



## ATTACHMENT BOOKLET FOR ORDINARY COUNCIL MEETING

20 April 2022 at 5:00pm

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# MINUTES OF THE ORDINARY COUNCIL MEETING

16 FEBRUARY 2022

MINGENEW SHIRE COUNCIL ORDINARY MEETING MINUTES – 16 February 2022

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**MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON  
16 FEBRUARY 2022 COMMENCING AT 5.00PM**

**1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Cr GJ Cosgrove, Presiding Member declared the meeting open at 5.00pm.

Prior to proceeding with the meeting, the Shire President announced the tragic loss of a Shire employee in a workplace incident earlier today. Council issued its heartfelt condolences to family, colleagues and friends.

**OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 1.0 – RESOLUTION# 01160222**  
**MOVED: Cr GJ Cosgrove                      SECONDED: Cr AR Smyth**

**That Council issues its heartfelt condolences to Bill Flynn, family and colleagues following the passing of Mary-Terese Flynn today.**

**VOTING REQUIREMENTS:**

**CARRIED BY SIMPLE MAJORITY 5/0**

**2.0 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**

**Councillors**

Cr GJ Cosgrove	Shire President
Cr JD Bagley	Deputy President
Cr JR Holmes	Councillor
Cr HR McTaggart	Councillor
Cr AR Smyth	Councillor

**Staff**

Mr Nils Hay	Chief Executive Officer
Mr Jeremy Clapham	Manager Finance and Administration
Ms Erin Greaves	Manager Governance and Community

**Apologies**

Cr GF Pearse	Councillor
Cr CV Farr	Councillor
Mr Peter Wood	Manager Works

**Members of the Gallery**

Nil

**3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4.0 PUBLIC QUESTION TIME/PUBLIC STATEMENT TIME**

Nil

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

6.0 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

7.1 ORDINARY COUNCIL MEETING HELD 15 DECEMBER 2021

OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 7.1 – RESOLUTION# 02160222

MOVED: Cr JD Bagley

SECONDED: Cr JR Holmes

That the Minutes of the Ordinary Meeting of the Shire of Mingenew held in the Council Chambers on 15 December 2021 be confirmed as a true and accurate record of proceedings.

VOTING REQUIREMENTS:

CARRIED BY SIMPLE MAJORITY 5/0

8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil.

9.0 DECLARATIONS OF INTEREST

Cr JR Holmes disclosed a financial interest in Confidential Item 15.1 Mingenew Hill Land (Lot 11976 on Plan 218480) Acquisition.

10.0 RECOMMENDATIONS OF COMMITTEES

10.1 AUDIT & RISK COMMITTEE MEETING HELD 10 FEBRUARY 2022

OFFICER RECOMMENDATIONS AND COUNCIL DECISION - ITEM 10.1.1 – 10.2.4

EN BLOC RESOLUTION# 03160222

MOVED: Cr HR McTaggart

SECONDED: Cr AR Smyth

10.1.1 MINUTES OF THE AUDIT & RISK COMMITTEE – 10 FEBRUARY 2022

That Council receives the Minutes of the Shire of Mingenew Audit & Risk Committee meeting held 10 February 2022.

10.1.2 COMPLIANCE AUDIT RETURN 2021

That Council:

1. Adopts the 2021 Compliance Audit Return (CAR) for the period 1 January to 31 December 2021 as presented in the Attachment Booklet;
2. Authorises the Shire President and Chief Executive Officer to sign the certification of the CAR, and lodge it with the Department of Local Government, Sport and Cultural Industries as required.

**10.1.3 UPDATED INTERNAL AUDIT PLAN 2021-2025**

That Council endorses the reviewed Internal Audit Plan 2021-2025 as attached.

**10.1.4 WORKFORCE PLAN 2021-2025 – KEY ACTIONS REVIEW**

That Council endorses the Shire of Mingenew Workforce Plan 2021-2025 Key Actions for 2022/23, as outlined below:

<b>2022/23 Key Actions</b>	<b>Timeline</b>	<b>Key stakeholders / Sources</b>
Attraction and Retention Plan	April 2022	Internal Resources
Implement the Shire's Safety Action Plan	June 2022	Internal Resources LGIS (RRC Coordinator)
Conduct a biennial Workforce Survey	June 2022	Internal Resources
Prepare a Succession Plan	September 2022	Internal Resources
Develop a Housing Upgrade and Maintenance Plan	February 2023	Internal Resources
Induction Day	June 2023	Internal Workforce Elected Members

**VOTING REQUIREMENTS:**

**CARRIED BY SIMPLE MAJORITY 5/0**



Subsequent to this authorization being received, all Councillors were also notified of the situation by email from the CEO.

### **Comment**

As noted in the attachment, best practice in this situation is a Special Meeting to gain full Council endorsement. Because the purchase is 'emergency-related' it is a grey area with regard to the use of s6.8 of the Act, with discretion resting with the President regarding the use of this function.

The first two (of a maximum of four) caravans have been purchased, with one already mobilized to the Mingenew Caravan Park and the second on its way.

### **Consultation**

WALGA

Shire President

### **Statutory Environment**

The Local Government Act 1995 s6.8 states:

- 1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure*
    - (a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*
    - (b) *is authorised in advance by resolution\*; or*
    - (c) *is authorised in advance by the mayor or president in an emergency.*
  - (1a) *In subsection (1) — additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.*
  - (2) *Where expenditure has been incurred by a local government*
    - (a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
    - (b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.*
- \* Absolute majority required*

### **Policy Implications**

In undertaking the purchase, the Shire's purchasing policy has been followed.

### **Financial Implications**

The financial implications will largely impact cashflow as the caravan purchases take place and are reimbursed through DRFA. Council is able to spend up to \$200,000 on up to four caravans for this initiative. Council's cash position is strong enough that this will not have any adverse impact on organizational operations.

As noted in the resolution, the implications will be reflected in the Budget Review documentation, which will be brought to this meeting for Council consideration. The initiative will be overall cost neutral to Council.

### **Strategic Implications**

Strategic Community Plan 2019-2029:

1.2.1 Manage organisation in a financially sustainable manner

1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner



## 11.2 DISPOSAL OF PROPERTY – TOURIST CENTRE AND SERVICES

**Location/Address:** Shire of Mingenew  
**Name of Applicant:** Shire of Mingenew  
**File Reference:** CP.LSO.5 / ED.PRG.1  
**Disclosure of Interest:** Nil  
**Date:** 8 February 2022  
**Author:** Erin Greaves, Governance & Community Manager  
**Authorising Officer:** Nils Hay, Chief Executive Officer  
**Voting Requirements:** Simple Majority

### Summary

For Council to consider applications received for the Expression of Interest to lease the "Tourist Centre" building at 50 Midlands Road, Mingenew and provide tourist information services.

### Key Points

- Expressions of Interest were sought through public advertisement and the Shire's website, social media and Mingenew Matters, which closed 9 February 2022
- Two submissions were received by the closing date; one for tourist and visitor information services, and the other for leasing the portion of 50 Midlands Road, which has served as the Tourist Centre recently
- The recommendation proposes that Council accept both submissions which allow for the building to be managed through a lease and the services run by a separate organisation and location

**OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 11.2 – RESOLUTION# 05160222**  
**MOVED: Cr HR McTaggart                      SECONDED: Cr AR Smyth**

#### That Council:

1. Receives the Mingenew Visitors Centre Report 2021 provided by the Mingenew Community Resources Centre (CRC);
2. Accepts the proposal from the Mingenew CRC to provide tourist and visitor information services from the 'Old Bank Building' for the 2022 tourist season and terminates the existing lease for the 'Tourist Centre' effective 25 February 2022;
3. Commits to contributing up to \$22,000 to the CRC to support resources for the provision of tourist and visitor information services in 2022/23 (for the 2022 tourist season).
4. Accepts the proposal from the Mingenew Midwest Expo Inc to lease the 'Tourist Centre' building on a peppercorn lease of \$1 per annum (in acknowledgement of the Mingenew Expo's operations being non-for-profit) commencing on 1 March 2022 and expiring 28 February 2023; and
5. Authorises the Chief Executive Officer to negotiate and enter into a lease/agreement with the above parties based on the specified terms and conditions and the submissions received.

**VOTING REQUIREMENTS:**

**CARRIED BY SIMPLE MAJORITY 5/0**

### Attachment

11.2.1 Mingenew CRC 2021 Tourist Season Report

11.2.2 Mingenew CRC EOI Submission (*estimated employee costs provided as a separate, confidential attachment*)

11.2.3 Mingenew Midwest Expo Inc EOI Submission

### Background

In August 2021, the Mingenew CRC was granted the lease for the Tourist Centre at 50 Midlands Road, Mingenew and were provided with financial support from Council to run visitor information services for the

2021 tourist season. A requirement of that arrangement was that the CRC would provide Council with a report on the season's outcomes and activities. A copy of that Report is presented with this Agenda report.

Through the Expression on Interest (Eoi) process for the lease of the Old NAB building in December 2021 (property disposal process) the Mingenew Community Resource Centre (CRC) proposed to offer tourism services at that location and relinquish the lease on the current Tourist Centre building. This proposal included a proposed partnership with the North Midlands Project.

In order for Council to consider all potential interests for the Tourist Centre and services, a separate Eoi process was advertised over December 2021 to February 2022. The Eoi included provision for leasing the Mingenew Tourist Centre with a view to offering visitor services from that facility, the option to lease the building for an alternative purpose, and a third option to consider delivering visitor services at another location.

Subsequently, two submissions were received. The CRC put forward a proposal to offer visitor services at an alternative location (Old NAB building) as per their proposal from 2021. The Mingenew Midwest Expo outlined an interest in using the space for running Expo operations.

### Comment

#### Mingenew CRC Proposal

With the declining volunteer pool and their capacity to provide visitor information and services during the tourist season, Council is presented with an opportunity to reshape how this service is resourced. The Expression of Interest for the Tourist Centre in 2021 and again recently, has demonstrated that there is no appetite from other community groups or not-for-profit organisations to coordinate this service, even with the precedent of Council contributing financially to the CRC in August 2021. The Mingenew CRC also demonstrated their capacity to deliver an effective service in 2021, and their intention to maximise community partnerships to enhance the services and benefits to the local community strengthens their proposal and capacity to deliver positive outcomes.

The alternative to contributing to the CRC for tourist services is for Council to employ someone to manage the service and facility. The Shire does not have the internal capacity for any existing employees to dedicate the required time to manage this service or the facility.

The CRC's report on the tourist season 2021 indicates that a shared model of paid employee and volunteer hours worked successfully and the collaboration with the North Midlands Project will further enhance visitor services to the season.

#### Mingenew Expo Proposal

The Mingenew Midwest Expo proposes to use the Tourist Centre for office space to run and manage operations for the Expo. They have identified that the current space they use at the CRC is not adequate and a more accessible facility with a more visual presence would be more appropriate for interacting with members of the public, visitors, exhibitors, media and other stakeholders.

As the Mingenew Midwest Expo is a not-for-profit organisation that commits all revenue to local community groups/projects and reinvests funds into future events (Expo), they have requested a peppercorn lease arrangement for a 12-month period.

### Statutory Environment

The Local Government Act 1995

### ***3.58. Disposing of property***

- (1) *In this section —  
**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;  
**property** includes the whole or any part of the interest of a local government in property, but does not include money.*
- (2) *Except as stated in this section, a local government can only dispose of property to —*
  - (a) *the highest bidder at public auction; or*
  - (b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*
- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
  - (a) *it gives local public notice of the proposed disposition —*
    - (i) *describing the property concerned; and*
    - (ii) *giving details of the proposed disposition; and*
    - (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and*
  - (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

*Section 3.58 5(d) outlines that the above requirements do not apply to “any other disposition that is excluded by regulations from the application of this section.”*

### **30. Dispositions of property excluded from Act s. 3.58**

- (1) *A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.*
- (2) *A disposition of land is an exempt disposition if —*
  - (b) *the land is disposed of to a body, whether incorporated or not —*
    - (i) *the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and*
    - (ii) *the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions.*

### **Policy Implications**

Nil.

### **Financial Implications**

If Council are to accept the proposals as presented, the contribution to the CRC for visitor services for 2022/23 (2022 season) is proposed as up to \$22,000 which supports the provision of a paid employee to run services 3 days during the week and both weekend days or 38 hours per week (see confidential attachment provided separately to Councillors – Visitor Centre Wage Costing). The real cost to Council to provide this service is expected to be much more (overheads, potential training costs, oversight and performance management from existing employees) therefore there is value in supporting this proposal.

Council contributed \$14,000 to the CRC in 2021/22 for visitor services based on 28 hours per week for a paid employee for a reduced season.

### **Strategic Implications**

Strategic Community Plan:

Strategy 1.2.2 Enhance open and trusting communication between Council and the community, and deliver high quality services in partnership with external stakeholders

Strategy 1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner



the applications in accordance with the listed criteria. As the criteria has been established within a Council Policy (2.4.1) the applications do not need to be approved by Council.

The Panel will have an opportunity to review the current CAS structure, policy and allocations following the Round 2 application process with a view to informing the process for 2022/23.

It is noted that the current Council Policy 1.4.2 Supporting the Community makes reference to the Panel including the "Community Services Coordinator" which is considered the equivalent of the Community Development Officer position. This can be amended at the next Policy review.

### **Consultation**

Chief Executive Officer  
Governance & Community Manager

### **Statutory Environment**

Local Government Act 1995

### **Policy Implications**

The provision of the Community Assistance Scheme and the establishment of a Panel is guided by Council Policy 1.4.2 Supporting the Community. The appointment is in accordance with this Policy.

A copy of the Policy can be downloaded from the Shire's website at <https://mingenew.wa.gov.au/wp-content/uploads/2022/01/1.4.2-Supporting-the-Community.pdf>.

### **Financial Implications**

As per Council's Policy, 1.5% of the calculated rates value is allocated for CAS applications in a given financial year.

### **Strategic Implications**

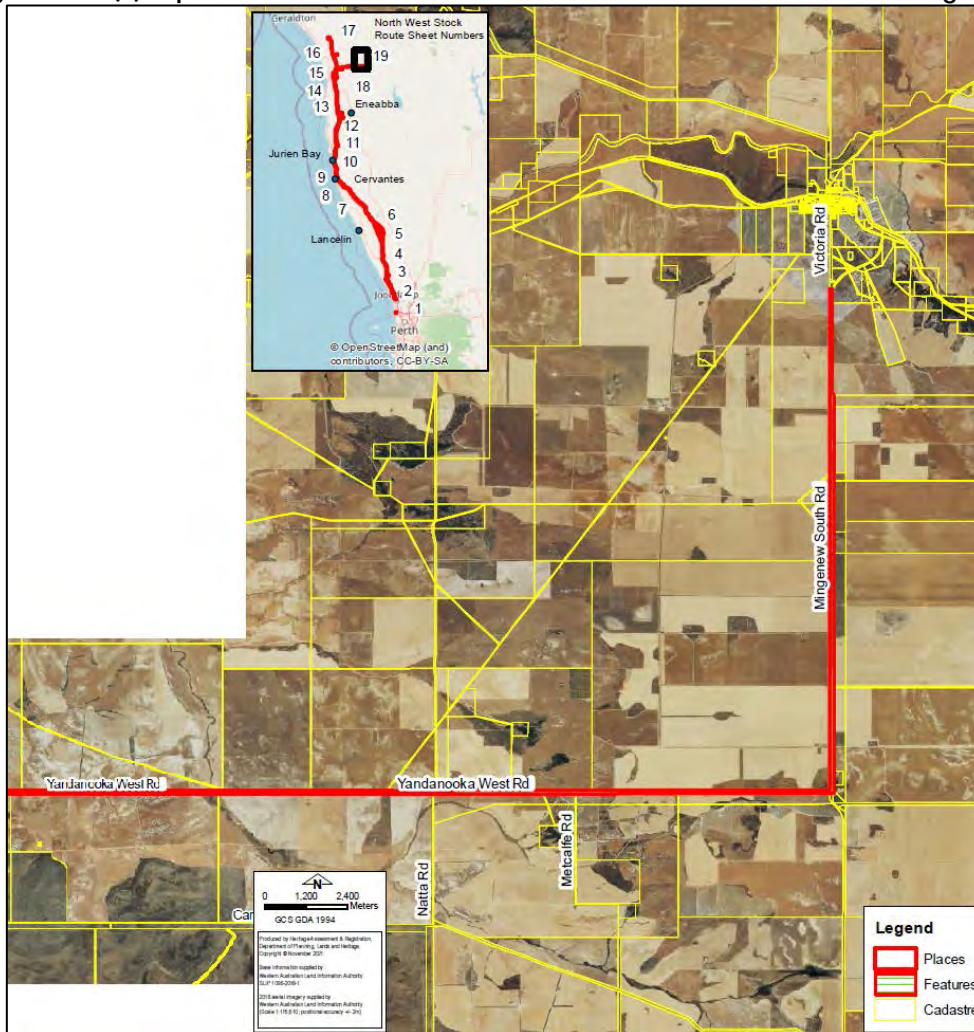
Strategic Community Plan 2019-29

1.1.2 Provide buildings, facilities and services to meet community needs.





Figure 11.4(a) – portion of North West Stock Route relevant to Shire of Mingenew



**Comment**

Entry of the North West Stock Route on the State Register would require that works within the alignment must be referred to the DPLH for assessment and advice.

The North West Stock Route, as it relates to the Shire of Mingenew now relates only to the Yandanooka West Road, Mingenew South Road & Victoria Road reserves (the initially advertised alignment included privately owned land and this has been removed following query made by the Shire of Mingenew). This would mean that the only types of works anticipated to occur within the North West Stock Route area, as it relates to the Shire of Mingenew, would be Shire works and some service provider/utility works, this is not the case further south along the alignment in other local government area where other forms of tenure become involved.

The *Heritage Regulations 2019* allows for some exemptions where referral is not required such as minor repair/maintenance involving like-for-like materials and these are addressed in more detail in the Statutory Environment section of this report.

More significant works within the road reserve, such as sealing, installation of culverts, realignment, intersection widening/improvements, earthworks and erection of bulky structures would require referral to DPLH.

The classification of the alignment as either primary or secondary significance does not reduce the referral process for works within these areas, rather is taken into account during the assessment of proposed works.

There is not a requirement under the *Heritage Act 2018* to refer works proposed on land adjacent to a site upon the State Register. However, the *Planning and Development (Local Planning Schemes) Regulations 2015* requires, where an application for development approval is required, that the local government consider the heritage conservation of any place that is of cultural significance, and the effect of the proposal on the cultural heritage significance of the area in which the development is located. On this basis the Shire would be required, where it is considered that a proposed works on adjacent land may impact the cultural heritage significance of the North West Stock Route, to refer the matter to the DPLH for their comment.

Where the works are required to be referred, the *Heritage Act 2018* states that the Shire must not make a decision that would be likely to adversely affect a significant component of the place unless the decision made is consistent with the advice received from the DPLH. This requirement does not apply if the Shire considers that there is '*no feasible and prudent alternative*' to the decision made. There is no further guidance as to what would fit within the definition of '*no feasible or prudent alternative*'.

One area of concern for the Shire is that the North West Stock Route alignment being considered by the DPLH includes part of the airstrip infrastructure. The initially advertised alignment included Reserve 27425 i.e. the entire airstrip reserve (as shown in red outline in Figure 11.4(b) below). Following the Shire's correspondence Reserve 27425 has been removed by the DPLH, so that the alignment is now just the Mingenew South Road reserve. However this will still mean that any Shire (or other party) works between the airstrip and the carriageway will require referral to the DPLH.

Figure 11.4(b) – Reserve 27425 Mingenew Airstrip



### Consultation

The DPLH website advises that submissions in relation to this matter must be received by 28/3/22 whilst the Fast Facts Sheet on the website advise that the comment period closes on 28/2/22.

DPLH are consulting with the 8 local governments along the former North West Stock Route, being the City of Stirling, City of Wanneroo, Shire of Gingin, Shire of Dandaragan, Shire of Coorow, Shire of Carnamah, Shire of Irwin and Shire of Mingenew.



It is considered that not all of the issues relevant to the Shire of Mingenew would be relevant to each of the local governments along the route, although it is likely that they would share many of them. It is also likely that the local governments where the former North West Stock Route passes through more built up areas or land subject to subdivision and development pressure may have additional concerns with the DPLH's proposal.

Following the DPLH's completion of the consultation process the Heritage Council of Western Australia will meet to consider whether the alignment is of State significance and should it be supported this matter will be forwarded to the Minister for Heritage for final determination.

Part 3 Division 2 Section 42 – Entry in register of the *Heritage Act 2018* states that:

*"42 Entry in register*

- (1) As soon as practicable after receiving a direction under section 41(1)(a) in relation to a place, the Council must make an entry in the register in relation to the place in accordance with section 36(2).*
- (2) The Council must —*
  - (a) publish in the Gazette a notice in relation to the entry in the register setting out a land description of the place and any other prescribed particulars; and*
  - (b) give notice in accordance with section 163 of the entry in the register to —*
    - (i) each owner of the place; and*
    - (ii) each person prescribed for the purposes of this subsection;*

*and*

  - (c) give statutory notification of the entry in the register; and*
  - (d) notify the Valuer-General of the entry in the register.*
- (3) The Council may publish, in accordance with the regulations, an advertisement in relation to the entry in the register."*

*"163 Notices and statutory notification*

- (1) Unless this Act provides otherwise, notice may be given to a person —*
  - (a) by giving the person notice in writing; or*
  - (b) if permitted under the regulations, by giving the person notice by means of an electronic communication (as defined in the Electronic Transactions Act 2011 section 5(1)); or*
  - (c) if permitted under the regulations, by publishing an advertisement in accordance with the regulations; or*
  - (d) in another prescribed way.*
- (2) Notice must be given within the period, if any, specified in the regulations.*
- (3) A requirement under this Act to give statutory notification of an event is satisfied, subject to and in accordance with regulations, by taking steps to have the event registered, recorded or noted by the Registrar of Titles, the Registrar of Deeds and Transfers, or another person or agency, as appropriate to the case, under —*
  - (a) the Mining Act 1978; or*
  - (b) the Registration of Deeds Act 1856; or*
  - (c) the Transfer of Land Act 1893; or*
  - (d) any other written law dealing with the registration of interests in or affecting land."*

### Statutory Environment

Section 45 of the now repealed *Heritage of Western Australia Act 1990* required every local government to compile a Municipal Inventory of places within its district which in its opinion are, or may become, of cultural heritage significance. The Shire of Mingenew Municipal Inventory of Heritage Places was prepared in 1996.

The *Heritage Act 2018* replaced the 1990 legislation and required that local governments update their Municipal Inventories into Local Heritage Surveys. The Shire of Mingenew has been awarded a grant by the DPLH to review its Municipal Inventory and it is anticipated it will take approximately 12 months to complete the statutory process.

The *Planning and Development (Local Planning Schemes) Regulations 2015* also introduced the requirement that local governments “*must establish and maintain a Heritage List to identify places within the Scheme area that are of cultural heritage significance and worthy of built heritage conservation*”. Upon conclusion of the Municipal Inventory review/Local Heritage Survey preparation process the Shire will be in position to prepare its Heritage List.

Part 5 Division 1 of the *Heritage Act 2018* defines a proposal as follows:

*“proposal means —*

- (a) an application for development approval; or*
- (b) a proposal, project, plan, programme, policy, public work, operation or undertaking for or relating to the development of any land owned, occupied or managed by a public authority; or*
- (c) any other proposal by a public authority to exercise any of its powers in a way that would or might significantly affect the physical character of any land; or*
- (d) a submission or application relating to the development of land of a kind prescribed to be a proposal for the purposes of Division 2;”*

Part 5 Division 2 – Referral of proposals of the *Heritage Act 2018* states:

*“Subdivision 1 — Proposals that must be referred*

*72 Proposals to which Subdivision applies*

- (1) This Subdivision applies to a proposal that, if implemented, would, or would be likely to, affect —*
  - (a) a registered place; or*
  - (b) a place that is the subject of a heritage agreement to which the Council is a party; or*
  - (c) a place that is the subject of a protection order, if the terms of the order give the Council discretion to authorise works that the order would otherwise prohibit.*
- (2) For the purposes of subsection (1), a proposal may affect a place even if it is not directly related to that place.”*

*“73 Referral of certain proposals to Council*

- (1) A decision-maker considering a proposal to which this Subdivision applies must refer the proposal to the Council for its advice.*
- (2) The decision-maker must refer the proposal under subsection (1) as soon as practicable after it becomes aware of the proposal.”*

*“75 Decision on referred proposal*

- (1) *In respect of a referred proposal, a decision-maker must not make a decision that would, or would be likely to, adversely affect to a significant extent a place mentioned in section 72(1) (even though the decision is not directly related to that place) unless —*
- (a) *the decision-maker has used its best endeavours to ensure that each person involved in the implementation of the proposal will take all measures to minimise any adverse effect that they can reasonably take; and*
  - (b) *the decision-maker has complied with section 73; and*
  - (c) *the decision-maker has either received advice on the referred proposal from the Council under section 74 or waited the prescribed period to receive advice; and*
  - (d) *subject to subsection (2), the decision made is consistent with advice received from the Council.*
- (2) *Subsection (1)(d) does not apply if the decision-maker finds that there is no feasible and prudent alternative to the decision made."*

Note: References in the above extract from the *Heritage Act 2018* to 'Council' are to the Heritage Council of WA and not a local government Council.

If the North West Stock Route is listed on the State Register the impacted local governments must comply with the requirements of the *Heritage Act 2018* and the *Heritage Regulations 2019*. Whilst major works are required to be referred to the DPLH Regulation 41(1) of the *Heritage Regulations 2019* does provides exemption from referral for some minor works as follows:

- "(a) *an application for a building permit or demolition permit under the Building Act 2011 if-*
- (i) *the application arises from approval of a proposal that has already been referred under section 73(1) of the Act; and*
  - (ii) *the Council has given its advice in relation to the referred proposal;*
- (b) *building maintenance that does not involve-*
- (i) *the removal of, or damage to, the existing fabric of the buildings; or*
  - (ii) *the use of new materials;*
- (c) *cleaning that is low pressure, non-abrasive and non-chemical;*
- (d) *gardening or landscape maintenance that does not involve a major alteration of the layout, contours, structures, significant plant species or other significant features on the land;*
- (e) *repairs, including replacing missing or deteriorated fabric with like for like fabric, that does not involve the removal of, or damage to, the significant fabric of the building;*
- (f) *replacement of utility services using existing routes or voids that does not involve the removal of, or damage to, the fabric of the building;*
- (g) *repainting of the surface of a building-*
- (i) *in the same colour scheme and paint type if they are appropriate to the substrate and do not endanger the survival of earlier paint layers; and*
  - (ii) *without disturbing or removing an earlier paint layer unless it is chalking, flaking or peeling;*
- (h) *an excavation, that does not affect archaeological remains, for the purpose of exposing, inspecting, maintaining or replacing utility services;*
- (i) *the erection or installation of a temporary security fence, scaffold, hoarding or surveillance system that does not affect the fabric of a building, the landscape or archaeological features of the land;*
- (j) *signage that —*
- (i) *does not obscure signage that has an integral relationship to the land; or*
  - (ii) *is temporary and does not have a deleterious effect on the fabric of a building; or*

- (iii) is temporarily located behind a shop window but is not internally illuminated or flashing;  
or*
- (iv) advertises that a place is for sale or lease but does not remain on the place for more than  
10 days after the place is sold or leased;*
- (k) digging a new grave or the erection of a monument or grave marker of materials, size and form  
that are consistent with the character of the place."*

**Policy Implications**

There are no local planning policies relevant to this application.

**Financial Implications**

Nil.

**Strategic Implications**

Entry of a place upon the State Register of Heritage Places is reserved for places of state cultural heritage significance and is the highest recognition afforded at the state level ensuring that proposed changes respect the heritage values of the place.

There is 1 site on the State Register within the Shire of Mingenew, this being the Mingenew Police Group (comprising the Police Station, former Courthouse and associated Police Residence) upon Reserves 7422 & 24354 William Street, Mingenew. Council resolved to advise the DPLH at its 20/9/17 meeting that it had no objection to the Police Group being entered onto the State Register of Heritage Places providing that this was supported by the relevant management authorities, being WA Police and Government Regional Officer Housing. The Mingenew Police Group was entered on the State Register by the DPLH on 2/11/18.

## 11.5 PUBLIC INTEREST DISCLOSURES POLICY

Location/Address:	Shire of Mingenew
Name of Applicant:	Shire of Mingenew
Disclosure of Interest:	Nil
File Reference:	GR.INQ.1
Date:	20 January 2022
Author:	Erin Greaves, Governance & Community Manager
Authorising Officer:	Nils Hay, Chief Executive Officer
Voting Requirements:	Simple Majority

### Summary

Council are presented with a Policy that outlines its commitment to providing protection from reprisal for those who may wish to make a disclosure about wrongdoing within the Shire of Mingenew in accordance with the *Public Interest Disclosures Act 2003*.

### Key Points

- The local government is required to designate an officer as a Public Interest Disclosure Officer
- The adoption of a PID policy demonstrates Council commitment to preventing fraud and misconduct and protecting those who may identify inappropriate behaviour within local government

**OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 11.5 – RESOLUTION# 08160222**  
**MOVED: Cr AR Smyth                      SECONDED: Cr JD Bagley**

That Council:

1. Designates the Chief Executive Officer as a Public Interest Disclosure (PID) Officer; and
2. Adopts the 1.2.14 Public Interest Disclosures Policy as presented in the Attachment Booklet – February 2022.

**VOTING REQUIREMENTS:**

**CARRIED BY SIMPLE MAJORITY 5/0**

### Attachment

11.5 Proposed new Public Interest Disclosure Policy

### Background

The *Public Interest Disclosure Act 2003* (PID Act) facilitates the disclosure of public interest information about improper conduct in public authorities including in local governments. All local governments are required to have in place a designated Public Interest Disclosure (PID) Officer, who a person wishing to make a disclosure can contact to discuss the proposed disclosure and to obtain more information about their rights and responsibilities. The Shire's PID Officer is the person holding the position of Chief Executive Officer.

The PID Act:

- aims to encourage and protect reporting of improper conduct within local government, state public sector and public universities
- disclosures relate to serious matters such as corruption, misuse of public resources, dishonest administration or criminal offences
- requires that at least one PID officer is appointed for the Shire of Mingenew, with the default PID Officer being the Chief Executive Officer. It is proposed that the CEO continue to be the Shire's appointed PID officer.

The PID Policy and internal procedures adopted by the Shire, outline its commitment and own process for dealing with PIDs.

A PID must meet certain criteria in order for it to be valid; the infographic below provides a summary:

<p><b>You must believe on reasonable grounds your information is or may be true.</b></p> <p>It must be more than a mere suspicion, and show, or tend to show, that wrongdoing is occurring, has occurred or is about to occur. It is an offence to knowingly or recklessly make a false or misleading disclosure. The penalty for doing so is \$12 000 or imprisonment for one year (section 24 of the PID Act).</p>
<p><b>You must assist the investigator where you can.</b></p> <p>You need to supply information at the investigator's request where you can. If you do not, you may lose your protections (section 17(1)(a) of the PID Act). Remember, it is not your role to investigate the matter, as you may affect the integrity of any ongoing investigation.</p>
<p><b>You must keep your disclosure completely confidential otherwise you may forfeit your protections.</b></p> <p>You may speak with the PID Officer, or another person investigating the matter, but you cannot speak to anyone else about your disclosure. If you believe you need to speak to someone else about it, discuss this with your PID Officer first. You must also keep the information confidential after the process is complete, including information arising throughout the process and the outcome (section 17(1)(b) of the PID Act).</p>
<p><b>You must not reveal the identity of the person about whom your disclosure is made.</b></p> <p>Subject to some exceptions, you can speak about this only with the proper authority who is dealing with your disclosure or anyone investigating the matter. If you speak to others, you may commit an offence which carries a penalty of \$24 000 or imprisonment for two years (section 16(3) of the PID Act).</p>

The Public Sector Commission has a number of online resources available at <https://www.wa.gov.au/organisation/public-sector-commission/guide-public-interest-disclosures-wa-public-authorities>.

### Comment

The adoption of a PID policy and procedures is a control measure for preventing fraud and misconduct, which is identified in the Shire's Risk Register. Providing clear guidance on what is considered misconduct, how it is to be dealt with and including the promotion of the documents in the Shire's induction is considered a good educational tool and strong deterrent to anyone operating in local government.

In introducing the concept of a PID policy to Council, a query was received as to how a PID is to be dealt with if the matter relates to the conduct of the CEO. The PID Act outlines that PIDs can be reported to an alternative "proper authority", which includes:

- Corruption and Crime Commission for serious misconduct
- Public Sector Commission for minor misconduct
- Western Australia Police for criminal matters
- Ombudsman Western Australia for matters governing administration affecting individuals Equal Opportunity Commission Western Australia for matters regarding discrimination

The Shire's PID Policy and procedures will be available on the Shire's website to ensure members of the public have access to PID information. PID policy and procedures will also be incorporated into Council's Inductions (for elected Members and Employees).

**Consultation**

Public Sector Commission (PSC) – Guidelines

**Statutory Environment**

*Public Interest Disclosures Act 2003 (PID Act)*

**Policy Implications**

As indicated in this report.

**Financial Implications**

Nil.

**Strategic Implications**

Strategic Community Plan 2019-29

1.2.3 Provide sound corporate governance of Shire and create an attractive work environment

1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner





A summary of the discussion is provided within the Minutes.

**Statutory Environment**

The Local Government Act 1995 Section 5.27 and 5.29 provides:

***5.27 Electors' general meetings***

- (1) *A general meeting of the electors of a district is to be held once every financial year.*
- (2) *A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.*

***5.29. Convening electors' meetings***

- (1) *The CEO is to convene an electors' meeting by giving —*
  - (a) *at least 14 days' local public notice; and*
  - (b) *each council member at least 14 days' notice, of the date, time, place and purpose of the meeting.*
- (2) *The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time of publication of the notice under section 1.7(1)(a) and is to continue by way of exhibition under section 1.7(1)(b) and (c) until the meeting has been held.*

**Policy Implications**

Nil.

**Financial Implications**

Nil.

**Strategic Implications**

Strategic Community Plan:

Strategy 1.2.2 Enhance open and trusting communication between Council and the community, and deliver high quality services in partnership with external stakeholders

Strategy 1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner

## 12.0 FINANCE

### 12.1 FINANCIAL REPORT FOR THE PERIOD ENDED 31 DECEMBER 2021

Location/Address:	Shire of Mingenew
Name of Applicant:	Shire of Mingenew
File Reference:	FM.FRP
Attachment/s:	Monthly Financial Report – December 2021
Disclosure of Interest:	Nil
Date:	12 January 2022
Author:	Helen Sternick, Senior Finance Officer
Approved by:	Jeremy Clapham, Finance & Administration Manager
Voting Requirement:	Simple Majority

#### Summary

This report recommends that the Monthly Financial Report for the period ending 31 December 2021 as presented to the Council be received.

<b>OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 12.1 – RESOLUTION# 10160222</b>	
<b>MOVED: Cr AR Smyth</b>	<b>SECONDED: Cr JD Bagley</b>
That Council receives the Monthly Financial Report for the period 1 July 2021 to 31 December 2021.	
<b>VOTING REQUIREMENTS:</b>	<b>CARRIED BY SIMPLE MAJORITY 5/0</b>

#### Attachment

12.1.1 Monthly Financial Report for period ending 31 December 2021

#### Background

The Monthly Financial Report to 31 December 2021 is prepared in accordance with the requirements of the Local Government Act and the Local Government (Financial Management) Regulations and includes the following:

- Summary Information
- Statement of Financial Activity by Program
- Statement of Financial Activity by Nature & Type
- Statement of Financial Activity Information
- Cash and Financial Assets
- Receivables
- Other Current Assets
- Payables
- Rating Revenue
- Disposal of Assets
- Capital Acquisitions
- Borrowings
- Lease Liabilities
- Cash Reserves
- Other Current Liabilities
- Operating Grants and Contributions
- Non-operating Grants and Contributions
- Bonds and Deposits

- Budget Amendments
- Explanation of Material Variances

Comment

Summary of Funds as per bank statements – Shire of Mingenew as at 31 December 2021	
Municipal Funds – Corporate cheque account	\$341,965
Cash on Hand	\$100
Trust Fund	\$1
Municipal Funds – Business Maximiser	\$3,235,220
Term Deposit – Reserves	\$472,169

Debtor’s accounts continue to be monitored with all efforts being made to ensure that monies are recovered.

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2021/22 financial year.

The 2020/21 Annual Financial Report has been audited and the opening surplus for the 2021/22 financial year has been adjusted as per audit requirements.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

**committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
- (b) budget estimates to the end of the month to which the statement relates; and
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
- (a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

**Policy Implications**

Nil

**Financial Implications**

No financial implications are indicated in this report.

**Strategic Implications**

Strategic Community Plan 2019-2029 Strategies

1.2.1 Manage organisation in a financially sustainable manner

1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner

12.2 FINANCIAL REPORT FOR THE PERIOD ENDED 31 JANUARY 2022

Location/Address:	Shire of Mingenew
Name of Applicant:	Shire of Mingenew
File Reference:	FM.FRP
Attachment/s:	Monthly Financial Report – January 2022
Disclosure of Interest:	Nil
Date:	9 February 2022
Author:	Helen Sternick, Senior Finance Officer
Approved by:	Jeremy Clapham, Finance & Administration Manager
Voting Requirement:	Simple Majority

**Summary**

This report recommends that the Monthly Financial Report for the period ending 31 January 2022 as presented to the Council be received.

<b>OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 12.2 – RESOLUTION# 1160222</b>	
<b>MOVED: Cr JD Bagley</b>	<b>SECONDED: Cr AR Smyth</b>
That Council receives the Monthly Financial Report for the period 1 July 2021 to 31 January 2022.	
<b>VOTING REQUIREMENTS:</b>	<b>CARRIED BY SIMPLE MAJORITY 5/0</b>

**Attachment**

12.2.1 Monthly Financial Report for period ending 31 January 2022

**Background**

The Monthly Financial Report to 31 January 2022 is prepared in accordance with the requirements of the Local Government Act and the Local Government (Financial Management) Regulations and includes the following:

- Summary Information
- Statement of Financial Activity by Program
- Statement of Financial Activity by Nature & Type
- Statement of Financial Activity Information
- Cash and Financial Assets
- Receivables
- Other Current Assets
- Payables
- Rating Revenue
- Disposal of Assets
- Capital Acquisitions
- Borrowings
- Lease Liabilities
- Cash Reserves
- Other Current Liabilities
- Operating Grants and Contributions
- Non-operating Grants and Contributions
- Bonds and Deposits
- Budget Amendments
- Explanation of Material Variances

Comment

Summary of Funds as per bank statements – Shire of Mingenew as at 31 January 2022	
Municipal Funds – Corporate cheque account	\$173,657
Cash on Hand	\$100
Trust Fund	\$1
Municipal Funds – Business Maximiser	\$1,235,637
Term Deposit – Reserves	\$472,169

Debtor’s accounts continue to be monitored with all efforts being made to ensure that monies are recovered.

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2021/22 financial year.

The 2020/21 Annual Financial Report has been audited and the opening surplus for the 2021/22 financial year has been adjusted as per audit requirements.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

**committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
- (b) budget estimates to the end of the month to which the statement relates; and
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
- (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and

- (c) such other supporting information as is considered relevant by the local government.
  
- (3) The information in a statement of financial activity may be shown —
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
  
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
  - (a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) Recorded in the minutes of the meeting at which it is presented.
  
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

**Policy Implications**

Nil

**Financial Implications**

No financial implications are indicated in this report.

**Strategic Implications**

Strategic Community Plan 2019-2029 Strategies

1.2.1 Manage organisation in a financially sustainable manner

1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner

### 12.3 LIST OF PAYMENTS FOR THE PERIOD 1 DECEMBER 2021 TO 31 JANUARY 2022

**Location/Address:** Shire of Mingenew  
**Name of Applicant:** Shire of Mingenew  
**File Reference:** FM.CRD  
**Attachment/s:** List of Payments – December 2021 and January 2022  
**Disclosure of Interest:** Nil  
**Date:** 8 February 2022  
**Author:** Helen Sternick, Senior Finance Officer  
**Approved by:** Jeremy Clapham Finance & Admin Manager  
**Voting Requirement:** Simple Majority

#### Summary

This report recommends that Council receive the list of payments for period 1 December 2021 to 31 January 2022 in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

**OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 12.3 – RESOLUTION# 12160222**  
**MOVED: Cr HR McTaggart**                      **SECONDED: Cr JR Holmes**

That Council receive the attached list of payments for the period of 1 December 2021 to 31 January 2022 as follows:

\$2,494,086.33 Municipal EFTs;  
\$124,077.00 Municipal Direct Debit Department of Transport (Licencing) Payments;  
\$98,794.59 Municipal Direct Debit Other;  
\$2,649.25 Municipal Other Charges;  
\$150,556.18 Net Salaries  
\$2,569,050.99 Total Payments

**VOTING REQUIREMENTS:**

**CARRIED BY SIMPLE MAJORITY 5/0**

#### Attachment

12.3.1 List of Payments – December 2021 and January 2022

#### Background

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

#### Comment

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

#### Consultation

Nil

#### Statutory Environment

Local Government Act 1996, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 15



**Policy Implications**

Payments have been made under delegation.

**Financial Implications**

Funds available to meet expenditure.

**Strategic Implications**

Strategic Community Plan 2019-2029 Strategies

1.2.1 Manage organisation in a financially sustainable manner

1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner

12.4 BUDGET REVIEW – 2021/22

Location/Address: Shire of Mingenew  
Name of Applicant: Shire of Mingenew  
File Reference: FM.BU.21.22  
Attachment/s: Budget Review  
Disclosure of Interest: Nil  
Date: 11 February 2022  
Author: Jeremy Clapham, Finance & Administration Manager  
Voting Requirement: Absolute Majority

Summary

Council is requested to review and adopt the documentation tabled for the 2021/22 Budget Review.

**OFFICER RECOMMENDATION – ITEM 12.4**

That Council, by Absolute Majority:

1. Adopts the 2021/22 Budget Review as tabled; and
2. That administration staff make the required budget amendments within the chart of accounts to reflect those changes proposed in “Note 4” within the 2021/22 Budget Review document.

**AMENDED OFFICER RECOMMENDATION ADVISED AT THE MEETING – ITEM 12.4**

That Council, by Absolute Majority:

1. Adopts the 2021/22 Budget Review as tabled with the addition of \$537,863 being included in the relevant Capital Grant Income and Capital Expenditure account to reflect grant funds for the Regional Road Safety Program for the Mingenew Mullewa Road Project announced 16 February 2022; and
2. That administration staff make the required budget amendments within the chart of accounts to reflect those changes proposed in “Note 4” within the 2021/22 Budget Review document.

**AMENDED OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 12.4 – RESOLUTION# 13160222**

**MOVED: Cr JD Bagley**

**SECONDED: Cr HR McTaggart**

That Council, by Absolute Majority:

1. Adopts the 2021/22 Budget Review as tabled with the addition of \$537,863 being included in the relevant Capital Grant Income and Capital Expenditure account to reflect grant funds for the Regional Road Safety Program for the Mingenew Mullewa Road Project announced 16 February 2022; and
2. That administration staff make the required budget amendments within the chart of accounts to reflect those changes proposed in “Note 4” within the 2021/22 Budget Review document.

**VOTING REQUIREMENTS:**

**CARRIED BY ABSOLUTE MAJORITY 5/0**

Attachment

12.4.1 Budget Review

### Background

Regulation 33A of the Local Government (Financial Management) Regulation 1996 requires Council to conduct a review of its budget between 1 January and 31 March in each financial year. The Regulation requires that the results be submitted to Council to determine whether to adopt the review and recommendations made. Within 30 days of the review a copy of the review and determination is to be provided to the Department of Local Government, Sport and Cultural Industries.

### Comment

The attached budget review is to comply with the Shire's statutory obligations.

The budget review has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards.

This report provides information by program, and is based on the seven month period from 1 July 2021 to 31 January 2022.

The budget review reflects a view of the position of the Shire of Mingenew, projected full year revenue and expenditure against full year original budget.

The projected actuals are based on the information provided for each program, with an estimated zero increase/decrease in the closing funding surplus/(deficit) compared to original budget, other than an adjustment required to compensate for the audit adjustment of \$344,434 in regard to the Financial Assistance Grant funds received in June 2021.

When the initial budget was prepared for 2021/22, an estimated amount of \$81,424 for the Opening Surplus was used, due to the Annual Financial Report not yet having been finalised or audited. After the audit was completed, there were adjustments of \$544,434 required to be made. These adjustments related to the advance payment of the Financial Assistance Grants, \$344,434 and TC Seroja insurance advance payment of \$200,000 requiring to be receipted as income in the year they were received. The budget review process retains an overall balanced budget, despite these amendments.

This has been achieved after taking into account the following significant adjustments:

- Law, Order and Public Safety expenditure has increased by \$349,087. The bulk of this adjustment is related to the insurance expenditure of \$360,000. This expenditure (other than the excess of \$100,000) was not included in the budget, as it was not known how much it would be at the time the budget was prepared. \$200,000 was received prior to the year end, which was kept in a reserve account in order to fund the future expenditure. As per the auditor's requirements, the \$200,000 was transferred to income in June 2021, which increased the opening surplus by \$200,000. The total expenditure of \$360,000 incorporates the insurance excess of \$100,000, the advance payment of \$200,000 and \$60,000 which is still to be received from the insurers.
- Transport expenditure has increased by \$548,536, which consists largely of depreciation amendments totalling \$478,400. This adjustment is necessary due to the requirement to align the depreciation with the correct depreciation in relation to the error picked up by the auditors during the 2020/21 financial audit. Please note that the depreciation adjustments do not affect the cash position.
- Financing the replacement of the truck and water tanker that were written off is provided by utilising the funds received from the insurance claim, totalling \$136,505. If Council's position is to purchase a new truck, rather than a second hand truck, a budget amendment will need to be made, taking into account the preferred option as to how to finance the new truck.
- \$200,000 (income and expense) has been budgeted for caravans for worker accommodation.
- Part of the Daycare project (income and expense) has been carried forward to 2022/23 - \$75,636.

## MINGENEW SHIRE COUNCIL ORDINARY MEETING MINUTES – 16 February 2022

- Part of the Railway Station project (income and expense) has been carried forward to 2022/23 - \$123,000
- The bulk of the Yandanooka NE Black Spot project is carried forward to 2022/23 - \$819,000.
- The Mingenew Mullewa Road specially funded project has received extra funding - \$375,000.
- The cyclone damage DRFAWA project is expected to only be 60% complete this financial year, with the balance carried forward to 2022/23 - \$1,680,000.
- A modest surplus, which remained after all other adjustments, of \$23,105 was allocated to the Plant and Equipment reserve to result in a balanced outcome

### **Consultation**

Nils Hay; Chief Executive Officer

Peter Wood; Works Manager

Erin Greaves; Governance and Community Manager

Helen Sternick; Senior Finance Officer

### **Statutory Environment**

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Australian Accounting Standards

### **Policy Implications**

Nil

### **Financial Implications**

While the proposed amended budget does re-allocate funds across several areas, the final result provides a balanced budget.

### **Strategic Implications**

Strategic Community Plan 2019-2029 Strategies

1.2.1 Manage organisation in a financially sustainable manner

1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner

## 12.5 RFT 7 2021/22 – PRIME MOVER

Location/Address:	Shire of Mingenew
Name of Applicant:	Shire of Mingenew
Disclosure of Interest:	Nil
File Reference:	FM.TEN.21.22
Date:	10 February 2022
Author:	Nils Hay, CEO
Voting Requirement:	Absolute Majority

### Summary

Following the write-off of one of the Shire's prime movers, Council is being asked to consider the preferred method for its replacement, with a tender process having been conducted to provide pricing information on new truck purchases.

### Key Points

- Between the write-off of prime mover and water taken trailer, budget of approximately \$100,000 exists for the replacement of the truck
- Council has the option to replace with a secondhand truck (within the \$100,00 budget) or a new truck, which would require additional funds (from reserves, loan or other funds)
- There would be a lead time of approximately 3-10 months on any new truck purchase
- A tender process (through WALGA equotes) was undertaken for new vehicles, along with a marketplace search for second-hand vehicles

### ***MOTION LAPSED – NO MOVER OR SECONDER FOR MOTION RECEIVED***

#### **OFFICER RECOMMENDATION – ITEM 12.5**

##### **OPTION 1: Purchase New**

That Council:

1. Accepts the Tender submission for RFT7 2021/22 Prime Mover, received from {\_\_\_\_}, named as Tender \_\_ in the Tender Evaluation detailed in Confidential Attachment 11.2.4 and identified as the most advantageous for a lump sum of \${\_\_\_\_} excluding GST; and
2. Delegates to the CEO in accordance with s.5.42(1) of the Local Government Act 1995, by absolute majority, authority to negotiate minor variations to the contract for RFT7 2021/22 Prime Mover before and / or after its execution in accordance Regulations 20 and 21A of the Local Government (Functions and General) Regulations 1996; and
3. By absolute majority authorizes a budget amendment to accommodate the increased cost of this purchase, with \$\_\_\_ to be allocated from Council's Plant and Equipment Reserve; AND/OR
4. By absolute majority authorizes a budget amendment to accommodate the increased cost of this purchase, with \$\_\_\_ to be secured through a WA Treasury Corporation Loan.

##### **OPTION 2: Purchase Secondhand**

That Council:

1. Chooses not to accept any of the Tender submissions for RFT7 2021/22 Prime Mover; and
2. Authorises the Chief Executive Officer to purchase a secondhand prime mover, within existing budgetary parameters.

### Attachments

- 12.5.1 Request for Tender Specification and Tender Response Summary
- 12.5.2 Summary of Currently available secondhand prime movers
- 12.5.3 Confidential - Tender Summary RFT7 21-22 Prime Mover; separate confidential attachment as per s.5.23(2)(e)(ii)(iii)
- 12.5.4 Confidential – Tender Evaluation; to be circulated as a late separate confidential attachment as per s.5.23(2)(e)(ii)(iii)

### Background

Following the write-off of the Shire's prime mover and water tanker trailer in late 2021, the Shire elected to retain and repair the trailer, however a new prime mover is required. In light of this there are several options available:

1. Use part or all of the proceeds from the insurance write-off (less anticipated repair costs for the trailer) to purchase a second-hand prime mover, to hold the Shire over until a new truck is purchased
2. Purchase a new prime mover (which will require the use of the proceeds of the write-off, in addition to other funds from either the municipal account or a loan)
3. Choose not to replace the prime mover and, instead, dry or wet hire plant as required

As per Council's Plant Replacement Schedule, the written off Caterpillar Prime Mover (MI028) was due for turnover in FY23/24, with the remaining Caterpillar Prime Mover (MI027) due in FY22/23. To provide Council with information on the financial implications of a purchase, RFT7 21-22 Prime Mover was undertaken through WALGA e-Quotes (see attachments). Pricing of currently available second-hand prime movers was also obtained as part of this process.

In preparing the budget review for presentation at the February 16 Ordinary Council Meeting, the finance team have assumed a purchase utilizing the full value of the insurance proceeds – but no loan. This was done to provide a cost-neutral outcome in the absence of the Council direction that this paper seeks.

### Comment

There are several considerations in the replacement of the prime mover:

- Lead time for purchase of any new trucks (this may necessitate some hire/contractor utilization in the interim)
  - o This ranges from 3-10 months based upon the tender responses received
- Any new truck will require AdBlue (currently no Shire vehicles utilize it); so appropriate storage and delivery of this will also be required
  - o Any modern/new truck will have this requirement, so it will remain a consideration when the current old truck is turned over in the coming years
- Not all second-hand trucks will have a suitable hydraulic set-up for our use (this will be an additional expense)
- It is possible that some of the second-hand trucks will require higher levels of maintenance, and this should be budgeted for
- Council generally seeks to hold items like the prime movers for 10 year or 7,000 hours, so any significant operational changes in the near term would need to be considered when undertaking a new truck purchase
- It is expected that any second-hand truck will need to be turned over in the next 2 years or so, but this window would provide time for Council to either modify work practices or order and take delivery of a new truck

Whilst Council will manage its funded roadworks (completion of town street sealing and carpark sealing and Mingenew-Mullewa Road widening) with current plant and some assistance from contractors, utilizing this same methodology would add additional unbudgeted expense to the delivery of (Shire-funded) gravel

resheeting works which is scheduled to take place from mid-March through until mid-May (weather dependent), and restarting around September.

### **Consultation**

Works Manager

### **Statutory Environment**

The Local Government Act 1995 at S3.57(1) (tenders for providing goods or services) requires that in certain circumstances, a local government is to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

The Local Government (Functions and General) Regulations 1996 at Regulation 11A (when tenders have to be publicly invited) clarifies that tenders are to be publicly invited if the consideration under the contract is, or is expected to be, more, or worth more, than \$250,000.

### **Policy Implications**

In obtaining a public tender, the Shire's Purchasing Policy requirements for a new vehicle have been met. Our Local Price Preference Policy was also applied in the attached tender assessment document.

In purchasing a second-hand vehicle for a purchase of up to \$100,000 three quotes are required, for a purchase of \$100,000 to \$250,000 a formal RFQ, seeking three quotes, would be required. A compliant process will be undertaken should Council elect this option.

### **Financial Implications**

The financial implications will depend upon Council's preferred methodology.

Council received a total of \$136,505 for the write off of the truck and water tanker trailer. Of this, approximately \$35,000 will be utilized to repair and re-licence the trailer (leaving approximately \$100,000 for the purchase of a replacement truck).

#### *Buying new:*

The purchase of a new vehicle will incur the cost of that vehicle and will require a budget amendment to cover the amount above and beyond the insurance payout (as per Option 1 in the Officer Recommendation).

#### *Loans:*

The interest rate on a new loan from the WA Treasury Corporation would be approximately 0.8% per annum. For a \$200,000 loan over 10 years this would mean biannual repayments of around \$10,500 (\$21,000 per annum total).

#### *Second-hand:*

The purchase of a second-hand vehicle is achievable within the reviewed budget, as presented to the February meeting.

#### *Hire:*

Wet hire of a truck (typically also hired with trailers) costs between \$5,000 and \$6,000 per week. Dry hire of a prime mover only is cheaper (pending availability); in the range of \$2,500 to \$3,500 per week. This is not viewed as an option which would deliver value in the medium-long term.

#### *Reserves:*

Currently there is \$194,640 in the plant replacement reserve which could also be utilized for the purchase of a new prime mover. Council could combine reserve funds with debt if it wished to purchase a new truck.

**Strategic Implications**

Strategic Community Plan 2019-2029:

1.1.1 Provide and support cost effective transport networks

1.2.1 Manage organisation in a financially sustainable manner



13.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN  
Nil.

14.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING  
Nil.

15.0 CONFIDENTIAL ITEMS

15.1 CONFIDENTIAL - MINGENEW HILL LAND (LOT 11976 ON PLAN 218480) ACQUISITION

*To be held in closed session under s5.23 (e) (iii) of the Local Government Act 1995 due to discussion of information about the business, professional, commercial or financial affairs of a person. (Specifically, the current leasing arrangements between the State and Holmwood Pty Ltd).*

**PROCEDURAL MOTION AND COUNCIL DECISION - ITEM 15.1 – RESOLUTION# 14160222**

**MOVED: Cr AR Smyth                      SECONDED: Cr JD Bagley**

That Council closes the meeting to the public in order to discuss Confidential Item 15.1, in accordance with s.5.23(e)(iii) of the Local Government Act 1995, as the matter pertains to the business, professional, commercial or financial affairs of a person.

**VOTING REQUIREMENTS:**

**CARRIED BY SIMPLE MAJORITY 5/0**

*Prior to discussion on Item 15.1, Cr JR Holmes disclosed a financial interest in the item, as the Director of the entity that owns the land. Cr JR Holmes left the meeting at 5:51pm and did not participate in the discussions or vote on the matter.*

*The CEO also disclosed a potential perception of conflict (impartiality interest), noting his relationship with the daughter of the directors of Holmwood Pty Ltd. However, the CEO remained in the meeting.*

**OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 15.1 – RESOLUTION# 15160222**

**MOVED: Cr JD Bagley                      SECONDED: Cr AR Smyth**

**That Council:**

1. Confirms its intent to purchase Lot 11976 on 218480 from the State Government; and
2. Commits to a purchase of the land, to take place between 1 July 2022 and 31 December 2022; and
3. Directs the Chief Executive Officer to prepare and lodge a business case with the Department of Planning, Lands and Heritage seeking a reduction of the purchase price; and
4. Should the business case be unsuccessful, accepts the valuation of \$52,000 plus GST for the purchase of Lot 11976 on 218480 from the State Government; and
5. Commits to a budgetary commitment for the land purchase in the 2022-23 Budget to cover the cost of the land purchase and associated purchase expenses.

**VOTING REQUIREMENTS:**

**CARRIED BY SIMPLE MAJORITY 4/0**

**PROCEDURAL MOTION AND COUNCIL DECISION - ITEM 15.1 – RESOLUTION# 16160222**

**MOVED:** Cr JD Bagley

**SECONDED:** Cr AR Smyth

That Council reopens the meeting to the public at 5:59pm.

**VOTING REQUIREMENTS:**

**CARRIED BY SIMPLE MAJORITY 5/0**

*Cr JR Holmes returned to the meeting at 6:00pm.*

**16.0 TIME AND DATE OF NEXT MEETING**

Next Ordinary Council Meeting to be held on Wednesday 20 April 2022 commencing at 5.00pm.

**17.0 CLOSURE**

The meeting was closed at 6:01pm.

These minutes were confirmed at an Ordinary Council meeting on 20 April 2022.

Signed \_\_\_\_\_  
Presiding Officer

Date: \_\_\_\_\_



## BUSH FIRE ADVISORY COMMITTEE ANNUAL GENERAL MEETING

MINUTES FOR THE SHIRE OF MINGENEW BUSH FIRE ADVISORY COMMITTEE ANNUAL  
GENERAL MEETING HELD AT THE SHIRE CHAMBERS ON 14 MARCH 2022 COMMENCING AT  
6PM.

### 1.0 DECLARATION OF OPENING

The meeting was opened at 6:00pm.

### 2.0 RECORD OF ATTENDANCE / APOLOGIES

Attendees:

- Justin Bagley
- Ben Cobley
- Nick Duane
- Anthony Smyth
- Paul Flanders
- Rob Holmes
- Jon Holmes
- Daniel Michael
- Alex Pearse
- Gary Cosgrove
- Nils Hay
- Murray Thomas
- Ian Comben
- Carrissa Chung (online)

Apologies:

- Ben McTaggart
- Andrew Green

### 3.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

#### 3.1 Bush Fire Advisory Committee Meeting held 23 September 2021

**BUSH FIRE ADVISORY COMMITTEE DECISION – ITEM 3.1**

Moved: A Smyth

Seconded: G Cosgrove

That the Minutes of the Shire of Mingenew Bush Fire Advisory Committee Meeting held 23 September 2021 be confirmed as a true and accurate record of proceedings.

### 4.0 INCOMING WORK HEALTH AND SAFETY LEGISLATION DISCUSSION AND Q&A

*We were joined remotely by Carrisa Chung, Portfolio Manager, WorkCare and Bushfire Volunteers at LGIS who addressed questions from members.*

See attached:

- Legal advice relating to Bush Fire Control Officers and Captains not being considered 'Officers' under the incoming WHS legislation
- LGIS Guide for Managing Bushfire Volunteers

The incoming Work Health and Safety Act 2020 (WHS Act) is expected to take effect in the coming month or two with the finalisation of the associated Regulations. One key feature of the new legislation is that volunteers (including Bush Fire Brigade volunteers) are classified as 'workers'. This clearly identifies the obligations and responsibilities that the Shire has to any BFB volunteers, and also places obligations on the Shire to ensure that volunteers are appropriately trained and equipped to safely undertake their duties and on volunteers to ensure they are looking after their own health and safety and that of others.

### Key Issues:

#### 1. Governance Framework

The Shire of Mingenew's Risk and OSH governance framework does not currently give meaningful consideration to BFB activities. The historical approach has been to ensure that equipment and administrative support are supplied and to largely "get out of the way" and allow the brigades to operate.

It is unclear what would be considered 'reasonable' for a Shire the size of Mingenew to implement in this space, but some likely elements would include:

- Undertaking and documenting risk assessments for brigade activities
- Developing and implementing some basic policies and procedures around brigade operations
  - This would be done in consultation with the brigades
- Introduction of induction and training processes (more on this below)

#### 2. Minimum Training Requirements

The following comes from DFES Sup't Craig Smith:

"If a BFB is provided with an LGGS vehicle then it is recommended that personnel who operate that appliance have a minimum standard of training so they can safely and effectively operate the appliance. It would not be appropriate to provide anyone with a piece of equipment without providing them with the skill and knowledge to operate it. Indeed, I think it would be considered negligent for an appliance to be provided without instructing the user on how to use the appliance.

The "Rural Fire Awareness" training package is particularly aimed at farmer response units, including pastoralists, rural landowners/managers and seasonal workers engaged in farming activities. Its purpose is to provide those people who are generally not in a Bushfire Brigade and whose farmer response units are not recorded assets of the brigade, with an understanding of rural fire to provide incident support at bushfires. It is acknowledged that these personnel would respond on their own properties or to their neighbouring properties to provide assistance during a fire. This package is a 1 day, face to face, training activity. As stated, it is not intended to replace the "Bushfire Safety Awareness" training program but is an awareness program for people who live and work in rural environments.

The "Bushfire Safety Awareness" training package is a separate training course designed to provide a higher level of skills and knowledge of volunteer firefighters or support personnel from the Bushfire Service, Volunteer Fire and Rescue Service, Volunteer Fire and Emergency Service and the State Emergency Service. It is a 2 day face to face program which covers off on the modules of:

- Bushfire characteristics and behaviour;
- Bushfire safety and survival; and
- Suppress bushfire.

The "Firefighting Skills" training package is provided to develop skills and knowledge for volunteers to use equipment safely on the fireground to suppress fire activity. It is a 2 day practical training course that covers off the modules of:

- Introduction to map reading;

- Introduction to communications;
- Tools and equipment;
- Ropes and ladders (optional); and
- Crew protection.

The higher level of knowledge required to be undertaken to complete the “Bushfire Safety Awareness” package and the “Firefighting Skills” package is why it is not intended to be replaced by the “Rural Fire Awareness” package – the two courses are designed for two different types of volunteers/farmers.

DFES “recommends” that the minimum standard of training provided to volunteers who enter a fireground for the purpose of fire suppression activities and are using equipment provided by the State or the LG should be the “Bushfire Safety Awareness” package and the “Firefighting Skills” training package. Completion of these courses provides the volunteer with a minimum level of skills and knowledge to remain safe and to use their equipment safely. As it is a “recommended” level of training, DFES cannot enforce this minimum standard on BFB volunteers that come under the responsibility of the Local Government - LG's can determine their own minimum levels of training. However DFES would advise that this recommended minimum level of training provided to LG BFB's would be sufficient to meet the LG's obligations under the Work Health and Safety Act.

Similarly, it is recommended that farm owners undertake the “Rural Fire Awareness” package and provide this to their workers who they allow to attend farm fires so they have fulfilled their obligation to provide some level of awareness as a minimum knowledge base”.

These recommended minimum standards have been adopted by some local governments, but it is acknowledged that they constitute a significant time impost on volunteers. Work is being done to try to determine how existing volunteers can have their existing experience/prior learning recognised.

### 3. Management and Resourcing of BFBs

The above represents a meaningful change in the way that the BFBs have previously operated, placing increased resourcing requirements on the Shire as well as higher obligations upon volunteers. Whilst firefighting is an inherently risky activity, it will be challenging to strike a balance where the Shire is able to develop a framework which will be sufficient to demonstrate legislative compliance that does not actively discourage volunteers from signing up.

Initial discussions have been undertaken by local government CEOs in the Mid West around the prospect of handing responsibility for BFB management back to DFES. This may be something that the ongoing review of WA's Emergency Services legislation will address, but any such process is expected to be measured in years, not months.

Discussions are also happening around the return of the Community Emergency Services Manager (CESM) role for the Shire of Mingenew; although this depends on the State providing funding.

#### **Actions:**

- Develop simple set of minimum requirements for all volunteers; e.g. Training, PPE, use of channel 11, etc.
- Run basic training course (open to volunteers and local farm workers)
  - 1 day max
  - Coincide with next meeting in early October

## 5.0 OFFICERS' REPORTS

### 5.1 Chief Bush Fire Control Officer Report

- Overview of the 2021/22 Fire Season attached

### 5.2 Captains' Reports

#### 5.2.1 Yandanooka

- Fire started from wire in seed destructor; be aware of potential risks from machine internals
- Also attended fire at Arrino same day as Switchback fire
- Assisted with Fire in Morawa Shire around 20 December

#### 5.2.2 Lockier

- Fire started from a bearing; controlled by having firefighters near by
- Attended fire at Casuarinas
- Attended fire at Dan Winter's
- Find comms between Mingenew/Irwin a bit problematic
  - Including awareness of things like gas plant flare-offs
  - See if we can get captains from each shire on each other's whatsapp groups

#### 5.2.3 Guranu

- Noted issues with equipment (fuses/electrical)
- Raising matter regarding potential safety issues from trailer units/people riding on utes/trucks

#### 5.2.4 Mingenew North

- Only fires were outside of the Shire (Burma Rd Reserve, Messina's, Rod Cosgrove's)
- Notes that PPE compliance is not always ideal

#### 5.2.5 Mingenew Town

- There are lots of jackets and pants in the fire shed
- "Put it back the way you found it"; truck was taken out to car fire on Midlands Rd, but then charger left off
- Called out to Dan Winter's fire, but turned back
- Good practice to try to avoid leaving the Shire on days where there is high risk of local fires (e.g. dry lightning)
- Have new volunteers that need training
  - Lack of experienced/trained volunteers an issue

### 5.3 Shire CEO Report

- 2020/21 Operating Grant has been fully expended and acquitted.
- Funding applications out for
  - Fire shed replacement
  - Power upgrades to Rec Centre to make it more usable as recovery centre when power goes out
- Work underway on:
  - Planning/design for airstrip upgrades (including water storage/bore)
- New firefighting foam has been purchased and put in the fire shed recently; please see attached MSDS
- Met with Emergency Services Minister on 10 March; issues relating to COVID requirements and OSH concerns raised
- WALGA have released a report relating to BFBs in WA; attached for reference
- The Fast Attack replacement is currently scheduled to arrive around August 2022

- Sarah Conlin is continuing in her role as Bushfire Risk Management Officer. The Bush Fire Risk Management Plan is now about 50% complete, with risk assessments to commence in the near future.

## 6.0 ELECTION OF OFFICERS FOR THE 2022/23 FIRE SEASON

### 6.1 Election of Captains and Deputy Captains for Shire of Mingenew Brigades

#### BUSH FIRE ADVISORY COMMITTEE DECISION AND RECOMMENDATION TO COUNCIL – ITEM 6.1

Moved: M Thomas                      Seconded: A Smyth

That the following persons be appointed to the position of Captain or Deputy Captain for the following Bush Fire Brigades:

- Yandanooka
  - a) Captain: Nick Duane
  - b) Deputy Captain: Justin Bagley
  
- Lockier
  - a) Captain: *VACANT*
  - b) Deputy Captain: *VACANT*
  
- Guranu
  - a) Captain: Ben Cobley
  - b) Deputy Captain: Gavin Elsegood
  
- Mingenew North
  - a) Captain: Alex Pearse
  - b) Deputy Captain: Andrew Green
  
- Mingenew Town
  - a) Captain: Anthony Smyth
  - b) Deputy Captain: Trevor Anderson

### 6.2 Nominations for Shire of Mingenew Bushfire Control Officers

#### BUSH FIRE ADVISORY COMMITTEE DECISION AND RECOMMENDATION TO COUNCIL – ITEM 6.2

Moved: A Smyth                      Seconded: G Cosgrove

1. That the following person be nominated to the position of Chief Bushfire Control Officer for the Shire of Mingenew: Murray Thomas;
2. That the following person be nominated to the position of Deputy Chief Bushfire Control Officer for the Shire of Mingenew: Nick Duane

## 7.0 GENERAL BUSINESS

### 7.1 COVID Management

With the introduction of recent State Government COVID-19 vaccination direction, some of the requirements for Bush Fire Brigade volunteers have changed. The Shire is advocating for simple and practical methods to manage these new requirements but will ultimately be bound by the laws the State Government adopts.

## MINGENEW BUSH FIRE ADVISORY COMMITTEE MEETING AGENDA – 10 March 2021

From 12:01am on 1 February 2022 you must not enter, or remain at, a Bush Fire Brigade Station (Mingenew fire shed) or drive or be a passenger in a registered Bush Fire Brigade vehicle (the Fast Attack or Fire Truck) if you are not fully vaccinated against COVID-19.

As such, it's a requirement that Brigade volunteers provide proof of COVID vaccination (double vaccination by 31/1/22). This can be done through the DFES Volunteer Hub (<https://volunteerhub.dfes.wa.gov.au>) – and all existing Brigade members are encouraged to register if they have not already. If you are unsure of your Volunteer # or other details, your Brigade Captain, or the Shire, can assist.

If you don't have access to the Hub, you can send a copy of your certificate to Erin Greaves at the Shire ([governance@mingenew.wa.gov.au](mailto:governance@mingenew.wa.gov.au) or 0477 287 144) and we can lodge it with DFES on your behalf.

At the BFAC meeting, we can also sight your vaccination status (either in hard copy or electronic) and lodge this with DFES. If you have not already registered, please bring proof of your vaccination.

There is provision for unvaccinated volunteers to undertake fire suppression activities if there are no other vaccinated personnel available.

### 7.2 Review of Burning Periods

Last year the BFAC recommended amending the gazetted burning periods to reflect current seasonal patterns affecting burning. Due to a strict application and approval process, it is necessary that any proposed changes for the coming season are made at this meeting.

A comparison of neighbouring local government restricted burning periods is shown below:

Shire	Restricted Burning Periods
Carnamah	17 September to 14 October 15 February to 30 April
Irwin	15 October to 30 November 1 March to 30 April
<b>Mingenew (current)</b>	1 October to 31 October 1 February to 15 March
Morawa	1 October to 14 October 1 March to 15 March
Three Springs	15 October to 31 October 1 March to 15 March

The motion below can be made, should the BFAC determine that any amendments are required.

No motion to change was proposed.

### 7.3 Burning behind Autumn Centre

Advice is sought from Members around some appropriate dates to conduct this work, so we can seek to coordinate with Water Corporation and DFES. Water Corporation have indicated they are still happy to participate in this project, and that their original burning prescription remains current.

- **Agreement to proceed, with DFES support, in April**

### 7.4 Defibrillator Training



Feedback is sought on a date to hold a defibrillator training session for members to participate in, to be provided free by St John Ambulance. The session is free of charge and will take approximately 90 minutes.

- **No desire for training; need to check if defibrillator units are in trucks**

#### **7.5 Coles Gift Card**

In 2020, the Mingenew Town Volunteer Bush Fire Brigade was granted a \$500 Coles Gift Card. Feedback is sought from the Committee on what to expend the funds on. Previously it was suggested to be spent on refreshments around a training or controlled burning exercise.

- **BBQ when we burn the bush near the autumn centre and/or when training takes place in October**

#### **7.6 Tennis Club Water Tank**

There is potential for the tank at the Tennis Courts to be a fill source for town; the water is a bit too salty to use on lawns. If this would be of use, feedback is needed on what fittings/additions would be required to make it functional.

- **A Smyth to determine fittings required and help arrange purchase**

#### **7.7 Items of equipment required**

- Snatch straps + rated D-shackles
  - 9-11,000kg
- Foam (in 20L tanks for farmer response units)
- Battery charger
- Pants and Jackets (2-4XL x 6)
- 2 x 80ch for trucks
- Goggles
- Gloves (level 1 firefighting gloves)

#### **7.8 Training Timing**

- Late September/early October (before harvest)

#### **7.9 DFES Report (Ian Comben)**

- Busy year; particularly up at Carnarvon
- Training program has commenced internally
  - Happy to come down and provide training to conduct any required training
- Combo planning to retire in next 12-18 months
- Wear your PPE

### **8.0 TIME AND DATE OF NEXT MEETING**

Next Bush Fire Advisory Committee Meeting to be held on 3 October 2022 commencing at 6pm.

### **9.0 CLOSURE**

The meeting was closed at 8.30pm



**COUNCIL POLICY**  
**Administration**

1.2.5

<b>Title:</b>	<b>1.2.5 OCCUPATIONAL, HEALTH, SAFETY AND ENVIRONMENT</b>
<b>Adopted:</b>	21 March 2018
<b>Reviewed:</b>	16 December 2020
<b>Associated Legislation:</b>	Occupational Safety and Health Act 1984 & 2005 Amendments Workers Compensation and Injury Management Act 1981 Occupational Safety and Health Regulations 1996 & 2005 Amendments Australian Standard AS 4801:2001. Australian Standard AS 3547-1997
<b>Associated Documents:</b>	Occupational Safety, Health and Environment Risk Mitigation Procedure Drug and Alcohol Procedure Hazard/Incident Reporting Procedure Occupational Rehabilitation and Workers' Compensation Procedure
<b>Review Responsibility:</b>	Governance
<b>Delegation:</b>	

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Previous Policy Number/s 8001

**Objective:**

To outline the Shire's commitment to continually improve the occupational safety and health standards and systems within the workplace.

**Policy Statement:**

The Shire of Mingenew is committed to providing a safe and healthy workplace for employees, contractors, visitors, volunteers and any other person whose health or safety could be affected. It aims to maintain an effective Safety Management System that incorporates continuous improvement philosophy and provides as far as is reasonably practical for maintenance of occupational safety and health standards to protect the wellbeing of staff, stakeholders and the environment.

The Shire will endeavour to:

- a) Ensure that the organisations operations do not place the local community at risk of injury, illness or property and or environmental damage.
- b) As far as practicable provide the necessary resources, both human and financial, to enable satisfactory implementation of all policies and procedures.
- c) To have Occupational Health and Safety practices that support the Shire of Mingenew's Shire's Strategic Plan (Plan for the Future).

The application of this policy is to be in conjunction with the Shire of Mingenew Code of Conduct.



**COUNCIL POLICY**  
**Administration**

1.2.5

<b>Title:</b>	<b>1.2.5 WORK HEALTH AND SAFETY POLICY</b>
<b>Adopted:</b>	21 March 2018
<b>Reviewed:</b>	20 April 2022
<b>Associated Legislation:</b>	Work Health and Safety Act 2020 Work Health and Safety (General) Regulations 2022 Workers Compensation and Injury Management Act 1981
<b>Associated Documents:</b>	Contractor Management Policy Fitness for Work Policy Health Safety Environment and Quality Policy HSE Consultation, Education & Communication Policy Occupational Rehabilitation and Workers' Compensation Policy Operational Risk Management Policy Approved Codes of Practice
<b>Review Responsibility:</b>	Governance
<b>Delegation:</b>	-

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**Objective:**

The Shire of Mingenew is committed to protecting the health and safety of all persons in its workplace including employees, contractors, volunteers and visitors (or any other person defined as a 'worker'). The Shire demonstrates this commitment by providing safe systems of work and work instructions with the aim of creating a safe work and community environment to minimise risk of illness or personal injury.

**Policy Statement:**

The Shire of Mingenew is committed to providing a safe and healthy workplace for employees, contractors, visitors, volunteers and any other person whose health or safety could be affected. It aims to maintain an effective Safety Management System that incorporates a continuous improvement philosophy and provides as far as is reasonably practicable for maintenance of work, safety and health standards to protect the wellbeing of staff, stakeholders and the environment.

The Shire will endeavour to:

- a) As far as practicable, provide the necessary resources, both human and financial, to achieve safety outcomes and maintain a safe work environment;
- b) Comply with all applicable health and safety laws, regulations, standards and codes of practice where reasonably practical;
- c) Foster a positive health and safety culture;
- d) Continuously review and improve its safety systems and monitor performance;
- e) Provide workers, including contractors and volunteers, with the necessary information, instruction and training to increase knowledge and skills in order to work safely;



- f) Promote reporting mechanisms to identify hazards, assess risk and implement control measures in an effective and timely manner;
- g) Consult and cooperate with workers (including contractors and volunteers) on health, safety and wellbeing matters and systems;
- h) Respond to and investigate incidents, events or issues for the purpose of continuous safety improvement.

The application of this policy is to be in conjunction with the Shire of Mingenew Code of Conduct for Employees (applying to volunteers and contractors).

### **Responsibilities**

Council is responsible for appropriate resourcing of work health and safety through the Annual Budget adoption and establishing strategic direction that is considerate of work health and safety principles.

The Chief Executive Officer is responsible for the implementation and management of this policy.

All senior management (defined as 'officers') are responsible for compliance to this policy by their employees, contractors and volunteers (workers).

All workers are responsible and accountable for the health and safety of themselves and others in the workplace through safety-led behaviour and work practices.

Review Date: 15 March 2023

## SHIRE OF MINGENEW

### LOCAL HERITAGE SURVEY 2022

Primary Report: refer to Appendices 1 and 2

A review of the Shire of Mingenew's  
1996 Municipal Inventory of Heritage Places



**DRAFT February 2022**

**HERITAGE INTELLIGENCE (WA)**

*Laura Gray* JP M.ICOMOS B.Arch (hons)

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### **Appendix 1**

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### **Local Heritage Survey 2022 (DRAFT recommendations)**

### **Heritage List 2022 (DRAFT recommendations)**

DPLH guidelines for Local Heritage Surveys

DPLH Criteria for assessment of Local Places and Heritage areas

Burra Charter – Foundation of heritage and conservation

**Executive summary: Draft to date**

Thankyou for the privilege of preparing Mingenew's survey of heritage places.

The Local Heritage Survey is a review and update of the Shire's 1996 Municipal Inventory of Heritage Places.

The review is the result of Heritage Council directive arising from the Heritage Act 2018, whereby they are trying to get all local governments to prepare a 'Heritage List'. To identify a 'Heritage List', a review and update of the heritage Inventory (1996) is necessary in order to be informed of, and understand, the places of heritage value in the local government area to that community. The 'Heritage List' has implications and needs to be understood and substantiated.

Any place , including sites, that the community think is of heritage value, is worth consideration for inclusion in the Local Heritage Survey.

The most significant places in the Local Heritage Survey are then recommended for the 'Heritage List', which includes the places already included on the State's Heritage Register. For each heritage place (including ruins and sites), a level of significance and consequent category is applied. The places with the highest level of significance are recommended for inclusion in the Shire of Mingenew's 'Heritage List' that provides policies and the provisions of the Local Planning Policy for future conservation.

Almost every place in this draft review has been photographed, and some historical research has been undertaken beyond the existing documentation, the information has been interpreted and formatted to the relevant place records, physically described from the photograph, cross referenced with other places, and documented in the formatted table of places, with references to the Department of Planning, Lands and Heritage's inHerit database number, and arranged in alphabetical order as the primary index.

One hundred and five places have been identified in this draft of the Local Heritage Survey 2022.

There are gaps in information, and undoubtedly some errors in my interpretation of information, identification and locations of places, and dare I say I have probably missed a number of places of significance such as other important sites, and homesteads.

So, the compilation of historical places and sites needs you as the community to contribute, correct, and own the final outcomes of this draft report.

Approximately 45 places more than were already recorded on the 1996 Municipal Inventory and the Heritage Council database have been identified.

It's your heritage.

## 1.0 INTRODUCTION

A review of the Heritage Inventory is a requirement of the Heritage Act 2018. Inventories have been renamed “Local Heritage Surveys’. This review is in accordance with the Part 8 of the Heritage Act 2018 that is essentially the same guidelines as the 1990 Act requirements, including the identification of the “Heritage List”.

The review is undertaken in consideration of the Department of Planning, Lands and Heritage’s guidelines; *Criteria for the assessment of local heritage places and areas* as recommended in *State Planning Policy 3.5 Historic Heritage Conservation*.

Assessments determine levels of significance for each place in consideration of the overall context of the Shire’s towns and district. The levels of significance are consistent with the required categories (Heritage Act 2018).

## 2.0 CRITERIA for SIGNIFICANCE

Every place previously listed in the original 1996 Heritage inventory has been assessed within the Heritage Council’s guidelines; *Criteria for the assessment of local heritage places and areas*. The four criteria for the assessment are summarised hereunder:

### Assessment of significance

#### Aesthetic value\*

Criterion 1 It is significant in exhibiting particular aesthetic characteristic.

#### Historic value

Criterion 2 It is significant in the evolution or pattern of the history of the local district.

#### Research value

Criterion 3A: It has demonstrable potential to yield information that will contribute to an understanding of the natural or cultural history of the local district.

Criterion 3B: It is significant in demonstrating a high degree of technical innovation or achievement.

#### Social value

Criterion 4 It is significant through association with a community or cultural group in Western Australia for social, cultural, education or spiritual reasons.

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\* For consistency, all references to architectural style are taken from Apperly, R., Irving, R., Reynolds, P. *A Pictorial Guide to Identifying Australian Architecture. Styles and Terms from 1788 to the Present*, Angus and Robertson, North Ryde, 2002.



**Degree of significance**

**Rarity**

Criterion 5 It demonstrates rare, uncommon or endangered aspects of the cultural heritage of the local district.

**Representativeness**

Criterion 6 It is significant in demonstrating the characteristics of a class of cultural places or environments in the local district.

**Condition** refers to the current state of the place in relation to each of the values for which the place has been assessed. Condition reflects the cumulative effects of management and environmental effects.

**Integrity** is a measure of the likely long-term viability or sustainability of the values identified, or the ability of the place to restore itself or be restored, and the time frame for any restorative process.

**Authenticity** refers to the extent to which the fabric is in its original state.

Substantiation of the heritage value of heritage places is the foundation for understanding a place and inclusion in the Local Heritage Survey. Almost every place in the review has been photographed, some historical research has been undertaken beyond the existing documentation, the information has been interpreted and formatted to the relevant place records, physically described from the photograph, cross referenced with other places, and documented in the formatted table of places, with references to the Department of Planning, Lands and Heritage's inHerit database number, and arranged in alphabetical order as the primary index.

There are 105 places listed in the draft Local Heritage Survey 2022.

For each place deemed to be of heritage value, a level of significance and consequent category is applied. The places with the highest level of significance are recommended for inclusion in the Shire of Mingenew's draft 'Heritage List' that provides policies and the provisions of the Local Planning Policy for future conservation.

### 3.0 LEVELS OF SIGNIFICANCE

For each place deemed to be of heritage value, a level of significance and consequent category is applied.

The following table from the Heritage Council's *Criteria for the assessment of local heritage places and areas* illustrates the details, and the amendments to facilitate the draft proposed categories are listed against them.

In line with Heritage Council's guidelines, Categories 1 and 2 places are recommended to be included in the Local Government's Heritage List to provide a level of management through Local Planning Schemes.

Each place was categorised on the basis of the following levels of significance:

<b>LEVELS OF SIGNIFICANCE</b>	<b>DESCRIPTION</b>	<b>DESIRED OUTCOME</b>
<b>Category 1</b>  <b>Exceptional significance</b>	Essential to the heritage of the locality  Rare or outstanding example.	<b>HERITAGE LIST</b> <b>Register of Heritage Places</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan (if one exists for the place). Refer to Heritage Council. Planning Scheme provisions
<b>Category 2</b>  <b>Considerable significance</b>	Very important to the heritage of the locality. High degree of integrity/ authenticity.	<b>HERITAGE LIST</b> Conservation of the place is highly desirable. Any alterations or extensions should reinforce the significance of the place. Planning Scheme provisions
<b>Category 3</b>  <b>Some/Moderate significance</b>	Contributes to the heritage of the local some altered or modified elements, no necessarily detracting from the overall significance of the item.	<b>NO CONSTRAINTS</b> Conservation of the place is desirable. Contributes to the heritage of the locality. Has some altered or modified elements, not necessarily detracting from the overall significance of the item. Any alterations or extensions should reinforce the significance of the place. Original fabric should be retained where possible.
<b>Category 4</b>  <b>Little significance</b>	Some community interest to the history/heritage of the locality.	<b>NO CONSTRAINTS</b> Contributes to the history of the locality. Photographically record prior to any major development or demolition. Recognise and interpret the site.

#### **4.0 CATEGORIES**

Further to Heritage Council's *Criteria for the assessment of local heritage places and areas*, an important part of the recognition and understanding of cultural heritage significance of a place, is that some guidance is provided to the owners, managers, and statutory authority, to respond to that assessed significance.

Categories have been determined relevant to the assessed level of significance for each place. Implications for each recommendation are also summarised.

##### **Category 1**

A place of exceptional cultural heritage significance to Shire of Mingenew and the state of Western Australia, that is either in the Heritage Council of Western Australia's Register of Heritage Places, or worthy of consideration for entry into the Register.

A place worthy of recognition and protection through provisions of the Shire of Mingenew's Planning Scheme.

Planning application needs to be submitted to Shire of Mingenew for any proposed development. A Heritage Impact Statement may be required.

Planning application referred for heritage comment and background information for Heritage Council of Western Australia (HCWA).

The development application needs to be submitted to HCWA for support for any proposed development, and Shire of Mingenew cannot approve contrary to HCWA recommendation.

**Recommend:** Maximum encouragement to owners to retain and conserve the place. Full consultation with property owner prior to making the recommendation.

##### **IMPLICATIONS of REGISTRATION:**

A Memorial is lodged on the Certificate of Title of the Registered place under the provisions of the *Heritage Act (2018)*.

By virtue of the *Heritage Act (2018)*, the owner is bound to conserve the place.

ALL development (including demolition) MUST be referred to Heritage Council for consideration PRIOR to undertaking any works.

The Shire of Mingenew cannot approve anything contrary to Heritage Council recommendations.

Private owners of Registered places qualify for the Heritage Council's Conservation Grants Funding. A Conservation Management Plan or Conservation Management Strategy is a pre-requisite for conservation works funding assistance from the Heritage Council.

Local Government, churches and community (not-for-profit) owners qualify for Lotterywest conservation funding. It is funded loosely on a \$ for \$ basis, although 'inkind' contributions are encouraged. Benefit to the community is a significant factor in assessment for funding. A Conservation Management Plan or Conservation Management Strategy is a pre-requisite for conservation works funding, and can also be funded.

Local Government owned Registered places qualify to claim for \$10,000 per annum 'Disability allowance' through the Grants Commission. Up to a maximum of \$50,000 is allowed for 5 buildings or more.

**Shire of Mingenew**  
**LOCAL HERITAGE SURVEY 2022**

- Category 2** A place of considerable cultural heritage significance to Shire of Mingenew that is worthy of recognition and protection through provisions of the Shire of Mingenew’s Planning Scheme.
- Planning application needs to be submitted to Shire of Mingenew for any proposed development for particular consideration of the heritage impact.
- Recommend:**
- Inclusion in the Heritage List**  
Retain and conserve the place.  
Document the place prior to any development; and photographic archive report if retention is not possible.
- IMPLICATIONS:**
- Planning applications must be submitted to Shire of Mingenew for approval prior to undertaking any works.**
- Private owners do not qualify for any funding.
- Local Government, churches and community (not-for-profit) owners qualify for Lotterywest conservation funding. It is funded loosely on a \$ for \$ basis, although ‘inkind’ contributions are encouraged. Benefit to the community is a significant factor in assessment for funding. A Conservation Management Plan or Conservation Management Strategy is usually a pre-requisite for conservation works funding, and may also be funded on same basis as works funding assistance.
- Category 3** A place (including a site with no built remains) of some /moderate cultural heritage significance to Shire of Mingenew.
- No constraints.
- Some/moderate contribution to the heritage of the Shire of Mingenew.
- No constraints.
- Recommend:** Encourage retention of the place, or where there are ruins, archaeological findings or no built remains: Interpret the place.
- IMPLICATIONS:**
- If a planning application is submitted to the Shire of Mingenew for approval, if approved a condition of development will require documentation and a photographic record of the place prior to any development or if retention is not possible.
- There are **no statutory requirements** pertaining to heritage issues.
- Private owners do not qualify for any funding.
- Local Government, churches and community (not-for-profit) owners qualify for Lotterywest conservation funding, although at a lower priority. It is funded loosely on a \$ for \$ basis, although ‘inkind’ contributions are encouraged. Benefit to the community is a significant factor in assessment

for funding. A Conservation Management Plan or Conservation Management Strategy is usually a pre-requisite for conservation works funding and may also be funded on same basis as works funding assistance.

**Category 4** A place (including a site with no built remains) of little cultural heritage significance to Shire of Mingenew.

No constraints.

**Recommend:** Encourage retention of the place, or where there are ruins, archaeological findings or no built remains: Interpret the place.

**IMPLICATIONS:**

If a planning application is submitted to the Shire of Mingenew for approval, if approved a condition of development will require documentation and a photographic record of the place prior to any development or if retention is not possible.

There are **no statutory requirements** pertaining to heritage issues.

Private owners do not qualify for any funding.

Local Government, churches and community (not-for-profit) owners qualify for Lotterywest conservation funding, although at a lower priority. It is funded loosely on a \$ for \$ basis, although 'inkind' contributions are encouraged. Benefit to the community is a significant factor in assessment for funding. A Conservation Management Plan or Conservation Management Strategy is usually a pre-requisite for conservation works funding and may also be funded on same basis as works funding assistance.

Of the 105 identified places, there is 1 registered 'place' (actually recorded by HCWA as 3 places) entered onto the Heritage Council's Register of Heritage Places: Category 1. That place together with 23 places recommended for Category 2, forms "Heritage List".

This review recommends that Category 1 and 2 places, of the highest level of cultural heritage significance to the Shire of Mingenew, form the "Heritage List" that is relevant to the provisions of the Local Planning Policy.

The places recommended for the 2022 Heritage List are comprised of categories 1 and 2 in the Local Heritage Survey.

The 81 Category 3 and 4 places are not included in the Heritage List and consequently have no implications.

Refer to:

Appendix 1 Local Heritage Survey, in detail

Appendix 2 Heritage List recommended for Local Planning Policy and relevant to Planning Scheme.

Community consultation is invaluable in providing local input to places and their histories to further build on the Local Heritage Survey and to engage and empower the community in recognition of their heritage.

5.0 LOCAL HERITAGE SURVEY

No.	inHerit No.	Place Name	Address	Category
		<b>MINGENEW TOWN</b>		
	5774	<del>Knezevich House</del> <del>Looke House</del> cyclone damage	4 Bride Street	
	13473	Mingenew Jubilee Golf and Bowling (former)	Bride Street	3
	5776	Lee House	20 Field Street	3
	5773	<b>Mingenew Railway Station</b>	Eleanor Street S end of Melville Street	<b>2</b>
	-	<b>St Joseph's Church</b>	Irwin Street SE cnr 30 William St	<b>2</b>
	-	Memorials (War memorial, Ticket booth)	Memorial Drive	3
		SITE Dalgety Agency Store	Midlands Road SW cnr Williams Street	3
	5766	<b>National Bank (former)</b>	50 Midlands Road SE cnr Williams Street	<b>2</b>
	3621	Little Wonder store	52 Midlands Road	3
	1585	<b>Mingenew Post Office &amp; Quarters</b>	54 Midlands Road	<b>2</b>
		K & M Store (former)	Midlands Road	3
		SITE Pearce & Herbert Store	Midlands Road	4
	1584	<b>Midland Hotel (former) Commercial Hotel</b>	62 Midlands Road SE cnr Shenton Street	<b>2</b>
	5771	Blues café (former)	Midlands Road	3
	-	SITE Mingenew Hotel	Midlands Road SW cnr Bride Street	4

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LOCAL HERITAGE SURVEY 2022

		SITE CWA	Midlands Road	4
5769		Ferrell House	7 Moore Street	3
5775		Bridges House E	13 Moore Street	3
		SITE Sister Cameron centre	Phillip Street	4
5770		Jackson House Bakery Baker's House	18 Shenton Street	3
		RSL Hall	36 Shenton Street	4
5767		Mingenew Hospital (former) Silver Chain Centre	39 Shenton Street	3
		<b>SITE Mingenew Spring</b>	Spring Street	<b>2</b>
		SITE Hope blacksmith shop	Spring Street N cnr Linthorne St	4
5763		SITE Bartlett House	3 Victoria Road	4
5768		Criddle House	5 Victoria Road	3
		<b>Mingenew Masonic Lodge (former)</b>	6 Victoria Road	<b>2</b>
1586		Shire Hall (former)	19 Victoria Road	3
1586		<b>Shire Office &amp; Agricultural Hall</b>	21 Victoria Road	<b>2</b>
1587		<b>Upper Irwin Road Board Office (fmr)</b>	23 Victoria Road	<b>2</b>
5758		<b>Mingenew School (fmr)</b>	24 Victoria Road	<b>2</b>
		SITE Methodist Church (fmr)	25 Victoria Road NW cnr Irwin St	4
5777		SITE Dominican Convent	27 Victoria Road SW cnr Irwin St	3
		Rectory?	30 Victoria Road	3
		<b>Francis Burges Memorial</b>	Victoria Road west side	<b>2</b>
		SITE Mingenew Drive-in Theatre	Victoria Road east side	4
1588		<b>Church of the Resurrection (Anglican)</b>	28 Victoria Road SE cnr Irwin St	<b>2</b>
		St Joseph's School	22-24 William Street	3
1590 3946		<b>W.H. Linthorne's Residence (former)</b>	26 William Street	<b>2</b>

	1589 19005 25932	<b>Mingenew Police Station &amp; Courthouse Police Station (fmr) and Quarters</b>	31 William Street SW cnr Moore & George streets	<b>1 Registered</b>
	13473	SITE Greater Sports Ground	Yandanooka Road	3
		<b>MINGENEW DISTRICT</b>		
	5797	<b>Mingenew Cemetery</b>	Midlands Road 2 k W of	<b>2</b>
	5792	<b>Mingenew Hill Cemetery</b>	Adjacent to Lockier River, 3km North West of Mingenew Town	<b>2</b>
	5793	Mingenew Hill Reserve		4
	5795	Depot Hill Reserve	Depot Hill Road	4
		SITE Rifle Club	South of sports ground	4
	3500	<b>Enanty Homestead Group Barn Homestead Bridge</b>	Mingenew-Morawa Road	<b>2</b>
		SITE Gurano School	Mingenew Morawa Road	4
	4474 18762	Coal Seam Park Mingenew Coalseam Conservation Park		4
	5900	Guranu (Gooronoo) Reserve		4
	5786	Narandagy (Narandagee ) Well	Ebano Road	4
	5787	Mt Melara Trig Station	Mt Melara E of Manarra Road 12 K NE of	4
	5783	Manarra Homestead Ruin	Manarra Road	3
	5785	Mungatoo Tank (Nungatah)	Nanekine Road	3
	5772	Lockier River Farm Homestead	Midlands Road	3
	5765	Opawa Homestead	Mingenew-Morawa Road 10 k E of	3
	5781	SITE Ebano Spring Homestead	Mingenew-Morawa Road	4
	1592	SITE Nangetty Station Homestead	Mingenew-Mullewa Road	4



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LOCAL HERITAGE SURVEY 2022

	5782	SITE Melara Homestead	Narandagy Road northside of road 20km northeast of Mingenew adjoining Lockier River	4
	5901	Stock Routes to and from Mingenew		4
		<b>STRAWBERRY</b>		4
		SITE Strawberry Siding		4
		SITE Catholic Church		4
		SITE Strawberry Siding School		4
		Strawberry Homestead		3
		SITE Strawberry School Geraldine Post office		4
	5794	<b>Strawberry Catholic Cemetery</b>	Midlands Road Situated in Old Bones Paddock on Sante Fe Farm, approx 20 kms from Mingenew	<b>2</b>
		<b>YANDANOOKA</b>		
	5779	<b>SITE Yandanooka Townsite</b>		<b>2</b>
		Yandanooka Railway siding, crane, shed	Railway Street	3
	-	<b>Yandanooka Hall</b>	Railway Street	<b>2</b>
	-	Yandaooka Store and Post office (former)		3
		SITE Yandanooka Siding School		4
		SITE Yandanooka School		4
		SITE Overland School		4
		SITE Greenbrook School		4
		SITE Yandanooka Golf course		4

	1591	<b>Yandanooka Homestead</b>	Midlands Road	<b>2/3</b>
	5796	Yandanooka Homestead Well Yandanooka Spring	Yandanooka Homestead	3
	5799	<b>The Two Wells</b>	2.5 k NE from Yandanooka	<b>2</b>
	5761	Whelan's Lowlands Homestead	Yandanooka North East Road	3
	5790	Beaconsfield Well	4 mile NE from Yandanooka	3
	5788	Stockyards and Outcamp on Beaconsfield	Yandanooka NE Rd 3 m from	4
	5762	<b>Willis House (former )</b>	Willis Road	<b>2/3</b>
	5784	Whitfield Well ruin	Yandanooka-Melara Road	3
	5778	Raith Homestead (Soldier Settlement)	Yandanooka North East Road	3
	5760	Enokurra Homestead	E of Midlands Rd, S of	3
	5780	<b>Beatonsfield Wells</b>	Yandanooka-Melara Road	<b>2</b>
	5764	Woopennatty Homestead/Sttaion	11 km NE from Arrino	3
	5798	Mt Scratch Copper Show (de Burgh's Copper Mine)	South of Mt Scratch Road	4
	5791	Mt Scratch Trig Station	Mt Scratch on Earra nr Arrino	4
		<b>YARRAGADEE</b>		
	5759	Urella Homestead	Mingenew-Mullewa Road	3
		<b>Yarragadee Cemetery</b>		<b>2</b>
	13067	Yarragadee Road Bridge over Irwin River MRWA 833 old	Mingenew-Mullewa Road	3

## 6.0 HERITAGE LIST

### Categories 1 & 2 places

An important part of the recognition and understanding of cultural heritage significance of a place, is that some guidance is provided to the owners, managers and statutory authority, to respond to that assessed significance.

Categories have been determined relevant to the assessed level of significance for each place. Implications for each recommendation are also summarised. The Heritage List is subject to the provisions of the Local Planning Policy.

The Heritage List is comprised of:

- Category 1** A place of exceptional cultural heritage significance to Shire of Mingenew and the state of Western Australia, that is either in the Heritage Council of Western Australia's (HCWA) Register of Heritage Places (R) or worthy of consideration for entry into the Register.
- Category 2** A place of considerable cultural heritage significance to Shire of Mingenew that is worthy of recognition and protection through provisions of the Shire of Mingenew's Local Planning Scheme.

**Shire of Mingenew**  
**LOCAL HERITAGE SURVEY 2022**

No.	inHerit No.	Place Name	Address	Category
		MINGENEW TOWN		
	5773	Mingenew Railway Station	Eleanor Street S end of Melville Street	2
	-	St Joseph's Church	Irwin Street SE cnr 30 William St	2
	5766	National Bank (former)	50 Midlands Road SE cnr Williams Street	2
	1585	Mingenew Post Office & Quarters	54 Midlands Road	2
	1584	Midland Hotel (former) Commercial Hotel	62 Midlands Road SE cnr Shenton Street	2
		SITE Mingenew Spring	Spring Street	2
		Mingenew Masonic Lodge (former)	6 Victoria Road	2
	1586	Shire Office & Agricultural Hall	21 Victoria Road	2
	1587	Upper Irwin Road Board Office (fmr)	23 Victoria Road	2
	5758	Mingenew School (fmr)	24 Victoria Road	2
		Francis Burges Memorial	Victoria Road west side	2
	1588	Church of the Resurrection (Anglican)	28 Victoria Road SE cnr Irwin St	2
	1590 3946	W.H. Linthorne's Residence (former)	26 William Street	2
	1589 19005 25932	Mingenew Police Station & Courthouse Police Station (fmr) and Quarters	31 William Street SW cnr Moore & George streets	1 Registered

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		MINGENEW DISTRICT		
	5797	Mingenew Cemetery	Midlands Road 2 k W of	2
	5792	Mingenew Hill Cemetery	Adjacent to Lockier River, 3km North West of Mingenew Town	2
	3500	Enanty Homestead Group Barn Homestead Bridge	Mingenew-Morawa Road	2
		STRAWBERRY		
	5794	Strawberry Catholic Cemetery	Midlands Road	2
		YANDANOOKA		
	5779	SITE Yandanooka Townsite		2
	-	Yandanooka Hall	Railway Street	2
	1591	Yandanooka Homestead	Midlands Road	2/3
	5799	The Two Wells	2.5 k NE from Yandanooka	2
	5762	Willis House (former )	Willis Road	2/3
	5780	Beatonsfield Wells	Yandanooka-Melara Road	2
		Yarragadee Cemetery		2

## **7.0 ABORIGINAL HERITAGE**

The Heritage Inventory under the requirements of the Heritage Act (2018) is relevant to places of Aboriginal significance of the post-contact period only.

The Department of Aboriginal Affairs (DAA) oversees an “Aboriginal Sites Database” and works with Aboriginal people to protect their culture and to protect and manage sites, places and objects of significance to Aboriginal heritage.

## **8.0 CONCLUSION**

The 2022 Local Heritage Survey (draft) reiterates the considerable significance of the rich heritage and history of Mingenew’s town and districts, and will provide strategic guidance to conserve those places assessed as having a high level of cultural significance.

## **9.0 REFERENCES**

Heritage Council Registration documentation:

**10.0 APPENDICES (attached)**

<b>Appendix 1</b>	<u>Local Heritage Survey 2022</u> (DRAFT recommendations)
<b>Appendix 2</b>	<u>Heritage List 2022</u> (DRAFT recommendations)
<b>Appendix 3</b>	DPLH guidelines for Local Heritage Surveys
<b>Appendix 4</b>	DPLH Criteria for assessment of Local Places and Heritage areas
<b>Appendix 5</b>	Burra Charter – Foundation of heritage and conservation

## **APPENDIX 1**

### **SHIRE OF MINGENEW LOCAL HERITAGE SURVEY 2022**

A review of the Shire of Mingenew's  
1996 Municipal Inventory of Heritage Places



**DRAFT February 2022**

**HERITAGE INTELLIGENCE (WA)**

Laura Gray JP M.ICOMOS B.Arch (hons)



**LOCAL HERITAGE SURVEY**

**Recommended LIST (DRAFT)**

Refer to primary report for the overall context and further details pertaining to the relevant categories

For each place deemed to be of heritage value, a level of significance and consequent category is applied. The following table illustrates the details to facilitate the draft proposed categories are listed against them.


In line with Heritage Council's guidelines, Categories 1 and 2 places are recommended to be included in the Shire of Mingenew's Heritage List (refer to Appendix 2) to provide a level of management through the Shire's Planning Scheme and local planning policies.

Each place was categorised on the basis of the following levels of significance:

<u>LEVELS OF SIGNIFICANCE</u>	<u>DESCRIPTION</u>	<u>DESIRED OUTCOME</u>
<b>Category 1</b> <b>Exceptional significance</b>	Essential to the heritage of the locality Rare or outstanding example.	<b>HERITAGE LIST</b> <b>Register of Heritage Places</b> The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan (if one exists for the place). Refer to Heritage Council. Planning Scheme provisions
<b>Category 2</b> <b>Considerable significance</b>	Very important to the heritage of the locality. High degree of integrity/ authenticity.	<b>HERITAGE LIST</b> Conservation of the place is highly desirable. Any alterations or extensions should reinforce the significance of the place. Planning Scheme provisions
<b>Category 3</b> <b>Some/Moderate significance</b>	Contributes to the heritage of the locality some altered or modified elements, not necessarily detracting from the overall significance of the item.	<b>NO CONSTRAINTS</b> Conservation of the place is desirable. Contributes to the heritage of the locality. Has some altered or modified elements, not necessarily detracting from the overall significance of the item. Any alterations or extensions should reinforce the significance of the place. Original fabric should be retained where possible.
<b>Category 4</b> <b>Little significance</b>	Some community interest to the history/heritage of the locality.	<b>NO CONSTRAINTS</b> Contributes to the history of the locality. Photographically record prior to any major development or demolition. Recognise and interpret the site.


**Shire of Mingenew**  
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**LOCAL HERITAGE SURVEY**

Photograph		inHerit No.	Place Name	Address	Cat	Significance
<b>MINGENEW TOWN</b>						
		5774	Knezevich House Looke House	4 Bride Street	-	Destroyed by Severe Cyclone Seroja damage 2021 This mud brick building was situated across from the railway station. For many years it was occupied by Irwin and Vera Looke. Its roof was lost in the 1979 cyclone. It was condemned, but new owners restored it.
		13473	Mingenew Jubilee Golf and Bowling (former)	Bride Street	3	<p><u>History</u></p> <p>The Mingenew Jubilee Golf and Bowling Club was opened in 1965. Starting as a bough shed, and then a corrugated iron shed, then this clubhouse. A bowling club had formed in November 1951, after GS Ironside presided over a meeting in 1949, with 36 interested people. A green was built with voluntary labour, on the north boundary of the greater sportsground. Foundation members and regional visitors had 150 people at the opening. Members joined the Geraldton Association (bowling) in 1959, and the North Midlands Bowling league in 1965, playing pennants from 1966. Now known as the Mingenew Sports Club.</p> <p><u>Statement of Significance</u></p> <p>The former Mingenew Jubilee Golf and Bowling is socially and historically significant for its post World War Two development and the competitive and recreational social aspects of the club locally and regionally.</p>


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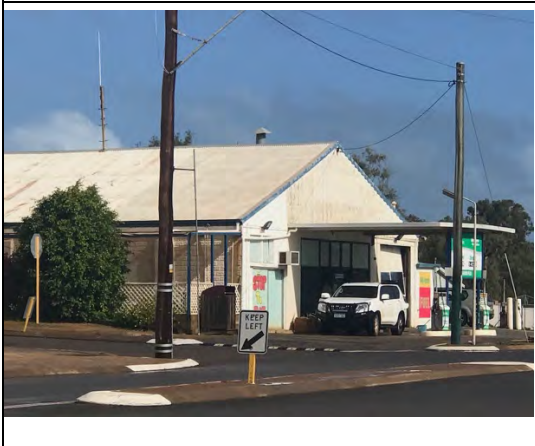
	<p>5776</p>	<p>Lee House</p>	<p>20 Field Street At junction of Lee Steere and Lithorne streets.</p>	<p>3</p>	<p><u>History</u> The original two-room 1915 cottage has been enclosed with concrete blocks. It was re-roofed after 1979 cyclone. Located near Mingenew Spring, it is on the site of Hope's blacksmith shop.</p> <p><u>Statement of Significance</u> Lee House is one of few remaining cottages that represent the original form despite the veranda enclosure. Its historic association with the Hope blacksmith site is of some significance.</p>
	<p>5773</p>	<p>Mingenew Railway Station</p>	<p>Eleanor Street S end of Melville Street</p>	<p>2</p>	<p><u>History</u> In 1887 the Midland Railway line was surveyed and on 24/11/1894 was opened to rail traffic. The stone railway station and residence was built by F W G Liebe at the same time). By then Mingenew was the trading centre for all stock sent to Perth markets from the entire northern areas of the State and extensive timber yards were built on 1/2 acre north of the line. About 1930s trucking yards were built on that site. Mingenew was a main depot for the Midland Railway with barracks, length runner's house (since demolished) large bitumen coal stage, 40000 litre water tank of wood and steel gravity fed from the Erregulla Spring Reserve. The Stationmaster's house (demolished 1974) was at the west end of the station separated from the station by a breezeway, and a tearooms and residence were on the east side. The goods shed was on south side of the railway line with a roof over the line so the engine could be parked for maintenance by the team from Walkaway. It was demolished in 1960, and small shed was built after diesel engines arrived and the water tank and coal bin were removed. Midland Railway provided housing and there were three houses on Donald Road and two on the approach road at the back of the Station. All demolished. A twelve hut weatherboard railway barracks was built in the 1950s with a walkway to the kitchen and ablution blocks. Two main lines</p>

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					<p>ran for North/south lines, a third for the goods shed and a fourth for water and coal. West Australian Government Railways took over in 1959 and Westrail in 1975. The last passenger train went on 27 July 1975. Westrail leased the station to the Shire and the Arts Council leased it from the Shire.</p> <p><u>Statement of Significance</u></p> <p>The Mingenew Railway Station building is historically significant representing what was once a substantial railway presence in Mingenew, that provided essential service connections to the region and beyond. The social aspects of the railway station evoke memories of arrivals and departures, works railway workers and their families, and sight and smell of the steam trains and the expectations of arrivals. The remaining station buildings still represent a significant presence in contributing to the historic townscape of Mingenew.</p>
			<p>St Joseph's Church</p>	<p>Irwin Street SE cnr 30 William St</p>	<p><b>2</b></p> <p><u>History</u></p> <p>In c.1912, a timber framed corrugated iron church was constructed on the site, In 1931, the Strawberry Catholic Church building was relocated to this site as an addition to church building and opened the St Joseph's School staffed by Dominican sisters. In 1932, the residence at 26 Victoria Street was purchased as a convent. In 1948, a one room school was built on a different site in William Street by 1948. A new convent was built in Irwin Street next to the church, opening in December 1954. In 1959, the brick church replaced the original church and was opened by the Bishop of Geraldton.</p> <p><u>Statement of significance</u></p> <p>Saint Joseph's Catholic Church is historically and socially of significance for worship, commemoration and events, and the sense of place evoked by those activities, as a central gathering place in the community.</p> <p>It is of aesthetic significance for the simple gothic design with tower, that makes a significant contribution to the historic townscape of Mingenew.</p>



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		Memorials	Memorial Drive	3	<p><u>History</u></p> <p>The Yandanooka and District Sub Branch of the Returned Sailors and Soldiers Imperial League of Australia was formed in 1918/19.. In 1951 they had a memorial arch constructed at the gateway to the Greater Sportsground. It was demolished in 1968 after being damaged by a truck.</p> <p>The war memorial was located to this site in 2002.</p> <p>This ticket booth and War Memorial replaced that original arched commemoration. The ticket booth is identified as “The Jim Pascoe Gate”</p> <p><u>Statement of Significance</u></p> <p>The ticket both and war memorial are of historical significance representing associations with the Yandanooka and District Sub Branch of the Returned Sailors and Soldiers Imperial League of Australia and the original memorial, and the ongoing remembrance and commemoration to those who served Australia in times of wars and conflicts.</p>
					
		SITE Dalgety Agency Store	Midlands Road SW cnr Williams Street	3	<p><u>History</u></p> <p><u>Statement of Significance</u></p> <p>The site of the Dalgety Agency Store is significant in Midland Road at the entry from the west and the north, into Mingenew, and as a roadhouse it is of significance to travellers and locals into Min</p>




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	<p>5766</p>	<p>National Bank (former)</p>	<p>50 Midlands Road SE cnr Williams Street</p>	<p>2</p>	<p><u>History</u> The National Bank was built in 1908. One other bank, the NSW, operated between 1929 and 1950. The National Bank was timber framed and weatherboard clad with a fancy trim on the veranda and a semidetached residence at the rear. The brick frontage was built in 1934, in response to a Council by-law that required all buildings on Midlands Road to have a masonry front. The ledger desk was on a ledge 10" above floor level to observe the customers and assist in case of any hold-ups. Pistols were issued to most senior staff. The residence was demolished in 1965 when a manager's house was built on a separate site. Considerable alterations have taken place</p> <p><u>Statement of Significance</u> The former National Bank is of historic, social and aesthetic significance, as the only longstanding bank in Mingenew, providing essential services to the community. The social aspects of meetings in town whilst doing business, and the associations with prominent citizens such as the Bank Manager. The Interwar Free Classical architecture of the frontage is a landmark in Midlands Road, central in town, it demonstrates the prosperity of that period emerging from the Depression and makes a substantial contribution to the historic townscape of Mingenew.</p>
	<p>3621</p>	<p>"Little Wonder" (former)</p>	<p>52 Midlands Road</p>	<p>3</p>	<p><u>History</u> One of the first general stores in Mingenew. Built by S F Moore, called "Little Wonder". Until 1893, the non-official post office operated from the Little Wonder and was linked by telegraph to Perth and Geraldton, and a pony express ran monthly from Mingenew to Mt Magnet until 1893. The building lost its roof during Cyclone in March 1960. It later operated as Mingenew Trading Company and continues to operate as a general store.</p> <p><u>Statement of Significance</u> The former "Little Wonder" is historically and socially significant for associations with SF Moore, the Mingenew Trading Company and other store operators. It is an important meeting place for</p>



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					<p>town and district residents. The expansive Midland Road frontage detailed in decorative concrete blocks makes a substantial contribution to the historic townscape of Mingenew.</p>
	<p>1585</p>	<p>Mingenew Post Office &amp; Quarters</p>	<p>54 Midlands Road</p>	<p><b>2</b></p>	<p><u>History</u></p> <p>The first pos offices in the Mingenew district were at Geraldine and Strawberry Siding. Until 1893, the non-official Mingenew post office operated from the Little Wonder and was linked by telegraph to Perth and Geraldton. A pony express ran monthly from Mingenew to Mt Magnet until 1893 and the ocach service from 1895.</p> <p>The official new Mingenew Post Office opened in September 1894 with semidetached living quarters and later an addition on the west side. The overland telegraph linked the world to Mingenew in 1910, and several properties erected private lines. In 1915, connection to Perth-Geraldton phone line. In 1935, the Post Master General's (PMG) department connected the phone exchange to the police station. From 1939 the exchange was monitored at night, until automation in 1978.</p> <p>In part of the Post Office building a cafe opened in 1991, trading as the Old Postmaster's Tearooms, which changed its name in 1995 to the Mail Run Cafe, the A.P.B. Office (1987), the Lions Expo Office (1988), and the Telecentre (1994).</p> <p><u>Statement of Significance</u></p> <p>Mingenew Post Office &amp; Quarters is historically, socially and aesthetically significant as the means of communications via mail and phone since 1894, and a meeting place for town and district people. The provision of the Postmaster's residence, and night exchange operators represent ways of life no longer practiced. The sandstone building with dominant chimney is viewed in the round and is a significant building in the Midland Road streetscape that makes a significant contribution to the Historic townscape of Mingenew.</p>

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		K & M store (former)	Midlands Road	3	<p><u>History</u></p> <p>The K &amp; M store had living quarters at the back, and large wood fired ovens. The shop was built as a temporary structure before the main stone Pearce &amp; Herbert Store (SITE of Cecil Newton Park) was built. After the main store was constructed, this place became "The Tearooms" for many years. It became a store again in the 1960s and since has developed into a successful bakery. Extensive renovations to the building.</p> <p><u>Statement of Significance</u></p> <p>The former K &amp; M store and subsequent services have provided goods and hospitality to the community and visitors representing a social values. The building with full front veranda compliments the Midland Road streetscape and contributes to the historic townscape of Mingenew.</p>
Photo		SITE Cecil Newton Park	Midlands Road	4	<p><u>History</u></p> <p>The site of the main Pearce &amp; Herbert Store that was demolished.</p> <p>Cecil Newton Park was developed in 1970. It commemorates Cecil Newton who served the community for many years as the Town Ward local government representative.</p>
	1584	Midland Hotel (former) Commercial Hotel	62 Midlands Road SE cnr Shenton Street	2	<p><u>History</u></p> <p>The original Midland Hotel on the site commenced operations in the 1890s as a single storey mud brick building owned by Samuel James Philips and operated by William Henry Linthome. Strategically placed directly opposite the railway station, of the two hotels in Mingenew, it is the only one remaining.</p> <p>The front portion of the original hotel was subsequently replaced by a double storeyed brick building after 1908. In the 1970s, verandas and balconies were removed. It had serious damage from the Seroja cyclone in 2021.</p> <p><u>Statement of Significance</u></p> <p>The original Midland Hotel, now known as the Commercial Hotel is the only remaining hotel in Mingenew. It is historically</p>



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					<p>significant for its continuum of hospitality and since the 1890s, the associations with the original, and subsequent owners and operators, and socially significant for hospitality and a place of meeting. It is aesthetically significant as the only two-storey building in Mingenew; it is a substantial building, opposite the railway station, in a prominent corner location that is a landmark in the town. Despite the loss of verandas, the Federation architectural style is evident and it makes substantial contribution to the historic townscape of Mingenew.</p>
	5771	Blues café (former)	56 Midlands Road	2	The Flats
		SITE Mingenew Hotel	Midlands Road SW cnr Bride Street	4	<p><u>History</u> In the 1890s HE Kenny operated the single storey timber framed hotel. By c.1910, and RJ Raynor had added a two-storey stone frontage. By c.1920 the place was de-licenced and operated as a residential facility with a variety of businesses including butcher shop, Bush Nursing Association consulting rooms, a branch of the bank of NSW, professional offices and agencies. It was demolished in 1970.</p> <p><u>Statement of Significance</u> The site of the Mingenew Hotel is historically significant, as one of only two hotels in Mingenew, and both double storey. Its demise as</p>



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						a hotel and the subsequent businesses and activities provided services to the town and district.
			SITE CWA	Midlands Road SE cnr Midlands Road	4	<p><u>History</u></p> <p>The Mingenew Yandanooka branch of the Country Women's Association (CWA) formed at a public meeting in the Mingenew Hall in February 1929, and a younger set formed in July 1929. The CWA were instrumental in establishing the Bush Nursing Association to facilitate a district nurse, that was achieved in March 1930. The CWA essentially employed the nurse, while also planning to build a hospital. In 1931 they applied for Lot 1 to build their restroom. It was built in 1936, with meetings in the hall meanwhile. The Rest room was an appreciated service for mothers and children in the district. CWA organised a special relief fund in the Depression, catered for functions, and various community services, including considerable work to improve the conditions at the Aboriginal Reserve. On 14 March 1979, cyclone Hazel destroyed the CWA restrooms. Members utilised the RSL Hall for meetings and continued service to the community. In 1946 Yandanooka members formed their own branch.</p> <p><u>Statement of Significance</u></p> <p>The site of the CWA Rest rooms represents the considerable historical significance of the Mingenew Yandanooka branch of the Country Women's Association and their members. The community services that the CWA provide were invaluable in the early all phases of the development of Mingenew and the district. The specific considerations of women and families is a tradition that continues.</p>

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	<p>5769</p>	<p>Ferrell cottage</p>	<p>7 Moore Street</p>	<p>3</p>	<p><u>History</u> This c.1900 stone cottage is known to be built for a constable and a native lockup and stables , that have been demolished. Gordon Hope, the blacksmith, Mrs May Morton and Clyde and Anne Ferrell are the only known owners.</p> <p><u>Statement of Significance</u> Ferrell cottage is of historical significance for the associations with the Police Constable and the native lock up on the site, and the blacksmith Gordon Hope whose business was in close proximity. The cottage makes a contribution to the character of the historic townscape of Mingenew.</p>
	<p>5775</p>	<p>Fickling cottage (former)</p>	<p>13 Moore Street</p>	<p>3</p>	<p>This one-bedroom cottage was built from public donations and built by volunteer labour for Mrs Fickling and her two children after her husband, the Head Teamster at Nangetty, was killed climbing through a fence with a loaded gun. She later married Mr Spokes and had a son. He lived in the house after his mother.</p> <p><u>Statement of Significance</u> The cottage represents a history of the tragedy of a family and community spirt in the early days of the town and district, to come together to build the cottage for the widow and children. The cottage makes a contribution to the character of the historic townscape of Mingenew.</p>

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		Mingenew School	Phillip Street (SW cnr Victoria Road)	3	Mingenew State School opened in 1959.
	5770	SITE Jackson House Remains of bakery	18 Shenton Street	3	<p><u>History</u> The 1936 residence with purpose built bakery behind, now only evidences the remnants of the bakery that still retains the original ovens. Severe Cyclone Seroja damage in 2021.</p> <p><u>Statement of Significance</u> The site of the baker's residence and the remnants of the bakery, evidence a way of life no longer practiced, and a business that provided an essential product to the community. The bakery ovens are significant elements demonstrating the site and the function.</p>
		SITE RSL Hall	36 Shenton Street	4	<p><u>History</u> The Yandanooka and District Sub Branch of the Returned Sailors and Soldiers Imperial League of Australia was formed in 1918/19. For many years ANZAC day services were commemorated at Yandanooka Hall or the Mingenew Lesser Hall. In July 1951 a decorative wrought iron memorial arch supported by local stone piers was erected at the entry gateway to the Greater Sportsground. Bronze plaques in each pillar commemorated the fallen. The pillars and arch were demolished after being damaged by a truck in 1968. The ticket box and nearby War Memorial in Memorial Drive replace the original arched commemoration. In</p>

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					<p>1961, the Yandanooka Sub Branch members purchased a pre fabricated building from Perth to this site that had been acquired from the Shire at a peppercorn cost of 20 shillings. The hall was hired by many groups; Kindergarten, 1973-1978, the Red Cross and the CWA after they lost their building in the 1979 cyclone. In 1985 the Mingenew Lions Club purchased the building for a club room and expo office.</p> <p>The building has since been removed.</p> <p><u>Statement of Significance</u></p> <p>The site of the RSL hall is of historical significance representing associations with the Yandanooka and District Sub Branch of the Returned Sailors and Soldiers Imperial League of Australia particularly, and other organisations that service the community. The ongoing remembrance and commemoration to those who served Australia in times of wars and conflicts, is commended though such organisation as Yandanooka and District Sub Branch of the Returned Sailors and Soldiers Imperial League of Australia.</p>
	5767	Mingenew Hospital (former)	39 Shenton Street	3	<p><u>History</u></p> <p>At the turn of the twentieth century, medical services were virtually non-existent except for midwives attending women in childbirth. A doctor from Dongara visited Mingenew once per fortnight. The Road Board purchased First Aid Kit in 1918, kept at the Police Station for use by rate payers and general public. In 1930, the Country Women's Association (CWA) organised the first health service, appointing a local nursing sister. In 1934 the District Hospital Assoc. took over the CWA's project to build a hospital that opened in 1936. In 1942, the Army took over hospital as a casualty station. Owing to financial difficulties in wartime the hospital closed in 1944 and the building was vested in the Road Board and was leased as a residence. In 1953 Silver Chain and Infant Health Sisters resided in two separate living quarters. A surgery was attached to the building for the Silver Chain Nursing Association Centre run by Sister Riseberry. The Doctor attended the surgery on a weekly basis. In 1977 Silver Chain Centre moved to a new facility, and the hospital building was</p>

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						<p>leased as private residential, continuing after the Shire sold it in 1990. was built and the original building was once more leased as a private residence.</p> <p><u>Statement of Significance</u></p> <p>The former Mingenew Hospital is historically significant for the associations with the foundations by the CWA, the District Hospital Association, the Silver Chain Nursing Association, and the Army's casualty station during World War Two. The building is a good example of an interwar bungalow that has facilitated a number of functions, and makes a contribution to the historic townscape of Mingenew.</p>
		5789	SITE Mingenew Spring	Spring Street	2	<p><u>History</u></p> <p>In 1850 Augustus Gregory and his party camped at the Minya-noon Spring (Mingenew) that became an important permanent watering place. In 1867 Samuel Pole Phillips secured a 100 acre tillage lease surrounding Mingenew Spring. By 1893 his son, Samuel James Phillips had the freehold of the site. The former tillage lease was subdivided into 156 town allotments by the surveyor of the Midland railway Co. The town flourished around the spring that provided the water for the railway, and by 1900 three blacksmiths and wheelwrights were based around the Spring.</p> <p>After bores were drilled in 1981/1982 the water table dropped. It was developed into a park managed by the Mingenew Tourist and Promotions Committee.</p> <p><u>Statement of Significance</u></p> <p>The site of the Mingenew Spring is considerable historic significance as the foundation upon which Mingenew developed.</p>
			SITE Hope blacksmith shop	Spring Street N cnr Linthorne Street	4	<p><u>History</u></p> <p>The blacksmith business was important for transport with shoeing horses and repairing coaches and sulkies etc, From c.1894, John Samuel Henry Hope was one of three blacksmiths operating in Mingenew. Wagons built by the Hope family were evident throughout the district and beyond. Hope also had a coffin making business and the family were undertakes for three</p>





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						<p>generations. Charles and Gordon operated as the Hope bros from 1909 until the late 1940s. This site of their blacksmith shop, near Mingenew Spring, included a foundry where they also made strippers. The Shire works depot occupies the site.</p> <p><u>Statement of Significance</u></p> <p>The site of Hopes' blacksmith shop is of considerable historic significance as a family business over many decades providing critical transport and undertaker services to the Mingenew community, and the association with Mingenew Spring that facilitated the blacksmith functions.</p>
		5763	SITE Bartlett House	3 Victoria Road	4	<p><u>History</u></p> <p>Presumed to be original dwelling built by Samuel F Moore for the manager of his store "The Little Wonder". Used by the Army as a canteen during the Second World War. The building was damaged in the earthquake of 1941. It has been demolished.</p> <p><u>Statement of Significance</u></p> <p>The site of Bartlett House represents associations with Samuels F Moore, his store 'The Little Wonder', and the provision of housing as a way of life for his employed manager of the store.</p>
		5768	Criddle House	5 Victoria Road	3	<p><u>History</u></p> <p>This cottage was considered the most intact and well maintained corrugated iron dwelling remaining in the Mingenew townsite. It suffered considerable damage from the Seroja Cyclone in 2021.</p> <p><u>Statement of Significance</u></p> <p>The cottage is a good example of a timber framed corrugated iron clad interwar bungalow that makes a contribution to the historic townscape of Mingenew.</p>

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		<p>Mingenew Masonic Lodge (former)</p>	<p>6 Victoria Road</p>	<p>2</p>	<p><u>History</u>  Mingenew Masonic Lodge N&gt;101.WAC was consecrated in the Mingenew Agricultural hall in March 1920, the with furniture from the Fingall Lodge no. 79 in Day Dawn. There were 15 Foundation members, only 7 of whom were from Mingenew, Yandanooka and Irwin, the remainder from Geraldton and other areas. VW Bro EA Field donated the land for the Masonic Hall. The tablet was unveiled in October 1926.  It is no longer functioning as a Masonic Lodge.</p> <p><u>Statement of Significance</u>  The Masonic Lodge is historically and socially significant for the associations with the Freemasons, and the philanthropy of the organisation. The socialising in the rural context is an important element of the organisation and way of life, that is no longer practiced in many regional areas.</p>
	<p>1586</p>	<p>Shire Hall (former)</p>	<p>19 Victoria Road</p>	<p>3</p>	<p><u>History</u>  The former Shire hall was constructed in 1959. It is one of the most contemporary buildings in Mingenew, although in poor condition with friable Asbestos evident. It is not able to be occupied.</p> <p><u>Statement of Significance</u>  The former Shire Hall was a fine building of its time in up-to date Post World War Two contemporary architectural style, although some of the materials have failed. It is a subservient landmark in the streetscape, dominated by the Interwar Art Deco frontage of the Shire Office and the civic status of the stone former Roads Board building. It informs the historic townscape of the modern period of design in Mingenew, together with the police station and courthouse.</p>



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	<p>1586</p>	<p>Shire Office Agricultural Hall</p>	<p>21 Victoria Road</p>	<p>2</p>	<p><u>History</u></p> <p>The foundation stone for the Mingenew Agricultural Hall was laid by WS Oliver on 18 December 1917. It was the second hall on the site. The timber framed corrugated iron clad Agricultural hall built in 1895 was destroyed by fire in 1917.</p> <p>The striking stone hall building remains.</p> <p>The 1935 addition of Council office across the front is the Council offices in fine Interwar architectural style.</p> <p>The State Library branch in the former Road Board building relocated to the front rooms of the Shire office in 1983.</p> <p><u>Statement of Significance</u></p> <p>The Mingenew Shire Council and Offices and former Agricultural Hall are of considerable significance for the civic role it provides in the community and the community leaders and administration who facilitate that role. The buildings on site are of substantial significance as is the site itself with the original Agricultural Hall (1895-1917), the existing stone agricultural hall (1917- ) and the front office addition in 1935.</p> <p>The 1937 front is the only streetscape presence of the facility, and the presents a very good example of Interwar Art Deco architecture that, alone, and together with the former Road Board building and former lesser hall, is an outstanding contribution to the streetscape and historic townscape of Mingenew, spanning the towns development through the period from 1895, 1917, 1906, 1935 and 1959.</p>
					


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	<p>1587</p>	<p>Upper Irwin Road Board Office (fmr)</p>	<p>23 Victoria Road</p>	<p>2</p>	<p><u>History</u> The building is the original 1906 Road Board Office and meeting place of the Upper Irwin Road Board (excised from the Irwin Road Board in 1901). In 1948, an outdoor picture theatre was established on the south side of the building. In June 1955, a branch of the State Library established in the office operating until 1983. After forming in 1966, The Historical Society established a Museum in the former Road Board office in 1968 became the museum, adding the museum at the former school in 1978.</p> <p><u>Statement of Significance</u> The former Road Board building is historically significant as the first governing building of the then Upper Irwin Road Board. Its associations with the leaders and identities who had a role in the development of the town and district of Mingenew is significant. Aesthetically it is a fine example of a vernacular Federation building of local stone in a regional town that makes a substantial contribution to the historic townscape of Mingenew.</p>
	<p>5758</p>	<p>Mingenew School (former) Mingenew Historical Society Museum</p>	<p>24 Victoria Road</p>	<p>2</p>	<p><u>History</u> The first school in Mingenew was built on one acre, comprising lots 49,50,59,60 donated by Samuel James Phillips. The school opened with 24 pupils, soon adding another classroom and cloakroom. The school closed in 1959 when the new school was constructed in Phillip Street. In 1965 it became a Youth Centre vested in the Mingenew Shire Council and in 1978 the Repertory Club had one room as a property cupboard and the Mingenew Historical Society opened a Museum in the second room. The Historical Society operates the entire building at the present time. (2022). The headmaster's house located south of the school building on the northeast corner of Irwin Street was utilised as a Youth Club from 1965, until it was demolished. The Historical Society was inaugurated in 1966, and in 1968, the former Road Board office became the museum, followed in 1978 expanding to the former school building.</p>



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						<p><u>Statement of Significance</u></p> <p>The former Mingenew School represents significant associations with generations of students and teachers and evokes memories of a sense of place. Since 1978, the school building has showcased Mingenew's histories through the diligent work of the Mingenew Historical Society, establishing and managing the Mingenew Museum. The school building is of aesthetic significance typifying a school of the period and making a significant contribution to the historic townscape of Mingenew.</p>
			SITE Methodist Church (fmr)	25 Victoria Road NW cnr Irwin Street	4	<p><u>History</u></p> <p>Erected between 1908 and 1912, the Methodist Church was the venue for the marriage of David Brand, later to become the State Premier of Western Australia be knighted, marrying Doris McNeil in 1944. The weatherboard church was demolished in 1970.</p> <p><u>Statement of Significance</u></p> <p>The site is historically and socially significant as the Methodist church between c.1908 and 1970 that evokes memories of the worship, and events that took place.</p>
		5777	SITE Dominican Convent	27 Victoria Road SW cnr Irwin Street	3	<p><u>History</u></p> <p>In 1932 this house was purchased by the Dominican Sisters and used as a convent until 1954. Two to three Sisters lived there. It was a mudbrick dwelling. They relocated to a new brick convent in Irwin Street in 1954(?). Later it was the Gledhill's home.</p> <p><u>Statement of Significance</u></p> <p>The site of the Dominican Convent (1932-1954) is historically significant for the association with the Dominican Sisters.</p>

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		1588	Church of the Resurrection (Anglican)	28 Victoria Road SE cnr Irwin Street	2	<p><u>History</u> The original 1903 foundation stone has been covered by the porch in 1908. The first wedding was celebrated in 1903. A Rectory on the east side of the church was built in 1969 for the Reverend Idris Jones, and relocated to Carnamah in 1974. It is the oldest Church in Mingenew. Regular church services are still held there, also weddings and funeral services.</p> <p><u>Statement of significance</u> The Anglican Church of the Resurrection is historically and socially of significance for worship, commemoration and events, and the sense of place evoked by those activities, as a central gathering place in the community. It is of aesthetic significance for the simple gothic design that makes a significant contribution to the historic townscape of Mingenew.</p>
			Rectory ??	30 Victoria Road		




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		<p>Francis Burges Memorial</p>	<p>Victoria Road west side</p>	<p>2</p>	<p><u>History</u>                  In 1959, Mrs Temple Russell donated 60 acres of land to the children of Mingenew in memory of her brother Francis Carlton Burges who was killed in action during World War One.                  A cairn was erected on 1 November 1959 in the south corner of the school site. The donated acreage is cropped with the funds contributing to the school's Parents and Citizens Association.  <u>Statement of Significance</u>                  The memorial is of historical significance for the association with the tragedy of war and its impact in Mingenew, the philanthropic actions of Mrs Russell, donating a legacy that benefits the school and broader community of Mingenew.</p>
		<p>SITE Mingenew Drive-in Theatre</p>	<p>Victoria Road east side</p>	<p>4</p>	<p><u>History</u>                  The Mingenew Drive-in Theatre was established in 1965 on the south border of the townsite. It closed in 1984.  <u>Statement of Significance</u>                  The site of the drive-in theatre represents is a way of life, of social significance, that is no longer experienced.</p>
		<p>St Joseph's School (former)</p>	<p>22-24 William Street</p>	<p>3</p>	<p><u>History</u> In 1931, the Strawberry Catholic Church was relocated as an addition to the timber framed and corrugated iron clad St Joseph's Catholic Church. It was opened as St Joseph's Convent School, staffed by Dominican sisters. A one room school was built in William Street by 1948, with additional classrooms in 1954 and 1963. From 1979 the school was staffed by lay teachers.  <u>Statement of Significance</u>                  The former St Joseph's School represents a significant history of the Dominican Sisters in Mingenew, establishing a school as early as 1931 in the Catholic church, and continuing on this site with a new school in 1948, expanding again in 1954 and 1963. It represents the post World War Two period and education choices in Mingenew, with Dominican Sisters teaching until 1979 when lay teachers took over. It demonstrates a way of life no longer practiced. The former St Joseph's school building is a good</p>



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						example of the modernist post war architecture that evidences that period of development of the historic townscape of Mingenew.
	1590 3946	Linthorne residence (former)	26 William Street NE corner Irwin Street	<b>2</b>	<p><u>History</u></p> <p>This residence was built and occupied c.1900 by William Henry Linthorne, first Road Board Secretary, builder, hotelier (original Midland Hotel), and businessman. He had bricks brought from Guildford for the house and the pressed metal ceilings were specially made for him. He died in 1920. In 1932, the Dominican Sisters established the St Joseph's Convent in the former residence.</p> <p>At some point, perhaps the late 1970s when the Sisters ceased teaching at St Joseph's School, the property reverted to private ownership as a residence.</p> <p><u>Statement of Significance</u></p> <p>The former Linthorne residence is of historical importance for its association with WH Linthorne, a business man, civic identity and pioneer family, and the Dominican Sisters when they established St Joseph's Convent in 1932. The substantial residence is a fine example of the Federation bungalow architectural style that makes a considerable contribution to the residential character and historical townscape of Mingenew.</p>	
	1589 25932 19005	Mingenew Police Group Police Station & Courthouse Police Quarters & former office	31 William Street SW cnr Moore & George streets  Also recorded as 15 William Street- a vacant site.	<b>1 R</b>	<p>The original police station and residence, built in 1897, is a modest stone building with the office on the north side, integral to the residence. In 1964 the new police station and courthouse was erected to Raymond Jones' architectural design by Britannic Building Co.</p> <p>In 1971 the Police Station was staffed by two officers, with the Officer-In-Charge (OIC) doubling up as the Clerk of Courts.</p> <p>In 1980 anew Cell Block attached to the 1964 Police Station and Courthouse was constructed.</p> <p>The vacant area to the south of the Mingenew Police Station and Residence) includes the sites of the stables and two-cell Lock-up</p> <p><u>Statement of Significance</u></p>	


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					<p>The archaeology associated with the former Lock-up and Stables buildings (1897) and the Mingenew Police Station and Residence fmr (1897) have the potential to provide information regarding the individual internees and police officers who have worked at the Station between 1897 and the present.</p> <p>Mingenew Police Station (1964) is an excellent representative example of a regional Police Station that reflects the public buildings and police stations constructed across the state during the mineral boom.</p> <p>The 1964 buildings are associated with significant Western Australian architect, Raymond Jones who was responsible for a number of government buildings in the 1960s. The combined police station and courthouse building in the Post-War International Style is a fine example of his work.</p> <p>The 1897 and 1964 buildings present distinctive architecture defining the two major periods of development of law and order facilities in Mingenew that make a considerable contribution to the townscape of Mingenew.</p>
					
<p>Photo</p>		<p>13473</p>	<p>SITE Greater Sports Ground</p>	<p>Yandanooka Road</p>	<p>3</p> <p>Mingenew Recreation Centre Polo, racecourse</p>

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MINGENEW DISTRICT						
	5797	Mingenew Cemetery	Midlands Road 2 k W of Mingenew	2	<p><u>History</u> Gazetted in 1899, the first burial was in 1900. In the early 1930's the Council Burial Register started to contain details about the person buried, their place in the community, their cause of death etc. It makes for very interesting reading and tells of the people of Mingenew and how lifestyles have changed over the years.</p> <p>The Cemetery contains marked headstones arranged in religious denomination order. A niche wall is located on the north side. A steel plate displaying the site plan of numbers and names of grave sites. Gravesites also pegged.</p> <p><u>Statement of Significance</u> Mingenew Cemetery recorded the first burial in 1899. It is a significant record of the early settlers and generations of residents of Mingenew and the broader area.</p> <p>The Cemetery evokes a sense of place, of reverence and commemoration. The memorials, palisades and railings evidence a range of designs and emotive inscriptions that contribute to the reverence and sense of place.</p>	
	5792	SITE Mingenew Hill Cemetery	Adjacent to Lockier River, 3km North West of Mingenew Townsite	2	<p><u>History</u> After requests in 1895, a Cemetery site of 10 acres was approved, pending suitable trustee in 1897. By 1890, there were 4 graves in the cemetery although no records exist.</p> <p>No identification except for one remaining corner post to original fenced area. No grave sites marked.</p> <p><u>Statement of Significance</u> Mingenew Hill Cemetery had 4 unrecorded burias by 1890.</p> <p>The Cemetery evokes a sense of place, of reverence and commemoration.</p>	




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		5793	SITE Mingenew Hill Reserve		4	<p>Mingenew Hill was first recorded as "a remarkable ironstone hill" by the Gregory brothers in 1846. It was gazetted as a reserve when the Upper Irwin Road Board took office in 1901.</p> <p>The highest lookout site on the hill contains a stone cairn erected by the Mingenew Historical Society dedicated to the pioneers of the district.</p> <p><u>Statement of Significance</u> Mingenew Hill is historically significant as an early explorer site.</p>
		5795	SITE Depot Hill Reserve	Depot Hill Road	4	<p><u>History</u> Named by the Gregory Brothers in 1846 where they buried supplies. It was used by explorers, travellers and coal prospectors and became an important stock grazing common and holding area with year-round water on the stock route north. During World War 2 the area of Depot Hill became an important Army Firing Range. It is now a picnic and camping area known for its wildlife and native flora.</p> <p>Located around a bend of the Irwin River on a C.A.L.M. Reserve of Tamar, Jam trees of 2043 hectares. The Irwin River meanders through the length of the reserve with a natural spring flowing the length of the Depot Hill for 4 kilometres. It is known for its abundant wild life and native flowers. The Depot Hill Road crosses the River at the base of Depot Hill.</p> <p>The district emblem the Hakea Orthorrhyncha (Bird Beak Hakea) grows there.</p> <p><u>Statement of Significance</u> Depot Hill Reserve Hill is historically significant as an early explorer site, used by travellers and coal prospectors, and a stock grazing common and holding area on the stock route. The association with World War two as a firing range is historically significant. Socially and culturally significant as a place to socialise and recreate, and civic pride of the district emblem growing at the site.</p>

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			SITE Rifle Club	South of sports ground	4	<p><u>Statement of significance</u></p> <p>The site is socially significant in representing the establishment of a rifle clubs in the district.</p>
	3500	Enanty Homestead Group	<p>Barn</p> <p>Homestead ruin</p> <p>Bridge</p>	<p>Mingenew-Morawa Road</p> <p>3kms from Mingenew on bank of Lockier River.</p>	2	<p><u>History</u></p> <p>The Enanty Barn is one of the oldest extant buildings in the Mingenew district. It was constructed as an outcamp for shepherds who walked in their flocks for annual washing (in the adjacent Lockier River), and shearing.</p> <p>During World war two, the 1<sup>st</sup> Armoured division had its headquarters at Enanty.</p> <p>The building was partly restored during the celebration of Mingenew's Centennial Year in 1994.</p> <p>It was damaged by Cyclone Seroja in 2021</p> <p><u>Statement of significance</u></p> <p>Enanty Barn is of considerable historic value as one of the oldest extant buildings in the Mingenew district. It represents early construction of a stone outbuilding that provided an outcamp for shepherds and travellers.</p> <p>Need more info...</p>

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			SITE Gurano School	Mingenew Morawa Road	4	<p><u>History</u> Gurano School operated c.1924-c.1928, after which time the building was relocated to another site.</p> <p><u>Statement of significance</u> The site of Gurano School represents the developing years of the Mingenew district community, the value of education for the settlers' families.</p>
	4474 18762		SITE Coal Seam Park Mingenew Coalseam Conservation Park	26 Kms North East of Mingenew	4	<p><u>History</u> During an exploration traverse in 1846, the Gregory brothers and others discovered coal in the Irwin River. First coal discovery in the colony, causing expectation of mining reserves for fuel. Exploration of coal seams proved the reserves uneconomic. Now the main tourist attraction of both the Mingenew and Mullewa Shires. Preservation of natural features 1994 vested in CALM - visitor facilities and environmental protection works (erosion and weed control) Natural feature of bushland incorporating seams of coal in bed of Irwin River. Prolific wildflowers in season. Picnic and viewing areas for public recreation.</p> <p><u>Statement of Significance</u> Coal Seam Park is historically significant as an early explorer site, and the Gregory brothers' first coal discovery in the Colony. Socially and culturally significant as a place to socialise and recreate.</p>
	5900		SITE Guranu (Gooronoo) Reserve	Coalseam Road	4	<p><u>History</u> Originally grazed by Burges, Hamersley and Phillips. Water on stock route. M Morrissey later ran it and sold to the government for subdivision. A York Gum bears evidence of shearing with an incision cut through the trunk to allow movement of a wooden lever used to press wool. C.S. Oliver reputedly grew the first wheat in the district on the Guranu Estate. Guranu Reserve comprises 65 ha of natural bushland.</p>

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						<p><u>Statement of Significance</u></p> <p>Guranu (Gooronoo) Reserve is historically significant for the early pastoralists, the government land subdivision, CS Oliver's first wheat crop in the district, and evidence of tool making.</p>
		5786	Narandagy (Narandagee) Well	Ebano Road west side of road 25km NE of Mingenew	4	<p><u>History</u></p> <p>The well was constructed as a watering point on the stock route in the 1890s, for stock and stockmen who rested there on their journeys. It also serviced the large holding of George Gooch who owned land all around it.</p> <p><u>Statement of Significance</u></p> <p>Wells are of historical significance for their critical provision of water in strategic locations. The construction of many wells are fine examples of stonework using local materials. The significance of providing for stock and stockmen on the route was integral to the development of the region.</p>
		5787	Mt Melara Trig Station	Mt Melara E of Manarra Road 12 K NE of	4	<p><u>History</u></p> <p><u>Statement of Significance</u></p>
		5783	Manarra Homestead Ruin	Manarra Rd Guranu Ward 23 km NE Mingenew	3	<p><u>History</u> Edward Broad came to the district as a shepherd, from the Avon Valley. He acquired land called Marmara, married in the 1880s, and carted to the goldfields in the 1890s. 1902 The family lost the property during the 1930s Depression.</p> <p>The walls and chimneys ruins of the 1902 stone homestead and out-buildings on the bank of the Lockier River are all that remain.</p> <p><u>Statement of Significance</u></p> <p>The ruin of the Manarra Homestead is historically significant for the association with Edward Broad and evidencing the development of the homestead in 1902, and loss during the depression.</p>

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		5785	Mungatoo Tank (Nungatah)	Manarra Road westside of road 28km northeast of Mingenew	3	<p><u>History</u> The Aboriginal people passed through this area regularly on walkabout in years gone by. Later used by Europeans on their way to the goldfields.</p> <p>A granite bar runs North South across the creek which runs East-West. The tank is formed with stones like brickwork using mud around the bottom of the creek water fall.</p> <p><u>Statement of Significance</u></p> <p>Water sources are of historical significance for their critical provision of water in strategic locations. The significance of providing for travellers, stock and stockmen on the route was integral to the development of the region.</p>
		5772	Lockier River Farm Homestead	Midlands Road north side of road approx 10km west of Mingenew townsite	3	<p><u>History</u></p> <p>The main house was built in 1879, as noted by a date carved in stone at the front.</p> <p>Situated within sight of the road 600 metres from Lockier River. Railway line runs between river and house. The house is set low comprises two stone buildings - the older a two room gable-roofed structure and a hipped roof house with perimeter veranda. Also known as Horwood House.</p> <p><u>Statement of Significance</u></p> <p>The Lockier River Farm Homestead is historically significant as one of the early homesteads in the district that remains intact, and for associations with the owners who developed the property.</p>
		5765	Opawa Homestead	Mingenew-Morawa Road N side 10 k E of Mingenew	3	<p><u>History</u></p> <p>William Kerr and family bought the property after success in the goldfields, where he had a butchering business. The main stone house was built c.1900, adding to the earlier cottage with a breezeway connection. There is a cellar and a water tank below the house. The original water pump is still in place. Also known as Bligh House</p> <p><u>Statement of Significance</u></p> <p>The Opawa Homestead is historically significant as one of the early homesteads in the district that remains intact, and for</p>

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						associations with William Kerr and family who developed the property.
		5781	SITE Ebano Spring Homestead	Mingenew-Morawa Road N side of road 22km east of Mingenew	4	<p><u>History</u></p> <p>The original stone outcamp was used by stockmen working on the Whitfield Estate - operating from 1856. A spring in the creek (headwaters of the Lockier River) provided fresh water - making a timber lined well. Situated on the stock route eastwards, Ebano became a wayside resting place for travellers and their stock. Whitfield Estate purchased by Government 1911 for closer settlement. Cut up into soldier settlement blocks in 1920s. Cardell had a block that had a contained a single room dwelling with fireplace. It was demolished in the 1970s and a new dwelling erected on site.</p> <p><u>Statement of Significance</u></p> <p>The site of Ebano Spring Homestead is historically significant for the location in proximity of the spring, where a well was constructed on the stockmen's route and became a travellers rest place, and, part of the Whitfield Estate that the Government purchased and subdivided for Soldier Settlement in the 1920s.</p>
		1592	SITE Nangetty Station Homestead	Mingenew-Mullewa Road	4	<p>Nangetty land was originally leased and grazed by John Sydney Davis of Tibradden in the 1850s, one of the original colonists at Champion Bay (Geraldton). Davis built a stone shepherd's hut, cleared a paddock and sunk a well. nearby. Thomas Broad was employed as a shepherd and herdsman. In the 1880s he lived in the hut with his wife (Elizabeth, nee Wheelock) and family.</p> <p>In the 1890s the land was resumed and granted to the Midland Railway Company who sold it in c. 1900, to Holmes Brothers who on sold to Richard Smith, from South Australia in 1902. Smith built the first part of the homestead, designed by JW wright architect, and a sixteen stand shearing shed (the largest in the district at the time) in 1905 . He also fenced thirty three paddocks, all supplied with water from the sandplain and twelve large dams built down in the valley. Nangetty carried over 20,000 sheep, 600 head of cattle and numerous horses.</p>

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						<p>In 1912, Smith's son, Gordon Law Smith, took over the general management, and in 1926 he sold to James &amp; C Butcher, pioneer pastoralists in the Murchison and Gascoyne areas. The homestead was extended. Owing to the premature decease of four male members of the family, in 1949 probate duties forced the sale of Nangetty to H &amp; W Butcher (no family connection). William Butcher, with his family, lived at Nangetty and continued to consolidate the property, likely with additions designed by builder H Costello, and then retired in 1956 and installing a manager J Minson with his wife and family.</p> <p>In 1971 -Butcher's daughter, Nan, and her husband, Leonard Broad, with their four children, took over the management. They brought with them J Narrier as head stockman, with his wife and family. In 1985 Broad's son, Ian, and family, took over the management of Nangetty.</p> <p>The homestead was demolished in 1994, leaving the laundry and coolroom, meathouse, garages and storeroom.</p> <p><u>Statement of Significance</u></p> <p>The site of Nangetty Station Homestead is historically significant for many associations as it developed. Until the demolition of the homestead in 1994.</p>
		5782	SITE Melara Homestead	Narandagy Road northside of road 20km northeast of Mingenew adjoining Lockier River	4	<p><u>History</u></p> <p>This is the first known homestead built on the property known as Melara which was taken up by J de Boulay in 1856, pastoral lease number 802 called Mt Melaria.</p> <p>This is the site of old original homestead overlooking the Lockier River that was demolished early in the 1900s.</p> <p><u>Statement of Significance</u></p> <p>The site of Melara Homestead is historically significant for pastoral lease connection with J de Boulay in 1856 and the basic homestead on the site.</p>
		5901	Stock Routes to and from Mingenew		4	<p>The first route (2437) led from the Lockier River west of Mingenew and followed the Irwin River west to pick up the coast</p>

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					<p>route at the 8 Mile. All stock and traffic from the Mingenew area used this pathway from 1850 to the end of the century. It was gazetted in 1892. Another route (10876) leading directly south from Mingenew before turning west following a creekline to the coast route at the 8 Mile was gazetted in 1905. On this route is The Tank, a natural rock depression in the creek, holding water for long periods. The 8 Mile (Reserve No 10877) became a barrier line for scab in the 1890s with facilities for dipping sheep before they passed on to the south.</p> <p>As pastoralists moved further north in the 1870s, they established a route (2138) from the Murchison down to Mingenew to access the way to the south. Depot Hill (Reserve No 2360) with its fresh springs in the Irwin River, became an extensive watering and resting place: the north route was gazetted in 1905.</p> <p>The main stock routes to the north and east from Mingenew were not gazetted as major pathway, but they carried all the early traffic as the settlers established "runs" in those directions during the 1860s and 1870s. When gold was discovered further north, these pathways carried all the extensive traffic of the day and from the 1890s all provisions and equipment was sent by train to Mingenew and carted from there.</p> <p>Many lesser routes were the precursor of the modern road systems, the old routes linked together to form a network of communication and movement. Gradually these pathways became tracks with wheel ruts made by the vehicular traffic, which, during the goldrush period of the 1890's, was extensive. After the turn of the century when motorised traffic began, these pathways were gradually improved through the Road Boards. By the 1950s stock were transported by motorised trucks and the old stock routes and resting places as such, became obsolete.</p> <p>Most routes are retained as part of the local road network</p> <p><u>Statement of Significance</u></p> <p>The sites of the early stock routes are historically significant in the development of the region, connecting settlements, water sources (every 10-15 miles), homesteads and destinations.</p>
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						<p>The original pathways made by and for people and stock. These became, in most instances, the roadways of the present. There was no intrusion to the land form or signage in those days, just the marks of footprints, especially over stony divides, and every drover knew the way after he had travelled the route the first time</p>
<b>STRAWBERRY</b>						
			<p>SITE Strawberry Siding SITE Strawberry post office</p>		4	<p><u>History</u> In 1887 the Midland Railway line was surveyed and in 1894 was opened to rail traffic. Last passenger trains ran in 1975 One of the two earliest post offices was established at Strawberry Siding in 1878. <u>Statement of Significance</u> The site of the Strawberry railway siding is historically significant as an important connections for the Strawberry settlers, as further evidenced by the post office establishing there in 1878 prior to the railway, and the Catholic Church and the Strawberry Siding School in the vicinity.</p>
			<p>SITE Catholic Church Strawberry Siding School</p>	<p>East end of Burma Road north of railway line.</p>	4	<p><u>History</u> The Strawberry Siding School was conducted in the church in 1918. The timber framed building was relocated to Mingenew in 1931 as an addition to the original Catholic church in Mingenew, also for education purposes. <u>Statement of Significance</u> The site of the Catholic Church is of historical and social significance in demonstrating the community of Strawberry, also utilising the church for education. The School represents significant associations with generations of students and teachers and evokes memories of a sense of place.</p>
			<p>SITE Strawberry Siding School</p>		4	<p><u>Statement of Significance</u> School represents significant associations with generations of students and teachers and evokes memories of a sense of place.</p>

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			Strawberry Homestead		3	Need info
			SITE Strawberry School Geraldine post office		4	<p>The first school in the district was at Geraldine Homestead with a teacher named Watson in.c.1870, and Maryanne McCarthy's sister Mathilda Kennedy in c.1875. McCarthy teaching at Urelle (Yarragadee)</p> <p>Is the earliest of the two earliest post offices that were in the Strawberry area, this one was established at Geraldine in 1877 Strawberry Siding in 1878.</p> <p><u>Statement of Significance</u></p> <p>School represents significant associations with generations of students and teachers and evokes memories of a sense of place. The post office at the Geraldine property is historically significant as the earliest in the district, in 1877.</p>
		5794	Strawberry Catholic Cemetery	Midlands Road Situating in Old Bones Paddock on Sante Fe Farm, approx 20 kms from Mingenew	2	<p>Catholic consecrated cemetery near the settlement of Strawberry Reserve 1865 surveyed in 1877 (Revoked.)</p> <p>The Cemetery is enclosed with a post and netting fence erected by Paul Kelly and Mingenew Historical Society and others in 1984. It contains four headstones in fair condition, river gums (E. Camaldulensis) have been planted around the perimeter.</p> <p><u>Statement of Significance</u></p> <p>Strawberry Catholic Cemetery was surveyed in 1877. It is a significant record of the early Catholic settlers in Strawberry. The Cemetery evokes a sense of place, of reverence and commemoration and sense of place.</p>



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YANDANOOKA					
		5779	SITE Yandanooka Townsite		<p><b>2</b></p> <p><u>History</u></p> <p>1920 - First store opened - Harleys, wood frame hessian cover.            1920-22 - More soldier settlers arrived, 50.            1920 - Second store and living quarters established.            1925 - First tennis court built by JA Brown, PC Neville, K Bolton.            1925 - Vegetable shop, house and boarding house built for Mrs Bishop after she had a win on the Melbourne Cup.            1930 - Basford built a house between the hall and main store.            When            Wainwright followed he had a camel team for contract carting.            Public meeting was called by settlers to ask Mr Wainwright to move the camels as they upset the horse teams in the district.            1935 Government school built.            1936 School House built.            1968 New two teacher schoolroom erected.            1978 School closed through lack of numbers, schoolroom moved to Eneabba.            Yandanooka CWA met with Australia Post to have the mail still delivered to Yandanooka. This was achieved. CWA bought private mail boxes. Australia Post provided lock up standing In and Out boxes. All mail bags had to be sealed and boxes locked at all times. Community was supportive. One person to be on roster for one week to sort the mail and prepare outgoing mail, to pick up the newspaper from the main road. Engine shed at the hall was used until CBH quarters were obtained. This is also a point where machinery spare parts and cartons of fruit are dropped off.            1995 Some 21 households still receive this postal service.            1995 The school house still occupied.            The original school is a well equipped Arts and Crafts Centre.</p> <p><u>Statement of Significance</u></p> <p>The Yandanooka townsite, with railway siding, hall, store, post office schools, and other services served the surrounding</p>

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					community. Little is left to inform of the prosperity of the town in its hey-day.
	-	SITE Yandanooka Railway siding, loading ramp, shed	Railway Street	3	<p><u>History</u></p> <p>In 1884, the Midland Railway opened for through traffic. The First soldier settlers arrived in 1920.</p> <p>1930 - Wesfarmers built north of the hall, interest in wheat and stock. Wheat stacker lived there, the record was 22 bags high.</p> <p>1946 CBH Built wheat bin, weigh bridge, CBH quarters.</p> <p>1973 Wheat bin closed</p> <p>1975 last passenger train ran.</p> <p><u>Statement of Significance</u></p> <p>The site of the Yandanooka railway siding is historically significant as an important connections for the early settlers and the Soldier settlers after 1920. The railway siding was central to the town.</p>
	5779	Yandanooka Hall	Railway Street	2	<p><u>History</u></p> <p>The Community Hall is the largest building remaining in what was once the main street of the townsite</p> <p>In 1923, the Yandanooka and Districts branch of the Returned Sailors and Soldiers Imperial League of Australia Incorporated raised £250 towards the erection of a hall in Yandanooka.</p> <p>The Hall opened by Mr C Maley MLA, after having been built by soldier settlers.</p> <p>The Hall was used for school, all church services, social evenings and the Christmas Tree Party. After the time the committee found the revenue was insufficient to make annual payment.</p> <p>Approached Road Board to take over the hall. This was done.</p> <p>Yandanooka Ward was rated one penny in the pound.</p> <p>1929 - The hall debt was paid off, the hall was lined and supper room added.</p> <p>1936 Yandanooka CWA formed, meetings held in the hall.</p> <p>1967 school children increased so Years 1,2,3 classes were held in the hall.</p>


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					<p>1976 New ceiling was put in the Hall. Windows, doors and the walls relined. Mingenew Shire provided the material, Yandanooka community carried out the work.</p> <p>1979 The hall received cyclone damage to half the roof. Mingenew Shire wanted to demolish the hall. Yandanooka community held a successful referendum and the hall was saved. But the hall was to be the financial and maintenance responsibility of Yandanooka community. A hall committee was formed.</p> <p>1978 The kitchen at the Hall was modernised to meet health regulations.</p> <p>From 1982, the annual Harvester's ball was held by the bachelor and Spinster's Social Club. Formal invitation Ball, with up to 300 attendees. And proceeds to groups in the community.</p> <p>1995 The Hall is still used socially and educationally.</p> <p>Other uses of the hall includes:</p> <p>Family Christmas Tree night has been held at the hall every year and is still a popular night. First Communal Batey Radio Receiving Point CWA Monthly meetings and demonstrations LCDC Meetings</p> <p>Popular B &amp; S Harvesters Ball for 12 years up to 1995, Local Wedding receptions and 21st Birthdays</p> <p>WA University Geology Students and staff stay 3-5 days in the hall while investigating this area.</p> <p>It is said that if a function is held in the hall, people will go to it - something that does not always happen in Mingenew.</p> <p><u>Statement of Significance</u></p> <p>Yandanooka Hall is of exceptional social significance as the nucleus of the community in Yandanooka. The timber framed corrugated iron clad hall is a rare remaining example, in such good condition, and being used, in rural Western Australia. It is a landmark on Midlands Road, informing of a town that used to be, with pride.</p>
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	-	Yandanooka Store and Post office (former)	Railway Street	3	<p><u>History</u> In 1920 Yandanooka official Post Office was in Fields' store after relocating from Yandanooka Estate (since 1900). The store manager's (Charlie Smith) daughter Nora Smith did mail deliveries to the farms until 1979.</p> <p><u>Statement of Significance</u> The Yandanooka Store and Post office (former) is significant for the services, social gathering and the community associations.</p>
		SITE Yandanooka Siding School			<p><u>History</u> In 1929, Yandanooka Siding School commenced in the Yandanooka Hall, until a school building was opened in 1934. In 1933, Yandanooka School (Block 59) became Overland School to distinguish it from Yandanooka Siding School. In 1968 a second school was built until it closed in 1977 and in 1983, the building was relocated to Eneabba.</p> <p><u>Statement of Significance</u> The site of Yandanooka Siding School represents significant associations with generations of students and teachers and evokes memories of a sense of place.</p>
		SITE Yandanooka School			<p><u>History</u> In 1933, Yandanooka School (Block 59) became Overland School to distinguish it from Yandanooka Siding School. The Overland School closed in 1944. The building has started as the Greenbook School in 1922-1923 before being moved to Yandanooka in 1927.</p> <p><u>Statement of Significance</u> The site of Yandanooka School represents significant associations with generations of students and teachers and evokes memories of a sense of place.</p>

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			SITE Overland School			<p><u>History</u> In 1933, Yandanooka School (Block 59) became Overland School to distinguish it from Yandanooka Siding School. The Overland School closed in 1944. The building h started as the Greenbook School in 1922-1923 before being moved to Yandanooka in 1927.</p> <p><u>Statement of Significance</u> The site of Overland School represents significant associations with generations of students and teachers and evokes memories of a sense of place.</p>
			SITE Greenbrook School			<p>The Greenbook School operated 1922-1923. In 1927 the building was moved to a site donated by Arthur Downes and was known as Yandanooka School (Block 59). In 1933, it became Overland School to distinguish from Yandanooka Siding School. Closed in 1944.</p> <p><u>Statement of Significance</u> The site of Greenbrook School represents significant associations with generations of students and teachers and evokes memories of a sense of place.</p>
			SITE Yandanooka Golf course		4	<p><u>History</u> Yandanooka once had a 9 hole Golf Course which was opened in the early 1930s by Mr G. Kempton M.L.C. from Geraldton, by driving a ball from the first tee, at his second attempt. Addressing a large gathering of local residents and members of the Mingenew Golf Club, he stressed the value of sport cementing friendship between neighbouring towns. The Chairman of the Mingenew Road Board Mr G.D. Ferrier, the captain of the Mingenew Golf Club, Mr F.P. Frost and the captain of the Yandanooka Golf Club, Mr K. Bolton also spoke. Subsequently a number of friendly matches were played.</p> <p><u>Statement of Significance</u> The site of the Yandanooka Golf course is significant in demonstrating the importance of sport and recreation ad</p>

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						connections local and district that are achieved b=y such a sporting club initiative.
		1591	Yandanooka Homestead	Midlands Road	2/3	<p><u>History</u></p> <p>Yandanooka Spring was a water source for Aborigines and nearby there was a natural clearing used for corroborees. about 1850, an important stopping place on the route from Perth to the Geraldton district.</p> <p>One of the earliest man-made watering points in the district. Thomas Whitfield squatted on land at Yandanooka in 1854/55 and pastured cattle in the vicinity of the two wells. The earliest structures date from 1856 when the first lease was taken up by Thomas Whitfield who built the homestead at Yandanooka for his wife who came from Toodyay in 1854.</p> <p>Phillips and Emmanuel brothers purchased Yandanooka in 1879, subject to a lease to Lachlan McPherson ending in 1884. Emmanuel &amp; Phillips took on the station in 1887 till 1910 when it was resumed by the Government subdivided and offered to soldier settlers. This operation being managed by A.G. White who was an Agricultural Bank Supervisor and lived in the Homestead. Mr Lee Steere who for 16 years had been manager for Messrs Emanuel Bros, and Phillips retained his old position.</p> <p>In 1925 a community sheep dip was built across from The Homestead entrance.</p> <p>The Homestead was taken over by the Army during the 1939 - 45 war and was battalion headquarters of the Engineers. In 1946 the Homestead along with adjacent land, was sold to C.S. Baty of "Batyphone radio" fame and farmed by him until 1967 when it was sold to J. Lydiard and again sold to the Ward family in 1968. Tom and his sons Ian and Peter stripped the house down to a shell and re-roofed and modernised the dwelling, keeping the original shape and style intact. At some time known as Bundanoon Homestead.</p> <p><u>Statement of Significance</u></p> <p>Yandanooka Homestead is of considerable historical significance for the earliest associations with Thomas Yandanooka, squatting</p>



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						and building the homestead, and the associations with Phillips and Emmanuel brothers, and later the Army presence during World War The homestead is reportedly the most important typical example of its period.
		5796	Yandanooka Homestead Well	Yandanooka Homestead	3	<p><u>History</u></p> <p>The well was first developed in the late 1880's and used for the Homestead. When the Army and Government resumed the Estate in 1914 the Government further developed it to cater for the soldier settlement and the community dip and other activities. In 1940 the well was again restored to provide water for the battalions of army personnel stationed in the area.</p> <p><u>Statement of Significance</u></p> <p>Wells are of historical significance for their critical provision of water in strategic locations. The significance of the association with the Army during World War Two is of note.</p>
		5799	The Two Wells	2.5 k NE from Yandanooka	2	<p><u>History</u></p> <p>One of the earliest man-made watering points in the district. Thomas Whitfield settled at Yandanooka (later of Whitfield Estate), in 1854/55 and pastured cattle in the vicinity of the two wells. Phillips and Emmanuel brothers purchased Yandanooka in 1879. They may have established Two Wells. Fat cattle would have watered on this well en route to Perth markets, . Equipped with windmill and tank in 1920's the Soldier Settlement Block named Beaconsfield was taken up by H Chivers. One well, round and i faced with dry stone walling, remains beside the creek. The stone face goes down 5' to meet granite and the walls continue throughout granite for another known 5'. The depth of the well is unknown.</p> <p><u>Statement of Significance</u></p> <p>The Two Wells are of historical significance for their critical provision of water in strategic locations. The construction of the wells and the connection with the subsurface granite is wells an example of using local materials. The significance of providing for stock and stockmen on the route was integral to the</p>

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						development of the region. Significant for the association with Thomas Whitfield.
		5761	Whelan's Lowlands Homestead (Soldier Settlement)	Yandanooka North East Road N side, 8kms from Yandanooka Siding	3	<p>The house was built for Robert Frances Whelan, built there because of a well nearby - dug before the house was built. The well has a natural stone lining apart from the first 4 feet which is timbered. George Edwards dug the well on his own with 3 buckets. It is 40 feet deep. The walls are interrupted sandstone and it is square like a house wall. Six other exploration holes were bored out on the flat country, but all proved to be very salty. This well is still in use today. One reason for the house standing so strongly is because its footings go down to the sandstone layer.</p> <p>Lowlands was a soldier settler's farm from World War I.</p> <p><u>Statement of Significance</u></p> <p>Whelan's Lowland Homestead is reportedly a good example of a soldier settlement dwelling from the early 1920s. It is significant for the associations with Whelan who constructed the house and Edwards who constructed the well.</p>
		5790	Beaconsfield Well	4 mile NE from Yandanooka	3	<p><u>History</u></p> <p>One of the earliest man-made wells known. Sunk by Thomas Whitfield (1854 - 1879) or Phillips &amp; Emmanuel Bros (1879 - 1911). Fork and lever for drawing water into troughing (not extant).</p> <p>Situated beside a tributary of the Green Brook on a flood plain, 3/4 mile from the site of extensive stockyards.</p> <p>The well has not been used since soldier settlement in the 1920s.</p> <p><u>Statement of Significance</u></p> <p>Wells are of historical significance for their critical provision of water in strategic locations. The construction of many wells are fine examples of stonework using local materials. The significance of providing for stock and stockmen on the route was integral to the development of the region. Historically significant</p>

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						for the association with Thomas Whitfield and/or or Phillips & Emmanuel Bros.
		5788	SITE Stockyards and Outcamp	Yandanooka North East Road	4	<p><u>History</u></p> <p>The site is relevant to 1850s activity when Whitfield and Phillips/Emmanuel handled mobs of cattle and fats before sending to market. Numbers of horses were needed to accomplish both the above activities. Stockmen/clearing gangs were camped in quarters and probably messed in the outcamp. A well was sunk and timbered close by to the east. Stockyards were connected for ease of stock movement.</p> <p>Some remnants of the outcamp sites of mens' quarters, cart/shearing shed, stables, feed-room, "harness room and blacksmith shop, with stockyards in front. Outcamp constructed of bush timber and iron and whitewashed hessian. Extensive stock yards surrounding and connected by laneway to another set of yards 3/4 miles east. Pepper trees planted along lane during WWI.</p> <p><u>Statement of Significance</u></p> <p>The site of the expansive stockyards and outcamp is of considerable significance in understanding the extent of stock development that took place in the later half of the 19<sup>th</sup> century, and the ways of life no longer practiced.</p>
		5762	Willis House (former)	Willis Road Nobles Rd (fmr) 11 km Yandanooka & 3 km from mail box corner	2/3	<p><u>History</u></p> <p>Building of the Willis house commenced summer of 1925/26. Stone was blasted out of the east side of the creek bed directly below the first exploratory drill hole for coal on the Irwin River coal seam. This work of collecting, loading, carting and shaping pieces was done by Jabe Willis, father of Tom Willis who owned the block. It took a period of seven working days at four loads a day to cart the stone which was spread over two months.</p> <p>Building commenced 1/2/1926 and finished in May 1926. The two stone rooms, timber and iron roof, passage way and lean-to of timber and weather board on the south side.</p> <p>Known as Fairvue (fmr) at some time.</p>

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						<p><u>Statement of Significance</u> Tom Willis cut the timber and carted the stone for this building. The farm was a War Service Farm from WWI.</p> <p><u>Statement of Significance</u> The former Willis House (former) is historically significant as an extraordinary example of the use of local materials in the construction of a homestead.</p>
		5784	Whitfield Well ruin	Yandanooka-Melara Road	3	<p><u>History</u> Thomas Whitfield settled at Yandanooka in 1854/55 (later of Whitfield Estate), pioneering the country and digging this well for shepherds and sheep. It is an oblong shape with the first third of moulded concrete poured behind a corrugated iron frame. The next section has been lined with timber planks and the remainder earth. Situated in a small stand of gum trees in a reserve vested with the Shire of Mingenew for Parklands in 1990.</p> <p><u>Statement of Significance</u> Wells are of historical significance for their critical provision of water in strategic locations. The construction of this well is unusual, but also an examples of improvisation and using local materials. The significance of providing for sheep and shepherds and on the route was integral to the development of the region. Significant for the association with Thomas Whitfield.</p>
		5778	Raith Homestead (Soldier Settlement)	Yandanooka North East Road 22 km from Mingenew	3	<p><u>History</u> Raith Homestead was part of the Whitfield Estate which was bought by the Government in 1911 to supply land to miners when alluvial gold ran out and mining was going deeper, to keep people in the State.</p> <p>Jock Brown lived in a tent on site until clearing of the block was done by hand. When sufficient funds became available from farm trading, the house was built. The building is an original stone soldier settler's house</p> <p><u>Statement of Significance</u></p>

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						The Raith Homestead Homestead is historically significant as part of the Whitfield Estate and 1920 Soldier Settlement and the use of local materials for the homestead construction.
		5760	Enokurra Homestead (Soldier Settlement)	E of Midlands Rd, S of Yandanooka	3	<p><u>History</u></p> <p>Enokurra Homestead was part of the Whitfield Estate which was bought by the Government in 1911 to supply land to miners when alluvial gold ran out and mining was going deeper, to keep people in the State.</p> <p>The building is an original Soldier Settler's Homestead of local limestone with brick quoins and an external dado 1.5 metres high of burnt limestone mixed with charcoal on the front and west side.</p> <p><u>Statement of Significance</u></p> <p>The Enokurra Homestead is historically significant as part of the Whitfield Estate and 1920 Soldier Settlement and the use of local materials for the homestead construction.</p>
		5780	Beatonsfield Wells	Yandanooka-Melara Road east side of road 20km southeast of Mingenew	2	<p><u>History</u></p> <p>Beatonsfield Well is an Important watering point on a Government stock route through to the coast. The stone tank stand standing is the original. The round well, stone lined. Above 8 feet in diameter and approximately 15 feet deep with a drive shaft in the bottom, linking up with another well slightly higher up the creek bank. It was on a Government stock route. The original tank stand is nearby. It used to have an aeromotor windmill with a 4 inch pump and 2 inch pipe.</p> <p><u>Statement of Significance</u></p> <p>Wells are of historical significance for their critical provision of water in strategic locations. The construction of many wells are fine examples of stonework using local materials such as Beatonsfield Wells. The significance of providing for stock and stockmen on the government route was integral to the development of the region.</p>
		5764	Woopnatty Homestead/Station	11 km NE from Arrino	3	<p><u>History</u></p>

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						<p>The Woopenatty Homestead/Station was part of the original Whitfield Estate. The dwelling was owned by Charlie Campbell, European shepherd who acquired his own flocks and leased watering points to control pastures. Campbell lived with a tribal Aboriginal woman at Woopenatty and raised a family.</p> <p>The stone homestead complex comprises three buildings joined together to form the main homestead and a detached building.</p> <p><u>Statement of Significance</u></p> <p>The Woopenatty Homestead/Station is historically significant as part of the Whitfield Estate, Charlie Campbell and family and development of the homestead.</p>
		5798	SITE Mt Scratch Copper Show (de Burgh's Copper Mine)	South of Mt Scratch Road	4	<p><u>History</u></p> <p>In 1859 Robert de Burgh leased land at Arrino which contained copper ore. He mined the ore successfully and considered selling his pastoral holdings to augment the mine.</p> <p>de Burgh's copper mine was one of a series of small but rich shows around Arrino, some of which were spasmodically mined until the 1950's.</p> <p>Only a shallow depression left of the original excavation. Remains of the site of a forge, remains of a campsite.</p> <p><u>Statement of Significance</u></p> <p>The site is historically significant for the association with de Burgh and the development of the Mt Scratch Copper Show to de Burgh's Copper Mine.</p>

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YARRAGADEE						
		5759	Urella Homestead ruin Site of first school	Mingenew-Mullewa Road. west of road 18km N of Mingenew	3	<p><u>History</u></p> <p>The ruin of Urella Homestead is situated on Nangetty Creek. The homestead comprises two linked hipped-roof buildings of mudbrick/mudwash limewash walls in the old part; the newer part is mudbrick treated limewash interior and lime plaster. Brick quoins on corners and doorways. Iron roof, rammed earth floors. This homestead was a good example of an early Western Australian homestead.</p> <p>In c.1865 Maryanne McCarthy taught school at the homestead.</p> <p><u>Statement of Significance</u></p> <p>The ruin of Urella Homestead is historically significant for the typical example of a homestead of the period, although now in ruin. The school at the homestead represents significant of education.</p>
		-	Yarragadee Cemetery		2	<p><u>History</u></p> <p>The first Cemetery in the area, in 1873 near Yarragadee Homestead where John and Margaret Morrissey were early settlers. They bred cattle for the Colony meat supply and horses for the Indian Army.</p> <p>There are 3 or possibly 5 grave sites of the Morrissey family.</p> <p><u>Statement of Significance</u></p> <p>The cemetery is a place of historical significance, reverence, and sense of place.</p>
		13067	Yarragadee Road Bridge over Irwin River MRWA 833 old	Mingenew-Mullewa Road	3	<p><u>History</u></p> <p>Constructed from 1911 to 1960. A concrete bridge was constructed in 1964.</p> <p><u>Statement of Significance</u></p> <p>Yarragadee Road Bridge over Irwin River is historically significant, as timber bridges are becoming rare as more are demolished and rebuilt with concrete. It is an important crossing and the timber road</p>

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						bridge is an important element in the landscape informing of the history.
		5791	Mt Scratch Trig Station	Mt Scratch on Earra nr Arrino	4	<p><u>History</u></p> <p>1868 Summit Mt Scratch located on "Earra" near Arrino Lot 2 of Part 1929 of Victoria Location 1931. Mt Scratch first mentioned in October 1859. Prickly scrub noted (Hakea sp.) which may have suggested the name. Survey carried out by W Phelps, Senior Assistant Surveyor in June 1868. And Triangulation survey by J Forrest in 1871.</p> <p>Mt Scratch, a fairly prominent breakaway facing north and looking up the glacial valley.</p> <p><u>Statement of Significance</u></p> <p>Mt Scratch Trig Station is of historical significance for the associations with prominent surveyors and mapping the land.</p>



## APPENDIX 2

### SHIRE OF MINGENEW

#### LOCAL HERITAGE SURVEY 2022

A review of the Shire of Mingenew  
1997 Municipal Inventory of Heritage Places

#### HERITAGE LIST Recommendation



**DRAFT February 2022**

**HERITAGE INTELLIGENCE (WA)**

*Laura Gray* JP M.ICOMOS B.Arch (hons)

## HERITAGE LIST

### Recommended (DRAFT)

Refer to primary report for the overall context and further details pertaining to the relevant categories


An important part of the recognition and understanding of cultural heritage significance of a place, is that some guidance is provided to the owners, managers and statutory authority, to respond to that assessed significance.

In line with Heritage Council's guidelines, Categories 1 and 2 places are recommended to be included in the Shire of Mingenew's Heritage List to provide a level of management through the Shire's Planning Scheme and local planning policies

The Heritage List is comprised of:


- Category 1** A place of exceptional cultural heritage significance to Shire of Mingenew and the state of Western Australia, that is either in the Heritage Council of Western Australia's (HCWA) [Register of Heritage Places](#) (R) or worthy of consideration for entry into the Register.
- Category 2** A place of considerable cultural heritage significance to Shire of Mingenew that is worthy of recognition and protection through provisions of the Shire of Mingenew's Local Planning Scheme.

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Photograph		inHerit No.	Place Name	Address	Cat	Significance
<b>MINGENEW TOWN</b>						
		5773	Mingenew Railway Station	Eleanor Street S end of Melville Street	2	<p><u>History</u></p> <p>In 1887 the Midland Railway line was surveyed and on 24/11/1894 was opened to rail traffic. The stone railway station and residence was built by F W G Liebe at the same time). By then Mingenew was the trading centre for all stock sent to Perth markets from the entire northern areas of the State and extensive timber yards were built on 1/2 acre north of the line. About 1930s trucking yards were built on that site. Mingenew was a main depot for the Midland Railway with barracks, length runner's house (since demolished) large bitumen coal stage, 40000 litre water tank of wood and steel gravity fed from the Erregulla Spring Reserve. The Stationmaster's house (demolished 1974) was at the west end of the station separated from the station by a breezeway, and a tearooms and residence were on the east side. The goods shed was on south side of the railway line with a roof over the line so the engine could be parked for maintenance by the team from Walkaway. It was demolished in 1960, and small shed was built after diesel engines arrived and the water tank and coal bin were removed. Midland Railway provided housing and there were three houses on Donald Road and two on the approach road at the back of the Station. All demolished. A twelve hut weatherboard railway barracks was built in the 1950s with a walkway to the kitchen and ablution blocks. Two main lines ran for North/south lines, a third for the goods shed and a fourth for water and coal. West Australian Government Railways took over in 1959 and Westrail in 1975. The last passenger train went on 27 July 1975. Westrail leased the station to the Shire and the Arts Council leased it from the Shire.</p> <p><u>Statement of Significance</u></p>



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					<p>The Mingenew Railway Station building is historically significant representing what was once a substantial railway presence in Mingenew, that provided essential service connections to the region and beyond. The social aspects of the railway station evoke memories of arrivals and departures, works railway workers and their families, and sight and smell of the steam trains and the expectations of arrivals. The remaining station buildings still represent a significant presence in contributing to the historic townscape of Mingenew.</p>
			<p>St Joseph's Church</p>	<p>Irwin Street SE cnr 30 William St</p>	<p><b>2</b></p> <p><u>History</u> In c.1912, a timber framed corrugated iron church was constructed on the site, In 1931, the Strawberry Catholic Church building was relocated to this site as an addition to church building and opened the St Joseph's School staffed by Dominican sisters. In 1932, the residence at 26 Victoria Street was purchased as a convent. In 1948, a one room school was built on a different site in William Street by 1948. A new convent was built in Irwin Street next to the church, opening in December 1954. In 1959, the brick church replaced the original church and was opened by the Bishop of Geraldton.</p> <p><u>Statement of significance</u> Saint Joseph's Catholic Church is historically and socially of significance for worship, commemoration and events, and the sense of place evoked by those activities, as a central gathering place in the community.</p> <p>It is of aesthetic significance for the simple gothic design with tower, that makes a significant contribution to the historic townscape of Mingenew.</p>

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	<p>5766</p>	<p>National Bank (former)</p>	<p>50 Midlands Road SE cnr Williams Street</p>	<p>2</p>	<p><u>History</u> The National Bank was built in 1908. One other bank, the NSW, operated between 1929 and 1950. The National Bank was timber framed and weatherboard clad with a fancy trim on the veranda and a semidetached residence at the rear. The brick frontage was built in 1934, in response to a Council by-law that required all buildings on Midlands Road to have a masonry front. The ledger desk was on a ledge 10" above floor level to observe the customers and assist in case of any hold-ups. Pistols were issued to most senior staff. The residence was demolished in 1965 when a manager's house was built on a separate site. Considerable alterations have taken place</p> <p><u>Statement of Significance</u> The former National Bank is of historic, social and aesthetic significance, as the only longstanding bank in Mingenew, providing essential services to the community. The social aspects of meetings in town whilst doing business, and the associations with prominent citizens such as the Bank Manager. The Interwar Free Classical architecture of the frontage is a landmark in Midlands Road, central in town, it demonstrates the prosperity of that period emerging from the Depression and makes a substantial contribution to the historic townscape of Mingenew.</p>
	<p>1585</p>	<p>Mingenew Post Office &amp; Quarters</p>	<p>54 Midlands Road</p>	<p>2</p>	<p><u>History</u> The first pos offices in the Mingenew district were at Geraldine and Strawberry Siding. Until 1893, the non-official Mingenew post office operated from the Little Wonder and was linked by telegraph to Perth and Geraldton. A pony express ran monthly from Mingenew to Mt Magnet until 1893 and the ocach service from 1895.</p> <p>The official new Mingenew Post Office opened in September 1894 with semidetached living quarters and later an addition on the west side. The overland telegraph linked the world to Mingenew in 1910, and several properties erected private lines. In 1915, connection to Perth-Geraldton phone line. In 1935, the</p>





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					<p>Post Master General's (PMG) department connected the phone exchange to the police station. From 1939 the exchange was monitored at night, until automation in 1978.</p> <p>In part of the Post Office building a cafe opened in 1991, trading as the Old Postmaster's Tearooms, which changed its name in 1995 to the Mail Run Cafe, the A.P.B. Office (1987), the Lions Expo Office (1988), and the Telecentre (1994).</p> <p><u>Statement of Significance</u></p> <p>Mingenew Post Office &amp; Quarters is historically, socially and aesthetically significant as the means of communications via mail and phone since 1894, and a meeting place for town and district people. The provision of the Postmaster's residence, and night exchange operators represent ways of life no longer practiced. The sandstone building with dominant chimney is viewed in the round and is a significant building in the Midland Road streetscape that makes a significant contribution to the Historic townscape of Mingenew.</p>
	1584	Midland Hotel (former) Commercial Hotel	62 Midlands Road SE cnr Shenton Street	2	<p><u>History</u></p> <p>The original Midland Hotel on the site commenced operations in the 1890s as a single storey mud brick building owned by Samuel James Phillips and operated by William Henry Linthome. Strategically placed directly opposite the railway station, of the two hotels in Mingenew, it is the only one remaining.</p> <p>The front portion of the original hotel was subsequently replaced by a double storeyed brick building after 1908. In the 1970s, verandas and balconies were removed. It had serious damage from the Seroja cyclone in 2021.</p> <p><u>Statement of Significance</u></p> <p>The original Midland Hotel, now known as the Commercial Hotel is the only remaining hotel in Mingenew. It is historically significant for its continuum of hospitality adns erice since the 1890s, the associations with the original, and subsequent owners and operators, and socially significant for hospitality and a place of meeting. It is aesthetically significant as the only two-storey</p>

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					<p>building in Mingenew; it is a substantial building, opposite the railway station, in a prominent corner location that is a landmark in the town. Despite the loss of verandas, the Federation architectural style is evident and it makes substantial contribution to the historic townscape of Mingenew.</p>
	5771	Blues café (former)	56 Midlands Road	2	The Flats
	5789	SITE Mingenew Spring	Spring Street	2	<p><u>History</u>          In 1850 Augustus Gregory and his party camped at the Minya-noo Spring (Mingenew) that became an important permanent watering place. In 1867 Samuel Pole Phillips secured a 100 acre tillage lease surrounding Mingenew Spring. By 1893 his son, Samuel James Phillips had the freehold of the site. The former tillage lease was subdivided into 156 town allotments by the surveyor of the Midland railway Co. The town flourished around the spring that provided the water for the railway, and by 1900 three blacksmiths and wheelwrights were based around the Spring. After bores were drilled in 1981/1982 the water table dropped.</p>

**Shire of Mingenew**



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						<p>It was developed into a park managed by the Mingenew Tourist and Promotions Committee.</p> <p><u>Statement of Significance</u></p> <p>The site of the Mingenew Spring is considerable historic significance as the foundation upon which Mingenew developed.</p>
			<p>SITE Hope blacksmith shop</p>	<p>Spring Street N cnr Linthorne Street</p>	<p><b>2</b></p>	<p><u>History</u></p> <p>The blacksmith business was important for transport with shoeing horses and repairing coaches and sulkies etc, From c.1894, John Samuel Henry Hope was one of three blacksmiths operating in Mingenew. Wagons built by the Hope family were evident throughout the district and beyond. Hope also had a coffin making business and the family were undertakes for three generations. Charles and Gordon operated as the Hope bros from 1909 until the late 1940s. This site of their blacksmith shop, near Mingenew Spring, included a foundry where they also made strippers. The Shire works depot occupies the site.</p> <p><u>Statement of Significance</u></p> <p>The site of Hopes' blacksmith shop is of considerable historic significance as a family business over many decades providing critical transport and undertaker services to the Mingenew community, and the association with Mingenew Spring that facilitated the blacksmith functions.</p>





## Shire of Mingenew

### LOCAL HERITAGE SURVEY 2022

		Mingenew Masonic Lodge (former)	6 Victoria Road	2	<p><u>History</u></p> <p>Mingenew Masonic Lodge N&gt;101.WAC was consecrated in the Mingenew Agricultural hall in March 1920, the with furniture from the Fingall Lodge no. 79 in Day Dawn. There were 15 Foundation members, only 7 of whom were from Mingenew, Yandanooka and Irwin, the remainder from Geraldton and other areas. VW Bro EA Field donated the land for the Masonic Hall. The tablet was unveiled in October 1926.</p> <p>It is no longer functioning as a Masonic Lodge.</p> <p><u>Statement of Significance</u></p> <p>The Masonic Lodge is historically and socially significant for the associations with the Freemasons, and the philanthropy of the organisation. The socialising in the rural context is an important element of the organisation and way of life, that is no longer practiced in many regional areas.</p>
	1586	Shire Office Agricultural Hall	21 Victoria Road	2	<p><u>History</u></p> <p>The foundation stone for the Mingenew Agricultural Hall was laid by WS Oliver on 18 December 1917. It was the second hall on the site. The timber framed corrugated iron clad Agricultural hall built in 1895 was destroyed by fire in 1917.</p> <p>The striking stone hall building remains.</p> <p>The 1935 addition of Council office across the front is the Council offices in fine Interwar architectural style.</p> <p>The State Library branch in the former Road Board building relocated to the front rooms of the Shire office in 1983.</p> <p><u>Statement of Significance</u></p> <p>The Mingenew Shire Council and Offices and former Agricultural Hall are of considerable significance for the civic role it provides in the community and the community leaders and administration who facilitate that role. The buildings on site are of substantial significance as is the site itself with the original Agricultural Hall (1895-1917), the existing stone agricultural hall (1917- ) and the front office addition in 1935.</p>


Shire of Mingenew

LOCAL HERITAGE SURVEY 2022

					<p>The 1937 front is the only streetscape presence of the facility, and the presents a very good example of Interwar Art Deco architecture that, alone, and together with the former Road Board building and former lesser hall, is an outstanding contribution to the streetscape and historic townscape of Mingenew, spanning the towns development through the period from 1895, 1917, 1906, 1935 and 1959.</p>
	1587	Upper Irwin Road Board Office (fmr)	23 Victoria Road	2	<p><u>History</u>          The building is the original 1906 Road Board Office and meeting place of the Upper Irwin Road Board (excised from the Irwin Road Board in 1901). In 1948, an outdoor picture theatre was established on the south side of the building.          In June 1955, a branch of the State Library established in the office operating until 1983.          After forming in 1966, The Historical Society established a Museum in the former Road Board office in 1968 became the museum, adding the museum at the former school in 1978.</p> <p><u>Statement of Significance</u>          The former Road Board building is historically significant as the first governing building of the then Upper Irwin Road Board. Its associations with the leaders and identities who had a role in the development of the town and district of Mingenew is significant. Aesthetically it is a fine example of a vernacular Federation building of local stone in a regional town that makes a substantial contribution to the historic townscape of Mingenew.</p>



Shire of Mingenew

LOCAL HERITAGE SURVEY 2022

		5758	Mingenew School (former) Mingenew Historical Society Museum	24 Victoria Road	2	<p><u>History</u></p> <p>The first school in Mingenew was built on one acre, comprising lots 49,50,59,60 donated by Samuel James Phillips. The school opened with 24 pupils, soon adding another classroom and cloakroom. The school closed in 1959 when the new school was constructed in Phillip Street. In 1965 it became a Youth Centre vested in the Mingenew Shire Council and in 1978 the Repertory Club had one room as a property cupboard and the Mingenew Historical Society opened a Museum in the second room. The Historical Society operates the entire building at the present time. (2022). The headmaster's house located south of the school building on the northeast corner of Irwin Street was utilised as a Youth Club from 1965, until it was demolished.</p> <p>The Historical Society was inaugurated in 1966, and in 1968, the former Road Board office became the museum, followed in 1978 expanding to the former school building.</p> <p><u>Statement of Significance</u></p> <p>The former Mingenew School represents significant associations with generations of students and teachers and evokes memories of a sense of place. Since 1978, the school building has showcased Mingenew's histories through the diligent work of the Mingenew Historical Society, establishing and managing the Mingenew Museum. The school building is of aesthetic significance typifying a school of the period and making a significant contribution to the historic townscape of Mingenew.</p>
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Shire of Mingenew



LOCAL HERITAGE SURVEY 2022

	<p>1588</p>	<p>Church of the Resurrection (Anglican)</p>	<p>28 Victoria Road SE cnr Irwin Street</p>	<p>2</p>	<p><u>History</u> The original 1903 foundation stone has been covered by the porch in 1908. The first wedding was celebrated in 1903. A Rectory on the east side of the church was built in 1969 for the Reverend Idris Jones, and relocated to Carnamah in 1974. It is the oldest Church in Mingenew. Regular church services are still held there, also weddings and funeral services.</p> <p><u>Statement of significance</u> The Anglican Church of the Resurrection is historically and socially of significance for worship, commemoration and events, and the sense of place evoked by those activities, as a central gathering place in the community. It is of aesthetic significance for the simple gothic design that makes a significant contribution to the historic townscape of Mingenew.</p>
		<p>Francis Burges Memorial</p>	<p>Victoria Road west side</p>	<p>2</p>	<p><u>History</u> In 1959, Mrs Temple Russell donated 60 acres of land to the children of Mingenew in memory of her brother Francis Carlton Burges who was killed in action during World War One. A cairn was erected on 1 November 1959 in the south corner of the school site. The donated acreage is cropped with the funds contributing to the school's Parents and Citizens Association.</p> <p><u>Statement of Significance</u> The memorial is of historical significance for the association with the tragedy of war and its impact in Mingenew, the philanthropic actions of Mrs Russell, donating a legacy that benefits the school and broader community of Mingenew.</p>




Shire of Mingenew

LOCAL HERITAGE SURVEY 2022

	<p>1590 3946</p>	<p>Linthorne residence (former)</p>	<p>26 William Street NE corner Irwin Street</p>	<p>2</p>	<p><u>History</u> This residence was built and occupied c.1900 by William Henry Linthorne, first Road Board Secretary, builder, hotelier (original Midland Hotel), and businessman. He had bricks brought from Guildford for the house and the pressed metal ceilings were specially made for him. He died in 1920. In 1932, the Dominican Sisters established the St Joseph's Convent in the former residence.  At some point, perhaps the late 1970s when the Sisters ceased teaching at St Joseph's School, the property reverted to private ownership as a residence.  <u>Statement of Significance</u> The former Linthorne residence is of historical importance for its association with WH Linthorne, a business man, civic identity and pioneer family, and the Dominican Sisters when they established St Joseph's Convent in 1932. The substantial residence is a fine example of the Federation bungalow architectural style that makes a considerable contribution to the residential character and historical townscape of Mingenew.</p>
	<p>1589 25932 19005</p>	<p>Mingenew Police Group Police Station &amp; Courthouse Police Quarters &amp; former office</p>	<p>31 William Street SW cnr Moore &amp; George streets  Also recorded as 15 William Street- a vacant site.</p>	<p>1 R</p>	<p>The original police station and residence, built in 1897, is a modest stone building with the office on the north side, integral to the residence. In 1964 the new police station and courthouse was erected to Raymond Jones' architectural design by Britannic Building Co. In 1971 the Police Station was staffed by two officers, with the Officer-In-Charge (OIC) doubling up as the Clerk of Courts. In 1980 anew Cell Block attached to the 1964 Police Station and Courthouse was constructed.  The vacant area to the south of the Mingenew Police Station and Residence) includes the sites of the stables and two-cell Lock-up  <u>Statement of Significance</u> The archaeology associated with the former Lock-up and Stables buildings (1897) and the Mingenew Police Station and Residence fmr (1897) have the potential to provide information regarding the</p>


**Shire of Mingenew**

**LOCAL HERITAGE SURVEY 2022**

					<p>individual internees and police officers who have worked at the Station between 1897 and the present.</p> <p>Mingenew Police Station (1964) is an excellent representative example of a regional Police Station that reflects the public buildings and police stations constructed across the state during the mineral boom.</p> <p>The 1964 buildings are associated with significant Western Australian architect, Raymond Jones who was responsible for a number of government buildings in the 1960s. The combined police station and courthouse building in the Post-War International Style is a fine example of his work.</p> <p>The 1897 and 1964 buildings present distinctive architecture defining the two major periods of development of law and order facilities in Mingenew that make a considerable contribution to the townscape of Mingenew.</p>
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Shire of Mingenew

LOCAL HERITAGE SURVEY 2022

MINGENEW DISTRICT						
	5797	Mingenew Cemetery	Midlands Road 2 k W of Mingenew	2	<p><u>History</u> Gazetted in 1899, the first burial was in 1900. In the early 1930's the Council Burial Register started to contain details about the person buried, their place in the community, their cause of death etc. It makes for very interesting reading and tells of the people of Mingenew and how lifestyles have changed over the years.</p> <p>The Cemetery contains marked headstones arranged in religious denomination order. A niche wall is located on the north side. A steel plate displaying the site plan of numbers and names of grave sites. Gravesites also pegged.</p> <p><u>Statement of Significance</u> Mingenew Cemetery recorded the first burial in 1899. It is a significant record of the early settlers and generations of residents of Mingenew and the broader area.</p> <p>The Cemetery evokes a sense of place, of reverence and commemoration. The memorials, palisades and railings evidence a range of designs and emotive inscriptions that contribute to the reverence and sense of place.</p>	
	5792	SITE Mingenew Hill Cemetery	Adjacent to Lockier River, 3km North West of Mingenew Townsite	2	<p><u>History</u> After requests in 1895, a Cemetery site of 10 acres was approved, pending suitable trustee in 1897. By 1890, there were 4 graves in the cemetery although no records exist. No identification except for one remaining corner post to original fenced area. No grave sites marked.</p> <p><u>Statement of Significance</u> Mingenew Hill Cemetery had 4 unrecorded burias by 1890. The Cemetery evokes a sense of place, of reverence and commemoration.</p>	

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	<p>3500</p>	<p>Enanty Homestead Group Barn Homestead ruin Bridge</p>	<p>Mingenew-Morawa Road 3kms from Mingenew on bank of Lockier River.</p>	<p>2</p>	<p><u>History</u> The Enanty Barn is one of the oldest extant buildings in the Mingenew district. It was constructed as an outcamp for shepherds who walked in their flocks for annual washing (in the adjacent Lockier River), and shearing. During World war two, the 1<sup>st</sup> Armoured division had its headquarters at Enanty. The building was partly restored during the celebration of Mingenew's Centennial Year in 1994. It was damaged by Cyclone Seroja in 2021</p> <p><u>Statement of significance</u> Enanty Barn is of considerable historic value as one of the oldest extant buildings in the Mingenew district. It represents early construction of a stone outbuilding that provided an outcamp for shepherds and travellers.</p> <p>Need more info...</p>
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Shire of Mingenew

LOCAL HERITAGE SURVEY 2022

STRAWBERRY						
			Strawberry Homestead		3	Need info
		5794	Strawberry Catholic Cemetery	Midlands Road Situater in Old Bones Paddock on Sante Fe Farm, approx 20 kms from Mingenew	2	<p>Catholic consecrated cemetery near the settlement of Strawberry Reserve 1865 surveyed in 1877 (Revoked.)</p> <p>The Cemetery is enclosed with a post and netting fence erected by Paul Kelly and Mingenew Historical Society and others in 1984. It contains four headstones in fair condition, river gums (E. Camaldulensis) have been planted around the perimeter.</p> <p><u>Statement of Significance</u></p> <p>Strawberry Catholic Cemetery was surveyed in 1877. It is a significant record of the early Catholic settlers in Strawberry.</p> <p>The Cemetery evokes a sense of place, of reverence and commemoration and sense of place.</p>
YANDANOOKA						
		5779	SITE Yandanooka Townsite		2	<p><u>History</u></p> <p>1920 - First store opened - Harleys, wood frame hessian cover.</p> <p>1920-22 - More soldier settlers arrived, 50.</p> <p>1920 - Second store and living quarters established.</p> <p>1925 - First tennis court built by JA Brown, PC Neville, K Bolton.</p> <p>1925 - Vegetable shop, house and boarding house built for Mrs Bishop after she had a win on the Melbourne Cup.</p> <p>1930 - Basford built a house between the hall and main store.</p> <p>When</p> <p>Wainwright followed he had a camel team for contract carting.</p> <p>Public meeting was called by settlers to ask Mr Wainwright to move the camels as they upset the horse teams in the district.</p> <p>1935 Government school built.</p> <p>1936 School House built.</p> <p>1968 New two teacher schoolroom erected.</p> <p>1978 School closed through lack of numbers, schoolroom moved to Eneabba.</p>

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					<p>Yandanooka CWA met with Australia Post to have the mail still delivered to Yandanooka. This was achieved. CWA bought private mail boxes. Australia Post provided lock up standing In and Out boxes. All mail bags had to be sealed and boxes locked at all times. Community was supportive. One person to be on roster for one week to sort the mail and prepare outgoing mail, to pick up the newspaper from the main road. Engine shed at the hall was used until CBH quarters were obtained. This is also a point where machinery spare parts and cartons of fruit are dropped off.</p> <p>1995 Some 21 households still receive this postal service. 1995 The school house still occupied. The original school is a well equipped Arts and Crafts Centre.</p> <p><u>Statement of Significance</u></p> <p>The Yandanooka townsite, with railway siding, hall, store, post office schools, and other services served the surrounding community. Little is left to inform of the prosperity of the town in its hey-day.</p>
	5779	Yandanooka Hall	Railway Street	2	<p><u>History</u></p> <p>The Community Hall is the largest building remaining in what was once the main street of the townsite</p> <p>In 1923, the Yandanooka and Districts branch of the Returned Sailors and Soldiers Imperial League of Australia Incorporated raised £250 towards the erection of a hall in Yandanooka. The Hall opened by Mr C Maley MLA, after having been built by soldier settlers.</p> <p>The Hall was used for school, all church services, social evenings and the Christmas Tree Party. After the time the committee found the revenue was insufficient to make annual payment. Approached Road Board to take over the hall. This was done. Yandanooka Ward was rated one penny in the pound.</p> <p>1929 - The hall debt was paid off, the hall was lined and supper room added.</p> <p>1936 Yandanooka CWA formed, meetings held in the hall.</p>

**Shire of Mingenew**

**LOCAL HERITAGE SURVEY 2022**

					<p>1967 school children increased so Years 1,2,3 classes were held in the hall.</p> <p>1976 New ceiling was put in the Hall. Windows, doors and the walls relined. Mingenew Shire provided the material, Yandanooka community carried out the work.</p> <p>1979 The hall received cyclone damage to half the roof. Mingenew Shire wanted to demolish the hall. Yandanooka community held a successful referendum and the hall was saved. But the hall was to be the financial and maintenance responsibility of Yandanooka community. A hall committee was formed.</p> <p>1978 The kitchen at the Hall was modernised to meet health regulations.</p> <p>From 1982, the annual Harvester's ball was held by the bachelor and Spinster's Social Club. Formal invitation Ball, with up to 300 attendees. And proceeds to groups in the community.</p> <p>1995 The Hall is still used socially and educationally.</p> <p>Other uses of the hall includes:</p> <p>Family Christmas Tree night has been held at the hall every year and is still a popular night. First Communal Batey Radio Receival Point CWA Monthly meetings and demonstrations LCDC Meetings</p> <p>Popular B &amp; S Harvesters Ball for 12 years up to 1995, Local Wedding receptions and 21st Birthdays</p> <p>WA University Geology Students and staff stay 3-5 days in the hall while investigating this area.</p> <p>It is said that if a function is held in the hall, people will go to it - something that does not always happen in Mingenew.</p> <p><u>Statement of Significance</u></p> <p>Yandanooka Hall is of exceptional social significance as the nucleus of the community in Yandanooka. The timber framed corrugated iron clad hall is a rare remaining example, in such good condition, and being used, in rural Western Australia. It is a landmark on Midlands Road, informing of a town that used to be, with pride.</p>
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Shire of Mingenew

LOCAL HERITAGE SURVEY 2022

		1591	Yandanooka Homestead	Midlands Road	2/3	<p><u>History</u></p> <p>Yandanooka Spring was a water source for Aborigines and nearby there was a natural clearing used for corroborees. about 1850, an important stopping place on the route from Perth to the Geraldton district.</p> <p>One of the earliest man-made watering points in the district. Thomas Whitfield squatted on land at Yandanooka in 1854/55 and pastured cattle in the vicinity of the two wells. The earliest structures date from 1856 when the first lease was taken up by Thomas Whitfield who built the homestead at Yandanooka for his wife who came from Toodyay in 1854.</p> <p>Phillips and Emmanuel brothers purchased Yandanooka in 1879, subject to a lease to Lachlan McPherson ending in 1884. Emmanuel &amp; Phillips took on the station in 1887 till 1910 when it was resumed by the Government subdivided and offered to soldier settlers. This operation being managed by A.G. White who was an Agricultural Bank Supervisor and lived in the Homestead. Mr Lee Steere who for 16 years had been manager for Messrs Emanuel Bros, and Phillips retained his old position.</p> <p>In 1925 a community sheep dip was built across from The Homestead entrance.</p> <p>The Homestead was taken over by the Army during the 1939 - 45 war and was battalion headquarters of the Engineers. In 1946 the Homestead along with adjacent land, was sold to C.S. Baty of "Batyphone radio" fame and farmed by him until 1967 when it was sold to J. Lydiard and again sold to the Ward family in 1968. Tom and his sons Ian and Peter stripped the house down to a shell and re-roofed and modernised the dwelling, keeping the original shape and style intact. At some time known as Bundanoon Homestead.</p> <p><u>Statement of Significance</u></p> <p>Yandanooka Homestead is of considerable historical significance for the earliest associations with Thomas Yandanooka, squatting and building the homestead, and the associations with Phillips and Emmanuel brothers, and later the Army presence during</p>
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Shire of Mingenew

LOCAL HERITAGE SURVEY 2022

						World War The homestead is reportedly the most important typical example of its period.
		5799	The Two Wells	2.5 k NE from Yandanooka	2	<p><u>History</u></p> <p>One of the earliest man-made watering points in the district. Thomas Whitfield settled at Yandanooka (later of Whitfield Estate), in 1854/55 and pastured cattle in the vicinity of the two wells. Phillips and Emmanuel brothers purchased Yandanooka in 1879. They may have established Two Wells. Fat cattle would have watered on this well en route to Perth markets,. Equipped with windmill and tank in 1920's the Soldier Settlement Block named Beaconsfield was taken up by H Chivers.</p> <p>One well, round and i faced with dry stone walling, remains beside the creek. The stone face goes down 5' to meet granite and the walls continue throughout granite for another known 5'. The depth of the well is unknown.</p> <p><u>Statement of Significance</u></p> <p>The Two Wells are of historical significance for their critical provision of water in strategic locations. The construction of the wells and the connection with the subsurface granite is wells an example of using local materials. The significance of providing for stock and stockmen on the route was integral to the development of the region. Significant for the association with Thomas Whitfield.</p>
		5762	Willis House (former)	Willis Road Nobles Rd (fmr) 11 km Yandanooka & 3 km from mail box corner	2/3	<p><u>History</u></p> <p>Building of the Willis house commenced summer of 1925/26. Stone was blasted out of the east side of the creek bed directly below the first exploratory drill hole for coal on the Irwin River coal seam. This work of collecting, loading, carting and shaping pieces was done by Jabe Willis, father of Tom Willis who owned the block. It took a period of seven working days at four loads a day to cart the stone which was spread over two months.</p> <p>Building commenced 1/2/1926 and finished in May 1926. The two stone rooms, timber and iron roof, passage way and lean-to of timber and weather board on the south side.</p>

Shire of Mingenew

LOCAL HERITAGE SURVEY 2022

						<p>Known as Fairvue (fmr) at some time.</p> <p><u>Statement of Significance</u></p> <p>Tom Willis cut the timber and carted the stone for this building. The farm was a War Service Farm from WWI.</p> <p><u>Statement of Significance</u></p> <p>The former Willis House (former) is historically significant as an extraordinary example of the use of local materials in the construction of a homestead.</p>
		5780	Beatonsfield Wells	Yandanooka-Melara Road east side of road 20km southeast of Mingenew	2	<p><u>History</u></p> <p>Beatonsfield Well is an Important watering point on a Government stock route through to the coast. The stone tank stand standing is the original. The round well, stone lined. Above 8 feet in diameter and approximately 15 feet deep with a drive shaft in the bottom, linking up with another well slightly higher up the creek bank. It was on a Government stock route. The original tank stand is nearby. It used to have an aeromotor windmill with a 4 inch pump and 2 inch pipe.</p> <p><u>Statement of Significance</u></p> <p>Wells are of historical significance for their critical provision of water in strategic locations. The construction of many wells are fine examples of stonework using local materials such as Beatonsfield Wells. The significance of providing for stock and stockmen on the government route was integral to the development of the region.</p>
<b>YARRAGADEE</b>						
		-	Yarragadee Cemetery		2	<p><u>History</u></p> <p>The first Cemetery in the area, in 1873 near Yarragadee Homestead where John and Margaret Morrissey were early settlers. They bred cattle for the Colony meat supply and horses for the Indian Army.</p> <p>There are 3 or possibly 5 grave sites of the Morrissey family.</p> <p><u>Statement of Significance</u></p>

**Shire of Mingenew**

**LOCAL HERITAGE SURVEY 2022**

						The cemetery is a place of historical significance, reverence, and sense of place.
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03/03/2022

To whom this concerns,

**Regarding the proposed shed at 46 Victoria Road Mingenew WA 6522**

On behalf of Adji Nominees Pty Ltd of the above address Shoreline Outdoor world verify that the requested planning approval to the shed at the above address will;

A – Still provide adequate direct sun to the property land due to there being enough remaining open space to the surrounding yard.

B – The shed will not impact on free-flowing air to adjoining properties as the home is situated on a corner block

C – There are no extra overlooking issues present or will be caused by erecting a shed in this position, further there is no added height to the floor level of this shed that could cause an overlooking issue to adjoining properties. The shed colour of Surfmist is in keeping with the aesthetics of the area and in particular to this property.

E- The owner requires this shed to shelter stored items and use a small area for domestic workshop jobs. Two vehicles will also be parked to shelter them from the elements and is the best place that this shed will fit adequately and to their needs on this block.

Shoreline Outdoor world trust that these explanations will suffice in order to progress the planning application, however, should you require further information please let us know.

Yours sincerely

*Kitty Boyes*

Kitty Boyes on behalf of Shoreline Outdoor World



**NOTE:**

- DEEMED TO SATISFY SUBFLOOR VENTILATION:  
**NCC SUSPENDED CONCRETE SLABS PART 3.4.1**

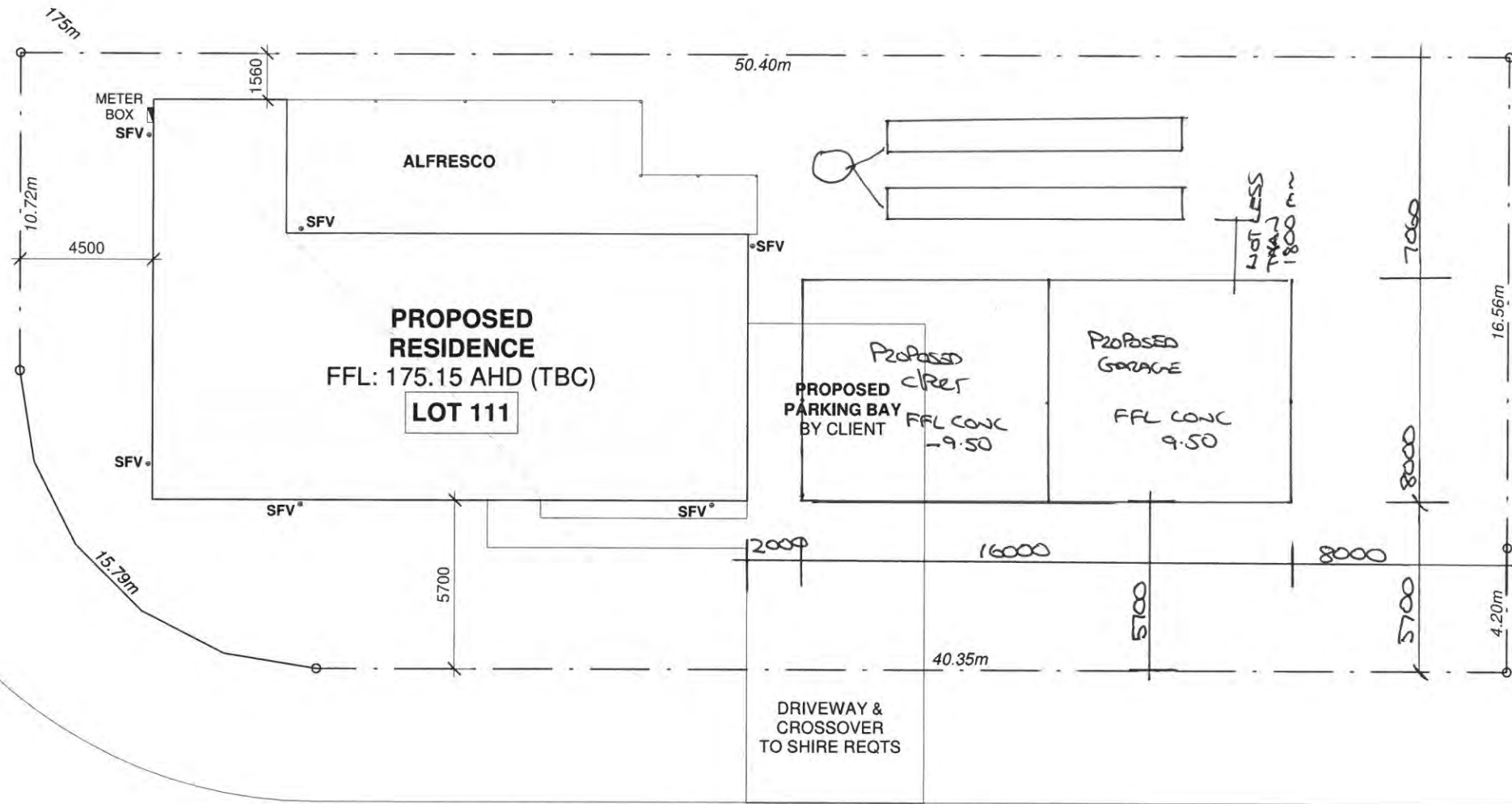
- SUSPENDED SLAB TO COMPLY W/ **BCA TABLE 3.4.1.1**  
 FOR SUB-FLOOR VENTILATION OPENINGS FOR CLIMATE **ZONE C**.  
 MINIMUM AGGREGATE SUBFLOOR VENTILATION OPENINGS -  
 NO MEMBRANE: **6000mm<sup>2</sup>/m OF WALL**

*DRAINAGE NOTE - ROOF AREA = 128m<sup>2</sup> x 0.9 @ 60 = 1920 LTRS*

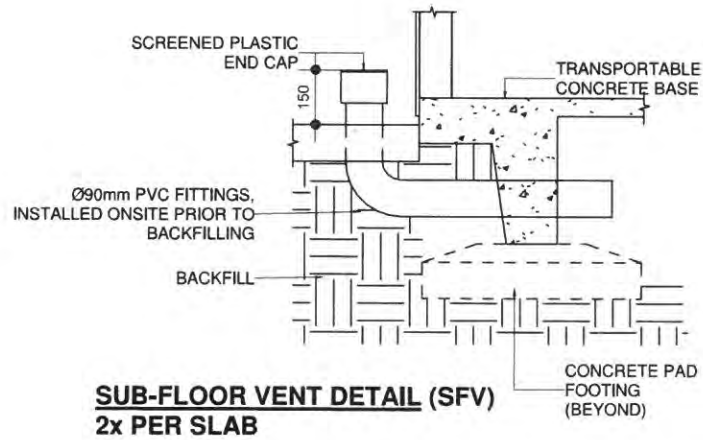
*ALL WATER DIRECTED TO 3000 LTRS RAIN TANK*



**VICTORIA ROAD**



**SHENTON ST.**



**BAL 12.5**

**FOR APPROVAL**

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**TRANS HOMES**  
 A Division Of Quality Builders  
 PO Box 303, Kalamunda WA 6926  
 (08) 9454 9522  
 www.qualitybuilders.com.au



ISSUE	DESCRIPTION	BY	DATE
A	PREPARED PRE-START DRAWINGS	RIR	19/11/2021
	AMENDMENT		

SHEET CONTENT:		
<b>SITE LAYOUT</b>		
DATE:	DRAWN BY:	CHECKED BY:
12/11/2021	RIR	EO
SCALE:	As indicated	

PROPOSED RESIDENCE FOR		
<b>ADJI NOMINEES P/L</b>		
<b>LOT 111 (#46) VICTORIA ROAD, MINGENEW</b>		
PROJECT NO.	DWG. NO.	REV.
TR362	A09	A

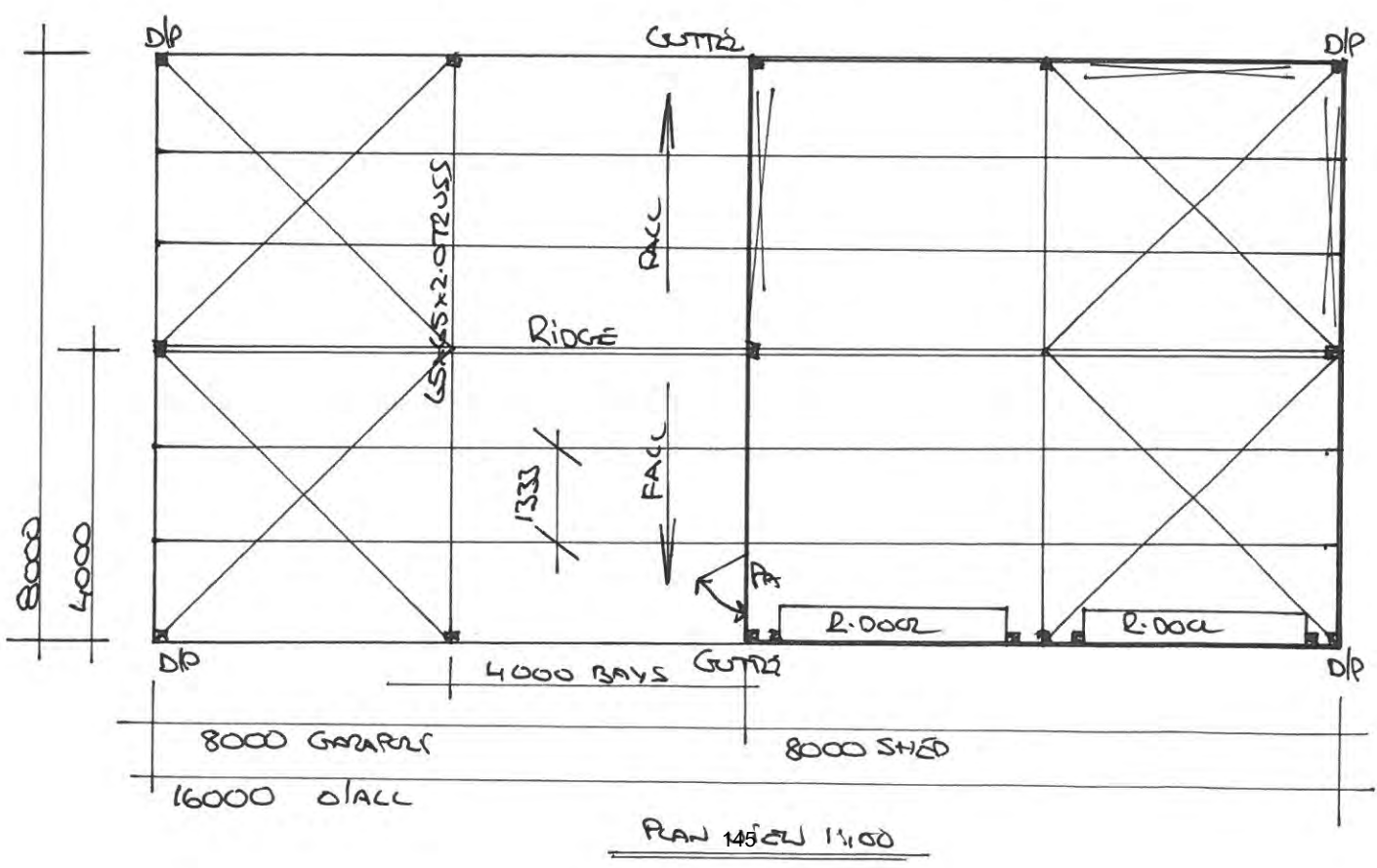
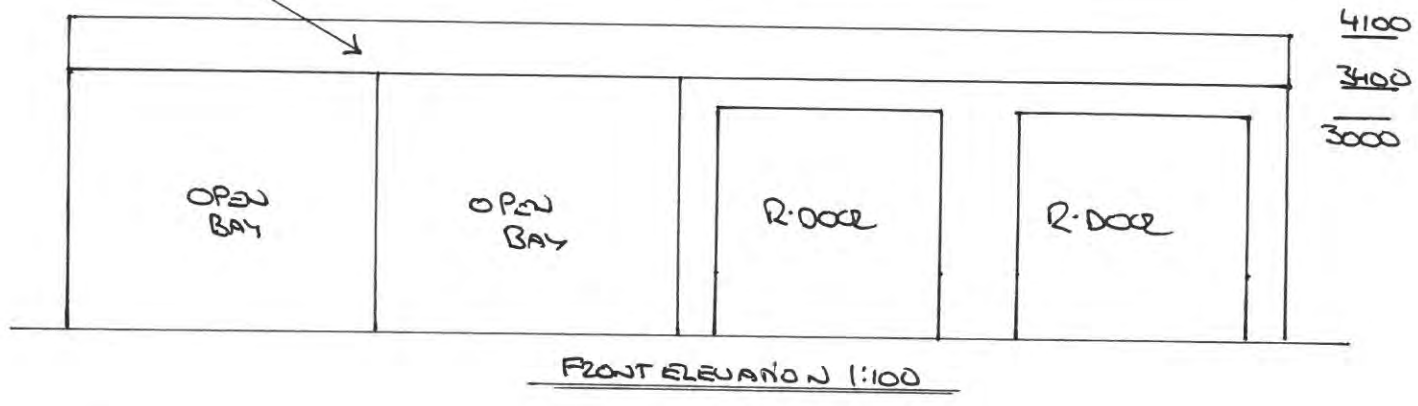
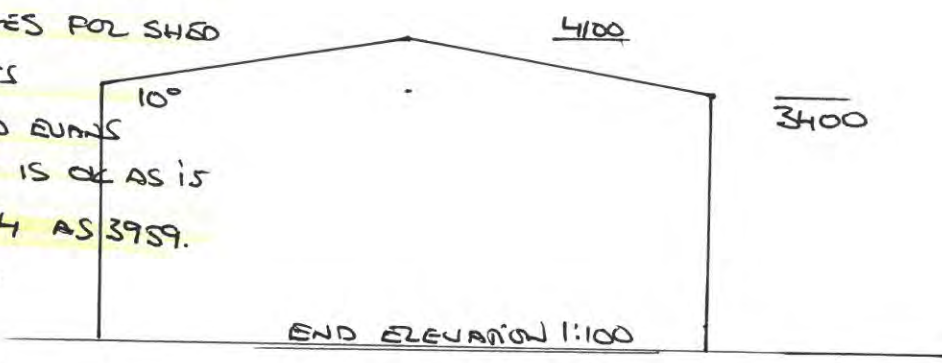
Shoreline Out Door World  
 66 Flores Road , Geraldton . WA 6530  
 PO Box 3223 , Bluff Point , Geraldton WA  
 Tel. 99644447 Fax 99217119  
 leon@shorelineodw.com.au

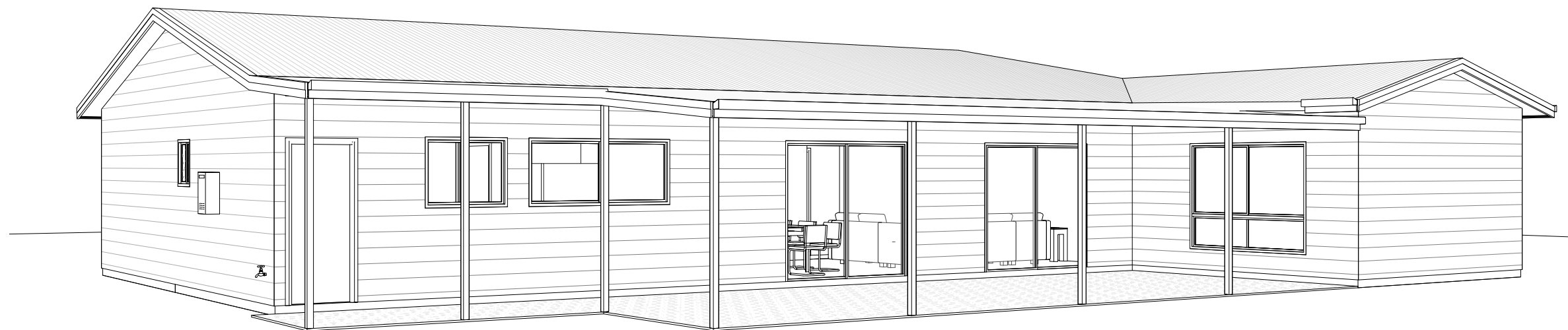
Owner - Murray Thomas  
 Address - Lot 111 (#46) Victoria Street , Mingenew  
 Proposed - Shed and Garaport  
 Scale 1: 100  
 Block area 1025 m2

All storm water run off is to be directed away from footings and boundaries by the owner

BLOCK ASSESSED AT BAL Q.5.  
 SEE ATTACHED PAGES FOR SHED  
 BAL REQUIREMENTS  
 I SPOKE TO LLOYD EVANS  
 E.C.O.G. GARAPORT IS OK AS IS  
 SEE CLAUSE # 5.6.4 AS 3959.

COLORBOND  
 TO SUIT





**BAL 12.5**

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ISSUE	AMENDMENT	BY	DATE
C	PREPARED PRE-START DRAWINGS	RIR	19/11/2021
B	UPDATED W/ ALFRESCO & 2700 CL	RIR	19/08/2021
A	OPTION 2 LAYOUT	RIR	11/08/2021

146

SHEET CONTENT:		
<b>PERSPECTIVE</b>		
DATE:	DRAWN BY:	CHECKED BY:
11/08/2021	RIR	EO
SCALE:	<b>A3</b>	

PROPOSED RESIDENCE FOR		
ADJI NOMINEES P/L		
LOT 111 (#46) VICTORIA ROAD, MINGENEW		
PROJECT NO.	DWG. NO.	REV.
TR362	A00	C

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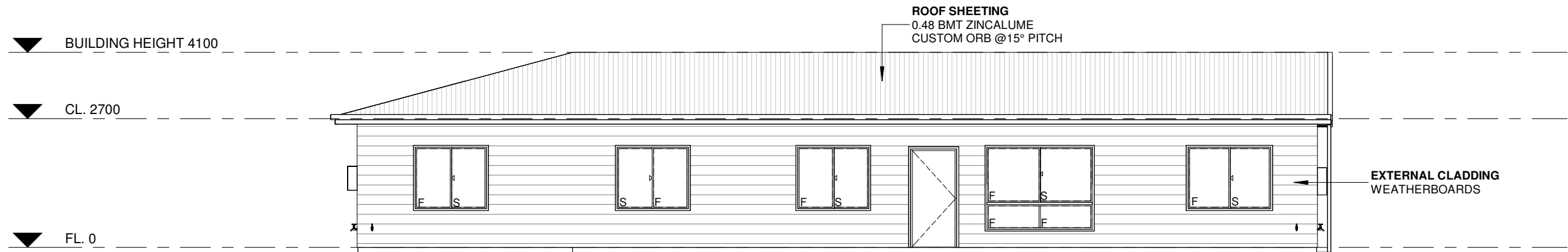
**BAL 12.5**



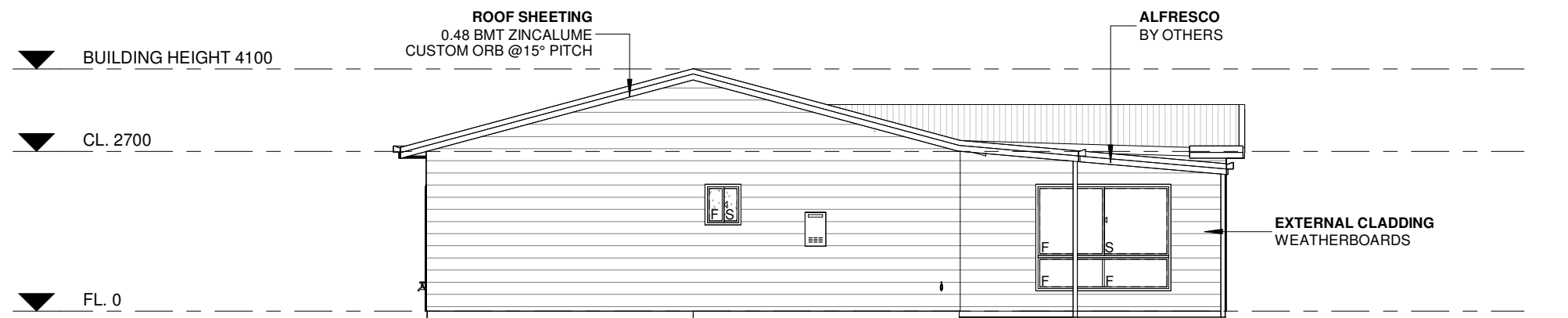
**E1 ELEVATION**  
A02 1 : 100



**E2 ELEVATION**  
A02 1 : 100



**E3 ELEVATION**  
A02 1 : 100



**E4 ELEVATION**  
A02 1 : 100

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ISSUE	AMENDMENT	BY	DATE
C	PREPARED PRE-START DRAWINGS	RIR	30/11/2021
B	PREPARED PRE-START DRAWINGS	RIR	19/11/2021
A	UPDATED W/ ALFRESCO & 2700 CL	RIR	19/08/2021

SHEET CONTENT:		
ELEVATIONS		
DATE:	DRAWN BY:	CHECKED BY:
11/08/2021	RIR	EO
SCALE:	1 : 100	<b>A3</b>

PROPOSED RESIDENCE FOR		
ADJI NOMINEES P/L		
LOT 111 (#46) VICTORIA ROAD, MINGENEW		
PROJECT NO.	DWG. NO.	REV.
TR362	A02	C

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# OUTBUILDINGS

## LOCAL PLANNING POLICY

### PURPOSE

Local Planning Policies assist the local government in making decisions under the Scheme.

It is not intended that a policy be applied rigidly, but each planning application be examined on its merits, with the objectives and intent of the policy the key for assessment. However, it should not be assumed that the local government, in exercising its planning discretion, will be limited to the policy provisions and that mere compliance will result in an approval.

The Shire encourages applicants to produce innovative ways of achieving the stated objectives and acknowledges that these may sit outside the more traditional planning and architectural approaches. In these instances, the local government is open to considering (and encourages) well-presented cases, during pre-application consultation, having due regard to the outcome of any public consultation undertaken and the orderly and proper planning of the locality.

### SCOPE

A Local Planning Policy is not part of the Scheme and does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination. The Scheme prevails should there be any conflict between this Policy and the Scheme.

### OBJECTIVES

1. To provide development standards for outbuildings specific to the Shire of Mingenew, as appropriate.
2. To provide a clear definition of what constitutes an “outbuilding”.
3. To ensure that outbuildings are not used for habitation, commercial or industrial purposes by controlling building size and location.
4. To limit the visual impact of outbuildings.
5. To encourage the use of outbuilding materials and colours that complement the landscape and amenity of the surrounding areas.
6. To ensure that the outbuilding remains an ancillary use to the main dwelling or the principle land use on the property.

### DEFINITIONS

**‘Outbuilding’** means an enclosed non-habitable structure that is detached from any dwelling. For the purpose of this policy an open sided, roofed patio completely detached from the dwelling is also considered an outbuilding. For the purpose of this policy a non-enclosed addition to an existing outbuilding (e.g. veranda, patio, lean-to or carport etc.) shall constitute an extension to that outbuilding.

**‘Front Building Line’** means the closest point of a house to the front boundary, drawn parallel to the that boundary. In the case of a corner lot, the front building line applies to both streets.

## POLICY PROVISIONS

### General

1. Pre-fabricated garden sheds, “cubby houses”, kennels and other animal enclosures (such as aviaries, stables) less than 9m<sup>2</sup> in total aggregate area and less than 2.5m in height (measured from natural ground level) are exempt from this policy provided they are located to the rear of the house, and of a design and colour considered in keeping with the amenity of the area by the local government.
2. Other than for general storage and/or agricultural purposes an outbuilding shall not be used for any commercial or industrial use without prior approval from Council.
3. The storage of accumulated personal items and any items in connection with a commercial or industrial operation (e.g. building materials, earthmoving equipment etc.) is considered contrary to the objectives of this policy and is therefore not considered sufficient justification for an increase in the maximum standards prescribed.

### Height, Size and Setbacks

Outbuildings within the Residential, Rural Townsite or Tourism zones shall;

- (a) be single storey;
- (b) be located behind any dwelling on site;
- (c) meet all setback requirements set out in the Local Planning Scheme and this policy;
- (d) not be approved by the local government on a lot not containing a dwelling;
- (e) be attached to, or setback 1.8m from any dwelling and 1.2m from any septic tank.

The following maximum standards apply to outbuildings:

Zone / Lot Size	Maximum area (m <sup>2</sup> )	Maximum wall length (m)	Maximum wall height (m) <i>(to be measured at natural ground level)</i>	Maximum roof height (m)
Rural, Rural Residential	Exempt from the area and height requirements of this policy			
All other zones - on lots under 1,500m <sup>2</sup>	80	10	4	5
All other zones - on lots over 1,500m <sup>2</sup>	200	N/A	4	5

(Table 1 – Site layout requirements)

### Materials

The use of uncoated metal sheeting (i.e. zinalume or corrugated iron) is only permitted upon land zoned ‘Rural Residential’ or ‘Rural’.

### Consultation

Applications that propose variation to any part of the Policy may require consultation with effected owners and/or occupiers, by means of the Shire writing directly to the surrounding landowners inviting comment, and placement of an advisory sign on-site for a period of not less than 14 days, prior to the application and any received submissions being placed before a meeting of Council for consideration.

*Note: The advertising of a received application that proposes variation to any part of the Policy is undertaken to make the proposal available for inspection in order to provide opportunity for public comment and it should not be construed that final approval will be granted.*

*The local government in determining the application will take into account the submissions received but is not obliged to support those views.*

## ADMINISTRATION

### REFERENCES

*Shire of Mingenew Local Planning Scheme No.4*  
*Residential Design Codes Western Australia*  
*Planning and Development Act 2005*  
*Planning and Development (Local Planning Schemes) Regulations 2015*

### ADOPTION

VERSION	STATUS	DATE	REFERENCE
DRAFT V1	Advertising	21/2/18	Minute Ref: 9.4.1
FINAL	Adoption	17/4/19	Minute Ref: 17041908
REVISION 1	Adoption	21/8/19	Minute Ref: 11.1

### REVIEW

Review timeframe:        Annually  
Review responsibility:    Chief Executive Officer

## TOPIC: POWER RESTORATION DURING FIRE SEASON

### ISSUE SUMMARY:

Regional areas are suffering from lengthier power outages during fire season as utility providers generally seek to avoid working during Total Fire Bans (TFBs) or periods of high fire danger, despite there being legislative exemptions available to them. Whilst the need to perform work safely is certainly important, the impact on regional residents and businesses is significant, particularly for more vulnerable residents who may not have access to generators. Utility providers – potentially in partnership with local governments or bush fire brigades – could provide greater fire suppression equipment when restoring power during such times to reduce the risk and allow for shorter outages.

### KEY POINTS:

- Extended power outages for regional communities have multiple impacts
  - They also result in telecommunications outages
    - A loss of power and telecommunications makes it virtually impossible for businesses to operate
  - They disproportionately impact vulnerable members of the community, who are less likely to have their own generators
- Whilst exemptions exist for Western Power to restore services during periods of TFB and high fire danger, these conditions are anecdotally often used as reasons why power restoration cannot or does not occur
  - The reasoning for this is not entirely clear and contact is being made with Western Power to gain a clearer understanding; presumably there are risk/health and safety considerations
- Assets exist in rural communities (Shire and volunteer Bush Fire Brigade equipment) which could be potentially made available to support power restoration activities during times of high fire danger

### BACKGROUND:

In response to item 11.3.1 Exemption for Western Power to Attend to Power Outages During Total Fire Bans and Harvest Vehicle Movement Bans at the WALGA Northern Country Zone's 28 April 2020 meeting, the following information was provided:

#### Existing Exemptions:

##### *Total Fire Bans*

Western Power has a conditional exemption under the Bush Fires Act 1954 (Section 22C) to continue planned and unplanned tasks during a TFB. The exemption applies to Western Power employees and contractors. This provides Western Power with the capacity to undertake planned and unplanned work on a TFB day as long as they follow the conditions in their exemption.

When the forecast fire danger rating (FDR) is issued as catastrophic, then all planned work must cease. Unplanned work may continue as long as the conditions in their exemption is being met. For unidentifiable faults regarding instalment of power, it is only to be undertaken on a falling and not before the FDI falls below 32. In an emergency, DFES may request the reinstalment of power by the network operator.



### *Total Fire Ban Days when the Fire Danger Rating Reaches Catastrophic*

Bush Fires Regulations 1954 allow for certain prescribed activities to be undertaken on a total fire ban day, by essential service providers when the fire danger rating reaches catastrophic. Prescribed urgent works activities include hot works, road works and off-road activity (as defined within the regulations).

These activities can be undertaken by essential service providers, as long as all prescribed conditions, including notification are complied with. Essential service is defined as:

essential service means any of the following -

- a) water supply, sewerage or drainage services;
- b) electricity or gas services;
- c) telecommunications services;
- d) public transport services;

Urgent works is defined as: works, in relation to infrastructure used in the provision of an essential service, means repairs or maintenance necessary for the continued provision, or restoration, of the service

### *Harvest and Vehicle Movement Bans (HVMBs)*

A HVMB declared does not stop the provision of essential services being carried out. Regulation 24ZH(3) allows for off-road activity (as defined within the regulations) to continue if carried out as part of urgent works on infrastructure used in the provision of an essential service.

### **Recent Reports:**

The Independent Review of Christmas 2021 Power Outages Final Report found that:

- "The extended outages (for example those longer than 12 hours) were largely due to the higher fire risk conditions. Western Power takes additional actions during these conditions to prevent its network starting a fire."
- "The restoration of power on days of higher fire risk needs to be managed in a way that minimises the risk of starting a fire. However, the procedures to restore power on higher fire risk days often delay restoration of power to customers."
- "Western Power's fire risk management procedures include the requirement to inspect the power line to identify the cause of the fault before the line can be reenergised on higher fire risk days. The activities under these procedures can add many hours to the power restoration process."
- "Western Power's approach to fire risk should be considered in the context of Western Power providing an essential service and reconnecting customers without power is a priority."
- "The Western Power DFES TFB exemption does allow DFES to request re-instatement of power in an emergency however this appears to be rarely used and there are no documented procedures on how to apply that request."

Recommendation 4 of the Review calls for "Western Power to work with key stakeholders such as the Department of Fire and Emergency Services and Local Government Authorities, to review Western Power's fire risk management approach with regard to the restoration of electricity supply on higher fire risk days."

Full report: <https://www.wa.gov.au/system/files/2022-03/Independent-Review-Christmas-2021-power-outages-Report-Final.pdf>

## **OPPORTUNITIES AND PROPOSED ACTIONS:**

- ◆ Implementation of Recommendation 4 of the abovementioned Report, enabling Local Governments and communities to better understand constraints to power restoration, and to potentially assist to address fire risks
  - The Shire of Mingenew would welcome the opportunity to engage in this process
- ◆ Local Governments and Bush Fire Brigades have access to firefighting equipment that could be deployed to support Western Power to restore services during times of high fire danger
- ◆ The development of some form of MOU to support such partnerships would potentially enable more service restoration activities during high fire danger periods, reducing the impact on regional communities
- ◆ The Department of Fire and Emergency Services is progressing the review of current emergency services Acts (the Fire Brigades Act 1942, the Bush Fires Act 1954 and the Fire and Emergency Services Act of 1998) to create a single comprehensive Consolidated Emergency Services (CES) Act
  - This process could provide greater clarity and/or flexibility to assist with swifter restoration of electricity services during periods of elevated fire danger

## **DESIRED OUTCOMES:**

- ◆ Implementation of Recommendation 4 of The Independent Review of Christmas 2021 Power Outages Final Report
- ◆ More utilisation of exemptions to restore power services during periods of high fire danger (safely supported by appropriate fire control equipment)
- ◆ An improved Consolidated Emergency Services Act which allows for swifter restoration of power during periods of elevated fire danger
- ◆ Fewer and shorter power outages during periods of high fire danger

Our desired longer-term outcomes are:

- ◆ Increased resilience in the electricity network to fundamentally reduce the frequency of outages

## **CONTACT:**

Nils Hay, CEO Shire of Mingenew

Phone: 08 9928 1102

Mobile: 0419 647 661

Email: [ceo@mingenew.wa.gov.au](mailto:ceo@mingenew.wa.gov.au)



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## REQUEST FOR TENDER

<b>Request for Tender (RFT)</b>	Mingenew Mullewa Road Line Marking and RRPMS
<b>RFT Number</b>	RFT8 2021/22
<b>Deadline</b>	10am on Monday 14 March 2022 AWST
<b>RFT Lodgement</b>	RFT submissions must be lodged via email to <a href="mailto:tenders@mingenew.wa.gov.au">tenders@mingenew.wa.gov.au</a>

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## **PART 1 OVERVIEW**

### **1.1 Request for Tenders**

The Principal requests the submission of tenders by suitably qualified and experienced contractors for the installation of line marking and RRPMS on the Mingenew-Mullewa Road SLK 0.45 to 31.09 in accordance with Main Roads Western Australia (MRWA) standard drawings. The nature and extent of the works is to be ascertained by reference to the specifications and conditions of contract. The scope of works may include but is not limited to the following.

- (1) Audible Edge Line marking
- (2) Centre Line marking
- (3) Retroreflective Raised Pavement Markers (RRPMS)
- (4) Traffic management

Rates quoted are to be inclusive of all costs and expenses necessary to perform all duties required for the project.

A detailed description of the Principal's requirements is contained in Part 3 Specifications.

### **1.2 Tender Documents**

This Request for Tender is comprised of the following parts:

- |            |  |
|------------|--|
| Part 1     | Overview (Read and Keep)                       |
| Part 2     | Conditions of Tendering (Read and Keep)        |
| Part 3     | Specifications (Read and Keep)                 |
| Part 4     | General Conditions of Contract (Read and Keep) |
| Part 5     | Tender Form (Complete and Return)              |
| Annexure A | Formal Instrument of Agreement (Read and Keep) |
| Annexure B | Pricing Schedule                               |
| Annexure C | MRWA Drawings                                  |

### **1.3 How to Prepare Your Tender**

- (1) Carefully read all parts of this Request.
- (2) Ensure you understand the Requirements.

## PART ONE – READ AND KEEP THIS PART

- (3) Complete the Tender Form contained in Part 5 in all respects and attach any associated documents.
- (4) Ensure the Tender Form are signed by the authorised Tenderer's representative
- (5) Lodge the Tender as required by **clause 2.6** before the Deadline.

## PART TWO – READ AND KEEP THIS PART

### PART 2 CONDITIONS OF TENDERING

#### 2.1 Definitions

In this Request, the following words and expressions have the meanings specified in the table below:

<b>TERM</b>	<b>DEFINITION</b>
<b>Annexures</b>	Any contract specification documents annexed to this Request.
<b>Attachments</b>	The documents attached by a Tenderer as part of a Tender.
<b>Contact Officer</b>	Means the person referred to in clause 2.3.
<b>Contractor</b>	Means the person or persons, corporation or corporations whose Tender is accepted by the Principal, including the executors or administrators, successors and assignments of such person or persons, corporation or corporations.
<b>Deadline</b>	The deadline for lodgement of Tenders.
<b>General Conditions of Contract</b>	Means the General Conditions of Contract as are contained in Part 4 of this Request.
<b>Principal</b>	Shire of Mingenew
<b>Request</b>	This Request for Tender comprising all Parts and Annexures
<b>Requirements</b>	All requirements, terms and conditions stipulated in this Request.
<b>Selection Criteria</b>	The Criteria used by the Principal in evaluating Tenders as stipulated in Part 5 of this Request.
<b>Site</b>	Site or sites on which works are proposed to be undertaken or goods or services provided pursuant to this Request
<b>Special Conditions</b>	The additional contractual terms contained in an Annexure labelled 'Special Conditions of Contract' (if applicable).
<b>Specifications</b>	The specifications contained in Part 3 of this Request.
<b>Tender</b>	The completed Tender Form, Response to the Selection Criteria and Attachments submitted by a Tenderer
<b>Tender Documents</b>	The documents referred to in clause 1.2
<b>Tenderer</b>	Someone who has or intends to submit a Tender to the Principal.

#### 2.2 Conditions of Tendering

The Conditions of Tender are the conditions under which the Principal will receive and evaluate Tenders. The Principal may reject a Tender that does not comply with all terms of the Request.

## PART TWO – READ AND KEEP THIS PART

### 2.3 Contact Officer

Tenderers should not rely on any information provided by any person other than the person listed below:

**Name:** Antoinette Krause

**Email:** antoinette.krause@ghd.com

Tenderers must direct all communications concerning this Request to the above contact.

The Principal reserves the right to:

- (a) not answer a question asked by a Tenderer; and
- (b) provide any answers to questions raised by a Tenderer to any other Tenderer, on a non-attributable basis.

### 2.4 Lodgement of Tenders by Deadline

- (1) Tenders must be received by the Principal by the Deadline.
- (2) The Deadline for this Request is **10:00 A.M.** on **14 March 2022** (Western Standard Time).
- (3) Tenderers should allow sufficient time for Tender lodgement, including time that may be required for any problem analysis and resolution prior to the Deadline.

### 2.5 Form of Tender

- (1) The Tenders must include the tender number and tender title and otherwise comply with the Conditions of Tendering and this Request.
- (2) The Tender document should only be signed by a representative of the Tenderer who is authorised to do so.
- (3) All pages must be numbered consecutively and the Tender must include an index. Any brochures or pamphlets must be attached to the Tender.
- (4) Tenderers are to assume that the Principal has no previous knowledge of the Tenderer's organisation, activities or experience. Tenderers should ensure that sufficient information is included in their Tender to thoroughly address the Requirements and the Selection Criteria.

### 2.6 Manner of Lodgement

- (1) Tenders must be submitted electronically by:
  - (a) Email to **tenders@mingenew.wa.gov.au**

## PART TWO – READ AND KEEP THIS PART

- (2) If Tenderers have obtained Request documentation other than from <https://mingenew.wa.gov.au/tenders/>, they must visit <https://mingenew.wa.gov.au/tenders/>, register as a user and download the Tender documentation for this Request.
- (3) In submitting their Tender electronically, Tenderers represent that they have taken reasonable steps to ensure that electronic Tender files are free of viruses, worms or other disabling features which may affect the Principal's provider portal and/or the Principal's computing environment. Responses found to contain viruses, worms or other disabling features may be excluded from the evaluation process.
- (4) Tenders submitted in any manner other than that described in subclause (1) **will not** be accepted.

### 2.7 Tenderlink Access

Not used

### 2.8 Disclaimer and acknowledgement

Tenderers acknowledge that:

- (a) although the Principal has implemented security measures, the Principal does not warrant that unauthorised access to information and data transmitted via the internet by the Tenderer will not occur; and
- (b) lodgement of their Tender on time and in accordance with these Conditions of Tendering is entirely their responsibility; and
- (c) the Principal will not be liable for any loss, damage, costs or expenses incurred by Tenderers or any other person if, for any reason, a Tender or any other material or communication relevant to this Request is not received on time, is corrupted or altered or otherwise is not received as sent, cannot be read or decrypted, or has its security or integrity compromised.

### 2.9 Confidentiality of Tender Information

- (1) The Principal will treat all information provided in a Tender as confidential and will not use it other than for purposes of, or related to, the Tender evaluation or as otherwise required by law or this Request.
- (2) Documents and other information relevant to the contract may be disclosed when required by law under the *Freedom of Information Act 1992*, under a Court order or this Request.

### 2.10 Tender Validity Period

All Tenders will remain valid for:

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- (a) a period of ninety (90) days from the Deadline; or
- (b) forty-five (45) days from the Principal's resolution for determining the outcome of this procurement process,

whichever is the later, unless extended on mutual agreement between the Principal and the Tenderer in writing.

### 2.11 Alternative Tenders

- (1) The term “**Alternative Tender**” within this Request shall mean:
  - (a) Tenders submitted and identified by a Tenderer as an “Alternative Tender”;
  - (b) Tenders submitted other than in accordance with the Requirements; or
  - (c) Tenders not submitted using the Tender Form.
- (2) All Alternative Tenders must be accompanied by a conforming Tender. Alternative Tenders will only be considered if accompanied by a conforming Tender.
- (3) Tenders submitted as Alternative Tenders or made subject to conditions other than the General and Special Conditions of Contract must in all cases be clearly marked ‘Alternative Tender’. The document must clearly specify wherever it fails to comply with the Requirements, and state the reasons for each non-compliance. It must demonstrate, in detail, how the Alternative Tender will benefit the Principal.
- (4) The Principal may in its absolute discretion reject any alternative Tender as a non-conforming Tender.

### 2.12 Tenders to Inform Themselves

- (1) Tenderers will be deemed to have:
  - (a) examined this Request and any other information available in writing to Tenderers for the purpose of tendering;
  - (b) examined all further information relevant to the risks, contingencies, and other circumstances having an effect on their Tender which is obtainable by the making of reasonable enquires;
  - (c) satisfied themselves as to the correctness and sufficiency of their Tenders including tendered prices which will be deemed to cover the cost of complying with all the Requirements and of all matters and things necessary for the due and proper performance and completion of the work described therein;
  - (d) examined the Site and surroundings; and

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- (e) satisfied themselves they have a full set of the Tender Documents and all relevant Annexures.

### **2.13 Warranties**

By submitting a Tender, a Tenderer warrants that:

- (a) all information contained in the Tender is accurate;
- (b) the Tender is in all respects an independent Tender; and
- (c) in the preparation of the Tender, no collusion has taken place between the Tenderer and any other Tenderer or, except to the extent specifically disclosed in the Tender, between the Tenderer and any other interested party.

### **2.14 Joint Tenders**

Where a Tender is lodged in the names of two or more persons or corporations, either by way of a joint venture, partnership or otherwise, irrespective of the relationship between the parties, each person or corporation shall be jointly and severally bound by the terms of the Tender and, if the Tender is accepted, shall be jointly and severally liable under any resulting agreement with the Principal.

### **2.15 Exclusion of liability**

Tenderers acknowledge and agree that the Principal will not be liable to any Tenderer on the basis of promissory estoppel, quantum meruit or other contractual, quasi contractual or restitutionary grounds whatsoever or in negligence as a consequence of any matter relating or incidental to a Tenderer's participation in this Request for Tender process including any circumstances where:

- (a) a tenderer is not invited to participate in any subsequent process following completion of this Request;
- (b) the Principal varies or terminates the Request;
- (c) the Principal decides not to contract for all or any of the Requirements; or
- (d) the Principal exercises or fails to exercise any of its other rights under or in relation to this Request.

### **2.16 Alterations**

- (1) The Tenderer must not alter or add to the Request documents unless required by these Conditions of Tendering.

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- (2) The Principal may issue an addendum to all registered Tenderers where matters of significance make it necessary to amend or supplement the issued Request documents before the Deadline.
- (3) Any addendum will be issued through <https://mingenew.wa.gov.au/tenders/>, or such other appropriate means that will reasonably ensure that all potential Tenderers are given fair and equal access to information relating to this Request.
- (4) When an addendum is issued, Tenderlink.com will send a system generated email to the email address of all registered users who have original Request documentation, advising them of the issuance of an addendum.

### 2.17 Price Basis

The Principal is to receive tenders in which the tendered rates will remain fixed, unless other price variation provision is available in this Request documentation.

### 2.18 In House Tenders

The Principal does not intend to submit an in-house Tender.

### 2.19 Risk Assessment

- (1) The Principal may have access to and give consideration to:
  - (a) any risk assessment undertaken by any credit rating agency;
  - (b) any financial analytical assessment undertaken by any agency; and
  - (c) any information produced by the Bank, financial institution, or accountant of a Tenderer;so as to assess that Tender and may consider such materials in the assessment of Tenders.
- (2) Tenderers may be required to provide to the Principal (or its nominated agent) upon request all such information as the Principal reasonably requires to satisfy itself that Tenderers are financially viable and have the financial capability to satisfy the Requirements and meet their obligations under any proposed Contract. The Principal reserves the right to engage (at its own cost) an independent financial assessor as a nominated agent to conduct financial assessments under conditions of strict confidentiality. For this assessment to be completed, a representative from the nominated agent may contact any Tenderer concerning the financial information that the Tenderer is required to provide.
- (3) The financial assessment is specifically for use by the Principal for the purpose of assessing Tenders and will be treated as strictly confidential.



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### **2.20 Tender Opening**

- (1) Tenders will be opened in the Principal's offices at the same day of Deadline. All Tenderers and members of the public may attend or be represented at the opening of Tenders.
- (2) The names of the persons who submitted the Tender by the Deadline will be read out at the Tender Opening. No discussions will be entered into between Tenderers and the Principal's officers present or otherwise, concerning the Tenders submitted.

### **2.21 Rejection of Tenders**

- (1) A Tender will be rejected without consideration in the event that:
  - (a) it is not submitted before the Deadline; or
  - (b) it is not submitted in the manner specified in the Request.
- (2) A Tender may be rejected without consideration in the event that it fails to comply with any Requirements of the Request.

### **2.22 Evaluation of Tenders**

#### **2.22.1 Clarification of Tenders**

- (1) Following the receipt of Tenders, the Principal, in its absolute discretion, may:
  - (a) use any relevant information obtained in relation to a Tender (whether through this Request, previous experience with a Tenderer, its nominated staff or sub-contractors or by independent inquiry) in the evaluation of Tenders;
  - (b) enter into discussions or negotiations for minor variations with any one or more Tenderers; and
  - (c) seek clarification or additional information from any Tenderer.
- (2) Tenderers must comply with any requests to provide additional information or clarification in relation to their Tender within the timeframe specified.
- (3) The Principal may include or exclude from consideration in the evaluation of Tenders any additional information provided by Tenderers, whether received in response to a request or otherwise.

#### **2.22.2 Evaluation Team**

The Tenders will be evaluated by an evaluation team, which may include external experts, as selected by the Principal in its absolute discretion.

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### **2.22.3 Evaluation Stages**

- (1) Unless otherwise determined by the Principal in its discretion, the evaluation process will have two consecutive stages comprising:
  - (a) Evaluation Stage One: Compliance Stage
  - (b) Evaluation Stage Two: Assessment Stageas described further below.

### **2.22.4 Evaluation Stage One: Compliance Stage**

- (1) This stage will involve scrutinising the Tenders against compliance criteria referred in Part Five of this Request.
- (2) Each Tender will be assessed on a Yes/No basis as to whether the criterion is satisfactorily met. An assessment of 'No' against any criterion may eliminate the Tender from further consideration. It is Tenderer's responsibility to ensure that all documents to support their response to Compliance Criteria are provided.
- (3) Tenderers who do not meet the compliance criteria may not be evaluated for the next stage of evaluation (Evaluation Stage Two – Selection Stage).

### **2.22.5 Evaluation Stage Two: Assessment Stage**

- (1) This stage will involve scrutinising the Tenders against selection criteria referred in Part 5 of this Request.
- (2) A scoring system will be used as part of the assessment of the selection criteria. Unless otherwise stated, a Tender that provides all the information requested will be assessed as satisfactory. Each criterion will be weighted to indicate the relative degree of importance that the Principal places on the relevant criterion. The extent to which a Tender demonstrates greater satisfaction of each of these criteria will result in a greater score. The aggregate score of each Tender will be used as one of the factors in the final assessment of the selection criteria and in the overall assessment of value for money.
- (3) During the Assessment Stage the Tenderers may be short listed and may also be required to clarify their Tender, make a presentation, demonstrate the product/solution offered and/or open premises for inspection where applicable.
- (4) Referees may also be contacted prior to the selection of the successful Tender.
- (5) Risk assessment of the Tenders will additionally form an integral part of the Assessment Stage.

## 2.23 Principal's Policies

The following policies of the Principal may also be considered in the Assessment Stage and may affect selection of a Tender:

Purchasing Policy  
Regional Price Preference Policy

The Principal's policies are available at the following link:

<https://mingenew.wa.gov.au/wp-content/uploads/2021/07/Council-Policy-Manual-current-asat-16-December-2020-NPP211528.pdf>

## 2.24 Acceptance of Tenders

- (1) The Principal may accept a Tender in whole or in part.
- (2) The Principal is not bound to accept the lowest price Tender or the highest ranked Tender according to the Selection Criteria and may decline to accept any Tender.

## 2.25 Notification and Formation of Contract

- (1) No Tender is to be deemed accepted until the Principal has notified the successful Tenderer in writing that its Tender has been accepted.
- (2) Upon acceptance of a Tender by the Principal, the completed Tender Documents and any correspondence between the successful Tenderer and the Principal in which the Principal gives written notice of its acceptance of any minor variation to the Specifications shall constitute the contract between the Principal and the Tenderer.
- (3) The successful Tenderer shall then be required to execute a formal agreement in the form included in **Annexure A** with seven (7) days of receipt of the notice of acceptance.
- (4) All Tenderers will be advised of the Tender outcome in writing by the Principal within ten (10) working days of a Tender being accepted by the Principal.

## 2.26 Intellectual Property

- (1) The Request and such intellectual property rights as may exist in the information contained in the Request shall remain the property of the Principal. A Tenderer is only permitted to use the Request for the purpose of preparing a Tender in response and for the purpose of conducting any contract negotiations with the Principal.
- (2) The Tenderer authorises the Principal, its officers, employees, agents and advisers to adapt, modify, disclose, reproduce or do anything else necessary (in the Principal's sole opinion) to the whole or any portion of the Tender for the purposes of:

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- (a) Tender evaluation;
  - (b) negotiating and/or entering into a contract with any party for the delivery of the Principal's Requirements or similar requirements;
  - (c) managing a contract with a successful Tenderer (if any); or
  - (d) anything else related to the above purposes, including governmental and parliamentary auditing and reporting requirements.
- (3) All documents, materials, articles and information submitted by the Tenderer as part of, or in support of, the Tender, will become, upon submission, the absolute property of the Principal, and will not be returned to the Tenderer at the conclusion of the this procurement process, provided that the Tenderer is entitled to retain copyright and other intellectual property rights therein, unless otherwise provided by the Contract.

### **2.27 Confidentiality**

- (1) The Tenderer must keep confidential all information concerning the Principal, received as a result of, or in connection with, the submission of a Tender which the Principal has indicated to Tenderers is confidential or which Tenderers know or ought to know is confidential.
- (2) The Principal reserves the right to require that information concerning the Principal, received by a Tenderer as a result of, or in connection with, the submission of a Tender (and copies of such information) be either destroyed by the Tenderer or alternatively returned to the Principal at any time. The Principal may also require that the Tenderer provide evidence (in a form satisfactory to the Principal) that any Principal's requirements in this respect have been fully complied with.

### **2.28 Canvassing of Officials**

If the Tenderer, whether personally or by an agent, canvasses any of the Principal's councillors or officers (as the case may be) with a view to influencing the acceptance of any Tender made by it or any other Tenderer, then regardless of such canvassing having any influence on the acceptance of such Tender, the Principal may at its absolute discretion omit the Tender submitted by the Tenderer from consideration.

### **2.29 Conflict of Interest**

- (1) Tenderers must not place themselves in a position which may, or does give rise to a conflict of interest between themselves and the Principal during the Tender Process.
- (2) If any actual or potential conflict of interest with the Principal arises at any time during the Tender Process, the Tenderer is to immediately notify the Principal in writing.

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- (3) In the event of an actual or potential conflict of interest the Principal may, in its absolute discretion:
- (a) resolve any actual or potential conflict of interest with a Tenderer; or
  - (b) refuse to consider the Tender lodged by such a Tenderer; or
  - (c) take any other action it considers appropriate.

### **2.30 Identify of the Tenderer**

- (1) The identity of the Tenderer is fundamental to the Principal.
- (2) The Tenderer will be the person, persons, corporation or corporations named as the Tenderer in Part 5 – Tender Form and whose execution appears on the Tender Form in Part 5 of this Request. Upon acceptance of the Tender, the Tenderer will become the Contractor.

### **2.31 Costs of Tendering**

The Principal will not be liable for payment to the Tenderer for any costs, losses or expenses incurred by the Tenderer in preparing their Tender.

### **2.32 Request for Debriefing**

- (1) If requested to do so, the Principal will provide a debriefing for an unsuccessful Tenderer after either:
- (a) a contract has been exchanged for the supply of the Requirements; or
  - (b) the Principal decides not to award a contract for the supply of the Requirements.
- (2) A Tenderer who would like a debriefing should contact the Contact Officer.

## **PART 3 SPECIFICATIONS**

### **Background**

In October 2020, the commonwealth Government announced their intent to provide funding for the Regional Road Safety Program (RRSP). The purpose of this program is to provide cost-effective and life-saving treatments for roads in regional areas. The Shire of Mingenew has received approval for funding for sealing of existing shoulders as well as line marking for Mingenew Mullewa Rd SLK 0.45 to 31.09.

The RRSP guidelines require Audible Edge Lines (AEL) to be installed on all completed projects that have a sealed surface of 7m or greater, with complimentary centre lines and edge lines to be provide in accordance with MRWA drawings 201131-0040 and 201131-0039.

### **Scope of Work**

Mingenew-Mullewa Road SLK 0.45 to 31.09:

- a) Traffic management
- b) Set out and spotting
- c) Audible Edge Line marking
- d) Centre Line marking
- e) Retroreflective Raised Pavement Markers (RRPMs)

A typical cross section indicating finished seal widths have been provided in Annexure C.

A survey model of the road (used to calculate sight distances) will be built by others. An excel spreadsheet with SLKs and line marking details will be provided.

### **Standards and Specifications**

The following specifications will apply:

- a) MRWA Specification 604 Pavement Marking
- b) MRWA Drawing 201131-0039-1 (Refer Annexure C)
- c) MRWA Drawing 201131-0040 (Refer Annexure C)
- d) MRWA Drawing 201031-0027-5 RRPMs General Applications

and any other applicable MRWA specifications and drawings not listed above that may be required to complete the works.

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## PART 4 GENERAL CONDITIONS OF CONTRACT

### PART A – GENERAL

#### 4.1 Definitions

In this Contract, except where the context otherwise requires:

**‘Approval’** means any certificate, licence, consent, permit, approval, authority or requirement of any Authority or any organisation having jurisdiction in connection with the provision of the Work under the Contract.

**‘Australian Statistician’** means the person appointed as the Australian Statistician under the *Australian Bureau of Statistics Act 1975* (Cth) (and acting in that capacity).

**‘Authority’** means any government or governmental, administrative, monetary, fiscal or judicial body, department, commission, authority, tribunal, agency, Minister or entity in Western Australia or the Commonwealth of Australia.

**‘Business Days’** means a day that is not a Saturday, Sunday, a public holiday in Western Australia, or 27, 28, 29, 30 or 31 December.

**‘Clause’** means a clause of these General Conditions unless otherwise indicated.

**‘Completion’** means that stage in the carrying out and completion of the Works when the Principal determines that the Works are complete and meet the requirements of this Contract except for Minor Defects and all certificates, documents, warranties, guarantees and other information which, in the Principal’s opinion, are essential for the use, operation and maintenance of the Works have been supplied to the Principal.

**‘Completion Certificate’** means in relation to Works, a certificate issued by the Principal under **clause 4.63** evidencing the Date of Completion.

**‘Completion Date’** means the date for Completion specified in the Contract Details.

**‘Confidential Information’** means all of the Principal’s information which:

- (a) is disclosed or otherwise made available to, or acquired directly or indirectly by, the Contractor at any time;
- (b) relates to the Principal’s or any Local Government’s past, existing or future business, strategic plans or operations, finances, or customers (including any information that is derived from such information);
- (c) is in oral or visual form, or is recorded or stored in a Document, and includes this Contract,

but does not include information which:

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- (d) is or becomes generally and publicly available other than as a result of a breach of this Contract;
- (e) is in the possession of the Contractor without restriction in relation to disclosure on or before the date on which it is disclosed to or acquired by the Contractor; or
- (f) has been independently developed by the Contractor or acquired from a third party not the subject to a duty of confidence to the Principal.

**‘Consequential Loss’** means any loss of production, loss of revenue, loss of profit, loss of business reputation, business interruptions, loss of opportunities, loss of anticipated savings or wasted overheads.

**‘Construction Contracts Act’** means the *Construction Contracts Act 2004* (WA).

**‘Construction Schedule’** means a written statement showing the dates by which, or the times within which, the various stages or portions of the works under contract are to be carried out or completed, which shall be deemed a Contract Document.

**‘Consumer Price Index’** means the index published by the Australian Bureau of Statistics known as the table 2 index - 6401.0 (weighted average of eight cities for all groups) or if that index is suspended or discontinued, the index substituted for it by the Australian Statistician.

**‘Contamination’** has the meaning given to “contaminated” in section 4 of the *Contaminated Sites Act 2003*.

**‘Contract’** means the contract comprising:

- the Request;
- the Tender;
- all written variations and clarifications agreed by the Principal and the Tenderer;
- any letter of intention to award a contract to the successful Tenderer;
- the Letter of Acceptance;
- any Instrument of Agreement; and,
- the Purchase Order(s).

**‘Contract Details’** means the contract information in **Schedule 1** to these General Conditions.

**‘Contract Price’** means the prices or rates specified as such in the Contract Details but excluding any additions or deductions, which may be required to be made pursuant to this Contract.



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**‘Contractor’** means the person or persons, corporation or corporations whose Tender is accepted by the Principal, and includes the executors or administrators, successors and assignments of such person or persons, corporation or corporations.

**‘Contractor’s Personnel’** means any and all personnel engaged by the Contractor or a related body corporate, including its directors, officers, employees, agents, representatives, Subcontractors and any director, officer, employee, agent or representatives of any Subcontractor, and any other person engaged or employed by, or on behalf of, the Contractor.

**‘Contractor’s Representative’** is the person named as such in the Contract Details or any replacement person notified to the Principal.

**‘Contractor’s Technical Material’** means all Technical Material which is:

- (a) prepared, or required to be prepared, by or on behalf of the Contractor under this Contract;
- (b) delivered, or required to be delivered, by or on behalf of the Contractor to the Principal under this Contract; or
- (c) incorporated into Technical Material described in paragraph (a) or (b) of this definition.

**‘Date of Completion’** means the date determined by the Principal’s Representative (acting reasonably) as the date upon which Completion was reached as may be evidenced in the Completion Certificate.

**‘Defect’** means:

- (a) any error, deficiency, omission, non-conformity, fault, failure, malfunction, irregularity or other defect in the Work under the Contract; or
- (b) any aspect of the Work under the Contract which is not in accordance with the requirements of this Contract,

and **“Defective”** shall have a corresponding meaning.

**‘Defects Liability Period’** means the period of time beginning on the Date of Completion and ending on the expiry of the time stated in the Contract Details.

**‘Design Documents’** means the drawings, specifications and other design documents required by this Contract and created (or, where the context requires, to be created) by the Contractor for the delivery of the Works in accordance with the Requirements of this Request.

**‘Dispute’** means any dispute or difference between the Parties arising in connection with the subject matter of this Contract.

**‘Document’** includes any note, memorandum, record, report, financial information, summary, analysis, calculation, strategic assessment, market survey, business plan, computer program,

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computer record, drawing, specification, material or any other means by which information may be stored or reproduced.

**'Environment'** has the same meaning as under the *Environmental Protection Act 1986 (WA)*.

**'Force Majeure Event'** means any one of the following events which is beyond the control of a Party, could not have been reasonably foreseen by the affected Party and which prevents that Party from discharging an obligation under this Contract, which, in the case of the Contractor, is critical to the Contractor completing the Works by the Completion Date:

- (a) a civil war, insurrection, riot, fire, flood, explosion, earthquake, operation of the forces of nature of catastrophic proportion or an act of a public enemy;
- (b) a general strike or general industrial action of Western Australia wide application, which did not arise at the Contractor's premises and has not been caused by the Contractor; or
- (c) the enactment of any statute or regulation by the parliaments of the Commonwealth of Australia or Western Australia, which the Contractor could not have been aware of prior to the execution of this Contract,

but is not an event which arises from any of the following:

- (d) a breach of a contract, including this Contract, or Law by the Contractor;
- (e) negligence by the Contractor relating to the performance of its obligations under this Contract;
- (f) an occurrence that is a risk assumed by the Contractor under this Contract;
- (g) a shortage or delay in the supply of Goods and/or Services required for the provision of the Work under the Contract; or
- (h) wet or inclement weather.

**'Framework Agreement'** means a Contract designated as such in the Contract Details.

**'Good Industry Practice'** means:

- (a) the exercise of that degree of skill, diligence, prudence and foresight that would reasonably be expected from a Professional Contractor;
- (b) compliance with applicable standards and codes being the standards and codes specified in the Contract or if not specified, the standards and codes as would be applied by a Principal in the circumstances; and
- (c) compliance with applicable Legal Requirements.

**'Goods'** means any goods or materials supplied or required to be supplied in the provision of the Work under the Contract.

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**‘GST’** means goods and services tax applicable to any taxable supplies as determined under the GST Law.

**‘GST Law’** means *A New Tax System (Goods and Services Tax) Act 1999* (Cth) and any related Act imposing such tax and includes any subordinate legislation in respect of these acts.

**‘Insurance’** means the insurances which the Contractor is required to obtain under **clause 4.40** and the Contract Details.

**Insurance End Date** means the Date of Completion or such other date as specified by the Principal.

**‘Intellectual Property Right’** means all intellectual and industrial property rights and interests throughout the world, whether registered or unregistered, including trade marks, designs, patents, inventions, semi conductor, circuit and other eligible layouts, copyright and analogous rights, trade secrets, know how, processes, concepts, plant breeder’s rights, confidential information and all other intellectual property rights as defined in Article 2 of the Convention establishing the World Intellectual Property Organisation on 14 July 1967 as amended from time to time.

**‘Intended Purpose’** means the intended purpose of the Work under the Contract as stated in this Contract or as could be reasonably inferred from this Contract by a Professional Contractor.

**‘Invoice’** means an invoice which meets all the requirements of a valid tax invoice for GST purposes under the GST Law.

**‘Law’** means:

- (a) any act, ordinance, regulation, by-law, order, award and proclamation of the Commonwealth and the State of Western Australia and any Local Government (including the Principal); and
- (b) any common or customary law and equity.

**‘Legal Requirement’** means:

- (a) Laws;
- (b) Approvals;
- (c) Requisitions; and
- (d) fees and charges payable in connection with the foregoing.

**‘Liquidated Damages’** means the liquidated damages payable pursuant to **clause 4.17** in the amount described in the Contract Details.

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**'Local Government'** means any local government established under the Local Government Act 1995 (WA) other than the Principal.

**'Loss'** means liability, loss, damage (of any nature, including aggravated and punitive), cost (including all litigation costs on a full indemnity basis), claim, suit, charge, diminution in value, action, statutory or equitable compensation, demand, expense or proceeding or loss of any nature and of any kind whatsoever whether present or future, actual, contingent or prospective and whether known or unknown, and howsoever arising including under any Legal Requirement or any Authority.

**'Minor Defects'** means Defects which do not prevent the Works from being reasonably capable of being used for their stated purpose and which can be rectified by the Contractor without prejudicing the convenient use of the Works by the Principal.

**'Order'** means a purchase order from the Principal to the Contractor which requires the supply of specific Work under the Contract under this Contract where this Contract is a Framework Agreement.

**'Person'** includes a natural person or persons, a corporation, a partnership, a board, a joint venture, an incorporated association, a government, a local government authority and an agency.

**'Party'** means the Principal and/or the Contractor (as the context requires).

**'Plant and Equipment'** means all materials, plant, equipment, tools, vehicles and machinery necessary and incidental to the performance of the Contractor's obligations under this Contract.

**'PPS Law'** means the PPSA and any amendment made at any time to the *Corporations Act 2001* (Cth) or any other legislation as a consequence of the PPSA

**'PPSA'** means the *Personal Property Securities Act 2009* (Cth).

**'Principal'** means [*insert local government name*].

**'Principal's Personnel'** means directors, employees, agents, contractors or subcontractors of the Principal but does not include the Contractor or the Contractor's Personnel.

**'Principal's Representative'** is the person named as such in the Contract Details or any replacement person notified to the Contractor.

**'Principal's Technical Material'** means any Technical Material provided by the Principal to the Contractor for the purposes of this Contract, or which is copied or derived from Technical Material so provided.

**'Professional Contractor'** means a contractor with skill and experience in, and the expertise and resources necessary to carry out and complete work of a similar nature to the Work under the Contract.

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**‘Progress Claim’** means a document in a form approved by the Principal evidencing the provision of the Works and which includes the information set out in the Contract Details.

**‘RCTI Agreement’** means an agreement in the form provided by the Principal pursuant to which the Parties have agreed that the Principal will issue Recipient Created Tax Invoices in respect of all Goods and/or Services supplied in the provision of the Works.

**‘Recipient Created Tax Invoice (or RCTI)’** has the meaning prescribed in the GST Law.

**‘Requisition’** means any order, direction, requisition, notice or other requirement issued by an Authority in relation to the Work under the Contract or the Site;

**‘Schedule of Rates’** means any schedule of rates included in the Tender accepted by the Principal.

**‘Security’** means the security specified in Item 11 of the Contract Details.

**‘Services’** means services required to be provided by the Contractor in undertaking the Work under the Contract.

**‘Site’** has the meaning given in the Contract Details.

**‘Special Conditions’** the additional contractual terms (if any) specified in Schedule 2 to these General Conditions.

**‘Specification’** means the technical specification for the Work under the Contract contained in Part 3 of this Request.

**‘Start Date’** has the meaning given in the Contract Details.

**‘Subcontractor’** means any person engaged by the Contractor in connection with the provision of the Work under the Contract and includes consultants, subcontractors, suppliers and other contractors.

**‘Tax’** means any income (including payroll), land, indirect and other taxes, excise, levies, imposts, deductions, charges, duties, compulsory loans and withholdings, including withholding payments, financial institutions duty, debits tax or other taxes whether incurred by, payable by return or passed on to another person and includes any interest, penalties, charges, fees, fines or other amounts imposed in respect of any of the above, but does not include GST or stamp duty.

**‘Technical Material’** includes plans, designs, drawings, engineering information, data, specifications, reports, processes, concepts, manuals, specifications, accounts and any other material specified in this Contract.

**‘Tender’** means the offer submitted by the Contractor to supply the Work under the Contract and includes associated documentation.

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**‘Tenderer’** means a Person who offers to deliver the Principal’s Requirements by submitting a Tender.

**‘Variation’** means any change to the Work under the Contract, including any addition to, reduction in, omission from or change in the extent or quality of the Work under the Contract.

**‘Variation Form’** means a notice substantially in the form set out in Schedule 3 under which the Principal has directed a Variation in accordance with clause 4.18.

**‘Wilful Misconduct’** means any act or failure to act which was a deliberate and wrongful act or omission, or involved reckless disregard or wanton indifference to the likely consequences, including an intentional breach of this Contract.

**‘Work under the Contract’** means all of the Goods (if any) and all of the Services (if any) and all of the Works (if any) the Contractor is required to provide, as specified in the Contract Details, in accordance with this Contract.

**‘Works’** means any physical works to be carried out, completed and handed over by the Contractor in accordance with the Specification and this Contract, including Variations provided for by this Contract.

### 4.2 Interpretation

In this Contract (unless the context otherwise requires):

- (a) a reference to this Contract means this Contract as amended, novated, supplemented, varied or replaced from time to time;
- (b) a reference to 'including', 'includes' or 'include' must be read as if it is followed by '(without limitation)';
- (c) a reference to 'approved' or 'approval' will be deemed to mean 'approved in writing' or 'approval in writing';
- (d) where a word or an expression is defined, any other part of speech or grammatical form of that word or expression has a corresponding meaning;
- (e) words in the singular include the plural and vice-versa;
- (f) a reference to any legislation or legislative provision includes any statutory modification or re-enactment of, or legislative provision substituted for, and any sub-ordinate legislation issued under, that legislation or legislative provision;
- (g) a reference to any Party includes that Party’s executors, administrators, substitutes, successors and permitted assigns;
- (h) a reference to a 'day', 'month', 'quarter' or 'year' is a reference to a calendar day, calendar month, a calendar quarter or a calendar year;

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- (i) headings are for convenience only and do not affect interpretation of this Contract;
- (j) a promise or undertaking on the part of 2 or more persons binds them jointly and severally; and
- (k) no rule of construction applies to the disadvantage of a Party on the basis that the Party drafted this Contract or any part of it.

### **4.3 Order of Precedence**

To the extent of any inconsistency between the several parts of this Contract, the following parts are listed in order of precedence:

- (a) the Conditions of Tendering;
- (b) the Specifications;
- (c) the Special Conditions;
- (d) the General Conditions of Contract; and
- (e) the Tender Form.

### **4.4 Contractor's General Obligations**

The Contractor agrees with the Principal:

- (a) to perform its obligations under this Contract in a competent and professional manner and to ensure that all staff employed by the Contractor and subcontractors to perform required work are appropriately qualified, skilled and supervised to ensure that the services are provided or the contract completed in a timely and satisfactory manner;
- (b) to comply with any reasonable requests by the Principal in relation to the performance of the Contractor's obligations;
- (c) to accept responsibility for all matters in connection with the employment of its staff including all insurance cover required by law; and
- (d) at its own expense comply with the Requirements of this Request and all relevant Legal Requirements.

### **4.5 Representatives**

- (1) Each Party must appoint a Representative who will be authorised to act on behalf of the relevant Party in relation to this Contract.

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- (2) The Principal's Representative may exercise all of the Principal's rights and functions under this Contract (including giving directions), except in connection with terminating this Contract, or resolving a Dispute which is the subject of the Dispute resolution procedure in **clause 4.30** or in respect of any matter that the Principal's Representative does not have delegated authority to bind the Principal in respect of.
- (3) The Contractor's Representative is responsible for the quality, timeliness, cost and completion of the Work under the Contract in accordance with this Contract. The Contractor is liable for all acts and omissions of the Contractor's Representative.

### 4.6 Notices

- (1) Any notice or other communication under this Contract shall be in legible writing, in English and shall be given or served by:
  - (a) hand delivery or prepaid post to the address of the recipient specified in this Contract or at such other address as may from time to time be notified in writing to the Party giving the notice by the intended recipient but in any event to the last notified address;
  - (b) facsimile transmission to the facsimile number of the recipient specified in this Contract or at such other number as may from time to time be notified in writing to the Party giving the notice by the intended recipient but in any event to the last notified number; or
  - (c) email to the email address of the recipient specified in this Contract or at such other email address as may from time to time be notified in writing to the Party giving the notice by the intended recipient but in any event to the last notified email address.
- (2) Any notice or other communication to or by a Party is regarded as being given by the sender and received by the addressee:
  - (a) if by delivery in person, when delivered to the address of the recipient;
  - (b) if by post, four Business Days from and including the date of postage;
  - (c) if by facsimile transmission, when a facsimile confirmation receipt is received indicating successful delivery; and
  - (d) if sent by email, when a delivery confirmation report is received by the sender which records the time that the email was delivered to the recipient's email address (unless the sender receives a delivery failure notification indicating that the email has not been delivered to the recipient),

but if the delivery or receipt is on a day which is not a Business Day or is after 5.00pm (recipient's time) it is regarded as received at 9.00am on the following Business Day.



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- (3) In this **clause 4.6**, reference to a recipient includes a reference to a recipient's officers, agents or employees.

### 4.7 Complying with Legal Requirements

- (1) The Contractor shall (at its own cost) comply with all Legal Requirements in any way affecting or applicable to the Contractor's performance of this Contract and the delivery of the Work under the Contract.
- (2) Without limiting in any way the generality of the foregoing, the Contractor shall identify and duly and punctually observe, perform and comply with the provisions of any Legal Requirements for workplace safety and health, including but not limited to the *Occupational Safety and Health Act 1984* (WA) and all improvement notices, prohibition notices and codes of practice (if any) issued thereunder and having application to this Contract.
- (3) If a Legal Requirement is inconsistent with a term of this Contract the Contractor shall notify the Principal in writing. If such Legal Requirement necessitates a change to the Work under the Contract or the manner in which it must be undertaken, the Principal may direct the Contractor as to how the inconsistency must be addressed. Such inconsistency shall be at the Contractor's risk and cost and the direction will not entitle the Contractor to any adjustment of the Contract Price or to make any other claim for relief.

### 4.8 Safety Obligations

- (1) The Contractor must perform all relevant functions and fulfil all relevant duties of an employer, occupier and all other obligations as a duty holder under all Legal Requirements applicable to workplace health and safety.
- (2) The Contractor must ensure that the Work under the Contract is undertaken and completed in a manner that is safe and without risks to any person, including by ensuring that the Contractor's Personnel undertake any work in a safe manner.
- (3) The Contractor must:
- (a) as soon as practicable, but in any event, within 24 hours, notify the Principal of any accident, incident, injury or property damage which occurs during delivery of the Work under the Contract and which is notifiable under any Legal Requirement; and
  - (b) provide the Principal with any further information when requested by the Principal.
- (4) The Contractor must provide all assistance reasonably requested by the Principal in connection with any workplace health and safety investigation related to this Contract or the provision of the Work under the Contract.

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- (5) The Contractor must, at its cost, comply with any direction from the Principal to modify or stop any activity that the Principal considers breaches this **clause 4.8**.
- (6) In performing its obligations under this Contract, the Contractor must ensure the health, safety and welfare of the following people when they are on, or immediately adjacent to, the Site over which it has control:
  - (a) the Principal's Personnel;
  - (b) the Contractor's Personnel; and
  - (c) the public.
- (7) The Contractor must comply with any order, notice, direction or other requirement issued by WorkSafe WA in relation to the Work under the Contract or the Site.
- (8) The Contractor shall additionally comply with any Health and Safety Instructions to Contractors contained in this Request.

### **4.9 Assignment and Subcontracting**

- (1) The Contractor shall not:
  - (a) assign this Contract, or any part thereof or any payment thereunder; or
  - (b) subcontract the whole or any part of this Contract,without the Principal's prior written approval, which may be withheld in the absolute discretion of the Principal.
- (2) The Principal's approval to assign or subcontract shall not relieve the Contractor from any liability or obligation under this Contract.
- (3) The Principal may, without the Contractor's consent, assign or novate this Contract or assign any payment or any other right, benefit or interest under this Contract to another local government.

### **4.10 Compliance with directions**

The Contractor must, and must ensure the Contractor's Personnel, comply with all directions given by the Principal's Representative or any person authorised by Law in connection with the performance of the Contractor's obligations and delivery of the Work under the Contract.

### **4.11 Indemnity**

- (1) The Contractor shall indemnify and keep indemnified the Principal and the Principal's Personnel from and against all Loss and other liabilities of any kind arising directly or indirectly from:

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- (a) the Contractor undertaking the Works under the Contract;
- (b) any breach of any warranty or any of the other terms and conditions of this Contract by the Contractor or the Contractor's Personnel;
- (c) any Contamination;
- (d) any Wilful Misconduct or a negligent act or omission of the Contractor or the Contractor's Personnel;
- (e) any breach of a Legal Requirement;
- (f) any breach of equitable duty, including breach of confidentiality or a breach of fiduciary duty; and
- (g) any claim made by a third party against the Principal or the Principal's Personnel, to the extent that the claim arose out of the act or omission of the Contractor or the Contractor's Personnel,

except to the extent of liability which is caused by the Wilful Misconduct or a negligent act or omission of the Principal or the Principal's Personnel.

- (2) The Principal need not incur any cost or make any payment before enforcing any right of indemnity under this **clause 4.11**.

### 4.12 Intellectual Property Rights

- (1) The Contractor warrants that the Work under the Contract and any design, documents or methods of working provided by the Contractor does not infringe any Intellectual Property Right.
- (2) The Contractor shall indemnify the Principal against any Loss resulting from any alleged or actual infringement of any Intellectual Property Right.
- (3) All payments and royalties payable in respect of any Intellectual Property Rights required in respect of performance of the obligations under this Contract shall be included in the Contract Price and shall be paid by the Contractor to the person, persons, or body to whom they may be due or payable.
- (4) Except as otherwise provided in this Contract, ownership of Intellectual Property Rights (other than third party Intellectual Property Rights) associated with the Work under the Contract and any documentation provided by the Contractor pursuant to this Contract vests in and shall remain vested in the Contractor.
- (5) All Ownership of the Principal's Intellectual Property Rights (other than third party Intellectual Property Rights) vests in and shall remain vested in the Principal.
- (6) The Contractor grants to the Principal an irrevocable, perpetual, worldwide, royalty free and transferrable licence to use and reproduce all Intellectual Property Rights

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associated with the Work under the Contract and any documentation provided pursuant to this Contract.

### 4.13 Orders

If this Contract is a Framework Agreement, the following sub-Clauses apply:

- (a) The Principal:
  - (i) may require the Contractor to provide Work under the Contract from time to time by giving the Contractor an Order; and
  - (ii) may order requirements of any one type or item of the Work under the Contract either in one single lot or instalments or in such quantities as may be required.
- (b) Within 5 Business Days after receipt of an Order the Contractor must give notice to the Principal if it:
  - (i) disagrees with any of the information and/or requirements contained in the Order, and include in the notice details of the aspects in which it disagrees with the information and/or requirements; or
  - (ii) recommends any change to any of the information and/or requirements contained in the Order and include in the notice the Contractor's reasons for the recommendation.
- (c) If the Contractor:
  - (i) gives notice pursuant to subclause (b), the Parties must attempt to agree on the information and requirements. Once the information and requirements have been agreed, the Principal must re-issue an Order containing the agreed information and requirements and the Contractor must perform its obligations under the Order in accordance with this Contract; or
  - (ii) does not give notice pursuant to subclause (b) the Contractor must perform its obligations under the Order in accordance with this Contract.
- (d) If, pursuant to a notice issued under subclause (b), the Parties cannot agree on the Contract Price or any other information or requirements for an Order, the Principal, acting reasonably (and having regard to the Schedule of Rates to the extent applicable), may determine:
  - (i) the contract price applicable to that Order and such contract price will deemed to be the Contract Price for that Order; and

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- (ii) the other information and requirements of the Order provided that such information and requirements fall within the scope of, and do not breach, the Framework Agreement.
- (e) The Principal is not obliged to issue Orders or otherwise purchase Work under the Contract.
- (f) The Principal or the Principal's Representative may cancel any Order by providing written notice to the Contractor for any reason, but the Principal must pay for any part of the Work under the Contract undertaken prior to the date the cancellation is notified to the Contractor.

### **4.14 Conduct of Staff**

The Contractor must ensure that the Contractor's Personnel:

- (a) conduct themselves towards members of the public in a civil and inoffensive manner;
- (b) do not seek or demand any fee, reward or gratuity in respect of the performance of the Works separate from or additional to the Contract Price payable to the Contractor;
- (c) perform the Works in a careful manner and with as little disturbance as is practicable;
- (d) do not cause any damage to any property; and
- (e) obey all relevant Acts, regulations and local laws.

### **4.15 Plant and Equipment**

- (1) The Contractor must provide (at its cost) all Plant and Equipment, labour and haulage necessary for performance of the Contractor's obligations under this Contract.
- (2) The Contractor must ensure that all Plant and Equipment and any other items which the Contractor uses or supplies in conjunction with delivery of the Work under the Contract are of merchantable quality, comply with this Contract and all Legal Requirements, and are fit for their usual and intended purpose.
- (3) The Contractor is responsible for any loss or damage to its Plant and Equipment sustained in the course of undertaking the Work under the Contract.

### **4.16 Time for Performance and Extensions of Time**

- (1) The Contractor must achieve Completion of the Work under the Contract by the Completion Date. In this respect time shall be of the essence under this Contract.

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- (2) Subject to subclauses (4), (5) and (6), if the Works are unlikely to be completed by the Completion Date the Contractor is entitled to an extension to the Completion Date if the delay is due to:
- (a) breach by the Principal of its obligations under this Contract;
  - (b) delay or disruption caused by the Principal or the Principal's Representative, but does not include any delay or disruption caused by the Principal or the Principal's Representative acting in accordance with this Contract;
  - (c) a Force Majeure Event occurring before the Completion Date;
  - (d) suspension of this Contract under **clause 4.19**, other than suspension of this Contract for breach of this Contract by the Contractor or the Contractor's Personnel; or
  - (e) a Variation being granted under **clause 4.18**.
- (3) The Contractor may only claim an extension to the Completion Date if the Contractor:
- (a) could not reasonably have been expected to foresee the delay at the date of signing this Contract;
  - (b) has taken all reasonable steps to mitigate the delay and the effect of the delay; and
  - (c) the Contractor or the Contractor's Personnel did not cause the delay, whether by breach of this Contract or otherwise.
- (4) The Contractor's claim for an extension to the Completion Date must:
- (a) be made within 10 Business Days (or any other period agreed in writing by the Parties) after the cause of delay has arisen; and
  - (b) include the facts on which the claim to the extension to the Completion Date is based.
- (5) If the Principal's Representative reasonably considers that:
- (a) the claim for an extension of time relates to an event listed in subclause (2); and
  - (b) subclauses (3) and (4) have been satisfied,

the Principal must notify the Contractor within 10 Business Days of the claim for an extension of time (or such other time agreed by the Parties) that an extension of time to the Completion Date is granted. The notice must include the period of extension granted by the Principal, which will be reasonable having regard to the nature of the event specified in subclause (2) (as determined by the Principal, acting reasonably).

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- (6) The Principal may by written notice to the Contractor direct an extension of time to the Completion Date at:
- (a) any time that the Principal directs a Variation; or
  - (b) at any other time at the absolute discretion of the Principal,
- notwithstanding that the Contractor has not submitted, and/or is not entitled to submit, a claim for an extension to the Completion Date. The Contractor acknowledges that the mechanism in this subclause (6) is a discretionary right of the Principal which may be exercised by the Principal for the sole benefit of the Principal and does not:
- (c) impose any obligations on the Principal;
  - (d) to the maximum extent permitted by Law, give rise to any duty to act in good faith;
  - (e) in any way constitute a waiver or relaxation of any of the requirements under this **clause 4.16**; or
  - (f) entitle the Contractor to claim any Loss of whatever nature arising out of, or in connection with, any extension of time granted by the Principal in accordance with this subclause (6).
- (7) If the Principal, acting reasonably considers that the Contractor is not entitled to an extension of time, the Principal's Representative must notify the Contractor within 10 Business Days (or any other period agreed in writing by the Parties) of receipt of the claim for extension of time that the Completion Date remains unchanged.
- (8) If the Contractor fails to obtain approval of the Principal to a requested extension of time, the Contractor will have no entitlement to an extension of time of the Completion Date.
- (9) If an extension of time is granted in accordance with this **clause 4.16**, provided that those costs are not also reimbursable pursuant to **clauses 4.18** or **4.19**, the Principal will reimburse the Contractor for any costs reasonably incurred and directly attributable to the delay, but without regard to overheads, profit or any other cost, loss, expense or damage.

### 4.17 Liquidated Damages

- (1) Subject to **clauses 4.16**, **4.18** and **4.19**, if the Contractor does not perform or provide the Works by the Completion Date, the Contractor must pay to the Principal, Liquidated Damages for every day after the Completion Date to and including the earliest of:
- (a) the date the Works achieve Completion; or

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- (b) termination of this Contract.
- (2) If an extension of time is granted in accordance with **clause 4.16** after the Contractor has paid or the Principal has set off the Liquidated Damages payable under subclause (1), the Principal shall repay to the Contractor such of those Liquidated Damages as represent the days the subject of the extension of time.
- (3) The payment of Liquidated Damages will not relieve the Contractor from any of its obligations and liabilities under this Contract.
- (4) Liquidated Damages shall become due upon the issue of a notice by the Principal setting out the amount of Liquidated Damages payable by the Contractor to the Principal.
- (5) The Principal may recover the amount of Liquidated Damages:
  - (a) on demand from the Contractor; or
  - (b) by deducting such amount from any amount owed to the Contractor by the Principal,after the lapse of the Completion Date.
- (6) The Contractor acknowledges that all sums payable by the Contractor to the Principal pursuant to this **clause 4.17** represent the Principal's genuine pre-estimate of the damages likely to be suffered by it if the Work under the Contract is not supplied and/or completed by the relevant Date for Completion and such sums shall not be construed as a penalty.

### 4.18 Variation

- (1) A direction to the Contractor to perform a Variation may only be effected in accordance with this **clause 4.18**.
- (2) If the Principal or the Principal's Representative requests the Contractor must prepare and submit a variation proposal addressing any proposed Variation ('Variation Proposal'). The Principal agrees to provide such further information as reasonably requested by the Contractor to enable the Contractor to prepare the Variation Proposal. The Contractor must submit the Variation Proposal to the Principal within five Business Days (or within such other period as the Parties agree) of the Principal's request for the proposal.
- (3) If a Variation requires the omission of Work under the Contract, the Principal's Representative may have the omitted Work under the Contract provided by others or not as the Principal sees fit.
- (4) The Variation Proposal must specify:



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- (a) the effect the Contractor anticipates the proposed Variation will have on the Completion Date and the Contract Price (if any); and
  - (b) any other relevant matters that might assist the Principal to make a decision regarding the Variation Proposal.
- (5) Following receipt of the Variation Proposal by the Principal, subject to subclause (2), the Parties must seek to agree on the price for the Variation and the impact of the Variation on the relevant Completion Date.
- (6) The Principal or the Principal's Representative is not obliged to direct a Variation after receiving the Variation Proposal from the Contractor.
- (7) The Contractor acknowledges and agrees that, subject to subclause (10), the Principal or the Principal's Representative may direct the Contractor in accordance with subclause (13) to perform the Variation even if the Parties are unable to agree on the price for the Variation or the impact of the Variation on the relevant Completion Date.
- (8) The Contractor must not commence performing the proposed Variation unless and until the Principal or the Principal's Representative directs the Contractor in accordance with subclause (13).
- (9) If the Parties agree on the details in the Variation Form, the Principal will sign and issue the Variation Form and the Contractor will be entitled to be paid the agreed amount set out in the Variation Form once the Variation has been performed.
- (10) If the Parties are unable to agree on:
- (a) the price for the Variation within 10 Business Days after the date of receipt of the Variation Proposal from the Contractor, the Variation must be valued by the Principal's Representative as follows:
    - (i) if this Contract prescribes rates or prices to be applied in respect of the Works, those rates or prices must be used; or
    - (ii) if subclause 10(a)(i) does not apply, using reasonable rates or prices, having regard to all circumstances which the Principal's Representative (acting reasonably) considers to be relevant; and
  - (b) the impact of the Variation on the Completion Date,
- then the Principal's Representative must determine a reasonable impact and amend the relevant Completion Date by notice in writing to the Contractor.
- (11) A Variation does not invalidate this Contract.

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- (12) The Contractor may request that the Principal direct a Variation and the Principal or the Principal's Representative may, in its absolute discretion, direct a Variation under this **clause 4.18** or elect not to direct a Variation.
- (13) A direction is not a Variation unless a Variation Form has been signed by the Principal.

### **4.19 Suspending this Contract**

- (1) The Principal or the Principal's Representative may, at any time and for any reason, suspend this Contract or any part of this Contract.
- (2) When the Contractor receives a written notice of suspension from the Principal or the Principal's Representative, the Contractor must suspend the performance of its obligations under this Contract until such time that the Principal or the Principal's Representative directs that this Contract is no longer suspended. At such time the Contractor must promptly recommence the performance of the Contractor's obligations under this Contract.
- (3) Where the suspension of this Contract is not a result of any default or action by the Contractor or the Contractor's Personnel, the Principal will reimburse the Contractor for the Contractor's verified reasonable additional costs incurred as a direct consequence of the suspension of this Contract. For the avoidance of doubt, such costs must not include Consequential Loss.
- (4) If the Principal or the Principal's Representative suspends this Contract or any part of it in accordance with subclause (1) (other than where such suspension is due to default or action by the Contractor or the Contractor's Personnel), the Completion Date are extended by the period of that suspension.
- (5) The remedies set out in subclauses (3) and (4) are the Contractor's sole and exclusive remedy in respect of the Principal suspending this Contract.

### **4.20 Warranties**

The Contractor shall obtain all warranties specified in this Contract including any warranties that are obtained by any Subcontractor, and shall ensure that the Principal will have the benefit of the warranties.

### **4.21 Variation to Contract Terms**

None of the terms of this Contract shall be varied, waived, discharged or released either under any Legal Requirement, except by the express written agreement of the Principal.

### **4.22 Price Basis**

- (1) Unless stated elsewhere in this Request, the Contract Price for the Work under the Contract shall be fixed for the term of the Contract and not subject to rise and fall.

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- (2) The Contract Price for the Work under the Contract should be stated in the following terms:
  - (a) price excluding Goods and Services Tax (GST);
  - (b) Goods and Services Tax amount; and
  - (c) total price including GST.
- (3) Where no stipulation is made as to GST, the Contract Price shall be deemed to include GST, unless clarification is provided to the Principal by the Tenderer prior to acceptance of Tender.
- (4) Unless otherwise indicated the Contract Price shall include all disbursements, allowances, sites visits, printing, plotting, delivery, and all applicable fees, levies, duties, taxes and charges. Any charge not stated in the Tender as being additional, and accepted by the Principal as such, will not be allowed as a charge for any transaction under any resultant Contract.

### 4.23 Currency

In this Contract, a reference to “\$” or “dollars” is a reference to Australian dollars.

### 4.24 Payment and Invoicing

- (1) Subject to **clause 4.48**, in consideration of the Contractor providing the Work under the Contract the Principal shall pay to the Contractor the Contract Price in accordance with this clause.
- (2) As soon as reasonably practicable following the end of each calendar month (or as otherwise agreed by the Parties), the Contractor must provide to the Principal a Progress Claim or if the Principal directs, an Invoice.
- (3) A Progress Claim and any Invoice must include all details set out in the Contract Details.
- (4) Upon approval of a Progress Claim or Invoice by the Principal:
  - (a) if the Contractor has entered into an RCTI Agreement, the Principal will, generate a Recipient Created Tax Invoice. References to ‘Invoice’ in the remainder of this clause should be taken to include RCTI where applicable; or
  - (b) if the Contractor has not entered into an RCTI Agreement, the Contractor will submit an Invoice, in respect of the Work under the Contract that is the subject of the approved Progress Claim or Invoice.
- (5) Subject to any right of the Principal to retain, withhold, reduce or set-off any amount due to the Contractor, the Principal must pay all Progress Claims or Invoices that

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comply with subclause (3) within 20 Business Days (or such other period as the Principal's Representative and Contractor agree) of their generation or receipt (as the case may be), except where the Principal:

- (a) is required by any Legal Requirement to pay within a shorter time frame, in which case the Principal must pay within that time frame;
  - (b) exercises any right to retain, withhold, reduce or set-off any amount due to the Contractor; or
  - (c) disputes the Progress Claim or Invoice, in which case:
    - (i) to the extent permitted by any Legal Requirement, the Principal may withhold payment of the disputed part of the relevant Progress Claim or Invoice pending resolution of the Dispute; and
    - (ii) if the resolution of the Dispute determines that the Principal must pay an amount to the Contractor, the Principal must pay that amount upon resolution of that Dispute.
- (6) A payment made pursuant to this Contract will not be taken or construed as proof or admission that the Work under the Contract the subject of the Progress Claim or Invoice was to the satisfaction of the Principal, but will only be taken to be payment on account.
- (7) Failure by the Principal to pay the amount payable at the due time will not be grounds to invalidate or avoid this Contract.
- (8) The Contractor shall not be entitled to any interest or charge for extending credit or allowing time for the payment of the Contract Price.

### 4.25 Confidential Information and Publicity

- (1) The Contractor must not advertise, publish or release to the public:
- (a) any Confidential Information; or
  - (b) other information concerning the Work under the Contract, or this Contract, without the prior written approval of the Principal.
- (2) The Contractor must not, and must ensure that the Contractor's Personnel do not, without the prior written approval of the Principal:
- (a) use Confidential Information except as necessary for the purposes of fulfilling its obligations under this Contract; or
  - (b) disclose the Confidential Information:

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- (i) other than (to the extent they require the information to enable the Contractor to fulfil its obligations under this Contract) to the Contractor’s legal advisors, accountants or auditors; or
  - (ii) where disclosure is required by Law (including disclosure to any stock exchange).
- (3) The rights and obligations under this **clause 4.25** continue after the Completion Date Date.

### 4.26 Goods and Services Tax

- (1) Any reference in this Clause to a term defined or used in the *A New Tax System (Goods and Services Tax) Act 1999* (Cth) is, unless the context indicates otherwise, a reference to that term as defined or used in that Act.
- (2) Unless expressly included, the consideration for any supply made under or in connection with this Contract does not include an amount on account of GST in respect of the supply (**‘GST Exclusive Consideration’**) except as provided under this Clause.
- (3) Any amount referred to in this Contract (other than an amount referred to in subclause (8)) which is relevant in determining a payment to be made by one of the Parties to the other is, unless indicated otherwise, a reference to that amount expressed on a GST exclusive basis.
- (4) To the extent that GST is payable in respect of any supply made by a Party (‘Supplier’) under or in connection with this Contract, the consideration to be provided under this Contract for that supply (unless it is expressly stated to include GST) is increased by an amount equal to the relevant part of the GST Exclusive Consideration (or its GST exclusive market value if applicable) multiplied by the rate at which GST is imposed in respect of the supply.
- (5) The recipient must pay the additional amount payable under subclause (4) to the Supplier at the same time as the GST Exclusive Consideration is otherwise required to be provided.
- (6) The Supplier must issue a tax invoice to the recipient of the taxable supply at or before the time of payment of the consideration for the supply as increased on account of GST under subclause (4) or at such other time as the Parties agree.
- (7) Whenever an adjustment event occurs in relation to any taxable supply made under or in connection with this Contract the Supplier must determine the net GST in relation to the supply (taking into account any adjustment) and if the net GST differs from the amount previously paid under subclause (5), the amount of the difference must be paid by, refunded to or credited to the recipient, as applicable.

## PART FOUR – READ AND KEEP THIS PART

- (8) If one of the Parties to this Contract is entitled to be reimbursed or indemnified for a loss, cost, expense or outgoing incurred in connection with this Contract, then the amount of the reimbursement or indemnity payment must first be reduced by an amount equal to any input tax credit to which the Party being reimbursed or indemnified (or its representative member) is entitled in relation to that loss, cost, expense or outgoing and then, if the amount of the payment is consideration or part consideration for a taxable supply, it must be increased on account of GST in accordance with subclause (4).

### 4.27 Consequential Loss

In relation to Consequential Loss:

- (a) subject to **clause 4.11** and subclause (b) but notwithstanding any other clause, neither Party will be liable to the other Party in any circumstances for any Consequential Loss, to the extent permitted by Law; and
- (b) subclause (a) does not exclude liability of the Contractor for Consequential Loss, if, but for subclause (a) the Contractor would have insurance cover for that Consequential Loss under an Insurance.

### 4.28 Force Majeure Event

- (1) A Party must give timely notice to the other Party of any Force Majeure Event that precludes the Party (whether partially or wholly) from complying with its obligations under this Contract ('Affected Obligations') and must either:
- (a) to the extent practicable, specify in the notice the length of delay in the Completion Date that will result from the Force Majeure Event; or
- (b) where it is impracticable to specify the length of delay at the time the notice is delivered, provide the Principal with periodic supplemental notices during the period over which the Force Majeure Event continues.
- (2) The Party's obligation to supply the Affected Obligations is suspended for the duration of the actual delay arising out of the Force Majeure Event.
- (3) The Parties must use their reasonable endeavours to remove or relieve the Force Majeure Event and to minimise the delay caused by any Force Majeure Event.
- (4) If a Force Majeure Event continues to affect the supply of any Goods and/or Services or construction of the Works for a continuous period of 180 days, the Principal may terminate this Contract by serving written notice on the Contractor and neither Party has liability to the other except in respect of any event arising prior to the date of this Contract being terminated.

## PART FOUR – READ AND KEEP THIS PART

### 4.29 Damage to Property

- (1) If the Contractor or the Contractor's Personnel damage property, including property on or adjacent to the Site, the Contractor must promptly:
  - (a) make good the damage; and
  - (b) pay any compensation which the Contractor is required to pay under the Contract or under any Legal Requirement.
- (2) If the Contractor fails to comply with an obligation under subclause (1), the Principal may, in addition to any other remedy which the Principal may have, perform or have performed that obligation on the Contractor's behalf and any cost incurred by the Principal will be a debt due and payable by the Contractor.

### 4.30 Settlement of Disputes

- (1) In the event of a Dispute either Party may deliver a written notice to the other Party that identifies the Dispute ('**Notice of Dispute**').
- (2) The Party that delivers the Notice of Dispute should also provide enough information about the Dispute for the other Party to reasonably understand the:
  - (a) alleged facts on which the claim is based;
  - (b) legal basis on which the claim is made; and
  - (c) relief that is claimed.
- (3) Within 10 Business Days of a Notice of Dispute being delivered, the receiving Party must deliver a written response to the other Party stating:
  - (a) its position in relation to the Dispute; and
  - (b) the basis for its position.
- (4) Within 10 Business Days of receipt of the response referred to in subclause (3), the Parties agree to attempt in good faith to resolve through negotiation any Dispute arising under or in relation to this Contract.
- (5) If the Parties are unable to resolve the Dispute within the 10 Business Days of attempting in good faith negotiations in accordance with subclause (4), either Party may initiate proceedings in a court of competent jurisdiction.
- (6) Either Party may, with the agreement of the other Party, at any time, refer the Dispute to an appropriate independent expert, agreed to by the Parties, for examination and report as to their compliance with this Contract. The decision of the expert shall be final and binding upon both Parties, and the expense of such reference shall be paid by the unsuccessful Party.

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- (7) The matter in dispute must be referred for resolution by a person of appropriate qualifications and experience agreed between the parties. Failing agreement, the matter in dispute must be determined under the provisions of the *Commercial Arbitration Act 2012*.
- (8) The independent expert's or arbitrator's decision, including any decision as to an expense arising from the dispute, is final and binding on the parties.
- (9) Except to enforce this clause, or to seek an urgent interim determination, a party must not commence or maintain an action by way of legal proceedings relating to the dispute until it has been dealt with as provided in this clause.

### 4.31 Termination of Contract

- (1) If a Party breaches or repudiates this Contract, nothing in this Contract prejudices the right of the other Party to recover damages (including loss of bargain damages) or exercise any other right under this Contract or under any applicable Legal Requirement.
- (2) The Principal may, in its absolute discretion, and without being obliged to give any reasons, terminate this Contract at any time by giving not less than 10 Business Days written notice to the Contractor. The Principal shall pay to the Contractor:
  - (a) the amount due to the Contractor evidenced by all unpaid Invoices and approved Progress Claims; and
  - (b) the cost of materials and equipment reasonably ordered by the Contractor for the construction of the Works or provision of the Goods and/or Services and which the Contractor is liable to accept, but only if they will become the Principal's property on payment,and shall have no further liability to the Contractor.
- (3) If the Contractor:
  - (a) subject to **clause 4.28**, fails to duly and punctually observe, perform and comply with any term, condition or stipulation contained or implied in this Contract and such failure continues for a period of 14 days (or such other period as having regard to the circumstances the Principal may reasonably allow) after service on the Contractor of a written notice requiring the Contractor to observe, perform and comply with such term, condition or stipulation or otherwise to remedy the breach;
  - (b) **(being a corporation)** goes into liquidation (except for the purpose of reconstruction or amalgamation of which the Contractor has given the Principal 5 Business Days prior written notice of such reconstruction or amalgamation) or is otherwise dissolved or if a receiver or receiver/manager of the whole or any part of the assets and undertaking of the Contractor is



## PART FOUR – READ AND KEEP THIS PART

appointed or if the Contractor enters into any composition or scheme of arrangement with its creditors or if an inspector or like official is appointed to examine the affairs of the Contractor or the Contractor enters into voluntary or other external administration;

- (c) **(being a natural person)** commits an act of bankruptcy or if an order is made for the sequestration in bankruptcy of the estate of the Contractor, or if the Contractor assigns its estate or enters into a scheme of arrangement or composition for the benefit of its creditors;
- (d) assigns or subcontracts this Contract or any part thereof without the prior written consent of the Principal;
- (e) or any Contractor's Personnel, are found guilty of any criminal act related to the Goods and/or Services that may bring the Principal into disrepute;
- (f) includes in its Tender any statement, representation, fact, matter, information or thing which is false, untrue, incorrect or inaccurate, whether known to the Contractor or not; or
- (g) or the Contractor's Personnel:
  - (i) cause a safety issue, condition or any risk to health in breach of this Contract; and
  - (ii) the Contractor, within 5 Business Days of a notice from the Principal advising the Contractor that it has caused a safety issue, condition or any risk to health in breach of this Contract, does not show cause to the Principal's satisfaction why the Principal should not end this Contract,

then the Principal may by notice in writing to the Contractor immediately terminate this Contract and thereafter the Principal may engage or contract with any person or corporation other than the Contractor to perform and complete this Contract.

- (4) The Principal shall ascertain the amount of all damages and expenses suffered or incurred by the Principal in consequence of any of the matters referred to in subclause (3) and all such amounts may be deducted from amounts then owing to the Contractor or may be recovered in court by the Principal.
- (5) When this Contract is terminated, the Contractor must promptly return to the Principal any of the Principal's property or documents which the Principal owns or in which the Principal has an interest.
- (6) The termination of this Contract does not affect:
  - (a) any rights of the Parties accrued before the Completion Date; and

## **PART FOUR – READ AND KEEP THIS PART**

- (b) the rights and obligations of the Parties under this Contract which, expressly or by implication from its nature, are intended to continue after the End Date.

### **4.32 Waivers and Amendments**

- (1) This Contract may only be amended, or its provisions waived, in writing by the Parties.
- (2) No forbearance, delay or indulgence by the Principal in enforcing the provisions of this Contract shall prejudice, restrict or limit the rights of that Party, nor shall any waiver of those rights operate as a waiver of any subsequent breach.

### **4.33 No Fettering of Principal's Powers**

It is acknowledged and agreed that this Contract does not fetter or restrict the power or discretion of the Principal in relation to any powers or obligations it has under any Act, regulation or local law that may apply to the Contractor.

### **4.34 Counting of Days**

Where under any provision of this Contract any notice is to be given, any payment made or anything else must be done in a stated period of days, the stated number of days will exclude Saturdays, Sundays and public holidays. The days comprising any period of days computed in accordance with this clause are deemed to be consecutive if interrupted only by days which are not to be taken into account under this clause.

### **4.35 No Partnership or Relationship**

- (1) Nothing in the Contract shall be deemed to constitute a relationship between the Principal and the Contractor, or any employee of the Contractor, other than the relationship of principal and independent contractor (or principal of an independent contractor and the employee of such a contractor as the case may be).
- (2) Without limiting the generality of subclause (1), the Contract shall not be construed as creating between the Principal and the Contractor, or between the Principal and any employee of the Contractor, a relationship of:
  - (a) master and servant;
  - (b) principal and agent; or
  - (c) employment or trust.
- (3) The Contractor must not hold itself, or its employees or agents, out to be employees or agents of the Principal, and the Contractor indemnifies the Principal, and must keep the Principal indemnified against any Claim incurred as a result of doing so.

### **4.36 Entire Agreement**

- (1) To the extent permitted by Law, this Contract embodies the entire agreement between the Parties and supersedes all prior conduct, arrangement, agreements, understandings, quotation requests, representations, warranties, promises, statements, or negotiations, express or implied, in respect of the subject matter of this Contract.
- (2) To the extent permitted by Law and to the extent the Contractor's terms and conditions are supplied to the Principal in respect of the Works, those terms and conditions will be of no legal effect and will not constitute part of this Contract.

### **4.37 Rights and Remedies**

The Principal may exercise the rights herein conferred in addition to all or any other rights or remedies which the Principal shall or may be entitled to against the Contractor whether under a Legal Requirement or this Contract.

### **4.38 Reporting**

The Contractor must keep the Principal fully informed on all aspects of the delivery of the Works and must supply on request:

- (a) progress reports on the performance of the Contractor's obligations in such detail as will allow the Principal to ascertain whether such is in conformity with this Contract; and
- (b) the Contractor's Technical Material, reports, data and a detailed supply program, relating to the Works under the Contract.

### **4.39 Agency**

The Contractor must not:

- (a) hold itself out as being an agent of the Principal or being in any other way entitled to make any contract on behalf of the Principal or to bind the Principal to the performance, variation, release or discharge of any obligation; or
- (b) hold out its employees or agents, or allow its employees or agents to hold themselves out, as being employees or agents of the Principal.

### **4.40 Insurance**

#### **4.40.1 General requirements**

- (1) The Contractor must, at its own cost and expense, as a minimum procure and maintain the Insurance:

## PART FOUR – READ AND KEEP THIS PART

- (a) on the terms and conditions set out in this clause and otherwise on terms acceptable to the Principal; and
  - (b) from insurers having a financial performance rating of at least A- by Standard and Poor's (Australia) Pty Limited, or an equivalent rating from another internationally recognised rating agency and approved by the Principal which either:
    - (i) carry on business in Australia and are authorised by the Australian Prudential Regulation Authority; or
    - (ii) if an overseas insurer, covers claims lodged and determined in the jurisdiction of Australia. Any limitations regarding this requirement must be notified and agreed to by the Principal.
- (2) The Principal must not unreasonably withhold or delay its approval of an insurer or the terms and conditions of the Insurance.
- (3) Without limiting subclause (1), the Contractor must:
- (a) pay all premiums and all deductibles applicable to the Insurance when due; and
  - (b) promptly reinstate any Insurance required under this **clause 4.40** if it lapses or if cover is exhausted.
- (4) To the extent available at the times of placement and each renewal, each Insurance must:
- (a) provide that the Insurance is primary with respect to the interests of the Principal and any other insurance maintained by the Principal is excess to and not contributory with the Insurance;
  - (b) come into effect on or before the Start Date and be maintained until the Insurance End Date;
  - (c) provide that a notice of claim given to the insurer by an insured under the Insurance must be accepted by the insurer as a notice of claim given by the Principal;
  - (d) provide, where the Principal is entitled to cover under the Insurance, that any breach of the conditions of that Insurance by an insured other than the Principal must not in any way prejudice or diminish any rights which the Principal has under that Insurance; and,
  - (e) state that it is governed by the Laws of the Commonwealth of Australia and that courts of Australia shall have exclusive jurisdiction in any dispute under the policy.

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- (5) The effecting and maintaining of the Insurance by the Contractor does not, in any way, affect or limit the liabilities or obligations of the Contractor under this Contract.
- (6) The Contractor must not do or omit to do any act that would be grounds for an insurer to refuse to pay a claim made under any of the Insurance.
- (7) The Contractor must give the Principal at least 20 Business Days prior notice of cancellation, non-renewal or a material alteration of the Insurance.
- (8) The Contractor must ensure that its subcontractors are insured as required by this **clause 4.40**, as appropriate (including as to amounts of insurance and type of insurance) given the nature of work to be performed by them, as if they were the Contractor.
- (9) The Contractor must, on or prior to the Start Date and otherwise when requested by the Principal, promptly satisfy the Principal that each Insurance it is required to procure and maintain under this Contract is current by providing to the Principal current and updated Certificates of Insurance or the terms and conditions (including schedules) of the Insurances, to demonstrate compliance with this Contract. Nothing in this clause will be construed as providing the Principal with notice of the contents of any policy and must not be raised as a defence to any claim by the Principal against the Contractor.
- (10) If the Contractor fails to procure and maintain the Insurance in accordance with this Contract, the Principal may, but is not obliged to procure and maintain any such Insurance and the cost of doing so will be a debt due and immediately payable from the Contractor to the Principal.
- (11) Whenever a claim is made under any of the Insurance, the Contractor is liable for any excess or deductible payable as a consequence.
- (12) The Contractor must:
  - (a) inform the Principal in writing immediately if it becomes aware of any actual, threatened or likely claims in connection with this Contract under any of the Insurances, except claims which the Principal may have against the Contractor; and
  - (b) where relevant provide all such assistance to the Principal as may be required for the preparation and negotiation of insurance claims.
- (13) The Principal is not obliged to make a claim or institute proceedings against any insurer under the Insurance before enforcing any of its rights or remedies under the indemnities referred to in this Contract. In addition, the Parties acknowledge that if a claim is made under an Insurance policy by the Principal, it is their intention that the insurer cannot require the Principal to exhaust any indemnities referred to in this Contract before the insurer considers or meets the relevant claim.

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- (14) The Contractor at the discretion of the Principal may be required to provide the Principal with a risk management plan relating to this Contract in accordance with AS/NZS 4360-2004 Risk Management.
- (15) Insurances shall be provided in the amount and in accordance with any details stipulated in the Contract details and otherwise in accordance with this **clause 4.40**.

### 4.40.2 Public liability insurance

- (1) Unless otherwise stipulated by the Principal, the Contractor must maintain public liability insurance. The public liability policy must:
  - (a) be endorsed to note the Principal for their respective rights and interests in relation to this Contract;
  - (b) be for an amount of not less than \$50 million for any one event and unlimited in the amount of occurrences;
  - (c) include a cross liability endorsement extending the policy to operate in the same manner as if there was a separate policy of insurance covering each Party insured (without increasing the deductibles or reducing the overall limit of indemnity);
  - (d) cover the liability of the Contractor, the Contractor's Personnel and the Principal in respect of:
    - (i) loss of, damage to, or loss of use of, any real or personal property; and
    - (ii) the bodily injury of, disease or illness (including mental illness) to, or death of, any person (other than liability which is required by any Legal Requirement to be insured under a workers compensation policy),  
  
arising out of or in connection with the performance of this Contract by the Contractor; and
  - (e) be endorsed:
    - (i) to cover the use of unregistered motor vehicles or unregistered mobile plant and equipment used in connection with this Contract;
    - (ii) to cover sudden and accidental pollution; and
    - (iii) to provide waiver of subrogation in favour of the Principal in relation to this agreement where the Principal is not a named insured.

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### 4.40.3 Workers compensation insurance

- (1) The Contractor shall insure against statutory and common law liability for death of or injury to persons employed by the Contractor. The insurance cover shall be obtained prior to the Start date and shall be maintained until completion of all Work under the Contract. The insurance policy or policies shall be extended to provide indemnity for the Principal's statutory liability to the Contractor's employees.
- (2) In the event that the Contractor is a sole trader and no workers compensation policy is in place, the contractor must insure against the loss of income and illness by the purchase of income protection or salary continuance policy.

### 4.40.4 Professional indemnity insurance

- (1) Unless otherwise stipulated by the Principal, the Contractor must maintain professional indemnity insurance. The professional indemnity policy must:
  - (a) be for not less than \$5M in respect of any one claim and not less than \$5M in the aggregate for all claims arising in any one 12 month period of insurance;
  - (b) include one full automatic reinstatement of the limit of liability;
  - (c) cover liability arising from any act or omission in connection with or arising out of the professional activities and duties under this Contract; and
  - (d) cover claims in respect of this Contract under the *Competition and Consumer Act 2010* (Cth), *Fair Trading Act 2010* (WA) and any similar legislation in any other state or territory, insofar as they relate to the provision of professional advice.

### 4.40.5 Works insurance

- (1) The Contractor in the joint names of the Contractor, the Principal and all sub-contractors (insured) for their respective rights and interests must have or effect insurance under a contractors all risk insurance policy or policies which must cover the whole of the Works including any associated temporary works and including material incorporated or to be incorporated in there, the property of the insured or for which they are responsible and while on or adjacent to the Site regarding loss, destruction or damage of or to the property insured for the full reinstatement and replacement cost.
- (2) The sum insured must consider the full Contract Sum with an amount for escalation costs as incurred during any period of reinstatement and replacement during the period up to the Date of Completion of the Works.

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### 4.41 Industrial Awards

- (1) With respect to all work done in Western Australia under this Contract, the Contractor shall observe, perform and comply in all material respects with all relevant industrial awards, industrial agreements and orders of courts or industrial tribunals applicable to the Work under the Contract.
- (2) Failure by the Contractor to comply with subclause (1) hereof shall entitle the Principal by notice in writing to the Contractor to immediately terminate this Contract, but without prejudice to any other rights or remedies of the Principal.

### 4.42 Governing Law

This Contract and any dispute arising out of or in connection with it or its subject matter or formation including non-contractual disputes shall be governed by, construed and take effect in accordance with the Laws of the State of Western Australia and the Parties hereby irrevocably agree that the courts of the State of Western Australia will have exclusive jurisdiction to settle any dispute that arises out of or in connection with this Contract or its subject matter or formation (including non-contractual disputes).

### 4.43 Proportionate Liability

Each Party agrees that Part 1F of the *Civil Liability Act 2002 (WA)*, to the extent that the same may be lawfully excluded, is excluded from operation with respect to any Dispute, claim or action brought by one Party against the other Party arising out of or in connection with:

- (a) this Contract; and
- (b) any of the Contractor's Subcontractors or the Subcontractor's personnel.

### 4.44 Construction Contracts Act

- (1) The Contractor must promptly and without delay, give the Principal's Representative a copy of any written communication of whatever nature in relation to the Construction Contracts Act that the Contractor gives to the Principal or receives from a Subcontractor.
- (2) If the Principal's Representative becomes aware that a Subcontractor engaged by the Contractor is entitled to suspend or has suspended work pursuant to the Construction Contracts Act, the Principal may in its absolute discretion pay the Subcontractor such money that may be owing to the Subcontractor in respect of that work and any amount paid by the Principal will be a debt due from the Contractor to the Principal.
- (3) The Contractor must ensure that none of its subcontracts contain terms which are prohibited by the *Construction Contracts Act*.



## PART FOUR – READ AND KEEP THIS PART

### 4.45 Personal Property Securities Act

- (1) For the purposes of this **clause 4.45**:
  - (a) the ‘Principal’s Personal Property’ means all personal property the subject of a security interest granted under this Contract; and
  - (b) words and phrases used in this **clause 4.45** that have defined meanings in the PPS Law have the same meaning as in the PPS Law unless the context otherwise indicates.
- (2) If the Principal determines that this Contract (or a transaction in connection with it) is or contains a security interest for the purposes of the PPS Law, the Contractor agrees to do anything (including obtaining consents, signing and producing documents, getting documents completed and signed and supplying information) which the Principal asks and considers necessary for the purposes of:
  - (a) ensuring that the security interest is enforceable, perfected and otherwise effective;
  - (b) enabling the Principal to apply for any registration, complete any financing statement or give any notification, in connection with the security interest; and/or
  - (c) enabling the Principal to exercise rights in connection with the security interest.
- (3) The Principal need not give any notice under the PPSA (including notice of a verification statement) unless the notice is required by the PPSA to be given.
- (4) The Contractor must notify the Principal as soon as the Contractor becomes aware of any of the following:
  - (a) if any personal property which does not form part of the Principal’s Personal Property becomes an accession to the Principal’s Personal Property and is subject to a security interest in favour of a third party, that has attached at the time it becomes an accession; or
  - (b) if any of the Principal’s Personal Property is located or situated outside Australia or, upon request by the Principal, of the present location or situation of any of the Principal’s Personal property.
- (5) The Contractor must not:
  - (a) create any security interest or lien over any of the Principal’s Personal Property whatsoever (other than security interests granted in favour of the Principal);
  - (b) sell, lease or dispose of its interest in the Principal’s Personal Property;

## PART FOUR – READ AND KEEP THIS PART

- (c) give possession of the Principal's Personal Property to another person except where the Principal expressly authorises it to do so;
  - (d) permit any of the Principal's Personal Property to become an accession to or commingled with any asset that is not part of the Works; or
  - (e) change its name without first giving the Principal 15 Business Days' notice of the new name or relocate its principal place of business outside Australia or change its place of registration or incorporation.
- (6) Everything the Contractor is required to do under this **clause 4.45** is at the Contractor's expense.
- (7) Neither the Principal nor the Contractor will disclose information of the kind mentioned in section 275(1) of the PPSA and the Contractor will not authorise, and will ensure that no other Party authorises, the disclosure of such information. This **clause 4.45** does not prevent disclosure where such disclosure is required under section 275 of the PPSA because of the operation of section 275(7) of the PPSA.

### 4.46 Application of this Contract

This Contract applies to the performance of the Contractor's obligations under this Contract whether performed before, on or after the Start Date.

### 4.47 Restructure of the Principal

If the Principal is restructured by Law, then the rights and obligations of the Principal under the Contract are assigned to and assumed by the appropriate legal entity as determined the Principal or the successors of the Principal under the restructure.

### 4.48 Deduction of Charges or Debts

- (1) Without limiting the Principal's rights under this Contract any debt due from the Contractor to the Principal may be deducted by the Principal from any moneys which may be or thereafter become payable to the Contractor by the Principal and if such moneys are insufficient for this purpose, then from the Contractor's security or retention under the Contract. Nothing in this clause shall affect the right of the Principal to recover from the Contractor the whole of the debt or any balance that remains owing after deduction.
- (2) The Contractor hereby acknowledges and agrees that all moneys becoming payable by the Contractor in respect of the Contract and all costs, expenses, losses, and damages hereinbefore mentioned, and for which the Contractor shall become liable at any time under the Contract, may be deducted and paid by the Principal from any sum or sums due, or which may become due, to the Contractor under or in respect of any other contract or contracts which may be subsisting between the Contractor and the Principal for the time being.

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### 4.49 Environmental Activities

Without limiting **clause 4.7**, the Contractor must in providing the Work under the Contract:

- (a) ensure that any Work under the Contract affecting the Environment is carried out in accordance with the *Local Government Act 1995 (WA)* or other relevant Legal Requirements, including the *Environmental Protection Act 1986 (WA)*; and
- (b) complies with all Approvals and conditions of such Approvals.

### 4.50 Severability

In the event any part of this Contract is held by a court of law to be invalid or unenforceable, that part shall be:

- (a) read down, if possible, so as to be valid and enforceable; or
- (b) severed from this Contract to the extent of the invalidity or unenforceability,

and the remainder of this Contract shall not be affected by such invalidity or unenforceability.

## PART B – Works

### 4.51 Performance

- (1) The Contractor must at its cost perform and complete the Works (including all design, mobilisation and demobilisation) by the Completion Date and in accordance with:
  - (a) this Contract;
  - (b) Good Industry Practice; and
  - (c) all Legal Requirements.
- (2) The Contractor must ensure that the Works when Completed will be fit for the Intended Purpose and in accordance with the Requirements including the Specifications of this Request.
- (3) The Contractor must provide all labour, tools, plant, materials and services for the proper completion of the Works to ensure completion with all due expedition. The Contractor must remain responsible for all construction techniques, methods, sequences and procedures.
- (4) Unless otherwise provided in the Contract, the Contractor shall use suitable new materials and proper and tradesmanlike workmanship in constructing the Works.

## PART FOUR – READ AND KEEP THIS PART

### 4.52 Site Risks

- (1) The Contractor warrants that before the Start Date the Contractor has had access to the Site, carried out its own inspections of the Site and the Environment, and has conducted its own enquiries in order to establish, understand and satisfy itself as to the nature and status of:
  - (a) the Site and the Environment; and
  - (b) all risks and contingencies associated with the Site and the Environment,or has chosen not to carry out any inspections or conduct its own enquiries, as the case may be, in which case the Contractor acknowledges that there will be no adjustment to the Contract Price or Completion Date, except as expressly stated in this Contract.
- (2) The Contractor accepts sole responsibility for, and assumes the risk of, all Loss, delay and disruption arising out of the physical conditions and characteristics of the Site and the Environment.
- (3) Without limiting subclauses (1) and (2), the Contractor accepts sole responsibility for, and assumes the risk of, all Loss, delay and disruption arising out of, or in connection with, all Contamination in, under or around the Site and the Environment which came into existence after the Start Date.

### 4.53 Protection of People and Property

- (1) The Contractor shall in undertaking the Works:
  - (a) take all measures necessary to protect people and property;
  - (b) avoid unnecessary interference with the passage of people and vehicles; and
  - (c) prevent nuisance and unreasonable noise and disturbance.
- (2) If the Contractor damages property, the Contractor shall promptly rectify the damage at its own cost and pay any compensation which the law requires the Contractor to pay.
- (3) If the Contractor fails to comply with an obligation under this clause, the Principal, after the Principal's Representative has given reasonable written notice to the Contractor and in addition to the Principal's other rights and remedies, may engage a third party contractor to undertake any required works. The cost thereby incurred shall be reimbursed by the Contractor to the Principal.
- (4) If urgent action is necessary to protect the Works, other property or people and the Contractor fails to take the action required, in addition to any other remedies of the Principal, the Principal's Representative may undertake the necessary action. The

## **PART FOUR – READ AND KEEP THIS PART**

costs of such remedial actions undertaken by the Principal shall be reimbursed from the Contractor to the Principal and may be deducted from any payments due to the Contractor or from retention or security monies.

### **4.54 Contractor Warranties**

The Contractor represents and warrants to the Principal that the Contractor will:

- (a) at all times, be suitably qualified and experienced, and must exercise the skill, care and diligence to be expected of a Professional Contractor in the delivery and Completion of the Works (including all design);
- (b) develop and complete the Design Documents so that the Design Documents are accurate, suitable, appropriate and adequate for the Intended Purpose taking into account the Site and the Environment; and
- (c) perform and complete the Works in accordance with the Design Documents so that when completed, the Works will be fit for the Intended Purpose and be in accordance with this Contract.

### **4.55 Access to Site**

#### **4.55.1 Possession**

- (1) The Principal shall, before the Start Date, give the Contractor possession of sufficient area of the Site for commencement of the Works on the Site. If the Principal has not given the Contractor possession of the whole Site, the Principal shall give the Contractor possession of such further portions of the Site as may, from time to time, be necessary for carrying out the Works.
- (2) Possession of the Site shall confer in the Contractor a right to only such use and control of the Site as is necessary to enable the Contractor to carry out Work under the Contract and shall exclude camping, residential purposes and any purpose not connected with the Work under the Contract, unless approved by the Principal's Representative.

#### **4.55.2 Access for the Principal and Others**

- (1) The Principal and the Principal's Personnel may at any time after written or verbal notice to the Contractor, have access to any part of the Site for any purpose. The Contractor shall permit persons engaged by the Principal to carry out work on the Site other than the Works and shall cooperate with them. The Principal shall give to the Contractor the names and roles of the persons so engaged.
- (2) The Contractor shall at all reasonable times give the Principal's Representative access to the Works.

## PART FOUR – READ AND KEEP THIS PART

- (3) The Principal shall ensure that none of the persons referred to in this subclause impedes the Contractor.

### 4.55.3 Minerals, fossils and other relics

Valuable minerals, fossils, articles or objects of antiquity or of anthropological or archaeological interest, treasure trove, coins and articles of value, found on the site shall be and remain the property of the Principal. Immediately upon the discovery of these things the Contractor shall:

- (a) take precautions to prevent their loss, removal or damage; and
- (b) give the Principal written notice of the discovery.

### 4.55.4 Compliance with heritage requirements

- (1) Where the Principal has notified the Contractor that the works are subject to section 18 of the *Heritage of Western Australia Act 1990* conditions, or other requirements, the Contractor shall comply with these requirements.
- (2) All costs so incurred by the Contractor shall be assessed by the Principal and added to the Contract Price, except for any requirements already included in the Specifications.

## 4.56 Setting out the Works

### 4.56.1 Setting Out

The Principal shall give the Contractor the data, survey marks and like information necessary for the Contractor to set out the Works, together with those survey marks specified in the Contract. Thereupon the Contractor shall set out the Works in accordance with the Contract.

### 4.56.2 Errors in Setting Out

- (1) The Contractor shall rectify every error in the position, level, dimensions or alignment of any Works after promptly notifying the Principal and unless the Principal within 3 days directs otherwise.
- (2) If the error was caused by incorrect data, survey marks or information given by the Principal, the cost incurred by the Contractor in rectifying the error shall be assessed by the Principal and added to the Contract Price.

### 4.56.3 Care of Survey Marks

- (1) The Contractor shall keep in their true positions all survey marks supplied by the Principal.
- (2) The Contractor shall reinstate any survey mark disturbed, after promptly notifying the Principal and unless the Principal's Representative within 3 days directs otherwise.

## PART FOUR – READ AND KEEP THIS PART

- (3) If the disturbance was caused by the Principal, its agent, or representative, the cost incurred by the Contractor in reinstating the survey mark shall be assessed by the Principal's Representative and added to the Contract Price.

### **4.57 Construction Schedule**

- (1) The Contractor shall give the Principal reasonable advance notice of when the Contractor needs information, materials, documents or instructions from the Principal.
- (2) The Principal and the Principal's Representative shall not be obliged to give any information, materials, documents or instructions earlier than the Principal or Principal's Representative, as the case may be, should reasonably have anticipated at the date of acceptance of tender.
- (3) The Principal's Representative may direct in what order and at what time the various stages or portions of the Works shall be carried out. If the Contractor can reasonably comply with the direction, the Contractor shall do so. If the Contractor cannot reasonably comply, the Contractor shall give the Principal's Representative written notice with the reasons.
- (4) The Contractor shall give the Principal a construction schedule for completion of the Requirements within 10 days of commencement of the Contract. The construction schedule shall show the dates by which, or the times within which, the various stages or portions of the works under contract are to be carried out or completed and shall be deemed a Contract document. The construction schedule shall include times for inspection of the Works by the Principal and the Contractor shall provide sufficient notice to the Principal's Representative to allow Principal's reasonable time to arrange inspections.
- (5) The Contractor shall not, without reasonable cause, depart from the construction schedule.

### **4.58 Hours of Work**

The normal hours of work on the Site shall be between 7:00am - 5:00pm on weekdays (i.e. Mondays to Fridays) excluding public holidays. Prior approval of the Principal's Representative must be obtained should the Contractor wish to work outside these hours and the Principal's representative's refusal of any such request shall not constitute any grounds whatsoever for a claim for additional time or costs.

### **4.59 Responsibility for the Works**

The Contractor shall be responsible for care of the Works, and for any plant or equipment brought onto the Site by a Subcontractor, from the Start Date until the Date of Completion, at which time responsibility for the care of the Works shall pass to the Principal. If loss or damage occurs to the Works during the period for which the Contractor is responsible for care of the Works, the Contractor shall at its cost, rectify such loss or damage, save that the Contractor

## PART FOUR – READ AND KEEP THIS PART

shall not be responsible for any loss or damage caused by or arising from any negligent act or omission of the Principal or the Principal's Personnel.

### 4.60 Covering up of Works

- (1) The Contractor is to give the Principal sufficient notice of its intention to cover up any Works, in order to allow the Principal reasonable time to arrange prior inspection. If this is not given, the Principal may direct for the works to be uncovered for inspection and subsequently made good. Any attributable costs or delay shall be borne by the Contractor.
- (2) Where reasonable notice of the Contractor's intention to cover up Works has been given, and the Principal subsequently requires Works to be uncovered for inspection, then any attributable costs or delay will be borne by the Principal, except where the inspection or test shows that the work, materials or goods are not in accordance with the requirement of the contract, in which case the costs and delay will be borne by the Contractor.

### 4.61 Cleaning Up

- (1) The Contractor shall keep the Site and the Works clean and tidy at all times and regularly remove rubbish and surplus material.
- (2) Within 14 days after the Date of Completion, the Contractor shall remove temporary works and construction plant. The Principal's Representative may extend the time to enable the Contractor to perform remaining obligations.
- (3) If the Contractor fails to comply with the preceding obligations in this clause, the Principal's Representative may direct the Contractor to rectify the non-compliance and the time for rectification.
- (4) If:
  - (a) the Contractor fails to comply with such a direction; and
  - (b) that failure has not been made good within 5 days after the Contractor receives written notice from the Principal's Representative that the Principal intends to have the subject work carried out by others,

the Principal may have that work so carried out and the Principal's Representative shall certify the cost incurred as moneys due from the Contractor to the Principal. The rights given by this paragraph are additional to any other rights and remedies.

### 4.62 Procedure for Completion tests

- (1) The Contractor must prepare and perform the Completion tests where required by this Contract or the Specifications. The Contractor will be fully responsible for the proper conduct and results of the Completion tests.



## PART FOUR – READ AND KEEP THIS PART

- (2) The Contractor must provide to the Principal full and substantiated test results for all Completion tests by the earlier of:
- (a) 5 Business Days after completion of the relevant test; or
  - (b) the date required (if any) under the Specification or Construction Program.
- (3) Except:
- (a) with the prior written consent of the Principal; or
  - (b) to the extent necessary to comply with subclause (4)(a),
- the Contractor must not adjust (and will not allow the adjustment of) any part of the Works following completion of any Completion test.
- (4) If the whole or any part of the Works fails to pass a Completion test, the Contractor must:
- (a) promptly execute such work of replacement, amendment, reconstruction, rectification and make good any Defects, failures, imperfections or other faults as may be required to ensure that all Completion tests are satisfied;
  - (b) be responsible for all costs and expenses incurred or sustained (including the cost of the Completion tests being borne by the Contractor); and
  - (c) if so required by the Principal, submit to the Principal for its review, details of the work which it proposes to execute.
- (5) If the Contractor fails to perform any Completion test in accordance with this Contract:
- (a) the Principal is to provide notice to the Contractor stating:
    - (i) the Contractor's failure to perform the Completion test; and
    - (ii) that the Contractor has 5 Business Days, or as otherwise agreed with the Principal at the Principal's absolute discretion, from the date of the notice to perform the Completion test;
  - (b) if the Contractor fails to satisfy the requirement in subclause 5(a)(ii), the Principal may perform that Completion test at a date and time determined by the Principal; and
  - (c) the cost incurred by the Principal in performing that Completion test will be a debt due and payable immediately from the Contractor to the Principal.

### 4.63 Completion

- (1) The Contractor must give the Principal at least 21 days written notice of the date on which the Contractor anticipates that Completion will be achieved. When the Principal

## PART FOUR – READ AND KEEP THIS PART

is satisfied that Completion has been achieved, the Principal must issue a Completion Certificate for the Works.

- (2) On the issue of the Completion Certificate, the Principal will take over the Works.
- (3) Subject to **clause 4.48**, the Principal must pay the Contractor (or the Contractor must pay the Principal, as the case may be) within 28 days after the issue of the Completion Certificate, the amount stated in that certificate as being due by the Principal (or by the Contractor, as the case may be).
- (4) The issue of a Completion Certificate does not constitute approval of any work or other matter and does not prejudice any claim by the Principal.

### 4.64 Rectification of Defects

- (1) The Principal may, at any time up to Completion and during the Defects Liability Period, conduct performance reviews of the Works. The Principal may notify the Contractor of any failure by the Contractor to comply with this Contract.
- (2) The Contractor must, within a reasonable time (but no later than 30 days), from receipt of a notice from the Principal, rectify any Defect notified to the Contractor before or at Completion, or during the Defects Liability Period.
- (3) If the Contractor fails to rectify any Defect in accordance with this **clause 4.64**, the Principal may rectify the Defect and any resulting liability incurred by the Principal in so doing will be a debt due from the Contractor to the Principal.
- (4) The Defects Liability Period applicable to any work performed for the purposes of rectifying Defects, is the period commencing on the date of completion of that remedial work and ending on the expiry of the period stated in the Contract Details.

### 4.65 Security

#### 4.65.1 Provision of security

Security shall be provided by the Contractor to the Principal in accordance with the Contract Details. Retention monies may be retained by the Principal as security where stated in the Contract Details.

#### 4.65.2 Recourse against security

The Principal may have recourse against the Security where monies due and payable under the Contract have remained unpaid after the time for payment and where at least 5 days have elapsed since that party notified the other party of intention to have recourse.

#### 4.65.3 Reduction and release of security

Upon the issue of a Completion Certificate by the Principal, the Principal's entitlement to Security shall be reduced to 50% of the original Security amount, and the reduction shall be

## **PART FOUR – READ AND KEEP THIS PART**

released and returned within 14 days to the Contractor. A party's entitlement to Security shall cease after the final Defects Liability Period has lapsed and the Principal shall then release and return forthwith any remaining Security to the Contractor.

### **4.65.4 Interest**

Interest earned on Security not required to be held in trust shall belong to the party holding the Security.

## **4.66 Contractor's Employee and Subcontractors**

### **4.66.1 Personal Protective Equipment**

The Contractor must ensure that:

- (a) all its employees or Subcontractors are provided with and wear during the performance of the Works appropriate personal protective equipment for each task, including coloured safety vests or jackets, approved by the Principal and in accordance with AS 1742.3, SAA HB81, AS/NZS 1906.4; and
- (b) any clothing referred to above is to be kept in a neat and tidy condition by its employees and Subcontractors.

### **4.66.2 Removal of Contractor employees**

The Principal may direct the Contractor to have removed, within a stated time, from the Site or from any activity of Work under the Contract, any person employed to undertake the Work under the Contract who, in the Principal's opinion, is incompetent, negligent, or guilty of misconduct.

## **4.67 Bill of Quantities**

### **4.67.1 Priced bill of quantities**

- (1) Where a bill of quantities is to be priced:
  - (a) all items included in the bill of quantities shall be priced and extended by the Contractor and the prices as extended shall on addition equal the sum accepted by the Principal for carrying out the whole of the work to which the bill of quantities relates;
  - (b) the Contractor shall lodge the bill of quantities so priced and extended with the Superintendent within 14 days of contract signing or such further time as may be directed by the Principal; and
  - (c) notwithstanding any other provision of the Contract, the Contractor shall not be entitled to payment until the Contractor has lodged the bill of quantities so priced and extended.

## PART FOUR – READ AND KEEP THIS PART

- (2) If the aggregate amount in a priced bill of quantities does not equal the sum accepted for the work, the subject of the bill of quantities, the Principal shall (unless the parties agree within 7 days of notification) determine an appropriate correction of errors and inconsistencies in rates and prices therein, so that the aggregate amount equals such sum.

### 4.67.2 Quantities

A written order from the Principal is not required for any increase or decrease in the quantity of any work, where it results only from the actual quantities being different to those provisional quantities stated in the Bill of Quantities and not from any direction of the Principal. Where such changes in quantity arise the final measure and value will be completed by the Principal.

### 4.67.3 Adjustment for Actual Quantities

- (1) Where, otherwise than by reason of a direction to vary the Works, the actual quantity of an item required to perform the Contract is greater or less than the quantity shown in a bill of quantities which forms part of the Contract or schedule of rates variations shall apply as follows:
  - (a) where the Principal accepted a lump sum for the item, the difference shall not be a deemed variation; and
  - (b) where the Principal accepted a rate for the item, the rate shall apply.
- (2) If such a bill of quantities or schedule of rates omits an item which should have been included the item shall be a deemed variation.
- (3) Notwithstanding the preceding provisions of this subclause in respect of a bill of quantities, a variation shall not be deemed for actual quantities of an item pursuant to paragraph (a), or for an omitted item or any adjustment made for actual quantities of an item pursuant to paragraph (b), if the difference, the value of the omitted item or the adjustment respectively is less than \$400.

## Schedule 1 - Contract Details

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**Item 1      Principal’s Representative**

Name: Antoinette Krause  
Position: Senior Civil Engineer  
Email: antoinette.krause@ghd.com  
Address: Level 1, 209 Foreshore Drive, Geraldton WA 6530 Australia

**Item 2      Contractor’s Representative**

**[insert detail]**

**Item 3      Start Date**

April 2022

**Item 4      Completion Date**

Prior to 31 May 2022

**Item 5      Contract Price**

As stipulated in the Tender accepted by Principal.

**Item 6      Works under the Contract**

As stipulated in the Specification.

**Item 7      Defects Liability Period**

12 months

**Item 8      Insurance**

Public liability insurance in accordance with clause 4.41.2

Workers compensation insurance in accordance with clause 4.41.3

Works insurance in accordance with clause 4.41.5

**Item 9      Progress Claims**

Progress Claims shall be submitted at the end of each month.

Progress Claims and Invoices must be addressed to the Principal’s Representative and must clearly state the following information:

- (a) Contract Number;

## **PART FOUR – READ AND KEEP THIS PART**

- (b) Date of Issue
- (c) Date on which the Goods and/or Service or Works was provided;
- (d) Detailed description of Goods and/or Service or Works provided;
- (e) Contractor's ABN or ACN;
- (f) Contractor's contact details;
- (g) Progress Claim or Invoice reference number
- (h) Purchase Order Number (Invoice only);
- (i) Aggregate amount claimed and paid to date in preceding Invoices;
- (j) Discount items; and
- (k) GST inclusive and exclusive amounts.

### **Item 10 Liquidated Damages**

If the contractor fails to complete works by the practical completion date, the contractor shall pay the principal \$1000 for every day after date of practical completion.

### **Item 11 Security**

Security shall be provided by the Contractor within 7 days of the Start Date:

- (a) by way of cash or bank bond or bank guarantees in a form satisfactory to the Principal;
- (b) where bank guarantees are required the Contractor shall provide two guarantees, each for half the value of the security; and
- (c) in an amount equal to 10% of the total value of the Contract Price;

Where retention is permitted by the Principal as a form of security, retention shall be by way of 10% of monies payable withheld by the Principal against each invoice until the total retention of 10% of the total value of the Contract price is held.

### **Item 12 Date of Site Availability**

14 days from acceptance of the Tender by the Principal , unless otherwise specified.

Site availability will be dependant on the completion date of the shoulder sealing contract currently underway.

**PART FOUR – READ AND KEEP THIS PART**

**Item 13 Framework Agreement**

This Contract is not a Framework Agreement

## Schedule 2 – Special Conditions

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### **Possession of Site**

The Principal will provide Possession of Site once the following items are in place and have been accepted:

- Insurances
- Quality Management Plan
- Safety & Health Management Plan
- Traffic Management Plan

Possession of site will also have to be aligned with the completion date of the shoulder sealing works currently taking place.



## PART 5 TENDER FORM

### 5.1 Tenderer's Offer

The Chief Executive Officer  
Shire of Mingenew  
21 Victoria Road Mingenew WA 6522

I/We (Registered Entity Name):

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of: (Registered Street Address):

---

Phone:

---

Fax:

---

ABN:

---

ACN:

---

Email:

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#### **In response to this Request for Tender:**

I/We agree that I am/We are bound by, and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions of Tendering contained in this Request signed and completed.

The tendered price is valid up to ninety (90) calendar days from the date of the tender closing or forty-five (45) days from the Council's resolution for determining the Tender, whichever is the later unless extended on mutual agreement between the Principal and the Tenderer in writing.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Tender irrespective of its outcome.

The tendered consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this Tender.

Signature of authorised signatory of Tenderer:

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## PART FIVE – COMPLETE AND RETURN THIS PART

Name of authorised signatory:

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Authorised signatory position:

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Authorised signatory phone:

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Authorised signatory postal address:

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Authorised signatory email address:

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### 5.2 Tender Documents

Tenderers should submit the following documents:

- This Part 5 (Tender Form); and,
- Tenderer response to Request for Tender including requirements in Part 3 (Specifications).

A Tender may be rejected at the absolute discretion of the Principal if Part 5 is not completed and returned.

A Tender must contain all the information and details required by this Request.

### 5.3 Evaluation Criteria

#### 5.3.1 Selection Criteria

- (1) Tenders will be assessed with the following qualitative and compliance criteria to determine the most advantageous outcome to the Principal. Although price is considered, the Tender containing the lowest price will not necessarily be accepted, nor will the Tender ranked the highest on the qualitative criteria.
- (2) Additional information requested in Section 5 below will be reviewed during the review process and any anomalies may result in additional information being requested from the Tenderer, and in extreme cases, may result in a rejected tender.

## PART FIVE – COMPLETE AND RETURN THIS PART

### 5.3.2 Compliance Criteria

These criteria will not be point scored. Each Tender will be assessed on a Yes/No basis as to whether the criterion is satisfactorily met. An assessment of “No” against any criterion may eliminate the Tender from consideration.

Description of Compliance Criteria	Yes/No
Compliance with the Specification contained in the Request.	Yes/No
Compliance with the Conditions of Tendering.	Yes/No
Compliance with all necessary licences and registrations	Yes/No
Compliance with the Tender Deadline	Yes/No
Compliance with and completion of the Price Schedule.	Yes/No

### 5.3.3 Qualitative Criteria

- (1) In determining the most advantageous quote, the Evaluation Panel will score each Tender against the qualitative criteria.
- (2) Before responding to the following qualitative criteria, Tenderers must note the following:
  - (a) it is essential that Tenders address each qualitative criterion;
  - (b) all information relevant to answers is to be contained within the response to each criterion;
  - (c) respondents are to assume that the Evaluation Panel has no previous knowledge of the respondent’s organisation, its activities or experience;
  - (d) respondents are to provide full details for any claims, statements or examples used to address the qualitative criteria;
  - (e) respondents are to address each issue outlined within a qualitative criterion; and
  - (f) failure to provide the specified information may result in elimination from the Tender evaluation process or a low score.
- (3) The qualitative criteria for this Request are as follows:

**PART FIVE – COMPLETE AND RETURN THIS PART**

Description of Qualitative Criteria	Weighting	Tick if document(s) demonstrating compliance attached
<p><b>Relevant Experience and Technical Skills</b>                      Demonstrate experience and relevant skill in being able to deliver the required scope of works. This should include, but may not be limited to:</p> <ul style="list-style-type: none"> <li>• Details of past projects.</li> <li>• Certification/registrations.</li> </ul>	15%	<input type="checkbox"/>
<p><b>Resources and availability</b>                      Demonstrate the ability to supply and sustain the necessary resources, including:</p> <ul style="list-style-type: none"> <li>• Personnel;</li> <li>• Subcontractors;</li> <li>• Plant, equipment and materials; and</li> <li>• Any contingency measures or back up resources.</li> <li>• Provide a project schedule/timeline</li> <li>• Confirm availability to complete works prior to the nominated completion date.</li> </ul>	15%	<input type="checkbox"/>

**5.4 Price Schedule**

**5.4.1 Price Considerations**

- (1) Criteria on which a quantitative assessment shall be made are:
- (a) the lump sum or schedule of rates pricing as required by this Request;
  - (b) rise and fall, if part of this Request; and
  - (c) disbursements, allowances, hourly rates and other costs provided by the Tenderer which may impact on the overall value for money, if part of this Request.
- (2) Where a price is fixed the quantitative criteria shall be assessed against the amount of goods or services provided (where applicable).

The weighted cost criteria for this Request are as follows:

Criteria	Weighting	Tick if Price Schedule attached
Tendered price	70%	<input type="checkbox"/>

## PART FIVE – COMPLETE AND RETURN THIS PART

### 5.4.2 Price Basis

All prices for construction of the Works offered under this Request shall be fixed for the term of the Contract from the date of acceptance of the Tender.

### 5.4.3 GST

- (1) The quoted price for the Work under the Contract should be stated in the following terms:
- (a) Price excluding Goods and Services Tax (GST);
  - (b) Goods and Services Tax amount; and
  - (c) Total price including GST.
- (2) Where no stipulation is made as to GST, the Contract Price shall be deemed to include GST, unless clarification is provided to the Principal by the Tenderer prior to acceptance of Tender.

### 5.4.4 Prices inclusive

Unless otherwise indicated, prices tendered shall include recruitment, administration and induction and all applicable levies, duties, taxes and charges. Any charge not stated in the quote, as being additional, will not be allowed as a charge for any transaction under any resultant Contract.

## 5.5 Additional Information

<b>Organisation Profile</b>  Attach a copy of your organisational structure and provide background information on your company and label it Organisation Structure  If companies are involved, attach their current ASIC company extracts search including latest annual return and label it “ <b>ASIC Company Extracts</b> ”	Tick if Attached <input type="checkbox"/>  Tick if Attached <input type="checkbox"/>
<b>Referees</b>  Attach details of your referees and label it “ <b>Referees</b> ”. You should give examples of your work provided for your referees where possible.	Tick if Attached <input type="checkbox"/>

**PART FIVE – COMPLETE AND RETURN THIS PART**

<p><b>Agents</b></p> <p>Are you acting for another party?</p> <p>If Yes, attach details (including name and address) of your principal and label it <b>“Agents”</b></p>	<p align="center">Yes / No</p> <p align="center">Tick if Attached</p> <p align="center"><input type="checkbox"/></p>
<p><b>Trusts</b></p> <p>Are you acting as a trustee of a trust?</p> <p>If Yes, in an attachment labelled <b>“Trusts”</b>:</p> <p>a) Give the name of the trust and include a copy of the trust deed (and any related documents); and</p> <p>b) If there is no trust deed, provide the names and addresses of beneficiaries.</p>	<p align="center">Yes / No</p> <p align="center">Tick if Attached</p> <p align="center"><input type="checkbox"/></p>
<p><b>Subcontractors</b></p> <p>Do you intend to subcontract any of the requirements?</p> <p>If Yes, In an attachment labelled <b>“Subcontractors”</b> provide details of the subcontractor(s) including:</p> <p>a) The name, address and the number of people employed; and</p> <p>b) The requirements that will be subcontracted</p>	<p align="center">Yes / No</p> <p align="center">Tick if Attached</p> <p align="center"><input type="checkbox"/></p>
<p><b>Conflicts of Interest</b></p> <p>Will any actual or potential conflict of interest in the performance of your obligations under this contract exist if you are awarded the contract, or are any such conflicts of interest likely to arise during the Contract</p> <p>If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with and label it <b>“Conflicts of Interest”</b></p>	<p align="center">Yes / No</p> <p align="center">Tick if Attached</p> <p align="center"><input type="checkbox"/></p>
<p><b>Health and Safety Instructions to Contractors</b></p> <p>Do you comply with the Health and Safety Instructions appendix issued with this request?</p>	<p align="center">Yes / No</p>

**PART FIVE – COMPLETE AND RETURN THIS PART**

<p><b>Financial Position</b></p> <p>Are you presently able to pay all your debts in full as and when they fall due?</p> <p>Are you currently engaged in litigation as a result of which you may be liable for \$50,000 or more?</p> <p>If you are awarded the Contract, will you be able to fulfil the Requirements from your own resources or from resources readily available to you and remain able to pay all of your debts in full as and when they fall due?</p> <p>In order to demonstrate your financial ability to undertake this contract, in an attachment labelled “<b>Financial Position</b>” include a profit and loss statement and the latest financial return for you and each of the other proposed contracting entities, together with a list of financial referees from your bank and/or accountant.</p>	<p>Yes / No</p> <p>Yes / No</p> <p>Yes / No</p> <p>Tick if Attached</p> <p><input type="checkbox"/></p>
<p><b>Insurances</b></p> <p>The insurance requirements for this Request are stipulated in the Annexure. Respondents are to supply evidence of their insurance coverage in a format as outlined below or in an attachment labelled “<b>Insurance Coverage</b>”. A copy of the Certificate of Currency is to be provided to the Principal within ten (10) days of acceptance.</p>	<p>Tick if Attached</p> <p><input type="checkbox"/></p>

# Annexure A: Formal Instrument of Agreement

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## Formal Instrument of Agreement

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_ 20 .

BETWEEN ('the Contractor') **[Insert Contractor's name]**  
**[Insert Contractor's address]**  
ABN **[insert Contractor's ABN]**

AND ('the Principal') Shire of Mingenew  
21 Victoria Road Mingenew WA 6522  
Phone: 9928 1102  
Email: enquiries@mingenew.wa.gov.au  
ABN: 41 454 990 790

### Background

- A. The Principal issued a Request for Tender No. [XX] for [insert detail] (Request).
- B. The Contractor submitted a Tender dated [XX] in response to the Request (Tender).
- C. The Principal has accepted the Tender.

### Operative Part

NOW THIS AGREEMENT WITNESSES and the parties hereto mutually agree as follows: -

#### 1. Contract Documents

The following documents shall be deemed to form and be read and construed as part of the Contract confirmed by this Agreement:

- (a) the Request including but not limited to:
  - (i) the Conditions of Tendering;
  - (ii) the Specifications;
  - (iii) the General Conditions of Contract; and
  - (iv) the Annexures.
- (b) the Tender including but not limited to the Tender Form.
- (c) this Formal Instrument of Agreement.

Words and expressions used in this Agreement shall have the meaning given to them in the Request, unless otherwise stated.

## READ AND KEEP

### 2. Contractor Obligations

In consideration of the matters agreed by the Principal in this Agreement, the Contractor will complete the Work under the Contract as described in the Request in conformity in all respects with the provisions of the Contract and will perform, fulfil, comply with, submit to and observe by or on the part of the Contractor those provisions.

### 3. Principal Obligations

In consideration of matters agreed by the Contractor in this Agreement, the Principal will make payments to the Contractor in accordance with the provisions of the Contract and will perform, fulfill comply with, submit to and observe all provisions, conditions, stipulation's and requirements and all matters and things expressed or shown in or reasonably inferred from the Contract and which are to be performed, fulfilled, complied with, submitted to or observed by or on the part of the Principal.

### 4. Obligations joint and several

If any party to this Agreement consists of one or more persons and/or one or more Corporations, or two or more persons and/or two or more corporations, this Agreement shall bind such persons or Corporations (as the case may be) and their respective Executors, Administrators, Successors and Assignees, or permitted Assignees (in the case of the Contractor) jointly and severally and the persons and/or Corporations included in the term "Contractor" or the "Principal" in this Agreement, shall jointly be entitled to the benefit of the Contract and the Contract shall be read and construed accordingly.

### 5. Entire agreement

This Agreement shall take effect according to its tenor, notwithstanding any prior Agreement in conflict or at variance with it, or any correspondence or documents relating to the subject matter of the Agreement which may have passed between the parties to the Agreement prior to its execution.

### 6. Contractor default

Where the Contractor is unable or fails (for whatever reason except for acts of God or acts of war) to provide and complete the Work under the Contract during the period of this Contract, the Principal reserves the right to engage an independent contractor to have the Work under the Contract completed, and if the cost of the Work under the Contract provided by the independent contractor is more than the original tendered price, then the original Contractor will be debited with such costs.

### 7. Warranties

Each party represents and warrants to the other party that:

**READ AND KEEP**

- (a) it has full power and authority to execute the Contract and to perform its obligations under the Contract;
- (b) the Contract has been duly executed by it; and
- (c) the obligations undertaken by it and set out in the Contract are enforceable against it in accordance with their terms.

**Executed as a Contract between**

**The Principal:**

\_\_\_\_\_  
**Chief Executive Officer  
On behalf of Shire of Mingenew**

**The Contractor:**

**EXECUTED BY [insert company name]**  
pursuant to Section 127 of the *Corporations Act*.

\_\_\_\_\_  
Name of Director

\_\_\_\_\_  
Signature of Director

\_\_\_\_\_  
Name of Director/Secretary

\_\_\_\_\_  
Signature of Director/Secretary

## Annexure B: Schedule of Rates

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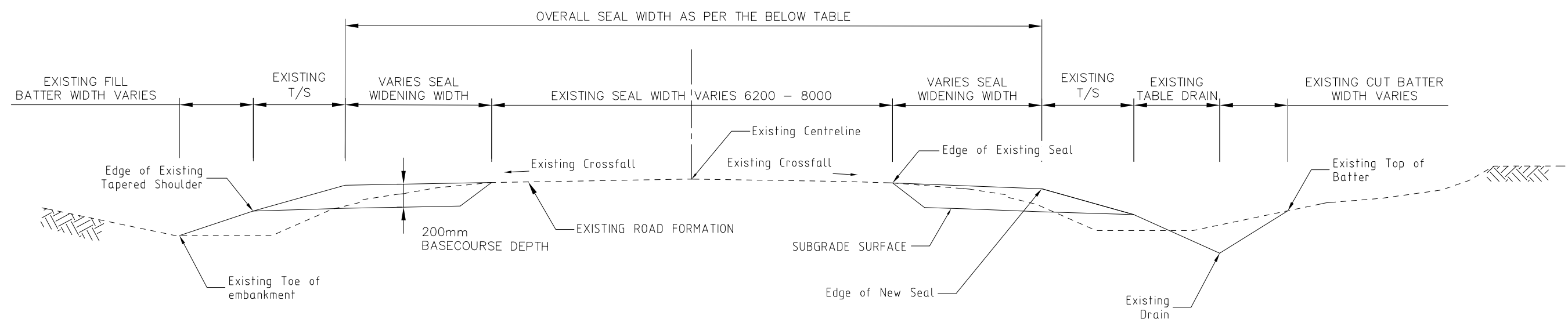
The Schedule of Rates is to be completed and included in the tender submission.

The quantities provided are provisional. Only actual measured quantities will be payable.

Item	Description	Unit	Provisional Quantity	Rate (\$)	Total (\$)
1	Site establishment	L Sum	1		
2	Set out and spotting	L Sum	1		
3	Traffic Management	L Sum	1		
4	Centre line marking	m	30,640		
5	Audible Edge lines: Edge line with audio-tactile ribs Sealed Shoulder < 1m	m	10,200		
6	Audible Edge lines: Edge line with adjacent audio-tactile ribs Sealed Shoulder ≥ 1m	m	51,080		
7	RRPMs	No.	5,110		
				TOTAL ex GST	
				TOTAL in GST	



# Annexure C: MRWA Standard Drawings

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TYPICAL CROWNED SECTION – Sealing of Shoulders  
Not to Scale

SLK Location	Existing Seal Width (m)	Final Seal Width (m)
0.45 - 0.85	6.2	8.2
0.85 - 0.95 (Depot Hill Int.)	8.0	10.0
0.95 - 2.47	6.2	8.2
2.47 - 11.92	7.2	9.2
11.92 - 15.00	6.2	8.2
15.00 - 31.09	7.2	9.2



METADATA		 <b>GREENFIELD</b> TECHNICAL SERVICES 8/81 Forrest St Geraldton WA 6530 Ph - 9921 5547 8/339 Cambridge St PERTH WA 6014 Ph - 9921 5547	 <b>SHIRE OF MINGENEW</b> 21 VICTORIA ST PO BOX 120 MINGENEW WA 6522 Ph (08) 9928 1102 Fax (08) 9928 1128	MINGENEW MULLEWA ROAD UPGRADE  Sealing of Road Shoulders  TYPICAL SECTION DETAIL	LOCAL AUTHORITY SHIRE OF MINGENEW (509)			
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; text-align: center;">SURVEY STANDARD:</td> <td style="width:50%; text-align: center;">DATE OF CAPTURE:</td> </tr> <tr> <td style="text-align: center;">PROJECT ZONE:</td> <td style="text-align: center;">HEIGHT DATUM:</td> </tr> </table>					SURVEY STANDARD:	DATE OF CAPTURE:	PROJECT ZONE:	HEIGHT DATUM:
SURVEY STANDARD:	DATE OF CAPTURE:							
PROJECT ZONE:	HEIGHT DATUM:							
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; text-align: center;">DRAWN S.SOUNDARARA JAN</td> <td style="width:50%; text-align: center;">DATE 23/08/21</td> </tr> <tr> <td style="text-align: center;">CHECKED J.D'CRUZE</td> <td style="text-align: center;">DATE 27/08/21</td> </tr> </table>		DRAWN S.SOUNDARARA JAN	DATE 23/08/21	CHECKED J.D'CRUZE	DATE 27/08/21			
DRAWN S.SOUNDARARA JAN	DATE 23/08/21							
CHECKED J.D'CRUZE	DATE 27/08/21							
AMENDMENTS								

AMENDMENTS		
No.	DESCRIPTION	APPROVED & DATE
1.	SECTION B AMENDED.	<i>[Signature]</i> 1/6/17

**NOTES**

- SUPERSEDES DRAWING 9931-0199.
- FDR ROADS WITH SEALED SHOULDERS > 1.0m SEE DRAWING 201131-0040.

METADATA	
GROUND SURVEY STANDARD	
DATE OF CAPTURE	
MAPPING SURVEY STANDARD	
DATE OF CAPTURE	
MAIN ROADS PROJECT ZONE	
HEIGHT DATUM	

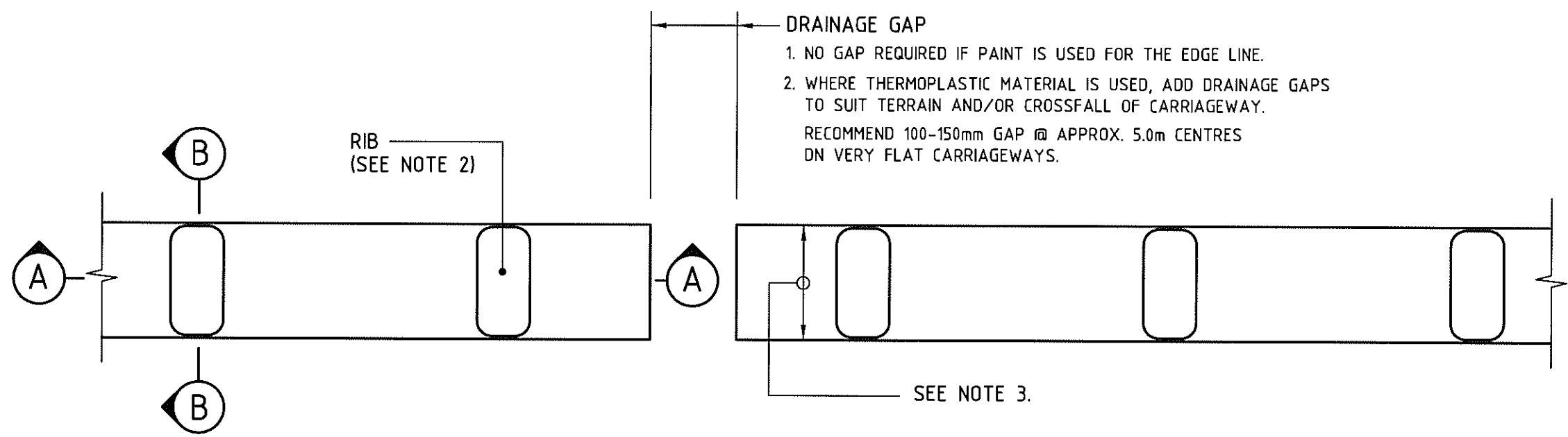
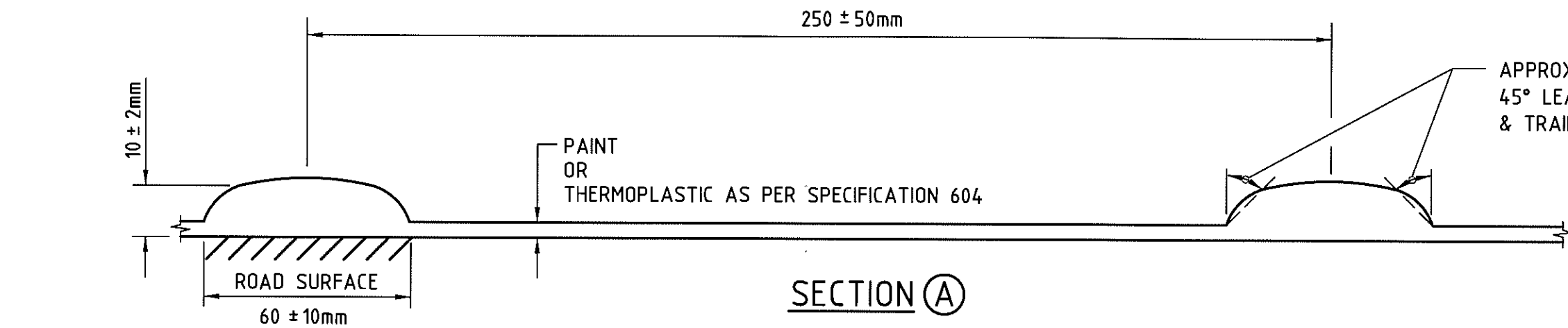


  
 PLANNING AND TECHNICAL SERVICES DIRECTORATE  
 ROAD AND TRAFFIC ENGINEERING BRANCH  
 Waterloo Crescent East Perth 6004  
 Telephone (08) 9323 4111 Fax (08) 9323 4430

mainroads WESTERN AUSTRALIA		
PLANNING AND TECHNICAL SERVICES DIRECTORATE ROAD AND TRAFFIC ENGINEERING BRANCH		
Waterloo Crescent	East Perth 6004	
Telephone (08) 9323 4111	Fax (08) 9323 4430	
FILE NUMBER		
DESIGNED / DRAWN	R.KOORENGEVEL / J.VOKE	31.5.11
VERIFIED	B. CHAREHJOD	14.6.11
APPROVED	D. LANDMARK	17.6.11

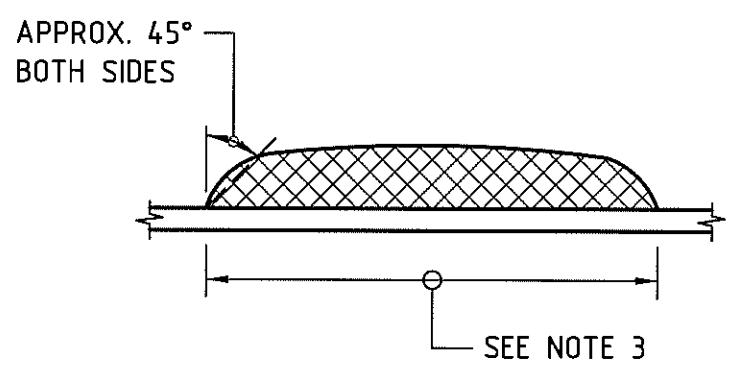
**STANDARD DRAWING**  
 LONGITUDINAL EDGE LINE WITH  
 AUDIO-TACTILE RIBS  
 FOR ROADS WITH SEALED SHOULDERS < 1.0m  
 LOCAL AUTHORITY  
 MRWA DRAWING NUMBER AMENDMENT  
**201131-0039-1**

NOT TO SCALE

SCALE  
A3



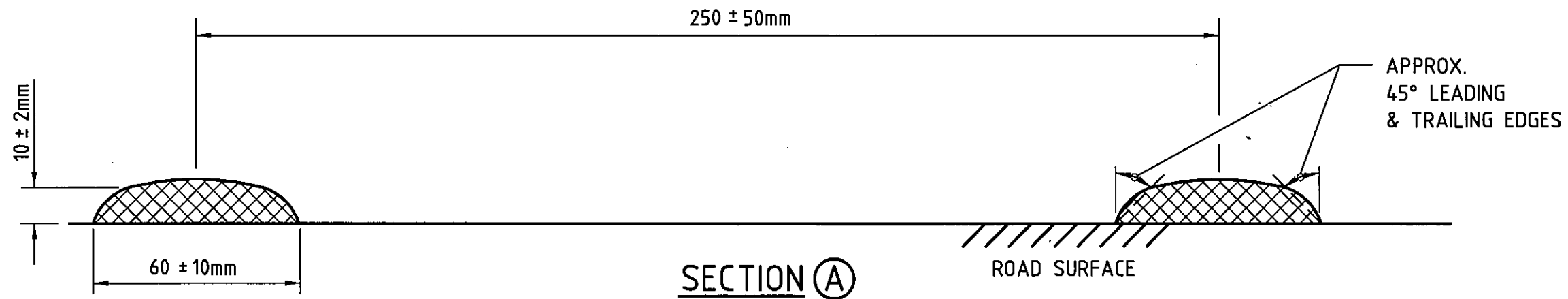
**AUDIO-TACTILE LONGITUDINAL EDGE LINE**



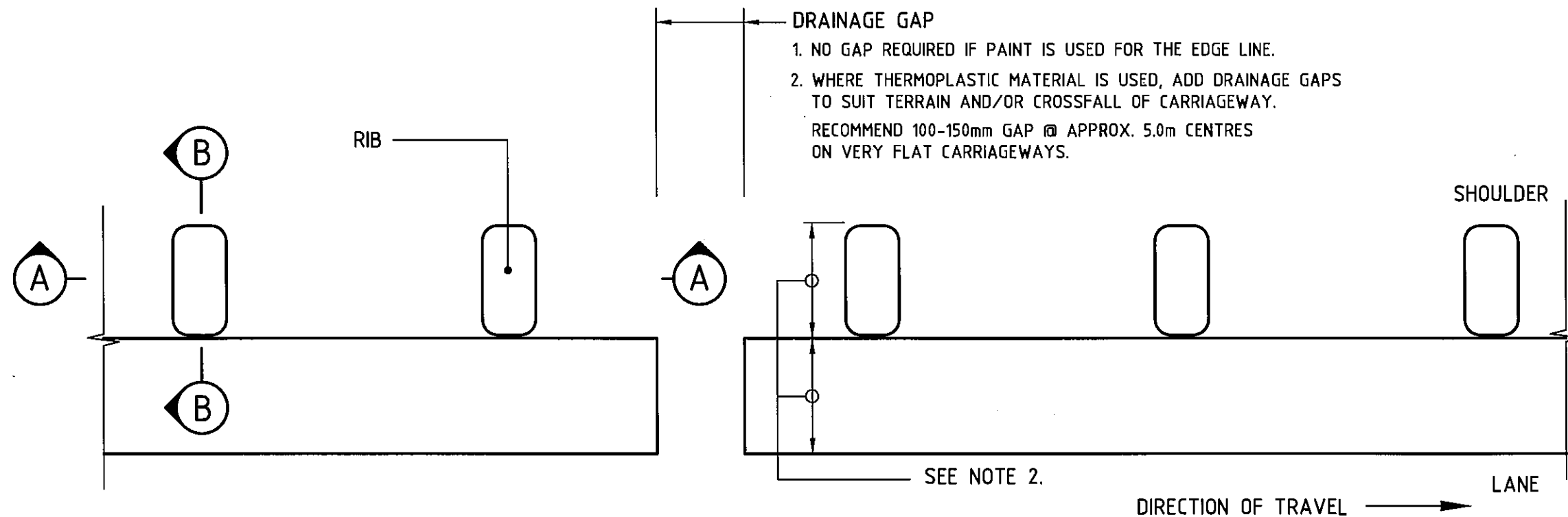
**SECTION (B)**

**NOTES:**

- PROFILE THERMOPLASTIC LONGITUDINAL EDGE LINES SHALL BE LAID IN ACCORDANCE WITH MRWA SPECIFICATION 604 INCLUDING APPLICATION OF DROP ON GLASS BEADS.
- RIBS SHOULD NOT BE APPLIED TO A NEW PAINTED SURFACE OR EXISTING EDGELINE WHERE PAINT BUILD-UP HAS COMPLETELY FILLED ALL SURFACE TEXTURE.
- STANDARD WIDTH: 120 ± 10mm NORMAL USAGE  
150 ± 10mm FREEWAYS  
MAY BE INCREASED FOR CURVES AND BLACK SPOT AREAS TO 150mm, 200mm OR 250mm AS SPECIFIED ON CONTRACT DRAWINGS.



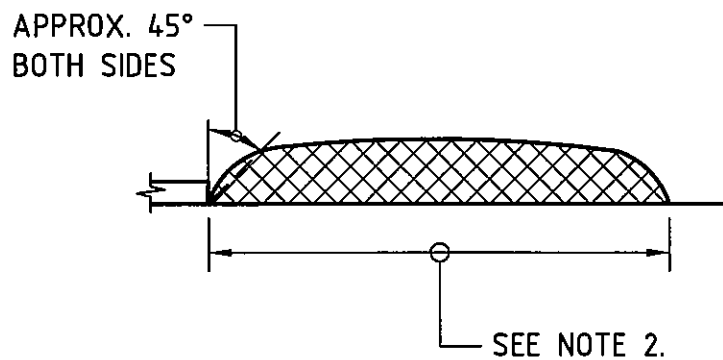
**SECTION A**



**DRAINAGE GAP**

1. NO GAP REQUIRED IF PAINT IS USED FOR THE EDGE LINE.
2. WHERE THERMOPLASTIC MATERIAL IS USED, ADD DRAINAGE GAPS TO SUIT TERRAIN AND/OR CROSSFALL OF CARRIAGEWAY.  
RECOMMEND 100-150mm GAP @ APPROX. 5.0m CENTRES ON VERY FLAT CARRIAGEWAYS.

**EDGE LINE AND ADJACENT AUDIO-TACTILE RIBS**



**SECTION B**

**NOTES:**

1. PROFILE THERMOPLASTIC LONGITUDINAL EDGE LINES SHALL BE LAID IN ACCORDANCE WITH MRWA SPECIFICATION 604 INCLUDING APPLICATION OF DROP ON GLASS BEADS.
2. STANDARD WIDTH OF EDGE LINE AND ADJACENT AUDIO TACTILE RIBS:  
120 ± 10mm NORMAL USAGE  
150 ± 10mm FREEWAYS  
(MAY BE INCREASED FOR CURVES AND BLACK SPOT AREAS TO 150mm, 200mm OR 250mm AS SPECIFIED ON CONTRACT DRAWINGS.)
3. AUDIO-TACTILE RIBS SHALL ALWAYS BE INSTALLED ON THE OUTSIDE OF THE LANE.

AMENDMENTS	
No.	DESCRIPTION

**NOTES**

1. FOR ROADS WITH SEALED SHOULDERS < 1.0m SEE DRAWING 201131-0039.

METADATA	
GROUND SURVEY STANDARD:	
DATE OF CAPTURE:	
MAPPING SURVEY STANDARD:	
DATE OF CAPTURE:	
MAIN ROADS PROJECT ZONE:	
HEIGHT DATUM:	

PLANNING AND TECHNICAL SERVICES DIRECTORATE  
 ROAD AND TRAFFIC ENGINEERING BRANCH  
 Waterloo Crescent East Perth 6004  
 Telephone (08) 9323 4111 Fax (08) 9323 4430

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
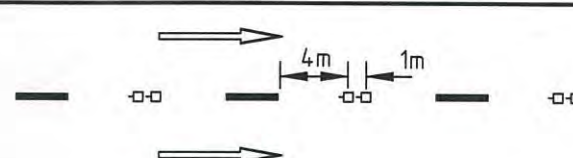
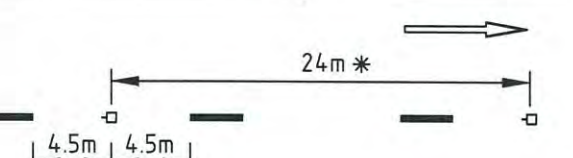
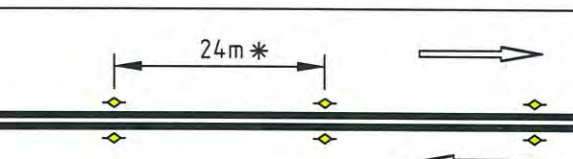
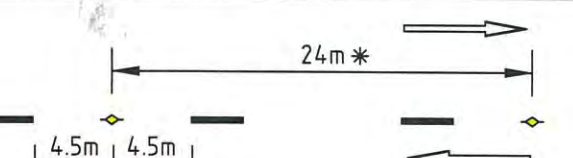
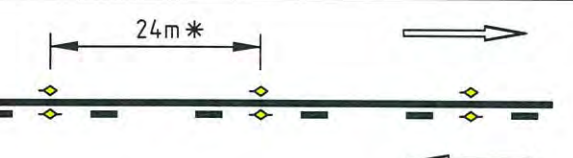
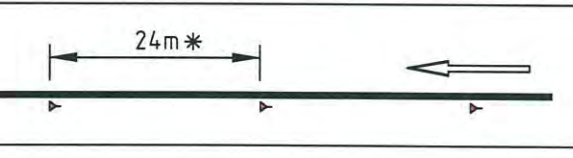
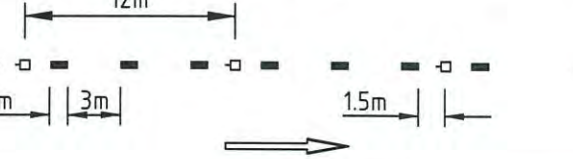
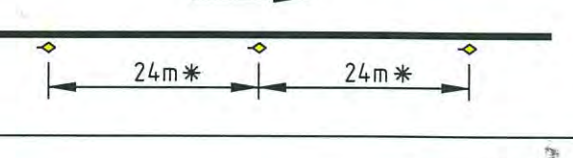
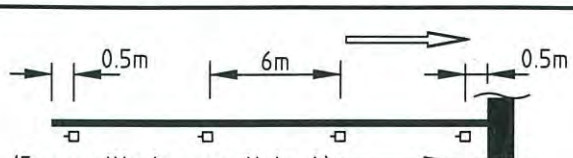
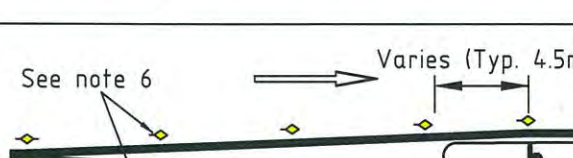
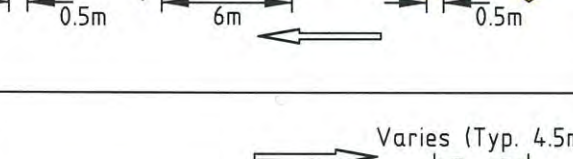
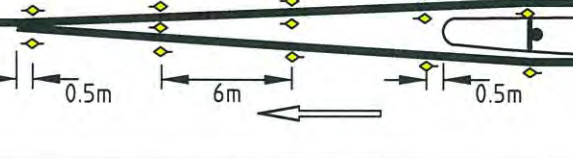
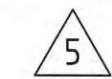








FILE NUMBER	
DESIGNED / DRAWN	R.KOORENGEVEL/J.VOKE 19.4.11
VERIFIED	<i>Bita Chahal</i> 14.6.11
APPROVED	<i>[Signature]</i> 17.6.11

**STANDARD DRAWING**  
 LONGITUDINAL EDGE LINE WITH  
 ADJACENT AUDIO-TACTILE RIBS  
 FOR ROADS WITH SEALED SHOULDERS ≥ 1.0m

MRWA DRAWING NUMBER	201131-0040
AMENDMENT	

NOT TO SCALE



LINE TYPE	PATTERN & SPACING	USAGE	LINE TYPE	PATTERN & SPACING	USAGE	AMENDMENTS																			
						No.	DESCRIPTION	APPROVED & DATE																	
<b>1. FREEWAYS, HIGHWAYS, MAIN ROADS AND ARTERIAL ROADS.</b> 1.1 Lane Lines  1.2 Double Two-way Barrier Lines.  1.3 Dividing/Broken Separation Lines.  1.4 Double One-way Barrier Line (One Direction Only).  1.5 Edge Line  1.6 Continuity Line   1.7 Median Edge Line  1.8 Special Purpose Line	(a)	Rural freeways and highways.	<b>2.2 Unbroken Lane Lines &amp; Edge lines.</b>  <b>2.3 Edge line Markings. (Outline)</b>  <b>2.4 Double two-way Barrier Line. Min 25m with Double One-way Barrier Line.</b>  <b>3. PLACEMENT OF TEMPORARY PAVEMENT MARKERS</b>	              	      	Approaches to intersections including the unbroken continuation of continuity lines (edge lines) & approaches not subject to STOP or GIVE WAY control.  Refer to Dwg No. 200331-184 for line marking & RRPm details for islands $\leq 3.0m$ wide & posted speed $\leq 60km/h$ .  Refer to Dwg No. 201031-0004 for line marking & RRPm details for islands $\leq 3.0m$ wide & posted speed $\geq 70km/h$ .  Approaches to intersections. Double one-way barrier line as per table with RRPms at 12m spacings.	<table border="1"> <tr> <th>No.</th> <th>DESCRIPTION</th> <th>APPROVED &amp; DATE</th> </tr> <tr> <td>1</td> <td>RRPM AMENDED IN 14.</td> <td>R.KOORENGEVEL 19/8/10</td> </tr> <tr> <td>2</td> <td>TABLE AMENDED.</td> <td>R.KOORENGEVEL 24/8/15</td> </tr> <tr> <td>3</td> <td>OUTLINE MARKING DETAILS (a) &amp; (b) ON LINE TYPE 2.3 ADDED. BARRIER LENGTH TABLE AMENDED.</td> <td>R.KOORENGEVEL 3/5/16</td> </tr> <tr> <td>4</td> <td>LINE TYPE 17 SPECIAL PURPOSE LINE ADDED.</td> <td>R.KOORENGEVEL 18/7/17</td> </tr> <tr> <td>5</td> <td>NOTES 5 &amp; 6 ADDED. TABLE 1 REMOVED. CONTINUITY LINE 1.6 ADDED.</td> <td><i>R.Koorengel</i> 30/10/20</td> </tr> </table>	No.	DESCRIPTION	APPROVED & DATE	1	RRPM AMENDED IN 14.	R.KOORENGEVEL 19/8/10	2	TABLE AMENDED.	R.KOORENGEVEL 24/8/15	3	OUTLINE MARKING DETAILS (a) & (b) ON LINE TYPE 2.3 ADDED. BARRIER LENGTH TABLE AMENDED.	R.KOORENGEVEL 3/5/16	4	LINE TYPE 17 SPECIAL PURPOSE LINE ADDED.	R.KOORENGEVEL 18/7/17	5	NOTES 5 & 6 ADDED. TABLE 1 REMOVED. CONTINUITY LINE 1.6 ADDED.	<i>R.Koorengel</i> 30/10/20
	No.	DESCRIPTION		APPROVED & DATE																					
	1	RRPM AMENDED IN 14.		R.KOORENGEVEL 19/8/10																					
	2	TABLE AMENDED.		R.KOORENGEVEL 24/8/15																					
	3	OUTLINE MARKING DETAILS (a) & (b) ON LINE TYPE 2.3 ADDED. BARRIER LENGTH TABLE AMENDED.		R.KOORENGEVEL 3/5/16																					
	4	LINE TYPE 17 SPECIAL PURPOSE LINE ADDED.		R.KOORENGEVEL 18/7/17																					
	5	NOTES 5 & 6 ADDED. TABLE 1 REMOVED. CONTINUITY LINE 1.6 ADDED.		<i>R.Koorengel</i> 30/10/20																					
							<b>NOTES</b> 1. SUPERSEDES DRAWING 9120-0158 FOR RURAL ROADS. 2. FOR URBAN AREAS SEE DRAWING 201031-0026. 3. FOR DIMENSIONS AND USAGE OF LINE TYPES REFER TO DRAWING NO. 9931-0198. 4. RRPms SHOULD BE POSITIONED ON THE RIGHT HAND SIDE OF THE LANE LINE WITH THE EXCEPTION THAT RRPms SHALL NOT BE PLACED WITHIN A CYCLE LANE AND SHALL BE PLACED ON THE LEFT HAND SIDE ON THE APPROACH TO MULTI-LANE ROUNDABOUTS. FOR DETAILS OF THE PLACEMENT OF RRPms NEAR CYCLE LANES REFER TO STD DWG No. 200331-094 AND 2.1(b). 5. ON ALL ROADS UNDER MRWA JURISDICTION AND WITHIN MRWA METROPOLITAN REGION BOUNDARY, ALL RRPms SHALL BE A MAXIMUM 12 m SPACING. 6. USE YELLOW BIDIRECTIONAL RRPms TO A POINT WHERE THE WIDTH BETWEEN THE EDGE LINE MARKINGS (OUTLINE) IS $\leq 1.0$ m.																		
						  <b>TYPICAL LOCATION EXAMPLE</b>   <b>LEGEND:</b>  WHITE UNIDIRECTIONAL RRPm  YELLOW UNIDIRECTIONAL RRPm  YELLOW BIDIRECTIONAL RRPm  RED UNIDIRECTIONAL RRPm  DIRECTION OF TRAFFIC FLOW																			
						  PLANNING AND TECHNICAL SERVICES DIRECTORATE <b>ROAD AND TRAFFIC ENGINEERING BRANCH</b> Waterloo Crescent EAST PERTH 6004 Telephone 138 138																			
						<table border="1"> <tr> <td>DRAWN</td> <td>J. VOKE</td> <td>20/3/10</td> </tr> <tr> <td>DESIGNED</td> <td>J. VOKE</td> <td>20/3/10</td> </tr> <tr> <td>VERIFIED</td> <td>D. LANDMARK</td> <td>29/4/10</td> </tr> <tr> <td>APPROVED</td> <td>R. GROVE</td> <td>29/4/10</td> </tr> <tr> <td>FILE NO.</td> <td colspan="2">67-08-4F</td> </tr> </table>		DRAWN	J. VOKE	20/3/10	DESIGNED	J. VOKE	20/3/10	VERIFIED	D. LANDMARK	29/4/10	APPROVED	R. GROVE	29/4/10	FILE NO.	67-08-4F				
DRAWN	J. VOKE	20/3/10																							
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VERIFIED	D. LANDMARK	29/4/10																							
APPROVED	R. GROVE	29/4/10																							
FILE NO.	67-08-4F																								
						<b>STANDARD DRAWING</b> RETROREFLECTIVE RAISED PAVEMENT MARKERS (RRPMs) GENERAL APPLICATIONS <b>FREEWAYS, HIGHWAYS, MAIN ROADS AND ARTERIAL ROADS IN RURAL AND OUTER METROPOLITAN AREAS</b> MRWA DRAWING NUMBER AMENDMENT <b>201031-0027-5</b>																			
<b>2. INTERSECTIONS</b> 2.1 Edge lines (at left turn pockets without a cycle lane).  Edge lines (at left turn pockets with a cycle lane).		Approaches to left turn islands. Edge line is an unbroken continuation of the continuity line.																							





## RFT9 21-22 SUPPLY AND DELIVERY OF PRIME MOVER TRUCK

**Address:** 21 Victoria Road, Mingenew WA 6522  
**Telephone:** (08) 9928 1102  
**Contact:** Peter Wood  
**Email:** [works@mingenew.wa.gov.au](mailto:works@mingenew.wa.gov.au)  
**Mobile:** 0409 135 665  
**Submissions:** Must be via Vendorpanel System  
**Due Date:** RFT closes 10:00am Monday 28 March 2022

Tenders are invited for the supply and delivery of one (1) Prime Mover Truck. The vehicle supplied must meet the following minimum specifications:

- Engine - Turbo Diesel with minimum Peak Power of 500 HP
- GCM – Minimum 90,000kg
- Day cab only (no sleeper cabs)
- Preference, but not requirement, for a vehicle which does not utilise AdBlue
- Transmission – Automated Manual Transmission (AMT).
- Jacob brake or equivalent to be fitted
- ABS brake system to be fitted
- Suspension: Air Bags to be fitted
- Battery isolation switch
- External sun visor
- Headlight covers
- Windscreen stone guard
- Hot shift PTO and hydraulic control, pump to be minimum 136 ltr per minute.
- Air operated PTO and lever type tip valve inc minimum 200 lt hydraulic oil reservoir mounted to sub frame.
- Rear mounted hydraulic feed with return for super lift matched to our existing tipper trailer combination.
- Two rotating amber LED beacons (Narva 85270A) are to be fitted in a position where they will be visible for 360°.
- Beacons to be protected by tree guards.
- The beacons shall be powered when the ignition switch is in the ON position. With a separate on/off switch.
- A clearly audible reversing alarm, to be automatically activated when reverse gear is selected.
- 9.0kg (ABE type) Fire extinguisher to be fitted.
- All drive axles to be fitted with in-cabin actuated differential locks and inter axle differential lock.
- Wheels: Stud type with 11R22.5 16 Ply Tyres.
- Complete Spare Wheel and Tyre mounted on carrier and easily removable to the ground by one operator.
- Mud Guards: Full length mud flap rubbers.

- Air hose connection easily accessible and suitable for Inflating Tyres.
- 90mm Ballrace turn table to be fitted.
- Keys – two x spares.
- Price for optional bull-bar to be provided.

#### *Cabin / Interior:*

- Fully adjustable air suspension driver's seat with integral 3-point seat belt fitted to cab
- The cabin is to be fitted with factory air conditioning.
- Hour meter to be fitted.
- Steering - Power Assisted.
- Tinted windows to all sides to maximum allowed under Transport regulations.
- External rear view mirrors with convex spotter mirror on each side of vehicle.
- Wind deflectors on both doors.
- Canvas seat covers to all seats.
- Supply and install new UHF 80 channel radio and aerial.
- Antennas are to be installed on driver's side door of vehicle.
- 24V to 12V converter installed if applicable.
- An AM/FM CD player.

#### *Service Maintenance and Spare Parts*

- Operator induction and training for 1 Operator on Safety, Operating and Maintenance of Unit is to be provided. Please state extent of training to be provided and when this will take place e.g. during commissioning etc.
- Please provide details of availability of spare parts within Western Australia, any backup throughout Australia and any perceived difficulties of sourcing parts other than from these sources – such as timely delivery, freight charges, etc.
- Part number, price and availability of all items required in the preventative maintenance schedule, including a list of all replaceable filters, belts and other items that are required to be replaced frequently.
- Workshop manual to be supplied
- Spare parts manual to be supplied
- Operators manual to be supplied in both electronic and hard copy format.

#### *Warranty*

- Warranty is to be stated in terms of length and a detailed written statement of any exclusions or variations to the main warranty is to be provided.
- If extended warranties are available, please provide details.
- Details of any free service arrangements are to be provided.
- Please detail lubricants, filters and consumables which will be supplied for any free service and charging arrangements for other services.

### *Delivery*

The plant is to be delivered to the Shire of Mingenew Works Depot at the corner of Linthorne and Spring Streets, Mingenew. Details of any charges relating to delivery are to be included in the purchase price of the truck. Please state anticipated date of delivery.

### *Licenses*

The machine is to be licensed prior to delivery and comply with all relevant WA traffic regulations.

### *Variations*

Minor variation from these specifications may be considered, provided it is clearly disclosed in vendor documentation.

Vendors should state any other information or system that may be advantageous to Council as an optional extra.

### *Timing*

Vendors must state estimated delivery times for trucks ordered within 4 weeks of tender close date.

Acceptance of tender for the **Supply and delivery of one (1) Prime Mover Truck** will be contingent on:

1. The suitability to meet the Shire's requirements as per the specification list
2. Service and support
3. Price

Factors 1 & 2 will be weighted at 20% and 20% each, with the tendered price weighted at 60%.

The Shire reserves the right to reject any or all tenders submitted or any part, and the lowest bid will not necessarily be accepted.

**RFT CLOSES 10:00am, Monday 28 March 2022**

## SHIRE OF MINGENEW - REGIONAL PRICE PREFERENCE POLICY

### Objective:

- To ensure Shire of Mingenew residents and all relevant stakeholders are provided a fair and meaningful opportunity to participate and contribute to problem solving, planning and decisions made by the Council and its staff.
- To provide effective stakeholder engagement for productive relationships, improved dialogue and deliberation, and ultimately, better democracy.

### Policy:

In order to promote sub-regional development, the Shire of Mingenew will provide a price preference to regional suppliers (located within the stipulated areas) when evaluating and awarding contracts with Council via the Tendering Process.

Any price preference provided will comply with part 4A of the Local Government (Functions and General) Regulations 1995 as amended.

Price preference will be given to all suppliers submitting conforming tenders for the supply of goods and services (including Construction (building) Services) to the Shire of Mingenew, unless Council resolves that this policy does not apply to a particular tender.

The following price preference will be given to suppliers submitting tenders assessed in relation to this policy:

Goods and Services – up to a maximum price reduction of \$50,000 unless a lower amount is stipulated in the tender document.

#### *Stipulated Area-*

1. 10% to all suppliers located within the Shire of Mingenew
2. 5% to all suppliers located within the Shires of Coorow, Carnamah, Perenjori, Three Springs, Morawa and Irwin
3. 2.5% to all suppliers located within the Midwest Region

Construction (building) Services – up to a maximum price reduction of \$50,000 unless a lower amount is stipulated in the tender document.

#### *Stipulated Area-*

1. 5% to all suppliers located within the Shire of Mingenew
2. 2.5% to all suppliers located within the Shires of Coorow, Carnamah, Perenjori, Three Springs, Morawa and Irwin.
3. 1% to all suppliers located within the Midwest Region

Goods and Services, including Construction (building) Services tendered for the first time where Council previously supplied the Goods or Services – up to a maximum price reduction of \$500,000 unless a lower amount is stipulated in the tender document.

#### *Stipulated Area-*

1. 10% to all suppliers located within the Shire of Mingenew
2. 5% to all suppliers located within the Shires of Coorow, Carnamah, Perenjori, Three Springs, Morawa and Irwin
3. 2.5% to all suppliers located within the Midwest Region

The Midwest Region incorporates the following 17 local governments: Carnamah, Chapman Valley, Coorow, Cue, Greater Geraldton, Irwin, Meekatharra, Mingenew, Morawa, Mount Magnet, Murchison, Northampton, Perenjori, Sandstone, Three Springs, Wiluna and Yalgoo.

Regional Price Preference will only be given to suppliers located within the stipulated areas for more than six months prior to the advertising date of the tender.

Located within the stipulated areas is defined as having a physical presence in the way of a shop, depot, outlet, headquarters or other premises where the goods or services specifically being provided are supplied from. This does not exclude suppliers whose registered business is located outside the stipulated area but undertake the business from premises within the stipulated area. An example is a franchisee of a multinational company.

Only those goods and services identified in the tender as being from a source located within the stipulated area will have the price preference applied when assessing the tender.

Price is only one factor that Council considers when evaluating a tender. There is nothing contained within this policy that compels Council to accept the lowest tender or any tender based on price offered.



## Shire of Mingenew

### Request for :

---

#### **RFT9 21-22 Supply and Delivery of Prime Mover Truck**

VP reference Number : VP294272

Buyer reference Number : RFT9 21-22

Opens 02/Mar/22 : Closes 28/Mar/22 10:00 AM W. Australia Standard Time

Cut-off date for supplier queries : Monday 21/Mar/22 10:00 AM W. Australia Standard Time

This request is not finalized.

2 Supplier responses as of the 28/Mar/22 03:01 PM

Request created by:

Nils Hay (ceo@mingenew.wa.gov.au)

You have attached 1 document to this request. You can find it in this zip file under '/RFXDocs/'

[Preferred Supplier Program Transition Update](#)

## Details of the request

---

### RFT9 21-22 Supply and Delivery of Prime Mover Truck

<b>Estimated Value</b>	\$150,000 to 300,000 (hidden from suppliers)
<b>Budgeted Value</b>	Unknown

### Buyer Details

<b>Business:</b>	Shire of Mingenew	
<b>Location:</b>	21 Victoria St MINGENEW 6522, Western Australia, Australia	
<b>Web Site:</b>	<a href="http://www.mingenew.wa.gov.au">http://www.mingenew.wa.gov.au</a>	
<b>Business Overview:</b>	Shire of Mingenew	
<b>Contact:</b>	<i>Contact Name:</i>	Nils Hay
	<i>Position:</i>	CEO
	<i>Main Phone:</i>	99281102
	<i>Mobile Phone:</i>	0419647661
	<i>Email:</i>	ceo@mingenew.wa.gov.au
	<i>Local Group:</i>	Shire of Mingenew

### Dates:

<b>Can be responded between:</b>	02/Mar/22 and 28/Mar/22 10:00 AM W. Australia Standard Time
<b>Supplier query cut-off:</b>	Monday 21/Mar/22 10:00 AM (W. Australia Standard Time)
<b>Decision Date:</b>	25/Apr/22

## What's required

The Shire of Mingenew is calling tenders for the supply and delivery of one Prime Mover Truck with a minimum GCM of 90,000kg and a turbo diesel engine with minimum peak power of 500HP.

Please download and view specification sheet for details.

### The following supplier lists were selected

1. Fleet (PSP006) (Type: Preferred Supplier Panel, Contract Name/Number: PSP006)

### The following categories were selected

#### - Heavy Plant Machinery Equipment (PSP006)(NPN2.15-2)

1. Compaction & Road Construction Equipment (PSP006-008)
2. Earthmoving Equipment (Supply of) (PSP006-009)
3. Material Handling Equipment (Supply of) (PSP006-010)

#### - Trucks (PSP006)(NPN04-13)

1. Heavy Rigid (PSP006-015)



## 2. Prime Mover (PSP006-020)

### **Suppliers notified of this request**

- 1 : BT Equipment Pty Ltd t/a Tutt Bryant Equipment via Fleet (PSP006)
- 2 : CJD Equipment Pty Ltd via Fleet (PSP006)
- 3 : Fuso Truck and Bus via Fleet (PSP006) (has responded)
- 4 : Hino Motor Sales Australia Pty Ltd via Fleet (PSP006)
- 5 : Isuzu Australia Ltd via Fleet (PSP006)
- 6 : IVECO Trucks Australia via Fleet (PSP006)
- 7 : Mack Trucks via Fleet (PSP006) (has responded)
- 8 : Penske Commercial Vehicles- Dennis Eagle Australia via Fleet (PSP006)
- 9 : Scania Australia via Fleet (PSP006)
- 10 : UD TRUCKS a division of Volvo Group Australia via Fleet (PSP006)
- 11 : Volvo Trucks via Fleet (PSP006)
- 12 : WesTrac Pty Ltd via Fleet (PSP006)

### **Information requested by others**

None...

### **Updates made to this request**

None...

## Response from:

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Response ID: VPR511827

Created Date: Friday Fri/Mar/22 03:06 PM

Posted Date: Friday Fri/Mar/22 03:08 PM

Response reference: - Truck Centre WA

Response via: Fleet (PSP006)

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**Business:** **Mack Trucks**

**Validated Business Name:** MACK TRUCKS AUSTRALIA

**ABN** **27 000 761 259**

**Location:** Lvl 1/20 Westgate Street  
Wacol  
4076, Queensland, Australia

**Contact:** *Contact Name:* Adrian Boeve  
*Position:* Customer Manager New Truck Sales  
*Main Phone:* 0488902205  
*Mobile Phone:* 0488902205  
*Email:* adrian.b@truckcentrewa.com.au

**Web Site:** <https://www.volvotrucks.com.au>

**Description:** MACK Trucks are designed, engineered and manufactured in Australia for Australian city, rural and outback conditions. When a local government authority needs a tough truck for specific heavy duty tasks MACK is just that truck. Your specific technical and operational requirements will be built into the Mack as part of production, not be an add-on after production. Mack is supported by Australia's largest dealer network. The network will service and support your Mack over its lengthy operating life. Mack, alongside Volvo and UD trucks is one of the three brands of Volvo Group Australia (VGA), Australia's largest manufacturer and supplier of heavy trucks.

VGA can also offer integrated financial programs tailored to your council requirements and planned maintenance and roadside assistance packages to maximise your trucks Uptime.

**Docs attached by the list admin to this supplier:** None...



**Compliance Details:**

*Type:* Motor Vehicle Insurance  
*Policy/Doc #:* AQMC00026MVA  
*Coverage Value \$:* 500000  
*Issued by :* QBE Insurance (Australia) Ltd -GA  
*Expiry:* 31/Dec/22  
*Comments:* Not provided

*Type:* Public Liability Insurance  
*Policy/Doc #:* WCW004513050  
*Coverage Value \$:* Not provided  
*Issued by :* AAI Limited  
*Expiry:* 30/Jun/22  
*Comments:* Mack trucks is a wholly owned subsidiary company of the Volvo Group

*Type:* Workers Compensation Insurance  
*Policy/Doc #:* WAA850686750  
*Coverage Value \$:* Not provided  
*Issued by :* Workcover QLD  
*Expiry:* 30/Jun/22  
*Comments:* Not provided

*Type:* Product Liability Insurance  
*Status:* Not yet compliant...

---

**Selection Status:**

Your decision                      Undecided

**Your personal notes:**

None added

**Your attachments to this response**

None provided

**Suppliers response:**

Submission Mack Anthem 6x4 prime mover

**Supplier provided pricing**

== Pricing section hidden ==

Please contact Buyer if required

## **Invoicing Details**

If successful, the supplier will invoice with the following details

Business Name: MACK TRUCKS AUSTRALIA  
Business Number: 27 000 761 259 (ABN)

## **Suppliers Attachments**

The supplier has attached 3 documents to this response. You can find them in this zip file under  
'Responses/Mack\_Trucks/VPR511827/Response Docs/'

## Response from:

---

Response ID: VPR511881

Created Date: Sunday Sun/Mar/22 08:47 AM

Posted Date: Sunday Sun/Mar/22 08:52 AM

Response reference: Submission created by Purcher International, Geraldton

Response via: Fleet (PSP006)

---

**Business:** **Fuso Truck and Bus**  
**Validated Business Name:** DAIMLER TRUCK AND BUS AUSTRALIA PACIFIC PTY LTD  
**ABN** **86 618 413 282**



**Location:** 99 Flores Rd  
Geraldton  
6530, Western Australia, Australia

**Contact:**  
*Contact Name:* Steven Purcher  
*Position:* Dealer Principal  
*Main Phone:* +61899212166  
*Mobile Phone:* 0417910131  
*Email:* steve@purcher.com.au

**Web Site:** <http://www.purcher.com.au>

**Description:** Fuso is a large, well established, truly global truck and bus brand. Fuso trucks and buses are manufactured in Japan by Mitsubishi Fuso Truck and Bus Corporation (MFTBC) and distributed in Australia by Mercedes-Benz Australia/Pacific Pty. Ltd.

**Docs attached by the list admin to this supplier:** The following document(s) have been linked to this supplier by the Fleet (PSP006) panel administrator.

- fuso - national fleet gov pricing 18-08-20 to 31-12-20.pdf
- fuso - regional representation june 2021 (002).xls

Document(s) listed above NOT INCLUDED in this zip file for this supplier can be accessed by logging into VendorPanel and viewing the details for Fuso Truck and Bus on the Fleet (PSP006) list of suppliers.

**Compliance Details:**  
*Type:* Public Liability Insurance  
*Policy/Doc #:* 990000659LCP  
*Coverage Value* 20,000,000  
*\$:*  
*Issued by :* Allianz Australia Insurance Ltd  
*Expiry:* 01/Jul/22  
*Comments:* Not provided

*Type:* Product Liability Insurance  
*Status:* Not yet compliant...

*Type:* Workers Compensation Insurance  
*Status:* Not yet compliant...

---

## Selection Status:

Your decision

Undecided

## Your personal notes:

None added

## Your attachments to this response

None provided

## Suppliers response:

Please find attached our full submission with details & supporting documents as requestd

## Supplier provided pricing

== Pricing section hidden ==

Please contact Buyer if required

## Invoicing Details

If successful, the supplier will invoice with the following details

Business Name: PURCHER INTERNATIONAL PTY LTD

Business Number: 23 009 205 065 (ABN)

## Suppliers Attachments

The supplier has attached 6 documents to this response. You can find them in this zip file under  
'Responses/Fuso\_Truck\_and\_Bus/VP511881/Response Docs/'



## FAM ATTACHMENT BOOKLET FOR ORDINARY COUNCIL MEETING

20 April 2022 at 5:00pm

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12.3.1 List of Payments – February and March 2022	65

# SHIRE OF MINGENEW

## MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 28 February 2022

### LOCAL GOVERNMENT ACT 1995

### LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

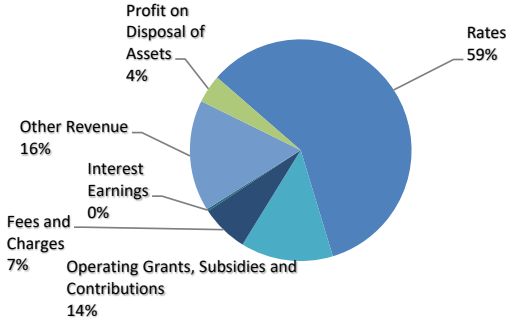
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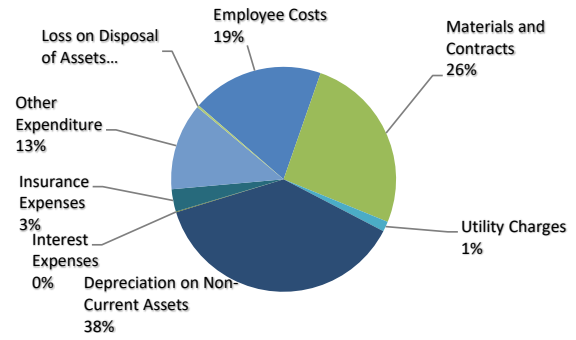


OPERATING ACTIVITIES

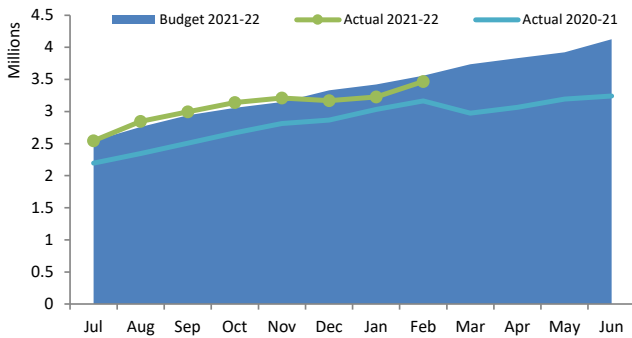
OPERATING REVENUE



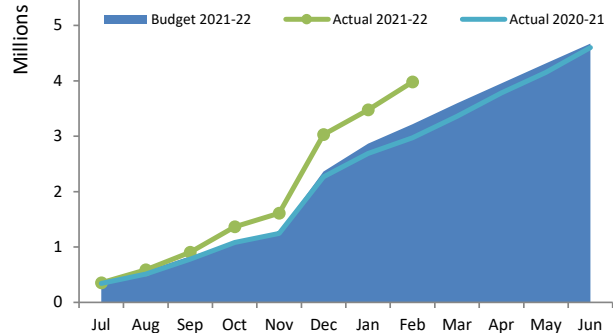
OPERATING EXPENSES



Budget Operating Revenues -v- Actual

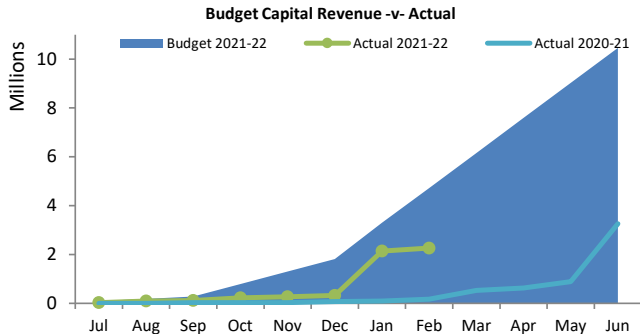


Budget Operating Expenses -v- YTD Actual

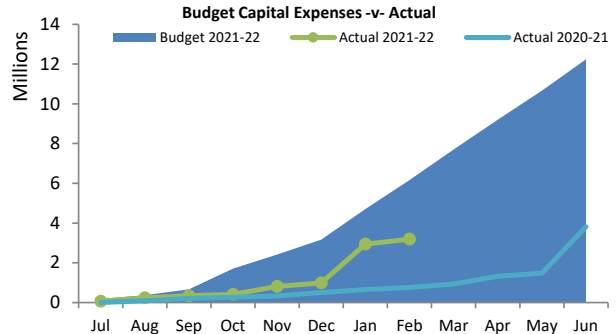


INVESTING ACTIVITIES

CAPITAL REVENUE



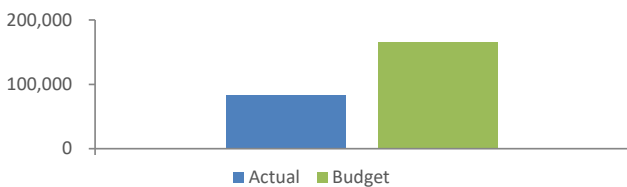
CAPITAL EXPENSES



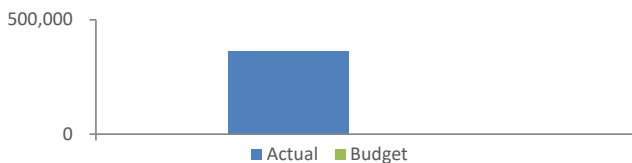
FINANCING ACTIVITIES

BORROWINGS

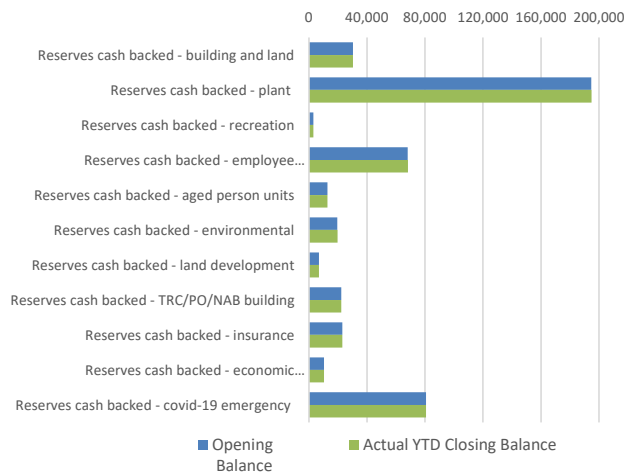
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.08 M	\$0.63 M	\$0.63 M	\$0.00 M
Closing	\$0.00 M	\$1.20 M	\$1.06 M	(\$0.15 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$0.88 M	47.8%
Restricted Cash	\$0.97 M	52.2%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.00 M	
0 to 30 Days		0.0%
30 to 90 Days		0.0%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.11 M	94.9%
Trade Receivable	\$0.08 M	% Outstanding
30 to 90 Days		2.2%
Over 90 Days		8.1%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.18 M	\$0.97 M	\$0.86 M	(\$0.12 M)

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$2.04 M	
YTD Budget	\$2.04 M	(0.1%)

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.47 M	
YTD Budget	\$0.61 M	(23.3%)

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.24 M	
YTD Budget	\$0.22 M	10.0%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.97 M)	(\$0.59 M)	(\$0.62 M)	(\$0.03 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.31 M	
Adopted Budget	\$0.22 M	44.2%

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$3.19 M	
Adopted Budget	\$11.64 M	(72.6%)

Refer to Note 8 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$2.26 M	
Adopted Budget	\$10.46 M	(78.4%)

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.30 M)	\$0.19 M	\$0.19 M	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.08 M
Interest expense	\$0.00 M
Principal due	\$0.36 M

Refer to Note 9 - Borrowings

Reserves	
Reserves balance	\$0.47 M
Interest earned	\$0.00 M

Refer to Note 11 - Cash Reserves

Lease Liability	
Principal repayments	\$0.01 M
Interest expense	\$0.00 M
Principal due	\$0.01 M

Refer to Note 10 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

<b>PROGRAM NAME AND OBJECTIVES</b>	<b>ACTIVITIES</b>
<p><b>GOVERNANCE</b></p> <p>To provide a decision making process for the efficient allocation of scarce resources.</p>	<p>Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.</p>
<p><b>GENERAL PURPOSE FUNDING</b></p> <p>To collect revenue to allow for the provision of services.</p>	<p>Rates, general purpose government grants and interest revenue.</p>
<p><b>LAW, ORDER, PUBLIC SAFETY</b></p> <p>To provide services to help ensure a safer community.</p>	<p>Fire prevention, animal control and safety.</p>
<p><b>HEALTH</b></p> <p>To provide services to help ensure a safer community.</p>	<p>Food quality, pest control and inspections.</p>
<p><b>EDUCATION AND WELFARE</b></p> <p>To meet the needs of the community in these areas.</p>	<p>Includes education programs, youth based activities, care of families, the aged and disabled.</p>
<p><b>HOUSING</b></p> <p>Provide housing services required by the community and for staff.</p>	<p>Maintenance of staff, aged and rental housing.</p>
<p><b>COMMUNITY AMENITIES</b></p> <p>Provide services required by the community.</p>	<p>Rubbish collection services, landfill maintenance, townsite storm water drainage control and maintenance, administration of the Town Planning Scheme and maintenance of cemeteries.</p>
<p><b>RECREATION AND CULTURE</b></p> <p>To establish and manage efficiently, infrastructure and resources which will help the social well being of the community.</p>	<p>Maintenance of halls, recreation centres and various reserves, operation of library, support of community events and matters relating to heritage.</p>
<p><b>TRANSPORT</b></p> <p>To provide effective and efficient transport services to the community.</p>	<p>Construction and maintenance of streets, roads and footpaths, cleaning and lighting of streets, roads and footpaths, traffic signs and depot maintenance.</p>
<p><b>ECONOMIC SERVICES</b></p> <p>To help promote the Shire and improve its economic wellbeing.</p>	<p>The regulation and provision of tourism, area promotion, building control and noxious weeds.</p>
<p><b>OTHER PROPERTY AND SERVICES</b></p> <p>To provide effective and efficient administration, works operations and plant and fleet services.</p>	<p>Private works operations, plant repairs and operational costs. Administration overheads.</p>

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 28 FEBRUARY 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	81,424	625,859	625,859	625,859	0	0.00%	
<b>Revenue from operating activities</b>								
Governance		13,899	13,899	9,256	4,272	(4,984)	(53.85%)	
General purpose funding - general rates	6	2,049,384	2,049,384	2,044,666	2,043,540	(1,126)	(0.06%)	
General purpose funding - other		716,091	724,691	307,352	314,066	6,714	2.18%	
Law, order and public safety		280,311	293,311	153,760	17,763	(135,997)	(88.45%)	▼
Health		820	820	544	650	106	19.49%	
Education and welfare		1,425	1,425	936	505	(431)	(46.05%)	
Housing		117,930	109,244	72,808	86,804	13,996	19.22%	▲
Community amenities		77,300	82,300	79,346	80,742	1,396	1.76%	
Recreation and culture		36,834	55,234	54,290	53,067	(1,223)	(2.25%)	
Transport		649,532	719,032	535,770	660,783	125,013	23.33%	▲
Economic services		121,215	134,715	102,792	100,278	(2,514)	(2.45%)	
Other property and services		62,535	66,535	53,009	105,519	52,510	99.06%	▲
		<b>4,127,276</b>	<b>4,250,590</b>	<b>3,414,529</b>	<b>3,467,989</b>	53,460		
<b>Expenditure from operating activities</b>								
Governance		(349,630)	(339,779)	(242,376)	(219,391)	22,985	9.48%	
General purpose funding		(82,800)	(88,376)	(58,904)	(67,131)	(8,227)	(13.97%)	
Law, order and public safety		(211,815)	(560,902)	(358,436)	(382,613)	(24,177)	(6.75%)	
Health		(88,061)	(87,075)	(58,078)	(55,650)	2,428	4.18%	
Education and welfare		(143,142)	(138,457)	(93,063)	(96,229)	(3,166)	(3.40%)	
Housing		(164,554)	(152,490)	(104,758)	(113,943)	(9,185)	(8.77%)	
Community amenities		(277,836)	(309,948)	(206,965)	(197,841)	9,124	4.41%	
Recreation and culture		(1,011,761)	(1,047,259)	(710,995)	(687,780)	23,215	3.27%	
Transport		(1,849,425)	(2,397,961)	(1,439,899)	(1,791,070)	(351,171)	(24.39%)	▲
Economic services		(411,575)	(444,739)	(308,606)	(261,831)	46,775	15.16%	▼
Other property and services		(81,247)	(84,827)	(83,754)	(106,553)	(22,799)	(27.22%)	▲
		<b>(4,671,846)</b>	<b>(5,651,813)</b>	<b>(3,665,834)</b>	<b>(3,980,032)</b>	(314,198)		
Non-cash amounts excluded from operating activities	1(a)	1,727,483	2,142,873	1,225,707	1,367,168	141,461	11.54%	▲
<b>Amount attributable to operating activities</b>		<b>1,182,913</b>	<b>741,650</b>	<b>974,402</b>	<b>855,125</b>	(119,277)		
<b>Investing Activities</b>								
Proceeds from non-operating grants, subsidies and contributions	14	10,460,322	8,919,666	2,475,784	2,264,053	(211,731)	(8.55%)	
Proceeds from disposal of assets	7	216,700	359,900	358,900	312,477	(46,423)	(12.93%)	▼
Payments for property, plant and equipment and infrastructure	8	(11,643,479)	(10,291,193)	(3,421,012)	(3,192,353)	228,659	6.68%	
		<b>(966,457)</b>	<b>(1,011,627)</b>	<b>(586,328)</b>	<b>(615,823)</b>	(29,495)		
<b>Amount attributable to investing activities</b>		<b>(966,457)</b>	<b>(1,011,627)</b>	<b>(586,328)</b>	<b>(615,823)</b>	(29,495)		
<b>Financing Activities</b>								
Proceeds from new debentures	9	0	280,000	280,000	280,000	0	0.00%	
Payments for principal portion of lease liabilities	10	(64,173)	(7,132)	(4,752)	(6,261)	(1,509)	(31.76%)	
Repayment of debentures	9	(165,917)	(193,417)	(82,959)	(82,463)	496	0.60%	
Transfer to reserves	11	(67,790)	(90,895)	(1,880)	(465)	1,415	75.27%	
		<b>(297,880)</b>	<b>(11,444)</b>	<b>190,409</b>	<b>190,811</b>	402		
<b>Amount attributable to financing activities</b>		<b>(297,880)</b>	<b>(11,444)</b>	<b>190,409</b>	<b>190,811</b>	402		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>344,438</b>	<b>1,204,342</b>	<b>1,055,972</b>	<b>(148,370)</b>		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 17 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS

### FOR THE PERIOD ENDED 28 FEBRUARY 2022

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**BY NATURE OR TYPE**

	Ref Note	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	81,424	625,859	625,859	<b>625,859</b>	0	0.00%	
<b>Revenue from operating activities</b>								
Rates	6	2,049,384	2,049,384	2,044,666	<b>2,043,540</b>	(1,126)	(0.06%)	
Operating grants, subsidies and contributions	13	1,158,825	1,124,825	610,062	<b>467,733</b>	(142,329)	(23.33%)	▼
Fees and charges		273,789	274,103	219,164	<b>241,024</b>	21,860	9.97%	
Interest earnings		23,231	19,231	14,200	<b>10,974</b>	(3,226)	(22.72%)	
Other revenue		544,294	643,294	396,288	<b>562,342</b>	166,054	41.90%	▲
Profit on disposal of assets	7	77,753	139,753	130,149	<b>142,376</b>	12,227	9.39%	
		<b>4,127,276</b>	<b>4,250,590</b>	<b>3,414,529</b>	<b>3,467,989</b>	53,460		
<b>Expenditure from operating activities</b>								
Employee costs		(1,105,864)	(1,104,064)	(738,012)	<b>(754,149)</b>	(16,137)	(2.19%)	
Materials and contracts		(953,332)	(1,459,558)	(998,029)	<b>(1,028,426)</b>	(30,397)	(3.05%)	
Utility charges		(88,321)	(88,321)	(58,712)	<b>(58,043)</b>	669	1.14%	
Depreciation on non-current assets		(1,788,251)	(2,258,491)	(1,350,296)	<b>(1,497,212)</b>	(146,916)	(10.88%)	▲
Interest expenses		(11,600)	(4,751)	(3,120)	<b>(4,743)</b>	(1,623)	(52.02%)	
Insurance expenses		(134,703)	(134,703)	(134,544)	<b>(127,906)</b>	6,638	4.93%	
Other expenditure		(572,790)	(577,790)	(377,561)	<b>(497,221)</b>	(119,660)	(31.69%)	▲
Loss on disposal of assets	7	(16,985)	(24,135)	(5,560)	<b>(12,332)</b>	(6,772)	(121.80%)	
		<b>(4,671,846)</b>	<b>(5,651,813)</b>	<b>(3,665,834)</b>	<b>(3,980,032)</b>	(314,198)		
Non-cash amounts excluded from operating activities	1(a)	1,727,483	2,142,873	1,225,707	<b>1,367,168</b>	141,461	11.54%	▲
<b>Amount attributable to operating activities</b>		<b>1,182,913</b>	<b>741,650</b>	<b>974,402</b>	<b>855,125</b>	(119,277)		
<b>Investing activities</b>								
Proceeds from non-operating grants, subsidies and contributions	14	10,460,322	8,919,666	2,475,784	<b>2,264,053</b>	(211,731)	(8.55%)	
Proceeds from disposal of assets	7	216,700	359,900	358,900	<b>312,477</b>	(46,423)	(12.93%)	▼
Payments for property, plant and equipment	8	(11,643,479)	(10,291,193)	(3,421,012)	<b>(3,192,353)</b>	228,659	6.68%	
		<b>(966,457)</b>	<b>(1,011,627)</b>	<b>(586,328)</b>	<b>(615,823)</b>	(29,495)		
<b>Amount attributable to investing activities</b>		<b>(966,457)</b>	<b>(1,011,627)</b>	<b>(586,328)</b>	<b>(615,823)</b>	(29,495)		
<b>Financing Activities</b>								
Proceeds from new debentures	9	0	280,000	280,000	<b>280,000</b>	0	0.00%	
Payments for principal portion of lease liabilities	10	(64,173)	(7,132)	(4,752)	<b>(6,261)</b>	(1,509)	(31.76%)	
Repayment of debentures	9	(165,917)	(193,417)	(82,959)	<b>(82,463)</b>	496	0.60%	
Transfer to reserves	11	(67,790)	(90,895)	(1,880)	<b>(465)</b>	1,415	75.27%	
<b>Amount attributable to financing activities</b>		<b>(297,880)</b>	<b>(11,444)</b>	<b>190,409</b>	<b>190,811</b>	402		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>344,438</b>	<b>1,204,342</b>	<b>1,055,972</b>	<b>(148,370)</b>		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 17 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

### **BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### **THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

### **SIGNIFICANT ACCOUNTING POLICES**

#### **CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

#### **GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### **ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

#### **PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 10 March 2022

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>					
		\$	\$	\$	\$
<b>Adjustments to operating activities</b>					
Less: Profit on asset disposals	7	(77,753)	(139,753)	(130,149)	(142,376)
Add: Loss on asset disposals	7	16,985	24,135	5,560	12,332
Add: Depreciation on assets		1,788,251	2,258,491	1,350,296	1,497,212
<b>Total non-cash items excluded from operating activities</b>		<b>1,727,483</b>	<b>2,142,873</b>	<b>1,225,707</b>	<b>1,367,168</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 28 February 2021	Year to Date 28 February 2022
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	11	(471,844)	(430,139)	(472,309)
Add: Borrowings	9	165,919	81,483	83,456
Add: Provisions - employee	12	104,781	91,767	104,784
Add: Lease liabilities	10	7,393	3,753	1,132
<b>Total adjustments to net current assets</b>		<b>(193,751)</b>	<b>(253,136)</b>	<b>(282,937)</b>

(c) Net current assets used in the Statement of Financial Activity

**Current assets**

Cash and cash equivalents	2	1,246,247	2,001,299	1,849,572
Rates receivables	3	33,480	140,030	112,162
Receivables	3	337,655	16,371	82,208
Other current assets	4	11,380	55,355	10,936

**Less: Current liabilities**

Payables	5	(110,459)	(33,215)	(78,386)
Borrowings	9	(165,919)	(81,483)	(83,456)
Contract liabilities	12	(420,600)	(702,230)	(448,211)
Lease liabilities	10	(7,393)	(3,753)	(1,132)
Provisions	12	(104,781)	(91,767)	(104,784)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(193,751)</b>	<b>(253,136)</b>	<b>(282,937)</b>

**Closing funding surplus / (deficit)**

		<b>625,859</b>	<b>1,047,471</b>	<b>1,055,972</b>
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**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Cash on hand	Cash and cash equivalents	100	0	100				On Hand
<b>At call deposits</b>								
Municipal Fund	Cash and cash equivalents	141,666	0	141,666		NAB	0.10%	Cheque A/C
Municipal Fund	Cash and cash equivalents	742,502	492,995	1,235,497		NAB	0.21%	On Call
Reserve Funds	Cash and cash equivalents	0	140	140		NAB	0.21%	On Call
<b>Term deposits</b>								
Reserve Funds	Cash and cash equivalents	0	472,169	472,169		NAB	0.50%	August 2022
<b>Total</b>		<b>884,268</b>	<b>965,304</b>	<b>1,849,572</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		884,268	965,304	1,849,572	0			
		<b>884,268</b>	<b>965,304</b>	<b>1,849,572</b>	<b>0</b>			

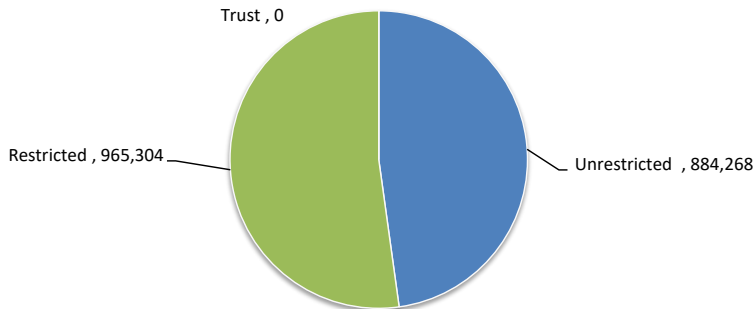
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

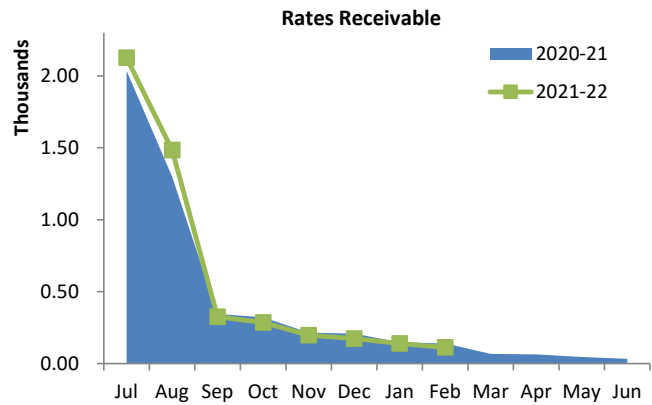
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 June 2021	28 Feb 2022
	\$	\$
Opening arrears previous years	27,324	33,480
Levied this year	1,977,513	2,043,540
Levied service charges this year	94,820	104,419
Less - collections to date	(2,066,177)	(2,069,277)
Equals current outstanding	<b>33,480</b>	<b>112,162</b>
<b>Net rates collectable</b>	<b>33,480</b>	<b>112,162</b>
% Collected	98.4%	94.9%

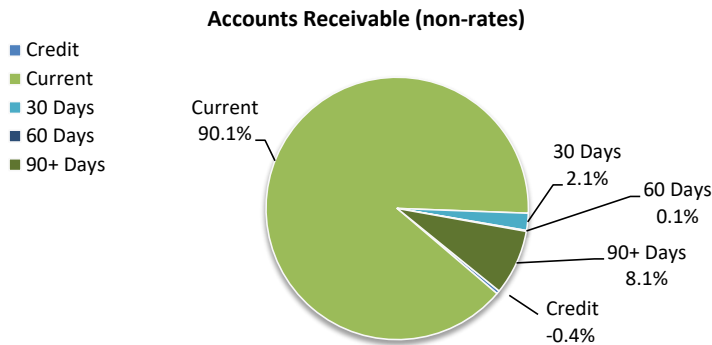


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(199)	43,052	1,016	53	3,870	47,792
Percentage	-0.4%	90.1%	2.1%	0.1%	8.1%	
<b>Balance per trial balance</b>						
Sundry receivable						47,792
GST receivable						34,794
Increase in Allowance for impairment of receivables from contracts with customers						(500)
Pensioner Rebate Claimed						122
<b>Total receivables general outstanding</b>						<b>82,208</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 28 February 2022
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Fuel	3,152	7,524	(8,040)	2,636
<b>Other current assets</b>				
Prepayments	8,228	8,300	(8,228)	8,300
<b>Total other current assets</b>	<b>11,380</b>	<b>15,824</b>	<b>(16,268)</b>	<b>10,936</b>
<b>Amounts shown above include GST (where applicable)</b>				

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

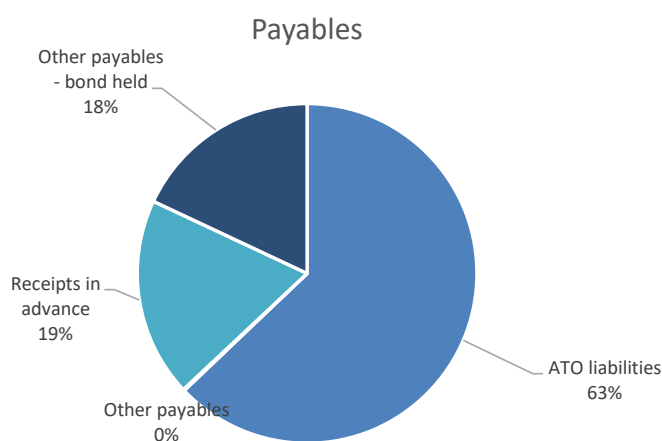
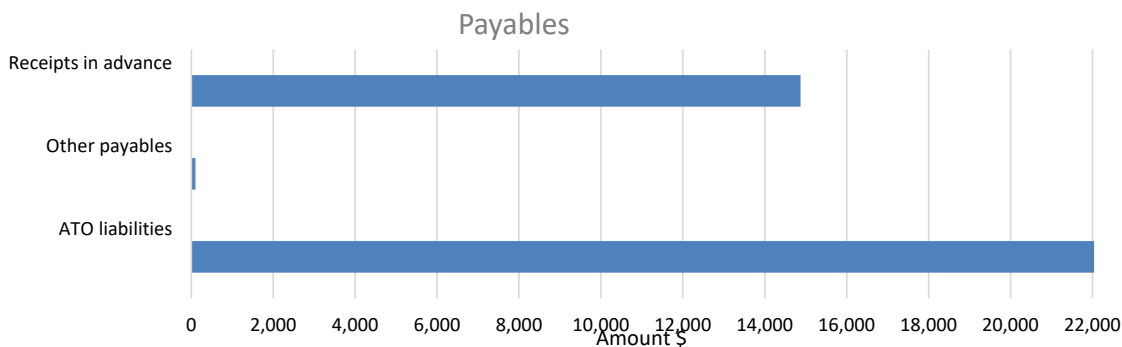
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	0	0	0	0	0
Percentage	0%	0%	0%	0%	0%	
<b>Balance per trial balance</b>						
ATO liabilities						49,289
Other payables						100
Receipts in advance						14,874
Other payables - bond held						14,122
<b>Total payables general outstanding</b>						<b>78,385</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



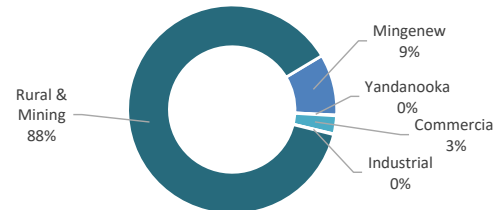
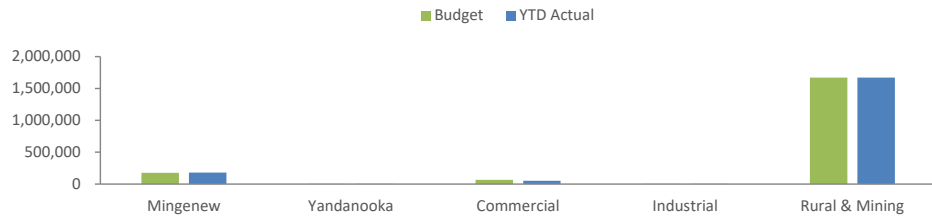
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 28 FEBRUARY 2022

OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

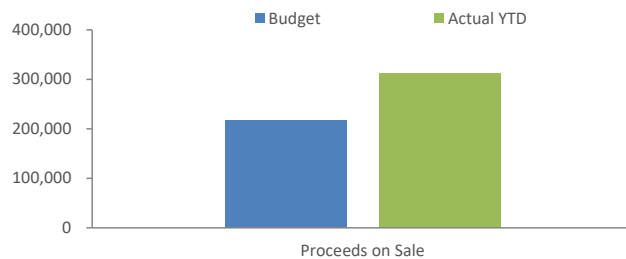
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
Mingenev	0.15388	129	1,153,984	177,574	0	150	177,724	177,574	2,942	209	180,725
Yandanooka	0.15388	2	13,884	2,136	0	0	2,136	2,136	0	0	2,136
Commercial	0.15388	14	346,632	53,339	14,000	0	67,339	53,339	0	0	53,339
Industrial	0.15388	1	12,480	1,920	0	0	1,920	1,920	0	0	1,920
<b>Unimproved value</b>											
Rural & Mining	0.01229	111	136,073,500	1,672,343	0	0	1,672,343	1,672,343	0	0	1,672,343
<b>Sub-Total</b>		<b>257</b>	<b>137,600,480</b>	<b>1,907,312</b>	<b>14,000</b>	<b>150</b>	<b>1,921,462</b>	<b>1,907,312</b>	<b>2,942</b>	<b>209</b>	<b>1,910,463</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
Mingenev	728	61	24,870	44,408	0	0	44,408	44,408	1,428	0	45,836
Yandanooka	728	0	0	0	0	0	0	0	0	0	0
Commercial	728	9	6,200	5,824	0	0	5,824	6,552	0	0	6,552
Industrial	728	3	2,786	2,184	0	0	2,184	2,184	0	0	2,184
<b>Unimproved value</b>											
Rural & Mining	1,093	34	680,657	37,162	0	0	37,162	37,162	3,228	0	40,390
<b>Sub-total</b>		<b>107</b>	<b>714,513</b>	<b>89,578</b>	<b>0</b>	<b>0</b>	<b>89,578</b>	<b>90,306</b>	<b>4,656</b>	<b>0</b>	<b>94,962</b>
Concession							(1,068)				(1,068)
<b>Amount from general rates</b>							<b>2,009,972</b>				<b>2,004,357</b>
Ex-gratia rates							39,412				39,183
<b>Total general rates</b>							<b>2,049,384</b>				<b>2,043,540</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



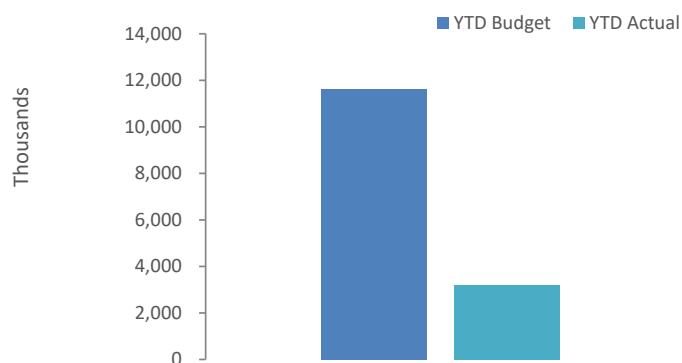
Asset Ref.	Asset description	Adopted Budget				Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	<b>Land</b>												
	29 (Lot 184) Oliver St	0	0	0	0	200	200	0	0	5,000	200	0	(4,800)
	<b>Plant and equipment</b>												
	<b>Law, order, public safety</b>												
	Fast Attack Vehicle	15,799	0	0	(15,799)	15,799	0	0	(15,799)	0	0	0	0
	<b>Recreation and culture</b>												
	Ride on Mower	3,186	2,000	0	(1,186)	10,336	2,000	0	(8,336)	0	0	0	0
	Mower - Bowling Green	0	1,000	1,000	0	0	1,000	1,000	0	0	0	0	0
	<b>Transport</b>												
	Grader	59,600	100,000	40,400	0	59,600	100,000	40,400	0	46,486	110,000	63,514	0
	Toyota Hilux	26,032	36,400	10,368	0	26,032	36,400	10,368	0	0	0	0	0
	Caterpillar CT610A Prime Mover	0	0	0	0	30,348	70,000	39,652	0	30,348	70,000	39,652	0
	32,000 Ltr Water Tanker and Trailer	0	0	0	0	50,652	73,000	22,348	0	73,800	73,413	0	(387)
	<b>Other property and services</b>												
	Toyota Prado	26,615	45,500	18,885	0	26,615	45,500	18,885	0	19,654	58,864	39,210	0
	Toyota RAV4	24,700	31,800	7,100	0	24,700	31,800	7,100	0	0	0	0	0
	<b>Infrastructure - parks &amp; ovals</b>												
	Football scoreboard	0	0	0	0	0	0	0	0	7,145	0	0	(7,145)
		<b>155,932</b>	<b>216,700</b>	<b>77,753</b>	<b>(16,985)</b>	<b>244,282</b>	<b>359,900</b>	<b>139,753</b>	<b>(24,135)</b>	<b>182,433</b>	<b>312,477</b>	<b>142,376</b>	<b>(12,332)</b>



Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Buildings - non-specialised	222,500	159,364	97,904	67,829	(30,075)
Buildings - specialised	558,500	381,500	33,500	12,098	(21,402)
Furniture and equipment	10,000	15,000	10,000	0	(10,000)
Plant and equipment	264,000	865,200	618,464	523,841	(94,623)
Bushfire equipment	150,000	0	0	0	0
Infrastructure - roads	8,258,385	6,582,385	699,528	638,010	(61,518)
Infrastructure - bridges	1,941,202	1,941,202	1,752,962	1,787,486	34,524
Infrastructure - parks & ovals	98,692	121,342	77,790	105,047	27,257
Infrastructure - airfields	0	60,000	0	714	714
Infrastructure - other	140,200	165,200	130,864	57,328	(73,536)
<b>Payments for Capital Acquisitions</b>	<b>11,643,479</b>	<b>10,291,193</b>	<b>3,421,012</b>	<b>3,192,353</b>	<b>(228,659)</b>
Right of use assets	300,000	0	0	0	0
<b>Total Capital Acquisitions</b>	<b>11,943,479</b>	<b>10,291,193</b>	<b>3,421,012</b>	<b>3,192,353</b>	<b>(228,659)</b>
<b>Capital Acquisitions Funded By:</b>					
	\$	\$	\$	\$	\$
Capital grants and contributions	10,460,322	8,919,666	2,475,784	2,264,053	(211,731)
Borrowings	0	280,000	280,000	280,000	0
Lease liabilities	300,000	0	0	0	0
Other (disposals & C/Fwd)	216,700	358,900	358,900	312,477	(46,423)
Contribution - operations	966,457	732,627	306,328	335,823	29,495
<b>Capital funding total</b>	<b>11,943,479</b>	<b>10,291,193</b>	<b>3,421,012</b>	<b>3,192,353</b>	<b>(228,659)</b>

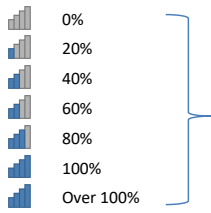
**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

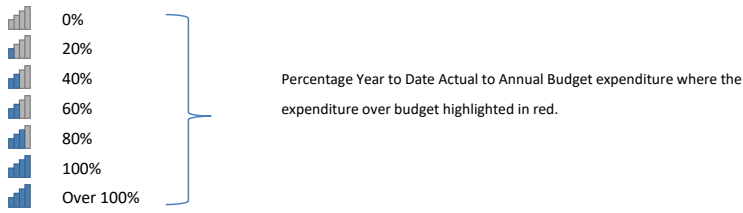
Level of completion indicator, please see table at the end of this note for further detail.

Account Description			Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
<b>Buildings - non-specialised</b>							
	BC023	23 Victoria Road (Lot 84) - Old Road Boards - Building (Capital)	7,000	7,000	4,664	0	(4,664)
	BC076	76 Phillip Street (Lot 106) - Daycare Centre - Building (Capital)	120,000	44,364	29,576	36,525	6,949
	BC009	23 Field Street (Lot 5) - Residence - Building (Capital)	10,000	10,000	10,000	9,481	(519)
	BC121	12 Victoria Road (Lot 66) - Unit 1 (APU) - Building (Capital)	3,125	6,250	0	0	0
	BC122	12 Victoria Road (Lot 66) - Unit 2 (APU) - Building (Capital)	3,125	6,250	0	0	0
	BC123	12 Victoria Road (Lot 66) - Unit 3 (APU) - Building (Capital)	3,125	6,250	0	0	0
	BC124	12 Victoria Road (Lot 66) - Unit 4 (APU) - Building (Capital)	3,125	6,250	0	0	0
	BC047	47 Linthorne Street (Lot 114) - Depot - Building (Capital)	15,000	15,000	15,000	0	(15,000)
	BC050	50 Midlands Road (Lot 73) - Post Office - Building (Capital)	10,000	10,000	6,664	9,060	2,396
	BC021	21 Victoria Road (Lot 83) - Administration Office - Building (Capital)	48,000	48,000	32,000	12,763	(19,237)
<b>Buildings - non-specialised Total</b>			<b>222,500</b>	<b>159,364</b>	<b>97,904</b>	<b>67,829</b>	<b>(30,075)</b>
<b>Buildings - specialised</b>							
	BC085	25 Victoria Road (Lot 85) - Fire Shed - Building (Capital)	300,000	0	0	0	0
	BC030	30 Bride Street (Lot 65) - Tennis Club - Building (Capital)	50,000	50,000	25,000	5,700	(19,300)
	BC098	Recreation Centre - Building (Capital)	8,500	8,500	8,500	5,876	(2,624)
	BC016	16 Midlands Road - Railway Station - Building (Capital)	200,000	323,000	0	522	522
<b>Buildings - specialised Total</b>			<b>558,500</b>	<b>381,500</b>	<b>33,500</b>	<b>12,098</b>	<b>(21,402)</b>
<b>Furniture and equipment</b>							
	FE004	MEMBERS - Furniture & Equipment - Capital	10,000	15,000	10,000	0	(10,000)
<b>Furniture and equipment Total</b>			<b>10,000</b>	<b>15,000</b>	<b>10,000</b>	<b>0</b>	<b>(10,000)</b>
<b>Plant and equipment</b>							
	4050730	Temporary Workers Caravans - DFES	0	200,000	100,000	95,000	(5,000)
	PE998	Parks & Gardens Plant & Equipment - Capital	18,000	10,000	6,664	0	(6,664)
	PE3470	Water Tanker - MI3470 - Capital	0	30,000	0	0	0
	PE028	Semi Truck - MI028 - Capital	0	113,400	0	0	0
	PE108	Works Supervisor Vehicle - MI108 - Capital	46,000	46,000	46,000	0	(46,000)
	PE541	Grader - MI541 - Capital	100,000	365,800	365,800	365,770	(30)
	PE1	CEO Executive Vehicle - 1MI - Capital	61,000	61,000	61,000	63,071	2,071
	PE117	FAM Executive Vehicle - MI177 - Capital	39,000	39,000	39,000	0	(39,000)
<b>Plant and equipment Total</b>			<b>264,000</b>	<b>865,200</b>	<b>618,464</b>	<b>523,841</b>	<b>(94,623)</b>
<b>Bushfire equipment</b>							
	PE827	Light Attack Fire Vehicle - 1ECT827 - Capital	150,000	0	0	0	0
<b>Bushfire equipment Total</b>			<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Infrastructure - roads</b>							
	RC045	Phillip Street (Capital)	80,001	80,001	53,328	111,618	58,290
	RC087	Parking Bay South of Midland Road (Capital)	19,999	19,999	13,328	52,324	38,996
	RC999	Road Construction - Roads BUA - Council Funded (Budgeting Only)	148,068	58,068	38,696	0	(33,059)
	RC060	View Street (Capital)	0	0	0	5,637	
	RC000	Road Construction - Outside BUA - Gravel - Council Funded (Budgeting Only)	326,317	326,317	217,528		(172,957)
	RC015	Morawa - Yandanooka Road (Capital)	0	0	0	44,571	
	RRG080	Mingenew - Mullewa Road (RRG)	450,000	450,000	299,984	316,280	16,296
	BS000	Road Construction Black Spot - Outside BUA - Sealed (Budgeting Only)	934,000	115,000	76,664		15,974
	BS002	Yandanooka North East Road (BS)	0	0	0	92,638	
	RFD000	Roads - Flood Damage	3,600,000	1,920,000	0	11,263	11,263
	SF080	Mingenew - Mullewa Road (Special Funding)	2,700,000	3,613,000	0	3,679	3,679
<b>Infrastructure - roads Total</b>			<b>8,258,385</b>	<b>6,582,385</b>	<b>699,528</b>	<b>638,010</b>	<b>(61,518)</b>



Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
<b>Infrastructure - bridges</b>					
BR000 Bridge Construction General (Budgeting Only)	1,941,202	1,941,202	1,752,962		34,524
BR3019 Lockier River - Coalseam Road - Bridge (Capital)	0	0	0	1,787,486	
<b>Infrastructure - bridges Total</b>	<b>1,941,202</b>	<b>1,941,202</b>	<b>1,752,962</b>	<b>1,787,486</b>	<b>34,524</b>
<b>Infrastructure - parks &amp; ovals</b>					
PC003 Cecil Newton Park/Garden - (Capital)	0	5,350	5,350	5,351	1
PC007 Information Bay Park - (Capital)	10,000	10,000	6,664	0	(6,664)
PC008 Little Well - (Capital)	10,000	20,000	13,336	10,441	(2,895)
PC010 Parks & Gardens - (Capital)	7,000	7,000	4,664	0	(4,664)
PC011 Skate Park - (Capital)	38,842	46,142	25,880	53,781	27,901
PC022 Rec Centre - Main Oval Infrastructure - (Capital)	32,850	32,850	21,896	35,474	13,578
<b>Infrastructure - parks &amp; ovals Total</b>	<b>98,692</b>	<b>121,342</b>	<b>77,790</b>	<b>105,047</b>	<b>27,257</b>
<b>Infrastructure - other</b>					
OC006 Transfer Station - Infrastructure - Capital	10,000	35,000	10,000	0	(10,000)
OC002 Mingenew Hill Walk Trail - Capital	28,000	28,000	18,664	0	(18,664)
OC005 Public WiFi - Capital	15,000	15,000	15,000	0	(15,000)
OC008 Remote Tourism Cameras	7,200	7,200	7,200	0	(7,200)
OC009 Communications tower upgrade	80,000	80,000	80,000	57,328	(22,672)
<b>Infrastructure - other Total</b>	<b>140,200</b>	<b>165,200</b>	<b>130,864</b>	<b>57,328</b>	<b>(73,536)</b>
<b>Infrastructure - airfields</b>					
OC010 Airstrip - Infrastructure - Capital	0	60,000	0	714	714
<b>Infrastructure - airfields Total</b>	<b>0</b>	<b>60,000</b>	<b>0</b>	<b>714</b>	<b>714</b>
	<b>11,643,479</b>	<b>10,291,193</b>	<b>3,421,012</b>	<b>3,192,353</b>	<b>(228,659)</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 28 FEBRUARY 2022

FINANCING ACTIVITIES  
NOTE 9  
BORROWINGS

Repayments - borrowings

Information on borrowings	Loan No.	1 July 2021	New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
			Actual	Budget	Amended Budget	Actual	Budget	Amended Budget	Actual	Budget	Amended Budget	Actual	Budget	Amended Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
<b>Education and welfare</b>														
Senior Citizens Building	137	17,001	0	0	0	11,306	17,001	17,001	5,695	0	0	416	441	441
<b>Housing</b>														
Triplex	133	14,222	0	0	0	7,204	14,222	14,222	7,018	0	0	265	281	281
Phillip Street	134	10,499	0	0	0	5,488	10,499	10,499	5,011	0	0	202	214	214
Moore Street	136	18,175	0	0	0	13,685	18,175	18,175	4,490	0	0	504	534	534
Field Street	142	15,007	0	0	0	6,320	15,007	15,007	8,687	0	0	233	246	246
<b>Recreation and culture</b>														
Pavilion Fitout	138	18,921	0	0	0	10,853	18,921	18,921	8,068	0	0	400	424	424
<b>Transport</b>														
Roller	139	7,017	0	0	0	2,660	7,017	7,017	4,357	0	0	98	104	104
Grader	141	22,152	0	0	0	9,238	22,152	22,152	12,914	0	0	340	361	361
Side Tipper	144	15,032	0	0	0	6,320	15,032	15,032	8,712	0	0	233	246	246
Drum Roller	145	27,893	0	0	0	9,389	27,893	27,893	18,504	0	0	346	366	366
Grader	147	0	280,000	0	280,000	0	0	27,500	280,000	0	252,500	505	0	0
<b>Total</b>		165,919	280,000	0	280,000	82,463	165,919	193,419	363,456	0	252,500	3,542	3,217	3,217
Current borrowings		165,919							83,456					
Non-current borrowings		0							280,000					
		165,919							363,456					

All debenture repayments were financed by general purpose revenue.

New borrowings 2021-22

Particulars	Amount Borrowed	Amount Borrowed Amended	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Amended Budget	
	\$	\$				%	\$	\$	\$	
Grader	280,000	300,000	WATC	Debenture	5	6,187	0.799	280,000	300,000	0
	<b>280,000</b>	300,000				<b>6,187</b>		<b>280,000</b>	300,000	0

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Movement in carrying amounts

Information on leases		New Leases			Principal Repayments			Principal Outstanding			Interest Repayments			
Particulars	Lease No.	1 July 2021	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Transport</b>														
Grader - PE541		0	0	300,000	0	0	57,041	0	0	242,959	0	0	6,849	0
<b>Other property and services</b>														
Photocopier	De Lage Lanc	7,705	0	0	0	2,256	3,187	3,187	5,449	4,518	4,518	372	705	705
IT equipment	Finrent	4,005	0	0	0	4,005	3,945	3,945	0	60	60	830	829	829
<b>Total</b>		<b>11,710</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	<b>6,261</b>	<b>64,173</b>	<b>7,132</b>	<b>5,449</b>	<b>247,537</b>	<b>4,578</b>	<b>1,202</b>	<b>8,383</b>	<b>1,534</b>
Current lease liabilities		7,393							1,132					
Non-current lease liabilities		4,317							4,317					
		11,710							5,449					

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**OPERATING ACTIVITIES  
NOTE 11  
CASH RESERVES**

**Cash backed reserve**

<b>Reserve name</b>	<b>Opening Balance</b>	<b>Budget Interest Earned</b>	<b>d Budget Interest Earned</b>	<b>Actual Interest Earned</b>	<b>Budget Transfers In (+)</b>	<b>Budget Transfers In (+)</b>	<b>Actual Transfers In (+)</b>	<b>Budget Transfers Out (-)</b>	<b>Budget Transfers Out (-)</b>	<b>Actual Transfers Out (-)</b>	<b>Budget Closing Balance</b>	<b>Budget Closing Balance</b>	<b>Actual YTD Closing Balance</b>
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves cash backed - building and land	30,301	182	182	30	0	0	0	0	0	0	30,483	30,483	30,331
Reserves cash backed - plant	194,640	1,170	1,170	192	64,958	88,063	0	0	0	0	260,768	283,873	194,832
Reserves cash backed - recreation	3,096	19	19	3	0	0	0	0	0	0	3,115	3,115	3,099
Reserves cash backed - employee entitlement	68,134	411	411	67	0	0	0	0	0	0	68,545	68,545	68,201
Reserves cash backed - aged person units	12,782	77	77	13	0	0	0	0	0	0	12,859	12,859	12,795
Reserves cash backed - environmental	19,617	118	118	19	0	0	0	0	0	0	19,735	19,735	19,636
Reserves cash backed - land development	6,978	35	35	7	0	0	0	0	0	0	7,013	7,013	6,985
Reserves cash backed - TRC/PO/NAB building	22,218	133	133	22	0	0	0	0	0	0	22,351	22,351	22,240
Reserves cash backed - insurance	23,045	139	139	23	0	0	0	0	0	0	23,184	23,184	23,068
Reserves cash backed - economic development & marketing	10,323	61	61	10	0	0	0	0	0	0	10,384	10,384	10,333
Reserves cash backed - covid-19 emergency	80,710	487	487	79	0	0	0	0	0	0	81,197	81,197	80,789
	<b>471,844</b>	<b>2,832</b>	<b>2,832</b>	<b>465</b>	<b>64,958</b>	<b>88,063</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>539,634</b>	<b>562,739</b>	<b>472,309</b>

	Note	Opening Balance 1 July 2021	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 28 February 2022
		\$		\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Contract liabilities		420,600	0	2,160,285	(2,132,674)	448,211
<b>Total other liabilities</b>		420,600	0	2,160,285	(2,132,674)	448,211
<b>Provisions</b>						
Provision for annual leave		81,319	0	0	0	81,319
Provision for long service leave		23,465	0	0	0	23,465
<b>Total Provisions</b>		104,784	0	0	0	104,784
<b>Total other current liabilities</b>		<b>525,384</b>	<b>0</b>	<b>2,160,285</b>	<b>(2,132,674)</b>	<b>552,995</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee benefits

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue			
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 28 Feb 2022	Current Liability 28 Feb 2022	Adopted Budget Revenue	YTD Budget	Amended Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>									
<b>General purpose funding</b>									
Grants Commission - General	0	0	0	0	0	319,000	152,020	319,000	152,018
Grants Commission - Roads	0	0	0	0	0	370,000	129,500	370,000	129,462
<b>Law, order, public safety</b>									
DFES - LGGs Operating Grant	0	0	0	0	0	18,610	9,304	18,610	11,285
DRFA - TC Seroja	0	0	0	0	0	256,402	139,600	209,402	0
<b>Recreation and culture</b>									
LG Heritage Consultancy Funding Pilot Program	0	7,813	0	7,813	7,813	0	0		0
FRRR - Town Centre Mural	0	1,000	0	1,000	1,000	0	0		0
<b>Transport</b>									
MRWA - Direct Grant	0	0	0	0	0	84,310	84,310	84,310	84,310
MRWA - Street Lighting	0	0	0	0	0	2,454	1,632	2,454	2,600
Department of Transport - 10 Year Shared Cycle Path	0	0	0	0	0	0	5,000	7,500	1,500
<b>Economic services</b>									
Development Commission - Space Precinct Planning	0	0	0	0	0	83,000	72,000	88,500	72,000
	<b>0</b>	<b>8,813</b>	<b>0</b>	<b>8,813</b>	<b>8,813</b>	<b>1,133,776</b>	<b>593,366</b>	<b>1,099,776</b>	<b>453,175</b>
<b>Operating contributions</b>									
<b>Education and welfare</b>									
Autumn Centre Contribution	0	0	0	0	0	50	32	50	46
<b>Other property and services</b>									
Fuel Tax Credits Grant Scheme	0	0	0	0	0	25,000	16,664	25,000	14,512
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,050</b>	<b>16,696</b>	<b>25,050</b>	<b>14,558</b>
<b>TOTALS</b>	<b>0</b>	<b>8,813</b>	<b>0</b>	<b>8,813</b>	<b>8,813</b>	<b>1,158,826</b>	<b>610,062</b>	<b>1,124,826</b>	<b>467,733</b>

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2021			28 Feb 2022	28 Feb 2022			
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>General purpose funding</b>								
Grants Commission - Bridges	146,666	0	0	146,666	146,666	0	0	0
<b>Law, order, public safety</b>								
DFES - Fire Shed	0	0	0	0	0	300,000	0	0
DFES - Fast Attack Vehicle	0	0	0	0	0	150,000	0	0
<b>Education and welfare</b>								
DCP - Childcare Centre Upgrade	35,519	0	(35,519)	0	0	120,000	32,528	35,519
DCP - Toy Library - exterior works	4,900	0	0	4,900	4,900	7,000	1,712	0
<b>Community amenities</b>								
LRCI - Phase 2 - Transfer Station	0	0	0	0	0	10,000	6,664	0
<b>Recreation and culture</b>								
FRRR - Little Well	10,000	0	(10,000)	0	0	10,000	7,346	10,000
BBR - Railway Station	0	0	0	0	0	100,000	0	0
Lotterywest - Railway Station	0	108,257	0	108,257	108,257	0	0	0
DCP - Rec Centre Water Upgrade	19,191	0	(19,191)	0	0	32,850	24,132	19,191
DCP - Mingenew Hill Walking Trail	8,423	0	0	8,423	8,423	28,000	20,569	0
DCP - Playground & Skatepark	2,517	0	(2,517)	0	0	11,400	8,373	2,517
LRCI - Phase 1 - Pump Track & Landscaping	10,267	12,012	(22,279)	0	0	27,442	20,159	22,279
LRCI - Phase 2 - Pump Track & Landscaping	0	16,086	(5,114)	10,972	10,972	0	0	5,114
LRCI - Phase 2 - Tennis Pavilion upgrade	0	0	0	0	0	50,000	36,730	0
LRCI - Phase 2 - Entry Statement	0	0	0	0	0	10,000	7,346	0
FRRR - Skatepark Mural	0	0	0	0	0	0	0	4,240
CBH - Grass Roots	0	0	0	0	0	0	0	7,273
<b>Transport</b>								
Regional Road Group	0	239,734	(239,734)	0	0	300,000	200,000	239,734
Roads to Recovery	0	1,932,161	(1,797,004)	135,157	135,157	2,147,288	715,762	1,797,004
Black Spot	52,058	0	(52,058)	(0)	(0)	577,320	0	52,058
LRCI - Phase 1 - Phillip St Parking & Reseal	1,138	0	(1,138)	0	0	66,000	27,964	1,138
LRCI - Phase 2 - Phillip St Parking & Reseal	0	35,000	(35,000)	0	0	0	0	24,874
LRCI - Phase 1 - Midlands Road Carparks	3,759	(1,887)	(1,872)	0	0	20,000	8,474	1,872
LRCI Phase 2 - Roads Resheeting	96,712	(96,712)	0	0	0	250,000	105,923	0
LRCI Phase 2 - Mingenew-Mullewa Rd Widening Works	0	41,240	(41,240)	0	0	0	0	41,240
DRFA - Flood Damage	0	0	0	0	0	3,420,822	0	0
RRSP - Mingenew Mullewa Rd	0	0	0	0	0	2,700,000	1,143,973	0
<b>Economic services</b>								
DCP - Remote Tourism Cameras	4,950	0	0	4,950	4,950	7,200	4,800	0
LRCI Phase 2 - Public WIFI	10,500	0	0	10,500	10,500	80,000	80,000	0
DRFA - Communication tower	0	0	0	0	0	15,000	10,000	0
<b>Other property and services</b>								
LRCI Phase 2 - Admin Foyer/Library Upgrade	14,000	4,386	0	18,386	18,386	20,000	13,328	0
	<b>420,600</b>	<b>2,290,277</b>	<b>(2,262,666)</b>	<b>448,211</b>	<b>448,211</b>	<b>10,460,322</b>	<b>2,475,783</b>	<b>2,264,053</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**NOTE 15  
BONDS & DEPOSITS HELD**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2021	Amount Received	Amount Paid	Closing Balance 28 Feb 2022
	\$	\$	\$	\$
Councillor Nomination Fees	0	240	(240)	0
BCITF Levy	1,655	2,651	(4,568)	(262)
BRB - BS Levy	519	1,875	(1,728)	666
Autumn Committee	974	0	0	974
Bonds - Keys, Facilities, Equipment	2,742	1,391	(1,560)	2,573
ANZAC Day Breakfast Donation	588	0	0	588
Railway Station Project	9,583	0	0	9,583
	<b>16,061</b>	<b>6,157</b>	<b>(8,096)</b>	<b>14,122</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
		<b>Budget adoption</b>		Opening surplus				0
2130211		CRC - Tourism information and community engagement	01100821S	Operating Expenses			(14,000)	(14,000)
2130240		CRC - Tourism information and community engagement	01100821S	Operating Expenses		7,000		(7,000)
2110718		CRC - Tourism information and community engagement	01100821S	Operating Expenses		3,500		(3,500)
2040252		CRC - Tourism information and community engagement	01100821S	Operating Expenses		3,500		0
2120375		Purchase grader from loan instead of lease	01100821S	Operating Expenses		6,849		6,849
4120386		Purchase grader from loan instead of lease	01100821S	Capital Expenses		57,041		63,890
5120355		Purchase grader from loan instead of lease	01100821S	Capital Revenue		300,000		363,890
2120374		Purchase grader from loan instead of lease	01100821S	Operating Expenses			(6,849)	357,041
4120387		Purchase grader from loan instead of lease	01100821S	Capital Expenses			(57,041)	300,000
PE541		Purchase grader from loan instead of lease	01100821S	Capital Expenses			(300,000)	0
		<b>Opening Surplus after auditor adjustments</b>						<b>625,858</b>
2030114		RATES - Debt Collection Expenses	13160222	Operating			(10,000)	615,858
2030199		Admin allocation	13160222	Operating	3,003			615,858
3030122		RATES - Reimbursement of Debt Collection Costs	13160222	Operating		12,600		628,458
2030299		Admin allocation	13160222	Operating	1,421			628,458
3030246		GEN PUR - Interest Earned - Municipal Funds	13160222	Operating			(4,000)	624,458
2040104		MEMBERS - Training & Development	13160222	Operating			(2,500)	621,958
2040199		Admin allocation	13160222	Operating	5,306			621,958
4040131	FE004	MEMBERS - Furniture & Equipment (Capital)	13160222	Capital			(5,000)	616,958
2040211		OTH GOV - Civic Functions, Refreshments & Receptions	13160222	Operating			(3,003)	613,955
2040212		OTH GOV - Public Relations Expense	13160222	Operating			(1,500)	612,455
2040299		Admin allocation	13160222	Operating	8,045			612,455
2050192		Depreciation	13160222	Operating	17,600			612,455
2050199		Admin allocation	13160222	Operating	1,658			612,455
2050299		Admin allocation	13160222	Operating	794			612,455
2050399		Admin allocation	13160222	Operating	861			612,455
3050515		ESL BFB - Capital Grant	13160222	Capital			(450,000)	162,455
4050510	BC085	ESL BFB - Building (Capital)	13160222	Capital		300,000		462,455
4050530	PE827	ESL BFB - Plant & Equipment (Capital)	13160222	Capital		150,000		612,455
2050787	EM003	Temporary Worker Accommodation Project	13160222	Operating			(10,000)	602,455
2050787	IN001	Insurance Claim - TC Seroja	13160222	Operating			(360,000)	242,455
3050701		EM - Reimbursements	13160222	Operating		60,000		302,455
3050710		EM - Grants	13160222	Capital		200,000		502,455

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
3050710		EM - Grants (cyclone DRFAWA claim)	13160222	Operating			(47,000)	455,455
4050730		EM - Plant & Equipment (Capital)	13160222	Capital			(200,000)	255,455
2070499		Admin allocation	13160222	Operating	488			255,455
2070553	W0026	Mosquito Control	13160222	Operating			(2,000)	253,455
2070599		Admin allocation	13160222	Operating	323			253,455
2070699		Admin allocation	13160222	Operating	646			253,455
2070799		Admin allocation	13160222	Operating	1,529			253,455
2080299		Admin allocation	13160222	Operating	932			253,455
3080310		FAMILIES - Grant Funding	13160222	Capital			(75,636)	177,819
2080399		Admin allocation	13160222	Operating	972			177,819
4080310	BC076	76 Phillip Street (Lot 106) - Daycare Centre - Building (Capital)	13160222	Capital		75,636		253,455
2080499		Admin allocation	13160222	Operating	972			253,455
2080699		Admin allocation	13160222	Operating	948			253,455
2080799		Admin allocation	13160222	Operating	861			253,455
2090189	SHM009	23 Field Street (Lot 5) - Residence - Staff Housing Maintenance	13160222	Operating			(19,000)	234,455
2090189	SHM013	13 Moore Street (Lot 144) - Residence - Staff Housing Maintenance	13160222	Operating			(6,500)	227,955
2090198		STF HOUSE - Staff Housing Costs Recovered	13160222	Operating	34,186			227,955
2090199		Admin allocation	13160222	Operating	1,108			227,955
3090120		STF HOUSE - Fees & Charges (rental)	13160222	Operating			(8,686)	219,269
2090399		Admin allocation	13160222	Operating	1,135			219,269
5090350		COM HOUSE - Proceeds on Disposal of Assets	13160222	Operating		200		219,469
		Realisation	13160222				0	219,469
2090499		Admin allocation	13160222	Operating	1,135			219,469
4090410	BC121,122,123,124	12 Victoria Road (Lot 66) - (APU) - Building (Capital)	13160222	Capital			(12,500)	206,969
2100192		Depreciation	13160222	Operating	(13,200)			206,969
2100199		Admin allocation	13160222	Operating	886			206,969
4100190	OC006	Transfer Station - Infrastructure - Capital	13160222	Capital			(25,000)	181,969
2100266	W0030	Employee costs	13160222	Operating			(3,000)	178,969
2100266	W0030	Streets - Refuse Collection	13160222	Operating			(1,000)	177,969
2100266	W0030	Labour overheads	13160222	Operating			(2,400)	175,569
2100266	W0030	Plant op costs	13160222	Operating			(5,000)	170,569
2100299		Admin allocation	13160222	Operating	886			170,569
2100399		Admin allocation	13160222	Operating	347			170,569
2100599		Admin allocation	13160222	Operating	324			170,569

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
2100699		Admin allocation	13160222	Operating	1,395			170,569
3100620		PLAN - Planning Application Fees	13160222	Operating		5,000		175,569
2100788	BO500	Employee costs	13160222	Operating			(4,000)	171,569
2100788	BO500	Public Conveniences - Building Operations	13160222	Operating			(3,000)	168,569
2100788	BO500	COM AMEN - Public Conveniences Operations	13160222	Operating			(3,200)	165,369
2100789	BM500	Public Conveniences - Building Maintenance	13160222	Operating			(3,500)	161,869
2100799		Admin allocation	13160222	Operating	2,350			161,869
2110192		Depreciation	13160222	Operating	58,500			161,869
2110199		Admin allocation	13160222	Operating	1,478			161,869
2110366	W0013	REC - Oval Maintenance/Operations	13160222	Operating			(18,200)	143,669
2110366	W0014	Rec Centre - Hockey Oval	13160222	Operating			(2,000)	141,669
2110366	W0017	Rec Centre - Tennis Courts	13160222	Operating			(1,500)	140,169
2110366	W0020	Rec Centre - Mingenew Expo	13160222	Operating			(9,815)	130,354
2110386		REC - Expensed Minor Asset Purchases	13160222	Operating			(8,900)	121,454
2110388	BO097	Turf Club/Pavilion - Building Operations	13160222	Operating			(1,500)	119,954
2110388	BO098	Recreation Centre - Building Operations	13160222	Operating			(3,000)	116,954
2110389	BM097	REC - Other Rec Facilities Building Maintenance	13160222	Operating			(1,600)	115,354
2110389	BM098	Recreation Centre - Building Maintenance	13160222	Operating			(3,500)	111,854
2110391		REC - Loss on Disposal of Assets	13160222	Operating	(7,150)			111,854
2110392		Depreciation	13160222	Operating	(62,600)			111,854
2110399		Admin allocation	13160222	Operating	3,052			111,854
3110301		REC - Reimbursements - Other Recreation	13160222	Operating		18,400		130,254
3110310		REC - Grants	13160222	Capital		10,000		140,254
3110310		REC - Grants	13160222	Capital		7,300		147,554
4110330	PE998	Parks & Gardens Plant & Equipment - Capital	13160222	Capital		8,000		155,554
4110370	PC003	Cecil Newton Park/Garden - (Capital)	13160222	Capital			(5,350)	150,204
4110370	PC008	Employee costs	13160222	Capital			(2,000)	148,204
4110370	PC008	Little Well - (Capital)	13160222	Capital			(4,100)	144,104
4110370	PC008	Labour overheads	13160222	Capital			(1,800)	142,304
4110370	PC008	Plant op costs	13160222	Capital			(2,100)	140,204
4110370	PC011	Skate Park - (Capital)	13160222	Capital			(7,300)	132,904
4110370	PC022	Rec Centre - Main Oval Infrastructure - (Capital)	13160222	Capital			(21,850)	111,054
4110370	PC022	Rec Centre - Main Oval Infrastructure - (Capital)	13160222	Capital		21,850		132,904
2110599		Admin allocation	<del>2882</del> 13160222	Operating	1,879			132,904

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
2110692		Depreciation	13160222	Operating	12,500			132,904
2110699		Admin allocation	13160222	Operating	1,189			132,904
3110610		HERITAGE - Grants	13160222	Capital		123,000		255,904
4110610	BC016	16 Midlands Road - Railway Station - Building (Capital)	13160222	Capital			(123,000)	132,904
2110799		Admin allocation	13160222	Operating	2,169			132,904
3120112		ROADC - Black Spot Grant	13160222	Capital			(577,320)	(444,416)
3120113		ROADC - Other Grants - Roads/Streets	13160222	Capital		823,000		378,584
3120130		ROADC - Other Grants - Flood Damage	13160222	Capital			(1,661,000)	(1,282,416)
4120140	RC999	ROADC - Roads Built Up Area - Council Funded	13160222	Capital		32,200		(1,250,216)
4120140	RC999	Plant op costs	13160222	Capital		57,800		(1,192,416)
4120153	BS000	ROADC - Roads Outside BUA - Sealed - Black Spot	13160222	Capital		819,000		(373,416)
4120157	RFD000	Roads - Flood Damage	13160222	Capital		1,680,000		1,306,584
4120162	SF080	Mingenew - Mullewa Road (Special Funding)	13160222	Capital			(913,000)	393,584
2120211	RM999	Employee costs	13160222	Operating		15,000		408,584
2120211	RM999	Road Maintenance General BUA (Budgeting Only)	13160222	Operating			(2,000)	406,584
2120211	RM999	Labour overheads	13160222	Operating		4,000		410,584
2120211	RM999	Plant op costs	13160222	Operating		4,000		414,584
2120212	RM998	Employee costs	13160222	Operating		40,000		454,584
2120212	RM998	Road Maintenance General Outside BUA (Budgeting Only)	13160222	Operating		5,000		459,584
2120212	RM998	Road Maintenance General Outside BUA (Budgeting Only)	13160222	Operating			(5,000)	454,584
2120212	RM998	Labour overheads	13160222	Operating		17,000		471,584
2120212	RM998	Plant op costs	13160222	Operating		25,000		496,584
2120213	RM000	Employee costs	13160222	Operating			(26,000)	470,584
2120213	RM000	Road Maintenance General Gravel Outside BUA (Budgeting Only)	13160222	Operating			(2,500)	468,084
2120213	RM000	Labour overheads	13160222	Operating			(69,438)	398,646
2120213	RM000	Plant op costs	13160222	Operating			(76,592)	322,054
2120214	RM997	Employee costs	13160222	Operating			(5,000)	317,054
2120214	RM997	Labour overheads	13160222	Operating			(4,000)	313,054
2120214	RM997	Plant op costs	13160222	Operating			(6,000)	307,054
2120217	FM000	Employee costs	13160222	Operating			(2,000)	305,054
2120217	FM000	Footpath Maintenance General (Budgeting Only)	13160222	Operating			(1,000)	304,054
2120217	FM000	Labour overheads	13160222	Operating			(1,500)	302,554
2120217	FM000	Plant op costs	13160222	Operating			(2,000)	300,554
2120235		ROADM - Traffic Signs/Equipment (Safety)	13160222	Operating			(4,000)	296,554

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
2120287		ROADM - Other Expenses	13160222	Operating		15,500		312,054
2120292		Depreciation	13160222	Operating	(478,400)			312,054
2120299		Admin allocation	13160222	Operating	9,267			312,054
3120235		ROADM - Other Income	13160222	Operating		7,500		319,554
2120374		PLANT - Loan 146 Interest Repayments	13160222	Operating		6,848		326,402
3120390		PLANT - Profit on Disposal of Assets	13160222	Operating	62,000			326,402
4120330	PE028	Semi Truck - MI028 - Capital	13160222	Capital			(113,400)	213,002
4120330	PE541	Grader - MI541 - Capital	13160222	Capital		34,200		247,202
4120330	PE3470	Water Tanker - MI3470 - Capital	13160222	Capital			(30,000)	217,202
4120387		PLANT - Loan 146 Principal Repayments	13160222	Capital		29,541		246,743
5120350		PLANT - Proceeds on Disposal of Assets	13160222	Operating		143,000		389,743
5120355		PLANT - New Loan Borrowings	13160222	Capital			(20,000)	369,743
2120599		Admin allocation	13160222	Operating	1,636			369,743
2120692		Depreciation	13160222	Operating	(6,700)			369,743
2120699		Admin allocation	13160222	Operating	343			369,743
3120610		AERO - Grants	13160222	Capital		60,000		429,743
4120690	OC010	AERO - Infrastructure Other (Capital) - Aerodromes	13160222	Capital			(60,000)	369,743
2130187		RURAL - Other Expenses	13160222	Operating			(6,500)	363,243
2130189	BM054	54 Midlands Road (Lot 71) - MIG Office - Building Maintenance	13160222	Operating			(4,000)	359,243
2130199		Admin allocation	13160222	Operating	1,000			359,243
2130211		TOUR - Visitor Centre Contribution	13160222	Operating			(2,000)	357,243
2130240	W0049 x 2	Marketing & Promotion	13160222	Operating			(5,500)	351,743
2130265	W0008	Caravan Dump Point	13160222	Operating			(7,800)	343,943
2130286		TOUR - Expensed Minor Asset Purchases	13160222	Operating		4,090		348,033
2130292		Depreciation	13160222	Operating	9,360			348,033
2130299		Admin allocation	13160222	Operating	3,419			348,033
3130210		TOUR - Grants	13160222	Operating		5,500		353,533
2130350		BUILD - Contract Building Services	13160222	Operating			(3,000)	350,533
2130399		Admin allocation	13160222	Operating	2,429			350,533
2130665	BO001	Eleanor Street (Lot 1) - Unmanned Fuel Site - Operations	13160222	Operating			(8,000)	342,533
2130699		Admin allocation	13160222	Operating	975			342,533
3130601		ECON DEV - Reimbursements	13160222	Operating		8,000		350,533
2130889	BM050	50 Midlands Road (Lot 73) - Post Office - Building Maintenance	13160222	Operating			(12,000)	338,533
2130899		Admin allocation	13160222	Operating	1,363			338,533

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
2140199		Admin allocation	13160222	Operating	420			338,533
2140205		ADMIN - Recruitment	13160222	Operating			(2,000)	336,533
2140220		ADMIN - Communication Expenses	13160222	Operating			(2,800)	333,733
2140221		ADMIN - Information Technology	13160222	Operating			(15,000)	318,733
2140230		ADMIN - Insurance Expenses (Other than Bldg and W/Comp)	13160222	Operating		100,000		418,733
2140240		ADMIN - Advertising and Promotion	13160222	Operating			(2,000)	416,733
2140299		Admin allocation	13160222	Operating	(82,200)			416,733
3140201		ADMIN - Reimbursements	13160222	Operating		4,000		420,733
2140328	W0037	Employee costs	13160222	Operating			(11,000)	409,733
2140328	W0037	Labour overheads	13160222	Operating			(8,800)	400,933
2140330	W0039 x 3	Occ Health Safety & Welfare	13160222	Operating			(22,000)	378,933
2140365	W0036	Employee costs	13160222	Operating			(2,000)	376,933
2140365	W0036	Labour overheads	13160222	Operating			(1,800)	375,133
2140365	W0036	Plant op costs	13160222	Operating			(2,000)	373,133
2140393		Labour overheads	13160222	Operating		71,938		445,071
2140398		PWO - Staff Housing Costs Allocated	13160222	Operating	(34,186)			445,071
2140399		Admin allocation	13160222	Operating	9,848			445,071
2140418		POC - Expendable Tools / Consumables	13160222	Operating			(3,000)	442,071
2140492		Depreciation	13160222	Operating	(7,300)			442,071
2140494		Plant op costs	13160222	Operating		6,892		448,963
2140499		Admin allocation	13160222	Operating	3,408			448,963
4120381		PLANT - Transfers to Reserve	13160222	Capital			(23,105)	425,858
N/A		GEN PUR - Financial Assistance Grants	13160222	Operating			(344,434)	81,424
N/A		Depreciation	13160222	Operating	470,240			81,424
N/A		Adjust Profit/Loss on disposal of assets	13160222	Operating	(54,850)			81,424
<b>Reconciled to opening surplus as per Adopted Budget</b>								<b>81,424</b>

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Revenue from operating activities</b>						
Law, order and public safety	(135,997)	(88.45%)	▼			Anticipated part payment from DRFAWA funding - \$139,600
Housing	13,996	19.22%	▲	Received more rental income than anticipated - \$12,550		
Transport	125,013	23.33%	▲	More revenue for Dept of Transport transactions - \$125,450;		
Other property and services	52,510	99.06%	▲		Long Service Leave entitlements reimbursed from other shires - \$32,500; Profit on sale of Prado more than budgeted - \$13,200	
<b>Expenditure from operating activities</b>						
Transport	(351,171)	(24.39%)	▲			More road maintenance than budgeted while waiting for capital projects to commence - \$44,800; Depreciation more than budgeted - \$157,400 (20/21 audit changes); Additional consultant expenses - \$17,600 (substantially grant funded); More DOT expenditure than budgeted - \$122,200
Economic services	46,775	15.16%	▼	Anticipated commencement on planning of Mingenew Space Precinct - \$56,000 Anticipated part payment to Community Resource Centre for visitor centre operations - \$5,500		Additional useage of Standpipes - \$5,400; Additional Building Services required - \$2,400; Additional building maintenance at 50 Midlands Rd - \$4,200
Other property and services	(22,799)	(27.22%)	▲	Less superannuation contributions paid than budgeted - \$35,200; Less vehicle expenses - \$25,900; Less insurance - \$4,700		Long Service Leave payout - \$21,500; Purchase of new computer module earlier than budgeted - \$21,800
<b>Investing activities</b>						
Proceeds from disposal of assets	(46,423)	(12.93%)	▼			Anticipated the light fleet to be disposed - \$44,400

# SHIRE OF MINGENEW

## MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 31 March 2022

### LOCAL GOVERNMENT ACT 1995

### LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

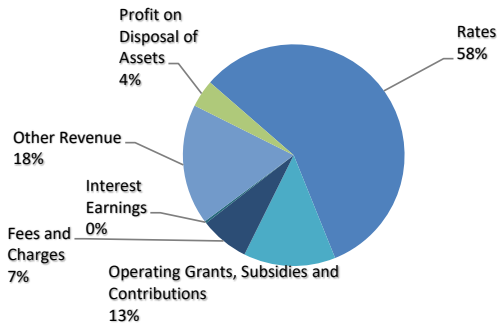
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Note 2 Cash and Financial Assets	10
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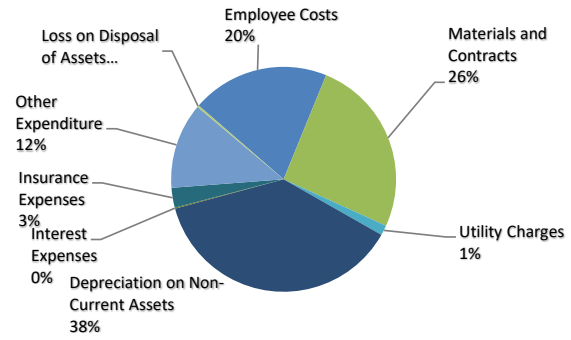


OPERATING ACTIVITIES

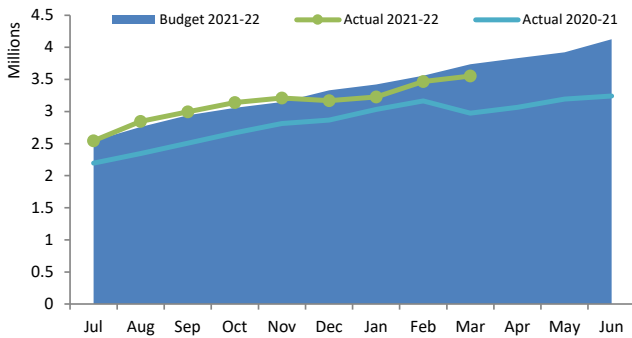
OPERATING REVENUE



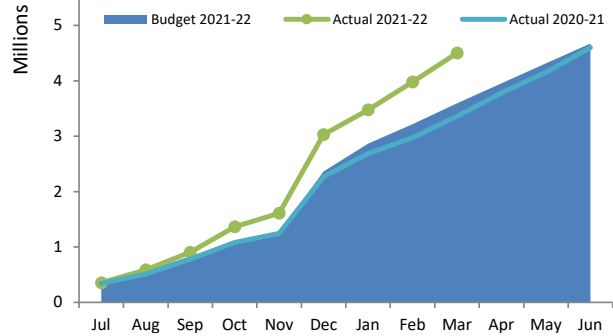
OPERATING EXPENSES



Budget Operating Revenues -v- Actual

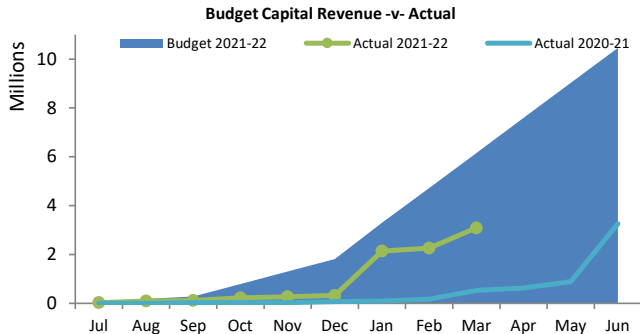


Budget Operating Expenses -v- YTD Actual

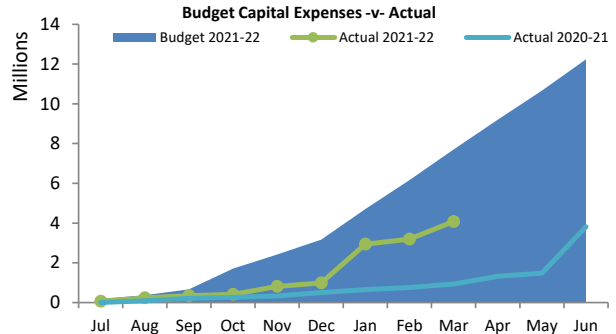


INVESTING ACTIVITIES

CAPITAL REVENUE



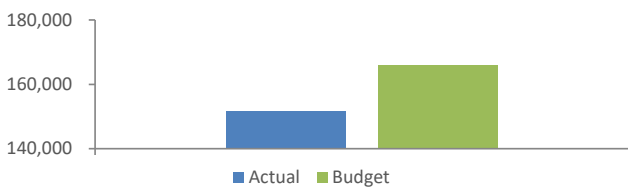
CAPITAL EXPENSES



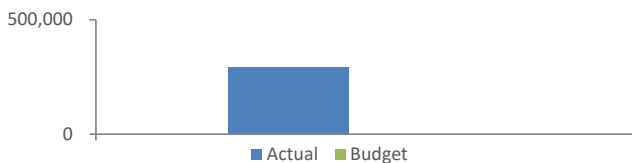
FINANCING ACTIVITIES

BORROWINGS

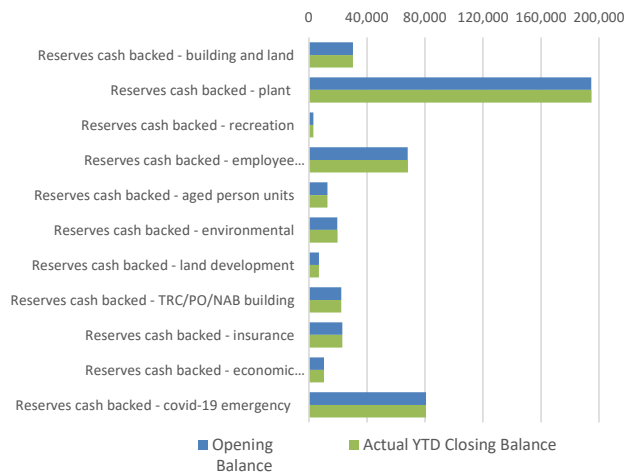
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.08 M	\$0.63 M	\$0.63 M	\$0.00 M
Closing	\$0.00 M	\$1.02 M	\$0.68 M	(\$0.34 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$1.36 M	44.6%
Restricted Cash	\$1.69 M	55.4%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.83 M	
0 to 30 Days		0.1%
30 to 90 Days		99.9%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.06 M	97.4%
Trade Receivable	\$0.25 M	
30 to 90 Days		13.0%
Over 90 Days		2.5%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.18 M	\$0.87 M	\$0.61 M	(\$0.25 M)

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$2.04 M	
YTD Budget	\$2.05 M	(0.1%)

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.48 M	
YTD Budget	\$0.72 M	(33.8%)

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.25 M	
YTD Budget	\$0.23 M	9.3%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.97 M)	(\$0.59 M)	(\$0.68 M)	(\$0.09 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.31 M	
Adopted Budget	\$0.22 M	44.2%

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$4.08 M	
Adopted Budget	\$11.64 M	(64.9%)

Refer to Note 8 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$3.09 M	
Adopted Budget	\$10.46 M	(70.5%)

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.30 M)	\$0.12 M	\$0.12 M	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.15 M
Interest expense	\$0.01 M
Principal due	\$0.29 M

Refer to Note 9 - Borrowings

Reserves	
Reserves balance	\$0.47 M
Interest earned	\$0.00 M

Refer to Note 11 - Cash Reserves

Lease Liability	
Principal repayments	\$0.01 M
Interest expense	\$0.00 M
Principal due	\$0.01 M

Refer to Note 10 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

<b>PROGRAM NAME AND OBJECTIVES</b>	<b>ACTIVITIES</b>
<p><b>GOVERNANCE</b></p> <p>To provide a decision making process for the efficient allocation of scarce resources.</p>	<p>Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.</p>
<p><b>GENERAL PURPOSE FUNDING</b></p> <p>To collect revenue to allow for the provision of services.</p>	<p>Rates, general purpose government grants and interest revenue.</p>
<p><b>LAW, ORDER, PUBLIC SAFETY</b></p> <p>To provide services to help ensure a safer community.</p>	<p>Fire prevention, animal control and safety.</p>
<p><b>HEALTH</b></p> <p>To provide services to help ensure a safer community.</p>	<p>Food quality, pest control and inspections.</p>
<p><b>EDUCATION AND WELFARE</b></p> <p>To meet the needs of the community in these areas.</p>	<p>Includes education programs, youth based activities, care of families, the aged and disabled.</p>
<p><b>HOUSING</b></p> <p>Provide housing services required by the community and for staff.</p>	<p>Maintenance of staff, aged and rental housing.</p>
<p><b>COMMUNITY AMENITIES</b></p> <p>Provide services required by the community.</p>	<p>Rubbish collection services, landfill maintenance, townsite storm water drainage control and maintenance, administration of the Town Planning Scheme and maintenance of cemeteries.</p>
<p><b>RECREATION AND CULTURE</b></p> <p>To establish and manage efficiently, infrastructure and resources which will help the social well being of the community.</p>	<p>Maintenance of halls, recreation centres and various reserves, operation of library, support of community events and matters relating to heritage.</p>
<p><b>TRANSPORT</b></p> <p>To provide effective and efficient transport services to the community.</p>	<p>Construction and maintenance of streets, roads and footpaths, cleaning and lighting of streets, roads and footpaths, traffic signs and depot maintenance.</p>
<p><b>ECONOMIC SERVICES</b></p> <p>To help promote the Shire and improve its economic wellbeing.</p>	<p>The regulation and provision of tourism, area promotion, building control and noxious weeds.</p>
<p><b>OTHER PROPERTY AND SERVICES</b></p> <p>To provide effective and efficient administration, works operations and plant and fleet services.</p>	<p>Private works operations, plant repairs and operational costs. Administration overheads.</p>

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	81,424	625,859	625,859	<b>625,859</b>	0	0.00%	
<b>Revenue from operating activities</b>								
Governance		13,899	13,899	10,413	<b>13,093</b>	2,680	25.74%	
General purpose funding - general rates	6	2,049,384	2,049,384	2,045,845	<b>2,043,378</b>	(2,467)	(0.12%)	
General purpose funding - other		716,091	724,691	395,931	<b>314,534</b>	(81,397)	(20.56%)	▼
Law, order and public safety		280,311	293,311	175,969	<b>17,774</b>	(158,195)	(89.90%)	▼
Health		820	820	612	<b>650</b>	38	6.21%	
Education and welfare		1,425	1,425	1,053	<b>505</b>	(548)	(52.04%)	
Housing		117,930	109,244	81,909	<b>97,467</b>	15,558	18.99%	▲
Community amenities		77,300	82,300	80,083	<b>80,957</b>	874	1.09%	
Recreation and culture		36,834	55,234	54,522	<b>58,862</b>	4,340	7.96%	
Transport		649,532	719,032	579,265	<b>715,067</b>	135,802	23.44%	▲
Economic services		121,215	134,715	106,641	<b>104,327</b>	(2,314)	(2.17%)	
Other property and services		62,535	66,535	56,387	<b>106,108</b>	49,721	88.18%	▲
		<b>4,127,276</b>	<b>4,250,590</b>	<b>3,588,630</b>	<b>3,552,722</b>	(35,908)		
<b>Expenditure from operating activities</b>								
Governance		(349,630)	(339,779)	(271,550)	<b>(249,510)</b>	22,040	8.12%	
General purpose funding		(82,800)	(88,376)	(66,267)	<b>(72,936)</b>	(6,669)	(10.06%)	
Law, order and public safety		(211,815)	(560,902)	(402,573)	<b>(421,466)</b>	(18,893)	(4.69%)	
Health		(88,061)	(87,075)	(65,316)	<b>(63,360)</b>	1,956	2.99%	
Education and welfare		(143,142)	(138,457)	(104,370)	<b>(108,018)</b>	(3,648)	(3.50%)	
Housing		(164,554)	(152,490)	(116,470)	<b>(124,121)</b>	(7,651)	(6.57%)	
Community amenities		(277,836)	(309,948)	(232,682)	<b>(223,327)</b>	9,355	4.02%	
Recreation and culture		(1,011,761)	(1,047,259)	(794,879)	<b>(784,533)</b>	10,346	1.30%	
Transport		(1,849,425)	(2,397,961)	(1,679,395)	<b>(1,980,142)</b>	(300,747)	(17.91%)	▲
Economic services		(411,575)	(444,739)	(342,620)	<b>(318,795)</b>	23,825	6.95%	
Other property and services		(81,247)	(84,827)	(100,590)	<b>(154,683)</b>	(54,093)	(53.78%)	▲
		<b>(4,671,846)</b>	<b>(5,651,813)</b>	<b>(4,176,712)</b>	<b>(4,500,891)</b>	(324,179)		
Non-cash amounts excluded from operating activities	1(a)	1,727,483	2,142,873	1,453,357	<b>1,560,959</b>	107,602	7.40%	
<b>Amount attributable to operating activities</b>		<b>1,182,913</b>	<b>741,650</b>	<b>865,275</b>	<b>612,790</b>	(252,485)		
<b>Investing Activities</b>								
Proceeds from non-operating grants, subsidies and contributions	14	10,460,322	8,919,666	3,551,043	<b>3,090,389</b>	(460,654)	(12.97%)	▼
Proceeds from disposal of assets	7	216,700	359,900	359,150	<b>312,477</b>	(46,673)	(13.00%)	▼
Payments for property, plant and equipment and infrastructure	8	(11,643,479)	(10,291,193)	(4,504,087)	<b>(4,082,478)</b>	421,609	9.36%	
		<b>(966,457)</b>	<b>(1,011,627)</b>	<b>(593,894)</b>	<b>(679,612)</b>	(85,718)		
<b>Amount attributable to investing activities</b>		<b>(966,457)</b>	<b>(1,011,627)</b>	<b>(593,894)</b>	<b>(679,612)</b>	(85,718)		
<b>Financing Activities</b>								
Proceeds from new debentures	9	0	280,000	280,000	<b>280,000</b>	0	0.00%	
Payments for principal portion of lease liabilities	10	(64,173)	(7,132)	(5,346)	<b>(6,548)</b>	(1,202)	(22.48%)	
Repayment of debentures	9	(165,917)	(193,417)	(151,938)	<b>(151,566)</b>	372	0.24%	
Transfer to reserves	11	(67,790)	(90,895)	(2,115)	<b>(465)</b>	1,650	78.01%	
		<b>(297,880)</b>	<b>(11,444)</b>	<b>120,601</b>	<b>121,421</b>	820		
<b>Amount attributable to financing activities</b>		<b>(297,880)</b>	<b>(11,444)</b>	<b>120,601</b>	<b>121,421</b>	820		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>344,438</b>	<b>1,017,841</b>	<b>680,458</b>	<b>(337,383)</b>		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 17 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 MARCH 2022

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

## NATURE OR TYPE DESCRIPTIONS

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022**

**BY NATURE OR TYPE**

	Ref Note	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	81,424	625,859	625,859	<b>625,859</b>	0	0.00%	
<b>Revenue from operating activities</b>								
Rates	6	2,049,384	2,049,384	2,045,845	<b>2,043,378</b>	(2,467)	(0.12%)	
Operating grants, subsidies and contributions	13	1,158,825	1,124,825	721,205	<b>477,083</b>	(244,122)	(33.85%)	▼
Fees and charges		273,789	274,103	232,874	<b>254,605</b>	21,731	9.33%	
Interest earnings		23,231	19,231	15,450	<b>11,378</b>	(4,072)	(26.36%)	
Other revenue		544,294	643,294	443,024	<b>623,902</b>	180,878	40.83%	▲
Profit on disposal of assets	7	77,753	139,753	130,232	<b>142,376</b>	12,144	9.32%	
		<b>4,127,276</b>	<b>4,250,590</b>	<b>3,588,630</b>	<b>3,552,722</b>	(35,908)		
<b>Expenditure from operating activities</b>								
Employee costs		(1,105,864)	(1,104,064)	(846,134)	<b>(890,520)</b>	(44,386)	(5.25%)	
Materials and contracts		(953,332)	(1,459,558)	(1,110,395)	<b>(1,152,584)</b>	(42,189)	(3.80%)	
Utility charges		(88,321)	(88,321)	(66,051)	<b>(64,880)</b>	1,171	1.77%	
Depreciation on non-current assets		(1,788,251)	(2,258,491)	(1,577,334)	<b>(1,691,003)</b>	(113,669)	(7.21%)	
Interest expenses		(11,600)	(4,751)	(3,510)	<b>(6,996)</b>	(3,486)	(99.32%)	
Insurance expenses		(134,703)	(134,703)	(134,582)	<b>(127,906)</b>	6,676	4.96%	
Other expenditure		(572,790)	(577,790)	(432,451)	<b>(554,670)</b>	(122,219)	(28.26%)	▲
Loss on disposal of assets	7	(16,985)	(24,135)	(6,255)	<b>(12,332)</b>	(6,077)	(97.15%)	
		<b>(4,671,846)</b>	<b>(5,651,813)</b>	<b>(4,176,712)</b>	<b>(4,500,891)</b>	(324,179)		
Non-cash amounts excluded from operating activities	1(a)	1,727,483	2,142,873	1,453,357	<b>1,560,959</b>	107,602	7.40%	
<b>Amount attributable to operating activities</b>		<b>1,182,913</b>	<b>741,650</b>	<b>865,275</b>	<b>612,790</b>	(252,485)		
<b>Investing activities</b>								
Proceeds from non-operating grants, subsidies and contributions	14	10,460,322	8,919,666	3,551,043	<b>3,090,389</b>	(460,654)	(12.97%)	▼
Proceeds from disposal of assets	7	216,700	359,900	359,150	<b>312,477</b>	(46,673)	(13.00%)	▼
Payments for property, plant and equipment	8	(11,643,479)	(10,291,193)	(4,504,087)	<b>(4,082,478)</b>	421,609	9.36%	
		<b>(966,457)</b>	<b>(1,011,627)</b>	<b>(593,894)</b>	<b>(679,612)</b>	(85,718)		
<b>Amount attributable to investing activities</b>		<b>(966,457)</b>	<b>(1,011,627)</b>	<b>(593,894)</b>	<b>(679,612)</b>	(85,718)		
<b>Financing Activities</b>								
Proceeds from new debentures	9	0	280,000	280,000	<b>280,000</b>	0	0.00%	
Payments for principal portion of lease liabilities	10	(64,173)	(7,132)	(5,346)	<b>(6,548)</b>	(1,202)	(22.48%)	
Repayment of debentures	9	(165,917)	(193,417)	(151,938)	<b>(151,566)</b>	372	0.24%	
Transfer to reserves	11	(67,790)	(90,895)	(2,115)	<b>(465)</b>	1,650	78.01%	
<b>Amount attributable to financing activities</b>		<b>(297,880)</b>	<b>(11,444)</b>	<b>120,601</b>	<b>121,421</b>	820		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>344,438</b>	<b>1,017,841</b>	<b>680,458</b>	<b>(337,383)</b>		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 17 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

### **BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### **THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

### **SIGNIFICANT ACCOUNTING POLICES**

#### **CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

#### **GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### **ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

#### **PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 07 April 2022

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>					
		\$	\$	\$	\$
<b>Adjustments to operating activities</b>					
Less: Profit on asset disposals	7	(77,753)	(139,753)	(130,232)	(142,376)
Add: Loss on asset disposals	7	16,985	24,135	6,255	12,332
Add: Depreciation on assets		1,788,251	2,258,491	1,577,334	1,691,003
<b>Total non-cash items excluded from operating activities</b>		<b>1,727,483</b>	<b>2,142,873</b>	<b>1,453,357</b>	<b>1,560,959</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 31 March 2021	Year to Date 31 March 2022
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	11	(471,844)	(431,088)	(472,309)
Add: Borrowings	9	165,919	40,864	14,353
Add: Provisions - employee	12	104,781	91,767	104,784
Add: Lease liabilities	10	7,393	2,432	845
<b>Total adjustments to net current assets</b>		<b>(193,751)</b>	<b>(296,025)</b>	<b>(352,327)</b>

(c) Net current assets used in the Statement of Financial Activity

**Current assets**

Cash and cash equivalents	2	1,246,247	2,047,158	3,049,703
Rates receivables	3	33,480	68,208	57,397
Receivables	3	337,655	25,727	251,651
Other current assets	4	11,380	55,355	11,734
<b>Less: Current liabilities</b>				
Payables	5	(110,459)	(45,105)	(1,042,809)
Borrowings	9	(165,919)	(40,864)	(41,854)
Contract liabilities	12	(420,600)	(894,529)	(1,174,909)
Lease liabilities	10	(7,393)	(2,432)	(845)
Provisions	12	(104,781)	(91,767)	(104,784)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(193,751)</b>	<b>(296,025)</b>	<b>(352,327)</b>
<b>Closing funding surplus / (deficit)</b>		<b>625,859</b>	<b>825,726</b>	<b>652,957</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Cash on hand	Cash and cash equivalents	100	0	100				On Hand
<b>At call deposits</b>								
Municipal Fund	Cash and cash equivalents	991,396	0	991,396		NAB	0.10%	Cheque A/C
Municipal Fund	Cash and cash equivalents	367,191	1,218,707	1,585,898		NAB	0.21%	On Call
Reserve Funds	Cash and cash equivalents	0	140	140		NAB	0.21%	On Call
<b>Term deposits</b>								
Reserve Funds	Cash and cash equivalents	0	472,169	472,169		NAB	0.50%	August 2022
<b>Total</b>		<b>1,358,687</b>	<b>1,691,016</b>	<b>3,049,703</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		1,358,687	1,691,016	3,049,703	0			
		<b>1,358,687</b>	<b>1,691,016</b>	<b>3,049,703</b>	<b>0</b>			

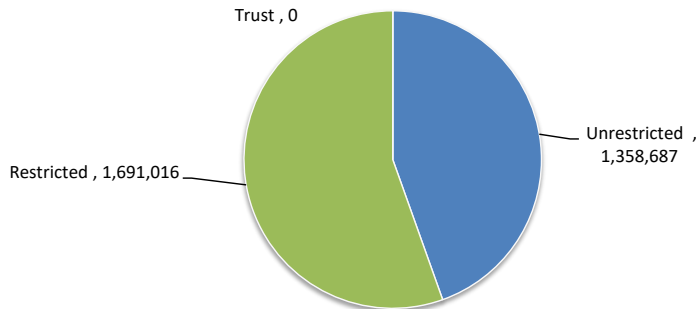
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

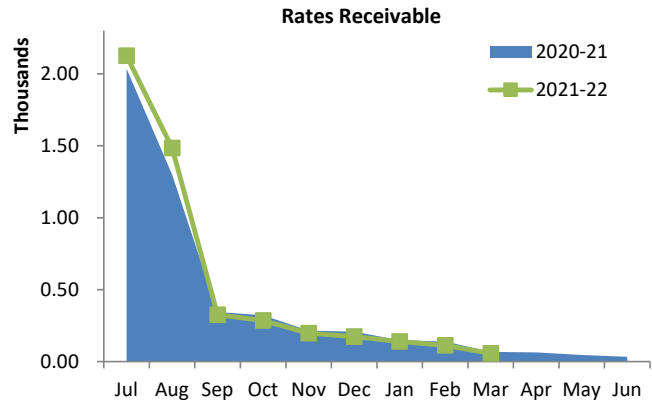
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 June 2021	31 Mar 2022
	\$	\$
Opening arrears previous years	27,324	33,480
Levied this year	1,977,513	2,043,378
Levied service charges this year	94,820	104,419
Less - collections to date	(2,066,177)	(2,123,880)
Equals current outstanding	<b>33,480</b>	<b>57,397</b>
<b>Net rates collectable</b>	<b>33,480</b>	<b>57,397</b>
% Collected	98.4%	97.4%

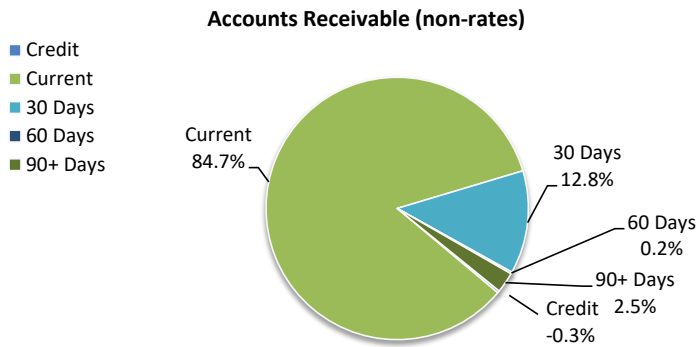


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(432)	130,579	19,682	351	3,928	154,108
Percentage	-0.3%	84.7%	12.8%	0.2%	2.5%	
<b>Balance per trial balance</b>						
Sundry receivable						154,108
GST receivable						95,873
Increase in Allowance for impairment of receivables from contracts with customers						(500)
Pensioner Rebate Claimed						2,170
<b>Total receivables general outstanding</b>						<b>251,651</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



Other current assets	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 March 2022
	\$	\$	\$	\$
<b>Inventory</b>				
Fuel	3,152	8,322	(8,040)	3,434
<b>Other current assets</b>				
Prepayments	8,228	8,300	(8,228)	8,300
<b>Total other current assets</b>	<b>11,380</b>	<b>16,622</b>	<b>(16,268)</b>	<b>11,734</b>
<b>Amounts shown above include GST (where applicable)</b>				

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

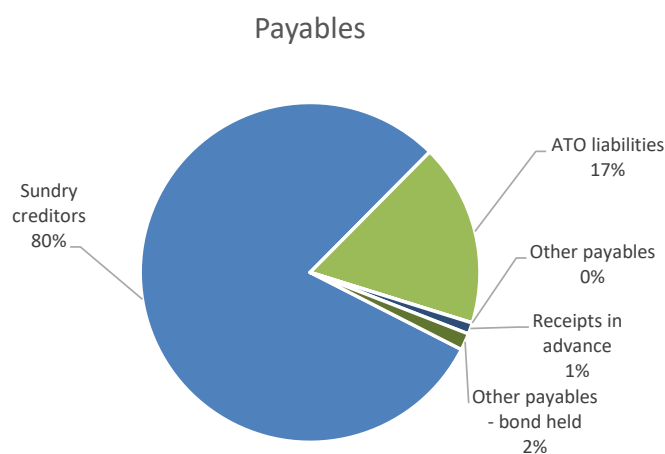
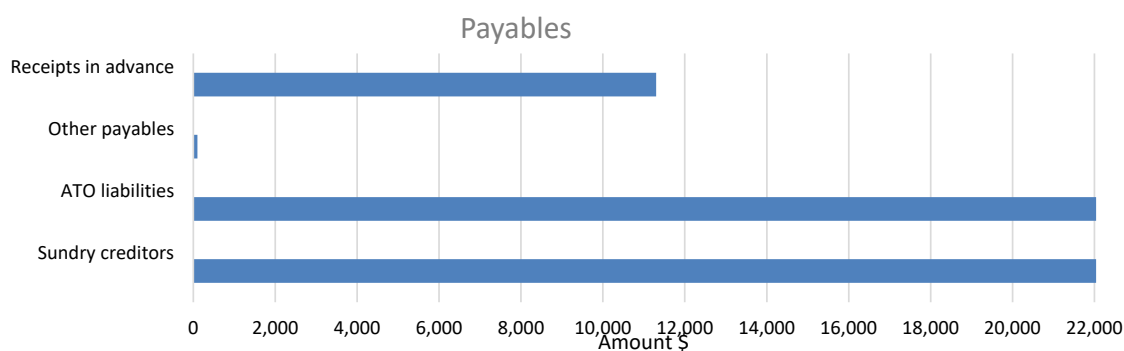
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	972	832,678	0	0	833,650
Percentage	0%	0.1%	99.9%	0%	0%	
<b>Balance per trial balance</b>						
Sundry creditors						833,650
ATO liabilities						181,048
Other payables						100
Receipts in advance						11,299
Other payables - bond held						16,711
<b>Total payables general outstanding</b>						<b>1,042,808</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



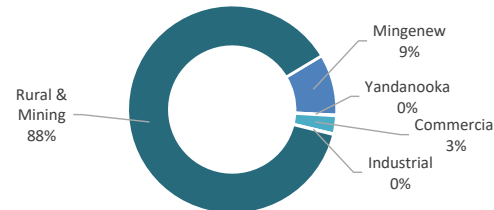
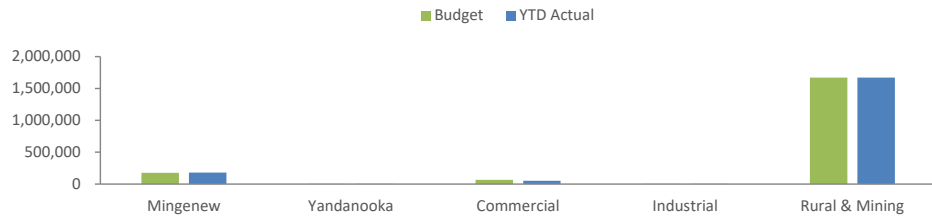
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
Mingenev	0.15388	129	1,153,984	177,574	0	150	177,724	177,574	2,916	209	180,699
Yandanooka	0.15388	2	13,884	2,136	0	0	2,136	2,136	0	0	2,136
Commercial	0.15388	14	346,632	53,339	14,000	0	67,339	53,339	0	0	53,339
Industrial	0.15388	1	12,480	1,920	0	0	1,920	1,920	0	0	1,920
<b>Unimproved value</b>											
Rural & Mining	0.01229	111	136,073,500	1,672,343	0	0	1,672,343	1,672,343	(136)	0	1,672,207
<b>Sub-Total</b>		<b>257</b>	<b>137,600,480</b>	<b>1,907,312</b>	<b>14,000</b>	<b>150</b>	<b>1,921,462</b>	<b>1,907,312</b>	<b>2,780</b>	<b>209</b>	<b>1,910,301</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
Mingenev	728	61	24,870	44,408	0	0	44,408	44,408	1,428	0	45,836
Yandanooka	728	0	0	0	0	0	0	0	0	0	0
Commercial	728	9	6,200	5,824	0	0	5,824	6,552	0	0	6,552
Industrial	728	3	2,786	2,184	0	0	2,184	2,184	0	0	2,184
<b>Unimproved value</b>											
Rural & Mining	1,093	34	680,657	37,162	0	0	37,162	37,162	3,228	0	40,390
<b>Sub-total</b>		<b>107</b>	<b>714,513</b>	<b>89,578</b>	<b>0</b>	<b>0</b>	<b>89,578</b>	<b>90,306</b>	<b>4,656</b>	<b>0</b>	<b>94,962</b>
Concession							(1,068)				(1,068)
<b>Amount from general rates</b>							<b>2,009,972</b>				<b>2,004,195</b>
Ex-gratia rates							39,412				39,183
<b>Total general rates</b>							<b>2,049,384</b>				<b>2,043,378</b>

KEY INFORMATION

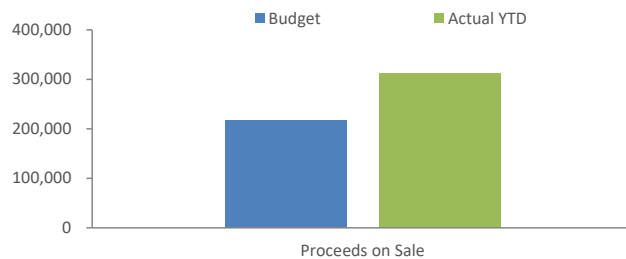
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES  
NOTE 7  
DISPOSAL OF ASSETS

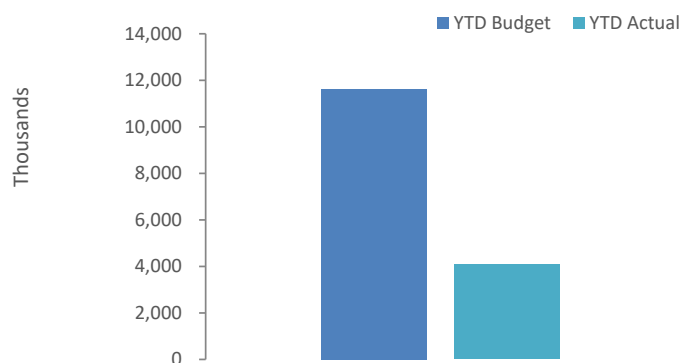
Asset Ref.	Asset description	Adopted Budget				Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	<b>Land</b>												
	29 (Lot 184) Oliver St	0	0	0	0	200	200	0	0	5,000	200	0	(4,800)
	<b>Plant and equipment</b>												
	<b>Law, order, public safety</b>												
	Fast Attack Vehicle	15,799	0	0	(15,799)	15,799	0	0	(15,799)	0	0	0	0
	<b>Recreation and culture</b>												
	Ride on Mower	3,186	2,000	0	(1,186)	10,336	2,000	0	(8,336)	0	0	0	0
	Mower - Bowling Green	0	1,000	1,000	0	0	1,000	1,000	0	0	0	0	0
	<b>Transport</b>												
	Grader	59,600	100,000	40,400	0	59,600	100,000	40,400	0	46,486	110,000	63,514	0
	Toyota Hilux	26,032	36,400	10,368	0	26,032	36,400	10,368	0	0	0	0	0
	Caterpillar CT610A Prime Mover	0	0	0	0	30,348	70,000	39,652	0	30,348	70,000	39,652	0
	32,000 Ltr Water Tanker and Trailer	0	0	0	0	50,652	73,000	22,348	0	73,800	73,413	0	(387)
	<b>Other property and services</b>												
	Toyota Prado	26,615	45,500	18,885	0	26,615	45,500	18,885	0	19,654	58,864	39,210	0
	Toyota RAV4	24,700	31,800	7,100	0	24,700	31,800	7,100	0	0	0	0	0
	<b>Infrastructure - parks &amp; ovals</b>												
	Football scoreboard	0	0	0	0	0	0	0	0	7,145	0	0	(7,145)
		<b>155,932</b>	<b>216,700</b>	<b>77,753</b>	<b>(16,985)</b>	<b>244,282</b>	<b>359,900</b>	<b>139,753</b>	<b>(24,135)</b>	<b>182,433</b>	<b>312,477</b>	<b>142,376</b>	<b>(12,332)</b>



Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Buildings - non-specialised	222,500	159,364	107,017	67,829	(39,188)
Buildings - specialised	558,500	381,500	96,000	12,083	(83,917)
Furniture and equipment	10,000	15,000	11,250	0	(11,250)
Plant and equipment	264,000	865,200	619,297	607,523	(11,774)
Bushfire equipment	150,000	0	0	0	0
Infrastructure - roads	8,258,385	6,582,385	1,690,219	1,440,643	(249,576)
Infrastructure - bridges	1,941,202	1,941,202	1,752,962	1,787,486	34,524
Infrastructure - parks & ovals	98,692	121,342	94,145	107,461	13,316
Infrastructure - airfields	0	60,000	0	2,125	2,125
Infrastructure - other	140,200	165,200	133,197	57,328	(75,869)
<b>Payments for Capital Acquisitions</b>	<b>11,643,479</b>	<b>10,291,193</b>	<b>4,504,087</b>	<b>4,082,478</b>	<b>(421,609)</b>
Right of use assets	300,000	0	0	0	0
<b>Total Capital Acquisitions</b>	<b>11,943,479</b>	<b>10,291,193</b>	<b>4,504,087</b>	<b>4,082,478</b>	<b>(421,609)</b>
<b>Capital Acquisitions Funded By:</b>					
	\$	\$	\$	\$	\$
Capital grants and contributions	10,460,322	8,919,666	3,551,043	3,090,389	(460,654)
Borrowings	0	280,000	280,000	280,000	0
Lease liabilities	300,000	0	0	0	0
Other (disposals & C/Fwd)	216,700	359,150	359,150	312,477	(46,673)
Contribution - operations	966,457	732,377	313,894	399,612	85,718
<b>Capital funding total</b>	<b>11,943,479</b>	<b>10,291,193</b>	<b>4,504,087</b>	<b>4,082,478</b>	<b>(421,609)</b>

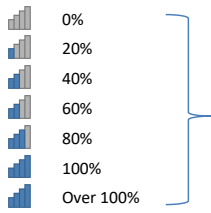
**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

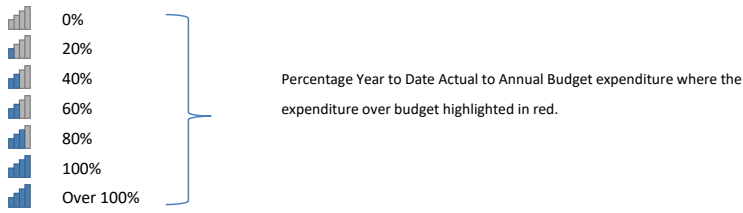
Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	
<b>Buildings - non-specialised</b>							
	BC023	23 Victoria Road (Lot 84) - Old Road Boards - Building (Capital)	7,000	7,000	5,247	0	(5,247)
	BC076	76 Phillip Street (Lot 106) - Daycare Centre - Building (Capital)	120,000	44,364	33,273	36,525	3,252
	BC009	23 Field Street (Lot 5) - Residence - Building (Capital)	10,000	10,000	10,000	9,481	(519)
	BC121	12 Victoria Road (Lot 66) - Unit 1 (APU) - Building (Capital)	3,125	6,250	0	0	0
	BC122	12 Victoria Road (Lot 66) - Unit 2 (APU) - Building (Capital)	3,125	6,250	0	0	0
	BC123	12 Victoria Road (Lot 66) - Unit 3 (APU) - Building (Capital)	3,125	6,250	0	0	0
	BC124	12 Victoria Road (Lot 66) - Unit 4 (APU) - Building (Capital)	3,125	6,250	0	0	0
	BC047	47 Linthorne Street (Lot 114) - Depot - Building (Capital)	15,000	15,000	15,000	0	(15,000)
	BC050	50 Midlands Road (Lot 73) - Post Office - Building (Capital)	10,000	10,000	7,497	9,060	1,563
	BC021	21 Victoria Road (Lot 83) - Administration Office - Building (Capital)	48,000	48,000	36,000	12,763	(23,237)
<b>Buildings - non-specialised Total</b>		<b>222,500</b>	<b>159,364</b>	<b>107,017</b>	<b>67,829</b>	<b>(39,188)</b>	
<b>Buildings - specialised</b>							
	BC085	25 Victoria Road (Lot 85) - Fire Shed - Building (Capital)	300,000	0	0	0	0
	BC030	30 Bride Street (Lot 65) - Tennis Club - Building (Capital)	50,000	50,000	37,500	5,700	(31,800)
	BC098	Recreation Centre - Building (Capital)	8,500	8,500	8,500	5,876	(2,624)
	BC016	16 Midlands Road - Railway Station - Building (Capital)	200,000	323,000	50,000	507	(49,493)
<b>Buildings - specialised Total</b>		<b>558,500</b>	<b>381,500</b>	<b>96,000</b>	<b>12,083</b>	<b>(83,917)</b>	
<b>Furniture and equipment</b>							
	FE004	MEMBERS - Furniture & Equipment - Capital	10,000	15,000	11,250	0	(11,250)
<b>Furniture and equipment Total</b>		<b>10,000</b>	<b>15,000</b>	<b>11,250</b>	<b>0</b>	<b>(11,250)</b>	
<b>Plant and equipment</b>							
	4050730	Temporary Workers Caravans - DFES	0	200,000	100,000	178,682	78,682
	PE998	Parks & Gardens Plant & Equipment - Capital	18,000	10,000	7,497	0	(7,497)
	PE3470	Water Tanker - MI3470 - Capital	0	30,000	0	0	0
	PE028	Semi Truck - MI028 - Capital	0	113,400	0	0	0
	PE108	Works Supervisor Vehicle - MI108 - Capital	46,000	46,000	46,000	0	(46,000)
	PE541	Grader - MI541 - Capital	100,000	365,800	365,800	365,770	(30)
	PE1	CEO Executive Vehicle - 1MI - Capital	61,000	61,000	61,000	63,071	2,071
	PE117	FAM Executive Vehicle - MI177 - Capital	39,000	39,000	39,000	0	(39,000)
<b>Plant and equipment Total</b>		<b>264,000</b>	<b>865,200</b>	<b>619,297</b>	<b>607,523</b>	<b>(11,774)</b>	
<b>Bushfire equipment</b>							
	PE827	Light Attack Fire Vehicle - 1ECT827 - Capital	150,000	0	0	0	0
<b>Bushfire equipment Total</b>		<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Infrastructure - roads</b>							
	RC045	Phillip Street (Capital)	80,001	80,001	59,994	111,883	51,889
	RC087	Parking Bay South of Midland Road (Capital)	19,999	19,999	14,994	54,680	39,686
	RC999	Road Construction - Roads BUA - Council Funded (Budgeting Only)	148,068	58,068	43,533	0	(34,334)
	RC060	View Street (Capital)	0	0	0	8,843	
	RC069	Wattle Street (Capital)	0	0	0	356	
	RC000	Road Construction - Outside BUA - Gravel - Council Funded (Budgeting Only)	326,317	326,317	244,719		(200,148)
	RC015	Morawa - Yandanooka Road (Capital)	0	0	0	44,571	
	RRG080	Mingenew - Mullewa Road (RRG)	450,000	450,000	337,482	347,401	9,919
	BS000	Road Construction Black Spot - Outside BUA - Sealed (Budgeting Only)	934,000	115,000	86,247		6,391
	BS002	Yandanooka North East Road (BS)	0	0	0	92,638	
	RFD000	Roads - Flood Damage	3,600,000	1,920,000	0	11,263	11,263
	SF080	Mingenew - Mullewa Road (Special Funding)	2,700,000	3,613,000	903,250	769,008	(134,242)
<b>Infrastructure - roads Total</b>		<b>8,258,385</b>	<b>6,582,385</b>	<b>1,690,219</b>	<b>1,440,643</b>	<b>(249,576)</b>	



Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
<b>Infrastructure - bridges</b>					
BR000 Bridge Construction General (Budgeting Only)	1,941,202	1,941,202	1,752,962		34,524
BR3019 Lockier River - Coalseam Road - Bridge (Capital)	0	0	0	1,787,486	
<b>Infrastructure - bridges Total</b>	<b>1,941,202</b>	<b>1,941,202</b>	<b>1,752,962</b>	<b>1,787,486</b>	<b>34,524</b>
<b>Infrastructure - parks &amp; ovals</b>					
PC003 Cecil Newton Park/Garden - (Capital)	0	5,350	5,350	5,351	1
PC007 Information Bay Park - (Capital)	10,000	10,000	7,497	0	(7,497)
PC008 Little Well - (Capital)	10,000	20,000	15,003	10,441	(4,562)
PC010 Parks & Gardens - (Capital)	7,000	7,000	5,247	0	(5,247)
PC011 Skate Park - (Capital)	38,842	46,142	36,415	56,195	19,780
PC022 Rec Centre - Main Oval Infrastructure - (Capital)	32,850	32,850	24,633	35,474	10,841
<b>Infrastructure - parks &amp; ovals Total</b>	<b>98,692</b>	<b>121,342</b>	<b>94,145</b>	<b>107,461</b>	<b>13,316</b>
<b>Infrastructure - other</b>					
OC006 Transfer Station - Infrastructure - Capital	10,000	35,000	10,000	0	(10,000)
OC002 Mingenew Hill Walk Trail - Capital	28,000	28,000	20,997	0	(20,997)
OC005 Public WiFi - Capital	15,000	15,000	15,000	0	(15,000)
OC008 Remote Tourism Cameras	7,200	7,200	7,200	0	(7,200)
OC009 Communications tower upgrade	80,000	80,000	80,000	57,328	(22,672)
<b>Infrastructure - other Total</b>	<b>140,200</b>	<b>165,200</b>	<b>133,197</b>	<b>57,328</b>	<b>(75,869)</b>
<b>Infrastructure - airfields</b>					
OC010 Airstrip - Infrastructure - Capital	0	60,000	0	2,125	2,125
<b>Infrastructure - airfields Total</b>	<b>0</b>	<b>60,000</b>	<b>0</b>	<b>2,125</b>	<b>2,125</b>
	<b>11,643,479</b>	<b>10,291,193</b>	<b>4,504,087</b>	<b>4,082,478</b>	<b>(421,609)</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022

FINANCING ACTIVITIES  
NOTE 9  
BORROWINGS

Repayments - borrowings

Information on borrowings	Loan No.	1 July 2021	New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
			Actual	Budget	Amended Budget	Actual	Budget	Amended Budget	Actual	Budget	Amended Budget	Actual	Budget	Amended Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Education and welfare</b>														
Senior Citizens Building	137	17,001	0	0	0	11,263	17,001	17,001	5,738	0	0	485	441	441
<b>Housing</b>														
Triplex	133	14,222	0	0	0	10,566	14,222	14,222	3,656	0	0	309	281	281
Phillip Street	134	10,499	0	0	0	7,714	10,499	10,499	2,785	0	0	235	214	214
Moore Street	136	18,175	0	0	0	11,229	18,175	18,175	6,946	0	0	587	534	534
Field Street	142	15,007	0	0	0	11,799	15,007	15,007	3,208	0	0	271	246	246
<b>Recreation and culture</b>														
Pavilion Fitout	138	18,921	0	0	0	13,412	18,921	18,921	5,509	0	0	466	424	424
<b>Transport</b>														
Roller	139	7,017	0	0	0	5,667	7,017	7,017	1,350	0	0	114	104	104
Grader	141	22,152	0	0	0	17,463	22,152	22,152	4,689	0	0	396	361	361
Side Tipper	144	15,032	0	0	0	11,824	15,032	15,032	3,208	0	0	271	246	246
Drum Roller	145	27,893	0	0	0	23,128	27,893	27,893	4,765	0	0	403	366	366
Grader	147	0	280,000	0	280,000	27,501	0	27,500	252,499	0	252,500	1,623	0	0
<b>Total</b>		165,919	280,000	0	280,000	151,566	165,919	193,419	294,353	0	252,500	5,160	3,217	3,217
Current borrowings		165,919							41,854					
Non-current borrowings		0							252,499					
		165,919							294,353					

All debenture repayments were financed by general purpose revenue.

New borrowings 2021-22

Particulars	Amount Borrowed	Amount Borrowed Amended	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Amended Budget	
	\$	\$				\$	%	\$	\$	\$
Grader	280,000	300,000	WATC	Debenture	5	6,187	0.799	280,000	300,000	0
	280,000	300,000				6,187		280,000	300,000	0

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Movement in carrying amounts

Information on leases		New Leases			Principal Repayments			Principal Outstanding			Interest Repayments			
Particulars	Lease No.	1 July 2021	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Transport</b>														
Grader - PE541		0	0	300,000	0	0	57,041	0	0	242,959	0	0	6,849	0
<b>Other property and services</b>														
Photocopier	De Lage Lanc	7,705	0	0	0	2,543	3,127	3,127	5,162	4,578	4,578	409	705	705
IT equipment	Finrent	4,005	0	0	0	4,005	4,005	4,005	0	0	0	1,427	829	829
<b>Total</b>		<b>11,710</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	<b>6,548</b>	<b>64,173</b>	<b>7,132</b>	<b>5,162</b>	<b>247,537</b>	<b>4,578</b>	<b>1,836</b>	<b>8,383</b>	<b>1,534</b>
Current lease liabilities		7,393							845					
Non-current lease liabilities		4,317							4,317					
		11,710							5,162					

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES  
NOTE 11  
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Amended Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Amended Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves cash backed - building and land	30,301	182	182	30	0	0	0	0	0	0	30,483	30,483	30,331
Reserves cash backed - plant	194,640	1,170	1,170	192	64,958	88,063	0	0	0	0	260,768	283,873	194,832
Reserves cash backed - recreation	3,096	19	19	3	0	0	0	0	0	0	3,115	3,115	3,099
Reserves cash backed - employee entitlement	68,134	411	411	67	0	0	0	0	0	0	68,545	68,545	68,201
Reserves cash backed - aged person units	12,782	77	77	13	0	0	0	0	0	0	12,859	12,859	12,795
Reserves cash backed - environmental	19,617	118	118	19	0	0	0	0	0	0	19,735	19,735	19,636
Reserves cash backed - land development	6,978	35	35	7	0	0	0	0	0	0	7,013	7,013	6,985
Reserves cash backed - TRC/PO/NAB building	22,218	133	133	22	0	0	0	0	0	0	22,351	22,351	22,240
Reserves cash backed - insurance	23,045	139	139	23	0	0	0	0	0	0	23,184	23,184	23,068
Reserves cash backed - economic development & marketing	10,323	61	61	10	0	0	0	0	0	0	10,384	10,384	10,333
Reserves cash backed - covid-19 emergency	80,710	487	487	79	0	0	0	0	0	0	81,197	81,197	80,789
	<b>471,844</b>	<b>2,832</b>	<b>2,832</b>	<b>465</b>	<b>64,958</b>	<b>88,063</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>539,634</b>	<b>562,739</b>	<b>472,309</b>

	Note	Opening Balance 1 July 2021	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 March 2022
		\$		\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Contract liabilities		420,600	0	2,160,285	(1,405,976)	1,174,909
<b>Total other liabilities</b>		420,600	0	2,160,285	(1,405,976)	1,174,909
<b>Provisions</b>						
Provision for annual leave		81,319	0	0	0	81,319
Provision for long service leave		23,465	0	0	0	23,465
<b>Total Provisions</b>		104,784	0	0	0	104,784
<b>Total other current liabilities</b>		<b>525,384</b>	<b>0</b>	<b>2,160,285</b>	<b>(1,405,976)</b>	<b>1,279,693</b>
<b>Amounts shown above include GST (where applicable)</b>						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee benefits

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue			
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Mar 2022	Current Liability 31 Mar 2022	Adopted Budget Revenue	YTD Budget	Amended Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>									
<b>General purpose funding</b>									
Grants Commission - General	0	0	0	0	0	319,000	191,895	319,000	152,018
Grants Commission - Roads	0	0	0	0	0	370,000	175,750	370,000	129,462
<b>Law, order, public safety</b>									
DFES - LGGs Operating Grant	0	0	0	0	0	18,610	13,956	18,610	11,285
DRFA - TC Seroja	0	0	0	0	0	256,402	157,050	209,402	0
<b>Recreation and culture</b>									
LG Heritage Consultancy Funding Pilot Program	0	7,813	0	7,813	7,813	0	0		5,795
FRRR - Town Centre Mural	0	1,000	0	1,000	1,000	0	0		0
<b>Transport</b>									
MRWA - Direct Grant	0	0	0	0	0	84,310	84,310	84,310	84,310
MRWA - Street Lighting	0	0	0	0	0	2,454	1,836	2,454	2,600
Department of Transport - 10 Year Shared Cycle Path	0	0	0	0	0	0	5,625	7,500	4,500
<b>Economic services</b>									
Development Commission - Space Precinct Planning	0	0	0	0	0	83,000	72,000	88,500	72,000
	<b>0</b>	<b>8,813</b>	<b>0</b>	<b>8,813</b>	<b>8,813</b>	<b>1,133,776</b>	<b>702,422</b>	<b>1,099,776</b>	<b>461,970</b>
<b>Operating contributions</b>									
<b>Education and welfare</b>									
Autumn Centre Contribution	0	0	0	0	0	50	36	50	46
<b>Other property and services</b>									
Fuel Tax Credits Grant Scheme	0	0	0	0	0	25,000	18,747	25,000	15,067
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,050</b>	<b>18,783</b>	<b>25,050</b>	<b>15,113</b>
<b>TOTALS</b>	<b>0</b>	<b>8,813</b>	<b>0</b>	<b>8,813</b>	<b>8,813</b>	<b>1,158,826</b>	<b>721,205</b>	<b>1,124,826</b>	<b>477,083</b>

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2021			31 Mar 2022	31 Mar 2022			
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>General purpose funding</b>								
Grants Commission - Bridges	146,666	0	0	146,666	146,666	0	0	0
<b>Law, order, public safety</b>								
DFES - Fire Shed	0	0	0	0	0	300,000	0	0
DFES - Fast Attack Vehicle	0	0	0	0	0	150,000	0	0
DFES - Water Tank	0	50,561	0	50,561	50,561	0	0	0
DFES - DRFAWA - Caravans	0	0	0	0	0	0	0	0
<b>Education and welfare</b>								
DCP - Childcare Centre Upgrade	35,519	0	(35,519)	0	0	120,000	36,594	35,519
DCP - Toy Library - exterior works	4,900	0	0	4,900	4,900	7,000	1,926	0
<b>Community amenities</b>								
LRCI - Phase 2 - Transfer Station	0	0	0	0	0	10,000	7,497	0
<b>Recreation and culture</b>								
FRRR - Little Well	10,000	0	(10,000)	0	0	10,000	8,264	10,000
BBR - Railway Station	0	0	0	0	0	100,000	25,000	0
Lotterywest - Railway Station	0	108,257	0	108,257	108,257	0	0	0
DCP - Rec Centre Water Upgrade	19,191	0	(19,191)	0	0	32,850	27,148	19,191
DCP - Mingenew Hill Walking Trail	8,423	0	0	8,423	8,423	28,000	23,140	0
DCP - Playground & Skatepark	2,517	0	(2,517)	0	0	11,400	9,420	2,517
LRCI - Phase 1 - Pump Track & Landscaping	10,267	12,012	(22,279)	0	0	27,442	22,679	22,279
LRCI - Phase 2 - Pump Track & Landscaping	0	16,086	(5,114)	10,972	10,972	0	0	5,114
LRCI - Phase 2 - Tennis Pavilion upgrade	0	0	0	0	0	50,000	41,321	0
LRCI - Phase 2 - Entry Statement	0	0	0	0	0	10,000	8,264	0
FRRR - Skatepark Mural	0	0	0	0	0	0	0	4,240
CBH - Grass Roots	0	0	0	0	0	0	0	7,273
<b>Transport</b>								
Regional Road Group	0	239,734	(239,734)	0	0	300,000	225,000	239,734
Roads to Recovery	0	1,932,161	(1,797,004)	135,157	135,157	2,147,288	1,073,643	1,797,004
Black Spot	52,058	0	(52,058)	(0)	(0)	577,320	0	52,058
LRCI - Phase 1 - Phillip St Parking & Reseal	1,138	0	(1,138)	0	0	66,000	41,946	1,138
LRCI - Phase 2 - Phillip St Parking & Reseal	0	35,000	(35,000)	0	0	0	0	24,874
LRCI - Phase 1 - Midlands Road Carparks	3,759	(1,887)	(1,872)	0	0	20,000	12,711	1,872
LRCI Phase 2 - Roads Resheeting	96,712	(96,712)	0	0	0	250,000	158,885	0
LRCI Phase 2 - Mingenew-Mullewa Rd Widening Works	0	41,240	(41,240)	0	0	0	0	41,240
DRFA - Flood Damage	0	0	0	0	0	3,420,822	0	0
RRSP - Mingenew Mullewa Rd	0	1,445,145	(769,008)	676,137	676,137	2,700,000	1,715,959	769,008
DISER - Regional Airports Program	0	0	0	0	0	0	0	0
<b>Economic services</b>								
DCP - Remote Tourism Cameras	4,950	0	0	4,950	4,950	7,200	5,766	0
LRCI Phase 2 - Public WIFI	10,500	0	0	10,500	10,500	15,000	10,884	0
DRFA - Communication tower	0	0	0	0	0	80,000	80,000	57,328
<b>Other property and services</b>								
LRCI Phase 2 - Admin Foyer/Library Upgrade	14,000	4,386	0	18,386	18,386	20,000	14,994	0
	<b>420,600</b>	<b>3,785,983</b>	<b>(3,031,674)</b>	<b>1,174,909</b>	<b>1,174,909</b>	<b>10,460,322</b>	<b>3,551,041</b>	<b>3,090,389</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 15  
BONDS & DEPOSITS HELD**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

<b>Description</b>	<b>Opening Balance 1 July 2021</b>	<b>Amount Received</b>	<b>Amount Paid</b>	<b>Closing Balance 31 Mar 2022</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Councillor Nomination Fees	0	240	(240)	<b>0</b>
BCITF Levy	1,655	3,078	(4,568)	<b>165</b>
BRB - BS Levy	519	4,037	(1,728)	<b>2,828</b>
Autumn Committee	974	0	0	<b>974</b>
Bonds - Keys, Facilities, Equipment	2,742	1,391	(1,560)	<b>2,573</b>
ANZAC Day Breakfast Donation	588	0	0	<b>588</b>
Railway Station Project	9,583	0	0	<b>9,583</b>
	<b>16,061</b>	<b>8,746</b>	<b>(8,096)</b>	<b>16,711</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
		<b>Budget adoption</b>		Opening surplus				0
2130211		CRC - Tourism information and community engagement	01100821S	Operating Expenses			(14,000)	(14,000)
2130240		CRC - Tourism information and community engagement	01100821S	Operating Expenses		7,000		(7,000)
2110718		CRC - Tourism information and community engagement	01100821S	Operating Expenses		3,500		(3,500)
2040252		CRC - Tourism information and community engagement	01100821S	Operating Expenses		3,500		0
2120375		Purchase grader from loan instead of lease	01100821S	Operating Expenses		6,849		6,849
4120386		Purchase grader from loan instead of lease	01100821S	Capital Expenses		57,041		63,890
5120355		Purchase grader from loan instead of lease	01100821S	Capital Revenue		300,000		363,890
2120374		Purchase grader from loan instead of lease	01100821S	Operating Expenses			(6,849)	357,041
4120387		Purchase grader from loan instead of lease	01100821S	Capital Expenses			(57,041)	300,000
PE541		Purchase grader from loan instead of lease	01100821S	Capital Expenses			(300,000)	0
		<b>Opening Surplus after auditor adjustments</b>						<b>625,858</b>
2030114		RATES - Debt Collection Expenses	13160222	Operating			(10,000)	615,858
2030199		Admin allocation	13160222	Operating	3,003			615,858
3030122		RATES - Reimbursement of Debt Collection Costs	13160222	Operating		12,600		628,458
2030299		Admin allocation	13160222	Operating	1,421			628,458
3030246		GEN PUR - Interest Earned - Municipal Funds	13160222	Operating			(4,000)	624,458
2040104		MEMBERS - Training & Development	13160222	Operating			(2,500)	621,958
2040199		Admin allocation	13160222	Operating	5,306			621,958
4040131	FE004	MEMBERS - Furniture & Equipment (Capital)	13160222	Capital			(5,000)	616,958
2040211		OTH GOV - Civic Functions, Refreshments & Receptions	13160222	Operating			(3,003)	613,955
2040212		OTH GOV - Public Relations Expense	13160222	Operating			(1,500)	612,455
2040299		Admin allocation	13160222	Operating	8,045			612,455
2050192		Depreciation	13160222	Operating	17,600			612,455
2050199		Admin allocation	13160222	Operating	1,658			612,455
2050299		Admin allocation	13160222	Operating	794			612,455
2050399		Admin allocation	13160222	Operating	861			612,455
3050515		ESL BFB - Capital Grant	13160222	Capital			(450,000)	162,455
4050510	BC085	ESL BFB - Building (Capital)	13160222	Capital		300,000		462,455
4050530	PE827	ESL BFB - Plant & Equipment (Capital)	13160222	Capital		150,000		612,455
2050787	EM003	Temporary Worker Accommodation Project	13160222	Operating			(10,000)	602,455
2050787	IN001	Insurance Claim - TC Seroja	13160222	Operating			(360,000)	242,455
3050701		EM - Reimbursements	13160222	Operating		60,000		302,455
3050710		EM - Grants	13160222	Capital		200,000		502,455

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
3050710		EM - Grants (cyclone DRFAWA claim)	13160222	Operating			(47,000)	455,455
4050730		EM - Plant & Equipment (Capital)	13160222	Capital			(200,000)	255,455
2070499		Admin allocation	13160222	Operating	488			255,455
2070553	W0026	Mosquito Control	13160222	Operating			(2,000)	253,455
2070599		Admin allocation	13160222	Operating	323			253,455
2070699		Admin allocation	13160222	Operating	646			253,455
2070799		Admin allocation	13160222	Operating	1,529			253,455
2080299		Admin allocation	13160222	Operating	932			253,455
3080310		FAMILIES - Grant Funding	13160222	Capital			(75,636)	177,819
2080399		Admin allocation	13160222	Operating	972			177,819
4080310	BC076	76 Phillip Street (Lot 106) - Daycare Centre - Building (Capital)	13160222	Capital		75,636		253,455
2080499		Admin allocation	13160222	Operating	972			253,455
2080699		Admin allocation	13160222	Operating	948			253,455
2080799		Admin allocation	13160222	Operating	861			253,455
2090189	SHM009	23 Field Street (Lot 5) - Residence - Staff Housing Maintenance	13160222	Operating			(19,000)	234,455
2090189	SHM013	13 Moore Street (Lot 144) - Residence - Staff Housing Maintenance	13160222	Operating			(6,500)	227,955
2090198		STF HOUSE - Staff Housing Costs Recovered	13160222	Operating	34,186			227,955
2090199		Admin allocation	13160222	Operating	1,108			227,955
3090120		STF HOUSE - Fees & Charges (rental)	13160222	Operating			(8,686)	219,269
2090399		Admin allocation	13160222	Operating	1,135			219,269
5090350		COM HOUSE - Proceeds on Disposal of Assets	13160222	Operating		200		219,469
		Realisation	13160222				0	219,469
2090499		Admin allocation	13160222	Operating	1,135			219,469
4090410	BC121,122,123,124	12 Victoria Road (Lot 66) - (APU) - Building (Capital)	13160222	Capital			(12,500)	206,969
2100192		Depreciation	13160222	Operating	(13,200)			206,969
2100199		Admin allocation	13160222	Operating	886			206,969
4100190	OC006	Transfer Station - Infrastructure - Capital	13160222	Capital			(25,000)	181,969
2100266	W0030	Employee costs	13160222	Operating			(3,000)	178,969
2100266	W0030	Streets - Refuse Collection	13160222	Operating			(1,000)	177,969
2100266	W0030	Labour overheads	13160222	Operating			(2,400)	175,569
2100266	W0030	Plant op costs	13160222	Operating			(5,000)	170,569
2100299		Admin allocation	13160222	Operating	886			170,569
2100399		Admin allocation	13160222	Operating	347			170,569
2100599		Admin allocation	13160222	Operating	324			170,569

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
2100699		Admin allocation	13160222	Operating	1,395			170,569
3100620		PLAN - Planning Application Fees	13160222	Operating		5,000		175,569
2100788	BO500	Employee costs	13160222	Operating			(4,000)	171,569
2100788	BO500	Public Conveniences - Building Operations	13160222	Operating			(3,000)	168,569
2100788	BO500	COM AMEN - Public Conveniences Operations	13160222	Operating			(3,200)	165,369
2100789	BM500	Public Conveniences - Building Maintenance	13160222	Operating			(3,500)	161,869
2100799		Admin allocation	13160222	Operating	2,350			161,869
2110192		Depreciation	13160222	Operating	58,500			161,869
2110199		Admin allocation	13160222	Operating	1,478			161,869
2110366	W0013	REC - Oval Maintenance/Operations	13160222	Operating			(18,200)	143,669
2110366	W0014	Rec Centre - Hockey Oval	13160222	Operating			(2,000)	141,669
2110366	W0017	Rec Centre - Tennis Courts	13160222	Operating			(1,500)	140,169
2110366	W0020	Rec Centre - Mingenew Expo	13160222	Operating			(9,815)	130,354
2110386		REC - Expensed Minor Asset Purchases	13160222	Operating			(8,900)	121,454
2110388	BO097	Turf Club/Pavilion - Building Operations	13160222	Operating			(1,500)	119,954
2110388	BO098	Recreation Centre - Building Operations	13160222	Operating			(3,000)	116,954
2110389	BM097	REC - Other Rec Facilities Building Maintenance	13160222	Operating			(1,600)	115,354
2110389	BM098	Recreation Centre - Building Maintenance	13160222	Operating			(3,500)	111,854
2110391		REC - Loss on Disposal of Assets	13160222	Operating	(7,150)			111,854
2110392		Depreciation	13160222	Operating	(62,600)			111,854
2110399		Admin allocation	13160222	Operating	3,052			111,854
3110301		REC - Reimbursements - Other Recreation	13160222	Operating		18,400		130,254
3110310		REC - Grants	13160222	Capital		10,000		140,254
3110310		REC - Grants	13160222	Capital		7,300		147,554
4110330	PE998	Parks & Gardens Plant & Equipment - Capital	13160222	Capital		8,000		155,554
4110370	PC003	Cecil Newton Park/Garden - (Capital)	13160222	Capital			(5,350)	150,204
4110370	PC008	Employee costs	13160222	Capital			(2,000)	148,204
4110370	PC008	Little Well - (Capital)	13160222	Capital			(4,100)	144,104
4110370	PC008	Labour overheads	13160222	Capital			(1,800)	142,304
4110370	PC008	Plant op costs	13160222	Capital			(2,100)	140,204
4110370	PC011	Skate Park - (Capital)	13160222	Capital			(7,300)	132,904
4110370	PC022	Rec Centre - Main Oval Infrastructure - (Capital)	13160222	Capital			(21,850)	111,054
4110370	PC022	Rec Centre - Main Oval Infrastructure - (Capital)	13160222	Capital		21,850		132,904
2110599		Admin allocation	13160222	Operating	1,879			132,904

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
2110692		Depreciation	13160222	Operating	12,500			132,904
2110699		Admin allocation	13160222	Operating	1,189			132,904
3110610		HERITAGE - Grants	13160222	Capital		123,000		255,904
4110610	BC016	16 Midlands Road - Railway Station - Building (Capital)	13160222	Capital			(123,000)	132,904
2110799		Admin allocation	13160222	Operating	2,169			132,904
3120112		ROADC - Black Spot Grant	13160222	Capital			(577,320)	(444,416)
3120113		ROADC - Other Grants - Roads/Streets	13160222	Capital		823,000		378,584
3120130		ROADC - Other Grants - Flood Damage	13160222	Capital			(1,661,000)	(1,282,416)
4120140	RC999	ROADC - Roads Built Up Area - Council Funded	13160222	Capital		32,200		(1,250,216)
4120140	RC999	Plant op costs	13160222	Capital		57,800		(1,192,416)
4120153	BS000	ROADC - Roads Outside BUA - Sealed - Black Spot	13160222	Capital		819,000		(373,416)
4120157	RFD000	Roads - Flood Damage	13160222	Capital		1,680,000		1,306,584
4120162	SF080	Mingenew - Mullewa Road (Special Funding)	13160222	Capital			(913,000)	393,584
2120211	RM999	Employee costs	13160222	Operating		15,000		408,584
2120211	RM999	Road Maintenance General BUA (Budgeting Only)	13160222	Operating			(2,000)	406,584
2120211	RM999	Labour overheads	13160222	Operating		4,000		410,584
2120211	RM999	Plant op costs	13160222	Operating		4,000		414,584
2120212	RM998	Employee costs	13160222	Operating		40,000		454,584
2120212	RM998	Road Maintenance General Outside BUA (Budgeting Only)	13160222	Operating		5,000		459,584
2120212	RM998	Road Maintenance General Outside BUA (Budgeting Only)	13160222	Operating			(5,000)	454,584
2120212	RM998	Labour overheads	13160222	Operating		17,000		471,584
2120212	RM998	Plant op costs	13160222	Operating		25,000		496,584
2120213	RM000	Employee costs	13160222	Operating			(26,000)	470,584
2120213	RM000	Road Maintenance General Gravel Outside BUA (Budgeting Only)	13160222	Operating			(2,500)	468,084
2120213	RM000	Labour overheads	13160222	Operating			(69,438)	398,646
2120213	RM000	Plant op costs	13160222	Operating			(76,592)	322,054
2120214	RM997	Employee costs	13160222	Operating			(5,000)	317,054
2120214	RM997	Labour overheads	13160222	Operating			(4,000)	313,054
2120214	RM997	Plant op costs	13160222	Operating			(6,000)	307,054
2120217	FM000	Employee costs	13160222	Operating			(2,000)	305,054
2120217	FM000	Footpath Maintenance General (Budgeting Only)	13160222	Operating			(1,000)	304,054
2120217	FM000	Labour overheads	13160222	Operating			(1,500)	302,554
2120217	FM000	Plant op costs	13160222	Operating			(2,000)	300,554
2120235		ROADM - Traffic Signs/Equipment (Safety)	13160222	Operating			(4,000)	296,554

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
2120287		ROADM - Other Expenses	13160222	Operating		15,500		312,054
2120292		Depreciation	13160222	Operating	(478,400)			312,054
2120299		Admin allocation	13160222	Operating	9,267			312,054
3120235		ROADM - Other Income	13160222	Operating		7,500		319,554
2120374		PLANT - Loan 146 Interest Repayments	13160222	Operating		6,848		326,402
3120390		PLANT - Profit on Disposal of Assets	13160222	Operating	62,000			326,402
4120330	PE028	Semi Truck - MI028 - Capital	13160222	Capital			(113,400)	213,002
4120330	PE541	Grader - MI541 - Capital	13160222	Capital		34,200		247,202
4120330	PE3470	Water Tanker - MI3470 - Capital	13160222	Capital			(30,000)	217,202
4120387		PLANT - Loan 146 Principal Repayments	13160222	Capital		29,541		246,743
5120350		PLANT - Proceeds on Disposal of Assets	13160222	Operating		143,000		389,743
5120355		PLANT - New Loan Borrowings	13160222	Capital			(20,000)	369,743
2120599		Admin allocation	13160222	Operating	1,636			369,743
2120692		Depreciation	13160222	Operating	(6,700)			369,743
2120699		Admin allocation	13160222	Operating	343			369,743
3120610		AERO - Grants	13160222	Capital		60,000		429,743
4120690	OC010	AERO - Infrastructure Other (Capital) - Aerodromes	13160222	Capital			(60,000)	369,743
2130187		RURAL - Other Expenses	13160222	Operating			(6,500)	363,243
2130189	BM054	54 Midlands Road (Lot 71) - MIG Office - Building Maintenance	13160222	Operating			(4,000)	359,243
2130199		Admin allocation	13160222	Operating	1,000			359,243
2130211		TOUR - Visitor Centre Contribution	13160222	Operating			(2,000)	357,243
2130240	W0049 x 2	Marketing & Promotion	13160222	Operating			(5,500)	351,743
2130265	W0008	Caravan Dump Point	13160222	Operating			(7,800)	343,943
2130286		TOUR - Expensed Minor Asset Purchases	13160222	Operating		4,090		348,033
2130292		Depreciation	13160222	Operating	9,360			348,033
2130299		Admin allocation	13160222	Operating	3,419			348,033
3130210		TOUR - Grants	13160222	Operating		5,500		353,533
2130350		BUILD - Contract Building Services	13160222	Operating			(3,000)	350,533
2130399		Admin allocation	13160222	Operating	2,429			350,533
2130665	BO001	Eleanor Street (Lot 1) - Unmanned Fuel Site - Operations	13160222	Operating			(8,000)	342,533
2130699		Admin allocation	13160222	Operating	975			342,533
3130601		ECON DEV - Reimbursements	13160222	Operating		8,000		350,533
2130889	BM050	50 Midlands Road (Lot 73) - Post Office - Building Maintenance	13160222	Operating			(12,000)	338,533
2130899		Admin allocation	13160222	Operating	1,363			338,533

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
2140199		Admin allocation	13160222	Operating	420			338,533
2140205		ADMIN - Recruitment	13160222	Operating			(2,000)	336,533
2140220		ADMIN - Communication Expenses	13160222	Operating			(2,800)	333,733
2140221		ADMIN - Information Technology	13160222	Operating			(15,000)	318,733
2140230		ADMIN - Insurance Expenses (Other than Bldg and W/Comp)	13160222	Operating		100,000		418,733
2140240		ADMIN - Advertising and Promotion	13160222	Operating			(2,000)	416,733
2140299		Admin allocation	13160222	Operating	(82,200)			416,733
3140201		ADMIN - Reimbursements	13160222	Operating		4,000		420,733
2140328	W0037	Employee costs	13160222	Operating			(11,000)	409,733
2140328	W0037	Labour overheads	13160222	Operating			(8,800)	400,933
2140330	W0039 x 3	Occ Health Safety & Welfare	13160222	Operating			(22,000)	378,933
2140365	W0036	Employee costs	13160222	Operating			(2,000)	376,933
2140365	W0036	Labour overheads	13160222	Operating			(1,800)	375,133
2140365	W0036	Plant op costs	13160222	Operating			(2,000)	373,133
2140393		Labour overheads	13160222	Operating		71,938		445,071
2140398		PWO - Staff Housing Costs Allocated	13160222	Operating	(34,186)			445,071
2140399		Admin allocation	13160222	Operating	9,848			445,071
2140418		POC - Expendable Tools / Consumables	13160222	Operating			(3,000)	442,071
2140492		Depreciation	13160222	Operating	(7,300)			442,071
2140494		Plant op costs	13160222	Operating		6,892		448,963
2140499		Admin allocation	13160222	Operating	3,408			448,963
4120381		PLANT - Transfers to Reserve	13160222	Capital			(23,105)	425,858
N/A		GEN PUR - Financial Assistance Grants	13160222	Operating			(344,434)	81,424
N/A		Depreciation	13160222	Operating	470,240			81,424
N/A		Adjust Profit/Loss on disposal of assets	13160222	Operating	(54,850)			81,424
<b>Reconciled to opening surplus as per Adopted Budget</b>								<b>81,424</b>

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Revenue from operating activities</b>						
General purpose funding - other	(81,397)	(20.56%)	▼	Reimbursement for debt collection costs - \$9,100;	Received less interest on Municipal Account than budgeted for - \$4,400; Anticipated receiving more FAGs - \$86,200	
Law, order and public safety	(158,195)	(89.90%)	▼		Anticipated part payment from DRFAWA funding - \$157,000	
Housing	15,558	18.99%	▲	Received more rental income than anticipated - \$12,900; Rental utility reimbursements higher than expected - \$2,700		
Transport	135,802	23.44%	▲	More revenue for Dept of Transport transactions - \$134,000;		
Other property and services	49,721	88.18%	▲	Long Service Leave entitlements reimbursed from other shires - \$32,500; Profit on sale of Prado more than budgeted - \$13,200; Insurance claim (hire of water cart) - \$4,545		
<b>Expenditure from operating activities</b>						
Transport	(300,747)	(17.91%)	▲		More road maintenance than budgeted while waiting for capital projects to commence - \$20,100; Depreciation more than budgeted - \$121,700 (20/21 audit changes); Additional consultant expenses - \$16,100 (substantially grant funded); Purchased minor assets earlier than budgeted - \$4,800; Additional expense allocated to depot (maintenance and cleaning wages, electricity) - \$4,800; More DOT expenditure than budgeted - \$126,500	
Other property and services	(54,093)	(53.78%)	▲	Less superannuation contributions paid than budgeted - \$8,000; Less vehicle expenses - \$24,600; Less insurance - \$4,700; Less employee costs (training, PPE, leave, salaries) than budgeted - \$23,000; Anticipated OHS expense - \$13,500	Long Service Leave payout - \$21,500; Prepayment of SynergySoft Altus Payroll Module - \$14,700; Internal allocations of Admin allocated, Plant Op Costs and Overheads more than anticipated - \$70,500; Fair value revaluations completed earlier than anticipated - \$5,300; Additional works consumable expense - \$2,500	Workers compensation expense - \$8,300
<b>Investing activities</b>						
Proceeds from non-operating grants, subsidies and contributions	(460,654)	(12.97%)	▼	Receipt of road grants from Contract Liabilities earlier than budgeted - \$790,200	Anticipated non-operating road grant to be received - less than budgeted due to work not yet commenced and other funds sitting in Contract Liabilities waiting for works to progress before transferring to income - \$1,250,800	
Proceeds from disposal of assets	(46,673)	(13.00%)	▼		Anticipated the light fleet to be disposed - \$46,700	

**Shire of Mingenew - List of Payments for February and March 2022**

Chq/EFT	Date	Name	Description	Amount	Totals
MERCH0122	01/02/2022	NAB	NAB Merchant Fee for January 2022	-\$724.18	
NAB1221	02/02/2022	NAB	NAB Connect Fee for December 2021	-\$45.49	
PRINT0222	07/02/2022	DE LAGE LANDEN PTY LTD	Copier Lease February 2022	-\$356.80	
B1300FEB22	15/02/2022	BUSINESS 1300	Live Answering Services February 2022	-\$99.00	
NABJAN22	24/02/2022	NAB	NAB Connect Fee for January 2022	-\$30.74	
IT0222	25/02/2022	FINRENT PTY LTD	IT Equipment Lease - Final Payment - February 2022	-\$656.57	
FEES0222	28/02/2022	NAB	Account Fees February 2022	-\$12.60	
BPAY0222	28/02/2022	NAB	NAB BPay Fee February 2022	-\$15.24	
FEE0222	28/02/2022	NAB	Account Fee - February 2022	-\$50.00	
MERCH0322	01/03/2022	NAB	NAB Merchant Fee March 2022	-\$204.21	
PRINT0322	07/03/2022	DE LAGE LANDEN	Copier Lease March 2022	-\$356.80	
B1300MAR22	15/03/2022	BUSINESS 1300	Live Answering Services March 2022	-\$100.93	
ITMAR22	28/03/2022	FINRENT PTY LTD	IT Equipment Lease March 2022	-\$656.57	
BPAY0322	31/03/2022	NAB	NAB BPay Charge March 2022	-\$24.81	
FEE0322	31/03/2022	NAB	NAB Account Fee March 2022	-\$50.00	
FEEMAR22	31/03/2022	NAB	NAB Account Fee March 2022	-\$20.70	
NAB0322	31/03/2022	NAB	NAB Connect Fee March 2022	-\$35.99	-\$3,440.63
EFT15209	10/02/2022	Five Star Business & Communications	Kyocera billing for January 2022	-\$151.17	
EFT15210	10/02/2022	AMPAC	Debt recovery on overdue rate accounts for January 2022	-\$6,391.05	
EFT15211	10/02/2022	ACMA	Licence Renewal	-\$114.00	
EFT15212	10/02/2022	T & M Parker Family Trust	Construction Drawings for Mingenew Tennis Clubhouse	-\$3,630.00	
EFT15213	10/02/2022	ABCO PRODUCTS	Towel dispenser, brooms, dustpans & toilet cleaner, Disinfectant wipes, N95 Masks	-\$276.18	
EFT15214	10/02/2022	AUSTRALIAN FLAG MAKERS	Pack of 2 1800 x 900 Australian Flags	-\$139.98	
EFT15215	10/02/2022	Aussie Tree Services	Prune street trees near powerlines	-\$4,138.31	
EFT15216	10/02/2022	BOC GASES	Depot gas supplies	-\$49.18	
EFT15217	10/02/2022	Staff	Reimbursement of Police Clearance per recruitment	-\$52.00	
EFT15218	10/02/2022	BREEZE CONNECT PTY LTD	Phone Service January 2022	-\$260.00	
EFT15219	10/02/2022	Toll Transport Pty Ltd	Freight of parts & traffic signs	-\$243.08	
EFT15220	10/02/2022	CLEANAWAY	Transfer Station Management, Skin bin collection, Domestic refuse collection January 2022	-\$8,867.34	
EFT15221	10/02/2022	CATWEST PTY LTD	1000 litres of bitumen emulsion	-\$1,925.00	
EFT15222	10/02/2022	Dongara IGA	January 2022 - Admin refreshments	-\$21.52	
EFT15223	10/02/2022	ELDERS LIMITED	Valve Ball Fitting for the Stand Pipe on Linthorne St	-\$65.30	



Chq/EFT	Date	Name	Description	Amount	Totals
EFT15224	10/02/2022	Greenfield Technical Services	10 Year Bike Path Plan review and preparation; Project scoping and planning for Aerodrome upgrade; 3 x applications for Main Roads 2030 program	-\$13,032.53	
EFT15225	10/02/2022	GFG CONSULTING	Project Management & Procurement of Temporary Worker Accommodation	-\$2,509.87	
EFT15226	10/02/2022	CITY OF GREATER GERALDTON	Building Certification Services - October to December 2021	-\$2,180.40	
EFT15227	10/02/2022	GHD PTY LTD	EPAR works - DRFAWA STC Seroja AGRN965	-\$14,877.45	
EFT15228	10/02/2022	HI CONSTRUCTIONS (Aust) PTY LTD	Hire of boom lift and materials for repairs to Railway Station - TC Seroja	-\$16,500.00	
EFT15229	10/02/2022	INFINITUM TECHNOLOGIES	Managed Service Agreement 01.02.22 to 28.02.22	-\$4,830.32	
EFT15230	10/02/2022	LATERAL ASPECT	Service fee January 2022; Mingenew Races; Printing Annual Report; Lanyards	-\$7,922.68	
EFT15231	10/02/2022	LENANE HOLDINGS	Dry Hire of tanker trailer 5 - 31 January 2022	-\$4,180.00	
EFT15232	10/02/2022	LGRCEU	Payroll deductions	-\$20.50	
EFT15233	10/02/2022	Moora Toyota	Purchase Toyota Prado GXL 2.8L Turbo Diesel 5 door automatic	-\$69,372.83	
EFT15234	10/02/2022	MIDWEST AERO MEDICAL AIR AMBULANCE P/L	Visiting Doctor Fees August 2021, November 2021, December 2021 and January 2022	-\$9,000.00	
EFT15235	10/02/2022	MINGENEW IGA X-PRESS & LIQUOR	January 2022 - Seniors Activities, Staff BBQ, Admin Refreshments and cleaning supplies; December 2021 - Council meeting refreshments, Admin refreshments	-\$305.91	
EFT15236	10/02/2022	MCLEODS	Court Appearance in relation to 60 King Street; Fence encroachment legal advice	-\$1,493.85	
EFT15237	10/02/2022	OILTECH FUEL	Fuel usage 10/01/22 to 01/02/22	-\$11,107.65	
EFT15238	10/02/2022	Quantum Surveys	Preparation of Deposited Plan & CSD file Lot 70 Victoria Rd	-\$1,140.00	
EFT15239	10/02/2022	Staff	Police Clearance for DOT Training	-\$42.00	
EFT15240	10/02/2022	NUTRIEN AG SOLUTIONS LIMITED	1 x 20lt glyphosate and 2 x 20lt chlorpirifos 500	-\$732.60	
EFT15241	10/02/2022	Telstra Corporation	Telephone Account to 21 Jan 2022; Satellite service to 21/2/22; Mobile service to 26/1/22; Internet to 27/1/22	-\$1,268.51	
EFT15242	10/02/2022	TERRAWAY CONTRACTING PTY LTD	Hire of road train side tipper and semi water cart	-\$6,479.00	
EFT15243	10/02/2022	DAMSTRA TECHNOLOGY PTY LTD	Safety Inductions for Contractors & Employees - January 2022	-\$675.40	
EFT15244	10/02/2022	George Vernon Whitecross	Block slashing due to non-compliance by owner (reimbursed)	-\$350.00	
EFT15245	24/02/2022	AUSTRALIA POST	Postage for the period of January 2022	-\$56.53	
EFT15246	24/02/2022	ALL DECOR	Supply & install blinds to 23 Field St	-\$1,390.00	
EFT15247	24/02/2022	ATOM SUPPLY	Hydration Stiks & Disposable KN95 Masks, Amber Flashing Beacons	-\$721.22	
EFT15248	24/02/2022	AIT SPECIALISTS PTY LTD	Fuel Tax Credit services for January 2022	-\$246.73	
EFT15249	24/02/2022	Bunnings Geraldton	Tube stock, potting mix, 2 x club hammers	-\$272.71	

Chq/EFT	Date	Name	Description	Amount	Totals
EFT15250	24/02/2022	BABA MARDIA ROAD SERVICES	Traffic Management on Mingenew-Mullewa Road 27 - 28 January 2022	-\$6,950.08	
EFT15251	24/02/2022	ELDERS LIMITED	1 x 50mm tap	-\$66.00	
EFT15252	24/02/2022	ELYSIAN CONSULTING PTY LTD	Housing for Key Workers Project	-\$5,940.00	
EFT15253	24/02/2022	Firemore Holdings Pty Ltd	Labour and EWP hire for Skate Park	-\$1,700.00	
EFT15254	24/02/2022	Flash Marketing	Travel expenses for Corporate Photos 2022	-\$434.00	
EFT15255	24/02/2022	GERALDTON TROPHY CENTRE	40 Year Service Award - Robert Stephen & Replacement plate Cr Newton	-\$164.12	
EFT15256	24/02/2022	Greenfield Technical Services	Infrastructure assets revaluation - road related assets; Level 1 bridge inspections x 6; 10 Year bike path plan	-\$18,055.13	
EFT15257	24/02/2022	HERSEY SAFETY PTY LTD	4 boxes paint, 2 bags rags, 12 x riggers gloves.	-\$648.89	
EFT15258	24/02/2022	HI CONSTRUCTIONS (Aust) PTY LTD	Repairs to Mingenew Railway Station - TC Seroja	-\$10,544.05	
EFT15259	24/02/2022	IT Vision	Purchase of Altus Payroll and Rates emailing function	-\$33,000.00	
EFT15260	24/02/2022	INFINITUM TECHNOLOGIES	Cisco and Meraki licenses for switches	-\$5,896.00	
EFT15261	24/02/2022	LATERAL ASPECT	500 Stargazing Brochures	-\$737.50	
EFT15262	24/02/2022	LGRCEU	Payroll deductions	-\$20.50	
EFT15263	24/02/2022	Officeworks	Batteries; 12L Water bottles; Desk risers; Diaries	-\$291.87	
EFT15264	24/02/2022	Purcher International	1 x Link for Case Tractor MI461	-\$753.61	
EFT15265	24/02/2022	PEMCO DIESEL PTY LTD	Repair aircon in Fuso Canter MI4855	-\$429.00	
EFT15266	24/02/2022	SEASIDE SIGNS	Interpretive panels for Drovers Rest - CAS	-\$2,442.00	
EFT15267	24/02/2022	Steelmark (Aust) Pty Ltd	4 BS Galvanised Bike Stand for Midlands Rd Garden	-\$433.74	
EFT15268	24/02/2022	TERRAWAY CONTRACTING PTY LTD	Hire of road train side tipper and semi water cart	-\$61,077.25	
EFT15269	24/02/2022	Think Water Geraldton	Orbit Tap Timers x 3	-\$213.70	
EFT15270	24/02/2022	WALGA	Council Training in Mingenew 7-9 February 2021 (reimbursed from other shires)	-\$12,629.00	
EFT15271	24/02/2022	WEATHERSAFE WA	Dome Shade for Daycare; Shade sail for Cecil Newton Park; Shade sails for Explorer Playground and Sensory Playground	-\$17,688.00	
EFT15272	24/02/2022	MINGENEW FABRICATORS	Replace brake booster on MI027 and repair light bracket on Hire Water cart	-\$481.25	
EFT15273	24/02/2022	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services Jan-Feb 2022	-\$748.00	
EFT15274	10/03/2022	Five Star Business & Communications	Printer usage February 2022	-\$177.34	
EFT15275	10/03/2022	AUSTRALIA POST	Postage for the period of February 2022	-\$165.24	
EFT15276	10/03/2022	ABCO PRODUCTS	Disinfectant wipes, disposable respirators	-\$534.16	
EFT15277	10/03/2022	BOC GASES	Depot Gas Supplies	-\$45.84	
EFT15278	10/03/2022	BREEZE CONNECT PTY LTD	Phone Service February 2022	-\$260.00	
EFT15279	10/03/2022	CLEANAWAY	Transfer Station Management, Oil removal; Domestic collection; Skin bin collection - Feb 2022	-\$10,236.45	
EFT15280	10/03/2022	CROWN CARAVANS & CAMPERS	Coromal Appeal AP601S 2015 Grey Caravan	-\$47,500.00	

Chq/EFT	Date	Name	Description	Amount	Totals
EFT15281	10/03/2022	SPENCER T CULLEN	Western Karajini 2010 Caravan	-\$40,500.00	
EFT15282	10/03/2022	DONGARA DRILLING & ELECTRICAL	Data cable IT issue investigation and repair	-\$126.50	
EFT15283	10/03/2022	Dongara IGA	Supplies for hamper	-\$67.60	
EFT15284	10/03/2022	Firemore Holdings Pty Ltd	Hire of EWP and operator to erect shade sails at Rec centre	-\$1,848.00	
EFT15285	10/03/2022	Greenfield Technical Services	Project scoping and planning for Aerodrome Upgrade	-\$1,552.10	
EFT15286	10/03/2022	GFG CONSULTING	Project Management & Procurement of Temporary Worker Accommodation	-\$5,497.17	
EFT15287	10/03/2022	GHD PTY LTD	Construction phase - Mingenew-Mullewa Road; Cyclone A and B expense claim - cost to engage contractor	-\$11,972.84	
EFT15288	10/03/2022	INFINITUM TECHNOLOGIES	Managed Service Agreement - 01.03.2022 - 31.03.2022	-\$4,830.32	
EFT15289	10/03/2022	INTERFIRE AGENCIES PTY LTD	Bush Fire Fighting Foam 20L	-\$1,372.91	
EFT15290	10/03/2022	PERTH KALEXPRESS AND QUALITY TRANSPORT	Freight for purchases from Able Sales and Interfire Agencies	-\$305.40	
EFT15291	10/03/2022	LAURA GRAY	Local Heritage Survey - Review of Municipal Heritage Inventory	-\$6,374.45	
EFT15292	10/03/2022	LATERAL ASPECT	Service Fee and Stock photography for Mingenew Hill Signage	-\$4,605.33	
EFT15293	10/03/2022	LENANE HOLDINGS	Dry hire of water tanker trailer Feb 1-12 2022	-\$2,648.31	
EFT15294	10/03/2022	LGRCEU	Payroll deductions	-\$20.50	
EFT15295	10/03/2022	MIDWEST TURF SUPPLIES	Supply and spread fertiliser to ovals and race track	-\$8,076.40	
EFT15296	10/03/2022	Moora Toyota	90,000km Service for 177MI	-\$432.30	
EFT15297	10/03/2022	MIDWEST AERO MEDICAL AIR AMBULANCE P/L	Visiting Doctor Fees February 2022	-\$3,000.00	
EFT15298	10/03/2022	MINGENEW IGA X-PRESS & LIQUOR	February 2022 - Seniors Activities, Council Meeting Refreshment, Works BBQ, Admin refreshments, councillor training and NCZ refreshments, cleaning supplies	-\$493.96	
EFT15299	10/03/2022	MINGENEW TYRE SERVICES PTY LTD	Puncture Repair to MI599	-\$33.00	
EFT15300	10/03/2022	OILTECH FUEL	Fuel usage 02/02/2022 - 01/03/2022	-\$5,177.24	
EFT15301	10/03/2022	PEMCO DIESEL PTY LTD	Repair air conditions on Isuzu Water Truck M1255; Light Attack Fire Unit 1ECT827; Cat Truck MIO27	-\$4,102.18	
EFT15302	10/03/2022	PARWOOD CONTRACTING	Deltapat starter pack - test and tag equipment (2nd hand)	-\$1,556.50	
EFT15303	10/03/2022	SM & JC Rowe	Supply only 5000m3 of gravel for Mingenew Mullewa Rd	-\$8,250.00	
EFT15304	10/03/2022	Staff	Reimbursement for accommodation for DOT training	-\$1,065.59	
EFT15305	10/03/2022	NUTRIEN AG SOLUTIONS LIMITED	Fittings for Fire Truck - Phil Socket, Camlock B Coupler, Camlock D Coupler and Camlock A Adaptor.	-\$458.57	
EFT15306	10/03/2022	SUN CITY PRINT	Fire Ready Banners 3000mm x 1000mm	-\$1,072.50	
EFT15307	10/03/2022	Linley Anne Starick	Refund of money spent on CAS funding	-\$503.82	
EFT15308	10/03/2022	Telstra Corporation	Telephone Account to 21 Feb 2022; Satellite Service to 21/3/22; Mobile service 26/2/22; Internet service to 27/2/22	-\$1,329.00	
EFT15309	10/03/2022	TOTAL UNIFORMS	Protective Clothing	-\$216.68	
EFT15310	10/03/2022	DAMSTRA TECHNOLOGY PTY LTD	Safety Inductions for Contractors & Employees - February 2022	-\$803.00	
EFT15311	10/03/2022	WALGA	Rapid Antigen Tests	-\$891.00	

Chq/EFT	Date	Name	Description	Amount	Totals
EFT15312	23/03/2022	Able Sales	1 x air compressor and 1 x diesel transfer pump	-\$3,140.00	
EFT15313	23/03/2022	JUSTIN BAGLEY	Deputy Presidents Allowance and Councillors sitting fee for quarter ending March 31 2022	-\$1,419.00	
EFT15314	23/03/2022	ABCO PRODUCTS	Consumables and cleaning items for public conveniences	-\$366.63	
EFT15315	23/03/2022	ACIL Allen Pty Ltd	40% of project fee for Mingenew Space Precinct Master Plan	-\$36,520.00	
EFT15316	23/03/2022	AIT SPECIALISTS PTY LTD	Fuel Tax Credits for 01.02.22 - 15.02.22	-\$67.87	
EFT15317	23/03/2022	Toll Transport Pty Ltd	Library Freight	-\$17.80	
EFT15318	23/03/2022	Gary John Cosgrove	Presidents Allowance and Councillors sitting fee for quarter ending March 31 2022	-\$3,467.00	
EFT15319	23/03/2022	CONTI HOMES	Replace repair damaged parquetry at Rec Centre; Repairs to external and internal walls at Yandanooka Hall - TC Seroja	-\$10,205.80	
EFT15320	23/03/2022	DONGARA DRILLING & ELECTRICAL	Replace Fluro's in Admin building	-\$263.62	
EFT15321	23/03/2022	Dongara Body Builders	Dept of Transport vehicle inspections - John Deere Tractor and John Deere Ride on Mower	-\$336.40	
EFT15322	23/03/2022	DONGARA FENCING	Cyclone fence repairs at 33 Victoria Rd and 34 William St; Pump at Rec Centre; Depot; 1/12 Victoria St	-\$5,671.66	
EFT15323	23/03/2022	Five Gums Family Medical Practice	Pre-employment medical	-\$160.50	
EFT15324	23/03/2022	CAROL FARR	Councillors sitting fee for quarter ending March 31 2022	-\$950.00	
EFT15325	23/03/2022	G H COUNTRY COURIER	Silver chain freight costs - February to March 2022	-\$348.27	
EFT15326	23/03/2022	GREAT SOUTHERN FUEL SUPPLIES	Fuel for Fire Truck MI384	-\$329.92	
EFT15327	23/03/2022	Jonathon Rowland Holmes	Councillors sitting fee for quarter ending March 31 2022	-\$950.00	
EFT15328	23/03/2022	IRWIN PLUMBING SERVICES	Purchase and installation of mist spray system at race track; Decommission septic at Tennis Club	-\$5,693.60	
EFT15329	23/03/2022	LGRCEU	Payroll deductions	-\$22.00	
EFT15330	23/03/2022	MIDWEST SAFETY & TRAINING PTY LTD	Elevated work platform training	-\$650.00	
EFT15331	23/03/2022	MINGENEW SPRING CARAVAN PARK	Accommodation for RFDS Dentist & Lateral Aspect	-\$1,123.00	
EFT15332	23/03/2022	MARKETFORCE	Death Notice - former Councillor and Freeman - Tom Ward	-\$70.00	
EFT15333	23/03/2022	MINGENEW BAKERY	Catering for Northern Country Zone of WALGA meeting 14.02.22; WALGA Elected Member Training 7-9/2/22; Council Meeting 16/2/22	-\$1,699.88	
EFT15334	23/03/2022	HELLENE MCTAGGART	Councillors sitting fee for quarter ending March 31 2022	-\$950.00	
EFT15335	23/03/2022	NODE 1 PTY LTD	Fixed wireless services for April 2022	-\$140.00	
EFT15336	23/03/2022	Ocean Air	Repair air conditioner - APU 5	-\$216.00	
EFT15337	23/03/2022	OILTECH FUEL	Fuel usage 02.03.22 to 15.03.22	-\$1,879.97	
EFT15338	23/03/2022	GAVIN FRANCIS PEARSE	Councillors sitting fee for quarter ending March 31 2022	-\$950.00	
EFT15339	23/03/2022	PEMCO DIESEL PTY LTD	MI255 service water truck and replace tyres	-\$6,328.94	
EFT15341	23/03/2022	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services 17/02, 23/02 and 03/03	-\$561.00	-\$640,977.55

Chq/EFT	Date	Name	Description	Amount	Totals
DD9839.1	01/02/2022	SYNERGY	Rec Centre Electricity Account for the period 8/12/21 to 12/1/22	-\$1,078.18	
DD9847.2	13/02/2022	HESTA SUPER FUND	Payroll deductions	-\$52.89	
DD9850.1	13/02/2022	Aware Super	Payroll deductions	-\$3,043.58	
DD9850.2	13/02/2022	loof Portfolio Service Superannuation Fund	Superannuation contributions	-\$485.28	
DD9850.3	13/02/2022	Sun Super	Superannuation contributions	-\$1,078.86	
DD9850.4	13/02/2022	Australian Super	Payroll deductions	-\$1,598.25	
DD9850.5	13/02/2022	AMP SUPER FUND	Superannuation contributions	-\$235.64	
DD9850.6	13/02/2022	Host Plus Superannuation Fund	Superannuation contributions	-\$243.16	
DD9852.1	21/02/2022	SYNERGY	Street Lights Electricity Account for the period 25/12/21 to 24/1/22; Rec Centre Electricity Account for the period 12/1/22 to 8/2/22	-\$2,915.33	
DD9852.2	21/02/2022	WATER CORPORATION	Various Water charges to 2/2/22 and Service charges to 28/2/22	-\$5,220.43	
DD9857.1	27/02/2022	Aware Super	Payroll deductions	-\$2,565.82	
DD9857.2	27/02/2022	Sun Super	Superannuation contributions	-\$1,078.86	
DD9857.3	27/02/2022	Australian Super	Payroll deductions	-\$2,087.30	
DD9857.4	27/02/2022	loof Portfolio Service Superannuation Fund	Payroll deductions	-\$461.19	
DD9857.5	27/02/2022	AMP SUPER FUND	Superannuation contributions	-\$231.44	
DD9859.1	21/02/2022	BP Australia Pty Ltd	Fuel usage January 2022	-\$556.74	
DD9867.1	01/03/2022	NAB BUSINESS VISA	Credit Card Transactions for February 2022: Card Fees & Charges, WA Newspapers - Monthly Subscription, Dept Transport - Licence & Registration of new vehicle, Vortex Plastics - Screen for reception, O'Brien Glass - replacement windscreen for 177MI, Zoom - Monthly subscription, Riverbend Trading - LG Pro Conference Dongara, Southerlies Tavern - LG Pro Conference Dongara, ExcelTrain - Test & Tag Training	-\$1,947.98	
DD9869.1	13/03/2022	Aware Super	Payroll deductions	-\$2,659.36	
DD9869.2	13/03/2022	Sun Super	Superannuation contributions	-\$1,078.86	
DD9869.3	13/03/2022	Australian Super	Payroll deductions	-\$2,198.02	
DD9869.4	13/03/2022	loof Portfolio Service Superannuation Fund	Payroll deductions	-\$485.28	
DD9887.1	13/03/2022	Australian Super	Superannuation contributions	-\$146.74	
DD9888.1	13/03/2022	Australian Super	Superannuation contributions	-\$51.61	
DD9880.1	13/02/2022	Aware Super	Superannuation contributions	-\$80.05	
DD9872.1	17/03/2022	Australian Taxation Office	BAS - February 2022	-\$13,879.00	
DD9874.1	17/03/2022	SYNERGY	Various Electricity Accounts for the period 3/12/21 to 8/3/22	-\$7,329.73	
DD9893.1	21/03/2022	BP Australia Pty Ltd	Fuel Usage February 2022	-\$316.33	

Chq/EFT	Date	Name	Description	Amount	Totals
DD9883.1	27/03/2022	Sun Super	Payroll deductions	-\$1,148.28	
DD9883.2	27/03/2022	Aware Super	Payroll deductions	-\$2,669.70	
DD9883.3	27/03/2022	Australian Super	Payroll deductions	-\$2,323.49	
DD9883.4	27/03/2022	loof Portfolio Service Superannuation Fund	Payroll deductions	-\$485.28	
DD9891.1	29/03/2022	Western Australian Treasury Corporation	Loan Repayments March 2022	-\$70,722.23	
DD9896.1	29/03/2022	NAB BUSINESS VISA	Credit Card Transactions for March 2022: Card Fees & Charges, WA Newspapers - Monthly Subscription, Licence and Registration, Licence and Transfer of Caravan 1TWF766 & TUZ729, Silver Sponge Car Wash - 177MI, Zoom - Monthly Subscription, Petals Network - Gift for Staff, Survey Monkey - Annual Subscription 10/3/2022 - 9/3/2023, Wintersun Hotel - Accommodation for T Cameron - Smoking Ceremony 25/3/22, Nth Midlands Motors - Hoses & fittings for pressure washer at Depot, Transfer plate to retain, Licence & Registration, Licence & Registration new 108MI, Mingenew Hotel - BFAC Meeting	-\$2,081.26	
					-\$132,536.15
DOT280122	01/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 28/01/2022	-\$6,232.70	
DOT310122	02/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 31/01/2022	-\$49,991.00	
DOT010222	03/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 01/02/2022	-\$2,198.70	
DOT020222	04/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 02/02/2022	-\$279.35	
DOT030222	07/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 03/02/2022	-\$1,637.85	
DOT040222	08/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 04/02/2022	-\$115.30	
DOT070222	09/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 07/02/2022	-\$329.80	
DOT090222	11/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 09/02/2022	-\$408.90	
DOT100222	14/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 10/02/2022	-\$572.85	
DOT110222	15/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 11/02/2022	-\$7,366.10	
DOT140222	16/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 14/02/2022	-\$200.00	
DOT150222	17/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 15/02/2022	-\$6,306.85	
DOT160222	18/02/2022	DEPARTMENT OF TRANSPORT	DOT Licencing Transaction 16/02/2022	-\$749.15	
DOT180222	22/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 18/02/2022	-\$1,973.10	
DOT210222	23/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 21/02/2022	-\$10,300.35	
DOT220222	24/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 22/02/2022	-\$529.75	
DOT230222	25/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 23/02/2022	-\$520.45	
DOT240222	28/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 24/02/2022	-\$1,624.55	
DOT250222	01/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 25/02/2022	-\$1,802.00	
DOT280222	02/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 28/02/2022	-\$1,446.05	
DOT010322	03/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 01/03/2022	-\$7,523.25	
DOT020322	04/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 02/03/2022	-\$385.50	
DOT030322	08/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 03/03/2022	-\$803.35	

Chq/EFT	Date	Name	Description	Amount	Totals
DOT040322	09/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 04/03/2022	-\$2,333.55	
DOT080322	10/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 08/03/2022	-\$1,541.70	
DOT090322	11/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 09/03/2022	-\$7,856.35	
DOT100322	14/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 10/03/2022	-\$806.80	
DOT110322	15/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 11/03/2022	-\$1,223.80	
DOT150322	17/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 15/03/2022	-\$1,405.30	
DOT160322	18/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 16/03/2022	-\$118.60	
DOT170322	21/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 17/03/2022	-\$73.95	
DOT180322	22/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 18/03/2022	-\$11,614.20	
DOT210322	23/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 23/03/2022	-\$615.80	
DOT220322	24/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 22/03/2022	-\$141.25	
DOT230322	25/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 23/03/2022	-\$385.15	
DOT230322	25/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 23/03/2022	\$20.00	
DOT240322	28/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 24/03/2022	-\$3,033.50	
DOT250322	29/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 25/03/2022	-\$529.10	
DOT280322	30/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 28/03/2022	-\$585.10	
DOT290322	31/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transaction 29/03/2022	-\$1,781.25	-\$137,322.30
			Net Salaries	-\$194,476.37	-\$194,476.37
				-\$1,108,753.00	-\$1,108,753.00

**SHIRE OF MINGENEW**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 March 2022**

**LOCAL GOVERNMENT ACT 1995**

**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

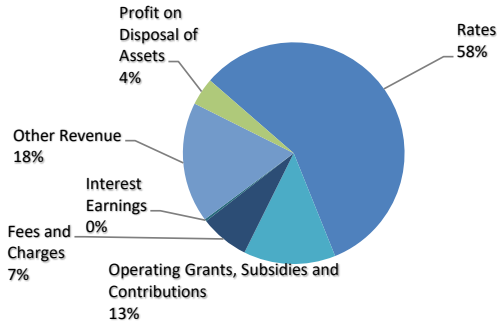
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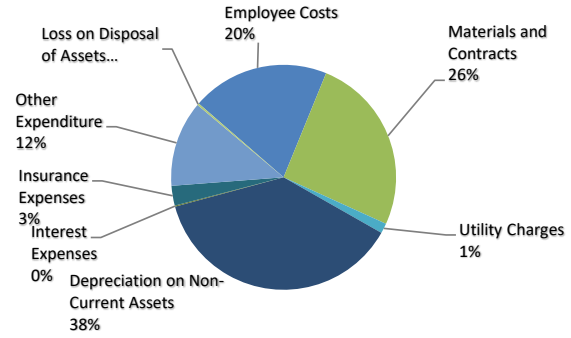


OPERATING ACTIVITIES

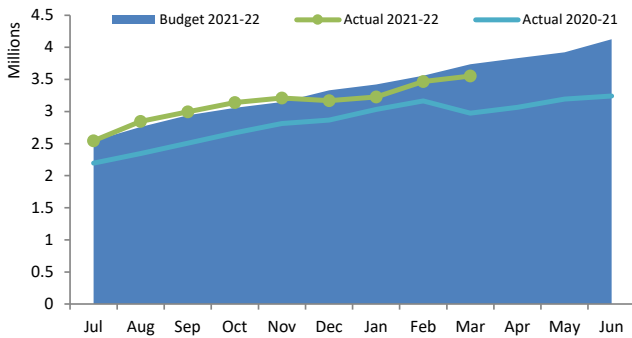
OPERATING REVENUE



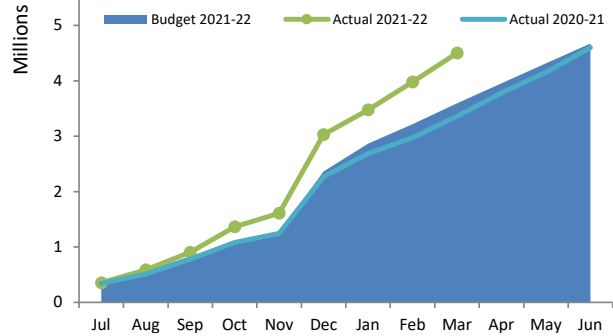
OPERATING EXPENSES



Budget Operating Revenues -v- Actual

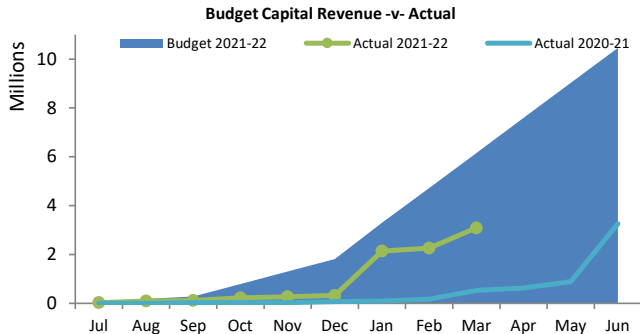


Budget Operating Expenses -v- YTD Actual

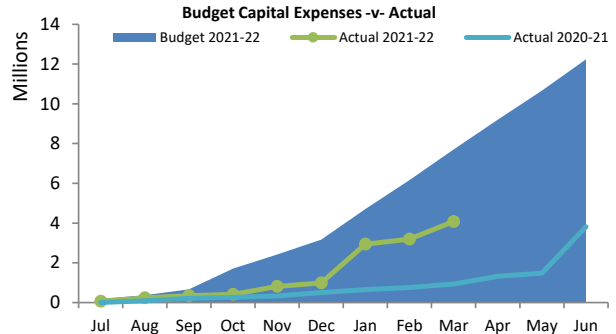


INVESTING ACTIVITIES

CAPITAL REVENUE



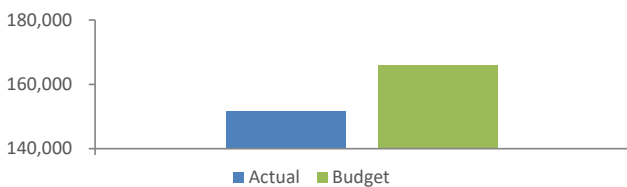
CAPITAL EXPENSES



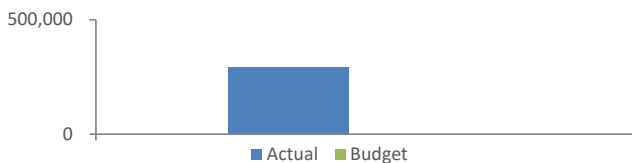
FINANCING ACTIVITIES

BORROWINGS

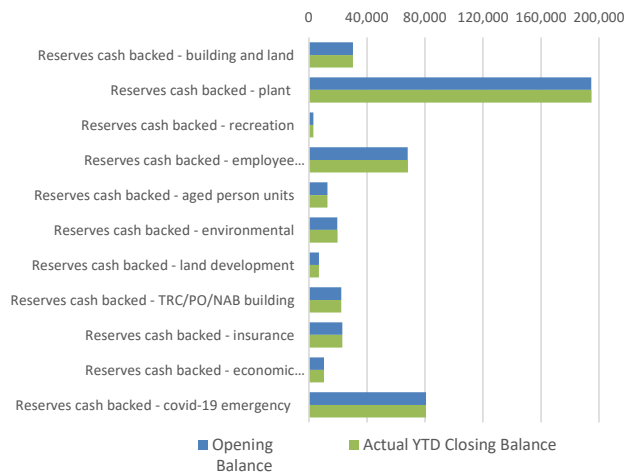
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.08 M	\$0.63 M	\$0.63 M	\$0.00 M
Closing	\$0.00 M	\$1.02 M	\$0.68 M	(\$0.34 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$1.36 M	44.6%
Restricted Cash	\$1.69 M	55.4%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.83 M	
0 to 30 Days		0.1%
30 to 90 Days		99.9%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.06 M	97.4%
Trade Receivable	\$0.25 M	
30 to 90 Days		13.0%
Over 90 Days		2.5%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.18 M	\$0.87 M	\$0.61 M	(\$0.25 M)

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$2.04 M	
YTD Budget	\$2.05 M	(0.1%)

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.48 M	
YTD Budget	\$0.72 M	(33.8%)

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.25 M	
YTD Budget	\$0.23 M	9.3%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.97 M)	(\$0.59 M)	(\$0.68 M)	(\$0.09 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.31 M	
Adopted Budget	\$0.22 M	44.2%

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$4.08 M	
Adopted Budget	\$11.64 M	(64.9%)

Refer to Note 8 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$3.09 M	
Adopted Budget	\$10.46 M	(70.5%)

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.30 M)	\$0.12 M	\$0.12 M	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.15 M
Interest expense	\$0.01 M
Principal due	\$0.29 M

Refer to Note 9 - Borrowings

Reserves	
Reserves balance	\$0.47 M
Interest earned	\$0.00 M

Refer to Note 11 - Cash Reserves

Lease Liability	
Principal repayments	\$0.01 M
Interest expense	\$0.00 M
Principal due	\$0.01 M

Refer to Note 10 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

<b>PROGRAM NAME AND OBJECTIVES</b>	<b>ACTIVITIES</b>
<p><b>GOVERNANCE</b></p> <p>To provide a decision making process for the efficient allocation of scarce resources.</p>	<p>Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.</p>
<p><b>GENERAL PURPOSE FUNDING</b></p> <p>To collect revenue to allow for the provision of services.</p>	<p>Rates, general purpose government grants and interest revenue.</p>
<p><b>LAW, ORDER, PUBLIC SAFETY</b></p> <p>To provide services to help ensure a safer community.</p>	<p>Fire prevention, animal control and safety.</p>
<p><b>HEALTH</b></p> <p>To provide services to help ensure a safer community.</p>	<p>Food quality, pest control and inspections.</p>
<p><b>EDUCATION AND WELFARE</b></p> <p>To meet the needs of the community in these areas.</p>	<p>Includes education programs, youth based activities, care of families, the aged and disabled.</p>
<p><b>HOUSING</b></p> <p>Provide housing services required by the community and for staff.</p>	<p>Maintenance of staff, aged and rental housing.</p>
<p><b>COMMUNITY AMENITIES</b></p> <p>Provide services required by the community.</p>	<p>Rubbish collection services, landfill maintenance, townsite storm water drainage control and maintenance, administration of the Town Planning Scheme and maintenance of cemeteries.</p>
<p><b>RECREATION AND CULTURE</b></p> <p>To establish and manage efficiently, infrastructure and resources which will help the social well being of the community.</p>	<p>Maintenance of halls, recreation centres and various reserves, operation of library, support of community events and matters relating to heritage.</p>
<p><b>TRANSPORT</b></p> <p>To provide effective and efficient transport services to the community.</p>	<p>Construction and maintenance of streets, roads and footpaths, cleaning and lighting of streets, roads and footpaths, traffic signs and depot maintenance.</p>
<p><b>ECONOMIC SERVICES</b></p> <p>To help promote the Shire and improve its economic wellbeing.</p>	<p>The regulation and provision of tourism, area promotion, building control and noxious weeds.</p>
<p><b>OTHER PROPERTY AND SERVICES</b></p> <p>To provide effective and efficient administration, works operations and plant and fleet services.</p>	<p>Private works operations, plant repairs and operational costs. Administration overheads.</p>

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	81,424	625,859	625,859	625,859	0	0.00%	
<b>Revenue from operating activities</b>								
Governance		13,899	13,899	10,413	13,093	2,680	25.74%	
General purpose funding - general rates	6	2,049,384	2,049,384	2,045,845	2,043,378	(2,467)	(0.12%)	
General purpose funding - other		716,091	724,691	395,931	314,534	(81,397)	(20.56%)	▼
Law, order and public safety		280,311	293,311	175,969	17,774	(158,195)	(89.90%)	▼
Health		820	820	612	650	38	6.21%	
Education and welfare		1,425	1,425	1,053	505	(548)	(52.04%)	
Housing		117,930	109,244	81,909	97,467	15,558	18.99%	▲
Community amenities		77,300	82,300	80,083	80,957	874	1.09%	
Recreation and culture		36,834	55,234	54,522	58,862	4,340	7.96%	
Transport		649,532	719,032	579,265	715,067	135,802	23.44%	▲
Economic services		121,215	134,715	106,641	104,327	(2,314)	(2.17%)	
Other property and services		62,535	66,535	56,387	106,108	49,721	88.18%	▲
		<b>4,127,276</b>	<b>4,250,590</b>	<b>3,588,630</b>	<b>3,552,722</b>	(35,908)		
<b>Expenditure from operating activities</b>								
Governance		(349,630)	(339,779)	(271,550)	(249,510)	22,040	8.12%	
General purpose funding		(82,800)	(88,376)	(66,267)	(72,936)	(6,669)	(10.06%)	
Law, order and public safety		(211,815)	(560,902)	(402,573)	(421,466)	(18,893)	(4.69%)	
Health		(88,061)	(87,075)	(65,316)	(63,360)	1,956	2.99%	
Education and welfare		(143,142)	(138,457)	(104,370)	(108,018)	(3,648)	(3.50%)	
Housing		(164,554)	(152,490)	(116,470)	(124,121)	(7,651)	(6.57%)	
Community amenities		(277,836)	(309,948)	(232,682)	(223,327)	9,355	4.02%	
Recreation and culture		(1,011,761)	(1,047,259)	(794,879)	(784,533)	10,346	1.30%	
Transport		(1,849,425)	(2,397,961)	(1,679,395)	(1,980,142)	(300,747)	(17.91%)	▲
Economic services		(411,575)	(444,739)	(342,620)	(318,795)	23,825	6.95%	
Other property and services		(81,247)	(84,827)	(100,590)	(154,683)	(54,093)	(53.78%)	▲
		<b>(4,671,846)</b>	<b>(5,651,813)</b>	<b>(4,176,712)</b>	<b>(4,500,891)</b>	(324,179)		
Non-cash amounts excluded from operating activities	1(a)	1,727,483	2,142,873	1,453,357	1,560,959	107,602	7.40%	
<b>Amount attributable to operating activities</b>		<b>1,182,913</b>	<b>741,650</b>	<b>865,275</b>	<b>612,790</b>	(252,485)		
<b>Investing Activities</b>								
Proceeds from non-operating grants, subsidies and contributions	14	10,460,322	8,919,666	3,551,043	3,090,389	(460,654)	(12.97%)	▼
Proceeds from disposal of assets	7	216,700	359,900	359,150	312,477	(46,673)	(13.00%)	▼
Payments for property, plant and equipment and infrastructure	8	(11,643,479)	(10,291,193)	(4,504,087)	(4,082,478)	421,609	9.36%	
		<b>(966,457)</b>	<b>(1,011,627)</b>	<b>(593,894)</b>	<b>(679,612)</b>	(85,718)		
<b>Amount attributable to investing activities</b>		<b>(966,457)</b>	<b>(1,011,627)</b>	<b>(593,894)</b>	<b>(679,612)</b>	(85,718)		
<b>Financing Activities</b>								
Proceeds from new debentures	9	0	280,000	280,000	280,000	0	0.00%	
Payments for principal portion of lease liabilities	10	(64,173)	(7,132)	(5,346)	(6,548)	(1,202)	(22.48%)	
Repayment of debentures	9	(165,917)	(193,417)	(151,938)	(151,566)	372	0.24%	
Transfer to reserves	11	(67,790)	(90,895)	(2,115)	(465)	1,650	78.01%	
		<b>(297,880)</b>	<b>(11,444)</b>	<b>120,601</b>	<b>121,421</b>	820		
<b>Amount attributable to financing activities</b>		<b>(297,880)</b>	<b>(11,444)</b>	<b>120,601</b>	<b>121,421</b>	820		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>344,438</b>	<b>1,017,841</b>	<b>680,458</b>	<b>(337,383)</b>		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 17 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS

### FOR THE PERIOD ENDED 31 MARCH 2022

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022**

**BY NATURE OR TYPE**

	Ref Note	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	81,424	625,859	625,859	<b>625,859</b>	0	0.00%	
<b>Revenue from operating activities</b>								
Rates	6	2,049,384	2,049,384	2,045,845	<b>2,043,378</b>	(2,467)	(0.12%)	
Operating grants, subsidies and contributions	13	1,158,825	1,124,825	721,205	<b>477,083</b>	(244,122)	(33.85%)	▼
Fees and charges		273,789	274,103	232,874	<b>254,605</b>	21,731	9.33%	
Interest earnings		23,231	19,231	15,450	<b>11,378</b>	(4,072)	(26.36%)	
Other revenue		544,294	643,294	443,024	<b>623,902</b>	180,878	40.83%	▲
Profit on disposal of assets	7	77,753	139,753	130,232	<b>142,376</b>	12,144	9.32%	
		<b>4,127,276</b>	<b>4,250,590</b>	<b>3,588,630</b>	<b>3,552,722</b>	(35,908)		
<b>Expenditure from operating activities</b>								
Employee costs		(1,105,864)	(1,104,064)	(846,134)	<b>(890,520)</b>	(44,386)	(5.25%)	
Materials and contracts		(953,332)	(1,459,558)	(1,110,395)	<b>(1,152,584)</b>	(42,189)	(3.80%)	
Utility charges		(88,321)	(88,321)	(66,051)	<b>(64,880)</b>	1,171	1.77%	
Depreciation on non-current assets		(1,788,251)	(2,258,491)	(1,577,334)	<b>(1,691,003)</b>	(113,669)	(7.21%)	
Interest expenses		(11,600)	(4,751)	(3,510)	<b>(6,996)</b>	(3,486)	(99.32%)	
Insurance expenses		(134,703)	(134,703)	(134,582)	<b>(127,906)</b>	6,676	4.96%	
Other expenditure		(572,790)	(577,790)	(432,451)	<b>(554,670)</b>	(122,219)	(28.26%)	▲
Loss on disposal of assets	7	(16,985)	(24,135)	(6,255)	<b>(12,332)</b>	(6,077)	(97.15%)	
		<b>(4,671,846)</b>	<b>(5,651,813)</b>	<b>(4,176,712)</b>	<b>(4,500,891)</b>	(324,179)		
Non-cash amounts excluded from operating activities	1(a)	1,727,483	2,142,873	1,453,357	<b>1,560,959</b>	107,602	7.40%	
<b>Amount attributable to operating activities</b>		<b>1,182,913</b>	<b>741,650</b>	<b>865,275</b>	<b>612,790</b>	(252,485)		
<b>Investing activities</b>								
Proceeds from non-operating grants, subsidies and contributions	14	10,460,322	8,919,666	3,551,043	<b>3,090,389</b>	(460,654)	(12.97%)	▼
Proceeds from disposal of assets	7	216,700	359,900	359,150	<b>312,477</b>	(46,673)	(13.00%)	▼
Payments for property, plant and equipment	8	(11,643,479)	(10,291,193)	(4,504,087)	<b>(4,082,478)</b>	421,609	9.36%	
		<b>(966,457)</b>	<b>(1,011,627)</b>	<b>(593,894)</b>	<b>(679,612)</b>	(85,718)		
<b>Amount attributable to investing activities</b>		<b>(966,457)</b>	<b>(1,011,627)</b>	<b>(593,894)</b>	<b>(679,612)</b>	(85,718)		
<b>Financing Activities</b>								
Proceeds from new debentures	9	0	280,000	280,000	<b>280,000</b>	0	0.00%	
Payments for principal portion of lease liabilities	10	(64,173)	(7,132)	(5,346)	<b>(6,548)</b>	(1,202)	(22.48%)	
Repayment of debentures	9	(165,917)	(193,417)	(151,938)	<b>(151,566)</b>	372	0.24%	
Transfer to reserves	11	(67,790)	(90,895)	(2,115)	<b>(465)</b>	1,650	78.01%	
<b>Amount attributable to financing activities</b>		<b>(297,880)</b>	<b>(11,444)</b>	<b>120,601</b>	<b>121,421</b>	820		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>344,438</b>	<b>1,017,841</b>	<b>680,458</b>	<b>(337,383)</b>		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 17 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

### **BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### **THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

### **SIGNIFICANT ACCOUNTING POLICES**

#### **CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

#### **GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### **ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

#### **PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 07 April 2022

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>					
		\$	\$	\$	\$
<b>Adjustments to operating activities</b>					
Less: Profit on asset disposals	7	(77,753)	(139,753)	(130,232)	(142,376)
Add: Loss on asset disposals	7	16,985	24,135	6,255	12,332
Add: Depreciation on assets		1,788,251	2,258,491	1,577,334	1,691,003
<b>Total non-cash items excluded from operating activities</b>		<b>1,727,483</b>	<b>2,142,873</b>	<b>1,453,357</b>	<b>1,560,959</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 31 March 2021	Year to Date 31 March 2022
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	11	(471,844)	(431,088)	(472,309)
Add: Borrowings	9	165,919	40,864	14,353
Add: Provisions - employee	12	104,781	91,767	104,784
Add: Lease liabilities	10	7,393	2,432	845
<b>Total adjustments to net current assets</b>		<b>(193,751)</b>	<b>(296,025)</b>	<b>(352,327)</b>

(c) Net current assets used in the Statement of Financial Activity

**Current assets**

Cash and cash equivalents	2	1,246,247	2,047,158	3,049,703
Rates receivables	3	33,480	68,208	57,397
Receivables	3	337,655	25,727	251,651
Other current assets	4	11,380	55,355	11,734

**Less: Current liabilities**

Payables	5	(110,459)	(45,105)	(1,042,809)
Borrowings	9	(165,919)	(40,864)	(41,854)
Contract liabilities	12	(420,600)	(894,529)	(1,174,909)
Lease liabilities	10	(7,393)	(2,432)	(845)
Provisions	12	(104,781)	(91,767)	(104,784)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(193,751)</b>	<b>(296,025)</b>	<b>(352,327)</b>

**Closing funding surplus / (deficit)**

		<b>625,859</b>	<b>825,726</b>	<b>652,957</b>
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**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$				
<b>Cash on hand</b>								
Cash on hand	Cash and cash equivalents	100	0	100				On Hand
<b>At call deposits</b>								
Municipal Fund	Cash and cash equivalents	991,396	0	991,396		NAB	0.10%	Cheque A/C
Municipal Fund	Cash and cash equivalents	367,191	1,218,707	1,585,898		NAB	0.21%	On Call
Reserve Funds	Cash and cash equivalents	0	140	140		NAB	0.21%	On Call
<b>Term deposits</b>								
Reserve Funds	Cash and cash equivalents	0	472,169	472,169		NAB	0.50%	August 2022
<b>Total</b>		<b>1,358,687</b>	<b>1,691,016</b>	<b>3,049,703</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		1,358,687	1,691,016	3,049,703	0			
		<b>1,358,687</b>	<b>1,691,016</b>	<b>3,049,703</b>	<b>0</b>			

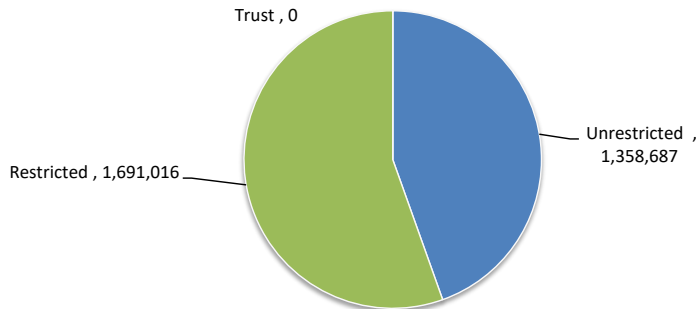
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

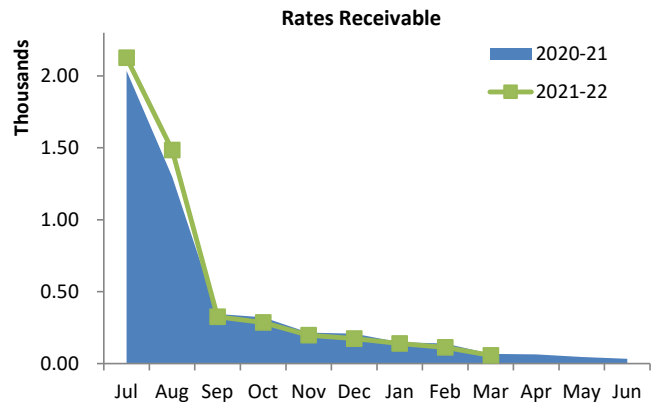
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 June 2021	31 Mar 2022
	\$	\$
Opening arrears previous years	27,324	33,480
Levied this year	1,977,513	2,043,378
Levied service charges this year	94,820	104,419
Less - collections to date	(2,066,177)	(2,123,880)
Equals current outstanding	<b>33,480</b>	<b>57,397</b>
<b>Net rates collectable</b>	<b>33,480</b>	<b>57,397</b>
% Collected	98.4%	97.4%

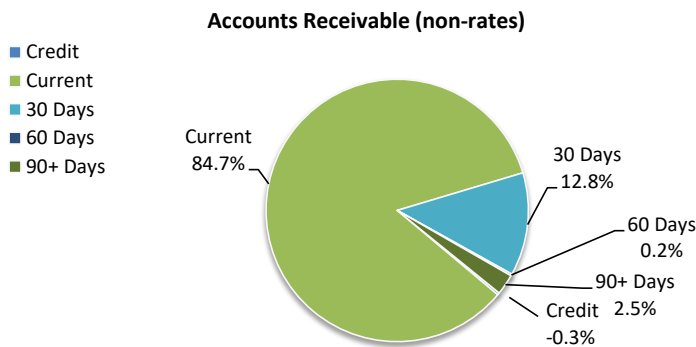


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(432)	130,579	19,682	351	3,928	154,108
Percentage	-0.3%	84.7%	12.8%	0.2%	2.5%	
<b>Balance per trial balance</b>						
Sundry receivable						154,108
GST receivable						95,873
Increase in Allowance for impairment of receivables from contracts with customers						(500)
Pensioner Rebate Claimed						2,170
<b>Total receivables general outstanding</b>						<b>251,651</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 March 2022
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Fuel	3,152	8,322	(8,040)	3,434
<b>Other current assets</b>				
Prepayments	8,228	8,300	(8,228)	8,300
<b>Total other current assets</b>	<b>11,380</b>	<b>16,622</b>	<b>(16,268)</b>	<b>11,734</b>
<b>Amounts shown above include GST (where applicable)</b>				

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

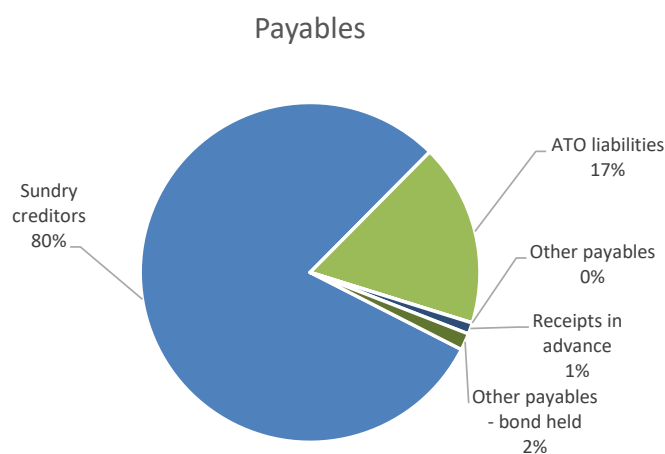
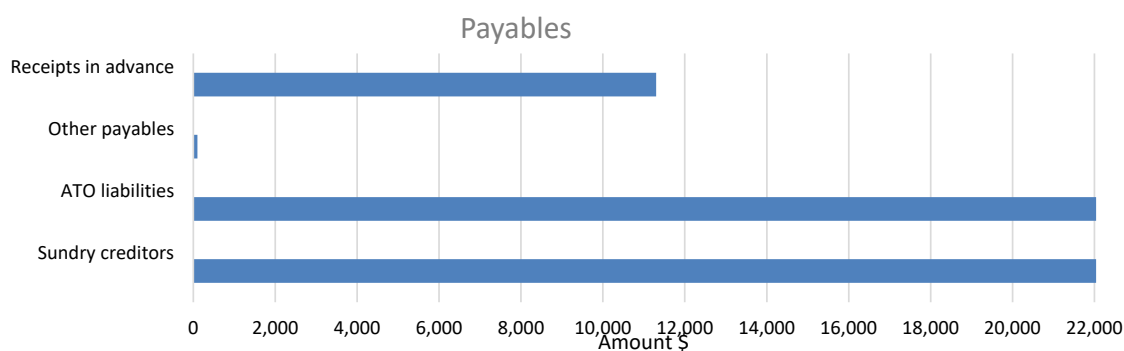
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	972	832,678	0	0	833,650
Percentage	0%	0.1%	99.9%	0%	0%	
<b>Balance per trial balance</b>						
Sundry creditors						833,650
ATO liabilities						181,048
Other payables						100
Receipts in advance						11,299
Other payables - bond held						16,711
<b>Total payables general outstanding</b>						<b>1,042,808</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



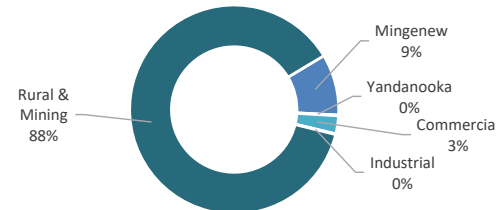
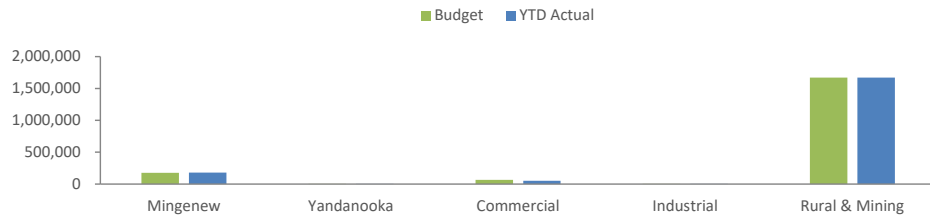
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
Mingenev	0.15388	129	1,153,984	177,574	0	150	177,724	177,574	2,916	209	180,699
Yandanooka	0.15388	2	13,884	2,136	0	0	2,136	2,136	0	0	2,136
Commercial	0.15388	14	346,632	53,339	14,000	0	67,339	53,339	0	0	53,339
Industrial	0.15388	1	12,480	1,920	0	0	1,920	1,920	0	0	1,920
<b>Unimproved value</b>											
Rural & Mining	0.01229	111	136,073,500	1,672,343	0	0	1,672,343	1,672,343	(136)	0	1,672,207
<b>Sub-Total</b>		<b>257</b>	<b>137,600,480</b>	<b>1,907,312</b>	<b>14,000</b>	<b>150</b>	<b>1,921,462</b>	<b>1,907,312</b>	<b>2,780</b>	<b>209</b>	<b>1,910,301</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
Mingenev	728	61	24,870	44,408	0	0	44,408	44,408	1,428	0	45,836
Yandanooka	728	0	0	0	0	0	0	0	0	0	0
Commercial	728	9	6,200	5,824	0	0	5,824	6,552	0	0	6,552
Industrial	728	3	2,786	2,184	0	0	2,184	2,184	0	0	2,184
<b>Unimproved value</b>											
Rural & Mining	1,093	34	680,657	37,162	0	0	37,162	37,162	3,228	0	40,390
<b>Sub-total</b>		<b>107</b>	<b>714,513</b>	<b>89,578</b>	<b>0</b>	<b>0</b>	<b>89,578</b>	<b>90,306</b>	<b>4,656</b>	<b>0</b>	<b>94,962</b>
Concession							(1,068)				(1,068)
<b>Amount from general rates</b>							<b>2,009,972</b>				<b>2,004,195</b>
Ex-gratia rates							39,412				39,183
<b>Total general rates</b>							<b>2,049,384</b>				<b>2,043,378</b>

KEY INFORMATION

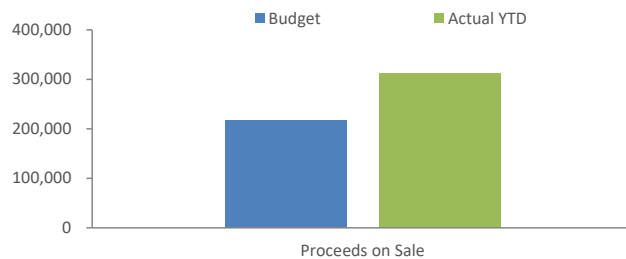
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES  
NOTE 7  
DISPOSAL OF ASSETS

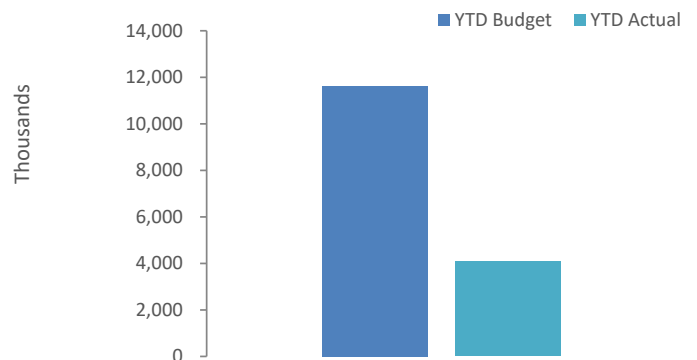
Asset Ref.	Asset description	Adopted Budget				Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	<b>Land</b>												
	29 (Lot 184) Oliver St	0	0	0	0	200	200	0	0	5,000	200	0	(4,800)
	<b>Plant and equipment</b>												
	<b>Law, order, public safety</b>												
	Fast Attack Vehicle	15,799	0	0	(15,799)	15,799	0	0	(15,799)	0	0	0	0
	<b>Recreation and culture</b>												
	Ride on Mower	3,186	2,000	0	(1,186)	10,336	2,000	0	(8,336)	0	0	0	0
	Mower - Bowling Green	0	1,000	1,000	0	0	1,000	1,000	0	0	0	0	0
	<b>Transport</b>												
	Grader	59,600	100,000	40,400	0	59,600	100,000	40,400	0	46,486	110,000	63,514	0
	Toyota Hilux	26,032	36,400	10,368	0	26,032	36,400	10,368	0	0	0	0	0
	Caterpillar CT610A Prime Mover	0	0	0	0	30,348	70,000	39,652	0	30,348	70,000	39,652	0
	32,000 Ltr Water Tanker and Trailer	0	0	0	0	50,652	73,000	22,348	0	73,800	73,413	0	(387)
	<b>Other property and services</b>												
	Toyota Prado	26,615	45,500	18,885	0	26,615	45,500	18,885	0	19,654	58,864	39,210	0
	Toyota RAV4	24,700	31,800	7,100	0	24,700	31,800	7,100	0	0	0	0	0
	<b>Infrastructure - parks &amp; ovals</b>												
	Football scoreboard	0	0	0	0	0	0	0	0	7,145	0	0	(7,145)
		<b>155,932</b>	<b>216,700</b>	<b>77,753</b>	<b>(16,985)</b>	<b>244,282</b>	<b>359,900</b>	<b>139,753</b>	<b>(24,135)</b>	<b>182,433</b>	<b>312,477</b>	<b>142,376</b>	<b>(12,332)</b>



Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Buildings - non-specialised	222,500	159,364	107,017	67,829	(39,188)
Buildings - specialised	558,500	381,500	96,000	12,083	(83,917)
Furniture and equipment	10,000	15,000	11,250	0	(11,250)
Plant and equipment	264,000	865,200	619,297	607,523	(11,774)
Bushfire equipment	150,000	0	0	0	0
Infrastructure - roads	8,258,385	6,582,385	1,690,219	1,440,643	(249,576)
Infrastructure - bridges	1,941,202	1,941,202	1,752,962	1,787,486	34,524
Infrastructure - parks & ovals	98,692	121,342	94,145	107,461	13,316
Infrastructure - airfields	0	60,000	0	2,125	2,125
Infrastructure - other	140,200	165,200	133,197	57,328	(75,869)
<b>Payments for Capital Acquisitions</b>	<b>11,643,479</b>	<b>10,291,193</b>	<b>4,504,087</b>	<b>4,082,478</b>	<b>(421,609)</b>
Right of use assets	300,000	0	0	0	0
<b>Total Capital Acquisitions</b>	<b>11,943,479</b>	<b>10,291,193</b>	<b>4,504,087</b>	<b>4,082,478</b>	<b>(421,609)</b>
<b>Capital Acquisitions Funded By:</b>					
	\$	\$	\$	\$	\$
Capital grants and contributions	10,460,322	8,919,666	3,551,043	3,090,389	(460,654)
Borrowings	0	280,000	280,000	280,000	0
Lease liabilities	300,000	0	0	0	0
Other (disposals & C/Fwd)	216,700	359,150	359,150	312,477	(46,673)
Contribution - operations	966,457	732,377	313,894	399,612	85,718
<b>Capital funding total</b>	<b>11,943,479</b>	<b>10,291,193</b>	<b>4,504,087</b>	<b>4,082,478</b>	<b>(421,609)</b>

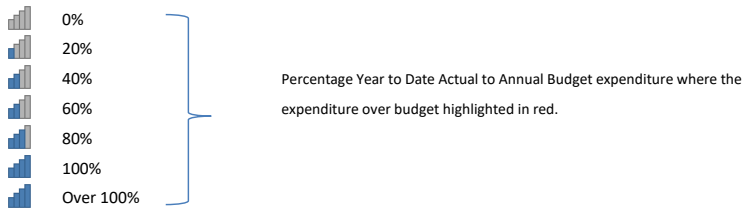
**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



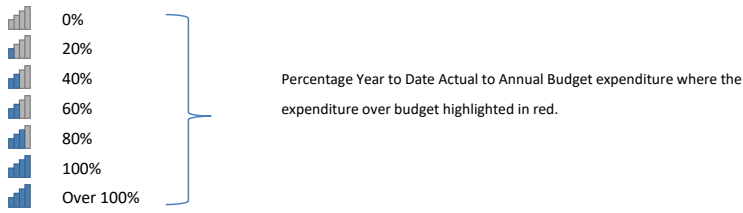
Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
<b>Buildings - non-specialised</b>						
BC023	23 Victoria Road (Lot 84) - Old Road Boards - Building (Capital)	7,000	7,000	5,247	0	(5,247)
BC076	76 Phillip Street (Lot 106) - Daycare Centre - Building (Capital)	120,000	44,364	33,273	36,525	3,252
BC009	23 Field Street (Lot 5) - Residence - Building (Capital)	10,000	10,000	10,000	9,481	(519)
BC121	12 Victoria Road (Lot 66) - Unit 1 (APU) - Building (Capital)	3,125	6,250	0	0	0
BC122	12 Victoria Road (Lot 66) - Unit 2 (APU) - Building (Capital)	3,125	6,250	0	0	0
BC123	12 Victoria Road (Lot 66) - Unit 3 (APU) - Building (Capital)	3,125	6,250	0	0	0
BC124	12 Victoria Road (Lot 66) - Unit 4 (APU) - Building (Capital)	3,125	6,250	0	0	0
BC047	47 Linthorne Street (Lot 114) - Depot - Building (Capital)	15,000	15,000	15,000	0	(15,000)
BC050	50 Midlands Road (Lot 73) - Post Office - Building (Capital)	10,000	10,000	7,497	9,060	1,563
BC021	21 Victoria Road (Lot 83) - Administration Office - Building (Capital)	48,000	48,000	36,000	12,763	(23,237)
<b>Buildings - non-specialised Total</b>		<b>222,500</b>	<b>159,364</b>	<b>107,017</b>	<b>67,829</b>	<b>(39,188)</b>
<b>Buildings - specialised</b>						
BC085	25 Victoria Road (Lot 85) - Fire Shed - Building (Capital)	300,000	0	0	0	0
BC030	30 Bride Street (Lot 65) - Tennis Club - Building (Capital)	50,000	50,000	37,500	5,700	(31,800)
BC098	Recreation Centre - Building (Capital)	8,500	8,500	8,500	5,876	(2,624)
BC016	16 Midlands Road - Railway Station - Building (Capital)	200,000	323,000	50,000	507	(49,493)
<b>Buildings - specialised Total</b>		<b>558,500</b>	<b>381,500</b>	<b>96,000</b>	<b>12,083</b>	<b>(83,917)</b>
<b>Furniture and equipment</b>						
FE004	MEMBERS - Furniture & Equipment - Capital	10,000	15,000	11,250	0	(11,250)
<b>Furniture and equipment Total</b>		<b>10,000</b>	<b>15,000</b>	<b>11,250</b>	<b>0</b>	<b>(11,250)</b>
<b>Plant and equipment</b>						
4050730	Temporary Workers Caravans - DFES	0	200,000	100,000	178,682	78,682
PE998	Parks & Gardens Plant & Equipment - Capital	18,000	10,000	7,497	0	(7,497)
PE3470	Water Tanker - MI3470 - Capital	0	30,000	0	0	0
PE028	Semi Truck - MI028 - Capital	0	113,400	0	0	0
PE108	Works Supervisor Vehicle - MI108 - Capital	46,000	46,000	46,000	0	(46,000)
PE541	Grader - MI541 - Capital	100,000	365,800	365,800	365,770	(30)
PE1	CEO Executive Vehicle - 1MI - Capital	61,000	61,000	61,000	63,071	2,071
PE117	FAM Executive Vehicle - MI177 - Capital	39,000	39,000	39,000	0	(39,000)
<b>Plant and equipment Total</b>		<b>264,000</b>	<b>865,200</b>	<b>619,297</b>	<b>607,523</b>	<b>(11,774)</b>
<b>Bushfire equipment</b>						
PE827	Light Attack Fire Vehicle - 1ECT827 - Capital	150,000	0	0	0	0
<b>Bushfire equipment Total</b>		<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Infrastructure - roads</b>						
RC045	Phillip Street (Capital)	80,001	80,001	59,994	111,883	51,889
RC087	Parking Bay South of Midland Road (Capital)	19,999	19,999	14,994	54,680	39,686
RC999	Road Construction - Roads BUA - Council Funded (Budgeting Only)	148,068	58,068	43,533	0	(34,334)
RC060	View Street (Capital)	0	0	0	8,843	
RC069	Wattle Street (Capital)	0	0	0	356	
RC000	Road Construction - Outside BUA - Gravel - Council Funded (Budgeting Only)	326,317	326,317	244,719		(200,148)
RC015	Morawa - Yandanooka Road (Capital)	0	0	0	44,571	
RRG080	Mingenew - Mullewa Road (RRG)	450,000	450,000	337,482	347,401	9,919
BS000	Road Construction Black Spot - Outside BUA - Sealed (Budgeting Only)	934,000	115,000	86,247		6,391
BS002	Yandanooka North East Road (BS)	0	0	0	92,638	
RFD000	Roads - Flood Damage	3,600,000	1,920,000	0	11,263	11,263
SF080	Mingenew - Mullewa Road (Special Funding)	2,700,000	3,613,000	903,250	769,008	(134,242)
<b>Infrastructure - roads Total</b>		<b>8,258,385</b>	<b>6,582,385</b>	<b>1,690,219</b>	<b>1,440,643</b>	<b>(249,576)</b>



Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
<b>Infrastructure - bridges</b>					
BR000 Bridge Construction General (Budgeting Only)	1,941,202	1,941,202	1,752,962		34,524
BR3019 Lockier River - Coalseam Road - Bridge (Capital)	0	0	0	1,787,486	
<b>Infrastructure - bridges Total</b>	<b>1,941,202</b>	<b>1,941,202</b>	<b>1,752,962</b>	<b>1,787,486</b>	<b>34,524</b>
<b>Infrastructure - parks &amp; ovals</b>					
PC003 Cecil Newton Park/Garden - (Capital)	0	5,350	5,350	5,351	1
PC007 Information Bay Park - (Capital)	10,000	10,000	7,497	0	(7,497)
PC008 Little Well - (Capital)	10,000	20,000	15,003	10,441	(4,562)
PC010 Parks & Gardens - (Capital)	7,000	7,000	5,247	0	(5,247)
PC011 Skate Park - (Capital)	38,842	46,142	36,415	56,195	19,780
PC022 Rec Centre - Main Oval Infrastructure - (Capital)	32,850	32,850	24,633	35,474	10,841
<b>Infrastructure - parks &amp; ovals Total</b>	<b>98,692</b>	<b>121,342</b>	<b>94,145</b>	<b>107,461</b>	<b>13,316</b>
<b>Infrastructure - other</b>					
OC006 Transfer Station - Infrastructure - Capital	10,000	35,000	10,000	0	(10,000)
OC002 Mingenew Hill Walk Trail - Capital	28,000	28,000	20,997	0	(20,997)
OC005 Public WiFi - Capital	15,000	15,000	15,000	0	(15,000)
OC008 Remote Tourism Cameras	7,200	7,200	7,200	0	(7,200)
OC009 Communications tower upgrade	80,000	80,000	80,000	57,328	(22,672)
<b>Infrastructure - other Total</b>	<b>140,200</b>	<b>165,200</b>	<b>133,197</b>	<b>57,328</b>	<b>(75,869)</b>
<b>Infrastructure - airfields</b>					
OC010 Airstrip - Infrastructure - Capital	0	60,000	0	2,125	2,125
<b>Infrastructure - airfields Total</b>	<b>0</b>	<b>60,000</b>	<b>0</b>	<b>2,125</b>	<b>2,125</b>
	<b>11,643,479</b>	<b>10,291,193</b>	<b>4,504,087</b>	<b>4,082,478</b>	<b>(421,609)</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022

FINANCING ACTIVITIES  
NOTE 9  
BORROWINGS

Repayments - borrowings

Information on borrowings	Loan No.	New Loans			Principal Repayments			Principal Outstanding			Interest Repayments			
		1 July 2021	Actual	Budget	Amended Budget	Actual	Budget	Amended Budget	Actual	Budget	Amended Budget	Actual	Budget	Amended Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Education and welfare</b>														
Senior Citizens Building	137	17,001	0	0	0	11,263	17,001	17,001	5,738	0	0	485	441	441
<b>Housing</b>														
Triplex	133	14,222	0	0	0	10,566	14,222	14,222	3,656	0	0	309	281	281
Phillip Street	134	10,499	0	0	0	7,714	10,499	10,499	2,785	0	0	235	214	214
Moore Street	136	18,175	0	0	0	11,229	18,175	18,175	6,946	0	0	587	534	534
Field Street	142	15,007	0	0	0	11,799	15,007	15,007	3,208	0	0	271	246	246
<b>Recreation and culture</b>														
Pavilion Fitout	138	18,921	0	0	0	13,412	18,921	18,921	5,509	0	0	466	424	424
<b>Transport</b>														
Roller	139	7,017	0	0	0	5,667	7,017	7,017	1,350	0	0	114	104	104
Grader	141	22,152	0	0	0	17,463	22,152	22,152	4,689	0	0	396	361	361
Side Tipper	144	15,032	0	0	0	11,824	15,032	15,032	3,208	0	0	271	246	246
Drum Roller	145	27,893	0	0	0	23,128	27,893	27,893	4,765	0	0	403	366	366
Grader	147	0	280,000	0	280,000	27,501	0	27,500	252,499	0	252,500	1,623	0	0
<b>Total</b>		165,919	280,000	0	280,000	151,566	165,919	193,419	294,353	0	252,500	5,160	3,217	3,217
Current borrowings		165,919							41,854					
Non-current borrowings		0							252,499					
		165,919							294,353					

All debenture repayments were financed by general purpose revenue.

New borrowings 2021-22

Particulars	Amount Borrowed	Amount Borrowed Amended	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Amended Budget	
	\$	\$				%	\$	\$	\$	
Grader	280,000	300,000	WATC	Debenture	5	6,187	0.799	280,000	300,000	0
	280,000	300,000				6,187		280,000	300,000	0

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Movement in carrying amounts

Information on leases		New Leases			Principal Repayments			Principal Outstanding			Interest Repayments			
Particulars	Lease No.	1 July 2021	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Transport</b>														
Grader - PE541		0	0	300,000	0	0	57,041	0	0	242,959	0	0	6,849	0
<b>Other property and services</b>														
Photocopier	De Lage Lanc	7,705	0	0	0	2,543	3,127	3,127	5,162	4,578	4,578	409	705	705
IT equipment	Finrent	4,005	0	0	0	4,005	4,005	4,005	0	0	0	1,427	829	829
<b>Total</b>		<b>11,710</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	<b>6,548</b>	<b>64,173</b>	<b>7,132</b>	<b>5,162</b>	<b>247,537</b>	<b>4,578</b>	<b>1,836</b>	<b>8,383</b>	<b>1,534</b>
Current lease liabilities		7,393							845					
Non-current lease liabilities		4,317							4,317					
		11,710							5,162					

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES  
NOTE 11  
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Amended Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Amended Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves cash backed - building and land	30,301	182	182	30	0	0	0	0	0	0	30,483	30,483	30,331
Reserves cash backed - plant	194,640	1,170	1,170	192	64,958	88,063	0	0	0	0	260,768	283,873	194,832
Reserves cash backed - recreation	3,096	19	19	3	0	0	0	0	0	0	3,115	3,115	3,099
Reserves cash backed - employee entitlement	68,134	411	411	67	0	0	0	0	0	0	68,545	68,545	68,201
Reserves cash backed - aged person units	12,782	77	77	13	0	0	0	0	0	0	12,859	12,859	12,795
Reserves cash backed - environmental	19,617	118	118	19	0	0	0	0	0	0	19,735	19,735	19,636
Reserves cash backed - land development	6,978	35	35	7	0	0	0	0	0	0	7,013	7,013	6,985
Reserves cash backed - TRC/PO/NAB building	22,218	133	133	22	0	0	0	0	0	0	22,351	22,351	22,240
Reserves cash backed - insurance	23,045	139	139	23	0	0	0	0	0	0	23,184	23,184	23,068
Reserves cash backed - economic development & marketing	10,323	61	61	10	0	0	0	0	0	0	10,384	10,384	10,333
Reserves cash backed - covid-19 emergency	80,710	487	487	79	0	0	0	0	0	0	81,197	81,197	80,789
	<b>471,844</b>	<b>2,832</b>	<b>2,832</b>	<b>465</b>	<b>64,958</b>	<b>88,063</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>539,634</b>	<b>562,739</b>	<b>472,309</b>

	Note	Opening Balance 1 July 2021	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 March 2022
		\$		\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Contract liabilities		420,600	0	2,160,285	(1,405,976)	1,174,909
<b>Total other liabilities</b>		420,600	0	2,160,285	(1,405,976)	1,174,909
<b>Provisions</b>						
Provision for annual leave		81,319	0	0	0	81,319
Provision for long service leave		23,465	0	0	0	23,465
<b>Total Provisions</b>		104,784	0	0	0	104,784
<b>Total other current liabilities</b>		<b>525,384</b>	<b>0</b>	<b>2,160,285</b>	<b>(1,405,976)</b>	<b>1,279,693</b>
<b>Amounts shown above include GST (where applicable)</b>						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee benefits

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue			
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Mar 2022	Current Liability 31 Mar 2022	Adopted Budget Revenue	YTD Budget	Amended Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>									
<b>General purpose funding</b>									
Grants Commission - General	0	0	0	0	0	319,000	191,895	319,000	152,018
Grants Commission - Roads	0	0	0	0	0	370,000	175,750	370,000	129,462
<b>Law, order, public safety</b>									
DFES - LGGs Operating Grant	0	0	0	0	0	18,610	13,956	18,610	11,285
DRFA - TC Seroja	0	0	0	0	0	256,402	157,050	209,402	0
<b>Recreation and culture</b>									
LG Heritage Consultancy Funding Pilot Program	0	7,813	0	7,813	7,813	0	0		5,795
FRRR - Town Centre Mural	0	1,000	0	1,000	1,000	0	0		0
<b>Transport</b>									
MRWA - Direct Grant	0	0	0	0	0	84,310	84,310	84,310	84,310
MRWA - Street Lighting	0	0	0	0	0	2,454	1,836	2,454	2,600
Department of Transport - 10 Year Shared Cycle Path	0	0	0	0	0	0	5,625	7,500	4,500
<b>Economic services</b>									
Development Commission - Space Precinct Planning	0	0	0	0	0	83,000	72,000	88,500	72,000
	<b>0</b>	<b>8,813</b>	<b>0</b>	<b>8,813</b>	<b>8,813</b>	<b>1,133,776</b>	<b>702,422</b>	<b>1,099,776</b>	<b>461,970</b>
<b>Operating contributions</b>									
<b>Education and welfare</b>									
Autumn Centre Contribution	0	0	0	0	0	50	36	50	46
<b>Other property and services</b>									
Fuel Tax Credits Grant Scheme	0	0	0	0	0	25,000	18,747	25,000	15,067
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,050</b>	<b>18,783</b>	<b>25,050</b>	<b>15,113</b>
<b>TOTALS</b>	<b>0</b>	<b>8,813</b>	<b>0</b>	<b>8,813</b>	<b>8,813</b>	<b>1,158,826</b>	<b>721,205</b>	<b>1,124,826</b>	<b>477,083</b>

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2021			31 Mar 2022	31 Mar 2022			
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>General purpose funding</b>								
Grants Commission - Bridges	146,666	0	0	146,666	146,666	0	0	0
<b>Law, order, public safety</b>								
DFES - Fire Shed	0	0	0	0	0	300,000	0	0
DFES - Fast Attack Vehicle	0	0	0	0	0	150,000	0	0
DFES - Water Tank	0	50,561	0	50,561	50,561	0	0	0
DFES - DRFAWA - Caravans	0	0	0	0	0	0	0	0
<b>Education and welfare</b>								
DCP - Childcare Centre Upgrade	35,519	0	(35,519)	0	0	120,000	36,594	35,519
DCP - Toy Library - exterior works	4,900	0	0	4,900	4,900	7,000	1,926	0
<b>Community amenities</b>								
LRCI - Phase 2 - Transfer Station	0	0	0	0	0	10,000	7,497	0
<b>Recreation and culture</b>								
FRRR - Little Well	10,000	0	(10,000)	0	0	10,000	8,264	10,000
BBR - Railway Station	0	0	0	0	0	100,000	25,000	0
Lotterywest - Railway Station	0	108,257	0	108,257	108,257	0	0	0
DCP - Rec Centre Water Upgrade	19,191	0	(19,191)	0	0	32,850	27,148	19,191
DCP - Mingenew Hill Walking Trail	8,423	0	0	8,423	8,423	28,000	23,140	0
DCP - Playground & Skatepark	2,517	0	(2,517)	0	0	11,400	9,420	2,517
LRCI - Phase 1 - Pump Track & Landscaping	10,267	12,012	(22,279)	0	0	27,442	22,679	22,279
LRCI - Phase 2 - Pump Track & Landscaping	0	16,086	(5,114)	10,972	10,972	0	0	5,114
LRCI - Phase 2 - Tennis Pavilion upgrade	0	0	0	0	0	50,000	41,321	0
LRCI - Phase 2 - Entry Statement	0	0	0	0	0	10,000	8,264	0
FRRR - Skatepark Mural	0	0	0	0	0	0	0	4,240
CBH - Grass Roots	0	0	0	0	0	0	0	7,273
<b>Transport</b>								
Regional Road Group	0	239,734	(239,734)	0	0	300,000	225,000	239,734
Roads to Recovery	0	1,932,161	(1,797,004)	135,157	135,157	2,147,288	1,073,643	1,797,004
Black Spot	52,058	0	(52,058)	(0)	(0)	577,320	0	52,058
LRCI - Phase 1 - Phillip St Parking & Reseal	1,138	0	(1,138)	0	0	66,000	41,946	1,138
LRCI - Phase 2 - Phillip St Parking & Reseal	0	35,000	(35,000)	0	0	0	0	24,874
LRCI - Phase 1 - Midlands Road Carparks	3,759	(1,887)	(1,872)	0	0	20,000	12,711	1,872
LRCI Phase 2 - Roads Resheeting	96,712	(96,712)	0	0	0	250,000	158,885	0
LRCI Phase 2 - Mingenew-Mullewa Rd Widening Works	0	41,240	(41,240)	0	0	0	0	41,240
DRFA - Flood Damage	0	0	0	0	0	3,420,822	0	0
RRSP - Mingenew Mullewa Rd	0	1,445,145	(769,008)	676,137	676,137	2,700,000	1,715,959	769,008
DISER - Regional Airports Program	0	0	0	0	0	0	0	0
<b>Economic services</b>								
DCP - Remote Tourism Cameras	4,950	0	0	4,950	4,950	7,200	5,766	0
LRCI Phase 2 - Public WIFI	10,500	0	0	10,500	10,500	15,000	10,884	0
DRFA - Communication tower	0	0	0	0	0	80,000	80,000	57,328
<b>Other property and services</b>								
LRCI Phase 2 - Admin Foyer/Library Upgrade	14,000	4,386	0	18,386	18,386	20,000	14,994	0
	<b>420,600</b>	<b>3,785,983</b>	<b>(3,031,674)</b>	<b>1,174,909</b>	<b>1,174,909</b>	<b>10,460,322</b>	<b>3,551,041</b>	<b>3,090,389</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 15  
BONDS & DEPOSITS HELD**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

<b>Description</b>	<b>Opening Balance 1 July 2021</b>	<b>Amount Received</b>	<b>Amount Paid</b>	<b>Closing Balance 31 Mar 2022</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Councillor Nomination Fees	0	240	(240)	<b>0</b>
BCITF Levy	1,655	3,078	(4,568)	<b>165</b>
BRB - BS Levy	519	4,037	(1,728)	<b>2,828</b>
Autumn Committee	974	0	0	<b>974</b>
Bonds - Keys, Facilities, Equipment	2,742	1,391	(1,560)	<b>2,573</b>
ANZAC Day Breakfast Donation	588	0	0	<b>588</b>
Railway Station Project	9,583	0	0	<b>9,583</b>
	<b>16,061</b>	<b>8,746</b>	<b>(8,096)</b>	<b>16,711</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
		<b>Budget adoption</b>		Opening surplus				0
2130211		CRC - Tourism information and community engagement	01100821S	Operating Expenses			(14,000)	(14,000)
2130240		CRC - Tourism information and community engagement	01100821S	Operating Expenses		7,000		(7,000)
2110718		CRC - Tourism information and community engagement	01100821S	Operating Expenses		3,500		(3,500)
2040252		CRC - Tourism information and community engagement	01100821S	Operating Expenses		3,500		0
2120375		Purchase grader from loan instead of lease	01100821S	Operating Expenses		6,849		6,849
4120386		Purchase grader from loan instead of lease	01100821S	Capital Expenses		57,041		63,890
5120355		Purchase grader from loan instead of lease	01100821S	Capital Revenue		300,000		363,890
2120374		Purchase grader from loan instead of lease	01100821S	Operating Expenses			(6,849)	357,041
4120387		Purchase grader from loan instead of lease	01100821S	Capital Expenses			(57,041)	300,000
PE541		Purchase grader from loan instead of lease	01100821S	Capital Expenses			(300,000)	0
		<b>Opening Surplus after auditor adjustments</b>						<b>625,858</b>
2030114		RATES - Debt Collection Expenses	13160222	Operating			(10,000)	615,858
2030199		Admin allocation	13160222	Operating	3,003			615,858
3030122		RATES - Reimbursement of Debt Collection Costs	13160222	Operating		12,600		628,458
2030299		Admin allocation	13160222	Operating	1,421			628,458
3030246		GEN PUR - Interest Earned - Municipal Funds	13160222	Operating			(4,000)	624,458
2040104		MEMBERS - Training & Development	13160222	Operating			(2,500)	621,958
2040199		Admin allocation	13160222	Operating	5,306			621,958
4040131	FE004	MEMBERS - Furniture & Equipment (Capital)	13160222	Capital			(5,000)	616,958
2040211		OTH GOV - Civic Functions, Refreshments & Receptions	13160222	Operating			(3,003)	613,955
2040212		OTH GOV - Public Relations Expense	13160222	Operating			(1,500)	612,455
2040299		Admin allocation	13160222	Operating	8,045			612,455
2050192		Depreciation	13160222	Operating	17,600			612,455
2050199		Admin allocation	13160222	Operating	1,658			612,455
2050299		Admin allocation	13160222	Operating	794			612,455
2050399		Admin allocation	13160222	Operating	861			612,455
3050515		ESL BFB - Capital Grant	13160222	Capital			(450,000)	162,455
4050510	BC085	ESL BFB - Building (Capital)	13160222	Capital		300,000		462,455
4050530	PE827	ESL BFB - Plant & Equipment (Capital)	13160222	Capital		150,000		612,455
2050787	EM003	Temporary Worker Accommodation Project	13160222	Operating			(10,000)	602,455
2050787	IN001	Insurance Claim - TC Seroja	13160222	Operating			(360,000)	242,455
3050701		EM - Reimbursements	13160222	Operating		60,000		302,455
3050710		EM - Grants	13160222	Capital		200,000		502,455

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
3050710		EM - Grants (cyclone DRFAWA claim)	13160222	Operating			(47,000)	455,455
4050730		EM - Plant & Equipment (Capital)	13160222	Capital			(200,000)	255,455
2070499		Admin allocation	13160222	Operating	488			255,455
2070553	W0026	Mosquito Control	13160222	Operating			(2,000)	253,455
2070599		Admin allocation	13160222	Operating	323			253,455
2070699		Admin allocation	13160222	Operating	646			253,455
2070799		Admin allocation	13160222	Operating	1,529			253,455
2080299		Admin allocation	13160222	Operating	932			253,455
3080310		FAMILIES - Grant Funding	13160222	Capital			(75,636)	177,819
2080399		Admin allocation	13160222	Operating	972			177,819
4080310	BC076	76 Phillip Street (Lot 106) - Daycare Centre - Building (Capital)	13160222	Capital		75,636		253,455
2080499		Admin allocation	13160222	Operating	972			253,455
2080699		Admin allocation	13160222	Operating	948			253,455
2080799		Admin allocation	13160222	Operating	861			253,455
2090189	SHM009	23 Field Street (Lot 5) - Residence - Staff Housing Maintenance	13160222	Operating			(19,000)	234,455
2090189	SHM013	13 Moore Street (Lot 144) - Residence - Staff Housing Maintenance	13160222	Operating			(6,500)	227,955
2090198		STF HOUSE - Staff Housing Costs Recovered	13160222	Operating	34,186			227,955
2090199		Admin allocation	13160222	Operating	1,108			227,955
3090120		STF HOUSE - Fees & Charges (rental)	13160222	Operating			(8,686)	219,269
2090399		Admin allocation	13160222	Operating	1,135			219,269
5090350		COM HOUSE - Proceeds on Disposal of Assets	13160222	Operating		200		219,469
		Realisation	13160222				0	219,469
2090499		Admin allocation	13160222	Operating	1,135			219,469
4090410	BC121,122,123,124	12 Victoria Road (Lot 66) - (APU) - Building (Capital)	13160222	Capital			(12,500)	206,969
2100192		Depreciation	13160222	Operating	(13,200)			206,969
2100199		Admin allocation	13160222	Operating	886			206,969
4100190	OC006	Transfer Station - Infrastructure - Capital	13160222	Capital			(25,000)	181,969
2100266	W0030	Employee costs	13160222	Operating			(3,000)	178,969
2100266	W0030	Streets - Refuse Collection	13160222	Operating			(1,000)	177,969
2100266	W0030	Labour overheads	13160222	Operating			(2,400)	175,569
2100266	W0030	Plant op costs	13160222	Operating			(5,000)	170,569
2100299		Admin allocation	13160222	Operating	886			170,569
2100399		Admin allocation	13160222	Operating	347			170,569
2100599		Admin allocation	13160222	Operating	324			170,569

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
2100699		Admin allocation	13160222	Operating	1,395			170,569
3100620		PLAN - Planning Application Fees	13160222	Operating		5,000		175,569
2100788	BO500	Employee costs	13160222	Operating			(4,000)	171,569
2100788	BO500	Public Conveniences - Building Operations	13160222	Operating			(3,000)	168,569
2100788	BO500	COM AMEN - Public Conveniences Operations	13160222	Operating			(3,200)	165,369
2100789	BM500	Public Conveniences - Building Maintenance	13160222	Operating			(3,500)	161,869
2100799		Admin allocation	13160222	Operating	2,350			161,869
2110192		Depreciation	13160222	Operating	58,500			161,869
2110199		Admin allocation	13160222	Operating	1,478			161,869
2110366	W0013	REC - Oval Maintenance/Operations	13160222	Operating			(18,200)	143,669
2110366	W0014	Rec Centre - Hockey Oval	13160222	Operating			(2,000)	141,669
2110366	W0017	Rec Centre - Tennis Courts	13160222	Operating			(1,500)	140,169
2110366	W0020	Rec Centre - Mingenew Expo	13160222	Operating			(9,815)	130,354
2110386		REC - Expensed Minor Asset Purchases	13160222	Operating			(8,900)	121,454
2110388	BO097	Turf Club/Pavilion - Building Operations	13160222	Operating			(1,500)	119,954
2110388	BO098	Recreation Centre - Building Operations	13160222	Operating			(3,000)	116,954
2110389	BM097	REC - Other Rec Facilities Building Maintenance	13160222	Operating			(1,600)	115,354
2110389	BM098	Recreation Centre - Building Maintenance	13160222	Operating			(3,500)	111,854
2110391		REC - Loss on Disposal of Assets	13160222	Operating	(7,150)			111,854
2110392		Depreciation	13160222	Operating	(62,600)			111,854
2110399		Admin allocation	13160222	Operating	3,052			111,854
3110301		REC - Reimbursements - Other Recreation	13160222	Operating		18,400		130,254
3110310		REC - Grants	13160222	Capital		10,000		140,254
3110310		REC - Grants	13160222	Capital		7,300		147,554
4110330	PE998	Parks & Gardens Plant & Equipment - Capital	13160222	Capital		8,000		155,554
4110370	PC003	Cecil Newton Park/Garden - (Capital)	13160222	Capital			(5,350)	150,204
4110370	PC008	Employee costs	13160222	Capital			(2,000)	148,204
4110370	PC008	Little Well - (Capital)	13160222	Capital			(4,100)	144,104
4110370	PC008	Labour overheads	13160222	Capital			(1,800)	142,304
4110370	PC008	Plant op costs	13160222	Capital			(2,100)	140,204
4110370	PC011	Skate Park - (Capital)	13160222	Capital			(7,300)	132,904
4110370	PC022	Rec Centre - Main Oval Infrastructure - (Capital)	13160222	Capital			(21,850)	111,054
4110370	PC022	Rec Centre - Main Oval Infrastructure - (Capital)	13160222	Capital		21,850		132,904
2110599		Admin allocation	13160222	Operating	1,879			132,904

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
2110692		Depreciation	13160222	Operating	12,500			132,904
2110699		Admin allocation	13160222	Operating	1,189			132,904
3110610		HERITAGE - Grants	13160222	Capital		123,000		255,904
4110610	BC016	16 Midlands Road - Railway Station - Building (Capital)	13160222	Capital			(123,000)	132,904
2110799		Admin allocation	13160222	Operating	2,169			132,904
3120112		ROADC - Black Spot Grant	13160222	Capital			(577,320)	(444,416)
3120113		ROADC - Other Grants - Roads/Streets	13160222	Capital		823,000		378,584
3120130		ROADC - Other Grants - Flood Damage	13160222	Capital			(1,661,000)	(1,282,416)
4120140	RC999	ROADC - Roads Built Up Area - Council Funded	13160222	Capital		32,200		(1,250,216)
4120140	RC999	Plant op costs	13160222	Capital		57,800		(1,192,416)
4120153	BS000	ROADC - Roads Outside BUA - Sealed - Black Spot	13160222	Capital		819,000		(373,416)
4120157	RFD000	Roads - Flood Damage	13160222	Capital		1,680,000		1,306,584
4120162	SF080	Mingenew - Mullewa Road (Special Funding)	13160222	Capital			(913,000)	393,584
2120211	RM999	Employee costs	13160222	Operating		15,000		408,584
2120211	RM999	Road Maintenance General BUA (Budgeting Only)	13160222	Operating			(2,000)	406,584
2120211	RM999	Labour overheads	13160222	Operating		4,000		410,584
2120211	RM999	Plant op costs	13160222	Operating		4,000		414,584
2120212	RM998	Employee costs	13160222	Operating		40,000		454,584
2120212	RM998	Road Maintenance General Outside BUA (Budgeting Only)	13160222	Operating		5,000		459,584
2120212	RM998	Road Maintenance General Outside BUA (Budgeting Only)	13160222	Operating			(5,000)	454,584
2120212	RM998	Labour overheads	13160222	Operating		17,000		471,584
2120212	RM998	Plant op costs	13160222	Operating		25,000		496,584
2120213	RM000	Employee costs	13160222	Operating			(26,000)	470,584
2120213	RM000	Road Maintenance General Gravel Outside BUA (Budgeting Only)	13160222	Operating			(2,500)	468,084
2120213	RM000	Labour overheads	13160222	Operating			(69,438)	398,646
2120213	RM000	Plant op costs	13160222	Operating			(76,592)	322,054
2120214	RM997	Employee costs	13160222	Operating			(5,000)	317,054
2120214	RM997	Labour overheads	13160222	Operating			(4,000)	313,054
2120214	RM997	Plant op costs	13160222	Operating			(6,000)	307,054
2120217	FM000	Employee costs	13160222	Operating			(2,000)	305,054
2120217	FM000	Footpath Maintenance General (Budgeting Only)	13160222	Operating			(1,000)	304,054
2120217	FM000	Labour overheads	13160222	Operating			(1,500)	302,554
2120217	FM000	Plant op costs	13160222	Operating			(2,000)	300,554
2120235		ROADM - Traffic Signs/Equipment (Safety)	355 13160222	Operating			(4,000)	296,554

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
2120287		ROADM - Other Expenses	13160222	Operating		15,500		312,054
2120292		Depreciation	13160222	Operating	(478,400)			312,054
2120299		Admin allocation	13160222	Operating	9,267			312,054
3120235		ROADM - Other Income	13160222	Operating		7,500		319,554
2120374		PLANT - Loan 146 Interest Repayments	13160222	Operating		6,848		326,402
3120390		PLANT - Profit on Disposal of Assets	13160222	Operating	62,000			326,402
4120330	PE028	Semi Truck - MI028 - Capital	13160222	Capital			(113,400)	213,002
4120330	PE541	Grader - MI541 - Capital	13160222	Capital		34,200		247,202
4120330	PE3470	Water Tanker - MI3470 - Capital	13160222	Capital			(30,000)	217,202
4120387		PLANT - Loan 146 Principal Repayments	13160222	Capital		29,541		246,743
5120350		PLANT - Proceeds on Disposal of Assets	13160222	Operating		143,000		389,743
5120355		PLANT - New Loan Borrowings	13160222	Capital			(20,000)	369,743
2120599		Admin allocation	13160222	Operating	1,636			369,743
2120692		Depreciation	13160222	Operating	(6,700)			369,743
2120699		Admin allocation	13160222	Operating	343			369,743
3120610		AERO - Grants	13160222	Capital		60,000		429,743
4120690	OC010	AERO - Infrastructure Other (Capital) - Aerodromes	13160222	Capital			(60,000)	369,743
2130187		RURAL - Other Expenses	13160222	Operating			(6,500)	363,243
2130189	BM054	54 Midlands Road (Lot 71) - MIG Office - Building Maintenance	13160222	Operating			(4,000)	359,243
2130199		Admin allocation	13160222	Operating	1,000			359,243
2130211		TOUR - Visitor Centre Contribution	13160222	Operating			(2,000)	357,243
2130240	W0049 x 2	Marketing & Promotion	13160222	Operating			(5,500)	351,743
2130265	W0008	Caravan Dump Point	13160222	Operating			(7,800)	343,943
2130286		TOUR - Expensed Minor Asset Purchases	13160222	Operating		4,090		348,033
2130292		Depreciation	13160222	Operating	9,360			348,033
2130299		Admin allocation	13160222	Operating	3,419			348,033
3130210		TOUR - Grants	13160222	Operating		5,500		353,533
2130350		BUILD - Contract Building Services	13160222	Operating			(3,000)	350,533
2130399		Admin allocation	13160222	Operating	2,429			350,533
2130665	BO001	Eleanor Street (Lot 1) - Unmanned Fuel Site - Operations	13160222	Operating			(8,000)	342,533
2130699		Admin allocation	13160222	Operating	975			342,533
3130601		ECON DEV - Reimbursements	13160222	Operating		8,000		350,533
2130889	BM050	50 Midlands Road (Lot 73) - Post Office - Building Maintenance	13160222	Operating			(12,000)	338,533
2130899		Admin allocation	13160222	Operating	1,363			338,533

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 16  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
2140199		Admin allocation	13160222	Operating	420			338,533
2140205		ADMIN - Recruitment	13160222	Operating			(2,000)	336,533
2140220		ADMIN - Communication Expenses	13160222	Operating			(2,800)	333,733
2140221		ADMIN - Information Technology	13160222	Operating			(15,000)	318,733
2140230		ADMIN - Insurance Expenses (Other than Bldg and W/Comp)	13160222	Operating		100,000		418,733
2140240		ADMIN - Advertising and Promotion	13160222	Operating			(2,000)	416,733
2140299		Admin allocation	13160222	Operating	(82,200)			416,733
3140201		ADMIN - Reimbursements	13160222	Operating		4,000		420,733
2140328	W0037	Employee costs	13160222	Operating			(11,000)	409,733
2140328	W0037	Labour overheads	13160222	Operating			(8,800)	400,933
2140330	W0039 x 3	Occ Health Safety & Welfare	13160222	Operating			(22,000)	378,933
2140365	W0036	Employee costs	13160222	Operating			(2,000)	376,933
2140365	W0036	Labour overheads	13160222	Operating			(1,800)	375,133
2140365	W0036	Plant op costs	13160222	Operating			(2,000)	373,133
2140393		Labour overheads	13160222	Operating		71,938		445,071
2140398		PWO - Staff Housing Costs Allocated	13160222	Operating	(34,186)			445,071
2140399		Admin allocation	13160222	Operating	9,848			445,071
2140418		POC - Expendable Tools / Consumables	13160222	Operating			(3,000)	442,071
2140492		Depreciation	13160222	Operating	(7,300)			442,071
2140494		Plant op costs	13160222	Operating		6,892		448,963
2140499		Admin allocation	13160222	Operating	3,408			448,963
4120381		PLANT - Transfers to Reserve	13160222	Capital			(23,105)	425,858
N/A		GEN PUR - Financial Assistance Grants	13160222	Operating			(344,434)	81,424
N/A		Depreciation	13160222	Operating	470,240			81,424
N/A		Adjust Profit/Loss on disposal of assets	13160222	Operating	(54,850)			81,424
<b>Reconciled to opening surplus as per Adopted Budget</b>								<b>81,424</b>

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Revenue from operating activities</b>						
General purpose funding - other	(81,397)	(20.56%)	▼	Reimbursement for debt collection costs - \$9,100;	Received less interest on Municipal Account than budgeted for - \$4,400; Anticipated receiving more FAGs - \$86,200	
Law, order and public safety	(158,195)	(89.90%)	▼		Anticipated part payment from DRFAWA funding - \$157,000	
Housing	15,558	18.99%	▲	Received more rental income than anticipated - \$12,900; Rental utility reimbursements higher than expected - \$2,700		
Transport	135,802	23.44%	▲	More revenue for Dept of Transport transactions - \$134,000;		
Other property and services	49,721	88.18%	▲	Long Service Leave entitlements reimbursed from other shires - \$32,500; Profit on sale of Prado more than budgeted - \$13,200; Insurance claim (hire of water cart) - \$4,545		
<b>Expenditure from operating activities</b>						
Transport	(300,747)	(17.91%)	▲		More road maintenance than budgeted while waiting for capital projects to commence - \$20,100; Depreciation more than budgeted - \$121,700 (20/21 audit changes); Additional consultant expenses - \$16,100 (substantially grant funded); Purchased minor assets earlier than budgeted - \$4,800; Additional expense allocated to depot (maintenance and cleaning wages, electricity) - \$4,800; More DOT expenditure than budgeted - \$126,500	
Other property and services	(54,093)	(53.78%)	▲	Less superannuation contributions paid than budgeted - \$8,000; Less vehicle expenses - \$24,600; Less insurance - \$4,700; Less employee costs (training, PPE, leave, salaries) than budgeted - \$23,000; Anticipated OHS expense - \$13,500	Long Service Leave payout - \$21,500; Prepayment of SynergySoft Altus Payroll Module - \$14,700; Internal allocations of Admin allocated, Plant Op Costs and Overheads more than anticipated - \$70,500; Fair value revaluations completed earlier than anticipated - \$5,300; Additional works consumable expense - \$2,500	Workers compensation expense - \$8,300
<b>Investing activities</b>						
Proceeds from non-operating grants, subsidies and contributions	(460,654)	(12.97%)	▼	Receipt of road grants from Contract Liabilities earlier than budgeted - \$790,200	Anticipated non-operating road grant to be received - less than budgeted due to work not yet commenced and other funds sitting in Contract Liabilities waiting for works to progress before transferring to income - \$1,250,800	
Proceeds from disposal of assets	(46,673)	(13.00%)	▼		Anticipated the light fleet to be disposed - \$46,700	

**Shire of Mingenew - List of Payments for February and March 2022**

Chq/EFT	Date	Name	Description	Amount	Totals
MERCH0122	01/02/2022	NAB	NAB Merchant Fee for January 2022	-\$724.18	
NAB1221	02/02/2022	NAB	NAB Connect Fee for December 2021	-\$45.49	
PRINT0222	07/02/2022	DE LAGE LANDEN PTY LTD	Copier Lease February 2022	-\$356.80	
B1300FEB22	15/02/2022	BUSINESS 1300	Live Answering Services February 2022	-\$99.00	
NABJAN22	24/02/2022	NAB	NAB Connect Fee for January 2022	-\$30.74	
IT0222	25/02/2022	FINRENT PTY LTD	IT Equipment Lease - Final Payment - February 2022	-\$656.57	
FEES0222	28/02/2022	NAB	Account Fees February 2022	-\$12.60	
BPAY0222	28/02/2022	NAB	NAB BPay Fee February 2022	-\$15.24	
FEE0222	28/02/2022	NAB	Account Fee - February 2022	-\$50.00	
MERCH0322	01/03/2022	NAB	NAB Merchant Fee March 2022	-\$204.21	
PRINT0322	07/03/2022	DE LAGE LANDEN	Copier Lease March 2022	-\$356.80	
B1300MAR22	15/03/2022	BUSINESS 1300	Live Answering Services March 2022	-\$100.93	
ITMAR22	28/03/2022	FINRENT PTY LTD	IT Equipment Lease March 2022	-\$656.57	
BPAY0322	31/03/2022	NAB	NAB BPay Charge March 2022	-\$24.81	
FEE0322	31/03/2022	NAB	NAB Account Fee March 2022	-\$50.00	
FEEMAR22	31/03/2022	NAB	NAB Account Fee March 2022	-\$20.70	
NAB0322	31/03/2022	NAB	NAB Connect Fee March 2022	-\$35.99	-\$3,440.63
EFT15209	10/02/2022	Five Star Business & Communications	Kyocera billing for January 2022	-\$151.17	
EFT15210	10/02/2022	AMPAC	Debt recovery on overdue rate accounts for January 2022	-\$6,391.05	
EFT15211	10/02/2022	ACMA	Licence Renewal	-\$114.00	
EFT15212	10/02/2022	T & M Parker Family Trust	Construction Drawings for Mingenew Tennis Clubhouse	-\$3,630.00	
EFT15213	10/02/2022	ABCO PRODUCTS	Towel dispenser, brooms, dustpans & toilet cleaner, Disinfectant wipes, N95 Masks	-\$276.18	
EFT15214	10/02/2022	AUSTRALIAN FLAG MAKERS	Pack of 2 1800 x 900 Australian Flags	-\$139.98	
EFT15215	10/02/2022	Aussie Tree Services	Prune street trees near powerlines	-\$4,138.31	
EFT15216	10/02/2022	BOC GASES	Depot gas supplies	-\$49.18	
EFT15217	10/02/2022	Staff	Reimbursement of Police Clearance per recruitment	-\$52.00	
EFT15218	10/02/2022	BREEZE CONNECT PTY LTD	Phone Service January 2022	-\$260.00	
EFT15219	10/02/2022	Toll Transport Pty Ltd	Freight of parts & traffic signs	-\$243.08	
EFT15220	10/02/2022	CLEANAWAY	Transfer Station Management, Skin bin collection, Domestic refuse collection January 2022	-\$8,867.34	
EFT15221	10/02/2022	CATWEST PTY LTD	1000 litres of bitumen emulsion	-\$1,925.00	
EFT15222	10/02/2022	Dongara IGA	January 2022 - Admin refreshments	-\$21.52	
EFT15223	10/02/2022	ELDERS LIMITED	Valve Ball Fitting for the Stand Pipe on Linthorne St	-\$65.30	



Chq/EFT	Date	Name	Description	Amount	Totals
EFT15224	10/02/2022	Greenfield Technical Services	10 Year Bike Path Plan review and preparation; Project scoping and planning for Aerodrome upgrade; 3 x applications for Main Roads 2030 program	-\$13,032.53	
EFT15225	10/02/2022	GFG CONSULTING	Project Management & Procurement of Temporary Worker Accommodation	-\$2,509.87	
EFT15226	10/02/2022	CITY OF GREATER GERALDTON	Building Certification Services - October to December 2021	-\$2,180.40	
EFT15227	10/02/2022	GHD PTY LTD	EPAR works - DRFAWA STC Seroja AGRN965	-\$14,877.45	
EFT15228	10/02/2022	HI CONSTRUCTIONS (Aust) PTY LTD	Hire of boom lift and materials for repairs to Railway Station - TC Seroja	-\$16,500.00	
EFT15229	10/02/2022	INFINITUM TECHNOLOGIES	Managed Service Agreement 01.02.22 to 28.02.22	-\$4,830.32	
EFT15230	10/02/2022	LATERAL ASPECT	Service fee January 2022; Mingenew Races; Printing Annual Report; Lanyards	-\$7,922.68	
EFT15231	10/02/2022	LENANE HOLDINGS	Dry Hire of tanker trailer 5 - 31 January 2022	-\$4,180.00	
EFT15232	10/02/2022	LGRCEU	Payroll deductions	-\$20.50	
EFT15233	10/02/2022	Moora Toyota	Purchase Toyota Prado GXL 2.8L Turbo Diesel 5 door automatic	-\$69,372.83	
EFT15234	10/02/2022	MIDWEST AERO MEDICAL AIR AMBULANCE P/L	Visiting Doctor Fees August 2021, November 2021, December 2021 and January 2022	-\$9,000.00	
EFT15235	10/02/2022	MINGENEW IGA X-PRESS & LIQUOR	January 2022 - Seniors Activities, Staff BBQ, Admin Refreshments and cleaning supplies; December 2021 - Council meeting refreshments, Admin refreshments	-\$305.91	
EFT15236	10/02/2022	MCLEODS	Court Appearance in relation to 60 King Street; Fence encroachment legal advice	-\$1,493.85	
EFT15237	10/02/2022	OILTECH FUEL	Fuel usage 10/01/22 to 01/02/22	-\$11,107.65	
EFT15238	10/02/2022	Quantum Surveys	Preparation of Deposited Plan & CSD file Lot 70 Victoria Rd	-\$1,140.00	
EFT15239	10/02/2022	Staff	Police Clearance for DOT Training	-\$42.00	
EFT15240	10/02/2022	NUTRIEN AG SOLUTIONS LIMITED	1 x 20lt glyphosate and 2 x 20lt chlorpirifos 500	-\$732.60	
EFT15241	10/02/2022	Telstra Corporation	Telephone Account to 21 Jan 2022; Satellite service to 21/2/22; Mobile service to 26/1/22; Internet to 27/1/22	-\$1,268.51	
EFT15242	10/02/2022	TERRAWAY CONTRACTING PTY LTD	Hire of road train side tipper and semi water cart	-\$6,479.00	
EFT15243	10/02/2022	DAMSTRA TECHNOLOGY PTY LTD	Safety Inductions for Contractors & Employees - January 2022	-\$675.40	
EFT15244	10/02/2022	George Vernon Whitecross	Block slashing due to non-compliance by owner (reimbursed)	-\$350.00	
EFT15245	24/02/2022	AUSTRALIA POST	Postage for the period of January 2022	-\$56.53	
EFT15246	24/02/2022	ALL DECOR	Supply & install blinds to 23 Field St	-\$1,390.00	
EFT15247	24/02/2022	ATOM SUPPLY	Hydration Stiks & Disposable KN95 Masks, Amber Flashing Beacons	-\$721.22	
EFT15248	24/02/2022	AIT SPECIALISTS PTY LTD	Fuel Tax Credit services for January 2022	-\$246.73	
EFT15249	24/02/2022	Bunnings Geraldton	Tube stock, potting mix, 2 x club hammers	-\$272.71	

Chq/EFT	Date	Name	Description	Amount	Totals
EFT15250	24/02/2022	BABA MARDIA ROAD SERVICES	Traffic Management on Mingenew-Mullewa Road 27 - 28 January 2022	-\$6,950.08	
EFT15251	24/02/2022	ELDERS LIMITED	1 x 50mm tap	-\$66.00	
EFT15252	24/02/2022	ELYSIAN CONSULTING PTY LTD	Housing for Key Workers Project	-\$5,940.00	
EFT15253	24/02/2022	Firemore Holdings Pty Ltd	Labour and EWP hire for Skate Park	-\$1,700.00	
EFT15254	24/02/2022	Flash Marketing	Travel expenses for Corporate Photos 2022	-\$434.00	
EFT15255	24/02/2022	GERALDTON TROPHY CENTRE	40 Year Service Award - Robert Stephen & Replacement plate Cr Newton	-\$164.12	
EFT15256	24/02/2022	Greenfield Technical Services	Infrastructure assets revaluation - road related assets; Level 1 bridge inspections x 6; 10 Year bike path plan	-\$18,055.13	
EFT15257	24/02/2022	HERSEY SAFETY PTY LTD	4 boxes paint, 2 bags rags, 12 x riggers gloves.	-\$648.89	
EFT15258	24/02/2022	HI CONSTRUCTIONS (Aust) PTY LTD	Repairs to Mingenew Railway Station - TC Seroja	-\$10,544.05	
EFT15259	24/02/2022	IT Vision	Purchase of Altus Payroll and Rates emailing function	-\$33,000.00	
EFT15260	24/02/2022	INFINITUM TECHNOLOGIES	Cisco and Meraki licenses for switches	-\$5,896.00	
EFT15261	24/02/2022	LATERAL ASPECT	500 Stargazing Brochures	-\$737.50	
EFT15262	24/02/2022	LGRCEU	Payroll deductions	-\$20.50	
EFT15263	24/02/2022	Officeworks	Batteries; 12L Water bottles; Desk risers; Diaries	-\$291.87	
EFT15264	24/02/2022	Purcher International	1 x Link for Case Tractor MI461	-\$753.61	
EFT15265	24/02/2022	PEMCO DIESEL PTY LTD	Repair aircon in Fuso Canter MI4855	-\$429.00	
EFT15266	24/02/2022	SEASIDE SIGNS	Interpretive panels for Drovers Rest - CAS	-\$2,442.00	
EFT15267	24/02/2022	Steelmark (Aust) Pty Ltd	4 BS Galvanised Bike Stand for Midlands Rd Garden	-\$433.74	
EFT15268	24/02/2022	TERRAWAY CONTRACTING PTY LTD	Hire of road train side tipper and semi water cart	-\$61,077.25	
EFT15269	24/02/2022	Think Water Geraldton	Orbit Tap Timers x 3	-\$213.70	
EFT15270	24/02/2022	WALGA	Council Training in Mingenew 7-9 February 2021 (reimbursed from other shires)	-\$12,629.00	
EFT15271	24/02/2022	WEATHERSAFE WA	Dome Shade for Daycare; Shade sail for Cecil Newton Park; Shade sails for Explorer Playground and Sensory Playground	-\$17,688.00	
EFT15272	24/02/2022	MINGENEW FABRICATORS	Replace brake booster on MI027 and repair light bracket on Hire Water cart	-\$481.25	
EFT15273	24/02/2022	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services Jan-Feb 2022	-\$748.00	
EFT15274	10/03/2022	Five Star Business & Communications	Printer usage February 2022	-\$177.34	
EFT15275	10/03/2022	AUSTRALIA POST	Postage for the period of February 2022	-\$165.24	
EFT15276	10/03/2022	ABCO PRODUCTS	Disinfectant wipes, disposable respirators	-\$534.16	
EFT15277	10/03/2022	BOC GASES	Depot Gas Supplies	-\$45.84	
EFT15278	10/03/2022	BREEZE CONNECT PTY LTD	Phone Service February 2022	-\$260.00	
EFT15279	10/03/2022	CLEANAWAY	Transfer Station Management, Oil removal; Domestic collection; Skin bin collection - Feb 2022	-\$10,236.45	
EFT15280	10/03/2022	CROWN CARAVANS & CAMPERS	Coromal Appeal AP601S 2015 Grey Caravan	-\$47,500.00	

Chq/EFT	Date	Name	Description	Amount	Totals
EFT15281	10/03/2022	SPENCER T CULLEN	Western Karajini 2010 Caravan	-\$40,500.00	
EFT15282	10/03/2022	DONGARA DRILLING & ELECTRICAL	Data cable IT issue investigation and repair	-\$126.50	
EFT15283	10/03/2022	Dongara IGA	Supplies for hamper	-\$67.60	
EFT15284	10/03/2022	Firemore Holdings Pty Ltd	Hire of EWP and operator to erect shade sails at Rec centre	-\$1,848.00	
EFT15285	10/03/2022	Greenfield Technical Services	Project scoping and planning for Aerodrome Upgrade	-\$1,552.10	
EFT15286	10/03/2022	GFG CONSULTING	Project Management & Procurement of Temporary Worker Accommodation	-\$5,497.17	
EFT15287	10/03/2022	GHD PTY LTD	Construction phase - Mingenew-Mullewa Road; Cyclone A and B expense claim - cost to engage contractor	-\$11,972.84	
EFT15288	10/03/2022	INFINITUM TECHNOLOGIES	Managed Service Agreement - 01.03.2022 - 31.03.2022	-\$4,830.32	
EFT15289	10/03/2022	INTERFIRE AGENCIES PTY LTD	Bush Fire Fighting Foam 20L	-\$1,372.91	
EFT15290	10/03/2022	PERTH KALEXPRESS AND QUALITY TRANSPORT	Freight for purchases from Able Sales and Interfire Agencies	-\$305.40	
EFT15291	10/03/2022	LAURA GRAY	Local Heritage Survey - Review of Municipal Heritage Inventory	-\$6,374.45	
EFT15292	10/03/2022	LATERAL ASPECT	Service Fee and Stock photography for Mingenew Hill Signage	-\$4,605.33	
EFT15293	10/03/2022	LENANE HOLDINGS	Dry hire of water tanker trailer Feb 1-12 2022	-\$2,648.31	
EFT15294	10/03/2022	LGRCEU	Payroll deductions	-\$20.50	
EFT15295	10/03/2022	MIDWEST TURF SUPPLIES	Supply and spread fertiliser to ovals and race track	-\$8,076.40	
EFT15296	10/03/2022	Moora Toyota	90,000km Service for 177MI	-\$432.30	
EFT15297	10/03/2022	MIDWEST AERO MEDICAL AIR AMBULANCE P/L	Visiting Doctor Fees February 2022	-\$3,000.00	
EFT15298	10/03/2022	MINGENEW IGA X-PRESS & LIQUOR	February 2022 - Seniors Activities, Council Meeting Refreshment, Works BBQ, Admin refreshments, councillor training and NCZ refreshments, cleaning supplies	-\$493.96	
EFT15299	10/03/2022	MINGENEW TYRE SERVICES PTY LTD	Puncture Repair to MI599	-\$33.00	
EFT15300	10/03/2022	OILTECH FUEL	Fuel usage 02/02/2022 - 01/03/2022	-\$5,177.24	
EFT15301	10/03/2022	PEMCO DIESEL PTY LTD	Repair air conditions on Isuzu Water Truck M1255; Light Attack Fire Unit 1ECT827; Cat Truck MIO27	-\$4,102.18	
EFT15302	10/03/2022	PARWOOD CONTRACTING	Deltapat starter pack - test and tag equipment (2nd hand)	-\$1,556.50	
EFT15303	10/03/2022	SM & JC Rowe	Supply only 5000m3 of gravel for Mingenew Mullewa Rd	-\$8,250.00	
EFT15304	10/03/2022	Staff	Reimbursement for accommodation for DOT training	-\$1,065.59	
EFT15305	10/03/2022	NUTRIEN AG SOLUTIONS LIMITED	Fittings for Fire Truck - Phil Socket, Camlock B Coupler, Camlock D Coupler and Camlock A Adaptor.	-\$458.57	
EFT15306	10/03/2022	SUN CITY PRINT	Fire Ready Banners 3000mm x 1000mm	-\$1,072.50	
EFT15307	10/03/2022	Linley Anne Starick	Refund of money spent on CAS funding	-\$503.82	
EFT15308	10/03/2022	Telstra Corporation	Telephone Account to 21 Feb 2022; Satellite Service to 21/3/22; Mobile service 26/2/22; Internet service to 27/2/22	-\$1,329.00	
EFT15309	10/03/2022	TOTAL UNIFORMS	Protective Clothing	-\$216.68	
EFT15310	10/03/2022	DAMSTRA TECHNOLOGY PTY LTD	Safety Inductions for Contractors & Employees - February 2022	-\$803.00	
EFT15311	10/03/2022	WALGA	Rapid Antigen Tests	-\$891.00	

Chq/EFT	Date	Name	Description	Amount	Totals
EFT15312	23/03/2022	Able Sales	1 x air compressor and 1 x diesel transfer pump	-\$3,140.00	
EFT15313	23/03/2022	JUSTIN BAGLEY	Deputy Presidents Allowance and Councillors sitting fee for quarter ending March 31 2022	-\$1,419.00	
EFT15314	23/03/2022	ABCO PRODUCTS	Consumables and cleaning items for public conveniences	-\$366.63	
EFT15315	23/03/2022	ACIL Allen Pty Ltd	40% of project fee for Mingenew Space Precinct Master Plan	-\$36,520.00	
EFT15316	23/03/2022	AIT SPECIALISTS PTY LTD	Fuel Tax Credits for 01.02.22 - 15.02.22	-\$67.87	
EFT15317	23/03/2022	Toll Transport Pty Ltd	Library Freight	-\$17.80	
EFT15318	23/03/2022	Gary John Cosgrove	Presidents Allowance and Councillors sitting fee for quarter ending March 31 2022	-\$3,467.00	
EFT15319	23/03/2022	CONTI HOMES	Replace repair damaged parquetry at Rec Centre; Repairs to external and internal walls at Yandanooka Hall - TC Seroja	-\$10,205.80	
EFT15320	23/03/2022	DONGARA DRILLING & ELECTRICAL	Replace Fluro's in Admin building	-\$263.62	
EFT15321	23/03/2022	Dongara Body Builders	Dept of Transport vehicle inspections - John Deere Tractor and John Deere Ride on Mower	-\$336.40	
EFT15322	23/03/2022	DONGARA FENCING	Cyclone fence repairs at 33 Victoria Rd and 34 William St; Pump at Rec Centre; Depot; 1/12 Victoria St	-\$5,671.66	
EFT15323	23/03/2022	Five Gums Family Medical Practice	Pre-employment medical	-\$160.50	
EFT15324	23/03/2022	CAROL FARR	Councillors sitting fee for quarter ending March 31 2022	-\$950.00	
EFT15325	23/03/2022	G H COUNTRY COURIER	Silver chain freight costs - February to March 2022	-\$348.27	
EFT15326	23/03/2022	GREAT SOUTHERN FUEL SUPPLIES	Fuel for Fire Truck MI384	-\$329.92	
EFT15327	23/03/2022	Jonathon Rowland Holmes	Councillors sitting fee for quarter ending March 31 2022	-\$950.00	
EFT15328	23/03/2022	IRWIN PLUMBING SERVICES	Purchase and installation of mist spray system at race track; Decommission septic at Tennis Club	-\$5,693.60	
EFT15329	23/03/2022	LGRCEU	Payroll deductions	-\$22.00	
EFT15330	23/03/2022	MIDWEST SAFETY & TRAINING PTY LTD	Elevated work platform training	-\$650.00	
EFT15331	23/03/2022	MINGENEW SPRING CARAVAN PARK	Accommodation for RFDS Dentist & Lateral Aspect	-\$1,123.00	
EFT15332	23/03/2022	MARKETFORCE	Death Notice - former Councillor and Freeman - Tom Ward	-\$70.00	
EFT15333	23/03/2022	MINGENEW BAKERY	Catering for Northern Country Zone of WALGA meeting 14.02.22; WALGA Elected Member Training 7-9/2/22; Council Meeting 16/2/22	-\$1,699.88	
EFT15334	23/03/2022	HELLENE MCTAGGART	Councillors sitting fee for quarter ending March 31 2022	-\$950.00	
EFT15335	23/03/2022	NODE 1 PTY LTD	Fixed wireless services for April 2022	-\$140.00	
EFT15336	23/03/2022	Ocean Air	Repair air conditioner - APU 5	-\$216.00	
EFT15337	23/03/2022	OILTECH FUEL	Fuel usage 02.03.22 to 15.03.22	-\$1,879.97	
EFT15338	23/03/2022	GAVIN FRANCIS PEARSE	Councillors sitting fee for quarter ending March 31 2022	-\$950.00	
EFT15339	23/03/2022	PEMCO DIESEL PTY LTD	MI255 service water truck and replace tyres	-\$6,328.94	
EFT15341	23/03/2022	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services 17/02, 23/02 and 03/03	-\$561.00	-\$640,977.55

Chq/EFT	Date	Name	Description	Amount	Totals
DD9839.1	01/02/2022	SYNERGY	Rec Centre Electricity Account for the period 8/12/21 to 12/1/22	-\$1,078.18	
DD9847.2	13/02/2022	HESTA SUPER FUND	Payroll deductions	-\$52.89	
DD9850.1	13/02/2022	Aware Super	Payroll deductions	-\$3,043.58	
DD9850.2	13/02/2022	loof Portfolio Service Superannuation Fund	Superannuation contributions	-\$485.28	
DD9850.3	13/02/2022	Sun Super	Superannuation contributions	-\$1,078.86	
DD9850.4	13/02/2022	Australian Super	Payroll deductions	-\$1,598.25	
DD9850.5	13/02/2022	AMP SUPER FUND	Superannuation contributions	-\$235.64	
DD9850.6	13/02/2022	Host Plus Superannuation Fund	Superannuation contributions	-\$243.16	
DD9852.1	21/02/2022	SYNERGY	Street Lights Electricity Account for the period 25/12/21 to 24/1/22; Rec Centre Electricity Account for the period 12/1/22 to 8/2/22	-\$2,915.33	
DD9852.2	21/02/2022	WATER CORPORATION	Various Water charges to 2/2/22 and Service charges to 28/2/22	-\$5,220.43	
DD9857.1	27/02/2022	Aware Super	Payroll deductions	-\$2,565.82	
DD9857.2	27/02/2022	Sun Super	Superannuation contributions	-\$1,078.86	
DD9857.3	27/02/2022	Australian Super	Payroll deductions	-\$2,087.30	
DD9857.4	27/02/2022	loof Portfolio Service Superannuation Fund	Payroll deductions	-\$461.19	
DD9857.5	27/02/2022	AMP SUPER FUND	Superannuation contributions	-\$231.44	
DD9859.1	21/02/2022	BP Australia Pty Ltd	Fuel usage January 2022	-\$556.74	
DD9867.1	01/03/2022	NAB BUSINESS VISA	Credit Card Transactions for February 2022: Card Fees & Charges, WA Newspapers - Monthly Subscription, Dept Transport - Licence & Registration of new vehicle, Vortex Plastics - Screen for reception, O'Brien Glass - replacement windscreen for 177MI, Zoom - Monthly subscription, Riverbend Trading - LG Pro Conference Dongara, Southerlies Tavern - LG Pro Conference Dongara, ExcelTrain - Test & Tag Training	-\$1,947.98	
DD9869.1	13/03/2022	Aware Super	Payroll deductions	-\$2,659.36	
DD9869.2	13/03/2022	Sun Super	Superannuation contributions	-\$1,078.86	
DD9869.3	13/03/2022	Australian Super	Payroll deductions	-\$2,198.02	
DD9869.4	13/03/2022	loof Portfolio Service Superannuation Fund	Payroll deductions	-\$485.28	
DD9887.1	13/03/2022	Australian Super	Superannuation contributions	-\$146.74	
DD9888.1	13/03/2022	Australian Super	Superannuation contributions	-\$51.61	
DD9880.1	13/02/2022	Aware Super	Superannuation contributions	-\$80.05	
DD9872.1	17/03/2022	Australian Taxation Office	BAS - February 2022	-\$13,879.00	
DD9874.1	17/03/2022	SYNERGY	Various Electricity Accounts for the period 3/12/21 to 8/3/22	-\$7,329.73	
DD9893.1	21/03/2022	BP Australia Pty Ltd	Fuel Usage February 2022	-\$316.33	

Chq/EFT	Date	Name	Description	Amount	Totals
DD9883.1	27/03/2022	Sun Super	Payroll deductions	-\$1,148.28	
DD9883.2	27/03/2022	Aware Super	Payroll deductions	-\$2,669.70	
DD9883.3	27/03/2022	Australian Super	Payroll deductions	-\$2,323.49	
DD9883.4	27/03/2022	loof Portfolio Service Superannuation Fund	Payroll deductions	-\$485.28	
DD9891.1	29/03/2022	Western Australian Treasury Corporation	Loan Repayments March 2022	-\$70,722.23	
DD9896.1	29/03/2022	NAB BUSINESS VISA	Credit Card Transactions for March 2022: Card Fees & Charges, WA Newspapers - Monthly Subscription, Licence and Registration, Licence and Transfer of Caravan 1TWF766 & TUZ729, Silver Sponge Car Wash - 177MI, Zoom - Monthly Subscription, Petals Network - Gift for Staff, Survey Monkey - Annual Subscription 10/3/2022 - 9/3/2023, Wintersun Hotel - Accommodation for T Cameron - Smoking Ceremony 25/3/22, Nth Midlands Motors - Hoses & fittings for pressure washer at Depot, Transfer plate to retain, Licence & Registration, Licence & Registration new 108MI, Mingenew Hotel - BFAC Meeting	-\$2,081.26	
					-\$132,536.15
DOT280122	01/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 28/01/2022	-\$6,232.70	
DOT310122	02/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 31/01/2022	-\$49,991.00	
DOT010222	03/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 01/02/2022	-\$2,198.70	
DOT020222	04/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 02/02/2022	-\$279.35	
DOT030222	07/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 03/02/2022	-\$1,637.85	
DOT040222	08/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 04/02/2022	-\$115.30	
DOT070222	09/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 07/02/2022	-\$329.80	
DOT090222	11/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 09/02/2022	-\$408.90	
DOT100222	14/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 10/02/2022	-\$572.85	
DOT110222	15/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 11/02/2022	-\$7,366.10	
DOT140222	16/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 14/02/2022	-\$200.00	
DOT150222	17/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 15/02/2022	-\$6,306.85	
DOT160222	18/02/2022	DEPARTMENT OF TRANSPORT	DOT Licencing Transaction 16/02/2022	-\$749.15	
DOT180222	22/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 18/02/2022	-\$1,973.10	
DOT210222	23/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 21/02/2022	-\$10,300.35	
DOT220222	24/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions: 22/02/2022	-\$529.75	
DOT230222	25/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 23/02/2022	-\$520.45	
DOT240222	28/02/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 24/02/2022	-\$1,624.55	
DOT250222	01/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 25/02/2022	-\$1,802.00	
DOT280222	02/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 28/02/2022	-\$1,446.05	
DOT010322	03/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 01/03/2022	-\$7,523.25	
DOT020322	04/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 02/03/2022	-\$385.50	
DOT030322	08/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 03/03/2022	-\$803.35	

Chq/EFT	Date	Name	Description	Amount	Totals
DOT040322	09/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 04/03/2022	-\$2,333.55	
DOT080322	10/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 08/03/2022	-\$1,541.70	
DOT090322	11/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 09/03/2022	-\$7,856.35	
DOT100322	14/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 10/03/2022	-\$806.80	
DOT110322	15/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 11/03/2022	-\$1,223.80	
DOT150322	17/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 15/03/2022	-\$1,405.30	
DOT160322	18/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 16/03/2022	-\$118.60	
DOT170322	21/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 17/03/2022	-\$73.95	
DOT180322	22/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 18/03/2022	-\$11,614.20	
DOT210322	23/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 23/03/2022	-\$615.80	
DOT220322	24/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 22/03/2022	-\$141.25	
DOT230322	25/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 23/03/2022	-\$385.15	
DOT230322	25/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 23/03/2022	\$20.00	
DOT240322	28/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 24/03/2022	-\$3,033.50	
DOT250322	29/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 25/03/2022	-\$529.10	
DOT280322	30/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transactions 28/03/2022	-\$585.10	
DOT290322	31/03/2022	DEPARTMENT OF TRANSPORT	DOT Licensing Transaction 29/03/2022	-\$1,781.25	-\$137,322.30
			Net Salaries	-\$194,476.37	-\$194,476.37
				-\$1,108,753.00	-\$1,108,753.00