



NRP[®] Instructor Renewal How-to Guide

For instructors accessing the system through the NRP LMS on the NRP website this guide describes:

Review renewal requirements

- Login
- Enroll in the 7th edition NRP Instructor Renewal
- Access learning activities
- View and print your instructor eCard

How Do I Renew My Status?

Every 2 years (before your expiration date) you must complete the following:

- Teach or coteach 2 courses (Instructor-led Events)
- Purchase the NRP Instructor Renewal bundle (if accessing through your hospital account, your LMS admin should assign). Within this bundle:
 - Complete NRP Instructor Exam
 - Complete eSim cases
 - Complete Exam and eSim Evaluation

Login to the NRP LMS

- Go to <https://www.healthstream.com/hlc/aap>
- Enter **User ID & Password**
- Click **LOGIN**
- *If you do not remember your ID or password, contact the AAP or HealthStream for assistance. Do not create a new account.*



For the best user experience, we recommend using Google Chrome or Microsoft Internet Explorer as your web browser. Make sure to check your system configuration before beginning.

1 Enroll in the 7th Edition NRP Instructor Renewal

Step	From This Screen	Do These Actions
1A	Select Affiliation	Select radio button under Student/Manager . Click PROCEED WITH LOGIN . If you see a Welcome screen, click CONTINUE at the bottom.
1B	My Connections	Select the Catalog tab.
1C	Catalog	Click the 7 th Edition NRP Instructor Renewal.
1D	7 th Edition NRP Instructor Renewal	Click Enroll (green button located at top right of screen).
1E	hStream ID	If you have not already done so, you may be prompted to create a Master Account (hStream ID). Follow the directions in the hStream ID How-To Guide.

2 Learning Activities

The 7th Edition NRP Instructor Renewal includes the following learning activities:

- Terms of Use Agreement (Required)
- Instructor Toolkit (Optional)
- Instructor Course Learning Activity (Optional)
- Instructor Exam (in 3 parts) (Required)
- eSim Cases (Required)
- Instructor Exam and eSim Evaluation (Required)

After logging in, continue to the “My To-Do List” screen (located under the **To Do** tab at the top of the page).

Step	From This Screen	Do These Actions
2A	My To-Do List	Click Resume or Start (to the right of the 7 th Edition NRP Instructor Renewal).
2B	Learning Activities	Click Start (to the right of Terms of Use Agreement). Scroll down to the end of the Agreement. Click Accept Terms of Use .



Step	Learning Activity	Do These Actions
2C	Instructor Toolkit (Optional)	<ul style="list-style-type: none"> Click VIEW then OPEN. Sign into Instructor Toolkit using your hStream ID. Review the resources contained in the Instructor Toolkit. Close this window to return to the list of course activities. You may return to the Toolkit anytime by clicking on the Instructor Toolkit link. If needed, you will be asked to sign in with your hStream ID to access the Toolkit.
2D	NRP Instructor Course Learning Activity (Optional)	<ul style="list-style-type: none"> Click START to access the 11 learning modules. Click Exit Course (top right) to pause. Click RESUME to continue working through the modules.
2E	Instructor Exam Section 1 (25 Questions)	<ul style="list-style-type: none"> Sections 1 and 2 contain questions from the Provider Exam. Section 3 questions are based on content within the Instructor Tool Kit. Click START then START TEST.
2F	Instructor Exam Section 2 (25 Questions)	<ul style="list-style-type: none"> You may PAUSE the exam and return at another time, if needed. Click COMPLETE TEST when you are ready to submit your answers. After successfully passing the exam, you will see feedback for the questions that you missed.
2G	Instructor Exam Section 3 (20 Questions)	<ul style="list-style-type: none"> Click EXIT TEST when finished.
2H	eSim Cases	<p>You must complete the Equipment Check and 2 of the 4 other cases.</p> <ul style="list-style-type: none"> Click START to begin. Follow the prompts to move through the activity. Click Exit Course in the top right hand corner to exit.
2I	Instructor Exam and eSim Evaluation	<ul style="list-style-type: none"> Click START. Complete the evaluation. Click COMPLETE EVALUATION to submit.

How Do I Get My NRP Instructor eCard?

If you have met your renewal requirements 60 days prior to your expiration date, your status will be automatically renewed for another two years. If those requirements are met within the 60-day timeframe, please check back the next day to confirm your status renewal and view your eCard. To access your eCard:

- Click on the **Profile** tab (at the top of the screen)
- From the drop-down menu, choose **Resuscitation Credentials**.
- Click **OPTIONS** to the right of “NRP Instructor Card.” Choose **View eCard** or **Email eCard** from the drop-down menu.

**Get stuck?
We can help!**



NRP

Call: 800-433-9016, selection 4#,
Monday - Friday, 8am - 4:30pm CST

Email: lifesupport@aap.org



HealthStream®

Call: 800-269-7737
Monday - Friday, 7am - 7pm CST

Email: customer.service@healthstream.com



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