jimmac.com

Plan Date
 08/11/2017

KENNEDY PROPERTY MANAGEMENT
 1114 Avenue Bank Highland

TCO DESIGN
 serving and new design
 P.O. Box 4790
 Forest Hill, MN 55120
 dedication to excellence
 Drawing by
 Todd Ostrum
 Office 651-444-0848
 Cell 651-894-6376
 todd@jimmac.com

Design #
tco10264

A2.3



JIM MACKEY ARCHITECT
 103.46th Avenue
 St. Paul, MN 55104
 Jim Mackey
 Office 651-444-0848
 registration # 22018
 Drawing by
 Todd Ostrum
 Office 763-424-8476
 Cell 612-828-8476
 todd@tco2.com

Plan Date
 08/21/2014

KENNEDY PROPERTY MANAGEMENT
 11th Avenue East, Minneapolis

TCD DESIGN
 printing and more design
 P.O. Box 4750
 Franklin, MN 55004
 dedication to excellence
 Drawing by
 Todd Ostrum
 Office 763-424-8476
 Cell 612-828-8476
 todd@tco2.com

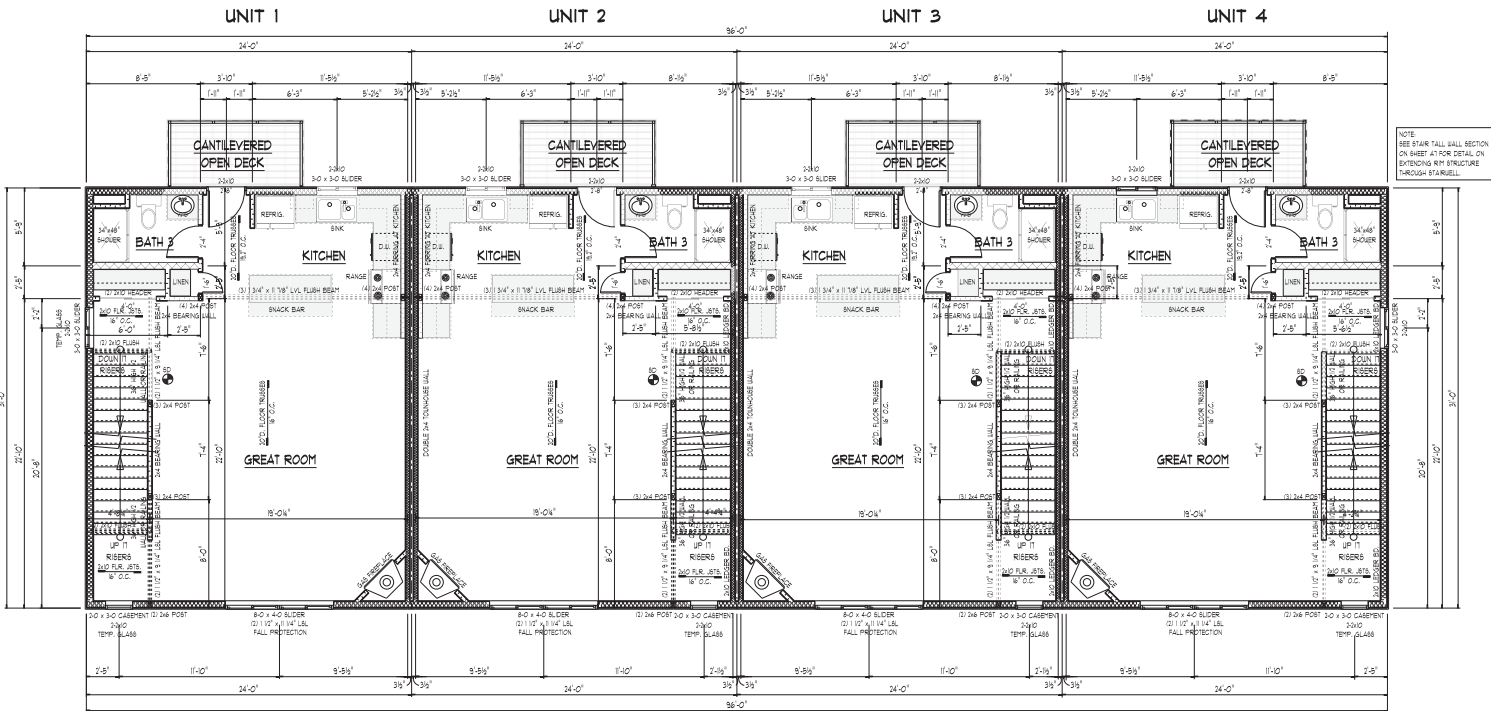
Design #
tco20264
A2.2

FIRST FLOOR = 121 SQ.FT.
 SECOND FLOOR = 744 SQ.FT.
 THIRD FLOOR = 744 SQ.FT.
 TOTAL = 1709 SQ.FT.

FIRST FLOOR = 121 SQ.FT.
 SECOND FLOOR = 744 SQ.FT.
 THIRD FLOOR = 744 SQ.FT.
 TOTAL = 1709 SQ.FT.

FIRST FLOOR = 121 SQ.FT.
 SECOND FLOOR = 744 SQ.FT.
 THIRD FLOOR = 744 SQ.FT.
 TOTAL = 1709 SQ.FT.

FIRST FLOOR = 121 SQ.FT.
 SECOND FLOOR = 744 SQ.FT.
 THIRD FLOOR = 744 SQ.FT.
 TOTAL = 1709 SQ.FT.



NOTE:
 SEE STAIR TALL WALL SECTION
 ON SHEET AT FOR DETAIL ON
 EXTENDING ANY STRUCTURE
 THROUGH STAIRWELL.

NOTE:
 SEE STAIR TALL WALL SECTION
 ON SHEET AT FOR DETAIL ON
 EXTENDING ANY STRUCTURE
 THROUGH STAIRWELL.

SECOND FLOOR PLAN
 SCALE: 1/4" = 1'-0"



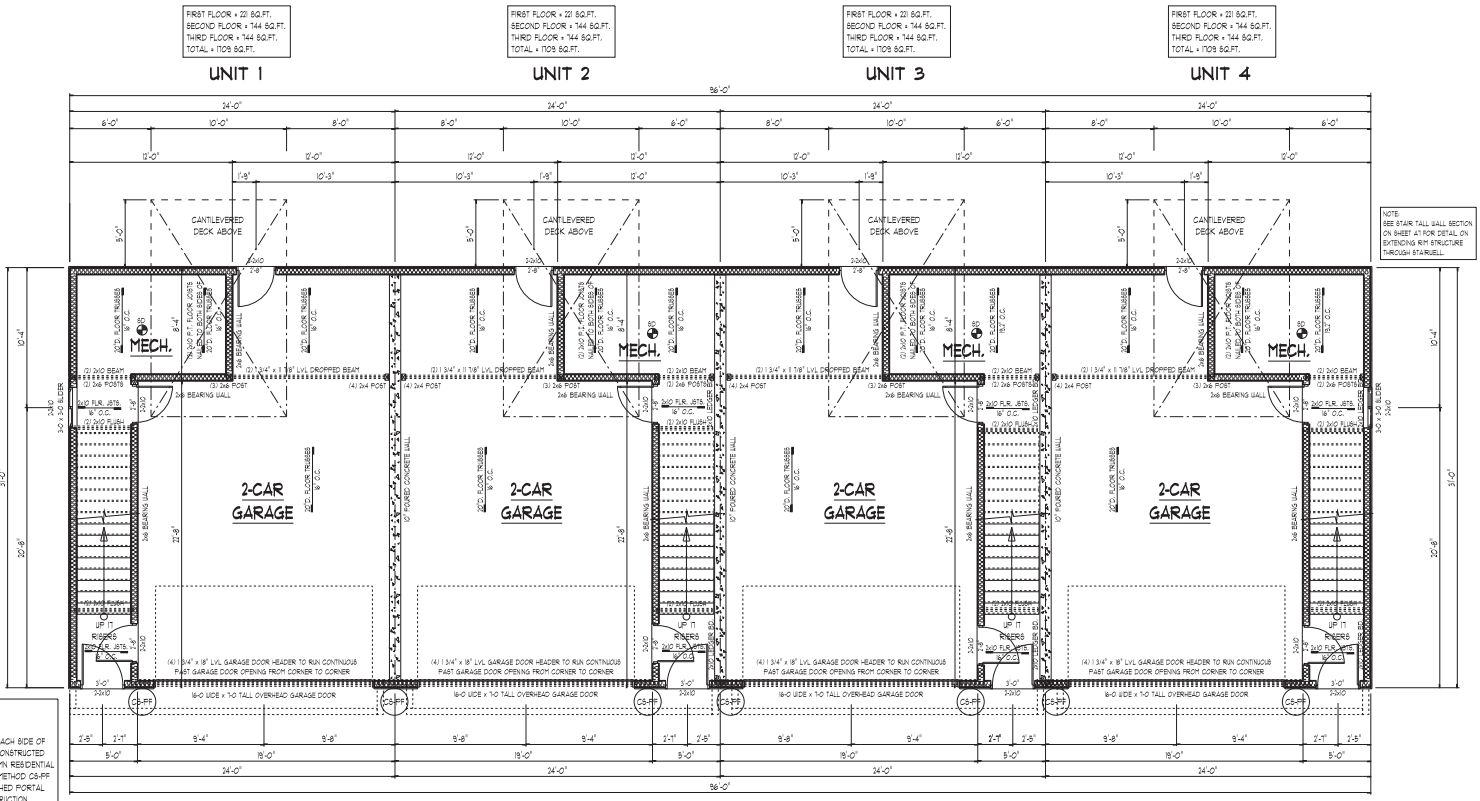
JIM MACKEY ARCHITECT
 703.464.4700
 61. Pal. St. #304
 Jm Mackey
 Office 654-44-0848
 registration # 22018
 Drawing by
 Todd Orstrun
 Office 344-44-0416
 Cell 859-844-7676
 todd@jimmackey.com

Plan Date
 08/11/2014

KENNEDY PROPERTY MANAGEMENT
 11th Avenue East, Highwood

TCD DESIGN
 drafting and more design
 P.O. Box 4792
 Fayetteville, NC 28404
 dedication to excellence
 Drawing by
 Todd Orstrun
 Office 344-44-0416
 Cell 859-844-7676
 todd@tcdesign.com

Design #
tco10264
A2.1



FIRST FLOOR PLAN
 SCALE 1/4" = 1'-0"

NOTE:
 SEE STAIR TALL WALL SECTION
 ON SHEET #1 FOR DETAIL ON
 EXTENDING RIM STRUCTURE
 THROUGH STAIRWELL.

CS-PF
 CS-PF WHERE NOTED ON EACH SIDE OF
 GARAGE DOORS TO BE CONSTRUCTED
 IN ACCORDANCE WITH 2010 IBC RESIDENTIAL
 CODE, FIGURE R602.10.6.4 METHOD CS-PF
 CONTINUOUSLY BEATED PORTAL
 FRAME PANEL CONSTRUCTION.

NOTE:
 SEE STAIR TALL WALL SECTION
 ON SHEET #1 FOR DETAIL ON
 EXTENDING RIM STRUCTURE
 THROUGH STAIRWELL.

TOP OF ROOF
 5'-11 1/8"
 8'-11 1/8"
 8'-11 1/8"
 8'-11 1/8"
 8'-11 1/8"
 8'-11 1/8"



REAR ELEVATION
 SCALE 1/4" = 1'-0"

**JIM
 MACKAY
 ARCHITECT**

**JIM MACKAY
 ARCHITECT**
 103 JACOBI AVENUE
 ST. PAUL, MN 55104
 Jim Mackay
 Office 651-444-0868
 registration # 2008
 Drawing by
 Todd Ostrum
 Office 763-434-8476
 Cell 953-884-8476
 todd@tco2.com

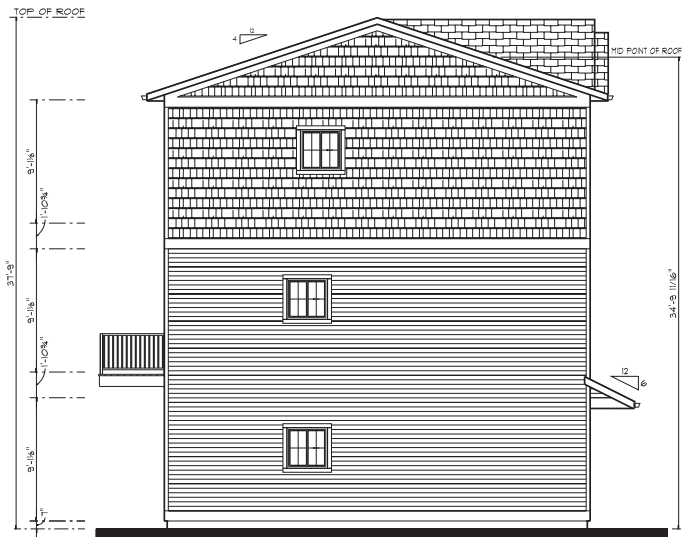
Plan Date
 PERM 3-3-20



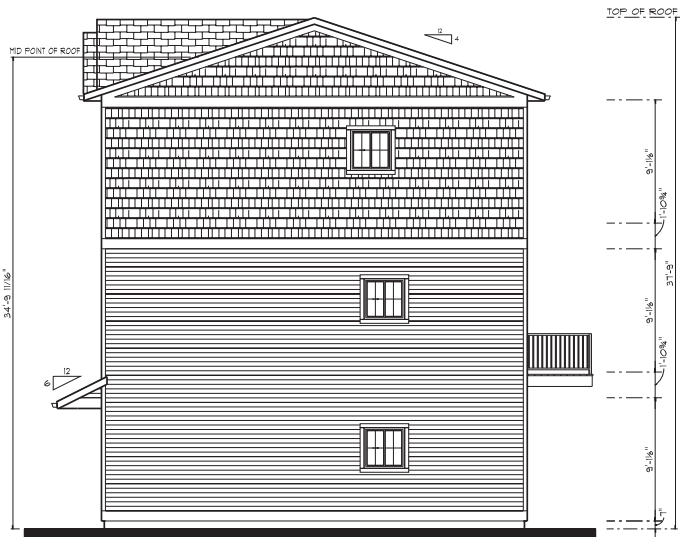
**KENNEDY
 PROPERTY MANAGEMENT**
 11th Avenue East, Minneapolis

TCD DESIGN
 drafting and more design
 P.O. Box 4792
 Forest Lake, MN 55129
 dedication to excellence
 Drawing by
 Todd Ostrum
 Office 763-434-8476
 Cell 953-884-8476
 todd@tcdesign.com

Design #
tcd02064
A3.3



LEFT SIDE ELEVATION
SCALE 1/4" = 1'-0"



RIGHT SIDE ELEVATION
SCALE 1/4" = 1'-0"

**JIM
MACKEY
ARCHITECT**

**JIM MACKEY
ARCHITECT**

103 JACOBI AVENUE
S.E. PALM BEACH, FL 33404

Jim Mackey
Office 561-644-0868
registration # 2008

Drawn by
Todd Ostrum
Office 561-644-0876
Cell 888-884-6276

10/26/2016

Plan Date
FEB 11 2017

**KENNEDY
PROPERTY MANAGEMENT**
11th Avenue East Napleswood

TCO DESIGN

interior and home design
P.O. Box 4750
Naples, FL 34104

dedication to excellence
Drawn by
Todd Ostrum
Office 561-644-0876
Cell 888-884-6276

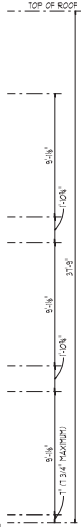
10/26/2016

Design #
tc020264

A3.2



FRONT ELEVATION
SCALE 1/4" = 1'-0"



**JM
MACKAY
ARCHITECT**

**JIM MACKAY
ARCHITECT**
103 JONES AVENUE
E. PALM BEACH, FL 33404

Jim Mackay
Office 561-444-0868
registration # 2008

Drawn by
Todd Ostrum
Office 561-444-0876
Cell 561-894-6476
tost@jmmackay.com

Plan Date
REV. 11/3/17

**KENNEDY
PROPERTY MANAGEMENT**
11th Avenue East, Naples, FL 34109

TCO DESIGN
drafting and home design
P.O. Box 4792
Naples, FL 34104
dedication to excellence

Designed by
Todd Ostrum
Office 561-444-0876
Cell 561-894-6476
tost@tcodesign.com

Design #
tco20264

A3.1

Engineering Plan Review

PROJECT: 11th Avenue Townhomes

PROJECT NO: 22-31

COMMENTS BY: Jon Jarosch, P.E. – Assistant City Engineer

DATE: 11-2-2022

PLAN SET: Site plan dated September 14, 2022

REPORTS: None

The applicant is seeking a rezoning and comprehensive plan amendment to construct a 16-unit townhome development on a vacant lot on 11th Avenue. The applicant is requesting a review of the proposed concept.

This review does not constitute a final review of the plans, as the applicant will need to submit construction documents and calculations for final review. The following are engineering review comments on the design and act as conditions prior to issuing permits.

Drainage and Stormwater Management

- 1) The amount of disturbance on this site is greater than ½ acre. As such, the project is required to meet the City's stormwater quality, rate control, and other stormwater management requirements.
- 2) A stormwater management plan shall be submitted, including hydraulic calculations, to depict how the project is meeting the City and Watershed District's stormwater management standards.
- 3) The project shall be submitted to the Ramsey-Washington Metro Watershed District (RWMWD) for review. All conditions of RWMWD shall be met.
- 4) A joint storm water maintenance agreement shall be prepared and signed by the owner for stormwater best management practices utilized to meet the stormwater management standards. The Owner shall submit a signed copy of the joint storm-water maintenance agreement with the RWMWD to the City.

Grading and Erosion Control

- 5) A grading and erosion control plan shall be submitted for review.

- 6) A copy of the project SWPPP and NDPEs Permit shall be submitted prior to the issuance of a grading permit.

Sanitary Sewer and Water Service

- 7) It does not appear that a water service is stubbed into this property. The applicant shall work with the City and Saint Paul regional Water Services on connecting to the water system while minimizing impacts to the newly reconstructed 11th Avenue. All requirements of SPRWS shall be met.
- 8) The applicant shall be responsible for paying any SAC, WAC, or PAC charges related to the improvements proposed with this project. A SAC determination is required.
- 9) All new sanitary sewer service piping shall be schedule 40 PVC or SDR35.

Other

- 10) 11th Avenue was reconstructed in 2022. The applicant shall design the site entrance to minimize impacts to the newly reconstructed street. If intrusions into the street pavement are necessary for the entrance or site utilities, the right-of-way area shall be restored per the City's right-of-way ordinance. It should be noted that restoration of the street may be significant due to it being recently reconstructed.
- 11) The drive aisle within the development shall be a minimum of 24-feet in width.
- 12) There is a discrepancy in where the street easement lies between the survey provided with this proposal and the original survey submitted in 1975 during previous development along 11th Avenue. This discrepancy shall be reviewed and any corrections made prior to issuance of permits.

Public Works Permits

The following permits are required by the Maplewood Public Works Department for this project should the project move forward. The applicant should verify the need for other City permits with the Building Department.

- 13) Right-of-way permit
- 14) Grading and erosion control permit
- 15) Storm Sewer Permit
- 16) Sanitary Sewer Permit

- END COMMENTS -

MINUTES
MAPLEWOOD PLANNING COMMISSION
7:00 P.M. Tuesday, November 15, 2022
City Hall, Council Chambers
1830 County Road B East

A. CALL TO ORDER

A meeting of the Commission was held and called to order at 7:08 p.m. by Chairperson Arbuckle

B. ROLL CALL

Paul Arbuckle, Chairperson	Present
Frederick Dahm, Commissioner	Present
Tushar Desai, Vice Chairperson	Present
John Eads, Commissioner	Present
Allan Ige, Commissioner	Present
Sheryl Sukolsky, Commissioner	Absent
Lue Yang, Commissioner	Present

Staff Present: Elizabeth Hammond, Planner
Jon Jarosch, City Engineer

C. APPROVAL OF AGENDA

Commissioner Desai moved to approve the agenda as presented.

Seconded by Commissioner Yang Ayes – All

The motion passed.

D. APPROVAL OF MINUTES

1. October 18, 2022 Planning Commission Meeting Minutes

Commissioner Ige moved to approve the October 18, 2022 Planning Commission Meeting Minutes as submitted.

Seconded by Commissioner Desai Ayes – All

The motion passed.

E. PUBLIC HEARING

1. Residential Apartment Project, 3090 Southlawn Drive
a. Preliminary Plat
b. Wetland Buffer Variance

Elizabeth Hammond, Planner, presented the Residential Apartment Project, 3090 Southlawn Drive, Preliminary Plat and Wetland Buffer Variance Resolution and answered questions from the Commission.

Jon Jarosch, City Engineer, addressed the Commission and answered questions.

Patrick Brama and Shari Ahrens, both from Enclave Development, addressed the commission and answered questions.

Chairperson Arbuckle opened the public hearing.

There were no speakers present for this item

Chairperson Arbuckle closed the public hearing.

Commissioner Desai moved to approve a resolution for a preliminary plat and a resolution for a 50-foot wetland buffer variance.

Seconded by Commissioner Dahm

Ayes – All

The motion passed.

This item will go to the city council on December 12, 2022

2. Townhome Development, Vacant Land on 11th Avenue

a. Comprehensive Plan Amendment Resolution

b. Zoning Map Amendment Ordinance

Elizabeth Hammond, Planner, presented the Townhome Development, Vacant Land on 11th Avenue, Comprehensive Plan Amendment Resolution and Zoning Map Amendment Ordinance and answered questions from the Commission.

Rashad Kennedy, Kennedy Property Development, addressed the commission and answered questions.

Chairperson Arbuckle opened the public hearing.

There were no speakers present for this item.

Chairperson Arbuckle closed the public hearing.

Commissioner Desai moved to approve a comprehensive plan amendment resolution changing the future land use designation of the vacant land on 11th Avenue from commercial to residential and a zoning map amendment ordinance to rezone vacant land on 11th Avenue from limited business commercial to high-density residential.

Seconded by Commissioner Yang

Ayes – All

The motion passed.

This item will go to the city council on November 28, 2022

F. NEW BUSINESS

1. Zoning Code – R3, Multiple Dwelling and Parking Requirements Discussion

Rita Trapp from HKGi presented the Zoning Code – R3, Multiple Dwelling and Parking Requirements Discussion and answered questions from the Commission.

This item is for informational purposes only; no action is required.

G. UNFINISHED BUSINESS

None

H. COMMISSION PRESENTATIONS

None

I. STAFF PRESENTATIONS

None

J. VISITOR PRESENTATIONS

K. ADJOURNMENT

Chairperson Arbuckle moved to adjourned the meeting at 9:17 p.m.

Seconded by Commissioner Ige

Ayes – All

The motion passed.

