

# REQUEST FOR PROPOSAL

## BOZEMAN SCHOOL DISTRICT 7

404 W MAIN ST

BOZEMAN, MT 59715

### WAPs and Controller:

Seeking bids for licensing or software and support for the following equipment as follows:

- 6 +/- Aruba (JL728A) or equivalent or better.
- 413 +/- Aruba AP-515 or equivalent or better.
- 1 +/- Aruba 7220 (US) (JW752A) or equivalent or better.
- 1 +/- Aruba (H3EV3E) or equivalent or better, 1Y FC NBD Exch Controller SVC for JW752A or equivalent or better.
- 550 +/- Aruba LIC-K12-1 (JW619AAE) or equivalent or better.
- 1 +/- Aruba MM-VA-1K (JY896AAE) or equivalent or better.
- 1 +/- 1-year Basic maintenance support – Aruba (H5UE9E) or equivalent or better, 1Y FC 24x7 MM-VA-1K ELTU or equivalent or better SVC for JY896AAE or equivalent or better.
- 7 +/- Meraki MR16 or equivalent or better.
- 105 +/- Meraki MR18 or equivalent or better.
- 1 +/- Meraki MR24 or equivalent or better.
- 12 +/- Meraki MR33 or equivalent or better.
- 4 +/- Meraki MR34 or equivalent or better.
- 6 +/- Meraki MR42 or equivalent or better.
- 1 +/- Meraki MR52 or equivalent or better.
- 2 +/- Meraki MR66 or equivalent or better.
- 1 +/- Meraki MS120-48FP or equivalent or better.
- 8 +/- Meraki MS220-24P or equivalent or better.
- 56 +/- Meraki MS220-48FP or equivalent or better.
- 5 +/- Meraki MS225-48FP or equivalent or better.
- 5 +/- Meraki MS225-48LP or equivalent or better.

Must be compatible with existing systems.

The applicant is not requesting equipment, only licensing/ software and support of the aforementioned equipment.

Licensing/ software can be either internal connections or basic maintenance of internal connections, depending upon the service description.

The applicant is requesting licensing/ software as both internal connection as well as basic maintenance on the Form 470 to insure it is covered by Erate. It is the responsibility of the service provider to identify as such on the bid.

If bidding licensing/ software as internal connections, then will accept bids for 1-year, 3-year, or up to 5-year terms of services.

If bidding licensing or support as basic maintenance of internal connections, then will accept bids for 1-year terms of services.

Support as a stand-alone service that typically includes, "Basic maintenance and technical support including repair and upkeep of eligible hardware, wire and cable maintenance, configuration changes, technical support including online and telephone-based technical support, and software upgrades and patches including bug fixes and security patches" is considered basic maintenance of internal Connections.

Bids will be accepted for both manufacturer support as well as 3<sup>rd</sup> party support. If bids include both options, then should bid manufacturers support separately from 3<sup>rd</sup> party support.

Bids for support for 3<sup>rd</sup> party support should also acknowledge in the bid the willingness of service provider to bill monthly as well as maintain hourly records of hours worked or support provided to the district and submit the hourly records of hours worked with the monthly invoice.

**Other RFP Requirements:**

Quantities are estimates and looking for service provider recommendations. If service provider is uncertain, please make recommendation based upon the make and model provided or bid all applicable recommended options and let the district decide.

The district is not accepting demos, test packs, webinars, SPAM, marketing inquiries, etc.

No site visit or virtual meetings will be entertained during the bidding period.

Questions are welcome for the first 14 days of the competitive bidding period. Questions should be emailed to Nicole Jones at [njirwj@midrivers.com](mailto:njirwj@midrivers.com). Calling District or emailing alternative contacts may be deemed circumventing the competitive bidding process and grounds for dismissal of bid.

Q&A that is not addressed in the RFP or Form 470 and is within the scope of the posted Form 470 and RFP will be posted as an amendment to the Form 470 or a newly posted Form 470.

If a new Form 470 is posted or a 470 RFP Amendment, the bid due date will be the allowable contract date of the latest posted 470 or 28 days after latest posted 470 RFP Amendment, whichever is later.

If a service provider has already submitted a bid, it is the responsibility of the service provider to submit a new bid within the scope and competitive bidding period of the newly posted Form 470.

It is the responsibility of the service providers to monitor RFP amendments and/ or newly posted Form 470s.

The district reserves the right not to respond to inquiries that are not relevant to the requested equipment and/ or services on the posted Form 470 or are already addressed in the posted documents.

The district is not responsible for late bids. At the District's discretion, late bids may be accepted or rejected.

District may accept partial bids or whole bids. The district reserves the right to accept or reject any and/ or all bids and/ or parts of any one bid including late bids.

District may determine they may only complete a portion of this project. Bids should identify if the cost will change if District accepts a partial bid versus the entire bid.

Preference may be given to providers that offer flexible invoicing, including SPI where the discounts are applied to the bills with no restrictions. Bids should include whether or not a vendor will honor a flexible invoicing arrangement.

Preference may be given for bids that include all terms and conditions in which there are no additional terms and conditions applied once the winning bid(s) is accepted. Additional terms and conditions applied after bid submission may be grounds for bid dismissal.

Preference may be given to bidders that can honor their pricing until receipt of a funding commitment decision letter.

Actual quantities may vary from initial estimates. It is anticipated District will only be billed for services and/ or equipment actually provided. Preference may be given to bids that specify acceptance of this condition.

Service providers must have a SPIN at the close of the competitive bidding window.

It is the responsibility of the service provider/ bidder to know, understand, and act within the guidance of the E-Rate rules.

Facilities must be returned to pre-installation condition once installation and/ or any work is complete. Bids should acknowledge this requirement.

It is the responsibility of the service providers to have all required equipment including any type of lift/ ladders, garbage disposal, clean-up, that may be required for a full-service bid.

It is the responsibility of the service providers to adhere to all applicable laws, licensing, permits, insurances, etc. (District, local, state, and/ or federal) as may be required for such a project and may be required to readily verify documentation at request of District.

The winning bidder may be required to adhere additional policies and/ or procedures, rules, regulations, etc. as required by District (i.e., installation after school hours or during vacation months, background checks, etc.) that may or may not be listed in this RPF document.

An approved E-Rate funding notification letter alone is not grounds for moving forward with the project. Acceptance of winning bid is contingent on E-Rate, Board Approval, and/ or District's Approval. At the District's discretion, it may choose not to move forward with the project in whole or in part and/ or may allow agreement to expire. It is expected that vendor will only move forward once received written notification from District to proceed and move forward with project.

All E-Rate equipment must be from companies that are eligible for E-Rate. Bids and/ or equipment from companies that are listed on the FCC's list as a National Security Risk are no eligible for E-Rate and will not be accepted.