

**FINANCE COMMITTEE MEETING**

**July 20, 2022 – 8:30 a.m.**

**AGENDA**

*This meeting of the Metropolitan Area Planning Agency Finance Committee will be conducted in compliance with the Nebraska Statutes of the Open Meetings Act. The Open Meetings Act is available for reference upon request.*

**A. FINANCE COMMITTEE INFORMATION – (INFORMATION)**

1. Monthly Financial Statements (May)
  - a. Bank Reconciliations (ANB & WCB) and Statements on Investments
  - b. Receipts and Expenditures
  - c. Schedules of Accounts Receivable & Accounts Payable
  - d. Statement of Financial Position
  - e. Statement of Revenues and Expenditures
2. MAPA Projects / Activities
  - a. New / Anticipated Transportation and Community Development Projects

**B. FOR FINANCE COMMITTEE APPROVAL – (ACTION)**

1. Contract Payments
  - a. Benesch - PMT #19 - \$5,910.70
  - b. Verdis - PKWF - PMT #5 - \$4,991.11
  - c. Verdis - IDOT - PMT #6 - \$2,481.89
2. Contract Payments Pending Staff Review
  - a. Black Hills Works - PMT #21 - \$8,875.27
  - b. Pictometry/EagleView - PMT #6 - \$359,509.47
  - c. RDG - PMT #1 - \$15,949.87

**C. RECOMMENDATIONS TO THE BOARD – (ACTION)**

1. New Contracts
  - a. HDR Engineering - UK2014-02 Task Order 2 - Model Validation and Traffic Counts - \$18,696.40
2. Final Contract Payments Pending Staff Review
  - a. City of Omaha Planning - \$11,798.75
  - b. Omaha Public Works - \$14,452.75

- c. [Sarpy County Planning GIS - 3,016.98](#)
- 3. Contract Amendment
  - a. [Pottawattamie County CDBG-DR Buyouts Amendment](#)
- 4. Travel
  - a. [National Rural Economic Developers Association \(NREDA\) Annual Conference - Albuquerque, NM - November 1 - 4, 2022 - \\$2,092.90](#)
- 5. FY 2022 Health Insurance Renewals
- D. DISCUSSION
  - 1. FY 2022 Audit Services
- E. ADJOURNMENT

Executive Session: We reserve the right to enter into an executive session in order to protect the public interest with respect to discussion regarding litigation and personnel.

*Meeting Quorum: The presence of two members of the Finance Committee shall constitute a quorum. (Operating By-Laws of the Omaha-Council Bluffs Metropolitan Area Planning Agency Finance Committee, Section IX)*

Metropolitan Area Planning Agency  
American National Bank Reconciliation  
May 2022

Balance per bank, May 31, 2022		\$	1,103,467.93
Less: Checks Outstanding	\$52,208.60		
			( <u>\$52,208.60</u> )
Cash in bank May 31, 2022		\$	<u>1,051,259.33</u>
General Ledger Balance, April 30, 2022		\$	1,366,088.61
Cash Receipts			381,397.02
Transfer from Paypal			211.30
Verify Account Bill.com			0.02
Less: Cash Disbursements	\$115,891.60		
ACH-Windstar	\$3,225.00		
ACH-Principal	\$1,750.63		
Square Fee			
Postalia	-		
Bank Charges	62.49		
NPAIT Transfer	400,000.00		
Payroll Expenses	157,344.58		
ACH Payroll	88,254.56		
ACH Payroll Taxes	36,650.34		
Nationwide Payroll Contribution	14,509.16		
Blue Cross Blue Shield of NE Health Ins.	16,372.98		
Flex- FSA	1,363.12		
ADP Payroll Processing	194.42		
ACH VISA card	18,163.32		
Computer Equipment	1,730.07		
Data Processing	232.85		
Employee Gifts	10.54		
Forums	652.58		
H2050 Site Visit Travel	10,186.35		
Membership - Reference Materials	314.35		
Miscellaneous Expenses	5.00		
Postage	48.99		
Professional Services	31.00		
Public Relations - Website Software/Fees	97.99		
Supplies	489.16		
Travel & Conferences	4,364.44		
			( <u>\$696,437.62</u> )
General Ledger Balances, May 31, 2022		\$	<u>1,051,259.33</u>
Less designated deposits			( <u>\$337,774.28</u> )
Available Cash Balance		\$	<u>713,485.05</u>

MAPA Foundation  
 American National Bank Reconciliation  
 May 2022

Per Bank		General Ledger	
Balance May 31, 2022	\$ 410,738.27	Balance April 30, 2022	\$ 348,112.94
		Cash Receipts	62,622.22
Less: Checks Outstanding	(\$232,798.83)	Interest	3.11
		Less: Cash Disbursements	(\$232,798.83)
Cash in bank May 31, 2022	\$ 177,939.44	General Ledger Balances, May 31, 2022	\$ 177,939.44

MAPA Foundation  
Washington County Bank Reconciliations  
May 2022

SAVINGS		CHECKING	
Cash in bank May 31, 2022	\$ 344,290.90	Balance per bank May 31, 2022	\$ 462,342.32
General Ledger Balances, April 30, 2022	\$ 344,232.46	General Ledger Balances, April 30, 2022	\$ -
WCB Savings Interest Earned	\$ 58.44	Wire Transfer Fees	\$ (20.00)
Transfer from Checking	\$ -	House Sales	\$ 462,362.32
Transfer to Checking	\$ -	Transfer to Savings	\$ -
General Ledger Balances, May 31, 2022	<u>\$ 344,290.90</u>	General Ledger Balances, May 31, 2022	<u>\$ 462,342.32</u>

STATEMENT ON INVESTMENTS  
Treasury Bills  
May 2022

American Wealth Partners

Money Market	\$	121.48	121.48	0.010%
CD 9/27/2022		65,242.45	65,000.00	2.300%
CD 9/28/2022		49,505.00	50,000.00	0.000%
CD 5/13/2024		149,673.00	150,000.00	2.700%
CD 5/12/2025		249,315.00	250,000.00	2.950%
CD 5/12/2025		249,665.00	250,000.00	3.000%
CD 5/11/2026		25,004.25	25,000.00	3.150%
Accrued Interest		1,393.39		
Total Account Value	\$	<u>789,919.57</u>		

Nebraska Public Agency Investment Trust

Trust	\$	731.01	\$731.01	0.528%
Securites 5/15/2023	\$	374,837.50	\$374,568.91	2.041%
Securites 5/15/2024	\$	375,202.02	\$373,747.50	2.620%
Subtotal Fixed Term Account	\$	<u>750,770.53</u>		
		<u>\$ 1,540,690.10</u>		

MAPA	General MAPA	Capitol MAPA	NIROC MAPA	TOTAL MAPA
Acct #	001	002	008	
Beginning Balance	795,439.98	76,004.15	41,059.59	912,503.72
Sponsor Fees	614.94			614.94
Interest	85.25	34.06	18.37	137.68
AN Bank Transfers				-
Transfer to Fixed Term Account	(630,815.55)			(630,815.55)
Ending Balance	165,324.62	<u>76,038.21</u>	<u>41,077.96</u>	<u>282,440.79</u>
Less Reserve for other projects	-			
Available to Agency	<u>165,324.62</u>			

MAPA Foundation	Foundation MAMA	NDO	TOTAL MAPA Foundation
Acct #	003	006	
Beginning Balance	34,335.74	77,450.98	111,786.72
Sponsor Fees			-
Interest	15.42	34.72	50.14
AN Bank Transfers			-
Transfers			-
Ending Balance	<u>34,351.16</u>	<u>77,485.70</u>	<u>111,836.86</u>

Metropolitan Area Planning Agency  
Cash Receipts Report  
May 2022

Date	Payer	Amount	Account	Amount
5/2/2022	EDA-Economic Development Administration	44,786.97	Contracts	147,200.00
5/2/2022	EDA-Economic Development Administration	17,500.00	Federal Revenue	121,749.29
5/6/2022	Heartland B-Cycle	1,500.00	Aerial Photo Revenue	83,101.39
5/13/2022	SPARK	750.00	State Revenue	696.24
5/13/2022	City of Council Bluffs	1,500.00	Miscellaneous	150.10
5/13/2022	Bike Walk Nebraska	750.00	Site Visit Registration	28,500.00
5/13/2022	RDG Planning & Design	1,500.00	<b>Total Receipts</b>	<b>\$ 381,397.02</b>
5/13/2022	Canopy South	750.00		
5/18/2022	EDA-Economic Development Administration	13,071.32		
5/20/2022	IDOT-Iowa Department of Transportation	6,889.00		
5/23/2022	City of Omaha	750.00		
5/23/2022	Omaha Public Power District	1,500.00		
5/23/2022	Sarpy County Economic Development Corporation	1,500.00		
5/23/2022	White Lotus Group	1,500.00		
5/23/2022	Omaha Airport Authority	7,500.00		
5/23/2022	City of Bellevue	1,500.00		
5/23/2022	Papio-Missouri River Natural Resources District	1,500.00		
5/23/2022	Peter Kiewit Foundation	1,500.00		
5/27/2022	City of Council Bluffs	1,500.00		
5/31/2022	IDOT-Iowa Department of Transportation	39,502.00		
5/31/2022	Pacific Junction, IA	147,200.00		
5/31/2022	Noddle Companies	1,500.00		
5/31/2022	City of Omaha	13,298.00		
5/31/2022	IOWA COG	696.24		
5/31/2022	NROC	150.10		
5/31/2022	Cass County	71,303.39		
	<b>Total Receipts</b>	<b>\$ 381,397.02</b>		

Metropolitan Area Planning Agency  
Cash Disbursements  
May 2022

Check #	Date	Payee	Amount	Check Disbursement Detail
18174	5/11/2022	AFLAC	505.54	
18175	5/11/2022	BenefitPlansInc.	673.75	Advertising 211.85
18176	5/11/2022	City of Omaha Cashier	8,454.34	Auto - Gas/Maintenance 109.38
18177	5/11/2022	City of Omaha Cashier	9,794.58	Copier Lease/Charges 317.14
18178	5/11/2022	The Daily Nonpareil	98.65	Data Processing 1,400.50
18179	5/11/2022	The Daily Record	113.20	Employee Benefits/Withholding \$2,138.36
18180	5/11/2022	Digital Express	83.50	Employee Elected Deduction 1,693.00
18181	5/11/2022	Douglas County GIS	18,648.76	Equipment Maintenance 84.00
18182	5/11/2022	Douglas County Treasurer	109.38	Events - Other 272.44
18183	5/11/2022	Fidelity Security Life Insurance Co. (eye med)	124.53	Office Rent 6,094.08
18184	5/11/2022	Francotyp-Postalia, Inc.	84.00	Printing 3,939.95
18185	5/11/2022	HDR Engineering Inc.	1,294.95	Professional Services 1,673.75
18186	5/11/2022	HiTouch Business Services LLC	110.22	Staff Certifications 530.00
18187	5/11/2022	Ideal Pure Water	49.37	Supplies 159.59
18188	5/11/2022	Karna Loewenstein	272.44	MAPA Activities 18,624.04
18189	5/11/2022	Kissel, Kohout, E&S Associates LLC	1,000.00	
18190	5/11/2022	Metro	7,494.58	
18191	5/11/2022	Metro	14,661.57	Contracts 37,345.95
18192	5/11/2022	Omaha Development Foundation	27,750.00	Pass Through Contracts - Planning 59,921.61
18193	5/11/2022	Omaha's Henry Doorly Zoo and Aquarium	1,693.00	Pass Through Contracts - STP
18194	5/11/2022	Pottawattamie County GIS	8,362.36	Contracts Subtotal 97,267.56
18195	5/11/2022	Principal Life Insurance Company	1,508.29	
18196	5/11/2022	Regal Printing Co.	3,856.45	Total Disbursements \$ 115,891.60
18197	5/11/2022	Ryan Ossell	530.00	
18199	5/11/2022	U.S. Bank Equipment Finance	317.14	
18200	5/11/2022	Verdis, LLC	4,339.00	
18201	5/11/2022	Verdis, LLC	3,962.00	
		Total Disbursements	<u>\$ 115,891.60</u>	



MAPA Foundation  
Cash Disbursements  
May 2022

<u>Check #</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>	<u>Amount</u>
3360	5/11/2022	Con-Cret LLC	\$232,798.83	Note Receivable - Con-Cret, LLC	\$232,798.83
		Total Disbursements	<u>\$232,798.83</u>	Total Disbursements	<u>\$232,798.83</u>

Metropolitan Area Planning Agency  
Payroll Detail  
May 2022

<u>Pay Types/Benefits</u>	<u>Amount</u>
Gift Card	-
OT Hourly	-
Regular (Salary & Hourly)	126,307.40
Gross Pay	<u>126,307.40</u>
Dental EE+CH	34.07
Dental EE+SP	53.32
Dental EE	649.16
Dental EE+FA	167.32
ER Health Ins.	16,234.39
Life & Dis	589.84
Gross Benefits	<u>17,728.10</u>
<u>Employer Expenses</u>	<u>Amount</u>
ER Pension	5,728.00
Medicare	1,772.73
Soc Security	7,579.88
SUTA	44.13
Additional Employer Expenses	<u>15,124.74</u>
GRAND TOTAL EXPENSE	<u><u>159,160.24</u></u>

<u>Deductions/Employee Taxes</u>	<u>Amount</u>
457-%	2,917.72
457-Roth \$	100.00
457-Roth%	619.38
AFLAC	459.40
AT AFLAC	46.16
Dental Ins	127.65
Flex Plan 21	986.68
Gift Card	
Health Ins	2,319.99
Pension Plan	4,165.78
Pension Loan	978.28
United Way	
Vision	157.81
Zoo	469.72
Federal	10,414.70
Medicare	1,772.73
Soc Security	7,579.84
State - IA	25.84
State - NE	4,911.16
Deductions/Employee Taxes	<u>38,052.84</u>
GRAND TOTAL NET PAY	<u><u>88,254.56</u></u>

Metropolitan Area Planning Agency  
Preliminary Aged Accounts Receivable Report  
May 2022

Client Name	0-30	31-60	61-90	90+	Balance
Angels Share, Inc.	\$0.00	\$28,000.00	\$0.00	\$0.00	\$28,000.00
City of Carter Lake	\$0.00	\$3,435.06	\$0.00	\$0.00	\$3,435.06
City of Lincoln	\$168,893.50	\$0.00	\$0.00	\$0.00	\$168,893.50
City of Omaha	\$42,189.50	\$0.00	\$0.00	\$0.00	\$42,189.50
City of Plattsmouth	\$0.00	\$0.00	\$1,050.60	\$0.00	\$1,050.60
City of Weeping Water, NE	\$0.00	\$662.00	\$0.00	\$0.00	\$662.00
Con-Cret, LLC	(\$20.00)	\$0.00	\$0.00	\$0.00	(\$20.00)
Douglas County 911	\$2,541.00	\$0.00	\$0.00	\$0.00	\$2,541.00
Douglas County Assessor / Deeds	\$25,409.00	\$0.00	\$0.00	\$0.00	\$25,409.00
Douglas County Engineers	\$8,894.00	\$0.00	\$0.00	\$0.00	\$8,894.00
Douglas County Environmental Services	\$3,176.00	\$0.00	\$0.00	\$0.00	\$3,176.00
Douglas County Health Department	\$6,353.00	\$0.00	\$0.00	\$0.00	\$6,353.00
Douglas County Sheriff	\$2,541.00	\$0.00	\$0.00	\$0.00	\$2,541.00
EDA-Economic Development Administration	\$0.00	\$0.00	\$130,481.75	\$0.00	\$130,481.75
FTA-Federal Transit Administration	\$4,859.00	\$0.00	\$84,955.63	\$0.00	\$89,814.63
Greater Omaha Chamber of Commerce	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Invest Nebraska	\$0.00	\$12,581.39	\$0.00	\$0.00	\$12,581.39
IOWA WEST FOUNDATION	\$5,209.97	\$0.00	\$0.00	\$0.00	\$5,209.97
Lamp, Rynearson & Associates, Inc.	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
M & P Missouri River Levee District, Mills County, Iowa	\$0.00	\$42.00	\$0.00	\$0.00	\$42.00
Metro Transit	\$0.00	\$2,312.00	\$0.00	\$0.00	\$2,312.00
Metropolitan Utilities District	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Mills County	\$0.00	\$0.00	\$0.00	\$0.14	\$0.14
NDED-Nebraska Department of Economic Development	\$0.00	\$2,243.37	\$0.00	\$772.52	\$3,015.89
NDOT-Nebraska Department of Transportation	\$0.00	\$0.00	\$293,146.14	\$0.00	\$293,146.14
Nebraska Ethanol Board	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Omaha by Design	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Pacific Junction, IA	\$0.00	\$0.00	\$0.00	\$211,300.00	\$211,300.00
Papio-Missouri River Natural Resources District	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
Pottawattamie County, Iowa	\$63,477.37	\$0.00	\$0.00	\$0.00	\$63,477.37
University of Nebraska Medical Center	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Urban League of Nebraska	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
<b>Total Accounts Receivable</b>	<b>\$370,523.34</b>	<b>\$56,775.82</b>	<b>\$509,634.12</b>	<b>\$212,072.66</b>	<b>\$1,149,005.94</b>

Metropolitan Area Planning Agency  
Preliminary Aged Accounts Payable Report  
May 2022

Vendor Name	0-30	31-60	61-90	90+	Credits	Balance
AFLAC	\$505.54	\$0.00	\$0.00	\$0.00	\$0.00	\$505.54
Black Hills Works Inc	\$0.00	\$0.00	\$0.00	\$7,819.12	\$0.00	\$7,819.12
Christina Brownell	\$31.70	\$0.00	\$0.00	\$0.00	\$0.00	\$31.70
City of Council Bluffs	\$36,806.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,806.00
The Daily Nonpareil	\$58.24	\$0.00	\$0.00	\$0.00	\$0.00	\$58.24
The Daily Record	\$101.60	\$0.00	\$0.00	\$0.00	\$0.00	\$101.60
Firespring	\$101.79	\$0.00	\$0.00	\$0.00	\$0.00	\$101.79
Florence Home for the Aged	\$4,858.82	\$0.00	\$0.00	\$0.00	\$0.00	\$4,858.82
Francotyp-Postalia, Inc.	\$24.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24.00
Grant Anderson	\$16.08	\$0.00	\$0.00	\$0.00	\$0.00	\$16.08
Hamilton Associates, P.C.	\$0.00	\$3,245.00	\$0.00	\$0.00	\$0.00	\$3,245.00
HDR Engineering Inc.	\$1,856.74	\$0.00	\$0.00	\$0.00	\$0.00	\$1,856.74
Ideal Pure Water	\$49.37	\$0.00	\$0.00	\$0.00	\$0.00	\$49.37
Karna Loewenstein	\$224.70	\$0.00	\$0.00	\$0.00	\$0.00	\$224.70
Keith Kennedy	\$236.34	\$0.00	\$0.00	\$0.00	\$0.00	\$236.34
Laura Heilman	\$57.25	\$0.00	\$0.00	\$0.00	\$0.00	\$57.25
Mills County Economic Development Foundation	\$0.00	\$0.00	\$5,550.00	\$5,550.00	\$0.00	\$11,100.00
Nebraska Enterprise Fund	\$0.00	\$0.00	\$128,073.20	\$0.00	\$0.00	\$128,073.20
Omaha Development Foundation	\$0.00	\$0.00	\$27,750.00	\$0.00	\$0.00	\$27,750.00
Omaha Douglas Public Bldg.Comm	\$7.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7.00
Papillion Times	\$0.00	\$187.20	\$0.00	\$0.00	\$0.00	\$187.20
Principal Life Insurance Company	\$1,832.74	\$0.00	\$0.00	\$0.00	\$0.00	\$1,832.74
Sarpy Co. Planning & GIS	\$20,818.98	\$0.00	\$0.00	\$0.00	\$0.00	\$20,818.98
Shawwna Silvius	\$17.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17.00
U.S. Bank Equipment Finance	\$314.85	\$0.00	\$0.00	\$0.00	\$0.00	\$314.85
Verdis, LLC	\$5,630.75	\$3,286.38	\$0.00	\$0.00	\$0.00	\$8,917.13
White Rhino Productions LLC	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
<b>Total Accounts Payable</b>	<b>\$74,049.49</b>	<b>\$6,718.58</b>	<b>\$161,373.20</b>	<b>\$13,369.12</b>	<b>\$0.00</b>	<b>\$255,510.39</b>

Metropolitan Area Planning Agency  
Preliminary Statement of Financial Position  
May 2022

Assets		Liabilities	
10-1000	Petty Cash	\$130.90	
10-1005	Paypal Account	\$411.64	
10-1010	Cash - American National Bank	\$1,051,259.33	10-2000
10-1030	Treasury Bills	\$789,919.57	Accounts Payable
10-1040	NPAIT Investments General	\$165,324.62	\$255,510.39
10-1043	NPAIT Investments Special Projects	\$41,077.96	10-2015
10-1045	NPAIT Investments Capitol Reserve	\$76,038.21	Credit Card Payable
10-1057	NPAIT Fixed Term Investments	\$750,770.53	\$20,494.13
10-1100	Accounts Receivable	\$1,149,005.94	10-2105
10-1110	Due To/Due From Funds	\$6,587.65	Nebraska Withholding
10-1145	Employee Elected Deduction	\$1,223.28	(\$2,462.27)
10-1300	Prepaid Expenses	\$22,817.88	10-2110
10-1310	Prepaid Insurance	\$1,999.25	Other State Withholding
11-1110	Due To/Due From Funds	\$6,823.30	(\$51.55)
12-1110	Due To/Due From Funds	\$30,185.57	10-2115
13-1200	Furniture, Fixtures & Equipment	\$162,493.85	AFLAC W/H Payable
13-1205	Vehicles	\$67,960.00	\$64.37
13-1220	Less: Accumulated Depreciation	\$164,396.64	10-2125
20-1020	Cash - ANB Foundation	\$177,939.44	Dental Insurance W/H Payable
20-1025	Cash - Washington County Bank - MAPA Foundation	\$462,342.32	(\$610.50)
20-1027	Cash-Washington County- Savings - MAPA Foundaiton	\$344,290.90	10-2126
20-1060	NPAIT Investments Foundation	\$34,351.16	Life & Disability Insurance Payable
20-1065	NPAIT Investments FD NDO	\$77,485.70	(\$488.67)
20-1110	Due To/Due From Funds	(\$43,596.52)	10-2130
20-1435	Note Receivable - Con-Cret, LLC	\$903,232.14	Flex W/H Payable
20-1501	Note Receivable NDED Housing	\$68,399.99	\$4,813.66
20-1502	Note Receivable NIFA Housing	\$49,399.99	10-2132
20-1503	Note Receivable MAPA Housing	\$19,000.02	Vision Insurance Payable
20-1504	Note Receivable Blair Housing	\$49,399.99	\$4.55
20-1505	Note Receivable Local Housing	\$3,800.01	10-2135
20-1510	Note Receivable - Angels Share, Inc.	\$392,000.00	Health Insurance Payable
	Total Assets	\$6,697,677.98	10-2160
			SUTA Tax
			\$36.17
			10-2210
			Accrued Compensated Absences
			\$94,854.77
			10-2220
			Accrued Audit Fees
			\$21,000.00
			20-2550
			Long Term Payable-City of Blair
			\$250,000.00
			Total Liabilities
			\$645,948.09
			Fund Balance
			10-3000
			Fund Balance Undesignated
			\$3,134,623.01
			10-3010
			Fund Balance Assigned
			\$137,189.41
			10-3020
			Fund Balance Committed
			\$355,000.00
			10-3100
			Fund Balance Restricted
			\$33,806.25
			11-3000
			Fund Balance Undesignated
			\$791.03
			11-3020
			Fund Balance Committed
			\$6,032.27
			12-3100
			Fund Balance Restricted
			\$30,185.57
			13-3005
			Invested in Capital Assets
			\$66,057.21
			20-3000
			Fund Balance Undesignated
			\$1,039,208.20
			20-3100
			Fund Balance Restricted
			\$1,248,836.94
			Total Fund Balance
			\$6,051,729.89
			Total Liabilities and Fund Balance
			\$6,697,677.98

Metropolitan Area Planning Agency  
Preliminary Statement of Revenues & Expenditures  
May 2022

	5.1.2022 - 5.31.2022		1.1.2021 - 5.31.2022		Budget YTD	% to YTD Budget	Prior Year to Date	Increase/ (Decrease) YTD to PYTD	FY 2022 Amended Budget
	Actual	Budget	Actual YTD	Budget YTD					
Revenues									
Federal and State Revenue									
10-4100	Federal Revenue	\$4,858.99	\$0.00	\$2,056,643.50	\$2,499,395.25	82.29%	\$1,908,993.14	7.73%	\$3,069,645.00
10-4200	State Revenue	\$0.00	\$0.00	\$192,495.83	\$275,000.00	70.00%	\$167,714.03	14.78%	\$295,635.00
	Total Federal and State Revenue	\$4,858.99	\$0.00	\$2,249,139.33	\$2,774,395.25	81.07%	\$2,076,707.17	8.30%	\$3,365,280.00
Local Government Revenue									
10-4300	Local Revenue	\$0.00	\$0.00	\$419,726.00	\$412,115.00	101.85%	\$419,028.51	0.17%	\$413,226.00
10-4305	TIP Fee	\$0.00	\$0.00	\$32,899.30	\$180,000.00	18.28%	\$313,015.60	(89.49%)	\$32,899.00
	Total Local Government Revenue	\$0.00	\$0.00	\$452,625.30	\$592,115.00	76.44%	\$732,044.11	(38.17%)	\$446,125.00
Charges for Services									
10-4400	Contracts	\$5,209.97	\$0.00	\$330,932.82	\$364,802.25	90.72%	\$254,626.10	29.97%	\$376,464.00
10-4405	Aerial Photo Revenue	\$449,075.76	\$0.00	\$494,377.76	\$244,175.25	202.47%	\$400,307.37	23.50%	\$346,819.00
	Total Charges for Services	\$454,285.73	\$0.00	\$825,310.58	\$608,977.50	135.52%	\$654,933.47	26.01%	\$723,283.00
Forums Revenue									
10-4501	Council of Officials Quarterly Meeting	\$180.00	\$104.18	\$608.00	\$1,145.82	53.06%	\$216.00	181.48%	\$4,000.00
10-4502	Council of Officials Annual Meeting	\$0.00	\$333.36	\$1,060.00	\$3,666.64	28.91%	\$640.00	65.63%	\$1,250.00
10-4505	Heartland 2050 Summit	\$150.00	\$416.70	\$150.00	\$4,583.30	3.27%	\$0.00	0.00%	\$5,000.00
10-4506	Heartland 2050 Speaker Series	\$0.00	\$208.35	\$5,000.00	\$2,291.65	218.18%	\$0.00	0.00%	\$2,500.00
	Total Forums Revenue	\$330.00	\$1,062.59	\$6,818.00	\$11,687.41	58.34%	\$856.00	696.50%	\$12,750.00
In-kind Revenue									
10-4510	In-Kind Revenue	\$41,570.32	\$0.00	\$387,285.66	\$175,041.00	221.25%	\$213,988.92	80.98%	\$307,088.00
	Total In-kind Revenue	\$41,570.32	\$0.00	\$387,285.66	\$175,041.00	221.25%	\$213,988.92	80.98%	\$307,088.00
Investment Income									
10-4520	Investment Earnings	\$1,762.67	\$1,250.10	\$2,217.25	\$13,749.90	16.13%	\$3,388.40	-34.56%	\$2,000.00
	Total Investment Income	\$1,762.67	\$1,250.10	\$2,217.25	\$13,749.90	16.13%	\$3,388.40	-34.56%	\$2,000.00
Miscellaneous Revenue									
10-4310	Match Contributions	\$2,000.00	\$0.00	\$59,377.08	\$222,729.75	26.66%	\$52,577.00	12.93%	\$290,904.00
10-4507	Site Visit Registration	\$0.00	\$2,500.20	\$32,250.00	\$27,499.80	117.27%	\$0.00	0.00%	\$30,000.00
10-4530	Misc. Cash Sales	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$230.00	-100.00%	\$0.00
10-4540	Miscellaneous	\$765.06	\$0.00	\$5,529.82	\$18,750.00	29.49%	\$176,694.48	-96.87%	\$25,000.00
	Total Miscellaneous Revenue	\$2,765.06	\$2,500.20	\$97,156.90	\$268,979.55	36.12%	\$229,501.48	-57.67%	\$345,904.00
	<b>Total Revenues</b>	<b>\$505,572.77</b>	<b>\$4,812.89</b>	<b>\$4,020,553.02</b>	<b>\$4,444,945.61</b>	<b>90.45%</b>	<b>\$3,911,419.55</b>	<b>2.79%</b>	<b>\$5,202,430.00</b>

Metropolitan Area Planning Agency  
Preliminary Statement of Revenues & Expenditures  
May 2022

		5.1.2022 - 5.31.2022		1.1.2021 - 5.31.2022		Budget	% to YTD	Prior Year	Increase/ (Decrease)	FY 2022
		Actual	Budget	Actual	Budget	YTD	Budget	to Date	(Decrease)	Amended Budget
				YTD					YTD to PYTD	
Expenses										
MAPA Activities										
MAPA Personnel Expenses										
	Salaries	\$126,307.60	\$140,024.62	\$1,398,956.03	\$1,540,136.38		90.83%	\$1,367,166.86	2.33%	\$1,620,000.00
	Payroll Taxes	\$9,396.74	\$10,311.99	\$104,923.83	\$113,422.01		92.51%	\$98,143.44	6.91%	\$111,700.00
	Employee Benefits	\$23,456.10	\$43,870.93	\$268,171.97	\$482,538.07		55.58%	\$249,023.08	7.69%	\$295,000.00
	<b>Total MAPA Personnel Expenses</b>	<b>\$159,160.44</b>	<b>\$194,207.54</b>	<b>\$1,772,051.83</b>	<b>\$2,136,096.46</b>		<b>82.96%</b>	<b>\$1,714,333.38</b>	<b>3.37%</b>	<b>\$2,026,700.00</b>
MAPA Non-personnel										
10-5200	Advertising	\$856.64	\$416.70	\$6,240.73	\$4,583.30		136.16%	\$5,419.65	15.15%	\$8,000.00
10-5210	Membership - Reference Materials	\$1,361.47	\$2,333.52	\$23,902.43	\$25,666.48		93.13%	\$20,054.21	19.19%	\$28,000.00
	Data Processing	\$3,832.31	\$5,458.77	\$44,342.69	\$60,041.23		73.85%	\$42,927.45	3.30%	\$51,500.00
	Forums Expense	\$112.29	\$0.00	\$5,977.84	\$50,675.00		11.80%	\$2,302.82	159.59%	\$61,300.00
10-5610	Events - Other	\$5,652.41	\$0.00	\$9,278.47	\$0.00		0.00%	\$0.00	0.00%	\$5,500.00
10-5650	Miscellaneous Expenses	\$224.70	\$333.36	\$3,330.05	\$3,666.64		90.82%	\$33,020.83	(89.92%)	\$7,000.00
10-5660	Employee Gifts	\$159.07	\$0.00	\$839.69	\$0.00		0.00%	\$0.00	0.00%	\$0.00
10-5730	Bank Charges	\$62.49	\$75.01	\$821.92	\$824.99		99.63%	\$594.38	38.28%	\$1,000.00
10-5800	Office Rent	\$6,094.08	\$6,167.16	\$67,034.88	\$67,832.84		98.82%	\$66,371.14	1.00%	\$73,129.00
	Office Expense	\$6,386.96	\$5,562.11	\$42,944.31	\$61,177.89		70.20%	\$45,088.94	-4.76%	\$46,500.00
	Professional Fees	\$1,370.42	\$2,750.22	\$35,237.59	\$30,249.78		116.49%	\$46,818.48	-24.74%	\$22,000.00
	Travel and Conferences	\$15,647.34	\$8,271.50	\$80,596.73	\$90,978.50		88.59%	\$14,338.61	462.10%	\$57,500.00
	Transfers	\$0.00	\$29,169.00	\$7,389.38	\$320,831.00		2.30%	\$0.00	0.00%	\$365,000.00
10-5950	Capital Outlays	\$0.00	\$4,167.00	\$28,975.00	\$45,833.00		63.22%	\$0.00	0.00%	\$0.00
	<b>Total MAPA Non-personnel</b>	<b>\$41,760.18</b>	<b>\$64,704.35</b>	<b>\$356,911.71</b>	<b>\$762,360.65</b>		<b>46.82%</b>	<b>\$276,936.51</b>	<b>28.88%</b>	<b>\$726,429.00</b>
	<b>Total MAPA Activities</b>	<b>\$200,920.62</b>	<b>\$258,911.89</b>	<b>\$2,128,963.54</b>	<b>\$2,898,457.11</b>		<b>73.45%</b>	<b>\$1,991,269.89</b>	<b>6.91%</b>	<b>\$2,753,129.00</b>
Contracts and Pass-through										
10-5400	Contracts	\$44,676.80	\$124,278.94	\$667,699.02	\$1,366,949.06		48.85%	\$755,942.51	-11.67%	\$979,045.00
10-5410	Aerial Photo Expense	\$0.00	\$0.00	\$0.00	\$244,134.75		0.00%	\$537,940.13	-100.00%	\$490,445.00
10-5420	Pass Through Contracts - Planning	\$0.00	\$25,202.02	\$264,491.90	\$277,197.98		95.42%	\$237,763.95	11.24%	\$302,400.00
10-5430	Pass Through Contracts - STP	\$4,858.82	\$8,442.34	\$169,511.99	\$92,857.66		182.55%	\$187,133.24	(9.42%)	\$200,000.00
10-5440	In-Kind Expense	\$41,570.32	\$19,450.56	\$387,285.66	\$213,937.44		181.03%	\$213,988.92	80.98%	\$307,088.00
	<b>Subtotal Contracts and Pass-Through</b>	<b>\$91,105.94</b>	<b>\$177,373.86</b>	<b>\$1,488,988.57</b>	<b>\$2,195,076.89</b>		<b>67.83%</b>	<b>\$1,932,768.75</b>	<b>-22.96%</b>	<b>\$2,278,978.00</b>
	<b>Total Expenses</b>	<b>\$292,026.56</b>	<b>\$436,285.75</b>	<b>\$3,617,952.11</b>	<b>\$5,093,534.00</b>		<b>71.03%</b>	<b>\$3,924,038.64</b>	<b>-7.80%</b>	<b>\$5,032,107.00</b>
	<b>NET SURPLUS/(DEFICIT)</b>	<b>\$213,546.21</b>	<b>(\$431,472.86)</b>	<b>\$402,600.91</b>	<b>(\$648,588.39)</b>		<b>-62.07%</b>	<b>(\$12,619.09)</b>	<b>-3290.41%</b>	<b>\$170,323.00</b>

MAPA Foundation  
Preliminary Statement of Revenues & Expenditures  
May 2022

		<u>Revolving Loan</u>		<u>Housing Activities</u>		<u>Metropolit</u> <u>an Area</u>	<u>MAPA</u> <u>Foundation</u>		<u>Total YTD</u>	
		<u>May 1 - 31</u>	<u>July 1-May 31</u>	<u>May 1 - 31</u>	<u>July 1-May 31</u>	<u>May 1 - 31</u>	<u>July 1-May 31</u>	<u>May 1 - 31</u>	<u>July 1-May 31</u>	
Revenues										
20-4200	State Revenue	\$0.00	\$0.00	\$0.00	\$223,924.00	\$0.00	\$0.00	\$0.00	\$0.00	\$223,924.00
20-4300	Local Revenue	\$58,544.46	\$965,814.36	\$0.00	\$5,749.20	\$0.00	\$0.00	\$0.00	\$0.00	\$971,563.56
20-4520	Investment Earnings	\$127.36	\$436.56	\$828.12	\$3,383.97	\$15.42	\$24.05	\$3.11	\$18.19	\$3,862.77
20-4540	Miscellaneous	\$20.00	\$14,172.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,172.25
20-4710	RLF Service Fee	\$150.00	\$850.00	\$1,350.00	\$7,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,500.00
<b>Total Revenues</b>		<b>\$58,841.82</b>	<b>\$981,273.17</b>	<b>\$2,178.12</b>	<b>\$240,707.17</b>	<b>\$15.42</b>	<b>\$24.05</b>	<b>\$3.11</b>	<b>\$18.19</b>	<b>\$1,222,022.58</b>
Expenses										
20-5200	Advertising-MAPA Foundation	\$0.00	\$0.00	\$0.00	\$88.65	\$0.00	\$0.00	\$0.00	\$0.00	\$88.65
20-5700	Postage-MAPA Foundation	\$0.00	\$0.00	\$0.00	\$3.66	\$0.00	\$0.00	\$0.00	\$0.00	\$3.66
20-5730	Bank Charges	\$2.00	\$5.00	\$18.00	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
20-6075	Miscellaneous Foundation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,225.00	\$0.00	\$0.20	\$7,225.20
20-6085	Supplies - Foundation	\$0.00	\$14.76	\$0.00	\$128.29	\$0.00	\$0.00	\$0.00	\$0.00	\$143.05
20-6086	Admin Fee	\$0.00	\$0.00	\$0.00	\$2,248.51	\$0.00	\$0.00	\$0.00	\$0.00	\$2,248.51
20-6087	Revolving Loan Admin. Fee - Foundation	\$0.00	\$400.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00
<b>Total Expenses</b>		<b>\$2.00</b>	<b>\$419.76</b>	<b>\$18.00</b>	<b>\$6,114.11</b>	<b>\$0.00</b>	<b>\$7,225.00</b>	<b>\$0.00</b>	<b>\$0.20</b>	<b>\$13,759.07</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>\$58,839.82</b>	<b>\$980,853.41</b>	<b>\$2,160.12</b>	<b>\$234,593.06</b>	<b>\$15.42</b>	<b>(\$7,200.95)</b>	<b>\$3.11</b>	<b>\$17.99</b>	<b>\$1,208,263.51</b>



TRANSPORTATION						
Project	Description	Funding Source(s)	RFP Release Date	Contract Approval	Total Project Cost (Estimate)	MAPA Lead
Fort Crook Road Corridor Study	Corridor study of Fort Crook Road in Bellevue to identify potential for changes to the roadway roadway configuration to support redevelopment and transportation options.	MAPA-STBG	November 1, 2022			
City of Omaha Beltline to Field Club Trail Connection Study	Planning Study to evaluate potential alignments for bike/ped facilities from the Beltline Trail to Field Club Trail	MAPA-STBG	November 1, 2022			
La Vista Bicycle and Pedestrian Mobility Plan	Planning Study to produce a comprehensive bicycle and pedestrian plan for the City of La Vista	MAPA-STBG	November 1, 2022			
Western Sarpy Transportation Enhancement Plan	Plan to identify the arterial and major collector roadway network extensions and enhancements to support and complement the existing transportation system.	MAPA-STBG	November 1, 2022			
On-Call Travel Demand Modeling	On-call support for MAPA's Travel Demand Model. This tool is utilized for forecast traffic volumes and patterns in addition to assisting with project prioritization and transit project evaluation. Support on model development, calibration and data needs.	MAPA-PL		July 2022	\$18,696	Josh Corrigan
Little Steps Big Impact: Marketing & Outreach Services	Marketing, public relations, and advertising support for our regional ozone awareness campaign.	CMAQ	November 1, 2022			Sue Cutsforth
Travel Demand Managemet	Travel Demand Management for Omaha CMAQ	CMAQ	November 1, 2022			
COMMUNITY DEVELOPMENT						
Project	Description	Funding Source(s)	Contract Approval	Total Project Cost (Estimate)	MAPA Lead	Total Project - All Sources
	Regional Transportation Planning Funds (Federal)	MAPA PL				
	Regional Surface Transportation Block Grant (Federal)	MAPA STBG				
	Congestion Management & Air Quality Funding (Federal)	CMAQ				
	Economic Development Administration (Federal)	EDA				
	Nebraska Environmental Trust (State)	NET				
	Hazard Mitigation Grant Program	HMGF				
	Iowa Flood Mitigation Fund	FMF				
	Community Development Block Grant	CDBG				



Michael Helgerson  
Omaha-Council Bluffs Metropolitan Area Planning  
Agency  
2222 Cuming Street  
Omaha, NE 68102-4328

July 8, 2022  
Project No: 00120651.00  
Invoice No: 216404

Project No. PLM-1(57)  
Control No. 01001M  
Sarpy County I-80 Interchange Planning Study  
Agreement No., UK2005

**Professional Services from February 1, 2022 to April 3, 2022**

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Task	00000	Subconsultants			
<b>Consultants</b>					
	HG Consult, LLC				
	2/28/2022	HG Consult, Inc.	Prof Services - 02/01/22 - 02/28/22	1,501.24	
	4/3/2022	HG Consult, Inc.	Prof Services - 03/01/22 - 04/03/22	1,501.24	
		<b>Total Consultants</b>		<b>3,002.48</b>	<b>3,002.48</b>
			<b>Total this Task</b>		<b>\$3,002.48</b>

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Task	00001	Project Management			
<b>Professional Personnel</b>					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
	Project Manager II				
		Mielke, Craig	3.00	60.00	180.00
		Totals	3.00		180.00
		<b>Total Labor</b>			<b>180.00</b>
<b>Additional Fees</b>					
		Overhead	163.84 % of 180.00		294.91
		Fixed Fee	12.60 % of 474.91		59.84
		FCCM	0.19 % of 180.00		.34
		<b>Total Additional Fees</b>		<b>355.09</b>	<b>355.09</b>
			<b>Total this Task</b>		<b>\$535.09</b>

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Task	00003	Outreach and Pulbic Involvement			
<b>Professional Personnel</b>					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
	Project Manager II				
		Mielke, Craig	1.00	60.00	60.00
		Totals	1.00		60.00
		<b>Total Labor</b>			<b>60.00</b>

**Additional Fees**

Overhead	163.84 % of 60.00	98.30	
Fixed Fee	12.60 % of 158.30	19.95	
FCCM	0.19 % of 60.00	.11	
<b>Total Additional Fees</b>		<b>118.36</b>	<b>118.36</b>

**Total this Task \$178.36**

Task 00009 Alternatives Development

**Professional Personnel**

	Hours	Rate	Amount
Sr Project Manager			
Jussel, James	10.50	64.60	678.30
Totals	10.50		678.30
<b>Total Labor</b>			<b>678.30</b>

**Additional Fees**

Overhead	163.84 % of 678.30	1,111.33	
Fixed Fee	12.60 % of 1,789.63	225.49	
FCCM	0.19 % of 678.30	1.29	
<b>Total Additional Fees</b>		<b>1,338.11</b>	<b>1,338.11</b>

**Total this Task \$2,016.41**

Task 00011 PEL Study

**Professional Personnel**

	Hours	Rate	Amount
Project Manager II			
Mielke, Craig	1.00	60.00	60.00
Totals	1.00		60.00
<b>Total Labor</b>			<b>60.00</b>

**Additional Fees**

Overhead	163.84 % of 60.00	98.30	
Fixed Fee	12.60 % of 158.30	19.95	
FCCM	0.19 % of 60.00	.11	
<b>Total Additional Fees</b>		<b>118.36</b>	<b>118.36</b>

**Total this Task \$178.36**

**Billing Limits**

	Current	Prior	To-Date
Total Billings	5,910.70	335,561.93	341,472.63
Limit			386,783.81
Remaining			45,311.18
		<b>Total this Invoice</b>	<b>\$5,910.70</b>

# Cost Breakdown Form

## for Actual Cost Plus Fixed Fee (CPFF) Agreements

Company Name:	Alfred Benesch & Company		
Control No.:	01001M	Project No.:	PLM-1(57)
Project Location:	Sarpy County 1-80 Interchange Planning Study		
Agreement No.:	UK2005	Expire Date:	January 1, 2023
Invoice No.:	216404	Invoice Date:	July 8, 2022
% Work Completed:	88%		
Current Billing Period:	2/1/2022	thru	4/3/2022

<b>AGR # UK2005</b>	Direct Labor Costs	All Other Costs	Max Fixed Fee (Profit)	Total Contract Amount
Amount thru sup # 003	<b>\$64,753.60</b>	<b>\$300,704.71</b>	<b>\$21,325.50</b>	<b>\$386,783.81</b>
	<b>Amount</b>			
	<b>This Period</b>	<b>Previously Billed</b>	<b>To Date</b>	
Direct Labor Costs	\$978.30	\$57,419.00	\$58,397.30	
Overhead @ 163.84% of direct labor	\$1,602.85	\$92,769.46	\$94,372.31	
Fixed Fee @ 12.60% of labor+overhead	\$325.22	\$18,923.75	\$19,248.97	
FCCM @ 0.190% of direct labor	\$1.86	\$285.95	\$287.81	
Direct Costs (Non-Labor)	\$0.00	\$0.00		
Outside Services (Subconsultants):				
Name	Max Amount			
Vireo	\$50,936.14	\$0.00	\$45,441.17	\$45,441.17
HG Consult LLC	\$114,307.27	\$3,002.48	\$90,552.14	\$93,554.62
Cambridge Systematics	\$30,205.52	\$0.00	\$30,170.46	\$30,170.46
Adjustments:				
Overhead		(\$0.01)		(\$0.01)
fixed fee for profit		\$0.01		\$0.01
FCCM		(\$0.01)		(\$0.01)
Other:				
<b>Total Amount DUE &gt;&gt;</b>		<b>\$5,910.70</b>	<b>\$335,561.93</b>	<b>\$341,472.63</b>

By submitting this form electronically to State, Consultant certifies submitted costs are actual and allowed by contract.	Total Agreement Amount Remaining: \$45,311.18 Total Fixed Fee Remaining: \$2,076.52
Signature (typed or signed name required): <i>Kathy Thibault</i>	Title: Project Accounting Coordinator
	Date: 7/8/2022
Consultant's email contact for invoice-related questions: <a href="mailto:kthibault@benesch.com">kthibault@benesch.com</a>	



July 8, 2022

Mike Helgerson  
Executive Director  
Omaha – Council Bluffs Metropolitan Area Planning Agency  
2222 Cuming Street  
Omaha, NE 68102

**RE: Sarpy County I-80 Interchange PEL Study**  
**Progress Report**  
Benesch Project No. 00120651.00  
MAPA Project No. PLM-1(57)  
Invoice No. 216404

Dear Mike:

Enclosed you will find Invoice No. 216404 in the amount of **\$5,910.70** for the period of **February 1, 2022 through April 3, 2022** as described below. If you have questions, please do not hesitate to contact us.

Task	Description	Work Completed this period
1	<b>Project Management and Coordination</b>	Internal team meetings, client phone calls, and team coordination. Sent MAPA all deliverables to date, including all updated Chapters and appendices in their current form. Met with NDOT 2/7 and FHWA 2/9 to discuss comments.
2	<b>Study Area Condition Assessment</b>	None this period.
3	<b>Outreach and Public Engagement</b>	Coordination on outreach #2.
4	<b>Transportation Modeling and Traffic Analysis</b>	None this period.
5	<b>Data Collection and Analysis</b>	None this period.
6	<b>Statement of Purpose and Need</b>	None this period.
7	<b>Land Use Scenario Planning</b>	None this period.

8	<b>Evaluation and Screening Criteria</b>	None this period.
9	<b>Alternatives Development</b>	Review/respond FHWA comments on PEL document.
10	<b>Alternatives Screening</b>	None this period.
11	<b>PEL Study Documentation</b>	Revising PEL document based on FHWA comments

**Upcoming Tasks/Effort/Meetings**

- Meet with Core Team to discuss path forward
- Prepare for ad hold Core Team/FHWA meeting to discuss alternatives and screening
- Prepare for public outreach event #2
- Prepare for CAG meeting #2
- Prepare Chapter 7 and PEL Questionnaire

**Items of Concern/Out of Scope/Needed from MAPA**

- Scope, budget, schedule, next steps need to be discussed and revised – Supplement 3 is in progress.

Sincerely,



Craig Melke  
Project Manager

Enclosure(s): Benesch Invoice 216404  
HG Invoices 20.034.20 and 20.034.21

# Billing Backup

Friday, July 8, 2022

Alfred Benesch & Company

Invoice 216404 Dated 7/8/2022

1:35:23 PM

Task 00000 Subconsultants

### Consultants

HG Consult, LLC

AP 307492	2/28/2022	HG Consult, Inc. / Prof Services - 02/01/22 - 02/28/22	1,501.24	
AP 307493	4/3/2022	HG Consult, Inc. / Prof Services - 03/01/22 - 04/03/22	1,501.24	
<b>Total Consultants</b>			<b>3,002.48</b>	<b>3,002.48</b>

**Total this Task \$3,002.48**

Task 00001 Project Management

### Professional Personnel

			Hours	Rate	Amount	
Project Manager II						
02968	Mielke, Craig	2/9/2022	2.00	60.00	120.00	
02968	Mielke, Craig	2/15/2022	1.00	60.00	60.00	
Totals			3.00		180.00	
<b>Total Labor</b>						<b>180.00</b>

**Total this Task \$180.00**

Task 00003 Outreach and Public Involvement

### Professional Personnel

			Hours	Rate	Amount	
Project Manager II						
02968	Mielke, Craig	2/4/2022	1.00	60.00	60.00	
Totals			1.00		60.00	
<b>Total Labor</b>						<b>60.00</b>

**Total this Task \$60.00**

Task 00009 Alternatives Development

### Professional Personnel

			Hours	Rate	Amount	
Sr Project Manager						
02320	Jussel, James	2/4/2022	1.00	64.60	64.60	
02320	Jussel, James	2/6/2022	3.00	64.60	193.80	
02320	Jussel, James	2/7/2022	1.50	64.60	96.90	
02320	Jussel, James	2/9/2022	3.00	64.60	193.80	

Project	00120651.00	MAPA Sarpy Co I-80 Interchange Study			Invoice	216404
02320	Jussel, James	3/21/2022	2.00	64.60	129.20	
	Totals		10.50		678.30	
	<b>Total Labor</b>					<b>678.30</b>
				<b>Total this Task</b>		<b>\$678.30</b>

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Task	00011	PEL Study				
<b>Professional Personnel</b>						
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
	Project Manager II					
02968	Mielke, Craig	2/4/2022	1.00	60.00	60.00	
	Totals		1.00		60.00	
	<b>Total Labor</b>					<b>60.00</b>
				<b>Total this Task</b>		<b>\$60.00</b>
				<b>Total this Project</b>		<b>\$3,980.78</b>
				<b>Total this Report</b>		<b>\$3,980.78</b>





**INVOICE**

From **HG Consult, Inc.**  
9111 NE 79th Street  
Kansas City, MO 64158

Invoice ID **20.034.20**  
Issue Date **3/21/2022**  
Due Date **(Net 30 days)**  
Hg Project No. **20.034**  
Project Name **Sarpy County Interchange PEL**

Invoice For **Benesch**  
14748 W. Center Road, Suite 200  
Omaha, NE 68144  
**Attn: Craig Mielke**

Invoice Term | For services from February 01, 2022 through February 28, 2022

Approved 00120651.00  
May 6, 2022  
*Craig Mielke*

**Invoice Summary**

Description	Current Billed	Prior Billed	Total Billed	Contract Amount	Remaining
PROJECT MANAGEMENT	1,000.83	18,153.84	19,154.67	28,232.98	9,078.31
STUDY AREA CONDITION ASSESSMENT	0.00	2,518.05	2,518.05	2,607.76	89.71
OUTREACH & PUBLIC ENGAGEMENT	0.00	2,741.70	2,741.70	3,078.97	337.27
TRANSPORTATION MODELING & TRAFFIC ANALYSIS	0.00	1,000.83	1,000.83	1,030.72	29.89
DATA COLLECTION	0.00	6,318.04	6,318.04	6,337.18	19.14
PURPOSE & NEED	0.00	16,082.76	16,082.76	16,159.86	77.10
LAND USE SCENARIO PLANNING	0.00	3,753.10	3,753.10	3,669.35	-83.75
SCREENING CRITERIA DEVELOPMENT	0.00	1,357.71	1,357.71	1,376.01	18.30
ALTERNATIVES DEVELOPMENT	0.00	2,401.91	2,401.91	2,406.73	4.82
SCREENING	0.00	4,066.62	4,066.62	4,386.81	320.19
PEL STUDY DOCUMENTATION	500.41	32,157.57	32,657.98	45,020.91	12,362.93
DIRECT EXPENSES	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>1,501.24</b>	<b>90,552.13</b>	<b>92,053.37</b>	<b>114,307.28</b>	<b>22,253.91</b>

**Professional Services by Phase**

**Project Management**

Professional Fees

	Hours	Cost Rate	Cost Amount	Billed Amount
Stephen Wells	4.00	86.55	346.20	
Subtotal	4.00		346.20	
	<u>Rate</u>	<u>Basis</u>	<u>Markup</u>	<u>Amount</u>
Overhead	156.74%	346.20	542.64	888.84
Profit	12.60%	888.84	111.99	1,000.83

**PEL Study Documentation**

Professional Fees

	Hours	Cost Rate	Cost Amount	Billed Amount
Stephen Wells	2.00	86.55	173.10	
Subtotal	2.00		173.10	

**Professional Services by Phase**

**PEL Study Documentation**

Professional Fees

	<u>Rate</u>	<u>Basis</u>	<u>Markup</u>	<u>Amount</u>	
Overhead	156.74%	173.10	271.32	444.42	
Profit	12.60%	444.42	55.99	500.41	500.41

**Amount to be Paid: \$1,501.24**

**Aging Summary**


Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
20.034.19	02/04/2022	2,001.65		2,001.65			
20.034.20	03/21/2022	1,501.24	1,501.24				
	<b>Total</b>	<b>3,502.89</b>	<b>1,501.24</b>	<b>2,001.65</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

# Cost Breakdown Form

## for Actual Cost Plus Fixed Fee (CPFF) Agreements

Company Name:	Hg Consult, Inc.		
Control No.:	01001M	Project No.:	PLM-1(57)
Project Location:	Sarpy County, NE		
Agreement No.:	UK2005	Expire Date:	3/1/2022
Invoice No.:	20.034.20	Invoice Date:	3/21/2022
% Work Completed:	85%		
Current Billing Period:	2/1/2022	thru	2/28/2022

AGR # <b>UK2005</b> Amount thru sup #	Direct Labor Costs	All Other Costs	Max Fixed Fee (Profit)	Total Contract Amount
	<b>\$101,516.23</b>	<b>\$0.00</b>	<b>\$12,791.04</b>	<b>\$114,307.27</b>
		Amount		
		This Period	Previously Billed	To Date
Direct Labor Costs		\$519.30	\$31,323.24	\$31,842.54
Overhead @	156.74% of direct labor	\$813.95	\$49,096.05	\$49,910.00
Fixed Fee @	12.60% of labor+overhead	\$167.99	\$10,132.85	\$10,300.84
FCCM @	0.000% of direct labor	\$0.00	\$0.00	
Direct Costs (Non-Labor)			\$0.00	
Outside Services (Subconsultants):				
<u>Name</u>	<u>Max Amount</u>			
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Adjustments:				
Overhead			\$0.00	
Fixed Fee for profit			\$0.00	
FCCM			\$0.00	
Other:			\$0.00	
<b>Total Amount DUE &gt;&gt;</b>		<b>\$1,501.24</b>	<b>\$90,552.14</b>	<b>\$92,053.38</b>

By submitting this form electronically to State, Consultant certifies submitted costs are actual and allowed by contract.		Total Agreement Amount Remaining:	\$22,253.89
		Total Fixed Fee Remaining:	\$2,490.20
Signature (typed or signed name require)	Title:	Date:	
Stephen Wells, AICP 	Senior Vice President	3/21/2022	
Consultant's email contact for invoice-related questions: <a href="mailto:swells@hgcons.com">swells@hgcons.com</a>			



Hg Consult, Inc.  
9111 NE 79<sup>th</sup> Street  
Kansas City, MO 64158

## PROGRESS REPORT

**PROJECT:** Sarpy County Interchange PEL  
**Hg INVOICE:** 20.034.20

Progress report for services from February 14, 2021 to February 28, 2022.

### **General Description of Work this Period:**

Attended weekly internal meetings with consultant team.  
Addressed FHWA Comments  
Began drafting Chapter 6 and Chapter 7

### **Deliverables/Submittals:**

Revised chapters 1-5

### **Meetings Held:**

Weekly Internal Check-In Mtgs  
NDOT Meeting on 2/7  
FHWA Meeting on 2/9

### **Upcoming Submittals:**

Draft Chapter 5 | Alternatives Screening (Final)  
Draft Chapter 6 | Public Outreach  
Draft Chapter 7 | Next Steps

**Stephen Wells**

**Timesheet Date: 02/13/2022**

Project	Phase	Activity	Employee Type	Mon-07	Tue-08	Wed-09	Thu-10	Fri-11	Sat-12	Sun-13	Total
20.034 Sarpy County Interchange PEL	Project Management	Billable Labor	Project Manager	1.00		3.00					4.00

**Timesheet Date: 02/06/2022**

Project	Phase	Activity	Employee Type	Mon-31	Tue-01	Wed-02	Thu-03	Fri-04	Sat-05	Sun-06	Total
20.034 Sarpy County Interchange PEL	PEL Study Documentation	Billable Labor	Project Manager				1.00	1.00			2.00



## INVOICE

From **HG Consult, Inc.**  
9111 NE 79th Street  
Kansas City, MO 64158

Invoice ID **20.034.21**  
Issue Date **4/21/2022**  
Due Date **(Net 30 days)**  
Hg Project No. **20.034**  
Project Name **Sarpy County Interchange PEL**

Invoice For **Benesch**  
14748 W. Center Road, Suite 200  
Omaha, NE 68144  
**Attn: Craig Mielke**

Invoice Term | For services from March 01, 2022 through April 03, 2022

Approved 00120651.00  
May 6, 2022

## Invoice Summary

Description	Current Billed	Prior Billed	Total Billed	Contract Amount	Remaining
PROJECT MANAGEMENT	500.41	19,154.67	19,655.08	28,232.98	8,577.90
STUDY AREA CONDITION ASSESSMENT	0.00	2,518.05	2,518.05	2,607.76	89.71
OUTREACH & PUBLIC ENGAGEMENT	0.00	2,741.70	2,741.70	3,078.97	337.27
TRANSPORTATION MODELING & TRAFFIC ANALYSIS	0.00	1,000.83	1,000.83	1,030.72	29.89
DATA COLLECTION	0.00	6,318.04	6,318.04	6,337.18	19.14
PURPOSE & NEED	0.00	16,082.76	16,082.76	16,159.86	77.10
LAND USE SCENARIO PLANNING	0.00	3,753.10	3,753.10	3,669.35	-83.75
SCREENING CRITERIA DEVELOPMENT	0.00	1,357.71	1,357.71	1,376.01	18.30
ALTERNATIVES DEVELOPMENT	0.00	2,401.91	2,401.91	2,406.73	4.82
SCREENING	0.00	4,066.62	4,066.62	4,386.81	320.19
PEL STUDY DOCUMENTATION	1,000.83	32,657.98	33,658.81	45,020.91	11,362.10
DIRECT EXPENSES	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>1,501.24</b>	<b>92,053.37</b>	<b>93,554.61</b>	<b>114,307.28</b>	<b>20,752.67</b>

## Professional Services by Phase

## Project Management

## Professional Fees

	Hours	Cost Rate	Cost Amount	Billed Amount
Stephen Wells	2.00	86.55	173.10	
Subtotal	2.00		173.10	
	<u>Rate</u>	<u>Basis</u>	<u>Markup</u>	<u>Amount</u>
Overhead	156.74%	173.10	271.32	444.42
Profit	12.60%	444.42	55.99	500.41

## PEL Study Documentation

## Professional Fees

	Hours	Cost Rate	Cost Amount	Billed Amount
Stephen Wells	4.00	86.55	346.20	
Subtotal	4.00		346.20	

**Professional Services by Phase**

**PEL Study Documentation**

Professional Fees

	<u>Rate</u>	<u>Basis</u>	<u>Markup</u>	<u>Amount</u>	
Overhead	156.74%	346.20	542.63	888.83	
Profit	12.60%	888.83	112.00	1,000.83	1,000.83

**Amount to be Paid: \$1,501.24**

**Aging Summary**


Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
20.034.19	02/04/2022	2,001.65			2,001.65		
20.034.20	03/21/2022	1,501.24		1,501.24			
20.034.21	04/21/2022	1,501.24	1,501.24				
	Total	5,004.13	1,501.24	1,501.24	2,001.65	0.00	0.00

# Cost Breakdown Form

## for Actual Cost Plus Fixed Fee (CPFF) Agreements

Company Name:	Hg Consult, Inc.		
Control No.:	01001M	Project No.:	PLM-1(57)
Project Location:	Sarpy County, NE		
Agreement No.:	UK2005	Expire Date:	6/1/2022
Invoice No.:	20.034.21	Invoice Date:	4/21/2022
% Work Completed:	90%		
Current Billing Period:	3/1/2022	thru	3/31/2022

AGR # <b>UK2005</b> Amount thru sup #	Direct Labor Costs <b>\$101,516.23</b>	All Other Costs <b>\$0.00</b>	Max Fixed Fee (Profit) <b>\$12,791.04</b>		Total Contract Amount <b>\$114,307.27</b>
			Amount		
			This Period	Previously Billed	To Date
Direct Labor Costs			\$519.30	\$31,842.54	\$32,361.84
Overhead @ 156.74% of direct labor			\$813.95	\$49,910.00	\$50,723.95
Fixed Fee @ 12.60% of labor+overhead			\$167.99	\$10,300.84	\$10,468.83
FCCM @ 0.000% of direct labor			\$0.00	\$0.00	
Direct Costs (Non-Labor)				\$0.00	
Outside Services (Subconsultants):					
Name	Max Amount				
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
Adjustments:					
Overhead				\$0.00	
Fixed Fee for profit				\$0.00	
FCCM				\$0.00	
Other:				\$0.00	
<b>Total Amount DUE &gt;&gt;</b>			<b>\$1,501.24</b>	<b>\$92,053.38</b>	<b>\$93,554.62</b>

By submitting this form electronically to State, Consultant certifies submitted costs are actual and allowed by contract.		Total Agreement Amount Remaining:	\$20,752.65
		Total Fixed Fee Remaining:	\$2,322.21
Signature (typed or signed name require)	Title:	Date:	
Stephen Wells, AICP 	Senior Vice President	4/21/2022	
Consultant's email contact for invoice-related questions: <a href="mailto:swells@hgcons.com">swells@hgcons.com</a>			





Hg Consult, Inc.  
9111 NE 79<sup>th</sup> Street  
Kansas City, MO 64158

## PROGRESS REPORT

**PROJECT:** Sarpy County Interchange PEL  
**Hg INVOICE:** 20.034.21

Progress report for services from March 1, 2022 to March 31, 2022.

### **General Description of Work this Period:**

Attended bi-weekly internal meetings with consultant team.  
Addressed FHWA Comments

### **Deliverables/Submittals:**

Revised chapters 1-5  
Draft chapters 6-7

### **Meetings Held:**

Bi-weekly Internal Check-In Mtgs

### **Upcoming Submittals:**

Draft Questionnaire  
Draft Report

**Stephen Wells**

**Timesheet Date: 03/20/2022**

Project	Phase	Activity	Employee Type	Mon-14	Tue-15	Wed-16	Thu-17	Fri-18	Sat-19	Sun-20	Total
20.034 Sarpy County Interchange PEL	PEL Study Documentation	Billable Labor	Project Manager					4.00			4.00

**Timesheet Date: 03/13/2022**

Project	Phase	Activity	Employee Type	Mon-07	Tue-08	Wed-09	Thu-10	Fri-11	Sat-12	Sun-13	Total
20.034 Sarpy County Interchange PEL	Project Management	Billable Labor	Project Manager		1.00			1.00			2.00

Verdis Group  
950 S 10th St #010  
Omaha, NE 68108 US  
(402) 681-9458  
info@verdisgroup.com  
verdisgroup.com



**BILL TO**  
Metropolitan Area Planning  
Agency

**INVOICE 2022-1175**

**DATE 06/09/2022 TERMS Net 30**

**DUE DATE 07/09/2022**

**PO #**  
22553

ACTIVITY	QTY	RATE	AMOUNT
Transportation Study MAPA 1.1 - OMA Project Management - Principal	1 /	200.00	200.00
Transportation Study MAPA 1.1 - OMA Project Management - Senior Associate	9 /	125.00	1,125.00
Transportation Study MAPA 1.1 - OMA Project Management - Administrative	3.52 /	55.00	193.60
Transportation Study MAPA 1.1 - OMA Project Management - Tech	0.32 /	118.75	38.00
Transportation Study MAPA 1.3 - OMA Employer Outreach - Senior Associate	2.33 /	125.00	291.25
Transportation Study MAPA 1.3 - OMA Employer Outreach - Communications Coordinator	1.13 /	100.00	113.00
Transportation Study MAPA 1.3 - OMA Employer Outreach - Tech	2.98 /	118.75	353.88
Transportation Study MAPA 1.4 - OMA Organizational Survey - Principal	1.50 /	200.00	300.00
Transportation Study MAPA 1.4 - OMA Organizational Survey - Senior Associate	5.09 /	125.00	636.25
Transportation Study MAPA 1.4 - OMA Organizational Survey - Administrative	6.55 /	55.00	360.25
Transportation Study MAPA 1.4 - OMA Organizational Survey - Tech	11.62 /	118.75	1,379.88

Omaha TDM - Thank you for your partnership!

**TOTAL DUE**

**\$4,991.11**

# Support Project Report

Jun 3, 2022

Verdis Group

In May, project work took place in tasks 1.1, 1.2, and 1.3, as outlined below:

## IDOT Hours

User	Title	Duration (hours)
Daniel	MAPA 1.1 - Project Management	3.0
Jess	MAPA 1.1 - Project Management	2.5

User	Title	Duration (hours)
Grace	MAPA 1.2 - Employer Outreach	6.71
Jess	MAPA 1.2 - Employer Outreach	1.15

User	Title	Duration (hours)
Grace	MAPA 1.3 - TDM Organizational Survey	3.43
Shelby	MAPA 1.3 - TDM Organizational Survey	1.5
Jess	MAPA 1.3 - TDM Organizational Survey	0.83
Corbin	MAPA 1.3 - TDM Organizational Survey	1.75

### MAPA CB 1.1 - Project Management

The project team met to discuss ongoing project progress.

### MAPA CB 1.2 - Employer Outreach

A large portion of time was dedicated to implementing Methodist's Emergency Ride Program, including connecting Methodist with Z-Trip. Additional hours in May were spent continuing to recruit participants for both implementation and the survey. Verdis Group reached out to several organizations including the City of Omaha, Heartland Family Services, and others.

### MAPA CB 1.3 - TDM Organizational Survey

Time was spent finalizing CHI's survey, including delivering rollout materials (flyers, table tents, and powerpoint slides for break room TVs). Additionally, coordination efforts with Tyson regarding survey launch was necessary.

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## Omaha (PKF) Hours

User	Title	Duration (hours)
Daniel	MAPA 1.1 - Project Management	1.0
Grace	MAPA 1.1 - Project Management	9.0
Jess	MAPA 1.1 - Project Management	3.52
Corbin	MAPA 1.1 - Project Management	0.32

User	Title	Duration (hours)
Grace	MAPA 1.3 - TDM Organizational Survey	2.33
Shelby	MAPA 1.3 - TDM Organizational Survey	1.13
Corbin	MAPA 1.3 - TDM Organizational Survey	2.98

User	Title	Duration (hours)
Daniel	Task 1.4 - TDM Survey Analysis and Reporting	1.5
Grace	Task 1.4 - TDM Survey Analysis and Reporting	5.09
Jess	Task 1.4 - TDM Survey Analysis and Reporting	6.55
Corbin	Task 1.4 - TDM Survey Analysis and Reporting	11.62

### MAPA OMA 1.1 - Project Management

In addition to internal meetings, a significant amount of time was used for planning for the final report, meeting to discuss future project concepts, and more.

### MAPA OMA 1.3 - TDM Organizational Survey

Time was spent finalizing rollout materials for Lamp Rynearson and OPPD including not just the survey, but materials including email language, letters from CEOs announcing the survey, flyers, and powerpoint slides for break room TVs. .

### MAPA OMA 1.4 - TDM Survey Analysis and Reporting

As Creighton, Airlite Plastic, and OPPD surveys closed, analysis and draft reports were initiated.

Date		2022-06-03							
Project/Time entry	Task	User	Start date	Start time	Stop time	Time (h)	Time (decimal)		
<b>Metro Area Planning Agency (MAPA) - MAPA OMA TDM Surveys - PKF Funding</b>							<b>45:01:47</b>	<b>45.03</b>	
Mapa 1.1 check ins		1.1 Project Team Meeting	Corbin	05/10/2022	9:33:31 A	9:52:47 A	0.19:16	0.32	MAPA OMA 1.1
MAPA 1.1 OMA - Project Planning		Daniel	05/24/2022	1:30:00 P	2:30:00 P	1:00:00	1.00	Daniel	1.00
MAPA 1.1 OMA project management		Grace	05/31/2022	9:47:15 A	10:01:48 A	0.14:33	0.24	Grace	9.00
MAPA 1.1 OMA project management		Grace	05/31/2022	9:18:35 A	9:47:14 A	0.28:39	0.48	Jess	3.52
MAPA 1.1 OMA project management		Grace	05/24/2022	2:31:46 P	3:23:18 P	0.51:32	0.86	Corbin	0.32
MAPA 1.1 OMA project management		Grace	05/24/2022	2:00:00 P	2:31:00 P	0.31:00	0.52		13.84
MAPA 1.1 OMA project management		Grace	05/24/2022	9:22:38 A	9:59:59 A	0.37:21	0.62		
MAPA 1.1 OMA project management		Grace	05/24/2022	8:20:21 A	8:38:20 A	0.17:59	0.30		
MAPA 1.1 OMA project management		Grace	05/23/2022	2:53:13 P	3:00:28 P	0.07:15	0.12		
MAPA 1.1 OMA project management		Grace	05/23/2022	1:41:35 P	1:48:21 P	0.06:46	0.11		
MAPA 1.1 OMA project management		Grace	05/23/2022	1:13:36 P	1:25:40 P	0.12:04	0.20		
MAPA 1.1 OMA project management		Grace	05/23/2022	12:51:01 P	1:00:50 P	0.09:49	0.16		
MAPA 1.1 OMA project management		Grace	05/17/2022	9:28:36 A	10:00:00 A	0.31:24	0.52		
MAPA 1.1 OMA project management		Grace	05/17/2022	8:51:18 A	9:20:40 A	0.29:22	0.49		
MAPA 1.1 OMA project management		Grace	05/12/2022	1:21:58 P	1:37:30 P	0.15:32	0.26		
MAPA 1.1 OMA project management		Grace	05/11/2022	12:19:01 P	12:24:44 P	0.05:43	0.10		
MAPA 1.1 OMA project management		Grace	05/10/2022	11:44:43 A	12:00:21 P	0.15:38	0.26		
MAPA 1.1 OMA project management		Grace	05/10/2022	9:26:43 A	9:46:31 A	0.19:48	0.33		
MAPA 1.1 OMA project management		Grace	05/08/2022	3:18:22 P	3:45:00 P	0.26:38	0.44		
MAPA 1.1 OMA project management		Grace	05/08/2022	10:38:27 A	11:47:02 A	1:08:35	1.14		
MAPA 1.1 OMA project management		Grace	05/02/2022	4:03:09 P	4:15:51 P	0.12:42	0.21		
MAPA 1.1 OMA project management		Grace	05/02/2022	8:52:16 A	9:33:16 A	0.41:00	0.68		
MAPA 1.1 OMA project management		Grace	05/02/2022	7:57:28 A	8:04:25 A	0.06:57	0.12		
MAPA 1.1 OMA project management		Grace	05/02/2022	7:14:16 A	7:54:11 A	0.39:55	0.67		
MAPA 1.1 OMA project management		Grace	05/01/2022	7:50:10 P	8:00:10 P	0.10:00	0.17		
MAPA - 1.1 Budget		Jess	05/24/2022	1:00:03 P	1:59:03 P	0.59:00	0.98		
MAPA - 1.1 Internal Team Meeting		Jess	05/24/2022	9:29:44 A	10:00:44 A	0.31:00	0.52		
MAPA - 1.1 Project team meeting		Jess	05/10/2022	9:30:21 A	9:40:21 A	0.10:00	0.17		
MAPA - 1.1 Project team meeting		Jess	05/02/2022	8:59:27 A	9:33:27 A	0.34:00	0.57		
MAPA 1.1 OMA Team Meeting		Jess	05/24/2022	3:00:53 P	3:17:53 P	0.17:00	0.28		
MAPA 1.1 OMA Team Meeting (TDM Brainstrom)		Jess	05/24/2022	2:00:01 P	3:00:01 P	1:00:00	1.00		
MAPA - 1.3 Creighton		Corbin	05/11/2022	1:15:12 P	1:41:42 P	0.26:30	0.44	MAPA OMA 1.3	
MAPA - 1.3 Creighton		Corbin	05/11/2022	10:10:37 A	12:42:45 P	2:32:08	2.54	Grace	2.33
MAPA 1.3 Lamp rynearson		Grace	05/31/2022	10:45:42 A	10:57:59 A	0.12:17	0.20	Shelby	1.13
MAPA 1.3 lamp rynearson		Grace	05/20/2022	11:28:57 A	11:38:26 A	0.09:29	0.16	Corbin	2.98
MAPA 1.3 Lamp Rynearson survey	MAPA 1.3 Draft lamp ryme	Grace	05/04/2022	2:45:48 P	3:12:32 P	0.26:44	0.45		6.44
MAPA 1.3 Lamp Rynearson survey	MAPA 1.3 Draft lamp ryme	Grace	05/04/2022	10:23:00 A	10:41:55 A	0.18:55	0.32		
MAPA 1.3 OPPD		Grace	05/25/2022	1:27:02 P	1:34:33 P	0.07:31	0.13		
MAPA 1.3 OPPD		Grace	05/20/2022	8:59:08 A	9:14:22 A	0.15:14	0.25		
MAPA 1.3 OPPD		Grace	05/19/2022	11:04:34 A	11:08:36 A	0.04:02	0.07		
MAPA 1.3 OPPD		Grace	05/13/2022	9:46:15 A	9:54:04 A	0.07:49	0.13		
MAPA 1.3 OPPD		Grace	05/08/2022	11:47:03 A	11:59:42 A	0.12:39	0.21		
MAPA 1.3 OPPD		Grace	05/04/2022	10:08:01 A	10:13:48 A	0.05:47	0.10		
MAPA 1.3 OPPD		Grace	05/02/2022	6:30:01 P	6:49:04 P	0.19:03	0.32		
MAPA 1.3		Shelby	05/03/2022	10:15:00 A	10:45:00 A	0.30:00	0.50		
MAPA - 1.3 Materials Review		Shelby	05/26/2022	8:45:00 A	9:15:00 A	0.30:00	0.50		
MAPA - 1.3 review Lamp rollout language		Shelby	05/04/2022	2:20:58 P	2:28:58 P	0.08:00	0.13		
MAPA 1.4 APC ConnectGo Survey Presentation	1.4.3 Presentation to Orgs	Corbin	05/26/2022	10:55:23 A	12:00:24 P	1:05:01	1.08		
MAPA 1.4 CU Report		Corbin	05/27/2022	10:26:28 A	12:35:20 P	2:08:52	2.15	MAPA OMA 1.4	
MAPA 1.4 OPPD Survey Analysis	1.4.1 Survey Analysis (28)	Corbin	05/26/2022	2:25:49 P	4:59:46 P	2:33:57	2.57	Daniel	1.50
MAPA 1.4 OPPD Survey Analysis	1.4.1 Survey Analysis (28)	Corbin	05/26/2022	12:22:12 P	12:31:20 P	0.09:08	0.15	Grace	5.09
MAPA 1.4 OPPD Survey Analysis	1.4.1 Survey Analysis (28)	Corbin	05/26/2022	10:00:36 A	10:55:16 A	0.54:40	0.91	Jess	6.55
MAPA 1.4 OPPD Survey Analysis	1.4.1 Survey Analysis (28)	Corbin	05/25/2022	2:42:37 P	4:34:30 P	1:51:53	1.86	Corbin	11.62
MAPA 1.4 OPPD Survey Analysis	1.4.1 Survey Analysis (28)	Corbin	05/25/2022	10:40:12 A	1:33:40 P	2:53:28	2.89		24.75
MAPA 1.4 - APC		Daniel	05/26/2022	10:30:00 A	12:00:00 P	1:30:00	1.50		
MAPA 1.4 APC		Grace	05/26/2022	10:55:00 A	12:00:21 P	1:05:21	1.09		
MAPA 1.4 APC		Grace	05/26/2022	10:32:20 A	10:41:24 A	0.09:04	0.15		
MAPA 1.4 APC		Grace	05/26/2022	9:22:20 A	9:30:10 A	0.07:50	0.13		
MAPA 1.4 APC		Grace	05/26/2022	8:57:17 A	9:02:14 A	0.04:57	0.08		
MAPA 1.4 APC		Grace	05/25/2022	11:22:35 A	11:43:11 A	0.20:36	0.34		
MAPA 1.4 APC		Grace	05/25/2022	10:04:55 A	11:05:57 A	1:01:02	1.02		
MAPA 1.4 APC		Grace	05/25/2022	9:13:14 A	9:58:10 A	0.44:56	0.75		
MAPA 1.4 APC		Grace	05/24/2022	9:11:15 A	9:22:36 A	0.11:21	0.19		
MAPA 1.4 APC surveys	MAPA 1.3 - APC translatr	Grace	05/04/2022	4:25:21 P	4:33:20 P	0.07:59	0.13		
MAPA 1.4 APC surveys	MAPA 1.3 - APC translatr	Grace	05/04/2022	3:12:48 P	3:20:09 P	0.07:21	0.12		
MAPA 1.4 APC surveys	MAPA 1.3 - APC translatr	Grace	05/02/2022	9:33:03 A	9:41:20 A	0.08:17	0.14		
MAPA 1.4 CU surveys	MAPA 1.3 - APC translatr	Grace	05/17/2022	12:50:06 P	12:53:24 P	0.03:18	0.06		
MAPA 1.4 CU surveys	MAPA 1.3 - APC translatr	Grace	05/16/2022	11:30:00 A	11:50:00 A	0.20:00	0.33		
MAPA 1.4 CU surveys	MAPA 1.3 - APC translatr	Grace	05/11/2022	12:52:17 P	1:07:05 P	0.14:48	0.25		
MAPA 1.4 CU surveys	MAPA 1.3 - APC translatr	Grace	05/10/2022	9:08:20 A	9:26:42 A	0.18:22	0.31		
MAPA - 1.4 CU survey		Jess	05/24/2022	11:30:03 A	1:00:03 P	1:30:00	1.50		
MAPA - 1.4 Survey analysis		Jess	05/18/2022	10:15:00 A	12:00:00 P	1:45:00	1.75		
MAPA - 1.4 Survey analysis		Jess	05/18/2022	9:30:00 A	10:00:00 A	0.30:00	0.50		
MAPA - 1.4 Survey analysis (GIS entry)		Jess	05/12/2022	12:53:00 P	2:38:00 P	1:45:00	1.75		
MAPA - 1.4 Survey analysis (GIS entry)		Jess	05/11/2022	2:53:00 P	3:38:00 P	0:45:00	0.75		
MAPA - 1.4 Survey analysis meeting w/ GT		Jess	05/16/2022	11:20:05 A	11:38:05 A	0.18:00	0.30		
<b>Total</b>	<b>hours</b>	<b>rate</b>					<b>45.03</b>		45.03
<b>MAPA OMA</b>									
MAPA 1.1 - Principal [Daniel]	1.00	\$	200.00	\$	200.00				
MAPA 1.1 - Senior Associate [Grace]	9.00	\$	125.00	\$	1,125.42				
MAPA 1.1 - Communications Coordinator [Shelby]		\$	100.00	\$	-				
MAPA 1.1 - Administrative [Jess]	3.52	\$	55.00	\$	193.42				
MAPA 1.1 - Tech [Corbin]	0.32	\$	118.75	\$	38.13				
					<b>Subtotal</b>				
					<b>MAPA 1.1</b>	<b>\$ 1,566.97</b>			
<b>MAPA OMA</b>									
MAPA 1.3 - Principal [Daniel]		\$	200.00	\$	-				
MAPA 1.3 - Senior Associate [Grace]	2.33	\$	125.00	\$	290.63				
MAPA 1.3 - Communications Coordinator [Shelby]	1.13	\$	100.00	\$	113.33				
MAPA 1.3 - Administrative [Jess]		\$	55.00	\$	-				
MAPA 1.3 - Tech [Corbin]	2.98	\$	118.75	\$	353.55				
					<b>Subtotal</b>				
					<b>MAPA 1.3</b>	<b>\$ 757.50</b>			
<b>MAPA OMA</b>									
MAPA 1.4 - Principal [Daniel]	1.50	\$	200.00	\$	300.00				
MAPA 1.4 - Senior Associate [Grace]	5.09	\$	125.00	\$	635.83				
MAPA 1.4 - Communications Coordinator [Shelby]		\$	100.00	\$	-				
MAPA 1.4 - Administrative [Jess]	6.55	\$	55.00	\$	360.25				
MAPA 1.4 - Tech [Corbin]	11.62	\$	118.75	\$	1,379.45				
					<b>Subtotal</b>				
					<b>MAPA 1.4</b>	<b>\$ 2,675.53</b>			
					<b>Grand Total</b>				
					<b>MAPA OMA</b>	<b>\$ 4,990.00</b>			

# Cost Breakdown Form

## Specific Rates of Compensation (Fixed Labor) Agreements

Company Name: Verdis, LLC			
Project Location: Omaha - PKF			
Agreement No.: 2202260001	Expire Date: 6/30/2022		
Invoice No.: 2022-1175	Invoice Date: 6/9/2022		
% Work Completed: 65%			
Current Billing Period: 5/1/2022 thru: 5/31/2022			
Agreement No:	<b>Actual Labor Costs</b>	<b>Direct Non-labor Costs</b>	<b>Total Contract Amount</b>
Agreement Amount: \$ 24,915.00			
	<b>Amount</b>		
	<b>This Period</b>	<b>Previously Billed</b>	<b>To Date</b>
Direct Labor	4,991.11	11,098.13	16,089.24
Direct Costs (Non-Labor)			-
Outside Services (Subconsultants):			
Name			
			-
			-
			-
			-
			-
			-
<b>Adjustments:</b>			-
Description:			-
<b>Total Amount DUE :</b>	<b>4,991.11</b>	<b>11,098.13</b>	<b>16,089.24</b>
<i>By submitting this form electronically to State, Consultant certifies submitted costs are actual and allowed by contract</i>	Total Agreement Amount Remaining:		8,825.76
Signature (typed or signed name required): Daniel J. Lawse	Title: Principal	Date:	
Consultant's email contact for invoice-related questions:		<a href="mailto:daniel@verdisgroup.com">daniel@verdisgroup.com</a>	

**Verdis Group**  
950 S 10th St #010  
Omaha, NE 68108 US  
(402) 681-9458  
info@verdisgroup.com  
verdisgroup.com



**BILL TO**  
Metropolitan Area Planning  
Agency

**INVOICE 2022-1176**

**DATE 06/09/2022 TERMS Net 30**

**DUE DATE 07/09/2022**

**PO #**  
22553

ACTIVITY	QTY	RATE	AMOUNT
<b>Transportation Study</b> MAPA 1.1 - CB Project Management - Principal	3	200.00	600.00
<b>Transportation Study</b> MAPA 1.1 - CB Project Management - Administrative	2.50	55.00	137.50
<b>Transportation Study</b> MAPA 1.2 - CB Employer Outreach - Senior Associate	6.71	125.00	838.75
<b>Transportation Study</b> MAPA 1.2 - CB Employer Outreach - Administrative	1.15	55.00	63.25
<b>Transportation Study</b> MAPA 1.3 - CB Organizational Survey - Senior Associate	3.43	125.00	428.75
<b>Transportation Study</b> MAPA 1.3 - CB Organizational Survey - Communications Coordinator	1.50	100.00	150.00
<b>Transportation Study</b> MAPA 1.3 - CB Organizational Survey - Administrative	0.83	55.00	45.65
<b>Transportation Study</b> MAPA 1.3 - CB Organizational Survey - Tech	1.75	118.75	207.81
<b>Transportation Study</b> Mileage	17.40	0.585	10.18

Council Bluffs TDM  
Thank you for your partnership!

**TOTAL DUE**

**\$2,481.89**



# Cost Breakdown Form

## Specific Rates of Compensation (Fixed Labor) Agreements

Company Name:	Verdis, LLC			
Project Location:	Council Bluffs, NE			
Agreement No.:	22402600201	Expire Date:	6/30/2022	
Invoice No.:	2022-1176	Invoice Date:	6/9/2022	
% Work Completed:	47%			
Current Billing Period:	5/1/2022	thru:	5/31/2022	
Agreement No:		<b>Actual Labor Costs</b>	<b>Direct Non-labor Costs</b>	<b>Total Contract Amount</b>
Agreement Amount:	\$ 41,652.50			
		<b>Amount</b>		
		<b>This Period</b>	<b>Previously Billed</b>	<b>To Date</b>
Direct Labor		2,471.71	17,148.88	19,630.77
Direct Costs (Non-Labor)		10.18		10.18
Outside Services (Subconsultants):				
Name				
Printing (ezeep)				-
				-
				-
				-
				-
				-
<b>Adjustments:</b>				-
Description:				-
<b>Total Amount DUE :</b>		<b>2,481.89</b>	17,148.88	19,630.77
<i>By submitting this form electronically to State, Consultant certifies submitted costs are actual and allowed by contract</i>			Total Agreement Amount Remaining:	22,021.73
Signature (typed or signed name required):	Title:		Date:	
Daniel J. Lawse	Principal		6/13/2022	
Consultant's email contact for invoice-related questions:			<a href="mailto:daniel@verdisgroup.com">daniel@verdisgroup.com</a>	

Project/Time entry	Task	User	Start date	Start time	Stop time	Time (h)	Time (decimal)	
<b>Metro Area Planning Agency (MAPA) - MAPA TDM CB Phase</b>								<b>20:52:23</b>
	Mapa CB 1.1	Daniel	05/17/2022	9:30:00 A	10:00:00 A	0:30:00	0.50	MAPA CB 1.1
	Mapa CB 1.1	Daniel	05/02/2022	9:00:00 A	9:30:00 A	0:30:00	0.50	Daniel 3.00
	MAPA 1.1 project planning MAPA CB - internal meet	Daniel	05/31/2022	8:00:00 A	8:30:00 A	0:30:00	0.50	Jess 2.50
	MAPA 1.1 project planning MAPA CB - Project Team	Daniel	05/24/2022	2:30:00 P	3:30:00 P	1:00:00	1.00	5.50
	MAPA 1.1 project planning MAPA CB - internal meet	Daniel	05/24/2022	9:30:00 A	10:00:00 A	0:30:00	0.50	
	MAPA 1.1 Invoicing	Jess	05/06/2022	8:31:00 A	10:31:00 A	2:00:00	2.00	
	MAPA 1.1 Invoicing	Jess	05/05/2022	11:00:00 A	11:30:00 A	0:30:00	0.50	
	MAPA 1.2 MHS	Grace	05/27/2022	10:14:33 A	10:23:15 A	0:08:42	0.15	MAPA CB 1.2
	MAPA 1.2 MHS	Grace	05/27/2022	9:55:25 A	10:10:34 A	0:15:09	0.25	Grace 6.71
	MAPA 1.2 MHS	Grace	05/25/2022	3:35:19 P	3:52:40 P	0:17:21	0.29	Jess 1.15
	MAPA 1.2 MHS	Grace	05/24/2022	3:58:18 P	4:45:18 P	0:47:00	0.78	7.86
	MAPA 1.2 MHS	Grace	05/23/2022	8:49:33 P	8:59:31 P	0:09:58	0.17	
	MAPA 1.2 MHS	Grace	05/23/2022	4:00:00 P	4:37:52 P	0:37:52	0.63	
	MAPA 1.2 MHS	Grace	05/23/2022	3:37:00 P	3:52:36 P	0:15:36	0.26	
	MAPA 1.2 MHS	Grace	05/23/2022	3:00:30 P	3:36:59 P	0:36:29	0.61	
	MAPA 1.2 MHS	Grace	05/23/2022	9:46:13 A	9:59:22 A	0:13:09	0.22	
	MAPA 1.2 MHS	Grace	05/19/2022	9:46:29 A	10:06:44 A	0:20:15	0.34	
	MAPA 1.2 MHS	Grace	05/19/2022	8:15:39 A	8:20:39 A	0:05:00	0.08	
	MAPA 1.2 MHS	Grace	05/05/2022	2:47:45 P	2:58:20 P	0:10:35	0.18	
	MAPA 1.2 Recruitment	Grace	05/27/2022	1:00:00 P	1:30:00 P	0:30:00	0.50	
	MAPA 1.2 Recruitment	Grace	05/24/2022	11:34:54 A	11:39:24 A	0:04:30	0.08	
	MAPA 1.2.1 Recruitment	Grace	05/23/2022	11:24:24 A	11:35:13 A	0:10:49	0.18	
	MAPA 1.2.1 Recruitment	Grace	05/23/2022	11:08:57 A	11:24:14 A	0:15:17	0.25	
	MAPA 1.2.1 Recruitment	Grace	05/11/2022	1:07:06 P	1:16:27 P	0:09:21	0.16	
	MAPA 1.2.1 Recruitment	Grace	05/11/2022	12:39:31 P	12:46:48 P	0:07:17	0.12	
	MAPA 1.2.1 Recruitment	Grace	05/10/2022	11:31:41 A	11:44:41 A	0:13:00	0.22	
	MAPA 1.2.1 Recruitment	Grace	05/05/2022	11:03:02 A	11:30:56 A	0:27:54	0.47	
	MAPA 1.2.1 Recruitment	Grace	05/04/2022	1:12:35 P	1:25:49 P	0:13:14	0.22	
	MAPA 1.2.1 Recruitment	Grace	05/04/2022	11:04:52 A	11:17:14 A	0:12:22	0.21	
	MAPA 1.2.1 Recruitment	Grace	05/04/2022	10:43:10 A	11:04:51 A	0:21:41	0.36	
	MAPA - 1.2 MHS	Jess	05/23/2022	4:00:17 P	4:37:17 P	0:37:00	0.62	
	MAPA - 1.2 MHS ERH meeting	Jess	05/24/2022	3:59:45 P	4:31:45 P	0:32:00	0.53	
	MAPA 1.3 CHI - Print Materials	Corbin	05/20/2022	10:59:14 A	12:44:15 P	1:45:01	1.75	MAPA CB 1.3
	MAPA 1.3 CHI	Grace	05/20/2022	11:38:27 A	11:58:19 A	0:19:52	0.33	Grace 3.43
	MAPA 1.3 CHI	Grace	05/20/2022	10:49:14 A	11:22:30 A	0:33:16	0.55	Jess 0.83
	MAPA 1.3 CHI	Grace	05/19/2022	3:54:05 P	4:01:52 P	0:07:47	0.13	Shelby 1.50
	MAPA 1.3 CHI	Grace	05/19/2022	3:38:11 P	3:49:23 P	0:11:12	0.19	Corbin 1.75
	MAPA 1.3 CHI	Grace	05/19/2022	11:59:17 A	12:10:59 P	0:11:42	0.20	7.51
	MAPA 1.3 CHI	Grace	05/18/2022	9:02:07 A	9:50:19 A	0:48:12	0.80	
	MAPA 1.3 CHI	Grace	05/18/2022	8:24:18 A	8:57:52 A	0:33:34	0.56	
	MAPA 1.3 CHI	Grace	05/17/2022	9:20:41 A	9:28:35 A	0:07:54	0.13	
	MAPA 1.3 Tyson	Grace	05/24/2022	11:29:11 A	11:34:52 A	0:05:41	0.09	
	MAPA 1.3 Tyson	Grace	05/19/2022	3:22:39 P	3:37:39 P	0:15:00	0.25	
	MAPA 1.3 Tyson	Grace	05/03/2022	12:45:53 P	12:57:34 P	0:11:41	0.19	
	MAPA 1.3 Tyson coordination	Jess	05/19/2022	2:40:00 P	3:30:00 P	0:50:00	0.83	
	MAPA CB 1.3 - Cutting and folding flyers for CHIMAPA 1.3 CHI - Print ma	Shelby	05/20/2022	12:00:00 P	12:45:00 P	0:45:00	0.75	
	MAPA CB 1.3 - Delivering flyers to CHI	Shelby	05/20/2022	12:45:00 P	1:30:00 P	0:45:00	0.75	
<b>Total</b>							<b>20.87</b>	

20.87

MAPA Council Bluffs	hours	rate		
MAPA 1.1 - Principal [Daniel]	3.00	\$ 200	\$ 600.00	
MAPA 1.1 - Senior Associate [Grace]		\$ 125	\$ -	
MAPA 1.1 - Communications Coordinator [Shelby]		\$ 100	\$ -	
MAPA 1.1 - Administrative [Jess]	2.50	\$ 55	\$ 137.50	
MAPA 1.1 - Tech [Corbin]		\$ 118.75	\$ -	
				Subtotal
				<b>MAPA CB 1.1 \$ 737.50</b>
<b>MAPA Council Bluffs</b>	<b>hours</b>	<b>rate</b>		
MAPA 1.2 - Principal [Daniel]		\$ 200	\$ -	
MAPA 1.2 - Senior Associate [Grace]	6.71	\$ 125	\$ 838.75	
MAPA 1.2 - Communications Coordinator [Shelby]		\$ 100	\$ -	
MAPA 1.2 - Administrative [Jess]	1.15	\$ 55	\$ 63.25	
MAPA 1.2 - Tech [Corbin]		\$ 118.75	\$ -	
				Subtotal
				<b>MAPA CB 1.2 \$ 902.00</b>
<b>MAPA Council Bluffs</b>	<b>hours</b>	<b>rate</b>		
MAPA 1.3 - Principal [Daniel]		\$ 200	\$ -	
MAPA 1.3 - Senior Associate [Grace]	3.43	\$ 125	\$ 428.75	
MAPA 1.3 - Communications Coordinator [Shelby]	1.50	\$ 100	\$ 150.00	
MAPA 1.3 - Administrative [Jess]	0.83	\$ 55	\$ 45.65	
MAPA 1.3 - Tech [Corbin]	1.75	\$ 118.75	\$ 207.81	
				Subtotal
				<b>MAPA CB 1.3 \$ 832.21</b>
				<b>Grand Total</b>
				<b>MAPA CB \$2,471.71</b>

20.87

# Support Project Report

Jun 3, 2022

Verdis Group

In May, project work took place in tasks 1.1, 1.2, and 1.3, as outlined below:

## IDOT Hours

User	Title	Duration (hours)
Daniel	MAPA 1.1 - Project Management	3.0
Jess	MAPA 1.1 - Project Management	2.5

User	Title	Duration (hours)
Grace	MAPA 1.2 - Employer Outreach	6.71
Jess	MAPA 1.2 - Employer Outreach	1.15

User	Title	Duration (hours)
Grace	MAPA 1.3 - TDM Organizational Survey	3.43
Shelby	MAPA 1.3 - TDM Organizational Survey	1.5
Jess	MAPA 1.3 - TDM Organizational Survey	0.83
Corbin	MAPA 1.3 - TDM Organizational Survey	1.75

### MAPA CB 1.1 - Project Management

The project team met to discuss ongoing project progress.

### MAPA CB 1.2 - Employer Outreach

A large portion of time was dedicated to implementing Methodist's Emergency Ride Program, including connecting Methodist with Z-Trip. Additional hours in May were spent continuing to recruit participants for both implementation and the survey. Verdis Group reached out to several organizations including the City of Omaha, Heartland Family Services, and others.

### MAPA CB 1.3 - TDM Organizational Survey

Time was spent finalizing CHI's survey, including delivering rollout materials (flyers, table tents, and powerpoint slides for break room TVs). Additionally, coordination efforts with Tyson regarding survey launch was necessary.

---

## Omaha (PKF) Hours

User	Title	Duration (hours)
Daniel	MAPA 1.1 - Project Management	1.0
Grace	MAPA 1.1 - Project Management	9.0
Jess	MAPA 1.1 - Project Management	3.52
Corbin	MAPA 1.1 - Project Management	0.32

User	Title	Duration (hours)
Grace	MAPA 1.3 - TDM Organizational Survey	2.33
Shelby	MAPA 1.3 - TDM Organizational Survey	1.13
Corbin	MAPA 1.3 - TDM Organizational Survey	2.98

User	Title	Duration (hours)
Daniel	Task 1.4 - TDM Survey Analysis and Reporting	1.5
Grace	Task 1.4 - TDM Survey Analysis and Reporting	5.09
Jess	Task 1.4 - TDM Survey Analysis and Reporting	6.55
Corbin	Task 1.4 - TDM Survey Analysis and Reporting	11.62

### MAPA OMA 1.1 - Project Management

In addition to internal meetings, a significant amount of time was used for planning for the final report, meeting to discuss future project concepts, and more.

### MAPA OMA 1.3 - TDM Organizational Survey

Time was spent finalizing rollout materials for Lamp Rynearson and OPPD including not just the survey, but materials including email language, letters from CEOs announcing the survey, flyers, and powerpoint slides for break room TVs. .

### MAPA OMA 1.4 - TDM Survey Analysis and Reporting

As Creighton, Airlite Plastic, and OPPD surveys closed, analysis and draft reports were initiated.

**Jun-22**

<b>Date</b>	<b>emp</b>	<b>Expense</b>	<b>Description</b>	<b>Amount</b>
		Mileage	10,060	\$ 5,834.80
6/10/2022	rfrady	payroll	regular and PTO	\$ 1,181.25
6/10/2022	rfrady	employer contribution	life,med,401k	\$ 302.80
6/24/2022	rfrady	payroll	regular and PTO	\$ 668.40
6/24/2022	rfrady	employer contribution	life,med,401k	\$ 296.09
6/10/2022	bsew	payroll	regular and PTO	\$ 1,360.00
6/10/2022	bsew	employer contribution	LTD, dental, life, med, 401k	\$ 406.64
6/24/2022	bsew	payroll	regular and PTO	\$ 1,520.00
6/24/2022	bsew	employer contribution	LTD, dental, life, med, 401k	\$ 420.37
6/10/2022	rmaso	payroll	regular and PTO	\$ 1,102.50
6/10/2022	rmaso	employer contribution	life, 401k	\$ 56.93
6/24/2022	rmaso	payroll	regular and PTO	\$ 1,249.50
6/24/2022	rmaso	employer contribution	life, 401k	\$ 63.86
6/10/2022	jtill	payroll	regular and PTO	\$ 578.50
6/10/2022	jtill	employer contribution	401k	\$ 20.66
6/24/2022	jtill	payroll	regular and PTO	\$ 1,037.00
6/24/2022	jtill	employer contribution	401k	\$ 37.55
		<b>Total</b>		<b>\$ 16,136.85</b>
		Indirect Costs	Portion of HR, Payroll, Accounting, Site Manager Salary, Office Supplies, etc	\$ 1,613.69
		<b>Total</b>		<b>\$ 17,750.54</b>
			BHW Contribution	\$ 8,875.27
			Mapa Match	\$ 8,875.27



BLACK HILLS WORKS  
3650 RANGE RD  
RAPID CITY, SD 57702

Period Beginning: 06/05/2022  
Period Ending: 06/18/2022  
Pay Date: 06/24/2022

Filing Status: Single/Married filing separately  
Exemptions/Allowances:  
Federal: Standard Withholding Table

RANDLE FRADY  
3403 SOUTH 15TH STREET  
OMAHA NE 68108

Earnings	rate	hours	this period	year to date
P.T.O.	15.0000	44.56	668.40	743.40
Regular				10,590.00
Overnight Pay				266.50
Weekend Pay				402.50
2Nd Shift Pay				731.00
<b>Gross Pay</b>			<b>\$668.40</b>	12,733.40

Other Benefits and Information	this period	total to date
Er Life	1.14	6.84
Er Medical	288.27	1,729.62
401K Match	6.68	127.34

**Important Notes**

COMPANY PH#:(605) 343-4550

Deductions	Statutory		
Federal Income Tax		-9.55	729.86
Social Security Tax		-37.21	764.11
Medicare Tax		-8.70	178.70
NE State Income Tax		-9.23	336.23
<b>Other</b>			
Med Pre Tax		-63.82*	382.92
Vis Pre Tax		-4.35*	26.10
401K Pre-Tax		-6.68*	127.34
<b>Net Pay</b>		<b>\$528.86</b>	
Checking		-528.86	
<b>Net Check</b>		<b>\$0.00</b>	

BASIS OF PAY: HOURLY

**Additional Tax Withholding Information**

Taxable Marital Status:  
NE: Single  
Exemptions/Allowances:  
NE: 2

\* Excluded from federal taxable wages  
Your federal taxable wages this period are \$593.55

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BLACK HILLS WORKS  
3650 RANGE RD  
RAPID CITY, SD 57702

Advice number: 0000250449  
Pay date: 06/24/2022

Deposited to the account of	account number	transit ABA	amount
RANDLE FRADY	XXXXXX1257	XXXX XXXX	\$528.86

THIS IS NOT A CHECK

**NON-NEGOTIABLE**



BLACK HILLS WORKS  
3650 RANGE RD  
RAPID CITY, SD 57702

Period Beginning: 06/05/2022  
Period Ending: 06/18/2022  
Pay Date: 06/24/2022

Taxable Marital Status: Married  
Exemptions/Allowances:  
Federal: 2  
NE: 0

**JOSEPH E TILLIE**  
**139 S 144TH APT 572**  
**BOYS TOWN NE 68010**

Earnings	rate	hours	this period	year to date
Regular	17.0000	61.00	1,037.00	7,589.00
Overtime	26.1952	4.25	111.33	111.33
Overnight Pay	2.0000	22.75	45.50	691.00
Weekend Pay	2.0000	29.00	58.00	413.50
Work Holiday				84.51
<b>Gross Pay</b>			<b>\$1,251.83</b>	<b>8,889.34</b>

Other Benefits and Information	this period	total to date
401K Match	37.55	149.99
Totl Hrs Worked	65.25	

**Important Notes**  
COMPANY PH#:(605) 343-4550

Deductions	Statutory	
Federal Income Tax		-42.11
Social Security Tax		-77.61
Medicare Tax		-18.16
NE State Income Tax		-32.90
<b>Other</b>		
401K-Roth		-37.55
<b>Net Pay</b>		<b>\$1,043.50</b>
Checking		-1,043.50
<b>Net Check</b>		<b>\$0.00</b>

BASIS OF PAY: HOURLY

YOUR HOURLY RATE HAS BEEN CHANGED FROM 13.0000 TO 17.0000.

Your federal taxable wages this period are \$1,251.83

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BLACK HILLS WORKS  
3650 RANGE RD  
RAPID CITY, SD 57702

Advice number: 0000250452  
Pay date: 06/24/2022

Deposited to the account of	account number	transit ABA	amount
JOSEPH E TILLIE	xxxxxx9000	xxxx xxxx	\$1,043.50

THIS IS NOT A CHECK

**NON-NEGOTIABLE**



BLACK HILLS WORKS  
3650 RANGE RD  
RAPID CITY, SD 57702

Period Beginning: 06/05/2022  
Period Ending: 06/18/2022  
Pay Date: 06/24/2022

Taxable Marital Status: Married  
Exemptions/Allowances:  
Federal: 0  
NE: 0

**RODNEY L MASON**  
**3509 SHERWOOD DR**  
**BELLEVUE NE 68147**

Earnings	rate	hours	this period	year to date
SICK PAY	17.0000	73.50	1,249.50	1,249.50
Regular				12,405.00
Overtime				193.00
LIFE STYLE				541.45
Overnight Pay				96.50
P.T.O.				873.75
Weekend Pay				53.00
Workd Holiday				112.50
2Nd Shift Pay				49.50
<b>Gross Pay</b>			<b>\$1,249.50</b>	<b>15,574.20</b>

Your federal taxable wages this period are  
\$1,187.02

Other Benefits and Information	this period	total to date
Er Life	1.38	16.56
Exl Balance	83.82	
Pto Balance	373.10	
401K Match	62.48	751.65

**Important Notes**

COMPANY PH#:(605) 343-4550

BASIS OF PAY: HOURLY

YOUR HOURLY RATE HAS BEEN CHANGED FROM 15.0000 TO 17.0000.

Deductions	Statutory		
	Federal Income Tax	-68.70	781.73
	Social Security Tax	-77.47	965.60
	Medicare Tax	-18.12	225.83
	NE State Income Tax	-29.71	334.01
	<b>Other</b>		
	401K Pre-Tax	-62.48*	751.65
	<b>Net Pay</b>	<b>\$993.02</b>	
	Checking	-993.02	
	<b>Net Check</b>	<b>\$0.00</b>	

\* Excluded from federal taxable wages

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BLACK HILLS WORKS  
3650 RANGE RD  
RAPID CITY, SD 57702

Advice number: 00000250450  
Pay date: 06/24/2022

Deposited to the account of	account number	transit ABA	amount
RODNEY L MASON	xxxx2489	xxxx xxxx	\$993.02

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Page 2  
BLACK HILLS WORKS  
3650 RANGE RD  
RAPID CITY, SD 57702

Period Beginning: 06/05/2022  
Period Ending: 06/18/2022  
Pay Date: 06/24/2022

Filing Status: Single/Married filing separately  
Exemptions/Allowances:  
Federal: Standard Withholding Table

**BOUATHONG SEWCHEON**  
**10021 SOUTH 9TH CIRCLE**  
**BELLEVUE NE 68123**

**Additional Tax Withholding Information**

Exemptions/Allowances:  
NE: 2

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**CONTINUED FROM PRIOR PAGE  
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Page 1(Con Next Page)  
 BLACK HILLS WORKS  
 3650 RANGE RD  
 RAPID CITY, SD 57702

Period Beginning: 06/05/2022  
 Period Ending: 06/18/2022  
 Pay Date: 06/24/2022

**BOUATHONG SEWCHEON**  
**10021 SOUTH 9TH CIRCLE**  
**BELLEVUE NE 68123**

Filing Status: Single/Married filing separately  
 Exemptions/Allowances:  
 Federal: Standard Withholding Table

Earnings	rate	hours	this period	year to date
Regular	19.0000	80.00	1,520.00	10,124.50
Overtime	29.1700	4.00	116.68	293.48
Overtime	29.4666	6.00	176.80	
Overnight Pay	2.0000	10.00	20.00	26.00
Weekend Pay	2.0000	22.00	44.00	407.00
2Nd Shift Pay	2.0000	42.00	84.00	577.50
LIFE STYLE				541.45
P.T.O.				272.00
Workd Holiday				61.63
<b>Gross Pay</b>			<b>\$1,961.48</b>	<b>12,303.56</b>

**\* Excluded from federal taxable wages**

Your federal taxable wages this period are  
 \$1,741.21

**Other Benefits and Information**

	this period	total to date
Er Dental	14.00	84.00
Er Life	1.14	6.84
Er Ltd	3.77	19.82
Er Medical	342.62	2,055.72
Exl Balance	12.95	
Pto Balance	33.56	
401K Match	58.84	352.86
<b>Totl Hrs Worked</b>	<b>90.00</b>	

**Important Notes**

COMPANY PH#:(605) 343-4550

BASIS OF PAY: HOURLY

YOUR HOURLY RATE HAS BEEN CHANGED FROM 17.0000 TO 19.0000.

Deductions	Statutory		
	Federal Income Tax	-141.27	618.33
	Social Security Tax	-111.60	702.83
	Medicare Tax	-26.10	164.37
	NE State Income Tax	-68.37	297.00
	<b>Other</b>		
	Den Pre Tax	-4.50*	27.00
	Fsa-Unr Med	-50.00*	300.00
	Long Term Dis	-1.26*	6.60
	Med Pre Tax	-98.72*	592.32
	Vis Pre Tax	-6.95*	41.70
	401K Pre-Tax	-58.84*	352.86
	<b>Net Pay</b>	<b>\$1,393.87</b>	
	Checking	-1,393.87	
	<b>Net Check</b>	<b>\$0.00</b>	

**Additional Tax Withholding Information**

Taxable Marital Status:  
 NE: Single

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BLACK HILLS WORKS  
 3650 RANGE RD  
 RAPID CITY, SD 57702

Advice number: 00000250451  
 Pay date: 06/24/2022

Deposited to the account of	account number	transit ABA	amount
BOUATHONG SEWCHEON	xxxxx4633	xxxx xxxx	\$1,393.87

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BLACK HILLS WORKS  
3650 RANGE RD  
RAPID CITY, SD 57702

Period Beginning: 05/22/2022  
Period Ending: 06/04/2022  
Pay Date: 06/10/2022

Filing Status: Single/Married filing separately  
Exemptions/Allowances:  
Federal: Standard Withholding Table

**BOUATHONG SEWCHEON**  
10021 SOUTH 9TH CIRCLE  
BELLEVUE NE 68123

Earnings	rate	hours	this period	year to date
Regular	17.0000	80.00	1,360.00	8,604.50
Weekend Pay	2.0000	22.00	44.00	363.00
Workd Holiday	8.5000	7.25	61.63	61.63
2Nd Shift Pay	2.0000	25.75	51.50	493.50
Overnight Pay				6.00
P.T.O.				272.00
<b>Gross Pay</b>			<b>\$1,517.13</b>	9,800.63

Your federal taxable wages this period are  
\$1,310.33

Deductions	Statutory		
	Federal Income Tax	-89.57	477.06
	Social Security Tax	-84.07	557.66
	Medicare Tax	-19.66	130.42
	NE State Income Tax	-40.71	228.63
	<b>Other</b>		
	Den Pre Tax	-4.50*	22.50
	Fsa-Unr Med	-50.00*	250.00
	Long Term Dis	-1.12*	5.34
	Med Pre Tax	-98.72*	493.60
	Vis Pre Tax	-6.95*	34.75
	401K Pre-Tax	-45.51*	294.02
	<b>Net Pay</b>	<b>\$1,076.32</b>	
	Checking	-1,076.32	
	<b>Net Check</b>	<b>\$0.00</b>	

Other Benefits and Information	this period	total to date
Er Dental	14.00	70.00
Er Life	1.14	5.70
Er Ltd	3.37	16.05
Er Medical	342.62	1,713.10
Exl Balance	11.10	
Pto Balance	26.48	
401K Match	45.51	294.02
Totl Hrs Worked	80.00	

**Important Notes**

COMPANY PH#:(605) 343-4550

BASIS OF PAY: HOURLY

**Additional Tax Withholding Information**

Taxable Marital Status:  
NE: Single  
Exemptions/Allowances:  
NE: 2

\* Excluded from federal taxable wages

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BLACK HILLS WORKS  
3650 RANGE RD  
RAPID CITY, SD 57702

Advice number: 00000230446  
Pay date: 06/10/2022

Deposited to the account of	account number	transit ABA	amount
BOUATHONG SEWCHEON	xxxxx4633	xxxx xxxx	\$1,076.32

THIS IS NOT A CHECK

**NON-NEGOTIABLE**



BLACK HILLS WORKS  
3650 RANGE RD  
RAPID CITY, SD 57702

Period Beginning: 05/22/2022  
Period Ending: 06/04/2022  
Pay Date: 06/10/2022

Filing Status: Single/Married filing separately  
Exemptions/Allowances:  
Federal: Standard Withholding Table

**RANDLE FRADY**  
**3403 SOUTH 15TH STREET**  
**OMAHA NE 68108**

Earnings	rate	hours	this period	year to date
Regular	15.0000	78.75	1,181.25	10,590.00
Overnight Pay	2.0000	16.00	32.00	266.50
Weekend Pay	2.0000	23.25	46.50	402.50
2Nd Shift Pay	2.0000	39.50	79.00	731.00
P.T.O.				75.00
<b>Gross Pay</b>			<b>\$1,338.75</b>	<b>12,065.00</b>

Other Benefits and Information	this period	total to date
Er Life	1.14	5.70
Er Medical	288.27	1,441.35
Exl Balance	12.95	
Pto Balance	44.56	
401K Match	13.39	120.66
<b>Totl Hrs Worked</b>	<b>78.75</b>	

Deductions	Statutory		
	Federal Income Tax	-83.19	720.31
	Social Security Tax	-78.78	726.90
	Medicare Tax	-18.42	170.00
	NE State Income Tax	-37.41	327.00
	<b>Other</b>		
	Med Pre Tax	-63.82*	319.10
	Vis Pre Tax	-4.35*	21.75
	401K Pre-Tax	-13.39*	120.66
	<b>Net Pay</b>	<b>\$1,039.39</b>	
	Checking	-1,039.39	
	<b>Net Check</b>	<b>\$0.00</b>	

**Important Notes**

COMPANY PH#:(605) 343-4550

BASIS OF PAY: HOURLY

**Additional Tax Withholding Information**

Taxable Marital Status:  
NE: Single  
Exemptions/Allowances:  
NE: 2

\* Excluded from federal taxable wages

Your federal taxable wages this period are  
\$1,257.19

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BLACK HILLS WORKS  
3650 RANGE RD  
RAPID CITY, SD 57702

Advice number: 00000230444  
Pay date: 06/10/2022

Deposited to the account of	account number	transit ABA	amount
RANDLE FRADY	xxxxxx1257	xxxx xxxx	\$1,039.39

THIS IS NOT A CHECK

**NON-NEGOTIABLE**



BLACK HILLS WORKS  
3650 RANGE RD  
RAPID CITY, SD 57702

Period Beginning: 05/22/2022  
Period Ending: 06/04/2022  
Pay Date: 06/10/2022

Taxable Marital Status: Married  
Exemptions/Allowances:  
Federal: 2  
NE: 0

**JOSEPH E TILLIE**  
**139 S 144TH APT 572**  
**BOYS TOWN NE 68010**

Earnings	rate	hours	this period	year to date
Regular	13.0000	44.50	578.50	6,552.00
Overnight Pay	2.0000	29.25	58.50	645.50
Weekend Pay	2.0000	15.25	30.50	355.50
Work Holiday	6.5000	3.25	21.13	84.51
<b>Gross Pay</b>			<b>\$688.63</b>	<b>7,637.51</b>

Other Benefits and Information	this period	total to date
401K Match	20.66	112.44
Total Hrs Worked	44.50	

**Important Notes**  
COMPANY PH#:(605) 343-4550

Deductions	Statutory		
Social Security Tax		-42.70	473.53
Medicare Tax		-9.98	110.74
NE State Income Tax		-11.84	121.89
<b>Other</b>			
401K-Roth		-20.66	112.44
<b>Net Pay</b>		<b>\$603.45</b>	
Checking		-603.45	
<b>Net Check</b>		<b>\$0.00</b>	

BASIS OF PAY: HOURLY

Your federal taxable wages this period are \$688.63

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BLACK HILLS WORKS  
3650 RANGE RD  
RAPID CITY, SD 57702

Advice number: 00000230447  
Pay date: 06/10/2022

Deposited to the account of	account number	transit	ABA	amount
JOSEPH E TILLIE	xxxxxx9000	xxxx	xxxx	\$603.45

THIS IS NOT A CHECK

**NON-NEGOTIABLE**



BLACK HILLS WORKS  
3650 RANGE RD  
RAPID CITY, SD 57702

Period Beginning: 05/22/2022  
Period Ending: 06/04/2022  
Pay Date: 06/10/2022

Taxable Marital Status: Married  
Exemptions/Allowances:  
Federal: 0  
NE: 0

**RODNEY L MASON**  
**3509 SHERWOOD DR**  
**BELLEVUE NE 68147**

Earnings	rate	hours	this period	year to date
Regular	15.0000	36.75	551.25	12,405.00
Overnight Pay	2.0000	2.25	4.50	96.50
P.T.O.	15.0000	36.75	551.25	873.75
2Nd Shift Pay	2.0000	2.00	4.00	49.50
Overtime				193.00
Weekend Pay				53.00
Workd Holiday				112.50
<b>Gross Pay</b>			<b>\$1,111.00</b>	<b>13,783.25</b>

Other Benefits and Information	this period	total to date
Er Life	1.38	15.18
Exl Balance	155.47	
Pto Balance	363.25	
401K Match	55.55	689.17
Totl Hrs Worked	36.75	

**Important Notes**

COMPANY PH#:(605) 343-4550

Deductions	Statutory		
	Federal Income Tax	-55.55	713.03
	Social Security Tax	-68.88	854.56
	Medicare Tax	-16.11	199.86
	NE State Income Tax	-23.65	304.30
	<b>Other</b>		
	401K Pre-Tax	-55.55*	689.17
	<b>Net Pay</b>	<b>\$891.26</b>	
	Checking	-891.26	
	<b>Net Check</b>	<b>\$0.00</b>	

BASIS OF PAY: HOURLY

\* Excluded from federal taxable wages

Your federal taxable wages this period are  
\$1,055.45

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BLACK HILLS WORKS  
3650 RANGE RD  
RAPID CITY, SD 57702

Advice number: 00000230445  
Pay date: 06/10/2022

Deposited to the account of	account number	transit ABA	amount
RODNEY L MASON	xxxx2489	xxxx xxxx	\$891.26

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19-20

Date	Staff Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time	End Mileage	End Time
6-1-22	RA	-	6	57205	6:00 PM	57244	7:40 PM
6-1-22	RP	54.60	3	57244	8:00 PM	57287	9:30 PM
6-1-22	RA	-	2	57287	11:15 PM	57314	12:00 AM
6-2-22	RA	-	6	57314	6:00 PM	57354	7:45 PM
6-2-22	RA	-	5	57354	8:00 PM	57404	10:15 PM
6-2-22	RA	-	2	57404	11:15 PM	57429	12:00 AM
6-3-22	RA	-	1	57429	5:45 PM	57452	6:35 PM
6-3-22	RA	-	5	57452	6:30 PM	57493	7:54 PM
6-3-22	RA	60.60	3	57493	8:00 PM	57512	9:10 PM
6-3-22	RA	-	2	57512	11:15 PM	57523	12:00 AM
6-4-22	rw	-	1	57523	7:22 am	57542	7:55 am
6-4-22	rw	-	1	57542	8:26 am	57561	8:55 am
6-4-22	RA	-	7	57561	5:15 PM	57603	6:45 PM
6-4-22	RA	-	6	57603	7:00 PM	57657	9:00 PM
6-6-22	BS	-	1	57657	2:25 pm	57665	2:50 PM
6-6-22	BS	-	1	57665	3:00 PM	57672	3:30 PM
6-6-22	BS	-	5	57672	5:03 PM	57705	6:33 PM

191.20

Date	Staff Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time	End Mileage	End Time
6-6-22	BS	-	1	57705	7:00 Pm	57711	7:20 Pm
6-6-22	B.S	\$58.21	7	57711	8:00 Pm	57758	9:56 Pm
6-7-22	BS	-	4	57758	5:33 Pm	57796	7:20 Pm
6-7-22	BS	-	5	57796	8:00 Pm	57841	9:40 Pm
6-8-22	BS	-	1	57841	9:25 am	57847	9:55 am
6-8-22	BS	-	4	57847	10:40 am	57895	12:33 Pm
6-8-22	BS	-	1	57895	12:33 Pm	57912	1:13 Pm
6-8-22	BS	-	6	57912	1:13 Pm	<del>57963</del>	2:50 Pm
6-8-22	BS	\$82.01	1	57963	3:00 Pm	57970	3:32 Pm
6-8-22	CR	-	5	57970	6:39 pm	58012	7:56 pm
6-8-22	CR	-	2	58002	10:05 pm	58020	10:50 pm
6-8-22	CR	-	7	58020	11:15 pm	58060	12:12 Pm
6-9-22	BS	-	1	58060	9:34 am	58066	9:59 am
6-9-22	BS	-	1	58066	10:11 am	58088	10:52 am
6-9-22	BS	-	6	58088	11:15 am	58138	1:05 pm
6-9-22	BS	-	6	58138	1:11 pm	58178	2:44 pm
6-9-22	BS	-	2	58178	3:00 pm	58181	3:30 pm



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Date	Staff Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time	End Mileage	End Time
6-9-22	Ry	-	2	58188	6:07 Pm	58196	6:27 Pm
6-9-22	Ry	-	6	58196	6:27 Pm	58227	7:49 Pm
6-9-22	Ry	\$82.82	7	58227	1:50 Am	58263	3:12 Am
6-10-22	qB	-	1	58263	10:00 Am	58285	10:45 Am
6-10-22	qB	-	4	58285	10:45 Am	58316	12:30 pm
6-10-22	qB	-	5	58316	12:30 pm	58358	2:50 pm
6-10-22	qB	-	1	58358	2:50 pm	58365	3:20 pm
6-11-22	Ry	-	6	58365	5:10 Pm	58399	6:47 Pm
6-11-22	Ry	\$55.10	2	58399	7:10 Pm	58417	7:40 Pm
6-11-22	Ry	-	9	58417	11:12 Pm	58459	12:42 am
6-12-22	B5	-	1	58459	10:15 am	58466	10:43 Pm
6-12-22	B5	-	5	58466	10:45 am	58507	12:30 Pm
6-12-22	B5	-	5	58507	1:00 pm	58549	2:35 Pm
6-12-22	B5	-	5	58549	6:50 pm	58604	9:20 Pm
6-13-22	B5	\$12.00	6	58549	3:52 am	58653	5:43 am
6-13-22	B5	-	1	58653	2:30 Pm	58660	2:50 Pm
6-13-22	B5	-	10	58660	3:30 Pm	58696	5:22 Pm

1  
11-20

Date	Staff Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time	End Mileage	End Time
6-13-22	BS	-	1	58696	7:00 pm	58704	7:30 pm
6-13-22	BS	\$56.24	6	58704	8:00 pm	58748	9:56 pm
6-14-22	Ry	-	6	58748	6:20 pm	58781	7:56 pm
6-14-22	CP	-	8	59781	10:17 pm	59821	11:35 pm
6-15-22	Ry	-	1	58821	9:34 am	58827	9:56 am
6-15-22	Ry	-	4	58821	10:50 am	58874	12:48 pm
6-15-22	Ry	-	5	58874	1:01 pm	58914	2:58 pm
6-15-22	Ry	\$166.25	3	58914	3:00 pm	58931	3:42 pm
6-15-22	BS	-	9	58931	6:00 pm	58978	7:49 pm
6-15-22	BS	-	3	58978	7:55 pm	59022	9:15 pm
6-15-22	BS	-	3	59022	11:00 pm	59048	11:56 pm
6-16-22	Ry	-	1	59048	9:10 am	59054	9:45 am
6-16-22	Ry	-	1	59054	9:45 am	59077	10:33 am
6-16-22	Ry	-	5	59077	10:38 am	59128	12:54 pm
6-16-22	Ry	-	5	59128	1:02 pm	59157	2:24 pm
6-16-22	Ry	-	2	59157	2:24 pm	59176	3:02 pm
6-16-22	Ry	\$82.25	2	59176	3:02 pm	59185	3:44 pm

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Date	Staff	Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time	End Mileage	End Time
6-16-22	CP	CP	—	5	59190	6:20 pm	59219	7:40 pm
6-16-22	CP	CP	—	7	59219	2:45 am	59258	2:10 am
6-17-22	BS	BS	—	1	59258	6:00 pm	59281	6:43 pm
6-17-22	BS	BS	—	5	59281	6:43 pm	59320	8:09 pm
6-17-22	BS	BS	—	3	59320	8:28 pm	59340	8:51 pm
6-17-22	BS	BS	\$54.69	1	59340	11:00 pm	59352	11:40 pm
6-20-22	BS	BS	—	4	59352	4:11 pm	59384	5:36 pm
6-20-22	BS	BS	—	7	59384	7:00 pm	59438	9:10 pm
6-21-22	BS	BS	—	6	59438	6:00 pm	59477	7:35 pm
6-21-22	BS	BS	—	5	59477	8:00 pm	59521	9:37 pm
6-21-22	BS	BS	\$67.31	1	59521	11:00 pm	59545	11:53 pm
6-22-22	Ry	Ry	—	1	59545	9:00 Am	59562	9:47 Am
6-22-22	Ry	Ry	—	4	59562	10:38 Am	59610	12:49 pm
6-22-22	Ry	Ry	—	4	59610	1:01 pm	59640	2:59 pm
6-22-22	Ry	Ry	—	1	59640	3:06 pm	59665	3:38 pm
6-22-22	CP	CP	—	7	59665	6:24 pm	59699	7:39 pm

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Date	Staff Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time	End Mileage	End Time
6-22-22	CP	-	7	59699	10:20 pm	59733	11:45 pm
6-22-22	CP	-	6	59738	6:10 pm	59771	7:42 pm
6-22-22	CP	-	6	59771	11:55 pm	59810	1:20 <sup>05</sup> am
6-23-22	CP	-	1	59810	5:47 pm	59812	5:55 pm
6-23-22	CP	-	5	59812	5:57 pm	59843	7:00 pm
6-23-22	CP	\$105.00	6	59843	11:12 pm	59882	12:25 am
6-26-22	BS	-	1	59882	10:06 am	59898	10:45 am
6-26-22	BS	-	6	59898	10:45 am	59940	12:35 pm
6-26-22	BS	-	4	59940	1:00 pm	59981	2:53 pm
6-26-22	BS	-	7	59981	7 pm	60021	8:45 pm
6-27-22	BS	-	5	60021	4:00 pm	60060	5:40 pm
6-27-22	BS	\$66.01	5	60060	5:40	60070	6:08 pm
6-27-22	BS	-	1	60070	7:10	60078	7:30 pm
6-27-22	BS	-	7	60078	8:00 pm	60122	9:57 pm
6-28-22	BS	-	1	60122	9:00 am	60137	9:50 am
6-28-22	BS	-	1	60137	9:50 am	60159	10:28 am



Date	Staff	Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time	End Mileage	End Time
6-1-22	17		-	4	18778	3:10	187801	3:55
6-1-22	12		-	5	187801	4:25	187840	6:00
6-1-22	BS		\$58.00	1	187840	9:12 am	187846	9:36 am
6-1-22	CF		-	6	187846	6:30 PM	187877	7:50 PM
6-1-22	CF		-	8	187877	10:40 PM	187916	12:14 PM
6-2-22	11		-	4	187916	3:00	187938	3:45
6-2-22	17		-	5	187938	4:25	187973	6:00
6-2-22	BS		-	1	187973	9:20	187978	9:45 PM
6-2-22	BS		-	1	187978	10:05 am	187998	10:40 am
6-2-22	BS		-	4	187998	10:40 am	188036	12:30 PM
6-2-22	BS		-	6	188036	12:45 PM	188083	2:18 PM
6-2-22	BS		\$77.00	2	188083	3:00 PM	188099	3:38 PM
6-2-22	CF		-	1	188099	6:10 PM	188128	7:50 PM
6-3-22	CF		-	8	188128	12:15 am	188165	1:35 am
6-3-22	17		-	4	188165	3:25	188198	4:25
6-3-22	17		-	5	188198	4:25	188228	6:00

Date	Staff Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time <sup>Am</sup>	End Mileage	End Time <sup>Am</sup>
6-3-22	Ry	-	1	188228	9:57 Am	188251	10:39 Am
6-3-22	Ry	\$46.49	3	188251	11:40 <sup>Am</sup>	188271	12:31 Pm
6-3-22	Ry	-	5	188271	12:58 Pm	188300	2:51 Pm
6-3-22	Ry	-	1	188300	2:51 Pm	188307	3:01 Pm
6-3-22	Ry	-	1	188307	3:01 Pm	188321	3:32 Pm
6-4-22	LJ	-	5	188321	3:05	188345	3:58
6-4-22	LJ	-	4	188345	4:45	188376	6:00
6-4-22	RA	-	1	188376	10:20 AM	188387	10:45 AM
6-4-22	RA	-	4	188387	11:30 AM	188425	12:40 PM
6-4-22	RJ	-	3	188425	1:00 PM	188432	1:45 PM
6-4-22	RA	-	3	188432	2:00 PM	188460	2:45 PM
6-4-22	RJ	72.60	1	188460	3:00 PM	188467	3:30 PM
6-4-22	CP	-	5	188467	5:35 pm	188498	7:05 pm
6-4-22	CP	-	9	188498	11:10 pm	188542	12:30 am
6-5-22	LJ	-	6	188542	2:00	188562	3:05
6-5-22	LJ	-	5	188562	4:45	188603	6:00
6-5-22	BG	-	1	188603	10:15 am	188610	10:42 am





Date	Staff Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time	End Mileage	End Time
6-7-22	Ry	-	2	189134	6:00 Pm	189146	6:26 Pm
6-7-22	Ry	-	6	189146	6:26 Pm	189173	7:49 Pm
6-7-22	Ry	-	2	189173	10:24 Pm	189185	11:07 Pm
6-7-22	Ry	-	8	189185	11:07 Pm	189223	12:36 Am
6-8-22	l7	-	3	189223	3:26	189247	4:10
6-8-22	l7	-	6	189247	4:20	189286	6:00
6-8-22	Ry	-	1	189286	1:45 Pm	189302	3:15 Pm
6-8-22	Ry	-	2	189302	6:00 pm	189308	6:15 pm
6-8-22	Ry	-	6	189308	6:15 pm	189346	7:40 pm
6-8-22	Ry	-	2	189346	7:57 pm	189385	9:20 pm
6-9-22	J.T	#88	4	189385	3:00 am	189409	4 am
6-9-22	J.T	-	6	189409	4:25	189443	6 am
6-9-22	BS	-	4	189443	6:24 Pm	189478	7:43 Pm
6-9-22	BS	-	5	189478	8 Pm	189524	9:58 Pm
6-9-22	BS	-	2	189524	11 Pm	189549	12:05 am
6-10-22	l7	-	3	189549	4:20	189565	5:00
6-10-22	l7	-	5	189565	5:00	189596	6:20

Date	Staff Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time	End Mileage	End Time
6-11-22	Ry	\$74.01	1	189516	7:35 am	189621	9:20 am
6-11-22	Ry	-	1	189631	10:30 Am	189638	10:57 Am
6-11-22	Ry	-	5	189638	11:00 Am	189697	1:02 Pm
6-11-22	Ry	-	2	189697	1:06 Pm	189725	2:19 Pm
6-11-22	Ry	-	1	189725	3:00 Pm	189734	3:25 Pm
6-11-22	ND	-	6	189731	5:45 pm	189759	6:37 pm
6-11-22	ND	-	4	189759	6:58 pm	189806	8:09 pm
6-12-22	Ry	-	5	189806	2:10	189824	2:56
6-12-22	Ry	-	5	189824	4:45	189858	6:06
6-13-22	Ry	\$6.00	1	189858	10:00	189896	11:06
6-13-22	Ry	-	1	189896	11:15	189930	1:15
6-13-22	Ry	-	6	189930	1:15	189975	3:00
6-13-22	Ry	-	1	189975	5:20 Pm	189983	5:54 Pm
6-13-22	Ry	-	10	189983	10:12 Pm	190025	11:53 Pm
6-14-22	Ry	-	3	190025	12:22 Am	190035	12:54 Am
6-14-22	Ry	-	7	190035	3:51 am	190088	6:05 am

Date	Staff Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time	End Mileage	End Time
6-14-22	A	-	1	190088	9:00	190104	9:30 10:30 am
6-14-22	A	88.00	1	190104	10:00	190134	10:45
6-14-22	A	-	4	190134	11:15	190173	1:00 pm
6-14-22	A	-	6	190173	1:15	190215	2:45
6-14-22	A	-	2	190215	2:45	190228	3:10
6-14-22	A	-	2	190228	3:10	190237	3:45
6-14-22	BS	-	5	190237	6:10 pm	190276	7:34 pm
6-14-22	BS	\$63.00	5	190276	8:00 pm	190320	9:10 pm
6-14-22	BS	-	2	190320	11:00 pm	190345	11:50 pm
6-15-22	A	-	4	190345	3:10	190371	3:55 am
6-15-22	A	-	6	190371	4:25	190412	6:00
6-15-22	A	-	6	190412	6:25 pm	190445	7:40 pm
6-15-22	CP	-	8	190445	10:54 pm	190496	12:20 am
6-16-22	A	-	5	190486	3:00	190510	4:00 am
6-16-22	A	-	6	190510	4:25	190546	6:00
6-16-22	BS	\$76.12	1	190546	7:33 am	190556	11:00 am
6-16-22	BS	-	6	190556	6:00 pm	190602	7:55 pm

Date	Staff Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time	End Mileage	End Time
6-16-22	BS	-	4	190602	8 pm	190644	9:42 pm
6-16-22	BS	-	3	190644	11:00 pm	190671	12:03 am
6-17-22	V7	-	4	190671	3:06	190704	4:05
6-17-22	V7	-	5	190704	4:36	190737	6:00
6-17-22	Ry	-	1	190737	10:03 Am	190760	10:47 Am
6-17-22	Ry	-	3	190760	10:53 Am	190779	12:39 pm
6-17-22	Ry	-	5	190779	1:15 pm	190828	2:28 pm
6-17-22	Ry	\$93.40	1	190828	3:01 pm	190840	3:35 pm
6-18-22	V7	-	5	190840	3:00	190865	3:55
6-18-22	V7	-	4	190865	4:45	190928	6:00
6-18-22	V7	-	1	190928	10:15	190957	11:15
6-18-22	V7	-	5	190957	11:25	190994	12:50
6-18-22	V7	-	3	190994	1:06	191016	1:40
6-18-22	V7	-	2	191016	2:15	191025	2:55
6-18-22	V7	-	1	191025	3:00	191037	3:40
6-18-22	V7	-	7	191037	4:30	191074	6:10
6-18-22	V7	140.01	6	191074	7:10	191138	9:00

Date	Staff Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time	End Mileage	End Time
6-18-22	V1	-	2	191133	11:00	191159	11:45 am
6-19-22	V1	-	6	191159	2:00	191185	3:00
6-19-22	W	-	5	191185	4:45	191223	6:00
6-19-22	BS	-	2	191223	10:10am	191232	10:40am
6-19-22	BS	-	5	191232	10:45am	191273	12:31PM
6-19-22	BS	\$92	5	191273	1:00PM	191316	2:59 pm
6-19-22	BS	-	7	191316	6:50 pm	191368	8:51PM
6-20-22	V1	-	5	191368	3:50	191435	6:00
6-20-22	V1	-	1	191435	9:45	191443	10:40
6-20-22	V1	-	8	191443	11:00	191499	12:55
6-20-22	V1	82.02	5	191499	1:00	191546	3:00
6-20-22	Ry	-	5	191546	5:09 pm	191555	5:43 PM
6-20-22	Ry	-	7	191555	10:58 pm	191595	12:21 AM
6-21-22	Ry	-	4	191595	12:22 AM	191621	1:06 AM
6-21-22	V1	-	7	191621	3:48	191682	6:00
6-21-22	V1	-	2	191682	8:55	191727	10:20
6-21-22	V1	-	6	191727	11:15	191765	12:50

Date	Staff Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time	End Mileage	End Time
6-21-22	V1	89.00	6	191765	1:00 pm	191801	2:20 pm
6-21-22	V1	-	1	191801	2:30 pm	191817	2:55 pm
6-21-22	V1	-	2	191817	3:10 pm	191826	3:30 pm
6-21-22	Ry	-	5	191826	5:58 pm	191864	7:40 pm
6-21-22	CP	-	1	191864	8:18 pm	191893	9:10 pm
6-21-22	CP	-	5	191893	11:00 pm	191924	12:05 am
6-22-22	V1	-	4	191924	3:00	191948	3:55
6-22-22	V1	-	5	191948	4:25	191989	6:00
6-22-22	BS	-	8	191989	6:00 pm	192028	7:34 pm
6-22-22	BS	\$88.00	3	192028	8:00 pm	192070	9:10 pm
6-23-22	V1	-	5	192070	3:10	192094	3:00
6-23-22	V1	-	5	192094	9:25	192130	6:00
6-23-22	Ry	-	1	192130	9:12 Am	192146	9:46 Am
6-23-22	Ry	-	1	192146	9:48 Am	192169	10:42 Am
6-23-22	Ry	-	5	192169	1:05 pm	192214	2:39 pm
6-23-22	Ry	-	4	192214	2:40 pm	192263	3:07 pm
6-23-22	Ry	\$164.64	2	192263	3:08 pm	192275	3:42 pm

Date	Staff Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time	End Mileage	End Time
6-23-22	NW	-	2	192275	5:50	192285	5:30 <sup>pm</sup>
6-23-22	BS	-	7	192285	6:00 pm	192324	7:40 <sup>pm</sup>
6-23-22	BS	-	4	192324	8:00 pm.	192367	9:48 <sup>pm</sup>
6-24-22	VJ	-	4	192367	3:05	192401	4:05 <sup>am</sup>
6-24-22	VJ	-	5	192401	4:25	192434	6:00 <sup>am</sup>
6-24-22	Ry	-	1	192434	9:40 Am	192458	10:31 Am
6-24-22	Ry	-	4	192458	10:43 Am	192497	12:36 <sup>pm</sup>
6-24-22	Ry	-	5	192497	1:11 Pm	192539	2:23 <sup>pm</sup>
6-24-22	Ry	# 89.10	1	192539	2:59 Pm	192551	3:43 <sup>pm</sup>
6-24-22	CP	-	1	192551	6:05 pm	192576	6:50 <sup>pm</sup>
6-24-22	CP	-	4	192576	6:55 pm	192613	8:02 <sup>pm</sup>
6-24-22	CP	-	4	192613	8:10 pm	192656	9:30 <sup>pm</sup>
6-24-22	CP	-	2	192656	11:12 pm	192667	11:40 <sup>pm</sup>
6-25-22	VJ	-	4	192667	3:00	192691	3:55
6-25-22	VJ	-	4	192691	4:45	192779	6:30
6-25-22	VJ	32.00	1	192779	10:00	192817	11:10
6-25-22	VJ	-	5	192817	11:15	192858	12:40

Date	Staff Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time	End Mileage	End Time
6-25-22	V1	-	3	192868	1:00 pm	192874	1:46 pm
6-25-22	V1	-	1	192874	2:20 pm	192889	2:50 pm
6-25-22	V1	-	1	192889	3:00 pm	192894	3:15 pm
6-25-22	V1	93.06	6	192894	5:00 pm	192948	6:26 pm
6-25-22	V1	-	5	192948	7:16 pm	193065	8:45 pm
6-25-22	V1	-	1	193006	10:50 pm	193024	11:40 pm
6-25-22	V1	-	6	193024	2:10	193050	3:10 am
6-26-22	V1	85.00	5	193050	4:50	193088	6:00 am
6-27-22	V1	-	6	193088	3:45	193147	6:00
6-27-22	V1	-	2	193147	9:15	193193	10:40
6-27-22	V1	-	8	193193	11:00	193238	12:55 pm
6-27-22	V1	-	6	193238	1:06 pm	193283	2:36 pm
6-27-22	V1	-	1	193283	3:05 pm	193290	3:36 pm
6-27-22	Ry	-	1	193290	5:03 pm	193310	5:35 pm
6-27-22	Ry	-	10	193310	10:26	193352	12:01 am
6-28-22	Ry	99.82	3	193352	12:31 Am	193367	1:14 Am
6-28-22	V1	-	6	193367	3:45	193426	6:10



Date	Staff Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time	End Mileage	End Time
6-28-22	CP	—	6	193430	6:10 pm	193468	7:50 pm
6-28-22	CP	—	9	193458 <sup>9</sup>	11:20 pm	193511	12:40 am
6-29-22	BT	—	4	193511	3:06	193535	4:00
6-29-22	BT	—	5	193535	4:25	193576	6:00
6-29-22	Ry	—	1	193576	9:19 Am	193592	9:53 Am
6-29-22	Ry	—	5	193592	10:37 Am	193643	12:39 Pm
6-29-22	Ry	—	4	193643	1:00 Pm	193676	2:20 Pm
6-29-22	Ry	—	2	193676	2:20 Pm	193690	2:54 Pm
6-29-22	Ry	\$101.50	1	193690	3:03 Pm	193698	3:39 Pm
6-29-22	CP	—	6	193698	6:30 pm	193730	7:58 pm
6-29-22	CP	—	8	193730	10:50 pm	193771	11:50 pm
6-30-22	BT	—	5	193771	3:00	193795	4:00
6-30-22	BT	—	5	193795	4:25	193831	6:00
6-30-22	Ry	—	1	193831	9:21 Am	193847	9:57 Am
6-30-22	Ry	—	1	193847	9:58 Am	193870	10:46 Am
6-30-22	Ry	—	5	193870	11:00 Am	193926	12:58 Pm
6-30-22	Ry	—	5	193926	1:03 Pm	193974	2:38 Pm

Date	Staff Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time	End Mileage	End Time
6-30-22	Ry	-	2	193974	2:39 pm	193988	3:04 pm
6-30-22	Ry	\$92.50	2	193988	3:04 pm	193998	3:52 pm
6-30-22	17	-	2	193998	6:00 pm	194008	6:40 pm
6-30-22	17	-	6	194008	6:40 pm	194030	7:35 pm
6-30-22	17	-	5	194030	8:00 pm	194080	9:50 pm
6-30-22	17	-	3	194080	11:10 pm	194107	12:00 am

Date	Staff	Initials	Cost of Fuel	# of Riders	Start Mileage	Start Time	End Mileage	End Time
6-1-22	BS	BS	-	2	178754	11:45am	178748	12:55 pm
6-1-22	BS	BS	-	7	178788	12:56 pm	178839	2:47 pm
6-1-22	BS	BS	-	1	178839	3:00 pm	178845	3:29 pm
6-1-22	RY	RY	-	1	178845	5:58 pm	178853	6:29 pm
6-1-22	RY	RY	-	1	178853	6:29 pm	178860	7:14 pm
6-10-22	MS	MS	0	4	178900	6:34 pm	178998	7:52 pm
6-10-22	MS	MS	-	4	178998	7:54 pm	178929	9:10 pm
6-11-22	17	17	24.00	4	178929	3:10	178953	4:00
6-11-22	17	17	-	4	178953	4:45	178986	6:00 am
6-15-22	BS	BS	-	1	178986	10:00am	179006	11:37am
6-18-22	MS	MS	-	5	179006	5:55pm	179042	7:05pm
6-18-22	MS	MS	-	6	179042	10:47pm	179075	12:05am
6-22-22	BS	BS	-	1	179075	11:00am	179090	11:53 am
6-22-22	BS	BS	-	2	179090	11:00pm	179116	11:48 pm
6-23-22	BS	BS	-	2	179116	11:00pm	179143	11:56 pm
6-27-22	BS	BS	-	1	179143	9:30am	179158	10:25 am

7/11/2022

### Vehicle Summary

Vehicle	NE	From:	2022-06	Thru:	2022-06	Non Start	Start	Stop	Total	Total	Total	Trip	Trip	Trip	Trip	Trip	Trip	Trip	Miles Per
		Make	Model	Amb	Amb	ODO	ODO	ODO	Miles	Days	Trips	Educ	Med	Shop	Work	Rec	Rehab	Other	Gallon
3	1	CHEVROLET	EXPRESS	47	0	178754	179158		404	9	16	0	0	0	47	0	0	0	26.93
1	1	CHEVROLET	EXPRESS 3500	833	0	187778	194107		6329	30	207	0	0	0	833	0	0	0	6329
20	1	CHEVROLET	EXPRESS 3500	442	0	57205	60532		3327	25	111	0	0	0	442	0	0	0	3327
									<u>10,060</u>										<u>334</u>

## FTA Section 5310 Project Status Report

### Contract Details

Organization	Black Hills Works
Your Name	Natasha Wilks & Jane Bird
Contract Number	21603100002
Billing Period	06/01/2022 to 06/30/2022

### Work Completed

Trips Provided	334
Miles Traveled	10060
Total Contract Trips to Date	6641
Total Contract Miles to Date	227975
Anticipated Trips Next Period	320

### Attachments

Mileage Log	<input checked="" type="checkbox"/>
Employee Timesheet	<input checked="" type="checkbox"/>
Receipts	<input type="checkbox"/>
Other:	<input type="checkbox"/>

### Additional Comments & Questions





Pictometry International  
Corp.  
25 Methodist Hill Drive  
Rochester NY 14623

## INVOICE

Date	Invoice #
6/14/2022	MAPA061422

Bill To
Metropolitan Area Planning Agency
Josh Corrigan - GIS Coordinator
2222 Cuming St
Omaha NE 68102-4328, United States

Customer ID	PO Number	Payment Terms	Sales Rep	Shipping Method
A123660	Flight 3 Year 1	Due 6/30/22	rpoos	Pictometry

County	Description	Amount
Douglas County	Reveal 1000 Imagery	\$223,200.00
Douglas County	Connect Software Access	\$3,300.00
Cass County	Reveal Essentials + Property Imagery	\$131,359.47
Cass County	Connect Software Access	\$1,650.00

<b>Subtotal</b>	\$359,509.47
<b>Tax</b>	\$0.00
<b>Freight</b>	\$0.00
<b>Miscell</b>	\$0.00
<b>Total Due this</b>	\$359,509.47

Thank you for choosing Pictometry as your service provider.



Michael Helgerson  
 Metropolitan Area Planning Agency  
 2222 Cuming Street  
 Omaha, NE 68102-4328

Invoice Number 51049  
 Invoice Date 5/31/22

Period Covered 1/28/22 - 5/31/22  
 Consultant Job # R3004.828.00

Client Project No. MAPA-28 (138)  
 Client Project Desc. NEAT Study  
 Client Control No. 22839

Task			Contract Amount	Cumulative To Date	Current Period Hrs	Current Period Amt
<b>Task 1: Project Management</b>						
	Martin Shukert	Principal			5.50	
	Amy Haase	Principal			8.50	
	Mark McLaughlin	Designer			20.00	
	Kene Okigbo	Designer			1.50	
	Actual Direct Labor Costs		3,332.32	1,325.16	35.50	1,325.16
	Overhead	166.93%	5,562.64	2,212.09		2,212.09
	Fixed Fee	11.6%	1,031.83	410.31		410.31
	Subtotal		9,926.79	3,947.56	35.50	3,947.56
<b>Task 2: Community Engagement</b>						
	Elizabeth McManus	Admin.			0.25	
	Kene Okigbo	Designer			43.00	
	Actual Direct Labor Costs		12,959.04	951.69	43.25	951.69
	Overhead	166.93%	21,632.53	1,588.66		1,588.66
	Fixed Fee	11.6%	4,012.61	294.68		294.68
	Subtotal		38,604.18	2,835.03	43.25	2,835.03
<b>Task 3: Initial Segment Scan</b>						
	Martin Shukert	Principal			9.00	
	Amy Haase	Principal			3.50	
	Mark McLaughlin	Designer			32.75	
	Kene Okigbo	Designer			18.50	
	Actual Direct Labor Costs		5,553.87	2,011.33	63.75	2,011.33
	Overhead	166.93%	9,271.08	3,357.51		3,357.51
	Fixed Fee	11.6%	1,719.70	622.78		622.78
	Subtotal		16,544.65	5,991.62	63.75	5,991.62
<b>Task 4: Final Scan &amp; Feasibility</b>						
	Amy Haase	Principal			8.50	
	Actual Direct Labor Costs		10,367.23	416.76	8.50	416.76
	Overhead	166.93%	17,306.02	695.70		695.70
	Fixed Fee	11.6%	3,210.11	129.03		129.03
	Subtotal		30,883.35	1,241.49	8.50	1,241.49
<b>Task 5: Setting Priorities</b>						
	Subtotal		14,338.70	-	-	-
	Actual Direct Labor Total		110,297.67	14,015.70	151.00	14,015.70
<b>Direct Expenses</b>						
	Printing		288.75	-	-	-
<b>Subconsultants</b>						
	Ehrhart Griffin & Associates		35,298.97	1,934.17		1,934.17
<b>Total Authorized Amount</b>			145,885.39			
<b>Total Billed To Date</b>			15,949.87			<b>\$ 15,949.87</b>
<b>Remaining Authorized Balance</b>			129,935.52			
<b>Labor Hours</b>				151.00	151.00	



March 18, 2022

Michael Helgerson  
Metropolitan Area Planning Agency

Re: Monthly Progress Report for February 2022  
Neighborhood Extended Access to Trails (NEAT) Study  
RDG Project No. R30004.828.00

Please find enclosed our invoice for the above referenced project. Work completed during this period includes the following:

Project Management Tasks:

- Held kick-off meeting with Management Team
- Prepared the QMP and PMP
- Held bi-weekly meeting with Management Team

Community Engagement Tasks:

- Held Committee Meeting February 25<sup>th</sup>

Initial Scan Tasks:

- Prepared list of potential routes to present at the Committee Meeting
- Began collecting data on initial routes

Please feel free to call me if you have any questions or need additional information.

Sincerely,

Amy Haase, AICP  
Principal



April 16, 2022

Michael Helgerson  
Metropolitan Area Planning Agency

Re: Monthly Progress Report for March 2022  
Neighborhood Extended Access to Trails (NEAT) Study  
RDG Project No. R30004.828.00

Please find enclosed our invoice for the above referenced project. Work completed during this period includes the following:

**Project Management Tasks:**

- Held bi-weekly meeting with Management Team

**Community Engagement Tasks:**

**Initial Scan Tasks:**

- Prepared scoring criteria for the initial scan and presented to Management Team for review
- Collected data for initial scan:
  - o High level constructability assessment
  - o Continuity
  - o ROW availability
  - o Equity
  - o Service to destinations
  - o Potential number of people served
  - o Safety and comfort
  - o Potential neighborhood development impact

Please feel free to call me if you have any questions or need additional information.

Sincerely,  
Amy Haase, AICP  
Principal

May 6, 2022

Michael Helgerson  
Metropolitan Area Planning Agency

Re: Monthly Progress Report for April 2022  
Neighborhood Extended Access to Trails (NEAT) Study  
RDG Project No. R30004.828.00

Please find enclosed our invoice for the above referenced project. Work completed during this period includes the following:

**Project Management Tasks:**

- Held Management Team April 13

**Community Engagement Tasks:**

- Held Committee meeting on April 22

**Initial Scan Tasks:**

- Completed Initial Scan and presented findings to Management Team and Committee

Please feel free to call me if you have any questions or need additional information.

Sincerely,  
Amy Haase, AICP  
Principal

June 14, 2022

Michael Helgerson  
Metropolitan Area Planning Agency

Re: Monthly Progress Report for May 2022  
Neighborhood Extended Access to Trails (NEAT) Study  
RDG Project No. R30004.828.00

Please find enclosed our invoice for the above referenced project. Work completed during this period includes the following:

**Project Management Tasks:**

- Held Management Team meetings May 9<sup>th</sup> & 23<sup>rd</sup>

**Community Engagement Tasks:**

- Conducted field tours May 21<sup>st</sup> & 22<sup>nd</sup>

**Final Scan Tasks:**

- Conducted field tours on May 21<sup>st</sup> & 22<sup>nd</sup>
- Coordinated survey work for final sections

Please feel free to call me if you have any questions or need additional information.

Sincerely,  
Amy Haase, AICP  
Principal

Task Order Agreement No.	<b>UK2014-02</b>
Master Agreement No.	UK2014
Effective (NTP) Date	
Task Order Amount	C+FF \$18,696.40

## ON-CALL PROFESSIONAL SERVICES TASK ORDER AGREEMENT MPO PROJECTS

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY  
HDR ENGINEERING  
PROJECT NO. PLM-1(60)  
CONTROL NO. 01047M  
Omaha, NE  
Model Validation and Traffic Counts

**THIS AGREEMENT**, is between the Omaha-Council Bluffs Metropolitan Area Planning Agency ("MPO") and HDR Engineering ("Consultant"), and collectively referred to as the "Parties".

**WHEREAS**, Consultant entered into an On-Call Professional Services Master Agreement, No. UK2014 ("Master Agreement"), with MPO wherein Consultant agreed to provide model validation and traffic counts for future MPO projects, when selected by MPO, and

**WHEREAS**, MPO selected Consultant to provide model validation and traffic counts ("Services") for MPO's project, and

**WHEREAS**, MPO desires that the services be performed under the designation of Project No. PLM-1(60) and formally authorizes the signing of this Agreement, as evidenced by the Resolution of MPO dated \_\_\_\_\_ day of \_\_\_\_\_, 2022, attached as Exhibit "B" and incorporated herein by this reference, and

**WHEREAS**, the Parties wish to enter into a task order agreement ("Task Order"), to provide for the completion of the Services for the project for which Consultant has been selected, and to specify the duties and obligations for the Parties for the Services described herein, and

**WHEREAS**, Consultant and MPO intend that the Services provided by Consultant comply with all applicable federal-aid transportation project related program requirements so that Consultant's costs under this Task Order will be eligible for federal reimbursement, and

**WHEREAS**, MPO and Consultant intend that this Task Order be completed in accordance with the terms and conditions of the Nebraska LPA Guidelines Manual for Federal Aid Projects; hereinafter referred to as LPA Manual. The LPA Manual is a document approved by the Federal Highway Administration (FHWA) that sets out the requirements for local federal-aid projects to be eligible for federal reimbursement; the LPA Manual can be found in its entirety at the following web address: <http://dot.nebraska.gov/media/6319/lpa-guidelines.pdf>, and

**WHEREAS**, the Parties understand that State is involved in this federal-aid project on behalf of the FHWA only for issues related to the eligibility of the project for reimbursement of project costs with federal-aid funds.

**NOW THEREFORE**, in consideration of these facts, Consultant and MPO agree as follows:

**SECTION 1. CONTACT INFORMATION**

Contact information, for the convenience of the Parties, is as follows:

1.1 Consultant Project Manager

Firm Name	HDR Engineering
Consultant/Vendor Number	6155
Address	1917 S 67 <sup>th</sup> Street, Omaha, NE 68106
Project Manager's Name	Jason Carbee
Project Manager's Phone	(402) 742-2900

1.3 State Project Coordinator

Name	Craig Wacker (402)
Phone Number	479-4623

1.4 MPO RC

Name	Court Barber
Phone Number	402-444-6866 x3219

1.5 State Agreements Specialist

Name	Stephanie Camerone
Phone Number	(402) 479-3187

**SECTION 2. NOTICE TO PROCEED AND COMPLETION SCHEDULE OF THE SERVICES**

- 2.1 Invoices charges for services performed by Consultant on the project prior to the date specified in the written Notice-to-Proceed will not be eligible for reimbursement.
- 2.2 In the event that prior to the Effective Date of this Task Order, MPO issues Consultant a Notice-to-Proceed and Consultant began work, MPO will pay for such work in accordance with this Task Order and the Parties are bound by this Task Order as if the work had been completed after the Effective Date of this Task Order.
- 2.3 Consultant shall complete all the Services required under this Task Order in a satisfactory manner by December 31, 2022. Costs incurred by Consultant after the completion date will not be eligible for reimbursement unless MPO has provided a written extension of time. Extensions of the time to complete the services must not be construed as an extension to the duration of this Task Order.
- 2.3 The completion date will not be extended because of any avoidable delay attributed to Consultant, but delays not attributed to Consultant, such as delays attributable to MPO, upon request, may constitute a basis for an extension of time.

**SECTION 3. DURATION OF THE AGREEMENT (Matches Project Lifespan)**

- 5.1 Effective Date – This Agreement is effective when executed by the Parties.
- 5.2 Expiration Date -- This Agreement expires when State has (a) completed the project final audit and cost settlement or (b) waived the requirement of a financial audit.
- 5.3 Duration of the Agreement – The Agreement duration is from the Effective Date to the Expiration Date. The Agreement duration is “specified” under Neb. Rev. Stat. § 73-506 to the period of time necessary for a Consultant to complete this particular project. The time it will take Consultant to complete the work is uncertain by its nature depending on many factors including the scope and complexity of the proposed project work and the availability of funding. It is in the MPO’s and Consultant’s best interest to keep this Agreement in effect for the completion of all project work.

## ON-CALL PROFESSIONAL SERVICES TASK ORDER AGREEMENT

- 5.4 Identifying Date – This Agreement may be identified by the date MPO signed the agreement.
- 5.5 Termination or Suspension – MPO reserves the right to terminate or suspend this Agreement at any time for any of the reasons provided herein.

### **SECTION 4. TASK ORDER SCOPE OF SERVICES**

- 4.1 MPO and Consultant understand that the Services provided by Consultant must be completed in accordance with all federal-aid reimbursement requirements and conditions. Consultant shall provide model validation and traffic counts for project PLM-1(59), Omaha in Dodge County, Nebraska. The Scope of Services (“Services”) is outlined in Exhibit “A” attached and incorporated herein by this reference.
- 4.2 Exhibit “A” is the result of the following process:
- Consultant drafted a Scope of Services for the work under this Agreement in consultation with MPO.
  - Consultant and MPO made necessary and appropriate proposed additions, deletions, and revisions to the detailed Scope of Services document.
  - Consultant and MPO participated in a review of the proposed Scope of Services, and the proposed revisions, and negotiated the final detailed Scope of Services and Fee Proposal document, as shown in Exhibit “A”
- 4.3 MPO has the unconditional right to add to, subtract from, or alter the Services at any time, and such action by State will in no event be deemed a breach of this Agreement. The addition, subtraction, or alteration will become effective seven (7) days after mailing written notice of such addition, subtraction, or alteration.
- 4.4 Any change in the Services will follow the process specified in the *Out of Scope Services and Consultant Work Orders* section in Exhibit “A”, attached and incorporated herein by this reference.
- 4.5 Upon receiving a written notice to proceed from MPO, Consultant shall complete the Services required under this Task Order and in accordance with the terms of the Master Agreement.

**SECTION 5.** *This section has intentionally been left blank*

### **SECTION 6. NEW EMPLOYEE WORK ELIGIBILITY STATUS** (Task Order)

- 6.1 Consultant agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. Consultant agrees to contractually require any subconsultants to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.
- 6.2 The undersigned duly authorized representative of Consultant, by signing this Task Order, hereby attests to the truth of the following certifications, and agrees as follows:

Neb.Rev.Stat. § 4-114. I certify compliance with the provisions of Section 4-114 and, hereby certify that this Consultant shall register with and use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. I agree to require all Subconsultants, by contractual agreement, to require the same registration and verification process.

- 6.3 If Consultant is an individual or sole proprietorship, the following applies:
- a. Consultant must complete the United States Citizenship Attestation form and attach it to this Task Order. This form is available on the Nebraska Department of Transportation's website at <http://dot.nebraska.gov/media/2802/dr289.pdf>.
  - b. If Consultant indicates on such Attestation form that he or she is a qualified alien, Consultant agrees to provide the US Citizenship and Immigration Services documentation required to verify Consultant lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
  - c. Consultant understands and agrees that lawful presence in the United States is required and Consultant may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.

#### **SECTION 7. FEES AND PAYMENTS**

- 7.1 Consultant's fee proposal is attached as Exhibit "A" and incorporated herein by this reference.
- 7.2 The maximum payment amounts and general provisions concerning payment under this Task Order are set out on Exhibit "A"

#### **SECTION 8. SUSPENSION OR TERMINATION** (MPO PE Task Order)

##### **8.1 Suspension or Termination**

MPO has the absolute and exclusive right to suspend the work, or terminate this Task Order at any time and for any reason and such action on its part will in no event be deemed a breach of this Task Order by MPO. Without limiting the rights set out in this section, the following is a non-exclusive list of the examples of the circumstances under which this Task Order may be suspended or terminated:

- a. A loss, elimination, decrease, or re-allocation of funds that, in the sole discretion of MPO make it difficult, unlikely or impossible to have sufficient funding for the Services or the project;
- b. MPO abandons the Services or the project for any reason;
- c. MPO's funding priorities have changed;
- d. MPO determines, in its sole discretion, that MPO's interests are best protected by suspension or termination of this Task Order;
- e. Consultant fails to meet the schedule, milestones, or deadlines established in this Task Order or agreed to in writing by the Parties;
- f. Consultant fails to provide acceptable replacement personnel or qualified new personnel as determined by MPO;
- g. Consultant has not made sufficient progress to assure that the Services are completed in accordance with the schedule in attached Exhibit A" or in a timely manner;
- h. Consultant fails to meet the standard of care applicable to the Services;

- i. Consultant fails to meet the performance requirements of this Task Order;
- j. Consultant's breach of a provision of this Task Order or failure to meet a condition of this Task Order;
- k. Consultant's unlawful, dishonest, or fraudulent conduct in Consultant's professional capacity;
- l. Consultant fails to complete the project design in a form that is ready for letting a contract for construction according to the approved contract documents, including, but not limited to, project plans and specifications;

8.2 Suspension

- a. Suspension for Convenience. If MPO suspends the work for MPO's convenience, MPO will give Consultant notice of the date of suspension, which date will be no fewer than three (3) business days after notice is given. Such notice will provide the reason(s) for such suspension. Consultant will not be compensated for any Services completed or costs incurred after the date of suspension. Consultant shall provide MPO a detailed summary of the current status of the Services completed and an invoice of all costs incurred up to and including the date of suspension.
- b. Suspension for Cause. If MPO suspends Consultant's work for cause or for issues related to performance, responsiveness or quality that must be corrected by Consultant, MPO will give Consultant notice of the date of suspension, which date will be no fewer than three (3) business days after notice is given. MPO's notice of suspension will provide Consultant with the reason(s) for the suspension, a timeframe for Consultant to correct the deficiencies, and when applicable, and a description of the actions that must be taken for MPO to rescind the suspension. Consultant's right to incur any additional costs will be suspended at the end of the day of suspension and will continue until all remedial action is completed to the satisfaction of MPO. Failure to correct the deficiencies identified in a suspension will be grounds for termination of this Task Order.

8.3 Termination

If MPO terminates this Task Order, MPO shall give Consultant notice of the date of termination, which shall be no fewer than three (3) business days after notice is given. Notice of termination from MPO shall provide Consultant with a description of the reason(s) for the termination. Notice from MPO must specify when this Task Order will be terminated along with the requirements for completion of the work under this Task Order. Consultant's right to incur any additional costs shall cease at the end of the day of termination or as otherwise provided by MPO.

8.4 Compensation upon suspension or termination

If MPO suspends the work or terminates this Task Order, Consultant must be compensated in accordance with the provisions set out in Exhibit "B" provided however, that in the case of suspension or termination for cause or for Consultant's breach of this Task Order, MPO will have the power to suspend payments, pending Consultant's compliance with the provisions of this Task Order. In the event of termination of this Task Order for cause, MPO may make the compensation adjustments set out in Exhibit "B".



**SECTION 9. CONSULTANT CERTIFICATIONS**

- 9.1 The undersigned duly authorized representative of Consultant, by signing this Task Order, hereby reaffirms, under penalty of law, to the best of my knowledge and belief, the truth of the certifications set out in SECTION 29. CONSULTANT CERTIFICATIONS of the Master Agreement.
- 9.2 Neb. Rev. Stat. § 81-1715(1). I certify compliance with the provisions of Section 81-1715 and, to the extent that this Task Order is a lump sum, specific rates of compensation, or actual cost-plus-a-fixed fee professional service agreement, I hereby certify that wage rates and other factual unit costs supporting the fees in this Task Order are accurate, complete, and current as of the date of this Task Order. I agree that this Task Order price and any additions thereto shall be adjusted to exclude any significant sums by which the MPO determines the agreement price had been increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs.

**SECTION 10. MPO CERTIFICATION**

By signing this Task Order, I hereby reaffirm, under penalty of law, the truth of the certifications set out in the Master Agreement.

**SECTION 12. ENTIRE AGREEMENT**

The Master Agreement, all supplements thereto, and this Task Order constitute the entire agreement ("The Task Order ") between the Parties. The Task Order supersedes previous communications, representations, or other understandings, either oral or written; and all terms and conditions of the Master Agreement and supplements thereto remain in full force and effect, and are incorporated herein.

ON-CALL PROFESSIONAL SERVICES TASK ORDER AGREEMENT

**IN WITNESS WHEREOF**, the Parties hereby execute this Task Order pursuant to lawful authority as of the date signed by each party. Further, the Parties, by signing this Task Order, attest and affirm the truth of each and every certification and representation set out herein.

**EXECUTED** by Consultant this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

HDR Engineering Inc  
Matthew Tondl

\_\_\_\_\_  
Senior Vice President

STATE OF NEBRASKA  
)ss.  
DODGE COUNTY)

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Notary Public

**EXECUTED** by Omaha-Council Bluffs Metropolitan Area Planning Agency this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Agency

Omaha-Council Bluffs Metropolitan Area Planning  
Michael Helgerson

\_\_\_\_\_  
Executive Director

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Clerk

STATE OF NEBRASKA  
DEPARTMENT OF TRANSPORTATION  
Form of Agreement Approved for  
Federal Funding Eligibility  
Ryan Huff

\_\_\_\_\_  
Strategic Planning Manager

\_\_\_\_\_  
Date

## MAPA On-Call Modeling Sub-Task Estimate

Sub-Task Order Date 6/26/2021

Task Order Number FY23

Sub-Task Order Number 1

Sub-Task Work Approach

- Project Management
- Finalize implementation of intersection controls in ISMS model
- Test updated accessibility script
- Complete model calibration / validation
  - Includes income based trip distribution work
- Document model calibration / validation
- Complete a traffic assignment and forecasting comparison between updated ISMS model to old LRTP network
  - Summarize differences with mapping file
- Update BIN file with LRTP projects descriptions

Notes/Assumptions

- Labor rates reflect actual 2022 rates with 4% increase for 2023 work (averaged between 2022 and 2023 rates).

Major Deliverables

- Monthly progress reports
- Calibration Memo

Schedule

Notice to Proceed - July 13, 2022  
Completion - December 31, 2022

Direct Labor Costs:		Hours	Rate	Amount
<b>Personnel Classification</b>				
Principal				\$0.00
Project Manager (Jason Carbee)		8	\$71.64	\$573.12
Senior Modeler (Mike Rose)		8	\$82.62	\$660.96
Modeling Task Lead (Eric Wilke)		112	\$41.77	\$4,678.24
Engineer				\$0.00
Engineer Intern (Bryce Hallmark)		8	\$36.42	\$291.36
Administrative				\$0.00
Proj. Controller (Theresa McKinley)		6	\$51.81	\$310.86
<i>Total Direct Labor Costs</i>				<i>\$6,514.54</i>
<b>Direct Expenses:</b>				<b>Amount</b>
Printing and Reproduction Costs				
Mileage/Travel				
Lodging/ Meals				
Other Miscellaneous Costs				
<i>Total Direct Expenses</i>				<i>\$0.00</i>
<b>Total Project Costs:</b>				<b>Amount</b>
Direct Labor Costs				\$6,514.54
Overhead @	154.88%			\$10,089.72
Total Labor Costs				\$16,604.26
Fee for Profit Rate@	12.60%			\$2,092.14
Direct Expenses				
<b>Sub-Task Cost</b>				<b>\$18,696.40</b>



**1. PAYMENT METHOD**

Payments under this Agreement will be made based on a Cost Plus Fixed Fee for Profit (CPFF) payment method. Consultant will be paid for acceptable actual services performed in accordance with Section 4. ALLOWABLE COSTS, plus a fixed fee for profit in accordance with Section 6. FIXED FEE FOR PROFIT.

**2. MAXIMUM AGREEMENT AMOUNTS**

The following are the maximum payment amounts established under this Agreement for each category of cost. Consultant shall not be paid for any cost that exceeds these amounts without prior written approval from MPO. The "indirect costs and direct expenses" category may be adjusted to exceed the amount listed below; however, any adjustment will not increase the total agreement amount.

AMOUNT	CATEGORY
\$ 6,515.54	for actual direct labor costs
\$ 10,089.72	for indirect costs and direct expenses
<u>\$ 2,092.14</u>	for a fixed fee for profit
\$ 18,696.40	total agreement amount

**3. SUBCONSULTANT OVER-RUNS AND UNDER-RUNS**

Over-run: Consultant shall require all of its subconsultants to notify Consultant any time it has been determined that a subconsultant's costs will exceed its fee estimate (over-run). Consultant must provide an acceptable justification for the over-run, and obtain MPO prior written approval before incurring any cost over-run expenses. If approved by MPO a supplemental agreement will be prepared to either shift funds from Consultant to its subconsultant(s) or increase the contract maximum. Contract increases will be considered when additional scope of services are required.

Under-run: If the amount of any subconsultant's cost is less than its fee estimate (under-run), Consultant understands that the amount of the under-run will be subtracted from the total compensation to be paid to Consultant under this Agreement, unless MPO gives prior written approval and, if necessary, approval from Federal Highway Administration (FHWA). If Consultant wishes to shift the balance of subconsultant's fee to Consultant, justification must be provided to MPO. Shifting of funds may be approved by MPO with no increase to the fixed fee for profit unless additional scope of services is required by Consultant, and additional fee is necessary to complete the work under this Agreement.

**4. ALLOWABLE COSTS**

Allowable costs are direct labor costs, indirect costs, and direct non-labor costs as defined below which Consultant has incurred within 90 days before MPO has received Consultant's invoice. Costs that Consultant incurred to correct mistakes or errors attributable to Consultant's or Subconsultant's own actions are not allowable costs, even if those costs would not exceed the amounts listed in Section 2. MAXIMUM AGREEMENT AMOUNTS.

A. Direct Labor Costs are the costs Consultant pays its employees for the time they are working directly on the project, and are calculated by multiplying the hourly rate of pay by the hours worked, (in increments not less than one quarter hour).

- 1) **Hourly Rates:** For hourly employees, the hourly earnings rate shall be the employee's regular hourly pay rate during regular (40) hours of work per pay week. If overtime hours are worked on this project, MPO will only pay for employee's regular hourly pay rate. MPO will not pay the premium pay portion of the overtime hours  
For salaried employees, the hourly earnings rate shall be the employee's actual hourly rate as recorded in the Consultant's accounting books of record, multiplied by the hours worked.  
The Staffing Plan must identify by name all employees of the Consultant who are reasonably expected to provide Services under this Agreement. Reference Staffing Plan Section of this Agreement regarding changes in personnel.
  - 2) **Time Reports:** All hours charged to the project must be documented on time distribution records. The records must clearly indicate the daily number of hours each employee worked on any project or activities for the entire pay period. **Time reports must provide the employee's name and position, dates of service, and a clear, identifying link to the projects; such as project description, project number, control number, and pertinent work phase.** Consultant must establish an adequate system of internal controls to ensure that time charged to projects are accurate, and have appropriate supervisory approval.
- B. **Indirect Costs (Overhead and FCCM)** are the indirect labor costs, indirect non-labor costs, and direct labor additives that are allowable in accordance with Federal Acquisition Regulations [48 CFR 31 \(Contract Cost Principles and Procedures\)](#). Indirect costs are to be allocated to the project as a percentage of direct labor costs. The Consultant will be allowed to charge the project using its actual allowable Indirect Cost Rates (ICR); or if the ICR is unknown or unavailable, Consultant will be allowed to use the most recent provisional ICR approved by State. Increases in the ICR that occur during the project period will not be cause for an increase in the total agreement amount established in Section 2. MAXIMUM AGREEMENT AMOUNTS.
- C. **Direct Non-Labor Costs (Direct Expenses)** are all necessary, actual, properly documented, and allowable costs related to the Consultant completing the Services. All costs must be supported by detailed receipts or invoices, unless otherwise specified below. Direct non-labor costs include, but are not limited to, the following:
- Transportation, mileage, lodging, and meals, subject to limitations specified below; Communication costs; Reproduction and printing costs; Special equipment and materials required for the project and approved by MPO; Special insurance premiums if required solely for this Agreement; Subconsultant costs; Such other allowable items as approved by MPO.*
- 1) A non-labor cost charged as a direct cost cannot be included in Consultant's overhead rate. If, for reasons of practicality, Consultant does treat a direct non-labor cost category in its entirety as an overhead cost, then such costs are not eligible to be additionally billed as a direct expense to this project.
  - 2) Costs for subconsultants may not exceed the amounts shown on the attached Consultant's Fee Proposal for each subconsultant unless agreed upon in writing by the Consultant and MPO. Consultant shall require subconsultant costs to have the same level of documentation as required of Consultant. Consultant must review

subconsultants' invoices and progress reports to ensure they are accurate, includes only allowable costs, and has proper documentation before sending to MPO.

- 3) The following direct non-labor costs (direct expenses) will be reimbursed at actual costs, not to exceed the rates as shown below.
  - a) TRANSPORTATION – Automobile rentals, air fares, and taxi/shuttle transportation will be reimbursed at the actual, reasonable cost and, if discounts are applicable, the Consultant shall give MPO the benefit of all discounts. Itemized receipts must be submitted with invoices. A bank card receipt that displays only the total cost of the transportation expense is not sufficient documentation. Tips must be included in the total fare amount claimed on the travel log form. Tips for complimentary transportation are considered an incidental expense and cannot be claimed as a transportation-related expense.
  - b) MILEAGE – The reimbursement for mileage associated with the use of company owned vehicles will be the prevailing standard rate as established by the Internal Revenue Service (IRS) through its Revenue Procedures. Reimbursement for mileage associated with the use of a privately owned vehicle (POV), is limited to the lesser of:
    - (i) The mileage rate that the Consultant reimbursed to the person who submitted the claim for POV use; or
    - (ii) The prevailing standard rate as established by the IRS.NOTE: When Consultant is seeking only reimbursement for mileage, Consultant must itemize travel on State's Travel Log, itemize on invoice, or include a separate mileage log which includes the following information: employee name, vehicle identification, date of travel and miles driven, reimbursement rate and total expenses. The total expenses are to be shown on the invoice as a direct expense. State's Travel log form is available on the State's website at <http://dot.nebraska.gov/business-center/consultant/>.
  - c) LODGING – The reimbursement for lodging rates will be limited to the prevailing standard rate as indicated on the U.S. General Services Administration's (GSA) website at <http://www.gsa.gov/portal/category/100120>. Consultant shall give MPO the benefit of all lodging discounts. Lodging receipts must be submitted with invoices.
- 4) Meal and incidental (M&I) expenses will be reimbursed on a per diem basis, not to exceed the rates as shown below. The incidental expenses portion of the per diem rate includes, but is not limited to, courtesy transportation related tips, such as hotel, park and ride, or airport shuttles; and fees and tips to porters, hotel employees, baggage carriers, and flight attendants. No receipts are required for M&I expenses.
  - (a) The State per diem rate for the destination of travel is 70% of the applicable Federal GSA per diem rate. The State per diem breakdown amounts for breakfast, lunch, dinner, and incidental expenses are 70% of the Federal GSA per diem breakdown amounts.
  - (b) The State per diem rate shall be reduced by the State meal breakdown amount(s) for any meal provided by others. Examples include:

- (i) Meals included in a conference or event fee
  - (ii) Meals provided by lodging facility
  - (iii) Meals purchased by 3rd Party
  - (iv) Meals charged directly to and paid for by the MPO
- (c) MULTI-DAY TRAVEL – Travel that includes at least one overnight stay.
- (i) M&I reimbursement on the first and last day of travel will be reduced to 75% of the State per diem rate.
  - (ii) Except for a meal provided by others (see 4)(b) above), all meals may be claimed on the first and last day of travel irrespective of the start and stop times for those days.
- (d) SAME DAY TRAVEL – Travel that does not include an overnight stay.
- (i) Employee shall not claim reimbursement for a meal that was purchased within 20 miles of the city or town of the employee's residence or primary work location.
  - (ii) M&I reimbursement for same day travel will be reduced to 75% of the State per diem breakdown amounts.
  - (iii) The following criteria must be met for Consultant and its employees to be eligible for the M&I reimbursement on same day travel.
    - (1) Breakfast - Employee leaves for same day travel at or before 6:30 a.m. or 1-1/2 hours before the employee's shift begins, whichever is earlier, the breakfast rate may be claimed.
    - (2) Lunch – No reimbursement is allowed.
    - (3) Dinner/Supper – Employee returns from same day travel or work location at or after 7:00 p.m., or 2 hours after the employee's shift ends, whichever is later, the evening meal rate may be claimed.
    - (4) Incidental Expenses – No reimbursement is allowed unless the employee is also approved for breakfast or dinner meal expenses.
    - (5) The time limitations set forth above do not include the time taken for the meal.

5) *Intentionally left blank*

**5. INELIGIBLE COSTS**

MPO will not pay for costs incurred prior to the Notice to Proceed date or after the completion deadline date set out in the NOTICE TO PROCEED AND COMPLETION SCHEDULE Section of this Agreement or as approved in writing MPO. Per Section 4. ALLOWABLE COSTS, MPO will not pay for costs incurred, but not submitted to MPO within 90 days of the date incurred. Consultant (including its employees) is assumed to have incurred travel costs on the day travel occurred. Consultant is assumed to have incurred costs from a Subconsultant on the same day the Subconsultant incurred the cost.

**6. FIXED FEE FOR PROFIT**

A. The fixed fee for profit amount payable to Consultant is identified in Section 2. MAXIMUM AGREEMENT AMOUNTS. For each invoicing period, the Consultant may invoice MPO a portion of the fixed fee for profit equal to the sum of the actual direct labor costs and overhead (Indirect Costs, excluding FCCM if applicable) for the period, multiplied by the profit rate of 12.60%. Upon completion of the services outlined in this Agreement, the Consultant may invoice MPO any remaining fixed fee for profit not

previously invoiced. If all of the services under this Agreement are not completed for any reason, MPO may decrease the amount of fixed fee for profit based on MPO's determination of the actual percentage of services completed.

- B. Subconsultants fixed fee for profit (if applicable): Consultant must apply the above provisions regarding fixed fee for profit to all Subconsultant contracts that utilize the cost plus fixed fee (CPFF) payment method. If all of the services allocated to Subconsultant(s) under this agreement are not completed for any reason, the fixed fee for profit paid to Subconsultant(s) must be reduced based on the MPO's determination, or Consultant's determination with MPO's concurrence, of the actual percentage of services completed by the Subconsultant.

## **7. INVOICES AND PROGRESS REPORTS**

- A. Consultant shall promptly submit invoices to MPO based on Consultant's billing period, but shall not submit more than one invoice per month. Invoices must include all allowable costs, and when applicable, the associated Fee for Profit, for services provided during the billing period. Invoices may also include a request for services provided or costs incurred during a prior billing period, including subconsultant costs, with an explanation for why those costs were not previously included in an invoice, so long as those costs were incurred no more than 90 days prior to MPO's receipt of the invoice. Accordingly, MPO retains the sole discretion to not pay for costs incurred that have not been invoiced as provided above.
- B. In the event Consultant has incurred otherwise allowable costs, and such costs would exceed the maximum direct labor costs or total agreement amount listed in Section 2. MAXIMUM AGREEMENT AMOUNTS, Consultant shall list such costs on the invoice, but they must be subtracted from the total invoice amount submitted to MPO for payment.
- C. Content of Invoice Package (Presented in this order)
- 1) Consultant's Invoice:
    - i. The first page of an invoice must identify the company's name and address, invoice number, invoice date, invoicing period (beginning and ending dates of services), and agreement or task order number.
    - ii. The invoice and, when applicable, accompanying supporting documentation must identify each employee by name and classification, the hours worked, and the actual labor cost for each employee.
    - iii. Direct non-labor expenses:
      1. Direct non-labor expenses, other than travel-related expenses, must be itemized and provide a complete description of each item billed along with supporting receipts or invoices.
      2. Travel-related expenses must be summarized and submitted on NDOT Form 163 (see below). Supporting receipts (excluding meal receipts) must be submitted with NDOT Form 163 when invoicing for these expenses.
      3. All supporting receipts must be kept as required in Section 18.  
**CONSULTANT COST RECORD RETENTION.**
    - iv. Time Records, as outlined in Section 4. A. 2).



- v. Subconsultant Services: Consultant shall require subconsultants to provide the same supporting documentation, invoices, and receipts as Consultant is required to submit and retain.
- 2) Progress Report: A Progress Report must accompany the invoice package documenting Consultant's work during the service period. If an invoice is not submitted monthly, then a Progress Report must be submitted at least quarterly via email to MPO's and State's Project Coordinator. All Progress Reports must include, but are not limited to, the following:
- i. A description of the Services completed for the service period to substantiate the invoiced amount.
  - ii. A description of the Services anticipated for the next service period
  - iii. A list of information Consultant needs from MPO
  - iv. Percent of Services completed to date
- NOTE: MPO's Project Coordinator may request more specific information or detail be included in Progress Reports.
- 3) Cost Breakdown Form: Each invoice package must include a current and completed "Cost Breakdown Form" (NDOT Form 162). This form is available on the State's website at <http://dot.nebraska.gov/business-center/consultant/>. Utilizing the Cost Breakdown Form helps reduce errors in calculating previously billed amounts and limitations on eligible costs billed.
- 4) Travel Log: If an invoice contains any travel-related expenses, then a current and completed "Invoice Travel Log" (NDOT Form 163) must be included with the invoice package. This form is available on the State's website at <http://dot.nebraska.gov/business-center/consultant/>. Upon pre-approval by MPO, Consultant may use a substitute Invoice Travel Log provided it documents substantially the same information as the current NDOT Form 163. The Travel Log must document the employee's name, vehicle identification (if applicable), date/time of departure to the project, date/time of return to the headquarters town, locations traveled, allowable meals claimed, and expenses for transportation and lodging.
- 5) Mileage Log (when applicable): When Consultant is seeking reimbursement for mileage only, Consultant must itemize travel on State's Travel Log, itemize on invoice, or include a separate mileage log which includes the following: employee name, vehicle identification, date of travel and miles driven, reimbursement rate and total expenses. The total expenses are to be shown on the invoice as a direct expense.

D. *Intentionally left blank.*

- E. Notice of Public Record: Documents submitted to MPO, including invoices, supporting documentation, and other information are subject to disclosure by MPO pursuant to the Nebraska Public Records Act found at Neb. Rev. Stat. § 84-712 et.seq.
- ACCORDINGLY, CONSULTANT SHALL REDACT OR NOT SUBMIT TO MPO INFORMATION THAT IS CONFIDENTIAL, INCLUDING, BUT NOT LIMITED TO, FINANCIAL INFORMATION SUCH AS SOCIAL SECURITY NUMBERS, TAX ID NUMBERS, OR BANK ACCOUNT NUMBERS. Consultant understands that MPO does not have sufficient resources to review and redact confidential information submitted by

Consultant. If such confidential information is submitted, Consultant shall have no right of action of any kind against MPO for the disclosure of such information.

**8. PAYMENTS**

MPO will pay Consultant after receipt of Consultant's invoice and determination by MPO that the invoice and progress report adequately substantiate the Services provided, and the Services were completed in accordance with this Agreement. Payments will not be made if the progress report does not provide adequate substantiation for the Services or MPO determines that the Services have not been properly completed. MPO will make a reasonable effort to pay Consultant within 30 days of receipt of Consultant's invoices.

**9. PROMPT PAYMENT CLAUSE**

Consultant shall include a "Prompt Payment Clause" as a part of every subcontract for work, including all lower tier subcontracts. The "Prompt Payment Clause" will require progress payments to all subconsultants for all work completed, within twenty (20) calendar days after receipt of progress payments from the MPO for said work. If Consultant fails to carry out the requirements of the "Prompt Payment Clause" without just cause, it will be considered a material breach of this Agreement. In such situation, MPO may withhold any payment due to Consultant until all delinquent payments have been made (no interest will be paid for the period that payment was withheld), terminate this Agreement, or any other such remedy as MPO deems appropriate. Consultant may withhold payment to a subcontractor only for just cause, and must notify the MPO in writing of its intent to withhold payment before actually withholding payment. Consultant shall not withhold, delay, or postpone payment without first receiving written approval from the MPO.

**10. SUSPENSION OF PAYMENTS**

When work is suspended on this project, payments shall be suspended until the work resumes or this Agreement is terminated. Consultant shall not be compensated for any work completed or costs incurred on the project after the date of suspension. When work is suspended for convenience, Consultant shall be compensated for work completed, or costs incurred prior to the date of suspension. When work is suspended for cause, payments shall be withheld until all remedial action is completed by Consultant to the satisfaction of MPO, at Consultant's sole cost.

**11. ANNUAL OVERHEAD ADJUSTMENT (TRUE-UP) INVOICES**

A. After State receives Consultant's latest Indirect Cost Rate (ICR) submittal and State establishes an approved ICR for Consultant, it is MPO's preference that Consultant submit a separate Overhead Adjustment Invoice that reconciles the indirect costs billed during the past fiscal year covered by the latest ICR submittal. If reconciling the indirect costs requires the Consultant to reimburse MPO for overpayment of indirect costs, Consultant may request reimbursement of additional allowable costs that have not been already reimbursed, provided that the costs were documented and subtracted out on previous invoices. In no circumstance may Consultant request reimbursement of any costs incurred that are not in accordance with Section 4. ALLOWABLE COSTS.

B. **When submitting this invoice to MPO, append “(OH ADJ)” to the invoice number.**  
More information regarding Overhead Adjustment Invoices is available on the State’s website at <http://dot.nebraska.gov/business-center/consultant/>.

C. Consultant shall require Subconsultant(s) to submit Overhead Adjustment Invoices to Consultant consistent with this Section. Consultant must include such subconsultant overhead adjustment invoices when Consultant submits their own invoices to MPO.

**12. FINAL INVOICE, FINAL OVERHEAD (TRUE-UP) INVOICE, AND PAYMENT**

A. Upon completion of the Services under this Agreement, Consultant shall submit their final invoice to include all labor, expenses, and, if applicable, may include the balance of Fee for Profit.

B. Consultant, and, if applicable, its subconsultant(s), shall review the indirect costs billed to-date to determine if the indirect cost rates (overhead and FCCM) used on prior invoices match the actual indirect cost rates applicable to the time period that the labor was incurred. If cost adjustments are necessary, they should be reflected on an Overhead Adjustment Invoice. Refer to Section 11. OVERHEAD ADJUSTMENT INVOICE. If a particular year’s actual overhead has not yet been computed or approved by State, the most recently approved yearly rate should be applied. Consultant shall submit any final Overhead Adjustment Invoice within 90 days of completion of the work under this Agreement, and if such invoice is not timely submitted, State, on MPO’s behalf, may audit and close the Agreement without accepting any further invoices from Consultant. More information regarding Overhead Adjustment Invoices is available on the State’s website at <http://dot.nebraska.gov/business-center/consultant/>.

C. After receipt of final invoice and Overhead Adjustment Invoice and determination by MPO that the final invoice and Progress Report adequately substantiate the Services provided and that the Services were completed in accordance with this Agreement, MPO will pay Consultant. Acceptance of the final payment by Consultant will constitute and operate as a release to MPO for all claims and liability to Consultant, its representatives, and assigns, for any and all things done, furnished, or relating to the Services rendered by or in connection with this Agreement or any part thereof.

**13. Intentionally left blank**

**14. FEDERAL COST PRINCIPLES**

The following process shall apply whenever the MPO, the State or the FHWA determines that certain costs, previously paid to Consultant, should not have been paid with federal funds by the MPO to Consultant. Consultant shall immediately repay the MPO the federal share of the previously paid amount and may invoice MPO for the costs repaid to the MPO. MPO shall promptly pay the full amount of the invoice from its own funds unless MPO, in good faith, disputes whether the Consultant is entitled to the payment under the agreement or the amount of the invoice. In the event of a dispute between MPO and Consultant, the dispute resolution process, outlined Section 4.4.3.5 DISPUTE RESOLUTION of the LPA Manual, shall be used by the parties. For performance of Services as specified in this Agreement, MPO will pay Consultant subject to the terms of this Agreement and all requirements and limitations of the federal cost principles contained in the Federal Acquisition Regulations [48 CFR 31 \(Contract Cost Principles and Procedures\)](#).

**15. OUT-OF-SCOPE SERVICES AND CONSULTANT WORK ORDERS**

MPO may request that Consultant provide services that, in the opinion of Consultant, are in addition to or different from those set out in the Scope of Services. When MPO decides that these out-of-scope services may require an adjustment in costs, Consultant shall provide in writing:

- A. A description of the out-of-scope services,
- B. An explanation of why Consultant believes that the out-of-scope services are not within the original Scope of Services and additional work effort is required,
- C. An estimate of the cost to complete the out-of-scope services. Consultant must receive written approval from MPO before proceeding with the out-of-scope services. Before written approval will be given by MPO, MPO must determine that the situation meets the following criteria:
  - 1) The out-of-scope services are not within the original Scope of Services and additional work effort is required;
  - 2) The out-of-scope services are within the basic scope of services under which Consultant was selected and Agreement entered into; and
  - 3) It is in the best interest of MPO that the out-of-scope services be performed under this Agreement.

Once the need for a modification to the Agreement has been established, the State, of behalf of MPO, will prepare a supplemental agreement. If the additional work requires the Consultant to incur costs prior to execution of a supplemental agreement, the MPO may issue a written notice to proceed prior to completing the supplemental agreement using the process set out below:

The Consultant Work Order (CWO) – NDOT Form 250 shall be used to describe and provide necessary justification for the additional scope of services, effort, the deliverables, modification of schedule, and to document the cost of additional services. The CWO form is available on the State's website at <http://dot.nebraska.gov/business-center/consultant/>. The CWO must be executed to provide authorization for the additional work and to specify when that work may begin. The agreement will be supplemented after one or more CWOs have been authorized and approved for funding.

**16. TERMINATION COST ADJUSTMENT**

If the Agreement is terminated prior to project completion, MPO will compare the percentage of work actually completed by Consultant, to the total amount of work contemplated by this Agreement. This comparison will result in a payment by the MPO for any underpayment, no adjustment, or a billing to Consultant for overpayment.

**17. AUDIT AND FINAL COST ADJUSTMENT**

Upon MPO's determination that Consultant has completed Services under this Agreement, Nebraska Department of Transportation's or its authorized representative, on MPO's behalf, may complete an audit review of the payments made under this Agreement. The Parties understand that the audit may require an adjustment of the payments made under this Agreement. Consultant agrees to reimburse MPO for any overpayments identified in the audit review, and MPO agrees to pay Consultant for any identified underpayments.

**18. CONSULTANT COST RECORD RETENTION**

Consultant, and all its subconsultants or subcontractors, shall maintain originals or copies of any document required to be completed in this Agreement, that substantiate any expense incurred, or changes any legal obligations for three (3) years from the date of final cost settlement by FHWA and project closeout by the State.

Documents include, but are not limited to: written approvals; time reports; detailed receipts; invoices; transportation costs; mileage; lodging costs; cost of meals; all NDOT forms including NDOT cost breakdown form and NDOT travel form; books; papers; electronic mail; letters; accounting records; supplemental agreements; work change orders; or other evidence pertaining to any cost incurred.

Such materials will be available for inspection by the MPO, State, FHWA, or any authorized representative of the federal government, and copies of any document(s) will be furnished when requested.

## Cost Breakdown Form for Actual Cost Plus Fixed Fee Agreements

Company Name:	City of Omaha		
Address:	1819 Farnam Street, Suite 1100		
Project No.:	310 Omaha Planning - FY 2022		
Project Location:	OMAHA, NE		
Control No.:			
Agreement No.:	MAPA contract #		
Invoice No. and Date:	220919 6/30/2022		
Progress Report Date:	6/30/2022		
% Work Completed:	SEE ATTACHED SUMMARY		
Current Billing Period:	Apr-June 2022		
<b>Actual Cost plus Fixed Fee Amount &gt;</b>	<b>Limiting Max. Amount \$40,005.00</b>	<b>Fixed Fee for Profit</b>	<b>Total Contract Amount \$40,005.00</b>
	<b>Amount</b>		
	<b>This Period</b>	<b>Previously Billed</b>	<b>To Date</b>
Direct Labor	\$10,778.73	\$27,546.27	\$38,325.00
Overhead @ % of Direct Labor	\$0.00		\$0.00
Fixed Fee = % of Labor and Overhead	\$0.00		\$0.00
FCCM @ % of Direct Labor	\$0.00		\$0.00
Direct Non-Labor Costs			\$0.00
Indirect Costs			\$0.00
Outside Services (Subconsultants)			
Travel & Training & Services	\$1,020.02	\$659.98	\$1,680.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
<b>Subtotal – Outside Services</b>	<b>\$1,020.02</b>	<b>\$659.98</b>	<b>\$1,680.00</b>
<b>Total Amount Due &gt;</b>	<b>\$11,798.75</b>	<b>\$28,206.25</b>	<b>\$40,005.00</b>
<i>I certify that the billed amounts are actual and in agreement with the contract terms.</i>		<b>Balance:</b>	<b>\$0.00</b>
Signature: <i>Jennifer Nielsen</i>	Title: Operations Manager	Date: 07/08/2022	

# City of Omaha

Date: 08-JUL-22  
Page 1 of 1

1819 Farnam St. Billing Div.  
Omaha NE 68183  
Contact : (402) 444-5453

**Remit To :**

City of Omaha Cashier  
RM H10  
1819 Farnam St.  
Omaha NE 68183

**Bill To :**

MAPA  
DIRECTOR  
2222 CUMING ST  
OMAHA NE 68102

**Ship To :**

**Customer Number :** 28392

**Invoice Number :** 220919

**Transaction Type :** PLANNING

**Terms :** 30 NET

**Total due :** \$ 11,798.75

**PLEASE RETURN TOP PORTION WITH REMITTANCE**

Item No	Item Description	Qty Invoiced	Unit Price	Extended Price
1	APR-JUN 2022	1	10778.73	10778.73
2	APR-JUN 2022	1	617.02	617.02
3	APR-JUN 2022	1	350.00	350.00
4	APR-JUN 2022	1	53.00	53.00
	<b>SPECIAL INSTRUCTIONS</b>	<b>DUE DATE</b>	<b>TOTAL DUE</b>	
	Invoice Number : 220919	07-AUG-22	\$11,798.75	

City of Omaha Cashier  
RM H10  
1819 Farnam St.  
Omaha NE 68183

Attn: Accounts Payable  
MAPA  
DIRECTOR  
2222 CUMING ST  
OMAHA NE 68102

City of Omaha Invoice  
Q4 2021-2022 Apr-Jun

MAPA  
Michael Helgeson, Director  
2222 Cumming st  
Omaha Ne 68102

Project	Name	Hourly Rate	Description	Hours	Total	Federal 70%	Local 30%
Project 3	Derek Miller	\$84.15	Effective Rate	26.5	2,229.98	1,560.98	669.00
Project 3	Alex Johnson	\$53.12	Effective Rate	146	7,755.52	5,428.86	2,326.66
Project 3	Kevin Carder	\$61.06	Effective Rate	112.5	6,869.25	4,808.48	2,060.77

Other Direct Costs

Project 1 Subtotal	285	\$	16,854.75	\$	11,798.32	\$	5,056.43
Subtotal Direct Personnel Costs	285		16,854.75		10,778.73		6,076.02
Reduce to max federal total personnel and add to extra match					1,019.59		
Reduce to max federal total other and add to extra match					73.98		
Training			500.00		350.00		150.00
Travel			987.43		617.02		370.41
Services			75.00		53.00		22.00
			-		-		-
			-		-		-
			1,562.43		1,020.02		542.41
<b>Total</b>			<b>18,417.18</b>		<b>11,798.75</b>		<b>6,618.43</b>

Billing:	Description: Apr- Jun 2022
2022.11111.109031.0000.41199.0000	\$ 10,778.73
2022.11111.109031.0000.42121.0000	617.02
2022.11111.109031.0000.42854.0000	350.00
2022.11111.109031.0000.42239.0000	53.00
Bill effective date	6/30/2022
Customer # 28392	\$ 11,798.75

Budget

	Current	Previous	Total	Budget	Balance
Staff time	16,854.75	39,351.80	56,206.55	\$ 54,750.00	\$ (1,456.55)
Travel	1,562.43	943.40	2,505.83	\$ 2,400.00	\$ (105.83)

<b>Total</b>	<b>18,417.18</b>	<b>40,295.00</b>	<b>58,712.38</b>	<b>57,150.00</b>	<b>(1,562.38)</b>
--------------	------------------	------------------	------------------	------------------	-------------------

- 75.00 Stainless bands
- 50.00 Dmiller Heartland 2050
- 150.00 Lsmith, Kcarder, AJohnson heartland 2050
- 493.47 Dmiller travel expenses Streetcar coalition
- 493.96 Dmiller Airfare to Streetcar coalition
- 300.00 Dmiller registration to streetcar coalition
- 1,562.43



**2021-2022 Budget**

Item	Total	Federal (70%)	Local (30%)	JULY - SEPT 2021	Oct- Dec 2021	Jan-Mar 2022	Apr-Jun 2022	Total Spent	Amount left	
<i>Direct Costs</i>										
Non-personnel, Training, Travel, Services	\$2,400.00	\$1,680.00	\$720.00	901.40	-	42.00	1,562.43	2,505.83	(105.83)	
<i>Personnel Costs</i>										
	<i>Hours</i>									
Effective Rate	652	\$54,750.00	\$38,325.00	\$16,425.00	10,583.41	14,817.57	13,950.82	16,854.75	56,206.55	(1,456.55)
<b>Total</b>		<b>\$57,150.00</b>	<b>\$40,005.00</b>	<b>\$17,145.00</b>	11,484.81	14,817.57	13,992.82	18,417.18	58,712.38	(1,562.38)


\$ 10,778.73    1,020.02

15062875

CITY OF OMAHA

DATE (mo/day/year)	PREPARED BY	REQUESTING ORGANIZATION NAME	TOTAL DOCUMENT COST
6/10/2022	Miranda Olson	PLANNING	\$ 75.00

Eco Counter, Inc.  
Desjardins Bank N.A.  
1001 East Hallandale Beach Blvd  
Hallandale Beach, FL 33009-4429

SEPARATE CHECK  
YES

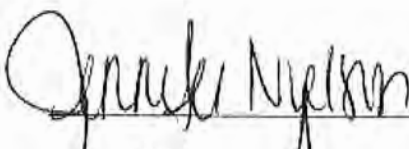
INVOICE	DESCRIPTION	BUDGET FISCAL YEAR	FUND	ORGN	PROJECT	ACCOUNT NUMBER	AMOUNT
130435	Stainless steel bands + Shipping	2022	11111	109031	0000	42239	\$ 75.00
	Napa 70% 70%						\$

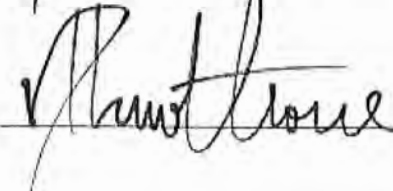
Did you contact Purchasing first for a PO? Yes  No  x

Reason for Payment Voucher No PO-Grants

Acceptable Reasons For Payment using Voucher

- Books, Periodicals, Subscriptions and Publications
- Accreditation fees or license fees
- Utilities
- Judgments
- Public Works Right of Way
- Refunds/ Reimbursements
- Travel
- Registrations
- Petty Cash
- Some Grants (where no "buying" occurs)
- Medical bills (health insurance, worker's comp, etc)
- Credit cards
- Background checks/Credit checks

Authorized Signature  Date 6-14-22

Authorized Signature  Date 6-15-22

**Kevin Carder**

City of Omaha  
Main Offices  
1819 Farnam St  
Suite 1100  
Omaha, NE  
68183 United States

Date : 5/31/2022  
Customer Number : 4503  
Quote Number : Q-23050  
For Eco-Counter: 13331

**Invoice Number:** 130435

**Your reference:**

**Subject:** City of Omaha - Replacement Bands

Code	Description	Unit Price	Quantity	Price
1038	Stainless steel bands (30m / 100') for PYRO-Box V2 (15 installations)	\$ 50.00	1.00	\$ 50.00
1008	Shipping & Packing Costs	\$ 25.00	1.00	\$ 25.00

Payment by check or direct deposit, EFT, ACH within 30 days.  
Client must self declare sales tax.  
All Prices are in US dollars.

**Total**

**\$ 75.00**

Eco-Counter Inc.  
Bank name: Desjardins Bank N.A  
Bank address: 1001 East Hallandale Beach Blvd, Hallandale Beach, Florida 33009-4429, United States  
Routing number: 267090060 - Account number: 0016021541

Please send us a remittance advice including your invoice number to [finance@eco-counter.com](mailto:finance@eco-counter.com)

2022-1111-109031 -  
0005  
42239

15055380

CITY OF OMAHA

DATE (mo/day/year)	PREPARED BY	REQUESTING ORGANIZATION NAME	TOTAL DOCUMENT COST
5/25/2022	Miranda Olson	PLANNING	\$ 493.47

Derek Miller  
3705 S 116 St  
Omaha, NE 68144

SEPARATE CHECK  
YES

INVOICE	DESCRIPTION	BUDGET FISCAL YEAR	FUND	ORGN	PROJECT	ACCOUNT NUMBER	AMOUNT
CSCM22	Community Streetcar Coalition travel reimbursement	2022	11111	109031	0000	42121	\$ 493.47
							\$

Did you contact Purchasing first for a PO? Yes  No  x

Reason for Payment Voucher No PO-Grants

Accreditation fees or license fees

Utilities

Judgments

Public Works Right of Way

Refunds/ Reimbursements

Travel

Registrations

Petty Cash

Some Grants (where no "buying" occurs)

Medical bills (health insurance, worker's comp, etc)

Credit cards

Background checks/Credit checks

Authorized Signature

*[Handwritten Signature]* Date 5-26-22

Authorized Signature

*[Handwritten Signature]* Date 5/27/22

\* If you will repeatedly be making purchases from the same vendor using the same account string, please request a funded PO.\*

City of Omaha

Routing  
Eric Englund  
Jennie Nielsen

Combined Subsistence and Transportation Authorization and Expense Report

Authorization - This report must be completed in full to comply with Chapter 10, Article VIII of the Omaha Municipal Code.

Be sure to read the "Guidelines For Reimbursable Travel Expense" on Form A-130 (82). Fill in the highlighted fields.

Name: Derek Miller Department: Planning  
 Division: Planning Department Classification:   
 Itinerary: Travel from Omaha to Milwaukee May 16 to 19th  
 Purpose: Community Streetcar Coalition Meeting  
 City Council Resolution Number and Date (if applicable):

NOTE: One day auto trips that do not include overnight stay should be coded as mileage (42111) for private vehicles, and as gasoline (43244) for City-owned vehicles. Meals will not be reimbursed for travel that does not include an overnight stay.

Grant Funds/Reimbursed Y  
*to Omaha Reimbursed*

Estimated Costs:		Funding Source Information		Division Manager/ Date
		Must be completed		
Transportation		Budget Year	2022	<i>Eric Englund</i> 4-18-22
Airfare	\$ 493.96	Fund	11111	
Auto/City (gasoline)	\$ 0.00	Organization	109031	<i>Jennifer Nielsen</i> 4-20-22
Auto/Private (mileage)	\$ 0.00	Project	0000	
( 0 Miles X ## Rate )		Travel Account	42121	<i>Jean Sto-llert</i> 4/25/22
Lodging - includes tax	\$ 457.56	Registration Account	42854	
Meals	\$ 137.50	Task		<i>Ala Jolley</i> 4-22-22
Other shuttle	\$ 50.00	Award		
Subtotal	\$ 1,139.02	Finance Department		Approval for Funding <u>1,131</u>
Registration Fees ( Acct. 42854 )	\$ 300.00			
<b>Total</b>	<b>\$ 1,439.02</b>			Mayor, City of Omaha/ Date

Expenses Paid								
Expense Report	Sun.	Mon.	Tues	Wed.	Thurs.	Fri	Sat.	Totals
Date		5-17			5-19			
Transportation								
Lodging					\$457.53			\$457.53
Meals								
Registration								
Other travel shuttle		\$35.94						\$35.94

Total Reimbursable Expenses Claimed ..... \$ 493.47

I certify that the above statement and itemization of expenses are true and correct, are supported by the attached obtainable receipts, and were properly incurred on behalf of the City of Omaha and are in accordance with Chapter 10, Article VIII of the Omaha Municipal Code

*Derek Miller* 5/20/22  
 Payee/Date

I have examined this itemization of expenses and approve the above expenses as property incurred on behalf of the City of Omaha.

*Jennifer Nielsen* 5/24/22  
 Department Designee/Date

For Finance Use Only:

Transportation .....  
 Meals, Lodging, and Other. ....  
 Actual Cost Incurred. ....  
 Total Estimated Cost .....  
 Actual Over Estimate. ....

Mayor's Approval: If total expenses exceed total estimated cost,

\_\_\_\_\_  
 Mayor of the City of Omaha



AN IHG™ HOTEL

80

05-19-22

<b>Derek Miller</b> <b>3705 South 116 Street</b> <b>Omaha 68144</b> <b>United States</b>	Folio No. :	11988	Room No. :	306
	AVR Number :		Arrival :	05-16-22
	Group Code :		Departure :	05-19-22
	Company :		Conf. No. :	45734598
	Membership No. :	PC 189148867	Rate Code :	IDME0
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
05-16-22	*Accommodation	132.05	
05-16-22	City Room 7%	9.24	
05-16-22	County Room 3%	3.96	
05-16-22	Wisconsin Sales 5%	6.60	
05-16-22	County Sales 0.5%	0.66	
05-17-22	*Accommodation	132.05	
05-17-22	City Room 7%	9.24	
05-17-22	County Room 3%	3.96	
05-17-22	Wisconsin Sales 5%	6.60	
05-17-22	County Sales 0.5%	0.66	
05-18-22	*Accommodation	132.05	
05-18-22	City Room 7%	9.24	
05-18-22	County Room 3%	3.96	
05-18-22	Wisconsin Sales 5%	6.60	
05-18-22	County Sales 0.5%	0.66	
05-19-22	Visa		457.53

XXXXXXXXXXXX8819

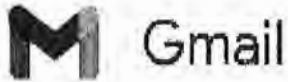
Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - [www.ihgrewardsclub.com/review](http://www.ihgrewardsclub.com/review). We look forward to welcoming you back soon.

<b>Total</b>	<b>457.53</b>	<b>457.53</b>
<b>Balance</b>	<b>0.00</b>	

**Guest Signature:** \_\_\_\_\_  
 I have received the goods and / or services in the amount shown herein. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Express Milwaukee Downtown  
 525 N Jefferson Street  
 Milwaukee, Wisconsin 53202  
 Telephone: (414)-240-2896 Fax: (414)-240-2897

Owned by East Town Lodging LLC and Operated by Hawkeye Hotels



Derek Miller (Ping) <derek.miller@cityofomaha.org>

## Fwd: Receipt from Dalel taxi cab Milwaukee wi

1 message

omahacityplanner@gmail.com <omahacityplanner@gmail.com>  
To: Derek.Miller@cityofomaha.org

Tue, May 17, 2022 at 7:45 AM

Derek

Begin forwarded message:

**From:** Dalel taxi cab Milwaukee wi via Square <receipts@messaging.squareup.com>  
**Date:** May 16, 2022 at 9:10:54 PM CDT  
**To:** omahacityplanner@gmail.com  
**Subject:** Receipt from Dalel taxi cab Milwaukee wi  
**Reply-To:** Dalel taxi cab Milwaukee wi via Square <CAESKBIAGhpyX29qanZvcXN6am5pdGF1c2NrZmVkYXEyaylIZGIhbG9ndWUjIGyW9LEkq2kHMRAwsMzQnzfBBKXn1qf+nyz7TUz8RoaZ@reply2.squareup.com>

Now when you shop at sellers who use Square, your receipts will be delivered automatically.  
[Not your receipt?](#)

Dalel taxi cab Milwaukee wi



Let Dalel taxi cab Milwaukee wi know how your experience was

\$35.94

Custom Amount × 1	\$31.25
Purchase Subtotal	\$31.25
Tip	\$4.69
Total	\$35.94



1star St



E Clybourn St Lake Fwv

Dalel taxi cab Milwaukee wi  
Last Location  
612-227-7293

Visa 8819 (Chip) May 16 2022 at 9:10 PM  
**VISA** #Raxu  
DEREK L MILLER Auth code: 02674D

AID: A0000000031010

Signature Verified

Square Just Got More Rewarding  
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### Receipt Settings

[Not your receipt?](#) [Manage preferences](#)

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1455 Market Street, Suite 600  
San Francisco, CA 94103



15048086

CITY OF OMAHA

DATE (mo/day/year)	PREPARED BY	REQUESTING ORGANIZATION NAME	TOTAL DOCUMENT COST
5/3/2022	Miranda Olson	PLANNING	\$ 988.96

Derek Miller  
3705 S 116 St  
Omaha, NE 68144

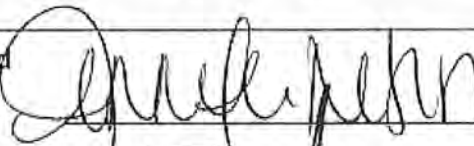
	SEPARATE CHECK YES
--	-----------------------

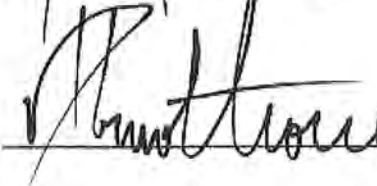
INVOICE	DESCRIPTION	BUDGET FISCAL YEAR	FUND	ORGN	PROJECT	ACCOUNT NUMBER	AMOUNT
2EB7HW	Transportation reimbursement	2022	11111	109031	0000	42121	\$ 493.96
CSC22	Community Streetcar Coalition Registration reimbursement	2022	11111	109031	0000	42854	\$ 300.00
123442	APA Job Ad Submission reimbursement	2022	11111	109011	0000	42239	\$ 195.00
							\$

Did you contact Purchasing first for a PO?      Yes      No      **x**

Reason for Payment Voucher      No PO-Grants

- Accreditation fees or license fees
- Utilities
- Judgments
- Public Works Right of Way
- Refunds/ Reimbursements
- Travel
- Registrations
- Petty Cash
- Some Grants (where no "buying" occurs)
- Medical bills (health insurance, worker's comp, etc)
- Credit cards
- Background checks/Credit checks

Authorized Signature  Date 5/4/22

Authorized Signature  Date 5-4-22

\* If you will repeatedly be making purchases from the same vendor using the same account string, please request a funded PO.\*

City of Omaha

Combined Subsistence and Transportation Authorization and Expense Report

Routing  
Eric Englund  
Jennie Nielsen

Authorization - This report must be completed in full to comply with Chapter 10, Article VIII of the Omaha Municipal Code.

Be sure to read the "Guidelines For Reimbursable Travel Expense" on Form A-130 (82). Fill in the highlighted fields.

Name: Derek Miller Department: Planning  
 Division: Planning Department Classification: \_\_\_\_\_  
 Itinerary: Travel from Omaha to Milwaukee May 16 to 19th  
 Purpose: Community Streetcar Coalition Meeting  
 City Council Resolution Number and Date (if applicable): \_\_\_\_\_

NOTE: One day auto trips that do not include overnight stay should be coded as mileage (42111)

for private vehicles, and as gasoline (43244) for City-owned vehicles. Meals will not be reimbursed for travel that does not include an overnight stay.

Grant Funds/Reimbursed  
1070 Omaha Reimbursed

Estimated Costs:	Funding Source Information		Division Manager/ Date
	Must be completed		
Transportation	Budget Year	2022	Eric Englund 4-18-22
Airfare	Fund	1111	
Auto/City (gasoline)	Organization	109031	Jennie Nielsen 4-20-22
Auto/Private (mileage)	Project	0000	
( 0 Miles X ## Rate )	Travel Account	42121	Jana Stokhut 4/25/22
Lodging - includes tax	Registration Account	42854	
Meals	Task		Mayor, City of Omaha/ Date
Other shuttle	Award		
Subtotal	Finance Department	1,131	
Registration Fees ( Acct. 42854 )	Approval for Funding	1,131	
<b>Total</b>		\$ 1,439.02	

Expenses Paid

Expense Report	Sun.	Mon.	Tues	Wed.	Thurs.	Fri	Sat.	Totals
Date								
Transportation	\$493.96							\$493.96 ✓
Lodging								
Meals								
Registration	\$300.00							\$300.00 ✓
Other travel shuttle								

Total Reimbursable Expenses Claimed

Derek Miller ..... \$ 793.96

I certify that the above statement and its supported by the attached obtainable receipt of Omaha and are in accordance with Chapter 10, Article VIII of the Omaha Municipal Code.

Derek Miller  
3705 S 116 St  
Omaha NE 68144  
Return to Jennie after process 5/3/22

I have examined this itemization of expenses and approve the above expenses as properly incurred on behalf of the City of Omaha.

Jennie Nielsen 5/3/22  
Department Designee/Date

For Finance Use Only

Transportation	_____
Meals, Lodging, and Other	_____
Actual Cost Incurred	_____
Total Estimated Cost	_____
Actual Over Estimate	_____

Mayor's Approval: If total expenses exceed total estimated cost.

Mayor of the City of Omaha

\$ 493.96 2022-1111-109031-0000-42121  
 \$ 300 2022-1111-109031-0000-42854

**You're going to Milwaukee on 05/16 (2EB7HW)!**

2 messages

**Southwest Airlines** <southwestairlines@ifly.southwest.com>  
Reply-To: Southwest Airlines <no-reply@ifly.southwest.com>  
To: derek.miller@cityofomaha.org

Thu, Apr 14, 2022 at 1:39 PM

Here's your itinerary & receipt. See ya soon!  
[View our mobile site](#) | [View in browser](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)

MAY 16 - MAY 19  
**OMA** ✈️ **MKE**  
Omaha to Milwaukee

Confirmation # **2EB7HW**

Confirmation date: 04/14/2022

**PASSENGER** Derek Lee Miller  
**RAPID REWARDS #** 20618033693  
**TICKET #** 5262107726865  
**EXPIRATION<sup>1</sup>** April 14, 2023  
**EST. POINTS EARNED** 2,494

<sup>1</sup>Rapid Rewards® points are only estimations.

**Your itinerary**

**FLIGHT # 6646**

**DEPARTS**  
**OMA 04:25PM**  
Omaha



**ARRIVES**  
**STL 05:35PM**  
St. Louis

Stop: ✈️ Change planes

**FLIGHT # 0483**

**DEPARTS**  
**STL 07:30PM**



**ARRIVES**  
**MKE 08:35PM**

St. Louis

Milwaukee

FLIGHT  
# 1759

DEPARTS  
**MKE 07:40AM**  
Milwaukee



ARRIVES  
**STL 08:55AM**  
St. Louis

Stop: Change planes

FLIGHT  
# 6032

DEPARTS  
**STL 10:55AM**  
St. Louis



ARRIVES  
**OMA 12:15PM**  
Omaha

## Payment information

### Air - 2EB7HW

Base Fare	\$	415.59
U.S. Transportation Tax	\$	31.17
U.S. 9/11 Security Fee	\$	11.20
U.S. Flight Segment Tax	\$	18.00
U.S. Passenger Facility Chg	\$	18.00

**Total** \$ **493.96**

Visa ending in 8819  
Date: April 14, 2022

**Payment Amount: \$493.96**

Fare rules: If you decide to make a change to your current itinerary it may result in a fare increase.

Your ticket number: 5262107726865

## Prepare for takeoff

Use our app to make changes to your trip and a boarding pass and more.



**24 hours** before your departure:

Check-in on Southwest.com® or using the Southwest Mobile App. Use your mobile device and receive a mobile boarding pass.



**30 minutes** before your departure:

Arrive at the gate prepared to board.



**10 minutes** before your departure:

This is the last opportunity to board your flight if you are present in the gate area and have met all check-in requirements.

**If you do not plan to travel on your flight:** Things happen, we understand! Please let us know at least 10 minutes prior to your flight's scheduled departure if you won't be traveling. If you don't notify us, you may be subject to our [No Show Policy](#).

See more travel tips

Don't miss out on automatic check-in

Use it now



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Earn up to 2,400 Rapid Rewards® points.

Budget

Book car >



Earn up to 10,000 Rapid Rewards® points per night

Choose a hotel in Milwaukee.



Travel opportunities ahead your imagination

Book hotel >

Travel

5262107726865: NONREF/NONTRANSFERABLE STANDBY REQ UPGRADE TO Y -BG WN OMA WN X/STL WN MKE187.33WN X/STL WN OMA228.26USD415.59END ZP OMA4.50STL4.50MKE4.50STL4.50 XF OMA4.5STL4.5MKE4.5STL4.5

TLA0P2H|TLA0P2H  
MLA0P2H|MLA0P2H

**No-show policy:** You must notify Southwest® at least 10 minutes prior to your flight's scheduled departure if you do not plan to travel on your flight. In accordance with Southwest's No-Show Policy, if you are not planning to travel on any portion of this itinerary, please cancel your reservation at least 10 minutes prior to the scheduled departure time of your flight. Any Customer who fails to cancel reservations for a Wanna Get Away® fare segment at least ten (10) minutes prior to the scheduled departure time and who does not board the flight will be considered a no-show, and all remaining unused Wanna Get Away funds will be forfeited. All remaining unused Business Select® or Anytime funds will be converted to a flight credit. If you no-show for your reward travel reservation, the points will be redeposited to the purchaser's Rapid Rewards account. Any taxes and fees associated with your reward travel reservation will be held for future use in the form of a flight credit.

**Prohibition on Multiple/Conflicting Reservations:** To promote seat availability for our Customers, Southwest prohibits multiple reservations for the same Passenger departing from the same city on the same date, or any multiple reservations containing conflicting or overlapping itineraries (such as departures for the same Customer from multiple cities at the same time). Furthermore, without advance notice to the Passenger or purchaser, Southwest may cancel such reservations, or any other reservations that it believes, in its sole discretion, were made without intent to travel. With the exception of Southwest gift cards, funds from proactively canceled reservations by Southwest will be returned to the original form of payment. Reservations paid for with a Southwest gift card will have the amount applied from the gift card held as travel funds for use by the Customer on a future Southwest Airlines flight.

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See [Southwest Airlines Co. Notice of Incorporation](#)

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Southwest Airlines  
2702 Luvu Field Drive  
Dallas, TX 75235  
1-800-I-FLY-SWA (1-800-435-9792)

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**Derek Miller (Ping)** <Derek.Miller@cityofomaha.org>  
To: "Eric Englund (Ping)" <Eric.Englund@cityofomaha.org>

Thu, Apr 14, 2022 at 1:40 PM

fyi

Thanks,

Derek

Derek Miller, AICP

Long Range & Mobility Planning Manager  
City of Omaha Planning Department  
1819 Farnam Street, Suite 1100  
Omaha, Nebraska 68131

(402) 444-5150 x2068  
derek.miller@cityofomaha.org

----- Forwarded message -----

From: **Southwest Airlines** <southwestairlines@ifly.southwest.com>  
Date: Thu, Apr 14, 2022 at 1:39 PM  
Subject: You're going to Milwaukee on 05/16 (2EB7HW)!  
To: <derek.miller@cityofomaha.org>

Here's your itinerary & receipt. See ya soon!

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**Southwest** 

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MAY 16 - MAY 19





# UIMA ✈ MIKE

Omaha to Milwaukee

Confirmation # **2EB7HW**

Confirmation date: 04/14/2022

PASSENGER **Derek Lee Miller**  
RAPID REWARDS # **20618033693**  
TICKET # **5262107726865**  
EXPIRATION<sup>1</sup> **April 14, 2023**  
EST. POINTS EARNED **2,494**

Rapid Rewards® points are only estimations.

## Your itinerary

**FLIGHT # 6646** DEPARTS **OMA 04:25PM** ARRIVES **STL 05:35PM**  
Omaha St. Louis

Stop: ✈✈ Change planes

**FLIGHT # 0483** DEPARTS **STL 07:30PM** ARRIVES **MKE 08:35PM**  
St. Louis Milwaukee

**FLIGHT # 1759** DEPARTS **MKE 07:40AM** ARRIVES **STL 08:55AM**  
Milwaukee St. Louis

Stop: ✈✈ Change planes

**FLIGHT # 6032** DEPARTS **STL 10:55AM** ARRIVES **OMA 12:15PM**  
St. Louis Omaha

## Payment information

<b>Air - 2EB7HW</b>	
Base Fare	\$ 415.59
U.S. Transportation Tax	\$ 31.17
U.S. 9/11 Security Fee	\$ 11.20
U.S. Flight Segment Tax	\$ 16.00
U.S. Passenger Facility Chg	\$ 18.00
<b>Total</b>	<b>\$ 493.96</b>

Visa ending in 8819  
Date: April 14, 2022

**Payment Amount: \$493.96**

Fare rules: [https://www.ualic.com/content/dam/ualic/ua/us/en/flight-rules-and-conditions.pdf](#)

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## Book hotel >

5262107726865: NONREF/NONTRANSFERABLE STANDBY REQ UPGRADE TO Y -BG WN OMA WN X/STL WN MKE187.33WN X/STL WN OMA226.26USD415.59END ZP OMA4.50STL4.50MKE4.50STL4.50 XF OMA4.5STL4.5MKE4.5STL4.5

TLA0P2H|TLA0P2H  
MLA0P2H|MLA0P2H

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Dallas, TX 75235  
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Derek Miller (Ping) <derek.miller@cityofomaha.org>

## Your PayPal receipt

1 message

service@paypal.com <service@paypal.com>  
To: Derek Miller <derek.miller@cityofomaha.org>

Thu, Apr 14, 2022 at 1:33 PM

Hello, Derek Miller



You paid \$300.00 USD to Community Streetcar Coalition

Create an account with PayPal and activate Return Shipping on Us. Limitations apply.



### Your purchase details

**Your Transaction ID:**  
4W140523M25544406

**Merchant Transaction ID:**  
62L29306FG859815C

**Purchase Date:**  
April 14, 2022

**Payment to:**  
Community Streetcar Coalition  
christy@streetcarcoalition.org

**Payment from:**  
Derek Miller

**Shipping Address**  
Derek Miller

3705 South 116 Street  
Omaha, NE 68144  
United States

Subtotal	\$300.00 USD
<b>Total</b>	<b>\$300.00 USD</b>

You paid using: Visa x-8819

This credit card transaction will appear on your statement as PAYPAL  
\*COMMUNITYST.



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PayPal RT000398:en\_US(en-US):1.0.0:d2af2d59c17ab



Derek Miller (Plng) <derek.miller@cityofomaha.org>

## Thank you for your job ad submission

1 message

customerservice@planning.org <customerservice@planning.org>  
To: derek.miller@cityofomaha.org

Wed, Apr 27, 2022 at 2:25 PM

Thank you for using APA's Jobs Online.

Your job identification number is **9247500**.

Your APA ID is 123442.

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Derek Miller

2022-1111-109011-0000-42239

1506 2880

CITY OF OMAHA

DATE (mo/day/year)	PREPARED BY	REQUESTING ORGANIZATION NAME	TOTAL DOCUMENT COST
6/15/2022	Miranda Olson	PLANNING	\$ 200.00

Metropolitan Area Planning Agency  
2222 Cuming Street  
Omaha, NE 68102

SEPARATE CHECK  
YES

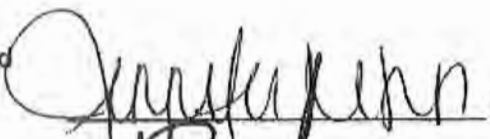
INVOICE	DESCRIPTION	BUDGET FISCAL YEAR	FUND	ORGN	PROJECT	ACCOUNT NUMBER	AMOUNT
2432	Heartland 2050 Summit Registration [Lisa, Kevin, Alex]	2022	11111	109031	0000	42854	\$ 150.00
		Project	Task	Award	Account	HR Org	
2432	Heartland 2050 Summit Registration [Marcus]	6783	4.2022	100943	42854	OM/Fingr ants	50.00

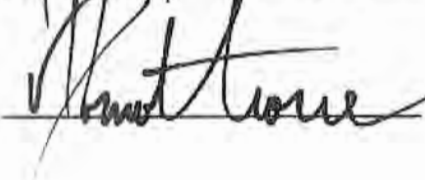
Did you contact Purchasing first for a PO? **Yes**  **No**  **x**

Reason for Payment Voucher **No PO-Grants**

Acceptable Reasons For Payment using Voucher

- Books, Periodicals, Subscriptions and Publications
- Accreditation fees or license fees
- Utilities
- Refunds/ Reimbursements
- Travel
- Registrations
- Petty Cash
- Some Grants (where no "buying" occurs)
- Medical bills (health insurance, worker's comp, etc)
- Credit cards
- Background checks/Credit checks

Authorized Signature  Date 6-16-22

Authorized Signature  Date 6-16-22

\* If you will repeatedly be making purchases from the same vendor using the same account string, please request a funded PO.\*  
\*If the product or service is greater than \$5,000 please contact Purchasing for a PO, as three quotes are required before purchasing.\*



Metropolitan Area Planning Agency  
 2222 Cuming Street  
 Omaha, NE 68102 United States  
 402-444-6866

Invoice #2432

Issue date  
 Jun 9, 2022

# Invoice #2432

June 29, 2022 Heartland 2050 Registration for: Kevin Carder, Alex Johnson, Lisa Smith, Marcus Chaffee

**Bill To**

Jennifer Nielsen  
 Jennifer.Nielsen@cityofomaha.org

**Invoice Details**

PDF created June 9, 2022  
 \$200.00

**Payment**

Due June 9, 2022  
 \$200.00

Item	Quantity	Price	Amount
6.29.2022 Heartland 2050 Summit Registration	4	\$50.00	\$200.00
Subtotal			\$200.00
<b>Total Due</b>			<b>\$200.00</b>

70% mapa → \$ 50 CDBG Admin (marcus)  
 → \$ 150 2022-11111-109031-0000-42854 (user Kevin Alex)

RETURN TO  
 JENNIE  
 AFTER PROCESSED



**Pay online**

To pay your invoice go to <https://gosq.me/u/ITFOpif6>  
 Or open your camera on your mobile device, and place the code on the left within the camera's view.

15062873

CITY OF OMAHA

DATE (mo/day/year)	PREPARED BY	REQUESTING ORGANIZATION NAME	TOTAL DOCUMENT COST
6/10/2022	Miranda Olson	PLANNING	\$ 50.00

Derek Miller  
3705 S 116 St  
Omaha, NE 68144

SEPARATE CHECK  
YES

INVOICE	DESCRIPTION	BUDGET FISCAL YEAR	FUND	ORGN	PROJECT	ACCOUNT NUMBER	AMOUNT
3750824409	Mapa 70% Heartland 2050 Summit	2022	11111	109031	0000	42854	\$ 50.00
							\$

Did you contact Purchasing first for a PO? Yes  No  x

Reason for Payment Voucher No PO-Grants

- Accreditation fees or license fees
- Utilities
- Judgments
- Public Works Right of Way
- Refunds/ Reimbursements
- Travel
- Registrations
- Petty Cash
- Some Grants (where no "buying" occurs)
- Medical bills (health insurance, worker's comp, etc)
- Credit cards
- Background checks/Credit checks

Authorized Signature Jennifer Nelson Date 6-14-22  
 Authorized Signature [Signature] Date 6-15-22

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**Your Tickets for Baby Steps, Giant Leaps: H2050 Summit**

1 message

Eventbrite <noreply@order.eventbrite.com>  
Reply-To: Cbrownell@mapacog.org  
To: derek.miller@cityofomaha.org

Wed, Jun 1, 2022 at 1:24 PM

**eventbrite**

**Derek,  
you've got tickets!**



*Derek Miller  
3705 S. 116 St  
Omaha NE 68144*

**Keep your tickets handy**



Baby Steps, Giant Leaps: H2050 Summit



Order #3750824409 - June 1, 2022

\$50.00 paid by PayPal

Payer: derek.miller@cityofomaha.org

Payee: amorales@mapacog.org

Transaction ID: 2G79935200147382S

Derek Miller	1 x <b>General Admission</b>	\$50.00
--------------	------------------------------	---------

**\$50.00**

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**Printable PDF tickets are attached to this email**

Contact the organizer for any questions related to this purchase.

This order is subject to Eventbrite Terms of Service, Privacy Policy, and Cookie Policy.

**eventbrite**




This email was sent to derek.miller@cityofomaha.org

Eventbrite | 535 Mission Street, 8th Floor | San Francisco, CA 94105

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[Privacy Policy](#)

 [349924342127-3750824409-ticket.pdf](#)  
74K

**Your PayPal receipt**

1 message

service@paypal.com <service@paypal.com>  
To: Derek Miller <derek.miller@cityofomaha.org>

Wed, Jun 1, 2022 at 1:24 PM

Hello, Derek Miller



You paid \$50.00 USD to Omaha-Council Bluffs Metropolitan Area Planning Agency

Create an account with PayPal and activate Return Shipping on Us. Limitations apply.



Your purchase details

**Your Transaction ID:**  
9SX65575KU1813514

**Merchant Transaction ID:**  
2G79935200147382S

**Purchase Date:**  
June 1, 2022

**Payment to:**  
Omaha-Council Bluffs Metropolitan  
Area Planning Agency  
amorales@mapacog.org

**Payment from:**  
Derek Miller

Derek Miller

April - 2022

	Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Monthly Total
Project #1 - Data Collection Program																																0.0
Project #2 - Regionally Significant Planning Projects				1.0	1.0	1.5		1.0	1.0									1.0	1.0								1.0	1.0				9.5
Daily Total		0.0	0.0	0.0	1.0	0.0	1.0	0.0	1.5	0.0	0.0	1.0	0.0	1.0	0.0	0.0	0.0	0.0	1.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	0.0	0.0	9.5

Non-work days

Derek Miller

May - 2022

	Date																															Monthly	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	
Project #1 - Data Collection Program																																	0.0
Project #2 - Regionally Significant Planning Projects			1		1					1		1						2	2	2				1			1						12.0
Daily Total	0.0	0.0	1.0	0.0	1.0	0.0	0.0	0.0	0.0	1.0	0.0	1.0	0.0	0.0	0.0	0.0	2.0	2.0	2.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	12.0	

Non-work days

Derek Miller

June - 2022

Monthly

Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Total
Project #1 - Data Collection Program																															0.0
Project #2 - Regionally Significant Planning Projects													1.0		1.0							2.0							1.0		5.0
Daily Total	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	5.0

Non-work days

Alex Johnson

April - 2022

	Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Monthly Total
Project #1 - Data Collection Program																																0.0
Project #2 - Regionally Significant Planning Projects		1.0			3.0		1.0	1.0	2.0			2.0	1.0	3.0		3.0			2.0		2.0	1.0	4.0			1.0	1.0	5.0	2.0	2.0		37.0
Daily Total		1.0	0.0	0.0	3.0	0.0	1.0	1.0	2.0	0.0	0.0	2.0	1.0	3.0	0.0	3.0	0.0	0.0	2.0	0.0	2.0	1.0	4.0	0.0	0.0	1.0	1.0	5.0	2.0	2.0	0.0	37.0

Non-work days

Alex Johnson

May - 2022

	Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Monthly Total
Project #1 - Data Collection Program																																	0.0
Project #2 - Regionally Significant Planning Projects			1.0	8.0	3.0	8.0				8.0	4.0		8.0				3.0	1.0	2.0	4.0	1.0			3.0	4.0	8.0	2.0				3.0		71.0
Daily Total		0.0	1.0	8.0	3.0	8.0	0.0	0.0	0.0	8.0	4.0	0.0	8.0	0.0	0.0	0.0	3.0	1.0	2.0	4.0	1.0	0.0	0.0	3.0	4.0	8.0	2.0	0.0	0.0	0.0	0.0	3.0	71.0

Non-work days

Alex Johnson

June - 2022

	Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Monthly Total
Project #1 - Data Collection Program				1.0				1.0		2.0												0.0	0.0	0.0							4.0	
Project #2 - Regionally Significant Planning Projects		2.0	2.0	1.0			2.0	3.0	1.0		3.0											1.0	3.0	2.0				2.0	4.0	4.0	4.0	34.0
Daily Total		2.0	2.0	2.0	0.0	0.0	2.0	4.0	1.0	2.0	3.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	3.0	2.0	0.0	0.0	0.0	2.0	4.0	4.0	4.0	38.0

Non-work days



Kevin Carder

April - 2022

	Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Monthly Total
Project #1 - Data Collection Program					2.0	3.5			2.0			3.0	1.0							1.5						1.0	2.5	2.0			18.5	
Project #2 - Regionally Significant Planning Projects					2.5	1.0	2.0					1.5	1.0	2.0	1.5				2.0	1.0	2.5	1.5	3.0				2.0		1.0			24.5
Daily Total	0.0	0.0	0.0	4.5	1.0	5.5	0.0	2.0	0.0	0.0	4.5	1.0	3.0	0.0	1.5	0.0	0.0	2.0	2.5	2.5	1.5	3.0	0.0	0.0	1.0	4.5	2.0	1.0	0.0	0.0	43.0	

Non-work days

Kevin Carder

May - 2022

	Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Monthly Total
Project #1 - Data Collection Program				1.5	2.5													1.0		2.0			2.0									9.0	
Project #2 - Regionally Significant Planning Projects			4.0	3.0	1.0												2.0		2.5	1.5	1.0			1.0		2.5	4.5	1.0			1.0	25.0	
Daily Total		0.0	4.0	4.5	3.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	1.0	2.5	1.5	3.0	0.0	0.0	3.0	0.0	2.5	4.5	1.0	0.0	0.0	0.0	1.0	34.0

Non-work days

Kevin Carder

June - 2022

	Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Monthly Total
Project #1 - Data Collection Program		1.5					1.0				2.0																					4.5
Project #2 - Regionally Significant Planning Projects			2.0						2.5	2.0	3.0						1.5	3.5				2.0	3.5	4.5	1.5			1.5		1.0	2.5	31.0
Daily Total		1.5	2.0	0.0	0.0	0.0	1.0	0.0	2.5	2.0	5.0	0.0	0.0	0.0	0.0	0.0	1.5	3.5	0.0	0.0	0.0	2.0	3.5	4.5	1.5	0.0	0.0	1.5	0.0	1.0	2.5	35.5

Non-work days

# **MAPA Unified Work Program Funding Request**

## **Omaha City Planning**

**Fiscal year: 2022**

### **Project #1**

#### **Progress Report Q4**

**Project Name:** Data Collection Program

**Description:** The City of Omaha Planning Department Data Collection Program involves four sub programs directly supporting MAPA's data collection efforts and the Regional Development Report.

#### **Current Period Activities:**

- Existing Land Use Project
  - Draft map completed to the point where being used for ongoing projects (e.g. urban core redevelopment plan)
  - Continuing progress on inventory for the entire jurisdiction (about 60% done) with goal of completion by early 2023
- Building and Development Summary
  - Completed the 2021 annual summary and published on the website in early May
  - Provided five GIS layers with the report's source data to MAPA:
    - 2021 Residential building permits (including multi-family projects that were issued as commercial permits)
    - 2021 Commercial building permits (excluding multi-family projects that were issued as commercial permits)
    - 2021 non-residential and mixed use platted subdivisions
    - Developable greenfield land supply layer updated through the end of 2021
    - Growth of Omaha (annexation) layer updated through the end of 2021
- Housing Data
  - Kicked off affordable housing action plan effort in 2022 and providing existing conditions data to consultant as needed
- Bicycle and Pedestrian Data Program
  - Automated Counters
    - Continued to monitor, resolve technical issues, and collected counts from 6 permanent counters on the trails
    - Continue to assist Bike Walk Nebraska with data collection and analysis on the Market to Midtown Bikeway. This includes four counters owned by Bike Walk Nebraska (installed at 10<sup>th</sup>, 14<sup>th</sup>, 20<sup>th</sup>, and 24<sup>th</sup>).
  - GIS
    - Packaged and provided GIS layers relevant to the forthcoming Bicycle and Pedestrian Master Plan and Vision Zero Action Plan efforts to consultant teams on these projects

# **MAPA Unified Work Program Funding Request**

## **Omaha City Planning**

**Fiscal year: 2022**

### **Project #2**

#### **Progress Report Q4**

**Project Name:** Regionally Significant Planning Projects

**Description:** Develop and refine planning process; including project reviews, collect and maintain data to analyze transportation, housing and land use trends; to develop project plans and proposals; assist in the development of Transportation Improvement Program (TIP); assist in setting the Capital Improvement Plan (CIP); assist in programming, funding and delivery of transportation improvement projects; develop and maintain multimodal performance measures to track progress toward regional goals.

#### **Current Period Activities:**

- Master Plan updates and implementation
  - Continue to evaluate the existing Master Plan
  - Developing the process for a major update
- 2023 - 2028 Capital Improvement Program (CIP)
  - Held series of meetings with CIP Task Force (City department staff representatives) to develop a balanced draft 2023-2028 CIP
  - CIP Priority Committee (Mayor & Department heads) met to finalize draft program in late June
  - Working on updates to the draft document, which will go before Planning Board in August, then to City Council
- North Downtown Pedestrian Bridge Final Design
  - PS&E Complete.
  - Construction will start in January 2023 and be completed in 2024, utilities will begin in late 2022 / early 2023.
- Transit Oriented Development Policy and Zoning Amendment Development
  - Implementation underway with a few projects rezoning to TOD.
- Development Review
  - Ongoing
- B-Cycle Implementation
  - Assisted Heartland Bikeshare with station placement/relocation siting and approvals
- Bike Omaha System Implementation
  - Continuing implementation of a joint Planning/Public Works policy for identifying and incorporating street reconfiguration opportunities (typically bike lanes) into street resurfacing projects.
  - Planned projects with 2022 resurfacing package include:
    - Buffered bike lanes on 17<sup>th</sup> St from St Mary's Ave to Capitol Ave
    - Buffered bike lane on 14<sup>th</sup> St from Capitol Ave to Leavenworth St
- Complete Streets Design Guide

- Working with consultant and Public Works on incorporating comments, amendments, and additional landscaping/street tree guidance. Scope of Work for this phase “2.1” was approved in March.
- Kick-off meeting for phase 2.1 scheduled for August 2<sup>nd</sup> (was delayed due to staff availability/turnover)
- City of Omaha Bicycle and Pedestrian Master Plan
  - Held project kick-off meeting on May 25<sup>th</sup>.
  - Assisted consultant with development of draft roadway study network for inventory of existing conditions (Bicycle Level of Service, demand analysis).
  - Developing custom basemap for interactive and print maps
  - Discussed Brand/Name ideas with TAC and Active Living Advisory Committee; will finalize and flesh out name/brand before August TAC and CSC meetings.
- Metro Smart Cities Working Group
  - Ongoing
  - Performing advisory role for Market to Midtown Bikeway pilot, including analysis and presentation of count data.
- Vision Zero
  - Coordinating with Vision Zero Coordinator on development/refinement of scope of the Vision Zero Action Plan
- Dockless Scooters
  - Scooter program is ongoing and administered by ParkOmaha
  - Provide data and support as needed for Spin grant in partnership with ParkOmaha, Creighton, and Mode Shift
- Sanitary Interceptor Sewer Element Update
  - Assisted Public Works with development data and land supply projections related to interim update completed in early 2022
  - Update of the SIS Element will likely be initiated in 2023.
- Community Forest Plan
  - In Process
  - Participated in coordination meetings with partner agencies and provided input on conducting a GIS-based inventory of tree locations, types, and tree health
- Tree Mitigation Code Development
  - No period activities for Q4
- Training/Travel
  - Derek Miller and Eric Englund (along with Jamie Winterstein and Ken Smith in Public Works) attended the 2022 Streetcar Summit to learn about current issues in constructing and operating a streetcar system.


**Budget** (revised per April 28<sup>th</sup>, 2022 transfer approval):

**2021-2022 Budget**

Item		Total	Federal (70%)	Local (30%)
<i>Direct Costs</i>				
Non-personnel, Training, Travel, Service		\$2,400.00	\$1,680.00	\$720.00
<i>Personnel Costs</i>				
	<i>Hours</i>			
Effective Rate	750	\$54,750.00	\$38,325.00	\$16,425.00
<b>Total</b>		<b>\$57,150.00</b>	<b>\$40,005.00</b>	<b>\$17,145.00</b>

# Cost Breakdown Form

## for Actual Cost Plus Fixed Fee Agreements with Local Funds

Company Name:		City of Omaha		
Address:		1819 Farnam, Suite 603, Omaha, Ne 68183		
Project No.:		PLM -1(59)		
Project Location:		Omaha, Nebraska		
Control No.:		01033M		
Agreement No.:		UL2109		
Invoice No. and Date:		22-4		
Progress Report Date:		12-Jul-22		
% Work Completed:		85.61%		
Current Billing Period:		1 January - 31 March 2022		
Actual Cost plus Fixed Fee Amount		Limiting Max. Amount	Fixed Fee for Profit	Totals
	100%	\$85,714.00	\$0.00	\$85,714.00
Local Share	@30%	\$25,714.00	\$0.00	\$25,714.00
Federal/State Share	@70%	\$60,000.00	\$0.00	\$60,000.00
		Amount		
		This Period	Previously Billed	To Date
Direct Labor		\$2,850.67	\$8,190.08	\$11,040.75
Overhead @ 40.57% of Direct Labor		\$1,156.52	\$3,322.71	\$4,479.23
Direct Labor		\$14,630.00	\$36,024.00	\$50,654.00
Overhead @ 7.65% of Direct Labor		\$1,119.20	\$2,755.84	\$3,875.04
Direct Non-Labor Costs		\$890.40	\$2,443.28	\$3,333.68
Indirect Costs		\$0.00		\$0.00
Outside Services (Subconsultants)				
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>Subtotal – Outside Services</b>				
100 % TOTAL COST INCURRED		\$20,646.79	\$52,735.91	\$73,382.70
@30%	Local Share	\$6,194.04	\$15,820.77	\$22,014.81
@70%	<b>Total Amount Due</b>	<b>\$14,452.75</b>	<b>\$36,915.14</b>	<b>\$51,367.89</b>
I certify that the billed amounts are actual and in agreement with the contract terms.			<b>Balance:</b>	\$8,632.11
Signature: 		Title: <i>ENGINEERING TECH II</i>		Date: <i>7/12/22</i>



## INVOICE - FOR CITY OF OMAHA TRAFFIC COUNTING PROGRAM

For the period of 1 April - 30 June 2022    INVOICE NUMBER: 22-4    DATE: 12 July 2022

### DIRECT LABOR EXPENSES

NAME	CLASSIFICATION	HOURS	DIRECT RATE	TOTAL COSTS
Mike Gaughen	Engineering Tech II	22.5	\$42.86	\$964.35
Todd Pfitzer	Assistant Director	15	\$70.86	\$1,062.90
Jeff Riesselman	City Engineer IV	13	\$63.34	\$823.42
Full-time Wages				\$2,850.67
Approved O/H Rate 40.57%				\$1,156.52
Full-time Labor Total				<u>\$4,007.19</u>
Garry Williams	Traffic Data Collector	198	\$19.00	\$3,762.00
Ron January	Traffic Data Collector	304	\$19.00	\$5,776.00
Duane Williams	Traffic Data Collector	268	\$19.00	\$5,092.00
Part-time Wages				\$14,630.00
Approved O/H Rate 7.65%				\$1,119.20
Part-time Labor Total				<u>\$15,749.20</u>
TOTAL LABOR				\$19,756.38

DIRECT NON-LABOR EXPENSES	QUANTITY	RATE	TOTAL COSTS
Mileage	1,590	\$0.560	\$890.40
TOTAL NON-LABOR COSTS			\$890.40
TOTAL DIRECT LABOR AND NON-LABOR EXPENSES			\$20,646.78
	<b>MAPA'S Contribution</b>		<b>\$14,452.75</b>
	<b>Match</b>		<b>\$6,194.03</b>



City of Omaha  
Jean Stothert, Mayor

**Public Works Department**


Omaha/Douglas Civic Center  
1819 Farnam Street, Suite 601  
Omaha, Nebraska 68183-0601  
(402) 444-5220  
Fax (402) 444-5248

**Robert G. Stubbe, P.E.**  
Public Works Director

Progress Report – City of Omaha Traffic Counting Program Project Number PL-1(59)  
Current Billing Period: 1 April – 30 June 2022  
Performed turning movement counts for:

- |   |                                       |   |
|---|---------------------------------------|---|
| 13 <sup>th</sup> & Jackson              | 14 <sup>th</sup> & Leavenworth        | 15 <sup>th</sup> & Douglas              |
| 15 <sup>th</sup> & Howard               | 16 <sup>th</sup> & Howard             | 17 <sup>th</sup> & Dodge                |
| 17 <sup>th</sup> & Douglas              | 18 <sup>th</sup> & Farnam             | 19 <sup>th</sup> & Douglas              |
| 20 <sup>th</sup> & Douglas              | 20 <sup>th</sup> & Farnam             | 20 <sup>th</sup> & Harney               |
| 20 <sup>th</sup> & St. Mary's           | 20 <sup>th</sup> & Y/Gilmore          | 28 <sup>th</sup> & Dodge                |
| 29 <sup>th</sup> & Douglas              | 30 <sup>th</sup> & Curtis             | 30 <sup>th</sup> & Ed Babe Gomez        |
| 30 <sup>th</sup> & Kansas               | 35 <sup>th</sup> Ave & Center         | 36 <sup>th</sup> & Ames                 |
| 40 <sup>th</sup> & Maple                | 42 <sup>nd</sup> & Harrison           | 42 <sup>nd</sup> & Sorensen Parkway     |
| 48 <sup>th</sup> & Ames                 | 48 <sup>th</sup> & McKinley           | 50 <sup>th</sup> & L                    |
| 51 <sup>st</sup> & Dodge                | 72 <sup>nd</sup> & Cass               | 74 <sup>th</sup> Ave & Cass             |
| 75 <sup>th</sup> & Maple                | 78 <sup>th</sup> & Harrison           | 78 <sup>th</sup> & Sorensen Parkway     |
| 83 <sup>rd</sup> & Harrison             | 90 <sup>th</sup> & Blondo             | 90 <sup>th</sup> & Maplewood            |
| 90 <sup>th</sup> & Q                    | 90 <sup>th</sup> & Williams/Woolworth | 97 <sup>th</sup> & Maple                |
| 108 <sup>th</sup> & Harrison            | 108 <sup>th</sup> & Military/Redick   | 114 <sup>th</sup> & Fort                |
| 114 <sup>th</sup> & West Dodge          | 120 <sup>th</sup> & West Dodge        | 120 <sup>th</sup> & Military            |
| 141 <sup>st</sup> Ave & Blondo          | 150 <sup>th</sup> & West Maple        | 156 <sup>th</sup> & Blondo              |
| 156 <sup>th</sup> & Pacific             | 156 <sup>th</sup> Cir & Bob Boozer    | 156 <sup>th</sup> & Spencer/Binney      |
| 159 <sup>th</sup> Ave & Pacific         | 168 <sup>th</sup> & Decatur           | 168 <sup>th</sup> & West Dodge EB Ramps |
| 168 <sup>th</sup> & West Dodge WB Ramps |                                       | 192 <sup>nd</sup> & Honeysuckle         |
| 192 <sup>nd</sup> & Old Lincoln Highway |                                       | 204 <sup>th</sup> & Cumberland          |
| 204 <sup>th</sup> & Main/Roberts        | 208 <sup>th</sup> & Pacific           | JJ Pershing & Craig                     |
| John Galt & Q                           | Oaks Lane/Deauville Drive             | Pacific & HWS Cleveland                 |
| Park Ave & Leavenworth                  | Ridgewood & Pacific                   | Turner Blvd & Douglas                   |
| Turner Blvd & Farnam                    |                                       |   |

Anticipated Work for Next Billing Period:	Monthly Traffic Counts
Information Needed from MAPA/NDOR:	None
Percent of Work Completed to Date:	85.61%
Outstanding Issues:	None

  
Michael Gaughen, Traffic Engineering  
City of Omaha (402) 444-4978

July 13, 2022  
Date

CITY OF OMAHA  
Mileage Report - Use of Personal Automobile

Department PUBLIC WORKS  
 Division TRAFFIC ENGINEERING  
 Month JUNE Year 2022

Employee GARRY L. WILLIAMS  
 Title TRAFFIC DATA COLLECTOR  
 Amount of Reimbursement \$ \_\_\_\_\_

DAY	ODOMETER READING		TOTAL DAILY MILES	DEDUCT PERSONAL MILES	NET REIM-BURSABLE MILES	PURPOSE
	A.M.	P.M.				
1	137052	137080	28	—	28	Count 192 <sup>nd</sup> + Old Lincoln Hwy
2	OFF	—	—	—	—	
3	137086	137110	24	—	24	Take Boards to office + return to Counters
4	SATURDAY	—	—	—	—	
5	SUNDAY	—	—	—	—	
6	137110	137136	26	—	26	Count 156 <sup>th</sup> Circle + Bob Boyer
7	137142	137176	34	—	34	Count 204 <sup>th</sup> + Cumberland Dr.
8	137184	137218	34	—	34	Count 204 <sup>th</sup> + Cumberland Dr @ Metro Exh.
9	OFF	—	—	—	—	
10	OFF	—	—	—	—	
11	SATURDAY	—	—	—	—	
12	SUNDAY	—	—	—	—	
13	137226	137246	20	—	20	Count Turner Blvd. + Douglas St.
14	137254	137274	20	—	20	Count 31 <sup>st</sup> + Dodge St.
15	137282	137304	22	—	22	Count 19 <sup>th</sup> + Douglas St.
16	OFF	—	—	—	—	
17	OFF	—	—	—	—	
18	SATURDAY	—	—	—	—	
19	SUNDAY	—	—	—	—	
20	HOLIDAY	—	—	—	—	
21	137312	137324	12	—	12	Count 120 <sup>th</sup> at Dodge St
22	137330	137342	12	—	12	Count 120 <sup>th</sup> + Dodge St
23	OFF	—	—	—	—	
24	OFF	—	—	—	—	
25	SATURDAY	—	—	—	—	
26	SUNDAY	—	—	—	—	
27	OFF	—	—	—	—	
28	OFF	—	—	—	—	
29	137350	137354	4	—	4	Count 97 <sup>th</sup> + Maple St.
30	137358	137362	4	—	4	Count 97 <sup>th</sup> + Maple St.
31	—	—	—	—	—	

TOTAL DAYS USED 12 REIMBURSABLE MILES 240

I hereby certify the above is a true and accurate statement of mileage driven.

Submitted by: Garry Williams

Approved by: Mark Gosh

UP 806 AB  
 DOUGLAS  
 530  
 90  
 (198)

CITY OF OMAHA  
 Mileage Report - Use of Personal Automobile

Department PUBLIC WORKS Employee GARRY L. WILLIAMS  
 Division TRAFFIC ENGINEERING Title TRAFFIC DATA COLLECTOR  
 Month MAY Year 2022 Amount of Reimbursement \$                     

DAY	ODOMETER READING		TOTAL DAILY MILES	DEDUCT PERSONAL MILES	NET REIMBURSABLE MILES	PURPOSE
	A.M.	P.M.				
1	SUNDAY	—	—	—	—	
2	136696	136724	28	—	28	Count 192 <sup>ND</sup> + Honeyuskle Rd
3	136730	136758	28	—	28	Count 42 <sup>ND</sup> + Harrison St.
4	136764	136798	34	—	34	Count 208 <sup>th</sup> + Pacific St + Buckskin Dr.
5	OFF	—	—	—	—	
6	136802	136826	24	—	24	Take Books to Office & return
7	SATURDAY	—	—	—	—	To Counters
8	SUNDAY	—	—	—	—	
9	136826	136848	22	—	22	Count 20 <sup>th</sup> + Douglas St.
10	136852	136854	2	—	2	Count 90 <sup>th</sup> + Maplewood Blvd.
11	136856	136858	2	—	2	Count 90 <sup>th</sup> + Maplewood Blvd
12	OFF	—	—	—	—	
13	OFF	—	—	—	—	
14	SATURDAY	—	—	—	—	
15	SUNDAY	—	—	—	—	
16	136860	136874	14	—	14	Count 120 <sup>th</sup> + Military Rd.
17	136876	136888	12	—	12	Count 114 <sup>th</sup> + Fort St.
18	136890	136902	12	—	12	Count 114 <sup>th</sup> + Fort St.
19	136904	136928	24	—	24	Take Books to Office & Return
20	OFF	—	—	—	—	To Counters
21	SATURDAY	—	—	—	—	
22	SUNDAY	—	—	—	—	
23	136928	136950	22	—	22	Count 35 Ave + Center St
24	136954	136978	24	—	24	Count 159 <sup>th</sup> Ave + Pacific St
25	136982	137010	24	—	24	Count 159 <sup>th</sup> Ave + Pacific St
26	OFF	—	—	—	—	
27	OFF	—	—	—	—	
28	SATURDAY	—	—	—	—	
29	SUNDAY	—	—	—	—	
30	HOLIDAY	—	—	—	—	
31	137030	137048	18	—	18	Count 51 <sup>st</sup> + Dodge St.

TOTAL DAYS USED 15 REIMBURSABLE MILES 290

I hereby certify the above is a true and accurate statement of mileage driven.

Submitted by: Garry Williams

Approved by: [Signature]

UP 806 AB  
 DOUGLAS  
 1344  
 108

CITY OF OMAHA  
Mileage Report - Use of Personal Automobile

Department PUBLIC WORKS DEPARTMENT Employee DUANE A. WILLIAMS  
 Division TRAFFIC DIVISION Title PART TIME TRAFFIC DATA COLLECTOR  
 Month JUNE Year 2022 Amount of Reimbursement \$ \_\_\_\_\_

DAY	ODOMETER READING		TOTAL DAILY MILES	DEDUCT PERSONAL MILES	NET REIM-BURSABLE MILES	PURPOSE
	A.M.	P.M.				
1	8946	8963	17		17	COUNT 15 <sup>th</sup> + HOWARD
2						
3						
4						
5						
6	9003	9020	17		17	COUNT PARK AVE. + LEAVENWORTH
7	9037	9062	25		25	COUNT 30 <sup>th</sup> + ED BAGE GOMEZ
8	9087	9104	17		17	COUNT 16 <sup>th</sup> + HOWARD
9						
10						
11						
12						
13	9177	9206	29		29	COUNT JOHN GALT BLVD + "Q" ST.
14	9235	9259	24		24	COUNT 156 <sup>th</sup> + SPENCER/BINNEY
15	9283	9291	8		8	COUNT 48 <sup>th</sup> + MCKINLEY
16						
17						
18						
19						
20						
21	9314	9342	28		28	COUNT 168 <sup>th</sup> + W. DODGE EB RAMP
22	9370	9398	28		28	COUNT 168 <sup>th</sup> + W. DODGE EB RAMP
23						
24						
25						
26						
27	9456	9484	28		28	COUNT 168 <sup>th</sup> + W. DODGE WB RAMP
28	9512	9540	28		28	COUNT 168 <sup>th</sup> + W. DODGE WB RAMP
29	9568	9587	19		19	COUNT 50 <sup>th</sup> + "L" ST.
30						
31						

TOTAL DAYS USED 12 REIMBURSABLE MILES 268

I hereby certify the above is a true and accurate statement of mileage driven.

Submitted by: Duane A. Williams

Approved by: Michael Huff

VIK 738  
DOUGLAS  
96  
264  
503

CITY OF OMAHA  
Mileage Report - Use of Personal Automobile

Department PUBLIC WORKS  
 Division TRAFFIC DIVISION  
 Month APRIL Year 2022

Employee DUANE A. WILLIAMS  
 Title PART TIME TRAFFIC DATA COLLECTOR  
 Amount of Reimbursement \$ \_\_\_\_\_

DAY	ODOMETER READING		TOTAL DAILY MILES	DEDUCT PERSONAL MILES	NET REIM-BURSABLE MILES	PURPOSE
	A.M.	P.M.				
1						
2						
3						
4	7575	7597	22		22	COUNT 83 <sup>RD</sup> + HARRISON ST.
5	7654	7690	36	18	18	COUNT 204 <sup>TH</sup> + MAIN/ROBERTS PM
6	7690	7726	36	18	18	COUNT 204 <sup>TH</sup> + MAIN/ROBERTS AM
7						
8						
9						
10						
11	7856	7875	19		19	COUNT 114 <sup>TH</sup> + W. DODGE
12	7894	7913	19		19	COUNT 114 <sup>TH</sup> + W. DODGE
13	7960	7982	22		22	COUNT 141 <sup>ST</sup> AVE. + BLONDO
14						
15						
16						
17						
18	8086	8104	18		18	COUNT 20 <sup>TH</sup> + HARNEY ST.
19	8122	8140	18		18	COUNT 20 <sup>TH</sup> + FARNAM ST.
20	8158	8187	29		29	COUNT OAKSLANE/DEAUVILLE + Q <sup>S</sup>
21						
22						
23						
24						
25	8257	8274	17		17	COUNT 28 <sup>TH</sup> + DODGE ST.
26	8291	8309	18		18	COUNT 15 <sup>TH</sup> + DOUGLAS ST.
27	8327	8340	17		17	COUNT 18 <sup>TH</sup> + FARNAM ST.
28						
29						
30						
31						

TOTAL DAYS USED 12 REIMBURSABLE MILES 235

I hereby certify the above is a true and accurate statement of mileage driven.

Submitted by: Duane A. Williams

Approved by: [Signature]

VIK 738  
DOUGLAS

88

CITY OF OMAHA  
Mileage Report - Use of Personal Automobile

Department PUBLIC WORKS DEPT  
 Division TRAFFIC DIVISION  
 Month MAY Year 2022

Employee DUANE A. WILLIAMS  
 Title PART TIME TRAFFIC DATA COLLECTOR  
 Amount of Reimbursement \$ \_\_\_\_\_

DAY	ODOMETER READING		TOTAL DAILY MILES	DEDUCT PERSONAL MILES	NET REIM-BURSABLE MILES	PURPOSE
	A.M.	P.M.				
1						
2	8405	8415	10	5	5	COUNT 30 <sup>th</sup> + CURTIS PM
3	8451	8462	11	5	6	COUNT JJ PERSHING DR. + CRAIG PM
4	8462	8473	11	6	5	COUNT JJ PERSHING DR + CRAIG AM
5	8498	8508	10	5	5	COUNT 30 <sup>th</sup> + CURTIS AM
6						
7						
8						
9	8591	8604	13		13	COUNT RIDGEWOOD AVE + PACIFIC ST.
10	8617	8630	13		13	COUNT RIDGEWOOD AVE + PACIFIC ST.
11	8643	8665	22		22	COUNT 78 <sup>th</sup> + HARRISON ST.
12						
13						
14						
15						
16	8786	8811	25		25	COUNT 20 <sup>th</sup> ST. + "Y" / GILMORE
17	8836	8843	7		7	COUNT 48 <sup>th</sup> + AMES AVE.
18	8850	8860	10		10	COUNT 30 <sup>th</sup> + KANSAS
19						
20						
21						
22						
23						
24						
25	8890	8900	10		10	COUNT 48 <sup>th</sup> + AMES AVE
26						
27						
28						
29						
30						
31	8924	8935	11		11	COUNT 40 <sup>th</sup> + MAPLE ST.

TOTAL DAYS USED 12 REIMBURSABLE MILES 132

I hereby certify the above is a true and accurate statement of mileage driven.

Submitted by: Duane A. Williams

Approved by: [Signature]

VIK 738  
DOUGLAS 80

CITY OF OMAHA  
Mileage Report - Use of Personal Automobile

Department Public Works  
 Division TRAFFIC ENGINEERING  
 Month JUNE Year 22

Employee RONALD JAWORSKI  
 Title ENGINEERING AIDE  
 Amount of Reimbursement \$ \_\_\_\_\_

DAY	ODOMETER READING		TOTAL DAILY MILES	DEDUCT PERSONAL MILES	NET REIMBURSABLE MILES	PURPOSE
	A.M.	P.M.				
1	14990	14994	4	3	3	90 + Blondo
2	14994	15034	38	19	19	90 + R
3	(27)					
4						
5						
6	15096	15130	34	17	17	15 + CASS
7	15130	15150	20	10	10	90 + Williams - Woolworth
8	15150	15170	20	10	10	13 + Jackson
9	<del>15170</del> 15170	<del>15228</del> 15228	<del>6</del>	<del>7</del> 11		" "
10						
11	(37)					
12						
13	15285	15307	22	11	11	750 + West Maple
14	15307	15327	20	10	10	150 + West Maples
15	15327	15360	33	16	17	29 + Douglas
16	(38)					
17						
18						
19						
20						
21	15530	15545	15	7	8	72 + CASS
22	15545	15562	17	8	9	72 + CASS
23	15562	15593	31	15	16	30 + Burt
24	(33)					
25						
26						
27	15617	15638	21	10	11	156 + Blondo
28	15638	15666	28	9	9	156 + Blondo
29	15666	15688	22	16	16	75 + MAPLE
30	(36)					
31						

TOTAL DAYS USED 14 1/2 REIMBURSABLE MILES 166

I hereby certify the above is a true and accurate statement of mileage driven.

Submitted by: Ronald Jaworski  
 Approved by: Mark [Signature]

112  
 557  
 RJ  
 304



CITY OF OMAHA  
Mileage Report - Use of Personal Automobile

Department Public Works Employee RONALD JANUARY  
 Division TRAFFIC ENGINEERING Title ENGINEERING AIDE 1<sup>st</sup>  
 Month APRIL Year 2022 Amount of Reimbursement \$ \_\_\_\_\_

DAY	ODOMETER READING		TOTAL DAILY MILES	DEDUCT PERSONAL MILES	NET REIM-BURSABLE MILES	PURPOSE
	A.M.	P.M.				
1	13030	13642	12	6	6	108 + Military Rd. / Redick Ave
2	13642	13687	36	18	18	20 + ST MARY'S
3	13687	13704	17	8	9	74 Ave + Cass
4						
5	33					
6						
7						
8						
9						
10						
11	13951	14000	49	25	24	42 + SORENSEN PKWY
12	14000	14035	35	17	18	42 + SORENSEN PKWY
13	14035					<del>108 + MILITARY RD.</del> OFF
14	42					
15						
16						
17						
18	14111	14127	16	8	8	108 + Military Rd. + Redick Ave
19	14127	14153	24	13	13	78 + SORENSEN PKWY
20	14153	14179	26	13	13	78 + SORENSEN PKWY
21						
22	34					
23						
24						
25	14222	14258	36	18	18	108 + HARRISON
26	14258	14294	36	18	18	108 + HARRISON
27	14294	14335	41	20	21	14 + LEAVENWORTH
28						
29		57				
30						
31						

TOTAL DAYS USED 11 REIMBURSABLE MILES 166

I hereby certify the above is a true and accurate statement of mileage driven.

Submitted by: Ronald January  
 Approved by: [Signature]

88

CITY OF OMAHA  
Mileage Report - Use of Personal Automobile

Department Public Works Employee \_\_\_\_\_  
 Division TRAFFIC ENGINEERING Title ENGINEERING AIDE "I"  
 Month MAY Year \_\_\_\_\_ Amount of Reimbursement \$ \_\_\_\_\_

DAY	ODOMETER READING		TOTAL DAILY MILES	DEDUCT PERSONAL MILES	NET REIMBURSABLE MILES	PURPOSE
	A.M.	P.M.				
1						
2	14354	14412	58	29	29	20 + 4
3	14412	14447	35	17	18	17 + Douglas St
4	14447	14484	37	18	19	17 + Dodge St
5						
6						
7						
8						
9	14541	14575	34	17	17	36 + AMES
10	14575	14611	36	18	18	36 + AMES
11	14611	14640	29	14	15	168 + DECATUR
12						
13						
14						
15						
16	14683	14719	36	18	18	TUNNEL Blvd + FARNAM
17	14719	14747	28	14	14	156 + Pacific
18	14747	14775	28	14	14	156 + Pacific
19						
20						
21						
22						
23	14808	14854	45	22	23	Pacific + Hwy CLEVELAND
24	14854	14908	54	27	27	27 + Ed Robe Gomez
25	14908	14927	19	9	10	Military Ave / Blair Hght + East
26						
27						
28						
29						
30						
31	14984	14990	6	3	3	90 + Blondo

TOTAL DAYS USED 13 REIMBURSABLE MILES 225

I hereby certify the above is a true and accurate statement of mileage driven.

Submitted by: [Signature]  
 Approved by: [Signature]

104

PP_END	Date	Pay Code	Hours	Pay	Type
04/02/2022	04/01/2022	Mileage	190.00	\$111.15	30
05/14/2022	05/02/2022	Regular	8.00	\$152.00	30
05/14/2022	05/02/2022	Lunch	0.50	\$0.00	30
05/14/2022	05/03/2022	Regular	8.00	\$152.00	30
05/14/2022	05/03/2022	Lunch	0.50	\$0.00	30
05/14/2022	05/04/2022	Regular	8.00	\$152.00	30
05/14/2022	05/04/2022	Lunch	0.50	\$0.00	30
05/14/2022	05/06/2022	Regular	2.00	\$38.00	30
05/14/2022	05/09/2022	Lunch	0.50	\$0.00	30
05/14/2022	05/09/2022	Regular	8.00	\$152.00	30
05/14/2022	05/10/2022	Lunch	0.50	\$0.00	30
05/14/2022	05/10/2022	Regular	8.00	\$152.00	30
05/14/2022	05/11/2022	Regular	8.00	\$152.00	30
05/14/2022	05/11/2022	Lunch	0.50	\$0.00	30
05/28/2022	05/16/2022	Regular	8.00	\$152.00	30
05/28/2022	05/16/2022	Lunch	0.50	\$0.00	30
05/28/2022	05/17/2022	Regular	8.00	\$152.00	30
05/28/2022	05/17/2022	Lunch	0.50	\$0.00	30
05/28/2022	05/18/2022	Lunch	0.50	\$0.00	30
05/28/2022	05/18/2022	Regular	8.00	\$152.00	30
05/28/2022	05/19/2022	Regular	2.00	\$38.00	30
05/28/2022	05/23/2022	Regular	8.00	\$152.00	30
05/28/2022	05/23/2022	Lunch	0.50	\$0.00	30
05/28/2022	05/24/2022	Regular	8.00	\$152.00	30
05/28/2022	05/24/2022	Lunch	0.50	\$0.00	30
05/28/2022	05/25/2022	Regular	8.00	\$152.00	30
05/28/2022	05/25/2022	Lunch	0.50	\$0.00	30
06/11/2022	05/31/2022	Regular	8.00	\$152.00	30
06/11/2022	05/31/2022	Lunch	0.50	\$0.00	30
06/11/2022	06/01/2022	Lunch	0.50	\$0.00	30
06/11/2022	06/01/2022	Regular	8.00	\$152.00	30
06/11/2022	06/03/2022	Regular	2.00	\$38.00	30
06/11/2022	06/03/2022	Mileage	290.00	\$169.65	30
06/11/2022	06/06/2022	Lunch	0.50	\$0.00	30
06/11/2022	06/06/2022	Regular	8.00	\$152.00	30
06/11/2022	06/07/2022	Regular	8.00	\$152.00	30
06/11/2022	06/07/2022	Lunch	0.50	\$0.00	30
06/11/2022	06/08/2022	Regular	8.00	\$152.00	30
06/11/2022	06/08/2022	Lunch	0.50	\$0.00	30
06/25/2022	06/13/2022	Regular	8.00	\$152.00	30
06/25/2022	06/13/2022	Lunch	0.50	\$0.00	30
06/25/2022	06/14/2022	Lunch	0.50	\$0.00	30
06/25/2022	06/14/2022	Regular	8.00	\$152.00	30
06/25/2022	06/15/2022	Regular	8.00	\$152.00	30
06/25/2022	06/15/2022	Lunch	0.50	\$0.00	30
06/25/2022	06/21/2022	Regular	8.00	\$152.00	30
06/25/2022	06/21/2022	Lunch	0.50	\$0.00	30
06/25/2022	06/22/2022	Regular	8.00	\$152.00	30
06/25/2022	06/22/2022	Lunch	0.50	\$0.00	30
07/09/2022	06/29/2022	Regular	8.00	\$152.00	30
07/09/2022	06/29/2022	Lunch	0.50	\$0.00	30
07/09/2022	06/30/2022	Lunch	0.50	\$0.00	30
07/09/2022	06/30/2022	Regular	8.00	\$152.00	30



PP_END	Date	Pay Code	Hours	Pay	Type
04/16/2022	04/04/2022	Regular	8.00	\$152.00	30
04/16/2022	04/04/2022	Lunch	0.50	\$0.00	30
04/16/2022	04/05/2022	Regular	8.00	\$152.00	30
04/16/2022	04/05/2022	Lunch	0.50	\$0.00	30
04/16/2022	04/06/2022	Regular	8.00	\$152.00	30
04/16/2022	04/06/2022	Lunch	0.50	\$0.00	30
04/16/2022	04/11/2022	Regular	8.00	\$152.00	30
04/16/2022	04/11/2022	Lunch	0.50	\$0.00	30
04/16/2022	04/12/2022	Regular	8.00	\$152.00	30
04/16/2022	04/12/2022	Lunch	0.50	\$0.00	30
04/30/2022	04/18/2022	Regular	8.00	\$152.00	30
04/30/2022	04/18/2022	Lunch	0.50	\$0.00	30
04/30/2022	04/19/2022	Regular	8.00	\$152.00	30
04/30/2022	04/19/2022	Lunch	0.50	\$0.00	30
04/30/2022	04/20/2022	Regular	8.00	\$152.00	30
04/30/2022	04/20/2022	Lunch	0.50	\$0.00	30
04/30/2022	04/25/2022	Regular	8.00	\$152.00	30
04/30/2022	04/25/2022	Lunch	0.50	\$0.00	30
04/30/2022	04/26/2022	Regular	8.00	\$152.00	30
04/30/2022	04/26/2022	Lunch	0.50	\$0.00	30
04/30/2022	04/27/2022	Regular	8.00	\$152.00	30
04/30/2022	04/27/2022	Lunch	0.50	\$0.00	30
05/14/2022	05/02/2022	Lunch	0.50	\$0.00	30
05/14/2022	05/02/2022	Regular	8.00	\$152.00	30
05/14/2022	05/03/2022	Regular	8.00	\$152.00	30
05/14/2022	05/03/2022	Lunch	0.50	\$0.00	30
05/14/2022	05/04/2022	Regular	8.00	\$152.00	30
05/14/2022	05/04/2022	Lunch	0.50	\$0.00	30
05/14/2022	05/06/2022	Mileage	166.00	\$97.11	30
05/14/2022	05/09/2022	Regular	8.00	\$152.00	30
05/14/2022	05/09/2022	Lunch	0.50	\$0.00	30
05/14/2022	05/10/2022	Regular	8.00	\$152.00	30
05/14/2022	05/10/2022	Lunch	0.50	\$0.00	30
05/14/2022	05/11/2022	Regular	8.00	\$152.00	30
05/14/2022	05/11/2022	Lunch	0.50	\$0.00	30
05/28/2022	05/16/2022	Regular	8.00	\$152.00	30
05/28/2022	05/16/2022	Lunch	0.50	\$0.00	30
05/28/2022	05/17/2022	Regular	8.00	\$152.00	30
05/28/2022	05/17/2022	Lunch	0.50	\$0.00	30
05/28/2022	05/18/2022	Lunch	0.50	\$0.00	30
05/28/2022	05/18/2022	Regular	8.00	\$152.00	30
05/28/2022	05/23/2022	Regular	8.00	\$152.00	30
05/28/2022	05/23/2022	Lunch	0.50	\$0.00	30
05/28/2022	05/24/2022	Regular	8.00	\$152.00	30
05/28/2022	05/24/2022	Lunch	0.50	\$0.00	30
05/28/2022	05/25/2022	Regular	8.00	\$152.00	30
05/28/2022	05/25/2022	Lunch	0.50	\$0.00	30
06/11/2022	05/31/2022	Regular	8.00	\$152.00	30
06/11/2022	05/31/2022	Lunch	0.50	\$0.00	30
06/11/2022	06/01/2022	Lunch	0.50	\$0.00	30
06/11/2022	06/01/2022	Regular	8.00	\$152.00	30
06/11/2022	06/02/2022	Regular	8.00	\$152.00	30
06/11/2022	06/02/2022	Lunch	0.50	\$0.00	30



06/11/2022	06/03/2022	Mileage	225.00	\$131.63	30
06/11/2022	06/06/2022	Regular	8.00	\$152.00	30
06/11/2022	06/06/2022	Lunch	0.50	\$0.00	30
06/11/2022	06/07/2022	Lunch	0.50	\$0.00	30
06/11/2022	06/07/2022	Regular	8.00	\$152.00	30
06/11/2022	06/08/2022	Regular	4.00	\$76.00	30
06/11/2022	06/09/2022	Regular	4.00	\$76.00	30
06/25/2022	06/13/2022	Regular	8.00	\$152.00	30
06/25/2022	06/13/2022	Lunch	0.50	\$0.00	30
06/25/2022	06/14/2022	Lunch	0.50	\$0.00	30
06/25/2022	06/14/2022	Regular	8.00	\$152.00	30
06/25/2022	06/15/2022	Regular	8.00	\$152.00	30
06/25/2022	06/15/2022	Lunch	0.50	\$0.00	30
06/25/2022	06/21/2022	Regular	8.00	\$152.00	30
06/25/2022	06/21/2022	Lunch	0.50	\$0.00	30
06/25/2022	06/22/2022	Regular	8.00	\$152.00	30
06/25/2022	06/22/2022	Lunch	0.50	\$0.00	30
06/25/2022	06/23/2022	Regular	8.00	\$152.00	30
06/25/2022	06/23/2022	Lunch	0.50	\$0.00	30
07/09/2022	06/27/2022	Regular	8.00	\$152.00	30
07/09/2022	06/27/2022	Lunch	0.50	\$0.00	30
07/09/2022	06/28/2022	Lunch	0.50	\$0.00	30
07/09/2022	06/28/2022	Regular	8.00	\$152.00	30
07/09/2022	06/29/2022	Regular	8.00	\$152.00	30
07/09/2022	06/29/2022	Lunch	0.50	\$0.00	30





PP_END	Date	Pay Code	Hours	Pay	Type
04/02/2022	04/01/2022	Mileage	230.00	\$134.55	30
04/16/2022	04/04/2022	Regular	8.00	\$152.00	30
04/16/2022	04/04/2022	Lunch	0.50	\$0.00	30
04/16/2022	04/05/2022	Regular	4.00	\$76.00	30
04/16/2022	04/06/2022	Regular	4.00	\$76.00	30
04/16/2022	04/11/2022	Regular	8.00	\$152.00	30
04/16/2022	04/11/2022	Lunch	0.50	\$0.00	30
04/16/2022	04/12/2022	Regular	8.00	\$152.00	30
04/16/2022	04/12/2022	Lunch	0.50	\$0.00	30
04/16/2022	04/13/2022	Regular	8.00	\$152.00	30
04/16/2022	04/13/2022	Lunch	0.50	\$0.00	30
04/30/2022	04/18/2022	Lunch	0.50	\$0.00	30
04/30/2022	04/18/2022	Regular	8.00	\$152.00	30
04/30/2022	04/19/2022	Regular	8.00	\$152.00	30
04/30/2022	04/19/2022	Lunch	0.50	\$0.00	30
04/30/2022	04/20/2022	Regular	8.00	\$152.00	30
04/30/2022	04/20/2022	Lunch	0.50	\$0.00	30
04/30/2022	04/25/2022	Regular	8.00	\$152.00	30
04/30/2022	04/25/2022	Lunch	0.50	\$0.00	30
04/30/2022	04/26/2022	Regular	8.00	\$152.00	30
04/30/2022	04/26/2022	Lunch	0.50	\$0.00	30
04/30/2022	04/27/2022	Regular	8.00	\$152.00	30
04/30/2022	04/27/2022	Lunch	0.50	\$0.00	30
05/14/2022	05/02/2022	Regular	4.00	\$76.00	30
05/14/2022	05/03/2022	Regular	4.00	\$76.00	30
05/14/2022	05/04/2022	Regular	4.00	\$76.00	30
05/14/2022	05/05/2022	Regular	4.00	\$76.00	30
05/14/2022	05/06/2022	Mileage	235.00	\$137.48	30
05/14/2022	05/09/2022	Regular	8.00	\$152.00	30
05/14/2022	05/09/2022	Lunch	0.50	\$0.00	30
05/14/2022	05/10/2022	Regular	8.00	\$152.00	30
05/14/2022	05/10/2022	Lunch	0.50	\$0.00	30
05/14/2022	05/11/2022	Regular	8.00	\$152.00	30
05/14/2022	05/11/2022	Lunch	0.50	\$0.00	30
05/28/2022	05/16/2022	Regular	8.00	\$152.00	30
05/28/2022	05/16/2022	Lunch	0.50	\$0.00	30
05/28/2022	05/17/2022	Lunch	0.50	\$0.00	30
05/28/2022	05/17/2022	Regular	8.00	\$152.00	30
05/28/2022	05/18/2022	Regular	8.00	\$152.00	30
05/28/2022	05/18/2022	Lunch	0.50	\$0.00	30
05/28/2022	05/26/2022	Regular	8.00	\$152.00	30
05/28/2022	05/26/2022	Lunch	0.50	\$0.00	30
06/11/2022	05/31/2022	Lunch	0.50	\$0.00	30
06/11/2022	05/31/2022	Regular	8.00	\$152.00	30
06/11/2022	06/01/2022	Lunch	0.50	\$0.00	30
06/11/2022	06/01/2022	Regular	8.00	\$152.00	30
06/11/2022	06/03/2022	Mileage	132.00	\$77.22	30
06/11/2022	06/06/2022	Regular	8.00	\$152.00	30
06/11/2022	06/06/2022	Lunch	0.50	\$0.00	30
06/11/2022	06/07/2022	Regular	8.00	\$152.00	30
06/11/2022	06/07/2022	Lunch	0.50	\$0.00	30
06/11/2022	06/08/2022	Regular	8.00	\$152.00	30
06/11/2022	06/08/2022	Lunch	0.50	\$0.00	30



06/25/2022	06/13/2022	Regular	8.00	\$152.00	30
06/25/2022	06/13/2022	Lunch	0.50	\$0.00	30
06/25/2022	06/14/2022	Lunch	0.50	\$0.00	30
06/25/2022	06/14/2022	Regular	8.00	\$152.00	30
06/25/2022	06/15/2022	Regular	8.00	\$152.00	30
06/25/2022	06/15/2022	Lunch	0.50	\$0.00	30
06/25/2022	06/21/2022	Regular	8.00	\$152.00	30
06/25/2022	06/21/2022	Lunch	0.50	\$0.00	30
06/25/2022	06/22/2022	Regular	8.00	\$152.00	30
06/25/2022	06/22/2022	Lunch	0.50	\$0.00	30
07/09/2022	06/27/2022	Regular	8.00	\$152.00	30
07/09/2022	06/27/2022	Lunch	0.50	\$0.00	30
07/09/2022	06/28/2022	Regular	8.00	\$152.00	30
07/09/2022	06/28/2022	Lunch	0.50	\$0.00	30
07/09/2022	06/29/2022	Regular	8.00	\$152.00	30
07/09/2022	06/29/2022	Lunch	0.50	\$0.00	30



- a- organize counts at 78th/Banks and on Hillside Drive east of Cole Creek.
- b- request counts after review of 78th St. by Sorensen and Stok.
- c- Discuss traffic counts along Harrison St. west of 144th. Also discuss use of percent growth stats for CIP program.

- d- Discuss need for count at 26th/Y for alley stop warrant.
- e- Discuss remaining funds on Mission PD's.
- f- schedule ADT counts on Henry Anderson and Bedford for ped crossing evaluations.

- g- No need for counts at 168th/Bechtel
- h- Discussed downtown count needs relative to Mutual of Omaha traffic Study.

- i- need count at 30th/Kansas and at 35th/Center.
- j- Discuss MAPA count program changes with MAPA

- k- Discuss count needs at private intersections around Village Point
- l- Discuss CWS counts and schedule them

- m- processed new downtown counts for obtained as part of Mutual Tower Study.

**MAPA BILLING HOURS**

**APR 1 - JUNE 30, 2022**

	4/1	4/4	4/5	4/6	4/7	4/8	4/11	4/12	4/13	4/14	4/15	4/18	4/19	4/20	4/21	4/22	4/25	4/26	4/27	4/28	4/29		
TODD PFITZER																							
JEFF RIESELMAN						/ <sup>a</sup>		/ <sup>b</sup>				/ <sup>c</sup>					/ <sup>d</sup>	/ <sup>e</sup>	/ <sup>e</sup>				
MIKE GAUGHEN																							
MICHAEL WAIANEN																							
	5/2	5/3	5/4	5/5	5/6	5/9	5/10	5/11	5/12	5/13	5/16	5/17	5/18	5/19	5/20	5/23	5/24	5/25	5/26	5/27	5/31		
TODD PFITZER																							
JEFF RIESELMAN					/ <sup>f</sup>				/ <sup>g</sup>			/ <sup>h</sup>		/ <sup>i</sup>								/ <sup>j</sup>	
MIKE GAUGHEN																							
MICHAEL WAIANEN																							
	6/1	6/2	6/3	6/6	6/7	6/8	6/9	6/10	6/13	6/14	6/15	6/16	6/17	6/20	6/21	6/22	6/23	6/24	6/27	6/28	6/29	6/30	
TODD PFITZER																							
JEFF RIESELMAN					/ <sup>k</sup>					/ <sup>l</sup>							/ <sup>m</sup>						
MIKE GAUGHEN																							
MICHAEL WAIANEN																							

(13) TOTAL

# MAPA BILLING HOURS

APR 1 - JUNE 30, 2022

*Mike G*

	4/1	4/4	4/5	4/6	4/7	4/8	4/11	4/12	4/13	4/14	4/15	4/18	4/19	4/20	4/21	4/22	4/25	4/26	4/27	4/28	4/29			
TODD PFITZER																								
JEFF RIESSELMAN																								
MIKE GAUGHEN				1s			<del>1s</del>		1s			1p			1s					1.5p	1s			
MICHAEL WAISANEN																								
	5/2	5/3	5/4	5/5	5/6	5/9	5/10	5/11	5/12	5/13	5/16	5/17	5/18	5/19	5/20	5/23	5/24	5/25	5/26	5/27	5/31			
TODD PFITZER																								
JEFF RIESSELMAN																								
MIKE GAUGHEN		1p		1s	1p				1p	1s				1.5p	1s	<del>1s</del>			1s	<del>1s</del>				
MICHAEL WAISANEN																								
	6/1	6/2	6/3	6/6	6/7	6/8	6/9	6/10	6/13	6/14	6/15	6/16	6/17	6/20	6/21	6/22	6/23	6/24	6/27	6/28	6/29	6/30		
TODD PFITZER																								
JEFF RIESSELMAN												<del>1s</del>	<del>1s</del>		<del>1s</del>		<del>1s</del>	<del>1s</del>						
MIKE GAUGHEN		1s	1.5p				1p	<del>1s</del>	1s			<del>1s</del>	1s	<del>1s</del>		1s	<del>1s</del>	<del>1s</del>					1	
MICHAEL WAISANEN																								

6.5

8.5

7.5

22.5 TOTAL

TODD  
PFITZER

### MAPA BILLING HOURS

APR 1 - JUNE 30, 2022

	4/1	4/4	4/5	4/6	4/7	4/8	4/11	4/12	4/13	4/14	4/15	4/18	4/19	4/20	4/21	4/22	4/25	4/26	4/27	4/28	4/29			
TODD PFITZER									2						2	2								
JEFF RIESSELMAN																								
MIKE GAUGHEN																								
MICHAEL WAISANEN																								
	5/2	5/3	5/4	5/5	5/6	5/9	5/10	5/11	5/12	5/13	5/16	5/17	5/18	5/19	5/20	5/23	5/24	5/25	5/26	5/27	5/31			
TODD PFITZER						1.5				2		1.5			1.5									
JEFF RIESSELMAN																								
MIKE GAUGHEN																								
MICHAEL WAISANEN																								
	6/1	6/2	6/3	6/6	6/7	6/8	6/9	6/10	6/13	6/14	6/15	6/16	6/17	6/20	6/21	6/22	6/23	6/24	6/27	6/28	6/29	6/30		
TODD PFITZER	2.5												1.5											
JEFF RIESSELMAN																								
MIKE GAUGHEN																								
MICHAEL WAISANEN																								

6

5

4

15 TOTAL

# Cost Breakdown Form

## for Maximum Not-to-Exceed (MNTE) Agreements

Company Name:	Sarpy County - Contract # 2060310001		
Control No.:	01020M	Project No.:	PLM-1 (58)
Project Location:	Sarpy County, NE		
Agreement No.:	PL2003	Expire Date:	June 30, 2022
Invoice No.:	2022-4	Invoice Date:	June 30, 2022
% Work Completed:	100%		
Current Billing Period:	4/1/2022 thru 6/30/2022		

Agreement No:	<b>PL2003</b>	Maximum Not-to-Exceed Amount	<b>\$57,403.00</b>
Agreement amount thru supplement # 000			

	Amount		
	This Period	Previously Billed	To Date
Direct Labor	\$4,310.72	\$77,694.28	\$82,005.00
Overhead @ of direct labor	\$0.00		
Profit @ of labor+overhead	\$0.00		
FCCM @ of direct labor	\$0.00		
Other Labor (Fixed Billing Rates)			
Direct Costs (Non-Labor)			
Outside Services (Subconsultants):			
<u>Name</u>	<u>Max Amount</u>		
Adjustments:			
Overhead			
Fixed Fee for profit			
FCCM			
Description: Matching Funds	(\$1,293.74)	(\$23,308.26)	(\$24,602.00)

**Total Amount DUE >>** **\$3,016.98** **\$54,386.02** **\$57,403.00**

By submitting this form electronically to State, Consultant certifies submitted costs are actual and allowed by contract.

Total Agreement Amount Remaining: \$0.00

Signature (typed or signed name required):	Title:	Date:
William E. Conley	Chief Financial Officer	6/30/2022

Consultant's email contact for invoice-related questions: \_\_\_\_\_





1210 Golden Gate Drive  
 Papillion, NE 68046  
 Phone: 402-593-4133  
 Fax: 402-593-4304  
[www.sarpy.gov](http://www.sarpy.gov)

# INVOICE

Company: MAPA  
 Address: [amorales@mapaco.org](mailto:amorales@mapaco.org)  
 Address: 222 Cuming Street  
 City, State, Zip: Omaha, NE 68102  
 Attn: Amanda Morales

INVOICE # **2022-4**

INVOICE DATE **6/30/2022**

DUE DATE: **upon receipt**

DESCRIPTION		Qty	Rate	Amount
Planning	Reimburse personnel expenses for 04/01/22-06/30/22 70%		\$ 2,099.72	\$ 2,099.72
Planning	Reimburse benefit expenses for 04/01/22-06/30/22 70%		\$ 917.26	\$ 917.26
Subtotal			\$	3,016.98

Please make checks payable to: **Sarpy County Treasurer**  
 and remit to:



Mikala Gansemer  
 Sarpy County Fiscal Administration  
 1210 Golden Gate Drive  
 Papillion, NE 68046

Payments/Credits	\$	-
<b>TOTAL DUE</b>	<b>\$</b>	<b>3,016.98</b>

**SARPY COUNTY, NEBRASKA  
MAPA TRANSPORTATION GRANT  
04/01/2022-06/30/2022**

<u>EMPLOYEE</u>	<u># GRANT HOURS</u>	<u>EFFECTIVE HOURLY RATE</u>	<u>TOTAL HOURLY COST</u>	<u>GRANT MATCH</u>	
				70%	30%
KUBICEK	74.95	\$ 40.70	\$ 3,050.50	\$ 2,135.35	\$ 915.15
<b>TOTAL DIRECT LABOR</b>			<b>\$ 3,050.50</b>	<b>\$ 2,135.35</b>	<b>\$ 915.15</b>

<u>EMPLOYEE</u>	<u># GRANT HOURS</u>	<u>FRINGE PER HOUR</u>	<u>TOTAL FRINGE COST</u>	<u>GRANT MATCH</u>	
				70%	30%
KUBICEK	74.95	\$ 17.78	\$ 1,332.60	\$ 932.82	\$ 399.78
<b>TOTAL OVERHEAD</b>			<b>\$ 1,332.60</b>	<b>\$ 932.82</b>	<b>\$ 399.78</b>

**GRAND TOTAL** **\$ 4,383.10** **\$ 3,068.17** **\$ 1,314.93**

% OF FRINGE BENEFITS 30.403% 30.403% 30.403%

<u>PLANNING GRANT</u>	<u>Award</u>	<u>Match</u>
	\$ 18,865.00	\$ 8,085.00
1st Qtr	\$ 4,874.45	\$ 2,089.05
2nd Qtr	\$ 4,441.43	\$ 1,903.47
3rd Qtr	\$ 4,984.22	\$ 2,136.09
4th Qtr		
Remaining Balance	\$ 4,564.90	\$ 1,956.39

Original Budget	\$ 18,865.00	\$ 8,085.00
Amt need for GIS	\$ (1,950.92)	\$ (835.65)
Plus Addl Amt not accounted for (57,000 vs. 57,403)	\$ 403.00	\$ 173.00
Revised Budget	\$ 17,317.08	\$ 7,422.35

1st Qtr	\$ 4,874.45	\$ 2,089.05
2nd Qtr	\$ 4,441.43	\$ 1,903.47
3rd Qtr	\$ 4,984.22	\$ 2,136.09
4th Qtr	\$ 3,068.17	\$ 1,314.93
Overage	\$ (51.19)	\$ (21.19)

**4Q Amount Submitted for 4Q** **\$ 3,016.98** **\$ 1,293.74**

Breakout for invoice (based on amts reported):

Salary	3050.5	70%
Fringes	1332.6	30%
	<u>4383.1</u>	

Salary for 4Q invoice	\$ 2,099.72
Fringes for 4Q Invoice	\$ 917.26
	<u>\$ 3,016.98</u>

**Fringe Benefit Calculation for Responsible Charge**

Jason Kubicek

Annual Salary	Estimated hours worked/year	Effective Wage rate
\$ 84,651.84	2080	\$ 40.698

\*Shaded areas to be completed by the LPA

**Insurance Cost (Per Month)**

Health*	\$	1,961.97
Dental	\$	70.89
Life & AD&D	\$	3.82
LTD	\$	29.05
Vision		
<b>Other Insurance Benefits</b>		
Insurance Cost/month	\$	2,065.73
Insurance Cost/hour	\$	11.9177

**Workmen's Compensation**

Workman's Compensation Insurance - rate = \$.14 per \$100 of wages (rate ÷ \$100 x Wage Rate = \$.05 per hr.)	\$	-
Rate per \$100 of coverage	\$	-
Effective Hourly Effective Wage Rate	\$	40.70
Workman's Compensation Insurance Cost	\$	-

**FICA/Medicare (7.65 %)**

FICA (6.2 Percent of Effective Hourly Wage Rate)	\$	2.5233
Medicare (1.45 Percent of Effective Hourly Wage Rate)	\$	0.5901

**Holiday/Vacation/Sick Leave/Personal/Admin Time Off**

Vacation days	-
Sick Days	-
Pers/Adm. Days	-
Holidays	-
Leave days/year	-
Leave hours/year	-
Normal Working Hours/day	8.0
Normal Hours/year	2,080.0
Adjusted Working Hours/year	2,080.0
Effective Hourly Wage Rate	\$ 40.70
Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost	\$ -

**Pension**

Percent of Effective Wage Rate	6.75%
Pension/Retirement Cost	\$ 2.7471

Insurance Cost	Work Comp	6.2% FICA	1.45% Medicare	Holiday Vac Sick	Pension/Retirement	Total fringe/hour
\$11.9177	\$0.0000	\$2.5233	\$0.5901	\$0.0000	\$2.7471	\$17.78

Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines

\$3.1134

Effective hourly rate	40.70
Fringe benefits per hour	17.78
<b>Total hourly rate</b>	<b>\$ 58.48</b>

**% of Fringe benefits 30.40%**

**MAPA SAFETEA-LU Grant  
4th Quarter FY2022 Work Hours – Sarpy County Planning Department  
04/01/2022 – 06/30/2022**

**Sarpy County Planning Department  
Jason Kubicek, Planner**

- **DEVELOPMENT REVIEW**  
Review of various development applications – including review of traffic, transportation, and access issues:
  - 4 Plats under review or processed
  - 4 Rezoning Applications under review or processed
  - 2 SUP Applications under review or processed
  - 4 Commercial building sign and site plan reviews for permitting
  - 3 Development Pre-Application Meetings
  - Attend Weekly Department Team meetings to review all projects
  
- **FUTURE TRANSPORTATION STANDARDS & SYSTEMS PLANNING (ZONING & SUBDIVISION REGULATIONS)**
  - Continued meetings w/consultant on zoning and subdivision regulation updates including transportation policies and regulations; Preliminary draft of the complete document is in the process of review and editing by Sarpy County staff.
  - Continued review and editing of existing regulations in relationship to new Comprehensive Plan transportation policies; amended regulations as necessary
  - Continued coordination with other metro area communities and planning agencies in reviewing development projects and transportation needs, including potential new I-80 interchange
  
- **REGIONAL COORDINATION & COOPERATION**
  - Attended Papillion Creek Watershed Partnership Meetings
  - Attended South Sarpy Watershed Partnership Meetings
  - Attended Wastewater Agency Monthly meetings
  - Attended Heartland 2050 Summit
  - Attended MAPA RPAC

• **HOURS**

	Development Review	Regional Coordination Efforts	Future Trans. Standards & Systems Planning	Grant Administration	TOTAL
<b>Jason Kubicek</b>	29.70	18.55	19.70	7.00	75.0

# TIME CARD - MAPA

Date	Daily	DR	RC	TS	GA	Total MAPA Grant Hours
Fri 4/01		0.5	0.5	0.5		0
Fri 4/01						0
Sat 4/02						0
Sun 4/03						0
Mon 4/04	8	0.5	0.5	0.5		1.5
Tue 4/05	8					0
Wed 4/06	8					0
Thu 4/07	8					0
Fri 4/08	8	0.5	0.5	0.5	0.5	2
Sat 4/09						0
Sun 4/10						0
Mon 4/11	8	0.5	0.5	0.5		1.5
Tue 4/12	8	0.5	0.5	0.5		1.5
Wed 4/13	8	0.5	0.5	0.5	0.5	2
Thu 4/14	8	0.5	0.5	0.5	0.5	2
Fri 4/15	8	0.5	0.5	0.5	0.5	2
Sat 4/16						0
Sun 4/17						0
Mon 4/18	8	0.5	0.5	0.5		1.5
Tue 4/19	11	0.5	0.5	0.5		1.5
Wed 4/20	8	0.5	0.5	0.5	0.5	2
Thu 4/21	9	0.5	0.5	0.5		1.5
Fri 4/22	8	0.5	0.5	0.5		1.5
Sat 4/23						0
Sun 4/24						0
Mon 4/25	8	1	0.5	0.5		2
Tue 4/26	8	1	0.5	0.5		2
Wed 4/27	8	1.2	0.5	0.5	0.5	2.7
Thu 4/28	8	1	0.5	0.5		2
Fri 4/29	8	1	0.5	0.5		2
Sat 4/30						0
Sun 5/01						0
Mon 5/02	8	1	0.5	0.5		2
Tue 5/03	8	0.5	0.25	0.25		1
Wed 5/04	8	0.5	0.25	0.25	0.5	1.5
Thu 5/05	8	0.5	0.25	0.25		1
Fri 5/06						0
Fri 5/06						0
Sat 5/07						0
Sun 5/08						0
Mon 5/09	8	0.5	0.5	0.5		1.5
Tue 5/10	8	0.5	0.5	0.5	0.5	2
Wed 5/11	8	0.5	0.5	0.5		1.5
Thu 5/12	8	0.5	0.5	0.5		1.5
Fri 5/13						0
Sat 5/14						0
Sun 5/15						0
Mon 5/16	8	0.5	0.5	0.5	0.5	2
Tue 5/17	12			0.5		0.5
Wed 5/18	8					0
Thu 5/19	8	0.5		0.5		1
Fri 5/20						0
Sat 5/21						0
Sun 5/22						0
Mon 5/23	8			0.5	0.5	1
Tue 5/24	8		0.5	0.25		0.75
Wed 5/25	8		0.5	0.45		0.95
Thu 5/26	8					0
Fri 5/27	8	0.5		0.25		0.75
Sat 5/28						0
Sun 5/29						0
Mon 5/30						0
Tue 5/31	8	1	0.5	0.5		2
Wed 6/01	9	1				1

Thu 6/02	9			0.5		0.5
Fri 6/03	9	1	0.5	0.5		2
Sat 6/04						0
Sun 6/05						0
Mon 6/06	8	1	0.5	0.5		2
Tue 6/07	8	1		0.5		1.5
Wed 6/08	8					0
Thu 6/09	8					0
Fri 6/10	8	1	0.5	0.5	0.5	2.5
Sat 6/11						0
Sun 6/12						0
Mon 6/13	8	1	0.25	0.25	0.5	2
Tue 6/14	8					0
Wed 6/15	8		0.4			0.4
Thu 6/16	8		0.25			0.25
Fri 6/17	8	1	0.25	0.25		1.5
Sat 6/18						0
Sun 6/19						0
Mon 6/20	8	1			0.5	1.5
Tue 6/21	8	1	0.5			1.5
Wed 6/22	8		0.4			0.4
Thu 6/23	8					0
Fri 6/24	8	1	0.25	0.5		1.75
Sat 6/25						0
Sun 6/26						0
Mon 6/27	8	1	0.5	0.5		2
Tue 6/28	8.5					0
Wed 6/29	8					0
Thu 6/30	8				0.5	0.5

KEY - MAPA Grant Related Time	DR	RC	TS	GA	Total MAPA Grant Hours
	DR	RC	TS	GA	TOTAL
DR - Development Review	29.70	18.55	19.70	7.00	75.0
RC - Regional Coordination of					
TS - Future Trans. Standards & Systems Planning					
GA - Grant Administration/Project Coordination					

I hereby certify that this payroll report is true and correct to the best of my knowledge.

*Jason Kubicek*

Date: 7/13/2022

*Donald G. Shaw*

Date: 7/13/22

Department Head Signature:

PERSONNEL	HOURS			EARNINGS			GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS			NET PAY
	Reg	O/T	Hours 3&4	Reg	O/T	Earnings 3&4		Earnings 5	Federal	State/Local			
<b>ANDERSON,JOEL</b> File: 002532 Dept: 001018 Rate: 37,5000	79.50		.50 4S	2,981.25		18.75 4S						202.50 N- P 414HM	
							3,000.00	.00 FIT		175.00 U CHECK3	125.00 V CHECK1		Memo <input type="checkbox"/>
								182.68 SS		2286.04 W CHECK2	135.00 P 414H		
								42.72 MED		49.09 H1 HLTHSI	4.47 V1 VSNSI		.00
<b>JECK,KELLY J</b> File: 001928 Dept: 001018 Rate: 27,4176	36.25		40.00 3V	993.89		1,096.70 3V						80.00 N- M 401A	
			3.75 4S			102.82 4S						148.06 N- P 414HM	
												80.00 N- Z T457	
												80.00 N- MV VOYA	
							2,193.41	144.74 FIT	63.71 NE	1475.14 U CHECK3	98.70 P 414H		Memo <input type="checkbox"/>
								125.03 SS		176.85 H3 HLTHES	80.00 R8M VOYA		.00
								29.24 MED					
<b>KUBICEK,JASON</b> File: 002437 Dept: 001018 Rate: 3255,84			4.00 3V	3,255.84								219.77 N- P 414HM	
							3,255.84	1,008.94 FIT	93.44 NE	1383.17 U CHECK3	146.51 P 414H		Memo <input type="checkbox"/>
								176.71 SS		200.92 H4 HLTHFM	192.30 H6 DEPFSA		
								41.33 MED		12.52 V4 VSNFAM			.00
<b>MURRAY,TRACY</b> File: 002485 Dept: 001018 Rate: 24,3600	13.75		3.38 3F	334.95		82.34 3F						42.42 N- P 414HM	
			4.00 4F			97.44 4F							
						113.76 7P							
							628.49	.00 FIT	3.17 NE	514.00 U CHECK3	28.28 P 414H		Memo <input type="checkbox"/>
								36.79 SS		2.65 C4 GOLIFE	35.00 H5 MEDFSA		.00
								8.60 MED					
<b>PHILAMALEE, MELANIE</b> File: 002555 Dept: 001018 Rate: 20,2300	79.50			1,608.29								40.00 N- M 401A	
												108.56 N- P 414HM	
												40.00 N- Z T457	
												40.00 N- MV VOYA	
							1,608.29	109.98 FIT	42.43 NE	1174.30 U CHECK3	72.37 P 414H		Memo <input type="checkbox"/>
								96.61 SS		50.00 H5 MEDFSA	40.00 R8M VOYA		.00
								22.60 MED					
<b>SIMON,DONALD</b> File: 002617 Dept: 001018 Rate: 3641,79			8.00 4S	3,641.79								245.82 N- P 414HM	
							3,641.79	435.79 FIT	157.22 NE	2391.38 U CHECK3	163.88 P 414H		Memo <input type="checkbox"/>
								211.37 SS		163.76 H3 HLTHES	60.00 H5 MEDFSA		
								49.43 MED		8.96 V3 VSNSP			.00
<b>DEPT TOTAL 001018</b>	209.00	REG		12,816.01	REG	.00	O/T	1,699.45	FIT	11,245.29	TOTAL DEDUCTIONS		6 Pays <input type="checkbox"/>
	.00	O/T		1,511.81	EARNINGS 3	.00	EARNINGS 4	829.19	SS				.00
	63.63	HOURS 3		.00	EARNINGS 5	14,327.82	GROSS	193.92	MED				
	.00	HOURS 4						359.97	STATE				

HOURS ANALYSIS:	3.38	3F	FMLAOV	44.00	3V	VAC	4.00	4F	FMLAOS	12.25	4S	SICK
EARNINGS ANALYSIS:	82.34	3F	FMLAOV	1,096.70	3V	VAC	97.44	4F	FMLAOS	121.57	4S	SICK
	113.76	7P	PAYOUT									
MEMO ANALYSIS:	120.00	M	401A	967.13	P	414HM	120.00	Z	T457	120.00	MV	VOYA
STATUTORY DED. ANALYSIS:	359.97	47	NE									
VOLUNTARY DED. ANALYSIS:	644.74	P	414H	7,112.99	U	CHECK3	125.00	V	CHECK1	2,286.04	W	CHECK2
	2.65	C4	GOLIFE	49.09	H1	HLTHSI	340.61	H3	HLTHES	200.92	H4	HLTHFM
	145.00	H5	MEDFSA	192.30	H6	DEPFSA	4.47	V1	VSNSI	8.96	V3	VSNSP
	12.52	V4	VSNFAM	120.00	R8M	VOYA						

PERSONNEL	HOURS				EARNINGS				GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS				NET PAY <input checked="" type="checkbox"/>
	Reg	O/T	Hours 3&4		Reg	O/T	Earnings 3&4 Earnings 5			Federal	State/Local					
ANDERSON,JOEL File: 002532 Dept: 001018 Rate: 37.5000	73.75	4.75	8.00	4S	2,765.63	267.19	300.00	4S	3,332.82	.00 FIT 203.31 SS 47.55 MED		224.97 N- P 414HM 175.00 U CHECK3 2578.42 W CHECK2 49.09 H1 HLTHSI	125.00 V CHECK1 149.98 P 414H 4.47 V1 VSNSI	Memo <input type="checkbox"/>	.00	
DAVIS,JAY File: 002587 Dept: 001018 Rate: 50.0000	11.00				550.00				550.00	.00 FIT 34.10 SS 7.98 MED	7.37 NE	500.55 U CHECK3		Memo <input type="checkbox"/>	.00	
JECK,KELLY J File: 001928 Dept: 001018 Rate: 27.4176	80.00				2,193.41				2,193.41	142.46 FIT 123.85 SS 28.96 MED	62.53 NE	80.00 N- M 401A 148.06 N- P 414HM 80.00 N- Z T457 80.00 N- MV VOYA	1461.06 U CHECK3 19.00 D2 DENTF 80.00 R8M VOYA	98.70 P 414H 176.85 H3 HLTHES	Memo <input type="checkbox"/>	.00
KUBICEK,JASON File: 002437 Dept: 001018 Rate: 3255.84					3,255.84				3,255.84	104.76 FIT 175.53 SS 41.05 MED	92.19 NE	2271.06 U CHECK3 19.00 D2 DENTF 192.30 H6 DEPFSA	146.51 P 414H 200.92 H4 HLTHFM 12.52 V4 VSNFAM	Memo <input type="checkbox"/>	.00	
PHILAMALEE, MELANIE File: 002555 Dept: 001018 Rate: 20.2300	69.00		11.00	3V	1,395.87	222.53	3V		1,618.40	110.94 FIT 97.24 SS 22.74 MED	42.90 NE	40.00 N- M 401A 109.24 N- P 414HM 40.00 N- Z T457 40.00 N- MV VOYA	1181.75 U CHECK3 50.00 H5 MEDFSA	72.83 P 414H 40.00 R8M VOYA	Memo <input type="checkbox"/>	.00
SIMON,DONALD File: 002617 Dept: 001018 Rate: 45.5300	64.00				2,913.92				3,702.38	444.34 FIT 213.94 SS 50.03 MED	159.92 NE	2415.82 U CHECK3 19.00 D2 DENTF 60.00 H5 MEDFSA	166.61 P 414H 163.76 H3 HLTHES 8.96 V3 VSNESP	Memo <input type="checkbox"/>	.00	
DEPT TOTAL 001018	313.75	REG 4.75 O/T 19.00 HOURS 3 .00 HOURS 4			13,863.13	REG 522.53 EARNINGS 3 .00 EARNINGS 5	267.19 O/T .00 EARNINGS 4 14,652.85 GROSS		802.50 FIT 847.97 SS 198.31 MED 364.91 STATE			12,439.16 TOTAL DEDUCTIONS		6 Pays <input type="checkbox"/>	.00	

HOURS ANALYSIS:	11.00	3V VAC	8.00	4S SICK
EARNINGS ANALYSIS:	222.53	3V VAC	300.00	4S SICK
MEMO ANALYSIS:	120.00	M 401A	951.95	P 414HM
STATUTORY DED. ANALYSIS:	364.91	47 NE		
VOLUNTARY DED. ANALYSIS:	634.63	P 414H	8,005.24	U CHECK3
	57.00	D2 DENTF	49.09	H1 HLTHSI
	110.00	H5 MEDFSA	192.30	H6 DEPFSA
	12.52	V4 VSNFAM	120.00	R8M VOYA
			125.00	V CHECK1
			340.61	H3 HLTHES
			4.47	V1 VSNSI
			2,578.42	W CHECK2
			200.92	H4 HLTHFM
			8.96	V3 VSNESP

LDR



PERSONNEL	HOURS			EARNINGS			GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS	NET PAY	<input checked="" type="checkbox"/>
	Reg	O/T	Hours 3&4	Reg	O/T	Earnings 3&4		Earnings 5	Federal			
ANDERSON,JOEL File: 002532 Dept: 001018 Rate: 37,5000	80.00	11.25		3,000.00	632.81					245.21 N- P 414HM		
							3,632.81	.00 FIT		175.00 U CHECK3	125.00 V CHECK1	Memo <input type="checkbox"/>
								221.92 SS		2841.95 W CHECK2	163.48 P 414H	
								51.90 MED		49.09 H1 HLTHSI	4.47 V1 VSNSI	.00
JECK,KELLY J File: 001928 Dept: 001018 Rate: 27,4176	80.00			2,193.41						80.00 N- M 401A		
										148.06 N- P 414HM		
										80.00 N- Z T457		
										80.00 N- MV VOYA		
							2,193.41	144.74 FIT	63.71 NE	1475.14 U CHECK3	98.70 P 414H	Memo <input type="checkbox"/>
								125.03 SS		176.85 H3 HLTHES	80.00 R8M VOYA	
								29.24 MED				.00
KUBICEK,JASON File: 002437 Dept: 001018 Rate: 3255.84			4.00 3V	3,255.84						219.77 N- P 414HM		
							3,255.84	108.94 FIT	93.44 NE	2283.18 U CHECK3	146.51 P 414H	Memo <input type="checkbox"/>
								176.70 SS		200.92 H4 HLTHFM	192.30 H6 DEPFSA	
								41.33 MED		12.52 V4 VSNFAM		.00
PHILAMALEE, MELANIE File: 002555 Dept: 001018 Rate: 20,2300	71.00	9.00 4S		1,436.33	182.07 4S					40.00 N- M 401A		
										109.24 N- P 414HM		
										40.00 N- Z T457		
										40.00 N- MV VOYA		
							1,618.40	110.94 FIT	42.90 NE	1181.75 U CHECK3	72.83 P 414H	Memo <input type="checkbox"/>
								97.24 SS		50.00 H5 MEDFSA	40.00 R8M VOYA	
								22.74 MED				.00
SIMON,DONALD File: 002617 Dept: 001018 Rate: 3942.29				3,942.29						266.10 N- P 414HM		
							3,942.29	498.92 FIT	177.17 NE	2572.30 U CHECK3	177.40 P 414H	Memo <input type="checkbox"/>
								229.99 SS		163.76 H3 HLTHES	60.00 H5 MEDFSA	
								53.79 MED		8.96 V3 VSNESP		.00
DEPT TOTAL 001018	231.00 REG			13,827.87 REG	632.81 O/T			863.54 FIT		12,352.11 TOTAL DEDUCTIONS		5 Pays <input type="checkbox"/>
	11.25 O/T			182.07 EARNINGS 3	.00 EARNINGS 4			850.88 SS				.00
	13.00 HOURS 3			.00 EARNINGS 5	14,642.75 GROSS			199.00 MED				
	.00 HOURS 4							377.22 STATE				

HOURS ANALYSIS:	4.00 3V VAC	9.00 4S SICK	
EARNINGS ANALYSIS:	182.07 4S SICK		
MEMO ANALYSIS:	120.00 M 401A	988.38 P 414HM	120.00 Z T457
STATUTORY DED. ANALYSIS:	377.22 47 NE		
VOLUNTARY DED. ANALYSIS:	658.92 P 414H	7,687.37 U CHECK3	125.00 V CHECK1
	49.09 H1 HLTHSI	340.61 H3 HLTHES	2,841.95 W CHECK2
	192.30 H6 DEPFSA	4.47 V1 VSNSI	200.92 H4 HLTHFM
	120.00 R8M VOYA		110.00 H5 MEDFSA
			8.96 V3 VSNESP
			12.52 V4 VSNFAM

PERSONNEL	HOURS			EARNINGS			GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY	Memo	LDR
	Reg	O/T	Hours 3&4	Reg	O/T	Earnings 3&4		Earnings 5	Federal	State/Local				
ANDERSON,JOEL File: 002532 Dept: 001018 Rate: 37.5000	72.00		8.00 9T	2,700.00		300.00 9T					202.50 N- P 414HM			
							3,000.00	.00 FIT		175.00 U CHECK3	125.00 V CHECK1			
								182.68 SS		2286.04 W CHECK2	135.00 P 414H			
								42.72 MED		49.09 H1 HLTHSI	4.47 V1 VSNSI			
JECK,KELLY J File: 001928 Dept: 001018 Rate: 2784.39				2,784.39							80.00 N- M 401A			
											187.95 N- P 414HM			
											80.00 N- Z T457			
											80.00 N- MV VOYA			
							2,784.39	210.16 FIT	98.69 NE	1876.34 U CHECK3	125.30 P 414H			
								160.49 SS		19.00 D2 DENTF	176.85 H3 HLTHES			
								37.54 MED		80.00 R8M VOYA				
KUBICEK,JASON File: 002437 Dept: 001018 Rate: 3255.84			1.50 3V 8.00 4S	3,255.84								219.77 N- P 414HM		
							3,255.84	147.07 FIT	104.86 NE	2393.67 U CHECK3	146.51 P 414H			
								187.45 SS		19.00 D2 DENTF	200.92 H4 HLTHFM			
								43.84 MED		12.52 V4 VSNFAM				
PHILAMALEE, MELANIE File: 002555 Dept: 001018 Rate: 20.2300	77.00		3.00 4S	1,557.71		60.69 4S						-40.00 N- M 401A		
												109.24 N- P 414HM		
												40.00 N- Z T457		
												40.00 N- MV VOYA		
							1,618.40	110.94 FIT	42.90 NE	1181.75 U CHECK3	72.83 P 414H			
								97.24 SS		50.00 H5 MEDFSA	40.00 R8M VOYA			
								22.74 MED						
SIMON,DONALD File: 002617 Dept: 001018 Rate: 3942.29				3,942.29								266.10 N- P 414HM		
							3,942.29	494.74 FIT	175.84 NE	2560.25 U CHECK3	177.40 P 414H			
								228.82 SS		19.00 D2 DENTF	163.76 H3 HLTHES			
								53.52 MED		60.00 H5 MEDFSA	8.96 V3 VSNSP			
TIMBY,LISA File: 001718 Dept: 001018 Rate: 22,6200	40.00			904.80								61.07 N- P 414HM		
							904.80	.00 FIT	12.33 NE	782.53 U CHECK3	40.72 P 414H			
								56.10 SS						
								13.12 MED						
DEPT TOTAL 001018	189.00 REG .00 O/T 20.50 HOURS 3 .00 HOURS 4			15,145.03 REG 360.69 EARNINGS 3 .00 EARNINGS 5		.00 O/T .00 EARNINGS 4 15,505.72 GROSS		962.93 FIT 912.78 SS 213.48 MED 434.62 STATE		12,981.91 TOTAL DEDUCTIONS			6 Pays	

HOURS ANALYSIS:	1.50 3V VAC	11.00 4S SICK	8.00 9T TRAING
EARNINGS ANALYSIS:	60.69 4S SICK	300.00 9T TRAING	
MEMO ANALYSIS:	120.00 M 401A	1,046.63 P 414HM	120.00 Z T457
STATUTORY DED. ANALYSIS:	434.62 47 NE		
VOLUNTARY DED. ANALYSIS:	697.76 P 414H	8,969.54 U CHECK3	125.00 V CHECK1
	57.00 D2 DENTF	49.09 H1 HLTHSI	340.61 H3 HLTHES
	110.00 H5 MEDFSA	4.47 V1 VSNSI	8.96 V3 VSNSP
	120.00 R8M VOYA		2,286.04 W CHECK2
			200.92 H4 HLTHFM
			12.52 V4 VSNFAM

PERSONNEL	HOURS				EARNINGS				GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS	NET PAY <input checked="" type="checkbox"/>	
	Reg	O/T	Hours 3&4		Reg	O/T	Earnings 3&4	Earnings 5		Federal	State/Local			
ANDERSON,JOEL File: 002532 Dept: 001018 Rate: 37,5000	71.25	3.25	8.00 2H		2,671.88	182.81	300.00 2H					223.07 N- P 414HM		
			4.00 7C				150.00 7C		3,304.69	.00 FIT 201.57 SS 47.14 MED		175.00 U CHECK3 2553.71 W CHECK2 49.09 H1 HLTHSI	125.00 V CHECK1 148.71 P 414H 4.47 V1 VSNSI	Memo <input type="checkbox"/> .00
DAVIS,JAY File: 002587 Dept: 001018 Rate: 50,0000	4.00				200.00				200.00	.00 FIT 12.40 SS 2.90 MED		184.70 U CHECK3		Memo <input type="checkbox"/> .00
JECK,KELLY J File: 001928 Dept: 001018 Rate: 2784.39			8.00 2H		2,784.39							80.00 N- M 401A 187.95 N- P 414HM 80.00 N- Z T457 80.00 N- MV VOYA		
									2,784.39	212.46 FIT 161.66 SS 37.81 MED	99.94 NE	1890.37 U CHECK3 176.85 H3 HLTHES	125.30 P 414H 80.00 R8M VOYA	Memo <input type="checkbox"/> .00
KUBICEK,JASON File: 002437 Dept: 001018 Rate: 3255.84			8.00 2H		3,255.84							219.77 N- P 414HM		
									3,255.84	151.25 FIT 188.63 SS 44.11 MED	106.11 NE	2405.79 U CHECK3 200.92 H4 HLTHFM	146.51 P 414H 12.52 V4 VSNFAM	Memo <input type="checkbox"/> .00
PHILAMALEE, MELANIE File: 002555 Dept: 001018 Rate: 20,2300	72.00		8.00 2H		1,456.56		161.84 2H					40.00 N- M 401A 109.24 N- P 414HM 40.00 N- Z T457 40.00 N- MV VOYA		
									1,618.40	110.94 FIT 97.24 SS 22.75 MED	42.90 NE	1181.74 U CHECK3 50.00 H5 MEDFSA	72.83 P 414H 40.00 R8M VOYA	Memo <input type="checkbox"/> .00
SIMON,DONALD File: 002617 Dept: 001018 Rate: 3942.29			8.00 2H		3,942.29							266.10 N- P 414HM		
									3,942.29	498.92 FIT 229.99 SS 53.79 MED	177.17 NE	2572.30 U CHECK3 163.76 H3 HLTHES 8.96 V3 VSNESP	177.40 P 414H 60.00 H5 MEDFSA	Memo <input type="checkbox"/> .00
TIMBY,LISA File: 001718 Dept: 001018 Rate: 22,6200	71.75		8.00 2H		1,622.99		180.96 2H					121.77 N- P 414HM		
									1,803.95	.00 FIT 111.84 SS 26.16 MED	48.16 NE	1536.61 U CHECK3	81.18 P 414H	Memo <input type="checkbox"/> .00
<b>DEPT TOTAL 001018</b>	219.00	REG 3.25 O/T 52.00 HOURS 3 .00 HOURS 4			15,933.95	REG 792.80 EARNINGS 3 .00 EARNINGS 5	182.81 O/T .00 EARNINGS 4 16,909.56 GROSS			973.57 FIT 1,003.33 SS 234.66 MED 474.28 STATE		14,223.72 TOTAL DEDUCTIONS		7 Pays <input type="checkbox"/> .00

HOURS ANALYSIS:	48.00	2H HOLIDAY	4.00	7C COMPTM				
EARNINGS ANALYSIS:	642.80	2H HOLIDAY	150.00	7C COMPTM				
MEMO ANALYSIS:	120.00	M 401A	1,127.90	P 414HM	120.00	Z T457	120.00	MV VOYA
STATUTORY DED. ANALYSIS:	474.28	47 NE						
VOLUNTARY DED. ANALYSIS:	751.93	P 414H	9,946.51	U CHECK3	125.00	V CHECK1	2,553.71	W CHECK2
	49.09	H1 HLTHSI	340.61	H3 HLTHES	200.92	H4 HLTHFM	110.00	H5 MEDFSA
	4.47	V1 VSNSI	8.96	V3 VSNESP	12.52	V4 VSNFAM	120.00	R8M VOYA

LDR

RELIANCE  
DENTAL VISION  
VENDOR# 56646 REMIT # 3

Month: Description:  
Mar 2022 DENTAL INSURANCE  
0322

INVOICE # 136-421374-2022-03  
Mar 2022 DENTAL INSURANCE

FUND #	DEPARTMENT NAME	DEPART #	BUDGET ORG CODE	BUDGET OBJ CODE	COUNTY SHARE	EMPLOYEE SHARE	TOTAL PREMIUM
100	GENERAL	97000	03597001	510802	\$28,280.24	\$6,042.00	\$ 34,322.24
200	PUBLIC WORKS	70500	200251	510802	\$2,274.78	\$494.00	\$ 2,768.78
5200	LANDFILL	73100	5200281	510802	\$35.97	\$0.00	\$ 35.97
2350	ADULT DIVERSION	78200	2350201	510802	\$0.00	\$0.00	\$ -
985	CHILD SUPPORT CA	66210	2666211	510802	\$0.00	\$0.00	\$ -
980	CHILD SUPPORT DIST CRT	62150	762151	510802	\$0.00	\$0.00	\$ -
2513	FG - VICT WITNESS	66315			\$0.00	\$0.00	\$ -
941	EMERGENCY COMMUNICATIONS	65300	941221	510802	\$2,758.24	\$532.00	\$ 3,290.24
990	TOURISM	87900	990271	510802	\$141.78	\$38.00	\$ 179.78
2563	FG - JUVENILE SERVICES LB640	66801	2563101	510802	\$0.00	\$0.00	\$ -
986	CHILD SUPPORT INCENTIVE	66250	986261	510802	\$70.89	\$19.00	\$ 89.89
2375	STATE ED REIMB	66957	1066951	510802	\$0.00	\$0.00	\$ -
2387	FG - JUVENILE SERVICES LB561	65259	2387031	510802	\$249.69	\$38.00	\$ 287.69
2382	SHERWOOD FOUNDATION GRANT	66954	2382101	510802	\$0.00	\$0.00	\$ -
2578	FG - TRAFFIC ENFORCEMENT	65243	2578101	510802	\$0.00	\$0.00	\$ -
2539	FG - PLANNING TRANS	60860	2539111	510802	\$0.00	\$0.00	\$ -
2581	FG - GIS TRANSPORTATION	64311	2581311	510802	\$0.00	\$0.00	\$ -
5250	SEWER CONNECTION FUND	73200	5250351	510802	\$17.98	\$0.00	\$ 17.98
5251	SEWER OPERATIONS FUND	73600	5251351	510802	\$0.00	\$89.89	\$ 89.89
Subtotal					\$ 33,829.57	\$ 7,252.89	\$ 41,082.46
RETIREE ACCOUNT							
197	GENERAL - (RETIREE)	97000	03597001	510802	\$ -	\$ -	\$ -
	COBRA DENTAL	COBRA			\$0.00	\$557.43	\$ 557.43
	GRAND TOTAL DUE				\$ 33,829.57	\$ 7,810.32	\$ 41,639.89

Check Totals for ALL of Reliance	
Accounts Payable	\$ 33,829.57
Payroll Account - Dental/Vision	\$ 11,403.39
Cobra/Retiree Account	\$ 593.24
	\$ 45,826.20

VISION - EMPLOYEE \$4,150.50  
VISION COBRA SHARE \$35.81

# Current Billing Statement

136-421374-COUNTY OF SARPY

00001-COUNTY OF SARPY

Due Date: March 2022

List of current premiums for coverage from 03/01/2022 through 03/31/2022

Name	Cert/SSN	Class	Dep Cd	Member Rate(\$)	Dependent Rate(\$)	Adjustment Date	Adjustment Amount(\$)	Total Rate(\$)	Program
KUBICEK,JASON	000000347	1	B	35.97	53.92		0	89.89	Planning

Total Current Premium(\$) 41603.92

Total Adjustment(\$) 35.97

TOTAL AMOUNT BILLED(\$) 204800.59

0 13642137400001 00020480059

Note: Total Current Premium reflects all participating employees; names shown pertain to program requesting reimbursement. All other names are hidden for privacy.

Benefits for Grants Information    planning

MARCH DENTAL PAID IN MAY

<b>Name/Dept</b>	<b>First Name</b>	<b>Sum of Co Share</b>
<b>97000</b>		<b>70.89</b>
Kubicek	Jason	70.89
<b>Grand Total</b>		<b>70.89</b>

RELIANCE  
DENTAL VISION  
VENDOR# 56646 REMIT # 3

Month: Description:  
Apr 2022 DENTAL INSURANCE  
0422

INVOICE # 136-421374-2022-04  
Apr 2022DENTAL INSURANCE

FUND #	DEPARTMENT NAME	DEPART #	BUDGET ORG CODE	BUDGET OBJ CODE	COUNTY SHARE	EMPLOYEE SHARE	TOTAL PREMIUM
100	GENERAL	97000	03597001	510802	\$28,280.24	\$6,042.00	\$ 34,322.24
200	PUBLIC WORKS	70500	200251	510802	\$2,274.78	\$494.00	\$ 2,768.78
5200	LANDFILL	73100	5200281	510802	\$35.97	\$0.00	\$ 35.97
2350	ADULT DIVERSION	78200	2350201	510802	\$0.00	\$0.00	\$ -
985	CHILD SUPPORT CA	66210	2666211	510802	\$0.00	\$0.00	\$ -
980	CHILD SUPPORT DIST CRT	62150	762151	510802	\$0.00	\$0.00	\$ -
2513	FG - VICT WITNESS	66315			\$0.00	\$0.00	\$ -
941	EMERGENCY COMMUNICATIONS	65300	941221	510802	\$2,507.57	\$513.00	\$ 3,020.57
990	TOURISM	87900	990271	510802	\$141.78	\$38.00	\$ 179.78
2563	FG - JUVENILE SERVICES LB640	66801	2563101	510802	\$0.00	\$0.00	\$ -
986	CHILD SUPPORT INCENTIVE	66250	986261	510802	\$70.89	\$19.00	\$ 89.89
2375	STATE ED REIMB	66957	1066951	510802	\$0.00	\$0.00	\$ -
2387	FG - JUVENILE SERVICES LB561	65259	2387031	510802	\$249.69	\$38.00	\$ 287.69
2382	SHERWOOD FOUNDATION GRANT	66954	2382101	510802	\$0.00	\$0.00	\$ -
2578	FG - TRAFFIC ENFORCEMENT	65243	2578101	510802	\$0.00	\$0.00	\$ -
2539	FG - PLANNING TRANS	60860	2539111	510802	\$0.00	\$0.00	\$ -
2581	FG - GIS TRANSPORTATION	64311	2581311	510802	\$0.00	\$0.00	\$ -
5250	SEWER CONNECTION FUND	73200	5250351	510802	\$17.98	\$0.00	\$ 17.98
5251	SEWER OPERATIONS FUND	73600	5251351	510802	\$0.00	\$89.89	\$ 89.89
Subtotal					\$ 33,578.90	\$ 7,233.89	\$ 40,812.79
RETIREE ACCOUNT							
197	GENERAL - (RETIREE)	97000	03597001	510802	\$ -	\$ -	\$ -
	COBRA DENTAL	COBRA			\$0.00	\$251.79	\$ 251.79
	GRAND TOTAL DUE				\$ 33,578.90	\$ 7,485.68	\$ 41,064.58

Check Totals for ALL of Reliance	
Accounts Payable	\$ 33,578.90
Payroll Account - Dental/Vision	\$ 11,358.44
Cobra/Retiree Account	\$287.60
	\$ 45,224.94

VISION - EMPLOYEE	VISION COBRA SHARE
\$4,124.55	\$35.81

# Current Billing Statement

136-421374-COUNTY OF SARPY  
00001-COUNTY OF SARPY

Due Date: April 2022

List of current premiums for coverage from 04/01/2022 through 04/30/2022

		Cert/SSN	Class	Dep Cd	Member Rate(\$)	Dependent Rate(\$)	Adjustment Date	Adjustment Amount(\$)	Total Rate(\$)	Program
Kubicek	Jason	000000347	1	B	35.97	53.92		0	89.89	Planning

Total Current Premium(\$) 41064.58

Total Adjustment(\$) 0

TOTAL AMOUNT BILLED(\$) 83134.98

0 13642137400001 00008313498

Note: Total Current Premium reflects all participating employees; names shown pertain to program requesting reimbursement.  
All other names are hidden for privacy.



Benefits for Grants Information planning

APRIL DENTAL PAID IN MAY

<b>Last Name</b>	<b>First Name</b>	<b>Sum of Co Share</b>
<b>Kubicek</b>	Jason	70.89
<b>Grand Total</b>		<b>70.89</b>

RELiance  
DENTAL VISION  
VENDOR# 56646 REMIT # 3

Month: Description:  
May 2022 DENTAL INSURANCE  
0522

INVOICE # 136-421374-2022-05 May 2022 DENTAL INSURANCE
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FUND #	DEPARTMENT NAME	DEPART #	BUDGET ORG CODE	BUDGET OBJ CODE	COUNTY SHARE	EMPLOYEE SHARE	TOTAL PREMIUM
100	GENERAL	97000	03597001	510802	\$28,122.54	\$5,966.00	\$ 34,088.54
200	PUBLIC WORKS	70500	200251	510802	\$2,383.67	\$475.00	\$ 2,858.67
5200	LANDFILL	73100	5200281	510802	\$35.97	\$0.00	\$ 35.97
2350	ADULT DIVERSION	78200	2350201	510802	\$0.00	\$0.00	\$ -
985	CHILD SUPPORT CA	66210	2666211	510802	\$0.00	\$0.00	\$ -
980	CHILD SUPPORT DIST CRT	62150	762151	510802	\$0.00	\$0.00	\$ -
2513	FG - VICT WITNESS	66315			\$0.00	\$0.00	\$ -
941	EMERGENCY COMMUNICATIONS	65300	941221	510802	\$2,419.71	\$475.00	\$ 2,894.71
990	TOURISM	87900	990271	510802	\$141.78	\$38.00	\$ 179.78
2563	FG - JUVENILE SERVICES LB640	66801	2563101	510802	\$0.00	\$0.00	\$ -
986	CHILD SUPPORT INCENTIVE	66250	986261	510802	\$70.89	\$19.00	\$ 89.89
2375	STATE ED REIMB	66957	1066951	510802	\$0.00	\$0.00	\$ -
2387	FG - JUVENILE SERVICES LB561	65259	2387031	510802	\$249.69	\$38.00	\$ 287.69
2382	SHERWOOD FOUNDATION GRANT	66954	2382101	510802	\$0.00	\$0.00	\$ -
2578	FG - TRAFFIC ENFORCEMENT	65243	2578101	510802	\$0.00	\$0.00	\$ -
2539	FG - PLANNING TRANS	60860	2539111	510802	\$0.00	\$0.00	\$ -
2581	FG - GIS TRANSPORTATION	64311	2581311	510802	\$0.00	\$0.00	\$ -
5250	SEWER CONNECTION FUND	73200	5250351	510802	\$17.98	\$0.00	\$ 17.98
5251	SEWER OPERATIONS FUND	73600	5251351	510802	\$0.00	\$89.89	\$ 89.89
Subtotal					\$ 33,442.23	\$ 7,100.89	\$ 40,543.12
RETIREE ACCOUNT							
197	GENERAL - (RETIREE)	97000	03597001	510802	\$ -	\$ -	\$ -
	COBRA DENTAL	COBRA			\$0.00	\$431.57	\$ 431.57
	GRAND TOTAL DUE				\$ 33,442.23	\$ 7,532.46	\$ 40,974.69

Check Totals for ALL of Reliance	
Accounts Payable	\$ 33,442.23
Payroll Account - Dental/Vision	\$ 11,355.93
Cobra/Retiree Account	\$467.38
	\$ 45,265.54

VISION - EMPLOYEE	VISION COBRA SHARE
\$4,255.04	\$35.81

# Billing Premium Detail

136-421374-COUNTY OF SARPY  
00001-COUNTY OF SARPY

Due Date: May 2022

List of current premiums for coverage from 05/01/2022 through 05/31/2022

Last	First	Name	Cert/SSN	Class	Dep Cd	Member Rate(\$)	Dependent Rate(\$)	Adjustment Date	Adjustment Amount(\$)	Total Rate(\$)	Program
KUBICEK	JASON	KUBICEK,JASON	347	1	B	35.97	53.92		0	89.89	Planning

Total Current Premium(\$)

41,064.58

Total Adjustment(\$)

(89.89)

TOTAL AMOUNT BILLED(\$)

124,109.67

0 13642137400001 00012410967

Note: Total Current Premium reflects all participating employees; names shown pertain to program requesting reimbursement.  
All other names are hidden for privacy.

Benefits for Grants Information	planning
Dept #	(All)

**May Dental paid in June**

<b>Last Name</b>	<b>Sum of Co Share</b>
Kubicek	70.89
<b>Grand Total</b>	<b>70.89</b>

RELiance  
DENTAL VISION  
VENDOR# 56646 REMIT # 3

Month: Description:  
June 2022 DENTAL INSURANCE  
0602

INVOICE # 136-421374-2022-06 June 2022 DENTAL INSURANCE
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FUND #	DEPARTMENT NAME	DEPART #	BUDGET ORG CODE	BUDGET OBJ CODE	COUNTY SHARE	EMPLOYEE SHARE	TOTAL PREMIUM
100	GENERAL	97000	03597001	510802	\$28,303.51	\$5,947.00	\$ 34,250.51
200	PUBLIC WORKS	70500	200251	510802	\$1,701.43	\$456.00	\$ 2,157.43
5200	LANDFILL	73100	5200281	510802	\$35.97	\$0.00	\$ 35.97
941	EMERGENCY COMMUNICATIONS	65300	941221	510802	\$2,418.66	\$494.00	\$ 2,912.66
990	TOURISM	87900	990271	510802	\$141.78	\$38.00	\$ 179.78
986	CHILD SUPPORT INCENTIVE	66250	986261	510802	\$70.89	\$19.00	\$ 89.89
2387	FG - JUVENILE SERVICES LB561	65259	2387031	510802	\$249.69	\$38.00	\$ 287.69
5250	SEWER CONNECTION FUND	73200	5250351	510802	\$17.98	\$0.00	\$ 17.98
5251	SEWER OPERATIONS FUND	73600	5251351	510802	\$0.00	\$89.89	\$ 89.89
Subtotal					\$ 32,939.91	\$ 7,081.89	\$ 40,021.80
RETIREE ACCOUNT							
197	GENERAL - (RETIREE)	97000	03597001	510802	\$ -	\$ -	\$ -
	COBRA DENTAL	COBRA			\$0.00	\$863.14	\$ 863.14
GRAND TOTAL DUE					\$ 32,939.91	\$ 7,945.03	\$ 40,884.94

Check Totals for ALL of Reliance	
Accounts Payable	\$ 32,939.91
Payroll Account - Dental/Vision	\$ 11,188.45
Cobra/Retiree Account	\$898.95
	\$ 45,027.31

VISION - EMPLOYEE  
\$4,106.56

VISION COBRA SHARE  
\$35.81

# Current Billing Statement

136-421374-COUNTY OF SARPY  
00001-COUNTY OF SARPY

Due Date: June 2022

List of current premiums for coverage from 06/01/2022 through 06/30/2022

Name	Cert/SSN	Class	Dep Cd	Member Rate(\$)	Dependent Rate(\$)	Adjustment Date	Adjustment Amount(\$)	Total Rate(\$)	Program
KUBICEK,JASON	000000347	1	B	35.97	53.92		0	89.89	Planning

Total Current Premium(\$)

40938.86

Total Adjustment(\$)

-53.92

TOTAL AMOUNT BILLED(

123354.72

0 13642137400001 00012335472

Note: Total Current Premium reflects all participating employees; names shown pertain to program requesting reimbursement.  
All other names are hidden for privacy.

Benefits for Grants Information    planning

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<b>Last Name</b>	<b>Sum of Co Share</b>	<b>Sum of \$ Premium</b>
Kubicek	70.89	89.89
<b>Grand Total</b>	<b>70.89</b>	<b>89.89</b>

**Employee Benefit Systems  
Budget Allocation  
Vendor # 47267**

Month: Description:  
May 2022 May 2022 HEALTH INSURANCE  
0522

INVOICE # FROM STATEMENT  
000033310 0000 33310

FUND #	DEPARTMENT NAME	INVOICE #	DEPART #	BUDGET ORG CODE	BUDGET OBJ CODE	COUNTY SHARE	EMPLOYEE SHARE	TOTAL PREMIUM
100	GENERAL		97000	03597001	510800	\$ 555,621.89	\$ 103,307.90	\$ 658,929.79
200	PUBLIC WORKS		70500	200251	510800	\$ 50,590.97	\$ 9,380.48	\$ 59,971.45
5200	LANDFILL		73100	5200281	510800	\$ 818.94	\$ 90.98	\$ 909.92
2513	FG - VICT WITNESS		66315	2520041	510800	\$ 883.59	\$ 98.18	\$ 981.77
941	EMERGENCY COMMUNICATIONS		65300	941221	510800	\$ 51,023.88	\$ 9,067.22	\$ 60,091.10
990	TOURISM		87900	990271	510800	\$ 2,545.80	\$ 444.68	\$ 2,990.48
2387	FG - JUVENILE SERVICES LB561		65259	2387031	510800	\$ 4,401.56	\$ 659.18	\$ 5,060.74
986	CHILD SUPPORT INCENTIVE		66250	986261	510800	\$ 883.59	\$ 98.18	\$ 981.77
5250	SEWER CONNECT FUND		73200	5250351	510800	\$ 441.79	\$ 49.10	\$ 490.89
5255	WASTEWATER/SEWER		73400	5255351	510800	\$ -	\$ 2,187.28	\$ 2,187.28
	<b>Subtotal</b>					<b>\$ 667,212.01</b>	<b>\$ 125,383.18</b>	<b>\$ 792,595.19</b>
	<b>RETIREE ACCOUNT</b>							
197	GENERAL - (RETIREE)		97000	03597001	510800	\$ 21,004.13	\$ 2,422.29	\$ 23,426.42
252	ROADS (PUBLIC WORKS) - (RETIREE)		70500	200251	510800	\$ 1,472.66	\$ 490.88	\$ 1,963.54
941	EMERGENCY COMMUNICATIONS		65300	941221	510800	\$ 736.33	\$ 245.44	\$ 981.77
	<b>SUB-TOTAL</b>					<b>\$ 23,213.12</b>	<b>\$ 3,158.61</b>	<b>\$ 26,371.73</b>
	<b>COBRA ACCOUNT</b>							
	NO COUNTY SHARE			COBRA		\$ -	\$ 4,908.85	\$ 4,908.85
	<b>TOTAL</b>					<b>\$ 690,425.13</b>	<b>\$ 133,450.64</b>	<b>\$ 823,875.77</b>
	<b>PREMIUM TOTAL</b>							<b>\$ 823,875.77</b>
	Accounts Payable					\$ 690,425.13		
	Payroll					\$ 125,383.18		
	Cobra/Retiree					\$ 8,067.46		





Monthly Billing for 05/01/2022

Sarpy County
1261 Golden Gate Dr
Papillion, NE 68046-2895

Table with columns: subscriber, Tier, Billing Admin, EBS EOB Fee, Medical Prem, PSF Admin, PSF Funding, Adjustment, Total. The first row shows values: 3.50, 0.83, 1,929.23, 7.00, 140.00, 0.00, 2,080.56. All other rows are redacted with black bars.





**Monthly Billing for 05/01/2022**

Sarpy County  
 1261 Golden Gate Dr  
 Papillion, NE 68046-2895

Subscriber	Tier	Billing Admin	EBS EOB Fee	Medical Prem	PSF Admin	PSF Funding	Adjustment	Total
██████████	██████████	████	████	██████████	████	██████████	████	██████████
<b>Invoice Total:</b>		<b>1,697.50</b>	<b>402.55</b>	<b>759,461.52</b>	<b>3,395.00</b>	<b>53,760.00</b>	<b>5,159.20</b>	<b>823,875.77</b>

Group Totals					
Category	Ins. Count	Premium	Adj. Count	Adj. Amount	Total Due
Billing Admin	485	1,697.50	6	21.00	1,718.50
EBS EOB Fee	485	402.55	6	4.98	407.53
Medical Prem	485	759,461.52	8	4,741.22	764,202.74
PSF Admin	485	3,395.00	6	42.00	3,437.00
PSF Funding	485	53,760.00	8	350.00	54,110.00

Please Remit To
Employee Benefit Systems 214 N Main Street Burlington, IA 52601
Phone: (800) 373-1327

Enrollment Counts	
Subscribers:	485
Dependents:	725
Members:	1210

Invoice Details	
Invoice #:	000033310
Premium:	818,716.57
Header Adj.:	0.00
Detail Adj.:	5,159.20
Sub-Total Due:	823,875.77
Payments Rcvd.:	0.00
Past Due:	0.00
Available Credits:	0.00
<b>Amount Due:</b>	<b>823,875.77</b>
<b>Due Date:</b>	<b>05/01/2022</b>

If you have any questions about your bill please contact your groups Billing Administrator.  
Please report any new enrollments, terms, or employee changes to EBS, and match the above names with your billing.  
Thank you

Benefits for Grant Information Planning

**May Health paid in April**

<b>Dept/Name</b>	<b>First Name</b>	<b>Sum of Total County Share</b>
<b>97000</b>		<b>1961.97</b>
Kubicek	Jason	1961.97
Kubicek	(blank)	1961.97
<b>Grand Total</b>		<b>1961.97</b>

**Employee Benefit Systems  
Budget Allocation  
Vendor # 47267**

Month: June 2022 0622 Description: June 2022 HEALTH INSURANCE INVOICE # FROM STATEMENT 000033721 0000 33721

FUND #	DEPARTMENT NAME	INVOICE #	DEPART #	BUDGET ORG CODE	BUDGET OBJ CODE	COUNTY SHARE	EMPLOYEE SHARE	TOTAL PREMIUM
100	GENERAL		97000	03597001	510800	\$ 559,522.41	\$ 102,022.85	\$ 661,545.26
200	PUBLIC WORKS		70500	200251	510800	\$ 51,162.93	\$ 8,287.24	\$ 59,450.17
5200	LANDFILL		73100	5200281	510800	\$ 818.94	\$ 90.98	\$ 909.92
2513	FG - VICT WITNESS		66315	2520041	510800	\$ 883.59	\$ 98.18	\$ 981.77
941	EMERGENCY COMMUNICATIONS		65300	941221	510800	\$ 51,072.97	\$ 9,018.13	\$ 60,091.10
990	TOURISM		87900	990271	510800	\$ 2,545.80	\$ 444.68	\$ 2,990.48
2387	FG - JUVENILE SERVICES LB561		65259	2387031	510800	\$ 4,401.56	\$ 659.18	\$ 5,060.74
986	CHILD SUPPORT INCENTIVE		66250	986261	510800	\$ 2,650.77	\$ 294.54	\$ 2,945.31
5250	SEWER CONNECT FUND		73200	5250351	510800	\$ 441.79	\$ 49.10	\$ 490.89
5255	WASTEWATER/SEWER		73400	5255351	510800	\$ -	\$ 2,187.28	\$ 2,187.28
	Subtotal					\$ 673,500.76	\$ 123,152.16	\$ 796,652.92
	RETIREE ACCOUNT							
197	GENERAL - (RETIREE)		97000	03597001	510800	\$ 17,567.93	\$ 4,876.72	\$ 22,444.65
252	ROADS (PUBLIC WORKS) - (RETIREE)		70500	200251	510800	\$ 1,472.66	\$ 490.88	\$ 1,963.54
941	EMERGENCY COMMUNICATIONS		65300	941221	510800	\$ 736.33	\$ 245.44	\$ 981.77
	SUB-TOTAL					\$ 19,776.92	\$ 5,613.04	\$ 25,389.96
	COBRA ACCOUNT							
	NO COUNTY SHARE		COBRA			\$ -	\$ 981.77	\$ 981.77
	TOTAL					\$ 693,277.68	\$ 129,746.97	\$ 823,024.65
	PREMIUM TOTAL							\$ 823,024.65
	Accounts Payable	\$ 693,277.68						
	Payroll	\$ 123,152.16						
	Cobra/Retiree	\$ 6,594.81						









**Monthly Billing for 06/01/2022**

Sarpy County  
 1261 Golden Gate Dr  
 Papillion, NE 68046-2895

Subscriber	Tier	Billing Admin	EBS EOB Fee	Medical Prem	PSF Admin	PSF Funding	Adjustment	Total
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
<b>Invoice Total:</b>		<b>1,718.50</b>	<b>407.53</b>	<b>762,118.99</b>	<b>3,437.00</b>	<b>54,040.00</b>	<b>1,302.63</b>	<b>823,024.65</b>

**Group Totals**

<b>Category</b>	<b>Ins. Count</b>	<b>Premium</b>	<b>Adj. Count</b>	<b>Adj. Amount</b>	<b>Total Due</b>
Billing Admin	491	1,718.50	7	10.50	1,729.00
EBS EOB Fee	491	407.53	7	2.49	410.02
Medical Prem	491	762,118.99	7	1,128.64	763,247.63
PSF Admin	491	3,437.00	7	21.00	3,458.00
PSF Funding	491	54,040.00	7	140.00	54,180.00

**Please Remit To**

Employee Benefit Systems  
 214 N Main Street  
 Burlington, IA 52601

Phone: (800) 373-1327

**Enrollment Counts**

Subscribers: 491  
 Dependents: 720  
 Members: 1211

**Invoice Details**

Invoice #: 000033721  
 Premium: 821,722.02  
 Header Adj.: 0.00  
 Detail Adj.: 1,302.63  
 Sub-Total Due: 823,024.65  
 Payments Rcvd.: 0.00  
 Past Due: 0.00  
 Available Credits: 0.00

**Amount Due: 823,024.65**  
**Due Date: 06/01/2022**

If you have any questions about your bill please contact your groups Billing Administrator.  
 Please report any new enrollments, terms, or employee changes to EBS, and match the above names with your billing.  
 Thank you

Benefits for Grant Information		Planning
June Health Paid in May		
Last Name	Sum of Total County Share	
97000	1961.97	
Kubicek	1961.97	
<b>Grand Total</b>	<b>1961.97</b>	

**Employee Benefit Systems  
Budget Allocation  
Vendor # 47267**

Month: July 2022  
 Description: July 2022 HEALTH INSURANCE  
 INVOICE # FROM STATEMENT  
 000034018      0000 34018  
 0722

FUND #	DEPARTMENT NAME	INVOICE #	DEPART #	BUDGET ORG CODE	BUDGET OBJ CODE	COUNTY SHARE	EMPLOYEE SHARE	TOTAL PREMIUM
100	GENERAL		97000	03597001	510800	\$ 567,060.90	\$ 101,764.29	\$ 668,825.19
200	PUBLIC WORKS		70500	200251	510800	\$ 39,962.04	\$ 7,929.72	\$ 47,891.76
5200	LANDFILL		73100	5200281	510800	\$ 818.94	\$ 90.98	\$ 909.92
2513	FG - VICT WITNESS		66315	2520041	510800	\$ 883.59	\$ 98.18	\$ 981.77
941	EMERGENCY COMMUNICATIONS		65300	941221	510800	\$ 46,009.37	\$ 8,264.91	\$ 54,274.28
990	TOURISM		87900	990271	510800	\$ 2,545.80	\$ 444.68	\$ 2,990.48
2387	FG - JUVENILE SERVICES LB561		65259	2387031	510800	\$ 4,401.56	\$ 659.18	\$ 5,060.74
986	CHILD SUPPORT INCENTIVE		66250	986261	510800	\$ 1,767.18	\$ 196.36	\$ 1,963.54
5250	SEWER CONNECT FUND		73200	5250351	510800	\$ 441.79	\$ 49.10	\$ 490.89
5255	WASTEWATER/SEWER		73400	5255351	510800	\$ -	\$ 2,187.28	\$ 2,187.28
Subtotal						\$ 663,891.17	\$ 121,684.68	\$ 785,575.85
<u>RETIREE ACCOUNT</u>								
197	GENERAL - (RETIREE)		97000	03597001	510800	\$ 18,549.70	\$ 4,876.72	\$ 23,426.42
252	ROADS (PUBLIC WORKS) - (RETIREE)		70500	200251	510800	\$ 1,472.66	\$ 490.88	\$ 1,963.54
941	EMERGENCY COMMUNICATIONS		65300	941221	510800	\$ 736.33	\$ 245.44	\$ 981.77
<u>SUB-TOTAL</u>						\$ 20,758.69	\$ 5,613.04	\$ 26,371.73
<u>COBRA ACCOUNT</u>								
NO COUNTY SHARE			COBRA			\$ -	\$ 3,927.08	\$ 3,927.08
<u>TOTAL</u>						\$ 684,649.86	\$ 131,224.80	\$ 815,874.66
PREMIUM TOTAL								\$ 815,874.66
Accounts Payable						\$ 684,649.86		
Payroll						\$ 121,684.68		
Cobra/Retiree						\$ 9,540.12		







Group Totals					
Category	Ins. Count	Premium	Adj. Count	Adj. Amount	Total Due
Billing Admin	492	1,722.00	15	3.50	1,725.50
EBS EOB Fee	492	408.36	15	.83	409.19
Medical Prem	491	759,529.78	17	-3,000.81	756,528.97
PSF Admin	492	3,444.00	15	7.00	3,451.00
PSF Funding	491	53,900.00	17	-140.00	53,760.00

Please Remit To
Employee Benefit Systems 214 N Main Street Burlington, IA 52601
Phone: (800) 373-1327

Enrollment Counts	
Subscribers:	492
Dependents:	719
Members:	1211

Invoice Details	
Invoice #:	000034018
Premium:	819,004.14
Header Adj.:	0.00
Detail Adj.:	(3,129.48)
Sub-Total Due:	815,874.66
Payments Rcvd.:	0.00
Past Due:	0.00
Available Credits:	0.00
<b>Amount Due:</b>	<b>815,874.66</b>
<b>Due Date:</b>	<b>07/01/2022</b>

If you have any questions about your bill please contact your groups Billing Administrator.  
Please report any new enrollments, terms, or employee changes to EBS, and match the above names with your billing.  
Thank you



Benefits for Grant Information	Planning
July Health paid in June	
<b>Name</b>	<b>Sum of Total County Share</b>
Kubicek	1961.97
<b>Grand Total</b>	<b>1961.97</b>

Month: Description:  
 Feb 2022 AD&D AND LTD LIFE INSURANCE  
 0222

<b>INVOICE # Feb2022otherins</b> <b>Feb 2022 AD&amp;D AND LTD INSURANCE</b>
--

FUND #	DEPARTMENT NAME	DEPART #	BUDGET ORG CODE	BUDGET OBJ CODE	COUNTY SHARE
100	GENERAL	97000	03597001	510800	\$12,366.30
200	PUBLIC WORKS	70500	200251	510800	\$ 893.54
5200	LANDFILL	73100	5200281	510800	\$ 25.50
2513	FG - VICT WITNESS	66315	2520041	510800	\$ -
941	EMERGENCY COMMUNICATIONS	65300	941221	510800	\$ 1,074.52
990	TOURISM	87900	990271	510800	\$ 58.70
986	CHILD SUPPORT INCENTIVE	66250	986261	510800	\$ 22.71
2387	FG - JUVENILE SERVICES LB561	65259	2387031	510800	\$ 132.61
5250	SEWER CONNECTION FUND	73200	5250351	510800	\$ 23.51
<b>MUNIS TOTAL</b>					<b>\$14,597.39</b>
Sewer					\$3.82
<b>Both AD&amp;D and LTD Billed</b>					<b>\$14,601.21</b>
Sewer Emp Benefits Share					Variance
\$3.82					\$0.00

OPT LIFE employee share  
 \$10,251.94

Payroll Check - Kenjala  
 \$10,255.76

& symbol is not allowed in MUNIS file uploads

**Please Remit Payment To :**

Reliance Standard Life Insurance Company  
P.O. Box 3124  
Southeastern PA 19398-3124

**County of Sarpy**

Attn: Kristine Vickery  
1210 Golden Gate Drive  
Papillion NE 68046

**Sales Office :** Kansas City

**Overnight Address :**

Processing Center  
1085 Andrew Drive, Suite F  
West Chester PA 19380

**Note:** Please return the completed "Premium Due Worksheet" with your payment to ensure timely and accurate posting of your premium. Total amount due is payable on or before the premium due date.

**Invoice Details**

**Invoice Period** : 02/01/2022 TO 02/28/2022  
**Premium Mode** : Monthly  
**Customer Name** : County of Sarpy  
**Bill Group #** : 01000001  
**Master Policy #** : GL163119  
**Policy / Policies #** : GL163119, LTD132458

**PREMIUM DUE WORKSHEET**

Bill Group Name : County of Sarpy

Bill Group# : 01000001

Due Date : 02/01/22

Sales Office : Kansas City

Policy Number	Coverage	Class	Age Bracket	In Force from Last Statement	Additions and Increases	Deletions and Decreases	Current in Force	Net Adjustment	Adjusted in Force	Rate per Dollar/ Unit of Coverage	Premium Due
GL163119	Basic Life	1	NA	Lives: 109 Volume: \$4,756,500	.....	.....	109 \$4,756,500.00	.....	109 \$4,756,500.00	\$0.0700 Per \$1000	\$332.96
	Basic Life	2	NA	Lives: 513 Volume: \$15,276,00	.....	.....	513 \$15,276,000.00	.....	513 \$15,276,000.00	\$0.0700 Per \$1000	\$1,069.32
	Dependent Life : CH	1	NA	Lives: 91 Volume: \$891,000.0	.....	.....	91 \$891,000.00	.....	91 \$891,000.00	\$0.1400 Per \$1000	\$124.74
	Dependent Life : SP	1	Varies	Lives: 107 Volume: \$2,480,000	.....	.....	107 \$2,480,000.00	.....	107 \$2,480,000.00	Rate Varies Per \$1000	\$1,204.90
	Dependent Life : CH	2	NA	Lives: 0 Volume: \$0.00	.....	.....		.....		\$0.1400 Per \$1000	.....
	Dependent Life : SP	2	Varies	Lives: 0 Volume: \$0.00	.....	.....		.....		Rate Varies Per \$1000	.....
	Supplemental Life	1	Varies	Lives: 224 Volume: \$18,810,00	.....	.....	224 \$18,810,000.00	.....	224 \$18,810,000.00	Rate Varies Per \$1000	\$8,922.30
	Supplemental Life	2	Varies	Lives: 0 Volume: \$0.00	.....	.....		.....		Rate Varies Per \$1000	.....
	Basic AD&D	1	NA	Lives: 109 Volume: \$4,756,500	.....	.....	109 \$4,756,500.00	.....	109 \$4,756,500.00	\$0.0150 Per \$1000	\$71.35

**RELIANCE STANDARD**  
A MEMBER OF THE TOKIO MARINE GROUP

Bill Group Name : County of Sarpy

Bill Group# : 01000001

Due Date : 02/01/22

Sales Office : Kansas City

Policy Number	Coverage	Class	Age Bracket	In Force from Last Statement	Additions and Increases	Deletions and Decreases	Current in Force	Net Adjustment	Adjusted in Force	Rate per Dollar/ Unit of Coverage	Premium Due
	Basic AD&D	2	NA	Lives: 513 Volume: \$15,276,00	.....	.....	513 \$15,276,000.00	.....	513 \$15,276,000.00	\$0.0150 Per \$1000	\$229.14
LTD132458	Long Term Disability	1	NA	Lives: 535 Volume: \$3,060,141	.....	.....	535 \$3,060,141.62	.....	535 \$3,060,141.62	\$0.4200 Per \$100	\$12,852.59
	Long Term Disability	2	NA	Lives: 5 Volume: \$10,916.66	.....	.....	5 \$10,916.66	.....	5 \$10,916.66	\$0.4200 Per \$100	\$45.85

\*EMP - Employee Only \*EMPFAM - Employee and Family  
Total amount due is payable on or before the premium due date.

**Important Notice:** Please check your bills carefully. Adjustments for premium overpayments are limited to 12 months from the date of the most current bill.

**Customer Care:** Questions regarding this invoice, claims or general inquiries: 1-800-351-7500.

I hereby certify that this statement exhibits changes in accordance with the terms of the Group Contract.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this Premium Due Worksheet with your check for the total amount due.

Additional Fees : \$0.00  
Premium Due Date : 02/01/22

**Total Amount Due : \$24,853.15**

---

**Recent Evidence of Insurability Status**

---

Master Policy # : GL163119

Name	Cert #	Activity Date	Description

\* The EOI status displayed is the most recent status. If multiple coverages are applied for, please check the Online EOI report for the status by coverage type.

**PREMIUM DUE WORKSHEET**

Bill Group Name : County of Sarpy

Bill Group# : 01000001

Due Date : 02/01/22

Sales Office : Kansas City

Policy Number	Coverage	Class	Age Bracket	In Force from Last Statement	Additions and Increases	Deletions and Decreases	Current in Force	Net Adjustment	Adjusted in Force	Rate per Dollar/ Unit of Coverage	Premium Due
GL163119	Basic Life	1	NA	Lives: 109 Volume: \$4,756,500			109 \$4,756,500.00		109 \$4,756,500.00	\$0.0700 Per \$1000	\$332.96
	Basic Life	2	NA	Lives: 513 Volume: \$15,276.00			513 \$15,276,000.00		513 \$15,276,000.00	\$0.0700 Per \$1000	\$1,069.32
	Dependent Life - CH	1	NA	Lives: 91 Volume: \$891,000.0			91 \$891,000.00		91 \$891,000.00	\$0.1400 Per \$1000	\$124.74
	Dependent Life - SP	1	Varies	Lives: 107 Volume: \$2,480,000			107 \$2,480,000.00		107 \$2,480,000.00	Rate Varies Per \$1000	\$1,204.90
	Dependent Life - CH	2	NA	Lives: 0 Volume: \$0.00						\$0.1400 Per \$1000	
	Dependent Life - SP	2	Varies	Lives: 0 Volume: \$0.00						Rate Varies Per \$1000	
	Supplemental Life	1	Varies	Lives: 224 Volume: \$18,810.00			224 \$18,810,000.00		224 \$18,810,000.00	Rate Varies Per \$1000	\$8,922.30
	Supplemental Life	2	Varies	Lives: 0 Volume: \$0.00						Rate Varies Per \$1000	
	Basic AD&D	1	NA	Lives: 109 Volume: \$4,756,500			109 \$4,756,500.00		109 \$4,756,500.00	\$0.0150 Per \$1000	\$71.35

# RELIANCE STANDARD

A MEMBER OF THE TOKIO MARINE GROUP

Bill Group Name : County of Sarpy

Bill Group# : 01000001

Due Date : 02/01/22

Sales Office : Kansas City

Policy Number	Coverage	Class	Age Bracket	In Force from Last Statement	Additions and Increases	Deletions and Decreases	Current in Force	Net Adjustment	Adjusted in Force	Rate per Dollar/ Unit of Coverage	Premium Due
	Basic AD&D	2	NA	Lives: 513 Volume: \$15,276.00			513 \$15,276,000.00		513 \$15,276,000.00	\$0.0150 Per \$1000	\$229.14
LTD132458	Long Term Disability	1	NA	Lives: 535 Volume: \$3,060,141			535 \$3,060,141.62		535 \$3,060,141.62	\$0.4200 Per \$100	-\$12,852.59
	Long Term Disability	2	NA	Lives: 5 Volume: \$10,916.66			5 \$10,916.66		5 \$10,916.66	\$0.4200 Per \$100	-\$45.85

1702.77  
 10,261.94  
 12,898.44  
 -----  
 24,863.15

\*EMP - Employee Only \*EMPFAM - Employee and Family  
 Total amount due is payable on or before the premium due date.

Important Notice: Please check your bills carefully. Adjustments for premium overpayments are limited to 12 months from the date of the most current bill.

Customer Care: Questions regarding this invoice, claims or general inquiries: 1-800-351-7500.

I hereby certify that this statement exhibits changes in accordance with the terms of the Group Contract.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this Premium Due Worksheet with your check for the total amount due.

Additional Fees : \$0.00  
 Premium Due Date : 02/01/22

Total Amount Due : \$24,853.15



Benefits for Grants Information Planning  
Dept # (All)

**February paid in April**

**Sum of Co Share**

Name	First Name	Comments	Coverage		Grand Total
			AD&D	LTD	
Kubicek	Jason	(blank)	3.82	29.05	32.87
<b>Kubicek Total</b>			<b>3.82</b>	<b>29.05</b>	<b>32.87</b>
<b>Grand Total</b>			<b>3.82</b>	<b>29.05</b>	<b>32.87</b>

Month: Description:  
 Mar 2022 AD&D AND LTD LIFE INSURANCE  
 0322

<b>INVOICE # Feb2022otherins</b> <b>Mar 2022 AD&amp;D AND LTD INSURANCE</b>
--

FUND #	DEPARTMENT NAME	DEPART #	BUDGET ORG CODE	BUDGET OBJ CODE	COUNTY SHARE
100	GENERAL	97000	03597001	510800	\$12,441.16
200	PUBLIC WORKS	70500	200251	510800	\$ 893.54
5200	LANDFILL	73100	5200281	510800	\$ 25.50
2513	FG - VICT WITNESS	66315	2520041	510800	\$ -
941	EMERGENCY COMMUNICATIONS	65300	941221	510800	\$ 1,024.46
990	TOURISM	87900	990271	510800	\$ 58.70
986	CHILD SUPPORT INCENTIVE	66250	986261	510800	\$ 25.26
2387	FG - JUVENILE SERVICES LB561	65259	2387031	510800	\$ 132.61
5250	SEWER CONNECTION FUND	73200	5250351	510800	\$ 23.51
<b>MUNIS TOTAL</b>					<b>\$14,624.74</b>
Sewer					<b>\$3.82</b>
<b>Both AD&amp;D and LTD Billed</b>					<b>\$14,628.56</b>
<b>Variance</b>					<b>\$0.00</b>

Sewer Emp Benefits Share  
 \$3.82

OPT LIFE employee share  
 \$10,238.39

Payroll Check - Kenjala  
 \$10,242.21

& symbol is not allowed in MUNIS file uploads

**Please Remit Payment To :**

Reliance Standard Life Insurance Company  
P.O. Box 3124  
Southeastern PA 19398-3124

**County of Sarpy**

Attn: Kristine Vickery  
1210 Golden Gate Drive  
Papillion NE 68046

**Sales Office :** Kansas City

**Overnight Address :**

Processing Center  
1085 Andrew Drive, Suite F  
West Chester PA 19380

**Note:** Please return the completed "Premium Due Worksheet" with your payment to ensure timely and accurate posting of your premium. Total amount due is payable on or before the premium due date.

**Invoice Details**

Invoice Period : 03/01/2022 TO 03/31/2022  
Premium Mode : Monthly  
Customer Name : County of Sarpy  
Bill Group # : 01000001  
Master Policy # : GL163119  
Policy / Policies # : GL163119, LTD132458

**PREMIUM DUE WORKSHEET**

Bill Group Name : County of Sarpy

Bill Group# : 01000001

Due Date : 03/01/22

Sales Office : Kansas City

Policy Number	Coverage	Class	Age Bracket	In Force from Last Statement	Additions and Increases	Deletions and Decreases	Current in Force	Net Adjustment	Adjusted in Force	Rate per Dollar/ Unit of Coverage	Premium Due
GL163119	Basic Life	1	NA	Lives: 108 Volume: \$4,711,500	.....	.....	108 \$4,711,500.00	.....	108 \$4,711,500.00	\$0.0700 Per \$1000	\$329.81
	Basic Life	2	NA	Lives: 521 Volume: \$15,516,00	.....	.....	521 \$15,516,000.00	.....	521 \$15,516,000.00	\$0.0700 Per \$1000	\$1,086.12
	Dependent Life : CH	1	NA	Lives: 93 Volume: \$891,000.0	.....	.....	93 \$891,000.00	.....	93 \$891,000.00	\$0.1400 Per \$1000	\$124.74
	Dependent Life : SP	1	Varies	Lives: 105 Volume: \$2,425,000	.....	.....	105 \$2,425,000.00	.....	105 \$2,425,000.00	Rate Varies Per \$1000	\$1,176.85
	Dependent Life : CH	2	NA	Lives: 0 Volume: \$0.00	.....	.....		.....		\$0.1400 Per \$1000	.....
	Dependent Life : SP	2	Varies	Lives: 0 Volume: \$0.00	.....	.....		.....		Rate Varies Per \$1000	.....
	Supplemental Life	1	Varies	Lives: 224 Volume: \$18,810,00	.....	.....	224 \$18,810,000.00	.....	224 \$18,810,000.00	Rate Varies Per \$1000	\$8,936.80
	Supplemental Life	2	Varies	Lives: 0 Volume: \$0.00	.....	.....		.....		Rate Varies Per \$1000	.....
	Basic AD&D	1	NA	Lives: 108 Volume: \$4,711,500	.....	.....	108 \$4,711,500.00	.....	108 \$4,711,500.00	\$0.0150 Per \$1000	\$70.67

Bill Group Name : County of Sarpy

Bill Group# : 01000001

Due Date : 03/01/22

Sales Office : Kansas City

Policy Number	Coverage	Class	Age Bracket	In Force from Last Statement	Additions and Increases	Deletions and Decreases	Current in Force	Net Adjustment	Adjusted in Force	Rate per Dollar/ Unit of Coverage	Premium Due
	Basic AD&D	2	NA	Lives: 521 Volume: \$15,516,00	.....	.....	521 \$15,516,000.00	.....	521 \$15,516,000.00	\$0.0150 Per \$1000	\$232.74
LTD132458	Long Term Disability	1	NA	Lives: 535 Volume: \$3,062,707	.....	.....	535 \$3,062,707.01	.....	535 \$3,062,707.01	\$0.4200 Per \$100	\$12,863.37
	Long Term Disability	2	NA	Lives: 5 Volume: \$10,916.66	.....	.....	5 \$10,916.66	.....	5 \$10,916.66	\$0.4200 Per \$100	\$45.85

\*EMP - Employee Only \*EMPFAM - Employee and Family  
Total amount due is payable on or before the premium due date.

**Important Notice:** Please check your bills carefully. Adjustments for premium overpayments are limited to 12 months from the date of the most current bill.

**Customer Care:** Questions regarding this invoice, claims or general inquiries: 1-800-351-7500.

I hereby certify that this statement exhibits changes in accordance with the terms of the Group Contract.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this Premium Due Worksheet with your check for the total amount due.

Additional Fees : \$0.00  
Premium Due Date : 03/01/22

**Total Amount Due : \$24,866.95**

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**Recent Evidence of Insurability Status**

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Master Policy # : GL163119

Name	Cert #	Activity Date	Description

\* The EOI status displayed is the most recent status. If multiple coverages are applied for, please check the Online EOI report for the status by coverage type.

Benefits for Grants Information Planning

MARCH OTHER INSURANCE PAID IN APRIL

<b>Sum of Co Share</b>	<b>Name</b>	<b>First Name</b>	<b>Coverage Type</b>		<b>Grand Total</b>
			<b>AD&amp;D</b>	<b>LTD</b>	
<b>97000</b>			<b>3.82</b>	<b>29.05</b>	<b>32.87</b>
	Kubicek	Jason	3.82	29.05	32.87
<b>Grand Total</b>			<b>3.82</b>	<b>29.05</b>	<b>32.87</b>

Month: Description:  
 Apr 2022 AD&D AND LTD LIFE INSURANCE  
 0422

INVOICE # Apr2022otherins  
 Apr 2022 AD&D AND LTD INSURANCE

FUND #	DEPARTMENT NAME	DEPART #	BUDGET ORG CODE	BUDGET OBJ CODE	COUNTY SHARE
100	GENERAL	97000	03597001	510800	\$12,321.32
200	PUBLIC WORKS	70500	200251	510800	\$ 893.54
5200	LANDFILL	73100	5200281	510800	\$ 25.50
2513	FG - VICT WITNESS	66315	2520041	510800	\$ -
941	EMERGENCY COMMUNICATIONS	65300	941221	510800	\$ 1,024.46
990	TOURISM	87900	990271	510800	\$ 58.70
986	CHILD SUPPORT INCENTIVE	66250	986261	510800	\$ 25.26
2387	FG - JUVENILE SERVICES LB561	65259	2387031	510800	\$ 132.61
5250	SEWER CONNECTION FUND	73200	5250351	510800	\$ 23.51
<b>MUNIS TOTAL</b>					<b>\$14,504.90</b>
Sewer					\$3.82
<b>Both AD&amp;D and LTD Billed</b>					<b>\$14,508.72</b>
<b>Variance</b>					<b>\$0.00</b>

Sewer Emp Benefits Share  
 \$3.82  
 OPT LIFE employee share  
 \$10,153.39

Payroll Check - Kenjala  
 \$10,157.21

& symbol is not allowed in MUNIS file uploads



Please Remit Payment To :

Reliance Standard Life Insurance Company  
P.O. Box 3124  
Southeastern PA 19398-3124

County of Sarpy  
Attn: Kristine Vickery  
1210 Golden Gate Drive  
Papillion NE 68046

Sales Office : Kansas City

Overnight Address :

Processing Center  
1085 Andrew Drive, Suite F  
West Chester PA 19380

Note: Please return the completed "Premium Due Worksheet" with your payment to ensure timely and accurate posting of your premium. Total amount due is payable on or before the premium due date.

## Invoice Details

Invoice Period	: 04/01/2022 TO 04/30/2022
Premium Mode	: Monthly
Customer Name	: County of Sarpy
Bill Group #	: 01000001
Master Policy #	: GL163119
Policy / Policies #	: GL163119, LTD132458

**PREMIUM DUE WORKSHEET**

Bill Group Name : County of Sarpy

Bill Group# : 01000001

Due Date : 04/01/22

Sales Office : Kansas City

Policy Number	Coverage	Class	Age Bracket	In Force from Last Statement	Additions and Increases	Deletions and Decreases	Current in Force	Net Adjustment	Adjusted in Force	Rate per Dollar/ Unit of Coverage	Premium Due
GL163119	Basic Life	1	NA	Lives: 108 Volume: \$4,711,500			108 \$4,711,500.00		108 \$4,711,500.00	\$0.0700 Per \$1000	\$329.81
	Basic Life	2	NA	Lives: 515 Volume: \$15,336.00			515 \$15,336,000.00		515 \$15,336,000.00	\$0.0700 Per \$1000	\$1,073.52
	Dependent Life : CH	1	NA	Lives: 93 Volume: \$891,000.0			93 \$891,000.00		93 \$891,000.00	\$0.1400 Per \$1000	\$124.74
	Dependent Life : SP	1	Varies	Lives: 107 Volume: \$2,485,000			107 \$2,485,000.00		107 \$2,485,000.00	Rate Varies Per \$1000	\$1,184.05
	Dependent Life : CH	2	NA	Lives: 0 Volume: \$0.00						\$0.1400 Per \$1000	
	Dependent Life : SP	2	Varies	Lives: 0 Volume: \$0.00						Rate Varies Per \$1000	
	Supplemental Life	1	Varies	Lives: 223 Volume: \$18,760,00			223 \$18,760,000.00		223 \$18,760,000.00	Rate Varies Per \$1000	\$8,844.60
	Supplemental Life	2	Varies	Lives: 0 Volume: \$0.00						Rate Varies Per \$1000	
	Basic AD&D	1	NA	Lives: 108 Volume: \$4,711,500			108 \$4,711,500.00		108 \$4,711,500.00	\$0.0150 Per \$1000	\$70.67

# RELIANCE STANDARD

A MEMBER OF THE TOKIO MARINE GROUP

Bill Group Name : County of Sarpy

Bill Group# : 01000001

Due Date : 04/01/22

Sales Office : Kansas City

Policy Number	Coverage	Class	Age Bracket	In Force from Last Statement	Additions and Increases	Deletions and Decreases	Current in Force	Net Adjustment	Adjusted in Force	Rate per Dollar/ Unit of Coverage	Premium Due
	Basic AD&D	2	NA	Lives: 515 Volume: \$15,336.00			515 \$15,336,000.00		515 \$15,336,000.00	\$0.0150 Per \$1000	\$230.04
LTD132458	Long Term Disability	1	NA	Lives: 535 Volume: \$3,037.817			535 \$3,037,817.61		535 \$3,037,817.61	\$0.4200 Per \$100	\$12,758.83
	Long Term Disability	2	NA	Lives: 5 Volume: \$10,916.66			5 \$10,916.66		5 \$10,916.66	\$0.4200 Per \$100	\$45.85

\*EMP - Employee Only \*EMPFAM - Employee and Family  
Total amount due is payable on or before the premium due date.

Important Notice: Please check your bills carefully. Adjustments for premium overpayments are limited to 12 months from the date of the most current bill.

Customer Care: Questions regarding this invoice, claims or general inquiries: 1-800-351-7500.

I hereby certify that this statement exhibits changes in accordance with the terms of the Group Contract.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this Premium Due Worksheet with your check for the total amount due.

Additional Fees : \$0.00  
Premium Due Date : 04/01/22

Total Amount Due : \$24,662.11

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**Recent Evidence of Insurability Status**

---

Master Policy # : GL163119

Name	Cert #	Activity Date	Description

\* The EOI status displayed is the most recent status. If multiple coverages are applied for, please check the Online EOI report for the status by coverage type.

Benefits for Grants Information Planning

APRIL OTHER INSURANCE PAID IN MAY

**Sum of Co Share**

<b>Last Name</b>	<b>First Name</b>	<b>Coverage Type</b>		<b>Grand Total</b>
		<b>AD&amp;D</b>	<b>LTD</b>	
<b>97000</b>		<b>3.82</b>	<b>29.05</b>	<b>32.87</b>
Kubicek	Jason	3.82	29.05	32.87
<b>Grand Total</b>		<b>3.82</b>	<b>29.05</b>	<b>32.87</b>

Month: Description:  
 May 2022 AD&D AND LTD LIFE INSURANCE  
 0522

INVOICE # May2022otherins  
 May 2022 AD&D AND LTD INSURANCE

FUND #	DEPARTMENT NAME	DEPART #	BUDGET ORG CODE	BUDGET OBJ CODE	COUNTY SHARE
100	GENERAL	97000	03597001	510800	\$12,204.55
200	PUBLIC WORKS	70500	200251	510800	\$ 845.22
5200	LANDFILL	73100	5200281	510800	\$ 25.50
941	EMERGENCY COMMUNICATIONS	65300	941221	510800	\$ 976.55
990	TOURISM	87900	990271	510800	\$ 58.70
986	CHILD SUPPORT INCENTIVE	66250	986261	510800	\$ 25.26
2387	FG - JUVENILE SERVICES LB561	65259	2387031	510800	\$ 132.61
5250	SEWER CONNECTION FUND	73200	5250351	510800	\$ 23.51
<b>MUNIS TOTAL</b>					<b>\$14,291.90</b>
Sewer					\$3.82
Both AD&D and LTD Billed					<b>\$14,295.72</b>
Sewer Emp Benefits Share					\$0.00
Variance					<b>\$0.00</b>

Sewer Emp Benefits Share

\$3.82

OPT LIFE employee share

\$10,103.59

Payroll Check - Kenjala

\$10,107.41

& symbol is not allowed in MUNIS file uploads

Please Remit Payment To :

Reliance Standard Life Insurance Company  
P O Box 3124  
Southeastern PA 19398-3124

County of Sarpy  
Attn: Kristine Vickery  
1210 Golden Gate Drive  
Papillion NE 68046

Sales Office : Kansas City

Overnight Address :

Processing Center  
1085 Andrew Drive, Suite F  
West Chester PA 19380

Note: Please return the completed "Premium Due Worksheet" with your payment to ensure timely and accurate posting of your premium. Total amount due is payable on or before the premium due date.

## Invoice Details

Invoice Period : 05/01/2022 TO 05/31/2022  
Premium Mode : Monthly  
Customer Name : County of Sarpy  
Bill Group # : 01000001  
Master Policy # : GL163119  
Policy / Policies # : GL163119, LTD132458

**PREMIUM DUE WORKSHEET**

Bill Group Name : County of Sarpy

Bill Group# : 01000001

Due Date : 05/01/22

Sales Office : Kansas City

Policy Number	Coverage	Class	Age Bracket	In Force from Last Statement	Additions and Increases	Deletions and Decreases	Current in Force	Net Adjustment	Adjusted in Force	Rate per Dollar/ Unit of Coverage	Premium Due
GL163119	Basic Life	1	NA	Lives: 106 Volume: \$4,621,500			106 \$4,621,500.00		106 \$4,621,500.00	\$0.0700 Per \$1000	\$323.51
	Basic Life	2	NA	Lives: 512 Volume: \$15,246,000			512 \$15,246,000.00		512 \$15,246,000.00	\$0.0700 Per \$1000	\$1,067.22
	Dependent Life CH	1	NA	Lives: 93 Volume: \$871,000.0			93 \$871,000.00		93 \$871,000.00	\$0.1400 Per \$1000	\$121.94
	Dependent Life SP	1	Varies	Lives: 107 Volume: \$2,485,000			107 \$2,485,000.00		107 \$2,485,000.00	Rate Varies Per \$1000	\$1,184.05
	Dependent Life CH	2	NA	Lives: 0 Volume: \$0.00						\$0.1400 Per \$1000	
	Dependent Life SP	2	Varies	Lives: 0 Volume: \$0.00						Rate Varies Per \$1000	
	Supplemental Life	1	Varies	Lives: 221 Volume: \$18,660,000			221 \$18,660,000.00		221 \$18,660,000.00	Rate Varies Per \$1000	\$8,797.60
	Supplemental Life	2	Varies	Lives: 0 Volume: \$0.00						Rate Varies Per \$1000	
	Basic AD&D	1	NA	Lives: 106 Volume: \$4,621,500			106 \$4,621,500.00		106 \$4,621,500.00	\$0.0150 Per \$1000	\$69.32

1390.7

10,103.5



# RELIANCE STANDARD

A MEMBER OF THE TOKIO MARINE GROUP

Bill Group Name: County of Sarpy

Bill Group#: 01000001

Due Date: 05/01/22

Sales Office: Kansas City

Policy Number	Coverage	Class	Age Bracket	In Force from Last Statement	Additions and Increases	Deletions and Decreases	Current in Force	Net Adjustment	Adjusted in Force	Rate per Dollar/ Unit of Coverage	Premium Due
	Basic AD&D	2	NA	Lives: 512 Volume: \$15,246.00			512 \$15,246,000.00		512 \$15,246,000.00	\$0.0150 Per \$1000	\$228.69
LTD132458	Long Term Disability	1	NA	Lives: 523 Volume: \$2,990.744			523 \$2,990,744.58		523 \$2,990,744.58	\$0.4200 Per \$100	\$12,561.13
	Long Term Disability	2	NA	Lives: 5 Volume: \$10,916.66			5 \$10,916.66		5 \$10,916.66	\$0.4200 Per \$100	\$45.85

298.0

12606

LTD 12606.98 opt Life 10,103.59 AD&D 1688.74

\*EMP - Employee Only \*EMPFAM - Employee and Family  
Total amount due is payable on or before the premium due date.

Important Notice: Please check your bills carefully. Adjustments for premium overpayments are limited to 12 months from the date of the most current bill

Additional Fees : \$0.00  
Premium Due Date : 05/01/22

Customer Care: Questions regarding this invoice, claims or general inquiries: 1-800-351-7500.

I hereby certify that this statement exhibits changes in accordance with the terms of the Group Contract.

Total Amount Due : \$24,399.31

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this Premium Due Worksheet with your check for the total amount due.

Recent Evidence of Insurability Status

Master Policy #: GL163119

Name	Cert #	Activity Date	Description

\* The EOI status displayed is the most recent status. If multiple coverages are applied for, please check the Online EOI report for the status by coverage type.

Benefits for Grants Information      Planning

May Life/AD &D & LTD paid in June

<b>Sum of Co Share</b>	<b>Coverage</b>		
<b>Last Name</b>	<b>AD&amp;D</b>	<b>LTD</b>	<b>Grand Total</b>
<b>97000</b>	<b>3.82</b>	<b>29.05</b>	<b>32.87</b>
Kubicek	3.82	29.05	32.87
<b>Grand Total</b>	<b>3.82</b>	<b>29.05</b>	<b>32.87</b>

Month: Description:  
 June 2022 AD&D AND LTD LIFE INSURANCE  
 0622

INVOICE # June2022otherins  
 June 2022 AD&D AND LTD INSURANCE

FUND #	DEPARTMENT NAME	DEPART #	BUDGET ORG CODE	BUDGET OBJ CODE	COUNTY SHARE
100	GENERAL	97000	03597001	510800	\$12,121.51
200	PUBLIC WORKS	70500	200251	510800	\$ 826.86
5200	LANDFILL	73100	5200281	510800	\$ 25.50
941	EMERGENCY COMMUNICATIONS	65300	941221	510800	\$ 951.41
990	TOURISM	87900	990271	510800	\$ 58.70
986	CHILD SUPPORT INCENTIVE	66250	986261	510800	\$ 25.26
2387	FG - JUVENILE SERVICES LB561	65259	2387031	510800	\$ 132.61
5250	SEWER CONNECTION FUND	73200	5250351	510800	\$ 23.51
<b>MUNIS TOTAL</b>					<b>\$14,165.36</b>
Sewer					\$3.82
<b>Both AD&amp;D and LTD Billed</b>					<b>\$14,169.18</b>
Sewer Emp Benefits Share					Variance \$0.00
\$3.82					

OPT LIFE employee share  
 \$10,046.59

Payroll Check - Kenjala  
 \$10,050.41

& symbol is not allowed in MUNIS file uploads

Please Remit Payment To :

Reliance Standard Life Insurance Company  
P.O. Box 3124  
Southeastern, PA 19398-3124

County of Sarpy  
Attn: Kristine Vickery  
1210 Golden Gate Drive  
Papillion, NE 68046

Sales Office : Kansas City

Overnight Address :

Processing Center  
1085 Andrew Drive, Suite F  
West Chester PA 19380

Note: Please return the completed "Premium Due Worksheet" with your payment to ensure timely and accurate posting of your premium. Total amount due is payable on or before the premium due date.

### Invoice Details

Invoice Period : 06/01/2022 TO 06/30/2022  
Premium Mode : Monthly  
Customer Name : County of Sarpy  
Bill Group # : 01000001  
Master Policy # : GL163119  
Policy / Policies # : GL163119, LTD132458

**PREMIUM DUE WORKSHEET**

Bill Group Name : County of Sarpy

Bill Group# : 01000001

Due Date : 06/01/22

Sales Office : Kansas City

Policy Number	Coverage	Class	Age Bracket	In Force from Last Statement	Additions and Increases	Deletions and Decreases	Current in Force	Net Adjustment	Adjusted in Force	Rate per Dollar/ Unit of Coverage	Premium Due
GL163119	Basic Life	1	NA	Lives: 107 Volume: \$4,666,500			107 \$4,666,500.00		107 \$4,666,500.00	\$0.0700 Per \$1000	\$326.66
	Basic Life	2	NA	Lives: 512 Volume: \$15,246,000			512 \$15,246,000.00		512 \$15,246,000.00	\$0.0700 Per \$1000	\$1,067.22
	Dependent Life CH	1	NA	Lives: 91 Volume: \$871,000.0			91 \$871,000.00		91 \$871,000.00	\$0.1400 Per \$1000	\$121.94
	Dependent Life SP	1	Varies	Lives: 107 Volume: \$2,485,000			107 \$2,485,000.00		107 \$2,485,000.00	Rate Varies Per \$1000	\$1,184.05
	Dependent Life CH	2	NA	Lives: 0 Volume: \$0.00						\$0.1400 Per \$1000	
	Dependent Life SP	2	Varies	Lives: 0 Volume: \$0.00						Rate Varies Per \$1000	
	Supplemental Life	1	Varies	Lives: 219 Volume: \$871,000.0			219 \$871,000.00		219 \$871,000.00	Rate Varies Per \$1000	\$8,740.60
	Supplemental Life	2	Varies	Lives: 0 Volume: \$0.00						Rate Varies Per \$1000	
	Basic AD&D	1	NA	Lives: 107 Volume: \$4,666,500			107 \$4,666,500.00		107 \$4,666,500.00	\$0.0150 Per \$1000	\$70.00

1,397.8

10,046.6

# RELIANCE STANDARD

A MEMBER OF THE TOKIO MARINE GROUP

Bill Group Name: County of Sarpy

Bill Group#: 01000001

Due Date: 06/01/22

Sales Office: Kansas City

Policy Number	Coverage	Class	Age Bracket	In Force from Last Statement	Additions and Increases	Deletions and Decreases	Current in Force	Net Adjustment	Adjusted in Force	Rate per Dollar/ Unit of Coverage	Premium Due
	Basic AD&D	2	NA	Lives: 15 Volume: \$15,246.00			15 \$15,246,000.00		15 \$15,246,000.00	\$0.0150 Per \$1000	\$228.69
LTD132458	Long Term Disability	1	NA	Lives: 523 Volume: \$2,959,705			523 \$2,959,705.93		523 \$2,959,705.93	\$0.4200 Per \$100	\$12,430.76
	Long Term Disability	2	NA	Lives: 5 Volume: \$10,916.66			5 \$10,916.66		5 \$10,916.66	\$0.4200 Per \$100	\$45.85

298.4

12476

AD&D  
1692.57

OPTLIFE  
10046.69

LTD  
12476.61

\*EMP - Employee Only \*EMPFAM - Employee and Family  
Total amount due is payable on or before the premium due date.

Important Notice: Please check your bills carefully. Adjustments for premium overpayments are limited to 12 months from the date of the most current bill.

Customer Care: Questions regarding this invoice, claims or general inquiries: 1-800-351-7500.

I hereby certify that this statement exhibits changes in accordance with the terms of the Group Contract.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this Premium Due Worksheet with your check for the total amount due.

Additional Fees : \$0.00  
Premium Due Date : 06/01/22

Total Amount Due : \$24,215.77

---

**Recent Evidence of Insurability Status**

---

Master Policy #: GL163119

Name	Cert #	Activity Date	Description

\* The EOI status displayed is the most recent status. If multiple coverages are applied for, please check the Online EOI report for the status by coverage type.



Benefits for Grants Information      Planning

June paid in June

Sum of Co Share Last Name	Coverage Type		Grand Total
	AD&D	LTD	
<b>97000</b>	<b>3.82</b>	<b>29.05</b>	<b>32.87</b>
Kubicek	3.82	29.05	32.87
<b>Grand Total</b>	<b>3.82</b>	<b>29.05</b>	<b>32.87</b>

## CONTRACT AMENDMENT COVER PLATE

### CONTRACT IDENTIFICATION

1. Contract Number: Pottawattamie County, Iowa (19\_DRMB-006)
2. Project Title: Pottawattamie County, CDBG-DR Buyouts
3. Effective Date: \_\_\_\_\_, 2022
4. Completion Date: December 19, 2023

### CONTRACT PARTIES

5. Omaha-Council Bluffs Metropolitan Area Planning Agency  
2222 Cuming Street  
Omaha, NE 68102
6. Pottawattamie County  
227 N 6<sup>th</sup> St  
Council Bluffs, Iowa 51503

### ACCOUNTING DATA

7. Contract – Not to exceed \$32,000.00

### DATES OF SIGNING AND MAPA BOARD APPROVAL

8. Date of Legal Review -
9. Date of MAPA Board Approval -
10. Date of Pottawattamie County Board of Supervisors Approval -

**AMENDMENT TO AGREEMENT FOR SERVICE  
BETWEEN THE METROPOLITAN AREA PLANNING AGENCY AND POTTAWATTAMIE COUNTY**

This amendment modifies the Agreement for Service between the Metropolitan Area Planning Agency (MAPA) and Pottawattamie County (County) executed on April 6, 2021. This Amendment does not take effect until signed by both parties.

MAPA and County agree to include as part of the the Agreement for Service and comply with all terms stated in the "Iowa 2021 CDBG Management Guide - Appendix 2: Required Contract Language," herein attached by this Amendment.

Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms.

\_\_\_\_\_  
Douglas Kindig, Board Chair  
Metropolitan Area Planning Agency

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tim Wichman, Board of Supervisors Chairman  
Pottawattamie County

\_\_\_\_\_  
Date

## **REQUIRED CONTRACT LANGUAGE**

All project contracts shall contain at a minimum the following provisions, as appropriate.

### **ALL CONTRACTS**

#### **1. Access and Maintenance of Records**

The contractor must maintain records, including supporting documentation, for three years from closeout of the grant to the state of Iowa.

At any time during normal business hours and as frequently as is deemed necessary, the contractor shall make available to the Iowa Economic Development Authority, the State Auditor, the General Accounting Office, and the Department of Housing and Urban Development, for their examination, all of its records pertaining to all matters covered by this contract and permit these agencies to audit, examine, make excerpts or transcripts from such records, contract, invoices, payrolls, personnel records, conditions of employment, and all other matters covered by this contract.

#### **2. Civil Rights**

The Contractor must comply with the following laws and regulations:

- Title VI of the Civil Rights Act of 1964 (P.L. 88-352).  
*States that no person may be excluded from participation in, denied the benefits of, or subjected to discrimination under any program or activity receiving Federal financial assistance on the basis of race, color, or national origin.*
- Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), as amended.
- Federal Executive Order 11063, as amended by Executive Order 12259  
*Equal Opportunity Housing*
- Iowa Civil Rights Act of 1965.  
*This Act mirrors the Federal Civil Rights Act.*
- Section 109 of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309).  
*Provides that no person shall be excluded from participation in, denied the benefits of, or subjected to discrimination on the basis of race, color, national origin, sex, age, or handicap under any program or activity funded in part or in whole under Title I of the Act.*
- The Age Discrimination Act of 1975, as amended (42 U.S.C. 1601 et seq.)  
*Provides that no person on the basis of age, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program or activity receiving Federal financial assistance.*
- Section 504 of the Rehabilitation Act of 1973, as amended (P.L. 93-112, 29 U.S.C. 794).  
*Provides that no otherwise qualified individual shall solely by reason of his/her handicap be excluded from participation in, be denied the benefits of, or be discriminated against under any program or activity receiving Federal financial assistance.*
- Americans with Disabilities Act (P.L. 101-336, 42 U.S.C. 12101-12213)  
*Provides comprehensive civil rights to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.*

- Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701u).

*The purpose of section 3 of the Housing and Urban Development Act of 1968 ( 12 U.S.C. 1701u) (section 3) is to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing Federal, State and local laws and regulations, be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very low-income persons.*

### **3. Termination Clause**

All contracts utilizing CDBG funds must contain a termination clause that specifies the following:

- Under what conditions the clause may be imposed.
- The form the termination notice must take (e.g., certified letter).
- The time frame required between the notice of termination and its effective date.
- The method used to compute the final payment(s) to the contractor.

### **4. Certification regarding government-wide restriction on lobbying.**

All contracts utilizing CDBG funds must contain the following certification concerning restriction of lobbying:

"The Recipient certifies, to the best of his or her knowledge and belief, that:

- i. No Federal appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- ii. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee, or an employee of a Member of congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Federal Lobbying" in accordance with its instruction.
- iii. The Recipient shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure."

### **5. Lead-Safe Housing Regulations (As applicable)**

24 CFR Part 35 et. al.

Requirements for Notification, Evaluation and Reduction of Lead-Based Paint Hazards in Federally Owned Residential Properties and Housing Receiving Federal Assistance, Final Rule

**6. Recycled Materials**

The contractor agrees to comply with all the requirements of Code of Iowa chapter 8A.315-317 and Iowa Administrative Code chapter 11-117.6(5) — Recycled Product and Content which states:

When appropriate, specifications shall include requirements for the use of recovered materials and products.

The specifications shall not restrict the use of alternative materials, exclude recovered materials, or require performance standards that exclude products containing recovered materials unless the subrecipient seeking the product can document that the use of recovered materials will impede the intended use of the product.

**7. Notice of Awarding Agency Requirements and Regulations Pertaining to Reporting**

The Contractor must provide information as necessary and as requested by the Iowa Economic Development Authority for the purpose of fulfilling all reporting requirements related to the CDBG program.

**ALL CONTRACTS IN EXCESS OF \$10,000**

**Federal Executive Orders 11246 and 11375:**  
*Provides that no one be discriminated in employment.*

"During the performance of this contract, the contractor agrees as follows:

- (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
- (3) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of the Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (4) The contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (5) The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor,

or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

- (6) In the event of the contractor's non-compliance with the nondiscrimination clause of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (7) The contractor will include the provisions of Paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

## **ALL CONTRACTS IN EXCESS OF \$100,000**

### **Clean Air and Water Acts:**

- Section 306 of the Clean Air Acts (42 U.S.C. 1857(h)).
- Section 508 of the Clean Water Act (33 U.S.C. 1368).
- Executive Order 11738. *Providing administration of the Clean Air and Water Acts*

### **Clean Air and Water Acts - required clauses:**

This clause is required in all third party contracts involving projects subject to the Clean Air Act (42 U.S.C. 1857 et seq.), the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), and the regulations of the Environmental Protection Agency with respect to 40 CFR Part 15, as amended. It should also be mentioned in the bid document.

During the performance of this contract, the CONTRACTOR agrees as follows:

- (1) The CONTRACTOR will certify that any facility to be utilized in the performance of any nonexempt contract or subcontract is not listed on the Excluded Party Listing System pursuant to 40 CFR 32.
- (2) The CONTRACTOR agrees to comply with all the requirements of Section 114 of the Clean Air Act, as amended, (42 U.S.C. 1857c-8) and Section 308 of the Federal Water Pollution Control Act, as amended (33 U.S.C. 1318) relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder.
- (3) The CONTRACTOR agrees that as a condition for the award of the contract, prompt notice will be given of any notification received from the Director, Office of Federal Activities, Environmental Protection Agency, indicating that a facility utilized or to be utilized for the contract is under consideration to be listed on the Excluded Party Listing System.
- (4) The CONTRACTOR agrees that it will include or cause to be included the criteria and requirements in Paragraph (1) through (4) of this section in every nonexempt subcontract and require every subcontractor to take such action as the Government may direct as a means of enforcing such provisions.

## **ALL CONSTRUCTION CONTRACTS IN EXCESS OF \$2,000**

### **Federal Labor Standards**

In addition to the preceding provisions, all construction contracts in excess of \$2,000 must include the Federal Labor Standards Provisions (verbatim) found in Appendix 2 under Required Contract Provisions. (Housing rehabilitation contracts of less than 8 units are excluded from this requirement.)

Federal Labor Standards Provisions (verbatim) found in Appendix 2, including:

- Davis-Bacon and Related Acts
- Contract Work Hours and Safety Standard Act
- Copeland Anti-kickback Act





## TRAVEL AUTHORIZATION FORM

Person Traveling :	Shawna Silvius		
Dates of Travel:	November 1 - 4, 2022		
Departure Time:	6:00 AM	Return Time:	10:00 PM
Traveling to :	Albuquerque, NM		
Purpose:	NREDA 2022 Annual Conference		
Coding:	71026-01 21EDAA03		
Block Rate Deadline:	TBD		
# Traveling:	1		

Estimated Travel Expenses:

Registration	\$750.00	Transp. Fares	\$60.00	Parking	\$60.00
Flights	\$350.00	Auto Rental		Other	

MAPA Vehicle Miles		Personal Vehicle Miles		Rate	\$0.625
MAPA Vehicle Mileage	\$0.00	Personal Vehicle Mileage	\$0.00		

Per Diem	Start Day	Between Days	x	# of days	End Day
Day's Max.	\$51.75	\$69.00			\$51.75
Breakfast	\$12.00	\$16.00	x	2	\$12.00
Lunch	\$12.75	\$17.00	x	2	\$12.75
Dinner	\$23.25	\$31.00	x	2	\$23.25
Incidental	\$3.75	\$5.00	x	2	\$3.75
Meals & Incidental					
Total	\$51.75	\$69.00	x	2	\$51.75
Lodging	\$189.00	\$189.00	x	2	
Taxes & Fees on Lodging	\$37.80	\$37.80	x	2	

Deduction for Meals Provided at Conferences -49

Total Lodging \$680.40      Total Meals and Incidentals \$192.50

Total Estimated Travel Expenses: \$2,092.90

Date Submitted: \_\_\_\_\_ by \_\_\_\_\_  
 Employee Traveling

Date Approved: \_\_\_\_\_ by \_\_\_\_\_  
 Department Director

Applies to overnight travel only

Date Approved: \_\_\_\_\_ by \_\_\_\_\_  
 Director of Administration

Date Approved: \_\_\_\_\_ by \_\_\_\_\_  
 Finance Director

Date Approved: \_\_\_\_\_ by \_\_\_\_\_  
 Executive Director

Date Approved: \_\_\_\_\_ by \_\_\_\_\_  
 Finance Committee Chair/Member (if amount is over \$1000)

Date Approved: \_\_\_\_\_ by \_\_\_\_\_  
 Board of Directors Chair/Member (if amount is over \$2000)

\* See Notes on Page 2

- \* If travel is outside the MAPA six-county region Travel Authorizations are to be approved in advance.
- \* Attach meeting/conference information to this form prior to submission.
- \* Receipts and the Travel Reconciliation Form are to be submitted upon your return along with a copy of the approved Travel Authorization form. If you need reimbursed you will also need to fill out and include the Expense Reimbursement Form.
- \* Detailed meal receipts itemizing all food and drink must be obtained from vendor. A credit card receipt alone is not sufficient documentation.
- \* Seat upgrade fees are not an allowable expense and will be at your own expense.
- \* Meals provided at conferences need to be deducted from per diem table.
- \* Alcohol is not allowable and will be at your own expense.
- \* Tip Maximum is 20% of before tax subtotal.
- \* Lodging & Registration that exceed the discounted rate for block conference may be at your own expense if request was made after the deadline.
- \* If conference hotel doesn't honor GSA per diem rate, alternate hotel within 5 mile radius that does honor GAS per diem rate will be booked. If alternate hotel cannot be found within 5 miles, confrence hotel will be allowed.
- \* Breakfast is allowable if you are required to leave before 6:30 AM or on overnight travel (stayed away previous night).
- \* Lunch is allowable on overnight travel, if you are required to leave before 11:00 AM or return after 2:00 PM.
- \* Dinner is allowable on overnight travel, if you are required to leave before 5:00 PM or return after 7:00 PM.
- \* Meals are not reimbursable if the employee eats within 20 miles of Omaha, unless during training or a business meeting is taking place during the meal.
- \* Personal Mileage is eligible for reimbursement if MAPA vehicles are not available. If a vehicle is not available for each trip, staff members are responsible to ensure that agency vehicles are used for the longest trips.



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## NREDA 2022 Annual Conference

**Mark Your Calendars!**

**November 2-4, 2022**

The Hotel Albuquerque at Old Town is allowing us to reschedule our event to for November 2-4, 2022. Mark your calendars!

**When** 11/2/2022 - 11/4/2022

**Where** Hotel Albuquerque At Old Town  
800 Rio Grande Blvd. NW  
Albuquerque, NM 87104

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## Contact us

National Rural Economic Developers Association  
(NREDA)

1255 SW Prairie Trail Parkway Ankeny, IA 50023-  
7068

Phone: 515-284-1421 | E-mail

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NOV 1 - 4  
✈️ OMA → ABQ

# Trip & Price Details

Price Payment Confirmation

✈️ Flight [Modify](#)

	<b>Tue 11/1</b>	<b>OMA</b> → <b>ABQ</b>	4 hr 35 min	1 stop	<u>Wanna Get Away</u> Only 3 left!
		6:15 AM 9:50 AM			
	<b>Fri 11/4</b>	<b>ABQ</b> → <b>OMA</b>	3 hr 40 min	1 stop	<u>Wanna Get Away</u> Only 1 left!
		5:20 PM 10:00 PM			

Price per Passenger	<b>\$248.15</b>
Taxes and fees per Passenger	<b>\$65.81</b>
<b>Total per Passenger</b>	<b>\$313.96</b>
Passenger(s)	x1
<b>Flight total</b>	<b>\$313.96</b>
	or from \$31/mo* with <b>uplift</b> <a href="#">Learn more</a>

### Helpful Information:

- Please read the [fare rules](#) associated with this purchase.
- When booking with Rapid Rewards® points, your points balance may not immediately update in your account..

## ✈️ Flight Extras

### Upgrade to Wanna Get Away *plus*

Prices shown per passenger, per one-way.

- ✓ Same-day confirmed change\*
- ✓ Transferable Flight Credit™\*
- ✓ 8 Rapid Rewards points per dollar per qualifying flight\*

\*Please read the [fare rules](#) associated with this purchase.

- Upgrade departing trip for \$30
- Upgrade returning trip for \$30
- Upgrade both for \$60

Apply upgrade

### An experience you can count on.



No cancel<sup>1</sup> or change fees. Change your flight later without a fee. Fare difference may apply.



Each aircraft is equipped with HEPA air filters providing fresh, outdoor air every 2-3 minutes.

BAG FEE*	\$0.00
SUBTOTAL	\$248.15
TAXES & FEES	\$65.81
<b>TRIP TOTAL</b>	<b>\$313.96</b>

<sup>1</sup> Failure to cancel a reservation at least 10 minutes prior to scheduled departure may result in forfeited travel funds.

[Show price breakdown](#)



**Get a \$200.00 statement credit**  
*after first purchase.*

**Earn 10,000 Rapid Rewards® points**  
*after you spend \$500 in your first 3 months.*

[Learn more >](#)

YOU PAY TODAY **\$313.96**

CREDIT ON YOUR STATEMENT **-\$200.00**

**TOTAL AFTER STATEMENT CREDIT \$113.96**

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\*1st and 2nd checked bags fly free®. [Weight and size limits apply.](#)

[Log in for faster checkout](#)

[Continue](#)

By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.

**Add a Car** Products not confirmed until purchase.

No worries, your flight will remain in your cart while you search for a car.



Book now. Pay later!  
**From \$101.64\*/day in Albuquerque**

\*Taxes and fees excl. Terms apply



[Book now](#)

PICK-UP LOCATION

**Albuquerque,**

Albuquerque, NM - ABQ

PICK-UP DATE

**11/01**

Tue, Nov 1, 2022

PICK-UP TIME

**11:00 AM**

RETURN LOCATION

**Albuquerque,**

Albuquerque, NM - ABQ

RETURN DATE

**11/04**

Fri, Nov 4, 2022

RETURN TIME

**4:00 PM**

RENTAL COMPANY (Optional)

**No preference**

VEHICLE SIZE (Optional)

**No preference**

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\*1st and 2nd checked bags fly free®. [Weight and size limits apply.](#)

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By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.

<sup>1</sup>First and second checked bags. Weight and size limits apply. A golf bag or skis in a container acceptable to Southwest can be substituted for one checked bag.

<sup>2</sup>If you need to change an upcoming flight itinerary, you'll only pay the cost in fare difference.

<sup>3</sup>Failure to cancel a reservation at least 10 minutes prior to departure may result in forfeited Travel Funds.

<sup>4</sup>Flight credit is valid for 12 months from the original date of purchase as long as the flight is canceled more than 10 minutes prior to scheduled flight departure. See My Account for flight credit expiration dates.

<sup>5</sup>Transferable Flight Credit™ allows you to transfer your flight credit to someone else. Both must be Rapid Rewards® Members and only one transfer is permitted. The expiration date is 12 months from the date the ticket was booked. For bookings made through a Southwest® Business channel, there is a limitation to transfer only between employees within the organization.

<sup>6</sup>If there's an open seat on a different flight that departs on the same calendar day as your original flight and it's between the same cities, you can get a seat on the new flight free of airline charges. If there isn't an open seat on this different flight, you can ask a Southwest Gate Agent to add you to the same-day standby list for a flight between the same city pairs that departs on the same calendar day prior to your originally scheduled flight, and you will receive a message if you are cleared on the flight. For both the same-day change and same-day standby benefits, you must change your flight or request to be added to the same-day standby list at least 10 minutes prior to the scheduled departure of your original flight or the no-show policy will apply. Based on the flight status contact preference selected during booking, the message regarding your standby status will be an email or text message with a link to access the boarding pass via the Southwest app, mobile web, or you can visit a Southwest Gate Agent to print off the boarding pass. If there are any government taxes and fees associated with these itinerary changes, you will be required to pay those. Your original boarding position is not guaranteed.

<sup>7</sup>Refundable, as long as you cancel your reservation at least ten (10) minutes prior to the scheduled departure of your flight. If you cancel, you're eligible to receive 100% of your ticket value as a refund to your original form of payment. A Southwest flight credit from a previous reservation that is applied toward a Business Select or Anytime fare will be refunded as a flight credit. For travel booked with Rapid Rewards points, if canceled, points will be returned to the Rapid Rewards account holder who booked the ticket.

<sup>8</sup>Priority Lanes and Express Lanes, (where available), are designed to speed our Business Select and Anytime Customers, as well as A-List, and A-List Preferred Members, through check-in and security lines. Priority Lanes are at Southwest check-in counters, and Express Lanes are at security checkpoints.

<sup>9</sup>EarlyBird Check-In means you will automatically be checked in to your flight 36 hours prior to scheduled departure. For Anytime fares purchased between 36 and 24 hours, the boarding position assignment process has begun so this may impact the boarding position assigned to you. If you purchase an Anytime fare within 24 hours of your flight's scheduled departure, you will not receive the EarlyBird Check-In benefit. In an irregular operation situation, the boarding position is not guaranteed.

<sup>10</sup>Flights traveling 175 miles or less only serve water.

<sup>11</sup>Points can be earned from (a) qualifying flights booked and flown through Southwest or (b) through qualifying purchases with our Rapid Rewards partners. Qualifying flights include flights paid entirely with dollars, LUV Vouchers, gift cards or flight credits, and with no portion of the purchase price paid for with Rapid Rewards points.

\*Calculation is based on the purchase price of \$313.96 for 11 monthly payments at 15% APR. Actual terms are based on your credit and other factors, and may vary. Not everyone is eligible and some states are not serviced, including IA and WV. Most loans offered through Uplift are issued by CBW Bank, Member of FDIC. Loans made in Colorado may be issued by Uplift, Inc.

## ← GUEST DETAILS

**SIGN IN FOR A FASTER BOOKING**

### CONTACT INFO

\* Required





This is the email we will send your confirmation to.

### ADDRESS





### BOOK FASTER (OPTIONAL)

I would like to create an account.

### ADDITIONAL DETAILS AND PREFERENCES

Please note your requests or special needs

### YOUR STAY

**Check-in**  
After 4:00 PM

**Check-out**  
Before 11:00 AM

Tue, Nov 1, 2022 - Fri, Nov 4, 2022  
 1 Adult

**Traditional King** **\$567.00**  
 Best Flexible Rate

3 Nights ^  
 Nov 1, 2022 \$189.00  
 Nov 2, 2022 \$189.00  
 Nov 3, 2022 \$189.00

**Taxes and Fees** **\$153.96**

Details ^  
 Gross Receipts Tax \$43.95  
 Occupancy Tax \$28.35  
 Hospitality Tax \$5.67  
 ATMD Tax \$11.34  
 Parking Fee \$64.65

[Edit](#) | [Remove](#)

[+](#) Add a Room

**Total:** **\$720.96**  
(USD tax included)