

Durham University Library

# Catalogue of Durham University Records: Support Services

Date range of material: 1837 - date

Durham University Library May 2021

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## Preface

#### **Creation of catalogue**

In progress April 2004-

# **Contact details**

Durham University Library: Archives and Special Collections Palace Green Durham DH1 3RN England Telephone: 0191 334 2972 Email: PG.Library@durham.ac.uk URL: http://www.dur.ac.uk/library/asc/ ark:/32150/s1qr46r089w/PDF

### Introduction

Collection title: Durham University Records: Support Services Reference code: GB-0033-UND/E Dates of creation: 1837 - date Extent: 40 linear metres Repository: Durham University Library, Archives and Special Collections Creator: Created by the support services of Durham University, especially its library Language of material: English predominantly, with occasional Latin and even less German and French

## Contents

Extensive records survive for the University Library almost from its inception in 1833, in the form of annual reports, minutes of its various committees, catalogues, and administrative files from especially after WW2. A particular subset within the library's archive is the records of the development and administration of its rare book and archival collections, especially since the addition of the collections of the former Palaeography and Diplomatic department in 1990. These include catalogues of the collections, all now replicated and augmented by online versions, and also correspondence with depositors/donors and enquirers. In addition, the library's archive has records of its separate Oriental, Science and Education operations, and the continual development of the former Science Library site as the Main Library for the university, and the various building projects that that development has entailed. A few items are also held for the university's Maiden Castle Sports Centre, the Computing Service, and the Museums.

#### Administrative history

The university had a library from almost its beginning, established in 1833 around Bishop Cosin's Library on Palace Green, though Cosin's Library itself only came into the university's trust in 1937. The library's collections supported the teaching of the university, and early significant deposits of rare books, along with links with the cathedral and diocese, encouraged further acquisitions of particularly archival collections to make it a major research resource in its own right for such as northern local and especially medieval history, as well as the twentieth century history of the Sudan.

The university similarly had a museum at its inception and, though its history is not one of quite such consistent development, it too has major research resources in its own right in local archaeology and the area of Egypt through the Middle East to India, China and Japan. Only a little later, in 1839, the university established an observatory to make astronomical and then also meteorological observations. More recently a Sports Centre has been developed at Maiden Castle, including also sports pitches, grass and all-weather, a running track and boathouses. The Computing Service, initiated in the 1960s, is now a vital and integral aspect of the work of all in the university.

#### Accession details

Transferred from the various support services at various times since the 1950s, and especially since 2004.

#### Previous custodial history

Previously held by the various support services of the university.

#### Arrangement

Organised accordingly within each support service.

#### Conditions of access

There is restricted access to administrative records less than 30 years old, with some further restrictions, generally as noted, on records less than 80 years old where the Data Protection Act applies.

#### Copyright and copying

Permission to make any published use of material from the collection must be sought in advance from the Head of Collections (e-mail pg.library@durham.ac.uk) and, where appropriate, from the copyright owner. The Library will assist where possible with identifying copyright owners, but responsibility for ensuring copyright clearance rests with the user of the material.

#### Appraisal

Some accessions are appraised on site before transfer, others are appraised when received at Palace Green Library. Clean duplicates are generally removed.

#### Accruals

Continuous further accruals are anticipated. In April 2004, a retention schedule and other records management procedures were developed for the university's records to facilitate the regular transfer of records from the university's departments and offices to the archive. This draft retention schedule was developed further on the appointment of the first university records manager in August 2006, and reviewed in 2019.

#### Finding aids

The current catalogues of the collections of the Main Library and the Archives and Special Collections are accessible online via the university's website.

#### Form of citation

The form of citation should use the code GB-0033-UND, or the collection name Durham University Archive, followed by the *reference number*.

To order items in the searchroom, use the collection reference code(s), derived by removing the repository code (GB-0033-), followed by the reference number. Citing the section of the finding aid is useful.

#### Related material - here

Hard copies of the catalogues of the collections in Archives and Special Collections are available in the public searchroom at Palace Green Library.

The archive of the Durham University Observatory is held separately in Durham University Library ASC.

# Support services

#### UND/E

#### Library

#### UND/EA 1837 - date

*Biographical information:* Durham University Library was established in January 1833 on the Palace Green site, between the cathedral and the castle, with a foundation collection of 160 volumes donated by William van Mildert, the last prince bishop of Durham and the founder of the university itself. In order to house the original stock of the University Library, William van Mildert had a gallery constructed in 1834 within Cosin's Library, which had first been founded in 1669 as the episcopal or diocesan library by Bishop John Cosin (1595-1672) on Palace Green. The Cosin Library collection, strong in holdings of medieval manuscripts and early printed books, became part of the university's trusteeship only in 1937, although it had been used by members of the university from early in the university's history. The Cosin Library building is of international significance in the history of libraries for its structure and design, and also for the portrait panels painted above the bookcases by Jan Baptist van Eerssell in 1668-1669 on Cosin's library, including some half-length portraits of English divines and statesmen in all likelihood painted for Cosin himself.

The University Library expanded considerably during the 1850s with a series of major bequests and donations: by Dr Martin Joseph Routh (1755-1854) in 1854, by Bishop Edward Maltby (1770-1859) in 1856, and by Dr Thomas Mastermann Winterbottom (1766-1859) in 1859. The library had to extend its space to occupy also the upper two floors of the Exchequer Building, the former bishoprick law courts on Palace Green that date from c.1450. An adjacent nineteenth-century lecture block was eventually given over to library use as well, and in 1966 an extension to the Palace Green Library site designed by George Pace provided a large reading room and a new stack. In 1983 the enlarged Science Library building on Stockton Road became the university's main library site with Palace Green left to house Law, Music, and Archives and Special Collections. Recent developments in the operation of the library have included the introduction of an online circulation system in 1983. Online cataloguing commenced in 1990, with the closure of manual catalogues, and the Innopac library system was introduced in 1996, the year in which the library also joined CURL, the Consortium of University Research Libraries in the British Isles. The following year, EDI (electronic data interchange) was introduced for the transmission of the library's acquisition orders and the main library was further extended. In 1998, with the implementation of a Chinese, Japanese, and Korean module for its library management system, the library became the first UK institution to integrate in this way non-Roman script catalogue records for its East Asian language materials. A self-issue system was introduced at Queen's Campus Stockton in 2001, and the following year at the main library as well. Also in 2002, the Library adopted MARC21 for its catalogue records, and saw a card-entry access control system installed at both the main library and Queen's Campus Stockon sites. 2004 saw Durham Cathedral Library join the university library's management system for circulation and lending, the introduction of a self-return system at the main library, and the integration of the library's e-journal holdings information to the OPAC (online public access catalogue). In 2005, the Library began a major reclassification project to implement simplifications and modernisations to the existing complex classified arrangements for its collections by moving from four non-parallel classification schemes to one, the most up-to-date version of the Dewey Decimal Classification scheme. The holdings of college libraries also began to appear on the library's OPAC, renamed Catalogue in 2005.

The library is headed by the University Librarian and Director of Library Services and in 2019 was retitled as Library and Collections, previously Library and Heritage Collections. Site Libraries

An Oriental Library was set up in 1950, based at Elvet Hill House in 1955, to house the exceptionally fine Oriental collections. On this site's closure in 1987, the holdings were transferred largely to the Main Library on the Science Site. Area Studies Collections relating to East Asia and to the Middle East and Islamic world still continue to constitute a major strength of the University Library's holdings.

The Institute of Education set up its own library in 1963 before this was incorporated within the University Library in 1979. It moved to the Main Building of the School of Education on Leazes Road in 1982.

A separate library for the new Science site had been established in 1924. After the War, this was established in the current Geography department building before gaining its own building in 1965, incorporating collections previously separated; ten years later, the university's former Zoology Departmental Library was also incorporated into that Library. The Science Library building was redesigned and extended in 1983 to become the Main Library. This building has been periodically extended since then and was renamed the Bill Bryson Library after the former University Chancellor's retirement in 2011.

In 1992 a small library was set up at Stockton to support the opening of the new campus there in that year. In January 1999 this library moved to the newly opened Information Resources Centre (IRC) on level 2 of the Ebsworth Building at Stockton. It became the Queen's Campus library in 2002 in recognition of Queen Elizabeth II's Golden Jubilee and the tenth anniversary of the Stockton campus. In 2019 it became the library for the International Study Centre in Stockton on the transfer of the two Stockton colleges to Durham.

Recent Major Bequests, Donations, and Acquisitions

The Sudan Archive was set up in 1957 by Richard Hill, a lecturer in Near Eastern history at the University of Durham, who was previously attached to the Sudan Government Railways and to the University College of Khartoum. The archive contains principally private papers of British subjects who lived and worked in the Sudan during the period of the Anglo-Egyptian Condominium (1898-1955).

The Bamburgh Library was deposited in 1958, consisting of some 8,500 manuscript and print titles (including 16 incunabula) across a wide range of subject areas. Accumulated largely between the mid-seventeenth and mid-eighteenth centuries by the archbishop of York, John Sharp (1644-1714), his sons and grandsons, the Sharp family collection was given to Lord Crewe's Charity. It was housed at Bamburgh Castle in Northumberland from the end of the eighteenth century, with additions being made to it until the mid-nineteenth century.

The University Library acquired an important collection of materials relating to Quakerism in 1972 when the bulk of the surviving collection of the Sunderland Preparative Meeting of the Society of Friends Library (c.880 printed volumes) was deposited, followed by a small number of related manuscripts in 1974.

The Basil Bunting Poetry Archive was acquired from 1987 onwards by purchase and gift from various sources, with assistance from the National Heritage Memorial Fund, the Purchase Grant Fund, English Estates North, and others. It constitutes the most extensive collection in the UK of the work of the north east poet, Basil Bunting (1900-1985) and of material relating to him, and it supports the work of the University's Basil Bunting Poetry Centre.

The Pratt Green Collection of hymns and hymnology was also established in 1987 with the gift, via the Pratt Green Trustees, of the collection of hymn books and related print and manuscript works formed by the distinguished hymn writer, Dr Fred Pratt Green, MBE. (1903-2000).

In 1990 a merger took place between the collections of the university of Durham's former department of Palaeography and Diplomatic (established in 1948) with those of the university library into which they were amalgamated.

Since 1991, the generous bequest of a former keeper of Oriental Collections in the Library, Ian John Charles Foster (1908-1978), has enabled the Foster Book Fund to be available for the purchase of books and periodicals relating to Christian art, architecture, archaeology, liturgy, and church organisation.

Undispersed holdings from the library of Lord William Howard (1563-1640), surviving at Naworth Castle in Cumbria, were purchased by the library in 1992, with assistance from the National Heritage Memorial Fund, the V&A Purchase Grant Fund, and the Friends of the National Libraries.

Durham University Librarians

1832-1834 : Revd Patrick George

1834-1855 : Revd Charles Thomas Whitley

1856-1858 : Revd Robert Healey Blakey

1858-1864 : Revd Henry Frederick Long

1865-1868 : Revd Francis Frederick Walrond

1869-1873 : Revd Thomas Forster Dodd

1873-1901 : Revd Joseph Thomas Fowler

1901-1934 : Mr Edward Vazeille Stocks

1934-1945 : Mr Henry Waldo Acomb (Acting Librarian 1940-1943 : Miss Beatrice Mary Hamilton Thompson)

1945-1967 : Mr David Goudie Ramage

1967-1989 : Miss Agnes Maxwell McAulay

- 1989-2009 : Dr John Tristan Dalton Hall
- 2009-2017 : Mr Jon Purcell
- 2018-date : Ms Liz Waller
- 1 General
- 2 Archives and Special Collections
- 3 Oriental
- 4 Science
- 5 Education
- 6 Stockton

A.D. Burnett, "A Note on Early Economics Teaching at Durham University and the University Library", (*Durham University Journal*, 64, 1971-1972), p.146-147.

General UND/EA1 1837 - 2019 A Annual reports **B** Minutes C Accessions D Catalogues E Borrowings F Accounts G Librarian's files H Departmental files J Photographs **K** Publications L Plans **M** Posters N Artefacts

*Provenance:* E3, GA6, GB18, GC2-3 transferred from Ian Doyle's office 17 July 2006, Acc No Misc.2006/2007:1.

B3/10-11, GD2-20, K6-7 transferred from David Ramage's desk in the Cosin Library Gallery 13 September 2006, Acc No Misc.2006/2007:8.

Annual reports UND/EA1/A

> University Library annual reports UND/EA1/A1 1901 - 2016

> > UND/EA1/A1/1 1901 - 1932

Annual reports. E.V. Stocks' reports, in his own hand except for the 1931/2 report, which is in the hand of David Ramage, then sub-librarian, and is signed by them both. With, loose at the back of the volume, a strongly worded note by Stocks, 1929, about the mutilation of a volume of the library's set of university exam papers, a statistical table of purchases, presentations and issues 1901/2-1932/3, and an analysis of issues 1931/32 by subject and category of borrower (dons/undergraduates).

For further copies of reports for 1927/28-1929/30 and 1933/34, see UND/CA2/1h.

UND/EA1/A1/2 1939 - 1956 Annual reports.

UND/EA1/A1/3 1956 - 1964/65

Annual reports.

1964/65 includes a typewritten draft with a personal statement from the librarian omitted from the printed final version.

UND/EA1/A1/4 1965/66-1977/78, 1981/82-1988/89

Annual reports (no reports were produced for 1978/79-1980/81 and 1985/86-1988/89, for which latter period the librarian's progress reports to the Library Committee are included).

Paper typescript file, then printed booklets from 1966/67 to 1977/78.

UND/EA1/A1/5 1989/90 - 2008/09 Annual reports

UND/EA1/A1/6 2001/02 & 2004/05 Reports of the library committee to Senate and Council

UND/EA1/A1/7 2000 - 2003 Annual Review of Service Departments - University Library Paper file

UND/EA1/A1/8 2014 - 2016 Annual reviews for 2013/14 (the first produced since 2008/09), 2014/15 & 2015/16.

3 printed colour illustrated paper booklets

Staff annual reports

UND/EA1/A2 1949 - 2015

to the university librarian from Rare Books/Archives and Special Collections/Heritage Services (including from the mid 2000s Museums), Oriental, Science, Education, Cataloguing, Deputy Librarian, Reader Services, Liaison, Collection Services, Systems and Finance. UND/EA1/A2/1 1949/50-1951/52, 1955/56, 1958/59 Staff annual reports to the university librarian.

UND/EA1/A2/2 1961/62, 1964/65-1969/70 Staff annual reports to the university librarian.

UND/EA1/A2/3 1970/71 - 1974/75 Staff annual reports to the university librarian.

UND/EA1/A2/4 1975/76 - 1979/80 Staff annual reports to the university librarian.

UND/EA1/A2/5 1980/81 - 1984/85 Staff annual reports to the university librarian.

UND/EA1/A2/6 1985/86 - 1987/88 Staff annual reports to the university librarian.

UND/EA1/A2/7 1988/89 Staff annual reports to the university librarian

UND/EA1/A2/8 1989/90 Staff annual reports to the university librarian

UND/EA1/A2/9 1990/91 Staff annual reports to the university librarian

UND/EA1/A2/10 1991/92 Staff annual reports to the university librarian

UND/EA1/A2/11 1992/93 Staff annual reports to the university librarian

UND/EA1/A2/12 1993/94 Staff annual reports to the university librarian

UND/EA1/A2/13 1994/95 Staff annual reports to the university librarian

UND/EA1/A2/14 1995/96 Staff annual reports to the university librarian

UND/EA1/A2/15 1996/97 Staff annual reports to the university librarian

UND/EA1/A2/16 1997/98 Staff annual reports to the university librarian

UND/EA1/A2/17 1998/99 Staff annual reports to the university librarian

UND/EA1/A2/18 1999/2000 Staff annual reports to the university librarian

UND/EA1/A2/19 2000/01 Staff annual reports to the university librarian

UND/EA1/A2/20 2001/02 Staff annual reports to the university librarian UND/EA1/A2/21 2002/03 Staff annual reports to the university librarian

UND/EA1/A2/22 2003/04 Staff annual reports to the university librarian

UND/EA1/A2/23 2004/05 Staff annual reports to the university librarian

UND/EA1/A2/24 2005/06 Staff annual reports to the university librarian Paper file

UND/EA1/A2/25 2006/07 Staff annual reports to the university librarian Paper file

UND/EA1/A2/26 2007/08 Staff annual reports to the university librarian Paper file

UND/EA1/A2/27 2008/09 Annual reports from University Museums and Collection Services 2 spiral bound paper files

UND/EA1/A2/28 2009/10 Staff annual reports to the university librarian, from Richard Pears only Paper file

UND/EA1/A2/29 2010/11 Staff annual reports to the university librarian Paper file

UND/EA1/A2/30 2011/12 Staff annual reports to thte university librarian Paper file

UND/EA1/A2/31 2012/13 Staff annual reports of the librarian. Paper file

UND/EA1/A2/33 2014/15 Staff annual reports to the university librarian. Paper file

UND/EA1/A2/34 2015/16 Staff annual reports to the librarian. Paper file

Departmental and college libraries' reports UND/EA1/A3 1953 - 2011 Annual reports from the various academic departments' and college libraries recording expenditure, stock and usage, with some correspondence and extracted statistics. UND/EA1/A3/1 1952/53-1955/56, 1957/58-1961/62, 1963/64, 1966/67, 1967/68, 1969/70

College and departmental libraries' annual reports.

UND/EA1/A3/2 1977/78 - 1982/83 College and departmental libraries' annual reports.

UND/EA1/A3/3 1983/84 - 1987/88 Departmental libraries' annual reports.

UND/EA1/A3/4 1988/89 - 1993/94 Departmental library reports

UND/EA1/A3/5 1992/93 - 2003/04 Paper file Departmental library annual reports

UND/EA1/A3/6 2009/10 - 2010/11 College libraries' annual reports Paper file

#### Minutes

UND/EA1/B

Library Board of Curators'/Library Committee/Steering Group minutes UND/EA1/B1 1837 - 2016

*Biographical information:* The Library's Board of Curators became the Library Committee in 1980 and then the Library Steering Group in 2007, with a primary purpose "to ensure alignment of Library services with University strategy and objectives".

*Ownership history:* 1-15 formerly UND/B2/1/1-15. Minutes for 1993-1996 and 2000-2007 are also available at https://www.dur.ac.uk/committees/minutes/library-committee/

UND/EA1/B1/1 8 December 1837 - 19 March 1842 Board of Curators' minute book, largely unused. A note dated June 1909 by E.V. Stocks following the last entry states that there appears to be no record of curators' meetings between 1842 and 1856.

UND/EA1/B1/2 1856 - June 1901 Board of Curators' minute book

UND/EA1/B1/3 October 1901 - 1910 Board of Curators' minute book

UND/EA1/B1/4 1911 - 1925 Board of Curators' minute book

UND/EA1/B1/5 1926 - 18 January 1935 Board of Curators' minute book

UND/EA1/B1/6 31 January 1935 - 1937 Board of Curators' minute book, with index.

UND/EA1/B1/7 1938 - 1940 Board of Curators' minute book, with index. UND/EA1/B1/8 1941 - 1945 Board of Curators' minute book, with index. UND/EA1/B1/9 2 November 1945 - 3 June 1955 Board of Curators' minute book, with index. UND/EA1/B1/10 4 November 1955 - 24 November 1961 Board of Curators' minute book UND/EA1/B1/11 9 February 1962 - 28 May 1964 Board of Curators' minute book UND/EA1/B1/12 5 June 1964 - 30 April 1965 Board of Curators' minute book UND/EA1/B1/13 4 June 1965 - 11 February 1966 Board of Curators' minute book UND/EA1/B1/14 11 March - 28 October 1966 Board of Curators' minute book UND/EA1/B1/15 18 November 1966 - 9 June 1967 Board of Curators' minute book UND/EA1/B1/16 1 November 1967 - 7 February 1968 Board of Curators' minute book UND/EA1/B1/17 8 March - 31 May 1968 Board of Curators' minute book UND/EA1/B1/18 6 November 1968 - 5 February 1969 Board of Curators' minute book UND/EA1/B1/19 27 February - 19 November 1969 Board of Curators' minute book UND/EA1/B1/20 4 February 1970 - 3 June 1970 Board of Curators' minute book UND/EA1/B1/21 4 November 1970 - 25 February 1971 Board of Curators' minute book UND/EA1/B1/22 26 May 1971 - 24 February 1972 Board of Curators' minute book UND/EA1/B1/23 24 May 1972 - 7 February 1973 Board of Curators' minute book UND/EA1/B1/24 1 March - 7 November 1973 Board of Curators' minute book UND/EA1/B1/25 21 November 1973 - 5 June 1974 Board of Curators' minute book 6 November 1974 - 4 June 1975 UND/EA1/B1/26 Board of Curators' minute book 4 June 1975 - 2 June 1976 UND/EA1/B1/27 Board of Curators' minute book

UND/EA1/B1/28 3 November 1976 - 2 February 1977 Board of Curators' minute book

UND/EA1/B1/29 2 March - 2 November 1977 Board of Curators' minute book

UND/EA1/B1/30 2 November 1977 - 1 March 1978 Board of Curators' minute book

UND/EA1/B1/31 31 May - 22 November 1978 Board of Curators' minute book

UND/EA1/B1/32 10 January - 30 May 1979 Board of Curators' minute book

UND/EA1/B1/33 23 October 1979 - 28 May 1980 Board of Curators' minute book

UND/EA1/B1/34 20 October 1980 - 3 November 1981 Library Committee minute book

UND/EA1/B1/35 15 December 1981 - 9 June 1982 Library Committee minute book

UND/EA1/B1/36 25 November 1982 - 1 June 1983 Library Committee minute book

UND/EA1/B1/37 25 October 1983 - 8 March 1984 Library Committee minute book

UND/EA1/B1/37A 6 June 1984 - 15 January 1985 Library Committee minute book

UND/EA1/B1/38 5 March - 5 September 1985 Library Committee minute book

UND/EA1/B1/39 19 November 1985 - 22 June 1986 Library Committee minute book

UND/EA1/B1/40 28 October 1986 - 3 June 1987 Library Committee minute book

UND/EA1/B1/41 17 November 1987 - 1 June 1988 Library Committee minute book

UND/EA1/B1/42 25 October 1988 - 13 July 1989 Library Committee minute book

UND/EA1/B1/43 8 November 1989 - 27 June 1990 Library Committee minute book

UND/EA1/B1/44 31 October 1990 - 22 May 1991 Library Committee minute book

UND/EA1/B1/45 13 November 1991 - 27 May 1992 Library Committee minutes, agendas and papers.

UND/EA1/B1/46 11 November 1992 - 7 July 1993 Library Committee minutes, agendas and papers. Paper file UND/EA1/B1/47 10 November 1993 - 25 May 1994 Library Committee minutes, agendas and papers.

UND/EA1/B1/48 3 November 1994 - 24 May 1995 Library Committee minutes, agendas and papers.

UND/EA1/B1/49 1 November 1995 - 19 July 1996 Library Committee minutes, agendas and papers.

UND/EA1/B1/50 5 November 1996 - 28 May 1997 Library Committee minutes, agendas and papers.

UND/EA1/B1/51 6 November 1997 - 1 June 1998 Library Committee minutes, agendas and papers.

UND/EA1/B1/52 27 October 1998 - 3 June 1999 Library Committee minutes, agendas and papers. Paper file

UND/EA1/B1/53 11 November 1999 - 8 June 2000 Library Committee minutes, agendas and papers. Paper file

UND/EA1/B1/54 9 November 2000 - 31 May 2001 Library Committee minutes, agendas and papers. Paper file

UND/EA1/B1/55 8 November 2001 - 30 May 2002 Library Committee minutes, agendas and papers. Paper file

UND/EA1/B1/56 6 November 2002 - 4 June 2003 Library Committee minutes, agendas and papers. Paper file

UND/EA1/B1/57 12 November 2003 - 10 June 2004 Library Committee minutes, agendas and papers. Paper file

UND/EA1/B1/58 17 November 2004 - 1 June 2005 Library Committee minutes, agendas and papers. Paper file

UND/EA1/B1/59 30 November 2005 - 31 May 2006 Library Committee minutes, agendas and papers. Paper file

UND/EA1/B1/60 8 November 2006 - 30 May 2007 Library Committee minutes, agendas and papers. Paper file

UND/EA1/B1/61 13 November 2007 - 5 June 2008 Library Steering Group minutes, agendas and papers. Paper file

UND/EA1/B1/62 12 November 2008 - 29 May 2009 Library Steering Group minutes, agendas and papers. Paper file UND/EA1/B1/63 October 2009 - November 2011 Library Steering Group minutes, agendas and papers.

UND/EA1/B1/64 March 2012 - June 2014

Library Steering Group minutes, agendas and papers. Paper file

UND/EA1/B1/65 November 2014 - June 2016 Library Steering Group minutes, agendas and papers. Paper file

UND/EA1/B1A/1 1935 - 1958

Board of Curators and committees attendance book, signed by those present.

- Board of Curators 17 May 1935 - 13 June 1958

- Library Standing Committee 18 February 1935 - 25 November 1937

- Library Reconstruction Committee 22 February 1935 - 23 June 1937

- Committee on the Classification of Modern Languages 1 March - 31 May 1937

- Library Staffing Committee 8 March - 19 May 1937

- Sub-committee on the French Government Grant 3 December 1937

- Committee on the Purchase of Books on Current Events 18 February 1942

- Librarian's Committee 6 November 1952 - 21 May 1958 *Ownership history:* Formerly UND/B2/2

UND/EA1/B1A/2 October 1958 - February 1970 Board of Curators and Librarian's Committee attendance book, signed by those present.

UND/EA1/B1B/1 September 1964 - July 1965 Board of Curators' agendas and papers. Paper file

UND/EA1/B1C/1 1837 - 1935 Board of Curators' minute books index *Ownership history:* Formerly UND/B2/1A/1

UND/EA1/B1C/2 1945 - 1975 Board of Curators' minutes index 1945-1972 Staff Bulletins index 1972-1975 *Ownership history:* Formerly UND/B2/1A/2

# Library Users Committee

UND/EA1/B2 1965 - 2016

The records comprise minutes of the individual committees, (signed in the case of GLAC/ALAC), with agendas and papers submitted to the committees, with occasional other material such as lists of committee members and standing orders. The same papers were often submitted to both/all three committees. Much of the business concerned periodicals, recommendations for cancellation in times of financial stringency or for new titles to be acquired. Up to 1980 much of the decision making had to be referred up to the Board of Curators, but the new Library Committee was intended to allow greater freedom of action to the advisory committees.

*Biographical information:* An advisory committee for the Science Library was set up by Easter 1965. A general advisory committee for the Library was extant alongside this committee in Michaelmas 1965. This General Library Advisory Committee became the Arts Library Advisory Committee at Michaelmas 1983 when a Social Sciences Library Advisory Committee was also set up. The Library advisory committees were restructured in 1996 creating one committee from the Arts and Social Sciences Library Advisory Committees with the Science Library Advisory Committee opting for a continued separate existence to enable certain issues to be discussed more efficiently. By 2000, this structure was again under review, prompted by the developing needs of the new faculty of Health, Medicine and Environment; a single Library Users Committee with representation from Boards of Studies in all faculties was proposed. A separate Science committee survived for a brief time into 2001.

Membership comprised library staff and representatives of relevant departmental boards of studies with the chair usually coming from the latter. Meetings were held once or twice a term in Michaelmas and Epiphany and once a term in Easter. Meetings were occasionally variously held jointly and/or with the DSU library committee.

1. General Library Advisory Committee 1965-1983; Arts Library Advisory Committee 1983-1996; Arts and Social Sciences Library Advisory Committee 1996-2000.

2. Social Sciences Library Advisory Committee 1983-1996.

3. Science Library Advisory Committee 1965-2000; Library Users Committee (Science) 2001.

4. Library Users Committee 2001-date.

Minutes for 2002-2007 are also available at

https://www.dur.ac.uk/committees/minutes/library-users-committee/

UND/EA1/B2/1 11 November 1965 - 24 May 1972 General Library Advisory Committee minutes, agendas and papers 1 paper file

UND/EA1/B2/2 2 November 1972 - 9 November 1978 General Library Advisory Committee minutes, agendas and papers 1 paper file

UND/EA1/B2/3 8 February 1979 - 18 February 1982 General Library Advisory Committee minutes, agendas and papers 1 paper file UND/EA1/B2/4 3 June 1982 - 14 November 1985 General/Arts (from Michaelmas 1983) Library Advisory Committee minutes, agendas and papers 1 paper file

UND/EA1/B2/5 13 February 1986 - 19 October 1989 Arts Library Advisory Committee minutes, agendas and papers 1 paper file

UND/EA1/B2/6 8 February 1990 - 9 May 1996 Arts Library Advisory Committee minutes, agendas and papers 1 paper file

UND/EA1/B2/7 19 October 1996 - 18 May 2000 Arts and Social Sciences Library Advisory Committee minutes and papers 19 October 2000 - 10 May 2001 UND/EA1/B2/8 Arts and Social Sciences Library Advisory Committee/Library Users Committee minutes and papers The October meeting was of the Arts, Health, Medicine and Environment and Social Sciences Library Advisory Committee. For the 31 January 2001 meeting it had become the Library Users Committee and then held a joint meeting with the Library Users Committee (Science). 10 October 1983 - 13 October 1986 UND/EA1/B2/9 Social Sciences Library Advisory Committee minutes, agendas and papers UND/EA1/B2/10 9 February 1987 - 16 October 1989 Social Sciences Library Advisory Committee minutes, agendas and papers 5 February 1990 - 13 May 1996 UND/EA1/B2/11 Social Sciences Library Advisory Committee minutes, agendas and papers 13 March 1965 - 6 November 1967 UND/EA1/B2/12 Science Library Advisory Committee minutes, agendas and papers UND/EA1/B2/13 22 February 1968 - 27 May 1970 Science Library Advisory Committee minutes, agendas and papers 11 November 1970 - 29 May 1974 UND/EA1/B2/14 Science Library Advisory Committee minutes, agendas and papers UND/EA1/B2/15 23 October 1974 - 9 November 1977 Science Library Advisory Committee minutes, agendas and papers UND/EA1/B2/16 8 February 1978 - 20 May 1981 Science Library Advisory Committee minutes, agendas and papers UND/EA1/B2/17 18 November 1981 - 22 May 1985 Science Library Advisory Committee minutes, agendas and papers UND/EA1/B2/18 16 October 1985 - 12 October 1988 Science Library Advisory Committee minutes, agendas and papers UND/EA1/B2/19 1 February 1989 - 10 December 1993 Science Library Advisory Committee minutes, agendas and papers No agendas from Michaelmas 1992.

UND/EA1/B2/20 19 January 1994 - 13 May 1998 Science Library Advisory Committee minutes and papers UND/EA1/B2/21 14 October 1998 - 9 May 2001 Science Library Advisory Committee/ Library Users Committee (Science) minutes and papers

The Library Users Committee (Science) held its first meeting in January 2001 jointly with the Library Users Committee, and then met on its own in May 2001.

UND/EA1/B2/22 17 October 2001 - 14 May 2003 Library Users Committee minutes, agendas and papers. Paper file

UND/EA1/B2/23 29 October 2003 - 1 February 2006 Library Users Committee minutes, agendas and papers. Paper file

UND/EA1/B2/24 17 May 2006 - 7 May 2008 Library Users Committee minutes, agendas and papers. Paper file

UND/EA1/B2/25 29 October 2008 - 13 May 2009 Library Users Committee minutes, agendas and papers. Paper file

UND/EA1/B2/26 October 2009 - November 2011 Library Users Committee minutes, agendas and papers.

UND/EA1/B2/27 February 2012 - May 2014 Library Users Committee minutes, agendas and papers. Paper file

UND/EA1/B2/28 November 2014 - May 2016 Library Users Committee minutes, agendas and papers. Paper file

UND/EA1/B2A/1 11 November 1965 - 13 May 1996 Advisory Committees attendance register General Library Advisory Committee 11 November 1965 - 19 May 1983 Arts Library Advisory Committee 13 October 1983 - 9 May 1996 (reversed) Social Sciences Library Advisory Committee 10 October 1983 - 13 May 1996 Paper book

UND/EA1/B2A/2 17 October 1996 - 10 May 2001 Arts and Social Sciences Library Advisory Committee attendance register Paper book

UND/EA1/B2A/3 13 April 1965 - 9 May 2001 Science Library Advisory Committee attendance register Paper book

UND/EA1/B2A/4 17 October 2001 - 2 November 2016 [Library Users Committee] attendance register Paper book Working Parties and Occasional Committees UND/EA1/B3 1948 - 2002 *Provenance:* 5 received from the University Librarian 1 November 2005, Acc No Misc 2005/2006:29.

UND/EA1/B3/1 1948 - 1955 Buildings Committee for library extensions or relocation Minutes, reports and correspondence.

UND/EA1/B3/2 1946 - 1958 Cosin Library restoration committee Reports, minutes of meetings, correspondence, specifications and notes.

UND/EA1/B3/3 June - October 1969 Committee on library committees Set up "to consider the functions and relationships of the Curators together with the general Library Advisory Committee and the Science Library Advisory Committee", focusing on the standing orders.

UND/EA1/B3/4 December 1970 - January 1973 New Library working parties on: control desk; short loan circulation; Inter-Library Loans incoming and outgoing; reference services; arrangement of catalogues and bibliographies; technical services; periodicals and binding; documentation unit; receipt and despatch; staff facilities.

Agendas, notes, plans and reports.

UND/EA1/B3/5 March 1974 - January 1975 Working party on periodical subscriptions. Report and correspondence.

*Ownership history:* Formerly numbered: W6(i).

UND/EA1/B3/6 June 1978 - December 1981 Working party on Education Library catalogue Minutes, agendas, reports and correspodence. *Ownership history:* Formerly numbered: W6(iii).

UND/EA1/B3/7 June 1978 - March 1983 Working party on the issue system

Set up with a brief: "to consider the failings of the present manual issue system, to determine requirements and to investigate the feasibility and cost of alternative systems"

Minutes, agendas, reports, notes, correspondence and survey returns.

UND/EA1/B3/8 September 1978 - June 1983 Working party on inter-library loans filing and stationery. Report and correspondence. *Ownership history:* Formerly numbered: W6(vi).

UND/EA1/B3/9 February 1980 - June 1984 Working party on the Science short-loan collection. Minutes, agendas and reports. *Ownership history:* Formerly numbered: W6(xi). UND/EA1/B3/10 July 1981 - June 1982 Working party on creating a sheaf catalogue at Palace Green Library. Report.

Ownership history: Formerly numbered: W6(viii).

UND/EA1/B3/11 October 1981 - November 1984 Working party on resource allocation Set up by the Library Committee in October 1982 to review the allocation basis of the bookfund.

Agendas, minutes, papers, reports, notes, correspondence

UND/EA1/B3/12 October 1981 - May 1982 Working party on library signs. Reports and correspondence. *Ownership history:* Formerly numbered: W6(x).

UND/EA1/B3/13 March 1982 - January 1983 Working party on the future of Palace Green Library. Minutes, agendas, plans, reports and correspondence. *Ownership history:* Formerly numbered: W6(iv).

UND/EA1/B3/14 January - November 1983 Working party on staff facilities in the new library. Minutes, agendas and correspondence. *Ownership history:* Formerly numbered: W6(vii).

UND/EA1/B3/15 March - April 1984 Working party on the location of patristics. Reports, survey and correspondence. *Ownership history:* Formerly numbered: W6(ix).

UND/EA1/B3/16 January - February 1986 Working party on videotapes. Agenda and report. *Ownership history:* Formerly numbered: W3/1.

UND/EA1/B3/17 May 1986 Working party on labelling. Report.

Ownership history: Formerly numbered: W6/2.

UND/EA1/B3/18 January 1986 - June 1987 Bibliographic Records/Record Sources Steering Group Minutes, agendas and reports. The Record Sources SG was one of two SGs that grew out of the Bibliographic Records Group in September 1986 as part of the library's preparation for catalogue automation.

# UND/EA1/B3/19 November 1986 - 1988

Major Allocations Sub-Committee

Chaired by Dr Brian Roberts and also known as the Roberts Committee Agendas, minutes, papers, data and the interim report of January 1987 with responses to its circulation around the university, largely protesting at its proposed cuts, and data for the1988/89 allocations and subsequent T&R analyses. All of which led to the establishment of the Allocations Model.

UND/EA/B3/20 June 1987 - March 1988 Working Party on the Relocation of the Oriental Library, established by Policy Committee on the recommendation of the Library Committee of 3 June 1987; minutes, agendas, papers, reports and correspondence. Paper file

UND/EA1/B3/21 June 1988 - May 1989

Working Party on the Transfer of Library Materials (Oriental Studies and Middle Eastern and Islamic Studies), established by the Library Committee on 1 June 1988 to report back on the problems involved in the transfer of library material relating to the transfer to other universities of staff from the School of Oriental Studies and the Centre for Middle Eastern and Islamic Studies, possible solutions and likely financial implications.

Minutes, papers and correspondence. Paper file

UND/EA1/B3/22 November 1988 - March 1989

Working Party on Palaeography and Diplomatic

To consider the future location of the university's special collections and the operation of its searchrooms.

Minutes, agendas, and reports.

UND/EA1/B3/23 January - May 1989 Sub-Committee on Special Collections

Set up by the Library Committee on 28 February 1989 to evaluate the alternatives set out by the above working party. Chaired by Dr G.E. Rodmell.

Minutes, agendas, reports, papers and correspondence.

UND/EA1/B3/24 November 1989 - February 1998 Law Working Party minutes. Paper file

UND/EA1/B3/25 June 1990 - December 1991 Periodicals Rearrangement Working Group reports, papers and circulars re Blaise and OCLC Europe. Paper file UND/EA1/B3/26 February 1999 - March 2002 Loan Period/Reading List working group minutes and report Paper file

UND/EA1/B3/27 December 1992 - March 1994 Stock Management Group Agendas and minutes

UND/EA1/B3/28 March - June 1995 Elvet Riverside Library Working Group minutes and papers Paper file

UND/EA1/B3/29 6 June 2001 - 1 May 2002 Working Group on College Libraries Set up to consider a better system of management for college libraries. Minutes of meetings with correspondence, reports, drafts and statistics.

UND/EA1/B3/30 11 February - 6 March 2003 Public Services Circulation Working Group minutes. Paper file

UND/EA1/B3/31 27 April 2009 G. Kenneth Whitehead Trust meeting minutes Paper file

UND/EA1/B3/32 February 2010 - March 2011 Enquiry Service Group minutes Paper file

UND/EA1/B3/33 June - November 2004 Signage Working Group minutes and papers. Paper file

Library Senior Management Team

UND/EA1/B4 1978 - 2006

*Biographical information:* This is a group of senior library management - the deputy librarian, sub-librarians and others invited on occasion as necessary - successively titled senior staff, team heads, the librarian's advisory group, and then senior management team (September 2009) - assisting and advising the librarian on the running of the library, meeting on a regular basis, usually around monthly, throughout the year.

Ownership history: 1-7 were formerly L1a(i) in the library filing system.

UND/EA1/B4/1 1978 & 1981 - 1982 Senior Staff meetings minutes and papers.

UND/EA1/B4/2 1 January - 31 May 1983 Senior Staff meetings minutes and papers.

UND/EA1/B4/3 1 June - 31 December 1983 Senior Staff meetings minutes and papers.

UND/EA1/B4/4 1 January - 31 December 1984 Senior Staff meetings minutes and papers.

UND/EA1/B4/5 1 January - 31 December 1985 Team Heads' meetings minutes and papers.

UND/EA1/B4/6 1 January 1986 - 1 September 1987 Team Heads' meetings minutes and papers.

UND/EA1/B4/7 1 September 1987 - 23 January 1991 LAG minutes and some agendas.

UND/EA1/B4/8 6 February 1991 - 30 July 1994 LAG minutes, agendas and papers.

UND/EA1/B4/9 31 August 1994 - 16 December 1998 LAG minutes, agendas and papers.

UND/EA1/B4/10 13 January 1999 - 12 July 2000 LAG agendas, minutes and papers.

UND/EA1/B4/11 27 September 2000 - 27 June 2001 LAG minutes, agendas and papers. Paper file

UND/EA1/B4/12 26 September 2001 - 3 July 2002 LAG minutes, agendas and papers. Paper file

UND/EA1/B4/13 27 September 2002 - 25 June 2003 LAG minutes, agendas and papers. Paper file

UND/EA1/B4/14 1 October 2003 - 11 June 2004 LAG minutes, agendas and papers, including some minutes of occasional groups and working parties. Paper file

UND/EA1/B4/15 22 September 2004 - 6 June 2005 LAG minutes, agendas and papers. Paper file

UND/EA1/B4/16 4 October 2005 - 7 June 2006 LAG minutes, agendas and papers. Paper file

UND/EA1/B4/17 27 June 2006 - 13 June 2007 LAG minutes, agendas and papers. Paper file

UND/EA1/B4/18 15 October 2007 - 30 July 2008 LAG minutes, agendas and papers. Paper file 3 September 2008 - 4 June 2009 UND/EA1/B4/19 LAG minutes, agendas and papers. Paper file September 2009 - July 2010 UND/EA1/B4/20 LSMT minutes, agendas and papers. Paper file UND/EA1/B21 September 2010 - July 2011 LSMT minutes, agendas and papers. Paper file UND/EA1/B22 August 2011 - July 2012 LSMT minutes, agendas and papers. Paper file UND/EA1/B23 September 2012 - July 2013 LSMT minutes, agendas and papers. Paper file UND/EA1/B24 September 2013 - August 2014 LSMT minutes, agendas and papers. Paper file UND/EA1/B25 October 2014 - July 2015 LSMT minutes, agendas and papers. Paper file UND/EA1/B4/26 September 2015 - July 2016 LSMT minutes, agendas and papers. Paper file UND/EA1/B4/27 September 2016 - December 2017 LSMT minutes, agendas and papers. Paper file Library/DSU Joint Committee UND/EA1/B5 1967 - 2002

*Biographical information:* A joint committee of the Library's Board of Curators and representatives from the Students' Representative Council was set up in Michaelmas 1967 to give students some voice on library matters.

This was abolished in July 1972 and replaced by a meeting of library staff and representatives of the Durham Students Union to allow students more direct contact with the library. These meetings were to be termly with the Easter term meeting scheduled to be a joint meeting of this body with the Curators, GLAC and SLAC.

This committee in turn was abolished in June 2002 in an effort to streamline library committees with student representatives instead being added to the Library Users' Committee and a separate student forum being proposed.

UND/EA1/B5/1 10 November 1967 - 24 May 1972 Joint Committee of the Curators of the Library and the Students Representative Council (SRC) minutes.

UND/EA1/B5/2 9 November 1972 - 12 June 1985 Joint meetings of Library staff and the Durham Students Union (DSU) minutes, agendas and papers.

UND/EA1/B5/3 20 November 1985 - 27 May 2002 Joint meetings of Library staff and the Durham Students Union (DSU) minutes, agendas and papers.

UND/EA1/B5/4 May 1993 - May 2002 Joint meetings of Library staff and the Durham Students Union attendance lists.

College and Departmental Librarians Committee UND/EA1/B6 1986 - 2002

The minutes inceasingly include annual statistics and reports from the college libraries.

*Biographical information:* A meeting of college librarians was inaugurated under the auspices of the university library, which provided the chair and secretary, on 11 March 1986 as a forum for the exchange of information and some good practice. Departmental librarians were invited to it from 28 January 1990.

UND/EA1/B6/1 11 March 1986 - 28 June 1999 College and Departmental Librarians' meetings minutes and papers.

UND/EA1/B6/2 13 December 1999 - 24 June 2002 College and Departmental Librarians' meetings minutes and papers.

UND/EA1/B6/3 26 June 2006 - 15 March 2009 College and Departmental Librarians' meetings minutes and papers. Paper file

UND/EA1/B6A/1 28 November 1994 - 24 June 2002 College and Departmental Librarians' meetings attendance list.

Library IT Strategy Group

UND/EA1/B7 2002 - 2008

*Biographical information:* The group first met on 5 December 2002.

UND/EA1/B7/1 5 December 2002 - 3 June 2004 Library IT Strategy Group minutes, agendas, papers, reports, demonstrations, presentations.

UND/EA1/B7/2 23 September 2004 - 1 June 2006 Library IT Strategy Group minutes, agendas and papers. Paper file

UND/EA1/B7/2 4 September 2006 - 15 September 2008 Library IT Strategy and then (from August 2007) Steering Group minutes Paper file

Academic Support Team UND/EA1/B8 1989 - 2009 UND/EA1/B8/1 May 1989 - March 1998

Liaison Librarians Meetings, as a group and also for each faculty, minutes and papers.

Paper file

UND/EA1/B8/2 April - November 2002 Academic Services meetings minutes. Paper file

UND/EA1/B8/3 11 March 2003 - 24 April 2009

Academic Support Team Meetings minutes, including also Faculty Support Librarians' meetings minutes. Paper file

Library House Committee

UND/EA1/B9 1985 - 2001 *Biographical information:* The House Committee dealt with staff facilities, such as the kitchen, toilets, parties, and parking.

UND/EA1/B9/1 November 1985 - June 2001 Library House Committee minutes, agendas, plans and correspondence.

Automation/Systems Management Group

UND/EA1/B10 1988 - 1999

*Biographical information:* The Automation Group became the Systems Management Group in August 1993 and the Information Services and Systems Team in January 1996.

UND/EA1/B10/1 December 1988 - October 1995 Automation/Systems Management Group minutes, agendas and papers. Paper file

UND/EA1/B10/2 January 1996 - January 1999 Information Services and Systems Team meetings minutes and papers. Paper file

IT Service Library Liaison Meetings UND/EA1/B11 1990 - 2004

> UND/EA1/B11/1 November 1990 - November 1996 Computer Centre and Library Meeting minutes and papers. Paper file

UND/EA1/B11/2 18 February 2004 IT Service Library Liaison Meeting minutes Paper file

Systems Team Meetings UND/EA1/B12 2007 - 2009

> UND/EA1/B12/1 26 October 2007 - 13 March 2009 Systems Team Meetings minutes. Paper file

Web Steering Group Meetings UND/EA1/B13 2007 - 2009 UND/EA1/B13/1 2 November 2007 - 27 May 2009 Web Steering Group Meetings minutes. Paper file

UND/EA1/B14 Biographical information: Unused

Reader/Public Services Meetings UND/EA1/B15 1989 - 2009

> UND/EA1/B15/1 7 May 1997 - 27 May 1998 & 1 May 2001 - 15 February 2006 Palace Green Library Desk Staff Meetings minutes. Paper file

UND/EA1/B15/2 17 January 1989 - 16 December 1997 & 6 March 2002 - 2 October 2003

Reader/Information/Public Services Meetings minutes, including Working Group on Non-Traditional Students 1993, and meetings of senior, academic-related, desk and all staff. Paper file

UND/EA1/B15/3 28 July 2004 - 6 May 2009 Services Management Steering Group minutes. Paper file

Classification Working Group UND/EA1/B16 2004 - 2009

> UND/EA1/B16/1 9 February 2004 - 27 March 2013 Classification Working Group minutes. Paper file

Health and Safety Committee UND/EA1/B17 1999 - 2009

> UND/EA1/B17/1 November 1999 - January 2004 Health and Safety Committee minutes, agendas, papers and correspondence Paper file

> UND/EA1/B17/2 January - December 2004 Health and Safety Committee minutes, agendas, papers and correspondence Paper file

> UND/EA1/B17/3 January 2005 - June 2008 Health and Safety Committee minutes, agendas, papers and correspondence Paper file

UND/EA1/B17/4 2009 Health and Safety Committee minutes Paper file Staff Training/Development Group UND/EA1/B18 1996 - 2007 *Biographical information:* This first actually met on 31 January 1997.

UND/EA1/B18/1 9 December 1996 - 9 April 1999 Staff Training Group minutes Paper file

UND/EA1/B18/2 16 April 2002 - 29 October 2007 Staff Training/Development Group minutes Paper file

Student Users' Forum UND/EA1/B19 2003 - 2009

> UND/EA1/B19/1 26 February 2003 - 26 February 2009 Library Student User's Forum minutes. Paper file

Circulation UND/EA1/B20 2002 - 2009

> UND/EA1/B20/1 29 November 2001 - 3 March 2004 Circulation Supervisors' Meetings minutes. Paper file

UND/EA1/B20/2 1 February 2008 - 26 November 2010 Circulation Policy Working Group minutes. Paper file

Office Staff Meetings UND/EA1/B21 2004 - 2009

> UND/EA1/B21/1 28 May 1998 - 11 February 1999 Library Office Staff Meeting minutes. Paper file

UND/EA1/B21/2 8 March 2004 - 4 August 2009 Library Office Staff Meeting minutes. Paper file

Technical Services/Collection Services/Bibliographical Services UND/EA1/B22 1989 - 2013

UND/EA1/B22/1 February 1989 - December 1993 Technical Services senior, academic-related and all staff meetings minutes.

Paper file

UND/EA1/B22/2 January 1994 - March 1999 Technical Services senior, academic-related and all staff, and stock management group meetings minutes. Paper file

UND/EA1/B22/3 June 1999 - June 2001 Technical Services staff meetings minutes and papers. Paper file UND/EA1/B22/4 July 2001 - September 2007 Collection Management Team then Collections Services Senior Management Group then Collections Management Steering Group minutes.

Paper file

UND/EA1/B22/5 May 2007 - October 2013 The Collections Services Steering group became the Digital & Bibliographical Services Steering Group in October 2103: meeting agendas, minutes and papers Paper file

Middle East Documentation Unit (MEDU) Working Group Meetings UND/EA1/B23 1994 - 1997

UND/EA1/B23/1 November 1994 - March 1997 MEDU Working Group Meeting minutes. Paper file

Serials and Documents Units Working Group Meetings UND/EA1/B24 1994 - 1999

UND/EA1/B24/1 November 1994 - March 1999 Serials and Documents Units Working Group Meetings agendas, papers, and minutes Paper file

Gifts Working Party UND/EA1/B25 1991 - 1992

> UND/EA1/B25 November 1991 - June 1992 Gifts Working Party meetings minutes, papers and correspondence. Paper file

Finance Team UND/EA1/B26 2010 - 2016

> UND/EA1/B26/1 September 2010 - June 2011 Finance Team meeting notes and papers, including budget reports. Paper file

> UND/EA1/B26/2 September 2011 - August 2012 Finance Team meeting notes and papers, including budget reports. Paper file

> UND/EA1/B26/3 October 2012 - July 2013 Finance Team meeting notes and papers, including budget reports. Paper file

> UND/EA1/B26/4 October 2013 - July 2014 Finance Team meeting notes and papers, including budget reports. Paper file

> UND/EA1/B26/5 November 2014 - July 2015 Finance Team meeting notes and papers, including budget reports. Paper file

UND/EA1/B26/6 November 2015 - July 2016 Finance Team meeting notes and papers, including budget reports. Paper file

Environment group UND/EA1/B27 2010 - 2014

> UND/EA1/B27/1 July 2010 - January 2014 Environment Group minutes (minutes of a meeting in May 2010 were being approved) Paper file

Accessions

UND/EA1/C 1833 - 2006

*Provenance:* 2-6 transferred from the Dungeon, Palace Green 11 July 2005, Acc No Misc.2005/2006:6.

UND/EA1/C1 1 January 1833 - 23 May 1930

Donations book

Recording author, title, date of publication (sometimes), by whom and when donated.

At the back is a list of 3 theses [donated] October 1922 - May 1925. *Size:* 210 x 325mm

Paper book, rebound in dark blue buckram by G. Bailes 21 January 1927 *Ownership history:* Formerly UND/B2/3.

UND/EA1/C2 c.1954 - 1961

Lists of books in major donated collections as reported to the Board of Curators as appendices to their minutes. Filed alphabetically by donor: Prof. C.C. Abbott, 18p.

Dr Pallister Markas, 2p.

Birmingham Public Library, 2p.

F.J. Bassett Dixon, 1961, 6p.

J.D. Duff, 4p.

Miss Alice Edleston, 1954-1955, 20p.

Miss G.A. Craig Houston, 2p.

Lieut-Col A.A. Macfarlane Grieve, 2 donations, 12p & 6p.

Rev Canon E.G. Pace, 2p.

W. Waples, 10p.

Paper file, in a "Twin Cobra" binder

UND/EA1/C3 1965 - 1972

Donations to the library; annual bundles of photocopied catalogue slips filed in alphabetical donor order.

Paper file, in a lever-arch binder

#### UND/EA1/C4 1972 - 1979

Donations to the library, annual bundles of photocopied catalogue slips filed in alphabetical donor order for 1972-1973 and 1974-1975 only.

Also photocopied slips for books in the Whiting bequest, given 1953, completed 1979, arranged chronologically by publication date, and the Prof. E. Allen and Prof. Chalmers's estate collections, arranged alphabetically by author.

Paper file, in a lever-arch binder

UND/EA1/C5 c.1982

Catalogue slips for gifts 1982/83 and the collections given by G.N.G. Smith, I.J.C. Fisher, Mrs Levison, Mrs M.S. Gordon and Prof. Norman. Carbon catalogue slips in a card index drawer

UND/EA1/C6 1968 - 1974

Notes on procedures for processing donations by A.I. Doyle, and others, with some sample catalogue slips, and an index of alternative headings for the donations register 1968-1970. Paper file

UND/EA1/C7 6 March 1944 - 18 May 1951

Suggestions Book

Recording the date of the suggestion, the author, title, publisher, date and price of the volume, the suggestor and the librarian's decision.

The book has been only part used; at the end is stated "Please do not use this book. Ask for suggestion slips at Issue Desk."

Paper book

Ownership history: Formerly UND/B3 (part).

UND/EA1/C8 19 December 1928 - 1 July 1929

Lists of books removed from the Winterbottom collection

A. List by subject recording shelfmark, author, title and date of publication, each sheet dated, "cancelled", and initialled, with totals for the numbers of books in each subject

B. List by author of duplicates, recording author, title, "A""R" or "K", date [of publication], shelfmark and date [?of original edition], some with further notes and/or prices.

Paper file

Ownership history: Formerly UND/B3 (part).

UND/EA1/C9 8 May 1928

Note by E.V. Stocks of the anonymous return of 3 Routh books in the post, with part of the wrapper.

Paper, 2f

Ownership history: Formerly UND/B3 (part).

UND/EA1/C10 28 February - 21 June 1921 List of Rolls Series volumes to be acquired from H.M.S.O., with correspondence about their offer and its acceptance by Council. Paper file

Ownership history: Formerly UND/B3 (part).

#### UND/EA1/C11 5 January - 4 February 1929

Correspondence between E.V. Stocks and K.C. Bayley, chapter clerk, about removing obsolete and duplicate books from the Maltby collection, with extracts of Senate minutes about the original gift. Paper, 4f

Ownership history: Formerly UND/B3 (part).

#### UND/EA1/C12 28 April 1930

Extract from the will of Prof. Charles Frederick Herdener bequeathing books to the university and Hatfield College libraries, with a valuation of his estate by M. Fowler.

Paper, 4f + envelope

Ownership history: Formerly UND/B3 (part).

#### UND/EA1/C13 1 - 6 March 2006

Letter from Revd Ron Lancaster of Kimbolton Fireworks to Rt Rev Prof Stephen Sykes, Principal of St John's College, Durham, enclosing a copy of his book Fireworks for the University Library, and sketching his career since being at St John's [1950-1953], 1 March 2006.

With a covering letter from Stephen Sykes forwarding this to the librarian 6 March 2006.

Provenance: Acc No Misc.2005/206:75.

#### UND/EA1/C14 [1985]

Notice that the military history collection was largely bequeathed by lan Ewen Graham, assistant registrar/registrar 1950-1984, who also endowed funds to purchase further books.

*Size:* 180 x 270mm (notice), 235 x 325mm (frame)

#### UND/EA1/C15 1934 - 1965

Annual lists of books given to the library, with indexes of donors, and with larger donations listed separately.

#### UND/EA1/C16 October 1901 - July 1933

Accessions register, recording accession number (annual and cumulative), date received, author, title, publisher and place of publication, date of publication, size, new work or continuation, book or pamphlet, number of volumes, class, library number, language, binding, donor/vendor, published price, cost price, and remarks. Labelled on the front cover "Stock Book".

#### UND/EA1/C17 August 1933 - December 1945

Accessions register, recording accession number (annual and cumulative), date received, author, title, size in c.m., place of publication, date of publication, size, new work or continuation, number of volumes, class, library number, language, binding, donor/vendor, cost price, recommended by and remarks.

UND/EA1/C18 December 1945 - September 1951 with some to June 1970

Accessions register, recording accession number (cumulative), date received, author, title, place of publication, date, new work or continuation, number of volumes, subject, classification, price, donor/vendor, and remarks.

UND/EA1/C19 [1899] - 1982 Theses accession register DD 1-8 1929-1952 PhD (non-Science) 1-325 1936-1981 MA 1-333 1943-1981 MLitt 1-108 1935-1981 MEd 1-151 1931-1981 BCL 1-14 1969-1982 BD 1-11 1944-1979 MPhil 1-22 1971-1981 DCL 1 [1899] Misc (Non-Durham) 1-6 & D2-6 1944-1972

UND/EA1/C20 1981 - 1983

Theses accession register Probably started in 1981 with the details of the earlier theses copied in [from C19 above]. Closed when accession slips were introduced in 1983. DD 1-8 1929-1952 PhD 1-388 1936-1983 MEd 1-158 1931-1983 MTheol 1 1983

UND/EA1/C21 1981 - 1983 Theses accession register Probably started in 1981 with details of the earlier theses copied in [from C19 above]. Closed when accession slips were introduced in 1983. MA 1-368 1943-1983 MPhil 1-26 1971-1983 MLitt 1-112 1935-1983

[1991] - 2007 UND/EA1/C22 Theses accession numbers. Closed 28 March 2007. **BCL 25** DBA 1 DDiv 10-12 DLitt 1-3 DMus 1-2 DSc 43-64 EdD 1-64 MA 559-999 MEd 70-73 MJur 1-41 MLitt 122-151 MMus 4-10 MPhil 36-74 MSc 434-844 MTheol 8-16 Misc 43-74 MiscD 7-30 PhD 2543-5267

#### UND/EA1/C23 1969 - 1971

Geography Library theses and dissertations accessions.

1. Theses 1957-1968 held in the library at December 1968 with a list of theses acquisitions January 1971.

2. Dissertations 1-87 submitted June 1970.

3. Dissertations 1-104 submitted June 1971.

UND/EA1/C24 May 1969

List of higher degree (MEd, MA, MLitt, PhD) theses in education 1930-1968 in alphabetical author order held in the University and Institute of Education libraries of Durham and Newcastle.

With a list of Durham MEd theses F1-75 1931-1960 in date order held in Newcastle University Library.

UND/EA1/C25 28 September 1934 - 27 May 1961 Lists of books added to the library, by subject. With gaps.

UND/EA1/C26 1975 - 1994

Processing and labelling procedures, examples (of inserted labels), reports, notes of meetings.

UND/EA1/C27 September 2001

List of books originally from the Department of Adult and Continuing Education (DACE) library, transferred from the Centre for Lifelong Learning to Palace Green Library, annotated [by Duncan Archibald] with indications of books perhaps selected in an earlier exercise.

UND/EA1/C28 1979

Receipts/invoices for 999 books bought in Egypt by Mrs Kathy R.G. Glavanis. *Language:* Arabic and some English

#### UND/EA1/C29 March 2000

List of and receipts/invoices for 101 books purchased in Sudan by Tariq Bakheit of the Centre for Middle Eastern and Islamic Studies. *Language:* Arabic and some English

#### UND/EA1/C30 1994 - 2000

Gifts register forms, detailing date, donor's name and address, accession no, date acknowledged and details of the gift, Main Library unless otherwise indicated.

BAA017-499 February 1994 - February 1995.

BAA500-658 May 1994 - June 1998 Palace Green.

BAA700-990 February - July 1995.

BAB001-579 July 1995 - July 1996.

BAC001-543 July 1996 - June 1997.

BAE001-590 June 1997 - June 1998 & May - June 1999.

BAF001-599 June 1998 - June 1999.

BAG001-496 June 1999 - June 2000.

ERA001-016 February - October 1996 Elvet Riverside.

BAA012-BAC041 February 1994 - March 2000 frequently used numbers for gifts from the same donors, including some Sudan.

UND/EA1/C31 July 1973 - December 2001 Numbers and extent (in feet and inches) of acquisitions and transfers (printed and manuscripts) to X (1973-1993) and (reversed) the strong room (1973-1985), also numbers of new and recatalogued PG book records (by collection) validated May 1990 - December 2001. Paper book, covers detached

# Catalogues

UND/EA1/D

UND/EA1/D1 November 1884 - [1925]

Library author catalogue

with removals recorded

Note on the title page: "This catalogue was copied from a previous one in 1884 by Mr. G. Parker of the Bodleian Library, Oxford. (Minute of 14 March 1885)"

Paper book, leather bound, title label on the front cover, rebound January 1917

*Ownership history:* Formerly UND/B2/12

#### UND/EA1/D2 c.1850 - c.1922

Library class catalogue [i.e. shelf-list]. 2 labels on the front cover read "Class catalogue A-D", and "Class catalogue E-Z". Records classmark, author and title, date and place of publication. Many leaves at the beginning cut out; only classes CC, E-Y, Phi and Theta remain. Includes few books post-1850 and none post-1917. Records 1922 and earlier disposals (a number to Louvain).

Paper book, half-leather binding by Andrews of Durham *Ownership history:* Formerly UND/B2/13.

#### UND/EA1/D3 c.1932

Knight Collection: author catalogue, with subject guide, of the books given to the University Library from the collection of S.K. Knight, Bishop of Jarrow (d. 1932).

With newspaper obituaries and a photograph of Knight stuck on to the front flyleaves.

Paper book, half-leather binding Ownership history: Formerly UND/B2/14

#### UND/EA1/D4 1891

*Catalogue of books bequeathed to the University of Durham by Joseph Barber Lightfoot, DD ...,* (Durham 1891).

Printed author catalogue, with ms annotations by J.B. Skemp (and a letter about his completion of this work in 1951) and D.G. Ramage relating to later relocations of the books before recataloguing and classification.

Paper book, paper covers

Ownership history: Formerly UND/B2/15

#### UND/EA1/D5 1934

Subject index, manuscript. A note at the start of the first binder reads "Compilation discontinued 1934". Under each subject heading books are listed alphabetically, giving author, title and date. No location numbers. 3 sheaf slip binders, with brass rods, labelled *Ownership history:* Formerly UND/B2/16-

UND/EA1/D6 [1855]

Routh collection inventory, partial

Recording shelfmark, brief author/title, date of publication; classmarks arranged by size. Each volume ticked [to record delivery]. "Lists by M.J. Thorpe" (on the cover of No2) [drawn up prior to despatch of the books from Oxford to Durham], with 2 bills of W.H. Walter "... Dealer in Antiquities ..." of 82 High Street, Oxford, for boxes and [packing] materials, 4 and 17 February 1855.

Only booklets Nos 2-7, 9, 12, 16-18, 20-24 present. 16 paper booklets + 2f.

Ownership history: Formerly UND/B3 (part).

UND/EA1/D7 1953 - 1987

Annual lists of books missing 1953, 1957-1961, 1964, 1967, 1969-1971, 1973-1979, 1984-1987.

UND/EA1/D8 1988 Law subject index, 3rd edition Paper file, 40f

UND/EA1/D9-11 [1980s]

Sheaf catalogues for Kellett and Plomer collections [obsolete - replaced by online Library catalogue] 3 sheaf catalogues

#### UND/EA1/D12 [1980s]

Sheaf catalogue of M (historical science special collection) sequence [obsolete - replaced by online Library catalogue] 1 sheaf catalogue

[1980s] UND/EA1/D13-17

Sheaf catalogues of Oriental Special sequence \*PJ - \*PM, \*+, \*++, Pam\* and "deposit" [not yet obsolete - partially added to online Library catalogue] 5 sheaf catalogues

UND/EA1/D18 [1950s] Sheaf catalogue of Maltby and Winterbottom [obsolete - replaced by online Library catalogue] 1 sheaf catalogue

UND/EA1/D19-27 [1980s]

Sheaf catalogue of OSR sequences (shelved, typographical etc.) [obsolete - replaced by online Library catalogue]

10 sheaf catalogues

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UND/EA1/D28
              [1950s]
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Sheaf catalogue of "pre Dewey" Lightfoot and Maltby [obsolete - replaced by online Library catalogue]

1 sheaf catalogue

UND/EA1/D29 1886-1909

Catalogue of Routh Library and Winterbottom Library, compiled by G. Neasham 1886-7 [obsolete - replaced by online Library catalogue]. Loose in front, notes made on shelving of Routh during its temporary removal for re-roofing of Exchequer Building in early 2000s. 1 v.

UND/EA1/D30-32 [19th - 20th century] Shelf catalogue of University Library:

> shelves 8-19; 23-25; 41-79 shelves 80-159 shelves 160-184; glass cases; cases E-H, K-L, Θ, Φ, M-P; Cruickshank case.

[obsolete - replaced by online Library catalogue] 3 v

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UND/EA1/D33-D44
                  [1970s]
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Sheaf catalogue of Bishop Cosin's Library [obsolete - replaced by online Library catalogue]

12 sheaf catalogues

UND/EA1/D45 [1960s]

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Photocopies of slips and other notes used in the compilation of P. Benedikz
Durham topographical prints up to 1800.
1 file
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UND/EA1/D46
                [1980s]
Maps of Durham 1576-1872, annotated by E. M. Rainey.
1 v
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#### UND/EA1/D47-51 [1970s]

Sheaf catalogue of XL, XLL, XLLL, PamXL, PamXLL [obsolete - replaced by online Library catalogue] 5 sheaf catalogues

# UND/EA1/D52-53 [1970s]

Sheaf catalogue of Sunderland Friends sequences [obsolete - replaced by online Library catalogue] 2 sheaf catalogues

UND/EA1/D54-59 [1970s] Sheaf catalogue of X, X+ and PamX sequences [obsolete - replaced by online Library catalogue] 6 sheaf catalogues

o snear catalogues

UND/EA1/D60 [1970s] Sheaf catalogue of Elephant Case sequence [obsolete - replaced by online Library catalogue] 1 sheaf catalogue

UND/EA1/D61 [1970s]

Typescript catalogues of the Kellett collection.

1 file

UND/EA1/D62 [1980s]

Catalogues of the St Chad's Library deposit.

1 file

UND/EA1/D63 1986

Summary catalogue of the books and manuscripts from the library of St Chad's College Durham.

1 file

UND/EA1/D64 1987

A list of books in French published between 1601 and 1800 in Durham University Library, compiled by John Lough.

1 v

UND/EA1/D65 1987 "Periodicals published before 1800".

1 file

UND/EA1/D66 1799

Catalogue of the library of Bishop John Cosin, detailing author, title, place and date of publication, and shelfmark

Paper book, 175f, in a modern buckram binding

Provenance: Transferred from Durham Cathedral Library 1 August 2014.

# UND/EA1/D67 [1960s-1980s ?]

Sheaf catalogue compiled during the paper cataloguing era, recording former owner information on printed books in various Durham University Library collections. The exact range of books covered by this is unclear, and it includes items identified by previous shelfmarks and possibly de-accessioned material. Much of the information should now be in the provenance information in the online catalogue.

2 boxes

## UND/EA1/D68 [1970s ?]

"Donors 1833-1930. Index to the donors register". Indexed by donor name, giving title but not shelfmark of work and date of donation. 6 binders

## UND/EA1/D69 [1960s]

"Books and pamphlets in the French language in Bishop Cosin's Library". Compiled by D. Ramage.

1 file

## UND/EA1/D70 [1970s ?]

Sheaf catalogue of information on copies of books in Durham University Library collections of interest relating to binders and the booktrade. 1 file

## UND/EA1/D71 [1970s ?]

Sheaf catalogue of information on copies of books in Durham University Library collections of interest relating to engravings or illustrations. 1 file

#### UND/EA1/D72 [1970s ?]

Sheaf catalogue of information on copies of books in Durham University Library collections of interest relating to engravings or illustrations, indexed by creator.

1 file

# UND/EA1/D73 [1970s ?]

Sheaf catalogue of information on copies of books in Durham University Library collections of interest relating to their bindings, indexed by country and date.

1 file

# UND/EA1/D74 [1970s ?]

Sheaf catalogue of information on British topographical engravings in Durham University Library collections of interest relating to engravings or illustrations, indexed by place (mainly Northumberland, Cumbria and North Yorkshire). 1 file

# UND/EA1/D75 [1970s ?]

Sheaf catalogue of information on Durham elections (up to 1832) created as a supplement to Kleineberger's *Durham elections: a list of material relating to parliamentary elections in Durham, 1675-1874.* 1 file

#### UND/EA1/D76 [1970s ?]

Sheaf catalogue of information on local topographical engravings in the Longstaffe collection (Durham Cathedral Library). 1 file

UND/EA1/D77 [?1970s] Sheaf catalogue slips for the Levison collection. Paper file

Borrowings and Readers UND/EA1/E 1842 - 2000

> UND/EA1/E1A 24 January 1903 - 17 June 1913 Borrowing register [undergraduates] recording title, date borrowed, press mark, collection, date returned, borrower's signature Titled on the front cover "University Library Register" Paper book, leather bound *Ownership history:* Formerly UND/B2/11

UND/EA1/E1B 9 February 1916 - 23 November 1929 Borrowing register [others] recording title, date borrowed, press mark, collection, date returned, and borrower's signature

Titled on the front cover "Library Register. Professors, Graduates, etc."

Paper book, half-leather bound

*Ownership history:* Formerly UND/B2/11

UND/EA1/E1C 4 December 1928 - 23 November 1929 Borrowing register [undergraduates] recording title, date borrowed, press mark, college, collection, date returned, borrower's signature. Only partly used. Paper book, buckram bound

Ownership history: Formerly UND/B2/11

UND/EA1/E2 1972

Borrower's ticket A681 valid until 31 October 1972, unsigned. *Provenance:* From the Head of Heritage Collections' office in Palace Green Library 22 February 2006, Acc No Misc.2005/2006:54.

#### UND/EA1/E3 [1842]

List of books borrowed from the library 1841-1842, by classmark (A.I.7-O.V.9), with brief title/author details, name of the borrower and the date borrowed, or occasionally noted as "wanting".

UND/EA1/E4 c.1930s - 1980s Various forms for use by readers and staff: Book order ticket, "Research", 2 part, completed. Applications for reprographic/photographic work (both DUL (2) and Kings College Library) Application for a periodical not in DUL Staff borrowing ticket Binding order tickets (2 versions)

UND/EA1/E5 1969 - 1986 & 1994 - 2000 Visitors' books for the Science Section/Main Library, recording date, name and address.

1. September 1969 - February 1986.

2. February 1994 - January 1998.

3. January 1998 - December 2000.

*Ownership history:* 5 formerly numbered: III/V1a/1.

#### Accounts

UND/EA1/F 1833 - 2015

UND/EA1/F1A 1833 - 1855

Library account book

In the hand of C.J. Whitley, librarian.

Paper booklet, repaired, bound and titled by E.V. Stocks in April 1908 *Ownership history:* Formerly UND/B2/4/1 and H.iii.1.

UND/EA1/F1B October 1855 - December 1890 Library account book Paper book, in vellum binding

Ownership history: Formerly UND/B2/4/2.

UND/EA1/F1C January 1891 - June 1901 Library account book titled "Cash Account" At the end is a note by Stocks: "From this date the Library accounts passed into the hands of the Treasurer of the university" Paper book, in soft black covers, pages cut out of the back *Ownership history:* Formerly UND/B2/4/3.

UND/EA1/F2A 1891 - 1900

Library bank pass book, with J. Backhouse & Co, then from 1896 Barclays Bank.

Paper booklet

Ownership history: Formerly UND/B2/5.

UND/EA1/F2B January - June 1901 Library bank pass book, with Barclays Bank. Paper booklet *Ownership history:* Formerly UND/B2/5

#### UND/EA1/F3 1925 - 1932

Account book for book purchase grants, 1925-1930, recording expenditure by subject. With a summary inside the back cover of grants and legacies 1925-30, and book issues 1931/2, all broken down by subject. Paper booklet

Ownership history: Formerly UND/B2/6

UND/EA1/F4A October 1896 - May 1903 Library petty cash book Paper booklet *Ownership history:* Formerly UND/B2/7

UND/EA1/F4B 1913 - 1922

Library petty cash book

with a note on the front that it has to be sent to the treasurer with receipted bills [each] 31 July. Paper booklet

Ownership history: Formerly UND/B2/7

UND/EA1/F4C 1922 - 1928

Library petty cash book

with a note on the front that it has to be sent to the treasurer with receipted bills each 31 July.

Paper booklet

Ownership history: Formerly UND/B2/7

UND/EA1/F4D 1934 - 1937 Librarian's petty cash book Paper booklet *Ownership history:* Formerly UND/B2/7

UND/EA1/F4E 24 July 1937 - 5 August 1939 Library petty cash book Paper booklet *Ownership history:* Formerly UND/B2/7

UND/EA1/F5 1902 - 1932

Library curators' annual statements of account With some analysis of the figures and statistics by [E.V. Stocks]. Paper file *Ownership history:* Formerly UND/B3 (part).

UND/EA1/F6 29 June 1929 - 2 September 1937 Cosin Library Trustees bank pass book with National Provincial Bank Ltd, Durham.

*Provenance:* Purchased at the Anderson & Garland auction in Newcastle, lot 682 part of the Colin Higgins Collection, 11 March 2009, Acc No Misc.2008/9:91.

UND/EA1/F7 1968/69 - 1998/99 Annual estimates of library expenditure, with some drafts and correspondence. 2 paper files UND/EA1/F8 1930s University Library Order Book, blank. Paper book

UND/EA1/F9 1998/99 - 2013/14 Annual summaries of staff expenditure (including on-costs) by month. Paper file

Access restrictions: Closed under DPA until 2095.

UND/EA1/F10 1999/00 - 2014/15

Annual ledger listings, including budgets and expenditure, for the library, museums, and archives and special collections. Paper file

UND/EA1/F11 July 2000 - July 2015

Transaction reports, (only those for July each year retained).

1. 2000-2005.

2.2006-2011.

3. 2012-2015.

3 paper files

Head of department's files

UND/EA1/G 1798 - 2017

*Provenance:* GF2-3 deposited by the University Librarian 19 April 2006, Acc No Misc.2005/2006:61.

*Ownership history:* GA1-4, GB4-16 and GC1 formerly UND/B3 (part)

GA pre-Stocks (1901)

GB tempore Stocks (1901-1934)

GC tempore Acomb (1934-1945)

GD tempore Ramage (1945-1967)

GE *tempore* McAulay (1967-1989)

GF *tempore* Hall (1989-2009)

GG *tempore* Purcell (2009-2017)

Librarian's files pre-Stocks UND/EA1/GA

UND/EA1/GA1 8 October 1798 - 7 December 1914 Bishop Cosin's Library regulations

1. Regulations of the library "repaired & furnished" by Bishop Barrington, reopened 8 October 1798, signed by Revd Samuel Viner, librarian. Paper, 1f.

2. "Regulations for the Government of Bishop Cosin's Library", signed by Bishop van Mildert 1 January 1835. Parchment, 1m. 2 copies, 1 on display in Cosin's Library.

3. "Rules of Bishop Cosin's Library", by Edward Greatorex, librarian. Printed, copy. Paper, 1f.

4. Rules passed by the trustees 7 December 1914. Printed. Paper, 1f, mounted on board.

## UND/EA1/GA2 2 November 1872

J.T. Fowler's report on Ripon Minster Library and his work there for Ripon dean and chapter.

Paper, 4f

UND/EA1/GA3 16 April 1874

Bond of J.T. Fowler for the 6 month loan of Hebrew starrs from Durham dean and chapter.

Paper, 2f

UND/EA1/GA4 21 October 1880

Bond of Thomas Arnold for the 3 month loan of the "Historia Dunelmensis Ecclesiae" manuscript from the trustees of Bishop Cosin's library. Amended to form a specimen bond for loans of items recorded in "the librarian's book". Paper, 2f

UND/EA1/GA5 16 January 1855

Photocopies of the Maltby Library declaration of trust by Edward Maltby, bishop of Durham, for providing funds for a librarian for the Maltby library (from a copy in the possession of David Watkinson 2005), and of the appointment of new trustees in 1881 (from the DCD Enrolment Book 1870-1898 in 1978).

Paper file 5f + 3f

UND/EA1/GA6 1887 - 1896 Correspondence with J.T. Fowler

> UND/EA1/GA6/1 10 March 1887 Letter to J.T., Fowler from J.H. LeKent for Andrews and Co of 64 Saddler St, Durham, with statements of the time and cost of cleaning the libraries in 1879 and 1885.

UND/EA1/GA6/2 22 November 1891

Copy letter from J.T. Fowler sent to libraries in Paris and Rouen about engravings of French abbeys in Rooth LVIII.A.17.

UND/EA1/GA6/3 14 October 1892

Note and a postcard from Dr O. Hartwig, librarian at Halle, to J.T Fowler about Prof. [Carl] Voretzsch (1867-1947).

Language: German

UND/EA1/GA6/4 26 May 1896

Letter from Prof Carl Voretzsch at Tübingen university [to J.T. Fowler] about Cosin V.II.17.

Language: German

Librarian's files *tempore* Stocks UND/EA1/GB

UND/EA1/GB1 1833 - 1967 History of the Library

Compiled by E.V. Stocks in 1909 from library annual reports, curators' minutes, accounts, donations book, Senate minutes, *D.U.J.*, and university *Calendars* in the form of annals recording staff, finances, committee membership and significant developments. Continued by D. Ramage, with some supplementary notes at the back by Ramage. Paper book

*Provenance:* Transferred by David Watkinson 24 May 2005, Acc No Misc.2004/2005:59.

UND/EA1/GB2 1912 - 1923 Librarian's carbon copy out-letter book Paper book *Ownership history:* Formerly UND/B2/8

UND/EA1/GB3 1901 x 1930

[Librarian's] address book

in the hand of E.V. Stocks, with at the back a list of university staff arrivals in chronological order 1882-1930.

Paper book

*Ownership history:* Formerly UND/B2/10.

UND/EA1/GB4 [29 May 1903]

Notes by E.V. Stocks for an [exhibition on the library], including captions on the 1657 Cromwell charter founding a university at Durham and the career of Thomas Winterbottom, physician, who bequeathed his books to the library in 1859, notes on the history of the library and Bishop John Cosin, and lists of printed books and manuscripts [to display]. Paper file

UND/EA1/GB5 19 November 1907 - 2 September 1908 Steel shelving supplied by W. Lucy and Co of Eagle Ironworks, Oxford, including estimate, correspondence about problems putting it up, bill, plans and instructions.

Paper file

UND/EA1/GB6 23 June - 5 November 1919

Correspondence of E.V. Stocks with the treasurer of Durham Colleges about Mr Bowe's retirement and his replacement by Mr D. Steele as library [cleaner], detailing his duties and arrangements with the Union. Paper, 3f

UND/EA1/GB7 29 November 1927 Copy from the Universities Bureau of the British Empire of regulations for loans abroad from French libraries. *Language:* French Paper, 3f UND/EA1/GB8 7 August 1917 - 16 December 1924

Correspondence about a proposed facsimile edition of Cosin's 1619 prayer book (D.iii.5), summarized by E.V. Stocks, with some notes on the 1662 prayer book and the substitution of "who" for "which". Letters from:

1. R. Mercer Wilson 7 August 1917.

2. J.T. Tomlinson 17 November 1917.

5. H.A. Wilson 1 July 1918.

7. R.W. Chapman of the Clarendon Press Oxford 30 October 1919.

8. S. Gibson 24 September 1923.

9. R.W. Chapman of the Clarendon Press Oxford 24 September 1924.

10. Thomas Strong bishop of Ripon 6 October 1924.

11. Thomas Strong bishop of Ripon 13 October 1924.

12. F.E. Brightman 17 October 1924.

14. F.E. Brightman 2 November 1924.

15. R.W. Chapman of the Clarendon Press Oxford 5 November 1924.

16. R.W. Chapman of the Clarendon Press Oxford 4 December 1924.

17. R. Mercer Wilson 20 December 1924.

Paper file

UND/EA1/GB9 1928

Draft letter in jest from the librarian about the "vacancy in sub-librarianship" and requirements for the post. Paper, 1f

UND/EA1/GB10 1927 - 1933

Matriculation examination instructions, statistics and correspondence, E.V. Stocks being chairman of the matriculation examiners. Paper file

UND/EA1/GB11 4 November 1910 - 12 June 1931

Library regulations

1. University library regulations, amended, 4 November 1910. Printed, paper, 1f.

2. Instructions for university library users, amended, November 1924. Printed, paper, 1f.

3. Notice about new systems for issuing and recalling books 23 November 1929. Typescript, paper, 1f.

4. Notes for talks to [new users of the library]. Manuscript, paper, 1f.

5. Notice about missing books, 26 February 1931. Manuscript, paper, 1f.

6. *The Times* newspaper cutting about thefts of books in the U.S.A., 12 June 1931. Printed, paper, 1f.

Paper file, 6f + envelope

UND/EA1/GB12 8 April 1930 - 12 March 1933 Durham City Library.

1. Rules and regulations for the City of Durham library, 8 April 1930. Printed, paper, 2f.

 Constitution of the Local Superior Library Sub-Committee of the Durham City Branch of the County Library. Printed, paper, 2f.
 Preliminary report on library provision for the city of Durham, by John Wilfrid Green, 12 March 1933. Typescript, paper, 8f. Paper file

UND/EA1/GB13 c.1930

E.V. Stocks's notes on the library detailing:

"agenda" (things to be done), figures of books missing at stocktakings 1907-1931, notes on certain Routh books mainly on health and old-age, books to be bound by Menzies and Bramhall, library subscribers 1929-1934, periodicals and serials taken, books to be cleaned, books furbished with Adams or British Museum leather dressing.

With a booklet of memoranda for the librarian of procedures, scarcely used, and a booklet indexing foreign publishers.

Paper file

UND/EA1/GB14 22 February 1927

Notes for a talk and display of books on liturgies and English prayer books by E.V. Stocks in Cosin Library for the Durham Colleges Historical Society.

Paper file

UND/EA1/GB15 27 January - 10 February 1928 Notes for 3 lectures on bibliography by E.V. Stocks to help library users, with specimens of different paper sizes. Paper file

UND/EA1/GB16 c.1930 Book lists for different topics. Paper file

UND/EA1/GB17 2 December 1913 Photocopy of the Cosin Library charity commission scheme providing for the library and a librarian. Paper file 4f

*Provenance:* Photocopied from a copy in the possession of David Watkinson, 17 August 2005, Acc No Misc.2005/2006:16.

UND/EA1/GB18 1903 - 1928 Correspondence with E.V. Stocks. UND/EA1/GB18/1-17 16 February 1903 - 29 November 1921 Letters from Reginald S. Faber (1-12) at 90 Regents Park Road, London, and then (from 10 November 1908) 23 Elsworthy Road, South Hampstead, to E.V. Stocks up to 19 November 1908 about his various donations of books to the library, discussing also cataloguing, a possible new library building, the better remuneration of the librarian, and then from his widow Elizabeth to the dean of Durham (13) and E.V. Stocks (14-16) about her husband's demise, a memorial pamphlet on him, and further gifts of books to the library, and then after her death from their daughter Constance at Ilfracombe (17) about books for Durham from her share of her father's collection and her sister taking others.

# UND/EA1/GB18/18-19 6 & 8 May [1903]

2 letters from A.S. Farrar to E.V. Stocks discussing and enclosing (not now present) a pamphlet of his about Henry Jenkyns and the manuscripts of his lectures in the library (Old University MSS O.V.34-52), warning about lending them to Dr Gee, and advising that O. Pickard Cambridge should be bequeathing further Jenkyns volumes to the library.

# UND/EA1/GB18/20 17 August 1903

Letter from J. King Hewison of The Manse, Rothesay, to E.V. Stocks asking about any notes in Routh XVII.B.16, possibly owned by King Charles I.

# UND/EA1/GB18/21 [c.1910]

Letter from Henry Noble MacCracken to J.T. Fowler about the transcription of the Troilus poem in Cosin MS V.II.13, a possible Lydgate reference in V.II.14 and Lydgate's possible connection with V.II.15. (MacCracken published a book on Lydgate in 1911).

# UND/EA1/GB18/22 17 October [c.1910]

Letter from Henry Noble MacCracken at 81 Banbury Road, Oxford, to J.T. Fowler thanking him for his transcription and discussing an attribution to Lydgate.

#### UND/EA1/GB18/23 8 November 1919

Letter from A.W. Pickard Cambridge at Balliol College, Oxford, about photographs destined for Durham being inadvertently packed up in crates at Bournemouth of his brother, a missionary in Japan, with a separate list of 16 photos of individuals taken in 1857 at Durham.

# UND/EA1/GB18/24 11 September 1928 Letter from Frances A. Foster of Vassar College, Poughkeepsie, New York, to E.V. Stocks about using the *Fasciculus Morum* manuscript.

UND/EA1/GB18/25 22 July 1929 Letter from Hope Emily Allen of 116 Cheyne Walk, London, enquiring about a reading re Richard Rolle in [Cosin MS] V.I.12. UND/EA1/GB18/26 Note of Cosin MS V.IV.2 and V.V.7 being reserved for C.R. Cheney.

UND/EA1/GB18/27 6 January 1944 Envelope originally containing GA6 and GB18, with contents listed by Ramage.

UND/EA1/GB19 January - May 1928 3 letters to Stocks from H. Guppy (2) and A.G. Little (1) about the deposit of [Cosin V.III.18] at the John Rylands library for Prof F.M. Powicke's student Miss D. Douie and about it being rotographed.

UND/EA1/GB20 11 September 1923 - 23 July 1924 Correspondence between Stocks, S[amuel K[irshbaum] Knight rector of Houghton-le-Spring, and Frederick Bradshaw librarian of Armstrong College, over Kepier School Library, Stock's report on it, and the consequent transfer of the early books to Durham and the sale of other books to Armstrong.

UND/EA1/GB21 June 1906 - January 1907

Correspondence about *Bibliotheca Sarraziana* (1715) (reference SB 0457), including letters from Francis Madan in Oxford, the librarian at the Hague Royal Library, G.H. Godwin in Winchester, H.E. van Felder archivist of the Hague, Ingram Bywater of Oxford, with Stocks's notes on the volume.

Paper file

UND/EA1/GB22 4 November 1937 & 11 December 1939 Correspondence about the conversion of the Belgian money sale price of Routh LXXIX.D.9 with F. de Ghellinck of Louvain Bibliothèque and D.F. Allen of the British Museum. Paper file

UND/EA1/GB23 [1930s]

Notes by Stocks on various books and lists of books, reusing printed requests for returns, a Sunderland Public Libraries compliments slip, and a Friends of the National Libraries membership card 1933/34. [Paper file]

UND/EA1/GB24 1913

"Durham University Library Printed books of the 15th century". Exercise book containing list of incunabula in the University and Bishop Cosin's libraries, compiled by Stocks, November-December 1913. 1 vol.

# UND/EA1/GB25 1913

Exercise book, compiled by Stocks, December 1913, containing lists of early printed books in the Crewe Library at Bamburgh Castle (which later became the Bamburgh Library deposited at Durham University Library); notes on the Cock Library (then at St Oswald's vicarage, Durham, but dispersed in about 1929), including a loose copy of the Library's printed bookplate, an apologetic letter from Bishop Henson to Stocks (8/7/1931) about the sale and copy of a heavily annotated letter from A I Doyle about the fate of the Library. 1 vol.

## UND/EA1/GB26 [1910s-1930s]

"Library memoranda". Exercise book containing list of those issued with library key (with signatures); survey of Bibles in the collection; list of non-graduates permitted to use Library; notes on the cubic capacity of the Library rooms (made for fuel rationing returns in 1918); Professor Pearce's donation of a revolving desk to the Library in 1895. 1 vol. (mostly blank)

## UND/EA1/GB27

"Bibliographical memoranda" Exercise book compiled by Stocks containing notes on books in the University Library on various topics, including bookworms, interesting bindings, specific printers, Routh collection books, bookplates, ownership inscriptions, Durham maps, chronology, etc. with index.

1 vol.

#### UND/EA1/GB28 started in 1913

"Bibliographical notes" Exercise book compiled by Stocks containing general notes and press cuttings, list of incunabula owned by H. S. Squance.

1 vol.

# UND/EA1/GB29 1920-1921

"Cosin's Library" Exercise book compiled by Stocks containing lists of books including those with notes by Cosin, manuscript and binding fragments. Copies of library rules issued by Greatorex (after 1798) and in 1914. Heavily annotated throughout, in the usual manner, by A I Doyle.

1 vol.

# UND/EA1/GB30 [c.1920]

Drafts of lists of university manuscripts submitted to the *Bulletin for the Institute of Historical Research* Paper file UND/EA1/GB31 9 May 1907 - 17 January 1929
Letters to E.V. Stocks with printed book enquiries from:
1. C.A. Newdigate, Harris's *Brief Confutation*, 30 December 1922
2. F.C. Nicholson, a Raban book, 30 October 1923
3. G.F. Barwick, Bancroft's *Visitation Articles* 1636, 7 March 1925
4-7. Eustace F. Bosanquet, *An Homilie Agaynst Disobedience and Wylful Rebellion* (1570), 4 letters, 19 May 1927 - 17 January 1929
8-10. R.B. McKerrow, printers' devices, 3 letters, 2 February - 29 March 1925
11. 15. H.A. Wilson, Joan to Bodlov to 1548 Order of Communian, 5

11-15. H.A. Wilson, loan to Bodley to 1548 *Order of Communion*, 5 letters, 9 May - 24 June 1907 Paper file

Librarian's files *tempore* Acomb UND/EA1/GC

UND/EA1/GC1 1 March - 14 June 1933

Letters to H.W. Acomb about his "Manual of Cataloguing and Indexing". 1. From E.V. Stocks with points of detail, 9 March 1933. Paper, 1f.

2. From P. Freer, librarian, University of Witwatersrand, Johannesburg, with comments and enclosing his own syllabus of a course held at Durban in 1932, 1 March 1933. Paper, 2f + 12f.

3. From P. Freer, a copy of 2 as he had had no answer to it, 14 June 1933. Paper, 2f..

Paper file

UND/EA1/GC2 1935 - 1939 Letters to H.W. Acomb re Special Collections enquiries.

## UND/EA1/GC2/1 26 May 1935

Letter from May Todd of Neville's Cross, very appreciative of the curators' resolution.

### UND/EA1/GC2/2 21 May 1937

Letter from G.H. Christie of the Science Dept, proposing that the cathedral organist, C.W. Eden, be allowed borrowing rights without any fee.

UND/EA1/GC2/3 23 June 1937

Letter from C.W. Eden of The College, Durham, grateful to be allowed to use the library.

UND/EA1/GC2/4-7 8 - 9 June 1938 Letter from A.A. Macfarlane-Grieve asking for a paragraph on the Bibles exhibition to submit to *The Observer*, with a typescript piece and a covering note [from Acomb].

UND/EA1/GC2/8 19 October 1938 Printed circular letter from H.W. Acomb asking non-resident borrowers to re-register.

UND/EA1/GC2/9&10 14 & 16 November 1938 2 letters from J.B. Oldham, Shrewsbury School librarian, about visiting to view blind-stamped bindings.

UND/EA1/GC2/11-15 16 - 22 November 1938 2 letters from Simon Nowell Smith about an article on the bindings exhibition for *The Times* and its *Literary Supplement*, and 2 copy replies of Acomb, with a copy of his piece for the *TLS*, with special mention for A. Birdsall's work preparing the bindings for exhibition.

UND/EA1/GC2/16 18 November 1938 Letter from Leo J. Sharratt of Ushaw College about bringing a party of divines to visit the Bindings Exhibition.

UND/EA1/GC2/17-18 21 & 24 November 1938 Letter from Acomb to Mr E.R. Thomas at the Royal Grammar School, Newcastle, inviting a visit to the Bindings Exhibition, declined by Thomas.

UND/EA1/GC2/19 November 1938 Printed flyer advertising the Bindings Exhibition in the Routh Library from 28 November to 2 December. 4 copies.

UND/EA1/GC2/20-22 20 - 27 January 1939

Letter from J. Cleminson, headmaster of the Durham Johnston School, about a visit to the library by the art master, Mr J. Lishman, with Acomb's reply, and Lishman's reply.

UND/EA1/GC2/23 26 January 1939

Copy letter from Acomb to S. Middlebrook of Newcastle about his party visiting the library, with cathedral manuscripts to be seen as well.

UND/EA1/GC2/24-30 16 May - 18 August 1939

6 letters from Prof Robert Bradlaw of King's College Medical School, Newcastle, about a visit by the ladies attending the British Dental Association annual meeting to the library, cathedral library, cathedral and castle in Durham, with a certificate of thanks.

#### UND/EA1/GC3 1936 - 1942

File of letters to H.W. Acomb and (from June 1940) the acting librarian B.M. Hamilton-Thompson, principally about using the library and borrowing books from it, and the problems of getting books back from borrowers in the armed forces.

The original file cover was labelled "Readers Enquiries" and "Weeded".

UND/EA1/GC3/1 15 February 1936

Letter from Richard J.S. Baker of 3 Queen St, Durham, expressing gratitude for being allowed to use the library.

UND/EA1/GC3/2 19 February 1936 Letter from Eric G. Mawson, warden of Durham House Settlement at 3 Queen St, Durham, expressing gratitude for being allowed to use the library.

UND/EA1/GC3/3 9 June 1937 Receipt of Harry Thorpe of Accrington for a portfolio of maps accompanying his MLitt thesis.

UND/EA1/GC3/4 18 June 1937 Receipt from Robert S. Godfrey, surveyor, for ther cost of the carriage of MS 149 from Lincoln cathedral.

UND/EA1/GC3/5 24 October [1937] Letter from Harold Knight asking to use the library as an Oxford graduate.

UND/EA1/GC3/6 20 November 1937

Circular to the senior man at each college asking for the return of library books.

UND/EA1/GC3/7&8 10 December 1937 & 26 January 1938 2 letters from J.H. Pafford of the National Central Library about Acomb's query about early Paris editions of Bede's works.

UND/EA1/GC3/9-11 8 - 27 January 1938

Letter from B. Colgrave of 56 South St, Durham, asking if Acomb would borrow for him and Prof Masson MS 392(1) from Berne Stadtbibliothek, with a response from Berne refusing, offering rotographs instead, and a letter from the National Central Library.

UND/EA1/GC3/12 11 January 1938

Letter from Irvine Masson of Quarry Heads Lane, Durham, about Acomb seeking the loan of German articles for him, and recounting a limerick.

UND/EA1/GC3/13 8 February 1938

Postcard from Bogislav von Lindheim in Thuringen about his non-return of books to the library.

UND/EA1/GC3/14 [?1938] Letter from Marmood Leyland of the Durham House Settlement, Queen St, Durham, asking to use the library.

UND/EA1/GC3/15 3 July 1938

Letter from Ella W. Costello of The Peth, Durham, at Bedford College, London, about using the library.

UND/EA1/GC3/16 8 July 1938

Letter of J. Hollingsworth of Newbiggin by the Sea complaining at his son's excessive library fine and explaining his poor health.

UND/EA1/GC3/17&18 15 & 16 July 1938 Letter from John McManners of West Pelton vicarage, at St Chad's, asking to borrow books, with a copy reply of Acomb assenting to it.

UND/EA1/GC3/19-21 August 1938 3 letters between George Bradford, an Oxford undergraduate of Aden Cottage, Durham, and Acomb about using the library over the summer vacation.

UND/EA1/GC3/22 3 November 1938 Letter from Eric Birley of Hatfield College about his establishment of an Archaeological Seminar Library and asking to transfer items to it from the university library.

UND/EA1/GC3/23 2 January 1939 Letter from John F. Danby of Stourbridge paying his fine which will have to do in lieu of a donation as it is so large.

UND/EA1/GC3/24 16 March 1939 Letter from J.W. James of Dolgellau rectory about borrowing books to support his work as examining chaplain to the archbishop of Wales.

UND/EA1/GC3/25 14 April 1939 Copy letter to C.A. Lillingston querying how he borrowed books when the library was closed.

UND/EA1/GC3/26-28 19 - 21 April 1939 3 letters between Acomb and A.P. Rossiter about staff borrowing confined books and accessing the library under the new regulations, in contrast to the latitudes of Stocks's day.

UND/EA1/GC3/29 20 May 1939 Copy letter to E.B. Birley reporting from the National Central Library of the availability of Austrian archaeological texts.

UND/EA1/GC3/30 1 June 1939 Letter from B.S. Page, librarian at King's College, asking for Elizabeth J. Campbell, a student at King's 1934-1938, to use the library.

UND/EA1/GC3/31 17 June 1939 Letter from W.M. Dickie, sub-librarian at the Brotherton Library, Leeds, about Mr Hill being able to use Leeds library.

UND/EA1/GC3/32-34 20 June - 17 July 1939 Letter from W. Renwick of King's College enclosing a letter from Peter Alexander of Glasgow University asking for Mrs Hilda Bowe to be allowed to use the library, and a letter from Mrs Bowe of Carlton, Stockton-on-Tees, about using the library.

UND/EA1/GC3/35 23 June 1939 Letter from Dorothy Sylvester of 13 South Bailey, Durham, asking for Mr T.A. Cookson of Trinity College Oxford to be allowed to use the library.

### UND/EA1/GC3/36 27 June 1939

Copy letter to M.H. Callender of Hatfield College about returning books without paying fines.

UND/EA1/GC3/37&38 27 June & 11 July 1939 Letters from W.R. Cunningham, university librarian of Glasgow, to Prof W. Levsion and Acomb about the insurance for Hunterian T.4.2 being borrowed for Prof Levison.

UND/EA1/GC3/39 15 August 1939

Letter from Percy Heawood of High Close, Durham, grateful for being allowed to use the library in his retirement.

UND/EA1/GC3/40 13 September [1939]

Letter from C.E. Whiting of Hooton Pagnell about borrowing Comber's *Life of Thomas Comber*, and his coming to a living near Durham.

UND/EA1/GC3/41&42 1 & 3 November 1939 Letters between George Wilkinson, secretary of the Durham Colleges S.R.C., and Acomb about extending the library afternoon opening hours.

UND/EA1/GC3/43 14 November 1939

Letter from Florence Milburn, editor of the Northern Regional Library Bureau, grateful for staff being allowed to use the library.

UND/EA1/GC3/44 18 November 1939

Letter from Hilda Bowe saying her husband has been posted to Glasgow so she will unfortunately not be able to use the library.

UND/EA1/GC3/45 10 February 1940

Copy letter to Dr A. Theissen of Ushaw College allowing him to use the library.

UND/EA1/GC3/46 22 February 1940

Letter from Yvonne N.M. White of St Hild's College explaining her loss of library books.

UND/EA1/GC3/47&48 24 - 26 February 1940

Letter from William McIntyre of Melkridge House, Durham, asking to use the library as a Durham graduate, with a copy reply from Acomb outlining the conditions of use.

UND/EA1/GC3/49&50 11 - 12 March 1940

Letter from the librarian of Bedford College, London, asking that Margaret Walton, a student there, be allowed to use the library, with a copy reply from Acomb to Walton giving permission.

UND/EA1/GC3/51-52 11 - 13 March 1940 Copy letter of Acomb to C.F.W.R. Gullick of the School of Geography allowing Mr W.P. Smith to use the library but recounting the bad behaviour of a previous Geography student, with Gullick's reply sympathising with the situation.

UND/EA1/GC3/53 22 June 1940

Letter to S.M. Barratt of Middlesbrough asking for the return of Smail's *Quintilian on Education*.

UND/EA1/GC3/54&55 9 & 11 July 1940 2 copy letters to Olive Stirling at Linton-on-Ouse about books for her thesis on the Dalton Plan, her farming work and air-raids in Durham.

UND/EA1/GC3/56 12 July 1940 Copy letter to the Director of the Community Service Council for Durham about Mr Rose and Miss Troughton using the library.

UND/EA1/GC3/57 14 October 1940 Copy letter to Alice Taylor of Bishop Auckland about using the library.

UND/EA1/GC3/58&59 28 October & 1 November 1940 Letter from Arthur L. MacArthur to Dr E.G. Pace about his proposed MLitt thesis topic of pre-135 Judaism and using the university's libraries, with a copy reply from the librarian detailing procedures for borrowing books by post.

UND/EA1/GC3/60&61 6 November 1940 Letter from Mrs E. Newton of Dinnington Colliery about her daughter not being able to return books as she is in hospital, with a copy sympathetic reply from the librarian.

UND/EA1/GC3/62 14 November 1940 Copy letter to Rev C.W. Marriott about borrowing books.

UND/EA1/GC3/63 [November 1940] Postcard from Francis G. Hood asking permission for his PhD student Mr J.W. Moore to use the library.

UND/EA1/GC3/64&65 3 & 19 December 1940 Letter from A.P. Whitaker of Tonbridge School asking to borrow material on Rev James Hurdis, with a copy reply promising to look out any material after the holidays.

UND/EA1/GC3/66 7 December 1940 Copy letter to Rev T. Romans of Sherburn inviting him to use the library.

UND/EA1/GC3/67 24 January 1941 Letter from A.P. Whitaker of Tonbridge about borrowing the works of Henry Kett.

UND/EA1/GC3/68&69 24 & 26 January 1941

Letter from Wilfrid Bouser, librarian of Birmingham university, asking for details on the proffered Richard Cobden letters for a student, with a copy reply outlining the subjects of the 4 printed letters.

UND/EA1/GC3/70 27 January 1941 Letter from M. Shepherd, acting Middlesbrough librarian, about not finding a *Yorkshire Archaeological Journal* article on Thomas Comber.

UND/EA1/GC3/71 4 February 1941 Letter from University of London library refusing an inter-library loan as the work is in a collection evacuated because of the air-raids.

UND/EA1/GC3/72 7 February 1941 Copy letter to the York City librarian lending books for Sir John Marriott.

#### UND/EA1/GC3/73 8 February 1941

Copy letter to Dr W. Steiner of Durham School inviting him to be an honorary reader of the library.

# UND/EA1/GC3/74 8 February 1941

Copy letter to the Superior of St Joseph's College, Burnhall, inviting him to be an honorary reader of the library.

#### UND/EA1/GC3/75 10 February 1941

Copy letter to the National Central Library about borrowing a German book.

## UND/EA1/GC3/76&77 18 & 20 February 1941

Letter from Dorothy Sylvester of the Geography Dept asking for S. Fullarton, a Nottingham university geography student, to be allowed to use the library whilst serving in 511 Coast Regt RA at Hartlepool, with a copy reply granting him permission to use the library but not borrow books as the military already had a bad reputation on that.

#### UND/EA1/GC3/78 28 February 1941

Letter from F.A. Paneth of the Chemistry Dept asking for a book to be obtained.

## UND/EA1/GC3/79 3 March 1941

Letter from W.H. Davis of the National Library of Wales asking for a loan extension as their evacuated lecturer from London has only limited time.

#### UND/EA1/GC3/80-82 14 & 27 March 1941

Returned letter to P.F. Thomas of 535 Battery, Chester, asking for the return of a book, with an envelope, a copy and a letter from D. Stuart Nicholson of Easington Colliery asking for the book to be obtained, with the borrowing slip of P.F. Thomas.

#### UND/EA1/GC3/83 21 March 1941

Letter from H.J. Fleure of Manchester University Geography Dept asking for Miss M.I. Bullock to be allowed to use the library.

#### UND/EA1/GC3/84 24 March 1941

Letter from F. Grave Morrel of King's College, Newcastle, asking for a geography dept student, Miss Hedley, to be allowed to use the library.

#### UND/EA1/GC3/85 29 March 1941

Copy letter to J.Y. Holland of Crossgate Moor, Durham, about books borrowed and staff leaving to join the RAF.

# UND/EA1/GC3/86 4 April 1941

Copy letter to R.F. Crowther of Halifax about a friend borrowing books.

#### UND/EA1/GC3/87 24 April 1941

Letter from Rev A. MacLeod Murray of Warcop about being allowed to use the library.

#### UND/EA1/GC3/88 14 May 1941

Letter from the Reading university librarian sending books, with caution.

UND/EA1/GC3/89 20 May 1941 Letter from Charles Nowell, Manchester chief librarian, lending books.

UND/EA1/GC3/90 23 May 1941 Letter from W. Bouser, Birmingham University librarian, asking to borrow a book back again.

UND/EA1/GC3/91 22 May 1941 Letter from Rev J. Lowrey of Darlington asking to renew his loan of *Prophecy and Religion*.

UND/EA1/GC3/92&93 27 & 29 May 1941 Letter from George K. Wilkie, Leicester librarian, with a copy letter from John Kennair Peel of Leicester about renewing a loan as he is writing a book on Romania.

UND/EA1/GC3/94&95 5 & 9 June 1941 Letter from Margaret G. Box of Newnham College to Prof Sells asking to use the library as French and German books are not being loaned as they are so hard to replace, with a copy reply giving her permission to use the library and borrow books.

UND/EA1/GC3/96 9 June 1941 Copy letter to Rev Barber of Heworth vicarage saying he has to subscribe to the library for the minimum of a year.

UND/EA1/GC3/97 10 June 1941 Letter from Raymond Doherty, York City librarian, passing on Sir John Marriott's thanks for help over borrowing books, now returned.

UND/EA1/GC3/98&99 14 June 1941 Returned letter to J.F. Danby of Stourbridge about returning books, with a copy, envelope marked "gone away".

UND/EA1/GC3/100 14 June 1941 Copy letter to Miss M.J. Chilman of St Hild's College about non-payment of postage for books borrowed.

UND/EA1/GC3/101 7 July 1941 Letter from the Northumberland county librarian asserting that postage had been paid.

UND/EA1/GC3/102 9 July 1941 Copy letter to Lieut J.G. Knowles at Durham allowing him to use the library.

UND/EA1/GC3/103 10 July 1941 Letter from J. Moor of Henry Smith School, Hartlepool, asking for his son, a student of Caius College Cambridge, to be allowed to use the library.

UND/EA1/GC3/104 10 July 1941 Copy letter to Miss E. Sunderland of Blackhill about returning and borrowing books. UND/EA1/GC3/105 12 July 1941

Copy letter to H.W.C. Eisel, 165 Pioneer Corps, Okehampton, about borrowing and returning books and problems with military borrowers.

UND/EA1/GC3/106 14 July 1941 Copy letter to Cedric Chivers Ltd of Bath about binding.

UND/EA1/GC3/107-109 16 - 22 July 1941 3 letters from and to P.F. Thomas of Whitchurch about the problems of returning and borrowing books when in the army.

UND/EA1/GC3/110 17 July 1941 Postcard from W.E. Davis of Sharpness about a book.

UND/EA1/GC3/111 21 July 1941

Copy letter to Miss E. Sunderland of Blackhill about opening hours.

UND/EA1/GC3/112&113 20 & 22 July 1941 Letter from Rev Kenneth Harper of Darlington St James vicarage about not returning books as he has been away convalescing, with a copy reply asking for a permanent address.

UND/EA1/GC3/114-118 2 August - 19 September 1941 5 letters to and from Rev Gordon T. Haigh of Oakridge vicarage, Stroud, about borrowing a list of books, the unavailability of some and his postage credit.

UND/EA1/GC3/119 26 August 1941 Letter from Elizabeth Sunderland of Blackhill asking for books to be sent.

UND/EA1/GC3/120&121 31 August & 2 September 1941 Letter from Rev James McIntyre of Lympstone rectory asking to borrow a sample MLitt thesis for him to model his own on, with a copy reply sending him an example.

UND/EA1/GC3/122&123 9 & 19 September 1941 Copy letter to Miss J.W. Muir of Whitelands [teacher training college for women evacuated from London to Bede College] allowing her and her staff to use the library, with a reply listing the staff wishing to use the library.

UND/EA1/GC3/124 30 September [1941] Note from Jack Payne of RAOC, Rochester, Northumberland, about not needing further volumes of *La Fontaine* as offered on 2 July 1941.

UND/EA1/GC3/125 23 October 1941

Copy letter to Miss E. Paneth of Sheffield apologising for wrongly chasing her for a borrowed book.

UND/EA1/GC3/126 27 October 1941

Copy letter to Miss M.F. Clucas of North Shields fining her for hoarding and not signing out books and hoping she did not suffer in the air raids.

UND/EA1/GC3/127 4 November 1941

Copy letter to J.P. Moor of Caius College Cambridge refusing to lend him books.

UND/EA1/GC3/128 5 November 1941 Copy letter to Dr C.H. Phillips of King's School, Canterbury, at St Austell allowing him to borrow his DMus exercise to have it copied as his copy was lost in an air raid.

UND/EA1/GC3/129 8 November 1941 Copy letter to Miss Muir, vice-principal of Whitelands College at Bede College about access to the library and borrowing rights for Whitelands students.

UND/EA1/GC3/130 12 November 1941 Copy letter to Major Copeland, Military College of Science, Rhyl, asking him to return overdue books and banning any further borrowing by anyone on military service.

UND/EA1/GC3/131 14 November 1941 Copy letter to Miss D. Gorrey of St Hild's College asking for books lent to Miss J. Crute to be returned.

UND/EA1/GC3/132 18 November 1941 Copy letter to the bishop of Jarrow sending him a book procured from Truro and discussing his postage account.

UND/EA1/GC3/133 18 November 1941 Copy letter to Rev C.E. Whiting at Hickleton about the Tanners' manuscript and the inadvisability of sending items to binders.

UND/EA1/GC3/134-136 18 - 24 November 1941 Copy letter to Miss Elizabeth Carrick of Durham asking her to return the 8 books she has over her 3 book graduate allowance, with her reply pleading to be allowed more, and a further copy reply declining as her requirements are largely for undergraduate books and "the library is primarily for the use of undergraduates".

UND/EA1/GC3/137&138 28 & 29 November 1941 Letter from Capt Johnston R. McKay, chaplain, 9th Bn The Cameronians, South Shields, asking for T. Allan to use the library, with a copy reply allowing him to use the library but not borrow books.

UND/EA1/GC3/139 16 December 1941 Letter from Lieut (unsigned) R.A. asking to use the library as he is studying for a King's College London PhD.

UND/EA1/GC3/140&141 10 & 13 January 1942

Letter from Reginald Haw, chaplain RNVR, 15 Royal Marines, Tenby, asking to borrow pyschology books as a St Chad's graduate, with a copy reply sending books and pointing out the dangers of lending to members of the forces.

UND/EA1/GC3/142 15 January 1942

Copy letter to Rev R. Armstrong of Chester-le-Street asking him not to return books through the letter-box as it damages them.

# UND/EA1/GC3/143 7 February 1942

Copy letter to Mrs F.C. Hood of Neville's Cross permitting her to borrow books and apologising for the delay as her reqest had been forgotten about.

### UND/EA1/GC3/144-146 18 & 20 February 1942

Letter from John E. Younghusband of Durham asking to use the library as he is studying for an LLB degree, with a copy reply granting him permission and a copy letter to his referee Canon A.M. Ramsey asking if he is studying at Durham

#### UND/EA1/GC3/147&148 24 & 25 March 1942

Letter from B.S. Page, librarian at King's College, Newcastle, asking for a book to be loaned, with a copy reply sending the book for Prof Fletcher and apologising for not being to attend the annual meeting of the Regional Bureau.

## UND/EA1/GC3/149 3 April 1942

Letter from A.J. Hemmings of Netherton, Dudley, about the non-return of a book by one of his students.

#### UND/EA1/GC3/150-153 16 - 22 April 1942

Copy letter to Peter L. Oldfield, RAMC, of Relton Emergency Hospital, Chester-le-Street, about using the library, with 3 further letters arranging a visit.

## UND/EA1/GC3/154 28 April 1942

Circular from the Northern Regional Library Bureau about lending recent publications.

# UND/EA1/GC3/155 29 April 1942

Letter from A.P. Atkin of Bude Haven vicarage about returning books after his operation.

#### UND/EA1/GC3/156 8 May 1942

Letter from Stanley Cook of Cambridge asking to borrow a volume of the *Proceedings of the University of Durham Philosophical Society*.

# UND/EA1/GC3/157 8 May 1942

Letter from B.D. Fraser, librarian at Natal University College, Durban, forwarding a parcel incorrectly sent from the St Marylebone Borough Librarian.

# UND/EA1/GC3/158-163 27 May - 16 June 1942

Correspondence with R. Irwin, Lancashire county librarian, about a book lent through the Regional Scheme and compensation for its damage.

# UND/EA1/GC3/164-166 15 - 25 June 1942 Copy letter to Miss G. Craig Houston of Westfield College at St Peter's

Hall, Oxford, about Miss Duns using the library if she has the energy after cycling from South Shields, with a letter from Muriel C. Duns thanking her for the permission, and a copy reply explaining procedures.

# UND/EA1/GC3/167 19 June 1942

Copy letter to B.S. Page, King's College librarian, asking if Miss Dawson of St Hild's College can use King's library.

UND/EA1/GC3/168 29 June 1942 Receipt from King's College library, Newcastle, for books lent.

UND/EA1/GC3/169-172 15 - 30 July 1942 2 letters from Rev C. Morgan of Ebchester rectory about consulting and borrowing Kenneth A. Steer's PhD thesis on Roman remains in Co Durham for information on Ebchester, with 2 copy replies.

UND/EA1/GC3/173 30 July 1942 Copy letter to R.W. Southern at Balliol College, Oxford, suggesting he might like to donate H.G. Fordham's *John Cary* in lieu of a fine.

UND/EA1/GC3/174 10 August 1942 Letter from J. Kathleen Walker of Consett about urgently borrowing a book for a Latin exam.

UND/EA1/GC3/175-180 11 August - 21 September 1942 Correspondence with Madeleine Hope Dodds librarian to the Society of Antiquaries in Newcastle about borrowing 12 volumes of Espérandieu.

UND/EA1/GC3/181 13 September 1941 [?*recte* 1942} Letter from G. Craig Houston of Westfield College, Oxford, thanking her for the book and for allowing Miss Duns to use the library.

UND/EA1/GC3/182-184 24 - 30 September 1942 2 letters from Rev Gordon Haigh of Oakridge vicarage, Stroud, about borrowing named medieval history books, and a copy reply explaining the non-availability to borrowers of all of them.

UND/EA1/GC3/185-189 13 October 1942 - 7 January 1943 3 letters from Rev R.A. Cochrane of Winchelsea rectory about borrowing books on Bishop Van Mildert, with 2 copy replies.

UND/EA1/GC3/190&191 23 November & 5 December 1942 2 copy letters to F. Buchdahl of Bow School, Durham, about using the library.

UND/EA1/GC3/192 1 December 1942

Copy letter to Miss M.C. Duns of Westfield College about her using the library again.

UND/EA1/GC3/193&194 15 & 19 December 1942 2 letters from W. Brunskill of Ferryhill asking about borrowing books, doing an MA in history.

UND/EA1/GC4 1937 Letters to H.W. Acomb, librarian. UND/EA1/GC4/1 5 May 1937

Letter from Charles Sturge of 31 Dartmouth Park Hill, London, asking to see Randall mss for his work on Bishop Tunstal.

UND/EA1/GC4/2 19 September 1937

Letter from R.A.B. Mynors of Balliol College, Oxford, asking to use the University Library and to transfer *Patrologia Latina* volumes to the Chapter Library.

UND/EA1/GC5 November 1935 - November 1942 Gifts and deposits of books and manuscripts, correspondence.

UND/EA1/GC6 October 1934 - June 1939 Library extension, memoranda and resolutions of the extension committee, correspondence with suppliers of furniture and fittings and with the clerk of works, C.R. Elgey.

UND/EA1/GC7 February 1935 - February 1938 Library extension, correspondence with the architect A.D.R. Caröe, also the contractor F.W. Goodyear.

UND/EA1/GC8 June 1937 - September 1942 Librarco library equipment correspondence especially sheaf binders.

UND/EA1/GC9 June 1934 - May 1942 Library staff appointments, correspondence with some c.v.s, testimonials and particulars of jobs, including that of librarian.

UND/EA1/GC10 April 1937 - February 1943

Librarian's correspondence of Acomb and especially Hamilton-Thompson with topics including the temporary transfer of items from Sunderland Museum and of books to the Cathedral Undercroft, the availability of German material, ordering books, and documents loaned by Durham City.

UND/EA1/GC11 July 1945

Acomb's correspondence re Major Trevor-Roper being invited to lecture, with a list of the librarian's correspondence July 1944 - July 1945, and Acomb's military address.

UND/EA1/GC12 October 1936 - June 1937 & July 1946 Classification systems, correspondence and circulars.

UND/EA1/GC13 December 1936 - March 1939 Regulations, correspondence about alterations to the library's regulations with printed examples of those in force at Armstrong College, University College London, Leeds University, and Cambridge University.

UND/EA1/GC14 April 1938 - October 1941 Exchange publications, correspondence about and lists of.

UND/EA1/GC15 January 1936 - December 1942 Board of Curators, correspondence with, about library matters.

UND/EA1/GC16 January 1936 - September 1942 Armstrong/King's College library correspondence. UND/EA1/GC17 November 1937 - December 1942 Warden of Durham Colleges, correspondence with.

UND/EA1/GC18 November 1930 - November 1940 Secretary to the Council of Durham Colleges, correspondence with.

UND/EA1/GC19 March 1935 - November 1941 Teaching staff, correspondence with, in the Durham Colleges, the Durham teacer training colleges and Newcastle.

UND/EA1/GC20 March 1936 - April 1942 Registrar of the University, correspondence with.

UND/EA1/GC21 September 1935 - December 1940 Library Association correspondence and questionnaires.

UND/EA1/GC22 June 1935 - July 1939 Library Association correspondence re the Net Book Agreement.

UND/EA1/GC23 December 1935 - December 1942 National Central Libray correspondence.

UND/EA1/GC24 May 1935 - July 1941 Chapter library, correspondence with the Durham Cathedral chapter clerk, C.F. Battiscombe, re the running and cataloguing of the library, and including discussion of Prof Powicke's report on the library.

UND/EA1/GC25 February 1932 - August 1938 British Museum, correspondence about catalogues and coins.

UND/EA1/GC26 February 1930 - July 1942 Northern Regional Library System and Bureau, correspondence with, reports, constitutions and minutes of some minutes.

UND/EA1/GC27 August 1937 - November 1941 Binding - Birdsall

UND/EA1/GC27a September - October 1936 Binding - correspondence with Henry T. Wood Ltd Paper file

UND/EA1/GC27b April 1938 - May 1941 Bindings, historical, correspondence about Paper file

UND/EA1/GC28 October 1935 - May 1942 Stationery and coke orders.

UND/EA1/GC29 December 1933 - August 1942 Treasurer of Durham Colleges, correspondence with.

UND/EA1/GC30 October 1938 - May 1939 Correspondence of Acomb and Miss Hamilton Thompson re manuscripts loans, photostats etc - with Trinity College Dublin, Cambridge University, Oxford University, York Minster Library, King's College Newcastle Library, with some notes on manuscripts. Paper file UND/EA1/GC31 December 1936 - January 1938 Routh Library, correspondence about. Paper file

Librarian's files *tempore* Ramage UND/EA1/GD

*Biographical information:* David Goudie Ramage (1907-1986) took an English degree at Edinburgh University and then trained as a librarian at University College London 1929-1930. He worked as sub-librarian, or second-in-command, at Durham University Library 1930-1936 before going to a similar post at St Andrews University. He returned from there in 1945 to be university librarian at Durham until his early retirement in 1967. In Durham he lived at 35 South St, bringing his parents with him there from St Andrews, and he also had a second home in Moniave in Dumfriesshire. In addition to library work, he wrote poems n English and Scots, and painted portraits, decorating the room known as Little Cosin at Palace Green with representatives of poetry, law and science to complement the Cosin Library sequence. He initiated the rescue of Durham St Mary-le-Bow church and sustained the Bow Trust. He also supported the university's scouts and was vice-president of the Architectural and Archaeological Society of Durham and Northumberland 1967-1984.

Obituary by A.I. Doyle in *Durham Archaeological Journal* 3, 1987, p.103.

## UND/EA1/GD1A&B 1952 & 1954

Engagement diaries of [Ramage], including some drafts of memos, calculations, plans and doodles.

*Provenance:* From David Watkinson, and originally Brian Cheesman, 22 November 2005, Acc No Misc.2005/2006:36.

### UND/EA1/GD2 1945 - 1951

Notebook of H.W. Acomb, continued and added to by Ramage, containing lists of *desiderata* literary works, building and equipment wish-lists, lists of items used in exhibitions and for talks, the portraits in Cosin's library, programmes of work, lists of staff duties, and requirements for the library curators' committee.

UND/EA1/GD3 1945 - 1954 Exhibitions in the library Notices, flyers, press releases, catalogues, logs of visitors.

UND/EA1/GD4 1945 Cataloguing practices.

UND/EA1/GD5 [1950s]

Lists of books

The Romans collection, dictionaries and books not in the library.

#### UND/EA1/GD6 1947 - 1967

Talks to students and groups on the library and its collections, including some subject guides and notices of talks to freshers.

### UND/EA1/GD7 [?1945] - 1967

Papers and drafts on the history of the Palace Green Library, on which Ramage published "The Library Buildings on Palace Green, Durham" *Durham University Journal* (XXXVIII no3, June 1946), p.94-100, and also 1967 notes on the histories of both the Science library, by Beatrice Hollingsworth and C.W. Gibby, and the Observatory library by E.F. Baxter.

UND/EA1/GD8 [c.1966] Computerisation Correspondence and system requirements.

UND/EA1/GD9 1967

Papers on "Productivity of University Libraries" by I.J.C. Foster 22 March 1967 and "Order Systems, Issue Systems and Booksellers", considering the potential impact of computers. Also correspondence of Foster with Mr Morley re an extended memorandum on "changes in the esteem in which books are held, and the influence of location upon research potential" April 1967, forwarded to Ramage.

#### UND/EA1/GD10 1945 - 1949

Librarian's file of notes of meetings, draft annual reports, lists of desiderata periodicals, OUP's draft of a DUL bookplate, letting arrangements of Cosin's Library, note on booksellers' warranties, a draft appeal, notes re library supervision, sketches of a student reader, E.V. Stocks's picture of Carl Spitzweg's "Der Bücherwurm", notes on staff salaries, memos on book grant procedures and illicit borrowings, notes for cataloguing, notes re book funds, and including also a copy of the 1917 centenary edition of *The Scotsman*, and David Nutt's 1911 printed catalogue of *B.G. Teubner's Greek and Latin Classics*.

# UND/EA1/GD11 1947 - 1966

Personal correspondence

Covering domestic matters at 35 South St, publications, library business, other university business such as his involvment in the English Society, the Rover Crew, his poems, a catalogue of his paintings exhibited, his will, staff matters, a design for library oak furniture, and including a photograph of a specially bound copy of C.E. Whiting's History of the University of Durham and a letter of Ramage as sub-librarian in 1935.

### UND/EA1/GD12 1958 - 1966

Personal file of correspondence and notes about library and non-official business, including a motto for Trevelyan College, bills for cupboards and a trip to Norway, library salaries, the history of the Ramage family, a quiz on the history of the library and an offprint of F.J.W. Harding's article "Botanical Interests in the Nineteenth Century: Matthew Arnold".

### UND/EA1/GD13 10 August 1965 - 10 October 1967

General correspondence file

Covering the running of the library, *Philobiblon*, the Rover Crew, invites, and personal matters such as the loss of a camera on a plane and a protest at the cessation of half-pint milk bottles, with some supporting papers.

#### UND/EA1/GD14 1966 - 1967

Library memos and papers, including annual estimates, new libraries in Sweden, proposals for an 18th century catalogue, invoice codes, particulars for the university librarian's post, report on the project for the evaluation of benefits from university libraries, the scientific manuscripts of Thomas Wright, cataloguing rates, report on Palace Green extensions, and notes on the library for the Arts Faculty handbook.

UND/EA1/GD15 1947 - 1966

Testimonials for staff applying for posts elsewhere. *Access restrictions:* Closed under the DPA until 2046.

# UND/EA1/GD16 1945 - 1968

Durham Philobiblon

Ramage established and edited this free printed digest of library and bibliographical pieces which appeared in an occasional series of numbers comprising eventually 2 volumes 1949-1969.

The file comprises drafts and proofs of contributions and correspondence about them.

UND/EA1/GD17 1955 - 1964

"The library in Cartmel Priory church", S. Taylor and D. Ramage ( *C.W.A.A.S.*, New Series LV, 1956), with a second edition (1959) Drafts and proofs of Ramage's catalogues and correspondence with Canon S. Taylor and others.

UND/EA1/GD18 1957 - 1959 A finding-list of English books to 1640 in libraries in the British Isles (1958) Correspondence with the printers Lund Humphries and reviews.

UND/EA1/GD19 [c.1960] *The Librarian* Drafts of Ramage's articles.

UND/EA1/GD20 1949 - 1955

Library Association external examiner

Ramage was appointed external examiner in 1949 and the file includes correspondence about his appointment and his setting and marking of papers, with draft and final papers, and his examiner's reports.

UND/EA1/GD21 September 1956 - January 1971 Lists of additions and corrections to Ramage's *Finding-list* sent to him and subsequently A.I. Doyle.

UND/EA1/GD22 1955 - 1958 *Finding-list* drafts and proofs.

UND/EA1/GD23 May 1953 - July 1963 *Finding-list* correspondence re STC lists.

UND/EA1/GD24 April 1953 - October 1956 *Finding-list* general correspondence.

UND/EA1/GD25 November 1956 - December 1957 *Finding-list* general correspondence.

UND/EA1/GD26 December 1957 - September 1966 *Finding-list* general correspondence.

UND/EA1/GD27 1955 - 1957

Finding-list returns from individual libraries.

UND/EA1/GD28 April 1952 - February 1967 Library staff manual.

## UND/EA1/GD29 1949 - 1964

Circulars and invites sent to Ramage including:

Durham English Society and Durham Music Society notices of meetings 1950-1952; Durham Cathedral farewell to Dean Alington, installation of Dean Wild, and Founders and Benefactors' services notices; university passes; Durham City Football Club ground appeal fund; Intimate Theatre Group programme; opening of Hatfield and Geography new buildings invites; opening of Prior's Kitchen arrangements with a photo featuring Sir Maurice Powicke, Lord Macmillan and Dean Alington; invites for the Riddell and Earl Grey memorial lectures, Sir James Spence lecture and inaugural lectures by K.C. Dunham and J.B. Skemp; arrangements for congregations; Fourah Bay Scholarship Fund appeals; Workers' Educational Association programmes; Bow School speech day invite; National Book League exhibition at the V&A invite; King's College University Library extension opening 28 September 1960 invite; the Warden's return from India 28 June 1949 invite; exhibition of photgraphs by Robert Chalmers and W.A. Bramwell November c.1955 invite; University Office Newcastle 28 November 1956 invite; Sir James Duff portrait unveiling 25 March 1958 invite; King's College Physics Building Inaugural Day 14 March 1962 invite; Bernard Gilpin Society Sands House foundation stone laying 16 May 1963 invite; reception in Castle for the chancellor's visit and th eopening of Chemistry/Geology/Mathematics Building 29 October 1964 invites.

#### UND/EA1/GD30 [c.1965]

"What is Durham University Library?", paper by Ramage. Typescript with a ms draft.

#### UND/EA1/GD31 1947 - 1949

Research List. Submissions of costed suggestions from departments for Arts research publications to be added to the library for which money was raised from Council.

UND/EA1/GD32 October 1952 - November 1957 Reserve. Correspondence with departments re book grants.

#### UND/EA1/GD33 December 1960

Departmental Libraries. Survey results with the individual questionnaire forms.

UND/EA1/GD34 1949 - 1963

Board of Curators' draft papers and supporting documentation, including A.I. Doyle's draft report on his first 10 years 19 October 1960, library objections to the Castle barbican development, list of library curators and staff, summary description of the library, numbers of library seats in Durham, Geology and Chemistry subsections organization, analysis of Science inter-library borrowings 1959, Social Studies and A.I. Doyle's quinquennial proposals 1962, King's College library regulations, specimen Board of Curators agenda notice, report on the future organisation of Durham libraries, list of staff duties 1949, staff proposals to take over the cathedral's collections, scheme for exchanging catalogue slips between cathedral and university, note on the loan of the Gibby negatives, notes on borrowing theses, list of Observatory missing books 1953, and sub-librarian's duties 1950 and 1954.

UND/EA1/GD35 1949 - 1955 Fourah Bay Scholarship Fund circulars, noting his contributions. Paper file

UND/EA1/GD36 12 June 1965 Script of BBC French Service [radio] programme about Durham being a conversation between Tamara Stokes, Georges and Roger Little. *Language:* French

Paper file

UND/EA1/GD37 [c.1960] Arrangements for the move of books to Room 5, with alterations. Paper file UND/EA1/GDB1 July 1948 - December 1967 Booksellers - possible purchases.

UND/EA1/GDB2 May 1946 - February 1948 Booksellers - Blackwell.

UND/EA1/GDB3 February 1953 - June 1967 Booksellers - HMSO.

UND/EA1/GDB4 September 1944 - January 1945 Booksellers - Deighton Bell.

UND/EA1/GDB5a October 1949 - October 1952 Booksellers - Steedman.

UND/EA1/GDB5b February 1966 Booksellers - James Thin computerisation.

UND/EA1/GDB6 July 1947 - November 1956 Binding - Cockerell.

UND/EA1/GDB7 November 1948 - January 1952 Binding - Cedric Chivers.

UND/EA1/GDB8 March 1943 - November 1965 Borrowers - graduates/external.

UND/EA1/GDB9 May 1944 - February 1964 Borrowers - students.

UND/EA1/GDB10a February 1943 - November 1949 Book enquiries, including correspondence between Ramage and Paneth.

UND/EA1/GDB10b Book enquiries.	June 1948 - February 1954
UND/EA1/GDB10c Book enquiries.	March 1954 - May 1956
UND/EA1/GDB10d Book enquiries.	May 1956 - January 1958
UND/EA1/GDB10e Book enquiries.	March 1958 - June 1961
UND/EA1/GDB10f Book enquiries.	April 1961 - December 1965
UND/EA1/GDB10g Book enquiries.	January 1966 - January 1967
UND/EA1/GDB11 Book enquiries - loca	January - November 1966 al.
UND/EA1/GDC1 Curators, Board of -	April 1943 - July 1966 papers for.
	March 1946 - November 1958 Iding, books and effects.

UND/EA1/GDC2b November 1958 - December 1966 Cosin's Library - building, books, effects.

UND/EA1/GDC3a January 1948 - October 1958 Cosin's Library lettings.

UND/EA1/GDC3b July 1959 - November 1966 Cosin's Library lettings.

UND/EA1/GDC4 December 1948 - September 1966 College and Departmental Libraries.

UND/EA1/GDC5 February 1951 Joint Standing Committee on Library Co-operation.

UND/EA1/GDC6a March 1946 - October 1952 Chapter Library.

UND/EA1/GDC6b January 1958 - December 1966 Chapter Library, including Dr A.I. Doyle's report on the library of January 1959.

UND/EA1/GDC7 January 1960 - December 1966 Bamburgh Library - Crewe trustees.

UND/EA1/GDD1a November 1950 - February 1964 Deposits/loans and photographs/photocopies.

UND/EA1/GDD1b November 1964 - November 1966 Deposits/loans and photographs/photocopies.

UND/EA1/GDD2 October 1966 - March 1967 Librarian Personal - McAulay, including her appointment.

UND/EA1/GDD3 April 1965 - December 1966 Departmental Libraries

UND/EA1/GDE1 February 1953 - December 1966 Exchange Publications.

UND/EA1/GDE2a April 1959 - December 1965 Enquiries (general).

UND/EA1/GDE2b February - November 1966 Enquiries (general).

UND/EA1/GDF1 July 1965 - November 1966 Finance Officer.

UND/EA1/GDF2 July - August 1965 Friends of National Libraries.

UND/EA1/GDH1 October 1964 - September 1965 University College Master.

UND/EA1/GDI1 July 1944 - July 1964 Inter-library loans and Cosin Library reserved tables.

UND/EA1/GDK1 April 1943 - March 1964 King's College Library Newcastle, W.S. Mitchell, librarian.

s - Library - General - Head of department's mes - Librarian's mes tempore Ramage	
UND/EA1/GDL1a Library staff.	January 1943 - June 1949
UND/EA1/GDL1b Library staff.	July 1949 - September 1950
UND/EA1/GDL1c Library staff.	October 1950 - January 1952
UND/EA1/GDL1e Library staff.	March 1954 - June 1955
UND/EA1/GDL1f Library staff.	June 1955 - July 1958
UND/EA1/GDL1g Library staff.	September 1958 - March 1963
UND/EA1/GDL1ii Library staff job des	1945 - 1961 criptions and pay scales.
	January 1956 - December 1966 regulations, and histories.
	October 1954 - November 1955 forms, notices and moving duties.
UND/EA1/GDL4a Library buildings and	March 1946 - May 1954 d equipment.
UND/EA1/GDL4b Library buildings and	September 1954 - March 1956 d equipment.
UND/EA1/GDL4c Library buildings and	May 1956 - January 1958 d equipment
UND/EA1/GDL4d Library buildings and	January 1958 - February 1963 d equipment.
UND/EA1/GDL4d(ii) New buildings and e	February 1961 - May 1966 extensions
UND/EA1/GDL4e Library buildings and	January 1963 - September 1966 d equipment.
UND/EA1/GDL4f Computers in librarie	January 1966 - May 1967 es.
UND/EA1/GDL4g Library equipment g Paper file	August 1966 - July 1968 eneral.

UND/EA1/GDL4h July 1964 - October 1966 Library equipment (furnishings officer).

UND/EA1/GDL4k December 1961 - September 1966 Library buildings and equipment - Science Section new building, including committee minutes, plans, correspondence and fabric swatches.

UND/EA1/GDL4k(i) 1961 - 1972 Palace Green Library extension (Pace building).

UND/EA1/GDL4k(ii) November 1962 - March 1970 Science Library new building, equipment and extension.

UND/EA1/GDL5 March 1946 - November 1965 Library Association.

UND/EA1/GDL6 February 1948 - June 1954 Library notices circulated to staff.

UND/EA1/GDL6a February 1952 - March 1955 Loan collections for general reading.

UND/EA1/GDL7 November 1966 Keys.

UND/EA1/GDL10 November 1966 Shelving.

UND/EA1/GDM1a January 1943 - November 1947 Miscellaneous.

UND/EA1/GDM1b November 1947 - October 1950 Miscellaneous.

UND/EA1/GDM1c September 1950 - April 1952 Miscellaneous.

UND/EA1/GDM1d March 1952 - June 1954 Miscellaneous.

UND/EA1/GDM1e September 1954 - July 1956 Miscellanous.

UND/EA1/GDM1f May 1956 - January 1958 Miscellaneous

UND/EA1/GDM1g March 1958 - April 1964 Miscellaneous.

UND/EA1/GDM2 March 1961 - July 1964 Microfilming.

UND/EA1/GDM4 December 1962 - February 1968 Middle Eastern Studies.

UND/EA1/GDN1 August 1944 - December 1958 National Central Library.

UND/EA1/GDN2 January 1945 - September 1965 Northern Regional Library Bureau. Oriental Section.

UND/EA1/GDO1a February 1951 - July 1956 Oriental Section.

UND/EA1/GDO1b July 1956 - Januay 1961

UND/EA1/GDO1c February 1961 - February 1965 Oriental Section.

UND/EA1/GDO1d March 1962 - July 1965 Oriental Section guides, lists of acquisitions and administration.

UND/EA1/GDO1e February 1960, December 1964 - December 1966 Oriental Section, especially the extension of Elvet Hill House.

UND/EA1/GDP1 February 1943 - October 1966 Presentations/Donations of books and documents, including a printed appeal for material.

UND/EA1/GDP1(iii) October 1947 - February 1967 Wilhelm Levison (1876-1947) collection, correspondence about it coming to Durham, with books being retained by Mrs Levison until her death in 1966, and the collection being split with the University of Bonn, and including lists of queried entries in notebooks II and II of Levison's catalogue.. Paper file UND/EA1/GDP2 July 1945 - July 1966 Periodicals. UND/EA1/GDP3 October 1966 - April 1971 PEBUL - Project for Evaluating the Benefits from University Libraries. UND/EA1/GDR1a May 1945 - July 1965 Registrar. UND/EA1/GDR1b March 1965 - December 1966 Registrar. UND/EA1/GDR2a September 1945 - February 1954 Ramage - librarian's correspondence, much of it re Philobiblon. UND/EA1/GDR2b March 1954 - September 1956 Ramage - librarian's correspondence, much of it re *Philobiblon*, also library examiner, Rover crew and invites. UND/EA1/GDR2c October 1956 - November 1958 Ramage - librarian's correspondence, much of it re Philobiblon, also Rover crew and invites. UND/EA1/GDR2d October 1958 - August 1965 Ramage - librarian's correspondence, some of it re Philobiblon, portrait heads. Rover crew. and invites. UND/EA1/GDS1a November 1944 - December 1953 Secretary of Council of Durham Colleges. UND/EA1/GDS1b February 1954 - 1966 Secretary of Council of Durham Colleges. UND/EA1/GDS2 May 1943 - December 1966 Science section. UND/EA1/GDS3 October 1956 - June 1964 Stationery. UND/EA1/GDS3a May 1946 - December 1952 Shelving, including for Cosin's Library 1947/8. UND/EA1/GDS4 May 1964 - October 1965 Students Representative Council. UND/EA1/GDS6 June 1962 - April 1969 SCOLMA - Standing Committee on Library Material Relating to Africa. UND/EA1/GDS7 December 1959 - October 1966 SCONUL. UND/EA1/GDT1 February 1946 - February 1952 Treasurer - Estimates, furniture and fittings, especially shelving with Roneo drawings. UND/EA1/GDT1/1 March - September 1959 Treasurer - Estimates, Bamburgh bookcases with drawings. UND/EA1/GDT1a May 1943 - October 1949 Treasurer, re staff appointments, furniture, equipment.

UND/EA1/GDT1b June 1949 - March 1953 Treasurer, re staff appointments, furniture, equipment.

UND/EA1/GDT1c March 1953 - February 1955 Treasurer, re staff appointments, furniture, equipment.

UND/EA1/GDT1d March 1955 - October 1957 Treasurer, re staff appointments, furniture, equipment.

UND/EA1/GDT1e May 1957 - June 1960 Treasurer, re staff appointments, furniture, equipment.

UND/EA1/GDT1f May 1960 - February 1965 Treasurer, re staff appointments, furniture, equipment.

UND/EA1/GDT1g January - December 1966 Treasurer, re mainly staff appointments.

UND/EA1/GDT2 April 1944 - May 1963 Teaching staff.

UND/EA1/GDT2ii April 1962 - December 1966 Teaching staff - circular letters.

UND/EA1/GDT3 Ocotber 1946 - November 1964 Theses.

UND/EA1/GDU1 May - September 1964 Warden's report.

UND/EA1/GDV1a November 1948 - February 1957 Visitors to the library and exhibitions, individuals and groups.

UND/EA1/GDV1b April 1957 - December 1966 Visitors to the library and exhibitions, individuals and groups.

UND/EA1/GDW1 March 1943 - September 1966 Warden.

Librarian's files *tempore* Agnes (Nance) Macaulay UND/EA1/GE

UND/EA1/GEA1 1968 - 1982 ASLIB UND/EA1/GEA2 1974 - 1983 Association of University Teachers (AUT) UND/EA1/GEA3 1980 - 1981 150th anniversary celebrations UND/EA1/GEA3a 1980 - 1983 Appeals Research Library UND/EA1/GEA3b 1980 - 1983 Appeal Oriental Project UND/EA1/GEA4a 1979 - 1981 Automation Committee UND/EA1/GEA4c 1979 - 1983 **GEAC** documentation UND/EA1/GEA4c(i) 1982 - 1983 Online Circulation System Management Group meetings 1981 - 1984 UND/EA1/GEA4c(ii) Online Circulation System progress meetings UND/EA1/GEA4d 1979 - 1983 GEAC correspondence with the company UND/EA1/GEA4e 1980 - 1981 **GEAC Records Group meetings** UND/EA1/GEB1 1967 - 1983 Booksellers general. UND/EA1/GEB2 1967 - 1980 Booksellers by firm UND/EA1/GEB3 1983 - 1992 **Buildings Officer correspondence** UND/EA1/GEB5 1968 - 1971 **British Standards** UND/EA1/GEB6c June 1967 - 1983 Binding - Dunn and Wilson Invoices with some lists of individual books rebound listing the cost. UND/EA1/GEB7 1967 - 1982 Borrowers - research and staff, including seats for Cosin's Library and reserved carrels UND/EA1/GEB8 1967 - 1982 Borrowers - external readers and borrowers, including enquiries about borrowing books from people not registered with the library 1967 - 1981 UND/EA1/GEB9

Borrowers - students, resident undergraduates, not research but including DipEd students. UND/EA1/GEB10 1967 - 1982 Book enquiries (including also about seals, paintings, and requests for lists of manuscripts).

UND/EA1/GEB10a 1967 - 1981 Book enquiries re local material.

UND/EA1/GEB11 1967 National Central Library - BUCOP.

UND/EA1/GEB13 1978 - 1979 British National Bibliography services.

UND/EA1/GEB14 1978 British Library - Reference Division (British Museum).

UND/EA1/GEB15 1973 - 1981 British Library - Lending Division, Boston Spa.

UND/EA1/GEB16 1977 - 1982 British Library - BLAISE

UND/EA1/GEB17 1976 - 1980 Hild/Bede merger.

UND/EA1/GEC1 1981 - 1989 Central/Main Library new building work, including (6) foundation stone laying ceremony June 1982 and plans, and (3) opening December 1983.

UND/EA1/GEC1a 1988 - 1990 Main Library extension

UND/EA1/GEC1b 1967 - 1972 Board of Curators

UND/EA1/GEC3 1969 - 1982 College libraries

UND/EA1/GEC4 1982 - 1986 Budget cuts and their effects

UND/EA1/GEC5a 1967 - 1979 Joint Standing Committee on Library Cooperation.

UND/EA1/GEC5b 1974 - 1980 Joint Standing Conference Background Material scheme.

UND/EA1/GEC6 1958 - 1983 Chapter library, including the Sharp library.

UND/EA1/GEC7 1967 - 1977 Bamburgh Library, and the Crewe trustees.

UND/EA1/GEC9a 1970 - 1979 Committee of librarians of the Education colleges

UND/EA1/GEC9b 1985 - 1991 Research Committee UND/EA1/GEC10/1 1971 - 1983 Collingwood Library sub-committee

UND/EA1/GEC10/2 1973, 1979, 1990 Collingwood books, sale of

UND/EA1/GEC11 1967 - 1983 Colleges

UND/EA1/GEC12 1978 - 1982 Courses for library staff

UND/EA1/GEC14 1979 - 1980 Council ad hoc committee on the library

UND/EA1/GED1 1967 Deposits of rare books and manuscripts

UND/EA1/GED3 1967 - 1983 Departmental libraries

UND/EA1/GED4 1973 - 1983 DSU and Union Society

UND/EA1/GEE1 1967 - 1983 Exchange publications

UND/EA1/GEE2 1967 - 1983 Enquiries general

UND/EA1/GEE3 1977 - 1987 Education section

UND/EA1/GEE3b 1980 - 1983 Education Library new building

UND/EA1/GEE4 1972 - 1989 European Communities documentation

UND/EA1/GEE5 1984 - 1990 Exhibitions

UND/EA1/GEE6 June - October 1971 Library Economies, papers from various senior staff in response to the librarian's request for suggestions about possible economies

Paper file

Support services - Library - General - Head of department's files - Librarian's files tempore Agnes (Nance) Macaulay

UND/EA1/GEF1 1968 - 1989 Finance Officer

UND/EA1/GEF2 1970 - 1982

Fire and security, including various plans of Palace Green Library, and discussions of fire drills.

UND/EA1/GEG1 1965 - 1983 Library guides

UND/EA1/GEI1 1967 - 1983 Inter-Library Loans, including correspondence about individual loans between libraries, except BLL and NRLS (Northern Regional Library System)

UND/EA1/GEI1c 1979 - 1980 Inter-Library Loans minimal bibliographic checking experiment

UND/EA1/GEI2 1972 - 1977 Institute of Education, correspondence re the library

UND/EA1/GEI4 1969 - 1983 Information for new library staff and readers

UND/EA1/GEJ1 1977 - 1978 Job creation, including DUJ indexing

UND/EA1/GEL1a 1966 - 1985 Library staff, instructions to library staff, including re copying with the power cuts in the 1970s, also staff meetings, shelf checking instructions, and an induction course

UND/EA1/GEL1a(i) 1983 - 1994 Arts Faculty liaison officers meetings.

UND/EA1/GEL1a(ii) 1983 - 1985 Technical Services staff meetings

UND/EA1/GEL1a(v) 1984 - 1990 Technical Services

UND/EA1/GEL1a(vi) 1983 - 1990 Reader Services

UND/EA1/GEL1a(vii) 1983 - 1988 Support Services

UND/EA1/GEL1b 1973 General correspondence (eg concerning illness)

UND/EA1/GEL1c September 1967 - November 1996, March 2001, June 2003, June 2013

Staff lists, organisational charts and normal working hours of various staff.

UND/EA1/GEL1c(i&ii) 1967 - 1979 Staff manual and circulars

UND/EA1/GEL1c(iii) c.1973 - c.1978 Reader registration instructions UND/EA1/GEL1d(i) 1973 Mr Foster's retirement dinner.

UND/EA1/GEL1f 1967 - 1974 Part-time employment, including vacation, evening and weekend work

UND/EA1/GEL1g 1973 - 1983 Correspondence with personnel officers general

UND/EA1/GEL2a 1966 - 1979 Cleaners

UND/EA1/GEL4 December 1980 - February 1981 New Central Library, including re the Palaeography wing Paper file

UND/EA1/GEL4b 1967 - 1983 Buildings Officer

UND/EA1/GEL4b(i) 1976 - 1978 Union Society building

UND/EA1/GEL4b(ii) 1976 - 1977 Alterations to Room 5.

UND/EA1/GEL4b(iii) 1976 - 1977 Alterations to Room 2a

UND/EA1/GEL4b(v) 1979 - 1980 Alterations to the Science Library and Palaeography.

UND/EA1/GEL4c 1963 - 1983 Surveyor

UND/EA1/GEL4d 1972 - 1977 Use of Palace Green Library, including the Development Progamme sub-committee minutes.

UND/EA1/GEL4e(i) 1966 - 1979 Office equipment - Multitone pager

UND/EA1/GEL4e(vii) 1970 - 1974 Library equipment - Telex

UND/EA1/GEL4E(viii) 1973 - 1975 Library equipment - Audio-visual

UND/EA1/GEL4e(ix) 1967 - 1983 Library equipment - miscellanous

UND/EA1/GEL4g 1969 - 1983 Library equipment general

UND/EA1/GEL4h 1968 - 1983 Purchasing officer *Related material in other DUL collections:* Continued as UND/EA1/GEP3 below. UND/EA1/GEL4k 1966 - 1983

New Central/Main Library building, including:

 Mechanical services specification, with Cairns and Byles' plans and specifications of heating and air conditioning, with circuit diagrams, 1980.
 Kone Marryat Scott servicing manual for the passenger lift no 982088 at the Main Library, with circuit diagrams, 1982.

21. "Notes on the Future of the Library Buildings" by the librarian, 1969.

UND/EA1/GEL4m 1970 - 1981

Oriental Library building extension, including building sub-committee

UND/EA1/GEL40 February 1988 Disaster plan

UND/EA1/GEL12 1978 - 1979 Operations and Management unit report

UND/EA1/GEL16 September 1979 Shadow Library Board agenda

UND/EA1/GEM1 1963 - 1977 Microfilm Association of Great Britain

UND/EA1/GEM2 1969 - 1982 Microforms, requests for and purchases from booksellers

UND/EA1/GEM4 1969 - 1980 Middle East Centre

UND/EA1/GEN1b 1961 - 1973 National Central Library

UND/EA1/GEO1 1967 - 1989 Oriental Section correspondence

UND/EA1/GEO1b 1987 - 1989 Oriental Section relocation working party

UND/EA1/GEO1c 1980 - 1985 Japan Library Group

UND/EA1/GEO1c(i)-(v) 1983 - 1988 Durham - Juba link

UND/EA1/GEO3 1983 - 1989 Online Circulation System general *Related material in other DUL collections:* Continues from UND/EA1/GEA4c above

UND/EA1/GEO3b 1983 - 1989 Online Circulation System management group *Related material in other DUL collections:* Continues from UND/EA1/GEA4c(i) above

UND/EA1/GEO3c 1983 - 1989 GEAC system progress meetings *Related material in other DUL collections:* Continues from UND/EA1/GEA4c(ii) above UND/EA1/GEO3d 1983 - 1990 Correspondence with the GEAC firm *Related material in other DUL collections:* Continues from UND/EA1/GEA4d above

UND/EA1/GEO3e 1980 - 1983 GEAC circulation group meetings

UND/EA1/GEO3f 1986 GEAC record group *Related material in other DUL collections:* Continues from UND/EA1/GEA4e above

UND/EA1/GEO3j 1984 - 1989 Automation Policy group

UND/EA1/GEP1 1967 - 1990 Presentations and donations of books

UND/EA1/GEP1(iii) 1971 - 1998

Wilhelm Levison collection, some correspondence, including with Bonn University, research into its acquisition, reports on the collection and its cataloguing, and guidelines for its use. Paper file

UND/EA1/GEP1a 1976 - 1982

Financial donations

UND/EA1/GEP1b 1978 - 1996

Presentations (Bequests): Dame Enid Russell-Smith, Mrs M. Surtees, Dame Freya Stark, Ian Graham, T.C. Garlick, F.M. Leason, Roy Hudleston, Ian Foster, Jack Gibby, Francis Edward Wilson, Dr E.S. de Beer, Dudley Wilson. Paper file

UND/EA1/GEP1b(i) 1981 - 1989 Malcolm MacDonald papers

UND/EA1/GEP1b(ii) 1987 - 1990 Basil Bunting archive

UND/EA1/GEP1c 1973 - 1984 Donations for rare books

UND/EA1/GEP1d 1967 Purchases of manuscripts

UND/EA1/GEP3 1983 - 1989 Purchasing Officer *Related material in other DUL collections:* Continues from UND/EA1/GEL4h above. Support services - Library - General - Head of department's files - Librarian's files tempore Agnes (Nance) Macaulay

UND/EA1/GEP5 1981 - 1990 Palace Green Library administration and building developments, including

a public address system operating procedure.

UND/EA1/GEQ2 1968 - 1988 Questionnaires

UND/EA1/GER1 1967 - 1991 Registrar, including Chief Clerk

UND/EA1/GER1a 1979 - 1991 Assistant Registrar

UND/EA1/GER1b 1980 - 1983 Registrar's office

UND/EA1/GER3 1975 - 1980 Reserve requests

UND/EA1/GER5 1975, 1983 - 1986 Rotas, listing extended hours staff

UND/EA1/GES1 1967 - 1981 Senate and Council - secretary

UND/EA1/GES2 1967 - 1983 Science Section

UND/EA1/GES2a 1978 - 1981 Science Section use of the ex-Palaeography and Diplomatic department area

UND/EA1/GES4 1968 - 1982 Freshers' conferences and introductory tours

UND/EA1/GES4a 1967 - 1978 SRC/DSU

UND/EA1/GES5 April 1984

Staffing, paper detailing current and theoretical optimum staffing levels and grades

Paper file

UND/EA1/GES6 February 1982 - December 1990 Staffing, non-academic staff salaries and annual reviews, mainly circulars Paper file

UND/EA1/GES7 1977 - 1978

Peter Harbord's graphics project on signage at Palace Green Library Paper file

UND/EA1/GES11 1974 - 1989 Sudan archive UND/EA1/GES12 1979 - 1984 Security UND/EA1/GES12a July - August 1971 Book theft and trial UND/EA1/GET1 1967 - 1972, 1982 - 1983 Treasurer UND/EA1/GET1a 1967 - 1972 **Teesdale Natural History archive** UND/EA1/GET2/Anth 1961 - 1991 Teaching departments - Anthropology UND/EA1/GET2/AppP 1968 - 1979 **Teaching departments - Applied Physics** UND/EA1/GET2/Arch 1964 - 1987 Teaching departments - Archaeology UND/EA1/GET2/ASW 1993 - 1995 Teaching departments - Applied Social Work, Quality Assessment HEFCE. UND/EA1/GET2/Aus 1985 - 1988 Teaching departments - Australian Studies UND/EA1/GET2/Bio 1962 - 1996 Teaching departments - Botany/Biological Sciences UND/EA1/GET2/Busi 1969 - 1991 Teaching departments - Business School UND/EA1/GET2/Chem 1959 - 1984 **Teaching departments - Chemistry** UND/EA1/GET2/Clas 1961 - 1989 **Teaching departments - Classics** UND/EA1/GET2/CMEIS 1963 - 1996 Teaching departments - Centre for Middle Eastern and Islamic Studies UND/EA1/GET2/Comp 1966 - 1996 **Teaching departments - Computing** UND/EA1/GET2/EAS 1980 - 1996 Teaching departments - East Asian Studies UND/EA1/GET2/Econ 1964 - 1991 **Teaching departments - Economics** UND/EA1/GET2/EconHist 1967 - 1985 Teaching departments - Economic History UND/EA1/GET2/Educ 1963 - 1992 **Teaching departments - Education** 

UND/EA1/GET2/ELML 1963 - 1978 Teaching departments - English Language and Medieval Literature UND/EA1/GET2/EMS 1968 - 1991 Teaching departments - Extra-Mural Studies 1964 - 1996 UND/EA1/GET2/Engi Teaching departments - Engineering UND/EA1/GET2/Engl 1973 - 1992 **Teaching departments - English** UND/EA1/GET2/Fren 1960 - 1992 **Teaching departments - French** UND/EA1/GET2/Geog 1965 - 1973 Teaching departments - Geography UND/EA1/GET2/Geol 1965 - 1989 Teaching departments - Geology UND/EA1/GET2/Germ 1967 - 1989 Teaching departments - German UND/EA1/GET2/His 1963 - 1996 Teaching departments - History UND/EA1/GET2/Ital 1966 - 1992 Teaching departments - Italian UND/EA1/GET2/Law 1964 - 1982 Teaching departments - Law, including a memorandum of recommendations for developing the law collections 1965-1967. UND/EA1/GET2/Math 1960 - 1996 **Teaching departments - Mathematics** UND/EA1/GET2/Mus 1968 - 1981 Teaching departments - Music UND/EA1/GET2/Pal 1963 - 1991 Teaching departments - Palaeography and Diplomatic UND/EA1/GET2/Phi 1965 - 1993 Teaching departments - Philosophy UND/EA1/GET2/Phy 1979 - 1993 **Teaching departments - Physics** UND/EA1/GET2/Pol 1963 - 1995 **Teaching departments - Politics** 1963 - 1993 UND/EA1/GET2/Psyc Teaching departments - Psychology UND/EA1/GET2/Rus 1963 - 1991 Teaching departments - Russian UND/EA1/GET2/Soc 1960 - 2000 Teaching departments - Social Theory and Institutions/Sociology

UND/EA1/GET2/Span 1966 - 1979 Teaching departments - Spanish

UND/EA1/GET2/Theo 1959 - 1991 Teaching departments - Theology

UND/EA1/GET2a 1972 - 1979 Departmental financial statements

UND/EA1/GET2b 1967 - 1983 Circular letters to all departments

UND/EA1/GET7 1987 - 1991 Staff training

UND/EA1/GEU3 1977 - 1988 University Grants Commission (UGC) 1. 1977-1983.

2. 1986-1988, re special factor funding and reaction to the Parker report.

3. June-October 1986 Parker report, especially re Oriental library

UND/EA1/GEV1 1967 - 1968 Visitors to the library and to exhibitions in the library

UND/EA1/GEV1a June 1982 Visit of HRH Princess Margaret Paper file

UND/EA1/GEW1 1967 - 1985 Warden, all correspondence excepting any regarding presentations

UND/EA1/GEX1 September & December 1984 SCONUL Critical Visit report September 1984 re a proposed central library, with plans, and the Report of ythe Central Library p[roject Sub-Committee, December 1984.. Paper file UND/EA1/GEX2 1937 - 1993

Important Library Documents:

Authorisation from the Public Record Office for the University Library to hold manorial documents, 4 June 1937, with an acknowledgement of such documents being deposited by the Corporation of Durham, 3 November 1937.

Circular about the Victoria and Albert Museum Purchase Grant Fund March 1973.

Signed petition from Palace Green Library staff for separate library advisory comittees.

Statement on Assistant Librarian salaries by A.I. Doyle.

Signed petition by library staff against cuts proposed for 1965/66, with a draft.

List of the Prof C.C. Abbott collection.

Post Office licence for the use of a franking machine, 10 December 1965. Publishers' Association licences for the net book agreement, 1965, 1968, 1993.

Standard book numbering (ISBNs), 1967-1971.

Book insurance policy, 1971.

Museum Documentation Association institution code (DURUL), 1987.

GEAC system upgrade proposal and agreement, 1989

Fire certificate with plans, 1984.

Export licence system explanatory letter from D.P. Waley.

Draft proposals for more coordination of the libraries of the Durham Division, December 1951.

Note by the Treasury re Private Owners and Public Collections in Finance Acts, 1973.

Agreement for the loan by Miss Eva Paneth of an *Encylopaedia* by Bartholomaeus Anglicus printed in 1484, 1979.

Agreement for the donation of the Malcolm Macdonald papers, 1983. Deed of Grant from the National Heritage Memorial Fund to Durham University, 1993.

Correspondence re a valuation of a Rembrandt etching of Old Bearded Man in High Fur Cap with Closed Eyes, 1988.

Agreement for microfilming by Hill Monastic Manuscript Library of medieval manuscripts, 1985.

Paper file

Librarian's files *tempore* Hall UND/EA1/GF

### UND/EA1/GF1 June 2003 - August 2005

Conversion of the former Geophysics workshop to a library store with mobile shelving provided by Nord-plan Ltd of Burgess Hill, with catalogues, estimates, reports, and email correspondence.

#### UND/EA1/GF2 1981 - 1983

Mechanical Services Installation manual of manufacturers' technical literature, with a schedule of control settings and control panel wiring diagrams.

#### UND/EA1/GF3 1994 - 1998

Main Library extension, opened 30 June 1997.

1. Brief, plans, correspondence, estimates, meeting minutes, August 1994 to August 1996.

2. Plans, correspondence, estimates, and arrangements for the opening, January 1997 to January 1998.

3. Correspondence and plans re snagging and the suiting of keys, also at Palace Green and Education, October 1997 to June 1998.

- 4. Plans, May to July 1995.
- 5. Plans and estimates, 1996.

6. Correspondence and tenders re mobile shelving, July 1996.

7. Correspondence and plans re mobile shelving and furniture, October 1995 to September 1996.

8. Correspondence and plans re mobile shelving, August 1995 to January 1996.

#### UND/EA1/GF4 1999 - 2005

Disability Discrimination Act Access Audit Reports for Library and Museum premises, and subsequent plans and correspondence.

1. Oriental Museum Access Report by Burdus April 1999.

2. Old Fulling Mill Access Report by Burdus July 1999.

3. Main Library Access Audit Report by Nicholson Nairn July 2001.

4. Palace Green Library Access Audit Report by Nicholson Nairn August 2002.

5. 5 The College Access Audit Report by Nicholson Nairn August 2002.

6. Oriental Museum Sensory and Intellectual Access Audit Report by Vision Sense November 2003.

7. Correspondence December 2002 - January 2005 with a plan of a proposed ramp at the Oriental Museum by Nicholson Nairn December 2004.

8. Plan for Palace Green Library access improvements by Nicholson Nairn December 2004.

*Provenance:* Transferred from the Main Library by the Librarian 1 March 2006, Acc No Misc.2005/2006:77.

#### UND/EA1/GF5a January 1985 - March 1994

Palaeography and Diplomatic and Archives and Special Collections, papers on their history, collections and staffing, including by Pat Mussett on the post-dissolution Dean and Chapter archive, and a copy 1992 Sothebys sale catalogue of the Howard library at Naworth, also papers on relationships with the Cathedral Library, and the Oriental Section, and a 3 April 1991 letter from Ian Doyle.

Paper file

UND/EA1/GF5b 21 July 1995 - 9 January 1998 Moving archives from 5 The College to Palace Green. Correspondence, notes of meetings, estimates and plans.

#### UND/EA1/GF6 1994 - 1996

Oriental Museum accounts, budgets, registration form, correspondence, reports and business plans.

#### UND/EA1/GF7 1983 - 1995

Memos, reports, copy minutes and correspondence re staffing issues, including background papers by the keepers on the library staffing stucture in 1983 and the April 1991 briefing for the Warden's visit to the library with a list of all staff and CVs of the academic-related ones.

Access restrictions: Closed to 2025 as information supplied in confidence.

UND/EA1/GF8 1995 - 1996 New library computer system.

#### UND/EA1/GF9 February 1991

Report on the suitability of the Dawson Building as an extension of the Main Library by FaulknerBrowns, architects, and Ove Arup, consulting engineers

#### UND/EA1/GF10 1973 - November 1991

Records of the Palatinate of Durham: paperwork assembled by A.J. Piper on the history of the palatinate's records from 1867 and featuring the involvement of the Surtees Society and the Durham County Local History Society in the possible return of the records from the PRO to Durham in 1973, and papers of a DCLHS committee of 1979 trying to progress the issue.

Paper file

#### UND/EA1/GF11 November 2001 - May 2002

College libraries working group correspondence, minutes, agendas, surveys and reports, establishing new procedures for the running of college libraries covering their governance, statemtns of purpose and acquisitions policies, staff conditions of service, financing and student levies, and security. Paper file

UND/EA1/GF12 March 2004 - November 2006

College libraries automation project using INNOPAC estimates and correspondence.

Paper file

#### UND/EA1/GF13 March 2003 - July 2004

Museums and Collections Review board papers and correspondence, especially on the draft report.

#### Paper file

Related material in other DUL collections: Full papers are in: UND/BC2/A1.

#### UND/EA1/GF16 1976

Extract from Brian Blackwood's dissertation George Pace 1915-1975 for the diploma in Conservation Studies at the University of York, re his Durham University ibrary building, including various images. Paper file

UND/EA1/GF17 March 1993 - March 1995 Transfer of the Middle East Documentation Unit (MEDU) from the Centre for Middle Eastern and Islamic Studies (CMEIS) to the Main Library, papers and correspondence.

Paper file

UND/EA1/GF18 November 1990 - February 2002 Christmas card sales, samples, correspondence and accounts. Paper file

UND/EA1/GF19 May 1989 - November 1995 Transfer of Oriental materials to libraries at the School of Oriental and African Studies (SOAS), University College London and Manchester University in 1990 and its review after 5 years, correspondence and papers.

Paper file

UND/EA1/GF20 May 1991 - September 1998 Rehfisch Sudan Collection purchase, correspondence and lists. Paper file

UND/EA1/GF21 June 1990 - April 1991 Review of Acquisitions and Disposal Policy. Paper file

UND/EA1/GF22 April 1993 Library review: Survey of Resources & Uses, HEFCE questionnaire, covering the Main Library and other libraries within the university. Paper file

UND/EA1/GF23 March 2000 - April 2006 RSLP (Research Support Libraries Programme) funding, correspondence and spreadsheets re its acquisition and use to enhance access, including a Saztec Retrospective Conversion Proposal amd the final report of the Research Support Libraries Group (2003). Paper file

UND/EA1/GF24 June 1995 - October 1997 Funding councils Study of the level and costs of use of higher education libraries by external researchers, report by Coopers & Lybrand 28 February 1997, with correspondence, surveys and vists beforehand, and CURL's subsequent response.

Paper file

UND/EA1/GF25 July 1993 - October 1995

Library Review Group, set up to advise the vice-chancellor on the best future arrangements in Durham for the running of the library and computing services, including MIS, in the light of the Follett report, and to develop the basis of a strategic plan for the library, including meetings papers and correspondence, and: *Supporting Expansion A Report on Human Resource Management in Academic Libraries* (July 1993); *Joint Funding Councils' Libraries Review Group: Report* (December 1993); *Joint Funding Councils' Libraries Review Group Report: Implementation* (July 1994) (HEFCE circular 17/94).

Paper file

UND/EA1/GF26-27 May 2006 - June 2007

Wolfson and CETL - Advanced Learning in Computing - project for providing enhanced facilities for undergraduates, plans of Main Library alterations, estimates, correspondence, and submissions to the University Executive Committee.

2 paper files

UND/EA1/GF28 December 1995 INNOPAC library automation system tender by Innovative Interfaces Inc. Paper file

UND/EA1/GF29 26 June 1998 Internal Audit report Paper file

UND/EA1/GF30 June 2005 - September 2008 Flexitime scheme, correspondence and reports re its introduction as a pilot in the library in a working party led by Jane Hogan. Paper file

UND/EA1/GF31 December 2005 - February 2007

Library Feasibility Study for the expansion of its accommodation (not proceded with), by Shepherd Epstein Hunter, including correspondence, plans and reports to workshop 2 of 31 January 2006, to workshop 3 of 20 February 2006 and the final report of February 2007. Paper file

UND/EA1/GF32 January - May 2007 Palace Green Visitors Centre project correspondence, reports and presentation (not proceeded with). Paper file

UND/EA1/GF33 March 2002 Reading List Working Group report and recommendations. Paper file

UND/EA1/GF34 September 2005 - March 2007

Library Use by Faculties and Departments report, including statistics, and correspondence.

Paper file

UND/EA1/GF35 February 1999 Library Service Information Technology (IT) Strategy 1999-2004 report. Paper file

UND/EA1/GF36 December 2003 - November 2004 Oriental Museum and Elvet Hill House accommodation correspondence. Paper file

UND/EA1/GF37 August 2006 - June 2007 Library Services Process Review report, terms of reference, correspondence, submissions and minutes. Paper file UND/EA1/GF38 December 2003 - May 2008 Library Space Management Group minutes, correspondence and submissions. Paper file

UND/EA1/GF39 September 1996 - December 2005 Museums Committee standing orders/terms of reference correspondence, statements and copy minutes. Paper file

UND/EA1/GF40 October 2004 - August 2005 "Durham University Cultural Strategy" report June 2005 by The Chambers, including "A Development Framework for Durham City Centre" by David Lock Associates April 2005, with the brief and the librarian's response. Paper file

UND/EA1/GF41 February 2000 - August 2002 Main Library entrance level refurbishment reports, correspondence, minutes of progress meetings, and plans, including plans for the refurbishment of other levels.

Paper file

UND/EA1/GF42 February 2007

"Durham University Library Feasibility Study", by Shepheard Epstein Hunter Paper file, spiral bound with plastic covers

UND/EA1/GF43 December 1997 - March 2007 Staff lists Paper file

UND/EA1/GF44 November 1998 - February 2016

Library staff personnel changes detailing changes in hours, regradings etc. Paper file

Access restrictions: Closed under DPA until 2096.

UND/EA1/GF45 October 1950 - March 2003

A.I. Doyle, personal correspondence with. Paper file

*Ownership history:* Formerly numbered: A489 *Access restrictions:* Closed until 2028.

## UND/EA1/GF46-47 1994

Reports on the Library and Information Technology services by Commonwealth Higher Education Management Service (CHEMS): 46. "A Confidential Report on Library and Information Technology Services at University College Stockton", by Allan Schofield, June 47. "Organisation of the Library and the Information Technology Service", confidential draft, 14 July 2 paper files

UND/EA1/GF48 12 September 2008 "Exhibition and Library Space at the Heart of Durham's World Heritage Site" , proposal submitted to the Wolfson Foundation/RLUK programme Paper file UND/EA1/GF49 2003/04 - 2009/10 Library annual/3 year plans, with drafts and correspondence, and including Libraries Challenge meetings and some plans for the whole Registrar's Division. 2 paper files UND/EA1/GF50 2005/06 - 2008/09 Library budgets plans, with correspondence. Paper file UND/EA1/GFB1 September 1993 - April 2002 Library staff instructions/circulars Paper file February 1991 UND/EA1/GFB3/1 The Dawson Building Report on its Suitability as an Extension of the Main Library, by Faulker Browns and Over Arup Paper file, sprial bound UND/EA1/GFB3/2 1993 - 1997 Estate and Buildings Paper file UND/EA1/GFB3b 1984 **Energy Management Committee** Paper file UND/EA1/GFB7 1990 - 1998 Borrowers Research and Staff Paper file UND/EA1/GFC1 1990 - 1993 Central Library Paper file UND/EA1/GFC2 1983 - 1997 Correspondence with colleges Paper file UND/EA1/GFC6 1983 - 1984 Computer Centre and Library Staff joint meeting Paper file UND/EA1/GFC8 July 1994 - January 1997 Copyright correspondence Paper file UND/EA1/GFC9b 1995 Research Committee (grants) UND/EA1/GFD1 May 1984 - December 1997 Dean and Chapter Library Paper file UND/EA1/GFD3/1 1983 - 1991 Departmental libraries, correspondence and annual reports Paper file

UND/EA1/GFD3/1a May 1997 - February 2001 Louis Allen book and papers purchase Paper file

UND/EA1/GFD3/2 November 1990 - February 1992 Lewis donation of books Paper file

UND/EA1/GFD3/2a June 1989 - January 2007 Basil Buntin collection Paper file

UND/EA1/GFD3/3 September 1996 - January 2000 Robert O. Collins Sudan books Paper file

UND/EA1/GFD3/4 February 1971 - November 2005 Edward Collingwood bequest of books and papers, including lists Paper file

UND/EA1/GFD3/5 April 1997 - November 2001 Cremation Society of Great Britain archive Paper file

UND/EA1/GFD3/6 May 1984 - April 1997 G.B. Elliott benefaction of books and manuscripts Paper file

UND/EA1/GFD3/7 October 1978 - September 2017 Foster Book Fund Committee

This was set up as a consultative committee by the Library Committee in February 1991 to advise on the administration of a book fund established under the terms of a bequest from Ian John Charles Foster's Will Trust to buy books on early art, including especially early Christian art, and also early medieval art, Byzantine art and Jewish art, particularly non UK/US publications, to complement the existing Durham patristics collection. The committee first met on 27 June 1991 and was chaired by Dr A.I. Doyle. Minutes, agendas, papers, financial reports, reports of purchases, also a copy of the will.

1. October 1978 - September 2002.

2. September 2001 - September 2017.

2 paper files

UND/EA1/GFD3/9 February 1986 - March 2008 Wilhelm Levison collection Paper file

UND/EA1/GFD3/10 September 1995 - December 2007 Sir William Luce Memorial Fund Committee and Fellowship Committee, agendas, minutes, correspondence

1. September 1995 - October 2004.

- 2. September 2003 December 2007.
- 2 paper files

UND/EA1/GFD3/11 January 1991 - February 1995 Malcolm MacDonald papers-Paper file UND/EA1/GFD3/12 May - October 2000 Kenneth Povey will trust Paper file UND/EA1/GFD3/13 July 1995 - November 1998 Rehfisch Sudan collection Paper file UND/EA1/GFD3/14 March 1980 - May 2017 Abbas Hilmi II, including the 1980 agreement (copy) Paper file UND/EA1/GFD3/15 February 1995 Fred Zinnemann collection of books, photos and Cossack interviews Paper file UND/EA1/GFD3/16 December 2000 Judge Edgar Albert Zorab Armenian books. Paper file UND/EA1/GFD3/17 September 1998 - August 2007 Kenneth Whitehead Trust and Collection Paper file UND/EA1/GFD3/18 1999 - 2001 Sir John Richmond's papers Paper file UND/EA1/GFD3/19 April - June 2001 D.A. Sandford's papers Paper file UND/EA1/GFD3/25 September 2008 - May 2009 Prof Anne K.S. Lambton Paper file UND/EA1/GFD3/26 February 2009 - February 2010 John Stainer's archive Paper file July 2011 - February 2017 UND/EA1/GFD3/27 Newman Collection - Tony Spencer Paper file UND/EA1/GFD3/28 July 2011 - March 2017 Catholic National Library Paper file UND/EA1/GFD4 August 1993 - June 2010 Middle East Documentation Unit (MEDU) Paper file

UND/EA1/GFD4a October - November 1999 Postgraduate petition Paper file UND/EA1/GFD5 October 1998 - February 2005 **European Documentation Centre** Paper file UND/EA1/GFD6 March 1990 - June 2016 Sudan Archive Paper file UND/EA1/GFD9 November 1998 - December 2008 Databases (electronic resources) Paper file UND/EA1/GFD10/3 October 2002 - August 2006 Licences for online services Paper file UND/EA1/GFE2 May 1997 - May 2001 SAZTEC Europe Ltd, awarded contract for the retrospective upgrading of short form records in the library database deriving from the sheaf catalogue manual records. Paper fund UND/EA1/GFE4 December 1989 - January 1993 European Communities documentation Paper file February 2000 - March 2002 UND/EA1/GFE12 Mobile shelving procurement for the Main Library and 5 The College from Nordplan, with plans Paper file January 2001 - November 2013 UND/EA1/GFE13 Archives and Special Collections, including staff meeting minutes, project bids, correspondence (including A.I. Doyle) 1. January 2001 - June 2003 2. June 2003 - December 2004 3. January - December 2005 4. February 2006 - May 2007 5. April 2007 - February 2009 6. May 2009 - November 2013 6 paper files UND/EA1/GFE14 July 1991 - December 2009 Cosin's Library Paper file UND/EA1/GFE15 December 2005 - December 2008 Palaeography courses and teaching

UND/EA1/GFE16.1 January 1991 - June 2017 Durham Dean and Chapter - Cathedral Libraries Inventory, including copies of the guidelines and a schedule of printed books of outstanding interest Paper file UND/EA1/GFF2 December 1998 - July 2006 Research Support Libraries Programme (RSLP) reports, project proposals, correspondence Paper file UND/EA1/GFF2/1 May 1999 - June 2000 RSLP Stage I bids: MEDU, Routh collection Paper file UND/EA1/GFF2/2 December 1999 - May 2000 RSLP Stage II bids: ERCO; Polymer Chain, Hebraica, Genesis Paper file UND/EA1/GFF2/3 April 1999 - August 2011 RSLP projects: 19th Century (1801-1914) Pamphlets A. April 1999 - March 2001. B. April 2001 - August 2011. 2 paper files UND/EA1/GFF2/4 July 2000 - November 2003 RSLP projects: ARCHway Paper file UND/EA1/GFF2/5 August 2000 - February 2002 **RSLP** projects: Genesis Paper file UND/EA1/GFF2/6 June 2000 - April 2003 RSLP projects: Hebraica and Jewish Studies Paper file UND/EA1/GFF2/7 December 1999 - November 2002 RSLP projects: Mapping Asia: Asian Language Expertise in UK Libraries Paper file UND/EA1/GFF2/8 November 2001 - November 2002 RSLP projects: Middle Eastern Studies Paper file December 1999 - October 2002 UND/EA1/GFF2/9 RSLP projects: Palaeography - Developing the National Resource Paper file UND/EA1/GFF3 November 1999 - July 2004 Pictures in Print (BL) Paper file UND/EA1/GFF9 October 2005 - February 2009 North East Inheritance (probate records) project Paper file

UND/EA1/GFF11 November 2008 - May 2009 Sudan Archive digitisation project Paper file

UND/EA1/GFG1 November 2004 - August 2005 Postgraduate annual reports Paper file

UND/EA1/GFH15 July 1991 - August 2000 DSU cafe in the library Paper file

UND/EA1/GFI1d 1989 - 1995 TINLEND - automation of Inter-Library Loans

UND/EA1/GFL1a(i) April 1985 - December 1991 Instructions to Library staff Paper file

UND/EA1/GFL1a(v) 1990 - 1992 Technical Services team meetings

UND/EA1/GFL1a(vi) 1995 - 1997 Reader Services

UND/EA1/GFL7 January 1994 - February 1996 Students of librarianship Paper file

UND/EA1/GFM12/1 October 1998 - September 1999 TLIAG electronic reserve project Paper file

UND/EA1/GFN3 May 1992 - May 1999 Adult and Continuining Education Centre for Lifelong Learning Paper file

UND/EA1/O1 July 1994 - September 2010
Departmental academic liaison librarian files, extensively weeded:
3. English, 19 July 1994 - 1 September 2010.
5. French, 19 July 1994 - 20 December 2004.
11. Theology, 10 May 1995 - 27 May 2005.
13. History, 18 February 1997 - 14 May 2003.
Paper file

UND/EA1/GFO3/1-3 1984 - 2001
Cataloguing Policy group minutes, agendas and papers.
1. November 1984 - November 1996.
2. November 1996 - November 1998.
3. May 1999 - July 2001.
UND/EA1/GE03/0 - June 1996 - January 2000

UND/EA1/GF03/9 June 1996 - January 2009 CMEIS, COVAL assessment and CASA review. Paper file UND/EA1/GFO3a 1981 - 1994 Online searching and Bids 1. August 1981 - November 1991 2. November 1991 - August 1994 2 paper files UND/EA1/GFO3c July 1989 - October 1998 Online circulation system Paper file UND/EA1/GFO3d March 1990 - September 2000 Correspondence with the GEAC firm 1. March 1990 - December 1991 2. December 1991 - August 1994 3. August 1994 - March 1998 4. July 1999 - September 2000 UND/EA1/GFO3j June 1988 - December 1997 Automation Policy Group Committee, later the Systems Management Group Committee from August 1994 1. June 1988 - July 1991 2. July 1991 - December 1997 2 paper files UND/EA1/GFO4 July 1988 - July 1990 **Oriental Recataloguing Project** Paper file UND/EA1/GFP1 January - May 1994 Presentations and donations of books (sample file retained) UND/EA1/GFP1a 1988 - 1998 Donations, mainly of Oriental books dealt with by Lesley Forbes. Paper file UND/EA1/GFP1b March 1990 - July 1991 General Charles Grey papers, purchase of Paper file UND/EA1/GFP1d April 1985 - March 1992 Graham Memorial Fund, Graham Military History books Paper file UND/EA1/GFP5 March 1990 - April 2014 Palace Green Library 1. March 1990 - July 1995. 2. July 1995 - April 2014. 2 paper files UND/EA1/GFP5a May 1984 - August 1997 Palace Green Library buildings repairs Paper file UND/EA1/GFP5b December 1983 - July 1991 Palace Green Library, Cosin's Library, cataloguing project Paper file

UND/EA1/GFP6 January - October 2000 Undergraduate matters Paper file

UND/EA1/GFQ2 July 1989 - November 1992 Questionnaires, retained as a sample

UND/EA1/GFR1 June 1991 - December 1996 Registrar, correspondence with

UND/EA1/GFR1a June 1994 - January 1999 Assistant/Deputy/Academic Registrar, correspondence with 1. May 1991 - June 1994 2. June 1994 - January 1999

UND/EA1/GFR1b November 1982 - December 1996 Chief Clerk, correspondence with Paper file

UND/EA1/GFR7a December 1998 - March 1999 Research Support Libraries Programme (RSLP), stage I bid submissions Paper file

UND/EA1/GFS6 January 1980 - February 1994 Standing Council on Library Materials on Africa (SCOLMA) Paper file

UND/EA1/GFS10 February 1992 - February 1999 Safety

1. February 1992 - December 1993

2. January 1994 - February 1999

2 paper files

UND/EA1/GFT2/1-2 January 1993 - November 1998

1. Elvet Riverside Library August 1994 - December 1997

2. Education Library January 1993 - November 1998 2 paper files

UND/EA1/GFT2/3-11 May 1990 - December 2000 3. Prior's Kitchen, the move, correspondence, August 1991 - December 1992

4. Archives and Special Collections (Prior's Kitchen and 5 The College) May 1990 - January 1992

5. Archives and Special Collections (Prior's Kitchen and 5 The College) January 1992 - January 1993

6. Archives and Special Collections January - November 1993

7. Archives and Special Collections December 1993 - January 1995

8. Archives and Special Collections January 1995 - July 1996

9. Archives and Special Collections August - December 1996

10. Archives and Special Collections January 1997 - June 1999

11. Archives and Special Collections July 1999 - December 2000 9 paper files UND/EA1/GFT2/12-18 May 1989 - August 2000 12. Oriental and Sudan collections, correspondence alphabetically with Lesley Forbes May 1989 - February 1998 13. Oriental Museum January 1997 - April 1998 14. Oriental Museum Lottery Bid etc July 1997 - April 1998 15. Oriental Museum June - November 1998 16. Oriental Museum November 1998 - April 1999 17. Oriental Museum Lottery Bid etc April 1998 - December 1999 18. Oriental Museum Lottery Bid etc January - August 2000 7 paper files UND/EA1/GFT9 December 1994 - November 1996 Teesside development, University College Stockton UND/EA1/GFU3 March 1989 - June 1996 UGC/HFC/HEFCE UND/EA1/GFU8 December 1996 - December 2000 Teesside Development Group (UCS) Paper file UND/EA1/GFV1 December 1991 - November 1996 Visitors Paper file UND/EA1/GFW1 April 1985 - December 1996 Warden and PVCs 1. April 1985 - January 1992 2. January 1992 - December 1996 Library files tempore Purcell UND/EA1/GG UND/EA1/GG1 July - August 2010 Library24/7 CILIP PPRG Marketing Excellence Awards 2010 report by Helen Thornber and Rachel Smith on DU's library being open 24/7, with email correspondence re it receiving the silver award. Paper booklet, 20p, + 2f UND/EA1/GG2 October - November 2012 Meissen Library, signed agreements for its transfer from the cathedral library to the university library 15 November, with an explanatory note on its background by Canon Rosalind Brown 30 October, and a service paper for the evensong "to mark its departure" 15 November. Paper file UND/EA1/GG3 October 2012 - Autumn 2018 Friends of Palace Green Library, letters (including re the dinner which led to its establishment), invites, lecture posters, newsletters (titled Philobiblon from Autumn 2018), AGMs.

Paper file

# UND/EA1/GG4 [2013]

"book2net Spirit Case Study", detailing the public book scanning facility installed at the Bill Bryson Library, supplied by Genus. Printed colour illustrated card leafet, 2f

# UND/EA1/GG5 May 2013

"University of Otago Review of the University Library's Support for Teaching and Learning 17-19 October 2002" report (Jon Purcell was the external panel member).

Paper file

UND/EA1/GG6 April 2012

Staff survey 2011, library and museums report, carried out by Capita Paper file

UND/EA1/GG7 October 2014

Paintings of the Spanish Golden Age: the Collections of County Durham, conference programme and dinner invite Paper file

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UND/EA1/GG8 [December 2014]

Christmas cards sent to the librarian from other university/college libraries Paper file

UND/EA1/GG9 September 2005

International Student Barometer presentation, with some associated UEC papers and minutes of a working group on international students October 2006.

Paper file

UND/EA1/GG10 [2014] & 2016

Ushaw Development Advisory Board agenda and appendices 2014, with the business case for the Ushaw Residential Research Library April 2016. Paper file

# UND/EA1/GG11 [c.March 2016]

[Draft] memorandum of understanding between Durham University and Durham City Arts re installing a bronze casting of Fenwick Lawson's wheel cross.

Paper, 1f

# UND/EA1/GG12 2009 - 2013

Palace Green Library, including its restoration and refurbishment: 1. Palace Green Library Steering Group and planning application 2009; Vision by GSS Architecture 2010; Outline brief and plan with a timeline and milestones 2011

2. Palace Green Library Steering Group minutes and papers 2010-2013, also the Exhibitions sub-committee, Chancellor's Appeal PGL leaflet 2010, and inaugural PGL Development Board meeting December 2012,

3. Palace Green Library Steering Group minutes and papers February 2013 - June 2014;

4. Palace Green Library Priory Books project, Steering Group, staffing, Northern Bridge, cathedral, World Heritage Site, restructuring, August 2014 - July 2015;

5. Palace Green Library Steering Group August 2015 - May 2016 6. Palace Green Library exhibitions; general; cathedral; World Heritage Site including *Palace Green Library and Durham's World Heritage Site* brochure

[2011] and its management plan, and Catholic National Library 6 paper files

# UND/EA1/GG13 2011

Programme and correspondence for the visit of Clive Field to evaluate the relative merits of Durham and Liverpool Hope Universities re looking after Ushaw College's collections.

Paper file

UND/EA1/GG14 December 2011 - April 2012

College Learning Resources task and finish group papers, correspondence, environment surveys of each college, and the final report. Paper file

# UND/EA1/GG15-16 September 2010 - July 2016

Research Management Information System (RMIS) (later the Research Activity Support System (RASS), and then the Research Information System, RIS), project board minutes, reports, project plans and correspondence. 15. September 2010 - July 2012.

16. June 2014 - September 2015.

16A. October 2015 - July 2016.

3 paper files

UND/EA1/GG17 November 2010 - November 2011

Bill Bryson Library refurbishment and extension, including MEDU development project group minutes, refurbishment meeting minutes, library space management group minutes, press releases, plans, and correspondence.

Paper file

UND/EA1/GG18 June - July 2014 Information Security, steering group minutes and papers, and correspondence. Paper file UND/EA1/GG19 2009 - 2017 Librarian's invites: Lumiere, 13 November 2009 SCR Guest Night (?SMC, SJC), 15 December 2009 Luce lecture, 17 June 2010 VC's Garden Party (n.d.) Ogden Centre for Fundamental Physics opening 10 March 2017. Paper file

UND/EA1/GG20 April 2017 Durham University's Sexual Violence Task Force A Higher Education Initiative to Address Sexual Violence and Misconduct on Campus, with a covering letter. Printed paper booklet

UND/EA1/GG21 June 2016 - April 2017 Delivering Operational Excellence Strategy (Durham DOES) for Professional Support Services reports. Paper file

UND/EA1/GG22 2008 - 2011 Library strategy, management structure, report and objectives. Paper file

UND/EA1/GG23 February 2007 - October 2012 Gateway Building/Palatine Centre and Library redevelopment comprising: Programme Board minutes with library plans March - December 2008, including plans for and ojections against the relocation of the Music Department Library from Palace Green Library, also *Concept Architect's Brief Gateway Programme* and Shepheard Epstein Hunter's February 2007

Feasibility Study for Durham University Library final report Programme Board with library plans April - June 2009, December 2009, April 2010, also Library user Group January - February 2009 Programme Board minutes with library plans October - December 2009 Programme Board minutes and papers November - December 2011 Gateway Development business case, including Library expansion, December 2011

Palatine Centre opening arrangements and guest list, October 2012 5 paper files

UND/EA1/GG24 July 2011

Palace Green Library unsuccessful Heritage Lottery Fund bid for 'Conservation, Education and Appreciation'. Paper file

UND/EA1/GG25 February 2011 - July 2012 Lindisfarne Gospels Board meeting papers. Paper file

UND/EA1/GG26 2014 - 2015

Library Strategy papers, including reports/strategies from University College London, St Andrews University, and University College Dublin. Paper file

### UND/EA1/GG27 March 2013 - June 2014

Library Development Board papers, especially re the Priory Library Digitisation project.

Paper file

# UND/EA1/GG28-29 2012 - 2014

Heritage Collections/Culture:

28. 2012-2014: World Heritage Site Visitor Centre; Durham Castle; Cultural Strategy; Al-Salam Palace Kuwait project; Exhibitions; Research Collections; galleries; restructuring.

29. 2015-2016: Culture staff structure; Al Salam Palace Kuwait project; Somme exhibition; Cultural strategy; Durham Light Infantry; Art; Hazel Edwards; Oriental Museum; general strategy; marketing plan; Durham County Council; Magna Carta exhibition.

Paper file

UND/EA1/GG30 2013 - 2014

Cultural Engagement including estimates for exhibitions. Paper file

UND/EA1/GG31 August 2014 - October 2016 Open Access Publishing and Research Data Management 2 paper files

UND/EA1/GG32 2011 - 2016 Ushaw College

1. 2011-2012, including a copy of *Ushaw College Library 1851-2001 an Exhibition*, (2001), a Memorandum of Understanding between the college and the university, *Ushaw College Feasibility Study* [2012] by Malcolm Reading Consultants, and Library Academic Advisory Committee papers October 2011..

2-3. 2013-July 2014: Ushaw College Library Committee; Catholic National Library; Ushaw Programme Board; Ushaw Operation Group; Treasures of Ushaw College; general; Lisbon collection; Ushaw College trustees; Ushaw College Library general; proposed development plan, steering group; cultural engagement.

4-5. August 2014 - May 2015: Ushaw Programme Board; Treasures of Ushaw College; Catholic National Library; Library and Heritage Committee; cutrual engagement; Catholic Archives Society; general; Library; Ushaw Steering Group; Ushaw Advisory Board; presentations/planning documents; Friends leaflet.

6-7. September 2015 - July 2016: Advisory Committee; Cultural Engagement Committee; Library and Heritage Committee; Treasures book; Programme Board; general; Residential Library business case; University issues with Ushaw; History (Catholic National Library).

7 paper files

UND/EA1/GG33 March 2010 - February 2018 Letters to the librarian from A.I. Doyle, former keeper of rare books, providing much information on former practices and arrangements at Palace Green Library and a commentary on developments since his retirement in 1983. With also a wide-ranging letter from Alan Piper, May 2011. Paper file

*Ownership history:* Formerly numbered: N19 *Access restrictions:* Closed until 2028

UND/EA1/GG34 April 2010 - July 2012

Correspondence with potential donors including:

Letters from Biddy Baxter to Jon Purcell and Sheila Hingley re her honorary degree, possible gifts, impressions of Palace Green Library developments etc June and July 2012.

Copy letter from Chris Higgins VC to the Barkers April 2010. Paper file

UND/EA1/GG35 June 2012

Durham University Retired Staff Association (DURSA), meeting re its establishment and a memorandum of understanding between it and the university.

Paper file

UND/EA1/GG36 2010 - 2012

University strategy, plans, reports and some correspondence, including library and Registrar's Division plans, and librarian's November reviews of progress against plans for 2010 and 2012.

Paper file

UND/EA1/GG37 May 2011

"Scholarly Communications: journal pricing", paper for UEC and presentation to Senate.

Paper file

UND/EA1/GG38 September 2009 Senate new member induction pack. Paper file

UND/EA1/GG39 2010

World Heritage Site:

Proposal for the Creation of a Research Laboratory meeting papers May 2010, jointly hosted by cathedral and university, project unrealised. Feasibility study for WHS attractions development, brief for consultants and invitation to tender

Paper file

UND/EA1/GG40 2009 - 2012

Information Technology Steering Group meeting papers and project proposals including Web Improvement Project, and a university IT strategy Paper file

UND/EA1/GG41 April 2009 QAA Institutional Audit briefing paper. Paper file

[c.2010] UND/EA1/GG42 Library Staff IT Induction Handbook. Paper file UND/EA1/GGD6.1 June 2010 - March 2011 Palace Green Library redevelopment Paper file June 2011 UND/EA1/GGD8.2 Thesis digitisation Paper file UND/EA1/GGD12 January 2016 - January 2017 Auckland Castle Trust, including agreement for the Centre for Spanish and Latin American Art Paper file UND/EA1/GGE16 [2016] Durham Dean and Chapter Library (Sharp/Meissen) including Meissen agreement Paper file UND/EA1/GGM24 June 2008 - March 2009 Bailey reorganisation/Elvet Riverside steering group Paper file UND/EA1/GGM26 July 2009 - June 2010 Palace Green Library project (Wolfson Gallery) Paper file UND/EA1/GGT11 June 2010 - March 2014 Friends of Newcastle University Library Paper file Library files tempore Waller UND/EA1/GH UND/EA1/GH1 March - October 2020 Circulars and emails to staff from the librarian and members of SMT about the COVID-19 Coronavirus pandemic, closing down buildings, and then reopening them from July 2020. Paper file Librarian's Staff Personnel files UND/EA1/GZ 1963 - 2012 12 paper files Access restrictions: Closed Departmental files 1937 - 1979 UND/EA1/H Provenance: H3-30 transferred from David Watkinson's former office in Palace Green Library 1 December 2005, Acc No Misc. 2005/2006:43. Ownership history: H1-2 formerly UND/B3 (part)

### UND/EA1/H1 1937 - 1939

List of curators (most academic staff) holding library keys, with the date of their return, signed off by H.W. Acomb or E.D. Muffett. Paper, 1f

UND/EA1/H2 1939 - 1979

Library key book

recording the various library keys, to whom issued, signatures, dates of return, key checks, and with notes by A.I. Doyle on the various systems for issuing keys, with staff having to draw keys from the Castle lodge in the 1950s to access the library on vacation afternoons, evenings, weekends and holidays.

Paper booklet

UND/EA1/H3-30

Files of the former deputy-librarian, David Watkinson

# UND/EA1/H3-6 1926 - 1984

Photocopies of library reports, minutes, memoranda and correspondence, with the occasional original letter included, covering:

- 3. 1926-1969 Building and layout changes at Palace Green Library.
- 4. 1965-1978 A new library building at Stockton Road.
- 5. 1949-1984 Library sections Oriental.
- 6. 1976-1980 Library operations.

#### UND/EA1/H7 1920 - 1974

University Grants Committee library returns, with statistical totals [by David Watkinson] of stock, finance and capacity for each university.

### UND/EA1/H8-15 c.1970 - c.1990

Durham university history: chronologically arranged photocopies of documents, with notes and transcripts by David Watkinson, taken from the Durham cathedral archive, the Thorp correspondence, the Jenkyns papers (in Balliol College Library, Oxford), occasional published histories and newspapers, Auckland Castle Durham episcopal records, and Durham university records (Senate and Convocation minutes and the deed boxes): 8, 1820-1835.

- 9. 1836-1837.
- 10. 1838-1841.
- 11. 1842-1861.
- 12. 1862.
- 13. 1863-1889.
- 14. 1890-1916.
- 15, 1917-1943.

# UND/EA1/H16-17 c.1970 - c.1990

Durham university history: transcripts of university records by David Watkinson:

16. [University College] Council minute book 1836-1871 (UND/F1/B1/1); University Convocation minutes 1836-1898, indexed; University Senate minutes 1836-1909, indexed to 1899.

17. University Senate minutes 1910- 1924; University Council minutes 1910-1946; University Council minutes relating to staff 1921-1946.

# UND/EA1/H18 c.1978 - c.1986

Information on the Palace Green Library and other buildings on Palace Green; some correspondence and minutes of DW re the Library 1978-1986; transcripts of recorded interviews with Ramage; transcript of Library Curators', Senate and Council minutes on matters relating to the Palace Green and departmental libraries 1837-1971.

### UND/EA1/H19 1970

Durham university history: photocopies of printed and manuscript memories of the university in their day from: Robert Brown, Prof F.C. Hood, Prof J.L. Burchnall (*bis*), C.W. Gibby, A.P. Whitaker, E.M. Bettenson, Leonard Slater, Prof W. Roy Niblett, Joseph P. Freeman, Hensley H. Henson, Edgar Jones, C.F. Turnbull, A.G. Mathew, William Temple, Rev W. Purdon, R.P. Wright, Canon G.A. Williams, K.B. MacFarlane, John Haswell, Rev E.A. Woodruffe-Peacock, Archibald T. Bagott, Rev F. Wilcox, E.G. Pace, T.W. Robinson, J.C.E. Wren, J.R. Spaul, Ken Green.

### UND/EA1/H20-22 1977 - 2003

Durham university history: enquiries re the history of the university with in-letters and copy out-letters, filed chronologically:

20. 1977-1984.

21. 1984-1993.

22. 1994-2003.

### UND/EA1/H23-27 c.1970 - c.1990

Photocopies of sections of the Durham University *Calendar* with some notes by David Watkinson of an individual's Durham career:

- 23. Members of colleges 1837-1890.
- 24. Examination results 1837-1893.
- 25. Degrees granted 1837-1896.
- 26. Degrees granted 1897-1920.

27. Members of the university 1838-1876.

### UND/EA1/H28 c.1970 - c.1990

Durham university history: notes of David Watkinson on subjects in Senate minutes, names of examiners, university accounts.

#### UND/EA1/H29 c.1970 - c.1990

Durham university history: archive lists. David Watkinson's lists of files in the Old Shire Hall Basement (subsequently also listed by Adrian Allen) organised by subject, with also lists of other Durham archive material pertaining to the history of the university.

#### UND/EA1/H30 1993 - 1996

Correspondence between W.A. Moyes and David Watkinson about the proof-reading and publication of Moyes's *Hatfield 1846-1996 : a history of Hatfield College in the University of Durham* (Durham 1996).

#### UND/EA1/H31 January - December 1974

50th anniversary of the Science Laboratories, file of W.B. Woodward, keeper of Science Books, concerning the planning of the celebrations, including minutes of the working party.

### UND/EA1/H32 1967 - 1985

File of John Lumsden, an assistant librarian 1968-2005, including: Economic History dept research profile report 1985;

2 guides to statistic resources in the library [1969] and 1978;

Report and notes on reader services 1983.

Library tasks 1983;

Library guide on British government publications 1969;

A note of gaps in collections which might be filled 1974;

Paper for a meeting of academic staff on the future development of the library 1972;

Issue system working party reports 1972-1979;

Note on new fines 1980;

Procedures for transferring psychology books to the Science Library 1969; Notes for freshers' tours 1972;

Comments on a proposed new order and identification system 1970; Library closing routine c.1970;

Guidelines for staff admission to the library after hours 1967;

Subject suggestions of library resources for research in response to a request from the librarian of 20 February 1970.

Provenance: Transferred by John Lumsden July 2005.

UND/EA1/H33 1981 - 1994

File of John Lumsden, an assistant librarian 1968-2005, including papers on:

procedures for disposing of stock, disaster planning, automated cataloguing systems implications, library objectives and forward planning, working hours, library accounts and statistics, loan reviews, library staff and responsibilities, review of music, periodicals, the new librarian, the library establishment, a library extension, alarm and locking up procedures, out of hours access, data protection, meetings, cuts, capacity, official publications, JANET, copying catalogues, data entry, and online reference material. *Provenance:* Transferred by Christine Purcell from Durham University Main

Library 7 August 2006, Acc No Misc.2006/2007:6

UND/EA1/H34 June 1966 - February 1998 Job particulars for assistant librarian/keeper posts.

UND/EA1/H35 1984 - 1987

File of David Sowerbutts's notes and papers leading to the major allocations sub-committee's report.

#### UND/EA1/H36 1983 - 1995

File of David Watkinson of memos and reports concerning changes to the university's structure and government and also including reports of the policy committee's visit to the library 16 July 1987 and the working party on the colleges [1992].

UND/EA1/H37 1968 - 1972

File of David Sowerbutts "revision of order procedure" with suggestions and comments on proposals for changing the ordering system and slips.

UND/EA1/H38-94

Files of Brian Cheesman (1931-) as deputy-librarian (1967-1990).

1979 - 1982 UND/EA1/H38 Council ad hoc committee on the Library, Automation sub-committee papers. UND/EA1/H39 1979 - 1981 Automation - GEAC - contracts UND/EA1/H40 1981 Automation - GEAC - data entry manual UND/EA1/H41 1980 - 1982 Automation - GEAC - data entry for music. UND/EA1/H42 1980 - 1982 Automation - GEAC - data entry for periodicals. UND/EA1/H43 1980 - 1982 Automation - GEAC - data entry proofreading. UND/EA1/H44 1979 Automation - GEAC - system functional description. UND/EA1/H45 1980 Automation - GEAC - system installation. UND/EA1/H46 1979 - 1982 Automation - GEAC - correspondence. UND/EA1/H47 April 1982 - June 1983 Automation - GEAC - correspondence. UND/EA1/H48 1981 - 1983 Automation - GEAC - computer operators and operating instructions. 1980 - 1984 UND/EA1/H49 Automation - GEAC - payments. UND/EA1/H50 1980 - 1981 Automation - GEAC - deputy-librarian's progress reports. UND/EA1/H51 April 1980 Automation - GEAC - library system proposal. UND/EA1/H52 1981 - 1983 Automation - GEAC - short loan/reserve working party and instructions. UND/EA1/H53 1969 - 1981 Automation - short loan system. UND/EA1/H54 1980 Automation - staffing. **UND/EA1/H55** 1979 Automation - SWALCAP report on real-time library circulation systems for Durham University Library. UND/EA1/H56 1971 Bequests - Collingwood book collection move.

UND/EA1/H57 1966 - 1986 Bequests - Wilhelm Levison books, including a will extract. UND/EA1/H58 1982 - 1984 Bequests - Freya Stark books.

UND/EA1/H59 1987 - 1988 Book sale, including Garlick, [F.M.] Leason and Neville's Cross College books.

UND/EA1/H60 1973 - 1987 Bookplates, including designs for various donations and bequests.

UND/EA1/H61 1966 - 1976 College and departmental libraries survey of 1969, with also some college library annual reports.

UND/EA1/H62 1978 - 1989 Departmental libraries - Elvet Riverside.

UND/EA1/H63 1984 - 1985 Departmental libraries - Geography.

UND/EA1/H64 1989 Departmental libraries - Geology.

UND/EA1/H65 1975 - 1990 Departmental libraries - History.

UND/EA1/H66 1971 Economies in the library.

UND/EA1/H67 1984 & 1986 Economies and cuts in the library.

UND/EA1/H68 1983 - 1990 Education library.

UND/EA1/H69 1977 - 1980 Education library catalogue.

UND/EA1/H70 1966 - 1988 Graphs and statistics, figures for Durham and in comparison with other university libraries.

UND/EA1/H71 1983 - 1986 Liaison with the Arts faculty.

UND/EA1/H72 1978 - 1989 LINC - Library, Information and Computing Service meetings.

UND/EA1/H73 1977 - 1983 Loan periods working party.

UND/EA1/H74 1979 - 1983 Manpower Services Commission project.

UND/EA1/H75 1966 - 1971 Oriental Library - Foster memos.

UND/EA1/H76 1970 - 1976 OWL - one week loans, mainly statistics. UND/EA1/H77 1983 Periodicals working party. **UND/EA1/H78** 1967 - 1977 Quinquennial plans. UND/EA1/H79 1969 - 1990 Staff academic-related job descriptions/details. **UND/EA1/H80** 1968 - 1988 Staff non-academic-related job descriptions/details. 1965 - 1988 UND/EA1/H81 Staff manual of procedures and instructions. **UND/EA1/H82** 1968 - 1986 Staff working hours. **UND/EA1/H83** 1973 - 1990 Staffing proposals. UND/EA1/H84 1986 - 1987 Stock disposal. UND/EA1/H85 1974 - 1988 Stock relegation. UND/EA1/H86 1965 - 1990 Stocktaking procedures. UND/EA1/H87 1987 - 1990 Teikyo, including a brochure. **UND/EA1/H88** 1988 Transfer of Russian books to Hull University Library. UND/EA1/H89 1988 - 1990 Transfers of books out of the Oriental Library. UND/EA1/H90 1970 & 1975 UGC visits. UND/EA1/H91 1974 - 1976 UGC correspondence repossible library developments, including the working party [1976] report Capital Provision for University Libraries. UND/EA1/H92 1985 UGC visit. UND/EA1/H93 1983 - 1989 Videos, acquisitions of and use in instruction. UND/EA1/H94 May - June 1973 New Main Library - subject arrangement. UND/EA1/H95-104 Files from the cataloguing section

#### UND/EA1/H95 1986

Cataloguing rules for books, with appendices, by Sarah Milner.

UND/EA1/H96 [1990 - 1995] Cataloguing procedures for books, mostly by Sarah Milner.

#### UND/EA1/H97 [1990 - 1995]

Cataloguing procedures for Palace Green and Law Library books in particular, mostly by Sarah Milner.

#### UND/EA1/H98 [1992 - 2001]

Cataloguing procedures for books, mostly by Sarah Milner, and mostly 1999, but it does include some earlier material.

#### UND/EA1/H99 1988 - 1998

Cataloguing procedures using INNOPAC, mostly by Sarah Milner and Christine Purcell, including classification guidelines, diacritics, and Russian terms.

UND/EA1/H100 1964 - 1996 Statistics of books missing 1964-1996 and acquisitions procedures 1975-1990.

UND/EA1/H101 [c.1970] - 2005

Sudanese books classification schemes, and some notes of accessions.

UND/EA1/H102 1986 - 1999

Levison collection - cataloguing procedures, slips and notes.

#### UND/EA1/H103 1995 - 1998

Cataloguing section file on appraisal training, authority control and a CURL database project feasibility study.

#### UND/EA1/H104 1999 - 2004

Cataloguing section file on authority control, GUICAT Windows cataloguing, Hebraica poject searching in RLIN and cataloguing guide, a CURL collaborative collection management project, weeding philosophy, setting up Sharp Library online circulation, serials moves, Winterbottom and Maltby retroconversion, online purchaser requests form, streamlining acquisitions, staffing reading lists, cataloguing duties and advanced keyword indexing.

# UND/EA1/H105 1982 - 1990

Lists of university publications:

- Exhibition of publications by past and present members of the university in the SPCK booksop in Durham [June 1982].

- Centre for Middle Eastern and Islamic Studies publications [c.1987].
- Census Research Unit publications April 1987.
- Geography Dept publications April 1990.
- North East Local Studies Group publications 1986.
- British Coal and Opencast Mining publications March 1990.

### UND/EA1/H106 29 July 1968

"Movement for a Democratic University" circular expressing the views of a staff/student *ad hoc* committee questioning various aspects of the running of the university, especially residence and college attendance requirements and library expenditure.

Paper, 2f

### UND/EA1/H107 Sepember 1993 - September 2002

Cataloguer's file of cataloguing training sessions, Sudan book acquisitions, ASC Search Room book classification scheme, procedures for dealing with added copies, training sessions on the Internet, new areas of work for clerical staff, Main Library service point staffing proposals and rotas, enquiry training memo and a training session on major OPACs. Paper file

UND/EA1/H108 November 1999 - November 2001

Cataloguing training presentations on introducing MARC21 and tracking an order through technical services.

Paper file

UND/EA1/H109 1967 - 1991

Oxfam pledged giving scheme for library staff, administered by John Lumsden 1969-1992, including thank you letters/receipts from Oxfam for moneys sent, some annual donor records, and some newsletter/publicity material, with some images, from Oxfam.

Paper file

*Provenance:* Given by John Lumsden, 13 April 2012, Acc No Misc.2011/12:58.

# UND/EA1/H110 [1967]

*Reader Failure: A Pilot Survey*, by A.D. Burnett (being p.142-158 from an unidentified journal, with the pages bound in incorrect order), being an analysis of surveys of readers failing to find what they were looking for in the library.

Paper booklet, 9f

*Provenance:* Given by the author *Ownership history:* Formerly: PamL020.72BUR

UND/EA1/H111 1988 - 1998

Disposals, to the book trade, pulping and skips, including correspondence with book dealers, reports from the backlog project meetings 1991-1992, lists and printed articles.

Paper file

UND/EA1/H112 1998 - 2009

Cataloguing planning, including brainstorming 2001 and Retrocon issues 2003.

Paper file

UND/EA1/H113 1970 - 1987 Cataloguing procedures and rules. Paper file

#### UND/EA1/H114 1997

Notes on incorporating DACE counselling materials into the University Library.

Paper file

### UND/EA1/H115 1971 - 1994

Notifications of accessions to the Northern Regional Library System (NRLS) and the British Library.

Paper file

# UND/EA1/H116 1984 - 1990

Cataloguer's file of Nicky Clarke, including a specification for capturing phase one of the sheaf catalogue, lists of MARC fields, comments on a bibliographic file and catalogue automation, and suggestions for cataloguing procedures. Paper file

# UND/EA1/H117 [c.1950 - 2009]

Library presentations book plates, mostly originals but some photocopies, recording donors or the bequest from which a purchase was funded, in a variety of designers, collected by Olive Marrington (retired 2014). Paper file

### UND/EA1/H118 [c.1950]

Cataloguing rules, based on those of Trinity College Cambridge, with subsequent annotations

Paper booklet, 74f

### UND/EA1/H119-121 1976 - 1996

Files of David Watkinson concerning financial matters, including correspondence, statements, and his notes:

119. Cuts and their possible impact 1985-1987

120. Archives and Special Collections (and Palaeography and Diplomatic) and the Documentation Unit 1990-1995

121. Archives and Special Collections costs and Follett 1993-1996

122. DUSER 1976-1983.

4 paper files

UND/EA1/H123-124 [1970s - 1990s]

David Watkinson indexes:

123. Durham University students, mostly 19th century, in various groupings (engineers, clergy, non-graduates etc).

124. Librarians, detailing their university education.

A5 index cards, 4 boxes

# Photographs

UND/EA1/J 1936 - 2002

Photographs - Events UND/EA1/JA

# UND/EA1/JA1 1993

Saskia Rockenfeller's photo album [of her work experience] in the Main Library showing staff, interiors, Christmas party, and Cathedral Sharp Library interiors. Staff not identified.

Paper file with colour prints stuck in, spiral bound *Provenance:* Presented by 28 August 2003, Acc No Misc.2003/2004:1 *Ownership history:* Formerly UND/B2/18

# UND/EA1/JA2 c.March 1982

Retirement party at Palace Green Library of Sid Witson, porter, held in the Garden Room, featuring Dr Ian Doyle, and also Hilda Guy, David Sowerbutts, Marc Page, Dorothea Slow and Richard Clark. Also a full-length portrait of Ian Doyle on Palace Green and a view of Room 1 at Palace Green when in use as the main issue desk for the library.

5 colour prints

*Provenance:* Presented by the Librarian 10 September 2002, Acc No Misc.2002/2003:59.

Ownership history: Formerly UND/B4.

### UND/EA1/JA3 8 December 1983

Ted Short Lord Glenamara opening the new Main Library, being shown the computer issuing system, with 3 newspaper cuttings showing the exterior of the library and Nance Macaulay showing Lord Glenamara the issuing system.

*Size:* 125 x 125mm

#### UND/EA1/JA4 26 August 1986

Main Library interiors showing the impact of a flood.

# UND/EA1/JA5 [1987]

Presentation of the Pratt Green hymn collection, in Cursitors Room, Palace Green Library, present (L to R): Dick Watson, Fred Holliday VC, Fred Pratt Green, ?, Nance Macaulay, Beth Rainey, ?. *Size:* 120 x 180mm

#### UND/EA1/JA6 27 April 1987

Unveiling of a plaque on the site of Thomas Wright's house at Byers Green. 1. Dr Michael Hoskins of Cambridge University unveiling the plaque.

2. Group by the unveiled plaque: (L to R) Dr Hoskins, Prof. A. Wolfendale, Mr A. Bradshaw (master of Van Mildert), Mr Colley (of Byers Green), Prof G. Rochester (resident), Beth Rainey, Dr A.I. Doyle, Mrs Colley, Mayoress of Spennymoor, Prof R. Ellis.

3. Nuthall Temple, designed by Thomas Wright, with a covering letter of 7 December 1988 from George Rochester.

*Size:* 95 x 125mm (colour), 145 x 225mm (BW)

# UND/EA1/JA7 1989

Harriot seminar group on the steps of the Castle Great Hall. *Size:* 125 x 195mm

# UND/EA1/JA8 February x March 1992

Newspaper cutting from *Password* of Alan Howarth, Higher Education Minister, on his visit to Durham, at Palace Green Library, holding a book, with Heather Starkey, Emma Sweeney, Catherine Usher (all students) and Beth Rainey.

*Size:* 210 x 135mm

# UND/EA1/JA9 2 July 1992

Award of an honorary DLitt to Richard Hill.

1. Richard Hill in his formal gowns seated in the castle courtyard with his grand-daughter who had also received her degree.

2-9. Party afterwards in Cosin Library, (identified L to R)

2. Heather Sharkey, Mabel Rowe (library assistant), Ralph Austin (lecturer in ME studies), Richard Hill.

3. Dai Morgan, Jo Fewster, David Watkinson.

4. Alisoun Roberts, David Sowerbutts, Sheila Doyle.

5. Richard Hill, Lesley Forbes.

6. David Watkinson, ?, ?, ?, John Hall, Prof Graham Rodmell (PVC), ?.

7. Includes Sheila Doyle.

8. Richard Hill, Don Radcliffe, Ian Doyle, Dick Watson, ?.

9. ?, ?, S.V.R. Char (assistant librarian), Mabel Rowe.

10-11. Workman up a ladder repairing a collapsed ceiling in the Palace Green entrance.

Size: 100 x 150mm

*Related material in other DUL collections:* Cf also graduation photos in UND/CK1/BF1992B.

# UND/EA1/JA10 December 1994

Award of an honorary MA to Hilda Guy, library supervisor at Palace Green. 1. Formal portrait outside Palace Green Library door.

2. In the Castle courtyard with Beth Rainey.

3-14. Party afterwards in the Cosin Library, featuring Jo Fewster and Alan Heesom (on left of 3), Chris Brooks (on left of 4), Ann Moss, David Burnett, Jo Cheesman and Joan Mills (L to R 5), and Margaret McCollum (on right of 12).

*Size:* 100 x 150mm

*Related material in other DUL collections:* For further graduation photos, see also UND/CK1/BF1994B.

UND/EA1/JA11 January 1986

High table of the Doyle dinner at Lumley Castle. Present (L to R): Eric Cambridge, Rev P. Hiscock, Ian Doyle (standing, speaking), L. Slater, H.S. Offler.

Size: 100 x 150mm

UND/EA1/JA12 July 1998

Royal visit of Prince Charles to Palace Green Library for his honorary degree, showing him and the procession in the entrance and room 1, passing an exhibition.

Size: 100 x 150mm

*Related material in other DUL collections:* For further graduation photos, see also UND/CK1/BF1998A.

# UND/EA1/JA13 [2001]

History of Science display class with material laid out in Cosin's Library being inspected by students led by David Knight, identified, and supervised by Beth Rainey.

Size: 100 x 150mm

#### UND/EA1/JA14 [July 2002]

Visit of Queen Elizabeth II, touring Palace Green in her car, taken from Palace Green Library ladies loo by Sally Hoddy, showing the crowds and Palace Green beyond.

*Size:* 100 x 150mm

### UND/EA1/JA15 October 1842

Examination of the Students of the University of Durham, students in gowns at desks in Bishop Cosin's Library, with an invigilator.

Original tinted engraving by G.H. Adcock and R.W. Buss. *Size:* 250 x 175mm

*Ownership history:* Formerly: Misc Photos PH2/A1/19,20.

### UND/EA1/JA16 1981 - 1986

Building of the Science Library extension, including tree felling and moving, preparation of the present building, digging holes, cranes, diggers, drains, concrete mixer, beams, floors, staff visits, foundation stone laying, moving stock, carpeting, shelving, computers, cars, and bicycles, by Barry Woodward, mostly identified (by Barry Woodward, augmented by J.T.D. Hall), including also:

Science Library wake dinner 22 December 1981.

Summer party [1984].

DUCK week abseiling off the building November 1986. Photo album, 230 colour prints mounted on 98f paper

#### UND/EA1/JA17 30 July 2009

Library staff group taken outside the Calman Learning Centre on the retirement of Dr John Hall as librarian, all identified on a separate copy: Jane Hodgson, Denise Condron, Christine Purcell, Debra Kobasa, Kathryn Elwick, John Hall, Audrey Taylor, Victoria Hedley, Jodie Fenwick, Sarah Maskill, Clare Powne, Elizabeth Taylorson, Allison Brown, Heather Ewington, Christopher Skelton-Foord, Amran Hussain, Laura Marfitt, Carol Harris, Emily Dott, Helen Armstrong, Malcolm Ferguson, Neil Davis, Margaret McCollum, Gary Cheek, Craig Barclay, Rachel Grocke, Eileen Handy, Heather Robb, Jane Hogan, Sue Fletcher, Michael Stansfield, Sebastian Palucha, Richard Higgins, Andrew Gray. *Size:* 210 x 300mm

### UND/EA1/JA18 15 October 2009

Library staff at the farewell meal in the Court House pub in Durham for Clare Powne as deputy-librarian, featuring: Allison Brown, Peter Chrichard, Denise Condron, Kathryn Elwick, Heather Ewington, Anne Farrow, Sue Fletcher, Eva Grigoropoulou, Sheila Hingley, Jane Hogan, Mike Johnson, Laura Marfitt, Olive Marrington, Sebastian Palucha, Andrew Praeter, Christine Purcell, Jon Purcell, Heather Robb, Simon Speight, Ben Taylorson.

### UND/EA1/JA19 16 October 2009

Library staff at the farewell coffee in the Main Library for Clare Powne, deputy-librarian, featuring: Sheila Hingley, Jane Hogan, Clare Powne, John Purcell, Christopher Skelton-Foord, Simon Speight. Taken by Kathryn Elwick.

### UND/EA1/JA20 14 October 1958

Reopening of Cosin's Library after restoration:

1. Reception in Cosin's Library, showing the large armorial above the porch, before the inscription had been painted, and the chandeliers by G.G. Pace of York. With a marked up photocopy identifying those present (mostly members of the Durham Colleges Academic Board) as including: Col J.C.R. Fitzgerald-Lombard (Durham Colleges Treasurer), Dr Sidney Holgate (Durham Colleges Registrar), P.V. Smith professor of Psychology, ?G.D. Rochester professor of Physics, ?Miss Whitley principal of Neville's Cross College, John Lough professor of French, ?J.C. Brooks reader in Spanish, W.B. Fisher professor of Geography, W.A. Prowse reader in Physics, G.S. Darlow deputy-librarian, Miss E.M. Scott principal of St Aidan's Society, Eric Woodcock professor of Latin.

2. The librarian, David Ramage, showing the warden, Sir James Duff, the Shakespeare first folio, title page displayed.

By The Sunderland Echo.

Size: 160 x 210mm

2 BW prints

2. printed in *The Sunderland Echo* on 15 October 1958 and in *Durham University Journal* (vol.56, Spring 1964) p.65.

#### UND/EA1/JA21 4 July 2009

John Hall, librarian, half-length, 34 various images, and 2 images of a library staff group outside the Calman Building.

36 digital images (17 JPGs and 19 TIFs) on a CD in a hard plastic cover

#### UND/EA1/JA22 2000

Visiting group of Lithuanian librarians with Clare Powne, outside the ML main entrance. *Size:* 100 x 150mm

Colour print

# UND/EA1/JA23 [?1975]

[Tom Garlick], in jersey and cords, standing outside [?in the Lakes] in front of a Mini car with stall of books for sale, holding up his [?just published] book *Hardknott Castle Roman Fort. Size:* 130 x 90mm Colour print *Provenance:* Given by John Lumsden 22 July 2011.

# UND/EA1/JA24 [29 June 1982]

Laying of the foundation stone for the new Main Library by Dame Margot Fonteyn.

1. Dame Margot Fonteyn at the microphone, with Fred Holliday + 4 behind. 2-3. Main Library party (LtoR): ?Mrs and Barry Woodward, Mrs and Brian Cheesman, Agnes Macaulay, David Watkinson, ?Peter Harbord, Francis Pritchard.

*Size:* 90 x 130mm

3 colour prints

UND/EA1/JA25 [1989]

?Presentation of the new GEAC System 8000 computer, all holding glasses (LtoR): David Watkinson, Agnes Macaulay, Brian Cheesman, ?Peter Harbord, Jane Watkinson, ?GEAC representative. *Size:* 215 x 165mm BW print

Photographs - Buildings UND/EA1/JB

UND/EA1/JB1 1938

Panoramic view of the fronts of the buildings on the W side of Palace Green, comprising the library and music department, with 3 cars parked in front, taken by W.A. Bramell.

*Size:* 680 x 175mm (print), 810 x 300mm (mount)

3 BW photographs, mounted on board, + 1 further BW print *Provenance:* Transferred from the Routh Library, Palace Green, 17 August 2005, Acc No Misc.2005/2006:17.

# UND/EA1/JB2 1959 - 1960

Images of the various libraries illustrating the buildings and their procedures, [taken by David Ramage]. For use in induction talks. Some are dated.

1-3 Interiors of the Science Library, books and periodicals, in the Geography Building with chandeliers, tall windows and a gallery. Slides & prints.

4. Palace Green Library exterior frontage 1959. Slide & print.

5. Palace Green Library entrance hall issue desk and catalogues, Dr Nickel and Miss Robinson, 1959. Slide & print.

6. Palace Green Library Mr D.G. Ramage, librarian, at the catalogues in the entrance hall, 1959. Slide & print.

7. Palace Green Library room 3, stacks and desks, looking E, 1959, (room 2 in 2006). Slide & print.

8. Palace Green Library room 5, stacks and desks, looking E, 1959, (exhibition hall, room 10, in 2006). Slide & print.

9. Palace Green Library stack with Mr G.S. Darlow 1959, (searchroom, room 8, in 2006). Slide & print.

10-11. Cosin's Library interiors, tables and chairs, looking E, 1 with Dr Nickel, 1959. Slides & prints.

12. Cosin's Library interior, looking E, "complete", 1960. Slide.

13. Routh portrait 1959. Slide & print.

14. Routh bust 1959. Slide & print.

15. Oriental Library entrance interior, with desk, member of staff and stone figure, (part of the Oriental Museum in the former East Asian Studies in 2006). Slide.

16. Oriental Library catalogue with a member of staff. Slide.

17. Oriental Library reading room with stacks and a student at a table. Slide.

18. Catalogue slip typed, "Plain Author". Slide.

19. Catalogue slip typed, "new style entry". Slide.

20. Catalogue slip typed, "old style ref". Slide.

21. Catalogue slip typed, "new style a.e." [added entry]. Slide.

22. Catalogue slip typed, "subject". Slide.

23. Catalogue slip typed, "alternative subject".Slide.

24. Catalogue slip typed, "Jnl of Society". Slide.

25. Catalogue slip typed, "Journal Title". Slide.

26. Student issue slip completed. Slide.

27. Student issue slip (Science) completed. Slide.

28. Student "Bad" issue slip completed. Slide.

29. Student "Good" issue slip completed. Slide.

30. Reserve/recall slip blank. Slide.

Size: 60 x 60mm (slide images), 80 x 80mm (mounts), 100 x 105mm (prints)

UND/EA1/JB3 March - June 1965

Science Library being built, exterior views, showing a crane.

Size: 35 x 22mm (images), 50 x 50mm (mounts)

# UND/EA1/JB4 [?1965]

Science Library exterior and interiors, undated [but probably soon after it opened] and examples of library catalogue and issue slips (dated October 1964) [?for induction talks].

1. Exterior.

2. Issue desk, with staff and readers.

- 3. Entrance lobby and returns desk, with staff and readers.
- 4. Subject sheaf catalogue and seats for browsing, with readers.
- 5. Quick reference and author sheaf catalogues.

6. Stairway.

7. Reading room, stacks beyond, with readers.

8. A pair of study carrels, with a reader.

9. Current periodical room, with readers.

10. Catalogue slip "New Style Science".

11. Catalogue slip "Collection analysed".

12. Catalogue slip "Analytical Ref".

13. Catalogue slip subject entry.

14. Catalogue slip "Ref. Author to Soc.".

15-16. Issue slips students dated October 1964.

17. Inter library loan form blank.

Size: 60 x 60mm (images), 80 x 80mm (mounts)

# UND/EA1/JB5 1965 - 1967

Palace Green Library, Pace Building, being built, and then exterior and interior views.

UND/EA1/JB5/1-2 September 1965

1. Lower levels being constructed, with a view of the back of the Music School beyond.

2. West face of the old fives court "showing edge of Broken Walls quarry".

*Size:* 75 x 110mm

UND/EA1/JB5/3-4 January 1966

Photos by North of England Newspaper Co Ltd.

3. Construction site interior with 6 workmen.

4. Exterior view, sheathed with polythene. *Size:* 255 x 200mm

UND/EA1/JB5/5 28 October 1966 Completed building, looking NE from South Road, on a rainy day. Photo by *The Sunderland Echo*. *Size:* 210 x 165mm

UND/EA1/JB5/6 [?October 1966} Completed building, looking NE from South Road. *Size:* 210 x 165mm

# UND/EA1/JB5/7-20 [1968]

Exterior views of the completed building by Henk Snoek of Snoek-Westwood photography, London.

7-9. View N along the Banks path. 3 copies, 2 smaller size, 1 larger size.

10-12. View S up the Broken Walls path with cathedral W towers beyond. 3 copies, 3 smaller size, 1 larger size.

13-14. View S up the Broken Walls path with cathedral W towers beyond. 2 copies, 1 of each size.

15-20. 3 different views across the river from South Road variously also showing the cathedral, music school and castle. 3,2 and 2 copies respectively, 3 of each size.

Size: 12 of 160 x 210mm & 6 of 202 x 257mm

# UND/EA1/JB5/21-26 12 June 1967

Interiors taken by J. Teasdale of the Gulbenkian Museum.

21. Room 3, lower level, stacks, tables and chairs, students at work.

22. Room 5 stacks and carrels.

23. Room 5 stacks.

24. Room 3, gallery, stacks, tables and chairs, student.

25. 2 sheets of 10 contact prints, including the above images.

26. Covering letter from J. Teasdale of 13 June 1967 to Miss A.M. McAulay.

*Size:* 195 x 200mm

# UND/EA1/JB5/27 [?1976]

[Exhibition] text about the completed building, taken from *Building* November 1968, with a list of the main parties, and 7 captions for some of the above photographs, mentioning the decapitation of the stair and services tower in 1968 (when the top 6' had to be removed), the total cost of £215,000, floor area of 19,300 sq ft, and building time of June 1964 to December 1966.

# UND/EA1/JB6 1959

Library order tickets and catalogue slips, in a box labelled "1959 Induction Slides", with negatives of these images and other catalogue slips .

1. Blank "Use in Library Only" order ticket.

- 2. Completed order ticket of M. Mason.
- 3. Completed order ticket of Stan Hughes.
- 4. Catalogue slip "Editor ref".
- 5. Catalogue slip "G/C/R".
- 6. Catalogue slip "Biographee".

*Size:* 80 x 80mm (slides), 55 x 75mm (negatives)

# UND/EA1/JB7 [c.1970]

Science Library interiors of the issue desk and catalogues area. *Size:* 60 x 75mm

# UND/EA1/JB8 [June 1973]

"The old Science Library", external and interior views, catalogues and order tickets [for an induction talk].

- 1. Exterior view.
- 2. The entrance.

3-4. Interior signage.

- 5. Catalogue area.
- 6. Subject index cabinet, with female reader.
- 7. Subject catalogue cabinet, with male reader.
- 8. Order tickets, completed.
- 9. Interior signage.
- 10. Talk title "Science Library Services for Students".
- 11. Cartoon of "Fast Reader with Good Book".
- 12. Library leaflets.
- 13. Categories of information.
- 14. Subjects by floor.

15-17. Science site ground plan.

18-20. Catalogue slips.

21-22. "The End".

Size: 35 x 22mm (images), 50 x 50mm (mounts)

*Provenance:* With a note from W.B. Woodward, keeper of Science Books, transferring them to Dr A.I. Doyle at Palace Green Library, 5 July 1975.

# UND/EA1/JB9 1992

Photographs taken [by Linda Drury] during preparations for the move of the records from the Prior's Kitchen to No 5 The College.

1. Exhibition of earlier images of the Prior's Kitchen.

2-9. The storage area and desks within the Kitchen, with packing crates,

and Ann Robinson (3), Linda Drury (7 & 9).

10-12. The searchroom, with Pat Mussett (10) and Alan Piper (11).

13. The stairs to the Loft.

14-15. Views from the Kitchen roof.

16. Dept of Pal and Dip document order ticket.

17-18. Views of the Kitchen vault.

19-23. Views of and from the Kitchen roof.

*Size:* 150 x 100mm

UND/EA1/JB10 [c.1990]

Main and Palace Green libraries interiors and exteriors.

1-3. Interior views of the Main Library showing various stacks.

4. Palace Green Library, Pace Building [Room 3] interior, 2 students at tables.

5. Palace Green Library entrance doorway exterior.

6-7. Palace Green Library entrance front exterior.

8. Main Library reserve counter and turnstile.

9. Palace Green Library issue desk, Sue Gill.

10. Owengate, Law department exterior.

*Size:* 35 x 22mm (slides), 50 x 50mm (mounts)

#### UND/EA1/JB11 [c.1990]

Palace Green Library Old Buildings interiors, featuring the Bamburgh, Routh and Little Cosin libraries.

### UND/EA1/JB12 1936

Palace Green Library, interior views of the entrance, catalogue room and room 1. Photographed by W. Richardson, photographer, of Bondgate, Darlington.

*Size:* 155 x 115mm (prints), 205 x 180mm (mounts) *Provenance:* Presented by Mr Local of Chilton in 1980.

#### UND/EA1/JB13 1936

Palace Green Library, interior of the newly fitted out catalogue room (in 2006 the library entrance and issue desk area).

Size: 140 x 90mm + 255 x 200mm

Ownership history: Print formerly PH 2/A1/71.

UND/EA1/JB14 c.1958 x 1959

Palace Green Library, Cosin's Library interior, looking SE. *Size:* 150 x 150mm

### UND/EA1/JB15 [c.1960]

Palace Green Library exterior from across Palace Green (foliage on the front of Cosin's Library}.

*Size:* 210 x 160mm

# UND/EA1/JB16 1975

1. Science Library interior in the Geography building.

2. Palace Green Library, entrance exterior.

3. Palace Green Library entrance interior and issue desk.

4. Palace Green Library, room 1, books being sorted and shelved.

5. Palace Green Library, room 1.

Size: 35 x 22mm (slides), 50 x 50mm (mounts)

*Provenance:* Presented by Wesley McCann, librarian, Stranmillis College, Belfast, [March 1994].

# UND/EA1/JB17 [?c.1982]

Palace Green Library interiors and compositions of books done for promotional literature around the university's 150th anniversary. Some images printed in the Palace Green Research Library leaflet, as in UND/EA1/K4.

# UND/EA1/JB17/1

Little Routh interior, showing the portrait of Routh. By Charles Bartram, photographer of Milburngate Centre, Durham. *Size:* 115mm x 90mm

# UND/EA1/JB17/2

Bamburgh Library interior. *Size:* 125 x 175mm

# UND/EA1/JB17/3

Books on a shelf, *Dictionnaire des Sciences*. *Size:* 155 x 200mm

#### UND/EA1/JB17/4

Composition of medical books and papers on a table. *Size:* 145 x 200mm

UND/EA1/JB17/5

Composition of books on a table. *Size:* 115 x 115mm (print), 165 x 165mm (mount)

UND/EA1/JB17/6

Northgate printing press in the conservation workshop, David Crane (English lecturer) demonstrating to 3 students. *Size:* 115 x 115mm (print, 165 x 165mm (mount) Also in UND/CK1/BE/FRE.

UND/EA1/JB18 [c.1990]

Palace Green Library, interior views of the Archives and Special Collections searchroom in a former location, subsequently the desk office from 1997, showing tables, chairs, catalogues, metal cupboards and the glass-fronted Zorab bookcase.

Size: 100 x 150mm

UND/EA1/JB19 pre 20 March 1994

Palace Green Library Old Buildings interiors, taken by A.I. Doyle.

- 1. View into Bamburgh Library through the doorway.
- 2. Bamburgh Library door.
- 3. Bamburgh Library door jamb with mason's mark.
- 4. Bamburgh Library aumbry door closed.
- 5. Bamburgh Library aumbry door open.
- 6. Bamburgh Library entrance and foot of the staircase.
- 7. View out of Bamburgh Library through the doorway.
- 8. Old Exchequer Building vault (?c.1450).

*Size:* 75 x 110mm

*Ownership history:* Formerly: PH 2/A1/31,63-69.

# UND/EA1/JB20 November 1996

No 5 The College interiors.

1. Main staircase down from the top landing.

- 2. Main staircase down to the front door from the middle landing.
- 3. Main staircase up from the entrance hall.
- 4. Entrance hall, reception hatch and notice board.
- 5. Searchroom west end.
- 6. Searchroom west end, back of Andrew Gray.
- 7. Searchroom, view from the window towards the cathedral.
- 8. Searchroom east end, boxes, index cabinets, plan chests.
- 9. Searchroom west end.
- 10. Searchroom looking east, Andrew Gray, rolled map.
- 11. Searchroom, Andrew Gray at computer.
- 12. Searchroom looking west.
- 13. Searchroom looking west.
- 14. Searchroom looking east.
- 15. Main staircase and reception area.
- 16. Searchroom looking west.
- 17. Searchroom looking west.
- 18. Main staircase.
- Size: 100 x 150mm

### UND/EA1/JB21 1998

Palace Green Library, excavations under the pavement along the front of Cosin's library.

*Size:* 100 x 150mm

# UND/EA1/JB22 12 November 1999

Palace Green Library, room 7 interiors showing the tables and bookcases before the music collection was removed to room 4; one image includes a cleaner.

*Size:* 100 x 150mm

# UND/EA1/JB23 1999

Views of Durham taken from the roof of Palace Green Library by Colin Gorman, showing the viaduct, St Margaret's church, the music school and its roofs, the cathedral, St Godric's church, South Road, the Pace building skylights, the castle, the trees on the Banks, and the Baths bridge. Also a view of the courtyard outside the offices off room 7. *Size:* 100 x 150mm

# UND/EA1/JB24 2001

Palace Green Library, Cosin's Library interiors showing the work on the sub-floor cavity with Phillips workmen and their tools.

*Size:* 100 x 150 (1), 175 (4), 250mm (3)

# UND/EA1/JB25 May x June 2001

Palace Green Library, Cosin Library roof being replaced, view from across Palace Green.

*Size:* 100 x 150mm

### UND/EA1/JB26 [1969]

Exterior and interior views of the Science Library.

1-2. Exterior leading up to the entrance.

3-5. Interiors showing students working at tables, with stacks and racks beyond.

*Size:* 160 x 210mm (3), 90 x 130mm (2), 60 x 70mm (negatives)

UND/EA1/JB27 [1983]

Construction of Stockton Road Main Library, and the building completed, taken by W.B. Woodward.

### UND/EA1/JB28 September 1983

The new Main Library, Stockton Road, by Over Arup & Partners, London.

1. Exterior entrance.

2. Exterior.

3. Interior periodical reading area.

4. Interior issue desk.

*Size:* 35 x 25mm (slides), 50 x 50mm (mounts)

Ownership history: Previously numbered [by Over Arup] 10512/1-4.

# UND/EA1/JB29 [1969]

Entrance to the Old Buildings, Palace Green, from the top of the stairs (issue desk area 2006), showing an exhibition case displaying the exhibition celebrating the tercentenary of Bishop Cosin's Library 1669-1969. *Size:* 118 x 79mm

UND/EA1/JB30 May 1992

Palace Green, Room 2, showing the exhibition area with the exhibition "America: Discovery, Exploration, Settlement" on display in cases. *Size:* 150 x 100mm

UND/EA1/JB31 [?c.1900]

Palace Green, lecture rooms and Cosin Library frontage. *Size:* 165 x 115mm

Ownership history: Formerly: Misc Photos PH2/A1/35.

UND/EA1/JB32 11 February 1908

Palace Green, Cosin's Library doorway detail of pediment, inscription and arms. Endorsed by E.V. Stocks.

By J.R. Edis.

*Size:* 300 x 250mm

Ownership history: Formerly: Misc Photos PH 2/A1/42.

UND/EA1/JB33 [1923]

Palace Green, lecture rooms, Cosin's Library, Routh/Bamburgh Library frontage.

*Size:* 305 x 235mm

*Ownership history:* Formerly: Misc Photos PH 2/A1/6. Another copy: UND/CK1/BB+/9.

# UND/EA1/JB+1 [1938]

Palace Green, Union, lecture rooms, new library entrance, Cosin's Library, Routh/Bamburgh Library frontage, 3 cars parked.

Size: 815 x 305mm

Provenance: Given by W.A. Bramwell esq in 1938.

Ownership history: Formerly (copy): Misc Photos PH 2/A1/33.

UND/EA1/JB34 Summer 1939

Palace Green, Cosin's Library, Routh/Bamburgh Library frontage. *Size:* 255 x 155mm

*Ownership history:* Formerly: Misc Photos PH 2/A1/3.

UND/EA1/JB35 [?c.1960]

1. Palace Green, Cosin's Library and Routh/Bamburgh Library frontage.

2. Close-up of Cosin's Library doorway, foliage on each side.

Size: 245 x 195mm

Ownership history: Formerly: Misc Photos PH 2/A1/34,62.

UND/EA1/JB36 1964

Palace Green Library exteriors:

1. Old Buildings before stonework restoration from Castle fellows garden with tennis court.

2. ?Outside room 7, base of a medieval bastion removed in the building of the Pace extension.

Size: 95 x 65mm

*Ownership history:* Formerly: Misc Photos PH 2/A1/4,22.

# UND/EA1/JB37 [c.1970]

Palace Green Library, Pace Building extension, from across the Wear:

1. Looking up from the bank.

2. Looking up from the bank, castle in view.

3. [On South St], flanked by the castle and music school.

4. [By the former city library], cathedral beyond.

5. Looking up from the bank, cathedral beyond.

*Size:* 215 x 170mm

*Ownership history:* Formerly: Misc Photos PH 2/A1/14-18.

# UND/EA1/JB38 1936

Palace Green Library Old Buildings interiors:

1. Exchequer vaulting, staircase to Routh, metal grill above.

2. Routh Library, bust of M.J. Routh on the wall.

3. David Ramage in the part of Pistol in the *Merry Wives of Windsor* outside at Hatfield College.

*Size:* 90 x 140mm

*Ownership history:* Formerly: 2071 and Misc Photos PH 2/A1/24,25 and B/2.

UND/EA1/JB39 July - August 1936

Palace Green Library Old Buildings:

1. Exchequer vaulting, staircase to Routh, metal grill above.

2. Exchequer doorway looking out.

3. Exchequer doorway from outside.

4. Cosin's Library oval table, adapted from an 18th century sounding-board from the pulpit in Durham cathedral.

5. Archdeacon Sharp's Library interior at Bamburgh Castle, bookcases, table and chair.

*Size:* 60 x 90mm

Ownership history: Formerly: Misc Photos PH 2/A1/10-12,21, C/1.

# UND/EA1/JB40 May 1948

Palace Green Library Routh Library interiors:

1. Looking east, exhibition of the Yale gift, heating pipes in the floor.

2. Looking east, exhibition of the Yale gift, heating pipes in the floor.

3. Looking north, exhibition of the Yale gift.

By Fillinghams.

*Size:* 210 x 160mm

*Ownership history:* Formerly: Misc Photos PH 2/A1/28,29,32.

# UND/EA1/JB41 [1955]

Palace Green Library conversion of the former lecture room to a reading room (then room 5, by 2008 room 10), views of bookcases, tables and chairs.

By Turners (Photography) Ltd of Camera House, Pink Lane, Newcastle. *Size:* 225 x 300mm

*Ownership history:* Formerly: 13525 and Misc Photos PH 2/A1/52-56.

UND/EA1/JB42 [c.1965]

Palace Green Library interiors, Routh Library:

1. Bust of M.J. Routh on the wall.

2. Looking west, book cases on the walls and down the centre.

Size: 140 x 90mm

Ownership history: Formerly: Misc Photos PH

UND/EA1/JB43 1967

Palace Green Library interiors, Bamburgh Library, looking east, with the Italian exhibition on display.

*Size:* 90 x 130mm

*Ownership history:* Formerly: Misc Photos PH 2/A1/30.

UND/EA1/JB44 June 1981

Palace Green Library, exchequer entrance, being swabbed out on graduation day after a sudden flooding, by Peter J. Harbord, senior library assistant, and Ernie John, porter.

*Size:* 125 x 90mm

*Ownership history:* Formerly: Misc Photos PH 2/A1/

## UND/EA1/JB45 [c.1985]

Palace Green Library Old Buildings interiors:

1. Cosin's Library interior, exhibition in cases, other tables with rows of books, A.I. Doyle admiring the exhibition, David Pearson working at a table.

2. Cosin's Library interior, rows of books on tables.

- 3. Cosin's Library interior, staircase to gallery and desk.
- 4. Cursitor's Room entrance and staircase to Routh.
- 5. Bamburgh Library interior, looking east.

Size: 4 x 150 x 100mm + 1 x 250 x 200mm

*Ownership history:* Formerly: Misc Photos PH 2/A1/36-40.

### UND/EA1/JB46 17 February 1990

Palace Green Library interiors, entrance and room 1:

- 1. Issue desk.
- 2. Entrance turnstile.
- 3. Working area behind the issue desk.
- 4. Exhibition area with bookshelves beyond.
- 5. Short loan area.
- 6. Catalogues with exhibition area beyond.
- 7. Exhibition catalogues display area with issue desk beyond.
- 8. Catalogue area, fiche readers and computers.
- 9. Behind the issue desk.

Size: 130 x 90mm

Ownership history: Formerly: Misc Photos PH 2/A1/43-51.

### UND/EA1/JB47 [c.1930]

Palace Green Library, Cosin's Library interior, fireplace with chairs, fender (removed to the castle 1958), table from the cathedral pulpit sounding board (removed on James Duff's orders post 1936) with book and ink well on it. *Size:* 500 x 400mm

*Ownership history:* Formerly: Misc Photos + PH 2/A1/1.

## UND/EA1/JB48 [?1992]

Painting of Durham cathedral, with spires on the west towers, one a close-up of the porch area; in January 2010 hanging on the staircase to Rooms 9 and 10.

Size: 35mm

2 colour slides

## UND/EA1/JB49 [c.1980]

Main Library:

1. Exterior from the S.

2. Interior of a reading room with students working.

*Size:* 205 x 250mm

2 BW prints

## UND/EA1/JB50 [c.2012]

81 JPG images of the development of the Dennyson-Stoddart Gallery (former Room 1) and the shop etc by Hepinstall, and other interior and exterior images of Palace Green Library, including the Wolfson Gallery with the Treasurers exhibition installed.

1 CD in a plastic sleave

## UND/EA1/JB51 [1951]

Copies of about half the portraits in Bishop Cosin's Library above the book cases painted by Jan Baptist van Erssell in 1668-9, taken by Mr G.H. Hall for Dr C.W. Gibby, with part of a covering letter from [Hall] of 2 August 1951 and a note by A.I. Doyle 2015, with a colour postcard of the portrait of John Cosin in Auckland Castle c.1635.

*Size:* 140 x 125mm 18 BW prints

UND/EA1/JB52-53 [2011]

Palace Green Library exterior and interior views recording most of the spaces and some staff, before the subsequent redevelopment work, with some clearing of Room 1 going on, and the subsequent Wolfson Gallery with computers and university exhibition display boards in place, and then empty. 2 paper files

UND/EA1/JB54/1-93 January 1996 - May 1997 Main Library, before and during building work, exteriors and some interiors, most by John Hall, with some by Marilyn Hird. *Size:* 100 x 150mm 93 colour prints

UND/EA1/JB55 [c.1960] Science Library Periodicals Room, with 2 readers BW print

UND/EA1/JB56 [c.1990] Main Library exterior *Size:* 195 x 245mm Colour print

UND/EA1/JB57 [c.2010]

'PG Building Work', photos of the Palace Green Library redevelopment building work initial phases.

CD

Photographs - People, Individuals and Groups UND/EA1/JC

UND/EA1/JC1 [?1982]

Palace Green Library staff, formal group, in the Fellows garden: (Standing L to R) Roger Norris, David Pearson, Richard Ovenden; (Sitting L to R) Sue Gill, Beth Rainey, Donna Harris, Hilda Guy. *Size:* 183 x 254mm

UND/EA1/JC2 [c.1985] Ken Harrison, university policeman, standing on the road outside Palace Green Library. *Size:* 88 x 130mm

UND/EA1/JC3 [?1996]

Farewell dinner for Jane Olsen in The Stile, Willington, (L to R) Herbert Beer, David Burnett, Katherine Beer, Hilda Guy, Beth Rainey, Alisoun Roberts, Joan Olsen, Jane Hogan, Sheila Doyle, Roger Norris. *Size:* 100 x 149mm

# UND/EA1/JC4 March 1994

Staff around Palace Green Library.

1. Christine Paige at the office photocopier.

2. Cleaner by the front door.

3-4. Hilda Guy at the issue desk.

5. Cleaner with hoover by the passage to the Old Buildings.

6. George Peart in the conservation workshop.

7-8. Two cleaners by the doors in the searchroom (room 8).

9. Two cleaners by the lockers outside the staff room.

10. Hilda Guy beside the reserve (short loan) collection. *Size:* 100 x 150mm

UND/EA1/JC5 [c.1985]

5 The College conservation workshop with Catherine Bonnet and Tom Cotton at work on maps and binding.

*Size:* 125 x 175mm

## UND/EA1/JC6 1999

Formal library group, in front of the Geography building, 2 versions. (L to R) (Front row) David Sowerbutts, Maggie Lawton, Ros Pan, Eric Watchman, John Hall, Beth Rainey, Peter Harbord, Eileen Handy, Sarah Milner

(Second row) Judy McKinnell, Richard Abernethey, Olive Marrington, Mamtimyn Sunuodula, Avril Shields, Joyce Guyer, Ann Stokes, Sheila Adams, Christine Purcell, Hilde Caterer

(Third row) Joan Mills, Jane Hogan, Carol Harris, Sue Fletcher, John Lumsden, Marian Morris, Debra Kobasa, Neil Davies, Caroline Burt (Back row) Elaine Burns, Ruth Carey, Sally Hoddy, Lorraine McGinty, Malcolm Ferguson, Marilyn Hird, Phil Brabban, Sheila Doyle, Paul Kobasa, Carol Cooper

*Size:* 255 x 210mm and 190 x 140mm

UND/EA1/JC7 5 October 1999

Palace Green Library staff around the issue desk, (L to R) Jan Rhodes, Roger Norris, Sally Hoddy, Alisoun Roberts. *Size:* 100 x 215mm

## UND/EA1/JC8 [?2002]

Palace Green Library library staff behind the issue desk, (L to R) Anne Farrow, Barbara Johnson, Roger Norris, Judy McKinnell, Sally Hoddy. *Size:* 90 x 130mm

UND/EA1/JC9 [c.1860]

Rev Charles Thomas Whitley (1808-1895), reader in Natural Philosophy 1833-1855, university librarian 1834-1855, half-length, "drawn from life upon the stone" by Frederick William Wilkin of 20 Newman St, printed by C. Hullmandel, signed by Whitley.

Size: 245 x 325 (print), 390 x 500mm (frame)

UND/EA1/JC10 [c.1930]

E.V. Stocks, university librarian 1901-1934, at a desk with a book on a stand, signed by J.R. Edis of Durham.

*Size:* 210 x 280mm (print), 115 x 160mm (negative)

## UND/EA1/JC11 [1984]

Canon J.T. Fowler, university librarian 1874-1901, Cosin and Maltby librarian 1881-1911, head and shoulders, in a clerical collar. *Size:* 160 x 220mm (print), 320 x 380mm (frame), 115 x 160mm (negative)

### UND/EA1/JC12

H.W. Acomb, university librarian 1934-1945, head and shoulders *Size:* 355 x 490mm (print), 110 x 160mm (negative) *Ownership history:* Formerly: Misc Photos + PH 2/B/1. Another print displayed in Palace Green Library in Room 2

UND/EA1/JC13 23 January 1974

David Ramage, university librarian 1945-1967, head and shoulders, standing alongside his self-portrait.

By The Sunderland Echo.

*Size:* 290 x 235mm + 110 x 160mm

Ownership history: Print formerly: Misc Photos PH 2/B/4.

## UND/EA1/JC14

David Ramage, university librarian 1945-1967, half length, holding a book on plants, with a bookcase behind.

*Size:* 225 x 280mm (print), 345 x 410mm (frame) BW print, mounted, titled, in a wooden frame

## UND/EA1/JC15 [c.1990]

Nance McAulay, university librarian 1967-1989, half-length, at her desk and not, in various poses, with and without glasses and paperwork. *Size:* 225 x 280mm (print), 350 x 410mm (frame)

UND/EA1/JC16 [c.1975]

Ian John Charles Foster, (1908-1978, keeper of Oriental books 1958-1973), half-length, holding an open book, standing in front of a bookcase. *Size:* 230 x 180mm (print), 330 x 290mm (frame)

UND/EA1/JC17 1972

Ian John Charles Foster, half-length profile, tapestry behind, photo of a portrait by David Ramage.

*Size:* 165 x 225mm (print), 190 x 260mm (frame) Original painting on display on the south wall of Room 3 in Palace Green Library.

UND/EA1/JC18 [c.1985]

Dr. George B. Elliott (1918-1994), pathologist, who formed the Elliott collection of early printed books and manuscripts deposited in Durham University Library. Half-length, in jacket and tie, by a river, seated at a [pub] table.

*Size:* 140 x 125mm

## UND/EA1/JC19 [c.1945]

E. Wise, library staff 1939-1941 and 1946, later of Durham County Library and Newcastle School of Librarianship, half-length, in RAF uniform. *Size:* 85 x 135mm

*Ownership history:* Formerly: Misc Photos PH 2/B/5.

## UND/EA1/JC20-26 [c.1995]

A.I. Doyle, half-length, standing in Bamburgh Library, looking at Bamburgh Select 6, two different openings, photographed ?for his 1995 Festchrift volume but not used in it.

Size: 125 x 125mm

## UND/EA1/JC27 [1997]

Former Pal and Dip staff in front of the doorway to 5 The College [at the time of their final transfer to Palace Green] (LtoR): Pat Mussett, Ann Robinson, Tricia Alderson, Jo Fewster, Linda Drury, Margaret McCollum, Alan Piper, Charles Kelham, Andrew Gray. *Size:* 100 x 150mm

# UND/EA1/JC28 [c.1962]

Tom Hall [keeper of Science Books], Ian Doyle [keeper of Rare Books] and David Ramage [librarian], in Cosin's Library, holding Cosin's prayer book. By *Northern Echo*.

*Size:* 170 x 220mm

Ownership history: Formerly: 12622(14).

UND/EA1/JC29 [July 2017]

Jon Purcell, university librarian, half-length, in Cosin's Library, [by Kate Weightman].

Paper printout of a digital file

Original digital file in

S:\Staff\ASC\Collections\Durham\_University\_Records\Records\EA1

## UND/EA1/JC30-37 [c.1997]

Library staff members:

30. Isabella Park and Liz Branigan, in the Conservation studio.

- 31. Liz Branigan and Tricia Alderson, in Room 1.
- 32. Ann Robinson and Richard Higgins, in the Searchroom.
- 33. Judy McKinnell on the Issue Desk.
- 34. Roger Norris, in his office off Room 2.

35. Margaret McCollum, in the Battery corridor.

36. Liz Taylorson, Cathy Bonner and Lynda Drury, in the Staff Room.

37. Cathy Bonner, Liz Branigan, Pat Mussett, and Angela Mussett, in the Staff Room.

*Size:* 100 x 150mm

8 colour prints

## UND/EA1/JC26-27 [c.2005]

Colour printouts of digital images of a library staff group (7) inside the Main Library, including Heather Robb, Laura Pysatt, Richard Pears, Christine Purcell.

Paper, 2f

UND/EA1/JC28 19 June 1989

Library staff group, outside the Main Library, with some dates of death noted: Back row: John Lumsden, David Sowerbutts, Raghu Char, Marc Page, Paul Starkey, David Burnett, Malcolm Ferguson, Eric Watchman, Ken Boughey, Ric Caddel, David Watkinson, Joseph West

Next to back row: Joyce Adams, Mary Herbert, Joan Barron, Joyce Greer, Olive Chedburn, Allison Brown, Pauline Durbridge, Denise Condron, Audrey Taylor, Sarah Milner, Hilda Guy, Eileen Handy, Fran Mather, Margaret Lawton

Third from back row: Roger Norris, Ann Caddel, Sheila Adamson, Heather Dobbing, Menna Yarwood, Jill Maddox, Marian Morris, Sue Fletcher, Paula Bolton, Ann Stokes, Gwynneth Thomas

Front row: Mabel Rowe, Minh Chung, Peter Harbord, Richard Abernethy, Brian Cheesman, Nance McAulay, Ian Doyle, Beth Rainey, Lesley Forbes, Sheila Doyle, Iris Armstrong, Hilary Chung, Anne Billen, Christine Purcell *Size:* 200 x 250mm

Colour print

### Publications

UND/EA1/K c.1950 - 2017

UND/EA1/K1 19 April 1972 - 19 December 2019 Staff Information Bulletins

A weekly digest of news for library staff, including personal news, library developments, training, availability of documents, building developments at the library and elsewhere affecting library staff, social activities, and recipes. 31 May 1972 was issue 1, with a precurser of 19 April 1972.

With indexes of subjects and staff members for the issues up to February 1975, and David Watkinson's notes on numbers missing, not used, or used more than once.

UND/EA1/K2 8 December 1983 & 30 June 1997 Leaflets for library openings:

The opening of Durham University Library by Lord Glenamara of Glenridding 8 December 1983, detailing those involved in its construction, and statistics about the new building. 2 copies.

University Library Extension, opened by the Chancellor Sir Peter Ustinov 30 June 1997, with images, fllorplans and statistics.

3 paper leaflets

#### UND/EA1/K3 2000 - 2002

*Library Services - Introduction*, providing detailed information on all aspects of the library, with sections on the basics, the library catalogue, reserve collectiona nd reading materials, printed resources, the library web pages and electronic resources, for 2000-2001 and 2001-2002, with a much reduced version leaflet for 2002-2003.

#### UND/EA1/K4 [1987]

150th Anniversary Appeal leaflets for the Oriental Library and Palace Green Research Library, with images of the exteriors and interiors of the buildings and some of their contents. With negatives of some the images used and not used in the Palace Green leaflet, including exteriors of the buildings, displays of books, interiors, and the Northgate printing press being used by Dr Crane's students.

### UND/EA1/K5 1966 - 2015

Guides on particular aspects of the library, some produced as booklets, some as leaflets, some as single sheets:

1. Notes on the Research Use of the Library, covering just Palace Green library, including some plans, for November 1966; September 1967; September 1968; September 1970 (with A.I. Doyle corrections) (Library

Guide 10); November 1971 (with A.I. Doyle corrections) (Library Guide 10); July 1979 (Library Guide 10).

2. Libraries in Durham/Libraries in and around Durham, other libraries and record offices in Durham city and county: Epiphany 1980 (Library Guide 9); [December 1983].

3. British Government Publications/British Official Publications, 1971-c.2005.

4. Catalogues/Using Catalogues: An introduction/Guidelines: Using Catalogues & Enquiry Terminals/Guide to the Catalogues/The Library catalogue/Enquiry Terminals/How Do I find books in the library?/Finding Stock on the Shelves, 1973-c.2005.

5. Palace Green Section: a general guide, 1992-c.1998.

6. Borrowing/Computerised Borrowing/Self-Issue, [1981]-c.2015.

7. INNOPAC/the New OPAC/OPAC - the essentials/Using the OPAC, 1997-2001.

8. Additional Notes for Members of the Teaching/Academic Staff, Library Guide 2 from 1969: September 1967; October 1968; September 1969; September 1970; July 1971.

9. Additional Notes for Research Students/Supporting researchers at Durham: [October 1966]; October 1967; October 1968; October 1970; July 1971 (Library Guide 3); [2015].

10. Guide to the Older Catalogues, 1998-[2001].

11. Abstracting and indexing services in the humanities and social sciences, Library Guide 18, February 1979.

12. Notes for Vacation Borrowers, Library Guide 12, November 1971.

13. The Inter-Library Loan Service, Library Guide 8, September 1970 - c.2005.

14. Statistical Information, Library Guide 5: [October 1969]; July 1971.

15. Notes for External Readers, Library Guide 4, August 1971.

16. Bibliographic References/A Guide to Citing Bibliographic

References/Writing Your Bibliography and Citing References, c.1990-2005.

17. Advice on the Production of a Thesis/Writing your Thesis, 1990-2005.

18. The Reserve Collection/The Palace Green Reserve Collection.

19. The Middle East Documentation Unit.

20. Preparing a Dissertation.

21. Journals/Using Journals/Electronic Journals.

22. Short Loan.

23. My Library Account.

24. Welcome to the Library/Visiting the Library.

25. Disability Support/Services for Disabled Users.

26. Using other libraries.

27. Using Reference Materials.

28. Items from other Durham University Libraries and their stores.

29. Main Library self-guided tour.

- 30. The European Documentation Centre.
- 31. Audio-Visual Material and Study Rooms.
- 32. ATHENS.
- 33. Exam Papers.
- 34. WebPAC essentials.
- 35. CD-ROMS.
- 36. Shelfmark Summary for Books & Journals.
- 37. BIDS (Bath Information and Data Services).
- 38. OCLC FirstSearch.
- 39. BIOSIS.
- 40. NISS Information Gateway.
- 41. BUBL.
- 42. CrossFire.
- 43. NetFirst.
- 44. Opening Hours 2001/2, 2003/4, 2005/6.
- 45. UnCover and UnCover Reveal.
- 46. Introducing the Library's Web pages.
- 47. Acquisition of Library Materials.
- 18 paper files

UND/EA1/K6 1938 - 1967 "Library Regulations" Regularly updated leaflets detailing opening times, who might use the library, restrictions on use, borrowing, recalls, penalties, silence and dress: January 1938 [?pre-1944] [pre-1948]; 2 of no date but probably earlier than the next; 3 September 1953; 14 May 1955; 1 September 1958; no date but probably c.1960; (Science Library regulations) c.1960 (bis); 1 July 1960; 1964-1965, titled "University Library", with a list of staff and basic details of each library. 1967/8.

UND/EA1/K7 [c.1945] - 2001 Library guides, regularly updated leaflets detailing access, catalogues, classification, borrowing, reservations, returns, vacation borrowing, teaching diploma students, research, inter-library loans, suggestions, and library staff, with plans from 1959, initially titled Information for Students: no date but noted as "revised Oct 1946"; no date but probably later than the previous; pre-1948; 1 January 1952; 3 September 1953; 14 May 1955; 3 October 1958; October 1959; October 1961; October 1965; October 1966 (now Notes for Students); no date but probably later than the previous; October 1968; October 1969; 1970: September 1971 (now Introductory Notes); October 1973: 1974-75 (now Notes for Students); 1975-76: 1976-77; 1977-78: 1978-79; 1979-80: 1980-81; 1981-82; 1982-83; 1983-84 (now *Basic Guide*); 1984-85 (now Students' Guide); 1985-86; 1986-7; 1987-8; 1988-9; 1989-90; 1990-91: 1991-92; 1992-93; 1993-94; 1994-95; 1995-96 (now General Guide); 1996-97; 1997-98; 1998-1999 (now Main Library Floorplan & Guide); 1999-2000; 2000-2001;

2001-2002; [2014] now just *Bill Bryson Library map*; [2015].

UND/EA1/K8 [c.1980 - 2015] Subject guides to sources in the library for: Anthropology, Applied Social Sciences, Archaeology, Biological Sciences, Biomedical Sciences, Business, Management & Marketing, Chemistry, Classics & Ancient History, Computer Science, Earth Sciences, East Asia, Economics & Finance, Engineering & Computer Sciences, English, Geography, Government & International Affairs, History, Humanities, Law/Legal Materials, Local Studies, Mathematics, Modern European Languages & Cultures, Music, Oriental Studies, Philosophy, Physics, Psychology, Science general, Social Sciences, Sport, Theology & Religion. Paper file

UND/EA1/K13 October 1977

"Current Serials A union list of periodicals and other serially published works, currently received in Durham libraries" Preliminary edition.

Library guide 24.

UND/EA1/K14 December 1967

"Information Bulletin"

No 4, with an 18 month gap since the last issue being noted. A newsletter announcing library developments, new accessions and moves.

UND/EA1/K15/1989 1989

Main Library exhibition:

*Contemporary Fine Presses*, November - December, description and poster Paper file

UND/EA1/K15/1990 1990

Main Library exhibitions:

*Bede 150 years - Hild 130 years*, County Record Office, January - February, catalogue and poster

Birzeit and Durham, March, description and poster

Applied Folk Art in Russia, April - May, catalogue and poster

The Pilgrim Route to Santiago an exhibition of photographs by Pablo Keller devised by Brian and Marcus Tate, 1 June - 20 July, catalogue

*The Presence of Japan Lafcadio Hearn 1890-1990 Teikyo Japan*, October - November, catalogue

Paper file

#### UND/EA1/K15/1991 1991

Main Library exhibitions:

*Royal Commission on Historical Manuscripts*, January - February, description and poster

*Eric Fraser* travelling exhibition flyer

Tibet Exhibition, June 1991, catalogue and poster

Stanbrook Abbey Press Exhibiton of Fine Printing 1956-1989 by Hereford and Worcester County Libraries, 1 November - 6 December, catalogue and poster

Paper file

#### UND/EA1/K15/1992 1992

Main Library exhibitions:

*Mosha: the Art of Copy by Sîan Bowen*, 13 - 29 February, catalogue, poster, flyer and invite

An Exhibition of Photographs of the Architecture, Landscape, and Natural History of Durham by David Bittlestone, catalogue

Intaglio Printing, work produced by adult students in the Department of Adult Education, 5 October - 9 November, poster

*Fujisan (I) An exhibition of photographs by Takayoshi Yamauchi*, 10 November - 18 December, catalogue and poster

Paper file

UND/EA1/K15/1993 1993

Main Library exhibitions:

*Fujisan (II) An exhibition of photographs by Takayoshi Yamauchi*, 11 January - 13 February, catalogue and poster

*Durham The People and the Place, from the archive of Michael Richardson,* 15 February - 17 April, catalogue and poster

*Royston Thomas Photographs of Durham*, 1 May - 10 July, catalogue and poster

*William Blake in Durham Libraries*, 4 October - 6 November, description and poster

Snake River Press, 8 November - 8 December, catalogue and 2 posters The Creative Impulse Exhibition of Art Works by members of Durham University, 15 December - 31 January, poster

Paper file

## UND/EA1/K15/1994 1994

Main Library exhibitions:

*Cloud, ... books, their making and their air surrounding*, 7 February - 16 March, catalogue and poster

*Black and White and Colour An Exhibition of Photographs by Dan Rivers*, 3 - 31 May, poster

An Exhibition of Photographs by Takayoshi Yamauchi, 1 - 14 June, catalogue and poster

*Mines and Marras Life of and in the Durham Coalfield*, 18 July - 20 August, description and poster

*Jewellery by Eve Gray*, 19 September - 10 October, descripton and catalogue *A Cleveland Trilogy by Robin Dale A selection of prints from photo-slide studies of Tees-side and the Clevelands*, 10 October - 11 November, catalogue and poster

*Ex Libris from Slovakia*, 18 November - 18 January, catalogue, poster and flyer re exhibitions in Durham and elsewhere. Paper file

UND/EA1/K15/1995 1995

Main Library exhibitions:

An Exhibition of Ukiyoe Selected from the Collection of Prof. Hideo Sekiguchi, 23 Januarty - 18 February, catalogue and poster

Around Old Scotswood Road an exhibition of photographs from the archives of West Newcastle Local Studies and Picture History Collection and Jimmy Forsyth, 22 February - 18 March, catalogue and poster

An Exhibition of Chinese Calligraphy by Professor Zhen-Tao Xu, 20 March - 29 April, catalogue

*Durham At Work An exhibition from the archive of Michael Richardson*, 1 May - 17 June, catalogue and poster

Palestine Remembered 1945-47 an exhibition of photographs by Roy Gazzard, 19 June - 31 July, poster

A Cry and Landscapes Photoilluminations by Leisha Séyat, 7 August - 16 September, catalogue and poster

A Question of Degree An exhibition to celebrate 100 years of degrees for women at Durham University, 3 October - 3 November, poster

Durham a Wealth of Architecture; an exploration of formal & vernacular architecture in County Durham, by Norman Emery, 13 November - 16 December, poster

Paper file

## UND/EA1/K15/1996 1996

Main Library exhibitions:

*Chinese Papercuts by Ling Liu*, 8 January - 3 February, catalogue and poster *Views of Bangladesh An exhibition of photographs and material culture by Sharon O'Meara*, 5 February - 3 March, catalogue and poster *Early Chinese and Korean Star Maps an Exhibition by Professor F.R.* 

Stephenson, 3 April - 11 May, catalogue and poster

Morning Star & Moschatel, 13 May - 22 June, catalogue and poster Books & Prints from Private Presses An Exhibition of prints & handprinted books illustrated by Inger Lawrence, 24 June - 27 July, catalogue and poster Hand-Made Books by June Grace, 1-31 August, description and poster Ian Hamilton Finlay & the Wild Hawthorn Press, 4 September - 31 October, catalogue and flyer.

*State of the Art British etching in the "Boom" years c1900-c1930*, organised by Elizabeth Harvey-Lee, 6 November - 20 December, catalogue and poster. Paper file

UND/EA1/K15/2000 2010 - 2011 Main Library exhibitions: *Picasso Lithographs The French Exhibition Posters from 1944-196*8, 1 March 2010 - 1 March 2011 Paper file UND/EA1/K18 2001 University Library information pack for 2001/2 containing: "Library Services - Introduction" "Guide to the Older Catalogues" (with 1993 and 2000 editions) "The Interlibrary Loan Service" "British Official Publications" "The European Documentation Centre" "The Middle East Documentation Unit" "Opening Hours 2001/2" "General Guide to the Information Resources Centre at Stockton" "Education and Teaching Resources Centre Floorplan and Guide 2001/2" "OPAC - the essentials" "Main Library Floorplan & Guide"

UND/EA1/K19 [2005] Library information leaflets: "Welcome to the library" "Opening Hours 2005-2006" "Borrowing" "The Library Catalogue"

"Journals"

UND/EA1/K20 January 1977 - Summer 2012

Library newsletters:

dulnews, January 1977

*Ex Libris*, Vol.1 Issues 1 & 2, Vol.2 Issues 1 & 2, Vol.3 Issue 1, Michaelmas 1999 - Michaelmas 2001.

*Undergrad Update* and *Postgrad Update*: Michaelmas 2010, Epiphany 2011, Summer 2011 (one *Update* only), [Michaelmas (actually dated Epiphany)] 2011, Spring-Summer 2012.

Library Update Building Development Summer 2011, Spring-Summer 2012

UND/EA1/K24 29 January 1986

"The Development of the University Library and its Sections", by [C.D. Watkinson].

UND/EA1/K26 [c.1980] - 1991

Palace Green Library Special Collections guides:

Durham University Library Palace Green The Special Collections, [c.1980] Special Collections at Palace Green, 2 December 1986

Archives and Special Collections Introductory Guide, June 1991

Durham University Library Palace Green Pictures in Cosin's Library and in the Little Cosin Room, 2 editions, June 1982 & June 1990

The Old Buildings of the Palace Green Section of Durham University Library, 1982 & 1990

Sudanese Studies at Durham a Guide to Resources Printed Special Collections in Durham: a Guide to Catalogues

UND/EA1/K32 1940 - [1985] Recall of Books notices Paper file UND/EA1/K33 [2010] & [2013] & [2016] Library charter 3 printed colour illustrated leaflets

UND/EA1/K34 1972 - 2001

1. *Program News of Computers in Libraries* (vol.6 no.3 July 1972), featuring R.N. Oddy and B. Cheesman 'Durham University Library short loan collection: computerised record handling', p.204-216.

2. *Program Electronic Library and Information Systems* (vol.35 no.4 October 2001), featuring R. Pan and R. Higgins, 'Digitisation Projects at Durham University - an Overview', p.355-368.

2 paper booklets

#### UND/EA1/K35 September 1969

DULABE Guide Durham University Library Automated Book-Handling Experiment Guide to Facilities and Operation by R.N. Oddy, Version 1, with a note inside of October 1971 that the system was now "obselete and defunct".

Paper file, spiral-bound, 2 + iv + 141f

UND/EA1/K36 [c.1980 - 2005]

Information pack folders, including two with guides on the library's resources and procedures.

File of 5 card folders

#### UND/EA1/K37 [c.2000 - 2009]

Library bookmarks, promoting a new website address, safety for cyclists and warning against theft.

4 card items

#### UND/EA1/K38 [2010]

Library and Information Technology handy information pack, comprising: "Getting Started", covering library basics, contact ius, find us, maps "Library Essential Info", covering borrow, renew & reserve, finding resources, library services and study space

"ITS Quick Guide"

Dial for putting on a door indicating what the student is doing (working, at the library, at lectures, out with friends, sleeping, sports & spocieties *Size:* 100 x 205mm (fully opened)

Plastic wallet, 3-fold, with 3 paper items folded up inside

#### UND/EA1/K39 [2010]

4Schools promotional material:

Learning ARC Archives Education Group booklet, 22p

Schools & Outreach Programme booklet, 12p

Schools & Outreach Programme flyer, 1f

Crime and Punishment in Durham flyer, 1f

MLA postcards - Primary Sources; Supporting teacher trainees; Archives for education; Archives and extended services; Archives and early years provision; The iniquity of slavery; What happened to William Defty? Card file

### UND/EA1/K40 1962

*Manual of Desk Procedure*, The University Library Newcastle upon Tyne. Paper booklet, 6f + card covers

*Ownership history:* Formerly: Durham University Main Library Pamphlets 023.9.

## UND/EA1/K41 [2012]

*The Bill Bryson Library* introductory booklet, (formerly the Main Library), with contents: Welcome, Bill Bryson and his Library, Notes on the Bill Bryson Library, A Short History of Durham University Library, Building the East Wing, A Green Future, Other Library Developments, Other Estates Developments.

Paper colour illustrated booklet, 16p

## UND/EA1/K42 2005 - [2016]

*Library Handy Guide*: getting started, library services and facilities, finding resources, IT facilities, online resources, borrowing and renewing, returning items, reservations and recalls, library charges, 2005, 2011/12, [2013] and [?2016] et al; also *the Little Library Guide, Survival Guide ... to the Library, Your Library*, and other small 1 page guides.

Colour illustrated printed paper leaflets

## UND/EA1/K43 2010 - 2019

Posters of library events, developments and lectures (by Bill Bryson September 2013), including an Information Fair, 24/7 opening, moves, the need for more books etc, advice about student welfare during revision. Paper file

## UND/EA1/K45 [1967]

*Geography Library and Map Room* guide, including a plan of its layout. Paper leaflet, 4f

Ownership history: Formerly numbered: PamL 026.91 DUR.

## UND/EA1/K46 [c.1980]

Sources of Infomation in the Social Sciences and Humanities: an Index to Serial Publications Currently Taken Paper file UND/EA1/K47 1956 - 1997

Offprints and copies and articles about Palace Green Library Special Collections:

F.J.W.H., "Mickleton & Spearman MSS", (*Durham Philobiblon*, 1), p.40-44, photocopy

A.I. Doyle, "Martin Joseph Routh and his Books in Durham University Library", (*Durham University Journal*, 1956), p.100-107, offprint
A.I. Doyle, "Unfamiliar Libraries IV The Bamburgh Library", (*The Book Collector*, vol 8 no 1, Spring 1959), p.14-25, photocopy

A.I. Doyle, John Cosin as a Library-Maker, [c.1960], typescript D. Ramage, "Portrait Heads for Cosin's Library", (*TAASDN*, vol.XI, 1965), 461-464, reprint

D.J. Ratcliffe, "The British and North America: Illustrative Materials at Durham", (*Durham University Journal*, 1970/71), p.19-38, photocopy A.I. Doyle, "Hugh Hutchinson Bookbinder of Durham, c.1662 or 1665-95", (*The Book Collector*, Spring 1975), p.25-32, reprint

A.D. Burnett & D.M. Knight, "History of Science in Durham Libraries", (*The British Journal for the History of Science*, vol.8 no.28, 1975), p.94-99, reprint E.M. Cooke, A. Fraser, J. McKinnell, "The Routh Collection, Durham University Library: a new on-line cataloguing project", (*Classiconorroena*, 9, 1997), p.1-6, original

Paper file

UND/EA1/K48 [1950s - 1960s]

Newspaper cuttings about library developments and collections. Paper file

## Plans

UND/EA1/L 1935 - 1992

Plans of buildings used by, or proposed to be used by, the university library and a number of smaller libraries within the university from 1935 onwards, but largely post-1960.

BL1 Belmont Store 2008-2012.

BS1 Business School 2009-2010.

MISC Bede College 1966.

MISC Chemistry and Geology Building Library 1964.

MISC Union Society Debating Chamber etc 1977.

MISC Education Library 1979-1980.

MISC Elvet Riverside Arts Library 1965.

MISC St Hild's College Haworth Library 1971.

MISC Oriental Library 1971 and 1975-1976.

MISC Palaeography Department (building at Stockton Road later shared with the Science Library) 1960s.

MISC Science Library alterations 1979 (for 1963-1965 plans of the building see SCI.L below).

ML1 Proposed new central library 1973.

ML2 New Main Library 1980-1981.

ML3 Main Library 1983.

ML4 Main Library extension 1995.

ML5 Main Library Remodelling [2000]-2002.

ML6 Main Library extension (Gateway Programme) 2008-2012.

PB Pace Building Palace Green Library 1963-1968.

PG 1982-83 alterations to Palace Green Library 1982-1983.

PG 1983-84 alterations to Palace Green Library 1983-1984.

PG Misc Miscellaneous plans of the Palace Green Library buildings from 1935.

QC Queen's Campus Library

SCI.L Science Library 1963-1965.

Belmont Store UND/EA1/L/BL1 2008 - 2012 Belmont Store plans and reports. Paper file

Business School

UND/EA1/L/BS1 2009 - 2010

Business School redevelopment, including a library, plans and reports. Paper file

Bede College UND/EA1/L/MISC/BED

> UND/EA1/L/MISC/BED/1 November 1966 Bede College site layout. *Scale:* 1 : 500 *Ownership history:* BCS 9/66/1

UND/EA1/L/MISC/BED/2 September 1966 Ground floor plan as existing. *Scale:* 1 : 96 *Ownership history:* BCS 9/66/2a

UND/EA1/L/MISC/BED/3 August 1966 Bede College, survey as existing. *Scale:* 1 : 96 *Ownership history:* BCS 9/66/3a

UND/EA1/L/MISC/BED/4 October 1966 Library and ground floor of the music wing plan. *Scale:* 1:96 *Ownership history:* BCS 9/66/6b

UND/EA1/L/MISC/BED/5 [?1966] Gym plan *Scale:* 1 : 96 *Ownership history:* BCS 9/66/9

UND/EA1/L/MISC/BED/6 July 1979 Bede main building library area proposed, by Bernard Taylor & Partners Architects

Paper, 1f

Chemistry and Geology Building UND/EA1/L/MISC/CHE

UND/EA1/L/MISC/CHE/1 November 1964 Alterations to the Library - Chemistry and Geology building - Stage 1 plan. *Scale:* 1 : 48 *Ownership history:* 600/450

Union Society - Debating Chamber UND/EA1/L/MISC/DEB

> UND/EA1/L/MISC/DEB/1 March 1977 Union Society proposed coffee rooms - sketch plan and sections. *Scale:* 1 : 50 *Ownership history:* 492/1

UND/EA1/L/MISC/DEB/2 March 1977 Union Society proposed debating chamber - sketch plan 2. *Scale:* 1 : 50 *Ownership history:* 492/5

UND/EA1/L/MISC/DEB/3 March 1977 Union Society proposed debating chamber - sketch sections 2. *Scale:* 1 : 50 *Ownership history:* 492/6

New Education Library - Bede Main Building UND/EA1/L/MISC/EDU

UND/EA1/L/MISC/EDU/1-1a July 1979 Library - all rooms. Furniture layout. 2 copies. *Scale:* 1 : 100 *Ownership history:* 8a

UND/EA1/L/MISC/EDU/2 July 1979 Library - all rooms. Furniture layout. *Scale:* 1 : 100 *Ownership history:* 26A

UND/EA1/L/MISC/EDU/3 July 1979 Library - all rooms. Window and door reference, with ms annotations. *Scale:* 1 : 100 *Ownership history:* 41A

UND/EA1/L/MISC/EDU/4 May 1980 Library entrance screen/bag and coat rack - sections. *Scale:* 1 : 5 / 1 : 20 *Ownership history:* 67

UND/EA1/L/MISC/EDU/5 May 1980 Main entrance and mezzanine, library screens - patterns and details. *Scale:* 1 : 5 / 1 : 20 *Ownership history:* 68

UND/EA1/L/MISC/EDU/6 December 1980 Library, lecture theatre. Letter from the architects and a copy of an ironmongery schedule.

UND/EA1/L/MISC/EDU/7 [?1980] Library [electrical services reference schedule].

UND/EA1/L/MISC/EDU/8 October 1980 Library electrical services - ground floor plan. *Scale:* 1 : 100 *Ownership history:* E/1

Arts Library - Elvet Riverside UND/EA1/L/MISC/ELV

UND/EA1/L/MISC/ELV/1 May 1965 Library layout ground floor and balcony. *Scale:* 1 : 48 *Ownership history:* 325(87)

St Hild's College - Haworth Library UND/EA1/L/MISC/HIL

UND/EA1/L/MISC/HIL/1 August 1971 Haworth Library plan as existing 1971. *Scale:* 1 : 96 *Ownership history:* Ds121/110

Oriental Library UND/EA1/L/MISC/ORI UND/EA1/L/MISC/ORI/1 February 1971 Elevation to Mill Lane. *Scale:* 1 : 500 *Ownership history:* 317/4A

UND/EA1/L/MISC/ORI/2 February 1971 Ground, 1st and 2nd floors. Stage 2 - structure and layout. *Scale:* 1 : 192 *Ownership history:* 317/7

UND/EA1/L/MISC/ORI/3 March 1971 Oriental library. Stage 1 - floor and roof plans and sections. *Scale:* 1/8" *Ownership history:* 317/6

UND/EA1/L/MISC/ORI/4 December 1975 Oriental Library and Middle East Centre extension. Floor plan. *Scale:* 1 : 100 *Ownership history:* OL3

UND/EA1/L/MISC/ORI/5 February 1976 Bruynzeel plan of mobile shelving. *Scale:* 1/4" to 1' *Ownership history:* A1/5811/1

UND/EA1/L/MISC/ORI/6 March 1976 Oriental Library and Middle East Centre extension. Electrical services plan. *Scale:* 1 : 50

Ownership history: 2258/4

UND/EA1/L/MISC/ORI/7 February 1976

Oriental Library and Middle East Centre extension. Mechanical services plan.

Scale: 1:50

Palaeography UND/EA1/L/MISC/PAL

> UND/EA1/L/MISC/PAL/1 Ground floor plan. *Ownership history:* 581/30

UND/EA1/L/MISC/PAL/2 First floor plan. *Ownership history:* 581/31

UND/EA1/L/MISC/PAL/3 Second floor plan. *Ownership history:* 581/32

UND/EA1/L/MISC/PAL/4 Third floor plan. *Ownership history:* 581/33 Science Library Alterations 1979 UND/EA1/L/MISC/SCI UND/EA1/L/MISC/SCI/1 June 1979 Ground floor plan as existing, from W. Whitfield's drawing. Scale: 1:100 UND/EA1/L/MISC/SCI/2-2a July 1979 Ground floor plan - photocopies with extensive ms annotations. 2 copies. Scale: 1:100 Ownership history: C.L.(0)1 UND/EA1/L/MISC/SCI/3 June 1979 First and second floor plans as existing, from W. Whitfield's drawing. Scale: 1:100 UND/EA1/L/MISC/SCI/4 June 1979 First and second floor plans as existing, from W. Whitfield's drawing. Photocopy, with furniture layout added. Scale: 1:100 UND/EA1/L/MISC/SCI/5 June 1979 Third floor plan as existing, from W. Whitfield's drawing. Scale: 1:100 UND/EA1/L/MISC/SCI/6 June 1979 Third floor plan as exisiting, from W. Whitfield's drawing. Photocopy with furniture layout added. Scale: 1:100 UND/EA1/L/MISC/SCI/7 July 1979 Ground floor plan. Scale: 1:100 Ownership history: C.L(0)2A UND/EA1/L/MISC/SCI/8 November 1979 Ground floor plan. Scale: 1:100 Ownership history: L(0)1 UND/EA1/L/MISC/SCI/9 November 1979 Ground floor plan. Scale: 1:100 Ownership history: L(0)2 UND/EA1/L/MISC/SCI/10 November 1979 Ground floor plan. Scale: 1:100 Ownership history: C.L(0)4A November 1979 UND/EA1/L/MISC/SCI/11 Ground floor plan. Scale: 1:100 Ownership history: C.L(0)4B

UND/EA1/L/MISC/SCI/12 July 1979 First, second and third floor plans. *Scale:* 1 : 100 *Ownership history:* C.L(0)3

UND/EA1/L/MISC/SCI/13 November 1979 Ground floor. Electrical services plan. *Scale:* 1 : 100 *Ownership history:* 2540/1

Proposed New Central Library c.1973 - Site Plans UND/EA1/L/ML1/1-3

UND/EA1/L/ML1/1 March 1973 Science site plan. Proposal 10[A]. *Scale:* 1 : 500 *Ownership history:* CL1(--)2

UND/EA1/L/ML1/2-2a July 1973 Science site plan. 2 copies. *Scale:* 1 : 500 *Ownership history:* DL1(--)4

UND/EA1/L/ML1/3-3a August 1973 Science site plan. 2 copies. *Scale:* 1 : 500 *Ownership history:* DL1(--)5

Proposed New Central Library c.1973 - Elevations UND/EA1/L/ML1/4-6

UND/EA1/L/ML1/4 March 1973 Central Library proposal 10[A], south and west elevations. *Scale:* 1 : 200 *Ownership history:* CL2/-(--)5&6

UND/EA1/L/ML1/5-5c June 1973 Central Library elevations west and south. 4 copies. *Scale:* 1 : 200 *Ownership history:* DL2/-(--)1&2

UND/EA1/L/ML1/6 August 1973 Central Library elevations east and north. *Scale:* 1 : 200 *Ownership history:* DL2/-(--)5&6

Proposed New Central Library c.1973 - plans of levels 1-4 UND/EA1/L/ML1/7-29

UND/EA1/L/ML1/7 March 1973 Level 1 plan. Proposal 10[A]. *Scale:* 1 : 200 *Ownership history:* CL2/1(--)10[A] UND/EA1/L/ML1/8 May 1973 Level 1 plan. *Scale:* 1 : 200 *Ownership history:* DL2/1(--)1 UND/EA1/L/ML1/9-9c June 1973

UND/EA1/L/ML1/9-9c June 1973 Level 1 plan. 4 copies. *Scale:* 1 : 200 *Ownership history:* 

UND/EA1/L/ML1/10-10a August 1973 Level 1 plan. With a modified copy. *Scale:* 1 : 200 *Ownership history:* DL2/1(--)3

UND/EA1/L/ML1/11 March 1973 Level 2 plan. Proposal 10[A]. *Scale:* 1 : 200 *Ownership history:* CL2/2(--)10[A]

UND/EA1/L/ML1/12 May 1973 Level 2 plan. *Scale:* 1 : 200 *Ownership history:* DL2/2(--)1

UND/EA1/L/ML1/13-13b June 1973 Level 2 plan. 3 copies. *Scale:* 1 : 200 *Ownership history:* DL2/2(--)2

UND/EA1/L/ML1/14-14a August 1973 Level 2 plan. With a modified copy. *Scale:* 1 : 200 *Ownership history:* DL2/2(--)3

UND/EA1/L/ML1/15 August 1973 Level plan 2 photocopy.

UND/EA1/L/ML1/16 August 1973 Level 2 plan revised photocopy.

UND/EA1/L/ML1/17-17a Level 2 plan photocopy. 2 copies.

UND/EA1/L/ML1/18 February 1974 Level 2, alternative layouts of the librarian's suite. *Scale:* 1 : 50 *Ownership history:* DL2/2(--)1

UND/EA1/L/ML1/19 March 1973 Level 3 plan. Proposal 10[A]. *Scale:* 1 : 200 *Ownership history:* CL2/3(--)10[A] Support services - Library - General - Plans - Proposed New Central Library c.1973 - electrical services

UND/EA1/L/ML1/20 May 1973 Level 3 plan. *Scale:* 1 : 200 *Ownership history:* DL2/3(--)1 UND/EA1/L/ML1/21-21b June 1

UND/EA1/L/ML1/21-21b June 1973 Level 3 plan. 3 copies. *Scale:* 1 : 200 *Ownership history:* DL2/3(--)2

UND/EA1/L/ML1/22-22a August 1973 Level 3 plan, with a modified copy. *Scale:* 1 : 200 *Ownership history:* DL2/3(--)3

UND/EA1/L/ML1/23 August 1973 Level 3 plan photocopy.

UND/EA1/L/ML1/24 Level 3 plan photocopy.

UND/EA1/L/ML1/25 March 1973 Level 4 plan. Proposal 10[A]. *Scale:* 1 : 200 *Ownership history:* CL2/4(--)10[A]

UND/EA1/L/ML1/26 May 1973 Level 4 plan. *Scale:* 1 : 200 *Ownership history:* DL2/4(--)1

UND/EA1/L/ML1/27-27b June 1973 Level 4 plan. 3 copies. *Scale:* 1 : 200 *Ownership history:* DL2/4(--)2

UND/EA1/L/ML1/28 August 1973 Level 4 plan, with a modified copy. *Scale:* 1 : 200 *Ownership history:* DL2/4(--)3

UND/EA1/L/ML1/29 Level 4 plan photocopy.

Proposed New Central Library c.1973 - electrical services UND/EA1/L/ML1/30-37

UND/EA1/L/ML1/30 November 1973 Level 1 draft layout - lighting, fire detection and clock systems. *Scale:* 1 : 100 *Ownership history:* EL2/1(6-)601

UND/EA1/L/ML1/31 November 1973 Level 2 draft layout - lighting, fire detection and clock systems. *Scale:* 1 : 100 *Ownership history:* EL2/2(6-)601 UND/EA1/L/ML1/32 November 1973 Level 3 draft layout - lighting, fire detection and clock systems. *Scale:* 1 : 100 *Ownership history:* EL2/3(6-)601

UND/EA1/L/ML1/33 November 1973 Level 4 draft layout - lighting, fire detection and clock systems. *Scale:* 1 : 100 *Ownership history:* EL2/4(6-)601

UND/EA1/L/ML1/34 November 1973 Level 1 draft layout - power and communication systems. *Scale:* 1 : 100 *Ownership history:* EL2/1(6-)602

UND/EA1/L/ML1/35 November 1973 Level 2 draft layout - power and communication systems. *Scale:* 1 : 100 *Ownership history:* EL2/2(6-)602

UND/EA1/L/ML1/36 November 1973 Level 3 draft layout - power and communication systems. *Scale:* 1 : 100 *Ownership history:* EL2/3(6-)602

UND/EA1/L/ML1/37 November 1973 Level 4 draft layout - power and communication systems. *Scale:* 1 : 100 *Ownership history:* EL2/4(6-)602

Main Library 1980-1981 - Site plans UND/EA1/L/ML2/1

> UND/EA1/L/ML2/1/1 October 1980 Science site plan. *Scale:* 1 : 500 *Ownership history:* C4.1

UND/EA1/L/ML2/1/2 October 1980 Science site plan. *Scale:* 1 : 500 *Ownership history:* C4.1A

UND/EA1/L/ML2/1/3 October 1980 Science site plan. *Scale:* 1 : 500 *Ownership history:* C4.1B

Main Library 1980-1981 - elevations UND/EA1/L/ML2/2

UND/EA1/L/ML2/2/1 December 1980 Central library elevations. *Scale:* 1 : 200 *Ownership history:* C4.4 UND/EA1/L/ML2/2/2 December 1980 Central library elevations. *Scale:* 1 : 200 *Ownership history:* C4.4A

Main Library 1980-1981 - landscape and external works UND/EA1/L/ML2/3

UND/EA1/L/ML2/3/1 February 1981 Central library landscape plan. *Scale:* 1 : 200 *Ownership history:* DL(9-)1

UND/EA1/L/ML2/3/2 January 1983 Central library external works. Phase III. *Scale:* 1 : 100 *Ownership history:* L(9)1

UND/EA1/L/ML2/3/3 January 1983 Central library external works. Phase III. *Scale:* 1 : 100 *Ownership history:* L(9)1A

UND/EA1/L/ML2/3/4 September 1981 Central library planting scheme *Scale:* 1 : 200 *Ownership history:* L(9-)10

Main Library 1980-1981 - floor plans general UND/EA1/L/ML2/4

UND/EA1/L//ML2/4/1 October 1980 Levels 2, 3 and 4 floor plans. *Scale:* 1 : 200 *Ownership history:* C4.3

UND/EA1/L/ML2/4/2 October 1980 Levels 2, 3 and 4 floor plans. *Scale:* 1 : 200 *Ownership history:* C4.3A

UND/EA1/L/ML2/4/3 October 1980 Levels 2, 3 and 4 floor plans. *Scale:* 1 : 200 *Ownership history:* C4.3B

UND/EA1/L/ML2/4/4-4a [June 1981] Levels 2 and 3 floor and seating plan, with a copy with extra seating plans. *Scale:* 1 : 100 *Ownership history:* EL(0)2&3

Main Library 1980-1981 - floor plans individual - floor 1 UND/EA1/L/ML2/5 UND/EA1/L/ML2/5/1 October 1980 Level 1 sketch design ground floor plan. *Scale:* 1 : 200 *Ownership history:* C1

UND/EA1/L/ML2/5/2 October 1980 Level 1 ground floor plan (levels 3 and 4 new area only) *Scale:* 1 : 200 *Ownership history:* C3.1

UND/EA1/L/ML2/5/3 October 1980 Level 1 floor plan. *Scale:* 1 : 200 *Ownership history:* C4.2

UND/EA1/L/ML2/5/4 October 1980 Level 1 floor plan. *Scale:* 1 : 200 *Ownership history:* C4.2A

UND/EA1/L/ML2/5/5 October 1980 Level 1 floor plan. *Scale:* 1 : 200 *Ownership history:* C4.2B

UND/EA1/L/ML2/5/6 October 1980 Level 1 ceiling plan. *Scale:* 1 : 200 *Ownership history:* C4.5

UND/EA1/L/ML2/5/7 April 1981 Level 1 general arrangement. *Scale:* 1 : 100 *Ownership history:* L(0)1

UND/EA1/L/ML2/5/8 November 1982 Level 1 floor plan - existing building. *Scale:* 1 : 100 *Ownership history:* CL(0)1

UND/EA1/L/ML2/5/9 February 1981 Level 1 floor plan. *Scale:* 1 : 100 *Ownership history:* DL(0)1

UND/EA1/L/ML2/5/10 February 1981 Level 1 floor plan. *Scale:* 1 : 100 *Ownership history:* DL(0)1B

UND/EA1/L/ML2/5/11-11a February 1981 Level 1 floor plan, with a copy with annotations. *Scale:* 1 : 100 *Ownership history:* DL(0)1C UND/EA1/L/ML2/5/12 April 1981 Level 1 reflected ceiling plan. *Scale:* 1 : 100 *Ownership history:* EL(35)1A

UND/EA1/L/ML2/5/13-13a November 1982 Level 1 floor plan exisiting building. 2 copies, 1 with ms annotations "locking proposals". *Scale:* 1 : 100 *Ownership history:* EL(0)1

UND/EA1/L/ML2/5/14 November 1982, revised March 1983 Level 1 floor plan existing building. *Scale:* 1 : 100 *Ownership history:* EL(0)1A

Main Library 1980-1981 - floor plans individual - floor 2 UND/EA1/L/ML2/5a

UND/EA1/L/ML2/5a/1 October 1980 Level 2 floor plan. *Scale:* 1 : 200 *Ownership history:* C1.1

UND/EA1/L/ML2/5a/2 October 1980 Level 2 floor plan. *Scale:* 1 : 200 *Ownership history:* C3.2

UND/EA1/L/ML2/5a/3 April 1981 Level 2 general arrangement plan. *Scale:* 1 : 100 *Ownership history:* L(0)2A

UND/EA1/L/ML2/5a/4 April 1981 Level 2 general arrangement plan. *Scale:* 1 : 100 *Ownership history:* L(0)2C

UND/EA1/L/ML2/5a/5 January 1981 Level 2 floor plan. *Scale:* 1 : 100 *Ownership history:* DL(0)2

UND/EA1/L/ML2/5a/6-6a February 1981 Level 2 floor plan with ms annotations, with a copy. *Scale:* 1 : 100 *Ownership history:* DL(0)2A

UND/EA1/L/ML2/5a/7 February 1981 Level 2 floor plan. 2 copies. *Scale:* 1 : 100 *Ownership history:* DL(0)2A

UND/EA1/L/ML2/5a/8 March 1981 Level 2 plan. UND/EA1/L/ML2/5a/9 April 1981 Level 2 general arrangement plan. *Scale:* 1 : 100 *Ownership history:* EL(0)2B

UND/EA1/L/ML2/5a/10 April 1981 Level 2 reflected ceiling plan. *Ownership history:* EL(35)2 provisional

UND/EA1/L/ML2/5a/11-11g October 1981 Level 2 setting out of cellular offices, with 7 photocopies with different desk configurations. *Scale:* 1 : 50 *Ownership history:* L(22)52

Main Library 1980-1981 - floor plans individual - floor 3 UND/EA1/L/ML2/5b

UND/EA1/L/ML2/5b/1 March 1981 Level 3 floor plan, with ms annotations. *Scale:* 1 : 100 *Ownership history:* DL(0)3A

UND/EA1/L/ML2/5b/2 March 1981 Level 3 floor plan. *Scale:* 1 : 100 *Ownership history:* DL(0)3C

UND/EA1/L/ML2/5b/3 March 1981 Level 3 floor plan. 2 copies. *Scale:* 1 : 100 *Ownership history:* DL(0)3D

UND/EA1/L/ML2/5b/4 April 1981 Level 3 general arrangement. *Scale:* 1 : 100 *Ownership history:* L(0)3

UND/EA1/L/ML2/5b/5 April 1981 Level 3 reflected ceiling plan. *Scale:* 1 : 100 *Ownership history:* EL(35)3

Main Library 1980-1981 - floor plans individual - floor 4 UND/EA1/L/ML2/5c

UND/EA1/L/ML2/5c/1 March 1981 Level 4 floor plan, with ms annotations. *Scale:* 1 : 100 *Ownership history:* DL(0)4A

UND/EA1/L/ML2/5c/2 March 1981 Level 4 floor plan. *Scale:* 1 : 100 *Ownership history:* DL(0)4C Support services - Library - General - Plans - Main Library 1980-1981 - floor plans individual - floor 5

UND/EA1/L/ML2/5c/3 March 1981 Level 4 floor plan. 2 copies. *Scale:* 1 : 100 *Ownership history:* DL(0)4D

UND/EA1/L/ML2/5c/4 April 1981 Level 4 general arrangement plan. *Scale:* 1 : 100 *Ownership history:* L(0)4

UND/EA1/L/ML2/5c/5 April 1981 Level 4 reflected ceiling plan. *Scale:* 1 : 100 *Ownership history:* EL(35)4

UND/EA1/L/ML2/5c/6 June [1981] Level 4 [seating and table arrangements]. *Scale:* 1 : 100 *Ownership history:* EL(0)4

Main Library 1980-1981 - floor plans individual - floor 5 UND/EA1/L/ML2/5d

UND/EA1/L/ML2/5d/1 December 1980 Level 5 plan section. *Ownership history:* C4.6A

UND/EA1/L/ML2/5d/2 June 1981 Level 5 general arrangement plan. *Scale:* 1 : 100 *Ownership history:* EL(0)5B

UND/EA1/L/ML2/5d/3 October 1981 Level 5 plant rooms - general arrangement plan. *Scale:* 1 : 50 *Ownership history:* L(0)15A

Main Library 1980-1981 - electrical plans UND/EA1/L/ML2/6

UND/EA1/L/ML2/6/1 June 1981 Central library electrical services reference schedule. *Scale:* NTS

UND/EA1/L/ML2/6/2 April 1981 Main Library 1980-1981 - floor plans individual - floor *Scale:* 1 : 100 *Ownership history:* EL

UND/EA1/L/ML2/6/3 April 1981 Main Library 1980-1981 - floor plans individual - floor *Scale:* 1 : 100 *Ownership history:* EL UND/EA1/L/ML2/6/4 August 1981 Level 2 electrical services - power. *Scale:* 1 : 100 *Ownership history:* 1/2088/52

UND/EA1/L/ML2/6/5 April 1981 Level 3 electrical services - power preliminary. *Scale:* 1 : 100 *Ownership history:* EL

UND/EA1/L/ML2/6/6 April 1981 Level 3 electrical services - power preliminary. *Scale:* 1 : 100 *Ownership history:* E

UND/EA1/L/ML2/6/7 August 1981 Level 4 electrical services - power. *Scale:* 1 : 100 *Ownership history:* 1/2088/53

UND/EA1/L/ML2/6/8 June 1981 Level 1 power and communications plan. *Scale:* 1 : 100 *Ownership history:* FL(62)110A

UND/EA1/L/ML2/6/9 June 1981 Level 2 power and communications plan. *Scale:* 1 : 100 *Ownership history:* FL(62)210B

UND/EA1/L/ML2/6/10 June 1981 Level 3 power and communications plan. *Scale:* 1 : 100 *Ownership history:* FL(62)310

UND/EA1/L/ML2/6/10a June 1981 Level 3 power and communications plan. *Scale:* 1 : 100 *Ownership history:* FL(62)310A

UND/EA1/L/ML2/6/11 June 1981 Level 4 power and communications plan. *Scale:* 1 : 100 *Ownership history:* FL(62)410

UND/EA1/L/ML2/6/12-12a March 1981 Level 1 lighting (switching) plan. With a copy. *Scale:* 1 : 100 *Ownership history:* 1/2088/27

UND/EA1/L/ML2/6/13-13a March 1981 Level 2 lighting (switching) plan. With a copy. *Scale:* 1 : 100 *Ownership history:* 1/2088/28 UND/EA1/L/ML2/6/14-14a March 1981 Level 3 lighting (switching) plan. With a copy. *Scale:* 1 : 100 *Ownership history:* 1/2088/29

UND/EA1/L/ML2/6/15-15a March 1981 Level 4 lighting (switching) plan. With a copy. *Scale:* 1 : 100 *Ownership history:* 1/2088/30

UND/EA1/L/ML2/6/16 April 1981 Level 1 electrical services - lighting - preliminary plan. *Scale:* 1 : 100 *Ownership history:* EL

UND/EA1/L/ML2/6/17 April 1981 Level 2 electrical services - lighting - preliminary plan. *Scale:* 1 : 100 *Ownership history:* EL

UND/EA1/L/ML2/6/18 April 1981 Level 3 electrical services - lighting - preliminary plan. *Scale:* 1 : 100

Ownership history: EL

UND/EA1/L/ML2/6/19 April 1981 Level 4 electrical services - lighting - preliminary plan. *Scale:* 1 : 100 *Ownership history:* E

UND/EA1/L/ML2/6/20-20a June 1981 Level 1 lighting plan. With a copy with coloured annotations. *Scale:* 1 : 100 *Ownership history:* FL(63)110A

UND/EA1/L/ML2/6/21 June 1981 Level 2 lighting plan. *Scale:* 1 : 100 *Ownership history:* FL(63)210A

UND/EA1/L/ML2/6/22 June 1981 Level 3 lighting plan. *Scale:* 1 : 100 *Ownership history:* FL(63)310A

UND/EA1/L/ML2/6/23 June 1981 Level 4 lighting plan. *Scale:* 1 : 100 *Ownership history:* FL(63)410A

UND/EA1/L/ML2/6/24 April 1981 Level 1 fire alarms and emergency lighting preliminary plan. *Scale:* 1 : 100 *Ownership history:* EL UND/EA1/L/ML2/6/25 April 1981 Level 2 fire alarms and emergency lighting preliminary plan. *Scale:* 1 : 100 *Ownership history:* EL

UND/EA1/L/ML2/6/26 April 1981 Level 3 fire alarms and emergency lighting preliminary plan. *Scale:* 1 : 100 *Ownership history:* EL

UND/EA1/L/ML2/6/27 April 1981 Level 4 fire alarms and emergency lighting preliminary plan. *Scale:* 1 : 100 *Ownership history:* EL

UND/EA1/L/ML2/6/28 August 1981 Central library fire alarm system works within the existing building. *Scale:* 1 : 192 *Ownership history:* FL(68)100

UND/EA1/L/ML2/6/29 June 1982 Level 2 trunking layout. *Scale:* 1 : 100 *Ownership history:* 503/001A

UND/EA1/L/ML2/6/30 June 1981 Level 1 plan phase 3 mechanical services. *Scale:* 1 : 100 *Ownership history:* L(53)133

Main Library 1980-1981 - internal decoration - samples UND/EA1/L/ML2/7

UND/EA1/L/ML2/7/1 Central library samples - glazing, walls, ceilings, carpets, upholstery.

UND/EA1/L/ML2/7/2 Central library W.C. cubicles samples - floor tiles, duct panels.

UND/EA1/L/ML2/7/3 Central library samples - hessian for staff room walls.

Main Library 1980-1981 - coloured plans for display purposes UND/EA1/L/ML2/8

UND/EA1/L/ML2/8/1 October 1980 Central library ceiling plan, level 1. *Scale:* 1 : 200 *Ownership history:* C4.5

UND/EA1/L/ML2/8/2 April 1981 Science site plan. *Scale:* 1 : 500

UND/EA1/L/ML2/8/3 April 1981 Central library east-west and north-south section. *Scale:* 1 : 200 UND/EA1/L/ML2/8/4 [?April 1981] Central library, north, south, east and west elevations. *Scale:* 1 : 200

UND/EA1/L/ML2/8/5 April 1981 Level 1 floor plan. *Scale:* 1 : 200

UND/EA1/L/ML2/8/6 April 1981 Levels 2 and 3 floor plans. *Scale:* 1 : 200

UND/EA1/L/ML2/8/7 April 1981 Levels 4 and 5 floor plans. *Scale:* 1 : 200

Main Library 1980-1983 - microfilms UND/EA1/L/ML2/9

> UND/EA1/L/ML2/9 1981 - 1983 Plans for phase I (job no.70112), phase II (job no.170) and phase III (job no.209), with a conspectus of the drawings for jobs 70112 and 209. 3 bundles of microfilm images in card frames, with a paper file

Main Library 1983 UND/EA1/L/ML3

> UND/EA1/L/ML3/1 5 April 1983 Level 2 Issue Counter Services electrical services, by Cairns and Byles. *Scale:* 1:50 & 1:5 *Ownership history:* 1/2088/681

> UND/EA1/L/ML3/2 5 April 1983 Level 2 Issue Counter Services electrical services, by Cairns and Byles. *Scale:* 1:50 & 1:5 *Ownership history:* 1/2088/681

> UND/EA1/L/ML3/3 March 1983 Level 2 layout of issue counter, by Faulkner-Brown, Hendy, Watkinson, Stonor, with 3 separate details. *Scale:* 1:50

*Ownership history:* L(7)1

UND/EA1/L/ML3/4 March 1983 Level 2 layout of issue counter, by Faulkner-Brown, Hendy, Watkinson, Stonor. *Scale:* 1:50 *Ownership history:* L(7)1\_3

UND/EA1/L/ML3/5 April 1983 Counter details, by Faulkner-Brown, Hendy, Watkinson, Stonor. *Scale:* 1:5, 1:10 *Ownership history:* A(7)1 UND/EA1/L/ML3/6 April 1983 Short loan screen, by Faulkner-Brown, Hendy, Watkinson, Stonor. *Scale:* 1:50, 1:10, 1:5 *Ownership history:* A(4\_)25

UND/EA1/L/ML3/7 [?1983] Carrel plan and section

UND/EA1/L/ML3/8 18 April 1983 Committee/Staff room, radiator setting out, north wall, by Cairns and Byles. *Scale:* 1:100/1:20

Ownership history: 1/2088/SK5

UND/EA1/L/ML3/9 [?1983] Floor plans for levels 1-4, photocopies.

UND/EA1/L/ML3/10 [?1983] Floor plan for level 2, different to 9 above, marked with "telecom D/P ZA1 location".

UND/EA1/L/ML3/11 June 1983 Plan at level 1, mechanical services, Cairns & Byles *Ownership history:* L(57)130 and 600/82/2

Main Library extension 1995 UND/EA1/L/ML4

> UND/EA1/L/ML4/1 12 May 1995 Levels 1 & 2 floor plans, Faulkner Browns. Copy *Ownership history:* AL(SR)11

> UND/EA1/L/ML4/2 12 May 1995 Levels 3 & 4 floor plans, Faulkner Browns. Copy *Ownership history:* AL(SR)12

UND/EA1/L/ML4/3 18 September 1995 Stage D report by Faulkner Browns, including plans. Paper file, spiral bound

UND/EA1/L/ML4/4 30 June 1997 University Library Extension opened by Sir Peter Ustinov booklet. Printed colour illustrated paper leaflet

UND/EA1/L/ML4/5 1996/97 Plan of the site, with some additions to that in 3 above, and some colouration. Paper, 1f, mounted on board

Main Library Remodelling [2000] - 2002 UND/EA1/L/ML5 UND/EA1/L/ML5/1-3 [January 2000] Floor plans of entrance floor existing layout and two proposed remodellings, by Waring and Netts Partnership, project 3691. *Scale:* 1:100 Paper, 3f *Ownership history:* SK (0) 01-03

UND/EA1/L/ML5/4-5 14 February 2002 Plans of reception desk and main desk by Waring and Netts Partnership, project 3691. *Scale:* 1:20, 1:10 Paper, 2f *Ownership history:* AA (7) 01-02

UND/EA1/L/ML5/6-8 August 2002 Plans of electrical services, ground and first floors, and of CCTV system, by Kennedy Services Ltd of Washington. *Scale:* Not to scale Paper, 3f *Ownership history:* ET0328E01-3

Main Library 2005 UND/EA1/L/ML5a

> UND/EA1/L/ML5a/1-4 August 2005 Main Library floor plans, levels 1-4, detailing the area and height of each room, drawn by P. Curry of DU Estates and Buildings. *Scale:* 1:200 Paper, 4f

Main Library extension (Gateway Programme) 2008-2012 UND/EA1/L/ML6

UND/EA1/L/ML6/1 [17 April] - 6 June 2008 Floor plans by PH Partnership, project 05645, various revisions: 01 (work in progress), [17 April] (7) 04, 28 April (4) 05, 1 May (4) 06, 9 May (4) 08 (work in progress), 6 June (4) 09, 6 June (4) Scale: 1:100, 1:200, 1:500 Paper file Ownership history: AA(00)GAP0, AX(00)GAP0, A(00)CDP0 UND/EA1/L/ML6/2 [17 April 2008] Paper file UND/EA1/L/ML6/3 [2009] Colour angled views of the proposed four levels. UND/EA1/L/ML6/4 April 2010 Gateway business case library section Paper file

UND/EA1/L/ML6/5 December 2005 - March 2009 Feasibility workshop reports and studies by Shepheard Epstein Hunter, with some correspondence, plans and meeting minutes. Paper file

UND/EA1/L/ML6/6 August 2009 "Design Report: Stage D", volumes 1-IV, by \_space. 4 spiral bound A3/A4 files

UND/EA1/L/ML6/7 April - August 2011 "Library Signage Proposal", revisions 1, 2, 4, 6, by \_space. 4 spiral bound A3 files

UND/EA1/L/ML6/8 June 2013 - November 2014 Plans by Cundall Consulting Engineers. Paper file

UND/EA1/L/ML6/9 April 2013 - July 2014 Floor plans of layouts for the various levels, various revisions, by PH Partnership architects. Paper file

UND/EA1/L/ML6/10 June 2009 Room data sheets by \_space, PH Partnership and Cundall. Paper file

UND/EA1/L/ML6/11 [June 2014] Furniture and shelving plans [by PH Partnership], with some reports and correspondence. Paper file

UND/EA1/L/ML6/12-14 2006 - 2010 Plans with some minutes and correspondence, for Broadstock, Demco and \_space, with also a 2CQR brochure.

UND/EA1/L/ML6/15 10 September 2009 The Gateway Programme, Zon Z Master Landscape Porposal, colour, by \_space, drawing number LZ(00)GAP004 Rev. 05. Paper, 1f

Pace Building 1963-1967 - sections and elevations UND/EA1/L/PB/1-8

UND/EA1/L/PB/1 June 1964 Sections 8 and 9. *Scale:* 1 : 96 *Ownership history:* 61

UND/EA1/L/PB/2 June 1964 Sections 2 and 3, elevations 12 and 10. *Scale:* 1 : 96 *Ownership history:* 62

UND/EA1/L/PB/3 June 1964 Sections 1, 4 and 5. Scale: 1:96 Ownership history: 63 UND/EA1/L/PB/4 June 1964 Elevations 11 and 13. Scale: 1:96 Ownership history: 68 UND/EA1/L/PB/5 September 1964 Proposed access to Fives Court Bookstacks: section A-A and elevation B-B. Scale: 1:32 Ownership history: 7002/F85/1 UND/EA1/L/PB/6 September 1964 Proposed access to Fives Court Bookstacks: section A-A and elevation B-B. Scale: 1:32 Ownership history: 7002/F85/2 UND/EA1/L/PB/7-7b November 1967 Entrance and control desk sections, sections, 3 copies, 1 with ms annotations. Scale: 1:24 Ownership history: 25 UND/EA1/L/PB/8-8c November 1967 Entrance and control desk, sections, 4 copies, 1 with ms annotations. Scale: 1:24 Ownership history: 30 Pace Building 1963-1967 - general plans of rooms UND/EA1/L/PB/9-26 UND/EA1/L/PB/9 January 1966 Issue desk area survey plans. Scale: 1:96 Ownership history: 17 UND/EA1/L/PB/9a January 1966 Issue desk area survey sections. Scale: 1:96 Ownership history: 18 UND/EA1/L/PB/10-10a January 1966 Scheme for reorganisation of the issue desk area. 2 copies. Scale: 1:96 Ownership history: 20 UND/EA1/L/PB/11 January 1966 Scheme for the reorganisation of the issue desk area. Scale: 1:96 Ownership history: 20

UND/EA1/L/PB/12 February 1966 Working drawings for the reorganisation of the issue desk area. *Scale:* 1 : 96 *Ownership history:* 22

UND/EA1/L/PB/13 Febraury 1966 Working drawings for the reorganisation of the issue desk area. *Scale:* 1 : 96 *Ownership history:* 23

UND/EA1/L/PB/14-14a November 1967

Details of the entrance and control desk area, with a copy with ms annotations. *Scale:* 1 : 24

Ownership history: 24

UND/EA1/L/PB/15-15a February 1964 Plan of the entrance, room 3 and the catalogue room. 2 copies each with ms annotations. *Scale:* 1 : 48 *Ownership history:* 64/SK/4

UND/EA1/L/PB/16 March 1965 Entrance ground floor plan, a mezzanine floor and alternate cloakroom arrangements.

Ownership history: 65/SK/35

UND/EA1/L/PB/16a-16b March 1965 Entrance and room 3 (later 1) ground floor plan. 2 copies, 1 with ms annotations.

*Scale:* 1 : 96 *Ownership history:* 65/SK/35a

UND/EA1/L/PB/17-17b March 1965 Entrance and room 3 (later 1) ground floor plan. 3 copies, 1 with ms annotations. *Scale:* 1 : 96

Ownership history: 65/SK/35c

UND/EA1/L/PB/18 June 1964 Gallery plan. *Scale:* 1 : 96 *Ownership history:* 56

UND/EA1/L/PB/19 June 1964 Reading room (later room 3) plan. *Scale:* 1 : 96 *Ownership history:* 55

UND/EA1/L/PB/20 June 1964 Reading room (later room 3) ceiling plan. *Scale:* 1 : 96 *Ownership history:* 57 UND/EA1/L/PB/21 June 1964 Bookstacks plan, 1st level (later room 4). *Scale:* 1 : 96 *Ownership history:* 54

UND/EA1/L/PB/22 June 1964 Bookstacks plan, 2nd level (later room 4). *Scale:* 1 : 96 *Ownership history:* 53

UND/EA1/L/PB/23 June 1964 Basement stacks plan (later room 6). *Scale:* 1 : 96 *Ownership history:* 52

UND/EA1/L/PB/24 June 1964 Main roof and upper plant room plan. *Scale:* 1 : 96 *Ownership history:* 58

UND/EA1/L/PB/25 June 1964 Roof tank room and lift over-run plan. *Scale:* 1 : 96 *Ownership history:* 59

UND/EA1/L/PB/26 June 1964 Roof tank room and vent-shafts plan. *Scale:* 1 : 96 *Ownership history:* 60

Pace Building 1963-1967 - windows and doors UND/EA1/L/PB/27-28

UND/EA1/L/PB/27 November 1965 Issue desk proposed door from room 3 (later room 1) to the coffee room. *Scale:* 1 : 24 *Ownership history:* 5R

UND/EA1/L/PB/28 January 1964 Reading room (later room 3) details of dormers. *Scale:* 1 : 24 *Ownership history:* 47

Pace Building 1963-1967 - furnishings UND/EA1/L/PB/29-38

UND/EA1/L/PB/29 December 1967 Issue desk counter elevation, with ms annotations.

UND/EA1/L/PB/30 December 1967 Issue desk, with ms annotations. *Scale:* 1 : 24 *Ownership history:* 26 UND/EA1/L/PB/31-31d May 1964 Reading room (later room 3) amended layout of seating and bookcases, also in the gallery. 5 copies, 2 with ms annotations. *Scale:* 1 : 96 *Ownership history:* 50 UND/EA1/L/PB/32 July 1964

Reading room (later room 3) sketch detail of revised furnishings on the main floor level. Scale: 1:96 Ownership history: 65

UND/EA1/L/PB/33 May 1962 Gallery sketch plan of a revised layout of tables and galleries at the gallery level. *Scale:* 1 : 96

Ownership history: 16

UND/EA1/L/PB/34-34b May 1964 Amended layout of seating and bookcases in the reading room and gallery at the gallery level. 3 copies, all with ms annotations. *Scale:* 1 : 96

Ownership history: 51

UND/EA1/L/PB/35 July 1964 Sketch detail of revised furnishings at the gallery level. *Scale:* 1 : 96 *Ownership history:* 66

UND/EA1/L/PB/36 October 1966 F S detail of writing desk. *Ownership history:* 250

UND/EA1/L/PB/37 October 1966 F S detail of writing desk. *Ownership history:* 251

UND/EA1/L/PB/38 November 1966 F S detail of notice boards. *Ownership history:* 252

Pace Building 1963-1967 - shelving UND/EA1/L/PB/39-73

UND/EA1/L/PB/39 January 1965 Typescript estimate for the conversion of the Upper Fives Court to a Reading Room.

UND/EA1/L/PB/40 November 1965 Plan for the conversion of the Upper Fives Court to a reading room. *Scale:* 1 : 96

UND/EA1/L/PB/41 June 1962, notes added February 1964 20 *Scale:* 1 : 96

*Ownership history:* Revised plan of the reading room (later room 3).

UND/EA1/L/PB/42 January 1967 Reading room (later room 3) proposed additional book shelving. With ms annotations.

*Scale:* 1 : 96

UND/EA1/L/PB/43 June 1962, notes added February 1964 Gallery revised plan. *Scale:* 1 : 96

Ownership history: 21

UND/EA1/L/PB/44 January 1964

Reading room and gallery preliminary details of special bookcases. *Scale:* 1:96

Ownership history: 48

UND/EA1/L/PB/45 January 1966 Reading room and gallery revision of the layout of the specular louvres and the Reska bookcases. *Scale:* 1 : 96

Ownership history: 219

UND/EA1/L/PB/46 December 1961 Plan of bookstacks 1st level (room 4). *Scale:* 1 : 96 *Ownership history:* 6

UND/EA1/L/PB/47 [?1963] Layout of stacks 1st level. *Scale:* 1 : 96 *Ownership history:* 7002/F61

UND/EA1/L/PB/48 January 1964, revised May 1966 Plan at 1st book stack level. *Scale:* 1:96

Ownership history: 7002/E66/10

UND/EA1/L/PB/49 January 1964 Room 4 1st floor level bookstacks plan. *Scale:* 1:32

Ownership history: 7002/E66

UND/EA1/L/PB/50 January 1964 Room 4 1st floor level bookstacks plan, with ms annotations *Scale:* 1 : 32 *Ownership history:* 7002/E66/1

UND/EA1/L/PB/51 January, revised June 1964 Room 4 1st floor level bookstacks plan, with ms annotations *Scale:* 1 : 32 *Ownership history:* 7002/E66/2

UND/EA1/L/PB/52 January, revised June 1964 Room 4 1st floor level bookstacks plan. *Scale:* 1 : 32 *Ownership history:* 7002/E66/3 UND/EA1/L/PB/53 January, revised July 1964 Room 4 1st floor level bookstacks plan. *Scale:* 1 : 32 *Ownership history:* 7002/E66/5

UND/EA1/L/PB/54 February 1965 Room 4 1st floor level bookstacks plan. *Scale:* 1 : 96 *Ownership history:* 7002/F61/1

UND/EA1/L/PB/55 February 1965 Room 4 1st floor level bookstacks plan. *Scale:* 1 : 96 *Ownership history:* 7002/F61/2

UND/EA1/L/PB/56 May 1965 Room 4 1st floor level bookstacks, general revisions (Luxfer). *Scale:* 1 : 32 *Ownership history:* SE/6198/2A

UND/EA1/L/PB/57 [?1963] Room 5 2nd floor level bookstacks plan. *Scale:* 1 : 96 *Ownership history:* 7002/F60

UND/EA1/L/PB/58 January 1964 Room 5 2nd floor level bookstacks plan. *Scale:* 1 : 32 *Ownership history:* 7002/E65

UND/EA1/L/PB/59 June 1964 Room 5 2nd floor level bookstacks plan. *Scale:* 1 : 32 *Ownership history:* 7002/E65/2

UND/EA1/L/PB/60 June, revised July 1964 Room 5 2nd floor level bookstacks plan. *Scale:* 1 : 32 *Ownership history:* 7002/E65/4

UND/EA1/L/PB/61 June 1964, revised February 1965 Room 5 2nd floor level bookstacks plan. *Scale:* 1 : 32 *Ownership history:* 7002/E65/5

UND/EA1/L/PB/62-62a June 1964, revised May 1966 Room 5 2nd floor level bookstacks plan, with a copy with ms annotations by A.M.M.. *Scale:* 1 : 32 *Ownership history:* 7002/E65/8

UND/EA1/L/PB/63 February 1965 Room 5 2nd floor level bookstacks plan. *Scale:* 1 : 96 *Ownership history:* 7002/F60/2 UND/EA1/L/PB/64 May 1965 Room 5 2nd floor level bookstacks, general revisions. *Scale:* 1 : 32 *Ownership history:* SE/6198/3A

UND/EA1/L/PB/65 December 1961 Basement (room 6) stacks plan. *Scale:* 1 : 96 *Ownership history:* 4

UND/EA1/L/PB/66 [?1963] Basement (room 6) stacks plan. *Scale:* 1 : 96 *Ownership history:* 7002/F59

UND/EA1/L/PB/67 June 1964 Basement (room 6) stacks plan. *Scale:* 1 : 32 *Ownership history:* 7002/E64/2

UND/EA1/L/PB/68 June 1964 Basement (room 6) stacks plan. *Scale:* 1 : 32 *Ownership history:* 7002/E64/4

UND/EA1/L/PB/69 June 1964, revised February 1965 Basement (room 6) stacks plan. *Scale:* 1 : 32 *Ownership history:* 7002/E64/5

UND/EA1/L/PB/70 June 1964, revised February 1965 Basement (room 6) stacks plan. *Scale:* 1 : 32 *Ownership history:* 7002/E64/8

UND/EA1/L/PB/71 May 1965 Basement (room 6) stacks, general revisions. *Scale:* 1 : 32 *Ownership history:* SE/6198/1A

UND/EA1/L/PB/72 February 1965 Basement (room 6) stacks plan. *Scale:* 1 : 96 *Ownership history:* 7002/F59/1

UND/EA1/L/PB/73 February 1965 Basement (room 6) stacks plan. *Scale:* 1 : 96 *Ownership history:* 7002/F59/2

Pace Building 1963-1967 - electrics UND/EA1/L/PB/74-80

UND/EA1/L/PB/74 April 1965 Key of symbols. *Ownership history:* 7002/ELEC/F511 UND/EA1/L/PB/75 December 1963 Gallery and plant room electrical installation - layout of lighting services. *Scale:* 1 : 96 *Ownership history:* 7002/ELEC/F506 UND/EA1/L/PB/76 November 1964 Gallery and plant room electrical installation of power and miscellaneous services.

*Scale:* 1 : 96

Ownership history: 7002/ELEC/F507/1

UND/EA1/L/PB/77 January, revised July 1964 1st level stacks (room 4) electrical layout of lighting, power and miscellaneous services. *Scale:* 1 : 32

Ownership history:

UND/EA1/L/PB/78 June, revised July 1964 2nd level stacks (room 5) electrical layout of lighting, power and miscellaneous services. *Scale:* 1:32

Ownership history: 7002/517

UND/EA1/L/PB/79 June, revised July 1964 Basement stacks (room 6) electrical layout of lighting, power and miscellaneous services. *Scale:* 1 : 32

Ownership history:

UND/EA1/L/PB/80 March 1965 Toilet block layout of electrical installation. *Scale:* 1 : 24 *Ownership history:* 7002/ELEC/E519

Pace Building 1963-1967 - heating UND/EA1/L/PB/81

UND/EA1/L/PB/81 October 1965 Reading room (room 3) [heating] plan. *Scale:* 1 : 24 *Ownership history:* 234

Pace Building 1963-1967 - additional plans 1968 UND/EA1/L/PB/82-83

UND/EA1/L/PB/82-82d 1968 Entrance and control desk details amended and revised. 5 copies. *Scale:* 1 : 24 *Ownership history:* 28

UND/EA1/L/PB/83-83c 1968 Issue desk details. 3 copies. *Scale:* 1 : 24 *Ownership history:* 29 Palace Green Library 1975 UND/EA1/L/PG1975 UND/EA1/L/PG1975/1-2 January 1975 Palace Green Library floor plans of the ground floor and first/second floors, drawn by B.H. of DY Surveyor's Daprtment Scale: 1/8" to 1' Paper, 2f Palace Green 1982/83 alterations (phase 1) - general plans UND/EA1/L/PG1982-83/1-5 UND/EA1/L/PG1982-83/1 August 1982 General (plan of all rooms) Scale: 1:20 UND/EA1/L/PG1982-83/1a-b August 1982

General plan as proposed, with ms additions, showing suggested routes of traffic. 2 copies. *Scale:* 1:200 *Ownership history:* 2A

UND/EA1/L/PG1982-83/2 August 1982 General. Photocopy.

UND/EA1/L/PG1982-83/3 September 1982 General, option 1. Photocopy.

UND/EA1/L/PG1982-83/4 General, option 2. Photocopy.

UND/EA1/L/PG1982-83/5 General, option 3. Photocopy. *Scale:* 1:200

Palace Green 1982/83 alterations (phase 1) -entrance hall UND/EA1/L/PG1982-83/6-16

UND/EA1/L/PG1982-83/6 January 1983 Entrance Hall, room 15, plan as proposed. Work option 1. With ms additions. *Scale:* 1:50 *Ownership history:* 3

UND/EA1/L/PG1982-83/7 January 1983 Entrance Hall, room 15, plan as proposed. *Scale:* 1:50 *Ownership history:* 3A

UND/EA1/L/PG1982-83/8 March 1983 Entrance Hall, room 15, plan as proposed, phase 1. *Scale:* 1:50 *Ownership history:* 3 UND/EA1/L/PG1982-83/9 January 1983 Entrance Hall, room 15, proposed sections, phase 1. *Scale:* 1:50 *Ownership history:* 4

UND/EA1/L/PG1982-83/10 January 1983 Entrance Hall, room 15, proposed sections, phase 1, alternative fixtures. *Scale:* 1:50 *Ownership history:* 4

UND/EA1/L/PG1982-83/11 March 1983 Entrance Hall, room 15, proposed sections, phase 1. *Scale:* 1:50 *Ownership history:* 4

UND/EA1/L/PG1982-83/12 March 1983 Entrance Hall, room 15, proposed sections, phase 1. *Scale:* 1:50 *Ownership history:* 4A

UND/EA1/L/PG1982-83/13 January 1983 Entrance Hall, room 15, proposed sections, phase 1. *Scale:* 1:50 *Ownership history:* 5

UND/EA1/L/PG1982-83/14 March 1983 Entrance Hall, room 15, proposed sections, phase 1, with additions. *Scale:* 1:50 *Ownership history:* 5

UND/EA1/L/PG1982-83/15 March 1983 Entrance Hall, room 15, proposed sections, phase 1. *Scale:* 1:50 *Ownership history:* 5A

UND/EA1/L/PG1982-83/16 Entrance Hall, room 15, photocopy.

Palace Green 1982/83 alterations (phase 1) -entrance hall and room 1 UND/EA1/L/PG1982-83/17

UND/EA1/L/PG1982-83/17-17b March 1983 Entrance Hall and room 1, plans as proposed. 3 copies, 17b with ms annotations. *Scale:* 1:50 *Ownership history:* 12A

Palace Green 1982/83 alterations (phase 1) - fixtures and fittings UND/EA1/L/PG1982-83/18-29

UND/EA1/L/PG1982-83/18 March 1983 Entrance Hall, screen patterns. *Scale:* 1:20 *Ownership history:* 8 UND/EA1/L/PG1982-83/19 March 1983 Entrance Hall, screen and counter details. *Scale:* 1:5 *Ownership history:* 9A

UND/EA1/L/PG1982-83/20 March 1983 Entrance Hall, screen and counter details. *Scale:* 1:5 *Ownership history:* 9B

UND/EA1/L/PG1982-83/21 March 1983 Entrance Hall, screen and counter front paterns, counter plan. *Scale:* 1:20 *Ownership history:* 10

UND/EA1/L/PG1982-83/22 Entrance Hall, screen patterns.

UND/EA1/L/PG1982-83/23 Entrance Hall, counter pattern.

UND/EA1/L/PG1982-83/24 March 1983 Entrance Hall, details: pinboard, pelmet, shelf. *Scale:* 1:5 & 1:10 *Ownership history:* 11

UND/EA1/L/PG1982-83/25 April 1983 Entrance Hall, display cabinet details. *Scale:* 1:5 & 1:10 *Ownership history:* 13

UND/EA1/L/PG1982-83/26 April 1983 Entrance Hall, display cabinet details. *Scale:* 1:5 & 1:10 *Ownership history:* 13A

UND/EA1/L/PG1982-83/27 March 1983 Entrance Hall, exit/entrance control barrier; plan and elevations. *Scale:* 1:20 *Ownership history:* 6

UND/EA1/L/PG1982-83/28 April 1983 Entrance Hall, exit/entrance control barrier and balustrade; plan and elevations. *Scale:* 1:20 *Ownership history:* 6A

UND/EA1/L/PG1982-83/29 Entrance Hall, exit/entrance control barrier and balustrade details. *Ownership history:* 15A

Palace Green 1982/83 alterations (phase 1) - windows UND/EA1/L/PG1982-83/30-31

UND/EA1/L/PG1982-83/30 April 1983 Entrance Hall, roof light details, secondary glazing. 2 copies, with ms additions. *Scale:* 1:50 *Ownership history:* 7

UND/EA1/L/PG1982-83/31 April 1983 Special Reading Room, security bars to windows. *Scale:* 1:20 *Ownership history:* 14

Palace Green 1982/83 alterations (phase 1) - mechanical services UND/EA1/L/PG1982-83/32-34

UND/EA1/L/PG1982-83/32 March 1983 Entrance Hall, room 15, mechanical services; (ms note: "1st plan with our corrections" ). *Scale:* 1:50 *Ownership history:* 2668/1

UND/EA1/L/PG1982-83/33 March 1983 Catalogues - room 1, mechanical services. *Scale:* 1:50 *Ownership history:* 2668/2

UND/EA1/L/PG1982-83/34 March 1983 Catalogues - room 1, mechanical services. *Scale:* 1:50 *Ownership history:* 2668/2B

Palace Green 1982/83 alterations (phase 1) - electrical services UND/EA1/L/PG1982-83/35-39

UND/EA1/L/PG1982-83/35 December 1982 All rooms, electrical services as existing. *Scale:* 1:200 *Ownership history:* 2668/3

UND/EA1/L/PG1982-83/36 December 1982 All rooms, electrical services as proposed (with ms notes). *Scale:* 1:200 *Ownership history:* 2668/4

UND/EA1/L/PG1982-83/37 March 1983 Entrance area, electrical services (with ms corrections). *Scale:* 1:50 *Ownership history:* 2668/5

UND/EA1/L/PG1982-83/38 May 1983 Wiring diagrams. *Ownership history:* 2668/6

UND/EA1/L/PG1982-83/39 May 1983 Electrical services specification. *Ownership history:* 2668/7 Palace Green 1983/84 alterations (phase 2) - general plans UND/EA1/L/PG1983-84/1-3

UND/EA1/L/PG1983-84/1-1a November 1983 All rooms, plans as proposed. Scheme 2. 2 copies. *Scale:* 1:200 *Ownership history:* 003

UND/EA1/L/PG1983-84/2 November 1983 All rooms, plans as proposed. Phase 2. Access and temporary works. *Scale:* 1:200 *Ownership history:* 008

UND/EA1/L/PG1983-84/3 November 1983 All rooms, plans as proposed. Phase 3. Access and temporary works. *Scale:* 1:200 *Ownership history:* 009

Palace Green 1983/84 alterations (phase 2) - individual rooms UND/EA1/L/PG1983-84/3a-57

UND/EA1/L/PG1983-84/3a May 1984 Room 1, as existing. *Scale:* 1:50

UND/EA1/L/PG1983-84/4 September 1983 Rooms 2A, 2B, 7A, 7B (now strongroom and room 8), as existing. *Scale:* 1:50 *Ownership history:* 101

UND/EA1/L/PG1983-84/5 September 1983 Rooms 2A, 2B, 7A, 7B (now strongroom and room 8), as existing. *Scale:* 1:50 *Ownership history:* 101B

UND/EA1/L/PG1983-84/6 September 1983 Strongroom sketch proposals. *Scale:* 1:20 *Ownership history:* 102

UND/EA1/L/PG1983-84/7 September 1983 Room 7, section through as existing. *Scale:* 1:50 *Ownership history:* 104

UND/EA1/L/PG1983-84/8 October 1983 Rooms 2A, 2B, 7A, 7B, sketch proposals, section X, scheme 2. *Scale:* 1:20 *Ownership history:* 105

UND/EA1/L/PG1983-84/9 October 1983 Rooms 2A, 2B, 7A, 7B, sketch proposals, section X, scheme 2. *Scale:* 1:20 *Ownership history:* 105A UND/EA1/L/PG1983-84/10 October 1983 Rooms 2A, 2B, 7A, 7B, as proposed, scheme 2. *Scale:* 1:50 *Ownership history:* 106

UND/EA1/L/PG1983-84/11 October 1983 Rooms 2A, 2B, 7A, 7B, as proposed, scheme 2. *Scale:* 1:50 *Ownership history:* 106A

UND/EA1/L/PG1983-84/12 Strongroom, section X. *Scale:* 1:20 *Ownership history:* 107

UND/EA1/L/PG1983-84/13 Strongroom plans, key drawing. *Scale:* 1:50 *Ownership history:* 108/1

UND/EA1/L/PG1983-84/14 Strongroom blockwork, vertical setting out. *Scale:* 1:10 *Ownership history:* 108/2

UND/EA1/L/PG1983-84/15 Strongroom, details of entrance. *Scale:* 1:10 *Ownership history:* 108/3

UND/EA1/L/PG1983-84/16 Strongroom, detail of blockwork wall floor junction. *Scale:* 1:5 *Ownership history:* 108/4

UND/EA1/L/PG1983-84/17 Strongroom beam seating detail. *Scale:* 1:5 *Ownership history:* 108/5

UND/EA1/L/PG1983-84/18 Strongroom detail of blockwork wall beam junction. *Scale:* 1:2 *Ownership history:* 108/6

UND/EA1/L/PG1983-84/19 Strongroom secondary glazing to the roof light. *Scale:* 1:20, 1:5, and full size *Ownership history:* 108/7

UND/EA1/L/PG1983-84/20 Strongroom detail of movement joint. *Scale:* 1:10 and full size. *Ownership history:* 108/8 UND/EA1/L/PG1983-84/21 Strongroom elevation and details of porch. *Scale:* 1:2 and 1:20 *Ownership history:* 108/9

UND/EA1/L/PG1983-84/22 Strongroom roof specification. *Scale:* 1:10 *Ownership history:* 108/10

UND/EA1/L/PG1983-84/23 Strongroom roof specification. *Scale:* 1:10 *Ownership history:* 108/10A

UND/EA1/L/PG1983-84/24 Room 2 (strongroom) enclosure of stairs in room 2 and the new store. *Scale:* 1:20 *Ownership history:* 108/12

UND/EA1/L/PG1983-84/25 Room 2 (strongroom) enclosure of stairs in room 2 and the new store. *Scale:* 1:20 *Ownership history:* 108/13

UND/EA1/L/PG1983-84/26 Pace Library lobby, new services cupboard, changes to opening. *Scale:* 1:20 *Ownership history:* 108/15

UND/EA1/L/PG1983-84/27 Rooms 2 and 7 (strongroom and room 8) roof as existing. *Scale:* 1:50 *Ownership history:* 108/16

UND/EA1/L/PG1983-84/28 Rooms 2 and 7 (strongroom and room 8) proposed new roof. *Scale:* 1:50 *Ownership history:* 108/17A

UND/EA1/L/PG1983-84/29 Rooms 2 and 7, sections through roof, as existing. *Scale:* 1:20 *Ownership history:* 108/18

UND/EA1/L/PG1983-84/30 Rooms 2 and 7, sections through roof as proposed. *Scale:* 1:20 *Ownership history:* 108/19

UND/EA1/L/PG1983-84/31 Details of kerb. *Scale:* 1:2 *Ownership history:* 108/20 UND/EA1/L/PG1983-84/32 Strongroom, detail of roof and flat roof junction. *Scale:* 1:5 *Ownership history:* 108/21

UND/EA1/L/PG1983-84/33 Strongroom detail of hip flat roof junction. *Scale:* 1:5 *Ownership history:* 108/23

UND/EA1/L/PG1983-84/34 Gutter details. *Scale:* 1:2 and 1:5 *Ownership history:* 108/24

UND/EA1/L/PG1983-84/35 Spandrel panel details. *Scale:* 1:20 and 1:5 *Ownership history:* 108/25

UND/EA1/L/PG1983-84/36 Strongroom porch shelf. *Scale:* 1:20 and 1:5 *Ownership history:* 108/29A

UND/EA1/L/PG1983-84/37 Strongroom porch shelf. *Scale:* 1:20 and 1:5 *Ownership history:* 108/29B

UND/EA1/L/PG1983-84/38 April 1984 Room 8 (exhibition hall) part section and plan as exisiting. *Scale:* 1:50 *Ownership history:* 303

UND/EA1/L/PG1983-84/39 April 1984 Room 8 (exhibition hall) part section and plan as proposed. *Scale:* 1:50 *Ownership history:* 304

UND/EA1/L/PG1983-84/40 April 1984 Room 8 (exhibition hall) part section and plan as proposed. *Scale:* 1:50 *Ownership history:* 304A

UND/EA1/L/PG1983-84/41 New store outside room 8. *Scale:* 1:20 *Ownership history:* 211

UND/EA1/L/PG1983-84/42 New store outside room 8 details. *Ownership history:* 212 UND/EA1/L/PG1983-84/43 September 1983 Rooms 10, 11, 12, 13 (now: 10 - room 7; 11 and 12 - music school; 13 kitchen and offices), as exisiting. Scale: 1:50 Ownership history: 201 UND/EA1/L/PG1983-84/44 September 1983 Rooms 10-13 as existing. Scale: 1:50 Ownership history: 201A UND/EA1/L/PG1983-84/45 September 1983 Rooms 10-13, sketch proposals. Scale: 1:50 Ownership history: 203 UND/EA1/L/PG1983-84/46 February 1984 Rooms 10-13, as proposed. Scale: 1:50 Ownership history: 203A UND/EA1/L/PG1983-84/47 February 1984 Rooms 10-13, as proposed. Scale: 1:50 Ownership history: 203B UND/EA1/L/PG1983-84/48 February 1984 Rooms 10-13, as proposed. Scale: 1:50 Ownership history: 203C UND/EA1/L/PG1983-84/49 Room 12 entrance, lobby as proposed. Scale: 1:20 Ownership history: 205A UND/EA1/L/PG1983-84/50 November 1984 Room 13 (kitchen). Scale: 1:20 Ownership history: 214 UND/EA1/L/PG1983-84/51 September 1983 Rooms 16, 17, 18 (now: 16 - Northgate press; 17 - room 2; 18 - office and music room entrance), as existing. Scale: 1:50 Ownership history: 301 UND/EA1/L/PG1983-84/52 October 1983 Rooms 16-18, as existing. Scale: 1:50 Ownership history: 301A

UND/EA1/L/PG1983-84/53 November 1983 Room 18, as proposed. *Scale:* 1:50 *Ownership history:* 302

UND/EA1/L/PG1983-84/54 February 1984 Rooms 16-18, as proposed. *Scale:* 1:50 *Ownership history:* 302A

UND/EA1/L/PG1983-84/55 Room 17 handrails to ramps. *Scale:* 1:20 *Ownership history:* 310

UND/EA1/L/PG1983-84/56 Room 17 roof and flat roof junction detail. *Scale:* 1:5 *Ownership history:* 108/22

UND/EA1/L/PG1983-84/57 September [?1983] Music school, plans and sections as existing plans as proposed. *Scale:* 1:50 *Ownership history:* 401

Palace Green 1983/84 alterations (phase 2) - fixtures and fittings UND/EA1/L/PG1983-84/58-70

UND/EA1/L/PG1983-84/58 November 1984 Room 17 (room 2), new notice board. *Scale:* 1:20 *Ownership history:* 312

UND/EA1/L/PG1983-84/59 Room 1 signboard. *Ownership history:* 311

UND/EA1/L/PG1983-84/60 November 1983 All rooms, fire sign layout. *Scale:* 1:200 *Ownership history:* 015

UND/EA1/L/PG1983-84/61 November 1983 All rooms, door references. *Scale:* 1:200 *Ownership history:* 004D

UND/EA1/L/PG1983-84/62 November 1983 All rooms, doors references. *Scale:* 1:200 *Ownership history:* 004E

UND/EA1/L/PG1983-84/63 Door patterns. *Scale:* 1:20 *Ownership history:* 005 UND/EA1/L/PG1983-84/64 Door details. *Scale:* 1:2 *Ownership history:* 006

UND/EA1/L/PG1983-84/65 Frame details. *Scale:* 1:2 *Ownership history:* 007

UND/EA1/L/PG1983-84/66 Details and paterns of screens to doors D17 and D18. *Scale:* 1:20, 1:2 *Ownership history:* 208

UND/EA1/L/PG1983-84/67 Doors D22, pattern and details. *Scale:* 1:5, 1:20

UND/EA1/L/PG1983-84/68 Door surround for D34. *Ownership history:* 210

UND/EA1/L/PG1983-84/69 New screen between rooms 16 and 17. *Scale:* 1:20 *Ownership history:* 305

UND/EA1/L/PG1983-84/69a [May 1984] Palace Green library as existing general plan, marked up with fire door upgrades and fire sign locations. *Scale:* 1:200 *Ownership history:* 2

UND/EA1/L/PG1983-84/70 April 1985 Details of new screen between rooms 16 and 17. *Ownership history:* 306

Palace Green 1983/84 alterations (phase 2) -fire escapes UND/EA1/L/PG1983-84/71-75

UND/EA1/L/PG1983-84/71 Room 11, external fire escape. *Scale:* 1:20 *Ownership history:* 206

UND/EA1/L/PG1983-84/72 Room 11, external fire escape. *Scale:* 1:20 *Ownership history:* 206A

UND/EA1/L/PG1983-84/73 Room 11, detail of fire escape. *Scale:* 1:5 *Ownership history:* 207 UND/EA1/L/PG1983-84/74 Room 11, detail of fire escape. *Scale:* 1:5 *Ownership history:* 207A

UND/EA1/L/PG1983-84/75 Room 2, new fire escape. *Scale:* 1:20 *Ownership history:* 108/11

Palace Green 1983/84 alterations (phase 2) -electrical services UND/EA1/L/PG1983-84/77-92

UND/EA1/L/PG1983-84/77 May 1984 Specification for electrical services

UND/EA1/L/PG1983-84/77a April 1984 Electrical services site plan. *Scale:* 1:500 *Ownership history:* 1/2668/30

UND/EA1/L/PG1983-84/78 May 1984 All rooms, electrical services as existing. *Scale:* 1:200 *Ownership history:* 1/2668/31

UND/EA1/L/PG1983-84/79 May 1984 All rooms, fire alarms and emergency lighting as proposed, with ms additions. *Scale:* 1:200 *Ownership history:* 1/2668/32

UND/EA1/L/PG1983-84/80 May 1984 All rooms, electrical services, miscellaneous works as proposed. *Scale:* 1:200 *Ownership history:* 1/2668/33

UND/EA1/L/PG1983-84/81 May 1984 Rooms 2A, 2B, 7A, 7B, electrical services as proposed. *Scale:* 1:50 *Ownership history:* 1/2668/34

UND/EA1/L/PG1983-84/82 May 1984 Rooms 16-18, electrical services as proposed. *Scale:* 1:50 *Ownership history:* 1/2668/35

UND/EA1/L/PG1983-84/83 May 1984 Rooms 10-13, electrical services as proposed. *Scale:* 1:50 *Ownership history:* 1/2668/36

UND/EA1/L/PG1983-84/84 May 1984 Room 8 (exhibition hall), electrical services, plan as proposed. *Scale:* 1:50 *Ownership history:* 1/2668/37

	UND/EA1/L/PG1983-84/85 Electrical wiring diagram. <i>Scale:</i> NTS <i>Ownership history:</i> 1/2668/19	May 1984
	UND/EA1/L/PG1983-84/86 Electrical wiring diagram. <i>Scale:</i> NTS <i>Ownership history:</i> 1/2668/38	May 1984
	UND/EA1/L/PG1983-84/87 Fire alarm wiring diagram. <i>Scale:</i> NTS <i>Ownership history:</i> 1/2668/39	May 1984
	UND/EA1/L/PG1983-84/88 Fire alarm wiring diagram. <i>Scale:</i> NTS <i>Ownership history:</i> 1/2668/39A	May 1984
	UND/EA1/L/PG1983-84/89 DB/L1, L2, L3 wiring diagram. <i>Scale:</i> NTS <i>Ownership history:</i> 1/2668/40	May 1984
	UND/EA1/L/PG1983-84/90 DB/X & Y wiring diagram. <i>Scale:</i> NTS <i>Ownership history:</i> 1/2668/41	May 1984
	UND/EA1/L/PG1983-84/91 DB/M1 wiring diagram. <i>Scale:</i> NTS <i>Ownership history:</i> 1/2668/42	May 1984
	UND/EA1/L/PG1983-84/92 Strongroom wiring, control pa <i>Scale:</i> NTS <i>Ownership history:</i> 1/2668/43	May 1984 nel.
Palace Green 1983/84 alterations (phase 2) -mechanical servic UND/EA1/L/PG1983-84/93-110		
	UND/EA1/L/PG1983-84/93 Specification for mechanical s	5
	UND/EA1/L/PG1983-84/94 Mechnical services site plan. <i>Scale:</i> 1:50 <i>Ownership history:</i> 1/2668/1	April 1984
	UND/EA1/L/PG1983-84/95 Ground floor mechanical serv	•

Scale: 1:100

Ownership history: 1/2668/3

UND/EA1/L/PG1983-84/96 April 1984 Rooms 2A, 2B, 7A, 7B mechanical services as existing. *Scale:* 1:50 *Ownership history:* 1/2668/4

UND/EA1/L/PG1983-84/97 April 1984 Rooms 10-13 mechanical services as existing. *Scale:* 1:50 *Ownership history:* 1/2668/5

UND/EA1/L/PG1983-84/98 April 1984 Rooms 16-18 mechanical services as existing. *Scale:* 1:50 *Ownership history:* 1/2668/6

UND/EA1/L/PG1983-84/99 April 1984 Ground floor mechanical services as proposed. *Scale:* 1:100 *Ownership history:* 1/2668/7

UND/EA1/L/PG1983-84/100 April 1984 First floor mechnical servics as proposed. *Scale:* 1:100 *Ownership history:* 1/2668/8

UND/EA1/L/PG1983-84/101 April 1984 Strongroom and room 2 mechancial services as proposed. *Scale:* 1:50 *Ownership history:* 1/2668/9

UND/EA1/L/PG1983-84/102 April 1984 Rooms 10-13 mechanical services as proposed. *Scale:* 1:50 *Ownership history:* 1/2668/10

UND/EA1/L/PG1983-84/103 April 1984 Rooms 16-18 mechanical services as proposed. *Scale:* 1:50 *Ownership history:* 1/2668/11

UND/EA1/L/PG1983-84/104 April 1984 Heating system diagram. *Scale:* NTS *Ownership history:* 1/2668/12

UND/EA1/L/PG1983-84/105 April 1984 Calorifier plant room as existing and proposed. *Scale:* 1:25 *Ownership history:* 1/2668/13

UND/EA1/L/PG1983-84/106 April 1984 Special reading room as existing and proposed. *Scale:* 1:50 *Ownership history:* 1/2668/14

UND/EA1/L/PG1983-84/107 April 1984 Ventilation plant room existing and as proposed. Scale: 1:25 Ownership history: 1/2668/15 UND/EA1/L/PG1983-84/108 April 1984 Strongroom section. Scale: 1:20 Ownership history: 1/2668/16 UND/EA1/L/PG1983-84/109 April 1984 Strongroom builders work. Scale: 1:50 *Ownership history:* 1/2668/17 UND/EA1/L/PG1983-84/110 April 1984 Strongroom humidifier detail. Scale: 1:20 Ownership history: 1/2668/18 Palace Green 1991/92 alterations UND/EA1/L/PG1991-92/1-6 Plans by the Bernard Taylor Partnership Architects of Stockport for converting rooms 5 and 6 of the Pace Building at Palace Green to archival storage. UND/EA1/L/PG1991-92/1 August 1991 Pace building room 6, floor plan, layout as proposed. Scale: 1:50 Ownership history: 3C UND/EA1/L/PG1991-92/2 29 March 1992 Pace building levels 5 and 6 as existing gound floor plans/reduced levels/sections. Scale: 1:100 Ownership history: 4D UND/EA1/L/PG1991-92/3 29 March 1992 Pace building levels 5 and 6 as existing gound floor plans/reduced levels/sections, proposed anti-flood drainage works. Scale: 1:100 Ownership history: 6D UND/EA1/L/PG1991-92/4 12 May 1992 Pace building level 6 details/sections of door openings. Scale: 1:20/1:15 Ownership history: 5A UND/EA1/L/PG1991-92/5 15 May 1992 Pace building level 6, repairs to flat roof over level 6 fire exit lobby. Scale: NTS Ownership history: 7

UND/EA1/L/PG1991-92/6 26 May 1992 Pace building level 6, removal of carrels and security caging. *Scale:* NTS

Palace Green Miscellaneous UND/EA1/L/PGMisc/1935-1980

> UND/EA1/L/PGMisc1935/1 April 1935 Old Buildings and room 1: proposed extension to the library, ground floor plan. *Scale:* 1:96

Ownership history: 128

UND/EA1/L/PGMisc1935/2 October 1935 Electric table standard. *Scale:* 1:48 *Ownership history:* 155

UND/EA1/L/PGMisc1935/3 December 1935 Issue area, issue clerk's counter. *Scale:* 1:16

UND/EA1/L/PGMisc1944 [?1944] Elevation of Palace Green west side showing Divinity House, Union Building (E. Vincent Harris design, not built), 'Library'. Paper, colour wash, mounted on board

UND/EA1/L/PGMisc1948/1 July 1948 Library buildings, ground floor. *Scale:* 1:192 *Ownership history:* 4721/B40

UND/EA1/L/PGMisc1949/1 August 1949 New stock room suggested wall shelving. *Scale:* 1:24

UND/EA1/L/PGMisc1950/1 August 1950 Fives Court yard, proposed library development, general arrangement, plans, sections and elevations. *Scale:* 1:96 *Ownership history:* 5389/E3

UND/EA1/L/PGMisc1955/1 [1955/1956] Library modern buildings, layout of stacks.

UND/EA1/L/PGMisc1955/2 [c.1955] Library Old Buildings ("Bishoprick Court Building") 1st floor: Chancery Room, [Cursitors] and Stocks; on the reverse is a sign directing readers to the various Old Building Rooms.

UND/EA1/L/PGMisc1956/1 [?1956] University Library Durham Proposed New Issue Desk As Executed & Existing 1956-66, by Robson & Sons Ltd., Newcastle upon Tyne, Drawing No. 1325/2, in Palace Green Library entrance hall. Paper, colour wash, mounted on board

## UND/EA1/L/PGMisc1956/2 [?1956]

Wolfson Gallery (in 2019) fitted out with bookcases, card catalogue drawers and reading desks with chairs and desk lamps, by Robson & Sons Ltd.

Board, colour wash

UND/EA1/L/PGMisc1957/1-1b February 1957 Layout of stacks, ground and mezzanine floor plans (1b with ms annotations). 3 copies. *Scale:* 1:48 *Ownership history:* Luxfer SE2552

UND/EA1/L/PGMisc1964/1 November 1964 [Over room 8] plan over mezzanine floor. *Scale:* 1:48 *Ownership history:* 64/SK/30

UND/EA1/L/PG/Misc1964/2 4 February 1964 Plan over room 3 and catalogue room. By P.A. Boobyer. *Scale:* 1⁄4" to 1' *Ownership history:* 64/SK/4

UND/EA1/L/PGMisc1965/1 April 1965 Old Buildings west elevation - repairs to masonry. *Ownership history:* 5

UND/EA1/L/PGMisc1965/2 April 1965 Old Buildings north elevation - repairs to masonry. *Ownership history:* 6

UND/EA1/L/PGMisc1967/1 April 1967 Library and Union buildings ground floor plan. *Scale:* 1:96 *Ownership history:* 67/UL/1 preliminary

UND/EA1/L/PGMisc1967/1a April 1967 Library and Union buildings ground floor plan, with ms annotations. *Scale:* 1:96 *Ownership history:* 67/UL/1

UND/EA1/L/PGMisc1967/2 December 1967 Upper Fives Court, fitted carpet layout, further extensions proposed. *Scale:* 1:48

UND/EA1/L/PGMisc1967/3-3b [1967] Library and Union buildings, ground floor plan. 3 copies. *Ownership history:* 7002/B2

UND/EA1/L/PGMisc1967/4 [1967] Library first floor, layout of stacks.

UND/EA1/L/PGMisc1967/5 [1967] Ground floor plan showing Old Buildings and Rooms 1-3.

UND/EA1/L/PGMisc1968/1 [c.1968] Service desk, [sketched by D. Ramage]. UND/EA1/L/PGMisc1968/2 March 1968 Catalogue room, new porch. *Scale:* 1:24 *Ownership history:* 68/UL/2

UND/EA1/L/PGMisc1968/3 [?October 1968] Plan of Rooms 2, 3 and the entrance.

UND/EA1/L/PGMisc1968/4 September 1968 Palace Green Library direction board.

UND/EA1/L/PGMisc1972/1-1a April 1972 Palace Green ground and first floor general arrangements. 2 copies. *Scale:* 1:96 *Ownership history:* 72/PG/2

UND/EA1/L/PGMisc1972/2 December 1972 Stacks and room 4 carrel spaces. *Scale:* 1:96 *Ownership history:* 72/PG/5

UND/EA1/L/PGMisc1972/3 [?1972] Room 4 (Deane Room in 2012) and gallery at the top of the stairs layout. *Scale:* not to scale

UND/EA1/L/PGMisc1973/1 November 1973 Control and circulation desk illumination levels. *Scale:* 1:50 *Ownership history:* 2088/27

UND/EA1/L/PGMisc1976/1 11 November 1976 Room 5 section and etails of flooring, fire resistance and floor loading, by H. Bret Askew. *Scale:* 1:50 and 1:100

UND/EA1/L/PGMisc1977/1 January 1977 Room 2A, demountable partition.

UND/EA1/L/PGMisc1977/2 May 1977 Room 2A office, [plan of room and doors].

UND/EA1/L/PGMisc1977/3 March 1977 Union Society buildings, plan as existing. *Scale:* 1:50 *Ownership history:* 492/3

UND/EA1/L/PGMisc1977/3a March 1977 Union Society buildings, [plan of rooms]. *Scale:* 1:50 *Ownership history:* 492/4

UND/EA1/L/PGMisc1977/4-4b March 1977 Union Society buildings. library extension, suggested layout. 3 copies. *Scale:* 1:50 *Ownership history:* 492/9 UND/EA1/L/PGMisc1977/5 Union Society buildings, library extension alterations. *Scale:* 1:50 *Ownership history:* 492/11

UND/EA1/L/PGMisc1977/6 Union Society buildings, library extension, suggested layout. *Scale:* 1:50 *Ownership history:* 492/12

UND/EA1/L/PGMisc1977/7 April 1977 Proposed library extension elevations. *Scale:* 1:50 *Ownership history:* 492/13

UND/EA1/L/PGMisc1977/8 Union Society buildings, shelving and seating layout. *Scale:* 1:50

UND/EA1/L/PGMisc1978/1 November 1978 Acquisitions ventilation. *Scale:* 1:24

Ownership history: 3766/1

UND/EA1/L/PGMisc1980/1-4 [1980] Plans used for rewiring the Exchequer Building.

UND/EA1/L/PGundated/1 Island bookcase. *Scale:* 1:12 *Ownership history:* (Libraco Ltd)

UND/EA1/L/PGMisc1992/1 [?1992] Palace Green library ground floor plan, mounted for display.

UND/EA1/L/PGMisc1992/2 [?1992] Palace Green location guide by dewey class nos.

UND/EA1/L/PGMisc1992/3 [?1992] Palace Green location guide by subject/collection.

UND/EA1/L/PGMisc1992/4 [?1992] Room 1 plan showing locations of collections.

UND/EA1/L/PGMisc1992/5 [?1992] Room 2 plan, showing the location of collections.

UND/EA1/L/PGMisc1992/6 [?1992] Room 4 plan, showing the locations of collections.

UND/EA1/L/PGMisc1992/7 [?1992] Room 4 plan, showing the locations of collections, draft, coloured.

UND/EA1/L/PGMisc1992/8 [?1992] Room 5 plan, showing the locations of collections.

UND/EA1/L/PGMisc1992/9 [?1992] Room 5 plan, showing the locations of collections, draft, coloured. UND/EA1/L/PGMisc1992/10 [?1992] Room 7 (Music) plan, showing the locations of collections.

UND/EA1/L/PGMisc1992/11 [?1992] Room 7 (Music) plan, showing the locations of collections.

UND/EA1/L/PGMisc1992/12 [?1992]

Room 7 (Music) plan, showing the locations of collections, draft, coloured.

UND/EA1/L/PGMisc1992/13 [?1992] Room 8 (local collection) plan, showing the locations of collections.

UND/EA1/L/PGMisc1992/14 [?1992] Room 8 (local collection) plan, showing the locations of collections.

UND/EA1/L/PGMisc2007/1-2 March/September 2007 Coloured plans of Palace Green Library ground and first floors, by Estates and Buildings.

UND/EA1/L/PGMisc2008/1-10 28 August 2008 Plans of Palace Green Library ground and first floors, as existing, and then phases 1-4 and final scheme, by Harrogate Design Group Ltd

UND/EA1/L/PGMisc2010/1 [2010] PG plan showing contents of main level rooms (1,2,3,7,8,Cosin) to Summer 2010.

UND/EA1/L/PGMisc2010/2 [2010] PG colour plan showing contents and usage of public areas (1-4,7-10) Summer 2010 to Summer 2011.

UND/EA1/L/PGMiscUndated1 [later 20th century] Elevations and sections of an island bookcase, by Libraco of 62 Cannon St, London. *Scale:* 1" to 1'

UND/EA1/L/PGMiscUndated2 [later 20th century] Revised plan of [Room 5 (later Room 10 and (in 2012) Wolfson Gallery)] by Robson & Sons Ltd of 42 Northumberland St, Newcastle-upon-Tyne.

*Scale:* 1⁄4" to 1'

UND/EA1/LPGMiscUndated3 [mid 20th century] Layout of the library perhaps after the 1936 alterations, showing the catalogue/refrence and staff areas, and rooms 3 (ground floor), 4 and 5 (1st floor) book stacks.

Palace Green Miscellaneous Files

UND/EA1/L/PGMisc.File/1-10

Miscellaneous files of diagrams, sketches, notes etc about the library's use of space at Palace Green, projected and actual arrangements etc.

UND/EA1/L/PGMisc.File/1 Palace Green Library - general.

UND/EA1/L/PGMisc.File/2 Deputy Librarian's room, acquisitions. UND/EA1/L/PGMisc.File/3 Entrance and room 1.

UND/EA1/L/PGMisc.File/4 Room 2 (now room 8).

UND/EA1/L/PGMisc.File/5 Room 4.

UND/EA1/L/PGMisc.File/6 Room 5.

UND/EA1/L/PGMisc.File/7 Room 6.

UND/EA1/L/PGMisc.File/8 Rooms 8 and 9 (now Exhibition Hall and room for 17th century studies).

UND/EA1/L/PGMisc.File/9 Union Building - rooms 10 and 12.

UND/EA1/L/PGMisc.File/10 Pemberton and almshouses.

Queen's Campus Library UND/EA1/L/QC

> UND/EA1/L/QC1 [c.2000] Queen's Campus Library (IRC) plan Paper, 1f

Proposed Science Library 1963-65 - site plans UND/EA1/L/SCI.L/1-2

UND/EA1/L/SCI.L/1 Site plan - provisional. *Ownership history:* 581/124

UND/EA1/L/SCI.L/2 [Landscaping of site}. Photocopy. *Ownership history:* 

Proposed Science Library 1963-65 - elevations UND/EA1/L/SCI.L/3-6

UND/EA1/L/SCI.L/3 June 1962 South elevation. *Ownership history:* 581/3

UND/EA1/L/SCI.L/4 September 1962 South elevation. *Ownership history:* 581/6

UND/EA1/L/SCI.L/4a September 1962 North elevation. *Ownership history:* 581/7 UND/EA1/L/SCI.L/5 September 1962 West elevation. *Ownership history:* 581/8

UND/EA1/L/SCI.L/6 September 1962 East elevation *Ownership history:* 581/9

UND/EA1/SCI.L/6a 27 March 1964 - 19 March 1965 Sections *Ownership history:* 581/37

UND/EA1/SCI.L/6b 7 October 1963 - 25 April 1965 North and South elevations. Copy *Ownership history:* 581/38

UND/EA1/SCI.L/6c 7 October 1963 - 25 February 1965 East and West elevations. Copy *Ownership history:* 581/39

Proposed Science Library 1963-65 - floor plans - general - exploratory schemes

UND/EA1/L/SCI.L/7-10

UND/EA1/L/SCI.L/7 June 1962 Ground floor exploratory scheme. *Ownership history:* 581/1

UND/EA1/L/SCI.L/8 June 1962 Floors 1, 2 3 exploratory scheme. *Ownership history:* 581/2

UND/EA1/L/SCI.L/9 September 1962 [?Ground floor] exploratory scheme. *Ownership history:* 581/4

UND/EA1/L/SCI.L/10 September 1962 Floors 1, 2, 3 exploratory scheme. *Ownership history:* 581/5

Proposed Science Library 1963-65 - floor plans UND/EA1/L/SCI.L/11-16a

UND/EA1/L/SCI.L/11 June 1963 Ground floor part plan. *Ownership history:* SK/581/4A

UND/EA1/L/SCI.L/12 October 1963, rev to May 1964 Ground floor plan. *Ownership history:* 581/30

UND/EA1/L/SCI.L/13 October 1963, rev to January 1964 First floor plan. *Ownership history:* 581/31 UND/EA1/L/SCI.L/14-14a October 1963 Second floor plan, 14a rev to January 1965. 2 copies. *Ownership history:* 581/32

UND/EA1/L/SCI.L/15-15a October 1963 Third floor plan, rev to January 1964. 2 copies. *Ownership history:* 581/33

UND/EA1/L/SCI.L/16-16a October 1963 Main roof level plan, rev to May 1964. *Ownership history:* 581/34

Proposed Science Library 1963-65 - issue desk UND/EA1/L/SCI.L/17-21a

UND/EA1/L/SCI.L/17b 24 November 1964, rev 31 December 1964 Issue desk.

Ownership history: 581/71

UND/EA1/L/SCI.L/17-17a March 1965, rev to July 1965 Issue desk. 2 copies. *Ownership history:* 581/112 *Related material in other DUL collections:* See also 18-19a.

UND/EA1/L/SCI.L/18-18a April 1965, rev to June 1965 Issue desk. 2 copies. *Ownership history:* 581/113 *Related material in other DUL collections:* See also 17-17a and 19-19a.

UND/EA1/L/SCI.L/19-19a March 1965, rev to July 1965 Issue desk. 2 copies. *Ownership history:* 581/114 *Related material in other DUL collections:* See also 17-18a.

UND/EA1/L/SCI.L/20-20a June 1965 Plan above desk top to show PVC. 2 copies. *Ownership history:* 581/125

UND/EA1/L/SCI.L/21-21a June 1965 Issue desk. 2 copies. *Ownership history:* 581/126

Proposed Science Library 1963-65 - lavatories UND/EA1/L/SCI.L/22-24

UND/EA1/L/SCI.L/22 January 1964, rev to June 1965 Ladies and gents lavatories off stair 3. *Ownership history:* 581/52

UND/EA1/L/SCI.L/23 April 1965 Gound floor lavatories, ladies and gents. *Ownership history:* 581/53

UND/EA1/L/SCI.L/24 January 1965, rev to June 1965 Ground floor staff lavatory. *Ownership history:* 581/54 Proposed Science Library 1963-65 - furniture UND/EA1/L/SCI.L/25-36a

UND/EA1/L/SCI.L/25 June 1965 Periodicals room, seating and table arrangement

UND/EA1/L/SCI.L/26 Catalogue area and issue desk.

UND/EA1/L/SCI.L/27 Offices and staff room, photocopy with ms notes.

UND/EA1/L/SCI.L/28 Microfilm rooms, seating and table arrangements.

UND/EA1/L/SCI.L/29 Ground floor, seating and table arrangements, photocopy with ms notes.

UND/EA1/L/SCI.L/30 Floors 1, 2, 3, seating and table arrangements, photocopy with ms notes.

UND/EA1/L/SCI.L/31 Stacks, ground, 1, 2, 3, seating and table arrangements, photocopy with ms notes.

UND/EA1/L/SCI.L/32 Floors, 1, 2, 3, seating and table arrangements, photocopy with ms notes.

UND/EA1/L/SCI.L/33-33c October 1963, rev to January 1965 Ground floor furniture. 4 copies. *Ownership history:* F581/30

UND/EA1/L/SCI.L/34 October 1963, rev to May 1964 2nd floor furniture.

Ownership history: 581/32

UND/EA1/L/SCI.L/35 October 1963, rev to May 1964 3rd floor furniture. *Ownership history:* 581/33

UND/EA1/L/SCI.L/36 October 1963, rev to May 1964 Main roof level plan, furniture. *Ownership history:* 581/34

UND/EA1/L/SCI.L/36a Library trolley. *Ownership history:* 581/141.

Proposed Science Library 1963-65 - shelving and display cases UND/EA1/L/SCI.L/37-42

UND/EA1/L/SCI.L/37 April 1965, rev to June 1965 Grid 6 shelves all in Afromosia. *Ownership history:* 581/108

UND/EA1/L/SCI.L/37a-b April 1965, rev to May 1966 Grid 6 shelves all in Afromosia. *Ownership history:* 581/108 UND/EA1/L/SCI.L/38 Display cases. *Ownership history:* 581/119

UND/EA1/L/SCI.L/39 Display cases. *Ownership history:* 581/120

UND/EA1/L/SCI.L/40 Display cases. *Ownership history:* 581/121

UND/EA1/L/SCI.L/41 July 1965 Proposed writ mild steel and glass bookcases. *Ownership history:* 1829

UND/EA1/L/SCI.L/42 July 1965 Proposed details of writ mild steel notice display frame. *Ownership history:* 1830

Proposed Science Library 1963-65 - electrical and mechanical UND/EA1/L/SCI.L/43-46

UND/EA1/L/SCI.L/43 January 1964 Fire alarm system and clock system. *Ownership history:* 180/26/8

UND/EA1/L/SCI.L/44 12 January 1964 Electrics - main line diagram. *Ownership history:* 180/26/1

UND/EA1/L/SCI.L/45 15 November 1963 Electrics - line diagram distribution board B. *Ownership history:* 180/26/2

UND/EA1/L/SCI.L/46 19 July 1965 C43 gear [?lift]. *Ownership history:* WH 2045/1

UND/EA1/L/SCI.L/46A 25 November 1964 Diagrammatic Arrangement of L.P.H.W. and H/CW Piping by Carrier Engineering Co Ltd of Warwick Row, London *Ownership history:* 47245/204

Proposed Science Library 1963-1965 - Palaeography and Diplomatic facilities UND/EA1/L/SCI.L/47-53

UND/EA1/L/SCI.L/47 [10 June 1965] Repair room and dark room furinture *Ownership history:* 581/103B

UND/EA1/L/SCI.L/48 10 June 1965 Repair room and dark room furniture *Ownership history:* 581/103D UND/EA1/L/SCI.L/49 [June 1965] Repair room work top *Ownership history:* 581/104

UND/EA1/L/SCI.L/50 14 June 1965 Dark room furniture *Ownership history:* 581/105

UND/EA1/L/SCI.L/51 14 June 1965 Repair room furniture *Ownership history:* 581/106

UND/EA1/L/SCI.L/52 14 June 1965 Repair room drying rack *Ownership history:* 581/107

UND/EA1/L/SCI.L/53 17 January 1966 Repair room glass working top *Ownership history:* 581/154A

# Posters

UND/EA1/M

UND/EA1/M1 [October 1981]

Poster advertising the introduction of computerised borrowing in October 1981 with the GEAC system with 3 images of the terminal, scanner and work station.

Size: 400 x 415mm

UND/EA1/M2 Summer 1983

Opening of the new Main Library, with details of the opening, stock moves, stock accessibility and apologies for the incovenience. *Size:* 295 x 420mm

Artefacts UND/EA1/N

> UND/EA1/N1 [c.1950] University library seal, legend: BIBL.UNIV.DUNELM. *Size:* 22mm diameter x 85mm long

UND/EA1/N2 [c.1960]

"Durham University Library" stamp for the "W[alter] Perceval Yetts Collection" of Chinese books, depicting a strutting [?pheasant/phoenix] with wings spread.

*Size:* 75 x 70 x 20mm

UND/EA1/N3 [c.1990] "J. Hall" stamp, signature of the university librarian. *Size:* 55 x 45 x 15mm

# UND/EA1/N4 [2011]

Freshers Fair "Durham University LIBRARY here *to*help" teeshirt, with the various means of accessing help and the website address displayed on the reverse.

*Size:* 670 x 770mm

Cotton teeshirt, black with grey printed on lettering

## UND/EA1/N5 29 June 1982

Trowel inscribed "To Dame Margot Fonteyn de Arias from Faulkner Brown Hendy Watkinson Stonor Architects Durham 29th June 1982" [used for laying the foundation stone of the Main Library].

*Size:* 315 x 100 x 30mm (trowel, 340 x 140 x 65mm (box)

silver-plated trowel with a bone handle, in a blue gold-edged velour-lined reactangular presentation box with two metal catches

*Provenance:* Found in the Stocks Room of Palace Green Library 26 April 2012.

## UND/EA1/N6 [c.1900]

Rectangular marker for books, with several layers of notes of changes of locations stuck on, with the uppermost visible one detailing the move of Henry VIII's primer (XVII.E.30) to the closet in the Winterbottom Room February 1907 by E.V. Stocks and then to the strong room in March 1937 [H.W. Acomb].

*Size:* 175 x 85 x 8mm Wooden book tally

# UND/EA1/N7 [c.1980]

"University Library Durham 13" key-fob, with an attached label reminder to turn off the lights.

Size: 125 x 60mm

Plastic keyhole shape black keyfob, with a card circle attached by thread

#### UND/EA1/N8 [2018]

Library bag with the university badge, library website address, an image of a manuscript and a Bill Bryson quotation: "It's my library, so no scribbling in the margins of books!"

Linen bag, 2 handled, cream with a purple panel on one side with text and images

UND/EA1/N9 [c.1960] University Library Durham 5 Black plastic triangular key fob

UND/EA1/N10 [c.1960] Library Staff Black plastic rectangular plaque UND/EA1/N11 [1930s - 1950s] Box of various items found during the course of building work in Palace Green Library's Exchequer Building c.2010-2020: Plans of the sehvling layout of Routh South and Routh North c.1950s Notices: Readers are requested to keep SILENCE in the University Library; noptice about borrowing/referencing forms. c.1950s Little Routh window sill metal latch Latin exercise J. Sellard Capstan Navy Cut cigarettes packet Player's Navy Cut cigarettes packet (x3) Wild Woodbine cigarettes packet Daily Herald 20 August 1936 newspaper fragments Metal bracket Clay pipe stem Cupboard/drawer Abley lock Box of oyster shells 1 box

# Archives and Special Collections UND/EA2 1924 - 2018

Biographical information: Special Collections was set up with a keeper in 1955 administering the rare book collections, and the manuscripts and archives, housed principally in the Exchequer Building of Palace Green Library, with the more modern parts of the complex housing the undergraduate Arts and Social Sciences book collections. On the physical transfer of the bulk of the Palaeography and Diplomatic collections and staff in 1996, it became Archives and Special Collections, as undergraduate book collections transferred to the Science Library which became the university's Main Library. ASC reverted to just Special Collections in 2009, and back to Archives and Special Collections in 2017, with the last major undergraduate book collections (Music and Law) having transferred to the Main Library in 2013. It was based in Palace Green Library and also administered 5 The College where the cathedral's archival collections were held, operating a searchroom in both locations. Palace Green Library's i sopen 5 days a week, with Saturday openings having been dropped after May 2011; 5 The College's was open 3 days (Wednesday to Friday) a week by May 2008, though the main searchroom operation was based 5 days a week at 5 The College during PGL building work from May 2012 to October 2013 when the new searchroom opened in the Barker reserach Library at PGL. From 2011, ASC also administered the library and archive collections at Ushaw College, operating a searchroom there 5 days a week from June 2013.

For a while in the 2010s, ASC also comprised Exhibitions and Learning with Engagement teams but these were administratively redeployed elsewhere within Library and Collections in October 2019, with the Exhibitions function somewhat reduced from its 2013 Lindisfarne Gospels zenith.

Palace Green Library underwent a major redevelopment from 2010 based around enhanced exhibition provision, stimulated by a Wolfson Foundation September 2008 call for applications for grants to improve access to collections.

Phase 1 opened January 2011 - Wolfson gallery (Museum of Archaeology by 2020), Deane room next door (Durham Light Infantry gallery by 2020), stairs, disabled lift, loos at front and new reception area

Phase 2A begun August 2011 - Dennyson Stoddart Gallery, History of the Book Gallery, shop, exhibition workshop, exhibition store (Conservation moved temporarily to new workshop).

Phase 2B begun April 2012 - Former searchroom revamped to make new Conservation studio.

Phase 2C begun October 2012 - Refurbishment of Pace Building. [Lindisfarne Gospels preparation and exhibition. Finished end of September 2013.]

Phase 2D begun October 2013 - Cafe, learning rooom. Finished in 2014 after March. Heads of department

1959-1982 Dr A. Ian Doyle, Keeper of Rare Books

1983-2001 Miss Elizabeth M. Rainey, Keeper later Sub-Librarian (Special Collections, later Archives and Special Collections)

2002-2014 Dr Sheila M. Hingley, Head of Heritage Collections

2015-date Mrs Judy Burg, Head of Special Collections (Head of Collections 2019)

Annual reports UND/EA2/1

# UND/EA2/1/1 1954 - 1982

Annual reports of A.I. Doyle as assistant librarian (Special Collections) for 1954/55 and 1956/57 and then as keeper of rare books for 1960/61-1981/82.

UND/EA2/1/2 1972 - 1981

Annual reports of E.M. Rainey as assistant librarian (Special Collections) (also in the last year partly acting keeper).

UND/EA2/1/3-16 1982 - 1996

Annual reports of E.M. Rainey as keeper (not 1983/4-1988/9), including reports to her from staff, and objectives.

UND/EA2/1/17-21 1996 - 2001

Annual reports of E.M. Rainey as sub-librarian, including reports to her from staff which now included staff transferred from the old Palaeography and Diplomatic department at 5 The College, and objectives.

UND/EA2/1/22-26 2001 - 2010

Annual reports of S.M. Hingley as head of Heritage Collections, including reports to her from staff, and objectives.

#### Minutes UND/EA2/2

IND/EAZ/Z

UND/EA2/2/1 March 1992 - May 1997

ASC harmonisation meetings to March 1995 and then steering group meetings to February 1997, re the moves of material from 5 The College to Palace Green), minutes and papers.

Paper file

UND/EA2/2/2 January 1990 - November 2012 ASC Palace Green Staff Meetings minutes.

1. January 1990 - May 1998.

2. 8 March 2000 - 14 May 2009.

3. 11 June 2009 - 23 Novermber 2012.

3 paper files

UND/EA2/2/3 March 1993 - March 1994 5 The College Academic-Related Staff meetings minutes Paper file

UND/EA2/2/4 October 1992 - February 1999 & October 2001 - April 2009 Conservation meetings minutes and papers

1. October 1992 - February 1999.

2. October 2001 - April 2009.

UND/EA2/2/5 February - June 1994 Disaster Planning meeting minutes Paper file

UND/EA2/2/6 April 2003 - November 2006 Freedom of Information and Records Management Group minutes, papers and correspondence Paper file UND/EA2/2/7 November 2002 - October 2006 Searchroom Committee minutes, agendas and papers Paper file

UND/EA2/2/8 October 1998, October 2002 - January 2004 Cataloguing Working Group minutes, agendas and papers Paper file

Accessions registers UND/EA2/3

UND/EA2/3/1 1945 - 2002

Accessions cards/slips for:

- Additional Manuscripts, in chronological date of acquisition/numerical order 1945-1996, with those with no date of accession recorded added to the list en bloc in 2001/2. With some notes of reports to the National Register of Archives.

- Microfilms of Durham manuscripts elsewhere, along with Cosin books and manuscripts.

- Basil Bunting Poetry Archives items 1987-2001.

#### Catalogues

UND/EA2/4

Nearly all of these are also catalogued as printed items and can be found listed at

http://library.dur.ac.uk/search/c?SEARCH=UND%2FEA2%2F4%2F&SUBMIT=Search.

UND/EA2/4/1-2 1972-73 *Catalogue of the Shipperdson papers.* 1 file

UND/EA2/4/3 1973 *Catalogue of the Backhouse papers*. 1 file

UND/EA2/4/4 1991 *Catalogue of records of Durham University Observatory*. 1 file

UND/EA2/4/5 1986

Catalogue of music exercises, original compositions submitted for Durham music degrees, 1891-1980.

1 file

UND/EA2/4/6 1967

The Weardale Chest: Catalogue of documents relating to the Forest of Weardale and Stanhope Park.

1 file

UND/EA2/4/7 1976 *Catalogue of the Shafto (Beamish) papers.* 1 file

UND/EA2/4/8 1967 Catalogue of the Howard family documents relating to Northumberland: formerly at Naworth Castle. 1 file UND/EA2/4/9 1968 Howard family documents: Catalogue of miscellaneous papers relating to Cumberland. 1 file UND/EA2/4/10-11 1970 Howard family documents: Catalogue of deeds and manorial documents relating to Cumberland. 1 file UND/EA2/4/12 1972 Catalogue of the Dixon-Johnson papers. 1 file UND/EA2/4/13 1972 Land tax records : summary Catalogue of land tax assessments. 1 file UND/EA2/4/14-21 1972 Catalogue of the Land tax records. 1 file 1964-2000 UND/EA2/4/22-27 Catalogue of the Baker Baker papers. 1 file UND/EA2/4/28 1967 Catalogue of documents relating to the Manor of Chester Deanery. 1 file UND/EA2/4/29 1956 Catalogue of Halmote Court books, Palatinate of Durham and Bishopric estates (Halmote Court lists 1). 1 file UND/EA2/4/30 1957 Catalogue of miscellaneous books among the Halmote Court records, Palatinate of Durham and bishopric estates (Halmote Court lists 3). 1 file UND/EA2/4/31 1984 Catalogue of miscellaneous books among the Halmote Court records of the Palatinate of Durham and Durham Bishopric Estates (Halmote Court lists 3, rev. ed.). 1 file UND/EA2/4/32 1959 Catalogue of attested copies of mortgages, conveyances, etc. among the Halmote Court records of the Palatinate of Durham and Bishopric estates (Halmote Court lists 6). 1 file

#### UND/EA2/4/33 1957

Catalogue of documents relating to inclosure awards among the Halmote Court records of the Palatinate of Durham and Episcopal estates in the Prior's Kitchen, the College, Durham : deposited by the Church Commission / [compiled by N. M. Million] (Halmote Court lists 4). 1 file

UND/EA2/4/34 1959

Catalogue of miscellanea among the Halmote Court records of the Palatinate of Durham and Bishopric estates (Halmote Court lists 7). 1 file

## UND/EA2/4/35 1956

Catalogue of rentals of wards and townships among the Halmote Court records of the Palatinate of Durham, and Bishopric estates (Halmote Court lists 2).

1 file

# UND/EA2/4/36 1959

*Catalogue of subsidiary manorial documents among the Halmote Court records of the Palatinate of Durham and Bishopric estates* (Halmote Court lists 5).

1 file

## UND/EA2/4/37-40 1961-62

Catalogue of original surrenders among the Halmote Court records of the Palatinate of Durham and bishopric estates (Halmote Court lists 8-11). 1 file

#### UND/EA2/4/41 1957

Catalogue of financial and audit records of the Palatinate of Durham to 1649: deposited by the Church Commission in the Prior's Kitchen, the College, Durham.

1 file

# UND/EA2/4/42 1959

Catalogue of financial and audit records of the Palatinate of Durham and bishopric estates from 1659 to 1856.

1 file

# UND/EA2/4/43 1961

Catalogue of miscellanea among the records of the Palatinate of Durham and Bishopric estates.

1 file

# UND/EA2/4/44 1960

Catalogue of acts of Parliament and documents relating to inclosure awards among the records of the Palatinate of Durham and Bishopric estates. 1 file

# UND/EA2/4/45 1960

Catalogue of documents relating to legal proceedings among the records of the Palatinate of Durham and Bishopric estates. 1 file

UND/EA2/4/46 1959 Catalogue of enrolment books, patents of appointment, and volumes of transcripts among the records of the Palatinate of Durham and Bishopric estates. 1 file UND/EA2/4/47 1959 Catalogue of rentals and surveys among the records of the Palatinate of Durham and Bishopric estates ... 1 file UND/EA2/4/48-49 1974 Catalogue of the papers of 1st Earl Grey. 1 file UND/EA2/4/50 1979 Catalogue of the papers of General Charles Grey and of his wife, Caroline Grey. 1 file UND/EA2/4/51 1981 Catalogue of the papers of Maria, 3rd Countess Grey. 1 file UND/EA2/4/52 1960 Catalogue of correspondence of the 3rd Earl Grey 1818-1894. 1 file UND/EA2/4/53 1962 Catalogue of enclosures in the correspondence of the 3rd Earl Grey. 1 file UND/EA2/4/54 1957 Catalogue of personal and family correspondence of the 2nd Earl Grey etc. 1762-1875. 1 file UND/EA2/4/55 1956 Catalogue of political and public correspondence of the 2nd Earl Grey 1787-1843. 1 file UND/EA2/4/56 2007 Else Headlam-Morley collection : catalogue of the music manuscripts, papers and correspondence of a woman composer, Else Headlam-Morley (Else Sonntag, 1866-1950). 1 file UND/EA2/4/57 2007 The music of Else Headlam-Morley : a summary guide to her compositions. 1 file UND/EA2/4/58 2006 Catalogue of the Abbott literary manuscripts. 1 file

#### UND/EA2/4/59 1980 Papers of Abbas Hilmi II (1874-1944) on deposit with the University of Durham.

1 file

UND/EA2/4/60 1975

The Abbott collection of literary manuscripts : an introduction with the catalogue of an exhibition.

1 file

UND/EA2/4/61 1988

*Catalogue of the papers of Malcolm MacDonald.* 1 file

UND/EA2/4/62 1998

*Calendar of the correspondence and papers of Charles Thorp (1783-1862), Archdeacon of Durham and first Vice-chancellor of the University of Durham.* 1 file

UND/EA2/4/63 1989

The Edis negatives collection in Durham University Library : a Catalogue and index.

1 file

UND/EA2/4/64 1995

Wharton papers in Durham University Library A catalogue of papers (diaries, correspondence etc.) of the Rev. Robert Wharton 1751-1808, his children and other relatives.

1 file

UND/EA2/4/65 2003

*The Richmond Papers : the papers of Ernest Tatham Richmond FRIBA.* 1 file

UND/EA2/4/66 1997

"Staff manual". Print outs of all the DULASC collection level descriptions (archives, printed, maps, photographs etc.) taken from the website ca. April 1997.

1 file

UND/EA2/4/67 1991

Durham Diocesan records : bishops' transcripts of parish registers : summary Catalogue of outside dates of transcripts.

1 file

UND/EA2/4/68 [ca. 1990s ?]

"Interim finding list of the Howard Library". Typescript schedule of the library of Lord William Howard, with annotations, (used until it was catalogued on the DUL printed catalogue).

1 file

UND/EA2/4/69 1991

Durham Diocesan records : bishops' transcripts of parish registers : summary Catalogue of outside dates of transcripts. 1 file

UND/EA2/4/70 1990 Catalogue of the Abbott papers. 1 file UND/EA2/4/71 2000 Catalogue of DUL Additional Manuscript 770-771 (memoirs of Canon J. T. Fowler). 1 file UND/EA2/4/72 2000 Catalogue of DUL Additional Manuscript 780 (correspondence of Prof. F. A. Paneth). 1 file UND/EA2/4/73 1990 Catalogue of DUL Additional Manuscripts 805-812 (miscellaneous Co. Durham deeds). 1 file UND/EA2/4/74 2000 Catalogue of DUL Additional Manuscript 815 (musical manuscripts collected by Gordon Bottomley). 1 file UND/EA2/4/75 1990 Catalogue of DUL Additional Manuscript 816 (Nicholas Kilburn correspondence). 1 file UND/EA2/4/76 1990 Catalogue of DUL Additional Manuscript 817 (Derrick Leon on Ruskin). 1 file UND/EA2/4/77 2000 Catalogue of DUL Additional Manuscript 832 (Henry Irving letters). 1 file UND/EA2/4/78 2000 Catalogue of DUL Additional Manuscript 833 (James Raine correspondence). 1 file UND/EA2/4/79 2000 Catalogue of DUL Additional Manuscript 834 (C. Whitley correspondence). 1 file UND/EA2/4/80 1982 Catalogue of DUL Additional Manuscript 835 (Blackett letters). 1 file UND/EA2/4/81 1982 Catalogue of DUL Additional Manuscript 836 (Rev. Samuel Smith correspondence). 1 file

UND/EA2/4/82 1980 Catalogue of DUL Additional Manuscript 837 (T. Chevallier and G. Corrie correspondence). 1 file UND/EA2/4/83 1992 Catalogue of DUL Additional Manuscripts 838-842 (William Bell Scott letters). 1 file UND/EA2/4/84 1990 Catalogue of DUL Additional Manuscript 860: Rudyard Kipling manuscript. 1 file UND/EA2/4/85 2008 Catalogue of the Architectural and Archaeological Society of Durham and Northumberland records. 1 file UND/EA2/4/86 2006 Catalogue of the Manuscripts in the Basil Bunting Poetry Archive. 1 file UND/EA2/4/87 1990 Catalogue of manuscripts, drawings and watercolours by Edward Bradley (Cuthbert Bede, the Victorian comic novelist) in Durham University Library and other Durham collections. 1 file UND/EA2/4/88 1989 Clavering of Greencroft mss : a Catalogue. 1 file UND/EA2/4/89 1989 Darlington turnpike deeds: Catalogue. 1 file UND/EA2/4/90 1990 Catalogue of the Cosin letter books. 1 file UND/EA2/4/91 1996 Catalogue of the Elliott manuscripts. 1 file UND/EA2/4/92 1987 Catalogue of Hogg manuscripts. 1 file UND/EA2/4/93 1999 Catalogue of the Howard Library manuscripts. 1 file UND/EA2/4/94 1988 Janson deeds in Durham University Library : a Catalogue. 1 file

UND/EA2/4/95 1995 [Catalogue of the T. M. Johnstone papers at Durham University Library]. 1 file UND/EA2/4/96 1988 Ord of Sands Hall, Sedgefield Deeds and papers. 1 file UND/EA2/4/97 1990 Catalogue of the oriental manuscripts. 1 file UND/EA2/4/98 1995 Catalogue of Porter family correspondence. 1 file UND/EA2/4/99 1987 South Durham Deeds: a Catalogue. 1 file UND/EA2/4/100 1998 Catalogue of Pratt Green manuscripts. 1 file UND/EA2/4/101 1996 Surtees Raine manuscripts in Durham University Library: a catalogue. 1 file UND/EA2/4/102 1995 Thomas Wright mss: an outline list. 1 file UND/EA2/4/103 1995 Thomas Wrightiana: an outline list. 1 file UND/EA2/4/104 1975 Catalogue of the Blair papers. 1v UND/EA2/4/105 1970-1980 Catalogue of Turton papers. 1 file UND/EA2/4/106 1990 Crayke deeds: Catalogue of documents relating to the manor of Crayke. 1 file UND/EA2/4/107 1997 Political and public papers of Charles, 2nd Earl Grey (1764-1845). 1 file

UND/EA2/4/108 [c.1990] Index to the Bouet drawings in Add Mss 1300-1305, by R.C.Norris. UND/EA2/4/109 [c.1980 - 1990] List of Add Mss 732-1131. UND/EA2/4/110 [c.1950s?] Sheaf list of Add Mss and other ms collections then in the Library's care. 1 file UND/EA2/4/111 [c.1950s?] Alphabetical sheaf list of Add Mss and other ms collections then in the Library's care, recording attempt to classify and shelve them in Dewey order. 1 file UND/EA2/4/112 1997 Papers of John, Viscount Ponsonby (1770-1855). 1 file UND/EA2/4/113 1998 Papers of Henry George, 3rd Earl Grey (1802-1894). 1 file UND/EA2/4/114 2000 Earl Grey of Howick estate papers : box list. 1 file UND/EA2/4/115 2007 Catalogue of the Mickleton and Spearman manuscripts. 1 file UND/EA2/4/116 1990 Durham Cathedral Archives: Catalogue of Regalia. 1 file UND/EA2/4/117 1990 Durham Cathedral Archives: calendar of Haswell deeds. 1 file UND/EA2/4/118 1990 Durham Cathedral Archives: Catalogue of the records of Sherburn Hospital. 1 file UND/EA2/4/119 1990 Durham Cathedral Archives: calendar of Archiepiscopalia. 1 file UND/EA2/4/120 1990 Durham Cathedral Archives: Catalogue of Papalia. 1 file UND/EA2/4/121 1995 Durham Cathedral Archives: Catalogue of medieval accounting material. 1 file

UND/EA2/4/122 1990 Durham Cathedral Archives: Catalogue of Pontificalia. 1 file UND/EA2/4/123 1957 Catalogue of Salvin papers. 1 file UND/EA2/4/124 1968 Schedules of the Eden papers. 1 file UND/EA2/4/125 1960 Catalogue of Fenwick Collection (Hylton Estates). 1 file UND/EA2/4/126 1997 Catalogue of the Dowthwaite, Bunny and Bacon Deeds (BRA 1260). 1 file UND/EA2/4/127 2004 Catalogue of the Mawson Papers. 1 file UND/EA2/4/128 2009 Durham Cathedral Archives: catalogue of post-dissolution registers. 1 file UND/EA2/4/129 1997 Catalogue of British Record Association deposits of deeds. 1 file UND/EA2/4/130 1997 Catalogue of deeds relating to Stanhope Lead Mines (BRA 1118). 1 file UND/EA2/4/131 1997 Catalogue of the Kennett family papers (BRA 1297). 1 file UND/EA2/4/132 2006 Catalogue of the post-medieval manuscripts in Bishop Cosin's Library, Durham. 1 file UND/EA2/4/133 [c.1970s?] Miscellaneous typescript expansions of Church Commission Bishopric lists, now incorporated into current catalogue. 1 file UND/EA2/4/134 [c.1970s?] Miscellaneous typescript expansions of Durham Bishopric Halmote Court lists, now incorporated into current catalogue.

1 file

### UND/EA2/4/135 [c.1970s ?]

Miscellaneous typescript memoranda on Church Commission Bishopric and Halmote Court collections, now mostly incorporated into current catalogue. 1 file

UND/EA2/4/136 [c.1970s ?] Transcripts of Durham Bishopric Clerk of Works account rolls, 1422-1550 (CCB 190043-190074).

1 file

UND/EA2/4/137 [c.1970s ?]

Memoranda on post-dissolution Durham Cathedral archives (mostly superceded by more recent catalogues).

1 file

UND/EA2/4/138 2000 Papers of Albert Henry George, 4th Earl Grey (1851-1917): box list. 1 file

UND/EA2/4/139 1992

Computer printout of catalogue of printed books in Bishop Cosin's Library, in record number order.

1 file

UND/EA2/4/140 1992

Camera ready printout of catalogue of printed books in Bishop Cosin's Library, in alphabetical order, with indexes.

1 file

UND/EA2/4/141 1998

Durham Castle buildings archive : plans, drawings, photographs and papers concerning repairs and alterations to Durham Castle c. 1885-1957 / compiled by Joan R. Olson and Elizabeth Rainey.

1v

UND/EA2/4/142 2006 *A catalogue of the Willis papers.* 1 file

UND/EA2/4/143 [c.1980s ?]

Sheaf shelf list of "rough sequence mss". These mostly became Add. Mss. 1133 *et seq.*, but this list preserves the temporary references "SR Cab", "SR 18" etc. by which they may have been cited.

1 file

UND/EA2/4/144 [c.1980s ?]

Sheaf shelf list of "manuscripts summary catalogue". List of catalogued manuscript collections held at Palace Green Library prior to the merger with Palaeography and Diplomatic.

2 files

UND/EA2/4/145/1 1996 *Catalogue of Hedley deeds.* 1 file

UND/EA2/4/145/2 1996 Catalogue of Trimdon deeds. 1 file UND/EA2/4/145/3 1996 Catalogue of Rivington School Papers. 1 file UND/EA2/4/146 1996 Catalogue of the Greenslade deeds. 1 file UND/EA2/4/147 2005 Catalogue of the Cremation Society archive. 1 file UND/EA2/4/148 1960 Provisional hand-list of Arabic manuscripts and lithographs. Africa, Arabia, 1876-1918. (covers material in Sudan Archive). 1 file UND/EA2/4/149 1961 Provisional hand-list of Arabic manuscripts and lithographs. Africa, Arabia. 2nd draft (covers material in Sudan Archive). 1 file UND/EA2/4/150 [1980s?] Photocopy of manuscript descriptions of Surtees Raine Manuscripts (superceded by catalogue UND/EA2/4/101) 1 file UND/EA2/4/151 2012 Catalogue of the Jack Lawson Papers. 1 file UND/EA2/4/152 1963 Summary list of the additional manuscripts accessioned and listed between September 1945 and September 1961. 1v UND/EA2/4/153 1963 Durham Diocesan Records. List of tithe apportionments and plans for County Durham. 1v UND/EA2/4/154 1966 Provisional hand-list of Arabic manuscripts and lithographs. Africa, Arabia. 3rd draft (covers material in Sudan Archive). 1 file UND/EA2/4/155 1960s Accessions lists for Earl Grey Papers, 1962, 1962, 1963 and 1967. 1 file

UND/EA2/4/156 1979 The Leybourne deeds SGD 54. 1v UND/EA2/4/157 1979 Durham Probate Records. Index to Act Book 2 1577-1582. 1v UND/EA2/4/158 1970s Lists of surveyors deposit and other deeds within the University Records. 1 file UND/EA2/4/159 1998 Thorp correspondence (1831-1862) in Durham University Library. 1v UND/EA2/4/160 1975 List of research material on George Darley collected by Keith Wright 1 file UND/EA2/4/161 1992 List of Gibby negatives. 1 file UND/EA2/4/162 1994 List of Gibby photographs. 1 file UND/EA2/4/163 1987 List of Gibby slides. 1 file UND/EA2/4/164 1966 List of inclosure awards. 1v UND/EA2/4/165 1994 List of Greatorex photographs. 1 file UND/EA2/4/166 2002 List of miscellaneous photograph albums. 1 file UND/EA2/4/167 1987 List of Wiper photographs. 1 file UND/EA2/4/168 1971 List of Durham mint coins. 1 file UND/EA2/4/169 [ca. 1990] List of British Council poetry tapes. 1 file

UND/EA2/4/170 1996 Summary list of Archaeology Department photographic deposit. 1 file UND/EA2/4/171 [1970s] Books and pamphlets in the Earl Grey papers. 1 v UND/EA2/4/172 [1980s] International Typographical card index: items held in Durham University and Durham Cathedral libraries, 17th-19th centuries. 240 cm UND/EA2/4/173 [1990s] Durham Halmote Court card index (DHC 1-9): places. 15 cm UND/EA2/4/174 [1990s] Durham Halmote Court Miscellanea card index (DHC 10): names, places, subjects. 30 cm UND/EA2/4/175 [1990s] Maps card index (including DHC 11): places. 60 cm UND/EA2/4/176 [1980s] MCMS [music library] card index. 50 cm UND/EA2/4/177 [1990s] Hudleston card indexes: Cumbrian lawyers, 18th-20th centuries; Cumbrian booksellers, printers, publishers, editors, papermakers etc.; Kendal mayors, aldermen, town clerks etc., 17th-19th centuries; Armorial bookplates; Malta memorial inscriptions. 20 cm Related material in other DUL collections: See also: HUD 9. UND/EA2/4/178 [1990s] Small Gifts and Deposits card index: names, places, subjects (incomplete). 37 cm [1990s] UND/EA2/4/179 Probate records (excluding those in Durham Diocesan Probate Records series DPR, and including Durham Cathedral Muniments) card index: names. 32 cm UND/EA2/4/180 [1990s] Probate Act Book 8 (DPRI/4/8) card index: names. 38 cm UND/EA2/4/181 [1990s] Subject card index, covering all DULSC collections, compiled by archivist Linda Drury; with 2 drawers of companion files of notes.

120 cm; 2 drawers

# UND/EA2/4/182 [1980s]

Durham Bishopric Estate Records, Church Commission deposits 1956 and 1981 card indexes: places, subjects.

120 cm

# UND/EA2/4/183 [1980s]

Card index of microfilms, negatives, and slides, formerly held on open shelf in the Search Room at 5 The College.

4 cm

UND/EA2/4/184 [1980s] Printed portraits card index: names. 26 cm

UND/EA2/4/185 [1980s] Illustrations and illustrators card index. 24 cm

# UND/EA2/4/186 [1980s]

Card index of additional illustrations and inserts found in different editions and individual copies of editions of Fordyce's *The history and antiquities of the county palatine of Durham* (editions from 1857), and Mackenzie's *The history and antiquities of the county palatine of Durham* (editions from 1834). 24 cm

# UND/EA2/4/187 [1980s]

Classified card index of books formerly on open shelf in the Search Room at Palace Green Library, prior to the opening of the Barker Research Library in 2013.

38 cm

# UND/EA2/4/188 [1990s]

Marriage Licence bonds and allegations card index (DDR/EJ/MLA/1), 1816-1820: names.

188 cm

# UND/EA2/4/189 [1990s]

Hudleston general biographies card index, c. 1650-1990: names. Compiled by Roy Hudleston (1905-1992).

# 720 cm

*Related material in other DUL collections:* See also: UND/EA2/4/190; and Hudleston Papers.

# UND/EA2/4/190 [1990s]

Hudleston clergy card index, 1500-1990: names. Compiled by Roy Hudleston (1905-1992).

# 855 cm

*Related material in other DUL collections:* See also: UND/EA2/4/189; and Hudleston Papers.

# UND/EA2/4/191 [1990s]

Papers of the 4th Earl Grey card index (GRE-K): names of correspondents. 228 cm

#### UND/EA2/4/192 [1970s]

Durham graduates card index (UND), c. 1832-1920: names. 80 cm

UND/EA2/4/193 [1980s]

O.S. plans sheet number card index, principally covering County Durham, Northumberland and Cumbria.

40 cm

UND/EA2/4/194 1954

Turner, Ruth, Maps of Durham, 1576-1872 in the University Library, Durham, including some other maps of local interest. A catalogue (Durham: DUL, 1954). Interleaved and extensively annotated. 1v.

UND/EA2/4/195 1967

Catalogue of the Howard family documents relating to Northumberland: formerly at Naworth Castle. Former search room copy. 1v

UND/EA2/4/196-197 1970

Howard family documents: Catalogue of deeds and manorial documents relating to Cumberland. Former search room copy. 2v

UND/EA2/4/198 1968

Howard family documents: Catalogue of miscellaneous papers relating to Cumberland.

1v

UND/EA2/4/199 1971

Lists and notes about maps and plans in the Howard of Naworth Papers. 1 file

UND/EA2/4/200 [ca. 1980s]

Notes and lists of maps at 5 The College. 1 file

UND/EA2/4/201 1983

Catalogue of the Redheugh Estate, Co. Durham deeds (BRA 715). 1v

UND/EA2/4/202 1956

Schedule of documents relating to Durham Bishopric estates deposited in 1956 by the Church Commissioners.

3v

UND/EA2/4/203 1981

Photcopy of schedule of documents relating to Durham Bishopric and Chapter estates deposited in 1981 by the Church Commissioners. 3v

UND/EA2/4/204 2002 The Hawley papers. The papers of Sir Donald Hawley KCMG, MBE. 1v

UND/EA2/4/205 2009 Catalogue of the Wylde family papers. 1v UND/EA2/4/206 [ca. 1976] Halmote Court: list of additional maps and plans (Halmote Court lists 12). 1v UND/EA2/4/207 1998 Additional Malcolm MacDonald papers. 1v UND/EA2/4/208 1979 Catalogue of the Durham City Deeds. 1v UND/EA2/4/209 1980 Papers relating to Frosterley Manor, County Durham. 1v UND/EA2/4/210 1997 Copley papers : correspondence and papers of Elizabeth Mary Copley (c.1801-1887), sister of Maria, Countess Grey. 1v UND/EA2/4/211 1976 Durham bishopric estates maps & plans. [Deposited by the Church Commission, 1975]. 1v UND/EA2/4/212 1977 Towers papers. 1v UND/EA2/4/213 2001 Baring (Howick of Glendale) papers: the papers of Evelyn Baring, 1st Baron Howick of Glendale KG, GCMG, KVCO, DL (1903-1973). 1v UND/EA2/4/214 1983 List of pamphlets and other printed matter relating to the north east of England preserved in the Department of Palaeography and Diplomatic in the University of Durham. 1v UND/EA2/4/215 1957 Catalogue of financial and audit records of the Palatinate of Durham to 1649: deposited by the Church Commission in the Prior's Kitchen, the College, Durham. Former search room copy, extensively annotated. 1 file UND/EA2/4/216 1968 and 1989 Catalogue of the Gibson maps, plans and volumes. 1 file

### UND/EA2/4/217 [ca. 1970]

Slips completed for History of the book trade in the north (to 1865) project, covering locally printed books in Durham University and Durham Cathedral Library holdings.

1 box

UND/EA2/4/218 1977 *Auckland Manuscripts - Bedlington Vouchers*, by Linda Drury 1v

UND/EA2/4/219 [c.2010]

Catalogue of the Poor Clares Darlington manuscripts, [by Jan Rhodes] Paper file

UND/EA2/4/220 [c.2010]

Catalogue of the Poor Clares Darlington printed books, [by Jan Rhodes] Paper file

UND/EA2/4/221 1992

A Finding-List of Incunabula in Durham Libraries, produced by printing out from the files of the Incunabula Short-Title Catalogue (ISTC) based at the Biritish Library, and comprising some 423 incunable editions in 448 copies in the University Library and the Cathedral Library, and the libraries of St Chad's College and Ushaw College 1v, 100f

10, 1001

Files to 1982 UND/EA2/5

UND/EA2/5/Z1 1970

Old Buildings general including a report on the present and future use detailing floor space and shelving.

Paper file

UND/EA2/5/Z2 1971 - 1978

Old Building repairs and improvements:

- 1. Surveyor's Dept, clerks of works and electrical heating 1971-1978
- 2. Repairs and equipment 1970s

2 paper files

UND/EA2/5/Z3 1969 - 1985

Old Buildings security:

- 1. Alarms, correspondence, installation, specifications 1969-1985
- 2. Security other than alarms, including procedures 1969-1981
- 3. Lists of items lost, stolen or strayed from Durham
- 4. 1978 burglary, correspondence and catalogue notes 1978-1979
- 5. Stern and Lindsay thefts correspondence and catalogue notes 1977-1981

6. Book thefts in general, conference and working party, and thefts from elsewhere, correspondence 1975-1981

6 paper files

UND/EA2/5/Z4 1970 - 1971 Old Buildings fire precautions Paper file

# UND/EA2/5/Z5 1950s - 1980s

Library History, including a description of classmarks in 1952, David Ramage memorandum on the co-ordination of Library provision in Durham c.1959, reports and notes

Paper file

# UND/EA2/5/Z6 1964 - 1979

Special Collections general:

1. Use surveys, including by David Burnett 1969, 1964-1970

2. General statements on activities and cataloguing 1970s

 Calculations of space for Special Collections, including a survey of the Old Buildings area and shelving totals and amount of shelving filled with numbers of staff and reader spaces [c.1970], also a detailed survey of Bamburgh Library shelving, and a location guide of collections [1979].
 Historic plans and images of the Old Buildings, with newspaper cuttings about figures and visits.

4 paper files

UND/EA2/5/Z7 1938 - 1979

Insurance:

1. Building and the library as a whole 1938-1979

2. Insurance and Security Committee, including the Gulbenkian Museum 1978-1979

3. Insurance outside the library, and the transport of books on loan in or out 1971-1978

3 paper files

# UND/EA2/5/Z8 1959 - 1980

Maintenance and conservation of the collections:

1. Cleaning and furbishing, including leather dressing 1971-1972

2. Conservation in general, including flyers and brochures 1959-1977

3. Folders and packaging, including polythene, for maps, engravings, manuscripts etc 1976-1980

3 paper files

UND/EA2/5/Z9 1964 - 1981

Binding repairs:

1. Binding specifications, including for work on Cosin

2. Repairs to manuscripts at the County Record Office, mainly Mickleton and Spearman

3. Rebinding of old books done by Cockerell, Chivers and Dunn and Wilson 1964-1981

3 paper files

UND/EA2/5/Z10 1948 - 2006

Statistics, with various notes and surveys and numbers of books in the library, also staff and salaries etc.

# UND/EA2/5/Z11 1956 - 1983

Purchases of manuscripts and books and other resources:

1. Possible sources of grant funding to support acquisitions, flyers and correspondence

2. Victoria and Albert Museum grants correspondence 1971-1983

3. Purchases of manuscripts and books especially from Edward Hall 1959-1977

4. Purchases of manuscripts and books from auction houses 1965-1983

5. Purchases of manuscripts and books from Winifred Myers 1964-1981

6. Purchases of microfilms etc 1969-1982

7. Purchases of bibliographical and reference works 1956-1980

7 paper files

UND/EA2/5/Z12 1950 - 1982

Gifts and bequests of manuscripts and books:

1. Lists of collections from Abbott, Bassett Dixon, Gordon, Macfarlane-Grieve, Barkas, Houston, Birmingham Library, Pace, Duff, Waples 1950s

2. Lists of gifts with valuations from Whiting, Edleston, with some correspondence, also about Surtees Raine 1954-1956

3. Kellett collection, correspondence and lists 1978-1982

4. George Smith collection correspondence 1981

5. Gifts and bequests general, correspondence 1962-1982 5 paper files

UND/EA2/5/Z13 1971 - 1981

Long term deposits:

1. General, especially University College JCR and Union Society, correspondence 1971-1981

Sunderland Quakers Library, correspondence and list 1973
 paper files

UND/EA2/5/Z14 1966 - 1980

Short term loans, mainly for research use, correspondence Paper file

UND/EA2/5/Z15 1964 - 1983 Inter Library Loans, correspondence Paper file

UND/EA2/5/Z16 1967 - 1980

Disposals of duplicates by sale or exchange, lists and correspondence Paper file

UND/EA2/5/Z17 1969 - 1982

Consultations on the value of items not acquired by Durham Paper file

UND/EA2/5/Z18 1972 - 1978

Research students, correspondence with and about Paper file

# UND/EA2/5/Z19 1965 - 1982

Exhibitions general and specific:

1. Exhibitions at Durham Palace Green Library, in colleges and elsewhere, correspondence, lists of items, publicity, invites, requests for loans 1965-1982 2. Old Law Books, FitzHerbert, Human Rights exhibition at Palace Green Library 1978

3. Wordsworth exhibition at Newcastle University Library 1970

4. The Artist and the Book in France Painters Sculptors Engravers 1943-1968 An Anthology from the Collection of Walter J. Strachan at Palace Green Library 1969

5. Caxton Quincentenary exhibitions 1976

5 paper files

UND/EA2/5/Z20 1967 - 1980 Bibliographical methods, classes in, and students for Paper file

UND/EA2/5/Z21 1963 - 1983

Visits, groups and dignitaries, correspondence about and arrangements for tour and displays

Paper file

UND/EA2/5/Z22 1971 - 1983

Lectures away from Palace Green Library, correspondence Paper file

# UND/EA2/5/Z23 1970 - 1981

Science Library, correspondence with and papers about, including 'History of Science in Durham Libraries' article and a list of 'Early Medical and Some Other Books of Related Interest up to 1850 in Durham University Library' Paper file

# UND/EA2/5/Z24 1969 - 1974

Oriental Library, correspondence with and papers bout, including histories of the Oriental Library and of the Sudan Archive Paper file

UND/EA2/5/Z25 1960 - 1979 Staff:

Salaries and job descriptions 1960s Annual reports, calendars and timetables 1973-1979 2 paper files

UND/EA2/5/Z26 1971 & 1982

Cataloguing and classification, correspondence about Paper file

# UND/EA2/5/Z27 1962 - 1982

Reprographics:

1. Photograph orders 1969-1981

2. Photocopying/xeroxing procedures and copyright law 1978-1980

3. Photocopying orders 1981-1982

4. Microfilming, carried out at the Dept of Palaeography and Diplomatic other than for University Microfilms Ltd 1962-1981

5. Microfilming for University Microfilms Ltd 1968-1982

6. Alan Wiper photographs of Hadrian's Wall etc, correspondence over their sale by his widow and their ownership by AASDN and transferring them to DUL on indefinite loan 1973-1974

7. Photograph collections Edis and Gibby, correspondence 1980-19827 paper files

UND/EA2/5/Z28 1965 - 1982

Facsimile reprinting of volumes in the collections:

1. General correspondence 1969-1982

2. Gregg International Publishing 1965-1982

3. Micro-Methods and SR Ltd 1967-1972

4. Scolar Press 1969-1972

5. Theatrum Orbis Terrarum 1969-1971

5 paper files

UND/EA2/5/Z29 1967 - 1981

Publications, correspondence about producing them:

1. General, including *Durham Topographical Prints up to 1800* and Cartmel 1969-1980

2. Postcards, especially with Woodmansterne 1967-1981

3. Ramage's *Finding List of English Books to 1640* orders and correspondence 1967-1978

3 paper files

UND/EA2/5/Z30 1961 - 1983

Bamburgh Library and Lord Crewe's trustees:

1. Reports 1965-1971

2. Correspondence, opening arrangements and shelf checks 1959-1978

3. Insurance policies, valuations and correspondence 1961-1983

4. Enquiries about the collection 1965-1981

5. Furnishings and decorations 1968-1975

6. ?Missing Bamburgh books

6 paper files

UND/EA2/5/Z31 1954 - 1985

Cosin's Library, Bishop John Cosin, his books and manuscripts, and the building:

Enquiries about the man, his collection and the building 1965-1982
 Meetings (mainly diocesan) in the library, correspondence about arranging 1969-1973

3. Computerised cataloguing of the printed books, correspondence and papers about 1982-1985

4. Enquiries about the man, his collection and the building 1954-1964 4 paper files UND/EA2/5/Z32 1973 Routh collection cataloguing procedures and notes Paper file

UND/EA2/5/Z33 1955 - 1982 Maltby and Winterbottom collections, enquiries Paper file

UND/EA2/5/Z34 October 1967 - August 1982 Observatory library, instruments, and manuscripts, correspondence and enquiries. Paper file

UND/EA2/5/Z35 June 1966 - 1998 Thomas Wright Manuscripts

1. Correspondence re their purchase, June - December 1966.

 Funds for their purchase and enquiries, January 1967 - February 1981.
 Caption cards for a Thomas Wright exhibition c.1970, catalogue cards for his works, 7 colour 35 slides of Westerton Tower and Wright's gravestone, sale particulars (x2) for The Menagerie at Horton [1998], brochure for the Thomas Wright of Durham Exhibition Centre and Garden Appeal. [1993]
 paper files

UND/EA2/5/Z37 1965 - 1982 University History, enquiries Paper file

UND/EA2/5/Z38 1954 - 1985 Local History enquiries 2 paper files

UND/EA2/5/Z39 1923 - 1981

Local History acquisitions:

1. Correspondence with local libraries and record offices about possible acquisitions 1967-1981

2. Local Acts and Bills, correspondence about 1967-1968

3. Local maps, correspondence about 1923-1979

3 paper files

UND/EA2/5/Z40 1968 - 1980 Local archives:

1. Bowes manuscripts 1968-1980

2. Diocesan archives at Durham and Auckland c.1970

2 paper files

UND/EA2/5/Z41 1967 - 1981 Local Record Offices:

1. Durham County Record Office, being a catalogue of "Records deposited on long-term loan by Durham University Library, Palace Green, Durham per Dr A.I. Doyle, 5 May 1981", comprising Darlington apprenticeship indentures, settlement certificates, removal orders and correspondence, formerly L+016.94281DUR

Durham County Record Office correspondence with 1967-1981
 paper files

# UND/EA2/5/Z42 1924 - 1983

Manuscripts and archives in Palace Green Library:

1. Abbott collection, including handlist and draft 1924-1977

2. Paneth (1878-1958) exhibition of his papers 1983 and their transfer to Berlin 1975-1983

3. Loans to the Palaeography and Diplomatic Dept 1975-1981

4. Various local documents originally stored 'in strong room filing cabinets'

(later largely added to BRA or passed on to other record offices) 1970

5. Surtees Raine manuscripts 1956-1980

6. Plomer manuscripts, enquiries, alphabetically 1972-1981

7. Plomer manuscripts, additions 1977-1980

8. Mickleton and Spearman manuscripts 1957-1982

9. BRA deposits transferred to Palaeography and Diplomatic 1950-1968

10. Correspondence about acquisitions with eg Winifred Myers 1970-1974

11. Historic Manuscripts Commission accessions reports and surveys of Historical, Literary and Scientific manuscripts 1970-1983

12. Correspondence on medieval manuscripts, filed chronologically, with a separate section on Bamburgh manuscripts 1959-1980

13. Correspondence on Cosin manuscripts, filed chronologically for each section of manuscripts 1963-1980

14. Correspondence about post-medieval manuscripts 1951-1973

15. Correspondence about post-medieval manuscripts 1974-1980

16. Correspondence about manuscripts, some of it dealt with by David Burnett 1955-1982

16 paper files

UND/EA2/5/Z43 1952 - 1982

Incunabula:

1. General correspondence 1952-1981

2. Gesamtkatalog (incunabula catalogue at Berlin Staatsbibliothek)

1964-1982 2 paper files

UND/EA2/5/Z44 1962 - 1982

Foreign Books after 1500:

1. Correspondence and enquiries 1962-1977

2. Correspondence and enquiries 1977-1982

2 paper files

UND/EA2/5/Z45 1953 - 1982

English Books 1475-1640:

1. Revision of Short Title Catalogue (STC) correspondence 1953-1982

2. Correspondence and enquiries 1954-1966

3. Correspondence and enquiries 1966-1971

4. Correspondence and enquiries 1979-1982

Paper file

# UND/EA2/5/Z46 1962 - 1982

English Books 1641-1700 Wing

1. General correspondence 1962-1982

- 2. Cathedral Library STC and Wing lists c.1970
- 3. Ushaw Wing lists c.1970
- 4. Wing inventory and general imprint inventories and papers c.1970
- 5. Wing vols.2 and 3 lists c.1970
- 6. Revision correspondence 1974-1982

6 paper files

UND/EA2/5/Z47 1968 - 1973

English Poetry 1701-1750 (D. Foxon's bibliography) correspondence and lists

Paper file

UND/EA2/5/Z48 1962 - 1967

English linguistics to 1800 (R.C. Alston's bibliography) correspondence Paper file

UND/EA2/5/Z49 1963 - 1982

Other English Books 1701-1800:

1. Correspondence and enquiries 1963-1982

2. Eighteenth Century Short Title Catalogue lists and correspondence 1971-1981

2 paper files

UND/EA2/5/Z50 1955 - 1982

English Books after 1800 correspondence and enquiries Paper file

UND/EA2/5/Z51 1958 - 1982

Bindings, historical

1. Correspondence and enquiries about bindings 1958-1982

2. Notes on and lists of bindings

2 paper files

UND/EA2/5/Z52 1957 - 1982 Non-local enquiries

Paper file

UND/EA2/5/Z53 1983 Lists of correspondence files in Miss McAulay's time (A.1 to X.1) (1983) and of A.I. Doyle's Z files (Z0-Z87). Paper file

UND/EA2/5/Z54 1955 - 1982

Maps, including enquiries re maps, cataloguing and processing of maps, maps not local and flyers for published atlases and sales of maps. Paper file

UND/EA2/5/Z56 1954 - 1982

Palaeography and Diplomatic department, correspondence re archives, and especially the Dixon-Johnson material at DCRO. Paper file

UND/EA2/5/Z57 1935 - 1979 Cathedral Library:

1. Papers for curators meetings c.1935 and reports, including: Honorary Librarian's reports of [1936] and 1938; F.M. Powicke report on Durham as a centre of historical and palaeographical study 1938 with galley proofs; A.I. Doyle report on the Chapter Library 1958; A.D. Burnett report on the Refectory catalogue 1969.

2. Cathedral Library - correspondence 1957-1974

3. Cathedral Library - book cataloguing project, including correspondence with British Library 1966-1979

4. Cathedral Library - procedures in cataloguing and cooperative working with the University Library 1958-1974

5. Cathedral Library - printed books enquiries and readers 1969-1977 5 paper files

UND/EA2/5/Z58 1958 - 1982 Ushaw College Library:

1. General correspondence 1958-1972

2. General correspondence 1972-1982

2 paper files

UND/EA2/5/Z59 1970 - 1982

Bowes Museum books and manuscripts. Paper file

UND/EA2/5/Z60 1940 - 1981

St Chad's College, including a list of the manuscripts and rare books. Paper file

UND/EA2/5/Z61 1965 - 1982

Newcastle libraries:

1. University Library general correspondence 1965-1982

2. Cathedral Library, principally a survey of the library 1973/74 2 paper files

UND/EA2/5/Z62 1967 - 1970

University College library and archives - includes lists of "the older books" 1967, and of archives of the university, and University and Hatfield colleges. Paper file

UND/EA2/5/Z63 1970 - 1981

Senate and university committees

1. Arts Faculty Planning Committee - papers for 1970-1979

2. Quinquennial planning 1972-1977

Research Review Committee - papers for 1981
 paper files

UND/EA2/5/Z64 1981 - 1982 Library Board of Curators Visitation of Special Collections 1981-1982 Paper file

#### UND/EA2/5/Z69 1974 - 1978

Library Operations and Management (O&M) survey - Rare Books contributions.

Paper file

UND/EA2/5/Z70 1966 - 1971 Library finance - papers re. Paper file

#### UND/EA2/5/Z71 1980

Joint Standing Conference on Library Co-operation - list of accessions of books published 1670-1689.

Paper file

#### UND/EA2/5/Z72 1976

SCONUL seminar on medieval manuscripts at Durham, including catalogues of exhibitions of the Dean and Chapter Muniments in the Prior's Kitchen, the cathedral's manuscripts in the Refectory, and the university's manuscripts at Palace Green Library.

Paper file

UND/EA2/5/Z73 1966 - 1981

R.J. Roberts, British Museum Printed Books - Cathedral Libraries Catalogue and Bibliographical Society.

Paper file

UND/EA2/5/Z76 1978 Imprint Club. Paper file

UND/EA2/5/Z77 1965 - 1981

History of the Book Trade in the North-East - minutes, reports and correspondence.

Paper file

UND/EA2/5/Z79 1967 - 1972 C.R. Hudleston correspondence. Paper file

#### UND/EA2/5/Z80 1970 - 1974

Durham County Local History Society (jt secretaries W.A.L. Seaman and H.J. Smith) and Surtees Society (secretary W.A.L. Seaman) correspondence re the possible return of Durham Palatinate records from the PRO, with A.D.M. Oulton's reply of 17 October 1974 refusing to return them, also some agendas and minutes of meetings of both societies, and also correspondence with H.J. Smith of DCLHS re Thomas Kentish. Paper file

UND/EA2/5/Z81 1966 - 1971 Computers and Special Collections - reports. Paper file UND/EA2/5/Z82 1966 - 1967 Library extension (Pace Building) tower overreach, newspaper cuttings and drawing about the tower being built too high and so part of it having to be demolished.

Paper file

UND/EA2/5/Z100 June 1967 - April 1972 Job book, requests for repairs mainly to the Old Buildings, submitted by A.I. Doyle. Paper book

Files 1982-1997 UND/EA2/6 1958 - 1997

UND/EA2/6/AAA 1997

Filing system for 1983-1997 detailed for the general and sub-librarian's sequences, with instructions for rationalising the files c.2005.

UND/EA2/6/ACQ1b/1 August 1973 - June 1987 Purchases local material

UND/EA2/6/ACQ1b/2 July 1987 - October 1994 Purchases local material

UND/EA2/6/ACQ1b/3 November 1994 - June 1997 Purchases local material

UND/EA2/6/ACQ1c/1 January 1983 - June 1992 Purchases other Special Collections material

UND/EA2/6/ACQ1c/2 December 1992 - March 1997 Purchases other Special Collections material

UND/EA2/6/ACQ1e February 1990 - March 1997 Purchases miscellaneous

UND/EA2/6/ACQ2a/1 September 1979 - November 1987 Donations correspondence

UND/EA2/6/ACQ2a/2 February 1988 - June 1993 Donations correspondence

UND/EA2/6/ACQ2a/3 June 1993 - August 1994 Donations correspondence

UND/EA2/6/ACQ2a/4 August 1994 - June 1997 Donations correspondence

UND/EA2/6/ACQ2b 1986 - 1991 Donations lists

UND/EA2/6/ACQ2c 1991 - June 1997 Donations receipt forms

UND/EA2/6/ACQ3 December 1985 - May 1997 Deposits, including re university charters

UND/EA2/6/ACQ4 November 1991 - February 1993 Reports to the Library Committee of notable accessions UND/EA2/6/APP November 1985 - March 1986 Appeal

UND/EA2/6/ARC 4 April 1985

Durham and Northumberland Architectural and Archaeological Society

UND/EA2/6/BIN1 November 1980 - January 1997 Binding correspondence

UND/EA2/6/BIN4/1 October 1979 - October 1990 Binding orders

UND/EA2/6/BIN4/2 May 1990- January 1996 Binding orders

UND/EA2/6/BUI2/1 May 1983 - October 1990 Building repairs and maintenance

UND/EA2/6/BUI2/2 October 1990 - April 1995 Building repairs and maintenance

UND/EA2/6/BUI2/3 July 1994 - January 1997 Building repairs and maintenance

UND/EA2/6/CEN February 1986 - July 1997 Centre for Seventeenth Century Studies

UND/EA2/6/CHR October 1989 - January 1990 University Christmas card

UND/EA2/6/CONF July 1989 - April 1996 Conferences: programmes & reports on those attended

UND/EA2/6/CONS1 December 1992 - March 1996 Conservation: surveys

UND/EA2/6/CONS2 October 1982 - November 1995 Conservation: correspondence

UND/EA2/6/COUNT/1 1983 - 1986 Record book of head counts, turnstile and temperature readings

UND/EA2/6/COUNT/2 1986 - 1989 Record book of head counts, turnstile and temperature readings

UND/EA2/6/COUNT/3 1993 - 1994 Record book of head counts, turnstile and temperature readings

UND/EA2/6/COUNT/4 1994 - 1995 Record book of head counts, turnstile and temperature readings

UND/EA2/6/COUNT/5 1995 - 1996 Record book of head counts, turnstile and temperature readings

UND/EA2/6/COUNT/6 1996 - 1997

Record book of head counts, turnstile and temperature readings

UND/EA2/6/DEPENG December 1984 - May 1994 Departments - English

UND/EA2/6/DEPHIS/1 December 1983 - June 1988 Departments - History
UND/EA2/6/DEPHIS/2 September 1988 - July 1993 Departments - History
UND/EA2/6/DEPHIS/3 August 1993 - February 1995 Departments - History
UND/EA2/6/DEPLAW September 1987 - June 1996 Departments - Law
UND/EA2/6/DEPMUS September 1985 - April 1993 Departments - Music
UND/EA2/6/DEPTHE October 1984 - February 1988 Departments - Theology
UND/EA2/6/DIS2 February 1988 - March 1995 Disposals correspondence
UND/EA2/6/EQU2 April 1983 - November 1994 Equipment and furniture orders, including instructions for using the photostat camera
UND/EA2/6/EXH/1 February 1983 - July 1993 Exhibitions
UND/EA2/6/EXH/2 October 1993 - June 1997 Exhibitions
UND/EA2/6/EXH/3 1983 - 1995 Register of exhibitions at Palace Green detailing what, when and by whom.
UND/EA2/6/FIR1 November 1984 - August 1993 Fire correspondence
UND/EA2/6/FOLL March 1993 Follett return
UND/EA2/6/HAR December 1983 - January 1997 Harriott seminar
UND/EA2/6/INS1 April 1996 Insurance correspondence
UND/EA2/6/INT1 January 1984 - July 1992 Inter-Library loans - OILL
UND/EA2/6/INT2 March 1983 - February 1997 Inter-library loans - PILL correspondence
UND/EA2/6/INV January 1990 - June 1997 Invoices
UND/EA2/6/KEY April 1984 Keys, correspondence Paper file

UND/EA2/6/NAFTA November 1994 - September 1996 Northern Association of Film and TV Archives

UND/EA2/6/ORD September 1995 - June 1997 Orders other than binding

UND/EA2/6/PERM/1 April 1988 - October 1994 Permissions to reproduce DUL material

UND/EA2/6/PERM/2 March 1995 - June 1997 Permissions to reproduce DUL material

UND/EA2/6/PHO/3 June 1985 - July 1990 Photography - Hill Monastic MSS Library agreement and correspondence

UND/EA2/6/PHO/4 August 1996 - June 1997 Photography correspondence

UND/EA2/6/PHO/5 August 1996 - April 1997 Microfilm order forms

UND/EA2/6/REA3 February 1987 - January 1997 Readers classes on other subjects

UND/EA2/6/SEC May 1992 - March 2001 Security (alarms) correspondence and procedures

UND/EA2/6/STAF/E February 1990 - May 1997 Staff employment job enquiries, volunteers and temporary staff

UND/EA2/6/SUD November 1987 - February 1997 Sudan Archive copy correspondence

UND/EA2/6/SURV August 1986 - April 1997 Surveys non-specific, including survey of finding aids to manuscripts and archives at PG detailing present provision and future needs.

UND/EA2/6/THEF August 1971 - 1979 Thefts of books and possible purchases of replacement

UND/EA2/6/UNI/H October 1982 - June 1997 University History and its members enquiries, also accessions 1. October 1982 - July 1991.

2. March 1992 - June 1997.

UND/EA2/6/UNI/L January 1988 - December 1994 University Library History enquiries

UND/EA2/6/VIS/1 March 1983 - May 1997 Visits - parties, including some lists of items displayed

UND/EA2/6/VIS/2 May 1986 - June 1997 Visits - individual

UND/EA2/6/ZA December 1986 - June 1997 General surveys of holdings

UND/EA2/6/ZB1 February 1991 - November 1996 Abbott collection enquiries UND/EA2/6/ZB2b February 1983 - December 1996 Bamburgh library correspondence with the clerk & other administrative matters

UND/EA2/6/ZB2c May 1985 - May 1994 Bamburgh library enquiries

UND/EA2/6/ZB2e March 1991 Other material on the Sharp library

UND/EA2/6/ZB3a July 1984 - March 1997 Cosin library enquiries

UND/EA2/6/ZB5c January 1984 - March 1997 G.B. Elliott collection correspondence

UND/EA2/6/ZB5d [1990s] G.B. Elliott collection photocopies of title pages and offprints

UND/EA2/6/ZB5e September 1970 - June 1986 G.B. Elliott collection notes, bills for acquisitions, photocopies, catalogue entries

UND/EA2/6/ZB6b May 1977 - May 1989 Kellett collection correspondence 1. May 1977 - June 1980 2. June 1986 - May 1989

UND/EA2/6/ZB7a 1982, August 1986 - May 1997 Malcolm MacDonald collection correspondence, incorporating correspondence re the collection from the Palaeography and Diplomatic department and the Howes bookshop catalogue of his books 1982

UND/EA2/6/ZB9a May 1982 - March 1997 Mickleton & Spearman mss enquiries

UND/EA2/6/ZB10a May 1982 - February 1995 Observatory collection correspondence including a D.W. Dewhirst 1982 offprint on the correspondence of Rev B.W.S. Ballack

UND/EA2/6/ZB11b October 1982 - May 1997 Plomer collection correspondence

UND/EA2/6/ZB12a March 1983 - February 1997 Routh library enquiries

UND/EA2/6/ZB13a July 1991 - January 1994 Winterbottom collection enquiries

UND/EA2/6/ZB14 September 1986 - July 1995 Sunderland Society of Friends collection correspondence

UND/EA2/6/ZB15 March 1987 - June 1997 Pratt-Green collection correspondence

1. March 1987 - April 1991

2. September 1991 - June 1997

UND/EA2/6/ZB16 October 1986 - June 1997 Bunting Poetry archive correspondence 1. October 1986 - July 1990 2. August 1990 - June 1997

UND/EA2/6/ZB17 May 1990 - May 1997 British Council Poetry Reading Tapes correspondence

UND/EA2/6/ZB18 Setpember 1988 - May 1997 Earl Grey papers correspondence 1. September 1988 - March 1994

2. June 1994 - May 1997

UND/EA2/6/ZB19 January 1993 - July 1995 University archive correspondence

UND/EA2/6/ZB23 May 1958 - July 1996 Howard Library correspondence

UND/EA2/6/ZB24 October 1987 - May 1996 Thomas Johnstone papers correspondence

UND/EA2/6/ZB25 March 1990 - May 1996 Oriental Mss correspondence

UND/EA2/6/ZB27 1985 - June 1993 Abbas Hilmi papers reports on research use

UND/EA2/6/ZB28 April 1994 - April 1997 Watkins papers correspondence

UND/EA2/6/ZB30 February 1995 - September 1996 Hawley papers re their acquisition

UND/EA2/6/ZB31 March 1996 - January 1997 Willis papers correspondence

UND/EA2/6/ZB32b/1 November 1972 - October 1996 Additional Mss 838-842 W.B. Scott letters correspondence

UND/EA2/6/ZB32b/2 March 1981 - May 1993 Additional Mss 860 Rudyard Kipling Mss correspondence

UND/EA2/6/ZB36(ii) 1975 - 1999 Cosin manuscripts, enquiries about individual mss Paper file

UND/EA2/6/ZC1a February 1986 - September 1994 Manuscripts General correspondence

UND/EA2/6/ZC1b July 1983 - May 1997 Manuscripts Medieval correspondence

UND/EA2/6/ZC1c January 1982 - March 1997 Manuscripts Post-Medieval 1. January 1982 - July 1990 2. July 1990 - March 1997 UND/EA2/6/ZC1d December 1983 - January 1997 Reports to the Historical Manuscripts Commission of accessions

UND/EA2/6/ZC2a January 1987 - June 1997 Incunabula correspondence

UND/EA2/6/ZC2b November 1982 - December 1996
Printed Books Foreign post-1500 correspondence
1. November 1982 - February 1993
2. January 1993 - December 1996

UND/EA2/6/ZC2c December 1982 - December 1996 Printed Books English 1475-1640 enquiries and correspondence

UND/EA2/6/ZC2d June 1983 - November 1996 Printed Books English 1641-1700 enquiries and correspondence

UND/EA2/6/ZC2e April 1983 - April 1997 Printed Books English 1701-1800 enquiries and correspondence

UND/EA2/6/ZC2f August 1980 - February 1997 Printed Books English 1801-date

UND/EA2/6/ZC2h 1971 - 1986 Special period (1670-1689) acquisitions reports

UND/EA2/6/ZC3 January 1983 - May 1997 Music enquiries 1. January 1983 - May 1993

2. July 1993 - May 1997

UND/EA2/6/ZC4 May 1985 - October 1996 Historical Bindings

UND/EA2/6/ZC5a March 1981 - September 1996 Local miscellaneous enquiries

- 1. March 1981 May 1986
- 2. May 1986 April 1988
- 3. May 1988 April 1992
- 4. May 1992 September 1996

UND/EA2/6/ZC6a September 1985 - March 1995 Maps & Atlases: general and non-local enquiries

UND/EA2/6/ZC6b December 1989 - April 1994 Maps & Atlases: local enquiries

UND/EA2/6/ZC7a October 1988 - March 1996 Prints (topographical portraits etc) enquiries

UND/EA2/6/ZC8a February 1983 - August 1995 Photographic collections: enquiries & other correspondence

UND/EA2/6/ZC8b November 1983 - February 1987 Photographic collections: surveys

UND/EA2/6/ZC9a April 1984 - December 1995 Pictures in the University Library: enquiries UND/EA2/6/ZD1 December 1984 - October 1996 Miscellaneous Special Collections enquiries

UND/EA2/6/ZD3 October 1983 - November 1996 Thomas Wright and his mss enquiries

UND/EA2/6/ZD5 October 1985

J. Bouet album letter

UND/EA2/6/ZE1a December 1983 - August 1996 Cathedral Library administration correspondence

UND/EA2/6/ZE1b July 1983 Cathedral Library history letter

UND/EA2/6/ZE1d July 1983 - February 1985 Cathedral Library printed books correspondence

UND/EA2/6/ZE1e July 1983 - November 1988 Cathedral Library cataloguing project correspondence and cataloguing slips

UND/EA2/6/ZE2 January 1983 - January 1997 Ushaw College library collections correspondence

UND/EA2/6/ZE3 August 1983 - October 1995 St Chad's College library correspondence

UND/EA2/6/ZE4 March 1989 - January 1992 University College relations and collections correspondence

UND/EA2/6/ZE5 June 1983 - March 1985 Palaeography Department correspondence

UND/EA2/6/ZE6 February 1984 - July 1992 Durham County Record Office correspondence

UND/EA2/6/ZE7 February 1987 - August 1994 Bowes Museum correspondence

UND/EA2/6/ZE10 March - October 1986 Carlisle Cathedral Library correspondence, including G.E. Marrison's survey of the library

UND/EA2/6/ZZ1 August 1983 - December 1993 Post out book, detailing date, name and address and postage for: Letters UK 1st class Letters UK 2nd class Parcels Overseas letters Paper book

UND/EA2/6/ZZ2 [c.1982 - 1985]

Cards detailing documents used [for displays for visits by] genealogists, West Rainton, education, Durham St Oswald, general, open days, History Association, Society of Archivists, ASLIB UK Serials group, compiled by Margaret McCollum. Index cards, 5" x 3" Files from 1998

UND/EA2/7 1949 - 2009, mostly 1997 - 2005

In 1998 the filing system was modified with 3-letter alphabetical codes being assigned to the collections, and thereby to the collection files about them. Some files from previous systems were carried over and incorporated into the new filing system.

The files were weeded by various Palace Green Library staff in 2008.

UND/EA2/7/PG/AAM September - October 2003 Archives Awareness Month, correspondence, catalogues and posters.

UND/EA2/7/PG/ACQ/1 November 1997 - May 2009 Acquisitions, purchases, not otherwise recorded in the collections files, including accession details.

UND/EA2/7/PG/ACQ/2 February 2002 - November 2009 Acquisitions, donations and deposits, not otherwise detailed in the collections files.

i. February 2002 - April 2004.ii. February 2004 - August 2007.iii. August 2007 - November 2009.3 paper files

UND/EA2/7/PG/COL February 2001 - August 2003 Colleges - St John's, correspondence re the college's management of its archive.

UND/EA2/7/PG/DEP September 1997 - July 2002 Departments, correspondence re relations with departments, their books at PG library and their use of the ASC collections - History, including the dept's "Guidance for History Dissertations 2002-2003"

- History, including the dept's "Guidance for History Dissertations 2002-200 handbook, February 2001 - July 2002.

- Music, September 1997 - July 2001.

2 paper files

UND/EA2/7/PG/EQU/1 December 1992 - August 1999 Equipment, correspondence including inventory of furniture left at Prior's Kitchen 1992.

UND/EA2/7/PG/EXHIB/1 December 1997 - July 2006 Exhibitions at Palace Green Library, occasional lists of items and promotional material.

UND/EA2/7/PG/INS/1 December 1998 - September 2000 Insurance of the buildings and collections overall.

UND/EA2/7/PG/OUT/1 November 2001 - May 2005 Outreach Work general, including conferences, leaflets, workshops and family history shows.

UND/EA2/7/PG/PAL March 1999 - August 2004 Palaeography teaching.

UND/EA2/7/PG/PERM October 1997 - June 2003 Permissions to use images and to film, correspondence and forms. UND/EA2/7/PG/PHO/4 February 1998 - March 2007 Photography, correspondence re orders and permissions.

UND/EA2/7/PG/REP/1 August 1999 - May 2000 Public Record Office, correspondence re the Places of Deposit Instrument.

UND/EA2/7/PG/SAF October 1997 - January 2008

Health and Safety Inspections, forms, reports and correspondence.

i. October 1997 - February 2005.

ii. December 2005 - January 2008.

2 paper files

UND/EA2/7/PG/X/LOC 2002 - 2003

Local collection re-cataloguing project description and reports. Paper file

UND/EA2/7/PG/X/PRB(b) July 1997 - October 2003 Printed Books Foreign post-1500, enquiries.

UND/EA2/7/PG/Z/ADD/1-2 1949 - March 2010

Additional Manuscripts, correspondence re acquisitions, in Add Ms number order.

1. 1949-2005.

2. 2002-2010.

2 paper files

UND/EA2/7/PG/Z/ALL 1992 - 1999

Louis Allen collection, books and papers, correspondence etc re acquisition, cataloguing, and grants, with some lists.

UND/EA2/7/PG/Z/AUC/1 August 1997 - August 2002 Auckland Castle records, accessions by Durham University Library, correspondence.

UND/EA2/7/PG/Z/AUC/3 August 1997 - December 2004 Auckland Castle records, enquiries.

UND/EA2/7/PG/Z/BAK August 1947 & November 1993 - February 2005 Baker Baker papers, correspondence, including a copy of the 1947 report on the papers by the Historical Manuscripts Commission.

UND/EA2/7/PG/Z/BAM/2 November 1998 - July 2004 Bamburgh Library, correspondence.

UND/EA2/7/PG/Z/BAM/3 January - February 1999 Bamburgh Library, enquiries.

UND/EA2/7/PG/Z/BRA April 1954 - January 1978 British Records Association, correspondence and lists re accessions, mainly of deeds.

UND/EA2/7/PG/Z/BRI April - August 1993 Karl Britton papers, correspondence re their accession, with a boxlist and a biography.

UND/EA2/7/PG/Z/BUN/1 May 2000 - November 2006 Basil Bunting archive, enquiries. UND/EA2/7/PG/Z/BUN/3 August 1991 - July 1999 Basil Bunting archive, correspondence with Colin Simms re Bunting material.

UND/EA2/7/PG/Z/CCB August 1997 - March 2006

Church Commissioners Bishopric Records

1. Crrespondence re accessions, loans and withdrawals 1997-2001.

Books of Great receipt repair project funded by the NMCT 2000-2006.
 paper files

UND/EA2/7/PG/Z/CCD September 1998 - August 2004 Church Commissioners Cathedral Records, correspondence, especially re loans of deeds.

UND/EA2/7/PG/Z/CGB [c.1983] Clayton and Gibson, lists and notes.

UND/EA2/7/PG/Z/CKS 1980 - 1996 Cookson papers, lists and notes.

UND/EA2/7/PG/Z/CLX [c.1980s] Claxton deeds, notes of pedigrees.

UND/EA2/7/PG/Z/COS May 1998 - June 2007 Cosin's Library

UND/EA2/7/PG/Z/CRE/1 1974, May 1997 - March 2004 Cremation Society archive, enquiries 2004, list of publications, lists of records, 1974 and 2001 conference programmes, and correspondence re the archive's deposit.

UND/EA2/7/PG/Z/DCD March 2003 - June 2006 Durham Cathedral archive, enquiries and some publication permissions, including also discussion about a possible medieval seals online project, March 2003.

UND/EA2/7/PG/Z/DDR/1 August 1997 - February 2004 Durham Diocesan Registry correspondence re enquiries, deposits, copies and loans.

UND/EA2/7/PG/Z/DDR/2 September 1997 - November 2005 Durham Diocesan Office correspondence re deposits of records.

UND/EA2/7/PG/Z/DTP 1983 - 1989

Darlington Turnpike deeds, notes on deposits and agreements about them with the COunty record Office.

UND/EA2/7/PG/Z/EHM April 1998 - May 2007

Else Headlam-Morley papers, correspondence re the collection and cataloguing notes.

UND/EA2/7/PG/Z/ELL/4 November 1997 - January 2002 Elliott papers, correspondence with especially Christine Elliott re the collection and additions to it.

UND/EA2/7/PG/Z/GRE/1 June 1997 - September 2010 Earl Grey papers (including Baring), enquiries, with a partial list. UND/EA2/7/PG/Z/GRE/2 January 1998 - April 2004 Earl Grey papers, correspondence with Lord Howick concerning the collection.

UND/EA2/7/PG/Z/HAW October 1986 - October 2005 Hawley papers, correspondence with Sir Donald Hawley re his collection, and lists of it.

UND/EA2/7/PG/Z/HNP September 1986 - August 2011

Howard of Naworth archive, (transferred to Cumbria Record Office, Carlisle, 2012)

1. Enquiries and occasional accessions, including Roger Hawkins' 1999 list of the Lambert plans November 1997 - November 2006.

2. Correspondence and lists, September 1986 - August 2011.

UND/EA2/7/PG/Z/HUD January 1997 - November 2006 Hudleston papers, enquiries.

UND/EA2/7/PG/Z/JOH August 1989 - July 2006 Johnstone papers, acquisition and access to.

UND/EA2/7/PG/Z/MAC/1 August 1997 - November 2008 Malcolm Macdonald papers, enquiries.

i. August 1987 - January 2002.

ii. December 2004 - November 2008.

2 files

UND/EA2/7/PG/Z/OBS June 1989 - October 2007 Observatory records, enguiries and lists and correspondence re accessions.

UND/EA2/7/PG/Z/ORI November 1997 - March 2005 Oriental manuscripts, enquiries.

UND/EA2/7/PG/Z/PAL May 1973 - March 2006

Palatinate records,

1. Correspondence re accessions, possible TNA transfers, and enquiries including a Durham Chancery *sede vacante* seal of 1617.

2. Lists of records in PRO, Gateshead and DUL, and their transfer, with correspondence including re possible 1973 return and some notes 1973-2006.

2 paper files

UND/EA2/7/PG/Z/PLO September 1997 - May 2003

Plomer collection, enquiries and correspondence re additions to the collection and copyright, with a file of related obituaries.

UND/EA2/7/PG/Z/PRA January 1994 - April 2006

Pratt Green collection, enquiries and correspondence with lists re additions to the collection, with a partial list.

UND/EA2/7/PG/Z/RIC December 1998 - December 2003

E.T. Richmond papers, correspondence re acquisition and cataloguing, with lists.

UND/EA2/7/PG/Z/ROU June 1998 - March 2006 Routh Library, correspondence re Cotton books and (?Martin Routh/Matthew Raine) M.R. inscription.

UND/EA2/7/PG/Z/SHA August 1999 - February 2003 Shafto papers, correspondence re accessions, including Brian Gargate's 1999 list.

UND/EA2/7/PG/Z/SYS May 1999 - October 2003 Systematics Association records, list and notes of their arrangement, and correspondence.

UND/EA2/7/PG/Z/UND/1 December 1955 & September 1997 - December 2016

Durham University records, correspondence re accessions, with lists, including C.R. Hudleston's 1955 list of deeds in Barclays Bank.

including C.R. Hudiesion's 1955 list of deeds in Barciays E

i. December 1955 & September 1997 - August 2004.

ii. February 2005 - November 2006.

iii. January 2007 - December 2016. 3 files

UND/EA2/7/PG/Z/UND/2 November 2002 - December 2017 Durham University records, enquiries, mainly re former members of the university.

i. November 2002 - December 2004.

ii. January 2005 - December 2007.

iii. January 2008 - December 2017.

3 files

UND/EA2/7/PG/Z/WAT June 1998 - November 2004 Eric Watkins papers, correspondence with Eric Watkins re the aquisition and cataloguing of his papers, with lists.

UND/EA2/7/PG/Z/WIL April 1994 - September 2005 Willis papers, correspondence with Peter Willis re the acquisition and cataloguing of his papers, with lists, and enquiries.

UND/EA2/7/PG/Z/WLS April 1994 - September 1996 D.B. Wilson collection, correspondence re the acquisition of his books, drafts of the catalogue, and obituaries of him.

UND/EA2/7/PG/Z/WRI July 1998 - December 2001 Thomas Wright manuscripts, enquiries.

UND/EA2/7/PG/Z/WYL March 2005 - September 2006 Wylde Family papers, acquisition and valuation of.

Head of department's files UND/EA2/8 1977 - 2016 Support services - Library - Archives and Special Collections - Head of department's files

UND/EA2/8/B1 December 1998 - June 1999, July 2008 - March 2012 Theft of 2 manuscripts and 5 books from display in Cosin's Library in 1998, with details of the items (catalogue descriptions, inventories, copies of distinguishing marks, photographs), including the Shakespeare first folio; also the discovery and consequences of the theft and efforts to recover them, including a page from the March 1999 edition and a complete copy of the November 2002 *Trace* featuring the items;

and then correspondence and newspaper cuttings re the recovery of the first folio, handed in to the Folger Library, and the arrest, investigation into, trial and conviction of Raymond Scott for handling the stolen Shakespeare first folio and exporting it from the UK to fund his flamboyant lifestyle and his Cuban girlfriend 2008-2010;

and an invite to a Folger exhibition on the First Folio 2011, and an obituary of Raymond Scott (March 2012).

UND/EA2/8/B2 January - December 2000

Proposed university history by David Watkinson, correspondence and notes of meetings.

UND/EA2/8/B3 12 January - 16 March 2011

Invites, programmes and guest lists for receptions:

for the opening of "The Treasures of Durham University" exhibition, with the chancellor's letter appealing on behalf of the library, 12&13 January 2011, also a CD of 150 JPeg images by Paul Sidney of the 12 January Wolfson Gallery reception, identified:

1 3 witches

2 Gallery general

3-6 Egyptian objects

7-15 Chinese objects

16 Bible

17 Scull cup

18 Head

19 Bible, scull cup and head

20 Cosin

21 Book of Common Prayer

22 Manuscript

23 Manuscripts general

24-26 Gallery general

27-28 Imperial water bowl

29-30 Objects general

31 Shakespeare first folio

32-33 Gallery general

34-36 Bhudda head

37-38 Chinese horse

39 Chinese crawling baby

40 Shakespeare first folio

41Jon Purcell librarian speaking

42 Gallery general

43 Imperial water bowl

44-45 Gallery general

46 Chris Higgins VC speaking

47-48 Bali screen closeup

49 Craig Barclay museums curator, Colin Williams of Inscape

50-51 Julie Biddlecombe-Brown PG Library, Craig Barclay, Colin Williams

52 Ian Doyle former rare books librarian

53-54 Jon Purcell, Nance Macaulay former librarian

55 Liz Branigan conservator, DI Mick Callan, Mrs Angela Callan

56 Jon Purcell, Ian Doyle, Nance Macaulay

57-58 Ian Doyle, Nance Macaulay

59 Ian Doyle

60-61 Mick Callan, DC Tim Lerner, Mrs Polly Lerner

62 Chris Higgins, Mick Callan

63 Chris Higgins, Mick Callan, Tim Lerner

64Julie Biddlecombe-Brown, Chancellor Bill Bryson, Sheila Hingley head

of Heritage Collections

65-66 Jon Purcell, Mrs Shelagh Martell, Andrew Martell

67 Bill Bryson, Sheila Hingley, Prof Richard Gameson

68 Simon Fourmy of Wolfson Foundation, Peter Birmingham Development

69 Tim Lerner, Polly Lerner

70 ?Terence Blackhall artist, friend 71-72 Tim Lerner, Mick Callan

73-74 Chris Higgins, Christopher de Hamel of Corpus Christi College

Cambridge, Sheila Hingley

75 ?, Andrew Martell of Fenwick Group, Christopher Lendrum

76 Peter Birmingham, Simon Fourmy, Anna Campbell

77-78 Grenville Holland, Mrs Olive Holland, Mrs Millie Waites, Charles Waites

79 Chief Constable Jon Stoddart, Joseph Stoddart

80 Christopher Lendrum, Shelagh Martell, Mrs Margaret Lendrum, Andrew Martell, Henry Dyson

81-83 Speeches audience

84-87 Simon Fourmy speaking

88 Richard Gameson, Henry Dyson

89 ?Terence Blackhall, friend

90-91 Tim Lerner, Polly Lerner, Richard Gameson, ?, ?

92 Claire Molloy Development

93 Margaret Lendrum, Bryan Fleming Development, Christopher Lendrum

94 Christopher Lendrum, Margaret Lendrum, Bryan Fleming

95 Charles Waites, Millie Waites, Olive Holland, Craig Barclay

96 Carolyn Burrows, Mrs Margaret Howell, Roger Howell of Fenwick Group, Chris Higgins

97 Peter Birmingham, Claire Molloy

98 Mrs Mary Anne Sinclair, Shelagh Martell

99 Angela Callan, Mrs Lisa Hall

100 Charles Waites, Millie Waites, Olive Holland

101 Millie Waites, Olive Holland, Bill Bryson

102 Charles Waites, Millie Waites, Olive Holland

103 Charles Waites, Millie Waites

104 Charles Waites, Millie Waites, John Marshall, Olive Holland

105 Lisa Hall, Angela Callan

106 Canon Rosalind Brown, Roger Howell

107 Henry Dyson, Mrs Carolyn Ramsbotham, Margaret Howell

108-109 Olive Holland, Charles Waites, Millie Waites, John Marshall

110 Bill Bryson, John Galbraith

111-112 Richard Gameson, ?, ?

113-114 Carolyn Ramsbotham, Margaret Howell, Henry Dyson

115 ?, Hon James Ramsbotham, Craig Fleming

116 Rosalind Brown, Roger Howell

117 Party general

118-120 Bill Bryson speaking

121-123 Richard Gameson speaking

124 Jon Purcell speaking

125-131 Bill Bryson

132 ?, Roger Howell

133-150 Castle Senate Room dinner tables, flower arrangements, place settings, menus

John Stainer exhibition and celebratory concert 11&16 March 2011.

## Paper file

UND/EA2/8/B4 December 2002 - May 2013 Disaster plan, callout lists and procedures Paper file

### UND/EA2/8/B5 July 2004 - April 2013

Correspondence of principally A.I. Doyle (also Sheridan Gilley, Dick Watson, and E.J. Morrall) with principally the Librarian and the Head of Heritage Collections, also the Warden of the University, Debra Kobasa and Durham County Council, generally commenting on various aspects of the collections, spaces, administration of and proposed changes to Palace Green Library. Paper file

#### UND/EA2/8/B6 1982 - 1988

Reports and papers on Special Collections, with some drafts, prepared for university committees and UGC visits etc. Paper file

### UND/EA2/8/B7 2010 - 2014

Reports, budgets, bid applications, email correspondence, Historic Buildings and Contents committee agendas and minutes re Durham Castle Museum, its objects and curator, and also for the administration of tours of the castle. Paper file

### UND/EA2/8/B8 2009 - 2016

World Heritage Site papers, including papers for a World Heritage Site Proposed Research Laboratory meeting 30 April 2010, the "Feasibility Study for Development of Durham Cathedral and Durham University Unesco World Heritage Site Assets and Facilities" by Bowles Green Ltd of September 2010, Purcell's "Palace Green Framework Conservation Management Plan" tabled at a workshop day on 21 March 2013, the "Durham World Heritage Site Research Framework" by David Petts, September 2014, and a programme (with postcards of the site) for "Intangible Heritage ... 30th Anniversary Conference" 4-5 November 2016.. Paper file

# UND/EA2/8/B9 1989-2009

Lists of printed items and manuscripts from the Archives and Special Collections, and occasionally Durham Chapter Library and Ushaw Library, produced for displays to students and visiting groups on various topics, as follows (subject; group/leader, date).

Tanfield; Tanfield group, 11/05/2004

Bamburgh Library, Cosin's Library and MSS, Kellett, Thomas Wright, recent accessions, Routh Library, Literary collections, Sudan Archive; Bibliographical Society, 1990

List of books in French published 1601-1800 in Durham University Library, annotated with items selected for display, with list of selections Religious controversy in early sixteenth century France: French bibles; Dr Jenny Britnell, 1990-2002

Early French printed items; French distinguished visitor

Ushaw Manuscripts 16th-19th centuries

American ambassador's visit, 1992

Bindings; bibliography of bookbinding

York Bibliographical Society, 1992

Cartography, exploration, geometry 16th-17th centuries; Harriot Seminar, 2006

Bindings; North-East Society of Bookbinders, 09/2006

Sources for the Archaeology of Standing buildings; Prof. Matthew Johnson, Dept of Archaeology, 02/2000

To se, and eek for to be seye: MSS and early prints books; Early Book Society, 11/07/2003

Heraldry, courts and pageantry, English 15th-century literary manuscripts; seals; White Lion Society, 2006

History of Science; Prof. D. M. Knight, Dr M. D. Eddy, 2005 Research use of Durham collections; Prof. Brian Fender, HEFCE chief executive, 1995 x 2001

Durham University Library Treasures; 2007

Middle English literature, Breviaries, Devotional reading and Books of Hours, Caxton and de Worde, Rastell and Legal publications, Reference toxte, French connections, Historica and Chronicles

Reformation texts, French connections, Histories and Chronicles,

Medicine and Magic, Wilson collection; Early Book Society Religion and literature; Duke University

Books and manuscripts; British Museum Society

Culture and Belief in Europe, 1450-1600: early printed books from famous presses, Illustration in manuscripts, Printed illustration,

Scientific and technical illustration (astronomy, mathematics,

geography, natural history, architecture), Medicine, Religious works,

Literary and historical works, Music; Open University module

Cremation; Cremation Society, 2001

Dictionaries; Imprint Club

Darlington; Darlington Council Development & Environmental Dept, Countryside Section, 06/2001

County Durham: small display

The English Reformation: triumph or disaster?: texts and pictorial illustrations, Controversial writing, Documentary evidence; Durham University Theology Department

English postgraduates induction class handouts and displays (medievalists, early Renaissance, and post-medievalists); Guide to finding printed books; Pitfalls for the unwary – search strategies; Guide to finding post-medieval literary manuscripts in public collections; Guide to modern literary manuscripts in Durham University Library and their finding aids

Commonplace Books; Wesleyan Conference Ann Moss, 03/09/2009 German history and early printed items; German distinguished visitor Scandinavian literature, history and print culture, including issue of *Classiconorroena*, no. 9, Jan-June 1997, with article on Routh Collection cataloguing project, annotated; Saga conference, 07/2006 Indexing: with note on medieval indexing; Indexers conference,

08/07/2006

Early Floras; Barry Woodward, 10/1989

Literature: treasures in Durham University Library

General; Historical Association Conference, 04/1993

Howard Library: MSS commonplace books of Howard and printed items

Italian Renaissance; Hugh Shankland

Lithuania; 10/2000

Liturgical sources: medieval books, Roman Catholic service books at the time of the Reformation, the Book of Common Prayer, Destruction of medieval service books, Mass, Daily offices, Occasional offices,

Miscellanea, with laminated captions; Dr Jerome Roche

Local history: how to study and research you locality, with bibliography; CLL, 22/03/2000

Oxford Movement; Sheridan Gilley

British Association of Paper Historians, 01/09/2000 Poland

Renaissance Tragedy; Alison Shell, 01/02/2000

Reformation; 07/03/2006

Shakespeare; Prof. R. Watson

Books, manuscripts, maps, photographs; St Mary's College S.C.R., 1989

Books, manuscripts, maps: lists for two different displays; University of the Third Age (York & [?Durham]) and Wessex Fine Art Tours, 05/1999 and 10/1999

Zoology; 06/1992

Paper 1 box

# UND/EA2/8/B10 1970-2009

Lists of printed items and manuscripts from the Archives and Special Collections, and occasionally Durham Chapter Library and Ushaw Library, produced for displays to students and visiting groups, with research notes. Also contains files on exhibitions (produced and proposed), and outreach events hosted at Durham University and elsewhere. Files created by archivist Margaret McCollum. A complete file list is filed within each box (subject; group/leader, date). Display topics (with dates of display) include:

Bishop Auckland, 2002 Bowburn and Cassop, 2007 Cleveland and Teesside, 2002 Cumbria, 1993 Ferryhill, 2005 Gosforth, 2005, 2009 Hebburn, South Shields, Hartlepool, Felling, Heworth, Bishopwearmouth, Benwell, Jarrow, 2007-2008 Lynesack, 1998 Middleton in Teesdale1989 Sedgefield, 1988-2004 Waldridge Fell, environment and the National Curriculum: the dynamic landscape, map work and evidence, 1990 Weardale, and Weardale Chest, 2006 West Rainton, 1983 Whitworth, Tudhoe, Old Park, Spennymoor, 2006 Conservation (needing repair / repaired), 1977 and 1987 Specimen types of documents (suitable for archaeologists), 1976 The creation of Newcastle diocese, 1982 The church in Northumberland from the beginning (including Roman Catholics and non-conformists), 1983 Bishops' Transcripts, 1976 Durham City Freemen and Guilds, 1988 Nineteenth century changes on Wearside and Sunderland, especially under Bishop Baring, 1973 Ecclesiastical history c. 1500-1660, 1983, 2009 The Reformation, 2001, 2006 Sir Peter Ustinov, 2004 Bread through the ages, 2005 Durham University Chancellors, and Academic dress, 2005 History of Science, 2006 Medieval Middle English documents: Hoccleve, 2007 Living in a Material World - Sudan Archive objects, 2007 The Reformation and its aftermath, 2007 What is historical truth? The early settlement of America, 2007 Learned and Popular Medicine, 2007-2008 Consumer Behaviour 1660-1760, 2007-2008 Medieval, early modern and modern records selections, and guides, produced for History undergraduate dissertation training sessions. 2002-2008

## Paper 3 boxes

UND/EA2/8/B11 August 2010 - 2013 Palace Green Library Project, proposals for the reuse of rooms in phase 2, the redevelopment of the Exchequer Building, and a report into Lennox unit failures.

Paper file

UND/EA2/8/B12 March 2020

Emails to staff about the COVID-19 coronavirus pandemic, closing down the buildings and staff working from home.

Paper file

UND/EA2/8/P1 1977 Projects - Durham University Journal index UND/EA2/8/P2 1969 & 1978 - 1983 Projects - Cathedral Chapter Library catalogue, including the 1969 report on the Refectory Library catalogue, progress reports. 1984 - 1985 & 1992 UND/EA2/8/P3 Projects - Cosin's Library computerised catalogue (BL grant) UND/EA2/8/P4 1995 - [1999] Projects - Non-Formula Funding (NFF - Follett) - Archives Information System UND/EA2/8/P5 1994 - 1997 Projects - Follett - Central Asian books online catalogue UND/EA2/8/P6 1994 - 1996 Projects - Follett - Central Asian newspapers microfilms UND/EA2/8/P7 1995 - 2000 Projects - Follett - Durham Diocesan records online catalogue and conservation, including the Tavistock Institute evaluation 2000. 1995 - 1997 **UND/EA2/8/P8** Projects - Follett - Durham Dean and Chapter medieval registers online calendar UND/EA2/8/P9 1994 - 1995 Projects - Follett - T.M. Johnstone tapes remastering 1994 - 1999 UND/EA2/8/P10 Projects - Follett - Routh and Bamburgh libraries online catalogue, including some instructions re the [earlier] revision of Routh entries in the main catalogue UND/EA2/8/P11 1994 - 1996 Projects - Follett - Sudan cinefilms remastering 1994 - 1997 UND/EA2/8/P12 Projects - Follett - Sudan manuscripts catalogue UND/EA2/8/P13 1994 - 1998 Projects - Follett - Sudan photographs digitisation 1994 - 1996 UND/EA2/8/P14 Projects - Follett - Sudan printed material online catalogue UND/EA2/8/P15 1996 - 1998 Projects - Follett - JISC NFF reports UND/EA2/8/P16 1997 Projects - Follett - JISC questionnaires UND/EA2/8/P17 1996 - 1998 Projects - National Manuscripts Conservation Trust - Cosin manuscripts

conservation, including reports of conservation work on individual mss

UND/EA2/8/P18-19 1998 - 2000 Projects - Archives hub 18. Correspondence, reports and working group meetings minutes 19. Cataloguing rules

UND/EA2/8/P20 1998 - 1999 Projects - RSLP (Research Support Libraries Programme) - early preparations for bidding

UND/EA2/8/P21-22 1998 - 1999

Projects - RSLP - project drafts

21. Guidelines; archive collection level records; Cosin manuscripts catalogue; Durham dean and chapter medieval deeds calendar; printed specal collections early and rare books catalogue; Sudan films and photographs digitisation and mastering

22. Archive indexing; enhancing the research capacity of the OPAC; Durham maps

UND/EA2/8/P23-24 1999 - 2001 Projects - RSLP - 19th century pamphlets (Grey) catalogue

UND/EA2/8/P25 2001 - 2002 Projects - RSLP - Revelation (M.S. McCollum file).

UND/EA2/8/P26 2002

Projects - National Manuscripts Conservation Trust grant application re Church Commission Durham Bishopric estates receiver general's accounts. Paper file

UND/EA2/8/P27 2014 - 2015

Kuwait museum project, including on Aldiwan Alamiri, Mubarkiya School, Kuwait National Museum 2003, Mubarak Kiosk, Dickson House Cultural Centre, Kuwait Archaeology and the Maritiem Museum, and a file of descriptions of BBC images.

Paper file

UND/EA2/8/P28 2014 - 2018

First World War projects, comprising the Roll of Honour project to compile biographies by volunteers of all the university's WW1 dead and those who survived 2014-2018, and ASC's involvement in the Universities at War project funded by the HLF 2015-2017. Paper file

## UND/EA2/8/P29 2018

Exchequer Building tours and interpretation project.

1. Exhibition team file including: Education Resource Pack (incomplete), articles and papers about the background history of the building includuing copy correspondence from A.I. Doyle 2016, report of Archaeological Services Durham University on Land at Palace Green ... geophysical surveys July 2009, copy images and plans, Bishops, Books and Buildings Research on the History of the Exchequer building report [by Richard Annis], The Library World article [c.1936], designs for possible tours and interpretation, and some budget estimates.

2. 24 interpretation plan, design and timelines etc.

2 paper files

UND/EA2/8/P30 2002 - 2008

Collections Care scheme, papers, reports, meeting minutes, conservator job descriptions and adverts, correspondence.

2 paper files

UND/EA2/8/P31 1999 - 2004

Mormon microfilming of university, cathedral and bishopric material, correspondence and agreements.

Paper file

UND/EA2/8/P32 August 2010 - July 2011 Appointments diary of [the Head of Heritage Collections] detailing meetings, staff absences etc. Paper book

UND/EA2/8/P33 2004 - 2009

Sudan Archive Digitisation, reports, correspondence, camera specifications, job description for a digitser and their recruitment.

Paper file

### UND/EA2/8/P34 2004

Our Friends in the North HLF joint bid of Tyne and Wear Archives, Durham County Record Office, Newcastle University Library and DUL, to provide a cataloguing resource involving especially the Backhouse papers, rejected by HLF.

Paper file

Other records UND/EA2/9

## UND/EA2/9/1 May 1914 - June 2011

Palace Green Visitors' Books

Recording members of other universities, other visitors, some members of the university, and some spurious figures, detailing date, name,

address/institution, and purpose of visit. The first volume was little used after 1959, with only one entry in 1967, and then Princess Margaret and four others in 1982. The last volume was closed in June 2011 on the departure of the Music and Law collections to the Main Library.

- 1. May 1914 October 1982.
- 2. September 1981 July 1986.
- 3. July 1986 December 1991.
- 4. January 1992 June 1998.
- 5. July 1998 February 2005.
- 6. February 2005 June 2011.

UND/EA2/9/2 1992 - 2008, 2012 - 2013

Readers' day books

Annual diaries signed by readers of ASC, including one for the temporary searchroom operated in Cursitor's 2012-2013.

UND/EA2/9/3 May 2004 - February 2010 Extended hours staff message book, with both duties for staff to carry out and reports by them for the regular staff.

UND/EA2/9/4 January 2010 - December 2011 Issue desk appointments diaries recording upcoming daily events in Palace Green Library and staff absences from the building. 2 paper books

#### UND/EA2/9/5 October 1958 - April 2011

Bishop Cosin's Library visitors' book, recording name, date and institution, and usually the occasion of the visit (conference, meeting etc). A note in the front states that the volume was intended but never used for a new catalogue of Cosin's Library (the paper is watermarked 1833) and it was made the visitors' book after the renovation completed in October 1958, with the first signatory being the Earl of Scarbrough on his installation as chancellor on 16 October 1958. The volume was closed in July 2011 prior to the further renovation of Cosin's Library.

Paper book, edged with gold scrollwork on the inside and gold lines on the outside, bound by Andrew bookseller and binder of Durham, title stamped on the front cover "Catalogue of Bishop Cosin's Library"

UND/EA2/9/6 [c.1960] Notice asking for the Bishop Cosin's Library visitors' book to be signed and for "Quiet, please" . Card, 1f

UND/EA2/9/7 [c.1960] Plan of the Bamburgh Library shelving. Paper mounted on cardboard, 1f UND/EA2/9/8 June 2001 - May 2013 Palace Green Lbrary lost property register recording date, item, where found and by whom, logged by, collected by and sent to E&B as appropriate. Paper book

UND/EA2/9/9 April 2006 - April 2011 Contractors Log Book, recording who attended, where, why, when and with what effect, to carry out repairs and maintenance to Palace Green Library. Paper file

Sudan files

UND/EA2/10 1978 - 2003

*Provenance:* Deposited by Jane Hogan of Durham University Library ASC, 5 January 2005, Acc No Misc.2004/2005:49.

UND/EA2/10/CH//S/2-3D 1977 - 1980 Abbas Hilmi II papers - correspondence with depositor

UND/EA2/10/DC.1c 1987 - 1996 Abbas Hilmi II papers - general correspondence

UND/EA2/10/PG/Z/HIL/1 1997 - 2006 Abbas Hilmi II papers - general correspondence

UND/EA2/10/DC.1e 1981 - 1992 Abbas Hilmi II papers - applications to reproduce Paper file

UND/EA2/10/DC.5a 1981 - 1988 Sudan archive - general file Paper file

UND/EA2/10/DC.5c January - June 1997 Sudan archive - general correspondence/enquiries Paper file

UND/EA2/10/SAD/1/1 July - December 1997 Sudan archive - general correspondence/enquiries Paper file

UND/EA2/10/SAD/1/2 January - June 1998 Sudan archive - general correspondence/enquiries Paper file

UND/EA2/10/SAD/1/3 July - December 1998 Sudan archive - general correspondence/enquiries UND/EA2/10/SAD/1/4 January - June 1999 Sudan archive - general correspondence/enquiries UND/EA2/10/SAD/1/5 July - December 1999 Sudan archive - general correspondence/enquiries UND/EA2/10/SAD/1/6 January - June 2000 Sudan archive - general correspondence/enquiries UND/EA2/10/SAD/1/7 July - December 2000 Sudan archive - general correspondence/enquiries UND/EA2/10/SAD/1/8 January - June 2001 Sudan archive - general correspondence/enquiries. UND/EA2/10/SAD/1/9 July - December 2001 Sudan archive - general correspondence/enquiries. UND/EA2/10/SAD/1/10 January - June 2002 Sudan archive - general correspondence/enquiries. UND/EA2/10/SAD/1/11 July - December 2002 Sudan archive - general correspondence/enquiries. UND/EA2/10/SAD/1/12 January - June 2003 Sudan archive - general correspondence/enquiries. July - December 2003 UND/EA2/10/SAD/1/13 Sudan archive - general correspondence/enquiries. UND/EA2/10/SAD/1/14 January - June 2004 Sudan archive - general correspondence/ enquiries, with an index. July - December 2004 UND/EA2/10/SAD/1/15 Sudan archive - general correspondence/ enquiries, with an index. UND/EA2/10/SAD/1/16 January - June 2005 Sudan archive - general correspondence/ enguiries, with an index. UND/EA2/10/SAD/1/17 July - December 2005 Sudan archive - general correspondence/ enquiries, with an index. UND/EA2/10/SAD/1/18 January - June 2006 Sudan archive - general correspondence/ enquiries, with an index. 1978 - 1993 UND/EA2/10/DC.5r Sudan archive - repair work

5 The College files

UND/EA2/11 1959 - 1999, mostly 1990 - 1997

Correspondence files of the former Palaeography and Diplomatic Department staff based at 5 The College after their merger with the Special Collections department of the University Library to become Archives and Special Collections in 1990. The material covers enquiries about records held and information in them, requests to visit, individually or in groups, requests for reprographics and accessions of records, with copy responses from staff. The material is organised alphabetically by correspondent/organisation, and then chronologically. It generally covers the period from 1990 to 1997. Some long-running correspondence was brought over and continued from the previous filing sequences of Pal and Dip at Prior's Kitchen and 5 The College/South Road (the major sequences of these are noted in the list below). In 1997 most of the staff were transferred, with most of the records, to Palace Green.

The files were weeded by Genevieve Budd in November 2003 to April 2004. *Related material in other DUL collections:* For earlier material, see the records of the Palaeography and Diplomatic Department at UND/DB4.

UND/EA2/11/A1 November 1990 - March 1998 Abbott to Anstruther (including intruder alarm log 1993-1997 and Altec Engineering re shelving 1997-1998)

UND/EA2/11/A2 January 1961 - May 1997 Appleby to Atkinson (including Archaeology Dept, and A.W. Armstrong January 1961 to January 1997)

UND/EA2/11/B1 August 1978 - July 1997 Backhouse to Bayles (including B.M. Bacon August 1978 to May 1997)

UND/EA2/11/B2 May 1981 - February 1997 Beale to Blackwell

UND/EA2/11/B3 October 1988 - May 1999 Binder, requests and payments for binding work

UND/EA2/11/B4 October 1971 - February 1997 Boehm to Boyle (including Borthwick Institute York from October 1971 and K. Bourne March 1972 to March 1992)

UND/EA2/11/B5 December 1988 - March 1997 Brabner to Bruynzeel Storage Systems

UND/EA2/11/B6 March 1961 - June 1997 Buckerfield to Burrows (including P. Burroughs March 1961 to October 1992)

UND/EA2/11/C1 January 1967 - October 1995 Cable to Catholic Family History Society (including the earl of Carlisle January 1967 to June 1994)

UND/EA2/11/C2 February 1959 - July 1998

Centre for Environmental Interpretation at Manchester Metropolitan University to Cleveland County Council (including Church Commissioners February 1975 to July 1998 with lists of various records transferred and the Church of Jesus Christ and the Latter Day Saints (Mormons) February 1959 to July 1997) UND/EA2/11/C3 January 1967 - June 1997 Cockerill to Cox (including J.F.A. Colebrook-Robjent January 1967 to September 1994)

UND/EA2/11/C4 June 1966 to July 1996 Cranstone to Cusack (including Cumberland/Cumbria Record Office June 1966 to December 1995)

UND/EA2/11/D1 July 1978 - November 1996 Dagger to Durham University St Mary's College (including J.K. Dawson July 1978 to October 1991)

UND/EA2/11/D2 January 1995 - May 1997 Bishop of Durham, mainly concerning the transfer of records from Auckland Castle

UND/EA2/11/D3 February 1991 - February 1997 Durham University Library Palace Green Section

UND/EA2/11/D4 November 1990 - April 1997 Durham University Library Main Library

UND/EA2/11/D5 May 1992 - April 1994 Durham County Record Office, mainly concerning the transfer of records

UND/EA2/11/D6 August 1995 - June 1996 Durham Dean and Chapter, chapter clerk, Paul Whittaker

UND/EA2/11/D7 November 1995 - June 1996 Durham Dean and Chapter, Chapter Office

UND/EA2/11/D8 January 1990 - July 1997 Durham Diocesan Registry, mainly concerning the transfer of records

UND/EA2/11/E1 December 1966 - March 1997 Edwards to Exeter Cathedral Archives

UND/EA2/11/E2 June 1988 - August 1996 Durham University Estates and Buildings dept

UND/EA2/11/F1 July 1986 - April 1997 Fawcett to Freeman

UND/EA2/11/G1 July 1981 - January 1997 Galloway to Guy

UND/EA2/11/H1 May 1962 - November 1996 Hall to Hayward (including J. Hamburger May 1962 to March 1991 and A.L. Harington August 1970 to January 1990)

UND/EA2/11/H2 December 1963 - July 1995 Hedges to Royal Commission on Historical Manuscripts (the latter mainly re notifications of accessions, April 1971 to November 1993)

UND/EA2/11/H3 March 1987 - April 1997 Hodges to Howson

UND/EA2/11/H4 December 1984 - March 1997 Hudleston to Hyslop UND/EA2/11/IJ May 1974 - July 1997 Inch to Jorna (including the transfer of Auckland Castle records filed under Bishop David Jenkins, and M. Johnson May 1974 to July 1997)

UND/EA2/11/K1 February 1990 - November 1996 Katzemellenbogen to Kurucz

UND/EA2/11/L1 December 1973 - February 1997 Laing to Lists of publications (including J. Laing December 1973 to October 1994)

UND/EA2/11/M1 July 1981 - June 1996 Meadows to Mills

UND/EA2/11/M2 October 1980 - November 1997 Monkman to Museum Documentation Association (MDA)

UND/EA2/11/N1 December 1975 to February 1997 Nathanson to Northumberland County Record Office (including National Maritime Museum December 1975 to March 1994)

UND/EA2/11/O1 August 1987 - July 1996 O'Brian to Oughton

UND/EA2/11/P1 November 1983 - June 1996 Paszkowski to Pyle

UND/EA2/11/R1 January 1972 - May 1997 Raggett to Ryder

UND/EA2/11/S1 August 1974 - July 1997 Sadler to Shrimpton

UND/EA2/11/S2 March 1972 - November 1996 Sinclair to Squires (including E.A. Smith March 1972 to October 1990, H.J. Smith April 1977 to October 1994 and Smith Gore solicitors October 1977 to September 1992)

UND/EA2/11/S3 February 1989 - June 1997 Stainthorpe to Swinburne Jackson and Moreland solicitors

UND/EA2/11/S4 November 1988 to June 1997 Tacon to Tyson

UND/EA2/11/UV March 1982 - March 1995 Udy to Voices from the Past exhibition

UND/EA2/11/W1 June 1959 to May 1997 Waddams to Wyly (including P.J. Wallis June 1959 to April 1983 and A.J.L. Winchester May 1977 to August 1995)

#### UND/EA2/11/Z1 1978 - 1997

Leaflets and notices, including subject guides, lists of Co Durham places in the archives, searchroom rotas and rules, record agents, reprographics charges, opening hours, computer procedures, the historical development of the department.

UND/EA2/11/Z2 1993 Classification scheme for the departmental library and a list of books missing.

UND/EA2/11/Z3 1982 - 1999

Disaster planning, including a training exercise at the Borthwick Institute in York in April 1999.

UND/EA2/11/Z4 1993 - 1994 Procedures for drawing-up search-room annual reports.

UND/EA2/11/Z5 1986 - 1997 Collecting/Acquisitions policy.

UND/EA2/11/Z6 1980 - 1996 Eighteenth Century Short Title Catalogue.

UND/EA2/11/Z7 2002 - 2005

Medieval documents website (www.durham.ac.uk/medieval.documents/) masters, comprising bibliography, chronological document list, alphabetical list of document types, texts about documents with some images of documents, put together by A.J. Piper.

Paper file

Exhibitions

UND/EA2/12 1938 - 2013

Catalogues, captions, posters and images of exhibitions and other events at Palace Green and occasionally elsewhere, generally organised by Palace Green staff but on occasion by others.

### UND/EA2/12/1 1938-1984

Library binder containing a record of exhibitions mounted by the Library. Some indicate books exhibited, although most shelfmarks are no longer current. Loose items have been stored in a separate file and are marked (loose).

Exhibition of Bindings, 28 November - 2 December 1938 (H. W. Acomb) (loose)

The Beardsley period (DGR)

Conference of School and University Teachers, 15 March 1952 (DGR) Catalogue for visit by Conference of School and University Teachers (loose)

Some notable science books (DGR)

Local history, 20 March 1953 (DGR)

Coronation exhibition 27 April - 2 May 1953 (royal bindings) (DGR) Poster for coronation exhibition (loose)

Illustration: manuscripts and printed books (DGR)

Background to Shakespeare for English classes (annual till 1958, & later)

First and early editions of Greek and Latin Authors, for Classical Association Conference April 1957

Calligraphy and autographs

Monthly displays in Entrance Hall 1958 [new accessions; centenary first editions; teaching of Latin in 16th - 17th century England] Bishop Cosin's Library re-opening after renovation October 1958 Monthly displays in Entrance Hall 1959 [Chaucer; literary centenaries; Handel; Swift & Voltaire; Lake poets; correspondence of 2nd Earl Grey and Archdeacon Thorp; editions of classical texts; Schiller bicentenary] Centenary of the death of Bishop Maltby July - October 1959 Monthly exhibitions in catalogue room 1960-1961 [recent accessions;

Albert Camus; Diderot; English Bible; Restoration of Charles II; recent accessions; Daniel Defoe; Francis Bacon]

Bamburgh Library opening exhibition May - October 1960

Books from the collection of T. M. Winterbottom November 1960 - March 1961

Poster, guide and flyer for Winterbottom exhibition (loose)

Monthly exhibitions in entrance hall 1961 [Hobbes & Clarendon; Sierra Leone; recent accessions; Samuel Richardson, printer; Burke, Paine & Bentham; oriental books]

English Poetry from Beowulf to Auden: for the Annual Conference of Professors of English 8 April 1961 and all summer

Poster, press review and conference dinner for English poetry exhibition (loose)

Our ancient County Palatine: for the Centenary of the Architectural & Archaeological Society of Durham & Northumberland, October 1961 - January 1962

Poster and flyer for County Palatine exhibition (loose)

Tercentenary exhibition John Cosin and the Book of Common Prayer, 1662, March-May 1962

Flyer and chronology for BCP exhibition (loose)

Quarterly exhibitions in entrance hall 1962-1963 [Proclamations: Pascal & Rousseau; recent Oriental accessions; C. M. Wieland] Le livre Français, June - October 1962 Poster for Le livre Quarterly exhibitions in the entrance hall 1963-1964 [Disraeli & Gladstone; philosophy; William Cobbett] Children and Books, January - July 1963 (DGR) Works for children, June - November 1966 Quarterly exhibitions in the entrance hall 1964 [Galileo; Alaskan earthquake; John Calvin; Durham elections] Flyer, recordings at Durham University Observatory of Alaskan earthquake 28 March 1964 (loose) Shakespeare (born 1564) and contemporaries, March - October 1964 Poster for Shakespeare (loose) Quarterly exhibitions in entrance hall 1965-1966 [recent Oriental accessions [IJCF]; W. B. Yeats [ADB]; Dante [ADB]; Scandinavia [BSB]; Rudyard Kipling [MGF]] The history of Natural Science 1460-1860, September 1965-March 1966; Science Section March-October 1966. Poster and guide to Natural Science exhibition (loose) Bicentenary of Dalton's birth, Science Section November 1966 [DMK] Flyer for Dalton (loose) Michael Faraday 1791-1867, Science Section [DMK] Flyer for Faraday (loose) Small Exhibitions in Entrance Hall & Cosin 1966-67 [recent acquisitions for Palace Green; for Oriental Section; (iii) H G. Wells (ADB); Lionel Johnson & Ernest Dowson (ADB); David Garrick (Helen Smith); recent acquisitions of rare books (AID) H. G. Wells list (loose) English writers and Italy (ADB & H. Shankland) Poster for English writers and attendance statistics (loose) Smaller exhibitions 1967-69 [Jonathan Swift (ADB); recent acquisitions for Special Collections (AID); De la Mare and Kipling (ADB & MGF); Durham University Library Publications (AID) The British and North America (ADB & D. Ratcliffe) Poster for British and North America and attendance statistics (loose) Smaller exhibitions 1969: [local ports and harbours (ADB); mines and mining (ADB & AID); 21 years of University Publications, at Science Library and Palace Green] Lists for ports, rivers and mining (loose) The artist and the book in France: Palace Green & Science Section 24 January - 8 February 1969 (loose) Specimens from Cosin's Library, for its tercentenary, June - October 1969 & January - February 1970 (AID). Poster for Cosin exhibition (loose) Attendances for Cosin and French exhibitions (loose) History of Law, for two conferences September and November 1970

Smaller exhibitions 1970: [bicentenary of birth of Wordsworth (ADB); Charles Dickens (ADB); early scientific education & practice in Co. Durham, (C. Preece)

List of Dickens books (loose)

History of science, for British Association, September 1970 (DMK) Pascal, Jansenism and Port Royal, May - October 1971 (AID and M. Sharratt)

Flyer for Pascal (loose)

Negro slavery in the American South, February 1971 (ADB & D.

Ratcliffe - Ioan from John Judkyn Memorial)

Poster and correspondence for slavery exhibition (loose)

Walter Scott bicentenary, October - November 1971 (ADB)

The Paris Commune 1871, November 1971 (ADB & RCN)

Attendances for History of science and Paris Commune exhibitions,

list of books and guide for Commune 1871 (loose)

Association copies, March - April 1972 (RCN)

Bede: for meeting of university teachers of English, 20 May 1972, 10 April - 27 June 1972

Ben Jonson quatercentenary, Cosin's Library, 10 April - 27 June 1972 (RCN)

Recent acquisitions for Oriental Section, 27 June - 10 October 1972 (IJCF)

Local manuscripts acquired since 1945: for a visit of Durham County Local History Society and for one from the Newcastle Library School, October 1972 - April 1973.

Oriental scholarship, religion & travel, in honour of I.J.C. Foster, by E.T.W. McCann, 7 May - 15 October 1973

Poster for Oriental scholarship (loose)

Photographs: DUL extension by G.G. Pace (Civic Trust Award), June - 19 October 1973

Memorial exhibition of 33 photographs by Alan Wiper, Palace Green, September - 19 October 1973, then at Science Site

Book jackets of recent modern accessions, 22-29 October 1973 Walter de la Mare, 29 October - 24 November 1973 (ADB)

W. H. Auden, 26 November - 31 December 1973, then January 1974 Science site (ADB)

The paintings of David Ramage, Librarian 1945-67, January 1974 Poster and list for Paintings of David Ramage (loose)

The English detective story, 4 March - June 1974 (Eamon Duffy) Durham Episcopal Mint, by M. Guilding, for British Association of

Numismatic Societies, April - May 1974

David Jones, 15 April - 10 May 1974 (RIC)

Edwardian books about Spain, 13 May - 6 June 1974 (AJP)

St Mary's College 75th anniversary, June 1974 (MH)

Wildlife illustration, August 1974

Items of architectural interest for AGM of Architectural & Archaeological Society of Durham and Northumberland, April - September 1974 Really rare books, visit of Library Association, September - November 1974 Morden Tower Poetry Forum: posters, photos, publications, October - November1974 (RIC)

Thomas Bewick: books and engravings, 25 November - 11 December 1974 (R.S.O.Tomlin)

Catalogue for Bewick (loose)

Old Science Books, for visit of Science Masters Association, January 1975

The Italian Campaign 1943-45, by I. Graham from his own collection; also at Science site; 20 March - 8 May 1975

Guide to Italian campaign (loose)

The War in South-East Asia: by Louis Allen, from his collection, with series of General university Lectures, May 1975

Guide to War in South-East Asia (loose)

Poster for The Abbott Collection of literary manuscripts, May 1975 (loose)

Local private presses, 10th anniversary of North Gate Press, June 1975 at Palace Green, July at Science site (ADB)

Guide to Local private presses (loose)

Radix doctrinae amara - fructus dulcis: Latin and Greek in the English Grammar School, by Edna Jenkinson, for Northumberland and Durham Branch of the Classical Association, September - November 1975 Guide to Radix doctrinae amara (loose)

British Association of Japanese Studies, 9 April - 19 May 1976 (L. Allen & ADB)

Guide for Fulcrum Press, June 1976 (RIC) (loose)

England's earliest printers in facsimile, in parallel with an exhibition (for Caxton) in the Monks' Dormitory, Cathedral Library, August-December 1976 (Jan Rhodes)

Poster for England's earliest printers (loose)

Books and pamphlets illustrated by Richard Shirley Smith, 1 - 29 November 1976 (ADB)

Guide and flyer for Richard Shirley Smith (loose)

Tony Harrison, Northern Arts Literary Fellow, December 1978 - January 1977 (TWH & ADB)

Poster for Tony Harrison (loose)

Local engraved glass 1-19 March 1977(ADB)

Guide and flyer for Local engraved glass (loose)

Kirill Sokolov, in association with exhibition at Collingwood College 16 May - 11 June 1977

List, catalogue and large poster for Kirill Sokolov (loose)

Colpitts Poetry photographs 13 - 25 June 1977 (RIC)

Legal history or Annual Conference of Law Librarians, 5-10 September 1977 (SMD)

French books of the 13th-20th centuries, 21 April - 21 May 1977 (AID & EMR)

Poster for French books (loose)

Homage to Luigi Dallapiccola, Hon.D.Mus., by Jerome & Mrs Roche, 6-13 March 1978

Poster for Luigi Dallapiccola (loose)

Really rare books, visit of the Pittsburgh Bibliophiles, 1978 (AID) Five hundred years of science, July - December 1978 (ADB & DMK) List for The Door is Open & the Way soe Plain: Quakers, by RIC, February - April 1980 (loose)

Annual Conference of Chemistry Society, April 1980 (ADB & DMK) Homage to Sir Rupert Hart-Davis Hon. D.Litt., July - August 1981 (ADB)

Guide for Sir Rupert Hart-Davis (loose)

Poster and guide for William Plomer, July - August 1981 (loose) Golden jubilee of Friends of the National Libraries June - September 1981

List of science books, displayed in Cosin's Library 17 December 1981 (loose)

Meeting of the Anglo-Australian Telescope Board 27 September 1983 (loose)

Recent accessions, 1983-84: three small displays (B. Cheesman) (loose)

Poster for Food & drink in Durham, August - September 1985 (loose)

## UND/EA2/12/1965A 1965

"Natural science in Europe before & after 1665", catalogue to exhibition at University Library.

1 file

1v

UND/EA2/12/1967A 1967

"English writers and Italy", captions and guide to exhibition at University Library, with a plan of the layout in Bamburgh Library. 1 file

UND/EA2/12/1968A June - October 1968

"The British and North America", poster captions and guide to exhibition at University Library, with a plan of the layout in Bamburgh Library. 1 file

UND/EA2/12/1969A 24 January -8 February 1969

"The artist and the book in France. Painters sculptors and engravers 1943-1968", catalogue to exhibition at University Library from the collection of Walter J. Strachan.

1 v

UND/EA2/12/1973A 1973

Catalogue slips and notes used in preparation for "Foster exhibition". 1 file

UND/EA2/12/1978A July 1978

"500 years of scientific books". Poster and catalogue for exhibition at Palace Green, July-October 1978.

1 file

UND/EA2/12/1980A 1980 "Milton in the eighteenth century" Catalogue and notes for exhibition at Palace Green, 1980. 1 file UND/EA2/12/1981A July 1981 "William Plomer" Catalogue for exhibition at Palace Green, July-August 1981. 3f UND/EA2/12/1981B July 1981 "From the Church Fathers to the Oxford Movement" Catalogue for exhibition at Palace Green, 1981. 3f UND/EA2/12/1982A June 1982 "University of Durham 1832-1982" Catalogue and poster for exhibition at Palace Green, 28 June - 9 July 1982. 1 file UND/EA2/12/1983A November 1983 The Oxford movement Catalogue of exhibition at Palace Green, November - December 1983. 1v UND/EA2/12/1983B 8 December 1983 "An exhibition held in Bishop Cosin's Library ... for the Durham Harriot seminar. Giordano Bruno and the Northumberland circle". Catalogue. [8]p UND/EA2/12/1983C 27 September 1983 Captions for a music exhibition, Easter 1983. 1 file UND/EA2/12/1984A January 1984 The history of law reporting in England Captions and catalogue of exhibition Palace Green January - March 1984. 1v UND/EA2/12/1984B 1984 No Jesuits in hell, The scarlet beast strip't naked: fear of Rome in Restoration England Catalogue of exhibition at Palace Green, 1985. 1v UND/EA2/12/1984C 12 May 1984 "Franco-British Council visit to Bishop Cosin's Library" Catalogue. [8]p UND/EA2/12/1984D August 1984 Richard de Bury the book-loving bishop Catalogue and poster of exhibition at Palace Green August - September 1984. File of photographs and captions. [15]p; 1 file

#### UND/EA2/12/1984E 14 September 1984

" Durham astronomy, an exhibition ... for the Durham meeting of the British Astronomical Association", catalogue, notes and captions.

[3]p

UND/EA2/12/1984F October 1984

*Fox to Fry the changing face of Quakerism in the Durham Palatinate* Poster and catalogue of exhibition at Palace Green October - December 1984. 1v & 1p

UND/EA2/12/1984G 14 July 1984

Captions for display in Cosin's Library for international conference on baroque music.

1 file

UND/EA2/12/1985A February 1985

"19th century decorated bindings" Poster and captions to exhibition at Palace Green, February - March 1985.

16p

UND/EA2/12/1985B January 1985

*Bookbinding in Durham 1650-1750* Catalogue of exhibition at Palace Green, Epiphany Term, 1985, with poster and captions. 12p + 1f

UND/EA2/12/1985C May 1985

*Priest and printer: the radicalism of continuity* Catalogue of exhibition of books from St Chad's College library staged at Palace Green May - June 1985.

19p

#### UND/EA2/12/1985D July 1985

"The seventeenth century in the Special Collections of Durham University Library". Captions and catalogue of exhibition at Palace Green for 1st conference of Centre for 17th Century Studies. 26p; 1 file

UND/EA2/12/1985E June 1985

"Bygone Durham in photographs". Catalogue of exhibition at University Library, June - August 1985, captions and press release obituary of C. W. Gibby, 3 photographs of the exhibition in large upright cases. 7p, 1 file

UND/EA2/12/1985F August 1985

"Latin learning". Catalogue of exhibition at Palace Green August - September 1985 (conference of Academia Latina).

[8]p

UND/EA2/12/1985G August 1985

*Food & drink in Durham* Catalogue of exhibition at Palace Green August - September 1985.

1v

UND/EA2/12/1985H November 1985 *Refugees for religion: the Huguenots and their influence in England* Captions and catalogue of exhibition at Palace Green November - December 1985. 1 file

UND/EA2/12/1985I 16 December 1985 "An exhibition held in Bishop Cosin's Library ... for the Durham Harriot seminar. Hobbes's debt to Walter Warner". Catalogue. [8]p

# UND/EA2/12/1985J 1973 - 1985

History of the University exhibition, materials collected for it, including plans of the boards and layout, draft text, a leaflet, and photographs of contemporary views of university buildings and aspects of university life (rowing, cricket), also of the judges procession and a display by the DLI band on Palace Green, with some copy prints and photocopies of earlier images. The exhibition was set up in 1985 in what in 2011 became the Wolfson Gallery when it was finally demounted after serving for its last years as the backdrop to a student computer room.

Photographs (in J3):

1-14. General views of Durham, from Observatory Hill (1-5), railway stattion (6), over Elvet Bridge and Leazes Road (7), of the Castle (8), up Elvet Bridge (9), down Silver St (10), of Framwellgate Bridge and the castle etc (11), of the Observatory obelisk (12-13), and a "Barclays Bank and Robots" sign (14).

15-21. Cathedral, views King's mill (15-16), the door knocker (17-18), the Cloisters with the Lawson Pieta sculpture upstanding in the centre (19), views down the nave at ?congregation (20-21).

22-38. Palace Green general, Abbey House and the old fire station (22), crocquet (23), Cosin's Hall (24-26), judges' procession out of the castle (27-31), floddlighting on the cathedral (32-33), DLI band parading (34-37), people entering the cathedral (38).

39-59. Palace Green Library, students being examined in Cosin's Library (39), Ian Doyle in Cosin's Library (40), Garden Room window (41), shelving and tables being installed/removed from the Wolfson Gallery space (42-45), Salvin's plan for the new university c1835 (46), Frank Jevons lecturing in the Wolfson Gallery (47-48), exterior views from Palace Green and Fellows Garden (49-51), exteriors of the Pace Building (52-59).

60-84. Castle, exterior views (including (65) of the entrance to the cathedral cloisters) (60-66), drawing of "Knocking In" at the Norman gateway (67), scaffolding and proprs with workmen round the exterior c1930s (68-72),

scaffolding inside the Great Hall c1930s (73), interiors of student rooms in [Norman Gallery] and Bailey Court (74-78), graduation parties in the master's and fellows' gardens (79-83), play in the fellows' garden (84).

85-98, 100-103 North and South Bailey and Saddler St, views of Saddler St from above (85-88) and along it (89), North Bailey History Dept (90-92), Hatfield College Jevons Court (93), Dun Cow Lane (94), St Chad's College frontage (95-97), outside cathedral east end (98), St John's College frontage (100-102), college crocquet lawn (103).

99, 104-130. Old Elvet street views including Marriott's Hotel (106) and Old Shire Hall (108-110).

131-137. Elvet Riverside, views of its possible redevlopment (Not realised) (131-132), old carpet factory (133-134), university administration offices (135-137).

138-140. Prebends' Bridge (138) and cottage (140-141).

141-144. Old Racecourse ground and pavilion with cricket being played. 145-146. Kingsgate Bridge with the DSU Building beyond.

147-159. Hild Bede College buildings and grounds exteriors, also a St Hild's College group c1900 (147).

160-164. St Mary's College buildings exteriors.

165-167. Grey College building exteriors, including Fountains Hall (167).

168-170. Van Mildert College buildings exteriors and lake.

171-173. St Aidan's College buildings exteriors.

174-176. Trevelyan College building exteriors.

177-181. Bill Bryson Library, Dame Margot Fonteyn with trowel and foundation stone (177), exterior (178), issue desk (179-180), shelves and reading space (181).

182-183. Science Site, exterior (182), students with appartus (183).

184-192. Business School buildings construction and complete.

193-197. Botanic Gardens plants, grounds and greenhouses.

198-205. Student activites, Freshers Fair especially canoe and fencing clubs (200-202), four rowing (203), University College VIII rowing (204) and IV outside the boathouse (205).

206. Nevilles Cross College exterior.

207. Drawing of the remains of Neville's Cross.

208-209. Ushaw College, chapel exterior (208) and game of ?cat being played by men in whites (209).

3 boxes

UND/EA2/12/1986A February 1986

"Verdant Green by Cuthbert Bede The making of a Victorian comic novel". Catalogue of exhibition at Palace Green.

Images of the material displayed in the exhibition.

Size: 35mm

30 colour slides & 1v

UND/EA2/12/1986B [1986]

"Recording watermarks in paper using beta-radiography" explanatory sheet (to accompany a display?).

1р

UND/EA2/12/1986C May 1986

"Halley's Comet in history". Introduction to exhibition at Palace Green May-June 1986.

Зр

UND/EA2/12/1986D 17 June 1986

"Visit of Friends of the Beinicke Library to Bishop Cosin's Library". Catalogue of a display at Palace Green.

11p

UND/EA2/12/1986E August 1986

"Illustrated billheads, 1720-1920" Poster for an exhibition, staged by Durham CRO, August -Spetember 1986.

1р

UND/EA2/12/1986F October 1986

*The Durham Colleges* Introduction to exhibition at Palace Green, October - December 1986. With envelope of short captions (which do not identify material used).

15p

#### UND/EA2/12/1987A [1987]

*The Pratt Green collection*. Captions and catalogue of an exhibition at Palace Green to mark the start of the Pratt Green collection on hymnody. 3p

UND/EA2/12/1987B 25 June 1987

Four centuries of the Bowes family's service to the crown in the north-east Captions and catalogue of a display at St John's College 3p

UND/EA2/12/1987C June 1987

"Books relating to Iceland" Catalogue of an exhibition June-December 1987. 5p

UND/EA2/12/1987D July 1987

*Lord Derwentwater and the Jacobite failure in 1715: history and legend* Captions and catalogue of an exhibition at Palace Green July-September 1987.

16p

UND/EA2/12/1987E November 1987

Poster for "Culture in expansionist Germany", an exhibition at Palace Green November 1987 - January 1988.

1f

UND/EA2/12/1987F 14 December 1987

"An exhibition in Bishop Cosin's Library ... for the fifth Durham Thomas Harriot seminar. The borders in Harriot's time". Catalogue.

7р

UND/EA2/12/1987G 1973 & 1987

"The photography of Alan Wiper" Poster for an exhibition at Palace Green, October 1987. Captions, photograph of Wiper and press cutting with photograph about the exhibition. This exhibition was originally staged in 1973.

UND/EA2/12/1987H January 1987

"Basil Bunting 1900-1985 a life in images". Catalogue of exhibition January - February 1987.

12p

UND/EA2/12/1987I January 1987

"Basil Bunting 1900-1985 a life in images". Catalogue of exhibition January - February 1987 (2nd ed.).

11p

UND/EA2/12/1988A January 1988

*Kangaroos and Colonists: the discovery and settlement of Australia*. Poster, captions, catalogue and facsimiles of an exhibition at Palace Green January - March 1988.

"Aboriginal artifacts from the Captain Cook Museum, Middlesbrough" (accompanying loan exhibits). Background research materials.

UND/EA2/12/1988B September 1988

Japan and Durham

Catalogue of an exhibition at Palace Green 10 September - 7 December 1988.

UND/EA2/12/1988C March 1988 St. Cuthbert's Society: the first hundred years Catalogue of an exhibition at Palace Green 23 March - 31 May 1988. 1f

UND/EA2/12/1988D April 1988

*Thomas Hobbes (1588-1679) His writings and their early reception.* Captions, poster, facsimiles and catalogue of an exhibition at Palace Green April 1988.

19p

UND/EA2/12/1988E May 1988

Books of the Sarum rite

Captions and catalogue of an exhibition at Palace Green May-June 1988. 9p

UND/EA2/12/1988F July 1988

The Glorious Revolution, 1688 in contemporaries' experience

Captions, facsimiles and catalogue of exhibition at Palace Green 25 July -14 September 1988, and programme of 38th conference of International Commission for the History of Representative and Parliamentary Institutions "The Glorious Revolution 1688-1988".

21p

UND/EA2/12/1988G July 1988

Captions for exhibition on Basil Bunting at Palace Green 30 June - 15 July 1988.

1 file

UND/EA2/12/1988H February 1988

Captions and catalogue for exhibition on printing to mark presentation of printing press.

1 file

UND/EA2/12/1988I December 1988

*Images of Stalin*, exhibition December 1988 - January 1989 at University Library.

7 p

#### UND/EA2/12/1989A January 1989

*Durham City in 18th-19th century engravings* Catalogue of exhibition at Palace Green January - March 1989. 2 copies, 1 including photocopies of engravings.

8 & 26p

UND/EA2/12/1989B February 1989 Archaeology in the Sudan. Poster, layouts, captions, maps, for exhibition at Palace Green, 17 February - 15 March 1989. 1 piece

#### UND/EA2/12/1989C April 1989

The practical art of medicine

Captions, facsimiles and catalogue of exhibition at Palace Green 29 April - 16 June 1989.

50p; 1 file

#### UND/EA2/12/1989D June 1989

*Landmarks in learning about the Anglo-Saxons* Captions, poster and catalogue of exhibition at Palace Green 23 June - 29 September 1989. With articles and photocopies about authors. 20p; 1 file

UND/EA2/12/1989E November 1989

"Historic Durham in photographs from the Gibby collection" Poster for exhibition at Palace Green 6 November - 15 December 1989 (probably a re-run of UND/EA2/12/1985E)

1р

UND/EA2/12/1989F March 1989

Fleece and Rocket Presses. Exhibition of fine printing and engraving. Catalogue of exhibition staged at Palace Green March - April 1989. 16p

UND/EA2/12/1990A July 1990

*Two centuries of the Durham book trade c.1650-1850* Catalogue of exhibition at Palace Green July-September 1990, and captions. 32p

UND/EA2/12/1990B April 1990

*John Locke (1632-1704) Political theorist, philosopher, physician, polymath* Catalogue of exhibition at Palace Green 9 April - 1 June 1990, captions and facsimiles.

14p

UND/EA2/12/1990C March 1990

Poster and brochures for exhibition at Palace Green, 13-30 March 1990 to mark publication of George Clayton Atkinson *Journal of an expedition to the Feroe and Westman Islands and Iceland 1833*. 5 pieces

UND/EA2/12/1990D January 1990 Pleasure in books Eight centuries of books from the library of St.Chad's

*College* Captions and catalogue of exhibition at Palace Green 18 January 2 March 1990.

20p

UND/EA2/12/1990E October 1990

*The presence of Japan Lafcadio Hearn 1890-1990.* Catalogue of exhibition at University Library October - November 1990.

40p

UND/EA2/12/1990F July 1990

Notes and captions for an exhibition on bindings of books in Bishop Cosin's Library, primarily covering French, Cambridge and Durham bindings. 1 file

UND/EA2/12/1990G November 1990 "Printed maps of Co. Durham 1576-1850". Poster and captions for an

exhibition 12 November - 14 December 1990.

1 file

UND/EA2/12/1990H November 1990

"Modern literary manuscripts from Elizabeth Barrett Browning to Basil Bunting". Poster for an exhibition at Palace Green 1 November - 14 December 1990.

1f

UND/EA2/12/1990I [1990s]

Sudan Archive objects displays, at ?Main Library: 2 photographs of mounted objects.

2f

#### UND/EA2/12/1991A February 1991

"Little magazines and how they got that way" Catalogue of exhibition at Palace Green, February - March 1991, based on an exhibition at the Royal Festival Hall September-October 1990 from the collections of UCL. Lists of material loaned from original exhibition, material from DUL, and poster. 4 items

UND/EA2/12/1991B April 1991

*Sudan. People, history environment.* Catalogue of exhibition at Palace Green 8 April - 21 June 1991, with poster, captions and photocopies of exhibits. 18p

UND/EA2/12/1991C July 1991

Helpmeets and harridans: women in 17th century England Catalogue of exhibition at Palace Green 8 July - 13 September 1991, poster, captions and master copies for catalogue and poster.

1 file

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UND/EA2/12/1991D [1991]
"Harriot seminar 1991: exhibition in Cosin's Library". Catalogue.
5p
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UND/EA2/12/1991E September 1991

"Yesterday's weather". Catalogue and captions of a display at Palace Green for a conference of the Association of British Climatologists. 5p

UND/EA2/12/1991F November 1991

"Wood engravings by Sister Mary Tournour" Catalogue and poster of an exhibition at Palace Green 25 November - 13 December 1991. 3p

UND/EA2/12/1991G September 1991

"Musical medley" Captions, poster and facsimiles for an exhibition at Palace Green 26 September - 5 November 1991.

1 file

UND/EA2/12/1991H October 1991

Captions for a display of books from Cosin's Library for a Civc Trust open day.

1 file

UND/EA2/12/1992A January 1992

*Soldiering in the Sudan 1882-1945* Captions, poster and catalogue of an exhibition at Palace Green 20 January - 18 March 1992. 14p

UND/EA2/12/1992B May 1992

*America: discovery, exploration, settlement*. Catalogue and poster of an exhibition at Palace Green May-July 1992.

31p + 1p

UND/EA2/12/1992C October 1992

*Early drama in Durham*. Catalogue of an exhibition at Palace Green 26 October - 5 December 1992.

35p

UND/EA2/12/1993A April 1993

Antiquity preserved & portrayed. Captions, catalogue and poster of an exhibition at Palace Green 1-24 April 1993. 14p + 1p

UND/EA2/12/1993B May 1993

*Thomas Wright of Durham* 1711-1786. Catalogue of an exhibition at Palace Green 1-29 May & 12 July - 30 September 1993, with posters and colour photos of the displays.

37p

UND/EA2/12/1993C October 1993

*William Blake in Durham libraries*. Catalogue of an exhibition at Stockton Rd and Palace Green 4 October - 6 November 1993, with poster and captions.

25,[x]p + 1f

#### UND/EA2/12/1993D 1993

"John Cosin from priest to prince bishop". Captions of a display at Palace Green.

1 file

UND/EA2/12/1993E 1993

"Manuscripts and printed books from the library at Naworth". Captions of a display at Palace Green for the Harriot seminar. 1 file

UND/EA2/12/1993F September 1993

"Manuscripts and printed books in 15th century England". Captions of a display at Palace Green for the Richard III Society.

1 file

UND/EA2/12/1993G June 1993

"Interiors, courtyards and doorways". Poster for exhibition of watercolours by Chris Mouncey at Palace Green 5 June - 3 July 1993. 1f

UND/EA2/12/1994A August 1994

*William Andrews Nesfield. Bicentenary exhibition.* Catalogue of an exhibition at Palace Green 6 August - 23 September 1994.

*William Andrews Nesfield 1789-1881. Essays to mark the bicentenary of his birth*, ed. M.J. Tooley (Witton le Wear, 1994).

Notes, fliers and images relating to exhibition.

2v. 25 & 32p; 1 file

UND/EA2/12/1994B January 1994 *Douai Ushaw a Tradition of Godly Learning*, 10 January - 19 February 1994, poster, guide and lecture series poster. Paper, 1+3+1p

UND/EA2/12/1994C November 1994 *Wood Engravings by Sister Margaret Tournour*, 21 November - 6 December, catalogue, introduction and poster. Record of sales. Paper, 3p + 1p; 1 file

UND/EA2/12/1994D 20 May 1994 List of books from Bamburgh Library displayed for visit of Crewe Trustees. 1 file

UND/EA2/12/1994E March 1994

"Saint Chad's College 1904-1994", poster, captions and introduction to exhibition at Palace Green from 2 March 1994.

1 file

UND/EA2/12/1994F October 1994

"Caught in time. Photographs from the Sudan Archive, Durham", poster and captions to exhibition at Palace Green 3 October - 11 November 1994. 1 file UND/EA2/12/1995A January 1995

An exhibition of Ukiyoe selected from the collection of Prof. Hideo Sekiguchi. Catalogue of an exhibition at Stockton Rd 23 January - 18 February 1995. 45p

UND/EA2/12/1995D Feburary 1995 *Historians of County Durham*, 6 February - 26 April, poster, catalogue, captions and facsimiles. Paper, 1p

UND/EA2/12/1995B 1995

A question of degree. An exhibition to celebrate 100 years of degrees for women at Durham University. Catalogue, captions and facsimiles of an exhibition at Palace Green 1995.

1v

UND/EA2/12/1995C July 1995

*Communities and courts in and around Durham*. Catalogue of an exhibition at Palace Green 19 July - 15 September 1995. 35p

UND/EA2/12/1995E [c.1995]

*Maps of Durham before the Ordnance Survey* catalogue. 12p

UND/EA2/12/1996A May 1996

*Moschatel and Morning Star. The private press enlarged.* Catalogue of an exhibition at Stockton Rd 13 May - 22 June 1996. 35p

UND/EA2/12/1996B September 1996

*Fine bindings from Durham libraries*. Captions and catalogues of an exhibition at Palace Green 11-27 September 1996. 19p

UND/EA2/12/1996C November 1996

Captions, introduction and portrait photograph for display about J. F. W. Johnston at Palace Green November December 1996. 1 file

UND/EA2/12/1996D October 1996

Poster, flyer and summary for exhibitions by Ian Hamilton Finlay at Durham University.

1 file

UND/EA2/12/1996E September 1996

Poster for an exhibition of books from the Wilson Collection, 28 September - 18 December 1996.

1f

UND/EA2/12/1997A January 1997 Palestine Undivided! The Holy Land in 1901 An Exhibition of the Illustrations of John Fulleylove, 17 January - 21 March 1997, catalogue, poster, captions, flyer and other notices. 1 file UND/EA2/12/1997B July 1997

*Fine Book-Bindings of the Seventeenth Century*, 14 July - 29 August 1997, poster and captions.

Paper, 1p; 1 file

UND/EA2/12/1997C November 1997 Starry heavens, lowly worms and the relief of man's estate: science from Ptolemy to Darwin. Catalogue of an exhibition at Palace Green 1 November - 12 December 1997, captions and poster.

34p

UND/EA2/12/1997D May 1997

"Sudanese life and art: artefacts from the Sudan Archive". Poster for an exhibition at Palace Green 5 May - 4 July 1997.

1р

UND/EA2/12/1998A May 1998 *Craft and Culture of the Sudan*, poster and 9 photographs of Sudan Archive objects mounted on display. Paper, 1p, 9 prints

UND/EA2/12/1998B August 1998 Shakespeare and Company from Beowulf to Auden, 10 August - 30 October 1998, poster and captions.

Paper, 1p, 1 file

UND/EA2/12/2000A May 2000

*Design in Fear*, *Weapons, ritual and practical*: displays of objects from the Sudan Archive [?and Anthropology Department teaching collection, exhibited by students. Photographs of displayed mounted objects.

UND/EA2/12/2001A October 2001

*Ushaw College Library 1851-2001*. Catalogue of an exhibition, organised by Ushaw and displayed at Palace Green 15 October - 21 December 2001. 19p

UND/EA2/12/2001B 2001

Captions for an exhibition of County Durham maps and prints to mark launch of Pictures in Print website.

1 file

UND/EA2/12/2001C April - July 2001

Protective adornments; Bare necessities - objects and material artefacts of personal importance and fundamental to the everyday lives of the Sudanese; 'Ali Dinar, last Sultan of Darfur - symbols of power and status; Up in smoke - the story of the discovery and spread of tobacco; Basket cases - a selection of containers, pots and baskets from colonial Africa; The art of hair - a celebration of the cultural meaning of hair and its accessories in colonial Sudan: displays of objects from the Sudan Archive, organised by students of the Sudan Archive Material Culture Group. Posters, photographs of displayed mounted objects.

8f, 11 prints

#### UND/EA2/12/2002A September 2002

Into the lens: pages from the personal photograph albums of Basil Bunting. Captions and poster for an exhibition at Palace Green 17 September - 15 November 2001.

1 file

#### UND/EA2/12/2003A 7 July 2003

"Whose was this, and why is it here?" Catalogue of a display for an AMARC seminar on provenance at Palace Green.

12p

#### UND/EA2/12/2003B September 2003

*Pride, prejudice and passion. Love and hate in the archives at Durham University Library.* Catalogue of an exhibition at Palace Green September-October 2003.

23p

#### UND/EA2/12/2003C May 2003 - April 2004

Accessorize - the use of adornment in Sudan; Sexual division of labour, The rite beat - the role of musical instruments in rites of passage; The objects of power, More than the eye can see - hidden messages encoded in style; From Africa to the new world: displays of objects from the Sudan Archive [?and Anthropology Department teaching collection], exhibited by students at Palace Green Library. Posters, photographs of mounted displayed objects. 6f, 11 prints

#### UND/EA2/12/2004A 6 December 2004

"Ashington to Zanzibar An exhibition of church architecture drawings from the collections of Tyne and Wear Archives Service and Durham University Archives and Special Collections"

# UND/EA2/12/2004B July 2004

"Hardy and nosy, flannelled and rosy" The British traveller abroad in books and letters. A4 poster and catalogue of an exhibition at Palace Green 19 July - 29 October 2004.

31p & 1p

#### UND/EA2/12/2004C November 2004

""Mr Chancellor ..." A display of material celebrating Sir Peter Ustinov as Chancellor of the University 1992-2004". Catalogue of an exhibition at Palace Green 8-21 November 2004.

[4p]

#### UND/EA2/12/2004D November 2004

*Non vestra sed vos. St Chad's College 1904-2004.* Catalogue of an exhibition organised by the College held at Palace Green 4-29 November 2004. 20p

#### UND/EA2/12/2004E December 2004

"Ashington to Zanzibar An exhibition of church architecture drawings from the collections of Tyne and Wear Archives Service and Durham University Archives and Special Collections", 6 December 2004 to 28 February 2005. 16p

*Ownership history:* Formerly numbered: DUL PamL+ 726.5 ASH

UND/EA2/12/2006B March 2006 "Northern Views Exhibition of Watercolours, Drypoints and Monoprints", by Chris Mouncey, 6 March - 12 April 2006, poster Paper, 1f UND/EA2/12/2006A July 2006 "The Kanun: Death, Blood and Honour in Albanian Communities" 18 July - 18 August 2006 Organised by Alex Standish, Director of Development and Research Fellow, St Chad's College, using his own and some library material, with some displays arranged by his Material Culture students. 2 posters with differing images of Albanians. Paper, 2f UND/EA2/12/2008A November 2008 "Watercolours of Durham" by Nigel Noble-Nesbitt 11 November - 22 December [2008]. Paper, 1f UND/EA2/12/2009A September 2009 "North East Inheritance" 21 September - 16 October 2009, poster and catalogue. Paper, 1f & 1v UND/EA2/12/2009B October 2009

Durham Book Festival events held at PG Library Paper, 3f

UND/EA2/12/2009C November 2009 "The Orchid & the Insect 150 years of the Origin of Species", 23 November - 15 January, poster Paper, 1f

UND/EA2/12/2011A 2010 - 2011

*Treasures* Exhibition in the refurbished Wolfson Gallery, opened January 2011, object selection, design proposals, objects, images, case layouts, final text, display furniture, graphics, marketing and general guidance, large print exhibition text, with plans, flyers, a bookmark, and a commemorative scroll.

3 paper files

UND/EA2/12/2011B [January 2011] Shakespeare: The Return of the First Folio, poster, captions, layouts, correspondence and a record of Regina v Raymond Rickett Scott in Newcastle Crown Court.

Paper file

UND/EA2/12/2011C 12 March 2011 Sir John Stainer A Life in Music, poster, captions, images, layouts, correspondence and printed brochure of events. Paper file

UND/EA2/12/2011D 14 May - 3 July 2011 *Thomas Wright of Durham 1711-1786, Astronomer, Architect & Garden Designer*, poster, captions, images, layouts and correspondence. Paper file

UND/EA2/12/2011E [September 2011] *King James Bible*, captions and outline. Paper file

UND/EA2/12/2012A 21 January - May 2012 *Outrageously Modern! Avant-Garde Magazines that Shocked Britain 1884-1922* invite, interpretative plan, research notes, text, meetings, associated seminar programme, publicity, layout, object, conservation lists, guest list and notes for the opening. Paper file

UND/EA2/12/2012B 30 June - 4 November 2012 *Restoration Bishop Cosin, His Library & The Changing Face of Durham,* poster, design, images, interpretation, research and loans details. Paper file

UND/EA2/12/2012C January - March 2012 *The Practical Art of Medicine*, accompanying talks flyer Paper, 1f

UND/EA2/12/2013A 10 January - 14 April 2013 *The Birth of Buddhism* invite and poster. Paper file

# UND/EA2/12/2013B January 2011 - [2016], most March - September 2013

Lindisfarne Gospels

1. Invites and programmes for launches, previews, dinners and special events, including England v. Australia cricket test at Riverside programme and House of Commons dinner.

2. Promotional literature, brochures and leaflets

3. Press articles and reports: including *The Journal, Northern Echo* and *The Yarn Spinner* of Crompton & Royton Rotary Club

4. Associated events: A Funny Thing Happened on the Way to Durham; DST's As You Like It; Jewels of Brass by Prince Bishops Brass; The Pilgrim Coast Paintings by Ramsay Gibb catalogue; Durham St Cuthbert's church flower festival; Vivien Wood's Exile dance programme; Lindisfarne Gospels Choir concert; Saint Cuthbert: an oratorio in two parts; The Lindisfarne Cabbages film.

5. Operating documentation, including a volunteer manual.

6. Congratulations, reviews and awards.

7. Artwork: A cartoon montage of the LG story on a c1500mmx5000mm paper roll in coloured marker pen.

8. Loans paperwork.

9. Duty managers' file, including rotas, IT support, closing up routines, procedures, security, information and cleaning procedures. Closed until 2044.

10. Visitors' comments book.

11. Educational material, teachers' resource pack, trails.

12. Tender for the exhibition fit-out, with scores and Beck's return.

13. Minutes of meetings and associated correspondence, papers, March 2012 - October 2013, also accounts March 2014, an interpretation breakdown for the galleries and plans of exhibition design work in progress, a draft major incident response plan, and a plan for *The Lindisfarne Gospels and Durham Illuminations 2020*. CLOSED until 2043.

14. Interpretation and Steering Group meetings minutes and correspondence, 2011.

15. "tolukecherchersearcher", fantastical compendium of images and words by Michael Wells, taking the Gospels ?as their inspiration, [2016].

16. Librarian's correspondence about loans etc, business case, minutes, design brief 2011-2013.

1500 paper files & 1 paper roll

UND/EA2/12/2013C 23 November 2013 - 27 April 2014

*Robot The Exciting Exhibition of Robots Cyborgs and Androids*, invite and posters, loan agreements, interpretation and gallery plans, correspondence, meetings minutes, information on possible exhibits, *Robots Live* paperwork, and family activities.

Paper file

UND/EA2/12/2014A 17 May - 31 August 2014 The Seven Treasures Japanese enamels from the V&A and Off The Wall: The Art of the Japanese Movie Poster, preview invite Card, 1f UND/EA2/12/2014B 5 June - 7 September 2014 *Diving into Durham Hidden History under Elvet Bridge*, preview invite Card, 1f

UND/EA2/12/2014C 27 September 2014 - 11 January 2015 Books for Boys: Heroism, Empire and Adventure at the Dawn of the First Wrorld War, briefing notes, case layout, captions, scouting challenge, morse code and guide to simple knots with a further file covering meetings, interpretation, objects, design and graphics, loans, publicitiy, text, budget, seedcorn and AHRC.

2 paper files

UND/EA2/12/2014D 4 October 2014 - 4 January 2015 Bound to Last: book binding from the Middle Ages to the Modern Day, briefing notes and case plan, bookmarks, with a preview invite Paper file

UND/EA2/12/2015A 30 January - 26 April 2015 On Seeing the Author Portraits in Libraries from Antiquity to the Present preview invite (also to Vietnam: a Nation, not a War featuring works by artist Anthony Key (31 January - 26 April 2015), layout and design. Paper file

# UND/EA2/12/2015C 1 June - 31 August 2015

*Magna Carta and the Changing Face of Revolt*, flyer, feedback form, leaflets, coaster, preview invite, *The Great Charter* opera programme, badges, bag and a file of newspaper and magazine reports, notices and advertisements. 2 paper files

# UND/EA2/12/2015D 17 October 2015 - 7 February 2016 Antarctica Explorers Heroes Scientists,

1. Preview invite, flyer and operational file with exhibition guide, film transcript, case layout and badges.

2. Exhibition curator's file covering: acknowledgements, Royal Geographical Society general and contract, correspondence, design and layout, events and talks, case layouts, GIS submission, icebergs, knitting project, loans, meetings, learning programme, objects general and research,

communications plan, research, installation and de-installation, text and captions, evaluation, budget.

2 paper files

# UND/EA2/12/2016A 25 March - 2 October 2016

*Somme 1916 From Durham to the Western Front* (working title of The Wear on The Somme), press pack and invite, loans, plan, business plan and budget, objects, images, design, art commission, placements and volunteers, audio-visual work, text., badges, bag and a file of press cuttings 3 paper files

UND/EA2/12/2016B 5 November 2016 - 26 February 2017 *Hearing Voices: Suffering, Inspiration and the Everyday*, FAQs, flyer, card and "Literary Minds" supporting event 21 January 2017 programme, layout, and briefings and information for front of house staff. Paper file UND/EA2/12/2016C 19 November 2016 - 26 February 2017 *The Best Words in the Best Order: Northern Poets*, layout, design, text and briefing notes for front of house staff. Paper file

UND/EA2/12/2017A March 2017 DLI Collection Gallery: Courage, Comrades, Community, opened 11 March 2017, Durham Times newspaper cuttings. Paper file

UND/EA2/12/2017B 27 May - 3 September 2017 *Time Machines The Past, The Future and How Stories Take Us There,* opened 26 May 2017, invite, flyer and events programme Paper file

UND/EA2/12/2017C 14 October 2017 - 25 February 2018 Between Worlds: Folklore and Fairy Tales from Northern Britain, Fairy investigator guide, flyers, folk music evening with the Brothers Gillespie flyer 24 November

Paper file

UND/EA2/12/2017D 2 December 2017 - 18 March 2018 Hell, Heaven and Hope: A journey through life and the afterlife with Dante, invite, plan and briefing notes, with an exhibition design file including interpretation plan, finance and budget, programme, object lists, loans, images, research, design, text, captions, layout, cases, engagement, grants, planning documents, GIS.

Paper file

#### UND/EA2/12/2018A 9 June - 7 October 2018

*Bodies of Evidence How science unearthed Durham's dark secret*, including service paper and newspaper cutting for the re-interment of the Scottish Soldiers remains in Elvet Hill Road Cemetery 18 May 2018, exhibition invite, flyer, bookmark, newspaper cutting about a descendant Jean Paradis, an exhibition information folder, including *A Long Way From Home*, briefing notes, programmes of talks, gallery plans, AV instructions and issues logs, press releases and exhibition texts large print versions, also BBC news footage trancripts.

Paper file

# UND/EA2/12/2018B 10 September 2018

International Association of Bibliophiles Durham & York Colloquium 2018 with the programme and captions for displays of books, manuscripts and documents at the Cathedral Library and Palace Green Library Printed paper booklet

UND/EA2/12/2018C 24 November 2018 - 17 March 2019 *Catch Your Breath*, events programme, posters and exhibition information file including a gallery plan, operational instructions, leaflets, bookmark and a balloon.

Paper file

# UND/EA2/12/2019A 18 May - 6 October 2019

*Wild*, posters, briefing notes, gallery plan, daily set up for the ohmerometer, risk assessment, tours programme, comment sheet, animal games, explorer trail, bookmark, badge, text large print version. Paper file

UND/EA2/12/2019B 16 November 2019 - 23 February 2020 *Norman Cornish: The Sketchbooks*, posters and booklets Paper file

Guides and other library publications UND/EA2/13

# UND/EA2/13/1 1974

"Special Collections in Durham University Library" With sections detailing: description of the collections, catalogues and indexes, buildings and furnishings, bibliography of related publications, and historical and statistical summary.

# UND/EA2/13/2 [c.1980]

"The Special Collections"

With summary descriptions of the major and minor printed collections, 3 editions.

# UND/EA2/13/3 1954

*Maps of Durham 1576-1872 in the University Library Durham*, Ruth M. Turner (Durham University Library publications 1).

# UND/EA2/13/4 1960

*Maps of Durham, 1607-1872 in the University Library, Durham*, supplement A. I. Doyle (Durham University Library publications 1a).

# UND/EA2/13/5 1956

*Durham elections. A list of material relating to parliamentary elections in Durham, 1675-1874*, H. R. Kleineberger (Durham University Library publications 2).

UND/EA2/13/6 1968 *Durham topographical prints up to 1800*, Phyllis M. Benedikz (Durham University Library publications 6).

# UND/EA2/13/7 1971

*Computer processing of library files at Durham University*, R. N. Oddy (Durham University Library publications 7).

# UND/EA2/13/8 22 May 1968 - 1990

"The Old Buildings of Durham University Library" 22 May 1968, revised 1982 (titled "The Older Buidlings"), February 1985 and 1990. 3 paper leaflets

# UND/EA2/13/9 November 1990

"University of Durham Resources for Historical Research", detailing collections at the university, cathedral, Ushaw, County Record Office, County Library and also in Newcastle and Gateshead, revised November 1992. Paper leaflet, 8p UND/EA2/13/10 [2007] *Treasures of Durham University Library*, ed R. Gameson, flyer Colour illustrated 4-fold leaflet

UND/EA2/13/11 2008 Chancellor's Appeal for Palace Green Library flyer, card and gift envelope. 3 printed items

UND/EA2/13/12 2004 - 2012

Posters for library events, hours etc, including Open Day 2004, Museums at Night, Conservation in Action, Launch of the Friends 2012, Paper file

**Oriental Library** 

UND/EA3

*Biographical information:* A separate Oriental Collection was established with a keeper in 1950. It was based at Elvet Hill from 1957. The section closed in December 1987 when most of the staff and collections were absorbed into the Main Library, except for the manuscripts, early printed books, Sudan archive, Abbas Hilmi II papers and other special collections which transferred to Palace Green Library in November 1987.

Annual reports UND/EA3/A

> UND/EA3/A1 1950/51 - 1961/62 Annual reports for the year August to July. Paper file

> UND/EA3/A2 1962/63 - 1965/66 Annual reports for the year August to July. Paper file

> UND/EA3/A3 1966/67 - 1971/72 Annual reports for the year August to July. Paper file

UND/EA3/A4 1979/80 & 1983/84 Annual reports for the year 1 August to 31 July.

UND/EA3/A5 1951/2 - 1972/3

Annual reports for the department of Oriental Studies, Centre for Middle Eastern and Islamic Studies, the Gulbenkian Museum and the Library, photocopied from the Warden's/Vice-Chancellor's annual reports. Paper file

Minutes UND/EA3/B

> UND/EA3/B1 November 1983 - May 1987 Oriental section staff meeting minutes

UND/EA3/B2 September 1988 - July 1990 Oriental Recataloguing Project, minutes and notes from meetings, with the 16 July 1990 meeting noted as being the 23rd and last. Paper file

# Accessions UND/EA3/C

UND/EA3/C1 January 1983 List of books received from Prof Barbour.

UND/EA3/C2 [1972]

List of series and continuations purchased by standing order, detailing the title, order no, date of order and bookseller.

UND/EA3/C3 October 1967 - May 1989 Periodicals gift register, numbers G209/P-G485/P. Paper file

UND/EA3/C4 [March 1955 - ?1963] Gift lists file 3, folios 179-505. Paper file

UND/EA3/C5 January 1958 - October 1960 Correspondence about gifts, CH701-1055. Paper file

UND/EA3/C6 January 1985 - March 1992 Gift register (6) (of books), detailing gift number (G5245-5934), donor and author/title etc. Paper file

UND/EA3/C7 [1974 - 1976]

Lists of books on deposit, references D1-D10.

Paper file

Catalogues UND/EA3/D

> UND/EA3/D1 May - July 1960 Catalogue of manuscripts in the Oriental Section in Arabic, Persian and Turkish, by Eleazar Birnbaum. *Language:* English, with some Arabic, Persian and Turkish An open access copy is available in Durham University Main Library at Ref

016.091 DUR.

UND/EA3/D2 3 October 1983 List of Korean Periodicals, by S.V.R. Char. *Language:* English and Korean Paper booklet, 14f + card covers *Provenance:* Transferred from Main Library July 2011. *Ownership history:* Former classmark: REF PLK 871 DURHAM.

Borrowings and readers UND/EA3/E

UND/EA3/E1 [c.1965 - 1966] External borrowers, indexed. Paper book UND/EA3/E2 January 1967 - October 1974 Loan records: staff, research students, external borrowers. Paper book

UND/EA3/E3 [July 1974 - May 1976] Books on deposit, by deposit number D1-D10. Paper file

Head of department's files UND/EA3/G

#### UND/EA3/GA1 [c.1952] - January 1973

Oriental Library file of Prof T.W. Thacker of the School of Oriental Studies including correspondence, including re donations for buying books, papers on the development of the department and library, and reports on conferences.

# UND/EA3/GA2 [1961 - 1974]

Reports, memoranda and correspondence re the section's direction and funding, including papers on the Conference of Middle East Libraries 1968 and a chart of June 1961 showing the relative collecting policies of the Main Library and the Oriental Section.

UND/EA3/GA3 September 1973 - May 1974

Handover notes of I.J.C. Foster on his retirement as keeper, in 5 parts, with copies of earlier significant documents re the Oriental library.

UND/EA3/GA4 [1974] - 1991

Reports, memoranda and correspondence re the section's direction and funding, including relations with CMEIS, a job advert for the post of assistant librarian [1978] and papers of the 1980 working party on the section.

UND/EA3/GA5 November 1958 - October 1997 Sudan Archive, including an October 1997 version of the summary guide, with copy significant correspondence re the archive and a request slip.

UND/EA3/GA6 April 1976 - June 1978 Missing books and Sudan archive material, correspondence re Christopher Terrill.

UND/EA3/GA7 1981 - [1987]

Administrative procedures, including: notes for the secretary, on the use of stack C and on fetching archive material and Abbas Hilmi II microfilms.

UND/EA3/GA8 [?1977] - October 1990 Area Studies and the Library, being papers on Oriental and related Studies.

UND/EA3/GA9 September 1954 - June 1980 India Office microfilm collection.

UND/EA3/GA10 April 1981 - May 1982 Oriental Library Special Interest Group for the 150th Anniversary Appeal, file of its chair Prof K. Heinz Kuhn, including minutes, agenda papers, correspondence, lists of patrons and brochures.

UND/EA3/GA11 [c.1974 - 1982]

Middle East Centre Documentation Centre and Oriental Library reports on requirements, with plans.

UND/EA3/GA12 July 1974 - June 1976

Oriental Music Festival, 1st and 2nd annual reports of 1974 and 1975, with correspondence and lists of books for an exhibition in 1976.

UND/EA3/GA13 1970 - 1975

Oriental Cataloguing, procedures, discussions with the Main Library and classification schemes.

UND/EA3/GA14 October 1975 - July 1988 Cataloguing statistics.

UND/EA3/GA15 [c.1980s] Oriental Library sample spine labels.

UND/EA3/GA16 [1951] - 1983 Cataloguing and classification.

UND/EA3/GA17 1966 - 1985 SCOLMA (Standing Conference on Library Materials on Africa), reports, memoranda and 1975 AGM agenda.

UND/EA3/GA18 1971 - 1975 Japan Library Group.

UND/EA3/GA19 September 1974 Filing system.

UND/EA3/GA20 May 1986 - June 1987 Closure of the School of Oriental Studies, correspondence, reports and papers of the Board of Studies, also re the Parker Report.

UND/EA3/GA21 June - September 1987 Closure of the Oriental Section, reports, lists of stock, relocation working party minutes and a little correspondence.

UND/EA3/GA22 June - December 1987 Move from Elvet Hill.

UND/EA3/GA23 October 1987 - [January 1988] Staff Duties, papers and correspondence on the possible duties of Oriental Library staff being transferred to the Main Library.

UND/EA3/GA24 1988 Oriental Library store move to Blemont, reports and correspondence with lists of books.

UND/EA3/GA25 [c.1980] Information pamphlets on the library, guides to the Sudan archive, also notes for freshers' tours. Paper file UND/EA3/GAC1 January 1980 - June 1987 Newspapers: Purchased

UND/EA3/GAC2 September 1980 - December 1985 Newspapers: Gifts

UND/EA3/GAE June 1981 - January 1989 Exchange (General)

UND/EA3/GC August 1976 - June 1988 Cataloguing

UND/EA3/GDA April 1961 - December 1980 British Council (1)

UND/EA3/GDA1 August 1981 - April 1992 African Collection: enquiries about collection and general correspondence.

UND/EA3/GDA2 April 1984 - February 1987

Ancient Near East: enquiries about collection and general correspondence.

UND/EA3/GDA4 May 1983 - February 1989 Far East General: enquiries about collection and general correspondence.

UND/EA3/GDA4a September 1981 - June 1997 Chinese Collection: enquiries about collection and general correspondence.

UND/EA3/GDA4b June 1981 - July 1995 Japanese Collection: enquiries about collection and general correspondence.

UND/EA3/GDA4c March 1983 - August 1996 Korean Collection: enquiries about collection, including the donation of Bishop Richard Rutt, and general correspondence.

UND/EA3/GDA5 February 1983 - August 1983 Hebrew: enquiries about collection and general correspondence.

UND/EA3/GDA6 March 1981 - April 1988 Indian Collection: enquiries about collection and general correspondence.

UND/EA3/GDA7 December 1982 - April 1988 Middle East: enquiries about collection and general correspondence.

UND/EA3/GDA7a April 1981 - October 1987 Arab World: enquiries about collection and general correspondence.

UND/EA3/GDA7aa February 1981 - June 1985

Libyan Collection: enquiries about collection and general correspondence.

UND/EA3/GDA7ab June 1983 - November 1996 Sudan Collection: enquiries about collection and general correspondence.

UND/EA3/GDA7b January 1978 - September 1993 Persian/Iranian Collection: enquiries about collection and general correspondence.

UND/EA3/GDA7c December 1980 - May 1987 Turkish Collection: enquiries about collection and general correspondence. UND/EA3/GDA8 July 1983 - April 1987 Central Asia: enquiries about collection and general correspondence.

UND/EA3/GDA9 April 1980 - February 1990 Art Collection: development and policy

UND/EA3/GDA11 March 1981 - November 1990 Manuscript Collection: enquiries about collection and general correspondence.

UND/EA3/GDA12 June 1980 - March 1993 Newspaper Collection: enquiries about collection and general correspondence.

UND/EA3/GDA14 August 1986 - September 1989 Theses: enquiries about collection and general correspondence.

UND/EA3/GDA17 March - April 1984 South East Asian Collection: enquiries about collection and general correspondence.

UND/EA3/GDA19 December 1986 Early Printed Books: enquiries about collection and general correspondence.

UND/EA3/GDB 1956 - 1980 India Office Library Correspondence

UND/EA3/GDB1 February 1981 - October 1986 African Collection Development Policy and Miscellaneous Information

UND/EA3/GDB4 December 1986 - July 1996 Far East (General): Development Policy and Miscellaneous Information

UND/EA3/GDB4a December 1980 - March 1993 Far East Collection: Chinese Policy of Development and Miscellaneous Information

UND/EA3/GDB4b/1 November 1979 - December 1982

Japanese Collection Development Policy and Miscellaneous Information

UND/EA3/GDB4b/2 November 1982 - December 1984 Japanese Collection Development Policy and Miscellaneous Information

UND/EA3/GDB4b/3 February 1985 - February 1996 Japanese Collection Development Policy and Miscellaneous Information

UND/EA3/GDB4c/1 October 1980 - April 1987 Korean Collection Development Policy and Miscellaneous Information

UND/EA3/GDB4c/2 June 1987 - October 1990 Korean Collection Development Policy and Miscellaneous Information

UND/EA3/GDB6 August 1981 - March 1985 Indian Collection Development Policy and Miscellaneous Information

UND/EA3/GDB7 February 1981 - May 1989 Middle East Collection Development Policy and Miscellaneous Information

UND/EA3/GDB7a February 1982 - September 1993 Middle East Collection: Arab UND/EA3/GDB7ab June 1981 - March 1996 Sudan Collection: acquisition of material

UND/EA3/GDB7b February 1982 - September 1992 Iran Collection Development Policy and Miscellaneous Information

UND/EA3/GDB8 August 1981 - October 1985 Central Asia Collection Development Policy and Miscellaneous Information

UND/EA3/GDB9 November 1980 - November 1981 Art Collection Development Policy and Miscellaneous Information

UND/EA3/GDB11 November 1982 - October 1986 Manuscript Collection Development Policy and Miscellaneous Information

UND/EA3/GDB12 January 1980 - December 1998 Newspaper Collection Development Policy and Miscellaneous Information including lists of holdings in September 1982 and December 1998.

UND/EA3/GDB12a January - April 1986 Sudanese Newspapers Project

UND/EA3/GDB15 November 1986 - August 1989 Microfilms: General

UND/EA3/GDC1b January 1980 - May 1986 Abbas Hilmi II Papers: Internal Correspondence and Admin.

UND/EA3/GDC1b January 1984 - April 1992 Abbas Hilmi II Papers: Internal Correspondence and Admin.

UND/EA3/GDC1g August 1980 - July 1984 Abbas Hilmi II Papers: Annual Report

UND/EA3/GDC1h December 1984 - January 1989 Abbas Hilmi II Papers: Ibrahim Paha Letters

UND/EA3/GDC5b/1 January 1981 - December 1983 Sudan Archive: Internal Correspondence and Admin.

UND/EA3/GDC5b/2 January 1984 - May 1986 Sudan Archive: Internal Correspondence and Admin.

UND/EA3/GDC5b/3 July 1986 - November 1992 Sudan Archive: Internal Correspondence and Admin.

UND/EA3/GDC5b(i) February 1965 - July 1985 Administration of sales of Sudan political service book.

UND/EA3/GDC5b(ii) March 1985 - March 1989 "Sudan Political Service" Sales

UND/EA3/GDC5g October 1992 - April 1997 Sudan Archive: *Wheels and Paddles* Book

UND/EA3/GDC5k August 1982 - October 1987 Sudan Archives: Publication

UND/EA3/GDC5I October 1988 - March 1989 Sudan Archive: Exhibitions UND/EA3/GDC5Ia November 1984 - February 1989 Sudan Archives Exhibitions - Items loaned/copied

UND/EA3/GDC5lb September 1984 - January 1989 Sudan Archive Exhibitions:

*Egypt and the Sudan in the 20th Century*, Sept-Oct 1984 (to coincide with conference organised by the International and Comparative Librarianship Group of the Library Association on "The Arab Middle East: British Librarianship, information services and resources", St Aidan's College: poster, information leaflet, captions, translations, maps. Themes: Botany of the Sudan; Darfur campaign, 1916; Development of the Sudan Medical Service; Denshawai Incident, 1906 (Abbas Hilmi II Papers) Display for history teachers, 7 July 1987: Gordon; 1898 campaign;

Fashoda incident; Darfur campaign, 1916 Display for the University Grants Committee, 31 January 1989: Sudan Archive as a source for *The British in the Sudan, 1898-1956* (Collins, 1984): Education in the Sudan

UND/EA3/GDC5n January 1981 - March 1986 Sudan Archive: Correspondence with Juba University

UND/EA3/GDC5p January 1982 - May 1990 Sudan Archive: Computerisation of Collection

UND/EA3/GDC5s(i)-(ix) March 1981 - December 1987 Durham Sudan Historical Records Conference 1982: correspondence, enquiries administration, attendance lists, curricula vitae, programming, funding and accounts, proceedings, legacy donations to the Sudan Archive. Files (iii)-(ix) from the office Deborah Lavin, Principal of Trevelyan College and conference co-organizer and editor. Published conference proceedings: SudARef PK1543.5 DUR.

UND/EA3/GDC5t September 1981 - May 1982 Sudan Archive: Gezira University

UND/EA3/GDC5u April 1982 - October 1992 Sudan Archive Fund

UND/EA3/GDC5v July 1983 - June 1991 St. Aidan's Fellowship, Sudan

UND/EA3/GDC5w September 1985 - October 1989 Sudan Archive: Photographs

UND/EA3/GDC8 July 1981 - June 1984 Malcolm MacDonald Papers

UND/EA3/GDC8a January - June 1986 Working Party on Malcolm MacDonald Papers.

UND/EA3/GDC9 January 1983 - February 1997 Professor T.M. Johnstone's Collection, including the sale of duplicate books and recording the use of theses in Johnstone's collection for copyright purposes. UND/EA3/GDH/D March - November 1970 M.E.C. Documentation Officer

UND/EA3/GDW/F January 1970 - February 1971 Future of Oriental Section, correspondence and reports re the proposed removal of the Oriental Library from Elvet Hill House to the Science site. Paper file

UND/EA3/GDW/Z 1966 - 1967

Durham University Library Cost-Benefit Project 1966-67 and other projects, numbered.

Another reference for this file was 326.

UND/EA3/GEB and GEC February 1954 - October 1968 Armenian Book Fund: Accounts, Reports etc. and Correspondence Another reference for these files were, respectively, 396 and 398.

UND/EA3/GFO May 1952 - January 1979 Chinese and Japanese Collections in DUL Oriental Section.

UND/EA3/GGC2b May 1981 - April 1991 Middle East Centre Correspondence

UND/EA3/GGNC October 1966 - February 1968 Elvet Hill Plans for Extension, October 1966.

UND/EA3/GGNC/2 [c.1970] New Oriental Library Building Documents Committee etc. including plan for new building and proposals.

UND/EA3/GJB1 August 1986 - July 1988 University Grants Committee - Parker Report on Asian and African Studies.

UND/EA3/GJC March 1981 - December 1989 SCONUL/ACOOM correspondence re meetings and a conservation survey (Lesley Forbes secretary 1988/89) and also re UCAP (Union Catalogue of Asian Publications).

Paper file

UND/EA3/GJD1 November 1982 - August 1986 Union Catalogues and UCAP - correspondence with the British Library.

UND/EA3/GJD2 December 1980 - November 1989 China Library Group

UND/EA3/GJD3 December 1980 - July 1988 Hebraica Library Group

UND/EA3/GJD4 March 1981 - March 1993 Japan Library Group

UND/EA3/GJD5 June 1981 - November 1989 MELCOM (Middle East Libraries Committee)

UND/EA3/GJD5/1	June 1981 - July 1985
UND/EA3/GJD5/2	August 1985 - March 1987
UND/EA3/GJD5/3	April 1987 - November 1988

UND/EA3/GJD5/4 December 1988 - November 1989

UND/EA3/GJD6 April 1981 - June 1990 South Asian Library Group

UND/EA3/GJD8 January 1981 - May 1990 SCOLMA (Standing Conference on Library Materials on Africa).

UND/EA3/GJE4 November 1985 - November 1986 Correspondence with the Sudan Studies Association.

UND/EA3/GJE6b October 1987 - September 1991 Gordon Memorial College Trust Fund: Correspondence

UND/EA3/GJF7a March 1985 - February 1988 Library Provision for Ethnic Minorities, including minutes from Northern Metropolitan and County Chief Librarians: Multicultural Services Group and a Parliamentary paper *Financing our Public Library Service: Four Subjects for Debate* dated February 1988.

UND/EA3/GJF7b July 1986 - February 1992 North Metropolitan and County Chief Librarians MCSG (Multicultural Services Group), including minutes from the group and correspondence with other librarians in the group.

UND/EA3/GJG1 May 1985 - October 1987 International Association of Orientalist Libraries, including circulars from INCANAS and the minutes and agenda for a Japan Library meeting.

UND/EA3/GJG2 December 1987 - September 1989 European Association of Sinilogical Librarians, including documents and correspondence for and leading up to the ninth annual conference.

UND/EA3/GJJ April 1985 - April 1993 British Academy Committee on Oriental Documents

UND/EA3/GKF [c.1950] Gift: H.M. the King of Egypt

UND/EA3/GLA1 June 1954 - July 1985 Missing Books

UND/EA3/GLB1 1967 - 1981 Previous Filing System

UND/EA3/GLB2 1981 New Filing System

UND/EA3/GLIB/GIF 1951 Elvet Hill History [sent by JR Harris 1989], gifts to the Oriental Library.

UND/EA3/GLIB/GIF/FAR 1951 Letters concering the gift of books for the Oriental Library from King Farouk, inlcuding copies of press releases and newspaper cuttings.

UND/EA3/GLIB/GIF/AGA 1951 Letters concerning the gift to the Oriental Library from Aga Khan. UND/EA3/GLIB/OR/MISC March 1950 - December 1964 Elvet Hill Library History [sent by JR Harris 1989] 1950-1964, regarding books purchased.

UND/EA3/GLld(i)/1 February 1957 - May 1966 Oriental Staff References.

UND/EA3/GLId(i)2 August 1960 - April 1973 Library Staff References for the Oriental Section.

UND/EA3/GLIe/1 June 1973 Keeper of Oriental Books applications.

UND/EA3/GLle/2 1977 Archivist (Sudan Archive)

UND/EA3/GMG [1960s] Memoranda (on library and school policy etc)

UND/EA3/GMJ (1) September 1960 - April 1978 Museum, items loaned to the Gulbenkian Museum of Oriental Art Another reference for this file was 542.

UND/EA3/GML 18 October 1950 Oriental Department - Plans of Building.

UND/EA3/GNB 1962 - 1989 History of Section, including possible book purchasing committee and procedures for Assistant Librarians.

UND/EA3/GND2 1987 - 1988 Assimilation of the Oriental Section with Main Library and Palace Green.

UND/EA3/GND2a 1987 - 1988 Relocation of Oriental Library (Salthouse)

UND/EA3/GND3/1 1988 Working Party on Ex-Oriental Transfers, including correspondence with institutions that collections were transferred to.

UND/EA3/GND3/2 January - May 1989 Working Party on Ex-Oriental Transfers, including correspondence with institutions that collections were transferred to.

UND/EA3/GND3/3 June 1989 - December 1989 Working Party on Ex-Oriental Transfers, including correspondence with institutions that collections were transferred to.

UND/EA3/GND3/4 April 1989 - January 1991 Working Party on Ex-Oriental Transfers, including correspondence with institutions that collections were transferred to.

UND/EA3/GNE May 1981 - December 1983 Buildings, Oriental Library Capacity, including Accomodation Review Committee papers.

UND/EA3/GNH2/1 September 1980 - January 1987 Appeal Correspondence UND/EA3/GNH2/2 January 1982 - February 1984 Appeal Correspondence (internal and admin only).

UND/EA3/GNH3 February 1981 - November 1983 Appeal - OLSIG Meetings, including papers passed on my Prof. Kuhn (Chairman of OLSIG) on his retirement in 1984, library papers, Oriental Library publicity material, brief for patrons, and annotated minutes from 'Oriental Library Special Interest Group' meetings.

UND/EA3/GNH5 March 1982 - July 1983 Appeal correspondence letters from potential donors.

UND/EA3/GNH6a 1982 - 1984 Appeal Donations Statement

UND/EA3/GOG/B1 December 1969 - April 1970 "Mr H.", correspondence regarding a student who wishes to use the Sudan Archive.

UND/EA3/GOG/B2 1969 - 1973 Librarian's Visits Business to be Transacted.

UND/EA3/GONU September1969 - October 1978 University Grants Committee (U.G.C.) Hayter Visitation

UND/EA3/GOR December 1965 - February 1972 DUL Oriental Section History, list of memoranda by I.J. C. Foster and other papers relating to Durham University Library Oriental Section.

UND/EA3/GOX December 1976 - May 1980 Correspondence for Oriental Studies Board of Studies Meetings, including annotated minutes and agendas.

UND/EA3/GOY January 1956 - October 1971, predominantly 1956 School of Oriental Studies, various, including a list of courses for 1956, radio reports, and a memorandum on the general background and development of the Durham School of Oriental Studies.

UND/EA3/GRA October 1950 - August 1978 General, statistics, etc., includes procedures, lists of oriental periodicals, the old filing system (replaced 20/6/1959),

UND/EA3/GRNA 1970 - 1973 Quinquennial Planning for 1972/1977 Another reference for this file was 678.

UND/EA3/GRZ April 1953 - February 1972 Foster Research Project. Correspondence concerning Foster's trip to Portugal to buy books to enhance the Oriental Section's library and other projects.

UND/EA3/GSCH/SUD November 1958 - July 1968 Elvet Hill Library History [sent by JR Harris 1989] 1967 - 1970, including correspondence from Ronald Wingate concerning his papers, access and contents of Wingate papers and an inventory of the Sudan archive (1966). UND/EA3/GTA January 1981 - January 1993 Correspondence with British Council Visitors

UND/EA3/GTRC July 1988 - July 1993 Teaching Resource Centre (EDUC)

UND/EA3/GTX September 1975 - June 1983 Miss Forbes - miscellaneous documents including requests for Miss Forbes to be a referee.

UND/EA3/GTX5 December 1985 - May 1986

Conference on the Nationalist Movement - Khartoum 1986, including a report to the British Council on Miss Forbes' visit to Sundan.

UND/EA3/GU1 [c.1950-1960]

Notes on library business including names and addresses of booksellers, various translations of basic information (numbers and calendars)

UND/EA3/GU2 December 1954 - November 1988 Record Book for Contributions to Presents [for staff] at EH.

UND/EA3/GU3 June 1955 - February 1974 Elvet Hill Record of Visitors

UND/EA3/GU4 August 1956 - July 1957 Diary, notes re: students

UND/EA3/GU5 May 1964 - February 1977 Duplicate Book of Sent Telegrams

UND/EA3/GU6 1964 - 1972

DUL Oriental Section History, including a report of a journey to the East on behalf of the University Library and applications for a post of Assistant Librarian

UND/EA3/GU9 1968 Occasional and Casual Readers and Enquirers

UND/EA3/GU10 November 1969 Complaints [letters] To be examined by the Librarian

UND/EA3/GU11 January 1970 - September 1983 Accomodation Background for the Oriental Section of the University Library.

UND/EA3/GU12 July - August 1971 'Our copies'. Correspondence regarding missing/stolen books

UND/EA3/GU13 March 1971 - April 1979 Elvet Hill Library History [sent by JR Harris 1989] Sudan Archives 1970 -1979.

UND/EA3/GZ1 [c.1990] Old and new filing systems. Paper file

Photographs UND/EA3/J UND/EA3/J1 [January 1982]

Images taken for the 150th anniversary appeal Oriental Library brochure, only some of which were used.

1-16. 16 BW negatives of text and pictures from Oriental library items.

17-22. 6 BW prints of images from Oriental Library material.

23. Colour print of an image from an Oriental manuscript.

24-25. 2 BW prints of book covers from recent additions pinned to a display board.

26-28. 3 BW prints of the same group of 5 students studying in the library. 29. BW print of 4 students at the issue desk, staffed by ?June Nelson.

30. BW print of 4 students sitting at a table piled with books and browsing shelves.

31. BW print of a student browsing shelves.

32. BW print of Oriental Library exterior, Elvet Hill.

33. BW print of a perspective drawing of a proposed new Oriental Library.

UND/EA3/J2 December 1987

Oriental Section Library staff at Elvet Hill, assembled behind the issue desk (LtoR): Carol Simmons, Paula Bolton, Ann ?, Margaret MacKie, Jane Hogan, Paul Starkey, Lesley Forbes, Susan McBreen, Malcolm Ferguson, Raghu Char.

Publications UND/EA3/K

> UND/EA3/K1 1983/84 - 1986/87 Introduction to the Oriental Section annual library guides

UND/EA3/K2 [c.1980] *Chinese Studies at Durham Language:* English and Chinese

# Plans

UND/EA3/L

UND/EA3/L1 8 December 1970

Site plan Oriental Library stage 1, by Spence and Price, architects of Newcastle

*Scale:* 1:500

*Ownership history:* Formerly numbered: 317/8

UND/EA3/L2 18 December 1975

Site Plan Oriental Library extension, by Bernard Taylor & Partners architects of Manchester, with pencil amendments *Scale:* 1:500

UND/EA3/L3 1970 - 1971

General maps and plans of the Oriental Library developments. Paper file UND/EA3/L4 1960 - 1961

Plans for shelving layouts at Elvet Hill House. Paper file

# Science Library UND/EA4

## Annual Reports UND/EA4/A

UND/EA4/A1 1929 - 1963

Correspondence about annual figures, with gaps, and becoming annual reports by the later 1940s.

# Accessions

UND/EA4/C

UND/EA4/C1 27 February 1951 - 11 August 1952 Accessions register. Largely unused.

UND/EA4/C2 5 June 1957 - 14 November 1961 Lists of books purchased for the Science Section.

Head of department's files UND/EA4/G

UND/EA4/GBIN/2/1 July 1928 - October 1933 Correspondence with Birdsall & Son Ltd, Bookbinders and Stationers, concerning binding books from the Science Library.

UND/EA4/GBIN/2/2 May 1928 - July 1952 Binding bills and correspondence with various binders.

UND/EA4/GEXC/PER February 1940 - February 1952 Exchange periodicals, the library's exchange of publications with various institutions.

UND/EA4/GGEN/CLA/19 December 1949 - March 1964 Classification

UND/EA4/GLEN/KC July 1925 - December 1951 Correspondence with University of Durham King's College Library concerning allowing students to study there and the exchange of publications between the two libraries.

UND/EA4/GLIB/SAL February 1950 - May 1951 Disposals of books, lists of disposed publications.

UND/EA4/GLIB/2/1 December 1927 - October 1951 Science Library correspondence of Beatrice Hollingsworth.

UND/EA4/GLIB2/3 June 1964 - September 1970 General correspondence

UND/EA4/GOBS [1945] - 1967

Observatory library - classification schedule and subject index, lists of periodicals missing 1939-1945 and correspondence of Barry Woodward re the library in 1967.

UND/EA4/GPER/2 November 1924 - November 1951 Gifts to the Science Library.

UND/EA4/GPRE February 1954 - October 1960 Presentations, especially the meteorological records in 1960.

UND/EA4/GREA/2/3 January 1932 - March 1965 Readers not studying at Durham.

UND/EA4/GU1 March 1980 - February 1983 150th Anniversary Celebrations Committee.

UND/EA4/GU2 April 1937 - April 1942 Applicants for the post of senior assistant, 1937, 1939, 1942.

UND/EA4/GU3 [1952?] - May 1966 Keeper of Science Books 1966, applicants for post of graduate assistant at the Science Section [1955].

UND/EA4/GU4 July 1947 - August 1953 Science Library orders register.

UND/EA4/GU5 June 1978 - January 1983 Forms for external borrowers.

UND/EA4/GU7 October 1924 - July 1951 Deighton Bell, publishers, correspondence regarding Deighton Bell finding books on behalf of the Science Library.

UND/EA4/GU8 January 1974 - November 1975 Saleh al Aamer, a visitor who studied librarianship, worked in the Science Library and also visited other libraries.

UND/EA4/GU10 March 1938 - May 1952 Miscellaneous correspondence.

UND/EA4/G5 April 1967 - October 1973 Memorandum on "The Future of the Oriental Section" by I.J.C. Foster.

UND/EA4/G9a October 1973 - October 1982 Anthropology Department.

UND/EA4/G9b March 1973 - October 1982 Applied Physics and Electronics Department.

UND/EA4/G9c June 1973 - June 1983 Botany Department.

UND/EA4/G9d January 1973 - May 1983 Chemistry Department.

UND/EA4/G9e October 1973 - November1982 Computing Department, known as Computing Unit from September 1982.

UND/EA4/G9f March 1973 - May 1982 Engineering Science Department, includes a survey on temperatures in the Science Library.

UND/EA4/G9g December 1972 - May 1982 Geography Department.

UND/EA4/G9h March 1973 - June 1982 Geological Sciences Department.

UND/EA4/G9i November 1972 - October 1982 Mathematical Sciences Department.

UND/EA4/G9j May 1965 - January 1980 Philosophy Department.

UND/EA4/G9k/1 June 1964- December 1972 Physics Department.

UND/EA4/G9k/2 January 1973 - June 1982 Physics Department.

UND/EA4/G9k/3 October 1971 - July 1980 Physics Department - Sir James Knott Library, agenda, minutes and related correspondence regarding the Sir James Knott Library Sub-Committee.

UND/EA4/G9I February 1973 - January 1982 Psychology Department.

UND/EA4/G9m June 1973 - August 1982 Zoology Department. UND/EA4/G12(36) January - March 1972 Emergency measures (coal miners' strike) fuel cuts, lighting cuts, etc.

UND/EA4/G14 January 1969 - June 1971 Dainton Report.

UND/EA4/G15/1 November 1966 - April 1972 Exhibitions correspondence.

UND/EA4/G15/2 February 1973 - December 1985 Exhibitions.

UND/EA4/G16 May 1973 - April 1983 External borrowers/readers wishing to use the library facilities.

UND/EA4/G19/1 September 1969 - September 1972 Freshers tours.

UND/EA4/G19/2 June 1973 - October 1974 Freshers conference.

UND/EA4/G19/3 May 1975 - June 1983 Freshers library tours.

UND/EA4/G20 September 1967 - October 1973 Reader services.

UND/EA4/G22/1 December 1966 - November 1967 Science Library opening hours, includes a petition for longer opening hours.

UND/EA4/G22/2 October 1970 - February 1974 General correspondence, particularly with Palace Green Library.

UND/EA4/G22/3 November 1969 - January 1975 Readers (general correspondence).

UND/EA4/G22/4-9 February 1972- August 1983 General correspondence.

- 4. February 1972 October 1974.
- 5. November 1974 December 1975.
- 6. January 1976 September 1977.
- 7. September 1977 March 1979.
- 8. May 1979 December 1980. (2 files)
- 9. January 1981 August 1983. (2 files)

UND/EA4/G24/1-2 December 1972 - December 1981 Maintenance / Surveyor's Department.

1. December 1972 - December 1981.

2. January 1982 - March 1983.

UND/EA4/G24a October 1979 - November 1981 Correspondence - Science Library alterations, includes plans

UND/EA4/G25 February 1974 - February 1980 Missing books lists.

UND/EA4/G28/1 May 1930 - November 1950 Estimates for the new Central Library. UND/EA4/G28/2 November 1935 - September 1951 New Central Library - staff.

UND/EA4/G28/3 June 1971 - February 1974 Correspondence on the new Central Library.

UND/EA4/G29a November 1981 - May 1982 Open Days Committee.

UND/EA4/G33 March 1972 - January 1980 Presentations, gifts and purchases of books.

UND/EA4/G41 March 1973 - June 1982 Short loan collection.

UND/EA4/G43/1 August 1967 - October 1974 Staff manual circulars.

UND/EA4/G43/2 November 1974 - June 1983 Staff circulars.

UND/EA4/G43a October 1976 - March 1983

Manpower Services Commission Job Creation Programme, correspondence regarding hiring replacement staff, work experience placements and creating new positions.

UND/EA4/G46 January 1973 - February 1982 Student work placements in the library.

UND/EA4/G47 February 1972 - November 1982 Technical staff text books - all correspondence.

UND/EA4/G48b January 1972 - February 1983 Theses, presentation.

UND/EA4/G48e Janurary 1975 - August 1979

Theses, preparation, includes draft advice on the production of theses and guidance for their production in the library.

UND/EA4/G51/1 October 1969 - December 1973 Visitors.

UND/EA4/G51/2 Janurary 1974 - February 1983 Visitors to the library.

UND/EA4/G57 August 1973 - February 1983

Building File, correspondence relating to the repairs needed for the building of the library.

UND/EA4/G57b May 1981 - September 1982 Buildings Committee, set up for review of the government and structure of the University, includes a request for nominations, no agenda or minutes included.

UND/EA4/G58 June 1979 - July 1979 Teesdale Natural History Trust.

UND/EA4/G60 26 September 1979 "Shadow" Library Board. Plans UND/EA4/L

UND/EA4/L1 July - August 1979
Science Library alterations plans:
1. Ground floor plan. July
2. Ground floor plan C L.(0)1. July
3. Powered mobile layout. 3 August.
Paper file

Education UND/EA5

> Accessions UND/EA5/C

> > UND/EA5/C1-11 January 1964 - June 2001
> > Accession slips detailing author, order no., title, place/publisher, date, series, price, date ordered, ISBN, suggested by, bookseller, hastened, date received, class, added entries, no of entries, accession no, date, and notes.
> > 1. 1-1221, January - September 1964
> > 2. 2444-3597, July 1964 - June 1965
> > 3-4. 11486-12974, July 1970 - March 1972
> > 5-7. 20600-22649, October 1980 - October 1981
> > 8-10. 36100-38499, September 1990 - November 1991
> > 11. 48000-48832, April 1999 - June 2001.
> > 6 bundles of A5 paper slips, 4 filed at the foot on string, 9 filed in metal-pinned stiff binders

Administrative Files UND/EA5/G

UND/EA5/G1 April 1979 - August 1980

Redevelopment of Bede Main Building for the Education Library, including the librarian's paper "Draft Notes of Guidance on the Education Section" of April 1979, plans of Bernard Taylor architects of May-June 1979 and the librarian's comments of August 1980.

Paper file

UND/EA5/G2 June 1992

Shelf layout plan for four rooms, by the Estates and Buildings Dept. Paper file

Photographs UND/EA5/J

UND/EA5/JB1 [c.1900]

Photocopy BW print of the lecture room interior at Bede College showing desks and bookcases.

Paper, 1f

Printed Ephemera UND/EA5/K

#### UND/EA5/K1 1997 - 2001

*The Education Section and Teaching Resources Centre*, with information on the holdings, resources, opening hours and some floor plans, for 1997/8, undated and 2001/2

3 paper leaflets

UNd/EA5/K2 c.1980 - c.2015 Subject guides to the Education collection (x5). Paper file

Stockton, Queen's Campus Library UND/EA6

Annual reports UND/EA6/A

> UND/EA6/A1 1996 - 2016 Annual reports Paper file

UND/EA6/A2 2009 - 2013 QCL diary of events for the annual report. Paper file

Minutes UND/EA6/B

> UND/EA6/B1 November 1995 - November 1998 Agenda for a meeting re library matters at UCS, then Information Services Consultative Group agendas and minutes, including reports Paper file

UND/EA6/B2 8 June 1999 - 17 April 2018

Staff Meeting minutes (meetings 1-56), including also the occasional Library Consultative Group and Library Student Users' Forum Paper file

UND/EA6/B3 March 2009 - January 2017

QCL Student Users' Forum minutes

The forum was set up by the Queen's Library Consultative Group meeting of 19 November 2008 to generate ideas and suggestions on how to improve library services; it was to meet twice a year in Michaelmas and Epiphany terms.

Paper file

UND/EA6/B4 December 2011 - December [2016] LSMT Question Time Sessions at QCS minutes Paper file

Administrative Files UND/EA6/G

UND/EA6/G1 1994 - 2012

Correspondence about the development of the library and Queen's Campus, with some strategic plans, occasional minutes, and a library guide Paper file

UND/EA6/G2 1995 - 2012

Staffing, including staff lists, particulars of posts, Campus Librarian job description, lists of tasks, operational plans. Paper file

UND/EA6/G3 [c.2000 - 2015] Thank You cards. Card file

UND/EA6/G4-5 2010 - 2018

24/7 opening secruity manual, including headcounts, procedures, notices and a security log Paper file & book

UND/EA6/G6 2006 - 2017 Comments/suggestions from users/students about the library and its facilities, with some responses about any actions taken Paper file

UND/EA6/G7 2010 - 2018 24/7 opening, including reports, procedures, headcounts Paper file

UND/EA6/G8 1995/96 Desk diary, recording staff appointments and library activities Paper book, spiral-bound

UND/EA6/G9 2005/06 Desk diary, recording staff appointments and library activities Paper book, spiral-bound

UND/EA6/G10 2006 - 2014

Library action plans and strategies, with some QCL contributions Paper file

UND/EA6/G11 2006 - 2018 Statistics, security gate readings and head counts Paper file

UND/EA6/G12 2005 - 2015 Staff routines, timetables, rotas Paper file

UND/EA6/G13 1998 - 2016 UCS bookshop (Waterstones then Blackwells), correspondence Paper file

UND/EA6/G14 2011 - 2013 Environmental issues Paper file

UND/EA6/G15 2006 - 2009 Equipment Paper file UND/EA6/G16 2016 - 2017 Student Library Support Assistants Paper file

UND/EA6/G17 2010 - 2013 Book fund figures Paper file

UND/EA6/G18 1995 - 1999

Library administration, including IT services and helpdesk, people count, name of the college, degree ceremony arrangements, acquisitions Paper file

UND/EA6/G19 2000 - 2004

Library administration, including courier service and transport, campus card, passwords

Paper file

UND/EA6/G20 2005 - 2009

Library administration, including re QCS expansion and the Information Resource Centre, cash handling, cleaning

Paper file

UND/EA6/G21 2010 - 2014

Library administration, including Education Staff Student Consultative Committee, space management, meeting with the deputy librarian, Ebsworth Building refurbishments, subject support points Paper file

UND/EA6/G22 2015 - 2018 Library administration, including re the prospective changes to QCS Paper file

Photographs UND/EA6/J

> UND/EA6/J1 1995 - 2004 Staff photo album, showing QCL staff at work and relaxing, all captioned Photo album of colour prints

> UND/EA6/J2 [2001] Head shots, all identified, of Library and Information Technology services staff at Stockton

Colour prints, laminated on to card, stuck on to a large paper sheet

Publications and Printed Ephemera UND/EA6/K

UND/EA6/K1 2002 - 2014 Notices about opening hours etc. Paper file

UND/EA6/K2 [c.February 2017] Notices and leaflets including: Library bookmark, 5 tips about visiting Queen's Campus Library, plan of the library Paper file

1996 - 1997 UND/EA6/K3 UCS Information Services Newsletter, numbers 3 and 4 Paper file UND/EA6/K4 1996 - 2013 Information Guides and leaflets about Information/Library services, including General Guide to the Information Resources Centre 2000/01 and 2001/02: Users' charter and Regulations 2000; and a presentation [2002] Paper file UND/EA6/K5 October 1995 - November 1997 Library Weekly Info newsletter Paper file Plans UND/EA6/L UND/EA6/L1 [c.2000] - 2013 QCL floorplans Paper file Maiden Castle Sports Centre UND/EB Annual Reports UND/EB/A Minutes UND/EB/B Accounts UND/EB/C Administrative Files General UND/EB/D UND/EB/C1 [January] 1971 Squash Courts booking procedure notice. Paper, 1f UND/EB/C2 October 2005 Plans for Maiden Castle sports centre, by Estates and Buildings, ground and first floors. Paper file UND/EB/C3-4 February 2008 - October 2011 Sports scholarships, including general details about the scheme, correspondence about it and individual cases, reports, and files on each holder of a vice-chancellor's scholarship for 2008 and 2009. 2 paper files Administrative Files Specific Sports UND/EB/E Cricket

**UND/EB/EA** 

#### UND/EB/EA1 2000 - 2001

Cricket coach's file including programmes, attendance records, guidelines for players and on techniques, some team lists, physical exercises, and player details.

Paper file

UND/EB/EA2 2001 - 2003 Player profiles with analysis of technique. Paper file

#### UND/EB/EA3 2003

Cricket coach's file including University Centres of Cricketing Excellence (UCCE) communication strategy, some notes on players, correspondence, action plan, ECB accredited UCCE licence agreement (unsigned by DU). Paper file

### UND/EB/EA4 2004

Cricket coach's file including Calendar for all UCCEs, exam concessions and arrangements, team lists for specific matches, DU teams cricket calendar, County Captains meeting 13 April 2004 agenda and minutes, British Universities Cricket regulations, match report forms (blanks), EWCB UCCE playing conditions, hotel accommodation arrangements, lists of umpires, some player contact details.

Paper file

#### Photographs UND/EB/F

Photographs - General UND/EB/FA 1964 - c.1965

*Provenance:* Deposited from Maiden Castle Sports Centre 13 July 2005, Acc No Misc.2005/2006:3.

#### UND/EB/FA1 c.1965

View NE over Durham from Leazes Road, showing cathedral and castle, photo by Fillinghams. *Size:* 365 x 240mm

BW print, mounted on board

#### UND/EB/FA2 c.1965

Hatfield College Pace Block, view from within the college, photo by T. Mason of New Elvet.

*Size:* 420 x 315mm (print), 500 x 400mm (mount) BW print, mounted on board

#### UND/EB/FA3 c.1965

Castle Hall interior, view from the high table with students, gowned, at dinner, photo by T. Mason of New Elvet.

*Size:* 390 x 480mm (print), 400 x 500mm (mount) BW print, mounted on board UND/EB/FA4 c.1965 Durham Palace Green, looking at the almshouses, 7 students, in jackets and ties, 1 in a kilt, 1 black woman, photo by T. Mason of New Elvet. *Size:* 480 x 370mm (print), 500 x 400mm (mount) BW print, mounted on board

UND/EB/FA5 [1964] [Opening] of Maiden Castle bridge over the Wear, with a crowd going across, also a wheelchair, snowy. *Size:* 290 x 240mm (print), 400 x 360mm (mount) BW print, mounted on board

Photographs - Groups UND/EB/FB

> UND/EB/FB1999 [June] 1999 Sport in the Community graduates 1996-99, in the Castle fellows garden, in academic dress (33), unidentified. *Size:* 205 x 255mm Colour print

UND/EB/FE2000 [June] 2000 Sport in the Community graduates 1997-2000, in the Castle master's garden, in academic dress (35), unidentified. *Size:* 205 x 255mm Colour print

Photographs - Individuals UND/EB/FC

> UND/EB/FCW1 12 December 2008 Peter Warburton, <sup>3</sup>/<sub>4</sub> length, in black tie, speaking at a rostrum, with another behind. *Size:* 230 x 150mm Colour print, in a card mount

Photographs - Buildings UND/EB/FD

Photographs - Events UND/EB/FE

UND/EB/FE1999A [June] 1999

Palatinate Dinner.

1. Sports team with successful sports students, round a table (8 men including Peter Warburton and 4 women).

2. Sarah Garbutt receiving the Sportswoman of the Year trophy from Sir Kenneth Calman VC.

3. David Walder receiving Sportsman of the Year shield from Sir Kenneth Calman VC.

4. Jonathan Edwards receiving the first honorary palatinate glass bowl from Sir Kenneth Calman VC.

*Size:* 205 x 255mm

4 colour prints

UND/EB/FE2000A [June] 2000 Palatinate Dinner.

1. Sports team (including Peter Warburton) with successful sports students (6 men and 5 women) round a table.

2. Presentation of the Sports Woman of the Year trophy to Nicola Speller by Sir Kenneth Calman VC.

3. Presentation of an honorary palatinate glass bowl and tie to Peter Dixon by Sir Kenneth Calman VC.

4. Presentation of an honorary palatinate glass bowl and tie to Phil de Glanville by Sir Kenneth Calman VC.

5. Peter Warburton director of Sport, with Mark Scholey president of DUAU 1999/00, Karen Appleton president 1997/98 and Jenny Hotchkiss president 1998/99.

*Size:* 205 x 255mm 5 colour prints, faded

UND/EB/FE2000B [9 June 2000]

Hatfield College grounds, Will Carling receiving an honorary palatinate glass bowl from Sir Kenneth Calman VC.

Size: 205 x 255mm

Colour print

*Related material in other DUL collections:* Further photos in UND/CK1/BD/2000/49-58.

UND/EB/FE2001A [June] 2001

[Palatinate Dinner].

1. Sports team (including Peter Warburton) with successful sports students (8 men and 2 women) round a table.

2. Presentation of the Sports Woman of the Year trophy to Caroline Atkin by Sir Kenneth Calman VC.

3. Presentation of the Director of Sport's award to Chris Brain by Peter Warburton.

*Size:* 205 x 255mm

3 colour prints

UND/EB/FE2002A [January 2002]

Launch of Durham Sporting Club and Durham University Aquatics, in the Sports Centre weights room:

1. 2 men in suits [Sports Minister Richard Caborn and Chief Executive of Sport England David Moffatt] talking to a man and a woman both in sports kit, with a microphone.

2. Richard Caborn and David Moffatt, jackets off, with fit balls.

3. Peter Warburton, unidentified woman (Regional Director of Sport), David Moffatt and Richard Caborn, in front of the DU Aquatics banner.

*Size:* 200 x 280mm

Colour print

UND/EB/FE2002B [12 February 2002]

[Launch of Team Durham], Sports Centre weights room, Gabby Yorath in a white shirt, holding a weights bar above a man in an England rugby fleece. *Size:* 195 x 295mm

Colour print

UND/EB/FE2002C [June] 2002 [Palatinate Dinner], Helen Carter receiving the Director of Sport award from Pater Warburton. *Size:* 205 x 255mm

Colour print

UND/EB/FE2003A [June] 2003

[Palatinate Dinner] awards:

1. Mark Bailey receiving an honorary palatinate tie from Sir Kenneth Calman VC.

2. Heidi Farr receiving the Sports Woman of the Year award from Sir Kenneth Calman VC.

3. Caroline Saxby receiving honorary life membership of Team Durham award from Peter Warburton.

*Size:* 205 x 255mm

3 colour prints

UND/EB/FE2004A [June] 2004

[Palatinate Dinner] awards:

1. Olivia Walwin receiving the Sports Woman of the Year trophy from ?.

2. Tom Danby receiving an honorary palatinate box from Sir Kenneth Calman VC.

*Size:* 205 x 255mm

2 colour prints

UND/EB/FE2005A [c.2000 x 2005]

[Palatinate Dinner] awards, names and/or dates unidentified:

1. Honorary palatinate tie and glass bowl to Graeme Fowler by Sir Kenneth Calman VC.

2. Honorary palatinate tie and glass bowl to ? (man) by Sir Kenneth Calman VC.

3. Box to Sam Stoker for services to university sport by Ian McCarter.

4. ?Director of Sport's award to ? (woman) by Peter Warburton.

5. ?Director of Sport's award to ? (man) by Peter Warburton.

6. Award to ? (male ?gymnast) by Peter Warburton.

7. Picture of a cricket match to ? (man) by ? (male student) and Peter Warburton.

*Size:* 205 x 255mm Colour print

UND/EB/FE2005B September 2005

Launch of Sport Universities (North East England), 7 (6 men, 1 woman) in suits, on stairs in the Sports Centre, incvluding Peter Warburton. *Size:* 300 x 210mm Colour print

#### UND/EB/FE2006A [12 January 2006]

Chancellor Bill Bryson with Will Greenwood holding a Durham University rugby ball, both in academic dress, in the cathedral cloister garth after the honorary degree ceremony, by Trinity Mirror PLC.

*Size:* 205 x 255mm

Colour print

Related material in other DUL collections: Further photos in UND/CK1/BF2006A.

UND/EB/FE2006B [June] 2006

[Palatinate Dinner] awards:

1. Adam Wallace and Gavin Koncar receiving the Director of Sport awards from Peter Warburton, all black tie.

2. William Shucksmith receiving the Sportsman of the Year trophy from ?.

3. John Stephenson receiving an honorary palatinate glass bowl and tie from Sir Kenneth Calman.

*Size:* 205 x 255mm

3 colour prints, in card mounts

UND/EB/FE2007A June 2007

175th Anniversary Ball, Roger James (Tyne Tees sports presenter) addressing guests seated in a marquee. *Size:* 300 x 205mm Colour print

Audiovisual UND/EB/G

Publications and Printed Ephemera UND/EB/H

UND/EB/H1 2008 - 2017 Posters advertising events and flyers for Maiden Castle and Team Durham.

UND/EB/H2 [c.1995 - 2005]

Newspaper cuttings from Palatinate, some local and national newspapers of Durham University sporting success and developments, mainly rugby, rowing, football, cricket, hockey

3 files of paper mounted on yellow card and laminated

UND/EB/H3 [2012] *A Profile of Tier 1 Sports at Durham University* Printed colour illustrated paper booklet

UND/EB/H4 [c.2015] *Recreational Sport & Activities for Staff & Families* brochure. Printed colour illustrated leaflet, 2f

UND/EB/H5 2009 Durham University Developing Sport in the Community; Team Durham Community newsletter 2009 and July 2009 2 printed colour illustrated booklets

UND/EB/H6 2016 Volunteering and Community Outreach Impact Report 2015-2106, by Emma Hall-Craggs

Printed colour illustrated paper booklet, i + 43p

Artefacts UND/EB/J

> Ties UND/EB/JA

> > UND/EB/JA1-3 [2016] 3 ties, dark blue broad diagonal stripes with gold, silver and purple less broad stripes respectively, edged with red, ?for Palatinates. 3 silk ties by Tierack Corporate of London

Computing Service/Computing and Information Services UND/EC

Reports UND/EC/A

> UND/EC/A1 1957/58 - 1959/60 University Computing Laboratory Report of the Director, annually, from 1 Kensington Terrace, Newcastle. http://library.dur.ac.uk/record=b1451729~S1 3 paper files

UND/EC/A2 1981/82 Computer Unit Annual Reporthttp://library.dur.ac.uk/record=b1451728~S1 Paper booklet

UND/EC/A3 1984/85 - 1989/90 Computer Centre Annual Report, 6 years only http://library.dur.ac.uk/record=b1451728~S1 6 paper booklets

Publications and printed ephemera UND/EC/K

### UND/EC/K1 1983 & 1998

Overall guides: *Guide to the Computing Service*, 1983, includes a diagram of the equipment. *The ITS Handbook*, 1998-99, 60p.

UND/EC/K2 October 1996

Computing at Durham an introduction to the use of computers on the Networked PC service

UND/EC/K3 November 1992 - Autumn 2004

*news@durham*, became *its news* in 2003, newsletter of the university of Durham Information Technology Service

Vol.1 No.1-3; Vol.2 No.1-3; Vol.3 No.1,2 & update; Vol.4 No.1; Vol.5 No.1; Vol.6 No.1-3; Vol.7 No.1-3; Vol.8 No.1-3; Vol.9 No.1-3; Vol.10 No.1-3; Vol.11 No.1-3; [Vol.12 No.1]. http://library.dur.ac.uk/record=b1441147~S1

UND/EC/K4 1983 - 1989

NUMAC (Northumbrian Universities Multiple Access Computer) numbered guides:

3. Transferring Formatted Text Files from Microcomputer to MTS, October 1983.

6. The NUMAC SOFT Terminal, January 1985.

8. Guide to the NUNET Network, May 1985.

17. Using the Electronic Mail Utility to Send and Receive Messages, 3rd edition, March 1989.

21. Electronic Mail Distribution Lists, October 1989.

UND/EC/K5 1977 - 1991

NUMAC unnumbered guides:

Introduction to OS, February 1977, 32p

MTS Users Guide, March 1983, 308p printed 2 pages to a sheet +2p.

An Introduction to Computing, April 1983, 26p.

Text Processing Facilities at NUMAC, March 1984, 166p.

An Introduction to MTS, June 1984, 66p printed 2 pages to a sheet + 9p.

An Introduction to Curlew, May 1987, 42p.

UNIX User's Guide, edition 2a, October 1991.

UND/EC/K6 July 1985 - January 1992 *NUMAC Newsletter*, produced 4 times a year in January, April, July and October.

## UND/EC/K7 1988 - 2002

Computing Service numbered guides:

1. *Introduction to the Computing Service* 1984/85, 1988, *Computing Services* 1990/91 and version 1.0 August 1992.

2. Further UNIX version 4.0 October 1998.

3. The University of Durham Communications Network version 2.5.

4. Recommended Small Computer Systems, 1991.

12. A ChiWriter Tutorial, October 1989.

17. *The Campus Network: Protocols, Service, Naming and Addressing* version 1.0 1992.

18. Using resources to customise X applications version 2.0 May 1995.

19. Teach yourself EMU September 1991.

22. Using Rainbow version 1.1 May 1992.

64. *The Durham University Network folder for Windows 95* version 1.0, July 1998.

78. *Using Netscape Navigator to browse the World Wide Web* version 1.1, June 1999.

129. *An introduction to databases using Microsoft Access 2000* version 1.1, September 2001.

174. Using Netscape 7 for email version 1.1, September 2002.

175. Installing and configuring Netscape 7 version 1.0, September 2002.

UND/EC/K8 [1993]

Management Information Services

UND/EC/K9 [1995] ITS information sheets: *Classrooms and Open Access Areas* 

Documentation & Information

The Advisory Service The ITS Helpdesk

UND/EC/K10 1995

*Training opportunities provided by the Information Technology Service* Courses Directory for 1995-1996.

UND/EC/K11 October 1997 & October 1998 Computing services for Staff

UND/EC/K12 1995 - 1997

Program manuals:

Durham University Colleges Central Admissions Transactions (DUCCAT) manual 1995.

A Taste of Java by Barry Cornelius, 24 February 1997. Paper file

UND/EC/K13 October 1991 University Policy on the Use of Computing Facilities Paper, 1f

#### UND/EC/K14 2002 - 2016

Student handbooks, covering registering to use computers, university IT services, where to find computers, training and support, the networked PC service, using email, and the printing service, with maps and plans.

IT Facilities for Students August 2003

IT Facilities for Students July 2007

Computing at Durham A handbook for students, October 2002, [October] 2009 Discovering IT at Durham University [October 2016]

5 printed paper booklets

UND/EC/K15 1992 - 1998

Course Notes:

An introduction to the UNIX operating system version 4.0 September 1994.
 Writing C-shell scripts version 1.1 September 1997.

13. Using the X Window System (and Motif) version 2.0 May 1995.

13. Using the Common Desktop Environment (CDE) version 3.0 October 1997.

14. *Programming in C: a tutorial introduction* version 1.0 November 1992.

Left Until the New Millennium! May 1998.

IT Generic Skills programme [Michaelmas 1997]

7 paper booklets

UND/EC/K16 1993 - 2002

InfoSheets:

9. Some UNIX Commands version 1.1 October 1993.

10. ITS documents version 9.0 [1998].

29. Using the job control features of the C-shell version 1.0 March 1993.

45. About .cshrc and .login files version 1.1 September 1993.

75. ghostview - a viewer for PostScript files version 1.0 November 1995.

86. *Configuring Vista eXceed on the Networked PC service to use other hosts* version 1.0 February 1997.

101. Setting up a remote X Window version 1.0 January 1999.

118. Digimap - Ordnance Survey Digital Map Data version 1.0.

153. How to find your MAC address version 2.0 July 2002.

157. *Using a public access network point* version 1.0 July 2002. Paper file, 10f

UND/EC/K17 [2012 - 2017]

Introductory leaflets:

*Your IT at Durham University*, introductory leaflet for freshers *Get online* [2015] and [2017]

Paper file

UND/EC/K18 1983

Hardware guides:

*Mug's Guide to Word-Processing on the CIFER 1886 Microcomputer and Sanders 12/7 Printer*, by PJR, revised edition of 30 September 1983 Paper file

Museums UND/ED

A.F. Harding, "Durham University museum 1833-1982", (*Transactions of the Architectural and Archaeological Society of Durham and Northumberland*, New Series VI), p.37-43.

General UND/ED1 Minutes UND/ED1/B UND/ED1/B1 10 September 2008 - 3 August 2009 Staff Meetings minutes. Paper file Catalogues UND/ED1/D UND/ED1/D1 1995 - 2007 Museums Committee surveys of museum collections in university departments and colleges: 1. 1995-1996. 2.2001-2002. 3. 2004-2005. 4.2007. 4 paper files in lever arch/ring binders Old Fulling Mill Museum of Archaeology UND/ED2 Biographical information: The exhibition facility transferred to Palace Green Library in 2014. Accessions UND/ED2/C

> UND/ED2/C1-3 1984 - 2012 Accession Registers security copies 1. 1984-1985. 2. 1986-2005. 3. 2006-2012. 2 bound paper volumes & 1 paper file

Administrative Files UND/ED2/G

> UND/ED2/G1 February 2013 Security Assessment Report by Roy Smith Paper file, 28p *Access restrictions:* Closed until 2044 as confidential information

Publications and printed ephemera UND/ED2/K

## UND/ED2/K1/A 1992 - 2013

Posters of Fulling Mill exhibitions:

"Mines & Marras; The life of the Durham coalfield", 16 April - 1 October 1992.

"Durham: a Wealth of Architecture; an exploration of formal and vernacular architecture in Co. Durham", 12 November 1992 - 31 March 1993.

"Monks & Masons; Durham Cathedral, Medieval to Modern; The Archaeology of Durham Cathedral", 8 April - 30 September 1993.

"Northumbrian Heritage; Castle and Churches from the Tweed to the Tees; a Photographic Exhibition by Tom Middlemass", 20 October - 31 December 1993.

"Farm Animals and Archaeology", 28 April - 23 August 1994.

"The Victorians What the Victorians Did For Us", 18 August -12 October 2007.

"Spirit of the Dragon", 14 June - 17 August 2008.

"Treasures from the Attic", 3 October 2008 - 31 January 2009.

"The Age of the Dinosaurs", 26 September - 20 December 2009.

"Pitman Painters Mining Art of the Great Northern Coalfield", 6 February -6 June 2010, with Dai Morgan's notes on the Spennymoor Settlement paintings, a printout of the ASC collection level description of the Spennymoor Settlement papers, a list of the works displayed, and display panels for the exhibition.

"Tethera, Methera, Tic: Counting Sheep", 26 February - 7 May 2012 "Skeleton Science Unearthing History in the 21st Century", 18 May - 21 October 2012

"Out of the Attic", 15 February - 21 April [2013] "Binchester Exposed", 1 May - 2 June 2013

### UND/ED2/K1/B 2014 - 2019

Posters etc of exhibitions at Palace Green Library

"Living on the Hills 10,000 Years of Durham", 25 July 2014

"Munitionettes & Miners", 26 May 2016

"Decay: Time, Objects & Destruction", 16 June - 29 October 2017

"Shattering Perceptions The women of archaeology", 14 June - 29 October 2018, & review

"Prehistoric Pioneers", 12 June 2019, invite & poster Paper file UND/ED2/K2 [c.1993] General poster for the museum, featuring an image of the mill and cathedral above by Yvonne Beadnell.

UND/ED2/K3 1983 - 2009 Posters for Fulling Mill events: Animal, Vegetable, Mineral, chaired by Magnus Magnusson in Caedmon Hall, 27 January 1983. Victorian Christmas for children , 22 December [c.2000] Half-term storytelling day, 27 May [2009]. Easter Activities, [2012]. Festival of British Archaeology, July 2012. Perfect Pots, 8/9 September [2012].

UND/ED2/K4 [c.2005] Promotional leaflet, including location map Paper leaflet, with colour images

UND/ED2/K5 [1986] *What is Fulling?* promotional leaflet on the Old Fulling Mill, with opening times for 1986/7. Paper leaflet, 4f

Gulbenkian/Oriental Museum UND/ED3

Annual reports UND/ED3/A

> UND/ED3/A1 1960/61, 1962/63 - 1963/64 Annual reports

UND/ED3/A2 July 2008 Annual report, for the year August 2007 to July 2008. Paper, 1f

Minutes UND/ED3/B

> UND/ED3/B1 November 2014 Friends of the Oriental Museum AGM minutes and papers Paper file

Accessions UND/ED3/C

> UND/ED3/C1-5 1922 - 2013 Accessions Registers security copies 1. 1922-1995. 2. 1950-2005. 3. 2006-2010. 4. 2011-2012. 5. 2011-2013. 4 bound paper books & 1 paper file

# Catalogues UND/ED3/D

### UND/ED3/D1 1880

*Catalogue of the Egyptian Antiquities at Alnwick Castle*, by S. Birch (London), contents:

Pantheon, Sacred Animals, Figures of Kings and Individuals, Architectural Objects, Furniture, Objects of the Toilet, Vegetable Substances, Weapons, Writing Utensils, Boxes, Tools, Animal Mummies, Mummy Cloth, Objects from the Outer Network of Mummies, Glass Objects, Models of Rings, Sepulchral Amulets, Sepulchral Scarabei, Models of Coffins, Sepulchral Figures, Tablets in Calcaredous Stone, Wooden Sepulchral Tablets, Sepulchral Altar, Oblesik and Pyramidon, Sepulchral Vases, Sepulchral Cases and Tesserae, Lamps, Minerealogical Specimens, Later Egyptian and Miscellaneous Objects, the Obelisk at Syon House Printed paper book, bound in grey cloth covered boards, with gold hieroglyphs on the front and a spine title, xx + 378p, some damp damage

UND/ED3/D2 [c.1950 - 2000]

Catalogues:

2. Egypt, Bullock bequest

- 3. Egypt, Rawnsley collection
- 4. Egypt, Saqqara
- 5. Egypt, Buhen
- 6. Marshall photographs
- 8. North collection

10. Wellcome collection

7 paper files

UND/ED3/D3 2016

Exhibition catalogues:

On the Threshold II Formal Presence An exhibition of contemporary art by London based artists, 29 January - 19 May 2016, sponsored by Ustinov College

Paper booklet

# Accounts

UND/ED3/F

UND/ED3/F1 January 1975 - November 1977 Nominal ledger monthly computer statements. Paper file

Administrative files UND/ED3/G

UND/ED3/G1 August 1997 Oriental Museum Marketing Strategy prepared for the Friends by PLB Consulting Ltd of Malton Paper file, 8 + 32p, spiral-bound

#### UND/ED3/G2 [c.1995]

New Gallery Fund prospectus for the Orinetal Museum, patron the Countess of Strathmore, appealing for funds for a gallery extension, with plans and sections by Cogswell Horne inserted.

Paper leaflet, 2f, + 5f inserted

UND/ED3/G3 April 1998 Heritage Lottery Fund application for the acquisition of artefacts from the Henry de Laszlo Collection, photocopy. Paper file, 2 + 28f

#### UND/ED3/G4 May 1999

Heritage Lottery Fund application for a mezzanine gallery, activities room, lifts and enhanced visitor facilities, with supporting information and appendices, including details of the collections and some images of the building.

3 paper files

#### UND/ED3/G5 9 December 1999

Heritage Lottery Fund documentation for alterations to the Museum by Thornton-Firkin & Partners, including plans and specifications. Paper file

Publications and printed ephemera UND/ED3/K

UND/ED3/K1/1960 1962 - 2009

Posters, and some invites, for exhibitions:

Avinash Chandra paintings and drawings, August 1962.

"Art and Tao", July 1972.

" Chinese Taoist Calligraphy", [November 1975].

"Nana Shiomi Mitate Contemporary Japanese Prints", 21 May - 28 September [2005]

"Photographs from Mongolia", by Laurence Cutting, 3 October [2005] - 6 January [2006].

"Modern Chinese Ink Painting", 2 April - 30 June 2007.

"Direct Observation Works by Seven Contemporary Chinese Printmakers", 7 July - 28 September 2007.

"Mongolia Contemporary Images of People and Places", photographs by Laurence Cutting, 1 December 2007 - 20 January 2008.

"Tokyopop: the Rising Stars of Manga", 5 September - 21 December 2008. "Lantern Festival", 9 February 2009.

"Bhutan - Spiritual Mountains", 9 January - 19 April 2009.

"Egyptian Art", 10 July 2009.

UND/ED3/K1/2010 2010 - 2019 Posters, and some invites, for exhibitions "Seek knowledge, even as far as China", 29 May - 26 September 2010. "The other side of Asia/ behind the sunglasses", October 2010 "Trans-Himalayan Highway", October 2010 "Can we play now? Exploring the lives of children in South East Asia today", 11 February - 5 June 2011 "Exchange contemporary art from South Korea", 3 November 2011 "Pixel Ware" by Andrew Richardson, [December 2011] "Beyond the Great Wave Hokusai, book illustration and the origins of Manga", 9 December 2011 - 20 May 2012 "Manga: Made in Japan", 2 March - 17 June 2012 "Bamboozled? Made in China: Exports and Experiences", 16 June - 16 September 2012 "One in Five: Photographs from China" James Sebright, 22 June - 16 September 2012 "Re:collection", Stephen Livingstone drawings, Bill Woods ceramics, 28 September - 16 December 2012 "Disappearing Heritage of Sudan 1820-1956", 17 January - 30 April 12013, with talks programme "Hinduism in India", 24 May - 30 September [2013] "The Happy Carp New Japanese Works in Durham", 24 October 2013 - 30 March 2014 "The copper plates from Kollam", 6 January - 28 February 2014 "Hina Matsuri", 16 February - 3 March 204 "Hyosun Kim Reinterpreting the Korean Moon Jar", 28 February - 13 July 2014 "No Stigma Attached", 15 January 2015 "Vestiges of their Hearts", 15 January 2015 "On the Theshold II Formal Presence" 28 January 2016 "Thacker Gallery of Ancient Egypt" 25 February 2016 "The Shogun's Cultured Warriors", 8 June 2016 "Daily Life in Ancient Lebanon - an Exhibition", 17 June 2016 "Opening the Door Discovering Durham University's Western Art Collection", 29 September 2016 "In the Image of the Other: Visualising a British-Himalayan Town, Shimla, a Photographic Exhibition by Siddharth Pandey", 13 October 2016 "A Forgotten Campaign: The Anglo-Egyptian Conquest of Darfur in World War I", 10 November 2016 "A Good Reputation Endures Forever: The Chinese Labour Corps on the Western Front", 6 April 2017 "Resilience within the Rubble: Reconstructuing the Kasthamandap and its past after the 2015 Nepal Earthquake", 28 September 2017 "The Pleasures and Pains of Collecting Malcolm J MacDonald", 6 December 2019 "Behind the Mask", 31 January 2019

"Homelands: Documenting Centuries of Cham Migration", 31 January 2019 "Things from Home", 21 March 2019 "In Pursuit of Elegance Chinese Jade from the Arnhold Collection", 13 June 2019

Paper file

UND/ED3/K1/2020 2020 "Pushing paper", 28 February 2020 Card file

UND/ED3/K2 1969, 1980 - 1988, 2018 Exhibition catalogues:

"Purchases under the Sir Charles Hardinge Bequest 1968-9", opening 26 March 1969

"Oman and the Sindbad Project", November 1980 - February 1981. "A Century of Chinese Painting; Paintings from the collection of George Walden", 1987.

"Collectors' Choice; Ancient Egyptian Antiquities from Private Collections in England", 9 July - 4 September 1988.

"Arts & Crafts of Japan", 19 - 23 September 1988. Scaling the Heights miniature mountaineering [2018], with an invite

## UND/ED3/K3 [c.1965]

*Gulbenkian Museum of Oriental Art and Archaeology* guide, with some ms amendments. Printed by Titus Wilson of Kendal.

Another copy is on open access in the Local Collection at Palace Green Library at PamL708.2 GUL.

UND/ED3/K4 2004

Treasures of the Oriental Museum

Cards describing highlights of the China and Egypt collections (10 cards each), with a general introduction to the series.

laminated cards in a plastic 2-ring binder

UND/ED3/K5 September 2010 - September 2019

Newsletter:

*Updating the Oriental Museum* Updates 1, 2, 8, 9 (September 2010-March 2014).

Museum Update, September 2019.

5 paper leaflets, colour, with images, 4p each

2005 - 2019 UND/ED3/K6 Posters and invites for events, lectures, concerts, late night openings, including: "Exhibitions and Events at Durham University Museums" [2005] "Asia Festival "29 October [2005] "Marvels of China" development opening, 10 March 2011. "The Malcolm MacDonald Gallery China including Pixel Ware", 10 November 2011. Chinese New Year, February 2013 "Samurai and Swords", 14 April [2013] "Celebrate Diwali", 3 November 2013 "Little Dragons Club" [2013] "Ancient Egypt" [2013] "The Spalding Gallery of Japan" opening, 25 October 2013 "Lantern Festival", 14 February 2014 "Free Entry and Talks English Tourism Week", 29 March [2014] "Diwali", 26 October 2019 Paper file UND/ED3/K7 [c.2005] - 2011

Promotional leaflets: Gallery, including a location map [c.2005] "Pixel Ware" by Andrew Richardson, 2011 Paper leaflets, colour, with images

UND/ED3/K8 6 April 2012, 8 February 2013, 1 March 2016 Newspaper cuttings and police poster: theft of two Chinese items, newspaper report on the thieves' loss of the items and their conviction, sentencing. Paper file

UND/ED3/K9 1987 - 2019

*The Orient Express Newsletter of the Friends of the Oriental Museum*, with an annual report from the chairman and the museum curator outlining lectures, events, visits and exhibitions past and yet to come. Issues present: [No.1] September 1987, No.2 September 1988, No.4 September 1990, No.5 September 1991, No.6 September 1992, No.7 September 1993, No.10 September 1994, No.11 May 1995, , No.12 October 1995, No.13 May 1996, No.15 October 1998, , No.16 October 1999, [No.27] February 2003, No.28 August 2003, No.29 February 2004, No.30 August 2004, No.31 February 2005, No.32 August 2005, No.33 January 2006, No.34 August 2006, No.35 September 2007, No.36 September 2008, No.37 September 2009, No.38 September 2010, special 25th anniversary edition 2010, No.39 September 2011, No.40 September 2012, No.41 September 2013, No.42 September 2014, No.43 September 2015, No.45 September 2017, No.46 September 2018, No.47 September 2019.

Paper file

Ownership history: Formerly: Per Local ORI

UND/ED3/K10 2010

Posters and programmes/membership cards for Friends lectures. Paper file

UND/ED3/K11 November - December 1983

*Arts of Asia* Volume 13 Number 6 on the Oriental Museum, its collections and collectors.

Printed colour illustrated paper magazine, 160p

Museum of Antiquities at Newcastle UND/ED4

Foundation UND/ED4/A

> UND/ED4/A1 27 April 1960 Invite to the opening to be performed by Prof I.A. Richmond. Paper, 1f

Western Art UND/ED5

Publications and printed ephemera UND/ED5/K

UND/ED5/K1 2018

Art Durham festival guide/map for June 2018 and *The Bailey Gallery* (2018) booklet by Andrew Beresford and Alix Collingwood-Swinburn detailing the collections on display and the locations.

Paper file

UND/ED5/K2 2019 Art events promotional posters and ephemera. Paper file

**Botanic Garden** 

UND/EE 1982 - 2014 Directors: 1964/65-1965/66 Prof D.H. Valentine

1966/67-1971/72 Prof D. Boulter

Head Gardener:

1965/66-1968/69 R.J. Rose, head gardener

1969/70-1971/72 C.D. Sayers, superintendant (1969/70), horticultural officer (1970/71-) *Biographical information:* The first Botanic Garden in Durham was founded in 1925 when the grounds of the science laboratories where laid out as an experimental garden. As the sciences expanded within the University and more buildings were constructed the garden decreased proportionately, and it was decided in 1969 to move the garden to a new site where it could develop undisturbed and develop an identity of its own. The Botanic Garden has been on this Hollingside Lane site since 1970. It was created primarily for teaching and research. As the garden matured, a Visitor Centre was built and opened in 1988 by Dame Margot Fonteyn, the Chancellor of the University at the time, to accommodate the 6,000 annual visitors. The garden in 2019 attracted over 80,000 visitors annually.

Publications and printed ephemera UND/EEK

UND/EEK/1 [1997] *Around the world in 80 minutes ... Durham Botanic Garden* leaflet, including location map. Paper, 1f

UND/EEK/2 20 June [1982] University of Durham Botanic Garden Open Day invitation. Paper leaflet, 2f

UND/EEK/3 1964/65 - 1972 List of seeds offered for exchange; (from 1970) Index Seminum 9 paper booklets *Ownership history:* Formerly: Per Local DUR

UND/EEK/4 2010 - 2014 Posters of events, plant sales, demonstrations, exhibitions, Easter egg hunts etc. Paper file

Event Durham UND/EF

> Publications UND/EFK

> > UND/EFK/1 2005 - 2008 College Knowledge Quarterly Commercial News Updatehttp://library.dur.ac.uk/record=b2027851~S1 7 colour illustrated leaflets

Retail Office/Shop UND/EG

Publications and Printed Ephemera UND/EGK

UND/EGK/1 [?2010] Posters: Student T-Shirt Design Competition [?2010] Paper file