

**COMPUTER SERVICES CENTRE
IIT DELHI**

Dated: 28/09/2012

Sealed Quotations are invited for the purchase of Microsoft Software under EES for a period of One year. The details of the products are given below:-

PART-A ENTERPRISE WIDE ACADEMIC LICENSES (Under Microsoft Campus Agreement))

Part Number	Item Name	Item Description	Qty
M3J-00160	SCEndpointPrtcn ALNG SubsVL OLV E 1Mth Acdmc Ent PerUsr	Forefront Endpoint Protection	620
2UJ-00011	DsktpEdu ALNG LicSAPk OLV E 1Y Acdmc Ent	Desktop Education	620
P73-05566	WinSvrStd ALNG LicSAPk OLV E 1Y Acdmc AP 2Proc	Windows Server Standard	15
P71-06905	WinSvrDataCtr ALNG LicSAPk OLV E 1Y Acdmc AP 2Proc	Windows Datacenter Server 2012	5
228-09538	SQLSvrStd ALNG LicSAPk OLV E 1Y Acdmc AP	SQL Server Standard	4
T6L-00033	SysCtrDatactr ALNG LicSAPk OLV E 1Y Acdmc AP 2Proc	System Center Servers	1
J7A-00656	SysCtrCnfgMgrSvrMLEnt ALNG LicSAPk OLV E 1Y Acdmc AP	Sys Ctr Config Mgr Svr Mgmt Lic Ent	1

PART-B PERPETUAL LICENCES WITH SOFTWARE ASSURANCE (SA)

Part Number	Item Name	Item Description	Qty
P73-05814	WinSvrStd SNGL LicSAPk OLP NL Acdmc 2Proc	Windows Server Standard	15
P71-07213	WinSvrDataCtr SNGL LicSAPk OLP NL Acdmc 2Proc Qlfd	Windows Datacenter Server 2012	5
7NQ-00242	SQLSvrStdCore SNGL LicSAPk OLP 2Lic NL Acdmc CoreLic Qlfd	SQL Server	4
T6L-00179	SysCtrDatactr SNGL LicSAPk OLP NL Acdmc 2Proc Qlfd	System Center Server	1
J7A-00619	SysCtrCnfgMgrSvrMLEnt 2007R3 SNGL OLP NL Acdmc	System Center Server Management Ent	1

PART-C MSDN SUBSCRIPTION FOR INDIVIDUAL DEPARTMENTS (MAY ALSO BE SEPARATELY ORDERED SUBSEQUENTLY BY EACH ACADEMIC UNIT AT THE SAME QUOTED RATE)

S.No.	PRODUCT NAME	Amount for 1 year	Amount for 3 years	Perpetual License
1.	Dreamspark Premium New			
2.	Dreamspark Premium Renewal			

- The product and its quantity shown against each item is approximate and may vary as per requirement at the time of placing order except item no. 1 and 2 under PART-A which will be procured with 620 FTEs.

2. For Items quoted in PART-C, the rate determined may be communicated to individual Departments / Academic Units for individual purchases to be separately made as per need – the rates must remain valid till the end of the financial year.
3. L1 will be decided on the basis of the items selected from PART-A and PART-B.
4. The price for each item per quantity wise should be quoted.
5. The sealed quotations should reach the **Head, Computer Services Centre, IIT Delhi, Hauz Khas, New Delhi-16** latest by 22 /10/2012 upto 3:00 PM .

All quotes should be in the two-envelop bid system. The supplier shall submit the tender(quote) in two envelopes. The first envelope (Technical Bid) shall contain the technical documents + Authorization Certificate from Principals + **Compliance Certificate** and be sealed. The second envelope (Commercial Bid) shall contain the **Schedule**, in which the supplier shall register the cost / rates of supply. The second envelope shall also, likewise, be sealed. Both the envelopes then should be put together, and be sealed in an envelope – postal / telephonic / email contact details should be super-scribed on this envelope along with the sentence “**QUOTE FOR MICROSOFT SOFTWARE**”. The Technical Bid shall be opened first to ensure that supplier have submitted all the requisite documents. If the Technical Bids are not in order or are deficient in some respect, the commercial bids in respect of such tenders shall not be opened. The date and time of opening the financial/commercial bids shall be decided after opening all the Technical bids.

6. NIQ details are available at www.eprocure.gov.in/cppp/ and www.iitd.ac.in.
7. The quote must be in the Excel Sheet given in Appendix 1 – if a particular item is not being quoted for, please write “NOT QUOTED” against that item. Do not alter the format or delete any rows.

Eligibility of Bidder:

1. The vendor must be authorized by the Microsoft Corporation to sell and support their products in Educational Institutes. **Original copy** of the authorization letter from Microsoft against this NIQ must be enclosed with the offer without which the bid will be rejected.
2. The vendor should have executed total orders of at least 10 lakhs or more per year for the Microsoft Software products during the last two years. **Enclose necessary documents to support the claim.**

TERMS & CONDITIONS:-

1. The quotation should be valid for a minimum period of 90 days.
2. Payment will be released after delivery of the material and Software licenses.
3. IIT Delhi is exempted from paying Excise Duty and necessary Excise Duty Exemption Certificate will be provided for which following information is required.
 - a) Quotation with details of Basic Price, Rate & Amount on which ED is applicable.
4. Bidders should be ready to register with IIT Delhi for payment through NEFT. (Form attached)
5. The material should be delivered to Computer Services Centre, IIT Delhi within 2 weeks after receiving the PO.
6. To ensure performance of the contract, performance Security of 10% of award value will be obtained from the successful bidder awarded the contract. Performance Security should be in the form of Bank Guarantee from a commercial bank.
7. The Quote should be in INR and all taxes and duties should be mentioned separately.
8. IIT Delhi reserves the right to reject any or all quotations without assigning any reason.
9. It is mandatory for the bidders to enclose a copy of the Checklist given below.

CHECKLIST

The following details have been provided as per the requirement of the NIQ.

- | | | |
|---|--|-------------------------|
| 1 | Document as per S.No. 1 of Eligibility of Bidder. | Attached / Not Attached |
| 2 | Documents as per S.No. 2 of Eligibility of Bidder. | Attached / Not Attached |
| 3 | Separate Item wise price List as per NIQ in commercials.(Sheet attached) | Attached / Not Attached |
| 4 | Duly filled in NEFT mandate form | Attached/ Not Attached |

**Signature of the Authorized person
with seal**

Chairman, PFC

COMMERCIAL QUOTE FORMAT

ANNEXURE-I

PART-A ENTERPRISE ACADEMIC LICENSES (Under MS Campus Agreement)

Part Number	Item Name	Item Description	Qty	Amount per Item (in Rs.)	Total Amount in Rs.
M3J-00160	SCEndpointPrctn ALNG SubsVL OLV E 1Mth Acdmc Ent PerUsr (EES)	Forefront Endppoint Protection	620		
2UJ-00011	DsktpEdu ALNG LicSAPk OLV E 1Y Acdmc Ent (EES)	Desktop Education	620		
228-09538	SQLSvrStd ALNG LicSAPk OLV E 1Y Acdmc AP	SQL Server Standard	4		
T6L-00033	SysCtrDatactr ALNG LicSAPk OLV E 1Y Acdmc AP 2Proc	System Center Servers	1		
J7A-00656	SysCtrCnfgMgrSvrMLEnt ALNG LicSAPk OLV E 1Y Acdmc AP	Sys Ctr Config Mgr Svr Mgmt Lic Ent	1		
P73-05566	WinSvrStd ALNG LicSAPk OLV E 1Y Acdmc AP 2Proc	Windows Server Standard	15		
P71-06905	WinSvrDataCtr ALNG LicSAPk OLV E 1Y Acdmc AP 2Proc	Windows Datacenter Server 2012	5		

PART-B PERPETUAL LICENSES WITH SOFTWARE ASSURANCE

Part Number	Item Name	Item Description	Qty	Amount per Item (in Rs.)	Total Amount in Rs.
P73-05814	WinSvrStd SNGL LicSAPk OLP NL Acdmc 2Proc	Windows Server Standard	15		
P71-07213	WinSvrDataCtr SNGL LicSAPk OLP NL Acdmc 2Proc Qlfd	Windows Datacenter Server 2012	5		
7NQ-00242	SQLSvrStdCore SNGL LicSAPk OLP 2Lic NL Acdmc CoreLic Qlfd	SQL STD Server	4		
T6L-00179	SysCtrDatactr SNGL LicSAPk OLP NL Acdmc 2Proc Qlfd	System Center Servers	1		
J7A-00619	SysCtrCnfgMgrSvrMLEnt 2007R3 SNGL OLP NL Acdmc	Sys Ctr Config Mgr Svr Mgmt Lic Ent	1		

PART-C MSDN SUBSCRIPTION FOR INDIVIDUAL DEPARTMENTS (RATE CONTRACT)

S.No.	PRODUCT NAME		Amount for 1 year with SA*	Amount for 3 years with SA*	Perpetual License
1	Dreamspark Premium New				
2	Dreamspark Premium Renewal				

NOTE:- PLEASE SPECIFY THE TAXES SEPARATELY FOR ALL THE ABOVE PRODUCTS

*SA : Software Assurance

(SIGNATURE OF AUTHORISED PERSON)

INDIAN INSTITUTE OF TECHNOLOGY, DELHI

PROFORMA

NEFT MANDATE FORM

Date:

FROM

To

The Registrar,
Indian Institute of technology, Delhi
Hauz Khas, New Delhi – 110016.

Subject: - Willingness to Receive Payment through RBI's EFT system.

We refer to the National Electronic Fund Transfer (EFT) System being set up by Indian Institute of Technology, Delhi for remittance of our payments using RBI's NEFT/RTGS scheme and confirm that we are agreeable to our payments being made through the above scheme to our under noted Account:

- 01 IIT SUPPLIER CODE: (AS MENTIONED IN COVERING LETTER)
- 02 NAME OF ORGANISATION AND ADDRESS
- 03 BANK NAME
- 04 BRANCH ADDRESS
- 05 BRANCH TELE /FAX NO.
- 06 MICR CODE OF BANK
- 07 IFSC CODE
- 08 BANK ACCOUNT NO.
- 09 TYPE OF ACCOUNT
- 10 PERMANENT ACCOUNT NUMBER (PAN)
- 11 E-MAIL ADDRESS FOR INTIMATION REGARDING RELEASE OF PAYMENT IF ANY.
- 12 YOUR MOBILE NUMBER
- 13 TIN NO/STAX NO. (if applicable)

(Please don't change the order/sequence of the above Data).

I/We hereby declare that the particulars given about are correct and complete. If the transaction is delayed or credit is not effected at all for reasons of incomplete or incorrect information/I/We would not hold the Institute responsible.

(A blank cancelled cheque or Xerox copy of the cheque leaf is attached for necessary action at your end)

11. Bank Certification: It is certified that above mentioned beneficiary holds a bank Account No. _____ with our branch and the bank particulars mentioned above are correct.

Date:

Signature of Vendor/Contractor/Supplier

(Authorised Signatory
Authenticated by Bank)
SS/Authorisation No. ____
Name _____
Official Stamp _____

Encl: as stated above

Signature & Stamp