



Agenda

Regular Meeting of the Board of Education Pomona Unified School District

Education Center Board Room
800 South Garey Avenue, Pomona, CA 91766

August 18, 2021



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Call to Order

5:00 p.m.

Roll Call

Andrew S. Wong	President
Roberta A. Perlman	Vice President
Lorena Gonzalez	Member
Arturo Jimenez	Member
Adrienne Konigar-Macklin	Member

Closed Session

5:05 p.m.

A. Announcement of Closed Session Items

1. Employee Discipline/Dismissal/Release/Retirement Pursuant to California Government Code Section 54957(b)(1) (2 cases: 21-022-001 and 21-022-002)
2. Conference with Labor Negotiator Pursuant to California Government code section 54957.6 – Name of Agency Negotiator: Deputy Superintendent of Human Resources – Name of Employee Organization: Associated Pomona Teachers, California School Employees Association, Chapter 14, and Pomona Administrators, Classified Management and Confidential Employees Association
3. Conference with Real Property Negotiator pursuant to California Government code section 54956.8-(1) APN's 8344-033-901 through 905 with a portion of 902

(Rio Rancho), and (2) APN 8358-033-009: Agency Negotiator(s):

Superintendent; Assistant Superintendent/Chief Financial Officer negotiations

4. Conference with Legal Counsel – Potential/Anticipated Litigation Pursuant to California Government Code Section 54956.9(d) (1 case)

B. Public Comment on Closed Session Items

C. Adjourn to Closed Session

Closed session may be held in either the Board Room or the Superintendent's Conference Room

1. Opening Business

6:00 p.m.

- 1.01 Reconvene to Regular Session
- 1.02 Pledge of Allegiance
- 1.03 Announcement of Action Taken in Closed Session
- 1.04 Superintendent's Comments - Corrections or Additions to the Agenda
- 1.05 Associated Pomona Teachers' Representative Comments
- 1.06 California School Employees' Association Representative Comments
- 1.07 Pomona Administrators, Confidential/Classified Management Employees Comments
- 1.08 Audience Comments

2. Information Items/Presentations

- 2.01 Superintendent Oral Communications on Agenda Items
- 2.02 Student Representative to the Board of Education and Administration of the Oath of Office for 2021-2022
- 2.03 Student Representative Comments
- 2.04 Proclamation in Recognition of Honoring Certificated Educators – 2021-22 Teacher of the Year

3. Consent Calendar (Consent Calendar includes items 3-8 listed below. All of these items will be considered and voted on together unless specifically removed for individual consideration.)

- 3.01 Oral Communications on Consent Calendar Items Only
- 3.02 Consent Calendar
- 3.03 Proclamation in Recognition of Hispanic Heritage Month

4. Educational Services

- 4.01 Approval of Physical Education Exemptions
- 4.02 Certificated Personnel – Special Assignments
- 4.03 Certificated Personnel – Inservice
- 4.04 Classified Personnel – Special Assignments
- 4.05 Professional Meeting Attendance
- 4.06 Amendments

5. Human Resources

Certificated Personnel

- 5a.01 Administrative Assignments
- 5a.02 Resignations

Certificated Personnel (Continued)

- 5a.03 Leaves of Absence and Intermittent Leave of Absence (with or without pay)
- 5a.04 Changes of Assignment, Salary or Status
- 5a.05 Elections
- 5a.06 Election - Regional Occupational Program (ROP)
- 5a.07 Elections - Adult & Career Education
- 5a.08 Election - Substitute Teachers
- 5a.09 Salary Reclassifications
- 5a.10 Coaches
- 5a.11 Approval for Variable Term Waivers
- 5a.12 Authorization to continue Army Junior Reserve Officers Training Corps (JROTC) Program
- 5a.13 Master Teachers
- 5a.14 Special Assignment - Athletic/Activities Director
- 5a.15 Special Assignment - Department Chairperson
- 5a.16 Special Assignment - Home & Hospital Program
- 5a.17 Special Assignment - Mentors/Support Providers - Educational Services
- 5a.18 Special Assignment - Sixth Period
- 5a.19 Special Assignment - Special Education
- 5a.20 Special Assignment - Special Education - Individualized Education Plan
- 5a.21 Special Assignment - Unit Leaders
- 5a.22 Release of Substitute Teachers
- 5a.23 Amendments

Classified Personnel

- 5b.01 Administrative Assignment
- 5b.02 Resignations
- 5b.03 Intermittent Leave, Leave of Absence and Military Leave
- 5b.04 Changes of Assignment, Salary or Status
- 5b.05 Catastrophic Leave - Donation of Hours
- 5b.06 Elections
- 5b.07 Summer Employment
- 5b.08 Temporary Assignments
- 5b.09 Bilingual Stipends
- 5b.10 Education Stipends
- 5b.11 Health Care Stipend
- 5b.12 Special Assignment - Isolation Room - Covid-19 Screening
- 5b.13 Special Assignment - COVID Vaccine and Sports Physical Clinics
- 5b.14 Special Assignment - Special Education
- 5b.15 Amendments

Non-Classified Personnel

- 5c.01 Elections
- 5c.02 Release of Substitutes and Non-Classified Employees
- 5c.03 Amendment

6. Position Control

- 6.01 Certificated – Establishment of Fund for Position: Assistant Principal, Alternative Education

Position Control (Continued)

- 6.02 Certificated – Establishment of Fund for Position: Counselor
- 6.03 Certificated – Establishment of Fund for Position: Elementary Assistant Principal - Temporary
- 6.04 Classified – Establishment of Fund for Position: Application Specialist I
- 6.05 Classified – Establishment of fund for Position: Family Service Case Worker Specialist I
- 6.06 Classified – Establishment of fund for Position: Family Service Case Worker Specialist I, Bilingual
- 6.07 Classified – Establishment of fund for Position: Paraeducator, Special Education
- 6.08 Classified – Establishment of Fund for Position: Technology Support Technician I
- 6.09 Classified – Establishment of Fund for Position: Technology Support Technician II
- 6.10 Classified – Establishment of Fund for Position: Senior Social Worker
- 6.11 Classified – Amendment

7. Business Services

- 7.01 Fiscal Operations: Report of Warrants and Purchase Orders
- 7.02 Award of Bid No. 17(20-21)MO Pupil Transportation Services – Regular Home-To-School, Athletics, and Field Trips
- 7.03 Ratification of Authorization to Renew Multi-Year Bids – 2021-22 Fiscal Year (Master Agreements) Food Services
- 7.04 Ratification of Authorization to Renew Multi-Year Bids – 2021-22 Fiscal Year (Master Agreements)
- 7.05 Ratification of Authorization to Renew Multi-Year Bids – 2021-22 Fiscal Year (Master Agreements) (Other Contracts)
- 7.06 Business Services: Amendments
- 7.07 Fiscal Agreement: Amendment No. 1 - Achieve3000, Inc. (Summer)
- 7.08 Fiscal Agreement: Amendment No. 1 - Learning A-Z, LLC
- 7.09 Fiscal Agreement: Amendment No. 1 - OverDrive, Inc.
- 7.10 Fiscal Agreement: Amendment No. 2 - The DBQ Company dba The DBQ Project
- 7.11 Fiscal Agreement: Amendment No. 1 - WeVideo, Inc.
- 7.12 Fiscal Agreement: Advancement Through Opportunity and Knowledge, Incorporated dba Children Youth and Family Collaborative
- 7.13 Fiscal Agreement: After School Interscholastic Sports Academy (ASISA)
- 7.14 Fiscal Agreement: Amplified IT LLC
- 7.15 Fiscal Agreement: Canva USA, Inc.
- 7.16 Fiscal Agreement: Casa Colina Comprehensive Outpatient Rehabilitation Services, Inc.
- 7.17 Fiscal Agreement: Child Care Alliance of Los Angeles - Emergency Child Care Bridge Program for Foster Children
- 7.18 Fiscal Agreement: Circle Up Forums LLC
- 7.19 Fiscal Agreement: City of Pomona - After School Recreation Programs
- 7.20 Fiscal Agreement: Codesters, Inc.
- 7.21 Fiscal Agreement: ECS Imaging, Inc.
- 7.22 Fiscal Agreement: E.L. Achieve, Inc.

Business Services (Continued)

- 7.23 Fiscal Agreement: Frontline Technologies Group LLC
- 7.24 Fiscal Agreement: IXL Learning, Inc. (Park West)
- 7.25 Fiscal Agreement: John Lucas dba John Lucas Consulting
- 7.26 Fiscal Agreement: John S. Rhee dba Miller's Cleaners
- 7.27 Fiscal Agreement: Just Us 4 Youth
- 7.28 Fiscal Agreement: Just Us 4 Youth (KEEP)
- 7.29 Fiscal Agreement: Just Us 4 Youth (Various Sites)
- 7.30 Fiscal Agreement: Liminex, Inc. dba GoGuardian
- 7.31 Fiscal Agreement: Learning Genie, Inc.
- 7.32 Fiscal Agreement: LetsGoLearn, Inc.
- 7.33 Fiscal Agreement: Los Angeles County Office of Education (Early Head Start, Head Start and State Preschool Programs)
- 7.34 Fiscal Agreement: Loyola Marymount University - Center for Equity for English Learners (CEEL)
- 7.35 Fiscal Agreement: Managed Methods, Inc.
- 7.36 Fiscal Agreement: MIND Research Institute (ST Math)
- 7.37 Fiscal Agreement: Motivating Systems, LLC, dba PBIS Rewards
- 7.38 Fiscal Agreement: National Council on Alcoholism and Drug Dependency, Inc.
- 7.39 Fiscal Agreement: The Hanover Research Council, LLC
- 7.40 Fiscal Agreement: The Trustees of the California State University - California Academic Partnership Program (CAPP)
- 7.41 Fiscal Agreement: Tri-City Mental Health Authority
- 7.42 Fiscal Agreement: University Enterprises Corporation at CSUSB
- 7.43 Fiscal Agreement: Wallwisher, Inc. dba Padlet
- 7.44 Fiscal Agreement: WeVideo, Inc.
- 7.45 Fiscal Agreement: Youtherapy Psychological Services, Inc.

8. General

- 8.01 Report of the Early Head Start and Head Start Programs to the Board of Education
- 8.02 Child Development Department 2021-22 Policies and Procedures of the Head Start and Early Head Start Programs
- 8.03 Designation of Super Co-Op ("Authority") District Representative
- 8.04 Proposed Revisions to Board Policy and Administrative Regulations: BP 6158 and AR 6158 Independent Studies

9. Special Action Items

- 9.01 Oral Communications on Special Action Items Only
- 9.02 Approval of Resolution No. 8 (2021-22) Ethnic Studies Requirement and Integration
- 9.03 Resolution No. 10 (2021-22) School Resource Officers
- 9.04 Resolution No. 9 (2021-22) Independent Study Instruction for the 2021-22 School Year
- 9.05 Public Hearing on and the Proposed Approval of a Memorandum of Understanding (MOU) between Associated Pomona Teachers and the Pomona Unified School District on Independent Study Under Assembly Bill 130

Special Action Items (Continued)

- 9.06 Public Hearing on Acceptance of Associated Pomona Teachers Initial Proposal to the District for the 2021-22 Reopener Negotiations
- 9.07 Public Hearing on and Adoption of Pomona Unified School District's Initial Proposal for Reopener Negotiations to the Associated Pomona Teachers and Appointment of the District's Collective Bargaining Representatives
- 9.08 Public Hearing on and the Proposed Approval of a Memorandum of Understanding (MOU) between Associated Pomona Teachers and the Pomona Unified School District on Returning to Work for the 2021-22 School Year during the Coronavirus (COVID-19) Pandemic
- 9.09 Special Action Items: Parent Representation to the SELPA Advisory Committee (CAC)

10. Open Oral Communications

- 10.01 Audience Comments
- 10.02 Board and Superintendent Oral Communications and Concluding Comments

11. Continued Closed Session (If necessary)

- 11.01 Re-adjourn to Continue Closed Session
- 11.02 Reconvene to Open Session
- 11.03 Announcement of Action Taken in Closed Session

Next Board Meeting: Regular Board Meeting – Wednesday, September 15, 2021 at 6:00 p.m.

12. Adjournment

- 12.01 Adjournment
- 12.02 Note to Members of the Audience

Note to Members of the Audience**Addressing the Board**

To address the Board of Education, please do the following:

1. Complete a "yellow" form, available on the hallway table outside the Board Room, and present it to either the Assistant Superintendent or the secretary before the meeting begins.
2. When called by the Board President, approach the lectern, state your name and address if you wish, and direct your remarks to the Board.

You do not have to provide your name, address, school, or organization in order to address the Board. If you choose not to provide this information, the Assistant Superintendent or secretary will assign you a number that will be called when it is your turn to speak.

You will be allowed three minutes to address the Board. A maximum of twenty 20 minutes may be allowed for public presentations on any one subject.

Distributing Materials

If you have materials for Board members, please give those materials to the secretary who will present the materials to Board members.

Resolving Complaints

For efficient handling of complaints, please obtain a complaint form from the secretary, fill it out, and either return it to the secretary or mail it to the Superintendent's Office, Pomona Unified School District, 800 South Garey Avenue, Pomona, CA 91766.

Maintaining Orderly Meetings

Government Code Section 54957.9 authorizes the Board to maintain order at its meetings. No boisterous, disorderly, or disruptive conduct will be permitted. The Board may order that individuals be removed or that the entire room be cleared if necessary to maintain order. Individuals not participating in the disturbance may be allowed to remain or return at the discretion of the Board. Members of the media not participating in the disturbance will be permitted to remain.

Announcing School Board Meetings

Board Agendas are available for review at least 72 hours before each meeting (Gov. Code § 54954.2(a)) at the following locations:

- Education Center, 800 South Garey Avenue, Pomona
- Pomona Public Library, 625 South Garey Avenue, Pomona
- Diamond Bar Public Library, 21800 Copley Dr., Diamond Bar
- Adult and Career Education Office, 1515 West Mission Boulevard, Pomona

Board Agendas are also available outside the Board Room on the evening of each meeting.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of the Superintendent at least 72 hours before the meeting.

2. Information Items/Presentations

Subject **2.02 Student Representative to the Board of Education and Administration of the Oath of Office for 2021-2022**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Information

It is recommended that the Oath of Office be administered to Jayla Sheffield, who will serve as the student representative to the Board of Education for the first semester of 2021-2022. Jayla Sheffield is the president of Pomona High School's Associated Student Body.

Rationale:

The Associated Student Body bylaws indicated that high schools will rotate the responsibility of sending a student representative to the Board of Education meetings.

2. Information Items/Presentations

Subject **2.04 Proclamation in Recognition of Honoring Certificated Educators - 2021-22 Teacher of the Year**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Information

It is recommended that the Board of Education adopt the attached Proclamation in Recognition of Honoring Certificated Educators - 2021-22 Teacher of the Year.

File Attachments

[Proclamation in Recognition of Honoring Certificated Educators.pdf \(69 KB\)](#)

**PROCLAMATION BY THE BOARD OF EDUCATION OF THE
POMONA UNIFIED SCHOOL DISTRICT
HONORING ALL CERTIFICATED EDUCATORS
2021-22 TEACHER OF THE YEAR**

WHEREAS, the onset of the COVID-19 worldwide pandemic brought new complexities and challenges to schools with no advance warning, our teachers and certificated staff stepped up to ensure our children were still learning,

WHEREAS, throughout the pandemic, teachers quickly adapted to provide learning opportunities without a physical classroom; and

WHEREAS, teachers and certificated staff put in countless hours to create and implement a strong distance learning program, and also to ensure a safe return to the current school year; and

WHEREAS, student needs and well-being were at the forefront of all decisions, contributing to a robust distance learning program and more recently a successful return to campus for many of our students; and

WHEREAS, great resolve was shown by our teachers and certificated staff during this pandemic, not only to learn and educate, but to support each other; and

WHEREAS, the educational process changed dramatically, requiring teachers to adapt to new ways of teaching and interacting with their students; and

WHEREAS, even in the midst of trying times, teachers strive to make a difference in the lives of their students by ensuring our future generations have the knowledge and tools necessary to be successful; and

WHEREAS, teachers build a foundation for success that follows students well beyond the classroom; and

WHEREAS, teachers make a difference in the lives of our students every day and their impact extends far beyond the boundaries of the classroom; and

WHEREAS, teachers and certificated staff have devoted an untold amount of time and energy in support of our students and programs; and

WHEREAS, the Pomona Unified School District is justifiably proud of its more than 1,600 dedicated educators;

NOW THEREFORE BE IT HEREBY RESOLVED that the Pomona Unified School District honors all certificated educators as “Teacher of the Year” for their creativity, commitment, and dedication not only during the pandemic, but throughout the year.

Adopted, signed and approved on this 18th day of August 2021, as hereinafter set forth.

**POMONA UNIFIED SCHOOL DISTRICT
PRESIDENT, BOARD OF EDUCATION AND SUPERINTENDENT**

Andrew S. Wong, President

Richard Martinez, Superintendent

3. Consent Calendar

Subject	3.02 Consent Calendar
Meeting	Aug 18, 2021 - Regular Board Meeting
Access	Public
Type	Action (Consent)

The following items are of a routine nature and may be adopted as a single item (items 3 through 8). The Board may remove items from the Consent Calendar for individual consideration.

3. Consent Calendar

Subject **3.03 Proclamation in Recognition of Hispanic Heritage Month**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education adopt the attached Proclamation in Recognition of Hispanic Heritage Month, September 15 - October 15, 2021.

See Attachment:

File Attachments 3.03 Proclamation-Hispanic Heritage 2021.pdf (144 KB)

**PROCLAMATION BY THE BOARD OF EDUCATION OF THE
POMONA UNIFIED SCHOOL DISTRICT
IN RECOGNITION OF HISPANIC HERITAGE MONTH
September 15, 2021 – October 15, 2021**

WHEREAS, September 15 through October 15, 2021, has been declared National Hispanic Heritage Month by the President and the Congress of the United States; and

WHEREAS, in 1968 President Lyndon B. Johnson proclaimed the week of September 15, 1968, as the First National Hispanic Heritage Week; and

WHEREAS, the founding of the United States is intertwined with the historical settlement and development of the Southwest by descendants of Spanish settlers and indigenous peoples; and

WHEREAS, the Latino population continues to contribute significantly to the political, economic, and social development of the nation; and

WHEREAS, the Pomona Unified School District serves over 19,373 Latino students or approximately 87% of the student population within its PreK-12 educational system; and

WHEREAS, the Pomona Unified School District recognizes the diversity reflected within the cities of Pomona and Diamond Bar, as well as its students and staff, and respects the contributions, culture, and heritage of Latinos in the community;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recognizes September 15 through October 15, 2021 as National Hispanic Heritage Month and encourages teachers, other staff members, students, and the community to use this opportunity to honor the contributions of our Latino population.

PASSED AND ADOPTED by the Board of Education of Pomona Unified School District on this 18th day of August 2021.

**POMONA UNIFIED SCHOOL DISTRICT
PRESIDENT, BOARD OF EDUCATION AND SUPERINTENDENT**

Andrew S. Wong, President

Richard Martinez, Superintendent
and Secretary, Board of Education

4. Educational Services

Subject **4.01 Approval of Physical Education Exemptions**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve Physical Education exemptions requested by District students. The Board of Education has reviewed a list of those students who meet the guidelines and are seeking approval for two-year and permanent Physical Education exemptions.

Rationale:

Pomona Unified School District requires 20 credits of Physical Education (PE) for graduation. State law (EC 51223) requires "all pupils, except pupils excused or exempted pursuant to EC Section 51241, shall be required to attend upon the courses of physical education for a total period of time of not less than 400 minutes each ten school days" (EC Section 51222[a]). However, California Ed Code states the governing board of a school district may grant permanent and/or two-year physical education exemptions (EC Section 51241(c) and Section 51241[b][1]) as follows:

- **Two Year Exemption:** The governing board of a school district, with the consent of the pupil, may grant an exemption from courses in physical education for two years any time during grades ten to twelve, inclusive, if the pupil has met satisfactorily at least five of the six standards of the physical performance test administered in grade nine pursuant to Section 60800 (EC Section 51241 [b][1]). If a student has met the requirements, he/she may choose to be exempt from enrolling in any other PE courses for two of their remaining three years by completing the district's "Request for Two-Year PE Exemption" form and upon approval of the governing board. The student must still complete 20 credits of Physical Education in order to graduate.
- **Permanent Exemption:** The governing board of a school district, with the consent of the pupil, may grant a permanent exemption from courses in physical education if the pupil is sixteen years of age or older and has been enrolled in the 10th grade for one academic year or longer. If a student has met all requirements, he/she may choose to be exempt from enrolling in any other PE courses for their remaining two years by completing the district's "Request for Permanent PE Exemption" form and upon approval by the governing board.

A copy of the report is available in the Superintendent's Office.

4. Educational Services

Subject **4.02 Certificated Personnel – Special Assignments**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve or ratify the special assignments of the following certificated personnel, or appropriately qualified alternates who will serve in the same capacity as listed below. Payment will be made in accordance with Appendix V, and Appendix X, Section IV or with Appendix IV, Child Development Certificated Salary Schedule of the Agreement between the Pomona Unified School District Board of Education and the Associated Pomona Teachers.

The specific purposes of the special assignments are as follows:

See Attachment: 4.02

File Attachments
4_02CertSpecAssign.pdf (353 KB)

Re: 4.02 Certificated Personnel – Special Assignments

Board Agenda Date: 08/18/21

- A. Site Technology Teacher Lead (TTL) will develop and provide professional learning on how to use educational technology for content specific instruction; August 1, 2021, through June 30, 2022.

Funding: LCFF – Supplemental/Concentration

011-00000-0-0000-2140-1930-xxx-0000 – Not to exceed 45 hours per person.

	<u>Name</u>	<u>Site</u>	<u>Site Number</u>
1.	Alcantar, Seleni	Fremont	220
2.	Arnhold, Alexandra C.	Fremont	220
3.	Chang, Amanda M.	Fremont	220
4.	Donaire Martinez, Maria E.	Kingsley	134
5.	Fernandez, Amalia	Fremont	220
6.	Haus, Hannah K.	Kingsley	134
7.	Molina, Maximiliano L.	Arroyo	113
8.	Schmidt, Jennifer L.	Kingsley	134
9.	Vera, Teresa C.	Kingsley	134

- B. To conduct grade level screening and assessment to engage all students in a multi-tiered level system of support to improve academic achievement; Arroyo Elementary School; August 23, 2021, through August 27, 2021.

Funding: LCFF – Supplemental/Concentration

011-00000-0-1110-2490-1930-113-0000 – Not to exceed 15 hours per person.

1.	Carrillo, Noelia	4.	Macfarlane, Ana C.
2.	Faxon, Veronica H.	5.	Shietze, Karen L.
3.	Heredia, Cindy V.	6.	Steinbeck, Katherine C.

- C. To discuss schoolwide planning for best research based strategies and instructional programs for language arts, mathematics, writing, social studies, science, and social emotional development for the 2021-22 school year; Barfield Elementary School; August 19, 2021, through September 15, 2021.

Funding: School Improvement Grant

010-31800-0-0000-2490-1930-116-3181 – Not to exceed 6 hours per person.

1.	Denney, Brenda M.	4.	Rafael, Paula
2.	Franklin, Angela M.	5.	Piccirillo, Teresa A.
3.	Orr, Karen M.		

Re: 4.02 Certificated Personnel – Special Assignments

Board Agenda Date: 08/18/21

- D. To plan and create curriculum using best research based strategies and instructional programs for language arts and mathematics and plan next steps by analyzing student data and work; Barfield Elementary School; August 19, 2021, through September 15, 2021.

Funding: School Improvement Grant

010-31800-0-1110-2130-1930-116-3180 – Not to exceed 24 hours per person.

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|----------------------------|---------------------------|
| 1. Chavez, Laurie M. | 9. Orr, Karen M. |
| 2. De Santiago, Ernesto T. | 10. Piccirillo, Teresa A. |
| 3. Denney, Brenda M. | 11. Racasa, Belinda J. |
| 4. Franklin, Angela M. | 12. Rafael, Paula |
| 5. Geary, Timothy P. | 13. Reynolds, Amanda |
| 6. Goss, Jeanette G. | 14. Rodriguez, Yolanda M. |
| 7. Martinez, Martha L. | 15. Sanchez, Lizeth |
| 8. Olmos, Veronica | 16. Silva, Lisa M. |

- E. To analyze English Learner subgroup data and monitor student progress for at risk students for the 2021-22 school year; Kingsley Elementary School; August 19, 2021, through September 30, 2021.

Funding: LCFF – Supplemental/Concentration

011-00000-0-1110-2490-1930-134-0000 – Not to exceed 35 hours per person.

1. Lo, Naomi S.

- F. To collaborate and plan regularly for first instruction and intervention by using tools such as Achieve3000 to support at risk students; Kingsley Elementary School; August 19, 2021, through May 13, 2022.

Funding: LCFF – Supplemental/Concentration

011-00000-0-1110-2490-1930-134-0000 – Not to exceed 60 hours per person.

1. Jurado, Yvonne T.

- G. To collaborate and plan regularly for first instruction and intervention to support at risk students; Kingsley Elementary School; August 19, 2021, through May 13, 2022.

Funding: LCFF – Supplemental/Concentration

011-00000-0-1110-2490-1930-134-0000 – Not to exceed 60 hours per person.

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|---------------------------|-------------------------|
| 1. Fischer, Jacquelynn M. | 7. Kogat, Lisa E. |
| 2. Franco, Silvia M. | 8. Okonkwo Jr., Godfrey |
| 3. Fulbright, Rocio E. | 9. Schmidt, Jennifer L. |
| 4. Garcia, Lilia V. | 10. Silva, Cynthia C. |
| 5. Haus, Hannah K. | 11. Thong, Nhi A. |
| 6. Jimenez, Misael F. | 12. Villagran, Vanessa |

Re: 4.02 Certificated Personnel – Special Assignments

Board Agenda Date: 08/18/21

- H. To meet with parents and students prior to the start of the school to increase home/school communication; Lincoln Elementary School; August 2, 2021, through August 10, 2021.

Funding: Title I

010-30100-0-0000-2495-1930-140-8711 – Not to exceed 1.5 hours per person.

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|-----------------------------|---------------------------|
| 1. Alcantara, Adriana M. | 13. Martinez, Lillian C. |
| 2. Arevalo, Claudia E. | 14. Miller, Rebecca J. |
| 3. Baker, Jeffery D. | 15. McLeod, Kiersten |
| 4. Baker, Marlaine A. | 16. Moran, Amy E. |
| 5. Braff, Leslie I. | 17. Palomares, Sarah |
| 6. Demonteverde, Ian D. | 18. Rafael, Paula |
| 7. Franco-Moore, Zachary A. | 19. Raygoza, Lauren A. |
| 8. Galvan, Melissa A. | 20. Rubin, Jennifer A. |
| 9. Gonzalez, Yolanda M. | 21. Shammas, Catherine M. |
| 10. Hill, Michelle T. | 22. Tapia, Gregorio G. |
| 11. Keightley, Robin | 23. Villalobos, Lizette |
| 12. Lopez Jr., Jesse A. | |

- I. Participants will learn and apply in the classroom, research-based language and literacy acquisition to provide students the opportunities to become fluent in the use of academic English within the domains of listening, speaking, reading, and writing; to analyze teaching practices and student work; Lincoln Elementary School; August 19, 2021, through May 13, 2022.

Funding: LCFF – Supplemental/Concentration

011-00000-0-1110-1000-1130-140-0000 – Not to exceed 50 hours per person.

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|-----------------------------|---------------------------|
| 1. Alcantara, Adriana M. | 12. Martinez, Lillian C. |
| 2. Arevalo, Claudia E. | 13. Miller, Rebecca J. |
| 3. Baker, Jeffery D. | 14. Moran, Amy E. |
| 4. Baker, Marlaine A. | 15. McLeod, Kiersten |
| 5. Braff, Leslie I. | 16. Palomares, Sarah |
| 6. Demonteverde, Ian D. | 17. Rafael, Paula |
| 7. Franco-Moore, Zachary A. | 18. Raygoza, Lauren A. |
| 8. Galvan, Melissa A. | 19. Rubin, Jennifer A. |
| 9. Gonzalez, Yolanda M. | 20. Shammas, Catherine M. |
| 10. Hill, Michelle T. | 21. Tapia, Gregorio G. |
| 11. Keightley, Robin | 22. Villalobos, Lizette |

Re: 4.02 Certificated Personnel – Special Assignments

Board Agenda Date: 08/18/21

- J. To create lesson plans to support first grade students at various levels of instruction for the 2021-22 school year; Ranch Hills Elementary School; August 19, 2021, through August 31, 2021.

Funding: Title I

010-30100-0-1110-2130-1930-158-0000 – Not to exceed 12 hours per person.

- 1. Baker, Danielle A.
- 2. Stahn, Mackenzie A.

- K. To analyze student data and use district protocol for student placement to identify targeted students for timely intervention to improve attendance; San Antonio Elementary School; August 19, 2021, through August 31, 2021.

Funding: Title I

010-30100-0-1110-2490-1930-164-0000 – Not to exceed 30 hours per person.

- 1. Herrejon-Rutte, Cristina M.

- L. To prepare for and provide trainings to support academic achievement at home to meet Title I parent involvement requirements Fremont Academy; August 19, 2021, through May 13, 2022.

Funding: Title I

010-30100-0-0000-2495-1930-220-8711 - 60%

010-30100-0-0000-2495-1930-220-0000 - 40% – Not to exceed 10 hours per person.

- 1. Alcantar, Seleni
- 2. Arnhold, Alexandra C.
- 3. Barker, Matthew K.
- 4. Duenas, Alicia M.
- 5. Fernandez, Amalia
- 6. Lee, Steven
- 7. Lukesh, Scott R.
- 8. Thomas, Jennifer M.

- M. To analyze English Learner data for appropriate program placement and identify intervention groups in language arts and math to provide target support; Fremont Academy; August 19, 2021, through December 17, 2021.

Funding: LCFF – Supplemental/Concentration

011-00000-0-1110-2490-1930-220-0000 – Not to exceed 120 hours per person.

- 1. Rodriguez, Lorena

Re: 4.02 Certificated Personnel – Special Assignments

Board Agenda Date: 08/18/21

- N. To assist and lead with common planning and sharing research based instructional strategies including Advancement Via Individual Determination (AVID) WICOR strategies across the school; Fremont Academy; August 19, 2021, through May 13, 2022.

Funding: LCFF – Supplemental/Concentration

011-00000-0-1110-2130-1930-220-0000 – Not to exceed 50 hours per person.

- 1. Barker, Matthew K.

- O. To provide extended learning opportunities in literacy and mathematics to identified struggling students; Garey High School; August 19, 2021, through September 17, 2021.

Funding: Title I

010-30100-0-1110-1000-1130-330-0000 – Not to exceed 6 hours per person.

- 1. Duran Grimaldo, Janette
- 2. Hochberger, Marissa L.
- 3. Ledesma Mendoza, Juan H.
- 4. Ramos, Norma I.
- 5. Slater, Amber N.
- 6. Surowiec, Danielle R.
- 7. Wilcher, Tiffany N.

- P. To analyze math data and plan interventions for identified students; Pomona High School; August 19, 2021, through September 30, 2021.

Funding: Title I

010-30100-0-1110-2490-1930-340-0000 – Not to exceed 20 hours per person.

- 1. Tran, Doan H.

- Q. To analyze English Learner data and plan year-long English Language Development (ELD) instruction for ELD classes; Pomona High School; August 19, 2021, through September 30, 2021.

Funding: LCFF – Supplemental/Concentration

011-00000-0-1110-2490-1930-340-0000 – Not to exceed 20 hours per person.

- 1. Orduna Jr., Isaac
- 2. Rosales, Hector R.
- 3. Sanchez, Claudia

Re: 4.02 Certificated Personnel – Special Assignments

Board Agenda Date: 08/18/21

- R. To collaborate and identify re-engagement strategies and interventions to be used for the 2021-22 school year; Village Academy High School; August 19, 2021, through May 13, 2022.

Funding: AB86 Expanded Learning Opportunities (ELO) Grant

010-74250-0-1110-2110-1930-350-3183 – Not to exceed 20 hours per person.

- | | |
|-----------------------|--------------------------|
| 1. Antillon, Rosemary | 5. Rodriguez, Emily |
| 2. Conde, Irene B. | 6. Sullivan, Jennifer M. |
| 3. King, Jason A. | 7. Vo, Phuong M. |
| 4. Macleod, Donovan | |

- S. Participants will learn and apply in the classroom, research-based language and literacy acquisition strategies to provide students the opportunities to become fluent in the use of academic English within the domains of listening, speaking, reading, and writing; Educational Services; August 19, 2021, through December 31, 2021.

Funding: LCFF – Supplemental/Concentration

011-00000-0-1110-1000-1130-xxx-0420 – Not to exceed 8 hours per person.

	<u>Name</u>	<u>Site</u>	<u>Site Number</u>
1.	Contreras, Norma	Village Academy	350
2.	Dorian, Sean	Fremont	220
3.	Dehart, Jeanette	Vejar	170
4.	Demarais, Nancy	Marshall	240
5.	Dobson, Angela	San Jose	167
6.	Duran, Rafael	Garey	330
7.	Garrett, Diane	Vejar	170
8.	Hentz, Christina	Harrison	128
9.	Joines, Patricia	Ganesha	320
10.	Keeler, Rosalinda	Emerson	210
11.	Loya, Henry	Simons	260
12.	Luna, Janice	Cortez	181
13.	Macias, Judith L.	Palomares	250
14.	Mendoza, Sandra	Village	350
15.	Orduna Jr., Isaac	Pomona	340
16.	Perez, Janet	Ganesha	320
17.	Ponce, Laura	Park West	430
18.	Radovich, Peter	San Jose	167
19.	Rodriguez, Francisco	Harrison	128
20.	Rodriguez, Tracey	Garey	330
21.	Rosales, Hector	Pomona	340
22.	Sanchez, Claudia	Pomona	340
23.	Seward, Tomi	Diamond Ranch	310
24.	Soussans, Nicole	Marshall	240
25.	Taylor, Karen	Fremont	220
26.	Villanueva, Angelica	Emerson	210

Re: 4.02 Certificated Personnel – Special Assignments

Board Agenda Date: 08/18/21

27.	Villegas, Oscar	Garey	330
28.	White, Kevin	Simons	260

- T. Staff will collaborate to analyze data, plan lessons and interventions, set protocols for identifying and monitoring our At-Risk of Long Term English Learners and our Long Term English Learners in order to help our students avoid LTEL status, exit this status and progress in the area of language acquisition; Educational Services; August 19, 2021, through September 20, 2021.

Funding: Title III/LEP

010-42030-0-4760-2130-1930-xxx-0000 – Not to exceed 20 hours per person.

	<u>Name</u>	<u>Site</u>	<u>Site Number</u>
1.	Abbasi, Leticia	Arroyo	113
2.	Abulkalam, Saira	Decker	119
3.	Adongo, Patrick	Lopez	180
4.	Alapit, Maria	Armstrong	110
5.	Alcantar, Seleni	Fremont	220
6.	Alejandro, Norma	Alcott	104
7.	Alfaro, Sandra	Roosevelt	161
8.	Alvarez, Melanie	Cortez	181
9.	Alvarez-Oyogue, Ruth	Simons	260
10.	Andrews, Kristal	Pomona	340
11.	Armas, Ruth	Lopez	180
12.	Atkins, Denise	Lexington	137
13.	Baeza, David	Fremont	220
14.	Baker, Danielle	Ranch Hills	158
15.	Barnhouse, Dyan	Marshall	240
16.	Barragan Meza, Maria	Madison	143
17.	Barriga, Griselda	Kellogg	131
18.	Barros, Rocio	Washington	173
19.	Brady Rey, Gina	Kingsley	134
20.	Bravo, Irma	Alcott	104
21.	Britten, Jody	Educational Services	700
22.	Brookhart, Tanya	San Antonio	164
23.	Bufore, Shirley	Golden Springs	125
24.	Burg, Michael	Roosevelt	161
25.	Burris, Julissa	Kellogg	131
26.	Campos, Yvette	Fremont	220
27.	Carreon, Cindi	Emerson	210
28.	Carrillo, Noelia	Arroyo	113
29.	Casanave, Marcia	Montvue	149
30.	Casillas, Patricia	San Antonio	164
31.	Chacon, Amparo L.	Lopez	180
32.	Chung-McCormick, Janet	Pantera	150
33.	Clark, Elsa	Philadelphia	152
34.	Cobian, Linda	Philadelphia	152

Re: 4.02 Certificated Personnel – Special Assignments

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35.	Colchado, Erica	Westmont	176
36.	Conde, Irene	Village Academy	350
37.	Contreras, Norma	Village Academy	350
38.	Cuevas, Maura	Cortez	181
39.	De Leon, Adriana	Allison	107
40.	De Santiago, Ernesto	Barfield	116
41.	Decker, Alicia	Lexington	137
42.	Dehban, Adriana	Emerson	210
43.	Deleon, Justina	Cortez	181
44.	Demarais, Nancy	Marshall	240
45.	Diamond, Michele	Palomares	250
46.	Duardo, Melisa	Washington	173
47.	Dunn, Denise	Pantera	150
48.	Elder, Susan	Kellogg	131
49.	Espin, Erica	Vejar	170
50.	Estrada, Yadira	Vejar	170
51.	Figueroa, Erick	Washington	173
52.	Flores Lopez, Diana	Montvue	149
53.	Flores, Wendy	Marshall	240
54.	Fox, Jason	Fremont	220
55.	Franco-Moore, Zachary	Lincoln	140
56.	Fulbright, Rocio	Kingsley	134
57.	Gaiser, Holly	San Jose	167
58.	Gallup, Brigette	Garey	330
59.	Galvan, Melissa	Lincoln	140
60.	Garcia, Elizabeth	Kellogg	131
61.	Garcia, Mariaelena	Allison	107
62.	Garibay, Armando	Westmont	176
63.	Gomez, Cynthia	Marshall	240
64.	Gonzales, Michelle	Lexington	137
65.	Gov, Joy	La Verne	915
66.	Guzman, Monica	Westmont	176
67.	Haiston, Ashley	Garey	330
68.	Harrer, Marlene	Cortez	181
69.	Harris, Yvette	Westmont	176
70.	Hentz, Christina	Harrison	128
71.	Heredia, Cindy	Arroyo	113
72.	Hernandez, Annette	Philadelphia	152
73.	Ibarra, Norma	Pomona	340
74.	Jimenez, Celso	Fremont	220
75.	Jimenez, Misael	Kingsley	134
76.	Jimenez-Mireles, Rosaura	Harrison	128
77.	Joines, Patricia	Ganesh	320
78.	Jones, Melvin	Harrison	128
79.	Jurado, Yvonne	Kingsley	134
80.	Kane, Jessica	Golden Springs	125
81.	Keeler, Rosalinda	Emerson	210

Re: 4.02 Certificated Personnel – Special Assignments

Board Agenda Date: 08/18/21

82.	Kelley, Lindsey	Diamond Ranch	310
83.	Knopf, Paul	Marshall	240
84.	Koutsoutis, Alyssa	Diamond Ranch	310
85.	Lam, Susan	Allison	107
86.	Lariviere, Erin	Ganesha	320
87.	Liberto, Jacqueline	Decker	119
88.	Lira, Celia	Emerson	210
89.	Lo, Naomi	Kingsley	134
90.	Lukesh, Scott	Fremont	220
91.	Macedo, Cynthia	Lopez	180
92.	Macias, Carmen	Decker	119
93.	Macias, Judith	Educational Services	700
94.	Manjarrez, Ramon	Roosevelt	161
95.	Martinez, Debra	Harrison	128
96.	Martinez, Ronald	Vejar	170
97.	Martinez, Stephanie	Simons	260
98.	Mazzawi, Randa	Pomona	340
99.	Meastas, Vivian	San Jose	167
100.	Mejia, Cristina	Pantera	150
101.	Melendrez, Patricia	Harrison	128
102.	Mendoza, Sandra	Village Academy	350
103.	Merchant, Laura	Roosevelt	161
104.	Meza, Daniel	Westmont	176
105.	Molina, Ricardo	Park West	430
106.	Mora, Maria	Roosevelt	161
107.	Moreno, Araceli	Vejar	170
108.	Naccara, Mary	San Jose	167
109.	Nguyen, Simy	La Verne	915
110.	Olaiz, Ralph	Lopez	180
111.	Olmos, Veronica	Barfield	116
112.	Orduna Jr., Isaac	Pomona	340
113.	Ornelas, Amelia	Philadelphia	152
114.	Palomar, Susana	San Jose	167
115.	Pantoja, Julieta	Educational Services	700
116.	Parra, Wendy	Alcott	104
117.	Pena, Patricia	Kellogg	131
118.	Perez, Adriana	Decker	119
119.	Perez, Janet	Ganesha	320
120.	Perez, Orlando	Fremont	220
121.	Ponce, Laura	Park West	430
122.	Poteet, Herlinda	Arroyo	113
123.	Puga, Sophia	Madison	143
124.	Quintana, Brenda	Philadelphia	152
125.	Rafael, Paula	Lincoln	140
126.	Ralston, Karen	Garey	330
127.	Ramirez, Maria E.	Alcott	104
128.	Rawlings-Shinn, Denise	Village Academy	350

Re: 4.02 Certificated Personnel – Special Assignments

Board Agenda Date: 08/18/21

129.	Reaza, Yvonne	Diamond Point	122
130.	Rodarte, Robert	Decker	119
131.	Rodriguez, Erika	Emerson	210
132.	Rodriguez, Lorena	Fremont	220
133.	Rodriguez, Tina	Alcott	104
134.	Roel, Reina	Lexington	137
135.	Romero, Sara	Vejar	170
136.	Rosales, Hector	Pomona	340
137.	Rosas, Maria E.	Lexington	137
138.	Ruelas, Claudia	Simons	260
139.	Sanchez, Claudia	Pomona	340
140.	Sanchez, Jorge	Diamond Point	122
141.	Sandoval, Miriam	Harrison	128
142.	Santacqua, Carmela	Vejar	170
143.	Scales, Patricia	Ranch Hills	158
144.	Seward, Tomi	Diamond Ranch	310
145.	Sharma, Vibhuti	Washington	173
146.	Smith, Jennifer	Armstrong	110
147.	Soriano, Elizabeth	Vejar	170
148.	Soto, Elizabeth	Cortez	181
149.	Stahn, Mackenzie	Ranch Hills	158
150.	Steele, Stephanie	Arroyo	113
151.	Stehle, Kelsey	Diamond Ranch	310
152.	Stone, Leah	La Verne	915
153.	Tapia, Gregorio	Lincoln	140
154.	Tapia, Veronica	Philadelphia	152
155.	Tarin, Crystal	Cortez	181
156.	Taylor, Karen	Fremont	220
157.	Tellechea, Luis	San Antonio	164
158.	Toland, Sandy	Madison	143
159.	Torres, Cesar	Washington	173
160.	Torres, Diana	Garey	330
161.	Villegas-Jimenez, Erika	Montvue	149
162.	Vogt, Noelle	Golden Springs	125
163.	Wagner, Katerina	San Antonio	164
164.	Weis, Tyra	San Antonio	164
165.	Welti Jr., Juan	Madison	143
166.	Wentzell, Matthew	Palomares	250
167.	Whisenhunt, Monica	Madison	143
168.	White, Keith D.	Simons	260
169.	White, Kevin J.	Simons	260
170.	Wilson, Megan T.	SEEO	914
171.	Yee, Patricia	Ganesha	320

Re: 4.02 Certificated Personnel – Special Assignments

Board Agenda Date: 08/18/21

- U. Technology Teacher Leads (TTLs) will participate in extended day learning cohorts facilitated by the District’s Educational Technology (EdTech) team, and outside consultants, preparing digital resources to support the training of all classroom teachers around leveraging technology to enhance teaching and learning; July 1, 2021, through June 30, 2022.

Funding: LCFF – Supplemental/Concentration

011-00000-0-0000-2140-1930-xxx-7435 – Not to exceed 45 hours per person.

	<u>Name</u>	<u>Site</u>	<u>Site Number</u>
1.	Abulkalam, Saira J.	Decker	119
2.	Aceves, Miguel	Ganesha	320
3.	Alfaro, Sandra	Roosevelt	161
4.	Allen, Nicole C.	Ranch Hills	158
5.	Amancio, Ricardo	Madison	143
6.	Andrews, Kristal L.	Pomona	340
7.	Aquino, Yolanda D.	Pomona	340
8.	Armas, Ruth M.	Lopez	180
9.	Baeza, David M.	Fremont	220
10.	Barajas, Claudia V.	Golden Springs	125
11.	Baylon, Tanya R.	San Jose	167
12.	Burnett, Eric J.	Decker	119
13.	Calagna, Victor J.	Garey	330
14.	Carrillo, Mario	Pomona	340
15.	Cordova, Ana E.	Emerson	210
16.	Cornejo, Andrea M.	Allison	107
17.	Crutchfield, Lashana L.	Lorbeer	230
18.	Cruz, Michelle M.	Ganesha	320
19.	Davis, Emily K.	San Antonio	164
20.	De La Pena, Valeria A.	Cortez	181
21.	Decker, Alicia G.	Lexington	137
22.	Denney, Brenda M.	Barfield	116
23.	Dewey, Diana L.	Kellogg	131
24.	Dominguez, Juanita R.	Alcott	104
25.	Duardo, Melisa	Washington	173
26.	Estrada, Yadira	Vejar	170
27.	Figueroa, Erick	Washington	173
28.	Fischer, Jacquelynn M.	Kingsley	134
29.	Flores Lopez, Diana	Montvue	149
30.	Franck, Joseph M.	Lorbeer	230
31.	Galvan, Melissa A.	Lincoln	140
32.	Garcia, Angelica	Westmont	176
33.	Gonzales, Michelle V.	Lexington	137
34.	Hentz, Christina R.	Harrison	128
35.	Huizar, Eva M.	Arroyo	113
36.	Jaurigue, Isaac V.	Marshall	240
37.	Krause, Sandy S.	Lincoln	140

Re: 4.02 Certificated Personnel – Special Assignments

Board Agenda Date: 08/18/21

38.	Lee, Steven	Fremont	220
39.	Lim, Kathleen C.	Pantera	150
40.	Lizarraga, Delia M.	Emerson	210
41.	Lohff, Hollie S.	Fremont	220
42.	Lojero, Octavio	Garey	330
43.	Lopez, Jose A.	Diamond Ranch	310
44.	Lor, Katheryne P.	Madison	143
45.	Loriso, Anthony L.	Westmont	176
46.	Lujan, Mark C.	Simons	260
47.	Mayorga Alfaro, Ruby	Alcott	104
48.	Mc Kelvey, Dennis	San Jose	167
49.	McIntire, Corinne E.	Diamond Point	122
50.	Minero, Theresa L.	Simons	260
51.	Molina, Arturo	Pomona	340
52.	Monroe, Melissa A.	Golden Springs	125
53.	Mosley, Stephen A.	Diamond Ranch	310
54.	Munguia, Aaron A.	Park West	430
55.	Murangi, Candace R.	Diamond Ranch	310
56.	Muscente, Margarita V.	Philadelphia	152
57.	Naik, Shyamal K.	Cortez	181
58.	Ngo, Huyen M.	Palomares	250
59.	Perez, Alicia	Garey	330
60.	Perez, Judith	Vejar	170
61.	Piccirillo, Teresa A.	Barfield	116
62.	Pokershing, Lisa L.	Philadelphia	152
63.	Power, Michael E.	Diamond Ranch	310
64.	Ramirez-Alikhan, Laura P.	Armstrong	110
65.	Ramos, Norma L.	Village Academy	350
66.	Rodriguez, Francisco	Harrison	128
67.	Rodriguez, Jose S.	Roosevelt	161
68.	Rodriguez, Paul A.	Park West	430
69.	Rosado, Yeska N.	Montvue	149
70.	Ruper, Alexander P.	Garey	330
71.	Salas, Marisol	Kellogg	131
72.	Sanchez, Jorge P.	Diamond Point	122
73.	Sanchez, Michael	Pomona	340
74.	Sandberg, Kristina S.	Cortez	181
75.	Sandfrey, Dale J.	Arroyo	113
76.	Santana, Jamie E.	Armstrong	110
77.	Sharma, Vibhuti	Washington	173
78.	Siu, Rita T.	Ganesha	320
79.	Soriano, Elizabeth B.	Vejar	170
80.	Soussens, Nicole K.	Marshall	240
81.	Stahn, Mackenzie A.	Ranch Hills	158
82.	Steinbeck, Katherine C.	Arroyo	113
83.	Sullivan, Jennifer	Village Academy	350
84.	Thong, Nhi A.	Kingsley	134

Re: 4.02 Certificated Personnel – Special Assignments

Board Agenda Date: 08/18/21

85.	Tran, Kelly T.	San Jose	167
86.	Unger, Christine M.	Pantera	150
87.	Wagner, Katerina L.	San Antonio	164
88.	Wright, Dalley E.	Lopez	180
89.	Yuen, Cindy X.	Alcott	104

- V. To create an instructional lesson aligned to Universal Design for Learning (UDL) framework after the regular school day, using the guiding principles of Engagement, Representation, and Action & Expression to create learning conditions that meet the varying needs of students in our diverse classroom settings; Educational Services.

July 1, 2021, through July 31, 2021.

Funding: LCFF – Supplemental/Concentration

011-00000-9-1110-2130-1930-710-6264 – Not to exceed 2 hours per person.

Name

1. Aguirre Jr., Carlos
2. Donaldson-Lovette, Danielle
3. Gardea, Bridget
4. Greenleaf, Grace
5. Hedrick, Ashley
6. Jackson, Erin
7. Montgomery, Jennifer
8. Pon, Sharon
9. Stabler, Rebecca

August 19, 2021, through June 30, 2022.

Funding: LCFF – Supplemental/Concentration

011-00000-9-1110-2130-1330-xxx-6264 – Not to exceed 2 hours per person.

	<u>Name</u>	<u>Site</u>	<u>Site Number</u>
10.	Minhas, Rabia	Kellogg	131
11.	Palmer, Ellen	Educational Services	710
12.	Ramos-Beal, Camille	Village Academy	350
13.	Richmond-Roberts, Shandria	Emerson	210
14.	Rico, Anna	Lexington	137
15.	Robles, Eva	Marshall	240
16.	Ruiz, Claudia	Arroyo	113
17.	Sanchez, Cynthia Z.	Educational Services	710
18.	Smith, Maryjane	Diamond Ranch	310
19.	Villa, Alejandro	Roosevelt	161

Re: 4.02 Certificated Personnel – Special Assignments

Board Agenda Date: 08/18/21

- W. To lead the Multi-Tiered System of Support Initiative on Positive Behavior Intervention and Support (PBIS) by planning and guiding the work on school-wide climate initiatives including Social-Emotional Learning, healing-centered connections, and re-engagement that will focus on building teacher capacity and supporting students' overall learning as established in the Significantly Disproportionately (Sig Dis) corrective action plan; Educational Services; July 1, 2021, through July 31, 2021.

Funding: AB86 Expanded Learning Opportunities (ELO) Grant

010-74250-0-1110-3900-1930-260-8102 – Not to exceed 7 hours per person.

<u>Name</u>	<u>Site</u>
1. Reynoso, Roderick	Simons

- X. To continue analysis of behavior data, engage in work on school-wide climate initiatives including Social Emotional Learning, healing-centered connections, and re-engagement in order to refine a Positive Behavior Intervention Support (PBIS) system and support the school-wide climate initiatives as established in the Significantly Disproportionately (Sig Dis) corrective action plan; Educational Services.

July 1, 2021, through July 30, 2021.

Funding: AB86 Expanded Learning Opportunities (ELO) Grant

010-74250-0-1110-3900-1930-260-8102 – Not to exceed 5 hours per person.

<u>Name</u>	<u>Site</u>
1. Luna, Karina	Simons

July 1, 2021, through August 6, 2021.

Funding: AB86 Expanded Learning Opportunities (ELO) Grant

010-74250-0-1110-3900-1930-260-8102 – Not to exceed 5 hours per person.

<u>Name</u>	<u>Site</u>
2. Haselton, Mark	Simons
3. Minero Theresa	Simons
4. Vasquez, Deborah	Simons

Re: 4.02 Certificated Personnel – Special Assignments

Board Agenda Date: 08/18/21

- Y. To provide support with work permits throughout the District; Regional Occupational Programs/Career Technical Education; July 1, 2021, through August 12, 2021.

Funding: Career Technical Education Incentive Grant

010-63870-0-3820-1000-1130-700-0000 – Not to exceed 56 hours per person.

- 1. Carranza, Heidi C.

Appendix XII, Section IV - .001 of the factor step of the member's class on the base salary schedule.

Rate: \$40.985 - \$50.008

Appendix IV Administrative Regulation 4153. Rate \$35.208-\$49.659 per hour-ROP Salary Schedule.

Administrative Regulation 4121. Rate \$35.208 per hour.

4. Educational Services

Subject **4.03 Certificated Personnel - Inservice**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve or ratify the following certificated personnel, or appropriately qualified alternates who will serve in the same capacity, to participate in specified inservice training programs. Payment will be in accordance with Administrative Regulations 4152(a).

The specific purpose of the inservice is as follows:

See Attachment: 4.03

File Attachments 4_03CertInservice.pdf (92 KB)

Re: 4.03 Certificated Personnel – Inservice

Board Agenda Date: 08/18/21

- A. To participate in professional development that will focus on targeted instruction for students at risk of disengaging from in person instruction; Decker Elementary School; August 19, 2021, through May 13, 2022.

Funding: AB86 Expanded Learning Opportunities (ELO) Grant

010-74250-0-1110-1000-1130-119-3183 – Not to exceed 50 hours per person.

- | | |
|----------------------------|--------------------------|
| 1. Abulkalam, Saira J. | 12. Macias, Carmen Q. |
| 2. Arteaga, Ashley Y. | 13. Parrales, Ronaldo A. |
| 3. Brewer, Kristina L. | 14. Perez, Adriana S. |
| 4. Burnett, Eric J. | 15. Rodarte, Robert L. |
| 5. Butler, Lynette D. | 16. Rodriguez, Ashley |
| 6. Cifuentes, Daniella M. | 17. Stone, Robin S. |
| 7. Fixa, Andrew | 18. Surdam, Mildred A. |
| 8. Goetz, Emily E. | 19. Trento, Wendy C. |
| 9. Harris, Ozelia B. | 20. Vazquez, Martha |
| 10. Kirkpatrick, Kadie | 21. White, Rayna N. |
| 11. Liberto, Jacqueline M. | 22. Wilson, Jessica L. |

- B. To participate in professional development on the newly adopted math curriculum for grades 6-8. To support the implementation of the curriculum and research-based instructional approaches; Educational Services; July 26, 2021, through August 5, 2021.

Funding: Title II

010-40350-0-1110-1000-1130-230-0000 – Not to exceed 8 hours per person.

<u>Name</u>	<u>Site</u>
1. Case, Obdulia	Lorbeer
2. Lee, Doug	Lorbeer
3. Reyes, Johnny	Lorbeer
4. Scarbrough, Susan	Lorbeer
5. Tim, Vuthy	Lorbeer

Re: 4.03 Certificated Personnel – Inservice

Board Agenda Date: 08/18/21

- C. To participate in professional development on the Universal Design for Learning (UDL) framework, using the guiding principles of Engagement, Representation, and Action & Expression to create learning conditions that meet the varying needs of students in our diverse classroom settings; Educational Services; August 19, 2021, through June 30, 2022.

Funding: Title II

010-40350-0-0000-2110-1930-700-0000 – Not to exceed 20.5 hours per person.

Name

1. Donaldson-Lovette, Danielle
2. Gardea, Bridget
3. Greenleaf, Grace
4. Hedrick, Ashley
5. Jackson, Erin
6. Montgomery, Jennifer
7. Pon, Sharon
8. Stabler, Rebecca

Funding: Title II

010-40350-0-0000-2700-1330-xxx-8803 – Not to exceed 20.5 hours per person.

Name

Site

Site Number

- | | | |
|--------------------------------|-----------------|-----|
| 9. Aguirre Jr., Carlos | Lorbeer | 230 |
| 10. Minhas, Rabia | Kellogg | 131 |
| 11. Palmer, Ellen | Ed. Services | 700 |
| 12. Ramos-Beal, Camille | Village Academy | 350 |
| 13. Richmond-Roberts, Shandria | Emerson | 210 |
| 14. Rico, Anna | Lexington | 137 |
| 15. Robles, Eva | Marshall | 240 |
| 16. Ruiz, Claudia | Arroyo | 113 |
| 17. Sanchez, Cynthia Z. | Ed. Services | 700 |
| 18. Smith, Maryjane | Diamond Ranch | 310 |
| 19. Villa, Alejandro | Roosevelt | 161 |

4. Educational Services

Subject **4.04 Classified Personnel – Special Assignments**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education ratify the following classified personnel, or appropriately qualified alternates who will serve in the same capacity, to participate in specified special assignments. Payment will be made at the employee's regular rate of pay.

The specific purposes of the special assignments are as follows:

See Attachment: 4.04

File Attachments
4_04ClassSpecAssign.pdf (81 KB)

Re: 4.04 Classified Personnel – Special Assignments

Board Agenda Date: 08/18/21

- A. To assist secondary school parents with 2021-22 school re-enrollment; Educational Services; June 21, 2021, through July 30, 2021.

Funding: AB86 Expanded Learning Opportunities (ELO) Grant

010-74250-0-1110-2495-2930-220-8102 – Not to exceed 40 hours per person.

<u>Name</u>	<u>Site</u>
1. Salcedo, Raquel	Fremont

- B. To create, prepare and organize wellness activities for students, staff and parents/families; School Mental Health Services; August 1, 2021, through June 30, 2022.

Funding: AB86 Expanded Learning Opportunities (ELO) Grant

010-74250-0-0000-3900-2330-700-8504 – Not to exceed 75 hours per person.

1. Earl, Bridget M.	4. Shields, Robert J.
2. Justice-Borger, Kristina E.	5. Twitty, Alison
3. Sanches, Sharon E.	6. Zappia, Frank A.

Funding: AB86 Expanded Learning Opportunities (ELO) Grant

010-74250-0-0000-3130-2230-700-8504 – Not to exceed 75 hours per person.

7. Acevedo, Monique	15. Gonzalez, Madeline
8. Arballo, Anna M.	16. Jimenez, Genesis
9. Baker, Doris A.	17. Mendivil, Eric A.
10. Barnes, Essence K.	18. Rangel, Ariana C.
11. Duenas, Jose V.	19. Roa, Esther
12. Espinoza, Maria D.	20. Valencia, Gabriela
13. Gabriel, Icela	21. Villa, Victoria M.
14. Garcia, Nanci	

- C. To conduct after hours home visits for student and families to welcome them and encourage them back to school as well as to determine additional support needed for identified families; School Mental Health Services; August 1, 2021, through December 31, 2021.

Funding: AB86 Expanded Learning Opportunities (ELO) Grant

010-74250-0-0000-3130-2230-700-8102 – Not to exceed 150 hours per person.

1. Acevedo, Monique	10. Jimenez, Genesis
2. Arballo, Anna M.	11. Mendivil, Eric A.
3. Baker, Doris A.	12. Muniz, Laura
4. Barnes, Essence K.	13. Rangel, Ariana C.
5. Duenas, Jose V.	14. Roa, Esther

Re: 4.04 Classified Personnel – Special Assignments
Board Agenda Date: 08/18/21

- | | |
|-----------------------|------------------------|
| 6. Espinoza, Maria D. | 15. Rodriguez, Julie |
| 7. Gabriel, Icela | 16. Valencia, Gabriela |
| 8. Garcia, Nanci | 17. Villa, Victoria M. |
| 9. Gonzalez, Madeline | |

4. Educational Services

Subject **4.05 Professional Meeting Attendance**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve or ratify the following personnel, or appropriately qualified alternates who will serve in the same capacity, to attend the professional meetings indicated with all actual and necessary expenses. Cost figures shown are estimates per person. Conference costs for participants at the same conference may vary based upon the number of days of attendance, lodging, and related expenses.

See Attachment: 4.05

File Attachments 4_05ProfMeeting.pdf (93 KB)

CERTIFICATED

1. CAFÉ (Comprehension, Accuracy, Fluency, and Expanding Vocabulary) Literacy Framework
August 19, 2021-September 2, 2021

Virtual

Funding: LCFF Supplemental Concentration

011-00000-0-1110-1000-5220-140-0000	\$210	Baker, Marlaine	Lincoln
011-00000-0-0000-2140-5220-140-0000	\$210	Brazil, Renee	"
011-00000-0-1110-1000-5220-140-0000	\$210	Galvan, Melissa	"
011-00000-0-0000-2700-5220-140-0000	\$210	Godinez, Veronica	"
011-00000-0-1110-1000-5220-140-0000	\$210	Palomares, Sarah	"
011-00000-0-1110-1000-5220-140-0000	\$210	Rafael, Paula	"
011-00000-0-1110-1000-5220-140-0000	\$210	Shammas, Catherine	"

Staff will explore strategies that engage student readers, writers, and learners.

2. Daily 5 Literacy Framework
August 19, 2021-September 2, 2021

Virtual

Funding: LCFF Supplemental Concentration

011-00000-0-1110-1000-5220-140-0000	\$210	Baker, Marlaine	Lincoln
011-00000-0-0000-2140-5220-140-0000	\$210	Brazil, Renee	"
011-00000-0-1110-1000-5220-140-0000	\$210	Galvan, Melissa	"
011-00000-0-0000-2700-5220-140-0000	\$210	Godinez, Veronica	"
011-00000-0-1110-1000-5220-140-0000	\$210	Palomares, Sarah	"
011-00000-0-1110-1000-5220-140-0000	\$210	Rafael, Paula	"
011-00000-0-1110-1000-5220-140-0000	\$210	Shammas, Catherine	"

Staff will explore strategies that increase literacy through student accountability, independence and targeted instruction.

3. Modern Classroom Essentials: Virtual Mentorship Program
August 30, 2021

Virtual

Funding: LCFF Supplemental Concentration

011-00000-0-1110-1000-5220-210-0000	\$495	Cordova, Ana	Emerson
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This program will provide staff with the tools to redesign and master instruction, along with strategies designated for student specific need.

¹Costs may vary based on substitute costs, lodging, meals, dates of attendance, mileage requested or organization membership.

²Early approval is needed to ensure that best available rates are secured.

Re: 4.05 Professional Meeting Attendance

Board Agenda Date: 08/18/2021

4. Cluster 4 Regional Induction Director Meetings
September 8, 2021; November 3, 2021; January 19, 2022; and March 9, 2022
Virtual

Funding: Title II

010-40350-0-0000-2110-5220-700-0000	\$250*	Aubert, Marlo	Ed. Services
010-40350-0-0000-2110-5220-700-8803	\$0	Pawlak, Pat	"
010-40350-0-0000-2110-5220-700-0000	\$0	Santos, Marcy	"

This conference will provide ongoing intensive technical assistance to implement the revised Induction Program Standards. *Cost is \$250 for all three to attend, not per person.

5. 6th Annual California PBIS General Conference¹
September 13-15, 2021

Sacramento, CA

Funding: LCFF Supplemental Concentration

011-00000-0-1110-2110-5220-164-7452	\$998	Casillas, Patricia	San Antonio
011-00000-0-0000-3110-5220-164-7452	\$1,452	Diaz, Nohely	"
011-00000-0-0000-2700-5220-164-7452	\$1,452	Guadarrama, Herlinda	"
011-00000-0-0000-2700-5220-164-7452	\$648	Herrejon-Rutte, Cristina	"
011-00000-0-1110-1000-5220-164-7452	\$1,452	Wagner, Katerina	"
011-00000-0-0000-2110-5220-430-7452	\$648	Higaki, Anna	Park West
011-00000-0-0000-3110-5220-430-7452	\$998	Kidmy, Claudia	"
011-00000-0-1110-1000-5220-430-7452	\$998	Lopez, Stefany	"
011-00000-0-0000-3110-5220-430-7452	\$1,452	Reynosa, Yolanda	"
011-00000-0-0000-2700-5220-430-7452	\$1,452	Urabe, Brian	"
011-00000-0-0000-2110-5220-700-7452	\$998	Green, Krista	Ed. Serv.
011-00000-0-0000-2110-5220-700-7452	\$1,452	Hedrick, Ashley	"
011-00000-0-0000-2110-5220-700-7452	\$1,452	Pon, Sharon	"

Staff attending will learn fundamental behavior support practices to help ensure a culture that promotes success for all students.

6. California Continuation Education Association Conference 2021
September 16-19, 2021

San Diego, CA

Funding: CSI (Comprehensive School Improvement)

010-31820-9-3200-1000-5220-430-0000	\$1,656	Linden, Dalia	Park West
010-31820-9-1110-1000-5220-430-0000	\$1,656	Lopez, Robert	"
010-31820-9-3200-2700-5220-430-0000	\$1,656	Rodriguez, Luis	"

Staff attending will have an opportunity to attend workshops and networking events targeting continuation school areas in order to implement information towards increasing credit recovery.

¹Costs may vary based on substitute costs, lodging, meals, dates of attendance, mileage requested or organization membership.

²Early approval is needed to ensure that best available rates are secured.

7. UCLA PEERS for Young Adults Certified Social Skills Teleconference
September 22-24, 2021

Virtual

Funding: Special Education

010-65000-0-5760-1130-5220-700-4929 \$500 Bamford, Mariam Special Ed.

Staff will learn to provide a research based social skills intervention for adult students with autism that struggle with their social skills.

8. AVID Digital XP Extended Learning Pathway
October 20, 2021-November 3, 2021; February 7-28, 2022

Virtual

Funding: NA

NA \$0 Peters, Ashlee Ed. Services

Staff attending will participate in training sessions to ensure they are getting the latest research-based strategies to share with classroom teachers to assist students in overcoming the opportunity gap and increase college and career readiness.

9. AVID Digital XP Extended Learning Pathway
October 26, 2021-November 9, 2021; February 9-23, 2022

Virtual

Funding: NA

NA \$0 Duckins, Delbert Ed. Services

Staff attending will participate in training sessions to ensure they are getting the latest research-based strategies to share with classroom teachers to assist students in overcoming the opportunity gap and increase college and career readiness.

10. AVID Digital XP Extended Learning Pathway
October 28, 2021-November 18, 2021; February 15-March 1, 2022

Virtual

Funding: NA

NA \$0 Cruz-Arvalo, Christine Ed. Services

Staff attending will participate in training sessions to ensure they are getting the latest research-based strategies to share with classroom teachers to assist students in overcoming the opportunity gap and increase college and career readiness.

¹Costs may vary based on substitute costs, lodging, meals, dates of attendance, mileage requested or organization membership.

²Early approval is needed to ensure that best available rates are secured.

Re: 4.05 Professional Meeting Attendance

Board Agenda Date: 08/18/2021

11. California Association of School Counselors

October 28-29, 2021

Riverside, CA

Funding: LCFF Supplemental Concentration

01100000 0 0000 3110-4310-700-8707 \$329 Willard, Carly Alcott

Staff will be provided with skills to support the current generation of students with solution based strategies to strengthen children’s social-emotional intelligence and character.

CLASSIFIED

12. 5th Annual Student Mental Wellness Conference

September 8-10, 2021

Virtual

Funding: Child Development

120-52106-0-7110-3120-5220-830-6303 \$350 Rivera, Claudia Child Dev.

120-52106-0-7110-3120-5220-830-6303 \$350 Trejo-Langton, Stephanie “

Staff will gain training in promoting mental wellness for students, families, and educators to create a positive school climate and address social-emotional barriers to increase student learning.

13. Homeless and Foster Youth Symposium – Piecing It Together: Inclusion, Diversity, Equity and

Access are the Key

October 28, 2021

Virtual

Funding: McKinney Vento

010-56300-0-0000-3130-5220-700-0000 \$50 Arballo, Anna Mental Health

010-56300-0-0000-3131-5220-700-0000 \$50 Azevedo, Patricia

010-56300-0-0000-3130-5220-700-0000 \$50 Baker, Doris A. “

010-56300-0-0000-3130-5220-700-0000 \$50 Espinoza, Maria D. “

010-56300-0-0000-3130-5220-700-0000 \$50 Garcia, Nanci “

010-56300-0-0000-3130-5220-700-0000 \$50 Gonzalez, Madeline “

010-56300-0-0000-3130-5220-700-0000 \$50 Jimenez, Genesis “

010-56300-0-0000-3130-5220-700-0000 \$50 Rangel, Ariana C. “

010-56300-0-0000-3130-5220-700-0000 \$50 Villa, Victoria “

Staff attending will learn to assist homeless and foster youth liaisons that support students experiencing homelessness or students in foster care.

¹Costs may vary based on substitute costs, lodging, meals, dates of attendance, mileage requested or organization membership.

²Early approval is needed to ensure that best available rates are secured.

4. Educational Services

Subject **4.06 Amendments**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve the following amendments to action taken at a previous Board meeting.

See Attachment: 4.06

File Attachments
4_06Amendments.pdf (146 KB)

Re: 4.06 Amendments
Board Agenda Date: 08/18/21

1. Board Agenda Date: 06/23/21
Agenda Item: 4.02 Certificated Personnel – Special Assignments
Page 4 of 12, Item L, Pomona Alternative School
Change to reflect correct account number.

Change from: 011-00000-0-1110-2130-1930-440-0000

Change to: 010-31820-0-3200-2130-1130-440-0000

2. Board Agenda Date: 06/23/21
Agenda Item: 4.02 Certificated Personnel – Special Assignments
Page 4 of 12, Item M, Park West High School
Change to reflect correct account number.

Change from: 011-00000-0-1110-2130-1930-430-0000

Change to: 010-31820-9-3200-2130-1130-430-0000

3. Board Agenda Date: 07/13/21
Agenda Item: 4.03 Classified Personnel – Special Assignments
Page 4 of 5, Item I, #2, #5, #6
Change to reflect correct hours.

Change from:

	<u>Name</u>	<u>Site</u>	<u>Site Number</u>	<u>Hours</u>
2.	Arreola, Rosie	Emerson	210	25
5.	Casillas, Sofia	Emerson	210	25
6.	Castellanos, Erica	Emerson	210	30

Change to:

	<u>Name</u>	<u>Site</u>	<u>Site Number</u>	<u>Hours</u>
2.	Arreola, Rosie	Emerson	210	50
5.	Casillas, Sofia	Emerson	210	50
6.	Castellanos, Erica	Emerson	210	50

5. Human Resources

Subject **5.01 Certificated Personnel - REVISED**

Meeting Aug 18, 2021 - Regular Board Meeting

Type Action (Consent)

It is recommended that the Board of Education approve or ratify the following report for Certificated Personnel.

The following items are included in the attached report:

- 5a.01 Administrative Assignments
- 5a.02 Resignations
- 5a.03 Leaves of Absence and Intermittent Leave of Absence (with or without pay)
- 5a.04 Changes of Assignment, Salary or Status
- 5a.05 Elections - REVISED
- 5a.06 Election - Regional Occupational Program (ROP)
- 5a.07 Elections - Adult & Career Education
- 5a.08 Election - Substitute Teachers - REVISED
- 5a.09 Salary Reclassifications - REVISED
- 5a.10 Coaches
- 5a.11 Approval for Variable Term Waivers
- 5a.12 Authorization to continue Army Junior Reserve Officers Training Corps (JROTC) Program
- 5a.13 Master Teachers
- 5a.14 Special Assignment - Athletic/Activities Director - REVISED
- 5a.15 Special Assignment - Department Chairperson
- 5a.16 Special Assignment - Home & Hospital Program
- 5a.17 Special Assignment - Mentors/Support Providers - Educational Services
- 5a.18 Special Assignment - Sixth Period
- 5a.19 Special Assignment - Special Education
- 5a.20 Special Assignment - Special Education - Individualized Education Plan
- 5a.21 Special Assignment - Unit Leaders
- 5a.22 Release of Substitute Teachers
- 5a.23 Amendments

See Attached:

File Attachments 5.01 Certificated Board Report - 8-18-21 REVISED.pdf (506 KB)

5a.01 Certificated Personnel – Administrative Assignments

- A. It is recommended that the Board of Education approve the election of the following administrative assignment. The salary data indicates the step and column applicable to the particular employee on the current salary schedule.

<u>Name</u>	<u>To</u>	<u>Effective</u>
1. Flores, Thomas Victor	High School Dean of Students Diamond Ranch 073(4) ¹ 215 working days	8-19-21

- B. It is recommended that the Board of Education ratify the following administrative changes of assignment. The salary data indicates the step and column applicable to the particular employee on the current salary schedule.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
1. Agostini, Rachel Diane	Perm. Tchr. Elem. – Kingsley V-21 10 month position 188 working days	Interim Elementary Asst. Principal Kellogg 012(6) ¹ 212 working days	8-11-21 through 6-30-22
2. Aguirre, Jr., Carlos	Perm. Tchr. Sec. – Simons V-16 10 month position 188 working days	Interim Middle School Asst. Principal Lorbeer 015(6) ¹ 215 working days	8-7-21 through 6-30-22
3. Hicks, Robert P.	Perm. Tchr. Sec. – Garey V-24 10 month position 188 working days	High School Dean of Students Garey 073(2) ¹ 215 working days	8-19-21
4. Lamascus, Rebecca Ann	Middle School Asst. Principal Lorbeer 015(6) ^{1,2} 215 working days	Interim Principal, Elementary Allison 048(5) ^{1,2} 218 working days	8-7-21 through 6-30-22
5. Minhas, Rabia	Principal, Elementary Kellogg 048(8) ^{1,2} 218 working days	Principal, Elementary Kellogg 048(8) ^{1,2,3} 218 working days	8-2-21 through 6-30-22
6. Peralta Cervantes, Jesus	Middle School Asst. Principal Marshall 015(6) ^{1,2} 215 working days	Middle School Asst. Principal Marshall 015(6) ^{1,2,3} 215 working days	3-1-21 through 8-18-21
7. Ruiz, Ruth N.	Perm. Tchr. Elem. – Arroyo V-27 10 month position 188 working days	Program Administrator Research and Assessment 057(8) ¹ 220 working days	8-2-21

5a.01 Certificated Personnel – Administrative Assignments (continued)

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
8. Sweeney, Tom H.	Middle School Principal SEEO Charter 051(8) ^{1,2} 220 working days	Middle School Principal SEEO Charter 051(8) ^{1,2,3} 220 working days	8-2-21 through 6-30-22
9. Tan, Albert	Middle School Asst. Principal Village Academy 015(6) ^{1,2} 215 working days	Middle School Asst. Principal Village Academy 015(6) ^{1,2,3} 215 working days	7-1-21 through 6-30-22
10. Vogt, Thomas F.	Teaching/Tchr. Specialist Sec. – SEEO Charter I-C(10) ⁴	Assistant Principal, Alternative Education SEEO Charter 039(3) ^{1,2} 215 working days	8-19-21

¹Administrative Salary Schedule

²Longevity

³4% Additional Duties Stipend

⁴ Special Projects Salary Schedule

5a.02 Certificated Personnel – Resignations

It is recommended that the Board of Education ratify the following certificated resignations.

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Close of Business</u>
1. Alsop, Catherine	Prob. Tchr. Sec. – Simons	Teaching Elsewhere	8-5-21
2. Andrews, Lisa Vontrice	Perm. Counselor Sec. – Ganesha	Other	8-6-21
3. Cardenas, Carlos A.	Perm. Tchr. Sec. – Diamond Ranch	Professional Advancement	8-5-21
4. Chou, Joseph	Perm. Tchr. – Sp. Ed. Special Education	Professional Advancement	7-2-21
5. De Los Reyes, Mark T.	Perm. Tchr. – Sp. Ed. Elem. – Lexington	Professional Advancement	7-27-21
6. Fouse, Kayla W.	Prob. Early Childhood Ed. Tchr. Child Development	Change of Occupation	7-28-21
7. Harrer, Marlene C.	Perm. Tchr. Elem. – Cortez	Other	8-6-21

5a.02 Certificated Personnel – Resignations (continued)

	<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Close of Business</u>
8.	King, Joanne	Prob. Tchr. on Assignment Educational Services	Change of Occupation	8-11-21
9.	Kissinger, Jr., John C.	Perm. Tchr. – TLC Elem. – Vejar	Teaching Elsewhere	8-6-21
10.	Mann, Nicole A.	Perm. Tchr. Elem. – Kellogg	Change of Occupation	8-5-21
11.	Ramirez, Abigail	Perm. Tchr. Sec. – Simons	Other	7-30-21
12.	Ramirez, Betty	Perm. Tchr. Sec. – Simons	Other	7-30-21
13.	Smith, Nysha N.	Perm. Tchr. Elem. – Cortez	Health	8-5-21
14.	Valenzuela, Elizabeth Allison	Principal, Elementary	Professional Advancement	8-6-21
15.	Yu, Shu-Ting	Perm. Tchr. Sec. – Diamond Ranch	Moving within State	7-9-21

5a.03 Certificated Personnel – Leaves of Absence and Intermittent Leave of Absence (with or without pay)

- A. It is recommended that the Board of Education approve or ratify the following certificated leaves of absence with or without pay.

	<u>Name</u>	<u>Status</u>	<u>Reason</u>	<u>Effective</u>
1.	Castillo, Michelle J.	Perm. Tchr. Sec. – Simons	Infant Care ^{1,2,3}	8-6-21 through 11-1-21
2.	Colchado, Erika	Perm. Tchr. Elem. – Westmont	Infant Care ^{1,2,3}	8-18-21 through 9-7-21
3.	Geibel, Jeffrey M.	Perm. Tchr. Sec. – Garey	Infant Care ^{1,2,3}	8-11-21 through 9-10-21
4.	Still, Kimberly M.	Prob. Language Speech Specialist Special Ed.	Infant Care ^{1,2,3}	9-4-21 through 10-29-21
5.	Silva, Lisa M.	Perm. Tchr. Elem. – Barfield	Infant Care ^{1,2,3}	9-18-21 through 10-29-21

5a.03 Certificated Personnel – Leaves of Absence and Intermittent Leave of Absence (with or without pay) (continued)

B. It is recommended that the Board of Education approve the following certificated intermittent leave of leave of absence with or without pay.

<u>Name</u>	<u>Status</u>	<u>Reason</u>	<u>Effective</u>
1. Jaramillo, Christopher J.	Perm. Tchr. Specialist Instr. Serv. – Student Learn & SS	Infant Care ^{1,2,3}	9-27-21 through 1-28-22

¹Family Care and Medical Leave

²California Family Rights Act

³AB 2393 Parental Leave

5a.04 Certificated Personnel – Changes of Assignment, Salary or Status

It is recommended that the Board of Education approve or ratify the changes of assignment, salary or status for the following certificated personnel.

A. 12 month position/220 working days – Effective 7-14-21 through 6-30-22

<u>Name</u>	<u>From</u>	<u>To</u>
1. Shim, Joseph	Perm. Tchr. Elem. – Pantera V-28 10 month position 188 working days	Teaching/Tchr. Specialist Elem. – Pantera I-C(28) ¹

B. 12 month position/220 working days – Effective 8-19-21 through 6-30-22

<u>Name</u>	<u>From</u>	<u>To</u>
1. Macias, Judith L.	Perm. Tchr. Sec. – Lorbeer V-19 10 month position 188 working days	Tchr. Specialist Research & Assessment I-C(19) ¹

C. 11 month position/199 working days – Effective 8-1-21 through 6-30-22

<u>Name</u>	<u>From</u>	<u>To</u>
1. Bulsombut, Rebecca L.	Perm. Tchr. Elem. – Decker V-18 10 month position 188 working days	Tchr. Specialist Instructional Technology I-C(18) ¹

5a.04 Certificated Personnel – Changes of Assignment, Salary or Status (continued)

D. 11 month position/199 working days – Effective 8-6-21 through 6-30-22

<u>Name</u>	<u>From</u>	<u>To</u>
1. Lopez, Stefany	Perm. Tchr. Sec. – Park West III-4 10 month position 188 working days	Teaching/Tchr. Specialist Sec. – Park West I-A(1) ¹

E. 10 month position/188 working days – Effective 8-6-21 through 6-1-22

<u>Name</u>	<u>From</u>	<u>To</u>
1. Dunn, Denise	Perm. Tchr. Elem. – Pantera V-25	Resource Tchr. Elem. – Pantera/Ranch Hills V-25 ⁵
2. Granados, Jasmine	Prob. Intervention Tchr. Sec. – Simons I-A(1) ¹	Prob. Tchr. Sec. – Garey II-1
3. Reynoso, Yolie Martinez	Perm. Counselor Pupil Support Services V-15 ⁴ 11 month position 198 working days	Tchr. Alt. Ed. SEEO Charter V-15 50% position
4. Ruelas, Claudia	Perm. Tchr. Sec. – Simons V-19	Resource Tchr. Sec. – Garey V-19 ⁵
5. Toomay, Randi Diane	Perm. Tchr. Sec. – Diamond Ranch IV-8 100 % position	Tchr. Alt. Ed. SEEO Charter IV-8 50% position

F. 10 month position/188 working days – Effective 8-6-21

<u>Name</u>	<u>From</u>	<u>To</u>
1. Krause, Sandy	Perm. TLC Tchr. Elem. – Alcott I-C(1) ¹	Perm. Tchr. Elem. – Lincoln V-3
2. Molina, Maximiliano L.	Perm. TLC Tchr. Elem. – Barfield I-A(1) ¹	Perm. Tchr. Elem. – Arroyo II-3
3. Vesper-Nogal, Julianne	Perm. Intervention Tchr. Elem. – Diamond Pt. I-A(1) ¹	Perm. Tchr. Elem. – Lincoln II-3

5a.04 Certificated Personnel – Changes of Assignment, Salary or Status (continued)

	<u>Name</u>	<u>From</u>	<u>To</u>
4.	Zambrano, Myrna Lagrosa	Tchr. – Spch/Lngg Spclst Special Ed. II-7	Language Speech Specialist Special Ed. II-A(1) ⁶

- ¹Special Projects Salary Schedule
- ²Special Ed. Factor Step
- ³4% Additional Duties Stipend
- ⁴Middle School Counselor Salary Schedule
- ⁵Resource Teacher Stipend
- ⁶Language Speech Specialist Salary Schedule

5a.05 Certificated Personnel – Elections

It is recommended that the Board of Education ratify the election of the following certificated employees for the 2021-22 school year.

A. 10 month position/188 working days – Effective 7-29-21

	<u>Name</u>	<u>Site</u>	<u>Status</u>	<u>Salary Data</u>
1.	Bard, Hillary S.	Sp. Ed. – Emerson	Prob. Tchr. (Intern)	II-1
2.	Bush, Yoshio	Sp. Ed.- Lorbeer	Prob. Tchr. (Intern)	II-1
3.	Medley, Diana	Sp. Ed. – Golden Springs	Prob. Tchr.	V-4 ¹
4.	Park, Priscilla Ye Eun	Sp. Ed.	Prob. Language Speech Specialist	II-A(4) ²
5.	Rounds, Taylor Christine	Sp. Ed. – Garey	Prob. Tchr. (Intern)	II-1
6.	Shellenbergar, Max Seaton	Sp. Ed.- Diamond Ranch	Prob. Tchr. (Intern)	II-1
7.	Wilder, Catherine Nicole	Sp. Ed. - Lincoln	Prob. Tchr. (Intern)	II-1
8.	Webb-Williams, Demaree Antone	Sp. Ed. – Pomona	Prob. Tchr. (Intern)	II-1

B. 10 month position/188 working days – Effective 8-3-21

	<u>Name</u>	<u>Site</u>	<u>Status</u>	<u>Salary Data</u>
1.	Vandendries, Angelica L.	Health Services	School Nurse	II-4 2 CORRECTION
2.	Waggoner, Savannah	Cortez	Prob. TLC. Tchr.	I-B(1) ³
3.	Woods, Madison	La Verne Charter	Prob. TLC Tchr.	I-B(1) ³

C. 10 month position/188 working days – Effective 8-3-21 through 6-1-22

	<u>Name</u>	<u>Site</u>	<u>Status</u>	<u>Salary Data</u>
1.	Bahn, Vivian	Pantera	Temp. Tchr.	III-1
2.	Burns, Brandon John	Kellogg	Temp. Tchr.	II-1

5a.05 Certificated Personnel – Elections (continued)

	<u>Name</u>	<u>Site</u>	<u>Status</u>	<u>Salary Data</u>
3.	Castro, Andrea	Project Hope	Temp. Tchr. On Assignment	IV-4 ⁴ CORRECTION IV-5 ⁴
4.	Ceja, Laura Fernanda	San Antonio	Temp. TLC Tchr.	I-A(1) ³
5.	Delgadillo, Andrea E.	Westmont	Temp. Tchr.	III-1
6.	Doering, Marlana	Washington	Temp. TK Tchr.	IV-5
7.	Doiron, Sean R.	Fremont Academy	Temp. Tchr.	IV-4
8.	Huber, Jourdan S.	Marshall	Temp. Tchr.	IV-1
9.	Keagy, Joshua	Ganesha	Temp. Tchr.	V-1
10.	Lien, Yueh Ting	Vejar	Temp. Tchr.	III-4
11.	Macias, Edith	Decker	Temp. Tchr.	II-1
12.	Opinaldo, Gina	Kellogg	Temp. Tchr.	V-3
13.	Rider, Alexandra	Simons CORRECTION Fremont Academy	Temp. Tchr.	IV-4
14.	Rush, Jane Kelly	Garey	Temp. Tchr.	IV-1
15.	Shek, Evangeline	Pantera	Temp. Tchr.	II-1
16.	Underdown, Joy	Lorbeer	Temp. Tchr.	III-1
17.	Vega Soto, Alejandrina	Project Hope	Temp. Tchr. on Assignment	II-1 ⁴
18.	Villalobos, Lizette	Lincoln	Temp. TLC Tchr.	I-B(1) ³

D. 10 month position/188 working days – Effective 8-4-21 through 6-1-22

	<u>Name</u>	<u>Site</u>	<u>Status</u>	<u>Salary Data</u>
1.	Sarceno, Krystal	Lexington	Temp. TLC Tchr.	I-A(1) ³

E. 10 month position/188 working days – Effective 8-5-21

	<u>Name</u>	<u>Site</u>	<u>Status</u>	<u>Salary Data</u>
1.	Maluso, Tina Marie	Health Services	Prob. School Nurse	IV-7

F. 10 month position/188 working days – Effective 8-5-21 through 6-1-22

	<u>Name</u>	<u>Site</u>	<u>Status</u>	<u>Salary Data</u>
1.	Deloria, Sally A.	Armstrong	Temp. TK Tchr.	II-1
2.	Love, Teresa P.	Pomona	Emerg. Tchr.	A-1 ⁵
3.	Osborn, Haley	Arroyo	Temp. Tchr.	II-1

G. 10 month position/188 working days – Effective 8-6-21 through 6-1-22

	<u>Name</u>	<u>Site</u>	<u>Status</u>	<u>Salary Data</u>
1.	Ma, Debra	Armstrong	Temp. Tchr.	II-1

5a.05 Certificated Personnel – Elections (continued)

H. 10 month position/188 working days – Effective 8-9-21

<u>Name</u>	<u>Site</u>	<u>Status</u>	<u>Salary Data</u>
1. Frausto, Nathan L.	Ganesha	Prob. Tchr. – SDC	II-1 ¹

I. 10 month position/188 working days – Effective 8-9-21 through 6-1-22

<u>Name</u>	<u>Site</u>	<u>Status</u>	<u>Salary Data</u>
1. Schufeldt, Sarah E.	Diamond Ranch	Temp. Tchr.	II-1

ADDED

J. 10 month position/188 working days – Effective 8-11-21

<u>Name</u>	<u>Site</u>	<u>Status</u>	<u>Salary Data</u>
1. Hinostroza, Carlos Raymund	Palomares Academy	Prob. Tchr. – Sp. Ed.	III-8 ¹

K. 10 month position/188 working days – Effective 8-16-21

<u>Name</u>	<u>Site</u>	<u>Status</u>	<u>Salary Data</u>
1. Ruiz, Ruben Jesus	Fremont Academy	Prob. Tchr. (Intern)	II-1

L. 10 month position/188 working days – Effective 8-19-21 through 6-1-22

<u>Name</u>	<u>Site</u>	<u>Status</u>	<u>Salary Data</u>
2. Hernandez, Andres Cecilio	Simons	Emerg. Tchr. – Sp. Ed.	A-1 ⁵
3. Goren, Casandra PULLED	Kellogg	Emerg. Tchr. – Sp. Ed.	A-1⁵
4. Meza, Jr., Mario Albert	Diamond Ranch	Emerg. Tchr.	A-1 ⁶

¹Special Education Factor Step

²Language Speech Specialist Salary Schedule

³Special Projects Salary Schedule

⁴4% Additional Duties Stipend

⁵Provisional Internship Permit Contract

⁶Short Term Staff Permit Contract

5a.06 Certificated Personnel – Elections – Regional Occupational Program (ROP)

It is recommended that the Board of Education ratify the election of the following certificated personnel to serve as temporary teachers on an hourly basis, as needed, for the Regional Occupational Program. Classes are scheduled from August 6, 2021 through June 1, 2022. Payment will be made in accordance with Administrative Regulation 4153.

<u>Name</u>	<u>Benefit Range</u>	<u>Name</u>	<u>Benefit Range</u>
1. Andrade, Sheila Marie	24+ (30 hrs./wk.)	12. Mendez, Jr., Jesus Humberto	24+ (30 hrs./wk.)
2. Barba, Rosalind	24+ (30 hrs./wk.)	13. Mendoza, Veronica	24+ (25 hrs./wk.)
3. Carranza, Heidi C.	24+ (30 hrs./wk.)	14. Moulton, Nellie A.	24+ (30 hrs./wk.)

5a.06 Certificated Personnel – Elections – Regional Occupational Program (ROP)
(continued)

4. Castro, Celia Edith	24+ (30 hrs./wk.)	15. Morici, Jennifer Theolena	20-23 hrs./wk. (20 hrs./wk.)
5. Cruz, Anna Marie	24+ (30 hrs./wk.)	16. Murphy, Amanda Nicole	24+ (25 hrs./wk.)
6. Dolce, Augusto Matias	24+ (30 hrs./wk.)	17. Robertson, Jr., Kevin Charles	24+ (25 hrs./wk.)
7. Fuertez, Karla Alexandrea	24+ (25 hrs./wk.)	18. Rodriguez, David C.	24+ (30 hrs./wk.)
8. Guerra, David Anthony	24+ (30 hrs./wk.)	19. Sweiss, Abeir	24+ (25 hrs./wk.)
9. Ledesma, Eric M.	24+ (30 hrs./wk.)	20. Vega, Suyapa Lorena	24+ (25 hrs./wk.)
10. Martinez, Jose A.	0-15 (10 hrs./wk.)	21. Young, Lidia	24+ (30 hrs./wk.)
11. Mauricio, Yolanda A.	24+ (30 hrs./wk.)		

5a.07 Certificated Personnel – Elections – Adult & Career Education

It is recommended that the Board of Education ratify the election of the following certificated personnel to serve as an Adult School Teacher in the Adult and Career Education Program. Payment will be made in accordance with Administrative Regulation 4153.

<u>Name</u>	<u>Status</u>	<u>Benefit Range</u>	<u>Effective</u>
1. Rudmin, Dennis James	Prob. Adult Ed. Tchr.	24+ (24 hrs.wk.)	8-10-21

5a.08 Certificated Personnel – Election – Substitute Teachers

A. It is recommended that the Board of Education approve the following personnel to serve as substitute teachers as needed for the Regional Occupational Program (ROP) on an hourly basis. Payment will be made in accordance with Administrative Regulation 4153.

- Name
1. Blancas, Melissa Alexandra
 2. Martinez, Veronica

B. It is recommended that the Board of Education approve the elections of the following certificated personnel to serve as substitute teachers from time to time, as needed. Payment will be made in accordance with Administrative Regulation 4121.

- Name
1. Babbitt, Luzmaria O.
 2. Gomez, Judith A.
 3. Hefler, Leslie J.
 4. Kniesley-Watnik, Debra

ADDED

5. Barela, Daniel J.

5a.08 Certificated Personnel – Election – Substitute Teachers (continued)

- | <u>Name</u> |
|-----------------------|
| 6. Cervantes, Anna V. |
| 7. Clark, Ryan |
| 8. Davis, Elizabeth |
| 9. Santos, Coraima A. |
| 10. Simpson, Megan |

5a.09 Certificated Personnel – Salary Reclassifications

It is recommended that the Board of Education approve or ratify the following certificated salary reclassifications.

These employees have met the District requirements for advancement on the salary schedule.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
1. Diamond, Michelle	IV-5	V-5	8-1-21
2. Diaz, Ana Laura	IV-19	V-19	8-1-21
3. Haselton, Mark E.	IV-15	V-15	8-1-21
4. Ho, Yi Shin	IV-1	V-7	8-3-21
5. Johnson, Cristina Nicole	IV-5	V-5	8-1-21
6. Kennon, Jacob Mitchell	II-2	IV-2 ¹	8-1-21
7. Perez, Noemi	II-C(2) ²	II-D(2) ²	9-1-21
8. Robledo, Nadia Elizabeth	I-C(1) ²	I-D(1) ²	10-1-21
9. Romero, Martin	IV-4	V-4	8-1-21
10. Salas, Marisol	I-A(1) ³	I-B(1) ³	8-1-21
11. Salazar, Rocio	I-C(7) ²	I-D(7) ²	9-1-21
12. Soussens, Nicole Kristain	IV-7	V-7	8-1-21
13. Taeleifi, Kathy W.	IV-31	V-31	8-1-21
14. White, Rachel Mae	II-1	11-2	8-3-21
ADDED			
15. Hamilton, Claudia A.	A-3	II-3	8-1-21
16. Jorgenson, Hayden	II-2	III-2	8-1-21
17. Muniz, Diana	A-3	II-3	8-1-21
18. White, Rachel	II-1	II-2	8-3-21

¹Special Ed. Factor Step

²Child Development Salary Schedule

³Special Projects Salary Schedule

5a.10 Certificated Personnel – Coaches

It is recommended that the Board of Education ratify the election of the following personnel for an extra assignment for the 2021-22 school year.

Payment will be made at the end of the particular activity in accordance with Administrative Regulation 4153(a)(b) and the Agreement between the Pomona Unified School District Board of Education and the Associated Pomona Teachers.

High School

I. Diamond Ranch

Funding: High School Sports Program

010-00000-0-1501-1000-1170-310-1401 Certificated

010-00000-0-1501-1000-2170-310-1401 Classified

	<u>Name</u>	<u>Sport</u>	<u>Factor</u>
1.	Cooper, Coyal W.	Head Golf – Boys	0.125
2.	Cooper, Coyal W.	Head Golf – Girls	0.125
3.	Grosland, Michael R. ^{1,2}	Head Soccer – Boys	0.125
4.	Parker, Brent C. ^{1,2}	Assistant Basketball – Boys	0.100 (50%)
5.	Washington, Dante ^{1,2}	Junior Varsity Basketball – Boys	0.100 (75%)

II. Ganesha

Funding: High School Sports Program

010-00000-0-1110-1000-1170-320-2300 Certificated

010-00000-0-1501-1000-2170-320-1401 Classified

010-00000-0-1110-1000-2170-320-2300 Classified

	<u>Name</u>	<u>Sport</u>	<u>Factor</u>
1.	Aceves, Miguel A.	Drama	0.100
2.	Arciniega, William D.	Band Director	0.100
3.	Huerta Aguayo, Mayra ^{1,2}	Drill Team	0.100 (75%)
4.	Perez, Janet	Speech	0.100
5.	Rodriguez, Elisa ^{1,2}	Rally Advisor	0.100 (50%)
6.	Zeigler, Shahana J. ^{1,2}	Asst. Varsity Basketball – Girls	0.100

¹These non-credentialed personnel have met requirements under Title V of the California Administrative Code, Section 5532.

²Assembly Bill (AB) 346 expands AB 1025 and requires **all non-certificated employees and volunteers** that supervise, direct or coach a student activity, to obtain an Activity Supervisor Clearance Certificate (ASCC) or to clear dual fingerprints with both the DOJ and FBI.

Appendix XII, Section II – Payment for the above high school athletics coaching and activity assignments will be made in the amount of the factor indicated times Class I of the factor step of the Teachers’ Salary Schedule. Payment shall be made at the end of the sports season.

\$6,148.00 (0.150 Factor) \$5,123.00 (0.125 Factor) \$4,099.00 (0.100 Factor)

\$3,074.00 (0.075 Factor)

Trainers \$4,500 for Fall, \$4,000 for Winter and Spring seasons.

5a.11 Certificated Personnel – Approval for Variable Term Waivers

It is recommended that the Board of Education approve a Variable Term Waiver for the 30 day substitute permit for the following certificated personnel.

Name

1. Calderon, Jessica

This prospective employee has been unable to take the California Basic Skills Exam due to Covid Restrictions. The District has made a diligent effort to recruit fully credentialed employees in this area and is currently declaring a shortage of substitute teachers per Executive Order N-66-20 and SB 820.

5a.12 Certificated Personnel – Authorization to continue Army Junior Reserve Officers Training Corps (JROTC) Program

It is recommended that the Board of Education ratify the continuation of the Army Junior Reserve Officers Training Corps (JROTC) program for the 2021-22 school year.

It is further recommended that the Board of Education approve the employment contracts of JROTC Instructors for the 2021-22 school year. JROTC instructors will provide instructional services to students enrolled as cadets in the program effective on the following dates.

11 month/206 working days – Effective 8-1-21 through 6-30-22

Name

1. Fuega, Poutoa (Garey)
2. Munoz, Jesus (Ganesh)

Rationale:

These positions are temporary under the contract in accordance with Education Code Sections 44909 and/or 44912, and that service hereunder shall not result in or contribute to either probationary or permanent status (tenure).

The JROTC program was originally approved by the Board of Education on June 1, 1993. Authorization to continue the JROTC program insures federal reimbursement at the fifty percent (50%) level.

5a.13 Certificated Personnel – Master Teachers

It is recommended that the Board of Education ratify payment of an honorarium to the following certificated personnel for participation through various universities as a Master Teacher.

2020-21

	<u>Name</u>	<u>Site</u>	<u>University</u>	<u>Amount</u>
1.	Brown, Cynthia Susanne	Special Ed.	CSUN	\$ 500
2.	Smith, Jennifer	Armstrong	National	600

5a.14 Certificated Personnel – Special Assignment – Athletics/Activities Director REVISED

It is recommended that the Board of Education approve the following certificated personnel to serve as Athletics/Activities Director for the 2021-22 school year.

A. Diamond Ranch

Funding: High School Sports Program

010-00000-0-1501-4200-1170-310-1401 – Certificated

<u>Name</u>	<u>Assignment</u>	<u>Factor</u>
1. Carrillo, Emily	Athletic Director	0.100
	CORRECTION	0.125

B. Garey

Funding: High School Sports Program

011-00000-0-1501-4200-1170-330-1401 – Certificated

<u>Name</u>	<u>Assignment</u>	<u>Factor</u>
1. Bonner, Jr., Anthony Fitzgerald	Activities Director	0.125

5a.15 Certificated Personnel – Special Assignment – Department Chairperson

It is recommended that the Board of Education ratify the payment for the following certificated personnel for their special assignment in addition to their regular salary for the 2021-22 school year.

A. Funding: Diamond Ranch

010-00000-0-1110-2110-1970-310-5701

<u>Name</u>	<u>Department</u>	<u>Amount</u>
1. Anderson, Carey C.	Science	\$ 1,250
2. Cheney, Lisa	Physical Education	1,000
3. Grover, Loren S.	Social Science	1,250
4. Lambright, Kenneth P.	Math	1,250
5. Maizel, Matthew P.	Special Education	1,250
6. Monnette, Kelly Elise	English	1,250

B. Funding: Pomona

010-00000-0-1110-2110-1970-340-5701

<u>Name</u>	<u>Department</u>	<u>Amount</u>
1. Anderson, Eric E.	Social Science	\$ 1,000

C. Funding: Village Academy

010-00000-0-1110-2110-1970-350-5701

<u>Name</u>	<u>Department</u>	<u>Amount</u>
1. Antillon, Rosemary	Physical Education	\$ 750
2. Conde, Irene Benito	World Languages	750
3. King, Jason A.	Math	750
4. Macleod, Donovan	English	1,000
5. Sullivan, Jennifer Marie	Social Science	750
6. Vo, Phuong Minh	Science	750

5a.16 Certificated Personnel – Special Assignment – Home & Hospital Program

It is recommended that the Board of Education ratify the following certificated personnel to provide academic instruction to students enrolled in the Home & Hospital Program, effective August 11, 2021 through May 27, 2022. Payment will be made in accordance with Administrative Regulation 4153. Not to exceed 120 hours per person.

Funding: Health Services

010-00000-0-1110-1000-1130-700-8300

<u>Name</u>	<u>Name</u>
1. Abdou, Albert Elhami	14. Naccara, Mary
2. Aranda, Karla	15. Nguyen, Lan Thi Xuan
3. Edu, Glory Ibum	16. Perez, Janet
4. Gariador, Anne M.	17. Petty-Palmer, Jeanne S.
5. Groener, Dana C.	18. Ponce, Laura Kristine
6. Hicks, Robert P.	19. Ralston, Karen J.
7. Jones, Jacqueline L.	20. Rasshan, Danielle Latrice
8. Jones, Javian Michelle	21. Riebeth, Robert R.
9. Kretschmar, David Thomas	22. Tadeja, Chester D.
10. Kogat, Lisa E.	23. Torres, Cesar
11. Martinez, Ronald J.	24. Tran, Kelly Thi
12. Mc Corkell, Christopher Keoni	25. Wagner, Katerina Lynn
13. Miranda Layton, Edna L.	26. Yee, Patricia E.

Appendix X, Section IV - .001 of the factor step of Column I on the base salary schedule. Rate: \$40.985 per hour.

5a.17 Certificated Personnel – Special Assignment – Mentors/Support Providers – Educational Services

A. It is recommended that the Board of Education authorize an annual payment not to exceed \$4312 to each of the following certificated personnel for a special assignment as Mentors/Support Providers for the 2021-22 school year, contingent upon funding, and number of assigned Participating Teachers. Payment will be paid in two equal installments, in January and July.

Funding: LCFF – Supplemental/Concentration

011-00000-0-0000-2140-1970-700-6264

<u>Name</u>	<u>Name</u>
1. Baldriche, Darien	15. Mebane, Virginia M.
2. Bennett-Rosado, Amy C.	16. Perez, Alicia
3. Bout, Alon, G.	17. Pokershing, Lisa L.
4. Cifuentes, Daniella M.	18. Rasshan, Danielle Latrice
5. Clay, Adrienne D.	19. Richards, Anette
6. Decker, Alicia G.	20. Robles, Leslie J.
7. DeHart, Jeanette D.	21. Rubin, Jennifer A.
8. Dobson, Angela M.	22. Sanchez-Tinoco, Ivy
9. Duenas, Alicia M.	23. Scales, Patricia A.
10. Fernandez, Amalia	24. Shim, Lisa Ann
11. Haselton, Mark E.	25. Torres, Agustina Elizabeth
12. Kirkpatrick, Kadie	26. Torres, Rita
13. Lynch, Tracey A.	27. Yuen, Cindy X.
14. Marin, Yolanda Raquel	

5a.17 Certificated Personnel – Special Assignment – Mentors/Support Providers – Educational Services (continued)

- B. It is recommended that the Board of Education authorize an annual payment not to exceed \$2588 to each of the following certificated personnel for a special assignment as Mentors/Support Providers for the 2021-22 school year, contingent upon funding, and number of assigned Participating Teachers. Payment will be paid in two equal installments, in January and July.

Funding: LCFF – Supplemental/Concentration
011-00000-0-0000-2140-1970-700-6264

- | <u>Name</u> | <u>Name</u> |
|-----------------------|----------------------|
| 1. Carrillo, Emily E. | 2. Lay, Katherine K. |

5a.18 Certificated Personnel – Special Assignment – Sixth Period

It is recommended that the Board of Education ratify the special assignment of certificated personnel.

In accordance with the Agreement between the Pomona Unified School District Board of Education and the Associated Pomona Teachers, the assignment, which is dependent on continued enrollment, has been initiated by the District and agreed to by the employee effective August 11, 2021 through May 27, 2022.

- A. Funding: Cortez
010-00000-0-1110-1000-1130-181-2200

- | <u>Name</u> | <u>Subject</u> |
|----------------------|--------------------|
| 1. Baldriche, Darien | Physical Education |

- B. Funding: Park West
010-92200-0-3200-1000-1130-430-0000

- | <u>Name</u> | <u>Subject</u> |
|-----------------------------|----------------|
| 1. Linden, Dalia Sanchez | English |
| 2. Munguia, Aaron Alexander | Math |
| 3. Ponce, Laura Kristine | English |

- C. Funding: SEEO Charter
090-00000-0-3300-1000-1130-914-0000

- | <u>Name</u> | <u>Subject</u> |
|------------------------|----------------|
| 1. Wagner, Jennifer M. | English |

5a.19 Certificated Personnel – Special Assignment – Special Education

It is recommended that the Board of Education ratify the special assignment for the following certificated personnel who attended New Teacher Orientation for Special Education July 29, July 30, and August 2, 2021. Payment will be made in accordance with Administrative Regulation 4153. Not to exceed 18 hours per person.

Funding: Special Education

010-65000-0-5760-1110-1130-700-4900

- | <u>Name</u> | <u>Name</u> |
|------------------------|-------------------------------|
| 1. Bard, Hillary S. | 9. Petitfrere, Ashley M. |
| 2. Bush, Yoshio | 10. Ramirez, Miguel A. |
| 3. Cabral, Daniel G. | 11. Reyes, Jennifer |
| 4. Fierro, Adriana I. | 12. Rounds, Taylor C. |
| 5. Knoop, Jamie K. | 13. Shellenbergar, Max S. |
| 6. Kogeman, Kristen M. | 14. Wilder, Catherine N. |
| 7. Medley, Diana V. | 15. Webb-Williams, Damaree A. |
| 8. Park, Pricilla Y. | |

Appendix XII, Section IV - .001 of the factor step of Column I on the Base salary schedule.
Rate - \$40.985

5a.20 Certificated Personnel – Special Assignment – Special Education – Individualized Education Plan

It is recommended that the Board of Education ratify the following certificated personnel to translate Individualized Education Plan (IEP) for special education students in accordance with Federal and State mandates as needed for the first semester of the 2021-22 school year. Payment is to be made in accordance with Administrative Regulation 4153. Not to exceed 80 hours per person.

Funding: Special Education

010-65000-0-5001-2109-1930-700-4902

- | <u>Name</u> | <u>Name</u> |
|-----------------------|------------------|
| 1. Tapia, Veronica E. | 2. Torres, Cesar |

Appendix XII, Section IV - .001 of the factor step of the member's class on the Base salary schedule.
Rate: \$40.985 - \$50.008 per hour.

5a.21 Certificated Personnel – Special Assignment – Unit Leaders

It is recommended that the Board of Education approve or ratify the special assignment for the following certificated personnel for the 2021-22 school year.

Payment will be made in accordance with the Agreement between the Pomona Unified School District Board of Education and the Associated Pomona Teachers.

Unit Leaders – \$500/Year

- A. Allison

Funding: LCFF – Title I – TTL

010-30100-0-1110-2110-1970-107-0000

5a.21 Certificated Personnel – Special Assignment – Unit Leaders (continued)

Name

1. Langrell, Rachel Sue

B. Arroyo

Funding: LCFF – Supplemental Concentration - Grade Level Lead
011-00000-0-1110-2110-1970-113-0000

Name

1. Faxon, Veronica Honore
2. Huizar, Eva Maria
3. Nguyen, Annie
4. Phan, Emma Trang
5. Poteet, Herlinda Isabel
6. Steele, Stephanie
7. Steinbeck, Katherine Christine
8. White, Sharon A.

C. Cortez

- I. Funding: LCFF – Supplemental Concentration – TTL
011-00000-0-1110-2110-1970-181-0000

Name

1. Alvarez, Melanie Marie

- II. Funding: LCFF – Supplemental Concentration – Grade Level Lead
011-00000-0-1110-2110-1970-181-0000

Name

1. Alvarez, Melanie Marie
2. Chan, Trinh Soai
3. Cortez, Elia
4. Harrer, Marlene Cynthia
5. Melanson, Christie Ann Frances
6. Naik, Shyamal Kundanlal
7. Nguyen, Michelle H.
8. Rainville, Peter
9. Sandberg, Kristina S.
10. Soto, Elizabeth

D. Emerson

Funding: LCFF – Supplemental Concentration – Grade Level Lead
011-00000-0-1110-2110-1970-210-0000

Name

1. Keeler, Rosalinda Sandoval

5a.21 Certificated Personnel – Special Assignment – Unit Leaders (continued)

E. Fremont Academy

Funding: LCFF – Supplemental Concentration – TTL
011-00000-0-1110-2110-1970-220-0000

Name

1. Alcantar, Seleni
2. Arnhold, Alexandra Colleen
3. Chang, Amanda Marie
4. Fernandez, Amalia

F. Harrison

I. Funding: LCFF – Supplemental Concentration – Grade Level Lead
011-00000-0-1110-2110-1970-128-0000

Name

1. Martinez, Deborah Ann
2. Melendrez, Patricia S.
3. Rodriguez, Francisco

II. Funding: LCFF – Supplemental Concentration – TTL
011-00000-0-1110-2110-1970-128-0000

Name

1. Tran, Nicole

G. Kingsley

Funding: LCFF – Supplemental Concentration – TTL
011-00000-0-1110-2110-1970-134-0000

Name

1. Donaire Martinez, Maria Esther
2. Haus, Hannah K.
3. Schmidt, Jennifer Lynn
4. Vera, Teresa Carmen

H. Lopez

Funding: LCFF – Supplemental Concentration – Grade Level Lead
011-00000-0-1110-2110-1970-180-0000

Name

1. DePaola, Sarah Quinn
2. Macedo, Cynthia
3. Masl, Lisa M.
4. Rivera, Dinorah

5a.21 Certificated Personnel – Special Assignment – Unit Leaders (continued)

I. Philadelphia

I. Funding: LCFF – Title I – Grade Level Lead
010-30100-0-1110-2110-1970-152-0000

Name

1. Hernandez, Annette Grijalva
2. Ornelas, Amelia G.
3. Pokershing, Lisa L.
4. Tapia, Veronica E.
5. Vail-Beutter, Molly J.
6. Vlasich, Cynthia Jean

II. Funding: LCFF – Title I – TTL
010-30100-0-1110-2110-1970-152-0000

Name

1. Muscente, Margarita Valencia
2. Pokershing, Lisa L.
3. Quintana, Brenda Anne

J. San Antonio

Funding: LCFF – Supplemental Concentration - Grade Level Lead
011-00000-0-1110-2110-1970-164-0000

Name

1. Malagon, Silvia B.
2. Martinez, Michelle M.
3. Ortiz, Martha C.
4. Rodriguez, Laurdes
5. Rosales, Carmen Maria
6. Wagner, Katerina Lynn

Appendix XII, Section III - \$500/year Rate - \$50.00/per month, tently
Appendix XII, Section III - \$250/year Rate - \$25.00/per month, tently

5a.22 Certificated Personnel – Release of Substitute Teachers

It is recommended that the Board of Education ratify the release of the following substitute teachers pursuant to Education Code 44953.

<u>Name</u>	<u>Effective</u>
1. Luna, Maya	7-30-21
2. McKean, Elizabeth	7-21-21
3. Yee, Lani	7-28-21

5a.23 Certificated Personnel – Amendments

It is recommended that the Board of Education approve the amendments to action taken at previous Board meetings.

1. Board Agenda Date: 8-19-20
Agenda Item – 5a.00 – Page 1 of 18
Certificated Personnel – Administrative Assignments
Change to correct salary column.

Item #1. Noelte, Tara Lynne
From: 072(3)
To: 073(3)

2. Board Agenda Date: 5-19-21
Agenda Item – 5a.04 – Page 5 of 29
Certificated Personnel – Changes of Assignment, Salary or Status
Change to correct salary data.

Item B. #6. Duckins, II, Delbert
From: IV-22
 I-A(22)
To: IV-23
 I-A(23)

3. Board Agenda Date: 6-23-21
Agenda Item – 5a.04 – Page 5 of 27
Certificated Personnel – Changes of Assignment, Salary or Status
Change to correct salary data.

Item D. #1. Brazil, Renee Francine
From: V-26
 I-C(26)
To: V-25
 I-C(25)

4. Board Agenda Date: 6-23-21
Agenda Item – 5a. 09– Page 11 of 27
Certificated Personnel – Salary Reclassifications
Change to correct effective date

Item #2 Jimenez, Brenda
From: 7-1-21
To: 7-1-20

5. Board Agenda Date: 6-30-21
Agenda Item – 5a.01 – Page 1 of 13
Certificated Personnel – Administrative Assignments
Change to correct work days.

Item #1.
From: 215
To: 220

5a.23 Certificated Personnel – Amendments (continued)

6. Board Agenda Date: 6-30-21

Agenda Item – 5a.04 – Page 4 of 13

Certificated Personnel – Changes of Assignment, Salary or Status
Change to correct salary step in To column.

Item A #3. Perez, Noemi
From: II-C(3)¹
To: II-C(2)¹

and

Change to correct title.

Item B #2. Gonzalez, Hector
From: Tchr. Specialist/Academic Coach
To: Tchr. Specialist

7. Board Agenda Date: 7-13-21

Agenda Item – 5a.05 – Page 5 of 12

Certificated Personnel – Elections
Change to correct salary data.

Item B. #2. Lopez, Alejandro
From: II-1
To: IV-1

8. Board Agenda Date: 7-13-21

Agenda Item – 5a.07 – Page 5 of 12

Certificated Personnel – Salary Reclassifications
Change to correct salary data in the TO column.

Item #4. Dedhia, Rapir Dihaj
From: V-4
To: V-5

and

Item #12. Smith, Lisa
From: V-9
To: V-10

and

Item #7. King, Timi
From: V-2
To: V-24

5. Human Resources

Subject **5.02 Classified Personnel - REVISED**

Meeting Aug 18, 2021 - Regular Board Meeting

Type Action (Consent)

It is recommended that the Board of Education approve or ratify the following report for Classified Personnel.

The following items are included in the attached report:

- 5b.01 Administrative Assignment
- 5b.02 Resignations - REVISED
- 5b.03 Intermittent Leave, Leave of Absence and Military Leave
- 5b.04 Changes of Assignment, Salary or Status
- 5b.05 Catastrophic Leave - Donation of Hours
- 5b.06 Elections - REVISED
- 5b.07 Summer Employment
- 5b.08 Temporary Assignments
- 5b.09 Bilingual Stipends
- 5b.10 Education Stipends
- 5b.11 Health Care Stipend
- 5b.12 Special Assignment - Isolation Room - Covid-19 Screening
- 5b.13 Special Assignment - COVID Vaccine and Sports Physical Clinics
- 5b.14 Special Assignment - Special Education
- 5b.15 Amendments

See Attachment:

File Attachments
[5.02 Classified Agenda 8-18-21 REVISED.pdf \(436 KB\)](#)

5b.01 Classified – Administrative Assignment

It is recommended that the Board of Education approve the following administrative election. The salary data indicates the step and column applicable to the particular employee on the current salary schedule.

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
1. Mir, Arash	Director Maintenance & Operations	062(6) ¹ 225 working days	8-19-21

¹Administrative Salary Schedule

5b.02 Classified Personnel – Resignations

It is recommended that the Board of Education ratify the resignations of the following classified employees.

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Close of Business</u>
1. Aguilar, Giovanna Y.	Instructional Aide, Child Dev. Montvue	Professional Advancement	7-28-21
2. Avila, Beatriz A.	Elementary Campus Supervisor Lincoln	Moving within State	5-30-21
3. Bush, Yoshio	Paraeducator, Special Ed./SH Madison	Change of Occupation ¹	7-23-21
4. Bretado, Daniel J.	Paraeducator, Special Ed./SH Emerson	Change of Occupation	7-29-21
5. Carter, Lubertha	Food Services Worker I Food & Nutrition Services (Diamond Point)	Retirement	7-23-21
6. Castellanos, Erica	Attendance Clerk Emerson	Professional Advancement	7-29-21
7. Diaz, Yara Y.	Food Services Worker I Food & Nutrition Services (Washington)	Other	8-3-21
8. Encinas, Milia	Elementary Campus Supervisor Ranch Hills	Other	7-21-21
9. Garcia, Marlene J.	Paraeducator, Special Ed./SH Kellogg	Change of Occupation	7-29-21
10. Garcia, Nanci	Senior Social Worker School Mental Health Services	Other	8-13-21

5b.02 Classified Personnel – Resignations (continued)

	<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Close of Business</u>
11.	Hernandez, Gabriela V.	Food Services Worker I Food & Nutrition Services (Armstrong)	Other	7-30-21
12.	Hernandez, Graciela	Food Services Worker I Food & Nutrition Services (Lopez)	Retirement	8-3-21
13.	Inyard, Arnisha T.	Paraeducator, Special Ed./SH Lopez	Professional Advancement	8-1-21
14.	Laguna Castillo, Esmeralda	Paraeducator, Special Ed. Pantera	Professional Advancement	8-1-21
15.	Lopez, Wendy	Paraeducator, Special Ed./SH San Jose	Moving within State	7-16-21
16.	Love, Teresa	Paraeducator, Special Ed./SH Pomona	Change of Occupation ¹	7-29-21
17.	Maron, Jose L.	Construction Trades Tech. II Maintenance & Operations	Other	8-16-21
18.	Miller, Michael	Paraeducator, Special Ed./SH Special Education	Other	7-23-21
19.	Okimoto, Nicole M.	Paraeducator, Special Ed./SH Kingsley	Change of Occupation	8-10-21
20.	Ortega, Stephanie M.	Paraeducator, Special Ed./SH Barfield	Change of Occupation	8-3-21
21.	Padilla, Daisy	Health Services Assistant Heath Services (Lorbeer)	Change of Occupation	8-9-21
22.	Parada, Iris A.	Paraeducator, Special Ed./SH Lincoln	Resume Study	7-13-21
23.	Perez, Jennifer	Paraeducator, Special Ed./SH Marshall	Resume Study	8-8-21
24.	Rivera, Yiannis L.	Paraeducator, Special Ed./SH Lexington	Resume Study	7-2-21
25.	Rounds, Taylor Christine	Paraeducator, Special Ed./SH Garey	Change of Occupation ¹	7-22-21

5b.02 Classified Personnel – Resignations (continued)

REVISED

	<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Close of Business</u>
26.	Ruiz, Cassandra	Paraeducator, Special Ed./SH Arroyo	Change of Occupation	7-29-21
27.	Sandoval, Norma A.	Food Services Worker I Food & Nutrition Services (Ganesha)	Change of Occupation	7-6-21
28.	Shellenberger, Max S.	Paraeducator, Special Ed. Village Academy	Professional Advancement ¹	7-22-21
29.	Ware, Karina	Paraeducator, Special Ed./SH Barfield	Change of Occupation	8-4-21

ADDED

30.	Dashiell, Donnell R.	Instructional Aide, P.E. Marshall	Resume Study	8-12-21
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¹Bargaining Unit Change CSEA to APT

5b.03 Classified Personnel – Intermittent Leave, Leave of Absence and Military Leave

A. It is recommended that the Board of Education ratify the following leave of absence.

	<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
1.	Cruz, Kiertstyn J.	Paraeducator, Special Ed. Arroyo	Infant Care ¹	8-11-21 through 10-19-21

B. It is recommended that the Board of Education ratify the following intermittent leave of absence with or without pay.

	<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
1.	Delgado, Arlene	Accounting Clerk/Secretary (Confidential) Child Development	Health (Child) ²	7-1-21 through 6-30-22

C. It is recommended that the Board of Education ratify the following leave of absence pursuant to Military and Veterans Code Section 395.

	<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
1.	Quezada, Irene F.	Child Development Supervisor (Confidential) Child Development	Military Leave	8-2-21 through 8-6-21

¹AB 2393

²Family Medical Care Leave Act

5b.04 Classified Personnel – Changes of Assignment, Salary or Status

It is recommended that the Board of Education approve or ratify the following changes of assignment, salary or status. The salary data indicates the step and column applicable to the employee on the current salary schedule.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
1. Aguilar, Norma	School Community Liaison 18D ² 5 hours/day 9 month position Pupil & Community Services	School Community Liaison 18D ² 8 hours/day 11 month position Pupil & Community Services	7-1-21
2. Arteaga, Donna M.	Paraeducator, Special Ed. 17D 5 hours/day 9 month position Lorbeer	Health Services Assistant 20D 8 hours/day 9 month position Health Services (Garey)	8-11-21
3. Cage, Sana	EPABX Operator 24F ¹ 8 hours/day 12 month position Information Technology Services	Secretary, Data Processing 27F ¹ 8 hours/day 11 month position Pomona	8-2-21
4. Cervantez, Evelia	Paraeducator, Special Ed./SH 18F ¹ 6 hours/day 9 month position Diamond Point	Health Services Assistant 20F ¹ 8 hours/day 9 month position Health Services (Roosevelt)	8-11-21
5. Cisneros, Crystal	Media Technician 23F ² 8 hours/day 11 month position Village Academy	Research Technician 30E 8 hours/day 12 month position Research & Assessment	8-19-21
6. Contreras, Martha	Typist Clerk I 17C 8 hours/day 10 month position Roosevelt	Attendance Technician 20C 8 hours/day 10 month position Park West	8-2-21

5b.04 Classified Personnel – Changes of Assignment, Salary or Status (continued)

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
7. Coronado-Roman, Michael Y.	Administrative Secretary II (Confidential) 35F ^{1,2} 8 hours/day 12 month position Human Resources	School Office Manager I (Confidential) 31F ^{1,2} 8 hours/day 12 month position Barfield	8-19-21
8. Cortes De La Cruz, Albar E.	Food Services Worker I 13E 3 hours/day 9 month position Food & Nutrition Services (Fremont Academy)	Food Services Worker I 13E 3.5 hours/day 9 month position Food & Nutrition Services (Alcott)	8-11-21
9. Cortez, Irma	Food Services Worker I 13F ¹ 3.5 hours/day 9 month position Food & Nutrition Services (Ganesha)	Food Services Worker I 13F ¹ 4.5 hours/day 9 month position Food & Nutrition Services (Village Academy)	8-11-21
10. De Aro, Sophia A.	Elementary Campus Supervisor 7F 2 hours/day 9 month position Pantera	Elementary School Library Clerk 19E 6 hours/day 10 month position Pantera	8-2-21
11. Delgado, Nancy	Food Services Worker I 13C 2.5 hours/day 9 month position Food & Nutrition Services (Vejar)	Food Services Worker I 13C 3 hours/day 9 month position Food & Nutrition Services (Vejar)	8-11-21
12. Espinosa, Yesenia Y.	Typist Clerk I 17F ² 8 hours/day 10 month position Kellogg	School Office Manager I 41E 8 hours/day 12 month position Kellogg	8-2-21
13. Flores-Reyes, Lisbet Y.	Paraeducator, Special Ed./SH 18C 6 hours/day 9 month position Kellogg	Attendance Clerk 19C 8 hours/day 10 month position Diamond Ranch	8-2-21

5b.04 Classified Personnel – Changes of Assignment, Salary or Status (continued)

	<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
14.	Gallardo, Carmen	Food Services Worker I 13F 3 hours/day 9 month position Food & Nutrition Services (Garey)	Food Services Worker I 13F 3.5 hours/day 9 month position Food & Nutrition Services (Pomona)	8-11-21
15.	Garcia, Lindsey N.	Program Specialist, M&O 22C 8 hours/day 12 month position Maintenance & Operations	Human Resources Clerk III 38B 8 hours/day 12 month position Human Resources	8-2-21
16.	Hernandez, Adriana A.	Food Services Worker I 13F 2 hours/day 9 month position Food & Nutrition Services (San Jose)	Food Services Worker I 13F 4 hours/day 9 month position Food & Nutrition Services (Pomona)	8-11-21
17.	Lopez De Rodriguez, Hermelinda	Food Services Worker I 13F 3.5 hours/day 9 month position Food & Nutrition Services (Alcott)	Food Services Worker I 13F 4 hours/day 9 month position Food & Nutrition Services (Ganesha)	8-11-21
18.	Lopez Garcia, Martha E.	Food Services Worker I 13C 2.5 hours/day 9 month position Food & Nutrition Services (Cortez)	Food Services Worker I 13C 3 hours/day 9 month position Food & Nutrition Services (Lopez)	8-11-21
19.	Macias, Maria	Food Services Worker I 13F 3 hours/day 9 month position Food & Nutrition Services (Fremont Academy)	Food Services Worker I 13F ³ 3.5 hours/day 9 month position Food & Nutrition Services (Garey)	8-11-21
20.	Mora, Carolina	Paraeducator, Special Ed./SH 18F 6 hours/day 9 month position Diamond Ranch	Elementary School Library Clerk 19F 6 hours/day 10 month position Golden Springs	8-2-21

5b.04 Classified Personnel – Changes of Assignment, Salary or Status (continued)

	<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
21.	Mora, Carolina	Elementary School Library Clerk 19F 6 hours/day 10 month position Golden Springs	Paraeducator, Special Ed./SH 18F 6 hours/day 9 month position Diamond Ranch	8-6-21
22.	Navarro, Liliana	Food Services Worker I 13F 2.5 hours/day 9 month position Food & Nutrition Services (Pantera)	Food Services Worker I 13F ³ 3.5 hours/day 9 month position Food & Nutrition Services (Alcott)	8-11-21
23.	Nguyen, Thuy Thi	Fiscal Services Clerk 35F ¹ 8 hours/day 12 month position Accounting	Payroll/Benefits Clerk II 38F ¹ 8 hours/day 12 month position Fiscal Services	8-2-21
24.	Ornelas, Catyana S.	CWA Field Worker 24F 8 hours/day 10 month position Pupil Support Services	Nutrition Technician 30F 8 hours/day 12 month position Food & Nutrition Services	8-3-21
25.	Perez, Mary L.	School Community Liaison 18D ² 5 hours/day 9 month position Pupil & Community Services	School Community Liaison 18D ² 8 hours/day 11 month position Pupil & Community Services	7-1-21
26.	Rangel, Veronica	Food Services Worker I 13F 3 hours/day 9 month position Food & Nutrition Services (Garey)	Food Services Worker I 13F 3.5 hours/day 9 month position Food & Nutrition Services (Ganesha)	8-11-21
27.	Roman, Andrew M.	Career Center Technician 24D 8 hours/day 10 month position Village Academy	Accounting Technician (High School) 37C 8 hours/day 11 month position Garey	8-2-21

5b.04 Classified Personnel – Changes of Assignment, Salary or Status (continued)

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
28. Rubio, Yolanda A.	Food Services Worker I 13F ¹ 3.75 hours/day 9 month position Food & Nutrition Services (Pomona)	Food Services Worker I 13F ^{1,3} 3.75 hours/day 9 month position Food & Nutrition Services (Allison)	8-11-21
29. Salas, Cristina M.	Food Services Worker I 13D 2 hours/day 9 month position Food & Nutrition Services (Simons)	Food Services Worker I 13D 3 hours/day 9 month position Food & Nutrition Services (Pantera)	8-11-21
30. Toledo, Belen	Paraeducator, Special Ed. 17D 6 hours/day 9 month position Pomona	Health Services Assistant 20D 8 hours/day 9 month position Health Services (Roosevelt)	8-11-21
31. Valadez, John J.	Technology Support Technician I 35B 8 hours/day 12 month position Information Technology Services	Technology Support Technician II 38B 8 hours/day 12 month position Fremont Academy	8-19-21
32. Villanueva, Jenny	Food Services Worker I 13D 3 hours/day 9 month position Food & Nutrition Services (Vejar)	Food Services Worker I 13D 3.5 hours/day 9 month position Food & Nutrition Services (Lincoln)	8-11-21

¹Longevity Stipend

²Bilingual Stipend

³Split Shift Differential

5b.05 Classified Personnel – Catastrophic Leave – Donation of Hours

It is recommended that the Board of Education approve the following donation of unused illness hours to be placed in the Catastrophic Leave Pool as noted in section 11:19.7 of the Agreement between the Board of Education of the Pomona Unified School District and Pomona Chapter 14 of the California School Employees Association.

	<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Illness Hours</u>
1.	Carter, Lubertha	Food Services Worker I	Food & Nutrition Services (Diamond Point)	308.67
2.	Hernandez, Graciela	Food Services Worker I	Food & Nutrition Services (Lopez)	330.61

5b.06 Classified Personnel – Elections

It is recommended that the Board of Education approve or ratify the following classified personnel who will fill a vacant position. The salary data indicates the step and column applicable to the particular employee on the current salary schedule.

	<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
1.	Anderson, Jordan	Paraeducator, Special Ed./SH Special Education	18C 7 hours/day 9 month position	8-11-21
2.	Bertolini, Teliah C.	Paraeducator, Special Ed./SH Golden Springs	18C 7 hours/day 9 month position	8-11-21
3.	Eisenbarth, Derrick A.	Technology Support Technician I San Antonio/Montvue	35C 8 hours/day 12 month position	8-19-21
4.	Gonzalez, Valeria N.	Health Services Assistant Health Services (Marshall)	20A 8 hours/day 9 month position	8-11-21
5.	Gutierrez, Christopher	Paraeducator, Special Ed./SH Ganesha	18C 7 hours/day 9 month position	8-11-21
6.	Hatter, Keith	Campus Security Officer I Harrison	38B ² 8 hours/day 9 month position	8-11-21
7.	Heinrich, Maria E.	Typist Clerk I Fremont Academy/Simons	17A 8 hours/day 10 month position	8-19-21

5b.06 Classified Personnel – Elections (continued)

	<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
8.	Kumar, Rosa	Typist Clerk I Armstrong	17A 8 hours/day 10 month position	8-2-21
9.	Martin, Daniela	Paraeducator, Special Ed./SH Montvue	18C 6 hours/day 9 month position	8-11-21
10.	Morales, Keithleen	Typist Clerk I Roosevelt	17B 8 hours/day 10 month position	8-19-21
11.	Munana, Gabriel	Custodian–Certified Garey	23A ¹ 8 hours/day 12 month position	8-2-21
12.	Orosco, Francine Star	Caseload Accounting Clerk Child Development	28A 8 hours/day 12 month position	8-19-21
13.	Ruiz Rosales, Vanessa	Paraeducator, Special Ed./SH Kingsley	18C 6 hours/day 9 month position	8-11-21
14.	Salinas, Alba Y.	Custodian–Certified Maintenance & Operations	23B ¹ 8 hours/day 12 month position	8-10-21
15.	Santamaria, David	Custodian–Certified Maintenance & Operations	23B ¹ 8 hours/day 12 month position	8-19-21
16.	Sarabia, Marco A.	Custodian–Certified SEEO Charter	23A ¹ 8 hours/day 12 month position	8-9-21
17.	Solano, Maura	Senior Social Worker School Mental Health Services	60A 8 hours/day 11 month position	8-23-21
18.	Tapia Orozco, Amary I.	Paraeducator, Special Ed./SH Kellogg	18C 7 hours/day 9 month position	8-19-21
19.	Taylor, Jazzari	Paraeducator, Special Ed./SH Lopez	18C 7 hours/day 9 month position	8-11-21
20.	Torres, Maritza I.	Paraeducator, Special Ed./SH Madison	18C 7 hours/day 9 month position	8-11-21

5b.06 Classified Personnel – Elections (continued)

REVISED

	<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
21.	Verduzco, Marlene	Instructional Aide, Child Dev. Vejar	16C 8 hours/day 9 month position	8-11-21
22.	Weiss, Nadine	Caseload Accounting Clerk Child Development	28C 8 hours/day 12 month position	9-1-21
ADDED				
23.	Gonzalez Armenta, Yamel	Paraeducator, Special Ed./SH Ganesha	18C 7 hours/day 9 month position	8-12-21

¹ Night duty Stipend

²Uniform Allowance

5b.07 Classified Personnel – Summer Employment

It is recommended that the Board of Education ratify the following classified personnel who worked on parent center presentations, workshops, and reenrollment. Pupil and Community Services; July 19 through July 30, 2021. Salary placement will be at employee’s own rate of pay. Not to exceed 80 hours person.

Funding: LCAP

011-00000-0-0000-2495-2230-700-8751

Name

1. Aguilar, Norma
2. Perez, Mary L.

5b.08 Classified Personnel – Temporary Assignments

It is recommended that the Board of Education ratify the following classified temporary assignments. The salary data indicates the step and column applicable to the particular employee on the current salary schedule.

	<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
1.	Angarita, Sandra	Secretary I 21F ^{1,2} 8 hours/day 11 month position Park West	Secretary I 21F ^{1,2,3} 8 hours/day 11 month position Park West	7-26-21 through 10-26-21
2.	Hernandez, Carmen	Parent Involvement Tech. 28F ¹ 8 hours/day 12 month position Child Development	Family Service Advocate 32E ¹ 8 hours/day 12 month position Child Development	6-1-21 through 10-31-21
3.	Hernandez, Nadia M.	Typist Clerk I 17C 8 hours/day 10 month position Garey	Typist Clerk I 17C ² 8 hours/day 10 month position Garey	8-2-21 through 12-31-21

5b.08 Classified Personnel – Temporary Assignments (continued)

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
4. Lopez, Rosa N.	Human Resources Clerk III (Confidential) 28E 8 hours/day 12 month position Human Resources	Administrative Secretary II (Confidential) 35C 8 hours/day 12 month position Human Resources	8-19-21 through 12-31-21
5. Mellem, Daniel	Systems Administrator (Management) 60F ¹ 8 hours/day 12 month position Information Technology Services	Systems Administrator (Management) 60F ^{1,2} 8 hours/day 12 month position Information Technology Services	8-2-21 through 12-31-21
6. Petrivelli, Jr., Gino R.	Coordinator, ITS (Management) 65F ¹ 8 hours/day 12 month position Information Technology Services	Coordinator, ITS (Management) 65F ^{1,2} 8 hours/day 12 month position Information Technology Services	8-2-21 through 12-31-21
7. Serrano, Vanessa	Secretary, Data Processing 27C 8 hours/day 11 month position Ganesha	Secretary, Data Processing 27C ² 8 hours/day 11 month position Ganesha	8-2-21 through 8-31-21

¹Longevity Stipend

²Additional Duties Stipend

³Bilingual Stipend

5b.09 Classified Personnel – Bilingual Stipends

It is recommended that the Board of Education ratify the payment of a bilingual stipend to the following classified employees who will use a language other than English effective for the 2021-22 school year.

I. Level I – Beginning

Funding: LCAP – Supplemental & Concentration

011-00000-0-0000-2420-2210-180-0000

<u>Name</u>	<u>Classification/Site</u>	<u>Effective</u>
1. Gil-Contreras, Natalie	Elementary School Library Clerk Lopez	4-5-21

5b.09 Classified Personnel – Bilingual Stipends (continued)

Funding: LCAP – Supplemental & Concentration
011-00000-0-0000-2495-2210-700-8751

	<u>Name</u>	<u>Classification/Site</u>	<u>Effective</u>
1.	Garcia, Maria	Sr. Technical Assistant, Pupil & Community Services Pupil & Community Services	7-1-21

5b.10 Classified Personnel – Education Stipends

A. It is recommended that the Board of Education ratify the payment of a stipend for the following classified employees that have been identified as "highly qualified" for the 2020-21 school year. This stipend is in compliance with Article 18:6 as agreed on between the Board of Education and Chapter 14 of the California School Employees Association. Payment for this stipend will come from the appropriate funding source.

	<u>Name</u>	<u>Classification/Site</u>	<u>Stipend</u>
1.	Pedroza, Tereso A.	Paraeducator, Special Ed./SH Special Education	\$ 1000

B. It is recommended that the Board of Education approve or ratify the payment of a stipend for the following classified employee that have been identified as "highly qualified" for the 2021-22 school year. This stipend is in compliance with Article 18:6 as agreed on between the Board of Education and Chapter 14 of the California School Employees Association. Payment for this stipend will come from the appropriate funding source.

	<u>Name</u>	<u>Classification/Site</u>	<u>Stipend</u>
1.	Orosco, Serena	Paraeducator, Special Ed./SH Special Education	\$ 1000

5b.11 Classified Personnel – Health Care Stipend

It is recommended that the Board of Education ratify the payment of a health care stipend to the following classified employee. Payment will be made in accordance with the Agreement between the Pomona Unified School District Board of Education and Chapter 14, of the California School Employees Association in the amount of \$250 for the Extended School Year of the 2020-21 school year.

Funding: Special Education
010-65000-0-5760-1110-2130-911-4915

	<u>Name</u>	<u>Classification</u>	<u>Site</u>
1.	Martinez, Rachel	Paraeducator, Special Ed.	Special Education

5b.12 Classified Personnel – Special Assignment – Isolation Room – Covid-19 Screening

It is recommended that the Board of Education ratify the following employees who have been trained on Covid-19 Screening health checks. These employees may have provided student supervision in the Isolation rooms set up at school sites from April 6 through May 28, 2021. The District agreed to pay an additional 4% above their actual rate of pay for those working in the isolation room.

Funding: Elementary and Secondary School Emergency Relief Fund
010-32100-0-0000-3140-2470-710-8300

<u>Name</u>	<u>Job Classification</u>	<u>Site</u>
1. Acero, Omar	Paraeducator, Special Ed/SH	Armstrong
2. Doman, Angelina Nicole	Paraeducator, Special Ed/SH	Armstrong
3. Ochotorena, Yolanda Ruth	Elem. Sch. Library Clerk	Armstrong
4. Villa, Jacob Issac	Paraeducator, Special Ed/SH	Armstrong
5. Celaya, Shari Linn	Typist Clerk I	Diamond Point
6. Gomez, Yolanda Terrany	Health Services Assistant	Diamond Point
7. Chavez, Ariel	Campus Security Officer I	Diamond Ranch
8. Morales, Daniel Y.	Campus Security Officer I	Diamond Ranch
9. Grice, Jerome	Campus Security Officer I	Fremont Academy
10. Heredia Melchor, Maria De La Lu	Typist Clerk I	Fremont Academy
11. Rojas, Jennie	Campus Security Officer I	Fremont Academy
12. Abilez, Rosalie	Attendance Clerk	Ganesha
13. Baez, Sylvia M.	Attendance Clerk	Ganesha
14. Cullins, Tracie B.	Locker Room Attendant	Ganesha
15. Ramirez, Jr., Jorge	Technology Support Tech. II	Ganesha
16. Serrano, Vanessa M.	Secretary, Data Processing	Ganesha
17. Islas, Raquel	Campus Security Officer I	Garey
18. Morrison, Jr., Jimmy	Campus Security Officer I	Garey
19. Pelaez, Deborah	Typist Clerk I	Golden Springs
20. Alcalá, Iris	Paraeducator, Special Ed/SH	Harrison
21. Hernandez, Angelica	Elem. Campus Supervisor	Harrison
22. Mercado, Rachel Reina	Elem. Campus Supervisor	Harrison
23. Franco Urbina, Xochilt G.	Health Services Assistant	Health Services
24. Harrison, Patricia A.	Health Services Assistant	Health Services
25. Monroy, Desiree J.	Health Services Assistant	Health Services
26. Morales, Diana Rosibel	Health Services Assistant	Health Services
27. Moreno, Nancy	Health Services Assistant	Health Services
28. Padilla, Daisy	Health Services Assistant	Health Services
29. Rodriguez, Rosemary	Health Services Assistant	Health Services
30. Villarreal, Daisy	Health Services Assistant	Health Services
31. Yanes, Rodrigo Andres	Health Services Assistant	Health Services
32. Zarate, Martina	Health Services Assistant	Health Services
33. Espitia, Luz M.	Facilitator-Community Vol.	Lopez
34. Villa, Lynette Helen	Campus Security Assistant	Lorbeer
35. Alvarado, Jr., Ralph Daniel	Campus Security Officer I	Pomona
36. Padilla, Marisol	Campus Security Officer I	Pomona
37. Santana, Rachel	Attendance Clerk	Pomona
38. Velasco, Emma G.	Media Technician	Pomona

5b.12 Classified Personnel – Special Assignment – Isolation Room – Covid-19 Screening (continued)

<u>Name</u>	<u>Job Classification</u>	<u>Site</u>
39. Aguilar, Norma	School Community Liaison	Pupil & Community Services
40. Ayala, Melissa	Community School Coordinator	Pupil & Community Services
41. Cortez, Julia	Community School Coordinator	Pupil & Community Services
42. Rosas Cruz, Ruth	Elem. Campus Supervisor	Roosevelt
43. Valenzuela, Diana B.	Elem. Campus Supervisor	Roosevelt
44. Uceda, Maria M.	Elem. Campus Supervisor	San Antonio
45. Barela, Lupita Espinosa	Campus Security Officer I	Simons
46. Carter, Jeremi Deshon	Campus Security Officer I	Simons
47. Panattoni, Jody R.	Campus Security Officer I	Simons
48. Arteaga, Veronica Theresa	Health Services Assistant	Vejar
49. Candelaria, Grace	Elem. Campus Supervisor	Vejar
50. Garcia, Edward Jerry	Elem. School Library Clerk	Vejar
51. Cisneros, Crystal	Media Technician	Village Academy
52. Hernandez, II, Anthony	Instructional Aide-PE	Village Academy
53. Richardson, Robert K.	Campus Security Officer I	Village Academy
54. Riutort, Catalina	Campus Security Officer I	Village Academy
55. Torres, Loretta R.	Instructional Aide-PE	Village Academy
56. Gomez, Jasmine Marie	Elem. Campus Supervisor	Washington

5b.13 Classified Personnel – Special Assignment – COVID Vaccine and Sports Physical Clinics

It is recommended that the Board of Education ratify the following classified personnel or alternate who will provide assistance for COVID Vaccine and Sports Physical Clinics to be held at various PUSD locations July 31 through September 11, 2021. Salary placement will be at the employees own rate of pay. Not to exceed 16 hours per person.

Funding: Elementary and Secondary School Emergency Relief Fund
010-32100-0-1110-1090-2940-710-8300

- | <u>Name</u> |
|----------------------------|
| 1. Alvarado, Jr., Ralph D. |
| 2. Chavez, Ariel |
| 3. Delacruz, Irene |
| 4. Flores, Leticia |
| 5. Griffith, Peter A. |
| 6. Hemmans, Tiawain O. |
| 7. Islas, Raquel |
| 8. Lara, Jr., Frank |
| 9. Rios, Isaac De Jesus |
| 10. Riutort, Catalina |
| 11. Santamaria, Moises H. |

5b.14 Classified Personnel – Special Assignment – Special Education

It is recommended that the Board of Education approve the following classified personnel to translate Individualized Education Program (IEP) for special education students in accordance with Federal and State mandates as needed for the first semester of the 2021-22 school year. Not to exceed 80 hours per person.

Funding: Special Education

010-65000-0-5001-2109-2930-700-4902

<u>Name</u>	<u>Name</u>
1. Agudo, Estela	11. Mercado, Liliana Espinoza
2. Barrios, Blanca E.	12. Nunez-Morales, Miriam S.
3. Casillas, Rosalva	13. Padilla, Maria O.
4. Gomez, Aracely	14. Pimentel, Gabriela
5. Guerrero, Lilian	15. Rodriguez, Leticia M.
6. Hernandez, Dinhora A.	16. Saavedra, Ana C.
7. Huehl, Hortensia	17. Santana, Patricia
8. Lopez, Alma	18. Vargas, Nereida G.
9. Marquez, Jose E.	19. Villalobos, Diana P.
10. Martinez-Cardona, Rosa L.	

5b.15 Classified Personnel – Amendments

It is recommended that the Board of Education approve the amendments to action taken at previous Board meetings.

1. Board Agenda Date: 5-19-21
Agenda Item – 5b.04 – Page 4 of 12
Classified Personnel – Changes of Assignment, Salary or Status
Change to correct salary data.

Item #4. Hybarger, Andrew D.

From: Range 22D to 50C
To: Range 22C to 50B
2. Board Agenda Date: 5-19-21
Agenda Item – 5b.07 – Page 5 of 12
Classified Personnel – Summer Employment
Change to correct effective date.

Item B.
From: June 2 through August 5, 2021
To: June 1 through August 5, 2021

5b.15 Classified Personnel – Amendments (continued)

3. Board Agenda Date: 5-19-21
Agenda Item – 5b.09 – Page 10 of 12
Classified Personnel – Special Assignment – Child Development – Training & Support
Change to correct effective date.

Item B.

From: June 2 through August 5, 2021

To: June 1 through August 5, 2021

4. Board Agenda Date: 6-30-21
Agenda Item – 5b.04 – Pages 3 through 7 of 11
Classified Personnel – Changes of Assignment, Salary or Status due to Reclassification
and Reorganization
Change to correct salary and or location.

Item # 3. Bates, Jeff

From: 22D to 35C

To: 22C to 35B

and

Item # 7. Chang, Chengsing

From: 22E to 35D

To: 22D to 35C

and

Item # 17. Rodriguez, Francisco J.

From: 22F to 35F

To: 22E to 35D

and

Item # 18. Sanathra, Shivam M.

From: 22C

To: 22B

and

Item # 21. Thompson, Harley Dark

From: 22F to 35E - Garey

To: 22E to 35D - Lexington

and

5b.15 Classified Personnel – Amendments (continued)

Item # 23. Valadez, John Joseph

From: 22D to 35C

To: 22C to 35B

and

Item # 24. Barros, Alexander C.

From: 38F

To: 38E

and

Item # 30. Ramirez, Jr., Jorge

From: Range 35D to 38D

To: Range 35C to 38C

5. Board Agenda Date: 6-13-21
Agenda Item – 5b.02 – Page 1 of 6
Classified Personnel – Leaves of Absence (with pay)
Change to correct effective date.

Item 5. Barnes, Essence K.

From: 6-18-21 through 9-6-21

To: 6-18-21 through 9-10-21

6. Board Agenda Date: 7-13-21
Agenda Item – 5b.05 – Page 4 & 5 of 6
Classified Personnel – Elections
Change to correct assignment data.

Item 2. Fabbri-Alvarez, Alana

From: 6 hours/day

Emerson

To: 7 hours/day

Golden Springs

and

Item 7. Udengwu, II, Uchenna

From: Paraeducator, Special Ed./SH

18C

7 hours/day

Special Education

To: Paraeducator, Special Ed.

17C

5 hours/day

Madison

5. Human Resources

Subject **5.03 Non-Classified Personnel - REVISED**

Meeting Aug 18, 2021 - Regular Board Meeting

Type Action (Consent)

It is recommended that the Board of Education approve or ratify the following report for Non-Classified Personnel.

The following items are included in the attached report:

5c.01 Elections

5c.02 Release of Substitutes and Non-Classified Employees - REVISED

5c.03 Amendment

See Attachment:

File Attachments 5.03 Non-Classified Board 8-18-21 REVISED.pdf (151 KB)
--

5c.01 Non-Classified Personnel – Elections

A. It is recommended that the Board of Education approve or ratify the election of the following non-classified personnel to serve from time to time, as needed.

- I. Substitute Clerical - \$15.00/hr.
Funding: General Fund
010-00000-0-0000-7200-2460-910-8651

Name

- 1. Diaz, Laura
- 2. Garcia, Vanesa
- 3. Gaytan, Elizabeth
- 4. Rodriguez, Norma
- 5. Sanchez, Patricia
- 6. Veliz, Wendy
- 7. Villarreal, Leslie P.

- II. Substitute Custodian - \$15.75/hr.
Funding: General Fund
010-00000-0-0000-8200-2260-710-8604

Name

- 1. Ayala, Louie
- 2. Boatman, Emily
- 3. Fonseca, Angel
- 4. Munana, Gabriel C.
- 5. Munguia, Ramiro A.

- III. Substitute Instructional Aide - \$15.00/hr.
Funding: General Fund
010-00000-0-1110-1000-2160-910-8651

Name

- 1. De la Torre Candelaria, Armida
- 2. Higareda, Janet
- 3. Jeronimo, Denise A.
- 4. Martinez, Diana
- 5. Palacios, Rachel S.
- 6. Perez, Jennifer
- 7. Phem, Wendy D.
- 8. Ponce, Annmarie S.
- 9. Torres, Joshua R.

- IV. Substitute Instructional Aide - \$15.00/hr.
Funding: Child Development Clearing Account
120-60600-0-8500-1000-2160-830-0000

Name

- 1. Verduzco, Marlene

5c.01 Non-Classified Personnel – Elections (continued)

REVISED

- V. Student Workability Worker - \$14.00/hr.
Funding: We Can Work (WCW) Program
010-58101-0-5760-1194-2920-700-4972

Name

1. Hernandez, Chelsy Y.
2. Romero, Manuel
3. Vargas, Michelle E.

- B. It is recommended that the Board of Education ratify the election of the following retired classified employee. Payment will be made in accordance with Administrative Regulation 4221.1. Not to exceed 960 hours during the 2021-22 school year.

- I. Program Supervisor - \$65.1695/hr.
Funding: Child Development
120-90776-0-7110-3900-2460-830-9764 – 25%
120-60410-0-8500-3900-2460-830-9749 – 25%
120-50620-0-8500-3900-2460-830-9755 – 25%
120-50500-0-8500-3900-2460-830-0000 – 25%

Name

1. Acosta, Christina Z.

5c.02 Non-Classified Personnel – Release of Substitutes and Non-Classified Employees

It is recommended that the Board of Education ratify the release of the following substitutes and non-classified personnel.

<u>Name</u>	<u>Effective Close of Business</u>
1. Castellanos, Aaron	7-2-21
2. Chang, Reya Chia Ling	6-24-21
3. Cornejo-Perez, Josefina Esmeralda	5-20-21
4. Elias, Amanda M.	8-6-21
5. Fuentes, Alyssa M.	8-16-21
6. Gomez, Maria G.	7-22-21
7. Heredia, Frank	6-14-21
8. Mansoor, Sarah	7-16-21
9. Ripoly, Nancy Q.	7-9-21
10. Salcido, Robert	6-30-21
ADDED	
11. Cazares, Cynthia	8-5-21
12. Garcia, Audrey Alexis	8-10-21
13. Gutierrez, Alyssa A.	8-10-21
14. Tolliver, Misealle L.	8-11-21

5c.03 Non-Classified Personnel – Amendment

1. Board Agenda Date: 7-13-21
Agenda Item – 5c.02 – Page 2 of 2
Non-Classified Personnel – Summer Employment – Student Interns
Change to include additional account number and effective dates.

Item A.

From: June 1 through July 2, 2021
Funding: LCAP
011-00000-0-1110-1000-2130-700-8210

To: June 1 through June 30, 2021
Funding: LCAP
011-00000-0-1110-1000-2130-700-8210

and

July 1 and 2, 2021
Funding: LCAP
011-00000-0-1110-1000-2130-700-2300

6. Position Control

Subject **6.01 Certificated - Establishment of Fund for Position: Assistant Principal, Alternative Education**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve the budgeting of funds for the following position:

Position to be Funded:

Assistant Principal, Alternative Education

PAC²E - Administrator

038

215 working days

School of Extended Educational Options (SEEO)

Requisition: #220288

Funding: School of Extended Educational Options (SEEO).

090-00000-0-3300-2110-1310-914-0000

Rationale:

The Assistant Principal, Alternative Education position is needed to provide administrative support to the school. There are sufficient funds to cover this position.

6. Position Control

Subject **6.02 Certificated - Establishment of Fund for Position: Counselor**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve the budgeting of funds for the following position:

From Funding:

Counselor

APT

Schedule V

198 working days

Pupil Support Services

To Position to be Funded:

Counselor

APT

Schedule W

203 working days

Pupil Support Services

Requisition: #213419

Requisition: #213418

Funding: LCFF-Supplemental & Concentration

011-00000-0-0000-3110-1210-700-8752

Rationale:

Per LCAP approval, G4-A11: Staff will collaborate to address the needs of Foster Youth by providing social-emotional supports, small group learning sessions, and ongoing progress monitoring. Contracted Service providers will support students and families by providing tutoring and mentoring services. Materials and supplies will be made available to Foster Youth to ensure completion of classroom assignments. These services will create a stable learning environment to increase their college and career readiness. There are sufficient funds to cover this position.

6. Position Control

Subject **6.03 Certificated - Establishment of Fund for Position: Elementary Assistant Principal - Temporary**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve the budgeting of funds for the following temporary position:

Position to be Funded:

Elementary Assistant Principal - Temporary

PAC²E - Administrator

011

212 working days

Kellogg Elementary School

Requisition: #220716

Funding: LCFF-Supplemental & Concentration

011-00000-9-0000-2700-1210-131-7499

Rationale:

The temporary Elementary Assistant Principal position is needed to provide administrative support for the Independent Study program. There are sufficient funds to cover this temporary position.

6. Position Control

Subject **6.04 Classified - Establishment of Fund for Position: Application Specialist I**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve the budgeting of funds for the following position:

From Funding:

Secretary, Data Processing
CSEA
Range 27
8-hours/day, 12-months
Instructional Technology

Position to be Funded:

Application Specialist I
CSEA
Range 35
8-hours/day, 12-months
Instructional Technology

Requisition: # 213116

Requisition: # 213115

Funding: LCFF-Supplemental & Concentration

011-00000-0-0000-2700-2410-700-5602

Rationale:

Per LCAP approval, G1-A12: Staff, technology, and technology equipment, materials, and professional learning opportunities will be purchased/provided in order to support the technology needs of 21st Century schools and to provide additional support to the identified student groups. There are sufficient funds to cover this position.

6. Position Control

Subject **6.05 Classified - Establishment of Fund for Position: Family Service Case Worker Specialist I**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve the budgeting of funds for the following position:

Position to be Funded:

Family Service Case Worker Specialist I

CSEA

Range 30

8-hours/day, 12-months

Pupil & Community Services

Requisition: #213438

Funding: LCFF-Supplemental & Concentration

011-00000-0-0000-2495-2210-700-8756

Rationale:

Per LCAP approval, G3-A4: Staff will work with parents to increase parent empowerment and involvement. Parents will be provided with sufficient training and materials to educate and enable them to support students while in the K-12 system and as they transition to college and career paths. Such training will include information on strategies to support student academic success, college entrance requirements, financial aid possibilities and opportunities for internships while in K-12. There are sufficient funds to cover this position.

6. Position Control

Subject **6.06 Classified - Establishment of Fund for Position: Family Service Case Worker Specialist I, Bilingual**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve the budgeting of funds for the following position:

Position to be Funded:

Family Service Case Worker Specialist I, Bilingual

CSEA

Range 32

8-hours/day, 12-months

School Mental Health Services

Requisition: #220425

Funding: Title III

010-42030-0-4760-3140-2210-700-0000

Rationale:

The Family Service Case Worker Specialist I, Bilingual position is needed to support the Newcomer program and to help the students work through the potential trauma from arriving in a new country unaccompanied and possibly their traumatic experiences from their country of origin. There are sufficient funds to cover this position.

6. Position Control

Subject **6.07 Classified - Establishment of Fund for Position: Paraeducator, Special Education**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve the budgeting of funds for the following position:

Position to be Funded:

Paraeducator, Special Education

CSEA

Range 17

6-hours/day, 9-months

School of Extended Educational Options (SEEO)

Requisition: #220287

Funding: School of Extended Educational Options (SEEO).

090-00000-0-3300-1000-2110-914-0000

Rationale:

The Paraeducator, Special Education position is needed to provide support to the students and the program. There are sufficient funds to cover this position.

6. Position Control

Subject **6.08 Classified - Establishment of Fund for Position: Technology Support Technician I**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve the budgeting of funds for the following temporary position:

From Funding:

Computer Service Technician I - Temporary
CSEA
Range 22
8-hours/day
07-01-21 through 12-31-21
Human Resources

To Position to be Funded:

Technology Support Technician I - Temporary
CSEA
Range 35
8-hours/day
07-01-21 through 12-31-21
Human Resources

Requisition: #220171

Requisition: #220172

Funding: Project Hope

010-98800-0-0000-7200-2410-710-0000

Rationale:

The temporary Technology Support Technician I position is needed to provide initial language acquisition and social emotional educational opportunities to unaccompanied minors being housed at the Fairplex. There are sufficient funds to cover this temporary position.

6. Position Control

Subject **6.09 Classified - Establishment of Fund for Position: Technology Support Technician II**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve the budgeting of funds for the following positions:

From Funding:

Computer Service Technician II - Temporary
CSEA
Range 35
8-hours/day
01-01-21 through 02-17-21
School of Extended Educational Options (SEEO)

Requisition: #220171

From Funding:

Computer Service Technician II
CSEA
Range 35
8-hours/day, 12-months
Child Development

Requisition: #213754

To Position to be Funded:

Technology Support Technician II - Temporary
CSEA
Range 38
8-hours/day
01-01-21 through 02-17-21
School of Extended Educational Options (SEEO)

Requisition: #220172

To Position to be Funded:

Technology Support Technician II
CSEA
Range 38
8-hours/day, 12-months
Child Development

Requisition: #213755

Funding: SEEO/Head Start

090-00000-0-3300-2700-2410-914-0000 (100%)
120-52100-0-7110-3900-2140-830-6301 (60%)
120-52100-0-7110-3900-2140-830-6312 (40%)

Rationale:

Due to recommendation from the reclassification committee, the Technology Support Technician II positions will provide additional support to meet the school and department needs. There are sufficient funds to cover these positions.

6. Position Control

Subject **6.10 Classified - Establishment of Fund for Position: Senior Social Worker**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve the budgeting of funds for the following position:

Position to be Funded:

Senior Social Worker

CSEA

Range 60

8-hours/day, 11-months

School Mental Health Services

Requisition: #220424

Funding: Title III

010-42030-0-4760-3120-2210-700-0000

Rationale:

The Senior Social Worker position is needed to support the Newcomer program and to help the students work through the potential trauma from arriving in a new country unaccompanied and possibly their traumatic experiences from their country of origin. There are sufficient funds to cover this position.

6. Position Control

Subject **6.11 Classified - Amendment**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education ratify the following amendment to action taken at a previous Board Meeting:

Board Agenda Date: 06-30-21

Agenda Item: 6.03

Classified Positions: Computer Service Technician II (PR213546) and Technology Support Technician II (PR213602) -- Marshall Middle School

Amendment to reflect change in month

From: 12-months

To: 11-months

7. Business Services

Subject **7.01 Fiscal Operations: Report of Warrants and Purchase Orders**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve and ratify the following warrants, purchase orders, and transactions which cover the period of June 1 through June 30, 2021. Copies of the warrant registers and purchase orders are available in the Business Office.

Certificated Salary Warrants \$17,369,866.70

Classified Salary Warrants \$3,808,710.37

Commercial Warrants:
Registers #9488- #9530 \$13,593,856.92

Food Services:
Warrants #16313- #16328 \$177,333.91

TOTAL \$34,949,767.90

Purchase orders # 41005519-41005562

7. Business Services

Subject **7.02 Award of Bid No. 17(20-21)MO Pupil Transportation Services – Regular Home-To-School, Athletics, and Field Trips**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve the acceptance of the low responsive bid and award a contract for the rates listed below for Pupil Transportation Services – Regular Home-To-School, Special Education, Athletics, and Field Trips transportation services submitted by Durham School Services effective August 19, 2021, through June 30, 2022, as described in Bid No. 17(20-21)MO.

It is further recommended that the Board of Education authorize the Assistant Superintendent/Chief Business Officer to execute all appropriate documents.

Home to School

20 — 30 Passenger Bus

71 — 84 Passenger Bus

Wheelchair Buses

4 wheelchairs & 6 walk-on students Bus

21-22 Rates

Daily Rate: \$397.44

Daily Rate: \$500.87

Daily Rate: \$423.62

Other Transportation

20 — 30 Passenger Bus

71 — 84 Passenger Bus

Daily Rate: \$397.44

Daily Rate: \$500.87

Alternative Fuel Buses:

71 — 84 Passenger Bus (CNG)

Daily Rate: \$500.87

Funding: Transportation/Home-to-School

010-30100-0-1110-1000-5811-700-6421

Funding: Transportation/Athletic & Field Trips

010-07230-0-0000-3600-5811-700-0000

Funding: Special Education

010-97240-0-5750-3600-5811-901-0000

Rationale:

Award of this bid will provide Pupil Transportation Services regular home-to-school, athletics, and field trips on an as needed basis. Education Code Section 17596 authorizes school districts to renew competitive bids for services to be performed not to exceed five years.

7. Business Services

Subject **7.03 Ratification of Authorization to Renew Multi-Year Bids – 2021-22 Fiscal Year (Master Agreements) Food Services**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education ratify the following actions taken subsequent to Board authorization regarding the renewal of the following competitive bids and the orders and purchases by the District thereunder for the 2022-23 fiscal year:

<u>Item</u>	<u>Bid #</u>	<u>Company</u>	<u>Renewal Year</u>
Pomona Valley Purchasing Co-Op Group	RFP No. 2020-2021-02-CN	Paper Products (Individual Foodservice)	New
Pomona Valley Purchasing Co-Op Group	RFP No. 2020-2021-02-CN	Paper Products (Interboro Packaging Corporation)	New
Pomona Valley Purchasing Co-Op Group	RFP No. 2020-2021-02-CN	Paper Products (P&R Paper Supply Company)	New
Pomona Valley Purchasing Co-Op Group	RFP No. 2020-2021-02-CN	Paper Products (Sysco Riverside, Inc.)	New
Pomona Valley Purchasing Co-Op Group	RFP No. 2020-2021-02-CN	Paper Products (The Platinum Packaging Group)	New

Funding: Various Department and Site Accounts

All orders placed for services and supplies against these bids will be fully funded before purchase is made.

Rationale:

Authorization of the Pomona Valley Co-op Group RFP No. 2020-2021-02-CN will allow the district to procure and deliver food-related paper products to receiving sites.

The collaborative represents nineteen (19) school districts serving more than 280,000 meals daily. Alta Loma School District-Food and Nutrition Services Department is the lead agency.

California Public Contract Code, Section 20118 authorizes school districts to order against competitive bids prepared by other school districts (commonly referred to as “piggyback orders”) and public agencies, provided such authority is granted by the governing board of the piggybacking school district and by the originating agency at the time of bid preparation and award. Approval to utilize other districts’ and agencies’ approved bids will enable Pomona Unified School District to benefit from favorable prices obtained elsewhere as well as reduce district ordering times and advertising costs.

Multi-Year Extensions: Subject to the provisions of pricing-terms of contract, and pursuant to Education Code Sections 17596 and 81644 this proposal may be extended (by mutual consent expressed in writing) for two additional fiscal school years.

The use of renewal options saves considerable time and expense of advertising for new requirements and allows the District to continue to order at earlier bid prices.

7. Business Services

Subject **7.04 Ratification of Authorization to Renew Multi-Year Bids – 2021-22 Fiscal Year (Master Agreements)**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education ratify the following actions taken subsequent to Board authority to authorize the renewal of the following competitive bids for the 2021-22 fiscal year:

<u>Item</u>	<u>Bid #</u>	<u>Company</u>	<u>Renewal Year</u>
San Bernardino County Superintendent of Schools	19/20-1273	Furniture: Systems and Stand Alone (Culver-Newlin)	2 nd
Torrance U.S.D	10-04.09-19	Classroom & Office Furniture (Culver-Newlin)	3 rd

Funding: Various Department and Site Accounts

All orders placed for services and supplies against these bids will be fully funded before purchase is made.

Rationale:

California Public Contract Code, Section 20118 authorizes school districts to order against competitive bids prepared by other school districts (commonly referred to as "piggyback orders") and public agencies, provided such authority is granted by the governing board of the piggybacking school district and by the originating agency at the time of bid preparation and award. Approval to utilize other districts' and agencies' approved bids will enable Pomona Unified School District to benefit from favorable prices obtained elsewhere as well as reduce district ordering times and advertising costs.

Education Code Section 17596 authorizes school districts to renew competitive bids for supplies for two (2) additional years beyond the base year of issue and to renew competitive bids for services and equipment for four (4) additional years beyond the base year.

All vendors listed above for renewal have performed satisfactorily in past years and have been recommended by District staff for additional work. The use of renewal options saves considerable time and expense of advertising for new requirements and allows the District to continue to order at earlier bid prices.

7. Business Services

Subject **7.05 Ratification of Authorization to Renew Multi-Year Bids – 2021-22 Fiscal Year (Master Agreements) (Other Contracts)**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education ratify the following actions taken subsequent to Board authority to authorize the renewal of the following competitive bids for the 2020-21 fiscal year:

<u>Item</u>	<u>Bid #</u>	<u>Company</u>
BuyBoard National Purchasing Cooperative	579-19	Technology Equipment, Products, Services, and Software (JourneyEd.com, Inc.)

Funding: Various Department and Site Accounts

All orders placed for services and supplies against these bids will be fully funded before purchase is made.

Rationale:

California Public Contract Code, Section 20118, authorizes school districts to order against competitive bids prepared by other school districts (commonly referred to as “piggyback orders”) and public agencies, provided such authority is granted by the Board of Education and the originating agency at the time of bid preparation and award. Approval to utilize other districts and agencies approved bids will enable Pomona Unified School District to benefit from favorable prices obtained elsewhere as well as reduce district ordering times and advertising costs.

All vendors listed above for renewal have performed satisfactorily in past years and have been recommended by District staff for additional work. The use of renewal options saves considerable time and expense of advertising for new requirements and allows the District to continue to order at earlier bid prices.

7. Business Services

Subject **7.06 Business Services: Amendments**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve the following amendment to action taken at a previous Board Meeting:

See Attachment:

File Attachments

[7.06_Business Services _Amendment_8.18.21.pdf \(56 KB\)](#)

7. Business Services

Subject **7.07 Fiscal Agreement: Amendment No. 1 - Achieve3000, Inc. (Summer)**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an amendment to the agreement between Pomona Unified School District and Achieve3000, Inc., a Delaware corporation with offices in New Jersey. This agreement will provide licenses for student use during the summer program at the District schools listed below. This amendment will remove San Antonio Elementary and Lorbeer Middle School's DLI Bridge program and reduce the amount to a total cost not to exceed \$78,300. All other terms of the agreement will remain the same.

Funding: LCFF - Supplemental/Concentration

011-00000-0-1110-1000-4340-104-0000 - Alcott (\$1,350)
011-00000-0-1110-1000-4340-181-0000 - Cortez (\$2,160)
011-00000-0-1110-1000-4340-310-0000 - Diamond Ranch (\$4,320)
011-00000-0-1110-1000-4340-330-0000 - Garey (\$6,075)

Funding: La Verne Science and Technology Charter School

091-00000-0-1110-1000-4340-915-0110 - La Verne (\$2,025)

Funding: Title I

010-30100-0-1110-1000-4340-107-0000 - Allison (\$540)
010-30100-0-1110-1000-4340-210-0000 - Emerson (\$2,700)
010-30100-0-1110-1000-4340-220-0000 - Fremont Academy (\$16,200)
010-30100-0-1110-1000-4340-320-0000 - Ganesha (\$13,500)
010-30100-0-1110-1000-4340-128-0000 - Harrison (\$810)
010-30100-0-1110-1000-4340-131-0000 - Kellogg (\$2,025)
010-30100-0-1110-1000-4340-134-0000 - Kingsley (\$1,080)
010-30100-0-1110-1000-4340-140-0000 - Lincoln (\$2,700)
010-30100-0-1110-1000-4340-180-0000 - Lopez (\$1,485)
010-30100-0-1110-1000-4340-230-0000 - Lorbeer (\$2,160)
010-30100-0-1110-1000-4340-143-0000 - Madison (\$1,620)
010-30100-0-1110-1000-4340-240-0000 - Marshall (\$2,700)
010-30100-0-1110-1000-4340-150-0000 - Pantera (\$540)
010-30100-0-1110-1000-4340-340-0000 - Pomona (\$2,700)
010-30100-0-1110-1000-4340-158-0000 - Ranch Hills (\$1,080)
010-30100-0-1110-1000-4340-914-0000 - SEEO (\$2,430)
010-30100-0-1110-1000-4340-173-0000 - Washington (\$1,890)
010-30100-0-1110-1000-4340-176-0000 - Westmont (\$1,350)

Funding: School Improvement Grant (SIG)

010-31800-0-1110-1000-4340-250-0000 - Palomares Academy (\$540)

Funding: Low Performing Student Block Grant (LPSBG)

010-75100-0-1110-1000-4340-260-0000 - Simons (\$4,320)

Rationale:

Approval of this amendment will provide students with access to Achieve3000 for use during the summer program at various District sites.

Legal counsel has reviewed the amendment and has advised that it is sufficient for the intended purpose. A copy of this amendment is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.08 Fiscal Agreement: Amendment No. 1 - Learning A-Z, LLC**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an amendment to the agreement between Pomona Unified School District and Learning A-Z, LLC, a Delaware limited liability company, to provide additional access to Learning A-Z software for teachers and students at Lexington and Pantera elementary schools. This amendment will increase the amount payable under the agreement by \$6,210 bringing the new total to \$24,803.66. All other terms of the agreement will remain the same, and the agreement shall remain in effect through June 30, 2022.

Funding: LCFF – Supplemental/Concentration

011-00000-0-1110-1000-4340-137-0000 – Lexington (\$648)

Funding: Title I

010-30100-0-1110-1000-4340-150-0000 – Pantera (\$5,562)

Rationale:

Due to additional services, the original amount requested needs to be increased by \$6,210 in order for teachers and students at Lexington and Pantera elementary schools to have access to Learning A-Z's online educational resources that focus on personalized reading practice, vocabulary and spelling instruction, and assessment for K-6 classrooms to support the District's literacy initiative.

Legal Counsel has reviewed the amendment and has advised that it is sufficient for the intended purpose. A copy of this amendment is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.09 Fiscal Agreement: Amendment No. 1 - OverDrive, Inc.**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an amendment to the agreement between Pomona Unified School District and OverDrive, Inc., a Delaware corporation. This amendment adds the purchase of additional digital library resources for Diamond Ranch High School, Emerson Middle School, Fremont Academy of Engineering & Design, Ganesha High School, Garey High School, Lorbeer Middle School, Pomona High School, and Simons Middle School for student use of OverDrive's digital products. This amendment will increase the agreement amount by \$412,958 to a total amount not to exceed \$644,958. All other terms of the agreement remain the same, and the agreement will remain in effect through June 30, 2022.

Funding: Title I

010-30100-0-0000-2420-4340-310-0000 - Diamond Ranch (\$43,069)
010-30100-0-0000-2420-4340-210-0000 - Emerson (\$95,000)
010-30100-0-0000-2420-4340-220-0000 - Fremont Academy (\$24,364)
010-30100-0-0000-2420-4340-320-0000 - Ganesha (\$50,000)
010-30100-0-0000-2420-4340-330-0000 - Garey (\$40,000)
010-30100-0-0000-2420-4340-230-0000 - Lorbeer (\$55,525)
010-30100-0-0000-2420-4340-340-0000 - Pomona (\$30,000)
010-30100-0-0000-2420-4340-260-0000 - Simons (\$75,000)

Rationale:

Approval of this amendment will allow Diamond Ranch High School, Emerson Middle School, Fremont Academy of Engineering & Design, Ganesha High School, Garey High School, Lorbeer Middle School, Pomona High School, and Simons Middle School to purchase digital library resources consisting of eBooks and audiobooks for grades 6-12 for use by their students.

Legal Counsel has reviewed the amendment and has advised that is sufficient for the intended purpose. A copy of this amendment is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject	7.10 Fiscal Agreement: Amendment No. 2 - The DBQ Company dba The DBQ Project
Meeting	Aug 18, 2021 - Regular Board Meeting
Access	Public
Type	Action (Consent)

It is recommended that the Board of Education approve an amendment to the agreement between Pomona Unified School District and The DBQ Company, an Illinois corporation doing business as the DBQ Project, for software licenses to online educational materials and training to teachers and administrators. The amendment adds site licenses to DBQ's online educational materials for the District schools listed below and increases the total amount payable under the agreement by \$16,631.25 to a total amount not to exceed \$55,643.75. All other terms of the agreement remain the same, and the agreement will remain in effect through June 30, 2024.

Funding: LCFF - Supplemental/Concentration

011-00000-0-1110-1000-4340-310-0000 - Diamond Ranch (\$2,625)
011-00000-0-1110-1000-4340-128-0000 - Harrison (\$1,500)
011-00000-0-1110-1000-4340-150-0000 - Pantera (\$1,125)
011-00000-0-1110-1000-4340-158-0000 - Ranch Hills (\$2,100)
011-00000-0-1110-1000-4340-260-0000 - Simons (\$1,125)

Funding: Title I

010-30100-0-1110-1000-4340-240-0000- Marshall (\$1,500)
010-30100-0-1110-1000-4340-170-0000- Vejar (\$2,625)

Funding: School Improvement Grant (SIG)

010-31800-0-1110-1000-4340-180-0000 - Lopez (\$1,406.25)
010-31800-0-1110-1000-4340-250-0000 - Palomares Academy (\$2,625)

Rationale:

Approval of this amendment will allow the listed schools to purchase software tools for teachers and training for teachers and administrators that will support the creation of Pacing Guides and Curriculum Maps, align resources to Common Core State Standards, and support the work of Professional Learning Communities. This multi-year agreement allows for potential cost savings on any future purchase of extended portions of the program.

Legal Counsel has reviewed the amendment and has advised that it is sufficient for the intended purpose. A copy of this amendment is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.11 Fiscal Agreement: Amendment No. 1 - WeVideo, Inc.**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an amendment to the agreement between Pomona Unified School District and WeVideo Inc., a Delaware corporation with offices in Mountain View, California, to provide student and teacher licenses for online video editing, access, and software at the District sites listed below. This amendment extends the term expiring on December 31, 2021, to June 30, 2022, and increases the amount of the agreement by \$15,534. The new total cost of this agreement is at an amount not to exceed \$42,352.

Funding: Tobacco-Use Prevention Education (TUPE) Grant

010-96690-0-1110-1000-4340-181-0000 - Cortez (\$953)
010-96690-0-1110-1000-4340-310-0000 - Diamond Ranch (\$1,765)
010-96690-0-1110-1000-4340-210-0000 - Emerson (\$1,265)
010-96690-0-1110-1000-4340-320-0000 - Ganesha (\$1,515)
010-96690-0-1110-1000-4340-330-0000 - Garey (\$1,800)
010-96690-0-1110-1000-4340-128-0000 - Harrison (\$520)
010-96690-0-1110-1000-4340-137-0000 - Lexington (\$811)
010-96690-0-1110-1000-4340-230-0000 - Lorbeer (\$1,250)
010-96690-0-1110-1000-4340-240-0000 - Marshall (\$1,250)
010-96690-0-1110-1000-4340-430-0000 - Park West (\$970)
010-96690-0-1110-1000-4340-340-0000 - Pomona (\$1,525)
010-96690-0-1110-1000-4340-167-0000 - San Jose (\$815)
010-96690-0-1110-1000-4340-170-0000 - Vejar (\$1,095)

Rationale:

Approval of this amendment is needed to provide student and teacher licenses for online supplemental curriculum software for students and certificated staff funded through the Tobacco-Use Prevention Education (TUPE) grant.

Legal Counsel has reviewed the amendment and has advised that it is sufficient for the intended purpose. A copy of this amendment is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.12 Fiscal Agreement: Advancement Through Opportunity and Knowledge, Incorporated dba Children Youth and Family Collaborative**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and Advancement Through Opportunity and Knowledge, Incorporated, a California nonprofit corporation doing business as Children Youth and Family Collaborative in Los Angeles, California, to assist in developing individual education plans tailored to foster students' specific needs and provide academic remediation based on those needs. The term of this agreement is July 1, 2021, through June 30, 2024. The total agreement amount is not to exceed \$400,000.

Funding: LCFF - Supplemental/Concentration

011-00000-0-000-3130-5850-700-8707

Rationale:

Approval of this agreement will allow Children Youth and Family Collaborative to meet their objective for participating foster youth to graduate from high school, attend post-secondary education, and transition successfully to adulthood. Per LCAP approval of 2021-2024, Goal 3 Action 7, hire staff to serve as liaisons between foster care youth, their families, schools, and county agencies.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.13 Fiscal Agreement: After School Interscholastic Sports Academy (ASISA)**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and After School Interscholastic Sports Academy (ASISA), a California nonprofit corporation with offices in Hacienda Heights, California, to promote student learning and engagement in sports and recreational activities for students in the District's The Learning Connection (TLC) after school program, at 23 sites with the goal of preparing them for productive, healthy lives. The agreement is effective August 19, 2021, through December 31, 2021. The total cost of this agreement is at an amount not to exceed \$260,100.

Funding: After School Education and Safety Program (ASES):

010-60100-9-1110-1000-5850-700-6010

Rationale:

Approval of this agreement will allow ASISA to provide sports and recreational activities to all 23 ASES-funded school sites. The program will be conducted by two coaches per site, for 2 hours per day for K -5/6 sites; these elementary sites will receive a total of 8 hours of service per week (each coach will work 4 hours/week with a site) over 15 weeks. Marshall Middle School and Palomares Academy of Health Sciences will also get two coaches per site, for 2 hours each visit; total of 2 days and 4 hours per visit. The five K-8 TLC sites will receive three coaches twice a week with a 2-hour block during each visit over 15 weeks. The program will be conducted during the after-school program at all 23 sites.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.14 Fiscal Agreement: Amplified IT LLC**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and Amplified IT LLC, a Virginia limited liability company, to provide Chrome Gopher licensing for the staff of Educational Technology and Information Technology Services, to provide a web-based tool to move sets of Chrome devices into organizational units to optimize device settings for different groups of users, or for special use-cases, like kiosk-mode for computerized testing. The term of this agreement is October 15, 2021, to June 30, 2022, for an amount not to exceed \$1,060.27.

Funding: LCFF - Supplemental/Concentration

011-00000-0-0000-2110-5840-700-5602

Rationale:

A Chrome management console to keep asset ID's, usernames, locations, or notes up to date. It gives the ability to quickly track down devices with older versions of Chrome, a specific serial number, used recently by a specific user. It is used when devices turn up lost, or stolen and helps resolve the situation.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.15 Fiscal Agreement: Canva USA, Inc.**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and Canva USA, Inc., a Delaware corporation, located in Camden, Delaware, for use of their free online design and publishing tool to be used by all school sites and departments. The term of this agreement is July 1, 2021, to June 30, 2026. The District has the option to extend the agreement for an additional five (5) year term at its sole discretion. There is no cost to the District.

Rationale:

Approval of this agreement will provide a graphic design platform, used to create social media graphics, presentations, posters, documents, and other visual content. The app includes templates for users' use.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.16 Fiscal Agreement: Casa Colina Comprehensive Outpatient Rehabilitation Services, Inc.**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and Casa Colina Comprehensive Outpatient Rehabilitation Services, Inc., a California nonprofit corporation located in Pomona, California, to provide athletic training services at District high schools and sporting events during regular season play and California Interscholastic Federation playoff competitions. The term of this agreement is August 1, 2021, through June 30, 2022. The total cost of the agreement is at an amount not to exceed \$176,000.

Funding: Athletics - California Interscholastic Federation

010-00000-0-1501-1000-5850-710-1401

010-00000-0-1501-4200-5890-300-1408

Rationale:

Approval of this agreement will allow Casa Colina Comprehensive Outpatient Rehabilitation Services, Inc. to provide sports medicine coverage for high school athletes including preventative measures and injury treatment during regular season play and California Interscholastic Federation playoff competitions.

Legal Counsel has reviewed this agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.17 Fiscal Agreement: Child Care Alliance of Los Angeles - Emergency Child Care Bridge Program for Foster Children**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education ratify an agreement between Pomona Unified School District and Child Care Alliance of Los Angeles, for the Emergency Child Care Bridge Program for Foster Children. This agreement is effective July 1, 2021, through June 30, 2022. The total cost of this agreement is at an amount not to exceed \$1,272,669.

Funding: Child Development Department

120-90761-0-0000-0000-8699-000-9762

120-90762-0-0000-0000-8699-000-9762

120-90763-0-0000-0000-8699-000-9762

120-90764-0-0000-0000-8699-000-9762

Rationale:

Pomona Unified School District Child Development Resource and Referral has been awarded a contract for the Emergency Child Care Bridge Program for Foster children. This program assists in the emergency child care placement of foster children that have been removed from their home. The program was created to remove the barrier for placement of young children in homes of resource families that are working or going to school.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.18 Fiscal Agreement: Circle Up Forums LLC**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and Circle Up Forums LLC, a California limited liability company in Pomona, California, to provide leadership and foster student engagement for African-American males to support their educational journey in the District. The term of this agreement is effective August 1, 2021, through June 30, 2022. The total cost of this agreement is at an amount not to exceed \$148,000.

Funding: AB86 Expanded Learning Opportunities (ELO) Grant

010-74250-0-1110-1000-5810-xxx-8705

Rationale:

This agreement is needed for Circle Up Forums LLC to improve student support, student engagement and student advocacy for African-American male students in the District by providing intentional and deliberate guidance, transparent conversations, and social and emotional awareness for students by utilizing strategies that encourages them to embrace being positive examples for one another, being active participants in the community and being committed to excellence.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject	7.19 Fiscal Agreement: City of Pomona - After School Recreation Programs
Meeting	Aug 18, 2021 - Regular Board Meeting
Access	Public
Type	Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and the City of Pomona, a government agency, in Pomona, California, to provide a wide variety of recreational and social-emotional growth opportunities during out of school time to District students. This agreement is effective August 19, 2021, through June 30, 2022. The total cost of this agreement is at an amount not to exceed \$300,000.

Funding: AB86 Expanded Learning Opportunity (ELO) Plan
010-74250-0-0000-3130-5810-xxx-8102

Rationale:

Approval of this agreement will allow the District and the City of Pomona to efficiently and effectively use their respective resources to improve the growth and development of Pomona's youth. This collaboration will allow for the expansion of the City's After School Sports Leagues, creation of outdoor recreational/enrichment opportunities and programming in City of Pomona Parks; and outdoor/nature field trips, exploration of Pomona and regional parks and a variety of other outdoor activities.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.20 Fiscal Agreement: Codesters, Inc.**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and Codesters, Inc., a Delaware corporation with offices in New York, New York, to provide an online coding platform for the students and a powerful learning management system for teachers at Lorbeer Middle School. The term of this agreement is July 1, 2021, through June 30, 2022, for an amount not to exceed \$450.

Funding: LCFF - Supplemental/Concentration

011-00000-0-1110-1000-4340-230-0000

Rationale:

Approval of this agreement will allow students to create interactive projects in Python, a unique drag-to-text toolkit that guides students through text-based coding while engaging them with sprites and animations.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.21 Fiscal Agreement: ECS Imaging, Inc.**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and ECS Imaging, Inc., a California corporation, to provide efficiencies through digital workflows and minimize health risks posed by unnecessary in-person interactions, through use of software to fill out and retrieve from electronically. The term of this agreement is July 1, 2021, through June 30, 2022. The total cost of this agreement is in the amount not to exceed \$39,765.

Funding: Measure P

215-00000-0-0000-8510-4340-700-8510 - \$16,385.00

215-00000-0-0000-8510-5630-700-8510 - \$23,380.00

Rationale:

Approval of this agreement will allow staff, students, and parents to be able to safely and securely submit electronic forms, which will be routed and maintained digitally for instant retrieval by authorized individuals from any computer, mobile device, or tablet.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the Office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.22 Fiscal Agreement: E.L. Achieve, Inc.**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and E.L. Achieve, Inc., a California corporation located in Rancho Santa Margarita, California, to provide professional development and instructional coaching and support to District staff on Constructing Meaning program for use during Designated English Language Development for English Learners at select District sites. The term of this agreement is August 1, 2021, through June 30, 2022. The total cost of this agreement is at an amount not to exceed \$49,360.

Funding: LCFF - Supplemental/Concentration

011-00000-0-0000-2140-5810-700-0420 - District (\$9,341.50)

011-00000-0-0000-2140-5810-137-0420 - Lexington (\$7,114.40)

011-00000-0-0000-2140-5810-240-0420 - Marshall (\$16,897.70)

011-00000-0-0000-2140-5810-167-0420 - San Jose (\$7,114.40)

011-00000-0-0000-2140-5810-170-0420 - Vejar (\$8,893)

Rationale:

Approval of this agreement will allow E.L. Achieve to provide professional development and instructional coaching and support to District staff on Constructing Meaning.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.23 Fiscal Agreement: Frontline Technologies Group LLC**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education ratify an agreement between Pomona Unified School District and Frontline Technologies Group LLC, a Delaware limited liability company in Malvern, Pennsylvania, to provide Health Insurance Portability and Accountability Act (HIPAA) compliant software for Mental Health Supervisors, Social Workers, and Student Support Specialist to schedule, document, report and comply with state and federal standards for mental and behavioral health. The software is Family Educational Rights and Privacy Act (FERPA) and HIPAA compliant as well permissions-based, so student information is secure and accessible only to those who need to know. The agreement is effective July 1, 2021, through June 30, 2022, and the total cost is at an amount not to exceed \$45,453.72.

Funding: ESSER

010-32100-0-0000-3140-5840-710-8300

Rationale:

Ratification of this agreement will allow Frontline Technologies Group to provide HIPAA compliant software for Mental Health Supervisors, Social Workers, and Student Support Specialists to schedule, document, report and comply with state and federal standards for mental and behavioral health. The software is FERPA and HIPAA compliant as well as permissions-based, so student information is secure and accessible only to those who need to know.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the Office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.24 Fiscal Agreement: IXL Learning, Inc. (Park West)**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and IXL Learning, Inc., a Delaware corporation with offices in San Mateo, California, for license for the student of Park West High School to have access to the IXL Learning intervention software for English Language Arts (ELA) and Math and staff training. This agreement is effective August 19, 2021, through July 31, 2022. The total cost of the agreement is at an amount not to exceed \$4,870.

Funding: Comprehensive Support and Improvement (CSI)

010-31820-9-3200-1000-5810-430-0000

Rationale:

Approval of this agreement provides access to IXL Learning student licenses, grade 9-12 for ELA and Math intervention and professional development for District staff.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.25 Fiscal Agreement: John Lucas dba John Lucas Consulting**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and John Lucas, an individual doing business as John Lucas Consulting, in Walnut, California. The term of this agreement is July 1, 2021, through June 30, 2022. The total agreement amount is not to exceed \$10,000.

Funding: Consultant/Independent Contractor

010-65000-0-5001-2109-5850-700-4902

Rationale:

John Lucas, retired East San Gabriel Valley SELPA Director, will provide technical advice to the Pomona Unified School District SELPA Director and assist in the process required to move forward with accurate reporting to CDE and utilization of state and federal funds per mandated regulations.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of the agreement is in the Office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.26 Fiscal Agreement: John S. Rhee dba Miller's Cleaners**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and John S. Rhee a sole proprietor doing business as Millers Cleaners located in Claremont, California, to provide laundry services for naptime bedding at Child Development sites. The term of this agreement is July 1, 2021, through June 30, 2022. The total cost of this agreement is an amount not to exceed \$257,908.40.

Funding: Child Development Programs

120-52100-0-7110-8200-5550-710-6301 (\$53,554.00)

120-52114-0-7110-8200-5550-710-6301 (\$24,000.00)

120-52102-0-7110-8200-5550-710-6301 (\$13,000.00)

120-52101-0-7110-8200-5550-710-6301 (\$31,000.00)

120-00000-0-8500-8200-5550-710-9725 (\$30,000.00)

120-50580-0-8500-8200-5550-710-9788 (\$50,864.00)

120-52113-0-7110-8200-5550-710-6312 (\$19,051.20)

120-52110-0-7110-8200-5550-710-6312 (\$20,000.00)

120-61050-0-8500-8200-5550-830-9712 (\$1,681.20)

120-50580-0-8500-8200-5550-710-9712 (\$14,758.00)

Rationale:

Approval of this agreement will allow Child Development and Millers Cleaners to provide laundry services for naptime bedding.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.27 Fiscal Agreement: Just Us 4 Youth**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and Just Us 4 Youth, a California nonprofit corporation in Pomona, California, (JU4Y) to provide drug and alcohol support programs for youth. JU4Y's services will support in achieving the District's goals to provide a well-rounded, challenging, and quality educational experience that develops character and integrity. The term of this agreement is August 1, 2021, through June 30, 2022. The cost of this agreement is at an amount not to exceed \$10,620.

Funding: AB86 Expanded Learning Opportunities (ELO) Grant
010-74250-0-1110-2490-5810-XXX-8705

Rationale:

Approval of this agreement will allow Just Us 4 Youth to provide drug and alcohol support programs to at least 45 of our secondary students in need of this intervention. Offering intervention to our students with any substance related issues would be beneficial to the well-being of our students.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the Office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.28 Fiscal Agreement: Just Us 4 Youth (KEEP)**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and Just Us 4 Youth, a California nonprofit corporation in Pomona, California, to provide quality tutoring and academic support through its Knowledge, Educating, Empowering & Possibilities (KEEP) program to identified students and families at various District schools. The term of this agreement is August 11, 2021, through June 30, 2022. The total cost of this agreement is at an amount not to exceed \$2,522,664.

Funding: AB86 Expanded Learning Opportunities (ELO) Grant

010-74250-0-1110-1000-5810-xxx-8705

Rationale:

This agreement is needed to assist struggling students and provide them with quality tutoring and academic support at Allison, Armstrong, Barfield, Diamond Point, Golden Springs, Kellogg Polytechnic, Kingsley, Lexington, Lincoln, Lopez, Madison, Montvue, Pantera, Ranch Hills, Roosevelt, San Antonio, and Westmont elementary schools.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.29 Fiscal Agreement: Just Us 4 Youth (Various Sites)**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and Just Us 4 Youth, a California nonprofit corporation located in Pomona, California, to provide support and services to identified District students and families at sites listed below. The term of this agreement is August 11, 2021, through June 30, 2022. The cost of the agreement is at an amount not to exceed \$65,357.70.

Funding: LCFF – Supplemental/Concentration

011-00000-0-1110-1000-5810-230-0000 – Lorbeer (\$30,969.24)

011-00000-0-1110-1000-5810-170-0000 – Vejar (\$22,771.50)

Funding: Title I

010-30100-0-0000-2495-5810-170-8711 – Vejar (\$2,700)

Funding: AB86 Expanded Learning Opportunities (ELO) Grant

091-74250-0-1110-1000-5810-915-8705 – La Verne (\$8,916.96)

Rationale:

Approval of this agreement will allow Just Us 4 Youth to provide intervention, mentoring, grade monitoring, and family outreach services to Vejar Elementary School and Lorbeer Middle School students through their On-Point Restorative Justice Program.

Approval of this agreement will also allow Just Us 4 Youth to provide high-quality tutoring services to at-risk students at La Verne Science and Technology Charter through their Knowledge, Educating, Empowering & Possibilities (KEEP) program; the Training Resourcing Empowering & Educating (TREE) program to Vejar Elementary parents; and GROW, a Restorative Training Program for Educators, to teachers at La Verne Science and Technology Charter.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.30 Fiscal Agreement: Liminex, Inc. dba GoGuardian**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and Liminex, Inc. a Delaware corporation doing business as GoGuardian, located in El Segundo, California, for use of a filtering solution that includes tools for administrators, teachers, and parents utilizing a free Proof of Concept (POC). The term of this agreement is July 1, 2021, to June 30, 2022. There is no cost to the District.

Rationale:

Approval of this agreement will provide PUSD Educational Technology, Information Technology Services, District and site administrators, a select group of Technology Teacher Leads, students, and their parents to test GoGuardian's content filter, classroom management software, tools to help detect student safety signals, device management tool, DNS filtering solution, and a parent mobile app that allows parents to monitor and filter their student's online activity.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.31 Fiscal Agreement: Learning Genie, Inc.**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District Child Development and Learning Genie, Inc., a Delaware corporation located in Carlsbad, California, to provide software app for mandated Child Development Desired Results Developmental Profile (DRDP) assessment and reporting. The term of this agreement is from July 1, 2021, through June 30, 2022. The total cost of this agreement is at an amount not to exceed \$1,408.

Funding: Child Development – State Preschool/ELP Armstrong

120-61050-0-8500-3900-5840-830-9788 – (\$1,056)

010-90768-0-8500-2110-5840-110-0000 – (\$352)

Rationale:

Approval of this agreement will allow Child Development to provide DRDP assessments, data storage, customer support, and data analytics to generate reports using software app in order to meet state and local mandates to assess Preschool student learning, development and progress and to meet our required Federal and State mandates.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the Office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.32 Fiscal Agreement: LetsGoLearn, Inc.**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and LetsGoLearn, Inc., a Delaware corporation with offices in Berkeley, California, to provide District site licenses for student and staff use of DORA Edge Online program (ELA), DOMA/ADAM online program and assessment (Math) for K-8th grade schools, and virtual training sessions for Alcott, Armstrong, Decker, Diamond Point, Golden Springs, Kellogg Polytechnic, Kingsley, Lincoln, Montvue, Philadelphia, Ranch Hills, Roosevelt, San Antonio, San Jose, and Vejar elementary schools and La Verne Charter School. The term of this agreement is July 1, 2021, through June 30, 2022. The total amount not to exceed is \$344,896.

Funding: AB86 Expanded Learning Opportunities (ELO) Grant

010-74250-0-1110-1000-4340-xxx-3183

Rationale:

Approval of this agreement will allow LetsGoLearn, Inc. to provide site licenses for student and staff use of the DORA Edge Online program at the above listed schools and comprehensive professional development on the DOMA/ADAM and Math EDGE online programs to District staff so that staff may have a better understanding of all the components of the programs.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.33 Fiscal Agreement: Los Angeles County Office of Education (Early Head Start, Head Start and State Preschool Programs)**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education ratify the 2021-2022 Subrecipient Agreement between Pomona Unified School District, Child Development Department, and the Los Angeles County Office of Education (LACOE) in Downey, California, for the operation of the Early Head Start, Head Start, and State Preschool programs. This agreement #C-21545:21:22 is effective July 1, 2021, through June 30, 2022. The contract amount is \$18,572,678.

Rationale:

Ratification of this agreement will allow the District's Child Development Department to provide Head Start, State Preschool, and Early Head Start program services for eligible children and their families through funding provided by LACOE. The District will be reimbursed at the maximum amount for performance of the required services by LACOE.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.34 Fiscal Agreement: Loyola Marymount University - Center for Equity for English Learners (CEEL)**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education ratify an agreement between Pomona Unified School District and Loyola Marymount University in Los Angeles, California, to offer focused support for our school district through its Center for Equity for English Learners (CEEL). This agreement is effective August 1, 2021 through June 30, 2022. The cost of this agreement is not to exceed \$123,050.

Funding: LCFF - Supplemental/Concentration

011-00000-0-0000-2110-5810-700-0420

Rationale:

Ratification of this agreement will allow Loyola Marymount University to work with District staff to support the District in improving educational outcomes of English Language Learners (ELLs) through strategic planning meetings, survey data collection, stakeholder meetings, and workshop sessions.

Legal Counsel has reviewed the agreement and has advised that is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.35 Fiscal Agreement: Managed Methods, Inc.**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and Managed Methods, Inc., a Delaware corporation, located in Boulder, Colorado, for use of a platform developed for school district IT teams to manage data security risks and detect student safety signals in the cloud utilizing a free Proof of Concept (POC). The term of this agreement is July 1, 2021, to June 30, 2022. There is no cost to the District.

Rationale:

Approval of this agreement will provide PUSD Educational Technology and Information Technology Services tests tools that will scan for malicious files and catch phishing attacks, prevent account takeovers from IP logins and 3rd party apps, support data loss prevention as it relates to FERPA, PII, and PCI and support cyber safety among students.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.36 Fiscal Agreement: MIND Research Institute (ST Math)**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and MIND Research Institute, a California nonprofit corporation in Irvine, California, to provide licenses for staff and students at the District schools listed below to access interactive math programs online. The term of this agreement is July 1, 2021, through June 30, 2022, and the total cost is at an amount not to exceed \$34,902.

Funding: Title I

010-30100-0-1110-1000-4340-104-0000 - Alcott (\$5,000)

010-30100-0-1110-1000-4340-134-0000 - Kingsley (\$5,000)

Funding: LCFF – Supplemental/Concentration

011-00000-0-1100-1000-4340-131-0000 - Kellogg (\$5,070)

011-00000-0-1100-1000-4340-137-0000 - Lexington (\$3,000)

011-00000-0-1100-1000-4340-143-0000 - Madison (\$12,000)

011-00000-0-1100-1000-4340-167-0000 - San Jose (\$832)

011-00000-0-1100-1000-4340-176-0000 - Westmont (\$4,000)

Rationale:

Approval of this agreement will allow staff and students to continue using the ST Math online resources that support state standards.

Legal Counsel has reviewed the agreement and has advised that is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.37 Fiscal Agreement: Motivating Systems, LLC, dba PBIS Rewards**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and Motivating Systems, LLC, an Indiana limited liability company doing business as, PBIS Rewards in Evansville, Indiana, to provide access to Lorbeer its PBIS Rewards Services and the related software applications for use in the Positive Behavior Interventions and Support program. The term of this agreement is July 1, 2021, through June 30, 2022, at an amount not to exceed \$2,570.

Funding: Significant Disproportionality

010-33120-0-1110-2110-5840-700-2201

Rationale:

Approval of this agreement will allow PBIS Rewards to provide access to its PBIS Rewards Services and the related software applications for use in the Positive Behavior Interventions and Support program.

Legal Counsel has reviewed the agreement and has advised that is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject	7.38 Fiscal Agreement: National Council on Alcoholism and Drug Dependency, Inc.
Meeting	Aug 18, 2021 - Regular Board Meeting
Access	Public
Type	Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District, School Mental Health Services and the National Council on Alcoholism and Drug Dependence (NCADD) of East San Gabriel and Pomona Valleys, Inc. in Pomona, California to provide counseling services to individuals who are having serious problems with alcohol and drugs. The term of this agreement is July 1, 2021, through June 30, 2024. There is no cost to the District.

Rationale:

Approval of this agreement will allow the District to contract with the NCADD in order to provide counseling and support services to families who are having serious problems or are at risk of having their children removed from the home.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the Office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.39 Fiscal Agreement: The Hanover Research Council, LLC**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and The Hanover Research Council, LLC, a Delaware limited liability company ("HRC") located in Arlington, Virginia, for a subscription to HRC research services, This agreement is effective August 15, 2021, through June 30, 2024, at cost of \$120,000 for the first year; \$123,600 for the second year; and \$127,305 for the third year; at an amount not to exceed \$370,905.

Funding: LCFF - Supplemental/Concentration

011-00000-9-0000-2120-5810-710-6401

Rationale:

The Hanover Research Council, LLC is a full-service research company that will provide custom research reports; survey design, administration and analysis; interviews with industry/issue experts; secondary research; data analysis; and benchmarking. These data points and analysis will assist the District in developing a Continuous Improvement Plan that sets tangible and attainable goals.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.40 Fiscal Agreement: The Trustees of the California State University - California Academic Partnership Program (CAPP)**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education ratify an agreement between Pomona Unified School District and The Trustees of the California State University to provide the California Academic Partnership Program (CAPP) for Leading for Equity and Excellence: Systemic Pathways for Successful High School Transition (HST) at Fremont Academy of Engineering and Design. The term of the agreement is June 1, 2021, through June 30, 2022. There is no cost to the District.

Rationale:

Ratification of the agreement will allow Pomona Unified School District to receive funds from the Trustees of the California State University under CAPP for the project entitled Leading for Equity and Excellence: Systemic Pathways for Successful High School Transition (HST). The purpose of this grant is to focus CAPP grantee high schools on building strong academic partnerships with their feeder middle schools as they enhance the academic rigor at their own high school.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of the agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.41 Fiscal Agreement: Tri-City Mental Health Authority**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and Tri-City Mental Health Authority, a joint powers agency of the State of California, located in Claremont, California to provide counseling services to individuals, families, and support groups to District students and their families as referred by District staff. The term of this agreement is July 1, 2021, through June 30, 2024. There is no cost to the District.

Rationale:

Approval of this agreement will allow Tri-City Mental Health Authority to provide counseling services to individuals and families as referred by District staff.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the Office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.42 Fiscal Agreement: University Enterprises Corporation at CSUSB**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education ratify an agreement between Pomona Unified School District and University Enterprises Corporation at CSUSB, a California nonprofit corporation in San Bernardino, California, to provide training in arts education through its RIIMS California Arts Project to District elementary teachers. This agreement is effective July 1, 2021, through June 30, 2022. The cost of the agreement is at an amount not to exceed \$10,000.

Funding: Title II

010-40350-0-1110-2140-5810-700-0000

Rationale:

Ratification of this agreement will allow University Enterprises Corporation at CSUSB to provide professional development in arts education training to District elementary teachers.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.43 Fiscal Agreement: Wallwisher, Inc. dba Padlet**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and Wallwisher, Inc., a Delaware corporation doing business as Padlet, with offices in San Francisco, California, for an online post-it board tool used to support collaborative interactions between teachers and students such as brainstorming, live question bank, gathering student work, online portfolio, exit tickets, etc. The term of this agreement is July 1, 2021, to June 30, 2022. The total cost of this agreement is an amount not to exceed \$50,564.

Funding: LCFF - Supplemental/Concentration
011-00000-0-1110-1000-4340-xxx-5602 - (\$46,550)

Funding: La Verne Science and Technology Charter School/Charter Schools
091-00000-0-1110-1000-4340-915-0110 - La Verne (\$1,700)
090-00000-0-3300-1000-4340-914-0110 - SEEO (\$2,314)

Rationale:

Approval of this agreement will provide support to all PUSD schools with an online post-it board used to create collaborative interactions between teachers and students such as brainstorming, live question bank, gathering student work, online portfolio, exit tickets, etc.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.44 Fiscal Agreement: WeVideo, Inc.**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and WeVideo, Inc., a Delaware corporation with offices in Mountain View, California, to provide student and teacher licenses to an advanced video editing interface. The term of this agreement is July 1, 2021, to June 30, 2022. The total cost of this agreement is an amount not to exceed \$27,858.

Funding: LCFF - Supplemental/Concentration

011-00000-0-1110-1000-4340-104-0000 - Alcott (\$2,750)
011-00000-0-1110-1000-4340-137-0000 - Lexington (\$2,924)
011-00000-0-1110-1000-4340-140-0000 - Lincoln (\$1,843)
011-00000-0-1110-1000-4310-143-0000 - Madison (\$2,100)
011-00000-0-1110-1000-4340-161-0000 - Roosevelt (\$2,100)
011-00000-0-1110-1000-4340-173-0000 - Washington (\$467)

Funding: Tobacco-Use Prevention Education (TUPE) Grant

010-96690-0-1110-1000-4340-220-0000 - Fremont (\$3,000)
010-96690-0-1110-1000-4340-250-0000 - Palomares (\$2,383)
010-96690-0-1110-1000-4340-260-0000 - Simons (\$2,585)
010-96690-0-1110-1000-4340-350-0000 - Village Academy (\$2,646)

Funding: Title I

010-30100-0-0000-2420-4340-158-0000 - Ranch Hills (\$551)
010-30100-0-1110-1000-4340-170-0000 - Vejar (\$3,254)

Funding: La Verne Science and Technology Charter School:

091-00000-0-1110-1000-4340-915-0110 - La Verne (\$1,255)

Rationale:

Approval of this agreement is needed to provide students and teachers licenses to an online video editor that allows students and teachers to capture, create, view, and share videos online.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the office of the Assistant Superintendent/Chief Business Officer.

7. Business Services

Subject **7.45 Fiscal Agreement: Youtherapy Psychological Services, Inc.**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve an agreement between Pomona Unified School District and Youtherapy Psychological Services, Inc., a California nonprofit corporation in La Verne, California, to provide emotional support and counseling services to District students and their families. The term of this agreement is July 1, 2021, through June 30, 2022. The total cost to this agreement is an amount not to exceed \$250,000.

Funding: AB86 Expanded Learning Opportunities (ELO) Grant

010-74250-0-0000-3130-5810-700-8711

Rationale:

Approval of this agreement will allow Youtherapy Psychological Services to provide emotional support and clinical therapy to District students and families affected by COVID-19 and clinical therapy focusing on grief, loss, or severe illness. Youtherapy will also provide emotional support to administrators and staff on how to process grief, change, and COVID-19 related stress. Sessions will focus on grief loss, dealing with change and uncertainty, as well as identifying healthy coping strategies.

Legal Counsel has reviewed the agreement and has advised that it is sufficient for the intended purpose. A copy of this agreement is in the Office of the Assistant Superintendent/Chief Business Officer.

8. General

Subject **8.01 Report of the Early Head Start and Head Start Programs to the Board of Education**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

The Child Development Early Head Start/Head Start Policy Committee is responsible for preparing a report to the Board of Education. Pursuant to Title 45 Code of Federal Regulations Chapter XIII Subchapter B, Performance Standard Program Governance 1304.50 D, the attached Child Development Early Head Start/Head Start Policy Committee's report is placed on the agenda to foster two-way communication between the Early Head Start/Head Start Policy Committee and the Board of Education.

See Attachments: July 2021 Director's Reports

File Attachments Director's Report (July 2021).pdf (866 KB)
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Pomona Unified School District
Child Development Director's Report for July 2021

Enrollment, Attendance, and Meals	Head Start	EHS	EHS-CCP	
Funded Enrollment	1002	288	72	
Total Enrollment (as of 6/30/2021)	806	267	45	
Percentage Enrolled (as of 6/30/2021)	80%	93%	62%	
Average Daily Attendance (ADA)	N/A	*see below	N/A	
When Attendance is below 85%, insert strategies from Absentee Analysis Report				
Disability: Number of Children with Active IEPs / Percentage (Goal of 10%)	79 (7.9%)	36 (12.5%)	5 (6.9%)	
Number of Breakfasts Claimed (as of 6/30/2021)	0	0	327	
Number of Lunches Claimed (as of 6/30/2021)	0	0	374	
Number of Snacks Claimed (as of 6/30/2021)	0	0	315	
Program Information Summaries				
PIR Indicators	Threshold	Head Start	Early Head Start	EHS-CCP
Immunization (0 days)	100%	97%	84%	87%
ASQ-SE, ASQ-SE2, ASQ-3 (45 days)	100%	100%	85%	89%
Vision and Hearing (45 days)	90%	88%	87%	49%
Complete Physical (90 days) <i>EHS Physical Includes: Review of Systems, growth assessment, vision/hearing screening, oral health assessment, lead (@12 & 24-mos of age) & hemoglobin (within the last 12 months)</i> <i>HS Physical Includes: Review of Systems, growth assessment, vision/hearing screening, lead (@ least one between 24- & 72-mos) & hemoglobin (within the last 12 months)</i>	90%	51%	61%	52%
Dental Exam (90 days)	90%	63%	N/A	N/A
Dental Treatment Received	90%	86%	N/A	N/A
Families Receiving at Least One Service	90%	77%	100%	101%
Program Updates				
<ul style="list-style-type: none"> ● We are continuing to revise our policies and procedures for the 2021-2022 program year and the final drafts were submitted on June 25, 2021. ● Our program is working in collaboration with the district to ensure all classrooms and playgrounds are safe, clean and ready for students and staff. The playgrounds are scheduled to be power-washed on the weekends for the month of June and July. ● We are working in collaboration with the District to design and launch our dedicated website, which will enhance our communication, recruitment, enrollment and marketing. ● We are recruiting for the 2021-2022 program year for our Early Head Start and Head Start programs. 				
Ongoing Monitoring Results: Tier One (PUSD)				
<p>ERSEA – As part of our Tier 1 monitoring, we have reviewed a minimum of 20 files per month to keep our agency in compliance, which covers all contracts in review (HS, EHS, & EHS-CCP). As we prepare for the upcoming 2021-22 school year and end our 2020-21 school year, we continue to enroll during our massive enrollment period for all contracts. The numbers below will reflect EHS and EHS-CCP contracts only, which ended on 06/28/2021; since HS has ended on 05/28/2021, enrollment numbers will not reflect on this month's report. In addition, Family Services Advocate (FSA) staff continues to follow-up with families for all contracts to pre-screen families until full enrollment is met. Weekly enrollment status is being reviewed by administration and submitted to our LACOE ERSEA monitor.</p>				

Report #2115

Program	Total Slots	Waitlist Status	Accepted Status	Enrolled	Dropped
Head Start	1002	17	0	806	55
Early Head Start	288	3	0	267	56
Early Head Start CCP	72	0	1	45	39

AVERAGE DAILY ATTENDANCE ANALYSIS (ADA) (Center-based attendance below 85%):

This is the final report Pomona Unified School District (PUSD) is providing for the 2020-2021 school year. PUSD fell below 85% attendance and participation threshold in 2020-2021, contracts below the threshold have been included in the analysis. The average daily attendance (ADA) for June 2021 was 60.09% for the Early Head Start-Child Care Partnerships (EHS-CCP) contract. The average participation in home-based home visits for June 2021 is not being provided within this report due to EHS HB was only offered through DVL services.

Please see analysis for socializations below***

Early Head Start - Home-Base Programs: Socializations

Site	Complete	No Show	Total Actions	% Parents Participating	% Parents Not Participating	% Total
Arroyo	33	99	132	25.00%	75.00%	100.00%
Emerson	21	75	96	21.88%	78.13%	100.00%
Madison	54	40	94	57.45%	42.55%	100.00%
Mendoza	37	59	96	38.54%	61.46%	100.00%
Montvue	22	74	96	22.92%	77.08%	100.00%
				#DIV/0!	#DIV/0!	#DIV/0!
EHS HB Totals	167	347	514	32.49%	67.51%	100.00%

Family Community Services - FSAs and supervisors are running FCE reports 9731 on a monthly and quarterly basis. Due to school closures at PUSD for the COVID-19 virus, FSAs continue to establish and close out family goals, partnerships, and assessments for the 2020-21 program year. Follow-up is based on their timeframes on an individual basis. Supervisors are working with individual staff on a weekly basis to ensure family services, family needs assessments, goals, referrals and follow-ups are entered into Child Plus timely and accurately. In reviewing report 9731, total services received for the month of June 2021 is 73 families out of 72 slots; for EHS-CCP (approximately 101% of families); 288 families out of 288 slots; for EHS (approximately 100% of families); 773 families out of 1002 slots; and for Head Start (approximately 77% of families). Additionally, in reviewing Report 4220, Family Outcomes- Assessment Completion Status, FSAs are working with their families to complete Family Assessments for EHS, EHS-CCP, HS, for the month of June 2021 is 83 families out of 72 slots; for EHS-CCP (approximately 114% of families); 305 families out of 288 slots; for EHS (approximately 106% of families); 802 families out of 1002 slots for Head Start (approximately 80% of families). Attendance MDT meetings are being held on a monthly basis by FSA's and supervisors to discuss children with chronic absenteeism, challenges and possible solutions that will help in planning for the upcoming 2021-2022 school year.

Disabilities- No updates at this time.

Mental Health – Tier 1 Mental Health class monitoring was completed in April and May 2021, and met the 25% LACOE expectation for Mental Health monitoring of all learning environments for the program year, including distance-learning classes. This expectation was provided in March 2021, just before in-person classes reopened. Continued Tier 1 monitoring for Mental Health services included running of ChildPlus reports and file reviews to monitor referrals and services being provided to families.

Fiscal –May and June 2021 Tier I Monitoring of the Financial Management included a crosswalk of worksheet against general ledger and workbooks for all May and June 2021 Cost Reports. This review also reconciled with pending BARs for realignment. The District is in compliance with the financial reporting requirements for the period, including timely submission of May and June 2021 Cost Reports. Fiscal Manager also reviewed COVID-19 transaction forms for expenses reported in May 2021 and sample HS and EHS transactions to ensure proper documentation Purchase Requisition, Purchase Orders, Invoice and payment was in compliance.

Health- No updates at this time

Nutrition – No updates at this time

Education - No updates at this time

Human Resources:

- Vacancies
 - (6) Family Service Advocate, Bilingual - pending interviews
 - Computer Intern - position filled, start date 5/3/2021
 - Child Development Supervisor - Pending board approval
 - Nurse Specialist - position filled start date 7/1/21
 - Groundskeeper - pending interviews
 - Accounting Clerk III - pending applicants
 - Custodian, Certified - pending applicants
 - (7) Child Development Instructional Aide - pending applicants
 - Computer Technician II - pending applicants
 - (2) Campus Supervisors - pending applicants
 - School Psychologist - position filled, start date 7/1/21
 - 3 Child Development Teachers - pending applicants
- Leaves of Absence:
 - Family Service Advocate, Bilingual
 - Data Entry Clerk
 - Licensed Vocational Nurse
 - (6) Instructional Aides
 - Child Development Teacher
 - (1) Campus Supervisor
 - (5) Early Head Start Teachers
 - Senior Social Worker
 - Accounting Technician

Ongoing Monitoring Results: Tier Two (LACOE)

Disabilities – No updates at this time.

ERSEA / Family Community Services – No updates at this time.

Fiscal – Fiscal Liaison, Juan Bracamontes, conducted a desk monitoring that focused on subsystems for the month of June 2021: Cost Report & Budget Management, review of financial information presented at June 2021 PC and Board meetings. AP aging report and five vendor transactions from Jan- May 2021 and Vision Spot equipment purchased for FY 20-21 were reviewed. For Financial Management review of general ledgers for YTD expenditures for Head Start and EHS programs and review of the vacation liability tracking to ensure vacation accruals are within the max accrual allowed.

Health - No updates at this time.

Mental Health - No updates at this time.

School Readiness - No updates at this time

Communication from HHS / OHS / LACOE

- Every other Thursday we have a Director’s meeting with LACOE to discuss any County, Department of Public Health, and State updates. Guidance has been provided for Educational Distance Learning, Family Services, Resources, and data entry.
- Every other Wednesday, a ZOOM meeting is held with LACOE to discuss our Head Start, Early Head Start, and Early Head Start Child Care Partnership programs current enrollment status and brainstorm recruitment strategies within our community. We also discuss the status of our quality improvement plan.
- There will be an opportunity to request CARES 2 and CARES 3 funding to prevent, prepare and respond to COVID-19). We will work with LACOE to submit our request and will provide more details once we receive a response from LACOE

Unusual Incidents

- On 6/17/2021: An unusual incident was reported at Ganesha - (Other)
- On 6/21/2021: An unusual incident was reported at Pueblo - (Other)

Financial Reporting and Credit Card Expenditures
Credit Card Expenditures reflected are for online payments to vendors.

Credit Card Expenditures reflected are for online payments to vendors.

June 2021 Preliminary Financial Reporting

Grant	Budgeted Amount	Current Month Expenditures	Year-to-Date Expenditures	Year-to-date Credit Card Expenditures	Remaining Balance	Expenditure Rate	Administrative Costs (YTD) (15% limit)
Head Start Basic	\$10,421,780	\$949,559	\$9,234,820	\$119,883	\$1,186,960	88.61%	\$1,087,871 10.0%
Head Start T & TA	\$30,060	\$399	\$25,705	\$349	\$4,355	85.51%	\$311 1.2%
HS Extended Dosage	\$855,162	\$70,454	\$704,286	\$14,239	\$150,876	82.36%	\$72,487 10.2%
HS Dosage Expansion	\$456,780	\$41,671	\$382,999	\$4,109	\$73,781	83.85%	\$27,600 7.2%
HS Quality Improv.	\$229,500	\$29,756	\$191,563	\$132	\$37,937	83.47%	\$0 0%
HS-EHS CARES	\$1,032,000	\$298,418	\$997,971	\$41,570	\$34,029	96.7%	\$3,906 .4%
Early Head Start	\$4,256,776	\$418,093	\$3,794,149	\$42,257	\$462,627	89.13%	\$311,352 8.2%
Early Head Start QI	\$79,210	\$8,475	\$52,956	\$0	\$26,254	66.86%	\$0 0%
EHS-CCP	\$1,440,720	\$116,687	\$1,248,514	\$11,895	\$192,206	86.66%	\$122,259 6.0%
EHS CCP QI	\$25,200	\$2,191	\$17,806	\$0	\$7,394	70.66%	\$0 0%
EHS CCP CARES	\$57,600	\$6,008	\$51,722	\$3,508	\$5,878	89.8%	\$154 .3%

Non-Federal Match amounts reflected through June 2021.

Non-Federal Match (25% minimum)	Required NFM Amount	Current Month NFM Received	Collected Amount (YTD)	Year-to-Date Over/(Under)	NFM Rate
Head Start	\$2,308,705	\$383,179	\$1,657,885	(\$650,820) Under	18.0%
Head Start T & TA	\$6,426	\$0	\$0	(\$6,426) Under	0%
HS Extended Dosage	\$176,072	\$1,290	\$3,269	(\$172,803) Under	0.46%
HS Dosage Expansion	\$95,750	\$0	\$0	(\$95,750) Under	0%
HS Quality Improvement	\$47,891	\$0	\$0	(\$47,891) Under	0%

Early Head Start	\$948,537	\$176	\$369	(\$948,168) Under	.01%
EHS QI	\$13,239	\$0	\$0	(\$13,239) Under	0%
EHS-CCP	\$312,129	\$141,172	\$798,087	\$485,959 Over	63.9%
EHS-CCP QI	\$4,452	\$0	\$0	(\$4,452) Under	0%



Signature

Eileen Carrillo-Lau, Director, Child Development

Name, Title

7/21/21

Date

8. General

Subject **8.02 Child Development Department 2021-22 Policies and Procedures of the Head Start and Early Head Start Programs**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

The Child Development Department is a federally funded program. Primary Regulation 45 CFR 1301.3, Performance Standard 1301.2-1301.6 states that each delegate agency under Los Angeles County Office of Education (LACOE) is required to develop policy and procedures that coincide with LACOE's written requirements. As part of these processes, policy and procedures must be approved by the agencies' Policy Committee and submitted to the governing Board for approval. A copy of the Child Development 2021-22 policies and procedures is available for review in the Office of the Superintendent.

It is recommended that the Board of Education approve the Child Development Program 2021-22 policies and procedures.

8. General

Subject **8.03 Designation of Super Co-Op ("Authority") District Representative**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the Board of Education approve the appointment of the District representative to serve on the Super Co-Op ('Authority') Board of Directors. The District currently participates as a member of the association. The Director of Nutrition Services shall act as the District representative and the Assistant Director of Nutrition Services shall act as the alternate representative.

Rationale:

Approval of this appointment will allow the Director of Nutrition Services to serve on the Super Co-Op Board of Directors as the District representative. The Super Co-Op currently exists as unincorporated association of over 200 school districts throughout California and functions to coordinate the member districts' acquisition of U.S.D.A. Food Commodities and other related foodstuffs. The Super Co-Op will operate a cooperative program focused on the purchase of food and food service related materials, supplies, equipment, and services.

8. General

Subject **8.04 Proposed Revisions to Board Policy and Administrative Regulations: BP 6158 and AR 6158 Independent Studies**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action (Consent)

It is recommended that the revisions to Board Policy 6158 and Administrative Regulation 6158 be placed on the agenda for approval and/or ratification. Approval of this item would ratify the Superintendent's August 10, 2021 adoption of revisions to BP 6158 and AR 6158 in accordance with AB 130 and Cal. Ed. Code section 51747 pursuant to authority granted on March 13, 2020 and under BP 2210.

File Attachments

[Present BP 6158.pdf \(212 KB\)](#)

[Proposed BP 6158.pdf \(211 KB\)](#)

[Present AR6158.pdf \(261 KB\)](#)

[Proposed AR6158.pdf \(259 KB\)](#)

Legal Reference:

Education Code

3914.9. Exemption for facilities
44865 Qualifications for home teachers and teachers in special classes and schools; consent to assignment
46300(e) Method of computing ADA (Authority for)
46300.1 Restrictions affecting adults
46300.3 Restriction on concurrent enrollment in adult education
46300.4 Eligible adult education coursework
48340 Improvement of pupil attendance
51225 Requirements for high school graduation and diploma
51225.3 Requirements for high school graduation and diploma commencing with the 1986-1987 school year
51745-51749.5 Independent Study programs (Article 5.5)
52000(e) Improvement of elementary and secondary education; legislative intent
52015 School improvement plans: components of plan
52017 Secondary schools: additional plan components
52206 GATE
56026 Individual with exceptional needs

ADMINISTRATIVE CODE, TITLE 5

11700 Definitions (independent study)
11701 District responsibilities
11702 Standards for independent study; agreements
11703 Records

Adopted: November 17, 1987
Last Revised October 18, 1994

BP6158 Instruction

Independent Study Program

The Governing Board recognizes its responsibility for the education of all youths in the school system. The Board authorizes the Superintendent to establish independent study as an optional alternative strategy by which all enrolled pupils may achieve district curriculum objective and fulfill graduation requirements in a setting other than the regular classroom.

The primary goal of independent study is to offer a means of individualizing the educational program for students whose needs may be best met through study outside of the regular classroom instructional setting. Independent study may be used by all pupils who are motivated to achieve educationally as well as or better than they would in their regular classroom.

1. No pupil shall be required to participate in independent study. All students shall have the alternative of classroom instruction.
2. No course required for high school graduation shall be offered exclusively through independent study.
3. No temporary disabled pupil may receive individual instruction pursuant to Education Code Section 48206.3 through independent study. However, if the temporary disabled pupil's parent or guardian and the district(s) agree, the pupil may receive instruction through independent study instead of receiving the "home and hospital" instruction provided pursuant to Education Code Section 48206.3.
4. The district shall provide appropriate existing services and resources to enable pupils to complete their independent study successfully and shall ensure that the independent study pupil has the same access to all existing services and resources in the school in which the pupil is enrolled as is available to all other pupils in the school.

The Superintendent or designee shall ensure that each participating student has an executed independent study agreement with the district as prescribed by law. Individual independent study agreements must be consistent with the district's adopted course of study.

No Individual with exceptional needs, as defined in Education Code 56026, may be enrolled in an independent study program unless his/her individualized education program specifically provides for such enrollment.

Students requesting independent study and their parents/guardians should recognize that independent study at the elementary level must emphasize a commitment on the part of the student's parents/guardians. At the secondary level, the major commitment must be made on the part of the student.

The Superintendent shall establish appropriate screening procedures to ensure that the necessary level of commitment exists to meet the conditions of the independent study agreement prior to its approval by the certificated representative of the district.

For pupils in all types of independent study, the maximum length of time that may elapse between time an assignment is made and the date by which the pupil must complete the assigned work shall be as follows:

Two weeks for pupils in kindergarten and grades one through three.

Four weeks for pupils in grades four through eight.

Four weeks for pupils in grades nine through twelve and adult.

When special or extenuating circumstances justify a longer time for individual pupils, the Superintendent or designee may approve a period not to exceed eight weeks, pursuant to a written request with justification.

When any pupil fails to complete four consecutive independent study assignments during any period of 20 school days, or misses three appointments without valid reasons, the Superintendent or designee shall conduct an evaluation to determine whether the pupil should be allowed to continue in independent study. A written record of the findings of any evaluation conducted pursuant to this policy shall be maintained in the pupil's permanent record.

The Superintendent shall establish regulations to implement this policy and shall provide an annual report to the Board regarding the number of students in independent study programs, the ADA generated, the quality of students work and degree of success which is being encountered.

BP6158 Instruction

Independent Study (Revision is based on requirements under AB 130 for the 2021-22 school year only)

The Governing Board authorizes independent study as an optional alternative instructional strategy for eligible students whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan and enabling students to reach curriculum objectives and fulfill graduation requirements through a differentiated experience. Curriculum provided during independent study shall be substantially equivalent to in-person instruction.

As necessary to meet student needs, independent study may be offered on a full-time basis or on a part-time basis in conjunction with part- or full-time classroom study. Due to an emergency circumstance, vacation, or illness, independent study may also be used on a short-term basis to ensure that the student is able to maintain academic progress in their regular classes.

(cf. 0420.4- Charter Schools)

(cf. 6011- Academic Standards)

(cf. 6143- Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6181- Alternative Schools/Programs of Choice)

(cf. 6200 - Adult Education)

A student's participation in independent study shall be voluntary. Students participating in independent study shall have the right, at any time, to enter or return to the regular classroom mode of instruction. (Education Code 51747; 5 CCR 11700)

Parents/guardians of students who are interested in independent study shall contact the Superintendent or designee. The Superintendent or designee shall approve independent study for an individual student only upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study in a manner comparable to or better than they would in the regular classroom.

The minimum period of time for any independent study option shall be five consecutive school days. The requirements for daily/weekly synchronous instruction and live interaction as set forth in Education Code section 51747(d) – (f), shall not apply to pupils that participate in an independent study program for fewer than 15 school days in a school year.

The Superintendent or designee shall ensure that a written independent study agreement, as prescribed by law, exists for each participating student. (Education Code 51747)

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a certificated employee who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700))

Satisfactory educational progress shall be determined by the student's supervising instructor based on criteria which includes but is not limited to: performance and engagement under Education Code 52060, work completion, leaned concepts, and progress toward completed of a course of study or individual course. (Education Code 51747(b)(2)(A)-(D).)

For students in transitional kindergarten, kindergarten, and grades 1 to 3, inclusive, the written agreement shall designate opportunities for daily synchronous instruction throughout the school year.

For students in grades 4 to 8, inclusive, the written agreement shall designate a plan to provide opportunities for both daily live interaction and at least weekly synchronous instruction throughout the school year.

For students in grades 9 to 12, inclusive, the written agreement shall designate a plan to provide opportunities for at least weekly synchronous instruction throughout the school year.

The district shall conduct an investigation to determine whether it is in a student's best interest to remain in independent study whenever the student is determined to be failing to make satisfactory educational progress, as determined by their achievement and engagement in the independent study program, completion of assignments, assessments or other indicators of student participation/work, acquisition of concept knowledge, and progress towards successful completion of required course(s) of study, and/or misses three assignments, unless the student's written agreement specifies a lower or higher number of missed assignments based on the nature of the assignments, the total number of assignments and/or other unique circumstances suggest otherwise. Such evaluation is intended as one component of the tiered re-engagement strategies applicable to all students who are not generating attendance for more than three school days or 60 percent of the instructional days in a school week, or who are in violation of the students' written agreement. (Education Code 515747 (g).)

Rights and Access

Students in independent study shall have access to the same services and resources that are available to the other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5) The Superintendent or designee shall ensure that procedures for student enrollment, disenrollment, and reenrollment in the district's independent study program are developed and communicated to parents/guardians, which shall include the right of any student participating in independent study to return to the regular in-person instructional program within five school days.

For a student with disabilities, as defined in Education Code 56026, participation in independent study shall be approved only if the student's individualized education program specifically provides for such participation. (Education Code 51745)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

Written Agreement

The Superintendent or designee shall ensure that a written independent study agreement, as prescribed by law, exists for each participating student, and is maintained in the student's education file. (Education Code 51747)

The Superintendent or designee shall annually report to the Board the number of students participating in independent study, the average daily attendance generated for apportionment purposes, the quality of these students' work as measured by standard indicators, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.

Legal Reference:

Education Code

3914.9. Exemption for facilities
44865 Qualifications for home teachers and teachers in special classes and schools; consent to assignment
46300(e) Method of computing ADA (Authority for)
46300.1 Restrictions affecting adults
46300.3 Restriction on concurrent enrollment in adult education
46300.4 Eligible adult education coursework
48340 Improvement of pupil attendance
51225 Requirements for high school graduation and diploma
51225.3 Requirements for high school graduation and diploma commencing with the 1986-1987 school year
51745-51749.5 Independent Study programs (Article 5.5)
52000(e) Improvement of elementary and secondary education; legislative intent
52015 School improvement plans: components of plan
52017 Secondary schools: additional plan components
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ADMINISTRATIVE CODE, TITLE 5

11700 Definitions (independent study)
11701 District responsibilities
11702 Standards for independent study; agreements
11703 Records

Adopted: November 17, 1987
Last Revised October 18, 1994; August 18, 2021

BP6158 Instruction

Independent Study Program

The Governing Board recognizes its responsibility for the education of all youths in the school system. The Board authorizes the Superintendent to establish independent study as an optional alternative strategy by which all enrolled pupils may achieve district curriculum objective and fulfill graduation requirements in a setting other than the regular classroom.

The primary goal of independent study is to offer a means of individualizing the educational program for students whose needs may be best met through study outside of the regular classroom instructional setting. Independent study may be used by all pupils who are motivated to achieve educationally as well as or better than they would in their regular classroom.

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3. No temporary disabled pupil may receive individual instruction pursuant to Education Code Section 48206.3 through independent study. However, if the temporary disabled pupil's parent or guardian and the district(s) agree, the pupil may receive instruction through independent study instead of receiving the "home and hospital" instruction provided pursuant to Education Code Section 48206.3.
4. The district shall provide appropriate existing services and resources to enable pupils to complete their independent study successfully and shall ensure that the independent study pupil has the same access to all existing services and resources in the school in which the pupil is enrolled as is available to all other pupils in the school.

The Superintendent or designee shall ensure that each participating student has an executed independent study agreement with the district as prescribed by law. Individual independent study agreements must be consistent with the district's adopted course of study.

No Individual with exceptional needs, as defined in Education Code 56026, may be enrolled in an independent study program unless his/her individualized education program specifically provides for such enrollment.

Students requesting independent study and their parents/guardians should recognize that independent study at the elementary level must emphasize a commitment on the part of the student's parents/guardians. At the secondary level, the major commitment must be made on the part of the student.

The Superintendent shall establish appropriate screening procedures to ensure that the necessary level of commitment exists to meet the conditions of the independent study agreement prior to its approval by the certificated representative of the district.

For pupils in all types of independent study, the maximum length of time that may elapse between time an assignment is made and the date by which the pupil must complete the assigned work shall be as follows:

Two weeks for pupils in kindergarten and grades one through three.

Four weeks for pupils in grades four through eight.

Four weeks for pupils in grades nine through twelve and adult.

When special or extenuating circumstances justify a longer time for individual pupils, the Superintendent or designee may approve a period not to exceed eight weeks, pursuant to a written request with justification.

When any pupil fails to complete four consecutive independent study assignments during any period of 20 school days, or misses three appointments without valid reasons, the Superintendent or designee shall conduct an evaluation to determine whether the pupil should be allowed to

continue in independent study. A written record of the findings of any evaluation conducted pursuant to this policy shall be maintained in the pupil's permanent record.

The Superintendent shall establish regulations to implement this policy and shall provide an annual report to the Board regarding the number of students in independent study programs, the ADA generated, the quality of students work and degree of success which is being encountered.

BP6158 Instruction

Independent Study (Revision is based on requirements under AB 130 for the 2021-22 school year only)

The Governing Board authorizes independent study as an optional alternative instructional strategy for eligible students whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan and enabling students to reach curriculum objectives and fulfill graduation requirements through a differentiated experience. Curriculum provided during independent study shall be substantially equivalent to in-person instruction.

As necessary to meet student needs, independent study may be offered on a full-time basis or on a part-time basis in conjunction with part- or full-time classroom study. Due to an emergency circumstance, vacation, or illness, independent study may also be used on a short-term basis to ensure that the student is able to maintain academic progress in their regular classes.

(cf. 0420.4- Charter Schools)

(cf. 6011- Academic Standards)

(cf. 6143- Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6181- Alternative Schools/Programs of Choice)

(cf. 6200 - Adult Education)

A student's participation in independent study shall be voluntary. Students participating in independent study shall have the right, at any time, to enter or return to the regular classroom mode of instruction. (Education Code 51747; 5 CCR 11700)

Parents/guardians of students who are interested in independent study shall contact the Superintendent or designee. The Superintendent or designee shall approve independent study for an individual student only upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study in a manner comparable to or better than they would in the regular classroom.

The minimum period of time for any independent study option shall be five consecutive school days. The requirements for daily/weekly synchronous instruction and live interaction as set forth in Education Code section 51747(d) – (f), shall not apply to pupils that participate in an independent study program for fewer than 15 school days in a school year.

The Superintendent or designee shall ensure that a written independent study agreement, as prescribed by law, exists for each participating student. (Education Code 51747)

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a certificated employee who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

Satisfactory educational progress shall be determined by the student's supervising instructor based on criteria which includes but is not limited to: performance and engagement under Education Code 52060, work completion, learned concepts, and progress toward completed of a course of study or individual course. (Education Code 51747(b)(2)(A)-(D).)

For students in transitional kindergarten, kindergarten, and grades 1 to 3, inclusive, the written agreement shall designate opportunities for daily synchronous instruction throughout the school year.

For students in grades 4 to 8, inclusive, the written agreement shall designate a plan to provide opportunities for both daily live interaction and at least weekly synchronous instruction throughout the school year.

For students in grades 9 to 12, inclusive, the written agreement shall designate a plan to provide opportunities for at least weekly synchronous instruction throughout the school year.

The district shall conduct an investigation to determine whether it is in a student's best interest to remain in independent study whenever the student is determined to be failing to make satisfactory educational progress, as determined by their achievement and engagement in the independent study program, completion of assignments, assessments or other indicators of student participation/work, acquisition of concept knowledge, and progress towards successful completion of required course(s) of study, and/or misses three assignments, unless the student's written agreement specifies a lower or higher number of missed assignments based on the nature of the assignments, the total number of assignments and/or other unique circumstances suggest otherwise. Such evaluation is intended as one component of the tiered re-engagement strategies applicable to all students who are not generating attendance for more than three school days or 60 percent of the instructional days in a school week, or who are in violation of the students' written agreement. (Education Code 515747 (g).)

Rights and Access

Students in independent study shall have access to the same services and resources that are available to the other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5) The Superintendent or designee shall ensure that procedures for student enrollment, disenrollment, and reenrollment in the district's independent study program are developed and communicated to parents/guardians, which shall include the right of any student participating in independent study to return to the regular in-person instructional program within five school days.

For a student with disabilities, as defined in Education Code 56026, participation in independent study shall be approved only if the student's individualized education program specifically provides for such participation. (Education Code 51745)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

Written Agreement

The Superintendent or designee shall ensure that a written independent study agreement, as prescribed by law, exists for each participating student, and is maintained in the student's education file. (Education Code 51747)

The Superintendent or designee shall annually report to the Board the number of students participating in independent study, the average daily attendance generated for apportionment purposes, the quality of these students' work as measured by standard indicators, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.

AR 6158 Instruction

Independent Study Program

Educational opportunities offered through independent study may include, but are not limited to the following:

1. Special assignments extending the content of regular courses of instruction.
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum.
3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum.
4. Continuing and special study during travel.
5. Volunteer community service activities and leadership opportunities that support and strengthen student achievement.

The independent study option may be offered by a school and supervised by the principal or designee (adult school included), or by the District's alternative school in grades k through 12.

The assistant Superintendent-Secondary Education, the Alternative School Principal or his designee, in conjunction with the alternative school site curriculum committee, shall be responsible for approving programs of independent study.

Students interested in independent study should contact their school principal or the independent study administrator.

Approval of proposed independent study agreements shall be based on the following criteria:

1. Evidence that the student can work independently.
2. Indication that the student will work to complete the assignments and meet necessary appointments.
3. Availability of certificated classroom teacher with adequate time, experience, and training to supervise the student effectively.
4. An acceptable written statement of educational objectives and the means of accomplishing and measuring progress toward them.
5. An acceptable reason for requesting independent study.

Participation in independent study requires the approval of the principal of the school of residence or designee, the independent study administrator or designee, the student and the student's parent or guardian.

If the parent of pupil appeals a rejection of the application to the Superintendent or the school board, a committee established by the Superintendent shall reconsider the application and make recommendations.

If the pupil applicant is under 18 years of age, the parent or guardian must approve and sign the written agreement.

No more than 10 percent of the pupils enrolled in continuation education or opportunity education programs may be on independent study. The cap shall be calculated as specified by the California Department of Education.

All coursework offered to adults through independent study shall meet the legal requirements for a high school diploma.

An independent study agreement shall be executed for each participating student.

The independent study agreement for a student must require and include a study plan that represents the equivalent of a minimum school day for the student's grade level for every school day covered by the agreement and shall include:

1. The duration of the independent study agreement, including the beginning and ending dates for the pupil's participation under the agreement, is limited to one semester or one-half year for a school on a year-round schedule.
2. A statement of the number of course credits or, for elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the pupil on completion.
3. The manner in which achievement of objectives and competencies will be evaluated.
4. The manner, time, place and frequency for submitting a pupil's assignments and reporting his or her progress.
5. Timeline for achieving objectives and completing contract.
6. A statement of the number of credits to be earned.
7. The signatures of the student, student's parent/guardian if the student is less than 18, certificated person supervising the program, and any person who will be instructing the student.
8. A statement of the maximum length of time, for all grade levels and types of programs, which may elapse between the time an independent study assignment is made and the date by which the pupil must complete the assigned work.
9. A statement of the number of assignments that are allowed before an evaluation is conducted to determine if the pupil should be continued in the independent study

program. A written record of the findings of the evaluation shall be maintained in the pupil's permanent record.

10. The resources available to the student.
11. A statement that independent study is an optional alternative and no student may be required to participate. The agreement shall also include the statement that instruction may be provided to the pupil through independent study only if the pupil offered the alternative of classroom instruction and that participation is continuously voluntary on the part of both the student or pupil and the school (this shall include action pursuant to Section 48917, suspension or expulsion).

Independent Study Attendance Rules

1. District records shall identify all pupil participating in independent study and shall specify the grade level, program placement, and school of enrollment of each student.
2. Each school shall maintain records for the students enrolled in that school.
3. Records shall include, but not limited to the following:
 - a. A copy of the district board policy, administrative regulations, and procedures pertaining to independent study.
 - b. A file of all agreements with representative samples of completed and evaluated student assignments.
 - c. A list of all students who have participated or are currently participating in independent study, showing the credits attempted by and awarded to each pupil according to the agreement and a record of the pupil's attendance.
 - d. An attendance register, separate from the register used for regular classroom attendance, which maintains records on the basis of positive attendance accounting procedures approved by the California Department of Education.
 - e. A record of grades and other evaluations of independent study assignments issued to the student.
4. Units of credits earned by a pupil are applied toward promotion to the next grade or toward graduation. The high school in which the pupil is enrolled shall certify independent study pupils for graduation providing they meet all the requirements. In the event there is a dispute about credits given, the parents and pupil have a right to appeal through district procedures.

Independent Study Student's Privileges, Rights and Responsibilities

1. "Tardiness" and "truancy" are terms that, in a formal legal sense, can apply only to pupils' actions in regular programs. Independent study pupil who are late for or miss

scheduled conferences, or who do not submit assigned work on time, should not be reported as tardy or truant. The pupil's failure to meet the terms of their written agreements, however, should always be addressed promptly and directly.

2. There are no excused absences in independent study; therefore, no apportionments may be claimed on that basis.
3. The administrator shall incorporate in program procedures the appropriate use of the following strategies to deal with missed appointments. The aim is to increase the pupil's achievement as well as to reduce and prevent the pupil's failure to meet the terms and conditions of the written agreement.
 - a. Immediately telephone or contact the student and/or parent (the teacher can probably do so effectively).
 - b. Send a letter of concern to the student and parent, if appropriate.
 - c. Schedule a special appointment.
 - d. Set up a special meeting with the teacher or counselor or both.
 - e. Meet with the student, together with the parent or guardian if appropriate.
 - f. Place the pupil on probation.
 - g. Increase the amount of time the pupil must be on campus or in an equivalent supervised situation.
 - h. Terminate the agreement and return the pupil to a regular classroom program of instruction or other appropriate alternative.

Parents Right to Appeal

Parents may appeal decisions in accordance with school district procedures.

Administration of Independent Study

The program shall be administered by the principal of alternative education or his/her designee. His/her responsibilities shall include:

1. Ensuring that independent study adheres to district board policy, regulation and state law.
2. Approving the enrollment of all students and facilitating the completion of independent study contracts and written agreements.

3. Approving all independent study credits and forwarding this information to the appropriate school personnel so that it becomes a part of the student's permanent records.
4. Authorizing the selection of all independent teachers and other personnel involved with supervision of independent study.
5. Completing or coordinating the preparation of all necessary records and reports.
6. Monitoring enrollment to stay within prescribed caps and maximizing income to the district without compromising the educational quality of independent study.
7. Establishing and maintaining in a systematic manner all records required by state regulations for an audit trail of average daily attendance attributed to independent study and reported by the district.
8. Developing and managing the budget for independent study.
9. Obtaining and maintaining current information and skills required for the operation of an independent study strategy that meets established standards for district educational programs.

Independent Study Supervising Teachers

1. Teachers who directly supervise independent study will be approved, prior to assignment by the principal of alternative education and/or by his her designee. The principal of any school may recommend teachers and students for independent study. The teacher may be the student's regular classroom teacher. This is particularly appropriate at the elementary level.
2. Independent study teacher shall:
 - a. Complete designated portions of the written agreement.
 - b. Add additional information when appropriate.
 - c. Supervise and approve coursework.
 - d. Select and save with each agreement representative samples of the pupil's completed and evaluated assignments on a monthly basis.
 - e. Sign and complete the agreement when the pupil has reached his/her objectives or the agreement is terminated.
 - f. Maintain any required current records and files.
3. Independent study teachers shall complete a record of the pupil's assignments on at least a monthly basis. The record form shall provide for individual assignments, with comments on resources provided to facilitate the completion of each assignment; due

date; and evaluation comments to be added when the assignments have been completed. Each form shall be consistent with the terms of the written agreement.

4. Teachers in the program will determine and assign grades or other approved measures of the pupil's achievement when appropriate.

Independent Study Records

Each school or district location shall maintain records for the students of that school or location.

Records shall include, but not be limited to, the following:

1. A copy of the district board policy, administrative regulation and procedures related to independent study.
2. A file on all agreements.
3. A list of students participating in independent study, showing credits attempted by and awarded to students per agreement.
4. An attendance register separate from other attendance records

Adopted: 11/17/87

Revised: 10/18/94

AR 6158 Instruction

Independent Study Program (Revision is based on requirements under AB 130 for the 2021-22 school year only.)

Educational Opportunities

Educational opportunities offered through independent study may include, but are not limited to: (Education Code § 51745)

1. Special assignments extending the content of regular courses of instruction.

(cf. 6143 - Courses of Study)

2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum.

3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum.

4. Continuing and special study during travel.

(cf. 5112.3 - Student Leave of Absence)

5. Volunteer community service activities and leadership opportunities that support and strengthen student achievement.

6. Individualized study for a student whose health would be put at risk by in-person instruction, as determined by the parent or guardian of the student.

(cf. 0420.4 - Charter School Authorization)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6181 - Alternative Schools/Programs of Choice)

In addition, when requested by a parent/guardian due to an emergency, vacation, or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in their regular classes.

For the 2021–22 school year only, the district shall notify parents and guardians of their options to enroll their child in in-person instruction or independent study through its annual notice, sent to all parents/guardians and posted on the district's website. Upon the request of the parent/guardian of a student, the district shall arrange a conference to discuss curriculum offerings and nonacademic supports available to the student in independent study.

(cf. 5113 - Absences and Excuses)

Equivalency

The district's independent study option shall provide students with content aligned to grade level equivalent in quality and standards at a level of quality and intellectual challenge substantially quantity to in-person instruction so as to enable participating students to complete the district's adopted course of study within the customary timeframe. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

The district shall provide pupils enrolled in independent study with specific resources, including materials and personnel, necessary for independent study. These resources shall include confirming, providing, or ensuring access to the connectivity and devices adequate to participate in the educational program and complete assigned work.

The district shall not provide independent study students and their parents/guardians with other funds or items of value that are not provided for other students and their parents/guardians. (Education Code 46300.6, 51747.3)

Eligibility for Independent Study

Provided that experienced certificated staff are available to effectively supervise students in independent study, the Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

A student participating in independent study must be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

(cf. 5111.12 - Residency Based on Parent/Guardian Employment)

For a student with disabilities, as defined in Education Code 56026, participation in independent study shall be approved only if their individualized education program specifically provides for such participation.(Education Code 51745)

(cf. 6159 - Individualized Education Program)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

(cf. 6183 - Home and Hospital Instruction)

Enrollment, Disenrollment, and Reenrollment

[Students must maintain a certain level of satisfactory educational progress based on the following indicators:

1. The pupil's achievement and engagement in the independent study program, as indicated by the pupil's performance on applicable pupil-level measures of pupil achievement and pupil engagement;
2. The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments as agreed;
3. The pupil is learning required concepts, as determined by the supervising teacher;
4. The pupil is progressing toward satisfactory completion of the course of study or individual course, as determined by the supervising teacher;

A Student' violation of the Master Agreement will trigger tiered re-engagement strategies that shall include, but are not limited to:

1. Verification of current contact information;
2. Notification to parents/guardian of lack of participation;
3. Creation of a plan for outreach from the school to determine pupil needs, including connecting with health and social services as necessary; and
4. A clear standard for requiring a pupil-parent-educator conference to review a pupil's written agreement and reconsider the independent study program's impact on the pupil's achievement and well-being]

Master Agreement

A written agreement shall be developed and implemented for each student participating in independent study for five or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but not be limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The manner, time, frequency, and place for submitting the student's assignments and for reporting his/her progress, and for communicating with a student's parent or guardian regarding a student's academic progress;
2. The objectives and methods of study for the student's work and the methods used to evaluate that work;
3. The specific resources, including materials and personnel, that will be made available to the student, which shall include confirmation or provision of access to the connectivity and devices adequate to participate in the educational program and complete assigned work;
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion and the number of missed assignments, and the level of satisfactory educational progress, by grade level and type of program required before an evaluation of whether or not the student should be allowed to continue in independent study is initiated;
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year;
6. A statement of the number of course credits or, for an elementary student, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion;
7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the student's individualized education program or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 USC 794), students in foster care or experiencing homelessness, and students requiring mental health supports;
8. A statement that independent study is an optional educational alternative in which no student may be required to participate; and
9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction

(cf. 5144.1 - Suspension and Expulsion/Due Process)
10. Prior to the first day of instruction, signatures of the student, the parent/guardian or caregiver of the student if the student is under age 18 years, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing instruction and/or assistance to the student.

For the 2021-2022 school year only, the district shall have 30 days from the first day of instruction to receive a signed written agreement from all required parties. However, all requirements of independent study must be complied with starting on the first day of instruction.

The parent/guardian's signature on the agreement, including an electronic signature, shall constitute permission for the student to receive instruction through independent study.

The signed, dated agreement shall be maintained in the student's education file and may also be maintained electronically. (Education Code 51747 (g)(9)(E).)

Monitoring Student Progress

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of their written agreement. For all students not generating attendance for more than three schooldays or 60 percent of the instructional days in a school week or who are in violation of their written agreement, tiered re-engagement strategies shall be implemented.

Because excessive leniency in the duration of independent study assignments may result in a student falling behind their peers and increase the risk of dropping out of school, independent study assignments shall be no more than two weeks for all grade levels and types of program. The maximum amount of time that may elapse for the completion of an assignment is 3 weeks or 15 school days. However, when necessary, based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.

When student attendance, participation, and/or the student's level of educational progress requires or the student has missed the number of assignments specified in the written agreement, the Superintendent or designee shall conduct an evaluation to determine whether it is in the best interests of the student to remain in independent study, or whether the student should return to the regular school program or other alternative program.

A student shall be considered as making satisfactory educational progress:

Students must maintain a certain level of satisfactory educational progress based on the following indicators:

The pupil's achievement and engagement in the independent study program, as indicated by the pupil's performance on applicable pupil-level measures of pupil and pupil achievement and pupil engagement

The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments

Learning required concepts, as determined by the supervising teacher

Progressing toward satisfactory completion of the course of study or individual course, as determined by the supervising teacher

A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation. (Education Code 51747)

The district shall document daily participation for each student on each school day, in whole or in part, for which independent study is provided, and require a student who does not participate in independent study on a school day to be documented as non-participatory for that school day.

Independent study students who are late, miss scheduled conferences, or do not submit assigned work on time shall not be reported as tardy or truant.

Responsibilities of Independent Study Administrator

The responsibilities of the independent study administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation.

Assignment and Responsibilities of Independent Study Teachers

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a certificated employee who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700) Supervising teachers shall prepare a weekly teaching plan, which includes the daily or weekly instruction as outlined in Board policy. The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the district, unless a new higher or lower ratio for all other educational programs offered is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ratio. (Education Code 51745.6)

The responsibilities of the supervising teacher shall include, but are not limited to:

1. Completing designated portions of the written independent study agreement
2. Supervising and approving coursework and assignments
3. Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due
4. Maintaining a daily or hourly attendance register in accordance with item #4 in the section on "Records" below
5. Providing direct instruction and counsel as necessary for individual student success
6. Regularly meeting with the student to discuss the student's progress
7. Determining the time value of assigned work or work products completed and submitted by the student
8. Assessing student work and assigning grades or other approved measures of achievement

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

(cf. 4131 - Staff Development)

Records

The Superintendent or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that he/she has personally evaluated the work or that he/she has personally reviewed the evaluations made by another certificated teacher
4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons

(cf. 3580 - District Records)

The Superintendent or designee also shall maintain a record of grades and other evaluations issued to each student for independent study assignments.

AR 6158 Instruction

Independent Study Program

Educational opportunities offered through independent study may include, but are not limited to the following:

1. Special assignments extending the content of regular courses of instruction.
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum.
3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum.
4. Continuing and special study during travel.
5. Volunteer community service activities and leadership opportunities that support and strengthen student achievement.

The independent study option may be offered by a school and supervised by the principal or designee (adult school included), or by the District's alternative school in grades k through 12.

The assistant Superintendent-Secondary Education, the Alternative School Principal or his designee, in conjunction with the alternative school site curriculum committee, shall be responsible for approving programs of independent study.

Students interested in independent study should contact their school principal or the independent study administrator.

Approval of proposed independent study agreements shall be based on the following criteria:

1. Evidence that the student can work independently.
2. Indication that the student will work to complete the assignments and meet necessary appointments.
3. Availability of certificated classroom teacher with adequate time, experience, and training to supervise the student effectively.
4. An acceptable written statement of educational objectives and the means of accomplishing and measuring progress toward them.
5. An acceptable reason for requesting independent study.

Participation in independent study requires the approval of the principal of the school of residence or designee, the independent study administrator or designee, the student and the student's parent or guardian.

If the parent of pupil appeals a rejection of the application to the Superintendent or the school board, a committee established by the Superintendent shall reconsider the application and make recommendations.

If the pupil applicant is under 18 years of age, the parent or guardian must approve and sign the written agreement.

No more than 10 percent of the pupils enrolled in continuation education or opportunity education programs may be on independent study. The cap shall be calculated as specified by the California Department of Education.

All coursework offered to adults through independent study shall meet the legal requirements for a high school diploma.

An independent study agreement shall be executed for each participating student.

The independent study agreement for a student must require and include a study plan that represents the equivalent of a minimum school day for the student's grade level for every school day covered by the agreement and shall include:

1. The duration of the independent study agreement, including the beginning and ending dates for the pupil's participation under the agreement, is limited to one semester or one-half year for a school on a year-round schedule.
2. A statement of the number of course credits or, for elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the pupil on completion.
3. The manner in which achievement of objectives and competencies will be evaluated.
4. The manner, time, place and frequency for submitting a pupil's assignments and reporting his or her progress.
5. Timeline for achieving objectives and completing contract.
6. A statement of the number of credits to be earned.
7. The signatures of the student, student's parent/guardian if the student is less than 18, certificated person supervising the program, and any person who will be instructing the student.
8. A statement of the maximum length of time, for all grade levels and types of programs, which may elapse between the time an independent study assignment is made and the date by which the pupil must complete the assigned work.
9. A statement of the number of assignments that are allowed before an evaluation is conducted to determine if the pupil should be continued in the independent study

program. A written record of the findings of the evaluation shall be maintained in the pupil's permanent record.

10. The resources available to the student.
11. A statement that independent study is an optional alternative and no student may be required to participate. The agreement shall also include the statement that instruction may be provided to the pupil through independent study only if the pupil offered the alternative of classroom instruction and that participation is continuously voluntary on the part of both the student or pupil and the school (this shall include action pursuant to Section 48917, suspension or expulsion).

Independent Study Attendance Rules

1. District records shall identify all pupil participating in independent study and shall specify the grade level, program placement, and school of enrollment of each student.
2. Each school shall maintain records for the students enrolled in that school.
3. Records shall include, but not limited to the following:
 - a. A copy of the district board policy, administrative regulations, and procedures pertaining to independent study.
 - b. A file of all agreements with representative samples of completed and evaluated student assignments.
 - c. A list of all students who have participated or are currently participating in independent study, showing the credits attempted by and awarded to each pupil according to the agreement and a record of the pupil's attendance.
 - d. An attendance register, separate from the register used for regular classroom attendance, which maintains records on the basis of positive attendance accounting procedures approved by the California Department of Education.
 - e. A record of grades and other evaluations of independent study assignments issued to the student.
4. Units of credits earned by a pupil are applied toward promotion to the next grade or toward graduation. The high school in which the pupil is enrolled shall certify independent study pupils for graduation providing they meet all the requirements. In the event there is a dispute about credits given, the parents and pupil have a right to appeal through district procedures.

Independent Study Student's Privileges, Rights and Responsibilities

1. "Tardiness" and "truancy" are terms that, in a formal legal sense, can apply only to pupils' actions in regular programs. Independent study pupil who are late for or miss

scheduled conferences, or who do not submit assigned work on time, should not be reported as tardy or truant. The pupil's failure to meet the terms of their written agreements, however, should always be addressed promptly and directly.

2. There are no excused absences in independent study; therefore, no apportionments may be claimed on that basis.
3. The administrator shall incorporate in program procedures the appropriate use of the following strategies to deal with missed appointments. The aim is to increase the pupil's achievement as well as to reduce and prevent the pupil's failure to meet the terms and conditions of the written agreement.
 - a. Immediately telephone or contact the student and/or parent (the teacher can probably do so effectively).
 - b. Send a letter of concern to the student and parent, if appropriate.
 - c. Schedule a special appointment.
 - d. Set up a special meeting with the teacher or counselor or both.
 - e. Meet with the student, together with the parent or guardian if appropriate.
 - f. Place the pupil on probation.
 - g. Increase the amount of time the pupil must be on campus or in an equivalent supervised situation.
 - h. Terminate the agreement and return the pupil to a regular classroom program of instruction or other appropriate alternative.

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Parents may appeal decisions in accordance with school district procedures.

Administration of Independent Study

The program shall be administered by the principal of alternative education or his/her designee. His/her responsibilities shall include:

1. Ensuring that independent study adheres to district board policy, regulation and state law.
2. Approving the enrollment of all students and facilitating the completion of independent study contracts and written agreements.

3. Approving all independent study credits and forwarding this information to the appropriate school personnel so that it becomes a part of the student's permanent records.
4. Authorizing the selection of all independent teachers and other personnel involved with supervision of independent study.
5. Completing or coordinating the preparation of all necessary records and reports.
6. Monitoring enrollment to stay within prescribed caps and maximizing income to the district without compromising the educational quality of independent study.
7. Establishing and maintaining in a systematic manner all records required by state regulations for an audit trail of average daily attendance attributed to independent study and reported by the district.
8. Developing and managing the budget for independent study.
9. Obtaining and maintaining current information and skills required for the operation of an independent study strategy that meets established standards for district educational programs.

Independent Study Supervising Teachers

1. Teachers who directly supervise independent study will be approved, prior to assignment by the principal of alternative education and/or by his her designee. The principal of any school may recommend teachers and students for independent study. The teacher may be the student's regular classroom teacher. This is particularly appropriate at the elementary level.
2. Independent study teacher shall:
 - a. Complete designated portions of the written agreement.
 - b. Add additional information when appropriate.
 - c. Supervise and approve coursework.
 - d. Select and save with each agreement representative samples of the pupil's completed and evaluated assignments on a monthly basis.
 - e. Sign and complete the agreement when the pupil has reached his/her objectives or the agreement is terminated.
 - f. Maintain any required current records and files.
3. Independent study teachers shall complete a record of the pupil's assignments on at least a monthly basis. The record form shall provide for individual assignments, with comments on resources provided to facilitate the completion of each assignment; due

date; and evaluation comments to be added when the assignments have been completed. Each form shall be consistent with the terms of the written agreement.

4. Teachers in the program will determine and assign grades or other approved measures of the pupil's achievement when appropriate.

Independent Study Records

Each school or district location shall maintain records for the students of that school or location.

Records shall include, but not be limited to, the following:

1. A copy of the district board policy, administrative regulation and procedures related to independent study.
2. A file on all agreements.
3. A list of students participating in independent study, showing credits attempted by and awarded to students per agreement.
4. An attendance register separate from other attendance records

Adopted: 11/17/1987

Revised: 10/18/94; 08/18/21

AR 6158 Instruction

Independent Study Program (Revision is based on requirements under AB 130 for the 2021-22 school year only.)

Educational Opportunities

Educational opportunities offered through independent study may include, but are not limited to:
(Education Code § 51745)

1. Special assignments extending the content of regular courses of instruction.

(cf. 6143 - Courses of Study)

2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum.

3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum.

4. Continuing and special study during travel.

(cf. 5112.3 - Student Leave of Absence)

5. Volunteer community service activities and leadership opportunities that support and strengthen student achievement.

6. Individualized study for a student whose health would be put at risk by in-person instruction, as determined by the parent or guardian of the student.

(cf. 0420.4 - Charter School Authorization)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6181 - Alternative Schools/Programs of Choice)

In addition, when requested by a parent/guardian due to an emergency, vacation, or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in their regular classes.

For the 2021–22 school year only, the district shall notify parents and guardians of their options to enroll their child in in-person instruction or independent study through its annual notice, sent to all parents/guardians and posted on the district's website. Upon the request of the parent/guardian of a student, the district shall arrange a conference to discuss curriculum offerings and nonacademic supports available to the student in independent study.

(cf. 5113 - Absences and Excuses)

Equivalency

The district's independent study option shall provide students with content aligned to grade level equivalent in quality and standards at a level of quality and intellectual challenge substantially quantity to in-person instruction so as to enable participating students to complete the district's adopted course of study within the customary timeframe. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

The district shall provide pupils enrolled in independent study with specific resources, including materials and personnel, necessary for independent study. These resources shall include confirming, providing, or ensuring access to the connectivity and devices adequate to participate in the educational program and complete assigned work.

The district shall not provide independent study students and their parents/guardians with other funds or items of value that are not provided for other students and their parents/guardians. (Education Code 46300.6, 51747.3)

Eligibility for Independent Study

Provided that experienced certificated staff are available to effectively supervise students in independent study, the Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

A student participating in independent study must be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

(cf. 5111.12 - Residency Based on Parent/Guardian Employment)

For a student with disabilities, as defined in Education Code 56026, participation in independent study shall be approved only if their individualized education program specifically provides for such participation. (Education Code 51745)

(cf. 6159 - Individualized Education Program)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

(cf. 6183 - Home and Hospital Instruction)

Enrollment, Disenrollment, and Renrollment

[Students must maintain a certain level of satisfactory educational progress based on the following indicators:

1. The pupil's achievement and engagement in the independent study program, as indicated by the pupil's performance on applicable pupil-level measures of pupil achievement and pupil engagement;
2. The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments as agreed;
3. The pupil is learning required concepts, as determined by the supervising teacher;
4. The pupil is progressing toward satisfactory completion of the course of study or individual course, as determined by the supervising teacher;

A Student' violation of the Master Agreement will trigger tiered re-engagement strategies that shall include, but are not limited to:

1. Verification of current contact information;
2. Notification to parents/guardian of lack of participation;
3. Creation of a plan for outreach from the school to determine pupil needs, including connecting with health and social services as necessary; and
4. A clear standard for requiring a pupil-parent-educator conference to review a pupil's written agreement and reconsider the independent study program's impact on the pupil's achievement and well-being]

Master Agreement

A written agreement shall be developed and implemented for each student participating in independent study for five or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but not be limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The manner, time, frequency, and place for submitting the student's assignments and for reporting his/her progress, and for communicating with a student's parent or guardian regarding a student's academic progress;
2. The objectives and methods of study for the student's work and the methods used to evaluate that work;
3. The specific resources, including materials and personnel, that will be made available to the student, which shall include confirmation or provision of access to the connectivity and devices adequate to participate in the educational program and complete assigned work;
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion and the number of missed assignments, and the level of satisfactory educational progress, by grade level and type of program required before an evaluation of whether or not the student should be allowed to continue in independent study is initiated;
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year;
6. A statement of the number of course credits or, for an elementary student, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion;
7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the student's individualized education program or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 USC 794), students in foster care or experiencing homelessness, and students requiring mental health supports;
8. A statement that independent study is an optional educational alternative in which no student may be required to participate; and
9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction

(cf. 5144.1 - Suspension and Expulsion/Due Process)

10. Prior to the first day of instruction, signatures of the student, the parent/guardian or caregiver of the student if the student is under age 18 years, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing instruction and/or assistance to the student.

For the 2021-2022 school year only, the district shall have 30 days from the first day of instruction to receive a signed written agreement from all required parties. However, all requirements of independent study must be complied with starting on the first day of instruction.

The parent/guardian's signature on the agreement, including an electronic signature, shall constitute permission for the student to receive instruction through independent study.

The signed, dated agreement shall be maintained in the student's education file and may also be maintained electronically. (Education Code 51747 (g)(9)(E).)

Monitoring Student Progress

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of their written agreement. For all students not generating attendance for more than three schooldays or 60 percent of the instructional days in a school week or who are in violation of their written agreement, tiered re-engagement strategies shall be implemented.

Because excessive leniency in the duration of independent study assignments may result in a student falling behind their peers and increase the risk of dropping out of school, independent study assignments shall be no more than two weeks for all grade levels and types of program. The maximum amount of time that may elapse for the completion of an assignment is 3 weeks or 15 school days. However, when necessary, based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.

When student attendance, participation, and/or the student's level of educational progress requires or the student has missed the number of assignments specified in the written agreement, the Superintendent or designee shall conduct an evaluation to determine whether it is in the best interests of the student to remain in independent study, or whether the student should return to the regular school program or other alternative program.

A student shall be considered as making satisfactory educational progress:

Students must maintain a certain level of satisfactory educational progress based on the following indicators:

The pupil's achievement and engagement in the independent study program, as indicated by the pupil's performance on applicable pupil-level measures of pupil and pupil achievement and pupil engagement

The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments

Learning required concepts, as determined by the supervising teacher

Progressing toward satisfactory completion of the course of study or individual course, as determined by the supervising teacher

A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation. (Education Code 51747)

The district shall document daily participation for each student on each school day, in whole or in part, for which independent study is provided, and require a student who does not participate in independent study on a school day to be documented as non-participatory for that school day.

Independent study students who are late, miss scheduled conferences, or do not submit assigned work on time shall not be reported as tardy or truant.

Responsibilities of Independent Study Administrator

The responsibilities of the independent study administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation.

Assignment and Responsibilities of Independent Study Teachers

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a certificated employee who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700) Supervising teachers shall prepare a weekly teaching plan, which includes the daily or weekly instruction as outlined in Board policy. The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the district, unless a new higher or lower ratio for all other educational programs offered is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ratio. (Education Code 51745.6)

The responsibilities of the supervising teacher shall include, but are not limited to:

1. Completing designated portions of the written independent study agreement
2. Supervising and approving coursework and assignments
3. Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due
4. Maintaining a daily or hourly attendance register in accordance with item #4 in the section on "Records" below
5. Providing direct instruction and counsel as necessary for individual student success
6. Regularly meeting with the student to discuss the student's progress
7. Determining the time value of assigned work or work products completed and submitted by the student
8. Assessing student work and assigning grades or other approved measures of achievement

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

(cf. 4131 - Staff Development)

Records

The Superintendent or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that he/she has personally evaluated the work or that he/she has personally reviewed the evaluations made by another certificated teacher
4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons

(cf. 3580 - District Records)

The Superintendent or designee also shall maintain a record of grades and other evaluations issued to each student for independent study assignments.

Adopted: 11/17/1987

Revised: 10/18/94; 08/18/21

9. Special Action Items

Subject **9.02 Approval of Resolution No. 8 (2021-22) Ethnic Studies Requirement and Integration (REVISED)**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action

It is recommended that the Board of Education approve Resolution No. 8 (2021-22) Ethnic Studies Requirement and Integration.

See attachment: 9.02

File Attachments
[Resolution No. 8 Ethnic Studies \(REVISED\).pdf \(12 KB\)](#)

**POMONA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 8 (2021-22)
ETHNIC STUDIES REQUIREMENT AND INTEGRATION (Revised)**

WHEREAS, authentic appreciation of ethnic communities, cultures, and diversity is a cornerstone of inclusive and healthy democratic societies; and

WHEREAS, school districts have the responsibility to educate students about the cultures, histories and contributions of ethnic communities to society; and to guide and teach students on how to engage in responsible and constructive social change to dismantle institutional racism and practices to build an inclusive democratic society; and

WHEREAS, Ethnic Studies, as a scholarly field, provides critical knowledge and pedagogy that foster appreciation of ethnic diversity and promote responsible, constructive social action - such as voter mobilization, social movement, policy advocacy, artistic production, etc. - to build an inclusive and non-racist democratic society; and

WHEREAS, authentic appreciation of ethnic diversity and critical knowledge of social action to promote anti-racist social change constitute a core competency that every student should have to contribute constructively to an inclusive and healthy society; and

WHEREAS, key sections of the California Education Code have been amended to include Ethnic Studies as described in AB101; and

WHEREAS, Pomona Unified School District students, upon graduation, should demonstrate a core competency pertaining to ethnic diversity and constructive social action.

NOW, THEREFORE, BE IT RESOLVED,

1. That the Board of Education establish an Ethnic Studies high school graduation requirement through a year-long course of no less than 10 credits or as 2 five-credit classes in accordance with AB101;
2. That such an Ethnic Studies requirement shall apply to ninth-grade students entering high school in the 2025-2026 academic year in accordance with AB101;
3. That the K-12 curriculum will be reviewed in order to implement Ethnic Studies throughout all grade levels in accordance with AB101;
4. That the Ethnic Studies curriculum task force form a committee consisting of the Superintendent, Board Members, administrators, teachers, staff, parents, students, and community members that will recommend a strategic plan that will outline the best way to implement the Ethnic Studies requirement: (a) as a new requirement; (b) as a substitution for an existing requirement; (c) as an overlay for courses that satisfy existing requirements; or (d) a combination of the aforementioned options in accordance with AB101;
5. That the task force will also provide an action plan that will build the capacity of teachers, staff, counselors, and administrators to implement the Ethnic Studies

**POMONA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 8 (2021-22)
ETHNIC STUDIES REQUIREMENT AND INTEGRATION (Revised)**

standards (K-12) and develop the high school graduation requirement (e.g., professional learning, books, and other materials); and

6. That the Ethnic Studies curriculum task force present an action plan to the Pomona Unified School District Board of Education by the targeted date of January 31, 2022, for approval.

APPROVED AND ADOPTED on this 18th day of August 2021, as hereinafter set forth.

**POMONA UNIFIED SCHOOL DISTRICT
PRESIDENT, BOARD OF EDUCATION AND SUPERINTENDENT**

Andrew S. Wong, President

Richard Martinez, Superintendent
and Secretary, Board of Education

9. Special Action Items

Subject	9.03 Resolution No. 10 (2021-22) School Resource Officers (REVISED)
Meeting	Aug 18, 2021 - Regular Board Meeting
Access	Public
Type	Action

It is recommended that the Board of Education approve the adoption of the attached Resolution No. 10 (2021-22) School Resource Officers.

File Attachments
Resolution No. 10 (2021-22) School Resource Officers REVISED.pdf (70 KB)

**POMONA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 10 (2021-22)
SCHOOL RESOURCE OFFICERS (Revised)**

WHEREAS, learning is most effective when schools are safe and welcoming environments for all students and adults; and

WHEREAS, School Resource Officers (SROs) are responsible for working with school administrators, security staff, and parents to ensure that schools are a safe environment for students to learn; and

WHEREAS, SROs are culturally competent, approachable and reflect the community's values; and

WHEREAS, SROs educate parents about truancy, drug and gang prevention, social media dangers and other common trends, and connect parents with valuable parent resources; and

WHEREAS, SROs contribute by ensuring a safe and secure campus, educating students about law-related topics, mentoring students as informal advisers and role models, and understand the mental health services available at school sites and in the community; and

WHEREAS, SROs build relationships with students through problem-solving, problem resolution, restorative justice practices, Positive Behavioral Interventions and Supports (PBIS), mediation between groups, and help our youth to make better life decisions; and

WHEREAS, SROs participate in the "Pomona Cops 4 Kids", a 12-week structured program established to serve children from ages 9-13, which provides positive alternatives to gangs and drugs through educational and physical activities that emphasize respect, responsibility, self-discipline and leadership; and

WHEREAS, SROs participate in the "Every 15 Minutes" program focusing on high school juniors and seniors, challenging them to think about the dangers of driving while drunk, their responsibility to make mature decisions, and protecting their own personal safety; and

WHEREAS, SROs participate in "Red Ribbon Week", a national program to help keep children drug-free by taking a visible stand against drugs; and

WHEREAS, the Pomona Unified School District has had a long and positive partnership with SROs in its schools;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Pomona Unified School District expresses its support for the School Resource Officer program.

APPROVED AND ADOPTED this 18th day of August 2021.

**POMONA UNIFIED SCHOOL DISTRICT
PRESIDENT, BOARD OF EDUCATION AND SUPERINTENDENT**

Andrew S. Wong, President

Richard Martinez, Superintendent
and Secretary, Board of Education

9. Special Action Items

Subject	9.04 Resolution No. 9 Independent Study Instruction for the 2021-22 School Year
Meeting	Aug 18, 2021 - Regular Board Meeting
Access	Public
Type	Action

It is recommended that the Board of Education approve the adoption of the attached Resolution No. 9 Independent Study Instruction for the 2021-22 School Year.

File Attachments

Resolution No. 9 (2021-22) Independent Instruction for the 2021-22 school year.pdf (84 KB)

**POMONA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 9 (2021-22)
INDEPENDENT STUDY INSTRUCTION FOR THE 2021-22 SCHOOL YEAR**

WHEREAS, on or about July 9, 2021, Governor Newsom signed into law Assembly Bill (“AB”) 130, which requires school districts to offer independent study as an optional alternative instructional strategy for eligible students during the 2021-22 school year;

WHEREAS, AB 130 supplements existing requirements under California Education Code Section 51747, such that eligibility for apportionment is dependent on having a compliant policy;

WHEREAS, the Superintendent or designee bears responsibility to approve independent study for an individual student only upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better in a manner comparable to or better than he/she/they would in the regular classroom;

WHEREAS, Students in independent study shall have access to the same services and resources that are available to the other students in the school and shall have equal rights and privileges;

WHEREAS, pursuant to Education Code section 51747, independent study shall be coordinated, evaluated, and carried out under the general supervision of a certificated employee who consents to the assignment;

WHEREAS, pursuant to Education Code section 51747, the independent study policy sets forth specific criteria and processes for enrollment, disenrollment, and reenrollment in independent study and/or in-person instruction;

WHEREAS, as a local educational agency, Pomona Unified School District (the “District”) is responsible for evaluating and monitoring the achievement and engagement of each student enrolled in the independent study program, completion of assignments, assessments or other indicators of student participation/work, acquisition of concept knowledge, and progress towards successful completion of required course(s) of study;

WHEREAS, the Board of Trustees (“Board”) desires to provide and support an independent study option to eligible students during the 2021-22 school year, provided that the District is able to do so in compliance with applicable law;

NOW, THEREFORE, BE IT RESOLVED, that the Board directs and authorizes the Superintendent or designee to take the following actions prior to, and in, the 2021-22 school year:

1. Develop and adopt an independent study instructional plan consistent with Education Code section 51747 and AB 130.
2. For the 2021-22 school year only, and within 30 days from the first day of instruction, obtain a signed written agreement from all required parties agreeing to the detailed terms of a student independent study contract.
3. Develop and adopt criteria to evaluate “satisfactory educational progress” in independent study and evaluate students according to this standard.

**POMONA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 9 (2021-22)
INDEPENDENT STUDY INSTRUCTION FOR THE 2021-22 SCHOOL YEAR**

4. Offer a curriculum during independent study substantially equivalent to in-person instruction, to include daily/weekly synchronous instruction and live interaction as set forth in Education Code section 51747(d)-(f).
5. Take into account the considerations of the school community and staff when developing, adopting, and implementing these instructional models, provided that doing so does not delay the District's ability to commence instruction on August 11, 2021.
6. Provide timely notification to the school community and staff of the independent study model that will be available during the 2021-22 school year.
7. Keep the Board apprised of developments as necessary and appropriate, to ensure the Board receives timely notification of the Superintendent's actions pursuant to this Resolution.
8. Take any other actions as may be necessary and appropriate to effectuate the purpose and intent of this Resolution, including the prior adoption and/or revision of AR 6158 and/or BP 6158 pursuant to authority granted to the Superintendent on March 13, 2020 and provided that such actions are compliant with state, federal and local legal requirements, as well as the District's Board Policies.

PASSED AND ADOPTED, and/or prior Superintendent action ratified, by the Pomona Unified School District on this 18th day of August 2021 at a duly noticed, scheduled Board meeting by the following vote:

AYES:

NOS:

ABSTAIN:

ABSENT:

**POMONA UNIFIED SCHOOL DISTRICT
PRESIDENT, BOARD OF EDUCATION AND SUPERINTENDENT**

I, Andrew Wong, President of the Board of Trustees and I, Richard Martinez, Superintendent of the Pomona Unified School District, hereby certify that the foregoing is a full, true and correct copy of Resolution No. 9 and Order adopted, and ratifying prior Superintendent action, by the Board of Trustees on this 18th day of August 2021.

Andrew S. Wong, President

Richard Martinez, Superintendent
and Secretary, Board of Education

9. Special Action Items

Subject **9.05 Public Hearing on and the Proposed Approval of a Memorandum of Understanding (MOU) between Associated Pomona Teachers and the Pomona Unified School District on Independent Study Under Assembly Bill 130**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action

Pursuant to Government Code Section 3547 and Board Policy 4143.1, the Memorandum of Understanding (MOU) on Independent Study Under Assembly Bill 130 between the Pomona Unified School District and the Associated Pomona Teachers is placed on the August 18, 2021 agenda for a public hearing to allow members of the public an opportunity to express themselves. Copies have been made available at the Diamond Bar Public Library, the Pomona Public Library, and the Pomona Adult School.

Following the public hearing, it is recommended that the Board of Education take action to approve the Memorandum of Understanding (MOU) negotiated between the Pomona Unified School District and the Associated Pomona Teachers.

See Attachment:

File Attachments
Signed - MOU - AB 130 Final.pdf (446 KB)

Memorandum of Understanding between the Pomona Unified School District and the Associated Pomona Teachers for Independent Study Under AB 130

This Memorandum of Understanding ("MOU") is made and entered into this 31st day of July, 2021 between the Pomona Unified School District (hereinafter the District) and the Associated Pomona Teachers, CTA/NEA (hereinafter APT).

This MOU addresses AB 130 and related requirements for the District's provision of Independent Study to students during the 2021-2022 school year. This MOU applies only to members selected for Independent Study under AB 130. For purposes of this MOU all references herein are to Independent Study under AB 130.

1. Selection of members to provide Independent Study shall be conducted in accordance with Article 11 of the CBA.
2. The District intends to centralize Independent Study at several locations throughout the District. The District may also assign members to provide Independent Study at their current school site. Each teacher will be assigned their own classroom/workspace for Independent Study.
3. For grades TK-6 (Elementary), students shall receive counseling services from the Independent Study centralized location. For grades 6-12 (Secondary), students shall receive counseling services from their school of origin.
4. With the exception of schools that are in declining enrollment or subject to closure, members may return to their school site for the 2022-2023 school year, following the completion of the Independent Study program.
5. The District shall first consider volunteers who wish to transfer to Independent Study.
6. Members transferred to Independent Study at the District's discretion shall be given the reasons for the impending transfer in writing, upon request.
7. Members who provide Independent Study shall be evaluated in accordance with the CBA or the Memorandum of Understanding governing the System of Professional Learning & Growth and Side Letter effective through June 30, 2022.
8. Members who engage in good faith actions to implement Independent Study shall not be subject to any disciplinary action due to unique circumstances and interference beyond their control.
9. Members shall report known inappropriate online student behavior occurring during instructional interactions to their site administrator. People who gain entry into online classes for the sole purpose of disrupting the learning process will

not be tolerated. The District will provide notice to students and families of the prohibitions against recording teachers without their consent under Education Code section 51512 and Penal Code section 632. Members may report incidents of unauthorized recordings to their site administrators for appropriate action. Members will reference the Ed Tech internet safety website <https://sites.google.com/apps.pusd.org/internet-safety/home>.

10. Members engaging in Independent Study shall maintain all rights afforded to them under the Education Code.
11. Temporary teachers shall be selected to provide Independent Study in accordance with the Education Code.
12. Members requiring a substitute teacher shall request a substitute teacher in accordance with Article 14 of the CBA.
13. Members who agree to provide Independent Study are ineligible for transfer for the duration of their Independent Study assignment during the 2021-2022 school year.
14. The professional work day for members teaching in Independent Study shall be the same as defined in the CBA, and as provided in the attached schedule (changes to the schedule require site administrator approval).
15. Independent Study class sizes shall be:

i.	TK	26
ii.	K	24
ii.	1-3	28
iii.	4-6	32
iv.	6-12	35

16. Members who teach in Independent Study shall have a daily preparation period equivalent to secondary school members.
17. If a sixth period assignment is needed by the District Appendix XII, Section V, of the CBA shall be followed.
18. Members will utilize District approved learning management systems and curriculum, including but not limited to:
 - a. Elementary: Zoom, Q, Google Classroom, iReady Mathematics and Reading
 - b. Secondary: Zoom, Q, Google Classroom, Edgenuity
19. Members shall follow and comply with all requirements under AB 130 as directed by the District.
20. During the 2021-2022 school year, members teaching in TK-6 (Elementary) Independent Study program shall follow the District's grade submission calendar(s). The Parties agree to convene a committee consisting of four (4) APT members and three (3) District representatives to develop a grade submission calendar for Independent Study for grades 6-12

(Secondary). The committee shall provide its recommendations to the Parties on or before August 20, 2021.

21. Late start Fridays for Independent Study members shall be from 8 a.m. to 10 a.m. to allow the member to attend Independent Study meetings and/or late start Friday site meetings.

22. Independent Study Special Education teachers will follow Article 12.4 and all other applicable articles in the CBA.

23. Members may notify their site administrator and/or the Association regarding issues or concerns related to the implementation of this MOU. If the issue or concern cannot be resolved informally at a site, upon notice, the Parties agree that the Deputy Superintendent, Human Resources, and APT President shall meet within 2 working days to resolve the issue. If the Deputy Superintendent and APT President are unable to resolve the issue, and/or if the member is dissatisfied with the resolution, the matter will be referred to the Superintendent.

The Parties agree that this Memorandum of Understanding satisfies the Parties' obligation to negotiate the effects of AB 130 and the provision of Independent Study by APT members during the 2021-2022 school year. The Parties agree to meet as soon as possible to negotiate the impact and effects of any revisions or updates to AB 130. This Memorandum of Understanding will become effective upon approval by the District and APT and shall sunset effective June 30, 2022.

Lisa Garnett

Lisa Garnett
APT Bargaining Chair

8/9/21

Date

Mamba Shrin

APT President

8/9/2021

Date

Darren Knowles

Darren Knowles
Deputy Superintendent, HR

8/9/2021

Date

[Signature]

District Counsel

8/9/2021

Date

Schedule

Monday	Tuesday	Wednesday	Thursday	Friday
8:00-9:00 Teacher Prep	8:00-9:00 Teacher Prep	8:00-9:00 Teacher Prep	8:00-9:00 Teacher Prep	8:00-9:00 LSF- In Person School Staff 9:00-10:00 LSF IS Virtual Meeting
9-12:00 Synchronous Instruction Window (Whole Group, Small Group, Individual)	9-12:00 Synchronous Instruction Window (Whole Group, Small Group, Individual)	9-12:00 Synchronous Instruction Window (Whole Group, Small Group, Individual)	9-12:00 Synchronous Instruction Window (Whole Group, Small Group, Individual)	10-12:00 Synchronous Instruction Window (Whole Group, Small Group, Individual)
12:00-12:30 ELD	12:00-12:30 ELD	12:00-12:30 ELD	12:00-12:30 ELD	12:00-12:30 ELD
12:30-1:10 Lunch	12:30-1:10 Lunch	12:30-1:10 Lunch	12:30-1:10 Lunch	12:30-1:10 Lunch
1:10-2:55 Individual Contact <ul style="list-style-type: none"> • SEL • Wellness Check • Attendance Monitoring • Progress Monitoring 	1:10-2:55 Individual Contact <ul style="list-style-type: none"> • SEL • Wellness Check • Attendance Monitoring • Progress Monitoring 	1:10-2:55 Individual Contact <ul style="list-style-type: none"> SEL Wellness Check Attendance Monitoring Progress Monitoring 	1:10-2:55 Individual Contact <ul style="list-style-type: none"> • SEL • Wellness Check • Attendance Monitoring • Progress Monitoring 	1:10-2:15 Individual Contact <ul style="list-style-type: none"> • SEL • Wellness Check • Attendance Monitoring • Progress Monitoring
				2:15-2:55 Teacher Prep

9. Special Action Items

Subject **9.06 Public Hearing on Acceptance of Associated Pomona Teachers Initial Proposal to the District for the 2021-22 Reopener Negotiations**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action

Pursuant to Government Code Section 3547 and Board Policy 4243.1, a public hearing is being called by the Board of Education on August 18, 2021 at the regular meeting of the Board of Education. The Associated Pomona Teachers Initial Proposal is placed on the agenda for a public hearing to provide an opportunity for public comment. Copies have been made available at the Diamond Bar Public Library, the Pomona Public Library, and the Pomona Adult School.

Following the public hearing, it is recommended that the Board of Education take action to receive the Associated Pomona Teachers proposal.

Attachment:

File Attachments
[APT Sunshine Proposal.pdf \(145 KB\)](#)



Associated Pomona Teachers

2140 Walnut Street, La Verne, CA 91750

Office (909) 787-4939

Notice of Intent to Reopen Negotiations per Article 32 of the Collective Bargaining Agreement Between the Pomona Unified School District (District) and the Associated Pomona Teachers (Association)

WRITTEN NOTICE OF INTENT

Article 32 of the Collective Bargaining Agreement states that either the District or the Association may annually request, by written notice of intent given by August 15 of any year of this Agreement, that reopener negotiations commence on or after October 1st of the same year regarding Articles 8 (Health and Welfare Benefits), 9 (Compensation), 12 (Class Size), and/or any two (2) other articles.

The Association requests to waive the October 1st provision and asks to start negotiations on or after August 1 of this year. Please consider this the Associated Pomona Teachers written notice to the District on intent for reopener negotiations.

SUNSHINE PROPOSAL

Following is the Initial Bargaining Proposal of the Associated Pomona Teachers, as presented by President Manuela Echeverria, to the Pomona Unified School District Board of Education at its regular session on August 18, 2021. This initial proposal is not intended to be an exhaustive explanation of any proposed changes to the articles listed below, but is intended to provide a broad overview of the Association's interest in presenting this initial proposal to reopen negotiations.

The Association requests to reopen negotiations on:

- Article 8 (Health and Welfare Benefits),
- Article 9 (Compensation),
- Article 11 (Transfers)
- Article 23 (Safety Conditions of Employment)

Respectfully submitted,

Lisa Garnett,
Bargaining Chair, Associated Pomona Teachers

9. Special Action Items

Subject	9.07 Public Hearing on and Adoption of Pomona Unified School District's Initial Proposal for Reopener Negotiations to the Associated Pomona Teachers and Appointment of the District's Collective Bargaining Representatives
Meeting	Aug 18, 2021 - Regular Board Meeting
Access	Public
Type	Action

Pursuant to Government Code Section 3547 and Board Policy 4243.1, the Pomona Unified School District's Proposal to the Associated Pomona Teachers' is placed on the agenda for a public hearing to allow members of the public an opportunity to express themselves regarding the proposal. Copies have been made available at the Diamond Bar Public Library, the Pomona Public Library, and the Pomona Adult School.

Following the public hearing, it is recommended that the Board of Education take action to adopt the District's proposal.

It is recommended that the Board of Education appoint the following personnel as the Board's representatives to negotiate with the certificated employees' bargaining unit with regard to collective bargaining matters in accordance with Board Bylaw No. 9140.

- Darren Knowles, Deputy Superintendent, Human Resources
- Sandra Garcia, Assistant Superintendent, Chief Business Officer
- Olga McCullough, Director, Human Resources
- Juan Carlos Arretche, Principal Elementary School
- Eileen Carrillo Lau, Director, Child Development
- Carlos Villegas, Fagen, Friedman & Fulfroost District Counsel

See Attachment:

File Attachments
[PUSD Initial Reopener Proposal to APT 2021.pdf \(89 KB\)](#)

**POMONA UNIFIED SCHOOL DISTRICT
INITIAL REOPENER PROPOSAL TO
ASSOCIATED POMONA TEACHERS**

Initial Proposal to Reopen Negotiations per Article 32 of the Collective Bargaining Agreement Between the Pomona Unified School District (District) and the Associated Pomona Teachers (Association).

Article 32 of the Collective Bargaining Agreement states that either the District or the Association may annually request, by written notice of intent of any year of this Agreement, that reopener negotiations commence on or after August 15th of the same year regarding Articles 8 (Health and Welfare Benefits), 12 (Class Size), and/or any two other articles. This initial proposal is not intended to be an exhaustive explanation of any proposed changes to Articles 13 (Evaluation Procedures), but is intended to provide a broad overview of the District's interest in presenting this initial proposal to reopen negotiations.


The District provided written notice to the Association of intent for reopener negotiations. The District intends to reopen negotiations on Articles 13 (Evaluation Procedures) and 16 (New Teacher Support).

Article 13: Evaluation Procedures

- The District has an interest in expanding the District's pilot evaluation process into practice.

Dated: August 5, 2021

POMONA UNIFIED SCHOOL DISTRICT

By: 

Darren Knowles
Deputy Superintendent
Human Resources

9. Special Action Items

Subject	9.08 Public Hearing on and the Proposed Approval of a Memorandum of Understanding (MOU) between Associated Pomona Teachers and the Pomona Unified School District on Returning to Work for the 2021-22 School Year during the Coronavirus (COVID-19) Pandemic
Meeting	Aug 18, 2021 - Regular Board Meeting
Access	Public
Type	Action

Pursuant to Government Code Section 3547 and Board Policy 4143.1, the Memorandum of Understanding (MOU) on Returning to Work for the 2021-22 School Year During the Coronavirus (COVID-19) Pandemic between the Pomona Unified School District and the Associated Pomona Teachers is placed on the August 18, 2021 agenda for a public hearing to allow members of the public an opportunity to express themselves. Copies have been made available at the Diamond Bar Public Library, the Pomona Public Library, and the Pomona Adult School.

Following the public hearing, it is recommended that the Board of Education take action to approve the Memorandum of Understanding (MOU) negotiated between the Pomona Unified School District and the Associated Pomona Teachers.

See Attachment:

File Attachments

[Pomona USD - H&S MOU for 2021-22 FINAL - 7302021 \(1\).pdf \(276 KB\)](#)

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE ASSOCIATED
POMONA TEACHERS
AND
THE POMONA UNIFIED SCHOOL DISTRICT
July 30, 2021**

A. INTRODUCTION

The Pomona Unified School District ("District") and the Associated Pomona Teachers ("Association" or APT) enter into this Memorandum of Understanding ("MOU") regarding returning to work for the 2021-2022 school year during the Coronavirus (COVID-19) pandemic.

The District and APT recognize that schools are critical to daily life and that collaboration between local public health and education officials is the best means of determining and balancing competing concerns surrounding the return of students to in-person instruction for the 2021-2022 school year.

The Parties have a shared commitment in providing an educational program that supports the needs of all students while ensuring a safe learning environment for students and staff by following the guidelines established by both state and county health departments. Continued education of our students during the 2021-2022 year will require flexibility given the impact of COVID-19. To support this, school operations shall be based on direction and guidance from the State of California, Los Angeles County Department of Public Health, Los Angeles County Office of Education and under federal law.

The Parties agree to adhere to Cal/OSHA's COVID-19 Prevention Program (CPP) and the plan shall be posted on the District's website. The Parties agree to adhere to federal and state law and/or guidelines from LACDPH and/or Cal/OSHA. Should the provisions of this MOU be in conflict with any new laws and/or guidance, the parties agree to meet, discuss, and negotiate the effects of the change.

B. HEALTH AND SAFETY

1. Face Masks

- a. Unless medically prohibited, all staff whether vaccinated or unvaccinated, shall wear a face mask while indoors. The District will provide, upon request, respirators (i.e., KN95 masks) to any unvaccinated employee along with instructions on how to ensure the mask fits appropriately.
- b. A medical grade mask is provided to any member who cares for sick children or has close contact with any child with a medical condition that precludes the

- child's use of a cloth face mask.
- c. Members may not wear masks with one-way valves.
 - d. The District shall provide to all employees the daily use of all required masks.
 - e. Students or visitors shall comply with the LACDPH guidelines. Any exceptions require administrative evaluation. If a face covering or face shield is refused by a student or visitor the individual will not be allowed to access the site without administrative evaluation.
 - f. Lunch and Break (Eating) If meals take place in a cafeteria, space between all tables/ chairs may be increased to maintain distance between students while eating. Barriers between tables and/ or chairs may be used as an alternative when enhanced distancing is not possible. Meal times may be staggered to reduce the number of groups in the cafeteria at any one time. The District may provide opportunities for students and members to eat outside when appropriate.

2. Hand Washing and Respiratory Etiquette

- a. All members shall sanitize and/or wash hands upon entering the workplace and periodically sanitize and/or wash hands throughout the day.
- b. All members shall continue to promote hand washing and respiratory etiquette. All members and administrators shall continue to promote appropriate hygiene with students including frequent and thorough hand washing, avoiding contact of the mouth, nose, and eyes with unwashed hands and using hand sanitizer when hand washing is not practical or available, and refrain from discouraging such.
- c. Every classroom and non-classroom workspaces shall be provided hand sanitizer.
- d. All hand washing/hand sanitizing supplies noted above or otherwise provided shall be checked daily and restocked as needed.
- e. Handwashing stations are available at worksites.
- f. Every room with a working sink shall have at least one (1) soap and paper towel dispenser stocked.

3. Physical Distancing

- a. Occupancy signage and floor markers for social distancing will remain in place and may be modified to match the recommendations and/or requirements from the Los Angeles County Department of Public Health (LACDPH).
- b. Social distancing will be adhered to under LACDPH guidelines, including, in one-way stairways and

hallways, in classrooms, designated entrances and exits to buildings, and appropriate locations for lunch periods.

- c. Existing physical barriers will be used to promote physical distancing in the classroom.

4. Personal Protective Equipment (PPE)

- a. Additional PPE, such as KN95 respirators, disposable gloves, and aprons/ smocks shall be provided for members under LACDPH guidance and/or recommendations, based on the exposure risk under the Cal-OSHA Guidance on Preparing Workplaces for COVID-19 guidelines, https://www.osha.gov/sites/default/files/publications/OSHA3990.pdf?hss_channel=tw-92064349.
- b. PPE supplies shall be provided to District sites on a monthly basis.
- c. Used PPE should not be shared between members.

5. Pre-Screening

- a. All members shall self-screen prior to entering the work location. The pre-screening includes self-reflecting to determine if you are experiencing coughing, shortness of breath, difficulty breathing and fever or chills and if the employee/student is currently under isolation or quarantine orders. Temperature checks may be implemented with the recommendation from the LACDPH.
- b. Members at work who have COVID-19 symptoms shall immediately notify their principal/supervisor/designee prior to leaving the work site.
- c. Members who have COVID-19 symptoms shall report their absence in accordance with Article 14.2.9 of the Agreement.
- d. Members who have COVID-19 symptoms shall remain at home and not enter District sites.
- e. Employees can report symptoms and hazards without fear of reprisal.
- f. Visitors with COVID-19 symptoms shall be denied entry to District sites. Students with COVID-19 symptoms or who have had close contact with a person confirmed with COVID-19 should be sent to a predesignated isolation room on site pending evaluation.

6. Testing

- a. Members exposed to a confirmed COVID-19 case at the workplace shall be provided the opportunity for free COVID-19 testing during their working hours.
- b. Members shall be required to notify their immediate

- supervisor of a positive COVID-19 test result.
- c. A member shall be required to notify Human Resources of a positive COVID-19 result. The District shall maintain all positive COVID-19 test results confidential

7. Contact Tracing

- a. Upon notification that an individual has been infected with COVID19, The School Compliance Officer shall initiate contact tracing in conjunction with LACDPH and CDPH. The District shall inform all members who are on the premises at the same work site as the individual during the infectious period of their potential exposure, in writing within one (1) workday of notification to the District. This notice shall include the description of the COVID-19 related benefits available to members and the District disinfection plan that will be implemented. A copy of such notice shall be provided to the Association at the same time it is provided to the affected members.
- b. Upon notice of a confirmed positive case of COVID 19, the District shall conduct contact tracing and exposure management to identify potentially affected individuals to ensure self-quarantine based on LACDPH guidelines.

8. Cleaning and Disinfecting

- a. District cleaning and disinfection measures will be implemented so as to clean and disinfect high touched surfaces on a frequency not less than once per day during the periods of operation but may be done more frequently.
- b. High touch areas and or fixtures in use including but not limited to doorknobs, light switches, faucets, are cleaned and disinfected daily.
- c. Members will not be required to use Super 60 spray without appropriate training. Members will be provided disinfecting wipes. The District may replace trashcan liners each day in classrooms and workspaces. The trashcan(s) will be placed near the exit door area.

9. Safe Schools Team

- a. The Parties agree that work sites shall form Compliance/Safe Schools Teams at each school site under Cal-OSHA requirements. The Safe School Team shall monitor and refine the implementation of the site's Cal-OSHA plan/K-12 protocols. Safe School Teams shall be composed of an equal representation between administration and COVID liaisons, APT and CSEA.

10. HVAC

- a. The District shall ensure all HVAC systems operate on the mode that delivers the most fresh air changes per hour, and open outdoor air dampers to allow for maximum fresh air for the designated filtration system. Air filters shall be the highest level compatible with the existing ventilation system. Classrooms functioning for in-person learning shall be equipped with low noise HEPA air filters with a large enough capacity and flow rate for the square footage of the room. In buildings or structures with mechanical ventilation, the District will filter recirculated air with Minimum Efficiency Reporting Value (MERV) 13 or higher efficiency filters if compatible with the ventilation system. If MERV 13 or higher filters are not compatible with the ventilation system, the District will use filters with the highest compatible filtering efficiency. Portables and/or office space without adequate central HVAC may be equipped with low noise HEPA air purifiers with large enough capacity and flow rate for the square footage of the room.
- b. HVAC filters will be replaced three (3) times per year. The District shall provide, upon request, to the APT President an updated report of the HVAC filter replacement dates.
- c. Air purifier filters shall be replaced within 48 hours upon notice that the filter needs replacement.
- d. If opening windows poses a safety risk, alternate strategies to improve airflow, such as maximizing central air filtration for HVAC systems to the maximum capability if compatible with the ventilation system, shall be used (targeted filter rating of at least MERV 13).

11. Leaves

- a. The District will provide applicable leave entitlements in accordance with the Agreement and state and federal laws including, Family and Medical Leave Act ("FMLA") and California Family Rights Act ("CFRA").
- b. If leave entitlements are amended or modified under state and/or federal law, the new entitlements will automatically be adopted into this MOU.
- c. The District shall meet with members with qualifying disabilities under the American Disabilities Act, to determine whether the member requires a reasonable accommodation to perform the essential functions of their assignment.

12. Workers' Compensation

- a. Members may file a COVID-19 related Workers' Compensation claim where the COVID-19 virus is caused by work exposure for members who are diagnosed with COVID-19 in accordance with state law.

13. COVID-19 Vaccinations

- a. The District may coordinate with local health agencies to arrange for COVID-19 vaccinations. Leave provided for COVID-19 vaccinations and/or effects from, shall be provided in accordance with federal and state law.
- b. If COVID-19 vaccination entitlements are amended or modified under state and/or federal law, the new entitlements will automatically be adopted into this MOU.

14. Child Development

- a. The District shall provide adequate supplies onsite to support healthy hygiene behaviors. These items will include soap, tissues and hand sanitizers with at least sixty (60) percent ethyl alcohol for staff and those children who can safely use hand sanitizer.
- b. Air filters and filtration systems at child development sites shall be checked every three (3) months and replaced as needed to ensure optimal air quality.
- c. The District will identify a pre-designated isolation room or area to permit immediate separation of anyone who exhibits COVID-19 symptoms.
- d. Each child's personal belongings are separated and kept in individually labeled cubbies.
- e. The District will notify Child Care Licensing and the LACDPH of all children with confirmed COVID-19 who have been at the site within one (1) business day.

This MOU shall expire on December 31, 2021 as set forth above unless extended by mutual written agreement.

Lisa Bonetti

APT Bargaining Chair

7/30/21

Date

Michael...

APT President

7/30/21

Date

Damon Knowles

District Representative

7/30/21

Date

[Signature]

District Counsel

7/30/21

Date

9. Special Action Items

Subject **9.09 Special Action Items: Parent Representation to the SELPA Advisory Committee (CAC)**

Meeting Aug 18, 2021 - Regular Board Meeting

Access Public

Type Action

It is recommended that the Board of Education approve the Special Education Department list of individuals selected to serve as Pomona Unified School District Representatives on the Pomona Unified School District Special Education Local Plan Area (SELPA) Community Advisory Committee (CAC) through June 30, 2023. The following individuals have accepted the invitation to serve on the Advisory Committee and will attend monthly meetings.

Claudia Kano, Chairperson
Frank Carrillo, Vice-Chairperson
Domenica Carrillo, Member-at-Large
Maria Elena Gonzalez, Member-at-Large
Denise Stelly, Recording Secretary
Marlo Yep-Vaughan, SELPA Liaison.

Rationale

The Community Advisory Committee is mandated by the SELPA Local Plan. Each district in the SELPA is required to have a representative participate on the Community Advisory Committee. Appointment of a representative requires Board approval.