

CPMA
The Co-operative Personal Management Association

CODE OF CONDUCT

(a) CPMA Member Co-ops

are required to conduct themselves in accordance with the law, and abide by the regulations governing entertainment agencies, as laid down by the Department for Business, Energy & Industrial Strategy (BEIS)

<https://www.gov.uk/.../department-for-business-energy-and-industrial-strategy>

(b) Accounts

Member co-ops shall keep accounts and must make annual returns to the financial authorities, where appropriate. These accounts and books should be open to their own members.

(c) Contracts

Member co-ops should aim to work within those professional structures, frameworks and contracts and guidelines that are laid down and formulated by regulatory bodies within the industry, such as Equity.

(d) Casting

All submissions from member co-ops should be reasonable, intelligent and always take into account the basic requirements as stated in breakdowns from casting directors and theatre companies.

(e) Professional Conduct

Member co-ops' contacts and relationships with other agencies and organisations within the industry must be conducted in such a way that the reputation and professional integrity of co-operative working as a whole and of the CPMA in particular is not brought into disrepute.

(f) Members of Co-op agencies

Should have appropriate training and professional development.